



CITY COUNCIL ROUNDTABLE HYBRID MEETING, 6:00 PM
CITY COUNCIL REGULAR HYBRID MEETING, 7:00 PM
Monday, April 08, 2024
Snoqualmie City Hall, 38624 SE River Street & Zoom

MAYOR & COUNCIL MEMBERS

Mayor Katherine Ross

Councilmembers: Ethan Benson, Cara Christensen,
Catherine Cotton, Bryan Holloway, Jo Johnson,
Louis Washington, and Robert Wotton

This meeting will be conducted in person and remotely using teleconferencing technology provided by Zoom.

Join by Telephone: To listen to the meeting via telephone, please call **253.215.8782** and enter Webinar ID **813 0614 8787** and Password **1800110121** if prompted.

Press *9 to raise your hand to speak. Raising your hand signals the meeting moderator that you have a comment.
Press *6 to mute and unmute.

Join by Internet: To watch the meeting over the internet via your computer, follow these steps:

- 1) Click this [link](#)
 - 2) If the Zoom app is not installed on your computer, you will be prompted to download it.
 - 3) If prompted for Webinar ID, enter **813 0614 8787**; Enter Password **1800110121**
 - 4) Please confirm that your audio works prior to participating.
-

ROUNDTABLE AGENDA, 6 PM

CALL TO ORDER & ROLL CALL

AGENDA APPROVAL

SPECIAL BUSINESS

- [1.](#) Comprehensive Plan: Capital Facilities and Utilities Element
- [2.](#) Comprehensive Plan: Economic Development Element
- [3.](#) Comprehensive Plan: Environmental Element

ADJOURNMENT

REGULAR AGENDA, 7 PM

CALL TO ORDER & ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

PUBLIC HEARINGS, PRESENTATIONS, PROCLAMATIONS, AND APPOINTMENTS

Public Hearings

Appointments

- [4.](#) **AB24-043:** Information Technology Director Confirmation and Oath of Office.

Proposed Action: Move to confirm the Mayor’s appointment of Lafleche Lacroix as Information Technology Director effective April 1, 2024.

- [5.](#) **AB24-044:** Parks and Public Works Director Confirmation and Oath of Office.

Proposed Action: Move to confirm the Mayor’s appointment of Jeff Hamlin as Parks and Public Works Director effective April 1, 2024.

Presentations

Proclamations

PUBLIC COMMENTS AND REQUESTS FOR ITEMS NOT ON THE AGENDA (online public comments may not be taken)

CONSENT AGENDA

- [6.](#) Approve the City Council Meeting minutes dated March 25, 2024.

- [7.](#) Approve the Claims Report dated April 8, 2024.

- [8.](#) **AB24-045:** Meadowbrook Farm Governance ILA

ORDINANCES

- [9.](#) **AB24-026:** Ordinance amending SMC Chapters 2.06, 2.08, 2.11, 2.12, 2.16, and 2.22, and repealing Chapters 2.10 and 2.56.

Proposed Action: First Reading of Ordinance No. 1287.

COMMITTEE REPORTS

Public Safety Committee:

Community Development Committee:

- [10.](#) **AB24-042:** Transportation Element

Proposed Action: Move to accept Council Roundtable edits on the Transportation Element Goal and Policies shown in Exhibit 1 as part of an on-going review of the City Comprehensive Plan Periodic Review Update, 2044, subject to integration and harmonization with the other Comprehensive Plan elements under review.

Finance & Administration Committee:

- [11.](#) **AB24-023:** Commission and Committee Handbook

Proposed Action: Discussion. Informational Seeking Feedback.

- [12.](#) **AB24-038:** Proclamation Policy

Proposed Action: Discussion. Informational Seeking Feedback.

Parks & Public Works Committee:

Committee of the Whole:

13. Council Open House/Town Hall Discussion

REPORTS

14. Mayor's Report
15. Commission/Committee Liaison Reports
- [16.](#) Department Reports for March 2024.

EXECUTIVE SESSION

17. Executive Session pursuant to RCW 42.30.110(1)(i) Potential Litigation.
18. Potential Closed Session pursuant to RCW 42.30.140(4)(b) Collective Bargaining Proceedings.

ADJOURNMENT

Accommodation: Requests for assistance or accommodations can be arranged by contacting the City Clerk by phone at (425) 888-8016 or by e-mail at cityclerk@snoqualmieva.gov no later than 3:00 pm the day of the meeting.



Emily Arteche, Director
38624 SE River St. | P.O. Box 987
Snoqualmie, Washington 98065
(425) 888-5337 | earteche@snoqualmiewa.gov

MEMORANDUM

To: City Council
From: Emily Arteche, Community Development Director
Date: March 11 and 25, 2024 and Updated on April 8, 2024
Subject: Comprehensive Plan – Capital Facilities and Utilities Element Policy Review

Introduction

The Washington Growth Management Act (GMA) requires King County and cities within King County to update their comprehensive plans on or before December 31, 2024. The Capital Facilities and Utilities chapter (sometimes referred to as an “element”) is a core required element of the Growth Management Act RCW 36.70A.070(3) and (4) and must be balanced by growth targets¹ established in the King County Countywide Planning Policies Table DP-1. The Element also must be compliant with all the legislative changes at the State, Regional and County level since the pervious Comprehensive Plan completed over 8 years.

To facilitate the review and approval of the draft Element a roundtable discussion will be held on the recommended draft goals and policies, (see Attachment 1: PC Recommendation and City Council Edits, dated March 25, 2024). The signed Planning Commission recommendation is included, (see Attachment 2: PC Recommendation dated February 6, 2024). The Parks and Public Works Council Committee had no further edits.

Background

The Capital Facilities and Utilities Element draft goals and policies were discussed at a series of meetings with the public, Planning Commission, and the Parks and Public Works Council Committee on the following dates:

Legislative/Public Meeting Dates:

- ✓ On April 6, 2023, City Staff and consultants held a Comprehensive Plan Open House and received input from the public on the Element.
- ✓ On October 18, 2023, City Staff and consultants held a Comprehensive Plan Open House and received input from the public on the Element.
- ✓ On November 6, 2023, City Staff and consultants introduced the Capital Facilities and Utilities Element- provisions of RCW 36.70A.070(3) and (4), an

¹ Resolution No. 1680, Revised 2044 Growth Target, dated February 12, 2024

explanation of how the Element guides the acquisition and improvement of the City infrastructure investments as well as an overview of funded projects, unfunded projects and sources of available funds for review and discussion.

✓ On November 20, 2023, City Staff and consultants presented draft policies on: Infrastructure Maintenance, Regional Coordination, Utility Reliability for review and discussion.

✓ On December 4, 2023, City Staff and consultants presented edited draft policies and draft goals.

✓ On January 3, 2024, the Parks and Public Works Council Committee reviewed the recommended Element at a regularly scheduled meeting. A presentation summarizing the work of Planning Commission was presented on January 3, 2024, to the Committee, (see Attachment 3: Capital Facilities and Utilities Element PC Recommendation Presentation).

The draft recommended goals and polices were reviewed at the state and regional level for GMA and Vision 2050 and by the Snoqualmie Tribe. The Puget Sound Regional Council (PSRC), Liz Underwood-Bultmann Principal Planner, Growth Management Planning recently submitted a comment letter dated March 26, 2024, (see Attachment 4, PSRC Environment, Capital Facilities and Parks Review Comment Letter Dated March 26, 2024.)

Ms. Underwood-Bultmann recognized the work of draft City policy 9.1.3 focusing investments to support the development of regional centers. However, based on the location of Snoqualmie and existing regional centers, PSRC is recommending the draft policy be centered on the prioritization local investment, i.e., local centers consistent with MPP-RC-8 and DP-25. Staff recommends amending draft policy 9.1.3 as follows:

9.1.3 Provide adequate infrastructure in applicable areas to support the development of ~~regional~~ local centers.

PSRC New Legislation Overview
1. Facilities Maintenance: <ul style="list-style-type: none"> ❖ impacts on historically marginalized communities and, ❖ ban capital facilities outside the Urban Growth Area.
2. Regional Coordination <ul style="list-style-type: none"> ❖ Interjurisdictional Planning, Development and Design ❖ Safe Walking to School
3. Utility Reliability <ul style="list-style-type: none"> ❖ Disaster Resilience ❖ High Quality Drinking Water ❖ Water Conservation

❖ Sanitary Sewer Connections
❖ Infrastructure Installments and Use Natural Boundaries
4. Capital Facilities Maintenance
❖ Historically Marginalized Communities
❖ UGB and Restrictions Outside
❖ Noise and Light Pollution
❖ Facilities-Improving Neighborhoods

Analysis

An overarching GMA goal of this chapter is to provide for a comprehensive identification of the public facilities needed to accommodate forecasted growth and identifies those projects which have secured funding as well as a list of projects which have not yet been funded. Approximately 46 bills related to the Comprehensive Plan were passed during the time span, (see Attachment 5, GMA-amendments-1995-2023). During the Planning Commission policy work, staff and consultants prepared color-coded policy presentations to identify more easily proposed polices of a regulatory nature, (see Attachment 6: Legislative Color-Coded Previous Presentations on Capital Facilities Goals and Policies for Planning Commission).

The Capital Facilities and Utilities Element will be supported by technical documentation including the following components: inventory of existing capital facilities, forecast of future capital facility needs; locations and capacities of new capital facilities; six-year funding plan; and to reassess the land use element if funding falls short, (see Attachment 7: 2044 Snoqualmie Comprehensive Plan Outline).

The Capital Facilities and Utilities Evolution Spreadsheet, (see Attachment 8) demonstrates the evolution of goals and policies, i.e., when policies were combined, moved, updated to support new requirements, modified to address public comment, eliminated to reflect current conditions and/or adapted to fit the PSRC Vision 2050. This Element is rewritten and will fit into a reorganized Plan. The updated Element is intended to improve clarity, remove duplicative language, update terminology, reflect the values of the community and meet recent changes to the Growth Management Act and other laws.

The Capital Facilities and Utilities Element recommendation was developed with information from the Tribe and reflects numerous public comments received during the planning process. Tribal coordination began in the Fall of 2022 and included early review before the completion of the legislative process. Two public open house events, with dozens of attendees were held on April 6 and October 16, 2023. A “Take the Comp Plan Update Survey” provides an active ongoing way for the public to share thoughts on our community and inform the Plan. Combined public outreach efforts generated 65 public comments related to this Element since the launch of the Plan update in January 2023, (see Attachment 9: Capital Facilities and Utilities Element Public Comment Table). Many of the comments received emphasized the following:

Public Comment Overview	
1.	Keeping High Quality fire, police, wastewater treatment
2.	Keeping services stable, “backup generators... Don't skimp here” and

3. Concerns Over Increasing Cost for Services,
 - ❖ “Utilities keep going”,
 - ❖ “WATER is way too expensive” and,
 - ❖ “Getting pretty darn expensive”.

Next Steps

Discuss the draft Capital Facilities and Utilities Element as recommended by the Parks and Public Works Council Committee. The Roundtable will be followed by a City Council motion on the Element at an upcoming Council meeting.

Attachment 1: PC Recommendation and City Council Edits, dated March 25, 2024

Attachment 2: PC Recommendation dated February 6, 2024

Attachment 3: Capital Facilities and Utilities Element PC Recommendation Presentation 2_20_2024

Attachment 4: PSRC Environment, Capital Facilities and Parks Review Comment Letter Dated March 26, 2024

Attachment 5: GMA-amendments-1995-2023

Attachment 6: Legislative Color-Coded Previous Presentations on Capital Facilities Goals and Policies for Planning Commission

Attachment 7: 2044 Snoqualmie Draft Comprehensive Plan Outline

Attachment 8: Capital Facilities and Utilities Element Evolution Spreadsheet

Attachment 9: Capital Facilities and Utilities Element Public Comment Table

1. QUALITY INFRASTRUCTURE

Goal:

9.1 Provide quality infrastructure to serve current and future residents and businesses.

Policies:

- 9.1.1 Adopt level of service standards to accommodate growth concurrent with development.
- 9.1.2 Size essential capital facilities to meet the long-term demands of the community, and when feasible, phase facility development to match capital investments with actual community needs.
- 9.1.3 Provide adequate infrastructure in applicable areas to support the development of regional centers.
- 9.1.4 Avoid growth in areas that cannot be adequately served by utilities.
- 9.1.5 If the City is selected as a state or regional capital facility site, or is otherwise impacted by such a facility, ensure appropriate mitigation for local impacts is provided.
- 9.1.6 Plan for major or “trunk” utility facility locations and consider designating routes suitable for facility improvements, subject to development regulations.
- 9.1.7 Ensure that utility improvements minimize neighborhood impacts, are environmentally sensitive, aesthetically pleasing, safe and provided in a timely manner to serve planned growth.
- 9.1.8 To the maximum extent feasible, require the undergrounding of all new electrical and communication lines, the undergrounding of existing lines during road and utility improvements, and/or architectural compatibility of all new above-ground facilities.
- 9.1.9 Encourage the joint use of utility corridors for agriculture or passive recreation uses, provided that such uses are consistent with prudent legal and utility practice.
- 9.1.10 Site or expand capital facilities in a manner that considers impacts on historically marginalized communities.
- 9.1.11 Do not locate capital facilities outside the urban growth area unless it is demonstrated that non-urban sites are the most appropriate location.
- 9.1.12 Reduce and mitigate noise and light pollution caused by capital facilities.
- 9.1.13 Design capital facilities to achieve community development objectives and improve neighborhoods.
- 9.1.14 Coordinate capital investment projects and programs across departments.

2. CONTINUITY OF PUBLIC SERVICES

Goal:

9.2 Invest in the timely replacement of aging infrastructure to ensure continuity and delivery of vital public services.

Policies:

- 9.2.1 Define essential public facilities, consistent with the Revised Code of Washington and the Growth Management Act.
- 9.2.2 **To the extent feasible, increase** the resilience of utilities and infrastructure by preparing for disasters and planning for system recovery.
- 9.2.3 Allow natural boundaries to help determine the routes and placement of infrastructure connections and improvements.
- 9.2.4 Provide residents with access to high quality drinking water that meets or exceeds state and federal requirements.

- 9.2.5 Reduce per capita rate of water consumption through conservation, efficiency, reclamation, and reuse.
- 9.2.6 Establish level of service standards to guide delivery of quality services to current and future residents and businesses.
- 9.2.7 Consider the impacts of climate change, economic, and health impacts when siting and building essential capital facilities.
- 9.2.8 Plan for the long-term renewal or replacement of aging capital facilities as needed to maintain target service levels.

3. LONG-TERM FINANCIAL SUSTAINABILITY

Goal:

9.3 Provide long-term financial plans by identifying resources for the future maintenance, repair, and replacement of capital facilities citywide.

Policies:

- 9.3.1 Seek grants to fund capital improvements whenever feasible, and plan for available funding to support the City's share of planned improvements.
- 9.3.2 Manage City debt to effectively while maintaining reserves for emergencies.
- 9.3.3 Allocate City sewer and water connection fees primarily for capital improvements related to facility expansion.
- 9.3.4 Evaluate new and existing sources of funding for services, maintenance and infrastructure.
- 9.3.5 Ensure parks facility users are paying a reasonable share of the costs of operating and maintaining the facilities.
- 9.3.6 Annually adopt by reference the Snoqualmie Valley School District Six-Year Capital Facility Plan and update school impact fees on new residential units to ensure that school facilities will be provided to meet projected growth.

4. INTRA-CITY AND REGIONAL COORDINATION

Goal:

9.4 Provide long-term capital facility plans that consider and complements land use objectives and capital facility planning efforts and objectives of neighboring jurisdictions.

Policies:

- 9.4.1 Participate in inter-jurisdictional efforts, including the Snoqualmie Tribe, to site essential capital facilities and pursue agreements among jurisdictions to mitigate against the disproportionate burden that may fall on the jurisdiction which becomes the site of a facility.
- 9.4.2 Coordinate with neighboring jurisdictions on infrastructure projects that cross city boundaries in planning, development, and design.
- 9.4.3 Work with Snoqualmie Valley School District to meet existing and future community needs, including safe, walkable schools.
- 9.4.4 Coordinate with other jurisdictions to implement multi-jurisdictional facility improvements, and attempt to coordinate land use procedures for consistent decision making.

5. PROTECTION AND PRESERVATION OF EXISTING CITY INFRASTRUCTURE

Goal:

9.5 Protect and preserve its significant investment in infrastructure by adequately funding regular and ongoing maintenance needs of critical infrastructure.

Policies:

9.5.1 Require the joint use or co-location of utility trenches, conduits and poles to minimize aboveground structures, and to provide for the expansion, maintenance and upgrading facilities with the least amount of service disruption.

9.5.2 Reduce per capita rate of water consumption through conservation, efficiency, reclamation, and reuse.

9.5.3 Replace failing septic systems within the urban growth area with sanitary sewers or alternative technology that is comparable or better.

The Planning Commission unanimously recommended that the Parks and Public Works Committee APPROVE the proposed vision, goals, and policies for the Capital Facilities and Utilities Element of the 2044 Snoqualmie Comprehensive Plan and transmit them to the City Council for consideration.

It is the recommendation of the Planning Commission to approve proposed vision, goals, and policies for the Capital Facilities and Utilities Element as presented in Attachment A.

RECOMMENDED BY THE CITY OF SNOQUALMIE PLANNING COMMISSION ON THE 16TH OF JANUARY 2024.

Luke Marusiak Date Jan 30, 2024
Luke Marusiak (Jan 30, 2024 17:02 PST)

Luke Marusiak
Commission Chair

Attest by:

Ashley Wragge
Ashley Wragge (Jan 30, 2024 15:56 PST)

Ashley Wragge
Planning Technician

1. QUALITY INFRASTRUCTURE

Goal:

9.1 Provide quality infrastructure to serve current and future residents and businesses.

Policies:

9.1.1 Adopt level of service standards to accommodate growth concurrent with development.

9.1.2 Size essential capital facilities to meet the long-term demands of the community, and when feasible, phase facility development to match capital investments with actual community needs.

9.1.3 Provide adequate infrastructure in applicable areas to support the development of regional centers.

9.1.4 Avoid growth in areas that cannot be adequately served by utilities.

9.1.5 If the City is selected as a state or regional capital facility site, or is otherwise impacted by such a facility, ensure appropriate mitigation for local impacts is provided.

9.1.6 Plan for major or “trunk” utility facility locations and consider designating routes suitable for facility improvements, subject to development regulations.

9.1.7 Ensure that utility improvements minimize neighborhood impacts, are environmentally sensitive, aesthetically pleasing, safe and provided in a timely manner to serve planned growth.

9.1.8 To the maximum extent feasible, require the undergrounding of all new electrical and communication lines, the undergrounding of existing lines during road and utility improvements, and/or architectural compatibility of all new above-ground facilities.

9.1.9 Encourage the joint use of utility corridors for agriculture or passive recreation uses, provided that such uses are consistent with prudent legal and utility practice.

9.1.10 Site or expand capital facilities in a manner that considers impacts on historically marginalized communities.

9.1.11 Do not locate capital facilities outside the urban growth area unless it is demonstrated that non-urban sites are the most appropriate location.

9.1.12 Reduce and mitigate noise and light pollution caused by capital facilities.

9.1.13 Design capital facilities to achieve community development objectives and improve neighborhoods.

9.1.14 Coordinate capital investment projects and programs across departments.

2. CONTINUITY OF PUBLIC SERVICES

Goal:

9.2 Invest in the timely replacement of aging infrastructure to ensure continuity and delivery of vital public services.

Policies:

9.2.1 Define essential public facilities, consistent with the Revised Code of Washington and the Growth Management Act.

9.2.2 Increase the resilience of utilities and infrastructure by preparing for disasters and planning for system recovery.

9.2.3 Allow natural boundaries to help determine the routes and placement of infrastructure connections and improvements.

9.2.4 Provide residents with access to high quality drinking water that meets or exceeds state and federal requirements.

9.2.5 Reduce per capita rate of water consumption through conservation, efficiency, reclamation, and reuse.

9.2.6 Establish level of service standards to guide delivery of quality services to current and future residents and businesses.

9.2.7 Consider the impacts of climate change, economic, and health impacts when siting and building essential capital facilities.

9.2.8 Plan for the long-term renewal or replacement of aging capital facilities as needed to maintain target service levels.

3. LONG-TERM FINANCIAL SUSTAINABILITY

Goal:

9.3 Provide long-term financial plans by identifying resources for the future maintenance, repair, and replacement of capital facilities citywide.

Policies:

9.3.1 Seek grants to fund capital improvements whenever feasible, and plan for available funding to support the City's share of planned improvements.

9.3.2 Manage City debt to effectively while maintaining reserves for emergencies.

9.3.3 Allocate City sewer and water connection fees primarily for capital improvements related to facility expansion.

9.3.4 Evaluate new and existing sources of funding for services, maintenance and infrastructure.

9.3.5 Ensure parks facility users are paying a reasonable share of the costs of operating and maintaining the facilities.

9.3.6 Annually adopt by reference the Snoqualmie Valley School District Six-Year Capital Facility Plan and update school impact fees on new residential units to ensure that school facilities will be provided to meet projected growth.

4. INTRA-CITY AND REGIONAL COORDINATION

Goal:

9.4 Provide long-term capital facility plans that consider and complements land use objectives and capital facility planning efforts and objectives of neighboring jurisdictions.

Policies:

9.4.1 Participate in inter-jurisdictional efforts, including the Snoqualmie Tribe, to site essential capital facilities and pursue agreements among jurisdictions to mitigate against the disproportionate burden that may fall on the jurisdiction which becomes the site of a facility.

9.4.2 Coordinate with neighboring jurisdictions on infrastructure projects that cross city boundaries in planning, development, and design.

9.4.3 Work with Snoqualmie Valley School District to meet existing and future community needs, including safe, walkable schools.

9.4.4 Coordinate with other jurisdictions to implement multi-jurisdictional facility improvements, and attempt to coordinate land use procedures for consistent decision making.

5. PROTECTION AND PRESERVATION OF EXISTING CITY INFRASTRUCTURE

Goal:

9.5 Protect and preserve its significant investment in infrastructure by adequately funding regular and ongoing maintenance needs of critical infrastructure.

Policies:

9.5.1 Require the joint use or co-location of utility trenches, conduits and poles to minimize aboveground structures, and to provide for the expansion, maintenance and upgrading facilities with the least amount of service disruption.

9.5.2 Reduce per capita rate of water consumption through conservation, efficiency, reclamation, and reuse.

9.5.3 Replace failing septic systems within the urban growth area with sanitary sewers or alternative technology that is comparable or better.

Capital Facilities and Utilities Element Vision, Goals, Policies

2044 Snoqualmie Comprehensive Plan
Snoqualmie Planning Commission

Capital Facilities and Utilities Element Vision, Goals, Policies



Quality Infrastructure for Current and Future Residents

Size to Meet Long Term Demands
“Trunk” Utility Facility Locations
Undergrounding Electrical and Communications where Feasible



Continuity of Public Services

Provide High Quality Water and Water Use Management
Long Term Plan to Replace Facilities as they Age



Long-Term Financial Sustainability

Evaluate New & Existing Funding, Pursue Grants
School District Six Year Capital Facility Plan



Intra-city and Regional Coordination

Agreements Among Jurisdictions Including Snoqualmie Tribe



Protection and Preservation of Existing City Infrastructure

Minimize Above Ground Structures
Maintain & Upgrade with Minimal Service Disruption



Puget Sound Regional Council

1201 Third Avenue, Suite 500 Seattle, WA 98101-3055 | psrc.org | 206-464-7090

March 26, 2024

Ashley Wragge, Planning Technician
City of Snoqualmie
38624 SE River St
Snoqualmie, WA 98065

Subject: PSRC Comments on Snoqualmie Draft Environment, Utilities, and Capital Facilities Policies

Dear Ms. Wragge,

Thank you for providing an opportunity for the Puget Sound Regional Council (PSRC) to review a draft of the Snoqualmie environment, utilities, and capital facilities goals and policies. We appreciate that the city has invested a substantial amount of time and effort in developing the draft elements and appreciate the chance to review while in draft form. This timely collaboration provides an opportunity to review plan elements for the 2024 comprehensive plan and prepares the city well for [certification](#) by PSRC once the full plan has been adopted.

We suggest the city consider the following comments as further work is completed for the comprehensive plan update to align with [VISION 2050](#) and the Growth Management Act. We understand from city staff that policies on climate change will be addressed in a separate climate element, so we did not comment on that aspect of the consistency tool.

We reviewed the draft plan using the PSRC Plan Review Consistency Tool. Key sections of the consistency tool are listed below on the left along with relevant comments on the draft plan on the right:

Capital Facilities and Utilities

Plan Review Consistency Tool	PSRC Comment on Draft Snoqualmie Plan
Prioritize investments in centers, including regional centers, countywide centers, high-capacity transit areas with a station area plan, and other local centers (MPP-RC-8-9)	The plan includes a policy (Utilities and Capital Facilities Policy 9.1.3) to focus investments to support the development of regional centers. Based on the location of Snoqualmie and existing regional centers, local investment may be better

Plan Review Consistency Tool	PSRC Comment on Draft Snoqualmie Plan
	suited for local centers. We recommend including a policy to prioritize investments in local centers, consistent with MPP-RC-8 and DP-25.
Locate community facilities and services, including civic places like parks, schools, and other public spaces, in centers and near transit, with consideration for climate change, economic, social and health impacts (MPP-PS-18, PS-20, PS-29, DP-11)	The city should consider an additional policy to locate community and civic facilities near transit and in consideration of other community goals.

Environment

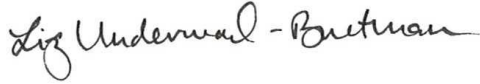
Plan Review Consistency Tool	PSRC Comment on Draft Snoqualmie Plan
Support programs to ensure that all residents, regardless of race, social, or economic status, have clean air, clean water, and other elements of a healthy environment and prioritize the reduction of impacts to vulnerable populations that have been disproportionately affected (MPP-En-3-4, En-7-8, En-21)	In addition to including a policy on protecting vulnerable populations (Environment Policy 1-L), it would be beneficial to identify where these populations currently live and where environmental impacts are more impactful.
Identify open space, trail, and park resources and needs, and develop programs for protecting and enhancing these areas (MPP-En-11-12, En-15, En-Action-4)	Consistent with VISION 2050 and national best practices, PSRC recommends including information on open space and a parks level-of-service to provide parks within a 10-minute walk of all residents. This will set the foundation for adding or expanding parks to create equitable access.

PSRC has resources available to assist the city in addressing these comments and inform development of the draft plan. We have provided links to online documents in this letter, and additional resources related to the plan review process can also be found at <https://www.psrc.org/planning-2050/vision/vision-2050-planning-resources>.

We appreciate all the work the city is doing and the opportunity to review and provide comments. We are happy to continue working with you as the draft progresses through the

adoption process. If you have any questions or need additional information, please contact me at 206-464-6174 or LUnderwood-Bultmann@psrc.org.

Sincerely,

A handwritten signature in black ink that reads "Liz Underwood-Bultmann". The signature is written in a cursive, flowing style.

Liz Underwood-Bultmann
Principal Planner, Growth Management
Puget Sound Regional Council

cc: Review Team, Growth Management Services, Department of Commerce



Growth Management Act Amendments 1995-2023

The Washington State Growth Management Act (GMA) has been amended numerous times since originally enacted in 1990. To help local governments with evaluating whether their adopted comprehensive plans and development regulations comply with the GMA, Department of Commerce, Growth Management Services, has developed a list of annual amendments to the GMA. This list summarizes amendments to Chapter 36.70A RCW (“The Growth Management Act” or “GMA”), as well as other related statutory amendments, enacted by the Washington State Legislature from 1995 to 2023.

Each amendment is listed below, by RCW citation and original bill number, according to the year of adoption, and it includes a brief description of the legislation and identification of the local jurisdictions affected.

***Please note:** This list has been prepared to briefly summarize legislative amendments to the GMA and to assist local governments with their periodic update process under RCW 36.70A.130 and for general research. This summary is not intended to provide a complete interpretation of all GMA amendments. Other related statutes may also help implement the GMA, and this summary is not a definitive legal guide for all planning requirements.*

2023 Legislative Session

RCW, Bill Number, Brief Description for 2023 Legislative Session	Counties/Cities Other interested parties affected
<p>RCW 36.70A.060 <i>SB 5374 – Relating to the adoption of county critical area ordinances by small cities</i></p> <p>Brief Description:</p> <p>The bill allows cities under 25,000 to adopt the county’s critical area ordinance by reference as long as the CAO is not under appeal. Once adopted by reference, the city is not required to take further action during future GMA periodic updates. Counties are entitled to a portion of the city’s grant funding that otherwise would have been used to update their CAOs.</p>	Counties and cities
<p>RCW 36.70A.130 <i>SB 5457 – Relating to implementing growth management task force legislative recommendations regarding small cities</i></p> <p>Brief Description:</p> <p>The bill allows cities and towns to opt out of the full comprehensive plan update process, but still must update critical areas regulations and the capital facilities and transportation elements, if the following are met:</p> <ul style="list-style-type: none"> • Has a population fewer than 500 • Is not located within 10 miles of a city with a population over 100,000 • Experienced a population growth rate of fewer than 10 percent in the preceding 10 years 	Cities and towns

RCW, Bill Number, Brief Description for 2023 Legislative Session	Counties/Cities Other interested parties affected
<ul style="list-style-type: none"> Has provided the department of Commerce with notice of its intent to participate in a partial review and revision of its comprehensive plan 	
<p>Ch. 36.70A (GMA), Ch. 43.21C (SEPA), Chs. 64.34, .32, .38, and .90 RCW. <i>HB 1337 – Expanding housing options by easing barriers to the construction and use of ADUs</i></p> <p>Brief Description:</p> <p>All GMA cities and counties must allow at least two ADUs per lot within urban growth areas in zones that allow for single-family homes. The ADUs may be attached, detached, or a combination of both, or may be conversions of existing structures. Cities must implement the bill’s requirements 6 months after their next comprehensive plan periodic update, or else the provisions in the bill will control.</p> <p>The bill places certain restrictions on local governments, including:</p> <ul style="list-style-type: none"> Local governments may not charge more than 50% of impact fees charged for the principal unit. Local governments may not require the owner to occupy the property. Local governments may not prohibit the ADU’s sale as independent units. Local governments must allow an ADU of at least 100 square feet and must adjust zoning to be consistent with the bill with respect to bulk and scale regulations. Local governments must set consistent parking requirements based on distance from transit and lot size. <p>Local governments are protected from HOAs seeking to enforce private covenants against ADUs in conflict with the bill.</p>	
<p>RCW 36.70A.030 and .280; adding new sections to the GMA and amending SEPA. <i>HB 1110 – Creating more homes for Washington by increasing middle housing in areas traditionally dedicated to single-family detached housing.</i></p> <p>Brief description:</p> <p>The bill requires cities of over 25,000 in population or that are within a contiguous UGA with the largest city in county with a population of more than 275,000 to allow two housing units per lot, four if one is affordable, or it is located within ¼ mile of transit, unless higher densities are already permitted.</p> <p>For cities over 75,000 in population, the requirement is four and six units, respectively. Extensions and exemptions are available for areas with critical areas, risk of displacement, infrastructure deficiencies, and when certain transportation safety conditions exist.</p>	Cities
<p>RCW 36.70A.020, .030, .070, .130, .190, .280, .320, and .480 <i>HB 1181 – Improving the state’s climate response through updates to the state’s planning framework</i></p> <p>Brief Description:</p> <p>The bill adds Climate Change and Resiliency as the 14th goal to the Growth Management Act and includes the following key changes to the GMA:</p>	Counties and cities

RCW, Bill Number, Brief Description for 2023 Legislative Session	Counties/Cities Other interested parties affected
<ul style="list-style-type: none"> • Adds a greenhouse gas emissions reduction sub-element that would be mandatory for 11 of the largest counties and their cities. The sub-element and implementing development regulations must identify actions the jurisdiction will take that will: <ul style="list-style-type: none"> ○ Result in reductions in overall GHG emissions generated by the transportation and land use systems within the jurisdiction but without increasing emissions elsewhere. ○ Result in reductions in vehicle miles traveled within the jurisdictions but without increasing emissions elsewhere. ○ Prioritize reductions that would benefit overburdened communities in order to maximize the co-benefits of reduced air pollution and environmental justice. • Adds a resiliency sub-element that would be mandatory for all jurisdictions planning under RCW 36.70A.040. This requirement can be satisfied by adopting by reference a FEMA natural hazard mitigation plan that is in substantial conformance with this sub-element. • The land use, capital facilities, park and recreation, utilities, and transportation elements must be updated to include certain climate change related topics, including a prohibition for denying a development permit because a project may cause the transportation level of service to fall below the minimum standard where multimodal mitigation is possible. • Requires consideration of environmental justice in order to avoid worsening environmental health disparities. • Creates a new grant program for community-based organizations to advance participation of vulnerable populations in the planning process. • Requires the Department of Ecology to update its Shoreline Master Program (SMP) guidelines to require that SMPs address the impact of sea level rise and increased storm severity. • Requires the Department of Transportation to maintain a summary of the per capita vehicle miles traveled for cities and unincorporated portions of counties; adds multimodal concurrency. 	
<p>Ch. 36.70A RCW (GMA) and Ch. 36.70B RCW (Local Project Review Act) HB 1293 – Streamlining development regulations</p> <p>Brief description:</p> <ul style="list-style-type: none"> • Effective six months after its next periodic comprehensive plan update, GMA cities and counties must have in place clear, objective, and understandable design review procedures and standards governing the exterior design of all new development. The term “design review” is further defined in statute. • Design review of development projects must be reviewed concurrently with two or more project permits associated with the proposal and are limited to one public meeting. • The bill adds language to ch. 36.70B RCW (Local Project Review Act) encouraging jurisdictions to consider prompt, coordinated, and expedited project review of general project permits and specifically projects that include affordable housing. 	Counties and cities
<p>Ch. 36.70B RCW (Local Project Review Act) SB 5290 – Consolidating local permit review</p> <p>Brief description:</p>	Counties and cities

RCW, Bill Number, Brief Description for 2023 Legislative Session	Counties/Cities Other interested parties affected
<p>The bill amends chapter 36.70B RCW, the Local Project Review Act, for jurisdictions planning under the GMA. The bill includes the following provisions:</p> <ul style="list-style-type: none"> • Establishes a consolidated permit review grant program for local governments that commit to issuing final decisions for residential permit applications within specified time frames. • Creates a new grant program to support local governments’ transition to digital permit application systems. • Requires the department of commerce to convene a work group to study statewide license and permitting software for local governments. • Removes building permits for the types of project permits in the covered types of land use permits. • Amends the process for jurisdictions to provide a written determination of completeness for project permit applications. • Beginning January 1, 2025, jurisdictions must set certain permit decision timelines at 65, 100, and 170 days depending on the permit and other factors. When timelines are not met a portion of the permit fees must be refunded. Jurisdictions can set other deadlines but lose administrative appeal safe harbor protection. Certain jurisdictions must also submit annual performance reports to commerce, which will report to the legislature. • Provides additional measures that jurisdictions can take to facilitate prompt coordinate permit review. • Requires commerce to provide guidance to local governments with respect to appropriate fee structures, staffing-up residential permit processing, and other topics. 	
<p>Ch. 43.21C RCW (SEPA) <i>SB 5412 – Decreasing local government workload</i></p> <p>Brief description:</p> <p>The bill allows for a SEPA categorical exemption for residential development projects within incorporated UGAs and middle housing projects within unincorporated UGAs if:</p> <ul style="list-style-type: none"> • The local government finds the proposed development is consistent with its development regulations; and • The local government has prepared environmental analysis that considers the project in the area proposed for the exemption and analyzes certain multimodal transportation impacts. <p>The environmental analysis must include documentation that the requirements for environmental analysis, protection, and mitigation for impacts have been adequately addressed for the exempted project. The local government must also document its consultation with the department of transportation regarding certain transportation impacts. Before finalizing the environmental analysis, the local government must provide at least 60 days public notice and the exemption is effective 30 days following adoptive action. Residential projects in Seattle are exempt from these requirements until September 30, 2025.</p>	Counties and cities
<p>Ch. 90.58 RCW (Shoreline Management Act) <i>HB 1544 – SMP review schedules</i></p> <p>Brief description:</p>	Counties and cities

RCW, Bill Number, Brief Description for 2023 Legislative Session	Counties/Cities Other interested parties affected
<p>This bill changes the Shoreline Master Program update schedule from eight years to ten years to align with local governments’ comprehensive plan periodic update schedule. The bill also extends by one year the date by which the next round of SMP reviews and revisions are due.</p>	
<p>Ch. 44.39 RCW (Joint Committee on Energy Supply and Energy Conservation), Ch. 80.50 RCW (Energy Facilities), Ch. 43.21C RCW (SEPA), and Ch. 36.70B RCW (Local Project Review Act)</p> <p><i>HB 1216 – Clean Energy Siting</i></p> <p>Brief description:</p> <p>The bill establishes a new type of project designation by Commerce: Clean Energy Projects of Statewide Significance (CEPSS). The department of Ecology is responsible for coordinating an optional coordinated permitted process for CEPSS projects. Cities and counties with development projects determined as eligible for the coordinated permit process within their jurisdiction must enter into an agreement with Ecology or the project proponent for expediting the completion of projects, including expedited permit process and environmental review processing.</p> <p>The bill also directs lead agencies to complete an EIS for CEPSS projects within 24 months of a threshold determination and requires them to work collaboratively with agencies that have actions requiring SEPA review for the project to develop a schedule that includes a list of agency responsibilities, actions, and deadlines. The bill makes other SEPA changes related to the process of environmental review for CEPSS projects.</p> <p>During a review of a project to construct or improve electric generation, transmission, or distribution facilities, a local government may not require a project applicant to demonstrate the necessity or utility of the project, other than to require as part of the completed project application the submission of documentation required by the Federal Energy Regulatory Commission or other federal agencies with regulatory authority over electric power transmission and distribution needs, or the Utilities and Transportation Commission.</p> <p>A county may not prohibit the installation of wind and solar resource evaluation equipment necessary for the design and environmental planning of a renewable energy project.</p>	<p>Counties and cities</p>
<p>RCW 36.70A710 and .740</p> <p><i>SB 5353 – Relating to the Voluntary Stewardship Program</i></p> <p>Brief description:</p> <p>The bill removes the date by which counties must join the VSP, opening it up to currently non-participating jurisdictions. A county that elects to join the VSP is not required to implement the program in a participating watershed until new adequate funding is provided. The Conservation Commission is required to determine every two years which watersheds in the new participating counties received adequate funding. If adequate funding is not provided, the county must take one of four options:</p> <ul style="list-style-type: none"> • Develop, adopt, and implement a work plan in the watershed that protects critical areas used for agricultural activities; • Adopt development regulations that have previously been adopted by another local government for the purpose of protecting critical areas used for agricultural activities; 	<p>Counties</p>

RCW, Bill Number, Brief Description for 2023 Legislative Session	Counties/Cities Other interested parties affected
<ul style="list-style-type: none"> • Adopt development regulations certified by commerce as protective as critical areas in areas used for agricultural activities; or • Review, and if necessary, update development regulations adopted under the GMA to protect critical areas as they related to agricultural activities. 	
<p>Ch. 43.21C RCW (SEPA), Ch. 35.21 RCW (cities and towns), Ch. 35A.21 RCW (code cities), and Ch. 19.27A RCW (Energy-Related Building Standards)</p> <p><i>HB 1042 – The creation of additional housing units in existing buildings</i></p> <p>Brief description:</p> <p>The bill prohibits cities from denying a permit application for the addition of housing units within an existing building due to nonconformity with height, setback, parking, modulation, or elevator size unless it is a building code of life safety issue. When new residential units are proposed completely within an existing building, cities must allow a density bonus of 50% more than the zone otherwise allows. Cities may not require the addition of parking spaces, permitting requirements, or design standards not applied to all residential development in the zone, and may not impose exterior design or architectural requirements to the building. Cities also may not require a transportation concurrency study or SEPA review based on the addition of housing units within an existing building.</p> <p>The changes to city codes necessary to implement the bill are categorically exempt from SEPA.</p> <p>The state building code council is required to adopt an amendment to the energy code that waives the requirement for the unchanged portions of an existing building to comply with the current energy code when additional housing units are added to the building.</p>	<p>Cities</p>
<p>RCW 35.13.470 and RCW 82.14.415</p> <p><i>HB 1425 – Facilitating municipal annexations</i></p> <p>Brief description:</p> <p>The bill requires that if an interlocal agreement is used for a sales and use tax credit for annexed areas, the interlocal agreement must address:</p> <ul style="list-style-type: none"> • The balancing of annexations of commercial, industrial, and residential properties; • Development, ownership, and maintenance of infrastructure; and • The potential for revenue-sharing agreements. <p>The bill removes the requirements that a city be within a county with a population of at least 600,000 to impose the tax and that an annexation area must have a population of at least 10,000 or 4,000. The bill also removes the eligibility timeline.</p> <p>The bill requires that to impose the tax, a city must have entered into an interlocal agreement with the county regarding the proposed annexation area. The bill also updates the maximum levy amounts that may be imposed based on population.</p>	<p>Counties and cities</p>
<p>Title 64 RCW (Real Property and Conveyances), RCW 58.17.060, RCW 82.02.060, Ch. 82.45 RCW (Real Estate Excise Tax)</p> <p><i>SB 5258 – Increasing the supply and affordability of condominium units and townhouses as an option for homeownership</i></p>	

RCW, Bill Number, Brief Description for 2023 Legislative Session	Counties/Cities Other interested parties affected
<p>Brief description:</p> <p>This bill imposes new requirements on condo associations seeking to bring a construction defect claim and imposes additional pre-litigation procedural requirements with the intent to better resolve disputes and encourage the construction of more housing. The bill also created a Down Payment Assistance Account funded by the REET. Impact fee schedules must now reflect the proportionate impact of new housing units based on the square footage and number of bedrooms, or trips generated, in the housing unit, to produce a proportionally lower impact fee for smaller housing units.</p> <p>All cities, towns, and counties must include in their short plat regulations procedures for unit lot subdivisions allowing division of a parent lot into separately owned unit lots.</p>	

2022 Legislative Session

RCW, Bill Number, Brief Description for 2022 Legislative Session	Counties/Cities Other interested parties affected
<p>RCW 36.70A.130 HB 1241 – Relating to planning under the GMA. (Ch. 192 Laws 2022) Effective date: June 9, 2022</p> <p>Brief Description:</p> <p>This bill changes the comprehensive plan periodic update from every eight years to every ten years and established the next deadline being December 31, 2024 for King, Kitsap, Pierce, and Snohomish counties and the cities within them. In addition, counties meeting certain population or growth thresholds, and certain cities within them, must provide the Department of Commerce with an implementation progress report five years after the periodic comprehensive plan adoption. Commerce must develop guidelines for the report, including:</p> <ul style="list-style-type: none"> • The implementation of previously adopted changes to the housing element and the effect of those changes on housing affordability and availability within the jurisdiction; • Permit processing timelines; and • Progress toward implementing actions required to achieve reductions to meet greenhouse gas and vehicle miles traveled requirements as provided for in any element of the comprehensive plan. <p>If a covered jurisdiction has yet to implement any changes that were included in the most recent period update or has not taken legislative or administrative actions necessary to implement the changes by the implementation progress report due date, then that jurisdiction must identify the need for changes or action in its report, adopt a work plan to implement the changes, and complete all work necessary for implementation within two years of the report’s submission.</p>	<p>Counties and cities</p>
<p>RCW 36.70A.040 - .210. HB 1717 – Relating to tribal participation in GMA planning. (Ch. 252 Laws 2022) Effective date: June 9, 2022</p>	<p>Counties, Cities, regional planning authorities, and tribes.</p>

RCW, Bill Number, Brief Description for 2022 Legislative Session	Counties/Cities Other interested parties affected
<p>Brief description:</p> <p>Federal agencies and tribes with a reservation or ceded lands within a county are required to be invited to participate in the countywide planning process. A federally recognized Indian tribe may voluntarily choose to participate in the county or regional planning process and coordinate with the counties and cities required to plan under the GMA. Once a local government receives notice from a tribe whose reservations or ceded land are in the county that the tribe has or will have a parallel planning process, the local government must enter into good faith negotiations with the tribe to attempt to reach a mutually acceptable memorandum of agreement regarding collaboration and participation in the planning process, including coordinating planning for urban growth. If such agreement cannot be reached, the local government and tribe must enter mediation. A tribe may also request that Commerce provide facilitation services to resolve issues that it has with a local government’s comprehensive planning. Delay of adoption of a local government’s comprehensive plan or development regulations due to this dispute resolution are not subject to GMHB appeal regarding the delay.</p> <p>Countywide planning policies must include policies that address the protection of tribal cultural resources in collaboration with tribes that choose to participate in the planning process. When a city’s comprehensive plan includes a port element, the city must develop the element collaboratively with the port and any tribe that is participating in the planning process through a MOA.</p>	
<p>RCW 36.70A.540 <i>HB 2001 – Relating to expanding the ability to build tiny houses. (Ch. 275 Laws 2002)</i> Effective date: June 9, 2022</p> <p>Brief Description:</p> <p>The bill adds tiny house communities, which were legislatively authorized in 2017, to the type of housing eligible for affordable housing incentive programs established by local governments under the GMA through comprehensive plans and development regulations.</p>	Counties and cities
<p>RCW 36.70A.067 <i>SB 5042 – Relating to the effective date of certain actions taken under the GMA. (Ch. 218 Laws 2022).</i> Effective date: June 9, 2022</p> <p>Brief Description:</p> <p>The bill establishes the effective date of an action that expands a UGA; removes the designation of agricultural, forest, or mineral resource lands; creates or expands a LAMIRD; establishes a new fully contained community; or creates or expands a master planned resort is the later of the following:</p> <ul style="list-style-type: none"> • 60 days after the date of public of notice of adoption of the comprehensive plan, development regulation, or amendment to the plan or regulation, implementing the action; or • If a petition for review to the Growth Management Hearings Board is timely filed, upon issuance of the board’s final order. <p>This eliminates a vesting loophole that previously allowed these actions to proceed due to Washington’s early vesting law, even when an action is subsequently invalidated by the GMHB.</p>	Counties

RCW, Bill Number, Brief Description for 2022 Legislative Session	Counties/Cities Other interested parties affected
<p>RCW 36.70A.070 <i>SB 5275 – Relating to enhancing opportunity in LAMIRDs. (Ch. 220 Laws 2022).</i> Effective date: June 9, 2022</p> <p>Brief Description:</p> <p>The bill amends current LAMIRD requirements by allowing for:</p> <ul style="list-style-type: none"> • Development and redevelopment within a LAMIRD with confirmation that existing providers of public facilities and services have sufficient capacity to serve new or additional demand from the development or redevelopment. • Changes to land use designations on vacant land if new development and redevelopment is consistent with the county definition of local rural character. • Commercial development or redevelopment within mixed-use areas to serve existing and projected rural populations with a footprint limitation of up to a maximum of 5,000 square feet. New uses of retail or food service space cannot exceed 2,500 square feet. 	<p>Counties</p>
<p>RCW 36.70A.130 <i>SB 5593 – Relating to UGA boundaries. (Ch. 287 Laws 2022).</i> Effective date: June 9, 2022</p> <p>Brief Description:</p> <p>Each county that designates UGAs must review the patterns of development within the UGA during the periodic comprehensive plan update. If, during this review, the county determines the patterns of development have created pressure in areas that exceed the available and developable lands within the UGA, the county may revise the UGA to accommodate identified patterns of development and future development pressure for the succeeding 20-year period. Areas added to the UGA must not be designated as natural resource lands or contain more than 15 percent critical areas. The areas added must be suitable for urban growth and contiguous. The revision may not result in an increase in the total surface area of the existing UGA.</p> <p>A jurisdiction’s transportation element and capital facility plan element must identify the transportation facilities, public facilities, and related services needed to serve the added areas to the UGA, including funding sources.</p>	<p>Counties, cities, and service providers.</p>
<p>RCW 36.70A.600, .070 and Ch. 43.21C RCW (SEPA) <i>SB 5818 – Relating to promoting housing construction in cities through amendments to and limiting appeals under SEPA and the GMA.</i> Effective date: June 9, 2022</p> <p>Brief Description:</p> <p>Any nonproject action taken by a fully planning city to implement certain optional planning actions to increase residential building capacity is permanently exempt from administrative and judicial appeal under SEPA. The adoption of ordinances, development regulations, and amendments to such regulations and other nonproject actions taken by a fully planning city that increases housing capacity and affordability and mitigates displacement, outside of critical areas, are exempt from</p>	

RCW, Bill Number, Brief Description for 2022 Legislative Session	Counties/Cities Other interested parties affected
<p>administrative and judicial appeals under SEPA, except for nonproject actions having a probable significant adverse impact on fish habitat.</p> <p>The SEPA exemption for project actions related to a residential, multifamily, or mixed-use development on the basis of or impacts to the transportation elements of the environment only applies if WSDOT has not found that the project will present significant adverse impacts to the state-owned transportation system. Impacts to aesthetics or light and glare are exempt from SEPA if the project is subject to adopted design review requirements.</p> <p>Ecology must undergo expedited rulemaking to modify rule-based SEPA categorical exemptions to SEPA as follows:</p> <ul style="list-style-type: none"> • Add four attached single-family residential units to the current exemption for certain types of construction. • Create a new exemption level for single-family residential project types with a total square footage of fewer than 1500 square feet in incorporated UGAs of at least 100 units. • Increase the exemption level for multifamily residential project types in incorporated UGAs from 60 units to 200 units. • Add the following sentence to the categorical exemptions for minor new construction: “The city, town, or county must document the result of its outreach with the department of transportation on impacts to state-owned transportation facilities, including consideration of whether mitigation is necessary for impacts to state-owned transportation facilities.” <p>Any applicant whose project qualifies as exempt under SEPA is not required to file an environmental checklist if other information is available to establish that a project qualifies for an exemption.</p>	
<p>Title 70A RCW (Environmental Health and Safety), Ch. 36.70A RCW (GMA), Ch. 36.70 RCW (Planning Enabling Act), and related statutes HB 1799 – Relating to organic materials management Effective date: June 9, 2022</p> <p>Brief description:</p> <p>Beginning January 1, 2027, each county or city that implements a local solid waste plan must provide source-separated organic waste collection services at least either biweekly or 26 weeks annually to all residents and non-residential customers that generate at least 0.25 cubic yards of organic materials per week, and must provide for organic materials management of collected organic materials. Cities and counties may charge and collect fees or rates for these services, consistent with existing authority to impose fees and rates for solid waste collection services. These requirements do not apply to certain jurisdictions and certain areas described in the bill.</p> <p>Jurisdictions implementing local solid waste management plans may not site the increase or expansion of an existing organic materials management facility that processed more than 200,000 tons of material relative to 2019 levels, except that this limitation does not apply to anaerobic digesters.</p> <p>By January 1, 2023, cities and counties with a population of at least 25,000 or in which organic material collection services are provided must adopt a compost procurement ordinance to implement the 2020 requirement for local governments to consider the use of compost products in projects and to use compost products in a project except when availability, health, quality, safety, or price-competitive criteria are not met. They must develop strategies to inform residents</p>	<p>Counties and cities</p>

RCW, Bill Number, Brief Description for 2022 Legislative Session	Counties/Cities Other interested parties affected
regarding the jurisdiction’s use of compost and the value of compost and give priority to purchasing compost products that produce compost locally, are certified by a nationally recognized organization, the product products derived from municipal solid waste compost programs, and that meet quality standards. The bill creates additional procurement options for local governments.	

2021 Legislative Session

RCW, Bill Number, Brief Description for 2021 Legislative Session	Counties/Cities Other interested parties affected
<p>RCW 36.70A.020, .030, .070, .390; chapter 35A.21 RCW; chapter 35.21 RCW HB 1220 – Relating to supporting emergency shelters and housing through local planning and development regulations. (Ch. 254 Laws 2021) Effective date: July 25, 2021</p> <p>Brief Description:</p> <p>Commerce will provide jurisdictions with existing and projected housing needs that identify the number of housing units necessary to manage projected growth, including units for moderate, low, very low, and extremely low-income households as well as emergency housing, emergency shelters, and permanent supportive housing.</p> <p>The housing element of comprehensive plans is updated to require GMA planning counties and cities to do the following:</p> <ul style="list-style-type: none"> • Include moderate density housing options within the UGA and include mandatory provisions for the preservation, improvement, and development of housing. • Identify sufficient land and zoning capacities for the following housing types based on the housing needs provided by Commerce: moderate, low, very low, and extremely low-income households; emergency housing, emergency shelters, and permanent supportive housing; and within the UGA, consideration of duplexes, triplexes, and townhomes. • Plan for and accommodate, rather than just encourage the availability of, affordable housing for the economic segments described above by doing the following: <ul style="list-style-type: none"> ○ Incorporate special consideration for low, very low, extremely low, and moderate-income households; ○ Document programs and actions needed to achieve housing availability, including gaps in local funding, barriers such as development regulations, and other limitations; ○ Consider housing locations in relation to employment locations; ○ Consider the role of ADUs in meeting housing needs. • Identify local policies and regulations that result in racially disparate impacts, displacement, and exclusion in housing and implement policies and regulations to address and being to undo them. • Identify areas at high risk of displacement from market forces that occur with changes to zoning, development regulations, and capital investments. • Establish anti-displacement policies <p>Cities may not prohibit transitional housing or permanent supportive housing in any zones where residential dwelling units or hotels are allowed. Cities may not prohibit indoor emergency shelters or indoor emergency housing in any zones where hotels are allowed, except for cities that have</p>	<p>Counties and cities</p>

RCW, Bill Number, Brief Description for 2021 Legislative Session	Counties/Cities Other interested parties affected
<p>adopted an ordinance authorizing such shelters and housing in a majority of zones within a 1-mile proximity to transit. Cities may impose reasonable occupancy and use regulations on such shelters and housing but those regulations may not prevent the siting of a sufficient number to accommodate the need.</p>	
<p>RCW 36.70A.330 and RCW 43.155.070; chapters 35A.14 RCW, 36.70A RCW, 43.160 RCW, 80.36 RCW, and 43.330 RCW. <i>SB 5368 – Relating to encouraging rural economic development. (Ch. 312 Laws 2021)</i> Effective date: July 25, 2021</p> <p>Brief Description:</p> <p>This bill allows code cities and counties to enter into an interlocal agreement for the purpose of facilitating city annexation of unincorporated UGA territory, including collaborating on the jurisdictional transfer of commercial, industrial, and residential properties and facilities.</p> <p>The bill also authorizes the Growth Management Hearings Board to refer a finding of noncompliance to Commerce to facilitate a speedy resolution.</p>	Counties and Cities

2020 Legislative Session

RCW, Bill Number, Brief Description for 2020 Legislative Session	Counties/Cities Other interested parties affected
<p>RCW 36.70A.130 <i>HB 2342 – Relating to aligning the timing of comprehensive plan updates required by the growth management act with the timing of shoreline master program updates required by the shoreline management act. (Ch. 113 Laws 2020)</i> Effective date: 6/11/2020 Effective date (Section 2): 7/1/2025</p> <p>Brief Description:</p> <p>This amendment updated the GMA periodic update schedule to better align the GMA update cycle with the census and makes associated changes to the Shoreline Management Act (SMA) schedule. The new GMA schedule took effect June 11, 2020. (The new SMA schedule changes, RCW 90.58.080, changes take effect July 1, 2025.)</p> <p><u>New GMA periodic update schedule:</u></p> <ul style="list-style-type: none"> • The following counties, and the cities within them, are required to review and, if needed, revise their comprehensive plans and development regulations by June 30, 2024, and every eight years thereafter: King, Kitsap, Pierce, and Snohomish. • The following counties, and the cities within them, are required to review and, if needed, revise their comprehensive plans and development regulations by June 30, 2025, and every eight years thereafter: Clallam, Clark, Island, Jefferson, Lewis, Mason, San Juan, Skagit, Thurston, and Whatcom. • The following counties, and the cities within them, are required to review and, if needed, revise their comprehensive plans and development regulations by June 30, 2026, and every 	Counties and cities

RCW, Bill Number, Brief Description for 2020 Legislative Session	Counties/Cities Other interested parties affected
<p>eight years thereafter: Benton, Chelan, Cowlitz, Douglas, Franklin, Kittitas, Skamania, Spokane, Walla Walla, and Yakima.</p> <ul style="list-style-type: none"> The following counties, and the cities within them, are required to review and, if needed, revise their comprehensive plans and development regulations by June 30, 2027, and every eight years thereafter: Adams, Asotin, Columbia, Ferry, Garfield, Grant, Grays Harbor, Klickitat, Lincoln, Okanogan, Pacific, Pend Oreille, Stevens, Wahkiakum, and Whitman. 	
<p>RCW 36.70A.600 through .620, and RCW 36.70A.030. HB 2343 – Relating to urban housing supply. (Ch. 173 Laws 2020) Effective date: 6/11/2020</p> <p>Brief Description:</p> <ul style="list-style-type: none"> Adds to provisions of E2SHB 1923 (2019), extending timelines and adding to the list of activities that cities are encouraged to take in order to increase residential building capacity. The date by which cities must take certain planning actions to increase residential building capacity in order for those actions to be exempt from administrative or judicial appeal under the GMA and the State Environmental Policy Act (SEPA) is changed from April 1, 2021, to April 1, 2023. Reduces requirements for bus frequency from four times an hour to two times an hour for very or extremely low income (30-50% AMI) relating to parking reductions. Adds parking reductions for market rate housing: <i>“For market rate multifamily housing units that are located within one-quarter mile of a transit stop that receives transit service at least four times per hour for twelve or more hours per day, minimum residential parking requirements may be no greater than one parking space per bedroom or .75 space per unit. A city may establish a requirement for the provision of more than one parking space per bedroom or .75 space per unit if the jurisdiction has determined a particular housing unit to be in an area with a lack of access to street parking capacity, physical space impediments, or other reasons supported by evidence that would make on-street parking infeasible for the unit.”</i> The GMA definition of "permanent supportive housing" is modified. 	<p>Cities</p>
<p>RCW 36.70A.696 through .699 SB 6617 – Relating to accessory dwelling unit regulation. (Ch. 217 Laws 2020) Effective date: 6/11/2020</p> <p>Brief Description:</p> <ul style="list-style-type: none"> Requires, by July 1, 2021, any city within a GMA county must adopt or amend regulations so as to not require off-street parking for accessory dwelling units (ADUs) within 0.25 mile of a “major transit stop” unless the city determines the ADU is in an area with a lack of access to street parking capacity, physical space impediments, or other reasons that would make on-street parking infeasible for the ADU. A city that has adopted or substantively amended its ADU regulations within the previous four years is exempt from the new ADU requirements regarding off-street parking. “Major transit stop” is defined as: <ul style="list-style-type: none"> A stop on certain high capacity transportation systems; Commuter rail stops; Stops on rail or fixed guideway systems, including transit-ways; 	<p>Cities</p>

Growth Management Act Amendments 1995-2023

Item 1.

RCW, Bill Number, Brief Description for 2020 Legislative Session	Counties/Cities Other interested parties affected
<ul style="list-style-type: none"> ○ Stops on bus rapid transit routes or routes that run on high occupancy vehicle lanes; or ○ Stops for a bus or other transit mode providing fixed route service at intervals of at least 15 minutes during the peak hours of operation. 	
<p>RCW 36.70A.200 <i>HB 2640 – Relating to clarifying that facilities that are operated by a private entity in which persons are detained in custody under process of law pending the outcome of legal proceedings are not essential public facilities under the growth management act. (Ch. 128 Laws 2020)</i> Effective date: 3/25/2020</p> <p>Brief Description: This bill updates the GMA provision governing the siting of essential public facilities, and exclude private detention facilities from the definition of essential public facilities. It further clarifies that this exclusions does not apply to mental health facilities. Those facilities remain essential public facilities. It applies to only facilities for pretrial detention. It applies retroactively as well as prospectively.</p>	Counties and cities
<p>RCW 36.70A.250 through .280 <i>SB 6574 – Relating to clarifying the respective administrative powers, duties, and responsibilities of the growth management hearings board and the environmental land use and hearings office. (Ch. 214 Laws 2020)</i> Effective date: 6/11/2020</p> <p>Brief Description: This bill is governor request legislation designed to align the structure and practice of the Growth Management Hearings Board (GMHB) with the rest of the Environmental and Land Use Hearings Office to improve administration. The bill changes the size of the board, adjusts the qualifications of board members and the procedures for appointing board members and makes other miscellaneous changes to the composition and operations of the GMHB.</p>	Counties, cities and members of the public
<p>RCW 43.21C.229 <i>HB 2673 – Relating to exemptions for infill development under the state environmental policy act. (Ch. 87 Laws 2020)</i> Effective date: 6/11/2020</p> <p>Brief Description: This bill amends RCW 43.21C.229, and changes the standard for use of optionally SEPA categorical exemption for infill development to include development in areas where population is roughly equal to projections in comprehensive plan and development regulations, rather than limiting it to areas where it is less than such projections.</p>	Counties and cities
<p>RCW 84.14.020 <i>HB 2950 – Relating to addressing affordable housing needs through the multifamily housing tax exemption by providing an extension of the exemption until January 1, 2022, for certain properties currently receiving a twelve-year exemption and by convening a work group. (Ch. 237 Laws 2020)</i> Governor partial veto – Section 3 not approved. Effective date: 6/11/2020</p>	Counties and cities

RCW, Bill Number, Brief Description for 2020 Legislative Session	Counties/Cities Other interested parties affected
<p>Brief Description: This bill extends the multifamily property tax exemption (MFTE) for certain properties through December 31, 2021.</p> <p><u>Governor’s partial veto:</u> <i>Section 3 directs the Department of Commerce to contract with a nonprofit facilitator to convene a work group to study and make recommendations on certain aspects of the multifamily property tax exemption program. The department is also required to provide a follow-up report to the Legislature and the Joint Legislative Audit and Review Committee by December 1, 2020. However, the work required under Section 3 is not funded in the budget. For these reasons I have vetoed Section 3 of Substitute House Bill 2950.</i></p>	

2019 Legislative Session

RCW, Bill Number, Brief Description for 2019 Legislative Session	Counties/Cities Other interested parties affected
<p>RCW 36.70A.545 (and RCW 35A.63.300, and RCW 35.63.280) HB 1377 – Relating to affordable housing development on religious organization property. (Ch. 218 Laws 2019) Effective date: 7/28/2019</p> <p>Brief Description:</p> <ul style="list-style-type: none"> • A city planning under certain planning enabling statutes, or a city or county fully planning under the GMA, must allow an increased density bonus consistent with local needs for any affordable housing development of any single-family or multifamily residence located on real property owned or controlled by a religious organization if the affordable housing development under certain conditions outlined under RCW 36.70A.545. • A city or town, code city, or county may develop policies to implement the increased density bonus if it receives a request from a religious organization for the increased density bonus. • The religious organization developing the qualifying affordable housing must pay all fees, mitigation costs, and other charges required and, if applicable, should work with local transit agencies to ensure appropriate transit services are provided to the affordable housing development. • An affordable housing development created by a religious institution within a city or county fully planning under the GMA must be located within an urban growth area. 	Counties and cities
<p>RCW 36.70A.600 through 620; and RCW 36.70A.030 HB 1923 – Relating to increasing urban residential building capacity. (Ch. 348 Laws 2019) Effective date: 7/28/2019 Effective date (Section 11): 7/1/2019</p> <p>Brief Description: This is a multifaceted bill designed to increase residential capacity in larger cities.</p>	Cities

RCW, Bill Number, Brief Description for 2019 Legislative Session	Counties/Cities Other interested parties affected
<ul style="list-style-type: none"> Encourages fully planning cities to take certain actions designed to increase residential building capacity. The bill lists twelve qualifying measures they are encouraged to adopt. If a city intends to adopt actions before July 30, 2021 they can apply to Commerce for a grant of up to \$100,000 to support the effort. Implementation actions taken before this deadline are also shielded from SEPA and GMA appeal. Cities may also gain eligibility through development of a housing action plan. A housing action plan is an expanded version of the housing needs analysis. The bill also directs the Washington Center for Real Estate Research to produce a report every two years that compiles housing supply and affordability metrics for all fully planning cities. This data is designed for use with drafting the housing action plan. The bill also contains two mandatory requirements designed to reduce pressure on housing supply. The first is a requirement to all permanent supportive housing in all multifamily areas. The second is limitations on minimum parking requirements. In order to fund the grants and the production of the housing data profiles, the bill establishes a \$2.50 increase in the document-recording fee. 	
<p>RCW 43.330.515 and .520 <i>SB 5748 – Relating to creating an account to support necessary infrastructure nearby military installations. (Ch. 404 Laws 2019)</i> Effective date: 7/28/2019</p> <p>Brief Description: The bill creates the defense community compatibility account. The account funds grants to local governments, or entities who have an agreement with a military installation under the Readiness and Environmental Protection Integration (REPI) program. Eligible projects include:</p> <ul style="list-style-type: none"> Acquisition of real property or real property interests to eliminate an existing incompatible use; Projects to jointly assist in the recovery or protection of endangered species dependent on military installation property for habitat; Projects or programs to increase the availability of housing affordable to enlisted military personnel and nonmilitary residents in the local community. Projects to retrofit existing uses to increase their compatibility with existing military operations. Projects to enable local communities heavily dependent on a nearby military installation to diversify the local economy so as to reduce the economic dependence on the military base; Projects that aid communities to replace jobs lost in the event of a reduction of the military presence; Local infrastructure or facilities necessary to help a community accommodate an expanded military presence in their community; Projects that improve or enhance aspects of the local economy, environment, or quality of life impacted by the presence of military activities. <p>Commerce must produce a biennial report with a prioritized list of projects, and may develop rules to implement this section.</p>	<p>Counties and cities, and certain entities also identified in this bill.</p>
<p>RCW 36.70A.270 <i>SB 5151 – Relating to requiring the growth management hearings board to topically index the rulings, decisions, and orders it publishes. (Ch. 452 Laws 2019)</i> Effective date: 7/28/2019</p>	<p>Counties, cities, and members of the public.</p>

RCW, Bill Number, Brief Description for 2019 Legislative Session	Counties/Cities Other interested parties affected
<p>Brief Description: Environmental & Land Use Hearings Office must coordinate with the Growth Management Hearings Board, the Department of Commerce, and other interested stakeholders to develop and maintain a rational system of categorizing rulings, decisions, and orders. The website must allow a user to search GMHB decisions and orders by topic, party, and geographic location or by natural language. All rulings, decisions, and orders issued before January 1, 2019, must be published by June 30, 2021.</p>	

2018 Legislative Session

RCW, Bill Number, Brief Description for 2018 Legislative Session	Counties/Cities Other interested parties affected
<p>RCW 36.70A.590 <i>SB 6091 - Relating to ensuring that water is available to support development.</i> (Ch.1 Laws 2018) Effective date 1/19/2018</p> <p>Brief Description: Addresses the availability of water to support development. For the purposes of complying with the GMA relating to surface and groundwater resources, a county or city may rely on or refer to applicable minimum instream flow rules adopted by Ecology. Development regulations must ensure that proposed water uses are consistent with the permit-exempt groundwater statute and with applicable rules when making building permit and subdivision decisions.</p>	Counties and cities

2017 Legislative Session

RCW, Bill Number, Brief Description for 2017 Legislative Session	Counties/Cities Other interested parties affected
<p>RCW 36.70A.211 and .212 <i>HB 1017 – Relating to the siting of schools and school facilities.</i> (Ch. 129 Laws 17) Governor vetoed Section 1. Effective date 7/23/2017</p> <p>Brief Description (Sections 2-3):</p> <ul style="list-style-type: none"> • Pierce County may authorize the siting of a school in a rural area to serve students from an urban area, even when otherwise prohibited by multicounty policies if the county has adopted a comprehensive plan policy concerning the siting of schools in rural areas. Such a school may not collect impact fees. • Vision 2040, the multicounty planning policy document is to be amended at its next update (2020) to include a policy addressing the siting of schools in rural areas. (This policy would cover all four PSRC counties). • Each school district that sites schools under Section 2 must participate in the county’s next GMA update (due in 2023 for Pierce County), to: <ul style="list-style-type: none"> ○ Coordinate on enrollment forecasts and projections ○ Identify school siting criteria, with the county, cities and PSRC 	Pierce County

RCW, Bill Number, Brief Description for 2017 Legislative Session	Counties/Cities Other interested parties affected
<ul style="list-style-type: none"> ○ Identify suitable school sites with the county and cities with priority to siting urban serving schools in existing cities and towns in locations where students can safely walk and bicycle to school from the homes, and can effectively served by transit ○ Identify schools costs and include this in the capital facilities plan element. <p><u>Governors’ partial veto (Section 1)**: First, any extension of urban services to serve a rural school must be limited to the size and scale needed to support the long-term needs of the school. Second, the land surrounding a new rural school must maintain its rural character and housing density as specified in RCW 36.70A.070(5). Finally, in order for schools to be sited outside the Urban Growth Boundary Line, school districts must demonstrate that there is no suitable land available within the Urban Growth Area. For these reasons I have vetoed Section 1 of Engrossed Substitute House Bill 1017.</u></p> <p>** Note: See HB 2243 (2017) below.</p>	
<p>RCW 37.70A.690 HB 1503 – Relating to preventing unfunded mandates involving on-site sewage systems from affecting local governments and property owners. (Ch. 105 Laws 17) Effective date 7/23/2017</p> <p>Brief Description:</p> <ul style="list-style-type: none"> • Declares that the Growth Management Act (GMA) does not preclude counties from certifying homeowners, or their family members or tenants, to inspect their on-site sewage systems (OSS). • Declares that counties are not relived of the obligation to protect water quality under the GMA. Governor signed 	<p>Counties and cities. Property owners (pertaining to self-inspection of septic systems)</p>
<p>RCW 36.70A.030, .060, .070, and .108 SB 5517 – Concerning rail dependent uses for purposes of the growth management act and related development regulations. Governor vetoed</p> <p>Brief Description:</p> <ul style="list-style-type: none"> • Adds definitions of “freight rail dependent uses” and “short line railroad” to the Growth Management Act (GMA). • Direct the Department of Commerce to submit a report to the Legislature by November 15 of each-even numbered year, beginning in 2022 and ending in 2032, that describes any job gains, tax impact, and impacts to resource lands resulting from freight rail dependent uses sited under the GMA. • Authorized Clark and Okanogan counties to allow rail dependent industrial uses on resource lands adjacent to short line railroads. • Authorizes Clark and Okanogan counties to include development of freight rail dependent uses on land adjacent to railroad lines and infrastructure in the transportation element of their comprehensive plan. 	<p>Clark, Okanogan</p>
<p>RCW 36.70A.110 HB 1683 – Addressing sewer service within urban growth areas. (Chapter 305 Laws 2017) Effective date 7/23/2017</p>	<p>Counties and cities. Utility districts and Property owners.</p>

RCW, Bill Number, Brief Description for 2017 Legislative Session	Counties/Cities Other interested parties affected
<p>Brief Description: Specifies that GMA fully planning counties, cities, and utilities are not obligated to install sanitary sewer systems to certain properties within urban growth areas served by on-site sewage systems.</p>	
<p>HB 2243-Concerning the siting of schools and school facilities Governor signed C32 L 2017 3rd Special Session. Effective date 10/19/2017</p> <p>Brief Description:</p> <ul style="list-style-type: none"> • Provides that the Growth Management Act (GMA) does not prohibit a county planning fully under the GMA from authorizing the extension of public facilities and utilities to serve a school located in a rural area that serves students from a rural area and an urban area, so long as certain requirements are met. • Authorizes the extension of public facilities and utilities extended to a school located outside an Urban Growth Area (UGA),. • Provides that the GMA does not prohibit the expansion, modernization, or placement of portable classrooms at an existing school in a rural area. • Directs the Department of Commerce to submit a report to the Legislature in 2023 that reports on the schools built under this legislation. <p>Note: how this is related to ESHB 1017: During the 2017 Legislative Session, the Legislature passed Engrossed Substitute House Bill (ESHB) 1017, which dealt with the topic of siting schools in rural areas under the GMA. Governor signed ESHB 1017 into law, but in so doing, vetoed section 1 of ESHB 1017. The vetoed provisions were signed into law as part of HB 2243.</p>	<p>Counties and cities</p>
<p>SB 5254—Relating to ensuring adequacy of buildable lands and zoning in urban growth areas and providing funding for low-income housing and homeless programs Governor signed C16, L 2017 3rd Special Session, Effective date 10/19/2017</p> <p>Brief Description:</p> <ul style="list-style-type: none"> • Extends the \$40 local homeless housing and assistance surcharge to 2023. • Allows revenue from the local real estate excise tax (REET II) to be used for homeless housing development through 2019, subject to certain conditions. • Makes certain changes to the Growth Management Act's buildable lands program through 2030, including making Whatcom County subject to buildable lands program requirements and requiring that county buildable land reports be completed at least two years prior to scheduled comprehensive plan updates. • Requires the Department of Commerce to contract for the development of buildable lands program guidance for use by local governments. • Exempts projects with environmental impacts that have been addressed in a planned actions designated by local governments that encompass areas located near transit stops from further environmental review under the State Environmental Policy Act (SEPA). 	<p>Buildable Lands Counties: Clark, King, Kitsap, Pierce, Snohomish, Thurston, and Whatcom counties.</p> <p>Note: Portions of the bill only affect newly added Whatcom County.</p>

Growth Management Act Amendments 1995-2023

RCW, Bill Number, Brief Description for 2017 Legislative Session	Counties/Cities Other interested parties affected
<p>RCW 36.70A, .070 SSB 5790 – Concerning the economic development element of the growth management act. Governor partial veto – Section 3 not approved. Chapter 331, 2017 Laws PV, Effective date 7/23/2017</p> <p>Brief Description:</p> <p>The bill amends the rural element requirement to allow innovative techniques that will accommodate appropriate rural economic advancement, densities, and uses. It also removes the following provisions from the economic development element:</p> <ul style="list-style-type: none"> • A summary of the local economy • A summary of the strengths and weaknesses of the local economy, and • An identification of policies, programs, and projects to foster economic growth and development and to address future needs. <p>The Governor partially vetoed a section of the bill that would have allowed smaller counties to identify stagnate or deteriorating economic industries in rural areas and “seize economic opportunities that may deviate” from the GMA in order to encourage economic development. The vetoed section would have required the GMHB to afford deference to local development choices that prioritize economic development in rural areas for certain jurisdictions.</p>	<p>Cities, Counties</p>
<p>SB 5806-Concerning preliminary work to develop a process for planning for a new interstate 5 bridge spanning the Columbia river. Governor signed. C288 L2017. Effective date 7/23/2017</p> <p>The process for designating a project of statewide significance is modified to allow for a legislative designation. Projects of statewide significance that are designated by the Legislature are exempted from the application requirements.</p>	<p>Cities and Counties</p>

2016 Legislative Session

No Growth Management Act Amendments for 2016 Legislative Session	Cities/Counties Affected
---	-------------------------------------

2015 Legislative Session

RCW, Bill Number, Brief Description for 2015 Legislative Session	Cities/Counties Affected
<p>RCW 36.70A.035 SB 5238 – Concerning public water systems’ public participation notice provisions.</p> <p>Brief Description:</p> <ul style="list-style-type: none"> The list of persons and entities that public participation requirements of GMA must, through notice procedures, must also be reasonably calculated to provide notice of proposed amendments to comprehensive plans and development regulations is expanded to include Group A public water systems that are required to develop water system plans. Group A water systems either have 15 or more service connections, regularly serve 25 or more people 60 or more days per year, or serve 1,000 or more people for two or more consecutive days. 	<p>Counties, Cities</p>
<p>RCW 37.70A.070 ESB 5923 – Promoting economic recovery in the construction industry</p> <p>Brief Description:</p> <ul style="list-style-type: none"> Obligates counties, cities, and towns that collect impact fees to, by September 1, 2016, adopt and maintain a system for the deferred collection of impact fees for single-family detached and attached residential construction. Delays the starting of the six-year frame for satisfying transportation concurrency provisions of the Growth Management Act until deferred impact fees are due. Establishes impact fee deferral reporting requirements for the Joint Legislative Audit and Review Committee and the Department of Commerce. Makes all provisions effective September 1, 2016. 	<p>Counties, cities, and towns that collect impact fees</p>

Legislative Session 2014

RCW, Bill Number, Brief Description for Legislative Session 2014	Cities/Counties Affected
<p>RCW 36.70A.040, .060, .280 EHB 1224 – Providing a process for county legislative authorities to withdraw from voluntary planning under the GMA</p> <p>Brief Description:</p> <ul style="list-style-type: none"> Allows a county that elected to fully plan under the Growth Management Act (GMA) and that has 20,000 or fewer inhabitants to reduce the planning obligations that it and the cities within must satisfy under the GMA. Expires the authority of a county to reduce planning obligations for it and the cities within on December 31, 2015. Establishes that a county action to reduce the planning obligations for it and the cities within may be invalidated if the county is not in compliance with certain planning requirements of 	<p>Counties, Cities</p>

Growth Management Act Amendments 1995-2023

RCW, Bill Number, Brief Description for Legislative Session 2014	Cities/Counties Affected
<p>GMA at the time of the county’s reduction action, and if the county does not received a determination of compliance from the Department of Commerce (Commerce).</p> <ul style="list-style-type: none"> • Makes compliance determinations by Commerce subject to review by the Growth Management Hearings Board. • Specifies that a county that reduces the planning obligations for it and the cities within must satisfy requirements for natural resource lands, critical areas, the use of best available science and the requirements established in the rural element of a comprehensive plan and the associated development regulations. 	
<p>RCW 36.70A.367</p> <p>HB 1360 – Extending the deadline to designate one or more Industrial land banks</p> <p>Brief Description:</p> <ul style="list-style-type: none"> • Extends the deadline for certain counties planning under the Growth Management Act and with the authority to designate industrial land banks to identify and approve locations and then adopt regulations for industrial land banks until December 31, 2016, rather than December 31, 2014. 	Counties, Cities
<p>RCW 36.70A.460</p> <p>2SHB 2251 – Fish barrier removals</p> <p>Brief Description:</p> <ul style="list-style-type: none"> • Adds three new categories of fish habitat enhancement projects to the list of projects eligible for streamlined permitting under the Department of Fish and Wildlife’s hydraulic project approval process. • Directs WDFW to convene a fish passage barrier removal board, with representatives from state agencies, local and tribal governments, and other interested entities to coordinate removal projects. 	Counties, Cities
<p>RCW 84.14.007, .010, .040, .060</p> <p>2SSB 6330 – Promoting affordable housing in unincorporated areas of rural counties within urban growth areas</p> <p>Brief Description:</p> <ul style="list-style-type: none"> • Rural counties may offer a property tax exemption for multi-family housing projects within unincorporated urban growth areas. • The Joint Legislative Audit and Review Committee must assess the performance of the tax preference with reference to the intent and public policy objective. • The property tax exemption for properties located in rural counties expires on January 1, 2020. 	Counties

Legislative Session 2013

RCW, Bill Number, Brief Description for Legislative Session 2013	Cities/Counties Affected
<p>RCW 36.70A.340</p> <p>SHB 1883– Simplifying and updating statutes related to fuel tax administration..</p>	Counties, Cities

RCW, Bill Number, Brief Description for Legislative Session 2013	Cities/Counties Affected
<p>Brief Description: Amends various statutes to reflect the consolidation of the fuel tax statutes, including a change in the reference to the RCW chapter addressing fuel tax revenues that may be withheld from a city or county by the Governor upon a notification by the Growth Management Hearings Board of continued non-compliance with the GMA by that city or county.</p>	
<p>RCW 36.70A.070 ESHB 1652 – Impact fee payment Governor vetoed bill in its entirety http://apps.leg.wa.gov/documents/billdocs/2013-14/Pdf/Bills/Vetoes/House/1652-S.VTO.pdf</p> <p>Brief Description: Would have required counties and cities to provide for deferred payment of impact fees, and would have delayed the starting of the six-year time frame for satisfying concurrency provisions for the Growth Management Act until after the county or city received full payment of all deferred impact fees.</p>	Counties, Cities
<p>RCWs 36.70A.200, 36.70A.300, 43.17.250, 43.155.070, 70.146.070 SSB 5399– Addressing the timing of penalties under the growth management act.</p> <p>Brief Description:</p> <ul style="list-style-type: none"> • Establishes that, state agencies, commissions, and governing boards may not penalize jurisdictions during the period of remand following a finding of noncompliance by the Growth Management Hearings Board (GMHB) and the pendency of an appeal before GMHB or subsequent judicial appeals, unless GMHB makes a determination of invalidity, <u>IF</u>: <ul style="list-style-type: none"> • the local government has delayed the effective date of the action subject to the petition until after GMHB issues a final determination; or, • within 30 days of receiving notice of a petition for review by GMHB, the local government delays or suspends the effective date of the action until after GMHB issues a final determination in order to not be penalized. • A local jurisdiction may not be deemed ineligible or otherwise penalized, in the award of a state agency grant or loan during the pendency of the appeal before GMHB, or during any subsequent judicial appeals under certain circumstances. 	Counties; Cities; state agencies, commissions, and governing boards
<p>RCWs 35.91, 35.91.020, 43.21C, 82.02.020 ESHB 1717– Up-front environmental planning</p> <p>Brief Description:</p> <ul style="list-style-type: none"> • Authorizes local governments to recover reasonable expenses incurred in the preparation of non-project environmental impact statements (EIS) for infill actions that are categorically exempt from requirements of the State Environmental Policy Act, and for development or redevelopment actions that qualify as planned actions. • Requires that a county, city, or town enact an ordinance, prior to the collection of fees to cover reasonable expenses incurred in the preparation of the EIS, which establishes the total amount of expenses to be recovered through fees, and provides objective standards for determining the fee amount imposed upon each development proposal; provides a procedure by which an applicant may pay the fees under protest; and makes information available about the amount of the expenses designated for recovery. • Modifies provisions governing contracting between qualifying municipalities and real estate owners for the construction or improvement of water or sewer facilities by making the 	Counties, Cities

RCW, Bill Number, Brief Description for Legislative Session 2013	Cities/Counties Affected
contracts mandatory, at the owner's request, and by allowing municipalities to collect associated fees.	
<p>RCW 34.05 HB 1112– Concerning standards for the use of Science to support public policy</p> <p>Brief Description: Directs the Department of Fish and Wildlife to identify the sources of information reviewed and relied on before taking a significant agency action. The requirement applies to actions including those resulting in species recovery plans, certain types of rulemaking, and guidance to support implementation of a rule or statute.</p>	Department of Fish and Wildlife
<p>RCW 34.05 HB 1113 – Concerning standards for the use of Science to support public policy</p> <p>Brief Description: Requires the Department of Ecology to identify peer-reviewed science, scientific literature, and other sources of information being relied upon before taking significant agency actions related to certain agency programs.</p>	Department of Ecology
<p>RCWs 39.102, 39.102.020, 39.102.140, 39.102.150, 39.102.904, 82.14.475 E2SHB 1306 – Extending the expiration dates of the local infrastructure financing tool program</p> <p>Brief Description:</p> <ul style="list-style-type: none"> • Extends the expiration date of the Local Infrastructure Financing Tool program from June 30, 2039, to June 30, 2044. • Requires local jurisdictions to commence construction by June 30, 2017, to impose the state shared local sales and use tax. • Removes the requirement that a sponsoring local government issue indebtedness to receive a state sales and use tax credit. 	Counties, Cities
<p>RCWs 39.102, 39.102.020, 39.102.140, 39.102.150, 39.102.904, 82.14.475 HB 1644 – Concerning transportation planning objectives and performance measures for local and regional agencies.</p> <p>Brief Description:</p> <ul style="list-style-type: none"> • Allows local or regional agencies to establish transportation objectives and performance measures that correspond with state transportation objectives and performance measures. • Applies the same liability protection to the local or regional agencies that is currently available to the state. 	Counties, Cities, Regional Transportation Planning Organizations

Legislative Session 2012

RCW, Bill Number, Brief Description for Legislative Session 2012	Cities/Counties Affected
<p>RCW 36.70A.180 HB 2834 – Relating to providing cost savings for local governments by reducing a limited number of reporting requirements.</p> <p>Brief Description: Eliminates a requirement obligating jurisdictions that fully plan under the Growth Management Act (GMA) to submit reports to the Department of Commerce every five years regarding the progress by that jurisdiction in implementing the GMA is eliminated. Other county and city reporting requirements are also eliminated.</p>	Counties, Cities

RCW, Bill Number, Brief Description for Legislative Session 2012	Cities/Counties Affected
<p>RCW 90.58.190 EHB 2671 – Clarifying procedures for appealing department of ecology final action on a local shoreline mater program by ensuring consistency with existing procedural provisions of the growth management act, chapter 36.70A RCW, the administrative procedure act, chapter 34.50 RCW, and the state environmental policy act, chapter 43.21C RCW.</p> <p>Brief Description: Amends certain standards and procedures relating to the review of shoreline master programs by the Growth Management Hearings Board, Shoreline Hearings Board, and Superior courts.</p>	<p>Counties, Cities</p>
<p>RCW 36.70A.030 SB 5292 – Exempting irrigation and drainage ditches from the definition of critical areas.</p> <p>Brief Description: Within the definition of critical areas, fish and wildlife habitat conservation areas do not include artificial features or constructs, including irrigation delivery systems, irrigation infrastructure, irrigation canals, or drainage ditches that lie within the boundaries of and are maintained by a port district or an irrigation district or company.</p>	<p>Counties, Cities</p>
<p>RCW 36.70A, 36.70A.130 SB 5995 – Authorizing urban growth area boundary modifications for industrial land.</p> <p>Brief Description: A city planning under the GMA may request that a county amend the UGA within which the city is located. A city’s request to the county to amend the UGA should be done as part of the county’s annual comprehensive plan amendment process and must meet the county’s application deadline for that year’s comprehensive plan amendment process. The requests are subject to certain conditions.</p>	<p>Counties located east of the crest of the Cascade Mountains with a population of more than 100,000 and less than 200,000. (Benton County)</p>
<p>RCW 43.21C SB 6082 – Regarding the preservation and conservation of agricultural resource lands.</p> <p>Brief Description: Department of Ecology will conduct rulemaking by December 31, 2013, to review and consider whether the current environmental checklist ensures consideration of potential impacts to agricultural lands of long-term commercial significance.</p>	<p>Counties, Cities planning under the GMA are to designate and protect agricultural lands of long term commercial significance.</p>
<p>RCW 36.70A.490, 36.70A.500 2ESSB 6406 – Modifying programs that provide for the protection of the state’s natural resources.</p> <p>Brief Description: By December 31, 2013, DOE must update the thresholds for all other project actions, create categorical exemptions for minor code amendments that do not lessen environmental protection, and propose methods for more closely integrating SEPA with the Growth Management Act. Other changes to SEPA and local development provisions include authorizing money in the Growth Management Planning and Environmental Review Fund to be used to make loans, in addition to grants, to local governments for specified purposes; and authorizing lead agencies to identify within an environmental checklist items that are adequately covered by other legal authorities, although a lead entity may not ignore or delete a question.</p>	<p>Counties, Cities</p>

Legislative Session 2011

RCW, Bill Number, Brief Description for Legislative Session 2011	Cities/Counties Affected
<p>RCW 36.70A, 36.70A.130, 36.70A.280 ESHB 1886 - Implementing Recommendations of the Ruckelshaus Center process.</p> <p>Brief Description: The Voluntary Stewardship Program is established as an alternative to protecting critical areas on lands used for agricultural activities through development regulations adopted under RCW 36.60A.060. The Program must be designed to protect and enhance critical areas on lands used for agricultural activities through voluntary actions by agricultural operators. The Washington State Conservation Commission (Commission) is charged with administering the Program.</p> <p>Click here to view a description of the timelines in the Program.</p>	<p>All counties must decide if they are going to opt-in by January 22, 2012.</p> <p>Does not apply to incorporated cities or towns.</p>
<p>RCW 36.70A.080 ESSB 5253 - Concerning tax increment financing for landscape conservation and local infrastructure.</p> <p>Brief Description: Provides financing tool for certain cities in King, Pierce, and Snohomish Counties to invest in infrastructure in designated receiving areas for transfers of development rights (TDR). Eligible cities are cities with a population of 22,500 or more in the three counties. Consistent with the regional TDR program in Chapter 43.362, transfers must be from county sending areas to incorporated city receiving areas.</p>	<p>King, Pierce, and Snohomish Counties, and the Cities within.</p>
<p>RCW 36.70A.130, 36.70A.215 ESHB 1478 Delaying or modifying certain regulatory and statutory requirements affecting cities and counties.</p> <p>Brief Description: Extends timeframes within which local government entities must comply with requirements pertaining to reviews, revisions, and evaluations under the Growth Management Act.</p> <p>The comprehensive plan and development regulation/critical areas ordinance review and revision schedule of the Growth Management Act is modified to require counties and cities to take such action every eight years, rather than every seven years, and to reallocate review and revision years for some jurisdictions.</p> <p>An additional two years for meeting the review and requirements is granted to smaller and slow growing counties and cities. The date by which the initial review and revision requirements must be completed for the first bloc of counties and cities is June 30, 2015, rather than December 1, 2014. County reviews of designated urban growth areas must also be completed according to this schedule, and evaluation requirements for the buildable lands program must be completed by counties and cities one year before the applicable review and revision deadline.</p> <p>Also included are extensions for the timelines for expending and encumbering impact fees; and shoreline master programs.</p>	<p>Counties, Cities</p>
<p>RCW 36.70A.290</p>	<p>Counties and Cities</p>

RCW, Bill Number, Brief Description for Legislative Session 2011	Cities/Counties Affected
<p>SSB 5192 - Concerning provisions for notifications and appeals timelines under the shoreline management act.</p> <p>Brief Description: Makes numerous technical changes to effective date provisions for shoreline master programs and to notification and timing requirements governing appeals under the Shoreline Management Act.</p>	
<p>RCW 36.70A.340 SSB 5797 - Eliminating the urban arterial trust account.</p> <p>Brief Description: Merges the Urban Arterial Trust Account into the Transportation Improvement Account.</p>	None

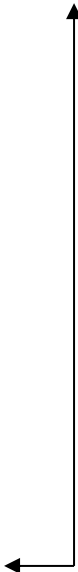
Legislative Session 2010

RCW, Bill Number, Brief Description for Legislative Session 2010	Cities/Counties Affected
<p>RCW 36.70A.480 EHB 1653 - Clarifying the Integration of Shoreline Management Act policies with the Growth Management Act.</p> <p>Brief Description: Modifies provisions in the Growth Management Act (GMA) pertaining to the integration of the GMA and the Shoreline Management Act. Establishes new provisions in the GMA pertaining to the regulation and protection of critical areas that are located within shorelines of the state. Declares an emergency and establishes a July 27, 2003, application date. Clarifies that, with certain exceptions, critical area regulations adopted under the GMA apply within Shoreline areas. These regulations apply until Ecology approves either a comprehensive, new shoreline management program (SMP) that meets Ecology’s guidelines, or a SMP amendment specifically related to critical areas. The new law specifies that legally existing structures and uses in shoreline areas that are within protection zones created by local critical areas ordinances (CAOs) may continue as conforming uses. The law also provides criteria about how these structures and uses may be redeveloped or modified. In addition, the bill also addresses existing and ongoing farming practices.</p>	All counties and cities with shorelines.
<p>RCW 36.70A ESHB 2538 - Regarding High-Density Urban Development - Encourages certain cities that plan under the GMA to include compact development in their comprehensive plans.</p> <p>Brief Description: Requires the development of a non-project environmental impact statement for a compact development plan included in a comprehensive plan. Provides for immunity of appeals for proposals that are covered by a non-project environmental impact statement for the compact development area. Encourages establishment of a transfer of development rights program for cities that include compact development in their comprehensive plans. Provides funding incentives to assist with the cost of developing a non-project environmental impact statement for a compact development plan.</p>	A city with a population greater than 5,000 that is required to plan under the GMA. A city of any size required to comply with the GMA and is located on the east side of the Cascade Mountain in a county with a population of 230,00 or less may elect to adopt subarea

Growth Management Act Amendments 1995-2023

Item 1.

RCW, Bill Number, Brief Description for Legislative Session 2010	Cities/Counties Affected
	development elements.
<p>Referenced throughout the RCW</p> <p>E2SHB 2658</p> <p>Brief Description: The "Department of Commerce" is created to replace the Department of Community, Trade and Economic Development. By November 1, 2009, the Director is to develop a report, with analysis and recommendations for the Governor and appropriate legislative committees, on statutory changes for effective operation of the department. This is to be done in collaboration with the Office of Financial Management, the Governor's Office, the Economic Development Commission, and legislators from policy and fiscal committees. Input from a broad range of stakeholders is required. The Code Reviser is directed to prepare legislation for the 2010 legislative session that changes all statutory references from the "Department of Community, Trade, and Economic Development" to the "Department of Commerce."</p>	None.
<p>RCW 36.70C.020 HB 2740 - Regarding the definition of Land Use Decision in the Land Use Petition Act</p> <p>Brief Description: Amends the Land Use Petition Act (LUPA) to clarify when the 21-day time limit for the filing of judicial appeals to local land use decisions begins.</p>	A county or city processing motions for reconsideration under LUPA.
<p>RCW 36.70A SHB 2935 - Regarding Environmental and Land Use Hearings Boards</p> <p>Brief Description: Creates the Environmental and Land Use Hearings Office by consolidating the powers, duties, and functions of the Environmental Hearings Office and the Growth Management Hearings Boards. Reduces the number of state boards that conduct administrative review of environmental and land use decisions.</p>	None.
<p>RCW 36.70A.110, .130, .172, .250, .260, .270, .280, .290 SSB 6214 - Restructuring the three Growth Management Hearings Boards into one Board</p> <p>Brief Description: Consolidates the powers, duties, and functions of the three regional Growth Management Hearings Boards into a single, seven-member Growth Management Hearings Board. Specifies that petitions for review before the consolidated board must be heard and decided by a regional panel of three board members. Specifies provisions for the adjudicative and operational functioning of the consolidated board.</p>	None.
<p>RCW 36.70A.200 SB 6279 - Clarifying Regional Transit Authority Facilities as Essential Public Facilities.</p> <p>Brief Description: Adds regional transit authority facilities to the list of essential public facilities delineated under the GMA.</p>	A county or city planning under GMA.
<p>RCW 36.70A.5601</p>	A county or city that intends to amend or

RCW, Bill Number, Brief Description for Legislative Session 2010	Cities/Counties Affected
<p>SSB 6520 - Extending time to complete recommendations under RCW 36.70A.5601 conducted by the William D. Ruckelshaus Center</p> <p>Brief Description: Extends a provision that temporarily prohibits counties and cities from amending or adopting certain changes to critical areas ordinances (CAOs) by one additional year to July 1, 2011. Specifies that counties and cities subject to the temporary prohibition are required to review and, if necessary, revise their applicable CAOs between July 1, 2011 and December 1, 2012. Grants the William D. Ruckelshaus Center, in completing its examination of the conflicts between agricultural activities and CAOs, one additional year to conclude certain examination tasks and a final report by September 1, 2010.</p>	<p>adopt a CAO affecting agricultural lands.</p>
<p>RCW 36.70A.130 SSB 6611 - Extending the deadlines for the review and evaluation of comprehensive land use plan and development regulations for three years and addressing the timing for adopting certain subarea plans.</p> <p>Brief Description: Establishes a new recurring seven-year review and revision schedule for comprehensive plans and development regulations adopted under the GMA, which includes jurisdictions that had a December 1, 2007 deadline that qualified for and used a former three year extension. (Note: These new deadlines take effect following the existing requirement by jurisdictions to complete the review of comprehensive plans and development regulations between December 1, 2004 and December 1, 2007).</p> <p>Establishes and modifies requirements applicable to subarea plans in provisions of the GMA that generally prohibit comprehensive plan amendments from occurring more frequently than annually. Such subarea plans must clarify, supplement, or implement jurisdiction-wide comprehensive plan policies, and may only be adopted after appropriate environmental review under SEPA.</p> <p>In addition, amendment of a comprehensive plan to take place more than once per year when the amendment is for a subarea plan for economic development located outside a 100-year floodplain in a county that completed a state-funded pilot project based on watershed characterization and local habitat assessment.</p> <p>Cities/Counties Affected: On or before December 1, 2014, and every seven years thereafter, for Clallam, Clark, Jefferson, King, Kitsap, Pierce, Snohomish, Thurston, and Whatcom counties and the cities within those counties;</p> <p>On or before December 1, 2015, and every seven years thereafter, for Cowlitz, Island, Lewis, Mason, San Juan, Skagit, and Skamania counties and the cities within those counties;</p> <p>On or before December 1, 2016, and every seven years thereafter, for Benton, Chelan, Douglas, Grant, Kittitas, Spokane, and Yakima counties and the cities within those Counties;</p> <p>On or before December 1, 2017, and every seven years thereafter, for Adams, Asotin, Columbia, Ferry, Franklin, Garfield, Grays Harbor, Klickitat, Lincoln, Okanogan, Pacific, Pend Oreille, Stevens, Wahkiakum, Walla Walla, and Whitman counties and the cities within those counties.</p>	<p>See below first column Brief Description on SSB 6611 for Cities/Counties Affected for this bill.</p> 

RCW, Bill Number, Brief Description for Legislative Session 2010	Cities/Counties Affected
<p>Exceptions include a three-year extension for qualifying counties with fewer than 50,000 residents, qualifying cities with fewer than 5,000 residents, and provisions for jurisdictions making substantial progress with certain regulatory requirements.</p>	

Legislative Session 2009

RCW, Bill Number, Brief Description for Legislative Session 2009	Cities/Counties Affected
<p>RCW 36.70A 2SHB 1481 - Regarding Electric Vehicles, add section or chapter</p> <p>Brief Description: Specifies that local government regulations of areas in the I-5 corridor from Snohomish County to Thurston County and the King County areas around SR- 520, I-405, and I-90 must allow for electric vehicle infrastructure, except in residential areas, by July of 2010. Requires the state, to the extent practicable, to install charging outlets capable of charging electric vehicles in each of the state's fleet parking and maintenance facilities, as well as in all state operated highway rest stops. Specifies that the Puget Sound Regional Council must seek federal or private funding related to planning for electric vehicle infrastructure deployment.</p>	<p>Snohomish, King, Pierce, and Thurston Counties and their cities, if within I-5, I-405, SR520, or I-90 corridors.</p>
<p>RCW 36.70A ESHB 1959 –Concerning land use and transportation planning for marine container ports, add section or chapter.</p> <p>Brief Description: Requires cities with a qualifying marine container port in their jurisdiction to include a container port element in their comprehensive plans. Authorizes cities with a qualifying port district to include a marine industrial port element in their comprehensive plans. Requires the Department of Community, Trade and Economic Development to provide matching grant funds</p>	<p>Cities of Seattle and Tacoma.</p>

Growth Management Act Amendments 1995-2023

RCW, Bill Number, Brief Description for Legislative Session 2009	Cities/Counties Affected
to cities to support development of the container port elements. Declares key freight transportation corridors that serve qualifying marine port facilities to be transportation facilities and services of statewide significance.	
<p>RCW 36.70A.030 EHB 2242 – Creating a Department of Commerce, amend section</p> <p>Brief Description: A Department of Commerce is created to replace the Department of Community, Trade and Economic Development. By November 1, 2009, the Director is to develop a report, with analysis and recommendations for the Governor and appropriate legislative committees, on statutory changes for effective operation of the department. This is to be done in collaboration with the Office of Financial Management, the Governor's Office, the Economic Development Commission, and legislators from policy and fiscal committees. Input from a broad range of stakeholders is required. The Code Reviser is directed to prepare legislation for the 2010 session that changes all statutory references from the "Department of Community, Trade, and Economic Development" to the "Department of Commerce."</p>	None.
<p>RCW 36.70A.110 EHB 1967 – One hundred year floodplains</p> <p>Brief Description: Prohibiting expansions of urban growth areas into one hundred year floodplains. A county, city, or town is generally prohibited from expanding an urban growth area into the 100-year floodplain of any river or river segment that is located west of the crest of the Cascade Mountains and has a mean annual flow of 1,000 or more cubic feet per second, except under certain specified circumstances.</p>	Counties and cities west of Cascade Crest, if expanding urban growth areas into 100-year floodplains.
<p>RCW 36.70A.110, .115, .210 SHB 1825 –Identifying specific facilities planning requirements under the growth management act, amend section</p> <p>Brief Description: Each city within a county fully planning under the Growth Management Act must identify areas sufficient to accommodate the full range of needs and uses that will accompany projected urban growth. The land uses that must be identified include facilities for medical, governmental, institutional, commercial, service, retail, and other nonresidential uses. Countywide economic development and employment policies must include consideration of the future development of commercial and industrial facilities. A county or city that chooses to amend their comprehensive plan to accommodate projected housing and employment growth must also include sufficient land capacity to accommodate commercial and industrial uses.</p>	Cities and counties fully planning under the Growth Management Act.
<p>EHB 1464 – Concerning affordable housing incentive programs.</p> <p>Brief Description: Clarifies provisions governing affordable housing incentive programs that may be enacted or expanded in jurisdictions planning under the Growth Management Act</p>	Cities and counties fully planning under the Growth Management Act. (optional)

Legislative Session 2008

RCW, Bill Number, Brief Description for Legislative Session 2008	Cities/Counties Affected
<p>RCW 36.70A ESSB 6580- Add section or chapter – Governor partially vetoed in 2008 relating to mitigating the impacts of climate change through the growth management act; amending 36.70A.280; adding a new section to chapter 36.70A RCW</p> <p>Brief Description: Requires the Department of Community, Trade and Economic Development (CTED) to develop and provide counties and cities with advisory climate change response methodologies, a computer modeling program, and estimates of greenhouse gas emission reductions resulting from specific measures. Establishes a local government global warming mitigation and adaptation program. Prohibits Growth Management Hearings Boards from hearing petitions alleging non-compliance with the mitigation and adaptation program. Requires CTED to provide a climate change report to the Governor and the Legislature by December 1, 2008</p>	<p>None.</p>

Legislative Session 2007

RCW, Bill Number, Brief Description for Legislative Session 2007	Cities/Counties Affected
<p>RCW 36.70A SHB 1135: AN ACT Relating to aquifer conservation zones in qualifying island cities without access to potable water sources outside their jurisdiction; and adding a new section to chapter 36.70A RCW.</p> <p>Brief Description: Allows any qualifying island city to designate one or more aquifer conservation zone to conserve and protect potable water sources.</p> <p>Specifies that conservation zones may not be considered critical areas except to the extent that specific areas located within zones qualify for critical area designation and have been designated as such. Allows a city declaring one or more conservation zone to consider whether an area is within a zone when determining the residential density of that area.</p> <p>Specifies that residential densities within conservation zones, in combination with other densities of the city, must be sufficient to accommodate projected population growth.</p>	<p>Any qualifying island city that meets specified criteria.</p>
<p>RCW 36.70A Amending RCW 76.09.240 SHB 1409: AN ACT Relating to the transfer of jurisdiction over conversion-related forest practices to local governments.</p> <p>Brief Description: The process for transferring authority to approve or disapprove forest practices applications is repealed. A new mechanism with new dates is established. Some counties and cities are required to adopt forest practices approval ordinances by the end of 2008, while the other counties and cities retain the discretion to not assume the responsibility for approving forest practices. The requirements on local governments vary depending on whether a county plans under the Growth Management Act (GMA), although the path for transferring jurisdiction remains constant across all counties.</p> <p>The trigger for determining if a county or city is required to adopt these ordinances is the number of forest practices applications that have been submitted within the county for the</p>	<p>Counties and cities meeting qualifying criteria.</p>

RCW, Bill Number, Brief Description for Legislative Session 2007	Cities/Counties Affected
<p>time period between January 1, 2003, and December 31, 2005, and whether the county plans under the GMA.</p> <p>For counties planning under the GMA, if more than 25 Class IV applications had been filed to the DNR between those dates for properties within a specific county, then that county, and the cities within it, are required to adopt forest practices approval ordinances.</p> <p>If the number is less than 25, or if the county does not plan under the GMA, then the transfer of jurisdiction for approvals is optional for the county and its cities.</p> <p>Counties that do plan under the GMA, and their cities, are required to adopt ordinances covering Class IV forest practices applications on the same lands that non-GMA counties may address. They must also adopt ordinances for the approval of all four class types of forest practices when those applications are submitted for land located within an urban growth area.</p> <p>The only land over which the GMA-planning counties and cities are not required to assume jurisdiction are ownerships of 20 contiguous acres or more.</p> <p>A county or city may not assume the jurisdiction for forest practices approvals without bringing their critical areas and development regulations in compliance with the current requirements and notifying both the DNR and the DOE at least 60 days before adoption of the necessary ordinances.</p>	
<p>RCW 36.70A SSB 5248: Preserving the viability of agricultural lands.</p> <p>Brief Description: Counties and cities may not amend or adopt critical areas ordinances (CAOs) as they specifically apply to agricultural activities until July 1, 2010. This does not limit obligations of a county or city to comply with requirements pertaining to critical areas not associated with agricultural activities nor limit the ability of a county or city to adopt or employ voluntary measures or programs to protect or enhance critical areas associated with agricultural activities.</p> <p>Counties and cities subject to deferral requirements should implement voluntary programs to enhance public resources and the viability of agriculture, and must include measures to evaluate their success. By December 1, 2011, counties and cities subject to deferral are to review and revise CAOs to comply with the requirements of this chapter.</p> <p>Subject to the availability of funds, the Ruckelshaus Center is directed to commence, by July 1, 2007, a two-phase examination of the conflicts between agricultural activities and CAOs.</p> <p>The Center is to issue two reports of its fact-finding efforts and stakeholder discussions to the Governor and the appropriate legislative committees by December 1, 2007, and December 1, 2008. A report on the second phase including findings and legislative recommendations is to be issued to the Governor and to the Legislature by September, 1, 2009. The Center is to work to achieve agreement among participating stakeholders and to develop a coalition that can be used to support agreed upon changes or new approaches to protecting critical areas during the 2010 Legislative Session.</p>	<p>All cities and counties, if proposing critical areas ordinance amendments.</p>

RCW, Bill Number, Brief Description for Legislative Session 2007	Cities/Counties Affected
<p>RCW 36.70A SB 6014: Authorizing industrial development on reclaimed surface coal mine sites.</p> <p>Brief Description: Certain qualified counties planning under the GMA may designate a master planned location for major industrial activity outside UGAs on lands formerly used or designated for surface coal mining and supporting uses. Counties authorized to designate major industrial development on former surface coal mining uses must have had a surface coal mining operation in excess of 3,000 acres that ceased operation after July 1, 2006, and that is located within 15 miles of the I-5 corridor.</p> <p>Designation of a master planned location for major industrial activities is an amendment to the comprehensive plan of the county. The master planned location must be located on land formerly used or designated for surface coal mining and supporting uses, that consist of an aggregation of land of at least 1,000 acres, and that is suitable for manufacturing, industrial, or commercial business. The master planned location must include criteria for the provision of new infrastructure and an environmental review must be done at the programmatic level.</p> <p>Approval of a specific major industrial activity is conducted through a local master plan process and does not require comprehensive plan amendment. The development regulations adopted must provide that the site consist of 100 or more acres of land formerly used or designated for surface coal mining; must prevent urban growth in the adjacent nonurban areas; and limit commercial development.</p>	<p>Lewis County</p>
<p>36.70A.367 SHB 1965: Authorizing major industrial development within industrial land banks.</p> <p>Brief Description: The requirements for designating master planned locations for major industrial developments outside Urban Growth Areas are revised. A master planned location for major industrial developments may be approved through a two-step process: designation of a land bank area in the applicable comprehensive plan; and subsequent approval of specific major industrial developments through a local master plan process.</p> <p>The applicable comprehensive plan must identify locations suited to major industrial development because of proximity to transportation or resource assets. The comprehensive plan must identify the maximum size of the land bank area and any limitations on major industrial developments based on local factors, but the plan need not specify particular parcels or identify any specific use or user.</p> <p>In selecting locations for the land bank area, priority must be given to locations that are adjacent or in close proximity to a UGA. The environmental review for amendment of the comprehensive plan must be at the programmatic level and, in addition to a threshold determination, must include:</p> <ul style="list-style-type: none"> ➤ a county-conducted inventory of developable land indicating that land suitable to site qualifying industrial development is unavailable within the UGA; and ➤ an analysis of the availability of alternative sites within UGAs and the long-term annexation feasibility of sites outside UGAs. <p>Final approval of a land bank area must be by amendment to the comprehensive plan, but the amendment may be considered at any time. Approval of a specific major industrial</p>	<p>Counties meeting qualifying criteria.</p>

RCW, Bill Number, Brief Description for Legislative Session 2007	Cities/Counties Affected
<p>development within the land bank area requires no further amendment of the comprehensive plan.</p> <p>Development Regulations Amendments In concert with the designation of a land bank area, a county must also adopt development regulations for review and approval of specific major industrial developments through a master plan process. The regulations governing the master plan process must ensure, at a minimum, that specific criteria, including the following, are met:</p> <ul style="list-style-type: none"> ➤ urban growth will not occur in adjacent nonurban areas; ➤ development is consistent with development regulations adopted for protection of critical areas; ➤ required infrastructure is identified and provided concurrent with development. <p>Such infrastructure, however, may be phased in with development; and an open record public hearing is held before either the planning commission or hearing examiner with notice published at least 30 days before the hearing date and mailed to all property owners within one mile of the site.</p> <p>Termination and Eligibility Provisions Separate eligibility criteria pertaining to population, unemployment, and geographic requirements for counties choosing to identify and approve locations for major industrial development in land banks are specified. Termination provisions with dates certain are deleted and replaced with provisions requiring, in part, that a county choosing to identify and approve locations for land banks must take action to designate one or more of these banks and adopt regulations meeting certain requirements on or before the last date to complete the county's next periodic comprehensive plan and development regulations review that occurs before December 31, 2014. The authority of a county to designate a land bank area in its comprehensive plan expires if not acted upon within these time limitations.</p> <p>Once a land bank area has been identified in a county's comprehensive plan, the authority of the county to process a master plan or site projects within an approved master plan does not expire.</p> <p>Public Notification and Determination Requirements New notification and written determination requirements are specified. Counties seeking to designate an industrial land bank must:</p> <ul style="list-style-type: none"> ➤ Provide countywide notice, in conformity with specific public participation and notification provisions of the GMA, of the intent to designate an industrial land bank. These notices must be published in one or more newspapers of general circulation that are reasonably likely to reach subscribers throughout the applicable county at least 30 days before the county legislative body begins the consideration process for siting a land bank; and ➤ Make written determinations of the criteria and rationale used by the county legislative body for siting a land bank. 	
<p>36.70A.450 SB 5952 – Family day-care providers’ home facility-County or city may not prohibit in residential or commercial area</p> <p>Brief Description:</p>	<p>All cities and counties.</p>

RCW, Bill Number, Brief Description for Legislative Session 2007	Cities/Counties Affected
<p>Except as provided in subsections (2) and (3) of this section, no county or city may enact, enforce, or maintain an ordinance, development regulation, zoning regulation, or official control, policy, or administrative practice that prohibits the use of a residential dwelling, located in an area zoned for residential or commercial use, as a family day-care provider's home facility.</p>	

Legislative Session 2006

RCW, Bill Number, Brief Description for Legislative Session 2006	Cities/Counties Affected
<p>RCW 36.70A ESHB 2984: Authorizing cities, towns, and counties to implement affordable housing incentive programs</p> <p>Brief Description: The amendments: Authorize jurisdictions fully planning under the GMA to enact or expand affordable housing incentive programs.</p> <p>Establish optional provisions for enacted or expanded the programs. Specify that excise tax imposition limits do not limit local government authorities in the implementation of programs or the enforcement of related agreements.</p> <p>Local governments fully planning under the GMA may enact or expand affordable housing incentive programs, providing for the development of low-income housing units. Incentive programs may include, but are not limited to, provisions pertaining to: density bonuses within the urban growth area (UGA); height and bulk bonuses; mixed-use projects; fee waivers or exemptions; parking reductions; or expedited permitting, conditioned on the provision of low-income housing units.</p>	<p>Counties and cities fully planning under the Growth Management Act (optional).</p>
<p>RCW 36.70A.130 ESSB 6427: Relating to schedules for comprehensive plan and development regulation review for certain cities and counties</p> <p>Brief Description: The timelines bill has two main features. First, it provides a time extension to small and slow-growing jurisdictions for updates to their comprehensive plans, development regulations, and critical areas ordinances. The bill contains qualifying criteria and clarification that jurisdictions making progress on their updates will be eligible for state grants, loans, pledges, and financial guarantees. Second, it clarifies that amendments to comprehensive plans necessary to enact planned actions may occur more frequently than annually, provided that pursuit of the amendments are consistent with the jurisdictions adopted public participation program and notification is given to agencies that may comment on the proposed amendments. Part of the Governor's Land Use Agenda. CTED request legislation.</p>	<p>Counties and cities meeting qualifying criteria.</p>
<p>RCW 36.70A.117 SHB 2917: Identifying Accessory Uses on Agricultural Lands</p> <p>Brief Description: The amendments:</p>	<p>Counties and cities with designated agricultural lands of long-term</p>

RCW, Bill Number, Brief Description for Legislative Session 2006	Cities/Counties Affected
<p>Revise GMA requirements regarding the use of agricultural lands of long-term commercial significance by creating more permissive guidelines governing the range of accessory uses permitted on such lands.</p> <p>Provide counties and cities with greater flexibility in implementing innovative zoning techniques related to accessory uses of agricultural lands of long-term commercial significance.</p> <p>SHB 2917 clarifies that any accessory use a city or county may allow on designated agricultural lands of long-term significance must not interfere with and must support continuation of the overall agricultural use of the property and neighboring properties. It provides policy guidepost; requiring any nonagricultural accessory use to (1) be consistent with the size, scale, and intensity of the agricultural use of the property, (2) be located within the general area already developed, and (3) not convert more than one acre of land. Part of the Governor’s Land Use Agenda. Washington State Department of Agriculture request legislation.</p> <p>Limit to one acre the amount of agricultural land that may be converted to nonagricultural accessory uses.</p>	<p>commercial significance.</p>

Legislative Session 2005

RCW, Bill Number, Brief Description for Legislative Session 2005	Cities/Counties Affected
<p>RCW 36.70A 2SHB 1565: Addressing transportation concurrency strategies</p> <p>Brief Description: The amendments specify that concurrency compliance improvements or strategies may include qualifying multimodal transportation improvements or strategies. They:</p> <ul style="list-style-type: none"> • Require regional transportation plans that include provisions for regional growth centers to address concurrency strategies, measurements for vehicle level of service, and total multimodal capacity. • Require the Washington State Department of Transportation (WSDOT) to administer a study to examine multimodal transportation improvements or strategies to comply with the concurrency requirements of the GMA. • Require the study to be completed by one or more regional transportation planning organizations (RTPOs) electing to participate in the study. <p>Require WSDOT, in coordination with participating RTPOs, to submit a report of findings and recommendations to the appropriate committees of the Legislature by December 31, 2006.</p>	<p>RTPOs</p>
<p>RCW 36.70A.130 ESHB 2171: Allowing counties and cities one additional year to comply with certain requirements of RCW 36.70A.130.</p> <p>Brief Description: Counties and cities required to satisfy the review and revision requirements of the GMA by December 1, 2005, December 1, 2006, or December 1, 2007, may comply with the requirements for development regulations that protect critical areas (critical areas regulations) one year after the applicable deadline provided in the statutory schedule. Jurisdictions complying with the review and revision requirements for critical areas regulations one year after the deadline must be deemed in compliance with such requirements.</p>	<p>Counties and cities meeting qualifying criteria.</p>

Growth Management Act Amendments 1995-2023

RCW, Bill Number, Brief Description for Legislative Session 2005	Cities/Counties Affected
<p>Except as otherwise provided, only those counties and cities in compliance with the statutory review and revision schedule of the GMA, and those counties and cities demonstrating substantial progress towards compliance with the schedule for critical areas regulations, may receive financial assistance from the public works assistance and water quality accounts. A county or city that is fewer than 12 months out of compliance with the schedule is deemed to be making substantial progress towards compliance. Additionally, notwithstanding other provisions, only those counties and cities in compliance with the review and revision schedule of the GMA may receive preferences for financial assistance from the public works assistance and water quality accounts.</p> <p>Until December 1, 2005, a county or city required to satisfy the review and revision requirements of the GMA by December 1, 2004, that is demonstrating substantial progress towards compliance with applicable requirements for its comprehensive plan and development regulations may receive financial assistance from the public works assistance and water quality accounts. A county or city that is fewer than 12 months out of compliance with the GMA review and revision schedule for its comprehensive plan and development regulations is deemed to be making substantial progress towards compliance.</p>	
<p>RCW 36.70A, 36.70A.030, 36.70A.060, 36.70A.130 EHB 2241: Authorizing limited recreational activities, playing fields, and supporting facilities</p> <p>Brief Description: The amendments:</p> <ul style="list-style-type: none"> • Authorize the legislative authority of counties planning under RCW 36.70A.040 and meeting specified criteria (Snohomish) to, until June 30, 2006, designate qualifying agricultural lands as recreational lands. • Establish designation criteria, including specifying that qualifying agricultural lands must have playing fields and supporting facilities existing before July 1, 2004, and must not be in use for commercial agricultural production. • Specify activities that may be allowed on designated recreational lands. 	Snohomish County
<p>RCW 36.70A.200 ESSB 5121: Assessing long-term air transportation needs.</p> <p>Brief Description: The amendments: Require WSDOT to conduct a statewide airport capacity and facilities assessment and report results by July 1, 2006.</p> <p>Require WSDOT to conduct a 25-year capacity and facilities market analysis, forecasting demands for passengers and air cargo, and report results by July 1, 2007. After completion of the reports, the Governor is to appoint a ten member Aviation Planning Council to make recommendations on future aviation and capacity needs. The council expires July 1, 2009.</p>	None
<p>RCW 36.70A.070 SSB 5186: Increasing the physical activity of the citizens of Washington State</p> <p>Brief Description: Land use elements of comprehensive plans are encouraged to consider using approaches to urban planning that promote physical activity. The Transportation Element of a comprehensive plan must contain a pedestrian and bicycle component that includes identified planned improvements for pedestrian and bicycle facilities and corridors to</p>	Counties and cities fully planning under the Growth Management Act.

RCW, Bill Number, Brief Description for Legislative Session 2005	Cities/Counties Affected
<p>enhance community access and promote healthy lifestyles. Comprehensive transportation programs must include any new or enhanced bicycle or pedestrian facilities identified in the Transportation Element.</p> <p>The Washington State Parks and Recreation Commission is to maintain policies that increase access to free or low-cost recreational opportunities for physical activities, within allowable resources.</p> <p>The Health Care Authority, in coordination with other agencies, is authorized to create a work-site health promotion program for state employees to increase physical activity and engage individuals in their health care decision-making. The Health Care Authority must report on progress by December 1, 2006.</p>	
<p>RCW 35A.15 SB 5589: Providing for proceedings for excluding agricultural land from the boundaries of a charter or non-charter code city</p> <p>Brief Description: The amendments create a method for property owners of agricultural land located within a code city to petition for exclusion from the incorporated area of that code city that does not require the issue to be submitted to the voters for approval.</p> <p>Property owners of agricultural land may petition the legislative body of a code city for exclusion from the incorporated area of that city. The petition must be signed by 100 percent of the owners of the land. In addition, if non-agricultural landowner residents reside within the subject area, the petition must also be signed by a majority of those residents who are registered voters in the subject area. The petition must also set forth a legal description of the territory to be excluded and be accompanied by a drawing that outlines the boundaries of the territory sought to be excluded.</p> <p>After such a petition is filed, the legislative body must set a date for public hearing on the petition within 60 days. Notice of the hearing must be published in at least one newspaper of general circulation in the city as well as in three public places within the territory proposed for exclusion. Interested persons are invited to appear and voice approval or disapproval of the exclusion.</p> <p>If the legislative body decides to grant the petition following the hearing, they must do so by ordinance. The ordinance may exclude all or any portion of the proposed territory but may not include in the exclusion any territory not described in the petition. The petition is not submitted to the voters for approval.</p> <p>The GMA defines “agricultural land” as land that has long-term commercial significance for agricultural production and is primarily devoted to the commercial production of horticultural, viticultural, floricultural, dairy, apiary, vegetable, or animal products; or of berries, grain, hay, straw, turf, seed, Christmas trees not subject to certain excise taxes, finfish in upland hatcheries, or livestock.</p>	<p>Charter or non-charter code city.</p>
<p>RCW 36.70A.070 SB 6037: Changing provisions relating to limited development of rural areas</p> <p>Brief Description: The amendments modify GMA provisions for public services and facilities in qualifying limited areas of more intensive rural development (LAMIRDs). Until August 31, 2005, an example of a public service or facility that is permitted within recreational and tourist use LAMIRDs is a connection to an existing sewer line where the connection serves only the</p>	<p>Counties with qualifying LAMIRDs.</p>

RCW, Bill Number, Brief Description for Legislative Session 2005	Cities/Counties Affected
recreational or tourist use and is not available to adjacent non-recreational or non-tourist use parcels.	

Legislative Session 2004

RCW, Bill Number, Brief Description for Legislative Session 2004	Cities/Counties Affected
<p>RCW 36.70A ESSB 6401: Protecting military installations from encroachment of incompatible land uses</p> <p>Brief Description: Legislative findings in the amendments recognize the importance of the United States military as a vital component of the Washington State economy, and it is identified as a priority of the state to protect the land surrounding military installations from incompatible development.</p> <p>Comprehensive plans, development regulations, and amendments to either should not allow development in the vicinity of a military installation that is incompatible with the installation’s ability to carry out its mission requirements. A consultation procedure is established whereby counties and cities must notify base commanders during the process of adopting or amending comprehensive plans or development regulations that will affect lands adjacent to the installations.</p>	Counties and cities with land adjacent to military installations.
<p>RCW 35.61.160 SB 6593: Prohibiting Discrimination Against Consumers’ Choices in Housing</p> <p>Brief Description: Cities, code cities, and counties generally are required to regulate manufactured homes in the same manner as all other homes. They may require new manufactured homes to meet requirements such as the following: (1) the foundation must meet the manufacturer’s design standard, (2) the placement of concrete or a concrete product between the base of the home and the ground, and (3) thermal standards must be consistent with the standards for manufactured homes.</p>	All counties and cities.
<p>RCW 36.70A.170 SB 6488: Ordering a study of the designation of agricultural lands in four counties</p> <p>Brief Description: By December 1, 2004, CTED will prepare a report on designation of agricultural resource land in King, Lewis, Chelan, and Yakima counties. The report will cover how much land is designated, how much is in production, changes in these amounts since 1990, comparison with other uses, effects on tax revenue, threats to the agriculture land base, and measures to better maintain the base and the agriculture industry.</p>	King, Lewis, Chelan, and Yakima counties are studied.
<p>RCW 36.70A .070 ESHB 2905: Modifying provisions for type 1 limited areas of more intensive rural development</p> <p>Brief Description:</p>	Counties that have designated Type 1 LAMIRDs.

RCW, Bill Number, Brief Description for Legislative Session 2004	Cities/Counties Affected
<p>Any development or redevelopment within one category of existing LAMIRDs must be principally designed to serve the existing and projected rural population. Building size, scale, use, or intensity of the LAMIRD development or redevelopment must be consistent with the character of the existing areas.</p> <p>Development or redevelopment may include changes in use from vacant land or a previously existing use if the new development conforms to certain requirements.</p>	
<p>RCW 36.70A.106 SHB 2781: Changing provisions relating to expedited state agency review of development regulations</p> <p>Brief Description: Proposed changes to development regulations by jurisdictions that plan under the GMA can receive expedited review by CTED and be adopted immediately thereafter, if timely comments regarding GMA compliance or other matters of state interest can be provided.</p>	<p>All counties and cities (optional).</p>
<p>RCW 36.70A.110 SSB 6367: Protecting the integrity of national historical reserves in the UGA planning process</p> <p>Brief Description: The existing requirement that cities and counties must include areas and densities sufficient to permit the urban growth projected for the succeeding 20-year period does not apply to those UGAs contained totally within a national historical reserve. When a UGA is contained totally within a national historical reserve, a city may restrict densities, intensities, and forms of urban growth as it determines necessary and appropriate to protect the physical, cultural, or historic integrity of the reserve</p>	<p>Cities that are totally within a national historic reserve.</p>
<p>RCW 36.70A.177 SB 6237: Providing nonagricultural commercial and retail uses that support and sustain agricultural operations on designated agricultural lands of long-term significance</p> <p>Brief Description: Agricultural zoning can allow accessory uses that support, promote, or sustain agricultural operations and production, including compatible commercial and retail uses that involve agriculture or agricultural products or provide supplemental farm income.</p>	<p>Counties. (optional)</p>
<p>RCW 36.70A.367 SSB 6534: Designating processes and siting of industrial land banks</p> <p>Brief Description: The requirements for including master planned locations within industrial land banks and for siting specific development projects are separated so that designation of master planned locations may occur during the comprehensive planning process before a specific development project has been proposed.</p> <p>Some of the current criteria for designating a master planned location within an industrial land bank may be delayed until the process for siting specific development projects within a land bank occurs.</p> <p>Designating master planned locations within an industrial land bank is considered an adopted amendment to a comprehensive plan, and approval of a specific development project does not require any further amendment to a comprehensive plan.</p>	<p>Counties meeting qualifying criteria.</p>

Growth Management Act Amendments 1995-2023

Item 1.

RCW, Bill Number, Brief Description for Legislative Session 2004	Cities/Counties Affected
<p>RCW 36.70B.080 HB 2811: Modifying local government permit processing provisions</p> <p>Brief Description: Existing requirements for timely and predictable procedures for processing permit applications by local governments are clarified. For the buildable lands jurisdictions, performance-reporting requirements are reinstated and changed to an annual basis. A report on the projected costs of this reporting with recommendations for state funding must be provided to the Governor and the Legislature by January 1, 2005.</p>	Buildable Lands Counties: Clark, King, Kitsap, Pierce, Snohomish, Thurston and their cities with population > 20,000.
<p>RCW 36.70 SB 6476: Designating manufactured housing communities as nonconforming uses</p> <p>Brief Description: Elimination of existing manufactured housing communities on the basis of their status as a nonconforming use is prohibited.</p>	Cities and counties.
<p>SSCR 8418: Creating a joint select legislative task force to evaluate permitting processes</p> <p>Brief Description: A joint select legislative task force is established to make recommendations regarding permitting processes by January 1, 2006, after evaluating local development regulations of selected jurisdictions among the “buildable lands” counties and their cities over 50,000.</p> <p>The task force is composed of the chairs and ranking minority members of the Senate Committee on Land Use and Planning and the House Local Government Committee. The Governor will be invited to participate and form a Five Corners Task Force.</p> <p>An advisory committee is also established to assist the task force and is composed of CTED, the Department of Ecology, the Office of Regulatory Assistance, a county, a city, the business community, the environmental community, agriculture, labor, the property rights community, the construction industry, ports, and federally recognized Indian tribes.</p>	None.

Legislative Session 2003

RCW, Bill Number, Brief Description for Legislative Session 2003	Cities/Counties Affected
<p>RCW 36.70A SSB 5602: Concerning the accommodation of housing and employment growth under local comprehensive plans</p> <p>Brief Description: Counties and cities subject to the GMA are required to ensure that, taken collectively, actions to adopt or amend their comprehensive plans or development regulations provide sufficient capacity of land suitable for development within their jurisdictions.</p> <p>The requirement for sufficient capacity refers to accommodating a jurisdiction’s allocated housing and employment growth as adopted in the applicable county-wide planning policies and consistent with the 20-year population forecast from the Office of Financial Management.</p>	Counties and cities fully planning under the Growth Management Act.

Growth Management Act Amendments 1995-2023

RCW, Bill Number, Brief Description for Legislative Session 2003	Cities/Counties Affected
<p>RCW 36.70A.070 SSB 5786: Clarifying the scope of industrial uses allowed in rural areas under the GMA</p> <p>Brief Description: Industrial uses are permitted under the GMA in both industrial and mixed-use areas in certain types of LAMIRDs. Industrial uses within specified LAMIRDs are not required to be principally designed to serve the existing and projected rural population in order to be lawfully zoned</p>	Counties with qualifying LAMIRDs.
<p>RCW 36.70A.110 S HB 1755: Creating alternative means for annexation of unincorporated islands of territory</p> <p>Brief Description: The amendments create an alternative method of annexation allowing jurisdictions subject to the buildable lands review and evaluation program of the GMA to enter into interlocal agreements to annex qualifying territory meeting specific contiguity requirements. It creates an alternative method of annexation allowing GMA buildable lands counties to enter into interlocal agreements with multiple municipalities to conduct annexation elections for qualifying territory contiguous to more than one city or town.</p>	Snohomish, King, Pierce, Kitsap, Thurston, and Clark Counties and their cities.
<p>RCW 36.70A.280 SB 5507: Clarifying who has standing regarding growth management hearings board hearings</p> <p>Brief Description: The requirement under the GMA for participation standing before a growth management hearings board is that a petitioner must have participated orally or in writing before the local government. An additional requirement to obtain participation standing is added and provides that only issues “reasonably relate” to issues that the aggrieved person previously raised at the local level can be considered by the board</p>	Counties and cities fully planning under the Growth Management Act.
<p>RCW 36.70A.367 SB 5651: Authorizing land banks in certain counties with low population densities</p> <p>Brief Description: The industrial land bank program under the GMA is amended to provide that counties meeting certain geographic requirements are eligible for the program based on population density criteria, rather than unemployment criteria. The amendments clarify that Jefferson and Clallam counties are eligible for the program under this provision.</p>	Counties meeting qualifying criteria.
<p>RCW 36.70A.450 HB 1170: Limiting restrictions on residential day-care facilities</p> <p>Brief Description: A county cannot zone against or otherwise prohibit the use of a residential dwelling as a family day-care facility in a residential or commercial zone. The county can require the family day-care facility to comply with safety and licensing regulations and zoning conditions that are imposed on other dwellings in the same zone.</p>	Counties, cities and towns.
<p>RCW 36.70A.480 ESHB 1933: Integrating Shoreline Management Act and Growth Management Act provisions</p>	Counties and cities subject to the

RCW, Bill Number, Brief Description for Legislative Session 2003	Cities/Counties Affected
<p>Brief Description: The goals of the GMA, including the goals and policies of the Shoreline Management Act (SMA), continue to be listed without priority. Shorelines of statewide significance may include critical areas as designated by the GMA, but shorelines of statewide significance are not critical areas simply because they are shorelines of statewide significance. Within shoreline jurisdiction, the Shoreline Master Program (SMP) will protect critical areas and regulations will be reviewed for compliance with the SMA. However, SMP regulations must provide a level of protection of critical areas at least equal to that provided by the county or city’s adopted or thereafter amended critical areas ordinances.</p>	<p>Shoreline Management Act.</p>
<p>RCW 90.58.080 SSB 6012: Establishing limits on the adoption of state shoreline guidance and setting a schedule for local adoption</p> <p>Brief Description: The Washington State Department of Ecology (Ecology) may adopt amendments to the shorelines guidelines no more than once per year and the amendments must be related to technical, procedural, or compliance issues. A staggered statutory schedule for the update of shoreline master programs, running from 2005 to 2014 and every seven years after the initial deadline, is established. Limits on grants from Ecology to local governments for master program reviews are removed and new requirements for the receipt of such grants are created</p>	<p>None.</p>

Legislative Session 2002

RCW 36.70A.011: Findings – Rural lands
 The amendment adds a new section containing legislative finds to support the amendment to the Rural Element requirements in RCW 36.70A.070.

RCW 36.70A.020: Planning goals
 The amendments change the economic development goal to add the underlined words: Encourage economic development throughout the state that is consistent with adopted comprehensive plans, promote economic opportunity for all citizens of this state, especially for unemployed and for disadvantaged persons, promote the retention and expansion of existing businesses and recruitment of new businesses, recognize regional differences impacting economic development opportunities, and encourage growth in areas experiencing insufficient economic growth, all within the capacities of the state’s natural resources, public services, and public facilities.

The open space goal is amended to read as follows: Retain open space, enhance recreational opportunities, conserve fish and wildlife habitat, increase access to natural resource lands and water, and develop parks and recreation facilities.

RCW 36.70A.070: Comprehensive plans – Mandatory elements
 The amendments:
 Change the requirements for the Rural Element of comprehensive plans to (1) authorize limited expansion of small-scale businesses in the rural area, and (2) authorize new businesses in the rural area to use sites previously occupied by rural businesses.
 Change the Housing Element to require the inventory of housing needs to include the number of housing units necessary to manage projected population growth.
 Change the Capital Facilities Element to require the inclusion of parks and recreation facilities.
 Require comprehensive plans to include an Economic Development Element and a Parks and Recreation Facilities Element if money to implement these requirements is appropriated by the Legislature.

RCW 36.70A.103: State agencies required to comply with comprehensive plans
The law is amended to cross-reference new provisions for siting secure community transition facilities for sex offenders.

RCW 36.70A.130: Comprehensive plans – Review amendments
The amendments change the deadlines for reviewing and updating comprehensive plans and development regulations adopted under the GMA and clarify the requirements relating to the reviews and updates.

RCW 36.70A.200: Siting of essential public facilities – Limitation on liability
The amendments clarify that the deadline for adopting a process for siting secure community transition facilities for sex offenders must be adopted by September 1, 2002, even though deadlines for GMA reviews and updates were changed in amendments to RCW 36.70A.130. It exempts noncompliance with the September 1, 2002, deadline from challenge before the growth management hearings boards and from economic sanctions under the GMA's enforcement provisions.

RCW 36.70A.367: Major industrial developments – Master planned locations
The amendment establishes a pilot program authorizing the designation of industrial land banks outside urban growth areas if specified requirements are satisfied.

Legislative Session 2001

RCW 36.70A.103: State agencies required to comply with comprehensive plans
The amendment authorizes the Department of Social and Health Services (DSHS) to site and operate a Special Commitment Center and a secure community transition facility to house persons conditionally released to a less restrictive alternative on McNeil Island. The state's authority to site an essential public facility under RCW 36.70A.200, in conformance with comprehensive plans and development regulations, is not affected, and with the exception of these two facilities, state agencies must comply with those plans and regulations.

RCW 36.70A.200: Siting of essential public facilities
The amendments add secure community transition facilities, as defined in RCW 71.09.020, to the list of essential public facilities typically difficult to site. Each city and county planning under RCW 36.70A.040 is required to establish a process, or amend its existing process, for identifying and siting essential public facilities, and to adopt and amend its development regulations as necessary to provide for the siting of secure community transition facilities. Local governments are required to complete this no later than the deadline set in RCW 36.70A.130. Any city or county not planning under RCW 36.70A.040 is required to establish a process for siting secure community transition facilities and amend or adopt development regulations necessary to provide the siting of these facilities.

RCW 36.70A.367: Major industrial developments – Master planned locations
The amendment extends the deadline for counties eligible to use the industrial land bank authority. Currently, Grant County and Lewis County satisfy all three criteria. Until December 2002 eligible counties may establish a process for designating a bank of no more than two master planned locations for major industrial activity outside a UGA. Eligible counties must meet statutory criteria initially specified for the authority terminating on December 1999.

Legislative Session 2000

RCW 36.70A.520: National historic towns
The amendment allows counties planning under RCW 36.70A.040 to authorize and designate national historic towns that may constitute urban growth outside UGAs, if specified conditions are satisfied. A GMA county may allocate a portion of its 20-year population projection to the national historic town to correspond to the projected number of permanent town residents.

RCW 36.70A.040: Who must plan – Summary of requirements – Development regulations must implement comprehensive plans

The amendment adds language stating that for the purposes of being required to conform to the requirements of the GMA, no county is required to include in its population count those persons confined in a correctional facility under the jurisdiction of the state Department of Corrections that is located in the county.

Legislative Session 1999

RCW 36.70A.035: Public participation – Notice provisions

The amendment adds school districts to list of entities and affected individuals to be provided with notice of comprehensive plan and development regulation amendment.

Legislative Session 1998

RCW 36.70A.040: Who must plan – Summary of requirements – Development regulations must implement comprehensive plans

The amendment adds the requirement for cities or counties to amend the Transportation Element to be in compliance with Chapter 47.80 RCW no later than December 31, 2000.

RCW 36.70A.060: Natural resource lands and critical areas – Development regulations

The requirement for notice on plats and permits issued for development activities near designated resource lands is expanded to activities within 500 feet, instead of 300 feet, of the resource lands. The notice for mineral lands is required to include information that an application might be made for mining-relating activities. Land Use Study Commission recommendation

RCW 36.70A.070: Comprehensive plans – Mandatory elements

The amendment requires cities or counties to include level of service standards for state highways in local comprehensive plans in order to monitor the performance of the system, to evaluate improvement strategies, and to facilitate coordination between the county's or city's six-year street, road, or transit program and WSDOT six-year investment program. Inventories of transportation are required to include state-owned transportation facilities.

RCW 36.70A.131: Mineral resource lands – Review of related designations and development regulations

A county or city is required to take into consideration new information available since the adoption of its designations and development regulations, including new or modified model development regulations for mineral resource lands prepared by the Washington State Department of Natural Resources, CTED, or the Washington Association of Counties.

RCW 36.70A.200: Siting of essential public facilities

State or regional facilities and services of statewide significance as defined in Chapter 47.06 RCW are added to the list of essential public facilities under the GMA. Included in the definition, among others, are high speed rail, inter-city high speed ground transportation, and the Columbia/Snake navigable river system.

RCW 36.70A.210 County-wide planning policies

Transportation facilities of state-wide significance are added to the minimums that county-wide planning policies are to address.

RCW 36.70A.360: Master planned resorts

Master planned resorts are expressly authorized to use capital facilities, utilities, and services (including sewer, water, stormwater, security, fire suppression, and emergency medical) from outside service providers. Any capital facilities, utilities, and services provided on-site are limited to those meeting the needs of master planned resorts. Master planned resorts are required to bear the full costs related to service extensions and capacity increases directly attributable to the resorts.

RCW 36.70A.367: Major industrial developments

Additional counties (Lewis, Grant, and Clallam) are authorized to establish industrial land banks for two master planned locations by December 31, 1999. Sunset dates are extended for Clark and Whatcom counties to December 31, 1999.

RCW 36.70A.395: Environmental planning pilot projects

Technical corrections are made to eliminate references concerning reports to the Legislature that are no longer necessary or have expired.

RCW 36.70A.460: Watershed restoration projects – Permit processing – Fish habitat enhancement project

A fish habitat enhancement project meeting the criteria of this law is not subject to local government permits, inspections, or fees. Such projects, when approved and a hydraulic permit has been issued, are not required to complete a substantial development permit under the SMA. Fish habitat enhancement projects that meet the criteria of this act are considered to be consistent with local shoreline master programs.

Legislative Session 1997

RCW 36.70A.030: Definitions

The definition of urban growth is amended to expand the listed incompatible primary uses of land to include the following: rural uses, rural development, and natural resource lands designated pursuant to RCW 36.70A.170. Additionally, the following is added: A pattern of more intense rural development, as provided in RCW 36.70A.070(5)(d), is not urban growth.

The following terms “rural character,” “rural development,” and “rural governmental services” are defined.

The following: or “urban services” is added to the definition of “urban governmental services.” (ESB 6094 amendments)

RCW 36.70A.035: Public participation – Notice provisions

Requirements for GMA counties and cities to adopt procedures for notifying property owners and other affected or interested parties of proposed amendments to comprehensive plans and development regulations are added. The procedures generally follow the notice requirements currently in the State Environmental Policy Act (SEPA). (ESB 6094 amendments)

The requirement is added that a county or city considering an amendment to a comprehensive plan or a development regulation needs to allow for public comment on the proposed change before adoption. (ESB 6094 amendments)

RCW 36.70A.070: Comprehensive plans – Mandatory elements

Provisions that are to apply to the Rural Element are specified. (ESB 6094 amendments.)

RCW 36.70A.110: Comprehensive plans – Urban growth areas

“Urban growth areas” is deleted from subsection (2) and the following is added: “and each city within the county” so it now reads: based on OFM projections, “...the county and each city within the county shall include areas and densities sufficient to permit the urban growth that is projected...” (ESB 6094 amendments)

RCW 36.70A.130: Comprehensive plans – Review – Amendments

Language related to the 2002 review requirement is added to the GMA: No later than September 1, 2002, and at least every five years thereafter, a county or city shall take action to review and, if needed, revise its comprehensive land use plan and development regulations to ensure that the plan and regulations are complying with the requirements of this chapter. The review and evaluation required by this subsection may be combined with the review required by subsection (3) of this section. (ESB 6094 amendments)

An amendment to the Capital Facilities Element of the comprehensive plan is allowed if it occurs concurrent with the adoption or amendment of a county or city budget.

RCW 36.70A.165: Property designated as greenbelt or open space – Not subject to adverse possession

Adverse possession is prohibited on property designated as open space to a public agency or homeowner’s association. (ESB 6094 amendments)

Growth Management Act Amendments 1995-2023

Item 1.

RCW 36.70A.177: Agricultural lands – Innovative zoning techniques

The amendment allows a variety of innovative zoning techniques in designated agriculture lands of long-term commercial significance. (ESB 6094 amendments)

RCW 36.70A.215: Review and evaluation program

The Buildable Lands Program is created. Six Western Washington counties and the cities located within their boundaries are to establish a monitoring and evaluation program to determine if the actual growth and development is consistent with what was planned for in the county-wide planning policies and comprehensive plans. Measures, other than expanding UGAs, must be taken to correct any inconsistencies. (ESB 6094 amendments)

RCW 36.70A.270: Growth management hearings boards – Conduct, procedure, and compensation

It amends the boards' procedures for distribution of rules and decisions to follow the Administrative Procedures Act, Chapter 34.05 RCW, specifically including the provisions of RCW 34.05.455 governing ex parte communications. (ESB 6094 amendments)

RCW 36.70A.290: Petitions to the growth management hearings boards – Evidence

The board is to render written decisions articulating the basis for its holdings. The board is not to issue advisory opinions on issues not presented to the board in the statement of issues, as modified by any prehearing order. (ESB 6094 amendments)

RCW 36.70A.295: Direct judicial review

The superior court is allowed to directly review a petition for review if all parties to a case before a board agreed to direct review in the superior court. (ESB 6094 amendments)

RCW 36.70A.300: Growth management hearings boards – Final orders

The boards may extend the time for issuing a decision beyond the 180-day period to allow settlement negotiations to proceed if the parties agree to the extension. The boards may: (1) allow up to 90-day extensions that may be renewed; (2) establish a compliance schedule that goes beyond 180 days for a plan or development regulation that does not comply with the GMA if the complexity of the case justifies it; and (3) require periodic updates on progress towards compliance as part of the compliance order. (ESB 6094 amendments)

RCW 36.70A.302: Determination of invalidity – Vesting of development permits – Interim controls

A clarification is made on which permits invalidity orders apply to. (ESB 6094 amendments)

RCW 36.70A.320: Presumption of validity – Burden of proof – Plans and regulations

The burden is shifted to the petitioner to demonstrate that any action by a respondent is not in compliance with the requirements of the GMA. The board is required to find compliance unless it determines that the action by the state agency, county, or city is clearly erroneous in view of the entire record before the board and in light of the goals and requirements of the GMA. (ESB 6094 amendments)

RCW 36.70A.3201: Intent – Finding

Local comprehensive plans and development regulations require counties and cities to balance priorities and consider local circumstances. The ultimate responsibility for planning and implementing a county's or city's future rests with that community. The boards are to apply a more deferential standard of review to actions of counties and cities than the previous "preponderance of the evidence" standard. (ESB 6094 amendments)

RCW 36.70A.330: Noncompliance

The board is enabled to modify a compliance order and allow additional time for compliance in the appropriate circumstances. The board is directed to take into account a county's or city's progress toward compliance in making its decision as to whether to recommend the imposition of sanctions by the Governor. (ESB 6094 amendments)

RCW 36.70A.335: Order of invalidity issued before July 27, 1997

A county or city subject to an order of invalidity issued prior to the effective date of the act may request the board to review its order in light of the changes to the invalidity provisions. If requested, the board is required to rescind or modify an order to make it consistent with the act's changes. (ESB 6094 amendments)

RCW 36.70A.362: Master planned resorts – Existing resort may be included

Counties planning under the GMA may include some existing resorts as master planned resorts under a GMA provision that allows counties to permit master planned resorts as urban growth outside of UGAs. An existing resort is defined as a resort that was in existence on July 1, 1990, and developed as a significantly self-contained and integrated development that includes various types of accommodations and facilities.

RCW 36.70A.367: Major industrial developments – Master planned locations

Whatcom County is authorized, in consultation with its cities, to establish a process for designating land to be in an industrial land bank, according to certain conditions.

RCW 36.70A.500: Growth management planning and environmental review fund – Awarding of grants – Procedures

CTED is directed to encourage participation in the Planning and Environmental Review Fund (PERF) by other public agencies through the provision of grant funds. CTED is required to develop the grant criteria, monitor the grant program, and select grant recipients in consultation with state agencies participating in the grant program. Grants from PERF are to be provided for proposals designed to improve the project review process and which encourage the use of GMA plans to meet the requirements of other state programs. (ESB 6094 amendments)

Legislative Session 1996

RCW 36.70A.070: Comprehensive plans – Mandatory elements

General aviation airports are added to subsection (6)(i) relating to required subelements of a Transportation Element as defined by this section.

RCW 36.70A.270: Growth management hearings boards – Conduct, procedure, and compensation

The boards are required to publish their decisions and arrange for reasonable distribution of them. The Administrative Procedures Act (APA) is to be used for the boards' procedures, unless it conflicts with RCW 36.70A. The APA also is to be used to determine whether a board member or hearing examiner will be disqualified.

RCW 36.70A.280: Matters subject to board review

A clarification is made on who may file petitions with the boards (i.e., standing).

RCW 36.70A.305: Expedited review

Courts are to expedite reviews on invalidity determinations made by the boards. Hearings on the issues are to be scheduled within 60 days of the date set for submitting the board's record.

RCW 36.70A.367: Major industrial developments – Master planned locations

The GMA is amended to allow a pilot project to designate an urban industrial bank outside UGAs. A county is allowed to establish the pilot project if it has a population of more than 250,000 and if it is part of a metropolitan area that includes a city in another state with a population of more than 250,000 (Clark County). The urban industrial land banks are to consist of no more than two master planned locations. Priority is to be given to locations that are adjacent to or in close proximity to a UGA. The same criteria are to be met that are required under the existing major industrial development process in the GMA, except that specific businesses to locate on the site(s) need not be identified ahead of the designation. The pilot project terminates on December 31, 1998.

RCW 36.70A.510: General aviation airports

General aviation airports are added to the list of items that all local governments must include in the land use elements of their comprehensive plans. General aviation airports include all airports in the state (i.e., public use facilities).

Legislative Session 1995

RCW 36.70A.030: Definitions

A definition of "wetlands" is added to the Shoreline Management Act that is identical to the definition under the GMA. Excluded from the wetlands definitions under both acts are wetlands created after July 1, 1990, that were unintentionally created as the result of road construction.

RCW 36.70A.040: Who must plan – Summary of requirements – Development regulations must implement comprehensive plans

The percentage of population increase required to trigger planning under the GMA is changed from 10 percent to 17 percent for a ten-year period for counties with a population of 50,000 or more.

RCW 36.70A.070: Comprehensive Plans – Mandatory elements

The following underlined text is added in subsection (5): The Rural Element shall permit appropriate land uses that are compatible with the rural character of such lands and provide for a variety of rural densities and uses and may also provide for clustering, density transfer, design guidelines, conservation easements, and other innovative techniques that will accommodate rural uses not characterized by urban growth.

The word “recognizing” is changed to “ensuring” for what the Housing Element must do as noted in the act so it now reads: “...ensuring the vitality and character of established residential neighborhoods.” “Mandatory provisions” and “single-family residences” are added to the following: “...include a statement of goals, policies, objectives, and mandatory provisions for the preservation, improvement, and development of housing, including single-family residences.

RCW 36.70A.110: Comprehensive Plans – Urban growth areas

Counties are allowed to designate UGAs outside of cities. A UGA determination may include a reasonable land market supply factor and is to permit a range of urban densities. The term “in general” was added to the GMA statement that indicates urban services are to be provided by cities.

RCW 36.70A.130: Comprehensive plans – Review

Cities and counties are to broadly disseminate to the public, a public participation program.

The provision is added that amendments may be considered more than once a year under the following circumstances: (1) emergency compliance with a growth management hearings board order, (2) the initial adoption of a subarea plan, and (3) the adoption or amendment of a Shoreline Master Program according to chapter 90.58 RCW.

The requirement of public participation is added to the emergency amendment process already permitted by the GMA and the resolution of a growth management hearings board or court order as an amendment permitted outside of the comprehensive plan amendment cycle. (ESHB 1724 amendments)

RCW 36.70A.140: Comprehensive Plans – Ensure public participation

The requirement of a public participation program that identifies procedures is added. Local governments must also provide public participation that is effective when responding to a board order of invalidity. (ESHB 1724 amendments)

RCW 36.70A.172: Critical areas – Designation and protection – Best available science to be used

The state’s goals and policies for protecting critical areas functions and values are clarified. Local governments are required to include the “best available science” in developing policies and development regulations to protect the functions and values of critical areas as defined in the GMA and must give special consideration to preserving or enhancing anadromous fisheries.

RCW 36.70A.175: Wetlands to be delineated in accordance with manual

Ecology is directed to adopt by a rule a manual for the delineation of wetlands regulated under the SMA and GMA. The manual is based on the 1987 U.S. Army Corps of Engineers and the U.S. Environmental Protection Agency manual as amended through January 1, 1995.

RCW 36.70A.280: Matters subject to board review

Shoreline master programs or amendments adopted under Chapter 90.58 RCW are added as subjects for growth management hearings board review. (ESHB 1724 amendments)

RCW 36.70A.290: Petitions to growth management hearings boards – Evidence

The publication date for a Shoreline Master Program or amendment is established to be the date when the Shoreline Master Program or amendment is approved or disapproved by Ecology.

RCW 36.70A.300: Growth management hearings boards – Final orders
The Shoreline Master Program and amendments are added to final order procedures.

A finding of noncompliance is not to affect the validity of comprehensive plans or development regulations. The parameters of an invalidity determination by the boards, including vesting issues, are established.

RCW 36.70A.320: Presumption of validity
The Shoreline Element of a comprehensive plan and applicable development regulations adopted by a city or county are governed by Chapter 90.58 RCW and are not presumed valid upon adoption in the same manner as comprehensive plan and development regulations in general. (ESHB 1724 amendments)

RCW 36.70A.330: Noncompliance
Invalidity text is added. The board is allowed to reconsider its final order and decide: (a) if a determination of invalidity has been made, whether to rescind or modify its determination as provided by RCW 36.70A.300(2), or (b) if no invalidity determination has been made, whether to issue a determination as provided by RCW 36.70A.300(2).

Language is added that a person with standing may participate in a hearing of compliance or noncompliance. (ESHB 1724 amendments)

RCW 36.70A.365: Major industrial developments
Counties planning under the GMA are allowed to establish, in consultation with cities, a process for authorizing the siting of major industrial developments outside UGAs. Such a development may be approved if certain criteria are met.

RCW 36.70A.385: Environmental planning pilot projects
References for the “Department of Community Development” to changed to “department.”

RCW 36.70A.450: Family day-care provider’s home facility – City may not prohibit in residential or commercial area
The agency responsible for certifying that a family day-care provider’s facility provides a safe passenger loading area is changed from the Washington State Department of Licensing to the Office of Child Care Policy of DSHS.

RCW 36.70A.460: Watershed restoration projects – Permit processing – Fish habitat enhancement project
The Washington Conservation Commission is directed to develop a single application process by which all permits for watershed restoration projects may be obtained by a sponsoring agency for its project, to be completed by January 1, 1996. Each agency is required to name an office or official as a designated recipient of project applications and inform the commission of the designation. All agencies of state and local government are required to accept the single application developed by the commission.

RCW 36.70A.470: Project review – Amendment suggestion procedure – Definitions - GMA integrated project and environmental review is to be conducted under the newly created provisions of Chapter 36.70B RCW.

RCW 36.70A.480: Shorelines of the state
Under the GMA, (1) the goals and policies of the SMA become one of the goals of the GMA under RCW 36.70A.020, and (2) the goals and policies of a Shoreline Master Program for a county or city are required to become an element of the jurisdiction’s comprehensive plan. All other portions of the Shoreline Master Program including regulations are required to become part of the county’s or city’s development regulations. Additionally, shoreline master programs are to continue to be amended or adopted under the procedures of the SMA (Chapter 90.58 RCW).

RCW 36.70A.481: Construction
Nothing in RCW 36.70A.480 (shorelines of the state) is to be construed to authorize a county or city to adopt regulations applicable to shorelands as defined in RCW 90.58.030 that are inconsistent with the provisions of Chapter 90.58 RCW. (ESHB 1724 amendments)

Growth Management Act Amendments 1995-2023

Item 1.

RCW 36.70A.490: Growth Management Planning and Environmental Review Fund – Established
Moneys in the fund are required to be used to make grants to local governments for the purposes set forth in RCW 43.21C.031. (ESHB 1724 amendments)

RCW 36.70A.500: Growth Management Planning and Environmental Review Fund – Awarding of grants –
Procedures
Procedures are established for dispersing funds. (ESHB 1724 amendments)

Chapter 36.70B RCW: Regulatory reform - Regulatory reform amendments are made to streamline permitting
procedures in the state. (ESHB 1724 amendments)

Draft Capital Facilities and Utilities Policies



General Approach

- Remove duplicative policies
- Update policy language consistent with changes to Countywide Planning Policies and state law
- Update policies to reflect PSRC 2050 Vision Plan and Wa State Department of Commerce periodic update checklist

Draft Public Facilities and Utilities Policies: Goal 9



Current adopted goal language

Quality and reliable public services and infrastructure are delivered to the City's current and future residents.

Draft Public Facilities and Utilities Policies: Infrastructure Maintenance



- Adopt level of service standards to accommodate growth concurrent with development.
- Seek grants to fund capital improvements whenever feasible, and plan for available funding to support the City's share of planned improvements.
- Manage City debt to effectively while maintaining reserves for emergencies.
- Allocate City sewer and water connection fees primarily for capital improvements related to facility expansion.
- Size essential capital facilities to meet the long-term demands of the community, and when feasible, phase facility development to match capital investments with actual community needs.

Draft Public Facilities and Utilities Policies: Infrastructure Maintenance



- Evaluate new and existing sources of funding for services, maintenance and infrastructure.
- Ensure parks facility users are paying a reasonable share of the costs of operating and maintaining the facilities.
- Provide adequate infrastructure in applicable areas to support the development of regional centers.*
- Avoid growth in areas that cannot be adequately served by utilities.*
- Define essential public facilities, consistent with the Revised Code of Washington and the Growth Management Act.*

Note: * indicates a policy added for compliance with PSRC or state regulations

Draft Public Facilities and Utilities Policies: Regional Coordination



- Annually adopt by reference the Snoqualmie Valley School District Six-Year Capital Facility Plan and update school impact fees on new residential units to ensure that school facilities will be provided to meet projected growth.
- Participate in inter-jurisdictional efforts to site essential capital facilities and pursue agreements among jurisdictions to mitigate against the disproportionate burden that may fall on the jurisdiction which becomes the site of a facility.

Draft Public Facilities and Utilities Policies: Regional Coordination



- If the City is selected as a state or regional capital facility site, or is otherwise impacted by such a facility, ensure appropriate mitigation for local impacts is provided.
- Coordinate with neighboring jurisdictions on infrastructure projects that cross city boundaries in planning, development, and design.*
- Work with Snoqualmie Valley School District to meet existing and future community needs, including safe, walkable schools.*

Note: * indicates a policy added for compliance with PSRC or state regulations

Draft Public Facilities and Utilities Policies: Utility Reliability



- Plan for the general locations for major or “trunk” utility facility locations and consider designating routes and locations suitable for facility improvements, subject to development regulations.
- Coordinate with other jurisdictions to implement multi-jurisdictional facility improvements, and attempt to coordinate land use procedures for consistent decision making.
- Ensure that utility improvements minimize neighborhood impacts, are environmentally sensitive, aesthetically pleasing, safe and provided in a timely manner to serve planned growth.

Draft Public Facilities and Utilities Policies: Utility Reliability



- To the maximum extent feasible, require the undergrounding of all new electrical and communication lines, the undergrounding of existing lines during road and utility improvements, and/or architectural compatibility of all new above-ground facilities.
- Encourage the joint use of utility corridors for agriculture or passive recreation uses, provided that such uses are consistent with prudent legal and utility practice.
- Require the joint use or co-location of utility trenches, conduits and poles to minimize poles and aboveground structures, and to provide for the expansion, maintenance and upgrading facilities with the least amount of service disruption.

Draft Public Facilities and Utilities Policies: Utility Reliability



- Increase the resilience of utilities and infrastructure by preparing for disasters and planning for system recovery.*
- Provide residents with access to high quality drinking water that meets or is better than state and federal requirements.*
- Reduce per capita rate of water consumption through conservation, efficiency, reclamation, and reuse.*
- Replace failing septic systems within the urban growth area with sanitary sewers or alternative technology that is comparable or better.*
- Allow natural boundaries to help determine the routes and placement of infrastructure connections and improvements.*

Note: * indicates a policy added for compliance with PSRC or state regulations

Draft Public Facilities and Utilities Policies: Capital Facilities Maintenance



- Establish level of service standards to guide delivery of quality services to current and future residents and businesses.
- Consider the impacts of climate change, economic, and health impacts when siting and building essential capital facilities.
- Site or expand capital facilities in a manner that considers impacts on historically marginalized communities.*
- Do not locate capital facilities outside the urban growth area unless it is demonstrated that non-urban sites are the most appropriate location.*

Note: * indicates a policy added for compliance with PSRC or state regulations

Draft Public Facilities and Utilities Policies: Capital Facilities Maintenance



- Reduce and mitigate noise and light pollution caused by capital facilities.*
- Design capital facilities to achieve community development objectives and improve neighborhoods.*
- Plan for the long-term renewal or replacement of aging capital facilities as needed to maintain target service levels.
- Coordinate capital investment projects and programs across departments.

Note: * indicates a policy added for compliance with PSRC or state regulations

Proposed Edits



Participate in inter-jurisdictional efforts, **including the Snoqualmie Tribe,** to site essential capital facilities and pursue agreements among jurisdictions to mitigate against the disproportionate burden that may fall on the jurisdiction which becomes the site of a facility. [[Regional Coordination Policy](#)]

Plan for **the general locations for** major or “trunk” utility facility locations and consider designating routes **and locations** suitable for facility improvements, subject to development regulations. [[Utility Reliability Policy](#)]

Require the joint use or co-location of utility trenches, conduits and poles to minimize **poles and** aboveground structures, and to provide for the expansion, maintenance and upgrading facilities with the least amount of service disruption. [[Utility Reliability Policy](#)]

Provide residents with access to high quality drinking water that **meets or is better than meets or exceeds** state and federal requirements. [[Utility Reliability Policy](#)]

Snoqualmie 2044 Draft Comprehensive Plan Outline

Volume 1.

- I. Cover
- II. Acknowledgements
- III. Introduction: (Elk, Meadowbrook Farm, Train Museum, Falls, Riverwalk, Historic Downtown, Neighborhoods Overview and, Snoqualmie Events Overview)
- IV. History and Background: Weyerhaeuser Mill Site, Snoqualmie Tribe, Town of Meadowbrook, 1990/2009 Floods
- V. Snoqualmie Vision
- VI. Public Engagement Summary
- VII. Elements
 - Land Use
 - Housing
 - Transportation
 - Utilities/Capital Facilities
 - Parks and Recreation
 - Environment
 - Shoreline
 - Economic Development
- VIII. Implementation

Volume 2. Background Information and Appendices

- I. Public Engagement Plan
- II. Land Use/Neighborhoods
 - Land Capacity Analysis
 - Growth Targets
 - Planning Areas and Maps
 - Neighborhood Profiles
 - Viewsheds
 - Historic Sites Map
 - Annexations
- III. Housing
 - Housing Needs Analysis
 - Housing Strategy Plan
 - Middle Housing
 - Affordable Housing Opportunities

IV.

Transportation

- Functional Classifications
- TIP
- LOS
- Traffic Volume
- Non-Motorized
- Future Transportation Network
- Inventory and Classification of Streets
- TAZ

V.

Utilities/Capital Facilities

- 6 Year Facility Plans Summary
- CIP
- Stormwater/Surface Water Reference

VI.

Parks and Recreation

- PRO Plan

VII.

Environment/Climate Change

- Elk
- Flood History
- Critical Area Summary
- Urban Forestry Strategic Plan Reference
- Flood Control Plan Reference
- Riverwalk Plan Reference
- Shoreline Master Plan, Reference
- Critical Area Maps
- Tree Canopy Map

VIII.

Economic Development

- Tourism
- Target Industries
- Local Centers
- Local Partners
- Retail Opportunities Map



3/7/2024

Attachment 8 Capital Facilities and Utilities Element Evolution Spreadsheet

Item 1.

#	Existing	Related Existing Policy	Action	Proposed Revisions	Revised Policy Language (As Presented on 11.20.2023)	Planning Commission Comments/Edits Policy Language (As result from 11.20.2023 Meeting)	Comments
Infrastructure Maintenance - 1	Prioritize capital facility improvements per comprehensive plan policy guidance and Implementation Element priorities.	9.1.1	Delete	Prioritize capital facility improvements per comprehensive plan policy guidance and Implementation Element priorities.			
Infrastructure Maintenance - 2	Require the provision of essential capital facilities and services to meet adopted level of service standards and accommodate growth concurrent with development.	9.1.2	Revise	Require the provision of essential capital facilities and services to meet adopted level of service standards and accommodate growth concurrent with development.	Adopt level of service standards to accommodate growth concurrent with development.	Adopt level of service standards to accommodate growth concurrent with development.	Edited to remove duplicative statement
Infrastructure Maintenance - 3	Require future development to bear a fair share of costs for planned capital improvements, concurrent with development, to achieve and maintain the adopted level of service.	9.1.3	Delete	Require future development to bear a fair share of costs for planned capital improvements, concurrent with development, to achieve and maintain the adopted level of service.			
Infrastructure Maintenance - 4	Apply for grants to fund capital improvements whenever feasible, and ensure that funds are available for the City's share of planned improvements.	9.1.4	Revise	Apply for <u>Seek</u> grants to fund capital improvements whenever feasible, and ensure that funds are available for the plan for available funding to support the City's share of planned improvements.	Seek grants to fund capital improvements whenever feasible, and plan for available funding to support the City's share of planned improvements.	Seek grants to fund capital improvements whenever feasible, and plan for available funding to support the City's share of planned improvements.	Edited for clarity
Infrastructure Maintenance - 5	Manage City debt in a way that ensures effective use for capital facilities while preserving at least part of nonvoted general obligation debt for emergencies.	9.1.5	Revise	Manage City debt in a way that ensures effective use for capital facilities while preserving at least part of nonvoted general obligation debt for emergencies to effectively while maintaining reserves for emergencies.	Manage City debt to effectively while maintaining reserves for emergencies.	Manage City debt to effectively while maintaining reserves for emergencies.	Edited for clarity
Infrastructure Maintenance - 6	Allocate City sewer and water connection fees primarily for capital improvements related to facility expansion.	9.1.6	No action	Allocate City sewer and water connection fees primarily for capital improvements related to facility expansion.	Allocate City sewer and water connection fees primarily for capital improvements related to facility expansion.	Allocate City sewer and water connection fees primarily for capital improvements related to facility expansion.	
Infrastructure Maintenance - 7	Size essential capital facilities to meet the long-term demands of the community, and when feasible, phase facility development to match capital investments with actual community needs.	9.1.7	No action	Size essential capital facilities to meet the long-term demands of the community, and when feasible, phase facility development to match capital investments with actual community needs.	Size essential capital facilities to meet the long-term demands of the community, and when feasible, phase facility development to match capital investments with actual community needs.	Size essential capital facilities to meet the long-term demands of the community, and when feasible, phase facility development to match capital investments with actual community needs.	
Infrastructure Maintenance - 8	To the extent possible, match one-time General Fund revenues such as sales tax and B&O tax on construction with capital expenditure needs.	9.1.8	Revise	To the extent possible, match one-time General Fund revenues such as sales tax and B&O tax on construction with capital expenditure needs.	Evaluate new and existing sources of funding for services, maintenance and infrastructure.	Evaluate new and existing sources of funding for services, maintenance and infrastructure.	Revised to include additional forms of funding
Infrastructure Maintenance - 9	Ensure parks facility users are paying a reasonable share of the costs of operating and maintenance expenses through reasonable fees and charges assessment.	9.1.9	Revise	Ensure parks facility users are paying a reasonable share of the costs of operating and maintenance expenses through reasonable fees and charges assessment. maintaining the facilities.	Ensure parks facility users are paying a reasonable share of the costs of operating and maintaining the facilities.	Ensure parks facility users are paying a reasonable share of the costs of operating and maintaining the facilities.	Edited for clarity
Infrastructure Maintenance - 10		9.1.10	Addition	Provide adequate infrastructure in applicable areas to support the development of regional centers.	Provide adequate infrastructure in applicable areas to support the development of regional centers.	Provide adequate infrastructure in applicable areas to support the development of regional centers.	Added to reflect PSRC MPP-DP-25
Infrastructure Maintenance - 11		9.1.11	Addition	Avoid growth in areas that cannot be adequately served by utilities.	Avoid growth in areas that cannot be adequately served by utilities.	Avoid growth in areas that cannot be adequately served by utilities.	Added to reflect PSRC MPP-DP-45
Infrastructure Maintenance - 12		9.1.12	Addition	Define essential public facilities, consistent with the Revised Code of Washington and the Growth Management Act.	Define essential public facilities, consistent with the Revised Code of Washington and the Growth Management Act.	Define essential public facilities, consistent with the Revised Code of Washington and the Growth Management Act.	Added to reflect change in state law
Regional Coordination - 1	Annually adopt by reference the Snoqualmie Valley School District Six-Year Capital Facility Plan and update school impact fees on new residential units to ensure that school facilities will be provided to meet projected growth.	9.2.1	No action	Annually adopt by reference the Snoqualmie Valley School District Six-Year Capital Facility Plan and update school impact fees on new residential units to ensure that school facilities will be provided to meet projected growth.	Annually adopt by reference the Snoqualmie Valley School District Six-Year Capital Facility Plan and update school impact fees on new residential units to ensure that school facilities will be provided to meet projected growth.	Annually adopt by reference the Snoqualmie Valley School District Six-Year Capital Facility Plan and update school impact fees on new residential units to ensure that school facilities will be provided to meet projected growth.	
Regional Coordination - 2	Participate in inter-jurisdictional processes to prioritize, coordinate, plan and site capital facilities of a countywide or statewide nature.	9.2.2	edit	Participate in inter-jurisdictional processes efforts to prioritize, coordinate, plan and site essential capital facilities of a countywide or statewide nature and pursue agreements among jurisdictions to mitigate against the disproportionate burden that may fall on the jurisdiction which becomes the site of a facility.	Participate in inter-jurisdictional efforts to site essential capital facilities and pursue agreements among jurisdictions to mitigate against the disproportionate burden that may fall on the jurisdiction which becomes the site of a facility.	Participate in inter-jurisdictional efforts, including the Snoqualmie Tribe, to site essential capital facilities and pursue agreements among jurisdictions to mitigate against the disproportionate burden that may fall on the jurisdiction which becomes the site of a facility.	Revised to reflect increased regional collaboration, especially with regards to essential infrastructure
Regional Coordination - 3	If the City is selected as a state or regional capital facility site, or is otherwise impacted by such a facility, ensure appropriate mitigation for local impacts is provided as part of the facility's development and operation.	9.2.3	edit	If the City is selected as a state or regional capital facility site, or is otherwise impacted by such a facility, ensure appropriate mitigation for local impacts is provided as part of the facility's development and operation.	If the City is selected as a state or regional capital facility site, or is otherwise impacted by such a facility, ensure appropriate mitigation for local impacts is provided.	If the City is selected as a state or regional capital facility site, or is otherwise impacted by such a facility, ensure appropriate mitigation for local impacts is provided.	Edited for clarity
Regional Coordination - 4		9.2.4	Addition	Coordinate with neighboring jurisdictions on infrastructure projects that cross city boundaries in planning, development, and design.	Coordinate with neighboring jurisdictions on infrastructure projects that cross city boundaries in planning, development, and design.	Coordinate with neighboring jurisdictions on infrastructure projects that cross city boundaries in planning, development, and design.	Added to reflect PSRC MPP-PS-14
Regional Coordination - 5		9.2.5	Addition	Work with Snoqualmie Valley School District to meet existing and future community needs, including safe, walkable schools.	Work with Snoqualmie Valley School District to meet existing and future community needs, including safe, walkable schools.	Work with Snoqualmie Valley School District to meet existing and future community needs, including safe, walkable schools.	Added to reflect PSRC MPP-PS-26
Utility Reliability - 1	Plan for the general locations for major or "trunk" utility facility locations and consider designating routes and locations suitable for facility improvements, subject to development regulations.	9.3.1	No action	Plan for the general locations for major or "trunk" utility facility locations and consider designating routes and locations suitable for facility improvements, subject to development regulations.	Plan for the general locations for major or "trunk" utility facility locations and consider designating routes and locations suitable for facility improvements, subject to development regulations.	Plan for the general locations for major or "trunk" utility facility locations and consider designating routes and locations suitable for facility improvements, subject to development regulations.	
Utility Reliability - 2	Coordinate with other jurisdictions to implement multi-jurisdictional facility improvements, and attempt to coordinate land use procedures for consistent decision requirements and timing.	9.3.2	edit	Coordinate with other jurisdictions to implement multi-jurisdictional facility improvements, and attempt to coordinate land use procedures for consistent decision making and timing.	Coordinate with other jurisdictions to implement multi-jurisdictional facility improvements, and attempt to coordinate land use procedures for consistent decision making.	Coordinate with other jurisdictions to implement multi-jurisdictional facility improvements, and attempt to coordinate land use procedures for consistent decision making.	Edited for clarity
Utility Reliability - 3	Ensure that utility improvements minimize neighborhood impact, are environmentally sensitive, aesthetically pleasing, safe and provided in a timely manner to serve planned growth.	9.3.3	No action	Ensure that utility improvements minimize neighborhood impacts, are environmentally sensitive, aesthetically pleasing, safe and provided in a timely manner to serve planned growth.	Ensure that utility improvements minimize neighborhood impacts, are environmentally sensitive, aesthetically pleasing, safe and provided in a timely manner to serve planned growth.	Ensure that utility improvements minimize neighborhood impacts, are environmentally sensitive, aesthetically pleasing, safe and provided in a timely manner to serve planned growth.	
Utility Reliability - 4	Require the undergrounding of all new electrical and communication lines and, to the maximum extent feasible, the undergrounding of existing lines during road and utility improvements, and the reasonable screening and/or architectural compatibility of all new above-ground facilities.	9.3.4	edit	To the maximum extent feasible, require the undergrounding of all new electrical and communication lines, and, to the maximum extent feasible, the undergrounding of existing lines during road and utility improvements, and the reasonable screening- and/or architectural compatibility of all new above-ground facilities.	To the maximum extent feasible, require the undergrounding of all new electrical and communication lines, the undergrounding of existing lines during road and utility improvements, and/or architectural compatibility of all new above-ground facilities.	To the maximum extent feasible, require the undergrounding of all new electrical and communication lines, the undergrounding of existing lines during road and utility improvements, and/or architectural compatibility of all new above-ground facilities.	Edited for clarity
Utility Reliability - 5	Encourage the joint use of utility corridors for agriculture or passive recreation uses, provided that such uses are consistent with prudent legal and utility practice.	9.3.5	No action	Encourage the joint use of utility corridors for agriculture or passive recreation uses, provided that such uses are consistent with prudent legal and utility practice.	Encourage the joint use of utility corridors for agriculture or passive recreation uses, provided that such uses are consistent with prudent legal and utility practice.	Encourage the joint use of utility corridors for agriculture or passive recreation uses, provided that such uses are consistent with prudent legal and utility practice.	
Utility Reliability - 6	Require the joint use or co-location of utility trenches, conduits and poles to minimize poles and aboveground structures, and to provide for the expansion, maintenance and upgrading facilities with the least amount of service disruption.	9.3.6	No action	Require the joint use or co-location of utility trenches, conduits and poles to minimize poles and aboveground structures, and to provide for the expansion, maintenance and upgrading facilities with the least amount of service disruption.	Require the joint use or co-location of utility trenches, conduits and poles to minimize poles and aboveground structures, and to provide for the expansion, maintenance and upgrading facilities with the least amount of service disruption.	Require the joint use or co-location of utility trenches, conduits and poles to minimize poles and aboveground structures, and to provide for the expansion, maintenance and upgrading facilities with the least amount of service disruption.	

Color Key	
Red	Delete
Orange	Revise
Green	No action
Purple	Addition

Column H Color Key
Red with highlight - Amendment as discussed by PC on 11/20/2023
Blue - No changes proposed, as discussed by PC on 11/20/2023

#	Existing	Related Existing Policy	Action	Proposed Revisions	Revised Policy Language (As Presented on 11.20.2023)	Planning Commission Comments/Edits Policy Language (As result from 11.20.2023 Meeting)	Comments	Column1
Utility Reliability - 7		9.3.7	Addition	Increase the resilience of utilities and infrastructure by preparing for disasters and planning for system recovery.	Increase the resilience of utilities and infrastructure by preparing for disasters and planning for system recovery.	Increase the resilience of utilities and infrastructure by preparing for disasters and planning for system recovery.	Added to reflect PSRC MPP-PS-19	
Utility Reliability - 8		9.3.8	Addition	Provide residents with access to high quality drinking water that meets or is better than state and federal requirements.	Provide residents with access to high quality drinking water that meets or is better than state and federal requirements.	Provide residents with access to high quality drinking water that meets or is better than meets or exceeds state and federal requirements.	Added to reflect PSRC MPP-PS-22	
Utility Reliability - 9		9.3.9	Addition	Reduce per capita rate of water consumption through conservation, efficiency, reclamation, and reuse.	Reduce per capita rate of water consumption through conservation, efficiency, reclamation, and reuse.	Reduce per capita rate of water consumption through conservation, efficiency, reclamation, and reuse.	Added to reflect PSRC MPP-PS-24	
Utility Reliability - 10		9.3.10	Addition	Replace failing septic systems within the urban growth area with sanitary sewers or alternative technology that is comparable or better.	Replace failing septic systems within the urban growth area with sanitary sewers or alternative technology that is comparable or better.	Replace failing septic systems within the urban growth area with sanitary sewers or alternative technology that is comparable or better.	Added to reflect PSRC MPP-PS-11	
Utility Reliability - 11		9.3.11	Addition	Allow natural boundaries to help determine the routes and placement of infrastructure connections and improvements.	Allow natural boundaries to help determine the routes and placement of infrastructure connections and improvements.	Allow natural boundaries to help determine the routes and placement of infrastructure connections and improvements.	Added to reflect PSRC MPP-PS-13	
Capital Facilities Maintenance - 1	Maintain level of service standards that can be achieved through probable funding sources, and reevaluate level of service standards or the land use plan if probable funding falls short of meeting identified needs.	9.4.1	Delete	Maintain level of service standards that can be achieved through probable funding sources, and reevaluate level of service standards or the land use plan if probable funding falls short of meeting identified needs.			Duplicative	
Capital Facilities Maintenance - 2	The City of Snoqualmie establishes the level of service standards and staffing guidelines in Table 1.2 to guide the future delivery of community services and facilities, and to provide a measure to evaluate the adequacy of actual services.	9.4.2	edit	The City of Snoqualmie establishes the level of service standards and staffing guidelines in Table 1.2 to guide the future delivery of community quality services and facilities, and to provide a measure to evaluate the adequacy of actual services. to current and future residents and businesses.	Establish level of service standards to guide delivery of quality services to current and future residents and businesses.	Establish level of service standards to guide delivery of quality services to current and future residents and businesses.	Edited for clarity	
Capital Facilities Maintenance - 3		9.4.3	Addition	Consider the impacts of climate change, economic, and health impacts when siting and building essential capital facilities.	Consider the impacts of climate change, economic, and health impacts when siting and building essential capital facilities.	Consider the impacts of climate change, economic, and health impacts when siting and building essential capital facilities.	Added to reflect PSRC MPP-PS-20	
Capital Facilities Maintenance - 4		9.4.4	Addition	Site or expand capital facilities in a manner that considers impacts on historically marginalized communities.	Site or expand capital facilities in a manner that considers impacts on historically marginalized communities.	Site or expand capital facilities in a manner that considers impacts on historically marginalized communities.	Added to reflect PSRC MPP-PS-29	
Capital Facilities Maintenance - 5		9.4.5	Addition	Do not locate capital facilities outside the urban growth area unless it is demonstrated that non-urban sites are the most appropriate location.	Do not locate capital facilities outside the urban growth area unless it is demonstrated that non-urban sites are the most appropriate location.	Do not locate capital facilities outside the urban growth area unless it is demonstrated that non-urban sites are the most appropriate location.	Added to reflect PSRC MPP-PS-30	
Capital Facilities Maintenance - 6		9.4.6	Addition	Reduce and mitigate noise and light pollution caused by capital facilities.	Reduce and mitigate noise and light pollution caused by capital facilities.	Reduce and mitigate noise and light pollution caused by capital facilities.	Added to reflect PSRC MPP-En-7	
Capital Facilities Maintenance - 7		9.4.7	Addition	Design capital facilities to achieve community development objectives and improve neighborhoods.	Design capital facilities to achieve community development objectives and improve neighborhoods.	Design capital facilities to achieve community development objectives and improve neighborhoods.	Added to reflect PSRC MPP-DP-12	
Capital Facilities Maintenance - 8		9.4.8	Addition	Plan for the long-term renewal or replacement of aging capital facilities as needed to maintain target service levels.	Plan for the long-term renewal or replacement of aging capital facilities as needed to maintain target service levels.	Plan for the long-term renewal or replacement of aging capital facilities as needed to maintain target service levels.	Added to reflect change in state law	
Capital Facilities Maintenance - 9		9.4.9	Addition	Coordinate capital investment projects and programs across departments.	Coordinate capital investment projects and programs across departments.	Coordinate capital investment projects and programs across departments.	Added for good governance	

To review with PC on 01.02.2024

City of Snoqualmie Capital Facilities Planning

PUBLIC POLICY OBJECTIVES

QUALITY INFRASTRUCTURE

CONTINUITY OF PUBLIC SERVICES

LONG-TERM FINANCIAL SUSTAINABILITY

INTRA-CITY AND REGIONAL COORDINATION

PROTECTION AND PRESERVATION OF EXISTING CITY INFRASTRUCTURE

PROPOSED GOAL

Provide quality infrastructure to serve current and future residents and businesses.

Invest in the timely replacement of aging infrastructure to ensure continuity and delivery of vital public services.

Provide long-term financial plans by identifying resources for the future maintenance, repair, and replacement of capital facilities citywide.

Provide long-term capital facility plans that consider and complements land use objectives and capital facility planning efforts and objectives of neighboring jurisdictions.

Protect and preserve its significant investment in infrastructure by adequately funding regular and ongoing maintenance needs of critical infrastructure.

	PROPOSED GOAL (To review with PC on 01.02.2024)->	QUALITY INFRASTRUCTURE	CONTINUITY OF PUBLIC SERVICES	LONG-TERM FINANCIAL SUSTAINABILITY	INTRA-CITY AND REGIONAL COORDINATION	PROTECTION AND PRESERVATION OF EXISTING CITY INFRASTRUCTURE
CATEGORY	PROPOSED POLICIES (Approved by PC on 12.04.2023)					
Infrastructure Maintenance	Adopt level of service standards to accommodate growth concurrent with development.	✓	✓			
Infrastructure Maintenance	Seek grants to fund capital improvements whenever feasible, and plan for available funding to support the City's share of planned improvements.			✓		
Infrastructure Maintenance	Manage City debt to effectively while maintaining reserves for emergencies.			✓		
Infrastructure Maintenance	Allocate City sewer and water connection fees primarily for capital improvements related to facility expansion.	✓		✓		
Infrastructure Maintenance	Size essential capital facilities to meet the long-term demands of the community, and when feasible, phase facility development to match capital investments with actual community needs.	✓		✓		
Infrastructure Maintenance	Evaluate new and existing sources of funding for services, maintenance and infrastructure.			✓		
Infrastructure Maintenance	Ensure parks facility users are paying a reasonable share of the costs of operating and maintaining the facilities.			✓		
Infrastructure Maintenance	Provide adequate infrastructure in applicable areas to support the development of regional centers.	✓			✓	
Infrastructure Maintenance	Avoid growth in areas that cannot be adequately served by utilities.	✓			✓	
Infrastructure Maintenance	Define essential public facilities, consistent with the Revised Code of Washington and the Growth Management Act.	✓	✓			
Regional Coordination	Annually adopt by reference the Snoqualmie Valley School District Six-Year Capital Facility Plan and update school impact fees on new residential units to ensure that school facilities will be provided to meet projected growth.	✓		✓		
Regional Coordination	Participate in inter-jurisdictional efforts, including the Snoqualmie Tribe, to site essential capital facilities and pursue agreements among jurisdictions to mitigate against the disproportionate burden that may fall on the jurisdiction which becomes the site of a facility.	✓			✓	
Regional Coordination	If the City is selected as a state or regional capital facility site, or is otherwise impacted by such a facility, ensure appropriate mitigation for local impacts is provided.	✓			✓	
Regional Coordination	Coordinate with neighboring jurisdictions on infrastructure projects that cross city boundaries in planning, development, and design.	✓		✓		
Regional Coordination	Work with Snoqualmie Valley School District to meet existing and future community needs, including safe, walkable schools.	✓	✓		✓	
Utility Reliability	Plan for major or "trunk" utility facility locations and consider designating routes suitable for facility improvements, subject to development regulations.	✓			✓	
Utility Reliability	Coordinate with other jurisdictions to implement multi-jurisdictional facility improvements, and attempt to coordinate land use procedures for consistent decision making.	✓	✓		✓	
Utility Reliability	Ensure that utility improvements minimize neighborhood impacts, are environmentally sensitive, aesthetically pleasing, safe and provided in a timely manner to serve planned growth.	✓			✓	
Utility Reliability	To the maximum extent feasible, require the undergrounding of all new electrical and communication lines, the undergrounding of existing lines during road and utility improvements, and/or architectural compatibility of all new above-ground facilities.	✓			✓	
Utility Reliability	Encourage the joint use of utility corridors for agriculture or passive recreation uses, provided that such uses are consistent with prudent legal and utility practice.	✓			✓	
Utility Reliability	Require the joint use or co-location of utility trenches, conduits and poles to minimize aboveground structures, and to provide for the expansion, maintenance and upgrading facilities with the least amount of service disruption.	✓			✓	✓

Utility Reliability	Increase the resilience of utilities and infrastructure by preparing for disasters and planning for system recovery.		✓			✓
Utility Reliability	Provide residents with access to high quality drinking water that meets or exceeds state and federal requirements.		✓			✓
Utility Reliability	Reduce per capita rate of water consumption through conservation, efficiency, reclamation, and reuse.					✓
Utility Reliability	Replace failing septic systems within the urban growth area with sanitary sewers or alternative technology that is comparable or better.				✓	✓
Utility Reliability	Allow natural boundaries to help determine the routes and placement of infrastructure connections and improvements.				✓	
Capital Facilities Maintenance	Establish level of service standards to guide delivery of quality services to current and future residents and businesses.		✓			
Capital Facilities Maintenance	Consider the impacts of climate change, economic, and health impacts when siting and building essential capital facilities.			✓	✓	
Capital Facilities Maintenance	Site or expand capital facilities in a manner that considers impacts on historically marginalized communities.				✓	
Capital Facilities Maintenance	Do not locate capital facilities outside the urban growth area unless it is demonstrated that non-urban sites are the most appropriate location.				✓	
Capital Facilities Maintenance	Reduce and mitigate noise and light pollution caused by capital facilities.				✓	
Capital Facilities Maintenance	Design capital facilities to achieve community development objectives and improve neighborhoods.				✓	
Capital Facilities Maintenance	Plan for the long-term renewal or replacement of aging capital facilities as needed to maintain target service levels.		✓			✓
Capital Facilities Maintenance	Coordinate capital investment projects and programs across departments.			✓	✓	

Attachment 9 Capital Facilities and Utilities Element Public Comment Table

Item 1.

Date	Source	Comment	Category
5/9/2023	Online Survey	It would be really nice if the city hall could be open during business hours.	Services
4/7/2023	Online Survey	It's amazing that a city of our size has our own fire, police, waste water treatment. I feel really fortunate to live here with such high quality of services. I also am proud that we were savvy enough to move Urban Forestry into the stormwater division of the city and recognize the benefit our trees have to our city. A HUGE selling point for me was the police & fire so close to where I live. Don't ever change that. I don't want to live somewhere that my only police option is the county sheriff and fire is only Eastside Fire. How things are now is wonderful!	Utilities
4/7/2023	Online Survey	I do not have enough information on our local utilities since I have moved into the community to have a reasonable amount of input. PSE will generally have it's own projected plans for how they see growth in our region.	Utilities
4/7/2023	Online Survey	Prioritize burying electrical lines or other actions that would prevent storm outages.	Utilities
4/7/2023	Online Survey	Water is already expensive. I am a household of one with consistent total use of 1 unit per month, and my bill is over \$160. This is excessive compared to power which is only \$100/mo. Anything we do should emphasize keeping utility costs stable.	Utilities
4/8/2023	Online Survey	The water bill is way too high	Utilities
4/8/2023	Online Survey	they are fine but they should be able to upgrade the power lines/grid so it is likely to break down during cold/windy weather	Utilities
4/8/2023	Online Survey	Please make sure your backup generators for the water pumps are working all the times. Don't skip here.	Utilities
4/9/2023	Online Survey	REQUIRE wildlife resistant bins in the City. They help reduce wildlife issues but, just if not more importantly, they reduce litter when we have gap winds. Please also require locking mechanisms on the recycle bins for the same reasons.	Utilities
4/9/2023	Online Survey	Money is never enough of the city. Utilities keep going. It will never stop. Yet residents can't add funds whenever they want to, like city government. Whoever does the street sweeping NEVER goes down our street. how do I get a job doing nothing for the city of Snoqualmie.	Utilities
4/9/2023	Online Survey	Keeping pricing low for us all out here.	Utilities
4/10/2023	Online Survey	Would love to have access to public sewer system on 384th St. between King and River.	Utilities
4/10/2023	Online Survey	Utility bills are high but at least the lights usually stay on.	Utilities
4/10/2023	Online Survey	We're kind at your mercy, aren't we. So glad we have them. We REALLY appreciated when we were able to drop off trash when it wasn't picked up due to weather. However, I also pretty sure we were also charged for overage the week after they didn't pick up due to trash. Once I called them on some overage charged us. They said a pic should have been but wasn't so a manager would look into and call back; they didn't. I think it's funny how I don't get refunds for weeks I don't have trash but dutifully charged if go over the slightest!	Utilities
4/11/2023	Online Survey	They are fine	Utilities
4/11/2023	Online Survey	So far so good !	Utilities
4/11/2023	Online Survey	WATER is way too expensive; if sewer needs replacing do a reasonable levy but do not charge these exorbitant fees. In California where until this year water was an extremely sensitive issue a normal home bill is \$30-\$40 per month and that includes a swimming pool.	Utilities
4/11/2023	Online Survey	Put power underground. Why has my water bill tripled since the casino went in?	Utilities
4/11/2023	Online Survey	Concerned that we have the power grid and water to support anymore building	Utilities
4/11/2023	Online Survey	Sewer bills are ridiculously high. To the point it doesn't matter how much we spend on water, it barely changes the bill, which promotes irresponsible use and non-conservation of water.	Utilities
4/11/2023	Online Survey	I moved here in 2001. My utilities have more than doubled. Soon I will no longer be able to afford to live here. And I love Snoqualmie.	Utilities
4/12/2023	Online Survey	Figure out a better way to charge water usage by household versus a flat rate. This does not encourage water conservation when a single person home is charged the same as a home with 6 people (2 adults and 4 kids).	Utilities
4/12/2023	Online Survey	Change the rate structure for water / sewer / stormwater so most of a person's bill is for their usage. Currently, a consumer could increase their consumption by 10 times and barely see any difference in their bill. There is no incentive to conserve.	Utilities
4/12/2023	Online Survey	Change the sewer rate structure so "high commercial" really does pay it's own way. The city's most recent rate analysis showed that residents of multifamily housing (statistically the poorest residents) are paying way more than is needed to treat the sewage they generate, and the high commercial customers are paying WAY less than the cost of treating their sewage.	Utilities
4/12/2023	Online Survey	Acceptable. Base water utilities are expensive month to month. Power and fiber optics relatively strong/ongoing availability.	Utilities
4/14/2023	Online Survey	Getting pretty darn expensive. In what ways are we working to both ensure stability/resiliency of services and use of environmentally healthy and sustainable practices?	Utilities
4/18/2023	Online Survey	they work. Keep the toilets flushing and drinking water of high quality available for all and you'll be in good shape.	Utilities
4/18/2023	Online Survey	water rates should not be different for in and out of city limits.	Utilities
4/18/2023	Online Survey	Utilities are terrible. Power goes out several times every winter, takes days to turn back on, and there is never any communication about how long it will be out.	Utilities
4/18/2023	Online Survey	I am on a well and use a wood and pellet stove to heat my hoe.	Utilities
4/18/2023	Online Survey	Seem fine. Pricing seems acceptable and response times also seem acceptable. If only there was some way for us to harness those Cascadia winds for energy too... :)	Utilities
4/19/2023	Online Survey	Utilities are reliable but costs are extremely high pricing many out of area. There is no incentive to save water being billed at current rate.	Utilities
4/19/2023	Online Survey	The only utility in the North fork area of Snoqualmie is water. Sure would be nice if it was a little more affordable like it use to be	Utilities
4/19/2023	Online Survey	With hotter summers and lower snowpack predicted for our future, water resources will be a concern. We must balance the health of the Snoqualmie River with the health of the human population. There must be an allowance for enough water for both. The lower valley farmers must be given water also Limit population growth.	Utilities
4/20/2023	Online Survey	Out of control expensive for water.	Utilities
4/20/2023	Online Survey	Power outages have become a fairly regular occurrence in the winter, anything we can do to protect that from the regular wind and snowstorms would be great.	Utilities

4/20/2023	Online Survey	Very expensive!	Utilities
4/22/2023	Online Survey	We again would like to keep our costs down and they have continued to rise a great deal over the 8 years we have lived here. We would like our people in authority and position to fight for us and our check books, so we and all others don't have to struggle to live here.	Utilities
4/26/2023	Online Survey	We can see the ongoing water issues in North Bend and their restrictions in the hot months is not something I want to see replicated here. With the new hotel going in and the ridge exploding with new housing developments I hope the council is being mindful that water is not a neverending resource and that taking too much of it for the sake of as many developments as possible has very real consequences.	Utilities
4/26/2023	Online Survey	wished our water was not so hard. Can you add water softeners?	Utilities
4/26/2023	Online Survey	Very expensive! I haven't put much thought into them, which must mean they're being run well but I find the water/sewer bill to be very, very high	Utilities
5/8/2023	Online Survey	We have been happy with the utility service	Utilities
5/9/2023	Online Survey	Comcast and CenturyLink seem to be a big headache for our community. Poor service and high prices should not be awarded. The water bill should not be leveraged against its citizens. Water sewer and garbage was \$40/month when I bought my house. 04/1988 Today's water bill says \$180.19 Same house with the same water usage . That's a \$140/month increase.	Utilities
5/9/2023	Online Survey	Why is our water so terrible ?? Johnson Heights used to have great water. Since the powers that be decided to mix our well with the North well the water is awful. It leaves hard water deposits on everything. It is going to ruin my new washer, not to mention what it is doing to make ice maker.	Utilities
5/9/2023	Online Survey	Waste Management are criminals. We couldn't get anyone to pickup our old bins after we moved for 4months. Nobody answered the phone. And they falsely charged us for 'bear-prof' and wouldn't refund it even though we literally didn't have the bins a easy to confirm. Tax benefits for solar panels.	Utilities
5/10/2023	Online Survey	Work great.	Utilities
5/11/2023	Online Survey	Lower-cost high speed internet would be great.	Utilities
5/11/2023	Online Survey	Continued moves towards more green energy	Utilities
5/15/2023	Online Survey	The utility department has been terrific. Responsive, quick, decisive and supportive. I struggle paying \$80.00+ just for sewer and the recent price hikes for utilities. I feel growth has pushed a need for more and replacement of older lines, etc... In the last 30 years my utility bill has grown enormously and the trajectory of the city bill has eclipsed other bills of basic service. It's getting harder to stay here as a retired educator who taught here and loves this place. A fixed income challenges basic costs that are critical and not optional. Please no more rate increases!	Utilities
5/19/2023	Online Survey	The gas rates are very high!	Utilities
5/24/2023	Online Survey	Utilities are reliable and efficient, no major thoughts or concerns.	Utilities
5/27/2023	Online Survey	They seem about on par with other cities. I just wish the prices wouldn't keep going up.	Utilities
6/3/2023	Online Survey	We could use a few more grocery stores and maybe a local hardware store.	Utilities
6/3/2023	Online Survey	We desperately need a swimming pool in the ridge area.	Utilities
7/10/2023	Online Survey	Maintain pervious surfaces as much as possible to keep natural water filtration.	Utilities
7/12/2023	Online Survey	Pie in the sky? I'd like to get off my septic and on to a city sewer system. Continuing to develop infrastructure to mitigate flooding is critical to residents long term. I know much has been done already. Keep it up.	Utilities
7/13/2023	Online Survey	Seems expensive	Utilities
7/22/2023	Online Survey	I am satisfied with utilities, other than wishing we had more cable/internet supplier options.	Utilities
10/12/2023	Online Survey	Why aren't we part of the Cedar River Water (or Seattle Public Utilities) water sytem?	Utilities
10/12/2023	Online Survey	good enough	Utilities
4/7/2023	Online Survey	We are possibly at a fortunate inflection point where are local challenges are not yet exceeding our ability to course correct them. We should be critical about looking at leading indicators of challenges on the horizon and focus there versus chasing shiny objects, like community pools or major shopping centers, when the data says we have other systemic or foundational areas to improve or mature.	Vision
5/10/2023	Online Survey	We are about right sized. Please no more land or housing. Mayor's constant desire for a bigger ego/city should never be the motivation for growth. The city should focus on healthy roads and community services. If the budget does not allow for these things put it up for vote, not more housing.	Vision
5/10/2023	Online Survey	Love what has been created. Don't mess it up by enlarging. Not sure what is missing. I have three kids who are thriving. My neighbors kids are doing well. You have some who's parents are lacking in parental skills and their kids could use drug and alcohol treatment, but a bigger city and more housing would not solve that. This city should not be an economic powerhouse. It is a bedroom community, doing well. Keep it that way. The ridiculous road fix down the parkway should be cleaned up. Those tar lines are pathetic. Where is the tax money going? Get rid of the contracted civil engineer Perreet. The guy is a pain to work with and not a good representative of the city. Hire a civil guy when needed but this guy has gotten rich off of Snoqualmie and for whatever reason he scares the city officials and the cowtow to him. It's embarrassing and not a help to getting things done.	Vision
5/15/2023	Online Survey	Keep u quaint. Keep us small. Keep us what we are known for. Quality lifestyle. Connected caring community members. Stewards of our community preserving it's heritage and future. We have grown tremendously at an astonishing level. Go back 40 years and look at what has transpired from king county master plans to what we see today. Looking ahead to 2044... It boils down to... "what is enough?"	Vision
6/5/2023	Online Survey	I live on 381st place, and I am desperate for sidewalks along 384th avenue. The rest of the neighborhood is very pleasant for walking, but with my son in a stroller the non-sidewalk areas on the busy road are dangerous and I just don't walk South on 384th anymore because of this. I use the small stretch of 384th going North to go downtown via Newton Street, which also needs sidewalks connecting to 384th and road repairs as well. That is the only issue in my area. As a mom I would also suggest a new playground at the Little park on the corner of Cedar and Pine. The current structure has plastic coated handles that are disintegrating. Thank you!	Utilities
7/12/2023	Online Survey	Hello, we are interested in the sidewalk on 384th Ave SE.	Utilities
10/18/2023	Open House	As a resident in "old" Snoqualmie - I value the small-town out-doorsey feel and do not want any new retail shops and businesses. I am happy with what is here and to go to Issaquah for other shops.	Vision



Emily Arteche, Director
38624 SE River St. | P.O. Box 987
Snoqualmie, Washington 98065
(425) 888-5337 | earteche@snoqualmiewa.gov

MEMORANDUM

To: City Council
From: Emily Arteche, Community Development Director
Date: March 25, 2024
Subject: Comprehensive Plan – Economic Development Element Policy Review

Introduction

The Washington Growth Management Act (GMA) requires King County and cities within King County to update their comprehensive plans on or before December 31, 2024. The Economic Development chapter (sometimes referred to as an “element”) is an optional Comprehensive Plan Element; WAC 365-196-400 establishing local goals, policies, objectives, and provisions for economic growth and vitality and a high quality of life.

Snoqualmie has had an Economic Development Element in the Comprehensive Plan. It is a primary work component of the Economic Development Commission, SMC 2.22. Economic Development is supported under GMA as a Statewide Goal; RCW36.70A.020 to encourage economic development throughout the state.

To facilitate the review and approval of the draft Element a roundtable discussion will be held on the recommended draft goals and policies, (see Attachment 1: EDC Recommendation dated September 27, 2024. A presentation on October 16, 2024, summarizing the work of Planning Commission was presented on January 3, 2024, to the Council Community Development Committee, (see Attachment 2: Economic Development Element PC Recommendation Presentation). The Council Committee had no further edits. The roundtable will be followed by a City Council meeting with a motion on the Element at an upcoming Council meeting.

Background

The Economic Development Element draft goals and policies were discussed at a series of meetings with the public, Planning Commission, and the Parks and Public Works Council Committee on the following dates:

- Legislative/Public Meeting Dates:
 - ✓ On March 22, 2023, a business roundtable was held extensive with Staff and the business community.

- ✓ On April 6, 2023, City Staff and consultants held a Comprehensive Plan Open House and received input from the public on the Element.
- ✓ On May 17, 2023, City Staff and consultants introduced the Economic Development Element, and presented draft policies on policies related to Business Retention and Recruitment and Business Climate for review and discussion.
- ✓ On June 21, 2023, City Staff presented draft policies on Planning and Investment and Enhancing and Leveraging Community Assets for review and discussion.
- ✓ On July 19, 2023, City Staff presented revised draft goals and policies on for review and discussion.
- ✓ On August 16, 2023, Economic Development Commission completed work on the draft Economic Development Element and the Chair of the Economic Development signed a draft recommended Economic Development for Planning Commission consideration.
- ✓ On August 21, 2023, the Draft Recommended Element Goals and Policies were presented to the Planning Commission. The Planning Commission requested that the Economic Development Commission consider an additional policy to address support for the Woodman restaurant as a key draw/anchor to the City's downtown tourism.
- ✓ On September 20, 2023, City Staff presented the Planning Commission's request to the Economic Development Commission for review and discussion.
- ✓ On September 27, 2023, the Economic Development Commission Chair signed a draft recommended Economic Development Planning Commission for consideration.
- ✓ On October 2, 2023, the Planning Commission reconsidered the revised draft recommended Economic Development Element.
- ✓ On October 16, 2023, the Community Development Council reviewed and discussed the draft recommended Economic Development Element, dated September 27, 2023.
- ✓ On October 18, 2023, City Staff and consultants held a Comprehensive Plan Open House and received input from the public on the Element.
- ✓ On November 6, 2023, the Community Development Council reviewed and discussed the draft recommended Economic Development Element, dated September 27, 2023.

- ✓ On November 20, 2023, the Community Development Council completed review the draft recommended Economic Development Element, dated September 27, 2023.

Draft goals and polices were solicited or early review at the state and regional level for GMA and Puget Sound Regional Council, (PSRC) Vision 2050 consistency. Although no review comments were received This recommendation does address new PSRC legislation on:

PSRC New Legislation Overview
1. Retention and Recruitment <ul style="list-style-type: none"> ❖ Local, women, and minority-owned small businesses
2. Access to Opportunity
3. Commercial Displacement
4. Environmental and Socially Responsible Business Practices
5. Culturally and Ethnically Diverse communities

Analysis

The below technical documentation was considered in preparation of this Element and is further referenced in the Comprehensive Plan. (Please see Attachment 3, 2044 Snoqualmie Comprehensive Plan Outline).

Technical Documentation Overview:

- ✓ [Economic Development Element Guide](#)
 - ❖ A summary of the local economy such as population employment, payroll, sectors, businesses, sales and other information as appropriate,
 - ❖ A summary of the strengths and weaknesses of the local economy,
 - ❖ Existing policies and programs to foster local economic growth and development.
- ✓ A Strengths and Weaknesses and Opportunities summary of the local economy, SWOT,
- ✓ Snoqualmie Census Data.

Approximately 46 bills related to the Comprehensive Plan were passed during the time span, (see Attachment 4, GMA-amendments-1995-2023). This Element required changes to be consistent with several new bills, including HB1220, planning for and accommodating, rather than just encourage the availability of, affordable housing for the economic segments.

The Economic Development Evolution Spreadsheet, (see Attachment 5) demonstrates the evolution of goals and policies, i.e., when policies were combined, moved, updated to support new requirements, modified to address public comment, eliminated to reflect current conditions and/or adapted to fit the PSRC Vision 2050. This Element is rewritten and will fit into a reorganized Plan. The updated Element is

intended to improve clarity, remove duplicative language, update terminology, reflect the values of the community and meet recent changes to the Growth Management Act and other laws.

The Economic Development Element recommendation was developed with information from the Tribe and reflects numerous public comments received during the planning process. Tribal coordination began in the Fall of 2022 and included early review before the completion of the legislative process. Additional, extensive outreach was conducted with the business community. A business roundtable was held on March 22, 2023, with a cross section of Snoqualmie business owners and City staff. Additionally, two public open house events, with dozens of attendees were held on April 6 and October 16, 2023. A “Take the Comp Plan Update Survey” provides an active -ongoing way for the public to share thoughts on our community.

Combined public outreach efforts generated 66 public comments related to this Element since the launch of the Plan update in January 2023, (see Attachment 6: Economic Development Element Public Comment Table). Many of the comments received emphasize tourism, especially around getting workers to the City or creating affordable housing for the workforce.

Public Comment Overview	
1. Tourism	<ul style="list-style-type: none"> ❖ “Tourism Oriented Businesses”, ❖ “increase tourism tax revenue”, ❖ “retail tax dollars are being lost to Issaquah”, ❖ “lack of family friendly and reliable hotel space”, ❖ “Why so many medical/dental/vision/ and other health style clinics and stores?”, ❖ “Build tourism amenities: wineries, trails, lake activities, etc”. ❖ “tourist loop on SVT?”
2. Transportation	<ul style="list-style-type: none"> ❖ “lack of rideshare may deter people visiting from nearby areas”, ❖ “get workers here from other places without any transit?”. ❖ “... workers are coming from SR 18 - going to be crazy when it's closed”.

Next Steps

Discuss the draft Economic Development Element as recommended by the EDC.

- Attachment 1: EDC Recommendation, dated September 27, 2023
- Attachment 2: Economic Development Element, PC Recommendation Presentation
- Attachment 3: 2044 Snoqualmie Comprehensive Plan Outline
- Attachment 4: GMA-amendments-1995-2023
- Attachment 5: Economic Development Element Evolution Spreadsheet
- Attachment 6: Economic Development Element Public Comment Table

The Economic Development Commission unanimously recommend that the Planning Commission APPROVE the proposed vision, goals, and polices for the Economic Development Element of the 2044 Snoqualmie Comprehensive Plan and transmit them to the City Council’s Community Development Committee for consideration.

It is the recommendation of the Economic Development Commission to approve proposed vison, goals, and policies for the Economic Development Element as presented in Attachment A.

RECOMMENDED BY THE CITY OF SNOQUALMIE ECONOMIC DEVELOPMENT COMMISSON ON THE 20TH OF SEPTEMBER 2023.

bobbi harrison
bobbi harrison (Sep 27, 2023 15:52 PDT)

Sep 27, 2023

Bobbi Harrison
Commission Chair

Date

Attest by:

Ashley Wragge
Ashley Wragge (Sep 27, 2023 15:50 PDT)

Ashley Wragge
Planning Technician

Vision: Snoqualmie aspires to be a vibrant small city offering essential goods and services for residents and visitors, a beacon for employers, and a generator of sustainable tax revenue, all while preserving its distinctive character and continuously improving quality of life.

- 1) Recruit businesses that meet the retail needs of residents, offer diverse employment opportunities, generate revenue to support city services, and enrich the City's unique character, while supporting the continued success of existing local businesses.**
 - a) Encourage a diverse range of smaller-scale, locally-based, and independently-owned businesses to locate in the downtown historic district, including grocery stores, pharmacies, and restaurants.
 - b) Recruit businesses that will capture a greater share of residents' spending on retail goods and service without compromising the City's small-town look and feel.
 - c) Capitalize on emerging local economic sectors, including wine tourism, weddings, film production, and outdoor recreation and events as well as regional sectors such as aerospace, information and communication technology, and life sciences.
 - d) Prioritize the recruitment of businesses that follow environmental and socially responsible business practices.
 - e) Prioritize the recruitment of businesses that create jobs with higher-than-average wages that are accessible to a wide range of potential employees.
 - f) Strategically recruit businesses based on the features of individual vacant commercial and industrial spaces.
 - g) Identify specific industries to recruit to Snoqualmie based on sectors that are well-represented in the City such as water and ice sports, health care, and telecommunications.
 - h) Prioritize the recruitment of businesses that match local workforce skills to create more opportunities for residents to live and work in Snoqualmie.
 - i) Support the preservation and occupancy of key historic landmarks downtown including full- service restaurants.

- 2) The City fosters a business climate that facilitates economic development through expedient and equitable regulations, permit review processes, and enforcement actions, while effectively preserving and protecting the area's environmental and cultural resources.**
 - a) Cultivate a policy and regulatory environment that helps to achieve the City's economic development goals.
 - b) Consider risk of physical, economic, environmental, and cultural resource disruption or displacement on local business when creating or updating policies, regulations, investments, or programs.
 - c) Explore partnerships with a Community Business Connector (CBC), Snoqualmie Valley Economic Alliance, and Snoqualmie Valley Chamber of Commerce to address challenges such as racism, language barriers, cultural differences, geographical disparities, and financial obstacles faced by small businesses to promote economic development opportunities.
 - d) Strive to provide opportunities for business owners to share challenges and opportunities of the local business environment.
 - e) Ensure business owners have accurate and timely information on permit applications and other review processes related to business operations.
 - f) Apply and enforce rules consistently across all business types and locations.

- g) Encourage local businesses to utilize evolving technologies that lead to increased competitiveness, innovation, efficiency, productivity, and job opportunities.
- h) Foster a business environment that promotes local entrepreneurship.

3) The City advances its economic development goals and maintains its competitiveness through land use regulations, long-range and strategic planning, and capital investments.

- a) Ensure City investments, plans, and regulations promote economic growth and facilitate the expansion of the City's retail base equitably across all City commercial areas, business types, and communities.
- b) Advocate for Snoqualmie's economic interests at the county, regional, state, and federal levels.
- c) Consider creating a Meadowbrook Retail District that promotes retail and service options that enhances the future Riverwalk Trail for residents and visitors.
- d) Collaborate with intergovernmental partners to improve transit service to, from, and within Snoqualmie, aiming for increased frequency and accessibility.
- e) Attract businesses with the potential to create a high number of jobs and offer commercial spaces of varying sizes to accommodate businesses of different scales and provide space for small businesses to grow.
- f) Encourage the development of housing options that are affordable for the full range of employment opportunities in the City.
- g) Ensure that economic growth and development is balanced with environmental and cultural resource protection.
- h) Encourage the creation of public gathering spaces near commercial areas in a manner that promotes commerce.
- i) Preserve the Master Planned Business Park land use designation, focused on office, research and development, and light manufacturing/industrial uses, within the City's potential annexation area (PAA).
- j) Ensure land use regulations support and promote the development of suitable forms of overnight lodging, with a particular focus on the downtown historic district.
- k) Ensure that Snoqualmie's infrastructure supports electric vehicle charging and other emerging climate-friendly technologies adequately.

4) The City promotes desired economic development while sustaining the natural and built features that give Snoqualmie its unique sense of place that residents most value.

- a) Protect and promote the City's distinct mix of natural beauty, historic buildings, rich cultural heritage, and unique neighborhoods - including Snoqualmie Ridge, Historic Downtown, the Mill Site, and Meadowbrook, to foster desired economic development.
- b) Create wayfinding signage where Meadowbrook Way and Snoqualmie Parkway intersect with Railroad Avenue SE directing visitors to the historic downtown.
- c) Leverage Snoqualmie's distinctive sense of place and unique assets such as Meadowbrook Farm, Snoqualmie Point Park, and other large park and open spaces to attract visitors through historic and cultural events and activities.
- d) Support and celebrate the contributions of the city's existing culturally and ethnically diverse businesses, institutions, and the Snoqualmie Tribe.
- e) Maximize the Snoqualmie Riverwalk as a tourism asset that connects to the Centennial Trail and the regional Snoqualmie Valley and Preston-Snoqualmie trails while protecting downtown riverfront properties from flooding.

- f) In collaboration with the Snoqualmie Valley Chamber of Commerce, support non-profit merchant organizations in Historic Downtown Snoqualmie, Kimball Creek, and Snoqualmie Ridge to strengthen economic vitality, design, organization, and promotion.
- g) Maintain and expand a wayfinding system that effectively directs visitors to Snoqualmie's commercial and retail districts and communicates information about parking, parks, and other attractions, with a particular focus on community-friendly assets.
- h) Preserve the economic viability of Snoqualmie's historic sites, buildings, districts, landscape features and neighborhoods by identifying and preserving their character and history through collaboration with the King County Historic Preservation Program and engaging informational plaques and signs.
- i) Enrich the cultural lives of residents and visitors by placing permanent and temporary art installations in public spaces in a manner that enhances Snoqualmie's unique sense of place.
- j) Promote public art by hosting events such as Plein Air Paint Out.
- k) Encourage the creation of public murals throughout the City that are representative of the history, culture, and heritage of the Snoqualmie Valley.
- l) Protect and promote institutional, cultural, natural, and other unique resources such as the Northwest Railway Museum, Pacific West Rail Model Train Museum, Meadowbrook Farm, and the Snoqualmie Riverwalk.



Economic Development

Snoqualmie Planning Commission
from
Economic Development Commission



Economic Development Vision, Goals, Policies



Recruit and Retain Desired Businesses

**Key Historic Downtown
Landmarks**

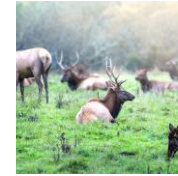
**Water & Ice Sports, Health
Care, Telecommunications**



Enabling City Business Climate

**Regulations: Consistent,
Encouraging, Inclusive**

**Promote: Local Businesses,
Local Entrepreneurship, Valley
Partnerships**



Alignment: Investments, Land Use, Planning

**Expand/Invest: Meadowbrook
Retail District, Riverwalk Trail,
Infrastructure (e.g. Electric
Vehicle Charging)**

**Preserve/Enhance: Cultural
Resource Protection, Master
Planned Business Park
Designation, Public Gathering
Spaces Near Commercial Areas**



Unique Sense of Place

**Sustain: City's Distinct Mix of Natural
Beauty, Historic Buildings, Heritage**

**Protect & Use Signage to Attract
Visitors: History, Heritage, Historic
Downtown, Meadowbrook Way**

**Promote Tourism Assets: Maximize
Riverwalk, Northwest Railway
Museum, Pacific West Rail Model
Train Museum, Historic Downtown,
Meadowbrook Farm – 'Must See
Attractions'**

Snoqualmie 2044 Draft Comprehensive Plan Outline

Volume 1.

- I. Cover
- II. Acknowledgements
- III. Introduction: (Elk, Meadowbrook Farm, Train Museum, Falls, Riverwalk, Historic Downtown, Neighborhoods Overview and, Snoqualmie Events Overview)
- IV. History and Background: Weyerhaeuser Mill Site, Snoqualmie Tribe, Town of Meadowbrook, 1990/2009 Floods
- V. Snoqualmie Vision
- VI. Public Engagement Summary
- VII. Elements
 - Land Use
 - Housing
 - Transportation
 - Utilities/Capital Facilities
 - Parks and Recreation
 - Environment
 - Shoreline
 - Economic Development
- VIII. Implementation

Volume 2. Background Information and Appendices

- I. Public Engagement Plan
- II. Land Use/Neighborhoods
 - Land Capacity Analysis
 - Growth Targets
 - Planning Areas and Maps
 - Neighborhood Profiles
 - Viewsheds
 - Historic Sites Map
 - Annexations
- III. Housing
 - Housing Needs Analysis
 - Housing Strategy Plan
 - Middle Housing
 - Affordable Housing Opportunities

IV. Transportation

- Functional Classifications
- TIP
- LOS
- Traffic Volume
- Non-Motorized
- Future Transportation Network
- Inventory and Classification of Streets
- TAZ

V. Utilities/Capital Facilities

- 6 Year Facility Plans Summary
- CIP
- Stormwater/Surface Water Reference

VI. Parks and Recreation

- PRO Plan

VII. Environment/Climate Change

- Elk
- Flood History
- Critical Area Summary
- Urban Forestry Strategic Plan Reference
- Flood Control Plan Reference
- Riverwalk Plan Reference
- Shoreline Master Plan, Reference
- Critical Area Maps
- Tree Canopy Map

VIII. Economic Development

- Tourism
- Target Industries
- Local Centers
- Local Partners
- Retail Opportunities Map



3/7/2024



Growth Management Act Amendments 1995-2023

The Washington State Growth Management Act (GMA) has been amended numerous times since originally enacted in 1990. To help local governments with evaluating whether their adopted comprehensive plans and development regulations comply with the GMA, Department of Commerce, Growth Management Services, has developed a list of annual amendments to the GMA. This list summarizes amendments to Chapter 36.70A RCW (“The Growth Management Act” or “GMA”), as well as other related statutory amendments, enacted by the Washington State Legislature from 1995 to 2023.

Each amendment is listed below, by RCW citation and original bill number, according to the year of adoption, and it includes a brief description of the legislation and identification of the local jurisdictions affected.

***Please note:** This list has been prepared to briefly summarize legislative amendments to the GMA and to assist local governments with their periodic update process under RCW 36.70A.130 and for general research. This summary is not intended to provide a complete interpretation of all GMA amendments. Other related statutes may also help implement the GMA, and this summary is not a definitive legal guide for all planning requirements.*

2023 Legislative Session

RCW, Bill Number, Brief Description for 2023 Legislative Session	Counties/Cities Other interested parties affected
<p>RCW 36.70A.060 <i>SB 5374 – Relating to the adoption of county critical area ordinances by small cities</i></p> <p>Brief Description:</p> <p>The bill allows cities under 25,000 to adopt the county’s critical area ordinance by reference as long as the CAO is not under appeal. Once adopted by reference, the city is not required to take further action during future GMA periodic updates. Counties are entitled to a portion of the city’s grant funding that otherwise would have been used to update their CAOs.</p>	Counties and cities
<p>RCW 36.70A.130 <i>SB 5457 – Relating to implementing growth management task force legislative recommendations regarding small cities</i></p> <p>Brief Description:</p> <p>The bill allows cities and towns to opt out of the full comprehensive plan update process, but still must update critical areas regulations and the capital facilities and transportation elements, if the following are met:</p> <ul style="list-style-type: none"> • Has a population fewer than 500 • Is not located within 10 miles of a city with a population over 100,000 • Experienced a population growth rate of fewer than 10 percent in the preceding 10 years 	Cities and towns

RCW, Bill Number, Brief Description for 2023 Legislative Session	Counties/Cities Other interested parties affected
<ul style="list-style-type: none"> Has provided the department of Commerce with notice of its intent to participate in a partial review and revision of its comprehensive plan 	
<p>Ch. 36.70A (GMA), Ch. 43.21C (SEPA), Chs. 64.34, .32, .38, and .90 RCW. <i>HB 1337 – Expanding housing options by easing barriers to the construction and use of ADUs</i></p> <p>Brief Description:</p> <p>All GMA cities and counties must allow at least two ADUs per lot within urban growth areas in zones that allow for single-family homes. The ADUs may be attached, detached, or a combination of both, or may be conversions of existing structures. Cities must implement the bill’s requirements 6 months after their next comprehensive plan periodic update, or else the provisions in the bill will control.</p> <p>The bill places certain restrictions on local governments, including:</p> <ul style="list-style-type: none"> Local governments may not charge more than 50% of impact fees charged for the principal unit. Local governments may not require the owner to occupy the property. Local governments may not prohibit the ADU’s sale as independent units. Local governments must allow an ADU of at least 100 square feet and must adjust zoning to be consistent with the bill with respect to bulk and scale regulations. Local governments must set consistent parking requirements based on distance from transit and lot size. <p>Local governments are protected from HOAs seeking to enforce private covenants against ADUs in conflict with the bill.</p>	
<p>RCW 36.70A.030 and .280; adding new sections to the GMA and amending SEPA. <i>HB 1110 – Creating more homes for Washington by increasing middle housing in areas traditionally dedicated to single-family detached housing.</i></p> <p>Brief description:</p> <p>The bill requires cities of over 25,000 in population or that are within a contiguous UGA with the largest city in county with a population of more than 275,000 to allow two housing units per lot, four if one is affordable, or it is located within ¼ mile of transit, unless higher densities are already permitted.</p> <p>For cities over 75,000 in population, the requirement is four and six units, respectively. Extensions and exemptions are available for areas with critical areas, risk of displacement, infrastructure deficiencies, and when certain transportation safety conditions exist.</p>	Cities
<p>RCW 36.70A.020, .030, .070, .130, .190, .280, .320, and .480 <i>HB 1181 – Improving the state’s climate response through updates to the state’s planning framework</i></p> <p>Brief Description:</p> <p>The bill adds Climate Change and Resiliency as the 14th goal to the Growth Management Act and includes the following key changes to the GMA:</p>	Counties and cities

RCW, Bill Number, Brief Description for 2023 Legislative Session	Counties/Cities Other interested parties affected
<ul style="list-style-type: none"> • Adds a greenhouse gas emissions reduction sub-element that would be mandatory for 11 of the largest counties and their cities. The sub-element and implementing development regulations must identify actions the jurisdiction will take that will: <ul style="list-style-type: none"> ○ Result in reductions in overall GHG emissions generated by the transportation and land use systems within the jurisdiction but without increasing emissions elsewhere. ○ Result in reductions in vehicle miles traveled within the jurisdictions but without increasing emissions elsewhere. ○ Prioritize reductions that would benefit overburdened communities in order to maximize the co-benefits of reduced air pollution and environmental justice. • Adds a resiliency sub-element that would be mandatory for all jurisdictions planning under RCW 36.70A.040. This requirement can be satisfied by adopting by reference a FEMA natural hazard mitigation plan that is in substantial conformance with this sub-element. • The land use, capital facilities, park and recreation, utilities, and transportation elements must be updated to include certain climate change related topics, including a prohibition for denying a development permit because a project may cause the transportation level of service to fall below the minimum standard where multimodal mitigation is possible. • Requires consideration of environmental justice in order to avoid worsening environmental health disparities. • Creates a new grant program for community-based organizations to advance participation of vulnerable populations in the planning process. • Requires the Department of Ecology to update its Shoreline Master Program (SMP) guidelines to require that SMPs address the impact of sea level rise and increased storm severity. • Requires the Department of Transportation to maintain a summary of the per capita vehicle miles traveled for cities and unincorporated portions of counties; adds multimodal concurrency. 	
<p>Ch. 36.70A RCW (GMA) and Ch. 36.70B RCW (Local Project Review Act) HB 1293 – Streamlining development regulations</p> <p>Brief description:</p> <ul style="list-style-type: none"> • Effective six months after its next periodic comprehensive plan update, GMA cities and counties must have in place clear, objective, and understandable design review procedures and standards governing the exterior design of all new development. The term “design review” is further defined in statute. • Design review of development projects must be reviewed concurrently with two or more project permits associated with the proposal and are limited to one public meeting. • The bill adds language to ch. 36.70B RCW (Local Project Review Act) encouraging jurisdictions to consider prompt, coordinated, and expedited project review of general project permits and specifically projects that include affordable housing. 	Counties and cities
<p>Ch. 36.70B RCW (Local Project Review Act) SB 5290 – Consolidating local permit review</p> <p>Brief description:</p>	Counties and cities

RCW, Bill Number, Brief Description for 2023 Legislative Session	Counties/Cities Other interested parties affected
<p>The bill amends chapter 36.70B RCW, the Local Project Review Act, for jurisdictions planning under the GMA. The bill includes the following provisions:</p> <ul style="list-style-type: none"> • Establishes a consolidated permit review grant program for local governments that commit to issuing final decisions for residential permit applications within specified time frames. • Creates a new grant program to support local governments’ transition to digital permit application systems. • Requires the department of commerce to convene a work group to study statewide license and permitting software for local governments. • Removes building permits for the types of project permits in the covered types of land use permits. • Amends the process for jurisdictions to provide a written determination of completeness for project permit applications. • Beginning January 1, 2025, jurisdictions must set certain permit decision timelines at 65, 100, and 170 days depending on the permit and other factors. When timelines are not met a portion of the permit fees must be refunded. Jurisdictions can set other deadlines but lose administrative appeal safe harbor protection. Certain jurisdictions must also submit annual performance reports to commerce, which will report to the legislature. • Provides additional measures that jurisdictions can take to facilitate prompt coordinate permit review. • Requires commerce to provide guidance to local governments with respect to appropriate fee structures, staffing-up residential permit processing, and other topics. 	
<p>Ch. 43.21C RCW (SEPA) <i>SB 5412 – Decreasing local government workload</i></p> <p>Brief description:</p> <p>The bill allows for a SEPA categorical exemption for residential development projects within incorporated UGAs and middle housing projects within unincorporated UGAs if:</p> <ul style="list-style-type: none"> • The local government finds the proposed development is consistent with its development regulations; and • The local government has prepared environmental analysis that considers the project in the area proposed for the exemption and analyzes certain multimodal transportation impacts. <p>The environmental analysis must include documentation that the requirements for environmental analysis, protection, and mitigation for impacts have been adequately addressed for the exempted project. The local government must also document its consultation with the department of transportation regarding certain transportation impacts. Before finalizing the environmental analysis, the local government must provide at least 60 days public notice and the exemption is effective 30 days following adoptive action. Residential projects in Seattle are exempt from these requirements until September 30, 2025.</p>	Counties and cities
<p>Ch. 90.58 RCW (Shoreline Management Act) <i>HB 1544 – SMP review schedules</i></p> <p>Brief description:</p>	Counties and cities

RCW, Bill Number, Brief Description for 2023 Legislative Session	Counties/Cities Other interested parties affected
<p>This bill changes the Shoreline Master Program update schedule from eight years to ten years to align with local governments’ comprehensive plan periodic update schedule. The bill also extends by one year the date by which the next round of SMP reviews and revisions are due.</p>	
<p>Ch. 44.39 RCW (Joint Committee on Energy Supply and Energy Conservation), Ch. 80.50 RCW (Energy Facilities), Ch. 43.21C RCW (SEPA), and Ch. 36.70B RCW (Local Project Review Act)</p> <p><i>HB 1216 – Clean Energy Siting</i></p> <p>Brief description:</p> <p>The bill establishes a new type of project designation by Commerce: Clean Energy Projects of Statewide Significance (CEPSS). The department of Ecology is responsible for coordinating an optional coordinated permitted process for CEPSS projects. Cities and counties with development projects determined as eligible for the coordinated permit process within their jurisdiction must enter into an agreement with Ecology or the project proponent for expediting the completion of projects, including expedited permit process and environmental review processing.</p> <p>The bill also directs lead agencies to complete an EIS for CEPSS projects within 24 months of a threshold determination and requires them to work collaboratively with agencies that have actions requiring SEPA review for the project to develop a schedule that includes a list of agency responsibilities, actions, and deadlines. The bill makes other SEPA changes related to the process of environmental review for CEPSS projects.</p> <p>During a review of a project to construct or improve electric generation, transmission, or distribution facilities, a local government may not require a project applicant to demonstrate the necessity or utility of the project, other than to require as part of the completed project application the submission of documentation required by the Federal Energy Regulatory Commission or other federal agencies with regulatory authority over electric power transmission and distribution needs, or the Utilities and Transportation Commission.</p> <p>A county may not prohibit the installation of wind and solar resource evaluation equipment necessary for the design and environmental planning of a renewable energy project.</p>	<p>Counties and cities</p>
<p>RCW 36.70A710 and .740</p> <p><i>SB 5353 – Relating to the Voluntary Stewardship Program</i></p> <p>Brief description:</p> <p>The bill removes the date by which counties must join the VSP, opening it up to currently non-participating jurisdictions. A county that elects to join the VSP is not required to implement the program in a participating watershed until new adequate funding is provided. The Conservation Commission is required to determine every two years which watersheds in the new participating counties received adequate funding. If adequate funding is not provided, the county must take one of four options:</p> <ul style="list-style-type: none"> • Develop, adopt, and implement a work plan in the watershed that protects critical areas used for agricultural activities; • Adopt development regulations that have previously been adopted by another local government for the purpose of protecting critical areas used for agricultural activities; 	<p>Counties</p>

RCW, Bill Number, Brief Description for 2023 Legislative Session	Counties/Cities Other interested parties affected
<ul style="list-style-type: none"> • Adopt development regulations certified by commerce as protective as critical areas in areas used for agricultural activities; or • Review, and if necessary, update development regulations adopted under the GMA to protect critical areas as they related to agricultural activities. 	
<p>Ch. 43.21C RCW (SEPA), Ch. 35.21 RCW (cities and towns), Ch. 35A.21 RCW (code cities), and Ch. 19.27A RCW (Energy-Related Building Standards)</p> <p><i>HB 1042 – The creation of additional housing units in existing buildings</i></p> <p>Brief description:</p> <p>The bill prohibits cities from denying a permit application for the addition of housing units within an existing building due to nonconformity with height, setback, parking, modulation, or elevator size unless it is a building code of life safety issue. When new residential units are proposed completely within an existing building, cities must allow a density bonus of 50% more than the zone otherwise allows. Cities may not require the addition of parking spaces, permitting requirements, or design standards not applied to all residential development in the zone, and may not impose exterior design or architectural requirements to the building. Cities also may not require a transportation concurrency study or SEPA review based on the addition of housing units within an existing building.</p> <p>The changes to city codes necessary to implement the bill are categorically exempt from SEPA.</p> <p>The state building code council is required to adopt an amendment to the energy code that waives the requirement for the unchanged portions of an existing building to comply with the current energy code when additional housing units are added to the building.</p>	<p>Cities</p>
<p>RCW 35.13.470 and RCW 82.14.415</p> <p><i>HB 1425 – Facilitating municipal annexations</i></p> <p>Brief description:</p> <p>The bill requires that if an interlocal agreement is used for a sales and use tax credit for annexed areas, the interlocal agreement must address:</p> <ul style="list-style-type: none"> • The balancing of annexations of commercial, industrial, and residential properties; • Development, ownership, and maintenance of infrastructure; and • The potential for revenue-sharing agreements. <p>The bill removes the requirements that a city be within a county with a population of at least 600,000 to impose the tax and that an annexation area must have a population of at least 10,000 or 4,000. The bill also removes the eligibility timeline.</p> <p>The bill requires that to impose the tax, a city must have entered into an interlocal agreement with the county regarding the proposed annexation area. The bill also updates the maximum levy amounts that may be imposed based on population.</p>	<p>Counties and cities</p>
<p>Title 64 RCW (Real Property and Conveyances), RCW 58.17.060, RCW 82.02.060, Ch. 82.45 RCW (Real Estate Excise Tax)</p> <p><i>SB 5258 – Increasing the supply and affordability of condominium units and townhouses as an option for homeownership</i></p>	

RCW, Bill Number, Brief Description for 2023 Legislative Session	Counties/Cities Other interested parties affected
<p>Brief description:</p> <p>This bill imposes new requirements on condo associations seeking to bring a construction defect claim and imposes additional pre-litigation procedural requirements with the intent to better resolve disputes and encourage the construction of more housing. The bill also created a Down Payment Assistance Account funded by the REET. Impact fee schedules must now reflect the proportionate impact of new housing units based on the square footage and number of bedrooms, or trips generated, in the housing unit, to produce a proportionally lower impact fee for smaller housing units.</p> <p>All cities, towns, and counties must include in their short plat regulations procedures for unit lot subdivisions allowing division of a parent lot into separately owned unit lots.</p>	

2022 Legislative Session

RCW, Bill Number, Brief Description for 2022 Legislative Session	Counties/Cities Other interested parties affected
<p>RCW 36.70A.130 HB 1241 – Relating to planning under the GMA. (Ch. 192 Laws 2022) Effective date: June 9, 2022</p> <p>Brief Description:</p> <p>This bill changes the comprehensive plan periodic update from every eight years to every ten years and established the next deadline being December 31, 2024 for King, Kitsap, Pierce, and Snohomish counties and the cities within them. In addition, counties meeting certain population or growth thresholds, and certain cities within them, must provide the Department of Commerce with an implementation progress report five years after the periodic comprehensive plan adoption. Commerce must develop guidelines for the report, including:</p> <ul style="list-style-type: none"> • The implementation of previously adopted changes to the housing element and the effect of those changes on housing affordability and availability within the jurisdiction; • Permit processing timelines; and • Progress toward implementing actions required to achieve reductions to meet greenhouse gas and vehicle miles traveled requirements as provided for in any element of the comprehensive plan. <p>If a covered jurisdiction has yet to implement any changes that were included in the most recent period update or has not taken legislative or administrative actions necessary to implement the changes by the implementation progress report due date, then that jurisdiction must identify the need for changes or action in its report, adopt a work plan to implement the changes, and complete all work necessary for implementation within two years of the report’s submission.</p>	<p>Counties and cities</p>
<p>RCW 36.70A.040 - .210. HB 1717 – Relating to tribal participation in GMA planning. (Ch. 252 Laws 2022) Effective date: June 9, 2022</p>	<p>Counties, Cities, regional planning authorities, and tribes.</p>

RCW, Bill Number, Brief Description for 2022 Legislative Session	Counties/Cities Other interested parties affected
<p>Brief description:</p> <p>Federal agencies and tribes with a reservation or ceded lands within a county are required to be invited to participate in the countywide planning process. A federally recognized Indian tribe may voluntarily choose to participate in the county or regional planning process and coordinate with the counties and cities required to plan under the GMA. Once a local government receives notice from a tribe whose reservations or ceded land are in the county that the tribe has or will have a parallel planning process, the local government must enter into good faith negotiations with the tribe to attempt to reach a mutually acceptable memorandum of agreement regarding collaboration and participation in the planning process, including coordinating planning for urban growth. If such agreement cannot be reached, the local government and tribe must enter mediation. A tribe may also request that Commerce provide facilitation services to resolve issues that it has with a local government’s comprehensive planning. Delay of adoption of a local government’s comprehensive plan or development regulations due to this dispute resolution are not subject to GMHB appeal regarding the delay.</p> <p>Countywide planning policies must include policies that address the protection of tribal cultural resources in collaboration with tribes that choose to participate in the planning process. When a city’s comprehensive plan includes a port element, the city must develop the element collaboratively with the port and any tribe that is participating in the planning process through a MOA.</p>	
<p>RCW 36.70A.540 <i>HB 2001 – Relating to expanding the ability to build tiny houses. (Ch. 275 Laws 2002)</i> Effective date: June 9, 2022</p> <p>Brief Description:</p> <p>The bill adds tiny house communities, which were legislatively authorized in 2017, to the type of housing eligible for affordable housing incentive programs established by local governments under the GMA through comprehensive plans and development regulations.</p>	Counties and cities
<p>RCW 36.70A.067 <i>SB 5042 – Relating to the effective date of certain actions taken under the GMA. (Ch. 218 Laws 2022).</i> Effective date: June 9, 2022</p> <p>Brief Description:</p> <p>The bill establishes the effective date of an action that expands a UGA; removes the designation of agricultural, forest, or mineral resource lands; creates or expands a LAMIRD; establishes a new fully contained community; or creates or expands a master planned resort is the later of the following:</p> <ul style="list-style-type: none"> • 60 days after the date of public of notice of adoption of the comprehensive plan, development regulation, or amendment to the plan or regulation, implementing the action; or • If a petition for review to the Growth Management Hearings Board is timely filed, upon issuance of the board’s final order. <p>This eliminates a vesting loophole that previously allowed these actions to proceed due to Washington’s early vesting law, even when an action is subsequently invalidated by the GMHB.</p>	Counties

RCW, Bill Number, Brief Description for 2022 Legislative Session	Counties/Cities Other interested parties affected
<p>RCW 36.70A.070 <i>SB 5275 – Relating to enhancing opportunity in LAMIRDs. (Ch. 220 Laws 2022).</i> Effective date: June 9, 2022</p> <p>Brief Description:</p> <p>The bill amends current LAMIRD requirements by allowing for:</p> <ul style="list-style-type: none"> • Development and redevelopment within a LAMIRD with confirmation that existing providers of public facilities and services have sufficient capacity to serve new or additional demand from the development or redevelopment. • Changes to land use designations on vacant land if new development and redevelopment is consistent with the county definition of local rural character. • Commercial development or redevelopment within mixed-use areas to serve existing and projected rural populations with a footprint limitation of up to a maximum of 5,000 square feet. New uses of retail or food service space cannot exceed 2,500 square feet. 	<p>Counties</p>
<p>RCW 36.70A.130 <i>SB 5593 – Relating to UGA boundaries. (Ch. 287 Laws 2022).</i> Effective date: June 9, 2022</p> <p>Brief Description:</p> <p>Each county that designates UGAs must review the patterns of development within the UGA during the periodic comprehensive plan update. If, during this review, the county determines the patterns of development have created pressure in areas that exceed the available and developable lands within the UGA, the county may revise the UGA to accommodate identified patterns of development and future development pressure for the succeeding 20-year period. Areas added to the UGA must not be designated as natural resource lands or contain more than 15 percent critical areas. The areas added must be suitable for urban growth and contiguous. The revision may not result in an increase in the total surface area of the existing UGA.</p> <p>A jurisdiction’s transportation element and capital facility plan element must identify the transportation facilities, public facilities, and related services needed to serve the added areas to the UGA, including funding sources.</p>	<p>Counties, cities, and service providers.</p>
<p>RCW 36.70A.600, .070 and Ch. 43.21C RCW (SEPA) <i>SB 5818 – Relating to promoting housing construction in cities through amendments to and limiting appeals under SEPA and the GMA.</i> Effective date: June 9, 2022</p> <p>Brief Description:</p> <p>Any nonproject action taken by a fully planning city to implement certain optional planning actions to increase residential building capacity is permanently exempt from administrative and judicial appeal under SEPA. The adoption of ordinances, development regulations, and amendments to such regulations and other nonproject actions taken by a fully planning city that increases housing capacity and affordability and mitigates displacement, outside of critical areas, are exempt from</p>	

RCW, Bill Number, Brief Description for 2022 Legislative Session	Counties/Cities Other interested parties affected
<p>administrative and judicial appeals under SEPA, except for nonproject actions having a probable significant adverse impact on fish habitat.</p> <p>The SEPA exemption for project actions related to a residential, multifamily, or mixed-use development on the basis of or impacts to the transportation elements of the environment only applies if WSDOT has not found that the project will present significant adverse impacts to the state-owned transportation system. Impacts to aesthetics or light and glare are exempt from SEPA if the project is subject to adopted design review requirements.</p> <p>Ecology must undergo expedited rulemaking to modify rule-based SEPA categorical exemptions to SEPA as follows:</p> <ul style="list-style-type: none"> • Add four attached single-family residential units to the current exemption for certain types of construction. • Create a new exemption level for single-family residential project types with a total square footage of fewer than 1500 square feet in incorporated UGAs of at least 100 units. • Increase the exemption level for multifamily residential project types in incorporated UGAs from 60 units to 200 units. • Add the following sentence to the categorical exemptions for minor new construction: “The city, town, or county must document the result of its outreach with the department of transportation on impacts to state-owned transportation facilities, including consideration of whether mitigation is necessary for impacts to state-owned transportation facilities.” <p>Any applicant whose project qualifies as exempt under SEPA is not required to file an environmental checklist if other information is available to establish that a project qualifies for an exemption.</p>	
<p>Title 70A RCW (Environmental Health and Safety), Ch. 36.70A RCW (GMA), Ch. 36.70 RCW (Planning Enabling Act), and related statutes HB 1799 – Relating to organic materials management Effective date: June 9, 2022</p> <p>Brief description:</p> <p>Beginning January 1, 2027, each county or city that implements a local solid waste plan must provide source-separated organic waste collection services at least either biweekly or 26 weeks annually to all residents and non-residential customers that generate at least 0.25 cubic yards of organic materials per week, and must provide for organic materials management of collected organic materials. Cities and counties may charge and collect fees or rates for these services, consistent with existing authority to impose fees and rates for solid waste collection services. These requirements do not apply to certain jurisdictions and certain areas described in the bill.</p> <p>Jurisdictions implementing local solid waste management plans may not site the increase or expansion of an existing organic materials management facility that processed more than 200,000 tons of material relative to 2019 levels, except that this limitation does not apply to anaerobic digesters.</p> <p>By January 1, 2023, cities and counties with a population of at least 25,000 or in which organic material collection services are provided must adopt a compost procurement ordinance to implement the 2020 requirement for local governments to consider the use of compost products in projects and to use compost products in a project except when availability, health, quality, safety, or price-competitive criteria are not met. They must develop strategies to inform residents</p>	<p>Counties and cities</p>

RCW, Bill Number, Brief Description for 2022 Legislative Session	Counties/Cities Other interested parties affected
regarding the jurisdiction’s use of compost and the value of compost and give priority to purchasing compost products that produce compost locally, are certified by a nationally recognized organization, the product products derived from municipal solid waste compost programs, and that meet quality standards. The bill creates additional procurement options for local governments.	

2021 Legislative Session

RCW, Bill Number, Brief Description for 2021 Legislative Session	Counties/Cities Other interested parties affected
<p>RCW 36.70A.020, .030, .070, .390; chapter 35A.21 RCW; chapter 35.21 RCW HB 1220 – Relating to supporting emergency shelters and housing through local planning and development regulations. (Ch. 254 Laws 2021) Effective date: July 25, 2021</p> <p>Brief Description:</p> <p>Commerce will provide jurisdictions with existing and projected housing needs that identify the number of housing units necessary to manage projected growth, including units for moderate, low, very low, and extremely low-income households as well as emergency housing, emergency shelters, and permanent supportive housing.</p> <p>The housing element of comprehensive plans is updated to require GMA planning counties and cities to do the following:</p> <ul style="list-style-type: none"> • Include moderate density housing options within the UGA and include mandatory provisions for the preservation, improvement, and development of housing. • Identify sufficient land and zoning capacities for the following housing types based on the housing needs provided by Commerce: moderate, low, very low, and extremely low-income households; emergency housing, emergency shelters, and permanent supportive housing; and within the UGA, consideration of duplexes, triplexes, and townhomes. • Plan for and accommodate, rather than just encourage the availability of, affordable housing for the economic segments described above by doing the following: <ul style="list-style-type: none"> ○ Incorporate special consideration for low, very low, extremely low, and moderate-income households; ○ Document programs and actions needed to achieve housing availability, including gaps in local funding, barriers such as development regulations, and other limitations; ○ Consider housing locations in relation to employment locations; ○ Consider the role of ADUs in meeting housing needs. • Identify local policies and regulations that result in racially disparate impacts, displacement, and exclusion in housing and implement policies and regulations to address and being to undo them. • Identify areas at high risk of displacement from market forces that occur with changes to zoning, development regulations, and capital investments. • Establish anti-displacement policies <p>Cities may not prohibit transitional housing or permanent supportive housing in any zones where residential dwelling units or hotels are allowed. Cities may not prohibit indoor emergency shelters or indoor emergency housing in any zones where hotels are allowed, except for cities that have</p>	<p>Counties and cities</p>

RCW, Bill Number, Brief Description for 2021 Legislative Session	Counties/Cities Other interested parties affected
<p>adopted an ordinance authorizing such shelters and housing in a majority of zones within a 1-mile proximity to transit. Cities may impose reasonable occupancy and use regulations on such shelters and housing but those regulations may not prevent the siting of a sufficient number to accommodate the need.</p>	
<p>RCW 36.70A.330 and RCW 43.155.070; chapters 35A.14 RCW, 36.70A RCW, 43.160 RCW, 80.36 RCW, and 43.330 RCW. <i>SB 5368 – Relating to encouraging rural economic development. (Ch. 312 Laws 2021)</i> Effective date: July 25, 2021</p> <p>Brief Description:</p> <p>This bill allows code cities and counties to enter into an interlocal agreement for the purpose of facilitating city annexation of unincorporated UGA territory, including collaborating on the jurisdictional transfer of commercial, industrial, and residential properties and facilities.</p> <p>The bill also authorizes the Growth Management Hearings Board to refer a finding of noncompliance to Commerce to facilitate a speedy resolution.</p>	Counties and Cities

2020 Legislative Session

RCW, Bill Number, Brief Description for 2020 Legislative Session	Counties/Cities Other interested parties affected
<p>RCW 36.70A.130 <i>HB 2342 – Relating to aligning the timing of comprehensive plan updates required by the growth management act with the timing of shoreline master program updates required by the shoreline management act. (Ch. 113 Laws 2020)</i> Effective date: 6/11/2020 Effective date (Section 2): 7/1/2025</p> <p>Brief Description:</p> <p>This amendment updated the GMA periodic update schedule to better align the GMA update cycle with the census and makes associated changes to the Shoreline Management Act (SMA) schedule. The new GMA schedule took effect June 11, 2020. (The new SMA schedule changes, RCW 90.58.080, changes take effect July 1, 2025.)</p> <p><u>New GMA periodic update schedule:</u></p> <ul style="list-style-type: none"> • The following counties, and the cities within them, are required to review and, if needed, revise their comprehensive plans and development regulations by June 30, 2024, and every eight years thereafter: King, Kitsap, Pierce, and Snohomish. • The following counties, and the cities within them, are required to review and, if needed, revise their comprehensive plans and development regulations by June 30, 2025, and every eight years thereafter: Clallam, Clark, Island, Jefferson, Lewis, Mason, San Juan, Skagit, Thurston, and Whatcom. • The following counties, and the cities within them, are required to review and, if needed, revise their comprehensive plans and development regulations by June 30, 2026, and every 	Counties and cities

RCW, Bill Number, Brief Description for 2020 Legislative Session	Counties/Cities Other interested parties affected
<p>eight years thereafter: Benton, Chelan, Cowlitz, Douglas, Franklin, Kittitas, Skamania, Spokane, Walla Walla, and Yakima.</p> <ul style="list-style-type: none"> The following counties, and the cities within them, are required to review and, if needed, revise their comprehensive plans and development regulations by June 30, 2027, and every eight years thereafter: Adams, Asotin, Columbia, Ferry, Garfield, Grant, Grays Harbor, Klickitat, Lincoln, Okanogan, Pacific, Pend Oreille, Stevens, Wahkiakum, and Whitman. 	
<p>RCW 36.70A.600 through .620, and RCW 36.70A.030. HB 2343 – Relating to urban housing supply. (Ch. 173 Laws 2020) Effective date: 6/11/2020</p> <p>Brief Description:</p> <ul style="list-style-type: none"> Adds to provisions of E2SHB 1923 (2019), extending timelines and adding to the list of activities that cities are encouraged to take in order to increase residential building capacity. The date by which cities must take certain planning actions to increase residential building capacity in order for those actions to be exempt from administrative or judicial appeal under the GMA and the State Environmental Policy Act (SEPA) is changed from April 1, 2021, to April 1, 2023. Reduces requirements for bus frequency from four times an hour to two times an hour for very or extremely low income (30-50% AMI) relating to parking reductions. Adds parking reductions for market rate housing: <i>“For market rate multifamily housing units that are located within one-quarter mile of a transit stop that receives transit service at least four times per hour for twelve or more hours per day, minimum residential parking requirements may be no greater than one parking space per bedroom or .75 space per unit. A city may establish a requirement for the provision of more than one parking space per bedroom or .75 space per unit if the jurisdiction has determined a particular housing unit to be in an area with a lack of access to street parking capacity, physical space impediments, or other reasons supported by evidence that would make on-street parking infeasible for the unit.”</i> The GMA definition of "permanent supportive housing" is modified. 	<p>Cities</p>
<p>RCW 36.70A.696 through .699 SB 6617 – Relating to accessory dwelling unit regulation. (Ch. 217 Laws 2020) Effective date: 6/11/2020</p> <p>Brief Description:</p> <ul style="list-style-type: none"> Requires, by July 1, 2021, any city within a GMA county must adopt or amend regulations so as to not require off-street parking for accessory dwelling units (ADUs) within 0.25 mile of a “major transit stop” unless the city determines the ADU is in an area with a lack of access to street parking capacity, physical space impediments, or other reasons that would make on-street parking infeasible for the ADU. A city that has adopted or substantively amended its ADU regulations within the previous four years is exempt from the new ADU requirements regarding off-street parking. “Major transit stop” is defined as: <ul style="list-style-type: none"> A stop on certain high capacity transportation systems; Commuter rail stops; Stops on rail or fixed guideway systems, including transit-ways; 	<p>Cities</p>

Growth Management Act Amendments 1995-2023

RCW, Bill Number, Brief Description for 2020 Legislative Session	Counties/Cities Other interested parties affected
<ul style="list-style-type: none"> ○ Stops on bus rapid transit routes or routes that run on high occupancy vehicle lanes; or ○ Stops for a bus or other transit mode providing fixed route service at intervals of at least 15 minutes during the peak hours of operation. 	
<p>RCW 36.70A.200 <i>HB 2640 – Relating to clarifying that facilities that are operated by a private entity in which persons are detained in custody under process of law pending the outcome of legal proceedings are not essential public facilities under the growth management act. (Ch. 128 Laws 2020)</i> Effective date: 3/25/2020</p> <p>Brief Description: This bill updates the GMA provision governing the siting of essential public facilities, and exclude private detention facilities from the definition of essential public facilities. It further clarifies that this exclusions does not apply to mental health facilities. Those facilities remain essential public facilities. It applies to only facilities for pretrial detention. It applies retroactively as well as prospectively.</p>	Counties and cities
<p>RCW 36.70A.250 through .280 <i>SB 6574 – Relating to clarifying the respective administrative powers, duties, and responsibilities of the growth management hearings board and the environmental land use and hearings office. (Ch. 214 Laws 2020)</i> Effective date: 6/11/2020</p> <p>Brief Description: This bill is governor request legislation designed to align the structure and practice of the Growth Management Hearings Board (GMHB) with the rest of the Environmental and Land Use Hearings Office to improve administration. The bill changes the size of the board, adjusts the qualifications of board members and the procedures for appointing board members and makes other miscellaneous changes to the composition and operations of the GMHB.</p>	Counties, cities and members of the public
<p>RCW 43.21C.229 <i>HB 2673 – Relating to exemptions for infill development under the state environmental policy act. (Ch. 87 Laws 2020)</i> Effective date: 6/11/2020</p> <p>Brief Description: This bill amends RCW 43.21C.229, and changes the standard for use of optionally SEPA categorical exemption for infill development to include development in areas where population is roughly equal to projections in comprehensive plan and development regulations, rather than limiting it to areas where it is less than such projections.</p>	Counties and cities
<p>RCW 84.14.020 <i>HB 2950 – Relating to addressing affordable housing needs through the multifamily housing tax exemption by providing an extension of the exemption until January 1, 2022, for certain properties currently receiving a twelve-year exemption and by convening a work group. (Ch. 237 Laws 2020)</i> Governor partial veto – Section 3 not approved. Effective date: 6/11/2020</p>	Counties and cities

RCW, Bill Number, Brief Description for 2020 Legislative Session	Counties/Cities Other interested parties affected
<p>Brief Description: This bill extends the multifamily property tax exemption (MFTE) for certain properties through December 31, 2021.</p> <p><u>Governor’s partial veto:</u> <i>Section 3 directs the Department of Commerce to contract with a nonprofit facilitator to convene a work group to study and make recommendations on certain aspects of the multifamily property tax exemption program. The department is also required to provide a follow-up report to the Legislature and the Joint Legislative Audit and Review Committee by December 1, 2020. However, the work required under Section 3 is not funded in the budget. For these reasons I have vetoed Section 3 of Substitute House Bill 2950.</i></p>	

2019 Legislative Session

RCW, Bill Number, Brief Description for 2019 Legislative Session	Counties/Cities Other interested parties affected
<p>RCW 36.70A.545 (and RCW 35A.63.300, and RCW 35.63.280) HB 1377 – Relating to affordable housing development on religious organization property. (Ch. 218 Laws 2019) Effective date: 7/28/2019</p> <p>Brief Description:</p> <ul style="list-style-type: none"> • A city planning under certain planning enabling statutes, or a city or county fully planning under the GMA, must allow an increased density bonus consistent with local needs for any affordable housing development of any single-family or multifamily residence located on real property owned or controlled by a religious organization if the affordable housing development under certain conditions outlined under RCW 36.70A.545. • A city or town, code city, or county may develop policies to implement the increased density bonus if it receives a request from a religious organization for the increased density bonus. • The religious organization developing the qualifying affordable housing must pay all fees, mitigation costs, and other charges required and, if applicable, should work with local transit agencies to ensure appropriate transit services are provided to the affordable housing development. • An affordable housing development created by a religious institution within a city or county fully planning under the GMA must be located within an urban growth area. 	Counties and cities
<p>RCW 36.70A.600 through 620; and RCW 36.70A.030 HB 1923 – Relating to increasing urban residential building capacity. (Ch. 348 Laws 2019) Effective date: 7/28/2019 Effective date (Section 11): 7/1/2019</p> <p>Brief Description: This is a multifaceted bill designed to increase residential capacity in larger cities.</p>	Cities

RCW, Bill Number, Brief Description for 2019 Legislative Session	Counties/Cities Other interested parties affected
<ul style="list-style-type: none"> Encourages fully planning cities to take certain actions designed to increase residential building capacity. The bill lists twelve qualifying measures they are encouraged to adopt. If a city intends to adopt actions before July 30, 2021 they can apply to Commerce for a grant of up to \$100,000 to support the effort. Implementation actions taken before this deadline are also shielded from SEPA and GMA appeal. Cities may also gain eligibility through development of a housing action plan. A housing action plan is an expanded version of the housing needs analysis. The bill also directs the Washington Center for Real Estate Research to produce a report every two years that compiles housing supply and affordability metrics for all fully planning cities. This data is designed for use with drafting the housing action plan. The bill also contains two mandatory requirements designed to reduce pressure on housing supply. The first is a requirement to all permanent supportive housing in all multifamily areas. The second is limitations on minimum parking requirements. In order to fund the grants and the production of the housing data profiles, the bill establishes a \$2.50 increase in the document-recording fee. 	
<p>RCW 43.330.515 and .520 <i>SB 5748 – Relating to creating an account to support necessary infrastructure nearby military installations. (Ch. 404 Laws 2019)</i> Effective date: 7/28/2019</p> <p>Brief Description: The bill creates the defense community compatibility account. The account funds grants to local governments, or entities who have an agreement with a military installation under the Readiness and Environmental Protection Integration (REPI) program. Eligible projects include:</p> <ul style="list-style-type: none"> Acquisition of real property or real property interests to eliminate an existing incompatible use; Projects to jointly assist in the recovery or protection of endangered species dependent on military installation property for habitat; Projects or programs to increase the availability of housing affordable to enlisted military personnel and nonmilitary residents in the local community. Projects to retrofit existing uses to increase their compatibility with existing military operations. Projects to enable local communities heavily dependent on a nearby military installation to diversify the local economy so as to reduce the economic dependence on the military base; Projects that aid communities to replace jobs lost in the event of a reduction of the military presence; Local infrastructure or facilities necessary to help a community accommodate an expanded military presence in their community; Projects that improve or enhance aspects of the local economy, environment, or quality of life impacted by the presence of military activities. <p>Commerce must produce a biennial report with a prioritized list of projects, and may develop rules to implement this section.</p>	<p>Counties and cities, and certain entities also identified in this bill.</p>
<p>RCW 36.70A.270 <i>SB 5151 – Relating to requiring the growth management hearings board to topically index the rulings, decisions, and orders it publishes. (Ch. 452 Laws 2019)</i> Effective date: 7/28/2019</p>	<p>Counties, cities, and members of the public.</p>

RCW, Bill Number, Brief Description for 2019 Legislative Session	Counties/Cities Other interested parties affected
<p>Brief Description: Environmental & Land Use Hearings Office must coordinate with the Growth Management Hearings Board, the Department of Commerce, and other interested stakeholders to develop and maintain a rational system of categorizing rulings, decisions, and orders. The website must allow a user to search GMHB decisions and orders by topic, party, and geographic location or by natural language. All rulings, decisions, and orders issued before January 1, 2019, must be published by June 30, 2021.</p>	

2018 Legislative Session

RCW, Bill Number, Brief Description for 2018 Legislative Session	Counties/Cities Other interested parties affected
<p>RCW 36.70A.590 SB 6091 - Relating to ensuring that water is available to support development. (Ch.1 Laws 2018) Effective date 1/19/2018</p> <p>Brief Description: Addresses the availability of water to support development. For the purposes of complying with the GMA relating to surface and groundwater resources, a county or city may rely on or refer to applicable minimum instream flow rules adopted by Ecology. Development regulations must ensure that proposed water uses are consistent with the permit-exempt groundwater statute and with applicable rules when making building permit and subdivision decisions.</p>	Counties and cities

2017 Legislative Session

RCW, Bill Number, Brief Description for 2017 Legislative Session	Counties/Cities Other interested parties affected
<p>RCW 36.70A.211 and .212 HB 1017 – Relating to the siting of schools and school facilities. (Ch. 129 Laws 17) Governor vetoed Section 1. Effective date 7/23/2017</p> <p>Brief Description (Sections 2-3):</p> <ul style="list-style-type: none"> • Pierce County may authorize the siting of a school in a rural area to serve students from an urban area, even when otherwise prohibited by multicounty policies if the county has adopted a comprehensive plan policy concerning the siting of schools in rural areas. Such a school may not collect impact fees. • Vision 2040, the multicounty planning policy document is to be amended at its next update (2020) to include a policy addressing the siting of schools in rural areas. (This policy would cover all four PSRC counties). • Each school district that sites schools under Section 2 must participate in the county’s next GMA update (due in 2023 for Pierce County), to: <ul style="list-style-type: none"> ○ Coordinate on enrollment forecasts and projections ○ Identify school siting criteria, with the county, cities and PSRC 	Pierce County

RCW, Bill Number, Brief Description for 2017 Legislative Session	Counties/Cities Other interested parties affected
<ul style="list-style-type: none"> ○ Identify suitable school sites with the county and cities with priority to siting urban serving schools in existing cities and towns in locations where students can safely walk and bicycle to school from the homes, and can effectively served by transit ○ Identify schools costs and include this in the capital facilities plan element. <p><u>Governors’ partial veto (Section 1)**: First, any extension of urban services to serve a rural school must be limited to the size and scale needed to support the long-term needs of the school. Second, the land surrounding a new rural school must maintain its rural character and housing density as specified in RCW 36.70A.070(5). Finally, in order for schools to be sited outside the Urban Growth Boundary Line, school districts must demonstrate that there is no suitable land available within the Urban Growth Area. For these reasons I have vetoed Section 1 of Engrossed Substitute House Bill 1017.</u></p> <p>** Note: See HB 2243 (2017) below.</p>	
<p>RCW 37.70A.690 HB 1503 – Relating to preventing unfunded mandates involving on-site sewage systems from affecting local governments and property owners. (Ch. 105 Laws 17) Effective date 7/23/2017</p> <p>Brief Description:</p> <ul style="list-style-type: none"> • Declares that the Growth Management Act (GMA) does not preclude counties from certifying homeowners, or their family members or tenants, to inspect their on-site sewage systems (OSS). • Declares that counties are not relived of the obligation to protect water quality under the GMA. Governor signed 	<p>Counties and cities. Property owners (pertaining to self-inspection of septic systems)</p>
<p>RCW 36.70A.030, .060, .070, and .108 SB 5517 – Concerning rail dependent uses for purposes of the growth management act and related development regulations. Governor vetoed</p> <p>Brief Description:</p> <ul style="list-style-type: none"> • Adds definitions of “freight rail dependent uses” and “short line railroad” to the Growth Management Act (GMA). • Direct the Department of Commerce to submit a report to the Legislature by November 15 of each-even numbered year, beginning in 2022 and ending in 2032, that describes any job gains, tax impact, and impacts to resource lands resulting from freight rail dependent uses sited under the GMA. • Authorized Clark and Okanogan counties to allow rail dependent industrial uses on resource lands adjacent to short line railroads. • Authorizes Clark and Okanogan counties to include development of freight rail dependent uses on land adjacent to railroad lines and infrastructure in the transportation element of their comprehensive plan. 	<p>Clark, Okanogan</p>
<p>RCW 36.70A.110 HB 1683 – Addressing sewer service within urban growth areas. (Chapter 305 Laws 2017) Effective date 7/23/2017</p>	<p>Counties and cities. Utility districts and Property owners.</p>

RCW, Bill Number, Brief Description for 2017 Legislative Session	Counties/Cities Other interested parties affected
<p>Brief Description: Specifies that GMA fully planning counties, cities, and utilities are not obligated to install sanitary sewer systems to certain properties within urban growth areas served by on-site sewage systems.</p>	
<p>HB 2243-Concerning the siting of schools and school facilities Governor signed C32 L 2017 3rd Special Session. Effective date 10/19/2017</p> <p>Brief Description:</p> <ul style="list-style-type: none"> • Provides that the Growth Management Act (GMA) does not prohibit a county planning fully under the GMA from authorizing the extension of public facilities and utilities to serve a school located in a rural area that serves students from a rural area and an urban area, so long as certain requirements are met. • Authorizes the extension of public facilities and utilities extended to a school located outside an Urban Growth Area (UGA),. • Provides that the GMA does not prohibit the expansion, modernization, or placement of portable classrooms at an existing school in a rural area. • Directs the Department of Commerce to submit a report to the Legislature in 2023 that reports on the schools built under this legislation. <p>Note: how this is related to ESHB 1017: During the 2017 Legislative Session, the Legislature passed Engrossed Substitute House Bill (ESHB) 1017, which dealt with the topic of siting schools in rural areas under the GMA. Governor signed ESHB 1017 into law, but in so doing, vetoed section 1 of ESHB 1017. The vetoed provisions were signed into law as part of HB 2243.</p>	<p>Counties and cities</p>
<p>SB 5254-Relating to ensuring adequacy of buildable lands and zoning in urban growth areas and providing funding for low-income housing and homeless programs Governor signed C16, L 2017 3rd Special Session, Effective date 10/19/2017</p> <p>Brief Description:</p> <ul style="list-style-type: none"> • Extends the \$40 local homeless housing and assistance surcharge to 2023. • Allows revenue from the local real estate excise tax (REET II) to be used for homeless housing development through 2019, subject to certain conditions. • Makes certain changes to the Growth Management Act's buildable lands program through 2030, including making Whatcom County subject to buildable lands program requirements and requiring that county buildable land reports be completed at least two years prior to scheduled comprehensive plan updates. • Requires the Department of Commerce to contract for the development of buildable lands program guidance for use by local governments. • Exempts projects with environmental impacts that have been addressed in a planned actions designated by local governments that encompass areas located near transit stops from further environmental review under the State Environmental Policy Act (SEPA). 	<p>Buildable Lands Counties: Clark, King, Kitsap, Pierce, Snohomish, Thurston, and Whatcom counties.</p> <p>Note: Portions of the bill only affect newly added Whatcom County.</p>

Growth Management Act Amendments 1995-2023

RCW, Bill Number, Brief Description for 2017 Legislative Session	Counties/Cities Other interested parties affected
<p>RCW 36.70A, .070 SSB 5790 – Concerning the economic development element of the growth management act. Governor partial veto – Section 3 not approved. Chapter 331, 2017 Laws PV, Effective date 7/23/2017</p> <p>Brief Description:</p> <p>The bill amends the rural element requirement to allow innovative techniques that will accommodate appropriate rural economic advancement, densities, and uses. It also removes the following provisions from the economic development element:</p> <ul style="list-style-type: none"> • A summary of the local economy • A summary of the strengths and weaknesses of the local economy, and • An identification of policies, programs, and projects to foster economic growth and development and to address future needs. <p>The Governor partially vetoed a section of the bill that would have allowed smaller counties to identify stagnate or deteriorating economic industries in rural areas and “seize economic opportunities that may deviate” from the GMA in order to encourage economic development. The vetoed section would have required the GMHB to afford deference to local development choices that prioritize economic development in rural areas for certain jurisdictions.</p>	<p>Cities, Counties</p>
<p>SB 5806-Concerning preliminary work to develop a process for planning for a new interstate 5 bridge spanning the Columbia river. Governor signed. C288 L2017. Effective date 7/23/2017</p> <p>The process for designating a project of statewide significance is modified to allow for a legislative designation. Projects of statewide significance that are designated by the Legislature are exempted from the application requirements.</p>	<p>Cities and Counties</p>

2016 Legislative Session

No Growth Management Act Amendments for 2016 Legislative Session	Cities/Counties Affected
---	-------------------------------------

2015 Legislative Session

RCW, Bill Number, Brief Description for 2015 Legislative Session	Cities/Counties Affected
<p>RCW 36.70A.035 SB 5238 – Concerning public water systems’ public participation notice provisions.</p> <p>Brief Description:</p> <ul style="list-style-type: none"> The list of persons and entities that public participation requirements of GMA must, through notice procedures, must also be reasonably calculated to provide notice of proposed amendments to comprehensive plans and development regulations is expanded to include Group A public water systems that are required to develop water system plans. Group A water systems either have 15 or more service connections, regularly serve 25 or more people 60 or more days per year, or serve 1,000 or more people for two or more consecutive days. 	<p>Counties, Cities</p>
<p>RCW 37.70A.070 ESB 5923 – Promoting economic recovery in the construction industry</p> <p>Brief Description:</p> <ul style="list-style-type: none"> Obligates counties, cities, and towns that collect impact fees to, by September 1, 2016, adopt and maintain a system for the deferred collection of impact fees for single-family detached and attached residential construction. Delays the starting of the six-year frame for satisfying transportation concurrency provisions of the Growth Management Act until deferred impact fees are due. Establishes impact fee deferral reporting requirements for the Joint Legislative Audit and Review Committee and the Department of Commerce. Makes all provisions effective September 1, 2016. 	<p>Counties, cities, and towns that collect impact fees</p>

Legislative Session 2014

RCW, Bill Number, Brief Description for Legislative Session 2014	Cities/Counties Affected
<p>RCW 36.70A.040, .060, .280 EHB 1224 – Providing a process for county legislative authorities to withdraw from voluntary planning under the GMA</p> <p>Brief Description:</p> <ul style="list-style-type: none"> Allows a county that elected to fully plan under the Growth Management Act (GMA) and that has 20,000 or fewer inhabitants to reduce the planning obligations that it and the cities within must satisfy under the GMA. Expires the authority of a county to reduce planning obligations for it and the cities within on December 31, 2015. Establishes that a county action to reduce the planning obligations for it and the cities within may be invalidated if the county is not in compliance with certain planning requirements of 	<p>Counties, Cities</p>

Growth Management Act Amendments 1995-2023

Item 2.

RCW, Bill Number, Brief Description for Legislative Session 2014	Cities/Counties Affected
<p>GMA at the time of the county’s reduction action, and if the county does not received a determination of compliance from the Department of Commerce (Commerce).</p> <ul style="list-style-type: none"> • Makes compliance determinations by Commerce subject to review by the Growth Management Hearings Board. • Specifies that a county that reduces the planning obligations for it and the cities within must satisfy requirements for natural resource lands, critical areas, the use of best available science and the requirements established in the rural element of a comprehensive plan and the associated development regulations. 	
<p>RCW 36.70A.367</p> <p>HB 1360 – Extending the deadline to designate one or more Industrial land banks</p> <p>Brief Description:</p> <ul style="list-style-type: none"> • Extends the deadline for certain counties planning under the Growth Management Act and with the authority to designate industrial land banks to identify and approve locations and then adopt regulations for industrial land banks until December 31, 2016, rather than December 31, 2014. 	Counties, Cities
<p>RCW 36.70A.460</p> <p>2SHB 2251 – Fish barrier removals</p> <p>Brief Description:</p> <ul style="list-style-type: none"> • Adds three new categories of fish habitat enhancement projects to the list of projects eligible for streamlined permitting under the Department of Fish and Wildlife’s hydraulic project approval process. • Directs WDFW to convene a fish passage barrier removal board, with representatives from state agencies, local and tribal governments, and other interested entities to coordinate removal projects. 	Counties, Cities
<p>RCW 84.14.007, .010, .040, .060</p> <p>2SSB 6330 – Promoting affordable housing in unincorporated areas of rural counties within urban growth areas</p> <p>Brief Description:</p> <ul style="list-style-type: none"> • Rural counties may offer a property tax exemption for multi-family housing projects within unincorporated urban growth areas. • The Joint Legislative Audit and Review Committee must assess the performance of the tax preference with reference to the intent and public policy objective. • The property tax exemption for properties located in rural counties expires on January 1, 2020. 	Counties

Legislative Session 2013

RCW, Bill Number, Brief Description for Legislative Session 2013	Cities/Counties Affected
<p>RCW 36.70A.340</p> <p>SHB 1883– Simplifying and updating statutes related to fuel tax administration..</p>	Counties, Cities

RCW, Bill Number, Brief Description for Legislative Session 2013	Cities/Counties Affected
<p>Brief Description: Amends various statutes to reflect the consolidation of the fuel tax statutes, including a change in the reference to the RCW chapter addressing fuel tax revenues that may be withheld from a city or county by the Governor upon a notification by the Growth Management Hearings Board of continued non-compliance with the GMA by that city or county.</p>	
<p>RCW 36.70A.070 ESHB 1652 – Impact fee payment Governor vetoed bill in its entirety http://apps.leg.wa.gov/documents/billdocs/2013-14/Pdf/Bills/Vetoes/House/1652-S.VTO.pdf</p> <p>Brief Description: Would have required counties and cities to provide for deferred payment of impact fees, and would have delayed the starting of the six-year time frame for satisfying concurrency provisions for the Growth Management Act until after the county or city received full payment of all deferred impact fees.</p>	Counties, Cities
<p>RCWs 36.70A.200, 36.70A.300, 43.17.250, 43.155.070, 70.146.070 SSB 5399– Addressing the timing of penalties under the growth management act.</p> <p>Brief Description:</p> <ul style="list-style-type: none"> • Establishes that, state agencies, commissions, and governing boards may not penalize jurisdictions during the period of remand following a finding of noncompliance by the Growth Management Hearings Board (GMHB) and the pendency of an appeal before GMHB or subsequent judicial appeals, unless GMHB makes a determination of invalidity, <u>IF</u>: <ul style="list-style-type: none"> • the local government has delayed the effective date of the action subject to the petition until after GMHB issues a final determination; or, • within 30 days of receiving notice of a petition for review by GMHB, the local government delays or suspends the effective date of the action until after GMHB issues a final determination in order to not be penalized. • A local jurisdiction may not be deemed ineligible or otherwise penalized, in the award of a state agency grant or loan during the pendency of the appeal before GMHB, or during any subsequent judicial appeals under certain circumstances. 	Counties; Cities; state agencies, commissions, and governing boards
<p>RCWs 35.91, 35.91.020, 43.21C, 82.02.020 ESHB 1717– Up-front environmental planning</p> <p>Brief Description:</p> <ul style="list-style-type: none"> • Authorizes local governments to recover reasonable expenses incurred in the preparation of non-project environmental impact statements (EIS) for infill actions that are categorically exempt from requirements of the State Environmental Policy Act, and for development or redevelopment actions that qualify as planned actions. • Requires that a county, city, or town enact an ordinance, prior to the collection of fees to cover reasonable expenses incurred in the preparation of the EIS, which establishes the total amount of expenses to be recovered through fees, and provides objective standards for determining the fee amount imposed upon each development proposal; provides a procedure by which an applicant may pay the fees under protest; and makes information available about the amount of the expenses designated for recovery. • Modifies provisions governing contracting between qualifying municipalities and real estate owners for the construction or improvement of water or sewer facilities by making the 	Counties, Cities

RCW, Bill Number, Brief Description for Legislative Session 2013	Cities/Counties Affected
contracts mandatory, at the owner's request, and by allowing municipalities to collect associated fees.	
<p>RCW 34.05 HB 1112– Concerning standards for the use of Science to support public policy</p> <p>Brief Description: Directs the Department of Fish and Wildlife to identify the sources of information reviewed and relied on before taking a significant agency action. The requirement applies to actions including those resulting in species recovery plans, certain types of rulemaking, and guidance to support implementation of a rule or statute.</p>	Department of Fish and Wildlife
<p>RCW 34.05 HB 1113 – Concerning standards for the use of Science to support public policy</p> <p>Brief Description: Requires the Department of Ecology to identify peer-reviewed science, scientific literature, and other sources of information being relied upon before taking significant agency actions related to certain agency programs.</p>	Department of Ecology
<p>RCWs 39.102, 39.102.020, 39.102.140, 39.102.150, 39.102.904, 82.14.475 E2SHB 1306 – Extending the expiration dates of the local infrastructure financing tool program</p> <p>Brief Description:</p> <ul style="list-style-type: none"> • Extends the expiration date of the Local Infrastructure Financing Tool program from June 30, 2039, to June 30, 2044. • Requires local jurisdictions to commence construction by June 30, 2017, to impose the state shared local sales and use tax. • Removes the requirement that a sponsoring local government issue indebtedness to receive a state sales and use tax credit. 	Counties, Cities
<p>RCWs 39.102, 39.102.020, 39.102.140, 39.102.150, 39.102.904, 82.14.475 HB 1644 – Concerning transportation planning objectives and performance measures for local and regional agencies.</p> <p>Brief Description:</p> <ul style="list-style-type: none"> • Allows local or regional agencies to establish transportation objectives and performance measures that correspond with state transportation objectives and performance measures. • Applies the same liability protection to the local or regional agencies that is currently available to the state. 	Counties, Cities, Regional Transportation Planning Organizations

Legislative Session 2012

RCW, Bill Number, Brief Description for Legislative Session 2012	Cities/Counties Affected
<p>RCW 36.70A.180 HB 2834 – Relating to providing cost savings for local governments by reducing a limited number of reporting requirements.</p> <p>Brief Description: Eliminates a requirement obligating jurisdictions that fully plan under the Growth Management Act (GMA) to submit reports to the Department of Commerce every five years regarding the progress by that jurisdiction in implementing the GMA is eliminated. Other county and city reporting requirements are also eliminated.</p>	Counties, Cities

RCW, Bill Number, Brief Description for Legislative Session 2012	Cities/Counties Affected
<p>RCW 90.58.190 EHB 2671 – Clarifying procedures for appealing department of ecology final action on a local shoreline mater program by ensuring consistency with existing procedural provisions of the growth management act, chapter 36.70A RCW, the administrative procedure act, chapter 34.50 RCW, and the state environmental policy act, chapter 43.21C RCW.</p> <p>Brief Description: Amends certain standards and procedures relating to the review of shoreline master programs by the Growth Management Hearings Board, Shoreline Hearings Board, and Superior courts.</p>	<p>Counties, Cities</p>
<p>RCW 36.70A.030 SB 5292 – Exempting irrigation and drainage ditches from the definition of critical areas.</p> <p>Brief Description: Within the definition of critical areas, fish and wildlife habitat conservation areas do not include artificial features or constructs, including irrigation delivery systems, irrigation infrastructure, irrigation canals, or drainage ditches that lie within the boundaries of and are maintained by a port district or an irrigation district or company.</p>	<p>Counties, Cities</p>
<p>RCW 36.70A, 36.70A.130 SB 5995 – Authorizing urban growth area boundary modifications for industrial land.</p> <p>Brief Description: A city planning under the GMA may request that a county amend the UGA within which the city is located. A city’s request to the county to amend the UGA should be done as part of the county’s annual comprehensive plan amendment process and must meet the county’s application deadline for that year’s comprehensive plan amendment process. The requests are subject to certain conditions.</p>	<p>Counties located east of the crest of the Cascade Mountains with a population of more than 100,000 and less than 200,000. (Benton County)</p>
<p>RCW 43.21C SB 6082 – Regarding the preservation and conservation of agricultural resource lands.</p> <p>Brief Description: Department of Ecology will conduct rulemaking by December 31, 2013, to review and consider whether the current environmental checklist ensures consideration of potential impacts to agricultural lands of long-term commercial significance.</p>	<p>Counties, Cities planning under the GMA are to designate and protect agricultural lands of long term commercial significance.</p>
<p>RCW 36.70A.490, 36.70A.500 2ESSB 6406 – Modifying programs that provide for the protection of the state’s natural resources.</p> <p>Brief Description: By December 31, 2013, DOE must update the thresholds for all other project actions, create categorical exemptions for minor code amendments that do not lessen environmental protection, and propose methods for more closely integrating SEPA with the Growth Management Act. Other changes to SEPA and local development provisions include authorizing money in the Growth Management Planning and Environmental Review Fund to be used to make loans, in addition to grants, to local governments for specified purposes; and authorizing lead agencies to identify within an environmental checklist items that are adequately covered by other legal authorities, although a lead entity may not ignore or delete a question.</p>	<p>Counties, Cities</p>

Legislative Session 2011

RCW, Bill Number, Brief Description for Legislative Session 2011	Cities/Counties Affected
<p>RCW 36.70A, 36.70A.130, 36.70A.280 ESHB 1886 - Implementing Recommendations of the Ruckelshaus Center process.</p> <p>Brief Description: The Voluntary Stewardship Program is established as an alternative to protecting critical areas on lands used for agricultural activities through development regulations adopted under RCW 36.60A.060. The Program must be designed to protect and enhance critical areas on lands used for agricultural activities through voluntary actions by agricultural operators. The Washington State Conservation Commission (Commission) is charged with administering the Program.</p> <p>Click here to view a description of the timelines in the Program.</p>	<p>All counties must decide if they are going to opt-in by January 22, 2012.</p> <p>Does not apply to incorporated cities or towns.</p>
<p>RCW 36.70A.080 ESSB 5253 - Concerning tax increment financing for landscape conservation and local infrastructure.</p> <p>Brief Description: Provides financing tool for certain cities in King, Pierce, and Snohomish Counties to invest in infrastructure in designated receiving areas for transfers of development rights (TDR). Eligible cities are cities with a population of 22,500 or more in the three counties. Consistent with the regional TDR program in Chapter 43.362, transfers must be from county sending areas to incorporated city receiving areas.</p>	<p>King, Pierce, and Snohomish Counties, and the Cities within.</p>
<p>RCW 36.70A.130, 36.70A.215 ESHB 1478 Delaying or modifying certain regulatory and statutory requirements affecting cities and counties.</p> <p>Brief Description: Extends timeframes within which local government entities must comply with requirements pertaining to reviews, revisions, and evaluations under the Growth Management Act.</p> <p>The comprehensive plan and development regulation/critical areas ordinance review and revision schedule of the Growth Management Act is modified to require counties and cities to take such action every eight years, rather than every seven years, and to reallocate review and revision years for some jurisdictions.</p> <p>An additional two years for meeting the review and requirements is granted to smaller and slow growing counties and cities. The date by which the initial review and revision requirements must be completed for the first bloc of counties and cities is June 30, 2015, rather than December 1, 2014. County reviews of designated urban growth areas must also be completed according to this schedule, and evaluation requirements for the buildable lands program must be completed by counties and cities one year before the applicable review and revision deadline.</p> <p>Also included are extensions for the timelines for expending and encumbering impact fees; and shoreline master programs.</p>	<p>Counties, Cities</p>
<p>RCW 36.70A.290</p>	<p>Counties and Cities</p>

RCW, Bill Number, Brief Description for Legislative Session 2011	Cities/Counties Affected
<p>SSB 5192 - Concerning provisions for notifications and appeals timelines under the shoreline management act.</p> <p>Brief Description: Makes numerous technical changes to effective date provisions for shoreline master programs and to notification and timing requirements governing appeals under the Shoreline Management Act.</p>	
<p>RCW 36.70A.340 SSB 5797 - Eliminating the urban arterial trust account.</p> <p>Brief Description: Merges the Urban Arterial Trust Account into the Transportation Improvement Account.</p>	None

Legislative Session 2010

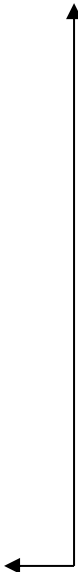
RCW, Bill Number, Brief Description for Legislative Session 2010	Cities/Counties Affected
<p>RCW 36.70A.480 EHB 1653 - Clarifying the Integration of Shoreline Management Act policies with the Growth Management Act.</p> <p>Brief Description: Modifies provisions in the Growth Management Act (GMA) pertaining to the integration of the GMA and the Shoreline Management Act. Establishes new provisions in the GMA pertaining to the regulation and protection of critical areas that are located within shorelines of the state. Declares an emergency and establishes a July 27, 2003, application date. Clarifies that, with certain exceptions, critical area regulations adopted under the GMA apply within Shoreline areas. These regulations apply until Ecology approves either a comprehensive, new shoreline management program (SMP) that meets Ecology’s guidelines, or a SMP amendment specifically related to critical areas. The new law specifies that legally existing structures and uses in shoreline areas that are within protection zones created by local critical areas ordinances (CAOs) may continue as conforming uses. The law also provides criteria about how these structures and uses may be redeveloped or modified. In addition, the bill also addresses existing and ongoing farming practices.</p>	All counties and cities with shorelines.
<p>RCW 36.70A ESHB 2538 - Regarding High-Density Urban Development - Encourages certain cities that plan under the GMA to include compact development in their comprehensive plans.</p> <p>Brief Description: Requires the development of a non-project environmental impact statement for a compact development plan included in a comprehensive plan. Provides for immunity of appeals for proposals that are covered by a non-project environmental impact statement for the compact development area. Encourages establishment of a transfer of development rights program for cities that include compact development in their comprehensive plans. Provides funding incentives to assist with the cost of developing a non-project environmental impact statement for a compact development plan.</p>	A city with a population greater than 5,000 that is required to plan under the GMA. A city of any size required to comply with the GMA and is located on the east side of the Cascade Mountain in a county with a population of 230,00 or less may elect to adopt subarea

Growth Management Act Amendments 1995-2023

Item 2.

RCW, Bill Number, Brief Description for Legislative Session 2010	Cities/Counties Affected
	development elements.
<p>Referenced throughout the RCW</p> <p>E2SHB 2658</p> <p>Brief Description: The "Department of Commerce" is created to replace the Department of Community, Trade and Economic Development. By November 1, 2009, the Director is to develop a report, with analysis and recommendations for the Governor and appropriate legislative committees, on statutory changes for effective operation of the department. This is to be done in collaboration with the Office of Financial Management, the Governor's Office, the Economic Development Commission, and legislators from policy and fiscal committees. Input from a broad range of stakeholders is required. The Code Reviser is directed to prepare legislation for the 2010 legislative session that changes all statutory references from the "Department of Community, Trade, and Economic Development" to the "Department of Commerce."</p>	None.
<p>RCW 36.70C.020 HB 2740 - Regarding the definition of Land Use Decision in the Land Use Petition Act</p> <p>Brief Description: Amends the Land Use Petition Act (LUPA) to clarify when the 21-day time limit for the filing of judicial appeals to local land use decisions begins.</p>	A county or city processing motions for reconsideration under LUPA.
<p>RCW 36.70A SHB 2935 - Regarding Environmental and Land Use Hearings Boards</p> <p>Brief Description: Creates the Environmental and Land Use Hearings Office by consolidating the powers, duties, and functions of the Environmental Hearings Office and the Growth Management Hearings Boards. Reduces the number of state boards that conduct administrative review of environmental and land use decisions.</p>	None.
<p>RCW 36.70A.110, .130, .172, .250, .260, .270, .280, .290 SSB 6214 - Restructuring the three Growth Management Hearings Boards into one Board</p> <p>Brief Description: Consolidates the powers, duties, and functions of the three regional Growth Management Hearings Boards into a single, seven-member Growth Management Hearings Board. Specifies that petitions for review before the consolidated board must be heard and decided by a regional panel of three board members. Specifies provisions for the adjudicative and operational functioning of the consolidated board.</p>	None.
<p>RCW 36.70A.200 SB 6279 - Clarifying Regional Transit Authority Facilities as Essential Public Facilities.</p> <p>Brief Description: Adds regional transit authority facilities to the list of essential public facilities delineated under the GMA.</p>	A county or city planning under GMA.
<p>RCW 36.70A.5601</p>	A county or city that intends to amend or

Growth Management Act Amendments 1995-2023

RCW, Bill Number, Brief Description for Legislative Session 2010	Cities/Counties Affected
<p>SSB 6520 - Extending time to complete recommendations under RCW 36.70A.5601 conducted by the William D. Ruckelshaus Center</p> <p>Brief Description: Extends a provision that temporarily prohibits counties and cities from amending or adopting certain changes to critical areas ordinances (CAOs) by one additional year to July 1, 2011. Specifies that counties and cities subject to the temporary prohibition are required to review and, if necessary, revise their applicable CAOs between July 1, 2011 and December 1, 2012. Grants the William D. Ruckelshaus Center, in completing its examination of the conflicts between agricultural activities and CAOs, one additional year to conclude certain examination tasks and a final report by September 1, 2010.</p>	<p>adopt a CAO affecting agricultural lands.</p>
<p>RCW 36.70A.130 SSB 6611 - Extending the deadlines for the review and evaluation of comprehensive land use plan and development regulations for three years and addressing the timing for adopting certain subarea plans.</p> <p>Brief Description: Establishes a new recurring seven-year review and revision schedule for comprehensive plans and development regulations adopted under the GMA, which includes jurisdictions that had a December 1, 2007 deadline that qualified for and used a former three year extension. (Note: These new deadlines take effect following the existing requirement by jurisdictions to complete the review of comprehensive plans and development regulations between December 1, 2004 and December 1, 2007).</p> <p>Establishes and modifies requirements applicable to subarea plans in provisions of the GMA that generally prohibit comprehensive plan amendments from occurring more frequently than annually. Such subarea plans must clarify, supplement, or implement jurisdiction-wide comprehensive plan policies, and may only be adopted after appropriate environmental review under SEPA.</p> <p>In addition, amendment of a comprehensive plan to take place more than once per year when the amendment is for a subarea plan for economic development located outside a 100-year floodplain in a county that completed a state-funded pilot project based on watershed characterization and local habitat assessment.</p> <p>Cities/Counties Affected: On or before December 1, 2014, and every seven years thereafter, for Clallam, Clark, Jefferson, King, Kitsap, Pierce, Snohomish, Thurston, and Whatcom counties and the cities within those counties;</p> <p>On or before December 1, 2015, and every seven years thereafter, for Cowlitz, Island, Lewis, Mason, San Juan, Skagit, and Skamania counties and the cities within those counties;</p> <p>On or before December 1, 2016, and every seven years thereafter, for Benton, Chelan, Douglas, Grant, Kittitas, Spokane, and Yakima counties and the cities within those Counties;</p> <p>On or before December 1, 2017, and every seven years thereafter, for Adams, Asotin, Columbia, Ferry, Franklin, Garfield, Grays Harbor, Klickitat, Lincoln, Okanogan, Pacific, Pend Oreille, Stevens, Wahkiakum, Walla Walla, and Whitman counties and the cities within those counties.</p>	<p>See below first column Brief Description on SSB 6611 for Cities/Counties Affected for this bill.</p> 

RCW, Bill Number, Brief Description for Legislative Session 2010	Cities/Counties Affected
<p>Exceptions include a three-year extension for qualifying counties with fewer than 50,000 residents, qualifying cities with fewer than 5,000 residents, and provisions for jurisdictions making substantial progress with certain regulatory requirements.</p>	

Legislative Session 2009

RCW, Bill Number, Brief Description for Legislative Session 2009	Cities/Counties Affected
<p>RCW 36.70A 2SHB 1481 - Regarding Electric Vehicles, add section or chapter</p> <p>Brief Description: Specifies that local government regulations of areas in the I-5 corridor from Snohomish County to Thurston County and the King County areas around SR- 520, I-405, and I-90 must allow for electric vehicle infrastructure, except in residential areas, by July of 2010. Requires the state, to the extent practicable, to install charging outlets capable of charging electric vehicles in each of the state's fleet parking and maintenance facilities, as well as in all state operated highway rest stops. Specifies that the Puget Sound Regional Council must seek federal or private funding related to planning for electric vehicle infrastructure deployment.</p>	<p>Snohomish, King, Pierce, and Thurston Counties and their cities, if within I-5, I-405, SR520, or I-90 corridors.</p>
<p>RCW 36.70A ESHB 1959 –Concerning land use and transportation planning for marine container ports, add section or chapter.</p> <p>Brief Description: Requires cities with a qualifying marine container port in their jurisdiction to include a container port element in their comprehensive plans. Authorizes cities with a qualifying port district to include a marine industrial port element in their comprehensive plans. Requires the Department of Community, Trade and Economic Development to provide matching grant funds</p>	<p>Cities of Seattle and Tacoma.</p>

Growth Management Act Amendments 1995-2023

RCW, Bill Number, Brief Description for Legislative Session 2009	Cities/Counties Affected
<p>to cities to support development of the container port elements. Declares key freight transportation corridors that serve qualifying marine port facilities to be transportation facilities and services of statewide significance.</p>	
<p>RCW 36.70A.030 EHB 2242 – Creating a Department of Commerce, amend section</p> <p>Brief Description: A Department of Commerce is created to replace the Department of Community, Trade and Economic Development. By November 1, 2009, the Director is to develop a report, with analysis and recommendations for the Governor and appropriate legislative committees, on statutory changes for effective operation of the department. This is to be done in collaboration with the Office of Financial Management, the Governor's Office, the Economic Development Commission, and legislators from policy and fiscal committees. Input from a broad range of stakeholders is required. The Code Reviser is directed to prepare legislation for the 2010 session that changes all statutory references from the "Department of Community, Trade, and Economic Development" to the "Department of Commerce."</p>	None.
<p>RCW 36.70A.110 EHB 1967 – One hundred year floodplains</p> <p>Brief Description: Prohibiting expansions of urban growth areas into one hundred year floodplains. A county, city, or town is generally prohibited from expanding an urban growth area into the 100-year floodplain of any river or river segment that is located west of the crest of the Cascade Mountains and has a mean annual flow of 1,000 or more cubic feet per second, except under certain specified circumstances.</p>	Counties and cities west of Cascade Crest, if expanding urban growth areas into 100-year floodplains.
<p>RCW 36.70A.110, .115, .210 SHB 1825 –Identifying specific facilities planning requirements under the growth management act, amend section</p> <p>Brief Description: Each city within a county fully planning under the Growth Management Act must identify areas sufficient to accommodate the full range of needs and uses that will accompany projected urban growth. The land uses that must be identified include facilities for medical, governmental, institutional, commercial, service, retail, and other nonresidential uses. Countywide economic development and employment policies must include consideration of the future development of commercial and industrial facilities. A county or city that chooses to amend their comprehensive plan to accommodate projected housing and employment growth must also include sufficient land capacity to accommodate commercial and industrial uses.</p>	Cities and counties fully planning under the Growth Management Act.
<p>EHB 1464 – Concerning affordable housing incentive programs.</p> <p>Brief Description: Clarifies provisions governing affordable housing incentive programs that may be enacted or expanded in jurisdictions planning under the Growth Management Act</p>	Cities and counties fully planning under the Growth Management Act. (optional)

Legislative Session 2008

RCW, Bill Number, Brief Description for Legislative Session 2008	Cities/Counties Affected
<p>RCW 36.70A ESSB 6580- Add section or chapter – Governor partially vetoed in 2008 relating to mitigating the impacts of climate change through the growth management act; amending 36.70A.280; adding a new section to chapter 36.70A RCW</p> <p>Brief Description: Requires the Department of Community, Trade and Economic Development (CTED) to develop and provide counties and cities with advisory climate change response methodologies, a computer modeling program, and estimates of greenhouse gas emission reductions resulting from specific measures. Establishes a local government global warming mitigation and adaptation program. Prohibits Growth Management Hearings Boards from hearing petitions alleging non-compliance with the mitigation and adaptation program. Requires CTED to provide a climate change report to the Governor and the Legislature by December 1, 2008</p>	<p>None.</p>

Legislative Session 2007

RCW, Bill Number, Brief Description for Legislative Session 2007	Cities/Counties Affected
<p>RCW 36.70A SHB 1135: AN ACT Relating to aquifer conservation zones in qualifying island cities without access to potable water sources outside their jurisdiction; and adding a new section to chapter 36.70A RCW.</p> <p>Brief Description: Allows any qualifying island city to designate one or more aquifer conservation zone to conserve and protect potable water sources.</p> <p>Specifies that conservation zones may not be considered critical areas except to the extent that specific areas located within zones qualify for critical area designation and have been designated as such. Allows a city declaring one or more conservation zone to consider whether an area is within a zone when determining the residential density of that area.</p> <p>Specifies that residential densities within conservation zones, in combination with other densities of the city, must be sufficient to accommodate projected population growth.</p>	<p>Any qualifying island city that meets specified criteria.</p>
<p>RCW 36.70A Amending RCW 76.09.240 SHB 1409: AN ACT Relating to the transfer of jurisdiction over conversion-related forest practices to local governments.</p> <p>Brief Description: The process for transferring authority to approve or disapprove forest practices applications is repealed. A new mechanism with new dates is established. Some counties and cities are required to adopt forest practices approval ordinances by the end of 2008, while the other counties and cities retain the discretion to not assume the responsibility for approving forest practices. The requirements on local governments vary depending on whether a county plans under the Growth Management Act (GMA), although the path for transferring jurisdiction remains constant across all counties.</p> <p>The trigger for determining if a county or city is required to adopt these ordinances is the number of forest practices applications that have been submitted within the county for the</p>	<p>Counties and cities meeting qualifying criteria.</p>

RCW, Bill Number, Brief Description for Legislative Session 2007	Cities/Counties Affected
<p>time period between January 1, 2003, and December 31, 2005, and whether the county plans under the GMA.</p> <p>For counties planning under the GMA, if more than 25 Class IV applications had been filed to the DNR between those dates for properties within a specific county, then that county, and the cities within it, are required to adopt forest practices approval ordinances.</p> <p>If the number is less than 25, or if the county does not plan under the GMA, then the transfer of jurisdiction for approvals is optional for the county and its cities.</p> <p>Counties that do plan under the GMA, and their cities, are required to adopt ordinances covering Class IV forest practices applications on the same lands that non-GMA counties may address. They must also adopt ordinances for the approval of all four class types of forest practices when those applications are submitted for land located within an urban growth area.</p> <p>The only land over which the GMA-planning counties and cities are not required to assume jurisdiction are ownerships of 20 contiguous acres or more.</p> <p>A county or city may not assume the jurisdiction for forest practices approvals without bringing their critical areas and development regulations in compliance with the current requirements and notifying both the DNR and the DOE at least 60 days before adoption of the necessary ordinances.</p>	
<p>RCW 36.70A SSB 5248: Preserving the viability of agricultural lands.</p> <p>Brief Description: Counties and cities may not amend or adopt critical areas ordinances (CAOs) as they specifically apply to agricultural activities until July 1, 2010. This does not limit obligations of a county or city to comply with requirements pertaining to critical areas not associated with agricultural activities nor limit the ability of a county or city to adopt or employ voluntary measures or programs to protect or enhance critical areas associated with agricultural activities.</p> <p>Counties and cities subject to deferral requirements should implement voluntary programs to enhance public resources and the viability of agriculture, and must include measures to evaluate their success. By December 1, 2011, counties and cities subject to deferral are to review and revise CAOs to comply with the requirements of this chapter.</p> <p>Subject to the availability of funds, the Ruckelshaus Center is directed to commence, by July 1, 2007, a two-phase examination of the conflicts between agricultural activities and CAOs.</p> <p>The Center is to issue two reports of its fact-finding efforts and stakeholder discussions to the Governor and the appropriate legislative committees by December 1, 2007, and December 1, 2008. A report on the second phase including findings and legislative recommendations is to be issued to the Governor and to the Legislature by September, 1, 2009. The Center is to work to achieve agreement among participating stakeholders and to develop a coalition that can be used to support agreed upon changes or new approaches to protecting critical areas during the 2010 Legislative Session.</p>	<p>All cities and counties, if proposing critical areas ordinance amendments.</p>

RCW, Bill Number, Brief Description for Legislative Session 2007	Cities/Counties Affected
<p>RCW 36.70A SB 6014: Authorizing industrial development on reclaimed surface coal mine sites.</p> <p>Brief Description: Certain qualified counties planning under the GMA may designate a master planned location for major industrial activity outside UGAs on lands formerly used or designated for surface coal mining and supporting uses. Counties authorized to designate major industrial development on former surface coal mining uses must have had a surface coal mining operation in excess of 3,000 acres that ceased operation after July 1, 2006, and that is located within 15 miles of the I-5 corridor.</p> <p>Designation of a master planned location for major industrial activities is an amendment to the comprehensive plan of the county. The master planned location must be located on land formerly used or designated for surface coal mining and supporting uses, that consist of an aggregation of land of at least 1,000 acres, and that is suitable for manufacturing, industrial, or commercial business. The master planned location must include criteria for the provision of new infrastructure and an environmental review must be done at the programmatic level.</p> <p>Approval of a specific major industrial activity is conducted through a local master plan process and does not require comprehensive plan amendment. The development regulations adopted must provide that the site consist of 100 or more acres of land formerly used or designated for surface coal mining; must prevent urban growth in the adjacent nonurban areas; and limit commercial development.</p>	<p>Lewis County</p>
<p>36.70A.367 SHB 1965: Authorizing major industrial development within industrial land banks.</p> <p>Brief Description: The requirements for designating master planned locations for major industrial developments outside Urban Growth Areas are revised. A master planned location for major industrial developments may be approved through a two-step process: designation of a land bank area in the applicable comprehensive plan; and subsequent approval of specific major industrial developments through a local master plan process.</p> <p>The applicable comprehensive plan must identify locations suited to major industrial development because of proximity to transportation or resource assets. The comprehensive plan must identify the maximum size of the land bank area and any limitations on major industrial developments based on local factors, but the plan need not specify particular parcels or identify any specific use or user.</p> <p>In selecting locations for the land bank area, priority must be given to locations that are adjacent or in close proximity to a UGA. The environmental review for amendment of the comprehensive plan must be at the programmatic level and, in addition to a threshold determination, must include:</p> <ul style="list-style-type: none"> ➤ a county-conducted inventory of developable land indicating that land suitable to site qualifying industrial development is unavailable within the UGA; and ➤ an analysis of the availability of alternative sites within UGAs and the long-term annexation feasibility of sites outside UGAs. <p>Final approval of a land bank area must be by amendment to the comprehensive plan, but the amendment may be considered at any time. Approval of a specific major industrial</p>	<p>Counties meeting qualifying criteria.</p>

RCW, Bill Number, Brief Description for Legislative Session 2007	Cities/Counties Affected
<p>development within the land bank area requires no further amendment of the comprehensive plan.</p> <p>Development Regulations Amendments In concert with the designation of a land bank area, a county must also adopt development regulations for review and approval of specific major industrial developments through a master plan process. The regulations governing the master plan process must ensure, at a minimum, that specific criteria, including the following, are met:</p> <ul style="list-style-type: none"> ➤ urban growth will not occur in adjacent nonurban areas; ➤ development is consistent with development regulations adopted for protection of critical areas; ➤ required infrastructure is identified and provided concurrent with development. <p>Such infrastructure, however, may be phased in with development; and an open record public hearing is held before either the planning commission or hearing examiner with notice published at least 30 days before the hearing date and mailed to all property owners within one mile of the site.</p> <p>Termination and Eligibility Provisions Separate eligibility criteria pertaining to population, unemployment, and geographic requirements for counties choosing to identify and approve locations for major industrial development in land banks are specified. Termination provisions with dates certain are deleted and replaced with provisions requiring, in part, that a county choosing to identify and approve locations for land banks must take action to designate one or more of these banks and adopt regulations meeting certain requirements on or before the last date to complete the county's next periodic comprehensive plan and development regulations review that occurs before December 31, 2014. The authority of a county to designate a land bank area in its comprehensive plan expires if not acted upon within these time limitations.</p> <p>Once a land bank area has been identified in a county's comprehensive plan, the authority of the county to process a master plan or site projects within an approved master plan does not expire.</p> <p>Public Notification and Determination Requirements New notification and written determination requirements are specified. Counties seeking to designate an industrial land bank must:</p> <ul style="list-style-type: none"> ➤ Provide countywide notice, in conformity with specific public participation and notification provisions of the GMA, of the intent to designate an industrial land bank. These notices must be published in one or more newspapers of general circulation that are reasonably likely to reach subscribers throughout the applicable county at least 30 days before the county legislative body begins the consideration process for siting a land bank; and ➤ Make written determinations of the criteria and rationale used by the county legislative body for siting a land bank. 	
<p>36.70A.450 SB 5952 – Family day-care providers’ home facility-County or city may not prohibit in residential or commercial area</p> <p>Brief Description:</p>	<p>All cities and counties.</p>

RCW, Bill Number, Brief Description for Legislative Session 2007	Cities/Counties Affected
<p>Except as provided in subsections (2) and (3) of this section, no county or city may enact, enforce, or maintain an ordinance, development regulation, zoning regulation, or official control, policy, or administrative practice that prohibits the use of a residential dwelling, located in an area zoned for residential or commercial use, as a family day-care provider's home facility.</p>	

Legislative Session 2006

RCW, Bill Number, Brief Description for Legislative Session 2006	Cities/Counties Affected
<p>RCW 36.70A ESHB 2984: Authorizing cities, towns, and counties to implement affordable housing incentive programs</p> <p>Brief Description: The amendments: Authorize jurisdictions fully planning under the GMA to enact or expand affordable housing incentive programs.</p> <p>Establish optional provisions for enacted or expanded the programs. Specify that excise tax imposition limits do not limit local government authorities in the implementation of programs or the enforcement of related agreements.</p> <p>Local governments fully planning under the GMA may enact or expand affordable housing incentive programs, providing for the development of low-income housing units. Incentive programs may include, but are not limited to, provisions pertaining to: density bonuses within the urban growth area (UGA); height and bulk bonuses; mixed-use projects; fee waivers or exemptions; parking reductions; or expedited permitting, conditioned on the provision of low-income housing units.</p>	<p>Counties and cities fully planning under the Growth Management Act (optional).</p>
<p>RCW 36.70A.130 ESSB 6427: Relating to schedules for comprehensive plan and development regulation review for certain cities and counties</p> <p>Brief Description: The timelines bill has two main features. First, it provides a time extension to small and slow-growing jurisdictions for updates to their comprehensive plans, development regulations, and critical areas ordinances. The bill contains qualifying criteria and clarification that jurisdictions making progress on their updates will be eligible for state grants, loans, pledges, and financial guarantees. Second, it clarifies that amendments to comprehensive plans necessary to enact planned actions may occur more frequently than annually, provided that pursuit of the amendments are consistent with the jurisdictions adopted public participation program and notification is given to agencies that may comment on the proposed amendments. Part of the Governor's Land Use Agenda. CTED request legislation.</p>	<p>Counties and cities meeting qualifying criteria.</p>
<p>RCW 36.70A.117 SHB 2917: Identifying Accessory Uses on Agricultural Lands</p> <p>Brief Description: The amendments:</p>	<p>Counties and cities with designated agricultural lands of long-term</p>

RCW, Bill Number, Brief Description for Legislative Session 2006	Cities/Counties Affected
<p>Revise GMA requirements regarding the use of agricultural lands of long-term commercial significance by creating more permissive guidelines governing the range of accessory uses permitted on such lands.</p> <p>Provide counties and cities with greater flexibility in implementing innovative zoning techniques related to accessory uses of agricultural lands of long-term commercial significance.</p> <p>SHB 2917 clarifies that any accessory use a city or county may allow on designated agricultural lands of long-term significance must not interfere with and must support continuation of the overall agricultural use of the property and neighboring properties. It provides policy guidepost; requiring any nonagricultural accessory use to (1) be consistent with the size, scale, and intensity of the agricultural use of the property, (2) be located within the general area already developed, and (3) not convert more than one acre of land. Part of the Governor’s Land Use Agenda. Washington State Department of Agriculture request legislation.</p> <p>Limit to one acre the amount of agricultural land that may be converted to nonagricultural accessory uses.</p>	<p>commercial significance.</p>

Legislative Session 2005

RCW, Bill Number, Brief Description for Legislative Session 2005	Cities/Counties Affected
<p>RCW 36.70A 2SHB 1565: Addressing transportation concurrency strategies</p> <p>Brief Description: The amendments specify that concurrency compliance improvements or strategies may include qualifying multimodal transportation improvements or strategies. They:</p> <ul style="list-style-type: none"> • Require regional transportation plans that include provisions for regional growth centers to address concurrency strategies, measurements for vehicle level of service, and total multimodal capacity. • Require the Washington State Department of Transportation (WSDOT) to administer a study to examine multimodal transportation improvements or strategies to comply with the concurrency requirements of the GMA. • Require the study to be completed by one or more regional transportation planning organizations (RTPOs) electing to participate in the study. <p>Require WSDOT, in coordination with participating RTPOs, to submit a report of findings and recommendations to the appropriate committees of the Legislature by December 31, 2006.</p>	<p>RTPOs</p>
<p>RCW 36.70A.130 ESHB 2171: Allowing counties and cities one additional year to comply with certain requirements of RCW 36.70A.130.</p> <p>Brief Description: Counties and cities required to satisfy the review and revision requirements of the GMA by December 1, 2005, December 1, 2006, or December 1, 2007, may comply with the requirements for development regulations that protect critical areas (critical areas regulations) one year after the applicable deadline provided in the statutory schedule. Jurisdictions complying with the review and revision requirements for critical areas regulations one year after the deadline must be deemed in compliance with such requirements.</p>	<p>Counties and cities meeting qualifying criteria.</p>

RCW, Bill Number, Brief Description for Legislative Session 2005	Cities/COUNTIES Affected
<p>Except as otherwise provided, only those counties and cities in compliance with the statutory review and revision schedule of the GMA, and those counties and cities demonstrating substantial progress towards compliance with the schedule for critical areas regulations, may receive financial assistance from the public works assistance and water quality accounts. A county or city that is fewer than 12 months out of compliance with the schedule is deemed to be making substantial progress towards compliance. Additionally, notwithstanding other provisions, only those counties and cities in compliance with the review and revision schedule of the GMA may receive preferences for financial assistance from the public works assistance and water quality accounts.</p> <p>Until December 1, 2005, a county or city required to satisfy the review and revision requirements of the GMA by December 1, 2004, that is demonstrating substantial progress towards compliance with applicable requirements for its comprehensive plan and development regulations may receive financial assistance from the public works assistance and water quality accounts. A county or city that is fewer than 12 months out of compliance with the GMA review and revision schedule for its comprehensive plan and development regulations is deemed to be making substantial progress towards compliance.</p>	
<p>RCW 36.70A, 36.70A.030, 36.70A.060, 36.70A.130 EHB 2241: Authorizing limited recreational activities, playing fields, and supporting facilities</p> <p>Brief Description: The amendments:</p> <ul style="list-style-type: none"> • Authorize the legislative authority of counties planning under RCW 36.70A.040 and meeting specified criteria (Snohomish) to, until June 30, 2006, designate qualifying agricultural lands as recreational lands. • Establish designation criteria, including specifying that qualifying agricultural lands must have playing fields and supporting facilities existing before July 1, 2004, and must not be in use for commercial agricultural production. • Specify activities that may be allowed on designated recreational lands. 	Snohomish County
<p>RCW 36.70A.200 ESSB 5121: Assessing long-term air transportation needs.</p> <p>Brief Description: The amendments: Require WSDOT to conduct a statewide airport capacity and facilities assessment and report results by July 1, 2006.</p> <p>Require WSDOT to conduct a 25-year capacity and facilities market analysis, forecasting demands for passengers and air cargo, and report results by July 1, 2007. After completion of the reports, the Governor is to appoint a ten member Aviation Planning Council to make recommendations on future aviation and capacity needs. The council expires July 1, 2009.</p>	None
<p>RCW 36.70A.070 SSB 5186: Increasing the physical activity of the citizens of Washington State</p> <p>Brief Description: Land use elements of comprehensive plans are encouraged to consider using approaches to urban planning that promote physical activity. The Transportation Element of a comprehensive plan must contain a pedestrian and bicycle component that includes identified planned improvements for pedestrian and bicycle facilities and corridors to</p>	Counties and cities fully planning under the Growth Management Act.

RCW, Bill Number, Brief Description for Legislative Session 2005	Cities/Counties Affected
<p>enhance community access and promote healthy lifestyles. Comprehensive transportation programs must include any new or enhanced bicycle or pedestrian facilities identified in the Transportation Element.</p> <p>The Washington State Parks and Recreation Commission is to maintain policies that increase access to free or low-cost recreational opportunities for physical activities, within allowable resources.</p> <p>The Health Care Authority, in coordination with other agencies, is authorized to create a work-site health promotion program for state employees to increase physical activity and engage individuals in their health care decision-making. The Health Care Authority must report on progress by December 1, 2006.</p>	
<p>RCW 35A.15 SB 5589: Providing for proceedings for excluding agricultural land from the boundaries of a charter or non-charter code city</p> <p>Brief Description: The amendments create a method for property owners of agricultural land located within a code city to petition for exclusion from the incorporated area of that code city that does not require the issue to be submitted to the voters for approval.</p> <p>Property owners of agricultural land may petition the legislative body of a code city for exclusion from the incorporated area of that city. The petition must be signed by 100 percent of the owners of the land. In addition, if non-agricultural landowner residents reside within the subject area, the petition must also be signed by a majority of those residents who are registered voters in the subject area. The petition must also set forth a legal description of the territory to be excluded and be accompanied by a drawing that outlines the boundaries of the territory sought to be excluded.</p> <p>After such a petition is filed, the legislative body must set a date for public hearing on the petition within 60 days. Notice of the hearing must be published in at least one newspaper of general circulation in the city as well as in three public places within the territory proposed for exclusion. Interested persons are invited to appear and voice approval or disapproval of the exclusion.</p> <p>If the legislative body decides to grant the petition following the hearing, they must do so by ordinance. The ordinance may exclude all or any portion of the proposed territory but may not include in the exclusion any territory not described in the petition. The petition is not submitted to the voters for approval.</p> <p>The GMA defines “agricultural land” as land that has long-term commercial significance for agricultural production and is primarily devoted to the commercial production of horticultural, viticultural, floricultural, dairy, apiary, vegetable, or animal products; or of berries, grain, hay, straw, turf, seed, Christmas trees not subject to certain excise taxes, finfish in upland hatcheries, or livestock.</p>	<p>Charter or non-charter code city.</p>
<p>RCW 36.70A.070 SB 6037: Changing provisions relating to limited development of rural areas</p> <p>Brief Description: The amendments modify GMA provisions for public services and facilities in qualifying limited areas of more intensive rural development (LAMIRDs). Until August 31, 2005, an example of a public service or facility that is permitted within recreational and tourist use LAMIRDs is a connection to an existing sewer line where the connection serves only the</p>	<p>Counties with qualifying LAMIRDs.</p>

RCW, Bill Number, Brief Description for Legislative Session 2005	Cities/Counties Affected
recreational or tourist use and is not available to adjacent non-recreational or non-tourist use parcels.	

Legislative Session 2004

RCW, Bill Number, Brief Description for Legislative Session 2004	Cities/Counties Affected
<p>RCW 36.70A ESSB 6401: Protecting military installations from encroachment of incompatible land uses</p> <p>Brief Description: Legislative findings in the amendments recognize the importance of the United States military as a vital component of the Washington State economy, and it is identified as a priority of the state to protect the land surrounding military installations from incompatible development.</p> <p>Comprehensive plans, development regulations, and amendments to either should not allow development in the vicinity of a military installation that is incompatible with the installation’s ability to carry out its mission requirements. A consultation procedure is established whereby counties and cities must notify base commanders during the process of adopting or amending comprehensive plans or development regulations that will affect lands adjacent to the installations.</p>	Counties and cities with land adjacent to military installations.
<p>RCW 35.61.160 SB 6593: Prohibiting Discrimination Against Consumers’ Choices in Housing</p> <p>Brief Description: Cities, code cities, and counties generally are required to regulate manufactured homes in the same manner as all other homes. They may require new manufactured homes to meet requirements such as the following: (1) the foundation must meet the manufacturer’s design standard, (2) the placement of concrete or a concrete product between the base of the home and the ground, and (3) thermal standards must be consistent with the standards for manufactured homes.</p>	All counties and cities.
<p>RCW 36.70A.170 SB 6488: Ordering a study of the designation of agricultural lands in four counties</p> <p>Brief Description: By December 1, 2004, CTED will prepare a report on designation of agricultural resource land in King, Lewis, Chelan, and Yakima counties. The report will cover how much land is designated, how much is in production, changes in these amounts since 1990, comparison with other uses, effects on tax revenue, threats to the agriculture land base, and measures to better maintain the base and the agriculture industry.</p>	King, Lewis, Chelan, and Yakima counties are studied.
<p>RCW 36.70A .070 ESHB 2905: Modifying provisions for type 1 limited areas of more intensive rural development</p> <p>Brief Description:</p>	Counties that have designated Type 1 LAMIRDs.

RCW, Bill Number, Brief Description for Legislative Session 2004	Cities/Counties Affected
<p>Any development or redevelopment within one category of existing LAMIRDs must be principally designed to serve the existing and projected rural population. Building size, scale, use, or intensity of the LAMIRD development or redevelopment must be consistent with the character of the existing areas.</p> <p>Development or redevelopment may include changes in use from vacant land or a previously existing use if the new development conforms to certain requirements.</p>	
<p>RCW 36.70A.106 SHB 2781: Changing provisions relating to expedited state agency review of development regulations</p> <p>Brief Description: Proposed changes to development regulations by jurisdictions that plan under the GMA can receive expedited review by CTED and be adopted immediately thereafter, if timely comments regarding GMA compliance or other matters of state interest can be provided.</p>	<p>All counties and cities (optional).</p>
<p>RCW 36.70A.110 SSB 6367: Protecting the integrity of national historical reserves in the UGA planning process</p> <p>Brief Description: The existing requirement that cities and counties must include areas and densities sufficient to permit the urban growth projected for the succeeding 20-year period does not apply to those UGAs contained totally within a national historical reserve. When a UGA is contained totally within a national historical reserve, a city may restrict densities, intensities, and forms of urban growth as it determines necessary and appropriate to protect the physical, cultural, or historic integrity of the reserve</p>	<p>Cities that are totally within a national historic reserve.</p>
<p>RCW 36.70A.177 SB 6237: Providing nonagricultural commercial and retail uses that support and sustain agricultural operations on designated agricultural lands of long-term significance</p> <p>Brief Description: Agricultural zoning can allow accessory uses that support, promote, or sustain agricultural operations and production, including compatible commercial and retail uses that involve agriculture or agricultural products or provide supplemental farm income.</p>	<p>Counties. (optional)</p>
<p>RCW 36.70A.367 SSB 6534: Designating processes and siting of industrial land banks</p> <p>Brief Description: The requirements for including master planned locations within industrial land banks and for siting specific development projects are separated so that designation of master planned locations may occur during the comprehensive planning process before a specific development project has been proposed.</p> <p>Some of the current criteria for designating a master planned location within an industrial land bank may be delayed until the process for siting specific development projects within a land bank occurs.</p> <p>Designating master planned locations within an industrial land bank is considered an adopted amendment to a comprehensive plan, and approval of a specific development project does not require any further amendment to a comprehensive plan.</p>	<p>Counties meeting qualifying criteria.</p>

Growth Management Act Amendments 1995-2023

RCW, Bill Number, Brief Description for Legislative Session 2004	Cities/Counties Affected
<p>RCW 36.70B.080 HB 2811: Modifying local government permit processing provisions</p> <p>Brief Description: Existing requirements for timely and predictable procedures for processing permit applications by local governments are clarified. For the buildable lands jurisdictions, performance-reporting requirements are reinstated and changed to an annual basis. A report on the projected costs of this reporting with recommendations for state funding must be provided to the Governor and the Legislature by January 1, 2005.</p>	Buildable Lands Counties: Clark, King, Kitsap, Pierce, Snohomish, Thurston and their cities with population > 20,000.
<p>RCW 36.70 SB 6476: Designating manufactured housing communities as nonconforming uses</p> <p>Brief Description: Elimination of existing manufactured housing communities on the basis of their status as a nonconforming use is prohibited.</p>	Cities and counties.
<p>SSCR 8418: Creating a joint select legislative task force to evaluate permitting processes</p> <p>Brief Description: A joint select legislative task force is established to make recommendations regarding permitting processes by January 1, 2006, after evaluating local development regulations of selected jurisdictions among the “buildable lands” counties and their cities over 50,000.</p> <p>The task force is composed of the chairs and ranking minority members of the Senate Committee on Land Use and Planning and the House Local Government Committee. The Governor will be invited to participate and form a Five Corners Task Force.</p> <p>An advisory committee is also established to assist the task force and is composed of CTED, the Department of Ecology, the Office of Regulatory Assistance, a county, a city, the business community, the environmental community, agriculture, labor, the property rights community, the construction industry, ports, and federally recognized Indian tribes.</p>	None.

Legislative Session 2003

RCW, Bill Number, Brief Description for Legislative Session 2003	Cities/Counties Affected
<p>RCW 36.70A SSB 5602: Concerning the accommodation of housing and employment growth under local comprehensive plans</p> <p>Brief Description: Counties and cities subject to the GMA are required to ensure that, taken collectively, actions to adopt or amend their comprehensive plans or development regulations provide sufficient capacity of land suitable for development within their jurisdictions.</p> <p>The requirement for sufficient capacity refers to accommodating a jurisdiction’s allocated housing and employment growth as adopted in the applicable county-wide planning policies and consistent with the 20-year population forecast from the Office of Financial Management.</p>	Counties and cities fully planning under the Growth Management Act.

Growth Management Act Amendments 1995-2023

Item 2.

RCW, Bill Number, Brief Description for Legislative Session 2003	Cities/Counties Affected
<p>RCW 36.70A.070 SSB 5786: Clarifying the scope of industrial uses allowed in rural areas under the GMA</p> <p>Brief Description: Industrial uses are permitted under the GMA in both industrial and mixed-use areas in certain types of LAMIRDs. Industrial uses within specified LAMIRDs are not required to be principally designed to serve the existing and projected rural population in order to be lawfully zoned</p>	Counties with qualifying LAMIRDs.
<p>RCW 36.70A.110 S HB 1755: Creating alternative means for annexation of unincorporated islands of territory</p> <p>Brief Description: The amendments create an alternative method of annexation allowing jurisdictions subject to the buildable lands review and evaluation program of the GMA to enter into interlocal agreements to annex qualifying territory meeting specific contiguity requirements. It creates an alternative method of annexation allowing GMA buildable lands counties to enter into interlocal agreements with multiple municipalities to conduct annexation elections for qualifying territory contiguous to more than one city or town.</p>	Snohomish, King, Pierce, Kitsap, Thurston, and Clark Counties and their cities.
<p>RCW 36.70A.280 SB 5507: Clarifying who has standing regarding growth management hearings board hearings</p> <p>Brief Description: The requirement under the GMA for participation standing before a growth management hearings board is that a petitioner must have participated orally or in writing before the local government. An additional requirement to obtain participation standing is added and provides that only issues “reasonably relate” to issues that the aggrieved person previously raised at the local level can be considered by the board</p>	Counties and cities fully planning under the Growth Management Act.
<p>RCW 36.70A.367 SB 5651: Authorizing land banks in certain counties with low population densities</p> <p>Brief Description: The industrial land bank program under the GMA is amended to provide that counties meeting certain geographic requirements are eligible for the program based on population density criteria, rather than unemployment criteria. The amendments clarify that Jefferson and Clallam counties are eligible for the program under this provision.</p>	Counties meeting qualifying criteria.
<p>RCW 36.70A.450 HB 1170: Limiting restrictions on residential day-care facilities</p> <p>Brief Description: A county cannot zone against or otherwise prohibit the use of a residential dwelling as a family day-care facility in a residential or commercial zone. The county can require the family day-care facility to comply with safety and licensing regulations and zoning conditions that are imposed on other dwellings in the same zone.</p>	Counties, cities and towns.
<p>RCW 36.70A.480 ESHB 1933: Integrating Shoreline Management Act and Growth Management Act provisions</p>	Counties and cities subject to the

RCW, Bill Number, Brief Description for Legislative Session 2003	Cities/Counties Affected
<p>Brief Description: The goals of the GMA, including the goals and policies of the Shoreline Management Act (SMA), continue to be listed without priority. Shorelines of statewide significance may include critical areas as designated by the GMA, but shorelines of statewide significance are not critical areas simply because they are shorelines of statewide significance. Within shoreline jurisdiction, the Shoreline Master Program (SMP) will protect critical areas and regulations will be reviewed for compliance with the SMA. However, SMP regulations must provide a level of protection of critical areas at least equal to that provided by the county or city’s adopted or thereafter amended critical areas ordinances.</p>	<p>Shoreline Management Act.</p>
<p>RCW 90.58.080 SSB 6012: Establishing limits on the adoption of state shoreline guidance and setting a schedule for local adoption</p> <p>Brief Description: The Washington State Department of Ecology (Ecology) may adopt amendments to the shorelines guidelines no more than once per year and the amendments must be related to technical, procedural, or compliance issues. A staggered statutory schedule for the update of shoreline master programs, running from 2005 to 2014 and every seven years after the initial deadline, is established. Limits on grants from Ecology to local governments for master program reviews are removed and new requirements for the receipt of such grants are created</p>	<p>None.</p>

Legislative Session 2002

RCW 36.70A.011: Findings – Rural lands
 The amendment adds a new section containing legislative finds to support the amendment to the Rural Element requirements in RCW 36.70A.070.

RCW 36.70A.020: Planning goals
 The amendments change the economic development goal to add the underlined words: Encourage economic development throughout the state that is consistent with adopted comprehensive plans, promote economic opportunity for all citizens of this state, especially for unemployed and for disadvantaged persons, promote the retention and expansion of existing businesses and recruitment of new businesses, recognize regional differences impacting economic development opportunities, and encourage growth in areas experiencing insufficient economic growth, all within the capacities of the state’s natural resources, public services, and public facilities.

The open space goal is amended to read as follows: Retain open space, enhance recreational opportunities, conserve fish and wildlife habitat, increase access to natural resource lands and water, and develop parks and recreation facilities.

RCW 36.70A.070: Comprehensive plans – Mandatory elements
 The amendments:
 Change the requirements for the Rural Element of comprehensive plans to (1) authorize limited expansion of small-scale businesses in the rural area, and (2) authorize new businesses in the rural area to use sites previously occupied by rural businesses.
 Change the Housing Element to require the inventory of housing needs to include the number of housing units necessary to manage projected population growth.
 Change the Capital Facilities Element to require the inclusion of parks and recreation facilities.
 Require comprehensive plans to include an Economic Development Element and a Parks and Recreation Facilities Element if money to implement these requirements is appropriated by the Legislature.

RCW 36.70A.103: State agencies required to comply with comprehensive plans
The law is amended to cross-reference new provisions for siting secure community transition facilities for sex offenders.

RCW 36.70A.130: Comprehensive plans – Review amendments
The amendments change the deadlines for reviewing and updating comprehensive plans and development regulations adopted under the GMA and clarify the requirements relating to the reviews and updates.

RCW 36.70A.200: Siting of essential public facilities – Limitation on liability
The amendments clarify that the deadline for adopting a process for siting secure community transition facilities for sex offenders must be adopted by September 1, 2002, even though deadlines for GMA reviews and updates were changed in amendments to RCW 36.70A.130. It exempts noncompliance with the September 1, 2002, deadline from challenge before the growth management hearings boards and from economic sanctions under the GMA's enforcement provisions.

RCW 36.70A.367: Major industrial developments – Master planned locations
The amendment establishes a pilot program authorizing the designation of industrial land banks outside urban growth areas if specified requirements are satisfied.

Legislative Session 2001

RCW 36.70A.103: State agencies required to comply with comprehensive plans
The amendment authorizes the Department of Social and Health Services (DSHS) to site and operate a Special Commitment Center and a secure community transition facility to house persons conditionally released to a less restrictive alternative on McNeil Island. The state's authority to site an essential public facility under RCW 36.70A.200, in conformance with comprehensive plans and development regulations, is not affected, and with the exception of these two facilities, state agencies must comply with those plans and regulations.

RCW 36.70A.200: Siting of essential public facilities
The amendments add secure community transition facilities, as defined in RCW 71.09.020, to the list of essential public facilities typically difficult to site. Each city and county planning under RCW 36.70A.040 is required to establish a process, or amend its existing process, for identifying and siting essential public facilities, and to adopt and amend its development regulations as necessary to provide for the siting of secure community transition facilities. Local governments are required to complete this no later than the deadline set in RCW 36.70A.130. Any city or county not planning under RCW 36.70A.040 is required to establish a process for siting secure community transition facilities and amend or adopt development regulations necessary to provide the siting of these facilities.

RCW 36.70A.367: Major industrial developments – Master planned locations
The amendment extends the deadline for counties eligible to use the industrial land bank authority. Currently, Grant County and Lewis County satisfy all three criteria. Until December 2002 eligible counties may establish a process for designating a bank of no more than two master planned locations for major industrial activity outside a UGA. Eligible counties must meet statutory criteria initially specified for the authority terminating on December 1999.

Legislative Session 2000

RCW 36.70A.520: National historic towns
The amendment allows counties planning under RCW 36.70A.040 to authorize and designate national historic towns that may constitute urban growth outside UGAs, if specified conditions are satisfied. A GMA county may allocate a portion of its 20-year population projection to the national historic town to correspond to the projected number of permanent town residents.

RCW 36.70A.040: Who must plan – Summary of requirements – Development regulations must implement comprehensive plans

The amendment adds language stating that for the purposes of being required to conform to the requirements of the GMA, no county is required to include in its population count those persons confined in a correctional facility under the jurisdiction of the state Department of Corrections that is located in the county.

Legislative Session 1999

RCW 36.70A.035: Public participation – Notice provisions

The amendment adds school districts to list of entities and affected individuals to be provided with notice of comprehensive plan and development regulation amendment.

Legislative Session 1998

RCW 36.70A.040: Who must plan – Summary of requirements – Development regulations must implement comprehensive plans

The amendment adds the requirement for cities or counties to amend the Transportation Element to be in compliance with Chapter 47.80 RCW no later than December 31, 2000.

RCW 36.70A.060: Natural resource lands and critical areas – Development regulations

The requirement for notice on plats and permits issued for development activities near designated resource lands is expanded to activities within 500 feet, instead of 300 feet, of the resource lands. The notice for mineral lands is required to include information that an application might be made for mining-relating activities. Land Use Study Commission recommendation

RCW 36.70A.070: Comprehensive plans – Mandatory elements

The amendment requires cities or counties to include level of service standards for state highways in local comprehensive plans in order to monitor the performance of the system, to evaluate improvement strategies, and to facilitate coordination between the county's or city's six-year street, road, or transit program and WSDOT six-year investment program. Inventories of transportation are required to include state-owned transportation facilities.

RCW 36.70A.131: Mineral resource lands – Review of related designations and development regulations

A county or city is required to take into consideration new information available since the adoption of its designations and development regulations, including new or modified model development regulations for mineral resource lands prepared by the Washington State Department of Natural Resources, CTED, or the Washington Association of Counties.

RCW 36.70A.200: Siting of essential public facilities

State or regional facilities and services of statewide significance as defined in Chapter 47.06 RCW are added to the list of essential public facilities under the GMA. Included in the definition, among others, are high speed rail, inter-city high speed ground transportation, and the Columbia/Snake navigable river system.

RCW 36.70A.210 County-wide planning policies

Transportation facilities of state-wide significance are added to the minimums that county-wide planning policies are to address.

RCW 36.70A.360: Master planned resorts

Master planned resorts are expressly authorized to use capital facilities, utilities, and services (including sewer, water, stormwater, security, fire suppression, and emergency medical) from outside service providers. Any capital facilities, utilities, and services provided on-site are limited to those meeting the needs of master planned resorts. Master planned resorts are required to bear the full costs related to service extensions and capacity increases directly attributable to the resorts.

RCW 36.70A.367: Major industrial developments

Additional counties (Lewis, Grant, and Clallam) are authorized to establish industrial land banks for two master planned locations by December 31, 1999. Sunset dates are extended for Clark and Whatcom counties to December 31, 1999.

RCW 36.70A.395: Environmental planning pilot projects

Technical corrections are made to eliminate references concerning reports to the Legislature that are no longer necessary or have expired.

RCW 36.70A.460: Watershed restoration projects – Permit processing – Fish habitat enhancement project

A fish habitat enhancement project meeting the criteria of this law is not subject to local government permits, inspections, or fees. Such projects, when approved and a hydraulic permit has been issued, are not required to complete a substantial development permit under the SMA. Fish habitat enhancement projects that meet the criteria of this act are considered to be consistent with local shoreline master programs.

Legislative Session 1997

RCW 36.70A.030: Definitions

The definition of urban growth is amended to expand the listed incompatible primary uses of land to include the following: rural uses, rural development, and natural resource lands designated pursuant to RCW 36.70A.170. Additionally, the following is added: A pattern of more intense rural development, as provided in RCW 36.70A.070(5)(d), is not urban growth.

The following terms “rural character,” “rural development,” and “rural governmental services” are defined.

The following: or “urban services” is added to the definition of “urban governmental services.” (ESB 6094 amendments)

RCW 36.70A.035: Public participation – Notice provisions

Requirements for GMA counties and cities to adopt procedures for notifying property owners and other affected or interested parties of proposed amendments to comprehensive plans and development regulations are added. The procedures generally follow the notice requirements currently in the State Environmental Policy Act (SEPA). (ESB 6094 amendments)

The requirement is added that a county or city considering an amendment to a comprehensive plan or a development regulation needs to allow for public comment on the proposed change before adoption. (ESB 6094 amendments)

RCW 36.70A.070: Comprehensive plans – Mandatory elements

Provisions that are to apply to the Rural Element are specified. (ESB 6094 amendments.)

RCW 36.70A.110: Comprehensive plans – Urban growth areas

“Urban growth areas” is deleted from subsection (2) and the following is added: “and each city within the county” so it now reads: based on OFM projections, “...the county and each city within the county shall include areas and densities sufficient to permit the urban growth that is projected...” (ESB 6094 amendments)

RCW 36.70A.130: Comprehensive plans – Review – Amendments

Language related to the 2002 review requirement is added to the GMA: No later than September 1, 2002, and at least every five years thereafter, a county or city shall take action to review and, if needed, revise its comprehensive land use plan and development regulations to ensure that the plan and regulations are complying with the requirements of this chapter. The review and evaluation required by this subsection may be combined with the review required by subsection (3) of this section. (ESB 6094 amendments)

An amendment to the Capital Facilities Element of the comprehensive plan is allowed if it occurs concurrent with the adoption or amendment of a county or city budget.

RCW 36.70A.165: Property designated as greenbelt or open space – Not subject to adverse possession

Adverse possession is prohibited on property designated as open space to a public agency or homeowner’s association. (ESB 6094 amendments)

Growth Management Act Amendments 1995-2023

Item 2.

RCW 36.70A.177: Agricultural lands – Innovative zoning techniques

The amendment allows a variety of innovative zoning techniques in designated agriculture lands of long-term commercial significance. (ESB 6094 amendments)

RCW 36.70A.215: Review and evaluation program

The Buildable Lands Program is created. Six Western Washington counties and the cities located within their boundaries are to establish a monitoring and evaluation program to determine if the actual growth and development is consistent with what was planned for in the county-wide planning policies and comprehensive plans. Measures, other than expanding UGAs, must be taken to correct any inconsistencies. (ESB 6094 amendments)

RCW 36.70A.270: Growth management hearings boards – Conduct, procedure, and compensation

It amends the boards' procedures for distribution of rules and decisions to follow the Administrative Procedures Act, Chapter 34.05 RCW, specifically including the provisions of RCW 34.05.455 governing ex parte communications. (ESB 6094 amendments)

RCW 36.70A.290: Petitions to the growth management hearings boards – Evidence

The board is to render written decisions articulating the basis for its holdings. The board is not to issue advisory opinions on issues not presented to the board in the statement of issues, as modified by any prehearing order. (ESB 6094 amendments)

RCW 36.70A.295: Direct judicial review

The superior court is allowed to directly review a petition for review if all parties to a case before a board agreed to direct review in the superior court. (ESB 6094 amendments)

RCW 36.70A.300: Growth management hearings boards – Final orders

The boards may extend the time for issuing a decision beyond the 180-day period to allow settlement negotiations to proceed if the parties agree to the extension. The boards may: (1) allow up to 90-day extensions that may be renewed; (2) establish a compliance schedule that goes beyond 180 days for a plan or development regulation that does not comply with the GMA if the complexity of the case justifies it; and (3) require periodic updates on progress towards compliance as part of the compliance order. (ESB 6094 amendments)

RCW 36.70A.302: Determination of invalidity – Vesting of development permits – Interim controls

A clarification is made on which permits invalidity orders apply to. (ESB 6094 amendments)

RCW 36.70A.320: Presumption of validity – Burden of proof – Plans and regulations

The burden is shifted to the petitioner to demonstrate that any action by a respondent is not in compliance with the requirements of the GMA. The board is required to find compliance unless it determines that the action by the state agency, county, or city is clearly erroneous in view of the entire record before the board and in light of the goals and requirements of the GMA. (ESB 6094 amendments)

RCW 36.70A.3201: Intent – Finding

Local comprehensive plans and development regulations require counties and cities to balance priorities and consider local circumstances. The ultimate responsibility for planning and implementing a county's or city's future rests with that community. The boards are to apply a more deferential standard of review to actions of counties and cities than the previous "preponderance of the evidence" standard. (ESB 6094 amendments)

RCW 36.70A.330: Noncompliance

The board is enabled to modify a compliance order and allow additional time for compliance in the appropriate circumstances. The board is directed to take into account a county's or city's progress toward compliance in making its decision as to whether to recommend the imposition of sanctions by the Governor. (ESB 6094 amendments)

RCW 36.70A.335: Order of invalidity issued before July 27, 1997

A county or city subject to an order of invalidity issued prior to the effective date of the act may request the board to review its order in light of the changes to the invalidity provisions. If requested, the board is required to rescind or modify an order to make it consistent with the act's changes. (ESB 6094 amendments)

RCW 36.70A.362: Master planned resorts – Existing resort may be included

Counties planning under the GMA may include some existing resorts as master planned resorts under a GMA provision that allows counties to permit master planned resorts as urban growth outside of UGAs. An existing resort is defined as a resort that was in existence on July 1, 1990, and developed as a significantly self-contained and integrated development that includes various types of accommodations and facilities.

RCW 36.70A.367: Major industrial developments – Master planned locations

Whatcom County is authorized, in consultation with its cities, to establish a process for designating land to be in an industrial land bank, according to certain conditions.

RCW 36.70A.500: Growth management planning and environmental review fund – Awarding of grants – Procedures

CTED is directed to encourage participation in the Planning and Environmental Review Fund (PERF) by other public agencies through the provision of grant funds. CTED is required to develop the grant criteria, monitor the grant program, and select grant recipients in consultation with state agencies participating in the grant program. Grants from PERF are to be provided for proposals designed to improve the project review process and which encourage the use of GMA plans to meet the requirements of other state programs. (ESB 6094 amendments)

Legislative Session 1996

RCW 36.70A.070: Comprehensive plans – Mandatory elements

General aviation airports are added to subsection (6)(i) relating to required subelements of a Transportation Element as defined by this section.

RCW 36.70A.270: Growth management hearings boards – Conduct, procedure, and compensation

The boards are required to publish their decisions and arrange for reasonable distribution of them. The Administrative Procedures Act (APA) is to be used for the boards' procedures, unless it conflicts with RCW 36.70A. The APA also is to be used to determine whether a board member or hearing examiner will be disqualified.

RCW 36.70A.280: Matters subject to board review

A clarification is made on who may file petitions with the boards (i.e., standing).

RCW 36.70A.305: Expedited review

Courts are to expedite reviews on invalidity determinations made by the boards. Hearings on the issues are to be scheduled within 60 days of the date set for submitting the board's record.

RCW 36.70A.367: Major industrial developments – Master planned locations

The GMA is amended to allow a pilot project to designate an urban industrial bank outside UGAs. A county is allowed to establish the pilot project if it has a population of more than 250,000 and if it is part of a metropolitan area that includes a city in another state with a population of more than 250,000 (Clark County). The urban industrial land banks are to consist of no more than two master planned locations. Priority is to be given to locations that are adjacent to or in close proximity to a UGA. The same criteria are to be met that are required under the existing major industrial development process in the GMA, except that specific businesses to locate on the site(s) need not be identified ahead of the designation. The pilot project terminates on December 31, 1998.

RCW 36.70A.510: General aviation airports

General aviation airports are added to the list of items that all local governments must include in the land use elements of their comprehensive plans. General aviation airports include all airports in the state (i.e., public use facilities).

Legislative Session 1995

RCW 36.70A.030: Definitions

A definition of "wetlands" is added to the Shoreline Management Act that is identical to the definition under the GMA. Excluded from the wetlands definitions under both acts are wetlands created after July 1, 1990, that were unintentionally created as the result of road construction.

RCW 36.70A.040: Who must plan – Summary of requirements – Development regulations must implement comprehensive plans

The percentage of population increase required to trigger planning under the GMA is changed from 10 percent to 17 percent for a ten-year period for counties with a population of 50,000 or more.

RCW 36.70A.070: Comprehensive Plans – Mandatory elements

The following underlined text is added in subsection (5): The Rural Element shall permit appropriate land uses that are compatible with the rural character of such lands and provide for a variety of rural densities and uses and may also provide for clustering, density transfer, design guidelines, conservation easements, and other innovative techniques that will accommodate rural uses not characterized by urban growth.

The word “recognizing” is changed to “ensuring” for what the Housing Element must do as noted in the act so it now reads: “...ensuring the vitality and character of established residential neighborhoods.” “Mandatory provisions” and “single-family residences” are added to the following: “...include a statement of goals, policies, objectives, and mandatory provisions for the preservation, improvement, and development of housing, including single-family residences.

RCW 36.70A.110: Comprehensive Plans – Urban growth areas

Counties are allowed to designate UGAs outside of cities. A UGA determination may include a reasonable land market supply factor and is to permit a range of urban densities. The term “in general” was added to the GMA statement that indicates urban services are to be provided by cities.

RCW 36.70A.130: Comprehensive plans – Review

Cities and counties are to broadly disseminate to the public, a public participation program.

The provision is added that amendments may be considered more than once a year under the following circumstances: (1) emergency compliance with a growth management hearings board order, (2) the initial adoption of a subarea plan, and (3) the adoption or amendment of a Shoreline Master Program according to chapter 90.58 RCW.

The requirement of public participation is added to the emergency amendment process already permitted by the GMA and the resolution of a growth management hearings board or court order as an amendment permitted outside of the comprehensive plan amendment cycle. (ESHB 1724 amendments)

RCW 36.70A.140: Comprehensive Plans – Ensure public participation

The requirement of a public participation program that identifies procedures is added. Local governments must also provide public participation that is effective when responding to a board order of invalidity. (ESHB 1724 amendments)

RCW 36.70A.172: Critical areas – Designation and protection – Best available science to be used

The state’s goals and policies for protecting critical areas functions and values are clarified. Local governments are required to include the “best available science” in developing policies and development regulations to protect the functions and values of critical areas as defined in the GMA and must give special consideration to preserving or enhancing anadromous fisheries.

RCW 36.70A.175: Wetlands to be delineated in accordance with manual

Ecology is directed to adopt by a rule a manual for the delineation of wetlands regulated under the SMA and GMA. The manual is based on the 1987 U.S. Army Corps of Engineers and the U.S. Environmental Protection Agency manual as amended through January 1, 1995.

RCW 36.70A.280: Matters subject to board review

Shoreline master programs or amendments adopted under Chapter 90.58 RCW are added as subjects for growth management hearings board review. (ESHB 1724 amendments)

RCW 36.70A.290: Petitions to growth management hearings boards – Evidence

The publication date for a Shoreline Master Program or amendment is established to be the date when the Shoreline Master Program or amendment is approved or disapproved by Ecology.

RCW 36.70A.300: Growth management hearings boards – Final orders
The Shoreline Master Program and amendments are added to final order procedures.

A finding of noncompliance is not to affect the validity of comprehensive plans or development regulations. The parameters of an invalidity determination by the boards, including vesting issues, are established.

RCW 36.70A.320: Presumption of validity
The Shoreline Element of a comprehensive plan and applicable development regulations adopted by a city or county are governed by Chapter 90.58 RCW and are not presumed valid upon adoption in the same manner as comprehensive plan and development regulations in general. (ESHB 1724 amendments)

RCW 36.70A.330: Noncompliance
Invalidity text is added. The board is allowed to reconsider its final order and decide: (a) if a determination of invalidity has been made, whether to rescind or modify its determination as provided by RCW 36.70A.300(2), or (b) if no invalidity determination has been made, whether to issue a determination as provided by RCW 36.70A.300(2).

Language is added that a person with standing may participate in a hearing of compliance or noncompliance. (ESHB 1724 amendments)

RCW 36.70A.365: Major industrial developments
Counties planning under the GMA are allowed to establish, in consultation with cities, a process for authorizing the siting of major industrial developments outside UGAs. Such a development may be approved if certain criteria are met.

RCW 36.70A.385: Environmental planning pilot projects
References for the “Department of Community Development” to changed to “department.”

RCW 36.70A.450: Family day-care provider’s home facility – City may not prohibit in residential or commercial area
The agency responsible for certifying that a family day-care provider’s facility provides a safe passenger loading area is changed from the Washington State Department of Licensing to the Office of Child Care Policy of DSHS.

RCW 36.70A.460: Watershed restoration projects – Permit processing – Fish habitat enhancement project
The Washington Conservation Commission is directed to develop a single application process by which all permits for watershed restoration projects may be obtained by a sponsoring agency for its project, to be completed by January 1, 1996. Each agency is required to name an office or official as a designated recipient of project applications and inform the commission of the designation. All agencies of state and local government are required to accept the single application developed by the commission.

RCW 36.70A.470: Project review – Amendment suggestion procedure – Definitions - GMA integrated project and environmental review is to be conducted under the newly created provisions of Chapter 36.70B RCW.

RCW 36.70A.480: Shorelines of the state
Under the GMA, (1) the goals and policies of the SMA become one of the goals of the GMA under RCW 36.70A.020, and (2) the goals and policies of a Shoreline Master Program for a county or city are required to become an element of the jurisdiction’s comprehensive plan. All other portions of the Shoreline Master Program including regulations are required to become part of the county’s or city’s development regulations. Additionally, shoreline master programs are to continue to be amended or adopted under the procedures of the SMA (Chapter 90.58 RCW).

RCW 36.70A.481: Construction
Nothing in RCW 36.70A.480 (shorelines of the state) is to be construed to authorize a county or city to adopt regulations applicable to shorelands as defined in RCW 90.58.030 that are inconsistent with the provisions of Chapter 90.58 RCW. (ESHB 1724 amendments)

Growth Management Act Amendments 1995-2023

Item 2.

RCW 36.70A.490: Growth Management Planning and Environmental Review Fund – Established
Moneys in the fund are required to be used to make grants to local governments for the purposes set forth in RCW 43.21C.031. (ESHB 1724 amendments)

RCW 36.70A.500: Growth Management Planning and Environmental Review Fund – Awarding of grants –
Procedures
Procedures are established for dispersing funds. (ESHB 1724 amendments)

Chapter 36.70B RCW: Regulatory reform - Regulatory reform amendments are made to streamline permitting
procedures in the state. (ESHB 1724 amendments)

Section	Type	#	Text	Revision from July 19, 2023 EDC Meeting	Rob McDonald comments
Economic Development	Vision	0.0	Snoqualmie aspires to be a vibrant small city, a beacon for employers, offering essential goods and services for residents and visitors, generating sustainable tax revenue, all while preserving its distinctive character and continuously improving the quality of life.	Snoqualmie aspires to be a vibrant small city, a beacon for employers, offering essential goods and services for residents and visitors, generating sustainable tax revenue, all while preserving its distinctive character and continuously improving and sustaining its quality of life.	Snoqualmie aspires to be a vibrant small city offering essential goods and services for residents and visitors, a beacon for employers, and a generator of sustainable tax revenue, all while preserving its distinctive character and continuously improving quality of life.
Business Retention and Recruitment	Goal	1.0	The City supports the continued success of local businesses and recruits businesses that meet the retail needs of residents, offer diverse employment opportunities, enrich the City's unique character, and generate revenue to support City services.		Recruit businesses that meet the retail needs of residents, offer diverse employment opportunities, generate revenue to support city services, and enrich the City's unique character, while supporting the continued success of existing local businesses.
Business Retention and Recruitment	Policy	1.1	Encourage the location of a diverse range of smaller-scale, locally-based, and independently-owned businesses to locate in the downtown historic district, including grocery stores and pharmacies.	Encourage the location of a diverse range of smaller-scale, locally-based, and independently-owned businesses to locate in the downtown historic district, including grocery stores, pharmacies, and restaurants.	Encourage a diverse range of smaller-scale, locally-based, and independently-owned businesses to locate in the downtown historic district, including grocery stores, pharmacies, and restaurants.
Business Retention and Recruitment	Policy	1.2	Recruit businesses that will capture a greater share of residents' spending on retail goods and service without compromising the City's small-town look and feel.		
Business Retention and Recruitment	Policy	1.3	Position Snoqualmie to capitalize on emerging economic sectors in the Snoqualmie Valley, including wine tourism, weddings, film production, and outdoor recreation and events.	Capitalize on emerging local economic sectors, including wine tourism, weddings, film production, and outdoor recreation and events as well as regional sectors such as aerospace, information and communication technology, and life sciences.	
Business Retention and Recruitment	Policy	1.4	Prioritize the recruitment of businesses that follow environmental and socially responsible business practices.		
Business Retention and Recruitment	Policy	1.5	Prioritize the recruitment of businesses that create jobs with higher-than-average wages that are accessible to a wide range of potential employees.		
Business Retention and Recruitment	Policy	1.6	Strategically recruit businesses based on the features of individual vacant commercial and industrial spaces.		
Business Retention and Recruitment	Policy	1.7	Identify specific industries to recruit to Snoqualmie based on sectors that are well-represented in the City such as water and ice sports, health care, and telecommunications.		
Business Retention and Recruitment	Policy	1.8	Recruit businesses that match the local workforce's skills to create more opportunities for residents to live and work in Snoqualmie		Prioritize the recruitment of businesses that match local workforce skills to create more opportunities for residents to live and work in Snoqualmie
Business Climate	Goal	2.0	The City fosters a business climate that facilitates economic development through its regulations, permit review processes, and enforcement actions, while effectively preserving and protecting the area's environmental and cultural resources.		The City fosters a business climate that facilitates economic development through expedient and equitable regulations, permit review processes, and enforcement actions, while effectively preserving and protecting the area's environmental and cultural resources.
Business Climate	Policy	2.1	Cultivate a policy and regulatory environment that helps to achieve the City's economic development goals.		
Business Climate	Policy	2.2	Consider risk of physical, economic, environmental, and cultural resource disruption or displacement on local business when creating or updating policies, regulations, investments, or programs.		
Business Climate	Policy	2.3	Ensure that the City's actions promote opportunity for and remove barriers to economic development for all residents and consider opportunities to partner with a Community Business Connector (CBC), Snoqualmie Valley Economic Alliance, and Snoqualmie Valley Chamber of Commerce to address racism, linguistical, cultural, geographical and financial barriers facing small businesses.		Explore partnerships with a Community Business Connector (CBC), Snoqualmie Valley Economic Alliance, and Snoqualmie Valley Chamber of Commerce to address challenges such as racism, language barriers, cultural differences, geographical disparities, and financial obstacles faced by small businesses to promote economic development opportunities.
Business Climate	Policy	2.4	Strive to provide opportunities for business owners to share challenges and opportunities of the local business environment.		
Business Climate	Policy	2.5	Ensure business owners have accurate and timely information on permit applications and other review processes related to business operations.		
Business Climate	Policy	2.6	Apply and enforce rules consistently across all business types and locations.		
Business Climate	Policy	2.7	Encourage local businesses to utilize evolving technologies that lead to increased competitiveness, innovation, efficiency, productivity, and job opportunities.		
Business Climate	Policy	2.8	--	Foster a business environment that promotes local entrepreneurship.	
Planning and Investment	Goal	3.0	The City effectively advances its economic goals through its land use regulations, long-range planning, and capital investments.	The City advances its economic development goals and maintains its competitiveness through land use regulations, long-range and strategic planning, and capital investments.	
Planning and Investment	Policy	3.1	Ensure City investments, plans, and regulations promote economic growth and facilitate the expansion of the City's retail base equitably across all City commercial areas, business types, and communities.		

Section	Type	#	Text	Revision from July 19, 2023 EDC Meeting	Rob McDonald comments
Planning and Investment	Policy	3.2	Advocate for Snoqualmie's economic interests at the county, regional, state, and federal levels.		
Planning and Investment	Policy	3.3	Consider creating a Meadowbrook Retail District that promotes additional retail and service options for residents and visitors.	Consider creating a Meadowbrook Retail District that promotes retail and service options that enhances the future Riverwalk Trail for residents and visitors.	
Planning and Investment	Policy	3.4	Work with intergovernmental partners to secure more frequent transit service to and within Snoqualmie.		Collaborate with intergovernmental partners to improve transit service to, from, and within Snoqualmie, aiming for increased frequency and accessibility.
Planning and Investment	Policy	3.5	Attract businesses with the potential to create a high number of jobs and offer commercial spaces of varying sizes to accommodate businesses of different scales and provide space for small businesses to grow.		
Planning and Investment	Policy	3.6	Encourage the development of housing options that are affordable for the full range of employment opportunities in the City.		
Planning and Investment	Policy	3.7	Ensure that economic growth and development is balanced with environmental and cultural resource protection.		
Planning and Investment	Policy	3.8	Encourage the creation of public gathering spaces near commercial areas in a manner that promotes commerce.		
Planning and Investment	Policy	3.9	Preserve the Master Planned Business Park land use designation, focused on office, research and development, and light manufacturing/industrial uses, within the City's potential annexation area (PAA).		
Planning and Investment	Policy	3.10	Ensure land use regulations support and promote development of appropriate forms of overnight lodging for the downtown historic district.		Ensure land use regulations support and promote the development of suitable forms of overnight lodging, with a particular focus on the downtown historic district.
Planning and Investment	Policy	3.11	Ensure that Snoqualmie has sufficient infrastructure to support electric vehicle charging and other emerging climate-friendly technology.		Ensure that Snoqualmie's infrastructure supports electric vehicle charging and other emerging climate-friendly technologies adequately.
Enhancing and Leveraging Community Assets	Goal	4.0	The City promotes desired economic development while preserving the unique features of Snoqualmie that residents most value.	The City promotes desired economic development while sustaining the natural and built features that give Snoqualmie its unique sense of place that residents most value.	
Enhancing and Leveraging Community Assets	Policy	4.1	Protect and promote the City's distinct mix of natural beauty, historic buildings, rich cultural heritage, and unique neighborhoods - including Snoqualmie Ridge, Historic Downtown, the Mill Site, and Meadowbrook, to foster desired economic development.		
Enhancing and Leveraging Community Assets	Policy	4.2	Create wayfinding signs that direct visitors to the Historic Down where Meadowbrook Way and Snoqualmie Parkway intersect with Railroad Avenue SE.		Create wayfinding signage where Meadowbrook Way and Snoqualmie Parkway intersect with Railroad Avenue SE directing visitors to the historic downtown.
Enhancing and Leveraging Community Assets	Policy	4.3	Leverage Snoqualmie's distinctive sense of place and unique assets such as Meadowbrook Farm, Snoqualmie Point Park, and other large park and open spaces to attract visitors through historic and cultural events and activities.		
Enhancing and Leveraging Community Assets	Policy	4.4	Support and celebrate the contributions of the city's existing culturally and ethnically diverse businesses, institutions, and the Snoqualmie Tribe.		
Enhancing and Leveraging Community Assets	Policy	4.5	Maximize the Snoqualmie Riverwalk as a tourism asset that connects to the Centennial Trail and the regional Snoqualmie Valley and Preston-Snoqualmie trails while protecting downtown riverfront properties from flooding.		
Enhancing and Leveraging Community Assets	Policy	4.6	Support the Historic Downtown Snoqualmie Merchants Association, and encourage the formation of non-profit merchant organizations at Kimball Creek and Snoqualmie Ridge to strengthen economic vitality, design, organization, and promotion.	In collaboration with the Snoqualmie Valley Chamber of Commerce, support non-profit merchant organizations in Historic Downtown Snoqualmie, Kimball Creek, and Snoqualmie Ridge to strengthen economic vitality, design, organization, and promotion.	
Enhancing and Leveraging Community Assets	Policy	4.7	Maintain and expand a wayfinding system that effectively directs visitors to Snoqualmie's commercial and retail districts and communicates information about parking, parks, and other attractions, with a particular focus on community-friendly assets.		
Enhancing and Leveraging Community Assets	Policy	4.8	Identify and preserve the character and economic viability of Snoqualmie's historic sites, buildings, districts, landscape features and neighborhoods through collaboration with the King County Historic Preservation Program.	Preserve the economic viability of Snoqualmie's historic sites, buildings, districts, landscape features and neighborhoods by identifying and preserving their character and history through collaboration with the King County Historic Preservation Program and engaging informational plaques and signs.	
Enhancing and Leveraging Community Assets	Policy	4.9	Enrich the cultural lives of residents and visitors by placing art in public spaces in a manner that enhances Snoqualmie's unique sense of place.	Enrich the cultural lives of residents and visitors by placing permanent and temporary art installations in public spaces in a manner that enhances Snoqualmie's unique sense of place.	

Section	Type	#	Text	Revision from July 19, 2023 EDC Meeting	Rob McDonald comments
Enhancing and Leveraging Community Assets	Policy	4.10	Create opportunities for public art by hosting events such as Plein Air Paint Out.	Promote public art by hosting events such as Plein Air Paint Out.	
Enhancing and Leveraging Community Assets	Policy	4.11	Encourage the creation of public murals throughout the City that are representative of the history, culture, and heritage of the Snoqualmie Valley.		
Enhancing and Leveraging Community Assets	Policy	4.12	Protect and promote institutional, cultural, and other unique uses such as the Northwest Railway Museum, Pacific West Rail Model Train Museum, Meadowbrook Farm, and the Snoqualmie Riverwalk.	Protect and promote institutional, cultural, natural, and other unique resources such as the Northwest Railway Museum, Pacific West Rail Model Train Museum, Meadowbrook Farm, and the Snoqualmie Riverwalk.	

Date	Source	Comment	Category
3/22/2023	Business Roundtable	Business owners may be following the rules but not be aware that there are things like a variance available to them	Economic Development
3/22/2023	Business Roundtable	Rules should be evenly applied and enforced; honor the people who follow the rules.	Economic Development
3/22/2023	Business Roundtable	Get Ridge people to go downtown; lots of ridge people never come to downtown.	Economic Development
3/22/2023	Business Roundtable	Can we add downtown merchants to the City events page?	Economic Development
3/22/2023	Business Roundtable	Need more affordable housing; habitat for humanity has strong infrastructure in Seattle; not as much in Snoqualmie.	Economic Development
3/22/2023	Business Roundtable	A lot of workers are coming from SR 18 - going to be crazy when it's closed.	Economic Development
3/22/2023	Business Roundtable	Staffing is a big issue.	Economic Development
3/22/2023	Business Roundtable	Difficult to staff lower wage retail job listings.	Economic Development
3/22/2023	Business Roundtable	People think "Snoqualmie" = "Snoqualmie Pass"	Economic Development
3/22/2023	Business Roundtable	Advantage: Snoqualmie is more front-facing than other cities.	Economic Development
3/22/2023	Business Roundtable	Need public restrooms downtown - not matching customer paths, no wayfinding for it (will be part of Sandy Cove park)	Economic Development
3/22/2023	Business Roundtable	more wayfinding for additional parking spots needed	Economic Development
3/22/2023	Business Roundtable	Playground for kids whose parents are shopping - wayfinding specifically for families	Economic Development
3/22/2023	Business Roundtable	Need handicap parking - only 2-3 spots. Could regrade King Street lot.	Economic Development
3/22/2023	Business Roundtable	Walkability - keeping boardwalk/sidewalks/street furniture clean	Economic Development
3/22/2023	Business Roundtable	Little benches, maybe more tables and chairs?	Economic Development
3/22/2023	Business Roundtable	Piggyback on Snoqualmie casino?	Economic Development
3/22/2023	Business Roundtable	drive more falls traffic to downtown	Economic Development
3/22/2023	Business Roundtable	tourist loop on SVT?	Economic Development
3/22/2023	Business Roundtable	Create "scenic drive" - elk viewing, golf course, bend in the river, playground, sister cities, off-leash park	Economic Development
3/22/2023	Business Roundtable	Hours of operation - people come on Monday and Tuesday when things are closed. Need more clarity on hours.	Economic Development
3/22/2023	Business Roundtable	Chickadee unable to put a sign out - perhaps more flexibility around signage?	Economic Development
3/22/2023	Business Roundtable	guide to sign code for business license	Economic Development
3/22/2023	Business Roundtable	Need better tourist signage on SR-18	Economic Development
3/22/2023	Business Roundtable	Have a person at the City to be assigned as a point of contact for new businesses, instead of bouncing around different staff members. (or could be someone on EDC?)	Economic Development
4/6/2023	Open House	Add more commerce / big box stores (right now people go to Issaquah to buy and spend tax \$)	Economic Development
4/6/2023	Open House	Build tourism amenities: wineries, trails, lake activities, etc	Economic Development
4/6/2023	Open House	prioritize people over business - current comp plan talks about livability when attracting employers; focus on those jobs that will be filled by City residents (there is currently a huge reverse commute of people who work at low paid retail jobs in Snoqualmie, but can't afford to live here)	Economic Development
4/8/2023	Online Survey	The "pool" project needs to be put to a vote of the citizens. The survey you conducted 5 years ago is no longer relevant. It was before the pandemic and the massive inflation we have seen. With all of the talk in the city about our fiscal condition, we should not be spending \$15-30 MILLION on a renovation for the YMCA. This is absurd and you know the voters will not approve this. IF(!) a pool is absolutely needed in this town, work with Si View on their pool project. We can likely get one extremely nice facility vs. two janke ones. The entrance to our downtown area from the Parkway is pathetic. At that intersection, tourists are greeted with what looks like a train junkyard. I get that it's historic and likely means a lot to a train buff, but it looks like a run down junkyard. Please make that intersection better. The model train museum that is considering moving here at that location will help a lot. Please give them incentives to do this. Wine tourism is good for the city!	Economic Development
4/9/2023	Online Survey	The City needs to find a way to sustain more tourist oriented businesses on Falls Ave between King and River St. That would really create a critical mass for keeping tourists here longer and therefore spending more.	Economic Development
4/9/2023	Online Survey	The City is going to have a fiscal reality check if we do not increase tourism tax revenue. If the Council agrees, then that point needs to be made more often and with greater clarity to the voters as most do not seem to get it.	Economic Development

4/10/2023	Online Survey	the mill site plan might bring in a lot of people and workers and sounds good but not sure it will work out unless we can get people who want to work here in the city of Snoqualmie. Nobody except local people want to work here since they think we are too far away. it might not be a planning thing but what is the city doing to get workers here from other places without any transit? If they can't afford to live here, how can they afford to commute here?	Economic Development
4/11/2023	Online Survey	We need some attractive commercial center	Economic Development
4/11/2023	Online Survey	Huge retail tax dollars are being lost to Issaquah because we don't have restaurants and businesses here in Snoqualmie	Economic Development
4/11/2023	Online Survey	Would like more focus on developing a comprehensive strategy for our Snoqualmie retail footprint, in particular on the Ridge. The empty store fronts and lack of variety in retailers is disappointing. Why so many medical/dental/vision/ and other health style clinics and stores? Why not more restaurants, shopping, clubs, etc. I leave this community and my money constantly because you offer nothing in this area. Because we have no retail footprint to collect sales taxes, my property taxes continue to rise, so take a look at building out some kind retail that attracts and maintains money to this community.	Economic Development
4/14/2023	Online Survey	One of the biggest limitations to growing local tourism is lack of family friendly and reliable hotel space. We have a casino, tons of outdoor activities, the trains, the waterfall, downtown shopping areas, festivals, and more. But nowhere for people to stay to make a weekend of it. The ideal place for a really great family hotel would be by the Casino (with shuttle service to other areas) or as part of the North Bend Outlet Mall footprint. But even having the hotel we have in Snoqualmie be more affordable and reliable would be good. (Reviews range from terrible to fantastic. Almost equally. That's not good.) A good competitor would drive higher quality standards and lower prices. Which would drive more weekend trips rather than day trips. Which would drive tourist dollars, the development of new events, and the growth of existing festivals and events. At least, that's what I observe with the limited information I have available to me. Also, Dollar Tree is not good for Snoqualmie.	Economic Development
4/26/2023	Online Survey	Need more restaurants	Economic Development
5/2/2023	In-Person Meeting	Laurie Hay (Director of Sales & Marketing at Snoqualmie Inn) · Seek more corporate business · They are very popular because of their shuttle; other non-SOV travel options very limited (including to/from airport) · They draw on lots of outdoor opportunities (Rattlesnake, skiing, dirtfish) · Draw on lots of farm-based weddings · Staffing an issue - everyone who works here doesn't live here. Not a huge draw for the 18-25 crowd. · Trail guides are very useful for guests. · Like to have tangible things to distribute with information about the Valley	Economic Development
5/9/2023	Online Survey	We need more commercial or penalize the vacant development on the ridge.	Economic Development
5/11/2023	Online Survey	I'd like to see mixed use housing and upgrades downtown for increased economic development	Economic Development
6/5/2023	Business Roundtable	Transportation remains an issue – lack of rideshare may deter people visiting from nearby areas.	Economic Development
6/5/2023	Business Roundtable	Would like to see more signage directing people to Venture Plaza; there are small businesses there but they are difficult to see from the Parkway	Economic Development
6/5/2023	Business Roundtable	Hard time hiring at \$24/hr. not sure why people don't want to come to Snoqualmie.	Economic Development
6/5/2023	Business Roundtable	Not enough public trash can cleaning on Center Blvd between Mayrand and Kinsey.	Economic Development
6/5/2023	Business Roundtable	Most people's employees don't live in Snoqualmie.	Economic Development
6/5/2023	Business Roundtable	Could potentially advertise up in Monroe due to SVT service? .	Economic Development
6/5/2023	Business Roundtable	For big events like the Boeing Classic, visitors are bussed in from large parking lots elsewhere so there is a lost opportunity for foot traffic.	Economic Development
6/5/2023	Business Roundtable	Amphitheater at the bottom of Center street would be great	Economic Development
6/5/2023	Business Roundtable	Missing a public art element on Center St	Economic Development
6/5/2023	Business Roundtable	some business may move out because there is no room for expansion.	Economic Development

6/3/2023	Online Survey	The current housing landscape seems appropriate enough to deliver a modern suburban feeling as well as retain the small town charm. I feel further expansion of housing must be slowed down. We need to create a theme for our community similar to Leavenworth (Bavarian). We must capitalize on the mystery theme that our town had since twin peaks. Maybe introduce some fun outdoor events like lumberjack games etc.	Economic Development
10/18/2023	Open House	Can we encourage more small-biz growth downtown? Would love to see if fully walkable like downtown North Bend	Economic Development
10/18/2023	Open House	More full-service restaurants - but no new buidlings.	Economic Development
4/18/2023	Online Survey	No other concerns. Would love to help in any way possible.	Nice Comment
5/9/2023	Online Survey	We moved here 2 yrs ago and think it's paradise. The people are so friendly. And it's beautiful.	Nice Comment
5/11/2023	Online Survey	This is the best place to live - we love it	Nice Comment
4/6/2023	Open House	Upgrade SV Hospital to at least a Level 2 hospital - huge demand for all people east of Issaquah	Out of Scope
4/6/2023	Open House	Please regulate airbnbs and short-term rentals (so many per area). Spread out as there is currently two on one block downtown - defeats a sense of community.	Regulation
4/6/2023	Open House	Drone ordinance	Regulation
4/7/2023	Online Survey	I would LOVE if the William's addition can be put on city sewer!	
5/24/2023	Online Survey	Would like to see some infill density added to downtown and across the River in the Mill district.	
7/12/2023	Online Survey	We are very happy with our choice to move out of the city of Seattle and live in Snoqualmie. We are looking forward to being lifelong residents and active members of the community.	Nice Comment
7/13/2023	Online Survey	The hotel is already starting to show signs of decline and the adjacent unfinished building is a detracton from the quality of the area.	Economic Development
10/18/2023	Open House	Can we keep the open space at Center Blvd intersection for concerts and community events? The location is great for attracting passing traffic/peds.	Economic Development
10/18/2023	Open House	The ROA from the Ridge turned our tax dollars over to the City of Snoqualmie!! Our Landscape Commission group perhaps needs to move to the city to help with our areas beautiful needs.	Out of Scope
10/18/2023	Open House	Is there a way to cross-promote downtown and ridge events and businesses? Some perople would love to know more even when they only stay in one section of town	Economic Development



Emily Arteche, Director
38624 SE River St. | P.O. Box 987
Snoqualmie, Washington 98065
(425) 888-5337 | earteche@snoqualmiewa.gov

MEMORANDUM

To: Community Development Committee
From: Emily Arteche, Community Development Director
Date: April 8, 2024
Subject: Comprehensive Plan – Environmental Element Policy Review

Introduction

The Washington Growth Management Act (GMA) requires King County and cities within King County to update their comprehensive plans on or before December 31, 2024. The environment chapter (sometimes referred to as an “element”) is not a required element but provides the policy framework for the critical areas ordinance and is an important element to the City. Under the GMA Goals, RCW 36.70A.020 Environment is goal 10 and is intended to *protect the environment and enhance the state's high quality of life, including air and water quality, and the availability of water.*

To facilitate the review and approval of the draft Element a roundtable discussion will be held on the recommended draft goals and policies, (see Attachment 1: Planning Commission Recommendation Signed April 1, 2024). A presentation to the Community Development Committee summarizing the work of Planning Commission is also included to assist in the review of this Element, (see Attachment 2: Environment Element Planning Commission Presentation April 1, 2024).

The Community Development Committee had no further edits.

Background

The recommended Environment Element goals and policies are intended to support the City’s critical area ordinance future update efforts using best available science, BAS. Critical areas are defined in RCW 36.70A.030(6): include the following areas and ecosystems: Wetlands; critical recharging aquifers, fish and wildlife habitat conservation areas; now known as riparian areas; frequently flooded areas and geologically hazardous areas. The BAS on Riparian Ecosystems is documented a 2020 updated Priority Habitats and Species (PHS) document [entitled Volume 1: Science Synthesis and Management Implications](#) from the Washington Department of Fish and Wildlife (WDFW). Areas along rivers, including perennial or intermittent streams are identified as Riparian Areas with aquatic and terrestrial ecosystems. These areas are important because of moist and mild microclimates and fertile soils that enhance plant growth and support complex food webs for wildlife species.

The Environmental Element draft goals and policies were discussed at a series of meetings with the public, Planning Commission, and the Community Development Council Committee on the following dates:

Legislative/Public Meeting Dates:

- ✓ On April 6, 2023, City Staff and consultants held a Comprehensive Plan Open House and received input from the public on the Element.
- ✓ On October 18, 2023, City Staff and consultants held a Comprehensive Plan Open House and received input from the public on the Element.
- ✓ At the December 4, 2023, Planning Commission meeting, staff consultants presented an overview of the Environment chapter and its requirements under GMA.
- ✓ At the January 16, 2024, Planning Commission meeting, staff and consultants presented policies for the Environmental Protection and Climate Planning, (now deferred to a future Climate Change Element).
- ✓ On February 5, 2024, staff and consultants presented proposed policies on Water Resources, Aquifers and Critical Recharge Areas; Snoqualmie River, Stream Corridors and Wetlands; Geologic and Flood Hazard Areas; and Goals.
- ✓ On February 20, 2024, the Planning Commission meeting Commissioners reviewed Tribal revisions to the Goals and Policies.
- ✓ On March 18, 2024, the Planning Commission meeting staff presented recommended revision to the Goals and Policies based on Washington State Fish and Wildlife review comments.
- ✓ On April 1, 2024, the Community Development Council Committee reviewed the recommended Element at a regularly scheduled meeting.

The Element was developed with the intention not to include policies on climate change in the Environmental Element due to the pending development of a new State mandated Climate Change Element. On January 11, 2024 during the time the Planning Commission was working on the Environmental Element the Washington State Department of Commerce released [Climate Change Element guidance](#). Future climate change goals and policies will be prepared under this guidance.

The draft recommended goals and polices were reviewed at the State and Regional level for GMA and Vision 2050 consistency, including the Department of Fish and Wildlife, (DFW) and well as with the Snoqualmie Tribe. The Puget Sound Regional Council (PSRC), Liz Underwood-Bultmann Principal Planner, Growth Management Planning recently submitted a comment letter dated March 26, 2024, (see Attachment 3, PSRC Environment, Capital Facilities and Parks Review Comment Letter Dated March 26, 2024).

Ms. Underwood-Bultmann praised the City’s recommended policy: *Support programs that ensure that all residents, regardless of race, social, or economic status, have clean air, clean water, and other elements of a healthy environment, and prioritize the reduction of impacts to vulnerable populations that have been disproportionately affected by climate change* and recommended that the City extend its policy efforts to include another policy on “where” and “what”. The Community Development Council Committee expressed a desire to include the below draft policy in the new Climate Change Element.

<i>Draft Policy for Climate Change Element</i>
<i>As feasible, identify where vulnerable populations disproportionately affected by climate change currently live and what environmental consequences most impactful.</i>

Additional PSRC comments provided will be incorporated into the review process for Capital Facilities and Utilities and Parks, Open Space and Recreation Elements.

This Element does address new PSRC legislation on:

PSRC New Legislation Overview
1. Protecting and restoring natural systems. <ul style="list-style-type: none"> ❖ Conserve habitat, ❖ Protect wildlife corridors, ❖ Improving water quality, and ❖ Reduce air pollutants.
2. Minimize impacts to natural features.
3. Use of best information available, <ul style="list-style-type: none"> ❖ Scientific information.
4. Reduce impacts to vulnerable populations.
5. Enhance urban tree canopy. <ul style="list-style-type: none"> ❖ Restore native vegetation.
6. Incentivize environmental stewardship.
7. Control the noxious weeds.

Analysis

The Element was developed to be compliant with all the legislative changes made since the pervious Comprehensive Plan completed over 8 years ago in 2015. Approximately 46 bills related to the Comprehensive Plan were passed during the time span. Legislation passed and signed into law in 2023 ([HB 1181](#)) added a climate goal to the Growth Management Act (GMA) and requires local comprehensive plans to have a climate element with resilience and greenhouse gas emissions mitigation sub-elements. A complete list of legislation is also included to assist in the review of this Element, (see Attachment 4, GMA-amendments-1995-2023). During the Planning Commission policy work, staff and consultants prepared color-coded policy presentations to identify more easily proposed polices of a regulatory nature, (see Attachment 5: Legislative Color-Coded Previous Presentations on Environment Goals and Policies for Planning Commission).

The Element will be supported by technical documentation. The following components: Wildlife, Flood History, Critical Areas Summary, Urban Forestry Planning, Flood Control and Hazard Mitigation Planning, River Trail Planning, Critical Area Mapping, and Tree Canopy, (see Attachment 6: 2044 Snoqualmie Comprehensive Plan Outline) will be included in Volume 2 of the Comprehensive Plan, as appendices.

The Environmental Evolution Spreadsheet, (see Attachment 7) demonstrates the evolution of goals and policies, i.e., when policies were combined, moved, updated to support new requirements, modified to address public comment, eliminated to reflect current conditions and/or adapted to fit the PSRC Vision 2050. This Element is rewritten and will fit into a reorganized Plan. The updated Element is intended to improve clarity, remove duplicative language, update terminology, reflect the values of the community and meet recent changes to the Growth Management Act and other laws.

The Snoqualmie Community continues to express concern over protecting the environment. The recommendations also reflect public comments received during the planning process. Two public open house events, on April 6 and October 16, 2023, as well as an on-going public online survey have generated 8 public comments to date related to this Element, (see Attachment 8: Environmental Element Public Comments Table). Comments received ask for City consideration on: the impacts due to climate change, the protection of trees and the preservation of the natural environment.

Public Comment Overview
1. "NOT clear cut for development...maintain pockets of natural growth"
2. "Snoqualmie's natural setting and strengths ... should be the focus.."
3. "Please consider the climate crisis in all decisions..."

NEXT STEPS

Discuss the draft Environmental Element as recommended by the Community Development Council Committee. The Roundtable will be followed by a City Council motion on the Element at an upcoming Council meeting.

- Attachment 1: Planning Commission Recommendation Signed April 1, 2024
- Attachment 2: Environment Element Planning Commission Presentation April 1, 2024
- Attachment 3: PSRC Environment, Capital Facilities and Parks Review Comment Letter Dated March 26, 2024
- Attachment 4: GMA amendments-1995-2023
- Attachment 5: Legislative Color-Coded Previous Presentations on Environment Goals and Policies for Planning Commission
- Attachment 6: 2044 Snoqualmie Draft Comprehensive Plan Outline
- Attachment 7: Environment Element Evolution Spreadsheet
- Attachment 8: Environmental Element Public Comments Table

The Planning Commission unanimously recommends that the Community Development Committee APPROVE the proposed vision, goals, and policies for the Environment Element of the 2044 Snoqualmie Comprehensive Plan and transmit them to the City Council for consideration.

It is the recommendation of the Planning Commission to approve proposed vision, goals, and policies for the Environment Element as presented in Attachment A.

RECOMMENDED BY THE CITY OF SNOQUALMIE PLANNING COMMISSION ON THE 18TH OF MARCH 2024.

Luke Marusiak Date Apr 1, 2024
Luke Marusiak (Apr 1, 2024 15:37 PDT)

Luke Marusiak
Commission Chair

Attest by:

Ashley Wragge
Ashley Wragge (Mar 22, 2024 13:40 PDT)

Ashley Wragge
Planning Technician

1) The health, wildlife and ecosystem services and functions provided by the City's natural environment are protected and enhanced, and potential hazards to citizen health, welfare and property are minimized.

- a. Incorporate and utilize applicable best available science for purposes of designating and protecting all regulated critical areas and anadromous fisheries that need "special consideration" for their conservation and protection.
- b. Protect Snoqualmie's environmental critical areas, habitat, and the natural environment through land use plans, surface water management plans and programs, comprehensive park plans, development regulations and site-specific project review and consultation with affected Tribes.
- c. Consider areas of high wildlife movement and mortality and the needs of all roadway users when designing and building neighborhood traffic safety projects.
- d. Ensure the protection and recovery of ecosystems to provide healthy habitat and support fish, wildlife, and plant populations in a changing climate. This includes actively managing lands through controlling noxious weeds, restoring native vegetation, and monitoring project results.
- e. Coordinate with governmental agencies, non-profit organizations and Tribes to protect and enhance the environment through countywide and watershed planning, fish and wildlife resource management, and habitat protection networks across jurisdictional boundaries.
- f. Establish and maintain relations with Native American tribes for the preservation of archaeological sites and traditional cultural properties that are vulnerable to climate change.
- g. Actively manage city forest lands to decrease climate-exacerbated risks from severe wildfires, protect residents, and improve ecosystem health and habitat and encourage others to do so.
- h. Apply Best Available Science, including Traditional Ecological Knowledge, to protect critical areas, such as wetlands, landslide hazard and erosion-prone areas, and maintain these areas in their natural condition, including native vegetation preservation.
- i. Control the spread of noxious weeds as identified by King County Noxious Weed Control Board from public properties, particularly in more fire-prone areas like roadsides and utility corridors and if possible educate citizens about the control of noxious weeds on private property.
- j. Support integrated and interdisciplinary approaches for environmental planning and assessment
- k. Promote innovative and environmentally sensitive practices in site planning, design, materials selection, construction and maintenance.
- l. Encourage environmental stewardship on private and public lands through partnerships and voluntary efforts that protect, restore and enhance the quality and functions of critical areas and associated buffers.
- m. Support programs that ensure that all residents, regardless of race, social, or economic status, have clean air, clean water, and other elements of a healthy environment, and prioritize the reduction of impacts to vulnerable populations that have been disproportionately affected by climate change.

2) Rivers, streams aquifer recharge areas and other water resources within the City are protected and managed for multiple beneficial uses.

- a. Preserve and protect natural surface water storage sites, such as wetlands, aquifers, streams, and water bodies as these are critical features that support hydrological functions, water quality, regulate surface flows and recharge groundwater.

- b. Coordinate the management and restoration Snoqualmie watershed through participation the Snoqualmie Watershed Forum and the implementation of the Puget Sound Action Agenda.
- c. Coordinate with WSDOT, King County, and neighboring jurisdictions to plan and prioritize culvert upgrades and utility crossings to ensure fish passage barrier removal, adequate projected stormwater passage, and continued climate-related adaptations to handle water passage into the future throughout Snoqualmie, especially where terrestrial species connectivity can be restored simultaneously (i.e., with wider bridges).
- d. Ensure that local regulations for surface and stormwater management allow for and encourage Low-Impact Development (LID) and Natural Drainage practices. Support retrofitting basins to improve stormwater management and quality.
- e. Encourage building construction that uses alternative techniques to minimize impervious surfaces and reduce harmful impacts to the natural environment and proximate waterways.
- f. Actively investigate and promote water conservation strategies to efficiently use the City's legal access to water, and to reduce the amount of wastewater to be treated, through such measures as rotating irrigation schedules, and by incentivizing or requiring installation of water-wise landscaping throughout the City.
- g. Work with the State Department of Ecology, King County, Tribes and other stakeholders to reduce or eliminate pollution sources and protect public health.
- h. Work in conjunction with King County to take corrective action to remove contaminant loading due to failing septic systems and stormwater runoff in susceptible recharge areas.
- i. Seek funding to support stormwater retrofitting and green technologies in areas where water quality is impacted by stormwater.
- j. Natural hydraulic, hydrologic and habitat functions, and scenic and recreational values of rivers, streams, wetlands and natural drainage courses are protected.
- k. Minimize stream crossings, utilizing bridges rather than culverts whenever feasible, and minimize new utility crossing impacts, when possible, by using techniques such as bridges, tunneling, or other innovative methods.
- l. Participate in regional species protection efforts, including salmon habitat enhancement and restoration. Identify, prioritize, and eliminate physical barriers (such as fish blocking culverts), and other impediments to anadromous fish spawning and rearing habitat.
- m. Maintain infrastructure located within stream corridors in accordance with Best Management Practices that minimize water quality impacts and pursue design modifications or alternative siting options for when significant alterations are undertaken.
- n. Protect wetlands areas, functions and values within the City and urban growth area, and allow the creation of wetlands where feasible and appropriate.
- o. Restore and maintain previously disturbed wetlands and stream buffers riparian management zones and their buffers where feasible; using the correct mitigation sequencing and maintain restored buffers for optimal ecosystem services.
- p. Ensure wetland regulations allow for conservation easements and other techniques to preserve their health and existence.

3) Public health and property damage risk associated with flood and geologic hazard areas have been reduced, while preventing irreparable harm to regionally significant ecological resources.

- a. Pursue strategies to lower the City's classification rating in the federal FEMA program.

- b. Protect properties and ecological functions in the floodplain with development regulations guided by standards established by FEMA, and the Department of Ecology, and Best Available Science that incorporates climate change projections.
- c. Pursue the reduction of accelerated erosion and sedimentation due to construction and construction-related activities.
- d. Protect areas with severe geologic hazard potential, limiting development in hazard areas or requiring development to minimize grading and enhance native vegetation to the greatest extent possible.
- e. Seek to restore natural vegetative cover and natural drainage features on degraded sites, including the removal of invasive weeds as necessary.
- f. Support the implementation of the City's Hazard Mitigation Plan to reduce risks associated with floods, erosion, damages to property owners, and other observed hazards and improve development regulations.

Environment Element Vision, Goals, Policies

2044 Snoqualmie Comprehensive Plan

Snoqualmie Planning Commission

Environment Element: Vision, Goals, Policies



Protect Natural Environment and Minimize Hazards to Citizens

Coordinate with Government Agencies, Non-Profits, and Tribes

Actively Manage Lands – Control Weeds, Restore Native Vegetation, Monitor Results

Promote Innovative and Environmentally Sensitive Practices in Site Planning, Design, Materials, Construction, and Maintenance



Rivers, Streams Aquifer Recharge Areas Protected and Managed

Coordinate with Snoqualmie Watershed Forum, WSDOT, King County, WDFW, Tribe

Culvert Upgrades, Fish Passage Barrier Removal, Stormwater Passage, Elimination of Pollution Sources



Reduce Public Health and Damage Risk, Prevent Ecological Harm

Restore Natural Vegetative Cover, Natural Drainage on Degraded Sites and Remove Invasive Weeds

Support Implementation of City’s Hazard Mitigation Plan – Reduce Risk due to Floods, Erosion, Other Hazards



Puget Sound Regional Council

1201 Third Avenue, Suite 500 Seattle, WA 98101-3055 | psrc.org | 206-464-7090

March 26, 2024

Ashley Wragge, Planning Technician
City of Snoqualmie
38624 SE River St
Snoqualmie, WA 98065

Subject: PSRC Comments on Snoqualmie Draft Environment, Utilities, and Capital Facilities Policies

Dear Ms. Wragge,

Thank you for providing an opportunity for the Puget Sound Regional Council (PSRC) to review a draft of the Snoqualmie environment, utilities, and capital facilities goals and policies. We appreciate that the city has invested a substantial amount of time and effort in developing the draft elements and appreciate the chance to review while in draft form. This timely collaboration provides an opportunity to review plan elements for the 2024 comprehensive plan and prepares the city well for [certification](#) by PSRC once the full plan has been adopted.

We suggest the city consider the following comments as further work is completed for the comprehensive plan update to align with [VISION 2050](#) and the Growth Management Act. We understand from city staff that policies on climate change will be addressed in a separate climate element, so we did not comment on that aspect of the consistency tool.

We reviewed the draft plan using the PSRC Plan Review Consistency Tool. Key sections of the consistency tool are listed below on the left along with relevant comments on the draft plan on the right:

Capital Facilities and Utilities

Plan Review Consistency Tool	PSRC Comment on Draft Snoqualmie Plan
Prioritize investments in centers, including regional centers, countywide centers, high-capacity transit areas with a station area plan, and other local centers (MPP-RC-8-9)	The plan includes a policy (Utilities and Capital Facilities Policy 9.1.3) to focus investments to support the development of regional centers. Based on the location of Snoqualmie and existing regional centers, local investment may be better

Plan Review Consistency Tool	PSRC Comment on Draft Snoqualmie Plan
	suited for local centers. We recommend including a policy to prioritize investments in local centers, consistent with MPP-RC-8 and DP-25.
Locate community facilities and services, including civic places like parks, schools, and other public spaces, in centers and near transit, with consideration for climate change, economic, social and health impacts (MPP-PS-18, PS-20, PS-29, DP-11)	The city should consider an additional policy to locate community and civic facilities near transit and in consideration of other community goals.

Environment

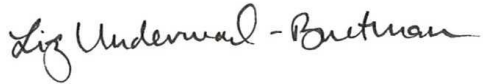
Plan Review Consistency Tool	PSRC Comment on Draft Snoqualmie Plan
Support programs to ensure that all residents, regardless of race, social, or economic status, have clean air, clean water, and other elements of a healthy environment and prioritize the reduction of impacts to vulnerable populations that have been disproportionately affected (MPP-En-3-4, En-7-8, En-21)	In addition to including a policy on protecting vulnerable populations (Environment Policy 1-L), it would be beneficial to identify where these populations currently live and where environmental impacts are more impactful.
Identify open space, trail, and park resources and needs, and develop programs for protecting and enhancing these areas (MPP-En-11-12, En-15, En-Action-4)	Consistent with VISION 2050 and national best practices, PSRC recommends including information on open space and a parks level-of-service to provide parks within a 10-minute walk of all residents. This will set the foundation for adding or expanding parks to create equitable access.

PSRC has resources available to assist the city in addressing these comments and inform development of the draft plan. We have provided links to online documents in this letter, and additional resources related to the plan review process can also be found at <https://www.psrc.org/planning-2050/vision/vision-2050-planning-resources>.

We appreciate all the work the city is doing and the opportunity to review and provide comments. We are happy to continue working with you as the draft progresses through the

adoption process. If you have any questions or need additional information, please contact me at 206-464-6174 or LUnderwood-Bultmann@psrc.org.

Sincerely,

A handwritten signature in black ink that reads "Liz Underwood-Bultmann". The signature is written in a cursive, flowing style.

Liz Underwood-Bultmann
Principal Planner, Growth Management
Puget Sound Regional Council

cc: Review Team, Growth Management Services, Department of Commerce



Growth Management Act Amendments 1995-2023

The Washington State Growth Management Act (GMA) has been amended numerous times since originally enacted in 1990. To help local governments with evaluating whether their adopted comprehensive plans and development regulations comply with the GMA, Department of Commerce, Growth Management Services, has developed a list of annual amendments to the GMA. This list summarizes amendments to Chapter 36.70A RCW (“The Growth Management Act” or “GMA”), as well as other related statutory amendments, enacted by the Washington State Legislature from 1995 to 2023.

Each amendment is listed below, by RCW citation and original bill number, according to the year of adoption, and it includes a brief description of the legislation and identification of the local jurisdictions affected.

Please note: This list has been prepared to briefly summarize legislative amendments to the GMA and to assist local governments with their periodic update process under RCW 36.70A.130 and for general research. This summary is not intended to provide a complete interpretation of all GMA amendments. Other related statutes may also help implement the GMA, and this summary is not a definitive legal guide for all planning requirements.

2023 Legislative Session

RCW, Bill Number, Brief Description for 2023 Legislative Session	Counties/Cities Other interested parties affected
<p>RCW 36.70A.060 SB 5374 – Relating to the adoption of county critical area ordinances by small cities</p> <p>Brief Description:</p> <p>The bill allows cities under 25,000 to adopt the county’s critical area ordinance by reference as long as the CAO is not under appeal. Once adopted by reference, the city is not required to take further action during future GMA periodic updates. Counties are entitled to a portion of the city’s grant funding that otherwise would have been used to update their CAOs.</p>	Counties and cities
<p>RCW 36.70A.130 SB 5457 – Relating to implementing growth management task force legislative recommendations regarding small cities</p> <p>Brief Description:</p> <p>The bill allows cities and towns to opt out of the full comprehensive plan update process, but still must update critical areas regulations and the capital facilities and transportation elements, if the following are met:</p> <ul style="list-style-type: none"> • Has a population fewer than 500 • Is not located within 10 miles of a city with a population over 100,000 • Experienced a population growth rate of fewer than 10 percent in the preceding 10 years 	Cities and towns

RCW, Bill Number, Brief Description for 2023 Legislative Session	Counties/Cities Other interested parties affected
<ul style="list-style-type: none"> Has provided the department of Commerce with notice of its intent to participate in a partial review and revision of its comprehensive plan 	
<p>Ch. 36.70A (GMA), Ch. 43.21C (SEPA), Chs. 64.34, .32, .38, and .90 RCW. <i>HB 1337 – Expanding housing options by easing barriers to the construction and use of ADUs</i></p> <p>Brief Description:</p> <p>All GMA cities and counties must allow at least two ADUs per lot within urban growth areas in zones that allow for single-family homes. The ADUs may be attached, detached, or a combination of both, or may be conversions of existing structures. Cities must implement the bill’s requirements 6 months after their next comprehensive plan periodic update, or else the provisions in the bill will control.</p> <p>The bill places certain restrictions on local governments, including:</p> <ul style="list-style-type: none"> Local governments may not charge more than 50% of impact fees charged for the principal unit. Local governments may not require the owner to occupy the property. Local governments may not prohibit the ADU’s sale as independent units. Local governments must allow an ADU of at least 100 square feet and must adjust zoning to be consistent with the bill with respect to bulk and scale regulations. Local governments must set consistent parking requirements based on distance from transit and lot size. <p>Local governments are protected from HOAs seeking to enforce private covenants against ADUs in conflict with the bill.</p>	
<p>RCW 36.70A.030 and .280; adding new sections to the GMA and amending SEPA. <i>HB 1110 – Creating more homes for Washington by increasing middle housing in areas traditionally dedicated to single-family detached housing.</i></p> <p>Brief description:</p> <p>The bill requires cities of over 25,000 in population or that are within a contiguous UGA with the largest city in county with a population of more than 275,000 to allow two housing units per lot, four if one is affordable, or it is located within ¼ mile of transit, unless higher densities are already permitted.</p> <p>For cities over 75,000 in population, the requirement is four and six units, respectively. Extensions and exemptions are available for areas with critical areas, risk of displacement, infrastructure deficiencies, and when certain transportation safety conditions exist.</p>	Cities
<p>RCW 36.70A.020, .030, .070, .130, .190, .280, .320, and .480 <i>HB 1181 – Improving the state’s climate response through updates to the state’s planning framework</i></p> <p>Brief Description:</p> <p>The bill adds Climate Change and Resiliency as the 14th goal to the Growth Management Act and includes the following key changes to the GMA:</p>	Counties and cities

RCW, Bill Number, Brief Description for 2023 Legislative Session	Counties/Cities Other interested parties affected
<ul style="list-style-type: none"> • Adds a greenhouse gas emissions reduction sub-element that would be mandatory for 11 of the largest counties and their cities. The sub-element and implementing development regulations must identify actions the jurisdiction will take that will: <ul style="list-style-type: none"> ○ Result in reductions in overall GHG emissions generated by the transportation and land use systems within the jurisdiction but without increasing emissions elsewhere. ○ Result in reductions in vehicle miles traveled within the jurisdictions but without increasing emissions elsewhere. ○ Prioritize reductions that would benefit overburdened communities in order to maximize the co-benefits of reduced air pollution and environmental justice. • Adds a resiliency sub-element that would be mandatory for all jurisdictions planning under RCW 36.70A.040. This requirement can be satisfied by adopting by reference a FEMA natural hazard mitigation plan that is in substantial conformance with this sub-element. • The land use, capital facilities, park and recreation, utilities, and transportation elements must be updated to include certain climate change related topics, including a prohibition for denying a development permit because a project may cause the transportation level of service to fall below the minimum standard where multimodal mitigation is possible. • Requires consideration of environmental justice in order to avoid worsening environmental health disparities. • Creates a new grant program for community-based organizations to advance participation of vulnerable populations in the planning process. • Requires the Department of Ecology to update its Shoreline Master Program (SMP) guidelines to require that SMPs address the impact of sea level rise and increased storm severity. • Requires the Department of Transportation to maintain a summary of the per capita vehicle miles traveled for cities and unincorporated portions of counties; adds multimodal concurrency. 	
<p>Ch. 36.70A RCW (GMA) and Ch. 36.70B RCW (Local Project Review Act) HB 1293 – Streamlining development regulations</p> <p>Brief description:</p> <ul style="list-style-type: none"> • Effective six months after its next periodic comprehensive plan update, GMA cities and counties must have in place clear, objective, and understandable design review procedures and standards governing the exterior design of all new development. The term “design review” is further defined in statute. • Design review of development projects must be reviewed concurrently with two or more project permits associated with the proposal and are limited to one public meeting. • The bill adds language to ch. 36.70B RCW (Local Project Review Act) encouraging jurisdictions to consider prompt, coordinated, and expedited project review of general project permits and specifically projects that include affordable housing. 	Counties and cities
<p>Ch. 36.70B RCW (Local Project Review Act) SB 5290 – Consolidating local permit review</p> <p>Brief description:</p>	Counties and cities

RCW, Bill Number, Brief Description for 2023 Legislative Session	Counties/Cities Other interested parties affected
<p>The bill amends chapter 36.70B RCW, the Local Project Review Act, for jurisdictions planning under the GMA. The bill includes the following provisions:</p> <ul style="list-style-type: none"> • Establishes a consolidated permit review grant program for local governments that commit to issuing final decisions for residential permit applications within specified time frames. • Creates a new grant program to support local governments’ transition to digital permit application systems. • Requires the department of commerce to convene a work group to study statewide license and permitting software for local governments. • Removes building permits for the types of project permits in the covered types of land use permits. • Amends the process for jurisdictions to provide a written determination of completeness for project permit applications. • Beginning January 1, 2025, jurisdictions must set certain permit decision timelines at 65, 100, and 170 days depending on the permit and other factors. When timelines are not met a portion of the permit fees must be refunded. Jurisdictions can set other deadlines but lose administrative appeal safe harbor protection. Certain jurisdictions must also submit annual performance reports to commerce, which will report to the legislature. • Provides additional measures that jurisdictions can take to facilitate prompt coordinate permit review. • Requires commerce to provide guidance to local governments with respect to appropriate fee structures, staffing-up residential permit processing, and other topics. 	
<p>Ch. 43.21C RCW (SEPA) <i>SB 5412 – Decreasing local government workload</i></p> <p>Brief description:</p> <p>The bill allows for a SEPA categorical exemption for residential development projects within incorporated UGAs and middle housing projects within unincorporated UGAs if:</p> <ul style="list-style-type: none"> • The local government finds the proposed development is consistent with its development regulations; and • The local government has prepared environmental analysis that considers the project in the area proposed for the exemption and analyzes certain multimodal transportation impacts. <p>The environmental analysis must include documentation that the requirements for environmental analysis, protection, and mitigation for impacts have been adequately addressed for the exempted project. The local government must also document its consultation with the department of transportation regarding certain transportation impacts. Before finalizing the environmental analysis, the local government must provide at least 60 days public notice and the exemption is effective 30 days following adoptive action. Residential projects in Seattle are exempt from these requirements until September 30, 2025.</p>	Counties and cities
<p>Ch. 90.58 RCW (Shoreline Management Act) <i>HB 1544 – SMP review schedules</i></p> <p>Brief description:</p>	Counties and cities

RCW, Bill Number, Brief Description for 2023 Legislative Session	Counties/Cities Other interested parties affected
<p>This bill changes the Shoreline Master Program update schedule from eight years to ten years to align with local governments’ comprehensive plan periodic update schedule. The bill also extends by one year the date by which the next round of SMP reviews and revisions are due.</p>	
<p>Ch. 44.39 RCW (Joint Committee on Energy Supply and Energy Conservation), Ch. 80.50 RCW (Energy Facilities), Ch. 43.21C RCW (SEPA), and Ch. 36.70B RCW (Local Project Review Act)</p> <p><i>HB 1216 – Clean Energy Siting</i></p> <p>Brief description:</p> <p>The bill establishes a new type of project designation by Commerce: Clean Energy Projects of Statewide Significance (CEPSS). The department of Ecology is responsible for coordinating an optional coordinated permitted process for CEPSS projects. Cities and counties with development projects determined as eligible for the coordinated permit process within their jurisdiction must enter into an agreement with Ecology or the project proponent for expediting the completion of projects, including expedited permit process and environmental review processing.</p> <p>The bill also directs lead agencies to complete an EIS for CEPSS projects within 24 months of a threshold determination and requires them to work collaboratively with agencies that have actions requiring SEPA review for the project to develop a schedule that includes a list of agency responsibilities, actions, and deadlines. The bill makes other SEPA changes related to the process of environmental review for CEPSS projects.</p> <p>During a review of a project to construct or improve electric generation, transmission, or distribution facilities, a local government may not require a project applicant to demonstrate the necessity or utility of the project, other than to require as part of the completed project application the submission of documentation required by the Federal Energy Regulatory Commission or other federal agencies with regulatory authority over electric power transmission and distribution needs, or the Utilities and Transportation Commission.</p> <p>A county may not prohibit the installation of wind and solar resource evaluation equipment necessary for the design and environmental planning of a renewable energy project.</p>	<p>Counties and cities</p>
<p>RCW 36.70A710 and .740</p> <p><i>SB 5353 – Relating to the Voluntary Stewardship Program</i></p> <p>Brief description:</p> <p>The bill removes the date by which counties must join the VSP, opening it up to currently non-participating jurisdictions. A county that elects to join the VSP is not required to implement the program in a participating watershed until new adequate funding is provided. The Conservation Commission is required to determine every two years which watersheds in the new participating counties received adequate funding. If adequate funding is not provided, the county must take one of four options:</p> <ul style="list-style-type: none"> • Develop, adopt, and implement a work plan in the watershed that protects critical areas used for agricultural activities; • Adopt development regulations that have previously been adopted by another local government for the purpose of protecting critical areas used for agricultural activities; 	<p>Counties</p>

RCW, Bill Number, Brief Description for 2023 Legislative Session	Counties/Cities Other interested parties affected
<ul style="list-style-type: none"> • Adopt development regulations certified by commerce as protective as critical areas in areas used for agricultural activities; or • Review, and if necessary, update development regulations adopted under the GMA to protect critical areas as they related to agricultural activities. 	
<p>Ch. 43.21C RCW (SEPA), Ch. 35.21 RCW (cities and towns), Ch. 35A.21 RCW (code cities), and Ch. 19.27A RCW (Energy-Related Building Standards)</p> <p><i>HB 1042 – The creation of additional housing units in existing buildings</i></p> <p>Brief description:</p> <p>The bill prohibits cities from denying a permit application for the addition of housing units within an existing building due to nonconformity with height, setback, parking, modulation, or elevator size unless it is a building code of life safety issue. When new residential units are proposed completely within an existing building, cities must allow a density bonus of 50% more than the zone otherwise allows. Cities may not require the addition of parking spaces, permitting requirements, or design standards not applied to all residential development in the zone, and may not impose exterior design or architectural requirements to the building. Cities also may not require a transportation concurrency study or SEPA review based on the addition of housing units within an existing building.</p> <p>The changes to city codes necessary to implement the bill are categorically exempt from SEPA.</p> <p>The state building code council is required to adopt an amendment to the energy code that waives the requirement for the unchanged portions of an existing building to comply with the current energy code when additional housing units are added to the building.</p>	<p>Cities</p>
<p>RCW 35.13.470 and RCW 82.14.415</p> <p><i>HB 1425 – Facilitating municipal annexations</i></p> <p>Brief description:</p> <p>The bill requires that if an interlocal agreement is used for a sales and use tax credit for annexed areas, the interlocal agreement must address:</p> <ul style="list-style-type: none"> • The balancing of annexations of commercial, industrial, and residential properties; • Development, ownership, and maintenance of infrastructure; and • The potential for revenue-sharing agreements. <p>The bill removes the requirements that a city be within a county with a population of at least 600,000 to impose the tax and that an annexation area must have a population of at least 10,000 or 4,000. The bill also removes the eligibility timeline.</p> <p>The bill requires that to impose the tax, a city must have entered into an interlocal agreement with the county regarding the proposed annexation area. The bill also updates the maximum levy amounts that may be imposed based on population.</p>	<p>Counties and cities</p>
<p>Title 64 RCW (Real Property and Conveyances), RCW 58.17.060, RCW 82.02.060, Ch. 82.45 RCW (Real Estate Excise Tax)</p> <p><i>SB 5258 – Increasing the supply and affordability of condominium units and townhouses as an option for homeownership</i></p>	

RCW, Bill Number, Brief Description for 2023 Legislative Session	Counties/Cities Other interested parties affected
<p>Brief description:</p> <p>This bill imposes new requirements on condo associations seeking to bring a construction defect claim and imposes additional pre-litigation procedural requirements with the intent to better resolve disputes and encourage the construction of more housing. The bill also created a Down Payment Assistance Account funded by the REET. Impact fee schedules must now reflect the proportionate impact of new housing units based on the square footage and number of bedrooms, or trips generated, in the housing unit, to produce a proportionally lower impact fee for smaller housing units.</p> <p>All cities, towns, and counties must include in their short plat regulations procedures for unit lot subdivisions allowing division of a parent lot into separately owned unit lots.</p>	

2022 Legislative Session

RCW, Bill Number, Brief Description for 2022 Legislative Session	Counties/Cities Other interested parties affected
<p>RCW 36.70A.130 HB 1241 – Relating to planning under the GMA. (Ch. 192 Laws 2022) Effective date: June 9, 2022</p> <p>Brief Description:</p> <p>This bill changes the comprehensive plan periodic update from every eight years to every ten years and established the next deadline being December 31, 2024 for King, Kitsap, Pierce, and Snohomish counties and the cities within them. In addition, counties meeting certain population or growth thresholds, and certain cities within them, must provide the Department of Commerce with an implementation progress report five years after the periodic comprehensive plan adoption. Commerce must develop guidelines for the report, including:</p> <ul style="list-style-type: none"> • The implementation of previously adopted changes to the housing element and the effect of those changes on housing affordability and availability within the jurisdiction; • Permit processing timelines; and • Progress toward implementing actions required to achieve reductions to meet greenhouse gas and vehicle miles traveled requirements as provided for in any element of the comprehensive plan. <p>If a covered jurisdiction has yet to implement any changes that were included in the most recent period update or has not taken legislative or administrative actions necessary to implement the changes by the implementation progress report due date, then that jurisdiction must identify the need for changes or action in its report, adopt a work plan to implement the changes, and complete all work necessary for implementation within two years of the report’s submission.</p>	<p>Counties and cities</p>
<p>RCW 36.70A.040 - .210. HB 1717 – Relating to tribal participation in GMA planning. (Ch. 252 Laws 2022) Effective date: June 9, 2022</p>	<p>Counties, Cities, regional planning authorities, and tribes.</p>

RCW, Bill Number, Brief Description for 2022 Legislative Session	Counties/Cities Other interested parties affected
<p>Brief description:</p> <p>Federal agencies and tribes with a reservation or ceded lands within a county are required to be invited to participate in the countywide planning process. A federally recognized Indian tribe may voluntarily choose to participate in the county or regional planning process and coordinate with the counties and cities required to plan under the GMA. Once a local government receives notice from a tribe whose reservations or ceded land are in the county that the tribe has or will have a parallel planning process, the local government must enter into good faith negotiations with the tribe to attempt to reach a mutually acceptable memorandum of agreement regarding collaboration and participation in the planning process, including coordinating planning for urban growth. If such agreement cannot be reached, the local government and tribe must enter mediation. A tribe may also request that Commerce provide facilitation services to resolve issues that it has with a local government’s comprehensive planning. Delay of adoption of a local government’s comprehensive plan or development regulations due to this dispute resolution are not subject to GMHB appeal regarding the delay.</p> <p>Countywide planning policies must include policies that address the protection of tribal cultural resources in collaboration with tribes that choose to participate in the planning process. When a city’s comprehensive plan includes a port element, the city must develop the element collaboratively with the port and any tribe that is participating in the planning process through a MOA.</p>	
<p>RCW 36.70A.540 <i>HB 2001 – Relating to expanding the ability to build tiny houses. (Ch. 275 Laws 2002)</i> Effective date: June 9, 2022</p> <p>Brief Description:</p> <p>The bill adds tiny house communities, which were legislatively authorized in 2017, to the type of housing eligible for affordable housing incentive programs established by local governments under the GMA through comprehensive plans and development regulations.</p>	Counties and cities
<p>RCW 36.70A.067 <i>SB 5042 – Relating to the effective date of certain actions taken under the GMA. (Ch. 218 Laws 2022).</i> Effective date: June 9, 2022</p> <p>Brief Description:</p> <p>The bill establishes the effective date of an action that expands a UGA; removes the designation of agricultural, forest, or mineral resource lands; creates or expands a LAMIRD; establishes a new fully contained community; or creates or expands a master planned resort is the later of the following:</p> <ul style="list-style-type: none"> • 60 days after the date of public of notice of adoption of the comprehensive plan, development regulation, or amendment to the plan or regulation, implementing the action; or • If a petition for review to the Growth Management Hearings Board is timely filed, upon issuance of the board’s final order. <p>This eliminates a vesting loophole that previously allowed these actions to proceed due to Washington’s early vesting law, even when an action is subsequently invalidated by the GMHB.</p>	Counties

RCW, Bill Number, Brief Description for 2022 Legislative Session	Counties/Cities Other interested parties affected
<p>RCW 36.70A.070 <i>SB 5275 – Relating to enhancing opportunity in LAMIRDs. (Ch. 220 Laws 2022).</i> Effective date: June 9, 2022</p> <p>Brief Description:</p> <p>The bill amends current LAMIRD requirements by allowing for:</p> <ul style="list-style-type: none"> • Development and redevelopment within a LAMIRD with confirmation that existing providers of public facilities and services have sufficient capacity to serve new or additional demand from the development or redevelopment. • Changes to land use designations on vacant land if new development and redevelopment is consistent with the county definition of local rural character. • Commercial development or redevelopment within mixed-use areas to serve existing and projected rural populations with a footprint limitation of up to a maximum of 5,000 square feet. New uses of retail or food service space cannot exceed 2,500 square feet. 	<p>Counties</p>
<p>RCW 36.70A.130 <i>SB 5593 – Relating to UGA boundaries. (Ch. 287 Laws 2022).</i> Effective date: June 9, 2022</p> <p>Brief Description:</p> <p>Each county that designates UGAs must review the patterns of development within the UGA during the periodic comprehensive plan update. If, during this review, the county determines the patterns of development have created pressure in areas that exceed the available and developable lands within the UGA, the county may revise the UGA to accommodate identified patterns of development and future development pressure for the succeeding 20-year period. Areas added to the UGA must not be designated as natural resource lands or contain more than 15 percent critical areas. The areas added must be suitable for urban growth and contiguous. The revision may not result in an increase in the total surface area of the existing UGA.</p> <p>A jurisdiction’s transportation element and capital facility plan element must identify the transportation facilities, public facilities, and related services needed to serve the added areas to the UGA, including funding sources.</p>	<p>Counties, cities, and service providers.</p>
<p>RCW 36.70A.600, .070 and Ch. 43.21C RCW (SEPA) <i>SB 5818 – Relating to promoting housing construction in cities through amendments to and limiting appeals under SEPA and the GMA.</i> Effective date: June 9, 2022</p> <p>Brief Description:</p> <p>Any nonproject action taken by a fully planning city to implement certain optional planning actions to increase residential building capacity is permanently exempt from administrative and judicial appeal under SEPA. The adoption of ordinances, development regulations, and amendments to such regulations and other nonproject actions taken by a fully planning city that increases housing capacity and affordability and mitigates displacement, outside of critical areas, are exempt from</p>	

RCW, Bill Number, Brief Description for 2022 Legislative Session	Counties/Cities Other interested parties affected
<p>administrative and judicial appeals under SEPA, except for nonproject actions having a probable significant adverse impact on fish habitat.</p> <p>The SEPA exemption for project actions related to a residential, multifamily, or mixed-use development on the basis of or impacts to the transportation elements of the environment only applies if WSDOT has not found that the project will present significant adverse impacts to the state-owned transportation system. Impacts to aesthetics or light and glare are exempt from SEPA if the project is subject to adopted design review requirements.</p> <p>Ecology must undergo expedited rulemaking to modify rule-based SEPA categorical exemptions to SEPA as follows:</p> <ul style="list-style-type: none"> • Add four attached single-family residential units to the current exemption for certain types of construction. • Create a new exemption level for single-family residential project types with a total square footage of fewer than 1500 square feet in incorporated UGAs of at least 100 units. • Increase the exemption level for multifamily residential project types in incorporated UGAs from 60 units to 200 units. • Add the following sentence to the categorical exemptions for minor new construction: “The city, town, or county must document the result of its outreach with the department of transportation on impacts to state-owned transportation facilities, including consideration of whether mitigation is necessary for impacts to state-owned transportation facilities.” <p>Any applicant whose project qualifies as exempt under SEPA is not required to file an environmental checklist if other information is available to establish that a project qualifies for an exemption.</p>	
<p>Title 70A RCW (Environmental Health and Safety), Ch. 36.70A RCW (GMA), Ch. 36.70 RCW (Planning Enabling Act), and related statutes HB 1799 – Relating to organic materials management Effective date: June 9, 2022</p> <p>Brief description:</p> <p>Beginning January 1, 2027, each county or city that implements a local solid waste plan must provide source-separated organic waste collection services at least either biweekly or 26 weeks annually to all residents and non-residential customers that generate at least 0.25 cubic yards of organic materials per week, and must provide for organic materials management of collected organic materials. Cities and counties may charge and collect fees or rates for these services, consistent with existing authority to impose fees and rates for solid waste collection services. These requirements do not apply to certain jurisdictions and certain areas described in the bill.</p> <p>Jurisdictions implementing local solid waste management plans may not site the increase or expansion of an existing organic materials management facility that processed more than 200,000 tons of material relative to 2019 levels, except that this limitation does not apply to anaerobic digesters.</p> <p>By January 1, 2023, cities and counties with a population of at least 25,000 or in which organic material collection services are provided must adopt a compost procurement ordinance to implement the 2020 requirement for local governments to consider the use of compost products in projects and to use compost products in a project except when availability, health, quality, safety, or price-competitive criteria are not met. They must develop strategies to inform residents</p>	<p>Counties and cities</p>

RCW, Bill Number, Brief Description for 2022 Legislative Session	Counties/Cities Other interested parties affected
regarding the jurisdiction’s use of compost and the value of compost and give priority to purchasing compost products that produce compost locally, are certified by a nationally recognized organization, the product products derived from municipal solid waste compost programs, and that meet quality standards. The bill creates additional procurement options for local governments.	

2021 Legislative Session

RCW, Bill Number, Brief Description for 2021 Legislative Session	Counties/Cities Other interested parties affected
<p>RCW 36.70A.020, .030, .070, .390; chapter 35A.21 RCW; chapter 35.21 RCW HB 1220 – Relating to supporting emergency shelters and housing through local planning and development regulations. (Ch. 254 Laws 2021) Effective date: July 25, 2021</p> <p>Brief Description:</p> <p>Commerce will provide jurisdictions with existing and projected housing needs that identify the number of housing units necessary to manage projected growth, including units for moderate, low, very low, and extremely low-income households as well as emergency housing, emergency shelters, and permanent supportive housing.</p> <p>The housing element of comprehensive plans is updated to require GMA planning counties and cities to do the following:</p> <ul style="list-style-type: none"> • Include moderate density housing options within the UGA and include mandatory provisions for the preservation, improvement, and development of housing. • Identify sufficient land and zoning capacities for the following housing types based on the housing needs provided by Commerce: moderate, low, very low, and extremely low-income households; emergency housing, emergency shelters, and permanent supportive housing; and within the UGA, consideration of duplexes, triplexes, and townhomes. • Plan for and accommodate, rather than just encourage the availability of, affordable housing for the economic segments described above by doing the following: <ul style="list-style-type: none"> ○ Incorporate special consideration for low, very low, extremely low, and moderate-income households; ○ Document programs and actions needed to achieve housing availability, including gaps in local funding, barriers such as development regulations, and other limitations; ○ Consider housing locations in relation to employment locations; ○ Consider the role of ADUs in meeting housing needs. • Identify local policies and regulations that result in racially disparate impacts, displacement, and exclusion in housing and implement policies and regulations to address and being to undo them. • Identify areas at high risk of displacement from market forces that occur with changes to zoning, development regulations, and capital investments. • Establish anti-displacement policies <p>Cities may not prohibit transitional housing or permanent supportive housing in any zones where residential dwelling units or hotels are allowed. Cities may not prohibit indoor emergency shelters or indoor emergency housing in any zones where hotels are allowed, except for cities that have</p>	<p>Counties and cities</p>

RCW, Bill Number, Brief Description for 2021 Legislative Session	Counties/Cities Other interested parties affected
<p>adopted an ordinance authorizing such shelters and housing in a majority of zones within a 1-mile proximity to transit. Cities may impose reasonable occupancy and use regulations on such shelters and housing but those regulations may not prevent the siting of a sufficient number to accommodate the need.</p>	
<p>RCW 36.70A.330 and RCW 43.155.070; chapters 35A.14 RCW, 36.70A RCW, 43.160 RCW, 80.36 RCW, and 43.330 RCW. <i>SB 5368 – Relating to encouraging rural economic development. (Ch. 312 Laws 2021)</i> Effective date: July 25, 2021</p> <p>Brief Description:</p> <p>This bill allows code cities and counties to enter into an interlocal agreement for the purpose of facilitating city annexation of unincorporated UGA territory, including collaborating on the jurisdictional transfer of commercial, industrial, and residential properties and facilities.</p> <p>The bill also authorizes the Growth Management Hearings Board to refer a finding of noncompliance to Commerce to facilitate a speedy resolution.</p>	Counties and Cities

2020 Legislative Session

RCW, Bill Number, Brief Description for 2020 Legislative Session	Counties/Cities Other interested parties affected
<p>RCW 36.70A.130 <i>HB 2342 – Relating to aligning the timing of comprehensive plan updates required by the growth management act with the timing of shoreline master program updates required by the shoreline management act. (Ch. 113 Laws 2020)</i> Effective date: 6/11/2020 Effective date (Section 2): 7/1/2025</p> <p>Brief Description:</p> <p>This amendment updated the GMA periodic update schedule to better align the GMA update cycle with the census and makes associated changes to the Shoreline Management Act (SMA) schedule. The new GMA schedule took effect June 11, 2020. (The new SMA schedule changes, RCW 90.58.080, changes take effect July 1, 2025.)</p> <p><u>New GMA periodic update schedule:</u></p> <ul style="list-style-type: none"> • The following counties, and the cities within them, are required to review and, if needed, revise their comprehensive plans and development regulations by June 30, 2024, and every eight years thereafter: King, Kitsap, Pierce, and Snohomish. • The following counties, and the cities within them, are required to review and, if needed, revise their comprehensive plans and development regulations by June 30, 2025, and every eight years thereafter: Clallam, Clark, Island, Jefferson, Lewis, Mason, San Juan, Skagit, Thurston, and Whatcom. • The following counties, and the cities within them, are required to review and, if needed, revise their comprehensive plans and development regulations by June 30, 2026, and every 	Counties and cities

RCW, Bill Number, Brief Description for 2020 Legislative Session	Counties/Cities Other interested parties affected
<p>eight years thereafter: Benton, Chelan, Cowlitz, Douglas, Franklin, Kittitas, Skamania, Spokane, Walla Walla, and Yakima.</p> <ul style="list-style-type: none"> The following counties, and the cities within them, are required to review and, if needed, revise their comprehensive plans and development regulations by June 30, 2027, and every eight years thereafter: Adams, Asotin, Columbia, Ferry, Garfield, Grant, Grays Harbor, Klickitat, Lincoln, Okanogan, Pacific, Pend Oreille, Stevens, Wahkiakum, and Whitman. 	
<p>RCW 36.70A.600 through .620, and RCW 36.70A.030. HB 2343 – Relating to urban housing supply. (Ch. 173 Laws 2020) Effective date: 6/11/2020</p> <p>Brief Description:</p> <ul style="list-style-type: none"> Adds to provisions of E2SHB 1923 (2019), extending timelines and adding to the list of activities that cities are encouraged to take in order to increase residential building capacity. The date by which cities must take certain planning actions to increase residential building capacity in order for those actions to be exempt from administrative or judicial appeal under the GMA and the State Environmental Policy Act (SEPA) is changed from April 1, 2021, to April 1, 2023. Reduces requirements for bus frequency from four times an hour to two times an hour for very or extremely low income (30-50% AMI) relating to parking reductions. Adds parking reductions for market rate housing: <i>“For market rate multifamily housing units that are located within one-quarter mile of a transit stop that receives transit service at least four times per hour for twelve or more hours per day, minimum residential parking requirements may be no greater than one parking space per bedroom or .75 space per unit. A city may establish a requirement for the provision of more than one parking space per bedroom or .75 space per unit if the jurisdiction has determined a particular housing unit to be in an area with a lack of access to street parking capacity, physical space impediments, or other reasons supported by evidence that would make on-street parking infeasible for the unit.”</i> The GMA definition of "permanent supportive housing" is modified. 	<p>Cities</p>
<p>RCW 36.70A.696 through .699 SB 6617 – Relating to accessory dwelling unit regulation. (Ch. 217 Laws 2020) Effective date: 6/11/2020</p> <p>Brief Description:</p> <ul style="list-style-type: none"> Requires, by July 1, 2021, any city within a GMA county must adopt or amend regulations so as to not require off-street parking for accessory dwelling units (ADUs) within 0.25 mile of a “major transit stop” unless the city determines the ADU is in an area with a lack of access to street parking capacity, physical space impediments, or other reasons that would make on-street parking infeasible for the ADU. A city that has adopted or substantively amended its ADU regulations within the previous four years is exempt from the new ADU requirements regarding off-street parking. “Major transit stop” is defined as: <ul style="list-style-type: none"> A stop on certain high capacity transportation systems; Commuter rail stops; Stops on rail or fixed guideway systems, including transit-ways; 	<p>Cities</p>

Growth Management Act Amendments 1995-2023

RCW, Bill Number, Brief Description for 2020 Legislative Session	Counties/Cities Other interested parties affected
<ul style="list-style-type: none"> ○ Stops on bus rapid transit routes or routes that run on high occupancy vehicle lanes; or ○ Stops for a bus or other transit mode providing fixed route service at intervals of at least 15 minutes during the peak hours of operation. 	
<p>RCW 36.70A.200 <i>HB 2640 – Relating to clarifying that facilities that are operated by a private entity in which persons are detained in custody under process of law pending the outcome of legal proceedings are not essential public facilities under the growth management act. (Ch. 128 Laws 2020)</i> Effective date: 3/25/2020</p> <p>Brief Description: This bill updates the GMA provision governing the siting of essential public facilities, and exclude private detention facilities from the definition of essential public facilities. It further clarifies that this exclusions does not apply to mental health facilities. Those facilities remain essential public facilities. It applies to only facilities for pretrial detention. It applies retroactively as well as prospectively.</p>	Counties and cities
<p>RCW 36.70A.250 through .280 <i>SB 6574 – Relating to clarifying the respective administrative powers, duties, and responsibilities of the growth management hearings board and the environmental land use and hearings office. (Ch. 214 Laws 2020)</i> Effective date: 6/11/2020</p> <p>Brief Description: This bill is governor request legislation designed to align the structure and practice of the Growth Management Hearings Board (GMHB) with the rest of the Environmental and Land Use Hearings Office to improve administration. The bill changes the size of the board, adjusts the qualifications of board members and the procedures for appointing board members and makes other miscellaneous changes to the composition and operations of the GMHB.</p>	Counties, cities and members of the public
<p>RCW 43.21C.229 <i>HB 2673 – Relating to exemptions for infill development under the state environmental policy act. (Ch. 87 Laws 2020)</i> Effective date: 6/11/2020</p> <p>Brief Description: This bill amends RCW 43.21C.229, and changes the standard for use of optionally SEPA categorical exemption for infill development to include development in areas where population is roughly equal to projections in comprehensive plan and development regulations, rather than limiting it to areas where it is less than such projections.</p>	Counties and cities
<p>RCW 84.14.020 <i>HB 2950 – Relating to addressing affordable housing needs through the multifamily housing tax exemption by providing an extension of the exemption until January 1, 2022, for certain properties currently receiving a twelve-year exemption and by convening a work group. (Ch. 237 Laws 2020)</i> Governor partial veto – Section 3 not approved. Effective date: 6/11/2020</p>	Counties and cities

RCW, Bill Number, Brief Description for 2020 Legislative Session	Counties/Cities Other interested parties affected
<p>Brief Description: This bill extends the multifamily property tax exemption (MFTE) for certain properties through December 31, 2021.</p> <p><u>Governor’s partial veto:</u> <i>Section 3 directs the Department of Commerce to contract with a nonprofit facilitator to convene a work group to study and make recommendations on certain aspects of the multifamily property tax exemption program. The department is also required to provide a follow-up report to the Legislature and the Joint Legislative Audit and Review Committee by December 1, 2020. However, the work required under Section 3 is not funded in the budget. For these reasons I have vetoed Section 3 of Substitute House Bill 2950.</i></p>	

2019 Legislative Session

RCW, Bill Number, Brief Description for 2019 Legislative Session	Counties/Cities Other interested parties affected
<p>RCW 36.70A.545 (and RCW 35A.63.300, and RCW 35.63.280) HB 1377 – Relating to affordable housing development on religious organization property. (Ch. 218 Laws 2019) Effective date: 7/28/2019</p> <p>Brief Description:</p> <ul style="list-style-type: none"> • A city planning under certain planning enabling statutes, or a city or county fully planning under the GMA, must allow an increased density bonus consistent with local needs for any affordable housing development of any single-family or multifamily residence located on real property owned or controlled by a religious organization if the affordable housing development under certain conditions outlined under RCW 36.70A.545. • A city or town, code city, or county may develop policies to implement the increased density bonus if it receives a request from a religious organization for the increased density bonus. • The religious organization developing the qualifying affordable housing must pay all fees, mitigation costs, and other charges required and, if applicable, should work with local transit agencies to ensure appropriate transit services are provided to the affordable housing development. • An affordable housing development created by a religious institution within a city or county fully planning under the GMA must be located within an urban growth area. 	Counties and cities
<p>RCW 36.70A.600 through 620; and RCW 36.70A.030 HB 1923 – Relating to increasing urban residential building capacity. (Ch. 348 Laws 2019) Effective date: 7/28/2019 Effective date (Section 11): 7/1/2019</p> <p>Brief Description: This is a multifaceted bill designed to increase residential capacity in larger cities.</p>	Cities

RCW, Bill Number, Brief Description for 2019 Legislative Session	Counties/Cities Other interested parties affected
<ul style="list-style-type: none"> Encourages fully planning cities to take certain actions designed to increase residential building capacity. The bill lists twelve qualifying measures they are encouraged to adopt. If a city intends to adopt actions before July 30, 2021 they can apply to Commerce for a grant of up to \$100,000 to support the effort. Implementation actions taken before this deadline are also shielded from SEPA and GMA appeal. Cities may also gain eligibility through development of a housing action plan. A housing action plan is an expanded version of the housing needs analysis. The bill also directs the Washington Center for Real Estate Research to produce a report every two years that compiles housing supply and affordability metrics for all fully planning cities. This data is designed for use with drafting the housing action plan. The bill also contains two mandatory requirements designed to reduce pressure on housing supply. The first is a requirement to all permanent supportive housing in all multifamily areas. The second is limitations on minimum parking requirements. In order to fund the grants and the production of the housing data profiles, the bill establishes a \$2.50 increase in the document-recording fee. 	
<p>RCW 43.330.515 and .520 <i>SB 5748 – Relating to creating an account to support necessary infrastructure nearby military installations. (Ch. 404 Laws 2019)</i> Effective date: 7/28/2019</p> <p>Brief Description: The bill creates the defense community compatibility account. The account funds grants to local governments, or entities who have an agreement with a military installation under the Readiness and Environmental Protection Integration (REPI) program. Eligible projects include:</p> <ul style="list-style-type: none"> Acquisition of real property or real property interests to eliminate an existing incompatible use; Projects to jointly assist in the recovery or protection of endangered species dependent on military installation property for habitat; Projects or programs to increase the availability of housing affordable to enlisted military personnel and nonmilitary residents in the local community. Projects to retrofit existing uses to increase their compatibility with existing military operations. Projects to enable local communities heavily dependent on a nearby military installation to diversify the local economy so as to reduce the economic dependence on the military base; Projects that aid communities to replace jobs lost in the event of a reduction of the military presence; Local infrastructure or facilities necessary to help a community accommodate an expanded military presence in their community; Projects that improve or enhance aspects of the local economy, environment, or quality of life impacted by the presence of military activities. <p>Commerce must produce a biennial report with a prioritized list of projects, and may develop rules to implement this section.</p>	<p>Counties and cities, and certain entities also identified in this bill.</p>
<p>RCW 36.70A.270 <i>SB 5151 – Relating to requiring the growth management hearings board to topically index the rulings, decisions, and orders it publishes. (Ch. 452 Laws 2019)</i> Effective date: 7/28/2019</p>	<p>Counties, cities, and members of the public.</p>

RCW, Bill Number, Brief Description for 2019 Legislative Session	Counties/Cities Other interested parties affected
<p>Brief Description: Environmental & Land Use Hearings Office must coordinate with the Growth Management Hearings Board, the Department of Commerce, and other interested stakeholders to develop and maintain a rational system of categorizing rulings, decisions, and orders. The website must allow a user to search GMHB decisions and orders by topic, party, and geographic location or by natural language. All rulings, decisions, and orders issued before January 1, 2019, must be published by June 30, 2021.</p>	

2018 Legislative Session

RCW, Bill Number, Brief Description for 2018 Legislative Session	Counties/Cities Other interested parties affected
<p>RCW 36.70A.590 <i>SB 6091 - Relating to ensuring that water is available to support development.</i> (Ch.1 Laws 2018) Effective date 1/19/2018</p> <p>Brief Description: Addresses the availability of water to support development. For the purposes of complying with the GMA relating to surface and groundwater resources, a county or city may rely on or refer to applicable minimum instream flow rules adopted by Ecology. Development regulations must ensure that proposed water uses are consistent with the permit-exempt groundwater statute and with applicable rules when making building permit and subdivision decisions.</p>	Counties and cities

2017 Legislative Session

RCW, Bill Number, Brief Description for 2017 Legislative Session	Counties/Cities Other interested parties affected
<p>RCW 36.70A.211 and .212 <i>HB 1017 – Relating to the siting of schools and school facilities.</i> (Ch. 129 Laws 17) Governor vetoed Section 1. Effective date 7/23/2017</p> <p>Brief Description (Sections 2-3):</p> <ul style="list-style-type: none"> • Pierce County may authorize the siting of a school in a rural area to serve students from an urban area, even when otherwise prohibited by multicounty policies if the county has adopted a comprehensive plan policy concerning the siting of schools in rural areas. Such a school may not collect impact fees. • Vision 2040, the multicounty planning policy document is to be amended at its next update (2020) to include a policy addressing the siting of schools in rural areas. (This policy would cover all four PSRC counties). • Each school district that sites schools under Section 2 must participate in the county’s next GMA update (due in 2023 for Pierce County), to: <ul style="list-style-type: none"> ○ Coordinate on enrollment forecasts and projections ○ Identify school siting criteria, with the county, cities and PSRC 	Pierce County

RCW, Bill Number, Brief Description for 2017 Legislative Session	Counties/Cities Other interested parties affected
<ul style="list-style-type: none"> ○ Identify suitable school sites with the county and cities with priority to siting urban serving schools in existing cities and towns in locations where students can safely walk and bicycle to school from the homes, and can effectively served by transit ○ Identify schools costs and include this in the capital facilities plan element. <p><u>Governors’ partial veto (Section 1)**: First, any extension of urban services to serve a rural school must be limited to the size and scale needed to support the long-term needs of the school. Second, the land surrounding a new rural school must maintain its rural character and housing density as specified in RCW 36.70A.070(5). Finally, in order for schools to be sited outside the Urban Growth Boundary Line, school districts must demonstrate that there is no suitable land available within the Urban Growth Area. For these reasons I have vetoed Section 1 of Engrossed Substitute House Bill 1017.</u></p> <p>** Note: See HB 2243 (2017) below.</p>	
<p>RCW 37.70A.690 HB 1503 – Relating to preventing unfunded mandates involving on-site sewage systems from affecting local governments and property owners. (Ch. 105 Laws 17) Effective date 7/23/2017</p> <p>Brief Description:</p> <ul style="list-style-type: none"> • Declares that the Growth Management Act (GMA) does not preclude counties from certifying homeowners, or their family members or tenants, to inspect their on-site sewage systems (OSS). • Declares that counties are not relived of the obligation to protect water quality under the GMA. Governor signed 	<p>Counties and cities. Property owners (pertaining to self-inspection of septic systems)</p>
<p>RCW 36.70A.030, .060, .070, and .108 SB 5517 – Concerning rail dependent uses for purposes of the growth management act and related development regulations. Governor vetoed</p> <p>Brief Description:</p> <ul style="list-style-type: none"> • Adds definitions of “freight rail dependent uses” and “short line railroad” to the Growth Management Act (GMA). • Direct the Department of Commerce to submit a report to the Legislature by November 15 of each-even numbered year, beginning in 2022 and ending in 2032, that describes any job gains, tax impact, and impacts to resource lands resulting from freight rail dependent uses sited under the GMA. • Authorized Clark and Okanogan counties to allow rail dependent industrial uses on resource lands adjacent to short line railroads. • Authorizes Clark and Okanogan counties to include development of freight rail dependent uses on land adjacent to railroad lines and infrastructure in the transportation element of their comprehensive plan. 	<p>Clark, Okanogan</p>
<p>RCW 36.70A.110 HB 1683 – Addressing sewer service within urban growth areas. (Chapter 305 Laws 2017) Effective date 7/23/2017</p>	<p>Counties and cities. Utility districts and Property owners.</p>

RCW, Bill Number, Brief Description for 2017 Legislative Session	Counties/Cities Other interested parties affected
<p>Brief Description: Specifies that GMA fully planning counties, cities, and utilities are not obligated to install sanitary sewer systems to certain properties within urban growth areas served by on-site sewage systems.</p>	
<p>HB 2243-Concerning the siting of schools and school facilities Governor signed C32 L 2017 3rd Special Session. Effective date 10/19/2017</p> <p>Brief Description:</p> <ul style="list-style-type: none"> • Provides that the Growth Management Act (GMA) does not prohibit a county planning fully under the GMA from authorizing the extension of public facilities and utilities to serve a school located in a rural area that serves students from a rural area and an urban area, so long as certain requirements are met. • Authorizes the extension of public facilities and utilities extended to a school located outside an Urban Growth Area (UGA),. • Provides that the GMA does not prohibit the expansion, modernization, or placement of portable classrooms at an existing school in a rural area. • Directs the Department of Commerce to submit a report to the Legislature in 2023 that reports on the schools built under this legislation. <p>Note: how this is related to ESHB 1017: During the 2017 Legislative Session, the Legislature passed Engrossed Substitute House Bill (ESHB) 1017, which dealt with the topic of siting schools in rural areas under the GMA. Governor signed ESHB 1017 into law, but in so doing, vetoed section 1 of ESHB 1017. The vetoed provisions were signed into law as part of HB 2243.</p>	<p>Counties and cities</p>
<p>SB 5254–Relating to ensuring adequacy of buildable lands and zoning in urban growth areas and providing funding for low-income housing and homeless programs Governor signed C16, L 2017 3rd Special Session, Effective date 10/19/2017</p> <p>Brief Description:</p> <ul style="list-style-type: none"> • Extends the \$40 local homeless housing and assistance surcharge to 2023. • Allows revenue from the local real estate excise tax (REET II) to be used for homeless housing development through 2019, subject to certain conditions. • Makes certain changes to the Growth Management Act's buildable lands program through 2030, including making Whatcom County subject to buildable lands program requirements and requiring that county buildable land reports be completed at least two years prior to scheduled comprehensive plan updates. • Requires the Department of Commerce to contract for the development of buildable lands program guidance for use by local governments. • Exempts projects with environmental impacts that have been addressed in a planned actions designated by local governments that encompass areas located near transit stops from further environmental review under the State Environmental Policy Act (SEPA). 	<p>Buildable Lands Counties: Clark, King, Kitsap, Pierce, Snohomish, Thurston, and Whatcom counties.</p> <p>Note: Portions of the bill only affect newly added Whatcom County.</p>

RCW, Bill Number, Brief Description for 2017 Legislative Session	Counties/Cities Other interested parties affected
<p>RCW 36.70A, .070 SSB 5790 – Concerning the economic development element of the growth management act. Governor partial veto – Section 3 not approved. Chapter 331, 2017 Laws PV, Effective date 7/23/2017</p> <p>Brief Description:</p> <p>The bill amends the rural element requirement to allow innovative techniques that will accommodate appropriate rural economic advancement, densities, and uses. It also removes the following provisions from the economic development element:</p> <ul style="list-style-type: none"> • A summary of the local economy • A summary of the strengths and weaknesses of the local economy, and • An identification of policies, programs, and projects to foster economic growth and development and to address future needs. <p>The Governor partially vetoed a section of the bill that would have allowed smaller counties to identify stagnate or deteriorating economic industries in rural areas and “seize economic opportunities that may deviate” from the GMA in order to encourage economic development. The vetoed section would have required the GMHB to afford deference to local development choices that prioritize economic development in rural areas for certain jurisdictions.</p>	<p>Cities, Counties</p>
<p>SB 5806-Concerning preliminary work to develop a process for planning for a new interstate 5 bridge spanning the Columbia river. Governor signed. C288 L2017. Effective date 7/23/2017</p> <p>The process for designating a project of statewide significance is modified to allow for a legislative designation. Projects of statewide significance that are designated by the Legislature are exempted from the application requirements.</p>	<p>Cities and Counties</p>

2016 Legislative Session

No Growth Management Act Amendments for 2016 Legislative Session	Cities/Counties Affected
---	-------------------------------------

2015 Legislative Session

RCW, Bill Number, Brief Description for 2015 Legislative Session	Cities/Counties Affected
<p>RCW 36.70A.035 SB 5238 – Concerning public water systems’ public participation notice provisions.</p> <p>Brief Description:</p> <ul style="list-style-type: none"> The list of persons and entities that public participation requirements of GMA must, through notice procedures, must also be reasonably calculated to provide notice of proposed amendments to comprehensive plans and development regulations is expanded to include Group A public water systems that are required to develop water system plans. Group A water systems either have 15 or more service connections, regularly serve 25 or more people 60 or more days per year, or serve 1,000 or more people for two or more consecutive days. 	<p>Counties, Cities</p>
<p>RCW 37.70A.070 ESB 5923 – Promoting economic recovery in the construction industry</p> <p>Brief Description:</p> <ul style="list-style-type: none"> Obligates counties, cities, and towns that collect impact fees to, by September 1, 2016, adopt and maintain a system for the deferred collection of impact fees for single-family detached and attached residential construction. Delays the starting of the six-year frame for satisfying transportation concurrency provisions of the Growth Management Act until deferred impact fees are due. Establishes impact fee deferral reporting requirements for the Joint Legislative Audit and Review Committee and the Department of Commerce. Makes all provisions effective September 1, 2016. 	<p>Counties, cities, and towns that collect impact fees</p>

Legislative Session 2014

RCW, Bill Number, Brief Description for Legislative Session 2014	Cities/Counties Affected
<p>RCW 36.70A.040, .060, .280 EHB 1224 – Providing a process for county legislative authorities to withdraw from voluntary planning under the GMA</p> <p>Brief Description:</p> <ul style="list-style-type: none"> Allows a county that elected to fully plan under the Growth Management Act (GMA) and that has 20,000 or fewer inhabitants to reduce the planning obligations that it and the cities within must satisfy under the GMA. Expires the authority of a county to reduce planning obligations for it and the cities within on December 31, 2015. Establishes that a county action to reduce the planning obligations for it and the cities within may be invalidated if the county is not in compliance with certain planning requirements of 	<p>Counties, Cities</p>

RCW, Bill Number, Brief Description for Legislative Session 2014	Cities/Counties Affected
<p>GMA at the time of the county’s reduction action, and if the county does not received a determination of compliance from the Department of Commerce (Commerce).</p> <ul style="list-style-type: none"> • Makes compliance determinations by Commerce subject to review by the Growth Management Hearings Board. • Specifies that a county that reduces the planning obligations for it and the cities within must satisfy requirements for natural resource lands, critical areas, the use of best available science and the requirements established in the rural element of a comprehensive plan and the associated development regulations. 	
<p>RCW 36.70A.367</p> <p>HB 1360 – Extending the deadline to designate one or more Industrial land banks</p> <p>Brief Description:</p> <ul style="list-style-type: none"> • Extends the deadline for certain counties planning under the Growth Management Act and with the authority to designate industrial land banks to identify and approve locations and then adopt regulations for industrial land banks until December 31, 2016, rather than December 31, 2014. 	Counties, Cities
<p>RCW 36.70A.460</p> <p>2SHB 2251 – Fish barrier removals</p> <p>Brief Description:</p> <ul style="list-style-type: none"> • Adds three new categories of fish habitat enhancement projects to the list of projects eligible for streamlined permitting under the Department of Fish and Wildlife’s hydraulic project approval process. • Directs WDFW to convene a fish passage barrier removal board, with representatives from state agencies, local and tribal governments, and other interested entities to coordinate removal projects. 	Counties, Cities
<p>RCW 84.14.007, .010, .040, .060</p> <p>2SSB 6330 – Promoting affordable housing in unincorporated areas of rural counties within urban growth areas</p> <p>Brief Description:</p> <ul style="list-style-type: none"> • Rural counties may offer a property tax exemption for multi-family housing projects within unincorporated urban growth areas. • The Joint Legislative Audit and Review Committee must assess the performance of the tax preference with reference to the intent and public policy objective. • The property tax exemption for properties located in rural counties expires on January 1, 2020. 	Counties

Legislative Session 2013

RCW, Bill Number, Brief Description for Legislative Session 2013	Cities/Counties Affected
<p>RCW 36.70A.340</p> <p>SHB 1883– Simplifying and updating statutes related to fuel tax administration..</p>	Counties, Cities

RCW, Bill Number, Brief Description for Legislative Session 2013	Cities/Counties Affected
<p>Brief Description: Amends various statutes to reflect the consolidation of the fuel tax statutes, including a change in the reference to the RCW chapter addressing fuel tax revenues that may be withheld from a city or county by the Governor upon a notification by the Growth Management Hearings Board of continued non-compliance with the GMA by that city or county.</p>	
<p>RCW 36.70A.070 ESHB 1652 – Impact fee payment Governor vetoed bill in its entirety http://apps.leg.wa.gov/documents/billdocs/2013-14/Pdf/Bills/Vetoes/House/1652-S.VTO.pdf</p> <p>Brief Description: Would have required counties and cities to provide for deferred payment of impact fees, and would have delayed the starting of the six-year time frame for satisfying concurrency provisions for the Growth Management Act until after the county or city received full payment of all deferred impact fees.</p>	Counties, Cities
<p>RCWs 36.70A.200, 36.70A.300, 43.17.250, 43.155.070, 70.146.070 SSB 5399– Addressing the timing of penalties under the growth management act.</p> <p>Brief Description:</p> <ul style="list-style-type: none"> • Establishes that, state agencies, commissions, and governing boards may not penalize jurisdictions during the period of remand following a finding of noncompliance by the Growth Management Hearings Board (GMHB) and the pendency of an appeal before GMHB or subsequent judicial appeals, unless GMHB makes a determination of invalidity, <u>IF</u>: <ul style="list-style-type: none"> • the local government has delayed the effective date of the action subject to the petition until after GMHB issues a final determination; or, • within 30 days of receiving notice of a petition for review by GMHB, the local government delays or suspends the effective date of the action until after GMHB issues a final determination in order to not be penalized. • A local jurisdiction may not be deemed ineligible or otherwise penalized, in the award of a state agency grant or loan during the pendency of the appeal before GMHB, or during any subsequent judicial appeals under certain circumstances. 	Counties; Cities; state agencies, commissions, and governing boards
<p>RCWs 35.91, 35.91.020, 43.21C, 82.02.020 ESHB 1717– Up-front environmental planning</p> <p>Brief Description:</p> <ul style="list-style-type: none"> • Authorizes local governments to recover reasonable expenses incurred in the preparation of non-project environmental impact statements (EIS) for infill actions that are categorically exempt from requirements of the State Environmental Policy Act, and for development or redevelopment actions that qualify as planned actions. • Requires that a county, city, or town enact an ordinance, prior to the collection of fees to cover reasonable expenses incurred in the preparation of the EIS, which establishes the total amount of expenses to be recovered through fees, and provides objective standards for determining the fee amount imposed upon each development proposal; provides a procedure by which an applicant may pay the fees under protest; and makes information available about the amount of the expenses designated for recovery. • Modifies provisions governing contracting between qualifying municipalities and real estate owners for the construction or improvement of water or sewer facilities by making the 	Counties, Cities

RCW, Bill Number, Brief Description for Legislative Session 2013	Cities/Counties Affected
contracts mandatory, at the owner's request, and by allowing municipalities to collect associated fees.	
<p>RCW 34.05 HB 1112– Concerning standards for the use of Science to support public policy</p> <p>Brief Description: Directs the Department of Fish and Wildlife to identify the sources of information reviewed and relied on before taking a significant agency action. The requirement applies to actions including those resulting in species recovery plans, certain types of rulemaking, and guidance to support implementation of a rule or statute.</p>	Department of Fish and Wildlife
<p>RCW 34.05 HB 1113 – Concerning standards for the use of Science to support public policy</p> <p>Brief Description: Requires the Department of Ecology to identify peer-reviewed science, scientific literature, and other sources of information being relied upon before taking significant agency actions related to certain agency programs.</p>	Department of Ecology
<p>RCWs 39.102, 39.102.020, 39.102.140, 39.102.150, 39.102.904, 82.14.475 E2SHB 1306 – Extending the expiration dates of the local infrastructure financing tool program</p> <p>Brief Description:</p> <ul style="list-style-type: none"> • Extends the expiration date of the Local Infrastructure Financing Tool program from June 30, 2039, to June 30, 2044. • Requires local jurisdictions to commence construction by June 30, 2017, to impose the state shared local sales and use tax. • Removes the requirement that a sponsoring local government issue indebtedness to receive a state sales and use tax credit. 	Counties, Cities
<p>RCWs 39.102, 39.102.020, 39.102.140, 39.102.150, 39.102.904, 82.14.475 HB 1644 – Concerning transportation planning objectives and performance measures for local and regional agencies.</p> <p>Brief Description:</p> <ul style="list-style-type: none"> • Allows local or regional agencies to establish transportation objectives and performance measures that correspond with state transportation objectives and performance measures. • Applies the same liability protection to the local or regional agencies that is currently available to the state. 	Counties, Cities, Regional Transportation Planning Organizations

Legislative Session 2012

RCW, Bill Number, Brief Description for Legislative Session 2012	Cities/Counties Affected
<p>RCW 36.70A.180 HB 2834 – Relating to providing cost savings for local governments by reducing a limited number of reporting requirements.</p> <p>Brief Description: Eliminates a requirement obligating jurisdictions that fully plan under the Growth Management Act (GMA) to submit reports to the Department of Commerce every five years regarding the progress by that jurisdiction in implementing the GMA is eliminated. Other county and city reporting requirements are also eliminated.</p>	Counties, Cities

RCW, Bill Number, Brief Description for Legislative Session 2012	Cities/Counties Affected
<p>RCW 90.58.190 EHB 2671 – Clarifying procedures for appealing department of ecology final action on a local shoreline mater program by ensuring consistency with existing procedural provisions of the growth management act, chapter 36.70A RCW, the administrative procedure act, chapter 34.50 RCW, and the state environmental policy act, chapter 43.21C RCW.</p> <p>Brief Description: Amends certain standards and procedures relating to the review of shoreline master programs by the Growth Management Hearings Board, Shoreline Hearings Board, and Superior courts.</p>	<p>Counties, Cities</p>
<p>RCW 36.70A.030 SB 5292 – Exempting irrigation and drainage ditches from the definition of critical areas.</p> <p>Brief Description: Within the definition of critical areas, fish and wildlife habitat conservation areas do not include artificial features or constructs, including irrigation delivery systems, irrigation infrastructure, irrigation canals, or drainage ditches that lie within the boundaries of and are maintained by a port district or an irrigation district or company.</p>	<p>Counties, Cities</p>
<p>RCW 36.70A, 36.70A.130 SB 5995 – Authorizing urban growth area boundary modifications for industrial land.</p> <p>Brief Description: A city planning under the GMA may request that a county amend the UGA within which the city is located. A city’s request to the county to amend the UGA should be done as part of the county’s annual comprehensive plan amendment process and must meet the county’s application deadline for that year’s comprehensive plan amendment process. The requests are subject to certain conditions.</p>	<p>Counties located east of the crest of the Cascade Mountains with a population of more than 100,000 and less than 200,000. (Benton County)</p>
<p>RCW 43.21C SB 6082 – Regarding the preservation and conservation of agricultural resource lands.</p> <p>Brief Description: Department of Ecology will conduct rulemaking by December 31, 2013, to review and consider whether the current environmental checklist ensures consideration of potential impacts to agricultural lands of long-term commercial significance.</p>	<p>Counties, Cities planning under the GMA are to designate and protect agricultural lands of long term commercial significance.</p>
<p>RCW 36.70A.490, 36.70A.500 2ESSB 6406 – Modifying programs that provide for the protection of the state’s natural resources.</p> <p>Brief Description: By December 31, 2013, DOE must update the thresholds for all other project actions, create categorical exemptions for minor code amendments that do not lessen environmental protection, and propose methods for more closely integrating SEPA with the Growth Management Act. Other changes to SEPA and local development provisions include authorizing money in the Growth Management Planning and Environmental Review Fund to be used to make loans, in addition to grants, to local governments for specified purposes; and authorizing lead agencies to identify within an environmental checklist items that are adequately covered by other legal authorities, although a lead entity may not ignore or delete a question.</p>	<p>Counties, Cities</p>

Legislative Session 2011

RCW, Bill Number, Brief Description for Legislative Session 2011	Cities/Counties Affected
<p>RCW 36.70A, 36.70A.130, 36.70A.280 ESHB 1886 - Implementing Recommendations of the Ruckelshaus Center process.</p> <p>Brief Description: The Voluntary Stewardship Program is established as an alternative to protecting critical areas on lands used for agricultural activities through development regulations adopted under RCW 36.60A.060. The Program must be designed to protect and enhance critical areas on lands used for agricultural activities through voluntary actions by agricultural operators. The Washington State Conservation Commission (Commission) is charged with administering the Program.</p> <p>Click here to view a description of the timelines in the Program.</p>	<p>All counties must decide if they are going to opt-in by January 22, 2012.</p> <p>Does not apply to incorporated cities or towns.</p>
<p>RCW 36.70A.080 ESSB 5253 - Concerning tax increment financing for landscape conservation and local infrastructure.</p> <p>Brief Description: Provides financing tool for certain cities in King, Pierce, and Snohomish Counties to invest in infrastructure in designated receiving areas for transfers of development rights (TDR). Eligible cities are cities with a population of 22,500 or more in the three counties. Consistent with the regional TDR program in Chapter 43.362, transfers must be from county sending areas to incorporated city receiving areas.</p>	<p>King, Pierce, and Snohomish Counties, and the Cities within.</p>
<p>RCW 36.70A.130, 36.70A.215 ESHB 1478 Delaying or modifying certain regulatory and statutory requirements affecting cities and counties.</p> <p>Brief Description: Extends timeframes within which local government entities must comply with requirements pertaining to reviews, revisions, and evaluations under the Growth Management Act.</p> <p>The comprehensive plan and development regulation/critical areas ordinance review and revision schedule of the Growth Management Act is modified to require counties and cities to take such action every eight years, rather than every seven years, and to reallocate review and revision years for some jurisdictions.</p> <p>An additional two years for meeting the review and requirements is granted to smaller and slow growing counties and cities. The date by which the initial review and revision requirements must be completed for the first bloc of counties and cities is June 30, 2015, rather than December 1, 2014. County reviews of designated urban growth areas must also be completed according to this schedule, and evaluation requirements for the buildable lands program must be completed by counties and cities one year before the applicable review and revision deadline.</p> <p>Also included are extensions for the timelines for expending and encumbering impact fees; and shoreline master programs.</p>	<p>Counties, Cities</p>
<p>RCW 36.70A.290</p>	<p>Counties and Cities</p>

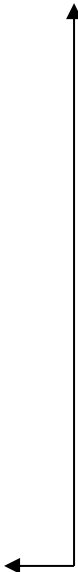
RCW, Bill Number, Brief Description for Legislative Session 2011	Cities/Counties Affected
<p>SSB 5192 - Concerning provisions for notifications and appeals timelines under the shoreline management act.</p> <p>Brief Description: Makes numerous technical changes to effective date provisions for shoreline master programs and to notification and timing requirements governing appeals under the Shoreline Management Act.</p>	
<p>RCW 36.70A.340 SSB 5797 - Eliminating the urban arterial trust account.</p> <p>Brief Description: Merges the Urban Arterial Trust Account into the Transportation Improvement Account.</p>	None

Legislative Session 2010

RCW, Bill Number, Brief Description for Legislative Session 2010	Cities/Counties Affected
<p>RCW 36.70A.480 EHB 1653 - Clarifying the Integration of Shoreline Management Act policies with the Growth Management Act.</p> <p>Brief Description: Modifies provisions in the Growth Management Act (GMA) pertaining to the integration of the GMA and the Shoreline Management Act. Establishes new provisions in the GMA pertaining to the regulation and protection of critical areas that are located within shorelines of the state. Declares an emergency and establishes a July 27, 2003, application date. Clarifies that, with certain exceptions, critical area regulations adopted under the GMA apply within Shoreline areas. These regulations apply until Ecology approves either a comprehensive, new shoreline management program (SMP) that meets Ecology’s guidelines, or a SMP amendment specifically related to critical areas. The new law specifies that legally existing structures and uses in shoreline areas that are within protection zones created by local critical areas ordinances (CAOs) may continue as conforming uses. The law also provides criteria about how these structures and uses may be redeveloped or modified. In addition, the bill also addresses existing and ongoing farming practices.</p>	All counties and cities with shorelines.
<p>RCW 36.70A ESHB 2538 - Regarding High-Density Urban Development - Encourages certain cities that plan under the GMA to include compact development in their comprehensive plans.</p> <p>Brief Description: Requires the development of a non-project environmental impact statement for a compact development plan included in a comprehensive plan. Provides for immunity of appeals for proposals that are covered by a non-project environmental impact statement for the compact development area. Encourages establishment of a transfer of development rights program for cities that include compact development in their comprehensive plans. Provides funding incentives to assist with the cost of developing a non-project environmental impact statement for a compact development plan.</p>	A city with a population greater than 5,000 that is required to plan under the GMA. A city of any size required to comply with the GMA and is located on the east side of the Cascade Mountain in a county with a population of 230,00 or less may elect to adopt subarea

Growth Management Act Amendments 1995-2023

RCW, Bill Number, Brief Description for Legislative Session 2010	Cities/Counties Affected
	development elements.
<p>Referenced throughout the RCW</p> <p>E2SHB 2658</p> <p>Brief Description: The "Department of Commerce" is created to replace the Department of Community, Trade and Economic Development. By November 1, 2009, the Director is to develop a report, with analysis and recommendations for the Governor and appropriate legislative committees, on statutory changes for effective operation of the department. This is to be done in collaboration with the Office of Financial Management, the Governor's Office, the Economic Development Commission, and legislators from policy and fiscal committees. Input from a broad range of stakeholders is required. The Code Reviser is directed to prepare legislation for the 2010 legislative session that changes all statutory references from the "Department of Community, Trade, and Economic Development" to the "Department of Commerce."</p>	None.
<p>RCW 36.70C.020 HB 2740 - Regarding the definition of Land Use Decision in the Land Use Petition Act</p> <p>Brief Description: Amends the Land Use Petition Act (LUPA) to clarify when the 21-day time limit for the filing of judicial appeals to local land use decisions begins.</p>	A county or city processing motions for reconsideration under LUPA.
<p>RCW 36.70A SHB 2935 - Regarding Environmental and Land Use Hearings Boards</p> <p>Brief Description: Creates the Environmental and Land Use Hearings Office by consolidating the powers, duties, and functions of the Environmental Hearings Office and the Growth Management Hearings Boards. Reduces the number of state boards that conduct administrative review of environmental and land use decisions.</p>	None.
<p>RCW 36.70A.110, .130, .172, .250, .260, .270, .280, .290 SSB 6214 - Restructuring the three Growth Management Hearings Boards into one Board</p> <p>Brief Description: Consolidates the powers, duties, and functions of the three regional Growth Management Hearings Boards into a single, seven-member Growth Management Hearings Board. Specifies that petitions for review before the consolidated board must be heard and decided by a regional panel of three board members. Specifies provisions for the adjudicative and operational functioning of the consolidated board.</p>	None.
<p>RCW 36.70A.200 SB 6279 - Clarifying Regional Transit Authority Facilities as Essential Public Facilities.</p> <p>Brief Description: Adds regional transit authority facilities to the list of essential public facilities delineated under the GMA.</p>	A county or city planning under GMA.
<p>RCW 36.70A.5601</p>	A county or city that intends to amend or

RCW, Bill Number, Brief Description for Legislative Session 2010	Cities/Counties Affected
<p>SSB 6520 - Extending time to complete recommendations under RCW 36.70A.5601 conducted by the William D. Ruckelshaus Center</p> <p>Brief Description: Extends a provision that temporarily prohibits counties and cities from amending or adopting certain changes to critical areas ordinances (CAOs) by one additional year to July 1, 2011. Specifies that counties and cities subject to the temporary prohibition are required to review and, if necessary, revise their applicable CAOs between July 1, 2011 and December 1, 2012. Grants the William D. Ruckelshaus Center, in completing its examination of the conflicts between agricultural activities and CAOs, one additional year to conclude certain examination tasks and a final report by September 1, 2010.</p>	<p>adopt a CAO affecting agricultural lands.</p>
<p>RCW 36.70A.130 SSB 6611 - Extending the deadlines for the review and evaluation of comprehensive land use plan and development regulations for three years and addressing the timing for adopting certain subarea plans.</p> <p>Brief Description: Establishes a new recurring seven-year review and revision schedule for comprehensive plans and development regulations adopted under the GMA, which includes jurisdictions that had a December 1, 2007 deadline that qualified for and used a former three year extension. (Note: These new deadlines take effect following the existing requirement by jurisdictions to complete the review of comprehensive plans and development regulations between December 1, 2004 and December 1, 2007).</p> <p>Establishes and modifies requirements applicable to subarea plans in provisions of the GMA that generally prohibit comprehensive plan amendments from occurring more frequently than annually. Such subarea plans must clarify, supplement, or implement jurisdiction-wide comprehensive plan policies, and may only be adopted after appropriate environmental review under SEPA.</p> <p>In addition, amendment of a comprehensive plan to take place more than once per year when the amendment is for a subarea plan for economic development located outside a 100-year floodplain in a county that completed a state-funded pilot project based on watershed characterization and local habitat assessment.</p> <p>Cities/Counties Affected: On or before December 1, 2014, and every seven years thereafter, for Clallam, Clark, Jefferson, King, Kitsap, Pierce, Snohomish, Thurston, and Whatcom counties and the cities within those counties;</p> <p>On or before December 1, 2015, and every seven years thereafter, for Cowlitz, Island, Lewis, Mason, San Juan, Skagit, and Skamania counties and the cities within those counties;</p> <p>On or before December 1, 2016, and every seven years thereafter, for Benton, Chelan, Douglas, Grant, Kittitas, Spokane, and Yakima counties and the cities within those Counties;</p> <p>On or before December 1, 2017, and every seven years thereafter, for Adams, Asotin, Columbia, Ferry, Franklin, Garfield, Grays Harbor, Klickitat, Lincoln, Okanogan, Pacific, Pend Oreille, Stevens, Wahkiakum, Walla Walla, and Whitman counties and the cities within those counties.</p>	<p>See below first column Brief Description on SSB 6611 for Cities/Counties Affected for this bill.</p> 

RCW, Bill Number, Brief Description for Legislative Session 2010	Cities/Counties Affected
<p>Exceptions include a three-year extension for qualifying counties with fewer than 50,000 residents, qualifying cities with fewer than 5,000 residents, and provisions for jurisdictions making substantial progress with certain regulatory requirements.</p>	

Legislative Session 2009

RCW, Bill Number, Brief Description for Legislative Session 2009	Cities/Counties Affected
<p>RCW 36.70A 2SHB 1481 - Regarding Electric Vehicles, add section or chapter</p> <p>Brief Description: Specifies that local government regulations of areas in the I-5 corridor from Snohomish County to Thurston County and the King County areas around SR- 520, I-405, and I-90 must allow for electric vehicle infrastructure, except in residential areas, by July of 2010. Requires the state, to the extent practicable, to install charging outlets capable of charging electric vehicles in each of the state's fleet parking and maintenance facilities, as well as in all state operated highway rest stops. Specifies that the Puget Sound Regional Council must seek federal or private funding related to planning for electric vehicle infrastructure deployment.</p>	<p>Snohomish, King, Pierce, and Thurston Counties and their cities, if within I-5, I-405, SR520, or I-90 corridors.</p>
<p>RCW 36.70A ESHB 1959 –Concerning land use and transportation planning for marine container ports, add section or chapter.</p> <p>Brief Description: Requires cities with a qualifying marine container port in their jurisdiction to include a container port element in their comprehensive plans. Authorizes cities with a qualifying port district to include a marine industrial port element in their comprehensive plans. Requires the Department of Community, Trade and Economic Development to provide matching grant funds</p>	<p>Cities of Seattle and Tacoma.</p>

Growth Management Act Amendments 1995-2023

RCW, Bill Number, Brief Description for Legislative Session 2009	Cities/Counties Affected
to cities to support development of the container port elements. Declares key freight transportation corridors that serve qualifying marine port facilities to be transportation facilities and services of statewide significance.	
<p>RCW 36.70A.030 EHB 2242 – Creating a Department of Commerce, amend section</p> <p>Brief Description: A Department of Commerce is created to replace the Department of Community, Trade and Economic Development. By November 1, 2009, the Director is to develop a report, with analysis and recommendations for the Governor and appropriate legislative committees, on statutory changes for effective operation of the department. This is to be done in collaboration with the Office of Financial Management, the Governor's Office, the Economic Development Commission, and legislators from policy and fiscal committees. Input from a broad range of stakeholders is required. The Code Reviser is directed to prepare legislation for the 2010 session that changes all statutory references from the "Department of Community, Trade, and Economic Development" to the "Department of Commerce."</p>	None.
<p>RCW 36.70A.110 EHB 1967 – One hundred year floodplains</p> <p>Brief Description: Prohibiting expansions of urban growth areas into one hundred year floodplains. A county, city, or town is generally prohibited from expanding an urban growth area into the 100-year floodplain of any river or river segment that is located west of the crest of the Cascade Mountains and has a mean annual flow of 1,000 or more cubic feet per second, except under certain specified circumstances.</p>	Counties and cities west of Cascade Crest, if expanding urban growth areas into 100-year floodplains.
<p>RCW 36.70A.110, .115, .210 SHB 1825 –Identifying specific facilities planning requirements under the growth management act, amend section</p> <p>Brief Description: Each city within a county fully planning under the Growth Management Act must identify areas sufficient to accommodate the full range of needs and uses that will accompany projected urban growth. The land uses that must be identified include facilities for medical, governmental, institutional, commercial, service, retail, and other nonresidential uses. Countywide economic development and employment policies must include consideration of the future development of commercial and industrial facilities. A county or city that chooses to amend their comprehensive plan to accommodate projected housing and employment growth must also include sufficient land capacity to accommodate commercial and industrial uses.</p>	Cities and counties fully planning under the Growth Management Act.
<p>EHB 1464 – Concerning affordable housing incentive programs.</p> <p>Brief Description: Clarifies provisions governing affordable housing incentive programs that may be enacted or expanded in jurisdictions planning under the Growth Management Act</p>	Cities and counties fully planning under the Growth Management Act. (optional)

Legislative Session 2008

RCW, Bill Number, Brief Description for Legislative Session 2008	Cities/Counties Affected
<p>RCW 36.70A ESSB 6580- Add section or chapter – Governor partially vetoed in 2008 relating to mitigating the impacts of climate change through the growth management act; amending 36.70A.280; adding a new section to chapter 36.70A RCW</p> <p>Brief Description: Requires the Department of Community, Trade and Economic Development (CTED) to develop and provide counties and cities with advisory climate change response methodologies, a computer modeling program, and estimates of greenhouse gas emission reductions resulting from specific measures. Establishes a local government global warming mitigation and adaptation program. Prohibits Growth Management Hearings Boards from hearing petitions alleging non-compliance with the mitigation and adaptation program. Requires CTED to provide a climate change report to the Governor and the Legislature by December 1, 2008</p>	<p>None.</p>

Legislative Session 2007

RCW, Bill Number, Brief Description for Legislative Session 2007	Cities/Counties Affected
<p>RCW 36.70A SHB 1135: AN ACT Relating to aquifer conservation zones in qualifying island cities without access to potable water sources outside their jurisdiction; and adding a new section to chapter 36.70A RCW.</p> <p>Brief Description: Allows any qualifying island city to designate one or more aquifer conservation zone to conserve and protect potable water sources.</p> <p>Specifies that conservation zones may not be considered critical areas except to the extent that specific areas located within zones qualify for critical area designation and have been designated as such. Allows a city declaring one or more conservation zone to consider whether an area is within a zone when determining the residential density of that area.</p> <p>Specifies that residential densities within conservation zones, in combination with other densities of the city, must be sufficient to accommodate projected population growth.</p>	<p>Any qualifying island city that meets specified criteria.</p>
<p>RCW 36.70A Amending RCW 76.09.240 SHB 1409: AN ACT Relating to the transfer of jurisdiction over conversion-related forest practices to local governments.</p> <p>Brief Description: The process for transferring authority to approve or disapprove forest practices applications is repealed. A new mechanism with new dates is established. Some counties and cities are required to adopt forest practices approval ordinances by the end of 2008, while the other counties and cities retain the discretion to not assume the responsibility for approving forest practices. The requirements on local governments vary depending on whether a county plans under the Growth Management Act (GMA), although the path for transferring jurisdiction remains constant across all counties.</p> <p>The trigger for determining if a county or city is required to adopt these ordinances is the number of forest practices applications that have been submitted within the county for the</p>	<p>Counties and cities meeting qualifying criteria.</p>

RCW, Bill Number, Brief Description for Legislative Session 2007	Cities/Counties Affected
<p>time period between January 1, 2003, and December 31, 2005, and whether the county plans under the GMA.</p> <p>For counties planning under the GMA, if more than 25 Class IV applications had been filed to the DNR between those dates for properties within a specific county, then that county, and the cities within it, are required to adopt forest practices approval ordinances.</p> <p>If the number is less than 25, or if the county does not plan under the GMA, then the transfer of jurisdiction for approvals is optional for the county and its cities.</p> <p>Counties that do plan under the GMA, and their cities, are required to adopt ordinances covering Class IV forest practices applications on the same lands that non-GMA counties may address. They must also adopt ordinances for the approval of all four class types of forest practices when those applications are submitted for land located within an urban growth area.</p> <p>The only land over which the GMA-planning counties and cities are not required to assume jurisdiction are ownerships of 20 contiguous acres or more.</p> <p>A county or city may not assume the jurisdiction for forest practices approvals without bringing their critical areas and development regulations in compliance with the current requirements and notifying both the DNR and the DOE at least 60 days before adoption of the necessary ordinances.</p>	
<p>RCW 36.70A SSB 5248: Preserving the viability of agricultural lands.</p> <p>Brief Description: Counties and cities may not amend or adopt critical areas ordinances (CAOs) as they specifically apply to agricultural activities until July 1, 2010. This does not limit obligations of a county or city to comply with requirements pertaining to critical areas not associated with agricultural activities nor limit the ability of a county or city to adopt or employ voluntary measures or programs to protect or enhance critical areas associated with agricultural activities.</p> <p>Counties and cities subject to deferral requirements should implement voluntary programs to enhance public resources and the viability of agriculture, and must include measures to evaluate their success. By December 1, 2011, counties and cities subject to deferral are to review and revise CAOs to comply with the requirements of this chapter.</p> <p>Subject to the availability of funds, the Ruckelshaus Center is directed to commence, by July 1, 2007, a two-phase examination of the conflicts between agricultural activities and CAOs.</p> <p>The Center is to issue two reports of its fact-finding efforts and stakeholder discussions to the Governor and the appropriate legislative committees by December 1, 2007, and December 1, 2008. A report on the second phase including findings and legislative recommendations is to be issued to the Governor and to the Legislature by September, 1, 2009.</p> <p>The Center is to work to achieve agreement among participating stakeholders and to develop a coalition that can be used to support agreed upon changes or new approaches to protecting critical areas during the 2010 Legislative Session.</p>	<p>All cities and counties, if proposing critical areas ordinance amendments.</p>

RCW, Bill Number, Brief Description for Legislative Session 2007	Cities/Counties Affected
<p>RCW 36.70A SB 6014: Authorizing industrial development on reclaimed surface coal mine sites.</p> <p>Brief Description: Certain qualified counties planning under the GMA may designate a master planned location for major industrial activity outside UGAs on lands formerly used or designated for surface coal mining and supporting uses. Counties authorized to designate major industrial development on former surface coal mining uses must have had a surface coal mining operation in excess of 3,000 acres that ceased operation after July 1, 2006, and that is located within 15 miles of the I-5 corridor.</p> <p>Designation of a master planned location for major industrial activities is an amendment to the comprehensive plan of the county. The master planned location must be located on land formerly used or designated for surface coal mining and supporting uses, that consist of an aggregation of land of at least 1,000 acres, and that is suitable for manufacturing, industrial, or commercial business. The master planned location must include criteria for the provision of new infrastructure and an environmental review must be done at the programmatic level.</p> <p>Approval of a specific major industrial activity is conducted through a local master plan process and does not require comprehensive plan amendment. The development regulations adopted must provide that the site consist of 100 or more acres of land formerly used or designated for surface coal mining; must prevent urban growth in the adjacent nonurban areas; and limit commercial development.</p>	<p>Lewis County</p>
<p>36.70A.367 SHB 1965: Authorizing major industrial development within industrial land banks.</p> <p>Brief Description: The requirements for designating master planned locations for major industrial developments outside Urban Growth Areas are revised. A master planned location for major industrial developments may be approved through a two-step process: designation of a land bank area in the applicable comprehensive plan; and subsequent approval of specific major industrial developments through a local master plan process.</p> <p>The applicable comprehensive plan must identify locations suited to major industrial development because of proximity to transportation or resource assets. The comprehensive plan must identify the maximum size of the land bank area and any limitations on major industrial developments based on local factors, but the plan need not specify particular parcels or identify any specific use or user.</p> <p>In selecting locations for the land bank area, priority must be given to locations that are adjacent or in close proximity to a UGA. The environmental review for amendment of the comprehensive plan must be at the programmatic level and, in addition to a threshold determination, must include:</p> <ul style="list-style-type: none"> ➤ a county-conducted inventory of developable land indicating that land suitable to site qualifying industrial development is unavailable within the UGA; and ➤ an analysis of the availability of alternative sites within UGAs and the long-term annexation feasibility of sites outside UGAs. <p>Final approval of a land bank area must be by amendment to the comprehensive plan, but the amendment may be considered at any time. Approval of a specific major industrial</p>	<p>Counties meeting qualifying criteria.</p>

RCW, Bill Number, Brief Description for Legislative Session 2007	Cities/Counties Affected
<p>development within the land bank area requires no further amendment of the comprehensive plan.</p> <p>Development Regulations Amendments In concert with the designation of a land bank area, a county must also adopt development regulations for review and approval of specific major industrial developments through a master plan process. The regulations governing the master plan process must ensure, at a minimum, that specific criteria, including the following, are met:</p> <ul style="list-style-type: none"> ➤ urban growth will not occur in adjacent nonurban areas; ➤ development is consistent with development regulations adopted for protection of critical areas; ➤ required infrastructure is identified and provided concurrent with development. <p>Such infrastructure, however, may be phased in with development; and an open record public hearing is held before either the planning commission or hearing examiner with notice published at least 30 days before the hearing date and mailed to all property owners within one mile of the site.</p> <p>Termination and Eligibility Provisions Separate eligibility criteria pertaining to population, unemployment, and geographic requirements for counties choosing to identify and approve locations for major industrial development in land banks are specified. Termination provisions with dates certain are deleted and replaced with provisions requiring, in part, that a county choosing to identify and approve locations for land banks must take action to designate one or more of these banks and adopt regulations meeting certain requirements on or before the last date to complete the county's next periodic comprehensive plan and development regulations review that occurs before December 31, 2014. The authority of a county to designate a land bank area in its comprehensive plan expires if not acted upon within these time limitations.</p> <p>Once a land bank area has been identified in a county's comprehensive plan, the authority of the county to process a master plan or site projects within an approved master plan does not expire.</p> <p>Public Notification and Determination Requirements New notification and written determination requirements are specified. Counties seeking to designate an industrial land bank must:</p> <ul style="list-style-type: none"> ➤ Provide countywide notice, in conformity with specific public participation and notification provisions of the GMA, of the intent to designate an industrial land bank. These notices must be published in one or more newspapers of general circulation that are reasonably likely to reach subscribers throughout the applicable county at least 30 days before the county legislative body begins the consideration process for siting a land bank; and ➤ Make written determinations of the criteria and rationale used by the county legislative body for siting a land bank. 	
<p>36.70A.450 SB 5952 – Family day-care providers’ home facility-County or city may not prohibit in residential or commercial area</p> <p>Brief Description:</p>	<p>All cities and counties.</p>

RCW, Bill Number, Brief Description for Legislative Session 2007	Cities/Counties Affected
<p>Except as provided in subsections (2) and (3) of this section, no county or city may enact, enforce, or maintain an ordinance, development regulation, zoning regulation, or official control, policy, or administrative practice that prohibits the use of a residential dwelling, located in an area zoned for residential or commercial use, as a family day-care provider's home facility.</p>	

Legislative Session 2006

RCW, Bill Number, Brief Description for Legislative Session 2006	Cities/Counties Affected
<p>RCW 36.70A ESHB 2984: Authorizing cities, towns, and counties to implement affordable housing incentive programs</p> <p>Brief Description: The amendments: Authorize jurisdictions fully planning under the GMA to enact or expand affordable housing incentive programs.</p> <p>Establish optional provisions for enacted or expanded the programs. Specify that excise tax imposition limits do not limit local government authorities in the implementation of programs or the enforcement of related agreements.</p> <p>Local governments fully planning under the GMA may enact or expand affordable housing incentive programs, providing for the development of low-income housing units. Incentive programs may include, but are not limited to, provisions pertaining to: density bonuses within the urban growth area (UGA); height and bulk bonuses; mixed-use projects; fee waivers or exemptions; parking reductions; or expedited permitting, conditioned on the provision of low-income housing units.</p>	<p>Counties and cities fully planning under the Growth Management Act (optional).</p>
<p>RCW 36.70A.130 ESSB 6427: Relating to schedules for comprehensive plan and development regulation review for certain cities and counties</p> <p>Brief Description: The timelines bill has two main features. First, it provides a time extension to small and slow-growing jurisdictions for updates to their comprehensive plans, development regulations, and critical areas ordinances. The bill contains qualifying criteria and clarification that jurisdictions making progress on their updates will be eligible for state grants, loans, pledges, and financial guarantees. Second, it clarifies that amendments to comprehensive plans necessary to enact planned actions may occur more frequently than annually, provided that pursuit of the amendments are consistent with the jurisdictions adopted public participation program and notification is given to agencies that may comment on the proposed amendments. Part of the Governor's Land Use Agenda. CTED request legislation.</p>	<p>Counties and cities meeting qualifying criteria.</p>
<p>RCW 36.70A.117 SHB 2917: Identifying Accessory Uses on Agricultural Lands</p> <p>Brief Description: The amendments:</p>	<p>Counties and cities with designated agricultural lands of long-term</p>

RCW, Bill Number, Brief Description for Legislative Session 2006	Cities/Counties Affected
<p>Revise GMA requirements regarding the use of agricultural lands of long-term commercial significance by creating more permissive guidelines governing the range of accessory uses permitted on such lands.</p> <p>Provide counties and cities with greater flexibility in implementing innovative zoning techniques related to accessory uses of agricultural lands of long-term commercial significance.</p> <p>SHB 2917 clarifies that any accessory use a city or county may allow on designated agricultural lands of long-term significance must not interfere with and must support continuation of the overall agricultural use of the property and neighboring properties. It provides policy guidepost; requiring any nonagricultural accessory use to (1) be consistent with the size, scale, and intensity of the agricultural use of the property, (2) be located within the general area already developed, and (3) not convert more than one acre of land. Part of the Governor’s Land Use Agenda. Washington State Department of Agriculture request legislation.</p> <p>Limit to one acre the amount of agricultural land that may be converted to nonagricultural accessory uses.</p>	<p>commercial significance.</p>

Legislative Session 2005

RCW, Bill Number, Brief Description for Legislative Session 2005	Cities/Counties Affected
<p>RCW 36.70A 2SHB 1565: Addressing transportation concurrency strategies</p> <p>Brief Description: The amendments specify that concurrency compliance improvements or strategies may include qualifying multimodal transportation improvements or strategies. They:</p> <ul style="list-style-type: none"> • Require regional transportation plans that include provisions for regional growth centers to address concurrency strategies, measurements for vehicle level of service, and total multimodal capacity. • Require the Washington State Department of Transportation (WSDOT) to administer a study to examine multimodal transportation improvements or strategies to comply with the concurrency requirements of the GMA. • Require the study to be completed by one or more regional transportation planning organizations (RTPOs) electing to participate in the study. <p>Require WSDOT, in coordination with participating RTPOs, to submit a report of findings and recommendations to the appropriate committees of the Legislature by December 31, 2006.</p>	<p>RTPOs</p>
<p>RCW 36.70A.130 ESHB 2171: Allowing counties and cities one additional year to comply with certain requirements of RCW 36.70A.130.</p> <p>Brief Description: Counties and cities required to satisfy the review and revision requirements of the GMA by December 1, 2005, December 1, 2006, or December 1, 2007, may comply with the requirements for development regulations that protect critical areas (critical areas regulations) one year after the applicable deadline provided in the statutory schedule. Jurisdictions complying with the review and revision requirements for critical areas regulations one year after the deadline must be deemed in compliance with such requirements.</p>	<p>Counties and cities meeting qualifying criteria.</p>

RCW, Bill Number, Brief Description for Legislative Session 2005	Cities/COUNTIES Affected
<p>Except as otherwise provided, only those counties and cities in compliance with the statutory review and revision schedule of the GMA, and those counties and cities demonstrating substantial progress towards compliance with the schedule for critical areas regulations, may receive financial assistance from the public works assistance and water quality accounts. A county or city that is fewer than 12 months out of compliance with the schedule is deemed to be making substantial progress towards compliance. Additionally, notwithstanding other provisions, only those counties and cities in compliance with the review and revision schedule of the GMA may receive preferences for financial assistance from the public works assistance and water quality accounts.</p> <p>Until December 1, 2005, a county or city required to satisfy the review and revision requirements of the GMA by December 1, 2004, that is demonstrating substantial progress towards compliance with applicable requirements for its comprehensive plan and development regulations may receive financial assistance from the public works assistance and water quality accounts. A county or city that is fewer than 12 months out of compliance with the GMA review and revision schedule for its comprehensive plan and development regulations is deemed to be making substantial progress towards compliance.</p>	
<p>RCW 36.70A, 36.70A.030, 36.70A.060, 36.70A.130 EHB 2241: Authorizing limited recreational activities, playing fields, and supporting facilities</p> <p>Brief Description: The amendments:</p> <ul style="list-style-type: none"> • Authorize the legislative authority of counties planning under RCW 36.70A.040 and meeting specified criteria (Snohomish) to, until June 30, 2006, designate qualifying agricultural lands as recreational lands. • Establish designation criteria, including specifying that qualifying agricultural lands must have playing fields and supporting facilities existing before July 1, 2004, and must not be in use for commercial agricultural production. • Specify activities that may be allowed on designated recreational lands. 	Snohomish County
<p>RCW 36.70A.200 ESSB 5121: Assessing long-term air transportation needs.</p> <p>Brief Description: The amendments: Require WSDOT to conduct a statewide airport capacity and facilities assessment and report results by July 1, 2006.</p> <p>Require WSDOT to conduct a 25-year capacity and facilities market analysis, forecasting demands for passengers and air cargo, and report results by July 1, 2007. After completion of the reports, the Governor is to appoint a ten member Aviation Planning Council to make recommendations on future aviation and capacity needs. The council expires July 1, 2009.</p>	None
<p>RCW 36.70A.070 SSB 5186: Increasing the physical activity of the citizens of Washington State</p> <p>Brief Description: Land use elements of comprehensive plans are encouraged to consider using approaches to urban planning that promote physical activity. The Transportation Element of a comprehensive plan must contain a pedestrian and bicycle component that includes identified planned improvements for pedestrian and bicycle facilities and corridors to</p>	Counties and cities fully planning under the Growth Management Act.

RCW, Bill Number, Brief Description for Legislative Session 2005	Cities/Counties Affected
<p>enhance community access and promote healthy lifestyles. Comprehensive transportation programs must include any new or enhanced bicycle or pedestrian facilities identified in the Transportation Element.</p> <p>The Washington State Parks and Recreation Commission is to maintain policies that increase access to free or low-cost recreational opportunities for physical activities, within allowable resources.</p> <p>The Health Care Authority, in coordination with other agencies, is authorized to create a work-site health promotion program for state employees to increase physical activity and engage individuals in their health care decision-making. The Health Care Authority must report on progress by December 1, 2006.</p>	
<p>RCW 35A.15 SB 5589: Providing for proceedings for excluding agricultural land from the boundaries of a charter or non-charter code city</p> <p>Brief Description: The amendments create a method for property owners of agricultural land located within a code city to petition for exclusion from the incorporated area of that code city that does not require the issue to be submitted to the voters for approval.</p> <p>Property owners of agricultural land may petition the legislative body of a code city for exclusion from the incorporated area of that city. The petition must be signed by 100 percent of the owners of the land. In addition, if non-agricultural landowner residents reside within the subject area, the petition must also be signed by a majority of those residents who are registered voters in the subject area. The petition must also set forth a legal description of the territory to be excluded and be accompanied by a drawing that outlines the boundaries of the territory sought to be excluded.</p> <p>After such a petition is filed, the legislative body must set a date for public hearing on the petition within 60 days. Notice of the hearing must be published in at least one newspaper of general circulation in the city as well as in three public places within the territory proposed for exclusion. Interested persons are invited to appear and voice approval or disapproval of the exclusion.</p> <p>If the legislative body decides to grant the petition following the hearing, they must do so by ordinance. The ordinance may exclude all or any portion of the proposed territory but may not include in the exclusion any territory not described in the petition. The petition is not submitted to the voters for approval.</p> <p>The GMA defines “agricultural land” as land that has long-term commercial significance for agricultural production and is primarily devoted to the commercial production of horticultural, viticultural, floricultural, dairy, apiary, vegetable, or animal products; or of berries, grain, hay, straw, turf, seed, Christmas trees not subject to certain excise taxes, finfish in upland hatcheries, or livestock.</p>	<p>Charter or non-charter code city.</p>
<p>RCW 36.70A.070 SB 6037: Changing provisions relating to limited development of rural areas</p> <p>Brief Description: The amendments modify GMA provisions for public services and facilities in qualifying limited areas of more intensive rural development (LAMIRDs). Until August 31, 2005, an example of a public service or facility that is permitted within recreational and tourist use LAMIRDs is a connection to an existing sewer line where the connection serves only the</p>	<p>Counties with qualifying LAMIRDs.</p>

RCW, Bill Number, Brief Description for Legislative Session 2005	Cities/Counties Affected
recreational or tourist use and is not available to adjacent non-recreational or non-tourist use parcels.	

Legislative Session 2004

RCW, Bill Number, Brief Description for Legislative Session 2004	Cities/Counties Affected
<p>RCW 36.70A ESSB 6401: Protecting military installations from encroachment of incompatible land uses</p> <p>Brief Description: Legislative findings in the amendments recognize the importance of the United States military as a vital component of the Washington State economy, and it is identified as a priority of the state to protect the land surrounding military installations from incompatible development.</p> <p>Comprehensive plans, development regulations, and amendments to either should not allow development in the vicinity of a military installation that is incompatible with the installation’s ability to carry out its mission requirements. A consultation procedure is established whereby counties and cities must notify base commanders during the process of adopting or amending comprehensive plans or development regulations that will affect lands adjacent to the installations.</p>	Counties and cities with land adjacent to military installations.
<p>RCW 35.61.160 SB 6593: Prohibiting Discrimination Against Consumers’ Choices in Housing</p> <p>Brief Description: Cities, code cities, and counties generally are required to regulate manufactured homes in the same manner as all other homes. They may require new manufactured homes to meet requirements such as the following: (1) the foundation must meet the manufacturer’s design standard, (2) the placement of concrete or a concrete product between the base of the home and the ground, and (3) thermal standards must be consistent with the standards for manufactured homes.</p>	All counties and cities.
<p>RCW 36.70A.170 SB 6488: Ordering a study of the designation of agricultural lands in four counties</p> <p>Brief Description: By December 1, 2004, CTED will prepare a report on designation of agricultural resource land in King, Lewis, Chelan, and Yakima counties. The report will cover how much land is designated, how much is in production, changes in these amounts since 1990, comparison with other uses, effects on tax revenue, threats to the agriculture land base, and measures to better maintain the base and the agriculture industry.</p>	King, Lewis, Chelan, and Yakima counties are studied.
<p>RCW 36.70A .070 ESHB 2905: Modifying provisions for type 1 limited areas of more intensive rural development</p> <p>Brief Description:</p>	Counties that have designated Type 1 LAMIRDs.

RCW, Bill Number, Brief Description for Legislative Session 2004	Cities/Counties Affected
<p>Any development or redevelopment within one category of existing LAMIRDs must be principally designed to serve the existing and projected rural population. Building size, scale, use, or intensity of the LAMIRD development or redevelopment must be consistent with the character of the existing areas.</p> <p>Development or redevelopment may include changes in use from vacant land or a previously existing use if the new development conforms to certain requirements.</p>	
<p>RCW 36.70A.106 SHB 2781: Changing provisions relating to expedited state agency review of development regulations</p> <p>Brief Description: Proposed changes to development regulations by jurisdictions that plan under the GMA can receive expedited review by CTED and be adopted immediately thereafter, if timely comments regarding GMA compliance or other matters of state interest can be provided.</p>	<p>All counties and cities (optional).</p>
<p>RCW 36.70A.110 SSB 6367: Protecting the integrity of national historical reserves in the UGA planning process</p> <p>Brief Description: The existing requirement that cities and counties must include areas and densities sufficient to permit the urban growth projected for the succeeding 20-year period does not apply to those UGAs contained totally within a national historical reserve. When a UGA is contained totally within a national historical reserve, a city may restrict densities, intensities, and forms of urban growth as it determines necessary and appropriate to protect the physical, cultural, or historic integrity of the reserve</p>	<p>Cities that are totally within a national historic reserve.</p>
<p>RCW 36.70A.177 SB 6237: Providing nonagricultural commercial and retail uses that support and sustain agricultural operations on designated agricultural lands of long-term significance</p> <p>Brief Description: Agricultural zoning can allow accessory uses that support, promote, or sustain agricultural operations and production, including compatible commercial and retail uses that involve agriculture or agricultural products or provide supplemental farm income.</p>	<p>Counties. (optional)</p>
<p>RCW 36.70A.367 SSB 6534: Designating processes and siting of industrial land banks</p> <p>Brief Description: The requirements for including master planned locations within industrial land banks and for siting specific development projects are separated so that designation of master planned locations may occur during the comprehensive planning process before a specific development project has been proposed.</p> <p>Some of the current criteria for designating a master planned location within an industrial land bank may be delayed until the process for siting specific development projects within a land bank occurs.</p> <p>Designating master planned locations within an industrial land bank is considered an adopted amendment to a comprehensive plan, and approval of a specific development project does not require any further amendment to a comprehensive plan.</p>	<p>Counties meeting qualifying criteria.</p>

Growth Management Act Amendments 1995-2023

RCW, Bill Number, Brief Description for Legislative Session 2004	Cities/Counties Affected
<p>RCW 36.70B.080 HB 2811: Modifying local government permit processing provisions</p> <p>Brief Description: Existing requirements for timely and predictable procedures for processing permit applications by local governments are clarified. For the buildable lands jurisdictions, performance-reporting requirements are reinstated and changed to an annual basis. A report on the projected costs of this reporting with recommendations for state funding must be provided to the Governor and the Legislature by January 1, 2005.</p>	Buildable Lands Counties: Clark, King, Kitsap, Pierce, Snohomish, Thurston and their cities with population > 20,000.
<p>RCW 36.70 SB 6476: Designating manufactured housing communities as nonconforming uses</p> <p>Brief Description: Elimination of existing manufactured housing communities on the basis of their status as a nonconforming use is prohibited.</p>	Cities and counties.
<p>SSCR 8418: Creating a joint select legislative task force to evaluate permitting processes</p> <p>Brief Description: A joint select legislative task force is established to make recommendations regarding permitting processes by January 1, 2006, after evaluating local development regulations of selected jurisdictions among the “buildable lands” counties and their cities over 50,000.</p> <p>The task force is composed of the chairs and ranking minority members of the Senate Committee on Land Use and Planning and the House Local Government Committee. The Governor will be invited to participate and form a Five Corners Task Force.</p> <p>An advisory committee is also established to assist the task force and is composed of CTED, the Department of Ecology, the Office of Regulatory Assistance, a county, a city, the business community, the environmental community, agriculture, labor, the property rights community, the construction industry, ports, and federally recognized Indian tribes.</p>	None.

Legislative Session 2003

RCW, Bill Number, Brief Description for Legislative Session 2003	Cities/Counties Affected
<p>RCW 36.70A SSB 5602: Concerning the accommodation of housing and employment growth under local comprehensive plans</p> <p>Brief Description: Counties and cities subject to the GMA are required to ensure that, taken collectively, actions to adopt or amend their comprehensive plans or development regulations provide sufficient capacity of land suitable for development within their jurisdictions.</p> <p>The requirement for sufficient capacity refers to accommodating a jurisdiction’s allocated housing and employment growth as adopted in the applicable county-wide planning policies and consistent with the 20-year population forecast from the Office of Financial Management.</p>	Counties and cities fully planning under the Growth Management Act.

Growth Management Act Amendments 1995-2023

RCW, Bill Number, Brief Description for Legislative Session 2003	Cities/Counties Affected
<p>RCW 36.70A.070 SSB 5786: Clarifying the scope of industrial uses allowed in rural areas under the GMA</p> <p>Brief Description: Industrial uses are permitted under the GMA in both industrial and mixed-use areas in certain types of LAMIRDs. Industrial uses within specified LAMIRDs are not required to be principally designed to serve the existing and projected rural population in order to be lawfully zoned</p>	Counties with qualifying LAMIRDs.
<p>RCW 36.70A.110 S HB 1755: Creating alternative means for annexation of unincorporated islands of territory</p> <p>Brief Description: The amendments create an alternative method of annexation allowing jurisdictions subject to the buildable lands review and evaluation program of the GMA to enter into interlocal agreements to annex qualifying territory meeting specific contiguity requirements. It creates an alternative method of annexation allowing GMA buildable lands counties to enter into interlocal agreements with multiple municipalities to conduct annexation elections for qualifying territory contiguous to more than one city or town.</p>	Snohomish, King, Pierce, Kitsap, Thurston, and Clark Counties and their cities.
<p>RCW 36.70A.280 SB 5507: Clarifying who has standing regarding growth management hearings board hearings</p> <p>Brief Description: The requirement under the GMA for participation standing before a growth management hearings board is that a petitioner must have participated orally or in writing before the local government. An additional requirement to obtain participation standing is added and provides that only issues “reasonably relate” to issues that the aggrieved person previously raised at the local level can be considered by the board</p>	Counties and cities fully planning under the Growth Management Act.
<p>RCW 36.70A.367 SB 5651: Authorizing land banks in certain counties with low population densities</p> <p>Brief Description: The industrial land bank program under the GMA is amended to provide that counties meeting certain geographic requirements are eligible for the program based on population density criteria, rather than unemployment criteria. The amendments clarify that Jefferson and Clallam counties are eligible for the program under this provision.</p>	Counties meeting qualifying criteria.
<p>RCW 36.70A.450 HB 1170: Limiting restrictions on residential day-care facilities</p> <p>Brief Description: A county cannot zone against or otherwise prohibit the use of a residential dwelling as a family day-care facility in a residential or commercial zone. The county can require the family day-care facility to comply with safety and licensing regulations and zoning conditions that are imposed on other dwellings in the same zone.</p>	Counties, cities and towns.
<p>RCW 36.70A.480 ESHB 1933: Integrating Shoreline Management Act and Growth Management Act provisions</p>	Counties and cities subject to the

RCW, Bill Number, Brief Description for Legislative Session 2003	Cities/Counties Affected
<p>Brief Description: The goals of the GMA, including the goals and policies of the Shoreline Management Act (SMA), continue to be listed without priority. Shorelines of statewide significance may include critical areas as designated by the GMA, but shorelines of statewide significance are not critical areas simply because they are shorelines of statewide significance. Within shoreline jurisdiction, the Shoreline Master Program (SMP) will protect critical areas and regulations will be reviewed for compliance with the SMA. However, SMP regulations must provide a level of protection of critical areas at least equal to that provided by the county or city’s adopted or thereafter amended critical areas ordinances.</p>	<p>Shoreline Management Act.</p>
<p>RCW 90.58.080 SSB 6012: Establishing limits on the adoption of state shoreline guidance and setting a schedule for local adoption</p> <p>Brief Description: The Washington State Department of Ecology (Ecology) may adopt amendments to the shorelines guidelines no more than once per year and the amendments must be related to technical, procedural, or compliance issues. A staggered statutory schedule for the update of shoreline master programs, running from 2005 to 2014 and every seven years after the initial deadline, is established. Limits on grants from Ecology to local governments for master program reviews are removed and new requirements for the receipt of such grants are created</p>	<p>None.</p>

Legislative Session 2002

RCW 36.70A.011: Findings – Rural lands

The amendment adds a new section containing legislative finds to support the amendment to the Rural Element requirements in RCW 36.70A.070.

RCW 36.70A.020: Planning goals

The amendments change the economic development goal to add the underlined words: Encourage economic development throughout the state that is consistent with adopted comprehensive plans, promote economic opportunity for all citizens of this state, especially for unemployed and for disadvantaged persons, promote the retention and expansion of existing businesses and recruitment of new businesses, recognize regional differences impacting economic development opportunities, and encourage growth in areas experiencing insufficient economic growth, all within the capacities of the state’s natural resources, public services, and public facilities.

The open space goal is amended to read as follows: Retain open space, enhance recreational opportunities, conserve fish and wildlife habitat, increase access to natural resource lands and water, and develop parks and recreation facilities.

RCW 36.70A.070: Comprehensive plans – Mandatory elements

The amendments:

Change the requirements for the Rural Element of comprehensive plans to (1) authorize limited expansion of small-scale businesses in the rural area, and (2) authorize new businesses in the rural area to use sites previously occupied by rural businesses.

Change the Housing Element to require the inventory of housing needs to include the number of housing units necessary to manage projected population growth.

Change the Capital Facilities Element to require the inclusion of parks and recreation facilities.

Require comprehensive plans to include an Economic Development Element and a Parks and Recreation Facilities Element if money to implement these requirements is appropriated by the Legislature.

RCW 36.70A.103: State agencies required to comply with comprehensive plans
The law is amended to cross-reference new provisions for siting secure community transition facilities for sex offenders.

RCW 36.70A.130: Comprehensive plans – Review amendments
The amendments change the deadlines for reviewing and updating comprehensive plans and development regulations adopted under the GMA and clarify the requirements relating to the reviews and updates.

RCW 36.70A.200: Siting of essential public facilities – Limitation on liability
The amendments clarify that the deadline for adopting a process for siting secure community transition facilities for sex offenders must be adopted by September 1, 2002, even though deadlines for GMA reviews and updates were changed in amendments to RCW 36.70A.130. It exempts noncompliance with the September 1, 2002, deadline from challenge before the growth management hearings boards and from economic sanctions under the GMA's enforcement provisions.

RCW 36.70A.367: Major industrial developments – Master planned locations
The amendment establishes a pilot program authorizing the designation of industrial land banks outside urban growth areas if specified requirements are satisfied.

Legislative Session 2001

RCW 36.70A.103: State agencies required to comply with comprehensive plans
The amendment authorizes the Department of Social and Health Services (DSHS) to site and operate a Special Commitment Center and a secure community transition facility to house persons conditionally released to a less restrictive alternative on McNeil Island. The state's authority to site an essential public facility under RCW 36.70A.200, in conformance with comprehensive plans and development regulations, is not affected, and with the exception of these two facilities, state agencies must comply with those plans and regulations.

RCW 36.70A.200: Siting of essential public facilities
The amendments add secure community transition facilities, as defined in RCW 71.09.020, to the list of essential public facilities typically difficult to site. Each city and county planning under RCW 36.70A.040 is required to establish a process, or amend its existing process, for identifying and siting essential public facilities, and to adopt and amend its development regulations as necessary to provide for the siting of secure community transition facilities. Local governments are required to complete this no later than the deadline set in RCW 36.70A.130. Any city or county not planning under RCW 36.70A.040 is required to establish a process for siting secure community transition facilities and amend or adopt development regulations necessary to provide the siting of these facilities.

RCW 36.70A.367: Major industrial developments – Master planned locations
The amendment extends the deadline for counties eligible to use the industrial land bank authority. Currently, Grant County and Lewis County satisfy all three criteria. Until December 2002 eligible counties may establish a process for designating a bank of no more than two master planned locations for major industrial activity outside a UGA. Eligible counties must meet statutory criteria initially specified for the authority terminating on December 1999.

Legislative Session 2000

RCW 36.70A.520: National historic towns
The amendment allows counties planning under RCW 36.70A.040 to authorize and designate national historic towns that may constitute urban growth outside UGAs, if specified conditions are satisfied. A GMA county may allocate a portion of its 20-year population projection to the national historic town to correspond to the projected number of permanent town residents.

RCW 36.70A.040: Who must plan – Summary of requirements – Development regulations must implement comprehensive plans

The amendment adds language stating that for the purposes of being required to conform to the requirements of the GMA, no county is required to include in its population count those persons confined in a correctional facility under the jurisdiction of the state Department of Corrections that is located in the county.

Legislative Session 1999

RCW 36.70A.035: Public participation – Notice provisions

The amendment adds school districts to list of entities and affected individuals to be provided with notice of comprehensive plan and development regulation amendment.

Legislative Session 1998

RCW 36.70A.040: Who must plan – Summary of requirements – Development regulations must implement comprehensive plans

The amendment adds the requirement for cities or counties to amend the Transportation Element to be in compliance with Chapter 47.80 RCW no later than December 31, 2000.

RCW 36.70A.060: Natural resource lands and critical areas – Development regulations

The requirement for notice on plats and permits issued for development activities near designated resource lands is expanded to activities within 500 feet, instead of 300 feet, of the resource lands. The notice for mineral lands is required to include information that an application might be made for mining-relating activities. Land Use Study Commission recommendation

RCW 36.70A.070: Comprehensive plans – Mandatory elements

The amendment requires cities or counties to include level of service standards for state highways in local comprehensive plans in order to monitor the performance of the system, to evaluate improvement strategies, and to facilitate coordination between the county's or city's six-year street, road, or transit program and WSDOT six-year investment program. Inventories of transportation are required to include state-owned transportation facilities.

RCW 36.70A.131: Mineral resource lands – Review of related designations and development regulations

A county or city is required to take into consideration new information available since the adoption of its designations and development regulations, including new or modified model development regulations for mineral resource lands prepared by the Washington State Department of Natural Resources, CTED, or the Washington Association of Counties.

RCW 36.70A.200: Siting of essential public facilities

State or regional facilities and services of statewide significance as defined in Chapter 47.06 RCW are added to the list of essential public facilities under the GMA. Included in the definition, among others, are high speed rail, inter-city high speed ground transportation, and the Columbia/Snake navigable river system.

RCW 36.70A.210 County-wide planning policies

Transportation facilities of state-wide significance are added to the minimums that county-wide planning policies are to address.

RCW 36.70A.360: Master planned resorts

Master planned resorts are expressly authorized to use capital facilities, utilities, and services (including sewer, water, stormwater, security, fire suppression, and emergency medical) from outside service providers. Any capital facilities, utilities, and services provided on-site are limited to those meeting the needs of master planned resorts. Master planned resorts are required to bear the full costs related to service extensions and capacity increases directly attributable to the resorts.

RCW 36.70A.367: Major industrial developments

Additional counties (Lewis, Grant, and Clallam) are authorized to establish industrial land banks for two master planned locations by December 31, 1999. Sunset dates are extended for Clark and Whatcom counties to December 31, 1999.

RCW 36.70A.395: Environmental planning pilot projects

Technical corrections are made to eliminate references concerning reports to the Legislature that are no longer necessary or have expired.

RCW 36.70A.460: Watershed restoration projects – Permit processing – Fish habitat enhancement project

A fish habitat enhancement project meeting the criteria of this law is not subject to local government permits, inspections, or fees. Such projects, when approved and a hydraulic permit has been issued, are not required to complete a substantial development permit under the SMA. Fish habitat enhancement projects that meet the criteria of this act are considered to be consistent with local shoreline master programs.

Legislative Session 1997

RCW 36.70A.030: Definitions

The definition of urban growth is amended to expand the listed incompatible primary uses of land to include the following: rural uses, rural development, and natural resource lands designated pursuant to RCW 36.70A.170. Additionally, the following is added: A pattern of more intense rural development, as provided in RCW 36.70A.070(5)(d), is not urban growth.

The following terms “rural character,” “rural development,” and “rural governmental services” are defined.

The following: or “urban services” is added to the definition of “urban governmental services.” (ESB 6094 amendments)

RCW 36.70A.035: Public participation – Notice provisions

Requirements for GMA counties and cities to adopt procedures for notifying property owners and other affected or interested parties of proposed amendments to comprehensive plans and development regulations are added. The procedures generally follow the notice requirements currently in the State Environmental Policy Act (SEPA). (ESB 6094 amendments)

The requirement is added that a county or city considering an amendment to a comprehensive plan or a development regulation needs to allow for public comment on the proposed change before adoption. (ESB 6094 amendments)

RCW 36.70A.070: Comprehensive plans – Mandatory elements

Provisions that are to apply to the Rural Element are specified. (ESB 6094 amendments.)

RCW 36.70A.110: Comprehensive plans – Urban growth areas

“Urban growth areas” is deleted from subsection (2) and the following is added: “and each city within the county” so it now reads: based on OFM projections, “...the county and each city within the county shall include areas and densities sufficient to permit the urban growth that is projected...” (ESB 6094 amendments)

RCW 36.70A.130: Comprehensive plans – Review – Amendments

Language related to the 2002 review requirement is added to the GMA: No later than September 1, 2002, and at least every five years thereafter, a county or city shall take action to review and, if needed, revise its comprehensive land use plan and development regulations to ensure that the plan and regulations are complying with the requirements of this chapter. The review and evaluation required by this subsection may be combined with the review required by subsection (3) of this section. (ESB 6094 amendments)

An amendment to the Capital Facilities Element of the comprehensive plan is allowed if it occurs concurrent with the adoption or amendment of a county or city budget.

RCW 36.70A.165: Property designated as greenbelt or open space – Not subject to adverse possession

Adverse possession is prohibited on property designated as open space to a public agency or homeowner’s association. (ESB 6094 amendments)

RCW 36.70A.177: Agricultural lands – Innovative zoning techniques

The amendment allows a variety of innovative zoning techniques in designated agriculture lands of long-term commercial significance. (ESB 6094 amendments)

RCW 36.70A.215: Review and evaluation program

The Buildable Lands Program is created. Six Western Washington counties and the cities located within their boundaries are to establish a monitoring and evaluation program to determine if the actual growth and development is consistent with what was planned for in the county-wide planning policies and comprehensive plans. Measures, other than expanding UGAs, must be taken to correct any inconsistencies. (ESB 6094 amendments)

RCW 36.70A.270: Growth management hearings boards – Conduct, procedure, and compensation

It amends the boards' procedures for distribution of rules and decisions to follow the Administrative Procedures Act, Chapter 34.05 RCW, specifically including the provisions of RCW 34.05.455 governing ex parte communications. (ESB 6094 amendments)

RCW 36.70A.290: Petitions to the growth management hearings boards – Evidence

The board is to render written decisions articulating the basis for its holdings. The board is not to issue advisory opinions on issues not presented to the board in the statement of issues, as modified by any prehearing order. (ESB 6094 amendments)

RCW 36.70A.295: Direct judicial review

The superior court is allowed to directly review a petition for review if all parties to a case before a board agreed to direct review in the superior court. (ESB 6094 amendments)

RCW 36.70A.300: Growth management hearings boards – Final orders

The boards may extend the time for issuing a decision beyond the 180-day period to allow settlement negotiations to proceed if the parties agree to the extension. The boards may: (1) allow up to 90-day extensions that may be renewed; (2) establish a compliance schedule that goes beyond 180 days for a plan or development regulation that does not comply with the GMA if the complexity of the case justifies it; and (3) require periodic updates on progress towards compliance as part of the compliance order. (ESB 6094 amendments)

RCW 36.70A.302: Determination of invalidity – Vesting of development permits – Interim controls

A clarification is made on which permits invalidity orders apply to. (ESB 6094 amendments)

RCW 36.70A.320: Presumption of validity – Burden of proof – Plans and regulations

The burden is shifted to the petitioner to demonstrate that any action by a respondent is not in compliance with the requirements of the GMA. The board is required to find compliance unless it determines that the action by the state agency, county, or city is clearly erroneous in view of the entire record before the board and in light of the goals and requirements of the GMA. (ESB 6094 amendments)

RCW 36.70A.3201: Intent – Finding

Local comprehensive plans and development regulations require counties and cities to balance priorities and consider local circumstances. The ultimate responsibility for planning and implementing a county's or city's future rests with that community. The boards are to apply a more deferential standard of review to actions of counties and cities than the previous "preponderance of the evidence" standard. (ESB 6094 amendments)

RCW 36.70A.330: Noncompliance

The board is enabled to modify a compliance order and allow additional time for compliance in the appropriate circumstances. The board is directed to take into account a county's or city's progress toward compliance in making its decision as to whether to recommend the imposition of sanctions by the Governor. (ESB 6094 amendments)

RCW 36.70A.335: Order of invalidity issued before July 27, 1997

A county or city subject to an order of invalidity issued prior to the effective date of the act may request the board to review its order in light of the changes to the invalidity provisions. If requested, the board is required to rescind or modify an order to make it consistent with the act's changes. (ESB 6094 amendments)

RCW 36.70A.362: Master planned resorts – Existing resort may be included

Counties planning under the GMA may include some existing resorts as master planned resorts under a GMA provision that allows counties to permit master planned resorts as urban growth outside of UGAs. An existing resort is defined as a resort that was in existence on July 1, 1990, and developed as a significantly self-contained and integrated development that includes various types of accommodations and facilities.

RCW 36.70A.367: Major industrial developments – Master planned locations

Whatcom County is authorized, in consultation with its cities, to establish a process for designating land to be in an industrial land bank, according to certain conditions.

RCW 36.70A.500: Growth management planning and environmental review fund – Awarding of grants – Procedures

CTED is directed to encourage participation in the Planning and Environmental Review Fund (PERF) by other public agencies through the provision of grant funds. CTED is required to develop the grant criteria, monitor the grant program, and select grant recipients in consultation with state agencies participating in the grant program. Grants from PERF are to be provided for proposals designed to improve the project review process and which encourage the use of GMA plans to meet the requirements of other state programs. (ESB 6094 amendments)

Legislative Session 1996

RCW 36.70A.070: Comprehensive plans – Mandatory elements

General aviation airports are added to subsection (6)(i) relating to required subelements of a Transportation Element as defined by this section.

RCW 36.70A.270: Growth management hearings boards – Conduct, procedure, and compensation

The boards are required to publish their decisions and arrange for reasonable distribution of them. The Administrative Procedures Act (APA) is to be used for the boards' procedures, unless it conflicts with RCW 36.70A. The APA also is to be used to determine whether a board member or hearing examiner will be disqualified.

RCW 36.70A.280: Matters subject to board review

A clarification is made on who may file petitions with the boards (i.e., standing).

RCW 36.70A.305: Expedited review

Courts are to expedite reviews on invalidity determinations made by the boards. Hearings on the issues are to be scheduled within 60 days of the date set for submitting the board's record.

RCW 36.70A.367: Major industrial developments – Master planned locations

The GMA is amended to allow a pilot project to designate an urban industrial bank outside UGAs. A county is allowed to establish the pilot project if it has a population of more than 250,000 and if it is part of a metropolitan area that includes a city in another state with a population of more than 250,000 (Clark County). The urban industrial land banks are to consist of no more than two master planned locations. Priority is to be given to locations that are adjacent to or in close proximity to a UGA. The same criteria are to be met that are required under the existing major industrial development process in the GMA, except that specific businesses to locate on the site(s) need not be identified ahead of the designation. The pilot project terminates on December 31, 1998.

RCW 36.70A.510: General aviation airports

General aviation airports are added to the list of items that all local governments must include in the land use elements of their comprehensive plans. General aviation airports include all airports in the state (i.e., public use facilities).

Legislative Session 1995

RCW 36.70A.030: Definitions

A definition of "wetlands" is added to the Shoreline Management Act that is identical to the definition under the GMA. Excluded from the wetlands definitions under both acts are wetlands created after July 1, 1990, that were unintentionally created as the result of road construction.

RCW 36.70A.040: Who must plan – Summary of requirements – Development regulations must implement comprehensive plans

The percentage of population increase required to trigger planning under the GMA is changed from 10 percent to 17 percent for a ten-year period for counties with a population of 50,000 or more.

RCW 36.70A.070: Comprehensive Plans – Mandatory elements

The following underlined text is added in subsection (5): The Rural Element shall permit appropriate land uses that are compatible with the rural character of such lands and provide for a variety of rural densities and uses and may also provide for clustering, density transfer, design guidelines, conservation easements, and other innovative techniques that will accommodate rural uses not characterized by urban growth.

The word “recognizing” is changed to “ensuring” for what the Housing Element must do as noted in the act so it now reads: “...ensuring the vitality and character of established residential neighborhoods.” “Mandatory provisions” and “single-family residences” are added to the following: “...include a statement of goals, policies, objectives, and mandatory provisions for the preservation, improvement, and development of housing, including single-family residences.

RCW 36.70A.110: Comprehensive Plans – Urban growth areas

Counties are allowed to designate UGAs outside of cities. A UGA determination may include a reasonable land market supply factor and is to permit a range of urban densities. The term “in general” was added to the GMA statement that indicates urban services are to be provided by cities.

RCW 36.70A.130: Comprehensive plans – Review

Cities and counties are to broadly disseminate to the public, a public participation program.

The provision is added that amendments may be considered more than once a year under the following circumstances: (1) emergency compliance with a growth management hearings board order, (2) the initial adoption of a subarea plan, and (3) the adoption or amendment of a Shoreline Master Program according to chapter 90.58 RCW.

The requirement of public participation is added to the emergency amendment process already permitted by the GMA and the resolution of a growth management hearings board or court order as an amendment permitted outside of the comprehensive plan amendment cycle. (ESHB 1724 amendments)

RCW 36.70A.140: Comprehensive Plans – Ensure public participation

The requirement of a public participation program that identifies procedures is added. Local governments must also provide public participation that is effective when responding to a board order of invalidity. (ESHB 1724 amendments)

RCW 36.70A.172: Critical areas – Designation and protection – Best available science to be used

The state’s goals and policies for protecting critical areas functions and values are clarified. Local governments are required to include the “best available science” in developing policies and development regulations to protect the functions and values of critical areas as defined in the GMA and must give special consideration to preserving or enhancing anadromous fisheries.

RCW 36.70A.175: Wetlands to be delineated in accordance with manual

Ecology is directed to adopt by a rule a manual for the delineation of wetlands regulated under the SMA and GMA. The manual is based on the 1987 U.S. Army Corps of Engineers and the U.S. Environmental Protection Agency manual as amended through January 1, 1995.

RCW 36.70A.280: Matters subject to board review

Shoreline master programs or amendments adopted under Chapter 90.58 RCW are added as subjects for growth management hearings board review. (ESHB 1724 amendments)

RCW 36.70A.290: Petitions to growth management hearings boards – Evidence

The publication date for a Shoreline Master Program or amendment is established to be the date when the Shoreline Master Program or amendment is approved or disapproved by Ecology.

RCW 36.70A.300: Growth management hearings boards – Final orders
The Shoreline Master Program and amendments are added to final order procedures.

A finding of noncompliance is not to affect the validity of comprehensive plans or development regulations. The parameters of an invalidity determination by the boards, including vesting issues, are established.

RCW 36.70A.320: Presumption of validity
The Shoreline Element of a comprehensive plan and applicable development regulations adopted by a city or county are governed by Chapter 90.58 RCW and are not presumed valid upon adoption in the same manner as comprehensive plan and development regulations in general. (ESHB 1724 amendments)

RCW 36.70A.330: Noncompliance
Invalidity text is added. The board is allowed to reconsider its final order and decide: (a) if a determination of invalidity has been made, whether to rescind or modify its determination as provided by RCW 36.70A.300(2), or (b) if no invalidity determination has been made, whether to issue a determination as provided by RCW 36.70A.300(2).

Language is added that a person with standing may participate in a hearing of compliance or noncompliance. (ESHB 1724 amendments)

RCW 36.70A.365: Major industrial developments
Counties planning under the GMA are allowed to establish, in consultation with cities, a process for authorizing the siting of major industrial developments outside UGAs. Such a development may be approved if certain criteria are met.

RCW 36.70A.385: Environmental planning pilot projects
References for the “Department of Community Development” to changed to “department.”

RCW 36.70A.450: Family day-care provider’s home facility – City may not prohibit in residential or commercial area
The agency responsible for certifying that a family day-care provider’s facility provides a safe passenger loading area is changed from the Washington State Department of Licensing to the Office of Child Care Policy of DSHS.

RCW 36.70A.460: Watershed restoration projects – Permit processing – Fish habitat enhancement project
The Washington Conservation Commission is directed to develop a single application process by which all permits for watershed restoration projects may be obtained by a sponsoring agency for its project, to be completed by January 1, 1996. Each agency is required to name an office or official as a designated recipient of project applications and inform the commission of the designation. All agencies of state and local government are required to accept the single application developed by the commission.

RCW 36.70A.470: Project review – Amendment suggestion procedure – Definitions - GMA integrated project and environmental review is to be conducted under the newly created provisions of Chapter 36.70B RCW.

RCW 36.70A.480: Shorelines of the state
Under the GMA, (1) the goals and policies of the SMA become one of the goals of the GMA under RCW 36.70A.020, and (2) the goals and policies of a Shoreline Master Program for a county or city are required to become an element of the jurisdiction’s comprehensive plan. All other portions of the Shoreline Master Program including regulations are required to become part of the county’s or city’s development regulations. Additionally, shoreline master programs are to continue to be amended or adopted under the procedures of the SMA (Chapter 90.58 RCW).

RCW 36.70A.481: Construction
Nothing in RCW 36.70A.480 (shorelines of the state) is to be construed to authorize a county or city to adopt regulations applicable to shorelands as defined in RCW 90.58.030 that are inconsistent with the provisions of Chapter 90.58 RCW. (ESHB 1724 amendments)

Growth Management Act Amendments 1995-2023

Item 3.

RCW 36.70A.490: Growth Management Planning and Environmental Review Fund – Established
Moneys in the fund are required to be used to make grants to local governments for the purposes set forth in RCW 43.21C.031. (ESHB 1724 amendments)

RCW 36.70A.500: Growth Management Planning and Environmental Review Fund – Awarding of grants –
Procedures
Procedures are established for dispersing funds. (ESHB 1724 amendments)

Chapter 36.70B RCW: Regulatory reform - Regulatory reform amendments are made to streamline permitting
procedures in the state. (ESHB 1724 amendments)

Environmental Element Policy Discussion



Planning Commission
Meeting
January 2, 2024



Schedule



Organized by following topics:

- Environmental Protection
- Climate Planning and Resiliency (Deferred to Climate Element)

- Water Resources, Aquifers and Critical Recharge Areas
- Snoqualmie River, Stream Corridors and Wetlands
- Geologic and Flood Hazard Areas
- Goals



January 2, 2024

February 5, 2024

Draft Environmental Policies Environmental Protection



- Incorporate and utilize applicable best available science for purposes of designating and protecting all regulated critical areas and anadromous fisheries that need “special consideration” for their conservation and protection.
- Protect Snoqualmie's environmental critical areas, habitat, and the natural environment through land use plans, surface water management plans and programs, comprehensive park plans, development regulations and site-specific project review. **Vision 2050**
- Ensure the protection and recovery of ecosystems to provide healthy habitat and support fish, wildlife, and plant populations in a changing climate.

Draft Environmental Policies Environmental Protection



- Coordinate with governmental agencies, non-profit organizations and Tribes to protect and enhance the environment through countywide and watershed planning, fish and wildlife resource management, and habitat protection networks across jurisdictional boundaries.
- Establish and maintain relations with Native American tribes for the preservation of archaeological sites and traditional cultural properties that are vulnerable to climate impacts.
- Actively manage city forest lands to decrease climate-exacerbated risks from severe wildfires, protect residents, and improve ecosystem health and habitat and encourage others to do so.

Draft Environmental Policies

Environmental Protection



- Control the spread of noxious weeds as identified by King County Noxious Weed Control Board from public properties, particularly in more fire-prone areas like roadsides and utility corridors and if possible educate citizens about the control of noxious weeds on private property.
- Support integrated and interdisciplinary approaches for environmental planning and assessment. **Vision 2050**
- Promote innovative and environmentally sensitive practices in site planning, design, materials selection, construction and maintenance. **Vision 2050**

Draft Environmental Policies Environmental Protection



- Encourage environmental stewardship on private and public lands through partnerships and voluntary efforts that protect, restore and enhance the quality and functions of critical areas and associated buffers. **Vision 2050**
- Support programs that ensure all residents, regardless of race, social, or economic status, have clean air, clean water, and other elements of a healthy environment, and prioritize the reduction of impacts to vulnerable populations that have been disproportionately affected by climate change. **Vision 2050**

Draft Environmental Policies

Water Resources, Aquifers and Critical Recharge Areas



- Preserve and protect natural surface water storage sites, such as wetlands, aquifers, streams, and water bodies as these are critical features that support hydrological functions, water quality, regulate surface flows and recharge groundwater. **Vision 2050**
- Coordinate the management and restoration of the Snoqualmie watershed through participation in the Snoqualmie Watershed Forum and the implementation of the Puget Sound Action Agenda.
- Ensure that local regulations for surface and stormwater management allow for and encourage Low-Impact Development (LID) and natural drainage practices. Support retrofitting basins to improve stormwater management and quality.
- Encourage building construction that uses alternative techniques to minimize impervious surfaces and reduce harmful impacts to the natural environment and proximate waterways.

Draft Environmental Policies

Water Resources, Aquifers and Critical Recharge Areas



- Actively investigate and promote water conservation strategies to efficiently use the City's legal access to water, and to reduce the amount of wastewater to be treated, through such measures as rotating irrigation schedules, and by incentivizing or requiring installation of water-wise landscaping throughout the City.
- Seek funding to support stormwater retrofitting and green technologies in areas where water quality is impacted by stormwater.
- Work with the State Department of Ecology, King County, Tribes and other stakeholders to reduce or eliminate pollution sources and protect public health.
- Work in conjunction with King County to take corrective action to remove contaminant loading due to failing septic systems and stormwater runoff in susceptible recharge areas.

Draft Environmental Policies

Snoqualmie River, Stream Corridors & Wetlands



- Minimize stream crossings, utilizing bridges rather than culverts whenever feasible, and minimize new utility crossing impacts, when possible, by using techniques such as bridges, tunneling, or other innovative methods.
- Participate in regional species protection efforts, including salmon habitat enhancement and restoration. Identify, prioritize, and eliminate physical barriers (such as fish-blocking culverts), and other impediments to anadromous fish spawning and rearing habitat. **Vision 2050**
- Maintain infrastructure located within stream corridors in accordance with Best Management Practices that minimize water quality impacts and pursue design modifications or alternative siting options for when significant alterations are undertaken.

Draft Environmental Policies

Snoqualmie River, Stream Corridors & Wetlands



- Protect wetlands areas, functions and values within the City and urban growth area and allow the creation of wetlands where feasible and appropriate.
- Restore previously disturbed wetland and stream buffers where feasible and maintain restored buffers.
- Ensure wetland regulations allow for conservation easements and other techniques to preserve their health and existence.

Draft Environmental Policies

Geologically and Flood Hazardous Areas



- Protect properties and ecological functions in the floodplain with development regulations that are guided by standards established by FEMA, and the Department of Ecology.
- Pursue strategies to lower the City's classification rating in the federal FEMA program, which provides a discount federally backed flood insurance premiums for property owners.
- Pursue the reduction of accelerated erosion and sedimentation due to construction and construction-related activities.

Draft Environmental Policies

Geologically and Flood Hazardous Areas



- Protect areas with severe geologic hazard potential, limiting development in hazard areas or requiring development to minimize grading and enhance native vegetation to the greatest extent possible.
- Seek to restore natural vegetative cover and natural drainage features on degraded sites including the removal of invasive weeds as necessary.

Draft Environmental Policies

GOALS



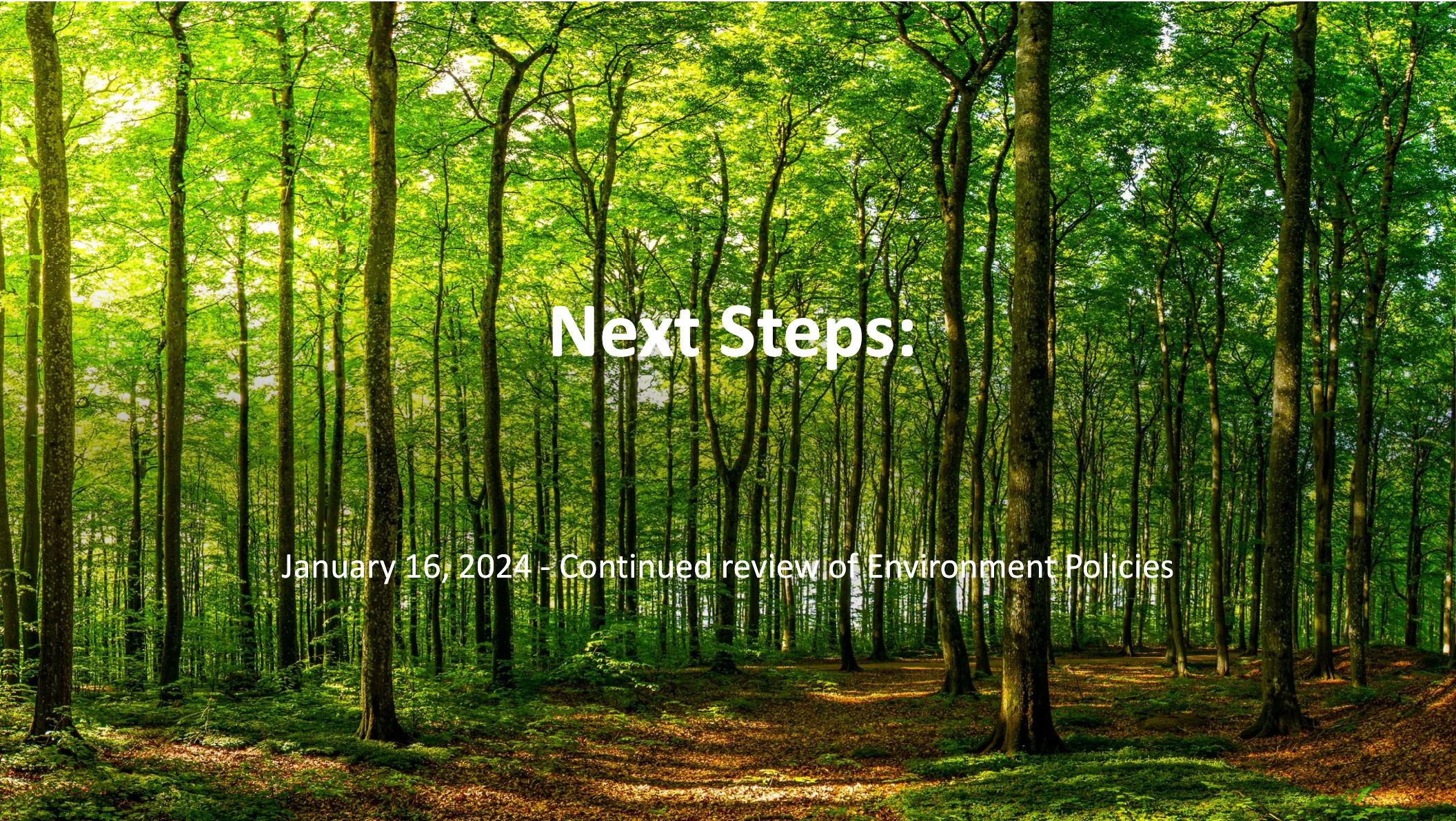
- **Environmental Protection:** The health and ecosystem services and functions provided by the City's natural environment are protected and enhanced, and potential hazards to citizen health, welfare and property are minimized.
- **Water Resources, Aquifers and Critical Recharge Areas:** Rivers, streams, aquifer recharge areas and other water resources within the City are protected and managed for multiple beneficial uses.

Draft Environmental Policies

GOALS



- **Snoqualmie River, Stream Corridors and Wetlands:** Natural hydraulic, hydrologic and habitat functions, and scenic and recreational values, of rivers, streams, wetlands and natural drainage courses, are protected.
- **Geologic and Flood Hazard Areas:** Public health and property damage risk associated with flood and geologic hazard areas have been reduced, while preventing irreparable harm to regionally significant ecological resources.



Next Steps:

January 16, 2024 - Continued review of Environment Policies

Snoqualmie
2044
Draft
Comprehensive
Plan Outline

Volume 1.		IV.	Transportation
I.	Cover		<ul style="list-style-type: none"> • Functional Classifications • TIP • LOS • Traffic Volume • Non-Motorized • Future Transportation Network • Inventory and Classification of Streets • TAZ
II.	Acknowledgements		
III.	Introduction: (Elk, Meadowbrook Farm, Train Museum, Falls, Riverwalk, Historic Downtown, Neighborhoods Overview and, Snoqualmie Events Overview)		
IV.	History and Background: Weyerhaeuser Mill Site, Snoqualmie Tribe, Town of Meadowbrook, 1990/2009 Floods	V.	Utilities/Capital Facilities
V.	Snoqualmie Vision		<ul style="list-style-type: none"> • 6 Year Facility Plans Summary • CIP • Stormwater/Surface Water Reference
VI.	Public Engagement Summary	VI.	Parks and Recreation
VII.	Elements		<ul style="list-style-type: none"> • PRO Plan
	<ul style="list-style-type: none"> • Land Use • Housing • Transportation • Utilities/Capital Facilities • Parks and Recreation • Environment • Shoreline • Economic Development 	VII.	Environment/Climate Change
VIII.	Implementation		<ul style="list-style-type: none"> • Elk • Flood History • Critical Area Summary • Urban Forestry Strategic Plan Reference • Flood Control Plan Reference • Riverwalk Plan Reference • Shoreline Master Plan, Reference • Critical Area Maps • Tree Canopy Map
Volume 2. Background Information and Appendices		VIII.	Economic Development
I.	Public Engagement Plan		<ul style="list-style-type: none"> • Tourism • Target Industries • Local Centers • Local Partners • Retail Opportunities Map
II.	Land Use/Neighborhoods		
	<ul style="list-style-type: none"> • Land Capacity Analysis • Growth Targets • Planning Areas and Maps • Neighborhood Profiles • Viewsheds • Historic Sites Map • Annexations 		
III.	Housing		
	<ul style="list-style-type: none"> • Housing Needs Analysis • Housing Strategy Plan • Middle Housing • Affordable Housing Opportunities 		



3/7/2024

Element	Topic	Type	Policy No	Existing Environment Comprehensive Plan Policy	Environment Element New Policies
Environment	Environmental Protection, General	Goal	New		The health, wildlife and ecosystem services and functions provided by the City's natural environment are protected and enhanced, and potential hazards to citizen health, welfare and property are minimized.
Environment	Environmental Protection, General	Policy	6.1.1	Maintain and implement City Sensitive Areas Regulations that are consistent with the Best Available Science, as required by the Growth Management Act.	Incorporate and utilize applicable best available science for purposes of designating and protecting all regulated critical areas and anadromous fisheries that need "special consideration" for their conservation and protection.
Environment	Environmental Protection, General	Policy	6.1.2	In protecting and enhancing sensitive areas, incorporate the full spectrum of planning and regulatory measures including the comprehensive plan, shoreline master program, development regulations, stormwater management plans, project mitigation, and state and federal programs.	Protect Snoqualmie's environmental critical areas, habitat, and the natural environment through land use plans, surface water management plans and programs, comprehensive park plans, development regulations and site-specific project review and consultation with affected Tribes. Vision 2050
Environment	Environmental Protection, General	Policy	6.1.3	Strive to increase the number, size, diversity and value of wildlife habitat areas and promote, where appropriate, the coexistence of native plant communities and wildlife alongside other land uses.	Ensure the protection and recovery of ecosystems to provide healthy habitat and support fish, wildlife, and plant populations in a changing climate. This includes actively managing lands through controlling noxious weeds, restoring native vegetation, and monitoring project results.
Environment	Environmental Protection, General	Policy	6.1.4	Coordinate with other governmental agencies, adjacent communities, non-profit organizations and federally recognized Tribes to protect and enhance the environment through land use planning, fish and wildlife resource management, and by identifying and protecting habitat networks across jurisdictional boundaries.	Coordinate with governmental agencies, non-profit organizations and Tribes to protect and enhance the environment through countywide and watershed planning, fish and wildlife resource management, and habitat protection networks across jurisdictional boundaries.
Environment	Environmental Protection, General	Goal	New		Establish and maintain relations Follow the principles of Free, Prior and Informed Consent with regard to Native American tribes for the preservation of archaeological sites and traditional cultural properties that are vulnerable to climate impacts.
Environment	Environmental Protection, General	Policy	New		Actively manage city forest lands to decrease climate-exacerbated risks from severe wildfires, protect residents, and improve ecosystem health and habitat and encourage others to do so.
Environment	Environmental Protection, General	Policy	6.1.5	Locate open space areas to protect critical areas such as wetlands, landslide hazard and erosion-prone areas, and maintain such areas in their natural condition, including native vegetation preservation.	Apply Best Available Science, including Traditional Ecological Knowledge, to protect critical areas, such as wetlands, landslide hazard and erosion-prone areas, and maintain these areas in their natural condition, including native vegetation preservation.
Environment	Environmental Protection, General	Policy	6.1.6	Inventory and remove noxious weeds such as Scotchbroom, English Ivy, English Holly, knotweed, Himalayan Blackberry and other noxious weeds as identified by King County Noxious Weed Control Board from public properties and educate citizens on the importance of their removal on private property.	Control the spread of noxious weeds as identified by King County Noxious Weed Control Board from public properties, particularly in more fire-prone areas like roadsides and utility corridors and if possible educate citizens about the control of noxious weeds on private property.
Environment	Environmental Protection, General	New			Support integrated and interdisciplinary approaches for environmental planning and assessment. Vision 2050
Environment	Environmental Protection, General	New			Promote innovative and environmentally sensitive practices in site planning, design, materials selection, construction and maintenance. Vision 2050
Environment	Environmental Protection, General	New			Encourage environmental stewardship on private and public lands through partnerships and voluntary efforts that protect, restore and enhance the quality and functions of critical areas and associated buffers. Vision 2050
Environment	Environmental Protection, General	New			Support programs that ensure that all residents, regardless of race, social, or economic status, have clean air, clean water, and other elements of a healthy environment, and prioritize the reduction of impacts to vulnerable populations that have been disproportionately affected by climate change. Vision 2050
Environment	Climate Protection and Sustainable Development	Policy	6.2.1	Against a projected 2007 baseline, strive to reduce community greenhouse gas emissions 25% by 2020, 50% by 2030, and 80% by 2050.	Climate Planning Policies to be identified a new Climate Change Element
Environment	Climate Protection and Sustainable Development	Policy	6.2.2	Develop and implement a Climate Action Plan that includes greenhouse gas emission programs such as incorporating GHG assessments in SEPA review; carbon storage in the urban forest; and the impacts of climate change on the City's hydrological systems.	Climate Planning Policies to be identified a new Climate Change Element

Environment	Climate Protection and Sustainable Development	Policy	6.2.3	Encourage lot layout and site design that allows for houses and other buildings to be oriented to optimize passive and active solar access and minimize shade on adjoining properties.	Climate Planning Policies to be identified a new Climate Change Element
Environment	Climate Protection and Sustainable Development	Policy	6.2.4	Promote energy efficiency and renewable energy sources by such actions as demonstrating renewable energy at municipal buildings, supporting Northwest Energy Code energy efficiency improvements, and participating in energy-efficiency and conservation awareness programs.	Climate Planning Policies to be identified a new Climate Change Element
Environment	Climate Protection and Sustainable Development	Policy	6.2.5	Support and implement the Mayor’s Climate Protection Agreement, the King-County Cities Climate Collaboration (K4C), and other multijurisdictional efforts to address climate change, sea-level rise, ocean acidification and other impacts from changing global conditions.	Climate Planning Policies to be identified a new Climate Change Element
Environment	Climate Protection and Sustainable Development	Policy	6.2.6	Implement Best Management Practices to reduce the amount of air-borne particulates	Climate Planning Policies to be identified a new Climate Change Element
Environment	Climate Protection and Sustainable Development	Policy	6.2.7	Consider the purchase of alternative-fuel vehicles and charging stations to lower-emission or net-zero emission fleet vehicles.	Climate Planning Policies to be identified a new Climate Change Element
Environment	Climate Protection and Sustainable Development	Policy	6.2.8	In future development agreements emphasize pursuit of higher standards for durable, energy-efficient developments.	Climate Planning Policies to be identified a new Climate Change Element
Environment	Climate Protection and Sustainable Development	Policy	6.2.9	Remove regulatory barriers and create incentives, such as expedited permitted and/or density bonuses, to encourage the use of energy-efficient and sustainable building methods and materials, such as those specified under certification systems like Leadership in Energy & Environmental Design (LEED), Built Green, Salmon-Safe, and the Living Building Challenge (LBC).	Climate Planning Policies to be identified a new Climate Change Element
Environment	Climate Protection and Sustainable Development	Policy	6.2.10	Reduce landfilled solid waste tonnages through such actions as promoting the use of recyclable and compostable packaging, commercial composting, and the recycling of construction and demolition debris.	Climate Planning Policies to be identified a new Climate Change Element
Environment	Water Resources, Aquifers & Critical Recharge Areas	Goal	New		Rivers, streams aquifer recharge areas and other water resources within the City are protected and managed for multiple beneficial uses.
Environment	Water Resources, Aquifers & Critical Recharge Areas	Policy	New		Preserve and protect natural surface water storage sites, such as wetlands, aquifers, streams, and water bodies as these are critical features that support hydrological functions, water quality, regulate surface flows and recharge groundwater. Vision 2050
Environment	Water Resources, Aquifers & Critical Recharge Areas	Policy	6.3.1	Coordinate the management and restoration of rivers, streams, wetlands and other water resources within the Snoqualmie watershed through participation in the Snoqualmie Watershed Forum and implementation of the Puget Sound Action Plan.	Coordinate the management and restoration Snoqualmie watershed through participation in the Snoqualmie Watershed Forum and the implementation of the Puget Sound Action Agenda.
Environment	Water Resources, Aquifers & Critical Recharge Areas	Policy	6.3.2	Ensure that local regulations for surface and stormwater management allow for and encourage Low-Impact Development (LID) practices.	Ensure that local regulations for surface and stormwater management allow for and encourage Low-Impact Development (LID) and Natural Drainage practices. Support retrofitting basins to improve storwater management and quality.
Environment	Water Resources, Aquifers & Critical Recharge Areas	Policy	6.3.3	Encourage building construction that uses alternative techniques to minimize impervious surfaces, such as using underground parking where feasible, cooperative parking such as shared and coordinated parking lots, and using “green roofs.”	Encourage building construction that uses alternative techniques to minimize impervious surfaces and reduce harmful impacts to the natural environment and proximate waterways.
Environment	Water Resources, Aquifers & Critical Recharge Areas	Policy	6.3.4	Implement water conservation strategies to increase the capacity for potable water use, and reduce the amount of wastewater to be treated, through such measures as rotating irrigation schedules, and by minimizing or encouraging alternatives to grass lawn in future subdivisions	Actively investigate and promote water conservation strategies to efficiently use the City’s legal access to water, and to reduce the amount of wastewater to be treated, through such measures as rotating irrigation schedules, and by incentivizing or requiring installation of water-wise landscaping throughout the City.
Environment	Water Resources, Aquifers & Critical Recharge Areas	Policy	6.3.5	Work with the State Department of Ecology, King County and other stakeholders to implement the 1998 East King County Ground Water Management Plan, and develop short and long-term strategies to reduce or eliminate pollution sources and protect public health.	Work with the State Department of Ecology, King County, Tribes and other stakeholders to reduce or eliminate pollution sources and protect public health.

Environment	Water Resources, Aquifers & Critical Recharge Areas	Policy	6.3.6	Work in conjunction with King County to take corrective action to remove contaminant loading due to failing septic systems and stormwater runoff in susceptible recharge areas, and consider the issue of mandatory septic tank testing or enforcing sewer line connection as an aquifer protection technique.	Work in conjunction with King County to take corrective action to remove contaminant loading due to failing septic systems and stormwater runoff in susceptible recharge areas.
Environment	Water Resources, Aquifers & Critical Recharge Areas	Policy	New		Seek funding to support stormwater retrofitting and green technologies in areas where water quality is impacted by stormwater.
Environment	Snoqualmie River, Stream Corridors & Wetlands	Goal	New		Natural hydraulic, hydrologic and habitat functions, and scenic and recreational values of rivers, streams, wetlands and natural drainage courses are protected.
Environment	Snoqualmie River, Stream Corridors & Wetlands	Policy	6.4.1	Minimize stream crossings, utilizing bridges rather than culverts whenever feasible, and minimize new utility crossing impacts when possible by using techniques such as bridges, tunneling, or other innovative methods.	Minimize stream crossings, utilizing bridges rather than culverts whenever feasible, and minimize new utility crossing impacts, when possible, by using techniques such as bridges, tunneling, or other innovative methods.
Environment	Snoqualmie River, Stream Corridors & Wetlands	Policy	New		Participate in regional species protection efforts, including salmon habitat enhancement and restoration. Identify, prioritize, and eliminate physical barriers (such as fish blocking culverts), and other impediments to anadromous fish spawning and rearing habitat. Vision 2050
Environment	Snoqualmie River, Stream Corridors & Wetlands	Policy	6.4.2	Maintain infrastructure located within stream corridors in accordance with Best Management Practices that minimize water quality impacts, and pursue design modifications or alternative siting options for when significant alterations are undertaken.	Maintain infrastructure located within stream corridors in accordance with Best Management Practices that minimize water quality impacts and pursue design modifications or alternative siting options for when significant alterations are undertaken.
Environment	Snoqualmie River, Stream Corridors & Wetlands	Policy	6.4.3	Encourage no net loss of remaining wetlands acreage, functions and values within the City and urban growth area, and the creation of wetlands where feasible	Protect wetlands areas, functions and values within the City and urban growth area, and allow the creation of wetlands where feasible and appropriate.
Environment	Snoqualmie River, Stream Corridors & Wetlands	Policy	6.4.4	Restore previously disturbed wetland and stream buffers where feasible, and maintain restored buffers to limit the reintroduction of invasive species.	Restore previously disturbed wetland and stream buffers where feasible, and maintain restored buffers .
Environment	Snoqualmie River, Stream Corridors & Wetlands	Policy	6.4.5	Ensure wetland regulation and mitigation implementation is flexible enough to allow for protection of systems or corridors of connected wetlands, encourage incentives such as property tax reductions, conservation easements and other techniques to preserve wetlands.	Ensure wetland regulations allow for conservation easements and other techniques to preserve their health and existence.
Environment	Geological and Flood Hazard Areas	Goal	New		Public health and property damage risk associated with flood and geologic hazard areas have been reduced, while preventing irreparable harm to regionally significant ecological resources.
Environment	Geological and Flood Hazard Areas	Policy	New		Pursue strategies to lower the City's classification rating in the federal FEMA program.
Environment	Geological and Flood Hazard Areas	Policy	6.5.1	Meet, and attempt to exceed, the federal minimum standards of the National Flood Insurance Program, and strictly enforce Flood Hazard Regulations that meet and exceed the minimum requirements established by FEMA and the Department of Ecology	Protect properties and ecological functions in the floodplain with development regulations guided by standards established by FEMA and the Department of Ecology.
Environment	Geological and Flood Hazard Areas	Policy	6.5.2	Require the use of Best Management Practices to reduce accelerated erosion and sedimentation due to construction and construction-related activities.	Pursue the reduction of accelerated erosion and sedimentation due to construction and construction-related activities.
Environment	Geological and Flood Hazard Areas	Policy	6.5.3	Limit the scale and density of development in areas with severe geologic hazard potential, requiring development to minimize grading and restore native vegetation to the greatest extent possible.	Protect areas with severe geologic hazard potential, limiting development in hazard areas or requiring development to minimize grading and enhance native vegetation to the greatest extent possible.
Environment	Geological and Flood Hazard Areas	Policy	6.5.4	Where possible, seek to restore natural vegetative cover and natural drainage features on degraded sites which contribute to accelerated erosion and sedimentation.	Seek to restore natural vegetative cover and natural drainage features on degraded sites, including the removal of invasive weeds as necessary.

Attachment 8 Environmental Element Public Comments Table

Item 3.

Date	Source	Comment	Category
4/6/2023	Open House	Please consider the climate crisis in all decisions going forward.	Environment
4/26/2023	Online Survey	Would love to see housing start to level out and the focus to shift to maximizing the natural environment and creating and maintaining spaces to recreate in nature. This is such a beautiful area!	Environment
7/12/2023	Online Survey	Green space and proximity to nature is why we became new residents this year. I don't think we lack for parks or great environment.	Environment
10/18/2023	Open House	Please maintain Snoqualmie's original plan to NOT clear cut for development and to maintain pockets of natural growth. SO disappointing that recent development ignored original design/planning and space limits (hotel!) Thanks!	Environment
5/24/2023	Online Survey	Snoqualmie is an amazing place to live, and appreciate the thought and care that City leadership is putting into this effort. Leveraging Snoqualmie's natural setting and strengths (river, mountains, Valley, trails) for measured growth and reinvestment should be the focus of the next 20 years.	Environment
10/18/2023	Open House	We have lost trees from the last storm (2022-2023). Please replace the trees to keep Snoqualmie beautiful.	Environment
10/18/2023	Open House	Where the hell is the contamination? Your map doesn't show contamination.	Environment
10/18/2023	Open House	Concerned about the 4 stages of development affecting stream flow (Kinble Creek). Is there a zero rise analysis being completed by the developer?	Environment



**BUSINESS OF THE CITY COUNCIL
CITY OF SNOQUALMIE**

**AB24-043
April 8, 2024
Appointment**

AGENDA BILL INFORMATION

TITLE:	AB24-043: Information Technology Director Confirmation and Oath of Office	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
	PROPOSED ACTION: Move to confirm the Mayor’s appointment of Lafleche Lacroix as Information Technology Director	

REVIEW:	Department Director	Mike Chambless	4/1/2024
	Finance	n/a	Click or tap to enter a date.
	Legal	n/a	Click or tap to enter a date.
	City Administrator	Mike Chambless	4/1/2024

DEPARTMENT:	Human Resources		
STAFF:	Kim Johnson		
COMMITTEE:	n/a	COMMITTEE DATE: Click or tap to enter a date.	
EXHIBITS:			

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUESTED	\$ n/a

SUMMARY

The City recently concluded the Information Technology Director recruitment, and the Mayor has selected Lafleche Lacroix as the next Information Technology Director.

BACKGROUND

Lafleche Lacroix come to the city with over twenty years of experience in the Information Technology field. His most recent experience is with the Snoqualmie Valley School District in which he managed numerous projects, software resources, infrastructure, and a team on how to better manage Operational Technology resources. Lafleche was a key resource for IT when the new Mt. Si High School was built, making it one of the most technologically advanced schools in the state. Lafleche was also with the school district when COVID hit and was instrumental in allowing the school district to provide resources to administration, teachers, students, and parents in an unprecedented capacity.

PROPOSED ACTION

Move to confirm the Mayor’s appointment of Lafleche Lacroix as Information Technology Director effective April 1, 2024.



BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB24-044
April 8, 2024
Appointment

Item 5.

AGENDA BILL INFORMATION

TITLE:	AB24-044: Parks & Public Works Director Confirmation and Oath of Office	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
PROPOSED ACTION:	Move to confirm the Mayor’s appointment of Jeff Hamlin as Parks & Public Works Director	

REVIEW:	Department Director	Mike Chambless	Click or tap to enter a date.
	Finance	n/a	Click or tap to enter a date.
	Legal	n/a	Click or tap to enter a date.
	City Administrator	Mike Chambless	4/1/2024

DEPARTMENT:	Human Resources		
STAFF:	Kim Johnson		
COMMITTEE:	Choose an item.	COMMITTEE DATE: Click or tap to enter a date.	
EXHIBITS:			

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUESTED	\$ n/a

SUMMARY

The city recently concluded the Information Technology Director recruitment, and the Mayor has selected Jeff Hamlin as the next Parks & Public Works Director.

BACKGROUND

Jeff Hamlin started with the city in 2017 as a city engineer. He brought with him 30 years of professional engineering experience that included 20 years as an owner, operator/manager of a professional engineering firm. In 2022 Jeff became the Assistant Director of our Parks & Public Works department and since then has made improvements to the departments organizational structure, operating procedures, and oversight. Jeff’s leadership on many projects such as the Water Reclamation Facility, Phase II, the Canyon Springs Slope Stabilization, Parkway repaving project, and the Capital Improvement Plan, continue to show his commitment to the citizens of Snoqualmie as a dedicated public servant.

PROPOSED ACTION

Move to confirm the Mayor’s appointment of Jeff Hamlin as Parks & Public Works Director effective April 1, 2024.



CITY COUNCIL ROUNDTABLE MEETING MINUTES CITY COUNCIL REGULAR MEETING MINUTES March 25, 2024

ROUNDTABLE MEETING

CALL TO ORDER & ROLL CALL: Mayor Ross called the Roundtable Meeting to order at 6:00 pm.

City Council: Councilmembers Ethan Benson, Robert Wotton, Bryan Holloway, Catherine Cotton, and Jo Johnson.

It was moved by CM Holloway seconded by CM Wotton to:
Excuse Councilmember Washington from this evening's meeting.
PASSED: 5-0 (Benson, Wotton, Holloway, Cotton, Johnson)

Mayor Katherine Ross was also present.

City Staff Present: Mike Chambless, City Administrator; Deana Dean, City Clerk; Danna McCall, Communications Coordinator; Emily Arteche, Community Development Director; Jeff Hamlin, Interim Parks & Public Works Director; Tami Wood, Revenue Manager; and Andy Latham, IT Support.

AGENDA APPROVAL

It was moved by CM Holloway, seconded by CM Cotton to:
Approve the agenda.
PASSED: 5-0 (Benson, Wotton, Holloway, Cotton, Johnson)

SPECIAL BUSINESS

1. **Comprehensive Plan: Transportation Element Continued.** Community Development Director Emily Arteche continued the discussion at recommendation #4 from the March 11, 2024, City Council meeting. Discussion followed and revisions were noted. This matter will be brought back at the April 8, 2024, City Council meeting on a motion to accept Council Roundtable edits.
2. **Comprehensive Plan: Capital Facilities and Utilities Element.** Community Development Director Emily Arteche reviewed the ___ at the April 8, 2024, City Council Roundtable meeting.
3. **Comprehensive Plan: Economic Development Element.** Due to time limits, this item will be heard at the April 8, 2024, City Council Roundtable meeting.

It was moved by CM Wotton, seconded by CM Holloway to adjourn. The roundtable meeting ended at 6:50 pm.

REGULAR MEETING

CALL TO ORDER: Mayor Ross called the Regular Meeting to order 7:00 pm.

City Council: Councilmembers Ethan Benson, Robert Wotton, Bryan Holloway, Catherine Cotton, and Jo Johnson.

It was moved by CM Holloway seconded by CM Wotton to:
Excuse Councilmember Christensen from this evening's meeting.
 PASSED: 5-0 (Benson, Wotton, Holloway, Cotton, Johnson)

Mayor Katherine Ross was also present.

City Staff:

Mike Chambless, City Administrator; David Linehan, Interim City Attorney; Deana Dean, City Clerk; Mike Bailey, Fire Chief; Brian Lynch, Police Chief; Gary Horejsi, Police Captain; Chase Smith, Police Sergeant; Michael Liebetrau, Police Evidence and Records Technician; Melinda Black, Police Administrative Coordinator; Drew Bouta, Finance Director; Janna Walker, Budget Manager; Danna McCall, Communication Coordinator; Andrew Vining, Project Engineer; Patrick Fry, Project Engineer; Gail Folkins, Communications Specialist (remote); Emily Arteché, Community Development Director; Jeff Hamlin, Interim Parks & Public Works Director; and Andy Latham, IT Support.

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

It was moved by CM Johnson; seconded by CM Holloway to:
Approve the agenda as amended.
 PASSED: 5-0 (Benson, Wotton, Holloway, Cotton, Johnson)

It was moved by CM Holloway; seconded by CM Johnson to:
Add Council Retreat Agenda to Committee of the Whole.
 PASSED: 5-0 (Benson, Wotton, Holloway, Cotton, Johnson)

PUBLIC HEARINGS, PRESENTATIONS, PROCLAMATIONS, AND APPOINTMENTS

Appointments

4. Oath of Office and Badge Pinning: Police Captain Gary Horejsi. Chief Lynch introduced Captain Horejsi. Oath of Office administered by Mayor Ross. Captain Horejsi thanked the Mayor and Council and said a few words. Photos followed.
5. Badge Pinning: Police Sergeant Chase Smith. Chief Lynch introduced Sergeant Smith. Sergeant Smith thanked members of the department and said a few words. Photos followed.
6. **AB24-041:** Re-Appointment to the Civil Service Commission.

It was moved by CM Wotton; seconded by CM Holloway to:
Confirm the Mayor's recommendation to reappoint Grahame Ross to the Civil Service Commission.
 PASSED: 5-0 (Benson, Wotton, Holloway, Cotton, Johnson)

Presentations

7. Sound Cities Association by Issaquah Mayor Pauly who spoke to local and regional opportunities within Sound Cities Association and encouraged councilmembers to become active to ensure Snoqualmie's voice is heard.
8. State of the City Video introduced by Mayor Ross. This will be shared at the SnoValley Chamber Luncheon in April.

PUBLIC COMMENTS AND REQUESTS FOR ITEMS NOT ON THE AGENDA

- Kate Leen, North Bend resident, spoke regarding a petition for a regional public pool partnership.
- Bill Shaner, Snoqualmie resident, made comments which were not germane to city business. Mayor Ross provided a first warning. Mr. Shaner continued to make comments which were not germane to city business and his audio was terminated.
- Chad Bastewell, Snoqualmie resident, addressed free speech. Mayor Ross advised that comments must be germane to city business. Mr. Bastewell continued to make comments which were not germane to city business and his audio was terminated.
- Gabe Stutman, Snoqualmie resident, made comments which were not germane to city business. Mayor Ross provided a first warning. Mr. Stutman continued to make comments which were not germane to city business and his audio was terminated.
- Jerome Schwartz, Snoqualmie resident, made comments which were not germane to city business and his audio was terminated.

It was moved by CM Johnson, seconded by CM Cotton to:
Suspend public comment for the remainder of the meeting.
 PASSED: 4-1 (Benson, Wotton, Cotton, Johnson) (Nay: Holloway)

CONSENT AGENDA

9. Approve the City Council Meeting Minutes dated March 11, 2024.
10. Approve the Claims Report dated March 25, 2024.

The consent agenda was approved as presented.

ORDINANCES

COMMITTEE REPORTS

Public Safety Committee: No report.

Community Development Committee: No report.

Parks & Public Works Committee:

11. **AB24-034: Water Reclamation Facility Effluent Mixing Zone Study.** Introduction read into the record by CM Benson.

It was moved by CM Benson; seconded by CM Holloway to:

Adopt Resolution No. 1683 Selecting Kennedy Jenks for completing the WRF Effluent Mixing Zone Study and authorize the Mayor to sign.

PASSED: 5-0 (Benson, Wotton, Holloway, Cotton, Johnson)

12. **AB24-039: Snoqualmie Valley Mobility Coalition Draft Resolution.** Introduction read into the record by CM Benson.

It was moved by CM Benson; seconded by CM Holloway to:

Approve Snoqualmie Valley Mobility Coalition 2024 Mobility Awareness Resolution and authorize the Mayor to sign.

PASSED: 5-0 (Benson, Wotton, Holloway, Cotton, Johnson)

It was moved by CM Holloway; seconded by CM Benson to:

Remove draft from the resolution.

Motion withdrawn by CM Holloway.

Overview provided by Tracy Jones of Snoqualmie Valley Mobility Coalition.

13. Solid Waste Contract Discussion led by Patrick Fry, Project Engineer. Consultant Jeanette Jurgensen appeared remotely.
14. Dissolution of East King County Regional Water Association Discussion led by Interim Parks & Public Works Director Jeff Hamlin. Council comments and questions followed.

It was moved by CM Holloway; seconded by CM Wotton for:

Dissolution of East King County Regional Water Association.

PASSED: 5-0 (Benson, Wotton, Holloway, Cotton, Johnson)

Finance & Administration Committee: No report.

Committee of the Whole:

Add-On: Council Retreat Agenda introduced by CM Holloway. Discussion followed.

REPORTS

11. Mayor's Report:

- Arbor Day Foundation has recognized Snoqualmie as a "Sterling Community" under the Tree City USA program, having received 10 years of "Growth Awards" – demonstrating the City's significant commitment to urban forestry. This is an important award representing our continued dedication towards building a sustainable community. Special thanks go to the city's urban forestry team members. Official recognition will occur at a future Council meeting when we celebrate Arbor Day Proclamation.
- Safewise.com has announced Snoqualmie is the #8 safest city in Washington state and we continue to be in the top 10 each year. This is a reflection on the services provided by our police department.

- A request was sent to King County to reduce the city's housing target. This will be on the Growth Management Planning Council agenda this week which will begin the process.
- The City will be hosting the Snoqualmie Valley Government Association meeting this Wednesday March 27, 2024.
- A Town Hall meeting for King County Councilmember Sarah Perry is planned for April 18, 2024. More information forthcoming.

12. Commission/Committee Liaison Reports. Update provided by CM Wotton on the Regional Law Safety and Justice Committee.

13. Council Regional Liaison Reports. This item was not addressed.

CLOSED/EXECUTIVE SESSION

14. Executive Sessions (4) pursuant to RCW 42.30.110(1)(i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency lasting approximately 20 minutes.

At 9:05 pm, Council took a 5-minute break and will reconvene in Executive Session which is expected to last until 9:30 pm.

At 9:30 pm, Council extended Executive Session until 9:40 pm.

Council resumed open session at 9:40 pm.

CM Wotton recused himself from the motion.

It was moved by CM Johnson; seconded by CM Holloway to:

Accept the settlement agreement between the City of Snoqualmie and King Street Property LLC dated 03/20/2024.

PASSED: 4-0 (Benson, Holloway, Cotton, Johnson)

ADJOURNMENT

It was moved by CM Holloway; seconded by CM Wotton to:

Adjourn the meeting.

PASSED: 5-0 (Benson, Wotton, Holloway, Cotton, Johnson)

Meeting was adjourned at 9:41 pm.

CITY OF SNOQUALMIE

Katherine Ross, Mayor

Attest:

Deana Dean, City Clerk

DRAFT



Jerry Knutsen, Financial Services Manager
38624 SE River St. | PO Box 987
Snoqualmie, Washington 98065
(425) 888-1555 | jknutsen@snoqualmiewa.gov

To: City Council
Finance & Administration Committee

From: Jerry Knutsen, Financial Services Manager

Date: April 8, 2024

Subject: CLAIMS REPORT
Approval of payments for the period: March 11, 2024 through March 22, 2024

BACKGROUND

Per RCW 42.24.080, all claims presented against the city by persons furnishing materials, rendering services, or performing labor must be certified by the appropriate official to ensure that the materials have been furnished, the services rendered, or the labor performed as described, and that the claims are just, due, and unpaid obligations against the city, before payment can be made. Expedited processing of the payment of claims when certain conditions have been met allows for the payment of claims before the legislative body has acted to approve the claims when: (1) the appropriate officers have furnished official bonds; (2) the legislative body has adopted policies that implement effective internal control; (3) the legislative body has provided for review of the documentation supporting the claims within a month of issuance; and (4) that if claims are disapproved, they shall be recognized as receivables and diligently pursued. The City of Snoqualmie meets all requirements of this state law.

Pursuant to Snoqualmie Municipal Code (SMC) Chapter 3.85, all Claims, Demands and Vouchers against the city, provides that the Finance Director or her designee will examine all claims prior to payment and provide periodic reporting of the payments to the City Council for final approval. Per SMC 3.85.040, to meet these requirements, the Finance Director schedules payment of claims and payroll for monthly Finance & Administration Committee review followed by full City Council approval on the consent agenda. Per SMC 3.85.050, documentation supporting claims paid and the Finance Director’s written report are made available to all city council members at City Hall for 48 hours prior to the Finance & Administration Committee meeting. Following the 48-hour review period, the Finance & Administration Committee considers the claims as part of its regular agenda and recommends to the full city council whether to approve or disapprove the claims. Consistent with these requirements, this report seeks City Council approval of payment of claims and payroll batches summarized in the table below.

ANALYSIS

All payments made during these periods were found to be valid claims against the city. Details are available in documentation provided for City Council review prior to the Finance & Administration Committee meeting. The City’s internal controls include certification of the validity of all expenditures by the appropriate department and an internal audit conducted by designated finance department staff who review all claims and payroll payments. Staff performs system validation and exception reviews to validate payroll records. The Finance Director performs a random sampling review of supporting documentation for claims payments to ensure validity, as well as regularly reviews its processes to ensure appropriate internal controls are in place.

The City issues disbursements for claims and payroll via the following methods:

- Warrant: paper negotiable instruments, very much like, although legally distinct from, checks
- Commercial Credit Card: as authorized by Financial Management Policy
- Electronic Funds Transfer (EFT). EFTs are electronic banking transactions (no paper instrument) of two basic

types: (1) Automated Clearing House (ACH) for Electronic Fund Transfer (EFT) and (2) Wire Transfers a direct transfer between bank accounts

The following table summarizes the claims and payments authorized by the Finance Director:

The foregoing amounts were budgeted in the 2023-2024 biennial budget, and sufficient funds to cover these payments, as appropriate.

**CITY OF SNOQUALMIE
Disbursements for Council Approval
Claims, Payroll and Miscellaneous**

CLAIMS							
Batch ID	Date	Warrants			ACH		CLAIMS TOTAL
		From #	Thru #	Amount	Qty	Amount	
81	3/14/2024	81390	81475	\$ 963,990.15			963,990.15
							-
							-
							-
							-
							-
Grand Total							963,990.15

MISCELLANEOUS DISBURSEMENTS				
Date	Description	ACH Amount	Wire Amount	MISC TOTAL
3/11/2024	KeyBanc Capital Markets Investment Purchase	\$ 1,027,756.70		\$ 1,027,756.70
3/12/2024	Navia - 2024 FSA Plan Reimbursements	\$ 208.34		
3/12/2024	Navia - 2024 HRA Plan Reimbursements	\$ 5,625.79		
3/19/2024	Dept. of Revenue - Monthly Excise Tax	\$ 47,110.10		\$ 47,110.10
3/19/2024	Navia - 2024 FSA Plan Reimbursements	\$ 1,041.54		\$ 1,041.54
3/19/2024	Navia - 2024 HRA Plan Reimbursements	\$ 3,778.68		\$ 3,778.68
				\$ -
				\$ -
Grand Total				2,084,200.25

PAYROLL (including Payroll Benefits)							
Batch ID	Date	Warrants			ACH		PAYROLL TOTAL
		From #	Thru #	Amount	Qty	Amount	
P3-22-24	3/22/2024			\$ 346,760.66	104	\$ 346,760.66	346,760.66
PV3-22-24	3/22/2024	62403	62408	\$ 5,341.63	15	\$ 252,548.44	257,890.07
							-
							-
							-
Grand Total							604,650.73

Total **3,652,841.13**

The following claims and payments were objected to by Finance Director: **NONE**
(Itemize claims/demands amounts and circumstances, and summarize reasons for objection)

I, the undersigned, do hereby certify under penalty of perjury that the claims and payroll warrant and/or checks itemized above were issued to pay just, due, and unpaid obligations of the City of Snoqualmie for materials furnished, services rendered, or labor performed, and that I am authorized to authenticate and certify the foregoing.

Jerry Knutsen

Mar 27, 2024

Jerry Knutsen, Financial Services Manager/Auditing Officer

Date

FINANCE & ADMINISTRATION COMMITTEE RECOMMENDATION

City of Snoqualmie

Claims presented to the City to be paid in the amount of \$963,990.15

For claims warrants numbered 81390 through 81475 & dated 3/14/2024

VENDOR NAME	ACCOUNT	ACCOUNT DESC	YEAR	PERIOD	TYPE	STATUS	AMOUNT	CHECK NO	INVOICE #	FULL DESC	#81	INVOICE DATE	CHECK DATE
AMZONCAP	CLK51420 531000	Office Supplies	2024	3	INV	Paid	27.21	81391	144H-4XDP-TYHM	Flash Drives		3/3/2024	3/14/2024
AMZONCAP	EXE51310 549100	City-Sponsored Expenses	2024	3	INV	Paid	50.05	81391	1J6V-YPRP-NMCC	Comm ctr expansion town hall - work supplies		2/24/2024	3/14/2024
AMZONCAP	FIRS2210 531000	Office Supplies	2024	3	INV	Paid	100.86	81391	1WR6-C34V-J44R	Batteries		3/1/2024	3/14/2024
AMZONCAP	FIRS2220 531340	Custodial & Cleaning Supplies	2024	3	INV	Paid	133.08	81391	1WR6-C34V-J44R	Cleaning Supplies		3/1/2024	3/14/2024
AMZONCAP	FIRS2220 531910	Operating Supplies	2024	3	INV	Paid	10.87	81391	131J-W31K-4VQC	Safelight valve		3/5/2024	3/14/2024
AMZONCAP	PKF57680 531000	Office Supplies	2024	3	INV	Paid	5.55	81391	1MGW-KDH4-4DNT	Pens & Laminating pouches		2/21/2024	3/14/2024
AMZONCAP	PKF57680 531000	Office Supplies	2024	3	CRM	Paid	-14.37	81391	1NY4-6M7C-NR7L	Refund - Dry Erase calendar return1DT3-X6CC-NWMX		2/2/2024	3/14/2024
AMZONCAP	PKF57680 531000	Office Supplies	2024	3	INV	Paid	25.79	81391	1VFH-KCKN-NMYD	Dry erase calendar		2/7/2024	3/14/2024
AMZONCAP	PLN55730 531910	Operating Supplies	2024	3	INV	Paid	143.70	81391	1RXV-3G3M-979H	Umbrella Stands for Tourism		2/21/2024	3/14/2024
AMZONCAP	STR54230 531000	Office Supplies	2024	3	INV	Paid	4.34	81391	1FG7-4JTP-1PCP	Wall Calendar		2/8/2024	3/14/2024
AMZONCAP	STR54230 531000	Office Supplies	2024	3	INV	Paid	5.55	81391	1MGW-KDH4-4DNT	Pens & Laminating pouches		2/21/2024	3/14/2024
AMZONCAP	STR54230 531000	Office Supplies	2024	3	CRM	Paid	-14.37	81391	1NY4-6M7C-NR7L	Refund - Dry Erase calendar return1DT3-X6CC-NWMX		2/2/2024	3/14/2024
AMZONCAP	40153481 531000	Office Supplies	2024	3	INV	Paid	4.34	81391	1FG7-4JTP-1PCP	Wall Calendar		2/8/2024	3/14/2024
AMZONCAP	40153481 531000	Office Supplies	2024	3	INV	Paid	5.55	81391	1MGW-KDH4-4DNT	Pens & Laminating pouches		2/21/2024	3/14/2024
AMZONCAP	40253580 531000	Office Supplies	2024	3	INV	Paid	4.37	81391	1FG7-4JTP-1PCP	Wall Calendar		2/8/2024	3/14/2024
AMZONCAP	40253580 531000	Office Supplies	2024	3	INV	Paid	5.55	81391	1MGW-KDH4-4DNT	Pens & Laminating pouches		2/21/2024	3/14/2024
AMZONCAP	40253580 531300	Repair & Maintenance Supplies	2024	3	INV	Paid	86.03	81391	19VV-WTHT-63KJ	Replacement punch heads		2/26/2024	3/14/2024
AMZONCAP	40353130 531000	Office Supplies	2024	3	INV	Paid	4.34	81391	1FG7-4JTP-1PCP	Wall Calendar		2/8/2024	3/14/2024
AMZONCAP	40353130 531000	Office Supplies	2024	3	INV	Paid	9.79	81391	1GPK-G6YF-6G6D	Filing Tabs		2/28/2024	3/14/2024
AMZONCAP	40353130 531000	Office Supplies	2024	3	INV	Paid	5.55	81391	1MGW-KDH4-4DNT	Pens & Laminating pouches		2/21/2024	3/14/2024
AMZONCAP	40353130 531000	Office Supplies	2024	3	INV	Paid	9.79	81391	1GPK-G6YF-6G6D	Filing Tabs		2/28/2024	3/14/2024
AMZONCAP	40353130 531000	Office Supplies	2024	3	INV	Paid	5.56	81391	1MGW-KDH4-4DNT	Pens & Laminating pouches		2/21/2024	3/14/2024
APSCO	40253555 531300	Repair & Maintenance Supplies	2024	3	INV	Paid	1,099.74	81392	5241	Parts for blowers solids		3/1/2024	3/14/2024
BHS	51051821 531300	Repair & Maintenance Supplies	2024	3	INV	Paid	62.77	81393	53853289.001	Facility parts & supplies - Keys		2/8/2024	3/14/2024
Brian Lynch	POL52110 549900	Miscellaneous Services	2024	3	INV	Paid	68.37	81394	Re B. Lynch 3/24	Parking at King County District Court Hearing		3/5/2024	3/14/2024
Carepoint Clinic	SVC56510 549430	SV Alliance Church - CarePoint	2024	3	INV	Paid	2,500.00	81395	First Half HS fund	Human Services funding - First half of 2024		3/1/2024	3/14/2024
CLARKTOW	POL52122 541000	Professional Svcs - General	2024	3	INV	Paid	138.43	81396	23-1216-1763	Evidence impound - 2021 GMC Savana Ref 235-5738		12/16/2023	3/14/2024
COI	NON51250 541115	Municipal Court Services-Costs	2024	3	INV	Paid	65,693.44	81397	24000036	2023 Filing fee balance & annual processing fee		1/9/2024	3/14/2024
COI	POL52122 541511	Dispatch Services	2024	3	INV	Paid	30,130.65	81397	24000076	Dispatch Services - December 2023 (60%)		2/6/2024	3/14/2024
COI	POL52360 541502	Jail Services - Issaquah	2024	3	INV	Paid	26,477.70	81397	230000482	Jail housing - Snoqualmie inmates 10/23		11/13/2023	3/14/2024
COI	01452122 541511	Dispatch Services	2024	3	INV	Paid	20,087.10	81397	24000076	Dispatch Services - December 2023 (40%)		2/6/2024	3/14/2024
COMCAST	50251888 542200	INET Internet Network Services	2024	3	INV	Paid	421.18	81398	0559927-02-24	Secondary internet service		2/16/2024	3/14/2024
COMP PD	POL52122 531000	Office Supplies	2024	3	INV	Paid	185.54	81399	2259456-0	Deskpad calendars, pocket folders, copier paper		1/2/2024	3/14/2024
COMP PD	POL52122 531000	Office Supplies	2024	3	INV	Paid	45.83	81399	2263411-0	Certificate cardstock, manilla jacket folders		1/19/2024	3/14/2024
COMP PD	POL52122 531050	Uniforms & Protective Gear	2024	3	INV	Paid	45.42	81399	2261768-0	N95 face masks		1/19/2024	3/14/2024
COMP PD	POL52122 531050	Uniforms & Protective Gear	2024	3	INV	Paid	24.59	81399	2263411-0	N95 masks		1/19/2024	3/14/2024
COMP PD	51051821 531340	Custodial & Cleaning Supplies	2024	3	INV	Paid	71.31	81399	2261768-0	Aloe hand soap		1/19/2024	3/14/2024
COMP PD	51051821 531340	Custodial & Cleaning Supplies	2024	3	INV	Paid	17.23	81399	2263411-0	Scrub sponges		1/19/2024	3/14/2024
CONCEN	FIRS2220 541000	Professional Svcs - General	2024	3	INV	Paid	51.00	81400	82024451	OSHA Respirator Questionnaire		1/24/2024	3/14/2024
Control Systems	41759436 563000	WRF Improve Construction	2024	3	INV	Paid	35,745.39	81401	1482	MCC factory testing		2/13/2024	3/14/2024
CORPPAY	COM55720 541000	Professional Svcs - General	2024	3	INV	Paid	78.34	81402	2/24 DM	Printing- poster boards for City Hall display case		2/23/2024	3/14/2024
CORPPAY	COM55720 543000	Training & Travel	2024	3	INV	Paid	70.00	81402	2/24 DM	Sno valley chamber luncheon - G. Folkins		2/23/2024	3/14/2024
CORPPAY	COM55720 549100	City-Sponsored Expenses	2024	3	INV	Paid	31.60	81402	2/24 DM	Refreshments for meeting W/ King Co. OEM		2/23/2024	3/14/2024
CORPPAY	COM55720 549200	Dues-Subscriptions-Memberships	2024	3	INV	Paid	91.47	81402	2/24 DM	Mailchimp monthly subscription		2/23/2024	3/14/2024
CORPPAY	COM55721 541923	Photography Services	2024	3	INV	Paid	4.34	81402	2/24 DM	Bartells CM headshot printing		2/23/2024	3/14/2024
CORPPAY	EXE51310 549100	City-Sponsored Expenses	2024	3	INV	Paid	484.40	81402	2/24 DM	Pizza - Comm Ctr expansion open house 2/8/24		2/23/2024	3/14/2024
CORPPAY	POL52140 543000	Training & Travel	2024	3	INV	Paid	1,272.84	81402	2/24 M. Black	J. Meadows fuel FTO academy		2/24/2024	3/14/2024
CORPPAY	POL52150 535400	Police Firearms & Weapons	2024	3	INV	Paid	474.80	81402	2/24 M. Black	Axon taser battery packs (5)		2/24/2024	3/14/2024
CORPPAY	31137020 541000	Community Ctr - Prof'l Svcs	2024	3	INV	Paid	219.26	81402	2/24 DM	Poster boards for Comm Ctr open house		2/23/2024	3/14/2024
CORPPAY	50251888 541030	Info Tech Services	2024	3	INV	Paid	19.95	81402	2/24 IT	Paypal Payflow subscription - 143417457		2/23/2024	3/14/2024
COS	FIRS2250 547300	Water - Sewer - Stormwater	2024	3	INV	Paid	829.99	81403	2/24 UB	Fire		3/4/2024	3/14/2024
COS	NON51820 547300	Water - Sewer - Stormwater	2024	3	INV	Paid	194.02	81403	2/24 UB	River walk		3/4/2024	3/14/2024
COS	PKF57680 547300	Water - Sewer - Stormwater	2024	3	INV	Paid	11,989.75	81403	2/24 UB	Parks		3/4/2024	3/14/2024
COS	POL52150 547300	Water - Sewer - Stormwater	2024	3	INV	Paid	962.28	81403	2/24 UB	Police		3/4/2024	3/14/2024
COS	STR54230 547300	Water - Sewer - Stormwater	2024	3	INV	Paid	1,649.41	81403	2/24 UB	Streets		3/4/2024	3/14/2024

COS	STR54270 547300	Water - Sewer - Stormwater	2024	3	INV	Paid	195.35	81403 2/24 UB	Median Irrigation	3/4/2024	3/14/2024
COS	40153481 547300	Water - Sewer - Stormwater	2024	3	INV	Paid	886.17	81403 2/24 UB	Water	3/4/2024	3/14/2024
COS	40153935 547300	Water - Sewer - Stormwater	2024	3	INV	Paid	250.07	81403 2/24 UB	Irrigation	3/4/2024	3/14/2024
COS	40253580 547300	Water - Sewer - Stormwater	2024	3	INV	Paid	6,686.76	81403 2/24 UB	WWTP	3/4/2024	3/14/2024
COS	40353130 547300	Water - Sewer - Stormwater	2024	3	INV	Paid	965.03	81403 2/24 UB	Storm Water	3/4/2024	3/14/2024
COS	51051821 547300	Water - Sewer - Stormwater	2024	3	INV	Paid	6,418.42	81403 2/24 UB	Central Services	3/4/2024	3/14/2024
CRIMINAL	POLS52140 543000	Training & Travel	2024	3	INV	Paid	4,212.00	81404 201133703	J.Spears - Basic Law enforcement academy	3/3/2023	3/14/2024
CRYSR	POLS52150 545000	Operating Rentals & Leases	2024	3	INV	Paid	166.35	81405 5310053 022524	Water cooler rental, drinking water, delivery fee	2/25/2024	3/14/2024
CSOSV	SVC56700 549400	Encompass	2024	3	INV	Paid	20,000.00	81406 First half HS fund	Human Services funding - First half 2024	3/1/2024	3/14/2024
DOO	STR54267 548000	St Clean Repair & Maint Svcs	2024	3	INV	Paid	4,364.06	81407 783	Street sweeping	2/19/2024	3/14/2024
DOT NWR	31059533 563000	Snoq Parkway - Construction	2024	3	INV	Paid	239.64	81408 RE 41 JZ1747 L010	WSDOT Loop Repl.	2/13/2024	3/14/2024
Emily Arteche	PLN55861 543000	Training & Travel	2024	3	INV	Paid	82.81	81409 Re E. Arteche 3/24	Mileage to WEDA conference	3/5/2024	3/14/2024
ENTENMAN	POLS52122 531050	Uniforms & Protective Gear	2024	3	INV	Paid	443.50	81410 0179677-IN	G. Horejsl - Capt. dome badge, flat badge	2/29/2024	3/14/2024
ENVTECH	STR54266 531300	Snow & Ice Control Supplies	2024	3	INV	Paid	8,001.29	81411 CD202407017	Ice Slicer - ice melt	1/17/2024	3/14/2024
ENVTECH	STR54266 531300	Snow & Ice Control Supplies	2024	3	INV	Paid	8,328.11	81411 CD202407016	Ice Slicer - ice melt	1/24/2024	3/14/2024
Evergreen Courier LL	40253585 542300	Postage & Freight	2024	3	INV	Paid	376.20	81412 1a5aa881-0016	Courier to 3rd party lab	3/3/2024	3/14/2024
FOY	SVC56700 549410	Friends of Youth	2024	3	INV	Paid	15,000.00	81413 First half HS Fund	Human Services funding - First half 2024	3/1/2024	3/14/2024
FOYM	PKA57680 523300	Reimb - Dues, Licenses & Cert	2024	3	INV	Paid	200.00	81414 409	Flagger Certification	2/21/2024	3/14/2024
FOYM	STR54290 523300	Reimb - Dues, Licenses & Cert	2024	3	INV	Paid	200.00	81414 409	Flagger Certification	2/21/2024	3/14/2024
FOYM	40153410 523300	Reimb - Dues, Licenses & Cert	2024	3	INV	Paid	200.00	81414 409	Flagger Certification	2/21/2024	3/14/2024
FOYM	40253510 523300	Reimb - Dues, Licenses & Cert	2024	3	INV	Paid	100.00	81414 409	Flagger Certification	2/21/2024	3/14/2024
FOYM	40353110 523300	Reimb - Dues, Licenses & Cert	2024	3	INV	Paid	100.00	81414 409	Flagger Certification	2/21/2024	3/14/2024
FOYM	40353190 523300	Reimb - Dues, Licenses & Cert	2024	3	INV	Paid	100.00	81414 409	Flagger Certification	2/21/2024	3/14/2024
GOBLE	40253555 531300	Repair & Maintenance Supplies	2024	3	INV	Paid	10,261.76	81415 binv0011240	Wear parts for rotary lobe pumps	3/6/2024	3/14/2024
GRAINGER	51051821 531300	Repair & Maintenance Supplies	2024	3	INV	Paid	259.99	81416 9026879438	Safety barrier for doorway	2/20/2024	3/14/2024
HARGIS	31137010 563006	Facilities Maint - Construct	2024	3	INV	Paid	405.00	81417 179985	FD boiler replacement const management	11/22/2023	3/14/2024
HCI	40253580 531300	Repair & Maintenance Supplies	2024	3	INV	Paid	5,061.79	81418 13870153	Filters & testing supplies	1/4/2024	3/14/2024
HDF	40153481 531300	Repair & Maintenance Supplies	2024	3	INV	Paid	1,317.12	81419 16627705	Joint couplings	2/21/2024	3/14/2024
HHM	SVC56510 549440	Helping Hands	2024	3	INV	Paid	5,000.00	81420 First half HS fund	Human Services funding - First half 2024	3/1/2024	3/14/2024
IMC	NON51250 541115	Municipal Court Services-Costs	2024	3	INV	Paid	5,202.72	81421 SQL Dec 2023	Snoqualmie Court filings - 12/23	1/2/2024	3/14/2024
IMC	NON51250 541115	Municipal Court Services-Costs	2024	3	INV	Paid	5,644.44	81421 SQL Nov 2023	Snoqualmie Court filings - 11/23	12/1/2023	3/14/2024
Independent Review &	POLS2110 541000	Professional Svcs - General	2024	3	INV	Paid	5,460.85	81422 SPD. 1003	Investigation ref. SPD IA 24-01	2/24/2024	3/14/2024
Jacob Fouts	FIRS2245 543000	Training & Travel	2024	3	INV	Paid	1,062.82	81423 RE J. fouts 3/24	Lodging and transportation CPSE Conference	3/6/2024	3/14/2024
KC 710	POLS2360 541503	Jail Services - King County	2024	3	INV	Paid	4,740.29	81424 3004571	Booking, housing, med svcs sno inmates 12/23	1/10/2024	3/14/2024
KC 710	40153481 541000	Professional Svcs - General	2024	3	INV	Paid	176.00	81424 35007122	Utility Inspection for ROWA23-0830	2/9/2024	3/14/2024
KC 710	40253580 541000	Professional Svcs - General	2024	3	INV	Paid	352.00	81424 35007122	Utility Inspections for ROWA22-0402 & ROWA22-1575	2/9/2024	3/14/2024
KC 710	50251888 542200	INET Internet Network Services	2024	3	INV	Paid	1,023.00	81424 11014389	KCIT INET Sno PD and City hall servic tech support	2/24/2024	3/14/2024
KCDA	PKF57680 531000	Office Supplies	2024	3	INV	Paid	13.76	81425 300770216	Copier/printer paper	2/21/2024	3/14/2024
KCDA	STR54230 531000	Office Supplies	2024	3	INV	Paid	13.75	81425 300770216	Copier/printer paper	2/21/2024	3/14/2024
KCDA	40153481 531000	Office Supplies	2024	3	INV	Paid	23.93	81425 300766720	Pens & Pushpins	2/1/2024	3/14/2024
KCDA	40153481 531000	Office Supplies	2024	3	INV	Paid	41.00	81425 300770216	Copier/printer paper	2/1/2024	3/14/2024
KCDA	40353110 531000	Office Supplies	2024	3	INV	Paid	23.93	81425 300766720	Pens & Pushpins	2/1/2024	3/14/2024
KCDA	40353110 531000	Office Supplies	2024	3	INV	Paid	41.00	81425 300770216	Copier/printer paper	2/1/2024	3/14/2024
KCDA	40353190 531000	Office Supplies	2024	3	INV	Paid	23.93	81425 300766720	Pens & Pushpins	2/1/2024	3/14/2024
KCDA	40353190 531000	Office Supplies	2024	3	INV	Paid	41.00	81425 300770216	Copier/printer paper	2/1/2024	3/14/2024
KCDA	50154868 531000	Office Supplies	2024	3	INV	Paid	23.93	81425 300766720	Pens & Pushpins	2/1/2024	3/14/2024
KCDA	50154868 531000	Office Supplies	2024	3	INV	Paid	41.00	81425 300770216	Copier/printer paper	2/1/2024	3/14/2024
KENSTOW	01452122 541000	Professional Svcs - General	2024	3	INV	Paid	279.65	81426 24-5533	2018 Toyota Rav 4 impound Ref 24N-0017	1/1/2024	3/14/2024
Kidvantage	SVC56510 549420	KidVantage	2024	3	INV	Paid	1,732.50	81427 First half HS fund	Human Services funding - First half 2024	3/1/2024	3/14/2024
LNCS	POLS52122 531050	Uniforms & Protective Gear	2024	3	INV	Paid	124.12	81428 INV770227	W. Natkha - short sleeve polo with embroidery	12/4/2023	3/14/2024
LOUEDGE	00280090 541000	Professional Svcs - General	2024	3	INV	Paid	1,855.00	81429 COS-030124-A	Egg hunt design (3 hunts) & 2024 calendar events	3/1/2024	3/14/2024
LOUEDGE	COM55720 541060	Design Services	2024	3	INV	Paid	500.00	81429 COS-030124-B	City Hall Display case - All Inclusive park poster	3/5/2023	3/14/2024
LOUEDGE	COM55721 541923	Photography Services	2024	3	INV	Paid	200.00	81429 COS-030124-B	E. Arteche, D. Bouta headshot re-touch service	3/5/2023	3/14/2024
MADRONA	LEGS1541 541100	Outside Legal Services - Gen	2024	3	INV	Paid	35,387.00	81430 12475	Interim city attorney - various matters	3/7/2024	3/14/2024
MAMMAS	SVC56540 549400	Mamma's Hands	2024	3	INV	Paid	7,500.00	81431 First half HS fund	Human Services funding - First half 2024	3/1/2024	3/14/2024
Mike Bailey	FIRS2245 543000	Training & Travel	2024	3	INV	Paid	1,188.04	81432 RE M. Bailey 3/24	Lodging for CPSE Conference	3/6/2024	3/14/2024
MONROECC	40353145 548000	Repair & Maintenance Services	2024	3	INV	Paid	1,006.85	81433 MCC2311.1607	Contracted inmate services for stormwater assist	12/13/2023	3/14/2024
MOTOROLA	POLS52122 531910	Operating Supplies	2024	3	INV	Paid	257.57	81434 8281782998	J. Weiss APX wireless remote speaker Mic	12/15/2023	3/14/2024
MOTOROLA	POLS52122 541000	Professional Svcs - General	2024	3	INV	Paid	9,143.43	81434 8230381089	50% Split Snoq Spillman CAD, Records Maint	9/1/2022	3/14/2024

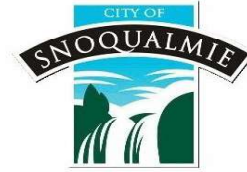
MOTOROLA	01452122 531910	Operating Supplies	2024	3	INV	Paid	257.57	81434 8281782998	M. sanchez APX wireless remote speaker Mic	12/15/2023	3/14/2024
MOTOROLA	01452122 541000	Professional Svcs - General	2024	3	INV	Paid	9,143.42	81434 8230381089	50% Split NB Spillman CAD, Records Maint	9/1/2022	3/14/2024
MP	00280090 549300	Printing	2024	3	INV	Paid	220.52	81435 92346	Egg hunt - AM hunt signs	2/28/2024	3/14/2024
MP	POL52122 549300	Printing	2024	3	INV	Paid	121.34	81435 92047	E. Rasmussen & W. Natkha business cards	1/8/2024	3/14/2024
MP	01452122 549300	Printing	2024	3	INV	Paid	182.02	81435 92047	M. Peter, M. Sanchez & K. Hoyla business cards	1/8/2024	3/14/2024
MP	40153481 531000	Office Supplies	2024	3	INV	Paid	238.86	81435 92390	Envelopes for Utility Billing	3/5/2024	3/14/2024
MP	40153481 549300	Printing	2024	3	INV	Paid	320.53	81435 92387	Feb 2024 Utility Billing printing	3/5/2024	3/14/2024
MP	40253580 531000	Office Supplies	2024	3	INV	Paid	238.86	81435 92390	Envelopes for Utility Billing	3/5/2024	3/14/2024
MP	40253580 549300	Printing	2024	3	INV	Paid	320.53	81435 92387	Feb 2024 Utility Billing printing	3/5/2024	3/14/2024
MP	40353130 531000	Office Supplies	2024	3	INV	Paid	238.86	81435 92390	Envelopes for Utility Billing	3/5/2024	3/14/2024
MP	40353130 549300	Printing	2024	3	INV	Paid	320.54	81435 92387	Feb 2024 Utility Billing printing	3/5/2024	3/14/2024
MTSI SEN	SVCS6900 549400	Mt. Si Senior Center	2024	3	INV	Paid	16,332.50	81436 First half Hs Fund	Human Services funding - First half 2024	3/1/2024	3/14/2024
NAVIA AP	00150020 522300	HRA Medical Reimbursements	2024	3	INV	Paid	10.50	81437 10821531	FSA Admin Fees - February	2/28/2024	3/14/2024
NAVIA AP	CLK51420 522300	HRA Medical Reimbursements	2024	3	INV	Paid	4.20	81437 10821531	FSA Admin Fees - February	2/28/2024	3/14/2024
NAVIA AP	COM55720 522300	HRA Medical Reimbursements	2024	3	INV	Paid	8.40	81437 10821531	FSA Admin Fees - February	2/28/2024	3/14/2024
NAVIA AP	EVE57120 522300	HRA Medical Reimbursements	2024	3	INV	Paid	2.94	81437 10821531	FSA Admin Fees - February	2/28/2024	3/14/2024
NAVIA AP	EXE51310 522300	HRA Medical Reimbursements	2024	3	INV	Paid	4.20	81437 10821531	FSA Admin Fees - February	2/28/2024	3/14/2024
NAVIA AP	FINS1423 522300	HRA Medical Reimbursements	2024	3	INV	Paid	36.12	81437 10821531	FSA Admin Fees - February	2/28/2024	3/14/2024
NAVIA AP	FIR52220 522300	HRA Medical Reimbursements	2024	3	INV	Paid	0.42	81437 10821531	FSA Admin Fees - February	2/28/2024	3/14/2024
NAVIA AP	HUM51810 522300	HRA Medical Reimbursements	2024	3	INV	Paid	5.88	81437 10821531	FSA Admin Fees - February	2/28/2024	3/14/2024
NAVIA AP	NONS1810 541000	Professional Svcs - General	2024	3	INV	Paid	50.00	81437 10821530	FSA Admin Fees - February	2/28/2024	3/14/2024
NAVIA AP	PKAS7680 522300	HRA Medical Reimbursements	2024	3	INV	Paid	0.84	81437 10821531	FSA Admin Fees - February	2/28/2024	3/14/2024
NAVIA AP	PKF57680 522300	HRA Medical Reimbursements	2024	3	INV	Paid	23.10	81437 10821531	FSA Admin Fees - February	2/28/2024	3/14/2024
NAVIA AP	PLN55860 522300	HRA Medical Reimbursements	2024	3	INV	Paid	11.76	81437 10821531	FSA Admin Fees - February	2/28/2024	3/14/2024
NAVIA AP	POL52110 522300	HRA Medical Reimbursements	2024	3	INV	Paid	7.90	81437 10821531	FSA Admin Fees - February	2/28/2024	3/14/2024
NAVIA AP	POL52121 522300	HRA Medical Reimbursements	2024	3	INV	Paid	4.20	81437 10821531	FSA Admin Fees - February	2/28/2024	3/14/2024
NAVIA AP	POL52122 522300	HRA Medical Reimbursements	2024	3	INV	Paid	49.98	81437 10821531	FSA Admin Fees - February	2/28/2024	3/14/2024
NAVIA AP	POL52131 522300	HRA Medical Reimbursements	2024	3	INV	Paid	8.40	81437 10821531	FSA Admin Fees - February	2/28/2024	3/14/2024
NAVIA AP	STR54230 522300	HRA Medical Reimbursements	2024	3	INV	Paid	6.30	81437 10821531	FSA Admin Fees - February	2/28/2024	3/14/2024
NAVIA AP	STR54290 522300	HRA Medical Reimbursements	2024	3	INV	Paid	0.84	81437 10821531	FSA Admin Fees - February	2/28/2024	3/14/2024
NAVIA AP	01452110 522300	HRA Medical Reimbursements	2024	3	INV	Paid	4.70	81437 10821531	FSA Admin Fees - February	2/28/2024	3/14/2024
NAVIA AP	01452122 522300	HRA Medical Reimbursements	2024	3	INV	Paid	42.00	81437 10821531	FSA Admin Fees - February	2/28/2024	3/14/2024
NAVIA AP	31132010 522300	HRA Medical Reimbursements	2024	3	INV	Paid	2.23	81437 10821531	FSA Admin Fees - February	2/28/2024	3/14/2024
NAVIA AP	31132020 522300	HRA Medical Reimbursements	2024	3	INV	Paid	3.11	81437 10821531	FSA Admin Fees - February	2/28/2024	3/14/2024
NAVIA AP	31132030 522300	HRA Medical Reimbursements	2024	3	INV	Paid	3.07	81437 10821531	FSA Admin Fees - February	2/28/2024	3/14/2024
NAVIA AP	40153410 522300	HRA Medical Reimbursements	2024	3	INV	Paid	1.47	81437 10821531	FSA Admin Fees - February	2/28/2024	3/14/2024
NAVIA AP	40153481 522300	HRA Medical Reimbursements	2024	3	INV	Paid	10.50	81437 10821531	FSA Admin Fees - February	2/28/2024	3/14/2024
NAVIA AP	40153915 522300	HRA Medical Reimbursements	2024	3	INV	Paid	0.63	81437 10821531	FSA Admin Fees - February	2/28/2024	3/14/2024
NAVIA AP	40153935 522300	HRA Medical Reimbursements	2024	3	INV	Paid	6.30	81437 10821531	FSA Admin Fees - February	2/28/2024	3/14/2024
NAVIA AP	40253510 522300	HRA Medical Reimbursements	2024	3	INV	Paid	1.68	81437 10821531	FSA Admin Fees - February	2/28/2024	3/14/2024
NAVIA AP	40253580 522300	HRA Medical Reimbursements	2024	3	INV	Paid	25.20	81437 10821531	FSA Admin Fees - February	2/28/2024	3/14/2024
NAVIA AP	40353110 522300	HRA Medical Reimbursements	2024	3	INV	Paid	1.26	81437 10821531	FSA Admin Fees - February	2/28/2024	3/14/2024
NAVIA AP	40353130 522300	HRA Medical Reimbursements	2024	3	INV	Paid	12.60	81437 10821531	FSA Admin Fees - February	2/28/2024	3/14/2024
NAVIA AP	40353190 522300	HRA Medical Reimbursements	2024	3	INV	Paid	8.40	81437 10821531	FSA Admin Fees - February	2/28/2024	3/14/2024
NAVIA AP	41759431 522300	HRA Medical Reimbursements	2024	3	INV	Paid	2.73	81437 10821531	FSA Admin Fees - February	2/28/2024	3/14/2024
NAVIA AP	41759434 522300	HRA Medical Reimbursements	2024	3	INV	Paid	5.46	81437 10821531	FSA Admin Fees - February	2/28/2024	3/14/2024
NAVIA AP	41759435 522300	HRA Medical Reimbursements	2024	3	INV	Paid	5.46	81437 10821531	FSA Admin Fees - February	2/28/2024	3/14/2024
NAVIA AP	50154861 522300	HRA Medical Reimbursements	2024	3	INV	Paid	0.42	81437 10821531	FSA Admin Fees - February	2/28/2024	3/14/2024
NAVIA AP	50154868 522300	HRA Medical Reimbursements	2024	3	INV	Paid	6.30	81437 10821531	FSA Admin Fees - February	2/28/2024	3/14/2024
NAVIA AP	50251888 522300	HRA Medical Reimbursements	2024	3	INV	Paid	16.80	81437 10821531	FSA Admin Fees - February	2/28/2024	3/14/2024
NAVIA AP	51051820 522300	HRA Medical Reimbursements	2024	3	INV	Paid	0.21	81437 10821531	FSA Admin Fees - February	2/28/2024	3/14/2024
NAVIA AP	51051821 522300	HRA Medical Reimbursements	2024	3	INV	Paid	6.29	81437 10821531	FSA Admin Fees - February	2/28/2024	3/14/2024
NB AUTOG	FIR52220 531910	Operating Supplies	2024	3	INV	Paid	42.24	81438 020552	Coral, BLE DEF, 2.5Gal	2/21/2024	3/14/2024
NB AUTOG	FIR52220 531910	Operating Supplies	2024	3	INV	Paid	106.13	81438 021586	Motor oil, Mpackt L, XL	3/7/2024	3/14/2024
NB AUTOG	40153481 531300	Repair & Maintenance Supplies	2024	3	INV	Paid	61.91	81438 019176	Clamps	2/7/2024	3/14/2024
Nicole Wiebe	EVE57120 543000	Training & Travel	2024	3	INV	Paid	105.86	81439 RE N. Wiebe 3/24	Mileage for WEDA conference events	3/5/2024	3/14/2024
NORCAM	FIR52220 541511	Dispatch Services	2024	3	INV	Paid	15,771.36	81440 0001675	Q2 2024 fees	3/1/2024	3/14/2024
NWSC	FIR52220 541000	Professional Svcs - General	2024	3	INV	Paid	758.33	81441 23-36934	Cleaning of suspenders & inspection	12/8/2023	3/14/2024
OD 32559	40253580 531300	Repair & Maintenance Supplies	2024	3	INV	Paid	1,063.95	81442 347736603001	Replace fridge in break room for PW staff	2/5/2024	3/14/2024

OTAK	31175050 541063	Kimball Ck Bridges -Prof'l Svcs	2024	3	INV	Paid	8,822.69	81443 000022400476	Kimball Creek Bridges design & Permitting	3/1/2024	3/14/2024
PARAMET	31137020 541000	Community Ctr - Prof'l Svcs	2024	3	INV	Paid	6,619.00	81444 52382	Comm Ctr design/build support services	1/22/2024	3/14/2024
PF&SINC	40153481 548000	Repair & Maintenance Services	2024	3	INV	Paid	473.72	81445 97564	Annual Alarm inspection	11/14/2023	3/14/2024
PF&SINC	51051821 548000	Repair & Maintenance Services	2024	3	INV	Paid	675.18	81445 97533	Fire/Burglar alarm repair & monitoring	11/14/2023	3/14/2024
POA-OR	50251888 545200	Rent - Furniture & Equipment	2024	3	INV	Paid	775.95	81446 356123	Copier kit overage	8/17/2022	3/14/2024
POA-OR	50251888 545200	Rent - Furniture & Equipment	2024	3	INV	Paid	761.21	81446 268204	Printer maintenance	7/10/2023	3/14/2024
POA-OR	50251888 545200	Rent - Furniture & Equipment	2024	3	INV	Paid	527.94	81446 368098	Copier Kit overage	8/23/2023	3/14/2024
POA-OR	50251888 545200	Rent - Furniture & Equipment	2024	3	INV	Paid	538.87	81446 439390	Copier kit overage	9/25/2023	3/14/2024
POA-OR	50251888 545200	Rent - Furniture & Equipment	2024	3	INV	Paid	641.05	81446 954396	Copier Kit Overage	2/23/2023	3/14/2024
POA-OR	50251888 545200	Rent - Furniture & Equipment	2024	3	INV	Paid	667.84	81446 154360	Copier kit overage	5/13/2022	3/14/2024
POA-OR	50251888 545200	Rent - Furniture & Equipment	2024	3	INV	Paid	20.16	81446 350533	Copier Kit overage	8/15/2023	3/14/2024
POA-OR	50251888 545200	Rent - Furniture & Equipment	2024	3	INV	Paid	583.12	81446 837313	Copier kit overage	11/26/2023	3/14/2024
POA-OR	50251888 545200	Rent - Furniture & Equipment	2024	3	INV	Paid	542.45	81446 906893	Copier Kit overage	12/26/2023	3/14/2024
POA-OR	50251888 545200	Rent - Furniture & Equipment	2024	3	INV	Paid	110.12	81446 013755	Copier Kit overage	2/8/2024	3/14/2024
PRO-TOW	01452122 541000	Professional Svcs - General	2024	3	INV	Paid	840.97	81447 43571	Evidence impound 2021 mazda 6 ref23N-4731	1/5/2024	3/14/2024
PSE	POLS2150 547100	Electricity	2024	3	INV	Paid	887.76	81448 002083 2/24	Electricity	2/26/2024	3/14/2024
PSE	STR54263 547100	Electricity	2024	3	INV	Paid	24.06	81448 431306 2-24	Electricity	2/29/2024	3/14/2024
PSE	40153481 547100	Electricity	2024	3	INV	Paid	11,334.58	81448 004220 2/24	Electricity	2/26/2024	3/14/2024
PSE	40153482 547100	Electricity	2024	3	INV	Paid	5,274.59	81448 004220 2/24	Electricity	2/26/2024	3/14/2024
PSRFA	50154868 548000	Repair & Maintenance Services	2024	3	INV	Paid	5,982.43	81449 7015	Fire apparatus repair and service	3/1/2024	3/14/2024
PSRFA	50154868 548000	Repair & Maintenance Services	2024	3	INV	Paid	20.68	81449 6964	Fire apparatus repair & service/coolant leak	3/1/2024	3/14/2024
PSTEST	POLS2110 541000	Professional Svcs - General	2024	3	INV	Paid	165.00	81450 2023-1347	Candidate agency test site add-ons 11-21-23	12/13/2023	3/14/2024
PSTEST	POLS2110 549200	Dues-Subscriptions-Memberships	2024	3	INV	Paid	216.00	81450 2023-1550	Subscription fee - Oct-Dec 23 - PD Officer test	12/28/2023	3/14/2024
Puget Sound Emergenc	POLS2150 542100	Cellular Telephone	2024	3	INV	Paid	10,632.96	81451 129	Public safety radios - 4th quarter 2023	11/15/2023	3/14/2024
REGA	63358930 589304	KC Pet License Fees Remittance	2024	3	INV	Paid	45.00	81452 102315	Pet license renewal - 353196 & 692728	3/1/2024	3/14/2024
ROBERTH	FINS1423 541190	Temporary Agency Personnel	2024	3	INV	Paid	922.25	81453 63277655	Contractor Dewar - Finance, (17 hrs)	3/4/2024	3/14/2024
Saybr Contractors	PKF57680 548000	Repair & Maintenance Services	2024	3	INV	Paid	22,967.75	81454 29475	RR park electrical and stairs repair	2/29/2024	3/14/2024
SCORE	POLS2360 541504	Jail Services - SCORE	2024	3	INV	Paid	8,948.00	81455 7432	SCORE Snoq Inmates 11/23	12/11/2023	3/14/2024
SCORE	POLS2360 541504	Jail Services - SCORE	2024	3	INV	Paid	5,123.22	81455 7630	SCORE Snoq inmates Jan 2024	2/12/2024	3/14/2024
SEATIMES	CLK51420 541320	Legal Notices	2024	3	INV	Paid	112.50	81456 73954	Ordinance 1288	3/3/2024	3/14/2024
SIVIEWC	SVC57120 549400	Si View Community Foundation	2024	3	INV	Paid	750.00	81457 First half HS fund	Human Services funding - First half 2024	3/1/2024	3/14/2024
SNOQ VS	01452122 532100	Gasoline/Diesel Fuel	2024	3	INV	Paid	2,829.44	81458 7945	NB Police Fuel	3/4/2024	3/14/2024
SNOQ VS	50154868 532100	Gasoline/Diesel Fuel	2024	3	INV	Paid	8,780.49	81458 7945	Snoqualmie Fleet Fuel	3/4/2024	3/14/2024
SPOK	40153935 542000	Telephone Service	2024	3	INV	Paid	29.03	81459 H0303878N	Monthly irrigation pager fee	2/15/2024	3/14/2024
STAVE	NONS1591 541111	Public Defender Services	2024	3	INV	Paid	400.00	81460 Stav_9547798567	Public defender - Snoq case 235-5496	12/10/2023	3/14/2024
STAVE	NONS1591 541111	Public Defender Services	2024	3	INV	Paid	400.00	81460 Stav_9547798578	Public Defender Snoq case 205-5113	2/3/2024	3/14/2024
STVDP	SVC56510 549450	The Trail Youth	2024	3	INV	Paid	5,000.00	81461 First half HS fund	Human Services funding - First half 2024	3/1/2024	3/14/2024
SVCN	SVC56700 549420	Empower Youth Network	2024	3	INV	Paid	25,000.00	81462 First half HS fund	Human Services funding - First half of 2024	3/1/2024	3/14/2024
SVFB	SVC56510 549400	Snoqualmie Valley Food Bank	2024	3	INV	Paid	25,000.00	81463 First half HS fund	Human Services funding - First half 2024	3/1/2024	3/14/2024
SVSS	SVC56540 549410	Snoqualmie Valley Shelter	2024	3	INV	Paid	15,000.00	81464 First half HS fund	Human Services funding - First half 2024	3/1/2024	3/14/2024
TODDSTOW	POLS2122 541000	Professional Svcs - General	2024	3	INV	Paid	343.35	81465 45946	Evidence impound 2016 Ford Escape Ref 23s-5900	12/16/2023	3/14/2024
TODDSTOW	01452122 541000	Professional Svcs - General	2024	3	INV	Paid	515.03	81465 45984	impound 2000 plymouth Neon ref 24N-0024	1/8/2024	3/14/2024
TODDSTOW	01452122 541000	Professional Svcs - General	2024	3	INV	Paid	515.03	81465 46056	impound Blu 2008 mini cooper ref 24N-0101	1/8/2024	3/14/2024
TODDSTOW	01452122 541000	Professional Svcs - General	2024	3	INV	Paid	686.70	81465 46257	Impound Blk 2020 kia rio ref 24N-0346	1/26/2024	3/14/2024
TRANSU	POLS2110 549200	Dues-Subscriptions-Memberships	2024	3	INV	Paid	265.72	81466 944321-202402-1	Credit check current and contract charges 2/24	3/1/2024	3/14/2024
TTYOUTH	SVC56700 549450	The Trail Youth	2024	3	INV	Paid	10,500.00	81467 First half HS fund	Human Services funding - First half 2024	3/1/2024	3/14/2024
UNAMCALI	31137020 541000	Community Ctr - Prof'l Svcs	2024	3	INV	Paid	4,000.00	81468 3/4/24	Comm Ctr expansion town hall facilitation	3/7/2024	3/14/2024
VALLEYD	NONS1591 541111	Public Defender Services	2024	3	INV	Paid	6,650.00	81469 Dec-23	Public Defense services - Snoq cases - Dec 2023	12/1/2023	3/14/2024
VALLEYD	NONS1591 541111	Public Defender Services	2024	3	INV	Paid	6,650.00	81469 Jan-24	Public Defense services - Snoq cases - Jan 2024	1/1/2024	3/14/2024
VALLEYD	NONS1591 541111	Public Defender Services	2024	3	INV	Paid	6,650.00	81469 Feb-24	Public Defense Services - Snoq cases - Feb 2024	2/29/2024	3/14/2024
VERIZCS	50251888 542010	Cellular Telephone	2024	3	INV	Paid	12,148.10	81470 9956848794	Monthly cellular telephone service	2/16/2024	3/14/2024
Water Buffalo, Inc	40158210 582108	Meter-Tank-Hydrant. Deposits	2024	3	INV	Paid	2,500.00	81471 539897	Meter deposit Refund FH-23-012	3/7/2024	3/14/2024
WESTPAY	POLS2110 549200	Dues-Subscriptions-Memberships	2024	3	INV	Paid	216.11	81472 849828133	Clear research base monthly fee 2/24	3/7/2024	3/14/2024
WLACE	51051821 531300	Repair & Maintenance Supplies	2024	3	INV	Paid	92.09	81473 15311296	Pest Control	2/22/2024	3/14/2024
WMG	40153935 541000	Professional Svcs - General	2024	3	INV	Paid	4,004.98	81474 21816	March 2024 Maxicom monitoring service	2/22/2024	3/14/2024
WSP BF	POLS2110 541000	Professional Svcs - General	2024	3	INV	Paid	79.50	81475 12401874	Fingerprinting background checks 9/23	10/2/2023	3/14/2024
WSP BF	POLS2110 541000	Professional Svcs - General	2024	3	INV	Paid	172.25	81475 12403108	Fingerprinting background checks 11/23	12/1/2023	3/14/2024
WSP BF	POLS2110 541000	Professional Svcs - General	2024	3	INV	Paid	159.00	81475 12403387	Fingerprinting background checks 12/23	1/2/2024	3/14/2024
WSP BF	POLS2110 541000	Professional Svcs - General	2024	3	INV	Paid	92.75	81475 12404218	Fingerprinting background checks 1/24	2/1/2024	3/14/2024



Payroll
Blanket Voucher Document

Claims presented to the City to be paid on 3/22/2024 in the amount of 346,760.66 which includes claim warrants numbered - through -, totaling \$ 0.00, and direct deposits totaling \$ 346,760.66.



ACH Check Register

User: 'itreptow'
 Printed: 03/21/2024 - 3:45PM
 Batch: 00002.03
 Include Partial: TRUE

Check Date	Check	Partial ACH	Employee Name	Amount
03/22/2024	0	False	Bryan Holloway	483.05
03/22/2024	0	False	Catherine Cotton	434.69
03/22/2024	0	False	Louis Washington	334.69
03/22/2024	0	False	Ethan Benson	434.69
03/22/2024	0	False	Jolyon Johnson	434.69
03/22/2024	0	False	Robert Wotton	284.69
03/22/2024	0	False	Cara Christensen	434.69
03/22/2024	0	False	Katherine Ross	1,920.62
03/22/2024	0	False	Deana Dean	3,882.93
03/22/2024	0	False	Tania Holden	3,264.03
03/22/2024	0	False	Jimmie Betts Jr.	2,632.40
03/22/2024	0	False	Brendon Ecker	2,314.34
03/22/2024	0	False	Andrew Latham	2,878.48
03/22/2024	0	False	Andrew Jongekryg	2,339.82
03/22/2024	0	False	Samantha Brumfield	1,708.28
03/22/2024	0	False	Kimberly Johnson	3,682.48
03/22/2024	0	False	Nicole Wiebe	2,464.06
03/22/2024	0	False	Andrew Bouta	4,418.79
03/22/2024	0	False	Jennifer Hughes	3,194.21
03/22/2024	0	False	Heather Florida	2,442.64
03/22/2024	0	False	Gerald Knutsen	3,636.69
03/22/2024	0	False	Kyla Henderson	3,089.63
03/22/2024	0	False	Janna Walker	3,389.17
03/22/2024	0	False	Tami Wood	3,019.59
03/22/2024	0	False	Gail Folkins	2,292.65
03/22/2024	0	False	Danna McCall	3,366.64
03/22/2024	0	False	Brian Lynch	4,566.41
03/22/2024	0	False	Melinda Black	3,464.38
03/22/2024	0	False	Stephanie Butler	3,113.58
03/22/2024	0	False	Austin Gutwein	5,724.54
03/22/2024	0	False	Joseph Spears	3,849.90
03/22/2024	0	False	Drew Ward	4,332.32
03/22/2024	0	False	Michael Peter	3,283.78
03/22/2024	0	False	Max Bostick	2,418.00
03/22/2024	0	False	Pamela Mandery	4,608.40
03/22/2024	0	False	James Aguirre	3,659.16
03/22/2024	0	False	Michael Liebetrau	3,149.78
03/22/2024	0	False	Kobe Hoyla	2,196.50
03/22/2024	0	False	Craig Miller	4,946.51
03/22/2024	0	False	Daniel Moate	4,387.42
03/22/2024	0	False	Marcus Sanchez	4,222.09
03/22/2024	0	False	Joseph Meadows	3,137.18
03/22/2024	0	False	Cory Hendricks	3,265.16
03/22/2024	0	False	Nicholas Schulgen	3,037.07
03/22/2024	0	False	David Doucett	3,560.57
03/22/2024	0	False	William Natkha	2,240.29

03/22/2024	0	False	Erik Rasmussen	2,525.82
03/22/2024	0	False	Chase Smith	4,053.36
03/22/2024	0	False	James Kaae	4,854.08
03/22/2024	0	False	Jason Weiss	6,509.20
03/22/2024	0	False	Nigel Draveling	2,946.92
03/22/2024	0	False	Dmitriy Vladis	4,498.78
03/22/2024	0	False	Christopher Werre	3,463.77
03/22/2024	0	False	Philip Bennett	4,229.56
03/22/2024	0	False	Justin Ren	2,923.14
03/22/2024	0	False	Kerry O'Neil	2,657.90
03/22/2024	0	False	Dalton Hawk	2,437.38
03/22/2024	0	False	Jason Battles	3,473.36
03/22/2024	0	False	Neil MacVicar	2,656.41
03/22/2024	0	False	Jorge Orozco	2,725.66
03/22/2024	0	False	Austin Hilton	2,642.32
03/22/2024	0	False	Ryan Barnett	3,195.94
03/22/2024	0	False	Michael Chambless	5,666.77
03/22/2024	0	False	Kyle Markwardt	2,383.39
03/22/2024	0	False	Christine Iverson Stinson	2,415.85
03/22/2024	0	False	Lyle Beach	4,474.05
03/22/2024	0	False	Patrick Fry	3,735.67
03/22/2024	0	False	Jeffrey Hamlin	4,735.59
03/22/2024	0	False	Andrew Vining	3,661.81
03/22/2024	0	False	Hind Ahmed	3,956.18
03/22/2024	0	False	Thomas Holmes	6,016.36
03/22/2024	0	False	Alec Bagley	2,615.38
03/22/2024	0	False	Joan Quade	2,205.98
03/22/2024	0	False	Ryan Dalziel	3,065.22
03/22/2024	0	False	Thai Pham	3,130.01
03/22/2024	0	False	Jason George	4,137.83
03/22/2024	0	False	Kevin Halbert	2,843.15
03/22/2024	0	False	Timothy Barrett	3,688.27
03/22/2024	0	False	Donald Harris	4,648.02
03/22/2024	0	False	Kevin Snyder	4,018.68
03/22/2024	0	False	Kenneth Knowles	3,531.29
03/22/2024	0	False	Christopher Wilson	2,510.00
03/22/2024	0	False	Todd Shinn	3,618.64
03/22/2024	0	False	Matthew Hedger	4,788.46
03/22/2024	0	False	John Cooper	3,753.43
03/22/2024	0	False	Emily Arteche	4,728.93
03/22/2024	0	False	Ashley Wragge	2,263.91
03/22/2024	0	False	Ilyse Treptow	2,994.50
03/22/2024	0	False	Rebecca Buelna	2,475.62
03/22/2024	0	False	Dylan Gamble	2,933.77
03/22/2024	0	False	Michael Bailey	5,717.02
03/22/2024	0	False	Jessica Rellamas	1,772.12
03/22/2024	0	False	Tylor Fischer	3,952.39
03/22/2024	0	False	Zachary Schumann	6,101.70
03/22/2024	0	False	Jacob Fouts	4,886.08
03/22/2024	0	False	Darby Summers	3,035.71
03/22/2024	0	False	Theresa Tozier	3,316.68
03/22/2024	0	False	Gregory Heath	3,104.70
03/22/2024	0	False	Albert Wolfe	4,671.58
03/22/2024	0	False	Nicholas Lathrop	4,640.67
03/22/2024	0	False	Matthew West	5,260.00
03/22/2024	0	False	Robert Lasswell	4,564.38
03/22/2024	0	False	Benjamin Parker	3,816.38
03/22/2024	0	False	Peter O'Donnell	3,189.21

Item 7.

Partial ACH: 0.00
Regular ACH: 346,760.66
Total: 346,760.66

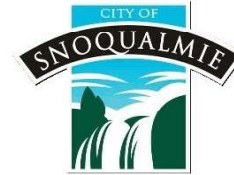
Total 104

Accounts Payable

PV3-22-24

Item 7.

Blanket Voucher Approval Document



User: THolden
 Printed: 03/26/2024 - 1:31PM
 Warrant Request Date: 3/22/2024
 DAC Fund:

Batch: 00002.03.2024 - PV3-22-2024

City of Snoqualmie

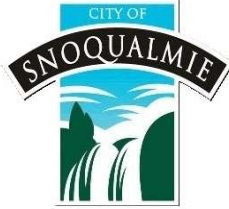
Claims presented to the City to be paid in the amount of \$ 257,890.07
 for claims warrants numbered 62403 through 62408 & dated 3/22/2024.

Line	Claimant	Voucher No.	Amount
1	AFLAC	000000000	39.07
2	CITY OF SNOQUALMIE	000062403	476.68
3	Dept of Retirement Syst.-PERS	000000000	44,391.55
4	Dept. of Labor & Industries	000000000	16,384.67
5	Dept. of Retirement Syst.- DCP	000000000	21,989.92
6	Dept. of Retirement Syst.- PSERS	000000000	1,161.83
7	Dept. of Retirement Syst.-LEOFF	000000000	29,037.42
8	Employment Security Dept.	000000000	1,004.73
9	Employment Security Dept.	000000000	3,760.66
10	Employment Security Dept.	000000000	2,408.59
11	IAFF Firepac-Political Affairs Dept.	000062404	2.09
12	IAFF LOCAL #2878	000062405	1,346.11
13	ICMA Retirement Trust -303907	000000000	2,200.00
14	IRS-Payroll EFTPS	000000000	128,510.83
15	Office of Support Enforcement - DSHS	000000000	1,434.17
16	Snoqualmie Police Association	000062406	900.00
17	Teamsters Local Union #763	000062407	2,123.75
18	Voya Institutional Trust Company	000000000	225.00
19	Western States Police Medical Trust	000062408	493.00
Page Total:			\$257,890.07
Grand Total:			\$257,890.07

Accounts Payable

Check Detail

User: ITreptow
Printed: 03/27/2024 - 9:15AM



Check Number	Check Date		Amount
90110 - AFLAC Line Item Account			
0	03/22/2024	Inv	
		Inv	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/21/2024	PR Batch 00002.03.2024 AFLAC-Pre Tax	631-00-000-231-50-19-000	39.07
	Inv Total		39.07
0 Total:			39.07
90110 - AFLAC Total:			39.07
90099 - CITY OF SNOQUALMIE Line Item Account			
62403	03/22/2024	Inv	
		Inv	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/21/2024	PR Batch 00002.03.2024 FSA	631-00-000-231-50-15-000	476.68
	Inv Total		476.68
62403 Total:			476.68
90099 - CITY OF SNOQUALMIE Total:			476.68
90070 - Dept of Retirement Syst.-PERS Line Item Account			
0	03/22/2024	Inv	
		Inv	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/21/2024	PR Batch 00002.03.2024 PERS 3 Employer	631-00-000-231-50-16-000	3,929.35
03/21/2024	PR Batch 00002.03.2024 PERS 2 Employer	631-00-000-231-50-16-000	22,688.22
03/21/2024	PR Batch 00002.03.2024 PERS2 Employee	631-00-000-231-50-16-000	15,316.06
03/21/2024	PR Batch 00002.03.2024 PERS 3 Employee	631-00-000-231-50-16-000	2,457.92
	Inv Total		44,391.55
0 Total:			44,391.55
90070 - Dept of Retirement Syst.-PERS Total:			44,391.55

90010 - Dept. of Labor & Industries Line Item Account

0 03/22/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/21/2024	PR Batch 00002.03.2024 L&I Employee	631-00-000-231-50-73-000	2,419.11
03/21/2024	PR Batch 00002.03.2024 L&I Employer	631-00-000-231-50-73-000	13,965.56

Inv Total 16,384.67

0 Total: 16,384.67

90010 - Dept. of Labor & Industries Total: 16,384.67

90105 - Dept. of Retirement Syst.- DCP Line Item Account

0 03/22/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/21/2024	PR Batch 00002.03.2024 DCP-Employer-Supplement	631-00-000-231-50-19-000	1,462.50
03/21/2024	PR Batch 00002.03.2024 Deffered Comp Percentage	631-00-000-231-50-19-000	470.42
03/21/2024	PR Batch 00002.03.2024 Defferd Comp Roth Flat	631-00-000-231-50-19-000	618.50
03/21/2024	PR Batch 00002.03.2024 DCP Flat Employee	631-00-000-231-50-19-000	13,870.00
03/21/2024	PR Batch 00002.03.2024 DCP-Employer	631-00-000-231-50-19-000	5,568.50

Inv Total 21,989.92

0 Total: 21,989.92

90105 - Dept. of Retirement Syst.- DCP Total: 21,989.92

90075 - Dept. of Retirement Syst.- PSERS Line Item Account

0 03/22/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/21/2024	PR Batch 00002.03.2024 PSERS Employer	631-00-000-231-50-16-000	691.65
03/21/2024	PR Batch 00002.03.2024 PSERS Employee	631-00-000-231-50-16-000	470.18

Inv Total 1,161.83

0 Total: 1,161.83

90075 - Dept. of Retirement Syst.- PSERS Total: 1,161.83

90030 - Dept. of Retirement Syst.-LEOFF Line Item Account

0 03/22/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/21/2024	PR Batch 00002.03.2024 LEOFF 2 Employee	631-00-000-231-50-16-000	17,883.71
03/21/2024	PR Batch 00002.03.2024 LEOFF 2 Employer	631-00-000-231-50-16-000	11,153.71

Inv Total 29,037.42

0 Total: 29,037.42

90030 - Dept. of Retirement Syst.-LEOFF Total: 29,037.42

90022 - Employment Security Dept. Line Item Account

0 03/22/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/21/2024	PR Batch 00002.03.2024 WA Paid Fam. & Med. Leave	631-00-000-231-50-32-000	1,074.47
03/21/2024	PR Batch 00002.03.2024 WA Paid Fam. & Med. Leave	631-00-000-231-50-32-000	2,686.19
03/21/2024	PR Batch 00002.03.2024 Emp Sec- Unemployment Tax	631-00-000-231-50-50-000	1,004.73
03/21/2024	PR Batch 00002.03.2024 WA Cares	631-00-000-231-50-32-000	2,408.59

Inv Total 7,173.98

0 Total: 7,173.98

90023 - Employment Security Dept. Total: 7,173.98

90035 - IAFF Firepac-Political Affairs Dept. Line Item Account

62404 03/22/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/21/2024	PR Batch 00002.03.2024 IAFF-FirePac	631-00-000-231-50-50-000	2.09

Inv Total 2.09

62404 Total: 2.09

90035 - IAFF Firepac-Political Affairs Dept. Total: 2.09

90045 - IAFF LOCAL #2878 Line Item Account

62405 03/22/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/21/2024	PR Batch 00002.03.2024 IAFF-Local 2878 Fire	631-00-000-231-50-21-000	1,346.11

Inv Total 1,346.11

62405 Total: 1,346.11

90045 - IAFF LOCAL #2878 Total: 1,346.11

90100 - ICMA Retirement Trust -303907 Line Item Account

0 03/22/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/21/2024	PR Batch 00002.03.2024 ICMA-Employer Supplement	631-00-000-231-50-19-000	125.00
03/21/2024	PR Batch 00002.03.2024 ICMA-Employee	631-00-000-231-50-19-000	1,362.50
03/21/2024	PR Batch 00002.03.2024 ICMA-Employer	631-00-000-231-50-19-000	712.50

Inv Total 2,200.00

0 Total: 2,200.00

90100 - ICMA Retirement Trust -303907 Total: 2,200.00

90085 - IRS-Payroll EFTPS Line Item Account

0 03/22/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/21/2024	PR Batch 00002.03.2024 Medicare Employee	631-00-000-231-50-27-000	7,367.53
03/21/2024	PR Batch 00002.03.2024 Medicare Employer	631-00-000-231-50-27-000	7,367.53
03/21/2024	PR Batch 00002.03.2024 FICA Employee	631-00-000-231-50-27-000	26,619.66
03/21/2024	PR Batch 00002.03.2024 Federal Income Tax	631-00-000-231-50-27-000	60,536.45
03/21/2024	PR Batch 00002.03.2024 FICA Employer	631-00-000-231-50-27-000	26,619.66

Inv Total 128,510.83

0 Total: 128,510.83

90085 - IRS-Payroll EFTPS Total: 128,510.83

90060 - Office of Support Enforcement - DSHS Line Item Account

0 03/22/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/21/2024	PR Batch 00002.03.2024 Child Support	631-00-000-231-50-30-000	1,434.17

Inv Total 1,434.17

0 Total: 1,434.17

90060 - Office of Support Enforcement - DSHS Total: 1,434.17

90180 - Snoqualmie Police Association Line Item Account

62406 03/22/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/21/2024	PR Batch 00002.03.2024 Police Union Dues	631-00-000-231-50-21-000	900.00

Inv Total 900.00

62406 Total: 900.00

90180 - Snoqualmie Police Association Total: 900.00

90040 - Teamsters Local Union #763 Line Item Account

62407 03/22/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/21/2024	PR Batch 00002.03.2024 Teamsters Union Dues	631-00-000-231-50-21-000	2,123.75

Inv Total 2,123.75

62407 Total: 2,123.75

90040 - Teamsters Local Union #763 Total: 2,123.75

90095 - Voya Institutional Trust Company Line Item Account

0 03/22/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/21/2024	PR Batch 00002.03.2024 Voya-Employer	631-00-000-231-50-19-000	100.00
03/21/2024	PR Batch 00002.03.2024 Voya-Employee	631-00-000-231-50-19-000	125.00

Inv Total 225.00

0 Total: 225.00

90095 - Voya Institutional Trust Company Total: 225.00

90400 - Western States Police Medical Trust Line Item Account

62408 03/22/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/21/2024	PR Batch 00002.03.2024 W States Police Medical Trust	631-00-000-231-50-17-000	493.00

Inv Total 493.00

62408 Total: 493.00

90400 - Western States Police Medical Trust Total: 493.00

Check Number Check Date

A Item 7.

Total:

=====
257,890.07
=====






Claims Approval Report F&A 4-2-24, CM 4-8-24

Final Audit Report

2024-03-27

Created:	2024-03-27
By:	Tania Holden (THolden@snoqualmiewa.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAX27ni9b-qo4W3UmbFyLbboD-D12dPUIY

"Claims Approval Report F&A 4-2-24, CM 4-8-24" History

-  Document created by Tania Holden (THolden@snoqualmiewa.gov)
2024-03-27 - 5:06:32 PM GMT
-  Document emailed to Jerry Knutsen (JKnutsen@snoqualmiewa.gov) for signature
2024-03-27 - 5:07:26 PM GMT
-  Email viewed by Jerry Knutsen (JKnutsen@snoqualmiewa.gov)
2024-03-27 - 6:56:06 PM GMT
-  Document e-signed by Jerry Knutsen (JKnutsen@snoqualmiewa.gov)
Signature Date: 2024-03-27 - 6:57:51 PM GMT - Time Source: server
-  Agreement completed.
2024-03-27 - 6:57:51 PM GMT



BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB24-045
April 8, 2024
Committee Report

AGENDA BILL INFORMATION

TITLE:	AB24-045: Meadowbrook Farm Governance ILA	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Resolution
PROPOSED ACTION:	Adopt Resolution No. 1684 approving a new Inter-Local Agreement Between the Cities of Snoqualmie and North Bend for the Governance of Meadowbrook Farm and authorize the Mayor to sign.	

REVIEW:	Department Director	Emily Arteche	10/3/2023
	Finance	n/a	Click or tap to enter a date.
	Legal	David Linehan	9/13/2023
	City Administrator	Mike Chambless	4/2/2024

DEPARTMENT:	Community Development		
STAFF:	Emily Arteche		
COMMITTEE:	Finance & Administration	COMMITTEE DATE: April 2, 2024	
EXHIBITS:	1. Resolution No. 1684 2. Interlocal Agreement 3. Exhibits		

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUESTED	\$ n/a

SUMMARY

INTRODUCTION

The purpose of Interlocal Agreement is to set forth the terms and conditions under which Meadowbrook Farm will be governed and managed by the Cities of Snoqualmie and North Bend in order to preserve the Farm as public open space consistent with all applicable restrictions set forth in deeds; Ch. 84.34 RCW; ordinances, regulations and requirements of the Conservation Futures Tax grant; and the Washington State RCO Program Manuals, and to do so consistently with the Meadowbrook Farm Master Plan as previously approved by the two cities. Recently North Bend has requested to amend the ILA to include council participation in the membership ("Governing Body"), Budget Adoption and Funding, and Additional Governing Body Responsibilities Sections (6.1, 6.3.1, 6.3.4).

LEGISLATIVE HISTORY

Resolution 1227 approving a Meadowbrook Farm Master Plan, as updated in 2013.

Resolution 1669 approving with changes the Meadowbrook Farm Interlocal Agreement between North Bend and Snoqualmie on October 9, 2023.

BACKGROUND

The Cities of North Bend and Snoqualmie purchased Meadowbrook Farm property in 1994 in part with King County Conservation Futures Tax (“CFT”) grant funding, grant funding from the Washington State Recreation and Conservation Office (“RCO”), and funding from other sources. As conditions of CFT and RCO grant funding, the Cities agreed to certain restrictions on the use of the property as open space land for passive recreational uses, among other restrictions. The 1998 Meadowbrook Farm Interlocal Agreement (ILA) between the two cities and the Meadowbrook Farm Preservation Association (which was established to support the administration and management of property) recently expired on May 4, 2023. A new ILA is needed to provide for the governance and management of Meadowbrook Farm consistent with the 2013 Master Plan and applicable state and county rules and regulations.

ANALYSIS

The new ILA provides for the governance of the property by establishing a Meadowbrook Farm Governing Body comprised of the Mayor of the City of North Bend and the Mayor of the City of Snoqualmie. It also establishes the respective responsibilities of the cities, acting through their respective Governing Bodies. It also creates an Advisory Body comprised of one North Bend staff representative, one Snoqualmie staff representative, one Meadowbrook Farm Preservation Association (MFPA) representative, one representative of any entity contracted to perform day-to-day Farm maintenance and operations (anticipated to be Si View Metropolitan Park District (SVMPD)), one Snoqualmie Valley Historical Society representative; one Snoqualmie Valley School District representative, one King County representative, one Mountains to Sound Greenway Trust representative, one Snoqualmie Tribe representative, and one Elk Management Group representative. The operations and management of the Farm including the approval of a budget would be conducted through a separate agreement with SVMPD.

The agreement stipulates the length of the ILA will last through December 31, 2034, and require further action on a yearly basis thereafter. The agreement may be terminated with 90 days written notice by either city. Although no budget is proposed the agreement states that it is generally intended that each Member shall be responsible for obtaining annual budgetary approval from that Member’s jurisdiction for one-half (1/2) of the approved annual budgeted expenses unless the Governing Body recommends otherwise.

The agreement includes terms for use restrictions established by King County Conservations Futures Tax Levy grant in an Interlocal Cooperation Agreement executed in 1993, which obligates the Cities to maintain the Property consistent with CFT use restrictions.

BUDGET IMPACTS

N/A

NEXT STEPS

Approve Resolution 1684, repealing Resolution 1669, and transmit to North Bend for approval and execution.

PROPOSED ACTION

Move to Adopt Resolution No. 1684 approving the modified Interlocal Agreement between Snoqualmie and North Bend for the Governance and Management of Meadowbrook Farm and authorizing the Mayor to sign.

RESOLUTION NO. 1684

A RESOLUTION OF THE CITY COUNCIL OF CITY OF SNOQUALMIE, WASHINGTON, REPEALING RESOLUTION 1669 AND APPROVING AN INTERLOCAL AGREEMENT BETWEEN THE CITIES OF SNOQUALMIE AND NORTH BEND FOR THE GOVERNANCE AND MANAGEMENT OF MEADOWBROOK FARM.

WHEREAS, the City of Snoqualmie is a noncharter code City operating under Title 35A of the Revised Code of Washington; and

WHEREAS, under RCW 35A.11.020 the Snoqualmie City Council has been granted “all powers possible for a city or town to have under the Constitution of this state, and not specifically denied to code cities by law”; and

WHEREAS, “by way of illustration and not in limitation, such powers may be exercised in regard to the acquisition, sale, ownership, improvement, maintenance, protection, restoration, regulation, use, leasing, disposition . . . [of] real property of all kinds,” and to provide “local social, cultural, [or] recreational” services; and

WHEREAS, the City of Snoqualmie and the City of North Bend are joint owners of real property commonly known as Meadowbrook Farm; and

WHEREAS, under Chapter 39.24 RCW, Washington public agencies are authorized to contract with other public agencies via interlocal agreements that enable cooperation among the agencies to perform governmental activities and deliver public services; and

WHEREAS, the City of Snoqualmie and the City of North Bend desire to enter into an Interlocal Agreement to provide for the joint governance and management of Meadowbrook Farm, as more particularly described in the Agreement attached hereto as Exhibit 1; and

WHEREAS, the City of Snoqualmie approved Resolution 1669 on October 9, 2023; and

WHEREAS, the ILA approved in Resolution 1669 has been modified and is no longer valid.

NOW, THEREFORE, the City Council of the City of Snoqualmie, Washington, does hereby repeal Resolution 1669; and

BE IT FURTHER RESOLVED, the City Council of the City of Snoqualmie, Washington, does hereby resolve to approve Resolution 1684 regarding the Interlocal Agreement Between the Cities of Snoqualmie and North Bend for the Governance and Management of Meadowbrook Farm, substantially in the form attached hereto as Exhibit 1, and hereby authorizes the Mayor to sign the same.

PASSED by the City Council of the City of Snoqualmie, Washington, this 8th day of April 2024.

Katherine Ross, Mayor

Attest:

Deana Dean, City Clerk

Approved as to form:

David Linehan, Interim City Attorney

**INTERLOCAL AGREEMENT BETWEEN THE CITY OF NORTH BEND AND THE
CITY OF SNOQUALMIE REGARDING THE OPERATION AND MAINTENANCE OF
MEADOWBROOK FARM**

THIS INTERLOCAL AGREEMENT (“Agreement”) is made and entered into on this ___ date of _____, 2023, by and between the City of North Bend, a Washington municipal corporation, and the City of Snoqualmie, a Washington municipal corporation (together “the Parties” or “the Cities”).

RECITALS

A. The Cities are municipal corporations of the State of Washington, organized and operating under the Optional Municipal Code, Title 35A RCW.

B. The Cities are owners of certain property generally referred to as Meadowbrook Farm Preserve (“the Farm”). The Farm consists of 462 acres, lies partially within each city, and is described as set forth in Exhibit A (“the Property”). The Cities purchased the Property in 1994 in part with King County Conservation Futures Tax (“CFT”) grant funding, grant funding from the Washington State Recreation and Conservation Office (“RCO”), and funding from other sources. As conditions of CFT and RCO grant funding, the Cities agreed to certain restrictions on the use of the property as open space land for passive recreational uses, among other restrictions.

C. In 1996, the Cities entered into an Interlocal Cooperation Agreement (“1996 ILA”) requiring the Cities to manage the Farm jointly until such time as both Cities approve of the form of organization tasked with the management and operation of the Farm, and further providing that the Cities enter into a contract with the organization to manage the daily operation of the Farm.

D. In 1997, the Meadowbrook Farm Preservation Association (“MFPA”) was formed as a non-profit organization under Section 501(c)(3) of the IRS code to serve as the legal entity capable of contracting with the Cities for the management and administration of the Farm.

E. In 1998, the MFPA entered into an ILA with the Cities (“1998 ILA”) for the MFPA’s operation and management of the Farm for a period of twenty-five (25) years. The 1998 ILA expired on May 4, 2023.

F. In 1999, the Meadowbrook Farm Master Plan (“Plan”) was adopted by the City of North Bend in Resolution 1639 and the City of Snoqualmie in Resolution 1227, and the Plan was updated in 2013. The Plan serves as the guiding document for the long-term preservation, maintenance, and management of the Farm.

G. The Parties wish to enter into this ILA to provide for an updated governing, management and educational plan, to ensure that the preservation, maintenance, and management of the Farm remains consistent with legal restrictions on the use of the Farm, and to coordinate the Parties’ respective long-range visions and shared objectives for the Farm; and to provide for day-to-day operation and management of the Farm.

NOW, THEREFORE, the Parties have entered into this Agreement under the terms and conditions set forth herein:

1. PURPOSE AND SCOPE

The purpose of this Agreement is to set forth the terms and conditions under which the Farm will be operated and maintained in order to preserve the Farm as public open space consistent with all applicable restrictions set forth in deeds; Ch. 84.34 RCW; ordinances, regulations and requirements of the CFT grant; and the RCO Program Manuals. The Plan, as presently constituted or hereinafter amended, shall serve as the primary guiding document to inform the preservation, use, maintenance, operations, and capital investment programs for the Farm.

2. FARM OWNERSHIP

The Cities are fee simple owners of the Farm as tenants-in-common. A property description of the Farm, including a map and the parcel numbers, is attached hereto as Exhibit A and incorporated by this reference as if fully set forth herein.

3. EXHIBITS INCORPORATED BY REFERENCE

The following documents are hereby incorporated by this reference as if fully set forth herein:

- A. Description of the Property (Exhibit A);
- B. King County Conservation Futures Program Manual;
- C. Interagency Committee for Outdoor Recreation (“IAC”) Deed of Right to Use Land for Public Recreation Purposes – IAC Project #96-196A – November 12, 1996;
- D. Warranty Deed recorded with the King County under recording number 9312020903;
- E. Warranty Deed recorded with the King County under recording number 9401313166;
- F. Warranty Deed recorded with the King County under recording number 9612311332; and
- G. 2013 Meadowbrook Farm Master Plan and future amendments thereto.

4. USE RESTRICTIONS

The following restrictions on the Farm are permanent and any amendments or revisions thereto must comply with the Conversion processes available through the funding agencies, which the Parties agree not to seek unless mutually agreed upon in the interest of and in consistency with the goals and objectives of the Plan:

- 4.1 Conservation Futures Use Restrictions. The Farm is the subject of a CFT grant secured in 1993 for the acquisition of the Farm. An Interlocal Cooperation Agreement executed in 1993 by King County and the Cities, effective in perpetuity, obligates the Cities to maintain the Property consistent with CFT use restrictions.

- 4.1.1 CFT use restrictions are set forth in the Conservation Futures Program Manual (“Manual”) attached hereto as Exhibit B. Under the Manual, owners must maintain the Property in perpetuity as open space consistent with the definition of “open space” in RCW 80.34.020(1) which restricts use to low impact, passive-use recreation; and non-motorized use where no more than 15% of the total surface area of the Property may be impervious surfaces (excluding trails). Appropriate low impact passive recreation uses include hiking; walking; horseback riding; mountain biking on dispersed trails; fishing; gardening or farming; free play on grass (e.g., kicking a ball or tossing a frisbee); picnicking; nature viewing; and such other uses that do not require significant built infrastructure or programming which may be compatible.
- 4.1.2 Specific examples of incompatible uses and infrastructure set forth in the Manual include but are not necessarily limited to recreational uses that require extensive/intensive infrastructure, development, and/or programming; ballfields; golf courses; disc golf courses; campgrounds; fenced off-leash dog parks; a mountain biking park with a high density of trails and/or constructed course features; a dedicated equestrian training area with constructed course features; and regularly scheduled, organized events that could damage the Property’s resources.
- 4.2 Recreation and Conservation Office (formerly IAC) Use Restrictions.
- 4.2.1 The Cities are prohibited from any use of the Farm that is inconsistent with the RCO Project Agreement (WWRP Project No. 96-196A) attached hereto as Exhibit C. Any use not consistent with Exhibit C will result in a “Conversion” of the Farm or portions thereof and will require the Cities to ensure that other outdoor recreation land of at least equal fair market value at the time of change of use and of as nearly as feasible equivalent usefulness and location for the public recreation purposes for which RCO assistance was originally granted will be substituted in the manner provided for in chapter 79A.25 RCW.
- 4.2.2 The following activities are prohibited Conversions: property interests conveyed for non-public outdoor recreation or habitat conservation uses; non-outdoor recreation or habitat conservation uses (public or private) that are made of the Property without approval of the RCO; development of non-eligible indoor recreation facilities within the Property without prior approval of the RCO; termination of public use; major changes to the scope of use of the Property without RCO approval.
- 4.3 No Exclusion of the Public and No Private Sub-lease of the Farm or Portions Thereof. All uses of the Farm shall be consistent with maintaining public open space and public access consistent with Use Restrictions described in this Section. No uses of the Farm shall be allowed that would exclude or limit reasonable public

access (excepted in limited areas as may be appropriate for designated fish and wildlife habitat conservation areas and/or temporary habitat restoration measures) or which would constitute private sub-leases of the Property.

5. DURATION AND MODIFICATION

5.1 Duration. This Agreement shall be effective on the later of May 4, 2023, or the last signature hereon and shall continue through midnight on ~~December 31, 2034,~~ unless otherwise modified or terminated, as provided for in Sections 5.2 and 18 respectively.

Deleted: May 3
Deleted: 3

5.2 Modification. This Agreement is intended to express the entire Agreement of the Parties and may not be altered or modified in any way unless such modification is reduced to writing and agreed upon and signed by each Party.

6. MEADOWBROOK FARM GOVERNING BODY

6.1 Membership. The Meadowbrook Farm Governing Body (“Governing Body”) shall be comprised of the Mayor of the City of North Bend and the Mayor of the City of Snoqualmie ~~and one Councilmember from each city to be designated by each city’s Council, (each individually a “Member,” and collectively the “Members”), each Member to have an vote.~~ Each Member may appoint a designee to serve in the absence or unavailability of the Member. ~~The chair of the Governing Body shall alternate annually between the Mayor of each city, starting January 1, 2024, and beginning with the longer-serving Mayor.~~

Deleted: c
Deleted: c
Deleted: the
Deleted: with equal
Deleted: ing privileges
Deleted: biennially
Commented [A1]: NB staff will recommend accepting.
Deleted:
Deleted: in Janua

6.2 Voting. Each Member shall have an equal vote on all matters coming before the Governing Body for a decision. Each Member shall uniformly support decisions of the Governing Body.

6.3 Responsibilities. The Governing Body shall be responsible for the following activities:

6.3.1 Budget Adoption and Funding. The Governing Body shall biennially review and approve a budget of estimated revenues and expenses to be incurred with respect to the operation and maintenance of the Farm and Interpretive Center (“~~approved budget expenses~~”). The biennial budget developed by the Governing Body shall not become final and binding on the Member cities until each Member’s City Council has approved it. The Member cities shall ~~contribute one-half (1/2) of the approved budgeted expenses and if a Member does not fund its share of the annual budget by January, that Member shall relinquish voting privileges pursuant to Section 6.2 until such time as the Member approves funding of 1/2 approved budget expenses, in which case the Member’s voting privileges shall be reinstated.~~ If the Members disagree as to the budget, or the relative contribution due from each Member, the City Councils of each Member shall appoint a

Deleted: should
Deleted: approve the budget by no later than December 1 prior to the start of each biennium. It is generally intended that each Member shall be responsible for obtaining budgetary approval from that Member’s jurisdiction for one-half (1/2)
Deleted: unless the Governing Body recommends otherwise
Deleted: .

representative to meet together with the Governing Body to negotiate an agreed resolution.

Commented [A2]: NB staff will recommend accepting.

Deleted: prior to invoking the mediation process set forth in Section 12, below

- 6.3.2 Operation and Maintenance Services. The Governing Body shall consider and make appropriate provision for operation and maintenance of the Farm and all equipment and facilities located thereon, including by execution of one or more interlocal agreements and/or contracts for services with one or more Governing Body Members, non-Member governmental or nonprofit organizations, or private entities. Operation and maintenance services may include, but are not limited to, the following:
- 6.3.2.1 Management of the day-to-day operations and maintenance of the Farm, including maintenance of buildings and grounds, fields, forests, trails, and equipment consistent with any level(s) of service established within the Agreement for Operations and Maintenance of Meadowbrook Farm;
 - 6.3.2.2 Coordination of schedules for classes, camps, and events, with scheduling priority given for educational activities over event planning;
 - 6.3.2.3 Coordination and operation of event rentals;
 - 6.3.2.4 Preparation of grant applications and coordination of any recommended capital projects;
 - 6.3.2.5 Construction and installation of improvements consistent with the Farm Master Plan and Capital Improvement Plan;
 - 6.3.2.6 Engagement in communications and marketing concerning the Farm;
 - 6.3.2.7 Provision of docent/interpretive/educational services and/or activities; and
 - 6.3.2.8 Review and approval, in the Governing Body's reasonable discretion, of such projects proposed pursuant to Section 6.3.2.5, for incorporation into the 2013 Meadowbrook Farm Master Plan and future amendments thereto and any Annual Capital Plan approved by the Governing Body. Such approval implies working to secure funding through their respective jurisdiction's budget approval authority and/or other funding sources.
- 6.3.3 Review/Approval of Funding the Governing Body May Provide to the Meadowbrook Farm Preservation Association.

6.3.3.1 The Meadowbrook Farm Preservation Association (“MFPA”) has been and is anticipated to continue to be the primary entity delivering educational and interpretive programming of the Farm.

6.3.3.2 The Governing Body intends to enter into a Memorandum of Understanding (“MOU”) with the MFPA to provide educational, interpretive, and potentially other services as authorized by the Governing Body.

6.3.3.3 As such, that MOU will require, biennially, the MFPA to report to the Governing Body a summary of the MFPA’s activities, revenues, and expenses. The report can at that time provide, if requested by the MFPA, a budget supplement request to the Governing Body for the coming two years. The MFPA’s budget request shall be for the MFPA’s provision of docent and interpretive services to Farm guests and visitors for the coming two years (“MFPA Supplemental Funding Request”) and shall be subject to approval by a majority vote of Governing Body Members (“Approved MFPA Supplemental Funding”). Nothing in this Agreement should be interpreted to guarantee supplemental funding.

6.3.4 Additional Governing Board Responsibilities. The two City Members of the Governing Body shall make necessary arrangements for the provision of insurance, police protection, and fire protection.

7. MEADOWBROOK FARM ADVISORY BODY

7.1 Advisory Body Membership. The Meadowbrook Farm Advisory Body (“MFAB”) shall be comprised of one North Bend staff representative, one Snoqualmie staff representative, one MFPA representative, one representative of Si View Metropolitan Park District (SVMPD) or other entity providing maintenance and operations services under contract to the Cities (“Operations Contractor”), one Snoqualmie Valley Historical Society representative; one Snoqualmie Valley School District representative, one King County representative, one Mountains to Sound Greenway Trust representative, one Snoqualmie Tribe representative, and one Elk Management Group representative. To avoid any direct or potential conflict of interest, a SVMPD Commissioner shall not serve on the MFAB or the MFPA’s governing body.

7.2 Chair of MFAB. The staff representatives of the Cities shall Chair MFAB meetings and set meeting times and agendas in consultation with MFAB members. The Chair(s) may name one or more other MFAB members to assist in taking minutes, writing reports or other duties as determined are needed.

7.3 Advisory Body Responsibilities. The MFAB shall be responsible for recommending and guiding updates to the Plan, for recommending Farm capital improvements, and for identifying and making recommendations concerning Farm

Commented [A3]: NB staff will recommend approval of this change.

Deleted: , garbage service, utilities, and other such support services associated with the maintenance of the Property including the Interpretive Center and any associated infrastructure improvements. Although each City as owners of the Property will obtain these services, each Party to this Agreement will contribute financially in an amount equal to one-half of the cost of these additional services. If a Member does not fund its share

Deleted: of the support services identified in this Section 6.3.4, the Member shall relinquish voting privileges pursuant to Section 6.2 until such time as the Member funds its share of the support services

Deleted: in which case the Member's voting privileges shall be reinstated

policy and Farm use issues for the Governing Body's consideration. The MFAB shall make its recommendations to the Governing Body, and the MFAB's recommendations shall be presented prior to each Member's City Council biennial budget preparation.

- 7.4 Organization Chart. The reporting structure of the MFAB and the Governing Body are depicted in Exhibit D.

8. INDEMNIFICATION

The Parties shall indemnify one another as follows:

- 8.1 Each Party to this Agreement agrees to protect, defend, and indemnify the other Party, its officers, officials, employees, and agents from any and all costs, claims, claims for delay, judgments and/or awards of damages arising out of or in any way resulting from the Party's default, failure of performance, or negligent conduct associated with this Agreement, by the Party, its officers, officials, employees, or agents.
- 8.2 Each Party agrees that its obligations under this provision extend to any claim, demand, and/or cause of action brought by or on behalf of any of its employees or agents. The foregoing indemnity is specifically and expressly intended to constitute a waiver of each Party's immunity under Washington's Industrial Insurance Act, RCW Title 51, but only as respects the other Party, and only to the extent necessary to provide each Party with a full and complete indemnity of claims made by the other Party's employees or agents. The Parties acknowledge that these provisions were specifically negotiated and agreed upon by them.
- 8.3 In the event either Party incurs any costs, including attorney fees or expert witness fees, to enforce this Agreement, and prevails in such enforcement action, all such costs and fees shall be recoverable from the losing Party.
- 8.4 The provisions of this Section shall survive the expiration or earlier termination of this Agreement with regard to any event that occurred prior to or on the date of such expiration or earlier termination.

9. FINANCING

There shall be no financing of any joint or cooperative undertaking pursuant to this Agreement. There shall be no budget maintained for any joint or cooperative undertaking pursuant to this Agreement.

10. PROPERTY

This Agreement does not provide for the acquisition or disposal of any real or personal property at this time, and nothing herein affects the terms or conditions of the Cities of North Bend and Snoqualmie's ownership of the Property or any improvements thereon or any equipment used in the operation or maintenance thereof.

11. NO SEPARATE LEGAL ENTITY

This Agreement establishes a joint operation of the Parties and does not create a separate legal entity or administrative entity.

12. DISPUTE RESOLUTION

It is the Parties' intent to resolve any disputes relating to the interpretation or application of this Agreement informally through discussions at staff level. If a dispute arises from or relates to this Agreement or the breach thereof, and if the dispute cannot be resolved through direct discussions, the Parties agree to endeavor first to settle the dispute in an amicable manner by **nonbinding** mediation pursuant to chapter 7.07 RCW. All fees and expenses for mediation shall be borne by the Parties equally. However, each Party shall bear the expense of its own counsel, experts, witnesses, and preparation and presentation of evidence. The Parties shall not resolve a dispute by mandatory arbitration. In the event mediation is not successful, the Parties agree to the jurisdiction of the Superior Court of King County, Washington over any lawsuit filed under this Section.

13. INDEPENDENT CONTRACTOR

Each Party to this Agreement is an independent contractor with respect to the subject matter herein. Nothing in this Agreement shall make any employee of one Party the employee of any other Party or Parties for any purpose, including, but not limited to, for withholding of taxes, payment of benefits, worker's compensation pursuant to Title 51 RCW, or any other rights or privileges accorded by virtue of their employment. At all times pertinent hereto, employees of the City of North Bend are acting as City of North Bend employees and employees the City of Snoqualmie are acting as City of Snoqualmie employees.

14. NOTICES

Any notice or other communication given hereunder shall be deemed sufficient, if in writing and delivered personally to the addressee, or sent by certified or registered mail,

return receipt requested, addressed as follows, or to such other address as may be designated by the addressee by written notice to the other Party:

City of North Bend:
Mary Miller, Mayor
City of North Bend
920 SE Cedar Falls Way
North Bend, WA 98045

City of Snoqualmie:
Katherine Ross, Mayor
38624 River Street
P.O. Box 987
Snoqualmie, WA 98065

Deleted: Rob McFarland

15. PARTIAL INVALIDITY

Whenever possible, each provision of this Agreement shall be interpreted in such a manner as to be effective and valid under applicable law. Any provision of this Agreement which shall prove to be invalid, void, or illegal shall in no way affect, impair, or invalidate any other provisions hereof, and such other provisions shall remain in full force and effect.

16. ASSIGNABILITY

The rights, duties, and obligations of any Party to this Agreement shall not be assignable.

17. ENTIRE AGREEMENT

This Agreement contains the entire understanding between the Parties and supersedes any prior understandings and agreements between them regarding the subject matter hereof. There are no other representations, agreements, or understandings, oral or written, between the Parties hereto relating to the subject matter of this Agreement. No amendment of, or supplement to, this Agreement shall be valid or effective unless made in writing and executed by the Parties hereto.

18. TERMINATION OF AGREEMENT

Any Party may terminate this Agreement by delivery of written notice of termination no fewer than ninety (90) days prior to termination.

19. RECORDING

Consistent with RCW 39.34.040, this Agreement shall be filed for recording with the King County Department of Records upon full execution or posted on the Parties' respective websites listed by subject matter.

20. INSURANCE

Each Party shall be responsible for maintaining its own insurance.

21. GENERAL PROVISIONS

This Agreement contains all of the agreements of the Parties with respect to any matter covered or mentioned in this Agreement. Failure of a Party to declare any breach or default immediately upon the occurrence thereof, or delay in taking any action in connection therewith, shall not waive such breach or default. Time is of the essence of this Agreement and each and all of its provisions in which performance is a factor.

ACKNOWLEDGED AND AGREED TO BY:

CITY OF NORTH BEND

CITY OF SNOQUALMIE

Mary Miller, Mayor
Signed: _____

Katherine Ross, Mayor
Signed: _____

Deleted: Rob McFarland

ATTEST/AUTHENTICATED:

By: _____
North Bend City Clerk

By: _____
Snoqualmie City Clerk

APPROVED AS TO FORM:

By: _____
Kendra S. Rosenberg
North Bend City Attorney

By: _____
David A. Linehan
Snoqualmie City Attorney

Dated: _____

Dated: _____

**INTERLOCAL AGREEMENT BETWEEN THE CITY OF NORTH BEND AND THE
CITY OF SNOQUALMIE REGARDING THE OPERATION AND MAINTENANCE OF
MEADOWBROOK FARM**

THIS INTERLOCAL AGREEMENT (“Agreement”) is made and entered into on this ___ date of _____, 2024, by and between the City of North Bend, a Washington municipal corporation, and the City of Snoqualmie, a Washington municipal corporation (together “the Parties” or “the Cities”).

RECITALS

A. The Cities are municipal corporations of the State of Washington, organized and operating under the Optional Municipal Code, Title 35A RCW.

B. The Cities are owners of certain property generally referred to as Meadowbrook Farm Preserve (“the Farm”). The Farm consists of 462 acres, lies partially within each city, and is described as set forth in Exhibit A (“the Property”). The Cities purchased the Property in 1994 in part with King County Conservation Futures Tax (“CFT”) grant funding, grant funding from the Washington State Recreation and Conservation Office (“RCO”), and funding from other sources. As conditions of CFT and RCO grant funding, the Cities agreed to certain restrictions on the use of the property as open space land for passive recreational uses, among other restrictions.

C. In 1996, the Cities entered into an Interlocal Cooperation Agreement (“1996 ILA”) requiring the Cities to manage the Farm jointly until such time as both Cities approve of the form of organization tasked with the management and operation of the Farm, and further providing that the Cities enter into a contract with the organization to manage the daily operation of the Farm.

D. In 1997, the Meadowbrook Farm Preservation Association (“MFPA”) was formed as a non-profit organization under Section 501(c)(3) of the IRS code to serve as the legal entity capable of contracting with the Cities for the management and administration of the Farm.

E. In 1998, the MFPA entered into an ILA with the Cities (“1998 ILA”) for the MFPA’s operation and management of the Farm for a period of twenty-five (25) years. The 1998 ILA expired on May 4, 2023.

F. In 1999, the Meadowbrook Farm Master Plan (“Plan”) was adopted by the City of North Bend in Resolution 1639 and the City of Snoqualmie in Resolution 1227, and the Plan was updated in 2013. The Plan serves as the guiding document for the long-term preservation, maintenance, and management of the Farm.

G. The Parties wish to enter into this ILA to provide for an updated governing, management and educational plan, to ensure that the preservation, maintenance, and management of the Farm remains consistent with legal restrictions on the use of the Farm, and to coordinate the Parties’ respective long-range visions and shared objectives for the Farm; and to provide for day-to-day operation and management of the Farm.

NOW, THEREFORE, the Parties have entered into this Agreement under the terms and conditions set forth herein:

1. PURPOSE AND SCOPE

The purpose of this Agreement is to set forth the terms and conditions under which the Farm will be operated and maintained in order to preserve the Farm as public open space consistent with all applicable restrictions set forth in deeds; Ch. 84.34 RCW; ordinances, regulations and requirements of the CFT grant; and the RCO Program Manuals. The Plan, as presently constituted or hereinafter amended, shall serve as the primary guiding document to inform the preservation, use, maintenance, operations, and capital investment programs for the Farm.

2. FARM OWNERSHIP

The Cities are fee simple owners of the Farm as tenants-in-common. A property description of the Farm, including a map and the parcel numbers, is attached hereto as Exhibit A and incorporated by this reference as if fully set forth herein.

3. EXHIBITS INCORPORATED BY REFERENCE

The following documents are hereby incorporated by this reference as if fully set forth herein:

- A. Description of the Property (Exhibit A);
- B. King County Conservation Futures Program Manual;
- C. Interagency Committee for Outdoor Recreation (“IAC”) Deed of Right to Use Land for Public Recreation Purposes – IAC Project #96-196A – November 12, 1996;
- D. Warranty Deed recorded with the King County under recording number 9312020903;
- E. Warranty Deed recorded with the King County under recording number 9401313166;
- F. Warranty Deed recorded with the King County under recording number 9612311332; and
- G. 2013 Meadowbrook Farm Master Plan and future amendments thereto.

4. USE RESTRICTIONS

The following restrictions on the Farm are permanent and any amendments or revisions thereto must comply with the Conversion processes available through the funding agencies, which the Parties agree not to seek unless mutually agreed upon in the interest of and in consistency with the goals and objectives of the Plan:

- 4.1 Conservation Futures Use Restrictions. The Farm is the subject of a CFT grant secured in 1993 for the acquisition of the Farm. An Interlocal Cooperation Agreement executed in 1993 by King County and the Cities, effective in perpetuity, obligates the Cities to maintain the Property consistent with CFT use restrictions.

- 4.1.1 CFT use restrictions are set forth in the Conservation Futures Program Manual (“Manual”) attached hereto as Exhibit B. Under the Manual, owners must maintain the Property in perpetuity as open space consistent with the definition of “open space” in RCW 80.34.020(1) which restricts use to low impact, passive-use recreation; and non-motorized use where no more than 15% of the total surface area of the Property may be impervious surfaces (excluding trails). Appropriate low impact passive recreation uses include hiking; walking; horseback riding; mountain biking on dispersed trails; fishing; gardening or farming; free play on grass (e.g., kicking a ball or tossing a frisbee); picnicking; nature viewing; and such other uses that do not require significant built infrastructure or programming which may be compatible.
- 4.1.2 Specific examples of incompatible uses and infrastructure set forth in the Manual include but are not necessarily limited to recreational uses that require extensive/intensive infrastructure, development, and/or programming; ballfields; golf courses; disc golf courses; campgrounds; fenced off-leash dog parks; a mountain biking park with a high density of trails and/or constructed course features; a dedicated equestrian training area with constructed course features; and regularly scheduled, organized events that could damage the Property’s resources.

4.2 Recreation and Conservation Office (formerly IAC) Use Restrictions.

- 4.2.1 The Cities are prohibited from any use of the Farm that is inconsistent with the RCO Project Agreement (WWRP Project No. 96-196A) attached hereto as Exhibit C. Any use not consistent with Exhibit C will result in a “Conversion” of the Farm or portions thereof and will require the Cities to ensure that other outdoor recreation land of at least equal fair market value at the time of change of use and of as nearly as feasible equivalent usefulness and location for the public recreation purposes for which RCO assistance was originally granted will be substituted in the manner provided for in chapter 79A.25 RCW.
- 4.2.2 The following activities are prohibited Conversions: property interests conveyed for non-public outdoor recreation or habitat conservation uses; non-outdoor recreation or habitat conservation uses (public or private) that are made of the Property without approval of the RCO; development of non-eligible indoor recreation facilities within the Property without prior approval of the RCO; termination of public use; major changes to the scope of use of the Property without RCO approval.

4.3 No Exclusion of the Public and No Private Sub-lease of the Farm or Portions Thereof. All uses of the Farm shall be consistent with maintaining public open space and public access consistent with Use Restrictions described in this Section. No uses of the Farm shall be allowed that would exclude or limit reasonable public

access (excepted in limited areas as may be appropriate for designated fish and wildlife habitat conservation areas and/or temporary habitat restoration measures) or which would constitute private sub-leases of the Property.

5. DURATION AND MODIFICATION

- 5.1 Duration. This Agreement shall be effective on the later of May 4, 2023, or the last signature hereon and shall continue through midnight on December 31, 2034, unless otherwise modified or terminated, as provided for in Sections 5.2 and 18 respectively.
- 5.2 Modification. This Agreement is intended to express the entire Agreement of the Parties and may not be altered or modified in any way unless such modification is reduced to writing and agreed upon and signed by each Party.

6. MEADOWBROOK FARM GOVERNING BODY

- 6.1 Membership. The Meadowbrook Farm Governing Body (“Governing Body”) shall be comprised of the Mayor of the City of North Bend and the Mayor of the City of Snoqualmie and one Councilmember from each city to be designated by each city’s Council (each individually a “Member,” and collectively the “Members”), each Member to have a vote. Each Member may appoint a designee to serve in the absence or unavailability of the Member. The chair of the Governing Body shall alternate annually between the Mayor of each city, starting January 1, 2024, and beginning with the longer-serving Mayor.
- 6.2 Voting. Each Member shall have an equal vote on all matters coming before the Governing Body for a decision. Each Member shall uniformly support decisions of the Governing Body.
- 6.3 Responsibilities. The Governing Body shall be responsible for the following activities:
- 6.3.1 Budget Adoption and Funding. The Governing Body shall biennially review and approve a budget of estimated revenues and expenses to be incurred with respect to the operation and maintenance of the Farm and Interpretive Center (“approved budget expenses”). The biennial budget developed by the Governing Body shall not become final and binding on the Member cities until each Member’s City Council has approved it. The Member cities shall contribute one-half (1/2) of the approved budgeted expenses and if a Member does not fund its share of the annual budget by January, that Member shall relinquish voting privileges pursuant to Section 6.2 until such time as the Member approves funding of 1/2 approved budget expenses, in which case the Member’s voting privileges shall be reinstated. If the Members disagree as to the budget, or the relative contribution due from each Member, the City Councils of each Member shall appoint a

representative to meet together with the Governing Body to negotiate an agreed resolution.

6.3.2 Operation and Maintenance Services. The Governing Body shall consider and make appropriate provision for operation and maintenance of the Farm and all equipment and facilities located thereon, including by execution of one or more interlocal agreements and/or contracts for services with one or more Governing Body Members, non-Member governmental or nonprofit organizations, or private entities. Operation and maintenance services may include, but are not limited to, the following:

- 6.3.2.1 Management of the day-to-day operations and maintenance of the Farm, including maintenance of buildings and grounds, fields, forests, trails, and equipment consistent with any level(s) of service established within the Agreement for Operations and Maintenance of Meadowbrook Farm;
- 6.3.2.2 Coordination of schedules for classes, camps, and events, with scheduling priority given for educational activities over event planning;
- 6.3.2.3 Coordination and operation of event rentals;
- 6.3.2.4 Preparation of grant applications and coordination of any recommended capital projects;
- 6.3.2.5 Construction and installation of improvements consistent with the Farm Master Plan and Capital Improvement Plan;
- 6.3.2.6 Engagement in communications and marketing concerning the Farm;
- 6.3.2.7 Provision of docent/interpretive/educational services and/or activities; and
- 6.3.2.8 Review and approval, in the Governing Body's reasonable discretion, of such projects proposed pursuant to Section 6.3.2.5, for incorporation into the 2013 Meadowbrook Farm Master Plan and future amendments thereto and any Annual Capital Plan approved by the Governing Body. Such approval implies working to secure funding through their respective jurisdiction's budget approval authority and/or other funding sources.

6.3.3 Review/Approval of Funding the Governing Body May Provide to the Meadowbrook Farm Preservation Association.

6.3.3.1 The Meadowbrook Farm Preservation Association (“MFPA”) has been and is anticipated to continue to be the primary entity delivering educational and interpretive programming of the Farm.

6.3.3.2 The Governing Body intends to enter into a Memorandum of Understanding (“MOU”) with the MFPA to provide educational, interpretive, and potentially other services as authorized by the Governing Body.

6.3.3.3 As such, that MOU will require, biennially, the MFPA to report to the Governing Body a summary of the MFPA’s activities, revenues, and expenses. The report can at that time provide, if requested by the MFPA, a budget supplement request to the Governing Body for the coming two years. The MFPA’s budget request shall be for the MFPA’s provision of docent and interpretive services to Farm guests and visitors for the coming two years (“MFPA Supplemental Funding Request”) and shall be subject to approval by a majority vote of Governing Body Members (“Approved MFPA Supplemental Funding”). Nothing in this Agreement should be interpreted to guarantee supplemental funding.

6.3.4 Additional Governing Board Responsibilities. The two City Members of the Governing Body shall make necessary arrangements for the provision of insurance, police protection, and fire protection.

7. MEADOWBROOK FARM ADVISORY BODY

7.1 Advisory Body Membership. The Meadowbrook Farm Advisory Body (“MFAB”) shall be comprised of one North Bend staff representative, one Snoqualmie staff representative, one MFPA representative, one representative of Si View Metropolitan Park District (SVMPD) or other entity providing maintenance and operations services under contract to the Cities (“Operations Contractor”), one Snoqualmie Valley Historical Society representative; one Snoqualmie Valley School District representative, one King County representative, one Mountains to Sound Greenway Trust representative, one Snoqualmie Tribe representative, and one Elk Management Group representative. To avoid any direct or potential conflict of interest, a SVMPD Commissioner shall not serve on the MFAB or the MFPA’s governing body.

7.2 Chair of MFAB. The staff representatives of the Cities shall Chair MFAB meetings and set meeting times and agendas in consultation with MFAB members. The Chair(s) may name one or more other MFAB members to assist in taking minutes, writing reports or other duties as determined are needed.

7.3 Advisory Body Responsibilities. The MFAB shall be responsible for recommending and guiding updates to the Plan, for recommending Farm capital improvements, and for identifying and making recommendations concerning Farm

policy and Farm use issues for the Governing Body's consideration. The MFAB shall make its recommendations to the Governing Body, and the MFAB's recommendations shall be presented prior to each Member's City Council biennial budget preparation.

- 7.4 Organization Chart. The reporting structure of the MFAB and the Governing Body are depicted in Exhibit D.

8. INDEMNIFICATION

The Parties shall indemnify one another as follows:

- 8.1 Each Party to this Agreement agrees to protect, defend, and indemnify the other Party, its officers, officials, employees, and agents from any and all costs, claims, claims for delay, judgments and/or awards of damages arising out of or in any way resulting from the Party's default, failure of performance, or negligent conduct associated with this Agreement, by the Party, its officers, officials, employees, or agents.
- 8.2 Each Party agrees that its obligations under this provision extend to any claim, demand, and/or cause of action brought by or on behalf of any of its employees or agents. The foregoing indemnity is specifically and expressly intended to constitute a waiver of each Party's immunity under Washington's Industrial Insurance Act, RCW Title 51, but only as respects the other Party, and only to the extent necessary to provide each Party with a full and complete indemnity of claims made by the other Party's employees or agents. The Parties acknowledge that these provisions were specifically negotiated and agreed upon by them.
- 8.3 In the event either Party incurs any costs, including attorney fees or expert witness fees, to enforce this Agreement, and prevails in such enforcement action, all such costs and fees shall be recoverable from the losing Party.
- 8.4 The provisions of this Section shall survive the expiration or earlier termination of this Agreement with regard to any event that occurred prior to or on the date of such expiration or earlier termination.

9. FINANCING

There shall be no financing of any joint or cooperative undertaking pursuant to this Agreement. There shall be no budget maintained for any joint or cooperative undertaking pursuant to this Agreement.

10. PROPERTY

This Agreement does not provide for the acquisition or disposal of any real or personal property at this time, and nothing herein affects the terms or conditions of the Cities of North Bend and Snoqualmie's ownership of the Property or any improvements thereon or any equipment used in the operation or maintenance thereof.

11. NO SEPARATE LEGAL ENTITY

This Agreement establishes a joint operation of the Parties and does not create a separate legal entity or administrative entity.

12. DISPUTE RESOLUTION

It is the Parties' intent to resolve any disputes relating to the interpretation or application of this Agreement informally through discussions at staff level. If a dispute arises from or relates to this Agreement or the breach thereof, and if the dispute cannot be resolved through direct discussions, the Parties agree to endeavor first to settle the dispute in an amicable manner by nonbinding mediation pursuant to chapter 7.07 RCW. All fees and expenses for mediation shall be borne by the Parties equally. However, each Party shall bear the expense of its own counsel, experts, witnesses, and preparation and presentation of evidence. The Parties shall not resolve a dispute by mandatory arbitration. In the event mediation is not successful, the Parties agree to the jurisdiction of the Superior Court of King County, Washington over any lawsuit filed under this Section.

13. INDEPENDENT CONTRACTOR

Each Party to this Agreement is an independent contractor with respect to the subject matter herein. Nothing in this Agreement shall make any employee of one Party the employee of any other Party or Parties for any purpose, including, but not limited to, for withholding of taxes, payment of benefits, worker's compensation pursuant to Title 51 RCW, or any other rights or privileges accorded by virtue of their employment. At all times pertinent hereto, employees of the City of North Bend are acting as City of North Bend employees and employees the City of Snoqualmie are acting as City of Snoqualmie employees.

14. NOTICES

Any notice or other communication given hereunder shall be deemed sufficient, if in writing and delivered personally to the addressee, or sent by certified or registered mail,

return receipt requested, addressed as follows, or to such other address as may be designated by the addressee by written notice to the other Party:

City of North Bend:

Mary Miller, Mayor
City of North Bend
920 SE Cedar Falls Way
North Bend, WA 98045

City of Snoqualmie:

Katherine Ross, Mayor
38624 River Street
P.O. Box 987
Snoqualmie, WA 98065

15. PARTIAL INVALIDITY

Whenever possible, each provision of this Agreement shall be interpreted in such a manner as to be effective and valid under applicable law. Any provision of this Agreement which shall prove to be invalid, void, or illegal shall in no way affect, impair, or invalidate any other provisions hereof, and such other provisions shall remain in full force and effect.

16. ASSIGNABILITY

The rights, duties, and obligations of any Party to this Agreement shall not be assignable.

17. ENTIRE AGREEMENT

This Agreement contains the entire understanding between the Parties and supersedes any prior understandings and agreements between them regarding the subject matter hereof. There are no other representations, agreements, or understandings, oral or written, between the Parties hereto relating to the subject matter of this Agreement. No amendment of, or supplement to, this Agreement shall be valid or effective unless made in writing and executed by the Parties hereto.

18. TERMINATION OF AGREEMENT

Any Party may terminate this Agreement by delivery of written notice of termination no fewer than ninety (90) days prior to termination.

19. RECORDING

Consistent with RCW 39.34.040, this Agreement shall be filed for recording with the King County Department of Records upon full execution or posted on the Parties' respective websites listed by subject matter.

20. INSURANCE

Each Party shall be responsible for maintaining its own insurance.

21. GENERAL PROVISIONS

This Agreement contains all of the agreements of the Parties with respect to any matter covered or mentioned in this Agreement. Failure of a Party to declare any breach or default immediately upon the occurrence thereof, or delay in taking any action in connection therewith, shall not waive such breach or default. Time is of the essence of this Agreement and each and all of its provisions in which performance is a factor.

ACKNOWLEDGED AND AGREED TO BY:

CITY OF NORTH BEND

CITY OF SNOQUALMIE

Mary Miller, Mayor
Signed:_____

Katherine Ross, Mayor
Signed:_____

ATTEST/AUTHENTICATED:

By:_____
North Bend City Clerk

By:_____
Snoqualmie City Clerk

APPROVED AS TO FORM:

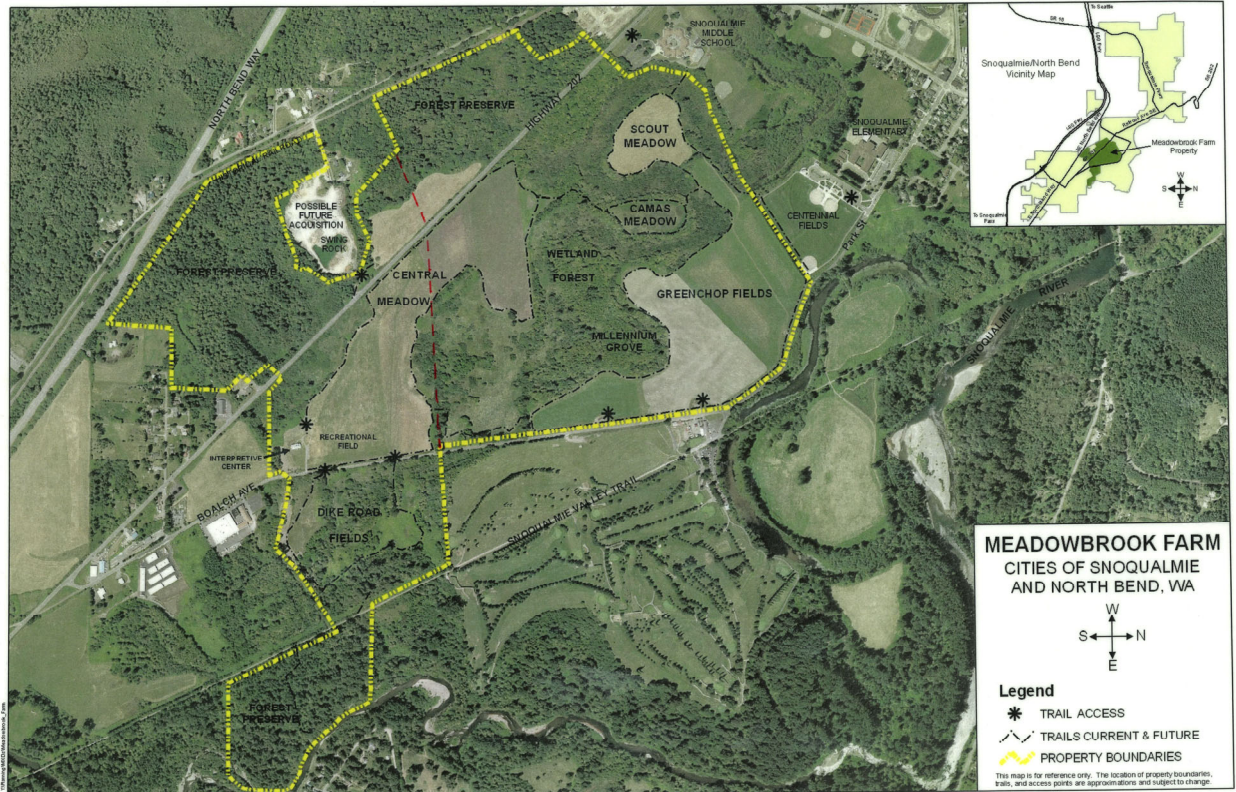
By:_____
Kendra S. Rosenberg
North Bend City Attorney

By:_____
David A. Linehan
Snoqualmie City Attorney

Dated:_____

Dated:_____

Exhibit A – Meadowbrook Farm Boundary and Included Parcels



Parcels within the boundary of Meadowbrook Farm include the following (as of 8/22/2023):

Meadowbrook Farm Parcels within the Snoqualmie City Limits:

3224089104, 3224089105, 3224089107, 3224089108, 3224089109, 3224089110, 0523089050, 0523089051, 0523089052, 0523089053, 0523089054.

Meadowbrook Farm Parcels within the North Bend City Limits:

0523089004, 0523089055, 0523089056, 0423089004, 0423089010, 0423089024, 0423089030, 0423089032, 0423089035, 5418700095, 5418700120, 5418700125, 5418700130, 5418700135.



King County Conservation Futures Program Manual

December 2022

King County Conservation Futures Program Manual

Table of Contents

SECTION 1. OVERVIEW1

SECTION 2. ADVISORY COMMITTEE AND STAFFING1

SECTION 3. APPLICATION TIMELINE.....2

SECTION 4. ELIGIBILITY TO APPLY FOR AND RECEIVE FUNDING.....3

SECTION 5. ELIGIBLE OPEN SPACE LANDS & PROPERTY INTERESTS.....3

SECTION 6. EVALUATION CRITERIA3

SECTION 7. ALLOWABLE USES4

SECTION 8. MATCH6

SECTION 9. ELIGIBLE COSTS8

SECTION 10. AWARD ADMINISTRATION9

SECTION 11. CONTACT INFORMATION.....12

Available online at: www.kingcounty.gov/CFTapplication

SECTION 1. OVERVIEW

Conservation Futures Funding Source

Conservation futures tax levy (“CFT”) is a property tax levy that was authorized by the State of Washington in the 1970s. Counties may collect up to 6.25 cents per \$1,000 of assessed value to acquire open space lands in fee, acquire easements, or otherwise conserve land.

King County began collecting a CFT levy in 1982, the first county in Washington to do so. King County adopted the maximum allowable levy rate of 6.25 cents per \$1,000 of assessed value. Due to limits on property tax collection, in 2019 the levy rate is 3.4 cents per \$1,000 of assessed value. In 2019, King County CFT levy collections are projected to exceed \$20 million.

CFT tax levy dollars are the source of funding for the CFT grant program. CFT funding awards have protected >100,000 acres of open spaces, parks, trails, natural areas, urban greenspaces, forests, farmlands, and shoreline throughout King County, in cities and the unincorporated area.

Historically, approximately 50% of the yearly revenues have been awarded to projects through a competitive annual award process (for example, FY 2019 annual award funding is \$12.4 million). The remaining yearly revenues have been used to pay debt service on past bonds that were issued for major open space purchases. In 2018, a policy was added to King County Code that allows up to 80% of collections to be used for debt service.

Policy Basis

This Program Manual reflects conservation futures requirements in state law (Revised Code of Washington, or “RCW”) and King County Code (“KCC”), adopted policies, and practices. The primary state law, county code, and policies that govern the King County CFT program include: chapter 84.34 RCW, chapter 26.12 KCC, and the Application Evaluation Criteria and General Conditions adopted in Motion 15513.

Conservation Futures Goals

King County Code describes the goals of the county conservation futures tax allocations over time as follows. “In accordance with chapter 84.34 RCW, the county shall maintain, preserve, conserve, expand and otherwise continue in existence adequate open space lands, and the county shall also achieve a broad geographical distribution of conservation futures proceeds.

Conservation futures proceeds shall be allocated in a manner that addresses equity and social justice by providing open spaces in communities in greatest need.” (KCC 26.12.005)

SECTION 2. ADVISORY COMMITTEE AND STAFFING

The King County Conservation Futures Advisory Committee (“Committee”) is a volunteer board with 16 positions that are appointed by the King County Executive and confirmed by the King County Council. The Committee’s primary role is to review applications for CFT funding and make funding recommendations to the Executive and the King County Council. Membership is comprised of:

- One individual from each King County Council district (nine total)
- Four individuals from council-at-large appointments (coordinated by the King County Council Chair)
- Three individuals from executive-at-large appointments (coordinated by the King County Executive)

The King County Department of Natural Resources and Parks appoints a CFT program coordinator to oversee the administration of the CFT funding program and the Committee process. The CFT program coordinator is the point of contact for all CFT-related questions (see *Section 11 - Contact Information*).

SECTION 3. APPLICATION TIMELINE

The typical yearly application and award timeline is as follows.

January	CFT program coordinator announces the annual CFT application process on the website and by email to agencies & interested parties.
March	Applications due in early March.
March to June	Committee reviews applications, conducts site visits with applicants, and determines its project funding recommendations.
By July 1	Committee provides a funding recommendation report to the King County Executive and the King County Council. Report is shared with all CFT funding applicants.
September	King County Executive makes CFT award recommendations by ordinance.
Late fall	The King County Council makes final decisions about CFT funding awards and adopts awards by ordinance (typically November). CFT program coordinator notifies the applicants of final award decisions.
During the following year, the CFT program coordinator works with successful applicants to make awarded funding available.	

The timeline could vary in years when CFT bond funding is available for application and award.

SECTION 4. ELIGIBILITY TO APPLY FOR AND RECEIVE FUNDING

CFT funding awards can only be made to the following eligible parties (based on RCW 84.34.210 and KCC 26.12.010):

- agencies (county, cities, towns, metropolitan park districts)
- eligible nonprofit historic preservation corporations¹
- eligible nonprofit nature conservancy corporation or associations²

While not eligible to receive awards, applications for CFT funding may also be made by other nongovernmental organizations or individuals. An applicant that is not eligible to receive CFT funding can work in partnership with a governmental agency or an eligible nonprofit who can receive awards and own CFT-funded land.

Properties purchased with CFT funding must always remain in the ownership of an eligible party as listed above.

SECTION 5. ELIGIBLE OPEN SPACE LANDS & PROPERTY INTERESTS

Properties eligible for funding must meet the definitions of open space land in RCW 84.34.020, which describes open space lands as land area that, if preserved, would:

- conserve or enhance natural or scenic resources
- protect streams or water supply
- promote conservation of soils, wetlands, beaches, or tidal marshes
- enhance the value to the public of abutting or neighboring parks, forests, wildlife preserves, nature reservations, sanctuaries, or other open space
- enhance recreation opportunities
- preserve historic sites
- preserve visual quality along highway, road, and street corridors or scenic vistas
- retain urban open spaces
- preserve farm and agricultural land

¹ "Nonprofit historic preservation corporation" means an organization which qualifies as being tax exempt under 26 U.S.C. section 501(c)(3) of the United States Internal Revenue Code of 1954, as amended, and which has as one of its principal purposes the conducting or facilitating of historic preservation activities within the state, including conservation or preservation of historic sites, districts, buildings, and artifacts. (RCW 64.05.130)

² "Nonprofit nature conservancy corporation or association" means an organization which qualifies as being tax exempt under 26 U.S.C. section 501(c) (of the Internal Revenue Code) as it exists on June 25, 1976 and one which has as one of its principal purposes

- the conducting or facilitating of scientific research;
- the conserving of natural resources, including but not limited to biological resources, for the general public;
- or the conserving of open spaces, including but not limited to wildlife habitat to be utilized as public access areas, for the use and enjoyment of the general public. (RCW 84.34.250, bullets added)

King County Code defines ‘open space land’ as “the fee simple interest in open space land, farm and agricultural land, and timberland as such are defined in chapter 84.34 RCW, including urban greenspaces³ in dense urban environments, for public use or enjoyment, or any lesser interest in those lands, including development rights, conservation futures, easement, covenant or other contractual right necessary to protect, preserve, maintain, improve, restore, limit the future use of or otherwise conserve the land.” (KCC 26.12.003.I)

CFT funding may be used to acquire property interests on open space lands such as:

- fee title to properties (i.e. purchasing the property outright)
- less-than-fee property rights such as easements or development rights to achieve conservation goals, while the property remains in private ownership

The applicant may seek to protect a parcel in its entirety, or to protect just a portion of a parcel. Applications often propose to conserve more than one parcel.

CFT funding may not be used to acquire any property interest through the exercise of the power of eminent domain or condemnation (KCC 26.12.010.H).

SECTION 6. EVALUATION CRITERIA

CFT Application Evaluation Criteria were adopted by Motion 15513. The following are the “Open Space Resources” criteria described in the motion:

- wildlife habitat or rare plant reserve
- salmon habitat and aquatic resources
- scenic resources
- community separator
- historic or cultural resources
- urban passive-use natural area or greenbelt
- park, open space or natural corridor addition
- passive recreation opportunity in an area with unmet needs
- projects that seek to redress historic disparities in access to open space in opportunity areas

The motion also describes “Additional Factors” that are to be considered as criteria:

- educational or interpretive opportunity
- impact to open space resources
- feasibility: ownership complexity, willing seller(s), community support
- partnerships
- identification in an adopted park, open space, comprehensive, or community plan
- Transferable Development Rights (TDR) participation

³ “Urban greenspaces” as used in CFT can refer to a variety of parks and open spaces in an urban setting that meet CFT use requirements (for example, it may include a small park with grassy areas, a small playground, and picnic tables; a forested greenbelt with trails; a regional trail; a community garden)

The Committee also considers anticipated stewardship and maintenance of property, regional significance, availability of match, equity, and adopted financial policies.

SECTION 7. ALLOWABLE USES

Adopted Policy Guidance

King County Council Motion 15513 adopted the following policies for use of CFT funding, as “General Conditions” #3 and #4:

“3. Future use of the property is restricted to low impact, passive-use recreation, which means that development of facilities to support organized/structured athletic activities such as ballfields, courts, and gyms is not allowed. Small playgrounds for children are allowed, within the 15% non-vegetative impervious surface limit described below, not to exceed 5,000 square feet, and compatible with the other open space values of the property. Future use is further limited to non-motorized use, except as is necessary for the following types of uses (and provided in a way that protects open space resources): maintenance, staging areas, entrance roads, and parking to provide public access.

4. A maximum of 15% of the total surface area of a proposed acquisition project may be developed or maintained with non-vegetative impervious surfaces. Trail surfaces (soft-surface or paved) are not included in the calculation of this restriction. This percentage may be adjusted in instances where the Advisory Committee recommends, and the King County Council determines, that parking or other developed features necessary for the use of the site are required, are compatible with open space resources, and would exceed the 15% limit (e.g., scenic viewpoints).”

Allowable Uses

Examples of allowable passive recreational uses on CFT-funded lands include:

- hiking
- walking
- horseback riding
- mountain biking on dispersed trails
- fishing
- gardening or farming
- playing on playgrounds
- free play on grass (e.g. kicking a ball or tossing a frisbee around)
- picnicking
- nature viewing

Other uses may also be compatible that do not require significant built infrastructure or programming.

On CFT-funded lands, green stormwater infrastructure approaches may focus on protecting natural landscapes that retain and infiltrate stormwater, add features that function and look like natural systems such as wetlands, and treat runoff from parking lots or impervious surfaces on the property (and nearby area) using features such as rain gardens and bioswales.

Incompatible Uses and Infrastructure

Recreational uses that require extensive/intensive infrastructure, development, and/or programming are typically not compatible with CFT funding. Examples of incompatible uses and infrastructure include:

- ballfields
- golf course
- disc golf course
- campgrounds
- fenced off-leash dog parks
- mountain biking park with a high density of trails and/or constructed course features
- dedicated equestrian training area with constructed course features

Regularly scheduled, organized events that could damage the site’s resources are not compatible with CFT funding.

Compatible Infrastructure – Within the 15% Limit

Development that supports low-impact passive recreational uses is allowed, subject to the 15% limit on non-vegetative impervious surfaces. Trail surfaces (both paved and unpaved) do not count toward the 15% limit. Compatible infrastructure that may be built within the 15% limit includes features such as (see above, Allowable Uses, about considering green stormwater infrastructure to treat runoff if possible) :

- parking lots
- trailheads
- kiosks
- restrooms
- picnic tables
- picnic shelters
- small playgrounds (<5,000 s.f.)

Generally, on CFT-funded parks and open spaces there should not be permanent structures other than those passive recreation amenities noted above. There may be situations where other minor structures directly related to allowable uses of the site may be appropriate (e.g., a tool shed or greenhouse on a community garden; farm buildings if purchasing a farmland). Maintenance shops may be a temporary use in some cases.⁴

Accommodating More Intensive Uses or Infrastructure

An applicant may seek to secure CFT funding only for a portion of a larger site, proposing to use the remainder of the site to support more intensive recreation or infrastructure that is not compatible with CFT funding.

⁴ In limited circumstances, the CFT Advisory Committee may approve retaining an existing building on the property for a period of time to be used as a maintenance shop to maintain the CFT-funded property, within the 15% non-vegetative impervious surface limit. That proposal should be noted in the application. CFT funding cannot pay for the value of the structure used for a shop, and the funding used for structure purchase would not count as match to CFT funding. The building should be demolished when maintenance use ceases, and it should not be a long-term use on the property.

In such cases, the application could identify the specific CFT-eligible portion of the property that would meet CFT use and infrastructure requirements. The CFT-eligible portion of the property could be purchased with 50% CFT funding and 50% match funding (unless it qualifies for a match waiver, see Section 8). The funding used to purchase the remaining non-CFT-eligible portion of the site cannot count as match for CFT funding. The cost of the CFT-eligible portion of the property would need to be specifically evaluated, likely requiring analysis through an appraisal.

Applying CFT to only a portion of the site does not require a boundary line adjustment or legal lot segregation; the designation of where funding applies can be made administratively and referenced on the deed.

After an award is made and land has been purchased, if the owner of a CFT-funded property seeks to allow more intensive uses or development, the owner may follow conversion procedures to provide replacement land or reimbursement funding in order to remove CFT funding restrictions from the site (see *Section 10 – Award Administration/Conversions*).

Charging Fees

Fees may be charged on CFT-funded property subject to other applicable laws and regulations.

SECTION 8. MATCH

Match Requirement

For most projects, the agency or nonprofit must commit to providing a matching contribution that is no less than the amount of CFT funding awarded to the project, before CFT funding is paid to the agency or nonprofit. This is often referred to as a dollar-for-dollar match.

KCC 26.12.010E identifies allowable sources of match:

1. cash
2. land match with a valuation verified by a reviewed appraisal
3. the cash value, excluding King County Conservation Futures contributions, of other open spaces acquired within the previous two years from the date of the submittal of the application by the agency or nonprofit organization

The latter two types of match should be directly linked to the property under application and meet CFT allowable use policies (see *Section 7 – Allowable Uses*).

While match must be secured before CFT funding is paid to the award recipient, match does not have to be secured at the time of application for CFT funding. CFT funding is sometimes the first funding awarded to a project, helping a project secure awards from other grant sources.

Match Waiver for Opportunity Area Projects

Some projects may qualify for a “match waiver,” meaning that CFT funding could pay 100% of the eligible project acquisition costs.

The match waiver policy was designed to help fund projects that would provide parks and open spaces in the most under-served parts of the county, where “past history of inequities, discrimination, injustices, and limited regional investment is evident today.”⁵ Providing a match waiver is intended to help “eliminate disparities in access to public open spaces and trails in communities with the greatest and most acute needs.”⁶

A project may qualify for a match waiver if it is determined to be located in an “opportunity area,” by one of two methods as described below.

Method 1. Meeting Three Mapped Criteria

Project is located in a part of the county with the lowest incomes, highest hospitalization rates, and no nearby open spaces (as mapped by King County DNRP).

Described in code as:

1. Areas within King County that:
 - a. are located in a census tract in which the median household income is in the lowest one-third for median household income for census tracts in King County;
 - b. are located in a ZIP code in which hospitalization rates for asthma, diabetes and heart disease are in the highest one-third for ZIP codes in King County; and
 - c. are within the Urban Growth Boundary and do not have a publicly owned and accessible park or open space within one-quarter mile of a residence, or are outside the Urban Growth Boundary and do not have a publicly owned and accessible park or open space within two miles of a residence. (KCC 26.12.003J):

Method 2. Qualitative Method

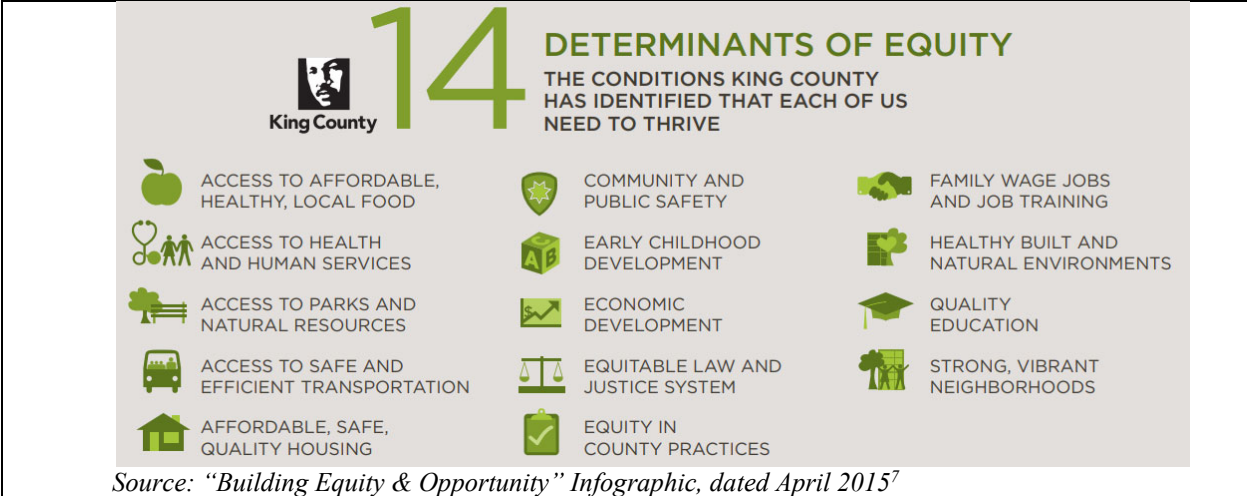
CFT Committee determines that residents in the project area, or the population served by the project, experience disproportionately limited access to open spaces, and demonstrated hardships related to income, health, social, environmental or other factors.

Described in code as:

2. Areas where the project proponent or proponents can demonstrate, and the advisory committee determines, that residents living in the area, or the populations the project is intended to serve,
 - disproportionately experience limited access to public open spaces and
 - experience demonstrated hardships including, but not limited to, low income, poor health and social and environmental factors that reflect a lack of one or more conditions for a fair and just society as defined as "determinants of equity" in K.C.C. 2.10.210. (KCC 26.12.003J)

⁵ King County Land Conservation Advisory Group, Final Report, Dated December 2017, page 15 (available at: <http://kingcounty.gov/land-conservation>)

⁶ Ibid, page 16



Applying for a Match Waiver/Opportunity Area Determination

An applicant seeking a match waiver should contact the CFT program coordinator well in advance of application submittal to discuss the proposal, and to receive a data report on how the project meets certain relevant criteria.

The applicant needs to make the case in the application that they are in an opportunity area and thus eligible for a match waiver. Information in the data report may be used in completing the application; the applicant is welcome to provide other relevant information.

Opportunity area proposals should have engagement and collaboration with community-based organizations and/or members of the community. Collaboration can be demonstrated through at least two letters of support and a description of community outreach held to date, or planned in the future. In reviewing how a project meets criteria, proposals that demonstrate community support would be prioritized higher than those without demonstrated support.

During project review, the Committee will determine whether the project meets opportunity area criteria and qualifies for a match waiver. As with every other application, the project will also be reviewed on its merits and how it meets CFT criteria and policies (see *Section 6 - Evaluation Criteria*). The Committee would then determine whether to recommend a funding award.

The applicant is asked on the application if the Committee should consider the project for a standard CFT funding award (requiring dollar-for-dollar match) if the Committee determines that the project does not meet opportunity area criteria and does not qualify for a match waiver.

SECTION 9. ELIGIBLE COSTS

The following is a list of acquisition-related costs eligible for CFT funding, as described in KCC 26.12.010.H (bullets added for clarity):

⁷ <https://www.kingcounty.gov/elected/executive/~media/B102A4C8AAE440F1A79BCE76986E80F5.ashx?la=en>

“Disbursement requests shall be made only for:

- capital project expenditures that include all costs of acquiring real property, including interests in real property

and the following costs, though it shall not include the cost of preparing applications for conservation futures moneys:

- cost of related relocation of eligible occupants
- cost of appraisal
- cost of appraisal review
- cost of title insurance
- closing costs
- pro rata real estate taxes
- recording fees
- compensating tax
- hazardous waste substances reports
- directly related staff costs
- related legal and administrative costs”

For most projects, CFT funding can pay up to 50% of eligible costs (up to the total amount of CFT funding awarded to a project), with the remaining costs paid by matching funding. For opportunity area projects that qualify for a match waiver, CFT funding may pay up to 100% of eligible costs.

The purchase price of the property should be determined by a reviewed appraisal; i.e., the property should be valued based on an appraisal, and that appraisal should be reviewed by an independent third-party appraiser. (KCC 26.12.010.H and 26.12.003.L)

SECTION 10. AWARD ADMINISTRATION

Award Agreements

The CFT program coordinator works with governmental agencies such as cities or park districts to create or amend Interlocal Cooperation Agreements in order to disburse funding to acquisition projects. The CFT program coordinator works with nonprofits on award agreements. These agreements and amendments are typically when an acquisition is successful but can be put in place before project completion.

Deed Restriction

CFT-funded property must be managed in accordance with the funding source requirements in perpetuity, and must remain under the ownership of an entity eligible to receive CFT funding (see *Section 4 – Eligibility to Apply for and Receive Funding*). All properties purchased in fee with CFT funding must have the following language recorded on the deeds (acquisitions by nonprofits may have additional deed language or recorded instruments required):

The property herein conveyed was purchased with King County Conservation Futures Tax Levy funds and is subject to open space use restrictions and restrictions on alienation as specified in RCW 84.34.200, et seq., and King County Code 26.12.005, et seq.

If CFT funding is used to acquire only a portion of a site, the document should specify the restricted footprint through a written description and/or a map. If CFT funding is used to acquire a conservation easement or other less-than-fee interest, the recorded document should cite CFT funding in a manner similar to the deed restriction above. This deed restriction should also be applied to properties used as match.

Deeds will be reviewed when a reimbursement request is made. If the deed lacks the appropriate language, the award recipient can work with the CFT program coordinator to record a declaration of restrictive covenant.

Reimbursement

Refer to *Section 9 – Eligible Costs* above for a list of costs that are eligible for CFT funding once an award agreement is in place.

Often CFT funding is provided as reimbursement for completed acquisitions, based on an invoice and supporting documentation (e.g., closing statement, wire transfer, recorded deed, deed restriction documentation, invoices for appraisals, payroll reports). It may be possible for King County to make funding available during the acquisition process once an award agreement is in place (e.g. making CFT funding available to the title company for escrow at the time or purchase).

Retroactivity for Prior Costs

At times, an applicant may need to incur costs (e.g., order title and appraisal) or even purchase a parcel in advance of applying for or receiving a CFT award. Those expenditures may be able to be counted as match and/or receive CFT reimbursement if the project is awarded CFT funding. There is no requirement to file prior notice with the CFT program if making advance expenditures, but discussion with the CFT program coordinator is always recommended. If seeking to count previously incurred costs or property expenditures as match, the applicant should review CFT policies and match guidelines to ensure these costs can qualify. There is no guarantee that CFT funding will be awarded to a project which makes advance expenditures or land purchases.

Scope Changes

A CFT award recipient can contact the CFT program coordinator to discuss potential changes or clarifications to scope (e.g., acquisition failed on the target parcel so the project manager seeks to add a new parcel to the scope, or to shift focus to parcels previously identified as secondary priorities in the scope). Some scope changes may be made during the year. Scope changes can also be requested during the annual reporting process, with requested changes typically discussed at the Committee’s “Project Progress Review and Supplemental Funding Request Meeting.” Scope changes are documented in the Committee’s “Annual Project Progress Report.”

Opportunities for Additional Funding

At times a CFT project that has been awarded funding may need additional funding (e.g., if the project only received a partial funding request, or if costs are higher than anticipated). There are two opportunities to seek additional funding:

1. An award recipient may apply for additional funding during the standard application cycle.
2. An award recipient may request additional funding by contacting the CFT program coordinator. Requests will be heard once a year at the Committee's "Project Progress Review and Supplemental Funding Request Meeting," when the Committee may recommend redistribution of CFT funding that is excess from other projects. County Council approval is required to make redistributed CFT funding available.

Project Completion

CFT funding awards should typically be expended within two years of approval by the King County Council as indicated in Motion 15513. If CFT funding in a project remains unspent after two years, the award recipient will be asked to report to the Committee at the "Project Progress Review and Supplemental Funding Request Meeting." The project manager will need to demonstrate to the Committee a compelling reason for an extension of CFT funding award beyond the two-year limit, or unspent project funding may be reallocated to another project.

If a funded CFT project fails and the property cannot be acquired, the award recipient should report that outcome to the CFT program coordinator at the earliest opportunity so funding can be made available to other projects.

Property Transfer

CFT-funded property must be managed in accordance with the funding source requirements in perpetuity, under the ownership of an entity eligible to receive CFT funding. King County Code states that "Projects carried out in whole or part with conservation futures tax levy proceeds shall not be transferred or conveyed except to an agency or nonprofit organization by written agreement providing that the land or interest in land shall be continued to be used for the purposes of K.C.C. chapter 26.12 and in strict conformance with the uses authorized under RCW 84.34." (KCC 26.12.010.I)

Conversions/Change in Use

At times, the owner of a CFT-funded site may propose to sell or use the land for purposes that are inconsistent with CFT funding. This is considered a "conversion" of the CFT-funded property. The owner of the property must either provide equivalent⁸ lands or cash reimbursement, based on a valuation of the CFT-funded property in its changed status or use⁹,

⁸ "Equivalent" considers a number of factors including value, acreage, open space function, location, etc.

⁹ The phrase "in its changed status or use" means that the appraisal should calculate the current market value of the property as though Conservation Futures funding restrictions have been removed and it is developable.

and as approved by King County. The owner should contact the CFT program coordinator at the earliest opportunity to discuss the procedures for a conversion.

SECTION 11. CONTACT INFORMATION

Please visit the Conservation Futures website for current contact and program information:
www.kingcounty.gov/CFT.



WWRP Project Agreement

Outdoor Recreation Account

Project Sponsor North Bend, City of
Project Title Meadowbrook Farm

Project Number 96-196A
IAC Approval Date 5/14/1996

Purpose of Agreement

The purpose of this Project Agreement is to set out the terms and conditions under which a grant is being made from the Outdoor Recreation Account of the General Fund of the State of Washington by the Interagency Committee for Outdoor Recreation (IAC) to the Project Sponsor, for the project identified above.

Description of Project

The Project which is the subject of this Agreement is described on the Project Summary (Attachment A). Acquisition and/or development activities eligible for reimbursement are described on the Eligible Reimbursement Activities Report (Attachment B).

Terms of Agreement

The Project reimbursement period shall be effective upon November 15, 1996 and terminate on July 1, 1997. Unless otherwise provided for, no expenditure made prior to the effective date or after the termination date will be eligible for reimbursement unless incorporated by written amendment into this Agreement. The Sponsor's ongoing obligation for the above project shall be perpetual unless otherwise identified in this Agreement.

Project Funding

	Percentage	Dollar Amount
IAC - WWRP - LP	.11	500,000.00
Project Sponsor	.89	4,134,000.00
Total Project Cost	1.00	4,634,000.00

Additional Provisions or Modifications of the General Provisions (Special Conditions)

Attachment D is the legal description for the entire 450 acre purchase minus 5 tax lots (111.2 acres) retained by the cities for non-recreational agricultural purposes.

Compliance with Applicable Statutes, Rules, and IAC Policies

This Project Agreement shall be governed by, and the Project Sponsor shall comply with, all the applicable provisions of Chapter 43.98A RCW, chapter 286 WAC and published IAC policies and guidelines, which are incorporated herein by this reference as if fully set forth.

Entire Agreement

This Agreement, including the Project Summary (Attachment A), Eligible Reimbursement Activities Report (Attachment B), and the General Provisions (Attachment C), sets forth the entire agreement between the parties. Commitments, warranties, representations and understandings or agreements not contained, or referred to, in this Agreement or written amendment hereto shall not be binding on either party. Except as may be expressly provided herein, no alteration of any of the terms or conditions of this Agreement will be effective unless in writing and signed by both parties.

Notices

All written communications which are to be given to the Project Sponsor under this Agreement will be addressed and delivered to:

Name: Sara Bary
Title: Project Manager
Address: P.O. Box 896
North Bend, WA 98045

All written communications which are to be given to the IAC under this Agreement will be addressed and delivered to:

Interagency Committee for Outdoor Recreation
Natural Resources Building
P.O. Box 40917
Olympia, Washington 98504-0917

These addresses shall be effective until receipt by one party from the other of a written notice of any change.

**State of Washington
Interagency Committee for
Outdoor Recreation**

Project Sponsor

BY: Laura E. Johnson
Laura Eckert Johnson
TITLE: Director
DATE: November 12, 1996

AGENCY: City of North Bend
BY: Joan M. Simpson
Joan M. Simpson
TITLE: Mayor
DATE: 11/21/96

Pre-approved as to form:
By: /S/
Assistant Attorney General

AGENCY: City of Snoqualmie
BY: Jeanne P. Hansen
Jeanne P. Hansen
TITLE: Mayor
DATE: 11/20/96

PARCEL 1:

THAT PORTION OF SECTION 4, TOWNSHIP 23 NORTH, RANGE 8 EAST W.M., DESCRIBED AS FOLLOWS:

BEGINNING AT THE WEST 1/4 CORNER OF SECTION 4:
 THENCE SOUTH 88°56'06" EAST ALONG THE NORTHERLY LINE OF THE PLAT OF MEADOW BROOK TRACTS 1.093.11 FEET TO THE EASTERLY LINE OF A COUNTY RIGHT-OF-WAY (MEADOWBROOK - NORTH BEND ROAD S.E.), AS CONVEYED BY DEED RECORDED UNDER RECORDING NO. 4833817;
 THENCE NORTH 30°24'10" WEST ALONG SAID RIGHT-OF-WAY 338.36 FEET TO A POINT OF CURVE:
 THENCE ALONG A CURVE TO THE RIGHT WITH A RADIUS OF 497.09 FEET THROUGH AN ARC OF 186.40 FEET TO A POINT OF TANGENCY ON SAID RIGHT-OF-WAY LINE;
 THENCE NORTH 08°55'03" WEST 1.492.16 FEET TO THE TRUE POINT OF BEGINNING OF THIS DESCRIPTION;
 THENCE SOUTH 08°55'03" EAST ALONG SAID EASTERLY LINE 1.447.16 FEET TO THE NORTHERLY LINE OF THE CAMPBELL AND SMITH TRACT AS DESCRIBED IN INSTRUMENT RECORDED UNDER RECORDING NO. 7205030335;
 THENCE ALONG SAID NORTHERLY LINE THROUGH THE FOLLOWING TWO COURSES AND DISTANCES: SOUTH 87°38'01" EAST 220.00 FEET;
 THENCE SOUTH 78°48'13" EAST 437.69 FEET TO THE THREAD OF GARDNER CREEK;
 THENCE NORTHEASTERLY ALONG SAID THREAD TO THE SOUTHWESTERLY LINE OF MILWAUKEE RAILROAD RIGHT-OF-WAY, AS CONVEYED BY DEED RECORDED UNDER RECORDING NO. 693364;
 THENCE NORTH 25°40'30" WEST ALONG SAID SOUTHWESTERLY LINE TO A POINT WHICH BEARS NORTH 86°10'30" EAST FROM THE TRUE POINT OF BEGINNING OF THIS DESCRIPTION;
 THENCE SOUTH 86°10'30" WEST 1.035.54 FEET TO THE TRUE POINT OF BEGINNING:
 EXCEPT THE NORTH 862.00 FEET, MEASURED AT RIGHT ANGLES TO THE NORTH LINE THEREOF;

SITUATE IN THE CITY OF NORTH BEND, COUNTY OF KING, STATE OF WASHINGTON.

PARCEL 2:

THAT PORTION OF THE SOUTHEAST 1/4 OF THE NORTHWEST 1/4 AND OF THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 4, TOWNSHIP 23 NORTH, RANGE 8 EAST W.M., DESCRIBED AS FOLLOWS:

BEGINNING AT THE CENTER OF SAID SECTION 4:
 THENCE EASTERLY ALONG THE SOUTH LINE OF THE NORTHEAST 1/4 OF SAID SECTION 4 TO THE EASTERLY LINE OF THE MILWAUKEE RAILROAD RIGHT-OF-WAY, AS CONVEYED BY DEED RECORDED UNDER RECORDING NO. 693364 AND THE TRUE POINT OF BEGINNING OF THIS DESCRIPTION;
 THENCE NORTH 25°40'30" WEST ALONG SAID RIGHT-OF-WAY TO THE SOUTH LINE OF GOVERNMENT LOT 3 OF SAID SECTION;
 THENCE EASTERLY ALONG THE SOUTH LINE OF GOVERNMENT LOT 3 AND 2 OF SAID SECTION TO THE WEST BANK OF THE SOUTH FORK OF THE SNOQUALMIE RIVER;
 THENCE SOUTHERLY ALONG SAID WEST BANK TO THE SOUTH LINE OF THE NORTHEAST 1/4 OF SAID SECTION 4;
 THENCE WEST ALONG SAID SOUTH LINE TO THE TRUE POINT OF BEGINNING;

9312020903

TOGETHER WITH AN EASEMENT FOR INGRESS, EGRESS AND UTILITIES OVER A 60 FOOT STRIP OF LAND THE CENTER LINE OF WHICH IS DESCRIBED AS FOLLOWS:
 BEGINNING AT THE SOUTHEAST CORNER OF SAID LOT 2, BLOCK 2, OF THE PLAT OF MEADOWBROOK TRACTS;
 THENCE ALONG THE SOUTH LINE OF THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SAID SECTION 4;
 THENCE NORTH 89°00'12" EAST 58.98 FEET TO THE NORTHEASTERLY RIGHT-OF-WAY MARGIN OF OLD SUNSET HIGHWAY;
 THENCE NORTH 32°07'08" WEST ALONG SAID MARGIN 848.27 FEET TO THE TRUE POINT OF BEGINNING OF SAID CENTERLINE;
 THENCE NORTH 57°52'52" EAST 1,160.38 FEET TO A POINT OF TANGENT CURVE TO THE LEFT HAVING A RADIUS OF 100 FEET;
 THENCE NORTHERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 70°48'33" AN ARC DISTANCE OF 123.59 FEET TO A POINT OF REVERSE CURVE HAVING A RADIUS OF 100 FEET;
 THENCE NORTHEASTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 75°32'13" AN ARC DISTANCE OF 131.84 FEET TO THE SOUTHWESTERLY RIGHT-OF-WAY MARGIN OF SAID CHICAGO-MILWAUKEE ST. PAUL AND PACIFIC RAILROAD AND THE TERMINUS OF SAID CENTERLINE:

EXCEPT THE SOUTHERLY PORTION OF SAID EASEMENT TRACT LYING WITHIN A TRACT OF LAND CONVEYED TO EDWARD R. TILTON AND CAROLYN K. TILTON, BY DEED RECORDED UNDER RECORDING NO. 8512031344:

SITUATE IN THE CITY OF NORTH BEND, COUNTY OF KING, STATE OF WASHINGTON.

9312020903

PARCEL 1:

THOSE PORTIONS OF SECTION 32, TOWNSHIP 24 NORTH, RANGE 8 EAST W.M., SECTIONS 4 AND 5, TOWNSHIP 23 NORTH, RANGE 8 EAST W.M., AND OF MEADOWBROOK TRACTS, AS PER PLAT RECORDED IN VOLUME 29 OF PLATS, PAGE 29, RECORDS OF KING COUNTY, DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF SAID SECTION 32;
 THENCE NORTH 89°45'19" EAST ALONG THE SECTION LINE 2,126.20 FEET TO THE EASTERLY LINE OF THE 100 FOOT NORTHERN PACIFIC RAILROAD RIGHT-OF-WAY (PUGET SOUND RAILWAY HISTORICAL ASSOCIATION, INC.) AS CONVEYED BY DEED NO. 12138 AND CHANGED TO 100 FEET BY RECORDING NO. 796133 AND THE TRUE POINT OF BEGINNING;
 THENCE NORTH 25°30'30" WEST ALONG SAID RIGHT-OF-WAY 440.10 FEET TO THE MOST SOUTHERLY CORNER OF A TRACT OF LAND DEEDED TO C. BRADON HALL BY DEED RECORDED UNDER RECORDING NO. 5013363;
 THENCE NORTH 44°51'00" EAST ALONG THE SOUTHEASTERLY LINE OF SAID DEEDED TRACT 538.23 FEET TO THE WESTERLY LINE OF A STATE HIGHWAY RIGHT-OF-WAY, THE NEW SUNSET HIGHWAY (S.E. SNOQUALMIE NORTH BEND RD.);
 THENCE SOUTH 44°09'00" EAST ALONG SAID WESTERLY LINE A DISTANCE OF 4,839.17 FEET TO THE SOUTHERLY LINE OF THE NORTHWEST 1/4 OF SAID SECTION 4;
 THENCE NORTH 88°56'06" WEST ALONG SAID SOUTHERLY LINE 195.13 FEET TO THE WEST 1/4 CORNER OF SAID SECTION 4, SAID POINT ALSO BEING THE NORTHWEST CORNER OF LOT 1 IN BLOCK 4 OF MEADOWBROOK TRACTS, AS PER PLAT RECORDED IN VOLUME 29 OF PLATS, PAGE 29, RECORDS OF KING COUNTY;
 THENCE SOUTH 03°12'11" WEST 609.82 FEET TO THE NORTHERLY LINE OF A COUNTY RIGHT OF WAY (S.E. 160TH STREET), AS DEDICATED ON SAID PLAT AND THE SOUTHEAST CORNER OF LOT 5 IN BLOCK 4 OF SAID PLAT;
 THENCE NORTH 89°36'27" WEST ALONG SAID RIGHT-OF-WAY 682.00 FEET; THENCE SOUTH 03°12'11" WEST 60.07 FEET;
 THENCE SOUTH 89°36'27" EAST 127.00 FEET;
 THENCE SOUTH 03°12'11" WEST 546.46 FEET TO AN INTERSECTION OF THE EAST LINE OF LOT 10 IN BLOCK 3 OF SAID PLAT WITH THE NORTHERLY LINE OF A STATE HIGHWAY RIGHT-OF-WAY;
 THENCE ALONG A RIGHT-OF-WAY CURVE TO THE LEFT WITH A RADIUS OF 5,890.00 FEET THROUGH AN ARC OF 437.87 FEET TO A POINT OF TANGENCY;
 THENCE NORTH 59°05'50" WEST 946.61 FEET TO AN INTERSECTION WITH THE NORTHEASTERLY LINE OF SAID NORTHERN PACIFIC RAILROAD RIGHT-OF-WAY;
 THENCE ALONG A RIGHT-OF-WAY CURVE TO THE RIGHT WITH A RADIUS OF 2,814.93 FEET THROUGH AN ARC OF 498.14 FEET TO A POINT OF TANGENCY;
 THENCE NORTH 25°30'30" WEST 147.60 FEET TO THE MOST SOUTHERLY CORNER OF A TRACT OF LAND DEEDED TO A.J. MOFFAT AND FRANCES MOFFAT BY DEED RECORDED UNDER RECORDING NO. 2355514;
 THENCE NORTH 09°39'45" WEST ALONG THE BOUNDARY LINE OF SAID DEEDED TRACT 53.55 FEET;
 THENCE NORTH 17°50'45" EAST 97.23 FEET;
 THENCE NORTH 31°19' EAST 254.81 FEET;
 THENCE SOUTH 59°20' EAST 177.12 FEET;
 THENCE NORTH 77°37'30" EAST 184.00 FEET;
 THENCE NORTH 64°39'30" EAST 98.00 FEET;
 THENCE NORTH 75°52'30" EAST 102.00 FEET;
 THENCE NORTH 65°16'15" EAST 228.00 FEET;
 THENCE SOUTH 76°53'45" EAST 80.00 FEET;
 THENCE NORTH 22°06'15" EAST 75.00 FEET;

9401313166

THENCE NORTH 12°35' WEST 42.00 FEET;
 THENCE NORTH 24°57'15" EAST 70.00 FEET;
 THENCE NORTH 57°43' EAST 59.00 FEET;
 THENCE NORTH 29°58' EAST 122.00 FEET;
 THENCE NORTH 19°15' WEST 314.00 FEET;
 THENCE NORTH 72°10'18" WEST 321.69 FEET;
 THENCE SOUTH 60°29'30" WEST 256.00 FEET;
 THENCE SOUTH 84°33' WEST 197.57 FEET TO THE MOST EASTERLY CORNER OF A TRACT OF
 LAND DEEDED TO W.E. MENOLD AND CLELLA MENOLD BY DEED RECORDED UNDER RECORDING
 NO. 4320334;
 THENCE ALONG THE NORTHERLY LINES OF SAID MENOLD TRACT NORTH 45°16' WEST 607.60
 FEET;
 THENCE SOUTH 64°29'30" WEST 492.68 FEET TO EASTERLY LINE OF SAID NORTHERN
 PACIFIC RAILROAD RIGHT-OF-WAY;
 THENCE NORTH 25°30'30" WEST ALONG SAID RIGHT-OF-WAY 252.44 FEET;
 THENCE NORTH 00°48'57" EAST 112.75 FEET;
 THENCE NORTH 25°30'30" WEST 1,153.29 FEET;
 THENCE SOUTH 89°45'19" WEST 55.29 FEET TO THE TRUE POINT OF BEGINNING;

EXCEPT THAT PORTION THEREOF LYING WITHIN THE FOLLOWING DESCRIBED TRACT:

BEGINNING THE WEST 1/4 CORNER OF SAID SECTION 4;
 THENCE SOUTH 88°56'06" EAST ALONG SAID SOUTH LINE 196.13 FEET TO THE WESTERLY
 MARGIN OF NEW SUNSET HIGHWAY AND THE POINT OF BEGINNING;
 THENCE NORTH 44°09'00" WEST 251.17 FEET TO THE NORTHERLY LINE OF THOSE TRACTS
 DESCRIBED UNDER RECORDING NOS. 7311290246 AND 7810180500, SAID POINT ALSO
 BEING A POINT OF CURVE TO THE LEFT WHOSE CENTER BEARS SOUTH 45°51'00" WEST
 25.00 FEET;
 THENCE WESTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 90°00'00" AN ARC
 DISTANCE OF 37.29 FEET;
 THENCE SOUTH 45°51'00" WEST 183.00 FEET;
 THENCE SOUTH 44°09'00" EAST 204.64 FEET;
 THENCE NORTH 51°41'10" EAST 153.25 FEET, MORE OR LESS, TO THE SOUTH LINE OF
 SAID SUBDIVISION;
 THENCE SOUTH 88°56'06" EAST ALONG SAID SOUTH LINE TO THE WESTERLY MARGIN OF
 NEW SUNSET HIGHWAY AND THE POINT OF BEGINNING;

AND EXCEPT THAT PORTION THEREOF FOR STATE HIGHWAY NO. 2, AS CONVEYED TO KING
 COUNTY BY DEED RECORDED UNDER RECORDING NO. 6085501;

SITUATE IN THE TOWN OF SNOQUALMIE, CITY OF NORTH BEND, COUNTY OF KING,
 STATE OF WASHINGTON.

PARCEL 2:

THOSE PORTIONS OF SECTIONS 32 AND 33, TOWNSHIP 24 NORTH, RANGE 8 EAST W.M.,
 SECTIONS 4 AND 5, TOWNSHIP 23 NORTH, RANGE 8 EAST W.M., AND OF MEADOWBROOK
 TRACTS, AS PER PLAT RECORDED IN VOLUME 29 OF PLATS, PAGE 29, RECORDS OF KING
 COUNTY, DESCRIBED AS FOLLOWS:

BEGINNING AT THE WEST 1/4 CORNER OF SAID SECTION 4;
 THENCE SOUTH 88°56'06" EAST ALONG THE NORTHERLY LINE OF SAID PLAT OF MEADOW
 BROOK TRACTS 311.83 FEET TO THE EASTERLY LINE OF A STATE HIGHWAY RIGHT-OF-WAY
 (S.E. SNOQUALMIE NORTH BEND ROAD), AS CONVEYED BY DEED RECORDED UNDER

9401313166

RECORDING NO. 1857675;
 THENCE NORTH 44°09' WEST ALONG SAID RIGHT-OF-WAY 4,924.04 FEET TO THE SOUTHERLY LINE OF A TRACT CONVEYED TO KING-COUNTY SCHOOL DISTRICT NO. 410, BY DEED RECORDED UNDER RECORDING NO. 6453231 AND THE TRUE POINT OF BEGINNING;
 THENCE ALONG SAID SOUTHERLY LINES TO A POINT OF CURVE THROUGH THE FOLLOWING 14 COURSES AND DISTANCES: NORTH 44°03'59" EAST 301.19 FEET;
 THENCE NORTH 29°15'06" WEST 247.39 FEET;
 THENCE NORTH 08°41'49" EAST 327.43 FEET;
 THENCE NORTH 40°45'59" EAST 279.49 FEET;
 THENCE NORTH 79°05'14" EAST 185.03 FEET;
 THENCE NORTH 57°14'14" EAST 128.18 FEET;
 THENCE NORTH 64°12'29" EAST 209.99 FEET;
 THENCE NORTH 65°48'24" EAST 326.44 FEET;
 THENCE NORTH 55°47'49" EAST ALONG THE SOUTH LINE OF A TRACT DESCRIBED IN INSTRUMENT RECORDED UNDER RECORDING NO. 8507080559, A DISTANCE OF 1,205.50 FEET, MORE OR LESS, TO THE WEST MARGIN OF MEADOWBROOK - NORTH BEND ROAD S.E., AS CONVEYED BY DEED RECORDED UNDER RECORDING NO. 4833817;
 THENCE SOUTHERLY ALONG A CURVE TO THE LEFT ON SAID MARGIN, HAVING A RADIUS OF 635.91 FEET AN ARC DISTANCE OF 298.47 FEET TO A POINT OF TANGENCY IN SAID MARGIN;
 THENCE SOUTH 75°04'15" EAST 473.83 FEET TO A POINT OF CURVE;
 THENCE ALONG A CURVE TO THE RIGHT WITH A RADIUS OF 240.13 FEET THROUGH AN ARC OF 170.28 FEET TO A POINT OF TANGENCY;
 THENCE SOUTH 34°36'30" EAST 435.52 FEET TO A POINT OF CURVE;
 THENCE ALONG A CURVE TO THE RIGHT WITH A RADIUS OF 307.11 FEET THROUGH AN ARC OF 143.11 FEET TO A POINT OF TANGENCY;
 THENCE SOUTH 07°44'30" EAST 1,870.31 FEET;
 THENCE SOUTH 08°55'03" EAST 816.62 FEET TO THE NORTHEAST CORNER OF A TRACT CONVEYED TO THE CATHOLIC ARCHBISHOP BY DEED RECORDED UNDER RECORDING NO. 6278995 AND RECONVEYED BACK TO SNOQUALMIE VALLEY LAND CO. BY DEED RECORDED UNDER RECORDING NO. 8207010625;
 THENCE SOUTH 87°11'28" WEST ALONG SAID LINE AND ITS WESTERLY PROLONGATION 2035.22 FEET TO THE EASTERLY LINE OF SAID STATE HIGHWAY RIGHT OF WAY;
 THENCE NORTH 44°09'00" WEST 2370.98 FEET TO THE POINT OF BEGINNING;

EXCEPT THAT PORTION THEREOF FOR STATE HIGHWAY NO. 2 (S.E. SNOQUALMIE NORTH BEND ROAD), AS CONVEYED TO KING COUNTY BY DEEDS RECORDED UNDER RECORDING NOS. 6085500, 6087825 AND 6087826;

SITUATE IN THE TOWN OF SNOQUALMIE, CITY OF NORTH BEND, COUNTY OF KING, STATE OF WASHINGTON.

PARCEL 3:

THE NORTH 862.00 FEET, MEASURED AT RIGHT ANGLES TO THE NORTH LINE THEREOF, OF THAT PORTION OF SECTION 4, TOWNSHIP 23 NORTH, RANGE 8 EAST W.M., DESCRIBED AS FOLLOWS:

BEGINNING AT THE WEST 1/4 CORNER OF SECTION 4;
 THENCE SOUTH 88°56'06" EAST ALONG THE NORTHERLY LINE OF THE PLAT OF MEADOWBROOK TRACTS 1,093.11 FEET TO THE EASTERLY LINE OF A COUNTY RIGHT-OF-WAY (MEADOWBROOK - NORTH BEND ROAD S.E.), AS CONVEYED BY DEED RECORDED UNDER RECORDING NO. 4833817;
 THENCE NORTH 30°24'10" WEST ALONG SAID RIGHT-OF-WAY 338.36 FEET TO A POINT OF

CURVE:

THENCE ALONG A CURVE TO THE RIGHT WITH A RADIUS OF 497.09 FEET THROUGH AN ARC OF 186.40 FEET TO A POINT OF TANGENCY ON SAID RIGHT-OF-WAY LINE;

THENCE NORTH 08°55'03" WEST 1,492.16 FEET TO THE TRUE POINT OF BEGINNING OF THIS DESCRIPTION;

THENCE SOUTH 08°55'03" EAST ALONG SAID EASTERLY LINE 1,447.16 FEET TO THE NORTHERLY LINE OF THE CAMPBELL AND SMITH TRACT AS DESCRIBED IN INSTRUMENT RECORDED UNDER RECORDING NO. 7205030335;

THENCE ALONG SAID NORTHERLY LINE THROUGH THE FOLLOWING TWO COURSES AND DISTANCES: SOUTH 87°38'01" EAST 220.00 FEET;

THENCE SOUTH 78°48'13" EAST 437.69 FEET TO THE THREAD OF GARDNER CREEK;

THENCE NORTHEASTERLY ALONG SAID THREAD TO THE SOUTHWESTERLY LINE OF MILWAUKEE RAILROAD RIGHT-OF-WAY, AS CONVEYED BY DEED RECORDED UNDER RECORDING NO.

693364;

THENCE NORTH 25°40'30" WEST ALONG SAID SOUTHWESTERLY LINE TO A POINT WHICH BEARS NORTH 86°10'30" EAST FROM THE TRUE POINT OF BEGINNING OF THIS DESCRIPTION;

THENCE SOUTH 86°10'30" WEST 1,035.54 FEET TO THE TRUE POINT OF BEGINNING;

SITUATE IN THE CITY OF NORTH BEND, COUNTY OF KING, STATE OF WASHINGTON.

Except for:

- Tax Lot 107 (20 acres)
- Tax Lot 108 (20 acres)
- Tax Lot 109 (20 acres)
- Tax Lot 110 (20 acres)
- Tax Lot 51 (31.2 acres)

9401313166

THAT PORTION OF SECTION 4 AND 5, TOWNSHIP 23 NORTH, RANGE 8 EAST W.M.
DESCRIBED AS FOLLOWS:

BEGINNING AT THE WEST 1/4 CORNER OF SAID SECTION 4:

THENCE SOUTH 88°55'06" EAST ALONG THE NORTHERLY LINE OF MEADOWBROOK TRACTS AS PER PLAT RECORDED IN VOLUME 29 OF PLATS, PAGE 29, RECORDS OF KING COUNTY 311.83 FEET TO THE EASTERLY LINE OF A STATE HIGHWAY RIGHT OF WAY (S.E. SNOQUALMIE-NORTH BEND ROAD), AS CONVEYED BY DEED RECORDED UNDER RECORDING NO. 1857675;

THENCE NORTH 44 DEGREES 09 MINUTES 00 SECONDS WEST ALONG SAID RIGHT OF WAY 2,352.78 FEET TO A POINT WHICH BEARS SOUTH 87 DEGREES 11 MINUTES 28 SECONDS WEST 784.42 FEET FROM THE NORTHWEST CORNER OF A TRACT CONVEYED TO THE CATHOLIC ARCHBISHOP BY DEED RECORDED UNDER RECORDING NO. 6278995 AND RECONVEYED BACK TO SNOQUALMIE VALLEY LAND CO. BY DEED RECORDED UNDER RECORDING NO. 8207010625, SAID POINT ALSO BEING THE TRUE POINT OF BEGINNING;

THENCE NORTH 87 DEGREES 11 MINUTES 28 SECONDS EAST ALONG THE NORTHERLY LINE OF SAID TRACT AND ITS WESTERLY PROLONGATION 2,035.22 FEET TO THE WEST MARGIN OF MEADOWBROOK-NORTH BEND ROAD S.E. AS CONVEYED BY DEED RECORDED UNDER RECORDING NO. 4833817;

THENCE SOUTH 08 DEGREES 53 MINUTES 03 SECONDS EAST ALONG SAID MARGIN 1,485 FEET, MORE OR LESS, TO THE THREAD OF GARDNER CREEK;

THENCE WESTERLY ALONG THE THREAD OF GARDNER CREEK TO THE EASTERLY MARGIN OF SAID STATE HIGHWAY RIGHT OF WAY;

THENCE NORTH 44 DEGREES 09 MINUTES 00 SECONDS WEST ALONG SAID EASTERLY MARGIN 2,410 FEET, MORE OR LESS, TO THE POINT OF BEGINNING;

SITuate IN THE CITY OF NORTH BEND, COUNTY OF KING, STATE OF WASHINGTON.



WWRP - LP Project Summary

November 06, 1996

Item 8.

TITLE: Meadowbrook Farm	NUMBER: 96-196 A
APPLICANT: North Bend, City of	TYPE: Acquisition
COSTS: IAC \$500,000.00 .09 % Local \$4,134,000.00 .89 % Total \$4,634,000.00 1.00%	EVALUATION SCORE: EVALUATION RANKING:
	IAC MEETING DATE: 05/14/1996

DESCRIPTION:

Located on the roads that link downtown North Bend and Snoqualmie, the 450 acre Meadowbrook Farm provides an exceptional outdoor recreation opportunity. Expansive fields reach the Snoqualmie River, allowing public access to a 2,000 foot stretch of river. The size of the parcel provides the opportunity to create both passive and active recreation areas. Upland acres offer future soccer and other ball players valuable and much needed playing fields. Areas adjacent to wetlands and river banks offer future trail users valuable habitat viewing areas. When played out against the scenic backdrop of Mount Si and the Cascade foothills, recreation users here will find unique recreation niches for themselves and their families.

LOCATION:

Located between North Bend and Snoqualmie

COUNTY: King

LEG DISTRICT: 05

CONG DIST: 08

SCOPE (ELEMENTS):

Allowable land costs
Incidentals

PERMITS REQUIRED

SITE INFORMATION:

Uplands 274 acres
Wetlands 54 acres

LAND COMMENTS:

USE RESTRICTIONS:

(Blank)

CONTACT: Sara Bary (206) 888-1211	LAST UPDATE: 11/6/96
--------------------------------------	----------------------



WWRP - LP Project Summary

November 12, 1996

TITLE: Meadowbrook Farm		NUMBER: 96-196 A
APPLICANT: North Bend, City of		TYPE: Acquisition
COSTS:		EVALUATION SCORE:
IAC	\$500,000.00 .09 %	EVALUATION RANKING:
Local	\$4,134,000.00 .89 %	
Total	\$4,634,000.00 1.00%	IAC MEETING DATE: 05/14/1996

DESCRIPTION:

Located on the roads that link downtown North Bend and Snoqualmie, the 450 acre Meadowbrook Farm provides an exceptional outdoor recreation opportunity. Expansive fields reach the Snoqualmie River, allowing public access to a 2,000 foot stretch of river. The size of the parcel provides the opportunity to create both passive and active recreation areas. Upland acres offer future soccer and other ball players valuable and much needed playing fields. Areas adjacent to wetlands and river banks offer future trail users valuable habitat viewing areas. When played out against the scenic backdrop of Mount Si and the Cascade foothills, recreation users here will find unique recreation niches for themselves and their families.

LOCATION:

Located between North Bend and Snoqualmie

COUNTY : King

LEG DISTRICT: 05

CONG DIST: 08

SCOPE (ELEMENTS):

Allowable land costs
 Incidentals

PERMITS REQUIRED

SITE INFORMATION:

Uplands 274 acres
 Wetlands 54 acres

LAND COMMENTS:

USE RESTRICTIONS:

(Blank)

CONTACT: Sara Bary (206) 888-1211	LAST UPDATE: 11/6/96
--------------------------------------	----------------------

Milestone Report by Project

Item 8.



November 12, 1996

Project Number: 96-196 A
Project Name: Meadowbrook Farm
Sponsor: North Bend, City of
Project Manager: Phil

Milestone	Target Date	% Completed	Date Reported
Order Appraisal(s)	08/01/96		
Appraisals/Reviews Complete	11/01/96		
Purchase Agreement Signed	02/01/97		
Acquisition Complete	05/01/97		
Documents Recorded	06/01/97		
Final Billing to IAC	07/01/97		



Eligible Reimbursement Activities Report

Item 8.

Project Sponsor North Bend, City of
Project Title Meadowbrook Farm

Project Number 96-196A
IAC Approval Date 5/14/1996

Acquisition Project:

Items

- Applicable taxes
- Appraisal and review
- Closing costs
- Hazardous substances review
- Land
- Noxious weed control costs
- Recording fees
- Relocation costs
- Signing costs
- Title reports/insurance
- Undefined
- Undefined incidentals

Agency Name
Interagency Committee for Outdoor Recreation P.O. Box 40917 Olympia, WA 98504-0917

Sponsor's Certificate. I hereby certify under penalty of perjury that the items and totals listed herein are proper charges for materials, merchandise or services furnished and/or services furnished to the State of Washington, and that all goods furnished and/or services rendered have been provided without discrimination because of age, sex, marital status, race, creed, color, national origin, handicap, religion or Vietnam or disabled veterans status.

BY _____

(TITLE) (DATE)

Sponsor
North Bend, City of P.O. Box 896 North Bend WA 98045

Project Number	96-196 A	Project Name	Meadowbrook Farm	Invoice #	Billing Period			This is a Final Billing Yes [] No []
					From:	To:	Total Previous IAC Approved Amount	
CATEGORIES:	Project Agreement	Expenditures This Billing			Total Expenditures To Date			IAC Adjusted
		Expenditures	Donations	Total	Expenditures	Donations	Total	
ACQUISITION:								
Land & Existing Structure	\$4,634,000.00							
Incidental Costs								
DEVELOPMENT:								
Construction & Project Improvement Cost								
A&E Fees								
NOVA NON-CAPITAL:								
NOVA CAP EQUIP:								
OTHER:								
TOTAL	\$4,634,000.00							

For IAC Use ONLY

Donation Bank _____
This invoice approved for payment _____

Agreement				Expenditures This Billing			
Sponsor:		%	\$4,134,000.00	Sponsor:			
IAC Federal:				IAC Federal:			
IAC: WWRP - LP		%	\$500,000.00	IAC:			
IAC:		%		IAC:			
Agreement Total:		%		Invoice Total:			

Tran Code	Fund	Appn Index	Prog Index	Sub Obj/SubSub Obj	Project #	Amount	Invoice Number
	070	A28	92201	0720 NZ	N690 0720	96-196 A	
				NZ	0720		
				NZ	0720		
				NZ	0720		

Project Manager/Date	Release Final Pmt []	Accounting/Date
----------------------	-----------------------	-----------------



ATTACHMENT C

PROJECT AGREEMENT GENERAL PROVISIONS

Table of Contents

<u>Section</u>	<u>Page</u>
1. Headings, Definitions, and Description of Project	1
I. Performance and Requirements -- General Responsibilities	
2. Performance by Project Sponsor	2
3. Restrictions on Assignment	2
4. Responsibility for Project	2
5. Sponsor Not Employee of the Agency	2
6. Compliance with Applicable Laws.....	2
7. Conflict of Interest	3
8. Requirements of the National Park Service	3
9. Acknowledgements and Signs.....	3
II. Funding, Reimbursements, Records, and Inspections	
10. Project Funding	3
11. Project Reimbursements	4
12. Non-availability of Funds	4
13. Records and Reports.....	4
14. Authority to Inspect/Right of Entry	5
III. Acquisition and/or Development -- Methods and Requirements	
15. Provisions Applying to Acquisition Projects	5
16. Provisions Applying to Development Projects	5
17. Hazardous Substances	6

IV. Facility Uses and Fees

18. Restriction on Conversion of Facility to Other Uses7
19. Use and Maintenance of Assisted Facilities8
20. User Fees and Charges.....8

V. Special Provisions

21. Provisions Applying to Nonprofit Project Sponsors8
22. Liability Insurance Requirements for Firearm Range Project Sponsors.....9

VI. Remedies and Disputes

23. No Waiver by IAC/Remedies9
24. Application Representations -- Misrepresentations or Inaccuracy or Breach.....9
25. Indemnity..... 10
26. Termination and Other Remedies 10
27. Disputes..... 10
28. Governing Law/Venue..... 11
29. Severability 11

Section 1: Headings, Definitions, and Description of Agreement

(A) Headings used in this Agreement are for reference purposes only and shall not be considered a substantive part of this Agreement.

(B) Definitions

Acquisition - The gaining of rights of public ownership by purchase, negotiation, or other means, of fee or less than fee interests in real property.

Agreement - Means a project agreement, supplemental agreement, intergovernmental agreement, or project contract between IAC and a sponsor.

Applicant - Any agency or organization that meets the qualifying standards, including deadlines, for submission of an application soliciting a grant of funds from IAC.

Application - The forms, including project information forms, approved by the committee for use by applicants in soliciting project funds administered by the IAC.

Committee - The Interagency Committee for Outdoor Recreation created by RCW 43.99.110.

Development - The construction of facilities to enhance outdoor recreation or habitat conservation resources.

Director - The director of the Interagency Committee for Outdoor Recreation

IAC - The Interagency Committee for Outdoor Recreation - The agency, including the director and personnel, created by RCW 43.99.130.

Project - The undertaking that is the subject of this agreement and that is, or may be, funded in whole or in part with funds administered by IAC.

Resume - One of the project information forms approved by the committee for use by applicants in soliciting project funds administered by the IAC.

Sponsor - An applicant who has been awarded a grant of funds, and has an executed project agreement.

(C) Description of Agreement -- The purpose of this Agreement is to provide for the orderly completion of the proposal contained in the Sponsor's application for public funds administered by the IAC. To this end, the agreement which follows provides guidance to accomplish the following principal actions:

- (1) For the Sponsor to undertake and complete the Project in a timely manner, in accordance with the approved Project proposal and applicable laws;
- (2) For the IAC to provide reimbursement to the Sponsor for eligible Project costs. Sponsor reimbursement requests shall be made not more than once monthly and not less than yearly, in accordance with IAC format and policy;
- (3) For the Sponsor to provide acknowledgement of the IAC's funding contribution, through signage, written recognition in printed materials, and/or in dedication ceremonies;
- (4) To provide for the dedication of the area or facility to the described public use and purposes, [including a deed-of-right where applicable], and to permit regular inspection by IAC; and
- (5) To set-forth obligations and remedies.

Section 2: Performance by Project Sponsor

The Project Sponsor shall undertake the Project as described in this Agreement, on the Resume (Attachment A), in the Sponsor's application, and in accordance with the Sponsor's proposed goals and objectives described in the application or documents submitted with the application, all as finally approved by the IAC. All submitted documents are incorporated by this reference as if fully set forth herein.

Timely completion of the Project is important. Failure to do so, as set out in this Agreement, is a material breach of the Agreement.

Section 3: Restriction on Assignment

The Sponsor shall not assign this Agreement, or the performance of any obligations to the IAC under this Agreement, or any claim against the IAC it may have under this Agreement, without the express written consent of the Director.

Section 4: Responsibility for Project

While the IAC undertakes to assist the Sponsor with the Project by providing a grant pursuant to this Agreement, the Project itself remains the sole responsibility of the Sponsor. The IAC undertakes no responsibilities to the Sponsor, or to any third party, other than as is expressly set out in this Agreement. The responsibility for the design, development, construction, implementation, operation and maintenance of the Project, as those phases are applicable to this Project, is solely that of the Sponsor, as is responsibility for any claim or suit of any nature by any third party related in any way to the Project.

The Sponsor shall defend at its own cost any and all claims or suits at law or in equity which may be brought against the Sponsor in connection with the Project. The Sponsor shall not look to the IAC, or to any of the IAC's employees or agents, for any performance, assistance, or any payment or indemnity, including but not limited to cost of defense and/or attorneys' fees, in connection with any claim or lawsuit brought by any third party related in any way to the Project, including but not limited to, its design, development, construction, implementation, operation and/or maintenance.

Section 5: Sponsor Not Employee of the Agency

The Sponsor and the Sponsor's officers, employees and agents shall perform all obligations under this Agreement as an independent contractor and not in any manner as officers or employees or agents of the IAC. Herein all references to the Sponsor shall include its officers, employees and agents. The Sponsor is responsible for withholding and/or paying employment taxes, insurance, or deductions of any kind.

Section 6: Compliance with Applicable Law

The Sponsor will comply with, and IAC is not responsible for determining compliance with, all applicable federal, state, and local laws, regulations, and policies, including, but not limited to: State Environmental Policy Act (under which the Sponsor shall serve as lead agency); Americans with Disabilities Act; Architectural Barriers Act (restoration and improvement projects only); Uniform Relocation Assistance and Real Property Acquisition Policies Act (PL91-646, RCW 8.26.010); Uniform Standards of Professional Appraisal Practices; permits (shoreline, HPA, demolition); land use regulations (comprehensive areas ordinances, GMA); and federal and state safety and health regulations (OSHA/WISHA).

The Sponsor further agrees to indemnify and hold harmless the IAC and its employees and agents from all liability, damages and costs of any nature, including but not limited to costs of suits and attorneys' fees assessed against the IAC, as a result of the failure of the Sponsor to so comply.

Section 7: Conflict of Interest Prohibited

The Sponsor shall not participate in the performance of any duty in whole or in part pursuant to this Agreement to the extent participation is prohibited by Chapter 42.18 RCW, the Executive Conflict of Interest Act, or any other federal, state or local similar conflict act which may apply to the Sponsor. The IAC may, by written notice to the Sponsor, terminate this Agreement if it is found after due notice and examination by the IAC or the Director that there is a violation of the Executive Conflict of Interest Act, Chapter 42.18 RCW; Code of Ethics for Public Officers and Employees, chapter 42.22 RCW; or any similar statute or ordinance involving the Sponsor in the procurement of, or performance under, this Agreement.

The existence of facts upon which the IAC or the Director makes any determination under this section may be an issue under, and may be reviewed as is provided in, the disputes section of this Agreement, upon agreement of the parties.

Section 8: Requirements of the National Park Service

If the Project has been approved by the National Park Service, United States Department of the Interior, for assistance from the Federal Land and Water Conservation Fund, the Project Agreement General Provisions as contained in Section 660.3 Attachment B of the Land and Water Conservation Grant Manual as now existing or hereafter amended are made part of this Agreement, and the Sponsor shall also abide by these Agreement General Provisions. Further, the Sponsor agrees to provide the IAC with reports or documents needed by the IAC to meet the requirements of the Agreement or Section 660.3 Attachment B of the Land and Water Conservation Grant Manual.

Section 9: Acknowledgements and Signs

- (A) The Sponsor shall include language which acknowledges the funding contribution of the IAC to this Project in any release or other publication developed or modified for, or referring to, the Project.
- (B) The Sponsor also shall post signs or other appropriate media at Project entrances and other locations on the Project which acknowledge the IAC's funding contribution as provided by IAC policy, unless waived by the Director.
- (C) The Sponsor shall notify the IAC no later than two weeks prior to a dedication ceremony for this Project. The Sponsor shall verbally acknowledge IAC's funding contribution at all dedication ceremonies.

Section 10: Project Funding

- (A) The IAC shall not be obligated to pay any amount beyond the IAC's dollar amount or the Project percentage as identified in this Agreement (whichever amount is less), unless that additional amount has been approved in advance by the IAC, or by the Director, and incorporated by written amendment into this Agreement.
- (B) No expenditure made, or obligation incurred, by the Sponsor prior to the effective date of this Agreement shall be eligible for grant funds, in whole or in part, unless specifically approved by the IAC or the Director. The dollar amounts identified in this Agreement shall be reduced as necessary to exclude any such expenditure from participation.
- (C) No expenditure made, or obligation incurred, following the termination date shall be eligible, in whole or in part, for grant funds hereunder. In addition to any remedy the IAC may have under this Agreement, the amounts identified in this Agreement shall be reduced to exclude any such expenditure from participation.

Section 11: Project Reimbursements

- (A) Disbursement of grant monies by the IAC to the Sponsor under this Agreement shall be made in accordance with applicable statutes, rules and IAC policies, all conditioned upon proof of compliance with the terms of this Agreement by the Sponsor. The IAC reserves the right to withhold disbursement of the final ten percent (10%) of the total amount of the grant to the Sponsor until the Project has been completed and approved by the Director. A Project is considered "complete" when (1) all approved or required activities (acquisition, development, maintenance, education and enforcement, etc.) are complete, (2) on-site signs are in place (if applicable), (3) a final Project report is submitted to IAC with the Sponsor's final request for reimbursement, (4) the completed Project has been approved by the IAC, and (5) fiscal transactions are complete,
- (B) The obligation of the IAC to pay any amount(s) under this Agreement is expressly conditioned upon strict compliance with the terms of this Agreement by the Sponsor.
- (C) Sponsor must submit at least one invoice voucher a year but should not submit more than one voucher per month. A year end voucher should account for all activity up to and including June 30, the last day of the State's fiscal year. Sponsors should submit the year-end billing to the IAC not later than July 15th of each year. Final reimbursement requests should be submitted to the IAC within ninety (90) days of either completion of the Project or the termination date, whichever comes first.
- (D) Reimbursement for real property acquisition, either fee or less than fee interests, is based on the land values established per IAC guidelines. IAC will not reimburse for partial acquisition costs or any interest payments associated with the acquisition of real property purchased on installment.

Section 12: Non-availability of Funds

If amounts sufficient to fund the grant made under this Agreement are not appropriated by the Washington State Legislature, or if such funds are not allocated by the Washington State Office of Financial Management (OFM) to the IAC for expenditure for this Agreement in any biennial fiscal period, the IAC shall not be obligated to pay any remaining unpaid portion of this grant unless and until the necessary action by the Legislature or OFM occurs. If the IAC participation is suspended under this section for a continuous period of one year, the IAC's obligation to provide any future funding under this Agreement shall terminate. Termination of the Agreement under this section is not subject to appeal by the Sponsor.

Section 13: Records and Reports

The Sponsor agrees to maintain all books, records, documents, receipts, invoices and all other electronic or written records necessary to sufficiently and properly reflect the Sponsor's contracts, contract administration, and payments, including all direct and indirect charges, and expenditures in the development and implementation of the Project.

The Sponsor shall retain all records related to this Agreement and the Project funded hereunder for a period of at least seven (7) years following completion of payment of the grant under this Agreement.

The Sponsor's records related to this Agreement and the Project receiving grant funds hereunder may be inspected by the IAC or its designee, or by designees of the State Auditor's Office or by federal officials authorized by law, for the purposes of determining compliance by the Sponsor with the terms of this Agreement, and to determine the appropriate level of funding to be paid under the subject grant. On reasonable notice, the records shall be made available by the Sponsor together with suitable space for such inspection at any and all times during the Sponsor's normal working day.

The Sponsor shall promptly submit any reports required. The Sponsor shall submit a final report when the Project is completed, prematurely terminated, or financial assistance is terminated. The report shall include a final accounting of all expenditures and a description of the work accomplished. If the Project is not completed, the report shall contain an estimate of the percentage of completion, and shall indicate the degree of usefulness of the completed Project. The report shall account for all expenditures not previously reported and shall include a summary for the entire Project.

Section 14: Authority to Inspect/Right of Entry

The IAC or its designees reserves the right to enter and inspect any lands acquired and/or facilities developed under the terms of this Agreement. On reasonable notice, the lands and facilities within the terms of this Agreement shall be made available for entry and inspection at any time during the Sponsor's normal working day.

Section 15: Provisions Applying to Acquisition Projects

The following provisions shall be in force only if the Project described in this Agreement is for the acquisition of outdoor recreation or habitat conservation land or facilities:

- (A) When Federal Land and Water Conservation Funds are part of this Agreement, the Sponsor agrees to comply with the terms and conditions of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, 84 Stat. 1894 (1970)--Public Law 91-646, as amended by the Surface Transportation and Uniform Relocation Assistance Act, PL 100-17-1987, and the applicable regulations and procedures of the Department of the Interior implementing that Act.
- (B) When state funds are included in this Project, the Sponsor, if required by law, agrees to comply with the terms and conditions of the Uniform Relocation Assistance and Real Property Acquisition Policy of the State of Washington (Chapter 240, Laws of 1971, 1st Ex. Sess., RCW 8.26.010), and Chapter 468-100 WAC.
- (C) In the event that housing and relocation costs, as required by federal law set out in subsection (A) above and state law set out in subsection (B) above, are involved in the execution of this Project, the Sponsor agrees to provide any housing and relocation assistance that may be necessary, with the understanding that eligible relocation costs may be part of the total Project cost.
- (D) Evidence of Land Value Prior to disbursement of funds by the IAC as provided under this Agreement, the Sponsor agrees to supply evidence to the IAC that the land acquisition cost has been established as per IAC procedural guidelines, which are incorporated by this reference.
- (E) Evidence of Title The Sponsor agrees to show the type of ownership interest for the property that has been acquired. This shall be done before any payment of financial assistance by the IAC.
- (F) Deed of Right to Use Land for Public Purposes The Sponsor agrees to execute an instrument or instruments which contain (1) a legal description of the property acquired under this Agreement, (2) a conveyance to the State of Washington of the right to use the described real property forever for outdoor recreation or habitat conservation purposes, and (3) a promise to comply with applicable statutes, rules, and IAC policies with respect to conversion of use.

Section 16: Provisions Applying to Development Projects

The following provisions shall be in force only if the Project described in this Agreement is for development of outdoor recreation or habitat conservation land or facilities:

- (A) Construction Document Review and Approval The Sponsor agrees to submit one copy of all construction plans and specifications to the IAC for review. Review and approval by the IAC will be for compliance with the terms of this Agreement.
- (B) Contracts for Construction Contracts for construction shall be awarded through a process of competitive bidding if required by state law. Copies of all bids and contracts awarded shall be retained by the Sponsor and available for IAC review. Where bids are substantially in excess of Project estimates, the IAC may, by notice in writing, suspend the Project for determination of appropriate action, which may include termination of the Agreement.
- (C) Construction Contract Change Order Sponsors must get prior written approval for all change orders that reduce or significantly change the scope of the Project, as finally approved by the IAC.

- (D) **Nondiscrimination Clause** Except where a nondiscrimination clause required by the United States Department of the Interior is used, the Sponsor shall insert the following nondiscrimination clause in each contract for construction of this Project:

"During the performance of this contract, the contractor agrees as follows:

- (1) The contractor will not discriminate against any employee or applicant for employment because of race, creed, color, age, sex, national origin, marital status, or presence of physical, sensory or mental disabilities. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated fairly during employment, without regard to their race, creed, color, age, sex, national origin, marital status, or presence of physical, sensory or mental disabilities. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to put in a conspicuous place, available to employees and applicants for employment, notices to be provided by the contracting officer, setting forth the provisions of this nondiscrimination clause.
- (2) The contractor will, in all solicitations or advertisements for employees placed by, or on behalf of, the contractor, state that all qualified applicants will receive consideration for employment without regard to race, creed, color, age, sex, national origin, marital status, or presence of physical, sensory, or mental disabilities.
- (3) The contractor will send to each labor union or representative or workers with which the contractor has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the said labor union or workers' representative of the contractor's commitments under this section and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- (4) The contractor will include the provisions of the foregoing paragraphs in every subcontract exceeding \$10,000, so that such provisions will be binding upon each such subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the IAC or the Director may direct as a means of enforcing such provisions, including sanctions for noncompliance.

Section 17: Hazardous Substances

- (A) The Sponsor shall inspect, investigate, and conduct an environmental audit of the proposed acquisition site for the presence of hazardous substances and certify that no hazardous substances were found on the site.
- (B) Nothing in this provision alters the Sponsor's duties and liabilities regarding hazardous substances as set forth in Chapter 70.105D RCW.

- (C) "Hazardous substance" means "hazardous substance" as defined in RCW 70.105D.020(5).

"Hazardous Substances" shall be interpreted broadly to include, but not be limited to, any hazardous, toxic or dangerous waste, substance, material, pollutant or contaminant, as defined in or regulated now or in the future by the Comprehensive Environmental Response, Compensation and Liability Act ("CERCLA"), 42 U.S.C. -- 9601 et seq., the Resource Conservation Recovery Act ("RCR"), 42 U.S.C. -- 6901 et seq., the Safe Drinking Water Act, 42 U.S.C. -- 300(f) et seq., the Toxic Substances Control Act, 15 U.S.C. -- 2601 et seq., the Washington State Model Toxics Control Act, RCW Ch. 70.105, any so-called "superfund" or "superlien" law, and any other federal, state, or local law, regulation, ordinance, or order or common law decision, including without limitation, asbestos, polychlorinated biphenyls (PCB's), petroleum and petroleum-based derivatives, and urea formaldehyde.

- (D) The Sponsor will defend, protect and hold harmless IAC and any and all of its employees and/or agents, from and against any and all liability, cost (including but not limited to all costs of defense and attorneys' fees) and any and all loss of any nature from any and all claims or suits resulting from the presence of, or the release or threatened release of, hazardous substances on the property being acquired.

Section 18: Restriction on Conversion of Facility to Other Uses

The Sponsor shall not at any time convert any real property acquired or any facility developed pursuant to this Agreement to uses other than those purposes for which assistance was originally approved, without the approval of the IAC, in compliance with applicable statutes, rules, and IAC policies as identified in this Agreement. It is the intent of the IAC conversion policy that all lands acquired and all lands developed with funding assistance from the IAC remain in the public domain in perpetuity unless otherwise identified in the Agreement.

By IAC policy and federal law a conversion may occur when any of the following situations happen:

- (A) Property interests are conveyed for non-public outdoor recreation or habitat conservation uses;
- (B) Non-outdoor recreation or habitat conservation uses (public or private) are made of the Project area, or portion thereof;
- (C) Non-eligible indoor recreation facilities are developed within the Project area without prior approval of the IAC; or
- (D) (1) Outdoor Recreation Projects - Public use of the property acquired or developed with IAC assistance is terminated.
(2) Habitat Conservation Projects - The property acquired no longer meets or conforms to the intent of the category in which it was funded.
- (E) A major change in scope, per the Agreement, without prior approval of the IAC. When approved by the Committee or the Director, certain elements can be deleted from the terms of the executed Agreement without triggering a conversion or requiring replacement by the Sponsor of similar facilities. The deletions may happen when it is determined that the elements are not needed or are unable to be retained for public use due to one or more of the following conditions:
- Obsolescence
 - Extraordinary Vandalism
 - Acts of Nature
 - They have reached the limits of their expected life span

Section 19: Use and Maintenance of Assisted Projects

The Sponsor shall operate and maintain, or cause to be operated and maintained, any property or facilities which are the subject matter of this Agreement as follows:

- (A) The property or facilities shall be maintained so as to appear attractive and inviting to the public.
- (B) All facilities shall be built and maintained in accordance with applicable federal, state, and local public health standards and building codes.
- (C) The property or facilities shall be kept reasonably safe for public use.
- (D) All IAC assisted improvements shall be kept in reasonable repair throughout their estimated lifetime, so as to prevent undue deterioration that would discourage or prevent public use.
- (E) The facility shall be kept open for public use at reasonable hours and times of the year, according to the type of area or facility.
- (F) The property or facility shall be open to everyone without restriction because of race, creed, color, age, sex, national origin, marital status, presence of physical, sensory or mental disabilities, or residence of the user.
- (G) The Sponsor agrees to operate and maintain the facility in accordance with all applicable federal, state, and local laws and regulations.

Section 20: User Fees and Charges

User, or other types of fees may be charged at the Project site or in connection with the Project described by this Agreement, provided that the fees and charges are commensurate with the prevailing range of public fees and charges within the State for the particular activity involved.

Reasonable differences in admission and other fees may be maintained on the basis of residence. Fees charged to nonresidents may not exceed twice that charged to residents. Where there is no charge for residents but a fee is charged to nonresidents, nonresident fees cannot exceed fees charged for residents at comparable federal, state or local public facilities.

Unless precluded by state law, all revenues from fees and charges which exceed the costs for operation and maintenance of the area from which they were collected must be deposited in a capital reserve fund identifiable within the Sponsor's official annual budget(s), for future acquisition, development, redevelopment or renovation of facilities or property at the assisted Project site. Such funds may not be used for operation and maintenance of other facilities.

Section 21: Provisions Related to Nonprofit Project Sponsors

The Sponsor agrees to maintain the nonprofit or not-for-profit organization status, including registering with the Washington Secretary of State and the United States Internal Revenue Service throughout the Sponsor's obligation to the Project as identified in this Agreement.

Should the Sponsor fail to operate the assisted facility due to insolvency, government order, lack of operating and maintenance funds, or any other reason, the Project will be considered converted and subject to all remedies available to the IAC.

Section 22: Liability Insurance Requirements for Firearm Range Project Sponsors

The Sponsor shall procure an endorsement, or other addition, to liability insurance it may currently carry, or shall procure a new policy of liability insurance, in a total coverage amount the Sponsor deems adequate to ensure it will have resources to pay successful claims of persons who may be killed or injured, or suffer damage to property, while present at the range facility to which this grant is related, or by reason of being in the vicinity of that facility; provided that the coverage shall be at least one million dollars (\$1,000,000) for the death of, or injury to, each person.

- (A) The liability insurance policy, including any endorsement or addition, shall name Washington State and the IAC and its members as additional insureds and shall be in a form approved by the Committee or its Director.
- (B) The policy, endorsement or other addition, or a similar liability insurance policy meeting the requirements of this section, shall be kept in force throughout the Sponsor's obligation to the Project as identified in this Agreement.
- (C) The policy, as modified by any endorsement or other addition, shall provide that the issuing company shall give written notice to the IAC not less than thirty (30) calendar days in advance of any cancellation of the policy by the insurer, and within ten (10) calendar days following any termination of the policy by the Sponsor.
- (D) The requirement of Subsection A through D above shall not apply if the Sponsor is a federal, state, or municipal government which has established a program of self-insurance or a policy of self-insurance with respect to claims arising from its facilities or activities generally, including such facilities as firearms or archery ranges, when the applicant declares and describes that program or policy as a part of its application to the IAC.
- (E) By this requirement, the IAC does not assume any duty to any individual person with respect to death, injury, or damage to property which that person may suffer while present at, or in the vicinity of, the facility to which this grant relates. Any such person, or any other person making claims based upon such death, injury, or damage, must look to the Sponsor, or others, for any and all remedies that may be available by law.

Section 23: No Waiver by IAC/Remedies

Waiver by the IAC of any default or breach shall not be deemed to be a waiver of any other or subsequent default or breach and should not be construed to be a modification of the terms of the Agreement unless stated to be such in writing by the Director, or his or her designee. The IAC does not waive any of its rights or remedies under this Agreement should it: (a) fail to insist on strict performance of any of the terms of this Agreement, or (b) fail to exercise any right based upon a breach of this Agreement.

Section 24: Application Representations -- Misrepresentation or Inaccuracy a Breach

The IAC relies upon the Sponsor's application in making its determinations as to eligibility for, selection for, and scope of, funding grants. Any misrepresentation, error or inaccuracy in any part of the application may be deemed a breach of this Agreement.

Section 25: Indemnity

The Sponsor, its successors or assigns, will protect, save, and hold harmless the IAC, its authorized agents and employees, from all claims, actions, costs, damages, or expenses of any nature whatsoever by reason of the acts or omission of the Sponsor, its assigns, agents, contractors, licensees, invitees, employees, or any person whomsoever, arising out of or in connection with any acts or activities of the Project. The Sponsor further agrees to defend the IAC, its agents or employees in any litigation, including payment of any costs or attorneys' fees, for any claims or actions commenced arising out of or in connection with acts or activities of the Project. This obligation shall not include such claims, costs, damages, or expenses which may be caused by the sole negligence of the IAC or its authorized agents or employees; Provided that if the claims or damages are caused by or result from the concurrent negligence of (a) the IAC, its agents or employees and (b) the Sponsor, its agents or employees, and involves those actions covered by RCW 4.24.115, this indemnity provision shall be valid and enforceable only to the extent of the negligence of the Sponsor or its agents or employees.

Section 26: Termination and Other Remedies

The IAC may require strict compliance by the Sponsor with the terms of this Agreement including, but not limited to, the requirements of the applicable statutes, rules and IAC policies which are incorporated into this Agreement, and with the representations of the Sponsor in its application for a grant as finally approved by the IAC.

The IAC, or the Director, may suspend, or may terminate, the IAC's obligation to provide funding to the Sponsor under this Agreement:

- (A) In the event of any breach by the Sponsor of any of the Sponsor's obligations under this Agreement; or
- (B) If the Sponsor fails to make progress satisfactory to the IAC or the Director toward completion of the Project by the completion date set out in this Agreement; or
- (C) If, in the opinion of the IAC or the Director, the Sponsor fails to make progress necessary to complete any other project assisted with grant funds from the IAC within the completion date set out by agreement with the IAC for that project.

In the event this Agreement is terminated by the IAC, or the Director, under this section or any other section after any portion of the grant amount has been paid to the Sponsor under this Agreement, the IAC may require that any amount paid be repaid to the IAC for redeposit into the State Account from which the funds were derived.

The Sponsor understands and agrees that the IAC may enforce this Agreement by the remedy of specific performance, which usually will mean completion of the Project as described in this Agreement. However, the remedy of specific performance shall not be the sole or exclusive remedy available to the IAC. No remedy available to the IAC shall be deemed exclusive. The IAC may elect to exercise any, any combination, or all of the remedies available to it under this Agreement, or under any provision of law, common law, or equity.

Section 27: Disputes

When a bona fide dispute arises between the IAC or its Director and the Sponsor which cannot be resolved between those parties, the parties may agree that the disputes process set out in this section shall be used prior to any action being brought in court. Either party may request a disputes hearing hereunder. The request for a disputes hearing must be in writing and clearly state: (a) the disputed issues; (b) the relative positions of the parties regarding those issues as then understood by the requesting party; (c) the Sponsor's name, address, Project title, and the IAC's Project number. In order for this section to apply to the resolution of any specific dispute or disputes the other party must agree in writing that the procedure under this section shall be used to resolve those specific issues.

The dispute shall be heard by a panel of three persons consisting of one person chosen by the Sponsor, one person chosen by the Director and a third person chosen by the two persons initially appointed. If a third person cannot be agreed upon, the third person shall be chosen by the chairperson of the IAC.

Any hearing under this section shall be informal, with the specific processes to be determined by the disputes panel according to the nature and complexity of the issues involved. The process may be solely based upon written material if the parties so agree. The disputes panel shall be governed by the provisions of this Agreement in deciding the disputes.

The parties shall be bound by the decision of the disputes panel, unless the remedy directed by that panel shall be without the authority of either or both parties to perform, as necessary, or is otherwise unlawful.

Request for a disputes hearing under this section by either party shall be delivered or mailed to the other party. The request shall be delivered or mailed within thirty (30) days of the date the requesting party has received notice of the action or position of the other party which it wishes to dispute. The written agreement to use the process under this section for resolution of those issues shall be delivered or mailed by the receiving party to the requesting party within thirty (30) days of receipt by the receiving party of the request.

All costs associated with the implementation of this process shall be shared equally by the parties.

Section 28: Governing Law/Venue

This Agreement shall be governed by the laws of the state of Washington. In the event of a lawsuit involving this Agreement, venue shall be proper only in the Superior Court in and for Thurston County.

Section 29: Severability

If any provision of this Agreement or any provision of any law, rule or document incorporated by reference into this Agreement, shall be held invalid, such invalidity shall not affect the other provisions of this Agreement which legally can be given effect without the invalid provision. To this end the provisions of this Agreement are declared to be severable.

-- END --

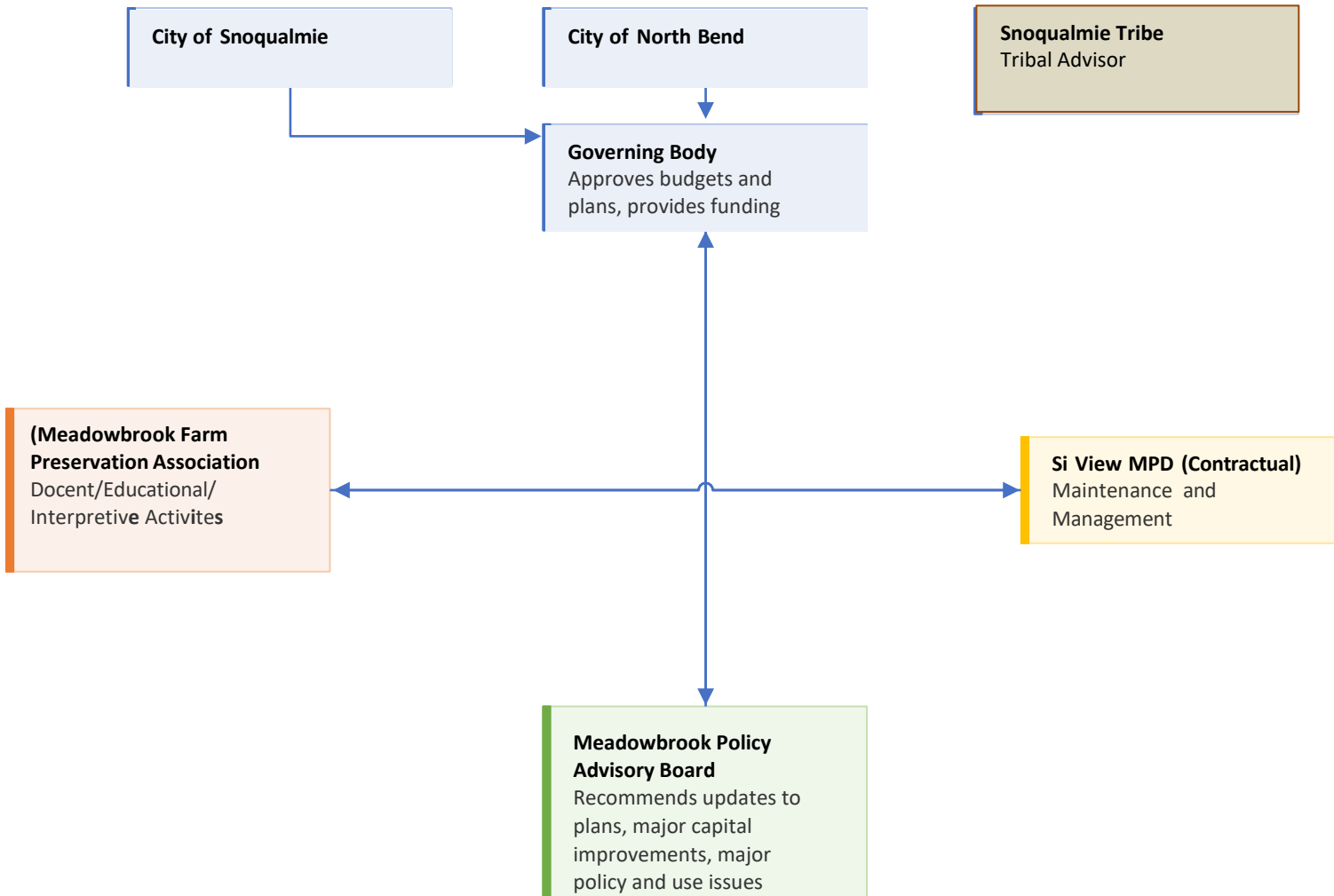


EXHIBIT D

- North Bend Staff Representative
- Snoqualmie Staff Representative
- Snoqualmie Tribe Representative
- Meadowbrook Farm Preservation Association Representative
- Snoqualmie Valley Historical Museum Representative
- School District Representative
- Mountains to Sound Greenway Trust Representative
- King County Representative
- Upper Snoqualmie Valley Elk Management Group Representative



**BUSINESS OF THE CITY COUNCIL
CITY OF SNOQUALMIE**

**AB24-026
April 8, 2024
Committee Report**

Item 9.

AGENDA BILL INFORMATION

TITLE:	AB24-026: Ordinance amending SMC Chapters 2.06, 2.08, 2.11, 2.12, 2.16, and 2.22, and repealing Chapters 2.10 and 2.56	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input checked="" type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
PROPOSED ACTION:	Adopt Ordinance 1287, Amending SMC Chapters 2.06, 2.08, 2.11, 2.12, 2.16, and 2.22, and repealing Chapters 2.10 and 2.56	

REVIEW:	Department Director/Peer	Mike Chambless	Click or tap to enter a date.
	Finance	n/a	Click or tap to enter a date.
	Legal	David Linehan	3/27/2024
	City Administrator	Mike Chambless	Click or tap to enter a date.

DEPARTMENT:	Administration		
STAFF:	Deana Dean, City Clerk		
COMMITTEE:	Finance & Administration	COMMITTEE DATE: April 2, 2024	
EXHIBITS:	1. Ordinance 1287 2. Exhibit A – REDLINE 3. Exhibit A - CLEAN		

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUESTED	\$ n/a

SUMMARY

INTRODUCTION

Staff have been working to update and streamline the Commission Handbook. Those changes have resulted in the need to update the Snoqualmie Municipal Code (SMC) to clarify, add, or delete sections for each of the advisory bodies which will now be made consistent through the Handbook except where otherwise required by state law. In addition, this proposal includes the repeal of two chapters in the SMC which are obsolete: the Library Advisory Board and the Economic Development Corporation.

PROPOSED UPDATES:

Name of Committee/Commission	Chapter	Ordinance #	Date Adopted	Proposed Changes
Arts Commission	2.06	866 1014	2000 2007	<ul style="list-style-type: none"> Change length of term from four years to two years

		1110 1119 1188	2013 2013 2017	<ul style="list-style-type: none"> Remove reference to administrative rules and procedures (now Handbook) Remove reference to quorum (in Handbook) Change city treasurer to finance department Add council liaison section
Parks and Events Commission	2.08	382A 553 1190 1259	1970 1985 2017 2022	<ul style="list-style-type: none"> Change language in "Membership" to be consistent with other advisory boards Change length of term from four years to two years and adjust date on which they expire Remove section on when meetings are held (information not in other commissions) Change section on Powers and Duties to read Duties (to keep consistent with other advisory boards) and update duties. Remove special meetings authorized (dictated by OPMA) Remove reference to quorum (in Handbook) Moved section on resident interest to section 2.08.050 Remove appointment of officers, chair duties, and vice chair duties (in Handbook)
Lodging Tax Advisory Committee	2.11	948	2004	<ul style="list-style-type: none"> Remove reference to quorum (in Handbook) Remove section on "Removal" (in Handbook) Move "Legal compliance" section 2.11.120 to section 2.11.090.
Planning Commission	2.12	296 555 760 786 870 1200	1957 1985 1996 1997 2000 2017	<ul style="list-style-type: none"> Clean up language on vacancies (to be consistent with other advisory boards) Remove repealed sections 2.12.040, 2.12.050, 2.12.070 Remove reference to quorum (in Handbook) Remove reference to removal from office (in Handbook)
Civil Service Commission	2.16	395 660 1204	1972 1991 2018	<ul style="list-style-type: none"> Per RCW: <ul style="list-style-type: none"> - three members. - terms from four years to six years and staggered as required by statute. - Add reference that not more than two shall be of the same political party
Economic Development Commission	2.22	962 996	2004 2006	<ul style="list-style-type: none"> Remove reference to chair (in Handbook) Add language for council liaison Remove duplicate sentence regarding appointment process Clean up language regarding term to be consistent with other advisory bodies Remove language regarding removal and absences (in Handbook) Remove reference to administrative rules, chair, and quorum (in Handbook)

Library Advisory Board	2.10	865 1042	2000 2009	<ul style="list-style-type: none"> • Repeal in its entirety
Economic Development Corporation	2.56	515	1982	<ul style="list-style-type: none"> • Repeal in its entirety

BACKGROUND

Each commission has its own chapter in the Snoqualmie Municipal Code (SMC). The sections of each chapter are not consistent across the commissions and some, such as the Lodging Tax Advisory Committee, haven't been updated since their creation in 2004. It is necessary to review and update each code to align with current practices and statutory requirements. Two chapters, Library Advisory Board and Economic Development Corporation, are no longer in existence and should be repealed.

ANALYSIS

The codes for each commission vary which makes it hard to maintain and keep track. One Handbook which covers issues each commission has in common will be the guiding document. Codes will be updated to cover sections specific to that commission and other sections will be removed and addressed in the Handbook.

The Civil Service Rules and Regulations were updated in November 2022. The proposed amendments to Chapter 2.16 are to align with RCW 41.12.030. The Civil Service Commission will be reviewing their rules to ensure they are consistent with state law.

The Salary Commission, Chapter 2.36 requires no changes.

BUDGET IMPACTS

None.

NEXT STEPS

4/2/2024 Finance & Administration Committee review.

4/8/2024 First Reading of Ordinance 1287 – Amending Snoqualmie Municipal Code Chapters 2.06, 2.08, 2.11, 2.12, 2.16, and 2.22, and repealing Chapters 2.10 and 2.56. Council Discussion.

4/22/2024 Second reading and adoption of Ordinance 1287 – Amending Snoqualmie Municipal Code Chapters 2.06, 2.08, 2.11, 2.12, 2.16, and 2.22, and repealing Chapters 2.10 and 2.56.

PROPOSED ACTION

4/2/2024 First Reading of Ordinance 1287. Discussion.

4/22/2024 Second reading and adoption of Ordinance 1287.

Move to adopt Ordinance 1287 – Amending Snoqualmie Municipal Code Chapters 2.06, 2.08, 2.11, 2.12, 2.16, and 2.22, and repealing Chapters 2.10 and 2.56.

ORDINANCE NO. 1287

AN ORDINANCE OF THE CITY OF SNOQUALMIE, WASHINGTON, AMENDING CHAPTERS 2.06, 2.08, 2.11, 2.12, 2.16, AND 2.22 OF THE SNOQUALMIE MUNICIPAL CODE, REGARDING SNOQUALMIE'S ADVISORY COMMISSIONS AND COMMITTEES; REPEALING CHAPTERS 2.10 AND 2.56; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Snoqualmie Arts Commission, Chapter 2.06 of the Snoqualmie Municipal Code, was adopted in 2000 and was last updated in 2017; and

WHEREAS, the Snoqualmie Parks and Events Commission, Chapter 2.08 of the Snoqualmie Municipal Code, was adopted in 1970 and last updated in 2022; and

WHEREAS, the Snoqualmie Lodging Tax Advisory Committee, Chapter 2.11, of the Snoqualmie Municipal Code, was adopted in 2004; and

WHEREAS, the Planning Commission, Chapter 2.12 of the Snoqualmie Municipal Code, was adopted in 1957 and was last updated in 2017; and

WHEREAS, the Civil Service Commission, Chapter 2.16 of the Snoqualmie Municipal Code and incorporated by reference in Section 2.32.010(B) of the Snoqualmie Municipal Code, was adopted in 1972, and was last updated in 2018; and

WHEREAS, the Economic Development Commission, Chapter 2.22 of the Snoqualmie Municipal Code, was adopted in 2004 and was last updated in 2006; and

WHEREAS, the Library Advisory Board, Chapter 2.10 of the Snoqualmie Municipal Code, was adopted in 2000 and is no longer active; and

WHEREAS, the Economic Development Corporation, Chapter 2.56 of the Snoqualmie Municipal Code, was adopted in 1982 and is no longer active; and

WHEREAS, on April 22, 2024, the City Council, through Resolution No. 1681, adopted the Commission and Committee Handbook which constitutes the official rules of the advisory bodies making procedures consistent across each commission and committee except where otherwise required by state law; and

WHEREAS, the City must amend its code to reflect the changes made to these advisory bodies through the Handbook.

NOW, THEREFORE, BE IT HEREBY ORDAINED by the City Council of the City of Snoqualmie, Washington, as follows:

Section 1. Chapter 2.06 of the Snoqualmie Municipal Code, Snoqualmie Arts Commission, is hereby amended to read as shown in Exhibit A, attached hereto and incorporated herein by this reference.

Section 2. Chapter 2.08 of the Snoqualmie Municipal Code, Parks and Events Commission, is hereby amended to read as shown in Exhibit B, attached hereto and incorporated herein by this reference.

Section 3. Chapter 2.11 of the Snoqualmie Municipal Code, Lodging Tax Advisory Committee, is hereby amended to read as shown in Exhibit C, attached hereto and incorporated herein by this reference.

Section 4. Chapter 2.12 of the Snoqualmie Municipal Code, Planning Commission, is hereby amended to read as shown in Exhibit D, attached hereto and incorporated herein by this reference.

Section 5. Section 2.16.020 of the Snoqualmie Municipal Code, which addresses the Civil Service Commission, is hereby amended to read as shown in Exhibit E, attached hereto and incorporated herein by this reference.

Section 6. Chapter 2.22 of the Snoqualmie Municipal Code, Economic Development Commission, is hereby amended to read as shown in Exhibit F, attached hereto and incorporated herein by this reference.

Section 7. Chapters 2.10, Library Advisory Board, and 2.56, Economic Development Corporation, are hereby repealed in their entirety.

Section 8. Severability. If any one or more sections, subsections, or sentences of this ordinance or the Snoqualmie Municipal Code amendments adopted in Sections 1 through 7 herein are held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portions of this ordinance or the Snoqualmie Municipal Code sections, and the same shall remain in full force and effect.

Section 9. Corrections by City Clerk or Code Reviser. Upon approval of the City Attorney, the City Clerk or Code Revisers are authorized to make necessary corrections to this ordinance and Snoqualmie Municipal Code sections, including the correction of clerical errors; references to other local, state, or federal laws, codes, rules or regulations; or ordinance or Snoqualmie Municipal Code section or subsection numbering.

Section 10. Effective Date. This ordinance shall be effective five (5) days after passage and publication, as provided by law.

PASSED by the City Council of the City of Snoqualmie, Washington, this 22nd day of April 2024.

Katherine Ross, Mayor

ATTEST:

APPROVED AS TO FORM:

Deana Dean, City Clerk

David Linehan, Interim City Attorney

EXHIBIT A

Chapter 2.06

SNOQUALMIE ARTS COMMISSION

Sections:

- 2.06.010 Created.**
- 2.06.020 Membership.**
- 2.06.030 Appointment.**
- 2.06.040 Terms of office.**
- 2.06.050 Compensation.**
- 2.06.060 Rules of procedure.**
- 2.06.070 Duties.**
- 2.06.080 Procurement and placement of public art.**
- 2.06.090 Council liaison**

2.06.010 Created.

The Snoqualmie Arts Commission is hereby created. (Ord. 866 § 1, 2000).

2.06.020 Membership.

The Arts Commission shall consist of seven members, who shall reside within the city. (Ord. 1188 § 1, 2017; Ord. 1119 § 1, 2013; Ord. 1110 § 1, 2013; Ord. 1014 § 1, 2007; Ord. 866 § 1, 2000).

2.06.030 Appointment.

The members of the Arts Commission shall be appointed by the Mayor, subject to confirmation by the City Council. (Ord. 866 § 1, 2000).

2.06.040 Terms of office.

A. Arts Commission members shall serve ~~two-four-year terms~~ **through December 31st. Three will expire on odd numbered years and four will expire on even numbered years.** ~~To allow for the staggering of terms for the initial membership and appointment or reappointment as appropriate, the initial terms shall be determined by lot for terms as follows: two members shall serve terms of two years, two members shall serve terms of three years, and one member shall serve a term of four years. The position of a member shall become vacant upon such member's ceasing to meet the membership requirements. The position of a member shall be forfeited and become vacant for failure to attend three regular consecutive meetings of the commission, unless such absence is excused by a majority of the members of the commission. A vacancy occurring other than through the expiration of terms shall be filled for the unexpired term in the same manner as for appointments as provided in this chapter. (Ord. 866 § 1, 2000).~~ **Vacancies for the remainder of unexpired terms shall be filled in the same manner in which original appointments are made.**

2.06.050 Compensation.

Members shall serve without compensation but may be reimbursed for reasonable expenses pursuant to city ordinances and policies. (Ord. 866 § 1, 2000).

2.06.060 Rules of procedure.

The Arts Commission shall organize ~~as~~ ~~adopt administrative rules and procedures~~ necessary to accomplish its purposes, ~~and elect from its members such officers as it shall deem necessary; provided, that the chairperson of said commission shall be appointed by the mayor for a one-year term. As a part of the city government the Arts Commission~~ and shall abide by and conform to state laws regulating municipalities, city ordinances, policies and procedures. A majority of the membership of the arts commission shall constitute a quorum for the transaction of business. Any action taken by a majority of the members present, when those present constitute a quorum, at any meeting of the arts commission shall be deemed to be the action of the commission. The arts commission is authorized to adopt rules of procedure for the conduct of its business. (Ord. 866 § 1, 2000).

2.06.070 Duties.

The Arts Commission shall have the following duties and powers:

- A. To hold regular public meetings.
- B. To initiate, sponsor, conduct alone or in cooperation with other public or private agencies, public programs to further the development and public awareness of and interest in the fine and performing arts, and preservation of the cultural heritage of the city. Any agreements with another entity must have prior approval by the City Council.
- C. To encourage donations and grants to the city of Snoqualmie for civic arts purposes, and to advise the city regarding the receipt of such donations and grants. All funds shall be submitted to the city ~~finance department~~ treasurer.
- D. To advise the city concerning the receipt of or purchase of works of art to be placed on municipal property. If requested, the Arts Commission may advise on exterior and interior building structures.
- E. To advise and assist the city in connection with such other artistic and heritage activities as Mayor or Council may request. (Ord. 866 § 1, 2000).

2.06.080 Procurement and placement of public art.

Every proposal concerning the procurement or placement of tangible art works on city property shall be submitted to the Arts Commission for review and recommendation in compliance with such review procedures as the commission shall establish; provided, all proposed art shall be set before City Council for its approval. The Arts Commission shall perform the following functions:

- A. Every work of art to be donated for placement or erection on city property, and every work of art which becomes the property of the city by purchase, gift, or otherwise, will first be submitted to the Arts Commission for its review and recommendation to the Council concerning its location and artistic value.
- B. Aesthetic consideration pertaining to city property or the interior or exterior of city buildings will first be submitted to the Arts Commission for its review and recommendation to the Council.
- C. No existing work of art owned by the city of Snoqualmie should be removed, relocated or altered without prior review by the Arts Commission, which shall submit its recommendation to the Council.
- D. The Arts Commission shall exercise all reasonable supervision of established policy connected with the arts as may be assigned by the Mayor and Council. No art shall be displayed which is offensive to any race, religion, national origin, or other protected status. (Ord. 866 § 1, 2000)

2.06.090 Council liaison

The mayor pro tem shall annually appoint one Councilmember to serve as a liaison between the City Council and the Arts Commission.

EXHIBIT B

Chapter 2.08

PARKS AND EVENTS COMMISSION

Sections:

2.08.010 Definitions.

2.08.020 Membership.

~~**2.08.030 Appointment and Term of Office—Vacancy filling.**~~

~~**2.08.040 Meetings.**~~

~~**2.08.04 50 Powers and Duties.**~~

~~**2.08.060 Special meetings authorized.**~~

~~**2.08.070 Meetings—Quorum—Order of business.**~~

~~**2.08.080 Encouragement of resident interest.**~~

~~**2.08.090 Appointment of officers.**~~

~~**2.08.100 Chair duties.**~~

~~**2.08.110 Vice chair duties.**~~

~~**2.08.120 050 Staff liaison.**~~

~~**2.08.130 060 Council liaison.**~~

2.08.010 Definitions.

Words used in this chapter shall have the meaning set out in this section:

A. “Commission” means the parks and events commission.

B. “Park” means an area of land, with or without water, developed and used for public recreational purposes including landscaped tracts, picnic grounds, playgrounds, athletic fields, recreation centers, camps, footpaths, bicycle paths and bridle paths, motor vehicle drives, wildlife sanctuaries, museums, zoological and botanical gardens, facilities for bathing, boating, hunting, and fishing, as well as other recreational facilities for the use and benefit of the public.

C. “City event” means any city-sponsored cultural or recreational event, such as fun runs, roadway foot races, fundraising walks, parades, carnivals, shows, exhibitions, and fairs that promote tourism, foster economic revitalization of downtown and neighborhoods and provide cultural activities for residents. The city of Snoqualmie encourages such events within an environment that allows for the excitement and fun anticipated, yet adequately provides for the protection of citizens, visitors and all participants involved. Events are further defined in SMC [12.20.030](#). (Ord. 1259 § 2, 2022; Ord. 1190 § 1, 2017; Ord. 382A § 1, 1970).

2.08.020 Membership.

~~There is created The Parks and Events Commission shall consisting of five members serving in nonpartisan positions, who shall be appointed by the Mayor, with the consent of the majority of the City~~

~~Council, from individuals who reside within the city. No commissioner shall receive any compensation for their services. (Ord. 1259 § 3, 2022; Ord. 1190 § 2, 2017; Ord. 553 § 1, 1985; Ord. 382A § 2, 1970).~~

The Parks and Events Commission shall consist of five members, who shall reside within the city.

2.08.030 Appointment and Term of office —Vacancy filling.

~~Commission members shall be appointed by the Mayor, subject to confirmation by the City Council and shall serve two-year terms through December 31st. Two will expire on odd numbered years and three will expire on even numbered years. Terms of commissioners shall begin after appointment has been approved by the city council. Commission members shall serve four-year terms. The terms of office shall commence March 1st of each year of appointment. Members of the commission may be removed at any time by the mayor. Vacancies for the remainder of unexpired terms shall be filled in the same manner in which original appointments are made. (Ord. 1259 § 5, 2022; Ord. 1190 § 3, 2017; Ord. 382A § 3, 1970).~~

2.08.040 Meetings.

~~Regular meetings of the commission shall be held the third Monday of each month at 7:00 p.m. at Snoqualmie City Hall. Any changes to regular meeting times and places shall be posted pursuant to Chapter 42.30 RCW, Open Public Meetings Act. (Ord. 1259 § 6, 2022; Ord. 1190 § 4, 2017; Ord. 382A § 4, 1970).~~

2.08.0450 Powers and Duties.

~~The Commission shall advise the City Council through the Mayor regarding the expansion and operation of the city parks, recreational facilities, and programs and events. but shall have no administrative or supervisory powers not available to the Council. The Commission shall have the power to advise regarding the establishment of a park and/or recreation department, hereinafter called "the department," and regarding the employment of necessary personnel, and to advise regarding conduct of any form of recreation or cultural activity that will employ the leisure time of the people in a constructive and wholesome manner, and shall advise regarding control and supervision of all parks belonging to the city, and advise regarding planning, promotion, management and acquisition, construction, development, maintenance, and operation, including restrictions on, and compensation to be paid for, concessions or privileges in parks and/or playgrounds, either within or without the city limits, or parks, squares, parkways and boulevards, play and recreational grounds, and/or other municipally owned recreational facilities, including community buildings, and improvement and ornamentation of the same; make recommendations regarding entering into written contracts with the United States, the state, and county, city or town park district, school district, or any such public organizations for the purpose of conducting a recreational program or exercising any other power granted by this chapter.~~

The commission should encourage resident interest and participation by enlisting volunteers to provide input into the commission's city event planning and recommendations, and to participate in city events. (Ord. 1259 § 8, 2022; Ord. 1190 § 8, 2017).

The ~~C~~ommission shall also be responsible for making recommendations through the ~~M~~ayor to the ~~C~~ity ~~C~~ouncil on the planning, coordinating and operations of city events. The ~~M~~ayor may make decisions on city event planning without input from the ~~C~~ommission as the Mayor deems appropriate. (Ord. 1190 § 5, 2017; Ord. 382A § 5, 1970).

~~2.08.060~~ Special meetings authorized.

Special meetings may be called at any time upon the request of the commission chair, the mayor or any two commissioners; provided, that notice of the special meeting to the public and commissioners shall be provided in accordance with Chapter ~~42.30~~ RCW. (Ord. 1190 § 6, 2017).

~~2.08.070~~ Meetings – Quorum – Order of business.

Three members of the commission shall constitute a quorum at any regular or special meeting. The order of business at the meetings shall be determined by the chair as set forth in his or her prepared agenda. (Ord. 1259 § 7, 2022; Ord. 1190 § 7, 2017).

~~2.08.080~~ Encouragement of resident interest. (moved to 2.08.050)

The commission should encourage resident interest and participation by enlisting volunteers to provide input into the commission's city event planning and recommendations, and to participate in city events. (Ord. 1259 § 8, 2022; Ord. 1190 § 8, 2017).

~~2.08.090~~ Appointment of officers.

The commission shall elect all officers annually. Officers shall include a chairperson and vice chairperson. (Ord. 1259 § 9, 2022; Ord. 1190 § 9, 2017).

~~2.08.100~~ Chair duties.

It shall be the duty of the chair to preside at all meetings of the commission, to sign such official papers as are approved by the commission, and to prepare an agenda, in cooperation with the staff liaison, to be distributed to all members of the commission prior to the next regular meeting, but no later than 24 hours in advance of the published start time of the meeting, pursuant to Chapter ~~42.30~~ RCW, Open Public Meetings Act. (Ord. 1259 § 10, 2022; Ord. 1190 § 10, 2017).

~~2.08.110~~ Vice chair duties.

The vice chairperson shall perform the duties of the chairperson in the absence of the chairperson. (Ord. 1190 § 11, 2017).

~~2.08.120~~ ~~050~~ Staff liaison.

The ~~C~~ity ~~A~~ Administrator, or their designee, shall designate a staff liaison to assist the ~~P~~arks and ~~E~~vents ~~C~~ommission. The staff liaison shall keep a record of all meetings, pursuant to RCW ~~42.30.035~~. (Ord. 1259 § 11, 2022; Ord. 1190 § 12, 2017).

~~2.08.130~~ ~~060~~ Council liaison.

The mayor pro tem shall annually appoint one Councilmember to serve as a liaison between the City Council and the Parks and Events Commission. (Ord. 1259 § 12, 2022).

EXHIBIT C

**Chapter 2.11
LODGING TAX ADVISORY COMMITTEE**

Sections:

- 2.11.010 Created.**
- 2.11.020 Purpose.**
- 2.11.030 Membership.**
- 2.11.040 Appointment.**
- 2.11.050 Terms of membership.**
- ~~**2.11.060 Quorum – Rules of procedure.**~~
- ~~**2.11.070 060 Voting.**~~
- ~~**2.11.080 070 Compensation.**~~
- ~~**2.11.090 080 Meetings.**~~
- ~~**2.11.100 090 Duties of the committee.**~~
- ~~**2.11.110 Removal.**~~
- ~~**2.11.120 Legal compliance.**~~
- ~~**2.11.130 100 Severability.**~~

2.11.010 Created.

The Snoqualmie Lodging Tax Advisory Committee (LTAC) is hereby established and created. (Ord. 948 § 2, 2004).

2.11.020 Purpose.

The purpose of the LTAC is to perform the functions of a lodging tax advisory committee under RCW [67.28.1817](#) and serve in an advisory capacity to the City Council. (Ord. 948 § 2, 2004).

2.11.030 Membership.

The lodging tax advisory committee shall consist of at least five members. The committee membership shall be in accordance with RCW [67.28.1817](#) and include (A) at least two members who are representatives of businesses required to collect tax; and (B) at least two members who are persons involved in activities authorized to be funded by revenue received from the hotel-motel tax; and (C) one member who shall be an elected official who shall serve as chair of the committee. Persons eligible for appointment as representatives of businesses required to collect taxes shall not also be eligible for appointment as persons involved in activities authorized to be funded by revenue received from the hotel-motel tax. (Ord. 948 § 2, 2004).

2.11.040 Appointment.

The members of the Lodging Tax Advisory Committee shall be appointed by the City Council upon recommendation of the Mayor. (Ord. 948 § 2, 2004).

2.11.050 Terms of membership.

The term of membership shall be an annual basis through December 31st; provided, that a member's term shall not expire until the appointment of a new member is effective. Membership of the LTAC shall be reviewed annually and changes may be made as appropriate. Each year organizations representing businesses required to collect the lodging tax, organizations involved in activities authorized to be funded by lodging tax revenue, and local agencies involved in tourism promotion may submit recommendations for membership to the LTAC. (Ord. 948 § 2, 2004).

2.11.060 Quorum – Rules of procedure.

~~A majority of the membership of the LTAC shall constitute a quorum for the transaction of business. Any action taken by a majority of the members present, when those present constitute a quorum, at any meeting of the LTAC shall be deemed to be the action of the committee. The LTAC is authorized to adopt rules of procedure for the conduct of its business. (Ord. 948 § 2, 2004).~~

2.11.070 060 Voting.

Each voting member is entitled to one vote. All matters establishing policies, recommendations or decisions shall be decided by a majority vote of the voting members present. (Ord. 948 § 2, 2004).

2.11.080 070 Compensation.

The members of the LTAC shall receive no compensation and are not eligible for reimbursement of expenses incidental to service on the LTAC. The LTAC may request specific support necessary to carry out its responsibilities by a request made, in advance, to the city administrator. (Ord. 948 § 2, 2004).

2.11.090 080 Meetings.

The LTAC shall hold such meetings as may be deemed to be necessary for the completion of its responsibilities. Meetings are subject to the provisions of the Open Public Meetings Act. (Ord. 948 § 2, 2004).

2.11.400 090 Duties of the committee.

Any proposed imposition of a hotel-motel tax, any proposed increase in the rate of the hotel-motel tax, any proposed repeal of an exemption from the tax, and any proposed change in the use of revenue received from the hotel-motel tax shall be submitted to the committee for review and comment, at least 45 days before final action on or passage of the proposal by the council. The committee may hold public hearings and solicit public comments. The committee shall submit to the council comments on any proposal in a timely manner through generally applicable public comment procedures. The committee's comments shall include an analysis of the extent to which the proposal will accommodate activities for tourists or increased tourism, and the extent to which the proposal will affect the long-term stability of the fund established for receipt of revenue from the hotel-motel tax. Failure of the LTAC to submit comments before final action on or passage of the proposal shall not prevent the city council from acting on the

proposal. It shall not be necessary under this section for the city council to submit an amended proposal to the LTAC. (Ord. 948 § 2, 2004).

The members of the LTAC will fully comply with all federal and state laws and local ordinances.

~~2.11.110~~ Removal.

~~A member of the LTAC may be removed during their term by the mayor only for sufficient cause.~~

~~Sufficient cause means:~~

~~A. Absence for two consecutive meetings without prior excuse from the chair;~~

~~B. Violation of the public trust or malfeasance. (Ord. 948 § 2, 2004).~~

~~2.11.120~~ Legal compliance.

~~The members of the LTAC will fully comply with all federal and state laws and local ordinances. (Ord. 948 § 2, 2004).~~

~~2.11.130~~ 100 Severability.

If any section, clause or phrase of this chapter should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this chapter. (Ord. 948 § 2, 2004).

EXHIBIT D

Chapter 2.12
PLANNING COMMISSION

Sections:

- 2.12.010 Creation – Members.**
- 2.12.020 Powers and duties.**
- 2.12.030 Matters referred from city council.**
- ~~**2.12.040 Repealed.**~~
- ~~**2.12.050 Secretary.**~~
- ~~**2.12.060 Meetings – Quorum.**~~
- ~~**2.12.065 Removal from office.**~~
- ~~**2.12.070 Repealed.**~~

2.12.010 Creation – Members.

Pursuant to the authority conferred by RCW [35A.63](#), there is created a city the **Snoqualmie Planning Commission is created**, consisting of nine members, who shall be selected as follows: the **Mayor** and one member of **Council** shall be ex officio members of the commission during the period of their incumbency in such offices. The other seven members shall be appointed by the **Mayor** and confirmed by the **City Council**. At least five members shall reside within the corporate limits of the city. Two members may reside outside of the corporate limits of the city but within the urban growth area as designated by King County pursuant to RCW [36.70A.110](#). The term of office of the seven members appointed by the mayor shall be four years **through December 31st. Three will expire on odd numbered years and four expire on even numbered years.** Vacancies occurring other than through the expiration of terms shall be filled for the unexpired terms. (Ord. 1200 § 1, 2017; Ord. 870 § 1, 2000; Ord. 786 § 1, 1997; Ord. 760 § 1, 1996; Ord. 555 § 1, 1985; Ord. 296 § 1, 1957). **Vacancies for the remainder of unexpired terms shall be filled in the same manner in which original appointments are made.**

2.12.020 Powers and duties.

The **Planning Commission** shall have all of the powers and perform each and all of the duties specified by RCW [35A.63](#), except for those specifically delegated by ordinance to the hearing examiner, together with any other duties or authority which may hereafter be conferred upon it by the laws of the state. The performance of such duties and the exercise of such authority is to be subject to each and all the limitations expressed in such legislative enactment or enactments. (Ord. 769 § 1, 1996; Ord. 296 § 2, 1957).

2.12.030 Matters referred from city council.

The **City Council** may refer to the **Planning Commission** for its recommendation and report any ordinance, resolution or other proposal relating to any of the matters and subjects referred to in RCW [35A.63](#), and

the Commission shall promptly report to the Council thereon, making such recommendations and giving such counsel as it may deem proper in the premises. (Ord. 296 § 3, 1957).

~~2.12.040 Submission of plats or plans for subdivisions.~~

Repealed by Ord. 1215. (Ord. 296 § 4, 1957).

~~2.12.050 Secretary.~~

The planning commission may designate one of its members to act as secretary without salary. (Ord. 296 § 5, 1957).

~~2.12.060 Meetings – Quorum.~~

A majority of the membership of the planning commission, not less than three of whom shall be appointed members, constitutes a quorum for the transaction of business. Any action taken by a majority of those present, when those present constitute a quorum, at any regular or special meeting of the planning commission shall be taken as the action of the commission. (Ord. 760 § 2, 1996; Ord. 296 § 6, 1957).

~~2.12.065 Removal from office.~~

A member of the planning commission may be removed, after public hearing, by the mayor, with the approval of city council, for inefficiency, neglect of duty, or malfeasance in office. The mayor shall remove a member in the event the member ceases during his/her term to meet the requirements for eligibility pursuant to SMC [2.12.010](#), in the event of three consecutive unexcused absences during any calendar year, or in the event of five unexcused absences during any calendar year. The determination of whether a member's absence is excused or unexcused shall be made by the chairperson of the planning commission. (Ord. 786 § 2, 1997; Ord. 555 § 2, 1985).

~~2.12.070 Report to city council.~~

Repealed by Ord. 786. (Ord. 296 § 7, 1957).

EXHIBIT E

Chapter 2.16 POLICE DEPARTMENT – REGULAR

Sections:

- 2.16.010 Chapter 41.12 RCW – Adopted by reference.**
- 2.16.020 Commission – Created – Membership.**
- 2.16.030 Commission – Organization and duties.**
- 2.16.040 Applicants for employment.**
- 2.16.050 Employee benefits.**
- 2.16.060 Application of provisions.**
- 2.16.070 Exceptions to RCW 46.08.065(1), vehicle marking requirements.**

2.16.010 Chapter 41.12 RCW – Adopted by reference.

Except as provided in this chapter, the system commonly known as civil service for city police, as set forth in Chapter 41.12 RCW, is adopted for the police department of the city, and all full paid employees therein, excluding the chief, and all hiring, advancements, demotions, discharges and other disciplinary actions in the department shall be governed by civil service rules prescribed in or adopted pursuant to Chapter 41.12 RCW, as it exists or may be amended at or after the effective date of the ordinance codified in this chapter. (Ord. 660 § 1, 1991; Ord. 395 § 1, 1972).

2.16.020 Commission – Created – Membership.

There is hereby created for the administration of such civil service system, the Snoqualmie Civil Service Commission, composed of three members who shall be appointed by the Mayor of the city, without confirmation of the governing body. ~~subject to confirmation by City Council. The mayor shall designate each civil service position by number (e.g., Nos. 1 – 5).~~ At the time of appointment, not more than two commissioners shall be adherents of the same political party. The term of office of ~~each position on the Snoqualmie civil service commission shall be four~~ six years ~~per RCW 41.12.030. Term expiration will be December 31st. Commissioners appointed under this chapter shall serve as follows: One to serve for a period of two years, one to serve for a period of four years, and one to serve for a period of six years.~~ ~~which term shall commence March 31st of the year of appointment. The terms for Positions 1, 3 and 5 shall expire the last day of March 2020 and every four years thereafter; the terms for Positions 2 and 4 shall expire on the last day of March 2022 and every four years thereafter.~~ In the event a commissioner resigns, becomes disqualified or is removed for cause, another commissioner shall be appointed to take his place for the unexpired portion of the term, in the same manner in which original appointments are made. (Ord. 1204 § 1, 2018; Ord. 660 § 2, 1991; Ord. 395 § 2, 1972).

2.16.030 Commission – Organization and duties.

The commission shall organize itself, hold meetings, adopt rules and regulations, perform the duties and exercise the powers of the commission in accordance with state law. (Ord. 395 § 3, 1972).

2.16.040 Applicants for employment.

All applicants for employment with, advancement in, or the filling of a vacancy in the police department of the city shall be required to have the qualifications, have a tenure of office, and be subject to removal, as provided in the civil service regulations adopted by the commission consistent with state law, except that notwithstanding the provisions of RCW [41.12.100](#), in the employment, advancement and filling of vacancies in the department, the commission shall certify to the appointing power the names of the three persons highest on the eligible list for the class (or the list held appropriate for such class) to which the vacant position has been allocated, who are willing to accept employment. (Ord. 395 § 4, 1972).

2.16.050 Employee benefits.

All members of the present police department of the city shall be entitled to the benefits accruing under this chapter and Chapter [41.12](#) RCW, as amended, including retaining their present positions and ranks without being subjected to the examination and investigations to be required for the appointment of all subsequent employees of the police department. (Ord. 395 § 5, 1972).

2.16.060 Application of provisions.

This chapter shall not apply to part-time employees of the police department. (Ord. 395 § 6, 1972).

2.16.070 Exceptions to RCW [46.08.065\(1\)](#), vehicle marking requirements.

The Mayor may authorize duly commissioned officers of the Snoqualmie police department to use vehicles that are not marked as provided in RCW [46.08.065](#) for law enforcement purposes, including but not limited to special undercover or confidential investigative purposes, traffic control, command staff response to police dispatch calls, and other purposes as the mayor may determine from time to time in her or his reasonable discretion. Authorization by the Mayor of exceptions to vehicle marking requirements shall be documented in writing, shall document the specific law enforcement purpose for which an unmarked vehicle may be used, and reported to the city council within 30 days of being so authorized. (Ord. 1154 § 1, 2015).

EXHIBIT F

Chapter 2.22
SNOQUALMIE ECONOMIC DEVELOPMENT COMMISSION

Sections:

- 2.22.010 Created.**
- 2.22.020 Membership.**
- 2.22.030 Appointment.**
- 2.22.040 Terms of office.**
- 2.22.050 Compensation.**
- 2.22.060 Organization –~~Quorum – Rules of procedure.~~**
- 2.22.070 Duties.**
- 2.22.080 Economic development element.**

2.22.010 Created.

The Snoqualmie Economic Development Commission is hereby created. (Ord. 962 § 1, 2004).

2.22.020 Membership.

A. The Economic Development Commission shall consist of seven members, who shall reside within the city and/or own or operate a business within the Snoqualmie business community. ~~The chair of the community relations committee, or such other council committee as council shall designate, shall be an ex officio member of the economic development commission.~~ **The mayor pro tem shall annually appoint one Councilmember to serve as a liaison between the City Council and the Economic Development Commission.**

~~B. The members of the economic development commission shall be appointed by the mayor, subject to confirmation by the city council. (Ord. 996 § 1, 2006; Ord. 962 § 1, 2004). (duplicate to below)~~

2.22.030 Appointment.

The members of the Economic Development Commission shall be appointed by the Mayor, subject to confirmation by the City Council. (Ord. 962 § 1, 2004).

2.22.040 Terms of office.

A. Economic Development Commission members shall serve two-year terms **through December 31st. Three will expire on odd numbered years and four will expire on even numbered years.** ~~To allow for the staggering of terms for the initial membership and appointment or reappointment as appropriate, the initial terms shall be determined by lot for terms as follows: four members shall serve terms of one year, and five members shall serve terms of two years.~~

~~B. The position of a member shall become vacant upon such member's ceasing to meet the membership requirements. The position of a member shall be forfeited and become vacant for failure to attend three~~

~~regular consecutive meetings of the commission, unless such absence is excused by a majority of the members of the commission. A vacancy occurring other than through the expiration of terms shall be filled for the unexpired term in the same manner as for appointments as provided in this chapter. (Ord. 962 § 1, 2004).~~ Vacancies for the remainder of unexpired terms shall be filled in the same manner in which original appointments are made.

2.22.050 Compensation.

Members shall serve without compensation but may be reimbursed for reasonable expenses pursuant to city ordinances and policies. (Ord. 962 § 1, 2004).

2.22.060 Organization – Quorum – Rules of procedure.

The economic development commission shall organize ~~as~~, ~~adopt administrative rules and procedures necessary to accomplish its purposes,~~ and ~~elect from its members a chairperson annually at its first meeting of each year.~~ As a part of the city government, the economic development commission ~~and~~ shall abide by and conform to state laws regulating municipalities, city ordinances, policies and procedures. ~~A majority of the membership of the economic development commission shall constitute a quorum for the transaction of business. Any action taken by a majority of the members present, when those present constitute a quorum, at any meeting of the economic development commission shall be deemed to be the action of the commission. The economic development commission is authorized to adopt rules of procedure for the conduct of its business.~~ (Ord. 962 § 1, 2004).

2.22.070 Duties.

The Economic Development Commission shall have the following duties:

- A. To hold regular public meetings.
- B. To prepare an economic development element for the Snoqualmie vicinity comprehensive plan in accordance with SMC [2.22.080](#), and from time to time to recommend amendments thereto.
- C. To make periodic recommendations to Planning Commission and City Council regarding the impact on economic development of the plans, policies and regulations of the city.
- D. To provide such other advice and recommendations to the Mayor and City Council regarding matters affecting economic development within the city as may be requested by Mayor or City Council. (Ord. 962 § 1, 2004).

2.22.080 Economic development element.

- A. The economic development element of the comprehensive plan shall establish goals, policies, and provisions for economic growth and vitality and a high quality of life.
- B. The element shall include:

1. A summary of the local economy such as population, employment, payroll, sectors, businesses, sales, and/or other information as appropriate;

2. A summary of the strengths and weaknesses of the local economy defined as the commercial and industrial sectors and supporting factors such as land use, transportation, utilities, education, work force, housing, and natural/cultural resources; and

3. An identification of goals and policies, to foster economic growth and development and to address future needs.

C. The proposed economic development element prepared by the Economic Development Commission shall be forwarded to the Planning Commission for consideration and recommendation to City Council for inclusion in the comprehensive plan. (Ord. 962 § 1, 2004).

EXHIBIT A

Chapter 2.06

SNOQUALMIE ARTS COMMISSION

Sections:

- 2.06.010 Created.**
- 2.06.020 Membership.**
- 2.06.030 Appointment.**
- 2.06.040 Terms of office.**
- 2.06.050 Compensation.**
- 2.06.060 Rules of procedure.**
- 2.06.070 Duties.**
- 2.06.080 Procurement and placement of public art.**
- 2.06.090 Council liaison**

2.06.010 Created.

The Snoqualmie Arts Commission is hereby created. (Ord. 866 § 1, 2000).

2.06.020 Membership.

The Arts Commission shall consist of seven members, who shall reside within the city. (Ord. 1188 § 1, 2017; Ord. 1119 § 1, 2013; Ord. 1110 § 1, 2013; Ord. 1014 § 1, 2007; Ord. 866 § 1, 2000).

2.06.030 Appointment.

The members of the Arts Commission shall be appointed by the Mayor, subject to confirmation by the City Council. (Ord. 866 § 1, 2000).

2.06.040 Terms of office.

A. Arts Commission members shall serve two-~~four~~-year terms through December 31st. Three will expire on odd numbered years and four will expire on even numbered years. The position of a member shall become vacant upon such member's ceasing to meet the membership requirements. Vacancies for the remainder of unexpired terms shall be filled in the same manner in which original appointments are made.

2.06.050 Compensation.

Members shall serve without compensation but may be reimbursed for reasonable expenses pursuant to city ordinances and policies. (Ord. 866 § 1, 2000).

2.06.060 Rules of procedure.

The Arts Commission shall organize as necessary to accomplish its purposes and shall abide by and conform to state laws regulating municipalities, city ordinances, policies and procedures.

2.06.070 Duties.

The Arts Commission shall have the following duties and powers:

- A. To hold regular public meetings.
- B. To initiate, sponsor, conduct alone or in cooperation with other public or private agencies, public programs to further the development and public awareness of and interest in the fine and performing arts, and preservation of the cultural heritage of the city. Any agreements with another entity must have prior approval by the City Council.
- C. To encourage donations and grants to the city of Snoqualmie for civic arts purposes, and to advise the city regarding the receipt of such donations and grants. All funds shall be submitted to the city finance department.
- D. To advise the city concerning the receipt of or purchase of works of art to be placed on municipal property. If requested, the Arts Commission may advise on exterior and interior building structures.
- E. To advise and assist the city in connection with such other artistic and heritage activities as Mayor or Council may request. (Ord. 866 § 1, 2000).

2.06.080 Procurement and placement of public art.

Every proposal concerning the procurement or placement of tangible art works on city property shall be submitted to the Arts Commission for review and recommendation in compliance with such review procedures as the commission shall establish; provided, all proposed art shall be set before City Council for its approval. The Arts Commission shall perform the following functions:

- A. Every work of art to be donated for placement or erection on city property, and every work of art which becomes the property of the city by purchase, gift, or otherwise, will first be submitted to the Arts Commission for its review and recommendation to the Council concerning its location and artistic value.
- B. Aesthetic consideration pertaining to city property or the interior or exterior of city buildings will first be submitted to the Arts Commission for its review and recommendation to the Council.
- C. No existing work of art owned by the city of Snoqualmie should be removed, relocated or altered without prior review by the Arts Commission, which shall submit its recommendation to the Council.
- D. The Arts Commission shall exercise all reasonable supervision of established policy connected with the arts as may be assigned by the Mayor and Council. No art shall be displayed which is offensive to any race, religion, national origin, or other protected status. (Ord. 866 § 1, 2000)

2.06.090 Council liaison

The mayor pro tem shall annually appoint one Councilmember to serve as a liaison between the City Council and the Arts Commission.

EXHIBIT B

Chapter 2.08

PARKS AND EVENTS COMMISSION

Sections:

- 2.08.010 Definitions.**
- 2.08.020 Membership.**
- 2.08.030 Appointment and Term of Office.**
- 2.08.040 Duties.**
- 2.08.050 Staff liaison.**
- 2.08.060 Council liaison.**

2.08.010 Definitions.

Words used in this chapter shall have the meaning set out in this section:

A. "Commission" means the parks and events commission.

B. "Park" means an area of land, with or without water, developed and used for public recreational purposes including landscaped tracts, picnic grounds, playgrounds, athletic fields, recreation centers, camps, footpaths, bicycle paths and bridle paths, motor vehicle drives, wildlife sanctuaries, museums, zoological and botanical gardens, facilities for bathing, boating, hunting, and fishing, as well as other recreational facilities for the use and benefit of the public.

C. "City event" means any city-sponsored cultural or recreational event, such as fun runs, roadway foot races, fundraising walks, parades, carnivals, shows, exhibitions, and fairs that promote tourism, foster economic revitalization of downtown and neighborhoods and provide cultural activities for residents. The city of Snoqualmie encourages such events within an environment that allows for the excitement and fun anticipated, yet adequately provides for the protection of citizens, visitors and all participants involved. Events are further defined in SMC 12.20.030. (Ord. 1259 § 2, 2022; Ord. 1190 § 1, 2017; Ord. 382A § 1, 1970).

2.08.020 Membership.

The Parks and Events Commission shall consist of five members, who shall reside within the city.

2.08.030 Appointment and Term of office.

Commission members shall be appointed by the Mayor, subject to confirmation by the City Council and shall serve two-year terms through December 31st. Two will expire on odd numbered years and three will expire on even numbered years. Vacancies for the remainder of unexpired terms shall be filled in the same manner in which original appointments are made.

2.08.04 Duties.

The Commission shall advise the City Council through the Mayor regarding city parks, recreational facilities, and programs and events. The commission should encourage resident interest and participation by enlisting volunteers to provide input into the commission's city event planning and recommendations, and to participate in city events. The Mayor may make decisions on city event planning without input from the Commission as the Mayor deems appropriate.

2.08.050 Staff liaison.

The City Administrator, or their designee, shall designate a staff liaison to assist the Parks and Events Commission. The staff liaison shall keep a record of all meetings, pursuant to RCW 42.30.035. (Ord. 1259 § 11, 2022; Ord. 1190 § 12, 2017).

2.08.060 Council liaison.

The mayor pro tem shall annually appoint one Councilmember to serve as a liaison between the City Council and the Parks and Events Commission. (Ord. 1259 § 12, 2022).

EXHIBIT C

Chapter 2.11 LODGING TAX ADVISORY COMMITTEE

Sections:

- 2.11.010 Created.**
- 2.11.020 Purpose.**
- 2.11.030 Membership.**
- 2.11.040 Appointment.**
- 2.11.050 Terms of membership.**
- 2.11.060 Voting.**
- 2.11.070 Compensation.**
- 2.11.080 Meetings.**
- 2.11.090 Duties of the committee.**
- 2.11.100 Severability.**

2.11.010 Created.

The Snoqualmie Lodging Tax Advisory Committee (LTAC) is hereby established and created. (Ord. 948 § 2, 2004).

2.11.020 Purpose.

The purpose of the LTAC is to perform the functions of a lodging tax advisory committee under RCW 67.28.1817 and serve in an advisory capacity to the City Council. (Ord. 948 § 2, 2004).

2.11.030 Membership.

The lodging tax advisory committee shall consist of at least five members. The committee membership shall be in accordance with RCW 67.28.1817 and include (A) at least two members who are representatives of businesses required to collect tax; and (B) at least two members who are persons involved in activities authorized to be funded by revenue received from the hotel-motel tax; and (C) one member who shall be an elected official who shall serve as chair of the committee. Persons eligible for appointment as representatives of businesses required to collect taxes shall not also be eligible for appointment as persons involved in activities authorized to be funded by revenue received from the hotel-motel tax. (Ord. 948 § 2, 2004).

2.11.040 Appointment.

The members of the Lodging Tax Advisory Committee shall be appointed by the City Council upon recommendation of the Mayor. (Ord. 948 § 2, 2004).

2.11.050 Terms of membership.

The term of membership shall be an annual basis through December 31st; provided, that a member's

term shall not expire until the appointment of a new member is effective. Membership of the LTAC shall be reviewed annually and changes may be made as appropriate. Each year organizations representing businesses required to collect the lodging tax, organizations involved in activities authorized to be funded by lodging tax revenue, and local agencies involved in tourism promotion may submit recommendations for membership to the LTAC. (Ord. 948 § 2, 2004).

2.11.060 Voting.

Each voting member is entitled to one vote. All matters establishing policies, recommendations or decisions shall be decided by a majority vote of the voting members present. (Ord. 948 § 2, 2004).

2.11.070 Compensation.

The members of the LTAC shall receive no compensation and are not eligible for reimbursement of expenses incidental to service on the LTAC. The LTAC may request specific support necessary to carry out its responsibilities by a request made, in advance, to the city administrator. (Ord. 948 § 2, 2004).

2.11.080 Meetings.

The LTAC shall hold such meetings as may be deemed to be necessary for the completion of its responsibilities. Meetings are subject to the provisions of the Open Public Meetings Act. (Ord. 948 § 2, 2004).

2.11.090 Duties of the committee.

Any proposed imposition of a hotel-motel tax, any proposed increase in the rate of the hotel-motel tax, any proposed repeal of an exemption from the tax, and any proposed change in the use of revenue received from the hotel-motel tax shall be submitted to the committee for review and comment, at least 45 days before final action on or passage of the proposal by the council. The committee may hold public hearings and solicit public comments. The committee shall submit to the council comments on any proposal in a timely manner through generally applicable public comment procedures. The committee's comments shall include an analysis of the extent to which the proposal will accommodate activities for tourists or increased tourism, and the extent to which the proposal will affect the long-term stability of the fund established for receipt of revenue from the hotel-motel tax. Failure of the LTAC to submit comments before final action on or passage of the proposal shall not prevent the city council from acting on the proposal. It shall not be necessary under this section for the city council to submit an amended proposal to the LTAC. (Ord. 948 § 2, 2004).

The members of the LTAC will fully comply with all federal and state laws and local ordinances.

2.11.100 Severability.

If any section, clause or phrase of this chapter should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this chapter. (Ord. 948 § 2, 2004).

EXHIBIT D**Chapter 2.12
PLANNING COMMISSION**

Sections:

2.12.010 Creation – Members.

2.12.020 Powers and duties.

2.12.030 Matters referred from city council.

2.12.010 Creation – Members.

Pursuant to RCW 35A.63, the Snoqualmie Planning Commission is created, consisting of nine members, who shall be selected as follows: the Mayor and one member of Council shall be ex officio members of the commission during the period of their incumbency in such offices. The other seven members shall be appointed by the Mayor and confirmed by the City Council. At least five members shall reside within the corporate limits of the city. Two members may reside outside of the corporate limits of the city but within the urban growth area as designated by King County pursuant to RCW 36.70A.110. The term of office shall be four years through December 31st. Three will expire on odd numbered years and four expire on even numbered years. Vacancies for the remainder of unexpired terms shall be filled in the same manner in which original appointments are made.

2.12.020 Powers and duties.

The Planning Commission shall have all of the powers and perform each and all of the duties specified by RCW 35A.63, except for those specifically delegated by ordinance to the hearing examiner, together with any other duties or authority which may hereafter be conferred upon it by the laws of the state. The performance of such duties and the exercise of such authority is to be subject to each and all the limitations expressed in such legislative enactment or enactments. (Ord. 769 § 1, 1996; Ord. 296 § 2, 1957).

2.12.030 Matters referred from city council.

The City Council may refer to the Planning Commission for its recommendation and report any ordinance, resolution or other proposal relating to any of the matters and subjects referred to in RCW 35A.63, and the Commission shall promptly report to the Council thereon, making such recommendations and giving such counsel as it may deem proper in the premises. (Ord. 296 § 3, 1957).

EXHIBIT E

Chapter 2.16 POLICE DEPARTMENT – REGULAR

Sections:

- 2.16.010 Chapter 41.12 RCW – Adopted by reference.**
- 2.16.020 Commission – Created – Membership.**
- 2.16.030 Commission – Organization and duties.**
- 2.16.040 Applicants for employment.**
- 2.16.050 Employee benefits.**
- 2.16.060 Application of provisions.**
- 2.16.070 Exceptions to RCW 46.08.065(1), vehicle marking requirements.**

2.16.010 Chapter 41.12 RCW – Adopted by reference.

Except as provided in this chapter, the system commonly known as civil service for city police, as set forth in Chapter 41.12 RCW, is adopted for the police department of the city, and all full paid employees therein, excluding the chief, and all hiring, advancements, demotions, discharges and other disciplinary actions in the department shall be governed by civil service rules prescribed in or adopted pursuant to Chapter 41.12 RCW, as it exists or may be amended at or after the effective date of the ordinance codified in this chapter. (Ord. 660 § 1, 1991; Ord. 395 § 1, 1972).

2.16.020 Commission – Created – Membership.

There is hereby created for the administration of such civil service system, the Snoqualmie Civil Service Commission, composed of three members who shall be appointed by the Mayor of the city, without confirmation of the governing body. At the time of appointment, not more than two commissioners shall be adherents of the same political party. The term of office shall be six years per RCW 41.12.030. Term expiration will be December 31st. Commissioners appointed under this chapter shall serve as follows: One to serve for a period of two years, one to serve for a period of four years, and one to serve for a period of six years. In the event a commissioner resigns, becomes disqualified or is removed for cause, another commissioner shall be appointed to take his place for the unexpired portion of the term, in the same manner in which original appointments are made.

2.16.030 Commission – Organization and duties.

The commission shall organize itself, hold meetings, adopt rules and regulations, perform the duties and exercise the powers of the commission in accordance with state law. (Ord. 395 § 3, 1972).

2.16.040 Applicants for employment.

All applicants for employment with, advancement in, or the filling of a vacancy in the police department of the city shall be required to have the qualifications, have a tenure of office, and be subject to removal, as provided in the civil service regulations adopted by the commission consistent with state law, except that notwithstanding the provisions of RCW 41.12.100, in the employment, advancement and filling of

vacancies in the department, the commission shall certify to the appointing power the names of the three persons highest on the eligible list for the class (or the list held appropriate for such class) to which the vacant position has been allocated, who are willing to accept employment. (Ord. 395 § 4, 1972).

2.16.050 Employee benefits.

All members of the present police department of the city shall be entitled to the benefits accruing under this chapter and Chapter 41.12 RCW, as amended, including retaining their present positions and ranks without being subjected to the examination and investigations to be required for the appointment of all subsequent employees of the police department. (Ord. 395 § 5, 1972).

2.16.060 Application of provisions.

This chapter shall not apply to part-time employees of the police department. (Ord. 395 § 6, 1972).

2.16.070 Exceptions to RCW 46.08.065(1), vehicle marking requirements.

The Mayor may authorize duly commissioned officers of the Snoqualmie police department to use vehicles that are not marked as provided in RCW 46.08.065 for law enforcement purposes, including but not limited to special undercover or confidential investigative purposes, traffic control, command staff response to police dispatch calls, and other purposes as the mayor may determine from time to time in her or his reasonable discretion. Authorization by the Mayor of exceptions to vehicle marking requirements shall be documented in writing, shall document the specific law enforcement purpose for which an unmarked vehicle may be used, and reported to the city council within 30 days of being so authorized. (Ord. 1154 § 1, 2015).

EXHIBIT F**Chapter 2.22
SNOQUALMIE ECONOMIC DEVELOPMENT COMMISSION**

Sections:

- 2.22.010 Created.**
- 2.22.020 Membership.**
- 2.22.030 Appointment.**
- 2.22.040 Terms of office.**
- 2.22.050 Compensation.**
- 2.22.060 Organization.**
- 2.22.070 Duties.**
- 2.22.080 Economic development element.**

2.22.010 Created.

The Snoqualmie Economic Development Commission is hereby created. (Ord. 962 § 1, 2004).

2.22.020 Membership.

A. The Economic Development Commission shall consist of seven members, who shall reside within the city and/or own or operate a business within the Snoqualmie business community. The mayor pro tem shall annually appoint one Councilmember to serve as a liaison between the City Council and the Economic Development Commission.

2.22.030 Appointment.

The members of the Economic Development Commission shall be appointed by the Mayor, subject to confirmation by the City Council. (Ord. 962 § 1, 2004).

2.22.040 Terms of office.

A. Economic Development Commission members shall serve two-year terms through December 31st. Three will expire on odd numbered years and four will expire on even numbered years.

B. The position of a member shall become vacant upon such member's ceasing to meet the membership requirements. Vacancies for the remainder of unexpired terms shall be filled in the same manner in which original appointments are made.

2.22.050 Compensation.

Members shall serve without compensation but may be reimbursed for reasonable expenses pursuant to city ordinances and policies. (Ord. 962 § 1, 2004).

2.22.060 Organization.

The economic development commission shall organize as necessary to accomplish its purposes and shall abide by and conform to state laws regulating municipalities, city ordinances, policies and procedures.

2.22.070 Duties.

The Economic Development Commission shall have the following duties:

- A. To hold regular public meetings.
- B. To prepare an economic development element for the Snoqualmie vicinity comprehensive plan in accordance with SMC 2.22.080, and from time to time to recommend amendments thereto.
- C. To make periodic recommendations to Planning Commission and City Council regarding the impact on economic development of the plans, policies and regulations of the city.
- D. To provide such other advice and recommendations to the Mayor and City Council regarding matters affecting economic development within the city as may be requested by Mayor or City Council. (Ord. 962 § 1, 2004).

2.22.080 Economic development element.

A. The economic development element of the comprehensive plan shall establish goals, policies, and provisions for economic growth and vitality and a high quality of life.

B. The element shall include:

- 1. A summary of the local economy such as population, employment, payroll, sectors, businesses, sales, and other information as appropriate;
- 2. A summary of the strengths and weaknesses of the local economy defined as the commercial and industrial sectors and supporting factors such as land use, transportation, utilities, education, work force, housing, and natural/cultural resources; and
- 3. An identification of goals and policies to foster economic growth and development and to address future needs.

C. The proposed economic development element prepared by the Economic Development Commission shall be forwarded to the Planning Commission for consideration and recommendation to City Council for inclusion in the comprehensive plan. (Ord. 962 § 1, 2004).



**BUSINESS OF THE CITY COUNCIL
CITY OF SNOQUALMIE**

**AB24-042
April 8, 2024
Committee Report**

AGENDA BILL INFORMATION

TITLE:	AB24-042: Transportation Element	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
	PROPOSED ACTION:	
	Move to accept the Council Roundtable edits on the Transportation Element Goal and Policies	

REVIEW:	Department Director	Emily Arteche	3/26/2024
	Finance	n/a	Click or tap to enter a date.
	Legal	n/a	2/21/2024
	City Administrator	Mike Chambless	4/4/2024

DEPARTMENT:	Community Development		
STAFF:	Emily Arteche		
COMMITTEE:	Parks & Public Works	COMMITTEE DATE: April 1, 2024	
EXHIBITS:	1. Transportation- Goal and policies PC recommendation with Parks and Public Works Committee Edits 2_6_24 and CC Edits on 3_11 and 3_25_2024		

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUESTED	\$ n/a

SUMMARY

INTRODUCTION

The Transportation Element was the third of six Comprehensive Plan Elements to be reviewed by the City Council as part of the Comprehensive Plan Periodic Review Update, 2044. The Council has expressed a desire to acknowledge the draft work completed to date as part of an on-going review process.

LEGISLATIVE HISTORY

The Planning Commission signed a recommendation of the draft Transportation Element to the Council Community Development Committee on November 11, 2023. The City Council Parks and Public Works Committee reviewed the recommendation on February 6, 2024.

BACKGROUND

The City Council reviewed the draft Transportation Element recommendation at City Council Roundtable meetings on March 11 and March 25, 2024.

ANALYSIS

Several minor edits were made by various councilmembers at the City Council Roundtable to simplify text, correct typos, support future growth, strengthen multi-modal modes of transportation and to ensure the needs of our future residential and business communities, especially our historically underserved have access to all modes of transportation.

BUDGET IMPACTS

N/A

NEXT STEPS**PROPOSED ACTION**

Move to accept the Council Roundtable edits on the Transportation Element Goal and Policies shown in Exhibit 1 as part of an on-going review of the City Comprehensive Plan Periodic Review Update, 2044, subject to integration and harmonization with the other Comprehensive Plan elements under review.

- 1. Provide for safe and efficient transportation system for vehicle, pedestrian, bicycle and transit travel within the City, that supports the City’s planned land use pattern.**
 - a) Plan and preserve transportation system routes and capacity to support planned growth based on projected travel demands.
 - b) Ensure that street infrastructure projects are designed to harmonize with and enhance the distinctive character and visual identity of each city area.
 - c) Ensure transportation improvements or strategies address development impacts in a manner concurrent with the city's adopted levels of service standards, as required by the GMA.
 - d) Connect streets, sidewalks, trails, bicycle facilities, and transit routes and facilities to neighborhoods, shopping and services, schools, transit, parks and trails whenever feasible with existing rights of ways to form an integrated, balanced and convenient multi-modal system.
 - e) Maintain a transportation capital improvement plan that balances and coordinates system improvements for all modes, ~~and~~ supports economic development [and plans for population area growth](#).
 - f) Encourage multiple connections between new development and historic parts of the city when feasible.
 - g) Monitor and prepare for changes in transportation technologies and mobility patterns.
 - h) Increase the resilience of the City’s transportation system, ~~and~~ support strategies for security and emergency management responses [and improve signage for transportation services and options including bicycles through the downtown](#).

- 2. Ensure regional coordination and consistency with the State, PSRC, King County and adjacent jurisdictions’ transportation plans.**
 - a) Coordinate with WSDOT on the transfer of the Snoqualmie Parkway to state operational and maintenance responsibility.
 - b) Coordinate with local and regional entities when traffic generated outside Snoqualmie [especially on Highways 202 and 18 and Interstate-90](#) could impact City levels of service.
 - c) Support and participate in cooperative regional transportation planning processes to ensure that City interests are reflected in regional transportation plans while supporting the Regional Growth Strategy.
 - d) Support safe movement of freight by establishing clear signage, on routes that service trucks, hazardous material transport, and oversized load routes.

- 3. Promote an equitable and accessible transportation system through services, facilities and improvements.**
 - a) For vehicular transportation planning and development review, use level of service (LOS) measures to evaluate system performance and needs to apply a peak-hour LOS D standard for arterial intersections. A LOS E at side-street stop locations is acceptable unless a signal is warranted or required by the City Traffic Engineer. The LOS shall be calculated with the delay method described in the most recent edition of the Highway Capacity Manual.

- b) Plan street development and redevelopment to create complete streets, that accommodate pedestrians, cyclists and transit users within right of way aligning with street classification and projected travel volumes where feasible
- ~~b)c)~~ [When planning street development provide a protected space for bicycles with clear markings and signage.](#)
- d) Support access, connections and mobility for all.
- ~~e)e)~~ [Ensure the needs of](#) vulnerable [populations and historically underserved populations](#) through investment ~~of~~ [in](#) equitable modes of transportation.
- ~~d)f)~~ Recognize and accommodate the special transportation needs of the elderly, children, and persons with disabilities in all aspects of transportation planning, programming, and implementation.
- ~~e)g)~~ Ensure safety enhancements and maintenance of infrastructure in transportation improvement projects for all modes.

4. Encourage a system of safe trails and corridors including lighting, that supports non-motorized travel for commuting, local trips and healthy physical activity.

- a) Encourage new development [and targeted systems of development](#) to provide pedestrian and bicycle pathways that safely connect residential neighborhoods, commercial areas, schools, transit routes, parks, regional trails and other destinations within the City.
- b) Consider opportunities for multi-use trails (separated from vehicle lanes) on principal and minor arterial corridors, and shared bicycle facilities on select collector arterials.
- c) Collaborate with the School District to identify pedestrian safety improvements on school walk routes.
- d) Ensure adequate bicycle parking provisions in historic downtown, Snoqualmie Ridge neighborhood center, public parks, and large offices and industrial developments to meet demand, promote bicycle travel and multimode commuting.
- e) Evaluate the use of e-bikes and e-scooters on City sidewalks, trails and parks, considering safety and potential conflicts with pedestrians and other users.

5. Strive to improve air quality by reducing vehicular greenhouse gas emissions and supporting alternative options to single-occupant vehicle travel.

- a) Collaborate with Metro and other organizations to improve service and increase transit ridership within the City and between Snoqualmie, regional destinations and adjacent communities.
- b) Collaborate with the Snoqualmie Valley School District to develop and implement demand management strategies to reduce traffic and parking problems around schools.
- c) Consider additional opportunities including leveraging grants for the installation of electric vehicle recharge and alternate fuel refueling stations [including public and private partnerships](#) to actively encourage and promote the use of electric and alternatively-fueled vehicles.

- d) Support public education on the social and environmental impacts of travel choices to encourage the use of alternatives to single-occupancy travel.
- e) Engage with regional sustainability organizations to promote eco-friendly transportation initiatives.
- f) Explore the feasibility of establishing mobility hubs at suitable locations in the City to facilitate use of mass transit and carpooling accessibility.
- g) Seek to improve air quality and reduce greenhouse gas emissions, employ and encourage strategies to reduce vehicle use, promote single occupant vehicle alternatives, and improve the transportation system's operating efficiency.
- h) Design transportation facilities improvements consistent with City stormwater regulations which minimize impacts and encourages fish passage and wildlife habitat areas and corridors.
- i) As feasible, incorporate environmental factors into transportation decision-making that minimizes negative impacts to natural and cultural resources.
- j) For vehicular and all transportation methods, including transit, bicycles, pedestrian planning and development review, use level of service (LOS) measures to evaluate system performance and needs that reflects the community's expectations for transportation performance.
- k) For multimodal levels of service apply-consider frequency, presence and span of services to evaluate system performance and need including deficiencies.
- l) Identify projects, programs or strategies that will address existing and all future transportation deficiencies including transit, bicycles and pedestrian.

6. Provide for maintaining and preserving the life and utility of the City's transportation system and investments.

- a) If feasible, ensure consistent and equitable system improvements throughout the City.
- b) Encourage design of new developments to provide efficient pedestrian friendly traffic circulation.
- c) Systematically and objectively prioritizes paving projects in accordance with a Pavement Management Plan.
- d) Employ Best Management Practices (BMPs) for storm water management, including low-impact development (LID) strategies, effective street cleaning, and other measures to alleviate major pollution sources from roadway uses.
- e) Support local transit partnerships for better regional connections and to support tourism within Snoqualmie.
- f) Reduce need for new capital improvements through investments in operations, demand management strategies and system management activities to improve the efficiency of the City's current transportation system and facilities.
- g) Identify stable and adequate funding mechanisms for transportation facilities.
- h) Ensure that the land use element, transportation element, and financing plan are coordinated and consistent for the 6 and 20-year planning period.



**BUSINESS OF THE CITY COUNCIL
CITY OF SNOQUALMIE**

**AB24-023
April 8, 2024
Committee Report**

AGENDA BILL INFORMATION

TITLE:	AB24-023: Commission and Committee Handbook	<input checked="" type="checkbox"/> Discussion Only <input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
PROPOSED ACTION:	Discussion.	

REVIEW:	Department Director/Peer	Mike Chambless	3/4/2024
	Finance	n/a	Click or tap to enter a date.
	Legal	David Linehan	2/28/2024
	City Administrator	Mike Chambless	3/4/2024

DEPARTMENT:	Administration		
STAFF:	Deana Dean, City Clerk		
COMMITTEE:	Finance & Administration	COMMITTEE DATE: April 2, 2024	
EXHIBITS:	1. Commission and Committee Handbook 2. Handbook – Final 2022 3. Resolution 1681		

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUESTED	\$ n/a

SUMMARY

INTRODUCTION

The Commission and Committee Handbook (Handbook) has been updated to provide more consistent processes and procedures and to establish a standard code of conduct across all City of Snoqualmie commissions and committees.

BACKGROUND

The Handbook was first adopted administratively in December 2014 and has had revisions in 2020 and 2022.

ANALYSIS

Update information includes removing redundant and outdated provisions, clarifying attendance and excused-absence policies, updating procedures for chair and vice-chair elections, removing unnecessary bylaws, and adding the local-planning training video for Planning Commissioners. Staff would like Council to approve this Resolution to formally adopt the Handbook which will constitute the official rules of the Commissions and Committees. Snoqualmie Municipal Code sections that are affected by changes to this Handbook will be updated simultaneously under AB24-026.

BUDGET IMPACTS

None.

NEXT STEPS

4/2/24 Finance & Administration Committee review.

4/8/24 Based on F&A Council Committee review, staff is requesting council feedback on the Commission and Committee Handbook.

(Note: An ordinance with accompanying Snoqualmie Municipal Code amendments will be presented at the 4/2/24 Finance & Administration meeting, with a first reading requested for the 4/8/24 City Council meeting, and a second reading and proposed adoption occurring at the 4/22/24 City Council meeting.)

PROPOSED ACTION

Discussion. Feedback requested.



COMMISSION AND COMMITTEE HANDBOOK

Deleted: Approved by Resolution No. 1681¶



Message from the Mayor

Congratulations on your appointment! Thank you for your willingness to serve the Snoqualmie community on a commission or committee.

As a member, you will be part of an advisory body that will provide input on important decisions that will ultimately be reviewed by City Council.

Your appointment carries a great deal of responsibility. You will be expected to maintain the highest level of ethical standards and avoid the appearance of conflicts of interest. Your preparation for and regular attendance at meetings are vital to the success of your term. Your level of participation will directly correlate to the satisfaction you derive from your experience.

As you put your time and considerable talents to work, it is critical that you keep the public interest in mind. You are not only a representative; you are an ambassador for your community.

Again, I deeply appreciate your commitment to public service and improving the quality of life in Snoqualmie. I know you will do a great job!

Sincerely,

A handwritten signature in blue ink that reads "Katherine Ross". The signature is written in a cursive, flowing style.

THE ROLE OF A VOLUNTEER COMMISSIONER OR COMMITTEE MEMBER AND RESOURCES AVAILABLE

Resident Participation through Commissions and Committees:

Snoqualmie's system of Commissions and Committees is fundamental to encouraging the use of resident talent and interest in the affairs of the city, keeping our local government innovative and responsive.

Our residents have enjoyed a long tradition of participation in city government. Through representation on Commissions and Committees, residents are offered an important avenue to help create effective and equitable policies. Resident involvement contributes to the success of government and the quality of life enjoyed by our families and community.

In selecting Members, the Mayor strives to create Commissions and Committees that work well together and have some knowledge in the field. Citizen's Academy participants are preferred.

Types of Commissions and Committees:

Commissions and Committees are created by City laws and rules and, sometimes, executive orders.

Each Commission and Committee is unique in its purpose, mission, and role. It is especially important that members be familiar with the governing statutes, city codes, and other administrative directives so they understand the framework within which the Commission or Committee must operate. The following are the Commissions and Committees currently existing in the city of Snoqualmie, together with the specific Snoqualmie Municipal Code (SMC) and Revised Code of Washington (RCW) chapters or sections that establish and govern each one:

- Arts Commission (SMC Ch. 2.06)
- Civil Service Commission (SMC Chs. 2.16 and 2.32; RCW Chs. 41.12 and 41.08)
- Parks and Events Commission (SMC Ch. 2.08)
- Planning Commission (SMC Ch. 2.12; RCW Ch. 35A.63)
- Lodging Tax Advisory Committee (SMC Ch. 2.11; RCW 67.28.1817)
- Economic Development Commission (SMC Ch. 2.22)
- Human Services Advisory Committee
- Salary Commission (SMC Ch. 2.36, RCW 35.21.015)

You are encouraged to read and familiarize yourself with the SMC and RCW chapters that apply to the Commission or Committee on which you serve. As provided in the City code, each of these Commissions and Committees has a distinct scope of influence and authority within the City government. However, the Civil Service Commission, Planning Commission, Lodging Tax Advisory Committee, and Salary Commission are situated somewhat differently from the other

City Commissions and Committees because they derive some of their powers and responsibilities from relevant state laws.

Being an Effective Member:

Despite the different sizes and types of Snoqualmie Commissions and Committees, it is imperative that members recognize they are in a critical position to shape and influence decisions and actions. ~~The City will provide members with updates to help stay informed on current issues, legislative activity, and statutes affecting their Commission or Committee.~~

Deleted: It is important that each

Deleted:

Deleted: s

Deleted: and

Deleted: on

Attendance:

Regular attendance is essential and expected so that decisions will represent the body as a whole. In addition, regular attendance enables members to keep abreast of concerns and helps ensure that issues are examined from a variety of perspectives. ~~Three unexcused absences during any calendar year~~ may result in the member being removed from their Commission or Committee position. A member’s absence will be considered unexcused if the member fails to notify the staff liaison in advance of the meeting and fails to get approval from the Chair (or a majority of members, as applicable) of the Commission or Committee.

Deleted: consecutive

Preparation:

Adequate preparation is another requisite for effective Commission and Committee membership. The staff liaison will provide reports, proposals, and other information to help you make informed decisions. Do not hesitate to request additional information you need to make thoughtful and appropriate decisions.

Moved down [1]: In addition, the Mayor may remove a member from office in accordance with applicable laws after consultation with the Chair and/or relevant Department Director. [Note, however, that a member of the Civil Service Commission or Planning Commission cannot be removed for cause without being given written notice and an opportunity for a public hearing on the grounds for removal.]

In summary, effective Commission and Committee members must:

- Attend all meetings, unless excused (see above).
- Be prepared for meetings.
- Recognize that serving the public interest is the top priority.
- Recognize that the Commission and Committee must operate in an open and public manner.
- ~~Be receptive to new information.~~
- ~~Examine all available evidence before making a decision or recommendation.~~
- Communicate well and participate in group discussions.
- Be aware that authority to act or make recommendations is granted to the Commission and Committee as a whole, not to individual members.
- Exhibit a willingness to work with the group in making decisions.
- Recognize that compromise may be necessary to reach consensus.
- Not let personal feelings toward other members or staff interfere with their judgment.

Deleted: <#>Be knowledgeable about the legislative process and issues affecting the Commission and Committee.¶

Moved (insertion) [1]

Deleted: In addition, the Mayor may remove a member from office in accordance with applicable laws after consultation with the Chair and/or relevant Department Director. [Note, however, that a member of the Civil Service Commission or Planning Commission cannot be removed for cause without being given written notice and an opportunity for a public hearing on the grounds for removal.]¶

Election of Chair and Vice Chair:

Unless otherwise specified, at the first regular meeting of each calendar year, the Commission or Committee shall elect one of its members as Chair and another member to serve as Vice Chair for a term of one year. Should a Chair and/or Vice Chair resign or be removed from the

position prior to the expiration of their term, the Commission or Committee shall proceed to the election of a new Chair and/or Vice Chair. No member shall serve more than two consecutive terms as Chair. In the event no member volunteers, the Mayor has the authority to appoint a Chair and/or Vice Chair for that year.

Resignations:

If you are unable to complete your term, it is important to inform the Mayor's Office, City Clerk, and the appropriate staff liaison. A letter of resignation should be sent to the Mayor indicating the date your resignation is effective and whether you are able to serve until a replacement is named.

Commission and Committee Staff Members:

Some Commission and Committee staff liaisons assist with daily administrative tasks. Members must keep in mind that staff have other job responsibilities and those individual members do not direct staff.

Staff Functions:

The primary function of the staff is to carry out the rules, policies and programs developed by the Commission or Committee. In addition, staff members notify members of pertinent issues and legislative activity. They may also arrange meetings, prepare meeting materials, compile background information, and conduct research.

Legal Counsel:

The City Attorney advises and represents the City in fulfilling official duties, issues legal opinions, and defends officials and employees for actions performed in their official capacities and in good faith. The City Attorney is available to provide legal guidance to Commissions and Committees, when coordinated through the staff liaison, and subject to any budgetary limits established by the Department Director or Mayor. It is important to bear in mind that communications to and from the City Attorney for the purpose of requesting or receiving legal advice are privileged and must be kept confidential for the City's benefit.

Members may request, via their staff liaison, the following services from the City Attorney:

- Assurance that decisions and actions fall within statutory authority.
- Questions about conflict of interest.
- Review of proposed regulations and revisions, and the drafting of such documents.
- General legal advice about actions and activities.

It is also important to bear in mind that the City Attorney represents the City as an entity and does not represent individual members of a Commission or Committee. The City Attorney may not provide personal legal advice to Commission or Committee members.

LAWS AFFECTING COMMISSION AND COMMITTEE ACTIVITIES

Restrictions and Requirements:

As a Mayor’s appointee, you must be aware of certain restrictions and requirements that may affect you during your tenure:

- Members must be familiar with and operate at all times within the governing state statutes, City code, and federal laws.
- To ensure accountability, all applicable policies and procedures adopted by the [Commission or Committee should be in written form.](#)
- ~~No member may make unilateral decisions or take action without the consent of the Commission or Committee as a whole.~~
- At professional or industry gatherings, or in other settings where appearance may be construed as representing the Commission or Committee, individual members must use discretion to avoid the appearance of speaking for the Commission or Committee unless specifically authorized to do so.
- Members must keep in mind that their mission is to serve the public, and that it is inappropriate to use membership to create a personal platform.
- Members are restricted by the City’s ethics policy from accepting or soliciting anything of economic value as a gift, gratuity, or favor if it is given only because the member holds a responsible position with the City.
- Questions about issues should be directed to the staff support personnel, who will see that all members receive full information by the next regular meeting.
- Details of investigations, personnel files or business discussed at closed executive sessions should not be disclosed unless they are part of the public record.

Deleted: <#>Commission or Committee should be in written form.¶

Removal:

~~The Mayor may remove a member from office in accordance with applicable laws if the member is not in compliance, after consultation with the Chair and/or relevant Department Director. A member may appeal in writing to the City Council. Note, however, that a member of the Civil Service Commission or Planning Commission cannot be removed for cause without being given written notice and an opportunity for a public hearing on the grounds for removal (RCW 41.12.030 and 35.63.030).~~

Formatted: Indent: Left: 0"

Deleted: In addition,

Deleted: t

Formatted: Font: 12 pt

Formatted: Normal, No bullets or numbering

Formatted: Font: 12 pt

Formatted: Font: 12 pt

Formatted: Font: 12 pt

Formatted: Font: 12 pt

Open Public Meetings Act:

The City expects that all Commissions and Committees will operate to the fullest extent possible in an open and transparent manner, consistent with the Open Public Meetings Act, Chapter 42.30 RCW. Regardless of whether the Act strictly applies to all Commission or Committee meetings, all Commissions and Committees should comply with open meeting requirements to the extent they can do so.

Notification of Meetings:

The Open Public Meetings Act requires that all meetings of the governing body of a public agency be open to the public, including any commissions or committees thereof when such commissions or committees act on behalf of the governing body, conduct hearings, or take

testimony. In addition, the public must be notified of such meetings in a timely manner. All meetings governed by the OPMA must be in-person and may have a remote option but cannot be completely remote unless a Federal, State, or Local emergency has been declared.

Public Disclosure:

The minutes of all regular meetings must be recorded, uploaded to the city website, and made available for public inspection.

Accessibility Requirements:

To afford members of the public who have disabilities an equal opportunity to participate, meetings subject to the Open Public Meetings Act are to be held in facilities which are wheelchair accessible.

Reasonable Accommodation of Persons with Disabilities:

In addition to the Open Public Meetings Act, the Americans with Disabilities Act (ADA) sets criteria for accessibility and accommodation. Under the ADA, people who have disabilities have a right to an equal opportunity for effective participation in the activities of Commissions and Committees, whether as appointed members or as members of the public.

Accessible Locations and Communications:

Qualified sign language interpreters, materials in accessible formats such as Braille, large print and tape, and other forms of auxiliary aids for effective communications should be provided upon request.

Reasonable modifications should be made to policies or procedures, including travel reimbursement policies for members, whenever such a policy or procedure creates a barrier to the full and equal participation of a person who has a disability.

Ethics and the Appearance of Fairness:

As a member, you are expected to uphold a high ethical standard. It is extremely important that members avoid conflicts of interest or even the appearance of conflicts of interest. Commission and Committee members should familiarize themselves with the state Code of Ethics for Municipal Officers, located at Chapter 42.23 RCW, as well as the City's ethic code, located at Chapter 2.80 SMC, and seek advice whenever they have questions or concerns about financial conflicts or other ethical issues related to their role as members.

Using a public position for private gain is improper and illegal. Similarly, actions benefiting close relatives are prohibited. There are penalties for violations of state ethics statutes. All members should familiarize themselves with the Ethics in Public Service Act, Chapter 42.52 RCW, as well as Snoqualmie's own ethics policy below.

The following are examples of conflicts of interest:

- Using confidential information for private investments.
- Accepting gifts or favors in exchange for certain rulings or recommendations.
- Accepting gifts or favors in exchange for making certain purchases.

- Obtaining personal favors from employees.
- Accepting favors for disclosure of confidential information.
- Making decisions or recommendations on matters that directly benefit the member financially.
- Members can avoid conflict of interest issues by being aware of and adhering to statutory restrictions, using good judgment, and being fair and equitable in decision-making.

Chapter 2.80 CODE OF ETHICS

2.80.010 Purpose.

2.80.020 Definitions.

2.80.030 Prohibited conduct.

2.80.040 Disclosure of interest in legislative action.

2.80.050 Ethics hearing officer – Position created.

2.80.060 Ethics hearing officer – Powers and duties.

2.80.070 Hearings.

2.80.080 Recommendations of the ethics hearing officer.

2.80.090 Criminal violations – Prosecuting authority – Penalties.

2.80.100 Relation of chapter to Chapter 42.23 RCW.

Quorum:

A quorum is the number of members who must be present to conduct official business. A quorum consists of a majority of the full membership of the Commission or Committee. If a quorum is not present, any business transaction is null and void. The quorum protects against unrepresentative actions by a small number of individuals. [Note: per RCW 41.12.030, quorum for the Civil Service Commission shall be two members.]

At meetings where a quorum is not present, the only actions that may be legally taken are to fix a time for adjournment, adjourn, recess, or take measures to obtain a quorum (such as contacting absent members).

Prohibition on Elections or Ballot Measures Using Public Resources:

RCW 42.17A.555 strictly forbids the use of public or agency facilities for the purpose of assisting a campaign for election of any person to any office or for the promotion or opposition to any ballot proposition unless they are activities which are a part of the normal and regular conduct of the office or agency.

Testifying at Hearings:

Members often have an opportunity to testify at hearings conducted by other legislative bodies, local government agencies, or community organizations. When providing testimony in such venues on behalf of the Commission or Committee, members should refrain from expressing personal opinions.

- Be prepared to answer questions and comments by members. If you are unable to answer a question, offer to provide a written response later and always follow through.
- If you must give a personal opinion, make sure that the audience understands that you are not speaking for the Commission or Committee, but for yourself.
- Legislative staff members find it helpful to receive copies of written testimony prior to the hearing.

Order of Business:

After the Chair has called the meeting to order, a Commission or Committee generally follows the procedure below:

1. Approval of the Agenda
2. Public Comment (Planning Commission)
3. Approval of minutes of previous meeting(s).
4. Reports of Council Liaisons.
5. Reports of special (select or ad hoc) committees.
6. Special orders (matters previously assigned a special priority).
7. Unfinished business and general orders (matters introduced in previous meetings).
8. New business (matters initiated in present meeting).

The Chair and Voting:

If the chair is a member of the Commission or Committee, they may vote just as any other member. Voting by secret ballot or proxy is prohibited by the open meetings law.

Public Disclosure:

State agencies and commissions/committees are required to have available for public inspection and copying their public records, such as procedural rules and statements of general policy, and other records, written or electronic, pertaining to the Commission or Committee's business. Exemptions to disclosure are limited and identified in statute.

Records relating to the conduct of official business, including text messages and emails, are subject to disclosure even if they are on a personal computer or phone.

For additional information on disclosure requirements and exemptions from disclosure, refer to Chapter 42.56 RCW or consult the City's Public Records Officer.

Required Training:

Whether you are a newly appointed Committee or Commission member or you have been serving for several years, Washington State law requires basic open government training. The Open Government Trainings Act (OGTA) states that every member of the governing body of a public agency must complete Open Public Meetings Act training every four years (see RCW 42.30). The Open Public Meetings Act defines a "public agency" to include "Any subagency of a public agency which is created by or pursuant to statute, ordinance, or other legislative act, including but not limited to planning commissions, library or park boards, commissions, and agencies." Additionally, "governing body" is defined to include not just city councils, but "any

committee thereof when the committee acts on behalf of the governing body, conducts hearings, or takes testimony or public comment.”

Because Snoqualmie’s volunteer commissions were all created by ordinance or act of the City Council, they fall within the definition of “subagency” of a public agency, and therefore the OGTA and OPMA requirement apply to the members of the Planning, Parks and Events, Arts, Economic Development, Civil Service, Human Services, and Salary Commission, as well as the Lodging Tax Advisory Committee whenever they act on behalf of the City Council, conduct hearings, or take public testimony or comment.

Therefore, the City requires that you complete the [Open Public Meetings Act \(OPMA\) Lesson 3](#) of the Open Government Training Act. The training video can also be found on the Attorney General’s [website](#).

Once you have completed watching the video, please send an email to the [City Clerk](#), stating the date on which you completed the training, so that your training can be logged in our records.

If you are a Planning Commissioner, you are required to watch the [Snoqualmie Short Course on Local Planning](#) which is designed especially for Snoqualmie and includes: an overview of the complex mix of land use planning laws that work together to support land-use decision-making in Washington state, an introduction to comprehensive planning and plan implementation under the Growth Management Act, a review of the roles in planning and best practices for public participation.

Appointed officials must take the training and provide documentation to the City Clerk within 90 days of appointment.



COMMISSION AND COMMITTEE HANDBOOK



Message from the Mayor

Congratulations on your appointment! Thank you for your willingness to serve the Snoqualmie community on a commission or committee.

As a member, you will be part of an advisory body that will provide input on important decisions that will ultimately be reviewed by City Council.

Your appointment carries a great deal of responsibility. You will be expected to maintain the highest level of ethical standards and avoid the appearance of conflicts of interest. Your preparation for and regular attendance at meetings are vital to the success of your term. Your level of participation will directly correlate to the satisfaction you derive from your experience.

As you put your time and considerable talents to work, it is critical that you keep the public interest in mind. You are not only a representative; you are an ambassador for your community.

Again, I deeply appreciate your commitment to public service and improving the quality of life in Snoqualmie. I know you will do a great job!

Sincerely,

A handwritten signature in blue ink that reads "Katherine Ross". The signature is written in a cursive, flowing style.

THE ROLE OF A VOLUNTEER COMMISSIONER OR COMMITTEE MEMBER AND RESOURCES AVAILABLE

Resident Participation through Commissions and Committees:

Snoqualmie's system of Commissions and Committees is fundamental to encouraging the use of resident talent and interest in the affairs of the city, keeping our local government innovative and responsive.

Our residents have enjoyed a long tradition of participation in city government. Through representation on Commissions and Committees, residents are offered an important avenue to help create effective and equitable policies. Resident involvement contributes to the success of government and the quality of life enjoyed by our families and community.

In selecting Members, the Mayor strives to create Commissions and Committees that work well together and have some knowledge in the field. Citizen's Academy participants are preferred.

Types of Commissions and Committees:

Commissions and Committees are created by City laws and rules and, sometimes, executive orders.

Each Commission and Committee is unique in its purpose, mission, and role. It is especially important that members be familiar with the governing statutes, city codes, and other administrative directives so they understand the framework within which the Commission or Committee must operate. The following are the Commissions and Committees currently existing in the city of Snoqualmie, together with the specific Snoqualmie Municipal Code (SMC) and Revised Code of Washington (RCW) chapters or sections that establish and govern each one:

- Arts Commission (SMC Ch. 2.06)
- Civil Service Commission (SMC Chs. 2.16 and 2.32; RCW Chs. 41.12 and 41.08)
- Parks and Events Commission (SMC Ch. 2.08)
- Planning Commission (SMC Ch. 2.12; RCW Ch. 35A.63)
- Lodging Tax Advisory Committee (SMC Ch. 2.11; RCW 67.28.1817)
- Economic Development Commission (SMC Ch. 2.22)
- Human Services Advisory Committee
- Salary Commission (SMC Ch. 2.36, RCW 35.21.015)

You are encouraged to read and familiarize yourself with the SMC and RCW chapters that apply to the Commission or Committee on which you serve. As provided in the City code, each of these Commissions and Committees has a distinct scope of influence and authority within the City government. However, the Civil Service Commission, Planning Commission, Lodging Tax Advisory Committee, and Salary Commission are situated somewhat differently from the other

City Commissions and Committees because they derive some of their powers and responsibilities from relevant state laws.

Being an Effective Member:

Despite the different sizes and types of Snoqualmie Commissions and Committees, it is imperative that members recognize they are in a critical position to shape and influence decisions and actions. The City will provide members with updates to help stay informed on current issues, legislative activity, and statutes affecting their Commission or Committee.

Attendance:

Regular attendance is essential and expected so that decisions will represent the body as a whole. In addition, regular attendance enables members to keep abreast of concerns and helps ensure that issues are examined from a variety of perspectives. Three unexcused absences during any calendar year may result in the member being removed from their Commission or Committee position. A member's absence will be considered unexcused if the member fails to notify the staff liaison in advance of the meeting and fails to get approval from the Chair (or a majority of members, as applicable) of the Commission or Committee.

Preparation:

Adequate preparation is another requisite for effective Commission and Committee membership. The staff liaison will provide reports, proposals, and other information to help you make informed decisions. Do not hesitate to request additional information you need to make thoughtful and appropriate decisions.

In summary, effective Commission and Committee members must:

- Attend all meetings, unless excused (see above).
- Be prepared for meetings.
- Recognize that serving the public interest is the top priority.
- Recognize that the Commission and Committee must operate in an open and public manner.
- Be receptive to new information.
- Examine all available evidence before making a decision or recommendation.
- Communicate well and participate in group discussions.
- Be aware that authority to act or make recommendations is granted to the Commission and Committee as a whole, not to individual members.
- Exhibit a willingness to work with the group in making decisions.
- Recognize that compromise may be necessary to reach consensus.
- Not let personal feelings toward other members or staff interfere with their judgment.

Election of Chair and Vice Chair:

Unless otherwise specified, at the first regular meeting of each calendar year, the Commission or Committee shall elect one of its members as Chair and another member to serve as Vice Chair for a term of one year. Should a Chair and/or Vice Chair resign or be removed from the

position prior to the expiration of their term, the Commission or Committee shall proceed to the election of a new Chair and/or Vice Chair. No member shall serve more than two consecutive terms as Chair. In the event no member volunteers, the Mayor has the authority to appoint a Chair and/or Vice Chair for that year.

Resignations:

If you are unable to complete your term, it is important to inform the Mayor's Office, City Clerk, and the appropriate staff liaison. A letter of resignation should be sent to the Mayor indicating the date your resignation is effective and whether you are able to serve until a replacement is named.

Commission and Committee Staff Members:

Some Commission and Committee staff liaisons assist with daily administrative tasks. Members must keep in mind that staff have other job responsibilities and those individual members do not direct staff.

Staff Functions:

The primary function of the staff is to carry out the rules, policies and programs developed by the Commission or Committee. In addition, staff members notify members of pertinent issues and legislative activity. They may also arrange meetings, prepare meeting materials, compile background information, and conduct research.

Legal Counsel:

The City Attorney advises and represents the City in fulfilling official duties, issues legal opinions, and defends officials and employees for actions performed in their official capacities and in good faith. The City Attorney is available to provide legal guidance to Commissions and Committees, when coordinated through the staff liaison, and subject to any budgetary limits established by the Department Director or Mayor. It is important to bear in mind that communications to and from the City Attorney for the purpose of requesting or receiving legal advice are privileged and must be kept confidential for the City's benefit.

Members may request, via their staff liaison, the following services from the City Attorney:

- Assurance that decisions and actions fall within statutory authority.
- Questions about conflict of interest.
- Review of proposed regulations and revisions, and the drafting of such documents.
- General legal advice about actions and activities.

It is also important to bear in mind that the City Attorney represents the City as an entity and does not represent individual members of a Commission or Committee. The City Attorney may not provide personal legal advice to Commission or Committee members.

LAWS AFFECTING COMMISSION AND COMMITTEE ACTIVITIES

Restrictions and Requirements:

As a Mayor's appointee, you must be aware of certain restrictions and requirements that may affect you during your tenure:

- Members must be familiar with and operate at all times within the governing state statutes, City code, and federal laws.
- To ensure accountability, all applicable policies and procedures adopted by the Commission or Committee should be in written form.
- No member may make unilateral decisions or take action without the consent of the Commission or Committee as a whole.
- At professional or industry gatherings, or in other settings where appearance may be construed as representing the Commission or Committee, individual members must use discretion to avoid the appearance of speaking for the Commission or Committee unless specifically authorized to do so.
- Members must keep in mind that their mission is to serve the public, and that it is inappropriate to use membership to create a personal platform.
- Members are restricted by the City's ethics policy from accepting or soliciting anything of economic value as a gift, gratuity, or favor if it is given only because the member holds a responsible position with the City.
- Questions about issues should be directed to the staff support personnel, who will see that all members receive full information by the next regular meeting.
- Details of investigations, personnel files or business discussed at closed executive sessions should not be disclosed unless they are part of the public record.

Removal:

The Mayor may remove a member from office in accordance with applicable laws if the member is not in compliance, after consultation with the Chair and/or relevant Department Director. A member may appeal in writing to the City Council. Note, however, that a member of the Civil Service Commission or Planning Commission cannot be removed for cause without being given written notice and an opportunity for a public hearing on the grounds for removal (RCW 41.12.030 and 35.63.030).

Open Public Meetings Act:

The City expects that all Commissions and Committees will operate to the fullest extent possible in an open and transparent manner, consistent with the Open Public Meetings Act, Chapter 42.30 RCW. Regardless of whether the Act strictly applies to all Commission or Committee meetings, all Commissions and Committees should comply with open meeting requirements to the extent they can do so.

Notification of Meetings:

The Open Public Meetings Act requires that all meetings of the governing body of a public agency be open to the public, including any commissions or committees thereof when such commissions or committees act on behalf of the governing body, conduct hearings, or take

testimony. In addition, the public must be notified of such meetings in a timely manner. All meetings governed by the OPMA must be in-person and may have a remote option but cannot be completely remote unless a Federal, State, or Local emergency has been declared.

Public Disclosure:

The minutes of all regular meetings must be recorded, uploaded to the city website, and made available for public inspection.

Accessibility Requirements:

To afford members of the public who have disabilities an equal opportunity to participate, meetings subject to the Open Public Meetings Act are to be held in facilities which are wheelchair accessible.

Reasonable Accommodation of Persons with Disabilities:

In addition to the Open Public Meetings Act, the Americans with Disabilities Act (ADA) sets criteria for accessibility and accommodation. Under the ADA, people who have disabilities have a right to an equal opportunity for effective participation in the activities of Commissions and Committees, whether as appointed members or as members of the public.

Accessible Locations and Communications:

Qualified sign language interpreters, materials in accessible formats such as Braille, large print and tape, and other forms of auxiliary aids for effective communications should be provided upon request.

Reasonable modifications should be made to policies or procedures, including travel reimbursement policies for members, whenever such a policy or procedure creates a barrier to the full and equal participation of a person who has a disability.

Ethics and the Appearance of Fairness:

As a member, you are expected to uphold a high ethical standard. It is extremely important that members avoid conflicts of interest or even the appearance of conflicts of interest. Commission and Committee members should familiarize themselves with the state Code of Ethics for Municipal Officers, located at Chapter 42.23 RCW, as well as the City's ethic code, located at Chapter 2.80 SMC, and seek advice whenever they have questions or concerns about financial conflicts or other ethical issues related to their role as members.

Using a public position for private gain is improper and illegal. Similarly, actions benefiting close relatives are prohibited. There are penalties for violations of state ethics statutes. All members should familiarize themselves with the Ethics in Public Service Act, Chapter 42.52 RCW, as well as Snoqualmie's own ethics policy below.

The following are examples of conflicts of interest:

- Using confidential information for private investments.
- Accepting gifts or favors in exchange for certain rulings or recommendations.
- Accepting gifts or favors in exchange for making certain purchases.

- Obtaining personal favors from employees.
- Accepting favors for disclosure of confidential information.
- Making decisions or recommendations on matters that directly benefit the member financially.
- Members can avoid conflict of interest issues by being aware of and adhering to statutory restrictions, using good judgment, and being fair and equitable in decision-making.

Chapter 2.80 CODE OF ETHICS

2.80.010 Purpose.

2.80.020 Definitions.

2.80.030 Prohibited conduct.

2.80.040 Disclosure of interest in legislative action.

2.80.050 Ethics hearing officer – Position created.

2.80.060 Ethics hearing officer – Powers and duties.

2.80.070 Hearings.

2.80.080 Recommendations of the ethics hearing officer.

2.80.090 Criminal violations – Prosecuting authority – Penalties.

2.80.100 Relation of chapter to Chapter 42.23 RCW.

Quorum:

A quorum is the number of members who must be present to conduct official business. A quorum consists of a majority of the full membership of the Commission or Committee. If a quorum is not present, any business transaction is null and void. The quorum protects against unrepresentative actions by a small number of individuals. [Note: per RCW 41.12.030, quorum for the Civil Service Commission shall be two members.]

At meetings where a quorum is not present, the only actions that may be legally taken are to fix a time for adjournment, adjourn, recess, or take measures to obtain a quorum (such as contacting absent members).

Prohibition on Elections or Ballot Measures Using Public Resources:

RCW 42.17A.555 strictly forbids the use of public or agency facilities for the purpose of assisting a campaign for election of any person to any office or for the promotion or opposition to any ballot proposition unless they are activities which are a part of the normal and regular conduct of the office or agency.

Testifying at Hearings:

Members often have an opportunity to testify at hearings conducted by other legislative bodies, local government agencies, or community organizations. When providing testimony in such venues on behalf of the Commission or Committee, members should refrain from expressing personal opinions.

- Be prepared to answer questions and comments by members. If you are unable to answer a question, offer to provide a written response later and always follow through.
- If you must give a personal opinion, make sure that the audience understands that you are not speaking for the Commission or Committee, but for yourself.
- Legislative staff members find it helpful to receive copies of written testimony prior to the hearing.

Order of Business:

After the Chair has called the meeting to order, a Commission or Committee generally follows the procedure below:

1. Approval of the Agenda
2. Public Comment (Planning Commission)
3. Approval of minutes of previous meeting(s).
4. Reports of Council Liaisons.
5. Reports of special (select or ad hoc) committees.
6. Special orders (matters previously assigned a special priority).
7. Unfinished business and general orders (matters introduced in previous meetings).
8. New business (matters initiated in present meeting).

The Chair and Voting:

If the chair is a member of the Commission or Committee, they may vote just as any other member. Voting by secret ballot or proxy is prohibited by the open meetings law.

Public Disclosure:

State agencies and commissions/committees are required to have available for public inspection and copying their public records, such as procedural rules and statements of general policy, and other records, written or electronic, pertaining to the Commission or Committee's business. Exemptions to disclosure are limited and identified in statute.

Records relating to the conduct of official business, including text messages and emails, are subject to disclosure even if they are on a personal computer or phone.

For additional information on disclosure requirements and exemptions from disclosure, refer to Chapter 42.56 RCW or consult the City's Public Records Officer.

Required Training:

Whether you are a newly appointed Committee or Commission member or you have been serving for several years, Washington State law requires basic open government training. The Open Government Trainings Act (OGTA) states that every member of the governing body of a public agency must complete Open Public Meetings Act training every four years (see RCW 42.30). The Open Public Meetings Act defines a "public agency" to include "Any subagency of a public agency which is created by or pursuant to statute, ordinance, or other legislative act, including but not limited to planning commissions, library or park boards, commissions, and agencies." Additionally, "governing body" is defined to include not just city councils, but "any

committee thereof when the committee acts on behalf of the governing body, conducts hearings, or takes testimony or public comment.”

Because Snoqualmie’s volunteer commissions were all created by ordinance or act of the City Council, they fall within the definition of “subagency” of a public agency, and therefore the OGTA and OPMA requirement apply to the members of the Planning, Parks and Events, Arts, Economic Development, Civil Service, Human Services, and Salary Commission, as well as the Lodging Tax Advisory Committee whenever they act on behalf of the City Council, conduct hearings, or take public testimony or comment.

Therefore, the City requires that you complete the [Open Public Meetings Act \(OPMA\) Lesson 3](#) of the Open Government Training Act. The training video can also be found on the Attorney General’s [website](#).

Once you have completed watching the video, please send an email to the [City Clerk](#), stating the date on which you completed the training, so that your training can be logged in our records.

If you are a Planning Commissioner, you are required to watch the [Snoqualmie Short Course on Local Planning](#) which is designed especially for Snoqualmie and includes: an overview of the complex mix of land use planning laws that work together to support land-use decision-making in Washington state, an introduction to comprehensive planning and plan implementation under the Growth Management Act, a review of the roles in planning and best practices for public participation.

Appointed officials must take the training and provide documentation to the City Clerk within 90 days of appointment.



COMMISSION AND COMMITTEE
MEMBERSHIP HANDBOOK

December, 2014

Rev. August, 2020

Rev. March 2022



Message from the Mayor

Congratulations on your appointment! Thank you for your willingness to serve the Snoqualmie community. Our staff, Council, and volunteers serving on Commissions and Committees have lacked neither vision nor dedication. We have “standing” in our community and the region and the trust of our constituents.

Your service is a tremendous opportunity to influence the decisions and actions taken by our open and accountable government.

Your appointment carries a great deal of responsibility. You will be expected to maintain the highest level of ethical standards and avoid the appearance of conflicts of interest. Your preparation for and regular attendance at meetings are vital to the success of your term. Your level of participation will directly correlate to the satisfaction you derive from your experience.

As you put your time and considerable talents to work, it is critical that you keep the public interest in mind. You are not only a representative; you are an ambassador to your community.

Again, I deeply appreciate your commitment to public service and improving the quality of life in Snoqualmie. I know you will do a great job!

Sincerely,

A handwritten signature in blue ink that reads "Katherine Ross". The signature is written in a cursive, flowing style.

THE ROLE OF A VOLUNTEER COMMISSION OR COMMITTEE MEMBER AND RESOURCES AVAILABLE

Citizen Participation through Commissions and Committees

Snoqualmie's system of Commissions and Committees is fundamental to encouraging the use of citizen talent and interest in affairs of the city, keeping our local government innovative and responsive.

Our citizens have enjoyed a long tradition of participation in city government. Through representation on Commissions and Committees, citizens are offered an important avenue to help create effective and equitable policies. Citizen involvement contributes to the success of government and the quality of life enjoyed by our families and community.

In selecting Members, the Mayor strives to create Commissions and Committees that work well together and have some knowledge in the field. Citizen's Academy participants are favored.

Types of Commissions and Committees

Commissions and Committees are created by City laws and rules and sometimes, executive orders.

Each Commission and Committee is unique in its purpose, mission, and role. It is especially important that members be familiar with the governing statutes or other authorizing directives so they understand the framework within which the Commission or Committee must operate.

The following are the Commissions and Committees currently existing in the city of Snoqualmie:

- Arts Commission
- Civil Service Commission
- Parks and Events Commission
- Planning Commission
- Lodging Tax Advisory Committee
- Economic Development Commission
- Human Services Committee
- Salary Commission

Being an Effective Member. Despite the different sizes and types of Snoqualmie Commissions and Committees, it is imperative that members recognize they are in a critical position to shape and influence decisions and actions. It is important that each member stays informed and current on issues, legislative activity, and statutes affecting their Commission or Committee.

Attendance. Regular attendance is essential so that decisions will represent the opinions as a whole. In addition, regular attendance enables members to keep abreast of concerns and helps ensure that issues are examined from a variety of perspectives. A person may forfeit his or her position as a result of poor attendance.

Preparation. Adequate preparation is another requisite for effective Commission and Committee membership. The staff liaison will provide reports, proposals, and other information to help you

make informed decisions. Do not hesitate to request additional information you need to make thoughtful and appropriate decisions.

In a nutshell, effective Commission and Committee members must:

- Attend all Commission and Committee meetings.
- Be well prepared for meetings.
- Recognize that serving the public interest is the top priority.
- Recognize that the Commission and Committee must operate in an open and public manner.
- Be knowledgeable about the legislative process and issues affecting the Commission and Committee.
- Examine all available evidence before making a judgment.
- Communicate well and participate in group discussions.
- Be aware that authority to act is granted to the Commission and Committee as a whole, not to individual members.
- Exhibit a willingness to work with the group in making decisions.
- Recognize that compromise may be necessary to reach consensus.
- Not let personal feelings toward other members or staff interfere with their judgment.

Resignations. If you are unable to complete your term, it is important to inform the Mayor's Office, City Clerk, and the appropriate staff liaison. A letter of resignation should be sent to the Mayor indicating the date your resignation is effective and whether you are able to serve until a replacement is named.

Commission and Committee Staff Members. Some commission and committee staff liaisons assist with daily administrative tasks. Members must keep in mind that staff have other job responsibilities and those individual members do not direct staff.

Staff Functions. The primary function of the staff is to carry out the rules, policies and programs developed by the Commission or Committee. In addition, staff members notify members of pertinent issues and legislative activity. They may also arrange meetings, prepare meeting materials, compile background information, and conduct research.

Legal Counsel. The City employs a staff attorney. The City Attorney advises and represents the City in fulfilling official duties, issues legal opinions, and defends officials and employees for actions performed in their official capacities and in good faith.

A Commission or Committee that follows the advice of the City Attorney is immune from liability and is far less likely to find itself involved in legal problems.

Members may request the following services from the City Attorney:

- Assurance that decisions and actions fall within statutory authority.
- Questions about conflict of interest.
- Review of proposed regulations and revisions, and the drafting of such documents in legally correct language.
- General legal advice about actions and activities.

LAWS AFFECTING COMMISSION & COMMITTEE ACTIVITIES

Restrictions and Requirements

As a Mayor's appointee, you must be aware of certain restrictions and requirements that may affect you during your tenure:

- Members must be familiar with and operate at all times within the governing statutes and bylaws, and state and federal laws.
- To ensure accountability, all applicable policies and procedures adopted by the Commission or Committee should be in written form.
- No member may make unilateral decisions or take action without the consent of the Commission or Committee as a whole.
- At professional or industry gatherings, or in other settings where appearance may be construed as representing the Commission or Committee, individual members must use discretion to avoid the appearance of speaking for the Commission or Committee unless specifically authorized to do so.
- Members must keep in mind that their mission is to serve the public, and that it is inappropriate to use membership to create a personal platform.
- Members are restricted by the City's ethics policy from accepting or soliciting anything of economic value as a gift, gratuity, or favor if it is given only because the member holds a responsible position with the City.
- Questions about issues should be directed to the staff support personnel, who will see that all members receive full information by the next regular meeting.
- Details of investigations, personnel files or business discussed at closed executive sessions should not be disclosed unless they are part of the public record.

Open Public Meetings Act. The Open Public Meetings Act applies to all Commissions and Committees. Regardless of whether the Act applies, all Commissions and Committees should comply with open meeting requirements to the extent they can do so.

Notification of Meetings. The Open Public Meetings Act requires that all meetings of the governing body of a public agency, as well as some other meetings on policies affecting the public, be open to the public. In addition, the public must be notified of such meetings in a timely manner.

Public Disclosure. The minutes of all regular meetings must be recorded, uploaded to the city website, and made available for public inspection.

Accessibility Requirements. To afford members of the public who have disabilities an equal opportunity to participate, meetings subject to the Open Public Meetings Act are to be held in facilities which are wheelchair accessible.

Reasonable Accommodation of Persons with Disabilities. In addition to the Open Public Meetings Act, the Americans with Disabilities Act (ADA) sets criteria for accessibility and accommodation. Under the ADA, people who have disabilities have a right to an equal opportunity for effective participation in the activities of Commissions and Committees, whether as appointed members or as members of the public.

Accessible Locations and Communications. Meetings and other sponsored activities should be held in wheelchair-accessible locations. Qualified sign language interpreters, materials in accessible formats such as Braille, large print and tape, and other forms of auxiliary aids for effective communications should be provided upon request.

Reasonable modifications should be made to policies or procedures, including travel reimbursement policies for members, whenever such a policy or procedure creates a barrier to the full and equal participation of a person who has a disability.

Ethics and the Appearance of Fairness. As a member, you are expected to uphold a high ethical standard. It is extremely important that members avoid conflicts of interest or even the appearance of conflicts of interest.

Using a public position for private gain is improper and illegal. Similarly, actions benefiting close relatives are prohibited. There are penalties for violations of state ethics statutes. All members should familiarize themselves with the Ethics in Public Service Act, Chapter 42.52 RCW., as well as Snoqualmie’s own ethics policy below.

The following are examples of conflicts of interest:

- Using confidential information for private investments.
- Accepting gifts or favors in exchange for certain rulings.
- Accepting gifts or favors in exchange for making certain purchases.
- Obtaining personal favors from employees.
- Accepting favors for disclosure of confidential information.

Members can avoid conflict of interest issues by being aware of and adhering to statutory restrictions, using good judgment, and being fair and equitable in decision-making.

Chapter 2.80 CODE OF ETHICS

[2.80.010](#) Purpose.

[2.80.020](#) Definitions.

[2.80.030](#) Prohibited conduct.

[2.80.040](#) Disclosure of interest in legislative action.

[2.80.050](#) Ethics hearing officer – Position created.

[2.80.060](#) Ethics hearing officer – Powers and duties.

[2.80.070](#) Hearings.

[2.80.080](#) Recommendations of the ethics hearing officer.

[2.80.090](#) Criminal violations – Prosecuting authority – Penalties.

[2.80.100](#) Relation of chapter to Chapter 42.23 RCW.

COMMISSION AND COMMITTEE TRANSACTIONS

Each Commission and Committee should have a set of bylaws to direct and clarify its actions, procedures, and organization. Members are expected to adhere to bylaws and all relevant statutes.

Bylaws are the guidelines by which a Commission or Committee functions. According to Robert's Rules of Order, bylaws define the primary characteristics of an organization, prescribe how it should function, and include rules that are so important that they may not be changed without prior notice to members and formal vote and agreement by a majority of members.

An organization's bylaws include a number of articles, such as the following:

- Name of Commission or Committee
- Mission statement
- Membership
- Officers
- Meetings
- Executive Committee (if needed)
- Committees and sub-Committees
- Parliamentary procedure, often including the name of the manual of parliamentary procedure
- Amendment procedures for making changes in the bylaws

Bylaws should include expectations as well as guidelines for members. Issues such as attendance, responsibilities and discipline should be addressed in the bylaws.

Quorum. A quorum is the number of members who must be present to conduct official business. If a quorum is not present, any business transaction is null and void. The quorum protects against unrepresentative actions by a small number of individuals.

Prohibition on Elections or Ballot Measures Using Public Resources. RCW 42.17.130 strictly forbids the use of public or agency facilities for the purpose of assisting a campaign for election of any person to any office or for the promotion or opposition to any ballot proposition unless they are activities which are a part of the normal and regular conduct of the office or agency.

Testifying at Hearings. Members often have an opportunity to testify at hearings conducted by legislative, local government or community committees. When providing testimony on behalf of the Commission or Committee, members should refrain from expressing personal opinions.

- Be prepared to answer questions and comments by members. If you are unable to answer a question, offer to provide a written response later and always follow through.
- If you must give a personal opinion, make sure that the Committee understands that you are not speaking for the Commission or Committee, but for yourself.

- Legislative staff members find it helpful to receive copies of written testimony prior to the hearing.

At meetings where a quorum is not present, the only actions that may be legally taken are to fix a time for adjournment, adjourn, recess, or take measures to obtain a quorum (such as contacting absent members).

Order of Business

After the presiding officer has called the meeting to order, a Commission or Committee generally follows the order of business specified in its bylaws. If a Commission or Committee has not adopted an order of business, the procedure below is generally followed:

1. Reading and approving of minutes of previous meeting(s).
2. Reports of officers and standing (permanent) Committees.
3. Reports of special (select or ad hoc) Committees.
4. Special orders (matters previously assigned a special priority).
5. Unfinished business and general orders (matters introduced in previous meetings).
6. New business (matters initiated in present meeting).

The Chair and Voting

If the chair is a member of the Commission or Committee, they may vote just as any other member. Voting by secret ballot or proxy is prohibited by the open meetings law.

Public Disclosure

State agencies and commissions/committees are required to have available for public inspection and copying their public records, such as procedural rules and statements of general policy, and other records, written or electronic, pertaining to the Commission or Committee's business. Exemptions to disclosure are limited and identified in statute.

Records relating to the conduct of official business are subject to disclosure even if they are on a personal computer.

For additional information on disclosure requirements and exemptions from disclosure, refer to Chapter 42.56 RCW.

Required Training

Whether you are a newly appointed Board or Commission member or you have been serving for several years, Washington State law requires basic open government training.

The [Open Government Trainings Act](#) (OGTA) states that every member of the governing body of a public agency must complete Open Public Meetings Act training every four years (see [RCW 42.30](#)). The Open Public Meetings Act defines a "public agency" to include "Any subagency of a public agency which is created by or pursuant to statute, ordinance, or other legislative act, including but not limited to planning commissions, library or park boards, commissions, and

agencies.” Because Snoqualmie’s volunteer commissions were all created by ordinance, they fall within the definition of “subagency” of a public agency, and therefore the OGTA requirement applies not just to the members of the city councils, as the “public agency,” but also to the members of the Planning, Parks and Events, Arts, Economic Development and Lodging Tax commissions/committees.

Therefore, the City requests that you complete the [Open Public Meetings Act \(OPMA\) Lesson 3](#) of the Open Government Training Act. The training video can also be found on the Attorney General’s [website](#).

Once you have completed watching the video, please send an email to the [City Clerk](#), stating the date which you completed the training, so that your training can be logged in our records.

Appointed officials must take the training and provide documentation to the City Clerk within 90 days of appointment.

RESOLUTION NO. 1681**A RESOLUTION OF THE CITY OF SNOQUALMIE, WASHINGTON
ADOPTING THE COMMISSION AND COMMITTEE HANDBOOK FOR
ITS ADVISORY COMMISSIONS AND COMMITTEES.**

WHEREAS, the City of Snoqualmie is a noncharter code city operating under Title 35A of the Revised Code of Washington; and

WHEREAS, the City has created certain commissions and committees as listed in the Snoqualmie Municipal Code; and

WHEREAS, the City administratively adopted a Handbook in 2014 which outlined the code and conduct of its volunteer advisory commission and committee members; and

WHEREAS, the City Council desires to establish consistent processes and procedures for the various City commissions and committees, and formally adopt guiding policies and principles for the conduct of the members of its advisory bodies in the form of the Handbook;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SNOQUALMIE,
WASHINGTON, HEREBY RESOLVES AS FOLLOWS:**

Section 1. The Commissions and Committee Handbook, attached as Exhibit A, is hereby adopted for Snoqualmie advisory bodies.

Section 2. The City Clerk shall furnish a copy of this Resolution and a copy of the Handbook to all members of City commissions and committees upon appointment thereto.

Section 3. This Resolution shall be effective immediately upon its passage.

Section 4. The Mayor, upon consultation with the City Attorney, is authorized to make necessary corrections to the Handbook adopted by this Resolution, including the correction of clerical errors; references to other local, state, or federal laws, codes, rules, or regulations; and/or resolution numbering and section/subsection numbering.

PASSED by the City Council of the City of Snoqualmie, Washington, this 22nd day of April 2024.

Katherine Ross, Mayor

Attest:

Approved as to form:

Deana Dean, City Clerk

David Linehan, Interim City Attorney



**BUSINESS OF THE CITY COUNCIL
CITY OF SNOQUALMIE**

**AB24-038
April 8, 2024
Committee Report**

AGENDA BILL INFORMATION

TITLE:	AB24-038: Proclamation Policy	<input checked="" type="checkbox"/> Discussion Only <input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
PROPOSED ACTION:	Discussion.	

REVIEW:	Department Director/Peer	Mike Chambless	Click or tap to enter a date.
	Finance	n/a	Click or tap to enter a date.
	Legal	David Linehan	Click or tap to enter a date.
	City Administrator	Mike Chambless	Click or tap to enter a date.

DEPARTMENT:	Administration		
STAFF:	Deana Dean, City Clerk		
COMMITTEE:	Finance & Administration	COMMITTEE DATE: April 2, 2024	
EXHIBITS:	1. Draft Proclamation Policy		

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUESTED	\$ n/a

SUMMARY

INTRODUCTION

This policy is intended to provide guidance on City proclamations and will create and streamline a process for requesters.

BACKGROUND

Current proclamations are covered under Rule 5.7 of the Rules of Procedure of the City Council which states "Requests for proclamations to honor individuals or groups will be submitted to the City Clerk for review. Proclamations will be approved and signed by the Mayor. Proclamations may be placed on the Council agenda for official presentation or mailed to the honored individual or organization as appropriate."

ANALYSIS

Based on some recent requests, it has become apparent that a formal process needs to be adopted so that requests are properly routed on a timely basis and that proclamations are relevant to Snoqualmie. Exhibit 1 outlines the principles that must be met, the process for submitting requests, and formalizes a new procedure for proclamations to be proclaimed administratively.

BUDGET IMPACTS

None.

NEXT STEPS

The City Clerk will add a page to the website with a fillable form for requesters to complete to have their proclamation proposal reviewed.

Council Rules of Procedure, Rule 5, which addresses Proclamations will be amended during the next update.

PROPOSED ACTION

Based on F&A Council Committee review, staff is requesting council feedback on the Proclamation Policy.



City of Snoqualmie

Proclamation Policy

Adopted:	Effective Date:	Approved By:
Repeals and Replaces: Rule 5.7 Council Rules of Procedure		
Policy Expires: No expiration.	Related Policies: N/A	Authorized Signature:

PURPOSE

The purpose of this policy is to establish guidelines and standard procedures governing requests for issuance of City of Snoqualmie proclamations. Emergency proclamations do not pertain to this policy and are governed separately under state and local laws.

POLICY

Proclamations will be considered for issues germane to Snoqualmie and requested by residents of Snoqualmie. The City of Snoqualmie strives to issue proclamations that meet these principles:

- Celebrate the extraordinary achievements of Snoqualmie residents or Snoqualmie non-profit organizations;
- Honor occasions of importance and significance within Snoqualmie;
- Increase public awareness of issues to improve the well-being of the people of this community.

HOW TO MAKE A REQUEST

1. Requests should be submitted to the City Clerk using the online form at least thirty (30) days prior to the due date. Requests submitted by mail, email, phone, fax, or hand delivery will not be accepted.
2. All requests should clearly include information about the person making the request as well as the name of person(s) that will be accepting the proclamation, if approved.
3. Requests shall include draft proclamation language and background information about the reason for the proclamation. It is the requesters responsibility to ensure all information is accurate and up to date.
4. Requests for out-of-city events or for-profit causes will be denied.
5. National or International groups requesting proclamations must have an in-city sponsor.

6. Submission of a request does not guarantee issuance of a proclamation. The Mayor retains the right to decide if the proclamation will or will not be issued.
7. The Mayor retains the right to limit the number of proclamations at a City Council meeting.
8. If approved, proclamations will either be:
 - a. Placed on the City Council meeting agenda under “Proclamations.” The requester must confirm with the City Clerk no later than the Wednesday preceding the Council meeting that they or their designated representative will be attending the meeting. The Mayor will read the proclamation (or a brief summary of the proclamation) and may allow the requester to say a few words (no more than three minutes) about the proclamation.
 - b. Proclaimed administratively and posted on the city’s website under “Community News.”
9. Proclamations will be digitally signed and distributed to the requester via electronic means.
10. A proclamation signed by the City does not imply City participation in, endorsement, or sponsorship of the event or any activities associated with the event; nor is the City responsible for any statements or claims made in the proclamation.
11. The City retains the right to modify, edit, or otherwise amend the proposed proclamation.
12. The City reserves the right to deny, without further comment, any proclamation request, regardless of whether a similar request was accommodated in previous years.



Department Reports

March 2024



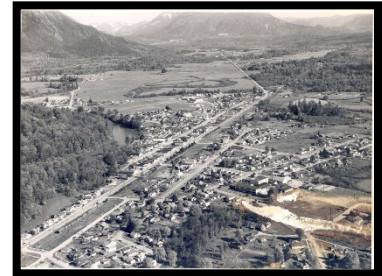
Communications Division

Danna McCall, Communications Coordinator

38624 SE River Street, Snoqualmie, Washington 98065
(425) 996-5285 | www.snoqualmiewa.gov

Social Media

- Facebook reach: 45.4K; 6928 followers (26 new)
- Twitter - 3802 followers (16 new)
- Instagram - 2.1K reach; 2852 followers (29 new).
- Top Posts: Historic aerial view of Snoqualmie photo (22K reach); SR 18 construction news release; Snoqualmie Falls throwback Thursday photo.



Website

- Website users: 16.6K; website sessions: 23K; pageviews: 40.4K.
- Top pages: Egg Hunts; Twin Peaks; Snoqualmie Falls.
- Egg Hunts event top website page.
- Visit Snoqualmie, Police Blotter, Jobs - top 10 pages.



Engagement, Initiatives & Support

- Mayor: State of City script, video production; MSHS pep rally.
- Parks & Public Works: Green Snoqualmie new website pages for transfer from Forterra and event support.
- Fire/OEM: AED, CPR class marketing; CERT class marketing; volunteer FF recruitment; weekly blotter.
- Police news release support (cold case arrest); weekly PD blotter; social media support.
- HR: job fliers.
- Events: Plein Air Paint Out and Egg Hunt marketing.



E-News

- Sent 3,052 e-news emails.
- 761 subscribers
- 53% open rate; 4.7% click thru rate.
- Industry average: 40% open rate; 6.5% click thru rate.





Community Development Department

Emily Arteche, Director
 38624 SE River St. | P.O. Box 987
 Snoqualmie, Washington 98065
 (425) 888-5337 | earteche@snoqualmiewa.gov

March 2024 Monthly Report

Permit Activity

Permit applications remain relatively average.

Building	March 2024	YTD
Permit Applications	31	91
Permits Issued	28	87
Total Inspections	37	134

Planning	March 2024	YTD
Pre-Applications	0	2
Sign Permits	1	1

Boards and Commissions:

- Arts Commission, March 11, designated new chair, Commissioner Steve Pennington. Reviewed and planned 2024 programming. Annette Roth, Arts WA, Creative District Program Manager presented.
- Economic Development Commission did not meet in February, as there was no quorum.
- Community Development Committee 3/18 -- Traffic impact fee program development discussion
- Planning Commission 3/18 -- Updated environmental policies and discussion on updated permit timelines (SB5290)

Land Use Planning Projects:

NWRM: The applicant would like to clear and grade the property to expand the existing museum to include a roundhouse.

Timber Trails (Plat 30): Clearing and Grading permit was submitted to being preparing the parcel for a 46 single-family residential (duplexes and townhomes) lots.

Model Train Museum: No updates.

The Rails: Continued review of a building permit from Tracy Hovinga for the vacant parcel, 784920-1430. The proposed project would construct a 3-story mixed use building including 11 apartments, approximately 2,000 square feet of retail/office space, and associated parking and other site improvements.

Community Center Expansion: A pre-application conference was held and the applicant submitted for a design review. The design review was presented at the February 20, 2024 Planning Commission meeting and the Commission agreed that the project met design criteria.

Mixed-Use Final Plan Amendment: Continued review of Snoqualmie Ridge 1 permit and amend conditions of the SR-I Mixed Use Final Plan to allow for more retail.

Community Engagement, Events, Marketing, and Tourism

- Facilitated the joint meeting between Downtown Historic Merchants Association and the Ridge Merchants Group meeting.
- Attended AWC Healthy Worklife Summit
- **“Explore Snoqualmie Rain or Shine”** As part of economic development and tourism support for the business community, umbrellas have been placed in six locations, in both the Downtown District and the Ridge District. We want to encourage foot-traffic even when raining!



- **Teen Flashlight Hunt**, Friday, March 29, Jeanne Hansen Park, was a smashing success! Attendance more than doubled from 2023, serving 250-300 teens. Goodies were swept up in 1.5 seconds! Trail Youth Coffee provided 160 Italian Sodas.
- **Bunny Hop Egg Hunt**, Saturday, March 30, Centennial Park, attended by 600 kiddos, who scooped up 13,000 eggs! The Snoqualmie Fire Dept. safely delivered Mr. Bunny to the event.
- **Downtown was Hopping**, Saturday, March 30, 10:30am-11:30am, merchants were bustling, handing out 4,000 eggs. The City supports this community event with marketing outreach and supplies (eggs).



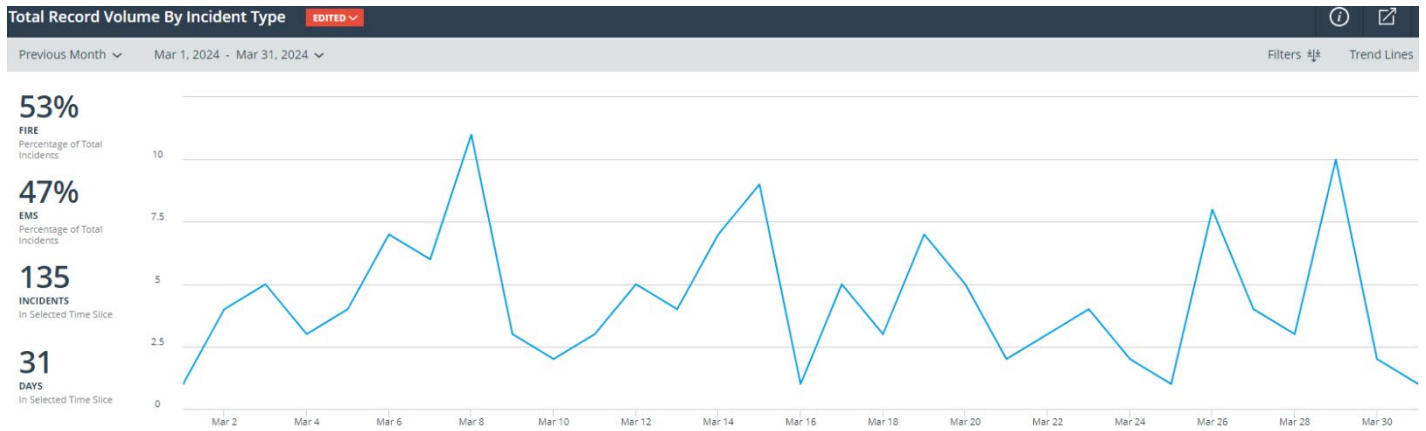


Mike Bailey, Fire Chief
37600 SE Snoqualmie Pkwy | PO Box 987
Snoqualmie, Washington 98065
mbailey@snoqualmiewa.gov
(425) 888-1551

Fire Department Activity March, 2024

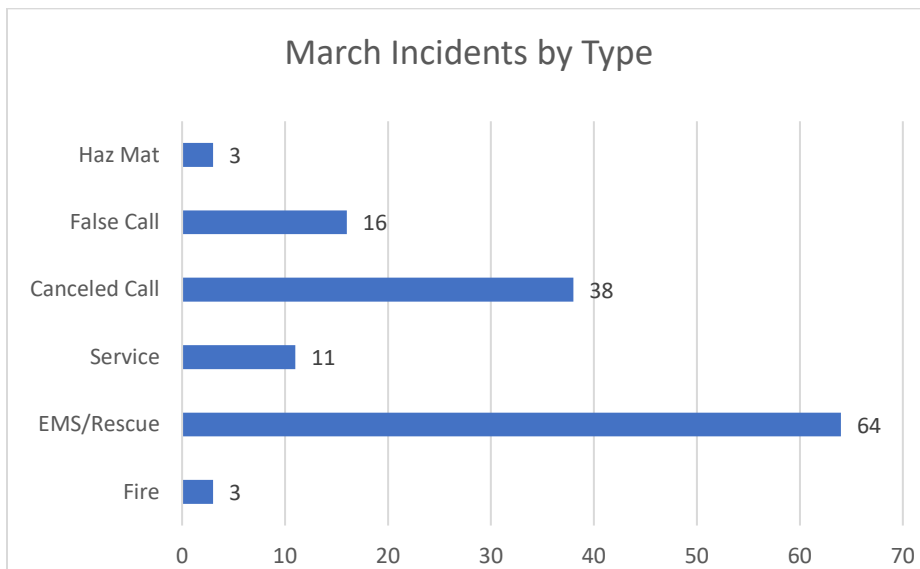
Incident Count March

The Fire Department responded to 135 incidents in March. 47% of the incidents were emergency medical services and 53% were fire or service-related incidents. The following chart displays incident count per day.



Incident Count by Type:

The following is a count breakdown of incidents by type.



Travel Time

For incidents within the city, the 90th percentile travel time was 8:09 seconds and is broken down as follows

Type	0:00 - 3:59	4:00 - 7:59	8:00 - 11:59	12:00 - 15:59	16:00 - 29:59	30:00 +
Aid Car	17	14	2	0	0	0
Engine	13	12	3	2	0	0
Total	30	26	5	2	0	0

For incidents outside the city, the 90th percentile travel time was 15:32 and is broken down as follows

Type	0:00 - 3:59	4:00 - 7:59	8:00 - 11:59	12:00 - 15:59	16:00 - 29:59	30:00 +
Aid Car	1	9	7	1	0	0
Engine	0	10	5	2	1	1
Total	1	19	12	3	1	1

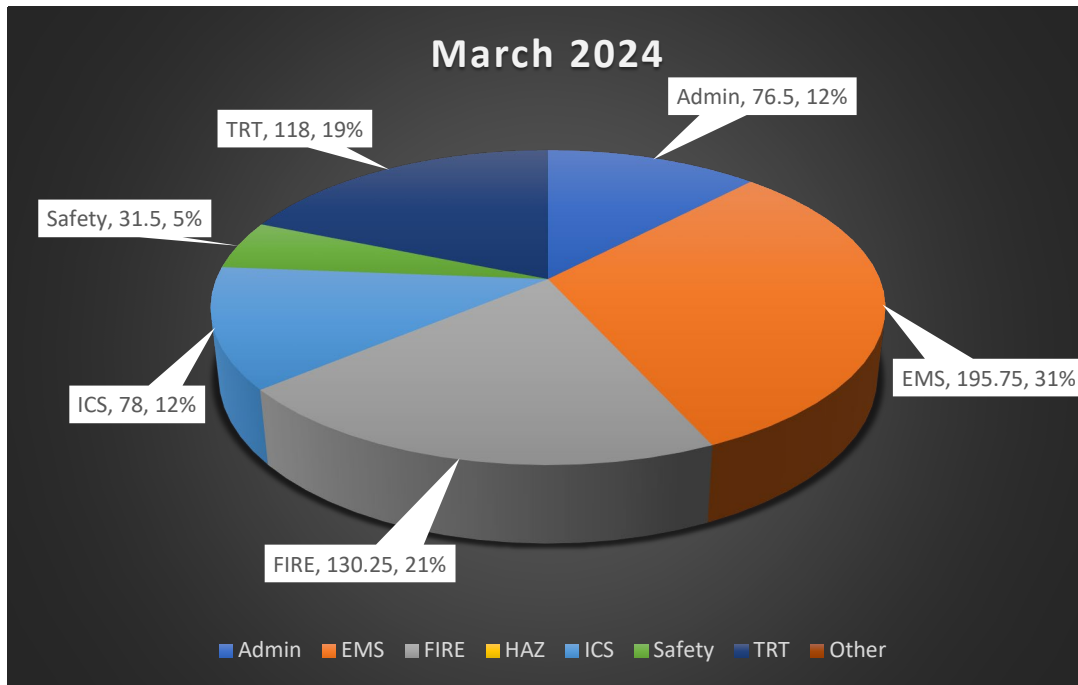
EMS Transports

The Fire Department responded to 64 EMS incidents in March and transported 28 patients to local hospitals. Patients were transported to Swedish Issaquah 32% of the time and Snoqualmie Valley Hospital 57% of the time. Of the transports, 7 were from calls outside Snoqualmie's response area.

Hospital	Week 1	Week 2	Week 3	Week 4	Week 5	Total
Overlake Hospital	0	0	3	0	0	3
Snoqualmie Valley Hospital	1	5	4	4	2	16
Swedish/Issaquah	1	5	3	0	0	9
Other	0	0	0	0	0	0
Total	2	10	10	4	2	28

Training:

Firefighters trained over 630 hours in March, primarily focusing on emergency medical training and certifying new water rescue technicians. The training covered all different categories with the majority being Emergency Medical Services response (31%) followed closely by fire suppression response (21%). During the month we had two members complete swift water rescue technician training and two members complete initial incident commander training. The following chart compares the training hours by type:



(Admin=Administrative; Haz=Hazmat; ICS=incident command systems; TRT=Technical Rescue Training)

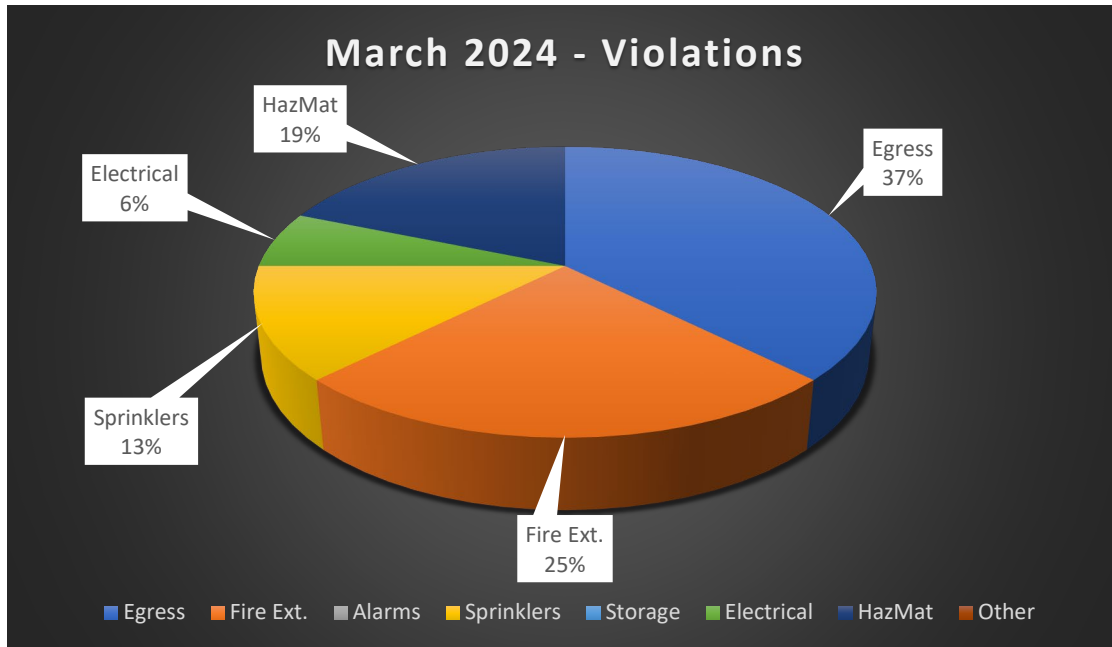
Training – Highlights/Major Topics:

- CPSE Excellence Conference
- Spinal Immobilization and devices
- Technical Rope Rescue – pickoff training, rappel and lowering based
- Swift water rescue quarterly and initial certifications
- Firefighter – Company evolutions and forcible entry, ventilation
- Mass casualty simulations
- Safety – State mandated safety training, Driver safety, firefighter line of duty death reviews
- HIPAA annual awareness training

Community Risk Reduction

Inspections

Fire crews conducted fire and life safety occupancy inspections in March, focusing on missed or off-cycle inspections. Twenty-two (22) inspections were completed noting sixteen (16) violations. The violations were a direct reflection of a continued inspection practice and keeping occupants informed of what constitutes a code violation. Most infractions were resolved within 14 days and some others being remedied while crews were onsite. The following chart is a view of the monthly inspection violations:



Public Education

March public education and outreach reported the following activities:

- King County CPR Grant coordinator meeting
- Read Across America
- City of Snoqualmie Easter Egg Hunt
- 3/26 Public CPR/AED Class canceled due to low enrollment
- (1) Public Stop the Bleed and Opioid Education class
- (1) Private Opioid & Stop the Bleed Education class

Volunteer Activity

During the month of March, the following activity was recorded for the volunteer group

- 24 Duty Shifts
- 42 Calls responded to
- 285 Total hours spent volunteering.



Kim Johnson, HR Manager
38624 SE River St. | PO Box 987
Snoqualmie, Washington 98065
(425) 393-4258 | kjohnson@snoqualmiewa.gov

March 2024

Enterprise Resource Planning System (ERP) Project – Tyler/Munis

The human resources implementation team continues to work on human resource modules setup as well as assist with payroll implementation modules.

HUMAN RESOURCES

Recruitment

The City continues to focus heavily on staffing and to recruit for several critical positions across multiple departments. The last two Director positions have been filled, Parks & Public Works Director and IT Director which will round out the entire leadership team. We are continuing to recruit for a few more utility positions, as well as a Deputy Fire Chief. There is currently three Police Officer openings with one Patrol Sergeant being promoted and the Administrative Sergeants special assignment appointment.

The new HR Analyst has started in the department and continues to train in HR processes and procedures.

Union Negotiations

Negotiations are continuing with the Snoqualmie Police Association (SPA).

Employee Recognition

City employees continue to participate in “Thank you Thursdays” in which an employee thanks a fellow employee for their service via email and then in turn continues and thanks another employee to keep the chain of gratitude going.

Personnel Policy Handbook

The HR department is continuing work with Summit Law to review and update the city Personnel Policies to be in compliance with updated employment and leave laws and to combine all policies to be in one handbook.



Brian Lynch, Police Chief
 34825 SE Douglas St. | PO Box 987
 Snoqualmie, Washington 98065
 (425) 888-3333 | blynch@snoqualmiewa.gov

March 2024

Calls for Service

	Feb. 2024	Mar. 2024	Mar. 2023
Snoqualmie	511	493	535
North Bend	538	461	374

Average Response Times (in minutes & seconds)

Month	Priority 1	Priority 2	Priority 3
March			
Snoqualmie	5:51	2:50	4:04
North Bend	5:53	3:32	6:33
February			
Snoqualmie	1:55	4:58	3:32
North Bend	5:55	2:37	6:24

Priority 1: Weapons Offense / DV Physical / Aslt/Burg In-Prog
 Priority 2: Calls that require immediate response that could result in death if not responded to.
 Priority 3: High priority but not an immediate threat.

Month	Thefts	Vehicle Prowls	Vehicle Thefts
March			
Snoqualmie	12	5	1
North Bend	15	1	0
February			
Snoqualmie	14	11	3
North Bend	15	6	2

Items of Importance

Command Staff – Capt. Horejsi started on 3/16. Patrol Sgt. Weiss filled Admin. Sgt. position on 3/16. Vacancies: 0.
Patrol – Ofc Smith promoted to Patrol Sgt on 3/16. 1 officer cadet completed FTO 3/5. 1 officer separated employment 3/6. 2 officer recruits started academy 3/5, joining 2 more who have been enrolled since February. Vacancies: 3 Patrol Officers.
Administrative Staff – Vacancies: Records Technician candidate chosen, continuing background.

Community Events

March 7 – Chat with the Chiefs (North Bend)
 March 9 – North Bend Citizens Academy

Year to Date Theft Comparison

Mar. 1 – 31

Snoqualmie	2024	2023
Thefts	12	5
Vehicle Prowls	5	6
Vehicle Thefts	1	3
North Bend	2024	2023
Thefts	15	20
Vehicle Prowls	1	4
Vehicle Thefts	0	2

Crisis Intervention Contacts

	2024		2023	
	Mar	YTD	Mar	YTD
Snoqualmie	29	115	11	42
North Bend	0	1	1	8

Mental Health Professional Contacts

	2024		2023	
	Mar	YTD	Mar	YTD
Snoqualmie	11	33	17	57
North Bend	7	16	8	26

Public Records Requests

Mar. 2024	49
2024 YTD	157