



CITY COUNCIL ROUNDTABLE MEETING, 6:00 PM
CITY COUNCIL REGULAR MEETING, 7:00 PM
Monday, June 09, 2025
Snoqualmie City Hall, 38624 SE River Street & Zoom

MAYOR & COUNCIL MEMBERS

Mayor Katherine Ross

Councilmembers: Ethan Benson, Cara Christensen, Catherine Cotton, Bryan Holloway, Jo Johnson, Louis Washington, and Robert Wotton

This meeting will be conducted in person at Snoqualmie City Hall and remotely using Zoom.

Join by Telephone: To listen to the meeting via telephone, please call **253.215.8782** and enter Webinar ID **813 0614 8787** and Password **1800110121** if prompted.
Press *9 to raise your hand to speak. Raising your hand signals the meeting moderator that you have a comment.
Press *6 to mute and unmute.

Join by Internet: To watch the meeting over the internet via your computer, follow these steps:

- 1) Click this [link](#)
- 2) If the Zoom app is not installed on your computer, you will be prompted to download it.
- 3) If prompted for Webinar ID, enter **813 0614 8787**; Enter Password **1800110121**
- 4) Please confirm that your audio works prior to participating.

ROUNDTABLE AGENDA, 6 PM

CALL TO ORDER & ROLL CALL

AGENDA APPROVAL

EXECUTIVE SESSION

1. Executive Session pursuant to RCW 42.30.110(1)(i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

ADJOURNMENT

REGULAR AGENDA, 7 PM

CALL TO ORDER & ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

PUBLIC HEARINGS, PRESENTATIONS, PROCLAMATIONS, AND APPOINTMENTS

Appointments

2. Ceremonial Oath of Office: Police Officers Jaedon Hall and Chase Holmes

Presentations

3. WSDOT Update - Diverging Diamond Intersection and SR18

PUBLIC COMMENTS AND REQUESTS FOR ITEMS NOT ON THE AGENDA

(NOTE: No online public comments will be accepted during the meeting. Written comments are encouraged and may be submitted via in-person drop off, mail, or e-mail to cityclerk@snoqualmiewa.gov. All written comments must be received by 3:00 p.m. on the day of the scheduled meeting.)

CONSENT AGENDA

- [4.](#) Approve the City Council Meeting Minutes dated May 19, 2025, May 22, 2025 and May 27, 2025.
- [5.](#) Approve the Claims Report dated June 9, 2025.
- [6.](#) **AB25-063:** Selecting Herrera for NPDES Phase II Permit Support
- [7.](#) **AB25-065:** 2025 Firework Stand Approval - Impact Ministries (Safeway)
- [8.](#) **AB25-066:** 2025 Firework Stand Approval - Impact Ministries (Lot 213 Railroad Ave SE)

COMMITTEE REPORTS

Public Safety Committee:

Community Development Committee:

- [9.](#) **AB25-036:** Resolution Amending SR1 Mixed Use Final Plan Conditions of Approval and Development Standards

Parks & Public Works Committee:

Finance & Administration Committee:

Committee of the Whole:

- [10.](#) Review of Council Work Plan and Council Priorities

REPORTS

11. Mayor's Report
12. Commission/Committee Liaison Reports
- [13.](#) Department Reports for the month of May 2025.

EXECUTIVE SESSION

14. Executive Session pursuant to RCW 42.30.110(1)(i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

ADJOURNMENT

Accommodation: Requests for assistance or accommodations can be arranged by contacting the City Clerk by phone at (425) 888-8016 or by e-mail at cityclerk@snoqualmiewa.gov no later than 3:00 pm the day of the meeting.



CITY COUNCIL SPECIAL MEETING MINUTES MAY 19, 2025

CALL TO ORDER & ROLL CALL: Mayor Ross called the Special Meeting to order at 4:00 pm.

City Council: Councilmembers Rob Wotton, Bryan Holloway, Louis Washington, Catherine Cotton, and Cara Christensen.

It was moved by CM Washington, seconded by CM Holloway to excuse CM's Benson and Johnson from this meeting which passed unanimously.

Mayor Katherine Ross was also present.

City Staff: Mike Chambless, City Administrator; Dena Burke, City Attorney; Deana Dean, City Clerk; Drew Bouta, Finance Director; and Andrew Jongekryg, IT Support.

AGENDA APPROVAL - It was moved by CM Washington; seconded by CM Cotton to approve the agenda which passed unanimously.

SPECIAL BUSINESS

1. Executive Session pursuant to RCW 42.30.110(1)(i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

At 4:02 pm, Council went into Executive Session which was expected to last until 4:50 pm. Recording of the meeting ceased.

At 4:50 pm, Finance Director Drew Bouta announced outside Council Chambers that Executive Session was extended to 4:55 pm.

ADJOURNMENT – The special meeting adjourned at 4:55 pm.

CITY OF SNOQUALMIE

Katherine Ross, Mayor

Attest:

Deana Dean, City Clerk



CITY COUNCIL SPECIAL MEETING MINUTES MAY 22, 2025

CALL TO ORDER & ROLL CALL: CM Wotton called the Special Meeting to order at 5:03 pm.

City Council: Councilmembers Ethan Benson, Rob Wotton, Catherine Cotton, and Jo Johnson.

CM Christensen (remote) was present in the executive session zoom meeting.

It was moved by CM Johnson; seconded by CM Cotton to excuse CM's Washington and Holloway's absences at today's meeting which passed unanimously.

City Staff: Mike Chambless, City Administrator; Deana Dean, City Clerk (remote); Drew Bouta, Finance Director; Janna Walker, Budget Manager; and Andrew Jongekryg, IT Support.

AGENDA APPROVAL - It was moved by CM Cotton; seconded by CM Johnson to approve the agenda which passed unanimously.

SPECIAL BUSINESS

1. Executive Session pursuant to RCW 42.30.110(1)(i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

At 5:07 pm, Council went into Executive Session which was expected to last until 6:00 pm. Recording of the meeting paused.

At 6:00 pm, IT Support Andrew Jongekryg announced outside Council Chambers that Executive Session was extended to 6:45 pm.

At 6:10 pm, Mayor Pro Tem Holloway joined the meeting.

At 6:45 pm, IT Support Andrew Jongekryg announced outside Council Chambers that Executive Session was extended to 7:00 pm.

At 7:00 pm, IT Support Andrew Jongekryg announced outside Council Chambers that Executive Session was extended to 7:15 pm.

At 7:15 pm, IT Support Andrew Jongekryg announced outside Council Chambers that Executive Session was extended to 7:25 pm.

At 7:25 pm, IT Support Andrew Jongekryg announced outside Council Chambers that Executive Session was extended to 7:35 pm.

At 7:35 pm, IT Support Andrew Jongekryg announced outside Council Chambers that Executive Session was extended to 8:00 pm.

At 8:00 pm, IT Support Andrew Jongekryg announced outside Council Chambers that Executive Session was extended to 8:10 pm.

At 8:10 pm, Council reconvened and recording of the meeting resumed.

Present were Interim Chief Gary Horejsi (remote), City Attorney Dena Burke (remote), City Administrator Mike Chambliss, Finance Director Drew Bouta, Budget Manager Janna Walker, and Councilmembers Benson, Wotton, Holloway, Cotton, Christensen, and Johnson.

It was moved by Mayor Pro Tem Holloway; seconded by CM Christensen to:

Direct staff to begin all necessary steps from negotiation up to and including litigation to resolve the dispute between North Bend and Snoqualmie, have North Bend confer law enforcement authority to Snoqualmie police officers after May 31, 2025, and seek appropriate reimbursement of the costs of those police services.

PASSED: 6-0 (Benson, Wotton, Holloway, Cotton, Christensen, Johnson)

ADJOURNMENT

It was moved by Mayor Pro Tem Holloway; seconded by CM Christensen to:

Adjourn the meeting.

PASSED: 6-0 (Benson, Wotton, Holloway, Cotton, Christensen, Johnson)

The special meeting adjourned at 8:10 pm.

CITY OF SNOQUALMIE

Katherine Ross, Mayor

Attest:

Deana Dean, City Clerk



CITY COUNCIL ROUNDTABLE MEETING MINUTES CITY COUNCIL REGULAR MEETING MINUTES MAY 27, 2025

ROUNDTABLE MEETING

CALL TO ORDER & ROLL CALL: Mayor Ross called the Roundtable Meeting to order at 6:00 pm.

City Council: Councilmembers Ethan Benson, Rob Wotton, Bryan Holloway, Louis Washington, Catherine Cotton, Cara Christensen, and Jo Johnson.

Mayor Katherine Ross was also present.

City Staff: Mike Chambless, City Administrator; Dena Burke, City Attorney; Deana Dean, City Clerk; Fletcher Lacroix, IT Director; and Andrew Jongekryg, IT Support.

AGENDA APPROVAL - It was moved by CM Washington; seconded by CM Christensen to approve the agenda which passed unanimously.

SPECIAL BUSINESS

1. Two Executive Sessions pursuant to RCW 42.30.110(1)(i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

At 6:01 pm, Council went into Executive Session which was expected to last until 6:45 pm. Recording of the meeting paused.

The roundtable meeting ended at 6:55 pm.

REGULAR MEETING

CALL TO ORDER: Mayor Ross called the Regular Meeting to order 7:00 pm.

City Council: Councilmembers Ethan Benson, Rob Wotton, Bryan Holloway, Louis Washington, Catherine Cotton, Cara Christensen, and Jo Johnson.

Mayor Katherine Ross was also present.

City Staff: Mike Chambless, City Administrator; Dena Burke, City Attorney; Deana Dean, City Clerk; Jeff Hamlin, Parks & Public Works Director; Drew Bouta, Finance Director; Janna Walker, Budget Manager; Fletcher Lacroix, IT Director; Mike Bailey, Fire Chief; Gary Horejsi, Interim Police Chief; Mona Davis,

Community & Economic Development Director; Andrew Vining, Project Engineer; Jen Hughes, Deputy Finance Director; and Andrew Jongekryg, IT Support.

PLEDGE OF ALLEGIANCE – The pledge of allegiance was led by CM Christensen.

AGENDA APPROVAL

It was moved by CM Holloway; seconded by CM Johnson to:

Approve the agenda as amended.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

It was moved by CM Holloway; seconded by CM Christensen to:

Remove approval of the claims report from the consent agenda.

It was moved by CM Holloway; seconded by CM Johnson to

Remove ceremonial oath of office from the agenda.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

PUBLIC HEARINGS, PRESENTATIONS, PROCLAMATIONS, AND APPOINTMENTS

Appointments

2. Ceremonial Oath of Office for Police Officers Jaedon Hall and Chase Holmes. This item was removed from the agenda.

Proclamations

3. **25-10: EMS Week.** Proclamation read into the record by Mayor Ross. Chief Bailey addressed Council and thanked the Mayor and Council for recognizing the dedicated professionals of the fire department. Photos followed.
4. **25-11: National Public Works Week.** Proclamation read into the record by Mayor Ross. Parks & Public Works Director Hamlin addressed Council, spoke to the great work of the public works professionals in Snoqualmie, and thanked Council for their support. Photos followed.

PUBLIC COMMENTS AND REQUESTS FOR ITEMS NOT ON THE AGENDA

CONSENT AGENDA

5. Approve the City Council Meeting Minutes dated May 12, 2025.

It was moved by CM Washington; seconded by CM Johnson to:

Approve the consent agenda.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

6. This item was removed from the consent agenda during approval of the agenda. Approve the Claims Report dated May 27, 2025. Additional information provided by Finance Director Drew Bouta.

It was moved by CM Holloway; seconded by CM Christensen to:

Approve the Claims Report dated May 27, 2025

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

It was moved by CM Holloway; seconded by CM Christensen to:

Substitute the revised claims report dated May 27, 2025.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

ORDINANCES

7. **AB25-035:** Ordinance Amending SMC Titles 17.20 and 17.37. Introduction read into the record by CM Washington. Council comments followed with Community & Economic Director Mona Davis providing additional information.

It was moved by CM Washington; seconded by CM Johnson to:

Adopt Ordinance 1306 amending various sections of Chapter 17.20 and Chapter 17.37 of the Snoqualmie Municipal Code to amend retail use requirements in the downtown historic district retail use overlay.

PASSED: 5-2 (Wotton, Washington, Cotton, Christensen, Johnson) (Nay: Benson, Holloway)

COMMITTEE REPORTS

Public Safety Committee:

8. Fire Department 1st Quarter Accreditation Report. This was an informational item only and the report was included in the agenda packet.

Chief Bailey provided an update on the new fire truck.

Community Development Committee:

9. **AB25-064:** River Trail Property Acquisition (Hailstone Trust) Parcel ID 7849200455. Introduction read into the record by CM Washington. Additional information provided by Community & Economic Development Director Mona Davis and Budget Manager Janna Walker.

It was moved by CM Washington; seconded by CM Wotton to:

Adopt Resolution 1717 authorizing the Mayor to execute a Purchase and Sale Agreement to purchase real property associated with the City River Trail.

PASSED: 6-1 (Benson, Wotton, Washington, Cotton, Christensen, Johnson) (Nay: Holloway)

Parks & Public Works Committee:

10. **AB25-059:** Selecting RH2 for Construction Management Services for the Reclaimed Water Distribution System Improvements Project. Introduction read into the record by CM Benson. Council questions followed.

It was moved by CM Benson; seconded by CM Washington to:

Adopt Resolution 1718 selecting and authorizing the execution of a contract amendment for engineering services with RH2 Engineering to provide Construction Management and Inspection Services for the Reclaimed Water Distribution System Improvements Project and authorizing the Mayor to sign.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

Finance & Administration Committee: There was no report.

Committee of the Whole: There was no report.

REPORTS

11. Mayor's Report. Mayor Ross provided updates on:

- SR18 closure.
- National Community Survey.
- Splashpad grand opening.
- Fire Station 20th Anniversary and Engine Push In.
- Visits to local non-profits, Mamma's Hands and Snoqualmie Valley Food Bank.
- AWC Conference in June.

12. Commission/Committee Liaison Reports:

- CM Wotton acknowledged the Boy Scouts in attendance this evening and provided updates on the Economic Development Commission, SnoValleyJobs.com, and SnoValley Innovation Center.
- CM Cotton provided updates on Snoqualmie Valley Health and Washington State Department of Fish and Wildlife regarding the public not feeding wildlife.

EXECUTIVE SESSION

13. Executive Session pursuant to RCW 42.30.110(1)(i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

At 7:50 pm, Council went into Executive Session which was expected to last until 8:10 pm. Recording of the meeting paused.

At 8:10 pm, Council reconvened and recording of the meeting resumed.

It was moved by CM Wotton, seconded by CM Washington to:

Amend the agenda to add two items: Interim Agreement between Snoqualmie and North Bend regarding police services and the second is ILA between North Bend and Snoqualmie for police services.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

Additional information provided by CM Wotton.

It was moved by CM Wotton, seconded by CM Washington to:

Authorize the Mayor to sign the Interim Agreement between Snoqualmie and North Bend regarding police services and the ILA between North Bend and Snoqualmie for police services.

PASSED: 6-1 (Benson, Wotton, Washington, Cotton, Christensen, Johnson) (Nay: Holloway)

ADJOURNMENT

It was moved by CM Johnson, seconded by CM Wotton to
Adjourn the meeting.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

The meeting was adjourned at 8:14 pm.

CITY OF SNOQUALMIE

Katherine Ross, Mayor

Attest:

Deana Dean, City Clerk



Drew Bouta, Director of Finance

38624 SE River St. | PO Box 987

Snoqualmie, Washington 98065

(425) 888-1555 | dbouta@snoqualmiewa.gov

To: City Council
Finance & Administration Committee

From: Drew Bouta, Director of Finance

Date: June 9, 2025

Subject: CLAIMS REPORT
Approval of payments for the period: May 1, 2025, through May 23, 2025

BACKGROUND

Per RCW 42.24.080, all claims presented against the city by persons furnishing materials, rendering services, or performing labor must be certified by the appropriate official to ensure that the materials have been furnished, the services rendered, or the labor performed as described, and that the claims are just, due, and unpaid obligations against the city, before payment can be made. Expedited processing of the payment of claims when certain conditions have been met allows for the payment of claims before the legislative body has acted to approve the claims when: (1) the appropriate officers have furnished official bonds; (2) the legislative body has adopted policies that implement effective internal control; (3) the legislative body has provided for review of the documentation supporting the claims within a month of issuance; and (4) that if claims are disapproved, they shall be recognized as receivables and diligently pursued. The City of Snoqualmie meets all requirements of this state law.

Pursuant to Snoqualmie Municipal Code (SMC) Chapter 3.85, all Claims, Demands and Vouchers against the city, provides that the Finance Director or her designee will examine all claims prior to payment and provide periodic reporting of the payments to the City Council for final approval. Per SMC 3.85.040, to meet these requirements, the Finance Director schedules payment of claims and payroll for monthly Finance & Administration Committee review followed by full City Council approval on the consent agenda. Per SMC 3.85.050, documentation supporting claims paid and the Finance Director's written report are made available to all city council members at City Hall for 48 hours prior to the Finance & Administration Committee meeting. Following the 48-hour review period, the Finance & Administration Committee considers the claims as part of its regular agenda and recommends to the full city council whether to approve or disapprove the claims. Consistent with these requirements, this report seeks City Council approval of payment of claims and payroll batches summarized in the table below.

ANALYSIS

All payments made during these periods were found to be valid claims against the city. The City's internal controls include certification of the validity of all expenditures by the appropriate department and an internal audit conducted by designated finance department staff who review all claims and payroll payments. Staff performs system validation and exception reviews to validate payroll records. The Finance Director performs a random sampling review of supporting documentation for claims payments to ensure validity, as well as regularly reviews its processes to ensure appropriate internal controls are in place. The City issues disbursements for claims and payroll via the following methods:

- Warrant: paper negotiable instruments, very much like, although legally distinct from, checks
- Commercial Credit Card: as authorized by Financial Management Policy
- Electronic Funds Transfer (EFT). EFTs are electronic banking transactions (no paper instrument) of two basic types: (1) Automated Clearing House (ACH) for Electronic Fund Transfer (EFT) and (2) Wire Transfers a direct transfer between bank accounts

The following table summarizes the claims and payments authorized by the Finance Director:

The foregoing amounts were budgeted in the 2023-2024 biennial budget, and sufficient funds are available to cover these payments, as appropriate. Details pertaining to the individual vendor payments are available in documentation provided for the Finance & Administration Committee and subsequent City Council review by accessing the following link on the city website: [Claims Report](#)

CITY OF SNOQUALMIE
Disbursements for Council Approval
Claims, Payroll and Miscellaneous

| CLAIMS | | | | | | |
|--------------------|----------|--------|---------------|-----|---------------|---------------------|
| Date | Warrants | | | ACH | | CLAIMS TOTAL |
| | From # | Thru # | Amount | Qty | Amount | |
| 5/15/2025 | 84657 | 84728 | \$ 345,814.96 | | | 345,814.96 |
| 5/7/2025 | 84790 | 84795 | \$ 9,018.48 | 9 | \$ 483,080.57 | 492,099.05 |
| 5/16/2025 | 62856 | 62857 | \$ 1,077.26 | | | 1,077.26 |
| 5/22/2025 | 84729 | 84729 | \$ 4,192.50 | | | 4,192.50 |
| 5/23/2025 | 84730 | 84789 | \$ 506,125.16 | | | 506,125.16 |
| Grand Total | | | | | | 1,349,308.93 |

| PAYROLL (including Payroll Benefits) | | | | | | |
|--------------------------------------|----------|--------|-------------|-----|---------------|-------------------|
| Date | Warrants | | | ACH | | PAYROLL TOTAL |
| | From # | Thru # | Amount | Qty | Amount | |
| 5/1/25 - 5/15/25 | | | | 114 | \$ 393,341.40 | 393,341.40 |
| 5/1/25 - 5/15/25 | 10015 | 10015 | \$ 3,157.15 | | | 3,157.15 |
| Grand Total | | | | | | 396,498.55 |

| MISCELLANEOUS DISBURSEMENTS | | | | |
|-----------------------------|--------------------------|-------------|-------------|-----------------|
| Date | Description | ACH Amount | Wire Amount | MISC TOTAL |
| 5/20/2025 | Navia Benefits Solutions | \$ 9,859.84 | | \$ 9,859.84 |
| | | | | \$ - |
| | | | | \$ - |
| | | | | \$ - |
| | | | | \$ - |
| | | | | \$ - |
| | | | | \$ - |
| | | | | \$ - |
| Grand Total | | | | 9,859.84 |

Total **1,755,667.32**

The following claims and payments were objected to by Finance Director: **NONE**
(Itemize claims/demands amounts and circumstances, and summarize reasons for objection)

I, the undersigned, do hereby certify under penalty of perjury that the claims and payroll warrant and/or checks itemized above were issued to pay just, due, and unpaid obligations of the City of Snoqualmie for materials furnished, services rendered, or labor performed, and that I am authorized to authenticate and certify the foregoing.

Drew Bouta

05/29/2025

Drew Bouta, Director of Finance

Date

FINANCE & ADMINISTRATION COMMITTEE RECOMMENDATION: Approve / Not Approve

City of Snoqualmie

Claims presented to the City to be paid in the amount of \$345,814.96

For claims warrants numbered 84657 through 84728 & dated 5/15/2025

| VENDOR NAME | ACCOUNT | ACCOUNT DESC | YEAR | PERIOD | TYPE | STATUS | AMOUNT | CHECK NO | INVOICE # | FULL DESC | INVOICE DATE | CHECK DATE |
|----------------------|-----------------|-------------------------------|------|--------|------|--------|-----------|----------|----------------|---|--------------|------------|
| ALLPURP | 51051821 548000 | Repair & Maintenance Services | 2025 | 5 | INV | Paid | 2,172.53 | 84657 | 31374 | Fire Station- add egress window to staff bedroom | 3/12/2025 | 5/15/2025 |
| AMZONCAP | EMG52560 531910 | Operating Supplies | 2025 | 5 | INV | Paid | 307.36 | 84658 | 1KHT-LY1F-WXML | Batteries, solar chargers, cleaning supplies | 4/28/2025 | 5/15/2025 |
| AMZONCAP | EMG52560 535900 | Small Tools & Equipment | 2025 | 5 | INV | Paid | 527.27 | 84658 | 1KHT-LY1F-WXML | Batteries, solar chargers, cleaning supplies | 4/28/2025 | 5/15/2025 |
| AMZONCAP | POL52110 549100 | City-Sponsored Expenses | 2025 | 5 | INV | Paid | 74.24 | 84658 | 1JWJ-GH13-GFMT | Police rubber ducks for community events | 4/22/2025 | 5/15/2025 |
| AMZONCAP | POL52121 531910 | Operating Supplies | 2025 | 5 | INV | Paid | 535.05 | 84658 | 1L67-YHWX-6YD7 | C. Werre- streaming video camera, microSD cards (2) | 4/29/2025 | 5/15/2025 |
| AMZONCAP | POL52122 531000 | Office Supplies | 2025 | 5 | INV | Paid | 17.46 | 84658 | 1YMM-9CGQ-3CT7 | G. Horejsi signature stamp | 4/24/2025 | 5/15/2025 |
| AMZONCAP | POL52122 531050 | Uniforms & Protective Gear | 2025 | 5 | INV | Paid | 4.34 | 84658 | 13CD-LY7T-F9TJ | D. Vladis cap | 4/22/2025 | 5/15/2025 |
| AMZONCAP | POL52122 531820 | Info Tech Components | 2025 | 5 | INV | Paid | 16.05 | 84658 | 1XVQ-VQQN-M79G | C. Werre- DVD R/W drive | 4/22/2025 | 5/15/2025 |
| AMZONCAP | POL52150 535901 | Evidence Room Racks-Bins | 2025 | 5 | INV | Paid | 141.94 | 84658 | 1C7N-7DCD-G3HR | Shop stool | 4/25/2025 | 5/15/2025 |
| AMZONCAP | 01452122 531050 | Uniforms & Protective Gear | 2025 | 5 | INV | Paid | 4.34 | 84658 | 13CD-LY7T-F9TJ | D. Vladis cap | 4/22/2025 | 5/15/2025 |
| AMZONCAP | 01452122 531820 | Info Tech Components | 2025 | 5 | INV | Paid | 16.04 | 84658 | 1XVQ-VQQN-M79G | C. Werre- DVD R/W drive | 4/22/2025 | 5/15/2025 |
| AMZONCAP | 40353190 549100 | City-Sponsored Expenses | 2025 | 5 | INV | Paid | 176.11 | 84658 | 1XG1-QLMK-9ICC | Arbor Day event supplies | 4/25/2025 | 5/15/2025 |
| ATWORK | PKF57680 548150 | Landscaping Services | 2025 | 5 | INV | Paid | 19,334.82 | 84659 | PS-INV105914 | Maintenance agreement- mini parks Feb | 2/28/2025 | 5/15/2025 |
| ATWORK | 51051821 548150 | Landscaping Services | 2025 | 5 | INV | Paid | 2,999.01 | 84659 | PS-INV105913 | Maintenance agreement-facilities Feb | 2/28/2025 | 5/15/2025 |
| AWC PD | PLN55860 543000 | Training & Travel | 2025 | 5 | INV | Paid | 75.00 | 84660 | 159391 | Cancellation Fee AWC Hlthy worksite A. Jeffery | 3/12/2025 | 5/15/2025 |
| Bark King | PKF57680 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 3,221.40 | 84661 | 18023 | Install playground chips | 4/15/2025 | 5/15/2025 |
| Bark King | PKF57680 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 805.35 | 84661 | 18024 | Install playground chips | 4/15/2025 | 5/15/2025 |
| CALPORTL | STR54230 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 285.86 | 84662 | 96726347 | Crushed rock | 4/11/2025 | 5/15/2025 |
| CALPORTL | STR54230 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 256.54 | 84662 | 96728265 | Crushed rock | 4/14/2025 | 5/15/2025 |
| CENLINK | 50251888 542000 | Telephone Service | 2025 | 5 | INV | Paid | 107.10 | 84663 | 333555664 4/25 | Snoqualmie Police/Dispatch land line Apr 9- May 8 | 4/9/2025 | 5/15/2025 |
| CENTURYLINK | 50251888 542000 | Telephone Service | 2025 | 5 | INV | Paid | 703.68 | 84664 | 300575004 4/25 | Snoq. police land lines Apr 20- May 19 | 4/20/2025 | 5/15/2025 |
| COI | POL52122 541511 | Dispatch Services | 2025 | 5 | INV | Paid | 31,034.57 | 84665 | 25000185 | Dispatch services- April 2025 | 5/1/2025 | 5/15/2025 |
| COI | 01452122 541511 | Dispatch Services | 2025 | 5 | INV | Paid | 20,689.71 | 84665 | 25000185 | Dispatch services- April 2025 | 5/1/2025 | 5/15/2025 |
| COMP PD | POL52122 531000 | Office Supplies | 2025 | 5 | INV | Paid | 50.22 | 84666 | 2348732-1 | Copy paper | 4/24/2025 | 5/15/2025 |
| COMP PD | POL52122 531000 | Office Supplies | 2025 | 5 | INV | Paid | 58.80 | 84666 | 2350315-0 | Memo books, cleaning supplies | 5/2/2025 | 5/15/2025 |
| COMP PD | POL52122 531340 | Custodial & Cleaning Supplies | 2025 | 5 | INV | Paid | 182.64 | 84666 | 2348732-0 | Batteries, custodial supplies | 4/23/2025 | 5/15/2025 |
| COMP PD | POL52122 531340 | Custodial & Cleaning Supplies | 2025 | 5 | INV | Paid | 358.39 | 84666 | 2350315-0 | Memo books, cleaning supplies | 5/2/2025 | 5/15/2025 |
| COMP PD | POL52122 531910 | Operating Supplies | 2025 | 5 | INV | Paid | 408.12 | 84666 | 2348732-0 | Batteries, custodial supplies | 4/23/2025 | 5/15/2025 |
| Control Systems | 41759436 563000 | WRF Improve Construction | 2025 | 5 | INV | Paid | 13,253.72 | 84667 | 1705 | Basin 2 integration incl new MCC startup & Commiss | 10/17/2024 | 5/15/2025 |
| Control Systems | 41759436 563000 | WRF Improve Construction | 2025 | 5 | INV | Paid | 8,385.43 | 84667 | 1948 | Onsite MCC equipment verif, inspec, config, testng | 1/6/2025 | 5/15/2025 |
| DAVDOOR | PKF57680 548000 | Repair & Maintenance Services | 2025 | 5 | INV | Paid | 1,190.28 | 84668 | INV0009268 | Door repair | 4/22/2025 | 5/15/2025 |
| DOCT | 41130030 583131 | 2013 PWTf Loan Interest | 2025 | 5 | INV | Paid | 271.05 | 84669 | PWTFNT-367414 | Pub Wks TF Loan PC12-951-083 Principal/interest | 4/30/2025 | 5/15/2025 |
| DOCT | 41759135 578131 | 2013 PWTf Loan Principal | 2025 | 5 | INV | Paid | 15,488.46 | 84669 | PWTFNT-367414 | Pub Wks TF Loan PC12-951-083 Principal/interest | 4/30/2025 | 5/15/2025 |
| DOE | 40253510 541561 | Water Quality Program Fees | 2025 | 5 | INV | Paid | 2,025.00 | 84670 | LAU-WA-R745-25 | Laboratory Accreditation Fees | 4/17/2025 | 5/15/2025 |
| DOLU3 | POL52150 548000 | Repair & Maintenance Services | 2025 | 5 | INV | Paid | 41.20 | 84671 | 387776 | New hot water heater inspection | 4/29/2025 | 5/15/2025 |
| ERA | 40253585 541000 | Professional Svcs - General | 2025 | 5 | INV | Paid | 1,186.60 | 84672 | 108224 | Proficiency testing service blind studies | 4/14/2025 | 5/15/2025 |
| ESA | PLN55861 541080 | Environmental Services | 2025 | 5 | INV | Paid | 2,019.25 | 84673 | 205358 | Snoqualmie to 39 Snoqualmie River Trail | 3/4/2025 | 5/15/2025 |
| Evergreen Courier LL | 40253585 542300 | Postage & Freight | 2025 | 5 | INV | Paid | 342.00 | 84674 | 000270 | Shipping samples to lab | 4/14/2025 | 5/15/2025 |
| Ferguson Water Works | 40153481 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 6,125.85 | 84675 | 0077532 | 1.5" water meters | 4/23/2025 | 5/15/2025 |
| Gateway Controls | 40253580 548000 | Repair & Maintenance Services | 2025 | 5 | INV | Paid | 871.42 | 84676 | 2025864 | Phase 3 construction costs | 2/19/2025 | 5/15/2025 |
| GRAINGER | PKF57680 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 1,354.44 | 84677 | 9473254473 | Wall file, wrench set, hand soap | 4/14/2025 | 5/15/2025 |
| GRAINGER | 40353130 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 365.75 | 84677 | 839177383 | Items for Catch Basin Inspections | 4/17/2025 | 5/15/2025 |
| GRAINGER | 51051821 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 34.84 | 84677 | 9483474541 | PD evidence room hanger/shelf | 4/23/2025 | 5/15/2025 |
| Grange Supply | PKF57680 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 81.04 | 84678 | 758294 | Fence supplies | 9/18/2024 | 5/15/2025 |
| Grange Supply | PKF57680 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 52.93 | 84678 | 758450 | Fence supplies | 9/24/2024 | 5/15/2025 |
| GRTFLOOR | 51051821 548000 | Repair & Maintenance Services | 2025 | 5 | INV | Paid | 5,263.52 | 84679 | 173960-202 | Carpet cleaning (state contracted) all major bldgs | 10/8/2024 | 5/15/2025 |
| HCI | 40253585 531510 | Laboratory Supplies | 2025 | 5 | INV | Paid | 3,680.72 | 84680 | 14444137 | Nitrate supplies | 4/4/2025 | 5/15/2025 |
| HCI | 40253585 548000 | Repair & Maintenance Services | 2025 | 5 | INV | Paid | 763.94 | 84680 | 14454129 | Sensor calibrations | 4/12/2025 | 5/15/2025 |
| HD Fowler | 40153481 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 382.55 | 84681 | 16985711 | Hydrant parts | 4/24/2025 | 5/15/2025 |
| HD Fowler | 40253580 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 1,768.72 | 84681 | 16971014 | Two valves for repair | 4/9/2025 | 5/15/2025 |
| HD Supply Facil Main | 51051821 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 506.73 | 84682 | 9236201536 | 6 cases hand soap | 4/17/2025 | 5/15/2025 |
| IHK | PKF57680 535900 | Small Tools & Equipment | 2025 | 5 | INV | Paid | 1,631.61 | 84683 | 97003P | Lawn Edgers (5) | 4/30/2025 | 5/15/2025 |

| | | | | | | | | | | | |
|-------------------|-----------------|--------------------------------|------|---|-----|------|-----------|----------------------------|--|-----------|-----------|
| IHK | 40359431 564000 | Gen'l Machinery & Equip | 2025 | 5 | INV | Paid | 27,476.16 | 84683 96600P | 2025 Kubota RTV-X1100side by side Sourcewell price | 4/23/2025 | 5/15/2025 |
| IHK | 50154868 531301 | Repair Parts | 2025 | 5 | INV | Paid | 1,430.15 | 84683 96698P | Filters & oring kits- pm on side by side RTV1100 | 4/25/2025 | 5/15/2025 |
| IMC | NON51250 541115 | Municipal Court Services-Costs | 2025 | 5 | INV | Paid | 6,953.77 | 84684 SQL April 2025 | Snoqualmie court filings- April 2025 | 5/2/2025 | 5/15/2025 |
| INDUSTSS | 50251881 531800 | Department Software | 2025 | 5 | INV | Paid | 19,339.32 | 84685 SIN012279 | Human machine interface ctrl syst Sftwr subscrip | 4/28/2025 | 5/15/2025 |
| JOHNDEER | 40353190 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 757.83 | 84686 143870903-001 | Tree Gator watering bags for street tree watering | 7/18/2024 | 5/15/2025 |
| Kamran Mostofi | PAR34730 347301 | Recreational Activity Fees | 2025 | 5 | INV | Paid | 338.00 | 84687 1818 | Park reservation cancellation refund | 5/7/2025 | 5/15/2025 |
| KC 710 | STR54264 548000 | Traffic Signal Maintenance | 2025 | 5 | INV | Paid | 2,737.04 | 84688 140547-140554 | Traffic sign Maint. | 3/31/2025 | 5/15/2025 |
| KC 710 | STR54264 548000 | Traffic Signal Maintenance | 2025 | 5 | INV | Paid | 6,865.69 | 84688 141279-141282 | Traffic sign maint | 4/30/2025 | 5/15/2025 |
| KC 710 | 40253560 541000 | Professional Svcs - General | 2025 | 5 | INV | Paid | 176.00 | 84688 35007756 | King County inspection services | 4/14/2025 | 5/15/2025 |
| KI 2 | FIR52220 531050 | Uniforms | 2025 | 5 | INV | Paid | 239.64 | 84689 14882 | Class B uniform shirt- Ramos | 4/25/2025 | 5/15/2025 |
| Kissler | 40253580 548000 | Repair & Maintenance Services | 2025 | 5 | INV | Paid | 2,285.76 | 84690 11619 | Haul biosolids | 4/8/2025 | 5/15/2025 |
| Kissler | 40253580 548000 | Repair & Maintenance Services | 2025 | 5 | INV | Paid | 2,291.47 | 84690 11641 | Haul biosolids | 4/22/2025 | 5/15/2025 |
| LLS | POL52122 541000 | Professional Svcs - General | 2025 | 5 | INV | Paid | 13.81 | 84691 11567739 | Interpretation svcs- 3/1 & 3/11 2025 | 3/31/2025 | 5/15/2025 |
| LNCS | POL52122 531050 | Uniforms & Protective Gear | 2025 | 5 | INV | Paid | 23.73 | 84692 INV935392 | C. Smith- radio utility pouch | 4/8/2025 | 5/15/2025 |
| LNCS | POL52122 531050 | Uniforms & Protective Gear | 2025 | 5 | INV | Paid | 201.95 | 84692 INV936042 | G. Horejsi- pin, pants (2) | 4/9/2025 | 5/15/2025 |
| LNCS | POL52122 531050 | Uniforms & Protective Gear | 2025 | 5 | INV | Paid | 236.94 | 84692 INV938833 | G Horejsi- short & long sleeve base shirts w/embrd | 4/17/2025 | 5/15/2025 |
| LNCS | 01452122 531050 | Uniforms & Protective Gear | 2025 | 5 | INV | Paid | 23.73 | 84692 INV935392 | C. Smith- radio utility pouch | 4/8/2025 | 5/15/2025 |
| LNCS | 01452122 531050 | Uniforms & Protective Gear | 2025 | 5 | INV | Paid | 145.06 | 84692 INV935447 | J. Meadows- hinged and chain link handcuffs | 4/8/2025 | 5/15/2025 |
| LOUDEDGE | 00280090 541000 | Professional Svcs - General | 2025 | 5 | INV | Paid | 950.00 | 84693 COS-050125-A | Big Truck Day Ad/Splash pad poster | 5/1/2025 | 5/15/2025 |
| MCMMASTER | 40253930 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 387.02 | 84694 44933725 | Parts for reuse filters | 5/1/2025 | 5/15/2025 |
| NB AUTOF | 50154868 531301 | Repair Parts | 2025 | 5 | INV | Paid | 103.55 | 84695 061515 | ER&R equipment repair parts April 2025 | 3/26/2025 | 5/15/2025 |
| NB AUTOF | 50154868 531301 | Repair Parts | 2025 | 5 | INV | Paid | 310.64 | 84695 061525 | ER&R equipment repair parts April 2025 | 3/26/2025 | 5/15/2025 |
| NB AUTOF | 50154868 531301 | Repair Parts | 2025 | 5 | INV | Paid | 403.76 | 84695 061549 | ER&R equipment repair parts April 2025 | 3/26/2025 | 5/15/2025 |
| NB AUTOF | 50154868 531301 | Repair Parts | 2025 | 5 | INV | Paid | 59.70 | 84695 061688 | ER&R equipment repair parts April 2025 | 3/27/2025 | 5/15/2025 |
| NB AUTOF | 50154868 531301 | Repair Parts | 2025 | 5 | INV | Paid | 58.65 | 84695 062259 | ER&R equipment repair parts April 2025 | 4/2/2025 | 5/15/2025 |
| NB AUTOF | 50154868 531301 | Repair Parts | 2025 | 5 | INV | Paid | 486.11 | 84695 062369 | ER&R equipment repair parts April 2025 | 4/3/2025 | 5/15/2025 |
| NB AUTOF | 50154868 531301 | Repair Parts | 2025 | 5 | INV | Paid | 1,034.05 | 84695 062704 | ER&R equipment repair parts April 2025 | 4/5/2025 | 5/15/2025 |
| NB AUTOF | 50154868 531301 | Repair Parts | 2025 | 5 | INV | Paid | 176.63 | 84695 062881 | ER&R equipment repair parts April 2025 | 4/8/2025 | 5/15/2025 |
| NB AUTOF | 50154868 531301 | Repair Parts | 2025 | 5 | INV | Paid | 410.63 | 84695 063032 | ER&R equipment repair parts April 2025 | 4/9/2025 | 5/15/2025 |
| NB AUTOF | 50154868 531301 | Repair Parts | 2025 | 5 | INV | Paid | 195.85 | 84695 063163 | ER&R equipment repair parts April 2025 | 4/10/2025 | 5/15/2025 |
| NB AUTOF | 50154868 531301 | Repair Parts | 2025 | 5 | INV | Paid | 174.04 | 84695 063226 | ER&R equipment repair parts April 2025 | 4/11/2025 | 5/15/2025 |
| NB AUTOF | 50154868 531301 | Repair Parts | 2025 | 5 | INV | Paid | 120.44 | 84695 063229 | ER&R equipment repair parts April 2025 | 4/11/2025 | 5/15/2025 |
| NB AUTOF | 50154868 531301 | Repair Parts | 2025 | 5 | INV | Paid | 56.30 | 84695 063634 | ER&R equipment repair parts April 2025 | 4/15/2025 | 5/15/2025 |
| NB AUTOF | 50154868 531301 | Repair Parts | 2025 | 5 | INV | Paid | 717.16 | 84695 063659 | ER&R equipment repair parts April 2025 | 4/15/2025 | 5/15/2025 |
| NB AUTOF | 50154868 531301 | Repair Parts | 2025 | 5 | INV | Paid | 54.53 | 84695 063681 | ER&R equipment repair parts April 2025 | 4/15/2025 | 5/15/2025 |
| NB AUTOF | 50154868 531301 | Repair Parts | 2025 | 5 | INV | Paid | 76.15 | 84695 063837 | ER&R equipment repair parts April 2025 | 4/16/2025 | 5/15/2025 |
| NB AUTOF | 50154868 531301 | Repair Parts | 2025 | 5 | INV | Paid | 212.68 | 84695 063912 | ER&R equipment repair parts April 2025 | 4/17/2025 | 5/15/2025 |
| NB AUTOF | 50154868 531301 | Repair Parts | 2025 | 5 | INV | Paid | 9.88 | 84695 064446 | ER&R equipment repair parts April 2025 | 4/22/2025 | 5/15/2025 |
| NB AUTOF | 50154868 531301 | Repair Parts | 2025 | 5 | INV | Paid | 269.66 | 84695 064565 | ER&R equipment repair parts April 2025 | 4/23/2025 | 5/15/2025 |
| NB AUTOG | 40153481 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 55.36 | 84696 054964 | Fire extinguisher | 1/16/2025 | 5/15/2025 |
| NB AUTOG | 40153481 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 92.63 | 84696 055419 | Chain with hooks | 1/21/2025 | 5/15/2025 |
| NHC | PLN55861 541040 | Engineering Services | 2025 | 5 | INV | Paid | 957.50 | 84697 32491 | RES2024-050 Jenkins New Single Family | 1/16/2025 | 5/15/2025 |
| NHC | PLN55861 541040 | Engineering Services | 2025 | 5 | INV | Paid | 4,785.00 | 84697 32844 | Snoq. Drainage reviews 2017-On-call svcs to 2/28/2 | 3/24/2025 | 5/15/2025 |
| ODP Bus Sol 32559 | 40253580 531000 | Office Supplies | 2025 | 5 | INV | Paid | 61.02 | 84698 418873202001 | Office supplies, pens | 4/15/2025 | 5/15/2025 |
| ODP Bus Sol 32559 | 40253580 531000 | Office Supplies | 2025 | 5 | INV | Paid | 33.03 | 84698 418873203001 | Office supplies, pens | 4/15/2025 | 5/15/2025 |
| ODP Bus Sol 32559 | 40253580 531340 | Custodial & Cleaning Supplies | 2025 | 5 | INV | Paid | 83.37 | 84698 418872584001 | Toilet paper | 4/15/2025 | 5/15/2025 |
| OTAK | 31175050 541064 | Kimball Ck Bridges -Const Mgmt | 2025 | 5 | INV | Paid | 5,155.50 | 84699 000042500449 | Construction phase svcs ending April 4, 2025 | 4/30/2025 | 5/15/2025 |
| OTAK | 31175060 541066 | Mdwbrk Bridge -Prof'l Svcs | 2025 | 5 | INV | Paid | 6,100.00 | 84699 000042500454 | Meadowbrook Bridge svcs through April 4, 2025 | 4/30/2025 | 5/15/2025 |
| PACIFICA | 41134220 541251 | 2025 DOE Loan Bond Counsel Fee | 2025 | 5 | INV | Paid | 12,000.00 | 84700 2025Bond Counsel Fee | Svcs for DOE Loan No. WQC-2025-Snoqa-00167 | 4/29/2025 | 5/15/2025 |
| PLATT | 40253580 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 481.14 | 84701 9239706 | Replace broken light fixtures- compressor room | 4/16/2025 | 5/15/2025 |
| PRE-EMPL | 00030010 541000 | Professional Svcs - General | 2025 | 5 | INV | Paid | 31.30 | 84702 388113 | Background checks for 2 new hires | 4/30/2025 | 5/15/2025 |
| PROCOM LLC | 00030010 541000 | Professional Svcs - General | 2025 | 5 | INV | Paid | 72.00 | 84703 140266 | DOT- other drug test- 1 employee | 4/30/2025 | 5/15/2025 |
| PSE | POL52150 547100 | Electricity | 2025 | 5 | INV | Paid | 1,950.20 | 84704 002083 4/25 | Electricity | 4/24/2025 | 5/15/2025 |
| Quinn Thomas | ADM51310 541000 | Professional Svcs - General | 2025 | 5 | INV | Paid | 5,000.00 | 84705 6290 | Communications Services | 4/30/2025 | 5/15/2025 |
| RH2 | 40153410 541000 | Professional Svcs - General | 2025 | 5 | INV | Paid | 2,822.44 | 84706 100984 | Bid support/final review bid submittals March 2025 | 4/21/2025 | 5/15/2025 |
| RH2 | 40253510 541000 | Professional Svcs - General | 2025 | 5 | INV | Paid | 2,822.44 | 84706 100984 | Bid support/final review bid submittals March 2025 | 4/21/2025 | 5/15/2025 |
| RH2 | 40253510 541000 | Professional Svcs - General | 2025 | 5 | INV | Paid | 12,160.90 | 84706 101014 | Phase 3 project support | 4/22/2025 | 5/15/2025 |

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|-----------------|-----------------|--------------------------------|------|---|-----|------|-----------|-----------------------|--|------------|-----------|
| RH2 | 41134100 541060 | Eagle Lake Reclam Design | 2025 | 5 | INV | Paid | 21,294.19 | 84706 100984 | Bid support/final review bid submittals March 2025 | 4/21/2025 | 5/15/2025 |
| ROBERT HALF | FIN51423 541190 | Temporary Agency Personnel | 2025 | 5 | INV | Paid | 2,732.40 | 84707 64913633 | M. Barnett- Payroll Specialist Support | 4/29/2025 | 5/15/2025 |
| SOLV | COM55720 531000 | Office Supplies | 2025 | 5 | INV | Paid | 2,137.98 | 84708 444078 | W-2 processing documents/envelopes | 12/13/2024 | 5/15/2025 |
| SOLV | COM55720 531000 | Office Supplies | 2025 | 5 | CRM | Paid | -2,033.30 | 84708 444916 | Credit Memo for overcharge on envelopes | 1/15/2025 | 5/15/2025 |
| STERICYCLE | POL52122 541000 | Professional Svcs - General | 2025 | 5 | INV | Paid | 10.36 | 84709 8010472951 | On call monthly svc charge-minimum fee | 4/11/2025 | 5/15/2025 |
| STORMLK | 40353190 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 1,705.44 | 84710 25-253 | Plants for Green Snoqualmie Event | 4/11/2025 | 5/15/2025 |
| STRYKER | FIR52250 548000 | Repair & Maintenance Services | 2025 | 5 | INV | Paid | 4,939.57 | 84711 9209106813 | Annual service & repair- 2 Stryker ambulance cots | 4/25/2025 | 5/15/2025 |
| Sunbelt Rentals | PKF57680 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 632.55 | 84712 167832825-0001 | Edger motor | 4/17/2025 | 5/15/2025 |
| Sunbelt Rentals | PKF57680 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 90.72 | 84712 168058582-0001 | Tool repair kit and supplies | 4/23/2025 | 5/15/2025 |
| TJE | 40353190 548156 | Emergency Tree Removal | 2025 | 5 | INV | Paid | 1,485.12 | 84713 05018-I | Hazard tree removal-rmv central stem fm maple | 4/25/2025 | 5/15/2025 |
| TRANSU | POL52110 549200 | Dues-Subscriptions-Memberships | 2025 | 5 | INV | Paid | 163.80 | 84714 944321-202503-1 | Credit check current and contract chgs March | 4/1/2025 | 5/15/2025 |
| TRANSU | POL52110 549200 | Dues-Subscriptions-Memberships | 2025 | 5 | INV | Paid | 163.80 | 84714 944321-202504-1 | Credit check current and contract charges - April | 5/1/2025 | 5/15/2025 |
| Trusco Manuf | STR54230 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 3,090.00 | 84715 18885 | Paint stripper | 4/30/2025 | 5/15/2025 |
| TSI CARN | PKF57680 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 588.06 | 84716 19931 | Park signs | 4/18/2025 | 5/15/2025 |
| TSI CARN | PKF57680 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 408.38 | 84716 19934 | Park signs | 4/21/2025 | 5/15/2025 |
| TSI CARN | STC59564 563000 | General Streets Signage | 2025 | 5 | INV | Paid | 1,448.37 | 84716 19930 | Street signs | 4/15/2025 | 5/15/2025 |
| UFS/BART | 40353190 541000 | Professional Svcs - General | 2025 | 5 | INV | Paid | 1,275.00 | 84717 2025-1665 | City tree boundary consulting & Level 3 adv. testg | 4/25/2025 | 5/15/2025 |
| ULI | POL52122 522400 | LEOFF I Retiree Med & Premiums | 2025 | 5 | INV | Paid | 85.50 | 84718 2025-05 | Group Insurance Premium | 5/1/2025 | 5/15/2025 |
| ULINE | PKF57680 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 1,965.38 | 84719 191936457 | Restroom baby changing station | 4/22/2025 | 5/15/2025 |
| ULINE | POL52122 531910 | Operating Supplies | 2025 | 5 | INV | Paid | 27.85 | 84719 191817867 | Evidence tape dispenser | 4/17/2025 | 5/15/2025 |
| URNW | 40153481 545100 | Rent - Shop Equipment | 2025 | 5 | INV | Paid | 1,146.60 | 84720 235589951-011 | Monthly truck rental | 4/19/2025 | 5/15/2025 |
| USAB | 40253585 531510 | Laboratory Supplies | 2025 | 5 | INV | Paid | 1,502.72 | 84721 INV00670620 | Lab testing supplies | 4/3/2025 | 5/15/2025 |
| UULC | 40253560 541000 | Professional Svcs - General | 2025 | 5 | INV | Paid | 129.20 | 84722 5030232 | 811 call service center | 3/31/2025 | 5/15/2025 |
| VALLEYD | NON51591 541111 | Public Defender Services | 2025 | 5 | INV | Paid | 6,650.00 | 84723 25-Apr | Public defense services-Snoqualmie cases- April | 5/1/2025 | 5/15/2025 |
| VALLEYD | NON51591 541111 | Public Defender Services | 2025 | 5 | INV | Paid | 6,650.00 | 84723 25-Mar | Public defense services-Snoqualmie cases- March | 3/31/2025 | 5/15/2025 |
| VERMEER | 50154868 531301 | Repair Parts | 2025 | 5 | INV | Paid | 40.07 | 84724 08114666 | Vermeer chipper shoot deflector rplc adjustmt | 4/23/2025 | 5/15/2025 |
| WARDENFL | 40253930 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 2,812.56 | 84725 6313524-00 | Drive actuators reuse filters | 4/16/2025 | 5/15/2025 |
| WESTPAY | POL52110 549200 | Dues-Subscriptions-Memberships | 2025 | 5 | INV | Paid | 238.39 | 84726 851885486 | Clear research database monthly fee- April 2025 | 5/1/2025 | 5/15/2025 |
| WLACE | PKF57680 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 104.05 | 84727 15314801 | Hedge trimmer parts | 4/10/2025 | 5/15/2025 |
| WLACE | PKF57680 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 21.81 | 84727 15314832 | Pliers | 4/14/2025 | 5/15/2025 |
| WLACE | STR54230 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 27.45 | 84727 15314811 | Sign making tools | 4/11/2025 | 5/15/2025 |
| WLACE | STR54230 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 30.64 | 84727 15314887 | Fasteners | 4/18/2025 | 5/15/2025 |
| WSP BF | 63358930 589305 | Concealed Pistol License Remit | 2025 | 5 | INV | Paid | 132.00 | 84728 I2506185 | Fingerprinting background checks- April 2025 | 5/1/2025 | 5/15/2025 |

City of Snoqualmie

Claims presented to the City to be paid in the amount of \$4,192.50

For claims warrants numbered 84729 through 84729 & dated 5/22/2025

| VENDOR NAME | ACCOUNT | ACCOUNT DESC | YEAR | PERIOD | TYPE | STATUS | AMOUNT | CHECK NO | INVOICE # | FULL DESC | INVOICE DATE | CHECK DATE |
|------------------|-----------------|-----------------------------|------|--------|------|--------|----------|----------|-----------|-----------------|--------------|------------|
| KC Public Health | PKF57680 541000 | Professional Svcs - General | 2025 | 5 | INV | Paid | 4,192.50 | 84729 | IN0960565 | WRF Plan Review | 5/22/2025 | 5/22/2025 |

City of Snoqualmie

Claims presented to the City to be paid in the amount of \$506,125.16

For claims warrants numbered 84730 through 84789 & dated 5/23/2025

| VENDOR NAME | ACCOUNT | ACCOUNT DESC | YEAR | PERIOD | TYPE | STATUS | AMOUNT | CHECK NO | INVOICE # | FULL DESC | INVOICE DATE | CHECK DATE |
|-----------------|-----------------|--------------------------------|------|--------|------|--------|----------|----------|----------------|--|--------------|------------|
| AMZONCAP | COU51160 531000 | Office Supplies | 2025 | 5 | INV | Paid | 88.29 | 84730 | 1TVY-6QJW-6XD3 | Staff name plates for Council Chambers | 5/6/2025 | 5/23/2025 |
| AMZONCAP | FIR52220 531340 | Custodial & Cleaning Supplies | 2025 | 5 | INV | Paid | 162.47 | 84730 | 1R97-G9M9-997F | Toilet paper and trash bags | 4/30/2025 | 5/23/2025 |
| AMZONCAP | PKF57680 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 57.37 | 84730 | 19F1-9X3T-F9PP | Chemical and testing kit for splashpad maintenance | 5/12/2025 | 5/23/2025 |
| AMZONCAP | POL52122 531000 | Office Supplies | 2025 | 5 | INV | Paid | 68.10 | 84730 | 1CLT-WLDG-HYV3 | 32 GB USB flash drives | 3/21/2025 | 5/23/2025 |
| AMZONCAP | 50251881 531820 | Info Tech Components | 2025 | 5 | INV | Paid | 26.21 | 84730 | 1G1T-FCD1-HWXR | Micro SD Cards | 4/22/2025 | 5/23/2025 |
| AMZONCAP | 50251881 531820 | Info Tech Components | 2025 | 5 | INV | Paid | 659.28 | 84730 | 1H9Y-TWYY-9NR9 | EOC- chargers, charging stations, flash drives | 4/22/2025 | 5/23/2025 |
| AMZONCAP | 50251881 531820 | Info Tech Components | 2025 | 5 | INV | Paid | 74.49 | 84730 | 1TVY-6QJW-KXT9 | USB Hubs and Kyle Markwardt phone case | 5/7/2025 | 5/23/2025 |
| ASPECT | 41739434 541070 | Source of Supply - Studies & I | 2025 | 5 | INV | Paid | 9,878.00 | 84731 | 626597 | ASR Analysis & feasab study - svcs ending 4/30/25 | 5/8/2025 | 5/23/2025 |
| BERK Consulting | ADM51310 541000 | Professional Svcs - General | 2025 | 5 | INV | Paid | 4,187.50 | 84732 | 11081-03-25 | Strategic Planning | 4/11/2025 | 5/23/2025 |
| BERK Consulting | ADM51310 541000 | Professional Svcs - General | 2025 | 5 | INV | Paid | 7,505.20 | 84732 | 11081-04-25 | Strategic Planning | 5/9/2025 | 5/23/2025 |
| Central Welding | FIR52220 531910 | Operating Supplies | 2025 | 5 | INV | Paid | 168.59 | 84733 | 2370453 | Oxygen USP Gas/Hazmat charge | 4/30/2025 | 5/23/2025 |
| Chinook Lumber | 40153481 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 42.27 | 84734 | 2110122 | Painting supplies | 5/9/2025 | 5/23/2025 |
| Chinook Lumber | 51051821 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 14.98 | 84734 | 2107471 | Gun and evidence racks/hangers 2x4's- PD evid rm | 4/30/2025 | 5/23/2025 |

| | | | | | | | | | | | |
|----------------------|-----------------|-------------------------------|------|---|-----|------|-----------|-----------------------|---|-----------|-----------|
| Chris Brown | FIR52245 543000 | Training & Travel | 2025 | 5 | INV | Paid | 65.00 | 84735 RE C Brown 5/25 | Reimb. C. Brown per diem meals for training | 5/14/2025 | 5/23/2025 |
| Cimco-GC Systems | 40153481 548000 | Repair & Maintenance Services | 2025 | 5 | INV | Paid | 36,594.02 | 84736 6339 | Service and rebuild cla-val control valves | 4/30/2025 | 5/23/2025 |
| CINTAS | 40253580 548000 | Repair & Maintenance Services | 2025 | 5 | INV | Paid | 127.76 | 84737 9319190559 | Maintenance rental agreement for AED | 4/30/2025 | 5/23/2025 |
| City of Sunnyside | POL52360 541505 | Jail Services - Sunnyside | 2025 | 5 | INV | Paid | 1,984.50 | 84738 16125 | Inmate days served April 2025 | 5/6/2025 | 5/23/2025 |
| City Wide | 51051821 548000 | Repair & Maintenance Services | 2025 | 5 | INV | Paid | 125.44 | 84739 42015010202 | Pest control services City Hall and Public Works | 5/5/2025 | 5/23/2025 |
| CO | 00030010 531340 | Custodial & Cleaning Supplies | 2025 | 5 | INV | Paid | 34.88 | 84740 2329574-0 | Janitorial Supplies-whole office | 1/9/2025 | 5/23/2025 |
| CO | 00150020 531340 | Custodial & Cleaning Supplies | 2025 | 5 | INV | Paid | 34.88 | 84740 2329574-0 | Janitorial Supplies-whole office | 1/9/2025 | 5/23/2025 |
| CO | ADM51310 531000 | Office Supplies | 2025 | 5 | INV | Paid | 254.44 | 84740 2340621-0 | 4 boxes 20 lb paper | 3/11/2025 | 5/23/2025 |
| CO | CLK51420 531340 | Custodial & Cleaning Supplies | 2025 | 5 | INV | Paid | 34.88 | 84740 2329574-0 | Janitorial Supplies-whole office | 1/9/2025 | 5/23/2025 |
| CO | COM55720 531340 | Custodial & Cleaning Supplies | 2025 | 5 | INV | Paid | 34.88 | 84740 2329574-0 | Janitorial Supplies-whole office | 1/9/2025 | 5/23/2025 |
| CO | EXE51310 531340 | Custodial & Cleaning Supplies | 2025 | 5 | INV | Paid | 34.88 | 84740 2329574-0 | Janitorial Supplies-whole office | 1/9/2025 | 5/23/2025 |
| CO | FIN51423 531340 | Custodial & Cleaning Supplies | 2025 | 5 | INV | Paid | 34.88 | 84740 2329574-0 | Janitorial Supplies-whole office | 1/9/2025 | 5/23/2025 |
| CO | PLN55860 531340 | Custodial & Cleaning Supplies | 2025 | 5 | INV | Paid | 34.88 | 84740 2329574-0 | Janitorial Supplies-whole office | 1/9/2025 | 5/23/2025 |
| COMP PD | POL52122 531000 | Office Supplies | 2025 | 5 | INV | Paid | 34.93 | 84741 2350900-0 | G. Horejsi notepads | 5/6/2025 | 5/23/2025 |
| COMP PD | POL52122 531000 | Office Supplies | 2025 | 5 | INV | Paid | 101.51 | 84741 2350900-1 | Urinal mats | 5/9/2025 | 5/23/2025 |
| COS | FIR52250 547300 | Water - Sewer - Stormwater | 2025 | 5 | INV | Paid | 939.18 | 84742 UB 4/25 | COS UB 4/25 | 5/6/2025 | 5/23/2025 |
| COS | NON51820 547300 | Water - Sewer - Stormwater | 2025 | 5 | INV | Paid | 75.02 | 84742 UB 4/25 | COS UB 4/25 | 5/6/2025 | 5/23/2025 |
| COS | PKF57680 547300 | Water - Sewer - Stormwater | 2025 | 5 | INV | Paid | 12,116.82 | 84742 UB 4/25 | COS UB 4/25 | 5/6/2025 | 5/23/2025 |
| COS | POL52150 547300 | Water - Sewer - Stormwater | 2025 | 5 | INV | Paid | 993.75 | 84742 UB 4/25 | COS UB 4/25 | 5/6/2025 | 5/23/2025 |
| COS | STR54230 547300 | Water - Sewer - Stormwater | 2025 | 5 | INV | Paid | 1,702.89 | 84742 UB 4/25 | COS UB 4/25 | 5/6/2025 | 5/23/2025 |
| COS | STR54270 547300 | Water - Sewer - Stormwater | 2025 | 5 | INV | Paid | 209.05 | 84742 UB 4/25 | COS UB 4/25 | 5/6/2025 | 5/23/2025 |
| COS | 40153481 547300 | Water - Sewer - Stormwater | 2025 | 5 | INV | Paid | 913.39 | 84742 UB 4/25 | COS UB 4/25 | 5/6/2025 | 5/23/2025 |
| COS | 40153935 547300 | Water - Sewer - Stormwater | 2025 | 5 | INV | Paid | 248.81 | 84742 UB 4/25 | COS UB 4/25 | 5/6/2025 | 5/23/2025 |
| COS | 40253580 547300 | Water - Sewer - Stormwater | 2025 | 5 | INV | Paid | 8,572.18 | 84742 UB 4/25 | COS UB 4/25 | 5/6/2025 | 5/23/2025 |
| COS | 40353130 547300 | Water - Sewer - Stormwater | 2025 | 5 | INV | Paid | 1,019.76 | 84742 UB 4/25 | COS UB 4/25 | 5/6/2025 | 5/23/2025 |
| COS | 51051821 547300 | Water - Sewer - Stormwater | 2025 | 5 | INV | Paid | 6,595.26 | 84742 UB 4/25 | COS UB 4/25 | 5/6/2025 | 5/23/2025 |
| CTV | EMG52560 531910 | Operating Supplies | 2025 | 5 | INV | Paid | 15.81 | 84743 B399005 | Hardware for EOC-cable tie/NM Staple | 4/6/2025 | 5/23/2025 |
| CTV | PKF57680 531050 | Uniforms & Protective Gear | 2025 | 5 | INV | Paid | 17.23 | 84743 B399055 | Safety glasses | 4/7/2025 | 5/23/2025 |
| CTV | PKF57680 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 50.41 | 84743 B398217 | Assorted repair and maintenance supplies | 3/26/2025 | 5/23/2025 |
| CTV | PKF57680 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 116.83 | 84743 B398267 | Assorted repair and maintenance supplies | 3/27/2025 | 5/23/2025 |
| CTV | PKF57680 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 29.47 | 84743 B398289 | Assorted repair and maintenance supplies | 3/27/2025 | 5/23/2025 |
| CTV | PKF57680 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 23.85 | 84743 B398554 | Assorted repair and maintenance supplies | 3/31/2025 | 5/23/2025 |
| CTV | PKF57680 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 65.42 | 84743 B398587 | Assorted repair and maintenance supplies | 4/1/2025 | 5/23/2025 |
| CTV | PKF57680 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 99.32 | 84743 B398674 | Assorted repair and maintenance supplies | 4/2/2025 | 5/23/2025 |
| CTV | PKF57680 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 16.90 | 84743 B398740 | Assorted repair and maintenance supplies | 4/3/2025 | 5/23/2025 |
| CTV | PKF57680 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 26.20 | 84743 B399054 | Assorted repair and maintenance supplies | 4/7/2025 | 5/23/2025 |
| CTV | PKF57680 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 76.24 | 84743 B399087 | Assorted repair and maintenance supplies | 4/8/2025 | 5/23/2025 |
| CTV | PKF57680 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 52.39 | 84743 B399167 | Assorted repair and maintenance supplies | 4/9/2025 | 5/23/2025 |
| CTV | PKF57680 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 61.11 | 84743 B399212 | Assorted repair and maintenance supplies | 4/10/2025 | 5/23/2025 |
| CTV | PKF57680 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 27.08 | 84743 B399563 | Assorted repair and maintenance supplies | 4/14/2025 | 5/23/2025 |
| CTV | PKF57680 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 42.57 | 84743 B399646 | Assorted repair and maintenance supplies | 4/15/2025 | 5/23/2025 |
| CTV | PKF57680 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 13.09 | 84743 B400191 | Assorted repair and maintenance supplies | 4/23/2025 | 5/23/2025 |
| CTV | STR54230 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 49.66 | 84743 B399319 | Assorted repair and maintenance supplies | 4/11/2025 | 5/23/2025 |
| CTV | STR54230 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 39.49 | 84743 B400165 | Assorted repair and maintenance supplies | 4/22/2025 | 5/23/2025 |
| CTV | STR54230 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 28.17 | 84743 B400260 | Assorted repair and maintenance supplies | 4/23/2025 | 5/23/2025 |
| CTV | 40153481 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 3.59 | 84743 B399515 | Jack plug | 4/14/2025 | 5/23/2025 |
| CTV | 40353130 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 8.73 | 84743 A311895 | Assorted repair and maintenance supplies | 4/7/2025 | 5/23/2025 |
| CTV | 40353190 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 83.99 | 84743 B400365 | Lube, steel wool, cultivator, sealant, file | 4/25/2025 | 5/23/2025 |
| DATEC | 50251881 531820 | Info Tech Components | 2025 | 5 | INV | Paid | 1,607.75 | 84744 65443 | Brother PJ Printers for new PD vehicles | 4/21/2025 | 5/23/2025 |
| DAVDOOR | PKF57680 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 1,816.65 | 84745 INV0009945 | Door repair | 5/6/2025 | 5/23/2025 |
| DAVDOOR | PKF57680 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 669.44 | 84745 INV0010064 | Door repair | 5/8/2025 | 5/23/2025 |
| Evergreen Courier LL | 40253585 542300 | Postage & Freight | 2025 | 5 | INV | Paid | 228.00 | 84746 000282 | Shipping of samples | 5/12/2025 | 5/23/2025 |
| Evergreen Ford | 50154868 531301 | Repair Parts | 2025 | 5 | INV | Paid | 2,513.86 | 84747 5215402 | Repair parts-complete exhaust system replace #123 | 5/9/2025 | 5/23/2025 |
| FCI | 50159448 564000 | Fleet Vehicles & Equipment | 2025 | 5 | INV | Paid | 8,384.34 | 84748 18583 | Upfit supplied &/or svc all equip into PD SUV | 5/14/2025 | 5/23/2025 |
| Ferguson Water Works | 40153481 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 470.31 | 84749 0071125 | Reclaim meter registers | 3/14/2025 | 5/23/2025 |
| FIELDT | PKF57680 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 4,247.88 | 84750 000727316 | Turf servicing | 5/8/2025 | 5/23/2025 |
| FIRESHIE | 51051821 548000 | Repair & Maintenance Services | 2025 | 5 | INV | Paid | 808.08 | 84751 12498 | Fire sprinkler svc/testing Police Dept remodel | 3/31/2025 | 5/23/2025 |

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|----------------------|-----------------|--------------------------------|------|---|-----|------|------------|---------------------------|--|-----------|-----------|
| GALLSLLC | 01452122 531050 | Uniforms & Protective Gear | 2025 | 5 | INV | Paid | 283.92 | 84752 031075350 | E. Rasmussen duty boots | 4/17/2025 | 5/23/2025 |
| Gateway Controls | 50251881 531800 | Department Software | 2025 | 5 | INV | Paid | 5,187.00 | 84753 2025863 | Door access software annual subscription | 4/29/2025 | 5/23/2025 |
| GENDIGIT | 40153481 523100 | Clothing Allowance | 2025 | 5 | INV | Paid | 59.34 | 84754 INV2010017896 | Replacement sweatshirt for Chris Wilson | 2/24/2025 | 5/23/2025 |
| GENDIGIT | 40253580 531050 | Uniforms & Protective Gear | 2025 | 5 | INV | Paid | 348.15 | 84754 INV2010017983 | Embroidery for 10 shirts, Matt Miller | 3/13/2025 | 5/23/2025 |
| GMP | STR54290 541000 | Professional Svcs - General | 2025 | 5 | INV | Paid | 765.00 | 84755 25-148 | Steve Clark consulting svcs 4/19-5/2 2025 | 5/9/2025 | 5/23/2025 |
| GRAINGER | PKF57680 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 192.69 | 84756 9488144636 | Exhaust fan splash pad- utility room | 4/28/2025 | 5/23/2025 |
| GRAINGER | 51051821 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 99.64 | 84756 9486822910 | Supplies for rear door position switch- City Hall | 4/25/2025 | 5/23/2025 |
| GRAINGER | 51051821 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 259.14 | 84756 9490391548 | Police station evidence room gun rack hanger | 4/29/2025 | 5/23/2025 |
| GRAINGER | 51051821 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 488.43 | 84756 9491530466 | Police station evidence room gun rack hanger | 4/30/2025 | 5/23/2025 |
| HCI | 40253585 531510 | Laboratory Supplies | 2025 | 5 | INV | Paid | 1,380.40 | 84757 14486647 | TSS filters | 5/6/2025 | 5/23/2025 |
| HD Supply Facil Main | 51051821 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 74.61 | 84758 9236448827 | Supplies for suggestion box refill cards | 4/25/2025 | 5/23/2025 |
| HD Supply Facil Main | 51051821 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 31.44 | 84758 9236579321 | Replacement toilet seat at Public Works | 4/30/2025 | 5/23/2025 |
| HD Supply Facil Main | 51051821 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 94.32 | 84758 9236621409 | Replacement toilet seats (3) at Public Works | 5/1/2025 | 5/23/2025 |
| IMC | NON51250 541115 | Municipal Court Services-Costs | 2025 | 5 | INV | Paid | 2,697.39 | 84759 SQL Mar 2025-2 | Snoqualmie court filings- March 1-9, 2025 | 5/7/2025 | 5/23/2025 |
| Inter Cybernetics | STR54230 541000 | Professional Svcs - General | 2025 | 5 | INV | Paid | 2,650.00 | 84760 250430-50 | Pavement condition survey- Svcs through April 2025 | 4/30/2025 | 5/23/2025 |
| John Rongerude | NON51591 541111 | Public Defender Services | 2025 | 5 | INV | Paid | 625.00 | 84761 00967 | Public Defense Services- Greyling | 4/17/2025 | 5/23/2025 |
| John Rongerude | NON51591 541111 | Public Defender Services | 2025 | 5 | INV | Paid | 625.00 | 84761 00968 | Public Defense Services- Greyling | 4/17/2025 | 5/23/2025 |
| John Rongerude | NON51591 541111 | Public Defender Services | 2025 | 5 | INV | Paid | 625.00 | 84761 00969 | Public Defense Services- Greyling | 4/17/2025 | 5/23/2025 |
| JOHNDEER | 40353190 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 1,043.48 | 84762 153407660-001 | Tree Gator watering bags for street tree watering | 5/12/2025 | 5/23/2025 |
| KCROUB | 40153410 549010 | Filing & Recording Fees | 2025 | 5 | INV | Paid | 126.00 | 84763 042025 UB Liens | UB Claim of Liens April | 5/7/2025 | 5/23/2025 |
| KI 2 | FIR52220 531050 | Uniforms | 2025 | 5 | INV | Paid | 778.11 | 84764 17617 | 3 Class B pants | 5/8/2025 | 5/23/2025 |
| KI 2 | FIR52220 531050 | Uniforms | 2025 | 5 | INV | Paid | 217.09 | 84764 18210 | Class B uniform shirt- Duddles | 5/9/2025 | 5/23/2025 |
| KI 2 | FIR52220 531050 | Uniforms | 2025 | 5 | INV | Paid | 582.97 | 84764 18421 | Uniform jackets (Meehan, Favro, Anthony) | 5/8/2025 | 5/23/2025 |
| KI 2 | FIR52220 531051 | Personal Protective Equipment | 2025 | 5 | INV | Paid | 254.38 | 84764 17665 | Volunteer PPE jumpsuit- Angrisano | 5/8/2025 | 5/23/2025 |
| Kissler | 40253580 548000 | Repair & Maintenance Services | 2025 | 5 | INV | Paid | 4,540.80 | 84765 11650 | Transport biosolids to farm -April | 4/29/2025 | 5/23/2025 |
| LAI | FIR52220 531912 | EMS Supplies & Equipment | 2025 | 5 | INV | Paid | 142.17 | 84766 1588589 | Bandages, sensors, BP cuff, assorted connectors | 4/9/2025 | 5/23/2025 |
| LAI | FIR52220 531912 | EMS Supplies & Equipment | 2025 | 5 | INV | Paid | 4.24 | 84766 1589129 | Connectors for BP cuff | 4/11/2025 | 5/23/2025 |
| LAI | FIR52220 531912 | EMS Supplies & Equipment | 2025 | 5 | INV | Paid | 2.12 | 84766 1590467 | Connectors for BP cuff | 4/16/2025 | 5/23/2025 |
| LAI | FIR52220 531912 | EMS Supplies & Equipment | 2025 | 5 | INV | Paid | 129.13 | 84766 1591946 | Bandages | 4/22/2025 | 5/23/2025 |
| LAI | FIR52220 531912 | EMS Supplies & Equipment | 2025 | 5 | INV | Paid | 106.32 | 84766 1592660 | Chest seal | 4/23/2025 | 5/23/2025 |
| LAI | FIR52220 531912 | EMS Supplies & Equipment | 2025 | 5 | INV | Paid | 291.80 | 84766 1593756 | Bandages, cpr pads | 4/28/2025 | 5/23/2025 |
| LAI | FIR52220 531912 | EMS Supplies & Equipment | 2025 | 5 | INV | Paid | 87.23 | 84766 1595194 | CPR pads | 4/30/2025 | 5/23/2025 |
| LNCS | FIR52220 531051 | Personal Protective Equipment | 2025 | 5 | INV | Paid | 4,042.58 | 84767 INV943550 | Bunker gear- Tozier | 4/30/2025 | 5/23/2025 |
| LNCS | POL52121 531050 | Uniforms & Protective Gear | 2025 | 5 | INV | Paid | 4.96 | 84767 INV945185 | G. Horejsi- embroidery for shirt | 5/6/2025 | 5/23/2025 |
| LNCS | POL52122 531050 | Uniforms & Protective Gear | 2025 | 5 | INV | Paid | 110.98 | 84767 INV928460 | D. Buergi handcuffs and pins | 3/20/2025 | 5/23/2025 |
| LNCS | POL52122 531050 | Uniforms & Protective Gear | 2025 | 5 | INV | Paid | 49.59 | 84767 INV945106 | C. Smith- pants | 5/6/2025 | 5/23/2025 |
| LNCS | 01452122 531050 | Uniforms & Protective Gear | 2025 | 5 | INV | Paid | 49.59 | 84767 INV945106 | C. Smith- pants | 5/6/2025 | 5/23/2025 |
| LOLM | NON51541 541110 | Public Prosecutor Services | 2025 | 5 | INV | Paid | 6,302.00 | 84768 April 2025 | Snoqualmie Prosecutor- April 2025 | 4/30/2025 | 5/23/2025 |
| MADRONA | LEG51541 541100 | Outside Legal Services - Gen | 2025 | 5 | INV | Paid | 12,827.50 | 84769 13056 | Interim City Attorney- various matters | 5/8/2025 | 5/23/2025 |
| Michael Liebetrau | POL52110 542300 | Postage & Freight | 2025 | 5 | INV | Paid | 14.14 | 84770 RE M Liebetrau 5/25 | Reimb. M. Liebetrau postage/shipping case evid. | 5/6/2025 | 5/23/2025 |
| Minuteman Press | 40153481 531000 | Office Supplies | 2025 | 5 | INV | Paid | 212.20 | 84771 95040 | April Utility Billing Printing/Folding/Envelopes | 5/8/2025 | 5/23/2025 |
| Minuteman Press | 40153481 549300 | Printing | 2025 | 5 | INV | Paid | 295.51 | 84771 95040 | April Utility Billing Printing/Folding/Envelopes | 5/8/2025 | 5/23/2025 |
| Minuteman Press | 40253580 531000 | Office Supplies | 2025 | 5 | INV | Paid | 212.20 | 84771 95040 | April Utility Billing Printing/Folding/Envelopes | 5/8/2025 | 5/23/2025 |
| Minuteman Press | 40253580 549300 | Printing | 2025 | 5 | INV | Paid | 295.51 | 84771 95040 | April Utility Billing Printing/Folding/Envelopes | 5/8/2025 | 5/23/2025 |
| Minuteman Press | 40353130 531000 | Office Supplies | 2025 | 5 | INV | Paid | 212.20 | 84771 95040 | April Utility Billing Printing/Folding/Envelopes | 5/8/2025 | 5/23/2025 |
| Minuteman Press | 40353130 549300 | Printing | 2025 | 5 | INV | Paid | 295.51 | 84771 95040 | April Utility Billing Printing/Folding/Envelopes | 5/8/2025 | 5/23/2025 |
| OTAK | PLN55861 541080 | Environmental Services | 2025 | 5 | INV | Paid | 137.25 | 84772 000042500210 | Proj 032703.V00 review & Comp Plan Support to 4/4 | 4/30/2025 | 5/23/2025 |
| OTAK | PLN55861 541080 | Environmental Services | 2025 | 5 | INV | Paid | 1,712.25 | 84772 000042500212 | Snoq. Critical Areas Review- Sno Valley Hospital | 4/30/2025 | 5/23/2025 |
| Pease & Sons, Inc | 41759436 563000 | WRF Improve Construction | 2025 | 5 | INV | Paid | 147,241.56 | 84773 8056-08 | Construction thru 4/30/2025 & testing electrical | 4/30/2025 | 5/23/2025 |
| PSE | EMG52560 547100 | Electricity | 2025 | 5 | INV | Paid | 500.00 | 84774 257959 5/25 | Electricity | 5/5/2025 | 5/23/2025 |
| PSE | FIR52250 547100 | Electricity | 2025 | 5 | INV | Paid | 1,445.42 | 84774 257959 5/25 | Electricity | 5/5/2025 | 5/23/2025 |
| PSE | PKF57680 547100 | Electricity | 2025 | 5 | INV | Paid | 435.21 | 84774 002042 5/25 | Electricity | 5/5/2025 | 5/23/2025 |
| PSE | PKF57680 547100 | Electricity | 2025 | 5 | INV | Paid | 5,172.40 | 84774 007355 5/25 | Electricity | 5/6/2025 | 5/23/2025 |
| PSE | POL52150 547100 | Electricity | 2025 | 5 | INV | Paid | 827.84 | 84774 002083 4/25 #2 | PD natural gas charges Mar 5-Apr 2 | 4/25/2025 | 5/23/2025 |
| PSE | STR54263 547100 | Electricity | 2025 | 5 | INV | Paid | 7,353.65 | 84774 001499 11/24 #2 | Electricity | 11/7/2024 | 5/23/2025 |
| PSE | STR54263 547100 | Electricity | 2025 | 5 | INV | Paid | 9,852.96 | 84774 001499 4/25 #3 | Electricity | 4/3/2025 | 5/23/2025 |
| PSE | STR54263 547100 | Electricity | 2025 | 5 | INV | Paid | 242.39 | 84774 001499 4/25 #4 | Electricity | 4/25/2025 | 5/23/2025 |

| | | | | | | | | | | | |
|--------------------|-----------------|-------------------------------|------|---|-----|------|-----------|---------------------------|--|-----------|-----------|
| PSE | STR54263 547100 | Electricity | 2025 | 5 | INV | Paid | 68.63 | 84774 001499 5/25 | Electricity | 5/1/2025 | 5/23/2025 |
| PSE | STR54263 547100 | Electricity | 2025 | 5 | INV | Paid | 9,795.01 | 84774 001499 5/25 #2 | Electricity | 5/5/2025 | 5/23/2025 |
| PSE | STR54263 547100 | Electricity | 2025 | 5 | INV | Paid | 40.49 | 84774 431306 5/25 | Electricity | 5/1/2025 | 5/23/2025 |
| PSE | STR54263 547100 | Electricity | 2025 | 5 | INV | Paid | 12.14 | 84774 456550 5/25 | Electricity | 5/5/2025 | 5/23/2025 |
| PSE | STR54263 547100 | Electricity | 2025 | 5 | INV | Paid | 46.59 | 84774 577403 5/25 | Electricity | 5/5/2025 | 5/23/2025 |
| PSE | STR54263 547100 | Electricity | 2025 | 5 | INV | Paid | 79.77 | 84774 577445 5/25 | Electricity | 5/5/2025 | 5/23/2025 |
| PSE | STR54263 547100 | Electricity | 2025 | 5 | INV | Paid | 148.75 | 84774 617464 5/25 | Electricity | 5/5/2025 | 5/23/2025 |
| PSE | STR54263 547100 | Electricity | 2025 | 5 | INV | Paid | 1,444.02 | 84774 639966 5/25 | Electricity | 5/5/2025 | 5/23/2025 |
| PSE | STR54263 547100 | Electricity | 2025 | 5 | INV | Paid | 35.59 | 84774 742043 5/25 | Electricity | 5/5/2025 | 5/23/2025 |
| PSE | STR54263 547100 | Electricity | 2025 | 5 | INV | Paid | 64.64 | 84774 780111 5/25 | Electricity | 5/5/2025 | 5/23/2025 |
| PSE | STR54263 547100 | Electricity | 2025 | 5 | INV | Paid | 12.40 | 84774 780137 5/25 | Electricity | 5/5/2025 | 5/23/2025 |
| PSE | STR54263 547100 | Electricity | 2025 | 5 | INV | Paid | 21.62 | 84774 943807 5/25 | Electricity | 5/14/2025 | 5/23/2025 |
| PSE | 40153481 547100 | Electricity | 2025 | 5 | INV | Paid | 12,747.97 | 84774 004220 4/25 | Electricity | 4/25/2025 | 5/23/2025 |
| PSE | 40153481 547100 | Electricity | 2025 | 5 | INV | Paid | 19.99 | 84774 037989 5/25 | Electricity | 5/6/2025 | 5/23/2025 |
| PSE | 40153482 547100 | Electricity | 2025 | 5 | INV | Paid | 1,878.40 | 84774 004220 4/25 | Electricity | 4/25/2025 | 5/23/2025 |
| PSE | 40153935 547100 | Electricity | 2025 | 5 | INV | Paid | 607.21 | 84774 002042 5/25 | Electricity | 5/5/2025 | 5/23/2025 |
| PSE | 40153935 547100 | Electricity | 2025 | 5 | INV | Paid | 11.98 | 84774 103385 5/25 | Electricity | 5/5/2025 | 5/23/2025 |
| PSE | 40153935 547100 | Electricity | 2025 | 5 | INV | Paid | 3,252.67 | 84774 436232 5/25 | Electricity | 5/5/2025 | 5/23/2025 |
| PSE | 40153935 547100 | Electricity | 2025 | 5 | INV | Paid | 13.25 | 84774 794782 5/25 | Electricity | 5/5/2025 | 5/23/2025 |
| PSE | 40253565 547100 | Electricity | 2025 | 5 | INV | Paid | 41.89 | 84774 007124 5/25 | Electricity | 5/6/2025 | 5/23/2025 |
| PSE | 40253565 547100 | Electricity | 2025 | 5 | INV | Paid | 9,920.84 | 84774 010656 4/25 | Electricity | 4/3/2025 | 5/23/2025 |
| PSE | 40253565 547100 | Electricity | 2025 | 5 | INV | Paid | 8,542.59 | 84774 010656 5/25 | Electricity | 5/5/2025 | 5/23/2025 |
| PSE | 40253565 547100 | Electricity | 2025 | 5 | INV | Paid | 107.42 | 84774 241392 5/25 | Electricity | 5/5/2025 | 5/23/2025 |
| PSE | 40253565 547100 | Electricity | 2025 | 5 | INV | Paid | 230.68 | 84774 241418 5/25 | Electricity | 5/5/2025 | 5/23/2025 |
| PSE | 40253580 547100 | Electricity | 2025 | 5 | INV | Paid | 2,338.21 | 84774 010474 5/25 | Electricity | 5/5/2025 | 5/23/2025 |
| PSE | 40253580 547100 | Electricity | 2025 | 5 | INV | Paid | 23,239.94 | 84774 010656 4/25 | Electricity | 4/3/2025 | 5/23/2025 |
| PSE | 40253580 547100 | Electricity | 2025 | 5 | INV | Paid | 25,500.70 | 84774 010656 5/25 | Electricity | 5/5/2025 | 5/23/2025 |
| PSE | 51051821 547100 | Electricity | 2025 | 5 | INV | Paid | 124.23 | 84774 005615 5/25 | Electricity | 5/5/2025 | 5/23/2025 |
| PSE | 51051821 547100 | Electricity | 2025 | 5 | INV | Paid | 408.75 | 84774 010474 5/25 | Electricity | 5/5/2025 | 5/23/2025 |
| PSE | 51051821 547100 | Electricity | 2025 | 5 | INV | Paid | 442.33 | 84774 133972 5/25 | Electricity | 5/5/2025 | 5/23/2025 |
| PSE | 51051821 547100 | Electricity | 2025 | 5 | INV | Paid | 69.23 | 84774 198066 5/25 | Electricity | 5/5/2025 | 5/23/2025 |
| PSE | 51051821 547100 | Electricity | 2025 | 5 | INV | Paid | 29.52 | 84774 198082 5/25 | Electricity | 5/5/2025 | 5/23/2025 |
| PSE | 51051821 547100 | Electricity | 2025 | 5 | INV | Paid | 11.71 | 84774 400820 5/25 | Electricity | 5/5/2025 | 5/23/2025 |
| PSE | 51051821 547100 | Electricity | 2025 | 5 | INV | Paid | 151.09 | 84774 549936 5/25 | Electricity | 5/5/2025 | 5/23/2025 |
| PSE | 51051821 547100 | Electricity | 2025 | 5 | INV | Paid | 4,053.14 | 84774 885592 5/25 | Electricity | 5/14/2025 | 5/23/2025 |
| PSRFA | 50154868 548000 | Repair & Maintenance Services | 2025 | 5 | INV | Paid | 6,322.09 | 84775 13992 | Fire apparatus repair and svc May 2025 contract | 5/7/2025 | 5/23/2025 |
| RH2 | 40253510 541000 | Professional Svcs - General | 2025 | 5 | INV | Paid | 3,125.23 | 84776 99368 | On call operational support | 1/6/2025 | 5/23/2025 |
| ROBERT HALF | FIN51423 541190 | Temporary Agency Personnel | 2025 | 5 | INV | Paid | 2,732.40 | 84777 64935649 | M. Barnett- Payroll Specialist Support | 5/6/2025 | 5/23/2025 |
| ROBERT HALF | FIN51423 541190 | Temporary Agency Personnel | 2025 | 5 | INV | Paid | 2,732.40 | 84777 64963274 | M. Barnett- Payroll specialist support | 5/13/2025 | 5/23/2025 |
| Robert Lasswell | FIR52220 511000 | Salaries & Wages - Fire Ops | 2025 | 5 | INV | Paid | 974.10 | 84778 RE R Lasswell | Workers Comp buy back- R. Lasswell 1/23-3/22 2025 | 4/21/2025 | 5/23/2025 |
| RRJ Company | 41722340 223400 | Const Contract Retainage | 2025 | 5 | INV | Paid | 18,863.50 | 84779 Retainage | Retainage release fm 2023 Urban Forestry Imprvmnts | 4/24/2025 | 5/23/2025 |
| Ryan Barnet | STR54290 523300 | Reimb - Dues, Licenses & Cert | 2025 | 5 | INV | Paid | 141.25 | 84780 RE R Barnet 4/25 | Reimb. R. Barnet WA DOL CDL license | 4/16/2025 | 5/23/2025 |
| Samantha Brumfield | 00030010 543000 | Training & Travel | 2025 | 5 | INV | Paid | 65.00 | 84781 RE S Brumfield 5/25 | Reimb. S. Brumfield per diem meals for conf. 5/25 | 5/13/2025 | 5/23/2025 |
| SMP | EVE57320 541000 | Professional Svcs - General | 2025 | 5 | INV | Paid | 1,120.00 | 84782 RG 2475873 | Movie lic. & DVD's for Movies in the Park July | 5/2/2025 | 5/23/2025 |
| SV School Dist | 01452122 532100 | Gasoline/Diesel Fuel | 2025 | 5 | INV | Paid | 5,915.51 | 84783 8518 | Fleet and North Bend Police fuel | 5/2/2025 | 5/23/2025 |
| SV School Dist | 50154868 532100 | Gasoline/Diesel Fuel | 2025 | 5 | INV | Paid | 11,426.54 | 84783 8518 | Fleet and North Bend Police fuel | 5/2/2025 | 5/23/2025 |
| SYSTEMS DESIGN W | FIR52270 541090 | BLS Customer Billing Services | 2025 | 5 | INV | Paid | 943.34 | 84784 20250964 | April EMS Billing | 4/30/2025 | 5/23/2025 |
| ULINE | PKF57680 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 83.06 | 84785 192390749 | Restroom signs | 5/2/2025 | 5/23/2025 |
| ULINE | PKF57680 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 101.33 | 84785 192507971 | Restroom tissue dispenser | 5/6/2025 | 5/23/2025 |
| ULINE | 51051821 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 748.41 | 84785 192004265 | Police Dept. evidence room shelving | 4/23/2025 | 5/23/2025 |
| US Postmaster | NON51890 542300 | Postage & Freight | 2025 | 5 | INV | Paid | 350.00 | 84786 P126-2025 | Renewal of First Class postage imprint permit #26 | 5/6/2025 | 5/23/2025 |
| UULC | 40153481 541000 | Professional Svcs - General | 2025 | 5 | INV | Paid | 94.10 | 84787 5040233 | Monthly locating notifications | 4/30/2025 | 5/23/2025 |
| UULC | 40253560 541000 | Professional Svcs - General | 2025 | 5 | INV | Paid | 87.35 | 84787 5040232 | 811 utility service | 4/30/2025 | 5/23/2025 |
| VERIZCS | 40253565 542010 | Cellular Telephone | 2025 | 5 | INV | Paid | 1,512.14 | 84788 6111741979 | SCADA M2M comms | 4/23/2025 | 5/23/2025 |
| WLACE | PKF57680 531060 | Safety Supplies | 2025 | 5 | INV | Paid | 27.25 | 84789 15315042 | Safety glasses/Protector hearing headset | 5/6/2025 | 5/23/2025 |
| WLACE | PKF57680 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 82.87 | 84789 15315105 | Safety equipment | 5/12/2025 | 5/23/2025 |
| WLACE | 40253580 531340 | Custodial & Cleaning Supplies | 2025 | 5 | INV | Paid | 491.31 | 84789 15314995 | Cleaning supplies at Water Reclamation Facility | 5/1/2025 | 5/23/2025 |

| | | | | | | | | | | | |
|-------|-----------------|-------------------------------|------|---|-----|------|--------|----------------|---|-----------|-----------|
| WLACE | 40353190 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 35.08 | 84789 15314923 | Duct tape & other items for Arbor Day & signs | 4/23/2025 | 5/23/2025 |
| WLACE | 51051821 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 113.77 | 84789 15314991 | Fittings for water connection- Public Works | 4/30/2025 | 5/23/2025 |
| WLACE | 51051821 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 282.67 | 84789 15314994 | Supplies for building water tree device | 5/1/2025 | 5/23/2025 |
| WLACE | 51051821 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 19.63 | 84789 15315014 | Parts, supplies for Fire station HVAC | 5/2/2025 | 5/23/2025 |
| WLACE | 51051821 531300 | Repair & Maintenance Supplies | 2025 | 5 | INV | Paid | 39.25 | 84789 15315034 | Parts/supplies for PD evidence room | 5/5/2025 | 5/23/2025 |

City of Snoqualmie

Claims presented to the City to be paid in the amount of \$9,018.48

For claims warrants numbered 84790 through 84795 & dated 5/7/2025

| VENDOR NAME | ACCOUNT | ACCOUNT DESC | YEAR | PERIOD | TYPE | STATUS | AMOUNT | CHECK NO | INVOICE # | FULL DESC | INVOICE DATE | CHECK DATE |
|------------------|-----------------|--------------------------------|------|--------|------|--------|----------|----------|------------------|--------------------------------------|--------------|------------|
| Dimartino | 63123150 231500 | Undistributed Payroll Deductns | 2025 | 5 | INV | Paid | 504.00 | 84790 | Payroll 5/7/2025 | Life/AD&D- Fire | 5/7/2025 | 5/7/2025 |
| IAFF - Political | 63123150 231500 | Undistributed Payroll Deductns | 2025 | 5 | INV | Paid | 4.18 | 84791 | Payroll 5/7/2025 | IAFF Payroll Contribution | 5/7/2025 | 5/7/2025 |
| IAFF Local 1762 | 63123150 231500 | Undistributed Payroll Deductns | 2025 | 5 | INV | Paid | 3,876.30 | 84792 | Payroll 5/7/2025 | Dues- Fire 5/2025 | 5/7/2025 | 5/7/2025 |
| SNOQ POLICE ASSN | 63123150 231500 | Undistributed Payroll Deductns | 2025 | 5 | INV | Paid | 2,100.00 | 84793 | Payroll 5/7/2025 | Assoc. Dues- Police | 5/7/2025 | 5/7/2025 |
| WSCFF | 63123150 231500 | Undistributed Payroll Deductns | 2025 | 5 | INV | Paid | 1,200.00 | 84794 | Payroll 5/7/2025 | Medical Expense Reimb. Program- Fire | 5/7/2025 | 5/7/2025 |
| WSPMT | 63123150 231500 | Undistributed Payroll Deductns | 2025 | 5 | INV | Paid | 1,334.00 | 84795 | Payroll 5/7/2025 | Long Term Disability- Police | 5/7/2025 | 5/7/2025 |

City of Snoqualmie

Claims presented to the City to be paid in the amount of \$492,099.05

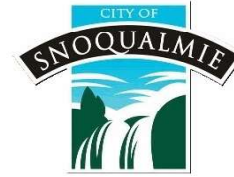
For claims warrants numbered 2025072 through 2025080 & dated 5/7/2025

| VENDOR NAME | ACCOUNT | ACCOUNT DESC | YEAR | PERIOD | TYPE | STATUS | AMOUNT | CHECK NO | INVOICE # | FULL DESC | INVOICE DATE | CHECK DATE |
|-------------------|-----------------|--------------------------------|------|--------|------|--------|------------|----------|------------------|----------------------------------|--------------|------------|
| AWC Benefits | 63123150 231500 | Undistributed Payroll Deductns | 2025 | 5 | DIR | Paid | 179,536.46 | 2025072 | Payroll 5/7/2025 | Health/Disab Benefits | 5/7/2025 | 5/7/2025 |
| DSHS | 63123150 231500 | Undistributed Payroll Deductns | 2025 | 5 | DIR | Paid | 500.00 | 2025073 | Payroll 5/7/2025 | Child Support | 5/7/2025 | 5/7/2025 |
| Voya | 63123150 231500 | Undistributed Payroll Deductns | 2025 | 5 | DIR | Paid | 225.00 | 2025074 | Payroll 5/7/2025 | Deferred Compensation Program | 5/7/2025 | 5/7/2025 |
| ICMA - Mission Sq | 63123150 231500 | Undistributed Payroll Deductns | 2025 | 5 | DIR | Paid | 5,893.63 | 2025075 | Payroll 5/7/2025 | Deferred Compensation Program | 5/7/2025 | 5/7/2025 |
| AFLAC | 63123150 231500 | Undistributed Payroll Deductns | 2025 | 5 | DIR | Paid | 78.13 | 2025076 | Payroll 5/7/2025 | Aflac insurance for one employee | 5/7/2025 | 5/7/2025 |
| DRS | 63123150 231500 | Undistributed Payroll Deductns | 2025 | 5 | DIR | Paid | 110,846.37 | 2025077 | Payroll 5/7/2025 | DRS Pension/DCP | 5/7/2025 | 5/7/2025 |
| NWFFT Trust | 63123150 231500 | Undistributed Payroll Deductns | 2025 | 5 | DIR | Paid | 37,640.99 | 2025078 | Payroll 5/7/2025 | Health Benefits- Fire | 5/7/2025 | 5/7/2025 |
| NAVIA AP | 63423150 231500 | Undistributed Payroll Deductns | 2025 | 5 | DIR | Paid | 416.67 | 2025079 | Payroll 5/7/2025 | Flexible Spending Account | 5/7/2025 | 5/7/2025 |
| EFTPS | 63123150 231500 | Undistributed Payroll Deductns | 2025 | 5 | DIR | Paid | 147,943.32 | 2025080 | Payroll 5/7/2025 | IRS Tax Deposit | 5/7/2025 | 5/7/2025 |

Accounts Payable

Blanket Voucher Approval Document

User: THolden
 Printed: 05/16/2025 - 4:23PM
 Warrant Request Date: 5/16/2025
 DAC Fund:



Batch: 00001.05.2025 - Void and Reissues

City of Snoqualmie

Claims presented to the City to be paid in the amount of \$ 1,077.26,
 for claims warrants numbered 62856 through 62857 & dated 05/16/2025.

| Line | Claimant | Voucher No. | Amount |
|--------------|-------------------------|-------------|------------|
| 1 | Idexx Distribution Inc. | 000062856 | 1,011.71 |
| 2 | Robb,Debra | 000062857 | 65.55 |
| Page Total: | | | \$1,077.26 |
| Grand Total: | | | \$1,077.26 |

Accounts Payable

Check Detail

User: THolden
Printed: 05/28/2025 - 2:07PM



Item 5.

| Check Number | Check Date | | | | Amount |
|--|---|--------------------------|--|--|----------|
| idc - Idexx Distribution Inc. Line Item Account | | | | | |
| 62856 | 05/16/2025 | | | | |
| Inv | 3129521884 | | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | | |
| 06/20/2023 | Reuse testing supplies | 402-20-040-535-85-31-510 | | | 1,011.71 |
| Inv 3129521884 Total | | | | | 1,011.71 |
| | | | | | <hr/> |
| 62856 Total: | | | | | 1,011.71 |
| | | | | | <hr/> |
| idc - Idexx Distribution Inc. Total: | | | | | 1,011.71 |
| <hr/> | | | | | |
| D Robb - Robb, Debra Line Item Account | | | | | |
| 62857 | 05/16/2025 | | | | |
| Inv | DRobb 10424UB | | | | |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> | | | |
| 04/25/2025 | Reissue UB refund check- check was lost | 001-00-000-213-10-00-000 | | | 65.55 |
| Inv DRobb 10424UB Total | | | | | 65.55 |
| | | | | | <hr/> |
| 62857 Total: | | | | | 65.55 |
| | | | | | <hr/> |
| D Robb - Robb, Debra Total: | | | | | 65.55 |
| | | | | | <hr/> |
| | | | | | <hr/> |
| Total: | | | | | 1,077.26 |
| | | | | | <hr/> |

ADVICE REGISTER - SEMI MONTH

WARRANT: 250522 From: 05/01/2025 To: 05/15/2025

| NAME | CHK # | NET PAY |
|---------------------|-----------|----------|
| AHMED, HIND | 000001068 | 3,383.53 |
| BAILEY, MICHAEL | 000001069 | 5,764.72 |
| BARNET, RYAN | 000001070 | 3,276.58 |
| BARRETT, TIMOTHY | 000001071 | 3,783.00 |
| BATTLES, JASON | 000001072 | 3,748.55 |
| BEACH, LYLE | 000001073 | 3,299.41 |
| BENNETT, PHILIP | 000001074 | 4,916.56 |
| BENSON, ETHAN | 000001075 | 494.88 |
| BETTS, JIMMIE L | 000001076 | 3,080.53 |
| BLACK, MELINDA | 000001077 | 3,474.29 |
| BOSTICK, MAX | 000001078 | 4,292.28 |
| BOUTA, ANDREW | 000001079 | 4,888.63 |
| BROWN, CHRIS E | 000001080 | 4,277.23 |
| BRUMFIELD, SAMANTHA | 000001081 | 3,033.39 |
| BUELNA, REBECCA | 000001082 | 3,000.48 |
| BUERGI, DANIEL R | 000001083 | 3,672.94 |
| BURKE, DENA | 000001084 | 5,346.64 |
| BYRD, TYLER D | 000001085 | 3,111.74 |
| CHAMBLESS, MICHAEL | 000001086 | 6,268.21 |
| CHRISTENSEN, CARA | 000001087 | 498.03 |
| COOPER, JOHN | 000001088 | 3,865.59 |
| COTTON, CATHERINE | 000001089 | 494.88 |
| DALZIEL, RYAN A | 000001090 | 3,168.21 |
| DAVIS, RAMONA | 000001091 | 5,749.94 |
| DEAN, DEANA L | 000001092 | 4,176.96 |
| DEWAR, MILES Z | 000001093 | 2,185.48 |
| DUDDLES, MARTHA J | 000001094 | 2,839.92 |
| ECKER, BRENDON J | 000001095 | 2,217.10 |
| FLORIDA, HEATHER K | 000001096 | 2,944.81 |
| FOUTS, JACOB T | 000001097 | 5,665.99 |
| FRY, PATRICK | 000001098 | 4,481.68 |
| GAMBLE, DYLAN A | 000001099 | 3,051.04 |
| GEORGE, JASON A | 000001100 | 3,626.95 |
| GUTWEIN, AUSTIN D | 000001101 | 4,293.50 |
| HALBERT, KEVIN F | 000001102 | 3,083.70 |
| HALL, JAEDON E | 000001103 | 2,353.39 |
| HAMLIN, JEFFREY T | 000001104 | 4,667.84 |
| HARRIS, DONALD I | 000001105 | 4,111.97 |
| HAWK, DALTON J | 000001106 | 2,473.30 |
| HAWKINS, JACKSON C | 000001107 | 522.90 |
| HAWKINS, WILLIAM | 000001108 | 875.16 |
| HEATH, GREGORY Q | 000001109 | 3,124.79 |
| HEBEL, RICHARD | 000001110 | 2,481.39 |
| HEDGER, MATTHEW | 000001111 | 5,099.61 |
| HENDERSON, KYLA A | 000001112 | 4,109.24 |
| HENDRICKS, CORY D | 000001113 | 3,564.38 |
| HILTON, AUSTIN | 000001114 | 2,987.61 |
| HOLDEN, TANIA L | 000001115 | 3,424.76 |
| HOLMES, CHASE W | 000001116 | 2,243.02 |
| HOLMES, THOMAS E | 000001117 | 5,342.56 |
| HOREJSI, GARY W | 000001118 | 4,317.07 |
| HOYLA, KOBE R | 000001119 | 4,655.42 |
| HUGHES, JENNIFER L | 000001120 | 3,665.72 |

ADVICE REGISTER - SEMI MONTH

WARRANT: 250522 From: 05/01/2025 To: 05/15/2025

| NAME | CHK # | NET PAY |
|----------------------|-----------|----------|
| IVERSON, CHRISTINE L | 000001121 | 198.12 |
| JOHNSON, JOLYON M | 000001122 | 494.88 |
| JOHNSON, KIMBERLY G | 000001123 | 3,839.93 |
| JONGEKRYG, ANDREW P | 000001124 | 2,479.92 |
| KNOWLES, KENNETH | 000001125 | 3,133.03 |
| LACROIX, LAFLECHE | 000001126 | 4,536.66 |
| LASSWELL, ROBERT | 000001127 | 3,876.92 |
| LATHAM, ANDREW F | 000001128 | 3,042.29 |
| LATHROP, NICHOLAS S | 000001129 | 3,048.26 |
| LEMOINE, BLAKE S | 000001130 | 2,390.65 |
| LIEBETRAU, MICHAEL K | 000001131 | 2,419.34 |
| LOEHNDORF, SCOTT A | 000001132 | 3,122.14 |
| LOSVAR, DYLAN | 000001133 | 2,409.53 |
| MACVICAR, NEIL S | 000001134 | 3,181.44 |
| MAINSTONE, BRIAN R | 000001135 | 3,122.28 |
| MARKWARDT, KYLE C | 000001136 | 3,318.38 |
| MCCALL, DANNA M | 000001137 | 3,612.31 |
| MEADOWS, JOSEPH R | 000001138 | 3,953.40 |
| MILLER, CRAIG | 000001139 | 5,114.23 |
| MILLER, MATTHEW L | 000001140 | 3,714.48 |
| MOATE, DANIEL W | 000001141 | 3,788.56 |
| NATKHA, WILLIAM | 000001142 | 5,791.94 |
| NEAL, RYAN T | 000001143 | 3,405.58 |
| O'DONNELL, PETER A | 000001144 | 3,837.63 |
| O'NEIL, KERRY K | 000001145 | 2,573.88 |
| OCEGUEDA, JUAN M | 000001146 | 3,038.02 |
| OROZCO, JORGE | 000001147 | 2,762.71 |
| OWENS, JACK T | 000001148 | 3,053.66 |
| PARKER, BENJAMIN T | 000001149 | 2,954.46 |
| PETER, MICHAEL H | 000001150 | 4,654.72 |
| PHAM, THAI Q | 000001151 | 3,239.36 |
| QUADE, JOAN E | 000001152 | 2,291.74 |
| RAMOS, DAMIAN | 000001153 | 3,367.82 |
| RASMUSSEN, ERIK R | 000001154 | 3,433.31 |
| REN, JUSTIN K | 000001155 | 2,992.26 |
| ROSS, KATHERINE G | 000001156 | 2,173.66 |
| SANDIN, KEVIN | 000001157 | 2,462.40 |
| SCHANNAUER, WYATT | 000001158 | 2,985.67 |
| SCHULGEN, NICHOLAS R | 000001159 | 5,598.24 |
| SCHUMANN, ZACHARY J | 000001160 | 3,321.68 |
| SHINN, TODD | 000001161 | 4,131.39 |
| SMITH, CHASE A | 000001162 | 5,936.44 |
| SNYDER, KEVIN S | 000001163 | 3,623.33 |
| SPEARS, JOSEPH E | 000001164 | 3,930.06 |
| STEWART, JAKE R | 000001165 | 2,120.98 |
| TOZIER, THERESA M | 000001166 | 3,395.19 |
| TREPTOW, ILYSE | 000001167 | 4,164.02 |
| TYE, SHERRI | 000001168 | 3,010.70 |
| VINING, ANDREW E | 000001169 | 3,860.16 |
| VLADIS, DMITRIY | 000001170 | 4,901.78 |
| WALKER, JANNA L | 000001171 | 3,574.58 |
| WASHINGTON, LOUIS R | 000001172 | 394.88 |
| WEISS, JASON A | 000001173 | 6,952.79 |

ADVICE REGISTER - SEMI MONTH

WARRANT: 250522 From: 05/01/2025 To: 05/15/2025

| NAME | CHK # | NET PAY |
|-----------------------|-----------|------------|
| WERRE, CHRISTOPHER T | 000001174 | 4,625.28 |
| WEST, MATTHEW A | 000001175 | 5,056.98 |
| WESTMAN, JESSE | 000001176 | 4,229.10 |
| WIEBE, NICOLE H | 000001177 | 2,713.53 |
| WILSON, CHRISTOPHER A | 000001178 | 2,719.87 |
| WOLFE, ALBERT R | 000001179 | 5,357.32 |
| WOTTON, ROBERT | 000001180 | 344.88 |
| YANG, DONG | 000001181 | 4,085.15 |
| Total Deposits: 114 | | 393,341.40 |

** END OF REPORT - Generated by Ilyse Treptow **

CURRENT CHECK REGISTER - SEMI MONTH

WARRANT: 250522 05/01/2025 to 05/15/2025 CHECK DATE: 05/22/2025

| | NAME | TYP | NET PAY | CHECK # | CHECK DATE | SPECIAL |
|---------------------|-----------------|-----|----------|-----------|------------|---------|
| | LYNCH, BRIAN W. | CK | 3,157.15 | 000010015 | 05/22/2025 | |
| 1 ** TOTAL CHECK(S) | | | 3,157.15 | | | |

** END OF REPORT - Generated by Ilyse Treptow **

Claims Approval Report for F&A 6-3, CM 6-9

Final Audit Report

2025-05-29

| | |
|-----------------|---|
| Created: | 2025-05-29 |
| By: | Ilyse Treptow (itreptow@snoqualmiewa.gov) |
| Status: | Signed |
| Transaction ID: | CBJCHBCAABAAKUuEY6ysu3NmScBRQzCCYsL8dBXNXIs |

"Claims Approval Report for F&A 6-3, CM 6-9" History



Document created by Ilyse Treptow (itreptow@snoqualmiewa.gov)

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Email viewed by Drew Bouta (dbouta@snoqualmiewa.gov)

2025-05-29 - 5:20:57 PM GMT



Document e-signed by Drew Bouta (dbouta@snoqualmiewa.gov)

Signature Date: 2025-05-29 - 5:21:11 PM GMT - Time Source: server



Agreement completed.

2025-05-29 - 5:21:11 PM GMT



Council Agenda Bill

AB Number

AB25-063

Agenda Bill Information

Title*

Selecting Herrera for NPDES Phase II Permit Support

Action*

Motion

Council Agenda Section

Committee Report

Council Meeting Date*

06/09/2025

Staff Member

Patrick Fry

Department*

Public Works

Committee

Parks and Public Works

Committee Date

06/03/2025

Exhibits

Packet Attachments - if any

Herrera Phase II Contract_Exhibits_Incl.pdf

493.52KB

Summary

Introduction*

Brief summary.

This agenda bill seeks council approval to select Herrera Consulting for professional support services of the NPDES Stormwater permit. The proposed Phase II scope of work includes requirements for calendar years 2025 & 2026 which includes work on the behavior change campaign as well as mapping the overburdened community.

Proposed Motion

Move to approve the selection of Herrera Environmental Consultants for 2024-2029 NPDES Stormwater Permit Support - Phase 2

Background/Overview*

What was done (legislative history, previous actions, ability to hyperlink)

The NPDES is a national program that requires municipalities to manage stormwater discharges, educate the public, and rehabilitate impaired watersheds. The stormwater permit is an evolving document, with requirements that build upon previous years' submittals. For this reason, it is imperative that the City stay on top of the yearly requirements to avoid falling behind from compounding issues.

Council approved an on-call contract with Herrera in 2017 for NPDES Permit Support and related fields. Herrera was contracted in September 2021 by the City to bring the City into compliance with the 2019- 2024 NPDES stormwater permit. A portion of that contract oversaw the required behavior change campaign and subsequent report. As part of the 2024-2029 permit, the effectiveness of the behavior change campaign must be evaluated as well as continuing the existing campaign, or implementing a new behavior change campaign. The work must begin this Summer and be completed by 2028.

Parks and Public Works seeks Council approval of awarding Herrera Environmental Consultants for Annual NPDES Stormwater Permit Support and authorize the mayor to sign the A&E Services Agreement.

Analysis*

Developing the required behavior change campaign and mapping of the overburdened community go beyond staff expertise and therefore require the use of outside consultants for the work. Herrera Consultants have proven to be responsive, capable, and knowledgeable in meeting Ecology's requirements for the permit. Further, they already have an in-depth understanding of the City's Stormwater System, and existing behavior change campaign.

Therefore, Parks and Public Works recommend utilizing the on-call contract with Herrera Environmental Consultants to complete the work outlined in the Scope of Work.

Budgetary Status*

Funds have already been authorized in the current biennial budget.

Fiscal Impact

| Amount of Expenditure | Amount Budgeted | Appropriation Requested |
|------------------------------|------------------------|--------------------------------|
| \$68,600.00 | \$2,546,682.00 | \$0.00 |

Budget Summary

Administration recommends approving a contract with Herrera Environmental Consultants in the amount of \$68,600 to support the management of the City's NPDES Stormwater permit. This contract will be paid from the Stormwater Operations Fund (#403) budget. The 2025-26 Biennial Budget appropriates \$2,546,682 for services within the Stormwater Operations Fund. Currently, \$415,114 has been spent in the biennium, with an additional \$1,109,295 and \$384,358 encumbered for internal service charges and previously approved contracts, respectively. With the addition of the Herrera contract, the remaining Biennial Budget appropriation is \$569,315. Therefore, sufficient appropriation exists within the 2025-2026 Biennial Budget (Stormwater Operations Fund #403) to fund the contract.

The City received a \$130,000 Stormwater Capacity Grant from the Department of Ecology to support the NPDES Stormwater permit. The City will request grant reimbursement for this contract as expenditures occur.

Fiscal Impact Screenshot

Stormwater Operations (#403) - Services

| 2025-2026 Biennial Budget | |
|---|----------------|
| Beginning Budget | \$ 2,546,682 |
| Expenditures | \$ (415,114) |
| Outstanding Internal Service Charges | \$ (1,109,295) |
| Outstanding Contract Value <i>(Previously Approved)</i> | \$ (384,358) |
| Current Available Budget | \$ 637,915 |
| Value of this Contract (AB25-063) | \$ (68,600) |
| Available Budget after AB25-063 | \$ 569,315 |

CITY OF SNOQUALMIE
AGREEMENT FOR CONSULTANT SERVICES
Contract Title: 2025-2026 NPDES Stormwater Permit Support - Phase II

THIS AGREEMENT made and entered into by and between the CITY OF SNOQUALMIE, a Washington municipal corporation (the "City"), and Herrera Environmental Consultants an S corporation ("Consultant") is dated this ____ day of _____ 2025.

Consultant Business: Herrera Environmental Consultants, Inc.

Consultant Address: 2200 6th Ave Ste 1100
 Seattle, WA 98121

Consultant Phone: 206.441.9080

Consultant Fax: N/A

Contact Name: Rebecca Dugopolski

Contact e-mail: rdugopolski@herrerainc.com

Federal Employee ID No.: 91-1329346

WHEREAS, the City of Snoqualmie (City) entered into an agreement with Herrera Environmental Consultants, Inc. (Herrera) on January 23, 2017; and

WHEREAS, the City requires assistance from qualified experts in NPDES permitting to, develop a public education and outreach program, complete outfall mapping, and assist in overburdened community mapping; and

WHEREAS, the City has requested Herrera to perform consulting services to support the City's efforts with several items related to the 2025-2029 National Pollutant Discharge Elimination System (NPDES) Phase II Stormwater Permit; and

WHEREAS, Herrera has the resources and capability to perform this work; Herrera has been chosen by a qualifications-based selection (QBS) in 2017 to provide consultant work on a task order, scope and budget basis.

NOW, THEREFORE, the parties herein do mutually agree as follows:

1. Employment of Consultant.

A. The City retains the Consultant to provide the services described in "Exhibit A" (the "Work"). Any inconsistency between this Agreement and the Scope of Work shall be resolved in favor of this Agreement. The Consultant shall perform the Work according to the terms and conditions of this Agreement.

B. The City may revise the Work and the compensation only by a written Change Order signed by the authorized City representative that shall become a part of this Agreement.

C. The project manager(s) of the Work shall be Rebecca Dugopolski. The project manager(s) shall not be replaced without the prior written consent of the City.

D. Work shall commence when the City issues a notice to proceed and it shall be completed

no later than December 31, 2026 , unless the completion date is extended in writing by the City.

2. Compensation.

A. The total compensation to be paid to Consultant, including all services and expenses, shall not exceed \$ 68,600 as shown on Exhibit B, which shall be full compensation for the Work. Consultant shall notify the City when its requests for payment reach eighty-five percent of the total compensation.

B. The Consultant shall be paid in such amounts and in such manner as described in Exhibit B.

C. Consultant shall be reimbursed for Eligible Expenses actually incurred. "Eligible Expenses" means those types and amounts of expenses that are approved for reimbursement by the City in writing before the expense is incurred. If travel and/or overnight lodging is authorized, Consultant shall lodge within the corporate limits of City.

3. Request for Payment.

A. Not more than once every thirty days the Consultant shall file its request for payment, accompanied by evidence satisfactory to the City justifying the request for payment, including a report of Work accomplished and tasks completed, and an itemization of Eligible Expenses with copies of receipts and invoices.

B. All requests for payment should be sent to

City of Snoqualmie
Attn: _____
38624 SE River Street
P.O. Box 987
Snoqualmie, WA 98065

4. Work Product.

A. The Consultant shall submit all reports and other documents specified in Exhibit A according to the schedule established in Exhibit A. If, after review by the City, the information is found to be unacceptable, Consultant, at its expense, shall expeditiously correct such unacceptable work. If Consultant fails to correct unacceptable work, the City may withhold from any payment due an amount that the City reasonably believes will equal the cost of correcting the work.

B. All reports, drawings, plans, specifications, and intangible property created in furtherance of the Work, and any intellectual property in such documents, are property of the City and may be used by the City for any purpose; provided that re-use without Consultant's permission shall be at the City's sole risk.

5. Termination of Contract. City may terminate this Agreement by sending a written notice of termination to Consultant ("Notice") that specifies a termination date ("Termination Date") at least fourteen (14) days after the date of the Notice; provided, however, that in the event of a material breach of this Agreement, termination may be effective immediately or upon such date as determined by the City in its sole discretion. For purposes of this Agreement, "material breach" is defined as misfeasance, malfeasance or violation of any criminal law, ordinance or regulation.. Upon receipt of the Notice, the Consultant shall acknowledge receipt to the City in writing and immediately commence to end the Work in a reasonable and orderly manner. Unless terminated for Consultant's material breach, the Consultant shall be paid or reimbursed for all hours worked and Eligible Expenses incurred up to the Termination date, less all payments previously made; provided that work performed after date of the

Notice is reasonably necessary to terminate the Work in an orderly manner. The Notice may be sent by any method reasonably believed to provide Consultant actual notice in a timely manner

6. Assignment of Contract – Subcontractors. Consultant shall not assign this contract or sub-contract or assign any of the Work without the prior written consent of the City.

7. Indemnification.

A. To the extent provided by law and irrespective of any insurance required of the Consultant, the Consultant shall defend and indemnify the City from any and all Claims arising out of or in any way relating to this Agreement; provided, however, the requirements of this paragraph shall not apply to that portion of such Claim that reflects the percentage of negligence of the City compared to the total negligence of all persons, firms or corporations that resulted in the Claim.

B. Consultant agrees that the provisions of this paragraph 7 apply to any claim of injury or damage to the persons or property of consultant's employees. As to such claims and with respect to the City only, consultant waives any right of immunity, which it may have under industrial insurance (Title 51 RCW and any amendment thereof or substitution therefore). THIS WAIVER IS SPECIFICALLY NEGOTIATED BY THE PARTIES AND IS SOLELY FOR THE BENEFIT OF THE CITY AND CONSULTANT.

C. As used in this paragraph: (1) "City" includes the City's officers, employees, agents, and representatives; (2) "Consultant" includes employees, agents, representatives sub-consultants; and (3) "Claims" include, but is not limited to, any and all losses, claims, causes of action, demands, expenses, attorney's fees and litigation expenses, suits, judgments, or damage arising from injury to persons or property.

D. Consultant shall ensure that each sub-consultant shall agree to defend and indemnify the City to the extent and on the same terms and conditions as the Consultant pursuant to this paragraph.

8. Insurance.

A. Consultant shall comply with the following conditions and procure and keep in force at all times during the term of this Agreement, at Consultant's expense, the following policies of insurance with companies authorized to do business in the State of Washington. The Consultant's insurance shall be rated by A. M. Best Company at least "A" or better with a numerical rating of no less than seven (7) and otherwise acceptable to the City.

1. Workers' Compensation Insurance as required by Washington law and Employer's Liability Insurance with limits not less than \$1,000,000 per occurrence. If the City authorizes sublet work, the Consultant shall require each sub-consultant to provide Workers' Compensation Insurance for its employees, unless the Consultant covers such employees.
2. Commercial General Liability Insurance on an occurrence basis in an amount not less than \$1,000,000 per occurrence and at least \$2,000,000 in the annual aggregate, including but not limited to: premises/operations (including off-site operations), blanket contractual liability and broad form property damage.
3. Business Automobile Liability Insurance in an amount not less than \$1,000,000 per occurrence, extending to any automobile used by Consultant in the course of the Work. A statement by Consultant and approved by the City Administrator,

certifying that no vehicle will be used in accomplishing this Agreement, may be substituted for this insurance requirement.

4. Professional Errors and Omissions Insurance in an amount not less than \$1,000,000 per occurrence and \$1,000,000 in the annual aggregate. Coverage may be written on a claims made basis; provided that the retroactive date on the policy or any renewal policy shall be the effective date of this Agreement or prior, and that the extended reporting or discovery period shall not be less than 36 months following expiration of the policy. The City may waive the requirement for Professional Errors and Omissions Insurance whenever the Work does not warrant such coverage or the coverage is not available.
5. Each policy shall contain a provision that the policy shall not be canceled or materially changed without 30 days prior written notice to the City.

Upon written request to the City, the insurer will furnish, before or during performance of any Work, a copy of any policy cited above, certified to be a true and complete copy of the original.

B. Before the Consultant performs any Work, Consultant shall provide the City with a Certificate of Insurance acceptable to the City Attorney evidencing the above-required insurance and naming the City of Snoqualmie, its officers, employees and agents as Additional Insured on the Commercial General Liability Insurance policy and the Business Automobile Liability Insurance policy with respect to the operations performed and services provided under this Agreement and that such insurance shall apply as primary insurance on behalf of such Additional Insured. Receipt by the City of any certificate showing less coverage than required is not a waiver of the Consultant's obligations to fulfill the requirements.

C. Consultant shall comply with the provisions of Title 51 of the Revised Code of Washington before commencing the performance of the Work. Consultant shall provide the City with evidence of Workers' Compensation Insurance (or evidence of qualified self-insurance) before any Work is commenced.

D. In case of the breach of any provision of this section, the City may provide and maintain at the expense of Consultant insurance in the name of the Consultant and deduct the cost of providing and maintaining such insurance from any sums due to Consultant under this Agreement, or the City may demand Consultant to promptly reimburse the City for such cost.

9. Independent Contractor. The Consultant is an independent Contractor responsible for complying with all obligations of an employer imposed under federal or state law. Personnel employed by Consultant shall not acquire any rights or status regarding the City.

10. Employment. The Consultant warrants that it did not employ or retain any company or person, other than a bona fide employee working solely for the Consultant, to solicit or secure this Agreement or pay or agree to pay any such company or person any consideration, contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, the City shall have the right either to terminate this Agreement without liability or to deduct from the Agreement price or consideration or to otherwise recover, the full amount of such consideration.

11. Audits and Inspections. The Consultant shall make available to the City during normal business hours and as the City deems necessary for audit and copying all of the Consultant's records and documents with respect to all matters covered by this Agreement.

12. City of Snoqualmie Business License. Consultant shall obtain a City of Snoqualmie business license before performing any Work.

13. Compliance with Federal, State and Local Laws. Consultant shall comply with and obey all federal, state and local laws, regulations, and ordinances applicable to the operation of its business and to its performance of the Work.

14. Waiver. Any waiver by the Consultant or the City of the breach of any provision of this Agreement by the other party will not operate, or be construed, as a waiver of any subsequent breach by either party or prevent either party from thereafter enforcing any such provisions.

15. Complete Agreement. This Agreement contains the complete and integrated understanding and agreement between the parties and supersedes any understanding, agreement or negotiation whether oral or written not set forth herein.

16. Modification of Agreement. This Agreement may be modified by a Change Order as provided in Paragraph 1, or by a writing that is signed by authorized representatives of the City and the Consultant.

17. Severability. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void, insofar as it is in conflict with said laws, the remainder of the Agreement shall remain in full force and effect.

18. Notices.

A. Notices to the City of Snoqualmie shall be sent to the following address:

City of Snoqualmie
Attn: Patrick Fry
38624 SE River Street
P.O. Box 987
Snoqualmie, WA 98065

B. Notices to the Consultant shall be sent to the following address:

Herrera Environmental Consultants
Attn: Rebecca Dugopolski
2200 Sixth Avenue
Suite 1100
Seattle, WA 98121

19. Venue. This Agreement shall be governed by the law of the State of Washington and venue for any lawsuit arising out of this Agreement shall be in King County.

IN WITNESS WHEREOF, the City and Consultant have executed this Agreement as of the date first above written.

| | |
|---|---|
| <p>CITY OF SNOQUALMIE, WASHINGTON</p> <p>By: _____ Its: Mayor Date: _____</p> | <p>CONSULTANT: Please fill in the spaces and sign in the box appropriate for your business entity.</p> <p>Corporation</p> <p>[Consultant's Complete Legal Name]</p> <p>By: _____ Typed/Printed Name: _____ Its: _____ Date: _____</p> |
| <p>ATTEST:</p> <p>Deana Dean, City Clerk Date: _____</p> | |
| <p>APPROVED AS TO FORM:</p> | |

Dena Burke, City Attorney
Date: _____

Exhibit A

CITY OF SNOQUALMIE

2024-2029 NPDES STORMWATER PERMIT SUPPORT – PHASE 2

On January 23, 2025, the City of Snoqualmie (City) authorized Herrera Environmental Consultants (Herrera) to prepare a scope of work and cost estimate to provide support for the Stormwater Division with several items related to the 2024-2029 National Pollutant Discharge Elimination System (NPDES) Phase II Stormwater Permit (Phase II Permit). This scope of work covers the period from April 2025 through December 2026. It is anticipated that a third phase of work will be needed in 2026-2028 for ongoing support related to the NPDES Phase II Permit. This scope of services includes a discussion of the activities, assumptions, deliverables, and a schedule associated with the following tasks for this project:

- Task 1.2 – Project Management/Contract Administration
- Task 2.2 – Public Education and Outreach Support
- Task 3.2 – Stormwater Program Updates

EnviroIssues will support Herrera on Task 2.2 – Public Education and Outreach Support.

Task 1.2 – Project Management/Contract Administration

Herrera will be responsible for ongoing management and contract administration of this project, including preparing monthly invoices, as well as coordination of work efforts with the City's project manager. Herrera's project manager and contract manager will have phone and e-mail contact with the City's project manager and other City representatives on an as-needed basis regarding scope, schedule, budget, and invoicing issues.

This task also includes a project kickoff meeting and regular check-in meetings between the Herrera and City project manager. These meetings are in addition to task-specific meetings outlined in previous tasks.

Assumptions

- Initial project kickoff meeting via Microsoft Teams

SCOPE OF WORK

- Check-ins will occur on a biweekly or monthly basis via Microsoft Teams.

Deliverables

- Project kickoff meeting with City staff and Herrera project manager
- Draft and final meeting notes from project kickoff meeting
- Monthly invoices
- Monthly progress reports

Task 2.2 – Public Education and Outreach Support

Herrera will coordinate with EnviroIssues and the City to evaluate the effectiveness of the behavior change campaign from the 2019-2024 Phase II Permit. This may occur through survey, interviews, and other engagement of citywide utility customers and past pilot program participants. Evaluation may also include review of best practices from similar campaigns in the region. The behavior change campaign evaluation will be documented in a report, which will include:

- The changes in understanding and adoption of targeted behaviors resulting from the implementation of the strategy
- Any planned or recommended changes to the campaign in order to be more effective, including a description of the strategies and process to achieve the program's goals

Based on the recommendations in the behavior change campaign evaluation report and discussion with the City, Herrera and EnviroIssues will develop a behavior change campaign and strategy evaluation plan. This plan will follow social marketing practices and methods to tailor the campaign to the community, and develop a strategy and schedule to:

- More effectively implement the existing behavior change campaign,
- Expand the existing behavior change campaign to a new priority audience or best management practices (BMPs), or
- Choose a new priority audience and BMP behavior change campaign.

EnviroIssues and Herrera will present up to three campaign concepts for consideration by the City, including components and estimates of effort; a preferred concept will be advanced to a draft and final campaign and strategy evaluation plan to guide the future campaign implementation and evaluation.

SCOPE OF WORK

Assumptions

- Two short (1-hour or less) conference calls will be scheduled with Herrera staff, EnviroIssues staff, and City staff to discuss the existing behavior change campaign and upcoming strategy.
- The behavior change campaign evaluation report does not need to be submitted to Ecology, but will be included with the March 2026 annual report submittal.
- The updated behavior change campaign and strategy evaluation plan should be included with the March 2026 annual report submittal to Ecology.
- Implementation of the behavior change campaign is not included in this scope of work since the level of effort is currently unknown (until the updated behavior change campaign and strategy evaluation plan has been completed), but can be added to the Phase 3 scope of work.

Deliverables

- Draft and final behavior change campaign evaluation report (Word/Excel and PDF)
- Draft and final updated behavior change campaign and strategy evaluation plan (Word and PDF)

Task 3.2 – Stormwater Program Updates

Subtask 3.2.1 – Outfall Mapping

Herrera will coordinate with the City's GIS staff to implement the new outfall mapping requirements. This includes updating the locations, sizes, and materials, of all known municipal separate storm sewer (MS4) outfalls according to the standard templates and format provided in the Annual Report no later than March 31, 2026 and delineating outfall tributary basins by December 31, 2026 (prior to the Ecology deadline of March 31, 2028).

Assumptions

- The City's GIS staff will coordinate with Herrera's GIS staff on Subtask 3.2.1. The City will provide locations of existing stormwater treatment and flow control BMPs/facilities owned or operated by the City.
- Subtask 3.2.1 does not include any field verification of outfall pipe diameters or materials. Herrera staff will provide the City with a list of outfalls where additional data or data verification is needed. City staff will support filling in this missing data as needed.

SCOPE OF WORK

Deliverables

- Draft table of outfalls/discharge points with data gaps (Microsoft Excel)
- Updated outfall/discharge point information (ESRI geodatabase)
- Delineated outfall/discharge point drainage basins (ESRI geodatabase and PDF figure)
- Draft table summarizing the outfall/discharge point drainage basins and quantifying estimated acres managed or unmanaged by stormwater treatment and flow control BMPs/facilities owned or operated by the City.

Subtask 3.2.2 – Overburdened Community Mapping

Herrera will coordinate with the City's GIS staff to document methods used to identify overburdened communities no later than December 31, 2026. Herrera will also coordinate with the City GIS staff to map overburdened communities in relation to stormwater treatment and flow control BMPs/facilities, outfalls, discharge points, and tree canopy on City-owned or operated properties by December 31, 2026 (prior to the Ecology deadline of December 31, 2028).

Assumptions

- The City's GIS staff will coordinate with Herrera's GIS staff on Subtask 3.2.2.
- The City will provide tree canopy mapping that has already been completed.
- Subtask 3.2.2 does not include any field verification.

Deliverables

- Draft and final technical memorandum summarizing overburdened community mapping approach (Microsoft Word and PDF)
- Overburdened community map in relation to stormwater treatment and flow control BMPs/facilities, outfalls, discharge points, and tree canopy on City-owned or operated properties (ESRI geodatabase and PDF figure)

SCOPE OF WORK

Project Schedule

| Task | Deliverable/Meeting | Timeline ^a |
|--|---|-----------------------|
| Task 1.2 – Project Management/Contract Administration | | |
| | Phase 2 project kickoff meeting | May 2025 (TBD) |
| | Monthly invoices and progress reports | May 2025 – Dec. 2026 |
| Task 2.2 – Public Education and Outreach Support | | |
| | Meet with the City to discuss the behavior change program | May 2025 (TBD) |
| | Draft behavior change campaign evaluation report | June 30, 2025 |
| | Final behavior change campaign evaluation report | July 31, 2025 |
| | Meet with the City to discuss the updated behavior change strategy | Aug. 2025 (TBD) |
| | Draft updated behavior change campaign and strategy evaluation plan | Aug. 15, 2025 |
| | Final updated behavior change campaign and strategy evaluation plan | Aug. 29, 2025 |
| Task 3.2 – Stormwater Program Updates | | |
| Subtask 3.2.1 – Outfall Mapping | List of outfalls/discharge points with data gaps | January 16, 2026 |
| | Geodatabase with updated outfall/discharge points | March 13, 2026 |
| | Geodatabase with delineated outfall/discharge point drainage basins | May 29, 2026 |
| | Draft table summarizing the outfall/discharge point drainage basins and quantifying estimated acres managed/unmanaged | May 29, 2026 |
| Subtask 3.2.2 – Overburdened Community Mapping | Draft overburdened community mapping approach technical memorandum | Sept. 25, 2026 |
| | Final overburdened community mapping approach technical memorandum | Nov. 20, 2026 |
| | Overburdened community map in relation to stormwater BMPs/facilities, outfalls, discharge points, and tree canopy | Dec. 18, 2026 |
| | Geodatabase with overburdened community data | Dec. 18, 2026 |

TBD: to be determined

^a The proposed project timeline assumes that the notice to proceed will be issued on **April 30, 2025** or sooner.

Exhibit B



Cost Estimate for
Herrera Project No.

City of Snoqualmie 2024-2029 NPDES Stormwater Permit Support - Phase 2
15-06159-007

4/24/2025

Task No.

Herrera Labor based on: Burdened Labor Rates

| | | | 1.2 | 2.2 | 3.2 | Total |
|--|---------------------------------|---------------------------|--------------------|---------------------------------------|----------------------------|----------|
| | | | Project Management | Public Education and Outreach Support | Stormwater Program Updates | |
| Schedule | | | 4/30/2025 | 4/30/2025 | 6/1/2025 | |
| | | | Task Start Date | Task End Date | Task End Date | |
| | | | 12/31/2026 | 8/30/2025 | 12/31/2026 | |
| Staff | Labor Category | 2025 Burdened Labor Rates | | | | |
| Lenth, John | Scientist VIII / Vice President | \$355.22 | 0 | 0 | 2 | 2 |
| Schmidt, Jennifer | GIS Analyst VII | \$291.08 | 1 | 0 | 24 | 25 |
| Dugopolski, Rebecca | Engineer VI | \$288.44 | 22 | 12 | 0 | 34 |
| Johnson, Rachel | Engineer IV | \$195.64 | 2 | 18 | 0 | 20 |
| Packard, Whitney | Engineer I | \$128.42 | 1 | 0 | 0 | 1 |
| Stebbing, Rebecca | GIS Analyst II | \$135.06 | 1 | 0 | 76 | 77 |
| Jackowich, Pamela | Administrative Coordinator IV | \$148.86 | 0 | 0 | 4 | 4 |
| Maloof, Charles | Project Accountant III | \$141.91 | 10 | 0 | 0 | 10 |
| Total Hours per Task | | | 37 | 30 | 106 | 173 |
| Subtotal Labor | | | \$8,711 | \$6,983 | \$18,556 | \$34,250 |
| Subtotal Herrera Labor | | | \$8,711 | \$6,983 | \$18,556 | \$34,250 |
| 5% Escalation on Herrera Labor in 2026 | | | \$218 | \$0 | \$464 | \$682 |
| Escalated Subtotal Herrera Labor | | | \$8,928 | \$6,983 | \$19,020 | \$34,932 |

Subconsultants

| Subconsultant | | | | |
|-----------------------------|-----|----------|-----|----------|
| EnviroIssues | \$0 | \$32,688 | \$0 | \$32,688 |
| 3% Fee on Subconsultants | \$0 | \$981 | \$0 | \$981 |
| Subtotal Subconsultant Cost | \$0 | \$33,669 | \$0 | \$33,669 |

Grand Subtotal \$8,928 \$40,651 \$19,020 \$68,600

Grand Total \$68,600

Note: Herrera adjusts labor rates annually in January unless contract specifies otherwise.

Council Agenda Bill

AB Number

AB25-065

Agenda Bill Information

Title*

2025 Firework Stand Approval Impact Ministries (Safeway)

Action*

Motion

Council Agenda Section

Committee Report

Council Meeting Date*

06/09/2025

Staff Member

Mike Bailey

Department*

Fire

Committee

Public Safety

Committee Date

06/02/2025

Exhibits

Packet Attachments - if any

x1 2025 Safeway Application.pdf

4.78MB

x2 SMC-Fireworks-830-PDF.pdf

29.2KB

Summary

Introduction*

Brief summary.

Per Snoqualmie Municipal Code (SMC 8.30.030 (C)) the Fire Chief shall submit an application to the Council for approval to allow for the retail sales of fireworks to be sold within City limits. Impact Ministries (TNT fireworks) has applied for a permit for two fireworks stands within the City to sell fireworks from June 28th to July 4th, 2025. The first stand is to be located in the parking lot of 34828 SE Douglas St. (Safeway). The Fire Chief has reviewed the application for this location and has found it to be complete and in compliance with all requirements of Washington State Statute and the regulations of SMC 8:30.

Proposed Motion

Move to approve application to sell fireworks within the City of Snoqualmie by Impact Ministries (Safeway)

Background/Overview*

What was done (legislative history, previous actions, ability to hyperlink)

Impact Ministries has been selling fireworks in the parking lot located at 34828 SE Douglas Street (Safeway) for several years. Previously Impact Ministries has complied with all requirements and inspection schedules as mandated by the fire department, and have been receptive to feedback when changes were needed. Fireworks stands within Snoqualmie can only sell Snoqualmie-compliant fireworks, which Impact Ministries has been compliant with in previous years. Impact Ministries have kept their locations clean and safe in the past and have removed their stands promptly after the 4th of July as required per SMC timelines.

AB24-059 Fireworks Stand Permit for Impact Ministries was approved last year by the Council.

Analysis*

Impact Ministries have complied with all requirements set forth in SMC 8.30 and the Washington State Patrol Office of the State Fire Marshal as found in the supporting documents. They possess a valid Consumer Fireworks Retail Sales Stand License (WAS2155) issued by the Office of the State Fire Marshall. The Safeway location is one that has been utilized in the past and meets all requirements.

Budgetary Status*

This action will bring in additional revenue.

Fiscal Impact

| Amount of Expenditure | Amount Budgeted | Appropriation Requested |
|-----------------------|-----------------|-------------------------|
| \$0.00 | \$0.00 | \$0.00 |

Budget Summary

This agenda bill is not expected to result in City expenditures. The City expects to receive \$25 for a fireworks sales permit application and a \$300 bond deposit, as required by code.

Fiscal Impact Screenshot



WAS2147

City of Snoqualmie
37600 SE Snoqualmie Parkway
Snoqualmie, WA 98065

To Whom It May Concern,

In preparation for the upcoming 2025 4th of July season, please find enclosed with this letter all the documents required to apply for one temporary retail fireworks permit located at: 34828 SE Douglas St.

- WSP Application
- City Application
- Diagram
- Copy of WSP License
- Check Fees
- Insurance

If you have any questions or require further information, please feel free to contact me at schoepferc@tntfireworks.com or via phone at (253) 830-3076, Monday through Friday from 8 am to 4 pm. Thank you for taking care of us!

Sincerely,

Christine Schoepfer

American Promotional Events, Inc-West
2120 Milwaukee Way,
Tacoma, WA 98421
schoepferc@tntfireworks.com
253-830-3076

Enclosure(s)

**AMERICAN PROMOTIONAL EVENTS, INC.
2120 MILWAUKEE WAY • TACOMA, WA 98421
TACOMA (253) 922-0800 • FAX (253) 830-2930
www.tntfireworks.com**

Search Forms by:

Word or Phrase

Select a Category ▼



Special Event Permit Application

Save Progress

Steps

1. [Step One](#)2. [Step Two](#)

Step One

****APPLICATION DUE 30 DAYS PRIOR TO EVENT****

Special Event Permit \$35 application fee due at the time of application. Please call or email Nicole Wiebe at 425.888.1555 ext. 1158 or nwiebe@snoqualmiewa.gov to process application fee. Applications denied by the City shall be refunded the processing fee. Applicant to be liable for any overtime for City employees or other extraordinary expenses incurred by the city as a result of the special event.



Event Name*

TEMPORARY RETAIL FIREWORKS FUNDRAISER

Event Date(s)*

6/28/25-7/4/25

Event Location (Be Specific)*

34828 SE DOUGLAS ST

Event Times*

10AM-11PM

Estimated Event Attendance*

50

Applicant Name*

IMPACT MINISTRIES

Email Address*

schoepferc@tntfireworks.com

Address

2120 MILWAUKEE WAY

City

Tacoma

State

WA

Zip Code

98421

Phone Number

Phone Number

2539220800

Sponsoring Organization

IMPACT MINISTRIES / JEREMY MICHALSKI

Tax Exempt ID

On-site Contact Name & Phone

Event Type*

☐ Concert or Performing Arts☐ Festival☐ Cycle or Race/Run☐ Fair/Carnival☐ Parade☒ Other (Describe Below)

If checked other, please describe event type.

TEMPORARY RETAIL FIREWORKS FUNDRAISER

EVENT HISTORY & OVERVIEW

Has Event Been Produced Before?*

☒ Yes☐ No

If yes, when and where.

RAN FUNDRAISER IN PREVIOUS YEARS

Event Description*

TEMPORARY RETAIL FIREWORKS FUNDRAISER

Describe event and attach site map indicating boundaries, location of tents, activity areas, portable restrooms, etc.

Attach Event Timeline

 No file chosen

Upload timeline, sequence of events, including equipment deliveries, set-up and tear down.

Attach Event Site Map

 No file chosen

Step Two

ADMISSIONS, VENDORS, FOOD TRUCKS & CATERING

Does event accept donation or charge admissions? *

☐ Yes

☒ No

If yes, please click on the following link to complete the Admissions Tax Application.

NOTE: Registration for admissions tax is required. Non-profit corporations are exempt from paying Admissions Tax, but the application must be completed and proof provided.

Will items or services be sold at event? *

☒ Yes

☐ No

If yes, please list all business names (including food trucks and catering) and their email addresses in the next fields so the City of Snoqualmie can verify business license status.

NOTE: City of Snoqualmie business license is required. Non-profit vendors are exempt.

Business Name

AMERICAN PROMOTIONAL EVENTS, INC - WEST

Email Address

schoepferc@tntfireworks.com

Business Name

IMPACT MINISTRIES / JEREMY MICHALSKI

Email Address

schoepferc@tntfireworks.com

Business Name

Email Address

If more than 3 vendors, please attach your list here:

No file chosen

If more than 3 vendors, please attach your list here:

No file chosen

Is the vendor or business a non-profit corporation?*

☒ Yes

☐ No

If non-profit, please upload copy of 501(c)(3)

No file chosen

Non-profits are exempt from the requirement to obtain a business license.

ALCOHOL & FOOD

Does event include sale or consumption of alcohol?

*

*Special Occasion License requires 45-day notice.

☐ Yes

☒ No

If yes, describe and attach copy of WSLCB Banquet Permit.

No file chosen

Will vendors cook or heat food?*

*Compliance with King County Health Department required.

☐ Yes

☒ No

If yes, describe.

AMPLIFIED SOUNDS**Will event have amplified sound?***☐ Yes☒ No**If yes, describe.****Does event include fireworks?***☒ Yes☐ No**If yes, provide company name, contact, email, and phone #****EVENT COMPONENTS****Does event include animals (petting zoo, pony rides, dog walk/run)?***☐ Yes☒ No**If yes, describe.****Does event include inflatables?******No staking into ground**☐ Yes☒ No**If yes, describe.**

If yes, describe.

Does event require off-site parking or parking restrictions? *

☐ Yes

☒ No

If yes, describe

*Written agreement with parking provider will be required.

Does the event require electricity? *

☐ Yes

☒ No

If yes, describe.

Does event require generators? *

☐ Yes

☒ No

If yes, describe and indicate provider.

Will there be handling of vehicle fuel? *

☐ Yes

☒ No

If yes, describe.

Will event use/post signage, banners, or a-frames?*

☒ Yes

☐ No

Will event use/post signage, banners, or a-frames?*

☒ Yes

☐ No

If yes, describe desired locations and timeline requested.

THESE WILL BE ATTACHED TO STAND

Does event include enclosures like tents or canopies?*

☐ Yes

☒ No

If yes, describe and indicate dimensions and types of activities within structure(s) and provide rental equipment company.

Does event include stage(s) construction or other improvements? *

☐ Yes

☒ No

If yes, describe and indicate rental equipment company.

Does event include any fenced areas?*

☐ Yes

☒ No

If yes, describe and indicate on site map/plan attached to application.

Attach Site Map/Plan

Choose File

No file chosen

Does event function with volunteers?*

☒ Yes

☒ No

If yes, describe.

PROVIDED BY IMPACT MINISTRIES

Will event have portable restrooms, sinks, hand washing stations?*

☐ Yes ☒ No

If yes, how many?

Will event provide garbage/recycling containers?*

☐ Yes ☒ No

If yes, how many?

*Waste Management is the City of Snoqualmie garbage/recycle/yard waste provider

TRAFFIC CONTROL & IMPACTS

Please list below any requested street and/or sidewalk closures, along with date/hour start and end times, and attach traffic plan.

Attach Traffic Plan

No file chosen

Name of Street/Sidewalk

Date/Hour Start Time

Date/Hour End Time

FIRST AID & SAFETY

Will event require additional fire dept. staffing?*

☐ Yes ☒ No

If yes, describe.

NOTE: The City may require additional additional staffing.

Does event require additional police dept. staffing?*

☐ Yes

☒ No

If yes, describe.

The City may require additional safety measures.

Does event require overnight security?*

☒ Yes

☐ No

If yes, provide provider.

PROVIDED BY IMPACT MINISTRIES

Describe First Aid Plan of Action

INSURANCE REQUIREMENTS

A Certificate of Insurance naming the City of Snoqualmie as an Additional Insured in the minimum amount of \$1 million per occurrence and \$2 million general aggregate is required but may be more if the City determines it necessary for the proposed event. This certificate must be submitted and be acceptable to the city prior to receiving the Special Event Permit. You may obtain your own insurance or contact Washington Cities Insurance Authority for certain events.

Attach Certificate of Insurance

No file chosen

OTHER PERMITS AND FEES

Depending upon the nature and scope of the proposed event, other permits may be required as determined through the application process. Other fees may be assessed (i.e., fire, aid and/or police services). The City of Snoqualmie will make every effort to assist the applicant in determining complete permit requirements, though once identified, it will be up to the applicant to provide required and approved documentation where deemed appropriate.

HOLD HARMLESS STIPULATION - MUST BE SUBMITTED WITH APPLICATION

Permittee covenants and agrees to indemnify, defend and hold harmless the City, its officers, agents and employees from any and all claims actions, damages, liability, cost and expense, including reasonable attorney's fees in connection with or occasioned, in whole or in part by any act or omission of Permittee, its officers, agents, employees, customers or licenses, or arising from or out of Permittee's failure to comply with any provision of the Special Event Permit granted as a result of this application, regardless of whether it is alleged or proven that the acts or omissions of the City, its officers, agents or employees caused or contributed hereto.

Printed Name, Title*

CHRISTINE SCHOEPFER APE ADMINISTRATIVE ASSISTANT

Date*

5/12/25

Signature of Authorized Representative (type signature below)*

CHRISTINE SCHOEPFER

By checking box I agree my typed name in the above box equates to my signature and acknowledgement that I understand and agree to all terms outlined in the Hold Harmless Stipulation. *

☒ I agree
Notice of Application Denial and/or Rescission

This application may be denied if the proposed activity disrupts traffic beyond practical solution; causes undue hardship to surrounding residents or businesses; requires the diversion of so many public employees that service is denied to the public at large; or fails to fall within City standards. The permit may also be rescinded at any time if complete and accurate information was not provided on the application; if the event is not held within the terms of the permit; or if there is failure to comply with applicable legal requirements.

District
Director

Item 7.

Impact Ministries with the Michalskis
P.O. Box 2500
Redmond, WA 98052

Person to Contact:
Gary Ernst
Telephone Number:
(213) 688- 6472
Refer Reply to:
QRS:B:GE
Date:

MAR 22 1983

. Dear Sirs:

We have considered your application for recognition of exemption from Federal income tax under section 501(c)(3) of the Internal Revenue Code and for classification as a church under section 170(b)(1)(A)(i).

The information submitted indicates that you were incorporated September 27, 1982 as a non-profit corporation in the State of Washington. Your purposes are exclusively charitable, religious and educational within the meaning of section 501(c)(3) of the Internal Revenue Code.

Based on the information provided, and assuming your operations will be as stated in your application, we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code.

We have also determined, however, that you are not a church within the meaning of section 170(b)(1)(A)(i).

Information you submitted in connection with your application indicates that you have no set place of worship. Rather you have a set itinerary and conduct worship services in several hundred different places each year.

Your bylaws indicate that you are not a membership organization. Instead of a regular congregation, you have a Board of Directors of six and a nine member advisory council.

In addition, you do not provide religious training for youth or clergy, except indirectly by providing financial aid and materials.

Section 170(b)(1)(A)(i) of the Internal Revenue Code provides, in part, for deductions for contributions to a church.

In De La Salle Institute v. United States, 195 F Supp. 891, 903 (N.D. Cal. 1961), the court said that the definition of the term "church" in section 170(b)(1)(A)(i) is left to the "common meaning and usage of the word."

1

January 29, 2025

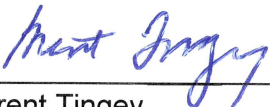
TO WHOM IT MAY CONCERN:

Subject to the terms of that certain Master Fireworks Agreement dated March 8, 2019, as amended to date (collectively, the "**Agreement**") by and between **Albertsons Companies Inc.**, a Delaware corporation ("**Grantor**"), on behalf of itself and each of its subsidiaries, and **American Promotional Events, Inc. – East**, an Alabama corporation, **American Promotional Events, Inc. – Northwest**, a Washington corporation, and **American Promotional Events, Inc. – West**, a California corporation, each doing business as **TNT Fireworks** (collectively, "**TNT**"), permission is hereby granted by Grantor to TNT or their authorized agent, for the exclusive right to enter upon a portion of the parking lot of Grantor's store identified on **Exhibit "A"** attached hereto and incorporated herein (the "**Store**") for the sole purpose of selling fireworks on or around the Summer holiday event. Dates of Sale for the Stores is June 15, 2025 through July 10, 2025.

Please contact Kathy Vilendrer at Kathy.Vilendrer@Albertsons.com with any questions.

All business will be conducted in accordance with all City, County, and State regulations.

Sincerely,
Albertsons Companies Inc.

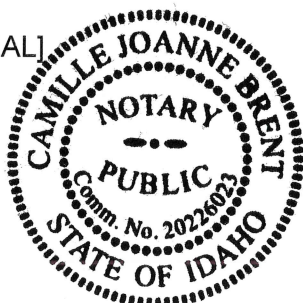

Brent Tingey
Authorized Signatory

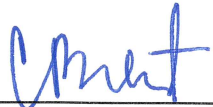
STATE OF IDAHO)
) ss.
County of Ada)

On this 29th, day of January, in the year 2025, before me, a Notary Public in and for the State of Idaho, personally appeared Brent Tingey, known or identified to me to be the Authorized Signatory of Albertsons Companies Inc., the company that executed the instrument or the person who executed the instrument on behalf of said company, and acknowledged to me that such company executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.

[SEAL]




NOTARY PUBLIC for Idaho
Residing at Meridian, Idaho
My commission expires: 12/27/2028

| TNT Loc # | Division | Banner | RE ID # | New Store # | Legal Entity | Street Address | City | ST |
|-----------|----------|------------|-----------|-------------|-----------------------------------|----------------------------|---------------|----|
| WAS2112 | Seattle | Safeway | 3305AS | 3305 | Safeway Inc. | 15805 Pacific Ave. S. | Tacoma | WA |
| WAS2121 | Seattle | Safeway | 1436AS | 1436 | Safeway Inc. | 1624 72nd St E | Tacoma | WA |
| WAS2132 | Seattle | Safeway | 1619AS | 1619 | Safeway Realty LLC | 1109 E. Yelm Ave | Yelm | WA |
| WAS2139 | Seattle | Safeway | 1844AS | 1844 | Safeway Inc. | 215 Whitesell St. NW | Orting | WA |
| WAS2147 | Seattle | Safeway | 3613AS | 3613 | Safeway Inc. | 34828 SE Douglas Street | Snoqualmie | WA |
| WAS2153 | Seattle | Safeway | SS01528AS | 1528 | Safeway Inc. | 460 S. W. Mt. Si Blvd. | North Bend | WA |
| WAS2165 | Seattle | Safeway | SS00531AS | 531 | Safeway Realty LLC | 101 Auburn Way S | Auburn | WA |
| WAS2169 | Seattle | Safeway | SS01493AS | 1493 | Safeway Inc. | 4011 S. 164th | Sea-tac | WA |
| WAS4001 | Portland | Albertsons | 00592AS | 2592 | ABS WA-GL LLC | 2108 West Main Street | Battle Ground | WA |
| WAS4008 | Portland | Safeway | SS01287AS | 1287 | Safeway Realty LLC | 800 NE 3rd | Camas | WA |
| WAS4022 | Portland | Safeway | 2637AS | 2637 | Safeway Inc. | 411 Three Rivers Drive | Kelso | WA |
| WAS4028 | Portland | Safeway | 1078AS | 1078 | Safeway Inc. | 2930 Ocean Beach Highway | Longview | WA |
| WAS4046 | Portland | Safeway | 1762AS | 1762 | Safeway Realty LLC | 1725 Pacific Ave | Woodland | WA |
| WAS4062 | Portland | Safeway | SS01687AS | 1687 | Safeway Inc. | 3307 Evergreen Way, Ste 5 | Washougal | WA |
| WAS4063 | Portland | Safeway | SS01611AS | 1611 | Safeway Inc. | 6711 NE 63rd St. | Vancouver | WA |
| WAS5015 | Seattle | Safeway | SS01448AS | 1448 | ACI Real Estate SPE 135, LLC | 680 West Washington Bldg F | Sequim | WA |
| WAS5021 | Seattle | Safeway | SS01922AS | 1922 | Safeway, Inc | 2709 E. Highway 101 | Port Angeles | WA |
| WAS6016 | Seattle | Safeway | 1159AS | 1159 | Safeway Inc. | 121 W Walnut | Newport | WA |
| WAS8022 | Seattle | Safeway | 0252AS | 252 | ABS WA-O LLC | 690 Gage Blvd | Richland | WA |
| WAS8027 | Portland | Albertsons | 3414AS | 3414 | Albertson's LLC | 450 N. Wilbur Avenue | Walla Walla | WA |
| XXX0214 | SoCal | Albertsons | 1105AS | 1105 | Albertsons Store Sub LLC | 8880 Valley View Street | Buena Park | CA |
| XXX0840 | SoCal | Albertsons | 3587AS | 3587 | Albertson's LLC | 840 East Hobson Way | Blythe | CA |
| XXX1818 | NorCal | Safeway | 1757AS | 1757 | Safeway Inc. | 591 Tres Pinos Rd | Hollister | CA |
| XXX2172 | SoCal | Albertsons | 0331AS | 331 | Albertson's LLC | 927 S. China Lake Blvd. | Ridgecrest | CA |
| XXX2300 | SoCal | Vons | 1736AS | 1736 | The Vons Companies, Inc. | 2701 B. Harbor Blvd. | Costa Mesa | CA |
| XXX5371 | SoCal | Albertsons | 0108AS | 108 | Albertson's LLC | 1735 Artesia Blvd. | Gardena | CA |
| XXX7500 | SoCal | Vons | 2406AS | 2406 | Safeway Southern California, Inc. | 750 N. Imperial Ave | El Centro | CA |

THIS FORM IS INTENDED FOR USE BY LOCAL AUTHORITIES HAVING JURISDICTION (AHJ) IN THE EVENT THEY DO NOT HAVE A PERMIT FORM SPECIFIC FOR RETAIL FIREWORKS SALES AT A CONSUMER FIREWORKS RETAIL SALES (CFRS) FACILITY. IT IS NOT MEANT TO BE REQUIRED IN ADDITION TO OR IN LIEU OF ANY LOCAL PERMITTING FORM AND/OR PROCESS THAT MAY EXIST WITH THE LOCAL AHJ. Item 7.

Directions: Provided the local jurisdiction has no permit form of their own, complete this permit application and submit it with the local AHJ portion of your Retail Fireworks Stand License to the jurisdiction in which you wish to run your CFRS facility.

WASHINGTON STATE FIREWORKS RETAIL SALES PERMIT APPLICATION

Applicant Information☐ New/First Time Applicant☒ Previous Permit Holder

Impact Ministries

Name of Group, Organization, or Person (Last, First, Middle Initial, and Date of Birth) Issued the Fireworks Retailer License

Jeremy Michalski

Name of Permit Applicant (Last, First, Middle Initial, and Date of Birth)

2120 Milwaukee Way Tacoma WA 98421

Permit Applicant Mailing Address (Complete Including Street, City, State, and ZIP Code)

(951) 314-2990

Phone Number

SchoepferC@tntfireworks.com

E-Mail Address

(253) 922-0800

Local Business Number (if required)

CFRS Facility Information☒ Stand☐ Tent

Other: PO

Size: 24'

Specify

Square Feet/Dimensions

SAFEWAY 34828 SE DOUGLAS ST SNOQUALMIE WA 98065

CFRS Facility Address (Complete Including Street, City, State, and ZIP Code)

PLEASE SEE ATTACHED LEASE

Name of Property Owner

Phone Number

Parcel Number for Stand Location

Fireworks Supplier Information List all of the licensed fireworks wholesalers who will be supplying this stand product**AMERICAN PROMOTIONAL EVENTS, INC. - WEST****Storage Information**☒ On Site☐ Off Site:

AT SITE WITH SECURITY

Storage Address (Complete Including Street, City, State, and ZIP Code)

☒ Sales Structure☐ Detached Building☐ Truck/Trailer☐ Other:

Specify

CHECKLIST FOR SUBMISSION Check with the local AHJ for all applicable submission dates and deadlines:☒ Application/Permit Fee ☒ Insurance Certificate (\$1,000,000) ☐ Clean-Up Bond Fee (if applicable)☒ Valid Washington State Fireworks Retailer License ☐ Property Owners Written Permission☒ Detailed Site Plan ☐ Interior Plan (required for tents and "other" facilities)

I hereby certify the information in this application is true and correct. I am aware of and agree to comply with all relevant provisions of law, rule, and any ordinance of the state of Washington and the city/county permitting this CFRS Facility.

Christine Schoepfer

FOR JEREMY MICHALSKI

Signature of Permit Applicant

Christine Schoepfer

FOR JEREMY MICHALSKI

Printed Name of Permit Applicant

04/25/2025

Date of Signature

FIRE CODE AUTHORITY HAVING JURISDICTION☐ APPROVED☐ DENIED

Permit Number

Approved By

Date of Approval

SEE BACK OF THIS FORM FOR ANY RESTRICTIONS, CONDITIONS, OR NOTATIONS ON THIS PERMIT

Signature of Permitting Official

Printed Name and Title

Date of Signature

THE FIREWORKS RETAILER LICENSE HOLDER (LICENSEE) SHALL RETAIN THIS PERMIT WITH THE ASSOCIATED FIREWORKS RETAILER LICENSE AND MAKE THEM BOTH AVAILABLE FOR INSPECTION AT ANY TIME THE STAND IS IN OPERATION



CERTIFICATE OF LIABILITY INSURANCE

11/1/2025

DATE (M

11/1

Item 7.

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | |
|--|---|---|
| PRODUCER Lockton Companies, LLC 3280 Peachtree Rd. NE, Ste. 1000 Atlanta GA 30305 (404) 460-3600 | CONTACT NAME: PHONE (A/C. No. Ext): E-MAIL ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A: Century Surety Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F: | FAX (A/C. No): NAIC # 36951 |
|--|---|---|

WAS2147

CERTIFICATE NUMBER: 16114678**REVISION NUMBER:** XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|--|-----------------------------------|----------|----------------|-------------------------|-------------------------|---|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER: | Y | N | CCP1219465 | 12/1/2024 | 11/1/2025 | EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$ |
| | AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY | | | NOT APPLICABLE | | | COMBINED SINGLE LIMIT (Ea accident) \$ XXXXXXXX BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$ XXXXXXXX |
| | UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$ | | | NOT APPLICABLE | | | EACH OCCURRENCE \$ XXXXXXXX AGGREGATE \$ XXXXXXXX \$ XXXXXXXX |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | Y / N <input type="checkbox"/> | N / A | NOT APPLICABLE | | | PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ XXXXXXXX E.L. DISEASE - EA EMPLOYEE \$ XXXXXXXX E.L. DISEASE - POLICY LIMIT \$ XXXXXXXX |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Stand is located at the Safeway #3613 34828 E Douglas Street, Snoqualmie WA 98065 (WAS2147) Certificate holder is an additional insured on the General Liability as required by written contract subject to policy terms, conditions, and exclusions.

CERTIFICATE HOLDER

16114678
City of Snoqualmie
Impact Ministries
38624 SE River Street
Snoqualmie WA 98065

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Washington State Patrol Fire Protection Bureau
Office of the State Fire Marshal
CONSUMER FIREWORKS RETAIL SALES (CFRS) FACILITY LICENSE

WAS2155

Item 7.

Stand Number: SN-16268

Licensee Data

American Promotional Events, Inc. - West
2120 Milwaukee Way
Tacoma, WA 98421
License Number: WSPFL-02766
Phone Number: (253) 922-0800

Operational Data

Wholesaler: American Promotional Events, Inc. - We
County of Operation: King
Operates For: **IMPACT MINISTRIES**
Stand Operated By: **JEREMY MICHALSKI**

Date of Issue: March 13, 2025

Date of Expiration: January 31, 2026

Consumer Fireworks Retailer Licenses issued after May are **ONLY** valid for New Years Sales

This license is NOT valid without a permit from a local fire code official/authority having jurisdiction. This license allows for operation of a single location/stand for retail sales to the public of state legal consumer fireworks purchased only from a licensed fireworks wholesaler. **WAS2155**
SURRENDER THIS PORTION OF THE LICENSE TO THE FIREWORKS WHOLESALER

3000-420-041 (10/18)



Washington State Patrol Fire Protection Bureau
Office of the State Fire Marshal
CONSUMER FIREWORKS RETAIL SALES (CFRS) FACILITY LICENSE

G24845

Stand Number: SN-16268

Licensee Data

American Promotional Events, Inc. - West
2120 Milwaukee Way
Tacoma, WA 98421
License Number: WSPFL-02766
Phone Number: (253) 922-0800

Operational Data

Wholesaler: American Promotional Events, Inc. - We
County of Operation: King
Operates For: **IMPACT MINISTRIES**
Stand Operated By: **JEREMY MICHALSKI**

Date of Issue: March 13, 2025

Date of Expiration: January 31, 2026

Consumer Fireworks Retailer Licenses issued after May are **ONLY** valid for New Years Sales

This license is NOT valid without a permit from a local fire code official/authority having jurisdiction. This license allows for operation of a single location/stand for retail sales to the public of state legal consumer fireworks purchased only from a licensed fireworks wholesaler.
THIS LICENSE PORTION ACCOMPANIES YOUR LOCAL PERMIT APPLICATION **WAS2155**

3000-420-041 (10/18)



Washington State Patrol Fire Protection Bureau
Office of the State Fire Marshal
CONSUMER FIREWORKS RETAIL SALES (CFRS) FACILITY LICENSE

WAS2155

G24845

Stand Number: SN-16268

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American Promotional Events, Inc. - West
2120 Milwaukee Way
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Consumer Fireworks Retailer Licenses issued after May are **ONLY** valid for New Years Sales

This license is NOT valid without a permit from a local fire code official/authority having jurisdiction. This license allows for operation of a single location/stand for retail sales to the public of state legal consumer fireworks purchased only from a licensed fireworks wholesaler.
THIS PORTION OF THE LICENSE MUST BE POSTED AT THE STAND AT ALL TIMES

3000-420-041 (10/18)



WAS2147: SAFEWAY # 3613
34828 SE DOUGLAS ST.
SNOQUALMIE, WA 98065
LOCATION TYPE: STAND 24'



STAND



CONTAINER

Item 7.



Chapter 8.30 FIREWORKS

Sections:

- 8.30.010 Findings.
- 8.30.020 Activities requiring permit.
- 8.30.030 Application for permit.
- 8.30.040 Permit fee.
- 8.30.050 Financial responsibility of retailers.
- 8.30.060 Requirements for retailers.
- 8.30.065 Stand requirements.
- 8.30.070 Sale, purchase or possession of certain fireworks prohibited – Penalty.
- 8.30.080 Fireworks prohibited in public parks – Penalty.
- 8.30.090 Unlawful discharge of fireworks – Penalty.
- 8.30.100 Reckless discharge of fireworks – Penalty.
- 8.30.110 Unlawful possession of fireworks – Penalty.
- 8.30.120 Seizure of fireworks.
- 8.30.130 Enforcing officer – Revocation of license.
- 8.30.140 Purpose and intent – Liability.

8.30.010 Findings.

A. Chapter 70.77 RCW and Chapter 212-17 WAC provide uniform statewide regulations for the licensing of the sellers of fireworks by local jurisdictions and the sale of fireworks to and possession and use of fireworks by consumers.

B. Cognizant of the legitimate interest the state legislature has in making uniform laws in the exercise of its power to regulate commerce, the city finds that the state law does not adequately serve the overriding interests of protecting the personal safety and property of the community and preserving the precious emergency resources of the locality; and that restrictions on the sale and use of fireworks are necessary in the exercise of the city's constitutional powers to promote the health, safety, and quiet enjoyment of life and general welfare of the citizens of Snoqualmie. (Ord. 978 § 1, 2005; Ord. 694 § 1, 1992).

8.30.020 Activities requiring permit.

A. Within the corporate limits of the city, in addition to a license issued by the Office of the State Fire Marshal, Washington State Patrol, a city permit shall be required to:

1. Manufacture, import, possess (except as provided below) or sell any fireworks at wholesale or retail for any use;
2. Transport fireworks, except as a public carrier delivering to a licensee; or
3. Establish or maintain a place where fireworks are manufactured, constructed, produced, packaged, stored, sold, exchanged, discharged, or used.

B. A permit is not required for the possession or use of common fireworks lawfully purchased at retail.

C. Public display of fireworks shall be limited to city-sponsored events, and shall require a special event permit pursuant to Chapter 12.20 SMC. (Ord. 978 § 2, 2005; Ord. 694 § 1, 1992).

8.30.030 Application for permit.

A. An applicant for any permit required under this chapter shall make written application to the fire chief, at least 30 days prior to commencement of the activity for which the permit is sought. The form of application and the criteria for issuance, denial, or issuance with conditions shall be the same as used by the Office of the State Fire Marshal, Washington State Patrol, in processing applications for the corresponding state license, except in the case of an application for the retail sale of fireworks. It is the intent of this subsection that local permits follow the provisions and procedures for state licenses as closely as practical.

B. An applicant for a permit for the retail sale of fireworks shall submit to the fire chief proof of a current license from the State Fire Marshal. In addition, the applicant is required to show the existence of a comprehensive general liability insurance policy and a bond as specified herein. The applicant is also required to tender the permit fee as specified in SMC 8.30.040.

C. Should the fire chief find an application to be complete and in compliance with all the requirements of state statute and regulations and this chapter, the chief shall file the application with the city council along with a recommendation for its grant or denial. (Ord. 978 § 3, 2005; Ord. 694 § 1, 1992).

8.30.040 Permit fee.

The annual permit fee for the sale of fireworks shall be \$25.00 per year, per stand, outlet or public display, payable in advance. A city business license shall be required and applicable business and occupations tax shall be paid. (Ord. 978 § 4, 2005; Ord. 694 § 1, 1992).

8.30.050 Financial responsibility of retailers.

A. Because the sale of common fireworks presents a clear and present danger of personal injury and property damage from many causes, including not only the storage and handling of explosive devices during sale but also the ultimate use by members of the general public, any person seeking a permit for the retail sale of fireworks in the city must have a public liability insurance policy, as to which the city is named insured, providing coverage in the amount of \$500,000 or more for injuries to any one person in any one accident or occurrence; \$1,000,000 or more for injuries to any two or more persons in any one accident or occurrence; and \$500,000 or more for damage to property in any one accident or occurrence, with no deductible, for all claims for loss and damages arising from personal injury and property damage resulting from the sale of fireworks and all incidental activities, including transportation and storage; the policy to be reviewed and approved by the city attorney.

B. An applicant for a permit to sell retail fireworks shall post a bond in the amount of \$300.00, in a form satisfactory to the city, to ensure that the retail

outlet site is cleared no later than noon on the seventh day of July. (Ord. 978 § 5, 2005; Ord. 694 § 1, 1992).

8.30.060 Requirements for retailers.

A. Notwithstanding RCW 70.77.575 and 70.77.580, every retailer in the city is required to post prominently at each retail outlet a list of the fireworks that may be sold to the public under this chapter. The list is subject to approval by the fire chief.

B. No person may sell fireworks to a person under the age of 16 years.

C. No person may sell fireworks after 10:00 p.m. or before 6:00 a.m. on any day when sales are allowed. No fireworks shall be sold within the city except from 12:00 noon on the twenty-eighth of June to 12:00 noon on the fifth day of July. (Ord. 978 § 6, 2005; Ord. 694 § 1, 1992).

8.30.065 Stand requirements.

In those cases where the sale of fireworks is from a temporary fireworks stand, the stands of all licensees shall conform to the following minimum standards and conditions:

A. Temporary fireworks stands need not comply with the provisions of the building code of the city; provided, however, that all such temporary fireworks stands shall be inspected by the building official before operation may begin. The building official shall require all temporary fireworks stands to be constructed in a safe manner, ensuring the safety of attendants and patrons. In the event any temporary fireworks stand is wired for electricity, then the wiring shall conform to the electrical code of the state. No heating unit or device with a surface temperature capable of igniting fireworks or having an open flame will be allowed within a fireworks stand.

B. No temporary fireworks stand shall be located within 750 feet from any other temporary fireworks stand, or within 50 feet of any building or structure, or within 100 feet of any gasoline-dispensing pump or any tank where flammable liquids or flammable gases are stored.

C. No vehicle parking shall be permitted within 25 feet of a fireworks stand, including curbside parking, and such area shall be roped or barricaded to prevent such parking.

D. No smoking shall be permitted in a temporary fireworks stand or any nearer than 50 feet from the stand. "No Smoking" signs having lettering at least two inches in height shall be posed in a conspicuous location on all four sides of the temporary fireworks stand.

E. No discharge of fireworks shall be permitted within 150 feet of any fireworks stand.

F. The area around such fireworks stands shall be completely free of hazardous accumulations, including dry grass, brush, or debris of any nature, for a distance of not less than 50 feet on all sides.

G. Each temporary fireworks stand must have at least two exits, located remotely from each other, which shall be unobstructed at all times.

H. Each temporary fireworks stand shall have in a readily accessible location not less than two 2A 10B:C rated fire extinguishers provided at each exit. Such extinguishers shall be UL-approved.

I. Each temporary fireworks stand shall be under the direct supervision of a competent adult person, 18 years of age or older. No person under the age of 18 years shall be allowed by the licensee to work in such stand.

J. Fireworks may be left in temporary fireworks stands at night providing the stand is locked and a guard is posted. Such guard shall not stay within the fireworks stand.

K. Fireworks removed from the temporary fireworks stands at night shall be stored in an approved storage location. The storage location shall be approved in advance by the city fire chief or his representative.

L. All unsold stock and accompanying litter shall be removed from the temporary fireworks stand by 5:00 p.m. on the fifth day of July of the permit year.

M. No fireworks stand shall be located on a public right-of-way.

N. All signs relating to temporary fireworks stands shall comply with the city's sign regulations.

O. The licensee's location or place of business shall be governed by the zoning ordinance of the city. (Ord. 978 § 7, 2005; Ord. 694 § 1, 1992).

8.30.070 Sale, purchase or possession of certain fireworks prohibited—Penalty.

A. Licensed retailers may sell and the members of the public may purchase common fireworks as authorized by the Office of the State Fire Marshal, Washington State Patrol. The sale, purchase or possession by any retailer or member of the public of any firework not so authorized by the Office of the State Fire Marshal, Washington State Patrol, is prohibited; provided, this section shall not be deemed to apply to authorized persons conducting the public display of fireworks at city-sponsored events for which a special events permit has been issued by city council.

B. A violation of this section is a gross misdemeanor. (Ord. 978 § 8, 2005; Ord. 694 § 1, 1992).

8.30.080 Fireworks prohibited in public parks— Penalty.

A. No person may possess, discharge, or make any other use of any fireworks in any public park, except authorized persons conducting the public display of fireworks at city-sponsored events for which a special events permit has been issued by city council.

B. A violation of this section is a misdemeanor. (Ord. 978 § 9, 2005; Ord. 694 § 1, 1992).

8.30.090 Unlawful discharge of fireworks— Penalty.

A. No common fireworks shall be discharged within the city except from 6:00 p.m. on the fourth day of July to 11:00 p.m. on the fourth day of July of each year, except for the public display of fireworks at city-sponsored events for which a special events permit has been issued by city council.

B. Common fireworks may be used or discharged on December 31st from 10:00 p.m. to January 1st until 12:30 a.m.

C. A violation of this section is a misdemeanor. (Ord. 978 § 10, 2005; Ord. 750 § 1, 1995; Ord. 694 § 1, 1992).

8.30.100 Reckless discharge of fireworks– Penalty.

A. It is unlawful for any person to discharge or use fireworks in a reckless manner which creates a substantial risk of death or serious physical injury to another person or damage to property of another.

B. A violation of this section is a gross misdemeanor. (Ord. 694 § 1, 1992).

8.30.110 Unlawful possession of fireworks– Penalty.

It is unlawful to possess those fireworks listed in SMC 8.30.070. A violation of this section is:

A. A misdemeanor if involving less than one pound of fireworks, exclusive of external packaging; or

B. A gross misdemeanor if involving one pound or more of fireworks, exclusive of external packaging. (Ord. 694 § 1, 1992).

8.30.120 Seizure of fireworks.

Any fireworks which are illegally sold, offered for sale, used, discharged, possessed or transported in violation of this chapter shall be subject to seizure by the city's fire chief or his designee or the chief of police or his designee or the State Fire Marshal. Any fireworks seized may be disposed of by the city's fire chief or designee or the police chief or designee at any time subsequent to 30 days from such seizure. (Ord. 694 § 1, 1992).

8.30.130 Enforcing officer– Revocation of license.

The city fire chief, or his duly authorized representative, is hereby designated the enforcing officer of this chapter. Any failure or refusal on the part of the licensee to obey any rule, regulation or request relating thereto of the city fire chief or his duly authorized representative concerning the sale or display of fireworks, shall be deemed a violation of this chapter and be grounds for the revocation of the fireworks license. (Ord. 694 § 1, 1992).

8.30.140 Purpose and intent– Liability.

A. It is expressly the purpose of this chapter to provide for and promote the health, safety and welfare of the general public, and not to create or otherwise establish or designate any particular class or group of persons who will or should be especially protected or benefitted by the terms of this chapter.

B. It is the specific intent of this chapter that no provision nor any term used in this chapter is intended to impose any duty whatsoever upon the city or any of its officers or employees, for whom the implementation or enforcement of this chapter shall be discretionary and not mandatory.

C. Nothing contained in this chapter is intended to be nor shall be construed to create or form the basis for any liability on the part of the city, or its officers,

employees or agents, for any injury or damage resulting from the failure of a permittee to comply with the provisions of this chapter, or by reason or in consequence of any inspection, notice, order, certificate, permission or approval authorized or issued or done in connection with the implementation or enforcement pursuant to this chapter, or by reason of any action or inaction on the part of the city related in any manner to the enforcement of this chapter by its officers, employees or agents. (Ord. 694 § 1, 1992).

Council Agenda Bill

AB Number

AB25-066

Agenda Bill Information

Title*

2025 Fireworks Stand Approval Impact Ministries (Lot 213 Railroad Ave SE)

Action*

Motion

Council Agenda Section

Committee Report

Council Meeting Date*

06/09/2025

Staff Member

Mike Bailey

Department*

Fire

Committee

Public Safety

Committee Date

06/02/2025

Exhibits

Packet Attachments - if any

x1 2025 Lot 213 Railroad Ave SE Application.pdf

2.08MB

x2 SMC-Fireworks-830-PDF.pdf

29.2KB

Summary

Introduction*

Brief summary.

Per Snoqualmie Municipal Code (SMC 8.30.030 (C)) the Fire Chief shall submit an application to the Council for approval to allow for the retail sales of fireworks to be sold within City limits. Impact Ministries (TNT fireworks) has applied for a permit for two fireworks stands within the City to sell fireworks from June 28th to July 4th, 2025. The second stand is to be located in a vacant lot on Railroad Ave SE (Lot 213 Railroad Ave SE). The Fire Chief has reviewed the application for this location and has found it to be complete and in compliance with all requirements of Washington State Statute and the regulations of SMC 8:30.

Proposed Motion

Move to approve the application to sell fireworks within the City of Snoqualmie by Impact Ministries (Lot 213 Railroad Ave SE)

Background/Overview*

What was done (legislative history, previous actions, ability to hyperlink)

Impact Ministries has been operating a fireworks stand in Snoqualmie for several years in the parking lot of the Safeway on Snoqualmie Ridge. This year Impact Ministries is requesting to operate a second stand on Railroad Ave SE. Previously Impact Ministries has complied with all requirements and inspection schedules as mandated by the fire department, and have been receptive to feedback when changes were needed. Fireworks stands within Snoqualmie can only sell Snoqualmie-compliant fireworks, which Impact Ministries has been compliant with in previous years. Impact Ministries have kept their locations clean and safe in the past and have removed their stands promptly after the 4th of July as required per SMC timelines.

AB24-059 Fireworks Stand Permit for Impact Ministries was approved last year by the Council.

Analysis*

Impact Ministries has complied with all requirements set forth in SMC 8.30 and the Washington State Patrol Office of the State Fire Marshal as found in the supporting documents. They possess a valid Consumer Fireworks Retail Sales Stand License (WAS2155) issued by the Office of the State Fire Marshall. Lot 213 is a new location for Impact Ministries in 2025. Due to the size of the lot as well as setback and safety requirements, Building Official John Cooper reviewed the application and approved the location with the following conditions: smaller stand footprint to meet setback requirements, the closing of the parking lot to all vehicle traffic, and temporary signage placed on the fence across the street on Railroad reminding patrons to use the crosswalk to access the stand. Impact Ministries have agreed to the conditions which will be enforced by the fire department before allowing the sale of fireworks on June 28th.

Budgetary Status*

This action will bring in additional revenue.

Fiscal Impact

| Amount of Expenditure | Amount Budgeted | Appropriation Requested |
|-----------------------|-----------------|-------------------------|
| \$0.00 | \$0.00 | \$0.00 |

Budget Summary

This agenda bill is not expected to result in City expenditures. The City expects to receive \$25 for a fireworks sales permit application and a \$300 bond deposit, as required by code.

Fiscal Impact Screenshot



WAS2155

City of Snoqualmie
37600 SE Snoqualmie Parkway
Snoqualmie, WA 98065

To Whom It May Concern,

In preparation for the upcoming 2025 4th of July season, please find enclosed with this letter all the documents required to apply for one temporary retail fireworks permit located at: 213 RAILROAD AVE SE.

- WSP Application
- City Application
- Diagram
- Copy of WSP License
- Check Fees
- Insurance

If you have any questions or require further information, please feel free to contact me at schoepferc@tntfireworks.com or via phone at (253) 830-3076, Monday through Friday from 8 am to 4 pm. Thank you for taking care of us!

Sincerely,

Christine Schoepfer

American Promotional Events, Inc-West
2120 Milwaukee Way,
Tacoma, WA 98421
schoepferc@tntfireworks.com
253-830-3076

Enclosure(s)

**AMERICAN PROMOTIONAL EVENTS, INC.
2120 MILWAUKEE WAY • TACOMA, WA 98421
TACOMA (253) 922-0800 • FAX (253) 830-2930
www.tntfireworks.com**

Special Event Permit Application

Save Progress

Steps

1. [Step One](#)2. [Step Two](#)

Step One

****APPLICATION DUE 30 DAYS PRIOR TO EVENT****

Special Event Permit \$35 application fee due at the time of application. Please call or email Nicole Wiebe at 425.888.1555 ext. 1158 or nwiebe@snoqualmieva.gov to process application fee. Applications denied by the City shall be refunded the processing fee. Applicant to be liable for any overtime for City employees or other extraordinary expenses incurred by the city as a result of the special event.



Event Name*

TEMPORARY RETAIL FIREWORKS FUNDRAISER

Event Date(s)*

6/28/25-7/4/25

Event Location (Be Specific)*

VACANT LOT 213 RAILROAD AVE SE

Event Times*

9AM-11PM

Estimated Event Attendance*

50

Applicant Name*

IMPACT MINISTRIES / JEREMY MICHALSKI

Email Address*

schoepferc@tntfireworks.com

Address

2120 MILWAUKEE WAY

City

Tacoma

State

WA

Zip Code

98421

Phone Number

2539220800

Sponsoring Organization

IMPACT MINISTRIES / JEREMY MICHALSKI

Tax Exempt ID #

On-site Contact Name & Phone #

JEREMY MICHALSKI 951-314-2990

Event Type*

- ☐ Concert or Performing Arts
 ☐ Festival
 ☐ Cycle or Race/Run
☐ Fair/Carnival
 ☐ Parade
 ☒ Other (Describe Below)

If checked other, please describe event type.

TEMPORARY RETAIL FIREWORKS FUNDRAISER

EVENT HISTORY & OVERVIEW

Has Event Been Produced Before?*

- ☒ Yes
 ☐ No

If yes, when and where.

RAN FUNDRAISERS IN PREVIOUS YEARS OTHER LOCATIONS

Event Description*

TEMPORARY RETAIL FIREWORKS FUNDRAISER

Describe event and attach site map indicating boundaries, location of tents, activity areas, portable restrooms, etc.

Attach Event Timeline

No file chosen

Upload timeline, sequence of events, including equipment deliveries, set-up and tear down.

Attach Event Site Map

No file chosen

[Continue](#)

Special Event Permit Application

Save Progress

Steps

✓ [Step One](#)2. [Step Two](#)

Step Two

ADMISSIONS, VENDORS, FOOD TRUCKS & CATERING

Does event accept donation or charge admissions? *

☐ Yes☒ No

If yes, please click on the following link to complete the Admissions Tax Application.

NOTE: Registration for admissions tax is required. Non-profit corporations are exempt from paying Admissions Tax, but the application must be completed and proof provided.

Will items or services be sold at event? *

☒ Yes☐ No

If yes, please list all business names (including food trucks and catering) and their email addresses in the next fields so the City of Snoqualmie can verify business license status.

NOTE: City of Snoqualmie business license is required. Non-profit vendors are exempt.

Business Name

AMERICAN PROMOTIONAL EVENTS, INC - WEST

Email Address

schoepferc@tntfireworks.com

Business Name

IMPACT MINISTRIES / JEREMY MICHALSKI

Email Address

schoepferc@tntfireworks.com

Business Name

Email Address

If more than 3 vendors, please attach your list here:

 No file chosen

Is the vendor or business a non-profit corporation?*

☒ Yes

☐ No

If non-profit, please upload copy of 501(c)(3)

WAS2155 501C3 letter.pdf

Non-profits are exempt from the requirement to obtain a business license.

ALCOHOL & FOOD

Does event include sale or consumption of alcohol?

*

*Special Occasion License requires 45-day notice.

☐ Yes

☒ No

If yes, describe and attach copy of WSLCB Banquet Permit.

No file chosen

Will vendors cook or heat food?*

*Compliance with King County Health Department required.

☐ Yes

☒ No

If yes, describe.

AMPLIFIED SOUNDS

Will event have amplified sound?*

☐ Yes

☒ No

If yes, describe.

Does event include fireworks?*

☒ Yes

☐ No

If yes, provide company name, contact, email, and phone #

AMERICAN PROMOTIONAL EVENTS- CHRISTINE SCHOEPPER- SCHOEPPERC@TNTFIREWORKS.COM- 253-922-0800

EVENT COMPONENTS

Does event include animals (petting zoo, pony rides, dog walk/run)?*

☐ Yes

☒ No

If yes, describe.

Does event include inflatables?*

*No staking into ground.

☐ Yes

☒ No

If yes, describe.

Does event require off-site parking or parking restrictions? *

☐ Yes

☒ No

If yes, describe

*Written agreement with parking provider will be required.

Does the event require electricity? *

☐ Yes

☒ No

If yes, describe.

Does event require generators? *

☐ Yes

☒ No

If yes, describe and indicate provider.

Will there be handling of vehicle fuel? *

☐ Yes

☒ No

If yes, describe.

Will event use/post signage, banners, or a-frames?*

☒ Yes

☐ No

If yes, describe desired locations and timeline requested.

Does event include enclosures like tents or canopies?*

☐ Yes

☒ No

Does event include stage(s) construction or other improvements? *

☐ Yes

☒ No

If yes, describe and indicate rental equipment company.

Does event include any fenced areas?*

☐ Yes

☒ No

If yes, describe and indicate on site map/plan attached to application.

Attach Site Map/Plan

WAS2155 ... DIAG.pdf

Does event function with volunteers?*

☒ Yes

☐ No

If yes, describe.

PROVIDED BY IMPACT MINISTRIES

Will event have portable restrooms, sinks, hand washing stations?*

☐ Yes

☒ No

If yes, how many?

Will event provide garbage/recycling containers?*

☐ Yes

☒ No

If yes, how many?

*Waste Management is the City of Snoqualmie garbage/recycle/yard waste provider

TRAFFIC CONTROL & IMPACTS

Please list below any requested street and/or sidewalk closures, along with date/hour start and end times, and attach traffic plan.

Attach Traffic Plan

No file chosen

Name of Street/Sidewalk**Date/Hour Start Time****Date/Hour End Time****FIRST AID & SAFETY**

Will event require additional fire dept. staffing?*

☐ Yes☒ No

If yes, describe.

NOTE: The City may require additional additional staffing.

Does event require additional police dept. staffing?*

☐ Yes☒ No

If yes, describe.

The City may require additional safety measures.

Does event require overnight security?*

☒ Yes☐ No

If yes, provide provider.

PROVIDED BY IMPACT MINISTRIES

Describe First Aid Plan of Action

INSURANCE REQUIREMENTS

A Certificate of Insurance naming the City of Snoqualmie as an Additional Insured in the minimum amount of \$1 million per occurrence and \$2 million general aggregate is required but may be more if the City determines it necessary for the proposed event. This certificate must be submitted and be acceptable to the city prior to receiving the Special Event Permit. You may obtain your own insurance or contact Washington Cities Insurance Authority for certain events.

Attach Certificate of Insurance

WAS2155 INSURANCE.pdf

OTHER PERMITS AND FEES

Depending upon the nature and scope of the proposed event, other permits may be required as determined through the application process. Other fees may be assessed (i.e., fire, aid and/or police services). The City of Snoqualmie will make every effort to assist the applicant in determining complete permit requirements, though once identified, it will be up to the applicant to provide required and approved documentation where deemed appropriate.

HOLD HARMLESS STIPULATION - MUST BE SUBMITTED WITH APPLICATION

Permittee covenants and agrees to indemnify, defend and hold harmless the City, its officers, agents and employees from any and all claims actions, damages, liability, cost and expense, including reasonable attorney's fees in connection with or occasioned, in whole or in part by any act or omission of Permittee, its officers, agents, employees, customers or licenses, or arising from or out of Permittee's failure to comply with any provision of the Special Event Permit granted as a result of this application, regardless of whether it is alleged or proven that the acts or omissions of the City, its officers, agents or employees caused or contributed hereto.

Special Event Permit granted as a result of this application, regardless of whether it is alleged or proven that the acts or omissions of the City, its officers, agents or employees caused or contributed hereto.

Printed Name, Title*

CHRISTINE SCHOEPFER APE ADMINISTRATIVE ASSISTANT

Date*

5/9/25

Signature of Authorized Representative (type signature below)*

CHRISTINE SCHOEPFER

By checking box I agree my typed name in the above box equates to my signature and acknowledgement that I understand and agree to all terms outlined in the Hold Harmless Stipulation. *

☒ I agree

Notice of Application Denial and/or Rescission

This application may be denied if the proposed activity disrupts traffic beyond practical solution; causes undue hardship to surrounding residents or businesses; requires the diversion of so many public employees that service is denied to the public at large; or fails to fall within City standards. The permit may also be rescinded at any time if complete and accurate information was not provided on the application; if the event is not held within the terms of the permit; or if there is failure to comply with applicable legal requirements.

FOR OFFICIAL USE ONLY

Review Required: Building, City Clerk, Events, Finance, Fire, Parks & Public Works, Planning, and Police

Date Rec'd

Receipt No.

Permit No.

City Administrator Approval

Date

District
Director

Impact Ministries with the Michalskis
P.O. Box 2500
Redmond, WA 98052

Person to Contact:
Gary Ernst
Telephone Number:
(213) 688- 6472
Refer Reply to:
QRS:B:GE
Date:

MAR 22 1983

. Dear Sirs:

We have considered your application for recognition of exemption from Federal income tax under section 501(c)(3) of the Internal Revenue Code and for classification as a church under section 170(b)(1)(A)(i).

The information submitted indicates that you were incorporated September 27, 1982 as a non-profit corporation in the State of Washington. Your purposes are exclusively charitable, religious and educational within the meaning of section 501(c)(3) of the Internal Revenue Code.

Based on the information provided, and assuming your operations will be as stated in your application, we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code.

We have also determined, however, that you are not a church within the meaning of section 170(b)(1)(A)(i).

Information you submitted in connection with your application indicates that you have no set place of worship. Rather you have a set itinerary and conduct worship services in several hundred different places each year.

Your bylaws indicate that you are not a membership organization. Instead of a regular congregation, you have a Board of Directors of six and a nine member advisory council.

In addition, you do not provide religious training for youth or clergy, except indirectly by providing financial aid and materials.

Section 170(b)(1)(A)(i) of the Internal Revenue Code provides, in part, for deductions for contributions to a church.

In De La Salle Institute v. United States, 195 F Supp. 891, 903 (N.D. Cal. 1961), the court said that the definition of the term "church" in section 170(b)(1)(A)(i) is left to the "common meaning and usage of the word."



CERTIFICATE OF LIABILITY INSURANCE

11/1/2025

DATE (M)
5/9/2 Item 8.

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS **WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | |
|--|--|--|
| PRODUCER Lockton Companies, LLC DBA Lockton Insurance Brokers, LLC in CA CA license #0F15767 3280 Peachtree Rd. NE, Ste. 1000 Atlanta GA 30305 (404) 460-3600 | CONTACT NAME: PHONE (A/C. No. Ext): E-MAIL ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A: Century Surety Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F: | FAX (A/C. No): NAIC # 36951 |
| INSURED 1359629 American Promotional Events, Inc. DBA TNT Fireworks, Inc. P.O. Box 1318 4511 Helton Drive Florence AL 35630 | | |

WAS2155

COVERAGES **CERTIFICATE NUMBER:** 21772065 **REVISION NUMBER:** XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|---|---------------------------------|----------|----------------|-------------------------|-------------------------|---|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC <input type="checkbox"/> OTHER: | Y | N | CCP1219465 | 12/1/2024 | 11/1/2025 | EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$ |
| | AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY | | | NOT APPLICABLE | | | COMBINED SINGLE LIMIT (Ea accident) \$ XXXXXXXX BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$ XXXXXXXX |
| | UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$ | | | NOT APPLICABLE | | | EACH OCCURRENCE \$ XXXXXXXX AGGREGATE \$ XXXXXXXX \$ XXXXXXXX |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | Y/N <input type="checkbox"/> | N/A | NOT APPLICABLE | | | PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ XXXXXXXX E.L. DISEASE - EA EMPLOYEE \$ XXXXXXXX E.L. DISEASE - POLICY LIMIT \$ XXXXXXXX |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

PROPERTY LOCATED AT VACANT LOT 213 RAILROAD AVE SE SNOQUALMIE WA 98065 (WAS2155) Certificate holder is an additional insured on the General Liability as required by written contract subject to policy terms, conditions, and exclusions.

CERTIFICATE HOLDER**CANCELLATION**

| | |
|--|---|
| 21772065 IMPACT MINISTRIES/ JEREMY MICHALSKI CITY OF SNOQUALMIE 37600 SE SNOQUALMIE PARKWAY SNOQUALMIE WA 98065 | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE |
|--|---|

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FIREWORKS LEASE AGREEMENT

WAS2155

This agreement is made between Britnee Mantis Lessor and AMERICAN PROMOTIONAL EVENTS WEST as Lessee.

1. American Promotional Events –West, will lease a portion of the property located at:(hereafter called the "Location");213 Railroad Ave, Snoqualmie, WA 98065 for the sale of approved fireworks from the following premises.
2. The lease payment will be \$1200.00 Guaranteed against 10% of Retail Sales per year for the period of June 20th thru July 9th hereafter called the "Season". Payment shall be paid on or before June 1st.
3. Lessor represents that the Location is owned and/or controlled by the Lessor and furthermore that the Lessor agrees to grant the Lessee the exclusive right to operate a fireworks sales structure (hereafter the "Structure") through the year 2025 for the above-mentioned period.
4. The Lessor hereby grants Lessee a first right of refusal to match any bona fide offer to lease the Location for fireworks sales during the renewal Seasons.
5. In return, Lessee agrees to the following terms and conditions:
 - a. Provide an A+ rated \$10,000,000.00 certificate of insurance, prior to occupancy, evidencing liability insurance in force covering the erection and operation of the Structure. Insurance shall name Lessor as additional insured, and Lessor shall be held harmless from any claims arising from the maintenance or operation of the Structure.
 - b. Pay any and all costs involved in erection, maintenance, and operation of the Structure, and Lessee shall guarantee that the Location will be returned to its original condition.
 - c. Obtain and pay all necessary permits and licenses required by law, post with local authority any debris or performance bonds as required and guarantee that all laws and regulations shall be adhered to.
6. This agreement is contingent upon Lessee securing necessary permits and licenses. Lessee may cancel this agreement if the sale of fireworks is prohibited at this Location by a public authority or such sale, in the good faith opinion of Lessee, becomes commercially unreasonable. In such an event any deposit shall be refunded to Lessee.

Agreed to and dated this 24 day of April, 2025

Accepted: Britnee Mantis

Accepted: Kenneth A. Spence

Lessor: **Britnee Mantis**
c/o: **ALTER Farm & Life School**
Phone: 206-949-2162
Email: alterfarm1@gmail.com

Lessee: **Kenneth A. Spence**
AMERICAN PROMOTIONAL EVENTS -WEST

AMERICAN PROMOTIONAL EVENTS, INC.
2120 MILWAUKEE WAY • TACOMA, WA 98421
TACOMA (253) 922-0800 • FAX (253) 830-2930
www.tntfireworks.com

THIS FORM IS INTENDED FOR USE BY LOCAL AUTHORITIES HAVING JURISDICTION (AHJ) IN THE EVENT THEY DO NOT HAVE A PERMIT FORM SPECIFIC FOR RETAIL FIREWORKS SALES AT A CONSUMER FIREWORKS RETAIL SALES (CFRS) FACILITY. IT IS NOT MEANT TO BE REQUIRED IN ADDITION TO OR IN LIEU OF ANY LOCAL PERMITTING FORM AND/OR PROCESS THAT MAY EXIST WITH THE LOCAL AHJ. Item 8.

Directions: Provided the local jurisdiction has no permit form of their own, complete this permit application and submit it with the local AHJ portion of your Retail Fireworks Stand License to the jurisdiction in which you wish to run your CFRS facility.

WASHINGTON STATE FIREWORKS RETAIL SALES PERMIT APPLICATION

Applicant Information☐ New/First Time Applicant☒ Previous Permit Holder

Impact Ministries

Name of Group, Organization, or Person (Last, First, Middle Initial, and Date of Birth) Issued the Fireworks Retailer License

Jeremy Michalski

Name of Permit Applicant (Last, First, Middle Initial, and Date of Birth)

2120 Milwaukee Way Tacoma WA 98421

Permit Applicant Mailing Address (Complete Including Street, City, State, and ZIP Code)

(951) 314-2990

Phone Number

SchoepferC@tntfireworks.com

E-Mail Address

(253) 922-0800

Local Business Number (if required)

CFRS Facility Information☒ Stand☐ Tent

Other: _____

Size: 10'

Specify

Square Feet/Dimensions

VACANT LOT 213 RAILROAD AVE SE SNOQUALMIE WA 98065

CFRS Facility Address (Complete Including Street, City, State, and ZIP Code)

PLEASE SEE ATTACHED LEASE

Name of Property Owner

Phone Number

Parcel Number for Stand Location

Fireworks Supplier Information List all of the licensed fireworks wholesalers who will be supplying this stand product**AMERICAN PROMOTIONAL EVENTS, INC. - WEST****Storage Information**☒ On Site☐ Off Site:

AT SITE WITH SECURITY

Storage Address (Complete Including Street, City, State, and ZIP Code)

☒ Sales Structure☐ Detached Building☐ Truck/Trailer☐ Other: _____

Specify

CHECKLIST FOR SUBMISSION Check with the local AHJ for all applicable submission dates and deadlines:☒ Application/Permit Fee ☒ Insurance Certificate (\$1,000,000) ☐ Clean-Up Bond Fee (if applicable)☒ Valid Washington State Fireworks Retailer License ☐ Property Owners Written Permission☒ Detailed Site Plan ☐ Interior Plan (required for tents and "other" facilities)

I hereby certify the information in this application is true and correct. I am aware of and agree to comply with all relevant provisions of law, rule, and any ordinance of the state of Washington and the city/county permitting this CFRS Facility.

Christine Schoepfer

FOR JEREMY MICHALSKI

Signature of Permit Applicant

Christine Schoepfer

FOR JEREMY MICHALSKI

Printed Name of Permit Applicant

5/8/25

Date of Signature

FIRE CODE AUTHORITY HAVING JURISDICTION☐ APPROVED☐ DENIED

Permit Number

Approved By

Date of Approval

SEE BACK OF THIS FORM FOR ANY RESTRICTIONS, CONDITIONS, OR NOTATIONS ON THIS PERMIT

Signature of Permitting Official

Printed Name and Title

Date of Signature

THE FIREWORKS RETAILER LICENSE HOLDER (LICENSEE) SHALL RETAIN THIS PERMIT WITH THE ASSOCIATED FIREWORKS RETAILER LICENSE AND MAKE THEM BOTH AVAILABLE FOR INSPECTION AT ANY TIME THE STAND IS IN OPERATION



Washington State Patrol Fire Protection Bureau
Office of the State Fire Marshal
CONSUMER FIREWORKS RETAIL SALES (CFRS) FACILITY LICENSE

WAS2155

Item 8.

Stand Number: SN-16268

Licensee Data

American Promotional Events, Inc. - West
2120 Milwaukee Way
Tacoma, WA 98421
License Number: WSPFL-02766
Phone Number: (253) 922-0800

Operational Data

Wholesaler: American Promotional Events, Inc. - We
County of Operation: King
Operates For: **IMPACT MINISTRIES**
Stand Operated By: **JEREMY MICHALSKI**

Date of Issue: March 13, 2025

Date of Expiration: January 31, 2026

Consumer Fireworks Retailer Licenses issued after May are **ONLY** valid for New Years Sales

This license is NOT valid without a permit from a local fire code official/authority having jurisdiction. This license allows for operation of a single location/stand for retail sales to the public of state legal consumer fireworks purchased only from a licensed fireworks wholesaler. **WAS2155**
SURRENDER THIS PORTION OF THE LICENSE TO THE FIREWORKS WHOLESALER

3000-420-041 (10/18)



Washington State Patrol Fire Protection Bureau
Office of the State Fire Marshal
CONSUMER FIREWORKS RETAIL SALES (CFRS) FACILITY LICENSE

G24845

Stand Number: SN-16268

Licensee Data

American Promotional Events, Inc. - West
2120 Milwaukee Way
Tacoma, WA 98421
License Number: WSPFL-02766
Phone Number: (253) 922-0800

Operational Data

Wholesaler: American Promotional Events, Inc. - We
County of Operation: King
Operates For: **IMPACT MINISTRIES**
Stand Operated By: **JEREMY MICHALSKI**

Date of Issue: March 13, 2025

Date of Expiration: January 31, 2026

Consumer Fireworks Retailer Licenses issued after May are **ONLY** valid for New Years Sales

This license is NOT valid without a permit from a local fire code official/authority having jurisdiction. This license allows for operation of a single location/stand for retail sales to the public of state legal consumer fireworks purchased only from a licensed fireworks wholesaler.
THIS LICENSE PORTION ACCOMPANIES YOUR LOCAL PERMIT APPLICATION **WAS2155**

3000-420-041 (10/18)



Washington State Patrol Fire Protection Bureau
Office of the State Fire Marshal
CONSUMER FIREWORKS RETAIL SALES (CFRS) FACILITY LICENSE

WAS2155

G24845

Stand Number: SN-16268

Licensee Data

American Promotional Events, Inc. - West
2120 Milwaukee Way
Tacoma, WA 98421
License Number: WSPFL-02766
Phone Number: (253) 922-0800

Operational Data

Wholesaler: American Promotional Events, Inc. - We
County of Operation: King
Operates For: **IMPACT MINISTRIES**
Stand Operated By: **JEREMY MICHALSKI**

Date of Issue: March 13, 2025

Date of Expiration: January 31, 2026

Consumer Fireworks Retailer Licenses issued after May are **ONLY** valid for New Years Sales

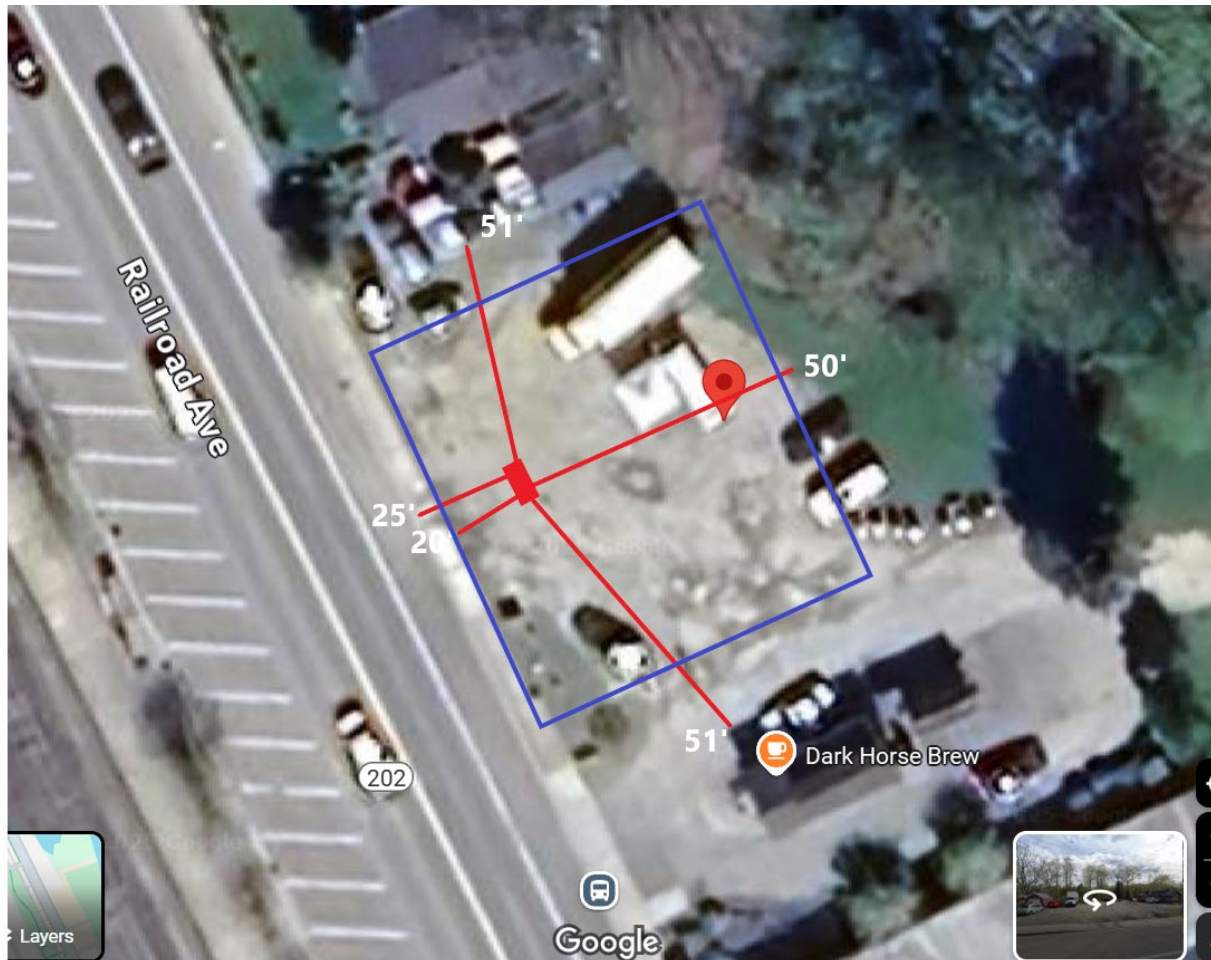
This license is NOT valid without a permit from a local fire code official/authority having jurisdiction. This license allows for operation of a single location/stand for retail sales to the public of state legal consumer fireworks purchased only from a licensed fireworks wholesaler.
THIS PORTION OF THE LICENSE MUST BE POSTED AT THE STAND AT ALL TIMES

3000-420-041 (10/18)



WAS2155: VACANT LOT
213 RAILROAD AVE
SNOQUALMIE, WA 98065
STAND
LOCATION TYPE: STAND 10'

Item 8.



Chapter 8.30 FIREWORKS

Sections:

- 8.30.010 Findings.
- 8.30.020 Activities requiring permit.
- 8.30.030 Application for permit.
- 8.30.040 Permit fee.
- 8.30.050 Financial responsibility of retailers.
- 8.30.060 Requirements for retailers.
- 8.30.065 Stand requirements.
- 8.30.070 Sale, purchase or possession of certain fireworks prohibited – Penalty.
- 8.30.080 Fireworks prohibited in public parks – Penalty.
- 8.30.090 Unlawful discharge of fireworks – Penalty.
- 8.30.100 Reckless discharge of fireworks – Penalty.
- 8.30.110 Unlawful possession of fireworks – Penalty.
- 8.30.120 Seizure of fireworks.
- 8.30.130 Enforcing officer – Revocation of license.
- 8.30.140 Purpose and intent – Liability.

8.30.010 Findings.

A. Chapter 70.77 RCW and Chapter 212-17 WAC provide uniform statewide regulations for the licensing of the sellers of fireworks by local jurisdictions and the sale of fireworks to and possession and use of fireworks by consumers.

B. Cognizant of the legitimate interest the state legislature has in making uniform laws in the exercise of its power to regulate commerce, the city finds that the state law does not adequately serve the overriding interests of protecting the personal safety and property of the community and preserving the precious emergency resources of the locality; and that restrictions on the sale and use of fireworks are necessary in the exercise of the city's constitutional powers to promote the health, safety, and quiet enjoyment of life and general welfare of the citizens of Snoqualmie. (Ord. 978 § 1, 2005; Ord. 694 § 1, 1992).

8.30.020 Activities requiring permit.

A. Within the corporate limits of the city, in addition to a license issued by the Office of the State Fire Marshal, Washington State Patrol, a city permit shall be required to:

1. Manufacture, import, possess (except as provided below) or sell any fireworks at wholesale or retail for any use;
2. Transport fireworks, except as a public carrier delivering to a licensee; or
3. Establish or maintain a place where fireworks are manufactured, constructed, produced, packaged, stored, sold, exchanged, discharged, or used.

B. A permit is not required for the possession or use of common fireworks lawfully purchased at retail.

C. Public display of fireworks shall be limited to city-sponsored events, and shall require a special event permit pursuant to Chapter 12.20 SMC. (Ord. 978 § 2, 2005; Ord. 694 § 1, 1992).

8.30.030 Application for permit.

A. An applicant for any permit required under this chapter shall make written application to the fire chief, at least 30 days prior to commencement of the activity for which the permit is sought. The form of application and the criteria for issuance, denial, or issuance with conditions shall be the same as used by the Office of the State Fire Marshal, Washington State Patrol, in processing applications for the corresponding state license, except in the case of an application for the retail sale of fireworks. It is the intent of this subsection that local permits follow the provisions and procedures for state licenses as closely as practical.

B. An applicant for a permit for the retail sale of fireworks shall submit to the fire chief proof of a current license from the State Fire Marshal. In addition, the applicant is required to show the existence of a comprehensive general liability insurance policy and a bond as specified herein. The applicant is also required to tender the permit fee as specified in SMC 8.30.040.

C. Should the fire chief find an application to be complete and in compliance with all the requirements of state statute and regulations and this chapter, the chief shall file the application with the city council along with a recommendation for its grant or denial. (Ord. 978 § 3, 2005; Ord. 694 § 1, 1992).

8.30.040 Permit fee.

The annual permit fee for the sale of fireworks shall be \$25.00 per year, per stand, outlet or public display, payable in advance. A city business license shall be required and applicable business and occupations tax shall be paid. (Ord. 978 § 4, 2005; Ord. 694 § 1, 1992).

8.30.050 Financial responsibility of retailers.

A. Because the sale of common fireworks presents a clear and present danger of personal injury and property damage from many causes, including not only the storage and handling of explosive devices during sale but also the ultimate use by members of the general public, any person seeking a permit for the retail sale of fireworks in the city must have a public liability insurance policy, as to which the city is named insured, providing coverage in the amount of \$500,000 or more for injuries to any one person in any one accident or occurrence; \$1,000,000 or more for injuries to any two or more persons in any one accident or occurrence; and \$500,000 or more for damage to property in any one accident or occurrence, with no deductible, for all claims for loss and damages arising from personal injury and property damage resulting from the sale of fireworks and all incidental activities, including transportation and storage; the policy to be reviewed and approved by the city attorney.

B. An applicant for a permit to sell retail fireworks shall post a bond in the amount of \$300.00, in a form satisfactory to the city, to ensure that the retail

outlet site is cleared no later than noon on the seventh day of July. (Ord. 978 § 5, 2005; Ord. 694 § 1, 1992).

8.30.060 Requirements for retailers.

A. Notwithstanding RCW 70.77.575 and 70.77.580, every retailer in the city is required to post prominently at each retail outlet a list of the fireworks that may be sold to the public under this chapter. The list is subject to approval by the fire chief.

B. No person may sell fireworks to a person under the age of 16 years.

C. No person may sell fireworks after 10:00 p.m. or before 6:00 a.m. on any day when sales are allowed. No fireworks shall be sold within the city except from 12:00 noon on the twenty-eighth of June to 12:00 noon on the fifth day of July. (Ord. 978 § 6, 2005; Ord. 694 § 1, 1992).

8.30.065 Stand requirements.

In those cases where the sale of fireworks is from a temporary fireworks stand, the stands of all licensees shall conform to the following minimum standards and conditions:

A. Temporary fireworks stands need not comply with the provisions of the building code of the city; provided, however, that all such temporary fireworks stands shall be inspected by the building official before operation may begin. The building official shall require all temporary fireworks stands to be constructed in a safe manner, ensuring the safety of attendants and patrons. In the event any temporary fireworks stand is wired for electricity, then the wiring shall conform to the electrical code of the state. No heating unit or device with a surface temperature capable of igniting fireworks or having an open flame will be allowed within a fireworks stand.

B. No temporary fireworks stand shall be located within 750 feet from any other temporary fireworks stand, or within 50 feet of any building or structure, or within 100 feet of any gasoline-dispensing pump or any tank where flammable liquids or flammable gases are stored.

C. No vehicle parking shall be permitted within 25 feet of a fireworks stand, including curbside parking, and such area shall be roped or barricaded to prevent such parking.

D. No smoking shall be permitted in a temporary fireworks stand or any nearer than 50 feet from the stand. "No Smoking" signs having lettering at least two inches in height shall be posed in a conspicuous location on all four sides of the temporary fireworks stand.

E. No discharge of fireworks shall be permitted within 150 feet of any fireworks stand.

F. The area around such fireworks stands shall be completely free of hazardous accumulations, including dry grass, brush, or debris of any nature, for a distance of not less than 50 feet on all sides.

G. Each temporary fireworks stand must have at least two exits, located remotely from each other, which shall be unobstructed at all times.

H. Each temporary fireworks stand shall have in a readily accessible location not less than two 2A 10B:C rated fire extinguishers provided at each exit. Such extinguishers shall be UL-approved.

I. Each temporary fireworks stand shall be under the direct supervision of a competent adult person, 18 years of age or older. No person under the age of 18 years shall be allowed by the licensee to work in such stand.

J. Fireworks may be left in temporary fireworks stands at night providing the stand is locked and a guard is posted. Such guard shall not stay within the fireworks stand.

K. Fireworks removed from the temporary fireworks stands at night shall be stored in an approved storage location. The storage location shall be approved in advance by the city fire chief or his representative.

L. All unsold stock and accompanying litter shall be removed from the temporary fireworks stand by 5:00 p.m. on the fifth day of July of the permit year.

M. No fireworks stand shall be located on a public right-of-way.

N. All signs relating to temporary fireworks stands shall comply with the city's sign regulations.

O. The licensee's location or place of business shall be governed by the zoning ordinance of the city. (Ord. 978 § 7, 2005; Ord. 694 § 1, 1992).

8.30.070 Sale, purchase or possession of certain fireworks prohibited—Penalty.

A. Licensed retailers may sell and the members of the public may purchase common fireworks as authorized by the Office of the State Fire Marshal, Washington State Patrol. The sale, purchase or possession by any retailer or member of the public of any firework not so authorized by the Office of the State Fire Marshal, Washington State Patrol, is prohibited; provided, this section shall not be deemed to apply to authorized persons conducting the public display of fireworks at city-sponsored events for which a special events permit has been issued by city council.

B. A violation of this section is a gross misdemeanor. (Ord. 978 § 8, 2005; Ord. 694 § 1, 1992).

8.30.080 Fireworks prohibited in public parks— Penalty.

A. No person may possess, discharge, or make any other use of any fireworks in any public park, except authorized persons conducting the public display of fireworks at city-sponsored events for which a special events permit has been issued by city council.

B. A violation of this section is a misdemeanor. (Ord. 978 § 9, 2005; Ord. 694 § 1, 1992).

8.30.090 Unlawful discharge of fireworks— Penalty.

A. No common fireworks shall be discharged within the city except from 6:00 p.m. on the fourth day of July to 11:00 p.m. on the fourth day of July of each year, except for the public display of fireworks at city-sponsored events for which a special events permit has been issued by city council.

B. Common fireworks may be used or discharged on December 31st from 10:00 p.m. to January 1st until 12:30 a.m.

C. A violation of this section is a misdemeanor. (Ord. 978 § 10, 2005; Ord. 750 § 1, 1995; Ord. 694 § 1, 1992).

8.30.100 Reckless discharge of fireworks– Penalty.

A. It is unlawful for any person to discharge or use fireworks in a reckless manner which creates a substantial risk of death or serious physical injury to another person or damage to property of another.

B. A violation of this section is a gross misdemeanor. (Ord. 694 § 1, 1992).

8.30.110 Unlawful possession of fireworks– Penalty.

It is unlawful to possess those fireworks listed in SMC 8.30.070. A violation of this section is:

A. A misdemeanor if involving less than one pound of fireworks, exclusive of external packaging; or

B. A gross misdemeanor if involving one pound or more of fireworks, exclusive of external packaging. (Ord. 694 § 1, 1992).

8.30.120 Seizure of fireworks.

Any fireworks which are illegally sold, offered for sale, used, discharged, possessed or transported in violation of this chapter shall be subject to seizure by the city's fire chief or his designee or the chief of police or his designee or the State Fire Marshal. Any fireworks seized may be disposed of by the city's fire chief or designee or the police chief or designee at any time subsequent to 30 days from such seizure. (Ord. 694 § 1, 1992).

8.30.130 Enforcing officer– Revocation of license.

The city fire chief, or his duly authorized representative, is hereby designated the enforcing officer of this chapter. Any failure or refusal on the part of the licensee to obey any rule, regulation or request relating thereto of the city fire chief or his duly authorized representative concerning the sale or display of fireworks, shall be deemed a violation of this chapter and be grounds for the revocation of the fireworks license. (Ord. 694 § 1, 1992).

8.30.140 Purpose and intent– Liability.

A. It is expressly the purpose of this chapter to provide for and promote the health, safety and welfare of the general public, and not to create or otherwise establish or designate any particular class or group of persons who will or should be especially protected or benefitted by the terms of this chapter.

B. It is the specific intent of this chapter that no provision nor any term used in this chapter is intended to impose any duty whatsoever upon the city or any of its officers or employees, for whom the implementation or enforcement of this chapter shall be discretionary and not mandatory.

C. Nothing contained in this chapter is intended to be nor shall be construed to create or form the basis for any liability on the part of the city, or its officers,

employees or agents, for any injury or damage resulting from the failure of a permittee to comply with the provisions of this chapter, or by reason or in consequence of any inspection, notice, order, certificate, permission or approval authorized or issued or done in connection with the implementation or enforcement pursuant to this chapter, or by reason of any action or inaction on the part of the city related in any manner to the enforcement of this chapter by its officers, employees or agents. (Ord. 694 § 1, 1992).

Council Agenda Bill

AB Number

AB25-036

Agenda Bill Information

Title*

Resolution Amending SR1 Mixed Use Final Pland
Conditions of Approval and Development Standards

Action*

Motion

Council Agenda Section

Committee Report

Council Meeting Date*

06/09/2025

Staff Member

Mona Davis

Department*

Community Development

Committee

Community Development

Committee Date

04/08/2025

Exhibits

Packet Attachments - if any

| | |
|--|----------|
| Proposed Map Amendments Retail District Center Blvd..pdf | 147.68KB |
| Retail District and MUFP Recommendation - Signed.pdf | 171.73KB |
| Draft Resolution_ Amending SR1 MUFP Retail Waivers.docx | 35.24KB |

Summary

Introduction*

Brief summary.

Over the past several years, City Council discussions occurred regarding the issuance of retail waivers for businesses on Center Boulevard associated with Snoqualmie Ridge 1. The area is regulated by the Snoqualmie Ridge 1 (SR1) Mixed Use Final Plan (MUFP). Conditions of approval in the MUFP and associated development standards should be amended in order to complete amendments related to SMC 17.37.040 Waiver of special use regulations.

Proposed Motion

Move to approve Resolution 1719 amending two conditions of the Snoqualmie Ridge 1 Mixed Use Final Plan and Snoqualmie Ridge 1 Development Standards.

Background/Overview*

What was done (legislative history, previous actions, ability to hyperlink)

The City Council Community Development Committee ("CD Committee") has indicated a preference for additional retail uses on Center Boulevard within Snoqualmie Ridge ("SRI"). Various SRI Mixed Use Final Plan ("MUFP") conditions of approval, originally part of SRI Final Plan approval in 1995, make it difficult to diversify the types of retail uses in the present-day Neighborhood Center, which has resulted in the issuance of waivers for non-retail uses in this area. Modifying the MUFP, including the development standards to increase the types of retail uses allowed, is complicated by a lack of procedural clarity and conflicts between the MUFP Conditions of Approval and the Snoqualmie Municipal Code ("SMC") Title 17, specifically Chapters 17.20 and 17.37.

Analysis *

Staff considered amendments to the SR1 MUFP that would facilitate procedural clarity and comply with an SMC amendment to control retail uses in the SRI Neighborhood Center. Two conditions of approval in the MUFP are identified to be deleted including: Condition 4: The development standards specifically approved with this Final Plan shall govern future development applications in place of any conflicting standards found elsewhere in the Snoqualmie Municipal Code and Condition 5: Development standards adopted by the City after the date of the Final Plan which are different than those specifically approved in the Final Plan shall apply to SR only if determined by the City Council to be necessary to address imminent public health and safety hazards, or, in the case of subsequently adopted more restrictive standards that are not necessary to address imminent public health and safety hazards, shall apply if the applicant elects to use these standards in place of those approved in the Final Plan.

Additional changes to the geographic extent of the retail district are proposed in the attached Proposed Map Amendment to include all of Center Boulevard within the retail district. A 90% retail use requirement would be required for the area along with a maximum of 50% window coverage.

Budgetary Status *

This action has no budgetary implications.



Community Development Department

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Snoqualmie, Washington 98065

STAFF MEMO

To: Community Development Committee
From: Andrew Levins, Land Use Planning Consultant
Date: May 5, 2025
Subject: SRI Retail Development Standards and SMC 17.37 Retail District Overlay Code Amendments

BACKGROUND:

The proposed amendments originated from recommendations by the Economic Development Commission (EDC) in December 2023, initially suggesting an increase in retail occupancy to 100% in the Downtown Retail Overlay Zone, along Railroad Avenue, and extending the good faith leasing period from 120 to 180 days. Outreach occurred through City Staff meetings with the Ridge and Downtown Merchants associations in May 2024, resulting in broad merchant support for higher retail use occupancy requirements and clear good-faith leasing guidelines. Commercial property owners affected by these amendments were mailed notice of two online public meetings held by the City for the purpose of collecting property owner and landlord feedback on the amendments, but neither meeting had any attendees, and no written comments were provided.

Following public outreach efforts in May 2024, the Planning Commission continued to discuss the proposed amendments through multiple meetings until September 16, 2024, in pursuit of their vision of a set of amendments that would support the vitality of Snoqualmie's walkable retail districts. As a result of these discussions, the Planning Commission adjusted the recommendation to: 1) reflect a 90% retail use occupancy requirement, 2) remove the retail waiver process altogether, and 3) expand the area to which these amendments would apply to all storefronts facing Center Boulevard SE in Snoqualmie Ridge and to all downtown parcels within the BR-1 and BR-2 zone.

The Planning Commission held a public hearing on October 21, 2024 for the proposed amendments and received substantial public comment from attendees of the hearing. One of the primary points of concern among public commenters was the expansion of the Downtown Retail Overlay Zone to encompass properties in the BR-2 zone. As a result, the Planning Commission continued the hearing to a later date to review public comments received and adjust proposed amendments as necessary, and Staff developed a comment response matrix addressing concerns raised during public comment (Attachment 8). The Public Hearing was reopened on December 2, 2024, with the amendments revised to reduce the scope of the expansion of the Downtown Retail Overlay Zone to affect only parcels within the BR-1 zone, and select parcels along Falls Avenue as deemed appropriate by the Planning Commission (Attachment 1).

Additionally, all storefronts facing Center Boulevard SE would be included in the amendments (Attachment 3). Hearing no significant public comment regarding this amendment concept, the Planning Commission unanimously moved to recommend the text amendments and map revisions to the City Council at their January 21, 2025 meeting (Attachments 1, 2).

ANALYSIS:

Both the existing retail occupancy requirement of 75% and the time allowance of 120 days apply to the ground floor of buildings facing Railroad Avenue only in the Downtown Retail Overlay Zone. Because of the way the Snoqualmie Ridge 1 Development Standards reference the Municipal Code, the retail use requirements only apply to storefront tenant spaces facing specific intersections, including Center Boulevard SE and SE Ridge Street, SE Mayrand Lane, and SE Kinsey Street. Table 1 further illustrates how these requirements currently apply to Snoqualmie's two primary walkable retail districts:

| Table 1: Existing Retail Use Requirements | | |
|---|---|--|
| | Snoqualmie Ridge I Neighborhood Center, corner tenant spaces facing select intersections | Downtown Retail Overlay Zone along Railroad Avenue |
| Ground Floor Minimum Retail Use Ratio | 100% | 75% |
| Minimum time allowance to demonstrate good-faith effort to find retail tenant | 120 days | 120 days |

Under the proposed amendments, 90% of the storefronts within the Downtown Retail Overlay Zone and within Snoqualmie Ridge facing Center Boulevard S.E. must be "bona-fide" retail uses that support the vitality of the walkable retail district, and the retail use waiver process is removed. Currently, the ratio of retail to non-retail uses within the existing Downtown Retail Overlay Zone is approximately 75% retail to 25% non-retail uses. If adopted, because there is no waiver process, no new non-retail uses may utilize a ground-floor storefront until compliance with the 90% retail use requirement is achieved within the overlay zone and for storefronts facing Center Boulevard S.E. Table 2: Proposed Retail Use Amendments, summarizes these changes.

| Table 2: Proposed Retail Use Requirements | | |
|---|---|--|
| | Snoqualmie Ridge I Neighborhood Center, corner all storefronts facing select intersections <u>Center Boulevard SE</u> (see Attachment 3) | <u>Parcels located in the BR- 1 or along Falls Ave in Downtown Snoqualmie</u> (see attachment 3) |
| Ground Floor Minimum Retail Use Ratio | <u>90%</u> | <u>90%</u> |
| Minimum time allowance to demonstrate good-faith effort to find retail tenant | <u>N/A, No Retail Waivers</u> | <u>N/A, No Retail Waivers</u> |

Under the current code, the Community Development Director is obligated to approve a waiver from the retail use requirement if specific findings (that the storefront was advertised at a fair market value for a period of 120 days) are met. Disapproving of the ministerial nature of this process, the Planning Commission suggested a procedure in which all retail use waivers would be decided by the Community Development department with that decision appealable to the City Council. The City Attorney has identified a personal liability risk to individual City Council members that would result they were the decisionmakers for retail waivers, and continues to advise that this risk exceeds the acceptable level of risk tolerance for City of Snoqualmie officials. As a result, the Planning Commission recommends removal of the waiver process altogether.

Other minor changes are proposed. Within the Snoqualmie Ridge Neighborhood Center, the development standards are proposed to be modified to require that at least 50% of ground-floor windows along Center Boulevard SE remain uncovered by signs or other window coverings during normal business hours, ensuring visibility into the tenant space and enhancing the pedestrian experience. Within the Snoqualmie Municipal Code, minor code changes are proposed for the sake of internal consistency and general code cleanup.

OVERLAY BOUNDARY ALTERNATIVES

The Planning Commission's January 21, 2025 recommendation would expand the Retail Overlay Zone in Downtown Snoqualmie to include a portion of parcels fronting Falls Avenue (Attachment 1) and would revise the SRI development standards to apply the proposed changes to all storefronts facing Center Boulevard SE within the Snoqualmie Ridge Neighborhood Center (Attachment 3).

At its April 21, 2025 meeting, the Community Development Committee reviewed this recommendation and discussed modifying the proposed Downtown Overlay expansion to exclude parcels currently occupied by nonconforming residential uses (Attachment 2). At this same meeting, the possibility was raised of expanding the scope of the amendments within the SRI Neighborhood Center to include commercial properties not located directly on Center Boulevard (Attachment 4), or alternatively whether to include the additional properties in Attachment 4 along with the commercial center where the Safeway is located, across Snoqualmie Parkway (Attachment 5).

SUMMARY OF AMENDMENTS:

- Expand the extents of the Downtown Historic District Retail Overlay Zone to include all parcels zoned BR-1 and select parcels along Falls Avenue in Downtown Snoqualmie as depicted on Attachment 1 and depict this change on the official zoning map. The minimum threshold for ground floor retail uses will apply to these parcels.
- Remove parcels that are currently zoned OS-2 from the Overlay Zone and are being incorporated into the Snoqualmie River Trail project.
- Increase the minimum ground-floor retail use requirement from 75% to 90%.
- Remove the retail use waiver process from the SMC altogether.
- Apply the 90% ground-floor retail use requirement to storefronts facing Center Boulevard S.E. (see Attachment 3).¹
- Require that no more than 50% of the ground-floor windows of a tenant space be covered for storefronts facing Center Boulevard S.E. in the Snoqualmie Ridge Neighborhood Center, in order to facilitate pedestrian interest.¹

STAFF RECOMMENDATION:

- Staff recommends renaming Chapter 17.37 from “Downtown Historic District Retail Overlay Zone” to “Retail Use Overlay Zone” to minimize confusion in interpreting the Snoqualmie Municipal Code (SMC). Currently, both SMC 17.37 and SMC 17.35 reference the Downtown Historic District in their titles, although they govern different geographic areas. Renaming Chapter 17.37 would help clarify the distinction between the two chapters and reduce misinterpretation. If the CD Committee adopts this recommendation, Staff will revise the SMC strikethrough/underline attachments to reflect this change.
- Attachments 1 and 3 illustrate the expanded overlay boundaries recommended by the Planning Commission. Staff recommends that the CD Committee proceed with these boundaries, as they best align with the intent of the proposed amendments, which is to promote pedestrian-oriented retail uses within the existing walkable commercial districts in Downtown and along Center Boulevard.
- Attachment 2, Reduced Planning Commission Recommendation, shows a version of the expanded Downtown overlay that excludes four parcels along Falls Avenue currently used as residences. These parcels are zoned BR-2 (“Business Retail 2”) and are currently nonconforming, as ground-floor residential uses are not permitted in the BR-2 zone. Staff does not support this alternative. The proposed overlay would not affect the ability of these parcels to remain in residential use indefinitely, subject to the non-conforming use standards in SMC 17.55.040, as they are already nonconforming. Instead, the overlay would only apply if the parcels transition to a commercial use, ensuring long-term alignment with retail-oriented goals of the proposed amendments.
- Attachments 4 and 5 depict alternative overlay boundaries that extend into the Snoqualmie Ridge neighborhood center (Attachment 4: including Dollar Tree, Starbucks, and Positive Ally Learning Center) and across Snoqualmie Parkway to encompass additional commercial uses (Attachment 5, everything in Attachment 4, plus Safeway, Safeway gas, MOD Pizza, Starbucks, Bartell Drugs, and Chase Bank). Staff does not recommend including these areas under the current

¹ This proposed change will only be enforceable if amendments to the Snoqualmie Ridge Mixed Use Final Plan Conditions are approved.

amendments. These locations are primarily auto-oriented, and applying the overlay could inadvertently restrict future uses due to the narrow definition of “retail use” in Chapter 17.37. For example, drive-through facilities do not qualify as retail under this definition and could be precluded in these areas where they may be in-fact appropriate. Determining the appropriate types of commercial uses for these areas may be better accomplished through a separate, targeted amendment process specific to this part of the SRI Neighborhood Center and SRI Business Park.

NEXT STEPS:

- Review and discuss recommendation in advance of City Council first reading.
- Determine which alternative should be adopted to define the geographic extent of the proposed amendments, or propose an alternative revised extent.
- Provide direction on whether to retain the current name of SMC Chapter 17.37 (“Downtown Historic District Retail Overlay Zone”) or rename it to “Retail Use Overlay Zone” or another preferred title.

ATTACHMENTS:

1. **Downtown Overlay: Planning Commission Recommendation**
2. **Downtown Overlay: Reduced Planning Commission Recommendation**
3. **SRI: Planning Commission Recommendation**
4. **SRI: Expanded Neighborhood Center Alternative**
5. **SRI: Expanded Neighborhood Center and Business Park Alternative**
6. **SMC Chapter 17, Strikethrough and Underline Changes**
7. **Chapter 12 Snoqualmie Ridge Development Standards, Strikethrough and Underline Changes**
8. **SRI MUFP Conditions 4 & 5, Strikethrough and Underline Changes**
9. **October 21, 2024 Public Hearing Comment Response Matrix**
10. **“Retail Use” SMC/Snoqualmie Ridge Comparison**

Attachment 1: Downtown Overlay: Planning Commission Recommendation



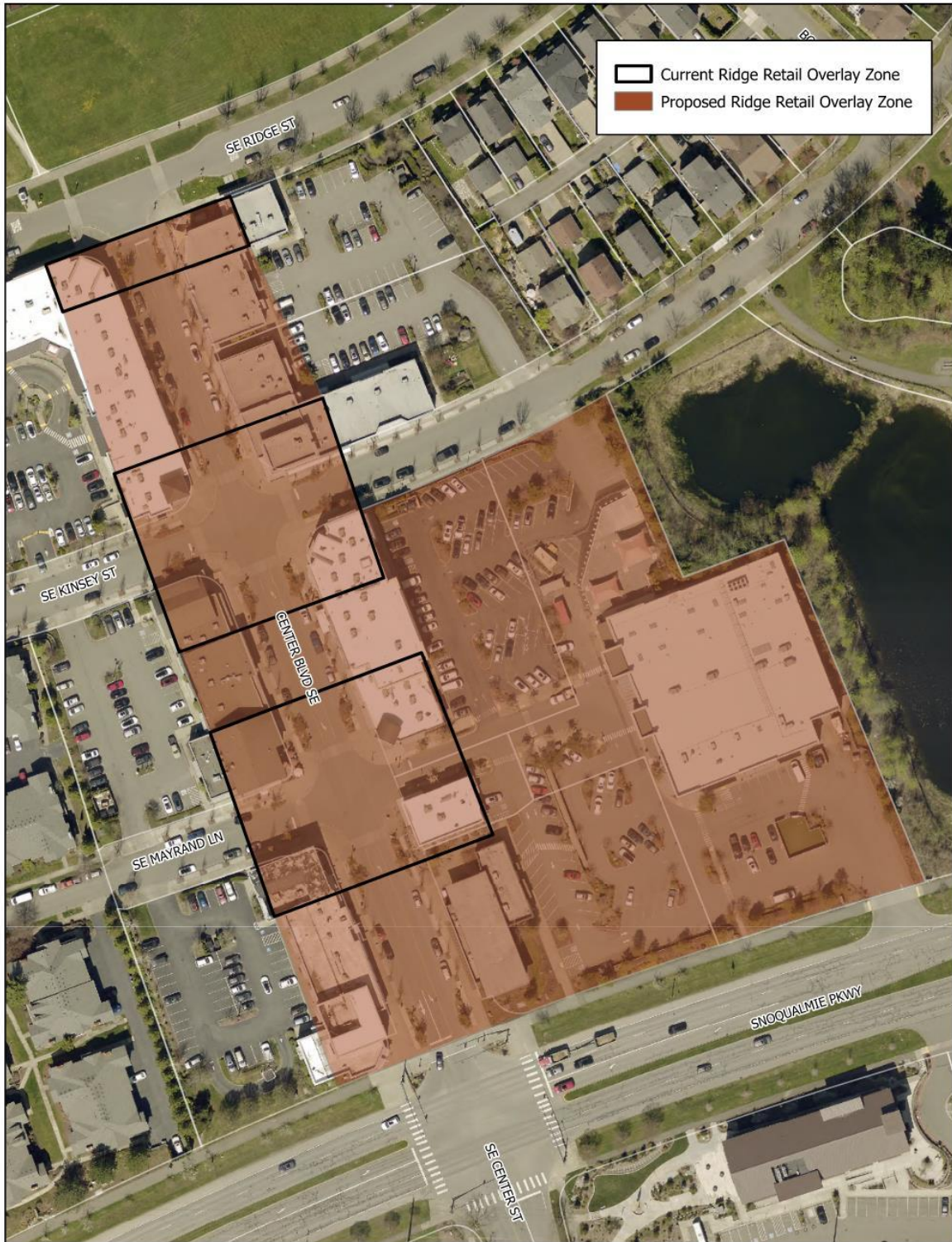
Attachment 2: Downtown Overlay: Reduced Planning Commission Recommendation



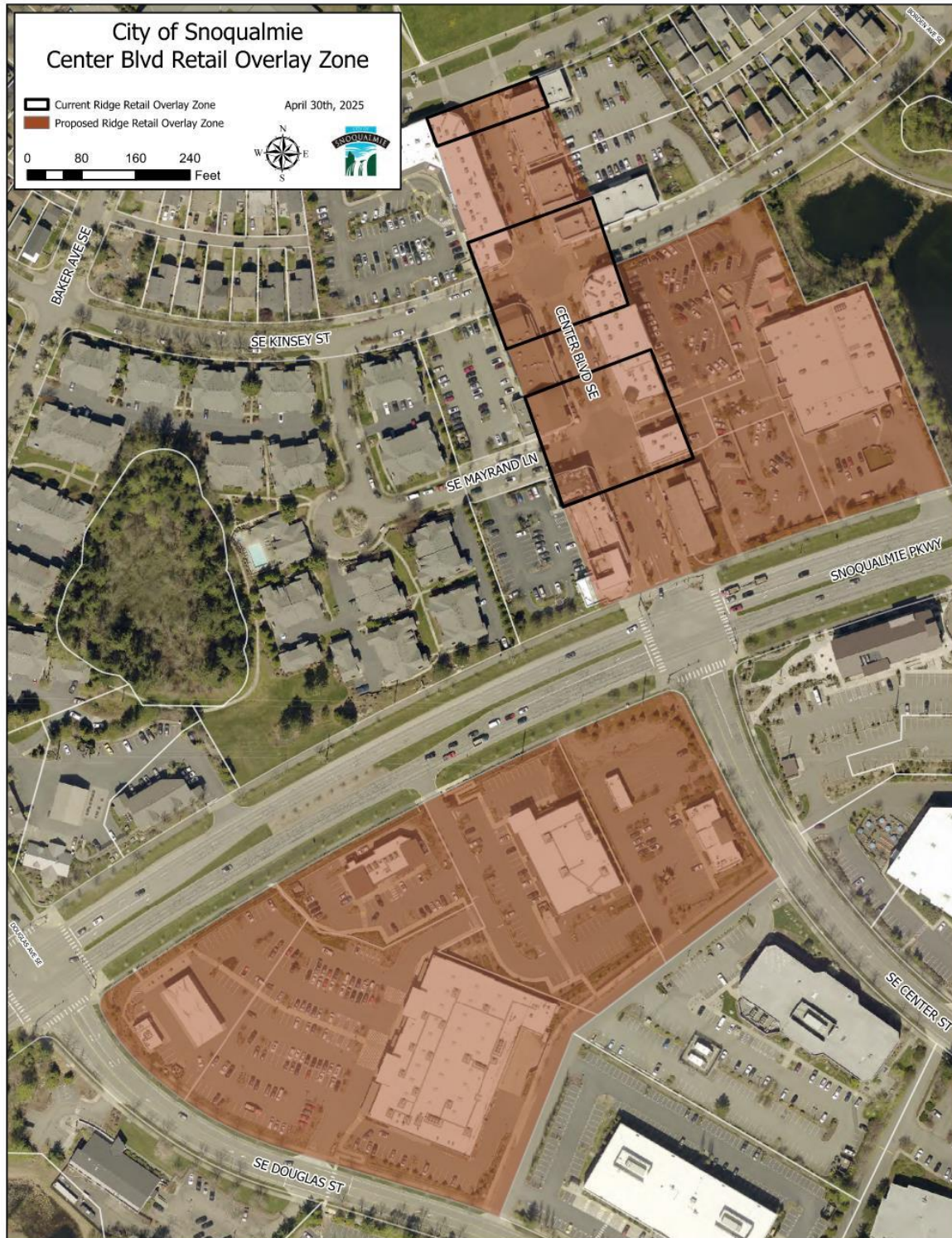
Attachment 3: SRI: Planning Commission Recommendation



Attachment 4: SRI: Expanded Neighborhood Center Alternative



Attachment 5: SRI: Expanded Neighborhood Center and Business Park Alternative



17.20.020, Commercial/industrial districts.

The following commercial/industrial districts are hereby established:

- A. Business-General District (BG). The business-general district is intended to accommodate a broad range of retail and commercial uses, including businesses and services that are of a larger scale or are inappropriate for the historic downtown area, such as certain automotive services and limited light-industrial uses.
- B. Business-Office District (BO). The business-office district is intended principally for providing space within the city for smaller-scale office uses, but also allows for some retail and service uses.
- C. Business-Retail District (BR). The business-retail district is intended to serve as the core pedestrian-oriented shopping area within the historic downtown area, with uses serving as shopping catalysts to other businesses within the district. Ground floor retail sales and services are encouraged with offices and professional services on upper floors. The business-retail district should support the downtown historic district by encouraging the use of architectural styles which reflect the history of the city and the railroad depot. The business-retail district is divided into two subdistricts, as follows:
 1. BR-1. The BR-1 subdistrict ~~contains all properties located within the downtown historic district retail overlay zone pursuant to Chapter 17.37 SMC, and~~ is intended for retail, shopping and dining uses in a pedestrian-oriented environment.
 2. BR-2. The BR-2 subdistrict contains all properties within the BR district outside of those listed within the BR-1 subdistrict and is intended to contain retail as well as commercial and professional service uses.
- D. Office Park District (OP). The office park district is intended to provide areas appropriate for commercial and office uses, such as medical, dental, and other professional services.
- E. Planned Commercial/Industrial District (PCI). The planned commercial/industrial district is intended to provide areas in the city for master planned commercial/industrial uses, which might include single- or mixed-use retail, office, light industrial and open space uses. All development on parcels of two acres or larger upon which more than one principal structure is to be constructed shall be subject to the requirements of this chapter.
- F. Industrial District (I). The industrial district is intended to provide areas for a broad range of light industrial uses, and includes heavy/resource-based industrial uses as conditional uses. This district is also known as the resource extraction district. (Ord. 1203 § 7, 2018; Ord. 1198 § 22 (Exh. D), 2017; Ord. 1066 § 3, 2010; Ord. 980 § 2, 2005; Ord. 744 § 2, 1995).

17.37.010, Created.

There is hereby created a special purpose zoning classification to be known as the downtown historic district retail overlay zone, the boundary of which shall ~~include all lots and parcels fronting on Railroad Avenue S.E. from the southerly margin of the right-of-way of S.E. Northern Street at its intersection with Railroad Avenue to a line intersecting Railroad Avenue defined as the southerly property boundary of 8250 Railroad Avenue S.E., commonly known as the Town Pump extended be depicted on the official zoning map.~~

17.37.030, Special use regulations within downtown historic district overlay zone.

- A. Subject to the underlying use regulations of this title, and subject to the provisions of SMC 17.37.040, within the historic district overlay zone at least ~~75-90~~ percent of the storefronts in the downtown historic retail overlay zone on Railroad Avenue S.E. shall be occupied by retail uses, and no more than ~~25-10~~ percent of storefronts shall be occupied by nonretail uses. For purposes of this section, a “storefront” shall mean separately owned or leased ground floor premises with a separate ~~entrance in the downtown historic retail overlay zone~~ entrance on Railroad Avenue S.E. A building may have one or more storefronts. Permanent supportive housing, transitional housing, and emergency housing or shelter uses as defined in Chapter 17.10- and City-occupied buildings in the downtown historic retail overlay zone ~~fronting on Railroad Avenue S.E.~~ shall not be included within the definition of “storefront.”
- B. The director shall establish and maintain a list by address of all storefronts within the downtown historic district retail overlay zone and a determination of whether such storefront is occupied by a retail use. The list shall include a calculation of the percentage of storefronts occupied by retail uses as of the date of the list. The list shall be updated prior to the issuance of any business license for a business intending to locate in any storefront in the downtown historic retail overlay zone ~~fronting on Railroad Avenue S.E. within the downtown historic district retail overlay district.~~ No business license shall be issued for any business proposing to locate in a ground floor storefront in the downtown historic retail overlay zone on Railroad Avenue S.E. within the downtown historic district retail overlay zone unless the director certifies that the issuance of such business license is in compliance with the requirements of subsection A of this section; provided, the renewal of business licenses for businesses in existence as of the effective date of the ordinance codified in this chapter shall not be prohibited by this section.
- C. ~~Second-story uses and storefronts and second-story uses fronting on Falls Avenue S.E. or Maple Avenue S.E. located outside the downtown historic district retail overlay zone~~ shall be subject to the underlying zoning only and shall not be subject to the special use regulations of this chapter. (Ord. 1198 § 22 (Exh. D), 2017; Ord. 869 § 1, 2000).

17.37.040, Waiver of special use regulations.

- ~~A) The owner or authorized agent of the owner of any premises subject to the special use regulations of SMC 17.37.030 may apply for a waiver of such regulations upon making a written application therefor describing the premises by address, the last retail use, the date such premises became vacant, the proposed nonretail use, and the date such proposed nonretail lease is proposed to commence. The application shall be supported by declaration signed under penalty of perjury setting forth the facts supporting the application. The grounds for such waiver shall be as follows:~~
- ~~1) Such premises are vacant;~~
 - ~~2) Such owner or agent has made a good faith effort to lease the premises for a retail use for a period greater than 120 days from the latter of the date of vacancy and the date of commencement of efforts to lease the premises for a retail use;~~
 - ~~3) Such owner or agent has offered the premises for lease for a retail use at a rate no higher than the rate for the proposed nonretail use and upon other terms and conditions at least as favorable;~~

4) ~~Despite such good faith efforts, such owner or agent has not been able to lease the premises for a retail use and such premises remain vacant; and~~

5) ~~Such owner or agent has not offered the premises to a potential nonretail user prior to the date of application for the waiver.~~

~~B) Such application and declaration shall be supported by copies of the following documentation:~~

1) ~~Copies of all published and nonpublished advertising or other solicitations offering the premises for lease, including but not limited to newspaper advertisements, circulars or flyers, and advertisements used by brokers or agents, with annotations as to the date and place of publication;~~

2) ~~A list of potential retail users contacted or expressing interest in leasing the premises, and the reason of each potential user for not leasing the premises, if known; and~~

3) ~~Any other document the owner or agent desires to have considered by the director.~~

~~C) The planning commission shall review all requests for waivers under this section. The planning commission shall review and evaluate a waiver request at a regularly scheduled meeting within 30 days following receipt of a complete application for a waiver. The planning commission director shall make a decision on the waiver request by majority vote to either approve or deny the waiver; issue a written decision allowing or denying the waiver within 14 days of receipt of a complete application; provided, the application shall be allowed unless the director/planning commission affirmatively finds that one or more of the grounds of subsection A of this section have not been met, or the application or declaration is fraudulent or not made in good faith. The director shall prepare a written notice of decision reflecting the decision of the planning commission. The notice of director's decision shall be mailed to the applicant by certified mail, return receipt requested, and by ordinary mail. The effective date of the decision shall be deemed to be the date of mailing of the notice of decision.~~

~~A) The decision of the on the waiver request director may be appealed to the planning commission hearing examiner by filing a written notice of appeal with the city clerk, setting forth the factual and legal basis of the appeal within 10 days of the date of the director's decision. The planning commission shall hold a hearing thereon at a regular meeting not less than seven nor more than 30 days from the date of filing of the appeal, and shall immediately deliberate and decide the matter upon conclusion of the hearing. The planning commission shall issue a written decision signed by the chairman within five business days after the hearing, which written decision shall be final unless appealed to superior court. (Ord. 1198 § 22 (Exh. D), 2017; Ord. 884 § 1, 2001; Ord. 869 § 1, 2000).~~

17.37.050 Revocation of waiver for fraud:

~~A) The planning commission may revoke a waiver granted pursuant to SMC 17.37.040, and any business license issued in reliance thereon, after a hearing on notice to the property owner and holder of the business license, upon the grounds that such waiver was obtained by a material misrepresentation in the application, declaration or supporting documents. For purposes of this section, a "material misrepresentation" is a false statement upon which reliance was placed in order to find the existence of one or more of the grounds for granting the waiver. (Ord. 1198 § 22 (Exh. D), 2017; Ord. 869 § 1, 2000).~~

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12E.040, Ground Floor Commercial Tenant Spaces

- A. No more than one single-user ground floor retail or commercial space greater than 7,500 sq. ft. in area shall be allowed within the neighborhood center retail district. Other than the block containing this larger commercial business space, no more than 50 percent of the number of ground floor retail or commercial spaces within each block shall be greater than 2,500 sq. ft.
- B. There shall be a minimum of four separate, ground floor retail or commercial tenant spaces, each with a separate, functional storefront entrance to the street, along each side of each block of Center Blvd. For the block containing the single-user retail commercial space 7,500 sq. ft. or greater in size, a minimum of three separate ground floor retail or commercial spaces, each with a separate, functional storefront entrance to the street, shall be provided. Appendix A-4 illustrates examples of compliance/noncompliance with this standard.
- C. Retail business uses shall occupy a minimum of 90 percent of all ground-floor tenant spaces and storefronts facing Center Boulevard S.E. ~~all corner tenant spaces at the Center/Mayrand, Center/Kinsey and Center/Ridge intersections. These corner retail tenant spaces shall be a minimum of 400 gross square feet in area.~~ All leasing plans, demising plans and promotional materials shall carry a notation of "Retail Use Required" on all ~~corner-tenant~~ spaces subject to this requirement.
- ~~D. The owner or authorized agent of any building containing a corner space subject to the retail use requirement of subsection C of this section may apply for a waiver of such requirement. The required showing and procedures for granting such waiver shall be as set forth in SMC 17.37.040, provided in the case of the initial leasing, the time period shall commence from the date the building is constructed and the first unit is occupied. The provisions of SMC 17.37.050 shall also apply.~~

12E.053, Storefront Standards.

- A. The storefront is the most important and prominent architectural feature of traditional commercial district buildings and plays a significant role in defining the character of the retail or commercial area. The storefront also plays a crucial role in a store's advertising and merchandising efforts to draw customers and increase business. The storefront is the most transparent portion of the facade, allowing for maximum light and display and enhancing pedestrian interest and interaction. Storefronts also create visual openness that is part of the overall proportional system of the entire facade. Although a storefront normally does not extend beyond the first story, the rest of the building is often related to it visually through a unity of form and detail.
- B. To provide a regular rhythm and unity at the ground floor level, storefronts shall not exceed 30 feet in width and shall be separated by opaque wall areas/pilasters that are at least 16 inches, but should not be more than 10 ft. wide.
- C. All ground floor windows shall be located within a storefront system containing a base panel, display windows and transom windows.
- D. To emphasize the sense of containment and provide relief at the ground floor facade, the storefront base panel and display window system shall be recessed a minimum of 3 in. from the face of the adjoining opaque wall areas.
- E. Storefront base panels shall generally be between 12 in. and 30 in. high, except where grade conditions require more variation on either end. The finished appearance of the base panel may be wood, finish grade wood paneling, aluminum paneling, brick, masonry, concrete, tile or metal.
- F. Display windows may be solid or paned glass.
- G. Transom windows at least 2 ft. in height shall be provided above doors in all storefronts. Storefront glazing shall extend to the height of the top of the transom windows.

- 46 H. Clerestory windows above transom windows are encouraged, particularly within one-story
47 storefronts, as a way to add architectural interest or emphasize single storefront bays or corner
48 facades.
- 49 I. The storefront entrance doorway shall be recessed at least 3 ft. from the back of the sidewalk for all
50 commercial spaces, including lobbies, with a gross leasable area of 1,500 sq. ft. or greater. The
51 recessed entry shall have a minimum width of 6 ft. The landing within the recessed entrance area may
52 include special surfacing details such as mosaic tile, painted or textured concrete, brick or other
53 paving pattern. Storefront entrances need not be located symmetrically within the storefront.
- 54 J. Storefront entry doors shall include transparent glazing.
- 55 K. Storefront entrances shall be located at building corners at the Center/Mayrand and Center/Kinsey
56 intersections. Alternatively, storefront entrances may be located within 15 feet of the corner, where
57 fronting directly onto a pedestrian courtyard, plaza or other recessed corner treatment.
- 58 L. Storefront design and materials should be allowed to be unique while maintaining the character of the
59 building facade of which they are a part.
- 60 M. The interior of stores and/or offices shall be designed to provide for interesting window display and
61 views into the main retail, restaurant or business merchandise or activity areas.
- 62 N. Appendix D depicts typical storefront design and components.
- 63 ~~N.O.~~ No more than 50% of the ground-floor windows of a retail tenant facing Center Boulevard S.E.
64 space may be covered with an opaque material that blocks visual penetration into the retail space
65 from the sidewalk during normal business hours. Opaque materials include, but are not limited to,
66 signage, adhesive film, curtains, tints exceeding 50% visible light transmission, or shutters located on
67 the interior or exterior of the glazing.

Mixed Use Final Plan Conditions for Snoqualmie Ridge, Condition No. 4

~~The development standards specifically approved with this Final Plan shall govern future development applications in place of any conflicting standards found elsewhere in the Snoqualmie Municipal Code.~~

Mixed Use Final Plan Conditions for Snoqualmie Ridge, Condition No. 5

~~Development standards adopted by the City after the date of the Final Plan which are different than those specifically approved in the Final Plan shall apply to SR only if determined by the City Council to be necessary to address imminent public health and safety hazards, or, in the case of subsequently adopted more restrictive standards that are not necessary to address imminent public health and safety hazards, shall apply if the applicant elects to use these standards in place of those approved in the Final Plan.~~

SMC Retail Waivers Amendments: Staff Responses to October 21, 2024 Public Hearing Comments

| # | Comment / Question | Explanation |
|----|--|---|
| 1. | How will a rezone to retail effect current property taxes? Will taxes increase as a result of retail zoning, thus creating an undue hardship on current residents/property owners? | The Proposal does not modify the underlying zoning of the parcels. All parcels affected by the proposed ordinance are already zoned either BR-1 ("Business Retail 1") or BR-2 ("Business Retail 2"). The King County Assessor determines the appropriate categorization for the purpose of property taxation based upon the actual use of the property; the City's zoning designation is not used to determine property taxes. |
| 2. | Will current residents/property owners be able to sell their homes as residential, or are they required to sell to a buyer who will put retail in said space? | All existing ground-floor residential uses are considered non-conforming uses under the current code; non-conforming uses such as these may continue to exist in perpetuity, including when a property containing a non-conforming use is bought or sold, subject to the provisions of SMC 17.55.040. |
| 3. | How will a rezone affect the historic district overlay? | The Proposal does not modify the underlying zoning of the parcels. The proposal would expand the ground floor retail use requirements that already apply to parcels zoned BR-1, in the Historic District Overlay, to apply also to parcels in Downtown Snoqualmie zoned BR-2. |
| 4. | Many of the lots in question are small and a retail building may require a tear down and rebuild. The ordinances in place are strict and require an adherence to the surrounding historic buildings. | No tear down/rebuild is mandated by the Proposal. Modifications to structures within the Historic District remain subject to review as described by SMC 17.35. |
| 5. | Is this an attempt to dismantle the historic district? | No modifications to SMC Chapter 17.35, Historic District Overlay Zones and Landmarks, are proposed. The Planning Commission's stated purpose of the Proposal is to bolster and emphasize Snoqualmie's walkable retail districts, including the Downtown Historic District. |
| 6. | The homes in question already have commercial/residential zoning in place. What is the reason for shifting to a more restrictive retail zoning? | The Proposal does not modify the underlying zoning of the parcels. The Proposal regulates the types and quantities of retail uses allowed within the Downtown Historic District Retail Overlay Zone; the underlying BR-1 and BR-2 zoning is not affected by the Proposal. The Planning Commission's stated purpose for expanding the overlay zone is to encourage the occurrence of retail uses within Downtown Snoqualmie to increase walkability and preserve the feel of Snoqualmie's Downtown. Retail use restrictions do not apply to non-conforming uses, subject to SMC 17.55.040. |

| # | Comment / Question | Explanation |
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| 7. | Is this an attempt to dismantle residential downtown to create condo/retail buildings as in North Bend? | The Proposal does not affect requirements that apply to existing or potential future residential uses in Snoqualmie's Downtown. |
| 8. | This is spot zoning — which is illegal — and by designating these few homes as retail, you are violating property owner's rights and jeopardizing said property owner's health, safety, and welfare. | Spot zoning is generally characterized by parcel-specific rezoning that is incongruent with the pattern of overall land use in the vicinity, or is inconsistent with a City's Comprehensive Plan. In this case, the Proposal is characterized by neither: the retail overlay zone would be extended from the current BR-1 area to also encompass adjacent BR-2 zoned parcels – both of which are existing retail zones, and all parcels affected by the Proposal are designated for retail use according to the Comprehensive Plan. Given the distribution of the affected area, this is considered an area-wide rezone. |
| 9. | I do not support the proposal to remove the waiver process. This proposed change removes an important guardrail for property owners within the affected zone if they are not able to find tenants to utilize their property. The current language provides a very detailed, lengthy, and thoughtful process to apply for a waiver. Eliminating this waiver process would increase already high risks of commercial property ownership in an economic environment where commercial property has been underperforming other real estate activities. Additionally, this change provides no benefit to property owners, while simultaneously providing the director the ability to wash their hands of any responsibility to assist struggling property owners. Perhaps inadvertently, this change presents itself as a move by the city government to reduce their own workload at the expense of property owners. | Comment Noted. No clarification required. |
| 10. | I do not support the proposal to increase the minimum percentage of storefronts to 90%. The definition of a retail use for the Downtown Historic District Retail Overlay Zone is very restrictive. The current 75% mix allows for some built in demand for owners who do have a retail use storefront. For example, "nonretail" businesses such as professional services businesses described in 17.37.020(D) provide co-located demand for the retail business within the Overlay Zone. These "nonretail" businesses provide a more stable and less seasonal customer base for retail business in the Overlay Zone, which leads to less turnover in retail | Comment Noted. No clarification required. |

| # | Comment / Question | Explanation |
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| | businesses over time. An increase to 90% would likely lead to more turnover in retail business as they compete for the limited supply of tourist and commuting foot traffic that flows through the downtown area. | |
| 11. | I do not support the proposal to expand the Retail District Overlay zone in Downtown Snoqualmie, specifically when combined with the proposed change #3 and proposed change #4. Additionally, further clarification of the impact of section 17.37.030(C) needs to be addressed. The second story use of storefronts in parcels impacted by the proposed change has not been addressed in the public hearing notice letter. This omission should be rectified so that property owners can fully assess the impact of the proposed change. In the absence of any guidance provided by the public hearing notice letter, I believe that if new parcels are brought into the Retail District Overlay zone, their second story uses should be subject to the underlying zoning only and not be subjected to the special use regulations. | The amendments to SMC 17.37.30.C clarify that the ground-floor retail use requirement does not apply to second story uses within the retail overlay zone, or to ground-floor uses outside the retail overlay zone. In other words, second story uses are subject solely to the underlying zoning (BR-1 or BR-2) and are not subject to the retail use requirements of SMC 17.37. |
| 12. | Tearing down houses and putting up 4-story condos is not in keeping with historic feel of the neighborhood. | The Proposal does not modify the development standards in the BR-1 and BR-2 zone. Demolition, remodeling, and new construction continue to be subject to the Historic District Design Guidelines and approvals process within the Downtown Snoqualmie Historic District. |
| 13. | How will retail zoning affect property values in these areas? | Concerns noted, city staff cannot reliably forecast valuation impacts of retail use requirements. |
| 14. | Can homes affected by the Proposal continue to be used as residences? | Non-conforming residential uses affected by the Proposal may continue as they exist in their current form, subject to the non-conforming use provisions of SMC 17.55.040. |
| 15. | Can I use the property for both retail and residential purposes? | Properties affected by the Proposal may be used for residential and retail purposes; however, pursuant to the existing BR-1 and BR-2 use regulations and development standards, new residential, retail, or other uses are subject to the provisions of SMC 17.55 and SMC 17.37. The continuation of non-conforming uses or structures is subject to SMC 17.55.040. |

| # | Comment / Question | Explanation |
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| 16. | Will the Proposal limit the ability to rent out an ADU as an office or other use? | As is the case with all parcels in the City, allowed uses are subject to the zoning and use standards found in SMC 17.55. The Proposal does not modify these underlying zoning requirements, but would require that ground-floor tenant spaces facing the street contain qualifying retail uses. |
| 17. | Non-conforming residential uses being added will skew the 90% retail ratio and make it impossible to achieve, preventing future non-retail uses from locating as part of the 10% allowance. | Non-conforming uses, supportive housing uses as defined by the SMC, and City-owned buildings are not included in the calculation of the 90% minimum retail use requirement. |
| 18. | Non-conforming residential uses face issues expanding the footprint of their house. If a house falls out of residential use for 2 years, it loses its non-conforming status. | The Proposal does not affect non-conforming use regulations within the City. Additionally, the Proposal will not create any additional non-conforming uses. Non-conforming uses continue to be regulated by SMC 17.55.040. |
| 19. | New retail uses may overwhelm infrastructure and cause new traffic. | No new retail zoning is proposed. The Proposal affects properties that are already zoned for retail and commercial uses within the BR-1 and BR-2 zones. |
| 20. | There is no need for additional retail space in the Downtown, retail is a difficult landscape and the Proposal could cause storefront vacancies. | Comment noted. No clarification required. |
| 21. | Stakeholder meetings included only merchants, and did not notice residential and commercial property owners. | <p>Stakeholder outreach was conducted in the following manners:</p> <ul style="list-style-type: none"> • 05/02/2024: In-person, at Downtown Merchants Meeting. • 05/08/2024: In-person, Snoqualmie Ridge Merchants Meeting • 06/17/2024: Mailing notice to all property owners for parcels in BR-1 zone, as listed by the King County Assessor. • 06/25/2024, at 10:00 AM and 4:00 PM: Two online information sessions noticed to all property owners on 06/17 for parcels in BR-1 zone, as listed by King County Assessor. • 10/11/2024: Mailing notice of public hearing to all property owners for parcels in the BR-2 zone, as listed by the King County Assessor, online at the City's website, and posting in the Seattle Times. • 10/21/2024: Planning Commission Public Hearing |

| SMC / Snoqualmie Ridge 1, “Retail Use” definition comparison | |
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| SMC Section 17.37.020, Definition of “retail use” | Snoqualmie Ridge 1 Development Standards, |
| <p>A. For purposes of this chapter, “retail use” means a business primarily characterized by the sale of goods or merchandise to the local public and tourists for personal, household or business consumption, and rendering of services incidental to the sale of such goods, a business providing entertainment or recreation, a business engaged in the sale of food and/or beverages for on-premises consumption, or barber, beauty or nail salon, but excluding the sales, fueling, repair or storage of motor vehicles, excluding adult-oriented businesses of any nature and excluding any drive-through food or beverage service.</p> <p>B. The director shall determine whether existing uses and any proposed new use are a retail use for purposes of this chapter, and shall consider whether the proposed use has the following retail characteristics:</p> <ol style="list-style-type: none"> 1. The establishment is engaged to a significant degree in business to attract the general public to sell tangible goods to consumers for their own personal or household use, or to render personal, entertainment or recreational services to customers on the premises; 2. The business may process, repair, or manufacture some or all of the products it sells, such as jewelry, candy, baked goods, apparel, | <p>A. Allowed uses within the Neighborhood Center Retail Area shall be retail business and non-retail commercial uses, as defined in this section, and pedestrian oriented civic uses such as libraries, museums, art centers and other cultural facilities.</p> <p>B. “Retail Business” means a business primarily characterized by the sale of goods, merchandise or services to the local public and tourists for personal, household or business consumption and rendering of services incidental to the sale of such goods; a business providing on premises entertainment; or a business engaged in the sale of food and/or beverages for on-premises consumption; but excluding the sales, servicing, repair or storage of motor vehicles, adult-oriented businesses of any nature, and any drive-through food or beverage service. Retail businesses include, by way of illustration only, appliance, art supply, books, clothing, dry cleaner, furniture, gifts, grocery, office supply, pet, record/tape/CD, or video stores; banking; barber, beauty, or nail salons; bakery, coffee shop, delicatessen, restaurant, tavern and nightclub; florist; shoe repair; movie theater; and art gallery.</p> <p>C. “Neighborhood Center Retail Area (NCR)” means the three block area between the Snoqualmie Parkway and SE Ridge St., consisting of six parcels of land along either side of Center Boulevard, as designated on</p> |

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| <p>pottery, or consumer electronics; however, such processing, repair, or manufacturing shall be of items sold on the premises, whether or not also sold at wholesale, and shall be of a scale compatible with the retail component of the business.</p> <p>C. By way of illustration only, the following are retail uses:</p> <ol style="list-style-type: none"> 1. General merchandise, such as apparel, books, arts and crafts, furniture, and home furnishings; 2. Jewelry, records/compact discs/videos, consumer electronic equipment, hardware, sporting goods, stationery and office supplies, and toys; 3. Convenience goods such as food and grocery stores, pharmacies and drug stores; 4. Restaurants, other than drive-through food service, and taverns; 5. Personal services, such as barber shops and beauty salons, tailors, florists and shoe repair, which include incidental sale of related goods; 6. Movie theaters and bowling alleys; and 7. Museums and galleries. <p>D. By way of further illustration, the following are nonretail uses:</p> <ol style="list-style-type: none"> 1. Professional service businesses such as advertising, architecture, landscape architecture, engineering, planning, law, | <p>the Land Use Plan contained in the November 18, 1997 Minor Modification of the Mixed Use Final Plan for Snoqualmie Ridge. The Neighborhood Center Retail Area and does not include the NCR designated property at the northeast quadrant of the intersection of Douglas Ave. SE and the Snoqualmie Parkway.</p> <p>D. “Non-Retail Commercial Business” means a business engaged primarily in the rendering of professional or commercial services, except those prohibited uses specified in subsection 12C.030(E). Non-retail commercial businesses include, by way of illustration only, accounting, advertising, architecture, dentistry, engineering, finance and securities investments, insurance, interior design, law, medicine, music instruction, real estate, travel agencies, veterinary, and any similar type business.</p> <p>E. The following uses shall not be allowed anywhere in the Neighborhood Center Retail Area: crematory; industrial uses; adult-oriented shops or clubs; warehousing and distribution (except as ancillary to a permitted retail use); automobile dealers; outdoor motor vehicle sales; drive-through food or beverage restaurants; gasoline or fuel sales (except gasoline sales as ancillary to a full-scale grocery store use, limited to two islands with capacity to fuel no more than eight cars simultaneously, and located internally on parcel 1B/2B only); automobile service stations; above-</p> |
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| <p>medicine, music instruction, interior design, dentistry, accounting, insurance, real estate, finance and securities investments, and any similar type business;</p> <ol style="list-style-type: none">2. Any drive-through food or beverage service;3. Motor vehicle related uses, including sales, fueling, repair or storage;4. Uses that require outside storage of stock, vehicles or machinery; and5. Wholesale sales, other than those by a business also engaged in retail sales. (Ord. 1198 § 22 (Exh. D), 2017; Ord. 869 § 1, 2000). | <p>grade parking structures; self-storage facilities; and wholesale sales (except as ancillary to a permitted retail use).**</p> <ol style="list-style-type: none">F. There shall be only one gas station in the Neighborhood Center. It may be located either internally on lot 1B/2B as noted in sub-section E above, or on the Neighborhood Center Retail Area/Douglas Ave. parcel depicted in Figure 12-01 of theseG. standards.** |
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RESOLUTION NO. _____

**A RESOLUTION OF THE CITY OF SNOQUALMIE AMENDING TWO
CONDITIONS OF THE SNOQUALMIE RIDGE 1 MIXED USE FINAL PLAN AND
SNOQUALMIE RIDGE 1 DEVELOPMENT STANDARDS**

WHEREAS, the Snoqualmie Ridge 1 Development Standards require that all corner ground-floor storefront tenant spaces facing the intersections of Center Boulevard and SE Ridge Street, Center Boulevard and SE Mayrand Lane, and Center Boulevard and SE Kinsey Street contain a bona-fide retail use, as defined by Snoqualmie Municipal Code (“SMC”) Section 17.37.020; and

WHEREAS, Snoqualmie Ridge 1 Mixed Use Final Plan conditions four and five prevent amendments to the Snoqualmie Municipal Code from applying within Snoqualmie Ridge 1, and must be amended in order to allow the City of Snoqualmie to amend retail use requirements in the Neighborhood Center, as well as allow other future amendments to development regulations within Snoqualmie Ridge 1; and

WHEREAS, the Planning Commission informed business owners and property owners within the Snoqualmie Ridge 1 Neighborhood Center of proposed amendments that would modify Mixed Use Final Plan conditions four and five, and modify the retail use requirements and development standards for ground-floor storefronts along Center Boulevard on May 8, 2024; and

WHEREAS, as a result of public outreach and Planning Commissioner efforts, the Planning Commission proposed to modify the ground floor storefront retail use requirement to a minimum of 90%, to increase the scope of the amendments to apply to all ground-floor storefronts facing Center Boulevard in the Snoqualmie Ridge 1 Neighborhood Center, to limit the proportion of ground-floor fenestration that may be obstructed by any opaque material for a ground-floor

storefront to a maximum of 50% of the window area, to repeal the retail waiver process altogether, and to repeal Mixed Use Final Plan conditions four and five; and

WHEREAS, the Planning Commission held a duly noticed public hearing on May 20, 2024, to receive testimony on the proposed amendments to the Mixed Use Final Plan conditions, and

WHEREAS, a SEPA DNS was issued for this non-project action on November 21, 2024; and

WHEREAS, the Planning Commission, by motion on January 21, 2025, unanimously recommended approval of the proposed amendments to the Snoqualmie Ridge 1 Development Standards and the Snoqualmie Ridge 1 Mixed Use Final Plan conditions; and

WHEREAS, the Community Development Committee of the Snoqualmie City Council reviewed the Planning Commission's recommendation on April 21, 2025; and

WHEREAS, the Snoqualmie City Council has considered the recommendations of the Community Development Committee, the Planning Commission, and City Administration and has determined to take the actions set forth in this ordinance:

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of Snoqualmie, Washington, as follows:

Section 1. Amendment of Snoqualmie Ridge 1 Development Standards. Snoqualmie Ridge 1 Development Standards, Section 12E.040, line 12 through line 21, are amended to include the text as shown in Exhibit A, attached hereto.

Section 2. Amendment of Snoqualmie Ridge 1 Development Standards. Snoqualmie Ridge 1 Development Standards, Section 12E.053, line 63 through 67, are amended to include the text as shown in Exhibit A, attached hereto.

Section 3. Amendment of Snoqualmie Ridge 1 Mixed Use Final Plan Conditions of

Approval. Snoqualmie Ridge 1 Mixed Use Final Plan conditions of approval numbers four and five are repealed in their entirety, as shown in Exhibit A, attached hereto.

Section 4. Severability. If any one or more section, subsection, or sentence of this resolution or the amendments adopted or repealed in any portion of this resolution are held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this resolution or the Snoqualmie Ridge 1 Mixed Use Final Plan sections, and the same shall remain in full force and effect.

PASSED by the City Council of the City of Snoqualmie, Washington, this 27th day of May 2025.

Katherine Ross, Mayor

Attest:

Approved as to form:

Deana Dean, City Clerk

Dena Burke, City Attorney

EXHIBIT A

12E.040, Ground Floor Commercial Tenant Spaces

- A. No more than one single-user ground floor retail or commercial space greater than 7,500 sq. ft. in area shall be allowed within the neighborhood center retail district. Other than the block containing this larger commercial business space, no more than 50 percent of the number of ground floor retail or commercial spaces within each block shall be greater than 2,500 sq. ft.
- B. There shall be a minimum of four separate, ground floor retail or commercial tenant spaces, each with a separate, functional storefront entrance to the street, along each side of each block of Center Blvd. For the block containing the single-user retail commercial space 7,500 sq. ft. or greater in size, a minimum of three separate ground floor retail or commercial spaces, each with a separate, functional storefront entrance to the street, shall be provided. Appendix A-4 illustrates examples of compliance/noncompliance with this standard.
- C. Retail business uses shall occupy a minimum of 90 percent of all ground-floor tenant spaces and storefronts facing Center Boulevard S.E. All leasing plans, demising plans and promotional materials shall carry a notation of "Retail Use Required" on all tenant spaces subject to this requirement.

12E.053, Storefront Standards.

- A. The storefront is the most important and prominent architectural feature of traditional commercial district buildings and plays a significant role in defining the character of the retail or commercial area. The storefront also plays a crucial role in a store's advertising and merchandising efforts to draw customers and increase business. The storefront is the most transparent portion of the facade, allowing for maximum light and display and enhancing pedestrian interest and interaction. Storefronts also create visual openness that is part of the overall proportional system of the entire facade. Although a storefront normally does not extend beyond the first story, the rest of the building is often related to it visually through a unity of form and detail.
- B. To provide a regular rhythm and unity at the ground floor level, storefronts shall not exceed 30 feet in width and shall be separated by opaque wall areas/pilasters that are at least 16 inches, but should not be more than 10 ft. wide.
- C. All ground floor windows shall be located within a storefront system containing a base panel, display windows and transom windows.
- D. To emphasize the sense of containment and provide relief at the ground floor facade, the storefront base panel and display window system shall be recessed a minimum of 3 in. from the face of the adjoining opaque wall areas.
- E. Storefront base panels shall generally be between 12 in. and 30 in. high, except where grade conditions require more variation on either end. The finished appearance of the base panel may be wood, finish grade wood paneling, aluminum paneling, brick, masonry, concrete, tile or metal.
- F. Display windows may be solid or paned glass.
- G. Transom windows at least 2 ft. in height shall be provided above doors in all storefronts. Storefront glazing shall extend to the height of the top of the transom windows.
- H. Clerestory windows above transom windows are encouraged, particularly within one-story storefronts, as a way to add architectural interest or emphasize single storefront bays or corner facades.
- I. The storefront entrance doorway shall be recessed at least 3 ft. from the back of the sidewalk for all commercial spaces, including lobbies, with a gross leasable area of 1,500 sq. ft. or greater. The recessed entry shall have a minimum width of 6 ft. The landing within the recessed entrance area may

Deleted: all corner tenant spaces at the Center/Mayrand, Center/Kinsey and Center/Ridge intersections. These corner retail tenant spaces shall be a minimum of 400 gross square feet in area

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Deleted: <#>The owner or authorized agent of any building containing a corner space subject to the retail use requirement of subsection C of this section may apply for a waiver of such requirement. The required showing and procedures for granting such waiver shall be as set forth in SMC 17.37.040, provided in the case of the initial leasing, the time period shall commence from the date the building is constructed and the first unit is occupied. The provisions of SMC 17.37.050 shall also apply.¶

- 59 include special surfacing details such as mosaic tile, painted or textured concrete, brick or other
 60 paving pattern. Storefront entrances need not be located symmetrically within the storefront.
 61 J. Storefront entry doors shall include transparent glazing.
 62 K. Storefront entrances shall be located at building corners at the Center/Mayrand and Center/Kinsey
 63 intersections. Alternatively, storefront entrances may be located within 15 feet of the corner, where
 64 fronting directly onto a pedestrian courtyard, plaza or other recessed corner treatment.
 65 L. Storefront design and materials should be allowed to be unique while maintaining the character of the
 66 building facade of which they are a part.
 67 M. The interior of stores and/or offices shall be designed to provide for interesting window display and
 68 views into the main retail, restaurant or business merchandise or activity areas.
 69 N. Appendix D depicts typical storefront design and components.
 70 O. No more than 50% of the ground-floor windows of a retail tenant facing Center Boulevard S.E. space
 71 may be covered with an opaque material that blocks visual penetration into the retail space from the
 72 sidewalk during normal business hours. Opaque materials include, but are not limited to, signage,
 73 adhesive film, curtains, tints exceeding 50% visible light transmission, or shutters located on the
 74 interior or exterior of the glazing.
 75
 76

77 **Mixed Use Final Plan Conditions for Snoqualmie Ridge, Condition No. 4**

78 ▼ **Mixed Use Final Plan Conditions for Snoqualmie Ridge, Condition No. 5**
 79
 80 ▼

Deleted: The development standards specifically approved with this Final Plan shall govern future development applications in place of any conflicting standards found elsewhere in the Snoqualmie Municipal Code.¶

Deleted: Development standards adopted by the City after the date of the Final Plan which are different than those specifically approved in the Final Plan shall apply to SR only if determined by the City Council to be necessary to address imminent public health and safety hazards, or, in the case of subsequently adopted more restrictive standards that are not necessary to address imminent public health and safety hazards, shall apply if the applicant elects to use these standards in place of those approved in the Final Plan.

RESOLUTION NO. 1719**A RESOLUTION OF THE CITY OF SNOQUALMIE, WASHINGTON
AMENDING TWO CONDITIONS OF THE SNOQUALMIE RIDGE 1
MIXED USE FINAL PLAN AND SNOQUALMIE RIDGE 1 DEVELOPMENT
STANDARDS**

WHEREAS, the Snoqualmie Ridge 1 Development Standards require that all corner ground-floor storefront tenant spaces facing the intersections of Center Boulevard and SE Ridge Street, Center Boulevard and SE Mayrand Lane, and Center Boulevard and SE Kinsey Street contain a bona-fide retail use, as defined by Snoqualmie Municipal Code (“SMC”) Section 17.37.020; and

WHEREAS, Snoqualmie Ridge 1 Mixed Use Final Plan conditions of approval numbers four and five prevent amendments to the Snoqualmie Municipal Code from applying within Snoqualmie Ridge 1, and must be amended in order to allow the City of Snoqualmie to amend retail use requirements in the Neighborhood Center, as well as allow other future amendments to development regulations within Snoqualmie Ridge 1; and

WHEREAS, the Planning Commission informed business owners and property owners within the Snoqualmie Ridge 1 Neighborhood Center of proposed amendments that would modify Mixed Use Final Plan conditions four and five, and modify the retail use requirements of ground-floor storefronts along Center Boulevard on May 8, 2024; and

WHEREAS, as a result of public outreach and Planning Commissioner efforts, the Planning Commission proposed to modify the ground floor storefront retail use requirement to a minimum of 90%, to increase the scope of the amendments to apply to all ground-floor storefronts facing Center Boulevard in the Snoqualmie Ridge 1 Neighborhood Center, to limit the proportion of ground-floor fenestration that may be obstructed by any opaque material for a ground-floor

storefront to a maximum of 50% of the window area, to repeal the retail waiver process altogether, and to repeal Mixed Use Final Plan conditions four and five; and

WHEREAS, the Planning Commission held a duly noticed public hearing on May 20, 2024 to receive testimony on the proposed amendments to the Mixed Use Final Plan conditions, and

WHEREAS, a SEPA DNS was issued for this non-project action on November 21, 2024; and

WHEREAS, the Planning Commission, by motion on January 21, 2025, unanimously recommended approval of the proposed amendments to the Snoqualmie Ridge 1 Development Standards and the Snoqualmie Ridge 1 Mixed Use Final Plan conditions; and

WHEREAS, the Community Development Committee of the Snoqualmie City Council reviewed the Planning Commission's recommendation on April 8, 2025; and

WHEREAS, the Snoqualmie City Council has considered the recommendations of the Community Development Committee, the Planning Commission, and City Administration and has set forth in this resolution:

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of Snoqualmie, Washington, as follows:

Section 1. Amendment of Snoqualmie Ridge 1 Development Standards. Snoqualmie Ridge 1 Development Standards, Section 12E.040, line 12 through line 21, are amended and replaced in full by the text shown in Exhibit A, attached hereto.

Section 2. Amendment of Snoqualmie Ridge 1 Development Standards. Snoqualmie Ridge 1 Development Standards, Section 12E.053, line 63 through 67, are amended and replaced in full by the text shown in Exhibit A, attached hereto.

Section 3. Amendment of Snoqualmie Ridge 1 Mixed Use Final Plan Conditions of Approval. Snoqualmie Ridge 1 Mixed Use Final Plan conditions of approval numbers four and five are repealed in their entirety, as shown in Exhibit A, attached hereto.

Section 4. Severability. If any one or more section, subsection, or sentence of this resolution or the amendments adopted or repealed in any portion of this resolution are held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this resolution or the Snoqualmie Ridge 1 Mixed Use Final Plan sections, and the same shall remain in full force and effect.

Section 5. Corrections by City Clerk or Code Reviser. Upon approval of the City Attorney, the City Clerk, and either the Community Development Department Director or the Parks and Public Works Department Director, as applicable, code revisers are authorized to make necessary corrections to this resolution and Snoqualmie Ridge 1 Mixed Use Final Plan sections, including the correction of clerical errors; references to other local, state or federal laws, codes, rules, or regulations; or resolution or Snoqualmie Ridge 1 Mixed Use Final Plan section numbering and section/subsection numbering.

PASSED by the City Council of the City of Snoqualmie, Washington, this 9th day of June 2025.

Katherine Ross, Mayor

Attest:

Approved as to form:

Deana Dean, City Clerk

Dena Burke, City Attorney

EXHIBIT A**12E.040, Ground Floor Commercial Tenant Spaces**

- A. No more than one single-user ground floor retail or commercial space greater than 7,500 sq. ft. in area shall be allowed within the neighborhood center retail district. Other than the block containing this larger commercial business space, no more than 50 percent of the number of ground floor retail or commercial spaces within each block shall be greater than 2,500 sq. ft.
- B. There shall be a minimum of four separate, ground floor retail or commercial tenant spaces, each with a separate, functional storefront entrance to the street, along each side of each block of Center Blvd. For the block containing the single-user retail commercial space 7,500 sq. ft. or greater in size, a minimum of three separate ground floor retail or commercial spaces, each with a separate, functional storefront entrance to the street, shall be provided. Appendix A-4 illustrates examples of compliance/noncompliance with this standard.
- C. Retail business uses shall occupy a minimum of 90 percent of all ground-floor tenant spaces and storefronts facing Center Boulevard S.E. All leasing plans, demising plans and promotional materials shall carry a notation of "Retail Use Required" on all tenant spaces subject to this requirement.

12E.053, Storefront Standards.

- A. The storefront is the most important and prominent architectural feature of traditional commercial district buildings and plays a significant role in defining the character of the retail or commercial area. The storefront also plays a crucial role in a store's advertising and merchandising efforts to draw customers and increase business. The storefront is the most transparent portion of the facade, allowing for maximum light and display and enhancing pedestrian interest and interaction. Storefronts also create visual openness that is part of the overall proportional system of the entire facade. Although a storefront normally does not extend beyond the first story, the rest of the building is often related to it visually through a unity of form and detail.
- B. To provide a regular rhythm and unity at the ground floor level, storefronts shall not exceed 30 feet in width and shall be separated by opaque wall areas/pilasters that are at least 16 inches, but should not be more than 10 ft. wide.
- C. All ground floor windows shall be located within a storefront system containing a base panel, display windows and transom windows.
- D. To emphasize the sense of containment and provide relief at the ground floor facade, the storefront base panel and display window system shall be recessed a minimum of 3 in. from the face of the adjoining opaque wall areas.
- E. Storefront base panels shall generally be between 12 in. and 30 in. high, except where grade conditions require more variation on either end. The finished appearance of the base panel may be wood, finish grade wood paneling, aluminum paneling, brick, masonry, concrete, tile or metal.
- F. Display windows may be solid or paned glass.
- G. Transom windows at least 2 ft. in height shall be provided above doors in all storefronts. Storefront glazing shall extend to the height of the top of the transom windows.
- H. Clerestory windows above transom windows are encouraged, particularly within one-story storefronts, as a way to add architectural interest or emphasize single storefront bays or corner facades.
- I. The storefront entrance doorway shall be recessed at least 3 ft. from the back of the sidewalk for all commercial spaces, including lobbies, with a gross leasable area of 1,500 sq. ft. or greater. The recessed entry shall have a minimum width of 6 ft. The landing within the recessed entrance area may

include special surfacing details such as mosaic tile, painted or textured concrete, brick or other paving pattern. Storefront entrances need not be located symmetrically within the storefront.

J. Storefront entry doors shall include transparent glazing.

K. Storefront entrances shall be located at building corners at the Center/Mayrand and Center/Kinsey intersections. Alternatively, storefront entrances may be located within 15 feet of the corner, where fronting directly onto a pedestrian courtyard, plaza or other recessed corner treatment.

L. Storefront design and materials should be allowed to be unique while maintaining the character of the building facade of which they are a part.

M. The interior of stores and/or offices shall be designed to provide for interesting window display and views into the main retail, restaurant or business merchandise or activity areas.

N. Appendix D depicts typical storefront design and components.

O. No more than 50% of the ground-floor windows of a retail tenant facing Center Boulevard S.E. space may be covered with an opaque material that blocks visual penetration into the retail space from the sidewalk during normal business hours. Opaque materials include, but are not limited to, signage, adhesive film, curtains, tints exceeding 50% visible light transmission, or shutters located on the interior or exterior of the glazing.

Mixed Use Final Plan Conditions for Snoqualmie Ridge, Condition No. 4

Mixed Use Final Plan Conditions for Snoqualmie Ridge, Condition No. 5

| Dept | Goal | Status | Partners | Month | | | | | | | | | | | | |
|--|---------|--|---------------------------|-------|----|----|----|----|----|----|----|----|----|----|----|--|
| | | | | 01 | 02 | 03 | 04 | 05 | 06 | 07 | 08 | 09 | 10 | 11 | 12 | |
| Fire | | | | | | | | | | | | | | | | 1 Encourage Economic Vitality |
| Accreditation | 1,2 | Completed | All | | | | | | | | | | | | | 2 Enhance and Preserve Neighborhood livability and quality of life |
| Strategic Plan | 1,2,4 | Completed | All | | | | | | | | | | | | | 3 Invest in transportation infrastructure |
| EOC | 2,4 | 1st Qtr drill complete. 2nd drill needs scheduling in June | All | | | | | | | | | | | | | 4 Ensure fiscal transparency & Operational Stability |
| Budget | 1,2,4 | | All | | | | | | | | | | | | | |
| IAFF Contract | 1,2,4 | Currently in progress (3 meetings held) | Admin/Finance | | | | | | | | | | | | | |
| Wildland Evaluation | 2,4 | Not completed with Lt Lasswell out | Fire | | | | | | | | | | | | | |
| Apparatus (pickup ordered. New engine due Oct 2024) | 2,4 | F150 received. New engine scheduled June 2 | Fire/Finance/PPW | | | | | | | | | | | | | |
| Police | | | | | | | | | | | | | | | | |
| NB Contract | 1,2,4 | Negotiations Underway | Admin/PD/Finance | | | | | | | | | | | | | |
| Budget | 1,4 | Partially completed. Pending NB Contract. | All | | | | | | | | | | | | | |
| SPA Contract | 1,4 | Completed | Admin/Finance | | | | | | | | | | | | | |
| LEMAP | 4 | Completed | All | | | | | | | | | | | | | |
| Accreditation | 4 | Ongoing 2-5 year projection | All | | | | | | | | | | | | | |
| Construction on Evidence Room | 4 | March /April | PD/PW/Contractors | | | | | | | | | | | | | |
| ILA's for Sunnyside and Yakima Jail | 4 | Ongoing - March - April | PD Admin | | | | | | | | | | | | | |
| Update City Parking Ordinance | 1,2 | Ongoing - March - April | Admin Sgt. | | | | | | | | | | | | | |
| Department Strategic Plan | 1,2,4 | Ongoing - March - September | PD Admin | | | | | | | | | | | | | |
| ILA - DV Advocate | 2,4 | Ongoing - March - April | PD Admin | | | | | | | | | | | | | |
| LEMAP-Purging of found property & closed case evidence | 2,4 | Ongoing | Evidence Tech | | | | | | | | | | | | | |
| LEMAP-Scanning and Purging of department case records | 2,4 | Ongoing | Records Department | | | | | | | | | | | | | |
| LEMAP-Continue updating policy | 2,4 | Ongoing | PD Admin/Sgts/Instructors | | | | | | | | | | | | | |
| LEMAP- Career Level Cert - First, Mid and Exec Level | 2,4 | March - July | Sergeants and Captain | | | | | | | | | | | | | |
| Finance | | | | | | | | | | | | | | | | |
| Snoqualmie Tribe Fee-for-Service | 1,2,4 | Negotiations Continue | Admin/Finance/Fire/Police | | | | | | | | | | | | | 1 Encourage Economic Vitality |
| North Bend Police Services Agreement | 1,2,4 | Negotiations Continue | Admin/Finance/Police | | | | | | | | | | | | | 2 Enhance and Preserve Neighborhood livability and quality of life |
| ERP Project - Phase 1 Financials | 1,4 | | All | | | | | | | | | | | | | 3 Invest in transportation infrastructure |
| ERP Project - Phase 2 Human Capital Management | 1,4 | Documentation, Close Out | All | | | | | | | | | | | | | 4 Ensure fiscal transparency & Operational Stability |
| ERP Project - Phase 3 Utility Billing & Revenue | 1,4 | | Finance/P&PW | | | | | | | | | | | | | |
| Financial Reporting (SAO) (2024) | 4 | Ongoing | Finance | | | | | | | | | | | | | |
| Financial & Accountability Audits (2022, 2023, & 2024) | 4 | Ongoing | Finance | | | | | | | | | | | | | |
| Financial Procedures Manual & Internal Controls | 4 | | Finance | | | | | | | | | | | | | |
| Payroll Recalculations & Corrections | 4 | | Finance | | | | | | | | | | | | | |
| Purchasing Card Program | 4 | | Finance | | | | | | | | | | | | | |
| Enhanced Revenue Management & Oversight | 4 | | Finance/CD | | | | | | | | | | | | | |
| Utility Rate Study | 3,4 | Ongoing | P&PW/Finance | | | | | | | | | | | | | |
| Comprehensive Fee Study | 1,3,4 | RFP Issued | All | | | | | | | | | | | | | |
| B&O Tax Audit | 1,4 | | Finance | | | | | | | | | | | | | |
| Square Footage Tax | 1,4 | | Finance | | | | | | | | | | | | | |
| Cable Franchise Agreement | 1,4 | | Admin/Finance/P&PW | | | | | | | | | | | | | |
| Revenue Bond Issuance | 4 | | Finance/P&PW | | | | | | | | | | | | | |
| Internal Cost Allocation Plan | 4 | | Finance | | | | | | | | | | | | | |
| Budget Reporting/Financial Transparency | 4 | Ongoing | Finance | | | | | | | | | | | | | |
| Parks & Public Works | | | | | | | | | | | | | | | | |
| Budget/CIP/Utility Rate Study | 1,2,3,4 | Util Rate Study complete in April 2025 | All | | | | | | | | | | | | | 1 Encourage Economic Vitality |
| ERP Asset Mgmt | 1,2,3,4 | Implementation Complete; maintenance | Finance/PPW/Admin | | | | | | | | | | | | | 2 Enhance and Preserve Neighborhood livability and quality of life |
| Community Center Expansion | 1,2 | GMP due August 2025 | Admin/Finance | | | | | | | | | | | | | 3 Invest in transportation infrastructure |

[illegible]

| | | | |
|--|-------|------------------|------------------|
| Rebranding Marketing Study | 1,2,4 | Ongoing | CD |
| Permit Streamlining & Fee Schedule | 1,2,4 | Ongoing | CD/PPW/Finance |
| Historic Preservation Downtown Code Amendments | 1,2,4 | June 2025 | CD |
| Mill Site Design Review | 1,2,4 | Ongoing | CD/PPW |
| Home Acquisition and Elevation Programs | 2,4 | Ongoing | CD/Finance/Admin |
| Public Works/Development Standards | 1,2,4 | 4th Quarter 2025 | CD/PPW |
| Legal | | | |
| Establish City Attorney Department/Division | 4 | Ongoing | |
| Review Municipal Code and suggest edits | 4 | Ongoing | |
| North Bend Police Services ILA Negotiations | 1,2,4 | Ongoing | |
| Support Fire Union Negotiations | 1,2,4 | Ongoing | |
| Support all ongoing city projects | 1,2,4 | Ongoing | |

City of Snoqualmie

City Council Priorities 2025

| Priority | Goals & Objectives |
|--|---|
| Encourage Economic Vibrancy | <i>Encourage and Support Tourism</i> |
| | <i>Attract, retain, and protect retail</i> |
| | <i>Encourage, support, and protect hospitality</i> |
| | <i>Support and protect employment-centered commercial businesses</i> |
| Enhance and Preserve Neighborhood Livability and Quality of Life | <i>Support affordable housing development</i> |
| | <i>Provide inclusive aesthetically pleasing street scapes</i> |
| | <i>Implement opportunities to expand recreational programs and activities</i> |
| | <i>Cultivate an environmentally conscious community</i> |
| | <i>Provide multi-modal mobility options for connecting neighborhoods and recreational amenities</i> |
| Invest in Transportation & Infrastructure | <i>Maintain sustainable streets, parks, facilities, and utility infrastructure</i> |
| | <i>Work with transportation partners to enhance regional connectivity</i> |
| | <i>Support infrastructure equity</i> |
| Assure a Safe Community | <i>Facilitate community preparedness</i> |
| | <i>Maintain proactive, community policing services</i> |
| | <i>Deliver exceptional first responder coverage and response times</i> |
| | <i>Strengthen regional partnerships</i> |
| Ensure Fiscal Transparency & Operational Stability | <i>Develop a strategic plan</i> |
| | <i>Maintain appropriate financial capacity for present and future levels of service</i> |
| | <i>Full rollout of Tyler Munis</i> |



Department Reports

May 2025



Communications Division

Danna McCall, Communications Coordinator
Nicole Wiebe, Community Liaison

38624 SE River Street, Snoqualmie, Washington 98065
 (425) 996-5285 | www.snoqualmiewa.gov

Social Media

- Facebook 215K reach; 44.1K views; 8265 followers (1,099 new).
 **Another top engagement month for our page.
- X – 3680 followers
- Instagram – 4.4K reach; 18.6K views; 3338 followers (193 new).
- Top Posts: 5-day SR 18 closure (132K views); New Dates for 5-day SR 18 closure (61K views); Big Truck Day (42.1K views).

Website

- Website users: 18.3K; website sessions: 26.2K; pageviews: 39K.
- Top pages: Twin Peaks, Snoqualmie Falls, 5-day SR 18 Lane Closure news release.
- Splash Pad, Police Department and Jobs also top 10 page destinations for website users.

Department Support

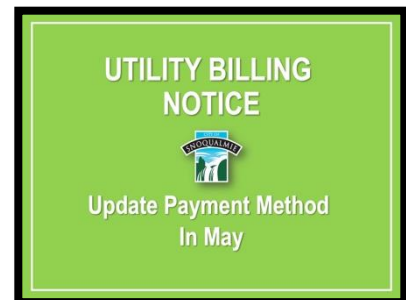
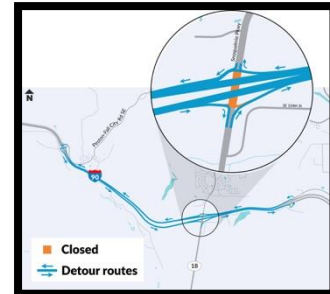
- Mayor: Ross Report; Ribbon Cuttings; Spring Newsletter.
- Fire/OEM: Fire Dept. Open House marketing; weekly blotter.
- Police: On-air news interviews about Lynch investigation report; news releases regarding North Bend ILA.
- Fianance: Utility billing notices re: updating payment methods.
- PPW: Meadowbrook Bridge Closure; New garbage contract in effect PR; New utility rates PR; new Water Report creation.

Projects:

- Community Survey launched.
- Strategic Plan project assistance.

E-News

- Sent 3053 e-news emails.
- 765 subscribers
- 60% open rate; 10.4% click thru rate.



Community Outreach

- Supported the Sip & Stitch Social, the second crochet and knit event, May 29, a partnership event with Art Major and the Snoqualmie Arts Commission.
- Attended Downtown Snoqualmie Historic Merchant.
- Attended the May Chamber Luncheon, learned about the upcoming FIFA World Cup.
- Coordinated tourism advertising with Seattle's Child, 425 Magazine, and Northwest Travel and Life Magazine, promoting Big Truck Day, Splash Pad and Summer Events 2025.
- Support Chamber's Small Business Week initiative.



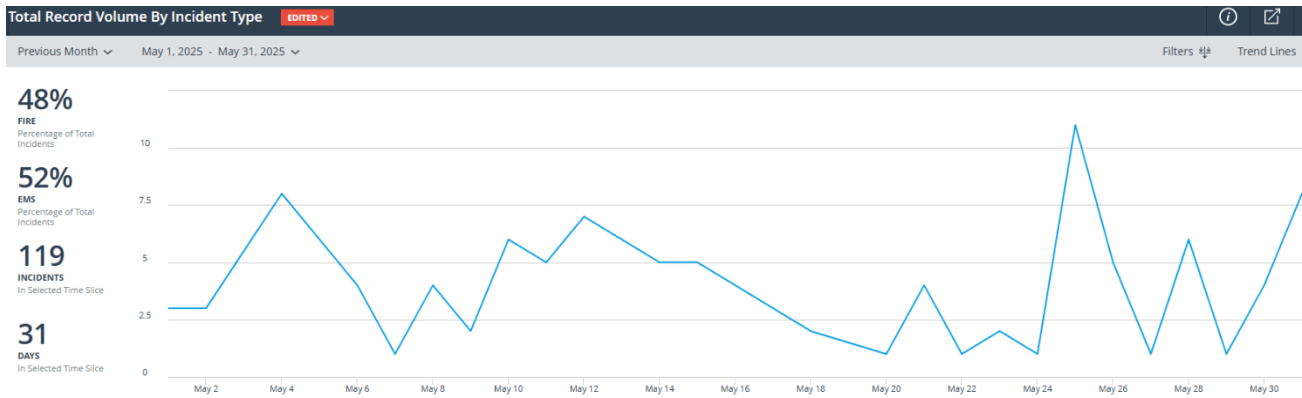


Mike Bailey, Fire Chief
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Snoqualmie, Washington 98065
mbailey@snoqualmiewa.gov
(425) 888-1551

Fire Department Activity May 2025

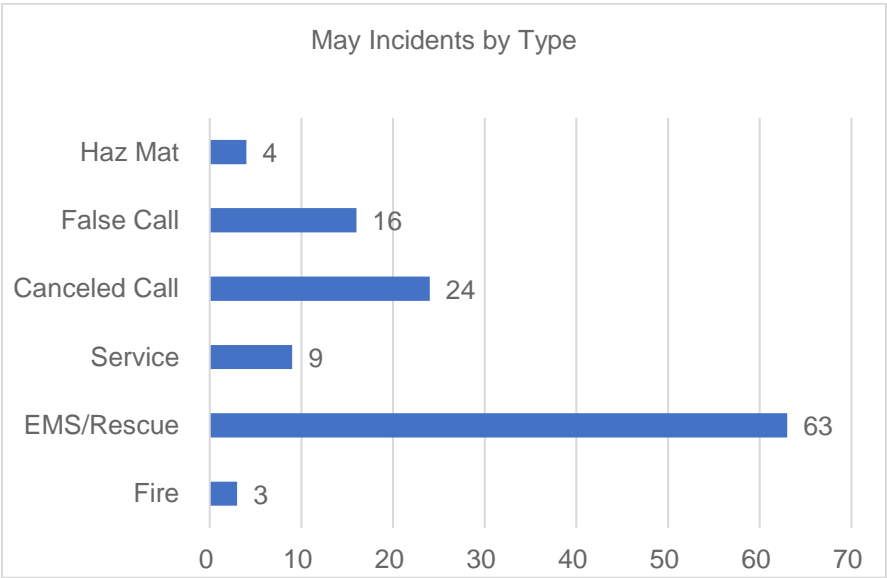
Incident Count May

The Fire Department responded to 119 incidents in May. 52% of the incidents were for emergency medical services and 48% were fire or service-related incidents. The following chart displays incident count per day.



Incident Count by Type:

The following is a count breakdown of incidents by type.



Travel Time

For incidents within the city, the 90th percentile travel time for the first arriving unit responding in emergency mode was 7:19 seconds and is broken down as follows.

| Type | 0:00 - 3:59 | 4:00 - 7:59 | 8:00 - 11:59 | 12:00 - 15:59 | 16:00 - 29:59 | 30:00 + |
|---------------|-------------|-------------|--------------|---------------|---------------|---------|
| Aid Car | 13 | 16 | 2 | 0 | 1 | 0 |
| Engine | 12 | 12 | 1 | 0 | 0 | 0 |
| Chief Officer | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 25 | 28 | 3 | 0 | 1 | 0 |

For incidents outside the city, the 90th percentile travel time for the first arriving unit responding in emergency mode was 15:47 and is broken down as follows.

| Type | 0:00 - 3:59 | 4:00 - 7:59 | 8:00 - 11:59 | 12:00 - 15:59 | 16:00 - 29:59 | 30:00 + |
|---------------|-------------|-------------|--------------|---------------|---------------|---------|
| Aid Car | 0 | 7 | 4 | 3 | 0 | 0 |
| Engine | 2 | 3 | 5 | 2 | 1 | 0 |
| Chief Officer | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 2 | 10 | 9 | 5 | 1 | 0 |

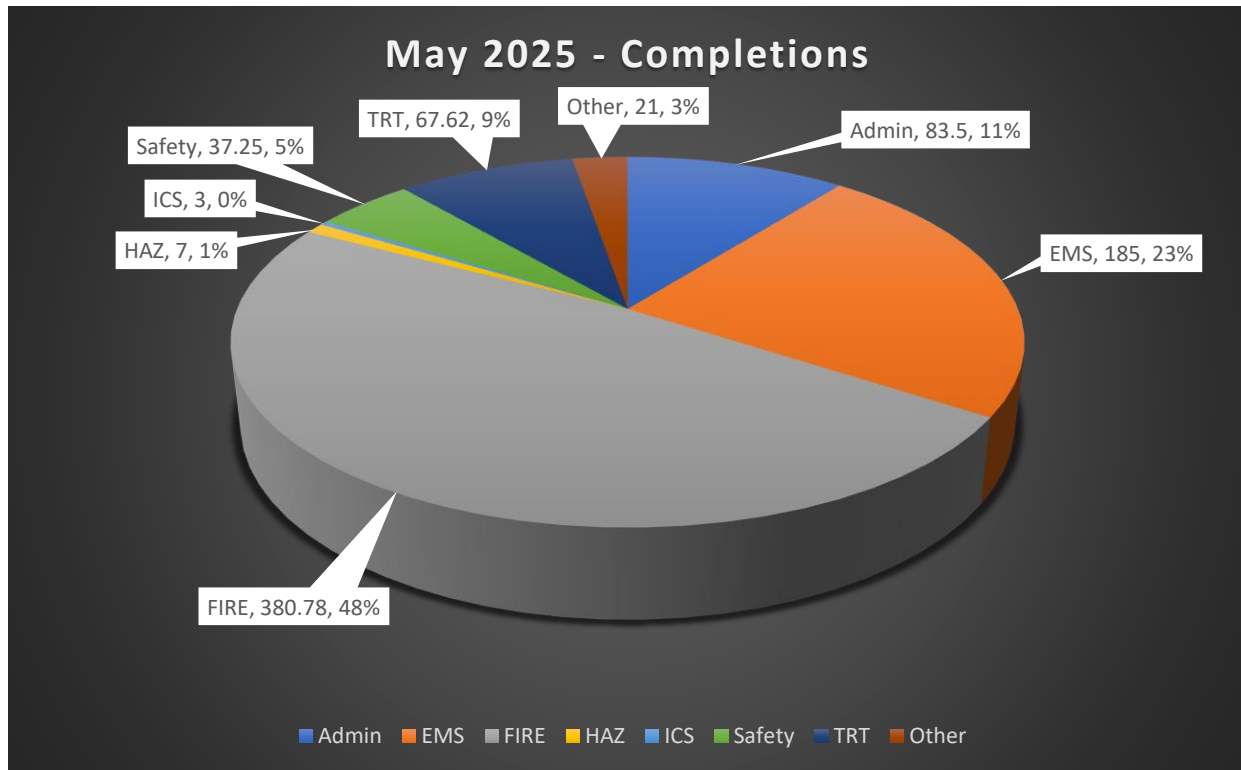
EMS Transports

The Fire Department responded to 63 EMS incidents in May and transported 29 patients to local hospitals. Patients were transported to Swedish Issaquah 36% of the time and Snoqualmie Valley Hospital 59% of the time. Of the transports, 5 originated from outside Snoqualmie's service area (North Bend 5, Fall City 0).

| Hospital | Week 1 | Week 2 | Week 3 | Week 4 | Week 5 | Total |
|----------------------------|--------|--------|--------|--------|--------|-------|
| Overlake Hospital | 0 | 0 | 1 | 0 | 1 | 2 |
| Snoqualmie Valley Hospital | 1 | 6 | 3 | 3 | 4 | 17 |
| Swedish/Issaquah | 2 | 1 | 4 | 0 | 3 | 10 |
| Other | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 3 | 7 | 8 | 3 | 8 | 29 |

Training:

May brought with it several training events for crews to participate in with our training partners from throughout the region. These events included training for multi-company operations, incident command, and swift water rescue. Through May, we have realized a 55% increase in training hours year-over-year, trending towards breaking previous records. This month, we continue to have six probationary firefighters, which means crews are training almost as much as they are in the office. During May, crews have trained for over 785 hours, focusing on a combination of fire suppression and rescue (48%), emergency medical services (23%), and safety and administrative topics required by Washington State Labor and Industries (16%). During May, The following chart compares the training hours by type:



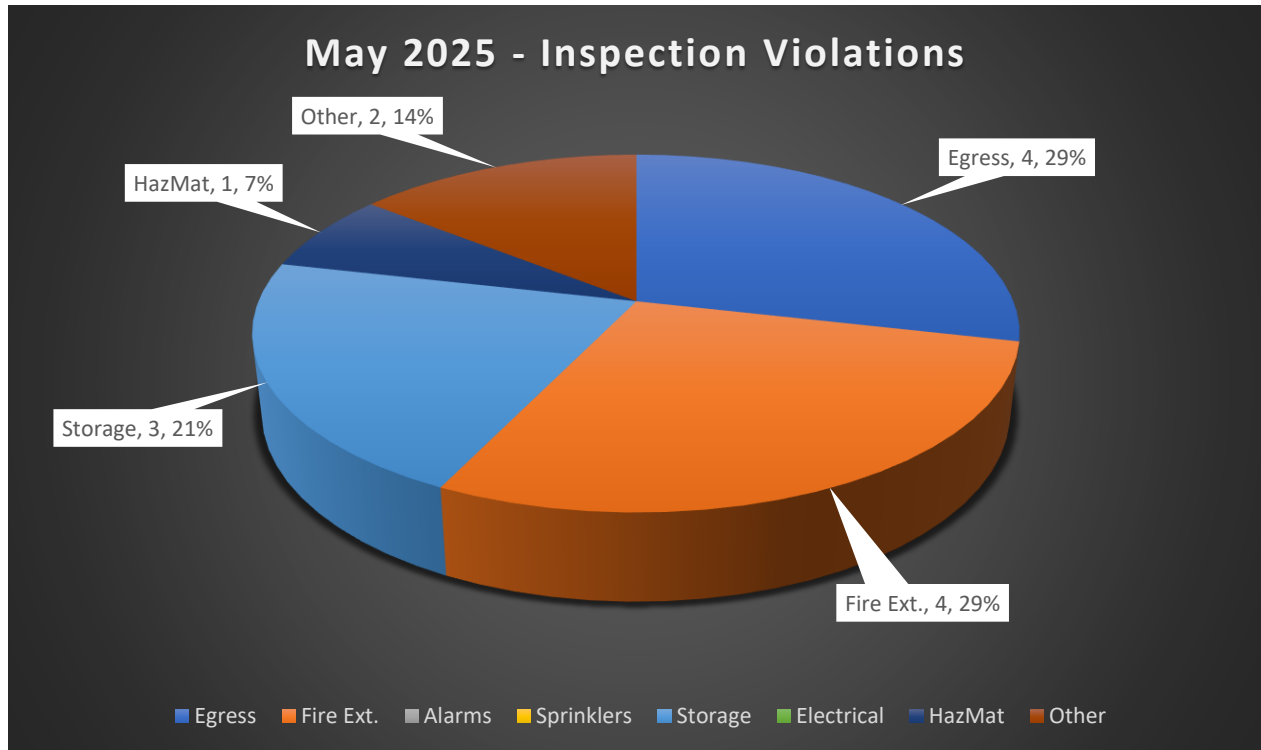
(Admin=Administrative; Haz=Hazmat; ICS=incident command systems; TRT=Technical Rescue Training)

Training – Highlights/Major Topics:

- Driver & Fire Pump Operator Training
- Incident Command System – Commercial fires, residential fires
- Forcible entry
- Firefighter – Hose evolutions
- Firefighter – Ladder Evolutions
- Firefighter - Ventilation
- WCIA Supervisor Training
- Safety – State-mandated safety training, firefighter line-of-duty death reviews
- JJ Keller HR Training
- HIPAA/Risk management training
- Trauma and spinal immobilization
- Cardiopulmonary Resuscitation
- Epinephrine/anaphylaxis
- NARCAN/Opiate overdose
- Swiftwater Rescue & Rescue Boat Operator
- Ropes and Knots
- Chief Officer – Washington Fire Chief's Conference and AWC Labor Relations Institute

Inspections

In May, crews completed 15 occupancy inspections with 14 violations needing correction. These inspections consisted of business office locations, storefronts, and places of recreation. Many of these inspections resulted in occupancies performing annual maintenance as prescribed by code. The following chart is a breakdown of violations for May 2025:

*Public Education*

In May, public education and outreach reported the following activities:

- Mount Si High School Opioid Education (7 periods, 250 students)
- Preparation for CPR/AED Classes (June @ MSHS)

Volunteer Activity

During May, the following activity was recorded for the volunteer group:

- 19 Duty Shifts
- 20 Emergency Responses
- 276.25 Total hours spent volunteering

One volunteer resigned due to accepting a full-time position to train as a Medic with King County Medic One, leaving 11 volunteers, one of which is a special service volunteer (non-response).

4 new volunteers completed their onboarding medical exams and backgrounds and are scheduled to start orientation and training beginning of June. All 4 come to us already certified as EMTs.



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May 2025

Enterprise Resource Planning System (ERP) Project – Tyler/Munis

The Human Resources implementation team continues to assist payroll with a smooth Munis transition for our employees, and the HR team is scheduled for additional HR modules to be worked on starting in June. Our HR Analyst has become the departments subject matter expert and we are thankful for all her hard work!

HUMAN RESOURCES

Recruitment -

The city welcomed two seasonals (two brothers!) to our parks team for the summer and they have jumped right in to help our team during their busy season. The CD Department, now officially being led by Mona Davis as Director, has also welcomed a new permit technician and is conducting interviews for an associate planner. The fire department, in addition to welcoming a new truck soon, has also hired a new administrative assistant who will start mid-June.

Union Negotiations

Negotiations have been ongoing with the IAFF Union with both sides sharing their initial proposals and tentatively agreeing upon some non-economic items. There are several meetings set up for the remainder of the summer. We are confident negotiations will conclude before the expiration of the current contract at the end of 2025.

Employee Training/Activities/Recognition -

The HR department continues to hold “office hours” at buildings outside of city hall and has introduced a comment box to receive suggestions/questions/concerns from employees. It has shown to be a useful way to address some things that employees have brought to our attention that we may not have heard about otherwise. This month the HR Manager and City Administrator have begun “listening sessions” where we meet with small groups of employees to ask about things such as challenges, ideas for the future, culture, things they like, and things they’d improve. Initial sessions have shown a good majority of our employees really enjoy the people they work with and their working environment, have acceptable pay, and great benefits.

Employees are continuing to complete FEMA classes (100,200,700,800) and in May we hosted an in-person FEMA 300 training class in which approximately 40 people attended, 14 of which were Snoqualmie supervisors. Employees around the city continue to complete online classes on topics such as heat/outdoor safety, sexual harassment, discrimination, and bias (multiple different classes), employment leave laws, and performance management. These classes are all a continuation of a focused training program that began almost a year ago. Upcoming trainings will include an in-person harassment and discrimination discussion with Peter Altman from Summit Law in June, reasonable suspicion training and accident investigations training for designated staff later in the year. In early May, seven supervisor/directors attended the Labor Relations Institute conference in Yakima, hosted by AWC. This 3-day conference included breakout sessions on different HR topics, a PERC update, and an opportunity to hear/share best practices and network. Members of our payroll and HR team also attended a Tyler Munis conference in May and learned some additional tips and tricks to making our roll out of the Munis system a success.

The Wellness committee hosted an open pickle ball hour at the YMCA that was very well attended and is still being talked about amongst employees! Teams also competed in the Castlight (part of our health benefits) Walking Challenge.

Lots of people got in lots of steps! We are looking forward to another guided tour around our trails from our Urban Forestry team in June. Planning for the annual summer picnic is underway and will be held in late July.

Personnel Policy Handbook

The HR department is continuing work to review and update the city Personnel Policies to be in compliance with updated employment and leave laws and to combine all policies in one handbook. A final draft of the manual is currently being reviewed by the three Union bargaining groups with hopes of a June roll out to employees.

An updated **Safety Manual** has been in the works for quite a few months. Our Wellness/Safety Coordinator (HR Project Specialist) has worked with all the department directors and safety coordinators to get one manual updated for the city, not an easy project, but she has done a great job! It is currently under legal review, and we are hoping to introduce this to employees in June.



Information Technology Department

Fletcher Lacroix, IT Director
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May 2025

Dear City Council,

The IT Department has been very busy this month on a few projects and provide high level support for City Department. We have reached our goal of under 15 open tickets at any given time. The next goal has been set and we will let you know more in the next update. The processes we are building as a team are creating tangible results to our departments along with more transparency of what IT is doing.

Here are some updates for the month of May:

- The network infrastructure modernization project is in the final phase. We have new networks configured and are in the process of preparing devices to move to them. This new logical structure will make our systems and connection much more efficient.
- The Parks and Public Works Departments are actively engaged with us in migration to the new Cloud VOIP phone system and we will be ready to move in June. We have also started to do prep work for City Hall to migrate.
- Initial server infrastructure cleanup has been completed. Next steps are to right-size new servers and bring a proposal to council when we are ready to move forward.
- IT has been working with Police and Public Works for the last few months on getting surveillance on our parks.
- A quick note, whenever the IT team has projects that impact the city as a whole I send out informal IT Update emails to let everyone know what is going on.

We will have more details on upcoming and ongoing projects in future updates:

- Simplifying our service desk to better serve our users.
- Promoting documentation with the team.
- Finalizing the cloud to City Hall as the last location.
- Restructuring and updating our server infrastructure
- Restructuring our IT team responsibilities to better match their roles
- Building new processes for Asset Management that is proactive

Thank you for your continued support the IT Department!



PARKS & PUBLIC WORKS DEPT.

Jeff Hamlin, Director

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Snoqualmie, WA 98065

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Monthly Report – May 2025

Public Works General/CIP Projects:

Spring/Summer Operations: Crews are in full summer operations mode, including routine mowing schedules, play field preparation, and increased vegetation maintenance.

Tyler Munis Implementation: Public Works has completed initial implementation of the asset management system. All operating divisions are now managing work orders through Tyler Munis. Crews are still learning how to effectively use the system, but getting better each month as each crew adapts the system to their unique work functions. Parks and Public Works has processed approximately 1,800 separate work orders in the last month and over 11,400 work orders since implementation in October of last year.

Utility Rate Study: First phase of the Utility Rate Study is complete and the adjusted utility rates have been approved by council and implemented. PPW staff have begun work on the General Facility Charges (GFCs) rates, which are anticipated to be completed this summer.

Road Maintenance and Repair: Streets division is currently focused on pavement maintenance with pothole filling and repairing signage. Engineering is currently working on this summer's paving, utility infrastructure, and road maintenance projects. Pothole repairs and basic road maintenance activities have increased with the wet winter conditions and freeze/thaw cycles.

384th Sewer/Sidewalk: Roadway paving is completed. Striping is anticipated to be completed in early June, at which point the project will be complete.

Splashpad: Construction of the Splashpad is complete. Performance testing was completed in May 2025 and crews providing routine maintenance on the facility in anticipation of the ribbon cutting ceremony on June 6, 2025. Signage has been ordered and our Parks crew need to complete a few small odds and ends.

Water Reclamation Facility Phase 3: Construction activity at the treatment plant is completed. Operational tweaks are ongoing, but the plant is functioning well. Work activities have shifted to the Kimball Creek Lift station to begin electrical equipment and pump upgrades. Project final completion is anticipated for Summer of 2025.

Reclaimed Irrigation Reservoir: Prospect Construction was selected as the low bidder on this project and approved by Council. Work has begun at the site with clearing and grubbing to prepare the site for construction. Project completion is anticipated on or before June 30, 2026.

River Trail: Permitting is nearly complete, pending Dept of Ecology review of Shoreline permit. Bidding is anticipated for early June with construction beginning this summer.

Staffing: PPW will begin recruitment for a new administrative assistant in June 2025 following adoption of the Utility Rate adjustments. Additionally, the Wastewater Division has begun recruiting for a new wastewater operator. FEMA 300 training was conducted for Superintendent level and above.

Wastewater Division

- Commissioning of the WRF-3 upgrades continues. Primary focus remains on controls and SCADA function. Initial performance data indicates a successful design with improved capacity and operational efficiency. Activity has shifted to the Kimball Creek Pump Station with construction activities scheduled to begin in the next couple weeks.
- Operations review of the Reclaimed Reservoir contractor submittals.
- Crews will begin annual cleaning of the wastewater conveyance system; approximately 1/3 of the City owned piping infrastructure will be serviced.
- Reclaim water production in full swing.

Water Division

- Routine maintenance activities, including DOH Reports, meter reads/repairs, valve turning, locates, etc.
- Many meter repairs completed in May and more to do in June.
- Irrigation pump station repairs and startup activities to begin season
- Hydrant maintenance and painting
- Air-Vac maintenance and painting
- Swap out irrigation controller at Community Park

Parks & Streets Division:

Parks Maintenance

- Repair glue lam beams at Centennial, Fisher, Azalea Park
- Replace park bench & picnic table slats
- Full Summer Parks Maintenance mode including mowing, trimming, painting, cleaning, etc.
- Aerify Centennial, Community, and Jeanne Hanse sports fields
- Snoqualmie Point Park Restoration (mowing, brush cutting, weed whacking, shrub shaping)
- Install security cameras at River View Park and Community Park
- Riverview Park restroom repairs scheduled to be completed before 6/20/25

Training / Operating Splashpad

- Trouble shoot and repair damaged pump fittings and display
- Perform and record daily checks
- Haul the big rock features up to Splash Pad

- Extensive crew training to properly operate and maintain splashpad equipment
- Wash and wax splash pad features
- Install exhaust fan, signage, baby changing tables and first aid kits
- Prepare for Grand Opening



Streets Maintenance

- Grading down town alley ways
- Gravel Sandy Cove entrance
- Replace school zone batteries
- Learn and operate new street sweeper
- Pothole repairs on Millpond Rd
- SR202/Railroad Ave weed whacking
- Snoqualmie Parkway weed whacking scheduled 6/16 – 6-20
- Parking lot striping at Community Park
- Finish Wayfinding sign installation before 6/30/25
- Replace damaged street signs
- Complete street sweeper decant pad at Public Works lot
- Hang flower baskets down town and repair drip lines



Fleet & Facilities Division:

Fleet

- Smaller mower demos for Parks Dept.
- Take delivery of replacement Large area mower #412/ onboard
- Take delivery of replacement of Building/CD vehicle #504/ onboard
- Take delivery of replacement unit Admin Motor pool #2/ onboard
- New side by side sent back to Kubota for warranty oil leak
- Vehicle/building accident #106 vs sally port doors. No damage to vehicle (new garage door sections ordered)
- Continue to remove graphics and reusable equipment from older replaced asset prepare for auction or second life.
- Invoice clearing, repair scheduling, parts purchasing and inventory
- Order of replacement Fire Dept ambulance #604
- Follow up fuel cleaning (post biocide treatment) at well#8 G-26
- Probable deliveries of 3 to 4 more ordered replacement assets for pw/parks.
- Continue repairs and pm services all assets.
- All 4 approved 2025 police assets are in service.
- Delivery of KME fire truck to city.
- NB Police Contract working with SVSD with dissolving dual fuel key program.
- Graphic prep for Switch back to Snoqualmie only graphics on pd cars.
- Place orders of 2025-26 approved replacement smaller mowing equipment.

Facilities

- Sweeper Water/decant/wash down area revamp
- Continue to build shelving, racks, and storage in Police Dept. evidence room
- Outside lighting controls at Police Station; condensed from 2 controllers to one (controlling parking and outdoor lights).
- Gate repair at Police Station
- Fire Station HVAC/Chiller ongoing issues with controlling system.
- Generator major preventive maintenance services - 5 total this month
- Air conditioning (warm weather prep at city hall) place all small units in offices.

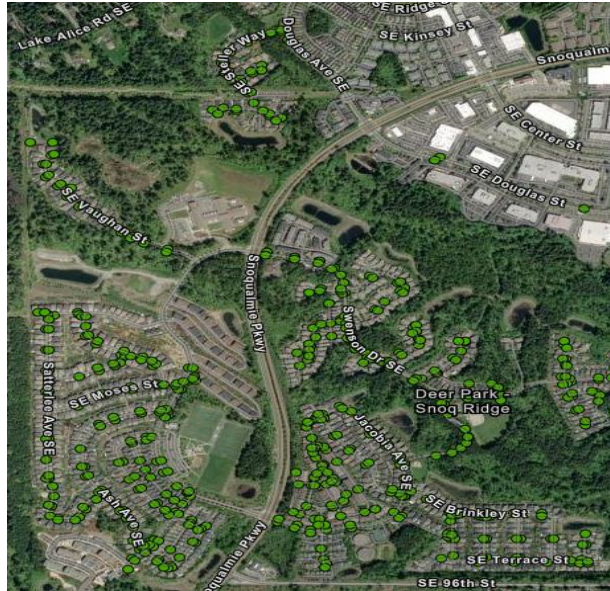
Stormwater & Urban Forestry Division

Forest Management:

- Sheet mulched (with cardboard) 5,430 Square feet of grass in preparation for 2025 Green Snoqualmie Day Planting Event.
- **1 Green Snoqualmie Day Event:**
 - Sheet mulched (with cardboard) 4,200 square feet of grass amidst the 75 trees we planted for Green Snoqualmie Day in October. The mulching is in preparation for this years Green Snoqualmie Day.
 - Pulled blackberry throughout the Green Snoqualmie Day site.

Stormwater:

- We inspected 512 Catch Basins this month through ArcGIS Online.

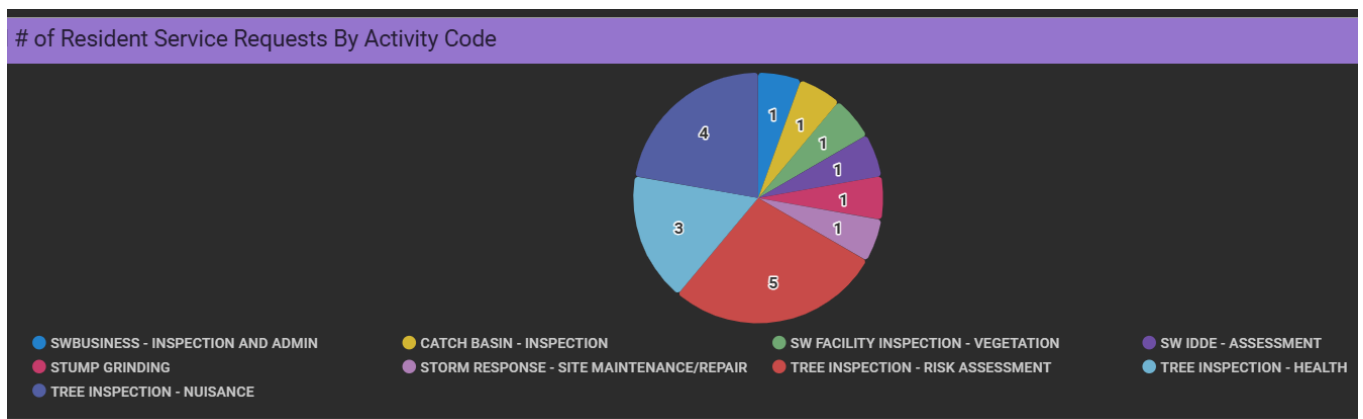


- Completed another 3 source control inspections to bring our number to 26 out of 25 required Source Control Inspections for 2025 (“Business Inspections”) using ArcGIS: Survey 123 on our iPads.
- Continued our “clear cutting” of ponds with the DOC. Cleared 2 more ponds (with some chipping remaining).
- Mowed portions of 3 ponds that were partially accessible with the mini-ex flail mower head.
- 1 IDDE Reported

Street Trees:

- Pruned 143 street trees
- Completed streets:
- Merritt, Jeffs, Mitten, McBane, Point, Raines, Terrace

Resident and In-House Requests: 17 Completed



Department of Corrections: 6 Workdays (2 DOC cancellations)

- Cleared 2 Storm Ponds (Raines and Swenson W4) of vegetation (with some chipping remaining).
- Weed Whacked reed canary grass at Three Forks Natural Area to support the growth of the 1500 + trees planted for reforestation.

Trail Maintenance: 2.1 Miles completed (3 miles)

- Business Park Trail from Douglas/Pkwy to the end of Douglas Avenue.
- Deer Park Trail Segments:
 - From Merritt Avenue to Swenson E4 Storm Pond
 - From Merritt Avenue to Swenson E8 Storm Pond
 - From Raines Pond to SE Terrace Street
- Fisher Creek
- Coal Mine Connection

Hazard Tree Removal:

- Removed a Hazard Tree along Vaughn Street

Training: 2 Days

- Jason attended the WA Municipal Stormwater Conference in Vancouver, WA