



# CITY COUNCIL ROUNDTABLE & REGULAR MEETING

Monday, June 08, 2026, 6:00 PM

Snoqualmie City Hall, 38624 SE River Street & Zoom

## MAYOR & COUNCIL MEMBERS

Mayor James Mayhew

Councilmembers: Daniel Murphy, Robert Wotton, Bryan Holloway, Louis Washington, Catherine Cotton, Andre Testman and Jolyon Johnson.

*This meeting will be conducted in person at Snoqualmie City Hall and remotely using Zoom.*

**Join by Telephone:** To listen to the meeting via telephone, please call **253.215.8782** and enter Webinar ID

**813 0614 8787** and Password **1800110121** if prompted.

**Join by Internet:** To watch the meeting over the internet via your computer, follow these steps:

- 1) Click this [link](#)
- 2) If the Zoom app is not installed on your computer, you will be prompted to download it.
- 3) If prompted for Webinar ID, enter **813 0614 8787**; Enter Password **1800110121**

## ROUNDTABLE AGENDA, 6 PM.

### CALL TO ORDER & ROLL CALL.

### AGENDA APPROVAL.

### SPECIAL BUSINESS.

#### 1. Personnel Contract.

Executive Session pursuant to RCW 42.30.110(1)(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public;

#### 2. Discussion of Potential Land Use in Unincorporated UGA.

Executive Session pursuant to RCW 42.30.110 (1)(i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

### ADJOURNMENT.

## REGULAR AGENDA, 7 PM.

### CALL TO ORDER & ROLL CALL.

### PLEDGE OF ALLEGIANCE.

### AGENDA APPROVAL.

### PUBLIC HEARINGS, PRESENTATIONS, PROCLAMATIONS, AND APPOINTMENTS.

#### Appointments.

3. City Administrator.

#### Presentations.

4. Department of Corrections Presentation on the Class IV Work Crew Program.
5. 2026 Street Tree Replacement & Urban Forestry Improvement Program.
6. Stellar Park Conversion – Dog Park.
7. Waste Removal Webpage/Snow Webpage.

### PUBLIC COMMENTS AND REQUESTS FOR ITEMS NOT ON THE AGENDA.

(NOTE: No online public comments will be accepted during the meeting. Written comments are encouraged and may be submitted via in-person drop off, mail, or e-mail to [cityclerk@snoqualmiewa.gov](mailto:cityclerk@snoqualmiewa.gov). All written comments must be received by 3:00 p.m. on the day of the scheduled meeting.)

### CONSENT AGENDA.

8. Approve the City Council Meeting Minutes dated May 26, 2026.
9. Approve the City Council Meeting Special Minutes dated May 29, 2026.
10. Approve the Claims Report dated June 08, 2026.

### ORDINANCES.

#### First Reading.

11. **AB26-024:** Ordinance 1323: *Covered Loads*.
12. **AB26-025:** Ordinance 1324: *E-Motorcycle Amendment*.
13. **AB26-028:** Ordinance 1325: *Animal Cruelty Code*.

### ORDINANCES

### COMMITTEE REPORTS

#### Public Safety Committee:

14. Volunteer EMT Onboarding Spring 2026.

#### Community Development Committee:

#### Parks & Public Works Committee:

#### Finance & Administration Committee:

[15.](#) **AB26-018:** Authorization for legal services with Summit Law Group PLLC.

[16.](#) Flood Event.

[17.](#) Discussion of Data Centers.

18. Discussion of Potential BESS Land Use in Unincorporated UGA.

**Committee of the Whole:**

**REPORTS.**

19. Mayor's Report.

20. Commission/Committee Liaison Reports.

**ADJOURNMENT.**

# OUR MISSION, VISION, & COMMITMENT



## MISSION

Improving public safety by positively changing lives.



## VISION

Working together for safer communities.



## OUR COMMITMENT

To operate a safe and humane corrections system and partner with others to transform lives for a better Washington.

# OUR VALUES



## CULTIVATE AN ENVIRONMENT OF INTEGRITY & TRUST

Corrections values partnership and trust. We foster openness and support courageous conversations. We are committed to doing what we say we are going to do by being accountable and taking personal ownership in our actions.



## RESPECTFUL & INCLUSIVE INTERACTIONS

Corrections appreciates and values individuals by promoting an inclusive and diverse environment, which encourages safety. We respect, value, and listen to the thoughts, feelings, and perspectives of our stakeholders and consider the impact on those we serve as well as each other.



## PEOPLE'S SAFETY

Corrections believes in creating an environment that values physical, mental, and emotional security and well-being. We honor those who advance safety for all.



## POSITIVITY IN WORDS & ACTIONS

At Corrections, we assume positive intentions and believe there is a shared desire for the best outcome. We consistently demonstrate positive behavior and always put forth our best effort.



## SUPPORTING PEOPLE'S SUCCESS

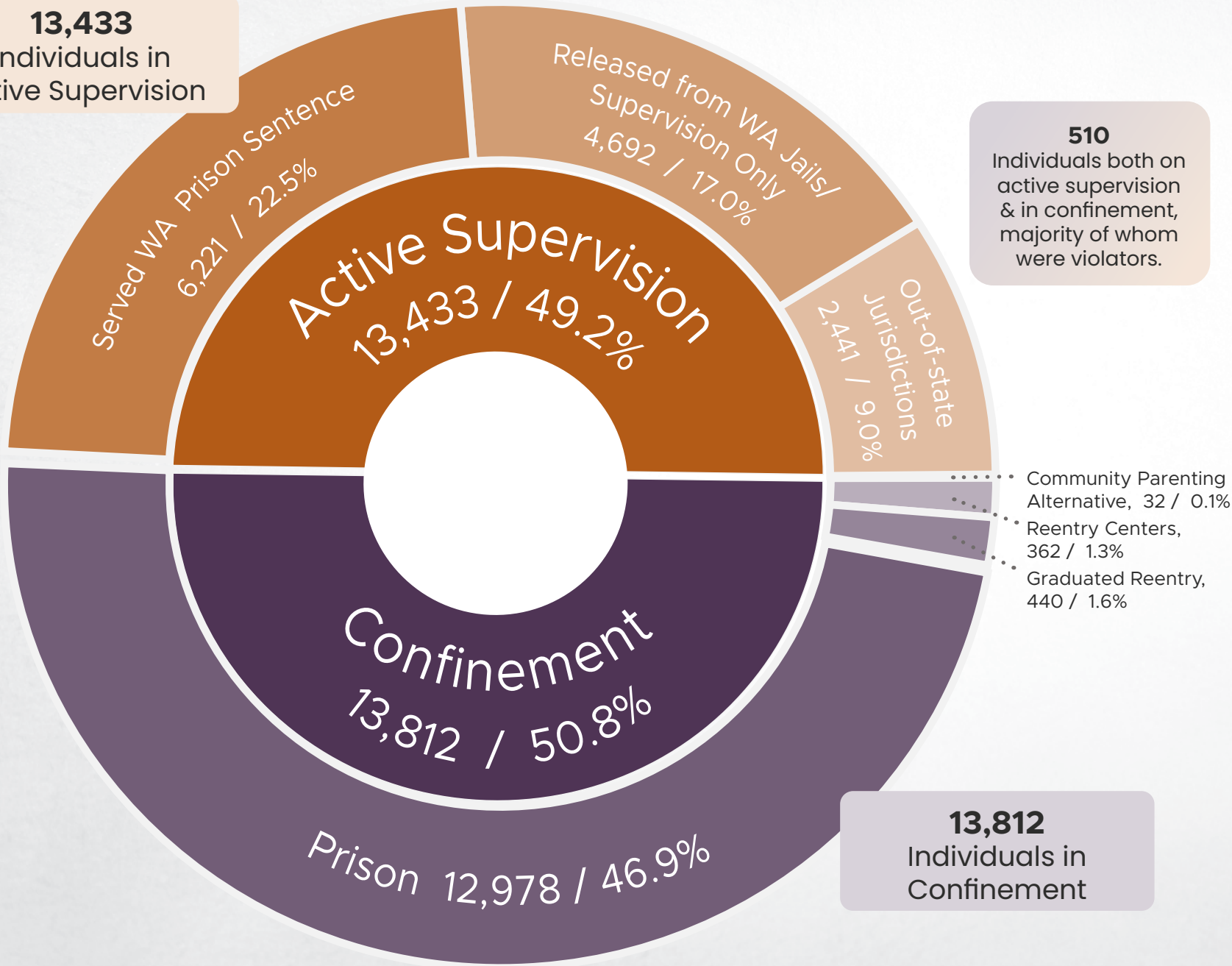
Corrections is committed to our community - understanding individuals, instilling hope, embracing change, and providing opportunities.

# WHO WE SUPPORT

DOC works to make communities safer by positively transforming lives. Each year, more than 25,000 individuals are in some level of custody or under the jurisdiction of the department. The goal is to help them become better citizens, neighbors, engaged family members, and potential pillars of the community upon release. Item 4.

## POPULATION

**13,433**  
Individuals in  
Active Supervision

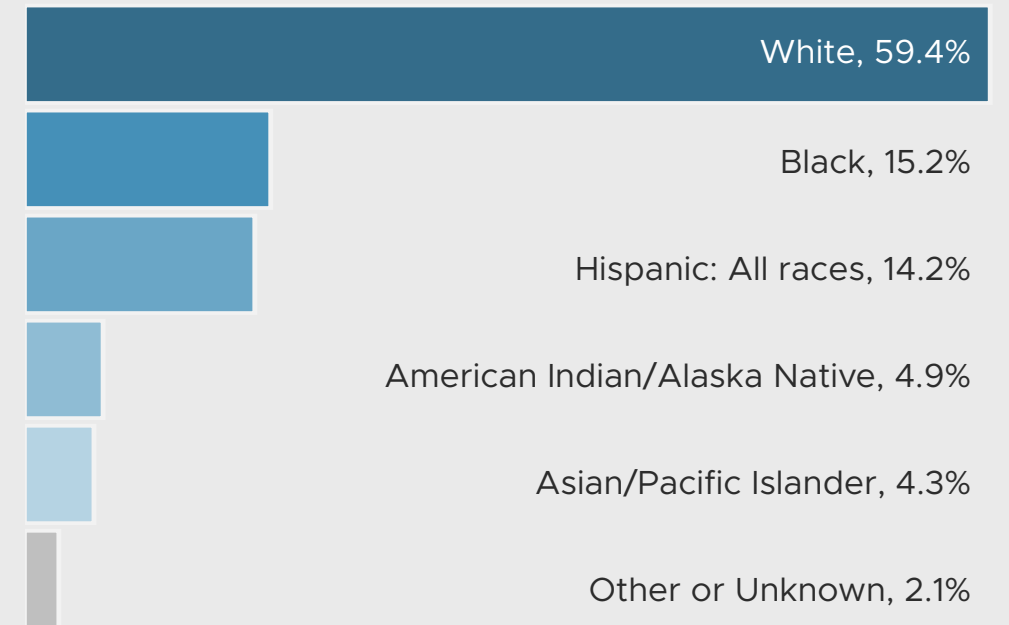


**510**  
Individuals both on  
active supervision  
& in confinement,  
majority of whom  
were violators.

**13,812**  
Individuals in  
Confinement

## RACE

[View our Fact Card Data Dashboard >>](#)



## GENDER



Confinement includes Partial Confinement. Violators, defined by RCW 72.09.10, are included in the active supervision caseload to avoid double-counting.

# STRATEGIC PRIORITIES & GOALS Item 4.

Our strategic priorities guide our department's direction and decision-making toward our vision of working together for safer communities. These key themes ensure our focus remains clear and effective while our strategic goals outline what we aim to achieve and address the question, "What do we need to do to accomplish our mission?"

## Safe & Humane Systems

Cultivate a human-centered approach to our work that delivers on trauma-informed practices, safe, fair, and humane living and working conditions and supports a culture that reduces risk and increases positive opportunities for both justice-involved individuals and staff.



## EDIR Culture

Eliminate disparities by implementing our pro-equity, anti-racism framework and reinforcing a culture where every person is welcomed and feels they belong.



## Successful Transitions

Provide personalized support to justice-involved individuals, including the knowledge, skills, and abilities to successfully reenter their communities and thrive as better neighbors.



## Healthy, Engaged Workforce

Foster environment of wellness and reduce fatigue.





# WASHINGTON WAY: HUMANITY IN CORRECTIONS

## THE WASHINGTON WAY PRINCIPLES

### DYNAMIC SECURITY

Build professional and appropriate rapport between staff and incarcerated individuals. Empower staff to prevent issues through increased environmental awareness. Break down the "us vs. them" mentality to create a safer environment and more meaningful and fulfilling jobs for staff.

### NORMALIZATION

Make life inside prison resemble life outside, creating a healthier, more supportive environment where each incarcerated person serves their sentence at the lowest possible security level to better prepare individuals for reintegration into society.



### PROGRESSION

Allow individuals to gradually increase their responsibilities and privileges for showing good behavior and commitment to rehabilitation, motivating them to take responsibility for their actions and work toward their own reintegration into society.



To accomplish DOC's mission of improving public safety by positively changing lives, we've partnered with [Amend at the University of California](#) San Francisco to bring a health-focused approach to transforming correctional culture inside Washington's prisons and reentry centers

The program emphasizes increasing staff wellness while working to better support and prepare incarcerated individuals and residents for their return to society. Amend's primary program partner is the [Norwegian Correctional Service](#), who practice the principle belief that "people go to court to be punished, they go to prison to become better neighbors."

Amend also partners with [California](#), North Dakota, and [Oregon](#), which has enabled DOC to create a multi-state network of correctional professionals working together to improve the culture of our facilities.

Through this partnership and experience, staff have recognized that while we are quite different from Norway, we can take these principles and models and make them our own. We have embarked on this journey, **The Washington Way: Humanity in Corrections.**

Research has shown us that United States prisons have negative physical and mental health impacts on incarcerated individuals, residents, and staff. We're

committed to changing that statistic while providing a positive and healthy organizational culture inside the institutions and with an effective approach that guides incarcerated individuals toward rehabilitation and successful reintegration into society. We are working to empower correctional staff to work more actively and directly with incarcerated

individuals to make meaningful changes in their lives.

By encouraging new approaches to working with colleagues and incarcerated individuals and providing the tools they need to achieve long-term public safety, we will improve rapport between staff and incarcerated individuals and work toward changing criminal behavior.

The Washington Way draws on international best practices to improve the culture. The department is committed to improving working and living conditions for all who live in, work in, and visit state prisons and improving the working environment for all employees.



While Norway and Washington are very different, the core of their model is the same as ours: When we treat one another with respect, our environment will change for the better.

### WHAT WE'RE TRYING TO ACHIEVE:

- **Wellness of Staff and the Population We Serve:** Increase the health and well-being outcomes of people who live and work in state prisons by improving the working environment through staff training, enhancing the facilities, and focusing on reducing trauma and toxic stress.
- **Public Safety:** Return people as better neighbors and family members who are set up to thrive, reducing recidivism and increasing public safety.
- **Trauma-Informed Organization:** Reduce incidents of use of force, staff assaults, overdoses, self-harm, homicides, suicides, grievances, self-isolation, and mental health crisis bed admissions.

Learn more about our partnership with Amend >>

# SUCCESSFUL TRANSITIONS



## GOAL

Provide personalized support to justice-involved individuals, including the knowledge, skills, and abilities to successfully reenter their communities and thrive as better neighbors.

## STRATEGIES

- Align efforts across state agencies and community partners for successful community integration.
- Engage individuals to take an active role in developing their individualized reentry plans.
- Work with our partner agencies to increase services that address social determinants of health.

# REENTRY STARTS AT RECEPTION

For the department’s work of creating good neighbors, we advocate for an investment in people through an integrated reentry model that focuses on individual needs. This comprehensive approach leverages connections to state, local, and community-based resources and mentors to stabilize individuals and ease their transition back into the community. We understand that successful reentry begins at reception. Building on the successes of the Second Chance Act – Continuum of Care (SCA-COC), we have developed an Integrated Reentry model that includes a facility phase, transition phase, and community phase, ensuring a holistic approach to reentry.

## THE FACILITY PHASE

Begins at reception with continuous case planning, orientation, evidence-based programs and treatment, education, and employment readiness. We use the Washington State risk assessment tool to assess the individual’s criminogenic risks and programmatic needs.

Moreover, the Individual Reentry Plan is designed to empower the individual, allowing them to take an active role in their reentry. It helps them prepare for their return by identifying and setting SMART goals that align with their personally crafted plans.

## THE TRANSITION PHASE

Begins at the time the individual is approaching transfer to partial confinement or release to the community. The transition phase includes updating the Individual Reentry Plan, completing the Essential Needs Checklist to prepare for their first 72 hours, health and wellness transition, short-term housing assistance, community navigator connection, continuity of care transition planning, identification, and connections to resources.

## THE COMMUNITY PHASE

Begins at the time the individual is stable in the community and includes pro-social supports, long-term housing, health and wellness, financial stability, long-term employment, and educational pathways.



## REENTRY AT DOC

Services include education, programming, treatment, and work readiness. Reentry services exist in all 11 prisons and 12 reentry Centers. A staff of 108 navigators help coordinate connections to:

- Education
- Essential needs
- Housing
- Healthcare
- Parenting
- Workforce development (jobs)
- Community resources and connections

# WASHINGTON JOINS REENTRY 2030

Reentry 2030 is uniting leaders across the country — at the state and local levels and across justice, workforce, health, and housing sectors — around a bold goal:

Successful reintegration for every person by 2030.

A national initiative, Reentry 2030 aims to dramatically improve reentry success for people exiting prison and those under supervision.

The deck is stacked against the roughly 5,000 people leaving our state prisons yearly. Finding affordable housing, especially in Western Washington, can be daunting. Getting a job is extremely challenging since a felony conviction is an immediate disqualifier for many employers. There are barriers to accessing many other basic

needs in society that most of us take for granted.

The optimism someone feels at the prospect of a better life after release and the determination to make the most of their second chance can quickly morph into frustration, hopelessness, and ultimately, desperation. Unfortunately, the statistics tell us that roughly one in three people will be arrested and convicted of a new crime within three years of release.

With tremendous potential to revolutionize the future of reentry, DOC has signed onto Reentry 2030, a national initiative that holds new promise for justice-impacted individuals.

Backed by the support of the Bureau of Justice Assistance and the Council of State Governments, Reentry 2030 emphasizes the importance of providing holistic support to individuals during their transition, encompassing job placement and skills training, mental health services, substance abuse treatment, and access to stable housing. Reentry 2030 sets the stage for meaningful and lasting change by recognizing and addressing the social

determinants of health.

By 2030, our goal is to not release any individuals into homelessness, ensure that 40% of people leaving prisons are employed within six months of release, and sign up 100% of eligible individuals for Medicaid.

Critics may label this "soft on crime," but

Reentry 2030 acts on what the data shows us will improve public safety. Of individuals currently in our state prisons, 96% will eventually leave and return to our neighborhoods.

We believe in equipping people with the skills they need to be productive members of society, and Reentry 2030 will be another vital tool for creating good neighbors.



Item 4.

## A FUTURE OF REENTRY THAT IS:

### HUMAN CENTERED

State leaders incorporate the perspectives of people who have gone through the reentry process to design reentry systems with their needs and the barriers they face in mind. This is necessary to understand

and overcome longstanding inefficiencies and fragmentation in reentry services and policies.

### COORDINATED

Leaders across service systems and at the federal, state, and local levels are

each fully engaged in their role as part of a collective, comprehensive set of supports promoting reintegration.

### TRANSPARENT

States set public goals and metrics and report out regularly and consistently on progress.

### EQUITABLE

Data-informed decisions drive investments to the people and communities with the most need.

## REENTRY 2030 ASPIRES TO:

**SCALE UP ACCESS** to stable housing, education, employment skills training, behavioral health treatment, health care, and other supports for people with criminal records.

**ADVANCE RACIAL EQUITY** by using data to understand and address disparities in access to services, quality of services, and outcomes.

**CLEAR AWAY UNNECESSARY BARRIERS** to opportunities and economic mobility.

[Learn more about Reentry 2030 >>](#)

# REENTRY PROGRAMS GROW SKILLS

DOC provides many agency and volunteer operated programs to incarcerated individuals and supervisees to constructively occupy their time with us and provide opportunities for positive personal growth. While our programming changes frequently, the following is a non-exhaustive list of what we offer:

## FAMILY & RELATIONSHIP PROGRAMS

- BOY SCOUTS BEHIND BARS
- EMOTION COACHING
- [GIRL SCOUTS BEYOND BARS](#)
- [INSIDE OUT DADS](#)
- LONG DISTANCE DADS
- [PARENT/TEACHER CONFERENCING](#)
- [PARENTING INSIDE OUT®](#)
- PARTNERS IN PARENTING
- PREPARING FOR RELEASE
- READ TO ME DADDY/MOMMY
- RELATIONSHIP ENRICHMENT
- [RESIDENTIAL PARENTING PROGRAM](#)
- [STRENGTH IN FAMILIES](#)

## LEARNING & WORKING PROGRAMS

- BIKE REFURBISHING
- [BRAILLE SERVICES](#)
- ENGLISH AS A SECOND LANGUAGE (ESL)
- [FREEDOM EDUCATION PROJECT PUGET SOUND](#)
- [PELL GRANT](#)
- [SUSTAINABILITY & ENVIRONMENTAL PERFORMANCE](#)
- [SUSTAINABILITY IN PRISONS PROJECT \(SPP\)](#)
- WASHINGTON COLLEGES IN PRISON PROGRAM
- [WORK CREWS](#)

## RELIGIOUS, SPIRITUAL & CULTURAL PROGRAMS

- [AFRICAN AMERICAN HISTORY](#)
- AFRICAN AMERICAN LITERATURE
- [ASIAN PACIFIC ISLANDERS \(API\) GROUPS](#)

- [ASTARA](#)
- [BAHA'I](#)
- [BAPTIST](#)
- [BLACK PRISONERS CAUCUS \(BPC\)](#)
- [CEATL TONALLI AZTECAN GROUP](#)
- [CHRISTIAN SCIENCE](#)
- [CHURCH OF SATAN](#)
- [DRUIDRY](#)
- [EASTERN OR GREEK ORTHODOX](#)
- [GNOSTICISM](#)
- [HINDUISM](#)
- [HISPANIC CULTURAL HERITAGE](#)
- [ISLAM](#)
- [JEHOVAH'S WITNESS](#)
- [JUDAISM](#)
- [KAIROS PRISON MINISTRY](#)
- [KRISHNA CONSCIOUSNESS](#)
- [MESSIANIC JUDAISM](#)
- [MORMONISM & LATTER DAY SAINTS](#)
- [NATIVE AMERICAN/TRIBAL](#)
- [NONDENOMINATIONAL CHRISTIANITY](#)
- [ODINISM](#)
- [PAGANISM](#)
- [PRISONERS FOR CHRIST](#)
- [PROTESTANTISM](#)
- [RASTAFARIANISM](#)

- [ROMAN CATHOLICISM](#)
- [SEVENTH DAY ADVENTIST](#)
- [SIKHISM](#)
- [WICCA](#)

## THERAPEUTIC & SUPPORT PROGRAMS

- [ALCOHOLICS ANONYMOUS \(AA\)](#)
- ALTERNATIVES TO AGGRESSION (A2A)
- [ALTERNATIVES TO VIOLENCE \(AVP\)](#)
- CAT PROGRAMS
- [CELEBRATE RECOVERY](#)
- [DOG PROGRAMS](#)
- [FREEDOM PROJECT](#)
- MOVING ON
- [NARCOTICS ANONYMOUS \(NA\)](#)
- REDEMPTION PROJECT
- [SEX OFFENSE TREATMENT AND ASSESSMENT](#)
- [SUBSTANCE ABUSE TREATMENT](#)
- [THE IF PROJECT](#)
- [THINKING FOR A CHANGE \(T4C\)](#)
- [TOASTMASTERS INTERNATIONAL](#)
- VETERANS PROGRAMS
- [YOGA BEHIND BARS](#)



“The Reentry Division strives to provide targeted opportunities and pathways supporting the successful community integration of each person, while providing a continuum of services that engage the population, our employees, and community partners.”



**DANIELLE ARMBRUSTER**, Assistant Secretary of Reentry



## Community Work Crew Program

- Building Skills
- Supporting Reentry
- Strengthening Communities



# PROGRAM OVERVIEW

## What is the CWC Program?

A Department of Corrections supervised work program that provides reduced-cost services to public agencies and nonprofit organizations under DOC Policy 700.400, RCW 72.09.100, and RCW 72.64.050.

Crews assist local partners with projects such as park maintenance, landscaping, trail restoration, vegetation control, roadside litter pickup and public facility improvements.

MCC Community Work Crew operates 5 crews with approximately 45–50 incarcerated workers.

Crews support 18 contracts with cities, public agencies, nonprofits, and community partners.

# SNOQUALMIE PARTNERSHIP

Snoqualmie has partnered with MCC /CWC since approximately 2000. Work includes:

- Trail Support – Maintenance 20+ miles of trails
- Stormwater Support – Maintenance of 50+ stormwater facilities/retention ponds
- Environmental Restoration- Planting thousands of native trees, forest restoration projects

# Benefits



## Participant / Reentry Benefits

- Provides structure, responsibility, teamwork, job readiness, and work habits.
- Builds confidence and positive community connections.
- Helps participants practice being productive community members before release.
- Earn modest compensation
- Allows participants to be recognized for their contributions and viewed as future neighbors and employees.
- Supports DOC's reentry goal of reducing recidivism and helping individuals return as "healthier community members "



## Community Impact

- Helps cities and nonprofits complete projects that may otherwise be delayed or unfunded.
- Improves parks, trails, public facilities, roadsides, and natural resources.
- Creates partnerships focused on rehabilitation, public service, and safer communities .
- Reduce stigma of incarceration by creating opportunities for collaboration and positive interactions

Most individuals under our care will return to our communities. Programs like CWC allows them to practice responsibility, develop employment habits, and experience being a contributing member of the community before release.

Together, we are committed to building safer, more equitable communities through continuous improvement, compassion, and collaboration.

# Thank You!

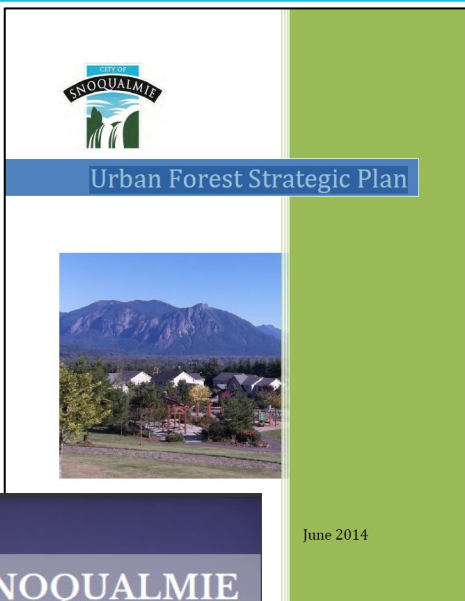




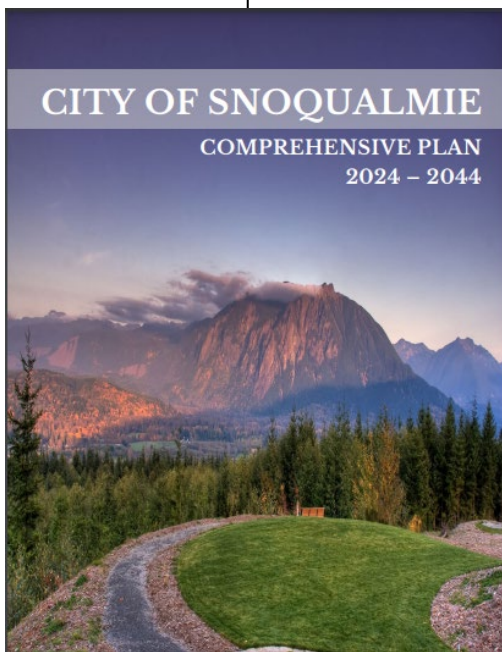
# Urban Forest Improvements Program & 2026 Street Tree Replacement Project



# Why do we have this program?



*“Promote tree planting, preservation, and maintenance on public and private lands to enhance the city’s beauty, environmental health, wildlife habitat, and to take advantage of the economic value contributed by urban forests.”*



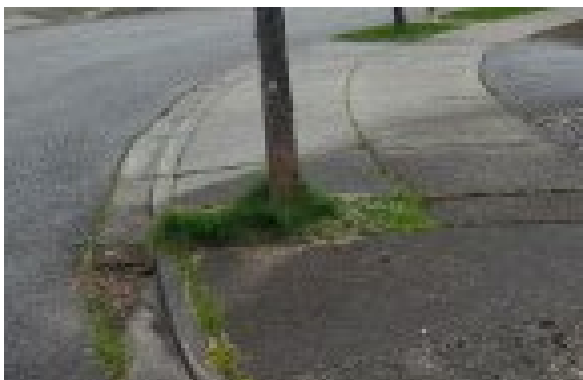
**“Policy P&R – 7.4:** “Plant street trees on all new streets and ensure street trees are prioritized in improvement plans for existing city streets...”

# What problem are we solving?



- 110 Streets in SR1 **do not have sufficient soil volume or drainage** in the planter strip to support healthy tree growth.
- This has led to slow rates of tree growth, early death, sidewalk damage and trees uprooting in storms.
- If we do nothing, canopy cover on Snoqualmie Ridge will **decrease** as trees fail, resulting in a loss of benefits including:
  - Stormwater retention
  - Property values
  - Energy costs

# Hindsight: *Had we been here 20 years ago*



- The soils within Snoqualmie Ridge (SR1) planter strips *would be specified to meet fundamental requirements*
- **Each tree** should have 300 cubic feet of soil to provide:
  - High rates of growth
  - Extended lifespan
  - Minimal storm failures
  - Minimal infrastructure conflicts
- **Proper drainage installation** would be prioritized knowing that glacial-till soils create glacial-till bathtubs
- **We would have planted suitable tree species** to increase their environmental, economic and social Services.

# What we have done so far



1. A **street tree replacement priority criteria** for Snoqualmie Ridge (SR1) was developed to determine where resources should be used first.
2. Engineering specifications and designs, and program cost estimates were developed.
3. The **Urban Forest Improvements Capital Program** was started in 2020 – funded by the Stormwater Utility.
4. 4 streets in SR1 have been replaced since 2020

*We are constantly working on program effectiveness with every individual project.*

# Updated Program Criteria in 2026



*We have learned new things from experience on the ground and updated the criteria accordingly:*

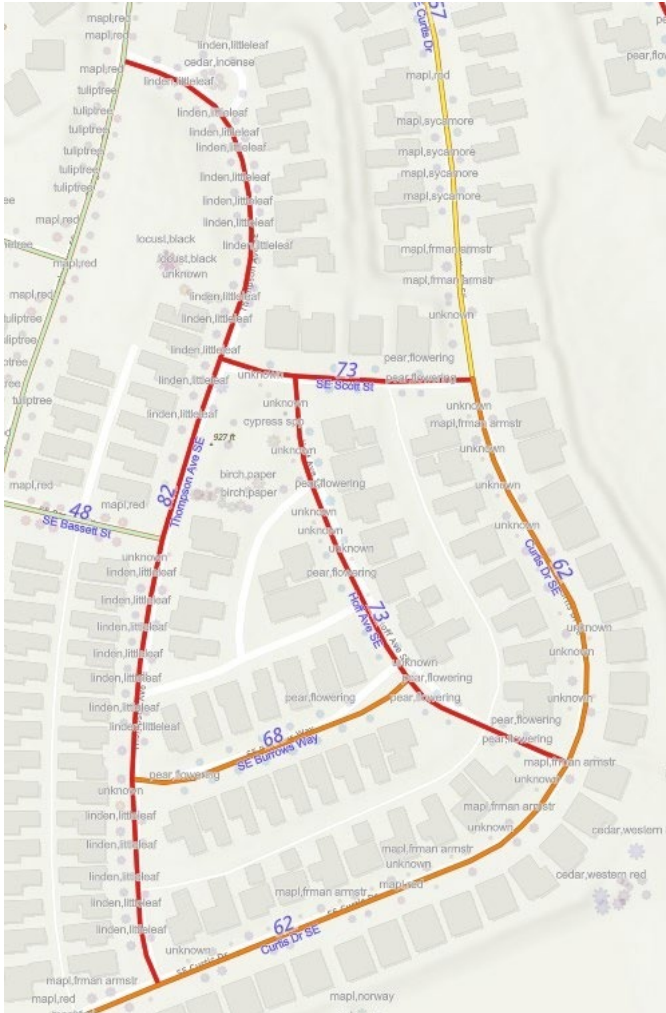
- 1) Multiple problematic species per street scored higher due to additive nature of rubric
- 2) Residents let us know that negative aspects of certain tree species were undervalued (**aphids**)
- 3) Existing canopy cover in surrounding area was not considered in the original assessment
- 4) Data was not updated to reflect many new empty sites from storm failures/sidewalk conflicts

# Updated Prioritization in 2026

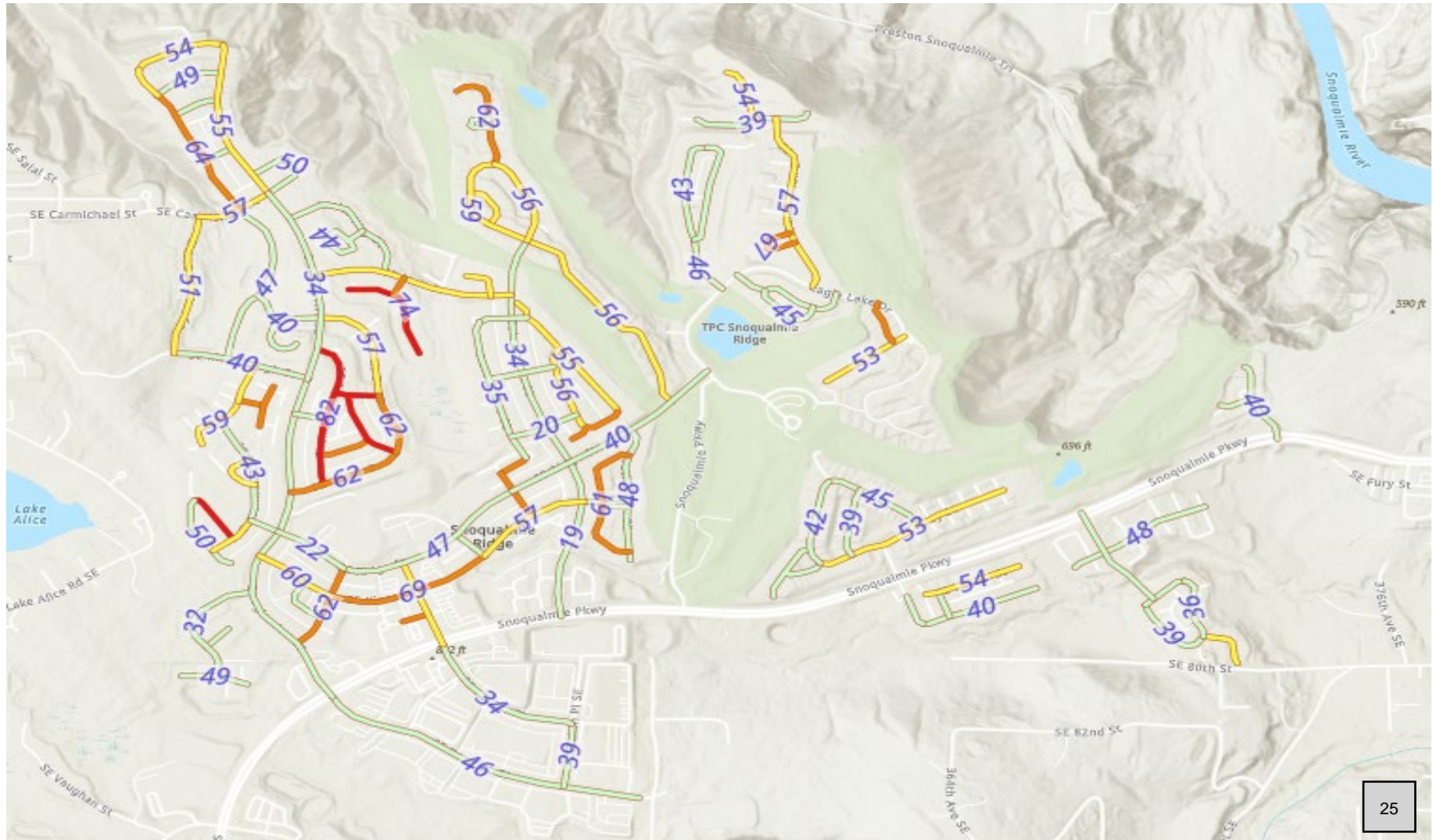


## Driven by 3 questions/factors:

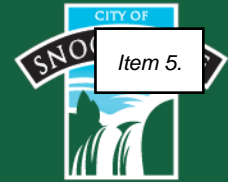
- **Existing Tree Quality**
  - Which trees are worth keeping for now?
- **Infrastructure Damage**
  - Which trees are causing expensive repairs and replacement of gray infrastructure?
- **Urban Tree Canopy Coverage – the lack thereof...**
  - Where can improvements have the most impact?



# Updated Priority for SRI Replacements



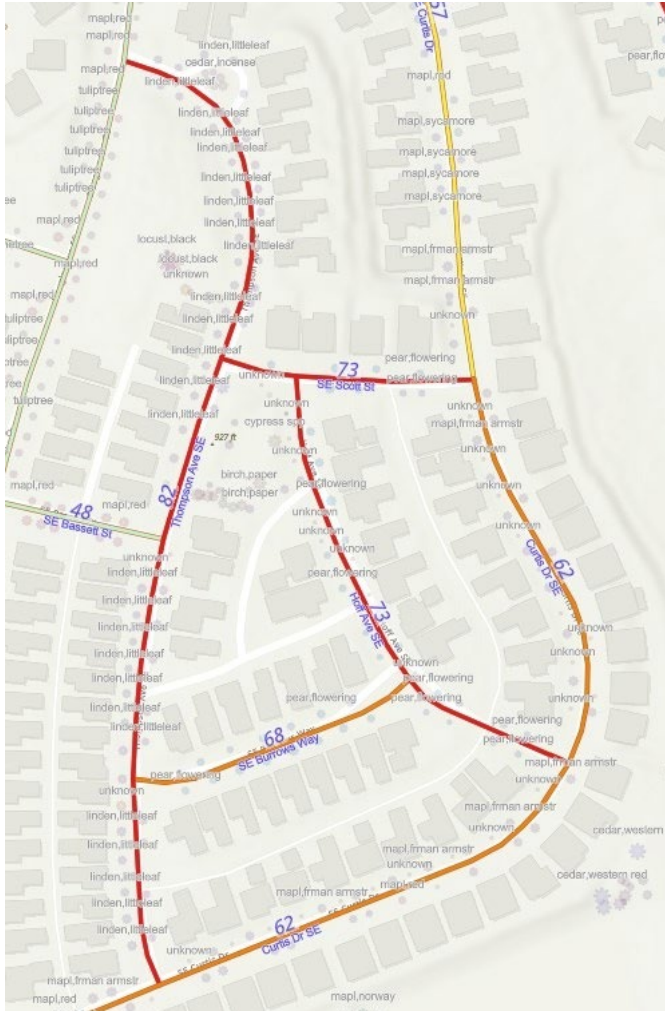
# Planned Project for 2026



## Thompson Avenue Score of 82 = Priority 1

### The Plan:

- 1500 linear feet of planter strip improvements.
- 60 – 80 new trees
- Fix poor drainage
- Repair sidewalk damage
- Increase tree canopy coverage
- **END** the Aphid issues on Thompson

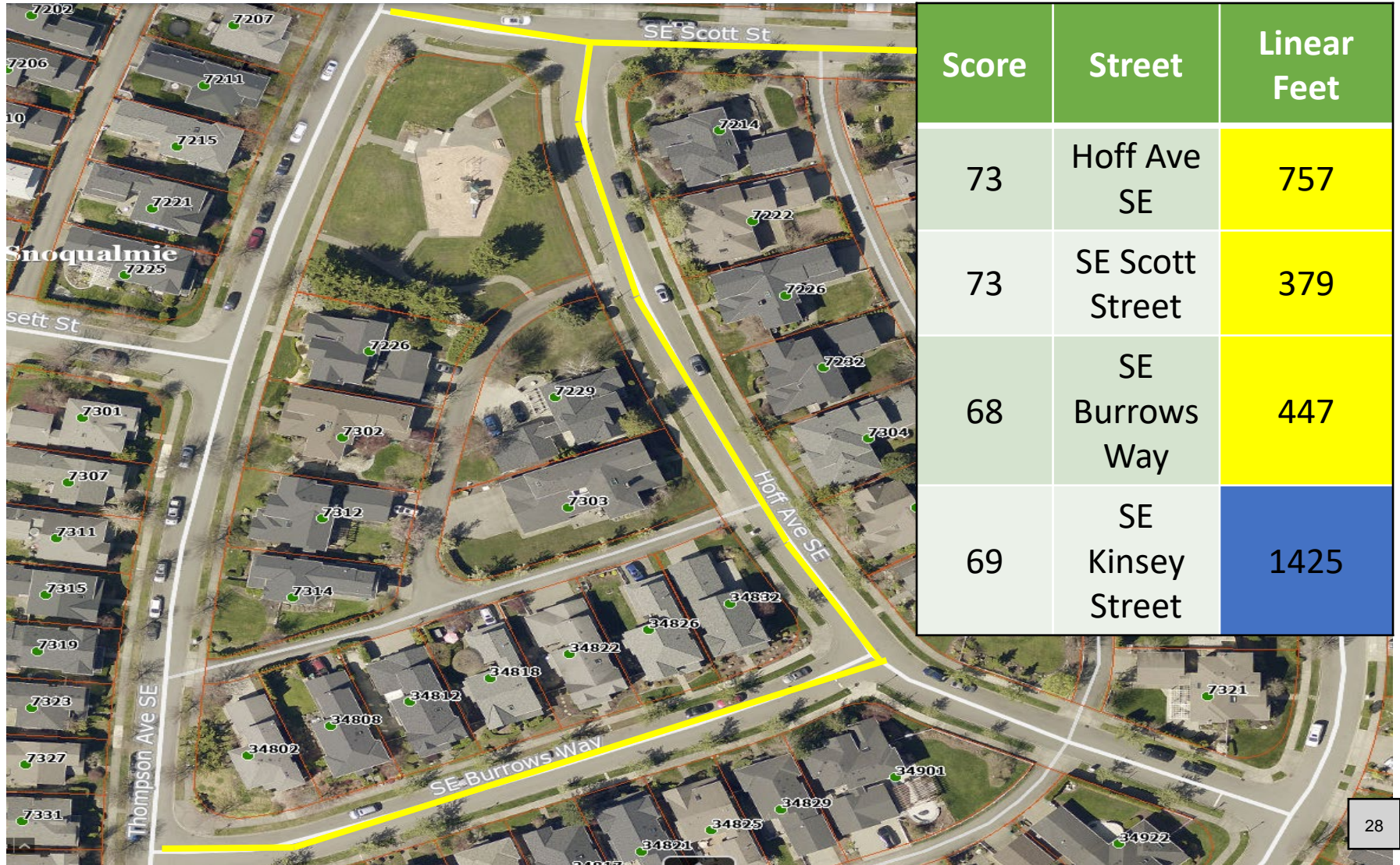


# Projects Planned for 2026 - 2032



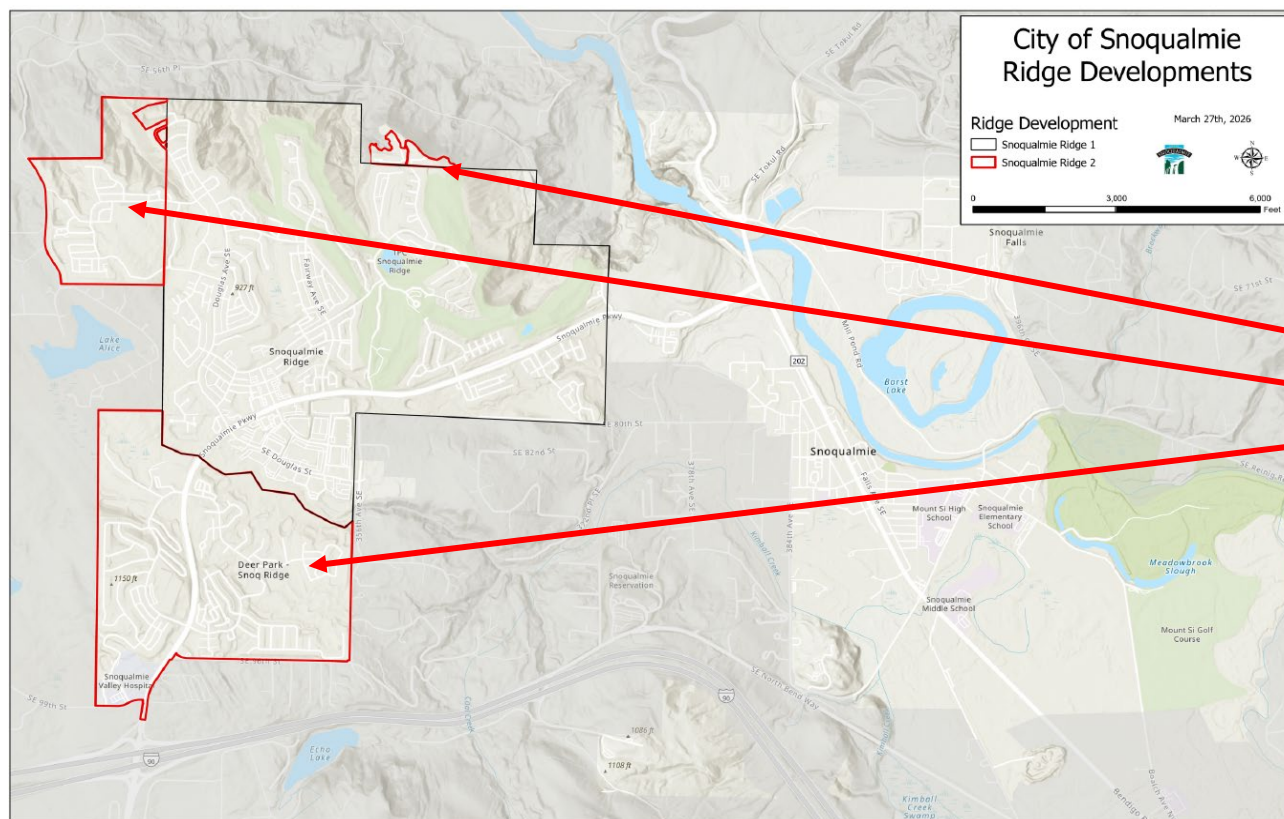
Total Replacement Score	Street	Date	Approximately 1500 Linear Feet per Project
82	Thompson Ave SE	2026	1497
77	Raven Ave SE	2028	521
74	Rhododendron Ave SE	2028	1045
73	Hoff Ave SE	2030	757
73	SE Scott Street	2030	379
68	SE Burrows Way	2030	447
69	SE Kinsey Street	2032	1425

# Ordinal Vs. Proximal



# What about SR II?

***SR II landscape standards are superior to SR I:*** The soils are better, trees will live longer, and can be replaced by our own staff at less cost than SR I trees **without extensive soil improvement**



Trees will be replaced annually, based on priority/available resources.

# Thank you for your time and support!





# Stellar Dog Park Conversion

Parks and Public Works  
Committee: 6/3/2026

# Stellar Dog Park: DRAFT Proposal



Chain link to Backstop tie in (to make a continuous fence.)



# Stellar Dog Park: DRAFT Proposal



## List of Changes:

- Add chain link fencing to enclose field.
- Add chain link double gates for access
- Add additional gates for trail access
- Add additional dog waste bins/receptacles
- Connect baseball backstop to fencing

## Changes to LOS (Level of service)

- Remove existing baseball field
- New Snoqualmie Ridge Dog park



## Analysis:

- T-Ball league has not used the field in many years. No reservations of fields in several year
- One of the highest rated requests as indicated in the 2024 PROST Plan.
- Snoqualmie Ridge has no dog parks
- **Anticipated Cost: \$65,000**

# PROST Plan: Ranked Facilities



Total Respondents: 118

### RECOMMENDATIONS

- CREATE AN EQUITABLE AND INCLUSIVE PARKS SYSTEM**
  - ▶ Create a dog park or off-leash amenity in one of the parks on the ridge.
- REINVEST IN OUR AGING PARKS**
  - ▶ Add dog park to an existing park on the ridge.





# Stellar Dog Park Conversion

Questions?



# CITY COUNCIL SPECIAL MEETING & REGULAR MEETING MEETING MINUTES

Monday, May 26, 2026 5:30pm – Special Meeting

7:00pm - Regular Meeting

Snoqualmie City Hall, 38624 SE River Street & Zoom

## SPECIAL MEETING AGENDA, 5:30 PM.

**CALL TO ORDER & ROLL CALL:** Mayor Mayhew called the meeting to order at 5:31 pm.

**City Council:** Councilmembers Bryan Holloway, Catherine Cotton, Daniel Murphy, Robert Wotton, Andre Testman and Jolyon Johnson (virtual).

**Executive:** Mayor Mayhew.

**City Staff:** City Attorney Dena Burke, Executive Assistant Rebecca Solem, and IT Systems Specialist Jimmie Betts.

**Motion:** Councilmember Holloway made a motion to excuse Councilmember Washington. Seconded by Councilmember Wotton.

**Motion passed:** 6-0.

### AGENDA APPROVAL.

**Motion:** Councilmember Holloway made a motion to approve the agenda as prepared. Seconded by Councilmember Murphy.

**Motion passed:** 6-0.

### EXECUTIVE SESSION:

Mayor Mayhew announced that the Council would be entering into an executive Session pursuant to RCW 42.30.110 (1)(i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. He stated that the executive session would begin at 5:34pm and would end at 7:00pm with no action to follow.

In attendance at the executive session was Mayor James Mayhew, City Attorney Dena Burke, Outside Counsel Bob Sterbank, and Councilmembers Holloway, Cotton, Murphy, Wotton, Testman, and Mayor Pro Tem Johnson (virtual).

5:34pm: Executive Session began.

6:59pm: Executive session ended, and Council returned to normal session.

### ADJOURNMENT.

Mayor Mayhew adjourned the meeting at 6:59pm.

## REGULAR AGENDA, 7 PM.

**CALL TO ORDER & ROLL CALL:** Mayor Mayhew called the meeting to order at 7:00pm.

**City Council:** Councilmembers Daniel Murphy, Robert Wotton, Bryan Holloway, Catherine Cotton, Andrian Testman and Mayor Pro Tem Jolyon Johnson (virtual).

**City Staff:** City Attorney Dena Burke, Parks and Public Works Director Jeff Hamlin, Finance Director Drew Bouta, Executive Assistant Rebecca Solem, Community Development Director Mona Davis, Engineer Patrick Fry, Interim Police Chief Gary Horejsi, and IT Systems Specialist Jimmie Betts.

**Motion:** Councilmember Holloway made a motion to excuse Councilmember Washington. Seconded by Mayor Pro Tem Johnson.

**Motion passed:** 6-0.

### PLEDGE OF ALLEGIANCE.

The pledge of allegiance was led by Councilmember Holloway.

### AGENDA APPROVAL.

**Motion:** Mayor Pro Tem Johnson made a motion to approve the agenda as presented. Seconded by Councilmember Holloway. Council discussion followed.

**Motion to amend the agenda:** Councilmember Cotton made a motion to move Item 20 – Discussion of potential BESS Land Use in Unincorporated UGA and Item 21 – BESS working group to below Public Comment but before Consent Agenda. Seconded by Councilmember Wotton.

**Motion to amend the agenda was passed:** 6-0.

**Motion to amend the agenda:** Mayor Pro Tem Johnson made a motion to add an agenda item under appointments for the appointment of a Planning Commissioner. Seconded by Councilmember Testman.

**Motion to amend the agenda passed:** 6-0.

**Motion to amend the agenda to allow public comments for items not the agenda:** Mayor Pro Tem Johnson made motion to suspend the Council Rules of Procedure to rule to allow for public comment during the public comment period for items not on the agenda to allow for comments on the Potential Land Use in Incorporated King County. Seconded by Councilmember Cotton.

**Motion passed:** 6-0.

**Motion:** To approve agenda as amended.

**Motion passed:** 6-0.

### PUBLIC HEARINGS, PRESENTATIONS, PROCLAMATIONS, AND APPOINTMENTS.

#### Appointments.

##### 1. Andre Testman – City Council Seat #6.

Andre Testman was Sworn in by City Attorney Dena Burke.

##### 2. City Administrator.

Mayor Mayhew briefed that the City is in discussions regarding contract matters for a new City Administrator and that he expects to bring forward an appointment at the next City Council Meeting on June 08, 2026.

### 3. Council Committee Assignments.

Mayor Pro Tem Johnson briefed that he would like to replace Councilmember Holloway from his temporary appointment to the Public Safety Committee and appointed Councilmember Testman.

**Motion:** Councilmember Holloway made a motion to approve the appointment of Councilmember Testman to the Public Safety Committee. Seconded by Councilmember Wotton. Council discussion followed.

**Motion passed:** 6-0.

**Motion:** Mayor Pro Tem Johnson briefed the Council. Councilmember Wotton made a motion to appoint Councilmember Testman as the liaison to the YMCA and Snoqualmie Valley School District, and as the tribe alt. Seconded by Councilmember Murphy.

**Motion passed:** 6-0.

### Commission Appointment.

Mayor James Mayhew appointed Tanya Lavoy to Planning Commission.

**Motion:** Mayor Pro Tem Johnson made a motion to approve appointment of Tanya Lavoy to the Planning Commission. Seconded by Councilmember Murphy.

**Motion passed:** 6-0.

### Proclamations.

#### 4. Pride Month - June 2026.

Mayor Mayhew read a proclamation declaring the month of June 2026 as Pride Month in the City of Snoqualmie. Greg Jamiel, the head of SnoValley Pride, accepted the Proclamation and stated that on June 29<sup>th</sup>, 2026 there will be a drag show at Sigillo Cellars and the Pride in the Patch event will take place in September 2026.

### Presentations.

#### 5. Hospital HUB Update.

Executive Director Renee Jensen of Snoqualmie Valley Hospital presented updates on the HUB Project at Snoqualmie Valley Hospital. Council discussion followed.

#### 6. Grant Application Summary – Meadowbrook Bridge.

Parks and Public Works Director Jeff Hamlin updated the Council on the status of the grant application request for funds for work on the existing Meadowbrook Bridge and he stated that Representative Kim Schrier had advanced the application to the Federal House Appropriations Committee. Council discussion followed.

#### 7. Sidewalk Program Update.

Engineer Patrick Fry updated the Council on the Sidewalk Repair and Replacement Program and provided information on how the community can report trip hazards. Council discussion followed.

### PUBLIC COMMENTS AND REQUESTS FOR ITEMS NOT ON THE AGENDA.

No public comments were made.

### DISCUSSION.

#### 8. Discussion of Potential BESS Land Use in Unincorporated Urban Growth Area.

There was no discussion on the item.

**Motion to amend the agenda:** Mayor Pro Tem Johnson made a motion to move item 17 AB26-027: An Ordinance of The City of Snoqualmie Establishing a Moratorium on New Battery Energy Storage System Facilities and Establishing a Work Program for Development of Regulations to follow item 20 on the amended agenda. Seconded by Councilmember Murphy.

**Motion passed:** 6-0.

**9. AB26-027: An Ordinance of The City of Snoqualmie Establishing a Moratorium on New Battery Energy Storage System Facilities and Establishing a Work Program for Development of Regulations.**

Mayor Pro Tem Johnson read the second reading of Ordinance No. 1322. Council discussion followed.

**Motion:** Mayor Pro Tem Johnson made a motion to adopt Ordinance 1322. Seconded by Councilmember Holloway.

The following people made public comments:

- Danielle W.
- Sydney S.

**Motion to amend:** Councilmember Murphy made a motion to amend AB26-027 in its entirety with language presented by Councilmember Murphy. Seconded by Councilmember Wotton. Council discussion followed.

Mayor Mayhew stated that the meeting would be recessed for 5 minutes at 8:12pm.  
The meeting resumed at 8:20pm.

City Attorney Dena Burke stated that there was a scrivener's error in the ordinance that will be fixed by the City Attorney or City Clerk. Council discussion followed.

**Motion to amend was passed:** 6-0.

**Motion:** To pass the amended agenda bill as amended.

**Motion passed:** 6-0.

**Motion:** Mayor Pro Tem Johnson made a motion to hold a special meeting on Friday, May 29<sup>th</sup>, 2026 at 6:00pm for discussion and possible action related to Ordinance 1322. Seconded by Councilmember Holloway. Council discussion followed.

**Motion to be amended:** Councilmember Holloway made a motion to add a second agenda item for the special meeting held on Friday, May 29<sup>th</sup>, 2026 in regard to a letter to the utility commission. Seconded by Councilmember Cotton.

**Motion passed:** 6-0.

**Motion to amend:** Councilmember Holloway made a motion to amend to change the meeting time on Friday, May 29<sup>th</sup>, 2026 from 6:00pm to 5:00pm. Seconded by Councilmember Cotton. Council discussion followed.

**Motion passed:** 6-0.

**Motion to amend:** Mayor Pro Tem Johnson made a motion to strike the discussion of moratorium ordinance from Friday, May 29<sup>th</sup>, 2026 special meeting held at 5:00pm and add a special meeting on Wednesday, June 3<sup>rd</sup>, 2026 at 5:00pm to discuss the moratorium. There was no second. The motion failed for lack of second.

**Motion to amend:** Councilmember Wotton made a motion to add a special meeting on Wednesday, June 23<sup>rd</sup>, 2026 at 6:00pm to discuss the moratorium ordinance and letter to the utilities commission. There was no second. The motion failed for lack of second.

**Amended Motion:** To hold a special meeting on Friday, May 29<sup>th</sup>, 2026, at 5:00pm for discussion and possible action related to Moratorium Ordinance 1322 and a discussion of a letter to the utilities commission with potential action to follow. Council discussion followed.

**Amended Motion passed:** 6-0.

#### 10. BESS Working Group.

**Motion:** Councilmember Holloway made a motion to charter a Snoqualmie Community Working Group to work on a letter of response to King County Permit in regard to the BESS facility to eventually be adopted by Council. Seconded by Councilmember Cotton. Council discussion followed.

**Motion passed:** 6-0.

#### CONSENT AGENDA.

11. Approve the City Council Special Meeting Minutes: April 29, 2026.
12. Approve the City Council Special Meeting Minutes: May 6, 2026.
13. Approve the City Council Meeting Minutes: May 11, 2026.
14. Approve the City Council Special Meeting Minutes: May 13, 2026.
15. Approval of the City Council Retreat Minutes: May 14<sup>th</sup> and 16<sup>th</sup>, 2026.
16. Approve the Claims Report dated May 26, 2026.
17. AB26-022: 2026 Fireworks Stand Approval Impact Ministries (Safeway Parking Lot).
18. AB 26-023: 2026 Fireworks Stand Approval Impact Ministries (Lot 213 Railroad Ave SE).

**Motion:** Councilmember Wotton made a motion to approve the consent agenda as presented. Seconded by Mayor Pro Tem Johnson.

**Motion passed:** 6-0.

#### 19. AB26-021: Ordinance Amending the 2025-2026 Biennial Budget.

Mayor Pro Tem Johnson read the second reading of the ordinance. Council discussion followed.

**Motion:** Mayor Pre Tem Johnson made a motion to approve Ordinance amending the 2025-2026 biennial budget. Seconded by Councilmember Wotton.

**Motion to amend:** Councilmember Holloway made a motion to amend the agenda bill and add the following words: Within three months the administration will present to the City Council the metrics to be used to access the impact of the position and within three years the administration will present to the City Council the status of the metrics' performance. Seconded by Councilmember Testman. Council discussion followed.

**Motion to amend passed the agenda bill passed:** 6-0.

**Motion:** To approve AB26-021 as amended.

**Motion passed:** 5-1. Nay – Testman.

#### COMMITTEE REPORTS:

##### Public Safety Committee:

#### 20. AB26-020: Issaquah Jail Interlocal Agreement.

**Motion:** Wotton made a motion to approve and authorize the Mayor to sign the 2026 amendment to the interlocal agreement for inmate housing. Seconded by Mayor Pro Tem Johnson. Council discussion followed.

**Motion passed:** 6-0.

Councilmember Wotton briefed and thanked Councilmember Holloway for his service on the Public Safety Committee. He also briefed on e-bikes and speed enforcement emphasis in school zones on the parkway.

**Community Development Committee:**

No report.

**Parks and Public Works Committee:**

No report.

**Finance & Administration Committee:**

No report.

**Committee of Whole:**

No report.

**21. Flood Event Update.**

The update was that no changes in status have occurred since the last report.

**22. Commission/Liaison Reports.**

No report was made.

**23. Director Reports.**

Director reports were provided in the agenda packet.

**ADJOURNMENT.**

**Motion:** Councilmember Holloway made a motion to adjourn at 9:30pm. Seconded by May Pro Tem Johnson.

**Motion passed:** 6-0.

The meeting was adjourned at 9:32pm.

**CITY OF SNOQUALMIE**

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Kimberly Agfalvi, City Clerk



# CITY COUNCIL SPECIAL MEETING MINUTES

Monday, May 29, 2026 5:00pm

Snoqualmie City Hall, 38624 SE River Street & Zoom

## SPECIAL MEETING AGENDA, 5:00 PM

**CALL TO ORDER & ROLL CALL:** Mayor Mayhew called the meeting to order at 5:31 pm.

**City Council:** Councilmembers Bryan Holloway, Catherine Cotton, Daniel Murphy, Andre Testman and Mayor Pro Tem Jolyon Johnson (virtual). joined the meeting at 5:05pm.

**Absent:** Councilmember Wotton, Washington and Mayor Pro Tem Johnson.

**Executive:** Mayor Mayhew.

**City Staff:** City Attorney Dena Burke, Executive Assistant Rebecca Solem, Outside Counsel Bob Sterbank, and IT Systems Specialist Jimmie Betts.

**Motion:** Councilmember Murphy made a motion to excuse Councilmembers Washington, Wotton, and Mayor Pro Tem Johnson. Seconded by Councilmember Cotton.

Mayor Pro Tem Johnson joined the meeting at 5:05pm.

**Motion to amend:** Councilmember Murphy made a motion to amend to excuse only Councilmembers Washington and Wotton. Seconded by Councilmember Holloway.

**Motion to amend passed:** 5-0.

**Amended Motion:** to excuse Councilmembers Washington and Wotton.

**Amended Motion passed:** 5-0.

5:05pm: Mayor Mayhew recessed the meeting until 5:15pm.

5:15pm: The meeting resumed to normal session.

### SPECIAL BUSINESS

#### 1. Moratorium on New Battery Energy Storage Systems.

There was no discussion on the item.

#### 2. Letter to the Washington Utilities and Transportation Commission.

Council discussed a potential letter to the Washington Utilities and Transportation Commission and provided comments and changes to proposed document.

**Motion:** Mayor Pro Tem Johnson made a motion to go to executive session. Seconded by Councilmember Holloway.

Motion passed: 5-0.

### EXECUTIVE SESSION.

Mayor Mayhew stated that the council would be entering into an Executive Session pursuant to RCW 42.30.110 (1)(i)(iii) To discuss with legal counsel litigation and potential litigation and the legal risks of an identified proposed course of conduct. Mayor Mayhew stated that the executive session would begin at 5:25pm for twenty minutes and stated the participants of the executive session would be Mayor Pro Tem Johnson, Councilmember Bryan Holloway, Councilmember Catherine Cotton, Councilmember Daniel Murphy, Councilmember Andre Testman, Mayor James Mayhew, and Outside Counsel Bob Sterbank.

5:25pm: Executive session began.  
5:45pm: Executive session was extended for 15 minutes.  
6:00pm: Executive session ended.

Council resumed discussing a potential letter to the Washington Utilities and Transportation Commission and provided comments and changes to the proposed document.

**Motion:** Mayor Pro Tem Johnson made a motion to approve the letter to the Utility and Transportation Commission as amended at the meeting. Seconded by Councilmember Cotton.

**Motion passed:** 5-0

**ADJOURNMENT.**

**Motion:** Councilmember Holloway made a motion to adjourn. Seconded by Councilmember Holloway.

**Motion passed:** 5-0.

Mayor Mayhew adjourned the meeting at 6:18pm.

**CITY OF SNOQUALMIE**

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Kimberly Agfalvi, City Clerk



**Drew Bouta, Director of Finance**  
38624 SE River St. | PO Box 987  
Snoqualmie, Washington 98065  
(425) 888-1555 | [dbouta@snoqualmiewa.gov](mailto:dbouta@snoqualmiewa.gov)

**To:** City Council  
Finance & Administration Committee

**From:** Drew Bouta, Director of Finance

**Date:** June 8, 2026

**Subject:** CLAIMS REPORT  
Approval of payments for the period: April 22 to May 22, 2026

**BACKGROUND**

Per RCW 42.24.080, all claims presented against the city by persons furnishing materials, rendering services, or performing labor must be certified by the appropriate official to ensure that the materials have been furnished, the services rendered, or the labor performed as described, and that the claims are just, due, and unpaid obligations against the city, before payment can be made. Expedited processing of the payment of claims when certain conditions have been met allows for the payment of claims before the legislative body has acted to approve the claims when: (1) the appropriate officers have furnished official bonds; (2) the legislative body has adopted policies that implement effective internal control; (3) the legislative body has provided for review of the documentation supporting the claims within a month of issuance; and (4) that if claims are disapproved, they shall be recognized as receivables and diligently pursued. The City of Snoqualmie meets all requirements of this state law.

Pursuant to Snoqualmie Municipal Code (SMC) Chapter 3.85, all Claims, Demands and Vouchers against the city, provides that the Finance Director or her designee will examine all claims prior to payment and provide periodic reporting of the payments to the City Council for final approval. Per SMC 3.85.040, to meet these requirements, the Finance Director schedules payment of claims and payroll for monthly Finance & Administration Committee review followed by full City Council approval on the consent agenda. Per SMC 3.85.050, documentation supporting claims paid and the Finance Director’s written report are made available to all city council members at City Hall for 48 hours prior to the Finance & Administration Committee meeting. Following the 48-hour review period, the Finance & Administration Committee considers the claims as part of its regular agenda and recommends to the full city council whether to approve or disapprove the claims. Consistent with these requirements, this report seeks City Council approval of payment of claims and payroll batches summarized in the table below.

**ANALYSIS**

All payments made during these periods were found to be valid claims against the city. The City’s internal controls include certification of the validity of all expenditures by the appropriate department and an internal audit conducted by designated finance department staff who review all claims and payroll payments. Staff performs system validation and exception reviews to validate payroll records. The Finance Director performs a random sampling review of supporting documentation for claims payments to ensure validity, as well as regularly reviews its processes to ensure appropriate internal controls are in place. The City issues disbursements for claims and payroll via the following methods:

- Warrant: paper negotiable instruments, very much like, although legally distinct from, checks
- Commercial Credit Card: as authorized by Financial Management Policy
- Electronic Funds Transfer (EFT). EFTs are electronic banking transactions (no paper instrument) of two basic types: (1) Automated Clearing House (ACH) for Electronic Fund Transfer (EFT) and (2) Wire Transfers a direct transfer between bank accounts

The following table summarizes the claims and payments authorized by the Finance Director:

The foregoing amounts were budgeted in the 2025-2026 biennial budget, and sufficient funds are available to cover these payments, as appropriate. Details pertaining to the individual vendor payments are available in documentation provided for the Finance & Administration Committee and subsequent City Council review by accessing the following link on the city website: [Claims Report](#)

CITY OF SNOQUALMIE  
Disbursements for Council Approval  
Claims, Payroll and Miscellaneous

CLAIMS						
Date	Warrants			ACH		CLAIMS TOTAL
	From #	Thru #	Amount	Qty	Amount	
4/22/2026	87499	87499	\$ 5,048.00			\$ 5,048.00
4/28/2026				1	\$ 312.50	\$ 312.50
5/7/2026	87501	87506	\$ 7,703.48			\$ 7,703.48
5/7/2026				8	\$ 447,400.15	\$ 447,400.15
5/12/2026				1	\$ 7,617.63	\$ 7,617.63
5/12/2026				1	\$ 312.50	\$ 312.50
5/13/2026	87500	87500	\$ 418,447.42			\$ 418,447.42
5/14/2026	87507	87543	\$ 146,891.41			\$ 146,891.41
5/18/2026				18	\$ 9,941.77	\$ 9,941.77
5/19/2026				1	\$ 5,870.81	\$ 5,870.81
5/21/2026	2026201	2026261	\$ 159,457.73			\$ 159,457.73
5/21/2026				1	\$ 6,542.68	\$ 6,542.68
5/22/2026	87605	87606	\$ 44,236.69			\$ 44,236.69
<b>Grand Total</b>						<b>\$ 1,259,782.77</b>

MISCELLANEOUS DISBURSEMENTS			
<b>Grand Total</b>			<b>\$ -</b>

PAYROLL						
Date	Warrants			ACH		PAYROLL TOTAL
	From #	Thru #	Amount	Qty	Amount	
5/22/2026				110	\$ 379,902.44	\$ 379,902.44
<b>Grand Total</b>						<b>\$ 379,902.44</b>

**Total** **\$ 1,639,685.21**

The following claims and payments were objected to by Finance Director: **NONE**  
(Itemize claims/demands amounts and circumstances, and summarize reasons for objection)

I, the undersigned, do hereby certify under penalty of perjury that the claims and payroll warrant and/or checks itemized above were issued to pay just, due, and unpaid obligations of the City of Snoqualmie for materials furnished, services rendered, or labor performed, and that I am authorized to authenticate and certify the foregoing.

*Drew Bouta*

05/28/2026

Drew Bouta, Director of Finance

Date

**FINANCE & ADMINISTRATION COMMITTEE RECOMMENDATION: Approve / Not Approve**

ADVICE REGISTER - SEMI MONTH

WARRANT: 260522 From: 05/01/2026 To: 05/15/2026

NAME	CHK #	NET PAY
AGFALVI, KIMBERLY	00003755	4,814.25
AHMED, HIND	00003756	4,112.78
BACHER, ANNE	00003757	3,151.62
BAILEY, MICHAEL	00003758	6,180.71
BARNET, RYAN	00003759	3,416.72
BATTLES, JASON	00003760	5,696.64
BEACH, LYLE	00003761	3,433.31
BENNETT, PHILIP	00003762	4,922.79
BERNI, SAMUEL	00003763	3,235.29
BETTS, JIMMIE	00003764	2,892.06
BLACK, MELINDA	00003765	3,118.85
BOSTICK, MAX	00003766	3,102.53
BOUTA, ANDREW	00003767	5,250.73
BROWN, CHRIS	00003768	4,474.25
BRUMFIELD, SAMANTHA	00003769	3,302.87
BUELNA, REBECCA	00003770	3,013.81
BUERGI, DANIEL	00003771	3,938.16
BURKE, DENA	00003772	5,607.04
BYRD, TYLER D	00003773	3,428.05
CHAMBLESS, MICHAEL	00003774	6,971.19
COOPER, JOHN	00003775	4,025.43
COTTON, CATHERINE	00003776	507.48
DALY, MICHELLE	00003777	2,459.18
DALZIEL, RYAN	00003778	3,221.55
DAVIS, RAMONA	00003779	5,027.92
DEWAR, MILES	00003780	2,348.55
ECKER, BRENDON	00003781	2,226.92
FLORIDA, HEATHER	00003782	2,866.16
FOUTS, JACOB T	00003783	5,751.58
FRY, PATRICK	00003784	3,917.78
GAMBLE, DYLAN	00003785	3,488.74
GEORGE, JASON	00003786	4,584.01
HAMLIN, JEFFREY	00003787	5,349.66
HARDER, SCOTT	00003788	3,169.18
HARRIS, DONALD	00003789	4,500.32
HAWK, DALTON	00003790	3,383.23
HEATH, GREGORY Q	00003791	3,279.06
HEBEL, RICHARD	00003792	2,663.97
HEDGER, MATTHEW	00003793	5,735.26
HENDERSON, KYLA	00003794	3,456.91
HENDRICKS, CORY	00003795	3,059.86
HOLLOWAY, BRYAN	00003796	507.48
HOLMES, THOMAS E	00003797	6,866.64
HOREJSI, GARY	00003798	4,469.61
HOYLA, KOBE	00003799	3,278.45
HUGHES, JENNIFER	00003800	3,958.76
JOHNSON, JOLYON M	00003801	557.51
JOHNSON, KIMBERLY	00003802	4,298.86
JONGEKRYG, ANDREW	00003803	2,654.77
KIRK, ALLISON	00003804	2,780.43
KNOWLES, KENNETH	00003805	3,419.45
LACROIX, LAFLECHE	00003806	5,197.66
LATHAM, ANDREW	00003807	3,196.85

ADVICE REGISTER - SEMI MONTH

WARRANT: 260522 From: 05/01/2026 To: 05/15/2026

NAME	CHK #	NET PAY
LATHROP, NICHOLAS S	00003808	3,202.75
LEMOINE, BLAKE	00003809	2,579.37
LIEBETRAU, MICHAEL	00003810	2,922.09
LOEHNDORF, SCOTT A	00003811	3,429.11
MACVICAR, NEIL S	00003812	3,153.52
MAINSTONE, BRIAN	00003813	3,253.07
MARKWARDT, KYLE	00003814	3,168.46
MAXFIELD, JAEGER	00003815	2,204.12
MAYHEW, JAMES	00003816	2,422.48
MEADOWS, JOSEPH	00003817	3,588.03
MENDOZA-MARTINEZ, SUZETTE Y	00003818	1,276.85
MILLER, MATTHEW	00003819	3,813.37
MOATE, DANIEL	00003820	4,171.36
MORRISON, CHARLES	00003821	1,592.56
MURPHY, DANIEL	00003822	507.48
NEAL, RYAN	00003823	3,524.65
O'DONNELL, PETER A	00003824	4,942.97
O'NEIL, KERRY	00003825	2,799.65
OCEGUEDA, JUAN M	00003826	3,470.98
OLIVER, KATRINA	00003827	2,574.85
OROZCO, JORGE	00003828	2,997.46
ORRE, ASHLEY	00003829	2,356.61
OWENS, JACK T	00003830	3,015.46
PARKER, BENJAMIN T	00003831	2,977.92
PETER, MICHAEL	00003832	4,233.99
PHAM, THAI	00003833	3,004.38
QUADE, JOAN	00003834	2,418.67
RAMOS, DAMIAN	00003835	3,679.77
RASMUSSEN, ERIK	00003836	3,696.22
REN, JUSTIN	00003837	3,235.88
ROBLES, STEVEN	00003838	2,248.73
ROCKAFIELD, DYLAN	00003839	2,308.86
RUETER, ANYA	00003840	1,592.56
SANDIN, KEVIN	00003841	2,713.14
SCHANNAUER, WYATT	00003842	3,608.52
SCHUMANN, ZACHARY J	00003843	3,463.16
SHINN, TODD	00003844	4,496.87
SMITH, CHASE	00003845	5,157.03
SMITH, MARTHA	00003846	3,181.67
SNYDER, KEVIN	00003847	3,806.86
SPEARS, JOSEPH	00003848	3,241.03
STEWART, JAKE	00003849	2,261.31
THRALL, ROBERT	00003850	3,321.62
TOZIER, THERESA M	00003851	3,558.42
TREPTOW, ILYSE	00003852	2,749.40
VINING, ANDREW	00003853	4,474.82
VLADIS, DMITRIY	00003854	4,375.56
WALKER, JANNA	00003855	3,964.42
WASHINGTON, LOUIS R	00003856	407.48
WEISS, JASON	00003857	3,807.32
WERRE, CHRISTOPHER	00003858	4,058.57
WEST, MATTHEW A	00003859	4,103.37
WESTMAN, JESSE	00003860	3,831.66

**ADVICE REGISTER - SEMI MONTH**

WARRANT: 260522 From: 05/01/2026 To: 05/15/2026

NAME	CHK #	NET PAY
WIEBE, NICOLE	000003861	2,931.06
WILSON, CHRISTOPHER A	000003862	3,003.89
WOLFE, ALBERT R	000003863	6,390.68
WOTTON, ROBERT	000003864	357.48
Total Deposits: 110		379,902.44

\*\* END OF REPORT - Generated by Ilyse Treptow \*\*

**Claims presented to the City to be paid in the amount of \$5,048.00**  
**For claims warrants 87499 and dated 4/22/2026**  
**VENDOR VENDOR NAME ACCOUNT DESC ACCOUNT DESC**  
 8 Teamsters 631.00.000.23150.231500. Undistributed Payroll Deductns

YEAR PERIOD	AMOUNT	WARRANT	CHECK NO	INVOICE	FULL DESC	INVOICE DATE	CHECK DATE
2026 4	\$ 5,048.00	042226PR	87499	Payroll 4/22/26	Teamster Dues - April 2026	4/22/2026	4/22/2026

**Claims presented to the City to be paid in the amount of \$312.50**  
**For claims warrants 2026157 and dated 4/28/2026**  
**VENDOR VENDOR NAME ACCOUNT DESC ACCOUNT DESC**  
 982 NAVIA AP 634.13.000.589306.589306. FSA Deposit Payouts

YEAR PERIOD	AMOUNT	WARRANT	CHECK NO	INVOICE	FULL DESC	INVOICE DATE	CHECK DATE
2026 4	\$ 312.50	042826D2	2026157	FSA 4/24/2026	FSA employee contribution payouts	4/24/2026	4/28/2026

**Claims presented to the City to be paid in the amount of \$7,703.48**  
**For claims warrants 87501-87506 and dated 5/7/2026**  
**VENDOR VENDOR NAME ACCOUNT DESC ACCOUNT DESC**  
 705 Dimartino 631.00.000.23150.231500. Undistributed Payroll Deductns  
 7 IAFF - Political 631.00.000.23150.231500. Undistributed Payroll Deductns  
 9 IAFF Local 1762 631.00.000.23150.231500. Undistributed Payroll Deductns  
 235 SNOQ.POLICE ASSN 631.00.000.23150.231500. Undistributed Payroll Deductns  
 17 WSCFF 631.00.000.23150.231500. Undistributed Payroll Deductns  
 1107 WSPMPT 631.00.000.23150.231500. Undistributed Payroll Deductns

YEAR PERIOD	AMOUNT	WARRANT	CHECK NO	INVOICE	FULL DESC	INVOICE DATE	CHECK DATE
2026 5	\$ 504.00	050726PR	87501	Payroll 5/7/26	Life/AD&D - Fire	5/7/2026	5/7/2026
2026 5	\$ 4.18	050726PR	87502	Payroll 5/7/26	IAFF Payroll Contribution	5/7/2026	5/7/2026
2026 5	\$ 3,625.30	050726PR	87503	Payroll 5/7/26	Fire Dues - May 2026	5/7/2026	5/7/2026
2026 5	\$ 1,500.00	050726PR	87504	Payroll 5/7/26	Police Dues - April 2026	5/7/2026	5/7/2026
2026 5	\$ 1,200.00	050726PR	87505	Payroll 5/7/26	Medical expense reimb. program - Fire	5/7/2026	5/7/2026
2026 5	\$ 870.00	050726PR	87506	Payroll 5/7/26	Long Term Disability - Police	5/7/2026	5/7/2026

**Claims presented to the City to be paid in the amount of \$447,400.15**  
**For claims warrants 2026175-2026182 and dated 5/7/2026**  
**VENDOR VENDOR NAME ACCOUNT DESC ACCOUNT DESC**  
 1 AWC Benefits 631.00.000.23150.231500. Undistributed Payroll Deductns  
 10 DSHS 631.00.000.23150.231500. Undistributed Payroll Deductns  
 13 Vova 631.00.000.23150.231500. Undistributed Payroll Deductns  
 14 ICMA - Mission Sq 631.00.000.23150.231500. Undistributed Payroll Deductns  
 16 AFLAC 631.00.000.23150.231500. Undistributed Payroll Deductns  
 484 DRS 631.00.000.23150.231500. Undistributed Payroll Deductns  
 706 NWFFT Trust 631.00.000.23150.231500. Undistributed Payroll Deductns  
 90500 EFTPS 631.00.000.23150.231500. Undistributed Payroll Deductns

YEAR PERIOD	AMOUNT	WARRANT	CHECK NO	INVOICE	FULL DESC	INVOICE DATE	CHECK DATE
2026 5	\$ 175,186.82	050726DD	2026175	Payroll 5/7/26	Health/Disability Benefits	5/7/2026	5/7/2026
2026 5	\$ 500.00	050726DD	2026176	Payroll 5/7/26	Child Support Garnishment	5/7/2026	5/7/2026
2026 5	\$ 225.00	050726DD	2026177	Payroll 5/7/26	Deferred Compensation Program	5/7/2026	5/7/2026
2026 5	\$ 6,354.34	050726DD	2026178	Payroll 5/7/26	Deferred Compensation Program	5/7/2026	5/7/2026
2026 5	\$ 78.13	050726DD	2026179	Payroll 5/7/26	Aflac Insurance	5/7/2026	5/7/2026
2026 5	\$ 89,168.15	050726DD	2026180	Payroll 5/7/26	DRS Pension//Deferred Compensation Program	5/7/2026	5/7/2026
2026 5	\$ 40,082.06	050726DD	2026181	Payroll 5/7/26	Health Benefits - Fire	5/7/2026	5/7/2026
2026 5	\$ 135,805.65	050726DD	2026182	Payroll 5/7/26	IRS Tax Deposit	5/7/2026	5/7/2026

**Claims presented to the City to be paid in the amount of \$7,617.63**  
**For claims warrants 2026184 and dated 5/12/2026**  
**VENDOR VENDOR NAME ACCOUNT DESC ACCOUNT DESC**  
 982 NAVIA AP 001.03.003.51810.522300. HRA Medical Reimbursements  
 982 NAVIA AP 001.15.034.55850.522300. HRA Medical Reimbursements  
 982 NAVIA AP 001.03.003.51310.522300. HRA Medical Reimbursements  
 982 NAVIA AP 001.28.056.57120.522300. HRA Medical Reimbursements  
 982 NAVIA AP 001.01.001.51310.522300. HRA Medical Reimbursements  
 982 NAVIA AP 001.06.007.51423.522300. HRA Medical Reimbursements  
 982 NAVIA AP 001.09.014.52210.522300. HRA Medical Reimbursements  
 982 NAVIA AP 001.09.014.52220.522300. HRA Medical Reimbursements  
 982 NAVIA AP 001.12.019.57680.522300. HRA Medical Reimbursements  
 982 NAVIA AP 001.12.028.57680.522300. HRA Medical Reimbursements  
 982 NAVIA AP 001.14.031.55860.522300. HRA Medical Reimbursements  
 982 NAVIA AP 001.08.009.52110.522300. HRA Medical Reimbursements  
 982 NAVIA AP 001.08.009.52122.522300. HRA Medical Reimbursements  
 982 NAVIA AP 001.16.035.54230.522300. HRA Medical Reimbursements  
 982 NAVIA AP 001.16.019.54290.522300. HRA Medical Reimbursements

YEAR PERIOD	AMOUNT	WARRANT	CHECK NO	INVOICE	FULL DESC	INVOICE DATE	CHECK DATE
2026 5	\$ 348.16	051226DD	2026184	HRA 5/08 202603	HRA Payments	5/8/2026	5/12/2026
2026 5	\$ 140.73	051226DD	2026184	HRA 5/08 202603	HRA Payments	5/8/2026	5/12/2026
2026 5	\$ 41.25	051226DD	2026184	HRA 5/08 202603	HRA Payments	5/8/2026	5/12/2026
2026 5	\$ 238.70	051226DD	2026184	HRA 5/08 202603	HRA Payments	5/8/2026	5/12/2026
2026 5	\$ 349.00	051226DD	2026184	HRA 5/08 202603	HRA Payments	5/8/2026	5/12/2026
2026 5	\$ 245.98	051226DD	2026184	HRA 5/08 202603	HRA Payments	5/8/2026	5/12/2026
2026 5	\$ 203.23	051226DD	2026184	HRA 5/08 202603	HRA Payments	5/8/2026	5/12/2026
2026 5	\$ 30.82	051226DD	2026184	HRA 5/08 202603	HRA Payments	5/8/2026	5/12/2026
2026 5	\$ 327.42	051226DD	2026184	HRA 5/08 202603	HRA Payments	5/8/2026	5/12/2026
2026 5	\$ 175.91	051226DD	2026184	HRA 5/08 202603	HRA Payments	5/8/2026	5/12/2026
2026 5	\$ 348.92	051226DD	2026184	HRA 5/08 202603	HRA Payments	5/8/2026	5/12/2026
2026 5	\$ 1,155.77	051226DD	2026184	HRA 5/08 202603	HRA Payments	5/8/2026	5/12/2026
2026 5	\$ 149.46	051226DD	2026184	HRA 5/08 202603	HRA Payments	5/8/2026	5/12/2026
2026 5	\$ 30.31	051226DD	2026184	HRA 5/08 202603	HRA Payments	5/8/2026	5/12/2026

VENDOR	VENDOR NAME	ACCOUNT	ACCOUNT DESC	YEAR	PERIOD	AMOUNT	WARRANT	CHECK NO	INVOICE	FULL DESC	INVOICE DATE	CHECK DATE
982	NAVIA AP	310.13.200.59418.522300.	HRA Medical Reimbursements	2026	5	\$	83.56	051226DD	2026184	HRA Payments	5/8/2026	5/12/2026
982	NAVIA AP	310.13.200.59476.522300.	HRA Medical Reimbursements	2026	5	\$	41.77	051226DD	2026184	HRA Payments	5/8/2026	5/12/2026
982	NAVIA AP	310.13.200.59590.522300.	HRA Medical Reimbursements	2026	5	\$	83.56	051226DD	2026184	HRA Payments	5/8/2026	5/12/2026
982	NAVIA AP	401.18.019.53410.522300.	HRA Medical Reimbursements	2026	5	\$	32.08	051226DD	2026184	HRA Payments	5/8/2026	5/12/2026
982	NAVIA AP	401.18.037.53481.522300.	HRA Medical Reimbursements	2026	5	\$	560.46	051226DD	2026184	HRA Payments	5/8/2026	5/12/2026
982	NAVIA AP	401.19.019.53915.522300.	HRA Medical Reimbursements	2026	5	\$	15.41	051226DD	2026184	HRA Payments	5/8/2026	5/12/2026
982	NAVIA AP	401.19.039.53935.522300.	HRA Medical Reimbursements	2026	5	\$	227.00	051226DD	2026184	HRA Payments	5/8/2026	5/12/2026
982	NAVIA AP	402.20.019.53510.522300.	HRA Medical Reimbursements	2026	5	\$	31.45	051226DD	2026184	HRA Payments	5/8/2026	5/12/2026
982	NAVIA AP	402.20.040.53580.522300.	HRA Medical Reimbursements	2026	5	\$	1,210.63	051226DD	2026184	HRA Payments	5/8/2026	5/12/2026
982	NAVIA AP	402.20.040.53585.522300.	HRA Medical Reimbursements	2026	5	\$	5.00	051226DD	2026184	HRA Payments	5/8/2026	5/12/2026
982	NAVIA AP	403.22.019.53110.522300.	HRA Medical Reimbursements	2026	5	\$	31.45	051226DD	2026184	HRA Payments	5/8/2026	5/12/2026
982	NAVIA AP	403.22.050.53130.522300.	HRA Medical Reimbursements	2026	5	\$	305.01	051226DD	2026184	HRA Payments	5/8/2026	5/12/2026
982	NAVIA AP	403.22.030.53190.522300.	HRA Medical Reimbursements	2026	5	\$	305.01	051226DD	2026184	HRA Payments	5/8/2026	5/12/2026
982	NAVIA AP	417.13.200.59431.522300.	HRA Medical Reimbursements	2026	5	\$	97.58	051226DD	2026184	HRA Payments	5/8/2026	5/12/2026
982	NAVIA AP	417.13.200.59434.522300.	HRA Medical Reimbursements	2026	5	\$	195.42	051226DD	2026184	HRA Payments	5/8/2026	5/12/2026
982	NAVIA AP	417.13.200.59435.522300.	HRA Medical Reimbursements	2026	5	\$	16.67	051226DD	2026184	HRA Payments	5/8/2026	5/12/2026
982	NAVIA AP	501.23.019.54861.522300.	HRA Medical Reimbursements	2026	5	\$	13.70	051226DD	2026184	HRA Payments	5/8/2026	5/12/2026
982	NAVIA AP	501.23.051.54868.522300.	HRA Medical Reimbursements	2026	5	\$	55.00	051226DD	2026184	HRA Payments	5/8/2026	5/12/2026
982	NAVIA AP	502.11.1020.51888.522300.	HRA Medical Reimbursements	2026	5	\$	7.70	051226DD	2026184	HRA Payments	5/8/2026	5/12/2026
982	NAVIA AP	510.24.019.51820.522300.	HRA Medical Reimbursements	2026	5	\$	114.86	051226DD	2026184	HRA Payments	5/8/2026	5/12/2026
982	NAVIA AP	510.24.053.51820.522300.	HRA Medical Reimbursements	2026	5	\$						

**\$312.50**

**Claims presented to the City to be paid in the amount of**

VENDOR	VENDOR NAME	ACCOUNT	ACCOUNT DESC	YEAR	PERIOD	AMOUNT	WARRANT	CHECK NO	INVOICE	FULL DESC	INVOICE DATE	CHECK DATE
982	NAVIA AP	2026193	and dated	2026	5	\$	312.50	051226D1	2026193	FSA Employee Contribution Payouts	5/8/2026	5/12/2026
		634.13.000.58930.589306.	FSA Deposit Payouts	2026	5	\$						

**\$418,447.42**

**Claims presented to the City to be paid in the amount of**

VENDOR	VENDOR NAME	ACCOUNT	ACCOUNT DESC	YEAR	PERIOD	AMOUNT	WARRANT	CHECK NO	INVOICE	FULL DESC	INVOICE DATE	CHECK DATE
1217	Prospect	87500	and dated	2026	5	\$	418,447.42	051326AP	87500	Reclaimed Water Distribution System	3/31/2026	5/13/2026
		417.13.455.59435.563000.	Class A Rsv & Pump Sta - Const	2026	5	\$						

**\$146,891.41**

**Claims presented to the City to be paid in the amount of**

VENDOR	VENDOR NAME	ACCOUNT	ACCOUNT DESC	YEAR	PERIOD	AMOUNT	WARRANT	CHECK NO	INVOICE	FULL DESC	INVOICE DATE	CHECK DATE
2022	AM Leonard Inc	87507-87543	and dated	2026	5	\$	648.62	051426AP	87507	4 Backpack sprayers for herbicide applications	4/30/2026	5/14/2026
2022	AM Leonard Inc	001.12.028.57680.531300.	Repair & Maintenance Supplies	2026	5	\$	776.38	051426AP	87507	Er-ject copperhead shells, 2 boxes, 1200/box	4/27/2026	5/14/2026
1263	AMZONCAP	001.09.014.52250.535900.	Small Tools & Equipment	2026	5	\$	60.08	051426AP	87508	Custodial supplies; tire step for truck	5/5/2026	5/14/2026
1263	AMZONCAP	001.09.014.52250.548200.	Custodial & Cleaning Services	2026	5	\$	198.46	051426AP	87508	Custodial supplies; tire step for truck	5/5/2026	5/14/2026
1263	AMZONCAP	001.08.009.52122.531910.	Operating Supplies	2026	5	\$	6.11	051426AP	87508	23A batteries	4/28/2026	5/14/2026
1263	AMZONCAP	502.11.021.51888.531820.	Info Tech Components	2026	5	\$	10.81	051426AP	87508	Cord holder/cable organizer clips	4/22/2026	5/14/2026
1915	B&H Photo-Video	502.11.021.51888.531820.	Info Tech Components	2026	5	\$	1,140.51	051426AP	87509	Booking room camera - PD	4/21/2026	5/14/2026
1471	BAINA	402.20.040.53585.541000.	Professional Svcs - General	2026	5	\$	3,484.80	051426AP	87510	Casino samplings for BOD - Q2	4/27/2026	5/14/2026
414	CALPORTL	401.18.037.53481.531300.	Repair & Maintenance Supplies	2026	4	\$	1,735.42	051426AP	87511	Gravel refill for PW yard	4/24/2026	5/14/2026
2079	Carl's Cleaning	510.24.053.51820.548000.	Repair & Maintenance Services	2026	5	\$	5,452.00	051426AP	87512	April 2026 - Monthly janitorial services	4/1/2026	5/14/2026
236	CLUB AT SNOO RIDGE	001.02.002.51160.549100.	City-Sponsored Expenses	2026	5	\$	2,180.07	051426AP	87513	City Council Retreat May 14 - Venue & Catering	5/13/2026	5/14/2026
236	CLUB AT SNOO RIDGE	001.02.002.51160.549100.	City-Sponsored Expenses	2026	5	\$	2,591.71	051426AP	87513	City Council Retreat May 16 - Venue & Catering	5/13/2026	5/14/2026
72	COI	001.08.009.52122.541511.	Dispatch Services	2026	5	\$	31,965.60	051426AP	87514	Dispatch services - April 2026	5/4/2026	5/14/2026
927	COMP PD	001.08.009.52122.531340.	Custodial & Cleaning Supplies	2026	5	\$	41.55	051426AP	87515	Toilet bowl cleaner 24oz	4/22/2026	5/14/2026
927	COMP PD	001.08.009.52122.531910.	Operating Supplies	2026	5	\$	60.55	051426AP	87515	CR2032 batteries for key fobs	4/24/2026	5/14/2026

81	CTV	001.12.028.57680.531060.	Safety Supplies	2026	5	\$	80.84	051426AP	87516	B416618	Reflective work gloves	1/8/2026	5/14/2026
81	CTV	001.12.028.57680.531060.	Safety Supplies	2026	5	\$	69.91	051426AP	87516	B416620	Safety work gloves	1/8/2026	5/14/2026
81	CTV	001.12.028.57680.531300.	Repair & Maintenance Supplies	2026	5	\$	2.19	051426AP	87516	A312626	Hardware for repairs at parks	3/27/2026	5/14/2026
81	CTV	001.12.028.57680.531300.	Repair & Maintenance Supplies	2026	5	\$	20.76	051426AP	87516	A312649	Graffiti remover for park restroom	3/27/2026	5/14/2026
81	CTV	001.12.028.57680.531300.	Repair & Maintenance Supplies	2026	5	\$	12.01	051426AP	87516	A312863	Threadlocker for threaded bolts - playground fixes	4/2/2026	5/14/2026
81	CTV	001.12.028.57680.531300.	Repair & Maintenance Supplies	2026	5	\$	10.92	051426AP	87516	A313545	Fluo red/orange marking paint for park maintenance	4/17/2026	5/14/2026
81	CTV	001.12.028.57680.531300.	Repair & Maintenance Supplies	2026	5	\$	46.97	051426AP	87516	B146658	Deck screws and 5/16" staples	1/9/2026	5/14/2026
81	CTV	001.12.028.57680.531300.	Repair & Maintenance Supplies	2026	5	\$	18.54	051426AP	87516	B417121	Deck staples	1/21/2026	5/14/2026
81	CTV	001.12.028.57680.531300.	Repair & Maintenance Supplies	2026	5	\$	137.69	051426AP	87516	B417148	Grade stake, caution tape, scoop shovel	1/22/2026	5/14/2026
81	CTV	001.12.028.57680.531300.	Repair & Maintenance Supplies	2026	5	\$	32.22	051426AP	87516	B417157	Cleaner/degreaser, multi-tool	1/22/2026	5/14/2026
81	CTV	001.12.028.57680.531300.	Repair & Maintenance Supplies	2026	5	\$	36.05	051426AP	87516	B417167	CLR seal & caulk gun	1/22/2026	5/14/2026
81	CTV	001.12.028.57680.531300.	Repair & Maintenance Supplies	2026	5	\$	36.92	051426AP	87516	B417178	Blue painter's tape and knee pads	1/23/2026	5/14/2026
81	CTV	001.12.028.57680.531300.	Repair & Maintenance Supplies	2026	5	\$	74.79	051426AP	87516	B417183	Wrench sets, cable ties, hardware	1/23/2026	5/14/2026
81	CTV	001.12.028.57680.531300.	Repair & Maintenance Supplies	2026	5	\$	9.28	051426AP	87516	B417191	20oz Gorilla Glue	1/23/2026	5/14/2026
81	CTV	001.16.035.54230.531300.	Repair & Maintenance Supplies	2026	5	\$	7.64	051426AP	87516	A312917	Caution tape for downtown work zones	4/3/2026	5/14/2026
81	CTV	001.16.035.54230.531300.	Repair & Maintenance Supplies	2026	5	\$	17.25	051426AP	87516	A313739	Drill bit & hardware for installs & repairs	4/20/2026	5/14/2026
81	CTV	001.16.035.54230.531300.	Repair & Maintenance Supplies	2026	5	\$	18.55	051426AP	87516	B416205	15/16 Combo wrench	12/26/2025	5/14/2026
87	DOE	402.20.019.53510.549201.	Dues, Licenses & Cert	2026	5	\$	125.00	051426AP	87517	J George 5/25	J George Group 4 Operator Application Fee	5/1/2026	5/14/2026
95	Evergreen Ford	501.23.051.54868.531301.	Repair Parts	2026	5	\$	312.05	051426AP	87518	5224950	Driver seat side shields x2 - PD vehicles	5/6/2026	5/14/2026
106	Ferguson Water Works	401.18.037.53481.531300.	Repair & Maintenance Supplies	2026	4	\$	2,937.75	051426AP	87519	0117628	2" meter registers	4/24/2026	5/14/2026
2093	FirmScribe	502.11.022.59418.564000.	IT Shared Systems Software	2026	4	\$	4,500.00	051426AP	87520	T30S2NVE-0001	FirmScribe iMessage TotalCapture	4/1/2026	5/14/2026
116	GRAINGER	401.18.037.53481.531300.	Repair & Maintenance Supplies	2026	4	\$	142.46	051426AP	87521	9618084272	Test cock adapter kit for backflow devices	8/22/2025	5/14/2026
116	GRAINGER	402.20.040.53580.531300.	Repair & Maintenance Supplies	2026	5	\$	690.10	051426AP	87521	9894631168	Plumbing needle valve - Basin 2	4/27/2026	5/14/2026
122	HD Fowler	401.18.037.53481.531300.	Repair & Maintenance Supplies	2026	4	\$	191.68	051426AP	87522	17296915	Repair parts for crimper	4/30/2026	5/14/2026
122	HD Fowler	401.18.037.53481.531300.	Repair & Maintenance Supplies	2026	4	\$	1,517.63	051426AP	87522	17296917	Restock of meter repair parts for service truck	4/30/2026	5/14/2026
122	HD Fowler	401.18.037.53481.531300.	Repair & Maintenance Supplies	2026	4	\$	83.83	051426AP	87522	17296920	Meter box lid	4/30/2026	5/14/2026
122	HD Fowler	401.19.039.53935.531300.	Repair & Maintenance Supplies	2026	4	\$	2,638.85	051426AP	87522	17296914	Misc repair parts for irrigation startup-weld on	4/30/2026	5/14/2026
1575	HSI	001.09.014.52241.531010.	External Training Supplies	2026	5	\$	15.00	051426AP	87523	2481671	Instructor certification renewal - M Beinler	5/7/2026	5/14/2026
1515	JENKINS	402.20.040.53585.541000.	Professional Svcs - General	2026	5	\$	1,397.50	051426AP	87524	30758	Sewer cleaning - Falls Ave	4/28/2026	5/14/2026
1971	John Rongerude	001.13.117.51591.541111.	Public Defender Services	2026	5	\$	625.00	051426AP	87525	02340	Public defense services - Greyling, 4A0311479 3/14	4/30/2026	5/14/2026
1971	John Rongerude	001.13.117.51591.541111.	Public Defender Services	2026	5	\$	625.00	051426AP	87525	02341	Public defense - Greyling, 4A0269061, 5/13	4/30/2026	5/14/2026
1971	John Rongerude	001.13.117.51591.541111.	Public Defender Services	2026	5	\$	625.00	051426AP	87525	02343	Public defense - Dunham, 6A0085016, 2/14	4/30/2026	5/14/2026
160	LN Curtis & Sons	001.09.014.52220.531051.	Public Defender Services	2026	5	\$	625.00	051426AP	87525	02344	Public defense - Frazier, T00350651, 4/5	4/30/2026	5/14/2026
716	MacDonald-Miller	001.09.014.52220.531051.	Personal Protective Equipment	2026	5	\$	320.57	051426AP	87526	INV1065711	Public defense - Frazier, T00350651, 4/5	5/4/2026	5/14/2026
183	NB AUTO	402.20.040.53580.531300.	Repair & Maintenance Services	2026	5	\$	2,270.71	051426AP	87527	SVC385649	Plumbing service to unclog drain @Riverview Park	5/5/2026	5/14/2026
2088	Parkson	402.20.040.53580.531300.	Uniforms & Protective Gear	2026	5	\$	72.43	051426AP	87528	100508	Disposable rubber gloves	4/30/2026	5/14/2026
210	PLATT	402.20.040.53580.531300.	Small Tools & Equipment	2026	5	\$	8,292.37	051426AP	87529	AR1/51045367	Storage cabinets for small assets (x2)	11/22/2025	5/14/2026
1932	Power Systems West	501.23.051.54868.548000.	Repair & Maintenance Supplies	2026	5	\$	328.17	051426AP	87530	7869562	Fuses for blower motor (x10)	2/6/2026	5/14/2026
412	PRIDELE	510.24.053.51820.548000.	Repair & Maintenance Services	2026	5	\$	930.77	051426AP	87531	S12640001273	Generator planned maintenance - G-19	4/30/2026	5/14/2026
412	PRIDELE	510.24.053.51820.548000.	Repair & Maintenance Services	2026	5	\$	474.36	051426AP	87532	440352	Dimmer switch for fire station day room	4/27/2026	5/14/2026
357	Proctor Sales	510.24.053.51820.548000.	Repair & Maintenance Services	2026	5	\$	1,709.92	051426AP	87533	440888	Lighting ballast bypass, switch install - FD	4/30/2026	5/14/2026
218	PSE	001.12.028.57680.547100.	Repair & Maintenance Services	2026	5	\$	1,589.46	051426AP	87533	016299	Annual boiler maintenance - City Hall HVAC	4/13/2026	5/14/2026
218	PSE	001.12.028.57680.547100.	Electricity	2026	4	\$	140.39	051426AP	87534	005615 5/26	PSE Account 300000005615	5/4/2026	5/14/2026
218	PSE	001.08.009.52150.547100.	Electricity	2026	4	\$	980.19	051426AP	87534	007355 5/26	PSE Account 300000007355	5/4/2026	5/14/2026
218	PSE	001.16.035.54263.547100.	Electricity	2026	4	\$	2,679.33	051426AP	87534	800015 5/26	PSE Account 300000800015	5/1/2026	5/14/2026
218	PSE	001.16.035.54263.547100.	Electricity	2026	4	\$	5.11	051426AP	87534	005615 5/26 #2	PSE Account 300000005615	5/4/2026	5/14/2026
218	PSE	001.16.035.54263.547100.	Electricity	2026	4	\$	50.69	051426AP	87534	943807 4/26	PSE Account 220026943807	4/10/2026	5/14/2026
218	PSE	001.16.035.54270.547100.	Electricity	2026	4	\$	71.16	051426AP	87534	007355 5/26	PSE Account 300000007355	5/4/2026	5/14/2026
218	PSE	401.18.037.53481.547100.	Electricity	2026	4	\$	22.40	051426AP	87534	004220 4/26	PSE Account 300000004220	4/24/2026	5/14/2026
218	PSE	401.19.039.53935.547100.	Electricity	2026	4	\$	973.45	051426AP	87534	002042 4/26	PSE Account 300000002042	5/4/2026	5/14/2026
218	PSE	402.20.045.53565.547100.	Electricity	2026	4	\$	322.16	051426AP	87534	800023 5/26 #2	PSE Account 300000800023	5/4/2026	5/14/2026
218	PSE	402.20.040.53580.547100.	Electricity	2026	4	\$	559.42	051426AP	87534	005615 5/26	PSE Account 300000005615	5/4/2026	5/14/2026
218	PSE	402.20.040.53580.547100.	Electricity	2026	4	\$	267.96	051426AP	87534	800023 5/26	PSE Account 300000800023	5/1/2026	5/14/2026

VENDOR	VENDOR NAME	ACCOUNT	ACCOUNT DESC	YEAR	PERIOD	AMOUNT	WARRANT	CHECK NO	INVOICE	FULL DESC	INVOICE DATE	CHECK DATE
218	PSE	402.20.040.53580.547100.	Electricity	2026	4	\$ 31,075.07	051426AP	87534	800023 5/26 #2	PSE Account 300000800023	5/4/2026	5/14/2026
218	PSE	510.24.053.51820.547100.	Electricity	2026	4	\$ 177.71	051426AP	87534	005615 5/26	PSE Account 300000005615	5/4/2026	5/14/2026
218	PSE	510.24.053.51820.547100.	Electricity	2026	4	\$ 285.00	051426AP	87534	007355 5/26	PSE Account 300000007355	5/4/2026	5/14/2026
218	PSE	510.24.053.51820.547100.	Electricity	2026	4	\$ 91.97	051426AP	87534	885592 4/26 #2	PSE Account 200020885592	1/31/2026	5/14/2026
1931	RELX LexisNexis	001.04.004.51531.549200.	Dues-Subscriptions-Memberships	2026	5	\$ 382.55	051426AP	87535	3096285958	January subscription - LexisNexis software	4/30/2026	5/14/2026
1931	RELX LexisNexis	001.04.004.51531.549200.	Dues-Subscriptions-Memberships	2026	5	\$ 402.22	051426AP	87535	3096408905	March subscription - LexisNexis software	3/31/2026	5/14/2026
1931	RELX LexisNexis	001.04.004.51531.549200.	Dues-Subscriptions-Memberships	2026	5	\$ 402.22	051426AP	87535	3096459929	April subscription - LexisNexis software	4/30/2026	5/14/2026
1540	ROBERT HALF	001.06.007.51423.541190.	Temporary Agency Personnel	2026	5	\$ 1,424.14	051426AP	87536	66128974	Temporary Staffing - AP/Police Support - W PI	4/20/2026	5/14/2026
1540	ROBERT HALF	001.06.007.51423.541190.	Temporary Agency Personnel	2026	5	\$ 1,424.14	051426AP	87536	66168891	Temporary Staffing - AP/Police Support - W PI	4/30/2026	5/14/2026
1540	ROBERT HALF	001.08.009.52110.541190.	Temporary Agency Personnel	2026	5	\$ 949.42	051426AP	87536	66128974	Temporary Staffing - AP/Police Support - W PI	4/20/2026	5/14/2026
1540	ROBERT HALF	001.08.009.52110.541190.	Temporary Agency Personnel	2026	5	\$ 949.42	051426AP	87536	66168891	Temporary Staffing - AP/Police Support - W PI	4/30/2026	5/14/2026
1307	SHI INT	502.11.021.51888.548860.	Hardware-Software Maintenance	2026	5	\$ 7,990.92	051426AP	87537	B21046015	Sophos Central Renewal	4/10/2026	5/14/2026
1877	Spray Lawn	001.12.071.57680.548000.	Rep & Maint Services - Splashp	2026	5	\$ 1,196.84	051426AP	87538	20608	Hydroseed around splash pad after drainage work	5/6/2026	5/14/2026
1780	The Narwhal Group	001.16.035.54266.541000.	Professional Svcs - General	2026	5	\$ 400.00	051426AP	87539	2026-28721	Monthly weather services - May 2026	4/28/2026	5/14/2026
424	Uline	001.12.028.57680.531300.	Repair & Maintenance Supplies	2026	5	\$ 4,326.57	051426AP	87540	207472133	Assorted park & park restroom supplies & signage	4/30/2026	5/14/2026
424	Uline	402.20.045.53565.531300.	Repair & Maintenance Supplies	2026	5	\$ 818.54	051426AP	87540	206638530	Cabinets & carts for secure equipment storage	4/9/2026	5/14/2026
424	Uline	402.20.040.53580.531300.	Repair & Maintenance Supplies	2026	5	\$ 1,605.55	051426AP	87540	206538530	Cabinets & carts for secure equipment storage	4/9/2026	5/14/2026
424	Uline	402.20.040.53580.531300.	Custodial & Cleaning Supplies	2026	5	\$ 1,900.66	051426AP	87540	206538530	Cabinets & carts for secure equipment storage	4/9/2026	5/14/2026
270	UULC	401.18.037.53481.541000.	Professional Svcs - General	2026	4	\$ 124.20	051426AP	87541	6040243	Utility notices for April 2026: 90	4/30/2026	5/14/2026
434	VERIZCS	401.19.039.53935.542000.	Telephone/Cable Services	2026	4	\$ 369.92	051426AP	87542	6141239242	Monthly cell modem charges	4/16/2026	5/14/2026
1370	WLACE	001.12.028.57680.531300.	Repair & Maintenance Supplies	2026	5	\$ 39.25	051426AP	87543	15318209	2cy engine oil - mixed fuel, small power equipment	5/4/2026	5/14/2026
1370	WLACE	001.16.035.54230.531300.	Repair & Maintenance Supplies	2026	5	\$ 71.95	051426AP	87543	15318209	Yellow paint, tray & rollers for curb painting	5/4/2026	5/14/2026
1370	WLACE	401.18.037.53481.531300.	Repair & Maintenance Supplies	2026	4	\$ 26.19	051426AP	87543	15318137	Pressure gauge and fittings	4/27/2026	5/14/2026
1370	WLACE	401.18.037.53481.531300.	Repair & Maintenance Supplies	2026	4	\$ 117.89	051426AP	87543	15318151	Fuel for mower and weedwackers	4/28/2026	5/14/2026
1370	WLACE	401.18.037.53481.531300.	Repair & Maintenance Supplies	2026	4	\$ 52.39	051426AP	87543	15318170	Ratcheting wrenches	4/29/2026	5/14/2026
1370	WLACE	401.18.037.53481.531300.	Repair & Maintenance Supplies	2026	4	\$ 179.03	051426AP	87543	15318203	Metal to make water meter keys and hose	5/4/2026	5/14/2026

**Claims presented to the City to be paid in the amount of \$9,941.77**

**For claims warrants 2026158-174, 2026194 and dated 5/18/2026**

VENDOR	VENDOR NAME	ACCOUNT	ACCOUNT DESC	YEAR	PERIOD	AMOUNT	WARRANT	CHECK NO	INVOICE	FULL DESC	INVOICE DATE	CHECK DATE
578	CORPPAY	001.09.014.52210.531040.	Prof Books Maps & Manuals	2026	5	\$ 255.76	051826CC	2026158	C Brown 4/26	City credit card	4/23/2026	5/18/2026
578	CORPPAY	001.09.014.52220.531050.	Uniforms	2026	5	\$ 59.66	051826CC	2026158	C Brown 4/26	City credit card	4/23/2026	5/18/2026
578	CORPPAY	001.09.014.52220.531051.	Personal Protective Equipment	2026	5	\$ 693.13	051826CC	2026158	C Brown 4/26	City credit card	4/23/2026	5/18/2026
578	CORPPAY	001.09.014.52250.535900.	Small Tools & Equipment	2026	5	\$ 244.29	051826CC	2026158	C Brown 4/26	City credit card	4/23/2026	5/18/2026
578	CORPPAY	001.15.034.55850.531040.	Prof Books Maps & Manuals	2026	5	\$ 236.22	051826CC	2026159	Comm Dev Dept 4/26	City Credit Card	4/23/2026	5/18/2026
578	CORPPAY	001.15.034.55850.543000.	Training & Travel	2026	5	\$ 199.87	051826CC	2026159	Comm Dev Dept 4/26	City Credit Card	4/23/2026	5/18/2026
578	CORPPAY	001.14.031.55860.549100.	City-Sponsored Expenses	2026	5	\$ 183.46	051826CC	2026159	Comm Dev Dept 4/26	City Credit Card	4/23/2026	5/18/2026
578	CORPPAY	001.12.019.57680.543000.	Training & Travel	2026	5	\$ 210.00	051826CC	2026160	Finance Dept 4/26	City Credit Card	4/23/2026	5/18/2026
578	CORPPAY	401.18.019.53410.549201.	Dues, Licenses & Cert	2026	5	\$ 635.00	051826CC	2026161	J Hamlin 4/26	City Credit Card	4/23/2026	5/18/2026
578	CORPPAY	402.20.040.53550.531300.	Repair & Maintenance Supplies	2026	5	\$ 500.30	051826CC	2026162	J Quade 4/26	City Credit Card	4/23/2026	5/18/2026
578	CORPPAY	001.03.003.51810.543000.	Training & Travel	2026	5	\$ 45.00	051826CC	2026163	K Johnson 4/26	City Credit Card	4/23/2026	5/18/2026
578	CORPPAY	001.09.014.52210.549100.	City-Sponsored Expenses	2026	5	\$ (45.00)	051826CC	2026164	M Bailey 4/26	City Credit Card	4/23/2026	5/18/2026
578	CORPPAY	001.09.014.52250.542000.	Telephone/Cable Services	2026	5	\$ 123.90	051826CC	2026164	M Bailey 4/26	City Credit Card	4/23/2026	5/18/2026
578	CORPPAY	001.04.004.51531.543000.	Training & Travel	2026	5	\$ 229.40	051826CC	2026165	D Burke 4/26	City Credit Card	4/23/2026	5/18/2026
578	CORPPAY	001.16.035.54230.531350.	Const Material & Supplies	2026	5	\$ 364.38	051826CC	2026166	D Gamble 4/26	City Credit Card	4/23/2026	5/18/2026
578	CORPPAY	502.11.021.51888.548860.	Hardware-Software Maintenance	2026	5	\$ 821.90	051826CC	2026167	IT Dept 4/26	City Credit Card	4/23/2026	5/18/2026
578	CORPPAY	001.28.065.57390.531900.	Miscellaneous Supplies	2026	5	\$ 598.89	051826CC	2026168	N Wiebe 4/26	City Credit Card	4/23/2026	5/18/2026
578	CORPPAY	001.03.003.51310.548000.	Repair & Maintenance Services	2026	5	\$ 409.18	051826CC	2026168	N Wiebe 4/26	City Credit Card	4/23/2026	5/18/2026
578	CORPPAY	001.07.008.55720.549200.	Dues-Subscriptions-Memberships	2026	5	\$ 126.79	051826CC	2026168	N Wiebe 4/26	City Credit Card	4/23/2026	5/18/2026
578	CORPPAY	001.28.056.57120.543000.	Training & Travel	2026	5	\$ 45.00	051826CC	2026168	N Wiebe 4/26	City Credit Card	4/23/2026	5/18/2026
578	CORPPAY	001.09.014.52210.542300.	Postage & Freight	2026	5	\$ 65.05	051826CC	2026169	S M-Martinez 4/26	City Credit Card	4/23/2026	5/18/2026

VENDOR	VENDOR NAME	ACCOUNT	ACCOUNT DESC	YEAR	PERIOD	AMOUNT	WARRANT	CHECK NO	INVOICE	FULL DESC	INVOICE DATE	CHECK DATE
578	CORPPAY	001.09.014.52220.531051.	Personal Protective Equipment	2026	5	\$	222.78	051826CC	2026169	S M-Martinez 4/26	4/23/2026	5/18/2026
578	CORPPAY	001.09.014.52250.535900.	Small Tools & Equipment	2026	5	\$	197.79	051826CC	2026169	S M-Martinez 4/26	4/23/2026	5/18/2026
578	CORPPAY	502.11.020.51888.531300.	Repair & Maintenance Supplies	2026	5	\$	1,144.11	051826CC	2026170	L Lacroix 4/26	4/23/2026	5/18/2026
578	CORPPAY	001.08.009.52122.531050.	Uniforms & Protective Gear	2026	5	\$	21.80	051826CC	2026171	M Black 4/26	4/23/2026	5/18/2026
578	CORPPAY	001.08.009.52140.543000.	Training & Travel	2026	5	\$	11.90	051826CC	2026171	M Black 4/26	4/23/2026	5/18/2026
578	CORPPAY	001.05.005.51420.531000.	Office Supplies	2026	5	\$	63.66	051826CC	2026172	R Thrall 4/26	4/23/2026	5/18/2026
578	CORPPAY	001.05.005.51420.549100.	City-Sponsored Expenses	2026	5	\$	64.04	051826CC	2026172	R Thrall 4/26	4/23/2026	5/18/2026
578	CORPPAY	001.12.028.57680.543000.	Training & Travel	2026	5	\$	635.00	051826CC	2026173	P Bennett 4/26	4/23/2026	5/18/2026
578	CORPPAY	001.12.028.57680.549201.	Dues, Licenses & Cert	2026	5	\$	281.19	051826CC	2026173	P Bennett 4/26	4/23/2026	5/18/2026
578	CORPPAY	001.16.035.54264.531300.	Repair & Maintenance Supplies	2026	5	\$	141.85	051826CC	2026173	P Bennett 4/26	4/23/2026	5/18/2026
578	CORPPAY	401.18.019.53410.549200.	Dues-Subscriptions-Memberships	2026	5	\$	116.00	051826CC	2026173	P Bennett 4/26	4/23/2026	5/18/2026
578	CORPPAY	402.20.040.53580.549201.	Dues-Subscriptions-Memberships	2026	5	\$	191.58	051826CC	2026173	P Bennett 4/26	4/23/2026	5/18/2026
578	CORPPAY	001.14.066.55870.541000.	Professional Svcs - General	2026	5	\$	22.00	051826CC	2026174	M Liebetrau 4/26	4/23/2026	5/18/2026
578	CORPPAY	001.08.009.52110.542300.	Postage & Freight	2026	5	\$	7.33	051826CC	2026174	M Liebetrau 4/26	4/23/2026	5/18/2026
578	CORPPAY	001.08.009.52110.549100.	City-Sponsored Expenses	2026	5	\$	179.47	051826CC	2026174	M Liebetrau 4/26	4/23/2026	5/18/2026
578	CORPPAY	001.08.009.52122.531050.	Uniforms & Protective Gear	2026	5	\$	130.80	051826CC	2026174	M Liebetrau 4/26	4/23/2026	5/18/2026
578	CORPPAY	001.08.009.52122.541000.	Professional Svcs - General	2026	5	\$	6.74	051826CC	2026174	M Liebetrau 4/26	4/23/2026	5/18/2026
578	CORPPAY	001.08.009.52140.543000.	Training & Travel	2026	5	\$	5.75	051826CC	2026174	M Liebetrau 4/26	4/23/2026	5/18/2026
578	CORPPAY	001.07.008.55720.549100.	City-Sponsored Expenses	2026	5	\$	45.00	051826CC	2026194	S Harder 4/26	4/23/2026	5/18/2026
578	CORPPAY	001.07.008.55720.549200.	Dues-Subscriptions-Memberships	2026	5	\$	193.80	051826CC	2026194	S Harder 4/26	4/23/2026	5/18/2026

**Claims presented to the City to be paid in the amount of**

**\$5,870.81**

**For claims warrants**

VENDOR	VENDOR NAME	ACCOUNT	ACCOUNT DESC	YEAR	PERIOD	AMOUNT	WARRANT	CHECK NO	INVOICE	FULL DESC	INVOICE DATE	CHECK DATE
982	NAVIA AP	001.15.034.55850.522300.	HRA Medical Reimbursements	2026	5	\$	59.78	051926DD	2026195	HRA 5/15 202603	5/15/2026	5/19/2026
982	NAVIA AP	001.05.005.51420.522300.	HRA Medical Reimbursements	2026	5	\$	700.00	051926DD	2026195	HRA 5/15 202603	5/15/2026	5/19/2026
982	NAVIA AP	001.28.056.57120.522300.	HRA Medical Reimbursements	2026	5	\$	101.00	051926DD	2026195	HRA 5/15 202603	5/15/2026	5/19/2026
982	NAVIA AP	001.06.007.51423.522300.	HRA Medical Reimbursements	2026	5	\$	(82.92)	051926DD	2026195	HRA 5/15 202603	5/15/2026	5/19/2026
982	NAVIA AP	001.09.014.52210.522300.	HRA Medical Reimbursements	2026	5	\$	11.66	051926DD	2026195	HRA 5/15 202603	5/15/2026	5/19/2026
982	NAVIA AP	001.09.014.52220.522300.	HRA Medical Reimbursements	2026	5	\$	11.66	051926DD	2026195	HRA 5/15 202603	5/15/2026	5/19/2026
982	NAVIA AP	001.12.019.57680.522300.	HRA Medical Reimbursements	2026	5	\$	50.17	051926DD	2026195	HRA 5/15 202603	5/15/2026	5/19/2026
982	NAVIA AP	001.12.028.57680.522300.	HRA Medical Reimbursements	2026	5	\$	412.24	051926DD	2026195	HRA 5/15 202603	5/15/2026	5/19/2026
982	NAVIA AP	001.14.031.55860.522300.	HRA Medical Reimbursements	2026	5	\$	69.39	051926DD	2026195	HRA 5/15 202603	5/15/2026	5/19/2026
982	NAVIA AP	001.08.009.52122.522300.	HRA Medical Reimbursements	2026	5	\$	20.15	051926DD	2026195	HRA 5/15 202603	5/15/2026	5/19/2026
982	NAVIA AP	001.08.009.52122.522300.	HRA Medical Reimbursements	2026	5	\$	1,878.16	051926DD	2026195	HRA 5/15 202603	5/15/2026	5/19/2026
982	NAVIA AP	001.08.009.52131.522300.	HRA Medical Reimbursements	2026	5	\$	300.00	051926DD	2026195	HRA 5/15 202603	5/15/2026	5/19/2026
982	NAVIA AP	310.13.200.59418.522300.	HRA Medical Reimbursements	2026	5	\$	49.66	051926DD	2026195	HRA 5/15 202603	5/15/2026	5/19/2026
982	NAVIA AP	001.16.019.54290.522300.	HRA Medical Reimbursements	2026	5	\$	23.82	051926DD	2026195	HRA 5/15 202603	5/15/2026	5/19/2026
982	NAVIA AP	001.16.035.54230.522300.	HRA Medical Reimbursements	2026	5	\$	190.01	051926DD	2026195	HRA 5/15 202603	5/15/2026	5/19/2026
982	NAVIA AP	310.13.200.59476.522300.	HRA Medical Reimbursements	2026	5	\$	11.91	051926DD	2026195	HRA 5/15 202603	5/15/2026	5/19/2026
982	NAVIA AP	310.13.200.59590.522300.	HRA Medical Reimbursements	2026	5	\$	23.82	051926DD	2026195	HRA 5/15 202603	5/15/2026	5/19/2026
982	NAVIA AP	401.18.019.53410.522300.	HRA Medical Reimbursements	2026	5	\$	51.43	051926DD	2026195	HRA 5/15 202603	5/15/2026	5/19/2026
982	NAVIA AP	401.18.037.53481.522300.	HRA Medical Reimbursements	2026	5	\$	516.24	051926DD	2026195	HRA 5/15 202603	5/15/2026	5/19/2026
982	NAVIA AP	401.19.019.53981.522300.	HRA Medical Reimbursements	2026	5	\$	25.08	051926DD	2026195	HRA 5/15 202603	5/15/2026	5/19/2026
982	NAVIA AP	401.19.039.53935.522300.	HRA Medical Reimbursements	2026	5	\$	2.50	051926DD	2026195	HRA 5/15 202603	5/15/2026	5/19/2026
982	NAVIA AP	402.20.019.53510.522300.	HRA Medical Reimbursements	2026	5	\$	50.80	051926DD	2026195	HRA 5/15 202603	5/15/2026	5/19/2026
982	NAVIA AP	402.20.040.53580.522300.	HRA Medical Reimbursements	2026	5	\$	90.63	051926DD	2026195	HRA 5/15 202603	5/15/2026	5/19/2026
982	NAVIA AP	402.20.040.53585.522300.	HRA Medical Reimbursements	2026	5	\$	71.92	051926DD	2026195	HRA 5/15 202603	5/15/2026	5/19/2026
982	NAVIA AP	403.22.019.53110.522300.	HRA Medical Reimbursements	2026	5	\$	50.80	051926DD	2026195	HRA 5/15 202603	5/15/2026	5/19/2026
982	NAVIA AP	403.22.050.53130.522300.	HRA Medical Reimbursements	2026	5	\$	118.27	051926DD	2026195	HRA 5/15 202603	5/15/2026	5/19/2026
982	NAVIA AP	403.22.030.53190.522300.	HRA Medical Reimbursements	2026	5	\$	118.27	051926DD	2026195	HRA 5/15 202603	5/15/2026	5/19/2026

882	NAVIA AP	417.13.200.594331.522300.	HRA Medical Reimbursements	2026	5	\$	42.16	051926DD	2026195	HRA 5/15 202603	HRA Payments	5/15/2026
982	NAVIA AP	417.13.200.59434.522300.	HRA Medical Reimbursements	2026	5	\$	84.57	051926DD	2026195	HRA 5/15 202603	HRA Payments	5/15/2026
982	NAVIA AP	417.13.200.59435.522300.	HRA Medical Reimbursements	2026	5	\$	84.57	051926DD	2026195	HRA 5/15 202603	HRA Payments	5/15/2026
982	NAVIA AP	501.23.051.54861.522300.	HRA Medical Reimbursements	2026	5	\$	268.77	051926DD	2026195	HRA 5/15 202603	HRA Payments	5/15/2026
982	NAVIA AP	502.11.020.51888.522300.	HRA Medical Reimbursements	2026	5	\$	397.78	051926DD	2026195	HRA 5/15 202603	HRA Payments	5/15/2026
982	NAVIA AP	510.24.019.51820.522300.	HRA Medical Reimbursements	2026	5	\$	12.55	051926DD	2026195	HRA 5/15 202603	HRA Payments	5/15/2026
982	NAVIA AP	510.24.053.51820.522300.	HRA Medical Reimbursements	2026	5	\$	7.62	051926DD	2026195	HRA 5/15 202603	HRA Payments	5/15/2026

Claims presented to the City to be paid in the amount of \$159,457.73

For claims warrants 2026201-2026261 and dated 5/21/2026

VENDOR	VENDOR NAME	ACCOUNT	ACCOUNT DESC	YEAR	PERIOD	AMOUNT	WARRANT	CHECK NO	INVOICE	FULL DESC	INVOICE DATE	CHECK DATE
18	A & H Embroidery	001.09.014.52220.549202.	Clothing Allowance	2026	5	\$	216.28	052126AP	2026201	Embroidery charges for firefighter hats	5/12/2026	5/21/2026
591	ALLPURP	510.24.053.51820.548000.	Repair & Maintenance Services	2026	5	\$	757.02	052126AP	32579	FD glass door replacement pane	5/12/2026	5/21/2026
2022	AM Leonard Inc	403.22.030.53190.531300.	Repair & Maintenance Supplies	2026	5	\$	1,316.32	052126AP	2026203	Landscaping tools - rake, tools, hoe, forks	5/5/2026	5/21/2026
1263	AMZONCAP	001.03.003.51810.531000.	Office Supplies	2026	5	\$	39.16	052126AP	2026204	File folders for personnel records	5/13/2026	5/21/2026
1263	AMZONCAP	001.13.000.51810.531080.	First Aid Cabinet Supplies	2026	5	\$	192.56	052126AP	2026204	Assorted first aid supplies - bandages, medication	5/12/2026	5/21/2026
1263	AMZONCAP	001.08.009.52122.531910.	Operating Supplies	2026	5	\$	98.00	052126AP	2026204	Window markers x10	5/8/2026	5/21/2026
1263	AMZONCAP	001.08.009.52122.531910.	Operating Supplies	2026	5	\$	139.24	052126AP	2026204	Batteries for flashlights & keyfobs	5/5/2026	5/21/2026
1263	AMZONCAP	510.24.053.51820.531300.	Repair & Maintenance Supplies	2026	5	\$	152.96	052126AP	2026204	2 bathroom cabinets for CH bathrooms	5/11/2026	5/21/2026
1915	B&H Photo-Video	502.11.021.51888.531820.	Info Tech Components	2026	5	\$	927.96	052126AP	2026205	Bose Wireless PA System	4/11/2026	5/21/2026
59	CDW GOVT	502.11.022.59418.564100.	IT Shared System Hardware	2026	5	\$	3,880.15	052126AP	2026206	Dell Pro Max 16 Laptop - S Harder	4/8/2026	5/21/2026
83	Central Welding	001.09.014.52220.531912.	EMS Supplies & Equipment	2026	5	\$	156.57	052126AP	2026207	Oxygen USP Gas	4/30/2026	5/21/2026
1692	Christopher Werre	001.08.009.52140.543000.	Training & Travel	2026	5	\$	111.81	052126AP	2026208	Travel & meal reimbursement - WHIA Con May 5-8 26	5/11/2026	5/21/2026
418	CO	001.03.003.51810.531000.	Office Supplies	2026	5	\$	63.78	052126AP	2026209	Office supplies for CH	2/5/2026	5/21/2026
418	CO	001.15.034.55850.531000.	Office Supplies	2026	5	\$	63.81	052126AP	2026209	Office supplies for CH	2/5/2026	5/21/2026
418	CO	001.05.005.51420.531000.	Office Supplies	2026	5	\$	63.78	052126AP	2026209	Office supplies for CH	2/5/2026	5/21/2026
418	CO	001.07.008.55720.531000.	Office Supplies	2026	5	\$	63.78	052126AP	2026209	Office supplies for CH	2/5/2026	5/21/2026
418	CO	001.01.001.51310.531000.	Office Supplies	2026	5	\$	63.78	052126AP	2026209	Office supplies for CH	2/5/2026	5/21/2026
418	CO	001.06.007.51423.531000.	Office Supplies	2026	5	\$	63.78	052126AP	2026209	Office supplies for CH	2/5/2026	5/21/2026
418	CO	001.14.031.55860.531000.	Office Supplies	2026	5	\$	63.78	052126AP	2026209	Office supplies for CH	2/5/2026	5/21/2026
418	CO	510.24.053.51820.531340.	Custodial & Cleaning Supplies	2026	5	\$	166.27	052126AP	2026209	CH office & bathroom paper products	5/11/2026	5/21/2026
927	COMP PD	001.08.009.52122.531340.	Office Supplies	2026	5	\$	54.53	052126AP	2026210	Paper towels; can liners; bath tissue; copy paper	5/6/2026	5/21/2026
927	COMP PD	001.08.009.52122.531340.	Custodial & Cleaning Supplies	2026	5	\$	324.21	052126AP	2026210	Paper towels; can liners; bath tissue; copy paper	5/6/2026	5/21/2026
927	COMP PD	001.08.009.52122.531910.	Operating Supplies	2026	5	\$	486.16	052126AP	2026210	AA batteries, 3 boxes; AAA batteries, 2 boxes	5/8/2026	5/21/2026
667	COPIERS NW	001.16.035.59148.577002.	Plotter/Laminator Lease	2026	5	\$	389.90	052126AP	2026211	Leased laminator and graphtec cutter 4/15-5/15/26	4/16/2026	5/21/2026
667	COPIERS NW	001.16.035.54264.545200.	Rent - Sign Laminator	2026	5	\$	36.26	052126AP	2026211	Leased laminator and graphtec cutter 4/15-5/15/26	4/16/2026	5/21/2026
81	CTV	001.10.017.52560.531910.	Operating Supplies	2026	5	\$	10.92	052126AP	2026212	Penetrate catalyst cleaner	5/7/2026	5/21/2026
1983	Damian Ramos	001.09.014.52220.511000.	Salaries & Wages - Fire Ops	2026	5	\$	1,739.88	052126AP	2026213	Workers Comp buyback - D Ramos	5/5/2026	5/21/2026
86	DOCT	417.13.000.59235.583131.	2013 PWTF Loan Interest	2026	5	\$	232.33	052126AP	2026214	PWTF Loan PC12-951-083	4/21/2026	5/21/2026
86	DOCT	417.13.000.59135.578131.	2013 PWTF Loan Principal	2026	5	\$	15,488.46	052126AP	2026214	PWTF Loan PC12-951-083	4/21/2026	5/21/2026
416	DONSMALL	501.23.051.54868.532100.	Gasoline/Diesel Fuel	2026	5	\$	8,482.16	052126AP	2026215	Diesel fuel for Jacobia pump station generator	5/5/2026	5/21/2026
1387	ESRI	502.11.021.51888.531800.	Department Software	2026	5	\$	3,656.94	052126AP	2026216	ESO fire bundle, fire data API, EHR	4/30/2026	5/21/2026
95	Evergreen Ford	501.23.051.54868.531301.	Repair Parts	2026	5	\$	176.80	052126AP	2026217	Mud flaps, front & rear - vehicle #405	5/4/2026	5/21/2026
698	FIRETRX	502.11.021.51888.531800.	Department Software	2026	5	\$	1,500.00	052126AP	2026218	Firetrax software yearly fee	5/11/2026	5/21/2026
151	First Responder	001.09.014.52220.531050.	Uniforms	2026	5	\$	487.97	052126AP	2026219	290233-4 Nametags, x49	5/8/2026	5/21/2026
116	GRAINGER	402.20.040.53580.531300.	Repair & Maintenance Supplies	2026	5	\$	127.23	052126AP	2026220	Sanding discs, piping digesters - solids transfers	9/2/2025	5/21/2026
116	GRAINGER	402.20.040.53580.531910.	Operating Supplies	2026	5	\$	1,205.43	052126AP	2026220	Cuddle cabinet for work orders - Qty 2	8/18/2025	5/21/2026
116	GRAINGER	402.22.030.53190.531050.	Uniforms & Protective Gear	2026	5	\$	685.51	052126AP	2026220	Literature sorter for documents	9/30/2025	5/21/2026
116	GRAINGER	403.22.030.53190.531050.	Uniforms & Protective Gear	2026	5	\$	160.66	052126AP	2026220	Long sleeve coveralls x2 for herbicide spraying	5/4/2026	5/21/2026
116	GRAINGER	403.22.030.53190.531050.	Uniforms & Protective Gear	2026	5	\$	80.33	052126AP	2026220	Long sleeve coveralls for herbicide spraying	5/4/2026	5/21/2026
116	GRAINGER	403.22.030.53190.531300.	Repair & Maintenance Supplies	2026	5	\$	333.09	052126AP	2026220	Reflective traffic control paddles, qty 5	5/5/2026	5/21/2026

116	GRAINGER	510.24.053.51820.531300.	2026	5	\$	12.13	052126AP	2026220	9622225101	Exit sign battery - City Hall	8/27/2025	5/21/2026
116	GRAINGER	510.24.053.51820.531300.	2026	5	\$	157.77	052126AP	2026220	9623942951	12 moving blankets - moving office furniture	8/28/2025	5/21/2026
116	GRAINGER	510.24.053.51820.531300.	2026	5	\$	34.56	052126AP	2026220	9638264722	Bathroom faucet handle - City Hall	9/11/2025	5/21/2026
352	HD Supply Facil Main	401.18.037.53481.531300.	2026	5	\$	26.47	052126AP	2026221	9248521983	Vinyl trim for office remodel	4/27/2026	5/21/2026
1796	Heather Florida	001.03.003.51810.543000.	2026	5	\$	119.00	052126AP	2026222	HF RE 5/13/26	Meal per diem - LRI Conference, H Florida	5/13/2026	5/21/2026
139	IMC	001.13.117.51250.541115.	2026	5	\$	9,842.98	052126AP	2026223	April 2026	Snoqualmie court filings, April 2026	5/1/2026	5/21/2026
858	Industry Graphics	001.09.014.52210.541000.	2026	5	\$	55.20	052126AP	2026224	INV-WO003594	Brush rig placards	4/14/2026	5/21/2026
142	KC RADIO	001.09.014.52250.535900.	2026	5	\$	1,077.99	052126AP	2026225	INV-WO003594	Radio batteries x5, admin time/shipping	4/18/2026	5/21/2026
2013	Kimberly Leyton	001.13.117.56550.541116.	2026	5	\$	1,120.00	052126AP	2026226	marchapril2026	DV advocate services - March & April 2026	5/1/2026	5/21/2026
1765	Kissler	402.20.040.53580.548000.	2026	5	\$	2,360.16	052126AP	2026227	12040	Biosolid hauling, 32.05 tons - 3/6/26	3/10/2026	5/21/2026
1765	Kissler	402.20.040.53580.548000.	2026	5	\$	2,379.31	052126AP	2026227	12106	Biosolid transport, 32.31 tons 4/26/26	4/28/2026	5/21/2026
369	LAWSONPR	402.20.040.53580.531910.	2026	5	\$	794.72	052126AP	2026228	9313416063	Nuts/bolts/washers for shop bins	4/24/2026	5/21/2026
369	LAWSONPR	402.20.040.53580.531910.	2026	5	\$	202.53	052126AP	2026228	9313416062	Glove dispensers x10	4/24/2026	5/21/2026
2000	LeMay Mobile	001.05.005.51420.541000.	2026	5	\$	927.96	052126AP	2026228	9313433214	Pressure washer for headworks	4/30/2026	5/21/2026
2000	LeMay Mobile	001.05.005.51420.541000.	2026	5	\$	138.02	052126AP	2026229	49240025185	City Hall shred services Feb 2026	3/1/2026	5/21/2026
2000	LeMay Mobile	001.09.014.52220.531910.	2026	5	\$	137.03	052126AP	2026229	49276825185	City Hall shred services March 2026	4/1/2026	5/21/2026
2000	LeMay Mobile	001.05.005.51420.541000.	2026	5	\$	139.05	052126AP	2026229	49313485185	Shredding services	5/1/2026	5/21/2026
2000	LeMay Mobile	001.08.009.52122.541000.	2026	5	\$	139.05	052126AP	2026229	49313495185	Shred services - April 2026	5/1/2026	5/21/2026
154	Life Assist	001.09.014.52220.531912.	2026	5	\$	14.35	052126AP	2026230	2111034	Glucometer	5/1/2026	5/21/2026
159	LLS	001.08.009.52122.541000.	2026	5	\$	16.07	052126AP	2026230	21109186	Interpretation services - April 2026	4/30/2026	5/21/2026
160	LN Curtis & Sons	001.09.014.52220.531051.	2026	5	\$	4,348.89	052126AP	2026232	INV1046639	PPE equipment - turnout gear	3/11/2026	5/21/2026
160	LN Curtis & Sons	001.09.014.52220.531051.	2026	5	\$	144.42	052126AP	2026232	INV1065750	Name patch, sew on letters - PPE jacket	5/5/2026	5/21/2026
160	LN Curtis & Sons	001.08.009.52110.549202.	2026	5	\$	26.50	052126AP	2026232	INV1065363	Patch alterations - E Rasmussen	5/4/2026	5/21/2026
160	LN Curtis & Sons	001.08.009.52110.549202.	2026	5	\$	56.30	052126AP	2026232	INV1065370	Patch alterations - W Schannauer	5/4/2026	5/21/2026
160	LN Curtis & Sons	001.08.009.52110.549202.	2026	5	\$	39.74	052126AP	2026232	INV1065371	Patch alterations - M Bostick	5/4/2026	5/21/2026
160	LN Curtis & Sons	001.08.009.52110.549202.	2026	5	\$	26.50	052126AP	2026232	INV1065374	Patch alterations - M Peter	5/4/2026	5/21/2026
160	LN Curtis & Sons	001.08.009.52110.549202.	2026	5	\$	66.24	052126AP	2026232	INV1065377	Patch alterations - C Werre	5/4/2026	5/21/2026
160	LN Curtis & Sons	001.08.009.52110.549202.	2026	5	\$	13.25	052126AP	2026232	INV1065378	Patch alterations - C Smith	5/4/2026	5/21/2026
160	LN Curtis & Sons	001.08.009.52110.549202.	2026	5	\$	39.74	052126AP	2026232	INV1065381	Patch alterations - J Westman	5/4/2026	5/21/2026
160	LN Curtis & Sons	001.08.009.52110.549202.	2026	5	\$	36.43	052126AP	2026232	INV1065388	Patch alterations - D Wladis	5/4/2026	5/21/2026
160	LN Curtis & Sons	001.08.009.52110.549202.	2026	5	\$	59.62	052126AP	2026232	INV1065396	Patch alterations - G Horejsi	5/4/2026	5/21/2026
326	LOUEDGE	001.01.001.51310.549100.	2026	5	\$	450.00	052126AP	2026233	COS-050126	Design projects for April	5/1/2026	5/21/2026
326	LOUEDGE	012.13.115.57320.541390.	2026	5	\$	1,225.00	052126AP	2026233	COS-050126	Design projects for April	5/1/2026	5/21/2026
561	MCMMASTER	402.20.040.53580.531300.	2026	5	\$	324.04	052126AP	2026234	64602358	Air manifold: adapters x5, air line 50ft	5/7/2026	5/21/2026
561	MCMMASTER	402.20.040.53585.531510.	2026	5	\$	874.04	052126AP	2026234	64611450	Portable vacuum pump for solids handling	5/7/2026	5/21/2026
1624	Michael Liebetrau	001.08.009.52140.543000.	2026	5	\$	3,809.21	052126AP	2026235	RE ML 5/1/26	Mileage, evidence transport to lab - 24N-0740	5/7/2026	5/21/2026
172	Minuteman Press	012.13.115.57320.549100.	2026	5	\$	500.00	052126AP	2026236	97524	Pole banner printing - Welcome World Cup	5/1/2026	5/21/2026
476	MSHSCA	001.01.001.51310.549100.	2026	5	\$	10.42	052126AP	2026238	101772	Volunteer event catering on 5/20/26	5/1/2026	5/21/2026
183	NB AUTOG	401.18.037.53481.531300.	2026	5	\$	6.92	052126AP	2026238	101776	Socket for crimping tool	5/13/2026	5/21/2026
183	NB AUTOG	501.23.051.54868.531330.	2026	5	\$	562.27	052126AP	2026238	101279	Key stock for building flagpole tool	5/13/2026	5/21/2026
183	NB AUTOG	501.23.051.54868.535900.	2026	5	\$	327.74	052126AP	2026239	18640475	Welding helmet w/batteries	5/8/2026	5/21/2026
996	NRS	001.09.014.52250.548000.	2026	5	\$	502.25	052126AP	2026241	May20265trmt	Drysock replacement, large x3	5/11/2026	5/21/2026
821	Occ Health Cntr WA	001.09.014.52210.541000.	2026	5	\$	939.92	052126AP	2026242	912640001350	Physical exam (VFF) - J Liu	4/28/2026	5/21/2026
1589	PBBIPP	001.13.000.51890.542300.	2026	5	\$	502.25	052126AP	2026242	912640001350	Postage refill for meter	5/15/2026	5/21/2026
1932	Power Systems West	501.23.051.54868.548000.	2026	5	\$	939.92	052126AP	2026242	912640001350	Generator F-3 (PD) planned maintenance	5/7/2026	5/21/2026
532	PRE-EMPL	001.03.003.51810.541000.	2026	5	\$	46.95	052126AP	2026243	32749191	Background checks - 2 stormwater, 1 seasonal pos	4/30/2026	5/21/2026
1540	ROBERT HALF	001.03.003.51310.541190.	2026	5	\$	3,033.72	052126AP	2026244	66209558	Temporary staffing - Exec Assistant: R Solem	5/12/2026	5/21/2026
1540	ROBERT HALF	001.05.005.51420.541190.	2026	5	\$	2,932.01	052126AP	2026244	66186025	Temporary staffing - Exec Assistant: R Solem	5/5/2026	5/21/2026
1540	ROBERT HALF	001.06.007.51423.541190.	2026	5	\$	1,424.14	052126AP	2026244	66172482	Temporary staffing - AP & Police: W Pi	5/4/2026	5/21/2026
1540	ROBERT HALF	001.06.007.51423.541190.	2026	5	\$	1,424.14	052126AP	2026244	66172482	Temporary staffing: Accounting support - W Pi	5/13/2026	5/21/2026
1540	ROBERT HALF	001.08.009.52110.541190.	2026	5	\$	949.42	052126AP	2026244	66172482	Temporary staffing - AP & Police: W Pi	5/4/2026	5/21/2026
1540	ROBERT HALF	001.08.009.52110.541190.	2026	5	\$	949.42	052126AP	2026244	66172482	Temporary staffing: Accounting support - W Pi	5/13/2026	5/21/2026
2080	Scott Miller	001.03.003.51810.541420.	2026	5	\$	676.09	052126AP	2026245	56212313	Travel reimbursement - Police chief candidate	5/5/2026	5/21/2026

VENDOR	VENDOR NAME	ACCOUNT	ACCOUNT DESC	YEAR	PERIOD	AMOUNT	WARRANT	CHECK NO	INVOICE	FULL DESC	INVOICE DATE	CHECK DATE
402	SEAAUTO	501.23.051.54868.531301.	Repair Parts	2026	5	\$ 213.05	052126AP	2026246	55-10837993	Replacement blower motor assembly for truck	5/13/2026	5/21/2026
230	SEATTLE TIMES	001.03.003.51810.541000.	Professional Svcs - General	2026	5	\$ 650.00	052126AP	2026247	85000-HR	Employment ad - City Administrator	4/30/2026	5/21/2026
230	SEATTLE TIMES	001.05.005.51420.541330.	Ordinance Publication	2026	5	\$ 127.16	052126AP	2026247	85000-CL	Legal notices - Ordinances 1319 & 1320	4/30/2026	5/21/2026
1695	Seattle's Child	001.28.065.57390.541390.	Advertising, Legal Notices etc	2026	5	\$ 710.45	052126AP	2026248	202661-4022	Big Truck Day advertising	5/1/2026	5/21/2026
246	SSI	401.19.019.53915.541090.	Financial Services	2026	5	\$ 229.02	052126AP	2026249	INV-023861	Civic Pay online transaction fees for UB payments	4/30/2026	5/21/2026
246	SSI	402.20.019.53510.541090.	Financial Services	2026	5	\$ 229.02	052126AP	2026249	INV-023861	Civic Pay online transaction fees for UB payments	4/30/2026	5/21/2026
246	SSI	402.22.019.53110.541090.	Financial Services	2026	5	\$ 114.51	052126AP	2026250	INV-023861	Lawn roller - soil prep for seeding - splashpad	4/30/2026	5/21/2026
1730	Sunbelt Rentals	001.13.125.56510.549400.	Rent - Furniture & Equipment	2026	5	\$ 17.67	052126AP	2026251	183226018-0001	Human Services Funds - Sno Valley Food Bank	4/29/2026	5/21/2026
655	SV FOOD BANK	001.13.125.56510.549400.	Rent - Furniture & Equipment	2026	5	\$ 27,500.00	052126AP	2026251	1st Half HS Funds	Human Services Funds - Sno Valley Food Bank	5/8/2026	5/21/2026
242	SWSD	501.23.051.54868.532100.	Gasoline/Diesel Fuel	2026	5	\$ 17,478.58	052126AP	2026252	9023	April 2026 unleaded & diesel fuel for city vehicle	5/8/2026	5/21/2026
1085	TRANSU	001.08.009.52110.549200.	Dues-Subscriptions-Memberships	2026	5	\$ 163.95	052126AP	2026253	944321-202604-1	Credit check charges April 2026	5/1/2026	5/21/2026
1085	TYLERTEC	350.13.023.59418.541000.	Professional Svcs - General	2026	2	\$ 712.64	052126AP	2026254	045-555650	Tyler consulting services	2/28/2026	5/21/2026
270	UULC	402.20.045.53560.541000.	Professional Svcs - General	2026	5	\$ 104.88	052126AP	2026255	6040241	Excavation notifications x76	4/30/2026	5/21/2026
270	UULC	403.22.050.53130.541000.	Professional Svcs - General	2026	5	\$ 111.78	052126AP	2026255	6040242	811 excavation utility locate requests - x81	4/30/2026	5/21/2026
434	VERIZCS	402.20.019.53510.542010.	Cellular Telephone	2026	5	\$ 1,282.85	052126AP	2026256	6141815755	SCADA machine communications	4/23/2026	5/21/2026
2064	Walt Webb	001.12.028.57680.548000.	Repair & Maintenance Services	2026	5	\$ 16,448.19	052126AP	2026257	ILB099609	Urinal/tile/soap dispenser replacement-Deport privy	4/10/2026	5/21/2026
286	Water Mgmt Labs	402.20.045.53560.541000.	Professional Svcs - General	2026	5	\$ 140.00	052126AP	2026258	237344	Biochemical oxygen demand (BOD) for casino loading	4/28/2026	5/21/2026
286	Water Mgmt Labs	402.20.040.53585.541000.	Professional Svcs - General	2026	5	\$ 140.00	052126AP	2026258	237479	Water sample 3rd party lab testing - Casino	4/30/2026	5/21/2026
281	WED	501.23.051.54868.531301.	Repair Parts	2026	5	\$ 1,534.31	052126AP	2026259	INV154013	Remote & controller for #470 toro blower	5/12/2026	5/21/2026
261	WESTPAY	001.08.009.52110.549200.	Dues-Subscriptions-Memberships	2026	5	\$ 250.54	052126AP	2026260	853555930	Clear research database monthly fee - April 2026	5/1/2026	5/21/2026
1370	WLACE	001.12.028.57680.531300.	Repair & Maintenance Supplies	2026	5	\$ 34.92	052126AP	2026261	15318232	2 Hose nozzles	5/6/2026	5/21/2026
1370	WLACE	001.08.009.52122.531910.	Operating Supplies	2026	5	\$ 95.08	052126AP	2026261	15318216	Respirators & padlock	5/5/2026	5/21/2026
1370	WLACE	001.08.009.52150.535900.	Small Tools & Equipment	2026	5	\$ 21.83	052126AP	2026261	15318216	Respirators & padlock	5/5/2026	5/21/2026
1370	WLACE	401.18.037.53481.531300.	Repair & Maintenance Supplies	2026	5	\$ 74.40	052126AP	2026261	15318275	Nutdriver, crimper, bulk fasteners for maintenance	5/11/2026	5/21/2026
1370	WLACE	401.18.037.53481.531300.	Repair & Maintenance Supplies	2026	5	\$ 21.80	052126AP	2026261	15318276	Hose clamps	5/11/2026	5/21/2026

**Claims presented to the City to be paid in the amount of \$6,542.68 and dated 5/21/2026**

VENDOR	VENDOR NAME	ACCOUNT	ACCOUNT DESC	YEAR	PERIOD	AMOUNT	WARRANT	CHECK NO	INVOICE	FULL DESC	INVOICE DATE	CHECK DATE
5	ESD	631.00.000.23150.231500.	Undistributed Payroll Deductns	2026	5	\$ 6,542.68	052126DD	2026199	Q1 Unemployment Tax	Q1 Unemployment Tax	5/21/2026	5/21/2026

**Claims presented to the City to be paid in the amount of \$44,236.69 and dated 5/22/2026**

VENDOR	VENDOR NAME	ACCOUNT	ACCOUNT DESC	YEAR	PERIOD	AMOUNT	WARRANT	CHECK NO	INVOICE	FULL DESC	INVOICE DATE	CHECK DATE
1263	AMZONCAP	001.12.019.57680.535200.	Small Office Equipment	2026	2	\$ 15.30	052226AP	87605	1M99-1IQH-KMIJ	PPW Office improvements const. L-shaped elec. desk	2/27/2026	5/22/2026
1263	AMZONCAP	001.16.019.54290.535200.	Small Office Equipment	2026	2	\$ 15.30	052226AP	87605	1M99-1IQH-KMIJ	PPW Office improvements const. L-shaped elec. desk	2/27/2026	5/22/2026
1263	AMZONCAP	310.13.200.59418.535200.	Small Office Equipment	2026	2	\$ 3.83	052226AP	87605	1M99-1IQH-KMIJ	PPW Office improvements const. L-shaped elec. desk	2/27/2026	5/22/2026
1263	AMZONCAP	310.13.200.59476.535200.	Small Office Equipment	2026	2	\$ 7.65	052226AP	87605	1M99-1IQH-KMIJ	PPW Office improvements const. L-shaped elec. desk	2/27/2026	5/22/2026
1263	AMZONCAP	310.13.200.59590.535200.	Small Office Equipment	2026	2	\$ 7.65	052226AP	87605	1M99-1IQH-KMIJ	PPW Office improvements const. L-shaped elec. desk	2/27/2026	5/22/2026
1263	AMZONCAP	401.18.019.53410.535200.	Small Office Equipment	2026	2	\$ 15.30	052226AP	87605	1M99-1IQH-KMIJ	PPW Office improvements const. L-shaped elec. desk	2/27/2026	5/22/2026
1263	AMZONCAP	401.19.019.53915.535200.	Small Office Equipment	2026	2	\$ 7.65	052226AP	87605	1M99-1IQH-KMIJ	PPW Office improvements const. L-shaped elec. desk	2/27/2026	5/22/2026
1263	AMZONCAP	402.20.019.53510.535200.	Small Office Equipment	2026	2	\$ 15.30	052226AP	87605	1M99-1IQH-KMIJ	PPW Office improvements const. L-shaped elec. desk	2/27/2026	5/22/2026
1263	AMZONCAP	402.22.019.53110.535200.	Small Office Equipment	2026	2	\$ 15.30	052226AP	87605	1M99-1IQH-KMIJ	PPW Office improvements const. L-shaped elec. desk	2/27/2026	5/22/2026
1263	AMZONCAP	417.13.200.59434.535200.	Small Office Equipment	2026	2	\$ 7.65	052226AP	87605	1M99-1IQH-KMIJ	PPW Office improvements const. L-shaped elec. desk	2/27/2026	5/22/2026
1263	AMZONCAP	417.13.200.59434.535200.	Small Office Equipment	2026	2	\$ 7.65	052226AP	87605	1M99-1IQH-KMIJ	PPW Office improvements const. L-shaped elec. desk	2/27/2026	5/22/2026
1263	AMZONCAP	501.23.019.54861.535200.	Small Office Equipment	2026	2	\$ 15.30	052226AP	87605	1M99-1IQH-KMIJ	PPW Office improvements const. L-shaped elec. desk	2/27/2026	5/22/2026
1263	AMZONCAP	510.24.019.51820.535200.	Small Office Equipment	2026	2	\$ 3.83	052226AP	87605	1M99-1IQH-KMIJ	PPW Office improvements const. L-shaped elec. desk	2/27/2026	5/22/2026
2070	Sascon	310.17.501.59561.563000.	Sidewalk Replace Const	2026	5	\$ 36,134.54	052226AP	87606	3	Sidewalk replacement contract March 2026	3/1/2026	5/22/2026
2070	Sascon	310.17.501.59561.563000.	Sidewalk Replace Const	2026	5	\$ 10,269.34	052226AP	87606	5	Sidewalk Construction Project	5/1/2026	5/22/2026
2070	Sascon	310.17.501.38220.382200.	Refundable Retainage Received	2026	5	\$ (1,806.73)	052226AP	87606	3	Sidewalk replacement contract March 2026	3/1/2026	5/22/2026
2070	Sascon	310.17.501.38220.382200.	Refundable Retainage Received	2026	5	\$ (513.47)	052226AP	87606	5	Sidewalk Construction Project	5/1/2026	5/22/2026






# Claims Report 6.2-6.8

Final Audit Report

2026-05-28

Created:	2026-05-28
By:	Katrina Oliver (KOliver@snoqualmiewa.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAA6dL6X2XUVz5zBWvV6ffhEGXNVy8HgqTP

## "Claims Report 6.2-6.8" History

-  Document created by Katrina Oliver (KOliver@snoqualmiewa.gov)  
2026-05-28 - 8:37:19 PM GMT
-  Document emailed to Drew Bouta (dbouta@snoqualmiewa.gov) for signature  
2026-05-28 - 8:37:47 PM GMT
-  Email viewed by Drew Bouta (dbouta@snoqualmiewa.gov)  
2026-05-28 - 8:52:46 PM GMT
-  Document e-signed by Drew Bouta (dbouta@snoqualmiewa.gov)  
Signature Date: 2026-05-28 - 8:55:10 PM GMT - Time Source: server - Signature Appearance Selected: IMAGE
-  Agreement completed.  
2026-05-28 - 8:55:10 PM GMT

# Council Agenda Bill

## AB Number

AB26-024

## Agenda Bill Information

### Title \*

Covered Load Ordinance

### Action \*

Motion

### Council Agenda Section

Ordinance

### Council Meeting Date \*

05/26/2026

### Staff Member

Gary Horejsi

### Department \*

Police

### Committee

Public Safety

### Committee Date


05/18/2026

### Exhibits

Packet Attachments - if any

Drag and drop up to 10 files here to upload or [Choose files](#)

### Files (2 uploaded)

 <a href="#">Ordinance Covered loads 1.docx</a>	29.61KB	<a href="#">Remove</a>
 <a href="#">Chapter 10.29 Covered Loads.docx</a>	15.42KB	<a href="#">Remove</a>

Click [here](#) to review attachments.

## Summary

### Introduction \*

Brief summary.

The City has seen an increase in community outreach regarding the escaping of dirt, sand, and gravel hauled in trucks on City streets. Escaping material from trucks has damaged the property of other motorist and leaves debris on the roadway. The City seeks to require all loads to be covered when operating within the City.

### Proposed Motion

Move to adopt Ordinance 1323, Chapter 10.29 Covered Loads.

### Background/Overview \*

What was done (legislative history, previous actions, ability to hyperlink)

Style **B** *I* U Open Sans 18 **A** [List Icons]

The City of Snoqualmie has seen an increase in debris and material escaping from trucks hauling dirt, sand, and gravel. This debris continues to damage to the property of motorists on our roadways. In addition, our roadways are having to be cleaned due to spillage from non-covered loads, resulting in additional work for the City's Parks & Public Works Department.

The Revised Code of Washington (RCW 46.61.655.3) states "Any vehicle on a paved public highway with a load of dirt, sand, or gravel susceptible of being dropped, spilled, leaked, or otherwise escaping therefrom shall be covered so as to prevent spillage. Coverings of such loads is not required if six inches of freeboard is maintained within the bed." This requirement does not prevent debris from flying off of trucks, even if the load is six inches below the freeboard and not covered. Materials like sand and dirt are picked up and blown off, onto the vehicles behind the truck carrying the load, and onto the City's roadways.

The proposed ordinance would adopt Chapter 10.29 into the Snoqualmie Municipal Code. The proposed ordinance defines covered loads, addresses our community's concerns, sets a fine schedule, addresses signage when entering City limits, and requires loads to be covered at all times while within City limits. New signs would be added to entry points around City limits, providing notification to drivers.

**Analysis \***

We are addressing the concerns of our community by creating an ordinance which clearly defines a covered load, requires all loads to be covered, sets a fine schedule, and addresses signage entering the city. This will help reduce damage to property to our community, along with reducing work for City staff by alleviating clean-up efforts.

**Budgetary Status \***

This action will bring in additional revenue.

**Budget Summary**

The proposed ordinance regarding covered loads is not expected to result in additional expenditures, but it may bring in a small amount of additional revenue in addition to potential savings related to road maintenance and repair.

**Fiscal Impact**

**Amount of Expenditure**

\$ [input box]

**Amount Budgeted**

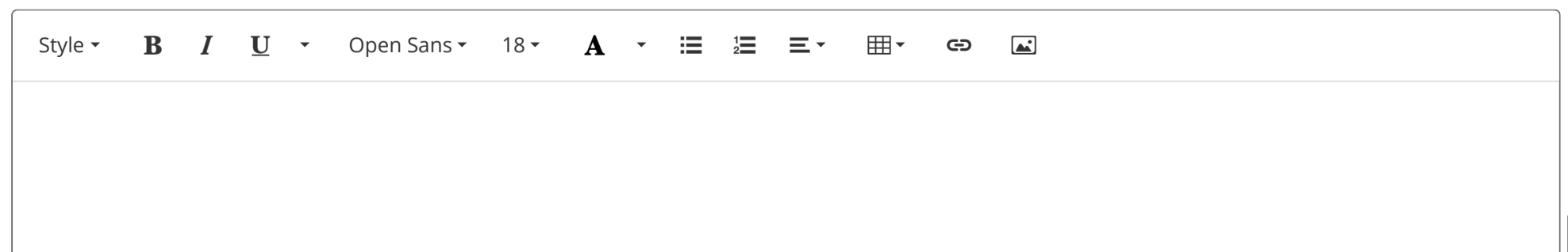
\$ [input box]

**Appropriation Requested**

\$ [input box]

**Fiscal Impact**

Screenshot below is an image of the budget summary table.



Comments:

Submit

**ORDINANCE NO.**

**AN ORDINANCE OF THE CITY OF SNOQUALMIE, WASHINGTON ESTABLISHING SNOQUALMIE MUNICIPAL CODE CHAPTER 10.29, A NEW CHAPTER REQUIRING COVERED LOADS; AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.**

**WHEREAS**, the City has previously adopted RCW 46.61.655 for the enforcement of covered loads of dirt, sand, and gravel. The RCW allows for certain loads to remain uncovered; and

**WHEREAS**, the City has received community outreach regarding the escaping of dirt, sand, and gravel hauled in trucks upon roads within City. Escaping material from trucks has damaged the property of motorists; and

**WHEREAS**, the City seeks to address this issue in requiring all loads of dirt, sand, and gravel hauled in trucks to be covered.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SNOQUALMIE, WASHINGTON, DOES HEREBY ORDAIN AS FOLLOWS:**

**Section 1. New Chapter Adopted:** A new Chapter 10.29 of the Snoqualmie Municipal Code, to be entitled "Covered Loads" is hereby adopted, to read as set forth in Exhibit A attached hereto and by this reference fully incorporated herein.

**Section 2. Effective Date.** This ordinance shall be effective five days after publication as provided by law.

**Section 3. Corrections by City Clerk or Code Reviser.** Upon approval of the City Attorney, the City Clerk or the code reviser are authorized to make necessary corrections to this ordinance, including the correction of clerical errors; references to other local, state or federal laws, codes, rules, or regulations; or ordinance, section, or subsection numbering.

**Section 4. Severability.** If any one or more section, subsection, or sentence of this ordinance is held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this ordinance and the same shall remain in full force

Ordinance No.  
Published: \_\_\_\_\_

and effect.

**PASSED** by the City Council of the City of Snoqualmie, Washington, this \_\_\_\_ day  
of \_\_\_\_\_ 2026.

\_\_\_\_\_  
James Mayhew, Mayor

ATTEST:

\_\_\_\_\_  
Kimberly Agfalvi, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Dena Burke, City Attorney

## Chapter 10.29 COVERED LOADS

### 10.29.010 Definitions

A. "Covered Load" means any haul of dirt, sand, or gravel carried in a motor vehicle containing a covering to keep the load from escaping.

### 10.29.020 Covered loads required.

Any vehicle operating on a public city street with a haul of dirt, sand, or gravel susceptible to being dropped, spilled, leaked, or otherwise escaping therefrom shall be covered so as to prevent spillage.

### 10.29.030 Emergency use exemption.

Nothing in this section may be construed to prohibit a public maintenance vehicle from dropping sand on a highway to enhance traction or sprinkling water or other substances to clean or maintain a highway.

### 10.29.040 Violation – Penalty.

Any person violating the provisions of this section shall be deemed to have committed a traffic infraction and shall be subject to the following penalties:

1. First offense: \$175.00
2. Second offense and subsequent offenses: \$250.00

### 10.29.050 Posting signs.

The City's Parks & Public Works Director shall post, at reasonable locations upon the boundaries of the city, signs indicating "Covered loads required," or substantially similar wording. The City's Parks & Public Works Director shall have the authority to post signs pursuant to this chapter on roads within the City limits where the Director deems appropriate.

# Council Agenda Bill

## AB Number

AB26-025

## Agenda Bill Information

### Title \*

E-Motorcycle Ordinance Amendment

### Action \*

Motion

### Council Agenda Section

Ordinance

### Council Meeting Date \*

05/26/2026

### Staff Member

Gary Horejsi

### Department \*

Police

### Committee

Public Safety

### Committee Date


05/18/2026

### Exhibits

Packet Attachments - if any

Drag and drop up to **10** files here to upload or [Choose files](#)

### Files (2 uploaded)

 <a href="#">Ordinance Ammendment.docx</a>	25.08KB	<a href="#">Remove</a>
 <a href="#">10.36 E-Motorcycle Ammendment.pdf</a> 	88.04KB	<a href="#">Remove</a>

Click [here](#) to review attachments.

## Summary

### Introduction \*

Brief summary.

The City of Snoqualmie passed Ordinance 1315 on December 8, 2025, regulating the use of electric motorcycles. That Ordinance defined and set requirements for operation in the city limits. This Ordinance amends by adding clarifying language for operator licensing requirements.

### Proposed Motion

Move to approve ordinance number 1324 adding Section 2 under 10.36.020.

### Background/Overview \*

What was done (legislative history, previous actions, ability to hyperlink)

Style **B** *I* U Open Sans 18 **A**      

On December 8, 2025, the City of Snoqualmie adopted ordinance number 1315 creating Chapter 10.36 Electric Motorcycles. This Ordinance would add clarifying language in section 10.36.020 General Operation Requirements and Penalties to add language clarifying the need for a valid driver's license and motorcycle endorsement.

The language to be added would read "No person without a valid driver's license and a motorcycle endorsement may operate an electric motorcycle." This language clarifies the need for the license and endorsement in the code without the need to search through the Revised Code of Washington, and mirrors code created in other jurisdictions like Mercer Island.

**Analysis \***

The City seeks to clarify the requirements in Chapter 10.36 Electric Motorcycle to clearly state the requirement to have a valid driver's license and motorcycle endorsement to legally operate an electric motorcycle in the city limits of Snoqualmie.

**Budgetary Status \***

This action has no budgetary implications.

**Budget Summary**

**Comments:**

Submit

**ORDINANCE NO.**

**AN ORDINANCE OF THE CITY OF SNOQUALMIE, WASHINGTON, AMENDING CHAPTER 10.36 TO SNOQUALMIE MUNICIPAL CODE RELATED TO ELECTRIC MOTORCYCLES; INCLUDING A REQUIREMENT TO HAVE A VALID DRIVER'S LICENSE AND MOTORCYCLE ENDORSEMENT.**

**WHEREAS**, the City passed Ordinance No. 1315 on December 8, 2025, on electric motorcycles within the City; and

**WHEREAS**, the City seeks to regulate electric motorcycles to enhance the health, safety, and welfare of its residents in a manner similar to its regulation of motorized electric bikes and electric motorized foot scooters; and

**WHEREAS**, the City Council finds that providing safety requirements for electric motorcycles will increase the health, safety, and welfare of its residents and the community; and

**WHEREAS**, accordingly, the City desires to amend Chapter 10.36 of the Snoqualmie Municipal Code regulating the use of electric motorcycles and requiring a valid driver's license and motorcycle endorsement.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SNOQUALMIE, WASHINGTON, DOES HEREBY ORDAIN AS FOLLOWS:**

**Section 1. Amend Adopted Chapter:** Amend Chapter 10.36 of the Snoqualmie Municipal Code, adding Section 2 under 10.36.020 General Operation Requirements and Penalties.

**Section 2. Effective Date.** This ordinance shall be effective five days after publication as provided by law.

**Section 3. Corrections by City Clerk or Code Reviser.** Upon approval of the City Attorney, the City Clerk or the code reviser are authorized to make necessary corrections to this ordinance, including the correction of clerical errors; references to other local, state or federal laws, codes, rules, or regulations; or ordinance, section, or subsection numbering.

**Section 4. Severability.** If any one or more section, subsection, or sentence of this ordinance is held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this ordinance, and the same shall remain in full force and effect.

**PASSED** by the City Council of the City of Snoqualmie, Washington, this \_\_\_\_ day of \_\_\_\_\_.

\_\_\_\_\_  
James Mayhew, Mayor

ATTEST:

APPROVED AS TO FORM:

◆  
\_\_\_\_\_  
Kim Agfalvi, City Clerk

\_\_\_\_\_  
Dena Burke, City Attorney



**EXHIBIT A****Chapter 10.36 - ELECTRIC MOTORCYCLES****10.36.020 General Operation Requirements and Penalties.**

- A. The following regulations apply to the operation of electric motorcycles in the City of Snoqualmie streets, right-of-way, easements, publicly accessible parking lots, parks, and open space.
1. No person under the age of 16 shall operate an electric motorcycle within the City of Snoqualmie.
  2. No person without a valid driver's license and a motorcycle endorsement may operate an electric motorcycle.
  - 2.3. No person shall operate an electric motorcycle that is not registered with the Washington State Department of Licensing and does not have a valid license plate.
  - 3.4. To be operated on a public street or road, an electric motorcycle must meet the requirements of RCW 46.61.705.
  - 4.5. No person shall use or operate an electric motorcycle upon any sidewalk, public trail, city park, or city open space within the city of Snoqualmie.
  - 5.6. Every electric motorcycle when in use during hours of darkness as defined in RCW 46.37.020 shall display a lighted headlight, lighted stop light, and at least two illuminating rear reflectors.
  - 6.7. No person shall operate an electric motorcycle while carrying a passenger, unless equipped for a passenger by the original manufacturer.
  - 7.8. No person shall tow any person or thing while operating an electric motorcycle.



# **Repeal of SMC 9.20**

**Dena Burke  
City Attorney**



# Background

- Staff undertaking gradual modernization of SMC
- Animal Control is provided under contract by King County Animal Control



# Current Code

Item 13.

## Chapter 9.20 Cruelty to Animals

### 9.20.010 Act designated – Penalty.

Whoever in any manner is guilty of cruelty to any dumb animal, or is guilty of turning out and abandoning any old, decrepit or motherless animal upon the public streets, or alleys of the city is guilty of a misdemeanor, and on conviction thereof shall be fined in any sum not exceeding \$25.00. (Ord. 9 § 14, 1903).



# Current Code

Item 13.

## Chapter 6.04

### 6.04.010 County provisions adopted by reference.

The provisions of Title 11, King County Code, Animal Control, as they now exist, or may hereafter exist, or may hereafter be amended, are adopted by reference, as specifically supplemented herein; and further provided, that in the event of any conflict between KCC Title 11 herein adopted by reference and this chapter, the provisions of this chapter shall control.

(Ord. 821 § 1, 1998; Ord. 570 § 1, 1986).

# Options



- King County contract requires City adopt similar code provisions as King County Code Title 11 Animal Control for effective enforcement, which the City did in 1986 by adopting SMC 6.04
  - SMC 9.20 does not reflect modern legal standards or language and is unnecessary due to SMC 6.04 adopting King County Code Title 11
1. Repeal SMC 9.20
  2. Do Nothing
  3. Draft, Adopt, and Maintain Snoqualmie Specific Animal Code

# Council Agenda Bill

## AB Number

AB26-028

## Agenda Bill Information

### Title \*

AN ORDINANCE OF THE CITY OF SNOQUALMIE, WASHIN

### Action \*

Motion

### Council Agenda Section

Ordinance

### Council Meeting Date \*

06/22/2026

### Staff Member

Robert Thrall

### Department \*

Legal

### Committee

Public Safety

### Committee Date

06/15/2026

### Exhibits

Packet Attachments - if any

Drag and drop up to 10 files here to upload or [Choose files](#)

### Files (2 uploaded)

- [x2 Title 11, King County Code, Animal Care and Control.pdf](#) 450.17KB [Remove](#)
- [x1 Ordinance animal code 20260219.docx](#) 29.56KB [Remove](#)

Click [here](#) to review attachments.

## Summary

### Introduction \*

Brief summary.

The current Snoqualmie Municipal Code (SMC) on Animal Cruelty, Ch. 9.20 was adopted in 1903. The City's Animal Cruelty Code is outdated, and is no longer applicable to animal cruelty enforcement or general animal care and control.

### Proposed Motion

Move to approve Ordinance 1325, repealing Snoqualmie Municipal Code 9.20, and adopting Title 11, King County

### Background/Overview \*

What was done (legislative history, previous actions, ability to hyperlink)

Style **B** *I* U Open Sans 18 **A**

SMC Ch. 9.20 was adopted over one hundred years ago in 1903.

As currently stated:

**"9.20.010 Act designated - Penalty.**

Whoever in any manner is guilty of cruelty to any dumb animal, or is guilty of turning out and abandoning any old, decrepit or motherless animal upon the public streets, or alleys of the city is guilty of a misdemeanor, and on conviction thereof shall be fined in any sum not exceeding \$25.00. (Ord. 9 § 14, 1903)."

The City's code is outdated and does not reflect current standards, practices, language, or legal requirements related to animal cruelty enforcement or general animal care and control.

The City seeks to repeal SMC Ch. 9.20.

Title 11, King County Code, Animal Care and Control, was updated August 2023, and better reflects standards, practices, language, or legal requirements related to animal cruelty enforcement or general animal care and control. The City adopted King County Code and future amendments to it in 1986 in SMC 6.04.

**Analysis \***

By repealing Ch. 9.20 of the SMC the City will be better positioned to address unlawful cruelty and injuries to animal.

**Budgetary Status \***

This action has no budgetary implications.

**Budget Summary**

**Comments:**

Approve

Send Back to Initiator

Send Back to Legal

Send Back to Finance

**ORDINANCE NO. 1325**

**AN ORDINANCE OF THE CITY OF SNOQUALMIE, WASHINGTON  
REPEALING SNQOUALMIE MUNICIPAL CODE CHAPTER 9.20; AND  
PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.**

**WHEREAS**, the current Snoqualmie Municipal Code (SMC) Chapter 9.20 was adopted over one hundred years ago in 1903 and no longer reflects current standards, practices, language, or legal requirements related to animal cruelty enforcement or general animal care and control; and

**WHEREAS**, the City has contracted with King County Animal Control for over ten years and the agreement with King County requires the City to adopt code substantially similar to Title 11, King County, Animal Care and Control; and

**WHEREAS**, in 1986 and 1998 the City adopted and amended SMC 6.04 Animal Control, which includes adopting Title 11, King County Code, Animal Care and Control; and

**WHEREAS**, by adopting Title 11, King County Code, Animal Care and Control, the City has adopted King County Code 11.04.250, which addresses unlawful cruelty and injury to animals; and

**WHEREAS**, SMC 9.20 is no longer needed for the enforcement of the humane treatment of animals.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SNOQUALMIE, WASHINGTON, DOES HEREBY ORDAIN AS FOLLOWS:**

**Section 1. SMC Chapter 9.20 Repealed.** Chapter 9.20 of the SMC is hereby repealed.

**Section 2. Effective Date.** This ordinance shall be effective five days after publication as provided by law.

**Section 3. Corrections by City Clerk or Code Reviser.** Upon approval of the City Attorney, the City Clerk or the code reviser are authorized to make necessary corrections to this ordinance, including the correction of clerical errors; references to other local, state or

Ordinance No.  
Published: \_\_\_\_\_

federal laws, codes, rules, or regulations; or ordinance numbering anti section/subsection numbering.

**Section 4. Severability.** If any one or more section, subsection, or sentence of this ordinance is held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this ordinance and the same shall remain in full force and effect.

**PASSED** by the City Council of the City of Snoqualmie, Washington, this \_\_\_\_ day of \_\_\_\_\_ 2026.

\_\_\_\_\_  
James Mayhew, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Kimberly Agfalvi, City Clerk

\_\_\_\_\_  
Dena Burke, City Attorney

Title 11  
ANIMAL CARE AND CONTROL

Item 13.

UPDATED: August 3, 2023

**Chapters:**

**11.01 DEFINITIONS**

**11.02 REGIONAL ANIMAL SERVICES SECTION**

**11.04 ANIMAL CARE AND CONTROL REGULATIONS**

**11.01 DEFINITIONS**

**Sections:**

- 11.01.010 Application of chapter.
- 11.01.020 Abate.
- 11.01.030 Adequate care.
- 11.01.040 Altered.
- 11.01.050 Animal.
- 11.01.060 Animal care and control authority.
- 11.01.070 Animal care and control officer.
- 11.01.080 Animal shelter.
- 11.01.090 At large.
- 11.01.100 Companion animal.
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- 11.01.120 Dangerous animal.
- 11.01.130 Director.
- 11.01.140 Domesticated animal.
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- 11.01.160 Exotic animal.
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- 11.01.350 Provocation or provoke.
- 11.01.360 Service or assistive animal.
- 11.01.370 Severe injury.
- 11.01.380 Under control.
- 11.01.390 Vicious.
- 11.01.400 Warning sign.

**11.01.010 Application of chapter.** The definitions in this chapter apply throughout this title unless the context clearly requires otherwise. (Ord. 19638 § 2, 2023).

**11.01.020 Abate.** "Abate" means to terminate or remedy any violation by reasonable and lawful means determined by the manager. (Ord. 19638 § 3, 2023).

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**11.01.030 Adequate care.** "Adequate care" means providing to an animal:

- A. Species-appropriate food or feed and water that is easily accessible to the animal and of sufficient quantity and quality to sustain the animal in good health;
- B. A structure that:
  - 1. Is sufficient to protect the animal from wind, rain, snow, cold, heat, or sun;
  - 2. Has bedding to permit the animal to remain dry, reasonably clean, and free of excess feces and to maintain a normal body temperature, and that allows the animal to turn around freely, sit, stand, and lie without restriction; and
  - 3. Does not injure, disfigure or physically impair the animal; and
- C. Adequate veterinary medical care. (Ord. 19638 § 4, 2023).

**11.01.040 Altered.** "Altered" means spayed or neutered. (Ord. 19638 § 5, 2023).

**11.01.050 Animal.** "Animal" means any living amphibian, bird, fish, reptile or mammal, except a human. (Ord. 19638 § 6, 2023).

**11.01.060 Animal care and control authority.** "Animal care and control authority" means the regional animal services section of the records and licensing services division, acting alone or in concert with other municipalities, to enforce animal care and control laws and for the shelter and welfare of animals. (Ord. 19638 § 7, 2023).

**11.01.070 Animal care and control officer.** "Animal care and control officer" means any individual employed, contracted, or appointed by the animal care and control authority to aide in enforcing this title or any other law or ordinance relating to the care and licensing of animals, control of animals, or seizure and impoundment of animals. "Animal care and control officer" includes any state or municipal peace officer, sheriff, or other employee whose duties in whole or in part include assignments that involve the seizure and taking into custody of any animal. (Ord. 19638 § 8, 2023).

**11.01.080 Animal shelter.** "Animal shelter" means a facility used to house or contain stray, homeless, abandoned, or unwanted animals, and that is owned, operated, or maintained by a public body, an established humane society, animal welfare society, society for the prevention of cruelty to animals, or other nonprofit organization or person devoted to the welfare, protection, and humane treatment of animals. (Ord. 19638 § 9, 2023).

**11.01.090 At large.** "At large" means any animal off the premises of its owner and not under control of a competent person. (Ord. 19638 § 10, 2023).

**11.01.100 Companion animal.** "Companion animal" means any species of animal commonly kept for companionship, including working dogs and excluding exotic animals. (Ord. 19638 § 11, 2023).

**11.01.110 Competent person.** "Competent person" means a person able to sufficiently care for, control, and restrain a particular animal, and who has the capacity to exercise sound judgment regarding the rights and safety of others. (Ord. 19638 § 12, 2023).

**11.01.120 Dangerous animal.**

- A. "Dangerous animal" means any animal that:
  - 1. Inflicts severe injury on or causes the death of a human being without provocation;
  - 2. Inflicts severe injury on or causes the death of a domesticated animal without provocation;
  - 3. Has been previously found to be potentially dangerous or vicious because of injury inflicted on a human, the owner having received notice of such, and the animal again bites, attacks, or endangers the safety of humans;
  - 4. Enters onto private property without the consent of the owner or occupant and, regardless of provocation, engages in conduct meeting subsection A.1., A.2., or A.3. of this section; or
  - 5. Jointly engages, with one or more animals, in conduct meeting A.1., A.2., A.3., or A.4. of this section, in which case all animals may be deemed dangerous, absent an affirmative demonstration that a specific animal was not responsible for a qualifying act.

B. An animal shall not be declared a "dangerous animal" if:

1. The threat, injury, or bite alleged to have been committed by the animal was sustained by a person who was at the time committing a willful trespass upon the premises occupied by the owner of the animal, Item 13. was abusing or assaulting the animal, or who was committing or attempting to commit a crime. This exclusion does not apply to actions taken in defense of oneself, other humans, animals, or property; or

2. The animal has not been previously found to be potentially dangerous, vicious, or dangerous, and the severe injury or death is to a domesticated animal other than pets or large livestock. (Ord. 19638 § 13, 2023).

**11.01.130 Director.** "Director" means the director of public health - Seattle & King County or designee. However, for the purposes of K.C.C. chapter 11.02, "director" means the director of the department of executive services or designee. (Ord. 19638 § 14, 2023).

**11.01.140 Domesticated animal.** "Domesticated animal" means any animal that is a companion animal, a service or assistive animal, livestock, or poultry. (Ord. 19638 § 15, 2023).

**11.01.150 Euthanasia.** "Euthanasia" means the humane destruction of an animal, accomplished by a method that involves near instantaneous unconsciousness and immediate death or by a method that causes painless loss of consciousness and death during the loss of consciousness. (Ord. 19638 § 16, 2023).

**11.01.160 Exotic animal.** "Exotic animal" means any of the following:

- A. Species of snakes capable of inflicting serious physical harm or death to human beings;
- B. Nonhuman primates and prosimians;
- C. Bears;
- D. Nondomesticated species of felines;
- E. Nondomesticated species of canines and their hybrids, including wolf and coyote hybrids; and
- F. Any species within the order Crocodylia, including but not limited to alligators, crocodiles, caimans, and gavials. (Ord. 19638 § 17, 2023).

**11.01.170 Feral.** "Feral" means any animal belonging to a species typically domesticated that lives and behaves like a wild animal. (Ord. 19638 § 18, 2023).

**11.01.180 Grooming service.** "Grooming service" means any public or private place or establishment where animals are bathed, clipped, or combed to enhance either their aesthetic value or health, or both, for a fee. (Ord. 19638 § 19, 2023).

**11.01.190 Harbor, keep, or maintain.** "Harbor, keep, or maintain" means:

- A. Providing animal care, shelter, protection, refuge, food, or nourishment; or
- B. Having custody of an animal. (Ord. 19638 § 20, 2023).

**11.01.200 Hobby cattery.** "Hobby cattery" means a noncommercial cattery at or adjoining a private residence where four or more nonjuvenile cats are bred or kept for exhibition or for enjoyment. (Ord. 19638 § 21, 2023).

**11.01.210 Hobby kennel.** "Hobby kennel" means a noncommercial kennel at or adjoining a private residence where four or more nonjuvenile dogs are bred or kept for any combination of hunting, training, exhibition, field or obedience trials, working, or enjoyment. (Ord. 19638 § 22, 2023).

**11.01.220 Juvenile.** "Juvenile" means any dog or cat under six months old. (Ord. 19638 § 23, 2023).

**11.01.230 King County.** "King County" means the unincorporated area of King County, Washington, and any jurisdiction that has an interlocal agreement with King County for regional animal services. (Ord. 19638 § 24, 2023).

**11.01.240 Livestock.** "Livestock" has the same meaning as in RCW 16.57.010. (Ord. 19638 § 25, 2023).

**11.01.250 Mammal.** "Mammal" means any animal of a class of warm-blooded vertebrate animals that nourish their young with milk secreted by mammary glands and have skin generally covered with hair, and 81 includes bats. (Ord. 19638 § 26, 2023).

**11.01.260 Manager.** "Manager" means the manager of the regional animal services section of the records and licensing services division, or the manager's designees. (Ord. 19638 § 27, 2023).

**11.01.270 Muzzle.** "Muzzle" means a device that prevents an animal from biting others and does not cause injury to the animal nor inhibit its vision, respiration, or panting. (Ord. 19638 § 28, 2023).

**11.01.280 Owner.** "Owner" means any person who harbors, keeps, maintains, or has control of an animal except for individuals or organizations involved with providing care to a feral cat colony, such as trap, neuter, and release programs. (Ord. 19638 § 29, 2023).

**11.01.290 Pack.** "Pack" means any group of two or more animals running at large. (Ord. 19638 § 30, 2023).

**11.01.300 Person.** "Person" means any individual, partnership, firm, company, corporation, association, or other legal entity. (Ord. 19638 § 31, 2023).

**11.01.310 Pet.** "Pet" means any dog or any nonferal cat. (Ord. 19638 § 32, 2023).

**11.01.320 Potentially dangerous animal.**

A. "Potentially dangerous animal" means any animal that when unprovoked:

1. Bites or inflicts injury on a human or domesticated animal;
2. Chases or approaches a person upon the streets, sidewalks, or any public grounds in a menacing fashion or apparent attitude of attack;
3. Has a known propensity, tendency, or disposition to attack, to cause injury, or otherwise to threaten the safety of humans or domestic animals; or
4. Jointly engages, with one or more animals in conduct meeting subsections A.1., A.2., or A.3., of this section, in which case all animals are deemed potentially dangerous, absent an affirmative demonstration that a specific animal was not responsible for a qualifying act.

B. Regardless of provocation, an animal is a "potentially dangerous animal" if it enters onto private property without the consent of the owner or occupant and bites a human or animal or chases or approaches a person in a menacing fashion or apparent attitude of attack.

C. An animal shall not be declared a "potentially dangerous animal" if the threat, injury, or bite alleged to have been committed by the animal was sustained by a person who was at the time committing a willful trespass upon the premises occupied by the owner of the animal, or who was abusing or assaulting the animal, or who was committing, or attempting to commit a crime. This exclusion does not apply to actions taken in defense of oneself, other humans, animals, or property. (Ord. 19638 § 33, 2023).

**11.01.330 Premises.** "Premises" means the real property or enclosed space that an animal's owner has a legal or equitable right to occupy, including a dwelling unit. "Premises" does not extend into areas of common ownership or use, such as an apartment lobby or public transportation. (Ord. 19638 § 34, 2023).

**11.01.340 Proper enclosure.** "Proper enclosure" means, while on its owner's premises, an animal is securely confined indoors or in an enclosed and locked pen or structure, suitable to prevent the entry of young children and designed to prevent the animal from escaping. The pen or structure must fully enclose the animal, consist of secure sides, top, and bottom, and provide protection from the elements. (Ord. 19638 § 35, 2023).

**11.01.350 Provocation or provoke.** "Provocation" or "provoke" means to torment, agitate, or harass an animal immediately before the attack, chase, or menacing behavior. "Provocation" or "provoke" does not include actions taken to defend oneself, other humans, animals, or property. (Ord. 19638 § 36, 2023).

**11.01.360 Service or assistive animal.** "Service or assistive animal" has the same meaning as in K.C.C. 12.22.020. (Ord. 19638 § 37, 2023).

**11.01.370 Severe injury.** "Severe injury" means any physical injury that results in:

- A. One or more broken bones;
- B. One or more disfiguring lacerations, avulsions, cuts or puncture wounds requiring medical attention, including, but not limited to, one or more sutures, steri strips or staples;

- C. Permanent nerve damage; or
- D. Transmittal of an infectious or contagious disease. (Ord. 19638 § 38, 2023).

**11.01.380 Under control.** "Under control" means a domesticated animal is restrained, by a human being on a leash or competent and effective voice or signal control, from approaching any bystander or other domesticated animal and from causing property damage. (Ord. 19638 § 39, 2023).

**11.01.390 Vicious.** "Vicious" means having performed the act of, or having the propensity to do any act, endangering the safety of any human, animal, or property of another, including, but not limited to, biting a human being, or attacking a human being or domesticated animal without provocation. (Ord. 19638 § 40, 2023).

**11.01.400 Warning sign.** "Warning sign" means a conspicuously displayed sign containing clearly visible words, along with a symbol informing those who are incapable of reading, warning of a potentially dangerous or dangerous animal on the property. (Ord. 19638 § 41, 2023).

## 11.02 REGIONAL ANIMAL SERVICES SECTION

### Sections:

- 11.02.010 Established.
- 11.02.020 Manager - established - compensation.
- 11.02.030 Agreements - authorization.
- 11.02.040 Agreements - concessions - revenue for regional animal services.
- 11.02.050 Agreements - advertising, sponsorship, naming rights - for regional animal services programs - restrictions.
- 11.02.060 Gifts, bequests, and donations - solicitation and acceptance - deposit in animal bequest fund - restrictions.
- 11.02.070 Rules - adoption and enforcement.

**11.02.010 Established.** A regional animal services section is established in the records and licensing services division. This chapter designates the regional animal services section as the agency authorized to provide animal care services and enforce animal control laws. (Ord. 19638 § 42, 2023: Ord. 16861 § 7, 2010: Ord. 15971 § 57, 2007: Ord. 15801 § 1, 2007: Ord. 14498 § 6, 2002: Ord. 1361 § 4, 1972: Ord. 1269 § 1, 1972).

**11.02.020 Manager - established - compensation.** Within the regional animal services section, the position of manager is established, to be compensated at a rate in accordance with county personnel policies. (Ord. 19638 § 43, 2023: Ord. 16861 § 8, 2010: Ord. 15801 § 2, 2007: Ord. 14498 § 7, 2002: Ord. 6370 § 1, 1983: Ord. 1269 § 3, 1972).

**11.02.030 Agreements - authorization.** The county executive is authorized to enter into agreements with public agencies as defined in chapter 39.34 RCW for animal licensing and enforcement of animal care and control ordinances, and with other legal entities for the purpose of disposing of animal remains. (Ord. 19638 § 44, 2023: Ord. 15801 § 3, 2007: Ord. 6370 § 2, 1983: Ord. 1370 § 1, 1972).

**11.02.040 Agreements - concessions - revenue for regional animal services.** The director of the department of executive services is authorized to enter into concession agreements with vendors to sell animal-related products and services at the King County animal shelter and at other county facilities and events. The revenue from these concession agreements shall be applied solely to regional animal services. (Ord. 16861 § 9, 2010).

**11.02.050 Agreements - advertising, sponsorship, naming rights - for regional animal services programs - restrictions.**

A. The director may negotiate and enter into advertising, sponsorship, and naming rights agreements to provide financial support for regional animal services programs. Advertising is restricted to commercial speech.

B. Advertisers and sponsors shall abide by the nondiscrimination requirements of Section 840 of the King County Charter and K.C.C. Title 12. Furthermore, an advertising, sponsorship or naming rights agreement may not result in advertisement of spirits or tobacco products in accordance with K.C.C. chapter 12.51.

C. The director may impose additional subject-matter restrictions on advertising, sponsorship and naming rights agreements consistent with applicable law.

D. Revenue generated from advertising, sponsorships and naming rights agreements entered into under this section must be applied solely to regional animal services. (Ord. 19638 § 45, 2023: Ord. 16861 § 11, 2010).

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**11.02.060 Gifts, bequests, and donations - solicitation and acceptance - deposit in animal bequest fund - restrictions.**

A. Consistent with K.C.C. chapter 3.04, the executive, the director, the manager of the records and licensing services division, the manager, the council and councilmembers and staff who report directly to those officers or officials and who do so at those officers' or officials' direction, may solicit and accept from the general public and business communities and all other persons, gifts, bequests, and donations to the county in support of regional animal services.

B. All gifts, bequests and donations of money to the county for regional animal services must be deposited and credited to the animal bequest fund created under K.C.C. 4A.200.130.

C. The director shall assure that expenditures from gifts, bequests, or donations are consistent with the terms, if any, requested by their grantors. (Ord. 19638 § 46, 2023: Ord. 16861 § 10, 2010).

**11.02.070 Rules - adoption and enforcement.** The manager may adopt and enforce rules under the procedures specified in K.C.C. chapter 2.98 that are consistent with this title. (Ord. 19638 § 47, 2023).

**11.04 ANIMAL CARE AND CONTROL REGULATIONS**

**Sections:**

**I. GENERAL PROVISIONS**

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**II. LICENSING**

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11.04.035 License and registration fees and penalties.

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- 11.04.500 Euthanasia rate targets.
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- 11.04.580 Canvassing for compliance program.
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**I. GENERAL PROVISIONS**

**11.04.010 Purpose - conflicts with zoning code - intent.**

A. It is declared the public policy of the county to secure and maintain levels of animal care and control that protect animal and human health and safety, and to the greatest degree practicable, prevent injury to property, protect the general public, and safeguard against cruelty and neglect of animal life. To this end, this chapter's purpose is to provide a means of caring for animals, licensing pets, hobby kennels, hobby catteries, and related facilities[,] and to keep errant animal behavior from becoming a public nuisance or public health risk, and to prevent cruelty to animals.

B. If there is a conflict between an applicable zoning code provision, the zoning code provision controls.

C. This title's intent is to protect the health, safety, and welfare of the general public and are not intended to protect any particular class of individuals or organizations. (Ord. 19638 § 48, 2023: Ord. 16861 § 12, 2010: Ord. 15801 § 4, 2007: Ord. 13148 § 1, 1998: Ord. 1396 Art. I § 2, 1972).

**\*Reviser's note: Language added but not underlined in Ordinance 19638. See K.C.C. 1.24.075.**

**II. LICENSING**

**11.04.030 Pet licenses and registrations - requirements - exceptions - requirements for veterinarians and shelters that sell or give away pets without licenses.**

A. Any owner of a pet eight weeks old and older in King County for more than thirty days shall license and register that pet, but this provision does not apply to a pet walker, sitter, or other temporary custodian, if that person can verify the pet owner's name and contact information. The license must be renewed on or before the date of expiration.

B.1. Upon application and the payment of a license fee to the King County treasury according to the schedule provided in K.C.C. 11.04.035, the manager shall issue pet licenses. Shelters, veterinarians, pet shops, hobby kennels, hobby catteries, and other approved locations, under contract with the county, may issue pet licenses.

2. Pet licenses are valid for one year from issuance, expiring on the last day of the twelfth month. There is no proration of any license fees. Renewal licenses retain the original expiration period whether renewed before, on or after their respective renewal months.

3. Juvenile licenses may be obtained in lieu of an unaltered pet license for pets from eight weeks to six months old.

4. King County residents sixty-five years old or older may purchase a discounted pet license for their altered pets maintained at the registered owner's registered address. However, residents sixty-five years old or older who previously obtained a special permanent license for their pet or pets are not be required to purchase a new license for their permanently licensed animals.

5. Residents with disabilities who meet the eligibility requirements for a regional reduced fare permit, authorized in K.C.C. 28.94.255, may purchase a discounted pet license for their altered pets maintained at the registered owner's registered address.

6. Applications for a pet license must be on forms provided by the regional animal services section.

7. License tags must be worn by dogs at all times. Notwithstanding the requirement for license tags, as an alternative to a license tag, a currently licensed pet may be implanted with a microchip registered with the regional animal services section.

8. Pet owners of who hold valid licenses from other jurisdictions and who move into King County may transfer the license, subject to by paying a transfer fee. The license remains valid through the original license's expiration date or for twelve months after the license was issued by the other jurisdiction, whichever period is shorter.

9. It is a violation of this title for any person to sell or transfer ownership of any pet that does not have a pet license. Any person selling or transferring a pet shall notify the regional animal services section of the name, address, and telephone number of the new owner within thirty days following the sale or transfer.

10. It is a violation of this title to falsely represent a pet as altered or nonaltered.

11. Pet owners are subject to the penalty set in K.C.C. 11.04.035 for failure to comply with the licensing requirement in subsection A. of this section.

C. The late fee set in K.C.C. 11.04.035 shall be charged for any pet license not obtained within thirty days of ownership or not renewed before expiration. The late fee is in addition to any other penalties that might apply.

D. All fees and fines collected under this chapter must be deposited in the general fund to be applied solely to regional animal services. The records and licensing services division is authorized to accept credit and bank card payments for fees and penalties imposed under this title, in accordance with K.C.C. chapter 4.100.

E. A person may not [issue]\* a check [for which funds are insufficient]\*\* or stop payment on any check written in payment of any fees or penalties imposed under this title. Any license issued or penalty paid under those circumstances is invalid; and in the case of the penalty, still outstanding. Costs incurred by the county in collecting any moneys owing as a result of an unpayable check are considered a cost of abatement and are the personal obligation of the animal owner under K.C.C. 11.04.300.

F. Except for subsection G. of this section, this section does not apply to pets in the custody of a veterinarian or shelter or to pets that are temporarily within the county for fewer than thirty days.

G. Veterinarians and shelters that sell or give away a pet without a license shall make license application materials available to the new pet owner and shall monthly provide the regional animal services section with the list of information required by K.C.C. 11.04.070 for any pet given away or sold. (Ord. 19638 § 50, 2023: Ord. 16861 § 14, 2010: Ord. 16309 § 2, 2008: Ord. 15801 § 6, 2007: Ord. 11404 § 2, 1994: Ord. 10809 § 2, 1993: Ord. 10423 § 4, 1992: Ord. 10168 § 1, 1991: Ord. 7986 § 1, 1987: Ord. 7416 § 1, 1985: Ord. 6702 § 1, 1984: Ord. 6370 § 4, 1983: Ord. 5805 § 1, 1981: Ord. 4552 § 1, 1979: Ord. 3980 § 1, 1978: Ord. 3187 § 1, 1977: Ord. 2869, 1976: Ord. 2158 § 1, 1974: Ord. 1691 § 1, 1973: Ord. 1396 Art. II § 1, 1972).

**Reviser's notes:**

**\*In Ordinance 19683, language was changed from "issue" to "write" but not underlined or struck through within double-parentheses to indicate any amendments. See K.C.C. 1.24.075.**

**\*\*In Ordinance 19683, language was changed from "for which funds are insufficient" to "that is not sufficiently funded" but not underlined or struck through within double-parentheses to indicate any amendments. See K.C.C. 1.24.075.**

**11.04.035 License and registration fees and penalties.**

A. The following animal license and registration fees apply:

- 1. Pet license
  - a. Unaltered \$60.00
  - b. Altered \$30.00
  - c. Service or assistive animal no charge
  - d. K-9 police dog no charge
- 2. Juvenile pet license \$15.00
- 3. Discounted pet license \$15.00
- 4. Replacement tag \$5.00
- 5. Transfer fee \$5.00
- 6. Potentially dangerous animal registration \$125.00

\$250.00

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- 7. Dangerous animal registration
- 8. The following late fees apply to license renewal applications and must be paid in addition to any applicable license fees and penalties:
  - a. received 45 to 90 days following license expiration \$15.00
  - b. received 90 to 135 days following license expiration \$20.00
  - c. received more than 135 days following license expiration \$30.00
  - d. received more than 365 days following license expiration \$30.00 plus license fee or fees for current year.
- B. The following business and activity permit fees apply:
  - Hobby kennel and hobby cattery license \$50.00
- C. The following civil penalties apply:
  - 1. Civil penalties: General
    - a. No previous similar code violation within one year \$50.00
    - b. One previous similar code violation within one year \$100.00
    - c. Two or more similar code violations within one year Double the rate of the previous penalty, up to a maximum of \$1,000.00
  - 2. Civil penalties: Dangerous animal, potentially dangerous animal, animal cruelty, neglect, or abandonment contrary to K.C.C. 11.04.250
    - a. First violation within one year \$500.00
    - b. Subsequent violations within one year \$1000.00
    - c. Failure to comply with potentially dangerous animal requirements \$250.00
    - d. Failure to comply with dangerous animal requirements \$500.00
  - 3. Civil penalties: failure to comply with prohibition on owning, caring for, or residing with similar animals under K.C.C. 11.04.225.B.
    - a. First violation \$1,000.00
    - b. Second violation \$2,500.00
  - 4. Failure to timely comply with a removal order \$1,000.00
  - 5. Civil penalties: Pet without current and valid license
    - a. Altered pet \$125.00
    - b. Unaltered pet \$250.00
- D. The following service fees apply
  - 1. Adoptions
    - a. Per pet, including licensing and altering the pet \$75.00 - \$250.00 based upon adoptability
    - b. Per animal that is not a pet \$5.00 - \$250.00 based on adoptability
  - 2. Impound or redemption - pets or other small animals
    - a. First impound within one year \$45.00
    - b. Second impound within one year \$85.00
    - c. Third impound within one year \$125.00
  - 3. Impound or redemption - Livestock \$45.00

4.	Livestock boarding	Actual cost of boarding	
5.	Kenneling at King County animal shelter - per 24 hours or portion thereof	\$20.00	Item 13.
6.	In-field pick up of an owner's deceased unlicensed pet or pick up of an unlicensed pet released voluntarily to the regional animal services section	\$50.00	
7.	Owner-requested euthanasia (unlicensed pets)	\$50.00	
8.	Microchipping pets	\$25.00	

(Ord. 19638 § 52, 2023: Ord. 16861 § 16, 2010: Ord. 16309 § 3, 2008: Ord. 15801 § 8, 2007: Ord. 14790 § 2, 2003: Ord. 14521 § 2, 2002: Ord. 14498 § 9, 2002: Ord. 13335 § 2, 1998: Ord. 12921 § 1, 1997: Ord. 12542 § 1, 1996: Ord. 11404 § 3, 1994: Ord. 10809 § 6, 1993: Ord. 10423 § 5, 1992: Ord. 10168 § 2, 1991: Ord. 7861 § 1, 1986: Ord. 7416 § 2, 1985).

**11.04.060 Hobby kennel or hobby cattery licenses - required - limitations - requirements - issuance and maintenance.**

A. It is a violation of this chapter for any person to operate a hobby kennel or hobby cattery unless the person possesses and complies with a hobby kennel or hobby cattery license.

B. Each animal maintained at a hobby kennel or hobby cattery must be licensed individually under K.C.C. 11.04.030.

- C. Any hobby kennel or hobby cattery license shall limit the total number of pets based on:
1. Animal age and size;
  2. Breed characteristics; in particular, in the case of dogs, the pitch and volume of their barks;
  3. The amount of lot area, though the maximum number may not exceed:
    - a. three on lots of less than twenty thousand square feet;
    - b. five on lots between twenty thousand and thirty-five thousand square feet, except that a maximum of three total pets may remain unaltered; and
    - c. an additional two pets for each acre of lot area beyond thirty-five thousand square feet, up to a maximum of twenty, except that a maximum of three total pets may remain unaltered;
  4. The layout and size of any structure for sheltering the pets; and
  5. The zoning classification where the hobby kennel or hobby cattery would be maintained.

- D. Hobby kennels and hobby catteries shall comply with the following:
1. All open run areas must be completely surrounded by a six-foot fence set back at least twenty feet from all property lines, though this requirement may be modified for hobby catteries, as long as the open run area contains the cats and prohibits the entrance of children. For purposes of this section, "open run area" means that area where the pets are sheltered or maintained. If there is no area set aside for sheltering or maintaining the pets within the property lines of the premises, the twenty-foot setback does not apply. The property lines of premises not containing an open run area must be completely surrounded by a six-foot fence;
  2. Commercial signs or other appearances advertising the hobby kennel or hobby cattery are not permitted on the premises, except for those advertising the sale of the allowable offspring, as set forth in this section;
  3. The manager may require setbacks, fencing, screening, or soundproofing, as necessary to ensure compatibility of the hobby kennel or hobby cattery with the surrounding neighborhood. Factors to be considered in determining compatibility are:
    - a. statements of surrounding neighbors relative to maintenance of a hobby kennel or hobby cattery at the address applied for;
    - b. history of verified animal care and control complaints relating to the applicant's pets;
    - c. facility specifications or dimensions in which the pets are to be maintained;
    - d. animal size, type and characteristics of breed; and
    - e. the zoning classification of the premises on which the hobby kennel or hobby cattery is maintained;
  4. The hobby kennel or hobby cattery shall limit pet reproduction to no more than one litter per license year per female dog and two litters per license year per female cat; and
  5. Each pet in the hobby kennel or hobby cattery must have the following current immunizations:
    - a. for dogs over three months old, distemper, hepatitis, parainfluenza and parvo virus (DA2PP) inoculation ;
    - b. for cats over two months old, feline herpesvirus 1, calicivirus, and panleukopenia virus (CP) inoculation; and
    - c. for all pets over four months old, rabies inoculation.

E. A hobby kennel or hobby cattery license remains valid for one year, subject to renewal, and may be terminated if the facility fails to comply with this section.

F. For applicants who cannot meet the requirements of this section, the manager may issue a hobby kennel or hobby cattery license authorizing persons to retain more than three pets if:

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1. The applicant keeps the pets for enjoyment only, and not as a commercial enterprise;

2. The applicant keeps only those pets in the applicant's possession at the time of license issuance. The license must identify each pet and allow possession of more animals than would otherwise be allowed only until the death or relocation of those specific animals;

3. The licensed facility provides a living environment with sufficient area, dimension, design, ventilation, and cleanliness to assure the comfort and lack of distress of each animal and is operated and maintained in a manner that is compatible with neighboring properties; and

4. The pets have no additional litters until the total number of pets is reduced to three or fewer. ( Ord. 19638 § 54, 2023: Ord. 16861 § 18, 2010: Ord. 15801 § 10, 2007: Ord. 11792 § 5, 1995: Ord. 10423 § 11, 1992: Ord. 10168 § 4, 1991: Ord. 6370 § 5, 1983: Ord. 4610 § 3, 1979: Ord. 4269 § 1, 1979: Ord. 2428 § 3, 1975: Ord. 1396 Art. II § 4, 1972).

**11.04.070 Animal shelters, hobby kennels, hobby catteries, or pet shops - reporting required.** Each animal shelter, hobby kennel, hobby cattery or pet shop shall monthly provide the manager with a list of all pets that it has given away or sold. The list must include the origin, age, sex, color, breed, altered status and, if applicable, microchip number and license number of each pet given away or sold and the new owner's name, address and, if available, email address and telephone number. (Ord. 19638 § 55, 2023: Ord. 16861 § 19, 2010: Ord. 15801 § 11, 2007: Ord. 10423 § 7, 1992: Ord. 2428 § 4, 1975: Ord. 1396 Art. II § 5, 1972).

**11.04.150 Licenses, registration, permits - hobby kennel or hobby cattery - revocation, suspension, or refusal to renew.** In addition to imposing penalties provided in this title, the manager may condition, revoke, suspend, or refuse to renew any hobby kennel license or hobby cattery license for failure to comply with any condition of the license or permit or for any violation of this title. Enforcement is stayed during the pendency of an appeal filed in accordance with K.C.C. 11.04.260. (Ord. 19638 § 57, 2010: Ord. 16861 § 22, 2010: Ord. 15801 § 14, 2007: Ord. 3232 § 11, 1977: Ord. 2428 § 10, 1975: Ord. 1396 Art. II § 13, 1972).

**11.04.160 Licenses, registration, permits - hobby kennel or hobby cattery - revocation or refusal waiting period.** An applicant who has had a license permit, or registration revoked or a renewal refused shall not be issued a hobby kennel license or a hobby cattery license for one year after the revocation or refusal to renew becomes final. (Ord. 19638 § 58, 2023: Ord. 16861 § 23, 2010: Ord. 15801 § 15, 2007: Ord. 3232 § 12, 1977: Ord. 1396 Art. II § 14, 1972).

**\*Reviser's note: Language added but not underlined in Ordinance 16861. See K.C.C. 1.24.075.**

### III. ENFORCEMENT, PENALTIES AND PROCEDURES

#### **11.04.170 Enforcement powers.**

A. The manager is authorized to take such lawful action as appropriate to enforce:

1. This title;

2. Ordinance 10870, as amended, and K.C.C. Title 21A pertaining to animals; and

3. The laws of Washington pertaining to animals.

B. The manager, while pursuing or observing any animal in violation of this title, may enter upon any public or private property, except any building designated for and used for private purposes, for the purpose of abating the animal violation being pursued or observed.

C. The manager may inspect any facilities licensed or permitted under this title to ensure compliance with this title and the applicable permit or license. (Ord. 19638 § 60, 2023: Ord. 16861 § 26, 2010: Ord. 15801 § 18, 2007: Ord. 14498 § 11, 2002: Ord. 11792 § 8, 1995: Ord. 3980 § 3, 1978: Ord. 2771 § 2, 1976: Ord. 2428 § 11, 1975: Ord. 1396 Art. III § 1, 1972).

**11.04.174 Assistance with enforcement and carrying out BOH chapter 8.04, Rabies.** The manager is authorized to assist the director in enforcing and carrying out BOH chapter 8.04 of the King County Board of Health Code. (Ord. 19638 § 91, 2023).

**11.04.180 Violations - deemed public nuisances - abatement.** All violations of this title are detrimental to public health, safety and welfare and are deemed public nuisances, subject to abatement and other enforcement in accordance with this title or as otherwise authorized by law or equity. (Ord. 19638 § 61, 2023: Ord. Item 13. 27, 2010: Ord. 15801 § 19, 2007: Ord. 1396 Art. III § 2, 1972).

**11.04.200 Violations - civil penalty.** In addition to or as an alternative to any other penalty provided in this title or by law, any person whose animal is maintained in violation of this title shall incur a civil penalty as specified by K.C.C. 11.04.035. All civil penalties assessed will be assessed and collected in accordance with the procedure specified in this title. (Ord. 19638 § 63, 2023: Ord. 15801 § 20, 2007: Ord. 10168 § 6, 1991: Ord. 7923 § 2, 1987: Ord. 6370 § 6, 1983: Ord. 4610 § 5, 1979: Ord. 3548 § 6, 1978: Ord. 1396 Art. III § 4, 1972).

**11.04.210 Apprehending and impounding - retention - redemption.**

A. The manager may apprehend and impound any animal found to be at large.

B. The manager shall make reasonable efforts to serve the owner with written notice specifying the basis for impoundment and the requirements for regaining custody of the animal, if applicable.

C. Animals impounded under this section must be retained as follows:

1. Any currently licensed animal must be held for five calendar days after telephone contact to the owner or posting notice of impoundment on the front door of the living unit of the owner, or for at least fourteen calendar days after sending the owner notice of impoundment by regular mail;

2. Any animal whose owner cannot be determined by license or other means must be held for at least three calendar days from the time of impoundment, unless otherwise provided by law;

3. The manager may provide medical care to an animal during impoundment. Any animal suffering from serious injury or disease may be euthanized; and

4. Feral cats that are altered and ear tipped are exempt from the holding periods in this subsection and are subject to immediate disposition, at the discretion of the manager, which may include returning the feral cat to the location where it was found.

D. Except where return of the animal is restricted by law, order of the manager, order of the hearing examiner, or order of a court, an owner may redeem the animal by paying the redemption and kenneling fees provided in K.C.C. 11.04.035 and any expenses the manager incurred altering, microchipping, and providing necessary medical care to the animal during the animal's period of impoundment.

E. Any animal not redeemed within the time required by subsection C. of this section may be:

1. Made available for adoption at the fee provided in K.C.C. 11.04.035;

2. Transferred to another animal welfare organization for adoption;

3. Placed into foster care;

4. Sold at public auction; or

5. Euthanized.

F. The county shall not sell any animals for the purposes of medical research to any research institute or any other purchasers.

G. All pets adopted from the King County animal shelter must be altered and microchipped before adoption.

H. Any pet impounded more than once shall be microchipped before redemption. (Ord. 19638 § 64, 2023: Ord. 16861 § 28, 2010: Ord. 15801 § 21, 2007: Ord. 11920 § 1, 1995: Ord. 10423 § 23, 1992: Ord. 10168 § 7, 1991: Ord. 7986 § 2, 1987: Ord. 7871, 1986: Ord. 6370 § 7, 1983: Ord. 6243 § 1, 1982: Ord. 6049, 1982: Ord. 5805 § 3, 1981: Ord. 2428 § 12, 1975: Ord. 1396 Art. III § 5, 1972).

**11.04.220 Additional enforcement.** Notwithstanding the existence or use of any other remedy, the manager may seek legal or equitable relief to enjoin acts or practices and abate any conditions that constitute a violation of this title. (Ord. 19638 § 65, 2023: Ord. 16861 § 29, 2010: Ord. 15801 § 22, 2007: Ord. 1396 Art. III § 6, 1972).

**11.04.222 Removal of animal from county for repeated notices and orders of violation.** In addition to other remedies provided in this title, the manager may order an animal removed from the county when the animal has been the subject of five or more notices and orders of violation in any two-year period. (Ord. 19638 § 66, 2023).

**11.04.225 Additional enforcement - to further purposes of title - animal cruelty.**

A. The manager may prohibit a person who violates K.C.C. 11.04.250 from owning, caring for, or 90ling with any animals for up to two years, if the manager determines that the prohibition furthers the purpose 90 this title.

B. The manager may prohibit a person convicted of animal cruelty from owning, caring for, or residing with any animals, consistent with RCW 16.52.200.

C. The manager may enforce this section through the notice and order process in K.C.C. 11.04.270. Item 13. The notice and order is subject to appeal, in accordance with K.C.C. 11.04.270.

D. The manager may impound an animal owned, cared for, or residing with a person contrary to this section. If an animal is impounded under this section, then the procedures in RCW 16.52.085 shall apply. (Ord. 19638 § 67, 2023; Ord. 15801 § 66, 2007).

**11.04.230 Public nuisances - defined and prohibited.** The following constitute public nuisances and are prohibited:

- A. Any public nuisance relating to animal care and control known at common law or in equity jurisprudence;
- B. A domesticated animal that enters any area where food is stored, prepared, served, or sold to the public; however, this subsection B.2. does not apply to service or assistive animals;
- C. While in heat, for a pet to be accessible to males of the same species, except for males of the same species, except for planned breeding;
- D. A domesticated animal chases, runs after, or jumps at people riding in vehicles , or on bicycles, skateboards, roller skates, or other wheeled devices in public areas;
- E. A domesticated animal that menaces a person or other domesticated animals under circumstances not meeting the definition of "potentially dangerous";
- F. A domesticated animal that meets the definition of "potentially dangerous animal" or "dangerous animal." In addition, the provisions of this chapter relating to potentially dangerous animals or dangerous animals shall apply;
- G. A domesticated animal that violates any provision of this title after a final determination of the animal being potentially dangerous, vicious, or dangerous;
- H. Failure to comply with a manager's order related to a potentially dangerous, vicious or dangerous animal;
- I. A domesticated animal leaving the owner's premises and thereafter cause damage to anything of value;
- J. A domesticated animal chasing livestock, unless engaged in the specific work of herding that livestock, as approved by the livestock's owner;
- K. A domesticated animal making noise, to an unreasonable degree, in such a manner as to disturb a person or neighborhood;
- L. A domesticated animal entering upon a person's property or premises without that person's permission;
- M. Failure to obtain care for a domesticated animal from a licensed veterinarian when the owner knows the animal has a contagious disease;
- N. Bringing into King County, breeding, or having custody or control, even temporarily, of a potentially dangerous wild animal as defined in chapter 16.30 RCW as of June 17, 2023. For purposes of this chapter, wolf hybrids and coyote hybrids are potentially dangerous wild animals;
- O. For a dog to be at large, or be at large in a pack, except in designated off-leash areas or while engaged in obedience training, lawful hunting activity, lawful organized competition, lawful training in preparation for such hunting or competition, herding livestock, or sanctioned search and rescue activities;
- P. Failure to license a pet, as required by K.C.C. 11.04.030;
- Q. Sell, barter, or otherwise transfer ownership of any animal without the appropriate license or permit;
- R. Stake, tether, or keep any animal on public property without prior written consent of the public entity that owns the premises;
- S. Fail to remove the feces of their domesticated animal from another's premises and deposit the same in an appropriate receptacle;
- T. Possess an exotic animal in violation of K.C.C. 11.28.030;
- U. Fail to comply with an order related to an animal designated as potentially dangerous, vicious, or dangerous;
- V. Fail to timely obtain or renew a potentially dangerous registration or a dangerous animal registration;
- W. Bring a potentially dangerous or dangerous animal into King County without meeting the requirements of K.C.C. 11.04.275 or 11.04.285;
- X. Release any animal from any confinement, vehicle, or restraint unless the release is with the owner's permission, necessary for the animal's immediate health and safety, or undertaken by peace, animal care, or humane officers;
- Y. Sell, offer for sale, barter, or give away any fowl under three weeks old or any rabbit under two months old, as a companion animal, toy, premium, or novelty, or to color, dye, stain, or otherwise change the natural color of any such a fowl or rabbit; or

Z. Violate the prohibition on owning, caring for, or residing with any animals under K.C.C. 11.04.225. (Ord. 19638 § 68, 2023: Ord. 18000 § 1, 2015: Ord. 14498 § 12, 2002: Ord. 7923 § 3, 1987: Ord. 6370 § 8, 1983: Ord. 1396 Art. III § 7, 1972).

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**11.04.232 Stock restricted area.** All of King County, except national forest lands owned by the federal government, is designated a stock restricted area in which it is unlawful to permit livestock, as defined in K.C.C. 21A.06.695, to run at large. (Ord. 11792 § 9, 1995: Ord. 5975 § 1, 1982. Formerly K.C.C. 11.24.010).

**11.04.234 Harboring, keeping, or maintenance of exotic animal prohibited - exception - impoundment.**

A. A person may not harbor, keep, or maintain an exotic animal, unless an exception in RCW 16.30.020 applies.

B. An exotic animal harbored, kept or maintained in violation of this section is subject to impoundment. If an animal is impounded under this section, the procedures in RCW 16.30.040(2) through (6) shall apply. (Ord. 19638 § 96, 2023: Ord. 15801 § 50, 2007: Ord. 11340 § 2, 1994: Ord. 2473 § 3, 1975. Formerly K.C.C. 11.28.030.).

**11.04.250 Violations - specified acts or failures to act - impoundment.**

A. It is a violation of this chapter for any person to:

1. Injure or cause the death of any animal by any means causing it fright or pain;
2. Cause or allow any animal to endure pain, suffering or injury;
3. Fail or neglect to aid or attempt to alleviate pain, suffering or injury the person has caused any animal;
4. Deprive any animal of care sufficient to maintain its health and well-being, by failing to provide:
  - a. food of sufficient quantity or quality to allow for normal growth, body weight, health, and vigor;
  - b. sufficient potable water, which must be always available;
  - c. containers for food and water that allow the animal easy access;
  - d. a living environment with sufficient area, dimension, design, ventilation, and cleanliness to assure the animal's comfort and lack of distress;
  - e. shelter sufficient to protect against cold or heat; or
  - f. veterinary care necessary to relieve distress from injury, neglect or disease;
5. Fail to provide adequate care to any animal, even if the failure does not result in the animal actually enduring pain, suffering or injury;
6. Leave or confine any animal unattended in a motor vehicle or enclosed space if the animal could be harmed or killed by exposure to excessive heat, cold, lack of ventilation or lack of necessary water;
7. Restrain a dog outside by a tether, except in compliance with RCW 16.52.350. Each incident involving a violation of this subsection G. is a separate nuisance;
8. Lay out or expose any kind of poison, or to leave exposed any poison food or drink for humans, animals or fowl, or any deadly substance or fluid, alone or mingled with any other substance or fluid, on any premises or in any unenclosed place, or to aid or abet any person in so doing, unless in accordance with RCW 16.52.190;
9. Torment, torture, beat, kick, strike, or harass any dog used by a police department for police work, or otherwise interfere with the use of any such dog for police work; or
10. Abandon any domesticated animal, excluding feral cats.

B. The manager may impound an animal that has been subject to any of the acts, or failures to act, in this section. If an animal is impounded under this section, then the procedures in RCW 16.52.085 shall apply. (Ord. 19638 § 70, 2023: Ord. 16861 § 30, 2010: Ord. 15801 § 24, 2007: Ord. 14498 § 13, 2002: Ord. 1396 Art. III § 8, 1972).

**11.04.260 Violations - proceedings to abate - notice and order.**

A. Whenever the manager finds a violation of this title, the manager shall commence proceedings the abate each violation.

B. The manager shall issue a notice of violation and an order directed to the owner or the person presumed to be the owner of the animal maintained in violation of this chapter. The notice and order shall contain:

1. The name and address, if known, of the violator;
2. The license number, if available, and description of the animal in violation sufficient for identification;
3. A statement to the effect that the manager has found a violation of this title, including reference to the specific sections of code or statute violated and, where relevant, reference to the specific sections of code or statute authorizing removal of the animal;
- 4.a. A statement of the action the manager may require for abating the violation.

b. The order may require that the abatement, if any, be completed within a specified time from the order, as the manager determines reasonable.

c. If the manager has determined to assess a civil penalty, the order must require that the per Item 13. be paid within twenty-four days from the order;

5. Statements advising that if any required abatement is not commenced within the time specified, the manager shall proceed to abate and charge the abatement costs against the violator; and

6. Statements advising:

a. that a person having a legal interest in the animal may appeal the notice of violation and order or any action of the manager to the office of the hearing examiner by filing an appeal with the manager in accordance with K.C.C. 20.22.080; and

b. that failure to appeal constitutes a waiver of all rights to an administrative hearing and a final determination of the matter.

C. The notice and order must be served on the violator in one of the following ways:

1. Personally;

2. By mailing a copy of the notice of violation and order by certified mail, postage prepaid, return receipt requested, to the person at the person's last known address; or

3. By posting the notice of violation and order on the front door of the living unit of the violator, if the person is not home.

D. Proof of service of the notice of violation and order must be made at the time of service by a written declaration under penalty of perjury executed by the person effecting service, declaring the time, date and manner in which service was made. (Ord. 19638 § 71, 2023: Ord. 18230 § 92, 2016: Ord. 16861 § 31, 2010: Ord. 15801 § 25, 2007: Ord. 6370 § 9, 1983: Ord. 1396 Art. III § 9, 1972).

**11.04.270 Appeals.** The office of the hearing examiner is designated to hear appeals by parties aggrieved by actions of the manager under this title. (Ord. 19638 § 72, 2023: Ord. 18230 § 93, 2016: Ord. 16861 § 32, 2010: Ord. 15801 § 26, 2007: Ord. 1396 Art. III § 10, 1972).

**11.04.275 Potentially dangerous animal - designation - requirements and responsibilities of owner - registration - appeal - impoundment.**

A. If the manager determines an animal's conduct falls within the definition of a potentially dangerous animal, the manager shall designate the animal as potentially dangerous. Following such a designation the animal's owner shall:

1. Obtain a potentially dangerous animal registration, in addition to the regular animal license, as set forth in section K.C.C. 11.04.035; and

2. The registration expires one year after issuance and the owner shall renew the registration every twelve months.

B. A registration will be issued to the owner of a potentially dangerous animal only if, within twenty-four days of the designation, the owner transmits to the manager two current, color, digital photographs in electronic format of the animal, with a minimum size of three inches by five inches, and provides sufficient proof of the following:

1. An escape-proof fence, a proper enclosure, or other means of confinement approved by the manager;

2. A posted warning sign;

3. The animal has been microchipped, with the microchip number provided to the manager;

4. Current rabies vaccination;

5. Possession of a muzzle and a leash; and

6. Possession of a current license tag and a brightly colored collar sufficient to restrain the animal.

C. At all times the potentially dangerous animal must:

1. Wear its collar and license tag;

2. Be within an escape-proof fence, a proper enclosure, or within other means of confinement approved by the manager when on the owner's premises; and

3. When off the owner's premises, be securely leashed, under the control of a competent adult, and humanely muzzled or securely restrained in a carrier or crate, made in accordance with International Air Transport Association guidelines, while traveling in a vehicle.

D. This section does not apply to police dogs, as defined in RCW 4.24.410.

E. Animals found potentially dangerous by any jurisdiction of this or any other state are subject to the same regulations as if designated potentially dangerous by King County.

F. Animals declared to be vicious under a prior version of this title shall continue to comply with all conditions prescribed by the manager at the time the animal was declared vicious. Violation of any such condition shall

constitute a violation of the requirements of a potentially dangerous animal and shall be subject to the same monetary penalty as a potentially dangerous animal violation in K.C.C. 11.04.035.

G. During the entire appeal process of a potentially dangerous animal designation, the owner shall keep the animal in a proper enclosure, or by other means approved by the manager. It is a violation of this chapter for the owner appealing a declaration to allow or permit the animal to go beyond the premises of the owner unless such animal is securely leashed, under the control of a competent adult, and humanely muzzled or securely restrained in a carrier or crate, made in accordance with International Air Transport Association guidelines, while traveling in a vehicle.

H. The manager may immediately impound the animal upon a violation of any provision of this section. The animal's owner shall pay the costs of confinement and the penalty imposed for the violation. The manager shall notify the owner of the reasons for impounding the animal, that the owner is responsible for paying the costs of confinement, and that the animal will be destroyed if the deficiencies for which the animal was confiscated are not corrected within twenty-four days. If within twenty-four days the owner cures the deficiencies for which the animal was impounded to the satisfaction of the manager, and the owner pays the costs of confinement and the penalty imposed, then the owner may redeem the animal. The manager shall destroy the impounded animal if all violations of this section are not corrected, and all costs and penalties are not paid, within twenty-four days of notification.

I. It is the duty of every animal owner to always keep the owner's animals under proper supervision and control. If an animal is designated potentially dangerous, the duty is upon the animal owner to comply with this chapter. When an animal owner breaches these duties, the responsibility for any resulting injury or damage shall be on the animal owner and not King County. (Ord. 19638 § 74, 2023).

#### **11.04.285 Dangerous animal - designation - requirements and responsibilities of owner - registration - inspection - appeal - impoundment.**

A. If the manager determines an animal's conduct falls within the definition of a dangerous animal, the manager shall designate the animal as dangerous. Following such a designation, the animal's owner shall:

1. Obtain a dangerous animal registration within twenty-four days of receiving a dangerous animal designation, in addition to the regular animal license, as set forth in section K.C.C. 11.04.035; and
2. The registration expires one year after issuance and the owner shall renew the registration every twelve months.

B. The manager shall issue a dangerous animal registration if, within twenty-four days of the designation, the owner pays the fee prescribed in K.C.C. 11.04.035, transmits to the manager two current, color, digital photographs in electronic format of the animal, with a minimum size of three inches by five inches, and provides sufficient proof of all the following:

1. A proper enclosure and a posted warning sign;
2. The animal has been microchipped, with the microchip number provided;
3. Current rabies vaccination;
4. The animal has been spayed or neutered;
5. A muzzle and a leash;
6. A current license tag and a brightly colored collar sufficient to restrain the animal; and
7. A surety bond or liability insurance policy, such as a homeowner's or renter's insurance policy, that:
  - a. is issued by a surety insurer qualified under chapter 48.28 RCW or an insurer qualified under Title 48 RCW;
  - b. is in a form acceptable to the manager;
  - c. provides at least five hundred thousand dollars coverage, with a reasonable deductible;
  - d. is payable to any person for any personal injuries inflicted by the dangerous animal;
  - e. shall be continuously maintained during the life of the registration;
  - f. provides for prior written notification to the manager of cancellation or material change; and
  - g. a copy of such bond or liability policy is furnished to the manager, to allow the manager a reasonable time to review and determine whether it is sufficient to warrant a dangerous animal registration.

C. The manager may inspect the premises where a dangerous animal is maintained at any time.

D. At all times a dangerous animal must:

1. Wear its collar and license tag;
2. Be confined to a proper enclosure when on the owner's premises; and
3. When off the owner's premises, be securely leashed, under the control of a competent adult, and humanely muzzled or securely restrained in a carrier or crate, made in accordance with International Air Transport Association guidelines, while traveling in a vehicle.

E. This section does not apply to police dogs as defined in RCW 4.24.410. A police dog is a dog used by a law enforcement agency specially trained for law enforcement work and under the control of a dog handler.

F. The owner must notify the manager in writing in the event of a dangerous animal's death, Item 13. or change in ownership. For a change of ownership or relocation, the registered owner shall provide the manager with: written notice, at least ten days in advance of any change, of the new owner's phone number and complete street, mailing and email addresses; and proof that the new owner and the new jurisdiction's animal control authority have been notified of the animal's designation as dangerous. If the change of ownership or relocation is within King County, the owner shall satisfy all requirements of this section before relocating the animal.

G. An animal found dangerous by any jurisdiction of this state or any other state is subject to the same requirements as if the animal was designated dangerous by King County.

H. A dangerous animal that is relocated outside King County is prohibited from reentering the county without prior written consent of the manager and a valid dangerous animal registration.

I. During the entire appeal process of a dangerous animal designation, the owner shall keep the animal in a proper enclosure. It is a violation of this chapter for the owner appealing a declaration to allow or permit the animal to be outside of the proper enclosure unless the animal is securely leashed, under the control of a competent adult, and humanely muzzled or securely restrained in an airline-approved carrier or crate while traveling in a vehicle.

J. The manager shall immediately impound the animal upon a violation of this section. The animal's owner shall pay the costs of confinement and the penalty imposed for the violation. The manager shall notify the owner of the reasons for impounding the animal, that the owner is responsible for paying the costs of confinement, and that the animal will be destroyed if the deficiencies for which the animal was confiscated are not corrected within twenty-four days. If within twenty-four days the owner cures the deficiencies for which the animal was impounded to the satisfaction of the manager, and the owner pays the costs of confinement and the penalty imposed, then the owner may redeem the animal. The manager shall destroy the impounded animal if all violations of this section are not corrected, and all costs and penalties are not paid, within twenty-four days of notification.

K. It is the duty of every animal owner to always keep the animal under proper supervision and control. When an animal is declared dangerous, the duty is upon the animal owner to comply with this chapter. When an animal owner breaches these duties, the responsibility for any resulting injury or damage shall be on the animal owner and not King County. (Ord. 19638 § 75, 2023).

#### **11.04.295 Aggressive attacks causing human injury or death - impoundment - removal.**

A. The manager may immediately impound an animal when the animal aggressively attacks and causes severe injury to or death of any human without provocation, even where the animal had not previously been designated potentially dangerous or dangerous. If the animal is impounded, the manager shall designate the animal as a dangerous animal and K.C.C. 11.04.285 shall apply, except the animal shall remain impounded during the entire appeal process, if any.

B. The manager may immediately impound an animal and the owner forfeits all rights to the animal if the animal is not removed from the county in accordance with an order of the manager under K.C.C. 11.04.222. The animal's owner shall pay the costs of confinement. The manager shall notify the owner of the reason for impounding the animal, that the owner is responsible for paying the costs of confinement, and that the animal is the property of the manager. If within twenty-four days the owner provides to the manager a location for the animal to live outside of the county, including the name, address, phone number, and email address of the person or organization taking ownership of the animal to the satisfaction of the manager, and the owner pays the costs of confinement and the penalty imposed, then the owner may redeem the animal. The owner shall ensure the animal is removed from the county immediately upon redemption. The manager shall make a disposition of the animal consistent with the options in K.C.C. 11.04.210.E.1. through E.5. if, within twenty-four days of notification, the owner has not paid the costs of confinement and provided the information required by this section. (Ord. 19638 § 76, 2023).

**11.04.300 Civil penalty and abatement costs - liability of owner.** The civil penalty and the cost of abatement are also personal obligations of the animal owner. The prosecuting attorney on behalf of King County may collect the civil penalty and the abatement work costs by use of all appropriate legal remedies. (Ord. 1396 Art. III § 13, 1972).

**11.04.310 Costs of enforcement action.** In addition to costs and disbursements provided for by statute, the prevailing party in a collection action under this chapter may, in the court's discretion, be allowed interest and a reasonable attorney's fee. The prosecuting attorney shall seek such costs, interest, and reasonable attorney's fees on behalf of King County when the county is the prevailing party. (Ord. 1396 Art. III § 14, 1971).

**11.04.330 Additional rules and regulations.** The regional animal services section is authorized to make and enforce rules and regulations, not inconsistent with the provisions of this chapter section, and it is unlawful to violate or fail to comply with any of such rules and regulations. All of such rules and regulations shall be adopted in writing and adopted in accordance with K.C.C. chapter 2.98. (Ord. 16861 § 34, 2010: Ord. 6370 § 12, 1999: Ord. 10809 § 7, 1993: Ord. 7986 § 3, 1987).

**11.04.335 Waiver, refund, or amnesty periods for penalties and fees.**

A. The manager section may, in full or in part, waive, refund or provide amnesty periods for outstanding civil penalties, licensing fees, late licensing penalty fees, adoption fees, and redemption and sheltering fees, in whole or in part, when doing so would further the goals of this title and be in the public interest.

B. In determining whether a waiver should apply, the manager shall consider the following elements:

- 1. The reason the animal was impounded;
- 2. The violation's reason or the basis, nature, duration, and likelihood of recurrence;
- 3. The total amount of the fees charged as compared with the gravity of the violation; and
- 4. The effect on the owner, the animal's welfare and the regional animal services section if the fee or penalties are not waived. (Ord. 19638 § 77, 2023: Ord. 16861 § 35, 2010: Ord. 15801 § 29, 2007: Ord. 10809 § 7, 1993: Ord. 7986 § 3, 1987).

**11.04.350 Misdemeanors.** It is a misdemeanor to:

- A. Intentionally cause, aid, or abet any violation of K.C.C.11.04.230 or 11.04.250, by any act or omission;
- B. Fail to comply with a manager's order related to an animal designated as potentially dangerous, vicious, or dangerous after the animal has committed two violations of this chapter;
- C. Fail to comply with a manager's order related to an animal designated as dangerous;
- D. Cause an animal to injure a human or domesticated animal acting in a lawful manner;
- E. Own or maintain a pet shop, hobby kennel or hobby cattery, pet daycare facility, animal shelter, or pet grooming service without the operating permit or permits required by K.C.C. chapter 11.04, after having committed a related violation;
- F. Sell, adopt, transfer ownership, or trade an unlicensed pet, except in accordance with K.C.C. 11.04.030, after committing a related violation;
- G. Sell, adopt, transfer ownership, or trade an animal knowing it to be ill or injured, without disclosing the animal's illness or injury;
- H. Remove any animal from the possession of the animal care and control authority without permission of the manager or without paying all lawful charges;
- I. Obstruct any animal care and control officer in the performance of any official duty;
- J. Within a two-year period, receive five or more notices of violations or infractions issued under this title; or
- K. Permit livestock to run at large in a stock restricted area. (Ord. 19638 § 79, 2023).

**11.04.360 Gross misdemeanors.** It is a gross misdemeanor for anyone to keep, maintain, control, or retain custody of any animal in conjunction with or for the purpose, whether in whole or in part, of aiding, abetting, or conducting any illegal activity or committing any crime. (Ord. 19638 § 80, 2023).

**IV. MANDATORY SPAY AND NEUTER PROGRAM**

**11.04.400 Mandatory alteration - exceptions.**

- A. A person may not harbor, keep, or maintain any nonjuvenile pet that has not been altered, unless the person holds an unaltered pet license for the animal.
- B. Guide dogs in training and police service dogs are exempted from this section.
- C. Any nonjuvenile pet adopted from an animal shelter in King County must be altered before transfer to the owner. (Ord. 19638 § 81, 2023: Ord. 10423 § 2, 1992).

**11.04.410 Voucher for alteration.** When issuing a license for an unaltered pet, the manager may provide to the applicant a voucher for paying all or part of the cost of an altering operation by a licensed veterinarian, with the amount of the voucher established by the manager based upon available resources and upon the council providing appropriation authority. The manager shall compile, maintain, and make available to the public a list of veterinarians who accept the vouchers as full or partial payment for altering. Vouchers are redeemable through the King County treasury by veterinarians who have performed an alteration on a pet licensed in King County as an unaltered pet. (Ord. 19638 § 82, 2023: Ord. 16861 § 36, 2010: Ord. 15801 § 30, 2007: Ord. 10423 § 24, 1992: Ord. 10809 § 7, 1993: Ord. 7986 § 3, 1987).

**V. OTHER PROVISIONS**

#### **11.04.500 Euthanasia rate targets.**

A. It is the policy of King County that a maximum euthanasia rate target is set to measure Item 13. less towards reducing the rates of pets euthanized by the regional animal services section or its designees. The euthanasia rates must be calculated based on the total number of live pets taken into King County custody to include stray, homeless, abandoned, unwanted or surrendered animals, and animals euthanized at an owner's request. The euthanasia rates must exclude animals euthanized at the order of the director and those animals not in the custody of King County but brought to a King County shelter by their owner or guardian for the purposes of licensing, or clinic services, such as alterations and vaccinations, should the manager make those services available to the public. The calculation of the euthanasia rate for a given year should include the inventory of pets carried over from the preceding year and exclude the inventory of pets carried over to the subsequent year.

B. The total number of pets euthanized by the regional animal services section is not to exceed fifteen percent.

C. The manager should, to the extent feasible, calculate other measures of euthanasia rates or live release rates that enable comparison with other agencies. (Ord. 19638 § 83, 2023; Ord. 16861 § 37, 2010; Ord. 15801 § 31, 2007; Ord. 10423 § 6, 1992).

**11.04.510 Unaltered dogs and cats - advertising requirements.** No person in unincorporated King County shall publish or advertise to King County residents the availability of any unaltered cat or dog unless the publication or advertisement includes: the unaltered animal's license number or the animal's juvenile license number, provided, however that nothing in this chapter shall prohibit licensed breeders from advertising in national publications for sale of a planned litter or litters. (Ord. 10423 § 9, 1992).

**11.04.530 Exemptions from chapter.** This chapter does not apply to dogs and cats in the custody of a research facility registered or licensed by the United States Department of Agriculture and regulated by 7 United States Code 2131, et seq. (Ord. 19638 § 85, 2023; Ord. 10423 § 20, 1992).

**11.04.580 Canvassing for compliance program.** The manager may develop and implement a twelve-month program to canvass for compliance with the licensing requirements of this title. The program must be directed at households within unincorporated areas of King County and cities under contract with King County for animal care control services. Regional animal services section employees and persons or organizations under contract to the regional animal service section performing the canvassing may issue pet licenses and collect license fees. The manager shall annually review the canvassing program. Funding must be reviewed annually based upon an evaluation of the efficacy of the canvassing program. (Ord. 19638 § 88, 2023; Ord. 15801 § 36, 2007; Ord. 10423 § 27, 1992).

**11.04.595 Severability.** If any provision of this title or its application to any person or circumstance is held invalid, the remainder of the title or the application of the provision to other persons or circumstances is not affected. (Ord. 19638 § 89, 2023).

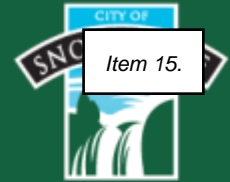




# **Summit Law: Engagement Letter**

**Dena Burke  
City Attorney**

# Why Summit Law?



- Employment Law involves complex layers of regulation.
- The City engages with three unions.
- Summit Law's attorneys are specialized in Employment Law as it pertains to government agencies.

## Engagement:

- Approval of the 2026 Engagement Letter will provide the City with the needed legal counsel to advise on employment matters
- Shall not exceed amount of \$205,000 for 2026



# Thank You

## Questions?

**Contact: [dburke@snoqualmiewa.gov](mailto:dburke@snoqualmiewa.gov)**

[www.snoqualmiewa.gov](http://www.snoqualmiewa.gov)

# Council Agenda Bill

## AB Number

AB26-018

## Agenda Bill Information

### Title \*

Approval for legal services with Summit Law Group PLLC

### Action \*

Motion

### Council Agenda Section

Committee Report

### Council Meeting Date \*

06/08/2026

### Staff Member

Robert Thrall

### Department \*

Legal

### Committee

Finance and Administration

### Committee Date

06/02/2026

### Exhibits

Packet Attachments - if any

Drag and drop up to 10 files here to upload or [Choose files](#)

### Files (2 uploaded)

	<a href="#">2026-04-14 Engagement Letter - City of Snoqualmie.pdf</a>	181.2KB	<a href="#">Remove</a>
	<a href="#">Summit Law Presentation 20260506.pptx</a>	252.98KB	<a href="#">Remove</a>

Click [here](#) to review attachments.

## Summary

### Introduction \*

Brief summary.

As a part of onboarding new contract software, the City is updating various contracts. Summit Law Group PLLC provides specialized legal services related to employment law and labor relations matters.

### Proposed Motion

Move to approve the Mayor to execute the Summit Law Group PLLC Engagement Letter

### Background/Overview \*

What was done (legislative history, previous actions, ability to hyperlink)

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Cities face complex layers of regulation governing everything from wages and benefits to workplace safety and anti-discrimination laws. Specialized employment counsel ensures that policies, practices, handbooks, and procedures meet these ever evolving requirements, reducing risk and often saving money compared to the costs and low morale of non-compliance.

The City engages with three unions. Lawyers who specialize in public sector employment law provide critical guidance in union negotiations, ensuring agreements are lawful, sustainable, and defensible.

Cities often face employment-related disputes: discrimination, wage lawsuits, wrongful termination suits, and grievances. Specialized counsel brings tailored and knowledge defenses and pre-defenses, ensuring the City is protected.

Equitable and lawful treatment of employees enhances community trust. Properly handling labor issues helps avoid preferential or discriminatory practices and demonstrates commitment to ethical public service.

The in house City Attorney faces a high-demand workload across many legal areas. Engaging outside specialized employment counsel such as Summit Law brings focused expertise and resources for complex matters or litigation, complementing internal efforts and ensuring robust, specialized support when needed.

Spend for the previous 3 years:

2023 - \$77,901.60

2024 - \$74,816.44

2025 - \$83,610.80

**Analysis\***

This agenda bill seeks approval for the Mayor to execute the Summit Law Engagement Letter. Council has previously approved \$205,000 for employment law issues, which is the amount that will be allocated to the Summit Law contract.

**Budgetary Status\***

Funds have already been authorized in this year's budget.

**Budget Summary**

The 2025-26 Biennial Budget appropriated \$4,541,350 for expenditures within Administrative Departments Services (#001), part of the General Fund. Currently, \$3,615,260 has been spent, with \$99,821 in contract encumbrances, and an estimated \$374,848 in internal service charges expected in 2026. The proposed 2026 Summit Law contract of \$205,000 has \$15,031 already expended against it, leaving \$189,969 encumbered for the remainder of the year. With an available Administrative Departments Services (#001) budget of \$261,452 after adding in the contract, sufficient appropriation exists to fund this action.

**Fiscal Impact**

Amount of Expenditure	Amount Budgeted	Appropriation Requested
\$ 189,969.00	\$ 4,541,350.00	\$ 0.00

### Fiscal Impact

Screenshot below is an image of the budget summary table.

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<b>Administrative Departments Services (#001)</b>	
<b>2025-26 Biennial Budget</b>	
<b>Amended Budget</b>	<b>\$ 4,541,350</b>
<b>Expenditures</b>	<b>\$ (3,615,260)</b>
<b>Outstanding Contract Value</b>	<b>\$ (99,821)</b>
<b>Expected Internal Service Charges</b>	<b>\$ (374,848)</b>
<b>Current Available Budget</b>	<b>\$ 451,420</b>
<b>Cost of AB26-018</b>	<b>\$ (189,969)</b>
<b>Available Budget after AB26-018</b>	<b>\$ 261,452</b>

Comments:

Submit



SOFIA D. MABEE  
DID: 206.676.7112  
EMAIL: [sofiam@summitlaw.com](mailto:sofiam@summitlaw.com)

315 Fifth Ave S Suite 1000  
Seattle, Washington 98104  
phone - 206.676.7000  
fax - 206.676.7001

April 14, 2026

Sent via e-mail to: [mayor@snoqualmiewa.gov](mailto:mayor@snoqualmiewa.gov)

James Mayhew  
Mayor  
City of Snoqualmie  
38624 SE River Street  
Snoqualmie, WA 98065  
425-888-1555

**Re: Engagement Letter**

Dear Mr. Mayhew:

Thank you for hiring Summit Law Group to represent City of Snoqualmie with regard to general labor and employment matters for the calendar year 2026. We will represent your interests vigorously and do our very best to be prompt, thoughtful and practical in everything we do on your behalf.

If you have not yet had an opportunity to view the background of Summit Law Group, please take a moment to visit our website ([www.summitlaw.com](http://www.summitlaw.com)). Summit Law Group was founded on the principle that a modern law firm should be focused on its customers, not its lawyers. We designed Summit to be leaner, more efficient and more customer-responsive than traditional law firms. We want to form productive working partnerships with our customers, delivering a better product at greater value.

***Fee Arrangements.*** We will build a working partnership with you to enable you to maintain control over the scope and cost of your legal work. We are especially interested in fee arrangements that provide incentives for us to be cost effective and that reward us for superior results. Unless we agree otherwise, however, we will charge for our services by the billable hour. We encourage you to consider and suggest other ways of measuring the value of our services during the course of our relationship. Whether you choose to be billed by the hour, or some other fee arrangement, we, unlike any other law firm we know of in the country, invite you to pay in accordance with your perception of the value of our legal services. To that end, within 30 days of our invoice, you are free to adjust our billed amount—upward or downward—based on your perception of the value that you have received.

At present, my current hourly rate applicable to this engagement is set forth in the Appendix. The billing rates and contact information for the Summit team members who are expected to work on this engagement are included in the Appendix to this letter. For services performed in 2026, our fees shall not exceed \$205,000 without prior written approval.

City of Snoqualmie  
April 14, 2026  
Page 2

Unless otherwise agreed in writing, we will provide you with full itemized electronic billing information on a monthly basis, including people working on your engagement, their hours and rates and a detailed description of services performed. Payment of our bill is due upon receipt of our invoice and bills not paid within thirty (30) days of the date of the invoice will accrue interest at a rate of 1% per month. We do not charge for telephone, photocopying, computerized legal research, local travel, or other costs that are properly part of our cost of doing business. We charge our actual costs for out-of-town travel and meals, working meals, and other vendor expenses (e.g., for high volume photocopying, courier and messenger services and other extraordinary expenses). We also charge for certain third-party vendor expenses related to document processing and discovery, electronic or otherwise (which may include the use of artificial intelligence). Our billings are monthly, unless otherwise agreed.

Attached to this letter is an Appendix that includes additional terms of this engagement. Together, this letter and the Appendix constitutes the agreement between you and us regarding our professional services. If the terms of our representation as described above and in the Appendix are acceptable, please date and sign this letter where indicated below and return it to me via mail, facsimile or electronic mail. This agreement will take effect on the date of your signature or when we first perform services, whichever is earlier.

Sincerely,  
SUMMIT LAW GROUP, PLLC

Sofia D. Mabee

AGREED AND ACCEPTED:

City of Snoqualmie

By \_\_\_\_\_  
Title \_\_\_\_\_  
Dated \_\_\_\_\_

## APPENDIX TO ENGAGEMENT LETTER OF SUMMIT LAW GROUP, PLLC

The term “you” below refers to the client in this engagement. If the client is an entity, then we have addressed the accompanying engagement letter to the client’s authorized representative, but the term “you” below refers to the entity client.

### IDENTITY OF CLIENT.

In representing a client which is an entity, we do not thereby also separately represent affiliates or other constituents of the entity, nor do we separately represent the owners, officers, directors, founders, managers, members, partners, fiduciaries, or employees of the entity in their individual capacities or with respect to their individual affairs. We will rely upon you to inform them of this fact where appropriate. Unless we agree otherwise in writing, we do not by virtue of our representation of you also represent any entity that controls you, is controlled by you or is under common control with you. We will look to the addressee of the engagement letter for our instructions on behalf of the entity, unless you inform us otherwise in writing.

### SCOPE OF ENGAGEMENT.

The scope of this engagement is described in the accompanying engagement letter. The scope of our engagement may change if you ask us to provide different or additional services and we agree in writing to provide them or we actually proceed to provide them and bill you for them. If our engagement changes, the terms set out in the accompanying engagement letter and this Appendix will apply to the changed engagement, unless we enter into a further agreement modifying this one. Our engagement may be terminated by either one of us upon written notice to the other.

### SUMMIT TEAM ASSIGNED TO THIS ENGAGEMENT.

At Summit Law Group, we assign a team to your engagement. Your team includes the individual(s) listed below:

Professional	Direct Dial	Email	Hourly Rate
Peter A. Altman, Attorney	206.676.7064	<i>petera@summitlaw.com</i>	\$425
Britaney R. Garrett, Attorney	206.676.7082	<i>britaneyg@summitlaw.com</i>	\$405
Sofia D. Mabee, Attorney	206.676.7112	<i>sofiam@summitlaw.com</i>	\$440
Austin Cooper, Labor Analyst	206.676.7083	<i>austinc@summitlaw.com</i>	\$325

We may in the future add other professionals to your team depending on the time and experience required by your matters, which may include contract personnel with appropriate credentials to complete certain work under our supervision. We will charge you for the time of these individuals at rates established by us based on their experience and expertise, the same as we do for our employees and partners.

## **BILLING AND PAYMENT.**

We review and make changes to our hourly rates from time to time, usually on an annual basis. Changes may or may not apply across the board to all timekeepers.

Our preferred methods of payment are via check or ACH. Information on both of those payments options are below:

### **Payment by Check:**

Summit Law Group, PLLC  
Attn: Billing  
315 Fifth Avenue S., Suite 1000  
Seattle, WA 98104-2682

### **Payment by ACH:**

Account Name – Summit Law Group  
Account # – 002000520  
ABA Routing # – 125008013  
Bank – Commerce Bank of Washington

Timely payment in full is a condition to our continuing provision of services. You agree that we may suspend or terminate our services and may withdraw from this engagement in the event our fees and other charges are not timely paid, subject to applicable rules governing attorney withdrawal. In extreme cases, we may pursue recovery of unpaid fees through collection actions or litigation. If our engagement is terminated by either you or us for any reason, you will remain obligated to pay us all fees and other charges properly incurred up to the termination date.

Although on occasion we will in good faith attempt to estimate in advance the fees and costs of an engagement, we are not bound by any such estimate unless agreed in writing. Also, we are not obligated to revise, amend or correct any such estimate if subsequent developments make it inaccurate.

If we have more than one client in this engagement, then each is jointly and severally obligated to pay us unless we agree otherwise in writing. Any outside arrangements you may have for allocation, reimbursement, insurance, indemnification or the like will not relieve you of your obligation to pay amounts due.

## **CONFLICT CHECK.**

At the beginning of each engagement we conduct a review of potential conflicts of interest to ensure compliance with the Rules of Professional Conduct, using names that you have provided. As we move forward, please be sure to immediately provide us with any new or different names of adverse or interested parties so that we may update our conflict check.

## **COMMUNICATIONS WITH SUMMIT.**

Our communications with you may include legal advice and information that is protected by the attorney-client privilege, the work product doctrine, or other protections from disclosure. To maintain these privileges and protections, both you and Summit must take reasonable measures to safeguard the confidentiality of our communications. Please be aware that if you reveal information to a third party, including by communicating with us on an email system accessible by a third party or on a mobile device that you do not control, protections of privilege and

confidentiality may be lost. You should also be aware that there may be circumstances in which we have an independent ethical duty to reveal privileged information.

#### **FRAUD PREVENTION.**

During the course of our engagement, there may be a need or desire to arrange for the electronic transfer of funds to Summit or to other parties. In the event that you receive a request for a funds transfer, wire transaction, or other matter involving your financial accounts or your account at Summit, please confirm the legitimacy of the request verbally with a known contact at Summit before you proceed with the transaction.

#### **OWNERSHIP AND RETURN OF FILES.**

By executing our engagement letter, you agree that the files generated or accumulated as a result of our representation belong to Summit Law Group. If you desire an electronic copy of the files at the conclusion of our representation, you will be provided with an electronic copy of the files. Under our document retention policy, we normally destroy client records, including electronic records, seven years after the conclusion of a matter unless other arrangements are made or the nature of the matter requires a longer retention period. E-mails that are duplicative, routine or otherwise not part of the client file may be destroyed before the end of the seven-year period, without prior notice to you.

#### **DISPUTE RESOLUTION AND ARBITRATION.**

If you become dissatisfied with any aspect of our relationship, including the quality or adequacy of our representation, you agree to bring that to our attention, and we each agree to negotiate in good faith to resolve the matter. If we cannot reach agreement, we each agree to comply with any mandatory dispute resolution procedures that apply to any such dispute. If such applicable mandatory dispute resolution procedures have been completed or waived, and a dispute still exists between us, we each agree that the dispute will be submitted for mediation under the rules of JAMS. If such mediation fails, and a dispute still exists between us, we each agree that the dispute will be submitted to binding arbitration under the rules of JAMS. In arbitration, there is no right to a trial by jury and the arbitrator's legal and factual determinations are generally not subject to appellate review.

By signing this agreement, you acknowledge that the agreement to arbitrate results in a waiver of your right to a court or jury trial for any fee dispute or malpractice claim. This also means that you are giving up your right to discovery and appeal. If you later refuse to submit to arbitration after agreeing to do so, you may be ordered to arbitrate pursuant to the provisions of Washington law. You acknowledge that before signing this agreement and agreeing to binding arbitration, you are entitled to, and have been given, a reasonable opportunity to seek the advice of independent counsel.

# Estimated To-Date Impact on the Reserve Fund (#002)

- The **Reserve Fund** “maintains and provides money to the General Fund and other funds, when necessary, in order to respond to **unexpected events** such as **economic instability**, **public emergencies**, or **cash flow issues**.” (Section 12: Fund Structure, p. 28 of the Financial Management Policy)
- A **proposal to replenish the Reserve Fund**, with options, will be presented as part of the Biennial Budget process.
- **Our reserve target is 15%**
  - If we recover money from the Federal Government, reserve target will equal **14.2%**.
  - If we don’t recover any federal money, reserve target will drop to **11.7%**.

Estimated To-Date Impact on the Reserve Fund (#002)	
<b>Beginning Cash as of 11/30/2025</b>	<b>\$ 3,230,000</b>
<b>Flood Event Cost</b>	<b>\$ (667,000)</b>
<b>Flood Event Financial Assistance/Recoveries</b>	
<i>Federal Disaster Assistance (Estimated)</i>	\$ 401,000
<i>State Disaster Assistance</i>	???
<i>Insurance Recoveries</i>	???
<b>Total Assistance/Recoveries =</b>	<b>\$ 401,000</b>
<b>Interest Earned</b>	<b>\$ 92,000</b>
<b>Ending Cash as of 12/31/2026</b>	<b>\$ 3,056,000</b>

 **No Changes To Report**

# Data Centers in Snoqualmie

Local siting concerns, current zoning, and options for Council direction

## Executive summary

- The electricity issue is real, but local opposition to data centers is usually about siting: constant operations, noise, large buildings, backup generators, water/cooling, traffic, infrastructure fairness, and a perceived mismatch between local impacts and local benefits.
- Snoqualmie regulates data centers through SMC 17.55.020 Table 1. Data centers are conditional uses only in Office Park (OP) and Planned Commercial/Industrial (PCI), and prohibited in the other listed districts.
- The City’s official zoning map shows that OP and PCI areas are concentrated near major corridors and at the edges of the city, including areas near future growth/UGA boundaries. That means the zoning question is also a “where will this pressure show up?” question, not only a use-table question.
- The main city lever is zoning: changing the use table, tightening the definition, adding conditional -use criteria, and adopting data-center-specific development standards. SEPA/site-plan review and development agreements can also matter.
- Recommended starting point: request an evaluation of how data centers are treated in the zoning code with a zoning analysis and draft code amendment options that remove OP eligibility or create scale-based tiers, with enforceable standards if any conditional path remains in PCI.

Because the most permissive zoning is located at the edges of the city and near UGA boundaries, decisions about data centers are not only about whether the use is allowed, but where and when siting pressure is likely to emerge.

## 1. Council framing: regional issue vs. local decision

A useful frame is to acknowledge two truths at once: data centers are part of modern infrastructure and the energy system is largely a regional/statewide question; but siting, compatibility, and operating conditions are local land-use questions.

The decision should not be framed as simply for or against data centers. The practical local question is: under what conditions, if any, is a data center compatible with Snoqualmie, and should the zoning code allow those conditions at all?

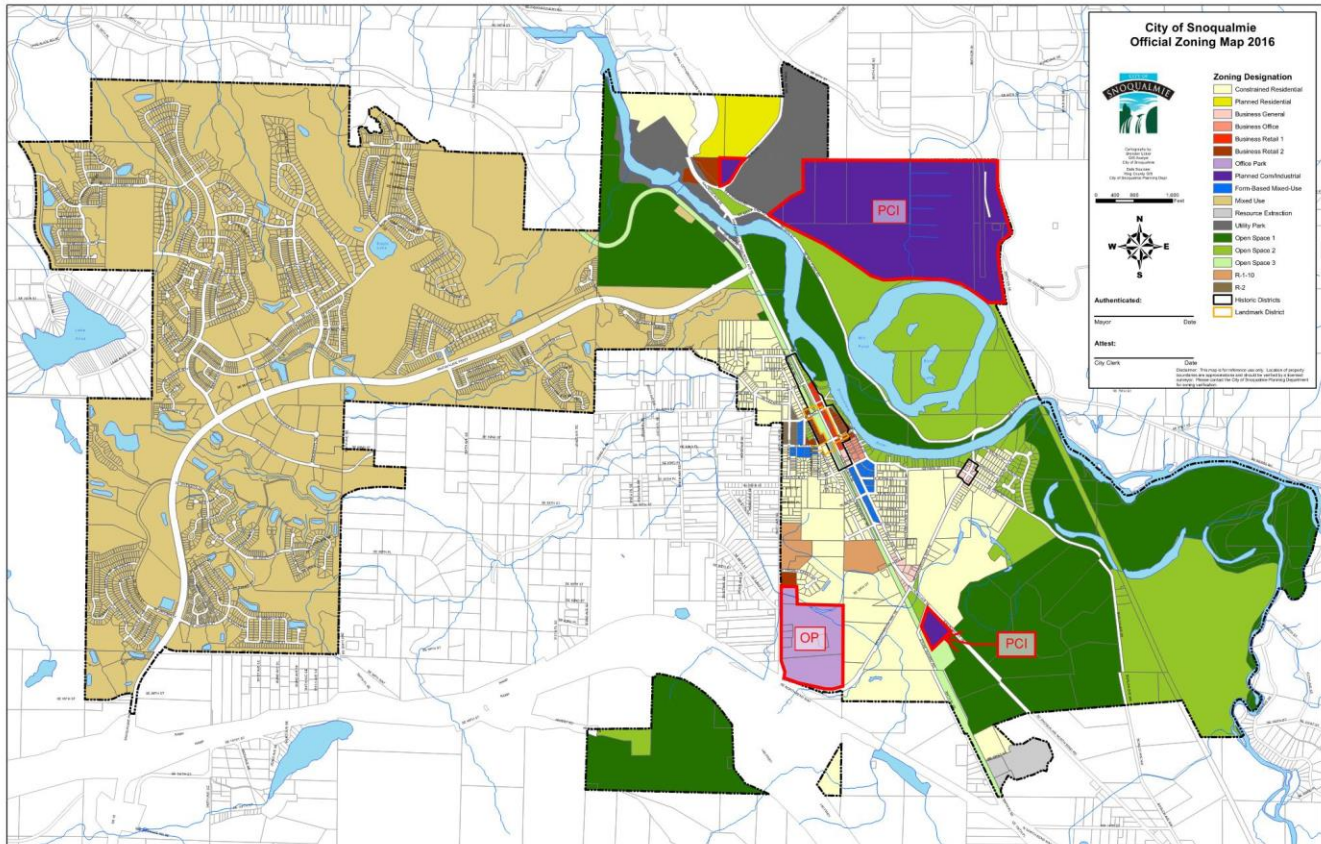
## 2. Why local siting creates additional concern

- Noise and 24/7 operations: cooling equipment, fans, chillers, and generator testing can create continuous or intermittent noise that matters more near homes and parks.
- Scale and visual character: large windowless buildings, security fencing, lighting, substations, and utility equipment can industrialize an area even when the use is quiet from a customer perspective.
- Infrastructure fairness: residents often ask who pays for substation capacity, transmission upgrades, road wear, water/sewer capacity, and emergency response needs.
- Backup generators and fuel: diesel generators and fuel storage can drive concerns about emissions, fire risk, and hazardous materials, even when the operational risk is managed.

- Water/cooling and benefits: cooling technology can affect water demand, and facilities can involve large capital investment but relatively few permanent local jobs.

### 3. Current Snoqualmie zoning snapshot

Based on SMC 17.55.020 Table 1, data centers are conditional uses in Office Park (OP) and Planned Commercial/Industrial (PCI), and prohibited in the other listed districts.



**Figure 1. Snoqualmie Zoning Map – High-Intensity Zones and Siting Context**

*Office Park (OP) and Planned Commercial/Industrial (PCI) zones are concentrated along infrastructure corridors and at the edges of the city, often adjacent to the Urban Growth Area (UGA). These locations combine large parcels, access to power and transportation, and separation from residential areas, making them the most likely siting locations for data centers.*

Map context: the official zoning map shows OP and PCI areas in larger, infrastructure-adjacent locations near the edges of the city. Those are the same kinds of locations that are most likely to attract data-center siting interest, and they are also the locations where city-limit and UGA timing issues matter most. These highlighted areas show where zoning allows this use and where site conditions make it more likely to occur.

The zoning map shows that the areas where the code is most permissive are also the areas where siting pressure is most likely because zoning allows it and site conditions make it more likely. Other smaller or less visible PCI-designated parcels may also exist, but the highlighted areas represent the most apparent and practically significant locations based on zoning and site characteristics.

District/category	Current data-center status	Policy implication
R-C, R-1, R-2, PR	Prohibited (X)	Residential districts; no data-center path in the use table.
BR-1, BR-2, FBMU, BO, BG	Prohibited (X)	Commercial/mixed business districts; no data-center path in the use table.
OP - Office Park	Conditional (C)	Primary near-term policy target if Council wants to limit data centers near sensitive uses.
PCI - Planned Commercial/Industrial	Conditional (C)	Likely the more industrial/planned pathway; check Mill Site PCI plan, development agreement, and vesting.
I - Industrial	Prohibited (X)	The table appears not to allow data centers in I, despite industrial compatibility assumptions.
OS-1, OS-2, OS-3, UP	Prohibited (X)	Open space and utility park categories; no data-center path in the use table.
MU - Mixed Use	Separate check needed	SMC 17.55 table excludes MU uses; review Chapter 17.30 before relying on this snapshot.

**Table 1. Describes the zoning districts where data centers are permitted, conditionally permitted, and prohibited provided in SMC 17.55.020 Table 1, Table of Uses.**

## 4. What the City can do

The city has several land-use tools to shape how and where data centers may locate. The right package depends on legal review, the parcels involved, and whether Council wants to prohibit, narrow, or condition the use.

- Amend the use table: change Data Centers from C to X in OP, PCI, or both; or create a more tailored use category.
- Tighten the definition: distinguish ordinary accessory server rooms from a principal-use data center, and define thresholds for large facilities.
- Add conditional-use criteria: require findings on compatibility, utilities, noise, backup generation, water/cooling, traffic, and emergency response.
- Adopt development standards: setbacks, buffers, acoustic limits, generator testing hours, emissions controls, screening, lighting, construction management, and decommissioning/reuse plans.
- Use SEPA/site-plan review: identify impacts and require mitigation through project review where applicable.
- Consider interim zoning or a moratorium if needed: Washington law allows interim controls, but timing, public hearing, findings, and work-plan requirements matter.

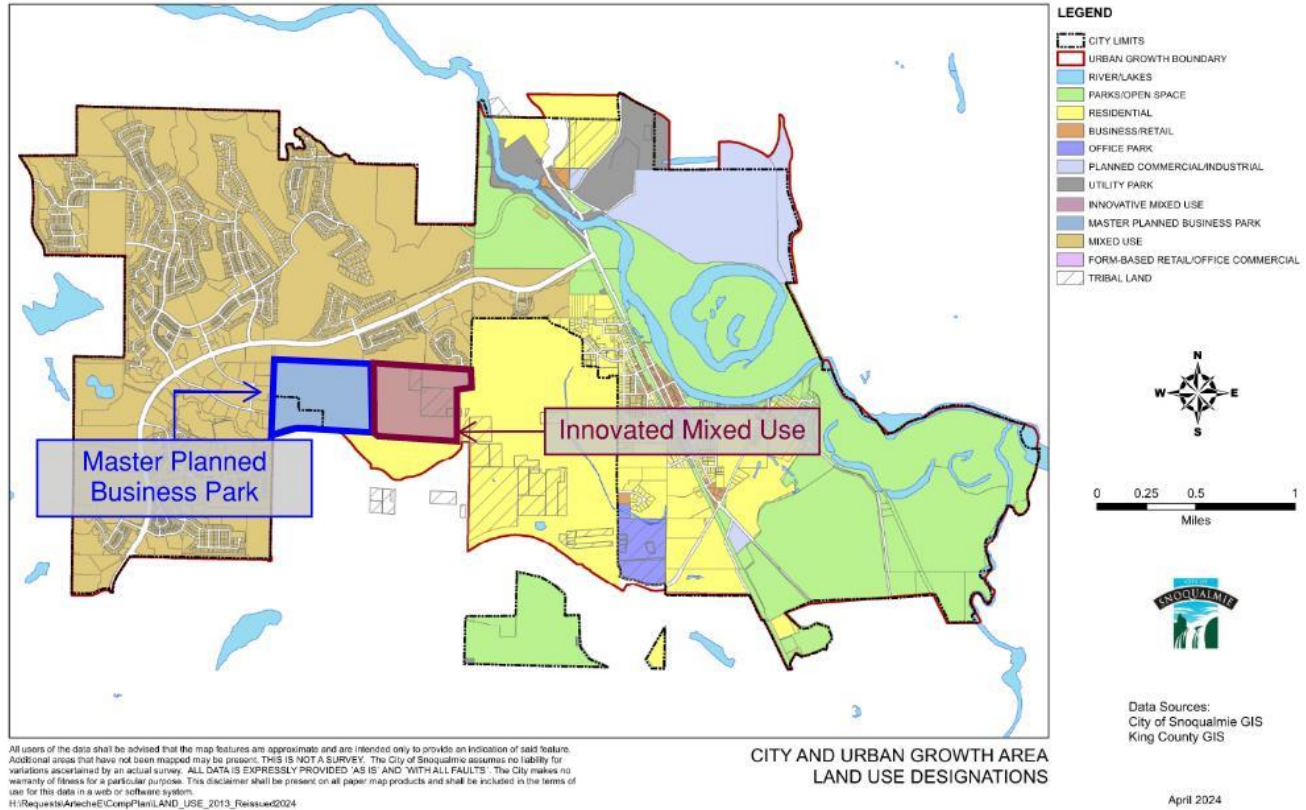
## 5. Zoning amendment options

Option	What it does	Use when
<b>Option A - strengthen CUP standards</b>	Keep OP/PCI conditional but add special findings and standards.	Moderate; reduces risk but still allows applications.
<b>Option B - remove OP eligibility</b>	Change the Data Centers row from C to X in OP; leave PCI conditional as a narrower pathway if desired.	Targeted; likely the cleanest limit if OP adjacency is the concern.
<b>Option C - scale-based tiers</b>	Define accessory IT rooms, small data centers, and large/high-load data	Nuanced; avoids accidentally capturing ordinary business server rooms.

	centers differently.	
<b>Option D - prohibit as principal use citywide</b>	Change OP and PCI to X, leaving any future pathway to a later overlay or development agreement.	Strict; most protective but requires careful legal/policy findings.
<b>Option E - interim controls</b>	Use a temporary moratorium or interim zoning while staff completes analysis.	Useful only if near-term applications are likely; must follow statutory process.

**Table 2. Zoning amendment options for consideration.**

## 6. UGA and timing risk



**Figure 2. Future Land Use and UGA Context – Where Future Siting Pressure May Arise**

Master Planned Business Park and Innovative Mixed-Use designations identify areas intended for employment and mixed-use activity within the Urban Growth Area. These areas may share characteristics that make them relevant to future data-center siting questions, including larger parcels, infrastructure access, and proximity to future urban development. Development that vests prior to annexation can establish land use patterns that the City later inherits.

These areas are similar to the City’s OP and PCI zones in the ways that matter for siting: they are intended for employment or mixed-use activity, include larger planned development areas, and are located where future urban growth is expected. That does not mean data centers would be appropriate there, but it does mean the UGA should be part of the same policy conversation about where this type of use could emerge before annexation.

The UGA question is separate from, but connected to, the city zoning question. Data centers are most likely to seek large, infrastructure-adjacent sites, which means pressure may arise both inside city limits and just outside them in areas planned for future urban growth.

This creates a timing risk: land use decisions in these areas may be made before annexation, limiting the City's ability to influence outcomes later. If development vests under King County jurisdiction before annexation, Snoqualmie may later inherit a land-use pattern and operating impacts that would be difficult to change after the fact. This makes early coordination, mapping, and Comprehensive Plan alignment important even before a specific city application is filed.

The practical policy question is whether the City wants future UGA lands to be planned in a way that is consistent with Snoqualmie's long-term land-use vision before those outcomes are locked in.

## 7. Recommended Council direction

### Suggested motion language:

I move to request an evaluation of how data centers are treated in the zoning code and to bring back options for Council consideration.

### Recommended sequencing:

- Map OP and PCI parcels and identify adjacency to homes, schools, parks, critical areas, roads, and utilities.
- Confirm how the Mixed Use chapter treats data centers and whether any applications are vested.
- Confirm whether the Snoqualmie Mill PCI plan/development agreement constrains amendments or mitigation.
- Bring back code amendment options: remove OP eligibility, keep or remove PCI eligibility, and add standards if any CUP pathway remains.
- If there is a credible near-term application risk, ask the City Attorney whether interim controls are warranted and defensible.

## 8. Public-facing language

Data centers are part of modern infrastructure, and the broader questions about regional energy demand are not decided at the city level. What we do control is where and how facilities operate locally. The concerns we are hearing - noise, building scale, construction impacts, backup generators, water/cooling, and infrastructure costs - are real local issues. The question before us is not simply for or against, but under what conditions a proposal would be compatible with Snoqualmie, and whether those conditions should be allowed in our zoning code at all. Residents deserve to understand the tradeoffs and to have input at the points where it can influence outcomes. Our role is to set clear standards, apply them consistently, and make decisions based on the record.

## 9. Source Materials and References

### A. Snoqualmie Municipal Code and Local Materials

#### Snoqualmie Municipal Code – Title 17 (Zoning)

Use Table (SMC 17.55) and related provisions governing permitted and conditional uses  
<https://www.codepublishing.com/WA/Snoqualmie/html/Snoqualmie17/Snoqualmie17.html>

#### SMC 17.55 – Use Table (Reference Copy)

[https://www.zoneomics.com/code/snoqualmie-WA/chapter\\_12](https://www.zoneomics.com/code/snoqualmie-WA/chapter_12)

**City of Snoqualmie Official Zoning Map (2016)**

[https://www.snoqualmiewa.gov/DocumentCenter/View/31609/Official\\_2016\\_zoning\\_11x17](https://www.snoqualmiewa.gov/DocumentCenter/View/31609/Official_2016_zoning_11x17)

**Snoqualmie Mill Planned Commercial/Industrial (PCI) Plan**

<https://www.snoqualmiewa.gov/888/Snoqualmie-Mill-PCI-Plan>

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**B. Legislative and Planning Materials****City Council Ordinance Materials – Exhibit A (Use Table Amendments)**

<https://mccmeetingspublic.blob.core.usgovcloudapi.net/snoqualmwa-meet-3456445dc6e046a990a267498e20e268/ITEM-Attachment-001-558a3e9c20664b54b23c759994e10126.pdf>

**Planning Commission Packet – Data Center Definition and Discussion**

<https://mccmeetings.blob.core.usgovcloudapi.net/snoqualmwa-pubu/MEET-Packet-f17b55ef834c4f9db7b1d1894a6fb232.pdf>

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**C. State Law (Washington)****RCW 36.70A.390 – Moratoria and Interim Zoning Controls**

<https://app.leg.wa.gov/rcw/default.aspx?cite=36.70A.390>

**RCW 35A.63.220 – Interim Zoning for Code Cities**

<https://app.leg.wa.gov/rcw/default.aspx?cite=35A.63.220>

## Potential Process for Reviewing Data Center Regulations

This topic of reviewing Data Center Regulations in Snoqualmie is being brought forward following discussion and interest expressed by the Mayor and Councilmember Johnson regarding how the City may wish to approach emerging land use issues of this type. This process facilitates a review proactively before a specific proposal creates time pressure or vesting considerations. The typical approach to a land use topic is a potential phased approach the City could follow to evaluate whether existing zoning and development regulations adequately address large-scale data center uses.

### Phase 1 — Initial Council Consideration

The process begins with an initial Council discussion regarding:

- current zoning and where these uses may be allowed today;
- potential land use, infrastructure, and compatibility considerations;
- and whether the Council wishes to initiate a formal review of existing regulations.

At this stage, no policy decisions would be made regarding whether data centers should or should not be allowed. Instead, the purpose would simply be to determine whether the issue warrants further review through the City's normal legislative planning process.

### Initial Council Decision Point

Following initial discussion, the Council could choose to:

- **Option A — Take No Further Action**  
Determine that the current regulatory framework is sufficient.
- **Option B — Initiate a Formal Review Process**  
Request that Administration, the City Attorney, and the Planning Commission begin review of potential code amendments and return with recommendations for Council consideration.
- **Option C — Initiate Review and Consider an Interim Moratorium**  
Request the same review process while also directing evaluation of whether an interim moratorium should be considered during the review period.

### Phase 2 — Staff, Legal, and Planning Commission Review

If requested by Council, Administration, the City Attorney, and the Planning Commission would begin the City's normal legislative review process.

This phase would generally include:

- review the current comprehensive plan;
- review of the existing zoning framework;
- evaluation of peer jurisdiction approaches;
- public meetings and public comment;
- review of legal and vesting considerations;
- and development of potential amendment options.

Potential topics for review could include:

- definitions;
- zoning district applicability;
- conditional use standards;
- operational standards;
- development standards;
- and related Comprehensive Plan consistency considerations.

This phase would also include any required SEPA review.

### **Phase 3 — Council Review and Final Action**

Following Planning Commission review, the Council would:

- receive recommendations;
- conduct any required public hearing;
- consider ordinance language;
- and determine whether to adopt, modify, or reject proposed amendments.

### **Potential Role of an Interim Moratorium**

If the Council wished to consider one, an interim moratorium could occur between Phase 1 and Phase 2, or at any point in the process.

The purpose of a moratorium would not be to predetermine the outcome of the review process, but rather to temporarily preserve the status quo while the City evaluates whether existing regulations adequately address the use.

The primary practical effect would be to temporarily pause vesting of certain applications while policy review is underway.

Any moratorium would require separate Council action under Washington law.

## Comprehensive Plan and UGA Considerations

Separate from potential code amendments within city limits, the Council could also consider whether future Comprehensive Plan or Urban Growth Area (UGA) discussions are appropriate.

Because zoning authority in the UGA generally remains with King County until annexation occurs, the City's role in those areas is more focused on:

- long-range planning;
- future land use policy;
- intergovernmental coordination;
- and participation in county review processes.

These issues may proceed on a separate timeline from any city zoning code amendments.

## Summary

This process would allow the City to:

- evaluate existing regulations proactively;
- provide opportunities for public discussion and Planning Commission review;
- consider potential code amendments; and
- determine whether existing regulations continue to reflect current community goals and expectations.

The process also preserves Council flexibility regarding whether additional interim tools, including a moratorium, are necessary during review.