



CITY COUNCIL ROUNDTABLE HYBRID MEETING, 6:00 PM
CITY COUNCIL REGULAR HYBRID MEETING, 7:00 PM
Monday, June 24, 2024
Snoqualmie City Hall, 38624 SE River Street & Zoom

MAYOR & COUNCIL MEMBERS

Mayor Katherine Ross

Councilmembers: Ethan Benson, Cara Christensen,
Catherine Cotton, Bryan Holloway, Jo Johnson,
Louis Washington, and Robert Wotton

This meeting will be conducted in person and remotely using teleconferencing technology provided by Zoom.

Join by Telephone: To listen to the meeting via telephone, please call **253.215.8782** and enter Webinar ID **813 0614 8787** and Password **1800110121** if prompted.

Press *9 to raise your hand to speak. Raising your hand signals the meeting moderator that you have a comment.
Press *6 to mute and unmute.

Join by Internet: To watch the meeting over the internet via your computer, follow these steps:

- 1) Click this [link](#)
- 2) If the Zoom app is not installed on your computer, you will be prompted to download it.
- 3) If prompted for Webinar ID, enter **813 0614 8787**; Enter Password **1800110121**
- 4) Please confirm that your audio works prior to participating.

ROUNDTABLE AGENDA, 6 PM

CALL TO ORDER & ROLL CALL

AGENDA APPROVAL

SPECIAL BUSINESS

1. Affordable Housing RFP/RFQ Discussion

ADJOURNMENT

REGULAR AGENDA, 7 PM

CALL TO ORDER & ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

PUBLIC HEARINGS, PRESENTATIONS, PROCLAMATIONS, AND APPOINTMENTS

Appointments

2. Ceremonial Oath of Office - Police Officers Jesse Westman, Max Bostick, and Erik Rasmussen
3. Badge Pinning - Deputy Fire Chief Chris Brown

Public Hearings

- [4.](#) **AB24-072:** Six-Year Transportation Improvement Program for the Period 2025 through 2030

Presentations

Proclamations

PUBLIC COMMENTS AND REQUESTS FOR ITEMS NOT ON THE AGENDA

(NOTE: No online public comments will be accepted during the meeting. Written comments are encouraged and may be submitted via in-person drop off, mail, or e-mail to cityclerk@snoqualmiewa.gov. All written comments must be received by 3:00 p.m. on the day of the scheduled meeting.)

CONSENT AGENDA

- [5.](#) Approve the City Council Meeting Minutes dated June 8, 2024 and June 10, 2024.
- [6.](#) Approve the Claims Report dated June 24, 2024.
- [7.](#) **AB24-079:** Authorization for Fire Department Vehicle Purchase

ORDINANCES

COMMITTEE REPORTS

Public Safety Committee:

- [8.](#) Fire 1st Quarter 2024 Accreditation Report

Proposed Action: Information.

Community Development Committee:

Parks & Public Works Committee:

- [9.](#) **AB24-075:** 2025-2030 Non-Utility Capital Improvement Plan (CIP)

Proposed Action: Approve Resolution No. 1692 approving the 2025-2030 Non-Utility Capital Improvement Plan.

- [10.](#) **AB24-076:** Water Reclamation Facility Phase 3 Improvements - Project Update and Contract Change Order No.1

Proposed Action: Approve Change Order 1 with Prospect Construction for additional out-of-scope services during construction and authorize the Mayor to sign.

- [11.](#) **AB24-072:** Six-Year Transportation Improvement Program for the Period 2025 through 2030

Proposed Action: Adopt Resolution No. 1691 Adopting a Six-Year Transportation Improvement Program for the Period 2025 through 2030.

12. Introduction of the Utility Rate Schedule

Proposed Action: Presentation.

13. Puget Sound Energy - EV Curbside Charging

Proposed Action: Discussion.

14. King Street Seasonal Closure Concepts.

Proposed Action: Discussion.

EXECUTIVE SESSION

15. Executive Session pursuant to RCW 42.30.110(1)(i) Litigation that has been specifically threatened to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party; (ii) Litigation that the agency reasonably believes may be commenced by or against the agency, the governing body, or a member acting in an official capacity; or (iii) Litigation or legal risks of a proposed action or current practice that the agency has identified when public discussion of the litigation or legal risks is likely to result in an adverse legal or financial consequence to the agency.

Finance & Administration Committee:

16. **AB24-073:** Authorization for continued legal services with K&L Gates

Proposed Action: Move to approve an additional \$80,000 for continued legal representation with K&L Gates.

17. **AB24-080:** Amendment No. 2 to the agreement for legal services with Ogden Murphy Wallace, PLLC

Proposed Action: Approve Amendment No. 2 to the agreement for legal services with Ogden Murphy Wallace, PLLC and authorize the Mayor to sign.

Committee of the Whole:

REPORTS

18. Mayor's Report
19. Commission/Committee Liaison Reports

EXECUTIVE / CLOSED SESSION

20. Potential Executive Session pursuant to RCW 42.30.110(1)(i), (ii), or (iii) Litigation.
21. Potential Closed Session pursuant to RCW 42.30.140(4)(b) Collective Bargaining Proceedings.

ADJOURNMENT

Accommodation: Requests for assistance or accommodations can be arranged by contacting the City Clerk by phone at (425) 888-8016 or by e-mail at cityclerk@snoqualmiewa.gov no later than 3:00 pm the day of the meeting.



BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB24-072
June 24, 2024
Public Hearing

Item 4.

AGENDA BILL INFORMATION

TITLE:	AB24-072: Six-Year Transportation Improvement Program for the Period 2025 through 2030	<input type="checkbox"/> Discussion Only
PROPOSED ACTION:	Conduct a Public Hearing and Adopt Resolution No. 1691 Adopting a Six-Year Transportation Improvement Program for the Period 2025 through 2030	<input checked="" type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Resolution

REVIEW:	Department Director	Jeff Hamlin	5/22/2024
	Finance	n/a	5/22/2024
	Legal	David Linehan	5/28/2024
	City Administrator	Mike Chambless	6/3/2024

DEPARTMENT:	Parks & Public Works		
	STAFF: Dylan Gamble		
	COMMITTEE: Parks & Public Works		COMMITTEE DATE: June 4, 2024
	EXHIBITS: <div><div>1. Resolution No. 1691</div><div>2. Six-Year Transportation Improvement Plan</div><div>3. Six-Year Transportation Improvement Plan (With Edits from 6/4/2024)</div><div>4. Public Hearing Notice(s)</div></div>		

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUESTED	\$ 0

SUMMARY

INTRODUCTION

This agenda bill presents the City's Six Year Transportation Improvement Plan (TIP) for the period 2025 through 2030. The six-year plan is updated annually. Following public hearing and Council approval, the TIP will be submitted to WSDOT on June 30, 2024.

LEGISLATIVE HISTORY

The 2025-2030 Six-Year Transportation Improvement Plan is intended to be discussed at the June 4 Parks & Public Works Council Committee meetings. The June 24 Public Hearing will be noticed in the Seattle Times on June 11 and June 18.

BACKGROUND

State law requires each city develop a local Six-Year Transportation Improvement Plan (TIP) and to update it annually ([RCW 35.77.010](#)) by July 1 of each year. State law also requires projects be included in the TIP for cities

to compete for transportation funding grants from most federal and state sources. Federal grant-funded and regionally significant projects from the first three years of the City's TIP are included in the Regional TIP, which is assembled by the Puget Sound Regional Council for King, Kitsap, Pierce, and Snohomish Counties (PSRC). These regional TIPs from around Washington State are then used to inform the State TIP (STIP), which is approved by the Governor and then submitted to the Federal Highway Administration and Federal Transit Authority for their review and approval.

BUDGET IMPACTS

The TIP update is required by law, and while it does provide planning estimates of federal, state, and local costs for each project, there is neither a commitment nor a requirement that these be secured or obligated at this time. Consequently, there is no budget impact by approval of the annual TIP update.

NEXT STEPS

Following Council approval, the updated Six-Year TIP will be filed on the Secure Access Washington website and submitted to the Washington State Department of Transportation.

PROPOSED ACTION

- 1) Conduct a Public Hearing on the 2025-2030 Six-Year Transportation Improvement Plan
- 2) Move to adopt Resolution No. 1691 Adopting a Six-Year Transportation Improvement Program for the Period 2025 through 2030.

RESOLUTION NO. 1691**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SNOQUALMIE, WASHINGTON ADOPTING A SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM (TIP) FOR THE PERIOD 2025 THROUGH 2030**

WHEREAS, the City of Snoqualmie is required by RCW 35.77.010 to annually update its Six-Year Transportation Improvement Program (TIP) by no later than July 1 each year and file a copy of the updated TIP with the Secretary of Transportation within 30 days of adoption; and

WHEREAS, a Public Hearing was held on June 24, 2024, for public input on the updated six-year TIP;

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF SNOQUALMIE AS FOLLOWS:

That the Six-Year Transportation Improvement Program for the Period 2025 through 2030, as set forth in Exhibit A attached hereto, is hereby approved and adopted.

Passed by the City Council of the City of Snoqualmie, Washington, this 24th day of June 2024.

Katherine Ross, Mayor

Attest:

Deana Dean, City Clerk

Approved as to form:

David Linehan, Interim City Attorney

City of Snoqualmie 2025-2030 Six-Year Transportation Improvement Program										
						TIP Funding Range		Project Costs		
TIP #	CIP #	Priority	Project Type	Project or Program Name	Description	Start	Finish	Local	Outside Funding	Total
Projects and programs currently funded and identified with the adopted 2023-2028 CIP										
1	TRN20001CIP	18	MPR	Street Resurfacing Program	Provide city wide street resurfacing based on pavement condition score. The goal of this program is to rehabilitate City streets and alleys in a comprehensive and systematic way before they require extensive reconstruction.	2025	2030	\$ 3,527,000.00	NA	\$ 3,527,000.00
2	TRN20002CIP	19	MPR	Sidewalk Replacement Program	This program will fund the community outreach, design and replacement of sidewalks in neighborhoods throughout the city.	2025	2030	\$ 1,367,000.00	NA	\$ 1,367,000.00
3	TRN21001CIP	20	PD	Americans with Disabilities Act (ADA) Program	This program will evaluate and provide for ADA accessibility on public properties within the City where necessary.	2025	2030	\$ 272,000.00	NA	\$ 272,000.00
4	TRN22001CIP	1	MPR	Kimball Creek Bridges 1413B & 1413C repair or replacement along SE Meadowbrook Way	Design and construction. This project will repair or replace the two structurally deficient bridge crossings on SE Meadowbrook Way (Kimball Creek Bridges 1413B and 1413C). The design provides an outline of services to assist the City with the full design, environmental permitting, engineering studies and reports, agency coordination, and grant applications associated with the box culvert design and installation components of the project. Staff continues to apply and present to PSRC for construction funding.	2023	2024	\$ 1,376,346.00	\$ 195,000.00	\$ 1,571,349.00
5	PUW20003CIP	3	PBI	Town Center Improvement Project - Phase 3	Design and construction. Town Center Phase 3 centers on SR202 (Railroad Avenue) between SE Northern Street and the Snoqualmie River Bridge. This project will provide an upgraded ADA compliant multi-use path, utility improvements, roadway and trail illumination, and add connections to local and regional trail systems providing mobility between existing and proposed population centers in and around Historic Snoqualmie and Snoqualmie Falls. The project includes a new trail bridge over Kimball Creek.	2021	2027	\$ 3,511,995.00	\$ 4,170,005.00	\$ 7,682,000.00
6	TBD	2	MPR	Meadowbrook Bridge Repair or Replacement	Design and construction. This project will provide ongoing maintenance of the Meadowbrook Bridge including structural welding and repairs, painting, and load rating update. Bridge replacement will be considered as part of design alternatives.	2023	2027	\$ 997,000.00	\$ 20,000,000.00	\$ 21,000,000.00
7	TBD	4	MPR	384th Sidewalk Improvements	384th Ave between Newton and Kimball Creek Dr will be replaced as part of a sewer main replacement. Included with the roadway replacement the City will construct a sidewalk along East side of 384th.	2023	2025	\$ 2,619,787.00	\$ 500,000.00	\$ 3,119,787.00
Projects currently unfunded but identified as alternative or future projects/programs										
8	NA	5	ROAD	Newton Street connection	Design and construct the connection from the end of the Delta, Newton, Railroad Pl Project. This will finalize the "complete streets" construction along Newton from SR202 and 384th. Construction of the through street includes curb, gutter, ADA sidewalks and ramps, stormwater, water, and sanitary sewer improvements, and paving.	2023	2025	TBD	TBD	TBD
9	NA	9	TOSP	King Street Rail Crossing Improvements	This project will widen this two-track railroad crossing to add a sidewalk for pedestrian access to the city park and improve safety for pedestrians and cyclists. Existing asphalt crossing surfaces will be replaced with concrete. At present, there is no safe or legal pedestrian access to the park because there is no sidewalk and no railroad crossing. Consequently, park users walk across the tracks.	2023	2025	\$ 37,000.00	\$ 746,000.00	\$ 783,000.00
10	TBD	8	TOSP	Snoqualmie Parkway Rail Crossing Improvements	This project will improve safety at this railroad crossing of the principal arterial roadway that receives significant northbound traffic from SR 18. This project will widen sidewalks on each end of the crossing and route pedestrian traffic behind the crossing gates so no one is trapped between a gate and a moving train. The sidewalk on east side of crossing will be widened from 4 feet to 8 feet to accommodate pedestrian surges from the adjacent Gateway Park use as summertime overflow parking for Snoqualmie Falls.	2023	2025	\$ 75,000.00	\$ 1,327,000.00	\$ 1,402,000.00
11	NA	12	ROAD	Town Center Improvement Project - Phase 4	Phase 4 improves Railroad Ave (SR 202) from Newton St to Meadowbrook Way, and completes the downtown corridor. Project would improve lane width and intersection channelization, upgrade utilities, provide a multi-use path, add parking access, street lighting, streetscape, traffic calming, conversion of and underground overhead utilities, and pavement rehabilitation.	TBD	TBD	TBD	NA	NA
12	NA	14	ROAD	Snoqualmie Parkway and SE 99 St Intersection Improvements	This project will provide design and construction of traffic and intersection improvements on the Snoqualmie Parkway at the SE 99th Street Intersection.	TBD	TBD	TBD	NA	NA
13	NA	13	TOSP	Town Center South Parking	The project would seek to replace and improve the parking arrangement along Railroad Ave/SR 202 south of River St. Improvements would include parking realignment, curbs, stormwater improvements, and street beatification. In addition, safety related structures such as improved sidewalk, ADA ramps, pedestrian signals, and striping will be included.	TBD	TBD	\$ 889,441.00	NA	\$ 889,441.00
14	NA	10	ROAD	Town Center North Improvement Project	This project would repave or reconstruct Railroad Pl. and the related parking lot between SE Fir St. and SE Northern St, adding a pedestrian activated signal and crosswalk on Railroad Ave(SR202). Improvements to gateway signage leading to Downtown, drainage improvements, landscaping, and traffic calming measures will also be included.	TBD	TBD	\$ 2,379,857.00	NA	\$ 2,379,857.00
15	NA	22	MPR	Northern St. Culvert Project	This project would evaluate replacement and upgrade potential for the culvert below Northern St. Replacement of the culvert will include replacement of the above roadway and any corresponding sidewalks.	TBD	TBD	\$ 4,597,450.00	NA	\$ 4,597,450.00
16	NA	21	PD	Roadway Culvert Inventory and repair	This project would produce an inventory of all City owned and maintain roadway culverts and condition.	TBD	TBD	NA	NA	NA
17	NA	11	PD	Complete Streets and Safety Improvements	This program will identify improvements to improve safety and support mobility for all users. Projects could include improvements to bicycle lanes, public transportation infrastructure, crossing upgrades, pedestrian signals, curb extensions, modified vehicle travel lanes, streetscape, and landscape treatments.	TBD	TBD	NA	NA	NA
18	NA	23	ROAD	Ridge Marketplace Placemaking Project	This project would construct a gateway arch over Center Blvd. SE, suspend lights across the street, and add banners, pedestrian benches, and additional flowering baskets to the streetscape.	TBD	TBD	\$ 480,779.00	NA	\$ 480,779.00
19	NA	17	ROAD	Meadowbrook Way and SR 202 Intersection Improvements	Provide for the necessary loops, signal timing and striping to add to the left turn lanes at the intersection for improved safety	TBD	TBD	TBD	NA	NA
Other Regional or outside agency-led projects or programs the City may choose to participate in or support										
20	NA	15	MPR	SR 202 Snoqualmie River Bridge	Replace and widen the SR 202 Bridge	TBD	TBD	TBD	NA	NA
21	NA	24	ROAD	SE North Bend Way Roundabout Project	Replacement of the intersection arrangement of North Bend Way, Meadowbrook Ave, and 384th Ave SE with a roundabout.	TBD	TBD	TBD	NA	NA
22	NA	16	TOSP	Metro Park and Ride Facility	This project will fund a regional metro transit park and ride	TBD	TBD	TBD	NA	NA
23	NA	6	MPR	I-90 Interchange Replacement	Design and construction of new interchange	TBD	TBD	TBD	NA	NA
24	NA	7	MRP	SR 18 Widening	widening a 5-mile section of SR 18 between Issaquah-Hobart Road and Deep Creek	TBD	TBD	TBD	NA	NA
25	NA	25	ROAD	Fisher Ave Improvements	Fisher Ave SE and Snoqualmie Parkway signalization and road improvements. Contingent upon development.	TBD	TBD	TBD	NA	NA

Legend		Color Legend
Category acronym	Category Names (Description)	Projects included and funded with the adopted 2023-2028 Capital Improvement Plan
		Projects currently unfunded but identified as alternative or future projects/programs
TOSP	Traffic Operations and Safety Projects	Other Regional or outside agency-led projects or programs the City may choose to participate in or support
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City of Snoqualmie 2025-2030 Six-Year Transportation Improvement Program (W/ EDITS FROM 6/4/2024)										
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23	NA	6	MPR	I-90 Interchange Replacement	Design and construction of new interchange	TBD	TBD	TBD	NA	NA
24	NA	7	MRP	SR 18 Widening	widening a 5-mile section of SR 18 between Issaquah-Hobart Road and Deep Creek	TBD	TBD	TBD	NA	NA
25	NA	25	ROAD	Fisher Ave Improvements	Fisher Ave SE and Snoqualmie Parkway signalization and road improvements. Contingent upon development.	TBD	TBD	TBD	NA	NA
26	NA	26	TOSP	Railroad Crossing Improvements	This project will seek to replace, or improve, railroad crossing locations throughout the City. This project would seek to improve the remaining railroad crossings not covered by individual projects (EX. King Street Crossing improvements and Snoqualmie Parkway Rail Crossing improvements). Location include, but are not limited to, Stone Quarry Rd, Meadowbrook Way SE, SE 90th. Newton St, and River.	TBD	TBD	TBD	NA	NA

Legend		Color Legend
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CITY OF SNOQUALMIE
NOTICE OF PUBLIC HEARING – June 24, 2024
2025-2030 Six-Year Transportation Improvement Program

Notice is hereby given that the draft 2025-2030 Six-Year Transportation Improvement Program (TIP) will be publicly discussed at the Parks & Public Works Council Committee & Committee of the Whole Hybrid Meeting on June 4, 2024, at 4:30 pm. In addition, the Snoqualmie City Council will hold a Public Hearing at its Regular Hybrid Meeting on June 24, 2024 @ 7:00 pm.

The TIP covers roadway, pedestrian, and bicycle projects planned for the six-year period beginning in 2025. State law requires that the TIP be updated and adopted by the City annually.

All meetings will be held in person and virtually using video conferencing technology provided by Zoom, and the public will have the opportunity to comment during the Public Hearing on June 24. No online public comments will be accepted during the meeting. Written comments are encouraged and may be submitted via in-person drop off, mail, or e-mail to cityclerk@snoqualmiewa.gov. All written comments must be received by 3:00 p.m. on the day of the scheduled meeting.

The 2025-2030 TIP is scheduled for adoption at the June 24, 2024, City Council Meeting. If you have questions, please contact Dylan Gamble, CIP Manager, at dgamble@snoqualmiewa.gov.

The June 4 and June 24 agendas will be available online on or before June 3 for the June 4 meeting and June 21 for the June 24 meeting at: <https://snoqualmie-wa.municodemeetings.com/>

Deana Dean, City Clerk
Updated: June 11, 2024
Notice: Seattle Times, May 31 and June 12, 2024



CITY COUNCIL SPECIAL MEETING MINUTES

June 8, 2024

SPECIAL MEETING – CIP TOUR

CALL TO ORDER: Mayor Ross called the meeting to order at 9:00 am.

City Council: Councilmembers Ethan Benson, Bryan Holloway, Catherine Cotton, Cara Christensen, and Jo Johnson.

Mayor Katherine Ross was also present.

City Staff:

Mike Chambless City Administrator; Jeff Hamlin, Parks & Public Works Director; Patrick Fry, Project Engineer; Danna McCall, Communications Coordinator; and Andrew Vining, Project Engineer.

SPECIAL BUSINESS – CAPITAL IMPROVEMENT PLAN TOUR.

The meeting began at City Hall and then proceeded to the following locations:

- a. Community Center/Splash Pad
- b. Class A Reservoir Location (Cascade Ave and Ridge SE)
- c. Water Reclamation Facility Phase 3 (Parks & Public Works Facility)
- d. Meadowbrook and Kimball Creek Bridges (Meadowbrook Bridge Pump Station)
- e. Sandy Cove Bank Stabilization/Town Center Phase 3/Rivertrail (Sandy Cove Park - King Street Lot)

Meeting was adjourned at 12:00 pm.

CITY OF SNOQUALMIE

Katherine Ross, Mayor

Attest:

Deana Dean, City Clerk



CITY COUNCIL SPECIAL MEETING MINUTES CITY COUNCIL REGULAR MEETING MINUTES June 10, 2024

SPECIAL MEETING

CALL TO ORDER & ROLL CALL: Mayor Ross called the Special Roundtable Meeting to order at 5:30 pm.

City Council: Councilmembers Ethan Benson, Robert Wotton, Bryan Holloway, Catherine Cotton, and Cara Christensen.

It was moved by CM Wotton, seconded by CM Christensen to:

Excuse CM Washington from this evening's Special Roundtable Meeting.

PASSED: 5-0 (Benson, Wotton, Holloway, Cotton, Christensen)

It was moved by CM Holloway, seconded by CM Christensen to:

Excuse CM Johnson from this evening's Special Roundtable Meeting.

PASSED: 5-0 (Benson, Wotton, Holloway, Cotton, Christensen)

Mayor Katherine Ross was also present.

City Staff Present: David Linehan, Interim City Attorney; Mike Chambliss, City Administrator; Deana Dean, City Clerk; Emily Arteche, Community Development Director; Mike Bailey, Fire Chief; Brian Lynch, Police Chief; Gary Horejsi, Police Captain; Fletcher Lacroix, IT Director; Drew Bouta, Finance Director; Janna Walker, Budget Manager; and Andrew Jongekryg, T Support.

AGENDA APPROVAL – The agenda was approved as presented.

CM Johnson appeared at 5:42 pm.

SPECIAL BUSINESS

1. **Washington Cities Insurance Authority (WCIA) Training.** Presentation by Ann Bennett, Executive Director of WCIA. Topics covered included history of WCIA and avoiding liability. Council questions answered throughout the presentation by Ann and Interim City Attorney David Linehan.

It was moved by CM Holloway, seconded by CM Wotton to adjourn the Special Meeting. The meeting ended at 6:40 pm.

REGULAR MEETING

CALL TO ORDER: Mayor Ross called the Regular Meeting to order 7:00 pm.

City Council: Councilmembers Ethan Benson, Robert Wotton, Bryan Holloway, Louis Washington, Catherine Cotton, Cara Christensen, and Jo Johnson.

Mayor Katherine Ross was also present.

City Staff:

David Linehan, Interim City Attorney; Mike Chambless, City Administrator; Deana Dean, City Clerk; Danna McCall, Communications Coordinator; Brian Lynch, Police Chief; Gary Horejsi, Police Captain; Mike Bailey, Fire Chief; Fletcher Lacroix, Information Technology Director; Michael Liebetrau, Police Evidence and Records Technician; Emily Arteche, Community Development Director; Jeff Hamlin, Parks & Public Works Director; Hind Ahmed, Project Engineer; Dylan Gamble, CIP Manager; Drew Bouda, Finance Director; Janna Walker, Budget Manager; and Andrew Jongekryg, IT Support.

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

It was moved by CM Holloway; seconded by CM Johnson to:

Approve the agenda.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

PUBLIC HEARINGS, PRESENTATIONS, PROCLAMATIONS, AND APPOINTMENTS

Public Hearings

Appointments

Presentations

2. National Spelling Bee Recognition. Mayor Ross recognized Snoqualmie Elementary Fifth Grader Declan Mallady and presented him with the Certificate of Recognition for his academic excellence.
3. Metro Community Van Program. Presentation by Teresa Ngo, Community Transportation Coordinator with Hopelink. Topics included purpose of community van program, how to ride, community van benefits, and van uses. Council questions and comments answered throughout the presentation.

Proclamations

PUBLIC COMMENTS AND REQUESTS FOR ITEMS NOT ON THE AGENDA – There were no comments.

CONSENT AGENDA

4. Approve the City Council Meeting Minutes dated May 28, 2024
5. Approve the Claims Report dated June 10, 2024
6. **AB24-059:** Approval of Fireworks Stand Permit for Impact Ministries

7. **AB24-070:** Resolution 1688 Awarding a Public Works Contract to Puget Paving and Construction for Road Maintenance and Repair Project
8. **AB24-060:** Demolition and removal of residence at 7702 Railroad Ave SE. Dylan Gamble, CIP Manager, answered Council question regarding the timeline.

It was moved by CM Wotton; seconded by CM Washington to:

Approve the consent agenda.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

ORDINANCES

COMMITTEE REPORTS

Public Safety Committee: No report.

Community Development Committee: No report.

Parks & Public Works Committee:

9. **AB24-069:** Resolution 1689 Awarding a Public Works Contract to Massana Construction, Inc. for the Kimball Creek Bridges Restoration Project. CM Benson read the introduction into the record. Overview provided by Hind Ahmed, Project Engineer.

It was moved by CM Benson; seconded by CM Washington to:

Adopt Resolution No. 1689 Awarding a Public Works Contract to Massana Construction Inc. for the construction of Kimball Creek Bridges Restoration Project and authorize the Mayor to sign.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

10. **AB24-066:** Amendment No. 2 to the Consultant Services Agreement with Otak for the Design of Kimball Creek Bridges Restoration Project. CM Benson read the introduction into the record. Council questions answered by Finance Director Drew Bouta, CIP Manager Dylan Gamble, and Project Engineer Hind Ahmed.

It was moved by CM Benson; seconded by CM Holloway to:

Approve Amendment No.2 to the Consultant Services Agreement with Otak and authorize the Mayor to sign.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

11. **AB24-072:** Resolution 1691 Adopting 6 Year Transportation Improvement Program for the Period 2025 through 2030. Councilmember Benson read the introduction into the record. CIP Manager Dylan Gamble, spoke to this item. Discussion followed. This matter will be heard at the June 18, 2024, Parks & Public Works Committee Meeting and on for Public Hearing at the June 24, 2024, City Council Meeting.

Finance & Administration Committee:

12. **AB24-074:** Resolution 1690 Updating the Financial Management Policy. CM Holloway read the introduction into the record. Presentation provided by Finance Director Drew Bouta. Discussion followed with input provided by Interim City Attorney David Linehan.

It was moved by CM Holloway; seconded by CM Christensen to:

Approve Resolution No. 1690 amending the Financial Management Policy.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

It was moved by CM Holloway, seconded by CM Johnson to:

Modify second paragraph of section 10.1 to state “Council will adopt financial management policy and communicate with the State Auditor’s Office as part of the annual financial audit entrance and exit conferences.”

PASSED: 5-2 (Wotton, Holloway, Cotton, Christensen, Johnson)(NO: Benson, Washington)

It was moved by CM Johnson to modify “and directly communicate independently with the state auditor’s office as part of the annual financial audit entrance and exit conferences.”

With no second, the motion was not considered.

At 8:34 pm, Council took a 5-minute recess.

Council reconvened at 8:40 pm.

Committee of the Whole:

13. Deliberation and Review of the Mayor’s Proposed 2025-2030 CIP (“Non-Utilities”). CIP Manager Dylan Gamble introduced this item. Discussion followed with Council questions answered by Fire Chief Mike Bailey, Finance Director Drew Bouta, CIP Manager Dylan Gamble, and Parks & Public Works Director Jeff Hamlin.

At 9:41 pm, CM Wotton moved to extend the meeting past 10:00 pm, seconded by CM Benson which passed 5-2 (Benson, Wotton, Cotton, Christensen, Johnson) (No: Washington, Holloway).

REPORTS

14. Mayor’s Report: Due to time, this item was not heard.
15. Commission/Committee Liaison Reports: Due to time, this item was not heard.
16. Department Reports for May 2024: Due to time, this item was not heard. Department reports are available for review in the agenda packet.

EXECUTIVE / CLOSED SESSION

17. Executive Session pursuant to RCW 42.30.110(1)(i) Litigation that has been specifically threatened to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party; (ii) Litigation that the agency reasonably believes may be

commenced by or against the agency, the governing body, or a member acting in an official capacity; or (iii) Litigation or legal risks of a proposed action or current practice that the agency has identified when public discussion of the litigation or legal risks is likely to result in an adverse legal or financial consequence to the agency; lasting approximately 20 minutes.

At 9:51 pm, Council took a 5-minute break and will reconvene in Executive Session which is expected to last until 10:20 pm. No action was anticipated following Executive Session.

ADJOURNMENT

It was moved by CM Holloway; seconded by CM Cotton to:

Adjourn the meeting.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

Meeting was adjourned at 10:20 pm.

CITY OF SNOQUALMIE

Katherine Ross, Mayor

Attest:

Deana Dean, City Clerk



Jerry Knutsen, Financial Service Manager
38624 SE River St. | PO Box 987
Snoqualmie, Washington 98065
(425) 888-1555 | jknutsen@snoqualmiewa.gov

To: City Council
Finance & Administration Committee

From: Jerry Knutsen, Financial Services Manager

Date: June 24, 2024

Subject: CLAIMS REPORT
Approval of payments for the period: May 29, 2024, through June 7, 2024

BACKGROUND

Per RCW 42.24.080, all claims presented against the city by persons furnishing materials, rendering services, or performing labor must be certified by the appropriate official to ensure that the materials have been furnished, the services rendered, or the labor performed as described, and that the claims are just, due, and unpaid obligations against the city, before payment can be made. Expedited processing of the payment of claims when certain conditions have been met allows for the payment of claims before the legislative body has acted to approve the claims when: (1) the appropriate officers have furnished official bonds; (2) the legislative body has adopted policies that implement effective internal control; (3) the legislative body has provided for review of the documentation supporting the claims within a month of issuance; and (4) that if claims are disapproved, they shall be recognized as receivables and diligently pursued. The City of Snoqualmie meets all requirements of this state law.

Pursuant to Snoqualmie Municipal Code (SMC) Chapter 3.85, all Claims, Demands and Vouchers against the city, provides that the Finance Director or her designee will examine all claims prior to payment and provide periodic reporting of the payments to the City Council for final approval. Per SMC 3.85.040, to meet these requirements, the Finance Director schedules payment of claims and payroll for monthly Finance & Administration Committee review followed by full City Council approval on the consent agenda. Per SMC 3.85.050, documentation supporting claims paid and the Finance Director's written report are made available to all city council members at City Hall for 48 hours prior to the Finance & Administration Committee meeting. Following the 48-hour review period, the Finance & Administration Committee considers the claims as part of its regular agenda and recommends to the full city council whether to approve or disapprove the claims. Consistent with these requirements, this report seeks City Council approval of payment of claims and payroll batches summarized in the table below.

ANALYSIS

All payments made during these periods were found to be valid claims against the city. The City's internal controls include certification of the validity of all expenditures by the appropriate department and an internal audit conducted by designated finance department staff who review all claims and payroll payments. Staff performs system validation and exception reviews to validate payroll records. The Finance Director performs a random sampling review of supporting documentation for claims payments to ensure validity, as well as regularly reviews its processes to ensure appropriate internal controls are in place. The City issues disbursements for claims and payroll via the following methods:

- Warrant: paper negotiable instruments, very much like, although legally distinct from, checks
- Commercial Credit Card: as authorized by Financial Management Policy
- Electronic Funds Transfer (EFT). EFTs are electronic banking transactions (no paper instrument) of two basic types: (1) Automated Clearing House (ACH) for Electronic Fund Transfer (EFT) and (2) Wire Transfers a direct transfer between bank accounts

The following table summarizes the claims and payments authorized by the Finance Director:

The foregoing amounts were budgeted in the 2023-2024 biennial budget, and sufficient funds are available to cover these payments, as appropriate. Details pertaining to the individual vendor payments are available in documentation provided for the Finance & Administration Committee and subsequent City Council review by accessing the following link on the city website: [Claims Report](#)

CITY OF SNOQUALMIE
Disbursements for Council Approval
Claims, Payroll and Miscellaneous

CLAIMS						
Batch ID	Date	Warrants			ACH	
		From #	Thru #	Amount	Qty	Amount
94	6/4/2024	81999	81999	\$ 1,945.60	1	1,945.60
95	6/6/2024	82000	82079	\$ 364,926.40	80	364,926.40
						-
						-
						-
						-
						-
Grand Total						366,872.00

PAYROLL (including Payroll Benefits)						
Batch ID	Date	Warrants			ACH	
		From #	Thru #	Amount	Qty	Amount
PR 6-7-24	6/7/2024				111	\$ 380,915.37
PV 6-7-24	6/7/2024	62473	62480	\$ 6,651.80		\$ 482,139.27
						-
						-
						-
						-
Grand Total						869,706.44

MISCELLANEOUS DISBURSEMENTS				
Date	Description	ACH Amount	Wire Amount	MISC TOTAL
5/29/2024	Navia - 2024 FSA Plan Reimbursements	\$ 416.68		\$ 416.68
5/29/2024	Navia - 2024 HRA Plan Reimbursements	\$ 4,790.21		\$ 4,790.21
5/30/2024	Dept. of Revenue - Monthly Excise Tax	\$ 44,162.91		\$ 44,162.91
5/31/2024	Navia - 2023 HRA Plan Reimbursements	\$ 917.71		\$ 917.71
6/3/2024	Merchant Card Fees - Bankcard	\$ 7,087.72		\$ 7,087.72
6/3/2024	Merchant Card Fees - Bluefin	\$ 395.68		\$ 395.68
6/3/2024	Merchant Card Fees - Fiserv Merchant	\$ 120.70		\$ 120.70
6/4/2024	Merchant Card Fees - Tyler Munis	\$ 771.51		\$ 771.51
6/4/2024	Merchant Card Fees - Merchant Transact	\$ 320.67		\$ 320.67
6/5/2024	Merchant Card Fees - American Express	\$ 1,085.39		\$ 1,085.39
6/5/2024	Merchant Card Fees - Tyler Munis - American Expre	\$ 9.17		\$ 9.17
				-
Grand Total				60,078.35

Total **1,296,656.79**

The following claims and payments were objected to by Finance Director: **NONE**
(Itemize claims/demands amounts and circumstances, and summarize reasons for objection)

I, the undersigned, do hereby certify under penalty of perjury that the claims and payroll warrant and/or checks itemized above were issued to pay just, due, and unpaid obligations of the City of Snoqualmie for materials furnished, services rendered, or labor performed, and that I am authorized to authenticate and certify the foregoing.

Jerry Knutsen

Jun 12, 2024

Jerry Knutsen, Financial Operations Manager/Auditing Officer

Date

FINANCE & ADMINISTRATION COMMITTEE RECOMMENDATION: Approve / Not Approve

City of Snoqualmie

Claims presented to the City to be paid in the amount of \$1,945.60

For claims warrants numbered 81999 through 81999 & dated 6/4/2024

#94													
VENDOR	VENDOR NAME	ACCOUNT	ACCOUNT DESC	YEAR	PERIOD	TYPE	STATUS	AMOUNT	CHECK NO	INVOICE #	FULL DESC	INVOICE DATE	CHECK DATE
1642	US Postmaster	40153481 542300	Postage & Freight	2024	6	INV	Paid	648.54	81999	6/24 UB Postage	UB Postage for May 2024 Bills	6/4/2024	6/4/2024
1642	US Postmaster	40253580 542300	Postage & Freight	2024	6	INV	Paid	648.53	81999	6/24 UB Postage	UB Postage for May 2024 Bills	6/4/2024	6/4/2024
1642	US Postmaster	40353130 542300	Postage & Freight	2024	6	INV	Paid	648.53	81999	6/24 UB Postage	UB Postage for May 2024 Bills	6/4/2024	6/4/2024

City of Snoqualmie

Claims presented to the City to be paid in the amount of \$364,926.40

For claims warrants numbered 82000 through 82079 & dated 6/6/2024

#95													
VENDOR	VENDOR NAME	ACCOUNT	ACCOUNT DESC	YEAR	PERIOD	TYPE	STATUS	AMOUNT	CHECK NO	INVOICE #	FULL DESC	INVOICE DATE	CHECK DATE
1159	ALBIREO	51051821 531300	Repair & Maintenance Supplies	2024	5	INV	Paid	19,620.00	82000	PIN0035736	Snoq. Fire Stn Variable Frequency Drive for HVAC	5/8/2024	6/6/2024
1263	AMZONCAP	EMG52560 531911	SECAST Van M&O Supplies	2024	6	INV	Paid	466.10	82001	11YD-DYJR-WNGV	Elfhub Lithium battery	3/17/2024	6/6/2024
1263	AMZONCAP	FIRS2210 531000	Office Supplies	2024	5	INV	Paid	50.10	82001	1P7G-4X4F-3W7R	Brochure Holder	5/17/2024	6/6/2024
1263	AMZONCAP	50251881 531820	Info Tech Components	2024	5	INV	Paid	2,191.48	82001	1HCW-FYF-F37C	IT Supply Order	4/30/2024	6/6/2024
1263	AMZONCAP	50251881 531820	Info Tech Components	2024	5	INV	Paid	150.04	82001	1P7C-3VJK-6CW6	IT-Conf Room Spare Wireless Keyboards/Mice	3/7/2024	6/6/2024
1195	ANGELARM	POL52131 531050	Uniforms & Protective Gear	2024	5	INV	Paid	1,268.04	82002	INV9573	A. Gutwein-Flex-QRLB body armor carrier	5/3/2024	6/6/2024
1549	APINCH	01257321 541000	Professional Svcs - General	2024	5	INV	Paid	553.40	82003	5.22.24	Summer Mural	5/22/2024	6/6/2024
1494	ASPECT	41739434 541070	Water Rights - Prof'l Svcs	2024	5	INV	Paid	49,444.24	82004	563842	ASR Anal and Feas. study-prof svcs ending 4/28/24	5/17/2024	6/6/2024
917	ATWORK	PKF57680 548150	Landscaping Services	2024	5	INV	Paid	17,528.82	82005	PS-INV105401	maintenance agreement-mini parks	1/31/2024	6/6/2024
917	ATWORK	PKF57680 548150	Landscaping Services	2024	5	INV	Paid	17,528.82	82005	PS-INV105431	maintenance agreement-mini parks	2/29/2024	6/6/2024
917	ATWORK	STR54270 548150	Landscaping Services	2024	5	INV	Paid	6,103.62	82005	PS-INV105402	Roadside Maintenance	1/31/2024	6/6/2024
917	ATWORK	STR54270 548150	Landscaping Services	2024	5	INV	Paid	6,103.62	82005	PS-INV105442	Roadside Maintenance	2/29/2024	6/6/2024
917	ATWORK	40353130 548150	Landscaping Services	2024	5	INV	Paid	14,241.80	82005	PS-INV105402	Roadside Maintenance	1/31/2024	6/6/2024
917	ATWORK	40353130 548150	Landscaping Services	2024	5	INV	Paid	14,241.80	82005	PS-INV105442	Roadside Maintenance	2/29/2024	6/6/2024
917	ATWORK	51051821 548150	Landscaping Services	2024	5	INV	Paid	2,886.85	82005	PS-INV105400	maintenance agreement-facilities	1/31/2024	6/6/2024
917	ATWORK	51051821 548150	Landscaping Services	2024	5	INV	Paid	2,886.85	82005	PS-INV105430	maintenance agreement-facilities	2/29/2024	6/6/2024
42	Bruce Dees & Assoc	31126080 541098	All-Incl Playgrnd - Design	2024	5	INV	Paid	510.00	82006	6734	Centennial Fields Design Services	4/5/2024	6/6/2024
42	Bruce Dees & Assoc	31126080 541098	All-Incl Playgrnd - Design	2024	5	INV	Paid	1,020.00	82006	6741	Centennial Fields Design Services	5/2/2024	6/6/2024
354	Builders Exchange WA	31175050 541065	Kimball Ck Bridges -Design	2024	5	INV	Paid	54.70	82007	1077120	Project listing- 384th Proj. , Kimball Crk Bridges	5/5/2024	6/6/2024
354	Builders Exchange WA	41750935 541060	Design Services	2024	5	INV	Paid	129.50	82007	1077120	Project listing- 384th Proj. , Kimball Crk Bridges	5/5/2024	6/6/2024
44	BUILDERS HARDWARE	51051821 531300	Repair & Maintenance Supplies	2024	5	INV	Paid	10.91	82008	53853290.002	door lock hole filler shipping	4/29/2024	6/6/2024
57	CCDC	40153482 531500	Uniforms & Protective Gear	2024	5	INV	Paid	3,273.50	82009	894936	salt for canyon springs	5/3/2024	6/6/2024
59	CDW GOVT	POL52122 531820	Info Tech Components	2024	5	INV	Paid	3,951.25	82010	QW88506	PD-Gary Horejli Toughbook Laptop	4/22/2024	6/6/2024
59	CDW GOVT	POL52122 531820	Info Tech Components	2024	5	INV	Paid	637.65	82010	QW96639	PD-Gary Horejli Toughbook Warranty	4/24/2024	6/6/2024
59	CDW GOVT	40153481 531820	Info Tech Components	2024	5	INV	Paid	174.16	82010	QX97145	PW-Austin Hilton Monitor	4/26/2024	6/6/2024
59	CDW GOVT	40153481 531820	Info Tech Components	2024	5	INV	Paid	429.24	82010	QZ49889	PW-Austin Hilton Toughbook Dock	4/29/2024	6/6/2024
59	CDW GOVT	40253580 531820	Info Tech Components	2024	5	INV	Paid	1,206.80	82010	QZ49893	PW-Wastewater Monitors and Docks	4/29/2024	6/6/2024
59	CDW GOVT	50251881 531820	Info Tech Components	2024	5	INV	Paid	2,195.78	82010	RC27977	IT-Fletcher Lacroix Lenovo Laptop	5/3/2024	6/6/2024
60	CENTURYLINK	50251888 542000	Telephone Service	2024	5	INV	Paid	701.75	82011	300568001 5/24	Monthly Telephone Service	5/20/2024	6/6/2024
60	CENTURYLINK	50251888 542000	Telephone Service	2024	5	INV	Paid	90.52	82011	300570848 5/24	Monthly Telephone Service	5/20/2024	6/6/2024
60	CENTURYLINK	50251888 542000	Telephone Service	2024	5	INV	Paid	634.61	82011	300571491 5/24	Monthly Telephone Service	5/20/2024	6/6/2024
60	CENTURYLINK	50251888 542000	Telephone Service	2024	5	INV	Paid	235.08	82011	300573862 5/24	Monthly Telephone Service	5/20/2024	6/6/2024
60	CENTURYLINK	50251888 542000	Telephone Service	2024	5	INV	Paid	211.54	82011	300576080 5/24	Monthly Telephone Service	5/20/2024	6/6/2024
60	CENTURYLINK	50251888 542000	Telephone Service	2024	5	INV	Paid	181.76	82011	402478791 5/24	Monthly Telephone Service	5/20/2024	6/6/2024
60	CENTURYLINK	50251888 542000	Telephone Service	2024	5	INV	Paid	1,539.59	82011	411746240 5/24	Monthly Telephone Service	5/20/2024	6/6/2024
65	Chinook Lumber	PKF57680 531300	Repair & Maintenance Supplies	2024	6	INV	Paid	80.79	82012	2001716	Park Shelter Repair- Hardware	2/15/2024	6/6/2024
1762	City Wide	51240010 548200	Custodial & Cleaning Services	2024	5	INV	Paid	4,853.01	82013	5T1015000131	For Custodial & Cleaning Services for Month	5/28/2024	6/6/2024
927	COMP PD	POL52122 531000	Office Supplies	2024	5	INV	Paid	139.81	82014	2273583-0	letter file jackets, USB drives	3/11/2024	6/6/2024
927	COMP PD	POL52122 531000	Office Supplies	2024	5	INV	Paid	90.22	82014	2281842-0	highlighters, file jackets, staple rmv, post-its	4/23/2024	6/6/2024
927	COMP PD	POL52122 531000	Office Supplies	2024	5	INV	Paid	141.86	82014	2282347-0	pens, desk caddy, drawer org, folders, dskpd caldr	4/25/2024	6/6/2024
927	COMP PD	POL52122 531000	Office Supplies	2024	5	INV	Paid	127.36	82014	2283260-0	pens, dry erase markers, paper	4/29/2024	6/6/2024
927	COMP PD	POL52122 531000	Office Supplies	2024	5	INV	Paid	12.08	82014	2284219-0	sheet prtctrs, p towels, bath tissue, toilet clnr	5/3/2024	6/6/2024
927	COMP PD	POL52122 531000	Office Supplies	2024	5	INV	Paid	22.58	82014	2284919-0	scissors, wastebaskets	5/7/2024	6/6/2024
927	COMP PD	POL52122 531000	Office Supplies	2024	5	INV	Paid	210.35	82014	2286166-0	paper, pens, utility blades, pencil sharp, clnr	5/14/2024	6/6/2024
927	COMP PD	POL52122 531000	Office Supplies	2024	5	INV	Paid	83.13	82014	2286501-0	cups, Splenda, creamer, disinfectant, detergent	5/15/2024	6/6/2024
927	COMP PD	POL52122 531910	Operating Supplies	2024	5	INV	Paid	117.64	82014	2274088-0	9v, C, D batteries/ multifold paper towels	3/13/2024	6/6/2024
927	COMP PD	POL52122 531910	Operating Supplies	2024	5	INV	Paid	29.84	82014	2274541-0	AAA batteries/jet dry	3/14/2024	6/6/2024
927	COMP PD	01452122 531910	Operating Supplies	2024	5	INV	Paid	123.48	82014	2286933-0	towel cabnt/dispnr & ppr twls for Outlet Mall off.	5/17/2024	6/6/2024
927	COMP PD	51051821 531340	Custodial & Cleaning Supplies	2024	5	INV	Paid	137.56	82014	2274088-0	9v, C, D batteries/ multifold paper towels	3/13/2024	6/6/2024
927	COMP PD	51051821 531340	Custodial & Cleaning Supplies	2024	5	INV	Paid	62.57	82014	2274541-0	AAA batteries/jet dry	3/14/2024	6/6/2024

927	COMP PD	51051821 531340	Custodial & Cleaning Supplies	2024	5	INV	Paid	269.16	82014	2284219-0	sheet prtctrs, p towels, bath tissue, toilet clnr	5/3/2024	6/6/2024
927	COMP PD	51051821 531340	Custodial & Cleaning Supplies	2024	5	INV	Paid	50.21	82014	2284219-1	pine sol cleaner	5/9/2024	6/6/2024
927	COMP PD	51051821 531340	Custodial & Cleaning Supplies	2024	5	INV	Paid	305.88	82014	2284988-0	detergent, fabric softener, cleaner	5/8/2024	6/6/2024
927	COMP PD	51051821 531340	Custodial & Cleaning Supplies	2024	5	INV	Paid	97.21	82014	2284999-0	urinal mats	5/8/2024	6/6/2024
927	COMP PD	51051821 531340	Custodial & Cleaning Supplies	2024	5	INV	Paid	61.91	82014	2286166-0	paper, pens, utility blades, pencil sharp, clnr	5/14/2024	6/6/2024
927	COMP PD	51051821 531340	Custodial & Cleaning Supplies	2024	5	INV	Paid	204.88	82014	2286501-0	cups, Splenda, creamer, dsinf wipes, detergent	5/15/2024	6/6/2024
578	CORPPAY	00280090 531900	Miscellaneous Supplies	2024	5	INV	Paid	775.21	82015	5/24 NW	City Credit Card N. Wiebe	5/23/2024	6/6/2024
578	CORPPAY	CLKS1420 531000	Office Supplies	2024	5	INV	Paid	45.70	82015	5/24 DD	City Credit Card D. Dean	5/23/2024	6/6/2024
578	CORPPAY	CLKS1420 531000	Professional Svcs - General	2024	5	INV	Paid	300.00	82015	5/24 DD	City Credit Card D. Dean	5/23/2024	6/6/2024
578	CORPPAY	COM55720 549200	Dues-Subscriptions-Memberships	2024	5	INV	Paid	150.00	82015	5/24 DD	City Credit Card D. Dean	5/23/2024	6/6/2024
578	CORPPAY	COM55720 543000	Training & Travel	2024	5	INV	Paid	40.00	82015	5/24 DM	City Credit Card D. McCall	5/23/2024	6/6/2024
578	CORPPAY	COM55720 549200	Dues-Subscriptions-Memberships	2024	5	INV	Paid	91.55	82015	5/24 DM	City Credit Card D. McCall	5/23/2024	6/6/2024
578	CORPPAY	COUS1160 531000	Office Supplies	2024	5	INV	Paid	19.68	82015	5/24 DD	City Credit Card D. Dean	5/23/2024	6/6/2024
578	CORPPAY	EVE57120 531900	Miscellaneous Supplies	2024	5	INV	Paid	81.65	82015	5/24 NW	City Credit Card N. Wiebe	5/23/2024	6/6/2024
578	CORPPAY	EXES1310 543000	Training & Travel	2024	5	INV	Paid	40.00	82015	5/24 NW	City Credit Card N. Wiebe	5/23/2024	6/6/2024
578	CORPPAY	EXES1310 549100	City-Sponsored Expenses	2024	5	INV	Paid	26.29	82015	5/24 KR	City Credit Card J. Ross	5/23/2024	6/6/2024
578	CORPPAY	EXES1310 549100	City-Sponsored Expenses	2024	5	INV	Paid	197.80	82015	5/24 NW	City Credit Card N. Wiebe	5/23/2024	6/6/2024
578	CORPPAY	PKFS7680 543000	Training & Travel	2024	5	INV	Paid	665.00	82015	5/24 JQ	City Credit Card J. Quade	5/23/2024	6/6/2024
578	CORPPAY	PKFS7680 549200	Dues-Subscriptions-Memberships	2024	5	INV	Paid	875.00	82015	5/24 JQ	City Credit Card J. Quade	5/23/2024	6/6/2024
578	CORPPAY	PLNS5730 541000	Professional Svcs - General	2024	5	INV	Paid	79.93	82015	5/24 NW	City Credit Card N. Wiebe	5/23/2024	6/6/2024
578	CORPPAY	PLNS5730 541390	Advertising, Legal Notices etc	2024	5	INV	Paid	595.00	82015	5/24 NW	City Credit Card N. Wiebe	5/23/2024	6/6/2024
578	CORPPAY	40153410 523300	Reimb - Dues, Licenses & Cert	2024	5	INV	Paid	250.00	82015	5/24 JH	City Credit Card J. Hamlin	5/23/2024	6/6/2024
578	CORPPAY	40153410 543000	Training & Travel	2024	5	INV	Paid	770.00	82015	5/24 JH	City Credit Card J. Hamlin	5/23/2024	6/6/2024
578	CORPPAY	40253580 531300	Repair & Maintenance Supplies	2024	5	INV	Paid	119.60	82015	5/24 JQ	City Credit Card J. Quade	5/23/2024	6/6/2024
578	CORPPAY	40353110 523300	Reimb - Dues, Licenses & Cert	2024	5	INV	Paid	135.00	82015	5/24 JH	City Credit Card J. Hamlin	5/23/2024	6/6/2024
578	CORPPAY	40353190 549100	City-Sponsored Expenses	2024	5	INV	Paid	202.14	82015	5/24 JQ	City Credit Card J. Quade	5/23/2024	6/6/2024
578	CORPPAY	50251888 541030	Info Tech Services	2024	5	INV	Paid	370.77	82015	5/24 FL	City Credit Card F. Lacroix	5/23/2024	6/6/2024
1508	CRIMINAL	01452140 543000	Training & Travel	2024	5	INV	Paid	1,500.00	82016	201139658	M. Sanchez & N. Schulgen-Firearms Handgun Instruct	5/14/2024	6/6/2024
79	CRYSR	POLS5210 545000	Operating Rentals & Leases	2024	5	INV	Paid	238.20	82017	5310053 051924	water cooler rental, drinking water, delivery fee	5/19/2024	6/6/2024
80	CSOSV	NON32290 322900	Other Non-Bus Licenses-Permits	2024	6	INV	Paid	35.00	82018	SEP2024-037	Spec Evnt prmt fee refund (permit #2024-037)	5/28/2024	6/6/2024
84	DIC	31059532 563000	Street Resurface - Construct	2024	5	INV	Paid	601.80	82019	3399298	advertising bid on 4/30/2024 & 5/7/2024	5/7/2024	6/6/2024
84	DIC	31175050 563002	Kimball Ck Bridges - Const	2024	5	INV	Paid	379.90	82019	3398833	Kimball Crk Bridges Advertising bid on 4/23/2024	4/23/2024	6/6/2024
86	DOCT	41130030 583131	2013 PWTF Loan Interest	2024	5	INV	Paid	309.77	82020	PWTFNT-367413	PWTF Loan PC12-951-083 Principal & Interest	4/26/2024	6/6/2024
86	DOCT	41759135 578131	2013 PWTF Loan Principal	2024	5	INV	Paid	15,488.47	82020	PWTFNT-367413	PWTF Loan PC12-951-083 Principal & Interest	4/26/2024	6/6/2024
87	DOE	40353145 541050	Engineering Services	2024	6	INV	Paid	9,937.00	82021	24-WAR045718-1	For 2024 Water Quality Program Fee	8/22/2023	6/6/2024
89	DOIS	POLS52110 549200	Dues-Subscriptions-Memberships	2024	5	INV	Paid	600.00	82022	16146833	LESO/1033 Prgm partic. fee 2024 (WA Surplus Prgm)	1/2/2024	6/6/2024
1564	DOO	STR54267 548000	St Clean Repair & Maint Svcs	2024	5	INV	Paid	2,886.19	82023	818	street sweeping	5/1/2024	6/6/2024
1672	Emily Artech	PLNS5860 543000	Training & Travel	2024	6	INV	Paid	152.86	82024	RE E Artech 5/24-2	Reimb. E. Artech 5/21-22 2024	5/23/2024	6/6/2024
1472	ESA	PLNS5861 541080	Environmental Services	2024	5	INV	Paid	1,980.00	82025	195875	NWRWM	5/9/2024	6/6/2024
95	Evergreen Ford	50154868 531301	Repair Parts	2024	5	INV	Paid	133.10	82026	5205133	Evap tube replacement #103 police veh	5/24/2024	6/6/2024
95	Evergreen Ford	50154868 531301	Repair Parts	2024	5	INV	Paid	261.73	82026	5205142	replacement rear tail lamp assembly	5/24/2024	6/6/2024
95	Evergreen Ford	50154868 548000	Repair & Maintenance Services	2024	5	INV	Paid	1,557.28	82026	6295234	misfire bad coils and evap solenoid	5/23/2024	6/6/2024
95	Evergreen Ford	50154868 548000	Repair & Maintenance Services	2024	6	INV	Paid	1,224.97	82026	6296383	Advance trac module replace #110 Police SUV	5/29/2024	6/6/2024
106	Ferguson Water Works	40153481 531300	Repair & Maintenance Supplies	2024	5	INV	Paid	6,841.37	82027	0034740-1	2" and 3" registers for meters	5/7/2024	6/6/2024
508	GIRARD	PKFS7680 548150	Landscaping Services	2024	6	INV	Paid	1,684.43	82028	9129384	Yard Waste	4/24/2024	6/6/2024
508	GIRARD	40353190 548000	Repair & Maintenance Services	2024	5	INV	Paid	43.50	82028	9129385	Tipping fee- sod	4/24/2024	6/6/2024
116	GRAINGER	51051821 531300	Repair & Maintenance Supplies	2024	5	INV	Paid	127.43	82029	9099187206	light panel public works office	4/25/2024	6/6/2024
1708	Gunarama Wholesale,	POLS52122 531050	Uniforms & Protective Gear	2024	5	INV	Paid	101.47	82030	1254021	G. Horejsi- concealment holster	4/23/2024	6/6/2024
120	HCI	40153482 548000	Repair & Maintenance Services	2024	5	INV	Paid	7,491.25	82031	13959262	service contract for 2024 for treatment plants	3/14/2024	6/6/2024
352	HD Supply Facil Main	51051821 531000	Office Supplies	2024	5	INV	Paid	167.39	82032	9225298363	replacement stapler Mike C. requested	4/28/2024	6/6/2024
352	HD Supply Facil Main	51051821 531300	Repair & Maintenance Supplies	2024	5	INV	Paid	350.58	82032	9225438152	replacement 20v saw tool	4/28/2024	6/6/2024
352	HD Supply Facil Main	51051821 531300	Repair & Maintenance Supplies	2024	5	INV	Paid	48.35	82032	9225501469	light switch dimmer fire station	4/30/2024	6/6/2024
352	HD Supply Facil Main	51051821 531300	Repair & Maintenance Supplies	2024	5	INV	Paid	84.85	82032	9225539464	Pen light replacement	5/1/2024	6/6/2024
352	HD Supply Facil Main	51051821 531300	Repair & Maintenance Supplies	2024	5	INV	Paid	84.85	82032	9225630664	replacement pen light	5/3/2024	6/6/2024
352	HD Supply Facil Main	51051821 531300	Repair & Maintenance Supplies	2024	5	INV	Paid	33.31	82032	9225667804	replacement door handle office door city hall	5/6/2024	6/6/2024
1621	Holmes Weddle	LEGS1541 541103	S. Randall Legal Fees	2024	5	INV	Paid	3,085.94	82033	837661	Randall BIA Matters	5/23/2024	6/6/2024
137	IHK	40353130 531300	Repair & Maintenance Supplies	2024	5	INV	Paid	1,111.80	82034	75530W	Brush cutters for storm ponds	5/8/2024	6/6/2024
137	IHK	40353130 531300	Repair & Maintenance Supplies	2024	5	INV	Paid	688.26	82034	75538W	Brush cutters for storm ponds	5/9/2024	6/6/2024
1680	Jason Battles	40353190 543000	Training & Travel	2024	5	INV	Paid	1,563.61	82035	RE J Battles 5/24	Reimburse J. Battles training 5/7-10 2024	5/27/2024	6/6/2024
1515	JENKINS	40153481 548000	Repair & Maintenance Services	2024	5	INV	Paid	1,668.93	82036	24111	384th water main emergency	5/7/2024	6/6/2024
1515	JENKINS	40353135 548000	Repair & Maintenance Services	2024	6	INV	Paid	3,663.75	82036	28877	Catchbasin Cleaning	12/31/2023	6/6/2024
363	JH&ASSOC	50251881 548860	Hardware-Software Maintenance	2024	5	INV	Paid	4,065.82	82037	4621571	AudioTel RemitPlus Annual Renewal	5/6/2024	6/6/2024
1622	K&L Gates	LEGS1541 541100	Outside Legal Services - Gen	2024	5	INV	Paid	10,279.90	82038	10-0026038	Legal Advice Snoqualmie Tribe Agreements	5/24/2024	6/6/2024
1622	K&L Gates	LEGS1541 541100	Outside Legal Services - Gen	2024	5	INV	Paid	1,050.00	82038	10-0026039	Legal Advice Pnoqua Agreement	5/24/2024	6/6/2024

454	KC 500-1	NONS6600 544800	KC Liquor-Substance Abuse Svcs	2024	5	INV	Paid	1,070.26	82039	2154980	Q1 2024 Liquor Tax & Profits	5/29/2024	6/6/2024
1244	KC 710	PLNS5860 541000	Professional Svcs - General	2024	5	INV	Paid	250.00	82040	2148547	HPP Billing- 1st Quarter 2023	5/18/2023	6/6/2024
1244	KC 710	PLNS5860 541000	Professional Svcs - General	2024	5	INV	Paid	300.00	82040	2154702	HPP Billing- 1st Quarter 2024	5/6/2024	6/6/2024
1580	KPGPSOMA	31059533 541000	Snoq Parkway - Prof'l Svcs	2024	5	INV	Paid	295.50	82041	208752	Snoq Pkwy construc. engineering support 3/29-4/25	5/22/2024	6/6/2024
1627	Kyle Markwardt	40353190 523300	Reimb - Dues, Licenses & Cert	2024	5	INV	Paid	75.00	82042	RE K Markwardt 4/24	Reimburse K. Markwardt exam 4/30/24	5/16/2024	6/6/2024
159	LLS	POL52122 541000	Professional Svcs - General	2024	5	INV	Paid	106.04	82043	11288749	interpretation svcs J. Kaas 4/8 & 4/18 2024	4/30/2024	6/6/2024
160	LNCs	POL52110 523100	Clothing Allowance	2024	5	INV	Paid	137.87	82044	INV813556	B. Lynch- Class A shirt	4/16/2024	6/6/2024
160	LNCs	POL52110 523100	Clothing Allowance	2024	5	INV	Paid	147.68	82044	INV813563	G. Horejsi- Long sleeve shirt w/ patches	4/16/2024	6/6/2024
160	LNCs	POL52110 523100	Clothing Allowance	2024	5	INV	Paid	9.81	82044	INV815164	B. Lynch- patches for Class A shirt	4/22/2024	6/6/2024
160	LNCs	POL52110 523100	Clothing Allowance	2024	5	INV	Paid	158.91	82044	INV818824	J. Weiss- polo shirts with embroidery	4/30/2024	6/6/2024
160	LNCs	POL52110 523100	Clothing Allowance	2024	5	INV	Paid	408.18	82044	INV823209	G. Horejsi- boots, Stryke pants	5/13/2024	6/6/2024
160	LNCs	POL52110 523100	Clothing Allowance	2024	5	INV	Paid	204.92	82044	INV823400	G. Horejsi- pullover with embroidery	5/13/2024	6/6/2024
160	LNCs	POL52122 531050	Uniforms & Protective Gear	2024	5	INV	Paid	112.82	82044	INV811684	P. Mandery external carrier	4/10/2024	6/6/2024
160	LNCs	POL52122 531050	Uniforms & Protective Gear	2024	5	INV	Paid	310.65	82044	INV826404	badges for ball caps	5/22/2024	6/6/2024
160	LNCs	POL52122 531050	Uniforms & Protective Gear	2024	5	INV	Paid	1,002.25	82044	INV827718	J. Westman-fisht, holster, pouches, tourniquet	5/23/2024	6/6/2024
160	LNCs	POL52122 531050	Uniforms & Protective Gear	2024	5	INV	Paid	197.01	82044	INV827447	A. Gutwein- Stryke pants (2)	5/23/2024	6/6/2024
160	LNCs	01452122 531050	Uniforms & Protective Gear	2024	5	CRM	Paid	-1,532.22	82044	CM42229	Credit for invoice #INV808160 3/29/24	4/22/2024	6/6/2024
160	LNCs	01452122 531050	Uniforms & Protective Gear	2024	5	INV	Paid	112.81	82044	INV811684	P. Mandery external carrier	4/10/2024	6/6/2024
160	LNCs	01452122 531050	Uniforms & Protective Gear	2024	5	INV	Paid	28.27	82044	INV826419	K. Hoyle-nameplate	5/22/2024	6/6/2024
161	LOLM	NONS1541 541110	Public Prosecutor Services	2024	5	INV	Paid	6,000.00	82045	April 2024	Snoqualmie Prosecutor- April 2024	4/1/2024	6/6/2024
634	MATZKEN	POL52110 541000	Professional Svcs - General	2024	5	INV	Paid	250.00	82046	51624	polygraph examination- Charles Alford	5/16/2024	6/6/2024
634	MATZKEN	POL52110 541000	Professional Svcs - General	2024	5	INV	Paid	250.00	82046	52224	polygraph examination- Alexander Castro Gil	5/22/2024	6/6/2024
1787	Mech Inspe Analysis	4452150 548000	Repair & Maintenance Services	2024	5	INV	Paid	300.00	82047	24-VI-0720	Mech inspect, report,travel ref 24N-0614-2015 Jeep	3/13/2024	6/6/2024
169	MES	FIRS2250 548000	Repair & Maintenance Services	2024	5	INV	Paid	1,188.10	82048	IN2048677	SCBA Flow Test	5/3/2024	6/6/2024
589	MONROECC	40353145 548000	Repair & Maintenance Services	2024	5	INV	Paid	944.12	82049	MCC2403.0041	Storm Pond Fence Repair and trash cleanup	3/31/2024	6/6/2024
589	MONROECC	40353145 548000	Repair & Maintenance Services	2024	5	INV	Paid	696.78	82049	MCC2404.0058	Storm Pond Fence Repair, and wetland sign install	5/14/2024	6/6/2024
172	MP	COM55720 549300	Printing	2024	5	INV	Paid	1,885.02	82050	92797	Utility Bills and newsletter for bill stuffer	5/7/2024	6/6/2024
172	MP	40153481 531000	Office Supplies	2024	5	INV	Paid	242.43	82050	92797	Utility Bills and newsletter for bill stuffer	5/7/2024	6/6/2024
172	MP	40153481 549300	Printing	2024	5	INV	Paid	317.04	82050	92797	Utility Bills and newsletter for bill stuffer	5/7/2024	6/6/2024
172	MP	40153481 549300	Printing	2024	5	INV	Paid	75.29	82050	92911	Utility Bills and newsletter for bill stuffer	5/7/2024	6/6/2024
172	MP	40253580 531000	Office Supplies	2024	5	INV	Paid	242.43	82050	92797	Utility Bills and newsletter for bill stuffer	5/7/2024	6/6/2024
172	MP	40253580 549300	Printing	2024	5	INV	Paid	317.04	82050	92797	Utility Bills and newsletter for bill stuffer	5/7/2024	6/6/2024
172	MP	40353130 531000	Office Supplies	2024	5	INV	Paid	242.41	82050	92797	Utility Bills and newsletter for bill stuffer	5/7/2024	6/6/2024
172	MP	40353130 549300	Printing	2024	5	INV	Paid	317.04	82050	92797	Utility Bills and newsletter for bill stuffer	5/7/2024	6/6/2024
183	NB AUTOG	STR54230 531300	Repair & Maintenance Supplies	2024	5	INV	Paid	81.74	82051	024834	Battery charger	4/1/2024	6/6/2024
183	NB AUTOG	STR54230 531300	Repair & Maintenance Supplies	2024	5	INV	Paid	44.61	82051	027590	Equipment Grease	4/25/2024	6/6/2024
183	NB AUTOG	40353130 531300	Repair & Maintenance Supplies	2024	5	INV	Paid	147.24	82051	025942	Sockets for manhole access	4/11/2024	6/6/2024
183	NB AUTOG	40353130 531300	Repair & Maintenance Supplies	2024	5	INV	Paid	61.84	82051	027557	Wrenches for manhole access	4/25/2024	6/6/2024
193	NHC	PLNS5861 541040	Engineering Services	2024	5	INV	Paid	195.00	82052	31247	Sandy Cove/Community Center Expansion prof svcs	5/13/2024	6/6/2024
193	NHC	31137020 541000	Community Ctr - Prof'l Svcs	2024	5	INV	Paid	558.75	82052	31247	Sandy Cove/Community Center Expansion prof svcs	5/13/2024	6/6/2024
192	NWAIR	FIRS2250 548000	Repair & Maintenance Services	2024	5	INV	Paid	1,736.68	82053	1130	repair and maint on SCBA compressor	4/6/2024	6/6/2024
1099	PARAMET	31175100 541060	384th Sidewalk Design	2024	5	INV	Paid	5,185.94	82054	55977	For 384th Sidewalk/Sewer Design Svcs Ending 4/6/24	5/28/2024	6/6/2024
1099	PARAMET	41750935 541060	Design Services	2024	5	INV	Paid	5,185.93	82054	55977	For 384th Sidewalk/Sewer Design Svcs Ending 4/6/24	5/28/2024	6/6/2024
207	Perteet Eng	PLNS5860 541040	Engineering Services	2024	5	INV	Paid	9,180.00	82055	20220203.0000-12	Comprehensive Plan	5/9/2024	6/6/2024
207	Perteet Eng	PLNS5861 541040	Engineering Services	2024	5	INV	Paid	2,583.51	82055	00022222.0000-225	Parcel S22	5/10/2024	6/6/2024
207	Perteet Eng	PLNS5861 541040	Engineering Services	2024	5	INV	Paid	21,830.37	82055	00023042.0000-240	Timber Trails/Mt. Si HS/ The Rails	5/10/2024	6/6/2024
207	Perteet Eng	PLNS5861 541040	Engineering Services	2024	5	INV	Paid	656.25	82055	00023042.0001-7	Crabb Commercial/Community Ctr Expans/Sandy Cove	5/10/2024	6/6/2024
207	Perteet Eng	31137020 541000	Community Ctr - Prof'l Svcs	2024	5	INV	Paid	656.25	82055	00023042.0001-7	Crabb Commercial/Community Ctr Expans/Sandy Cove	5/10/2024	6/6/2024
457	POA-OR	50251888 545200	Rent - Furniture & Equipment	2024	5	INV	Paid	711.30	82056	189839	Copier Kit Overage	4/23/2024	6/6/2024
457	POA-OR	50251888 545200	Rent - Furniture & Equipment	2024	5	INV	Paid	30.65	82056	230079	Copier Kit Overage	5/8/2024	6/6/2024
457	POA-OR	50251888 545200	Rent - Furniture & Equipment	2024	5	INV	Paid	137.66	82056	CSQ-1723	Monthly Printer Lease	5/15/2024	6/6/2024
457	POA-OR	50259118 577004	Copiers/Printers Lease Prin	2024	5	INV	Paid	1,552.91	82056	CSQ-1723	Monthly Printer Lease	5/15/2024	6/6/2024
1284	POS	POL52122 531910	Operating Supplies	2024	5	INV	Paid	520.00	82057	0250752-IN	thermal paper for in-vehicle Sector printers	4/26/2024	6/6/2024
959	PSRFA	50154868 548000	Repair & Maintenance Services	2024	5	INV	Paid	921.71	82058	8503	Fire Apparatus Repair and Service - SNOQAID1	5/24/2024	6/6/2024
959	PSRFA	50154868 548000	Repair & Maintenance Services	2024	5	INV	Paid	2,034.20	82058	8783	Fire Apparatus Repair and Service - SNOQAID1	5/24/2024	6/6/2024
959	PSRFA	50154868 548000	Repair & Maintenance Services	2024	6	INV	Paid	1,133.69	82058	9033	Fire Apparatus Repair and Service - SNOQAID2	5/28/2024	6/6/2024
959	PSRFA	50154868 548000	Repair & Maintenance Services	2024	6	INV	Paid	85.83	82058	9037	Fire Apparatus Repair and Service - SNOQENG1	5/28/2024	6/6/2024
355	PSTEST	POL52110 541000	Professional Svcs - General	2024	5	INV	Paid	5,245.04	82059	PSTI24-175	Z. Schmitt & J. Westman backgrnd invest. & reports	5/22/2024	6/6/2024
1288	SEATCS	51051821 531300	Repair & Maintenance Supplies	2024	5	INV	Paid	807.17	82060	63351	City Hall interior signage and info lettering	5/10/2024	6/6/2024
720	SEATIMES	CLK51420 541330	Ordinance Publication	2024	5	INV	Paid	108.00	82061	78638	Ordinance 1290	5/17/2024	6/6/2024
720	SEATIMES	PLNS5860 541390	Advertising, Legal Notices etc	2024	5	INV	Paid	156.00	82061	77528	Seattle Times Publication	4/28/2024	6/6/2024
268	SPOK	40153935 542000	Telephone Service	2024	5	INV	Paid	29.01	82062	H0303878Q	monthly irrigation pager service	5/15/2024	6/6/2024
1730	Sunbelt Rentals	40353190 548000	Repair & Maintenance Services	2024	5	INV	Paid	512.51	82063	153231346-0002	Mini-excavator rental	4/23/2024	6/6/2024
240	SV CHAMBER COMM	PLNS5730 549100	City-Sponsored Expenses	2024	6	INV	Paid	1,260.00	82064	2297	Wedding Show Booth Fee-January 2024	5/28/2024	6/6/2024

1718	Todd Shinn	40153481 523300	Reimb - Dues, Licenses & Cert	2024	5	INV	Paid	102.00	82065	RE T Shinn	Reimburse T. Shinn CDL Drivers License fees	5/29/2024	6/6/2024
424	UUNE	POL52122 531910	Operating Supplies	2024	5	INV	Paid	147.63	82066	177428135	handgun and knife evidence boxes	4/26/2024	6/6/2024
1499	UNITEDSI	40353130 548000	Repair & Maintenance Services	2024	5	INV	Paid	185.00	82067	INV-4457295	Portable Toilet Service for Doc Operations	4/30/2024	6/6/2024
1642	US Postmaster	NONS1890 542300	Postage & Freight	2024	5	INV	Paid	320.00	82068	PI26-2024	Renewal of First Class Postage Imprint Permit #26	4/20/2024	6/6/2024
267	USAB	40153481 531040	Tech-Prof Books Maps & Manuals	2024	5	INV	Paid	200.50	82069	INV00241961	cross connection book	1/10/2024	6/6/2024
267	USAB	40153481 531040	Tech-Prof Books Maps & Manuals	2024	5	INV	Paid	303.04	82069	INV00345097	water certification study books	4/24/2024	6/6/2024
267	USAB	40153482 531500	Uniforms & Protective Gear	2024	5	INV	Paid	786.41	82069	INV00368930	analyzer solution for CL17	5/17/2024	6/6/2024
270	UULC	40153481 541000	Professional Svcs - General	2024	5	INV	Paid	89.48	82070	4040231	April locates	4/30/2024	6/6/2024
514	VFG	NONS1820 541000	Professional Svcs - General	2024	5	INV	Paid	1,627.50	82071	444922	Girard Site Lease-Legal Services	5/7/2024	6/6/2024
514	VFG	PLNS5861 541000	Professional Svcs - General	2024	5	INV	Paid	1,560.00	82071	444923	The Rails	5/7/2024	6/6/2024
514	VFG	PLNS5861 541000	Professional Svcs - General	2024	5	INV	Paid	575.00	82071	444924	CG2023-0004 S14 Drainage Realignment	5/7/2024	6/6/2024
514	VFG	PLNS5861 541000	Professional Svcs - General	2024	5	INV	Paid	1,075.00	82071	444926	Meadowbrook PAR	5/7/2024	6/6/2024
514	VFG	31137020 541000	Community Ctr - Prof'l Svcs	2024	5	INV	Paid	675.00	82071	444925	Community Center Expansion	5/7/2024	6/6/2024
611	VISIONQ	51051821 548000	Repair & Maintenance Services	2024	5	INV	Paid	775.00	82072	001429	Window and lower cleaning City Hall	5/16/2024	6/6/2024
611	VISIONQ	51051821 548000	Repair & Maintenance Services	2024	5	INV	Paid	275.00	82072	001430	Window and lower cleaning Police	5/16/2024	6/6/2024
285	Water Mgmt Group	40153935 541000	Professional Svcs - General	2024	5	INV	Paid	4,004.98	82073	21825	June 2024 Maxicom monitoring	5/20/2024	6/6/2024
286	Water Mgmt Labs	40153481 541000	Professional Svcs - General	2024	5	INV	Paid	390.00	82074	220155	April 2024 bacteria samples	5/2/2024	6/6/2024
279	WEC	PKFS7680 531300	Repair & Maintenance Supplies	2024	5	INV	Paid	3,079.90	82075	16431707	fertilizer for parks	5/9/2024	6/6/2024
281	WED	50154868 531301	Repair Parts	2024	5	INV	Paid	330.87	82076	INV013114	radiator hoses and parts #412 mower	4/24/2024	6/6/2024
281	WED	50154868 531301	Repair Parts	2024	5	INV	Paid	88.30	82076	INV018265	lower radiator hose #412 mower	5/20/2024	6/6/2024
1370	WLACE	PKFS7680 531300	Office Supplies	2024	6	INV	Paid	169.89	82077	15311202	office supplies/tiedowns	2/6/2024	6/6/2024
1370	WLACE	PKFS7680 531300	Repair & Maintenance Supplies	2024	6	INV	Paid	158.88	82077	15311878	Flowers/Planting supplies	4/23/2024	6/6/2024
1370	WLACE	STR54230 531300	Repair & Maintenance Supplies	2024	6	INV	Paid	54.39	82077	15311168	Plastic Buckets for Cold Patching	2/2/2024	6/6/2024
1370	WLACE	40153481 531300	Repair & Maintenance Supplies	2024	5	INV	Paid	145.02	82077	15311872	Sawsaill blades	4/22/2024	6/6/2024
1370	WLACE	40353190 531300	Repair & Maintenance Supplies	2024	5	INV	Paid	158.14	82077	15311868	Safety supplies	4/22/2024	6/6/2024
1370	WLACE	51051821 531300	Repair & Maintenance Supplies	2024	6	INV	Paid	104.60	82077	15310987	propane bottle exchange for aux. shop heater	1/11/2024	6/6/2024
1370	WLACE	51051821 531300	Repair & Maintenance Supplies	2024	6	INV	Paid	80.64	82077	15310998	wearable ice/snow traction (yak trax)	1/11/2024	6/6/2024
1370	WLACE	51051821 531300	Repair & Maintenance Supplies	2024	6	INV	Paid	15.46	82077	15311243	stainless bolts for bathroom fixtures	2/13/2024	6/6/2024
1370	WLACE	51051821 531300	Repair & Maintenance Supplies	2024	6	INV	Paid	34.75	82077	15311891	cleaner, sponges, anchor bolts for bathroom	4/24/2024	6/6/2024
1370	WLACE	51051821 531300	Repair & Maintenance Supplies	2024	6	INV	Paid	52.44	82077	15311938	swiffer dust kit, light dimmer switch Fire Station	4/29/2024	6/6/2024
289	WSAFC	FIRS2245 543000	Training & Travel	2024	5	INV	Paid	50.00	82078	2397	J. Fouts train the trainer course	5/21/2024	6/6/2024
293	WSP BF	63358930 589305	Concealed Pistol License Remit	2024	5	INV	Paid	269.50	82079	I2406248	fingerprinting background checks- April 2024	5/1/2024	6/6/2024



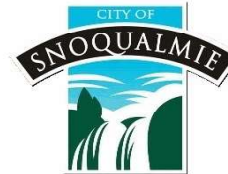
Payroll
Blanket Voucher Document

Claims presented to the City to be paid on *06/07/2024* in the amount of *\$380,915.37* which includes claim warrants numbered ____-____ through ____-____, totaling *\$0.00* and direct deposits totaling *\$380,915.37*.

Payroll

ACH Check Register

User: 'JHughes'
Printed: 06/06/2024 - 2:48PM
Batch: 00001.06.2024 - 6-7-24 May C2
Include Partial: TRUE



Item 6.

Check Date	Check Number	Partial ACH	Employee Name	Amount
06/07/2024	0	False	Bryan Holloway	483.05
06/07/2024	0	False	Catherine Cotton	434.69
06/07/2024	0	False	Louis Washington	334.69
06/07/2024	0	False	Ethan Benson	434.69
06/07/2024	0	False	Jolyon Johnson	434.69
06/07/2024	0	False	Robert Wotton	284.69
06/07/2024	0	False	Cara Christensen	434.69
06/07/2024	0	False	Katherine Ross	1,920.62
06/07/2024	0	False	Deana Dean	3,833.37
06/07/2024	0	False	Gretchen Garrett	2,509.90
06/07/2024	0	False	Tania Holden	3,537.64
06/07/2024	0	False	Jimmie Betts Jr.	3,001.77
06/07/2024	0	False	Brendon Ecker	2,676.89
06/07/2024	0	False	Andrew Latham	3,128.21
06/07/2024	0	False	Andrew Jongekryg	2,658.40
06/07/2024	0	False	Lafleche Lacroix	4,103.05
06/07/2024	0	False	Samantha Brumfield	1,683.57
06/07/2024	0	False	Kimberly Johnson	3,481.86
06/07/2024	0	False	Nicole Wiebe	2,495.32
06/07/2024	0	False	Andrew Bouta	4,418.79
06/07/2024	0	False	Jennifer Hughes	3,340.46
06/07/2024	0	False	Debbie Kinsman	2,615.51
06/07/2024	0	False	Heather Florida	2,591.09
06/07/2024	0	False	Gerald Knutsen	3,637.54
06/07/2024	0	False	Kyla Henderson	3,269.54
06/07/2024	0	False	Janna Walker	4,247.67
06/07/2024	0	False	Tami Wood	3,021.28
06/07/2024	0	False	Gail Folkins	2,574.49
06/07/2024	0	False	Danna McCall	3,488.16
06/07/2024	0	False	Kristina Benko	2,596.32
06/07/2024	0	False	Brian Lynch	4,569.10
06/07/2024	0	False	Melinda Black	2,847.17
06/07/2024	0	False	Stephanie Butler	3,096.54
06/07/2024	0	False	Austin Gutwein	4,824.16
06/07/2024	0	False	Joseph Spears	4,005.73
06/07/2024	0	False	Michael Peter	3,537.13
06/07/2024	0	False	Max Bostick	2,419.35
06/07/2024	0	False	Pamela Mandery	5,374.90
06/07/2024	0	False	James Aguirre	4,207.08
06/07/2024	0	False	Michael Liebetrau	2,702.74
06/07/2024	0	False	Kobe Hoyla	2,196.50
06/07/2024	0	False	Craig Miller	6,194.26
06/07/2024	0	False	Daniel Moate	3,501.89
06/07/2024	0	False	Marcus Sanchez	4,570.71
06/07/2024	0	False	Joseph Meadows	3,180.15
06/07/2024	0	False	Cory Hendricks	3,827.19
06/07/2024	0	False	Nicholas Schulgen	3,560.73

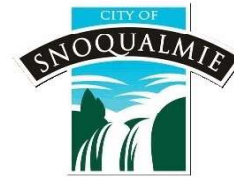
				Item 6.
Check Date	Check Number	Partial ACH	Employee Name	
06/07/2024	0	False	William Natkha	2,240.29
06/07/2024	0	False	Erik Rasmussen	2,525.82
06/07/2024	0	False	Chase Smith	4,286.22
06/07/2024	0	False	James Kaae	4,819.72
06/07/2024	0	False	Jason Weiss	10,165.94
06/07/2024	0	False	Nigel Draveling	3,561.93
06/07/2024	0	False	Dmitriy Vladis	4,545.82
06/07/2024	0	False	Christopher Werre	4,311.53
06/07/2024	0	False	Gary Horejsi	3,600.23
06/07/2024	0	False	Jesse Westman	1,818.96
06/07/2024	0	False	Philip Bennett	4,348.35
06/07/2024	0	False	Justin Ren	3,069.58
06/07/2024	0	False	Kerry O'Neil	3,024.23
06/07/2024	0	False	Dalton Hawk	2,746.74
06/07/2024	0	False	Blake Lemoine	2,349.43
06/07/2024	0	False	Jason Battles	3,529.14
06/07/2024	0	False	Neil MacVicar	3,135.45
06/07/2024	0	False	Jorge Orozco	3,357.06
06/07/2024	0	False	Austin Hilton	2,531.21
06/07/2024	0	False	Ryan Barnet	3,282.19
06/07/2024	0	False	Michael Chambless	6,046.54
06/07/2024	0	False	Kyle Markwardt	2,722.54
06/07/2024	0	False	Christine Iverson Stinson	2,698.99
06/07/2024	0	False	Lyle Beach	4,877.09
06/07/2024	0	False	Patrick Fry	4,041.76
06/07/2024	0	False	Jeffrey Hamlin	4,921.59
06/07/2024	0	False	Andrew Vining	4,460.67
06/07/2024	0	False	Hind Ahmed	4,269.72
06/07/2024	0	False	Thomas Holmes	7,043.98
06/07/2024	0	False	Alec Bagley	2,650.66
06/07/2024	0	False	Joan Quade	2,492.42
06/07/2024	0	False	Ryan Dalziel	2,985.54
06/07/2024	0	False	Thai Pham	3,407.32
06/07/2024	0	False	Jaron Gentry	2,564.69
06/07/2024	0	False	Jake Stewart	2,208.79
06/07/2024	0	False	Jason George	5,080.50
06/07/2024	0	False	Kevin Halbert	3,112.10
06/07/2024	0	False	Timothy Barrett	3,704.86
06/07/2024	0	False	Donald Harris	5,187.56
06/07/2024	0	False	Kevin Snyder	3,948.41
06/07/2024	0	False	Kenneth Knowles	3,540.16
06/07/2024	0	False	Christopher Wilson	3,147.02
06/07/2024	0	False	Todd Shinn	4,677.56
06/07/2024	0	False	Matthew Hedger	4,686.38
06/07/2024	0	False	Richard Allen Hebel	2,400.33
06/07/2024	0	False	John Cooper	3,746.99
06/07/2024	0	False	Emily Arteché	4,728.93
06/07/2024	0	False	Ashley Wragge	2,475.50
06/07/2024	0	False	Ilyse Treptow	3,166.52
06/07/2024	0	False	Rebecca Buelna	2,548.25
06/07/2024	0	False	Dylan Gamble	2,936.11
06/07/2024	0	False	Michael Bailey	5,717.96
06/07/2024	0	False	Jessica Rellamas	1,443.95
06/07/2024	0	False	Tylor Fischer	3,588.43
06/07/2024	0	False	Zachary Schumann	4,218.83
06/07/2024	0	False	Jacob Fouts	4,439.31
06/07/2024	0	False	Theresa Tozier	4,336.02

					Item 6.
Check Date	Check Number	Partial ACH	Employee Name		
06/07/2024	0	False	Gregory Heath		4,085.70
06/07/2024	0	False	Albert Wolfe		3,251.42
06/07/2024	0	False	Nicholas Lathrop		3,160.46
06/07/2024	0	False	Matthew West		6,168.64
06/07/2024	0	False	Robert Lasswell		3,509.49
06/07/2024	0	False	Benjamin Parker		4,656.24
06/07/2024	0	False	Peter O'Donnell		4,321.63
				Partial ACH:	0.00
				Regular ACH:	380,915.37
				Total:	380,915.37
Total Employees:			111		

Accounts Payable

Blanket Voucher Approval Document

User: ITreptow
 Printed: 06/11/2024 - 3:01PM
 Warrant Request Date: 6/7/2024
 DAC Fund:



PV 6-7-24

Batch: 00002.06.2024 - PV 6/07/2024

City of Snoqualmie

Claims presented to the City to be paid in the amount of \$ 488,791.07
 for claims warrants numbered 62473 through 62480 & dated 6/7/2024.

Line	Claimant	Voucher No.	Amount
1	AWC BENEFITS	000000000	180,772.10
2	Dept. of Labor & Industries	000000000	16,863.63
3	Employment Security Dept.	000000000	1,105.98
4	Employment Security Dept.	000000000	4,135.28
5	Employment Security Dept.	000000000	1,232.87
6	Dept. of Retirement Syst.-LEOFF	000000000	30,079.04
7	IAFF Firepac-Political Affairs Dept.	000062475	2.09
8	Teamsters Local Union #763	000062478	2,214.00
9	IAFF LOCAL #2878	000062476	1,388.03
10	Office of Support Enforcement - DSHS	000000000	1,142.60
11	Dept of Retirement Syst.-PERS	000000000	51,751.68
12	Dept. of Retirement Syst.- PSERS	000000000	1,367.73
13	IRS-Payroll EFTPS	000000000	144,640.69
14	Voya Institutional Trust Company	000000000	225.00
15	CITY OF SNOQUALMIE	000062473	476.68
16	ICMA Retirement Trust -303907	000000000	3,002.31
17	Dept. of Retirement Syst.- DCP	000000000	22,395.69
18	AFLAC	000000000	78.13
19	WSCFF	000062480	900.00
20	Snoqualmie Police Association	000062477	800.00
21	DiMartino Associates	000062474	378.00
22	NWFFT TRUST	000000000	23,346.54
23	Western States Police Medical Trust	000062479	493.00
Page Total:			\$488,791.07
Grand Total:			\$488,791.07

Accounts Payable

Check Detail

User: ITreptow
Printed: 06/12/2024 - 7:30AM



Item 6.

Check Number	Check Date	Amount
90110 - AFLAC		
0	06/07/2024	
Inv		
<u>Line Item Date</u>	<u>Line Item Description</u>	
06/06/2024	PR Batch 00001.06.2024 AFLAC-Pre Tax	78.13
Inv Total		78.13
0 Total:		78.13
90110 - AFLAC Total:		78.13
90000 - AWC BENEFITS		
0	06/07/2024	
Inv		
<u>Line Item Date</u>	<u>Line Item Description</u>	
06/06/2024	PR Batch 00001.06.2024 AWC Long Term Disability	873.06
06/06/2024	PR Batch 00001.06.2024 AWC-Dental Benefits	12,617.98
06/06/2024	PR Batch 00001.06.2024 AWC - Medical Benefits/HF 250	126,182.20
06/06/2024	PR Batch 00001.06.2024 AWC Life Insurance	544.20
06/06/2024	PR Batch 00001.06.2024 AWC Life Insurance Employee	3.30
06/06/2024	PR Batch 00001.06.2024 AWC-Employee Pd Life Add'l	50.40
06/06/2024	PR Batch 00001.06.2024 AWC-Medical Benefits/HF 500	33,309.22
06/06/2024	PR Batch 00001.06.2024 AWC-Life Insurance Police	990.00
06/06/2024	PR Batch 00001.06.2024 AWC-Vision	1,896.34
06/06/2024	PR Batch 00001.06.2024 AWC Long Term Disab. Employee	6.28
06/06/2024	PR Batch 00001.06.2024 Kaiser Medical Benefits/200	2,403.90
Inv Total		178,876.88
Inv 5 2024		
<u>Line Item Date</u>	<u>Line Item Description</u>	
06/07/2024	Edmund Crosson Medical Premium	1,895.22
Inv 5 2024 Total		1,895.22
0 Total:		180,772.10
90000 - AWC BENEFITS Total:		180,772.10
90099 - CITY OF SNOQUALMIE		

62473 06/07/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
06/06/2024	PR Batch 00001.06.2024 FSA	476.68

Inv Total	476.68
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62473 Total:	476.68
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90099 - CITY OF SNOQUALMIE Total:	476.68
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90070 - Dept of Retirement Syst.-PERS

0 06/07/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
06/06/2024	PR Batch 00001.06.2024 PERS 2 Employer	26,378.18
06/06/2024	PR Batch 00001.06.2024 PERS2 Employee	17,603.92
06/06/2024	PR Batch 00001.06.2024 PERS 3 Employer	4,748.62
06/06/2024	PR Batch 00001.06.2024 PERS 3 Employee	3,020.96

Inv Total	51,751.68
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0 Total:	51,751.68
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90070 - Dept of Retirement Syst.-PERS Total:	51,751.68
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90010 - Dept. of Labor & Industries

0 06/07/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
06/06/2024	PR Batch 00001.06.2024 L&I Employee	2,512.93
06/06/2024	PR Batch 00001.06.2024 L&I Employer	14,350.70

Inv Total	16,863.63
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0 Total:	16,863.63
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90010 - Dept. of Labor & Industries Total:	16,863.63
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90105 - Dept. of Retirement Syst.- DCP

0 06/07/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
06/06/2024	PR Batch 00001.06.2024 Defferd Comp Roth Flat	803.00
06/06/2024	PR Batch 00001.06.2024 DCP-Employer	5,893.50
06/06/2024	PR Batch 00001.06.2024 Deffered Comp Percentage	513.19
06/06/2024	PR Batch 00001.06.2024 DCP Flat Employee	13,673.50
06/06/2024	PR Batch 00001.06.2024 DCP-Employer-Supplement	1,512.50

Inv Total	22,395.69
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0 Total:	22,395.69
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90105 - Dept. of Retirement Syst.- DCP Total:	22,395.69
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90075 - Dept. of Retirement Syst.- PSERS

0 06/07/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
06/06/2024	PR Batch 00001.06.2024 PSERS Employer	814.22
06/06/2024	PR Batch 00001.06.2024 PSERS Employee	553.51

Inv Total	1,367.73
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0 Total:	1,367.73
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90075 - Dept. of Retirement Syst.- PSERS Total:	1,367.73
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90030 - Dept. of Retirement Syst.-LEOFF

0 06/07/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
06/06/2024	PR Batch 00001.06.2024 LEOFF 2 Employee	18,525.21
06/06/2024	PR Batch 00001.06.2024 LEOFF 2 Employer	11,553.83

Inv Total	30,079.04
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0 Total:	30,079.04
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90030 - Dept. of Retirement Syst.-LEOFF Total:	30,079.04
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90300 - DiMartino Associates

62474 06/07/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
06/06/2024	PR Batch 00001.06.2024 Brown & Brown DBA DiMartino	378.00

Inv Total	378.00
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62474 Total:	378.00
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90300 - DiMartino Associates Total:	378.00
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90020 - Employment Security Dept.

0	06/07/2024		
	Inv		
<u>Line Item Date</u>	<u>Line Item Description</u>		
06/06/2024	PR Batch 00001.06.2024 Emp Sec- Unemployment Tax		1,105.98
05/07/2024	PR Batch 00001.05.2024 WA Cares		-1,384.77
06/06/2024	PR Batch 00001.06.2024 WA Cares		2,617.64
06/06/2024	PR Batch 00001.06.2024 WA Paid Fam. & Med. Leave		2,953.80
06/06/2024	PR Batch 00001.06.2024 WA Paid Fam. & Med. Leave		1,181.48
	Inv Total		6,474.13

0 Total:	6,474.13
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90022 - Employment Security Dept. Total:	6,474.13
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90035 - IAFF Firepac-Political Affairs Dept.

62475	06/07/2024		
	Inv		
<u>Line Item Date</u>	<u>Line Item Description</u>		
06/06/2024	PR Batch 00001.06.2024 IAFF-FirePac		2.09
	Inv Total		2.09

62475 Total:	2.09
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90035 - IAFF Firepac-Political Affairs Dept. Total:	2.09
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90045 - IAFF LOCAL #2878

62476	06/07/2024		
	Inv		
<u>Line Item Date</u>	<u>Line Item Description</u>		
06/06/2024	PR Batch 00001.06.2024 IAFF-Local 2878 Fire		1,388.03
	Inv Total		1,388.03

62476 Total:	1,388.03
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90045 - IAFF LOCAL #2878 Total:	1,388.03
--	----------

90100 - ICMA Retirement Trust -303907

0	06/07/2024		
	Inv		
<u>Line Item Date</u>	<u>Line Item Description</u>		
06/06/2024	PR Batch 00001.06.2024 ICMA-Employer Supplement		150.00
06/06/2024	PR Batch 00001.06.2024 ICMA-Employee		1,662.50
06/06/2024	PR Batch 00001.06.2024 Mission Square percentage		277.31
06/06/2024	PR Batch 00001.06.2024 ICMA-Employer		912.50

Inv Total	3,002.31
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0 Total:	3,002.31
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90100 - ICMA Retirement Trust -303907 Total:	3,002.31
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90085 - IRS-Payroll EFTPS

0 06/07/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
06/06/2024	PR Batch 00001.06.2024 Medicare Employee	8,100.36
06/06/2024	PR Batch 00001.06.2024 Medicare Employer	8,100.36
06/06/2024	PR Batch 00001.06.2024 Federal Income Tax	68,160.55
06/06/2024	PR Batch 00001.06.2024 FICA Employer	30,139.71
06/06/2024	PR Batch 00001.06.2024 FICA Employee	30,139.71

Inv Total	144,640.69
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0 Total:	144,640.69
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90085 - IRS-Payroll EFTPS Total:	144,640.69
---	------------

90310 - NWFFT TRUST

0 06/07/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
06/06/2024	PR Batch 00001.06.2024 Dental Benefits	1,944.69
06/06/2024	PR Batch 00001.06.2024 Medical/Vision Benefits	21,401.85

Inv Total	23,346.54
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0 Total:	23,346.54
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90310 - NWFFT TRUST Total:	23,346.54
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90060 - Office of Support Enforcement - DSHS

0 06/07/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
06/06/2024	PR Batch 00001.06.2024 Child Support	1,142.60

Inv Total	1,142.60
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0 Total:	1,142.60
----------	----------

90060 - Office of Support Enforcement - DSHS Total:	1,142.60
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90180 - Snoqualmie Police Association

62477 06/07/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
06/06/2024	PR Batch 00001.06.2024 Police Union Dues	800.00

Inv Total	800.00
-----------	--------

62477 Total:	800.00
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90180 - Snoqualmie Police Association Total:

800.00

90040 - Teamsters Local Union #763

62478 06/07/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
06/06/2024	PR Batch 00001.06.2024 Teamsters Union Dues	2,214.00

Inv Total	2,214.00
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62478 Total:	2,214.00
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90040 - Teamsters Local Union #763 Total:

2,214.00

90095 - Voya Institutional Trust Company

0 06/07/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
06/06/2024	PR Batch 00001.06.2024 Voya-Employee	125.00
06/06/2024	PR Batch 00001.06.2024 Voya-Employer	100.00

Inv Total	225.00
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0 Total:	225.00
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90095 - Voya Institutional Trust Company Total:

225.00

90400 - Western States Police Medical Trust

62479 06/07/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
06/06/2024	PR Batch 00001.06.2024 W States Police Medical Trust	493.00

Inv Total	493.00
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62479 Total:	493.00
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90400 - Western States Police Medical Trust Total:

493.00

90120 - WSCFF

62480 06/07/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
06/06/2024	PR Batch 00001.06.2024 WSCFF-BENEFIT TRUST FF ER	900.00

Inv Total	900.00
-----------	--------

62480 Total:

900.00

90120 - WSCFF Total:

900.00

Total:

488,791.07

Claims Approval Report F&A 6-18-24, CM 6-24-24

Final Audit Report

2024-06-12

Created:	2024-06-12
By:	Tania Holden (THolden@snoqualmiewa.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAA749wEFv-hXM1-zUNf4WAaGG2DPe18dRO

"Claims Approval Report F&A 6-18-24, CM 6-24-24" History



Document created by Tania Holden (THolden@snoqualmiewa.gov)

2024-06-12 - 5:53:54 PM GMT



Document emailed to Jerry Knutsen (JKnutsen@snoqualmiewa.gov) for signature

2024-06-12 - 5:55:11 PM GMT



Email viewed by Jerry Knutsen (JKnutsen@snoqualmiewa.gov)

2024-06-12 - 6:33:53 PM GMT



Document e-signed by Jerry Knutsen (JKnutsen@snoqualmiewa.gov)

Signature Date: 2024-06-12 - 6:38:52 PM GMT - Time Source: server



Agreement completed.

2024-06-12 - 6:38:52 PM GMT



BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB24-079
June 24, 2024
Consent Agenda

Item 7.

AGENDA BILL INFORMATION

TITLE:	AB24-079: Authorization for Fire Department Vehicle Purchase	<input type="checkbox"/> Discussion Only
PROPOSED ACTION:	Move to authorize the Fleet Department to purchase the 2024 Ford F150 from FCI in the amount of \$81,951.54	<input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

REVIEW:	Department Director	Mike Chambless	6/14/2024
	Finance	Drew Bouta	6/12/2024
	Legal	David Linehan	Click or tap to enter a date.
	City Administrator	Mike Chambless	6/14/2024

DEPARTMENT:	Fire		
STAFF:	Mike Bailey, Fire Chief		
COMMITTEE:	Public Safety	COMMITTEE DATE: June 17, 2024	
COMMITTEE:	Finance & Administration	COMMITTEE DATE: June 18, 2024	
EXHIBITS:	1. FCI Quote F150 Responder Pickup		

AMOUNT OF EXPENDITURE	\$ 81,951.54
AMOUNT BUDGETED	\$ 0
APPROPRIATION REQUESTED	\$ 81,951.54

SUMMARY

INTRODUCTION

The purpose of this agenda bill is to obtain authorization to purchase a replacement vehicle for the fire department. Costs will be reimbursed by the city's insurance carrier. Council authorization is required as the purchase price exceeds \$50,000.00.

ANALYSIS

Vehicle #606, 2020 Ford Explorer, assigned to the Fire Department was involved in a non-injury motor vehicle collision on April 5, 2024. The city initially sent the vehicle for repair but after inspection by the auto body shop, it was determined that the vehicle is unsafe to repair and the city's insurance carrier is handling it as a total loss. This vehicle is insured by WCIA for replacement coverage, good for one year, for the cost incurred of a new vehicle estimated at \$50,000 - \$60,000 (before tax). Upfitting charges for equipment are paid by WCIA in addition to the cost of the new vehicle.

Wait times for delivery of a new Ford Explorer are approximately 12 months. The Fire Department has evaluated its needs and determined a pickup truck would better suit their needs. The Fleet Department has

obtained a quote at \$81,951.54 (including tax) for a currently available vehicle which is set to be delivered to the outfitter (FCI) by the end of June. This quote will provide a complete vehicle to include full light and radio outfitting for the fire department's needs, with an estimated final delivery of the end of August. The fleet department also obtained a quote for a similar vehicle available through the Washington State Contract, although the upfitting costs would be higher and the estimated final delivery time would be near the end of the year. WCIA has authorized the purchase of a pickup truck in lieu of an SUV.

BUDGET IMPACTS

Administration recommends approving the purchase of one Ford F150 from FCI and related upfitting costs in the amount of \$81,951.54 to replace Vehicle #606 that was involved in a non-injury motor vehicle collision. The WCIA is anticipated to reimburse the City for the purchase of the vehicle. Because the replacement of Vehicle #606 was unplanned for this year, the Administration will need to bring forward a budget amendment at a later date to appropriate for the replacement.

PROPOSED ACTION

Move to authorize the Fleet Department to purchase the 2024 Ford F150 from FCI in the amount of \$81,951.54.

PROPOSAL
Snoqualmie Fire Department
2024 Ford F150 4x4 SuperCrew Responder

Sample Specifications

2024 Ford F150 XL	150A equipment group
3.5L V6 EcoBoost w/ 10-Speed Auto Trans	LT26570R18C BSW All-terrain
4-Door, 5 Passenger Seating	Trailer tow package
Color-red	Trailer brake
Cruise Control	Remote start
145" wheelbase	Spray-in bed liner
Police 40/blank/40	
3.31 electronic lock RR axle	
Black platform running boards	
Remote keyless – entry key fob	

Response Equipment

Whelen InnerEdge, DUO, Red/Red	Vertex LEDs, corners, high mount
Whelen Tracers, DUO, Red, running boards	Timer
100W Speaker	LED spotlight
CenCom Control Head	Whelen ION, red, grill
Havis Console w/Cupholder	Hard tri-fold Tonneau cover, black
Map Light	Graphics
Tri Plug	

Cash Price:	\$74,910.00
Sales Tax:	7,041.54
Total:	\$81,951.54

CITY OF SNOQUALMIE
FIRE DEPARTMENT

QUARTERLY REPORT

PERFORMANCE FROM
JANUARY - MARCH 2024



ABOUT

THE SNOQUALMIE FIRE DEPARTMENT IS A DEDICATED GROUP OF COMMUNITY SERVANTS COMMITTED TO CONTINUOUS IMPROVEMENT AND EXCELLENCE.

The Snoqualmie Fire Department serves the residents and visitors to the City of Snoqualmie and surrounding area. The fire department responded to 1,572 incidents in 2023 from its centrally located fire station. The department is staffed with thirteen career firefighter/EMTs and twelve volunteer EMS responders.

The Department is one of nine accredited fire departments in the State of Washington, and the only volunteer / career fire department. Across the United States there are 319 accredited agencies that cover 13% of the US population. Only 1% of the Nation's fire departments are accredited. Snoqualmie will be re-applying for accreditation in early April of 2024, with a hearing date set for August of 2024.



WORK PLAN

JANUARY - MARCH 2024

This section tracks the progress on the Department's Work Plan. This section is derived from the Department's strategic plan and other Mayoral and Council priorities. The work plan is not a daily work tracker, rather it focuses on the highly important and overarching community driven goals. The work plan is a living document, but designed to accomplish goals in a strategic and efficient manner. The fire department has a new strategic plan process scheduled for late July 2024.

Completed

In progress

Scheduled in
future qtr.

Paused

	GOAL	STATUS
	Obj. 1A2: Identify and gain city council approval for new revenue stream(s)	Completed <ul style="list-style-type: none"> Council adopted Increased transport fee Council adopted GEMT program to start 2022
	Obj. 3A1: Support our community partners (schools, homeowners' associations, businesses and civic groups) by providing disaster/business continuity education, CPR/1st Aid classes & fire safety/extinguisher training.	Completed <ul style="list-style-type: none"> Following public health guidance, educational classes for the community were restarted 2nd quarter 2022
	Obj. 3B3: Increase sharing of resources, equipment and administration regionally	Completed <ul style="list-style-type: none"> Holding a joint volunteer firefighter recruit academy with Fall City. Shared staffing program continuation Established morning operational call with neighboring agencies Policy sharing Knox keys with Fall City and ESFR
	Obj. 3B1: Improve interagency-interdisciplinary (Law Enforcement, Emergency Management, Private ambulance, Search & Rescue) radio communication interoperability	Ongoing <ul style="list-style-type: none"> PSERN moving forward (new countywide digital radio system) Set for 4th qtr 2022. PSERN project delayed until mid 2023 by PSERN project administration. PSERN project Completed

WORK PLAN

CONTINUED

	GOAL	STATUS
	Obj. 2C1: Explore the feasibility, models and cost effectiveness of using part-time paid staffing	Ongoing <ul style="list-style-type: none"> Requested funding in 2023-2024 budget. Was not included as decision package for final budget. Pushed to 2024
	Obj. 3C1: Engage in local business "welcome Wagon" programs to provide intro to fire dept services and business training classes available.	Moved to 2024
	Obj. 2A1: Create a fire development standard to provide builders and developers with specific fire protection guidance and requirements during the design phase.	Moved to 2024
	Obj. 1C1: Secure additional staff for a dedicated full time basic life support (BLS) transport unit.	Paused. No support for additional staffing at this time.
	Obj. 1C4: Obtain a light duty fire suppression rapid response vehicle.	Paused to focus on ladder truck and engine replacement.
	Obj. 2B4: Explore development of a regional fire authority with willing local partners.	Paused <ul style="list-style-type: none"> Multiple meetings with Fall City in previous years has not realized this goal. Little interest from Council to pursue at this time. Goal will be re-evaluated during next strategic plan period.

WORK PLAN

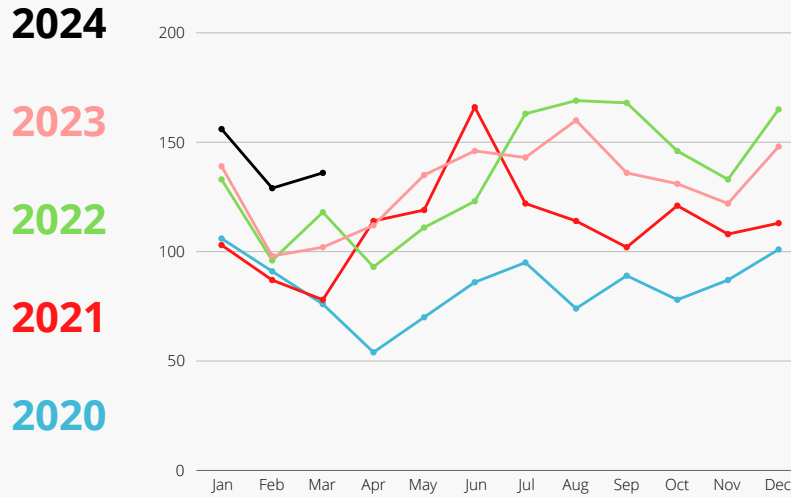
CONTINUED

	GOAL	STATUS
	Obj: Hold a workshop with Public Safety Committee in 4th qtr 2023 to review objectives from previous strategic plan and provide recommendation for continuation of plan 2023-2025	<ul style="list-style-type: none">• Held discussion with PSC regarding need and plan late 2023• Follow up meeting scheduled for 2024• Shelved due to scheduling of department strategic plan in July 2024. Will be conducted by outside consultant.

INCIDENTS

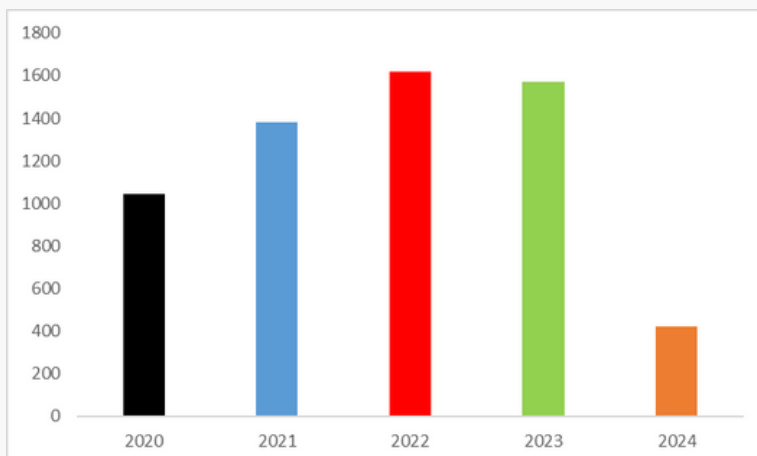
JANUARY - MARCH 2024

Incidents Per Month



Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2020	106	91	76	54	70	86	95	74	89	78	87	101
2021	103	87	78	114	119	166	122	114	102	121	108	112
2022	133	96	118	93	111	123	163	169	168	146	133	165
2023	139	98	102	112	135	146	143	160	136	131	120	165
204	156	129	136									

Incidents Per Year

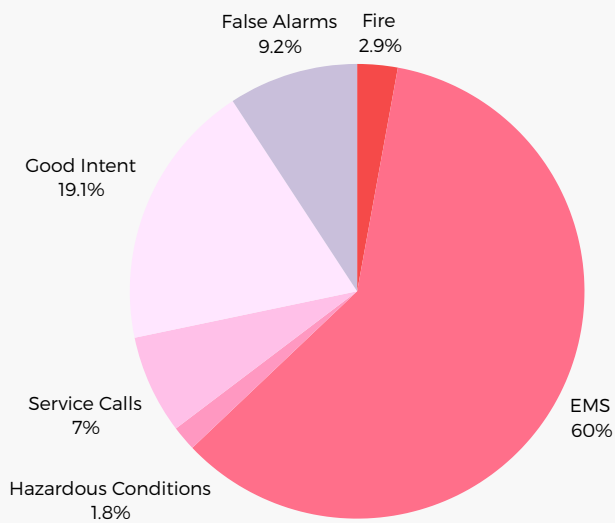


2020	2021	2022	2023	2024
1044	1380	1611	1572	421

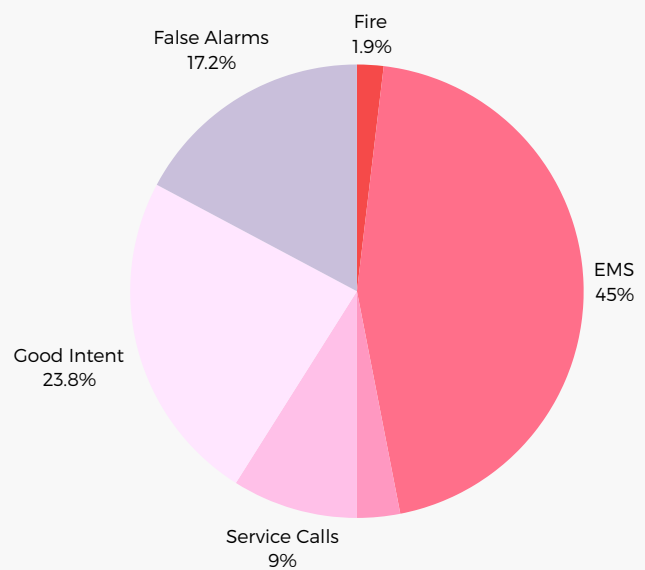
INCIDENTS

CONTINUED

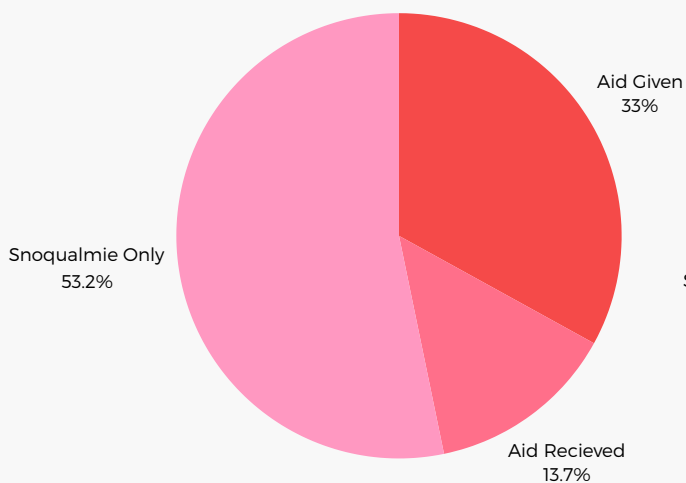
2023 Total Annual Incidents by type



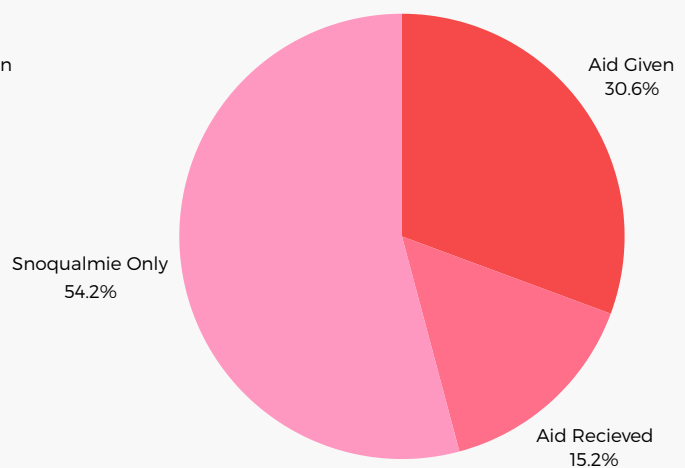
2024 Total Annual Incidents by type



2023 Annual Mutual Aid Given/Received



2024 Annual Mutual Aid Given/Received



INCIDENTS

CONTINUED

Mutual Aid Given

Department	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total
Eastside Fire and Rescue	129				129
KCFD #27 Fall City	10				10
Other	0				0

Mutual Aid Received

Department	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total
Eastside Fire and Rescue	48				48
KCFD #27 Fall City	25				25
Other	2				2
Large Incident (2 or more outside units)	10				10

PERFORMANCE MEASURES

JANUARY - MARCH 2024

The fire department tracks multiple performance measures to evaluate the agency's response to calls for service in our jurisdiction. These measures are compiled quarterly, and are compared to the previous year's data to look for trends and areas of improvement. Two of the performance measures that are evaluated are turnout times and travel times.

Turnout time is the time from when the call is received by the station to when the unit goes en-route. This time is influenced by factors such as location of personnel within the station, time of day, and whether the crew needs to don protective gear before responding.

Travel time is the amount of time it takes the unit to arrive on scene after leaving the station. This time is influenced by factors such as distance from the station, traffic patterns and weather conditions.

PERFORMANCE MEASURES

TURNOUT TIME

APPARATUS TURNOUT TIMES 2024													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
0:0-0:29	17	10	8										35
0:30-0:59	18	20	13										51
1:00-1:29	37	24	34										95
1:30-1:59	15	10	11										36
2:00-2:59	6	3	4										13

90TH PERCENTILE (MM:SS)

Quarter	2022	2023	2024
1st Qtr	1:38	1:36	1:51
2nd Qtr	1:36	1:33	
3rd Qtr	1:39	1:43	
4th Qtr	1:39	1:46	

PERFORMANCE MEASURES

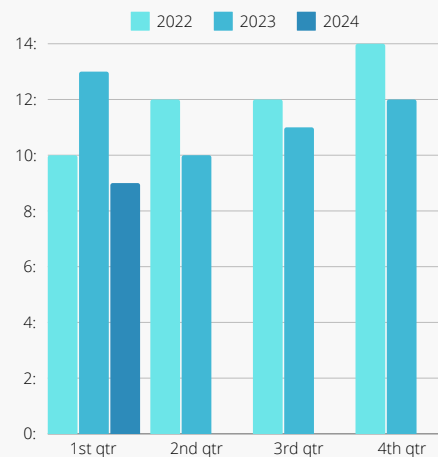
TRAVEL TIME

APPARATUS TRAVEL TIMES 2024

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
0:00-3:59	40	28	28										96
4:00-7:59	49	33	25										107
8:00-11:59	5	8	5										18
12:00-15:59	0	1	2										3
16:00-29:59	2	0	0										2

90TH PERCENTILE (MM:SS)

Quarter	2022	2023	2024
1st Qtr	10:55	13:38	8:21
2nd Qtr	12:45	10:32	
3rd Qtr	12:32	11:52	
4th Qtr	14:55	12:27	



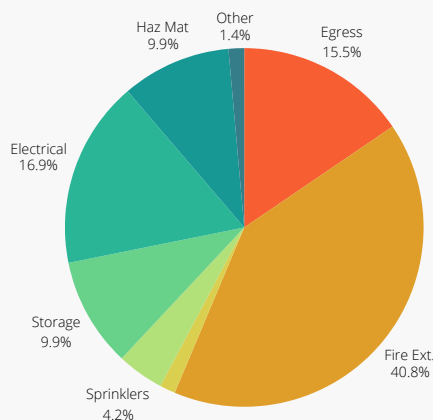
FIRE INSPECTIONS

JANUARY 2024 - MARCH 2024

Beginning in 2017 the fire department began performing the majority of the fire and life safety inspections for businesses in the city. The building department has the overall responsibility and handles the more complex inspections, but the two departments work together to complete inspections as well as provide advice and resources for discrepancies found. Occupancies are inspected on a rotating 3-year basis, based upon risk and occupancy type. High risk occupancies get inspected annually, moderate risk occupancies on a biennial cycle, and low-risk every three years. The most common violations found are extension cords being used improperly, faulty emergency lighting, and extinguishers missing or improperly maintained. Inspections are assigned to the crews quarterly, with each shift being responsible for the initial and re-inspections.

INSPECTIONS COMPLETED				
1st Qtr	2nd Qtr	3rd qtr	4th qtr	Year to Date
63				63

Most Common Violations (Compiled annually)



Violation Definitions

Egress - Egress blocked or not marked

Fire Extinguishers - out of date, not enough, not right type

Alarms - alarm system not inspected annually

Sprinklers - sprinkler system not inspected annually

Storage - improper storage, too close to ceiling or panel

Electrical - extension cords used for permanent wiring

HazMat - Improper storage

Other- Violation not normally seen

PROPERTY LOST / SAVED

JANUARY 2024 - MARCH 2024

For reporting purposes, fire loss is broken into two categories: property and contents. Property describes physical properties such as cars, house, etc. Contents describe items that are not part of the structure but perish in the incident. Both categories are combined together to determine total property loss, and more importantly, total property saved.

2024 1st Quarter Fire Loss

Incident Date	Fire Type	Property Value	Property Loss	Content value	Content Loss
2/11/2024	Picnic Shelter	\$15,000	\$3,000	\$500	\$100
Totals	n/a	\$15,000	\$3,000	\$500	\$100

2024 Annual Property Saved

Property Risked	Property Saved	Percentage Saved
15,500	\$12,400	80%



BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB24-075
June 24, 2024
Committee Report

Item 9.

AGENDA BILL INFORMATION

TITLE:	AB24-075: 2025-2030 Non-Utility Capital Improvement Plan (CIP)	<input type="checkbox"/> Discussion Only
PROPOSED ACTION:	Approve Resolution No. 1692 approving the 2025-2030 Non-Utility Capital Improvement Plan	<input checked="" type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Resolution

REVIEW:	Department Director	Jeff Hamlin	Click or tap to enter a date.
	Finance	Drew Bouta	Click or tap to enter a date.
	Legal	David Linehan	Click or tap to enter a date.
	City Administrator	Mike Chambless	Click or tap to enter a date.

DEPARTMENT:	Parks & Public Works		
STAFF:	CIP Manager Dylan Gamble, Budget Manager Janna Walker		
COMMITTEE:	Parks & Public Works	COMMITTEE DATE: June 18, 2024	
EXHIBITS:	1. Proposed 2025-2030 Capital Improvement Plan (6.18.2024 DRAFT) 2. Resolution No. 1692 3. Non-Utility Change Log (6.18.2024 DRAFT)		

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUESTED	\$ n/a

SUMMARY

INTRODUCTION

The purpose of this agenda bill is for council consideration of the Mayor's 2025-2030 Proposed Capital Improvement Plan (CIP). The proposed CIP will be presented to the City Council for deliberation. The planning and financial management tool helps the City of Snoqualmie identify and prioritize capital investments over a six-year period. The CIP is required by the State of Washington Growth Management Act (GMA) ([RCW 36.70A](#)), which is state law that requires local governments to plan and manage growth that would impact the environment and quality of life.

LEGISLATIVE HISTORY

Resolution No. 1255 stipulated that a 3% utility tax supporting City Hall debt would be diverted from the General Fund (#001) to support street overlay projects upon retirement of the City Hall debt in 2020.

Agenda bill AB24-004, associated with Ordinance 1285 establishing a 0.1% Transportation Benefit District (TBD) sales tax, recommended transferring 100% of the TBD tax to support the Non-Utility Capital fund (#310) and decreasing the 3% utility tax currently diverted out of the General Fund to support street projects to 1.35%, which would help to simplify and streamline the accounting of revenues at the City.

ANALYSIS

Mayor Ross presented the Proposed Non-Utility Capital Improvement plan to Council on May 13, 2024. The plan was updated for committees on June 18, 2024.

Next Steps

Final Review and adoption is planned for June 24th, 2024.

PROPOSED ACTION

Motion to approve Resolution No. 1692 approving the 2025-2030 Non-Utility Capital Improvement Plan

City of Snoqualmie
Non-Utility Capital CIP Statement of Sources and Uses: Prepared for 6/18/2024 Committee Meeting(s)
2025 - 2030

Item 9.

ESTIMATED SOURCES		2025		2026		2027		2028		2029		2030		Totals for 2025-30
Estimated Beginning Non-Utilities CIP Cash Balance =	\$	13,749,763	\$	1,938,559	\$	6,334,159	\$	6,085,313	\$	3,232,258	\$	1,819,631	\$	13,749,763
Taxes														
Transportation (TBD) Sales Tax (0.3%)	\$	988,000	\$	1,011,000	\$	1,035,000	\$	1,058,000	\$	1,080,000	\$	1,103,000	\$	6,275,000
Motor Vehicle Fuel Tax ("Gas Tax")	\$	282,000	\$	288,000	\$	295,000	\$	301,000	\$	307,000	\$	313,000	\$	1,786,000
Multimodal Transportation Tax	\$	18,000	\$	18,000	\$	18,000	\$	18,000	\$	18,000	\$	18,000	\$	108,000
Restricted Transportation Taxes Subtotal	\$	1,288,000	\$	1,317,000	\$	1,348,000	\$	1,377,000	\$	1,405,000	\$	1,434,000	\$	8,169,000
Real Estate Excise Tax	\$	1,572,000	\$	1,795,000	\$	1,754,000	\$	1,814,000	\$	1,544,000	\$	1,655,000	\$	10,134,000
Restricted Capital Taxes - Government Types Subtotal	\$	1,572,000	\$	1,795,000	\$	1,754,000	\$	1,814,000	\$	1,544,000	\$	1,655,000	\$	10,134,000
Non-Recurring Sales Tax	\$	471,000	\$	482,000	\$	494,000	\$	505,000	\$	516,000	\$	527,000	\$	2,995,000
Utility Tax (~2% Allocated to Capital)	\$	242,000	\$	248,000	\$	254,000	\$	259,000	\$	265,000	\$	270,000	\$	1,538,000
Committed Capital Taxes - Government Type Subtotal	\$	713,000	\$	730,000	\$	748,000	\$	764,000	\$	781,000	\$	797,000	\$	4,533,000
Total Taxes	\$	3,573,000	\$	3,842,000	\$	3,850,000	\$	3,955,000	\$	3,730,000	\$	3,886,000	\$	22,836,000
Grants & Intergovernmental Revenues														
Grants, Appropriations or Other Revenue Sources	\$	3,662,208	\$	2,073,000	\$	2,850,000	\$	1,800,000	\$	903,000	\$	537,500	\$	11,825,708
King County Parks Levy ¹	\$	130,000	\$	130,000	\$	130,000	\$	130,000	\$	130,000	\$	130,000	\$	780,000
Total Grants & Intergovernmental Revenues	\$	3,792,208	\$	2,203,000	\$	2,980,000	\$	1,930,000	\$	1,033,000	\$	667,500	\$	12,605,708
Other Increases														
Bond	\$	-	\$	8,820,000	\$	-	\$	-	\$	-	\$	-	\$	8,820,000
Line of Credit	\$	5,200,000	\$	-	\$	-	\$	-	\$	-	\$	-	\$	5,200,000
Transfer from General Fund ²	\$	500,000	\$	-	\$	-	\$	-	\$	-	\$	-	\$	500,000
Transfers (IT Projects)	\$	50,000	\$	450,000	\$	-	\$	-	\$	-	\$	-	\$	500,000
Total Other Increases	\$	5,750,000	\$	9,270,000	\$	-	\$	-	\$	-	\$	-	\$	15,020,000
TOTAL ESTIMATED SOURCES	\$	26,864,971	\$	17,253,559	\$	13,164,159	\$	11,970,313	\$	7,995,258	\$	6,373,131	\$	64,211,471
ESTIMATED USES		2025		2026		2027		2028		2029		2030		Totals for 2025-30
Transportation Programs														
Street Resurfacing Program	\$	436,666	\$	736,354	\$	595,542	\$	615,230	\$	688,071	\$	744,968	\$	3,816,830
Sidewalk Improvement Program	\$	167,320	\$	261,090	\$	207,770	\$	214,520	\$	240,090	\$	261,048	\$	1,351,840
Americans with Disabilities Act (ADA) Program	\$	73,423	\$	90,258	\$	79,732	\$	81,868	\$	89,970	\$	96,960	\$	512,212
Transportation Programs - Subtotal	\$	677,409	\$	1,087,702	\$	883,044	\$	911,618	\$	1,018,132	\$	1,102,977	\$	5,680,882
Transportation Projects/Programs (Awaiting/Utilizing/Can utilize Grant funding)														
Town Center Improvement Project - Phase III (PC: \$14,388,350) ^{3,4}	\$	417,600	\$	-	\$	2,555,600	\$	5,533,100	\$	-	\$	-	\$	8,506,300
Meadowbrook Bridge Restoration Project (PC: \$2,988,800) ³	\$	-	\$	-	\$	-	\$	296,200	\$	2,692,600	\$	-	\$	2,988,800
Railroad Crossing Project	\$	-	\$	2,205,300	\$	-	\$	-	\$	-	\$	-	\$	2,205,300
Complete Streets Improvement Program	\$	67,500	\$	87,725	\$	68,242	\$	71,254	\$	81,064	\$	88,422	\$	464,207
Transportation Projects with Grant Funding - Subtotal	\$	485,100	\$	2,293,025	\$	2,623,842	\$	5,900,554	\$	2,773,664	\$	88,422	\$	14,164,607
Total Transportation Projects/Programs	\$	1,162,509	\$	3,380,727	\$	3,506,886	\$	6,812,171	\$	3,791,796	\$	1,191,399	\$	19,845,489
Parks/Open Space Capital Projects/Programs														
Playgrounds Replacement Program	\$	687,024	\$	-	\$	593,877	\$	-	\$	669,665	\$	-	\$	1,950,566
Trails Improvement Program	\$	-	\$	146,329	\$	-	\$	114,525	\$	-	\$	139,131	\$	399,985
Sport Court Improvement Program	\$	28,500	\$	32,471	\$	29,542	\$	31,813	\$	34,125	\$	38,172	\$	194,623
Parks Parking Lot Resurfacing Program	\$	-	\$	146,506	\$	-	\$	138,860	\$	-	\$	161,283	\$	446,649
Parks Facilities Improvement Program	\$	42,872	\$	46,311	\$	35,750	\$	37,090	\$	42,205	\$	46,173	\$	250,401
Rivertrail Project - NW of Sandy Cove Park (PC: \$3,549,351) ³	\$	2,634,560	\$	-	\$	-	\$	-	\$	-	\$	-	\$	2,634,560
Parks/Open Space/Community Capital Projects - Subtotal	\$	3,392,956	\$	371,618	\$	659,169	\$	322,288	\$	745,995	\$	384,758	\$	5,876,784
Parks/Open Space Capital Projects/Programs (Awaiting/Utilizing Funding from outside City Source)														
Riverfront Land Acquisitions & Demolitions (PC: Variable or unknown \$) ³	\$	850,000	\$	-	\$	1,000,000	\$	-	\$	650,000	\$	-	\$	2,500,000
Rivertrail Project - Arboretum Trail	\$	-	\$	269,600	\$	871,100	\$	589,500	\$	-	\$	-	\$	1,730,200
Rivertrail Project - Boardwalk (PC: \$ 6,235,640) ^{3,4}	\$	-	\$	-	\$	-	\$	-	\$	-	\$	1,496,140	\$	1,496,140
Environmental Improvement Program	\$	-	\$	62,600	\$	-	\$	58,810	\$	-	\$	68,282	\$	189,692
Parks/Open Space Capital Projects/Programs with Grant Funding - Subtotal	\$	850,000	\$	332,200	\$	1,871,100	\$	648,310	\$	650,000	\$	1,564,422	\$	5,916,032
Total Parks/Open Space/Community Capital Projects/Programs	\$	4,242,956	\$	703,818	\$	2,530,269	\$	970,597	\$	1,395,995	\$	1,949,181	\$	11,792,816
Facility Projects/Programs														
Facilities Improvement Program	\$	276,359	\$	297,455	\$	229,290	\$	236,286	\$	268,835	\$	293,922	\$	1,602,149
Police Station Facility Improvements Project	\$	-	\$	273,600	\$	93,400	\$	-	\$	-	\$	-	\$	367,000
Fire Station Facility Improvement Project	\$	-	\$	80,800	\$	-	\$	-	\$	-	\$	-	\$	80,800
Facility Project/Programs - Subtotal	\$	276,359	\$	651,855	\$	322,690	\$	236,286	\$	268,835	\$	293,922	\$	2,049,949
Facility Projects Awaiting/Utilizing Outside City Sources														
Community Center Expansion Project (PC: \$28,919,634) ^{3,4}	\$	18,977,588	\$	-	\$	-	\$	-	\$	-	\$	-	\$	18,977,588
Facility Projects Awaiting/Utilizing Outside City Sources - Subtotal	\$	18,977,588	\$	-	\$	-	\$	-	\$	-	\$	-	\$	18,977,588
Total Facility Projects/Programs	\$	19,253,947	\$	651,855	\$	322,690	\$	236,286	\$	268,835	\$	293,922	\$	21,027,537
IT Projects														
Server Improvements	\$	-	\$	75,000	\$	-	\$	-	\$	-	\$	-	\$	75,000
Fiber Optic Backbone replacement	\$	50,000	\$	375,000	\$	-	\$	-	\$	-	\$	-	\$	425,000
IT Projects - Subtotal	\$	50,000	\$	450,000	\$	-	\$	-	\$	-	\$	-	\$	500,000
Debt Service	\$	217,000	\$	5,733,000	\$	719,000	\$	719,000	\$	719,000	\$	719,000	\$	8,826,000
TOTAL ESTIMATED USES	\$	24,926,412	\$	10,919,400	\$	7,078,846	\$	8,738,055	\$	6,175,627	\$	4,153,502	\$	61,991,841
Estimated Ending Non-Utility CIP Cash Balance	\$	1,938,559	\$	6,334,159	\$	6,085,313	\$	3,232,258	\$	1,819,631	\$	2,219,629	\$	2,219,629

Project & Programs by Color	
	Transportation Sources and Uses
	Sources that can be used for Transportation, Parks, and Facilities
	Parks/Open Space Sources and Uses
	Facilities Sources and Uses
	IT Sources and Uses
	Debt Service

¹This revenue forecast assumes that the voter-approved 2020-2025 King County Parks Levy will be replaced by a new county-wide parks levy.
²Depends upon a policy decision from Council regarding what to do with excess cash, above adopted reserve levels, that may accumulate within "Government Type - Operating".
³PC refers to the total Project Cost for those projects that began before 2025 and/or will extend after 2030.
⁴This Statement of Sources and Uses attempts to include revenues primarily from known and/or awarded grants. However, certain grants are only awarded to projects that are included in the City's CIP and have committed City funding. In order to meet these eligibility requirements, the funding mix for this project includes grants that have not yet been awarded.



TRANSPORTATION CAPITAL PROJECT OR PROGRAM

STREET RESURFACING PROGRAM

CIP Project ID: TRN20001CIP
Department: Transportation
Project Status: Other
Project Location: Multiple Locations
Project Contact: Hind Ahmed

Current Program Budget: \$3,816,830

Years Project in CIP: Ongoing Capital Program

Contact Email: HAhmed@Snoqualmiewa.gov

Description:

Streets and alleys deteriorate as they age. Consequently, the goal of this program is to rehabilitate City streets and alleys in a comprehensive and systematic way before they require extensive reconstruction. The City of Snoqualmie intends to resurface streets based on their pavement condition score and use the most appropriate street treatment (slurry seal, chip seal, microsurfacing, asphalt overlay, etc.) in any given situation.

Photo or Map:**Community Impact:**

The intent of this program is to preserve the condition of streets and alleys consistent with City of Snoqualmie standards. The ongoing resurfacing of streets will help to maintain even traffic circulation and reduce the long-term cost of major reconstruction by extending the life of the City's transportation system.

Operating Impact:

Staff believes that the ongoing provision of this program may reduce the amount of supplies needed annually to pothole patch and crack seal streets.

Budget:

Project Activities	% of Budg.	Total Activity Budget	2025	2026	2027	2028	2029	2030	2031 and beyond
Analysis	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	This capital program is anticipated to continue indefinitely into the future.
Design	5%	\$ 208,082	\$ 32,353	\$ 33,208	\$ 34,062	\$ 34,916	\$ 36,139	\$ 37,403	
Construction	77%	\$ 2,932,966	\$ 316,859	\$ 560,138	\$ 495,217	\$ 491,297	\$ 535,794	\$ 533,661	
Const. Manage	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Contingency	5%	\$ 208,082	\$ 32,353	\$ 33,208	\$ 34,062	\$ 34,916	\$ 36,139	\$ 37,403	
Art	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Labor	12%	\$ 467,700	\$ 55,100	\$ 109,800	\$ 32,200	\$ 54,100	\$ 80,000	\$ 136,500	
Other	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL	100%	\$ 3,816,830	\$ 436,666	\$ 736,354	\$ 595,542	\$ 615,230	\$ 688,071	\$ 744,968	
Operating		\$ (17,247)	\$ (2,500)	\$ (2,750)	\$ (2,846)	\$ (2,946)	\$ (3,049)	\$ (3,156)	

TOTAL PROJECT BUDGET: \$3,816,830

TOTAL OPERATING BUDGET: -\$17,247

Anticipated Funding Mix:

Source	Total Sources	2025	2026	2027	2028	2029	2030
Util. & Trans. Taxes	\$ 3,816,830	\$ 436,666	\$ 736,354	\$ 595,542	\$ 615,230	\$ 688,071	\$ 744,968
Sales Tax	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 3,816,830	\$ 436,666	\$ 736,354	\$ 595,542	\$ 615,230	\$ 688,071	\$ 744,968

Fiscal

TOTAL FUNDING SOURCES: \$3,816,830

Notes:

FUTURE FUNDING REQUIREMENTS: \$0



TRANSPORTATION CAPITAL PROJECT OR PROGRAM

SIDEWALK IMPROVEMENT PROGRAM

CIP Project ID: TRN20002CIP

Department: Transportation

Project Status: Other

Project Location: Multiple Locations

Project Contact: Pat Fry

Current Program Budget: \$1,351,840

Years Project in CIP: Ongoing Capital Program

Contact Email: PFry@snoqualmiewa.gov

Description:

Sidewalks deteriorate as they age. Consequently, this program funds the community outreach, design, and replacement of sidewalks in neighborhoods throughout the City of Snoqualmie. Neighborhood sidewalks are pedestrian facilities that connect residents to important destinations. The City of Snoqualmie intends to replace sidewalks based on a score that prioritizes safety and access to facilities such as parks and schools.

Photo or Map:



Community Impact:

The intent of this program is to preserve the condition of sidewalks consistent with City of Snoqualmie standards. The ongoing replacement of sidewalks will help to maintain a safe and efficient mode of transportation that contributes to the livability of neighborhoods and supports vital economy activity.

Operating Impact:

Staff believes that the ongoing provision of this program will likely reduce the amount of supplies needed annually to maintain sidewalks.

Budget:

Project Activities	% of Budg.	Total Activity Budget	2025	2026	2027	2028	2029	2030	2031 or Beyond
Analysis	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	This capital program is expected to continue indefinitely into the future.
Design	6%	\$ 82,347	\$ 12,873	\$ 13,158	\$ 13,500	\$ 13,784	\$ 14,267	\$ 14,766	
Construction	74%	\$ 1,002,145	\$ 119,674	\$ 191,275	\$ 167,971	\$ 165,652	\$ 179,957	\$ 177,616	
Const. Manage	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Contingency	6%	\$ 82,347	\$ 12,873	\$ 13,158	\$ 13,500	\$ 13,784	\$ 14,267	\$ 14,766	
Art	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Labor	14%	\$ 185,000	\$ 21,900	\$ 43,500	\$ 12,800	\$ 21,300	\$ 31,600	\$ 53,900	
Other	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL	100%	\$ 1,351,840	\$ 167,320	\$ 261,090	\$ 207,770	\$ 214,520	\$ 240,090	\$ 261,048	
Operating		\$ (19,500)	\$ (2,000)	\$ (2,500)	\$ (3,000)	\$ (3,500)	\$ (4,000)	\$ (4,500)	

TOTAL PROJECT BUDGET: \$1,351,840

TOTAL OPERATING BUDGET: -\$19,500

Anticipated Funding Mix:

Source	Total Sources	2025	2026	2027	2028	2029	2030
Util. & Trans. Taxes	\$ 1,351,840	\$ 167,320	\$ 261,090	\$ 207,770	\$ 214,520	\$ 240,090	\$ 261,048
TOTAL	\$ 1,351,840	\$ 167,320	\$ 261,090	\$ 207,770	\$ 214,520	\$ 240,090	\$ 261,048

Fiscal

Notes:

TOTAL FUNDING SOURCES: \$1,351,840

FUTURE FUNDING REQUIREMENTS: \$0



TRANSPORTATION CAPITAL PROJECT OR PROGRAM

AMERICANS WITH DISABILITIES ACT (ADA) PROGRAM

CIP Project ID: TRN21001CIP
Department: Transportation
Project Status: Other
Project Location: Multiple Locations
Project Contact: Pat Fry

Current Program Budget: \$512,212

Years Project in CIP: Ongoing Capital Program

Contact Email: PFry@snoqualmiewa.gov

Description:

Federal regulations require the City of Snoqualmie to comply with the American with Disabilities Act (ADA). This program will construct ADA sidewalk ramps and other associated transportation/parking lot/building access improvements at locations where necessary.

Photo or Map:**Community Impact:**

The intent of this program is to remove barriers that hinder the mobility of residents who have a physical or mental impairment that substantially limits their pursuit of community activities.

Operating Impact:

This program does not require changes to the operating environment or budget.

Budget:

Project Activities	% of Budget	Total Activity Budget	2025	2026	2027	2028	2029	2030	2031 or Beyond
Analysis	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	This capital program is expected to continue indefinitely into the future.
Design	3%	\$ 16,353	\$ 2,563	\$ 2,620	\$ 2,677	\$ 2,734	\$ 2,830	\$ 2,929	
Construction	86%	\$ 442,706	\$ 63,897	\$ 76,318	\$ 71,878	\$ 72,199	\$ 78,011	\$ 80,403	
Const. Manage	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Contingency	3%	\$ 16,353	\$ 2,563	\$ 2,620	\$ 2,677	\$ 2,734	\$ 2,830	\$ 2,929	
Art	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Labor	7%	\$ 36,800	\$ 4,400	\$ 8,700	\$ 2,500	\$ 4,200	\$ 6,300	\$ 10,700	
Other	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL	100%	\$ 512,212	\$ 73,423	\$ 90,258	\$ 79,732	\$ 81,868	\$ 89,970	\$ 96,960	
Operating		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

TOTAL PROJECT BUDGET: \$512,212

TOTAL OPERATING BUDGET: \$0

Anticipated Funding Mix:

Source	Total Sources	2025	2026	2027	2028	2029	2030
Util. & Trans. Taxes	\$ 512,212	\$ 73,423	\$ 90,258	\$ 79,732	\$ 81,868	\$ 89,970	\$ 96,960
TOTAL	\$ 512,212	\$ 73,423	\$ 90,258	\$ 79,732	\$ 81,868	\$ 89,970	\$ 96,960

Fiscal

TOTAL FUNDING SOURCES: \$512,212

Notes:

FUTURE FUNDING REQUIREMENTS: \$0



TRANSPORTATION CAPITAL PROJECT OR PROGRAM

TOWN CENTER IMPROVEMENT PROJECT - PHASE 3

CIP Project ID:	PUW20003CIP	Previously Spent:	\$798,850
Department:	Transportation	Current Project Budget:	\$14,795,150
Project Status:	Design	Remaining Project Cost:	\$13,996,300
Project Location:	SR 202 (Railroad Ave.) btw. Northern St. and the SR 202 Bridge		Years Project in CIP: 8
Project Contact:	Dylan Gamble		
	Contact Email:		

Description:

The intent of this project is to reconstruct portions of State Route 202 (Railroad Avenue) between Northern Street and the State Route 202 Bridge, upgrade the adjacent multi-use path, replace and relocate utilities, as well as add street lighting, streetscape improvements, traffic calming measures, trail and transit connections, and natural landscaping elements. A new pedestrian bridge and gateway features will be addressed through community outreach efforts. Construction for this project will be completed in two separate construction phases. The first phase is anticipated in 2026/27 and the second phase will begin after 2031.

Photo or Map:



Operating Impact:

This project is not expected to impact the operating budget.

Community Impact:

This project will eventually lead to improved connections between Snoqualmie Falls and Downtown Snoqualmie, replace aging infrastructure, update facilities to meet ADA standards, improve safety, and support the economic and tourism goals of the City of Snoqualmie.

Budget:

Project Activities	% of Budg.	Total Activity Budget	Previously Spent	2025	2026	2027	2028	2029	2030	2031 or Beyond
Analysis	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Design	5%	\$ 798,850	\$ 798,850	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	71%	\$ 10,490,000	\$ -	\$ 325,000	\$ -	\$ 1,600,000	\$ 4,500,000	\$ -	\$ -	\$ 4,065,000
Const. Manage	3%	\$ 450,000	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ 250,000
Contingency	4%	\$ 650,000	\$ -	\$ 50,000	\$ -	\$ 150,000	\$ 150,000	\$ -	\$ -	\$ 300,000
Art	1%	\$ 175,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ 75,000
Labor	8%	\$ 1,249,400	\$ -	\$ 42,600	\$ -	\$ 405,600	\$ 351,200	\$ -	\$ -	\$ 450,000
Taxes	7%	\$ 981,900	\$ -	\$ -	\$ -	\$ 300,000	\$ 331,900	\$ -	\$ -	\$ 350,000
TOTAL	100%	\$ 14,795,150	\$ 798,850	\$ 417,600	\$ -	\$ 2,555,600	\$ 5,533,100	\$ -	\$ -	\$ 5,490,000
Operating		\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

TOTAL PROJECT BUDGET: \$14,795,150

TOTAL OPERATING BUDGET: \$0

Anticipated Funding Mix:

Source	Total Sources	Previously Allocated	2025	2026	2027	2028	2029	2030	2031 or Beyond
Util. & Trans. Taxes	\$ 6,230,348	\$ -	\$ 400,000	\$ -	\$ 755,600	\$ 1,584,748	\$ -	\$ -	\$ 3,490,000
Real Estate Excise Tax	\$ 1,360,000	\$ -	\$ -	\$ -	\$ -	\$ 360,000	\$ -	\$ -	\$ 1,000,000
Sales Tax	\$ 2,083,352	\$ -	\$ -	\$ -	\$ -	\$ 1,083,352	\$ -	\$ -	\$ 1,000,000
Bond	\$ 1,005,000	\$ -	\$ -	\$ -	\$ 300,000	\$ 705,000	\$ -	\$ -	
Federal/PSRC Grants	\$ 1,800,000	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 800,000	\$ -	\$ -	
Other Grant Sources	\$ 2,298,850	\$ 798,850	\$ -	\$ -	\$ 500,000	\$ 1,000,000	\$ -	\$ -	
TOTAL	\$ 14,777,550	\$ 798,850	\$ 400,000	\$ -	\$ 2,555,600	\$ 5,533,100	\$ -	\$ -	\$ 5,490,000

Fiscal Notes: Washington State Transportation Improvement Board Funding (TIB) will be sought to reduce City contribution. TIB cannot be assumed as a certain source of funding in order to apply for Federal funding through PSRC.

TOTAL FUNDING SOURCES: \$14,777,550
FUTURE FUNDING REQUIREMENTS: \$5,490,000



TRANSPORTATION CAPITAL PROJECT OR PROGRAM

MEADOWBROOK BRIDGE RESTORATION PROJECT

CIP Project ID:	TBD	Previously Spent:	\$175,000
Department:	Transportation	Current Project Budget:	\$3,163,800
Project Status:	Analysis	Original Budget at CIP Inception:	N/A
Project Location:	Meadowbrook Bridge	Years Project in CIP:	4
Project Contact:	Hind Ahmed	Contact Email:	HAhmed@snoqualmiewa.gov

Description:

Based on recent inspection from King County Bridge Division, the Meadowbrook Bridge requires maintenance and repair activities, including structural welding and repairs, painting, and a load rating update.

Photo or Map:**Community Impact:**

The intent of this project is to provide necessary ongoing maintenance of the Meadowbrook Bridge. Timely repairs and application of protective coatings is the most cost efficient means to provide for long-term function and safety of the bridge asset.

Operating Impact:

This project is not expected to impact the operating budget.

Budget:

Project Activities	% of Budg.	Total Activity Budget	Previously Spent	2025	2026	2027	2028	2029	2030	2031 or Beyond
Analysis	6%	\$ 175,000	\$ 175,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Design	8%	\$ 246,000	\$ -	\$ -	\$ -	\$ -	\$ 246,000	\$ -	\$ -	\$ -
Construction	68%	\$ 2,157,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,157,000	\$ -	\$ -
Const. Manage	1%	\$ 27,000	\$ -	\$ -	\$ -	\$ -	\$ 27,000	\$ -	\$ -	\$ -
Contingency	7%	\$ 219,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 219,000	\$ -	\$ -
Art	1%	\$ 28,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 28,000	\$ -	\$ -
Labor	10%	\$ 311,800	\$ -	\$ -	\$ -	\$ -	\$ 23,200	\$ 288,600	\$ -	\$ -
Taxes	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	100%	\$ 3,163,800	\$ 175,000	\$ -	\$ -	\$ -	\$ 296,200	\$ 2,692,600	\$ -	\$ -
Operating		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

TOTAL PROJECT BUDGET: \$3,163,800

TOTAL OPERATING BUDGET: \$0

Anticipated Funding Mix:

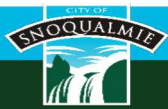
Source	Total Sources	Previously Allocated	2025	2026	2027	2028	2029	2030
Sales Tax	\$ 728,800	\$ 175,000			\$ -	\$ 81,200	\$ 472,600	\$ -
Util. & Trans. Taxes	\$ 515,000	\$ -			\$ -	\$ 215,000	\$ 300,000	\$ -
Bond	\$ 1,920,000				\$ -	\$ -	\$ 1,920,000	\$ -
Real Estate Excise Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GFC/CAIC	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 3,163,800	\$ 175,000	\$ -	\$ -	\$ -	\$ 296,200	\$ 2,692,600	\$ -

Fiscal

TOTAL FUNDING SOURCES: \$3,163,800

Notes:

FUTURE FUNDING REQUIREMENTS: \$0



TRANSPORTATION CAPITAL PROJECT OR PROGRAM

RAILROAD CROSSINGS PROJECT

CIP Project ID:	TBD	Previously Spent:	\$0
Department:	Transportation	Current Project Budget:	\$2,073,000
Project Status:	Analysis	Original Budget at CIP Inception:	N/A
Project Location:	Meadowbrook Bridge	Years Project in CIP:	4
Project Contact:	Hind Ahmed	Contact Email:	HAhmed@snoqualmiewa.gov

Description:

This project will replace the railroad crossing infrastructure at two intersections (King Street and Railroad Ave SE as well as Snoqualmie Parkway and Hwy 202). These replacements will improve the safety of the rail crossings for both vehicular use and pedestrians at the intersection. This project will be completed with partnership from the Northwest Railway Museum.

Photo or Map:



Community Impact:

The intent of this project is to make safer crossings at major railroad, pedestrian, and vehicle intersections. The infrastructure improvements will reduce the chance of a rail/pedestrian/vehicle collision.

Operating Impact:

This project is not expected to impact the operating budget.

Budget:

Project Activities	% of Budg.	Total Activity Budget	Previously Spent	2025	2026	2027	2028	2029	2030	2031 or Beyond
Analysis	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Design	9%	\$ 200,000	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	80%	\$ 1,773,000	\$ -	\$ -	\$ 1,773,000	\$ -	\$ -	\$ -	\$ -	\$ -
Const. Manage	5%	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Labor	6%	\$ 132,300	\$ -	\$ -	\$ 132,300	\$ -	\$ -	\$ -	\$ -	\$ -
Taxes	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	100%	\$ 2,205,300	\$ -	\$ -	\$ 2,205,300	\$ -	\$ -	\$ -	\$ -	\$ -
Operating		\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

TOTAL PROJECT BUDGET: \$2,205,300

TOTAL OPERATING BUDGET: \$0

Anticipated Funding Mix:

Source	Total Sources	Previously Allocated	2025	2026	2027	2028	2029	2030
Sales Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Util. & Trans. Taxes	\$ 132,300	\$ -	\$ -	\$ 132,300	\$ -	\$ -	\$ -	\$ -
Bond	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Real Estate Excise Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
WSDOT Grant	\$ 2,073,000	\$ -	\$ -	\$ 2,073,000	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 2,205,300	\$ -	\$ -	\$ 2,205,300	\$ -	\$ -	\$ -	\$ -

Fiscal

TOTAL FUNDING SOURCES: \$2,205,300

Notes:

FUTURE FUNDING REQUIREMENTS: \$0



PARKS CAPITAL PROJECT OR PROGRAM

COMPLETE STREETS IMPROVEMENT PROGRAM

CIP Project ID: TRN21002CIP

Department: Transportation

Project Status: Other

Project Location: Multiple Locations

Project Contact: Dylan Gamble

Current Program Budget: \$464,207

Years Project in CIP: Ongoing Capital Program

Contact Email: DGamble@snoqualmiewa.gov

Description:

This program will improve roadway, sidewalk, walking path, crosswalk, and safety infrastructure inconsistencies across the City. This effort will be conducted in conjunction with any transportation and utility work that can be benefited by minor street/sidewalk/bicycle improvements.

Photo or Map:



Community Impact:

The intent of this program is to complete any missing bicycle, pedestrian, and safety infrastructure.

Operating Impact:

This program does not require changes to the operating environment or budget.

Budget:

Project Activities	% of Budg.	Total Activity Budget	2025	2026	2027	2028	2029	2030	2030 or Beyond
Analysis	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	This capital program is anticipated to continue indefinitely into the future.
Design	5%	\$ 24,566	\$ 3,750	\$ 3,881	\$ 4,017	\$ 4,158	\$ 4,303	\$ 4,457	
Construction	76%	\$ 353,088	\$ 53,050	\$ 65,339	\$ 56,411	\$ 56,070	\$ 61,918	\$ 60,299	
Const. Manage	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Contingency	4%	\$ 19,650	\$ 3,000	\$ 3,105	\$ 3,214	\$ 3,326	\$ 3,443	\$ 3,563	
Art	0%	\$ 603	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 603	
Labor	14%	\$ 66,300	\$ 7,700	\$ 15,400	\$ 4,600	\$ 7,700	\$ 11,400	\$ 19,500	
Other	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL	100%	\$ 464,207	\$ 67,500	\$ 87,725	\$ 68,242	\$ 71,254	\$ 81,064	\$ 88,422	
Operating		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

TOTAL PROJECT BUDGET: \$464,207

TOTAL OPERATING BUDGET: \$0

Anticipated Funding Mix:

Source	Total Sources	2025	2026	2027	2028	2029	2030
Transportation	\$ 464,207	\$ 67,500	\$ 87,725	\$ 68,242	\$ 71,254	\$ 81,064	\$ 88,422
	\$ -						\$ -
TOTAL	\$ 464,207	\$ 67,500	\$ 87,725	\$ 68,242	\$ 71,254	\$ 81,064	\$ 88,422

Fiscal Notes: Washington State Transportation Improvement Board Funding (TIB), Safe Routes to School will be sought to reduce City contribution.

TOTAL FUNDING SOURCES: \$464,207
FUTURE FUNDING REQUIREMENTS: \$0



PARKS CAPITAL PROJECT OR PROGRAM

PLAYGROUNDS REPLACEMENT PROGRAM

CIP Project ID: PAR20001CIP

Department: Parks

Project Status: Other

Project Location: Multiple Locations

Project Contact: Dylan Gamble

Current Program Budget: \$1,950,566

Years Project in CIP: Ongoing Capital Program

Contact Email: DGamble@snoqualmiewa.gov

Description:

This program replaces aging and obsolete playground equipment and play surfaces biannually consistent with the Playground Replacement Schedule. Staff is currently performing a comprehensive audit of all the playgrounds.

Photo or Map:



Community Impact:

The intent of this program is to preserve the safety and playability of playgrounds throughout the City of Snoqualmie. The City places a high priority on maintaining assets at an exceptional standard while improving the accessibility and safety of structures for all residents.

Operating Impact:

This program does not require changes to the operating environment or budget. Staff currently visit each park to perform inspections per federal mandate requirements which will continue with playground replacements.

Budget:

Project Activities	% of Budg.	Total Activity Budget	2025	2026	2027	2028	2029	2030	2030 or Beyond
Analysis	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	This capital program is anticipated to continue indefinitely into the future.
Design	5%	\$ 101,670	\$ 32,353	\$ -	\$ 34,062	\$ -	\$ 35,254	\$ -	
Construction	81%	\$ 1,586,397	\$ 568,008	\$ -	\$ 495,411	\$ -	\$ 522,978	\$ -	
Const. Manage	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Contingency	4%	\$ 81,336	\$ 25,883	\$ -	\$ 27,250	\$ -	\$ 28,203	\$ -	
Art	1%	\$ 15,864	\$ 5,680	\$ -	\$ 4,954	\$ -	\$ 5,230	\$ -	
Labor	8%	\$ 165,300	\$ 55,100	\$ -	\$ 32,200	\$ -	\$ 78,000	\$ -	
Other	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL	100%	\$ 1,950,566	\$ 687,024	\$ -	\$ 593,877	\$ -	\$ 669,665	\$ -	
Operating		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

TOTAL PROJECT BUDGET: \$1,950,566

TOTAL OPERATING BUDGET: \$0

Anticipated Funding Mix:

Source	Total Sources	2025	2026	2027	2028	2029	2030
KC Parks Levy	\$ 650,000	\$ 130,000	\$ -	\$ 260,000	\$ -	\$ 260,000	\$ -
Real Estate Excise Tax	\$ 1,300,566	\$ 557,024	\$ -	\$ 333,877	\$ -	\$ 409,665	\$ -
TOTAL	\$ 1,950,566	\$ 687,024	\$ -	\$ 593,877	\$ -	\$ 669,665	\$ -

Fiscal TOTAL FUNDING SOURCES: \$1,950,566

Notes: FUTURE FUNDING REQUIREMENTS: \$0



PARKS CAPITAL PROJECT OR PROGRAM

TRAILS IMPROVEMENT PROGRAM

CIP Project ID: PAR20002CIP

Department: Parks

Project Status: Other

Project Location: Multiple Locations

Project Contact: Dylan Gamble

Current Program Budget: \$399,985

Years Project in CIP: Ongoing Capital Program

Contact Email: DGamble@snoqualmiewa.gov

Description:

This program is responsible for preserving the City of Snoqualmie's trail system. The City intends to conduct trail maintenance and replace related assets such as pedestrian bridges or signage throughout the trail system where needed.

Photo or Map:



Community Impact:

The intent of this program is to replace and improve the network of community trails that add to the City's quality-of-life by allowing residents and visitors the opportunity to explore a serene natural environment.

Operating Impact:

This program does not require changes to the operating environment or budget.

Budget:

Project Activities	% of Budg.	Total Activity Budget	2025	2026	2027	2028	2029	2030	2031 or Beyond
Analysis	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	This capital program is anticipated to continue indefinitely into the future.
Design	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Construction	85%	\$ 340,271	\$ -	\$ 113,193	\$ -	\$ 94,904	\$ -	\$ 132,174	
Const. Manage	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Contingency	4%	\$ 16,091	\$ -	\$ 5,149	\$ -	\$ 5,377	\$ -	\$ 5,565	
Art	1%	\$ 4,023	\$ -	\$ 1,287	\$ -	\$ 1,344	\$ -	\$ 1,391	
Labor	10%	\$ 39,600	\$ -	\$ 26,700	\$ -	\$ 12,900	\$ -	\$ -	
Other	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL	100%	\$ 399,985	\$ -	\$ 146,329	\$ -	\$ 114,525	\$ -	\$ 139,131	
Operating		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

TOTAL PROJECT BUDGET: \$399,985

TOTAL OPERATING BUDGET: \$0

Anticipated Funding Mix:

Source	Total Sources	2025	2026	2027	2028	2029	2030
Real Estate Excise Tax	\$ 399,985	\$ -	\$ 146,329	\$ -	\$ 114,525	\$ -	\$ 139,131
King County Park Levy?							
TOTAL	\$ 399,985	\$ -	\$ 146,329	\$ -	\$ 114,525	\$ -	\$ 139,131

Fiscal

Notes:

TOTAL FUNDING SOURCES: \$399,985

FUTURE FUNDING REQUIREMENTS: \$0



PARKS CAPITAL PROJECT OR PROGRAM

SPORT COURTS IMPROVEMENT PROGRAM

CIP Project ID: PAR20003CIP

Department: Parks

Project Status: Other

Project Location: Multiple Locations

Project Contact: Dylan Gamble

Current Program Budget: \$194,624

Years Project in CIP: Ongoing Capital Program

Contact Email: DGamble@snoqualmiewa.gov

Description:

This program is responsible for ensuring that all City of Snoqualmie owned sport courts are maintained and resurfaced cost-effectively at the proper time. In addition, the City will replace any curbs, sidewalks, and non-compliant ramps adjacent to a sports court when resurfacing.

Photo or Map:



Community Impact:

The intent of this program is to preserve the playability of all sport courts throughout the City of Snoqualmie. The funding of this program will help to extend the life of existing sport courts, thus increasing their availability and accessibility to the general public.

Operating Impact:

This program does not require changes to the operating environment or budget. Staff currently visit each sport court to empty trash cans, sweep if necessary, and power wash the sport courts.

Budget:

Project Activities	% of Budg.	Total Activity Budget	2025	2026	2027	2028	2029	2030	2031 or Beyond
Analysis	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	This capital program is anticipated to continue indefinitely into the future.
Design	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Construction	83%	\$ 161,074	\$ 24,333	\$ 25,347	\$ 26,361	\$ 27,375	\$ 28,333	\$ 29,325	
Const. Manage	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Contingency	4%	\$ 7,239	\$ 1,094	\$ 1,139	\$ 1,185	\$ 1,230	\$ 1,273	\$ 1,318	
Art	1%	\$ 1,810	\$ 273	\$ 285	\$ 296	\$ 308	\$ 318	\$ 329	
Labor	13%	\$ 24,500	\$ 2,800	\$ 5,700	\$ 1,700	\$ 2,900	\$ 4,200	\$ 7,200	
Other	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL	100%	\$ 194,624	\$ 28,500	\$ 32,471	\$ 29,542	\$ 31,813	\$ 34,125	\$ 38,172	
Operating		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

TOTAL PROJECT BUDGET: \$194,624

TOTAL OPERATING BUDGET: \$0

Anticipated Funding Mix:

Source	Total Sources	2025	2026	2027	2028	2029	2030
Real Estate Excise Tax	\$ 194,624	\$ 28,500	\$ 32,471	\$ 29,542	\$ 31,813	\$ 34,125	\$ 38,172
TOTAL	\$ 194,624	\$ 28,500	\$ 32,471	\$ 29,542	\$ 31,813	\$ 34,125	\$ 38,172

Fiscal

Notes:

TOTAL FUNDING SOURCES: \$194,624

FUTURE FUNDING REQUIREMENTS: \$0



PARKS CAPITAL PROJECT OR PROGRAM

PARKS PARKING LOT RESURFACING PROGRAM

CIP Project ID: PAR21001CIP

Department: Parks

Project Status: Other

Project Location: Multiple Locations

Project Contact: Dylan Gamble

Current Program Budget: \$446,649

Years Project in CIP: Ongoing Capital Program

Contact Email: DGamble@snoqualmiewa.gov

Description:

This program is responsible for ensuring that all City of Snoqualmie owned parking lots are maintained and resurfaced cost effectively when their condition diminishes. In addition, the City will replace any curbs, sidewalks, and non-compliant ramps adjacent to a parking lot when resurfacing.

Photo or Map:



Community Impact:

The intent of this program is to preserve the accessibility of all parks throughout the City of Snoqualmie. The funding of this program will help to extend the life of existing parking lots.

Operating Impact:

This program does not require changes to the operating environment or budget.

Budget:

Project Activities	% of Budg.	Total Activity Budget	2025	2026	2027	2028	2029	2030	2031 or Beyond
Analysis	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	This capital program is anticipated to continue indefinitely into the future.
Design	4%	\$ 16,091	\$ -	\$ 5,149	\$ -	\$ 5,377	\$ -	\$ 5,565	
Construction	77%	\$ 345,966	\$ -	\$ 110,707	\$ -	\$ 115,606	\$ -	\$ 119,652	
Const. Manage	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Contingency	4%	\$ 16,091	\$ -	\$ 5,149	\$ -	\$ 5,377	\$ -	\$ 5,565	
Art	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Labor	15%	\$ 68,500	\$ -	\$ 25,500	\$ -	\$ 12,500	\$ -	\$ 30,500	
Other	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL	100%	\$ 446,649	\$ -	\$ 146,506	\$ -	\$ 138,860	\$ -	\$ 161,283	
Operating		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

TOTAL PROJECT BUDGET: \$446,649

TOTAL OPERATING BUDGET: \$0

Anticipated Funding Mix:

Source	Total Sources	2025	2026	2027	2028	2029	2030
Real Estate Excise Tax	\$ 446,649	\$ -	\$ 146,506	\$ -	\$ 138,860	\$ -	\$ 161,283
TOTAL	\$ 446,649	\$ -	\$ 146,506	\$ -	\$ 138,860	\$ -	\$ 161,283

Fiscal

Notes:

TOTAL FUNDING SOURCES: \$446,649

FUTURE FUNDING REQUIREMENTS: \$0



PARKS CAPITAL PROJECT OR PROGRAM

PARKS FACILITIES IMPROVEMENT PROGRAM

CIP Project ID: PAR23001CIP

Department: Parks

Project Status: Other

Project Location: Multiple Locations

Project Contact: Dylan Gamble

Current Program Budget: \$250,401

Years Project in CIP: Ongoing Capital Program

Contact Email: DGamble@snoqualmiewa.gov

Description:

This program is responsible for ensuring that park facility assets, such as restrooms or picnic shelters, are maintained or replaced at the proper time.

Photo or Map:



Community Impact:

The intent of this program is to preserve assets that enhance the experience and convenience of going to a City of Snoqualmie park.

Operating Impact:

This program does not require changes to the operating environment or budget.

Budget:

Project Activities	% of Budg.	Total Activity Budget	2025	2026	2027	2028	2029	2030	2031 or Beyond
Analysis	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	This capital program is anticipated to continue indefinitely into the future.
Design	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Construction	81%	\$ 202,824	\$ 36,778	\$ 36,161	\$ 31,243	\$ 30,925	\$ 34,064	\$ 33,652	
Const. Manage	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Contingency	4%	\$ 10,302	\$ 1,595	\$ 1,640	\$ 1,686	\$ 1,732	\$ 1,792	\$ 1,857	
Art	1%	\$ 2,575	\$ 399	\$ 410	\$ 422	\$ 433	\$ 448	\$ 464	
Labor	14%	\$ 34,700	\$ 4,100	\$ 8,100	\$ 2,400	\$ 4,000	\$ 5,900	\$ 10,200	
Other	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL	100%	\$ 250,401	\$ 42,872	\$ 46,311	\$ 35,750	\$ 37,090	\$ 42,205	\$ 46,173	
Operating		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

TOTAL PROJECT BUDGET: \$250,401

TOTAL OPERATING BUDGET: \$0

Anticipated Funding Mix:

Source	Total Sources	2025	2026	2027	2028	2029	2030
Real Estate Excise Tax	\$ 250,401	\$ 42,872	\$ 46,311	\$ 35,750	\$ 37,090	\$ 42,205	\$ 46,173
TOTAL	\$ 250,401	\$ 42,872	\$ 46,311	\$ 35,750	\$ 37,090	\$ 42,205	\$ 46,173

Fiscal

TOTAL FUNDING SOURCES: \$250,401

Notes:

FUTURE FUNDING REQUIREMENTS: \$0



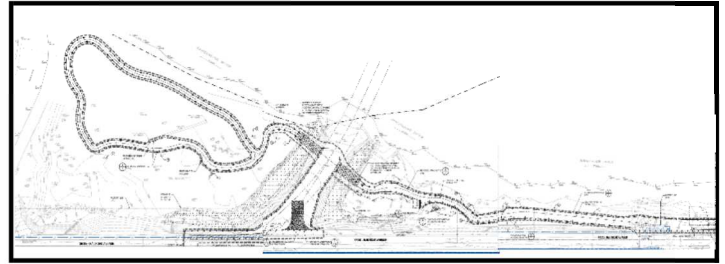
PARKS CAPITAL PROJECT OR PROGRAM

RIVERTRAIL PROJECT - NW OF SANDY COVE PARK

CIP Project ID:	PAR20006CIP	Previously Spent:	\$929,191
Department:	Community Development	Current Project Budget:	\$3,604,351
Project Status:	Design	Original Budget at CIP Inception:	\$3,243,580
Project Location:	SR 202 Bridge to Sandy Cove Park	Years Project in CIP:	6
Project Contact:	Dylan Gamble	Contact Email:	DGamble@snoqualmiewa.gov

Description:

This phase of the Rivertrail project will provide approximately one mile of trail parallel to State Route 202 up to Kimball Creek. This phase includes boardwalk installation, wetland crossings, riverside restoration and connections to developing City trail infrastructure.

Photo or Map:**Community Impact:**

This phase of the Rivertrail project will establish a trail between Downtown Snoqualmie and the Kimball Creek Bridge, result in significant environmental restoration, and support the tourism goals of the City of Snoqualmie. The new trail will critically connect Snoqualmie Falls to the historic downtown while expanding recreational opportunities for residents.

Operating Impact:

The additional property owned and improved by the City of Snoqualmie will add to the current landscaping, trail maintenance, and urban forestry work of staff. However, increased economic activity from tourism will result in an unknown amount of offsetting revenue.

Budget:

Project Activities	% of Budg.	Total Activity Budget	Previously Spent	2025	2026	2027	2028	2029	2030	2031 or Beyond
Analysis	4%	\$ 147,212	\$ 147,212	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Design	22%	\$ 781,979	\$ 781,979	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	55%	\$ 1,986,953	\$ -	\$ 1,986,953	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Const. Manage	4%	\$ 150,000	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	7%	\$ 258,293	\$ -	\$ 258,293	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art	1%	\$ 32,436	\$ -	\$ 32,436	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Labor	2%	\$ 76,600	\$ -	\$ 76,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Taxes	5%	\$ 170,878	\$ -	\$ 170,878	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	100%	\$ 3,604,351	\$ 929,191	\$ 2,675,160	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Operating		\$ 64,100		\$ -	\$ 12,100	\$ 12,400	\$ 12,800	\$ 13,200	\$ 13,600	*

TOTAL PROJECT BUDGET: \$3,604,351

TOTAL OPERATING BUDGET: \$64,100

Anticipated Funding Mix:

Source	Total Sources	Previously Allocated	2025	2026	2027	2028	2029	2030
Real Estate Excise Tax	\$ 2,212,952	\$ -	\$ 2,212,952	\$ -	\$ -	\$ -	\$ -	\$ -
Dept. of Commerce Grant	\$ 1,391,399	\$ 929,191	\$ 462,208	\$ -	\$ -	\$ -	\$ -	\$ -
KC Parks Levy	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 3,604,351	\$ 929,191	\$ 2,675,160	\$ -	\$ -	\$ -	\$ -	\$ -

Fiscal Notes: * The City will continue to incur operating expenditures resulting from the project into the future.

TOTAL FUNDING SOURCES: \$3,604,351
FUTURE FUNDING REQUIREMENTS: \$0



PARKS CAPITAL PROJECT OR PROGRAM

RIVERFRONT LAND ACQUISITIONS & DEMOLITIONS

CIP Project ID: PAR20005CIP

Previously Spent: \$1,574,940

Department: Community Development

Current Project Budget: \$4,074,940

Project Status: Other

Original Budget at CIP Inception: \$1,398,615

Project Location: Multiple Locations

Years Project in CIP: Ongoing

Project Contact: Emily Arteche

Contact Email: EArteche@snoqualmiewa.gov

Description:

This project supports the acquisition of property along the Snoqualmie River and provides for the demolition and deconstruction of structures and other features. The property acquired and modified will eventually become a part of the Snoqualmie Rivertrail.

Photo or Map:



Community Impact:

Property and structures adjacent to the Snoqualmie River have suffered repeatedly from flood damage posing concerns for public safety officials. These structures also preclude restoration of the natural Snoqualmie River buffer. This project presents aesthetic and cultural benefits, and future restoration and trail opportunities. This project addresses Comprehensive Plan policies 3.5.2 and 7.3.5 concerning the Rivertrail plan and the removal of high-risk riverfront homes respectively.

Operating Impact:

The additional property owned by the City of Snoqualmie will add to the current landscaping work of staff resulting in future increases in the operating budget.

Budget:

Project Activities	% of Budg.	Total Activity Budget	Previously Spent	2025	2026	2027	2028	2029	2030	2031 or Beyond
Analysis	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Design	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Const. Manage	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Labor	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	100%	\$ 4,074,940	\$ 1,574,940	\$ 850,000	\$ -	\$ 1,000,000	\$ -	\$ 650,000	\$ -	\$ -
TOTAL	100%	\$ 4,074,940	\$ 1,574,940	\$ 850,000	\$ -	\$ 1,000,000	\$ -	\$ 650,000	\$ -	\$ -
Operating		\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

TOTAL PROJECT BUDGET: \$4,074,940

TOTAL OPERATING BUDGET: \$0

Anticipated Funding Mix:

Source	Total Sources	Previously Allocated	2025	2026	2027	2028	2029	2030
FEMA Grant	\$ 839,595	\$ 839,595	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
KCFCD Grant	\$ 1,748,551	\$ 248,551	\$ 500,000	\$ -	\$ 500,000	\$ -	\$ 500,000	\$ -
CFT Grant	\$ 580,000	\$ 30,000	\$ 200,000	\$ -	\$ 350,000	\$ -	\$ -	\$ -
Real Estate Excise Tax	\$ 906,794	\$ 456,794	\$ 150,000	\$ -	\$ 150,000	\$ -	\$ 150,000	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 4,074,940	\$ 1,574,940	\$ 850,000	\$ -	\$ 1,000,000	\$ -	\$ 650,000	\$ -

Fiscal FEMA = Federal Emergency Management Agency; KCFCD = King County Flood Control District; CFT = Conservation Futures Trust (King County). The amount previously spent refers only to the outflow of funds from the City; additional grant funds allocated by County.

TOTAL FUNDING SOURCES: \$4,074,940

FUTURE FUNDING REQUIREMENTS: \$0



PARKS CAPITAL PROJECT OR PROGRAM

RIVERTRAIL PROJECT - ARBORETUM TRAIL

CIP Project ID:	PAR21002CIP	Previously Spent:	\$0
Department:	Community Development	Current Project Budget:	\$1,730,200
Project Status:	Pre-Design	Original Budget at CIP Inception:	\$1,730,200
Project Location:	Riverview Park to Meadowbrook Bridge	Years Project in CIP:	2
Project Contact:	Dylan Gamble	Contact Email:	DGamble@snoqualmiewa.gov

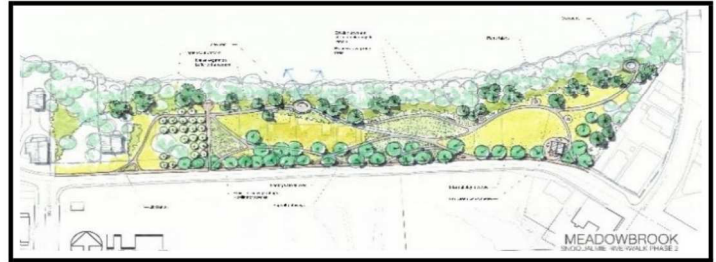
Description:

This phase of the Rivertrail project will provide a trail connection from Riverview Park to the Meadowbrook Bridge and include aesthetic, historic, and passive recreational amenities along with riverside restoration.

Community Impact:

Phase II of the Rivertrail project will establish a trail between Downtown Snoqualmie and Meadowbrook Bridge, a local historic resource, result in significant environmental restoration, and support the tourism goals of the City of Snoqualmie. The new trail and other features will critically connect important recreational facilities such as the Snoqualmie Valley Regional Trail (SVRT) to the historic downtown while expanding recreational opportunities for residents. This project addresses Comprehensive Plan policies 3.5.2 and 6.4.4 to establish a Rivertrail and restore stream buffers.

Photo or Map:



Operating Impact:

The additional property owned and improved by the City of Snoqualmie will add to the current landscaping, trail maintenance, and urban forestry work of staff. The time required to complete the additional work is estimated at 2 hours per week. However, increased economic activity from tourism will result in an unknown amount of offsetting revenue.

Budget:

Project Activities	% of Budg.	Total Activity Budget	Previously Spent	2025	2026	2027	2028	2029	2030	2031 or Beyond
Pre Design	1%	\$ 25,000			\$ 25,000					\$ -
Design	12%	\$ 200,000			\$ 200,000					\$ -
Construction	72%	\$ 1,250,000				\$ 750,000	\$ 500,000			\$ -
Const. Manage	0%	\$ -								\$ -
Contingency	0%	\$ -								\$ -
Art	1%	\$ 14,000				\$ 14,000				\$ -
Labor	8%	\$ 133,700			\$ 44,600	\$ 42,600	\$ 46,500			\$ -
Taxes	6%	\$ 107,500				\$ 64,500	\$ 43,000			\$ -
TOTAL	100%	\$ 1,730,200	\$ -	\$ -	\$ 269,600	\$ 871,100	\$ 589,500	\$ -	\$ -	\$ -
Operating		\$ 20,918		\$ -	\$ -	\$ 5,000	\$ 5,150	\$ 5,305	\$ 5,464	*

TOTAL PROJECT BUDGET: \$1,730,200

TOTAL OPERATING BUDGET: \$20,918

Anticipated Funding Mix:

Source	Total Sources	Previously Allocated	2025	2026	2027	2028	2029	2030
Real Estate Excise Tax	\$ 435,200	\$ -	\$ -	\$ -	\$ -	\$ 435,200	\$ -	\$ -
Bond	\$ 695,000	\$ -	\$ -	\$ 269,600	\$ 271,100	\$ 154,300	\$ -	\$ -
RCO Grant	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -
King County Parks Levy	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -
TOTAL	\$ 1,730,200	\$ -	\$ -	\$ 269,600	\$ 871,100	\$ 589,500	\$ -	\$ -

Fiscal

Notes:

RCO = Washington State Recreation and Conservation Office.

* The City will continue to incur operating expenditures resulting from the project into the future.

TOTAL FUNDING SOURCES: \$1,730,200

FUTURE FUNDING REQUIREMENTS: \$0



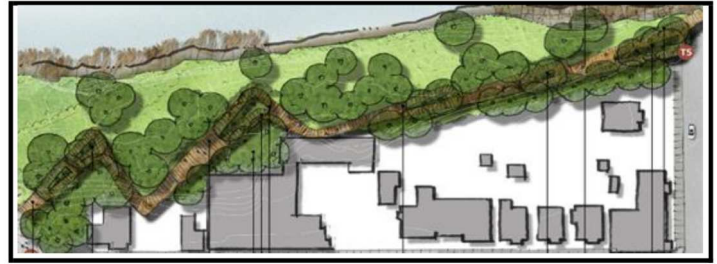
PARKS CAPITAL PROJECT OR PROGRAM

RIVERTRAIL PROJECT - BOARDWALK

CIP Project ID:	TBD	Previously Spent:	\$0
Department:	Community Development	Current Project Budget:	\$6,212,240
Project Status:	Pre-Design	Original Budget at CIP Inception:	\$0
Project Location:	Sandy Cove Park to Park Avenue	Years Project in CIP:	2
Project Contact:	Dylan Gamble	Contact Email:	DGamble@snoqualmiewa.gov

Description:

This phase of the Rivertrail project will provide an elevated canopy boardwalk starting in Sandy Cove Park, continuing behind businesses along Falls Avenue SE, and connecting with a viewing platform next to the Record Office revetment at the corner of SE River St. and Park Ave SE.

Photo or Map:**Community Impact:**

Phase III of the Rivertrail project would be an iconic, magnetizing structure drawing tourists into Downtown Snoqualmie, support the tourism goals of the City of Snoqualmie. This phase builds on City Council Goal objective to construct a Rivertrail, and Comprehensive Plan policy 3.5.2 to establish a Rivertrail.

Operating Impact:

The additional boardwalk improvement will add to the current landscaping, structural and trail maintenance, and urban forestry work of staff. The time required to complete the additional work is estimated at 5 hours per week. However, increased economic activity from tourism will result in an unknown amount of offsetting revenue.

Budget:

Project Activities	% of Budg.	Total Activity Budget	Previously Spent	2025	2026	2027	2028	2029	2030	2031 or Beyond
Pre Design	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Design	14%	\$ 900,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 900,000
Construction	64%	\$ 4,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 3,000,000
Const. Manage	2%	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 100,000
Contingency	4%	\$ 225,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ 150,000
Art	1%	\$ 84,640	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 34,640	\$ 50,000
Labor	8%	\$ 508,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,500	\$ 258,100
Taxes	6%	\$ 344,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 86,000	\$ 258,000
TOTAL	100%	\$ 6,212,240	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,496,140	\$ 4,716,100
Operating		\$ 5,200		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,200	5356

TOTAL PROJECT BUDGET: \$6,212,240

TOTAL OPERATING BUDGET: \$10,556

Anticipated Funding Mix:

Source	Total Sources	Previously Allocated	2025	2026	2027	2028	2029	2030	2031 or Beyond
Sales Tax	\$ 1,517,330	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 479,320	\$ 1,038,010
Real Estate Excise Tax	\$ 2,141,610	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 479,320	\$ 1,662,290
Grants	\$ 2,553,300	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 537,500	\$ 2,015,800
TOTAL	\$ 6,212,240	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,496,140	\$ 4,716,100

Fiscal

RCO = Washington State Recreation and Conservation Office.

* The City will continue to incur operating expenditures resulting from the project into the future.

TOTAL FUNDING SOURCES: \$6,212,240

FUTURE FUNDING REQUIREMENTS: \$0

Notes:



PARKS CAPITAL PROJECT OR PROGRAM

ENVIRONMENTAL IMPROVEMENT PROGRAM

CIP Project ID: |
Department: Engineering
Project Status: Other
Project Location: Multiple Locations
Project Contact: Dylan Gamble

Current Program Budget: \$189,692

Years Project in CIP: Ongoing Capital Program

Contact Email: DGamble@snoqualmiewa.gov

Description:

This program is responsible for restoring natural spaces that have become impacted by invasive species removal, degradation, or optional improvements to key habitat areas

Photo or Map:**Community Impact:**

The intent of this program is to improve the natural areas. This effort would seek to improve local habitat areas, protect water quality, improve access, and give opportunities for local and regional partnership

Operating Impact:

This program does not require changes to the operating environment or budget.

Budget:

Project Activities	% of Budg.	Total Activity Budget	2025	2026	2027	2028	2029	2030	2031 or Beyond
Analysis	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	This capital program is anticipated to continue indefinitely into the future.
Design	1%	\$ 1,708	\$ -	\$ 550	\$ -	\$ 569	\$ -	\$ 589	
Construction	80%	\$ 152,050	\$ -	\$ 48,950	\$ -	\$ 50,663	\$ -	\$ 52,436	
Const. Manage	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Contingency	4%	\$ 6,834	\$ -	\$ 2,200	\$ -	\$ 2,277	\$ -	\$ 2,357	
Art	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Labor	15%	\$ 29,100	\$ -	\$ 10,900	\$ -	\$ 5,300	\$ -	\$ 12,900	
Other	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL	100%	\$ 189,692	\$ -	\$ 62,600	\$ -	\$ 58,810	\$ -	\$ 68,282	
Operating		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

TOTAL PROJECT BUDGET: \$189,692

TOTAL OPERATING BUDGET: \$0

Anticipated Funding Mix:

Source	Total Sources	2025	2026	2027	2028	2029	2030
Real Estate Excise Tax	\$ 189,692	\$ -	\$ 62,600	\$ -	\$ 58,810	\$ -	\$ 68,282
King County Park Levy?							
TOTAL	\$ 189,692	\$ -	\$ 62,600	\$ -	\$ 58,810	\$ -	\$ 68,282

Fiscal

TOTAL FUNDING SOURCES: \$189,692

Notes:

FUTURE FUNDING REQUIREMENTS: \$0



FACILITIES CAPITAL PROJECT OR PROGRAM

FACILITIES IMPROVEMENT PROGRAM

CIP Project ID: FAC21002CIP

Department: Parks

Current Program Budget: \$1,602,149

Project Status: Other

Project Location: Multiple Locations

Years Project in CIP: Ongoing Capital Program

Project Contact: Jeff Hamlin

Contact Email: JHamlin@snoqualmiewa.gov

Description:

This program is responsible for ensuring that City facilities are properly maintained and can achieve their useful life as originally designed. Over the next biennium, the City intends to cover and/or rehabilitate the City Hall back stairwell, replace and/or install a new boiler at the Fire Station, install server room power upgrades, conduct a parking review for the police station, and begin planning for a new covered Parks & Public Works operations and storage facility. Additional projects include remodeling old library, air conditioners for City Hall, and exterior painting for several

Community Impact:

The intent of this program is to preserve and maintain City facilities.

Photo or Map:



Operating Impact:

This program does not require changes to the operating environment or budget. It is anticipated that there will be savings as a result of all of these projects through reduced injury claims, better energy efficiency, and lengthened service life of capital assets. However, the amount of these potential savings is unknown at this time.

Budget:

Project Activities	% of Budg.	Total Activity Budget	2025	2026	2027	2028	2029	2030	2031 or Beyond
Analysis	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	This capital program is anticipated to continue indefinitely into the future.
Design	4%	\$ 65,880	\$ 10,298	\$ 10,526	\$ 10,800	\$ 11,029	\$ 11,413	\$ 11,813	
Construction	77%	\$ 1,231,921	\$ 226,888	\$ 221,571	\$ 189,691	\$ 185,873	\$ 205,255	\$ 202,643	
Const. Manage	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Contingency	5%	\$ 82,347	\$ 12,873	\$ 13,158	\$ 13,500	\$ 13,784	\$ 14,267	\$ 14,766	
Labor	14%	\$ 222,000	\$ 26,300	\$ 52,200	\$ 15,300	\$ 25,600	\$ 37,900	\$ 64,700	
Art	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL	100%	\$ 1,602,149	\$ 276,359	\$ 297,455	\$ 229,290	\$ 236,286	\$ 268,835	\$ 293,922	
Operating		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

TOTAL PROJECT BUDGET: \$1,602,149

TOTAL OPERATING BUDGET: \$0

Anticipated Funding Mix:

Source	Total Sources	2025	2026	2027	2028	2029	2030
Real Estate Excise Tax	\$ 1,602,149	\$ 276,359	\$ 297,455	\$ 229,290	\$ 236,286	\$ 268,835	\$ 293,922
TOTAL	\$ 1,602,149	\$ 276,359	\$ 297,455	\$ 229,290	\$ 236,286	\$ 268,835	\$ 293,922

Fiscal

TOTAL FUNDING SOURCES: \$1,602,149

Notes:

FUTURE FUNDING REQUIREMENTS: \$0



FACILITIES CAPITAL PROJECT OR PROGRAM

POLICE STATION FACILITY IMPROVEMENT PROJECT

CIP Project ID:		Current Program Budget:	\$367,000
Department:	Parks		
Project Status:	Other		
Project Location:	Multiple Locations	Years Project in CIP:	Ongoing Capital Program
Project Contact:	Jeff Hamlin	Contact Email:	JHamlin@snoqualmiewa.gov

Description:

This program intends to make improvements to the security and design of the police station. This effort is in conjunction with the Snoqualmie Police Departments accreditation efforts.

Photo or Map:**Community Impact:**

The intent of this program is to improve police function and allow the police to become an accredited division.

Operating Impact:

This program does not require changes to the operating environment or budget. It is anticipated that there will be savings as a result of all of these projects through reduced injury claims, better energy efficiency, and lengthened service life of capital assets. However, the amount of these potential savings is unknown at this time.

Budget:

Project Activities	% of Budg.	Total Activity Budget	2025	2026	2027	2028	2029	2030	2031 or Beyond
Analysis	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Design	5%	\$ 17,600	\$ -	\$ 17,600	\$ -	\$ -	\$ -	\$ -	
Construction	77%	\$ 281,120	\$ -	\$ 198,320	\$ 82,800	\$ -	\$ -	\$ -	
Const. Manage	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Contingency	4%	\$ 14,080	\$ -	\$ 9,680	\$ 4,400	\$ -	\$ -	\$ -	
Labor	15%	\$ 54,200	\$ -	\$ 48,000	\$ 6,200	\$ -	\$ -	\$ -	
Art	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL	100%	\$ 367,000	\$ -	\$ 273,600	\$ 93,400	\$ -	\$ -	\$ -	
Operating		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

TOTAL PROJECT BUDGET: \$367,000

TOTAL OPERATING BUDGET: \$0

Anticipated Funding Mix:

Source	Total Sources	2025	2026	2027	2028	2029	2030
Real Estate Excise Tax	\$ 367,000	\$ -	\$ 273,600	\$ 93,400	\$ -	\$ -	\$ -
TOTAL	\$ 367,000	\$ -	\$ 273,600	\$ 93,400	\$ -	\$ -	\$ -

Fiscal

TOTAL FUNDING SOURCES: \$367,000

Notes:

FUTURE FUNDING REQUIREMENTS: \$0



FACILITIES CAPITAL PROJECT OR PROGRAM

FIRE STATION FACILITY IMPROVEMENT PROJECT

CIP Project ID: FAC21002CIP

Department: Parks

Project Status: Other

Project Location: Multiple Locations

Project Contact: Michael Chambless

Current Program Budget: \$80,800

Years Project in CIP: Ongoing Capital Program

Contact Email: mchambless@snoqualmiewa.gov

Description:

Fire station improvements are intended to maintain the existing condition and level of service. Improvements primarily consist of replacement of large industrial gear washing/extractors and SCBA fill stations and associated oxygen/breather apparatus.

Photo or Map:



Community Impact:

The intent of this program is to preserve and maintain Fire Department equipment and to meet safety standards.

Operating Impact:

This program does not require changes to the operating environment or budget. It is anticipated that there will be savings as a result of all of these projects through reduced injury claims, better energy efficiency, and lengthened service life of capital assets. However, the amount of these potential savings is unknown at this time.

Budget:

Project Activities	% of Budg.	Total Activity Budget	2025	2026	2027	2028	2029	2030	2031 or Beyond
Analysis	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Design	4%	\$ 3,575	\$ -	\$ 3,575	\$ -	\$ -	\$ -	\$ -	
Construction	72%	\$ 58,165	\$ -	\$ 58,165	\$ -	\$ -	\$ -	\$ -	
Const. Manage	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Contingency	4%	\$ 2,860	\$ -	\$ 2,860	\$ -	\$ -	\$ -	\$ -	
Labor	18%	\$ 14,200	\$ -	\$ 14,200	\$ -	\$ -	\$ -	\$ -	
Art	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Taxes	2%	\$ 2,000	\$ -	\$ 2,000	\$ -	\$ -	\$ -	\$ -	
TOTAL	100%	\$ 80,800	\$ -	\$ 80,800	\$ -	\$ -	\$ -	\$ -	
Operating		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

TOTAL PROJECT BUDGET: \$80,800

TOTAL OPERATING BUDGET: \$0

Anticipated Funding Mix:

Source	Total Sources	2025	2026	2027	2028	2029	2030
Sales Tax	\$ 80,800	\$ -	\$ 80,800	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 80,800	\$ -	\$ 80,800	\$ -	\$ -	\$ -	\$ -

Fiscal

Notes:

TOTAL FUNDING SOURCES: \$80,800

FUTURE FUNDING REQUIREMENTS: \$0



FACILITIES CAPITAL PROJECT OR PROGRAM

COMMUNITY CENTER EXPANSION PROJECT

CIP Project ID: FAC21001CIP
Department: Facilities
Project Status: Other
Project Location: 35018 SE Ridge Street
Project Contact: Jeff Hamlin

Previously Spent: \$9,942,046
Current Project Budget: \$28,919,634
Original Budget at CIP Inception: \$10,000,000

Years Project in CIP: 1

Contact Email: JHamlin@snoqualmiewa.gov

Project Description:

This project proposes to expand the current Community Center by approximately 24,000 square feet. Anticipated amenities include an aquatic center with a six-lane lap pool with associated pool facilities (Shower/Locker rooms etc). Some facilities are not included within this scope, phase 1, of work (Ex. dry fitness facilities). These features, and others, could be considered as a future CIP project.

Photo or Map:



Community Impact:

The intent of this project is to expand a critical facility that sustains quality of life through recreational and social opportunities. Demand from the community currently exceeds the size of the facility preventing many from taking advantage of the opportunities offered. This expansion adds several unique recreational amenities to encourage activity and reduce the incidence of heart disease and other health conditions.

Operating Impact:

The current facility is maintained through a contractual agreement with the YMCA that requires no significant ongoing operations funding from the City. The YMCA has indicated that an expanded space would also be maintained through that agreement.

Budget:

Project Activities	% of Budg.	Total Activity Budget	2023/2024	2025	2026	2027	2028	2029	2030	2031 or Beyond
Analysis	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Design	12%	\$ 3,496,018	\$ 3,496,018	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	74%	\$ 21,520,379	\$ 4,717,982	\$ 16,802,397	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Const. Manage	2%	\$ 714,974	\$ 357,487	\$ 357,487	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art	1%	\$ 279,828	\$ -	\$ 279,828	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Labor	2%	\$ 656,959	\$ 420,559	\$ 236,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Tax		\$ 2,251,476	\$ 950,000	\$ 1,301,476						
Other	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	92%	\$ 28,919,634	\$ 9,942,046	\$ 18,977,588	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Operating		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

TOTAL PROJECT BUDGET: \$28,919,634

TOTAL OPERATING BUDGET: \$0

Anticipated Funding Mix:

Source	Total Sources	2023/2024	2025	2026	2027	2028	2029	2030
Sales Tax	\$ 10,505,000	\$ 8,067,046	\$ 2,437,954	\$ -	\$ -	\$ -	\$ -	\$ -
Real Estate Excise Tax	\$ 9,714,634	\$ 875,000	\$ 8,839,634	\$ -	\$ -	\$ -	\$ -	\$ -
YMCA	\$ 2,500,000		\$ 2,500,000	\$ -	\$ -	\$ -	\$ -	\$ -
King County Aquatics Grant	\$ 1,000,000	\$ 1,000,000		\$ -	\$ -	\$ -	\$ -	\$ -
Line of Credit	\$ 5,200,000	\$ -	\$ 5,200,000	\$ -	\$ -	\$ -	\$ -	\$ -
Bond	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 28,919,634	\$ 9,942,046	\$ 18,977,588	\$ -	\$ -	\$ -	\$ -	\$ -

Fiscal Updated 5/21/2024

TOTAL FUNDING SOURCES: \$28,919,634

Notes:

FUTURE FUNDING REQUIREMENTS: \$0



IT CAPITAL PROJECT

Server Improvements

CIP Project ID: IT20241CIP

Department: IT

Project Status: Other

Project Location: Multiple Locations

Project Contact: Fletcher Lacroix

Current Program Budget: \$75,000

Years Project in CIP: 2026

Contact Email: flacroix@snoqualmiewa.gov

Description:

This will improve the Citywide server infrastructure.

Photo or Map:



Community Impact:

The intent of this program is to improve the efficiency and stability of the City's server instruction.

Operating Impact:

This program does not require changes to the operating environment or budget.

Budget:

Project Activities	% of Budg.	Total Activity Budget	2025	2026	2027	2028	2029	2030	2030 or Beyond
Analysis	0%	\$ -							This capital program is anticipated to continue indefinitely into the future.
Design	0%	\$ -							
Construction	0%	\$ -							
Const. Manage	0%	\$ -							
Contingency	0%	\$ -							
Art	0%	\$ -							
Labor	0%	\$ -							
Other	100%	\$ 75,000		\$ 75,000					
TOTAL	100%	\$ 75,000							
Operating		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

TOTAL PROJECT BUDGET: \$75,000

TOTAL OPERATING BUDGET: \$0

Anticipated Funding Mix:

Source	Total Sources	2025	2026	2027	2028	2029	2030
Transfers (IT projects)	\$ 75,000	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -
	\$ -						\$ -
TOTAL	\$ 75,000	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -

Fiscal

Notes:

TOTAL FUNDING SOURCES: \$75,000

FUTURE FUNDING REQUIREMENTS: \$0



IT CAPITAL PROJECT

Fiber Backbone Replacement

CIP Project ID: IT20242CIP

Department: IT

Project Status: Other

Project Location: Multiple Locations

Project Contact: Fletcher Lacroix

Current Program Budget: \$425,000

Years Project in CIP: 2025/26

Contact Email: flacroix@snoqualmiewa.gov

Description:

Replacement of the City's main fiber optic backbone. This replacement will improve the stability and security of the internet, and associated services.

Photo or Map:



Community Impact:

The intent of this project is to replace the City's fiber optic trunkline. Replacement of this infrastructure will support the security of digital infrastructure.

Operating Impact:

This program does not require changes to the operating environment or budget.

Budget:

Project Activities	% of Budg.	Total Activity Budget	2025	2026	2027	2028	2029	2030	2030 or Beyond
Analysis	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	This capital program is anticipated to continue indefinitely into the future.
Design	0%	\$ -							
Construction	0%	\$ -							
Const. Manage	0%	\$ -							
Contingency	0%	\$ -							
Art	0%	\$ -							
Labor	0%	\$ -							
Other	100%	\$ 425,000	\$ 50,000	\$ 375,000					
TOTAL	100%	\$ 425,000	\$ 50,000	\$ 375,000	\$ -	\$ -	\$ -	\$ -	
Operating		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

TOTAL PROJECT BUDGET: \$425,000

TOTAL OPERATING BUDGET: \$0

Anticipated Funding Mix:

Source	Total Sources	2025	2026	2027	2028	2029	2030
Transfers (IT Projects)	\$ 425,000	\$ 50,000	\$ 375,000	\$ -	\$ -	\$ -	\$ -
	\$ -						\$ -
TOTAL	\$ 425,000	\$ 50,000	\$ 375,000	\$ -	\$ -	\$ -	\$ -

Fiscal

Notes:

TOTAL FUNDING SOURCES: \$425,000

FUTURE FUNDING REQUIREMENTS: \$0



PARKS CAPITAL PROJECT OR PROGRAM

ALL-INCLUSIVE PLAYGROUND PROJECT

CIP Project ID:	PAR21003CIP	Previously Spent:	\$0
Department:	Community Development	Current Project Budget:	\$0
Project Status:	Completed	Original Budget at CIP Inception:	\$1,173,805
Project Location:	39903 SE Park Street	Years Project in CIP:	2
Project Contact:	Dylan Gamble	Contact Email:	dgamble@snoqualmiewa.gov

Description:

This project would replace an older playground at Centennial Park with equipment able to serve children of all ages and abilities. It would offer a fully-fenced, secure space for children, including play structures and ramps that are wheelchair accessible, and a smooth padded surface. The playground would exceed American with Disabilities Act (ADA) standards.

Photo or Map:**Community Impact:**

The intent of this project is to create the first ever all-inclusive playground in the Snoqualmie Valley affording children of all abilities to grow and thrive together.

Operating Impact:

Staff believes that an all-inclusive playground will increase the number of visitors to Centennial Park necessitating additional maintenance to the bathrooms, garbage cans, and general area.

Completed
2024



TRANSPORTATION CAPITAL PROJECT OR PROGRAM

KIMBALL CREEK BRIDGES RESTORATION PROJECT

CIP Project ID:	TRN22001CIP	Previously Spent:	\$0
Department:	Transportation	Current Project Budget:	\$0
Project Status:	Completed	Original Budget at CIP Inception:	\$2,911,608
Project Location:	9200 & 9380 Meadowbrook Way SE	Years Project in CIP:	2
Project Contact:	Jeff Hamlin	Contact Email:	jhamlin@snoqualmiewa.gov

Description:

This project restores two structurally deficient bridge crossings on Meadowbrook Way. Anticipated work includes reconstructed abutments and wingwalls, new guardrail, approaches and pavement.

Photo or Map:**Community Impact:**

The intent of this project is to restore two deficient bridges that have fallen below acceptable sufficiency rating. Proposed work will extend the life of the bridges by approximately 20 years.

Operating Impact:

This project is not expected to impact the operating budget.

To be
Completed
2024



TRANSPORTATION CAPITAL PROJECT OR PROGRAM

SNOQUALMIE PARKWAY REHABILITATION PROJECT

CIP Project ID: TRN23002CIP
Department: Transportation
Project Status: Completed
Project Location: Snoqualmie Parkway
Project Contact: Hind Ahmed

Anticipated Cost vs Actual: \$730,000
Completed Project Budget: \$5,650,000
Original Budget at CIP Inception: \$6,380,000

Year Completed: 2023

Contact Email: hahmed@snoqualmiewa.gov

Project Description:

The Snoqualmie Parkway is deteriorating as it ages. Consequently, the goal of this project is to rehabilitate, replace, or reconstruct the Snoqualmie Parkway and other related right-of-way assets. The project will address high priority maintenance needs including, but not limited to, the resurfacing of the roadway pavements. The project may also tend to street lighting, ADA ramps, striping, and traffic signal systems as needed.

Photo or Map:**Community Impact:**

The intent of this project is to maintain the condition of a vital principal arterial connecting the historic downtown to Snoqualmie Ridge, two important state highways (SR 18, SR 202), and one interstate (I-90). This project will help to reduce the long-term cost of major reconstruction by extending the life of the Snoqualmie Parkway.

Operating Impact:

This project will provide a new monolithic surface for the parkway. By overlaying the existing cracks, we will prevent additional water intrusion and continued damage from freeze thaw cycles. With proper maintenance, it is expected that the overlay will have a 15-20 year life before needing major rehabilitation resulting in hundreds of thousands of dollars in maintenance savings.

**Completed
2023**



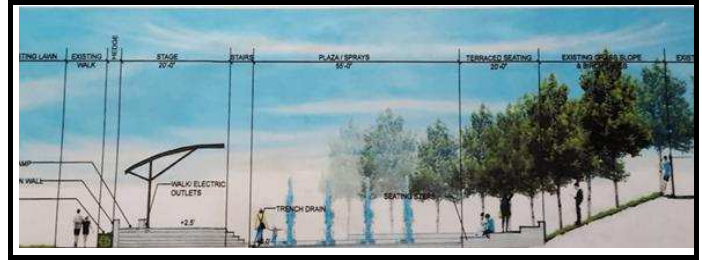
PARKS CAPITAL PROJECT OR PROGRAM

COMMUNITY PARK SPRAYGROUND PROJECT

CIP Project ID:	PAR20004CIP	Previously Spent:	\$0
Department:	Parks	Current Project Budget:	\$0
Project Status:	Completed	Original Budget at CIP Inception:	\$908,245
Project Location:	SE Ridge Street & Center Boulevard SE	Years Project in CIP:	3
Project Contact:	Patrick Fry	Contact Email:	PFry@snoqualmiewa.gov

Project Description:

Snoqualmie Community Park is a gathering place for local residents and visitors of all ages who partake in its amenities on a daily basis. Park visitors enjoy special events such as the Farmer's Market and summer concerts. The addition of sprayground elements would increase the use of the park and allow for expanded community event potential.

Photo or Map:**Community Impact:**

This project would create a focal point for the community. Its multi-purpose design would allow children to cool off in the sprayground, and residents to attend concerts and other activities in its amphitheater-like setting during the warm summer. This new amenity will further connect Community Park to the retail establishment.

Operating Impact:

The new features added to Community Park will require additional maintenance including increased waste collection, landscaping, facilities repair, and water and electricity usage.

To Be
Completed
2024



FACILITIES CAPITAL: 2023/2024 Completeness Callout

FACILITIES IMPROVEMENT PROGRAM

CIP Project ID: FAC21002CIP
Department: Parks
Project Status: Other
Project Location: Multiple Locations
Project Contact: Jeff Hamlin

Current Program Budget: |

Years Project in CIP: | Ongoing Capital Program

Contact Email: | JHamlin@snoqualmiewa.gov

Description:

This program is responsible for ensuring that City facilities are properly maintained and can achieve their useful life as originally designed. Over the next biennium, the City intends to cover and/or rehabilitate the City Hall back stairwell, replace and/or install a new boiler at the Fire Station, install server room power upgrades, conduct a parking review for the police station, and begin planning for a new covered Parks & Public Works operations and storage facility. Additional projects include remodeling old library, air conditioners for City Hall, and exterior painting for several buildings.

Photo or Map:**Community Impact:**

The intent of this program is to preserve and maintain City facilities.

Completed Work

City Hall back stairs, Fire Station water heater, City Hall air handling design and engineering, and server improvements.

To Be
Completed
2024



PARKS CAPITAL PROJECT OR PROGRAM: 2023/2024 Completeness Callout

PLAYGROUNDS REPLACEMENT PROGRAM

CIP Project ID: PAR20001CIP
Department: Parks
Project Status: Other
Project Location: Multiple Locations
Project Contact: Dylan Gamble

Years Project in CIP: Ongoing Capital Program

Contact Email: DGamble@snoqualmiewa.gov

Description:

This program replaces aging and obsolete playground equipment and play surfaces biannually consistent with the Playground Replacement Schedule. Staff is currently performing a comprehensive audit of all the playgrounds.

Photo or Map:**Community Impact:**

The intent of this program is to preserve the safety and playability of playgrounds throughout the City of Snoqualmie. The City places a high priority on maintaining assets at an exceptional standard while improving the accessibility and safety of structures for all residents.

Completed Work

Riverview Park





TRANSPORTATION CAPITAL PROJECT OR PROGRAM: 2023/2024 Completeness Callout

STREET RESURFACING PROGRAM

CIP Project ID: TRN20001CIP

Department: Transportation

Project Status: Other

Project Location: Multiple Locations

Project Contact: Hind Ahmed

Current Program Budget: \$0

Years Project in CIP: Ongoing Capital Program

Contact Email: HAhmed@Snoqualmiewa.gov**Description:**

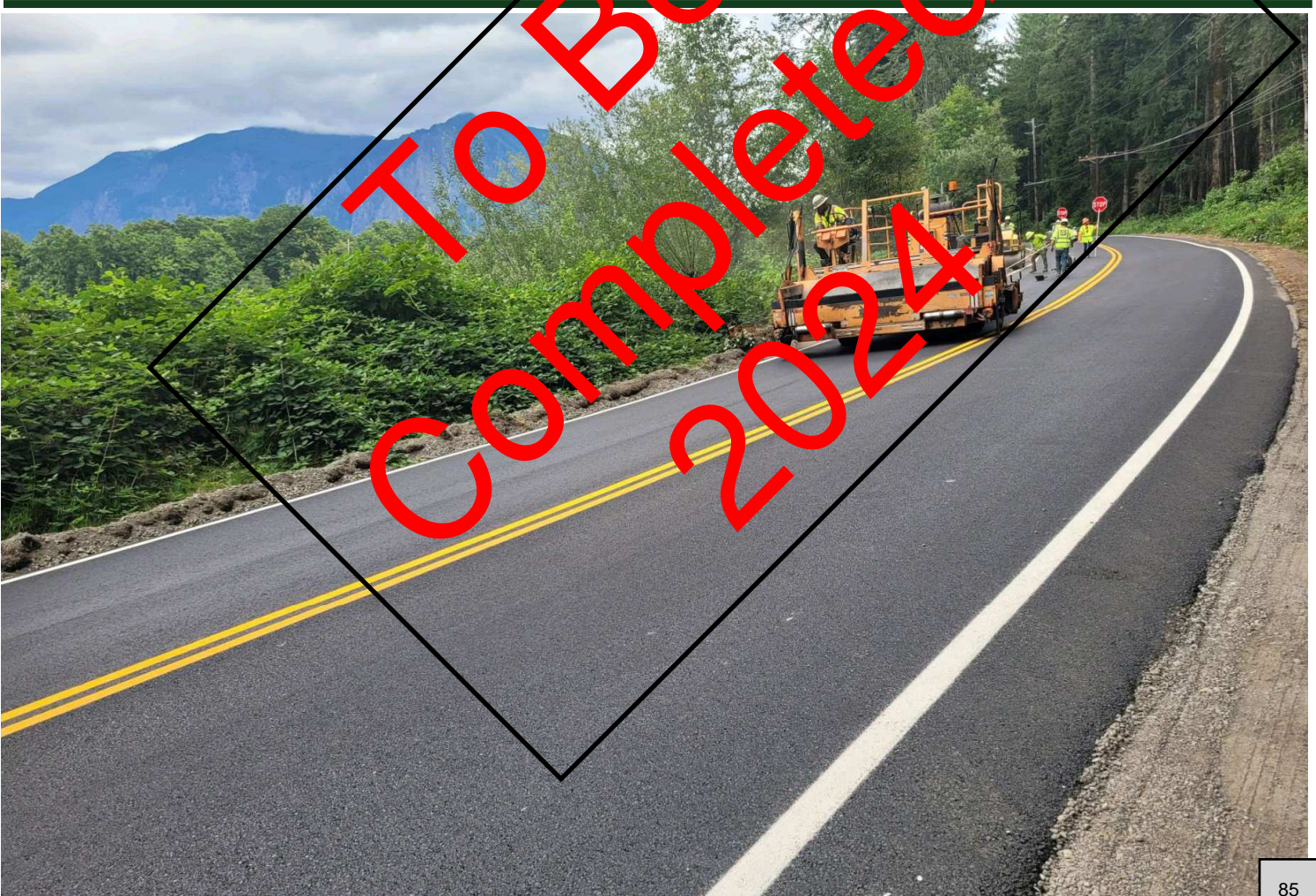
Streets and alleys deteriorate as they age. Consequently, the goal of this program is to rehabilitate City streets and alleys in a comprehensive and systematic way before they require extensive reconstruction. The City of Snoqualmie intends to resurface streets based on their pavement condition score and use the most appropriate street treatment (slurry seal, chip seal, microsurfacing, asphalt overlay, etc.) in any given situation.

Photo or Map:**Community Impact:**

The intent of this program is to preserve the condition of streets and alleys consistent with City of Snoqualmie standards. The ongoing resurfacing of streets will help to maintain even traffic circulation and reduce the long-term cost of major reconstruction by extending the life of the City's transportation system.

Program activities completed

Repaving of Tokul rd, Mill Pond rd, Stone Quarry rd, and Spruce st was completed in 2023. Crack sealing and slurry sealing will be completed in the Summer of 2024.



RESOLUTION NO. 1692**A RESOLUTION OF THE CITY COUNCIL OF CITY OF SNOQUALMIE, WASHINGTON ADOPTING THE 2025 TO 2030 NON-UTILITY CAPITAL IMPROVEMENT PLAN (CIP).**

WHEREAS, on March 13, 2006, the Snoqualmie City Council adopted Resolution No. 777, Comprehensive Financial Management Policies (“Financial Policies”); and

WHEREAS, the City Council subsequently amended the Financial Policies, via Resolution Nos. 790, 849 and 1690; and

WHEREAS, the Financial Policies establish as a primary fiscal responsibility the preservation, maintenance and future improvement of the City’s capital facilities, equipment, and assets; and

WHEREAS, to that end, the Financial Policies call for preparation of a Capital Investment Program/Plan or Capital Improvement Program/Plan (“CIP”), which identifies and prioritizes needed capital programs and projects and that is based upon and consistent with the Capital Facilities Element of the Comprehensive Plan; and

WHEREAS, the CIP is a financial planning document, and adoption of the CIP by itself does not obligate or bind the City of Snoqualmie to finance or complete any of the individual capital programs or projects contained in the plan; and

WHEREAS, the City Council desires to approve the Non-Utility Capital Improvement Plan for the years 2025-2030, and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Snoqualmie as follows:

Section 1. 2025-2030 Non-Utility Capital Improvement Plan Approved. The 2025-2030 Non-Utility CIP is hereby approved, to reflect programs and projects shown in Exhibit A, hereto for the years 2025-2030.

Section 2. CIP Approved Not Budget Appropriation. The approval of the CIP for the years 2025 to 2030, as provided for in Sections 1 above, shall not constitute a budget appropriation. The Administration and staff may solicit grants, responses to requests for qualification and requests for quotations / bids, and take such other steps as necessary or prudent to implement the projects on the CIP for the years 2025-2026, as part of the proposed 2025-2026 biennial budget, and to present to the City Council such further contracts, authorizations and appropriations as may be required by applicable law in order to acquire, design and/or construct said projects.

PASSED AND ADOPTED by the City Council of the City of Snoqualmie, Washington, this 24th day of June 2024.

Katherine Ross, Mayor

Attest:

Deana Dean, City Clerk

Approved as to form:

David Linehan, Interim City Attorney

REQUEST AND CHANGE LOG FOR 2025-2030 CIP							
COUNCILMEMBER REQUEST/Impact			CIP CHANGE AND REASON FOR CHANGE				
#	Council Member Request (description)	Date of Request	#	Change to CIP	Location within CIP	Date Updated	Reason For change
1	Operating impact sections have inaccurate description	5.14.2024	1	Community Center worksheet edits	CC worksheet	5.14.2024	Staff edits for clarity only to description
2	NA	NA	2	Operating Impact section edits (environmental, sport court, playgrounds, and trails)	Several Worksheets	5.14.2024	Staff edits for clarity only to 'operating impact' section.
3	NA	NA	3	IT server improvements/Fiber Backbone replacement worksheet addition	IT projects worksheets	5.14.2024	Missed IT project worksheets. Added by staff
4	NA	NA	4	Community Center worksheet edits	CC worksheet	5.21.2024	Administrative edits for clarity
5	Impact from approval of AB24-068 and AB24-069	6.10.2024	5	Reduction of Street Resurfacing Program, Sidewalk Improvement Program, and American with Disabilities Act, and Complete Streets Program in the year of 2025.	Street Resurfacing Program, Sidewalk Improvement Program, American with Disabilities Act Program, and Complete Street Program both worksheets and expense/revenue combined.	6.11.2024	Project cost overruns from the 384th Sidewalk Expansion (AB24-068) and Kimball Creek Brides repair (AB24-069) have impacted the starting fund balance for the Non-Utility CIP. The reduced start fund balance caused restricted use funds to be below reserve funds limits. To make the Non-Utility CIP financially sustainable, and maintain reserve fund amounts, change number 5, 6, 7, and 8 are proposed. The proposed changes will have impacts to the size and scale of some programmatic efforts in 2025, but not to a degree that would risk critical infrastructure or any urgent repair.
6	Impact from approval of AB24-068 and AB24-070	6.10.2024	6	Meadowbrook Bridge Restoration Project delayed to 2028 from 2025. This includes cost escalation to account for inflation.	Meadowbrook Bridge Restoration Worksheet and expense/Revenue combined sheet	6.11.2024	Project cost overruns from the 384th Sidewalk Expansion (AB24-068) and Kimball Creek Brides repair (AB24-069) have impacted the starting fund balance for the Non-Utility CIP. The reduced start fund balance caused restricted use funds to be below reserve funds limits. To make the Non-Utility CIP financially sustainable, and maintain reserve fund amounts, change number 5, 6, 7, and 8 are proposed. The proposed change will align with King County efforts to repair a nearby revetment project on the Snoqualmie River.
7	Impact from approval of AB24-068 and AB24-071	6.10.2024	7	River trail Project Boardwalk Delayed from 2029 to 2030 (or beyond) and changed the first year funding amount to a \$1,488,340. Previously the starting year of funding for this project was \$971,500 and was set for 2029.	River trail Project - Boardwalk Worksheet and expense/Revenue combined sheet	6.11.2024	Project cost overruns from the 384th Sidewalk Expansion (AB24-068) and Kimball Creek Brides repair (AB24-069) have impacted the starting fund balance for the Non-Utility CIP. The reduced start fund balance caused restricted use funds to be below reserve funds limits. To make the Non-Utility CIP financially sustainable, and maintain reserve fund amounts, change number 5, 6, and 7 are proposed. The proposed changes will cause the Boardwalk project to be delayed by 1 year. Council could allow the design and engineering to begin earlier within the 29/30 biennium if cash flows for the non-utility CIP allow, which would minimize impacts to the project timing.
8	Impact from approval of AB24-068 and AB24-072	6.10.2024	8	Labor costs across Non-Utility CIP	Across all Projects/Programs	6.18.2024	Delay or removal of projects from the CIP require labor costs to be redistributed across the projects/programs. Labor costs are distributed throughout the CIP based on the total cost of the project or program. AB24-068 and AB24-069 both impacted the timing and total expenditure of projects within the six year budgeting cycle (see Changes 5-7). This resulted in increased labor burden across remaining CIP projects/programs that is dependent on the total amount of expenditure per year. Corrections were made to balance labor per previously agreed amounts for select large projects.
9	Railroad Crossing Improvements	6.10.2024	9	Added an Additional CIP project called Railroad Crossing Improvements	Combined CIP revenue and expenditure page and additional Railroad Crossing Improvements Worksheet	6.11.2024	Added an additional CIP Project. This was added to comply with previous budget amendment(s) that added this project to the existing CIP.
10			10				
11			11				
12			12				



BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB24-076
June 24, 2024
Choose an item.

AGENDA BILL INFORMATION

TITLE:	AB24-076: Water Reclamation Facility Phase 3 Improvements Project Update and Contract Change Order No. 1	<input type="checkbox"/> Discussion Only
PROPOSED ACTION:	Approve Change Order No. 1 with Prospect Construction	<input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

REVIEW:	Department Director	Jeff Hamlin	Click or tap to enter a date.
	Finance	Janna Walker	6/12/2024
	Legal	David Linehan	6/13/2022
	City Administrator	Mike Chambless	6/13/2024

DEPARTMENT:	Parks & Public Works		
	STAFF: Andrew Vining, Project Engineer		
	COMMITTEE: Parks & Public Works		COMMITTEE DATE: June 18, 2024
	EXHIBITS: 1. Change Order No. 1 2. WRF Phase 3 Aerial Overview 3. CIP Excerpt		

AMOUNT OF EXPENDITURE	\$ 99,520
AMOUNT BUDGETED	\$ 13,357,000
APPROPRIATION REQUESTED	\$ 461,781

SUMMARY

INTRODUCTION

WRF Phase 3 Improvements will increase sewer treatment capacity, enhance performance, and replace critical components that are nearing the end of their expected service life. Project construction is approximately 50 percent complete and remains on schedule for completion in early 2025. During the first half of construction necessary out-scope-services were identified and are presented in Change Order 1.

LEGISLATIVE HISTORY

A construction contract for the Water Reclamation Facility (WRF) Phase 3 Improvements was approved on June 18, 2023 under Agenda Bill AB23-078.

BACKGROUND

The 2021 General Sewer Plan (GSP) identified the need to begin the planning process and increase the WRF capacity. The WRF Phase 3 Improvements will upgrade aging components with new more efficient equipment sized to handle future sewer flows and loads projected through the year 2040.

In May 2022, during WRF Phase 3 preliminary design, the City entered into an agreement with the Snoqualmie Tribe for the provision of added sewer utility service related to Casino expansion scheduled to soft start in fourth quarter 2024. The agreement included General Facility Charges (GFCs) as well as project schedule milestones to ensure that commercially reasonable and best efforts are made such that added sewer utility services will be available for the soft opening.

The WRF Phase 3 Improvements were advertised to bidders on April 21st, 2023. Three bids were received, and the lowest bid was from Prospect Construction, Inc. for \$11,079,950 including tax. City staff and consultants determined Prospect Construction, Inc. to be the lowest responsive and responsible bidder. Project construction at the WRF began in September 2023.

ANALYSIS

The first half of construction is progressing ahead of schedule with no major changes. Noteworthy milestones include completion of a new blower building, retrofit of oxidation ditch No. 2, and installation of City purchased electrical gear and headworks screen. During early stages of construction minor changes were necessitated and are summarized in Exhibit 1, Change Order 1. The largest of the changes represents two catwalk extensions needed for operators to readily access and service equipment. Other changes include backup generator support during an overnight plant power shutdown needed to safely replace electrical gear. Cost savings include elimination of site fencing and water spigots determined unnecessary for the project.

BUDGET IMPACTS

Administration recommends approving a contract change order with Prospect Construction, Inc. in the amount of \$99,520 to complete the WRF Phase 3 Improvements. This project is incorporated in the 2023-2028 Capital Improvement Plan (CIP) (See Exhibit #4). The 2023-24 Amended Budget appropriates \$13,357,000 for this project within the Utility Capital Fund (#417). In AB23-078, the 1040 Zone Projects' budgets were added to the original WRF Phase 3 budget, for a life-of-project budget of \$16,050,217 and a 2023-24 Biennial Budget of \$14,145,000. In the current biennium \$8,722,304 has been spent, with \$6,847,272 in outstanding contract value and an estimated \$204,047 remaining biennial labor cost for city employees. With the addition of construction Change Order No. 1, the project is \$1,728,142 over budget for the current biennium, as shown in the table below or on the next page. The life-of-project budget overage is \$528,607, which represents about 3.5% of the original life-of-project budget.

WRF Phase III

	Life-of-Project Budget (Multiple Bienniums)	2023-2024 Biennial Budget
Beginning Budget	\$ 15,262,217	\$ 13,357,000
1040 Zone Reservoir Addition Project (AB23-078)	\$ 394,000	\$ 394,000
1040 Zone Booster Pump Station (AB23-078)	\$ 394,000	\$ 394,000
Adjusted Budget	\$ 16,050,217	\$ 14,145,000
Expenditures	\$ (9,427,985)	\$ (8,722,304)
Outstanding Contract Value (Previously approved)	\$ (6,847,272)	\$ (6,847,272)
Estimated Labor Value for Remainder of Biennium (City Employees)	\$ (204,047)	\$ (204,047)
Current Available Budget	\$ (429,087)	\$ (1,628,622)
 Value of this Contract (AB24-076)	 \$ (99,520)	 \$ (99,520)
Available Budget after AB24-076	\$ (528,607)	\$ (1,728,142)

The WRF Phase 3 Improvement Project is expected to be completed during the 2025-26 biennium and current forecasts anticipate that \$1,266,361 of this budget overage will occur after the 2023-24 biennium ends. At this time Administration anticipates bringing forward a budget amendment for the 2023-24 biennial budget that would increase the biennial appropriation for this project by \$461,781.

The table below shows a comparison of life-of-project costs included within the 2023-2028 CIP as compared to current expenditures and encumbrances. The \$99,520 contract change order with Prospect Construction Inc. is included as a part of the Construction line item.

<i>Project Activities</i>	<i>% of Budg.</i>	<i>Total Adjusted Activity Budget (including 1040 Booster Projects)</i>	<i>% of Actual</i>	<i>Previously Spent or Encumbered</i>	<i>Under / (Over) Spend</i>
Design	5%	\$ 767,218	8%	1,294,273	(527,055)
Construction	67%	\$ 10,714,461	80%	13,227,263	(2,512,802)
Const. Management	9%	\$ 1,488,969	9%	1,531,095	(42,126)
Contingency	12%	\$ 1,985,292	0%	-	1,985,292
Labor	4%	\$ 597,954	3%	529,015	68,939
Other	3%	\$ 496,323	0%	-	496,323
Total	100%	\$ 16,050,217	100%	16,581,646	(531,429)

NEXT STEPS

Following Council approval City staff will work with the Mayor to execute contract Change Order No. 1 with Prospect Construction Inc. The new process startup at oxidation ditch No. 2 is scheduled to occur this summer. Following startup, the remaining ditch will be retrofitted along with completion grit system, solids handling facility improvements, and Kimball Creek Lift Station Improvements.

PROPOSED ACTION

Move to approve Change Order 1 with Prospect Construction for additional out-of-scope services during construction and authorize the Mayor to sign.



Change Order (CO) No. 001



Owner: City of Snoqualmie
 Project: WRF Phase 3 Improvements
 Project No: SNQ 22-0040
 Engineer: **RH2 Engineering, Inc.**
 Contractor: Prospect Construction, Inc.

You are directed to make the following changes in the contract documents.

Description: Provide the changes outlined in documents PCO #1, #2, #3, #4, #6, #7, #8, #9, #10, #11, #12, #13, #14, #15, #16, #17, #18, #19, #21, #22, #23, #24, #25.

Document(s) Support Changes: PCO #1, #2, #3, #4, #6, #7, #8, #9, #10, #11, #12, #13, #14, #15, #16, #17, #18, #19, #21, #22, #23, #24, #25.

Original Contract Price (w/o sales tax):

\$10,173,950.00

Original Contract Time:

460 working days

Previously Approved Change Order(s):

\$0

Net Change Approved from Previous Change Orders:

0 working days

Total Price of Previous Change Orders:

\$0

Contract Time including Previous Change Orders:

460 working days

Total Price of Change Order(s) Approved this Form:

\$99,519.50

Net Increase (Decrease) of This Change Order:

0 working days

Contract Price with all Approved Change Orders:

\$10,273,469.50

Contract Time with all Approved Change Orders

460 working days

RECOMMENDED:

By

Engineer

APPROVED:

By

Contractor

APPROVED:

By

Owner

By signing this form, the Owner and the Contractor agree to release all claims to additional work or credit or delays, occurring prior to the Date of Issuance, which have not been identified in this Change Order form.

No.	Proposed Change	Cost
1	Split Block Masonry (Submittal 24)	\$ 2,196.00
2	General Plan Revisions (RFI A)	\$ (30,825.00)
3	Thern Crane Additional Requirements (Submittal 19)	\$ 6,722.00
4	Double Expansion Joint (Submittal 51)	\$ 1,285.00
6	SHF Check Valve & Tee Replacement (RFI 13)	\$ 937.00
7	Existing Light Pole Relocation (RFI 16)	\$ 7,938.00
8	Blower Building SST Piping Modification (RFI 3)	\$ 4,414.00
9	Shelter Slab Modification (RFI 18)	\$ 10,690.00
10	Additional Rexa Actuator Conduit (RFI D)	\$ 8,922.00
11	Automated Gate Revisions (RFI E)	\$ 4,426.00
12	WAS Gate Valve (RFI F)	\$ 2,608.00
13	Reduced Site Grading (RFI G)	\$ (1,055.00)
14	WAS Line Modification (Submittal 66)	\$ 2,850.00
15	Additional Base Supports (Submittal 75)	\$ 3,692.00
16	Jet Aeration Pressure Transmitters (RFI 19)	\$ 10,705.00
17	Grit Chamber Concrete Mods (Submittal 60)	\$ 3,796.00
18	Wasting Baffle SST Plate (Submittal 60)	\$ 5,553.00
19	Electrical Shutdown Night Work Support	\$ 18,768.00
21	Fence Modification (RFI H)	\$ (38,198.00)
22	Unit Price Adjustments/ Earthwork Credits	\$ (14,175.00)
23	WAS Piping Restrain Additions (Submittal 37)	\$ 4,952.00
24	Axial Flow Pump Catwalk Extension (RFI I)	\$ 59,978.00
25	General Plan Revisions (RFI J)	\$ 23,346.00
	<u>Change Order 1 Subtotal</u>	<u>\$ 99,520.00</u>

August 29, 2023
RH2 Engineering
22722 29th Drive, Suite 210
Bothell, WA 98021

Attn: Marine Behr, PE

Re: Snoqualmie WRF Phase 3
PCO 01 - Smooth Block vs Split Face R2

Dear Ms. Behr,

Please consider this notice of Intent to Submit a request for Change order per General Terms and Conditions 00 07 00-5.1.A and a request for Change Order per 00 07 00-5.1.B.

Per 00 07 00-5.1.A.2.a; On 8/22/23 Submittal 024.0 came back requesting Split CMU block to be resubmitted on vs Smooth Face. PCI contacted RH2 to confirm split block was requested; noting that cost would be incurred as a result of changing the block from smooth face to split face. RH2 confirmed to provide Split face CMU block.

Per 00 07 00-5.1.A.2.b; PCI Estimate was provided on 8/23/23, indicated ~\$2,000 plus GC markups

Per 00 07 00-5.1.A.2.c; PCI anticipates No Time impact

Per 00 07 00-5.1.A.2.d; Plan sheet A801 calls out for the upper CMU to be smooth face at the exterior. A change from smooth face to split face has added costs.

Per 00 07 00-5.1.B; and per 6.2.E.1&3 The total cost for this change comes out to \$2,196. PCI is not requesting a time extension.

Please find associated backup attached as required per 00 07 00-6.2.E.2.

Sincerely,

Kevin Yoakum
Digitally signed by Kevin Yoakum
DN: C=US, E=KYoakum@ProspectCosnt.com,
O=Prospect Construction, CN=Kevin Yoakum
Date: 2023.09.26 15:14:51-07'00'

Kevin Yoakum, PE
PROSPECT CONSTRUCTION, INC.

10/3/2023
RH2 Engineering
22722 29th Drive, Suite 210
Bothell, WA 98021

Attn: Marine Behr, PE

Re: Snoqualmie WRF Phase 3
PCO 02A – RH2 RFI A1, A2, A3, A4, and A5

Dear Ms. Behr,

Prospect Construction is in receipt of RH2's request for additional pricing per RH2 RFI A. PCI has broken out costs/credits for the requested changes A1, A4 and A5 as outlined below.

Credits provided Per 00 07 00-6.2.G;
Per RH2 RFI A; part A1 PCI is providing a credit for the work related to deleted two proposed non-potable water yard hydrants that were shown on DWG No. C003, and the associated piping and connections. This credit comes out to an amount of (\$13,639).

Per RH2 RFI A; part A2 PCI is providing a credit for the work related to four card readers, associated conduits, expansion cards and other equipment necessary to accommodate the additional card readers as detailed in revised drawing E005. This credit comes out to an amount of (\$8,281).

Per RH2 RFI A; part A3 PCI is providing a credit for the work related to deleting the Cehicle Access Gate, Man Gate and Chain-link fence as detailed in revised drawings C001, C008 and E004. This credit comes out to an amount of (\$7,959).

Per RH2 RFI A; part A4 PCI is providing a credit for the work related to deleted the continuous swell stop as shown on S304 as removed from the scope per RFI 005. This credit comes out to an amount of (\$4,623).

Additions provided per 00 07 00-6.2.E.1&3;
Per RH2 RFI A; Part A5 PCI's cost for the additional work to demolish existing piping and reinstall a new valve and pipe supports as necessary comes out to an amount of \$3,677.

Please find associated backup.

Sincerely,

Kevin Yoakum

Digitally signed by Kevin Yoakum
DN: C=US, E=KYoakum@ProspectCosnt.com, O=Prospect
Construction, CN=Kevin Yoakum
Date: 2023.10.03 15:48:32-07'00'

Kevin Yoakum, PE
PROSPECT CONSTRUCTION, INC.

11/27/2023
RH2 Engineering
22722 29th Drive, Suite 210
Bothell, WA 98021

Attn: Marine Behr, PE

Re: Snoqualmie WRF Phase 3
PCO 03 – Thern Crane Requirements R2

Dear Ms. Behr,

PCI has received additional direction on the Thern Crane and add ons the owner requested. Pricing has been adjusted to reflect clients requirements.

Per 00 07 00-5.1.A.2.c; PCI anticipates No Time impact

Per 00 07 00-5.1.A.2.d; Per M318, Contract required the Contractor to provide a crane system with pedestal base and lifting capacity of 2,000lbs, Equal to the Thern Commander 2000. The submittal provided the plane required crane (The Thern Commander 2000) with their standard base options. The Submittal response requires upgraded options that were not defined and are additional cost to what is required per the Contract Documents. In addition, a locking device was requested to be added to the supplied parts that will be installed in the field.

Per 00 07 00-5.1.B; and per 6.2.E.1&3 The total cost for this change comes out to \$6,722. PCI is not requesting a time extension.

Please find associated backup attached as required per 00 07 00-6.2.E.2.

Sincerely,

Kevin Yoakum

Kevin Yoakum, PE
PROSPECT CONSTRUCTION, INC.

Digitally signed by Kevin Yoakum
DN: C=US, E=KYoakum@ProspectCosnt.com, O=Prospect Construction, CN=Kevin
Yoakum
Date: 2023.11.27 14:49:59-08'00'

9/26/2023
RH2 Engineering
22722 29th Drive, Suite 210
Bothell, WA 98021

Attn: Marine Behr, PE

Re: Snoqualmie WRF Phase 3
PCO 04 – Expansion Joint Sngl Dbl R3

Dear Ms. Behr,

Please consider this notice of Intent to Submit a request for Change order per General Terms and Conditions 00 07 00-5.1.A.

Per 00 07 00-5.1.A.2.a; On 9/07/23 Submittal 051.0 came back requesting noting the six (6) ea 16" expansion joints on the AA line shall be provided with a double arch.

Per 00 07 00-5.1.A.2.b; PCI estimates the cost for the upgrades to the 6ea 16" expansion joints will cost roughly 1-2K

Per 00 07 00-5.1.A.2.c; PCI anticipates No Time impact

Per 00 07 00-5.1.A.2.d; Per M305, the plans required 6ea 16" expansion joints, which are shown as single arch. PCI submitted single arch which met the requirements of spec 15.40.02 and M305. The request for a double arch has cost impacts.

Per 00 07 00-5.1.B; and per 6.2.E.1&3 The total cost for this change is \$1,285. PCI is not requesting a time extension.

Please find associated backup attached as required per 00 07 00-6.2.E.2.

Sincerely,

Kevin Yoakum
Digitally signed by Kevin Yoakum
DN: C=US, E=KYoakum@ProspectCosnt.com,
O=Prospect Construction, CN=Kevin Yoakum
Date: 2023.09.26 13:57:17-07'00'

Kevin Yoakum, PE
PROSPECT CONSTRUCTION, INC.

10/27/2023
RH2 Engineering
22722 29th Drive, Suite 210
Bothell, WA 98021

Attn: Marine Behr, PE

Re: Snoqualmie WRF Phase 3
PCO #6 - SHB Check Valve and Tee Replacement R1

Dear Ms. Behr,

Please consider this notice of Intent to Submit a request for Change order per General Terms and Conditions 00 07 00-5.1.A and a request for Change Order per 00 07 00-5.1.B.

Per 00 07 00-5.1.A.2.a; On 10/05/23 RFI 013 came back requiring an existing expansion joint be replaced in order to allow for required lay length of specified fitting/valve to be installed.

Per 00 07 00-5.1.A.2.b; PCI estimates the cost to be between 1-2K.

Per 00 07 00-5.1.A.2.c; PCI anticipates No Time impact

Per 00 07 00-5.1.A.2.d; Plan sheet M701 requires the contractor to remove the existing check valve and the flex connector on the pump and install a side outlet tee. The lay lengths of the check valve and tee are not compatible, requiring a shorter expansion joint to be installed in order to accommodate the longer lay length.

Per 00 07 00-5.1.B; and per 6.2.E.1&3 PCI has provided two pricing options as the new expansion joint is still slightly long, and if issues arise in the field during reinstall, the existing pump may need to be modified to allow for install.

1) Pricing including a allowance for modifying the existing pump anchors if needed. Which would require removing the pump, reeming out the pump bolt holes, and reinstalling the pump. Price total comes out to \$1,516.00

2) Pricing assuming existing pump anchors will not need to be modified, if during install, modification is required, any modification will need to be tracked on a T&M basis. \$937.00

Please find associated backup attached as required per 00 07 00-6.2.E.2.

Kevin Yoakum

Digitally signed by Kevin Yoakum
DN: C=US, E=KYoakum@ProspectCosnt.com,
O=Prospect Construction, CN=Kevin Yoakum
Date: 2023.10.27 08:12:43-07'00'

Kevin Yoakum, PE
PROSPECT CONSTRUCTION, INC.

10/27/2023
RH2 Engineering
22722 29th Drive, Suite 210
Bothell, WA 98021

Attn: Marine Behr, PE

Re: Snoqualmie WRF Phase 3
PCO 07 – RFI 016 – Existing Light Pole Relocation

Dear Ms. Behr,

Please consider this notice of Intent to Submit a request for Change order per General Terms and Conditions 00 07 00-5.1.A and a request for Change Order per 00 07 00-5.1.B.

Per 00 07 00-5.1.A.2.a; On 10/05/23 RFI 013 came back requiring an existing expansion joint be replaced in order to allow for required lay length of specified fitting/valve to be installed.

Per 00 07 00-5.1.A.2.b; PCI estimates the cost to be between 1-2K.

Per 00 07 00-5.1.A.2.c; PCI anticipates No Time impact

Per 00 07 00-5.1.A.2.d; Plan sheet M701 requires the contractor to remove the existing check valve and the flex connector on the pump and install a side outlet tee. The lay lengths of the check valve and tee are not compatible, requiring a shorter expansion joint to be installed in order to accommodate the longer lay length.

Per 00 07 00-5.1.B; and per 6.2.E.1&3 PCI has provided two pricing options as the new expansion joint is still slightly long, and if issues arise in the field during reinstall, the existing pump may need to be modified to allow for install.

1) Pricing including a allowance for modifying the existing pump anchors if needed. Which would require removing the pump, reeming out the pump bolt holes, and reinstalling the pump. Price total comes out to \$1,516.00

2) Pricing assuming existing pump anchors will not need to be modified, if during install, modification is required, any modification will need to be tracked on a T&M basis. \$937.00

Please find associated backup attached as required per 00 07 00-6.2.E.2.

Kevin Yoakum

Digitally signed by Kevin Yoakum
DN: C=US, E=KYoakum@ProspectCasnt.com,
O=Prospect Construction, CN=Kevin Yoakum
Date: 2023.10.27 08:12:43-07'00'

Kevin Yoakum, PE
PROSPECT CONSTRUCTION, INC.

10/27/2023
RH2 Engineering
22722 29th Drive, Suite 210
Bothell, WA 98021

Attn: Marine Behr, PE

Re: Snoqualmie WRF Phase 3
PCO 08 – RFI 003.1 – BB Stainless Steel Pipe Mods

Dear Ms. Behr,

Please consider this notice of Intent to Submit a request for Change order per General Terms and Conditions 00 07 00-5.1.A and a request for Change Order per 00 07 00-5.1.B.

Per 00 07 00-5.1.A.2.a; On 10/04/23 RFI 003.1 came back requiring some modifications to the blower locations. This in turn, required an additional lengthening of the 8" pipe via added 8" spools, as well as minor changes to the 16" pipe.

Per 00 07 00-5.1.A.2.b; PCI estimates the cost to be between 2-10K

Per 00 07 00-5.1.A.2.c; PCI anticipates No Time impact

Per 00 07 00-5.1.A.2.d; Plan sheet M801 shows the required placement of the blowers. Due to manufacturer's recommended clearances, these blowers had to be adjusted in location. Which in turn required additional piping modifications.

Per 00 07 00-5.1.B; and per 6.2.E.1&3 The total cost for this change comes out to \$4,414. PCI is not requesting a time extension.

Please find associated backup attached as required per 00 07 00-6.2.E.2.

Sincerely,

Kevin Yoakum

Kevin Yoakum, PE
PROSPECT CONSTRUCTION, INC.

Digitally signed by Kevin Yoakum
DN: C=US, E=kyoakum@ProspectCosnt.com, O=Prospect Construction,
CN=Kevin Yoakum
Date: 2023.10.27 09:58:31-07'00'

10/27/2023
RH2 Engineering
22722 29th Drive, Suite 210
Bothell, WA 98021

Attn: Marine Behr, PE

Re: Snoqualmie WRF Phase 3
PCO 09 – RFI 018 – Shelter Slab Conflicts

Dear Ms. Behr,

Please consider this notice of Intent to Submit a request for Change order per General Terms and Conditions 00 07 00-5.1.A and a request for Change Order per 00 07 00-5.1.B.

Per 00 07 00-5.1.A.2.a; On 10/24/23 RFI 018 came back requiring modifications to the following

- 1) Concrete dimensional changes and cleanout adjustments at SHB Shelter
- 2) Pipe Re-routing at Aeration Basin Shelter
- 3) Valve Can Adjustment at Aeration Basin Shelter

Although not mentioned, another existing hydrant at the Aeration Basin Shelter conflicts with the new walkways, PCI allotted time to shift this piping over, reusing existing piping materials.

Per 00 07 00-5.1.A.2.b; PCI estimates the cost to be between 5-15K

Per 00 07 00-5.1.A.2.c; PCI anticipates No Time impact

Per 00 07 00-5.1.A.2.d; Plan M311 and M702 shows the layout for the shelters. This layout does not have accommodations for existing conditions that were encountered and noted in the RFI. Additional costs/efforts are required to account for these existing items as noted above.

Per 00 07 00-5.1.B; and per 6.2.E.1&3 The total cost for this change comes out to \$10,690. PCI is not requesting a time extension.

Please find associated backup attached as required per 00 07 00-6.2.E.2.

Sincerely,

Kevin Yoakum

Digitally signed by Kevin Yoakum
DN: C=US, E=KYoakum@ProspectCosnt.com, O=Prospect
Construction, CN=Kevin Yoakum
Date: 2023.10.27 15:58:36-07'00'

Kevin Yoakum, PE
PROSPECT CONSTRUCTION, INC.

11/30/2023
RH2 Engineering
22722 29th Drive, Suite 210
Bothell, WA 98021

Attn: Marine Behr, PE

Re: Snoqualmie WRF Phase 3
PCO 10 – RH2 RFI D – Rexa Actuator Conduit Revisions R2

Dear Ms. Behr,

Please consider this notice of Intent to Submit a request for Change order per General Terms and Conditions 00 07 00-5.1.A and a request for Change Order per 00 07 00-5.1.B.

Per 00 07 00-5.1.A.2.a; On 10/26/23 RH2 RFI D – Rexa Actuator was received which noted the required modifications to conduits shown in the electrical drawings of the plans.

Per 00 07 00-5.1.A.2.b; PCI estimates the cost to be between 5-15K

Per 00 07 00-5.1.A.2.c; PCI anticipates No Time impact

Per 00 07 00-5.1.A.2.d; Conduits on plan sheet E303, E305, E311, E313 and E813 were revised to accommodate the equipment provided under specification section 11.60.12 which requires Rexa Actuators.

Per 00 07 00-5.1.B; and per 6.2.E.1&3 The total cost for this change comes out to \$8,922. PCI is not requesting a time extension.

Please find associated backup attached as required per 00 07 00-6.2.E.2.

Sincerely,

Kevin Yoakum

Digitally signed by Kevin Yoakum
DN: C=US, E=KYoakum@ProspectCoent.com, O=Prospect
Construction, CN=Kevin Yoakum
Date: 2023.11.30 10:40:06-08'00'

Kevin Yoakum, PE
PROSPECT CONSTRUCTION, INC.

1/9/2024
RH2 Engineering
22722 29th Drive, Suite 210
Bothell, WA 98021

Attn: Marine Behr, PE

Re: Snoqualmie WRF Phase 3
PCO 11 – RH2 RFI E.1 – Automated Gate Revisions R2

Dear Ms. Behr,

Please consider this notice of Intent to Submit a request for Change order per General Terms and Conditions 00 07 00-5.1.A and a request for Change Order per 00 07 00-5.1.B.

Per 00 07 00-5.1.A.2.a; On 1/3/24 RH2 RFI E.1 came back revised requiring modification to the current design on the proposed card reader/intercom work at the main entrance per documentation in the RFI.

Per 00 07 00-5.1.A.2.b; PCI estimates the cost to be between 2-10K

Per 00 07 00-5.1.A.2.c; PCI anticipates No Time impact

Per 00 07 00-5.1.A.2.d; The addition of RH2 RFI E.1 deleted scope relating to the main gate by deleting a card reader at the operation building, added configuration of fences to open one or both gates depending on card, adds additional trenching LF of trenching and tie into existing electric box while deleting a road crossing as outlined in RH2 RFI E.1

Per 00 07 00-5.1.B; and per 6.2.E.1&3 The total cost for this change comes out to \$4,426. PCI is not requesting a time extension.

Please find associated backup attached as required per 00 07 00-6.2.E.2.

Sincerely,

Kevin Yoakum

Kevin Yoakum, PE
PROSPECT CONSTRUCTION, INC.

Digitally signed by Kevin Yoakum
DN: C=US, E=KYoakum@ProspectCosnt.com, O=Prospect Construction, CN=Kevin
Yoakum
Date: 2024.01.09 14:32:06-08'00'

11/3/2023
RH2 Engineering
22722 29th Drive, Suite 210
Bothell, WA 98021

Attn: Marine Behr, PE

Re: Snoqualmie WRF Phase 3
PCO 12 – RH2 RFI F – WAS Gate Valve

Dear Ms. Behr,

Please consider this notice of Intent to Submit a request for Change order per General Terms and Conditions 00 07 00-5.1.A and a request for Change Order per 00 07 00-5.1.B.

Per 00 07 00-5.1.A.2.a; On 11/02/23 RH2 RFI F – WAS Gate Valve, requested the add of a 6" gate valve and associated parts.

Per 00 07 00-5.1.A.2.b; PCI estimates the cost to be between 2-8K

Per 00 07 00-5.1.A.2.c; PCI anticipates No Time impact

Per 00 07 00-5.1.A.2.d; RH2 RFI F requested additional work which includes the installation of a new WAS Gate valve and associated parts.

Per 00 07 00-5.1.B; and per 6.2.E.1&3 The total cost for this change comes out to \$2,608. PCI is not requesting a time extension.

Please find associated backup attached as required per 00 07 00-6.2.E.2.

Sincerely,

Kevin Yoakum

Digitally signed by Kevin Yoakum
DN: C=US, E=KYoakum@ProspectCosnt.com, O=Prospect Construction,
CN=Kevin Yoakum
Date: 2023.11.03 17:08:47-07'00'

Kevin Yoakum, PE
PROSPECT CONSTRUCTION, INC.

11/10/2023
RH2 Engineering
22722 29th Drive, Suite 210
Bothell, WA 98021

Attn: Marine Behr, PE

Re: Snoqualmie WRF Phase 3
PCO 13 – RH2 RFI G – Site Grading

Dear Ms. Behr,

Please consider this notice of Intent to Submit a request for Change order per General Terms and Conditions 00 07 00-5.1.A and a request for Change Order per 00 07 00-5.1.B.

Per 00 07 00-5.1.A.2.a; On 11/09/23 RH2 RFI G – Site Grading, requested the partial removal of quarry spall road.

Per 00 07 00-5.1.A.2.b; PCI estimates the cost to be between 500-1500

Per 00 07 00-5.1.A.2.c; PCI anticipates No Time impact

Per 00 07 00-5.1.A.2.d; RH2 RFI g requested deletion of work in regards to a new quarry spall access road.

Per 00 07 00-5.1.B; and per 6.2.E.1&3 The total credit for this change comes out to (\$1,055). PCI is not requesting a time extension.

Please find associated backup attached as required per 00 07 00-6.2.E.2.

Sincerely,

Kevin Yoakum

Digitally signed by Kevin Yoakum
DN: C=US,
E=KYoakum@ProspectCoent.com,
O=Prospect Construction, CN=Kevin Yoakum
Date: 2023.11.10 16:47:05-08'00'

Kevin Yoakum, PE
PROSPECT CONSTRUCTION, INC.

11/22/2023
RH2 Engineering
22722 29th Drive, Suite 210
Bothell, WA 98021

Attn: Marine Behr, PE

Re: Snoqualmie WRF Phase 3
PCO 14 – Was Line Mods Sub 066.0 R1

Dear Ms. Behr,

Please consider this notice of Intent to Submit a request for Change order per General Terms and Conditions 00 07 00-5.1.A and a request for Change Order per 00 07 00-5.1.B.

Per 00 07 00-5.1.A.2.a; On 11/10/23 PCI received Submittal 066.0 response which added and deleted piping work.

Per 00 07 00-5.1.A.2.b; PCI estimates the cost to be between 2-8K

Per 00 07 00-5.1.A.2.c; PCI anticipates No Time impact

Per 00 07 00-5.1.A.2.d; RH2 requested additional work added to a piping system as well as additional work to be deleted. PCI outlines the changes in the attached documentation.

Per 00 07 00-5.1.B; and per 6.2.E.1&3 The total cost for this change comes out to \$2,850. PCI is not requesting a time extension.

Please find associated backup attached as required per 00 07 00-6.2.E.2.

Sincerely,

Kevin Yoakum  Digitally signed by Kevin Yoakum
DN: C=US, E=KYoakum@ProspectCosntLoom, O=Prospect
Construction, CN=Kevin Yoakum
Date: 2023.11.22 08:26:49-08'00'

Kevin Yoakum, PE
PROSPECT CONSTRUCTION, INC.

11/15/2023
RH2 Engineering
22722 29th Drive, Suite 210
Bothell, WA 98021

Attn: Marine Behr, PE

Re: Snoqualmie WRF Phase 3
PCO 15 – Add Base Supports SUB 075

Dear Ms. Behr,

Please consider this notice of Intent to Submit a request for Change order per General Terms and Conditions 00 07 00-5.1.A and a request for Change Order per 00 07 00-5.1.B.

Per 00 07 00-5.1.A.2.a; On 11/10/23 PCI received Submittal 075 response which added base elbows to the 16" SST piping

Per 00 07 00-5.1.A.2.b; PCI estimates the cost to be between 2-8K

Per 00 07 00-5.1.A.2.c; PCI anticipates No Time impact

Per 00 07 00-5.1.A.2.d; submittal response 075 requested an additional 2 base elbows for the 16" piping. These elbows were shown in the contract drawings during bid time.

Per 00 07 00-5.1.B; and per 6.2.E.1&3 The total cost for this change comes out to \$3,692. PCI is not requesting a time extension.

Please find associated backup attached as required per 00 07 00-6.2.E.2.

Sincerely,

Kevin Yoakum

Digitally signed by Kevin Yoakum
DN: C=US, E=KYoakum@ProspectCosnt.com, O=Prospect
Construction, CN=Kevin Yoakum
Date: 2023.11.15 16:29:29-08'00'

Kevin Yoakum, PE
PROSPECT CONSTRUCTION, INC.

1/10/2024
RH2 Engineering
22722 29th Drive, Suite 210
Bothell, WA 98021

Attn: Marine Behr, PE

Re: Snoqualmie WRF Phase 3
PCO 16 - RFI 19 - Jet Aeration PTs – Pricing R1

Dear Ms. Behr,

Please find pricing for the above referenced PCI.

Per 00 07 00-5.1.A.2.d; RFI response 17 added additional conduit, control/power wiring and PT details to the electrical drawings that were originally not shown in the electrical or p&id drawings.

Per 00 07 00-5.1.B; and per 6.2.E.1&3 The total cost for this change is \$10,705. Please find associated backup.

Sincerely,

Kevin Yoakum

Digitally signed by Kevin Yoakum
DN: C=US, E=kyoakum@ProspectCosnt.com, O=Prospect
Construction, CN=Kevin Yoakum
Date: 2024.01.10 14:08:37-08'00'

Kevin Yoakum, PE
PROSPECT CONSTRUCTION, INC.

11/28/2023
RH2 Engineering
22722 29th Drive, Suite 210
Bothell, WA 98021

Attn: Marine Behr, PE

Re: Snoqualmie WRF Phase 3
PCO 17 – Sub 60.1 Grit Chamber Cncrt Mods

Dear Ms. Behr,

Please consider this notice of Intent to Submit a request for Change order per General Terms and Conditions 00 07 00-5.1.A and a request for Change Order per 00 07 00-5.1.B.

Per 00 07 00-5.1.A.2.a; On 11/21/23 PCI received Submittal 060.1 response which requires concrete modifications to the existing grit chamber.

Per 00 07 00-5.1.A.2.b; PCI estimates the cost to be between 2-8K

Per 00 07 00-5.1.A.2.c; PCI anticipates No Time impact

Per 00 07 00-5.1.A.2.d; submittal response 060.1 requested that the existing grit chamber concrete be modified per the equipment manufacturer's recommendation. These modifications were not required in the original design, and the supplier of the equipment is the named supplier in the specifications.

Per 00 07 00-5.1.B; and per 6.2.E.1&3 The total cost for this change comes out to \$3,796. PCI is not requesting a time extension.

Please find associated backup attached as required per 00 07 00-6.2.E.2.

Sincerely,

Kevin Yoakum
Digitally signed by Kevin Yoakum
DN: C=US, E=KYoakum@ProspectCosnt.com,
O=Prospect Construction, CN=Kevin Yoakum
Date: 2023.11.28 14:35:48-08'00'

Kevin Yoakum, PE
PROSPECT CONSTRUCTION, INC.

12/5/2023
RH2 Engineering
22722 29th Drive, Suite 210
Bothell, WA 98021

Attn: Marine Behr, PE

Re: Snoqualmie WRF Phase 3
PCO 18 – Wasting Baffle Materials

Dear Ms. Behr,

Please consider this notice of Intent to Submit a request for Change order per General Terms and Conditions 00 07 00-5.1.A and a request for Change Order per 00 07 00-5.1.B.

Per 00 07 00-5.1.A.2.a; RH2 provided additional information on requirements for the Wasting baffle materials. PCI has priced this design, and provided the following drawing for confirmation.

Per 00 07 00-5.1.A.2.b; PCI estimates the cost to be between 2-20K

Per 00 07 00-5.1.A.2.c; PCI anticipates No Time impact

Per 00 07 00-5.1.A.2.d; The contract plans did not provided callouts or details for the Wasting Baffles, and costs were not included in the bid for the wasting baffle materials.

Per 00 07 00-5.1.B; and per 6.2.E.1&3 The total cost for this change comes out to \$5,553. PCI is not requesting a time extension.

Please find associated backup attached as required per 00 07 00-6.2.E.2.

Sincerely,

Kevin Yoakum

Kevin Yoakum, PE
PROSPECT CONSTRUCTION, INC.

Digitally signed by Kevin Yoakum
DN: C=US, E=KYoakum@ProspectCosnt.com, O=Prospect Construction, CN=Kevin
Yoakum
Date: 2023.12.05 08:34:14-08'00'

1/18/2024
RH2 Engineering
22722 29th Drive, Suite 210
Bothell, WA 98021

Attn: Marine Behr, PE

Re: Snoqualmie WRF Phase 3
PCO 19 – Temporary Power and Night Work

Dear Ms. Behr,

Please consider this notice of Intent to Submit a request for Change order per General Terms and Conditions 00 07 00-5.1.A and a request for Change Order per 00 07 00-5.1.B.

Per 00 07 00-5.1.A.2.a; RH2 provided additional direction to perform a necessary plant shutdown during the night, as well as providing generator support for critical equipment as outlined in attached email.

Per 00 07 00-5.1.A.2.b; PCI estimates the cost to be between 10-40K

Per 00 07 00-5.1.A.2.c; PCI anticipates No Time impact

Per 00 07 00-5.1.A.2.d; The contract plans did not provided requirements for night work during shutdowns nor temporary generators to power existing equipment.

Per 00 07 00-5.1.B; and per 6.2.E.1&3 The total cost for this change comes out to \$18,768. PCI is not requesting a time extension.

Please find associated backup attached as required per 00 07 00-6.2.E.2.

Sincerely,

Kevin Yoakum  Digitally signed by Kevin Yoakum
DN: C=US, E=KYoakum@ProspectCoent.com, O=Prospect
Construction, CN=Kevin Yoakum
Date: 2024.01.18 15:45:08-08'00'

Kevin Yoakum, PE
PROSPECT CONSTRUCTION, INC.

2/2/2024
RH2 Engineering
22722 29th Drive, Suite 210
Bothell, WA 98021

Attn: Marine Behr, PE

Re: Snoqualmie WRF Phase 3
PCO 021 - RH2 RFI H Fence Removal

Dear Ms. Behr,

Please consider this notice of Intent to Submit a request for Change order per General Terms and Conditions 00 07 00-5.1.A and a request for Change Order per 00 07 00-5.1.B.

Per 00 07 00-5.1.A.2.a; RH2 provided additional direction to reduce fencing scope per RH2 RFI H.

Per 00 07 00-5.1.A.2.b; PCI estimates the credit be between 30-40K

Per 00 07 00-5.1.A.2.c; PCI anticipates No Time impact

Per 00 07 00-5.1.A.2.d; RH2 RFI H request credit pricing for deletion of fence.

Per 00 07 00-5.1.B; and per 6.2.E.1&3 The total credit for this change comes out to \$38,198. PCI is not requesting a time extension.

Please find associated backup attached as required per 00 07 00-6.2.E.2.

Sincerely,

Kevin Yoakum

Digitally signed by Kevin Yoakum
DN: C=US, E=KYoakum@ProspectCosnt.com, O=Prospect
Construction, CN=Kevin Yoakum
Date: 2024.02.02 14:20:18-08'00'

Kevin Yoakum, PE
PROSPECT CONSTRUCTION, INC.

3/8/2024
RH2 Engineering
22722 29th Drive, Suite 210
Bothell, WA 98021

Attn: Marine Behr, PE

Re: Snoqualmie WRF Phase 3 - PCO 022 – Unit Price Adjustments

Dear Ms. Behr,

The purpose of this correspondence is to document the necessary adjustments to underrun unit price items and the subsequent allocation of remaining funds to the Minor Change bid item.

Bit Item A-05 – Potholing:

Remaining Quantity: 2 ea

Estimated Unit Price: \$550/ea

Adjustment: PCI will charge for 2 ea and credit \$1,100 to the Minor Change allowance section.

Bit Item A-06 – Unscheduled Excavation:

Remaining Quantity: 100 cy

Estimated Unit Price: \$51/cy

Adjustment: PCI will charge for 100 cy and credit \$5,100 to the Minor Change allowance section.

Bit Item A-07 – Unscheduled Backfill:

Remaining Quantity: 55 tn

Estimated Unit Price: \$145/tn

Adjustment: PCI will charge for 55 tn and credit \$7,975 to the Minor Change allowance section.

In summary, Bid Items A-05; A-06 and A-07 will be billed out at the estimated unit price quantities, and PCO 022 will credit a total of \$14,175 to Bid Item A-19 – Minor Change.

Sincerely,

Kevin Yoakum

Digitally signed by Kevin Yoakum
DN: C=US, E=KYoakum@ProspectCosnt.com,
O=Prospect Construction, CN=Kevin Yoakum
Date: 2024.03.08 07:41:18-08'00'

Kevin Yoakum, PE
PROSPECT CONSTRUCTION, INC.

4/5/2024
RH2 Engineering
22722 29th Drive, Suite 210
Bothell, WA 98021

Attn: Marine Behr, PE

Re: Snoqualmie WRF Phase 3
PCO 23 – WAS Piping Restraint Harnesses

Dear Ms. Behr,

Please consider this notice of Intent to Submit a request for Change order per General Terms and Conditions 00 07 00-5.1.A and a request for Change Order per 00 07 00-5.1.B.

Per 00 07 00-5.1.A.2.a; On 4/5/24 PCI received an email requesting pricing of addition restraint harness.

Per 00 07 00-5.1.A.2.b; PCI estimates the cost to be between 2-8K

Per 00 07 00-5.1.A.2.c; PCI anticipates No Time impact

Per 00 07 00-5.1.A.2.d; The email requested additional work which includes restraint harness, removal and reinstallation of pipe supports, and associated work.

Per 00 07 00-5.1.B; and per 6.2.E.1&3 The total cost for this change comes out to \$4,952. PCI is not requesting a time extension.

Please find associated backup attached as required per 00 07 00-6.2.E.2. Please also find attached cut sheet of material requested, confirm material meets requirements.

Sincerely,

Kevin Yoakum
Digitally signed by Kevin Yoakum
DN: C=US, E=KYoakum@ProspectCosnt.com,
O=Prospect Construction, CN=Kevin Yoakum
Date: 2024.04.05 16:44:02-07'00'

Kevin Yoakum, PE
PROSPECT CONSTRUCTION, INC.

5/13/2024
RH2 Engineering
22722 29th Drive, Suite 210
Bothell, WA 98021

Attn: Marine Behr, PE

Re: Snoqualmie WRF Phase 3
PCO 24 - Axial Flow Pump Catwalk Extension R1

Dear Ms. Behr,

Please consider this notice of Intent to Submit a request for Change order per General Terms and Conditions 00 07 00-5.1.A and a request for Change Order per 00 07 00-5.1.B.

Per 00 07 00-5.1.A.2.a; On 4/12/24 PCI received RH2 RFI requesting a new cost proposal for a new catwalk extension at Oxidation Basin #1 and #2. Includes additional information provided 5/7/24.

Per 00 07 00-5.1.A.2.b; PCI estimates the cost to be between 50-75K

Per 00 07 00-5.1.A.2.c; PCI anticipates No Time impact

Per 00 07 00-5.1.A.2.d; The RH2 RFI requested additional work which includes demo of existing handrail, installation of new platforms and associated handrail modifications.

Per 00 07 00-5.1.B; and per 6.2.E.1&3 The total cost for this change comes out to \$59,978. PCI is not requesting a time extension.

Please find associated backup attached as required per 00 07 00-6.2.E.2. Please note; platform is quoted with FRP grating, and galvanized handrail per RH2 supplied details.

Sincerely,

Kevin Yoakum

Digitally signed by Kevin Yoakum
DN: C=US, E=kyoakum@ProspectCosnt.com, O=Prospect
Construction, CN=Kevin Yoakum
Date: 2024.05.13 11:04:15-07'00'

Kevin Yoakum, PE
PROSPECT CONSTRUCTION, INC.

6/11/2024
RH2 Engineering
22722 29th Drive, Suite 210
Bothell, WA 98021

Attn: Marine Behr, PE

Re: Snoqualmie WRF Phase 3
PCO 25 – J General Plan Revisions R2

Dear Ms. Behr,

Please consider this notice of Intent to Submit a request for Change order per General Terms and Conditions 00 07 00-5.1.A and a request for Change Order per 00 07 00-5.1.B.

Per 00 07 00-5.1.A.2.a; On 5/3/24 PCI received RH2 RFIJ – General Plan Revisions 2, requesting cost proposal of various items that are outlined within the documents.

Per 00 07 00-5.1.A.2.b; PCI has put together the attached estimates of the costs.

Per 00 07 00-5.1.A.2.c; PCI anticipates No Time impact

Per 00 07 00-5.1.A.2.d; The RH2 RFI requested additional work which is not required by the plans/specs, the work is outlines in the RH2 RFI.

Per 00 07 00-5.1.B; and per 6.2.E.1&3 The total cost for this change comes out as follows

J1 – Credit of (\$1,015)
J2 – Cost Add \$2,873
J3 – Cost Add \$8,154
J4 – Cost Add \$5,292
~~J5 – Cost Add \$2,046~~
J6 – Cost Credit (\$1,172)
J7 - Cost Add ~~\$18,417~~ 9,208.50 split
Total Change: \$23,340.50

Please find associated backup attached as required per 00 07 00-6.2.E.2.

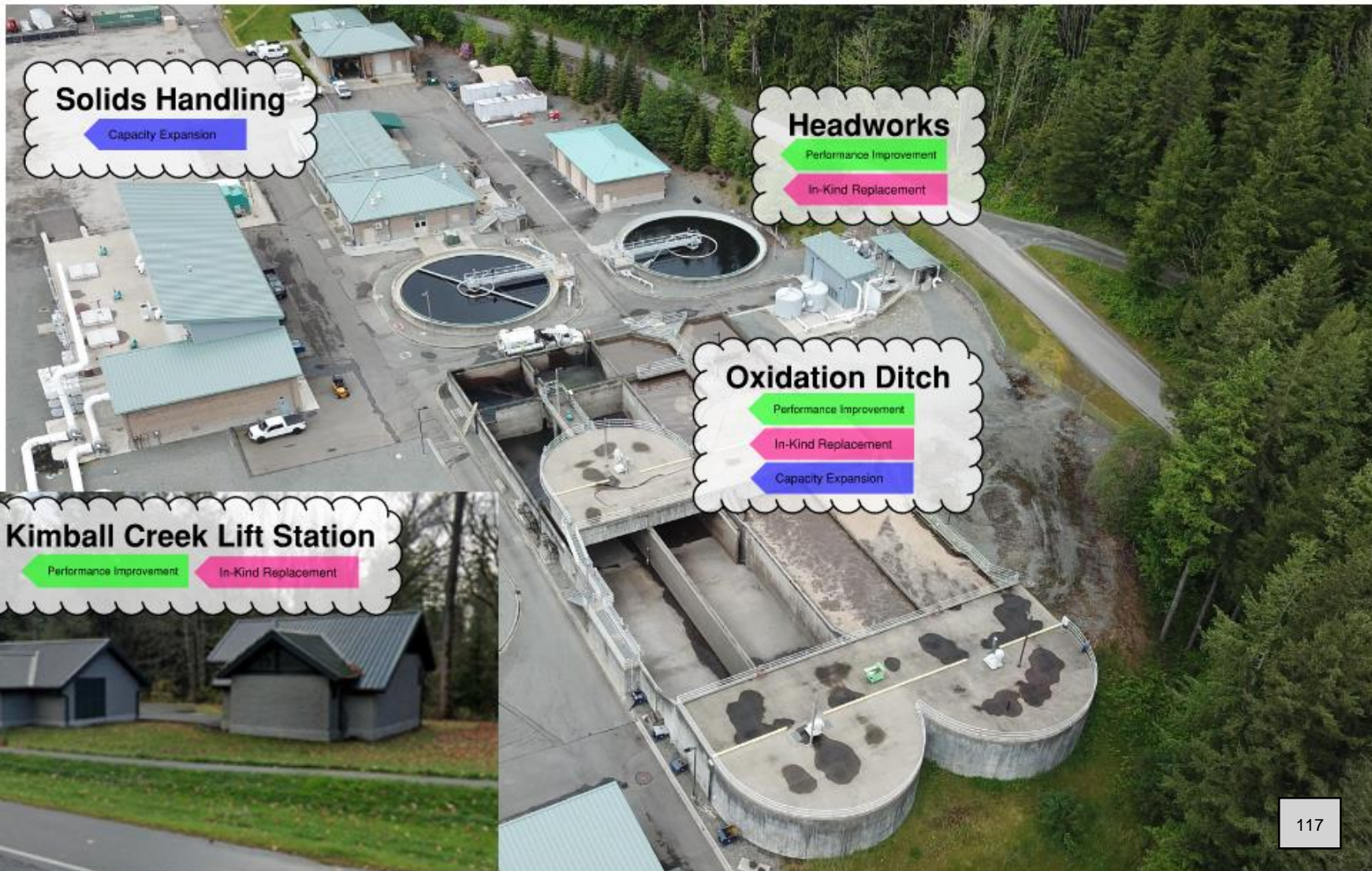
Sincerely,

Kevin Yoakum

Digitally signed by Kevin Yoakum
DN: C=US, E=KYoakum@ProspectCosnt.com, O=Prospect
Construction, CN=Kevin Yoakum
Date: 2024.06.11 10:03:46-07'00'

Kevin Yoakum, PE
PROSPECT CONSTRUCTION, INC.

Overview of Construction Improvements





SEWER CAPITAL PROJECT OR PROGRAM

WATER RECLAMATION FACILITY IMPROVEMENTS - PHASE 3

CIP Project ID: TBD
Department: Sewer
Project Status: Design
Project Location: 34190 SE Mill Pond Road
Project Contact: Jeff Hamlin

Previously Spent: \$532,217
Current Project Budget: \$15,262,217
Original Budget at CIP Inception: \$12,577,470
Contact Email: jhamlin@snoqualmiewa.gov

Years Project in CIP: 1

Project Description:

This project will convert two existing oxidation ditches into plug flow reactors (i.e., activated sludge basins), upgrade the Kimball Creek Lift Station, replace and outfit one of the clarifiers with necessary components upgrades, and install a new grit removal system.

Photo or Map:**Community Impact:**

The intent of this project is to increase the capacity of the biological treatment process for handling current and projected flow and loading conditions, reduce excessive flow cycling and spikes, replace drive units nearing the end of their expected service life, and replace a rapidly deteriorating grit removal system.

Operating Impact:

This project is not expected to impact the operating budget.

Budget:

Project Activities	% of Budg.	Total Activity Budget	Previously Spent	2023	2024	2025	2026	2027	2028	2029 or Beyond
Analysis	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Design	5%	\$ 767,217	\$ 532,217	\$ 235,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	65%	\$ 9,926,461	\$ -	\$ 1,749,342	\$ 7,245,647	\$ 931,472	\$ -	\$ -	\$ -	\$ -
Const. Manage	10%	\$ 1,488,969	\$ -	\$ 262,401	\$ 1,086,847	\$ 139,721	\$ -	\$ -	\$ -	\$ -
Contingency	13%	\$ 1,985,292	\$ -	\$ 349,868	\$ 1,449,129	\$ 186,294	\$ -	\$ -	\$ -	\$ -
Art	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Labor	4%	\$ 597,954	\$ -	\$ 120,921	\$ 408,094	\$ 68,939	\$ -	\$ -	\$ -	\$ -
Other	3%	\$ 496,323	\$ -	\$ 87,467	\$ 362,282	\$ 46,574	\$ -	\$ -	\$ -	\$ -
TOTAL	100%	\$ 15,262,217	\$ 532,217	\$ 2,805,000	\$ 10,552,000	\$ 1,373,000	\$ -	\$ -	\$ -	\$ -
Operating		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

TOTAL PROJECT BUDGET: \$15,262,217

TOTAL OPERATING BUDGET: \$0

Anticipated Funding Mix:

Source	Total Sources	Previously Allocated	2023	2024	2025	2026	2027	2028
Utility Fees ("Rates")	\$ 1,634,813	\$ 532,217	\$ -	\$ 1,102,596	\$ -	\$ -	\$ -	\$ -
Gen. Fac. Charges (GFC)	\$ 9,807,800	\$ -	\$ 2,018,032	\$ 6,801,976	\$ 987,792	\$ -	\$ -	\$ -
Contribution in Aid of Construction (CIAC)	\$ 3,819,604	\$ -	\$ 786,968	\$ 2,647,428	\$ 385,208	\$ -	\$ -	\$ -
TOTAL	\$ 15,262,217	\$ 532,217	\$ 2,805,000	\$ 10,552,000	\$ 1,373,000	\$ -	\$ -	\$ -

Fiscal

This project covers F1, F5, F8, and WW1 in the General Sewer Plan.

TOTAL FUNDING SOURCES: \$15,262,217

Notes:

FUTURE FUNDING REQUIREMENTS: \$0



BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB24-072
June 24, 2024
Public Hearing

AGENDA BILL INFORMATION

TITLE:	AB24-072: Six-Year Transportation Improvement Program for the Period 2025 through 2030	<input type="checkbox"/> Discussion Only
PROPOSED ACTION:	Conduct a Public Hearing and Adopt Resolution No. 1691 Adopting a Six-Year Transportation Improvement Program for the Period 2025 through 2030	<input checked="" type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Resolution

REVIEW:	Department Director	Jeff Hamlin	5/22/2024
	Finance	n/a	5/22/2024
	Legal	David Linehan	5/28/2024
	City Administrator	Mike Chambless	6/3/2024

DEPARTMENT:	Parks & Public Works		
	STAFF: Dylan Gamble		
	COMMITTEE: Parks & Public Works		COMMITTEE DATE: June 4, 2024
	EXHIBITS: <div><div>1. Resolution No. 1691</div><div>2. Six-Year Transportation Improvement Plan</div><div>3. Six-Year Transportation Improvement Plan (With Edits from 6/4/2024)</div><div>4. Public Hearing Notice(s)</div></div>		

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUESTED	\$ 0

SUMMARY

INTRODUCTION

This agenda bill presents the City's Six Year Transportation Improvement Plan (TIP) for the period 2025 through 2030. The six-year plan is updated annually. Following public hearing and Council approval, the TIP will be submitted to WSDOT on June 30, 2024.

LEGISLATIVE HISTORY

The 2025-2030 Six-Year Transportation Improvement Plan is intended to be discussed at the June 4 Parks & Public Works Council Committee meetings. The June 24 Public Hearing will be noticed in the Seattle Times on June 11 and June 18.

BACKGROUND

State law requires each city develop a local Six-Year Transportation Improvement Plan (TIP) and to update it annually ([RCW 35.77.010](#)) by July 1 of each year. State law also requires projects be included in the TIP for cities

to compete for transportation funding grants from most federal and state sources. Federal grant-funded and regionally significant projects from the first three years of the City's TIP are included in the Regional TIP, which is assembled by the Puget Sound Regional Council for King, Kitsap, Pierce, and Snohomish Counties (PSRC). These regional TIPs from around Washington State are then used to inform the State TIP (STIP), which is approved by the Governor and then submitted to the Federal Highway Administration and Federal Transit Authority for their review and approval.

BUDGET IMPACTS

The TIP update is required by law, and while it does provide planning estimates of federal, state, and local costs for each project, there is neither a commitment nor a requirement that these be secured or obligated at this time. Consequently, there is no budget impact by approval of the annual TIP update.

NEXT STEPS

Following Council approval, the updated Six-Year TIP will be filed on the Secure Access Washington website and submitted to the Washington State Department of Transportation.

PROPOSED ACTION

- 1) Conduct a Public Hearing on the 2025-2030 Six-Year Transportation Improvement Plan
- 2) Move to adopt Resolution No. 1691 Adopting a Six-Year Transportation Improvement Program for the Period 2025 through 2030.

RESOLUTION NO. 1691

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SNOQUALMIE, WASHINGTON ADOPTING A SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM (TIP) FOR THE PERIOD 2025 THROUGH 2030

WHEREAS, the City of Snoqualmie is required by RCW 35.77.010 to annually update its Six-Year Transportation Improvement Program (TIP) by no later than July 1 each year and file a copy of the updated TIP with the Secretary of Transportation within 30 days of adoption; and

WHEREAS, a Public Hearing was held on June 24, 2024, for public input on the updated six-year TIP;

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF SNOQUALMIE AS FOLLOWS:

That the Six-Year Transportation Improvement Program for the Period 2025 through 2030, as set forth in Exhibit A attached hereto, is hereby approved and adopted.

Passed by the City Council of the City of Snoqualmie, Washington, this 24th day of June 2024.

Katherine Ross, Mayor

Attest:

Deana Dean, City Clerk

Approved as to form:

David Linehan, Interim City Attorney

City of Snoqualmie 2025-2030 Six-Year Transportation Improvement Program										
						TIP Funding Range		Project Costs		
TIP #	CIP #	Priority	Project Type	Project or Program Name	Description	Start	Finish	Local	Outside Funding	Total
Projects and programs currently funded and identified with the adopted 2023-2028 CIP										
1	TRN20001CIP	18	MPR	Street Resurfacing Program	Provide city wide street resurfacing based on pavement condition score. The goal of this program is to rehabilitate City streets and alleys in a comprehensive and systematic way before they require extensive reconstruction.	2025	2030	\$ 3,527,000.00	NA	\$ 3,527,000.00
2	TRN20002CIP	19	MPR	Sidewalk Replacement Program	This program will fund the community outreach, design and replacement of sidewalks in neighborhoods throughout the city.	2025	2030	\$ 1,367,000.00	NA	\$ 1,367,000.00
3	TRN21001CIP	20	PD	Americans with Disabilities Act (ADA) Program	This program will evaluate and provide for ADA accessibility on public properties within the City where necessary.	2025	2030	\$ 272,000.00	NA	\$ 272,000.00
4	TRN22001CIP	1	MPR	Kimball Creek Bridges 1413B & 1413C repair or replacement along SE Meadowbrook Way	Design and construction. This project will repair or replace the two structurally deficient bridge crossings on SE Meadowbrook Way (Kimball Creek Bridges 1413B and 1413C). The design provides an outline of services to assist the City with the full design, environmental permitting, engineering studies and reports, agency coordination, and grant applications associated with the box culvert design and installation components of the project. Staff continues to apply and present to PSRC for construction funding.	2023	2024	\$ 1,376,346.00	\$ 195,000.00	\$ 1,571,349.00
5	PUW20003CIP	3	PBI	Town Center Improvement Project - Phase 3	Design and construction. Town Center Phase 3 centers on SR202 (Railroad Avenue) between SE Northern Street and the Snoqualmie River Bridge. This project will provide an upgraded ADA compliant multi-use path, utility improvements, roadway and trail illumination, and add connections to local and regional trail systems providing mobility between existing and proposed population centers in and around Historic Snoqualmie and Snoqualmie Falls. The project includes a new trail bridge over Kimball Creek.	2021	2027	\$ 3,511,995.00	\$ 4,170,005.00	\$ 7,682,000.00
6	TBD	2	MPR	Meadowbrook Bridge Repair or Replacement	Design and construction. This project will provide ongoing maintenance of the Meadowbrook Bridge including structural welding and repairs, painting, and load rating update. Bridge replacement will be considered as part of design alternatives.	2023	2027	\$ 997,000.00	\$ 20,000,000.00	\$ 21,000,000.00
7	TBD	4	MPR	384th Sidewalk Improvements	384th Ave between Newton and Kimball Creek Dr will be replaced as part of a sewer main replacement. Included with the roadway replacement the City will construct a sidewalk along East side of 384th.	2023	2025	\$ 2,619,787.00	\$ 500,000.00	\$ 3,119,787.00
Projects currently unfunded but identified as alternative or future projects/programs										
8	NA	5	ROAD	Newton Street connection	Design and construct the connection from the end of the Delta, Newton, Railroad Pl Project. This will finalize the "complete streets" construction along Newton from SR202 and 384th. Construction of the through street includes curb, gutter, ADA sidewalks and ramps, stormwater, water, and sanitary sewer improvements, and paving.	2023	2025	TBD	TBD	TBD
9	NA	9	TOSP	King Street Rail Crossing Improvements	This project will widen this two-track railroad crossing to add a sidewalk for pedestrian access to the city park and improve safety for pedestrians and cyclists. Existing asphalt crossing surfaces will be replaced with concrete. At present, there is no safe or legal pedestrian access to the park because there is no sidewalk and no railroad crossing. Consequently, park users walk across the tracks.	2023	2025	\$ 37,000.00	\$ 746,000.00	\$ 783,000.00
10	TBD	8	TOSP	Snoqualmie Parkway Rail Crossing Improvements	This project will improve safety at this railroad crossing of the principal arterial roadway that receives significant northbound traffic from SR 18. This project will widen sidewalks on each end of the crossing and route pedestrian traffic behind the crossing gates so no one is trapped between a gate and a moving train. The sidewalk on east side of crossing will be widened from 4 feet to 8 feet to accommodate pedestrian surges from the adjacent Gateway Park use as summertime overflow parking for Snoqualmie Falls.	2023	2025	\$ 75,000.00	\$ 1,327,000.00	\$ 1,402,000.00
11	NA	12	ROAD	Town Center Improvement Project - Phase 4	Phase 4 improves Railroad Ave (SR 202) from Newton St to Meadowbrook Way, and completes the downtown corridor. Project would improve lane width and intersection channelization, upgrade utilities, provide a multi-use path, add parking access, street lighting, streetscape, traffic calming, conversion of and underground overhead utilities, and pavement rehabilitation.	TBD	TBD	TBD	NA	NA
12	NA	14	ROAD	Snoqualmie Parkway and SE 99 St Intersection Improvements	This project will provide design and construction of traffic and intersection improvements on the Snoqualmie Parkway at the SE 99th Street Intersection.	TBD	TBD	TBD	NA	NA
13	NA	13	TOSP	Town Center South Parking	The project would seek to replace and improve the parking arrangement along Railroad Ave/SR 202 south of River St. Improvements would include parking realignment, curbs, stormwater improvements, and street beatification. In addition, safety related structures such as improved sidewalk, ADA ramps, pedestrian signals, and striping will be included.	TBD	TBD	\$ 889,441.00	NA	\$ 889,441.00
14	NA	10	ROAD	Town Center North Improvement Project	This project would repave or reconstruct Railroad Pl. and the related parking lot between SE Fir St. and SE Northern St, adding a pedestrian activated signal and crosswalk on Railroad Ave(SR202). Improvements to gateway signage leading to Downtown, drainage improvements, landscaping, and traffic calming measures will also be included.	TBD	TBD	\$ 2,379,857.00	NA	\$ 2,379,857.00
15	NA	22	MPR	Northern St. Culvert Project	This project would evaluate replacement and upgrade potential for the culvert below Northern St. Replacement of the culvert will include replacement of the above roadway and any corresponding sidewalks.	TBD	TBD	\$ 4,597,450.00	NA	\$ 4,597,450.00
16	NA	21	PD	Roadway Culvert Inventory and repair	This project would produce an inventory of all City owned and maintain roadway culverts and condition.	TBD	TBD	NA	NA	NA
17	NA	11	PD	Complete Streets and Safety Improvements	This program will identify improvements to improve safety and support mobility for all users. Projects could include improvements to bicycle lanes, public transportation infrastructure, crossing upgrades, pedestrian signals, curb extensions, modified vehicle travel lanes, streetscape, and landscape treatments.	TBD	TBD	NA	NA	NA
18	NA	23	ROAD	Ridge Marketplace Placemaking Project	This project would construct a gateway arch over Center Blvd. SE, suspend lights across the street, and add banners, pedestrian benches, and additional flowering baskets to the streetscape.	TBD	TBD	\$ 480,779.00	NA	\$ 480,779.00
19	NA	17	ROAD	Meadowbrook Way and SR 202 Intersection Improvements	Provide for the necessary loops, signal timing and striping to add to the left turn lanes at the intersection for improved safety	TBD	TBD	TBD	NA	NA
Other Regional or outside agency-led projects or programs the City may choose to participate in or support										
20	NA	15	MPR	SR 202 Snoqualmie River Bridge	Replace and widen the SR 202 Bridge	TBD	TBD	TBD	NA	NA
21	NA	24	ROAD	SE North Bend Way Roundabout Project	Replacement of the intersection arrangement of North Bend Way, Meadowbrook Ave, and 384th Ave SE with a roundabout.	TBD	TBD	TBD	NA	NA
22	NA	16	TOSP	Metro Park and Ride Facility	This project will fund a regional metro transit park and ride	TBD	TBD	TBD	NA	NA
23	NA	6	MPR	I-90 Interchange Replacement	Design and construction of new interchange	TBD	TBD	TBD	NA	NA
24	NA	7	MRP	SR 18 Widening	widening a 5-mile section of SR 18 between Issaquah-Hobart Road and Deep Creek	TBD	TBD	TBD	NA	NA
25	NA	25	ROAD	Fisher Ave Improvements	Fisher Ave SE and Snoqualmie Parkway signalization and road improvements. Contingent upon development.	TBD	TBD	TBD	NA	NA

Legend		Color Legend
Category acronym	Category Names (Description)	Projects included and funded with the adopted 2023-2028 Capital Improvement Plan
		Projects currently unfunded but identified as alternative or future projects/programs
TOSP	Traffic Operations and Safety Projects	Other Regional or outside agency-led projects or programs the City may choose to participate in or support
MPR	Maintenance, Preservation, and Repair	
ROAD	streetscape and ROAD improvements	
PED	PEDestrian and bicycle improvements	
PD	Planning and Design	

City of Snoqualmie 2025-2030 Six-Year Transportation Improvement Program (W/ EDITS FROM 6/4/2024)										
						TIP Funding Range		Project Costs		
TIP #	CIP #	Priority	Project Type	Project or Program Name	Description	Start	Finish	Local	Outside Funding	Total
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6	TBD	2	MPR	Meadowbrook Bridge Repair or Replacement	Design and construction. This project will provide ongoing maintenance of the Meadowbrook Bridge including structural welding and repairs, painting, and load rating update. Bridge replacement will be considered as part of design alternatives pending full funding.	2023	2027	\$ 997,000.00	\$ 20,000,000.00	\$ 21,000,000.00
7	TBD	4	MPR	384th Sidewalk Improvements	384th Ave between Newton and Kimball Creek Dr will be replaced as part of a sewer main replacement. Included with the roadway replacement the City will construct a sidewalk along East side of 384th.	2023	2025	\$ 2,619,787.00	\$ 500,000.00	\$ 3,119,787.00
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9	NA	9	TOSP	King Street Rail Crossing Improvements	This project will widen this two-track railroad crossing to add a sidewalk for pedestrian access to the city park and improve safety for pedestrians and cyclists. Existing asphalt crossing surfaces will be replaced with concrete. At present, there is no safe or legal pedestrian access to the park because there is no sidewalk and no railroad crossing. Consequently, park users walk across the tracks.	2023	2025	\$ 37,000.00	\$ 746,000.00	\$ 783,000.00
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20	NA	14	MPR	SR 202 Snoqualmie River Bridge	Replace and widen the SR 202 Bridge	TBD	TBD	TBD	NA	NA
21	NA	24	ROAD	SE North Bend Way Roundabout Project	Replacement of the intersection arrangement of North Bend Way, Meadowbrook Ave, and 384th Ave SE with a roundabout.	TBD	TBD	TBD	NA	NA
22	NA	15	TOSP	Metro Park and Ride Facility	This project will fund a regional metro transit park and ride	TBD	TBD	TBD	NA	NA
23	NA	6	MPR	I-90 Interchange Replacement	Design and construction of new interchange	TBD	TBD	TBD	NA	NA
24	NA	7	MRP	SR 18 Widening	widening a 5-mile section of SR 18 between Issaquah-Hobart Road and Deep Creek	TBD	TBD	TBD	NA	NA
25	NA	25	ROAD	Fisher Ave Improvements	Fisher Ave SE and Snoqualmie Parkway signalization and road improvements. Contingent upon development.	TBD	TBD	TBD	NA	NA
26	NA	26	TOSP	Railroad Crossing Improvements	This project will seek to replace, or improve, railroad crossing locations throughout the City. This project would seek to improve the remaining railroad crossings not covered by individual projects (EX. King Street Crossing improvements and Snoqualmie Parkway Rail Crossing improvements). Location include, but are not limited to, Stone Quarry Rd, Meadowbrook Way SE, SE 90th. Newton St, and River.	TBD	TBD	TBD	NA	NA

Legend		Color Legend
Category acronym	Category Names (Description)	Projects included and funded with the adopted 2023-2028 Capital Improvement Plan
		Projects currently unfunded but identified as alternative or future projects/programs
TOSP	Traffic Operations and Safety Projects	Other Regional or outside agency-led projects or programs the City may choose to participate in or support
MPR	Maintenance, Preservation, and Repair	
ROAD	streetscape and ROAD improvements	
PED	Pedestrian and bicycle improvements	
PD	Planning and Design	

CITY OF SNOQUALMIE
NOTICE OF PUBLIC HEARING – June 24, 2024
2025-2030 Six-Year Transportation Improvement Program

Notice is hereby given that the draft 2025-2030 Six-Year Transportation Improvement Program (TIP) will be publicly discussed at the Parks & Public Works Council Committee & Committee of the Whole Hybrid Meeting on June 4, 2024, at 4:30 pm. In addition, the Snoqualmie City Council will hold a Public Hearing at its Regular Hybrid Meeting on June 24, 2024 @ 7:00 pm.

The TIP covers roadway, pedestrian, and bicycle projects planned for the six-year period beginning in 2025. State law requires that the TIP be updated and adopted by the City annually.

All meetings will be held in person and virtually using video conferencing technology provided by Zoom, and the public will have the opportunity to comment during the Public Hearing on June 24. No online public comments will be accepted during the meeting. Written comments are encouraged and may be submitted via in-person drop off, mail, or e-mail to cityclerk@snoqualmiewa.gov. All written comments must be received by 3:00 p.m. on the day of the scheduled meeting.

The 2025-2030 TIP is scheduled for adoption at the June 24, 2024, City Council Meeting. If you have questions, please contact Dylan Gamble, CIP Manager, at dgamble@snoqualmiewa.gov.

The June 4 and June 24 agendas will be available online on or before June 3 for the June 4 meeting and June 21 for the June 24 meeting at: <https://snoqualmie-wa.municodemeetings.com/>

Deana Dean, City Clerk
Updated: June 11, 2024
Notice: Seattle Times, May 31 and June 12, 2024



BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB24-073
June 24, 2024
Consent Agenda

Item 16.

AGENDA BILL INFORMATION

TITLE:	AB24-073: Authorization for continued legal services with K&L Gates	<input type="checkbox"/> Discussion Only
PROPOSED ACTION:	Move to approve an additional \$80,000 for continued legal representation with K&L Gates.	<input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

REVIEW:	Department Director	Mike Chambless	6/3/2024
	Finance	Janna Walker	6/11/2024
	Legal	David Linehan	6/3/2024
	City Administrator	Mike Chambless	6/13/2024

DEPARTMENT:	Administration		
	STAFF: Deana Dean, City Clerk		
	COMMITTEE: Finance & Administration		COMMITTEE DATE: June 18, 2024
	EXHIBITS: 1. Engagement Letter		

AMOUNT OF EXPENDITURE	\$ 80,000
AMOUNT BUDGETED	\$ 11,257,982
APPROPRIATION REQUESTED	\$ 0

SUMMARY

INTRODUCTION

The City entered into an engagement letter with K&L Gates on June 6, 2023, for legal services related to fee-to-trust, fee-for-service, and other legal matters. The City has exceeded the \$50,000 spending threshold and seeks Council approval for an additional \$80,000 for continued legal representation.

ANALYSIS

Administration is actively engaged with K&L Gates on several legal matters and is seeking Council approval as required under the Financial Management Policies.

BUDGET IMPACTS

Administration recommends approving expenditures up to \$80,000 for continued legal representation with K&L Gates. The 2023-24 amended budget appropriates \$11,257,982 for General Fund (#001) administration activities. Currently, \$8,094,064 has been spent in the current biennium, with \$416,538 in outstanding contract value and an estimated \$1,369,472 in current employees' salary and benefits payable for the remainder of the biennium. With the addition of an estimated \$80,000 payable to K&L Gates, the remaining Biennial Budget appropriation is \$1,297,908, as shown within the table on the following page. Therefore,

sufficient appropriation exists within the 2023-2024 Biennial Budget (General Fund #001) to fund the expenditure.

General Fund Administration (#001)

2023-2024 Amended Biennial Budget	
Beginning Budget	\$ 11,257,982
Expenditures	\$ (8,094,064)
Outstanding Contract Value <i>(Previously Approved)</i>	\$ (416,538)
Estimated Labor Value for Remainder of Biennium (City Employees)	\$ (1,369,472)
Current Available Budget	\$ 1,377,908
Value of this Contract <i>(AB24-073)</i>	\$ (80,000)
Available Budget after AB24-073	\$ 1,297,908

PROPOSED ACTION

Move to approve an additional \$80,000 for continued legal representation with K&L Gates.

K&L GATES

June 5, 2023

Bart Freedman
Bart.freedman@klgates.com

T +1 206 370 7655

F + 1 206 623 7022

Katherine Ross, Mayor
City of Snoqualmie
38624 River Street
PO Box 987.
Snoqualmie, WA 98065

Re: Confirmation of Engagement

Dear Mayor Ross:

Thank you for asking K&L Gates LLP (the "Firm" or "K&L Gates") to represent the City of Snoqualmie ("City of Snoqualmie"). We welcome this opportunity and look forward to working with you on this engagement.

I enclose our Terms of Engagement for Legal Services (the "Terms") which supplement this letter and include additional information regarding our legal services, our relations with our clients, our billing and payment arrangements, potential conflicts, and other matters. These Terms will apply to all matters on which we may represent you, except as you and we may otherwise expressly agree.

Please review this letter and the Terms carefully. If they are not consistent with your understanding of our engagement in any respect or if you have any questions concerning the nature and terms of our engagement, please contact me as soon as possible so that we can promptly address your concerns.

The Scope of Our Engagement

The Firm is being engaged to act as counsel solely for the City of Snoqualmie and not for any affiliated entity (including parents and subsidiaries), shareholder, partner, member, manager, director, officer or employee not specifically identified herein.

You have retained the Firm to advise you with respect to certain agreements relating to fee-to-trust and potential fee-for-service, and to address those additional matters for which the Firm expressly agrees to provide representation. You agree that we are authorized to take instruction in this matter primarily from you.

K&L Gates will only provide legal services. We have not been retained, and expressly disclaim any obligation, to provide business or investment advice.

Our Charges

Our statements for professional services will be substantially based upon the amount of time spent by lawyers, paralegals, and other professionals who perform services on your behalf and their respective hourly rates as then in effect. Those hourly rates vary by office across the Firm, take into account the timekeepers' experience in particular areas, and are adjusted periodically. Our charges for fees, disbursements, and other charges and the basis for our invoices are addressed in more detail in the enclosed Terms.

Our Billing and Payment Arrangements

We will generally render statements for professional services and related charges on a monthly basis and expect payment to be made within 30 days of your receipt of our statement, without regard to the consummation or outcome of the matter for which we have been engaged. In the event our statements are not timely paid, we reserve the right to suspend our services until satisfactory payment arrangements are made or to terminate our services if such arrangements are not made and if such termination is otherwise appropriate. You may, of course, terminate our services at any time.

Our Staffing of Your Engagement and Communications with You

I will be your principal contact with respect to the Firm's representation of the City of Snoqualmie. Based on a 9% discount off of our local hourly rates, my current hourly rate for this matter is \$705.00. Ben Mayer and Natalie Reid will be assisting in this matter. Ben's hourly rate for this matter is \$546.00 and Natalie's hourly rate for this matter is \$482.00.

Our representation of you will be staffed by other partners, associates and other professional staff as may be appropriate under the circumstances. We will endeavor to keep you apprised of significant developments in the course of our engagement, to consult with you about our work on an ongoing basis and to obtain your direction on critical issues.

You should contact me with any questions you may have about our work or any other aspect of our representation of you. You can reach me at the office (206-370-7655) or on my mobile telephone (206-963-2794) at your convenience.

Conflicts of Interest

We have searched the Firm's conflicts database and have disclosed to you any ethical conflicts of interest, as defined by the applicable rules of professional conduct, that existed at the time. Such conflicts, if any, have been resolved to your and to our satisfaction. With respect to conflicts of interest that may arise in the future during our engagement by you, the Terms includes a Conflict of Interest section in which you agree to a limited, prospective waiver. This means that,

if all the conditions set forth therein are met, and provided that the matter is not substantially related to the matters we handled or are handling for you, the Firm 1) may represent another client in a matter in which its interests are adverse to your interests, and 2) may represent as a client any individual or entity that is or has been adverse to you. Please review this section, as well as all other sections of the Terms, in detail.

Our Agreement

In providing legal services to you, absent timely advice from you to the contrary, we will act in reliance upon the understanding that this letter and the enclosed Terms constitute our mutual understanding with respect to the terms of our retention. If you proceed with the use of our services, please sign and return this letter.

On behalf of K&L Gates, I thank you for the opportunity to represent the City of Snoqualmie. We look forward to serving you.

Very truly yours,

DocuSigned by:

Bart Friedman

9B9A30A1FD44449...

Bart Friedman

Enclosure: Terms of Engagement for Legal Services

I confirm our engagement of K&L Gates LLP as set forth herein and in the enclosed Terms of Engagement.

The City of Snoqualmie

DocuSigned by:

Katherine Ross

A7F8D713102C4A4...

Katherine Ross
Mayor

Date: 6/6/2023

K&L GATES LLP

TERMS OF ENGAGEMENT FOR LEGAL SERVICES

Thank you for selecting K&L Gates LLP (“K&L Gates”) to represent you and to provide legal services as described in our engagement letter. These Terms of Engagement for Legal Services (the “Terms”), together with our engagement letter, set forth the basis upon which K&L Gates will provide legal services to you. Absent a contrary agreement between us, we will understand that our engagement letter and these Terms supersede any prior oral understandings between us and together form the contract (“Engagement Contract”) for our initial engagement and any subsequent assignments upon which you and we may mutually agree.

We believe it is important to establish clearly the basic terms of our engagement at the outset. Accordingly, if you have any questions concerning these Terms, please contact the lawyer responsible for your engagement so that your questions or concerns may be addressed and resolved promptly.

INTRODUCTION

K&L Gates comprises multiple affiliated entities: a limited liability partnership named K&L Gates LLP organized under the laws of Delaware (“K&L Gates-US,” the “Firm,” or “we” or “us” as the context requires) and maintaining offices in certain states throughout the United States and in a number of international multiple affiliated entities.¹

OTHER K&L GATES ENTITIES

You agree that, as your agent, we may engage other K&L Gates entities to assist us in carrying out our engagement, where appropriate and with notice to you.

Numerous countries in which our offices are located have enacted Anti-Money Laundering (“AML”) laws. If K&L Gates lawyers in any of these offices are engaged to assist you in matters within the scope of our engagement, it will be necessary to comply with the applicable AML laws. In connection therewith, we or lawyers from the appropriate office may be required to

obtain additional, specific evidence of client identity from you and/or to report certain transactions to the authorities. If these AML requirements are applicable, you will be informed of the details needed for compliance.

OUR LAWYER-CLIENT RELATIONSHIP

The Firm has been engaged to represent only the client(s) named in our engagement letter (“you” or the “Client”), even if someone other than you, including an insurer, is responsible for paying, or has agreed to pay, our statements. Accordingly, absent a specific, separate engagement to represent such other persons or entities, (1) if our Client is an individual, the Firm has not agreed to represent, and is not representing, any other person or any affiliated entity; (2) if our Client is a corporation, partnership, joint venture or other entity, the Firm has not agreed to represent, and is not representing, any of your constituents, including directors, officers, employees, managing agents, partners, members, shareholders, affiliates (including parents and subsidiaries) or other persons associated with you; and, (3) if our Client is a trade association or other member organization, the Firm has not agreed to represent, and is not representing, any director, officer, member of or other entity represented by you or any of your other constituents.

In addition, the Firm’s engagement to represent you is limited to the matter(s) described in our engagement letter and to any additional matters for which the Firm expressly agrees to provide legal representation.

You acknowledge that the Firm has not provided you with legal advice concerning the terms and conditions of our Engagement Contract.

OUR CHARGES FOR LEGAL SERVICES

A. Legal Fees

Our statements for professional services will be substantially based upon the time spent by

¹ K&L Gates comprises multiple affiliated entities: a limited liability partnership named K&L Gates LLP organized under the laws of Delaware (“K&L Gates-US,” the “Firm,” or “we” or “us” as the context requires) and maintaining offices in certain states throughout the United States and in Beijing (“K&L Gates LLP Beijing Representative Office”), Berlin, Doha, Dubai, Frankfurt, Munich, Seoul (“K&L Gates LLP Seoul Foreign Legal Consultant Office”), and Shanghai (“K&L Gates LLP Shanghai Representative Office”); an Australian multi-disciplinary partnership maintaining offices in Brisbane, Melbourne, Perth and Sydney (“K&L Gates-AUS”); a limited liability partnership (also named K&L Gates LLP); incorporated in England and Wales and maintaining offices in London and Paris (“K&L Gates-UK”); a Delaware general partnership (“K&L Gates Belgium”) maintaining an office in Brussels; a limited liability partnership established under the laws of

Ireland (K&L Gates (Ireland) LLP) maintaining an office in Dublin; a private limited company registered with the Luxembourg Register of Commerce and Companies (“K&L Gates Volckrick S.à.r.l”) with an office in Luxembourg; a Hong Kong general partnership (“K&L Gates, Solicitors”) maintaining an office in Hong Kong; a professional association established and organized under the laws of Italy named Studio Legale Associato with an office in Milan; a general partnership organized under the laws of Brazil named K&L Gates LLP – Consultores em Direito Estrangeiro/Direito Norte-Americano, with an office in São Paulo; a Taiwan general partnership (“K&L Gates”) maintaining an office in Taipei; a joint enterprise formed in accordance with Japanese regulations (“K&L Gates Gaikokuho Joint Enterprise”) maintaining an office in Tokyo; and a limited liability company organized under the laws of Singapore (“K&L Gates Straits Law LLC”).

professionals, including lawyers, paralegals and other staff members operating under the supervision of lawyers, who perform services on your behalf. The hourly rates for those individuals are based upon their experience and vary by office across the Firm. Time spent on your matters will include meetings with you and others; traveling; considering, preparing and working on documents, pleadings and other papers; written and electronic correspondence; and, making and receiving telephone calls. Whether or not a matter proceeds to completion, our statements will include all work done and all expenses incurred, unless otherwise agreed.

Our hourly rates are periodically reviewed and adjusted. In preparing our statements for professional services, we will use our hourly rates in effect when our services were rendered.

Information regarding standard hourly rates and other charges established by the Firm is proprietary to the Firm. You agree not to disclose such information to third parties without the Firm's prior written consent. In the event that you are served with a demand or legal process that you believe requires you to disclose such information, you agree to notify the Firm immediately of such demand or process, and to reasonably cooperate with the Firm in protecting the Firm's proprietary information from disclosure without the Firm's consent.

Where requested, we may provide you an estimate of the overall costs that may be incurred in connection with a particular engagement. Any such estimate is necessarily based on a number of uncertain factors and future developments and may be influenced by your decisions and by the actions of third parties. Accordingly, any estimate we provide shall not constitute a promise or agreement that we will render the necessary services within a specific time or for a specific amount. The Firm's statements for professional services will be based on the Firm's billing policies, as set forth herein, and the charges reflected in such statements may vary from any estimates previously given.

B. Disbursements

You will be billed for disbursements and other charges relating to our professional services. With respect to disbursements incurred on your behalf to vendors and other third parties for incidental expenses (such as filing fees and travel expenses), you will be billed at our invoiced cost. With respect to internally-generated and other charges (such as photocopying), you will be billed in accordance with our Schedule of Standard Charges in effect when the charge is incurred. Our current Schedule is attached to these Terms. Where the nature of our engagement requires the retention of third parties (e.g., expert witnesses, accountants, actuaries or other consultants, mediators

or arbitrators), we will obtain your approval for such retention, and we will forward their statements for services and expenses directly to you for payment.

C. Other K&L Gates Entities Charges

Where, with notice to you, we have engaged another K&L Gates entity to assist us in our representation of you, we will include their charges in our statement for professional services unless you ask us to arrange for the other K&L Gates entity to invoice you separately.

OUR BILLING AND PAYMENT ARRANGEMENTS

A. Billing

It is our general practice to render statements for professional services and related charges on a monthly basis. We will send a final statement after completion of our work.

B. Payment

We will expect payment to be made within thirty days after your receipt of our statement, without regard to the consummation of any proposed transaction or the outcome of any matter. Payment should be made by you in the full amount of our statement and you will be responsible also for any withholding tax or other deduction that may be chargeable to you by the relevant taxing authorities or by a governmental entity. In the event our statements are not paid in a timely manner, we reserve the right to defer further work on your account and, where such arrearage is not resolved after notice of delinquency is given to you, to terminate our representation of you. Under such circumstances, you agree to consent to, and not oppose, such termination and to sign a substitution of counsel and/or such other document as may be reasonably necessary to effect the Firm's termination of our lawyer-client relationship, including the Firm's withdrawal of its prior appearance in any court or other litigated proceeding. The termination of our lawyer-client relationship shall not affect your ongoing responsibility for any fees or other charges incurred as of the date of our notice of termination.

C. Liens

You hereby grant K&L Gates a lien, to the extent permissible under applicable law, on any and all claims that are the subject of our representation under the Engagement Letter and Terms of Engagement. K&L Gates's lien will be for any sums owing to the Firm for any unpaid costs, or attorney's fees and expenses, at the conclusion of our services. The lien will attach to any recovery you may obtain, whether by arbitration award, judgment, settlement or otherwise. An effect of such a lien is that K&L Gates may be able to compel payment of fees and costs from any such funds

recovered on your behalf even if our representation of you has terminated before the end of the matter. Because a lien may affect your property rights, you may seek the advice of an independent lawyer of your own choosing before agreeing to such a lien. By accepting and agreeing to be bound by the Engagement Letter and Terms of Engagement, you represent and agree that you have had a reasonable opportunity to consult such an independent lawyer and—whether or not you have chosen to consult such an independent lawyer—you agree that K&L Gates will have a lien as specified above.

D. Third Party Payment Responsibility

If a third party (including an insurer) undertakes to pay any portion of the Firm's bills, 1) you will remain responsible for payment of any amounts billed by the Firm and not paid by that third party, 2) you hereby consent to the application of those funds to the outstanding balance of your account with the Firm and waive any right you might otherwise have to direct us to pay or apply those funds in any other fashion, and 3) to the extent any such third party makes payment to us on your behalf accompanied by directions as to what portion of outstanding fees and expenses are to be covered by such payment, you hereby consent to us adhering to those directions and waive any right you might otherwise have to direct us to pay or apply those funds in any other fashion. If you are awarded legal fees or costs by a court or other party, you will remain responsible for payment of the Firm's billed fees and other charges, even if the award to you is less than the amounts we have billed you. Where we have agreed to represent multiple clients in a matter, each client will be jointly and severally responsible for payment of the Firm's statements.

E. Questions

If you have any questions about any statement that we submit to you, you should contact the lawyer responsible for your engagement as soon as you receive it so that we may understand and address your concerns promptly.

TERMINATION

A. Your Right to Terminate

You may terminate our engagement on any or all matters at any time, with or without cause. Your termination of our services will not affect your responsibility to pay for billed and unbilled legal services rendered or other charges incurred as of the date of termination and, where appropriate, for such expenses as we may incur in effecting an orderly transition to successor lawyers of your choice.

B. Our Right to Terminate

Subject to any applicable ethical rule or legal requirement, the Firm reserves the right to terminate its representation of you prior to the conclusion of our services, subject to such permission from any court or tribunal as may be required under the circumstances. In such event, we will provide you with reasonable notice of our decision to terminate and afford you a reasonable opportunity to arrange for successor lawyers, and we will assist you and your successor lawyers in effecting a transition of the engagement. Reasons for the Firm's termination may include your breach of our Engagement Contract including, without limitation, failure to pay outstanding statements in a timely manner as set forth above, the risk that continued representation may result in our violation of applicable rules of professional conduct or legal standards or of our obligations to any tribunal or third parties, your failure to give us clear or proper direction as to how we are to proceed or to cooperate in our representation of your interests, or other good cause.

C. Termination Upon Conclusion

Unless it is previously terminated, the Firm's representation of you, and our lawyer-client relationship with you, will terminate automatically as of the date of the last task performed by the Firm, regardless of whether (1) the Firm sends you a closing letter, (2) the Firm sends you invoices for unpaid expenses or fees, (3) a matter for you is open in the Firm's accounting records, or (4) the Firm refers to any matter for you on its website.

D. Post-Engagement Matters

After the conclusion or termination of our representation of you as described in our engagement letter and these Terms, changes in relevant laws, regulations or decisional authorities may affect your rights and obligations. Unless you engage the Firm to provide future services and to advise you with respect to any issues that may arise in the future as a result of such changes, we will have no continuing obligation to advise you with respect to future legal developments.

OUR COMMUNICATIONS WITH CLIENTS

The Firm's lawyers strive to keep our clients reasonably informed about the status of our engagements and promptly to comply with reasonable requests for information. To enable us to provide effective representation, you agree to be truthful and to cooperate with us in the course of the engagement and to keep us reasonably informed of material developments.

If there are particular limitations on how you would like us to communicate with you, please advise us in advance about your preferences. Unless you advise

us to the contrary, however, we will assume that communication by e-mail is acceptable to you. Absent special arrangements, we do not employ encryption technologies in our electronic communications.

CONFIDENTIALITY

A. Confidentiality and Disclosure

We owe a duty of confidentiality to all our clients. Accordingly, you acknowledge that we will not be required to disclose to you, or use on your behalf, any documents or information in our possession with respect to which we owe a duty of confidentiality to another client or former client.

Information regarding standard hourly rates and other charges established by the Firm is proprietary to the Firm. Information regarding the Firm's security procedures, policies, and systems is proprietary and confidential to the Firm. Disclosure of this information to outside parties poses a significant security risk to the Firm and its clients. Accordingly, you agree not to disclose such information to third parties without the Firm's prior written consent. In the event that you are served with a demand or legal process that you believe requires you to disclose such information, you agree to notify the Firm immediately of such demand or process, and to reasonably cooperate with the Firm in protecting the Firm's proprietary and confidential information from disclosure without the Firm's consent.

Notwithstanding any provisions to the contrary the Firm acknowledges that you are subject to the Washington Public Records Act and therefore materials designated as confidential may be subject to disclosure under the Act.

B. Disclosure to Certain Third Parties

You agree that we may, when required by our insurers, auditors or other advisers, provide details to them of any matter or matters on which we have represented you.

C. Disclosure to Other K&L Gates Entities

You agree that we may disclose confidential information relating to you, or any matters on which we are representing you, to other K&L Gates entities.

D. Disclosure of Representation

You agree that, in Firm brochures, attorney biographies, and other materials or information about our practice, we may indicate the general nature of our representation of you, your identity as a Firm client, and examples of engagements handled on your behalf. Consistent with our ethical obligations, we will not disclose any confidential information. If you do not

wish to have your name mentioned in our materials, please so inform us in writing.

E. Internet/Cloud-Based Services and Data Protection

Any information, including personal data, that K&L Gates collects in our global legal practice may be controlled, stored and processed in, and transferred among, any of our offices and with such contractors, vendors, consultants, professional advisors, and other service providers as we engage to assist us in our practice or to meet our clients' legal needs (collectively, "contractors"), and may be transferred to and through any country, including countries that may not have privacy (data protection) legislation and regulations comparable, for example, to countries in the European Economic area. The location of our offices and of such contractors may change from time to time, and we may acquire offices and engage contractors in other countries at any time.

In addition, we may use internet/cloud-based infrastructure, services and applications for storing information and files, sharing information with clients and contractors, and for ease of access. These internet/cloud-based services and applications may include, among others, email, mobile phone applications, voice services, electronic data/document websites, appointment/event tracking, contact information storage, time tracking, file sharing with you and other authorized persons or entities, and file synchronization services to keep such information up to date. We understand that, in engaging the Firm, you expressly consent to all such control, storage, processing and transfers.

Whether we control, store, or process this information in our offices or with internet/cloud-based service providers or other contractors, we have an obligation under the applicable rules of professional conduct to protect your confidential information and not reveal such information without your informed consent. We are therefore advising you of the likelihood that during the course of this engagement we may use internet/cloud-based services and applications in your representation. Consistent with applicable rules and ethics opinions, we will take reasonable steps to prevent the disclosure of confidential information, including reviewing the various policies, procedures, and security safeguards that any internet/cloud-based service providers have in place. Although the use of these services and applications involves some degree of risk that third parties may access confidential information, we believe and, by signing this letter, you agree that the benefits of using these services and applications outweigh the risk of any accidental disclosure.

When we handle personal data in connection with the services we provide to you, including any data

we outsource to internet/cloud-based service providers or other contractors or share within our offices around the world, we will comply with applicable data privacy regulations (e.g., the EU General Data Protection Regulation 2016/679, the California Consumer Privacy Act, the Chinese Personal Information Protection Law).

CONFLICTS OF INTEREST

The Firm's lawyers, acting in a variety of practice areas and in multiple jurisdictions, provide and will provide legal services to thousands of current clients and future clients. Those clients may be competitors, customers, suppliers or have other business dealings and relationships inter se. As a result, those clients may have matters in which their interests are actually or potentially adverse to one another.

In these circumstances, the Firm's ability 1) to represent you in any matter involving, directly or indirectly, another client, and 2) to represent as a client any individual or entity that is or has been adverse to you will be governed exclusively by applicable rules of professional conduct, unless otherwise agreed to by you and the Firm and, as appropriate, any other Firm client. To allow the Firm to represent both you and other current and future clients in pending or future matters to the fullest extent consistent with applicable ethical restrictions, we request our clients to agree to a limited waiver of certain actual or potential conflicts of interest.

Specifically, by this engagement, (1) you agree that the Firm can represent other clients whose interests are actually or potentially adverse to you and can represent as a client any individual or entity that is or has been adverse to you, provided that: (a) the matter is not substantially related to any current or concluded matter in which the Firm has represented you; (b) in carrying out any such other representation, the Firm shall not violate the duty of confidentiality that we owe to you; and, (c) prior to undertaking the other representation, the Firm has reasonably concluded, in the existing circumstances, including this consent, that the Firm can provide competent and diligent representation to you and each other affected client and that the other representation complies with applicable ethical standards; and, (2) you agree that you will not seek to disqualify us from representing other clients with respect to any matters where such provisos are satisfied.

You further agree that, if you choose to withdraw your consent to the Firm's representation of another client in any such other representation, you will, at our request, engage other counsel, and, after any brief and reasonably necessary transition period (for which we will not bill you), you will permit us to terminate our representation of you unless any rule or statute or tribunal with jurisdiction precludes us from doing so.

We have a large and diverse transactional patent practice. You agree that no conflict of interest is presented when, on behalf of other Firm clients, we render patentability, infringement and validity opinions regarding, and advance patentability arguments over, patents and/or patent applications owned, licensed or controlled by you, but not handled by our law firm. In order to avoid any misunderstanding, we request that our clients, by accepting our engagement letter and these Terms, confirm that they do not think it is a conflict of interest (or that any conflict of interest is waived) when we opine for one client with respect to a patent owned by another client of the firm or distinguish same during prosecution of a patent application.

We also have a large and diverse transactional trademark practice. You agree that no conflict of interest is presented when, on behalf of other Firm clients, we render registrability, infringement and validity opinions regarding, and advance registrability arguments over, registered or unregistered trademarks and/or trademark registration applications owned, licensed or controlled by you, but not handled by our law firm. In order to avoid any misunderstanding, we request that our clients, by accepting our engagement letter and these Terms, confirm that they do not think it is a conflict of interest (or that any conflict of interest is waived) when we opine for one client with respect to a trademark owned by another client of the firm or distinguish same during prosecution of a trademark application.

The Firm represents various third party funders ("TPFs") that provide financing for, without limitation, court based litigation, arbitration proceedings, and court judgment and arbitral award enforcement proceedings in various countries around the world (collectively, "Financing Activities"). There may be situations (known or unknown to the Firm) in which a client of the Firm (which we do not represent in relation to its Financing Activities) is providing or has provided financing to the adverse party in a matter in which the Firm is representing you. The Firm has determined that it would be able to provide competent and diligent representation to both the TPF and you in such a situation and that our representation of each will not be materially limited by our responsibilities to the other. As a condition of this engagement, you consent to the Firm's representation of you and TPFs (in matters unrelated to our work for you). In the event you seek funding or related services (known or unknown to the Firm), from TPFs, you agree that the Firm will not consider the TPF to be a client of the Firm solely as a result of the TPF providing funding and related services to you. Furthermore, you agree the Firm is in no way precluded from representing other clients in any matters adverse to TPFs that have provided or are currently providing financing or related services to you.

Finally, you agree that, for the purposes of determining whether any conflict may exist, only the client(s) identified in our engagement letter, and not any

affiliated entity or person, shall be considered our client.

SANCTIONS

The firm and its lawyers are subject to legal requirements relating to international sanctions enforced in various jurisdictions. These various laws and regulations may at any time impose restrictions or prohibitions on our ability to continue work on your matter due to the parties or activity involved. In such event, we may have legal obligations, or otherwise determine it is appropriate, to take certain steps including potentially reporting matters to relevant authorities and pausing or stopping work for you immediately. Where appropriate we also may decide to apply for a government license under which work may be permitted to continue, but we are under no obligation to do so. Should additional work become necessary as a result of international sanctions, we will advise you about the estimated costs and timescales that may be involved.

OPPOSING LAWYERS

In addition to our representation of business and not-for-profit entities as well as individuals, we also regularly serve as legal counsel to lawyers and law firms. From time to time, we engage other lawyers and law firms to represent us. As a result, opposing lawyers in a matter may be a lawyer or law firm that we represent now or may represent in the future. Likewise, opposing lawyers in a matter may represent us now or in the future. Further, we have professional and personal relationships with many other lawyers, often because of our participation in professional organizations. Collectively, these situations are common in the legal field. We believe that these relationships with other lawyers will not adversely affect our ability to represent you.

DOCUMENT RETENTION

Your original hard copy documents and property, described further below, will be returned to you upon request at the conclusion of our representation of you and upon our receipt of payment for outstanding fees and other charges, subject to applicable Rules of Professional Conduct. At that time, you also will have the opportunity to receive the remainder of your client file (other than any original documents previously returned to you). Some K&L Gates offices maintain files in a digital image format. If you request your file from any of those offices, we will provide it in an electronic format on a CD, DVD or other medium. Should you decide not to accept your remaining file at that time, you authorize us to destroy your files at our discretion. If you do not request the return of your file at the time our representation of you is concluded, we may retain or destroy the file without further notice to you.

Original documents and property, if not returned to you for any reason, will be designated for permanent retention and will not be destroyed without your prior approval. Such items include, but are not limited to, money orders, travelers checks, stocks and bonds, final executed releases, settlement agreements, contracts and sale or purchase agreements, judgments, deeds, titles, easements, wills and trusts, powers of attorney and all other dispositive estate planning documents.

You agree that our drafts of documents, notes, internal working papers, internal e-mail and electronic databases shall be and remain the property of K&L Gates LLP and shall not be considered part of your client file.

The Firm retains the right to make copies of your file, at our expense, for our own information and retention purposes.

FIRM LAWYERS' PRIVILEGE

We believe it is in your interest as well as the Firm's interest that, in the event ethical or other legal issues arise during our representation of you, including conflict of interest issues or potential disputes between us, the Firm lawyers working on your behalf are able to receive informed, confidential advice regarding their obligations. Accordingly, if we determine in our discretion that it is necessary or advisable for Firm lawyers to consult with our internal or outside counsel, you agree that they may do so and that you recognize the Firm has a lawyer-client privilege protecting the communications between the Firm lawyers working on your behalf and the Firm's internal or outside counsel.

NEW YORK FEE DISPUTE PROCESS

If any of our New York licensed lawyers work on this matter and if a material portion of the legal services we provide to you takes place in New York, you may have an option to invoke arbitration should a fee dispute arise between you and us during or at the conclusion of this engagement. Specifically, in any civil matter where the fee dispute involves a sum of up to \$50,000, you may have a right to compel resolution by binding arbitration. In addition, whether or not binding arbitration is available, both you and we are encouraged to seek resolution of lawyer-client disputes, including fee disputes, through mediation, and the New York Courts and Bar have established a program for mediation of such disputes by an impartial mediator. In the event that any fee dispute should arise in this engagement which is not promptly and satisfactorily resolved between us, we shall furnish you with further details concerning the procedures and effects of arbitration and mediation, so that you can make an informed decision as to how to proceed in the circumstances.

CLIENT RESPONSIBILITIES

It is possible that you may have insurance policies relating to the matter that is the subject of our engagement. You should carefully check the insurance policies you have purchased and, if coverage may be available, you should provide notice to all insurers that may provide such coverage as soon as possible. Although we will be pleased to assist you in assessing the potential for coverage under any policies you may have, our engagement will not include advising you with respect to the existence or availability of insurance coverage for matters within the scope of our engagement unless you supply us with copies of your insurance policies and expressly request our advice on the potential coverage available under such policies.

SEVERANCE OF TERMS

If all or any part of our Engagement Contract is or becomes illegal, invalid or unenforceable in any respect, then the remainder will remain valid and enforceable.

THIRD PARTY RIGHTS

No provision of our Engagement Contract is intended to be enforceable by any third party. Accordingly, no third party shall have any right to enforce or rely on any provision of our Engagement Contract.

ASSIGNMENT**A. Permitted Assignment**

We may assign the benefit of our Engagement Contract to any partnership or corporate entity that carries on the business of K&L Gates-US in succession to us and you will accept the performance by such assignee of the Engagement Contract in substitution for our performance. References in these Terms (other than in this paragraph) and in any relevant engagement letter to the Firm or to K&L Gates-US shall include any such assignee.

B. Other Assignment

Subject to the foregoing paragraph, neither you nor we shall have the right to assign or transfer the benefit or burden of our Engagement Contract without the written consent of the other party.

DEFINITIONS

In these Terms a reference to a “**matter**” is to a transaction, case or other matter as to which at any time you have engaged us to represent you; and, any reference to “**our services**” is to the legal services to be provided by us to you as described in our

engagement letter and any other legal services provided by us to you at any time in relation to a matter.

INCONSISTENCIES

In the event of any inconsistency between our engagement letter and these Terms, the engagement letter shall prevail.

RESOLVING PROBLEMS AND DISPUTES

If you have any complaints or concerns about our work for you, please raise these in the first instance with the lawyer responsible for your engagement or with the Firm’s Chairman or Global Managing Partner. We will investigate your complaint promptly and carefully and do what we reasonably can to resolve the difficulties to your satisfaction.

APPLICATION OF TERMS

These Terms supersede any earlier terms of business we may have agreed with you and, in the absence of express agreement to the contrary, will apply to the services referred to in any engagement letter accompanying these Terms and all subsequent legal services we provide to you.

Dated: March 30, 2023

K&L GATES LLP

SCHEDULE OF STANDARD CHARGES

2023

DESCRIPTION OF CHARGE: =====	STANDARD CHARGE =====	UNIT BASIS =====
Photocopying/Image Printing	\$0.20	Each copy
Color Copying/Printing	\$1.00	Each copy
Media Duplication	\$25.00	Per CD/DVD

Legal Research: The Firm pays for Lexis and Westlaw under monthly fixed fee contracts. The actual, monthly fixed fee is allocated to all users of the database each month, and client charges for such usage are directly proportional to the actual research conducted on their behalf.

Secretarial Overtime: As required by client specific circumstances, secretarial overtime will be charged at the Firm's average hourly rate for secretarial overtime.

The following are examples of items that will be charged at their out-of-pocket cost to K&L Gates:

Courier (Federal Express, UPS, etc.)

Business Meals

Off-site Storage Retrieval



BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB24-280
June 24, 2024
Consent Agenda

Item 17.

AGENDA BILL INFORMATION

TITLE:	AB24-280: Amendment No. 2 to the agreement for legal services with Ogden Murphy Wallace, PLLC	<input type="checkbox"/> Discussion Only
PROPOSED ACTION:	Motion to approve Amendment No. 2 to the agreement for legal services with Ogden Murphy Wallace, PLLC and authorize the Mayor to sign.	<input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

REVIEW:	Department Director	Choose an item.	Click or tap to enter a date.
	Finance	Janna Walker	6/12/2024
	Legal	David Linehan	6/13/2024
	City Administrator	Mike Chambless	6/13/2024

DEPARTMENT:	Administration		
STAFF:	Deana Dean, City Clerk		
COMMITTEE:	Finance & Administration	COMMITTEE DATE: June 18, 2024	
EXHIBITS:	1. Amendment No. 2		

AMOUNT OF EXPENDITURE	\$ 50,000
AMOUNT BUDGETED	\$ 11,257,982
APPROPRIATION REQUESTED	\$ 0

SUMMARY

INTRODUCTION

The City executed an agreement with Ogden Murphy Wallace, PLLC (OMW) on December 1, 2022, for representation of the City in the appeal matter of C.A. Carey v. City of Snoqualmie, with compensation not to exceed \$50,000. Amendment No. 1 was executed on October 23, 2023, increasing that amount by an additional \$25,000, bringing the not-to-exceed amount to \$75,000 for OMW's work on this matter. Billing for services rendered in connection with the appeal has reached \$79,568.50 and an amendment is necessary to increase the compensation amount to complete the appeal process.

ANALYSIS

Administration proposes an amendment to the agreement in the amount of \$50,000 to increase the not to exceed amount of the agreement to \$125,000. The City prevailed in the appeal at the Court of Appeals, but CA Carey has filed a petition for review in the Washington Supreme Court. We are currently awaiting the Washington Supreme Court's decision whether to accept review. The additional compensation requested in Amendment No. 2 is intended to cover all work done by OMW to date, as well remaining work in the event that the petition for review is granted. The Court of Appeals held that the City is entitled to recover its legal

fees since CA Carey was unsuccessful on appeal. However, the City cannot recover those fees while the Washington Supreme Court is considering whether to grant review.

BUDGET IMPACTS

Administration recommends increasing the current agreement with Ogden Murphy Wallace, PLLC by \$50,000 for a total of \$125,000 for continued legal representation. The 2023-24 amended budget appropriates \$11,257,982 for General Fund (#001) administration activities. Currently, \$8,094,064 has been spent in the current biennium, with \$416,538 in outstanding contract value and an estimated \$1,369,472 in current employees' salary and benefits payable for the remainder of the biennium. With the addition of a potential \$50,000 payable to Ogden Murphy Wallace, PLLC, the remaining Biennial Budget appropriation is \$1,327,908, as shown within the table below. Therefore, sufficient appropriation exists within the 2023-2024 Biennial Budget (General Fund #001) to fund the expenditure.

General Fund Administrative Departments (#001)

023-2024 Amended Biennial Budget	
Beginning Budget	\$ 11,257,982
Expenditures	\$ (8,094,064)
Outstanding Contract Value <i>(Previously Approved)</i>	\$ (416,538)
Estimated Labor Value for Remainder of Biennium (City Employees)	\$ (1,369,472)
Current Available Budget	\$ 1,377,908
Value of this Contract <i>(AB24-080)</i>	\$ (50,000)
Available Budget after AB24-080	\$ 1,327,908

PROPOSED ACTION

Motion to approve Amendment No. 2 to the agreement for legal services with Ogden Murphy Wallace, PLLC and authorize the Mayor to sign.

**AMENDMENT NO. 2 TO
AGREEMENT FOR PROFESSIONAL LEGAL SERVICES**

THIS AMENDMENT NO. 2 TO AGREEMENT FOR PROFESSIONAL LEGAL SERVICES (“Amendment No. 2”) is made by and between Ogden Murphy Wallace, PLLC (“Attorneys”) and the City of Snoqualmie (“City”).

The City and Attorneys entered into an agreement entitled “Agreement for Professional Legal Services” that was dated November 28, 2022, and fully executed on December 1, 2022 (“the Agreement”). The Agreement provided, among other things, for Attorneys’ representation of the City in the appeal matter of *C.A.Carey v. City of Snoqualmie*, Court of Appeals Division I, Case No. 846027, with compensation not to exceed \$50,000.00. Amendment No. 1 was executed on October 23, 2023, amending the Agreement to state “the total compensation including all services and expenses shall not exceed \$75,000 which shall be full compensation for the work.” As of June 2024, Attorneys’ billing for services rendered in connection with the appeal has exceeded that amount and it is necessary to increase the compensation for the Work.

AGREEMENT

1. COMPENSATION.

Section 2.A of the Agreement is hereby amended to read as follows:

Section 2. Compensation.

- A. The total compensation to be paid to Consultant, including all services and expenses, shall not exceed **\$125,000**, which shall be full compensation for the Work. Consultant shall notify the City when its requests for payment reach eighty-five percent of the total compensation. Subject to the dollar limit set forth herein, Consultant shall be paid for hours worked after authorizing by the City, including for work authorized prior to the effective date of this Agreement.

2. OTHER PROVISIONS OF AGREEMENT NOT AFFECTED.

All other provision of the Agreement shall remain in full force and effect and are not to be affected by this Amendment No. 2. The Agreement may not be further modified, supplemented, or otherwise amended, except by written instrument duly executed by Ogden Murphy Wallace, PLLC and City of Snoqualmie.

AGREED TO AND ACKNOWLEDGED BY:

CITY OF SNOQUALMIE

OGDEN MURPHY WALLACE, PLLC

By: _____
Katherine Ross, Mayor

By: _____
Athan E. Tramountanas, Partner

Dated: _____

Dated: _____