



FINANCE & ADMINISTRATION COMMITTEE & COMMITTEE OF THE WHOLE MEETING

Tuesday, October 22, 2024, at 6:00 PM

Snoqualmie City Hall, 38624 SE River Street & Zoom

COMMITTEE MEMBERS

Chair: Bryan Holloway

Councilmembers: Jolyon Johnson and Cara Christensen

This meeting will be conducted in person and remotely using Zoom.

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CALL TO ORDER & ROLL CALL

AGENDA APPROVAL

PUBLIC COMMENTS (online public comments will not be taken).

MINUTES

1. Approval of the minutes dated October 8, 2024.

APPROVAL OF WARRANTS / CLAIMS

2. Consideration of Claims Report dated October 28, 2024.

AGENDA BILLS

3. **AB24-104:** 2025 Salary Schedule for Non-Represented Management and Professional (M&P) Employees.
4. **AB24-090:** Adoption of Snoqualmie Valley School District Capital Facilities Plan 2024-2029.
5. **AB24-089:** School Impact Fees for 2025.

DISCUSSION

6. Upcoming Agenda Items (Informational Only):
 - a. **AB24-062:** Meadowbrook Farm Preservation Association MOU.
 - b. **AB24-111:** Appointment to Hearing Examiner.
 - c. **AB24-105:** Ordinance Levying Property Taxes.
 - d. **AB24-106:** Ordinance Certifying Increase in Property Tax Levy.

CITY COUNCIL AGENDA REVIEW

- [7.](#) Review Draft City Council Agenda dated October 28, 2024.

ADJOURNMENT



FINANCE & ADMINISTRATION COMMITTEE & COMMITTEE OF THE WHOLE MEETING MINUTES OCTOBER 8, 2024

This meeting was conducted in person at Snoqualmie City Hall and remotely using Zoom.

CALL TO ORDER

Chair Holloway called the meeting to order at 6:00 pm.

Committee Members: Councilmembers Bryan Holloway, Jolyon Johnson, and Cara Christensen were present.

City Staff:

Mike Chambless, City Administrator; Deana Dean, City Clerk; Drew Bouta, Finance Director; Janna Walker, Budget Manager; Emily Arteche, Community Development Director; Fletcher Lacroix, IT Director; Jen Hughes, Deputy Finance Director; and Andy Latham, IT Support.

AGENDA APPROVAL - The agenda was approved as amended, removing Executive Session.

PUBLIC COMMENTS

- City Administrator noted the State Auditor Exit Conference was held today and the city received a clean audit.

MINUTES - The minutes from September 17, 2024, were approved as presented.

APPROVAL OF WARRANTS / CLAIMS

2. The claims report dated October 14, 2024, was approved to move forward at the October 14, 2024, Council meeting on the consent agenda.

AGENDA BILLS

3. **AB24-086:** Network Infrastructure Modernization. This item was introduced by IT Director Fletcher Lacroix. Tyler Cook and Matt Cozzolino from IVOXY were present remotely. Presentation provided and included project goals, current infrastructure, new design, and next steps. Committee questions followed with Director Lacroix and Matt Cozzolino from IVOXY providing additional information. This item is approved to move forward at the October 14, 2024, Council meeting on the consent agenda.
4. **AB24-097:** Authorization for Continued Legal Services with Pacifica Law Group. This item was introduced by Community Director Emily Arteche to approve \$80,000 to continue the work Pacifica is performing on ongoing legal matters. Committee questions followed with City Administrator Chambless providing additional information. This item is approved to move forward at the October 14, 2024, Council meeting on the consent agenda.

DISCUSSION

5. 2025 Legislative Priorities. CM Holloway introduced this item and noted it will be brought forward at the next Council meeting. Discussion followed.
6. Upcoming Agenda Items. This item was informational only.

CITY COUNCIL MEETING AGENDA REVIEW

7. Review Draft City Council Agenda dated October 14, 2024. The agenda was approved as amended.

EXECUTIVE SESSION - This item was removed from the agenda.

ADJOURNMENT

The meeting was adjourned at 6:32 pm.

*Minutes taken by Deana Dean, City Clerk.
Recorded meeting audio is available on the City website after the meeting.
Minutes approved at the _____, 2024, Finance & Administration Committee Meeting.*



Drew Bouta, Director of Finance
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Snoqualmie, Washington 98065
(425) 888-1555 | dbouta@snoqualmiewa.gov

To: City Council
Finance & Administration Committee

From: Drew Bouta, Director of Finance

Date: October 28, 2024

Subject: CLAIMS REPORT
Approval of payments for the period: October 1, 2024, through October 15, 2024

BACKGROUND

Per RCW 42.24.080, all claims presented against the city by persons furnishing materials, rendering services, or performing labor must be certified by the appropriate official to ensure that the materials have been furnished, the services rendered, or the labor performed as described, and that the claims are just, due, and unpaid obligations against the city, before payment can be made. Expedited processing of the payment of claims when certain conditions have been met allows for the payment of claims before the legislative body has acted to approve the claims when: (1) the appropriate officers have furnished official bonds; (2) the legislative body has adopted policies that implement effective internal control; (3) the legislative body has provided for review of the documentation supporting the claims within a month of issuance; and (4) that if claims are disapproved, they shall be recognized as receivables and diligently pursued. The City of Snoqualmie meets all requirements of this state law.

Pursuant to Snoqualmie Municipal Code (SMC) Chapter 3.85, all Claims, Demands and Vouchers against the city, provides that the Finance Director or her designee will examine all claims prior to payment and provide periodic reporting of the payments to the City Council for final approval. Per SMC 3.85.040, to meet these requirements, the Finance Director schedules payment of claims and payroll for monthly Finance & Administration Committee review followed by full City Council approval on the consent agenda. Per SMC 3.85.050, documentation supporting claims paid and the Finance Director’s written report are made available to all city council members at City Hall for 48 hours prior to the Finance & Administration Committee meeting. Following the 48-hour review period, the Finance & Administration Committee considers the claims as part of its regular agenda and recommends to the full city council whether to approve or disapprove the claims. Consistent with these requirements, this report seeks City Council approval of payment of claims and payroll batches summarized in the table below.

ANALYSIS

All payments made during these periods were found to be valid claims against the city. The City’s internal controls include certification of the validity of all expenditures by the appropriate department and an internal audit conducted by designated finance department staff who review all claims and payroll payments. Staff performs system validation and exception reviews to validate payroll records. The Finance Director performs a random sampling review of supporting documentation for claims payments to ensure validity, as well as regularly reviews its processes to ensure appropriate internal controls are in place. The City issues disbursements for claims and payroll via the following methods:

- Warrant: paper negotiable instruments, very much like, although legally distinct from, checks
- Commercial Credit Card: as authorized by Financial Management Policy
- Electronic Funds Transfer (EFT). EFTs are electronic banking transactions (no paper instrument) of two basic types: (1) Automated Clearing House (ACH) for Electronic Fund Transfer (EFT) and (2) Wire Transfers a direct transfer between bank accounts

The following table summarizes the claims and payments authorized by the Finance Director:

The foregoing amounts were budgeted in the 2023-2024 biennial budget, and sufficient funds are available to cover these payments, as appropriate. Details pertaining to the individual vendor payments are available in documentation provided for the Finance & Administration Committee and subsequent City Council review by accessing the following link on the city website: [Claims Report](#)

CITY OF SNOQUALMIE
Disbursements for Council Approval
Claims, Payroll and Miscellaneous

CLAIMS							
Batch ID	Date	Warrants			ACH		CLAIMS TOTAL
		From #	Thru #	Amount	Qty	Amount	
117	10/3/2024	82908	82978	\$ 1,487,908.79			1,487,908.79
118	10/10/2024	82979	83014	\$ 746,478.39			746,478.39
							-
							-
							-
							-
							Grand Total <u>2,234,387.18</u>

PAYROLL (including Payroll Benefits)							
Batch ID	Date	Warrants			ACH		PAYROLL TOTAL
		From #	Thru #	Amount	Qty	Amount	
PR 10-7-24	10/7/2024				107	\$ 355,108.53	355,108.53
PRV 10-7-24	10/7/2024	62596	62603	\$ 6,482.11	15	\$ 454,100.51	460,582.62
							-
							-
							-
							Grand Total <u>815,691.15</u>

MISCELLANEOUS DISBURSEMENTS				
Date	Description	ACH Amount	Wire Amount	MISC TOTAL
10/1/2024	Dept. of Licensing Firearm Fees Remittance	\$ 4,362.00		\$ 4,362.00
10/1/2024	Navia Benefits Solutions	\$ 416.68		\$ 416.68
10/1/2024	Navia Benefits Solutions	\$ 7,004.14		\$ 7,004.14
10/1/2024	Merchant Card Fees - Bankcard	\$ 8,324.32		\$ 8,324.32
10/2/2024	Merchant Card Fees - Bluefin	\$ 844.47		\$ 844.47
10/2/2024	Merchant Card Fees - Merchant Transact	\$ 814.93		\$ 814.93
10/2/2024	Merchant Card Fees - Tyler Munis	\$ 188.55		\$ 188.55
10/7/2024	Merchant Card Fees - American Express	\$ 1,259.75		\$ 1,259.75
10/7/2024	Merchant Card Fees - Tyler Munis - American Expre	\$ 7.22		\$ 7.22
10/11/2024	Navia Benefits Solutions	\$ 3,876.86		\$ 3,876.86
10/15/2024	Navia Benefits Solutions	\$ 416.68		\$ 416.68
10/15/2024	Navia Benefits Solutions	\$ 4,539.67		\$ 4,539.67
				\$ -
				\$ -
				\$ -
				Grand Total <u>32,055.27</u>

Total **3,082,133.60**

The following claims and payments were objected to by Finance Director: **NONE**
(Itemize claims/demands amounts and circumstances, and summarize reasons for objection)

I, the undersigned, do hereby certify under penalty of perjury that the claims and payroll warrant and/or checks itemized above were issued to pay just, due, and unpaid obligations of the City of Snoqualmie for materials furnished, services rendered, or labor performed, and that I am authorized to authenticate and certify the foregoing.

Drew Bouta

Oct 16, 2024

Drew Bouta, Director of Finance

Date

FINANCE & ADMINISTRATION COMMITTEE RECOMMENDATION: Approve / Not Approve

City of Snoqualmie

Claims presented to the City to be paid in the amount of \$1,487,908.79

For claims warrants numbered 82908 through 82978 & dated 10/3/2024

											#117	
VENDOR NAME	ACCOUNT	ACCOUNT DESC	YEAR	PERIOD	TYPE	STATUS	AMOUNT	CHECK NO	INVOICE #	FULL DESC	INVOICE DATE	CHECK DATE
AMZONCAP	001.15.034.55850.531000.	Office Supplies	2024	10	INV	Paid	49.26	82908	1LDY-196K-4D73	Wireless keyboard and mouse for Permit Technician	45546	10/3/2024
AMZONCAP	401.18.037.53481.531910.	Operating Supplies	2024	10	INV	Paid	222.10	82908	1WQ7-669Q-9L9N	Kneeling pads	45540	10/3/2024
AMZONCAP	403.22.030.53190.531300.	Repair & Maintenance Supplies	2024	10	INV	Paid	497.17	82908	17H1-DWN4-JFDF	paddle signs, trimmer & line, pruners, level	45527	10/3/2024
AMZONCAP	403.22.030.53190.531300.	Repair & Maintenance Supplies	2024	10	INV	Paid	74.35	82908	1CVK-R9MC-J16Q	gear lube	45527	10/3/2024
Animal Encounters	001.08.009.52110.549100.	City-Sponsored Expenses	2024	9	INV	Paid	2,495.00	82909	7/4/2024	Natl' Night Out Event- Four hour petting zoo	45477	10/3/2024
APWA MO	001.16.019.54290.549200.	Dues-Subscriptions-Memberships	2024	10	INV	Paid	261.17	82910	000840284	Yearly APWA membership dues	45412	10/3/2024
APWA MO	401.18.019.53410.549200.	Dues-Subscriptions-Memberships	2024	10	INV	Paid	261.17	82910	000840284	Yearly APWA membership dues	45412	10/3/2024
APWA MO	402.20.040.53580.549200.	Dues-Subscriptions-Memberships	2024	10	INV	Paid	261.17	82910	000840284	Yearly APWA membership dues	45412	10/3/2024
APWA MO	403.22.019.53110.549200.	Dues-Subscriptions-Memberships	2024	10	INV	Paid	261.17	82910	000840284	Yearly APWA membership dues	45412	10/3/2024
APWA MO	403.22.030.53190.549200.	Dues-Subscriptions-Memberships	2024	10	INV	Paid	261.16	82910	000840284	Yearly APWA membership dues	45412	10/3/2024
APWA MO	501.23.019.54861.549200.	Dues-Subscriptions-Memberships	2024	10	INV	Paid	261.16	82910	000840284	Yearly APWA membership dues	45412	10/3/2024
ATWORK	510.24.053.51820.548150.	Landscaping Services	2024	10	INV	Paid	2,892.15	82911	P5-INV105669	maintenance agreement- facilities	45535	10/3/2024
BERGER	310.12.605.59476.541076.	Riverwalk Phase I - Design	2024	10	INV	Paid	30,816.44	82912	0000036823	Riverwalk NW of Sandy Cove	45490	10/3/2024
BERGER	310.12.605.59476.541076.	Riverwalk Phase I - Design	2024	10	INV	Paid	22.88	82912	0000036899	Riverwalk NW of Sandy Cove- Design	45530	10/3/2024
CALPORTL	402.20.045.53560.531300.	Repair & Maintenance Supplies	2024	10	INV	Paid	521.76	82913	96362159	Crushed rock	45447	10/3/2024
CALPORTL	402.20.045.53560.531300.	Repair & Maintenance Supplies	2024	10	INV	Paid	246.37	82913	96372233	Crushed rock	45455	10/3/2024
CALPORTL	402.20.045.53560.531300.	Repair & Maintenance Supplies	2024	10	INV	Paid	167.31	82913	96386522	building sand	45467	10/3/2024
CALPORTL	402.20.045.53560.531300.	Repair & Maintenance Supplies	2024	10	INV	Paid	579.47	82913	96393916	Crushed rock	45468	10/3/2024
CALPORTL	402.20.045.53560.531300.	Repair & Maintenance Supplies	2024	10	INV	Paid	134.42	82913	96393917	Crushed rock	45469	10/3/2024
CALPORTL	402.20.045.53560.531300.	Repair & Maintenance Supplies	2024	10	INV	Paid	717.18	82913	96393918	Crushed rock	45470	10/3/2024
CALPORTL	402.20.045.53560.531300.	Repair & Maintenance Supplies	2024	10	INV	Paid	344.19	82913	96393919	Crushed rock	45471	10/3/2024
CALPORTL	402.20.045.53560.531300.	Repair & Maintenance Supplies	2024	10	INV	Paid	354.26	82913	96408662	Crushed rock	45485	10/3/2024
Cardio Partners Inc	001.09.014.52210.531010.	Public Education Supplies	2024	10	INV	Paid	235.72	82914	INV3081161	metallic strips, CPR training mask, student workbook	44845	10/3/2024
Cardio Partners Inc	001.09.014.52210.531010.	Public Education Supplies	2024	10	INV	Paid	1,328.59	82914	INV3096406	Little Ammie, heart saver course videos	44876	10/3/2024
Cardio Partners Inc	001.09.014.52210.531010.	Public Education Supplies	2024	10	INV	Paid	266.81	82914	INV3147347	trainer pads, moulage gauze	44993	10/3/2024
Cardio Partners Inc	001.09.014.52210.531040.	Prof Books Maps & Manuals	2024	10	INV	Paid	38.12	82914	INV3220615	heart code for learning bls, student manual	45114	10/3/2024
Cardio Partners Inc	001.09.014.52210.531040.	Prof Books Maps & Manuals	2024	10	INV	Paid	74.05	82914	INV3221156	heart code for learning bls, student manual	45114	10/3/2024
Cardio Partners Inc	001.09.014.52210.549100.	City-Sponsored Expenses	2024	10	INV	Paid	185.13	82914	INV3153308	trainer pads, gauze	45002	10/3/2024
Cardio Partners Inc	001.09.014.52250.535900.	Small Tools & Equipment	2024	10	INV	Paid	4,219.88	82914	INV3075068	Electrode Adult, cartridge, battery, AED Keychain	44833	10/3/2024
Cardio Partners Inc	001.09.014.52250.535900.	Small Tools & Equipment	2024	10	INV	Paid	442.13	82914	INV3334740	Training metallic strips, trainer pads	45316	10/3/2024
CENTURYLINK	502.11.020.51888.542000.	Telephone Service	2024	9	INV	Paid	90.52	82915	300570848 8/24	Monthly Telephone Service	45524	10/3/2024
CENTURYLINK	502.11.020.51888.542000.	Telephone Service	2024	10	INV	Paid	634.97	82915	300571491 7/24	Monthly Telephone Service	45493	10/3/2024
Chinook Lumber	001.16.035.54230.531300.	Repair & Maintenance Supplies	2024	10	INV	Paid	355.82	82916	2058934	Street fencing	45552	10/3/2024
CINTAS	402.20.040.53580.545200.	Rent - Furniture & Equipment	2024	10	INV	Paid	140.74	82917	9286282405	Rent AED	45535	10/3/2024
COD	001.09.014.52210.549900.	Miscellaneous Services	2024	10	INV	Paid	2,750.66	82918	4677	Dell Computer for Sno Valley EMO	45533	10/3/2024
COMCAST	502.11.020.51888.542200.	INET Internet Network Services	2024	9	INV	Paid	411.20	82919	0559927-09-24	Secondary Internet Service	45546	10/3/2024
COMP PD	001.08.009.52122.531000.	Office Supplies	2024	9	INV	Paid	99.71	82920	2305698-0	Various off suppl/Custodial suppl	45532	10/3/2024
COMP PD	001.08.009.52122.531000.	Office Supplies	2024	9	INV	Paid	329.19	82920	2306227-0	Batteries, pens, mousepad	45538	10/3/2024
COMP PD	001.08.009.52122.531000.	Office Supplies	2024	9	INV	Paid	181.25	82920	2306816-0	Stapler, paper, cartridge Tape	45539	10/3/2024
COMP PD	001.08.009.52122.531910.	Operating Supplies	2024	9	INV	Paid	124.64	82920	2307081-0	Biohazard Cleanup Kit	45540	10/3/2024
COMP PD	001.08.009.52122.531910.	Operating Supplies	2024	9	INV	Paid	42.23	82920	2307081-1	Biohazard Cleanup Kit	45541	10/3/2024
COMP PD	510.24.053.51820.531340.	Custodial & Cleaning Supplies	2024	9	INV	Paid	316.67	82920	2305698-0	Various off suppl/Custodial suppl	45532	10/3/2024
COMP PD	510.24.053.51820.531340.	Custodial & Cleaning Supplies	2024	9	INV	Paid	99.06	82920	2307968-0	Spray bottle, paper towels	45545	10/3/2024
DAYWIRE	001.09.014.52250.542100.	Radio Communication Services	2024	10	INV	Paid	612.56	82921	INV776882	Install radio into Chief Battery vehicle	45070	10/3/2024
Ebix, Inc.	001.06.075.51810.541420.	HR-Related Services	2024	9	INV	Paid	97.10	82922	637224	2025 AWC Wellness Calendars	45534	10/3/2024
EVOQUA	402.20.045.53560.531500.	Uniforms & Protective Gear	2024	10	INV	Paid	10,774.05	82923	90622862	odor and corrosion reduction chemicals	45527	10/3/2024
FCI	401.18.037.59434.564000.	Machinery & Equip	2024	9	INV	Paid	1,445.58	82924	18337	2024 Chevrolet 2500addtl' FTE vehicle upfit	45551	10/3/2024
FCS Bowman	001.14.031.55860.541000.	Professional Svcs - General	2024	9	INV	Paid	9,376.25	82925	3743-22408099	Capital Facilities Funding Plan	45534	10/3/2024
FCS Bowman	401.18.019.53410.541095.	Utility Rate Study	2024	10	INV	Paid	3,412.50	82925	3618-22407012	Utility Rate Study 2025/2030	45490	10/3/2024
FCS Bowman	401.18.019.53410.541095.	Utility Rate Study	2024	10	INV	Paid	3,308.00	82925	3918-22408019	Utility Rate Study 2025/2030	45534	10/3/2024
FCS Bowman	402.20.019.53510.541095.	Utility Rate Study	2024	10	INV	Paid	3,412.50	82925	3618-22407012	Utility Rate Study 2025/2030	45490	10/3/2024
FCS Bowman	402.20.019.53510.541095.	Utility Rate Study	2024	10	INV	Paid	3,308.00	82925	3918-22408019	Utility Rate Study 2025/2030	45534	10/3/2024
FCS Bowman	403.22.019.53110.541095.	Utility Rate Study	2024	10	INV	Paid	1,706.25	82925	3618-22407012	Utility Rate Study 2025/2030	45490	10/3/2024
FCS Bowman	403.22.019.53110.541095.	Utility Rate Study	2024	10	INV	Paid	1,654.00	82925	3918-22408019	Utility Rate Study 2025/2030	45534	10/3/2024
Ferguson Water Works	401.18.037.53481.531300.	Repair & Maintenance Supplies	2024	9	INV	Paid	2,460.03	82926	0053310	2" water meters	45549	10/3/2024

GALLSLC	001.09.014.52220.531050.	Uniforms	2024	10	INV	Paid	59.72	82927 028842345	Embroiderable Blank Tag X's 6	45525	10/3/2024
GRAINGER	001.12.028.57680.531300.	Repair & Maintenance Supplies	2024	10	INV	Paid	288.02	82928 9221394647	Faucets control	45523	10/3/2024
GRAINGER	401.18.037.53481.531300.	Repair & Maintenance Supplies	2024	9	INV	Paid	1,421.64	82928 9239519227	hydrant paint	45540	10/3/2024
GRAINGER	401.18.037.53481.531300.	Repair & Maintenance Supplies	2024	9	INV	Paid	648.43	82928 9239541429	hydrant paint	45540	10/3/2024
GRAINGER	402.20.045.53565.531300.	Repair & Maintenance Supplies	2024	10	INV	Paid	1,337.12	82928 92300065774	Motor starter PS L	45531	10/3/2024
GRTFLOOR	014.08.012.52150.548000.	Repair & Maintenance Services	2024	9	INV	Paid	463.25	82929 239664-202	Carpet Cleaning- N Bend Annex Station at Mall	45551	10/3/2024
HD Fowler	401.18.037.53481.531300.	Repair & Maintenance Supplies	2024	9	INV	Paid	1,139.91	82930 16816074	2" corp and saddle, fiberglass water posts	45544	10/3/2024
HD Fowler	402.20.040.53555.531300.	Repair & Maintenance Supplies	2024	10	INV	Paid	150.89	82930 16640249	Flange for centrifuge	45562	10/3/2024
HD Supply Facil Main	510.24.053.51820.531300.	Repair & Maintenance Supplies	2024	9	INV	Paid	149.42	82931 9229633918	Soap dispenser replacement PW	45545	10/3/2024
HMALLC	310.17.500.59530.563000.	Street Resurface - Construct	2024	10	INV	Paid	2,264.23	82932 HMA-11558	Geotech Inspection	45533	10/3/2024
IHK	501.23.051.54868.548000.	Repair & Maintenance Services	2024	10	INV	Paid	5,797.19	82933 145628I	Final Drive oil leak/replic damaged machine tracks	45553	10/3/2024
JENKINS	402.20.045.53565.548000.	Repair & Maintenance Services	2024	10	INV	Paid	2,542.59	82934 24590	clean 4 wetwells	45532	10/3/2024
KC 710	001.08.009.55430.541521.	Animal Control Services	2024	9	INV	Paid	1,428.00	82935 2149377	KC Reg Animal Ctrl svcs usage 1/1-12/31 2022	45130	10/3/2024
KC 710	001.08.009.55430.541521.	Animal Control Services	2024	10	INV	Paid	21,301.00	82935 2149408	KC Reg Animal Ctrl svcs svc yr charge 2023	45497	10/3/2024
KC 710	001.08.009.55430.541521.	Animal Control Services	2024	9	INV	Paid	3,359.00	82935 2155549	KC Reg Animal Ctrl svcs 1/1-12/31 2023	45093	10/3/2024
KC 710	001.08.009.55430.541521.	Animal Control Services	2024	10	INV	Paid	21,518.00	82935 2155560	KC Reg Animal Cntrl Svcs -service yr charge-2024	45464	10/3/2024
KC 710	001.16.035.54264.548000.	Traffic Signal Maintenance	2024	10	INV	Paid	5,211.36	82935 133383-1353291	Traffic sign maintenance	45412	10/3/2024
KC 710	001.16.035.54264.548000.	Traffic Signal Maintenance	2024	10	INV	Paid	2,041.38	82935 135326-1353292	Traffic sign maintenance	45504	10/3/2024
Kimley-Horn	001.12.028.57680.541000.	Professional Svcs - General	2024	10	INV	Paid	33,789.00	82936 29290756	Parks, recreation and open space plan	45535	10/3/2024
Kissler	402.20.040.53555.548000.	Repair & Maintenance Services	2024	10	INV	Paid	2,228.38	82937 11348	Transport Biosolids to application site	45531	10/3/2024
LAI	001.09.014.52220.531912.	EMS Supplies & Equipment	2024	10	INV	Paid	824.32	82938 1507378	splint (s,m,i)	45540	10/3/2024
LNCS	001.08.009.52110.523100.	Clothing Allowance	2024	9	INV	Paid	33.17	82939 INV854337	G. Horejzi polo embroidery x2	45516	10/3/2024
LNCS	001.08.009.52122.531050.	Uniforms & Protective Gear	2024	9	INV	Paid	50.62	82939 INV854367	W. Schannauer duty gear (OC Spray)	45516	10/3/2024
LNCS	001.08.009.52122.531050.	Uniforms & Protective Gear	2024	9	INV	Paid	473.06	82939 INV854674	W. Schannauer Academy gear	45517	10/3/2024
LNCS	001.08.009.52122.531050.	Uniforms & Protective Gear	2024	9	INV	Paid	47.07	82939 INV855354	P. Mandery polo shirt and embroidery	45518	10/3/2024
LNCS	001.08.009.52122.531050.	Uniforms & Protective Gear	2024	9	INV	Paid	58.31	82939 INV860214	D. Vladis pants	45532	10/3/2024
LNCS	001.08.009.52122.531050.	Uniforms & Protective Gear	2024	9	INV	Paid	325.58	82939 INV860405	W. Schannauer shirt, tie, tie bard, trng shirt	45533	10/3/2024
LNCS	014.08.012.52122.531050.	Uniforms & Protective Gear	2024	9	INV	Paid	47.08	82939 INV855354	P. Mandery polo shirt and embroidery	45518	10/3/2024
LNCS	014.08.012.52122.531050.	Uniforms & Protective Gear	2024	9	INV	Paid	58.31	82939 INV860214	D. Vladis pants	45532	10/3/2024
Marine Lumber	310.12.601.59476.563014.	Trails Replace - Construction	2024	10	INV	Paid	2,109.64	82940 18097	Lumber for bridge repair on Deep Crk Trail decking	45505	10/3/2024
Massana Construction	310.17.508.59550.563002.	Kimball Ck Bridges -Const	2024	10	INV	Paid	347,381.16	82941 Pay Estimate #1	Pay Est. #1 at base bid price-no sales tax incl.	45544	10/3/2024
MATZKEN	001.08.009.52110.541000.	Professional Svcs - General	2024	9	INV	Paid	250.00	82942 9324	polygraph examination- J. Hall	45538	10/3/2024
MC	402.20.040.53585.548000.	Repair & Maintenance Services	2024	10	INV	Paid	906.62	82943 11437957	lab water system maintenance	45537	10/3/2024
Miller's Equip & Ren	001.28.065.57390.545000.	Rental Equipment	2024	9	INV	Paid	2,438.38	82944 412473	Block Party Stage	45544	10/3/2024
Minuteman Press	001.09.014.52220.541000.	Professional Svcs - General	2024	10	CRM	Paid	-193.09	82945 CM 82477	CM for 2 invoices that were for Woodville MtMan	45545	10/3/2024
Minuteman Press	001.08.009.52122.549300.	Printing	2024	9	INV	Paid	623.89	82945 93621	SPD Backdrop for Press Conferences	45548	10/3/2024
Minuteman Press	401.18.037.53481.549300.	Printing	2024	10	INV	Paid	317.63	82945 93603	backflow testing letters and postage	45546	10/3/2024
MONROECC	403.22.050.53145.548000.	Repair & Maintenance Services	2024	9	INV	Paid	93.79	82946 MCC2407.0108	Missed Day- work at Three Forks Natural Area	45544	10/3/2024
NAVIA AP	001.15.034.55850.522300.	HRA Medical Reimbursements	2024	10	INV	Paid	6.21	82947 10883512	HRA Admin Fees- August	45533	10/3/2024
NAVIA AP	001.05.005.51420.522300.	HRA Medical Reimbursements	2024	10	INV	Paid	4.14	82947 10883512	HRA Admin Fees- August	45533	10/3/2024
NAVIA AP	001.07.008.55720.522300.	HRA Medical Reimbursements	2024	10	INV	Paid	8.28	82947 10883512	HRA Admin Fees- August	45533	10/3/2024
NAVIA AP	001.28.056.57120.522300.	HRA Medical Reimbursements	2024	10	INV	Paid	2.90	82947 10883512	HRA Admin Fees- August	45533	10/3/2024
NAVIA AP	001.01.001.51310.522300.	HRA Medical Reimbursements	2024	10	INV	Paid	8.28	82947 10883512	HRA Admin Fees- August	45533	10/3/2024
NAVIA AP	001.06.007.51423.522300.	HRA Medical Reimbursements	2024	10	INV	Paid	41.40	82947 10883512	HRA Admin Fees- August	45533	10/3/2024
NAVIA AP	001.09.014.52210.522300.	HRA Medical Reimbursements	2024	10	INV	Paid	2.07	82947 10883512	HRA Admin Fees- August	45533	10/3/2024
NAVIA AP	001.09.014.52220.522300.	HRA Medical Reimbursements	2024	10	INV	Paid	2.48	82947 10883512	HRA Admin Fees- August	45533	10/3/2024
NAVIA AP	001.06.075.51810.522300.	HRA Medical Reimbursements	2024	10	INV	Paid	8.28	82947 10883512	HRA Admin Fees- August	45533	10/3/2024
NAVIA AP	001.04.004.51531.522300.	HRA Medical Reimbursements	2024	10	INV	Paid	4.14	82947 10883512	HRA Admin Fees- August	45533	10/3/2024
NAVIA AP	001.13.000.51810.541000.	Professional Svcs - General	2024	9	INV	Paid	100.00	82947 10883511	FSA Admin Fees- August	45533	10/3/2024
NAVIA AP	001.12.019.57680.522300.	HRA Medical Reimbursements	2024	10	INV	Paid	0.83	82947 10883512	HRA Admin Fees- August	45533	10/3/2024
NAVIA AP	001.12.028.57680.522300.	HRA Medical Reimbursements	2024	10	INV	Paid	24.85	82947 10883512	HRA Admin Fees- August	45533	10/3/2024
NAVIA AP	001.14.031.55860.522300.	HRA Medical Reimbursements	2024	10	INV	Paid	7.45	82947 10883512	HRA Admin Fees- August	45533	10/3/2024
NAVIA AP	001.08.009.52110.522300.	HRA Medical Reimbursements	2024	10	INV	Paid	15.57	82947 10883512	HRA Admin Fees- August	45533	10/3/2024
NAVIA AP	001.08.009.52121.522300.	HRA Medical Reimbursements	2024	10	INV	Paid	4.14	82947 10883512	HRA Admin Fees- August	45533	10/3/2024
NAVIA AP	001.08.009.52122.522300.	HRA Medical Reimbursements	2024	10	INV	Paid	38.92	82947 10883512	HRA Admin Fees- August	45533	10/3/2024
NAVIA AP	001.08.009.52131.522300.	HRA Medical Reimbursements	2024	10	INV	Paid	4.14	82947 10883512	HRA Admin Fees- August	45533	10/3/2024
NAVIA AP	001.16.035.54230.522300.	HRA Medical Reimbursements	2024	10	INV	Paid	4.14	82947 10883512	HRA Admin Fees- August	45533	10/3/2024
NAVIA AP	001.16.019.54290.522300.	HRA Medical Reimbursements	2024	10	INV	Paid	0.83	82947 10883512	HRA Admin Fees- August	45533	10/3/2024
NAVIA AP	014.08.012.52110.522300.	HRA Medical Reimbursements	2024	10	INV	Paid	5.13	82947 10883512	HRA Admin Fees- August	45533	10/3/2024
NAVIA AP	014.08.012.52122.522300.	HRA Medical Reimbursements	2024	10	INV	Paid	51.75	82947 10883512	HRA Admin Fees- August	45533	10/3/2024

NAVIA AP	310.13.200.59418.522300.	HRA Medical Reimbursements	2024	10	INV	Paid	2.19	82947 10883512	HRA Admin Fees- August	45533	10/3/2024
NAVIA AP	310.13.200.59476.522300.	HRA Medical Reimbursements	2024	10	INV	Paid	3.06	82947 10883512	HRA Admin Fees- August	45533	10/3/2024
NAVIA AP	310.13.200.59590.522300.	HRA Medical Reimbursements	2024	10	INV	Paid	3.02	82947 10883512	HRA Admin Fees- August	45533	10/3/2024
NAVIA AP	401.18.019.53410.522300.	HRA Medical Reimbursements	2024	10	INV	Paid	1.45	82947 10883512	HRA Admin Fees- August	45533	10/3/2024
NAVIA AP	401.18.037.53481.522300.	HRA Medical Reimbursements	2024	10	INV	Paid	22.77	82947 10883512	HRA Admin Fees- August	45533	10/3/2024
NAVIA AP	401.19.039.53915.522300.	HRA Medical Reimbursements	2024	10	INV	Paid	0.62	82947 10883512	HRA Admin Fees- August	45533	10/3/2024
NAVIA AP	401.19.039.53935.522300.	HRA Medical Reimbursements	2024	10	INV	Paid	6.21	82947 10883512	HRA Admin Fees- August	45533	10/3/2024
NAVIA AP	402.20.019.53510.522300.	HRA Medical Reimbursements	2024	10	INV	Paid	1.66	82947 10883512	HRA Admin Fees- August	45533	10/3/2024
NAVIA AP	402.20.040.53580.522300.	HRA Medical Reimbursements	2024	10	INV	Paid	33.12	82947 10883512	HRA Admin Fees- August	45533	10/3/2024
NAVIA AP	403.22.019.53110.522300.	HRA Medical Reimbursements	2024	10	INV	Paid	1.24	82947 10883512	HRA Admin Fees- August	45533	10/3/2024
NAVIA AP	403.22.050.53130.522300.	HRA Medical Reimbursements	2024	10	INV	Paid	8.28	82947 10883512	HRA Admin Fees- August	45533	10/3/2024
NAVIA AP	403.22.030.53190.522300.	HRA Medical Reimbursements	2024	10	INV	Paid	8.28	82947 10883512	HRA Admin Fees- August	45533	10/3/2024
NAVIA AP	417.13.200.59431.522300.	HRA Medical Reimbursements	2024	10	INV	Paid	2.69	82947 10883512	HRA Admin Fees- August	45533	10/3/2024
NAVIA AP	417.13.200.59434.522300.	HRA Medical Reimbursements	2024	10	INV	Paid	5.38	82947 10883512	HRA Admin Fees- August	45533	10/3/2024
NAVIA AP	417.13.200.59435.522300.	HRA Medical Reimbursements	2024	10	INV	Paid	5.38	82947 10883512	HRA Admin Fees- August	45533	10/3/2024
NAVIA AP	501.23.019.54861.522300.	HRA Medical Reimbursements	2024	10	INV	Paid	0.41	82947 10883512	HRA Admin Fees- August	45533	10/3/2024
NAVIA AP	501.23.051.54868.522300.	HRA Medical Reimbursements	2024	10	INV	Paid	6.21	82947 10883512	HRA Admin Fees- August	45533	10/3/2024
NAVIA AP	502.11.020.51888.522300.	HRA Medical Reimbursements	2024	10	INV	Paid	20.70	82947 10883512	HRA Admin Fees- August	45533	10/3/2024
NAVIA AP	510.24.019.51820.522300.	HRA Medical Reimbursements	2024	10	INV	Paid	0.21	82947 10883512	HRA Admin Fees- August	45533	10/3/2024
NAVIA AP	510.24.053.51820.522300.	HRA Medical Reimbursements	2024	10	INV	Paid	6.21	82947 10883512	HRA Admin Fees- August	45533	10/3/2024
NCEC	402.20.045.53565.548000.	Repair & Maintenance Services	2024	10	INV	Paid	5.70	82948 5013717473.001	Service charge for late inv pmt #5013569141.001	45535	10/3/2024
NHC	417.13.064.59431.541060.	Design Svcs Sandy Cove Stable	2024	10	INV	Paid	39,327.03	82949 31618	Phase 1- Design/Engineering	45491	10/3/2024
Nicole Rule	001.09.000.34260.342606.	Ambulance Transport Fees	2024	10	INV	Paid	134.45	82950 58 Rcpt #502074	Refund-Patient's Insurance already paid in full	45544	10/3/2024
Nicole Wiebe	001.28.057.57390.541300.	Advertising, Legal Notices etc	2024	9	INV	Paid	2,140.09	82951 RE N Wiebe 9/24	Reimb. N. Wiebe Winter light advertising	45546	10/3/2024
OTAK	310.17.506.59530.541060.	Design Services	2024	10	INV	Paid	1,105.06	82952 000072400162	Towncenter Phase 3 Desig/Engineering	45488	10/3/2024
OTAK	310.17.506.59530.541060.	Design Services	2024	10	INV	Paid	6,567.81	82952 000082400128	Towncenter Phase 3 Desig/Engineering	45520	10/3/2024
PBBPP	001.13.000.51890.542300.	Postage & Freight	2024	10	INV	Paid	15.59	82953 1026074615-09/12	Purch Power Credit Line- supplies for pstg machine	45550	10/3/2024
POLY	402.20.040.53555.531500.	Sewage Treatment Chemicals	2024	10	INV	Paid	13,901.09	82954 1821498	polymer for biosolids production	45372	10/3/2024
POLY	402.20.040.53555.531500.	Sewage Treatment Chemicals	2024	10	INV	Paid	13,913.86	82954 1843096	polymer for biosolids production	45450	10/3/2024
PSE	001.09.014.52250.547100.	Electricity	2024	9	INV	Paid	1,502.86	82955 2579559 9/24	Electricity	45539	10/3/2024
PSRC	001.13.000.51890.549252.	Puget Sound Reg Council Dues	2024	9	INV	Paid	6,467.00	82956 2025074	PSRC FY25 Membership Dues	45538	10/3/2024
PSRFA	501.23.051.54868.548000.	Repair & Maintenance Services	2024	9	INV	Paid	5,989.19	82957 10461	Fire apparatus repair and service	45541	10/3/2024
RODARTE	310.17.511.59561.563000.	384th Sidewalk Construction	2024	10	INV	Paid	12,140.00	82958 Pay Estimate #2	For 384th Ave Sewer/Sidewalk Construction Inv. 2	45544	10/3/2024
RODARTE	417.13.416.59435.563000.	General Parks Signage	2024	10	INV	Paid	574,354.45	82958 Pay Estimate #2	For 384th Ave Sewer/Sidewalk Construction Inv. 2	45544	10/3/2024
SCORE	001.08.009.52360.541504.	Jail Services - SCORE	2024	10	INV	Paid	2,664.61	82959 8110	SCORE Snoqualmie inmates August 2024	45544	10/3/2024
SHI INT	401.18.037.53481.531820.	Info Tech Components	2024	9	INV	Paid	1,523.04	82960 B18781758	iPads 10th Gen (Water Dept.)	45541	10/3/2024
SHI INT	403.22.019.53110.531820.	Info Tech Components	2024	9	INV	Paid	203.11	82960 B18762411	PW- Jason Battles Adobe Pro License	45534	10/3/2024
SHI INT	502.11.021.51888.548860.	Hardware-Software Maintenance	2024	9	INV	Paid	6,611.46	82960 B18590189	ServiceDesk Plus License Renewal 2024	45495	10/3/2024
SHI INT	502.11.021.51888.548860.	Hardware-Software Maintenance	2024	9	INV	Paid	49,583.86	82960 B18766617	VMWare Annual Licensing	45526	10/3/2024
Snoq Valley Real Est	001.07.008.55720.541000.	Professional Svcs - General	2024	9	INV	Paid	1,250.00	82961 09012024	COS Aerial Video footage for Internal Production	45546	10/3/2024
SUMMIT LAW	001.06.075.51810.541120.	Legal Consulting Svcs - HR	2024	10	INV	Paid	355.50	82962 157275	Services RE: Personnel Policy Handbook	45554	10/3/2024
SUMMIT LAW	001.06.075.51810.541120.	Legal Consulting Svcs - HR	2024	10	INV	Paid	2,009.00	82962 157345	Services RE: Teamsters	45554	10/3/2024
Sunflower Dream	001.08.009.52110.549100.	City-Sponsored Expenses	2024	10	INV	Paid	381.85	82963 1001	National Night out Photo Booth- 4 hours	45513	10/3/2024
TSSCOINC	001.16.035.54230.531300.	Repair & Maintenance Supplies	2024	10	INV	Paid	1,715.18	82964 19782	Wayfinding signs	45541	10/3/2024
TSSCOINC	001.16.035.54230.531300.	Repair & Maintenance Supplies	2024	10	INV	Paid	13,068.00	82964 19789	Wayfinding Signs	45551	10/3/2024
TYLERTEC	350.13.023.59418.541000.	Professional Svcs - General	2024	10	CRM	Paid	-11,736.00	82965 045-475157	Tyler Credit Memo	45476	10/3/2024
TYLERTEC	350.13.023.59418.541000.	Professional Svcs - General	2024	10	CRM	Paid	-7,302.40	82965 045-475158	Tyler Credit Memo	45476	10/3/2024
TYLERTEC	350.13.023.59418.541000.	Professional Svcs - General	2024	10	CRM	Paid	-12,872.10	82965 045-475159	Tyler Credit Memo	45476	10/3/2024
TYLERTEC	350.13.023.59418.541000.	Professional Svcs - General	2024	10	CRM	Paid	-9,285.53	82965 045-475160	Tyler Credit Memo	45476	10/3/2024
TYLERTEC	350.13.023.59418.541000.	Professional Svcs - General	2024	10	CRM	Paid	-5,868.00	82965 045-475161	Tyler Credit Memo	45476	10/3/2024
TYLERTEC	350.13.023.59418.541000.	Professional Svcs - General	2024	10	INV	Paid	1,254.84	82965 045-475339	Tyler Consulting Services	45483	10/3/2024
TYLERTEC	350.13.023.59418.541000.	Professional Svcs - General	2024	10	INV	Paid	51,171.63	82965 045-475340	Tyler Consulting Services	45483	10/3/2024
TYLERTEC	350.13.023.59418.541000.	Professional Svcs - General	2024	10	INV	Paid	19,560.00	82965 045-475863	Tyler Consulting Services	45483	10/3/2024
TYLERTEC	350.13.023.59418.541000.	Professional Svcs - General	2024	10	INV	Paid	7,172.00	82965 045-476945	Tyler Consulting Services	45490	10/3/2024
TYLERTEC	350.13.023.59418.541000.	Professional Svcs - General	2024	10	INV	Paid	12,340.80	82965 045-479810	Tyler Consulting Services	45518	10/3/2024
TYLERTEC	350.13.023.59418.541000.	Professional Svcs - General	2024	10	INV	Paid	5,419.87	82965 045-480388	Tyler Consulting Services	45518	10/3/2024
TYLERTEC	350.13.023.59418.541000.	Professional Svcs - General	2024	10	INV	Paid	3,912.00	82965 045-481947	Tyler Consulting Services	45525	10/3/2024
TYLERTEC	350.13.023.59418.541000.	Professional Svcs - General	2024	10	INV	Paid	3,260.00	82965 045-482791	Tyler Consulting Services	45532	10/3/2024
TYLERTEC	350.13.023.59418.541000.	Professional Svcs - General	2024	10	INV	Paid	8,301.60	82965 045-484612	Tyler Consulting Services	45546	10/3/2024
TYLERTEC	350.13.023.59418.541000.	Professional Svcs - General	2024	10	INV	Paid	652.00	82965 045-484894	Tyler Consulting Services	45546	10/3/2024

TYLERTEC	502.11.023.59418.564000.	Financial System Software	2024	10	INV	Paid	66,470.82	82965	045-484276	Tyler Munis Contract- Subscription Fees	45536	10/3/2024
UFS/BART	403.22.030.53190.541000.	Professional Svcs - General	2024	10	INV	Paid	288.00	82966	2024-1502	Soil analysis & samples for 4 trees on Downtown St	45539	10/3/2024
ULI	001.08.009.52122.522400.	LEOFF I Retiree Med & Premiums	2024	10	INV	Paid	70.50	82967	24-Oct	Group Insurance premium	45566	10/3/2024
ULINE	001.12.028.57680.531060.	Safety Supplies	2024	10	INV	Paid	352.95	82968	182070420	Safety Vest	45524	10/3/2024
UNITEDSI	001.09.014.52210.549100.	City-Sponsored Expenses	2024	10	INV	Paid	446.44	82969	114-13915825	Portable Bathrooms for Pancake Breakfast	45524	10/3/2024
UNITEDSI	403.22.050.53130.548000.	Repair & Maintenance Services	2024	10	INV	Paid	185.00	82969	INV-4755908	Portable Toilet Service for DOC Operations	45535	10/3/2024
US Postmaster	401.18.037.53481.542300.	Postage & Freight	2024	10	INV	Paid	695.06	82970	10/24 UB Postage	UB Postage for Sept. 2024 Bills	45565	10/3/2024
US Postmaster	402.20.040.53580.542300.	Postage & Freight	2024	10	INV	Paid	695.06	82970	10/24 UB Postage	UB Postage for Sept. 2024 Bills	45565	10/3/2024
US Postmaster	403.22.050.53130.542300.	Postage & Freight	2024	10	INV	Paid	695.06	82970	10/24 UB Postage	UB Postage for Sept. 2024 Bills	45565	10/3/2024
UULC	401.18.037.53481.541000.	Professional Svcs - General	2024	10	INV	Paid	80.24	82971	4080231	August 2024 locate fees	45535	10/3/2024
UULC	402.20.040.53580.541000.	Professional Svcs - General	2024	10	INV	Paid	81.56	82971	4080230	811 locating services	45535	10/3/2024
VALLEYD	001.13.117.51591.541111.	Public Defender Services	2024	9	INV	Paid	6,650.00	82972	Aug-24	Public defense svcs-Snoqualmie cases Aug 2024	45540	10/3/2024
VALLEYD	001.13.117.51591.541111.	Public Defender Services	2024	9	INV	Paid	6,650.00	82972	July-24	Public defense svcs-Snoqualmie cases July 2024	45509	10/3/2024
VALLEYD	001.13.117.51591.541111.	Public Defender Services	2024	9	INV	Paid	6,650.00	82972	June-24	Public defense svcs-Snoqualmie cases June 2024	45478	10/3/2024
VERIZCS	401.18.037.53481.542000.	Telephone Service	2024	10	INV	Paid	368.64	82973	9974025713	monthly cell modem charges	45551	10/3/2024
VERIZCS	402.20.019.53510.542010.	Cellular Telephone	2024	10	INV	Paid	1,504.12	82973	9972175288	SCADA Machine 2 Machine coms	45527	10/3/2024
VERIZCS	502.11.020.51888.542010.	Cellular Telephone	2024	9	INV	Paid	9,330.82	82973	9974025712	Monthly Cellular Telephone Service	45551	10/3/2024
WVR	402.20.040.53585.531510.	Laboratory Supplies	2024	10	INV	Paid	320.86	82974	8816905242	Tubing for quarterly sampling	45526	10/3/2024
WASPC	001.08.009.52110.541900.	WASPC Accreditation Process	2024	10	INV	Paid	3,536.66	82975	INV032183	LEMAP Fees, Staff/Assessor Expenses	45488	10/3/2024
Water Mgmt Labs	401.18.037.53481.541000.	Professional Svcs - General	2024	10	INV	Paid	620.00	82976	222936	Aug 2024 bacteria samples, arsenic, lead & copper	45542	10/3/2024
WLACE	510.24.053.51820.531300.	Repair & Maintenance Supplies	2024	9	INV	Paid	169.13	82977	15313093	paint supplies for Dylan office space	45548	10/3/2024
XYLEM	402.20.040.53580.545200.	Rent - Furniture & Equipment	2024	10	INV	Paid	33.06	82978	401361989	rent fitting for phase 3 ditch draining	45532	10/3/2024

City of Snoqualmie

Claims presented to the City to be paid in the amount of \$746,478.39

For claims warrants numbered 82979 through 83014 & dated 10/10/2024

VENDOR NAME	ACCOUNT	ACCOUNT DESC	YEAR	PERIOD	TYPE	STATUS	AMOUNT	CHECK NO	INVOICE #	FULL DESC	INVOICE DATE	CHECK DATE
AFMATH	001.08.009.52150.548000.	Repair & Maintenance Services	2024	10	INV	Paid	400.00	82979	JC2024-1065	Bio Hazard Clean Up 245-4303	45552	10/10/2024
Alpine Coachworks	501.23.051.54868.548000.	Repair & Maintenance Services	2024	10	INV	Paid	945.19	82980	12321	#123 pit maneuver vs DUI case body repair	45558	10/10/2024
AMZONCAP	001.09.014.52220.531910.	Operating Supplies	2024	10	INV	Paid	108.38	82981	1KV4-4WTX-93JR	key chain car escape	45545	10/10/2024
AMZONCAP	001.06.075.51810.531000.	Office Supplies	2024	10	INV	Paid	50.38	82981	16M4-C9XJ-1KTH	Folders for new hire paperwork	45559	10/10/2024
AMZONCAP	001.12.028.57680.531050.	Uniforms & Protective Gear	2024	10	INV	Paid	3.56	82981	1FTH-6JVK-4DRQ	hearing protection	45546	10/10/2024
AMZONCAP	001.14.118.55730.531910.	Operating Supplies	2024	10	INV	Paid	182.58	82981	1FWJ-WWWJ-LHHY	Umbrella stands for shoppers	45557	10/10/2024
AMZONCAP	310.12.603.59476.563000.	Parks Parking Lots - Construct	2024	10	INV	Paid	56.52	82981	1F3L-9TYC-34JL	reflective tape	45519	10/10/2024
AMZONCAP	401.18.037.53481.531000.	Office Supplies	2024	10	INV	Paid	6.54	82981	1HMI-693T-C4VR	stylus pens	45555	10/10/2024
AMZONCAP	401.18.037.53481.531050.	Uniforms & Protective Gear	2024	10	INV	Paid	3.56	82981	1FTH-6JVK-4DRQ	hearing protection	45546	10/10/2024
AMZONCAP	402.20.040.53580.531050.	Uniforms & Protective Gear	2024	10	INV	Paid	3.56	82981	1FTH-6JVK-4DRQ	hearing protection	45546	10/10/2024
AMZONCAP	403.22.050.53130.531050.	Uniforms & Protective Gear	2024	10	INV	Paid	3.56	82981	1FTH-6JVK-4DRQ	hearing protection	45546	10/10/2024
AMZONCAP	403.22.030.53190.531050.	Uniforms & Protective Gear	2024	10	INV	Paid	3.56	82981	1FTH-6JVK-4DRQ	hearing protection	45546	10/10/2024
AMZONCAP	403.22.030.53190.531300.	Repair & Maintenance Supplies	2024	10	INV	Paid	37.08	82981	1QNY-1TYX-GGK	Garage hooks for storage	45540	10/10/2024
AMZONCAP	501.23.051.54868.531050.	Uniforms & Protective Gear	2024	10	INV	Paid	3.57	82981	1FTH-6JVK-4DRQ	hearing protection	45546	10/10/2024
ASPECT	417.13.423.59434.541070.	Water Rights - Prof'l Svcs	2024	10	INV	Paid	28,464.00	82982	574169	ASR Analysis and Feasibility Study- svc to 6/30/24	45489	10/10/2024
ATWORK	001.12.028.57680.548150.	Landscaping Services	2024	10	INV	Paid	17,561.01	82983	PS-INV105670	Maintenance agreement- mini parks August	45535	10/10/2024
ATWORK	001.16.035.54270.548150.	Landscaping Services	2024	10	INV	Paid	6,114.84	82983	PS-INV105671	Roadside maintenance- August	45535	10/10/2024
ATWORK	403.22.050.53130.548150.	Landscaping Services	2024	10	INV	Paid	14,267.95	82983	PS-INV105671	Roadside maintenance- August	45535	10/10/2024
AWCCOBRA	001.06.007.51423.522200.	Medical-Dental-Vision Benefits	2024	10	INV	Paid	1,992.83	82984	10.2024	COBRA Payment for Gerald Knutsen: BSI:360073048	45561	10/10/2024
BAINA	402.20.040.53580.548000.	Repair & Maintenance Services	2024	10	INV	Paid	761.60	82985	1148	Calibrate and validate sensors	45537	10/10/2024
CARLSONC	001.12.019.57680.541000.	Professional Svcs - General	2024	10	INV	Paid	1,600.15	82986	33416	Parks & Pub Wks Bldg Improvements	45546	10/10/2024
CARLSONC	001.16.019.54290.541000.	Professional Svcs - General	2024	10	INV	Paid	1,600.15	82986	33416	Parks & Pub Wks Bldg Improvements	45546	10/10/2024
CARLSONC	401.18.019.53410.541000.	Professional Svcs - General	2024	10	INV	Paid	1,600.15	82986	33416	Parks & Pub Wks Bldg Improvements	45546	10/10/2024
CARLSONC	402.20.019.53510.541000.	Professional Svcs - General	2024	10	INV	Paid	1,600.15	82986	33416	Parks & Pub Wks Bldg Improvements	45546	10/10/2024
CARLSONC	403.22.019.53110.541000.	Professional Svcs - General	2024	10	INV	Paid	1,600.15	82986	33416	Parks & Pub Wks Bldg Improvements	45546	10/10/2024
CARLSONC	510.24.019.51820.541000.	Professional Svcs - General	2024	10	INV	Paid	1,600.15	82986	33416	Parks & Pub Wks Bldg Improvements	45546	10/10/2024
CDW GOVT	401.18.037.53481.531820.	Info Tech Components	2024	10	INV	Paid	76.98	82987	5L28079	PW-Ryan Neal thoughtbook AC Adapter	45495	10/10/2024
CENLUNK	502.11.020.51888.542000.	Telephone Service	2024	10	INV	Paid	93.99	82988	333555664 9/24	Snoq. Police/ Dispatch land line- Sept 9-Oct 8	45544	10/10/2024
Chinook Lumber	310.12.601.59476.563014.	Trails Replace - Construction	2024	10	INV	Paid	162.13	82989	2061086	Hvy Dty screws for Azalea Deep Crk Trl Deck Rplcmt	45559	10/10/2024
City Wide	510.24.053.51850.548200.	Custodial & Cleaning Services	2024	10	INV	Paid	4,853.01	82990	5T015000143	For custodial service for Sept	45561	10/10/2024
CNA	001.05.005.51420.549200.	Dues-Subscriptions-Memberships	2024	10	INV	Paid	45.00	82991	69596140	Notary Public Bond	45572	10/10/2024
CORPPAY	001.28.065.57390.531900.	Miscellaneous Supplies	2024	10	INV	Paid	176.21	82992	9/24 NW	City Credit Card N. Wiebe	45558	10/10/2024
CORPPAY	001.05.005.51420.541000.	Professional Svcs - General	2024	10	INV	Paid	300.00	82992	9/24 DD	City Credit Card D. Dean	45558	10/10/2024

CORPPAY	001.05.005.51420.549100.	City-Sponsored Expenses	2024	10	INV	Paid	136.13	82992 9/24 DD	City Credit Card D. Dean	45558	10/10/2024
CORPPAY	001.05.005.51420.549200.	Dues-Subscriptions-Memberships	2024	10	INV	Paid	80.00	82992 9/24 DD	City Credit Card D. Dean	45558	10/10/2024
CORPPAY	001.07.008.55720.549200.	Dues-Subscriptions-Memberships	2024	10	INV	Paid	91.63	82992 9/24 DM	City Credit Card D. McCall	45558	10/10/2024
CORPPAY	001.10.017.52560.535200.	Small Office Equipment	2024	10	INV	Paid	1,570.91	82992 9/24 CB	City Credit Card C. Brown	45558	10/10/2024
CORPPAY	001.10.017.52560.549200.	Dues-Subscriptions-Memberships	2024	10	INV	Paid	20.00	82992 9/24 M Bailey	City Credit Card M. Bailey	45558	10/10/2024
CORPPAY	001.01.001.51310.543000.	Training & Travel	2024	10	INV	Paid	40.00	82992 9/24 NW	City Credit Card N. Wiebe	45558	10/10/2024
CORPPAY	001.06.007.51423.531000.	Office Supplies	2024	10	INV	Paid	278.00	82992 9/24 Finance	Cabinet Key Replacements	45558	10/10/2024
CORPPAY	001.09.014.52220.531050.	Uniforms	2024	10	INV	Paid	370.87	82992 9/24 JR	City Credit Card J. Rellamas	45558	10/10/2024
CORPPAY	001.09.014.52220.531910.	Operating Supplies	2024	10	INV	Paid	56.59	82992 9/24 CB	City Credit Card C. Brown	45558	10/10/2024
CORPPAY	001.09.014.52220.541000.	Professional Svcs - General	2024	10	INV	Paid	49.10	82992 9/24 JR	City Credit Card J. Rellamas	45558	10/10/2024
CORPPAY	001.09.014.52245.543000.	Training & Travel	2024	10	INV	Paid	677.07	82992 9/24 M Bailey	City Credit Card M. Bailey	45558	10/10/2024
CORPPAY	001.09.014.52250.531300.	Repair & Maintenance Supplies	2024	10	INV	Paid	135.95	82992 9/24 CB	City Credit Card C. Brown	45558	10/10/2024
CORPPAY	001.09.014.52250.531301.	Repair Parts	2024	10	INV	Paid	127.69	82992 9/24 M Bailey	City Credit Card M. Bailey	45558	10/10/2024
CORPPAY	001.06.075.51810.541420.	HR-Related Services	2024	10	INV	Paid	299.56	82992 9/24 KJ	City Credit Card K. Johnson	45558	10/10/2024
CORPPAY	001.06.075.51810.541420.	HR-Related Services	2024	10	INV	Paid	90.45	82992 9/24 NW	City Credit Card N. Wiebe	45558	10/10/2024
CORPPAY	001.06.075.51810.542300.	Postage & Freight	2024	10	INV	Paid	5.58	82992 9/24 KJ	City Credit Card K. Johnson	45558	10/10/2024
CORPPAY	001.06.075.51810.549200.	Dues-Subscriptions-Memberships	2024	10	INV	Paid	948.00	82992 9/24 KJ	City Credit Card K. Johnson	45558	10/10/2024
CORPPAY	001.12.028.57680.531300.	Repair & Maintenance Supplies	2024	10	INV	Paid	666.52	82992 9/24 NW	City Credit Card N. Wiebe	45558	10/10/2024
CORPPAY	001.14.031.55860.549100.	City-Sponsored Expenses	2024	10	INV	Paid	43.33	82992 9/24 NW	City Credit Card N. Wiebe	45558	10/10/2024
CORPPAY	001.08.009.52110.541000.	Professional Svcs - General	2024	10	INV	Paid	231.41	82992 9/24 GH	City Credit Card G. Horejsi	45558	10/10/2024
CORPPAY	001.08.009.52110.542300.	Postage & Freight	2024	10	INV	Paid	6.74	82992 9/24 BL	City Credit Card B. Lynch	45558	10/10/2024
CORPPAY	001.08.009.52122.531000.	Office Supplies	2024	10	INV	Paid	124.88	82992 9/24 BL	City Credit Card B. Lynch	45558	10/10/2024
CORPPAY	001.08.009.52122.531050.	Uniforms & Protective Gear	2024	10	INV	Paid	127.79	82992 9/24 BL	City Credit Card B. Lynch	45558	10/10/2024
CORPPAY	001.08.009.52122.531050.	Uniforms & Protective Gear	2024	10	INV	Paid	35.11	82992 9/24 ML	City Credit Card M. Liebetrau	45558	10/10/2024
CORPPAY	001.08.009.52122.531910.	Operating Supplies	2024	10	INV	Paid	156.97	82992 9/24 ML	City Credit Card M. Liebetrau	45558	10/10/2024
CORPPAY	001.08.009.52131.543000.	Training & Travel	2024	10	INV	Paid	657.90	82992 9/24 MB	City Credit Card M. Black	45558	10/10/2024
CORPPAY	001.08.009.52140.543000.	Training & Travel	2024	10	INV	Paid	784.25	82992 9/24 BL	City Credit Card B. Lynch	45558	10/10/2024
CORPPAY	001.08.009.52140.543000.	Training & Travel	2024	10	INV	Paid	1,113.53	82992 9/24 GH	City Credit Card G. Horejsi	45558	10/10/2024
CORPPAY	001.16.035.54264.531300.	Repair & Maintenance Supplies	2024	10	INV	Paid	1,168.00	82992 9/24 JH	City Credit Card J. Hamlin	45558	10/10/2024
CORPPAY	012.13.115.57920.531910.	Operating Supplies	2024	10	INV	Paid	650.00	82992 9/24 NW	City Credit Card N. Wiebe	45558	10/10/2024
CORPPAY	014.08.012.52122.531050.	Uniforms & Protective Gear	2024	10	INV	Paid	161.76	82992 9/24 BL	City Credit Card B. Lynch	45558	10/10/2024
CORPPAY	014.08.012.52140.543000.	Training & Travel	2024	10	INV	Paid	-257.50	82992 9/24 MB	City Credit Card M. Black	45558	10/10/2024
CORPPAY	401.18.037.53481.531300.	Repair & Maintenance Supplies	2024	10	INV	Paid	118.96	82992 9/24 JH	City Credit Card J. Hamlin	45558	10/10/2024
CORPPAY	401.18.037.53481.531300.	Repair & Maintenance Supplies	2024	10	INV	Paid	149.24	82992 9/24 JQ	City Credit Card J. Quade	45558	10/10/2024
CORPPAY	401.18.037.53481.543000.	Training & Travel	2024	10	INV	Paid	346.00	82992 9/24 JH	City Credit Card J. Hamlin	45558	10/10/2024
CORPPAY	401.18.037.53481.543000.	Training & Travel	2024	10	INV	Paid	1,800.00	82992 9/24 JQ	City Credit Card J. Quade	45558	10/10/2024
CORPPAY	403.22.050.53130.542300.	Postage & Freight	2024	10	INV	Paid	19.36	82992 9/24 JQ	City Credit Card J. Quade	45558	10/10/2024
CORPPAY	501.23.051.54868.541000.	Professional Svcs - General	2024	10	INV	Paid	140.00	82992 9/24 DH	City Credit Card D. Harris	45558	10/10/2024
CORPPAY	501.23.052.59448.564000.	Fleet Vehicles & Equipment	2024	10	INV	Paid	790.75	82992 9/24 DH	City Credit Card D. Harris	45558	10/10/2024
CORPPAY	502.11.020.51888.541030.	Info Tech Services	2024	10	INV	Paid	783.02	82992 9/24 FL	City Credit Card F. Lacroix	45558	10/10/2024
CORPPAY	502.11.020.51888.541030.	Info Tech Services	2024	10	INV	Paid	55.94	82992 9/24 IT	City Credit Card IT Dept.	45558	10/10/2024
CP	001.05.005.51420.549200.	Dues-Subscriptions-Memberships	2024	10	INV	Paid	830.00	82993 GC00127236	Snoqualmie Municipal Code Annual Web Fees	45556	10/10/2024
CPSE	001.09.014.52245.543000.	Training & Travel	2024	10	INV	Paid	1,400.00	82994 05-19087	Advanced Accreditation training 4 employees	45460	10/10/2024
CTV	001.08.009.52150.531300.	Repair & Maintenance Supplies	2024	10	INV	Paid	38.16	82995 8386200	1 Gallon tank sprayer and spray nozzle	45551	10/10/2024
E+H	402.20.040.53585.535900.	Small Tools & Equipment	2024	10	INV	Paid	1,650.76	82996 6002602045	calibration module for phase 3	45524	10/10/2024
Evergreen Courier LL	402.20.040.53585.542300.	Postage & Freight	2024	10	INV	Paid	501.60	82997 000152	transport samples to lab	45544	10/10/2024
Evergreen Ford	501.23.051.54868.531301.	Repair Parts	2024	10	INV	Paid	1,671.14	82998 5208747	brake calipers, brackets, attach hrdwr #122 police	45555	10/10/2024
Fastspring	001.09.014.52250.531800.	Department Software	2024	10	INV	Paid	2,154.73	82999 12714	Fire studio training software	45538	10/10/2024
FCI	501.23.051.54868.548000.	Repair & Maintenance Services	2024	10	INV	Paid	2,029.26	83000 18347	radio installs, antennas, map storage box	45558	10/10/2024
FCI	501.23.052.59448.564000.	Fleet Vehicles & Equipment	2024	10	INV	Paid	81,951.54	83000 18346	WCIA total vehicle replacement of Fire SUV	45558	10/10/2024
Glitteratti	001.08.009.52110.549100.	City-Sponsored Expenses	2024	10	INV	Paid	1,040.00	83001 08062401	Airbrush and balloon artist -Nat'l Night Out event	45497	10/10/2024
IMC	001.13.117.51250.541115.	Municipal Court Services-Costs	2024	10	INV	Paid	6,425.98	83002 SQL August 2024	Snoqualmie Court Filings- August 2024	45540	10/10/2024
ISA	403.22.030.53190.549200.	Dues-Subscriptions-Memberships	2024	10	INV	Paid	305.00	83003 1330669	Membership and Chapter Dues J Battles	45551	10/10/2024
JENKINS	401.18.037.53481.548000.	Repair & Maintenance Services	2024	10	INV	Paid	2,225.25	83004 23965	384th main break	45379	10/10/2024
JENKINS	402.20.045.53560.548801.	Clean Sewer Collection System	2024	10	INV	Paid	1,225.50	83004 28864	Clean SSO sanitary sewer overflow	45278	10/10/2024
JENKINS	402.20.045.53560.548801.	Clean Sewer Collection System	2024	10	INV	Paid	1,048.12	83004 28874	Clean SSO sanitary sewer overflow	45278	10/10/2024
JENKINS	402.20.045.53565.548000.	Repair & Maintenance Services	2024	10	INV	Paid	1,761.65	83004 29098	Clean sewer- Falls Ave.	45544	10/10/2024
JENKINS	402.20.040.53580.548000.	Repair & Maintenance Services	2024	10	INV	Paid	3,225.00	83004 24219	Clean Headworks Phase 3	45441	10/10/2024
JENKINS	402.20.040.53580.548000.	Repair & Maintenance Services	2024	10	INV	Paid	1,983.37	83004 24221	Clean Headworks Phase 3	45440	10/10/2024
JENKINS	402.20.040.53580.548000.	Repair & Maintenance Services	2024	10	INV	Paid	1,225.50	83004 24260	Clean Headworks Phase 3	45435	10/10/2024

JENKINS	403.22.050.53135.548000.	Repair & Maintenance Services	2024	10	INV	Paid	1,293.50	83004 27063	North high flow bypass line camera inspection	45503	10/10/2024
Karmali Law Office	001.13.117.51591.541111.	Public Defender Services	2024	10	INV	Paid	920.00	83005 Jun-24	Public Defense Services- June 2024	45522	10/10/2024
Karmali Law Office	001.13.117.51591.541111.	Public Defender Services	2024	10	INV	Paid	460.00	83005 Mar-24	Public Defense Services- March 2024	45398	10/10/2024
KC 710	001.16.035.54264.548000.	Traffic Signal Maintenance	2024	10	INV	Paid	404.38	83006 135961-135961	Traffic sign Maintenance	45535	10/10/2024
LAWSONPR	402.20.040.53580.531300.	Repair & Maintenance Supplies	2024	10	INV	Paid	325.62	83007 9311829302	various shop supplies	45544	10/10/2024
LNCS	001.09.014.52220.531051.	Personal Protective Equipment	2024	10	INV	Paid	4,057.01	83008 INV862076	Extreme Globe Jackets (2)	45539	10/10/2024
LNCS	001.08.009.52110.523100.	Clothing Allowance	2024	10	INV	Paid	92.90	83008 INV864967	B. Lynch alterations, patch removal and install	45547	10/10/2024
LNCS	001.08.009.52110.523100.	Clothing Allowance	2024	10	INV	Paid	67.17	83008 INV865230	Black Pants #607	45548	10/10/2024
LNCS	001.08.009.52110.523100.	Clothing Allowance	2024	10	INV	Paid	468.28	83008 INV865343	G. Horejsi shell Jacket, Ing s/v shirt, embroidery	45548	10/10/2024
LNCS	001.08.009.52110.523100.	Clothing Allowance	2024	10	INV	Paid	23.60	83008 INV865486	L.T. Liebetrau vest, patch, velcro for patch	45548	10/10/2024
LNCS	001.08.009.52110.523100.	Clothing Allowance	2024	10	INV	Paid	82.51	83008 INV865490	Breast cancer patches x10	45548	10/10/2024
LNCS	001.08.009.52121.531050.	Uniforms & Protective Gear	2024	10	INV	Paid	15.96	83008 INV865454	C. Werre patch removal and install	45548	10/10/2024
LNCS	001.08.009.52122.531050.	Uniforms & Protective Gear	2024	10	INV	Paid	21.82	83008 INV862414	D. Vladis Magazine pouch	45539	10/10/2024
LNCS	001.08.009.52122.531050.	Uniforms & Protective Gear	2024	10	INV	Paid	75.21	83008 INV864313	C. Hendricks polo shirt with embroidery	45546	10/10/2024
LNCS	001.08.009.52122.531050.	Uniforms & Protective Gear	2024	10	INV	Paid	118.31	83008 INV864357	Fire Instructor shirt with badge, embroidery	45546	10/10/2024
LNCS	001.08.009.52122.531050.	Uniforms & Protective Gear	2024	10	INV	Paid	66.14	83008 INV864827	Fire Instructor shirt with patch & embroidery	45547	10/10/2024
LNCS	001.08.009.52122.531050.	Uniforms & Protective Gear	2024	10	INV	Paid	28.17	83008 INV864946	D. Vladis Jacket with Chevrons, alterations	45547	10/10/2024
LNCS	014.08.012.52122.531050.	Uniforms & Protective Gear	2024	10	INV	Paid	21.82	83008 INV862414	D. Vladis Magazine pouch	45539	10/10/2024
LNCS	014.08.012.52122.531050.	Uniforms & Protective Gear	2024	10	INV	Paid	28.16	83008 INV864946	D. Vladis Jacket with Chevrons, alterations	45547	10/10/2024
MOTOROLA	001.09.014.52250.535900.	Small Tools & Equipment	2024	10	INV	Paid	4,087.54	83009 8230462008	for radio order installation	45471	10/10/2024
New X INC	310.00.000.22340.223400.	Const Contract Retainage	2024	10	INV	Paid	-2,100.01	83010 907	Centennial Fields All inclsv Park Construction	45535	10/10/2024
New X INC	310.12.609.59476.563013.	All-Ind Playgrnd - Construct	2024	10	INV	Paid	45,822.31	83010 907	Centennial Fields All inclsv Park Construction	45535	10/10/2024
PROSPECT	417.13.454.59435.563000.	WRF Improve Construction	2024	10	INV	Paid	471,408.87	83011 Pay Estimate #12	Construction thru 9/1/24	45536	10/10/2024
THC	403.22.050.53130.545100.	Rent - Shop Equipment	2024	10	INV	Paid	2,857.34	83012 34848225-001	3-4 Yard dump truck rental	45541	10/10/2024
The Narwhal Group	001.16.035.54266.541000.	Professional Svcs - General	2024	10	INV	Paid	400.00	83013 2024-24637	Weathernet Service Fee	45440	10/10/2024
The Narwhal Group	001.16.035.54266.541000.	Professional Svcs - General	2024	10	INV	Paid	400.00	83013 2024-24758	Weathernet Service Fee - July 2024	45471	10/10/2024
The Narwhal Group	001.16.035.54266.541000.	Professional Svcs - General	2024	10	INV	Paid	400.00	83013 2024-24942	Weathernet Service Fee - August 2024	45501	10/10/2024
The Narwhal Group	001.16.035.54266.541000.	Professional Svcs - General	2024	10	INV	Paid	400.00	83013 2024-25057	Weathernet Service Fee - September 2024	45532	10/10/2024
WLACE	001.12.028.57680.531300.	Repair & Maintenance Supplies	2024	10	INV	Paid	31.62	83014 15313040	Painting supplies	45539	10/10/2024
WLACE	001.16.035.54230.531300.	Repair & Maintenance Supplies	2024	10	INV	Paid	22.89	83014 15313058	Utility knife	45541	10/10/2024
WLACE	001.16.035.54230.531300.	Repair & Maintenance Supplies	2024	10	INV	Paid	107.91	83014 15313100	Parking lot striping supplies	45548	10/10/2024
WLACE	401.18.037.53481.531910.	Operating Supplies	2024	10	INV	Paid	32.70	83014 15313146	car charging cords	45554	10/10/2024
WLACE	510.24.053.51820.531300.	Repair & Maintenance Supplies	2024	10	INV	Paid	37.72	83014 15313170	Supplies for Police station signage install	45559	10/10/2024
WLACE	510.24.053.51820.531300.	Repair & Maintenance Supplies	2024	10	INV	Paid	114.71	83014 15313175	City Hall council chambers repair supplies	45559	10/10/2024
WLACE	510.24.053.51820.531300.	Repair & Maintenance Supplies	2024	10	INV	Paid	51.88	83014 15313181	City Hall council chambers repair supplies	45560	10/10/2024
WLACE	510.24.053.51820.531300.	Repair & Maintenance Supplies	2024	10	INV	Paid	9.81	83014 15313197	Stair tread adhesive - Fire Station	45561	10/10/2024

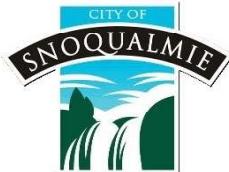


Payroll
Blanket Voucher Document

Claims presented to the City to be paid on *10/7/24* in the amount of *\$355,108.53* which includes claim warrants numbered ____ - _____ through ____ - _____, totaling *\$0.00* and direct deposits totaling *\$355,108.53*

Payroll

ACH Check Register



User: 'ITreptow'
 Printed: 10/03/2024 - 4:04PM
 Batch: 00001.10.2024 - September C2 2024
 Include Partial: TRUE

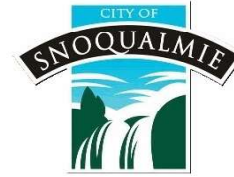
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10/07/2024	0	False	Bryan Holloway	483.05
10/07/2024	0	False	Catherine Cotton	434.69
10/07/2024	0	False	Louis Washington	334.69
10/07/2024	0	False	Ethan Benson	434.69
10/07/2024	0	False	Jolyon Johnson	434.69
10/07/2024	0	False	Robert Wotton	284.69
10/07/2024	0	False	Cara Christensen	437.46
10/07/2024	0	False	Katherine Ross	1,920.62
10/07/2024	0	False	Deana Dean	3,835.20
10/07/2024	0	False	Gretchen Garrett	2,510.88
10/07/2024	0	False	Tania Holden	3,250.07
10/07/2024	0	False	Jimmie Betts Jr.	2,999.95
10/07/2024	0	False	Brendon Ecker	2,315.47
10/07/2024	0	False	Andrew Latham	2,743.00
10/07/2024	0	False	Andrew Jongekryg	2,453.57
10/07/2024	0	False	Lafleche Lacroix	4,103.19
10/07/2024	0	False	Eric DiTommaso	3,567.17
10/07/2024	0	False	Samantha Brumfield	2,084.28
10/07/2024	0	False	Kimberly Johnson	3,734.88
10/07/2024	0	False	Nicole Wiebe	2,606.10
10/07/2024	0	False	Andrew Bouta	5,456.57
10/07/2024	0	False	Jennifer Hughes	3,622.12
10/07/2024	0	False	Heather Florida	2,775.70
10/07/2024	0	False	Kyla Henderson	3,106.11
10/07/2024	0	False	Janna Walker	4,247.81
10/07/2024	0	False	Eun Jung Kim	2,511.34
10/07/2024	0	False	Miles Dewar	2,100.02
10/07/2024	0	False	Danna McCall	3,488.30
10/07/2024	0	False	Brian Lynch	4,566.86
10/07/2024	0	False	Melinda Black	3,246.87
10/07/2024	0	False	Stephanie Butler	3,122.87
10/07/2024	0	False	Austin Gutwein	2,302.57
10/07/2024	0	False	Joseph Spears	4,401.08
10/07/2024	0	False	Michael Peter	2,506.37
10/07/2024	0	False	Max Bostick	2,710.40
10/07/2024	0	False	Michael Liebetrau	1,862.14
10/07/2024	0	False	Kobe Hoyla	2,665.22
10/07/2024	0	False	Craig Miller	7,052.99
10/07/2024	0	False	Daniel Moate	5,066.78
10/07/2024	0	False	Joseph Meadows	5,073.59
10/07/2024	0	False	Cory Hendricks	4,484.97
10/07/2024	0	False	Nicholas Schulgen	4,401.65
10/07/2024	0	False	William Natkha	1,666.75
10/07/2024	0	False	Erik Rasmussen	4,320.22
10/07/2024	0	False	Chase Smith	4,621.29
10/07/2024	0	False	Jason Weiss	7,153.55
10/07/2024	0	False	Dmitriy Vladis	4,726.60

Check Date	Check Number	Partial ACH	Employee Name	
10/07/2024	0	False	Christopher Werre	3,315.84
10/07/2024	0	False	Gary Horejsi	3,597.99
10/07/2024	0	False	Jesse Westman	2,591.71
10/07/2024	0	False	Wyatt Schannauer	2,536.29
10/07/2024	0	False	Philip Bennett	4,586.01
10/07/2024	0	False	Justin Ren	2,835.97
10/07/2024	0	False	Kerry O'Neil	2,525.63
10/07/2024	0	False	Dalton Hawk	2,296.84
10/07/2024	0	False	Blake Lemoine	2,141.18
10/07/2024	0	False	Jason Battles	5,925.40
10/07/2024	0	False	Neil MacVicar	2,605.16
10/07/2024	0	False	Jorge Orozco	3,090.97
10/07/2024	0	False	Austin Hilton	2,379.06
10/07/2024	0	False	Ryan Barnet	3,425.38
10/07/2024	0	False	Michael Chambless	6,168.52
10/07/2024	0	False	Kyle Markwardt	2,584.97
10/07/2024	0	False	Christine Iverson	2,485.25
10/07/2024	0	False	Lyle Beach	3,177.93
10/07/2024	0	False	Patrick Fry	4,121.23
10/07/2024	0	False	Jeffrey Hamlin	3,257.40
10/07/2024	0	False	Andrew Vining	3,662.39
10/07/2024	0	False	Hind Ahmed	3,956.18
10/07/2024	0	False	Thomas Holmes	7,792.32
10/07/2024	0	False	Alec Bagley	2,571.63
10/07/2024	0	False	Joan Quade	2,410.22
10/07/2024	0	False	Ryan Dalziel	3,065.22
10/07/2024	0	False	Thai Pham	3,130.01
10/07/2024	0	False	Jaron Gentry	2,371.65
10/07/2024	0	False	Jake Stewart	2,070.32
10/07/2024	0	False	Jason George	5,012.30
10/07/2024	0	False	Kevin Halbert	1,503.57
10/07/2024	0	False	Timothy Barrett	3,774.69
10/07/2024	0	False	Donald Harris	4,334.03
10/07/2024	0	False	Kevin Snyder	4,331.49
10/07/2024	0	False	Kenneth Knowles	3,294.87
10/07/2024	0	False	Christopher Wilson	3,141.05
10/07/2024	0	False	Todd Shinn	4,476.25
10/07/2024	0	False	Matthew Hedger	3,936.22
10/07/2024	0	False	Richard Allen Hebel	2,234.03
10/07/2024	0	False	Ryan Neal	2,770.64
10/07/2024	0	False	John Cooper	3,740.94
10/07/2024	0	False	Emily Arteché	4,731.60
10/07/2024	0	False	Ilyse Treptow	3,357.23
10/07/2024	0	False	Rebecca Buelna	2,651.87
10/07/2024	0	False	Dylan Gamble	2,824.62
10/07/2024	0	False	Amy Jeffery	2,222.82
10/07/2024	0	False	Michael Bailey	5,717.64
10/07/2024	0	False	Jessica Rellamas	1,484.51
10/07/2024	0	False	Zachary Schumann	5,201.24
10/07/2024	0	False	Jacob Fouts	4,015.84
10/07/2024	0	False	Theresa Tozier	4,324.68
10/07/2024	0	False	Gregory Heath	5,050.20
10/07/2024	0	False	Albert Wolfe	3,461.36
10/07/2024	0	False	Nicholas Lathrop	3,075.29
10/07/2024	0	False	Matthew West	3,776.45
10/07/2024	0	False	Robert Lasswell	3,698.39
10/07/2024	0	False	Benjamin Parker	4,394.38

Check Date	Check Number	Partial ACH	Employee Name	
10/07/2024	0	False	Peter O'Donnell	4,240.98
10/07/2024	0	False	Tyler Byrd	3,116.06
10/07/2024	0	False	Christopher Brown	4,305.54
				Partial ACH: 0.00
				Regular ACH: 355,108.53
		Total Employees:	107	Total: 355,108.53

Accounts Payable

Blanket Voucher Approval Document



PRV 10-7-24

User: ITreptow
Printed: 10/08/2024 - 10:07AM
Warrant Request Date: 10/7/2024
DAC Fund:

Batch: 00001.10.2024 - PV 10/07/2024

City of Snoqualmie

Claims presented to the City to be paid in the amount of \$ 460,582.62
for claims warrants numbered 62596 through 62603 & dated 10/7/2024.

Line	Claimant	Voucher No.	Amount
1	AWC BENEFITS	000000000	175,712.39
2	Dept. of Labor & Industries	000000000	15,667.23
3	Employment Security Dept.	000000000	1,026.30
4	Employment Security Dept.	000000000	3,679.07
5	Employment Security Dept.	000000000	2,414.32
6	Dept. of Retirement Syst.-LEOFF	000000000	27,633.89
7	IAFF Firepac-Political Affairs Dept.	000062598	2.09
8	Teamsters Local Union #763	000062601	2,274.00
9	IAFF LOCAL #2878	000062599	1,390.84
10	Office of Support Enforcement - DSHS	000000000	664.50
11	Dept of Retirement Syst.-PERS	000000000	48,844.33
12	Dept. of Retirement Syst.- PSERS	000000000	1.76
13	IRS-Payroll EFTPS	000000000	128,562.67
14	Voya Institutional Trust Company	000000000	225.00
15	CITY OF SNOQUALMIE	000062596	416.68
16	ICMA Retirement Trust -303907	000000000	3,227.31
17	Dept. of Retirement Syst.- DCP	000000000	23,186.18
18	AFLAC	000000000	78.13
19	WSCFF	000062603	825.00
20	Snoqualmie Police Association	000062600	850.00
21	DiMartino Associates	000062597	346.50
22	NWFFT TRUST	000000000	23,177.43
23	Western States Police Medical Trust	000062602	377.00

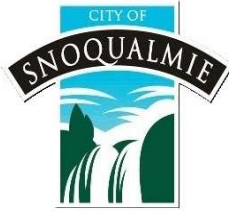
Page Total: \$460,582.62

Grand Total: \$460,582.62

Accounts Payable

Check Detail

User: ITreptow
Printed: 10/16/2024 - 7:47AM



Check Number	Check Date	Amount
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90000 - AWC BENEFITS

0 10/07/2024

Inv

Line Item Date	Line Item Description	Amount
10/03/2024	PR Batch 00001.10.2024 AWC-Medical Benefits/HF 500	27,319.66
10/03/2024	PR Batch 00001.10.2024 AWC Long Term Disab. Employee	6.28
10/03/2024	PR Batch 00001.10.2024 AWC - Medical Benefits/HF 250	127,456.90
10/03/2024	PR Batch 00001.10.2024 AWC-Dental Benefits	12,471.02
10/03/2024	PR Batch 00001.10.2024 AWC Life Insurance Employee	3.30
10/03/2024	PR Batch 00001.10.2024 AWC Life Insurance	544.20
10/03/2024	PR Batch 00001.10.2024 Kaiser Medical Benefits/200	2,403.90
10/03/2024	PR Batch 00001.10.2024 AWC-Vision	1,839.16
10/03/2024	PR Batch 00001.10.2024 AWC-Employee Pd Life Addtl	50.40
10/03/2024	PR Batch 00001.10.2024 AWC-Life Insurance Police	855.00
10/03/2024	PR Batch 00001.10.2024 AWC Long Term Disability	867.35

Inv Total 173,817.17

Inv 1-2022

Line Item Date	Line Item Description	Amount
10/07/2024	Edmund Crosson Medical Premium	1,895.22

Inv 1-2022 Total 1,895.22

0 Total: 175,712.39

90000 - AWC BENEFITS Total: 175,712.39

90010 - Dept. of Labor & Industries

0 10/07/2024

Inv

Line Item Date	Line Item Description	Amount
10/03/2024	PR Batch 00001.10.2024 L&I Employee	2,384.14
10/03/2024	PR Batch 00001.10.2024 L&I Employer	13,283.09

Inv Total 15,667.23

0 Total: 15,667.23

90010 - Dept. of Labor & Industries Total: 15,667.23

90020 - Employment Security Dept.

0	10/07/2024	Inv								
		<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Line Item Date</u></th> <th style="text-align: left;"><u>Line Item Description</u></th> <th style="text-align: right;"></th> </tr> </thead> <tbody> <tr> <td>10/03/2024</td> <td>PR Batch 00001.10.2024 Emp Sec- Unemployment Tax</td> <td style="text-align: right;">1,026.30</td> </tr> </tbody> </table>	<u>Line Item Date</u>	<u>Line Item Description</u>		10/03/2024	PR Batch 00001.10.2024 Emp Sec- Unemployment Tax	1,026.30		
<u>Line Item Date</u>	<u>Line Item Description</u>									
10/03/2024	PR Batch 00001.10.2024 Emp Sec- Unemployment Tax	1,026.30								
		Inv Total		1,026.30						
0 Total:				1,026.30						

90020 - Employment Security Dept. Total:

1,026.30

90022 - Employment Security Dept.

0	10/07/2024	Inv											
		<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Line Item Date</u></th> <th style="text-align: left;"><u>Line Item Description</u></th> <th style="text-align: right;"></th> </tr> </thead> <tbody> <tr> <td>10/03/2024</td> <td>PR Batch 00001.10.2024 WA Paid Fam. & Med. Leave</td> <td style="text-align: right;">2,627.91</td> </tr> <tr> <td>10/03/2024</td> <td>PR Batch 00001.10.2024 WA Paid Fam. & Med. Leave</td> <td style="text-align: right;">1,051.16</td> </tr> </tbody> </table>	<u>Line Item Date</u>	<u>Line Item Description</u>		10/03/2024	PR Batch 00001.10.2024 WA Paid Fam. & Med. Leave	2,627.91	10/03/2024	PR Batch 00001.10.2024 WA Paid Fam. & Med. Leave	1,051.16		
<u>Line Item Date</u>	<u>Line Item Description</u>												
10/03/2024	PR Batch 00001.10.2024 WA Paid Fam. & Med. Leave	2,627.91											
10/03/2024	PR Batch 00001.10.2024 WA Paid Fam. & Med. Leave	1,051.16											
		Inv Total		3,679.07									
0 Total:				3,679.07									

90022 - Employment Security Dept. Total:

3,679.07

90023 - Employment Security Dept.

0	10/07/2024	Inv								
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<u>Line Item Date</u>	<u>Line Item Description</u>									
10/03/2024	PR Batch 00001.10.2024 WA Cares	2,414.32								
		Inv Total		2,414.32						
0 Total:				2,414.32						

90023 - Employment Security Dept. Total:

2,414.32

90030 - Dept. of Retirement Syst.-LEOFF

0	10/07/2024	Inv											
		<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Line Item Date</u></th> <th style="text-align: left;"><u>Line Item Description</u></th> <th style="text-align: right;"></th> </tr> </thead> <tbody> <tr> <td>10/03/2024</td> <td>PR Batch 00001.10.2024 LEOFF 2 Employer</td> <td style="text-align: right;">10,614.59</td> </tr> <tr> <td>10/03/2024</td> <td>PR Batch 00001.10.2024 LEOFF 2 Employee</td> <td style="text-align: right;">17,019.30</td> </tr> </tbody> </table>	<u>Line Item Date</u>	<u>Line Item Description</u>		10/03/2024	PR Batch 00001.10.2024 LEOFF 2 Employer	10,614.59	10/03/2024	PR Batch 00001.10.2024 LEOFF 2 Employee	17,019.30		
<u>Line Item Date</u>	<u>Line Item Description</u>												
10/03/2024	PR Batch 00001.10.2024 LEOFF 2 Employer	10,614.59											
10/03/2024	PR Batch 00001.10.2024 LEOFF 2 Employee	17,019.30											
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0 Total:				27,633.89									

90030 - Dept. of Retirement Syst.-LEOFF Total: 27,633.89

90035 - IAFF Firepac-Political Affairs Dept.

62598 10/07/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
10/03/2024	PR Batch 00001.10.2024 IAFF-FirePac	2.09

Inv Total 2.09

62598 Total: 2.09

90035 - IAFF Firepac-Political Affairs Dept. Total: 2.09

90040 - Teamsters Local Union #763

62601 10/07/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
10/03/2024	PR Batch 00001.10.2024 Teamsters Union Dues	2,274.00

Inv Total 2,274.00

62601 Total: 2,274.00

90040 - Teamsters Local Union #763 Total: 2,274.00

90045 - IAFF LOCAL #2878

62599 10/07/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
10/03/2024	PR Batch 00001.10.2024 IAFF-Local 2878 Fire	1,390.84

Inv Total 1,390.84

62599 Total: 1,390.84

90045 - IAFF LOCAL #2878 Total: 1,390.84

90060 - Office of Support Enforcement - DSHS

0 10/07/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
10/03/2024	PR Batch 00001.10.2024 Child Support	664.50

Inv Total 664.50

0 Total: 664.50

90060 - Office of Support Enforcement - DSHS Total: 664.50

90070 - Dept of Retirement Syst.-PERS

0 10/07/2024
 Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
10/03/2024	PR Batch 00001.10.2024 Pers 3 Employer Correction	103.59
10/03/2024	PR Batch 00001.10.2024 PERS 3 Employer	4,997.21
10/03/2024	PR Batch 00001.10.2024 PERS 2 Employer Correction	261.76
10/03/2024	PR Batch 00001.10.2024 PERS 2 Employer	23,700.73
10/03/2024	PR Batch 00001.10.2024 PERS2 Employee	16,546.32
10/03/2024	PR Batch 00001.10.2024 PERS 3 Employee	3,234.72

Inv Total 48,844.33

0 Total: 48,844.33

90070 - Dept of Retirement Syst.-PERS Total: 48,844.33

90075 - Dept. of Retirement Syst.- PSERS

0 10/07/2024
 Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
10/03/2024	PR Batch 00001.10.2024 PSERS Employer correction	1.76

Inv Total 1.76

0 Total: 1.76

90075 - Dept. of Retirement Syst.- PSERS Total: 1.76

90085 - IRS-Payroll EFTPS

0 10/07/2024
 Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
10/03/2024	PR Batch 00001.10.2024 FICA Employee	26,066.45
10/03/2024	PR Batch 00001.10.2024 Medicare Employer	7,522.22
10/03/2024	PR Batch 00001.10.2024 Medicare Employee	7,623.22
10/03/2024	PR Batch 00001.10.2024 Federal Income Tax	61,284.33
10/03/2024	PR Batch 00001.10.2024 FICA Employer	26,066.45

Inv Total 128,562.67

0 Total: 128,562.67

90085 - IRS-Payroll EFTPS Total:

128,562.67

90095 - Voya Institutional Trust Company

0 10/07/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
10/03/2024	PR Batch 00001.10.2024 Voya-Employee	125.00
10/03/2024	PR Batch 00001.10.2024 Voya-Employer	100.00

Inv Total 225.00

0 Total: 225.00

90095 - Voya Institutional Trust Company Total:

225.00

90099 - CITY OF SNOQUALMIE

62596 10/07/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
10/03/2024	PR Batch 00001.10.2024 FSA	416.68

Inv Total 416.68

62596 Total: 416.68

90099 - CITY OF SNOQUALMIE Total:

416.68

90100 - ICMA Retirement Trust -303907

0 10/07/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
10/03/2024	PR Batch 00001.10.2024 ICMA-Employer Supplement	100.00
10/03/2024	PR Batch 00001.10.2024 ICMA-Employer	962.50
10/03/2024	PR Batch 00001.10.2024 Mission Square percentage	277.31
10/03/2024	PR Batch 00001.10.2024 ICMA-Employee	1,887.50

Inv Total 3,227.31

0 Total: 3,227.31

90100 - ICMA Retirement Trust -303907 Total:

3,227.31

90105 - Dept. of Retirement Syst.- DCP

0 10/07/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
10/03/2024	PR Batch 00001.10.2024 Deffered Comp Percentage	3,179.62

10/03/2024	PR Batch 00001.10.2024 DCP-Employer-Supplement	1,337.50
10/03/2024	PR Batch 00001.10.2024 DCP Flat Employee	11,746.00
10/03/2024	PR Batch 00001.10.2024 DCP-Employer	5,581.00
10/03/2024	PR Batch 00001.10.2024 Deffered Comp Roth Percentage	514.06
10/03/2024	PR Batch 00001.10.2024 Defferd Comp Roth Flat	828.00

Inv Total 23,186.18

0 Total: 23,186.18

90105 - Dept. of Retirement Syst.- DCP Total: 23,186.18

90110 - AFLAC

0 10/07/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
10/03/2024	PR Batch 00001.10.2024 AFLAC-Pre Tax	78.13

Inv Total 78.13

0 Total: 78.13

90110 - AFLAC Total: 78.13

90120 - WSCFF

62603 10/07/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
10/03/2024	PR Batch 00001.10.2024 WSCFF-BENEFIT TRUST FF ER	825.00

Inv Total 825.00

62603 Total: 825.00

90120 - WSCFF Total: 825.00

90180 - Snoqualmie Police Association

62600 10/07/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
10/03/2024	PR Batch 00001.10.2024 Police Union Dues	850.00

Inv Total 850.00

62600 Total: 850.00

90180 - Snoqualmie Police Association Total:

850.00

90300 - DiMartino Associates

62597 10/07/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
10/03/2024	PR Batch 00001.10.2024 Brown & Brown DBA DiMartino	346.50

346.50

Inv Total

346.50

62597 Total:

346.50

90300 - DiMartino Associates Total:

346.50

90310 - NWFFT TRUST

0 10/07/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
10/03/2024	PR Batch 00001.10.2024 Medical/Vision Benefits	21,293.20
10/03/2024	PR Batch 00001.10.2024 Dental Benefits	1,884.23

21,293.20

1,884.23

Inv Total

23,177.43

0 Total:

23,177.43

90310 - NWFFT TRUST Total:

23,177.43

90400 - Western States Police Medical Trust

62602 10/07/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
10/03/2024	PR Batch 00001.10.2024 W States Police Medical Trust	377.00

377.00

Inv Total

377.00

62602 Total:

377.00

90400 - Western States Police Medical Trust Total:

377.00

Total:

460,582.62






Claims Approval Report

Final Audit Report

2024-10-16

Created:	2024-10-16
By:	Tania Holden (THolden@snoqualmiewa.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAUGkbPYnUI68eRftoVuDM8O98kuyGQsz

"Claims Approval Report" History

-  Document created by Tania Holden (THolden@snoqualmiewa.gov)
2024-10-16 - 6:23:42 PM GMT
-  Document emailed to Drew Bouta (dbouta@snoqualmiewa.gov) for signature
2024-10-16 - 6:24:34 PM GMT
-  Email viewed by Drew Bouta (dbouta@snoqualmiewa.gov)
2024-10-16 - 7:33:41 PM GMT
-  Document e-signed by Drew Bouta (dbouta@snoqualmiewa.gov)
Signature Date: 2024-10-16 - 7:33:48 PM GMT - Time Source: server
-  Agreement completed.
2024-10-16 - 7:33:48 PM GMT



BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB24-104
October 28, 2024
Committee Report

AGENDA BILL INFORMATION

TITLE:	AB24-104: 2025 Salary Schedule for Non-Represented Management and Professional (M&P) Employees	<input type="checkbox"/> Discussion Only
PROPOSED ACTION:	Approve the 2025 Salary Schedule for Non-Represented Management and Professional (M&P) Employees	<input checked="" type="checkbox"/> Action Needed:
		<input checked="" type="checkbox"/> Motion
		<input type="checkbox"/> Ordinance
		<input type="checkbox"/> Resolution

REVIEW:	Department Director	Drew Bouta	10/16/2024
	Finance	Janna Walker	10/16/2024
	Legal	David Linehan	10/16/2024
	City Administrator	Mike Chambless	10/16/2024

DEPARTMENT:	Administration		
STAFF:	Drew Bouta, Finance Director; and Jen Hughes, Deputy Finance Director		
COMMITTEE:	Finance & Administration	COMMITTEE DATE: October 22, 2024	
EXHIBITS:	<ol style="list-style-type: none"> 1. 2025 Salary Schedule for M&P Employees with a 2.68% COLA (Monthly Rate of Pay) 2. 2025 Salary Schedule for M&P Employees with a 2.68% COLA (Annual Rate of Pay) 3. 2025 Salary Schedule for M&P Employees with a 3.50% COLA (Monthly Rate of Pay) 4. 2025 Salary Schedule for M&P Employees with a 3.50% COLA (Annual Rate of Pay) 5. 2025 Salary Schedule for M&P Employees with a 3.63% COLA (Monthly Rate of Pay) 6. 2025 Salary Schedule for M&P Employees with a 3.63% COLA (Annual Rate of Pay) 		

AMOUNT OF EXPENDITURE	\$ N/A
AMOUNT BUDGETED	\$ N/A
APPROPRIATION REQUESTED	\$ 0

SUMMARY

INTRODUCTION

The purpose of this agenda bill is for Council consideration and approval of the 2025 salary schedule for non-represented Management and Professional (M&P) employees.

LEGISLATIVE HISTORY

The City Council first approved a salary schedule for non-represented M&P employees in January 2006 and has subsequently approved the schedule on an annual basis following consideration of a cost-of-living adjustment (COLA). In 2023, the City completed a Classification and Compensation Study (AB23-017) that evaluated the competitiveness regionally of the salaries and benefits offered by the City of Snoqualmie for

each Teamsters and M&P grade and position. Following release of the study, Council approved placing the M&P employee group at the 60th percentile of comparable cities with a 6% COLA on January 22, 2024 (AB24-016).

ANALYSIS

The Administration is proposing three options to Council regarding a 2025 COLA for the M&P employee group.

Option #1: 2.68% COLA

The City adopted a 2025-2026 Biennial Budget that included a 2025 COLA of 2.68% and 2026 COLA of 2.49% for M&P employees. The proposed 2025 COLA of 2.68% was based on a forecast of the consumer price index for urban wage earners and clerical workers (CPI-W) released by the King County Office of Economic and Financial Analysis in March of 2024. The 2.68% forecasted COLA was then used to estimate the 2025 salaries and benefits of M&P employees in early June of 2024. The Finance Department rolled estimated 2025 salaries and benefits of M&P employees into Department expenditure requests in July of 2024 and subsequently into the 2025-2026 Biennial Budget. Approving this COLA would adhere to the adopted 2025-2026 Biennial Budget.

Option #2: 3.50% COLA

COLAs previously received by M&P employees typically were based on an average of the three other employee groups (Teamsters, Police (SPA), and Fire (IAFF)) or based on the COLA that the majority of the three employee groups expected to receive for any upcoming year. In 2025, both the Teamsters and Fire (IAFF) employee groups will receive a 2025 COLA of 3.50%. Approving this COLA would adhere to the past practices of the City.

Option #3: 3.63% COLA

The actual June of 2023 to June of 2024 CPI-W for the Seattle-Tacoma-Bellevue area was 3.63% (released August 2024). In addition, most of our neighboring municipalities are planning on COLAs between 3.5% and 4.5% for non-represented staff. Approving this COLA would help to protect the purchasing power of M&P employees and keep up with COLAs proposed in the municipal labor market.

Annual Cost-of-Living Adjustments						
Year	Teamsters	Police (SPA)	Fire (IAFF)	M&P	CPI-U (June-to-June)	CPI-W (June-to-June)
2018	3.00%	4.00%	3.00%	3.00%	2.99%	3.03%
2019	2.50%	3.00%	3.00%	3.00%	3.28%	3.65%
2020	2.50%	3.20%	3.00%	3.00%	2.29%	1.68%
2021	2.50%	3.20%	2.50%	2.50%	0.87%	1.01%
2022	4.00%	3.70%	3.40%	3.00%	5.52%	6.29%
2023	6.00%	4.00%	3.40%	3.50%	10.14%	9.54%
2024	4.00%	8.00%	3.50%	6.00%	4.62%	4.51%
2025	3.50%	4.50%	3.50%	TBD	3.83%	3.63%
Average =	3.50%	4.20%	3.16%	3.43%	4.19%	4.17%

Adjusted to 60th Percentile

BUDGET IMPACTS

If Council elects Option 1, with a 2.68% COLA, no budgetary impacts are expected as this inflationary level is included within the 2025-26 Biennial Budget. If Council elects Option 2 (3.5% COLA) or Option 3 (3.63% COLA), the table below shows the fund-by-fund impact. While only 2025 increases are shown for simplicity, these COLAs will affect subsequent years as they compound over time.

Increase over Budgeted Appropriation for 2025			
#	Fund	Option 2 3.5% COLA	Option 3 3.63% COLA
001	General Fund	\$ 23,522	\$ 27,252
	<i>Administration</i>	\$ 14,022	\$ 16,245
	<i>Snoqualmie Police</i>	\$ 2,428	\$ 2,813
	<i>Fire and Emergency</i>	\$ 2,839	\$ 3,289
	<i>Parks & Streets Maintenance</i>	\$ 579	\$ 671
	<i>Community Development</i>	\$ 3,654	\$ 4,234
014	North Bend Police Services Fund	\$ 1,438	\$ 1,666
310	Non-Utility Capital Fund	\$ 773	\$ 896
401	Water Utility Fund	\$ 550	\$ 637
402	Wastewater Utility Fund	\$ 355	\$ 411
403	Stormwater Utility Fund	\$ 355	\$ 411
417	Utilities Capital Fund	\$ 1,344	\$ 1,557
501	Equipment Replacement & Repair Fund	\$ 231	\$ 267
502	Information Technology Fund	\$ 2,629	\$ 3,045
510	Facilities Maintenance Fund	\$ 80	\$ 92
Total =		\$ 31,276	\$ 36,234

Based on the increases shown above, if either Option 2 or Option 3 are selected most funds will most likely not need a budgetary amendment. However, as the 2025-26 Biennium has not yet commenced, Administration lacks data to make an absolute determination that Option 2 or Option 3 can be absorbed within the current 2025-26 appropriation. If an amendment is needed, Administration will bring it forward with the mid-biennium amendment expected in late 2025.

NEXT STEPS

Adoption at City Council Meeting: October 28, 2024.

PROPOSED ACTION

Option #1: Move to approve the 2025 Salary Schedule for Non-Represented Management and Professional (M&P) Employees with a 2.68% COLA.

Option #2: Move to approve the 2025 Salary Schedule for Non-Represented Management and Professional (M&P) Employees with a 3.50% COLA.

Option #3: Move to approve the 2025 Salary Schedule for Non-Represented Management and Professional (M&P) Employees with a 3.63% COLA.

**City of Snoqualmie
Non-Represented, Management & Professional (M&P)
2025 Salary Schedule
Monthly Rate of Pay Table**

COLA Adjustment Proposed = 2.68%

All employees will be eligible for a step increase in a given year following a satisfactory annual performance evaluation as established by the Administration.

Grade	Position Title	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
Contract	City Administrator									19,450.93
13	City Attorney ¹	12,097.76	12,560.16	13,040.27	13,538.79	14,056.29	14,593.57	15,151.46	15,730.58	16,331.94
13	Parks & Public Works Director	12,097.76	12,560.16	13,040.27	13,538.79	14,056.29	14,593.57	15,151.46	15,730.58	16,331.94
13	Police Chief	12,097.76	12,560.16	13,040.27	13,538.79	14,056.29	14,593.57	15,151.46	15,730.58	16,331.94
13	Fire Chief	12,097.76	12,560.16	13,040.27	13,538.79	14,056.29	14,593.57	15,151.46	15,730.58	16,331.94
13	Information Technology Director	12,097.76	12,560.16	13,040.27	13,538.79	14,056.29	14,593.57	15,151.46	15,730.58	16,331.94
12	Finance Director	11,306.27	11,738.46	12,187.17	12,653.09	13,136.71	13,638.90	14,160.26	14,701.47	15,263.47
11	Community Development Director	10,566.63	10,970.50	11,389.86	11,825.31	12,277.28	12,746.61	13,233.83	13,739.70	14,264.90
11	Police Captain	10,566.63	10,970.50	11,389.86	11,825.31	12,277.28	12,746.61	13,233.83	13,739.70	14,264.90
11	Deputy Fire Chief	10,566.63	10,970.50	11,389.86	11,825.31	12,277.28	12,746.61	13,233.83	13,739.70	14,264.90
11	Deputy Parks & Public Works Director	10,566.63	10,970.50	11,389.86	11,825.31	12,277.28	12,746.61	13,233.83	13,739.70	14,264.90
10	Deputy Finance Director	9,049.79	9,395.65	9,754.86	10,127.76	10,514.86	10,916.77	11,334.08	11,767.30	12,217.21
10	Budget Manager	9,049.79	9,395.65	9,754.86	10,127.76	10,514.86	10,916.77	11,334.08	11,767.30	12,217.21
10	Information Technology Manager ¹	9,049.79	9,395.65	9,754.86	10,127.76	10,514.86	10,916.77	11,334.08	11,767.30	12,217.21
10	Human Resources Manager	9,049.79	9,395.65	9,754.86	10,127.76	10,514.86	10,916.77	11,334.08	11,767.30	12,217.21
10	City Clerk	9,049.79	9,395.65	9,754.86	10,127.76	10,514.86	10,916.77	11,334.08	11,767.30	12,217.21
9	CIP Project Manager	8,418.39	8,740.21	9,074.26	9,421.15	9,781.30	10,155.14	10,543.35	10,946.37	11,364.79
9	Mental Health Professional & Community Co-Responder (L2) ²	8,418.39	8,740.21	9,074.26	9,421.15	9,781.30	10,155.14	10,543.35	10,946.37	11,364.79
8	Building Official	7,831.06	8,130.46	8,441.24	8,763.91	9,098.90	9,446.73	9,807.82	10,182.69	10,571.93
8	Communications Coordinator	7,831.06	8,130.46	8,441.24	8,763.91	9,098.90	9,446.73	9,807.82	10,182.69	10,571.93
7	Management Analyst ¹	7,284.72	7,563.15	7,852.28	8,152.45	8,464.08	8,787.61	9,123.55	9,472.23	9,834.43
6	Budget Analyst ¹	6,776.54	7,035.55	7,304.48	7,583.69	7,873.59	8,174.53	8,487.02	8,811.48	9,148.27
6	Human Resources Analyst	6,776.54	7,035.55	7,304.48	7,583.69	7,873.59	8,174.53	8,487.02	8,811.48	9,148.27
6	Project Specialist	6,776.54	7,035.55	7,304.48	7,583.69	7,873.59	8,174.53	8,487.02	8,811.48	9,148.27
6	Mental Health Professional & Community Co-Responder (L1) ¹	6,776.54	7,035.55	7,304.48	7,583.69	7,873.59	8,174.53	8,487.02	8,811.48	9,148.27
6	Community Liaison	6,776.54	7,035.55	7,304.48	7,583.69	7,873.59	8,174.53	8,487.02	8,811.48	9,148.27
5	Deputy City Clerk/Legal Assistant	6,303.70	6,544.65	6,794.85	7,054.54	7,324.25	7,604.22	7,894.89	8,196.69	8,509.95

Retention Pay System

All employees will receive retention pay in addition to their salaries as follows:

Service Time	% of Salary
0-3 Years of Service	0%
4-5 Years of Service	1%
6-10 Years of Service	2%
11-15 Years of Service	4%
16+ Years of Service	5%

Note: Each step includes a 3.82% increase over the previous step.

¹ These positions are currently vacant.

² The L2 position represents increasing responsibility and would allow for career development. There is no current plan to add a second Mental Health Professional at the L1 level.

**City of Snoqualmie
Non-Represented, Management & Professional (M&P)
2025 Salary Schedule
Annual Rate of Pay Table**

COLA Adjustment Proposed = 2.68%

All employees will be eligible for a step increase in a given year following a satisfactory annual performance evaluation as established by the Administration.

Grade	Position Title	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
Contract	City Administrator									233,411.15
13	City Attorney ¹	145,173.09	150,721.92	156,483.29	162,465.43	168,675.52	175,122.79	181,817.53	188,766.91	195,983.26
13	Parks & Public Works Director	145,173.09	150,721.92	156,483.29	162,465.43	168,675.52	175,122.79	181,817.53	188,766.91	195,983.26
13	Police Chief	145,173.09	150,721.92	156,483.29	162,465.43	168,675.52	175,122.79	181,817.53	188,766.91	195,983.26
13	Fire Chief	145,173.09	150,721.92	156,483.29	162,465.43	168,675.52	175,122.79	181,817.53	188,766.91	195,983.26
13	Information Technology Director	145,173.09	150,721.92	156,483.29	162,465.43	168,675.52	175,122.79	181,817.53	188,766.91	195,983.26
12	Finance Director	135,675.19	140,861.56	146,246.10	151,837.02	157,640.50	163,666.79	169,923.08	176,417.59	183,161.61
11	Community Development Director	126,799.53	131,646.03	136,678.37	141,903.76	147,327.32	152,959.32	158,805.91	164,876.36	171,178.85
11	Police Captain	126,799.53	131,646.03	136,678.37	141,903.76	147,327.32	152,959.32	158,805.91	164,876.36	171,178.85
11	Deputy Fire Chief	126,799.53	131,646.03	136,678.37	141,903.76	147,327.32	152,959.32	158,805.91	164,876.36	171,178.85
11	Deputy Parks & Public Works Director	126,799.53	131,646.03	136,678.37	141,903.76	147,327.32	152,959.32	158,805.91	164,876.36	171,178.85
10	Deputy Finance Director	108,597.45	112,747.77	117,058.28	121,533.07	126,178.32	131,001.20	136,008.90	141,207.59	146,606.50
10	Budget Manager	108,597.45	112,747.77	117,058.28	121,533.07	126,178.32	131,001.20	136,008.90	141,207.59	146,606.50
10	Information Technology Manager ¹	108,597.45	112,747.77	117,058.28	121,533.07	126,178.32	131,001.20	136,008.90	141,207.59	146,606.50
10	Human Resources Manager	108,597.45	112,747.77	117,058.28	121,533.07	126,178.32	131,001.20	136,008.90	141,207.59	146,606.50
10	City Clerk	108,597.45	112,747.77	117,058.28	121,533.07	126,178.32	131,001.20	136,008.90	141,207.59	146,606.50
9	CIP Project Manager	101,020.69	104,882.49	108,891.11	113,053.76	117,375.56	121,861.65	126,520.24	131,356.47	136,377.52
9	Mental Health Professional & Community Co-Responder (L2) ²	101,020.69	104,882.49	108,891.11	113,053.76	117,375.56	121,861.65	126,520.24	131,356.47	136,377.52
8	Building Official	93,972.74	97,565.51	101,294.85	105,166.91	109,186.83	113,360.77	117,693.87	122,192.28	126,863.19
8	Communications Coordinator	93,972.74	97,565.51	101,294.85	105,166.91	109,186.83	113,360.77	117,693.87	122,192.28	126,863.19
7	Management Analyst ¹	87,416.62	90,757.83	94,227.38	97,829.40	101,569.00	105,451.33	109,482.55	113,666.76	118,013.20
6	Budget Analyst ¹	81,318.45	84,426.58	87,653.81	91,004.26	94,483.06	98,094.31	101,844.18	105,737.81	109,779.30
6	Human Resources Analyst	81,318.45	84,426.58	87,653.81	91,004.26	94,483.06	98,094.31	101,844.18	105,737.81	109,779.30
6	Project Specialist	81,318.45	84,426.58	87,653.81	91,004.26	94,483.06	98,094.31	101,844.18	105,737.81	109,779.30
6	Mental Health Professional & Community Co-Responder (L1) ¹	81,318.45	84,426.58	87,653.81	91,004.26	94,483.06	98,094.31	101,844.18	105,737.81	109,779.30
6	Community Liaison	81,318.45	84,426.58	87,653.81	91,004.26	94,483.06	98,094.31	101,844.18	105,737.81	109,779.30
5	Deputy City Clerk/Legal Assistant	75,644.36	78,535.82	81,538.19	84,654.53	87,891.00	91,250.69	94,738.73	98,360.25	102,119.37

Retention Pay System

All employees will receive retention pay in addition to their salaries as follows:

Service Time	% of Salary
0-3 Years of Service	0%
4-5 Years of Service	1%
6-10 Years of Service	2%
11-15 Years of Service	4%
16+ Years of Service	5%

Note: Each step includes a 3.82% increase over the previous step.

¹ These positions are currently vacant.

² The L2 position represents increasing responsibility and would allow for career development. There is no current plan to add a second Mental Health Professional at the L1 level.

**City of Snoqualmie
Non-Represented, Management & Professional (M&P)
2025 Salary Schedule
Monthly Rate of Pay Table**

COLA Adjustment Proposed = 3.50%

All employees will be eligible for a step increase in a given year following a satisfactory annual performance evaluation as established by the Administration.

Grade	Position Title	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
Contract	City Administrator									19,606.26
13	City Attorney ¹	12,194.37	12,660.47	13,144.41	13,646.91	14,168.55	14,710.11	15,272.46	15,856.20	16,462.37
13	Parks & Public Works Director	12,194.37	12,660.47	13,144.41	13,646.91	14,168.55	14,710.11	15,272.46	15,856.20	16,462.37
13	Police Chief	12,194.37	12,660.47	13,144.41	13,646.91	14,168.55	14,710.11	15,272.46	15,856.20	16,462.37
13	Fire Chief	12,194.37	12,660.47	13,144.41	13,646.91	14,168.55	14,710.11	15,272.46	15,856.20	16,462.37
13	Information Technology Director	12,194.37	12,660.47	13,144.41	13,646.91	14,168.55	14,710.11	15,272.46	15,856.20	16,462.37
12	Finance Director	11,396.56	11,832.21	12,284.50	12,754.13	13,241.62	13,747.82	14,273.34	14,818.87	15,385.36
11	Community Development Director	10,651.01	11,058.11	11,480.82	11,919.75	12,375.32	12,848.40	13,339.51	13,849.42	14,378.82
11	Police Captain	10,651.01	11,058.11	11,480.82	11,919.75	12,375.32	12,848.40	13,339.51	13,849.42	14,378.82
11	Deputy Fire Chief	10,651.01	11,058.11	11,480.82	11,919.75	12,375.32	12,848.40	13,339.51	13,849.42	14,378.82
11	Deputy Parks & Public Works Director	10,651.01	11,058.11	11,480.82	11,919.75	12,375.32	12,848.40	13,339.51	13,849.42	14,378.82
10	Deputy Finance Director	9,122.06	9,470.68	9,832.76	10,208.64	10,598.83	11,003.95	11,424.59	11,861.27	12,314.78
10	Budget Manager	9,122.06	9,470.68	9,832.76	10,208.64	10,598.83	11,003.95	11,424.59	11,861.27	12,314.78
10	Information Technology Manager ¹	9,122.06	9,470.68	9,832.76	10,208.64	10,598.83	11,003.95	11,424.59	11,861.27	12,314.78
10	Human Resources Manager	9,122.06	9,470.68	9,832.76	10,208.64	10,598.83	11,003.95	11,424.59	11,861.27	12,314.78
10	City Clerk	9,122.06	9,470.68	9,832.76	10,208.64	10,598.83	11,003.95	11,424.59	11,861.27	12,314.78
9	CIP Project Manager	8,485.62	8,810.01	9,146.73	9,496.38	9,859.41	10,236.24	10,627.55	11,033.79	11,455.55
9	Mental Health Professional & Community Co-Responder (L2) ²	8,485.62	8,810.01	9,146.73	9,496.38	9,859.41	10,236.24	10,627.55	11,033.79	11,455.55
8	Building Official	7,893.60	8,195.39	8,508.65	8,833.90	9,171.57	9,522.17	9,886.15	10,264.01	10,656.36
8	Communications Coordinator	7,893.60	8,195.39	8,508.65	8,833.90	9,171.57	9,522.17	9,886.15	10,264.01	10,656.36
7	Management Analyst ¹	7,342.89	7,623.55	7,914.99	8,217.56	8,531.68	8,857.79	9,196.41	9,547.88	9,912.97
6	Budget Analyst ¹	6,830.66	7,091.73	7,362.82	7,644.25	7,936.47	8,239.81	8,554.79	8,881.85	9,221.33
6	Human Resources Analyst	6,830.66	7,091.73	7,362.82	7,644.25	7,936.47	8,239.81	8,554.79	8,881.85	9,221.33
6	Project Specialist	6,830.66	7,091.73	7,362.82	7,644.25	7,936.47	8,239.81	8,554.79	8,881.85	9,221.33
6	Mental Health Professional & Community Co-Responder (L1) ¹	6,830.66	7,091.73	7,362.82	7,644.25	7,936.47	8,239.81	8,554.79	8,881.85	9,221.33
6	Community Liaison	6,830.66	7,091.73	7,362.82	7,644.25	7,936.47	8,239.81	8,554.79	8,881.85	9,221.33
5	Deputy City Clerk/Legal Assistant	6,354.04	6,596.92	6,849.11	7,110.88	7,382.74	7,664.95	7,957.94	8,262.15	8,577.91

Retention Pay System

All employees will receive retention pay in addition to their salaries as follows:

Service Time	% of Salary
0-3 Years of Service	0%
4-5 Years of Service	1%
6-10 Years of Service	2%
11-15 Years of Service	4%
16+ Years of Service	5%

Note: Each step includes a 3.82% increase over the previous step.

¹ These positions are currently vacant.

² The L2 position represents increasing responsibility and would allow for career development. There is no current plan to add a second Mental Health Professional at the L1 level.

**City of Snoqualmie
Non-Represented, Management & Professional (M&P)
2025 Salary Schedule
Annual Rate of Pay Table**

COLA Adjustment Proposed = 3.50%

All employees will be eligible for a step increase in a given year following a satisfactory annual performance evaluation as established by the Administration.

Grade	Position Title	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
Contract	City Administrator									235,275.17
13	City Attorney ¹	146,332.44	151,925.58	157,732.97	163,762.88	170,022.56	176,521.32	183,269.52	190,274.40	197,548.38
13	Parks & Public Works Director	146,332.44	151,925.58	157,732.97	163,762.88	170,022.56	176,521.32	183,269.52	190,274.40	197,548.38
13	Police Chief	146,332.44	151,925.58	157,732.97	163,762.88	170,022.56	176,521.32	183,269.52	190,274.40	197,548.38
13	Fire Chief	146,332.44	151,925.58	157,732.97	163,762.88	170,022.56	176,521.32	183,269.52	190,274.40	197,548.38
13	Information Technology Director	146,332.44	151,925.58	157,732.97	163,762.88	170,022.56	176,521.32	183,269.52	190,274.40	197,548.38
12	Finance Director	136,758.69	141,986.48	147,414.02	153,049.59	158,899.41	164,973.83	171,280.08	177,826.46	184,624.34
11	Community Development Director	127,812.15	132,697.35	137,769.89	143,037.00	148,503.87	154,180.85	160,074.14	166,193.06	172,545.89
11	Police Captain	127,812.15	132,697.35	137,769.89	143,037.00	148,503.87	154,180.85	160,074.14	166,193.06	172,545.89
11	Deputy Fire Chief	127,812.15	132,697.35	137,769.89	143,037.00	148,503.87	154,180.85	160,074.14	166,193.06	172,545.89
11	Deputy Parks & Public Works Director	127,812.15	132,697.35	137,769.89	143,037.00	148,503.87	154,180.85	160,074.14	166,193.06	172,545.89
10	Deputy Finance Director	109,464.71	113,648.18	117,993.11	122,503.64	127,185.98	132,047.37	137,095.07	142,335.27	147,777.30
10	Budget Manager	109,464.71	113,648.18	117,993.11	122,503.64	127,185.98	132,047.37	137,095.07	142,335.27	147,777.30
10	Information Technology Manager ¹	109,464.71	113,648.18	117,993.11	122,503.64	127,185.98	132,047.37	137,095.07	142,335.27	147,777.30
10	Human Resources Manager	109,464.71	113,648.18	117,993.11	122,503.64	127,185.98	132,047.37	137,095.07	142,335.27	147,777.30
10	City Clerk	109,464.71	113,648.18	117,993.11	122,503.64	127,185.98	132,047.37	137,095.07	142,335.27	147,777.30
9	CIP Project Manager	101,827.44	105,720.08	109,760.72	113,956.61	118,312.92	122,834.84	127,530.63	132,405.48	137,466.63
9	Mental Health Professional & Community Co-Responder (L2) ²	101,827.44	105,720.08	109,760.72	113,956.61	118,312.92	122,834.84	127,530.63	132,405.48	137,466.63
8	Building Official	94,723.20	98,344.67	102,103.79	106,006.77	110,058.80	114,266.07	118,633.77	123,168.11	127,876.32
8	Communications Coordinator	94,723.20	98,344.67	102,103.79	106,006.77	110,058.80	114,266.07	118,633.77	123,168.11	127,876.32
7	Management Analyst ¹	88,114.73	91,482.62	94,979.88	98,610.66	102,380.13	106,293.47	110,356.88	114,574.50	118,955.66
6	Budget Analyst ¹	81,967.86	85,100.81	88,353.81	91,731.02	95,237.60	98,877.69	102,657.51	106,582.23	110,655.99
6	Human Resources Analyst	81,967.86	85,100.81	88,353.81	91,731.02	95,237.60	98,877.69	102,657.51	106,582.23	110,655.99
6	Project Specialist	81,967.86	85,100.81	88,353.81	91,731.02	95,237.60	98,877.69	102,657.51	106,582.23	110,655.99
6	Mental Health Professional & Community Co-Responder (L1) ¹	81,967.86	85,100.81	88,353.81	91,731.02	95,237.60	98,877.69	102,657.51	106,582.23	110,655.99
6	Community Liaison	81,967.86	85,100.81	88,353.81	91,731.02	95,237.60	98,877.69	102,657.51	106,582.23	110,655.99
5	Deputy City Clerk/Legal Assistant	76,248.45	79,163.01	82,189.35	85,330.58	88,592.90	91,979.42	95,495.31	99,145.76	102,934.89

Retention Pay System

All employees will receive retention pay in addition to their salaries as follows:

Service Time	% of Salary
0-3 Years of Service	0%
4-5 Years of Service	1%
6-10 Years of Service	2%
11-15 Years of Service	4%
16+ Years of Service	5%

Note: Each step includes a 3.82% increase over the previous step.

¹ These positions are currently vacant.

² The L2 position represents increasing responsibility and would allow for career development. There is no current plan to add a second Mental Health Professional at the L1 level.

**City of Snoqualmie
Non-Represented, Management & Professional (M&P)
2025 Salary Schedule
Monthly Rate of Pay Table**

COLA Adjustment Proposed = 3.63%

All employees will be eligible for a step increase in a given year following a satisfactory annual performance evaluation as established by the Administration.

Grade	Position Title	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
Contract	City Administrator									19,630.89
13	City Attorney ¹	12,209.69	12,676.37	13,160.92	13,664.05	14,186.34	14,728.59	15,291.64	15,876.12	16,483.04
13	Parks & Public Works Director	12,209.69	12,676.37	13,160.92	13,664.05	14,186.34	14,728.59	15,291.64	15,876.12	16,483.04
13	Police Chief	12,209.69	12,676.37	13,160.92	13,664.05	14,186.34	14,728.59	15,291.64	15,876.12	16,483.04
13	Fire Chief	12,209.69	12,676.37	13,160.92	13,664.05	14,186.34	14,728.59	15,291.64	15,876.12	16,483.04
13	Information Technology Director	12,209.69	12,676.37	13,160.92	13,664.05	14,186.34	14,728.59	15,291.64	15,876.12	16,483.04
12	Finance Director	11,410.87	11,847.07	12,299.93	12,770.15	13,258.25	13,765.09	14,291.27	14,837.48	15,404.69
11	Community Development Director	10,664.39	11,072.00	11,495.24	11,934.72	12,390.87	12,864.54	13,356.27	13,866.82	14,396.88
11	Police Captain	10,664.39	11,072.00	11,495.24	11,934.72	12,390.87	12,864.54	13,356.27	13,866.82	14,396.88
11	Deputy Fire Chief	10,664.39	11,072.00	11,495.24	11,934.72	12,390.87	12,864.54	13,356.27	13,866.82	14,396.88
11	Deputy Parks & Public Works Director	10,664.39	11,072.00	11,495.24	11,934.72	12,390.87	12,864.54	13,356.27	13,866.82	14,396.88
10	Deputy Finance Director	9,133.52	9,482.58	9,845.11	10,221.46	10,612.14	11,017.77	11,438.94	11,876.17	12,330.24
10	Budget Manager	9,133.52	9,482.58	9,845.11	10,221.46	10,612.14	11,017.77	11,438.94	11,876.17	12,330.24
10	Information Technology Manager ¹	9,133.52	9,482.58	9,845.11	10,221.46	10,612.14	11,017.77	11,438.94	11,876.17	12,330.24
10	Human Resources Manager	9,133.52	9,482.58	9,845.11	10,221.46	10,612.14	11,017.77	11,438.94	11,876.17	12,330.24
10	City Clerk	9,133.52	9,482.58	9,845.11	10,221.46	10,612.14	11,017.77	11,438.94	11,876.17	12,330.24
9	CIP Project Manager	8,496.28	8,821.07	9,158.21	9,508.31	9,871.79	10,249.09	10,640.90	11,047.65	11,469.94
9	Mental Health Professional & Community Co-Responder (L2) ²	8,496.28	8,821.07	9,158.21	9,508.31	9,871.79	10,249.09	10,640.90	11,047.65	11,469.94
8	Building Official	7,903.51	8,205.68	8,519.34	8,844.99	9,183.09	9,534.13	9,898.56	10,276.90	10,669.74
8	Communications Coordinator	7,903.51	8,205.68	8,519.34	8,844.99	9,183.09	9,534.13	9,898.56	10,276.90	10,669.74
7	Management Analyst ¹	7,352.12	7,633.13	7,924.93	8,227.88	8,542.39	8,868.91	9,207.96	9,559.87	9,925.42
6	Budget Analyst ¹	6,839.23	7,100.64	7,372.07	7,653.85	7,946.43	8,250.16	8,565.54	8,893.01	9,232.91
6	Human Resources Analyst	6,839.23	7,100.64	7,372.07	7,653.85	7,946.43	8,250.16	8,565.54	8,893.01	9,232.91
6	Project Specialist	6,839.23	7,100.64	7,372.07	7,653.85	7,946.43	8,250.16	8,565.54	8,893.01	9,232.91
6	Mental Health Professional & Community Co-Responder (L1) ¹	6,839.23	7,100.64	7,372.07	7,653.85	7,946.43	8,250.16	8,565.54	8,893.01	9,232.91
6	Community Liaison	6,839.23	7,100.64	7,372.07	7,653.85	7,946.43	8,250.16	8,565.54	8,893.01	9,232.91
5	Deputy City Clerk/Legal Assistant	6,362.02	6,605.20	6,857.72	7,119.81	7,392.01	7,674.58	7,967.94	8,272.52	8,588.68

Retention Pay System

All employees will receive retention pay in addition to their salaries as follows:

Service Time	% of Salary
0-3 Years of Service	0%
4-5 Years of Service	1%
6-10 Years of Service	2%
11-15 Years of Service	4%
16+ Years of Service	5%

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Non-Represented, Management & Professional (M&P)
2025 Salary Schedule
Annual Rate of Pay Table**

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Grade	Position Title	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
Contract	City Administrator									235,570.68
13	City Attorney ¹	146,516.24	152,116.40	157,931.08	163,968.57	170,236.11	176,743.04	183,499.71	190,513.39	197,796.51
13	Parks & Public Works Director	146,516.24	152,116.40	157,931.08	163,968.57	170,236.11	176,743.04	183,499.71	190,513.39	197,796.51
13	Police Chief	146,516.24	152,116.40	157,931.08	163,968.57	170,236.11	176,743.04	183,499.71	190,513.39	197,796.51
13	Fire Chief	146,516.24	152,116.40	157,931.08	163,968.57	170,236.11	176,743.04	183,499.71	190,513.39	197,796.51
13	Information Technology Director	146,516.24	152,116.40	157,931.08	163,968.57	170,236.11	176,743.04	183,499.71	190,513.39	197,796.51
12	Finance Director	136,930.46	142,164.82	147,599.17	153,241.83	159,098.99	165,181.04	171,495.21	178,049.81	184,856.23
11	Community Development Director	127,972.69	132,864.02	137,942.93	143,216.66	148,690.40	154,374.50	160,275.19	166,401.80	172,762.61
11	Police Captain	127,972.69	132,864.02	137,942.93	143,216.66	148,690.40	154,374.50	160,275.19	166,401.80	172,762.61
11	Deputy Fire Chief	127,972.69	132,864.02	137,942.93	143,216.66	148,690.40	154,374.50	160,275.19	166,401.80	172,762.61
11	Deputy Parks & Public Works Director	127,972.69	132,864.02	137,942.93	143,216.66	148,690.40	154,374.50	160,275.19	166,401.80	172,762.61
10	Deputy Finance Director	109,602.20	113,790.92	118,141.31	122,657.50	127,345.73	132,213.23	137,267.26	142,514.05	147,962.91
10	Budget Manager	109,602.20	113,790.92	118,141.31	122,657.50	127,345.73	132,213.23	137,267.26	142,514.05	147,962.91
10	Information Technology Manager ¹	109,602.20	113,790.92	118,141.31	122,657.50	127,345.73	132,213.23	137,267.26	142,514.05	147,962.91
10	Human Resources Manager	109,602.20	113,790.92	118,141.31	122,657.50	127,345.73	132,213.23	137,267.26	142,514.05	147,962.91
10	City Clerk	109,602.20	113,790.92	118,141.31	122,657.50	127,345.73	132,213.23	137,267.26	142,514.05	147,962.91
9	CIP Project Manager	101,955.34	105,852.86	109,898.58	114,099.74	118,461.53	122,989.12	127,690.81	132,571.79	137,639.29
9	Mental Health Professional & Community Co-Responder (L2) ²	101,955.34	105,852.86	109,898.58	114,099.74	118,461.53	122,989.12	127,690.81	132,571.79	137,639.29
8	Building Official	94,842.18	98,468.19	102,232.03	106,139.92	110,197.03	114,409.59	118,782.78	123,322.81	128,036.94
8	Communications Coordinator	94,842.18	98,468.19	102,232.03	106,139.92	110,197.03	114,409.59	118,782.78	123,322.81	128,036.94
7	Management Analyst ¹	88,225.40	91,597.52	95,099.18	98,734.52	102,508.72	106,426.97	110,495.49	114,718.41	119,105.07
6	Budget Analyst ¹	82,070.81	85,207.69	88,464.79	91,846.23	95,357.22	99,001.88	102,786.45	106,716.10	110,794.98
6	Human Resources Analyst	82,070.81	85,207.69	88,464.79	91,846.23	95,357.22	99,001.88	102,786.45	106,716.10	110,794.98
6	Project Specialist	82,070.81	85,207.69	88,464.79	91,846.23	95,357.22	99,001.88	102,786.45	106,716.10	110,794.98
6	Mental Health Professional & Community Co-Responder (L1) ¹	82,070.81	85,207.69	88,464.79	91,846.23	95,357.22	99,001.88	102,786.45	106,716.10	110,794.98
6	Community Liaison	82,070.81	85,207.69	88,464.79	91,846.23	95,357.22	99,001.88	102,786.45	106,716.10	110,794.98
5	Deputy City Clerk/Legal Assistant	76,344.22	79,262.44	82,292.58	85,437.75	88,704.17	92,094.94	95,615.26	99,270.29	103,064.18

Retention Pay System

All employees will receive retention pay in addition to their salaries as follows:

Service Time	% of Salary
0-3 Years of Service	0%
4-5 Years of Service	1%
6-10 Years of Service	2%
11-15 Years of Service	4%
16+ Years of Service	5%

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**BUSINESS OF THE CITY COUNCIL
CITY OF SNOQUALMIE**

**AB24-090
October 28, 2024
Consent Agenda**

Item 4.

AGENDA BILL INFORMATION

TITLE:	AB24-090: Adoption of Snoqualmie Valley School District Capital Facilities Plan 2024-2029	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Resolution
	PROPOSED ACTION:	
	Adopt Resolution xxxx ; amending the City Comprehensive Plan and incorporating, by reference, the Snoqualmie Valley School District Capital Facility Plan 2024-2029.	

REVIEW:	Department Director	Emily Arteche	10/3/2024
	Finance	n/a	Click or tap to enter a date.
	Legal	David Linehan	10/14/2024
	City Administrator	Mike Chambless	Click or tap to enter a date.

DEPARTMENT:	Community Development		
STAFF:	Emily Arteche, Community Development Director		
COMMITTEE:	Finance & Administration	COMMITTEE DATE: October 22, 2024	
EXHIBITS:	1. Draft Resolution _____ 2. Snoqualmie Valley School District School CFP 2024-2029		

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUESTED	\$ n/a

SUMMARY

INTRODUCTION

Annual update to the Snoqualmie Valley School District’s Capital Facilities Plan for 2024-2029 to enable the City to collect updated impact fee amounts in 2025 on behalf of the District.

LEGISLATIVE HISTORY

The City Council adopted the Snoqualmie Valley School District’s 2023-2028 Capital Facilities Plan via AB23-140 and Resolution 1674 and prior years school impact fees via other resolutions. These actions have enabled the City to annually update the school impact fees the City collects on behalf of the District.

BACKGROUND

The City of Snoqualmie adopted Ordinance 826 in 1998, providing for the assessment and collection of school impact fees for new construction. Section 1 of the ordinance is codified as Chapter 20.10 of the Snoqualmie Municipal Code. Chapter 20.10 SMC establishes school impact fees and requires the district to submit an

annual update to its six-year Capital Facilities Plan, an updated fee calculation/revised fee schedule; and an annual report on the school impact fee account, showing the source and amount of all moneys collected, earned, or received, and the public improvements that were financed in whole or in part by impact fees. The District's Capital Facilities Plan (CFP) is the basis for the school impact fee and contains the details of how the fee is calculated. The City's Comprehensive Plan provides that the update of the District's Capital Facilities Plan be approved from time to time by the City Council by Resolution. The updated school impact fees are adopted separately by ordinance. This action is to adopt the District's updated CFP by resolution.

ANALYSIS

The Snoqualmie Valley School District submitted the required information to the City, including the updated Capital Facilities Plan ("CFP"), updated fee calculation (in the updated CFP), revised fee schedule (in the updated CFP), and an annual report. The adoption of the Ordinance establishing school impact fees for 2025 in accordance with the Snoqualmie Valley School District No. 410 Capital Facilities Plan 2024-2029 will change the school impact fee for average single-family residences from \$9,230.89 to 10,187.76 (an increase of \$956.87), and for multifamily residences from \$6,391.47 to \$6,170.35 (a decrease of \$221.12). The adoption of the 2024-2029 CFP would become effective on January 1, 2025.

BUDGET IMPACTS

N/A

NEXT STEPS

Move to recommend approval of Resolution **xxxx** at the next scheduled City Council meeting on October 28, 2024.

PROPOSED ACTION

Motion to adopt Resolution **xxxx**; amending the City Comprehensive Plan and incorporating, by reference, the Snoqualmie Valley School District Capital Facility Plan 2024-2029.

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY OF SNOQUALMIE, WASHINGTON,
ADOPTING THE SNOQUALMIE VALLEY SCHOOL DISTRICT NO. 410
CAPITAL FACILITIES PLAN, 2024-2029**

WHEREAS, the City of Snoqualmie Comprehensive Plan provides that the annual update of the Snoqualmie Valley School District No. 410’s Capital Facilities Plan shall be deemed incorporated by reference in the City of Snoqualmie Comprehensive Plan upon adoption by City Council by resolution; and

WHEREAS, the City Council has reviewed Snoqualmie Valley School District No. 410’s Capital Facilities Plan 2024-2029, approved by the Snoqualmie Valley School District No. 410 Board of Directors on June 13, 2024, and has determined it should be adopted;

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of Snoqualmie, Washington, that the Snoqualmie Valley School District No. 410 Capital Facilities Plan 2024-2029, as attached hereto as Exhibit A, is hereby adopted.

PASSED by the City Council of the City of Snoqualmie, Washington, this [DATE] day of [MONTH], [YEAR].

Katherine Ross, Mayor

Attest:

City Clerk

Approved as to form:

Interim City Attorney

SNOQUALMIE VALLEY SCHOOL DISTRICT 410

CAPITAL FACILITIES PLAN 2024



Snoqualmie Valley School District No. 410 hereby provides to the King County Council this Capital Facilities Plan documenting the present and future school facility requirements of the District. The Plan contains all elements required by the Growth Management Act and King County Code Title 21A.43, including a six (6) year financing plan component.

Adopted on June 13, 2024

SNOQUALMIE VALLEY SCHOOL DISTRICT NO. 410

2024-2029
SIX-YEAR CAPITAL FACILITIES PLAN

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For information about this plan, call the District Business Services Office
(425.831.8011)

**Snoqualmie Valley School District No. 410
Snoqualmie, Washington
(425) 831-8000**

Board of Directors

	<u>Position Number</u>	<u>Term</u>
Melissa Johnson, President	1	1/1/22 - 12/31/25
Judith Milstein	2	1/1/24 - 12/31/27
Rene Price	3	1/1/24 - 12/31/27
Gary Fancher	4	1/1/22 - 12/31/25
Ram Dutt Vedullapalli, Vice President	5	1/1/24 - 12/31/27

Central Office Administration

Superintendent	Dan Schlotfeldt
Assistant Superintendent - Finance & Operations	Ryan Stokes
Executive Director - Secondary Teaching and Learning	Andrea Zier
Executive Director - Elementary Teaching and Learning	Monica Heimbigner
Executive Director of Student Services	Kimberly Mackey
Executive Director of Human Resources	Beth Porter

Snoqualmie Valley School District No. 410

Snoqualmie, Washington

Administration Building

8001 Silva Ave S.E., P.O. Box 400
Snoqualmie, WA 98065
(425) 831-8000

Dan Schlotfeldt, Superintendent

Mount Si High School

8651 Meadowbrook Way S.E.
Snoqualmie, WA 98065
Debra Hay, Principal

Two Rivers School

8651 Meadowbrook Way S.E.
Snoqualmie, WA 98065
Catherine Fredenburg, Principal

Snoqualmie Middle School

9200 Railroad Ave S.E.
Snoqualmie, WA 98065
Megan Botulinski, Principal

Chief Kanim Middle School

32627 S.E. Redmond-Fall City Rd.
P.O. Box 639
Fall City, WA 98024
Michelle Trifunovic, Principal

Twin Falls Middle School

46910 SE Middle Fork Road
North Bend, WA 98045
Jeff D'Ambrosio, Principal

Cascade View Elementary

34816 SE Ridge Street
Snoqualmie, WA 98065
Katelyn Long, Principal

Snoqualmie Elementary

39801 S.E. Park Street
Snoqualmie, WA 98065
John Norberg, Principal

North Bend Elementary

400 East Third Street
North Bend, WA 98045
Rebekah Westra, Principal

Fall City Elementary

33314 S.E. 42nd
Fall City, WA 98027
Jamie Warner, Principal

Timber Ridge Elementary

34412 SE Swenson Drive
Snoqualmie, WA 98065
Shawn Lawrence, Principal

Opstad Elementary

1345 Stilson Avenue S.E.
North Bend, WA 98045
Emily Hays, Principal

Section 1. Executive Summary

This Six-Year Capital Facilities Plan (the “Plan”) has been prepared by the Snoqualmie Valley School District (the “District”) as the organization’s primary facility planning document, in compliance with the requirements of the State of Washington's Growth Management Act and King County Code 21A.43. This plan was prepared using data available in the spring of 2024 and is consistent with prior capital facilities plans adopted by the District; however, this plan is not intended to be the sole plan for all the organization's needs.

For impact fees to be collected in the unincorporated areas of King County, the King County Council must adopt this plan, as proposed by the District. The Snoqualmie Valley School District also includes the incorporated cities of Snoqualmie and North Bend, as well as a portion of the city of Sammamish. The cities of Snoqualmie, North Bend, and Sammamish have each adopted a school impact fee policy and ordinance like the King County model.

Pursuant to the requirements of the Growth Management Act and the local implementing ordinances, this plan will be updated on an annual basis with any changes in the fee schedule adjusted accordingly. See Appendix A for the current single-family residence and multi-family residence calculations.

The District’s Plan establishes a "standard of service" in order to ascertain current and future capacity. This standard of service is reflective of current student/teacher ratios that the District hopes to be able to maintain during the period reflected in this Capital Facilities Plan. The Standard of Service has been updated to incorporate class size reduction at the K-3 level but **does not** incorporate additional class size reductions for all other grades, as outlined in Initiative 1351, which was approved by voters in November 2014, but has not yet been funded by Washington State. Future updates to this plan will consider incorporating those class sizes as the implementation of Initiative 1351 progresses.

It should also be noted that although the State Superintendent of Public Instruction establishes square foot guidelines for capacity funding criteria, those guidelines do not account for the actual program needs in the District. The Growth Management Act and King County Code 21A.43 authorize the District to adjust the standard of service based on the District's specific needs.

In general, the District's current standard provides the following (see Section 2 for additional information):

School Level	Target Average Student/Teacher Ratio
Elementary	20 Students
Middle	27 Students
High	28 Students

School capacity for the 2024-25 school year is based on the District standard of service and use of existing inventory. Existing inventory includes both permanent and relocatable classrooms (i.e. portable classroom units). The District's 2024-25 overall permanent capacity is 6,524 students (with an additional 2,027 student capacity available in portable classrooms). Enrollment in the Fall of 2023 totaled 6,836 full time equivalents ("FTE"). Due primarily to smaller kindergarten cohorts in recent years, the District anticipates a slight decrease in overall enrollment over the duration of this plan, with enrollment then beginning to grow in the years subsequent to this plan. Demographer projections based on recent census data, economic trends, housing projections and birth rates, among other factors project a decrease of 1% to 6,794 in 2029, based on the mid-range of enrollment projections. However, several factors may affect these projections in the near term, including anticipated housing growth in North Bend, continuing uncertainty regarding the impact of COVID on recent enrollment trends (and return of students to District enrollment), and recent experience of high school students opting for traditional education over the previous numbers enrolling in Running Start. As such, the District believes these projections to be conservative and will continue to carefully monitor annual enrollment.

Washington State House Bill 2776, which was enacted in 2010, required all kindergarten classes in the State to convert to full day kindergarten by 2018. The District converted to full day kindergarten in 2016. This transition doubled the number of classrooms needed for kindergarteners and increased classrooms needed to serve kindergarteners requiring additional special educational services. HB 2776 also stipulated K-3 class sizes to be reduced to 17 students per teacher by 2018 (down from the 21:1 average previously funded). This reduction in class sizes also required significant increases in the number of classrooms needed to adequately serve our K-3 population. These factors, combined with significant enrollment growth over the past two decades has increased the need for permanent classroom capacity across all grade levels in the District.

Though areas of growth are seen in various areas of the District, the most notable growth continues to be in the Snoqualmie Ridge and North Bend areas. United States Census data released in 2021 indicated the City of Snoqualmie grew by 32.3% over the last decade, while the City of North Bend grew by 31.8% over the same period. The cities of Snoqualmie and North Bend both anticipate future housing growth beyond 2029, while growth in unincorporated King County and the city of Sammamish should experience minimal housing growth in the District, unless annexations occur.

Previously, the need for additional classroom capacity has been addressed via the construction of Cascade View Elementary in 2005, Twin Falls Middle School in 2008, a 12-classroom portable expansion at Mount Si High School in 2009, the conversion of Snoqualmie Middle School into a Freshman Campus for Mount Si High School in 2013, the relocation of the 12-classroom portable expansion from Mount Si High School to Snoqualmie Middle School, the construction of Timber Ridge Elementary in 2016 and the replacement of Mount Si High School in 2019. In addition, the District has added numerous portable classrooms throughout the District during that same time frame. While two elementary schools have been opened in the last two decades, elementary school portable classrooms currently provide the equivalent capacity of two additional elementary schools, or approximately one-third of all elementary student capacity. See Section 7 for further details.

With the completion of the two most recent school additions (Timber Ridge and Mount Si) related to the District's most recent bond proposition (2015), the District has begun to consider the ongoing facility needs throughout the District. In order to reassess overall District needs and to begin to prioritize projects for potential future bond propositions, the District launched a citizen's committee to review districtwide facilities needs related to educating students (which continues to evolve in the 21st century) with consideration for future projected enrollment growth.

The goal of the committee was to develop a 20-year long-range facilities plan, with the first phase expected to reflect the six-year window of this plan. The committee recommended a rebuild and expansion of North Bend Elementary and Fall City Elementary, given projected enrollment trends, the disproportionate number of portables and the age and location of these elementaries. These expansions create capacity to serve elementary growth, while also eliminating a significant number of portable classrooms currently at those buildings. Expanding and renovating older elementary schools also saves operations and maintenance costs when compared to constructing a seventh elementary school and trying to continue to maintain aged buildings. Both elementary schools are also the District's oldest facilities, and a replacement/renovation of each alleviates ongoing and growing maintenance issues and costs associated with aging structures. Improvements to these buildings would also provide more equitable learning and support spaces that are present in other buildings and necessary to meet student educational needs.

The committee also recommended the replacement and expansion of Snoqualmie Middle School, as it similarly does not have equitable facilities and learning spaces compared to the District's other two middle schools and has a significant number of classroom doors that open to the exterior which present an ongoing safety and security concern associated with the increase of violence in public schools.

The School Board formally accepted the Citizen's Facilities Advisory Committee recommendations in 2024 and will soon begin discussions on bond planning for these projects.

See Section 6 for more details on the District's capacity planning.

Section 2. Current District "Standard of Service"

(as defined by King County Code 21A.06)

King County Code 21A.06 refers to a "standard of service" that each school district must establish to ascertain its overall capacity. The standard of service identifies the program year, the class size, the number of classrooms, students and programs of special need, and other factors (determined by the district), which would best serve the student population. Relocatables (i.e. portable classroom units) may be included in the capacity calculation using the same standards of service as the permanent facilities.

The standard of service outlined below reflects only those programs and educational opportunities provided to students that directly affect the capacity of the school buildings. The special programs listed below require classroom space; thus, the permanent capacity of some of the buildings housing these programs has been reduced to account for those needs. Standard of Service has been updated to incorporate anticipated class size reduction at the K-3 level but **does not** incorporate additional class size reductions for all other grades, as outlined in Initiative 1351, which was approved by voters in November 2014 but has not yet been funded by Washington State. Future updates to this plan will consider incorporating those class sizes as the state implementation of Initiative 1351 progresses.

Standard of Service for Elementary Students

- Average target class size for grades K - 2: 17 students
- Average target class size for grade 3: 17 students
- Average target class size for grades 4-5: 27 students
- Special Education for students with disabilities may be provided in a self-contained classroom. Average target class size: 12 students

The District's goal is to provide a standard of service of 17 students per classroom for kindergarten through grade 3, and 25 students per classroom in grades 4 through 5. However, the state currently funds grades 4 and 5 at 27 students per classroom.

Identified students will also be provided other special educational opportunities in classrooms designated as follows:

- Resource rooms
- Computer rooms
- Multi Language Learners (MLL)
- Education for disadvantaged students (Title I)
- Highly Capable education
- District remediation programs
- Learning assisted programs
- Transition rooms
- Behavior and other social, emotional programming
- Mild, moderate and severe disabilities
- Preschool programs

Standard of Service for Secondary Students

- Average target class size for grades 6-8: 27 students
- Average target class size for grades 9-12: 30 students
- Average target class size for Two Rivers School: 20 students
- Special Education for students with disabilities may be provided in a self-contained classroom. Average target class size: 12 students

Identified students will also be provided other special educational opportunities in classrooms designated as follows:

- English Language Learners (ELL)
- Resource rooms (for special remedial assistance)
- Computer rooms

Room Utilization at Secondary Schools

It is not possible to achieve 100% utilization of regular teaching stations because of scheduling conflicts for student programs, the need for specialized rooms for certain programs, and the need for teachers to have a workspace during their planning periods. Based on actual utilization due to these considerations, the District uses a standard utilization rate of 83% (5 out of 6 periods) for determining middle school capacity.

Beginning in the 2019-20 school year, Mount Si High School converted to a 7-period schedule. Teachers teach 5 of those periods, resulting in an expected room utilization of only 71% (5 out of 7). As enrollment grows, we would expect a need for some teachers to share classrooms throughout the day, resulting in a slightly higher utilization rate of 75%. As a result of lower room utilization rates, the average target class size for capacity purposes for Mount Si has also been increased from 27 to 30. Adjustments to the class size and classroom utilization rates may occur in future revisions to this plan, based on revisions to the new high school schedule as it is implemented.

Section 3. Inventory and Evaluation of Current Permanent Facilities

The District's current overall capacity for the 2024-25 school year is expected to be 8,551, comprised of permanent classroom capacity of 6,524 students, and temporary classroom capacity of 2,027 students. October enrollment for the 2023-24 school year was 6,650 for purpose of the building inventory below. Districtwide, October 2023 enrollment totaled 6,836 full time equivalents ("FTE"), which includes students attending Parent Partnership Program and out-of-district placements.

Calculations of elementary, middle, and high school capacities have been made in accordance with the current standards of service. Due to changes in instructional programs, student needs (including special education) and other current uses, some changes in building level capacity have occurred at some schools. An inventory of the District's schools arranged by level, name, and current permanent capacity are summarized in the following table. In addition, a summary of overall capacity and enrollment for the next six years is discussed further in Section 7.

The physical condition of the District's facilities was evaluated by the 2023 State Study and Survey of School Facilities completed in accordance with WAC 180-25-025. As schools are modernized, the State Study and Survey of School Facilities report is updated. That report is incorporated herein by reference.

**Inventory of Permanent School Facilities and Related Program Capacity
2024-25 School Year**

ELEMENTARY LEVEL				
Facility	Address	Grade Span	Permanent Capacity *	2023-24 Enrollment **
CASCADE VIEW	34816 SE Ridge Street Snoqualmie, Washington	K thru 5	495	523
FALL CITY	33314 SE 42nd Place Fall City, Washington	K thru 5	280	472
NORTH BEND	400 E 3rd Street North Bend, Washington	K thru 5	325	454
OPSTAD	1345 Stilson Av SE North Bend, Washington	K thru 5	452	563
SNOQUALMIE	39801 SE Park Street Snoqualmie, Washington	K thru 5 & Preschool	261	430
TIMBER RIDGE	34412 SE Swenson Drive Snoqualmie, Washington	K thru 5	583	625
Total Elementary School			2,396	3,067
MIDDLE SCHOOL LEVEL				
Facility	Address	Grade Span	Permanent Capacity *	2023-24 Enrollment **
CHIEF KANIM	32627 SE Redmond-Fall City Road Fall City, Washington	6, 7 & 8	697	533
SNOQUALMIE	9200 Railroad Ave SE Snoqualmie, Washington	6, 7 & 8	336	494
TWIN FALLS	46910 SE Middle Fork Road North Bend, Washington	6, 7 & 8	765	540
Total Middle School			1,798	1,567
HIGH SCHOOL LEVEL				
Facility	Address	Grade Span	Permanent Capacity *	2023-24 Enrollment **
MOUNT SI / TWO RIVERS	8651 Meadowbrook Way SE Snoqualmie, Washington	9 thru 12	2,330	2,016
Total High School			2,330	2,016
TOTAL DISTRICT			6,524	6,650

* Does not include capacity for special programs as identified in Standards of Service section.

** Difference between enrollment (pg.14) is due to rounding, Parent Partner Program, and out-of-district placements.

Section 4. Relocatable (Portable) Classrooms

For a definition of relocatables and permanent facilities, see Section 2 of King County Code 21A.06.

The District inventory includes 94 portable classrooms that provide standard capacity and special program space as outlined in Section 2. The District inventory of portables provides approximately 24% of capacity districtwide. The rebuild and expansion of Mount Si High School and the re-opening of Snoqualmie Middle schools has significantly reduced the percentage of secondary students in portable classrooms. At the elementary level, 36% of facility capacity is housed in portable classrooms, which is the equivalent of over 2 entire elementary schools. Based on projected enrollment growth and timing of anticipated permanent facilities, the District anticipates the need to acquire and/or relocate additional portables at the elementary level during the next six-year period.

As enrollment fluctuates, portables provide flexibility to accommodate immediate needs and interim housing. Because of this, new and modernized school sites are all planned to accommodate the potential of adding portables to address temporary fluctuations in enrollment. In addition, the use and need for portables will be balanced against program needs. Portables are not a solution for housing students on a permanent basis, and the District would like to continue to reduce the percentage of students that are housed in portable classrooms.

The cost of portables also varies widely based on the location, jurisdictional permitting requirements and intended use of the classrooms.

The District has an additional 10 portable classrooms in its inventory that are used for special program purposes or districtwide support services and are not available for regular classroom needs.

Two Rivers School relocated to the Mount Si High School campus in the fall of 2021. The District is currently working on facility improvements of that modular classroom facility and expects to bring that building back into available capacity in the Fall of 2025, when it will house the preschool program currently housed at Snoqualmie Elementary.

Section 5. Six-Year Enrollment Projections

The District contracts with Flo Analytics (“FLO”) to project student enrollment over the next six-years. FLO provides the District a low, middle and high-range projections that are based on historic growth trends, future housing construction plans and availability, birth rates, as well as economic and various other factors that contribute to overall population growth. Based on the mid-range projection provided in 2023 by FLO, enrollment is expected to decrease by 42 students (0.6%) over the next six years, with a decline in enrollment the 9-12 level, as the enrollment declines during COVID progress through the system. Elementary enrollment is expected to grow by 5% over the next six years with 6-8 enrollment growing 2%.

The enrollment projections shown below have been adjusted beginning in 2016 to account for the conversion of half-day kindergarten students to full-day kindergarten students, as required by Washington State House Bill 2776, which was enacted in 2010. While this change did not increase the number of students (headcount), doubling the amount of time the students are in school also doubled the number of kindergarten classrooms needed to serve that grade level.

Given enrollment variability in recent years, the District acknowledges that the demographer’s ability to project enrollment could be impacted by several variable factors in the near term including: anticipated housing growth in North Bend, continuing uncertainty regarding the impact of COVID on recent enrollment trends (and return of students to District enrollment), and recent experience of high school students opting for traditional education over the previous numbers enrolling in Running Start. A few years prior to the construction of the new Mount Si High School, the District saw a significant increase in the number of students choosing to enroll in Running Start programs. With the increased availability of dual credit and advanced placement offerings at Mount Si High School, we anticipate an increase of student retention in the 11th and 12th grades. Additional program enhancements, such as the relocation of Two Rivers onto the Mount Si High School campus, should also improve student outcomes and retention. These factors are not included in the demographer projections below but may result in higher high school enrollment at Mount Si High School over the next six years. We will continue to update enrollment projections in future updates to this plan.

Snoqualmie Valley School District No. 410
Actual Full-Time Equivalent Enrollment through 2023 and Projected Enrollment from 2024 through 2029

GRADE:	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Enrollment Projections through 2029								
	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029			
Kindergarten **	257	245	267	241	548	508	548	603	402	546	491	492	499	504	514	528	543	557			
1st Grade	495	540	530	578	526	574	530	552	561	475	531	502	533	514	519	530	544	559			
2nd Grade	491	504	559	536	614	560	569	549	516	593	485	542	523	552	532	537	549	563			
3rd Grade	510	509	515	567	559	608	564	572	519	549	579	489	555	527	557	537	542	554			
4th Grade	534	517	509	566	597	566	585	566	534	525	546	584	493	556	528	558	538	543			
5th Grade	492	528	538	526	570	596	557	584	554	545	523	545	579	492	554	527	557	537			
K-5 Subtotal	2,779	2,843	2,918	3,014	3,414	3,412	3,353	3,426	3,086	3,233	3,155	3,154	3,182	3,145	3,204	3,217	3,273	3,313			
6th Grade	504	472	514	570	529	580	582	574	581	548	538	520	550	585	497	559	532	562			
7th Grade	488	512	481	525	572	511	581	590	550	594	536	544	525	547	580	495	555	529			
8th Grade	481	476	505	486	508	563	514	570	558	554	595	542	535	523	544	576	493	551			
6-8 Subtotal	1,473	1,460	1,500	1,581	1,609	1,654	1,677	1,734	1,689	1,696	1,669	1,606	1,610	1,655	1,621	1,630	1,580	1,642			
9th Grade	467	477	489	525	475	510	567	523	571	581	565	617	537	539	527	549	582	497			
10th Grade	406	473	469	473	500	472	499	556	507	576	566	570	592	530	532	520	542	574			
11th Grade	364	369	396	357	310	360	317	369	381	411	461	473	412	437	391	393	383	399			
12th Grade	410	363	388	372	321	283	315	338	376	379	397	416	401	396	420	376	378	369			
9-12 Subtotal	1,647	1,682	1,742	1,727	1,606	1,625	1,698	1,786	1,835	1,947	1,989	2,076	1,942	1,902	1,870	1,838	1,885	1,839			

K-12 TOTAL	5,899	5,985	6,160	6,322	6,629	6,691	6,728	6,946	6,610	6,876	6,813	6,836	6,734	6,702	6,695	6,685	6,738	6,794			
	2.3%	1.5%	2.9%	2.6%	4.9%	0.9%	0.6%	3.2%	-4.8%	4.0%	-0.9%	0.3%	-1.5%	-0.5%	-0.1%	-0.2%	0.8%	0.8%			

* Enrollment Projections above reflect mid-range enrollment projections provided by Flo Analytics: January 2023.

** Kindergarteners are counted as 1/2 FTE until 2016, when kindergarten classes transitioned to full day programming.

*** The district experienced large increases in Running Start enrollment for grades 11-12 recently. It is still too early to determine if this is a trend or an anomaly based on current circumstances (construction, high school schedule, etc.) Future enrollment will continue to be monitored and projections may be adjusted in subsequent updates to the Capital Facilities Plan.

Section 6. Six-Year Planning and Construction Plan

The District plans to use the following strategies in order to address future needs districtwide:

- Planning and construction of new elementary school capacity;
- Planning and construction of new middle school capacity with a rebuilt Snoqualmie Middle School;
- Use of additional portables to provide housing of students not provided for under other strategies;
- Acquisition of land needed for expansion of transportation facility needs related to growth.

In the fall of 2014, the Board adopted a 2015 bond proposition to construct a newly expanded Mount Si High School with modernization of certain existing components, as well as a new, sixth elementary school. The bond proposition was passed by the voters in February 2015.

The expanded and modernized Mount Si High School, completed in 2021, facilitated the relocation of the freshman campus onto the main high school campus, which in turn created needed middle school capacity by converting the current Freshman Campus back to a middle school (Snoqualmie Middle School).

The 2015 voter-approved proposition also included funds to construct a new Elementary School #6. The construction of Timber Ridge Elementary, completed in 2016, provided initial capacity at all elementary schools to implement full day kindergarten, reduce K-3 class sizes and provide for enrollment growth, as all District elementary schools underwent a re-boundary process in preparation for the opening of Timber Ridge.

Despite the addition of Timber Ridge and recent additions of portable classrooms, the significant reductions in K-3 class sizes have resulted in most elementary schools operating at capacity. Future enrollment growth, when combined with reduced class sizes, will require additional future elementary school capacity. Portable classrooms may provide some short-term relief, however, many of the District's current elementary schools have reached the capacity to add more portable classrooms due to several factors, including land availability, building code restrictions, and capacity of corresponding common areas such as parking, bathrooms, specialist classrooms and building support services. For example, Snoqualmie, Fall City and North Bend Elementaries have approximately 50% of total capacity in portable classrooms. As the District has more than two elementary schools of capacity in portable classrooms, we anticipate future Elementary construction projects to include the reduction of portables within the District.

In the spring of 2020, the District launched a Citizens' Facilities Advisory Committee to begin the process of determining the appropriate solution for future elementary capacity needs, while also attempting to address the large amounts of portable classroom capacity. In 2023, the committee recommended that the highest priority projects for the District should be to rebuild and expand Fall City Elementary, North Bend Elementary and Snoqualmie Middle School.

As part of the committee work, it was determined that North Bend Elementary cannot be remodeled due to its location within the floodway, which requires that the entire building be flood proofed if improved by greater than 50% of its value. As such, any significant improvements to this building would require a new-in-lieu construction. While not in the floodway, Fall City Elementary is like North Bend Elementary in terms of being the oldest buildings in the District and having the largest relative percentage of portable classroom capacity. Rebuild and expansion projects for these two schools will add capacity for future enrollment growth, while also eliminating 29 portable classrooms from District inventory.

The committee also recommended a rebuild and expansion of Snoqualmie Middle School, via construction of a new Middle School on District property on Snoqualmie Ridge. This project would significantly improve safety and security, equity of middle school facilities, educational effectiveness of student spaces, and reduce the demand for District transportation.

Other projects recommended by the committee in future phases could include renovations at Snoqualmie Middle school to repurpose its use for district needs, and expansion/renovations of Opstad Elementary, Snoqualmie Elementary and Chief Kanim Middle Schools. Should enrollment exceed current projections, a 7th elementary school could also be considered in the future.

In 2024, the School Board officially accepted the Citizens' Facility Advisory Committee recommendations.

The 2015 bond proposition also included consideration for the construction of a separate preschool facility that will serve the growing special education needs of the District. This facility would increase the capacity at the elementary school which currently houses the preschool program and will allow for expansion of our preschool capacity in response to overall population growth. The Board has approved the remodel and expansion of the old Two Rivers facility in North Bend for this purpose. Given floodplain considerations, the District is still in the process of planning and permitting of this new facility. Once complete, the relocation of the preschool program will create some additional capacity at Snoqualmie Elementary, which is noted in the capacity projections in this plan.

The District also needs to identify additional land for an expanded transportation facility to serve enrollment growth adequately. The District's current transportation facility is inadequate for meeting future District needs. This capacity concern has been somewhat masked by recent driver staffing shortages. However, as the District hires more drivers to meet the current student population, this need will become more relevant. In planning for the 2015 bond measure, the Board considered adding a new transportation facility to the project list. While this facility was one of the higher priorities recommended for consideration when developing the 2015 bond measure, it was not included given the overall cost of the other school construction projects. In preparation for a future bond measure to fund this need, additional land must be identified to meet likely short-term needs, as well as to develop a long-term plan to develop a full-scale transportation facility that will support the future enrollment growth of the District. While the costs of this facility cannot be included in the impact fee calculation, the facility need is noted as part of the District's overall plan.

Section 7. Six-Year Classroom Capacities: Availability/Deficit Projections

The following table summarizes the permanent and portable projected capacity to serve students during the periods of this Plan.

As demonstrated in the table, the District has continuing permanent capacity needs at the elementary school level. Some of those needs were partially addressed with the opening of Timber Ridge Elementary School. However, given the conversion to full day kindergarten and reduced elementary class sizes required by 2018, combined with current enrollment growth from new development, even after opening Timber Ridge, the District faces a need to plan for additional capacity at the K-5 level. Some of those additional capacity needs may require remediation in the short-term with portable classrooms as well as the construction of a separate preschool facility that will increase the capacity at the elementary school which currently houses the preschool program and will allow for expansion of our preschool capacity in response to overall population growth. The construction of additional permanent elementary capacity will address the longer-term capacity and educational needs of students. For purposes of this plan, we anticipate North Bend Elementary school to be rebuilt and expanded by 2029, with a similar rebuild and expansion of Fall City Elementary to be completed in 2030.

With the completion and opening of MSHS, the District has provided available capacity to serve new growth at grades 9 through 12. The expansion of Mount Si High School results in significant improvements in permanent capacity at the high school and middle school levels.

The District is anticipated to have 24% of its districtwide classroom capacity in portable classrooms for the 2024-25 school year. At the elementary level, 37% of the anticipated classroom capacity is in portable classrooms. With the associated reduction of portable classrooms associated with the elementary capacity addition projects, the District would have 21% of its overall classroom capacity in portable classrooms in 2028.

The District will continue to work towards reducing the percentage of students housed in portable classrooms, while also monitoring the future elementary school needs.

PROJECTED CAPACITY TO HOUSE STUDENTS

Elementary School K-5

PLAN YEARS: *	2024	2025	2026	2027	2028	2029
Permanent Capacity **	2,396	2,396	2,456	2,456	2,456	2,456
New Construction: <i>Preschool, Elementary Capacity</i>	-	60	-	-	-	325
Permanent Capacity subtotal:	2,396	2,456	2,456	2,456	2,456	2,781
Projected Enrollment:	3,182	3,145	3,204	3,217	3,273	3,313
Surplus/(Deficit) of Permanent Capacity:	(786)	(689)	(748)	(761)	(817)	(532)
Portable Capacity Available:	1,377	1,377	1,377	1,377	1,419	1,419
Portable Capacity Changes (+/-):	-	-	-	42	-	(280)
Surplus/(Deficit) with Portables:	591	688	629	658	602	607

Middle School 6-8

PLAN YEARS: *	2024	2025	2026	2027	2028	2029
Permanent Capacity	1,798	1,798	1,798	1,798	1,798	1,798
	-	-	-	-	-	-
Permanent Capacity subtotal:	1,798	1,798	1,798	1,798	1,798	1,798
Projected Enrollment:	1,610	1,655	1,621	1,630	1,580	1,642
Surplus/(Deficit) of Permanent Capacity:	188	143	177	168	218	156
Portable Capacity Available:	650	650	650	650	650	650
Portable Capacity Changes (+/-):	-	-	-	-	-	-
Surplus/(Deficit) with Portables:	838	793	827	818	868	806

High School 9-12

PLAN YEARS: *	2024	2025	2026	2027	2028	2029
Permanent Capacity	2,330	2,330	2,330	2,330	2,330	2,330
	-	-	-	-	-	-
Total Capacity:	2,330	2,330	2,330	2,330	2,330	2,330
Projected Enrollment:	1,942	1,902	1,870	1,838	1,885	1,839
Surplus/(Deficit) Permanent Capacity:	388	428	460	492	445	491
Portable Capacity Available:	0	0	0	0	0	0
Portable Capacity Changes (+/-):	-	-	-	-	-	-
Surplus/(Deficit) with Portables:	388	428	460	492	445	491

K-12 TOTAL

PLAN YEARS: *	2024	2025	2026	2027	2028	2029
Total Permanent Capacity:	6,524	6,584	6,584	6,584	6,584	6,909
Total Projected Enrollment:	6,734	6,702	6,695	6,685	6,738	6,794
Surplus/(Deficit) Permanent Capacity:	(210)	(118)	(111)	(101)	(154)	115
Total Portable Capacity	2,027	2,027	2,027	2,069	2,069	1,789
Total Permanent and Portable Capacity	8,551	8,611	8,611	8,653	8,653	8,698
Surplus/(Deficit) with Portables:	1,817	1,909	1,916	1,968	1,915	1,904

* Plan Years are calendar years; projected enrollment listed above represents fall enrollment of that year.

** North Bend Elementary rebuild would provide permanent capacity of 650 students compared to current permanent capacity of 325, for a net addition of 325, as well as the ability to eliminate existing portable capacity of 280.

Section 8. Impact Fees and the Finance Plan

By law, impact fees cannot be the sole source of funding new growth capacity. The school impact fee formula ensures that new development only pays for a portion of the cost of the facilities necessitated by new development. The following impact fee calculations examine the costs of housing the students generated by each new single family dwelling unit and each new multi-family dwelling unit. These are determined using student generation factors, which indicate the number of students that each dwelling produces based on recent historical data. The student generation factor is applied to the anticipated school construction costs (construction cost only, **not** total project cost), which is intended to calculate the construction cost of providing capacity to serve each new dwelling unit during the six-year period of this Plan. The formula does not require new development to contribute to the costs of providing capacity to address needs created by existing housing units.

The construction cost, as described above, is reduced by any State matching dollars anticipated to be awarded to the District, and the present value of future tax payments related to the debt service on school construction bonds. This adjusted construction cost quantifies the cost of additional capacity per new residence during the six-year period of this Plan.

In accordance with the regulations of King County and the cities of Sammamish, Snoqualmie and North Bend, the local community must share 50% of each cost per new residence. As such, the final impact fee proposed by the District to its respective municipalities for collection reflects this additional required reduction to the cost per new residence.

The impact of these factors renders impact fees charged and collected insufficient to fully fund school construction projects. Local support via bonds will constitute most of the funding required to construct new facilities.

It may be of interest to the reader, especially those in our communities, that the District qualified for State matching dollars for both the Timber Ridge Elementary and Mount Si High School projects. The amounts awarded via 'State Match' are determined at the State level and represented approximately 11% of the total expected costs of both projects - essentially covering the sales tax that school projects are required to charge on publicly funded projects. So, like impact fees, State Match dollars will typically only make minor contributions towards actual construction project costs.

The finance plan below demonstrates how the Snoqualmie Valley School District plans to finance improvements for the years 2024 through 2029. The financing components include secured funding (via the approved 2015 bond proposition) for the preschool facility but will also require additional bonds to be approved. The District currently owns undeveloped land in both Snoqualmie and North Bend, either of which could be used for additional school capacity projects. The District must also plan for additional land and facilities to meet identified transportation facility needs. Future updates to this Plan will include updated information regarding these capacity-related projects and their associated construction costs.

2024 FINANCING PLAN

Facility:	Estimated Cost	Unsecured Source of Funds:			Secured Source of Funds:			
		Bonds/Local	State Match*	Impact Fees	Bonds	State Match	Impact Fees	Other Sources
Preschool	\$5,300,000	\$0	\$0	\$150,000	\$5,000,000	\$0	\$150,000	\$0
Elementary School Construction	\$103,200,000 ¹	\$96,050,000	\$4,150,000	\$2,000,000	\$0	\$0	\$1,000,000	\$0
Portable Classrooms - ES	\$720,000	\$0	\$0	\$545,000	\$0	\$0	\$175,000	\$0
Land Acquisition/Development - Transportation Facility Expansion	\$8,000,000	TBD	\$0	\$0	\$0	\$0	\$0	\$0

¹ Listed here are estimated total project costs as adjusted for cost escalation through anticipated bid year. Please note that only construction cost (not total anticipated project cost) is used in the calculation of school impact fees. Those are estimated as follows:

Added Elementary School Capacity: Estimated total project cost = 103,200,000 Estimated cost of construction = \$82,300,000

For the purposes of this Plan’s construction costs, the District is using actual costs for recent portable acquisitions, increased by an inflationary cost estimate. The estimated cost for the elementary capacity project is based off cost estimates prepared by NAC Architecture, using costs based on recent elementary construction bid awards, and estimated cost inflation through the midpoint of the planned project. Other projects’ costs have been estimated internally based on market rates and preliminary design work in progress.

The District has also updated State match availability estimates from OSPI. A district can be eligible for potential State matching funds for 1) new construction, and 2) modernization/new-in-lieu construction. Matching funds are calculated using grade level capacity grouped into two categories: grades K-8 and grades 9-12.

For K-8 facilities, the District would currently qualify for state matching funds for some new construction and modernization. Even with the equivalent of two elementary schools in portable classrooms, the District only qualifies for state match funding for approximately half of the square footage of a new elementary school. Modernization funding is specific to individual buildings. Based on the estimates provided by OSPI, the combined state matching funds for modernization and new construction would only cover between 5% and 8% of construction costs, for North Bend Elementary and Fall City Elementary, respectively.

We are hopeful that in the coming years, the State will address this obvious deficiency in the adequacy of state funding for facilities.

Appendix A: Single Family Residence Impact Fee Calculation

Site Aquisition Cost Per Residence

Formula: ((Acres x Cost per Acre) / Facility Size) x Student Factor

	Site Size	Cost / Acre	Facility Size	Student Factor	
Elementary	15	\$0	n/a	0.2800	\$0.00
Middle	25	\$0	n/a	0.1150	\$0.00
High	40	\$0	n/a	0.1260	\$0.00
A----->					\$0.00

Permanent Facility Construction Cost Per Residence

Formula: ((Facility Cost / Facility Capacity) x Student Factor) x (Permanent/Total Footage Ratio)

	Facility Cost	Facility Capacity	Student Factor	Footage Ratio	
Elementary	\$82,300,000	650	0.2800	0.8541	\$30,279.82
Middle	\$0	0	0.1150	0.9013	\$0.00
High	\$0	0	0.1260	1.0000	\$0.00
B----->					\$30,279.82

Temporary Facilities Cost Per Residence

Formula: ((Facility Cost / Facility Capacity) x Student Factor) x (Temporary/Total Footage Ratio)

	Facility Cost	Facility Capacity	Student Factor	Footage Ratio	
Elementary	\$360,000	20	0.2800	0.1459	\$735.34
Middle	\$0	27	0.1150	0.0987	\$0.00
High	\$0	28	0.1260	0.0000	\$0.00
C----->					\$735.34

State Match Credit Per Residence (if applicable)

Formula: Current Construction Cost Allocation x SPI Footage x District Match x Student Factor

	CCCA	SPI Footage	District Match	Student Factor	
Elementary	\$375.00	90	5.00%	0.2800	\$472.50
Middle	\$375.00	117		0.1150	n/a
High	\$375.00	130	n/a	0.1260	n/a
D----->					\$472.50

Tax Credit Per Residence

Average Residential Assessed Value	\$932,275
Current Debt Service Tax Rate	\$1.3100
Annual Tax Payment	\$1,221.28
Bond Buyer Index Annual Interest Rate	3.48%
Discount Period (Years Amortized)	10
TC----->	\$10,167.15

Fee Per Residence Recap:

Site Acquisition Cost	\$0.00
Permanent Facility Cost	\$30,279.82
Temporary Facility Cost	\$735.34
Subtotal	\$31,015.16
State Match Credit	(\$472.50)
Tax Payment Credit	(\$10,167.15)
Subtotal	\$20,375.51
50% Local Share	(\$10,187.76)
Impact Fee, net of Local Share	\$10,187.76

Appendix A: Multi-Family Residence Impact Fee Calculation

Site Aquisition Cost Per Residence

Formula: ((Acres x Cost per Acre) / Facility Size) x Student Factor

	Site Size	Cost / Acre	Facility Size	Student Factor	
Elementary	15	\$0	n/a	0.1500	\$0.00
Middle	25	\$0	n/a	0.0480	\$0.00
High	40	\$0	n/a	0.0520	\$0.00
A----->					\$0.00

Permanent Facility Construction Cost Per Residence

Formula: ((Facility Cost / Facility Capacity) x Student Factor) x (Permanent/Total Footage Ratio)

	Facility Cost	Facility Capacity	Student Factor	Footage Ratio	
Elementary	\$82,300,000	650	0.1500	0.8541	\$16,221.91
Middle	\$0	0	0.0480	0.9013	\$0.00
High	\$0	0	0.0520	1.0000	\$0.00
B----->					\$16,221.91

Temporary Facilities Cost Per Residence

Formula: ((Facility Cost / Facility Capacity) x Student Factor) x (Temporary/Total Footage Ratio)

	Facility Cost	Facility Capacity	Student Factor	Footage Ratio	
Elementary	\$360,000	20	0.1500	0.1459	\$393.93
Middle	\$0	27	0.0480	0.0987	\$0.00
High	\$0	28	0.0520	0.0000	\$0.00
C----->					\$393.93

State Match Credit Per Residence (if applicable)

Formula: Current Construction Cost Allocation x SPI Footage x District Match x Student Factor

	CCCA	SPI Footage	District Match %	Student Factor	
Elementary	\$375.00	90	5.00%	0.1500	\$253.13
Middle	\$375.00	117	n/a	0.0480	n/a
High	\$375.00	130	n/a	0.0520	n/a
D----->					\$253.13

Tax Credit Per Residence

Average Residential Assessed Value	\$368,798
Current Debt Service Tax Rate	\$1.3100
Annual Tax Payment	\$483.13
Bond Buyer Index Annual Interest Rate	3.48%
Discount Period (Years Amortized)	10
TC----->	\$4,022.01

Fee Per Residence Recap:

Site Acquisition Cost	\$0.00
Permanent Facility Cost	\$16,221.91
Temporary Facility Cost	\$393.93
Subtotal	\$16,615.84
State Match Credit	(\$253.13)
Tax Payment Credit	(\$4,022.01)
Subtotal	\$12,340.71
50% Local Share	(\$6,170.35)
Impact Fee, net of Local Share	\$6,170.35

Appendix B: Composite Student Generation Factors

Single Family Dwelling Unit:								
	Auburn	Fife	Issaquah	Lake Wash.	Northshore	Renton	Riverview	Average:
Elementary	0.269	0.295	0.342	0.345	0.324	0.146	0.239	0.280
Middle	0.107	0.129	0.146	0.155	0.118	0.046	0.104	0.115
High	0.117	0.115	0.153	0.148	0.120	0.089	0.137	0.126
Total:	0.493	0.539	0.641	0.648	0.562	0.281	0.480	0.521

Multi Family Dwelling Unit:								
	Auburn	Fife	Issaquah	Lake Wash.	Northshore	Renton	Riverview	Average:
Elementary	0.482	0.084	0.086	0.030	0.071	0.146	0.149	0.150
Middle	0.131	0.038	0.040	0.013	0.027	0.065	0.025	0.048
High	0.146	0.040	0.033	0.011	0.034	0.069	0.033	0.052
Total:	0.759	0.162	0.159	0.054	0.132	0.280	0.207	0.250

Note: The above student generation rates represent unweighted averages, based on King County school districts that measure student generation rates. Average rates were used for the purpose of calculating the impact fees in Appendix A.

Ordinance No. 10162, Section R. Page 5: lines 30 thru 35 & Page 6: line 1:

“Student factors shall be based on district records on average actual student generation rates for new developments constructed over a period of not more than five (5) years prior to the date of the fee calculation: provided that, if such information is not available in the district, data from adjacent districts, districts with similar demographics, or county wide averages may be used.”

In 2023, the District also analyzed student generation rates within Snoqualmie Valley and found the following rates:

2022–23 District K–12 Students per Housing Unit Built 2017–2021

Housing Type	Housing Units	K–5 Students	6–8 Students	9–12 Students	K–5	6–8	9–12	K–12 Total
Single-family	753	204	67	71	0.271	0.089	0.094	0.454
Multifamily ¹	306	91	39	47	0.297	0.127	0.154	0.578

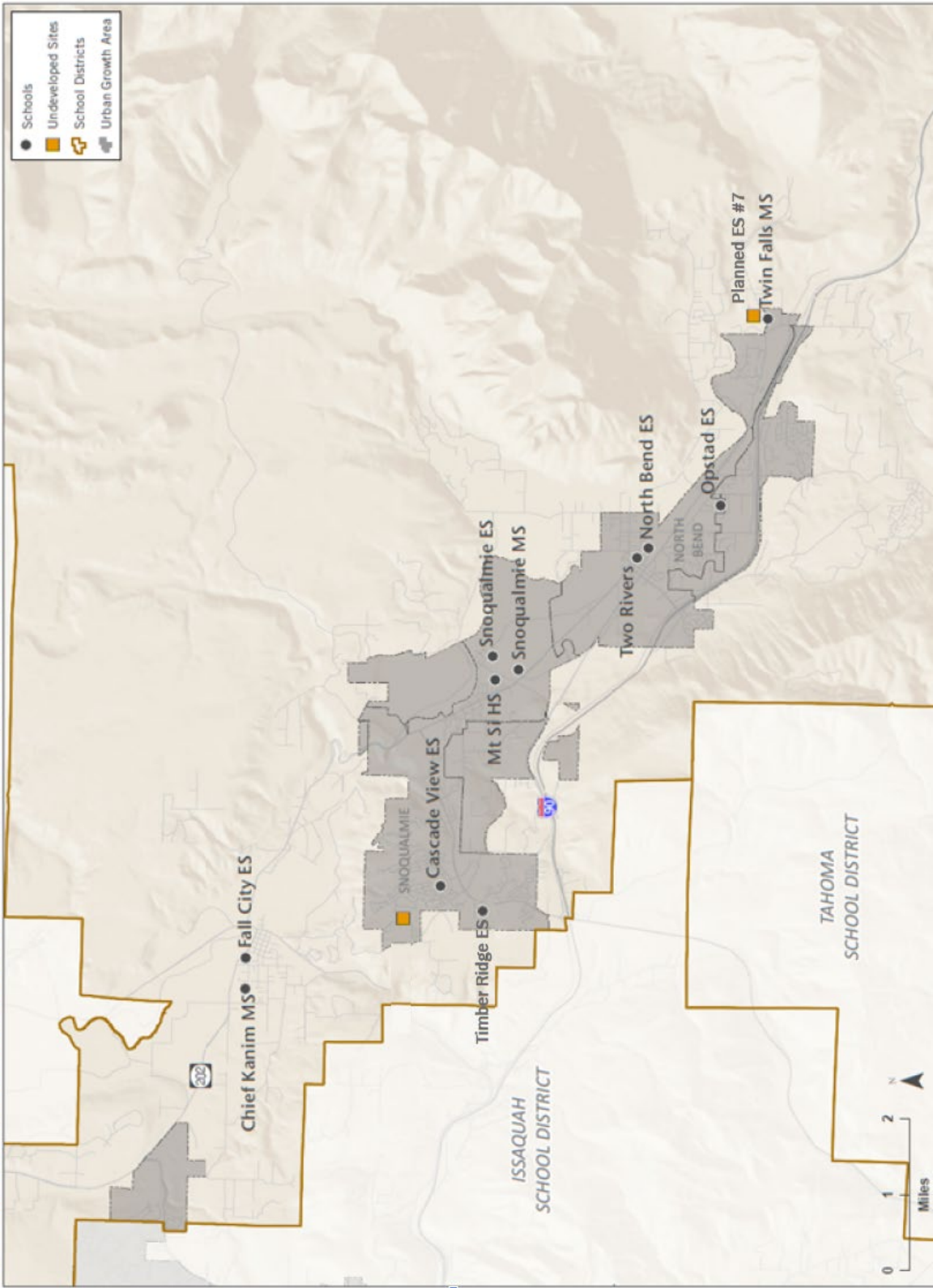
Table 1 sources: Snoqualmie Valley School District October 2022 Student Information System enrollment, King County GIS parcel areas, and King County Department of Assessments residential building, apartment complex, and condo complex data with year built 2017–2021. Analysis conducted by FLO Analytics.

1. Multifamily includes apartments, condominiums, duplexes, triplexes, 4-plexes, and townhomes.

The above multi-family rate was determined from four separate developments constructed in the measurement period. Of those, two multi-family developments had student generation rates higher than the single family rate. While one of those was an affordable housing complex, it is interesting to note that a market-rate development had nearly similar student generation. Multi-family developments can vary widely and the number of students generated depends on the nature of the developments, including affordability, number of bedrooms, and even proximity to local schools. The District has chosen to use the King County averages for the purpose of calculating the 2024 Impact Fees but will likely revisit this analysis in the next update to the CFP.

The District also notes that local cities and jurisdictions are currently updating their comprehensive plans to be able to provide housing for their proportional share of future expected housing needs in King County. Given constraints on developable land, potential changes to zoning, density and annexation might also impact the student generation outlook in future updates to the CFP, as well as capital facilities to house future additional students.

Schools and Undeveloped Sites in Snoqualmie Valley School District





BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB24-089
October 28, 2024
Ordinance

AGENDA BILL INFORMATION

TITLE:	AB24-089: School Impact Fees for 2025	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input checked="" type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
PROPOSED ACTION:	Adopt Ordinance xxxx updating Snoqualmie Valley School District's Impact Fees for 2025	

REVIEW:	Department Director	Emily Arteche	10/3/2024
	Finance	n/a	Click or tap to enter a date.
	Legal	David Linehan	10/14/2024
	City Administrator	Mike Chambless	Click or tap to enter a date.

DEPARTMENT:	Community Development		
STAFF:	Emily Arteche, Community Development Director		
COMMITTEE:	Finance & Administration	COMMITTEE DATE: October 22, 2024	
EXHIBITS:	1. Draft Ordinance 2. Snoqualmie Valley School District School CFP 2024-2029		

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUESTED	\$ n/a

SUMMARY

INTRODUCTION

Annual update to the school impact fees for 2025 on behalf of the Snoqualmie Valley School District No. 410.

LEGISLATIVE HISTORY

The City Council adopted the 2023 school impact fees via AB23-136 and Ordinance 1283, and prior years' school impact fees via other ordinances.

BACKGROUND

The City of Snoqualmie adopted Ordinance 826 in 1998, providing for the assessment and collection of school impact fees for new construction. Section 1 of the ordinance is codified as Chapter 20.10 of the Snoqualmie Municipal Code. Chapter 20.10 SMC establishes school impact fees and requires the district to submit an annual update to its Capital Facilities Plan, an updated fee calculation/ revised fee schedule; and an annual report on the school impact fee account, showing the source and amount of all moneys collected, earned, or received, and the public improvements that were financed in whole or in part by impact fees. The District's Capital Facilities Plan (CFP) is the basis for the school impact fee and contains the details of how the fee is

calculated. The City’s Comprehensive Plan provides that the update of the District’s Capital Facilities Plan be approved from time to time by the City Council by Resolution and school impact fees themselves are adopted separately by ordinance. This action is to adopt the school impact fees by ordinance.

ANALYSIS

The Snoqualmie Valley School District submitted the required information to the City, including the updated Capital Facilities Plan (CFP), updated fee calculation (in the updated CFP), revised fee schedule (in the updated CFP), and an annual report. The adoption of the Ordinance establishing school impact fees for 2025 in accordance with the Snoqualmie Valley School District No. 410 Capital Facilities Plan 2024-2029 will change the school impact fee for average single-family residences from \$9,230.89 to 10,187.76 (an increase of \$956.87), and for multifamily residences from \$6,391.47 to \$6,170.35 (a decrease of \$221.12). The new school impact fees would be effective on January 1, 2025.

BUDGET IMPACTS

N/A

NEXT STEPS

On October 28, 2024 1st reading only and November 12, 2024 2nd reading and motion to adopt Ordinance xxxx.

PROPOSED ACTION

Motion to adopt Ordinance xxxx updating Snoqualmie Valley School District’s Impact Fees for 2025.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF SNOQUALMIE, WASHINGTON, UPDATING SCHOOL IMPACT FEES PURSUANT TO ORDINANCE NO. 826 AND CHAPTER 20.10 OF THE SNOQUALMIE MUNICIPAL CODE

WHEREAS, the City of Snoqualmie adopted Ordinance No. 826 on September 28, 1998, adopting Chapter 20.10 of the Snoqualmie Municipal Code and setting school impact fees as authorized by the Growth Management Act based upon the Snoqualmie Valley School District No. 410 Capital Facilities Plan 1998; and

WHEREAS, the City Council has approved the Snoqualmie Valley School District No. 410 Capital Facilities Plan 2024-2029 by Resolution xxxx, and it is deemed adopted by reference as provided in the City of Snoqualmie Comprehensive Plan; and

WHEREAS, the City should update the school impact fees based on the most recent Snoqualmie Valley School District No. 410 Capital Facilities Plan adopted by reference by the City;

NOW, THEREFORE, BE IT HEREBY ORDAINED by the City Council of the City of Snoqualmie, Washington, as follows:

Section 1. School impact fees to be collected pursuant to Chapter 20.10 of the Snoqualmie Municipal Code as of the date as set forth in Section 2 are hereby established as follows:

Impact fee per single-family dwelling unit	\$10,187.76
Impact fee per multi-family dwelling unit	\$6,170.35

Section 2. This ordinance shall be effective from and after its adoption and the expiration of five days after its publication as provided by law, provided, the impact fees established herein shall be effective from and after January 1, 2025.

PASSED by the City Council of the City of Snoqualmie, Washington, this 12th day of November 2024.

Katherine Ross, Mayor

ATTEST:

Deana Dean, City Clerk

APPROVED AS TO FORM:

David Linehan, Interim City Attorney

Date Published: _____

SNOQUALMIE VALLEY SCHOOL DISTRICT 410

CAPITAL FACILITIES PLAN 2024



Snoqualmie Valley School District No. 410 hereby provides to the King County Council this Capital Facilities Plan documenting the present and future school facility requirements of the District. The Plan contains all elements required by the Growth Management Act and King County Code Title 21A.43, including a six (6) year financing plan component.

Adopted on June 13, 2024

SNOQUALMIE VALLEY SCHOOL DISTRICT NO. 410

**2024-2029
SIX-YEAR CAPITAL FACILITIES PLAN**

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For information about this plan, call the District Business Services Office
(425.831.8011)

**Snoqualmie Valley School District No. 410
Snoqualmie, Washington
(425) 831-8000**

Board of Directors

	<u>Position Number</u>	<u>Term</u>
Melissa Johnson, President	1	1/1/22 - 12/31/25
Judith Milstein	2	1/1/24 - 12/31/27
Rene Price	3	1/1/24 - 12/31/27
Gary Fancher	4	1/1/22 - 12/31/25
Ram Dutt Vedullapalli, Vice President	5	1/1/24 - 12/31/27

Central Office Administration

Superintendent	Dan Schlotfeldt
Assistant Superintendent - Finance & Operations	Ryan Stokes
Executive Director - Secondary Teaching and Learning	Andrea Zier
Executive Director - Elementary Teaching and Learning	Monica Heimbigner
Executive Director of Student Services	Kimberly Mackey
Executive Director of Human Resources	Beth Porter

Snoqualmie Valley School District No. 410

Snoqualmie, Washington

Administration Building

8001 Silva Ave S.E., P.O. Box 400
Snoqualmie, WA 98065
(425) 831-8000

Dan Schlotfeldt, Superintendent

Mount Si High School

8651 Meadowbrook Way S.E.
Snoqualmie, WA 98065
Debra Hay, Principal

Two Rivers School

8651 Meadowbrook Way S.E.
Snoqualmie, WA 98065
Catherine Fredenburg, Principal

Snoqualmie Middle School

9200 Railroad Ave S.E.
Snoqualmie, WA 98065
Megan Botulinski, Principal

Chief Kanim Middle School

32627 S.E. Redmond-Fall City Rd.
P.O. Box 639
Fall City, WA 98024
Michelle Trifunovic, Principal

Twin Falls Middle School

46910 SE Middle Fork Road
North Bend, WA 98045
Jeff D'Ambrosio, Principal

Cascade View Elementary

34816 SE Ridge Street
Snoqualmie, WA 98065
Katelyn Long, Principal

Snoqualmie Elementary

39801 S.E. Park Street
Snoqualmie, WA 98065
John Norberg, Principal

North Bend Elementary

400 East Third Street
North Bend, WA 98045
Rebekah Westra, Principal

Fall City Elementary

33314 S.E. 42nd
Fall City, WA 98027
Jamie Warner, Principal

Timber Ridge Elementary

34412 SE Swenson Drive
Snoqualmie, WA 98065
Shawn Lawrence, Principal

Opstad Elementary

1345 Stilson Avenue S.E.
North Bend, WA 98045
Emily Hays, Principal

Section 1. Executive Summary

This Six-Year Capital Facilities Plan (the “Plan”) has been prepared by the Snoqualmie Valley School District (the “District”) as the organization’s primary facility planning document, in compliance with the requirements of the State of Washington's Growth Management Act and King County Code 21A.43. This plan was prepared using data available in the spring of 2024 and is consistent with prior capital facilities plans adopted by the District; however, this plan is not intended to be the sole plan for all the organization's needs.

For impact fees to be collected in the unincorporated areas of King County, the King County Council must adopt this plan, as proposed by the District. The Snoqualmie Valley School District also includes the incorporated cities of Snoqualmie and North Bend, as well as a portion of the city of Sammamish. The cities of Snoqualmie, North Bend, and Sammamish have each adopted a school impact fee policy and ordinance like the King County model.

Pursuant to the requirements of the Growth Management Act and the local implementing ordinances, this plan will be updated on an annual basis with any changes in the fee schedule adjusted accordingly. See Appendix A for the current single-family residence and multi-family residence calculations.

The District’s Plan establishes a "standard of service" in order to ascertain current and future capacity. This standard of service is reflective of current student/teacher ratios that the District hopes to be able to maintain during the period reflected in this Capital Facilities Plan. The Standard of Service has been updated to incorporate class size reduction at the K-3 level but **does not** incorporate additional class size reductions for all other grades, as outlined in Initiative 1351, which was approved by voters in November 2014, but has not yet been funded by Washington State. Future updates to this plan will consider incorporating those class sizes as the implementation of Initiative 1351 progresses.

It should also be noted that although the State Superintendent of Public Instruction establishes square foot guidelines for capacity funding criteria, those guidelines do not account for the actual program needs in the District. The Growth Management Act and King County Code 21A.43 authorize the District to adjust the standard of service based on the District's specific needs.

In general, the District's current standard provides the following (see Section 2 for additional information):

School Level	Target Average Student/Teacher Ratio
Elementary	20 Students
Middle	27 Students
High	28 Students

School capacity for the 2024-25 school year is based on the District standard of service and use of existing inventory. Existing inventory includes both permanent and relocatable classrooms (i.e. portable classroom units). The District's 2024-25 overall permanent capacity is 6,524 students (with an additional 2,027 student capacity available in portable classrooms). Enrollment in the Fall of 2023 totaled 6,836 full time equivalents ("FTE"). Due primarily to smaller kindergarten cohorts in recent years, the District anticipates a slight decrease in overall enrollment over the duration of this plan, with enrollment then beginning to grow in the years subsequent to this plan. Demographer projections based on recent census data, economic trends, housing projections and birth rates, among other factors project a decrease of 1% to 6,794 in 2029, based on the mid-range of enrollment projections. However, several factors may affect these projections in the near term, including anticipated housing growth in North Bend, continuing uncertainty regarding the impact of COVID on recent enrollment trends (and return of students to District enrollment), and recent experience of high school students opting for traditional education over the previous numbers enrolling in Running Start. As such, the District believes these projections to be conservative and will continue to carefully monitor annual enrollment.

Washington State House Bill 2776, which was enacted in 2010, required all kindergarten classes in the State to convert to full day kindergarten by 2018. The District converted to full day kindergarten in 2016. This transition doubled the number of classrooms needed for kindergarteners and increased classrooms needed to serve kindergarteners requiring additional special educational services. HB 2776 also stipulated K-3 class sizes to be reduced to 17 students per teacher by 2018 (down from the 21:1 average previously funded). This reduction in class sizes also required significant increases in the number of classrooms needed to adequately serve our K-3 population. These factors, combined with significant enrollment growth over the past two decades has increased the need for permanent classroom capacity across all grade levels in the District.

Though areas of growth are seen in various areas of the District, the most notable growth continues to be in the Snoqualmie Ridge and North Bend areas. United States Census data released in 2021 indicated the City of Snoqualmie grew by 32.3% over the last decade, while the City of North Bend grew by 31.8% over the same period. The cities of Snoqualmie and North Bend both anticipate future housing growth beyond 2029, while growth in unincorporated King County and the city of Sammamish should experience minimal housing growth in the District, unless annexations occur.

Previously, the need for additional classroom capacity has been addressed via the construction of Cascade View Elementary in 2005, Twin Falls Middle School in 2008, a 12-classroom portable expansion at Mount Si High School in 2009, the conversion of Snoqualmie Middle School into a Freshman Campus for Mount Si High School in 2013, the relocation of the 12-classroom portable expansion from Mount Si High School to Snoqualmie Middle School, the construction of Timber Ridge Elementary in 2016 and the replacement of Mount Si High School in 2019. In addition, the District has added numerous portable classrooms throughout the District during that same time frame. While two elementary schools have been opened in the last two decades, elementary school portable classrooms currently provide the equivalent capacity of two additional elementary schools, or approximately one-third of all elementary student capacity. See Section 7 for further details.

With the completion of the two most recent school additions (Timber Ridge and Mount Si) related to the District's most recent bond proposition (2015), the District has begun to consider the ongoing facility needs throughout the District. In order to reassess overall District needs and to begin to prioritize projects for potential future bond propositions, the District launched a citizen's committee to review districtwide facilities needs related to educating students (which continues to evolve in the 21st century) with consideration for future projected enrollment growth.

The goal of the committee was to develop a 20-year long-range facilities plan, with the first phase expected to reflect the six-year window of this plan. The committee recommended a rebuild and expansion of North Bend Elementary and Fall City Elementary, given projected enrollment trends, the disproportionate number of portables and the age and location of these elementaries. These expansions create capacity to serve elementary growth, while also eliminating a significant number of portable classrooms currently at those buildings. Expanding and renovating older elementary schools also saves operations and maintenance costs when compared to constructing a seventh elementary school and trying to continue to maintain aged buildings. Both elementary schools are also the District's oldest facilities, and a replacement/renovation of each alleviates ongoing and growing maintenance issues and costs associated with aging structures. Improvements to these buildings would also provide more equitable learning and support spaces that are present in other buildings and necessary to meet student educational needs.

The committee also recommended the replacement and expansion of Snoqualmie Middle School, as it similarly does not have equitable facilities and learning spaces compared to the District's other two middle schools and has a significant number of classroom doors that open to the exterior which present an ongoing safety and security concern associated with the increase of violence in public schools.

The School Board formally accepted the Citizen's Facilities Advisory Committee recommendations in 2024 and will soon begin discussions on bond planning for these projects.

See Section 6 for more details on the District's capacity planning.

Section 2. Current District "Standard of Service"

(as defined by King County Code 21A.06)

King County Code 21A.06 refers to a "standard of service" that each school district must establish to ascertain its overall capacity. The standard of service identifies the program year, the class size, the number of classrooms, students and programs of special need, and other factors (determined by the district), which would best serve the student population. Relocatables (i.e. portable classroom units) may be included in the capacity calculation using the same standards of service as the permanent facilities.

The standard of service outlined below reflects only those programs and educational opportunities provided to students that directly affect the capacity of the school buildings. The special programs listed below require classroom space; thus, the permanent capacity of some of the buildings housing these programs has been reduced to account for those needs. Standard of Service has been updated to incorporate anticipated class size reduction at the K-3 level but **does not** incorporate additional class size reductions for all other grades, as outlined in Initiative 1351, which was approved by voters in November 2014 but has not yet been funded by Washington State. Future updates to this plan will consider incorporating those class sizes as the state implementation of Initiative 1351 progresses.

Standard of Service for Elementary Students

- Average target class size for grades K - 2: 17 students
- Average target class size for grade 3: 17 students
- Average target class size for grades 4-5: 27 students
- Special Education for students with disabilities may be provided in a self-contained classroom. Average target class size: 12 students

The District's goal is to provide a standard of service of 17 students per classroom for kindergarten through grade 3, and 25 students per classroom in grades 4 through 5. However, the state currently funds grades 4 and 5 at 27 students per classroom.

Identified students will also be provided other special educational opportunities in classrooms designated as follows:

- Resource rooms
- Computer rooms
- Multi Language Learners (MLL)
- Education for disadvantaged students (Title I)
- Highly Capable education
- District remediation programs
- Learning assisted programs
- Transition rooms
- Behavior and other social, emotional programming
- Mild, moderate and severe disabilities
- Preschool programs

Standard of Service for Secondary Students

- Average target class size for grades 6-8: 27 students
- Average target class size for grades 9-12: 30 students
- Average target class size for Two Rivers School: 20 students
- Special Education for students with disabilities may be provided in a self-contained classroom. Average target class size: 12 students

Identified students will also be provided other special educational opportunities in classrooms designated as follows:

- English Language Learners (ELL)
- Resource rooms (for special remedial assistance)
- Computer rooms

Room Utilization at Secondary Schools

It is not possible to achieve 100% utilization of regular teaching stations because of scheduling conflicts for student programs, the need for specialized rooms for certain programs, and the need for teachers to have a workspace during their planning periods. Based on actual utilization due to these considerations, the District uses a standard utilization rate of 83% (5 out of 6 periods) for determining middle school capacity.

Beginning in the 2019-20 school year, Mount Si High School converted to a 7-period schedule. Teachers teach 5 of those periods, resulting in an expected room utilization of only 71% (5 out of 7). As enrollment grows, we would expect a need for some teachers to share classrooms throughout the day, resulting in a slightly higher utilization rate of 75%. As a result of lower room utilization rates, the average target class size for capacity purposes for Mount Si has also been increased from 27 to 30. Adjustments to the class size and classroom utilization rates may occur in future revisions to this plan, based on revisions to the new high school schedule as it is implemented.

Section 3. Inventory and Evaluation of Current Permanent Facilities

The District's current overall capacity for the 2024-25 school year is expected to be 8,551, comprised of permanent classroom capacity of 6,524 students, and temporary classroom capacity of 2,027 students. October enrollment for the 2023-24 school year was 6,650 for purpose of the building inventory below. Districtwide, October 2023 enrollment totaled 6,836 full time equivalents ("FTE"), which includes students attending Parent Partnership Program and out-of-district placements.

Calculations of elementary, middle, and high school capacities have been made in accordance with the current standards of service. Due to changes in instructional programs, student needs (including special education) and other current uses, some changes in building level capacity have occurred at some schools. An inventory of the District's schools arranged by level, name, and current permanent capacity are summarized in the following table. In addition, a summary of overall capacity and enrollment for the next six years is discussed further in Section 7.

The physical condition of the District's facilities was evaluated by the 2023 State Study and Survey of School Facilities completed in accordance with WAC 180-25-025. As schools are modernized, the State Study and Survey of School Facilities report is updated. That report is incorporated herein by reference.

**Inventory of Permanent School Facilities and Related Program Capacity
2024-25 School Year**

ELEMENTARY LEVEL				
Facility	Address	Grade Span	Permanent Capacity *	2023-24 Enrollment **
CASCADE VIEW	34816 SE Ridge Street Snoqualmie, Washington	K thru 5	495	523
FALL CITY	33314 SE 42nd Place Fall City, Washington	K thru 5	280	472
NORTH BEND	400 E 3rd Street North Bend, Washington	K thru 5	325	454
OPSTAD	1345 Stilson Av SE North Bend, Washington	K thru 5	452	563
SNOQUALMIE	39801 SE Park Street Snoqualmie, Washington	K thru 5 & Preschool	261	430
TIMBER RIDGE	34412 SE Swenson Drive Snoqualmie, Washington	K thru 5	583	625
Total Elementary School			2,396	3,067
MIDDLE SCHOOL LEVEL				
Facility	Address	Grade Span	Permanent Capacity *	2023-24 Enrollment **
CHIEF KANIM	32627 SE Redmond-Fall City Road Fall City, Washington	6, 7 & 8	697	533
SNOQUALMIE	9200 Railroad Ave SE Snoqualmie, Washington	6, 7 & 8	336	494
TWIN FALLS	46910 SE Middle Fork Road North Bend, Washington	6, 7 & 8	765	540
Total Middle School			1,798	1,567
HIGH SCHOOL LEVEL				
Facility	Address	Grade Span	Permanent Capacity *	2023-24 Enrollment **
MOUNT SI / TWO RIVERS	8651 Meadowbrook Way SE Snoqualmie, Washington	9 thru 12	2,330	2,016
Total High School			2,330	2,016
TOTAL DISTRICT			6,524	6,650

* Does not include capacity for special programs as identified in Standards of Service section.

** Difference between enrollment (pg.14) is due to rounding, Parent Partner Program, and out-of-district placements.

Section 4. Relocatable (Portable) Classrooms

For a definition of relocatables and permanent facilities, see Section 2 of King County Code 21A.06.

The District inventory includes 94 portable classrooms that provide standard capacity and special program space as outlined in Section 2. The District inventory of portables provides approximately 24% of capacity districtwide. The rebuild and expansion of Mount Si High School and the re-opening of Snoqualmie Middle schools has significantly reduced the percentage of secondary students in portable classrooms. At the elementary level, 36% of facility capacity is housed in portable classrooms, which is the equivalent of over 2 entire elementary schools. Based on projected enrollment growth and timing of anticipated permanent facilities, the District anticipates the need to acquire and/or relocate additional portables at the elementary level during the next six-year period.

As enrollment fluctuates, portables provide flexibility to accommodate immediate needs and interim housing. Because of this, new and modernized school sites are all planned to accommodate the potential of adding portables to address temporary fluctuations in enrollment. In addition, the use and need for portables will be balanced against program needs. Portables are not a solution for housing students on a permanent basis, and the District would like to continue to reduce the percentage of students that are housed in portable classrooms.

The cost of portables also varies widely based on the location, jurisdictional permitting requirements and intended use of the classrooms.

The District has an additional 10 portable classrooms in its inventory that are used for special program purposes or districtwide support services and are not available for regular classroom needs.

Two Rivers School relocated to the Mount Si High School campus in the fall of 2021. The District is currently working on facility improvements of that modular classroom facility and expects to bring that building back into available capacity in the Fall of 2025, when it will house the preschool program currently housed at Snoqualmie Elementary.

Section 5. Six-Year Enrollment Projections

The District contracts with Flo Analytics (“FLO”) to project student enrollment over the next six-years. FLO provides the District a low, middle and high-range projections that are based on historic growth trends, future housing construction plans and availability, birth rates, as well as economic and various other factors that contribute to overall population growth. Based on the mid-range projection provided in 2023 by FLO, enrollment is expected to decrease by 42 students (0.6%) over the next six years, with a decline in enrollment the 9-12 level, as the enrollment declines during COVID progress through the system. Elementary enrollment is expected to grow by 5% over the next six years with 6-8 enrollment growing 2%.

The enrollment projections shown below have been adjusted beginning in 2016 to account for the conversion of half-day kindergarten students to full-day kindergarten students, as required by Washington State House Bill 2776, which was enacted in 2010. While this change did not increase the number of students (headcount), doubling the amount of time the students are in school also doubled the number of kindergarten classrooms needed to serve that grade level.

Given enrollment variability in recent years, the District acknowledges that the demographer’s ability to project enrollment could be impacted by several variable factors in the near term including: anticipated housing growth in North Bend, continuing uncertainty regarding the impact of COVID on recent enrollment trends (and return of students to District enrollment), and recent experience of high school students opting for traditional education over the previous numbers enrolling in Running Start. A few years prior to the construction of the new Mount Si High School, the District saw a significant increase in the number of students choosing to enroll in Running Start programs. With the increased availability of dual credit and advanced placement offerings at Mount Si High School, we anticipate an increase of student retention in the 11th and 12th grades. Additional program enhancements, such as the relocation of Two Rivers onto the Mount Si High School campus, should also improve student outcomes and retention. These factors are not included in the demographer projections below but may result in higher high school enrollment at Mount Si High School over the next six years. We will continue to update enrollment projections in future updates to this plan.

Snoqualmie Valley School District No. 410
Actual Full-Time Equivalent Enrollment through 2023 and Projected Enrollment from 2024 through 2029

GRADE:	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Enrollment Projections through 2029								
	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029			
Kindergarten **	257	245	267	241	548	508	548	603	402	546	491	492	499	504	514	528	543	557			
1st Grade	495	540	530	578	526	574	530	552	561	475	531	502	533	514	519	530	544	559			
2nd Grade	491	504	559	536	614	560	569	549	516	593	485	542	523	552	532	537	549	563			
3rd Grade	510	509	515	567	559	608	564	572	519	549	579	489	555	527	557	537	542	554			
4th Grade	534	517	509	566	597	566	585	566	534	525	546	584	493	556	528	558	538	543			
5th Grade	492	528	538	526	570	596	557	584	554	545	523	545	579	492	554	527	557	537			
K-5 Subtotal	2,779	2,843	2,918	3,014	3,414	3,412	3,353	3,426	3,086	3,233	3,155	3,154	3,182	3,145	3,204	3,217	3,273	3,313			
6th Grade	504	472	514	570	529	580	582	574	581	548	538	520	550	585	497	559	532	562			
7th Grade	488	512	481	525	572	511	581	590	550	594	536	544	525	547	580	495	555	529			
8th Grade	481	476	505	486	508	563	514	570	558	554	595	542	535	523	544	576	493	551			
6-8 Subtotal	1,473	1,460	1,500	1,581	1,609	1,654	1,677	1,734	1,689	1,696	1,669	1,606	1,610	1,655	1,621	1,630	1,580	1,642			
9th Grade	467	477	489	525	475	510	567	523	571	581	565	617	537	539	527	549	582	497			
10th Grade	406	473	469	473	500	472	499	556	507	576	566	570	592	530	532	520	542	574			
11th Grade	364	369	396	357	310	360	317	369	381	411	461	473	412	437	391	393	383	399			
12th Grade	410	363	388	372	321	283	315	338	376	379	397	416	401	396	420	376	378	369			
9-12 Subtotal	1,647	1,682	1,742	1,727	1,606	1,625	1,698	1,786	1,835	1,947	1,989	2,076	1,942	1,902	1,870	1,838	1,885	1,839			

K-12 TOTAL	5,899	5,985	6,160	6,322	6,629	6,691	6,728	6,946	6,610	6,876	6,813	6,836	6,734	6,702	6,695	6,685	6,738	6,794			
	2.3%	1.5%	2.9%	2.6%	4.9%	0.9%	0.6%	3.2%	-4.8%	4.0%	-0.9%	0.3%	-1.5%	-0.5%	-0.1%	-0.2%	0.8%	0.8%			

* Enrollment Projections above reflect mid-range enrollment projections provided by Flo Analytics: January 2023.

** Kindergarteners are counted as 1/2 FTE until 2016, when kindergarten classes transitioned to full day programming.

*** The district experienced large increases in Running Start enrollment for grades 11-12 recently. It is still too early to determine if this is a trend or an anomaly based on current circumstances (construction, high school schedule, etc.) Future enrollment will continue to be monitored and projections may be adjusted in subsequent updates to the Capital Facilities Plan.

Section 6. Six-Year Planning and Construction Plan

The District plans to use the following strategies in order to address future needs districtwide:

- Planning and construction of new elementary school capacity;
- Planning and construction of new middle school capacity with a rebuilt Snoqualmie Middle School;
- Use of additional portables to provide housing of students not provided for under other strategies;
- Acquisition of land needed for expansion of transportation facility needs related to growth.

In the fall of 2014, the Board adopted a 2015 bond proposition to construct a newly expanded Mount Si High School with modernization of certain existing components, as well as a new, sixth elementary school. The bond proposition was passed by the voters in February 2015.

The expanded and modernized Mount Si High School, completed in 2021, facilitated the relocation of the freshman campus onto the main high school campus, which in turn created needed middle school capacity by converting the current Freshman Campus back to a middle school (Snoqualmie Middle School).

The 2015 voter-approved proposition also included funds to construct a new Elementary School #6. The construction of Timber Ridge Elementary, completed in 2016, provided initial capacity at all elementary schools to implement full day kindergarten, reduce K-3 class sizes and provide for enrollment growth, as all District elementary schools underwent a re-boundary process in preparation for the opening of Timber Ridge.

Despite the addition of Timber Ridge and recent additions of portable classrooms, the significant reductions in K-3 class sizes have resulted in most elementary schools operating at capacity. Future enrollment growth, when combined with reduced class sizes, will require additional future elementary school capacity. Portable classrooms may provide some short-term relief, however, many of the District's current elementary schools have reached the capacity to add more portable classrooms due to several factors, including land availability, building code restrictions, and capacity of corresponding common areas such as parking, bathrooms, specialist classrooms and building support services. For example, Snoqualmie, Fall City and North Bend Elementaries have approximately 50% of total capacity in portable classrooms. As the District has more than two elementary schools of capacity in portable classrooms, we anticipate future Elementary construction projects to include the reduction of portables within the District.

In the spring of 2020, the District launched a Citizens' Facilities Advisory Committee to begin the process of determining the appropriate solution for future elementary capacity needs, while also attempting to address the large amounts of portable classroom capacity. In 2023, the committee recommended that the highest priority projects for the District should be to rebuild and expand Fall City Elementary, North Bend Elementary and Snoqualmie Middle School.

As part of the committee work, it was determined that North Bend Elementary cannot be remodeled due to its location within the floodway, which requires that the entire building be flood proofed if improved by greater than 50% of its value. As such, any significant improvements to this building would require a new-in-lieu construction. While not in the floodway, Fall City Elementary is like North Bend Elementary in terms of being the oldest buildings in the District and having the largest relative percentage of portable classroom capacity. Rebuild and expansion projects for these two schools will add capacity for future enrollment growth, while also eliminating 29 portable classrooms from District inventory.

The committee also recommended a rebuild and expansion of Snoqualmie Middle School, via construction of a new Middle School on District property on Snoqualmie Ridge. This project would significantly improve safety and security, equity of middle school facilities, educational effectiveness of student spaces, and reduce the demand for District transportation.

Other projects recommended by the committee in future phases could include renovations at Snoqualmie Middle school to repurpose its use for district needs, and expansion/renovations of Opstad Elementary, Snoqualmie Elementary and Chief Kanim Middle Schools. Should enrollment exceed current projections, a 7th elementary school could also be considered in the future.

In 2024, the School Board officially accepted the Citizens' Facility Advisory Committee recommendations.

The 2015 bond proposition also included consideration for the construction of a separate preschool facility that will serve the growing special education needs of the District. This facility would increase the capacity at the elementary school which currently houses the preschool program and will allow for expansion of our preschool capacity in response to overall population growth. The Board has approved the remodel and expansion of the old Two Rivers facility in North Bend for this purpose. Given floodplain considerations, the District is still in the process of planning and permitting of this new facility. Once complete, the relocation of the preschool program will create some additional capacity at Snoqualmie Elementary, which is noted in the capacity projections in this plan.

The District also needs to identify additional land for an expanded transportation facility to serve enrollment growth adequately. The District's current transportation facility is inadequate for meeting future District needs. This capacity concern has been somewhat masked by recent driver staffing shortages. However, as the District hires more drivers to meet the current student population, this need will become more relevant. In planning for the 2015 bond measure, the Board considered adding a new transportation facility to the project list. While this facility was one of the higher priorities recommended for consideration when developing the 2015 bond measure, it was not included given the overall cost of the other school construction projects. In preparation for a future bond measure to fund this need, additional land must be identified to meet likely short-term needs, as well as to develop a long-term plan to develop a full-scale transportation facility that will support the future enrollment growth of the District. While the costs of this facility cannot be included in the impact fee calculation, the facility need is noted as part of the District's overall plan.

Section 7. Six-Year Classroom Capacities: Availability/Deficit Projections

The following table summarizes the permanent and portable projected capacity to serve students during the periods of this Plan.

As demonstrated in the table, the District has continuing permanent capacity needs at the elementary school level. Some of those needs were partially addressed with the opening of Timber Ridge Elementary School. However, given the conversion to full day kindergarten and reduced elementary class sizes required by 2018, combined with current enrollment growth from new development, even after opening Timber Ridge, the District faces a need to plan for additional capacity at the K-5 level. Some of those additional capacity needs may require remediation in the short-term with portable classrooms as well as the construction of a separate preschool facility that will increase the capacity at the elementary school which currently houses the preschool program and will allow for expansion of our preschool capacity in response to overall population growth. The construction of additional permanent elementary capacity will address the longer-term capacity and educational needs of students. For purposes of this plan, we anticipate North Bend Elementary school to be rebuilt and expanded by 2029, with a similar rebuild and expansion of Fall City Elementary to be completed in 2030.

With the completion and opening of MSHS, the District has provided available capacity to serve new growth at grades 9 through 12. The expansion of Mount Si High School results in significant improvements in permanent capacity at the high school and middle school levels.

The District is anticipated to have 24% of its districtwide classroom capacity in portable classrooms for the 2024-25 school year. At the elementary level, 37% of the anticipated classroom capacity is in portable classrooms. With the associated reduction of portable classrooms associated with the elementary capacity addition projects, the District would have 21% of its overall classroom capacity in portable classrooms in 2028.

The District will continue to work towards reducing the percentage of students housed in portable classrooms, while also monitoring the future elementary school needs.

PROJECTED CAPACITY TO HOUSE STUDENTS

Elementary School K-5

PLAN YEARS: *	2024	2025	2026	2027	2028	2029
Permanent Capacity **	2,396	2,396	2,456	2,456	2,456	2,456
New Construction: <i>Preschool, Elementary Capacity</i>	-	60	-	-	-	325
Permanent Capacity subtotal:	2,396	2,456	2,456	2,456	2,456	2,781
Projected Enrollment:	3,182	3,145	3,204	3,217	3,273	3,313
Surplus/(Deficit) of Permanent Capacity:	(786)	(689)	(748)	(761)	(817)	(532)
Portable Capacity Available:	1,377	1,377	1,377	1,377	1,419	1,419
Portable Capacity Changes (+/-):	-	-	-	42	-	(280)
Surplus/(Deficit) with Portables:	591	688	629	658	602	607

Middle School 6-8

PLAN YEARS: *	2024	2025	2026	2027	2028	2029
Permanent Capacity	1,798	1,798	1,798	1,798	1,798	1,798
	-	-	-	-	-	-
Permanent Capacity subtotal:	1,798	1,798	1,798	1,798	1,798	1,798
Projected Enrollment:	1,610	1,655	1,621	1,630	1,580	1,642
Surplus/(Deficit) of Permanent Capacity:	188	143	177	168	218	156
Portable Capacity Available:	650	650	650	650	650	650
Portable Capacity Changes (+/-):	-	-	-	-	-	-
Surplus/(Deficit) with Portables:	838	793	827	818	868	806

High School 9-12

PLAN YEARS: *	2024	2025	2026	2027	2028	2029
Permanent Capacity	2,330	2,330	2,330	2,330	2,330	2,330
	-	-	-	-	-	-
Total Capacity:	2,330	2,330	2,330	2,330	2,330	2,330
Projected Enrollment:	1,942	1,902	1,870	1,838	1,885	1,839
Surplus/(Deficit) Permanent Capacity:	388	428	460	492	445	491
Portable Capacity Available:	0	0	0	0	0	0
Portable Capacity Changes (+/-):	-	-	-	-	-	-
Surplus/(Deficit) with Portables:	388	428	460	492	445	491

K-12 TOTAL

PLAN YEARS: *	2024	2025	2026	2027	2028	2029
Total Permanent Capacity:	6,524	6,584	6,584	6,584	6,584	6,909
Total Projected Enrollment:	6,734	6,702	6,695	6,685	6,738	6,794
Surplus/(Deficit) Permanent Capacity:	(210)	(118)	(111)	(101)	(154)	115
Total Portable Capacity	2,027	2,027	2,027	2,069	2,069	1,789
Total Permanent and Portable Capacity	8,551	8,611	8,611	8,653	8,653	8,698
Surplus/(Deficit) with Portables:	1,817	1,909	1,916	1,968	1,915	1,904

* Plan Years are calendar years; projected enrollment listed above represents fall enrollment of that year.

** North Bend Elementary rebuild would provide permanent capacity of 650 students compared to current permanent capacity of 325, for a net addition of 325, as well as the ability to eliminate existing portable capacity of 280.

Section 8. Impact Fees and the Finance Plan

By law, impact fees cannot be the sole source of funding new growth capacity. The school impact fee formula ensures that new development only pays for a portion of the cost of the facilities necessitated by new development. The following impact fee calculations examine the costs of housing the students generated by each new single family dwelling unit and each new multi-family dwelling unit. These are determined using student generation factors, which indicate the number of students that each dwelling produces based on recent historical data. The student generation factor is applied to the anticipated school construction costs (construction cost only, **not** total project cost), which is intended to calculate the construction cost of providing capacity to serve each new dwelling unit during the six-year period of this Plan. The formula does not require new development to contribute to the costs of providing capacity to address needs created by existing housing units.

The construction cost, as described above, is reduced by any State matching dollars anticipated to be awarded to the District, and the present value of future tax payments related to the debt service on school construction bonds. This adjusted construction cost quantifies the cost of additional capacity per new residence during the six-year period of this Plan.

In accordance with the regulations of King County and the cities of Sammamish, Snoqualmie and North Bend, the local community must share 50% of each cost per new residence. As such, the final impact fee proposed by the District to its respective municipalities for collection reflects this additional required reduction to the cost per new residence.

The impact of these factors renders impact fees charged and collected insufficient to fully fund school construction projects. Local support via bonds will constitute most of the funding required to construct new facilities.

It may be of interest to the reader, especially those in our communities, that the District qualified for State matching dollars for both the Timber Ridge Elementary and Mount Si High School projects. The amounts awarded via 'State Match' are determined at the State level and represented approximately 11% of the total expected costs of both projects - essentially covering the sales tax that school projects are required to charge on publicly funded projects. So, like impact fees, State Match dollars will typically only make minor contributions towards actual construction project costs.

The finance plan below demonstrates how the Snoqualmie Valley School District plans to finance improvements for the years 2024 through 2029. The financing components include secured funding (via the approved 2015 bond proposition) for the preschool facility but will also require additional bonds to be approved. The District currently owns undeveloped land in both Snoqualmie and North Bend, either of which could be used for additional school capacity projects. The District must also plan for additional land and facilities to meet identified transportation facility needs. Future updates to this Plan will include updated information regarding these capacity-related projects and their associated construction costs.

2024 FINANCING PLAN

Facility:	Estimated Cost	Unsecured Source of Funds:			Secured Source of Funds:			
		Bonds/Local	State Match*	Impact Fees	Bonds	State Match	Impact Fees	Other Sources
Preschool	\$5,300,000	\$0	\$0	\$150,000	\$5,000,000	\$0	\$150,000	\$0
Elementary School Construction	\$103,200,000 ¹	\$96,050,000	\$4,150,000	\$2,000,000	\$0	\$0	\$1,000,000	\$0
Portable Classrooms - ES	\$720,000	\$0	\$0	\$545,000	\$0	\$0	\$175,000	\$0
Land Acquisition/Development - Transportation Facility Expansion	\$8,000,000	TBD	\$0	\$0	\$0	\$0	\$0	\$0

¹ Listed here are estimated total project costs as adjusted for cost escalation through anticipated bid year. Please note that only construction cost (not total anticipated project cost) is used in the calculation of school impact fees. Those are estimated as follows:

Added Elementary School Capacity: Estimated total project cost = 103,200,000 Estimated cost of construction = \$82,300,000

For the purposes of this Plan’s construction costs, the District is using actual costs for recent portable acquisitions, increased by an inflationary cost estimate. The estimated cost for the elementary capacity project is based off cost estimates prepared by NAC Architecture, using costs based on recent elementary construction bid awards, and estimated cost inflation through the midpoint of the planned project. Other projects’ costs have been estimated internally based on market rates and preliminary design work in progress.

The District has also updated State match availability estimates from OSPI. A district can be eligible for potential State matching funds for 1) new construction, and 2) modernization/new-in-lieu construction. Matching funds are calculated using grade level capacity grouped into two categories: grades K-8 and grades 9-12.

For K-8 facilities, the District would currently qualify for state matching funds for some new construction and modernization. Even with the equivalent of two elementary schools in portable classrooms, the District only qualifies for state match funding for approximately half of the square footage of a new elementary school. Modernization funding is specific to individual buildings. Based on the estimates provided by OSPI, the combined state matching funds for modernization and new construction would only cover between 5% and 8% of construction costs, for North Bend Elementary and Fall City Elementary, respectively.

We are hopeful that in the coming years, the State will address this obvious deficiency in the adequacy of state funding for facilities.

Appendix A: Single Family Residence Impact Fee Calculation

Site Aquisition Cost Per Residence

Formula: ((Acres x Cost per Acre) / Facility Size) x Student Factor

	Site Size	Cost / Acre	Facility Size	Student Factor	
Elementary	15	\$0	n/a	0.2800	\$0.00
Middle	25	\$0	n/a	0.1150	\$0.00
High	40	\$0	n/a	0.1260	\$0.00
A----->					\$0.00

Permanent Facility Construction Cost Per Residence

Formula: ((Facility Cost / Facility Capacity) x Student Factor) x (Permanent/Total Footage Ratio)

	Facility Cost	Facility Capacity	Student Factor	Footage Ratio	
Elementary	\$82,300,000	650	0.2800	0.8541	\$30,279.82
Middle	\$0	0	0.1150	0.9013	\$0.00
High	\$0	0	0.1260	1.0000	\$0.00
B----->					\$30,279.82

Temporary Facilities Cost Per Residence

Formula: ((Facility Cost / Facility Capacity) x Student Factor) x (Temporary/Total Footage Ratio)

	Facility Cost	Facility Capacity	Student Factor	Footage Ratio	
Elementary	\$360,000	20	0.2800	0.1459	\$735.34
Middle	\$0	27	0.1150	0.0987	\$0.00
High	\$0	28	0.1260	0.0000	\$0.00
C----->					\$735.34

State Match Credit Per Residence (if applicable)

Formula: Current Construction Cost Allocation x SPI Footage x District Match x Student Factor

	CCCA	SPI Footage	District Match	Student Factor	
Elementary	\$375.00	90	5.00%	0.2800	\$472.50
Middle	\$375.00	117		0.1150	n/a
High	\$375.00	130	n/a	0.1260	n/a
D----->					\$472.50

Tax Credit Per Residence

Average Residential Assessed Value	\$932,275
Current Debt Service Tax Rate	\$1.3100
Annual Tax Payment	\$1,221.28
Bond Buyer Index Annual Interest Rate	3.48%
Discount Period (Years Amortized)	10
TC----->	\$10,167.15

Fee Per Residence Recap:

Site Acquisition Cost	\$0.00
Permanent Facility Cost	\$30,279.82
Temporary Facility Cost	\$735.34
Subtotal	\$31,015.16
State Match Credit	(\$472.50)
Tax Payment Credit	(\$10,167.15)
Subtotal	\$20,375.51
50% Local Share	(\$10,187.76)
Impact Fee, net of Local Share	\$10,187.76

Appendix A: Multi-Family Residence Impact Fee Calculation

Site Aquisition Cost Per Residence

Formula: ((Acres x Cost per Acre) / Facility Size) x Student Factor

	Site Size	Cost / Acre	Facility Size	Student Factor	
Elementary	15	\$0	n/a	0.1500	\$0.00
Middle	25	\$0	n/a	0.0480	\$0.00
High	40	\$0	n/a	0.0520	\$0.00
A----->					\$0.00

Permanent Facility Construction Cost Per Residence

Formula: ((Facility Cost / Facility Capacity) x Student Factor) x (Permanent/Total Footage Ratio)

	Facility Cost	Facility Capacity	Student Factor	Footage Ratio	
Elementary	\$82,300,000	650	0.1500	0.8541	\$16,221.91
Middle	\$0	0	0.0480	0.9013	\$0.00
High	\$0	0	0.0520	1.0000	\$0.00
B----->					\$16,221.91

Temporary Facilities Cost Per Residence

Formula: ((Facility Cost / Facility Capacity) x Student Factor) x (Temporary/Total Footage Ratio)

	Facility Cost	Facility Capacity	Student Factor	Footage Ratio	
Elementary	\$360,000	20	0.1500	0.1459	\$393.93
Middle	\$0	27	0.0480	0.0987	\$0.00
High	\$0	28	0.0520	0.0000	\$0.00
C----->					\$393.93

State Match Credit Per Residence (if applicable)

Formula: Current Construction Cost Allocation x SPI Footage x District Match x Student Factor

	CCCA	SPI Footage	District Match %	Student Factor	
Elementary	\$375.00	90	5.00%	0.1500	\$253.13
Middle	\$375.00	117	n/a	0.0480	n/a
High	\$375.00	130	n/a	0.0520	n/a
D----->					\$253.13

Tax Credit Per Residence

Average Residential Assessed Value	\$368,798
Current Debt Service Tax Rate	\$1.3100
Annual Tax Payment	\$483.13
Bond Buyer Index Annual Interest Rate	3.48%
Discount Period (Years Amortized)	10
TC----->	
	\$4,022.01

Fee Per Residence Recap:

Site Acquisition Cost	\$0.00
Permanent Facility Cost	\$16,221.91
Temporary Facility Cost	\$393.93
Subtotal	\$16,615.84
State Match Credit	(\$253.13)
Tax Payment Credit	(\$4,022.01)
Subtotal	\$12,340.71
50% Local Share	(\$6,170.35)
Impact Fee, net of Local Share	\$6,170.35

Appendix B: Composite Student Generation Factors

Single Family Dwelling Unit:								
	Auburn	Fife	Issaquah	Lake Wash.	Northshore	Renton	Riverview	Average:
Elementary	0.269	0.295	0.342	0.345	0.324	0.146	0.239	0.280
Middle	0.107	0.129	0.146	0.155	0.118	0.046	0.104	0.115
High	0.117	0.115	0.153	0.148	0.120	0.089	0.137	0.126
Total:	0.493	0.539	0.641	0.648	0.562	0.281	0.480	0.521

Multi Family Dwelling Unit:								
	Auburn	Fife	Issaquah	Lake Wash.	Northshore	Renton	Riverview	Average:
Elementary	0.482	0.084	0.086	0.030	0.071	0.146	0.149	0.150
Middle	0.131	0.038	0.040	0.013	0.027	0.065	0.025	0.048
High	0.146	0.040	0.033	0.011	0.034	0.069	0.033	0.052
Total:	0.759	0.162	0.159	0.054	0.132	0.280	0.207	0.250

Note: The above student generation rates represent unweighted averages, based on King County school districts that measure student generation rates. Average rates were used for the purpose of calculating the impact fees in Appendix A.

Ordinance No. 10162, Section R. Page 5: lines 30 thru 35 & Page 6: line 1:

“Student factors shall be based on district records on average actual student generation rates for new developments constructed over a period of not more than five (5) years prior to the date of the fee calculation: provided that, if such information is not available in the district, data from adjacent districts, districts with similar demographics, or county wide averages may be used.”

In 2023, the District also analyzed student generation rates within Snoqualmie Valley and found the following rates:

2022–23 District K–12 Students per Housing Unit Built 2017–2021

Housing Type	Housing Units	K–5 Students	6–8 Students	9–12 Students	K–5	6–8	9–12	K–12 Total
Single-family	753	204	67	71	0.271	0.089	0.094	0.454
Multifamily ¹	306	91	39	47	0.297	0.127	0.154	0.578

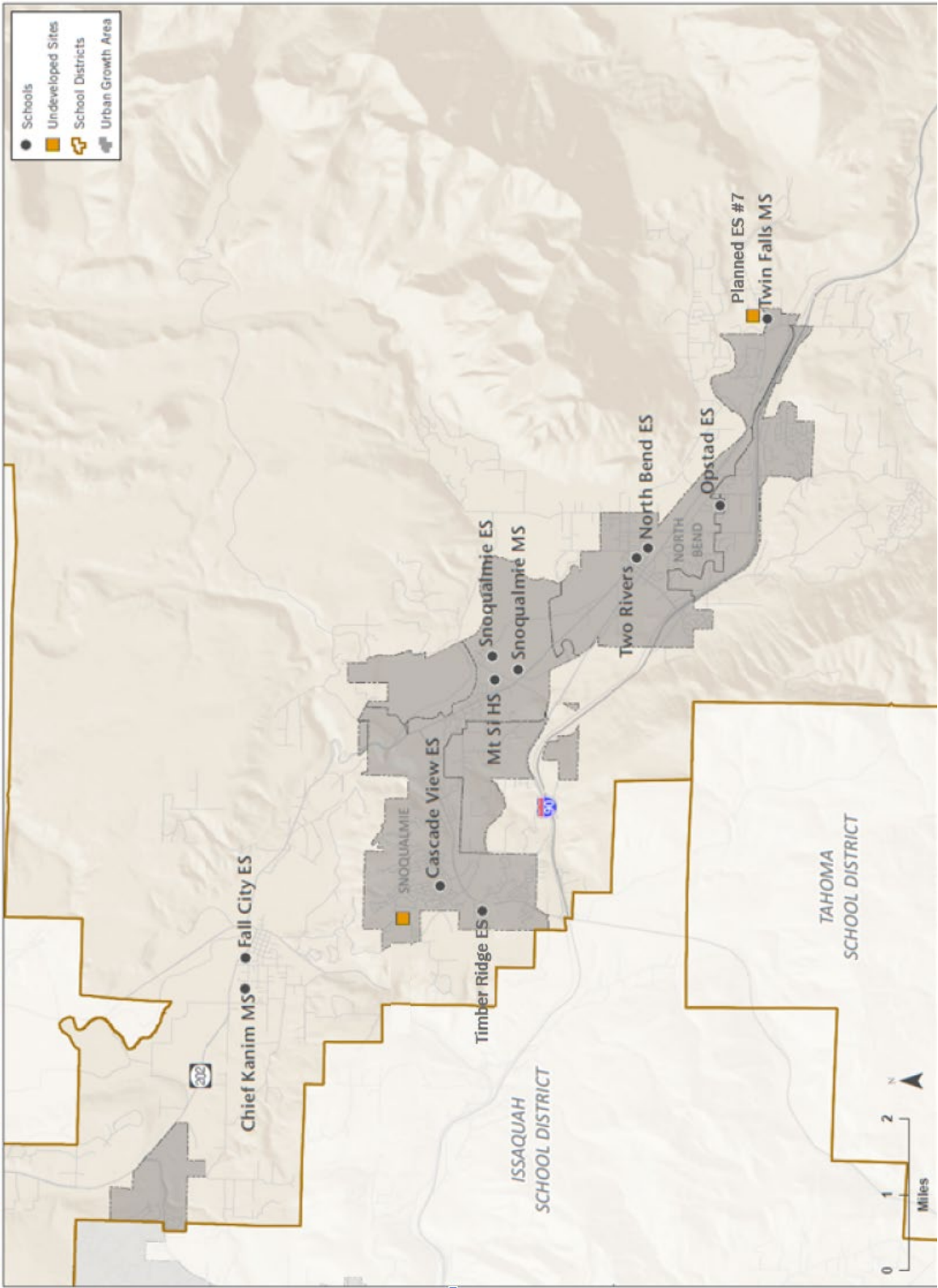
Table 1 sources: Snoqualmie Valley School District October 2022 Student Information System enrollment, King County GIS parcel areas, and King County Department of Assessments residential building, apartment complex, and condo complex data with year built 2017–2021. Analysis conducted by FLO Analytics.

1. Multifamily includes apartments, condominiums, duplexes, triplexes, 4-plexes, and townhomes.

The above multi-family rate was determined from four separate developments constructed in the measurement period. Of those, two multi-family developments had student generation rates higher than the single family rate. While one of those was an affordable housing complex, it is interesting to note that a market-rate development had nearly similar student generation. Multi-family developments can vary widely and the number of students generated depends on the nature of the developments, including affordability, number of bedrooms, and even proximity to local schools. The District has chosen to use the King County averages for the purpose of calculating the 2024 Impact Fees but will likely revisit this analysis in the next update to the CFP.

The District also notes that local cities and jurisdictions are currently updating their comprehensive plans to be able to provide housing for their proportional share of future expected housing needs in King County. Given constraints on developable land, potential changes to zoning, density and annexation might also impact the student generation outlook in future updates to the CFP, as well as capital facilities to house future additional students.

Schools and Undeveloped Sites in Snoqualmie Valley School District





CITY COUNCIL ROUNDTABLE & REGULAR MEETING

Monday, October 28, 2024, 6:00 PM

Snoqualmie City Hall, 38624 SE River Street & Zoom

MAYOR & COUNCIL MEMBERS

Mayor Katherine Ross

Councilmembers: Ethan Benson, Cara Christensen,

Catherine Cotton, Bryan Holloway, Jo Johnson,

Louis Washington, and Robert Wotton

This meeting will be conducted in person at Snoqualmie City Hall and remotely using Zoom.

Join by Telephone: To listen to the meeting via telephone, please call **253.215.8782** and enter Webinar ID **813 0614 8787** and Password **1800110121** if prompted.
Press *9 to raise your hand to speak. Raising your hand signals the meeting moderator that you have a comment.
Press *6 to mute and unmute.

Join by Internet: To watch the meeting over the internet via your computer, follow these steps:

- 1) Click this [link](#)
- 2) If the Zoom app is not installed on your computer, you will be prompted to download it.
- 3) If prompted for Webinar ID, enter **813 0614 8787**; Enter Password **1800110121**
- 4) Please confirm that your audio works prior to participating.

ROUNDTABLE AGENDA, 6 PM

CALL TO ORDER & ROLL CALL

AGENDA APPROVAL

SPECIAL BUSINESS

1. Utility Rate Study.

ADJOURNMENT

REGULAR AGENDA, 7 PM

CALL TO ORDER & ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

PUBLIC HEARINGS, PRESENTATIONS, PROCLAMATIONS, AND APPOINTMENTS

Public Hearings

Appointments

Presentations

2. King County Library System.

Proclamations

3. **Proclamation 24-21:** Kindness Month.

PUBLIC COMMENTS AND REQUESTS FOR ITEMS NOT ON THE AGENDA

(NOTE: No online public comments will be accepted during the meeting. Written comments are encouraged and may be submitted via in-person drop off, mail, or e-mail to cityclerk@snoqualmiewa.gov. All written comments must be received by 3:00 p.m. on the day of the scheduled meeting.)

CONSENT AGENDA

4. Approve the City Council Meeting Minutes dated October 14, 2024.
5. Approve the Claims Report dated October 28, 2024.

ORDINANCES

6. **AB24-055:** Amendments to Snoqualmie Municipal Code Titles 14 and 15, Implementing Senate Bill 5290.

Proposed Action:

7. **AB24-102:** Revising the Corporate Boundary of the City of Snoqualmie to Include a Portion of 384th Ave SE Right-of-Way.

Proposed Action:

8. **AB24-089:** School Impact Fees for 2025.

Proposed Action:

COMMITTEE REPORTS

Public Safety Committee:

9. **AB24-099:** 2025 North East King County Regional Public Safety Communications Agency (NORCOM) Budget Allocation.

Proposed Action:

Community Development Committee:

Parks & Public Works Committee:

10. **AB24-116:** Reclaimed Water System Improvements Project Update.

Proposed Action: Discussion.

11. **AB24-112:** Reclaimed Water System Improvements Project Amendment to RH2 Services Agreement.

Proposed Action:

12. **AB24-117:** Agreement with NHC for the 2025 Stormwater Comprehensive Plan Update.

Proposed Action:

13. **AB24-113:** Award Public Works Contract to Forma Construction Company for Police Station Improvements.

Proposed Action:

Finance & Administration Committee:

14. **AB24-090:** Adoption of Snoqualmie Valley School District Capital Facilities Plan 2024-2029.

Proposed Action:

15. **AB24-104:** 2025 Salary Schedule for Non-Represented Management & Professional Employees.

Proposed Action:

Committee of the Whole:

16. 2025 Legislative Priorities.

REPORTS

17. Mayor's Report

18. Commission/Committee Liaison Reports

EXECUTIVE SESSION

Accommodation: Requests for assistance or accommodations can be arranged by contacting the City Clerk by phone at (425) 888-8016 or by e-mail at cityclerk@snoqualmiewa.gov no later than 3:00 pm the day of the meeting.