



FINANCE & ADMINISTRATION COMMITTEE & COMMITTEE OF THE WHOLE MEETING AGENDA

Tuesday, December 3, 2024, at 6:00 PM

Snoqualmie City Hall, 38624 SE River Street & Zoom

COMMITTEE MEMBERS

Chair: Bryan Holloway

Councilmembers: Jolyon Johnson and Cara Christensen

This meeting will be conducted in person and remotely using Zoom.

Join by Telephone: To listen to the meeting via telephone, please call **253.215.8782** and enter Webinar ID **880 1897 0598** and Password **1830050121** if prompted.

Press *9 to raise your hand to speak. Raising your hand signals the meeting moderator that you have a comment.
Press *6 to mute and unmute.

Join by Internet: To watch the meeting over the internet via your computer, follow these steps:

- 1) Click this [link](#)
- 2) If the Zoom app is not installed on your computer, you will be prompted to download it.
- 3) If prompted for Webinar ID, enter **880 1897 0598**; Enter Password **1830050121**
- 4) Please confirm that your audio works prior to participating.

CALL TO ORDER & ROLL CALL

AGENDA APPROVAL

PUBLIC COMMENTS (online public comments will not be taken).

MINUTES

1. Approval of the minutes dated November 19, 2024.

APPROVAL OF WARRANTS / CLAIMS

AGENDA BILLS

2. **AB24-114:** Purchase of Vehicles and Equipment Replacements for the 2025-26 Biennium.
3. **AB24-115:** Surplus of Vehicles and Equipment Replacements for the 2025-26 Biennium.
4. **AB24-128:** Ratification of Proclamation of Emergency 24-23.

DISCUSSION

CITY COUNCIL AGENDA REVIEW

5. Review Draft City Council Agenda dated December 9, 2024.

ADJOURNMENT



FINANCE & ADMINISTRATION COMMITTEE & COMMITTEE OF THE WHOLE MEETING MINUTES NOVEMBER 19, 2024

This meeting was conducted in person at Snoqualmie City Hall and remotely using Zoom.

CALL TO ORDER - Chair Bryan Holloway called the meeting to order at 6:00 pm.

Committee Members: Councilmembers Bryan Holloway, Cara Christensen, and Jolyon Johnson were present remotely.

Mayor Katherine Ross (remote) was also present.

City Staff:

Drew Bouta, Acting City Administrator/Finance Director; Fletcher Lacroix, IT Director (remote); Emily Arteche, Community Development Director (remote); Deana Dean, City Clerk; Janna Walker, Budget Manager (remote); and Mike Chambless (remote), City Administrator.

AGENDA APPROVAL - The agenda was approved as presented.

PUBLIC COMMENTS – There were no public comments.

MINUTES - The minutes from November 5, 2024, were approved as presented.

APPROVAL OF WARRANTS / CLAIMS

2. The claims report dated November 25, 2024, was approved to move forward at the November 25, 2024, Council meeting on the consent agenda.

AGENDA BILLS

3. **AB24-121:** RiverTrail Property Acquisition. This item was introduced by Community Development Director Emily Arteche. Committee questions and comments followed. CM Holloway indicated staff to prepare a copy of the changes as well as a note of the changes made and a Council move to substitute. This item is approved to move forward at the November 25, 2024, City Council meeting on the non-consent agenda.
4. **AB24-107:** 2023-2024 Biennial Budget Amendment. This item was introduced by Budget Manager Janna Walker who reviewed each item on the proposed amendment request table. Additional information provided by Director Bouta and City Administrator Chambless. This item is on for first reading of the ordinance at the November 25, 2024, City Council meeting.

DISCUSSION

5. Upcoming Agenda Items. This item was informational only.

CITY COUNCIL MEETING AGENDA REVIEW

6. Review Draft City Council Agenda dated November 25, 2024. The agenda was approved as amended.

ADJOURNMENT

The meeting was adjourned at 6:33 pm.

DRAFT

*Minutes taken by Deana Dean, City Clerk.
Recorded meeting audio is available on the City website after the meeting.
Minutes approved at the _____, 2024, Finance & Administration Committee Meeting.*



**BUSINESS OF THE CITY COUNCIL
CITY OF SNOQUALMIE**

**AB24-114
December 9, 2024
Committee Report**

Item 2.

AGENDA BILL INFORMATION

TITLE:	AB24-114: Purchase of Vehicles and Equipment Replacements for the 2025-26 Biennium	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
	PROPOSED ACTION: Move to Approve the Purchase of Twenty-three (23) Vehicles and Equipment Replacements for the 2025-26 Biennium	

REVIEW:	Department Director	Jeff Hamlin	11/26/2024
	Finance	Janna Walker	10/14/2024
	Legal	n/a	Click or tap to enter a date.
	City Administrator	Mike Chambless	10/28/2024

DEPARTMENT:	Parks & Public Works		
STAFF:	Don Harris		
COMMITTEE:	Parks & Public Works	COMMITTEE DATE: December 3, 2024	
EXHIBITS:	1. AB24-114x1 Attachment A (Purchase) Replacement List		

AMOUNT OF EXPENDITURE	\$ 3,154,741
AMOUNT BUDGETED	\$ 3,462,449
APPROPRIATION REQUESTED	\$ n/a

SUMMARY

INTRODUCTION

The purpose of this agenda bill is to obtain authorization to purchase replacement vehicles and equipment for the 2025-26 Biennium. Due to manufacturer lead times, new order delivery delays, manufacturer model year retooling/rebidding, early authorization is requested to utilize the full 24-month timeframe to complete orders. Council authorization is required as the purchase of the individual (each) listed assets exceeding \$50,000.00.

BACKGROUND

The Equipment Replacement and Repair (ER&R) Fund was established in 2005 to set aside funds annually for the replacement of vehicles or equipment as they reach the end of their useful lives. Once a vehicle is due for replacement, and with Council approval, the City draws upon the accumulated funds to pay for the replacement without any additional borrowing or interfund transfers.

ANALYSIS

Administration is recommending the purchase of twenty-three (23) existing ER&R vehicles and equipment for the 2025-26 Biennium. New, Contracted, or Added assets for the 2025-26 Biennium will be brought forward in the future for approval to include division-specific justification.

BUDGET IMPACTS

Administration recommends approving the purchase of 23 vehicle and equipment replacements for approximately \$3,154,741, which includes \$124,625 in contingency funds. For the 2025-2026 biennium, the City budgeted \$3,462,449 within the ER&R Fund (#501) to purchase replacement vehicles and equipment. Currently, nothing has been spent or encumbered. Therefore, sufficient appropriation exists within the ER&R Fund (#501) to fund the purchase.

NEXT STEPS

Following council approval, staff will continue forward working with divisions for updated department needs. Purchasing state contract vehicles and equipment.

PROPOSED ACTION

Move to approve the purchase of twenty-three (23) Vehicles and Equipment Replacements for the 2025-26 Biennium.

ATTACHMENT "A"**2025****ER&R Replacement List:**

Count	Asset	Year	ID#	Department	Cost	Type
1	Ford Fusion	2015	2	Motor Pool	\$57,000	Replace
2	Ford Explorer	2020	105	Sno Police	\$98,664	Replace
3	Chev. Tahoe	2013	106	Sno Police	\$98,664	Replace
4	Ford Explorer	2020	109	Sno Police	\$98,664	Replace
5	Ford Explorer	2020	122	Sno Police	\$98,664	Replace
6	Chev. 2500 Pickup	2016	607	Fire & EM	\$107,700	Replace
7	Ford Aid Unit	2013	604	Fire & EM	\$368,750	Replace
8	Chev. Colorado	2012	501	P&PW (Stormwater)	\$56,650	Replace
9	Chev. 1 Ton Service	2003	232	P&PW (Water)	\$107,000	Replace
10	Chev. 3/4 Ton Utility	2004	455	P&PW (Water)	\$95,000	Replace
11	Onan Generator Set - 450KW	1995	G-2	P&PW (Wastewater)	\$257,500	Replace
12	Onan Trailer Mount Generator	1999	243	P&PW (Wastewater)	\$267,800	Replace
13	Ford F-250	2008	401	P&PW (Parks)	\$91,000	Replace
14	Toro 4100D Mower	2008	406	P&PW (Parks)	\$127,310	Replace
15	Onan Generator Set - 20KW	1998	G-3	Sno Police	\$80,350	Replace
16	Contingency for unforeseen cost increases or minor build change costs	N/A	N/A	N/A	\$81,500	Contingency
					TOTAL =	\$2,092,216

2026

Count	Asset	Year	Asset	Department	Cost	Type
1	Chevy Colorado	2012	504	CD (Building)	\$58,350	Replace
2	Chevy Colorado	2012	502	P&PW (Water)	\$58,350	Replace
3	Onan Trailer-mount Gen. Set 250KW	1999	244	P&PW (Water)	\$275,850	Replace
4	Ford F-550 Service Truck	2000	236	P&PW (Wastewater)	\$148,500	Replace
5	Ford F-550 Service Truck	2009	227	P&PW (Streets)	\$170,000	Replace
6	Ford F-350 Truck	2009	403	P&PW (Parks)	\$90,000	Replace
7	Toro 4700 Mower	2013	412	P&PW (Parks)	\$160,000	Replace
8	Chevy Colorado	2012	503	P&PW (Parks)	\$58,350	Replace
9	Contingency for unforeseen cost increases or minor build change costs	N/A	N/A	N/A	\$43,125	Contingency
					TOTAL =	\$1,062,525



**BUSINESS OF THE CITY COUNCIL
CITY OF SNOQUALMIE**

**AB24-115
December 9, 2024
Committee Report**

Item 3.

AGENDA BILL INFORMATION

TITLE:	AB24-115: Surplus of Vehicles and Equipment Replacements for the 2025-26 Biennium	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Resolution
	PROPOSED ACTION: Move to approve Resolution xxxx authorizing the surplus of thirty-three (33) Vehicles and Equipment Replacements for the 2025-26 Biennium	

REVIEW:	Department Director	Jeff Hamlin	11/26/2024
	Finance	Janna Walker	10/14/2024
	Legal	n/a	Click or tap to enter a date.
	City Administrator	Mike Chambless	10/28/2024

DEPARTMENT:	Parks & Public Works		
STAFF:	Don Harris		
COMMITTEE:	Parks & Public Works	COMMITTEE DATE: December 3, 2024	
EXHIBITS:	1. AB24-115x1 Draft Resolution 2. AB24-115X2 Attachment "B" Surplus List		

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUESTED	\$ n/a

SUMMARY

INTRODUCTION

The purpose of this agenda bill is to obtain authorization to surplus replacement vehicles and equipment for the 2025-26 Biennium.

BACKGROUND

The Equipment Replacement and Repair (ER&R) Fund was established in 2005 to set aside funds annually for the replacement of vehicles or equipment as they reach the end of their useful lives. Once a vehicle is due for replacement, and with Council approval, the City draws upon the accumulated funds to pay for the replacement without any additional borrowing or interfund transfers. Equipment viable enough to be surplus is sold at auction. Money produced in the surplus sale or auction process is placed back into the ER&R fund.

ANALYSIS

Administration is recommending the surplus of thirty-three (33) existing ER&R vehicles and equipment for the 2025-26 Biennium.

BUDGET IMPACTS

No budgetary impact.

NEXT STEPS

Following council approval, staff will continue forward removing reusable equipment, removing all city markings, title /licensing, bill of sales, and prep asset for sale. Working with auction vendor Govdeals.com to place vehicles and equipment for sale on online website. Post auction, working with transport staff, sale paperwork, and scheduling new owner pick up, transport. All sales moneys are handled through the Auction vendor and sent by check to our finance to be placed back into the ER&R fund.

PROPOSED ACTION

Move to approve Resolution xxx authorizing the surplus of thirty-three (33) Vehicles and Equipment Replacements for the 2025-26 Biennium.

RESOLUTION NO. ____

**A RESOLUTION OF THE CITY OF SNOQUALMIE,
WASHINGTON, DECLARING SURPLUS PROPERTY AND
AUTHORIZING THE SALE OF SURPLUS CITY PROPERTY**

WHEREAS, the City Council of the City of Snoqualmie has passed a Resolution establishing a procedure for the sale of surplus City property (Resolution #231); and

WHEREAS, said Resolution calls for the City Council to pass a Resolution in order to sell surplus City property; and

WHEREAS, the City of Snoqualmie finds itself in possession of surplus City property that is appropriate to sell,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Snoqualmie as follows:

Section 1. The items listed as surplus in Attachment “B” are declared surplus.

Section 2. Said surplus property shall be disposed of by an auction sale that complies with State Law.

PASSED by the City Council of the City of Snoqualmie, Washington, this 9th day of December 2024.

Katherine Ross, Mayor

Attest:

Approved as to form:

Deana Dean, City Clerk

David Linehan, Interim City Attorney

ATTACHMENT "B"**2025****ER&R Surplus List:**

Count	Asset	Year	ID#	Department
1	Ford Fusion	2015	2	Motor Pool
2	Ford Explorer	2020	105	Sno Police
3	Chev. Tahoe	2013	106	Sno Police
4	Ford Explorer	2020	107	NB Police
5	Ford Explorer	2020	109	Sno Police
6	Ford Explorer	2020	110	NB Police
7	Ford Explorer	2020	122	Sno Police
8	Chev. 2500 Pickup	2016	607	Fire & EM
9	Ford Aid Unit	2013	604	Fire & EM
10	Chev. Colorado	2012	501	P&PW (Stormwater)
11	Chev. 1 Ton Service	2003	232	P&PW (Water)
12	Chev. 3/4 Ton Utility	2004	455	P&PW (Water)
13	Onan Generator Set - 450KW	1995	G-2	P&PW (Wastewater)
14	Onan Trailer Mount Generator	1999	243	P&PW (Wastewater)
15	Ford F-250	2008	401	P&PW (Parks)
16	Toro 4100D Mower	2008	406	P&PW (Parks)
17	Toro 54" Walkbehind Mower	2020	433	P&PW (Parks)
18	Toro Infield Groomer	2007	41	P&PW (Parks)
19	DR Walkbehind Mower	2013	467	P&PW (Parks)
20	Onan Generator Set - 20KW	1998	G-3	Sno Police

2026**ER&R Surplus List:**

Count	Asset	Year	Asset	Department
1	Chevy Colorado	2012	504	CD (Building)
2	Honda WB-30X Pump	2011	203	P&PW (Water)
3	Chevy Colorado	2012	502	P&PW (Water)
4	Onan Trailer-mount Gen. Set 250KW	1999	244	P&PW (Water)
5	Ford F-550 Service Truck	2000	236	P&PW (Wastewater)
6	Ford F-550 Service Truck	2009	227	P&PW (Streets)
7	BE Pressure Washer	2016	262	P&PW (Stormwater)
8	Ford F-350 Truck	2009	403	P&PW (Parks)
9	Toro Walkbehind 54" Mower	2021	409	P&PW (Parks)
10	Toro 4700 Mower	2013	412	P&PW (Parks)
11	Paros 2 1/2 Ton Trailer	1999	421	P&PW (Parks)
12	Toro Zero-turn Mower	2013	460	P&PW (Parks)
13	Chevy Colorado	2012	503	P&PW (Parks)

Vin#	Value
3FA6POLU6FR307966	\$3,000.00
1FM5K8AC8LGA03811	\$4,500.00
1GNSK2E02DR339195	\$4,000.00
1FM5K8AC5LGC02024	\$4,500.00
1FM5K8AC7LGB23924	\$4,500.00
1FM5K8AC8LGC15592	\$4,500.00
1FM5K8AC8LGA03808	\$4,500.00
1GC1KUEG8GF230730	\$4,000.00
1FDRF3HTXDEA05765	\$3,000.00
1GCJTBF8E8C8111248	\$1,500.00
1GBJC34U13E323835	\$3,500.00
1GBHC24U14E315003	\$2,500.00
37174824	\$2,500.00
K990026611	\$2,500.00
1FTSX21508EA55783	\$2,000.00
280000185	\$2,500.00
406643212	\$500.00
210000167	\$1,500.00
ATM126998	\$500.00
601852	\$800.00

Vin#	Value
1GCHTCFE4C8110926	\$1,500.00
WABJ-1145646	\$200.00
1GCJTBF8E2C8111407	\$1,500.00
K990026610	\$2,500.00
1FDAW57F8YEE52282	\$3,500.00
1FDAF57Y59EB13000	\$3,500.00
B-GCBCT-2104009	\$200.00
1FTWX31519EB12999	\$2,000.00
\$407,393,651	\$500.00
\$313,000,107	\$4,900.00
5R8T82229EM032826	\$1,000.00
\$313,000,162	\$500.00
1GCJTBF8E1C8110815	\$1,500.00



**BUSINESS OF THE CITY COUNCIL
CITY OF SNOQUALMIE**

**AB24-128
December 9, 2024
Committee Reports**

AGENDA BILL INFORMATION

TITLE:	AB24-128: Resolution ratifying Proclamation of Emergency 24-23	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Resolution
	RECOMMENDED ACTION:	

REVIEW:	Department Director	Mike Chambless	Click or tap to enter a date.
	Finance	n/a	Click or tap to enter a date.
	Legal	Kim Pratt	11/26/2024
	City Administrator	Choose an item.	

DEPARTMENT:	Administration		
STAFF:	City Clerk		
COMMITTEE:	Finance & Administration	12/03/2024	
EXHIBITS:	1. Resolution 2. Proclamation of Emergency 24-23		

SUMMARY

INTRODUCTION

In accordance with Snoqualmie Municipal Code [2.48.050\(A\)\(2\)](#), Resolution No. 1702 ratifies the Proclamation of Emergency dated November 20, 2024.

BACKGROUND

A severe windstorm struck the city of Snoqualmie beginning on November 19, 2024, with wind gusts exceeding 50 mph. Parks & Public Works crews, as well as several contractors, responded to the storm working around the clock to clear roads of fallen trees, and maintain the functionality of water and wastewater systems during communications and power failures. Over 100 street and park trees were lost in the storm, and storm cleanup and restoration of streetscapes is ongoing.

Snoqualmie Municipal Code [2.48.050\(A\)\(2\)](#) authorizes the Mayor to take all necessary actions and measures to combat a disaster; protect persons, property, and natural resources; and provide emergency assistance to victims of the disaster and exercise powers authorized in [RCW 38.52.070](#). [The Proclamation of Emergency](#) authorizes each city department or office the ability to: (1) Enter into contracts for services and mutual aid agreements, rent equipment, purchase supplies and materials, and incur obligations on behalf of the City as necessary to respond to and/or combat the severe winter conditions and related emergency conditions, to

protect the health and safety of persons and property; (2) Close or restrict access to, and evacuate, such roads, streets or other areas of the City as may be adversely affected by the emergency; (3) Provide appropriate emergency assistance to the victims of the emergency; and (4) Other, as determined appropriate by the Mayor, City Administrator or Department Heads, as applicable.

BUDGET IMPACTS

Budget impacts, if any, are unknown at this time.

RECOMMENDED ACTION

MOVE to approve Resolution No. 1702 ratifying Proclamation of Emergency 24-23.

RESOLUTION NO. 1702**A RESOLUTION OF THE CITY OF SNOQUALMIE,
WASHINGTON, RATIFYING THE NOVEMBER 20, 2024,
PROCLAMATION OF EMERGENCY.**

WHEREAS, it was reported to the Office of the Mayor, that beginning November 19, 2024, severe winds, later known as a bomb cyclone, were expected to affect the City of Snoqualmie;

WHEREAS, Section 2.48.020(B) of the Snoqualmie Municipal Code defines an “emergency” as including “an event or set of circumstances which demands immediate action to preserve public health, protect life, protect property, protect natural resources or to provide relief to any stricken community overtaken by such occurrences”; and

WHEREAS, SMC 2.48.050(A)(2) authorizes the Mayor to, among other things, “[i]ssue and transmit to federal, state, regional and local agencies a proclamation of local emergency authorizing the mayor and city staff to, *inter alia*, take all necessary actions and measures to combat a disaster; protect persons, property, and natural resources; and provide emergency assistance to victims of the disaster and exercise powers authorized in RCW 38.52.070; and

WHEREAS, on November 20, 2024, Mayor Katherine Ross issued Emergency Proclamation 24-23 authorizing each city department or office the ability to:

(1) Enter into contracts for services and mutual aid agreements, rent equipment, purchase supplies and materials, and incur obligations on behalf of the City as necessary to respond to and/or combat the severe winter conditions and related emergency conditions, to protect the health and safety of persons and property;

(2) Close or restrict access to, and evacuate, such roads, streets or other areas of the City as may be adversely affected by the emergency;

(3) Provide appropriate emergency assistance to the victims of the emergency; and

(4) Other, as determined appropriate by the Mayor, City Administrator or Department Heads, as applicable; and

WHEREAS, SMC Section 2.48.050(A)(2) provides that “following its issuance, such a proclamation [of emergency] must be approved by the City Council when practical”;

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of Snoqualmie, Washington hereby ratifies the Proclamation of Emergency issued on November 20, 2024, attached hereto as Exhibit A, and all emergency actions taken by the City under the authority thereof.

PASSED by the City Council of the City of Snoqualmie, Washington this 9th day of December 2024.

Katherine Ross, Mayor

Attest:

Approved as to form:

Deana Dean, City Clerk

David Linehan, Interim City Attorney



CITY OF SNOQUALMIE, WASHINGTON

PROCLAMATION OF EMERGENCY

WHEREAS, a severe windstorm storm struck the City of Snoqualmie beginning on November 19, 2024, and has caused disruption of services, resulted in power outages, affected roadways, and created hazardous driving conditions, in the City of Snoqualmie; and

WHEREAS, this has caused a threat to life, property, and the ability to provide public safety; and

WHEREAS, this constitutes an emergency as defined by the Snoqualmie Comprehensive Emergency Services and Management Plan, and necessitates the utilization of emergency powers granted pursuant Snoqualmie Municipal Code Chapter 2.48 and RCW 35.33.081(2);

NOW, THEREFORE, BE IT HEREBY PROCLAIMED by the Mayor of the City of Snoqualmie that an emergency exists in Snoqualmie, and in order to respond to said emergency, and to protect the public health, safety, order and welfare within the City of Snoqualmie, the following actions are authorized:

The Mayor, City Administrator, and each City of Snoqualmie department or office is authorized to exercise the powers vested under this Proclamation of Emergency, including, but not limited to, the following:

- (1) Enter into contracts for services and mutual aid agreements, rent equipment, purchase supplies and materials, and incur obligations on behalf of the City as necessary to respond to and/or combat the severe winter conditions and related emergency conditions, to protect the health and safety of persons and property;
- (2) Close or restrict access to, and evacuate, such roads, streets or other areas of the City as may be adversely affected by the emergency;
- (3) Provide appropriate emergency assistance to the victims of the emergency; and
- (4) Other, as determined appropriate by the Mayor, City Administrator or Department Heads, as applicable.

The foregoing actions and exercise of emergency powers may be undertaken without regard to time consuming procedure and the formalities prescribed by law (excepting mandatory constitutional requirements), such as budget law limitations, requirements of competitive bidding and publication of notices, provisions pertaining to the performance of public work, entering into contracts, the incurring of obligations, the employment of temporary workers, the appropriation and expenditures of public funds, and/or provisions relating to collective bargaining.

It is the policy of City of Snoqualmie that no guarantee is implied by actions authorized above, and that there is no perfect emergency response system. In any given set of circumstances, the City of Snoqualmie, its officers, employees and agents, and its assets and

systems may be overwhelmed, and the City can only endeavor to make every reasonable effort to respond based on the situation, and information and resources available at this time.

The emergency declared herein shall be in place immediately upon the date of adoption and continue and shall remain in place until terminated, extended, or amended by further Proclamation of the Mayor and/or action of the City Council.

Dated this 20th day of November 2024




Katherine Ross, Mayor

Attest:



Deana Dean, City Clerk

Approved:



Drew Bouta, Acting City Administrator/Finance Director












Emergency Proclamation 24-23

Final Audit Report

2024-11-20

Created:	2024-11-20
By:	Deana Dean (ddean@snoqualmiewa.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAABAKBOWfEa8dur_SXZhPvUIUeYgJipl_uhl

"Emergency Proclamation 24-23" History

-  Document created by Deana Dean (ddean@snoqualmiewa.gov)
 2024-11-20 - 6:06:50 PM GMT
-  Document emailed to Katherine Ross (KRoss@snoqualmiewa.gov) for signature
 2024-11-20 - 6:07:43 PM GMT
-  Email viewed by Katherine Ross (KRoss@snoqualmiewa.gov)
 2024-11-20 - 6:09:19 PM GMT
-  Document e-signed by Katherine Ross (KRoss@snoqualmiewa.gov)
 Signature Date: 2024-11-20 - 6:09:51 PM GMT - Time Source: server
-  Document emailed to Drew Bouta (dbouta@snoqualmiewa.gov) for signature
 2024-11-20 - 6:09:52 PM GMT
-  Email viewed by Drew Bouta (dbouta@snoqualmiewa.gov)
 2024-11-20 - 6:21:41 PM GMT
-  Document e-signed by Drew Bouta (dbouta@snoqualmiewa.gov)
 Signature Date: 2024-11-20 - 6:21:53 PM GMT - Time Source: server
-  Document emailed to Deana Dean (ddean@snoqualmiewa.gov) for signature
 2024-11-20 - 6:21:54 PM GMT
-  Email viewed by Deana Dean (ddean@snoqualmiewa.gov)
 2024-11-20 - 6:22:08 PM GMT
-  Document e-signed by Deana Dean (ddean@snoqualmiewa.gov)
 Signature Date: 2024-11-20 - 6:22:16 PM GMT - Time Source: server
-  Agreement completed.
 2024-11-20 - 6:22:16 PM GMT



CITY COUNCIL REGULAR MEETING AGENDA
Monday, December 9, 2024, at 7:00 PM
Snoqualmie City Hall, 38624 SE River Street & Zoom

MAYOR & COUNCIL MEMBERS

Mayor Katherine Ross
Councilmembers: Ethan Benson, Cara Christensen,
Catherine Cotton, Bryan Holloway, Jo Johnson,
Louis Washington, and Robert Wotton

This meeting will be conducted in person at Snoqualmie City Hall and remotely using Zoom.

Join by Telephone: To listen to the meeting via telephone, please call **253.215.8782** and enter Webinar ID **813 0614 8787** and Password **1800110121** if prompted.
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CALL TO ORDER & ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

PUBLIC HEARINGS, PRESENTATIONS, PROCLAMATIONS, AND APPOINTMENTS

Public Hearings

1. **AB24-096:** Transportation Impact Fee Program.
Proposed Action: Public Hearing.
2. **AB24-098:** Ordinance adopting the City of Snoqualmie Comprehensive Plan 2044 Periodic Update.
Proposed Action: Public Hearing.

Appointments

3. **AB24-127:** Appointment and Re-appointments to Committees and Commissions

Presentations

4. 2024 Commission Accomplishments

Proclamations

PUBLIC COMMENTS AND REQUESTS FOR ITEMS NOT ON THE AGENDA

(NOTE: No online public comments will be accepted during the meeting. Written comments are encouraged and may be submitted via in-person drop off, mail, or e-mail to cityclerk@snoqualmieva.gov. All written comments must be received by 3:00 p.m. on the day of the scheduled meeting.)

CONSENT AGENDA

5. Approve the City Council Meeting Minutes dated November 25, 2024.

ORDINANCES

6. **AB24-096:** Transportation Impact Fee Program.

Proposed Action: Second Reading of Ordinance 1301. Move to approve Ordinance 1301 amending the Snoqualmie Municipal Code to add Title 20.09 Transportation Impact Fees and associated Rate Study.

7. **AB24-098:** Ordinance adopting the City of Snoqualmie Comprehensive Plan 2044 Periodic Update.

Proposed Action: Second Reading of Ordinance 1302. Move to approve Ordinance 1302 adopting the City of Snoqualmie Comprehensive Plan 2044 Periodic Update.

8. **AB24-107:** 2023-2024 Biennial Budget Amendment

Proposed Action: Second Reading of Ordinance 1300. Move to approve Ordinance 1300 amending the 2023-2024 Biennial Budget.

COMMITTEE REPORTS

Public Safety Committee:

Community Development Committee:

Parks & Public Works Committee:

9. **AB24-126:** Amendment to Landscape Maintenance Agreements for Snoqualmie Parkway and Other ROW's, Mini-Parks, and Facilities.

Proposed Action:

Finance & Administration Committee:

10. **AB24-114:** Purchase of Vehicles and Equipment Replacements for the 2025-26 Biennium.

Proposed Action:

11. **AB24-115:** Surplus of Vehicles and Equipment Replacements for the 2025-26 Biennium.

Proposed Action:

12. **AB24-128:** Ratification of Proclamation of Emergency 24-23.

Proposed Action:

Committee of the Whole:

REPORTS

13. Mayor's Report
14. Commission/Committee Liaison Reports
15. Department Reports for November 2024.

EXECUTIVE SESSION

- 16. Potential Executive Session pursuant to RCW 42.30.110(1)(i)(ii) or (iii) Litigation.

ADJOURNMENT

DRAFT

Accommodation: Requests for assistance or accommodations can be arranged by contacting the City Clerk by phone at (425) 888-8016 or by e-mail at cityclerk@snoqualmiewa.gov no later than 3:00 pm the day of the meeting.