



FINANCE & ADMINISTRATION COMMITTEE & COMMITTEE OF THE WHOLE HYBRID MEETING

Tuesday, November 07, 2023, at 6:00 PM

Snoqualmie City Hall, 38624 SE River Street & Zoom

COMMITTEE MEMBERS

Chair: Bryan Holloway

Councilmembers: James Mayhew and Louis Washington

This meeting will be conducted in person and remotely using teleconferencing technology provided by Zoom.

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CALL TO ORDER & ROLL CALL

AGENDA APPROVAL

PUBLIC COMMENTS

MINUTES

- [1.](#) Approval of the minutes dated October 17, 2023.

APPROVAL OF WARRANTS / CLAIMS

- [2.](#) Consideration of Claims Approval Report dated November 13, 2023.

AGENDA BILLS *(After F&A review, the agenda bill may be placed on the next City Council Meeting Agenda.)*

- [3.](#) **AB23-123:** The Property Tax Levy Ordinance (Levying Property Taxes)
- [4.](#) **AB23-124:** The Increase Ordinance (Certifying an Increase in Property Taxes)
- [5.](#) **AB23-128:** Resolution adopting the proposed staffing plan for the 2023-2024 biennium.
- [6.](#) **AB23-132:** 2023-2024 Mid-Biennial Budget Amendment
- [7.](#) **AB23-134:** King County Property Acquisition Parcel Identification Number: 7853240770

DISCUSSION

8. December 26, 2023 City Council Meeting

Proposed Action: Move to cancel December 26, 2023 City Council Meeting.

9. 2024 Legislative Priorities Discussion

10. ERP Update

11. Q3 Financial Report (Informational Only)

12. Upcoming Agenda Items (Informational Only):

- a) North Bend Memorandum of Understanding (Behavioral Health Specialist)
- b) Tyler Technologies Contract Amendment for Tyler Payment System
- c) Utility Rate Study
- d) Ordinance Adopting School Impact Fees for 2024
- e) Fee for Services Agreement
- f) Council Chambers Audio and Video Upgrade
- h) Hiring Incentive and Bonus Policy

CITY COUNCIL AGENDA REVIEW

13. Review Draft City Council Agenda dated November 13, 2023.

ADJOURNMENT



FINANCE & ADMINISTRATION COUNCIL COMMITTEE & COMMITTEE OF THE WHOLE HYBRID MEETING MINUTES OCTOBER 17, 2023

This meeting was conducted in person and remotely using teleconferencing technology provided by Zoom.

CALL TO ORDER

Chair Bryan Holloway called the meeting to order at 6:06 pm.

Committee Members: Councilmembers Bryan Holloway, James Mayhew, and Louis Washington were present.

Mayor Katherine Ross was also present.

City Staff:

Mike Chambless, Interim City Administrator; Deana Dean, City Clerk; Janna Walker, Budget Analyst; Emily Arteche, Community Development Director (remote); Danna McCall, Management Analyst (remote); Sarah Reeder, IT Manager; Michael Liebetrau, Police Evidence and Records Technician; and Jimmie Betts, IT Support.

AGENDA APPROVAL: The agenda was approved as presented.

PUBLIC COMMENTS - There were no public comments.

MINUTES

1. The minutes from the October 3, 2023, meeting were approved as presented.

APPROVAL OF WARRANTS / CLAIMS

2. The claims approval report dated October 23, 2023, was approved to move forward at the October 23, 2023, City Council consent agenda.

AGENDA BILLS

3. **AB23-125 Ogden Murphy Wallace Amendment to Legal Services Agreement.** This item was approved to move forward at the October 23, 2023, Council meeting consent agenda.

DISCUSSION

4. **OUT OF ORDER. Utility Rate Study Discussion.** Interim City Administrator Mike Chambless updated the committee on the utility rate study noting the contract with the vendor for a fiscal health review is being reviewed. Going to take whole model, update inflation numbers for accuracy, and then re-

run the model. By mid-November should have an adjustment factor that action can be taken on this year. This will be brought forward in November for first reading and December for second reading. A longer-term rate study scope is being negotiated. That will be started around the first of the year with the goal to wrap it up by August or September 2024

5. **Community Survey Update** provided by Danna McCall, Communications Coordinator. Full presentation to be brought at the November 13, 2023, Council meeting. Discussion followed.
6. **ERP Update** provided by Mike Chambless. Finance Dept is live and the focus now is on the HR modules to go live before the end of the year. Work is being done to obtain signed MOUs with the bargaining units for the bi-monthly payroll change. The next module will be Public Works; kick off will be next month. The goal is for the work order system to go live by summer 2024. Some finance modules such as grant management are delayed as the focus has moved to HR and payroll as well as staffing issues. Discussion followed with questions being answered by Mike Chambless and Janna Walker, Budget Analyst.
7. **2024 Legislative Priorities Discussion.** CM Mayhew noted this needs to be brought before Council for discussion. This matter is to be brought back to the next F&A meeting and the following Council meeting.
8. **Funding employee costs with property tax levy and utility rates.** CM Mayhew introduced this item noting there may be insufficient funds to cover upcoming costs and other revenue sources should be considered without delay. Discussion followed.

CITY COUNCIL MEETING AGENDA REVIEW: The October 23, 2023, City Council Agenda was approved as amended.

ADJOURNMENT - The meeting was adjourned at 7:07 pm.

Minutes taken by Deana Dean, City Clerk.

Recorded meeting audio is available on the City website after the meeting.

Minutes approved at the _____ Finance & Administration Committee Meeting.



Jerry Knutsen, Financial Service Manager
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Snoqualmie, Washington 98065
(425) 888-1555 | jknutsen@snoqualmiewa.gov

To: City Council
Finance & Administration Committee

From: Jerry Knutsen, Financial Services Manager

Date: November 13, 2023

Subject: CLAIMS REPORT
Approval of payments for the period: October 3, 2023 through October 31, 2023

BACKGROUND

Per RCW 42.24.080, all claims presented against the city by persons furnishing materials, rendering services, or performing labor must be certified by the appropriate official to ensure that the materials have been furnished, the services rendered, or the labor performed as described, and that the claims are just, due, and unpaid obligations against the city, before payment can be made. Expedited processing of the payment of claims when certain conditions have been met allows for the payment of claims before the legislative body has acted to approve the claims when: (1) the appropriate officers have furnished official bonds; (2) the legislative body has adopted policies that implement effective internal control; (3) the legislative body has provided for review of the documentation supporting the claims within a month of issuance; and (4) that if claims are disapproved, they shall be recognized as receivables and diligently pursued. The City of Snoqualmie meets all requirements of this state law.

Pursuant to Snoqualmie Municipal Code (SMC) Chapter 3.85, all Claims, Demands and Vouchers against the city, provides that the Finance Director or her designee will examine all claims prior to payment and provide periodic reporting of the payments to the City Council for final approval. Per SMC 3.85.040, to meet these requirements, the Finance Director schedules payment of claims and payroll for monthly Finance & Administration Committee review followed by full City Council approval on the consent agenda. Per SMC 3.85.050, documentation supporting claims paid and the Finance Director's written report are made available to all city council members at City Hall for 48 hours prior to the Finance & Administration Committee meeting. Following the 48-hour review period, the Finance & Administration Committee considers the claims as part of its regular agenda and recommends to the full city council whether to approve or disapprove the claims. Consistent with these requirements, this report seeks City Council approval of payment of claims and payroll batches summarized in the table below.

ANALYSIS

All payments made during these periods were found to be valid claims against the city. The City's internal controls include certification of the validity of all expenditures by the appropriate department and an internal audit conducted by designated finance department staff who review all claims and payroll payments. Staff performs system validation and exception reviews to validate payroll records. The Finance Director performs a random sampling review of supporting documentation for claims payments to ensure validity, as well as regularly reviews its processes to ensure appropriate internal controls are in place. The City issues disbursements for claims and payroll via the following methods:

- Warrant: paper negotiable instruments, very much like, although legally distinct from, checks
- Commercial Credit Card: as authorized by Financial Management Policy
- Electronic Funds Transfer (EFT). EFTs are electronic banking transactions (no paper instrument) of two basic types: (1) Automated Clearing House (ACH) for Electronic Fund Transfer (EFT) and (2) Wire Transfers a direct transfer between bank accounts

The following table summarizes the claims and payments authorized by the Finance Director:

The foregoing amounts were budgeted in the 2023-2024 biennial budget, and sufficient funds are available to cover these payments, as appropriate. Details pertaining to the individual vendor payments are available in documentation provided for the Finance & Administration Committee and subsequent City Council review by accessing the following link on the city website: [Claims Report](#)

CITY OF SNOQUALMIE
Disbursements for Council Approval
Claims, Payroll and Miscellaneous

CLAIMS						
Batch ID	Date	Warrants			ACH	
		From #	Thru #	Amount	Qty	Amount
50	10/12/2023	80191	80269	\$ 3,599,648.52		
51	10/19/2023	80270	80329	\$ 294,546.27		
52	10/25/2023	80356	80384	\$ 90,803.28		
53	10/25/2023	62305	62316	\$ 3,281.42		
Grand Total						3,988,279.49

PAYROLL (including Payroll Benefits)						
Batch ID	Date	Warrants			ACH	
		From #	Thru #	Amount	Qty	Amount
P10-2023	10/31/2023				109	\$ 564,259.32
PV10-2023	10/31/2023	62317	62325	\$ 12,592.34	15	\$ 653,640.68
D10-2023	10/13/2023				70	\$ 130,645.00
Grand Total						1,361,137.34

MISCELLANEOUS DISBURSEMENTS			
Date	Description	ACH Amount	Wire Amount
10/3/2023	Navia - 2022 FSA Plan Reimbursements	\$ 528.50	
10/3/2023	Navia - 2023 HRA Plan Reimbursements	\$ 3,562.51	
10/4/2023	Navia - 2023 FSA Plan Reimbursements	\$ 417.00	
10/10/2023	Navia - 2023 FSA Plan Reimbursements	\$ 462.27	
10/10/2023	Navia - 2023 HRA Plan Reimbursements	\$ 4,093.08	
10/17/2023	Navia - 2023 HRA Plan Reimbursements	\$ 5,802.70	
10/24/2023	Navia - 2023 HRA Plan Reimbursements	\$ 2,477.41	
10/20/2023	Bank of New York Investment Purchase	\$ 998,590.00	
10/20/2023	DOR - Lease Excise Tax	\$ 3,833.53	
10/24/2023	DOL Firearm Fees	\$ 1,967.00	
10/26/2023	Dept. of Revenue	\$ 55,483.96	
Grand Total			1,077,217.96

Total **6,426,634.79**

The following claims and payments were objected to by Finance Director: **NONE**

(Itemize claims/demands amounts and circumstances, and summarize reasons for objection)

I, the undersigned, do hereby certify under penalty of perjury that the claims and payroll warrant and/or checks itemized above were issued to pay just, due, and unpaid obligations of the City of Snoqualmie for materials furnished, services rendered, or labor performed, and that I am authorized to authenticate and certify the foregoing.

Jerry Knutsen

Nov 1, 2023

Jerry Knutsen, Financial Operations Manager/Auditing Officer

Date

FINANCE & ADMINISTRATION COMMITTEE RECOMMENDATION: Approve / Not Approve

City of Snoqualmie

Claims presented to the City to be paid in the amount of \$3,599,648.52

For claims warrants numbered 80191 through 80269 & dated 10/12/2023

#50

VENDOR NAME	ACCOUNT	ACCOUNT DESC	YEAR	PERIOD	TYPE	STATUS	AMOUNT	CHECK NO	INVOICE #	FULL DESC	INVOICE DATE	CHECK DATE
US Postmaster	40153481 542300	Postage & Freight	2023	10	INV	Paid	571.42	80040	9-23 UB PostaUB mailing August		10/3/2023	10/12/2023
US Postmaster	40253580 542300	Postage & Freight	2023	10	INV	Paid	571.42	80040	9-23 UB PostaUB mailing August		10/3/2023	10/12/2023
US Postmaster	40353130 542300	Postage & Freight	2023	10	INV	Paid	571.41	80040	9-23 UB PostaUB mailing August		10/3/2023	10/12/2023
Absher Constructio	31137020 541060	Community Ctr. - Design	2023	10	INV	Paid	283,783.35	80191	1	Design-build contractor fees for design of comm ct	9/22/2023	10/12/2023
ACI 1	RSK51890 548940	Property Damage Repairs	2023	10	INV	Paid	1,000.00	80192	11991	Deductible-WCIA claim 23-0311 Vehicle #234	8/31/2023	10/12/2023
ALLPURP	PKF57680 548000	Repair & Maintenance Services	2023	10	INV	Paid	3,794.08	80193	29624	Door installation at Centennial Park	8/21/2023	10/12/2023
AMZONCAP	FIR52220 531910	Operating Supplies	2023	10	INV	Paid	62.72	80195	1Y7W-MVCH-	Dish pods, mouse, erases pens	9/7/2023	10/12/2023
APINCH	01257321 549100	City-Sponsored Expenses	2023	10	INV	Paid	553.40	80196	9/26/23	Fall window mural-Arts commission	9/26/2023	10/12/2023
BERGER	31126060 541076	Riverwalk Phase I - Design	2023	10	INV	Paid	18,069.30	80199	36009	Riverwalk NW of Sandy Cove- design/engineering	9/13/2023	10/12/2023
BERGER	31126060 541076	Riverwalk Phase I - Design	2023	10	INV	Paid	3,583.61	80199	35921	Riverwalk NW of sandy Cove- design/engineering	8/11/2023	10/12/2023
COS	FIR52250 547300	Water - Sewer - Stormwater	2023	10	INV	Paid	781.73	80205	UB Bills 8-23	Payment for Utility Bills - Snoqualmie	10/4/2023	10/12/2023
COS	NON51820 547300	Water - Sewer - Stormwater	2023	10	INV	Paid	188.70	80205	UB Bills 8-23	Payment for Utility Bills - Snoqualmie	10/4/2023	10/12/2023
COS	PKF57680 547300	Water - Sewer - Stormwater	2023	10	INV	Paid	21,948.43	80205	UB Bills 8-23	Payment for Utility Bills - Snoqualmie	10/4/2023	10/12/2023
COS	POL52150 547300	Water - Sewer - Stormwater	2023	10	INV	Paid	1,057.76	80205	UB Bills 8-23	Payment for Utility Bills - Snoqualmie	10/4/2023	10/12/2023
COS	STR54230 547300	Water - Sewer - Stormwater	2023	10	INV	Paid	3,390.85	80205	UB Bills 8-23	Payment for Utility Bills - Snoqualmie	10/4/2023	10/12/2023
COS	STR54270 547300	Water - Sewer - Stormwater	2023	10	INV	Paid	194.90	80205	UB Bills 8-23	Payment for Utility Bills - Snoqualmie	10/4/2023	10/12/2023
COS	40153481 547300	Water - Sewer - Stormwater	2023	10	INV	Paid	845.41	80205	UB Bills 8-23	Payment for Utility Bills - Snoqualmie	10/4/2023	10/12/2023
COS	40153935 547300	Water - Sewer - Stormwater	2023	10	INV	Paid	264.27	80205	UB Bills 8-23	Payment for Utility Bills - Snoqualmie	10/4/2023	10/12/2023
COS	40253580 547300	Water - Sewer - Stormwater	2023	10	INV	Paid	11,584.59	80205	UB Bills 8-23	Payment for Utility Bills - Snoqualmie	10/4/2023	10/12/2023
COS	40353130 547300	Water - Sewer - Stormwater	2023	10	INV	Paid	2,222.13	80205	UB Bills 8-23	Payment for Utility Bills - Snoqualmie	10/4/2023	10/12/2023
COS	51051821 547300	Water - Sewer - Stormwater	2023	10	INV	Paid	6,007.51	80205	UB Bills 8-23	Payment for Utility Bills - Snoqualmie	10/4/2023	10/12/2023
EF	50154868 531301	Repair Parts	2023	10	INV	Paid	135.92	80207	5197175	Driver door switch police SUV #104	9/27/2023	10/12/2023
EF	50154868 531301	Repair Parts	2023	10	INV	Paid	104.78	80207	5197176	Emission purge valve assembly police SUV	9/27/2023	10/12/2023
GALLSLC	FIR52220 531050	Uniforms & Protective Gear	2023	10	INV	Paid	172.64	80209	025441648	Womens FF Shirt	8/22/2023	10/12/2023
HDFACIL	51051821 531300	Repair & Maintenance Supplies	2023	10	INV	Paid	383.33	80214	9218316770	Facility parts and supplies - Door gasket	9/8/2023	10/12/2023
HDFACIL	51051821 531300	Repair & Maintenance Supplies	2023	10	INV	Paid	69.96	80214	9218316771	Facility parts & supplies - Door stop hardware	9/8/2023	10/12/2023
HDFACIL	51051821 531300	Repair & Maintenance Supplies	2023	10	INV	Paid	155.25	80214	3218414889	Facility parts & supplies - Door gaskets	9/12/2023	10/12/2023
HDFACIL	51051821 531300	Repair & Maintenance Supplies	2023	10	INV	Paid	24.97	80214	9218414890	Facility parts & supplies - ant control spray	9/12/2023	10/12/2023
HDFACIL	51051821 531300	Repair & Maintenance Supplies	2023	10	INV	Paid	102.98	80214	9218316773	Facility parts & supplies - Cord hide away grommet	9/8/2023	10/12/2023
HOMEACARE	51240010 548200	Custodial & Cleaning Services	2023	10	INV	Paid	3,082.72	80215	8	Custodial services 9/23	9/30/2023	10/12/2023
IMC	NON51250 541115	Municipal Court Services-Costs	2023	10	INV	Paid	4,968.82	80217	SQ Aug 2023	Snoqualmie court filing fees - Aug 2023	9/4/2023	10/12/2023
JENKINS	40253565 548000	Repair & Maintenance Services	2023	10	INV	Paid	1,746.87	80218	28648	Clean wet wells	8/31/2023	10/12/2023
Jerry Knutsen	FIN51423 543000	Training & Travel	2023	10	INV	Paid	1,118.18	80219	REIMB J. Knut WFOA	Conference per diem, mileage and lodging	9/28/2023	10/12/2023
KPGPSOMA	31059533 541000	Snoq Parkway - Prof'l Svcs	2023	10	INV	Paid	2,798.00	80220	197514	Snoq pkwy const engineering support 4/23 -6/23	9/21/2023	10/12/2023
KPGPSOMA	31059533 541000	Snoq Parkway - Prof'l Svcs	2023	10	INV	Paid	2,408.00	80220	200523	Snoq pkwy const engineering support 7/23-8/23	9/21/2023	10/12/2023
LEVEL3	50251888 542000	Telephone Service	2023	10	INV	Paid	2,273.12	80221	656186791	Monthly telephone service	9/1/2023	10/12/2023
LEWISLAW	NON51591 541111	Public Defender Services	2023	10	INV	Paid	400.00	80222	1807	Snoq conflict case 215-0474-Lipscomb	8/1/2023	10/12/2023
LIFTOFF	41759431 531800	Minor Info Tech Software	2023	10	INV	Paid	180.00	80223	6831add11	MS project plan 3 license	12/14/2022	10/12/2023
LIFTOFF	50251881 548860	Hardware-Software Maintenance	2023	10	INV	Paid	45,264.00	80223	728REN2023	Microsoft Office 365 G3 License renewal	6/27/2023	10/12/2023
LLS	POL52122 541000	Professional Svcs - General	2023	10	INV	Paid	30.09	80224	11092367	C. Smith & J. Spears - Spanish 8/9/23 interpreter	8/31/2023	10/12/2023
LST	50154868 531400	Tires	2023	10	INV	Paid	1,332.37	80226	36300663211	Replacement Tires #230	9/28/2023	10/12/2023
LST	50154868 548000	Repair & Maintenance Services	2023	10	INV	Paid	294.28	80226	36300661079	#310 backhoe rear tire repair	9/13/2023	10/12/2023
LST	50154868 548000	Repair & Maintenance Services	2023	10	INV	Paid	223.43	80226	36300662105	Rear tire rock puncture repair backhoe 310	9/20/2023	10/12/2023
MACDMILL	51051821 548000	Repair & Maintenance Services	2023	10	INV	Paid	1,091.17	80227	SVC273922	Air handler overheat issues at City Hall	9/21/2023	10/12/2023
MATZKEN	POL52110 541000	Professional Svcs - General	2023	10	INV	Paid	250.00	80228	83123	Polygraph examination - candidate K. Hoyle	8/31/2023	10/12/2023
MCMMASTER	40253560 531300	Repair & Maintenance Supplies	2023	10	INV	Paid	1,192.88	80229	13600236	Fitting for pressure washing cleaning guns	8/31/2023	10/12/2023
MCMMASTER	40253560 531300	Repair & Maintenance Supplies	2023	10	INV	Paid	291.18	80229	13712058	Hooks to hang cables in wet wells	9/5/2023	10/12/2023
MCMMASTER	40253565 531300	Repair & Maintenance Supplies	2023	10	INV	Paid	162.14	80229	13711971	clamps for antenna project	9/5/2023	10/12/2023
MILLERS	00280090 545000	Rental Equipment	2023	10	INV	Paid	2,330.46	80230	398516	Block party stage rental	9/11/2023	10/12/2023
MP	01257321 531910	Operating Supplies	2023	10	INV	Paid	26.14	80231	91353	Art off the rails sign stakes	9/12/2023	10/12/2023
NB AUTOF	50154868 531200	Motor Oils	2023	10	INV	Paid	1,307.35	80232	Multi 9-23	Oil for standby generator set service work	9/25/2023	10/12/2023

NB AUTOF	50154868 531301	Repair Parts	2023	10	INV	Paid	4,189.55	80232 Multi 9-23	Various fleet repair parts	9/25/2023	10/12/2023
NB CHEVY	POL52150 548000	Repair & Maintenance Services	2023	10	INV	Paid	293.21	80233 CTC538185	Snoqualmie PD vehicle #105 auto detail	9/18/2023	10/12/2023
NB CHEVY	POL52150 548000	Repair & Maintenance Services	2023	10	INV	Paid	293.21	80233 CTC538186	Snoqualmie PD vehicle #107 auto detail	9/18/2023	10/12/2023
NB CHEVY	POL52150 548000	Repair & Maintenance Services	2023	10	INV	Paid	293.21	80233 CTC538209	Snoqualmie PD vehicle #122 auto detail	9/19/2023	10/12/2023
NB CHEVY	POL52150 548000	Repair & Maintenance Services	2023	10	INV	Paid	293.21	80233 CTC538210	Snoqualmie PD vehicle #110 auto detail	9/19/2023	10/12/2023
NB CHEVY	POL52150 548000	Repair & Maintenance Services	2023	10	INV	Paid	325.91	80233 CVCS38008	Snoqualmie PD vehicle #106 auto detail	9/5/2023	10/12/2023
NCEC	40253550 531300	Repair & Maintenance Supplies	2023	10	INV	Paid	35.18	80234 s012867154.0	Finance charge for late invoice s012403896.005	8/31/2023	10/12/2023
NET TRAN	POL52122 541000	Professional Svcs - General	2023	10	INV	Paid	144.32	80235 NT15991	N. Schulgen transcripts for A. Sidwell & G. Hancoc	6/15/2023	10/12/2023
NHC	41769431 541060	Design Svcs Sandy Cove Stable	2023	10	INV	Paid	17,043.50	80236 30168	Sandy cove bank restoration - phase 1-design/eng	9/20/2023	10/12/2023
OFFICES	PLN55861 541100	Legal Services	2023	10	INV	Paid	2,682.50	80237 1221	Timber Trails hearing examiner meeting	8/9/2023	10/12/2023
OGDENMW	LEG51541 541102	Downtown Phase 2A Legal Fees	2023	10	INV	Paid	9,062.50	80238 881905	C.A. Carey appeal	9/25/2023	10/12/2023
OTAK	31175010 541060	Design Services	2023	10	INV	Paid	167,614.00	80239 00009230022	Towncenter Phase 3-design/engineering	9/14/2023	10/12/2023
PACS	00280090 541000	Professional Svcs - General	2023	10	INV	Paid	850.00	80240 6513	Block party sound system support	9/16/2023	10/12/2023
PBBIPP	NON51890 542300	Postage & Freight	2023	10	INV	Paid	2,015.00	80241 PP 9-23	Purchase power credit line	9/15/2023	10/12/2023
Pease & Sons, Inc	41759436 563000	WRF Improve Construction	2023	10	INV	Paid	16,372.03	80242 8056-06	Kimball creek lift station improvements -Construct	8/8/2023	10/12/2023
PF&SINC	40253580 541000	Professional Svcs - General	2023	10	INV	Paid	109.44	80243 95617	Building monitoring services	9/12/2023	10/12/2023
PFM FIN	FIN51423 541090	Financial Services	2023	10	INV	Paid	3,000.00	80244 127077	Quarterly retainer for July - September 2023	10/1/2023	10/12/2023
PLATT	40253565 531300	Repair & Maintenance Supplies	2023	10	INV	Paid	168.70	80245 4j34910	Wire up new pump	9/1/2023	10/12/2023
POA-OR	50251888 545200	Rent - Furniture & Equipment	2023	10	INV	Paid	6.11	80246 406926	Copier image overage	9/8/2023	10/12/2023
POWERDMS	POL52110 549200	Dues-Subscriptions-Memberships	2023	10	INV	Paid	2,899.46	80247 INV-42001	Powertime subscription-planit scheduling software	9/20/2023	10/12/2023
PSE	POL52150 547100	Electricity	2023	10	INV	Paid	1,539.42	80248 PD 8-28 3000(PD	Building Electricity	8/2/2023	10/12/2023
PSF Mechanical, In	31137010 563006	Facilities Maint - Construct	2023	10	INV	Paid	96,011.69	80249 2864-04	Fire station boiler replacement const 8/31/2023	8/31/2023	10/12/2023
PSF Mechanical, In	31137010 563006	Facilities Maint - Construct	2023	10	INV	Paid	76,807.17	80249 2864-05	Fire station boiler replacement const 9/30/2023	9/30/2023	10/12/2023
PSTEST	POL52110 541000	Professional Svcs - General	2023	10	INV	Paid	143.00	80250 2023-939	Candidate agency test site add-ons	9/12/2023	10/12/2023
RH2	40253510 541050	Engineering Services	2023	10	INV	Paid	592.41	80251 92460	Operational support permit related items	9/12/2023	10/12/2023
RH2	41134100 541060	Eagle Lake Reclam Design	2023	10	INV	Paid	7,263.74	80251 92478	Re: to comments & CD re: permit process thru 8/23	9/12/2023	10/12/2023
RH2	41759436 541040	WRF Improve Const Mgmt	2023	10	INV	Paid	62,164.00	80251 92695	Review equip submittals, respond to RFI's	9/19/2023	10/12/2023
ROBERTH	50269418 541190	Temporary Agency Personnel	2023	10	INV	Paid	2,880.00	80252 62554147	IT contract worker - Asker	9/13/2023	10/12/2023
ROBERTH	50269418 541190	Temporary Agency Personnel	2023	10	INV	Paid	3,600.00	80252 62589425	IT contract worker - Asker	9/21/2023	10/12/2023
ROBERTH	50269418 541190	Temporary Agency Personnel	2023	10	INV	Paid	3,600.00	80252 62497864	IT contract worker - Asker	8/31/2023	10/12/2023
ROBERTH	50269418 541190	Temporary Agency Personnel	2023	10	INV	Paid	3,600.00	80252 62517790	IT contract worker - Asker	9/6/2023	10/12/2023
SONSRAY	50154868 531301	Repair Parts	2023	10	INV	Paid	2,877.00	80253 PS0076245-1	Cutting edge parts for #226 loader buckets	9/19/2023	10/12/2023
SPOK	40153935 542000	Telephone Service	2023	10	INV	Paid	28.46	80254 G0303878U	Sept-Oct pager charges	9/15/2023	10/12/2023
STATEWID	POL52122 541000	Professional Svcs - General	2023	10	INV	Paid	174.24	80255 216589	PD Keycard system technician-set up	8/22/2023	10/12/2023
STAVE	NON51591 541111	Public Defender Services	2023	10	INV	Paid	400.00	80256 Stave_954779	Snoqualmie case 215-0474 - Lipscomb	9/4/2023	10/12/2023
Stephanie butler	POL52110 549200	Dues-Subscriptions-Memberships	2023	10	INV	Paid	30.00	80257 REIMB S. Butl	Annual dues-co-responder outreach alliance	9/15/2023	10/12/2023
STERICYC	POL52122 541000	Professional Svcs - General	2023	10	INV	Paid	10.36	80258 3006609062	Monthly service charge-sharps/hazmat disposal	8/31/2023	10/12/2023
TWWP	40153481 523100	Clothing Allowance	2023	10	INV	Paid	199.79	80260 2438	Chris Wilson union clothing allowance purchase	9/14/2023	10/12/2023
TYLERTEC	50269418 541040	Financial System Project Mgmt.	2023	10	INV	Paid	66,348.96	80261 045-437118	Munis Contract - Subscription Fees	9/1/2023	10/12/2023
TYLERTEC	50269418 541040	Financial System Project Mgmt.	2023	10	INV	Paid	25,297.41	80261 045-436490	Munis contract	8/31/2023	10/12/2023
ULINE	40253580 531000	Office Supplies	2023	10	INV	Paid	1,210.26	80262 168151540	Shipping supplies	9/7/2023	10/12/2023
UULC	40253580 549900	Miscellaneous Services	2023	10	INV	Paid	75.95	80263 3080232	Locating service center	8/31/2023	10/12/2023
VENTILAT	40253560 548801	Clean Sewer Collection System	2023	10	INV	Paid	3,029.60	80264 63098	Clean sewer mains	9/13/2023	10/12/2023
VISIONQ	51051821 548000	Repair & Maintenance Services	2023	10	INV	Paid	775.00	80265 1114	Exterior window & louver cleaning City Hall	9/15/2023	10/12/2023
VISIONQ	51051821 548000	Repair & Maintenance Services	2023	10	INV	Paid	275.00	80265 1115	Exterior window cleaning PD	9/15/2023	10/12/2023
WestTek Marketing	50251881 548860	Hardware-Software Maintenance	2023	10	INV	Paid	988.52	80266 090223-7	PD stancil recording system renewal	9/2/2023	10/12/2023
WESTPAY	POL52110 549200	Dues-Subscriptions-Memberships	2023	10	INV	Paid	216.11	80267 848895320	Officer research database monthly fee 8/23	9/1/2023	10/12/2023
WLACE	40153481 531300	Repair & Maintenance Supplies	2023	10	INV	Paid	152.59	80268 15310089	6' ladder for Canyon Springs	9/21/2023	10/12/2023
WLACE	40253580 531500	Sewage Treatment Chemicals	2023	10	INV	Paid	610.37	80268 15309995	Cleaning of filters	9/11/2023	10/12/2023
WLACE	40253585 531510	Laboratory Supplies	2023	10	INV	Paid	3.60	80268 15310039	Hang sign	9/14/2023	10/12/2023
WLACE	51051821 531300	Repair & Maintenance Supplies	2023	10	INV	Paid	87.76	80268 15310075	Facility parts and supplies, tape, buckets, roller	9/20/2023	10/12/2023
WLACE	51051821 531300	Repair & Maintenance Supplies	2023	10	INV	Paid	59.66	80268 15310097	Facility parts and supplies - Paint cups, tray lin	9/22/2023	10/12/2023
WLACE	51051821 531300	Repair & Maintenance Supplies	2023	10	INV	Paid	130.79	80268 15310103	Facility parts and supplies-extension cord	9/22/2023	10/12/2023
WLACE	51051821 531300	Repair & Maintenance Supplies	2023	10	INV	Paid	21.78	80268 15310116	Fabrication metal stock material	9/26/2023	10/12/2023
WSP BF	63358930 589305	Concealed Pistol License Remit	2023	10	INV	Paid	119.25	80269 12400079	Fingerprinting background checks	8/1/2023	10/12/2023
WSP BF	63358930 589305	Concealed Pistol License Remit	2023	10	INV	Paid	132.50	80269 12401084	Fingerprinting background checks	9/1/2023	10/12/2023

WSP BF	63358930 589305	Concealed Pistol License Remit	2023	10	INV	Paid	119.25	80269 I23007741	Fingerprinting background checks	7/3/2023	10/12/2023
WLACE	510.24.053.51820.531300.	Repair & Maintenance Supplies	2023	9	INV	P	33.04	80039 15309844	Facility parts and supplies	8/24/2023	9/28/2023
WLACE	510.24.053.51820.531300.	Repair & Maintenance Supplies	2023	9	INV	P	218.34	80039 15309831	Facility parts and supplies	8/23/2023	9/28/2023
WLACE	510.24.053.51820.531300.	Repair & Maintenance Supplies	2023	9	INV	P	31.59	80039 15309819	Facility parts and supplies	8/22/2023	9/28/2023
WLACE	510.24.053.51820.531300.	Repair & Maintenance Supplies	2023	9	INV	P	109.38	80039 15309813	Facility parts and supplies	8/22/2023	9/28/2023
WLACE	510.24.053.51820.531300.	Repair & Maintenance Supplies	2023	9	INV	P	176.53	80039 15309796	Facility parts and supplies	8/18/2023	9/28/2023

City of Snoqualmie

Claims presented to the City to be paid in the amount of \$294,546.27

For claims warrants numbered 80270 through 80329 & dated 10/19/2023

For claims warrants numbered 80270 through 80329 & dated 10/19/2023											#51	
VENDOR NAME	ACCOUNT	ACCOUNT DESC	YEAR	PERIOD	TYPE	STATUS	AMOUNT	CHECK NO	INVOICE #	FULL DESC	INVOICE DATE	CHECK DATE
A & H	PKF57680 523100	Clothing Allowance	2023	10	INV	Paid	54.58	80270	17365	Union clothing allowance purchase R. Barnett	8/22/2023	10/19/2023
Advanced Chemica	40253580 541080	Environmental Services	2023	10	INV	Paid	1,526.69	80271	495854	Disposal of Old Chemicals	6/30/2023	10/19/2023
AMZONCAP	50251881 531820	Info Tech Components	2023	10	INV	Paid	541.74	80272	1YCF-JYD7-J6IT	network supplies	9/28/2023	10/19/2023
AMZONCAP	50251881 548860	Hardware-Software Maintenance	2023	10	INV	Paid	147.88	80272	1NXG-3NYL-FiQNA	network extension card	10/2/2023	10/19/2023
AMZONCAP	50269418 564100	Financial System Hardware	2023	10	INV	Paid	76.20	80272	141Q-DXH7-4 ERP	Cashiering USB hubs	9/24/2023	10/19/2023
APP	50154868 532100	Gasoline/Diesel Fuel	2023	10	INV	Paid	8,055.63	80273	23-923172	1180/1260 Standby generator fuel	9/19/2023	10/19/2023
ATWORK	STR54270 548150	Landscaping Services	2023	10	INV	Paid	6,103.63	80274	PS-INV105181	Roadside maintenance 30%	8/31/2023	10/19/2023
ATWORK	40353130 548150	Landscaping Services	2023	10	INV	Paid	14,241.80	80274	PS-INV105181	Roadside maintenance 60%	8/31/2023	10/19/2023
ATWORK	51051821 548150	Landscaping Services	2023	10	INV	Paid	2,886.85	80274	PS-INV105181	Maintenance agreement - facilities	8/31/2023	10/19/2023
Bill Wisham	FIR52220 531050	Uniforms & Protective Gear	2023	10	INV	Paid	98.82	80275	REIMB B. Wisl	Uniform name plates	9/27/2023	10/19/2023
CD&TR	50154868 531301	Repair Parts	2023	10	INV	Paid	22.99	80276	93630	Service body #232 vent lid replacement	10/3/2023	10/19/2023
CENTURY	50251888 542000	Telephone Service	2023	10	INV	Paid	89.46	80277	300570848	Monthly telephone service	9/20/2023	10/19/2023
CENTURY	50251888 542000	Telephone Service	2023	10	INV	Paid	631.21	80277	300571491	Monthly telephone service	9/20/2023	10/19/2023
CENTURY	50251888 542000	Telephone Service	2023	10	INV	Paid	1.35	80277	300573865	Monthly telephone service	9/20/2023	10/19/2023
CENTURY	50251888 542000	Telephone Service	2023	10	INV	Paid	179.68	80277	402478791 9-	Centurylink EOC	9/20/2023	10/19/2023
CORPPAY	COM55720 531000	Office Supplies	2023	10	INV	Paid	19.26	80278	9-23 DM	inadvertent personal purchase -reimburse to city	9/23/2023	10/19/2023
CORPPAY	COM55720 541390	Advertising, Legal Notices etc	2023	10	INV	Paid	15.84	80278	9-23 DM	Meta social media digital ad-shop, sip, support	9/23/2023	10/19/2023
CORPPAY	COM55720 549200	Dues-Subscriptions-Memberships	2023	10	INV	Paid	62.06	80278	9-23 DM	Mailchimp subscription	9/23/2023	10/19/2023
CORPPAY	EMG52560 541000	Professional Svcs - General	2023	10	INV	Paid	81.45	80278	9-23 MB	Trupanion pet insurance - Phoebe	9/23/2023	10/19/2023
CORPPAY	EXE51310 549100	City-Sponsored Expenses	2023	10	INV	Paid	22.10	80278	9-23 KR	Safeway- Model Train Meeting refreshments 8/25/23	9/23/2023	10/19/2023
CORPPAY	FIR52210 531000	Office Supplies	2023	10	INV	Paid	54.86	80278	9-23 MB	Envelopes	9/23/2023	10/19/2023
CORPPAY	FIR52210 549100	City-Sponsored Expenses	2023	10	INV	Paid	84.88	80278	9-23 MB	Dominos -dinner for dept meeting	9/23/2023	10/19/2023
CORPPAY	FIR52220 531050	Uniforms & Protective Gear	2023	10	INV	Paid	585.90	80278	9-23 MB	Safety Boots M. Bailey	9/23/2023	10/19/2023
CORPPAY	FIR52220 531910	Operating Supplies	2023	10	INV	Paid	310.00	80278	9-23 MB	Delanos coffee for FD	9/23/2023	10/19/2023
CORPPAY	FIR52245 543000	Training & Travel	2023	10	INV	Paid	724.90	80278	9-23 MB	Lodging Fire Chief Assoc. M. West	9/23/2023	10/19/2023
CORPPAY	HUM51810 541420	HR-Related Services	2023	10	INV	Paid	120.11	80278	9-23 KJ	Police panel interviews lunch	9/23/2023	10/19/2023
CORPPAY	POL52110 549100	City-Sponsored Expenses	2023	10	INV	Paid	90.20	80278	M. Black 9-23	Supplies for Eastside Chiefs meeting	9/23/2023	10/19/2023
CORPPAY	POL52122 531050	Uniforms & Protective Gear	2023	10	INV	Paid	171.52	80278	L. Liebetrau 9	Uniform coat and 2 shirts cleaners	9/23/2023	10/19/2023
CORPPAY	POL52122 531910	Operating Supplies	2023	10	INV	Paid	10.88	80278	L. Liebetrau 9	Laundry detergent	9/23/2023	10/19/2023
CORPPAY	POL52140 543000	Training & Travel	2023	10	INV	Paid	714.03	80278	L. Liebetrau 9	S. Butler Air fare, peer support training- CA	9/23/2023	10/19/2023
CORPPAY	POL52150 535210	Office Furnishings	2023	10	INV	Paid	132.57	80278	L. Liebetrau 9	Metal storage locker cabinet	9/23/2023	10/19/2023
CORPPAY	POL52150 535900	Small Tools & Equipment	2023	10	INV	Paid	198.89	80278	L. Liebetrau 9	Power inverter PD vehicle	9/23/2023	10/19/2023
CORPPAY	POL52150 548000	Repair & Maintenance Services	2023	10	INV	Paid	676.38	80278	L. Liebetrau 9	Toughbook MDC Repair	9/23/2023	10/19/2023
CPSE	FIR52245 543000	Training & Travel	2023	10	INV	Paid	1,300.00	80279	05-18307	Emergency Services Workshop-B. Parker & B. Wisham	7/13/2023	10/19/2023
CTV	FIR52220 531910	Operating Supplies	2023	10	INV	Paid	30.15	80280	FD 9-25-23	Door stop and screws	9/25/2023	10/19/2023
CTV	PKF57680 531300	Repair & Maintenance Supplies	2023	10	INV	Paid	218.42	80280	2161 9-23	Assorted repair and maintenance supplies	9/25/2023	10/19/2023
CTV	PKF57680 531300	Repair & Maintenance Supplies	2023	10	INV	Paid	91.38	80280	2162 9-23	Cable Ties, hornet killer, marker	9/25/2023	10/19/2023
CTV	40353130 531300	Repair & Maintenance Supplies	2023	10	INV	Paid	45.72	80280	2162 9-23	Twist ext. pole	9/25/2023	10/19/2023
CTV	40353190 531300	Repair & Maintenance Supplies	2023	10	INV	Paid	89.25	80280	2162 9-23	fluorescent paint & mini tiller	9/25/2023	10/19/2023
DC Farms Forestry	40353130 548000	Repair & Maintenance Services	2023	10	INV	Paid	5,176.84	80281	209	Roadway side mowing and clearing	8/31/2023	10/19/2023
DIRTFISH	11057391 541000	Professional Svcs - General	2023	10	INV	Paid	4,718.96	80282	Summerfest-;Dir	tfish Summerfest 2023-Reimbursement LTAC	10/9/2023	10/19/2023
DOO	STR54267 548000	St Clean Repair & Maint Svcs	2023	10	INV	Paid	1,750.88	80283	645	Street sweeping	8/10/2023	10/19/2023
Douglas Dickinson	FIR52250 531300	Repair & Maintenance Supplies	2023	10	INV	Paid	50.67	80284	REIMB D. Dick 1.5"	Clamp, conduit	9/7/2023	10/19/2023
Evergreen Courier	40253585 542300	Postage & Freight	2023	10	INV	Paid	376.20	80285	1A5AA881-00	Ship samples	10/3/2023	10/19/2023

EVOQUA	40253580 531500	Sewage Treatment Chemicals	2023	10	INV	Paid	9,865.30	80286 906085169	Odor control chemicals	9/13/2023	10/19/2023
FCI	50154868 548000	Repair & Maintenance Services	2023	10	INV	Paid	1,869.36	80287 18015	Replace rear lightbar LED module light #105 PD SUV	10/2/2023	10/19/2023
GCP	PKF57680 523100	Clothing Allowance	2023	10	INV	Paid	59.51	80288 INV20500022	Union clothing allowance J. Jolley	4/27/2023	10/19/2023
GCP	PKF57680 531050	Uniforms & Protective Gear	2023	10	INV	Paid	79.12	80288 INV20100055	Embroidery of class 3 Hi-Vis CoS P&PW	2/19/2023	10/19/2023
GCP	PKF57680 531050	Uniforms & Protective Gear	2023	10	INV	Paid	138.46	80288 INV20100050	Class 3 hi-vis CoS P&PW jacket	1/21/2023	10/19/2023
GRAINGER	40253560 531300	Repair & Maintenance Supplies	2023	10	INV	Paid	660.57	80289 9836927492	Hose for trash pump & bypass sign when needed	9/13/2023	10/19/2023
GRAINGER	40253585 531510	Laboratory Supplies	2023	10	INV	Paid	19.80	80289 983988924	Padlocks lockers	9/15/2023	10/19/2023
HANDY	11057390 541000	Professional Svcs - General	2023	10	INV	Paid	10,193.34	80290 8/25/2023	Sno Winter Lights installation - deposit	8/25/2023	10/19/2023
HARGIS	31137010 541040	Facilities Maint - Const Mgmt	2023	10	INV	Paid	1,620.00	80291 178619	Fire station boiler replacement const Mgmt	9/20/2023	10/19/2023
HCI	40253585 531510	Laboratory Supplies	2023	10	INV	Paid	1,891.10	80292 13736005	Test supplies for nitrate	9/13/2023	10/19/2023
HCI	40253585 531510	Laboratory Supplies	2023	10	INV	Paid	1,458.18	80292 13739043	Test supplies for biochemical oxygen demand	9/15/2023	10/19/2023
HHM	15051460 541000	Professional Svcs - General	2023	10	INV	Paid	1,835.52	80293 ARPA 10-23	ARPA Recipients (contract for services)	10/10/2023	10/19/2023
Holmes Weddle	LEG51541 541103	S. Randall Legal Fees	2023	10	INV	Paid	605.00	80294 829337	Randall BIA matters	10/10/2023	10/19/2023
Home Depot Credit	EVE57390 531900	Miscellaneous Supplies	2023	10	INV	Paid	64.85	80295 9-28	Assorted monthly fee accrual	9/28/2023	10/19/2023
Home Depot Credit	PKF57680 531300	Repair & Maintenance Supplies	2023	10	INV	Paid	64.85	80295 9-28	Assorted monthly fee accrual	9/28/2023	10/19/2023
Home Depot Credit	STR54230 531300	Repair & Maintenance Supplies	2023	10	INV	Paid	50.00	80295 9-28	Assorted monthly fee accrual	9/28/2023	10/19/2023
Home Depot Credit	51051821 531300	Repair & Maintenance Supplies	2023	10	INV	Paid	40.00	80295 9-28	Assorted monthly fee accrual	9/28/2023	10/19/2023
JENKINS	40253560 548801	Clean Sewer Collection System	2023	10	INV	Paid	2,358.28	80296 28649	Clean root ball from root intrusion	9/19/2023	10/19/2023
KC 600	40253580 547501	Hazardous Waste Program Fees	2023	10	INV	Paid	5,243.57	80297 Q2-2023	KC hazardous waste clean up - WLRD Yun	7/1/2023	10/19/2023
KC RADIO	FIR52250 542100	Cellular Telephone	2023	10	INV	Paid	1,037.54	80298 20046	Radio communication services	8/30/2023	10/19/2023
KENYON	FIN51423 541120	Legal Consulting Svcs	2023	10	INV	Paid	527.00	80299 1093831	Filelocal termination	9/30/2023	10/19/2023
Kim Johnson	HUM51810 541420	HR-Related Services	2023	10	INV	Paid	123.42	80300 REIMB K. Johr	Massage certificate & office/chambers pumpkins	10/11/2023	10/19/2023
LDC	PLN55860 541000	Professional Svcs - General	2023	10	INV	Paid	3,638.72	80301 32228	Task 05: Collab meetings/presentations - comp plan	8/18/2023	10/19/2023
LNCS	FIR52220 531050	Uniforms & Protective Gear	2023	10	INV	Paid	7,226.52	80302 INV746761	Globe custom jackets (3) FD	9/18/2023	10/19/2023
LOUDEDGE	COM55720 541000	Professional Svcs - General	2023	10	INV	Paid	425.00	80303 COS-100122-E	Community Survey collaterals	10/1/2023	10/19/2023
LOUDEDGE	COM55720 541060	Design Services	2023	10	INV	Paid	395.00	80303 COS-100122-E	October UB mailing for Q4	10/1/2023	10/19/2023
LOUDEDGE	EVE57120 541000	Professional Svcs - General	2023	10	INV	Paid	1,025.00	80303 COS100123-A	Halloween nevents - design	10/1/2023	10/19/2023
LOUDEDGE	PLN55860 549300	Printing	2023	10	INV	Paid	185.00	80303 COS-100122-E	updates to flood plain document	10/1/2023	10/19/2023
MADRONA	CLK51420 541000	Professional Svcs - General	2023	10	INV	Paid	3,359.50	80304 12185	PRR 23-327 & 23-457	10/5/2023	10/19/2023
MADRONA	LEG51541 541100	Outside Legal Services - Gen	2023	10	INV	Paid	24,121.00	80304 12185	Interim City Attorney -Various matters	10/5/2023	10/19/2023
Matthew Hedger	40153481 523300	Reimb - Dues, Licenses & Cert	2023	10	INV	Paid	136.00	80305 Reimb M. Hec	CDL License Reimbursement	10/6/2023	10/19/2023
MP	00280090 549300	Printing	2023	10	INV	Paid	862.63	80306 91514	Halloween events insert	10/4/2023	10/19/2023
MP	COM55720 549300	Printing	2023	10	INV	Paid	1,840.24	80306 91514	Q4 Oct mailing with utility billing	10/4/2023	10/19/2023
MP	EVE57120 541000	Professional Svcs - General	2023	10	INV	Paid	383.87	80306 91492	Halloween events -sign printing	10/2/2023	10/19/2023
MP	EXE51310 549300	Printing	2023	10	INV	Paid	43.56	80306 91549	Mayor business cards	10/9/2023	10/19/2023
MP	FIN51423 531000	Office Supplies	2023	10	INV	Paid	653.69	80306 91189	Postage and mailing service for UB	8/15/2023	10/19/2023
MP	FIN51423 542300	Postage & Freight	2023	10	INV	Paid	1,344.05	80306 91189	Postage and mailing service for UB	8/15/2023	10/19/2023
MP	40153481 531000	Office Supplies	2023	10	INV	Paid	243.28	80306 91513	Sept 2023 UB printing/folding, envelopes	10/4/2023	10/19/2023
MP	40153481 549300	Printing	2023	10	INV	Paid	342.65	80306 91513	Sept 2023 UB printing/folding, envelopes	10/4/2023	10/19/2023
MP	40253580 531000	Office Supplies	2023	10	INV	Paid	243.28	80306 91513	Sept 2023 UB printing/folding, envelopes	10/4/2023	10/19/2023
MP	40253580 549300	Printing	2023	10	INV	Paid	342.66	80306 91513	Sept 2023 UB printing/folding, envelopes	10/4/2023	10/19/2023
MP	40353130 531000	Office Supplies	2023	10	INV	Paid	243.28	80306 91513	Sept 2023 UB printing/folding, envelopes	10/4/2023	10/19/2023
MP	40353130 549300	Printing	2023	10	INV	Paid	342.66	80306 91513	Sept 2023 UB printing/folding, envelopes	10/4/2023	10/19/2023
NAVIA AP	00150020 522300	HRA Medical Reimbursements	2023	10	INV	Paid	10.00	80307 10781136	HRA Admin fees - September	9/28/2023	10/19/2023
NAVIA AP	CLK51420 522300	HRA Medical Reimbursements	2023	10	INV	Paid	4.00	80307 10781136	HRA Admin fees - September	9/28/2023	10/19/2023
NAVIA AP	COM55720 522300	HRA Medical Reimbursements	2023	10	INV	Paid	8.00	80307 10781136	HRA Admin fees - September	9/28/2023	10/19/2023
NAVIA AP	EVE57120 522300	HRA Medical Reimbursements	2023	10	INV	Paid	2.80	80307 10781136	HRA Admin fees - September	9/28/2023	10/19/2023
NAVIA AP	EXE51310 522300	HRA Medical Reimbursements	2023	10	INV	Paid	12.00	80307 10781136	HRA Admin fees - September	9/28/2023	10/19/2023
NAVIA AP	FIN51423 522300	HRA Medical Reimbursements	2023	10	INV	Paid	32.80	80307 10781136	HRA Admin fees - September	9/28/2023	10/19/2023
NAVIA AP	FIR52220 522300	HRA Medical Reimbursements	2023	10	INV	Paid	0.40	80307 10781136	HRA Admin fees - September	9/28/2023	10/19/2023
NAVIA AP	HUM51810 522300	HRA Medical Reimbursements	2023	10	INV	Paid	7.20	80307 10781136	HRA Admin fees - September	9/28/2023	10/19/2023
NAVIA AP	LEG51531 522300	HRA Medical Reimbursements	2023	10	INV	Paid	12.00	80307 10781136	HRA Admin fees - September	9/28/2023	10/19/2023
NAVIA AP	NONS1810 541000	Professional Svcs - General	2023	10	INV	Paid	50.00	80307 10781135	FSA admin fees-September	8/28/2023	10/19/2023
NAVIA AP	PKA57680 522300	HRA Medical Reimbursements	2023	10	INV	Paid	1.20	80307 10781136	HRA Admin fees - September	9/28/2023	10/19/2023
NAVIA AP	PKF57680 522300	HRA Medical Reimbursements	2023	10	INV	Paid	20.00	80307 10781136	HRA Admin fees - September	9/28/2023	10/19/2023
NAVIA AP	PLN55860 522300	HRA Medical Reimbursements	2023	10	INV	Paid	23.20	80307 10781136	HRA Admin fees - September	9/28/2023	10/19/2023

NAVIA AP	POL52110 522300	HRA Medical Reimbursements	2023	10	INV	Paid	11.04	80307 10781136	HRA Admin fees - September	9/28/2023	10/19/2023
NAVIA AP	POL52121 522300	HRA Medical Reimbursements	2023	10	INV	Paid	4.00	80307 10781136	HRA Admin fees - September	9/28/2023	10/19/2023
NAVIA AP	POL52122 522300	HRA Medical Reimbursements	2023	10	INV	Paid	39.60	80307 10781136	HRA Admin fees - September	9/28/2023	10/19/2023
NAVIA AP	POL52131 522300	HRA Medical Reimbursements	2023	10	INV	Paid	8.00	80307 10781136	HRA Admin fees - September	9/28/2023	10/19/2023
NAVIA AP	STR54230 522300	HRA Medical Reimbursements	2023	10	INV	Paid	6.00	80307 10781136	HRA Admin fees - September	9/28/2023	10/19/2023
NAVIA AP	STR54290 522300	HRA Medical Reimbursements	2023	10	INV	Paid	3.20	80307 10781136	HRA Admin fees - September	9/28/2023	10/19/2023
NAVIA AP	01452110 522300	HRA Medical Reimbursements	2023	10	INV	Paid	4.96	80307 10781136	HRA Admin fees - September	9/28/2023	10/19/2023
NAVIA AP	01452122 522300	HRA Medical Reimbursements	2023	10	INV	Paid	44.00	80307 10781136	HRA Admin fees - September	9/28/2023	10/19/2023
NAVIA AP	31132010 522300	HRA Medical Reimbursements	2023	10	INV	Paid	2.22	80307 10781136	HRA Admin fees - September	9/28/2023	10/19/2023
NAVIA AP	31132020 522300	HRA Medical Reimbursements	2023	10	INV	Paid	3.16	80307 10781136	HRA Admin fees - September	9/28/2023	10/19/2023
NAVIA AP	31132030 522300	HRA Medical Reimbursements	2023	10	INV	Paid	3.12	80307 10781136	HRA Admin fees - September	9/28/2023	10/19/2023
NAVIA AP	40153410 522300	HRA Medical Reimbursements	2023	10	INV	Paid	1.80	80307 10781136	HRA Admin fees - September	9/28/2023	10/19/2023
NAVIA AP	40153481 522300	HRA Medical Reimbursements	2023	10	INV	Paid	10.00	80307 10781136	HRA Admin fees - September	9/28/2023	10/19/2023
NAVIA AP	40153915 522300	HRA Medical Reimbursements	2023	10	INV	Paid	0.80	80307 10781136	HRA Admin fees - September	9/28/2023	10/19/2023
NAVIA AP	40153935 522300	HRA Medical Reimbursements	2023	10	INV	Paid	6.00	80307 10781136	HRA Admin fees - September	9/28/2023	10/19/2023
NAVIA AP	40253510 522300	HRA Medical Reimbursements	2023	10	INV	Paid	2.00	80307 10781136	HRA Admin fees - September	9/28/2023	10/19/2023
NAVIA AP	40253580 522300	HRA Medical Reimbursements	2023	10	INV	Paid	20.00	80307 10781136	HRA Admin fees - September	9/28/2023	10/19/2023
NAVIA AP	40353110 522300	HRA Medical Reimbursements	2023	10	INV	Paid	1.60	80307 10781136	HRA Admin fees - September	9/28/2023	10/19/2023
NAVIA AP	40353130 522300	HRA Medical Reimbursements	2023	10	INV	Paid	12.00	80307 10781136	HRA Admin fees - September	9/28/2023	10/19/2023
NAVIA AP	40353190 522300	HRA Medical Reimbursements	2023	10	INV	Paid	8.00	80307 10781136	HRA Admin fees - September	9/28/2023	10/19/2023
NAVIA AP	41759431 522300	HRA Medical Reimbursements	2023	10	INV	Paid	2.80	80307 10781136	HRA Admin fees - September	9/28/2023	10/19/2023
NAVIA AP	41759434 522300	HRA Medical Reimbursements	2023	10	INV	Paid	5.60	80307 10781136	HRA Admin fees - September	9/28/2023	10/19/2023
NAVIA AP	41759435 522300	HRA Medical Reimbursements	2023	10	INV	Paid	5.60	80307 10781136	HRA Admin fees - September	9/28/2023	10/19/2023
NAVIA AP	50154861 522300	HRA Medical Reimbursements	2023	10	INV	Paid	0.60	80307 10781136	HRA Admin fees - September	9/28/2023	10/19/2023
NAVIA AP	50154868 522300	HRA Medical Reimbursements	2023	10	INV	Paid	6.00	80307 10781136	HRA Admin fees - September	9/28/2023	10/19/2023
NAVIA AP	50251888 522300	HRA Medical Reimbursements	2023	10	INV	Paid	32.00	80307 10781136	HRA Admin fees - September	9/28/2023	10/19/2023
NAVIA AP	51051820 522300	HRA Medical Reimbursements	2023	10	INV	Paid	0.20	80307 10781136	HRA Admin fees - September	9/28/2023	10/19/2023
NAVIA AP	51051821 522300	HRA Medical Reimbursements	2023	10	INV	Paid	6.10	80307 10781136	HRA Admin fees - September	9/28/2023	10/19/2023
NB AUTOG	FIR52220 531910	Operating Supplies	2023	10	INV	Paid	38.81	80308 005255	Mpact Blk XL FD	9/26/2023	10/19/2023
NB AUTOG	FIR52250 531300	Repair & Maintenance Supplies	2023	10	INV	Paid	12.77	80308 005376	Wiper blades E155	9/27/2023	10/19/2023
NB CHEVY	50154868 548000	Repair & Maintenance Services	2023	10	INV	Paid	813.89	80309 CTC537590	Hot no start #504 coolant temp sensor replacement	9/27/2023	10/19/2023
NHC	PLN55860 541040	Engineering Services	2023	10	INV	Paid	3,930.00	80310 30083	SnoRidge self storage	8/18/2023	10/19/2023
PARAMET	31079561 541060	Design Services	2023	10	INV	Paid	22,397.42	80311 48767	384th sidewalk design svcs ending 8/26/23	9/28/2023	10/19/2023
PARAMET	31137020 541000	Community Ctr - Prof'l Svcs	2023	10	INV	Paid	1,241.00	80311 45678	Community Ctr expansion project	6/9/2023	10/19/2023
PARAMET	41750935 541060	Design Services	2023	10	INV	Paid	22,397.42	80311 48767	384th sidewalk design svcs ending 8/26/23	9/28/2023	10/19/2023
PEI	PLN55861 541040	Engineering Services	2023	10	INV	Paid	541.43	80312 00022222.00C	Snoqualmie Ridge II, SR11, LLC	9/8/2023	10/19/2023
PEI	PLN55861 541040	Engineering Services	2023	10	INV	Paid	4,715.39	80312 00022222.00C	Snoqualmie Ridge II-SR11, LLC	8/8/2023	10/19/2023
PEI	PLN55861 541040	Engineering Services	2023	10	INV	Paid	4,325.49	80312 00023042.00C	Ridgepoint at Parcel S14	8/8/2023	10/19/2023
PEI	PLN55861 541040	Engineering Services	2023	10	INV	Paid	3,325.00	80312 00023042.00C	Snoqualmie Ridge self storage Phase III	9/8/2023	10/19/2023
PEI	PLN55861 541040	Engineering Services	2023	10	INV	Paid	612.50	80312 00023042.00C	Meetings-PAR, Committee (CD & EDC) staff	8/8/2023	10/19/2023
PEI	PLN55861 541040	Engineering Services	2023	10	INV	Paid	787.50	80312 20110015.00C	Prelim Plat 27 - Parcel S14	8/8/2023	10/19/2023
PEI	PLN55861 541040	Engineering Services	2023	10	INV	Paid	1,981.25	80312 20220203.00C	Parcel S14	8/8/2023	10/19/2023
PEI	PLN55861 541040	Engineering Services	2023	10	INV	Paid	7,598.75	80312 20220203.00C	Comp plan-transportation & environmental	9/8/2023	10/19/2023
PEI	41134060 541060	Design Svcs - Water Improve	2023	10	INV	Paid	1,270.00	80312 20160013.03C	Downtown infrastructure Phase II h2o system	9/8/2023	10/19/2023
Phil Bennett	40353190 523100	Clothing Allowance	2023	10	INV	Paid	377.07	80313 Reimb P. beni Union clothing; foul weather jacket, work pants		10/2/2023	10/19/2023
PREMIERM	EVE57120 541000	Professional Svcs - General	2023	10	INV	Paid	595.00	80314 2023-53770	Halloween 425 Ad	10/1/2023	10/19/2023
PSE	STR54263 547100	Electricity	2023	10	INV	Paid	152.22	80315 001499 10-23	Electricity	10/16/2023	10/19/2023
PSE	STR54263 547100	Electricity	2023	10	INV	Paid	21.19	80315 431306 10-23	Electricity	10/4/2023	10/19/2023
PSE	STR54263 547100	Electricity	2023	10	INV	Paid	11.97	80315 456550 10-23	Electricity	10/4/2023	10/19/2023
PSE	STR54263 547100	Electricity	2023	10	INV	Paid	17.48	80315 577403 10-23	Electricity	10/4/2023	10/19/2023
PSE	STR54263 547100	Electricity	2023	10	INV	Paid	16.37	80315 577445	Electricity	10/4/2023	10/19/2023
PSE	STR54263 547100	Electricity	2023	10	INV	Paid	118.76	80315 617464 10-23	Electricity	10/4/2023	10/19/2023
PSE	STR54263 547100	Electricity	2023	10	INV	Paid	1,512.68	80315 639966 10-23	Electricity	10/4/2023	10/19/2023
PSE	STR54263 547100	Electricity	2023	10	INV	Paid	32.66	80315 742043 10-23	Electricity	10/4/2023	10/19/2023
PSE	STR54263 547100	Electricity	2023	10	INV	Paid	55.10	80315 780111 10-23	Electricity	10/4/2023	10/19/2023
PSE	STR54263 547100	Electricity	2023	10	INV	Paid	12.14	80315 780137 10-23	Electricity	10/4/2023	10/19/2023

PSE	40153481	547100	Electricity	2023	10	INV	Paid	15,530.19	80315 004220 10-23 Electricity	10/4/2023	10/19/2023
PSE	40153481	547100	Electricity	2023	10	INV	Paid	15.28	80315 037989 10-23 Electricity	10/4/2023	10/19/2023
PSE	40153482	547100	Electricity	2023	10	INV	Paid	10,278.64	80315 004220 10-23 Electricity	10/4/2023	10/19/2023
PSE	40153935	547100	Electricity	2023	10	INV	Paid	11.84	80315 103385 10-23 Electricity	10/4/2023	10/19/2023
PSE	40153935	547100	Electricity	2023	10	INV	Paid	970.36	80315 436232 Electricity	10/4/2023	10/19/2023
PSE	40153935	547100	Electricity	2023	10	INV	Paid	12.70	80315 794782 10-23 Electricity	10/4/2023	10/19/2023
PSE	40253565	547100	Electricity	2023	10	INV	Paid	88.13	80315 241392 Electricity	10/4/2023	10/19/2023
PSE	40253565	547100	Electricity	2023	10	INV	Paid	82.96	80315 241418 10-23 Electricity	10/4/2023	10/19/2023
PSE	51051821	547100	Electricity	2023	10	INV	Paid	536.97	80315 133972 10-23 Electricity	10/4/2023	10/19/2023
PSE	51051821	547100	Electricity	2023	10	INV	Paid	80.42	80315 198066 10-23 Electricity	10/4/2023	10/19/2023
PSE	51051821	547100	Electricity	2023	10	INV	Paid	27.45	80315 198082 10-23 Electricity	10/4/2023	10/19/2023
PSE	51051821	547100	Electricity	2023	10	INV	Paid	11.35	80315 4008200 10-2 Electricity	10/4/2023	10/19/2023
PSE	51051821	547100	Electricity	2023	10	INV	Paid	79.71	80315 549936 10-23 Electricity	10/4/2023	10/19/2023
PSE	51051821	547100	Electricity	2023	10	INV	Paid	1,479.33	80315 885592 10-23 Electricity	10/4/2023	10/19/2023
PSRFA	50154868	548000	Repair & Maintenance Services	2023	10	INV	Paid	5,968.02	80316 4559 Fire apparatus repair and service	10/2/2023	10/19/2023
RH2	40153452	541050	Engineering Services	2023	10	INV	Paid	1,901.38	80317 91106 SCADA maint & historical Data retrieval	6/12/2023	10/19/2023
ROBERTH	50269418	541190	Temporary Agency Personnel	2023	10	INV	Paid	3,600.00	80318 62462416 IT contract worker-Asker	8/23/2023	10/19/2023
SEATIMES	PLN55861	541390	Advertising, Legal Notices etc	2023	10	INV	Paid	675.31	80319 42284 NOPH Timber Trails subdivision	7/31/2023	10/19/2023
SHREDIT	CLK51420	541000	Professional Svcs - General	2023	10	INV	Paid	403.20	80320 8004847331 Shredding services-PW-special pickup	9/30/2023	10/19/2023
SNOQ VS	01452122	532100	Gasoline/Diesel Fuel	2023	10	INV	Paid	3,688.88	80321 7785 NB police fuel	10/5/2023	10/19/2023
SNOQ VS	50154868	532100	Gasoline/Diesel Fuel	2023	10	INV	Paid	10,418.69	80321 7785 Fleet fuel	10/5/2023	10/19/2023
State of Washingto	40353130	511000	Salaries & Wages	2023	10	INV	Paid	112.64	80322 Claim number L&I overpayment of CLR BM60019 Iverson-Stinson	10/4/2023	10/19/2023
TSI CARN	STC59564	563000	General Parks Signage	2023	10	INV	Paid	544.50	80323 19470 Speed limit sign	8/30/2023	10/19/2023
TSI CARN	40253585	531300	Repair & Maintenance Supplies	2023	10	INV	Paid	76.23	80323 19487 Signage for lab safety	9/18/2023	10/19/2023
TWWP	PKF57680	523100	Clothing Allowance	2023	10	INV	Paid	54.49	80324 2420 Union clothing allowance purchase J. Orozco	8/27/2023	10/19/2023
TWWP	PKF57680	523100	Clothing Allowance	2023	10	INV	Paid	62.74	80324 2420 Union clothing allowance purchase S. Macvicar	9/1/2023	10/19/2023
TWWP	PKF57680	523100	Clothing Allowance	2023	10	INV	Paid	197.57	80324 2432 Union clothing allowance T. Barrett	9/9/2023	10/19/2023
TWWP	41759436	541040	WRF Improve Const Mgmt	2023	10	INV	Paid	218.96	80324 2352 Construction inspection supplies & gear	6/15/2023	10/19/2023
VERIZCS	50251888	542010	Cellular Telephone	2023	10	INV	Paid	6,385.91	80325 9944587862 S Monthly Cellular Telephone Service	9/16/2023	10/19/2023
VFG	PLN55861	541000	Professional Svcs - General	2023	10	INV	Paid	225.00	80326 441123 NW railway museum	8/31/2023	10/19/2023
VFG	PLN55861	541000	Professional Svcs - General	2023	10	INV	Paid	50.00	80326 441126 Snoqualmie Ridge self storage Phase 3 Project	8/31/2023	10/19/2023
VFG	PLN55861	541000	Professional Svcs - General	2023	10	INV	Paid	1,825.00	80326 441127 Dish Wireless Center Blvd. Project	8/31/2023	10/19/2023
VFG	PLN55861	541000	Professional Svcs - General	2023	10	INV	Paid	3,475.00	80326 441124 Timber trails plat	8/31/2023	10/19/2023
Vimly Benefit Solut	POL52110	522200	Medical-Dental-Vision Benefits	2023	10	INV	Paid	1,689.23	80327 PP/CM Oct-23 Cobra Payment For P. Phipps Oct BSI #360074132	9/25/2023	10/19/2023
Vimly Benefit Solut	01452110	522200	Medical-Dental-Vision Benefits	2023	10	INV	Paid	230.35	80327 PP/CM Oct-23 Cobra Payment For P. Phipps Oct BSI #360074132	9/25/2023	10/19/2023
Vimly Benefit Solut	50251888	522200	Medical-Dental-Vision Benefits	2023	10	INV	Paid	1,935.10	80327 PP/CM Oct-23 Cobra Payment For C. Miller Oct BSI #360073490	9/25/2023	10/19/2023
WLACE	STR54230	531300	Repair & Maintenance Supplies	2023	10	INV	Paid	49.04	80328 15309792 Cable lock	8/18/2023	10/19/2023
WLACE	41759436	541040	WRF Improve Const Mgmt	2023	10	INV	Paid	213.13	80328 15309664 Construction inspection tools & supplies	8/8/2023	10/19/2023
WLACE	41759436	541040	WRF Improve Const Mgmt	2023	10	INV	Paid	59.94	80328 15309722 Construction inspection equipment	8/11/2023	10/19/2023
XYLEM	40253580	545200	Rent - Furniture & Equipment	2023	10	INV	Paid	2,168.20	80329 401279478 Final rent & return of back up piping	9/12/2023	10/19/2023

City of Snoqualmie

Claims presented to the City to be paid in the amount of \$90,803.28

For claims warrants numbered 80356 through 80384 & dated 10/25/2023

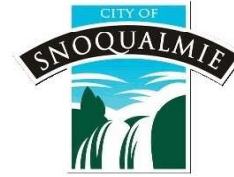
VENDOR NAME	ACCOUNT	ACCOUNT DESC	YEAR	PERIOD	TYPE	STATUS	AMOUNT	CHECK NO	INVOICE #	FULL DESC	INVOICE DATE	CHECK DATE
America's Home Ct	15131010	549462	2023	10	INV	Paid	3,166.00	80356	ARPA 10.12.2	ARPA Rent assistance -35307 SE Aspen Ln #1101	10/12/2023	10/25/2023
AMZONCAP	FIN51423	531000	2023	10	INV	Paid	75.13	80357	1P4H-G4RM-4	Heater for finance back area	10/4/2023	10/25/2023
AMZONCAP	FIN51423	531000	2023	10	INV	Paid	64.12	80357	161H-WD97-V	ink & paper for new check scanner/receipt printer	10/3/2023	10/25/2023
AMZONCAP	FIN51423	531000	2023	10	INV	Paid	25.03	80357	1C17-JQH-Q-F	Laptop Sleeve- KH	8/28/2023	10/25/2023
AMZONCAP	FIR52210	531000	2023	10	INV	Paid	43.55	80357	1DDY-T9NR-G	Printer paper	10/2/2023	10/25/2023
AMZONCAP	FIR52210	531000	2023	10	INV	Paid	60.93	80357	1FCF-9KFP-KN	Staples and clip board	9/22/2023	10/25/2023
Ben Parker	FIR52245	543000	2023	10	INV	Paid	455.00	80358	Reimb B. Park	Per diem and IFAC instructor class	10/10/2023	10/25/2023
CENTURY	50251888	542000	2023	10	INV	Paid	160.81	80359	573862 9-23	FD phone service	9/20/2023	10/25/2023
GALLSLLC	FIR52220	531050	2023	10	INV	Paid	396.28	80360	025667206	Boots - uniform	9/14/2023	10/25/2023
GALLSLLC	FIR52220	531050	2023	10	INV	Paid	577.51	80360	025764659	Jacket w/liner and tags	9/25/2023	10/25/2023

GCP	40253510 523100	Clothing Allowance	2023	10	INV	Paid	407.42	80361 inv204000307 Jason George uniform	3/18/2023	10/25/2023
GCP	40253510 523100	Clothing Allowance	2023	10	INV	Paid	94.04	80361 inv204000328 Jason George uniform	5/4/2023	10/25/2023
GRAINGER	PKF57680 531300	Repair & Maintenance Supplies	2023	10	INV	Paid	1,951.31	80362 9837203349 Hand soap	9/13/2023	10/25/2023
IPDINC	15131010 549462	ARPA Individual COVID Relief	2023	10	INV	Paid	3,166.00	80363 ARPA .10.12.2 ARPA rent assistance Mt. View apts #5	10/12/2023	10/25/2023
KCFCA	FIR52210 549200	Dues-Subscriptions-Memberships	2023	10	INV	Paid	400.00	80364 91DOB123-00 Annual KCFCA dues	9/12/2023	10/25/2023
LAI	FIR52220 531912	EMS Supplies & Equipment	2023	10	INV	Paid	307.37	80365 1367578 Battery & Bx/200	9/28/2023	10/25/2023
MACDMILL	PKF57680 548000	Repair & Maintenance Services	2023	10	INV	Paid	953.84	80366 SVC273923 Centennial park bathroom repairs	9/21/2023	10/25/2023
MP	HUM51810 541420	HR-Related Services	2023	10	INV	Paid	152.23	80367 91503 300 1 color SPD branded ballpoint pens	10/3/2023	10/25/2023
NWSC	FIR52210 541000	Professional Svcs - General	2023	10	INV	Paid	880.24	80368 23-36416 Cleaning service	10/9/2023	10/25/2023
ORKIN	51051821 548000	Repair & Maintenance Services	2023	10	INV	Paid	285.31	80369 249220706 Pest control	9/21/2023	10/25/2023
ORKIN	51051821 548000	Repair & Maintenance Services	2023	10	INV	Paid	173.14	80369 249220708 Pest control	9/21/2023	10/25/2023
ORKIN	51051821 548000	Repair & Maintenance Services	2023	10	INV	Paid	220.65	80369 249220709 Pest control	9/14/2023	10/25/2023
PANORAMA	15131010 549462	ARPA Individual COVID Relief	2023	10	INV	Paid	12,664.00	80370 ARPA 10-12-2 Rent assist K403, K202, K301, J305	10/12/2023	10/25/2023
PLATT	40153481 531300	Repair & Maintenance Supplies	2023	10	INV	Paid	2,882.16	80371 4I66682 Well fuses	9/19/2023	10/25/2023
PLATT	51051821 531300	Repair & Maintenance Supplies	2023	10	INV	Paid	171.71	80371 4K35218 Electrical supplies, bulbs, ballasts & light fix	9/20/2023	10/25/2023
SEATIMES	HUM51810 541420	HR-Related Services	2023	10	INV	Paid	1,935.00	80372 64399 3 job pack of employment advertisements	9/28/2023	10/25/2023
SmartSign	FIR52250 535900	Small Tools & Equipment	2023	10	INV	Paid	2,058.21	80373 SAF-592554 Fir hydrant markers (200)	9/13/2023	10/25/2023
SNOQ VC	11055735 541000	Professional Svcs - General	2023	10	INV	Paid	28,000.00	80374 LTAC 10.9.23 Chamber marketing LTAC reimbursement	10/9/2023	10/25/2023
SNOQ VS	01452122 532100	Gasoline/Diesel Fuel	2023	10	INV	Paid	5,156.40	80375 7764 NB Police fuel	9/7/2023	10/25/2023
SNOQ VS	50154868 532100	Gasoline/Diesel Fuel	2023	10	INV	Paid	13,351.29	80375 7764 Fleet fuel	9/7/2023	10/25/2023
STERI FD	FIR52210 541000	Professional Svcs - General	2023	10	INV	Paid	10.36	80376 3006609170 Monthly shred service FD	8/31/2023	10/25/2023
TODDSTOW	50154868 548000	Repair & Maintenance Services	2023	10	INV	Paid	654.00	80377 45369 Fire truck recovery-responding to call on Tokul Rd	10/6/2023	10/25/2023
TRANSOL	31059569 541060	ADA Program - Design	2023	10	INV	Paid	581.25	80378 19419 ADA transition plan dev Svcs 9-15-23	9/30/2023	10/25/2023
TWWP	40153481 523100	Clothing Allowance	2023	10	INV	Paid	186.58	80379 2468 T. shinn clothing allowance	9/28/2023	10/25/2023
ULINE	PKF57680 531300	Repair & Maintenance Supplies	2023	10	INV	Paid	494.73	80380 168021417 Latex gloves	9/5/2023	10/25/2023
ULINE	PKF57680 531300	Repair & Maintenance Supplies	2023	10	INV	Paid	999.27	80380 168415004 Cleaning supplies/dog waste bags	9/13/2023	10/25/2023
ULINE	40153481 531300	Repair & Maintenance Supplies	2023	10	INV	Paid	347.12	80380 168665623 Storage bins for connex	9/20/2023	10/25/2023
WEC	PKF57680 531300	Repair & Maintenance Supplies	2023	10	INV	Paid	2,743.63	80381 16029393 Fertilizer	8/24/2023	10/25/2023
WECCO	40153482 531300	Repair & Maintenance Supplies	2023	10	INV	Paid	142.54	80382 PS-INV104526 Check valve water softener -canyon springs	4/27/2023	10/25/2023
WLACE	PKF57680 531300	Repair & Maintenance Supplies	2023	10	INV	Paid	37.04	80383 15309887 Tools	8/29/2023	10/25/2023
WLACE	STR54230 531300	Repair & Maintenance Supplies	2023	10	INV	Paid	32.65	80383 15309791 Gate chain	8/18/2023	10/25/2023
WLACE	STR54230 531300	Repair & Maintenance Supplies	2023	10	INV	Paid	78.45	80383 15310147 Ear protection/concrete/key holder	9/28/2023	10/25/2023
WLACE	40153481 531300	Repair & Maintenance Supplies	2023	10	INV	Paid	40.70	80383 15310212 Fuels and batteries	10/5/2023	10/25/2023
WLACE	40153481 531300	Repair & Maintenance Supplies	2023	10	INV	Paid	36.58	80383 15310272 Pens and water quality test kit	10/11/2023	10/25/2023
WLACE	40153935 523100	Clothing Allowance	2023	10	INV	Paid	119.89	80383 15310276 K. Aspy clothing allowance	10/11/2023	10/25/2023
WLACE	51051821 531300	Repair & Maintenance Supplies	2023	10	INV	Paid	58.83	80383 15310209 Padlocks for storage connex at PW	10/5/2023	10/25/2023
WMG	40153935 541000	Professional Svcs - General	2023	10	INV	Paid	4,004.98	80384 21805 Oct 2023 Maxicom monitoring and cell router	9/22/2023	10/25/2023

Accounts Payable

Blanket Voucher Approval Document

User: itreptow
 Printed: 10/30/2023 - 3:37PM
 Warrant Request Date: 10/25/2023
 DAC Fund:



#53

Batch: 00001.10.2023 - UB Refunds SB 10-25

City of Snoqualmie

Claims presented to the City to be paid in the amount of \$ 3,281.42,
 for claims warrants numbered 62305 through 62316 & dated 10/25/2023.

Line	Claimant	Voucher No.	Amount
1	Hough Sales,Jody	000062310	48.94
2	Parker,Zachary	000062313	308.00
3	Aluzas,Kurt	000062305	206.35
4	Goetz,Debbie	000062309	802.73
5	Fetty,Scott	000062308	156.49
6	Siegerts,Hannah and Cinci	000062315	21.78
7	Duseja,Pradeep Kumar	000062306	267.08
8	Kumar,Pankaj	000062311	991.17
9	Tabish,Anna	000062316	184.64
10	Reisinger,Seth	000062314	49.67
11	Mayer,Debra	000062312	198.13
12	Edwards,Lu	000062307	46.44
Page Total:			\$3,281.42
Grand Total:			\$3,281.42

Accounts Payable

Check Detail

User: itreptow
Printed: 10/30/2023 - 3:42PM



Item 2.

Check Number	Check Date			Amount
UB*03124 - Aluzas, Kurt Line Item Account				
62305	10/25/2023			
Inv				
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
10/18/2023	Refund Check	401-00-000-213-10-00-000		206.35
Inv Total				206.35
				<hr/>
62305 Total:				206.35
				<hr/>
UB*03124 - Aluzas, Kurt Total:				206.35
UB*03128 - Duseja, Pradeep Kumar Line Item Account				
62306	10/25/2023			
Inv				
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
10/18/2023	Refund Check	401-00-000-213-10-00-000		267.08
Inv Total				267.08
				<hr/>
62306 Total:				267.08
				<hr/>
UB*03128 - Duseja, Pradeep Kumar Total:				267.08
UB*03133 - Edwards, Lu Line Item Account				
62307	10/25/2023			
Inv				
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
10/18/2023	Refund Check	001-00-000-213-10-00-000		2.66
10/18/2023	Refund Check	401-00-000-213-10-00-000		11.04
10/18/2023	Refund Check	402-00-000-213-10-00-000		3.60
10/18/2023	Refund Check	001-00-000-213-10-00-000		5.91
10/18/2023	Refund Check	403-00-000-213-10-00-000		21.31
10/18/2023	Refund Check	001-00-000-213-10-00-000		1.92
Inv Total				46.44
				<hr/>
62307 Total:				46.44

UB*03133 - Edwards, Lu Total:

46.44

UB*03126 - Fetty, Scott Line Item Account

62308 10/25/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>
10/18/2023	Refund Check

<u>Line Item Account</u>	
401-00-000-213-10-00-000	156.49

Inv Total 156.49

62308 Total:

156.49

UB*03126 - Fetty, Scott Total:

156.49

UB*03125 - Goetz, Debbie Line Item Account

62309 10/25/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>
10/18/2023	Refund Check

<u>Line Item Account</u>	
401-00-000-213-10-00-000	802.73

Inv Total 802.73

62309 Total:

802.73

UB*03125 - Goetz, Debbie Total:

802.73

UB*03122 - Hough Sales, Jody Line Item Account

62310 10/25/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>
10/18/2023	Refund Check

<u>Line Item Account</u>	
401-00-000-213-10-00-000	48.94

Inv Total 48.94

62310 Total:

48.94

UB*03122 - Hough Sales, Jody Total:

48.94

UB*03129 - Kumar, Pankaj Line Item Account

62311 10/25/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>
10/18/2023	Refund Check

<u>Line Item Account</u>	
401-00-000-213-10-00-000	991.17

Inv Total 991.17

62311 Total:

991.17

UB*03129 - Kumar, Pankaj Total:

991.17

UB*03132 - Mayer, Debra Line Item Account

62312 10/25/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>
10/18/2023	Refund Check

<u>Line Item Account</u>	
401-00-000-213-10-00-000	198.13

Inv Total

198.13

62312 Total:

198.13

UB*03132 - Mayer, Debra Total:

198.13

UB*03123 - Parker, Zachary Line Item Account

62313 10/25/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>
10/18/2023	Refund Check

<u>Line Item Account</u>	
401-00-000-213-10-00-000	308.00

Inv Total

308.00

62313 Total:

308.00

UB*03123 - Parker, Zachary Total:

308.00

UB*03131 - Reisinger, Seth Line Item Account

62314 10/25/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>
10/18/2023	Refund Check

<u>Line Item Account</u>	
401-00-000-213-10-00-000	49.67

Inv Total

49.67

62314 Total:

49.67

UB*03131 - Reisinger, Seth Total:

49.67

UB*03127 - Siegerts, Hannah and Cinci Line Item Account

62315 10/25/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>
10/18/2023	Refund Check

<u>Line Item Account</u>	
401-00-000-213-10-00-000	21.78

Inv Total				21.78
62315 Total:				21.78
UB*03127 - Siegertsz, Hannah and Cinci Total:				21.78
UB*03130 - Tabish, Anna Line Item Account				
62316	10/25/2023			
Inv				
<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
10/18/2023	Refund Check		401-00-000-213-10-00-000	184.64
Inv Total				184.64
62316 Total:				184.64
UB*03130 - Tabish, Anna Total:				184.64
Total:				3,281.42

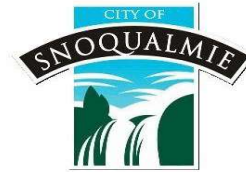


Payroll
Blanket Voucher Document

Claims presented to the City to be paid on 10/31/2023 in the amount of 564,259.32
which includes claim warrants numbered _____ - _____ through _____ - _____,
totaling \$ 0.00 _____, and direct deposits totaling \$ 564,259.32 _____.

ACH Check Register

User: 'THolden'
 Printed: 10/30/2023 - 2:35PM
 Batch: 00002.10
 Include Partial: TRUE



Check Date	Check	Partial ACH	Employee Name	Amount
10/31/2023	0	False	James Mayhew	819.67
10/31/2023	0	False	Bryan Holloway	910.86
10/31/2023	0	False	Louis Washington	719.67
10/31/2023	0	False	Ethan Benson	819.67
10/31/2023	0	False	Jolyon Johnson	819.67
10/31/2023	0	False	Robert Wotton	669.67
10/31/2023	0	False	Cara Christensen	819.67
10/31/2023	0	False	Katherine Ross	3,874.48
10/31/2023	0	False	Deana Dean	4,437.09
10/31/2023	0	False	Tania Holden	5,128.42
10/31/2023	0	False	Jimmie Betts Jr.	3,757.81
10/31/2023	0	False	Brendon Ecker	1,854.93
10/31/2023	0	False	Andrew Latham	3,599.36
10/31/2023	0	False	Sarah Reeder	3,872.52
10/31/2023	0	False	Andrew Jongekryg	2,186.99
10/31/2023	0	False	Samantha Brumfield	3,189.72
10/31/2023	0	False	Kimberly Johnson	5,726.60
10/31/2023	0	False	Nicole Wiebe	4,599.36
10/31/2023	0	False	Jennifer Ferguson	5,467.53
10/31/2023	0	False	Carson Hornsby	5,505.35
10/31/2023	0	False	Christina Reller	8,644.16
10/31/2023	0	False	Krista Hintz	5,534.32
10/31/2023	0	False	Debbie Kinsman	2,369.64
10/31/2023	0	False	Heather Florida	4,388.43
10/31/2023	0	False	Gerald Knutsen	6,040.91
10/31/2023	0	False	Kyla Henderson	3,187.35
10/31/2023	0	False	Janna Walker	3,925.25
10/31/2023	0	False	Tami Wood	4,633.39
10/31/2023	0	False	Gail Folkins	2,798.11
10/31/2023	0	False	Danna McCall	3,346.17
10/31/2023	0	False	Brian Lynch	6,599.03
10/31/2023	0	False	Melinda Black	3,071.98
10/31/2023	0	False	Stephanie Butler	3,091.66
10/31/2023	0	False	Austin Gutwein	7,968.62
10/31/2023	0	False	Joseph Spears	2,560.89
10/31/2023	0	False	Drew Ward	3,601.19
10/31/2023	0	False	Michael Peter	2,307.29
10/31/2023	0	False	Max Bostick	2,997.89
10/31/2023	0	False	Pamela Mandery	4,834.51
10/31/2023	0	False	James Aguirre	6,300.23
10/31/2023	0	False	Michael Liebetrau	3,166.53
10/31/2023	0	False	Deanna Patterson	1,843.63
10/31/2023	0	False	Craig Miller	15,179.92
10/31/2023	0	False	Daniel Moate	8,115.74
10/31/2023	0	False	Marcus Sanchez	5,030.88
10/31/2023	0	False	Perry Phipps	12,418.02

10/31/2023	0	False	Joseph Meadows	4,817.16
10/31/2023	0	False	Cory Hendricks	6,262.68
10/31/2023	0	False	Nicholas Schulgen	4,486.85
10/31/2023	0	False	David Doucett	4,346.62
10/31/2023	0	False	Chase Smith	6,093.02
10/31/2023	0	False	Kim Stonebraker-Weiss	4,089.17
10/31/2023	0	False	James Kaae	8,681.49
10/31/2023	0	False	Jason Weiss	18,175.77
10/31/2023	0	False	Nigel Draveling	11,972.81
10/31/2023	0	False	Dmitriy Vladis	5,410.82
10/31/2023	0	False	Christopher Werre	8,144.76
10/31/2023	0	False	Philip Bennett	4,823.71
10/31/2023	0	False	Justin Ren	4,921.15
10/31/2023	0	False	Kerry O'Neil	5,083.20
10/31/2023	0	False	Dalton Hawk	1,969.62
10/31/2023	0	False	Jason Battles	4,187.24
10/31/2023	0	False	Neil MacVicar	3,547.19
10/31/2023	0	False	Jorge Orozco	6,446.33
10/31/2023	0	False	Ryan Barnett	4,091.67
10/31/2023	0	False	Michael Chambless	6,465.97
10/31/2023	0	False	Kyle Markwardt	4,557.47
10/31/2023	0	False	Christine Iverson Stinson	4,261.78
10/31/2023	0	False	Kevin Aspy	3,206.61
10/31/2023	0	False	Lyle Beach	7,685.38
10/31/2023	0	False	Patrick Fry	4,075.62
10/31/2023	0	False	Jeffrey Hamlin	8,054.88
10/31/2023	0	False	Andrew Vining	3,566.14
10/31/2023	0	False	Hind Ahmed	4,186.75
10/31/2023	0	False	Thomas Holmes	9,790.34
10/31/2023	0	False	Alec Bagley	2,246.51
10/31/2023	0	False	Joan Quade	2,965.30
10/31/2023	0	False	Ryan Dalziel	3,433.34
10/31/2023	0	False	Jason George	9,779.63
10/31/2023	0	False	Kevin Halbert	3,237.38
10/31/2023	0	False	Timothy Barrett	3,308.23
10/31/2023	0	False	Donald Harris	7,726.86
10/31/2023	0	False	Kevin Snyder	4,803.73
10/31/2023	0	False	Kenneth Knowles	5,754.61
10/31/2023	0	False	Christopher Wilson	2,457.19
10/31/2023	0	False	Todd Shinn	4,126.76
10/31/2023	0	False	Matthew Hedger	7,100.97
10/31/2023	0	False	John Cooper	6,003.69
10/31/2023	0	False	Emily Arteché	8,849.62
10/31/2023	0	False	Ashley Wragge	4,900.04
10/31/2023	0	False	Ilyse Treptow	4,043.62
10/31/2023	0	False	Jonathan Kesler	4,009.09
10/31/2023	0	False	Rebecca Buelna	3,679.93
10/31/2023	0	False	Dylan Gamble	3,510.21
10/31/2023	0	False	Michael Bailey	8,649.36
10/31/2023	0	False	Jessica Rellamas	2,516.25
10/31/2023	0	False	Tylor Fischer	4,836.74
10/31/2023	0	False	Zachary Schumann	32.10
10/31/2023	0	False	Jacob Fouts	10,202.10
10/31/2023	0	False	Darby Summers	2,936.41
10/31/2023	0	False	Theresa Tozier	6,225.46
10/31/2023	0	False	Gregory Heath	10,194.94
10/31/2023	0	False	Albert Wolfe	6,948.73
10/31/2023	0	False	Nicholas Lathrop	6,813.60

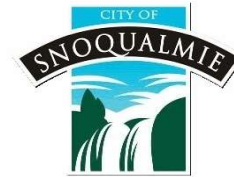
10/31/2023	0	False	Matthew West	9,119.51
10/31/2023	0	False	William Wisham	6,662.85
10/31/2023	0	False	Robert Lasswell	8,525.13
10/31/2023	0	False	Benjamin Parker	13,397.73
10/31/2023	0	False	Peter O'Donnell	9,124.72
				0.00
				564,259.32
		Total	109	564,259.32

Item 2.

Accounts Payable

Blanket Voucher Approval Document

User: THolden
 Printed: 10/31/2023 - 1:58PM
 Warrant Request Date: 10/31/2023
 DAC Fund:



Batch: 00002.10.2023 - PV10-2023

City of Snoqualmie

Claims presented to the City to be paid in the amount of \$ 666,233.02 (incl. ACH),
 for claims warrants numbered 62317 through 62325 & dated 10/31/2023.

Line	Claimant	Voucher No.	Amount
1	AFLAC	000000000	78.13
2	Asset Recovery Group, Inc.	000062317	985.55
3	AWC BENEFITS	000000000	159,748.81
4	CITY OF SNOQUALMIE	000062318	1,008.25
5	Dept of Retirement Syst.-PERS	000000000	84,131.66
6	Dept. of Labor & Industries	000000000	28,956.30
7	Dept. of Retirement Syst.- DCP	000000000	36,907.00
8	Dept. of Retirement Syst.- PSERS	000000000	1,689.04
9	Dept. of Retirement Syst.-LEOFF	000000000	59,417.30
10	DiMartino Associates	000062319	409.50
11	Employment Security Dept.	000000000	7,158.05
12	Employment Security Dept.	000000000	1,976.56
13	Employment Security Dept.	000000000	4,329.21
14	IAFF Firepac-Political Affairs Dept.	000062320	4.18
15	IAFF LOCAL #2878	000062321	2,700.86
16	ICMA Retirement Trust -303907	000000000	6,641.00
17	IRS-Payroll EFTPS	000000000	237,311.13
18	NWFFT TRUST	000000000	23,433.58
19	Office of Support Enforcement - DSHS	000000000	1,412.91
20	Snoqualmie Police Association	000062322	1,800.00
21	Teamsters Local Union #763	000062323	3,674.00
22	Voya Institutional Trust Company	000000000	450.00
23	Western States Police Medical Trust	000062324	1,035.00
24	WSCFF	000062325	975.00

Page Total: \$666,233.02

Grand Total: \$666,233.02

Accounts Payable

Check Detail

User: THolden
Printed: 11/01/2023 - 8:02AM



Item 2.

Check Number	Check Date			Amount
90110 - AFLAC Line Item Account				
0	10/31/2023			
Inv				
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
10/30/2023	PR Batch 00002.10.2023 AFLAC-Pre Tax	631-00-000-231-50-19-000		78.13
Inv Total				78.13
				<hr/>
0 Total:				78.13
				<hr/>
90110 - AFLAC Total:				78.13
90051 - Asset Recovery Group, Inc. Line Item Account				
62317	10/31/2023			
Inv				
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
10/30/2023	PR Batch 00002.10.2023 Garnishment	631-00-000-231-50-30-000		985.55
Inv Total				985.55
				<hr/>
62317 Total:				985.55
				<hr/>
90051 - Asset Recovery Group, Inc. Total:				985.55
90000 - AWC BENEFITS Line Item Account				
0	10/31/2023			
Inv				
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
10/30/2023	PR Batch 00002.10.2023 AWC-Medical Benefits/HF 500	631-00-000-231-50-14-000		34,879.16
10/30/2023	PR Batch 00002.10.2023 AWC Dental Benefits Employee	631-00-000-231-50-14-000		22.30
10/30/2023	PR Batch 00002.10.2023 AWC Life Insurance	631-00-000-231-50-14-000		490.20
10/30/2023	PR Batch 00002.10.2023 AWC-Dental Benefits	631-00-000-231-50-14-000		11,870.32
10/30/2023	PR Batch 00002.10.2023 AWC - Medical Benefits/HF 250	631-00-000-231-50-14-000		104,665.36
10/30/2023	PR Batch 00002.10.2023 AWC Medical Benefits Employee	631-00-000-231-50-14-000		350.28
10/30/2023	PR Batch 00002.10.2023 AWC-Employee Pd Life Addtl	631-00-000-231-50-14-000		50.40
10/30/2023	PR Batch 00002.10.2023 AWC-Life Insurance Police	631-00-000-231-50-14-000		900.00
10/30/2023	PR Batch 00002.10.2023 AWC Life Insurance Employee	631-00-000-231-50-14-000		4.80
10/30/2023	PR Batch 00002.10.2023 AWC Long Term Disability	631-00-000-231-50-14-000		650.74
10/30/2023	PR Batch 00002.10.2023 AWC-Vision	631-00-000-231-50-14-000		1,759.07
10/30/2023	PR Batch 00002.10.2023 AWC Long Term Disab. Employee	631-00-000-231-50-14-000		5.41
10/30/2023	PR Batch 00002.10.2023 AWC-Vision Employee	631-00-000-231-50-14-000		3.81

10/30/2023	PR Batch 00002.10.2023 Kaiser Medical Benefits/200	631-00-000-231-50-14-000	2,276.38
Inv Total			157,928.23
Inv 10-2023			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/31/2023	Edmund Crosson Medical Premium	001-08-009-521-22-22-400	1,820.58
Inv 10-2023 Total			1,820.58
0 Total:			159,748.81
90000 - AWC BENEFITS Total:			159,748.81
90099 - CITY OF SNOQUALMIE Line Item Account			
62318	10/31/2023		
Inv			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/30/2023	PR Batch 00002.10.2023 FSA	631-00-000-231-50-15-000	1,008.25
Inv Total			1,008.25
62318 Total:			1,008.25
90099 - CITY OF SNOQUALMIE Total:			1,008.25
90070 - Dept of Retirement Syst.-PERS Line Item Account			
0	10/31/2023		
Inv			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/30/2023	PR Batch 00002.10.2023 PERS2 Employee	631-00-000-231-50-16-000	27,791.70
10/30/2023	PR Batch 00002.10.2023 PERS 2 Employer	631-00-000-231-50-16-000	41,643.88
10/30/2023	PR Batch 00002.10.2023 PERS 3 Employee	631-00-000-231-50-16-000	5,961.88
10/30/2023	PR Batch 00002.10.2023 PERS 3 Employer	631-00-000-231-50-16-000	8,734.20
Inv Total			84,131.66
0 Total:			84,131.66
90070 - Dept of Retirement Syst.-PERS Total:			84,131.66
90010 - Dept. of Labor & Industries Line Item Account			
0	10/31/2023		
Inv			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/30/2023	PR Batch 00002.10.2023 L&I Employer	631-00-000-231-50-73-000	23,967.75
10/30/2023	PR Batch 00002.10.2023 L&I Employee	631-00-000-231-50-73-000	4,988.55

Inv Total	28,956.30
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0 Total:	28,956.30
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90010 - Dept. of Labor & Industries Total:	28,956.30
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90105 - Dept. of Retirement Syst.- DCP Line Item Account

0 10/31/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/30/2023	PR Batch 00002.10.2023 DCP Employee	631-00-000-231-50-19-000	23,410.00
10/30/2023	PR Batch 00002.10.2023 DCP-Employer	631-00-000-231-50-19-000	10,782.00
10/30/2023	PR Batch 00002.10.2023 DCP-Employer-Supplement	631-00-000-231-50-19-000	2,715.00

Inv Total	36,907.00
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0 Total:	36,907.00
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90105 - Dept. of Retirement Syst.- DCP Total:	36,907.00
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90075 - Dept. of Retirement Syst.- PSERS Line Item Account

0 10/31/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/30/2023	PR Batch 00002.10.2023 PSERS Employee	631-00-000-231-50-16-000	683.54
10/30/2023	PR Batch 00002.10.2023 PSERS Employer	631-00-000-231-50-16-000	1,005.50

Inv Total	1,689.04
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0 Total:	1,689.04
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90075 - Dept. of Retirement Syst.- PSERS Total:	1,689.04
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90030 - Dept. of Retirement Syst.-LEOFF Line Item Account

0 10/31/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/30/2023	PR Batch 00002.10.2023 LEOFF 2 Employee	631-00-000-231-50-16-000	36,594.19
10/30/2023	PR Batch 00002.10.2023 LEOFF 2 Employer	631-00-000-231-50-16-000	22,823.11

Inv Total	59,417.30
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0 Total:	59,417.30
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90030 - Dept. of Retirement Syst.-LEOFF Total:	59,417.30
--	-----------

90300 - DiMartino Associates Line Item Account

62319 10/31/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/30/2023	PR Batch 00002.10.2023 Brown & Brown DBA DiMartino	631-00-000-231-50-14-000	409.50
Inv Total			409.50

62319 Total:

409.50

90300 - DiMartino Associates Total:

409.50

90023 - Employment Security Dept. Line Item Account

0 10/31/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/30/2023	PR Batch 00002.10.2023 WA Cares	631-00-000-231-50-32-000	4,329.21
10/30/2023	PR Batch 00002.10.2023 WA Paid Fam. & Med. Leave	631-00-000-231-50-32-000	5,208.20
10/30/2023	PR Batch 00002.10.2023 WA Paid Fam. & Med. Leave	631-00-000-231-50-32-000	1,949.85
10/30/2023	PR Batch 00002.10.2023 Emp Sec- Unemployment Tax	631-00-000-231-50-50-000	1,976.56
Inv Total			13,463.82

0 Total:

13,463.82

90020 - Employment Security Dept. Total:

13,463.82

90035 - IAFF Firepac-Political Affairs Dept. Line Item Account

62320 10/31/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/30/2023	PR Batch 00002.10.2023 IAFF-FirePac	631-00-000-231-50-50-000	4.18
Inv Total			4.18

62320 Total:

4.18

90035 - IAFF Firepac-Political Affairs Dept. Total:

4.18

90045 - IAFF LOCAL #2878 Line Item Account

62321 10/31/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/30/2023	PR Batch 00002.10.2023 IAFF-Local 2878 Fire	631-00-000-231-50-21-000	2,700.86
Inv Total			2,700.86

62321 Total: 2,700.86

90045 - IAFF LOCAL #2878 Total: 2,700.86

90100 - ICMA Retirement Trust -303907 Line Item Account

0 10/31/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/30/2023	PR Batch 00002.10.2023 ICMA-Employer	631-00-000-231-50-19-000	1,725.00
10/30/2023	PR Batch 00002.10.2023 ICMA-Employee	631-00-000-231-50-19-000	4,616.00
10/30/2023	PR Batch 00002.10.2023 ICMA-Employer Supplement	631-00-000-231-50-19-000	300.00

Inv Total 6,641.00

0 Total: 6,641.00

90100 - ICMA Retirement Trust -303907 Total: 6,641.00

90085 - IRS-Payroll EFTPS Line Item Account

0 10/31/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/30/2023	PR Batch 00002.10.2023 FICA Employee	631-00-000-231-50-27-000	45,457.10
10/30/2023	PR Batch 00002.10.2023 Federal Income Tax	631-00-000-231-50-27-000	117,390.86
10/30/2023	PR Batch 00002.10.2023 Medicare Employer	631-00-000-231-50-27-000	14,479.77
10/30/2023	PR Batch 00002.10.2023 FICA Employer	631-00-000-231-50-27-000	45,457.10
10/30/2023	PR Batch 00002.10.2023 Medicare Employee	631-00-000-231-50-27-000	14,526.30

Inv Total 237,311.13

0 Total: 237,311.13

90085 - IRS-Payroll EFTPS Total: 237,311.13

90310 - NWFFT TRUST Line Item Account

0 10/31/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/30/2023	PR Batch 00002.10.2023 Medical/Vision Benefits	631-00-000-231-50-14-000	21,375.56
10/30/2023	PR Batch 00002.10.2023 Dental Benefits	631-00-000-231-50-14-000	2,058.02

Inv Total 23,433.58

0 Total: 23,433.58

90310 - NWFFT TRUST Total: 23,433.58

90060 - Office of Support Enforcement - DSHS Line Item Account

0 10/31/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/30/2023	PR Batch 00002.10.2023 Child Support	631-00-000-231-50-30-000	1,412.91
Inv Total			1,412.91

0 Total:

1,412.91

90060 - Office of Support Enforcement - DSHS Total:

1,412.91

90180 - Snoqualmie Police Association Line Item Account

62322 10/31/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/30/2023	PR Batch 00002.10.2023 Police Union Dues	631-00-000-231-50-21-000	1,800.00
Inv Total			1,800.00

62322 Total:

1,800.00

90180 - Snoqualmie Police Association Total:

1,800.00

90040 - Teamsters Local Union #763 Line Item Account

62323 10/31/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/30/2023	PR Batch 00002.10.2023 Teamsters Union Dues	631-00-000-231-50-21-000	3,674.00
Inv Total			3,674.00

62323 Total:

3,674.00

90040 - Teamsters Local Union #763 Total:

3,674.00

90095 - Voya Institutional Trust Company Line Item Account

0 10/31/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/30/2023	PR Batch 00002.10.2023 Voya-Employer	631-00-000-231-50-19-000	200.00
10/30/2023	PR Batch 00002.10.2023 Voya-Employee	631-00-000-231-50-19-000	250.00
Inv Total			450.00

0 Total:

450.00

90095 - Voya Institutional Trust Company Total:	450.00
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90400 - Western States Police Medical Trust Line Item Account

62324 10/31/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/30/2023	PR Batch 00002.10.2023 W States Police Medical Trust	631-00-000-231-50-17-000	1,035.00

Inv Total	1,035.00
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62324 Total:	1,035.00
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90400 - Western States Police Medical Trust Total:	1,035.00
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90120 - WSCFF Line Item Account

62325 10/31/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/30/2023	PR Batch 00002.10.2023 WSCFF-BENEFIT TRUST FF ER	631-00-000-231-50-22-000	975.00

Inv Total	975.00
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62325 Total:	975.00
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90120 - WSCFF Total:	975.00
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Total:	666,233.02
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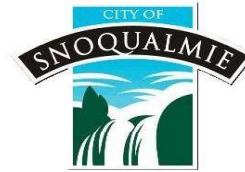


Payroll
Blanket Voucher Document

Claims presented to the City to be paid on 10/13/2023 in the amount of 130,645.00
which includes claim warrants numbered _____ - _____ through _____ - _____,
totaling \$ 0.00 _____, and direct deposits totaling \$ 130,645.00 _____.

ACH Check Register

User: 'THolden'
 Printed: 10/12/2023 - 10:15AM
 Batch: 00001.10
 Include Partial: TRUE



Check Date	Check	Partial ACH	Employee Name	Amount
10/13/2023	0	False	Deana Dean	2,000.00
10/13/2023	0	False	Tania Holden	700.00
10/13/2023	0	False	Jimmie Betts Jr.	1,400.00
10/13/2023	0	False	Brendon Ecker	1,775.00
10/13/2023	0	False	Andrew Latham	1,700.00
10/13/2023	0	False	Sarah Reeder	3,050.00
10/13/2023	0	False	Andrew Jongekryg	1,750.00
10/13/2023	0	False	Jennifer Ferguson	3,000.00
10/13/2023	0	False	Krista Hintz	1,000.00
10/13/2023	0	False	Debbie Kinsman	1,500.00
10/13/2023	0	False	Gerald Knutsen	400.00
10/13/2023	0	False	Kyla Henderson	2,000.00
10/13/2023	0	False	Janna Walker	2,700.00
10/13/2023	0	False	Tami Wood	1,500.00
10/13/2023	0	False	Danna McCall	3,000.00
10/13/2023	0	False	Brian Lynch	1,500.00
10/13/2023	0	False	Melinda Black	1,600.00
10/13/2023	0	False	Stephanie Butler	2,800.00
10/13/2023	0	False	Austin Gutwein	2,100.00
10/13/2023	0	False	Joseph Spears	2,350.00
10/13/2023	0	False	Drew Ward	2,300.00
10/13/2023	0	False	Michael Peter	2,200.00
10/13/2023	0	False	Pamela Mandery	2,000.00
10/13/2023	0	False	James Aguirre	2,500.00
10/13/2023	0	False	Michael Liebetrau	1,250.00
10/13/2023	0	False	Deanna Patterson	1,780.00
10/13/2023	0	False	Craig Miller	2,350.00
10/13/2023	0	False	Marcus Sanchez	2,800.00
10/13/2023	0	False	Joseph Meadows	2,700.00
10/13/2023	0	False	Cory Hendricks	2,400.00
10/13/2023	0	False	Nicholas Schulgen	2,050.00
10/13/2023	0	False	David Doucett	2,850.00
10/13/2023	0	False	Chase Smith	2,000.00
10/13/2023	0	False	Kim Stonebraker-W	2,000.00
10/13/2023	0	False	James Kaae	2,000.00
10/13/2023	0	False	Jason Weiss	2,000.00
10/13/2023	0	False	Nigel Draveling	1,500.00
10/13/2023	0	False	Dmitriy Vladis	2,000.00
10/13/2023	0	False	Philip Bennett	1,440.00
10/13/2023	0	False	Jason Battles	1,800.00
10/13/2023	0	False	Neil MacVicar	1,700.00
10/13/2023	0	False	Ryan Barnet	1,775.00
10/13/2023	0	False	Michael Chambless	4,750.00
10/13/2023	0	False	Kevin Aspy	1,585.00
10/13/2023	0	False	Patrick Fry	2,900.00
10/13/2023	0	False	Andrew Vining	2,950.00

10/13/2023	0	False	Hind Ahmed	3,200.00
10/13/2023	0	False	Thomas Holmes	1,100.00
10/13/2023	0	False	Alec Bagley	1,900.00
10/13/2023	0	False	Joan Quade	1,150.00
10/13/2023	0	False	Ryan Dalziel	1,200.00
10/13/2023	0	False	Jason George	800.00
10/13/2023	0	False	Kevin Halbert	1,350.00
10/13/2023	0	False	Timothy Barrett	1,950.00
10/13/2023	0	False	Donald Harris	200.00
10/13/2023	0	False	Kevin Snyder	1,500.00
10/13/2023	0	False	Christopher Wilson	1,865.00
10/13/2023	0	False	Todd Shinn	1,000.00
10/13/2023	0	False	John Cooper	800.00
10/13/2023	0	False	Ilyse Treptow	950.00
10/13/2023	0	False	Jonathan Kesler	2,900.00
10/13/2023	0	False	Rebecca Buelna	1,200.00
10/13/2023	0	False	Dylan Gamble	1,875.00
10/13/2023	0	False	Michael Bailey	1,400.00
10/13/2023	0	False	Tylor Fischer	2,000.00
10/13/2023	0	False	Jacob Fouts	600.00
10/13/2023	0	False	Darby Summers	1,200.00
10/13/2023	0	False	Gregory Heath	2,200.00
10/13/2023	0	False	Matthew West	1,500.00
10/13/2023	0	False	Robert Lasswell	1,400.00
				0.00
				130,645.00
		Total	70	130,645.00

Claims Report

Final Audit Report

2023-11-01

Created:	2023-11-01
By:	Ilyse Treptow (itreptow@snoqualmiewa.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAwfZxat8DjPo8K0Vz8RIg3abAtup0bF4o

"Claims Report" History



Document created by Ilyse Treptow (itreptow@snoqualmiewa.gov)

2023-11-01 - 6:51:26 PM GMT



Document emailed to Jerry Knutsen (JKnutsen@snoqualmiewa.gov) for signature

2023-11-01 - 6:52:09 PM GMT



Email viewed by Jerry Knutsen (JKnutsen@snoqualmiewa.gov)

2023-11-01 - 7:03:57 PM GMT



Document e-signed by Jerry Knutsen (JKnutsen@snoqualmiewa.gov)

Signature Date: 2023-11-01 - 8:58:46 PM GMT - Time Source: server



Agreement completed.

2023-11-01 - 8:58:46 PM GMT





BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB23-123
November 13, 2023
Ordinance

Item 3.

AGENDA BILL INFORMATION

TITLE:	AB23-123: The Property Tax Levy Ordinance (Levying Property Taxes)	<input type="checkbox"/> Discussion Only
PROPOSED ACTION:	Consider adopting Ordinance No. 1281 levying regular property taxes for the fiscal year commencing January 1, 2024 (Introduce 11/13/23, Action 11/27/23)	<input checked="" type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input checked="" type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

REVIEW:	Department Director	Mike Chambless	9/27/2023
	Finance	Janna Walker	10/30/2023
	Legal	Outside Counsel	Click or tap to enter a date.
	City Administrator	Mike Chambless	9/27/2023

DEPARTMENT:	Finance		
STAFF:	Janna Walker, Budget Analyst		
COMMITTEE:	Finance & Administration	COMMITTEE DATE: November 7, 2023	
MEMBERS:	James Mayhew	Bryan Holloway	Louis Washington
EXHIBITS:	1. Ordinance 1281 Adopting the 2024 Property Tax Levy 2. Property Tax Report 3. King County Assessor's Office Worksheet for the City of Snoqualmie		

AMOUNT OF EXPENDITURE \$ n/a

AMOUNT BUDGETED \$ n/a

APPROPRIATION REQUESTED \$ n/a

SUMMARY

INTRODUCTION

The City of Snoqualmie requires a 2024 regular levy in the amount of \$8,702,496 which includes a max 1% increase in property tax revenue from the previous year, amounts resulting from the addition of new construction and improvements to property, increases in the value of state-assessed property, amounts authorized by law as a result of any annexations, and refunds made by King County. Property tax revenues are required in order to cover expected expenditures and obligations of the City of Snoqualmie.

ANALYSIS

Please see Exhibit 3 entitled "2024 Property Tax Report".

BUDGET IMPACTS

Property taxes are a significant source of revenue for the General Fund (#001) and has been incorporated into the amended 2023-2024 Biennial Budget. Please see Exhibit 3 “2024 Property Tax Report” for more information.

NEXT STEPS

The second readings of Ordinance 1281 and Ordinance 1282 are scheduled for November the 27, 2023.

PROPOSED ACTION

First Reading – November 13, 2023, no action required.

Second Reading and Proposed Adoption – November 27, 2023: Move to adopt Ordinance 1281 Levying Regular Property Taxes for the fiscal year commencing January 1, 2024 on all property both real and personal in the City of Snoqualmie which is subject to taxation for the purpose of providing sufficient revenue to cover departmental operations of the City for the ensuing year; and providing for severability and an effective date.

Move to adopt Ordinance 1282 certifying an increase in the regular property tax revenue for the fiscal year commencing January 1, 2024 on all property both real and personal in the City of Snoqualmie which is subject to taxation for the purpose of paying sufficient revenue to carry on the departments of the City for the ensuing year; and providing for severability and an effective date.

**CITY OF SNOQUALMIE
ORDINANCE NO. 1281**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SNOQUALMIE, WASHINGTON LEVYING REGULAR PROPERTY TAXES FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2024, ON ALL PROPERTY BOTH REAL AND PERSONAL IN SAID CITY WHICH IS SUBJECT TO TAXATION, FOR THE PURPOSE OF PROVIDING SUFFICIENT REVENUE TO COVER DEPARTMENTAL OPERATIONS OF THE CITY FOR THE ENSUING YEAR; AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, pursuant to RCW 84.55.120 and duly given public notice, the Snoqualmie City Council held a public hearing on November 13, 2023, to consider the City's current General Fund expenditure budget for the 2024 calendar year and possible increases in property tax revenues to fund the same; and,

WHEREAS, the City Council of the City of Snoqualmie, after hearing, and after duly considering all relevant evidence and testimony presented, has determined that the City of Snoqualmie requires a regular levy in the amount of **\$8,702,496** which includes an increase in regular property tax revenue from the previous year, amounts resulting from the addition of new construction and improvements to property, any increase in the value of state-assessed property, amounts authorized by law as a result of any annexations that have occurred, and refunds made in order to discharge the expected expenditures and obligations of the city and in its best interest;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Snoqualmie, Washington as follows:

SECTION 1. Regular Property Tax Levy.

The regular property tax levy is hereby authorized in the amount of **\$8,702,496**, which amount shall be levied in the year 2023 and be payable and collectable in the year 2024.

SECTION 2. Certification of Ordinance to King County Council.

This ordinance shall be certified to the King County Council, as provided by law, and the taxes herein levied shall be collected and paid to the Director of Finance of the City of Snoqualmie at the time and in the manner provided by the laws of the State of Washington for collection of taxes for non-chartered code cities.

SECTION 3. Publication and Effective Date.

This ordinance shall be published in the official newspaper of the City and shall take effect and be in full force five (5) days after the date of publication therein.

SECTION 4. Severability.

If any portion or section of this ordinance is found to be invalid or unenforceable for any reason, such finding shall not affect the validity or enforceability of any other portion or section of this ordinance.

SECTION 5. Corrections by the City Clerk or Code Reviser.

Upon approval of the City Attorney, the City Clerk and Code Reviser are authorized to make necessary corrections to this ordinance, including the correction of clerical errors; references to other local, state, or federal laws, codes, rules, or regulations, or ordinance numbering and section/subsection numbering.

PASSED by the Council of the City of Snoqualmie, Washington at a regular meeting thereof and

APPROVED by the Mayor of the City of Snoqualmie on this 27th day of November 2023.

Katherine Ross, Mayor

ATTEST:

APPROVED AS TO FORM:

Deana Dean, City Clerk

David Linehan, Interim City Attorney



38624 SE River Street
PO Box 987
Snoqualmie, WA 98065

Office: 425-888-1555
Fax: 425-831-6041

www.snoqualmiewa.gov

MEMORANDUM

DATE: November 13, 2023
TO: City Council
FROM: Janna Walker, Budget Analyst
SUBJECT: Adopting the 2024 City of Snoqualmie Property Tax Levy

SUMMARY

Per the requirements outlined in RCW 35A.33.050 and RCW 84.52.020, the City Council must annually approve an ordinance(s) estimating the “amounts to be raised by taxation on the assessed valuation” of property within the City and file the ordinance(s) with the county clerk “on or before the thirtieth (30th) day of November.

BACKGROUND

Ordinance #1: The Property Tax Levy Ordinance

Annually, Council adopts an ordinance levying a “regular” property tax amount. If voters approve a bond that pledged property taxes as the source of repayment, then Council may need to levy an “excess” property tax amount within the same ordinance. The City of Snoqualmie (“City”) uses the amount of regular property tax collected to fund important services such as police, fire, and parks maintenance in addition to other necessities. In the recent past, the City has used an excess property tax collected to make an annual principal and interest payment on the 2002 voted fire station bond, which allowed the City to build the fire station across from Kimball Creek Village. In 2024, the City does not need to levy an excess property tax amount because the Fire Station bond was fully repaid in 2022.

Ordinance #2: The Increase Ordinance

Furthermore, Council annually adopts a separate ordinance referred to as the “increase ordinance”. The adoption of this ordinance would allow the City to increase the amount of regular property tax collected up to an “allowable percentage increase”, or less, over the amount of regular property tax assessed in 2023. In the State of Washington, the increase in total property tax collected by the City is not based on the increasing value of property, but rather on the amount of property tax assessed citywide in the prior year (“last year’s actual regular levy”).

COUNCIL DECISIONS

The City of Snoqualmie Council must certify two ordinances before November 30th, 2023. Following certification, Finance will send the ordinances to the King County Assessor’s Office for inclusion into a King County ordinance that requires passage. Prior to certification, Council will need to answer the following questions:

Question #1: Should the City of Snoqualmie increase the regular property tax levy amount **up to the allowable percentage increase, or less**, over the amount of regular property tax assessed in 2023 (the “increase ordinance”)?

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If Council declines to increase the regular property tax levy amount by any percentage (zero percent), then Council will need to answer the following conditional question:

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If Council decides to “bank” or preserve the 2024 allowable percentage increase for future levying and use, then Council must certify an “increase ordinance” that states a zero percent increase. The adoption of this modified ordinance effectively allows the City of Snoqualmie to retain the ability to approve the 2024 allowable percentage increase in a future year.

CALCULATING THE 2024 PROPERTY TAX LEVY AMOUNT

The following information in the below table is subject to change. The King County Assessor’s Office is still collecting data that may alter two values, the assessed valuation of new construction, and as a consequence, the overall assessed valuation for the City. In addition, the “increase in utility value” is completely unknown. It will not be known until the Washington State Department of Revenue releases the change in valuation of state-assessed utility infrastructure (power, gas distribution, cable, telephone, etc.) to the King County Assessor’s Office in early December, well after the November 30th deadline. Therefore, to capture property tax from increases in utility infrastructure valuation, the City will insert a high estimate into the property tax levy ordinance. If the increase in utility value is determined to be less than estimated, the King County Assessor’s Office will reduce the regular property tax amount appropriately. If Council passes an ordinance underestimating the increase in utility value, the King County Assessor’s Office will not increase the regular property tax amount accordingly. This is because passage of the property tax levy ordinance represents the Council’s commitment to a maximum “no more than” amount of regular property tax. The table below estimates the amount of property tax the City anticipates collecting in 2023 and compares the amount to the previous year.

	2023	2024
Last Year’s Actual Regular Levy	\$8,414,225	\$8,521,537
Allowable Percentage Increase	0.83%	0.89%
Allowable Increase Amount	\$69,838	\$75,743
Increase in New Construction	\$28,040	\$17,277
Increase in Utility Value	\$0	\$78,299
Refunds	\$9,436	\$9640
Regular Property Tax Amount¹	\$8,521,537	\$8,702,496
Excess Property Tax Amount	-	-
Total City Property Tax Amount	\$8,521,537	\$8,702,496

¹ The estimated regular property tax amount for 2024 assumes passage of the increase ordinance with the 0.89% allowable percentage increase.

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Allowable Percentage Increase: The allowable percentage increase authorized or proposed in the “increase ordinance” from last year’s actual regular levy.

Allowable Increase Amount: If City of Snoqualmie Council passes the “increase ordinance” with a 0.89% allowable percentage increase, then the City can expect to collect an additional \$78,658 in regular property taxes proportionally shared by property owners.

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Total City Property Tax Amount: The sum of the regular property tax and excess property tax amounts.

Total Assessed Valuation for the City of Snoqualmie:

The total assessed valuation for the City is critical to calculating the City’s levy rate. Once the levy rate is known, then individual property owners can calculate their 2024 City property tax burden. The total assessed valuation for the City represents the summed value of all properties inside the boundaries of the City.

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City Assessed Valuation	\$5,441,165,046	\$4,503,430,605
Change from Previous Year	34.75%	(17.2)%

Between 2023 and 2024, the total assessed valuation for the City is anticipated to decrease \$888,217,775, equivalent to a 16.3% decrease. However, if the increase in state-assessed utilities equals \$0, then the City anticipates total assessed valuation decreasing \$938,217,775, equivalent to a 17.2% decrease.

The Levy Rate for the City of Snoqualmie:

The City levy rate allows individual property owners to calculate how much they will owe the City in 2024 property taxes. The levy rate is determined by dividing the total City property tax amount by the City assessed valuation.

	2023	2024
Regular Property Tax Levy Rate Per \$1,000/Assessed Value	\$1.57	\$1.91
Excess Property Tax Levy Rate Per \$1,000/Assessed Value	-	-
Total Property Tax Levy Rate Per \$1,000/Assessed Value	\$1.57	\$1.91

An increasing levy rate occurs when the percentage change in total assessed valuation minus the change in assessed valuation due to new construction and utility value is less than the proposed allowable levy percentage increase. That is, the 0.92% increase of \$75,743 is diffused over a valuation of established properties that decreased \$948,716,856 (assuming no increase in state-assessed utilities).

CHANGES IN CONSTITUENT PROPERTY TAXES

Calculating the 2024 property tax levy amount is a complex endeavor. While this memorandum attempts to simplify where possible, it can be difficult to provide an immediate answer to a question you may receive from constituents and property owners:

How much will the property tax I pay go up (or down) in 2024?

The correct answer is that *it depends*. Not only does it depend on the actions of Council, but also on the actions of other overlapping jurisdictions such as King County, the State of Washington, and the Snoqualmie Valley School District. In addition, to find an answer, we would need to calculate how the assessed valuation of your constituent's home or property changed relative to the change in assessed valuation for the City of Snoqualmie as a whole. It is possible that your constituent's property taxes may decrease despite an increase in their assessed valuation. For the City of Snoqualmie's portion of property tax, Finance has put together a model that can help you and your constituent answer this important question.

THE IMPACT OF THE ALLOWABLE LEVY PERCENTAGE INCREASE

The 0.89% allowable levy percentage increase is equal to \$75,743. When divided by the total assessed valuation for the City, the 0.89% allowable levy percentage increase adds approximately \$0.0168 cents per \$1,000 of assessed valuation to the levy rate. The following table, while acknowledging the statements made in the previous section, estimates the annual contribution of the 0.89% increase to the property taxes of a homeowner with a certain 2024 assessed value.

Assessed Value of a Home	2024 Property Tax Increase
\$500,000	\$8.41
\$600,000	\$10.09
\$700,000	\$11.77
\$800,000	\$13.46
\$900,000	\$15.14

\$1,000,000	\$16.82
\$1,100,000	\$18.5
\$1,200,000	\$20.18
\$1,300,000	\$21.86
\$1,400,000	\$23.55
\$1,500,000	\$25.23

RECOMMENDATION

The City of Snoqualmie uses the amount of regular property tax collected to fund important services such as police, fire, and parks maintenance in addition to other necessities. Given the inclusion of the allowable percentage increase in the development of the 2023-2024 Biennial Budget, the increase in consumer prices (i.e., inflation), and the potential wage adjustments for multiple bargaining units, the exercise of the 0.89% allowable percentage increase appears to be prudent.

PRELIMINARY LEVY LIMITATIONS WORKSHEET 10.26.2023

TAXING DISTRICT	Snoqualmie	2023	Levy for	2024	Taxes	IPD: 1.03670
A. Highest regular tax which could have been lawfully levied beginning with the 1985 levy (refund levy not included).						
Year	2023	\$8,512,158	×	101.000%	=	\$8,597,280
		Highest Lawful Levy Since 1985		Limit Factor/Max Increase 101%		
B. Current year's assessed value of new construction, improvements, and wind turbines, solar, biomass, and geothermal facilities in original districts before annexation occurred times last year's levy rate (if an error occurred or an error correction was made in the previous year, use the rate that would have been levied had no error occurred).						
	\$11,025,192	×	1.56709	÷	\$1,000	= \$17,277
	A.V.		Last Year's Levy Rate			
C. Tax Increment finance area increment AV increase (RCW 84.55.010(1)€) (value included in B & D cannot be included in C)						
	\$0	×	1.56709	÷	\$1,000	= \$0
	A.V.		Last Year's Levy Rate			
D. Current year's state assessed property value less last year's state assessed property value. The remainder is to be multiplied by last year's regular levy rate (or the rate that should have been levied).						
	\$270,900,721	-	\$270,900,721	=	\$	-
	Current Year's A.V.		Previous Year's A.V.		Remainder	
	\$0	×	1.56709	÷	\$1,000	= \$0.00
	Remainder from Line C		Last Year's Levy Rate			
E. Regular property tax limit: A+B+C+D = \$8,614,557						
Parts F through H are used in calculating the additional levy limit due to annexation.						
F. To find the rate to be used in F, take the levy limit as shown in Line E above and divide it by the current assessed value of the district, excluding the annexed area.						
	\$8,614,557	÷	\$4,503,430,605	×	\$1,000	= 1.91288
	Total in Line E		Assessed Value Less Annexed AV			
G. Annexed area's current assessed value including new construction and improvements, times the rate in Line E.						
	\$0	×	1.91288	÷	\$1,000	= \$0.00
	Annexed Area's A.V.		Rate in Line F			
H. Regular property tax limit including annexation E+G = \$8,614,557						
I. Statutory maximum calculation						
Only enter fire/RFA rate, library rate, & firefighter pension fund rate for cities annexed to a fire/RFA or library, or has a firefighters pension fund.						
	3.60000	-	0.00000	-	0.26094	+ 0.00000 = 3.33906
	District base levy rate		Fire or RFA Rate		Library Rate	Firefighter Pension Fund Statutory Rate Limit
	\$4,503,430,605	×	3.33906	÷	\$1,000	= \$15,037,225
	A.V. of District		Statutory Rate Limit			Statutory Amount
J. Highest Lawful Levy For This Tax Year (Lesser of H and I) = \$8,614,557						
K. New highest lawful levy since 1985 (Lesser of H & I minus C, unless A (before limit factor increase) is greater than I or H minus C, then A before the limit factor increase) \$8,614,557						
L. Lesser of I and J \$8,614,557						
M. Refunds \$9,640						
N. Levy Corrections Year of Error: 0						
1. Minus amount over levied (if applicable) \$0.00						
2. Plus amount under levied (if applicable) \$0.00						
O. Total: L+M+/-N (unless voted rate)..... \$8,624,197						
P. Tax Base For Regular Levy						
1. Total district taxable value (including state-assessed property, and excluding boats, timber assessed value, and the senior citizen exemption for the regular levy) \$4,503,430,605						
Q. Tax Base for Excess and Voted Bond Levies						
2. Less assessed value of the senior citizen exemption of less than \$40,000 income or 65% of the median household income for the county based on lower of frozen or market value. \$13,137,320						
3. Plus Timber Assessed Value (TAV) \$0						
4. Tax base for excess and voted bond levies (1-2+3) \$4,490,293,285						
R. Increase Information						
1. Levy rate based on allowable levy 1.91502						
2. Last year's ACTUAL regular levy \$8,521,537						
3. Dollar Increase over last year other than New Construction (-) Annexation \$75,743						
4. Percent Increase over last year other than New Construction (-) Annexation 0.88884%						



BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB23-124
November 13, 2023
Ordinance

Item 4.

AGENDA BILL INFORMATION

TITLE:	AB23-124: The Increase Ordinance (Certifying an Increase in Property Taxes)	<input type="checkbox"/> Discussion Only
PROPOSED ACTION:	Consider adopting Ordinance No. 1282 certifying an increase in regular property taxes for the fiscal year commencing January 1, 2024 (Introduce 11/13/23, Action 11/27/23).	<input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input checked="" type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

REVIEW:	Department Director/Peer	Mike Chambless	Click or tap to enter a date.
	Finance	Janna Walker	10/30/2023
	Legal	Outside Counsel	Click or tap to enter a date.
	City Administrator	Mike Chambless	10/30/2023

DEPARTMENT:	Finance		
STAFF:	Janna Walker, Budget Analyst		
COMMITTEE:	Finance & Administration	COMMITTEE DATE: November 7, 2023	
MEMBERS:	James Mayhew	Bryan Holloway	Louis Washington
EXHIBITS:	1. Ord. 1282 Certifying an Increase in Property Taxes 2. Property Tax Council Report 3. King County Assessor's Office Worksheet for the City of Snoqualmie		

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUESTED	\$ n/a

SUMMARY

INTRODUCTION

The City of Snoqualmie requires a regular levy in the amount of \$8,702,496 which includes an 0.89% increase in property tax revenue in the amount of \$75,743 from the previous year to discharge the expected expenses and obligations of the City of Snoqualmie.

ANALYSIS

Please see the exhibit entitled "2024 Property Tax Council Report".

BUDGET IMPACTS

The property tax is a significant source of revenue for the General Fund (#001) and has been incorporated, including estimated percentage increases and dollar amount available to the City of Snoqualmie, into the amended 2023-2024 Biennial Budget. Please see the exhibit entitled "2024 Property Tax Council Report" for more information.

NEXT STEPS

The second reading of the ordinance is scheduled for November the 27th.

PROPOSED ACTION

First Reading – November 13, 2023: No action required.

Second Reading and Proposed Adoption – November 27, 2023: Move to adopt Ordinance No. 1282 certifying an increase in the regular property tax revenue for the fiscal year commencing January 1, 2024 on all property both real and personal in the City of Snoqualmie which is subject to taxation for the purpose of paying sufficient revenue to carry on the departments of the City for the ensuing year; and providing for severability and an effective date.

**CITY OF SNOQUALMIE
ORDINANCE NO. 1282**

**AN ORDINANCE OF THE CITY COUNCIL OF
THE CITY OF SNOQUALMIE, WASHINGTON
CERTIFYING AN INCREASE IN THE REGULAR
PROPERTY TAX REVENUE FOR THE FISCAL
YEAR COMMENCING JANUARY 1, 2024, ON
ALL PROPERTY BOTH REAL AND PERSONAL,
IN SAID CITY WHICH IS SUBJECT TO
TAXATION, FOR THE PURPOSE OF PAYING
SUFFICIENT REVENUE TO CARRY ON THE
DEPARTMENTS OF SAID CITY FOR THE
ENSUING YEAR; AND PROVIDING FOR
SEVERABILITY AND AN EFFECTIVE DATE**

WHEREAS, pursuant to RCW 84.55.120 and duly given public notice, the Snoqualmie City Council held a public hearing on November 13, 2023, to consider the City's current expense budget (aka "General Fund") for the 2024 calendar year and possible increases in property tax revenues to fund the same; and,

WHEREAS, the City Council of the City of Snoqualmie, after hearing, and after duly considering all relevant evidence and testimony presented, has determined that the City of Snoqualmie requires a regular levy in the amount of **\$8,702,496** which includes an increase in regular property tax revenue from the previous year, and amounts resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, and amounts authorized by law as a result of any annexations that have occurred and refunds made, in order to discharge the expected expenses and obligations of the district and in its best interest;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Snoqualmie, Washington as follows:

SECTION 1. Increase in Regular Property Tax Revenue.

An increase in the regular property tax revenue is hereby authorized for the 2023 regular property tax levy in the amount of **\$75,743**, which is a percentage increase of **0.89%** from the previous year. The increase is exclusive of additional revenue resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, and any additional resulting from any annexations that have occurred and refunds made.

SECTION 2. Publication and Effective Date.

This ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication therein.

SECTION 3. Severability.

If any portion or section of this ordinance is found to be invalid or unenforceable for any reason, such finding shall not affect the validity or enforceability of any other portion or section of this ordinance.

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Upon approval of the City Attorney, the City Clerk and Code Reviser are authorized to make necessary corrections to this ordinance, including the correction of clerical errors; references to

other local, state, or federal laws, codes, rules, or regulations, or ordinance numbering and section/subsection numbering.

PASSED by the Council of the City of Snoqualmie, Washington at a regular meeting thereof and

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Katherine Ross, Mayor

ATTEST:

APPROVED AS TO FORM:

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Regular Property Tax Levy Rate Per \$1,000/Assessed Value	\$1.57	\$1.91
Excess Property Tax Levy Rate Per \$1,000/Assessed Value	-	-
Total Property Tax Levy Rate Per \$1,000/Assessed Value	\$1.57	\$1.91

An increasing levy rate occurs when the percentage change in total assessed valuation minus the change in assessed valuation due to new construction and utility value is less than the proposed allowable levy percentage increase. That is, the 0.92% increase of \$75,743 is diffused over a valuation of established properties that decreased \$948,716,856 (assuming no increase in state-assessed utilities).

CHANGES IN CONSTITUENT PROPERTY TAXES

Calculating the 2024 property tax levy amount is a complex endeavor. While this memorandum attempts to simplify where possible, it can be difficult to provide an immediate answer to a question you may receive from constituents and property owners:

How much will the property tax I pay go up (or down) in 2024?

The correct answer is that *it depends*. Not only does it depend on the actions of Council, but also on the actions of other overlapping jurisdictions such as King County, the State of Washington, and the Snoqualmie Valley School District. In addition, to find an answer, we would need to calculate how the assessed valuation of your constituent's home or property changed relative to the change in assessed valuation for the City of Snoqualmie as a whole. It is possible that your constituent's property taxes may decrease despite an increase in their assessed valuation. For the City of Snoqualmie's portion of property tax, Finance has put together a model that can help you and your constituent answer this important question.

THE IMPACT OF THE ALLOWABLE LEVY PERCENTAGE INCREASE

The 0.89% allowable levy percentage increase is equal to \$75,743. When divided by the total assessed valuation for the City, the 0.89% allowable levy percentage increase adds approximately \$0.0168 cents per \$1,000 of assessed valuation to the levy rate. The following table, while acknowledging the statements made in the previous section, estimates the annual contribution of the 0.89% increase to the property taxes of a homeowner with a certain 2024 assessed value.

Assessed Value of a Home	2024 Property Tax Increase
\$500,000	\$8.41
\$600,000	\$10.09
\$700,000	\$11.77
\$800,000	\$13.46
\$900,000	\$15.14

\$1,000,000	\$16.82
\$1,100,000	\$18.5
\$1,200,000	\$20.18
\$1,300,000	\$21.86
\$1,400,000	\$23.55
\$1,500,000	\$25.23

RECOMMENDATION

The City of Snoqualmie uses the amount of regular property tax collected to fund important services such as police, fire, and parks maintenance in addition to other necessities. Given the inclusion of the allowable percentage increase in the development of the 2023-2024 Biennial Budget, the increase in consumer prices (i.e., inflation), and the potential wage adjustments for multiple bargaining units, the exercise of the 0.89% allowable percentage increase appears to be prudent.

PRELIMINARY LEVY LIMITATIONS WORKSHEET 10.26.2023

TAXING DISTRICT	Snoqualmie	2023	Levy for	2024	Taxes	IPD: 1.03670
A. Highest regular tax which could have been lawfully levied beginning with the 1985 levy (refund levy not included).						
Year	2023	\$8,512,158	×	101.000%	=	\$8,597,280
		Highest Lawful Levy Since 1985		Limit Factor/Max Increase 101%		
B. Current year's assessed value of new construction, improvements, and wind turbines, solar, biomass, and geothermal facilities in original districts before annexation occurred times last year's levy rate (if an error occurred or an error correction was made in the previous year, use the rate that would have been levied had no error occurred).						
	\$11,025,192	×	1.56709	÷	\$1,000	= \$17,277
	A.V.		Last Year's Levy Rate			
C. Tax Increment finance area increment AV increase (RCW 84.55.010(1)(e) (value included in B & D cannot be included in C)						
	\$0	×	1.56709	÷	\$1,000	= \$0
	A.V.		Last Year's Levy Rate			
D. Current year's state assessed property value less last year's state assessed property value. The remainder is to be multiplied by last year's regular levy rate (or the rate that should have been levied).						
	\$270,900,721	-	\$270,900,721	=	\$	-
	Current Year's A.V.		Previous Year's A.V.		Remainder	
	\$0	×	1.56709	÷	\$1,000	= \$0.00
	Remainder from Line C		Last Year's Levy Rate			
E. Regular property tax limit: A+B+C+D = \$8,614,557						
Parts F through H are used in calculating the additional levy limit due to annexation.						
F. To find the rate to be used in F, take the levy limit as shown in Line E above and divide it by the current assessed value of the district, excluding the annexed area.						
	\$8,614,557	÷	\$4,503,430,605	×	\$1,000	= 1.91288
	Total in Line E		Assessed Value Less Annexed AV			
G. Annexed area's current assessed value including new construction and improvements, times the rate in Line E.						
	\$0	×	1.91288	÷	\$1,000	= \$0.00
	Annexed Area's A.V.		Rate in Line F			
H. Regular property tax limit including annexation E+G = \$8,614,557						
I. Statutory maximum calculation						
Only enter fire/RFA rate, library rate, & firefighter pension fund rate for cities annexed to a fire/RFA or library, or has a firefighters pension fund.						
	3.60000	-	0.00000	-	0.26094	+ 0.00000 = 3.33906
	District base levy rate		Fire or RFA Rate		Library Rate	Firefighter Pension Fund
	\$4,503,430,605	×	3.33906	÷	\$1,000	= \$15,037,225
	A.V. of District		Statutory Rate Limit			Statutory Amount
J. Highest Lawful Levy For This Tax Year (Lesser of H and I) = \$8,614,557						
K. New highest lawful levy since 1985 (Lesser of H & I minus C, unless A (before limit factor increase) is greater than I or H minus C, then A before the limit factor increase) \$8,614,557						
L. Lesser of I and J \$8,614,557						
M. Refunds \$9,640						
N. Levy Corrections Year of Error: 0						
1. Minus amount over levied (if applicable) \$0.00						
2. Plus amount under levied (if applicable) \$0.00						
O. Total: L+M+/-N (unless voted rate)..... \$8,624,197						
P. Tax Base For Regular Levy						
1. Total district taxable value (including state-assessed property, and excluding boats, timber assessed value, and the senior citizen exemption for the regular levy) \$4,503,430,605						
Q. Tax Base for Excess and Voted Bond Levies						
2. Less assessed value of the senior citizen exemption of less than \$40,000 income or 65% of the median household income for the county based on lower of frozen or market value. \$13,137,320						
3. Plus Timber Assessed Value (TAV) \$0						
4. Tax base for excess and voted bond levies (1-2+3) \$4,490,293,285						
R. Increase Information						
1. Levy rate based on allowable levy 1.91502						
2. Last year's ACTUAL regular levy \$8,521,537						
3. Dollar Increase over last year other than New Construction (-) Annexation \$75,743						
4. Percent Increase over last year other than New Construction (-) Annexation 0.88884%						



BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB23-128
November 13, 2023
Committee Report

Item 5.

AGENDA BILL INFORMATION

TITLE:	AB23-128: Resolution adopting the proposed staffing plan for the 2023-2024 biennium.	<input type="checkbox"/> Discussion Only
PROPOSED ACTION:	Adopt Resolution No. 128 approving the proposed staffing plan for the 2023-2024 biennium.	<input checked="" type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Resolution

REVIEW:	Department Director	Mike Chambless	9/27/2023
	Finance	Janna Walker	10/25/2023
	Legal	Outside Counsel	Click or tap to enter a date.
	City Administrator	Mike Chambless	10/26/2023

DEPARTMENT:	Administration		
STAFF:	Mike Chambless, Interim City Administrator		
COMMITTEE:	Finance & Administration	COMMITTEE DATE: November 7, 2023	
MEMBERS:	James Mayhew	Bryan Holloway	Louis Washington
EXHIBITS:	1. Adjusted Staffing Table		

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUESTED	\$ 0

SUMMARY

INTRODUCTION

The Administration is seeking to update and amend the adopted staffing table for the 2023-2024 biennium budget. The Administration is proposing several changes ranging from title changes, freezing positions, removing positions (vacant), and adding positions which will result in a net salary savings of \$551,324 during the remainder of the biennium.

ANALYSIS

In the last year, organizational changes have created an opportunity to reexamine assignments, workflows, and divisional assignments. The administration is proposing several cost neutral changes which will streamline processes, better balance workloads, and reallocate resources where they are most needed for the remainder of the biennium. The administration is making the following recommendations:

1. Recruit for a City Attorney in 2024
2. Eliminate the vacant Assistant City Attorney and fund a Human Resources Manager
3. Retitle Legal Assistant/Assistant City Clerk to Deputy City Clerk
4. Addition of .25 and reclassification of the .75 Communications Assistant to a FT Administrative Specialist (L1-L3) (additional .25 to be borne by utilities).
5. Transfer .56 Project Specialist (TL12/24) from Finance to Administration for Wellness project.
6. Retitle Finance & Human Resources Director to Support Services Director and reassign HR responsibilities to the City Administrator.
7. Addition of the ERP Director (term limited concludes 12/23)
8. Eliminate vacant IT Project Manager (term limited concludes 12/24)
9. Recruit for the vacant Systems Engineer in 2024
10. Eliminate the Service Desk Technician (Duvall) (\$0 budgeted position – cleanup)
11. Freeze 1 Senior Planner Position (Funds supporting Comprehensive Plan work) and eliminate 1 Senior Planner Position
12. Freeze 1 Associate Planner Position (Funds supporting Comprehensive Plan work)
13. Retitle 1 Records Clerk to Administrative Specialist (L1-L3)
14. Retitle Behavioral Health Specialist to Mental Health Professional & Community Co-responder (L1-L2)
15. Transfer the Community Liaison to Parks & Public Works

BUDGET IMPACTS

General Fund (#001) – Administrative

The Administrative department within the General Fund is requesting 0.25 additional FTEs. There is no budget impact due to the appropriation for the eliminated positions exceeding that for the new positions.

General Fund (#001) – Police

The Police Department is requesting an adjustment in function for one FTE to reflect departmental changes and internal restructuring. This results in an increased \$18,517 over the biennium. However, there is no budget impact as the department's Detective position was vacant for the earlier portion of 2023, which will fund the entirety of the salary adjustment.

General Fund (#001) – Community Development

Community Development is decreasing staffing by 1.0 FTE and freezing another 2.0 FTEs in support of Comprehensive Plan work. This change has no budget impact and reflects cost savings.

Information Technology (#502)

Information Technology has a net decrease of 1.0 LTEs by eliminating two limited-term positions and adding one limited-term position. This change has no budget impact and reflects cost savings.

The net changes for each of these items can be seen in the table below or on the following page:

Fund	Description	Remaining Quarter	
		of 2023	2024
001	General Fund - Administrative	\$ (33,793)	\$ (15,062)
001	General Fund - Police	\$ 3,571	\$ 14,946
001	General Fund - CD ¹	\$ (40,138)	\$ (307,967)
001	General Fund Total	\$ (70,360)	\$ (308,083)
502	Information Technology ²	\$ 3,885	\$ (176,766)
	Grand Total	\$ (66,475)	\$ (484,849)

*Green numbers represent a decrease in costs, red numbers an increase in costs.

¹Savings for General Fund - CD will be used in support of the Comprehensive Plan.

²Savings for Information Technology will be used to support the ERP system implementation.

NEXT STEPS

Upon approval, the Human Resources Department will conduct appropriate requirements following the adopted scheduling to fill the vacant positions.

PROPOSED ACTION

Move to adopt Resolution 128 adopting the proposed staffing plan for the 2023-2024 biennium.

2023-2024 Biennial Budget Adjusted Staffing Table (Dated:September 26, 2023)

Department	Division	Position Title	Authorized FTEs	Change Requested	Proposed FTEs	Vacant FTEs	Authorized LTEs	Change Requested	Proposed LTEs	Comments
Legislative		Mayor Pro-Tem	0.40	0.00	0.40	0.00	0.00	0.00	0.00	
		Council Member	0.60	0.00	0.60	0.00	0.00	0.00	0.00	
		Department Total =	1.00	0.00	1.00	0.00	0.00	0.00	0.00	
Administration	Executive	Mayor	0.25	0.00	0.25	0.00	0.00	0.00	0.00	
		City Administrator	1.00	0.00	1.00	1.00	0.00	0.00	0.00	
		Management Analyst	1.00	0.00	1.00	0.00	0.00	0.00	0.00	
	Legal	City Attorney	1.00	0.00	1.00	1.00	0.00	0.00	0.00	Frozen through end of 2023 - Contract
		Assistant City Attorney	1.00	(1.00)	0.00	0.00	0.00	0.00	0.00	Convert to HR Manager
		Deputy City Clerk	1.00	0.00	1.00	1.00	0.00	0.00	0.00	Title Change
	City Clerk	City Clerk	1.00	0.00	1.00	0.00	0.00	0.00	0.00	
	Communications	Communications Coordinator	1.00	0.00	1.00	0.00	0.00	0.00	0.00	
		Administrative Specialist (L1-L3)	0.75	0.25	1.00	0.00	0.00	0.00	0.00	Convert to FT additional .25 new Utilities work
	HR	Human Resources Manager	0.00	1.00	1.00	1.00	0.00	0.00	0.00	Converted Assistant City attorney
		Human Resources Analyst	1.00	0.00	1.00	0.00	0.00	0.00	0.00	
		Project Specialist	0.00	0.00	0.00	0.00	0.56	0.00	0.56	HR/Wellness Assistance till 12/24 - ARPA
	Finance	Support Services Director	1.00	0.00	1.00	0.00	0.00	0.00	0.00	Title change Finance/HR Director to Support Services Director
		Management Analyst	0.00	0.00	0.00	0.00	1.00	0.00	1.00	
		Accounting Manager	1.00	0.00	1.00	0.00	0.00	0.00	0.00	
		Accountant	1.00	0.00	1.00	0.00	0.00	0.00	0.00	
		Financial Specialist (L1-L3)	4.00	0.00	4.00	0.00	0.00	0.00	0.00	
		Budget Manager	1.00	0.00	1.00	1.00	0.00	0.00	0.00	
		Budget Analyst	1.00	0.00	1.00	0.00	0.00	0.00	0.00	
		Revenue Manager	0.00	0.00	0.00	0.00	1.00	0.00	1.00	
		Department Total =	18.00	0.25	18.25	5.00	2.56	0.00	2.56	
Information Technology		IT Director	1.00	0.00	1.00	0.00	0.00	0.00	0.00	
		IT Manager	1.00	0.00	1.00	0.00	0.00	0.00	0.00	
		IT Project Manager	0.00	0.00	0.00	0.00	1.00	(1.00)	0.00	Eliminate TL Position
		IT Systems Engineer	1.00	0.00	1.00	1.00	0.00	0.00	0.00	Freeze through 2023
		ERP Director	0.00	0.00	0.00	0.00	0.00	1.00	1.00	Term Limited till 12/23 - ERP Project Allocation
		IT Systems Support	2.00	0.00	2.00	0.00	0.00	0.00	0.00	
		Service Desk Technician (Snoqualmie)	1.00	0.00	1.00	0.00	0.00	0.00	0.00	
		Service Desk Technician (Duvall)	0.00	0.00	0.00	0.00	1.00	(1.00)	0.00	Eliminate TL Position
		Project Specialist	0.00	0.00	0.00	0.00	0.00	0.00	0.00	RH Temp till 12/23
		Department Total =	6.00	0.00	6.00	1.00	2.00	-1.00	1.00	
Community Development		Community Development Director	1.00	0.00	1.00	0.00	0.00	0.00	0.00	
		Building Official	1.00	0.00	1.00	0.00	0.00	0.00	0.00	
		Senior Planner	3.00	(1.00)	2.00	1.00	0.00	0.00	0.00	Eliminate 1 FTE; Freeze 1 FTE through 2024 - Comp Plan
		Associate Planner	1.00	0.00	1.00	1.00	0.00	0.00	0.00	Freeze through 2024 - Comp Plan
		Administrative Specialist (L1-L3)	2.00	0.00	2.00	0.00	0.00	0.00	0.00	
		Community Liaison	1.00	0.00	1.00	0.00	0.00	0.00	0.00	
Police		Department Total =	8.00	-1.00	7.00	2.00	0.00	0.00	0.00	
		Police Chief	1.00	0.00	1.00	1.00	0.00	0.00	0.00	
		Administrative Specialist (L1-L3)	1.00	1.00	2.00	0.00	0.00	0.00	0.00	Title Change, addition of reclassified tech.
		Police Captain	1.00	0.00	1.00	0.00	0.00	0.00	0.00	
		Police Sergeant	4.00	0.00	4.00	0.00	0.00	0.00	0.00	
		Administrative Sergeant	1.00	0.00	1.00	1.00	0.00	0.00	0.00	
		Detective	1.00	0.00	1.00	0.00	0.00	0.00	0.00	
		Police Officer	16.00	0.00	16.00	4.00	0.00	0.00	0.00	
		School Resource Officer	1.00	0.00	1.00	0.00	0.00	0.00	0.00	
		Support Officer	1.00	0.00	1.00	0.00	0.00	0.00	0.00	
		Mental Health Professional & Community Co-Responder (L1-L2)	1.00	0.00	1.00	0.00	0.00	0.00	0.00	Title change
		Records Technician (L1-L3)	2.00	(1.00)	1.00	0.00	0.00	0.00	0.00	Reclassify one Records Tech
		Department Total =	30.00	0.00	30.00	6.00	0.00	0.00	0.00	
Fire & Emergency Management		Fire Chief	1.00	0.00	1.00	1.00	0.00	0.00	0.00	
		Deputy Fire Chief	1.00	0.00	1.00	0.00	0.00	0.00	0.00	
		Administrative Specialist (L1-L3)	0.50	0.00	0.50	0.00	0.00	0.00	0.00	
		Fire Training Captain	1.00	0.00	1.00	0.00	0.00	0.00	0.00	
		Fire Lieutenant	2.00	0.00	2.00	0.00	0.00	0.00	0.00	
		Firefighter	10.00	0.00	10.00	0.00	0.00	0.00	0.00	

Department	Division	Position Title	Authorized FTEs	Change Requested	Proposed FTEs	Vacant FTEs	Authorized LTEs	Change Requested	Proposed LTEs	Comments
Parks & Public Works		Department Total =	15.50	0.00	15.50	1.00	0.00	0.00	0.00	
		Parks & Public Works Director	1.00	0.00	1.00	0.00	0.00	0.00	0.00	
		City Engineer/Deputy Parks & Public Works Director	1.00	0.00	1.00	0.00	0.00	0.00	0.00	
		Administrative Specialist (L1-L3)	1.00	0.00	1.00	0.00	0.00	0.00	0.00	
	Engineering	GIS Systems Analyst	1.00	0.00	1.00	0.00	0.00	0.00	0.00	
		CIP Project Manager	1.00	0.00	1.00	0.00	0.00	0.00	0.00	
		Project Engineer	3.00	0.00	3.00	0.00	0.00	0.00	0.00	
	Parks & Streets	Parks & Streets Supervisor	1.00	0.00	1.00	0.00	0.00	0.00	0.00	
		Parks & Streets - Maintenance Technician (Levels 1-4)	6.00	0.00	6.00	0.00	0.00	0.00	0.00	
		Water Supervisor	1.00	0.00	1.00	0.00	0.00	0.00	0.00	
	Water	Water - Maintenance Technician-Treatment (Levels1-4)	1.00	0.00	1.00	1.00	0.00	0.00	0.00	
		Water - Maintenance Technician-Distribution (Levels 1-4)	4.00	0.00	4.00	1.00	0.00	0.00	0.00	
		Irrigation - Maintenance Technician (Levels 1-4)	1.00	0.00	1.00	0.00	0.00	0.00	0.00	
		Wastewater - Supervisor	1.00	0.00	1.00	0.00	0.00	0.00	0.00	
	Wastewater	Wastewater - Lead (Level 4)	1.00	0.00	1.00	0.00	0.00	0.00	0.00	
		Wastewater - Industrial Maintenance Technician	1.00	0.00	1.00	1.00	0.00	0.00	0.00	
		Wastewater - Laboratory Analyst	1.00	0.00	1.00	0.00	0.00	0.00	0.00	
		Wastewater - Operator (Levels 1-3)	3.00	0.00	3.00	0.00	0.00	0.00	0.00	
	Stormwater & Urban Forestry	Stormwater & Urban Forestry Supervisor	1.00	0.00	1.00	0.00	0.00	0.00	0.00	
		Stormwater & Urban Forestry - Maintenance Technician (Levels 1-4)	4.00	0.00	4.00	0.00	0.00	0.00	0.00	
	Fleet & Facilities	Fleet & Facilities Supervisor	1.00	0.00	1.00	0.00	0.00	0.00	0.00	
		Facilities - Maintenance Technician (Levels 1-3)	1.00	0.00	1.00	0.00	0.00	0.00	0.00	
		Fleet - Mechanic (Levels 1-3)	1.00	0.00	1.00	0.00	0.00	0.00	0.00	
		Department Total =	37.00	0.00	37.00	3.00	0.00	0.00	0.00	
		Total Staffing Count =	115.50	-0.75	114.75	18.00	4.56	-1.00	3.56	



BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB23-132
November 13, 2023
Ordinance

AGENDA BILL INFORMATION

TITLE:	AB23-132: 2023-2024 Mid-Biennial Budget Amendment	<input type="checkbox"/> Discussion Only
PROPOSED ACTION:	Adopt Ordinance 1283 Amending the 2023-2024 Biennial Budget	<input checked="" type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input checked="" type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

REVIEW:	Department Director/Peer	Mike Chambless	11/2/2023
	Finance	Janna Walker	11/1/2023
	Legal	Outside Counsel	11/2/2023
	City Administrator	Michael Chambless	Click or tap to enter a date.

DEPARTMENT:	Finance & Human Resources		
STAFF:	Janna Walker, Budget Manager		
COMMITTEE:	Finance & Administration	COMMITTEE DATE: November 7, 2023	
	BRYAN HOLLOWAY	JAMES MAYHEW	LOUIS WASHINGTON
EXHIBITS:	1. 2023-2024 Biennial Budget Ordinance 2. Proposed Amendment Request Table 3. Proposed 2023 Fund Reconciliations 4. Proposed 2024 Fund Reconciliations 5. Proposed Budget Ordinance Table 6. Budget Totals Comparison Table 7. ERP System Implementation Budget Memorandum		

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUESTED	\$ 2,209,348

SUMMARY

The purpose of this ordinance is to amend the 2023-2024 Biennial Budget to provide the City with the appropriation necessary to cover multiple amendment requests including City-wide insurance premiums, replacement of the Police Department's gun range backstop material, several CIP projects, IT system repair, and the ERP System Project.

BACKGROUND

The 2023-2024 Biennial Budget was adopted by [Ordinance No. 1267](#) on November 28, 2022, amended by [Ordinance No. 1274](#) on February 13, 2023, and amended by [Ordinance No. 1277](#) on June 12, 2023. The

Administration is requesting an additional appropriation of \$2,209,348 across all funds. The Administration anticipates supporting the additional appropriation of \$2,209,348 with an estimated \$880,363 in unforeseen revenue sources, including \$626,743 in grants and \$253,620 in non-recurring sales tax in excess of budgeted amounts. Of the additional appropriation, \$384,716 is transfers between funds.

ANALYSIS

Please see attached an “amendment request table” describing the amendments and appropriation increases requested, the fund(s) or functional classification(s) impacted, and the 2023 and 2024 “reconciliation tables” that help to reconcile the amendment request table to the ordinance.

BUDGET IMPACTS

The 2023-2024 Biennial Budget ordinance, as provided for in this agenda bill, authorizes the City of Snoqualmie to spend or transfer amounts no more than \$78,743,037 in 2023 and \$88,337,297 in 2024 for a total of \$167,080,334 across all funds and functional classifications.

NEXT STEPS

First reading and adoption of Ordinance No. 1283 amending the 2023-2024 Biennial Budget

PROPOSED ACTION

Motion to authorize the first reading of Ordinance 1283 amending the 2023-2024 Biennial Budget at the November 13, 2023 City Council meeting and to set the second reading and adoption of Ordinance 1283 for the November 27, 2023 City Council meeting agenda.

**CITY OF SNOQUALMIE
ORDINANCE NO. 1283**

**AN ORDINANCE OF THE CITY COUNCIL OF
THE CITY OF SNOQUALMIE, WASHINGTON,
AMENDING THE 2023-2024 BIENNIAL
BUDGET; PROVIDING FOR SEVERABILITY
AND AN EFFECTIVE DATE.**

WHEREAS, as a noncharter code City, the City of Snoqualmie is authorized by RCW 35A.34.040 to establish by ordinance a two-year fiscal biennium budget cycle for the City; and

WHEREAS, the City Council passed Ordinance No. 1096 establishing a two-year fiscal biennial budget, as authorized by RCW 35A.34.040; and

WHEREAS, in Ordinance Nos. 1267, 1274, and 1277 the City adopted and amended the 2023-2024 budget that meets the requirements of the Washington law;

WHEREAS, the City Council wishes to modify and amend the 2023-2024 biennial budget to cover expenditures and changes not reasonably foreseen in Ordinance Nos. 1267, 1274, and 1277.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Snoqualmie as follows:

SECTION 1. Biennial Budget Amended.

The City of Snoqualmie biennial budget for the 2023-2024 fiscal biennium, as determined after hearings and placed into final form and content, is hereby amended by reference as set forth in Section 2 below.

SECTION 2. Budget Summary Form.

Pursuant to RCW 35A.34.120, the totals of estimated revenues and appropriations for each separate fund, and the aggregate totals for all such funds combined, are set forth on page 2 of this ordinance in summary form:



Proposed 2023-2024 Amended Biennial Budget Ordinance Table

Fund #	Fund Name	Est. 2023 Beginning Fund Balance	Est. 2023 Sources	Est. 2023 Uses	Est. 2023 Ending Fund Balance	Est. 2024 Sources	Est. 2024 Uses	Est. 2024 Ending Fund Balance	Total 2023-2024 Est. Sources	Total 2023-2024 Uses (Appropriation)
001	General Fund	\$ 4,423,674	\$ 20,681,954		\$ 1,662,668	\$ 21,848,782		\$ 1,946,402	\$ 42,530,736	
	<i>Administrative Departments ¹</i>			\$ 5,500,484			\$ 5,637,667			\$ 11,138,151
	<i>Police (Snoqualmie)</i>			\$ 5,207,692			\$ 5,390,813			\$ 10,598,505
	<i>Fire & Emergency Management</i>			\$ 4,121,971			\$ 4,261,862			\$ 8,383,832
	<i>Parks Maintenance</i>			\$ 1,862,517			\$ 1,845,018			\$ 3,707,535
	<i>Community Development ²</i>			\$ 2,275,257			\$ 2,498,294			\$ 4,773,551
	<i>Streets Maintenance</i>			\$ 1,047,448			\$ 1,105,101			\$ 2,152,549
	<i>Non-Departmental ³</i>			\$ 3,427,592			\$ 826,293			\$ 4,253,884
002	Reserve Fund	\$ 2,726,625	\$ 210,497	\$ -	\$ 2,937,122	\$ 92,949	\$ -	\$ 3,030,071	\$ 303,446	\$ -
	Total General Fund	\$ 7,150,300	\$ 20,892,451	\$ 23,442,961	\$ 4,599,790	\$ 21,941,731	\$ 21,565,047	\$ 4,976,474	\$ 42,834,182	\$ 45,008,008
012	Arts Activities Fund	\$ 48,578	\$ 52,094	\$ 60,856	\$ 39,816	\$ 28,217	\$ 37,136	\$ 30,897	\$ 80,311	\$ 97,992
014	North Bend Police Services Fund	\$ 244,924	\$ 2,425,603	\$ 2,573,165	\$ 97,362	\$ 2,568,379	\$ 2,665,741	\$ -	\$ 4,993,982	\$ 5,238,906
018	Deposits Reimbursement Control Fund	\$ 21,266	\$ 10,358	\$ 10,358	\$ 21,266	\$ 10,358	\$ 10,358	\$ 21,266	\$ 20,716	\$ 20,716
020	School Impact Fee Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Total Managerial Funds	\$ 314,767	\$ 2,488,055	\$ 2,644,379	\$ 158,443	\$ 2,606,954	\$ 2,713,235	\$ 52,163	\$ 5,095,009	\$ 5,357,614
110	Hotel/Motel Tax Fund	\$ 147,700	\$ 140,190	\$ 175,000	\$ 112,890	\$ 139,601	\$ 175,000	\$ 77,491	\$ 279,791	\$ 350,000
118	Drug Enforcement Fund	\$ 10,200	\$ 5,172	\$ 5,172	\$ 10,200	\$ 5,172	\$ 5,172	\$ 10,200	\$ 10,344	\$ 10,344
123	Opioid Settlement Fund	\$ -	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ -
131	Affordable Housing Fund	\$ 898,936	\$ 564,121	\$ 132,000	\$ 1,331,057	\$ 394,121	\$ -	\$ 1,725,178	\$ 958,242	\$ 132,000
144	Home Elevation Fund	\$ -	\$ 1,468,000	\$ -	\$ 1,468,000	\$ -	\$ -	\$ 1,468,000	\$ 1,468,000	\$ -
150	ARPA Covid Local Recovery Fund	\$ 2,244,095	\$ 28,327	\$ 1,139,516	\$ 1,132,906	\$ 9,454	\$ 1,142,360	\$ -	\$ 37,781	\$ 2,281,876
	Total Special Revenue Funds	\$ 3,300,932	\$ 2,225,810	\$ 1,451,688	\$ 4,075,053	\$ 548,348	\$ 1,322,532	\$ 3,300,869	\$ 2,774,158	\$ 2,774,220
310	Non-Utilities Capital Fund	\$ 20,100,000	\$ 16,027,950	\$ 18,720,437	\$ 17,407,513	\$ 5,407,400	\$ 21,007,442	\$ 1,807,471	\$ 21,435,350	\$ 39,727,879
	Total Capital Funds	\$ 20,100,000	\$ 16,027,950	\$ 18,720,437	\$ 17,407,513	\$ 5,407,400	\$ 21,007,442	\$ 1,807,471	\$ 21,435,350	\$ 39,727,879
401	Water Operations Fund	\$ 1,635,856	\$ 5,190,814	\$ 5,480,981	\$ 1,345,689	\$ 5,504,819	\$ 5,873,951	\$ 976,558	\$ 10,695,634	\$ 11,354,932
402	Sewer Operations Fund	\$ 786,844	\$ 6,447,608	\$ 6,308,480	\$ 925,972	\$ 6,713,795	\$ 6,787,436	\$ 852,331	\$ 13,161,403	\$ 13,095,916
403	Stormwater Operations Fund	\$ 984,709	\$ 2,850,899	\$ 3,314,373	\$ 521,235	\$ 3,063,483	\$ 3,236,347	\$ 348,371	\$ 5,914,382	\$ 6,550,720
417	Utilities Capital Fund	\$ 19,400,000	\$ 11,032,172	\$ 9,621,585	\$ 20,810,587	\$ 14,773,142	\$ 20,596,592	\$ 14,987,137	\$ 25,805,314	\$ 30,218,177
	Total Enterprise Funds	\$ 22,807,410	\$ 25,521,493	\$ 24,725,419	\$ 23,603,484	\$ 30,055,239	\$ 36,494,326	\$ 17,164,397	\$ 55,576,732	\$ 61,219,745
501	Equipment Replacement & Repair Fund	\$ 2,384,697	\$ 2,068,177	\$ 2,586,278	\$ 1,866,596	\$ 1,666,025	\$ 1,072,735	\$ 2,459,886	\$ 3,734,202	\$ 3,659,013
502	Information Technology Fund	\$ 2,251,692	\$ 3,063,044	\$ 3,747,722	\$ 1,567,014	\$ 2,828,784	\$ 3,439,393	\$ 956,405	\$ 5,891,828	\$ 7,187,115
510	Facilities Maintenance Fund	\$ 711,374	\$ 914,845	\$ 1,424,153	\$ 202,066	\$ 723,497	\$ 722,587	\$ 202,976	\$ 1,638,342	\$ 2,146,740
	Total Internal Service Funds	\$ 5,347,762	\$ 6,046,066	\$ 7,758,153	\$ 3,635,675	\$ 5,218,306	\$ 5,234,715	\$ 3,619,266	\$ 11,264,372	\$ 12,992,868
	Total All Funds	\$ 59,021,171	\$ 73,201,825	\$ 78,743,037	\$ 53,479,959	\$ 65,777,978	\$ 88,337,297	\$ 30,920,640	\$ 138,979,803	\$ 167,080,334

¹ Includes Executive, Legislative, City Attorney, City Clerk, Finance & Human Resources, and Communications

² Includes Planning, Developer-Reimbursed Expenditures, Building, and Events

³ Includes Human Services, Court Services, etc.

SECTION 3. Transfers Within Funds Authorized.

Pursuant to RCW 35A.34.200(2), transfers between individual appropriations within any one fund of the 2023-2024 biennial budget may be made during the 2023-2024 fiscal biennium by order of the Mayor; provided, however, that transfers between individual appropriations within the General Fund (Fund No. 001) may be made only within the functional classifications within the General Fund identified in the summary in Section 2 above.

SECTION 4. Transmittal of Budget.

The City Clerk is hereby directed to transmit to the Office of the State Auditor and to the Association of Washington Cities a complete copy of the budget herein referred to as adopted.

SECTION 5. Effective Date.

This ordinance shall be effective five days after its passage and publication, as provided by law.

SECTION 6. Severability.

If any portion of this ordinance is found to be invalid or unenforceable for any reason, such finding shall not affect the validity or enforceability of any other section of this ordinance.

SECTION 7. Corrections by the City Clerk or Code Reviser.

Upon approval of the City Attorney, the City Clerk and Code Reviser are authorized to make necessary corrections to this ordinance, including the correction of clerical errors; references to other local, state or federal laws, codes, rules, or regulations, or ordinance numbering and section/subsection numbering.

PASSED by the Council of the City of Snoqualmie, Washington at a regular meeting thereof and

APPROVED by the Mayor of the City of Snoqualmie on this 27th day of November 2023.

Katherine Ross, Mayor

ATTEST:

APPROVED AS TO FORM:

Deana Dean, City Clerk

City Attorney

2023-2024 Biennium Budget Amendments

Proposed Amendment Request Table

Item 6.

#	Amendment Request	Amendment Description	Department	Fund(s) or Functional Classification(s) Impacted	2023 Appropriation Increase (Decrease) Requested	2024 Appropriation Increase (Decrease) Requested	Offsetting Revenue Description
1	City-wide Insurance Premiums Appropriation	The intent of this amendment is to account for greater than estimated general and property insurance premiums.	Administration	General Fund (#001)	\$ 37,982	\$ 185,600	Because of the increase in premiums, the City will also need to increase the charge outs to the various functional classifications and funds. The City will attempt to resolve these additional charges within each individual functional classification and fund by making adjustments within the functional classification or fund where necessary.
2	Police Department Gun Range Lead Abatement	The intent of this amendment is to fund the replacement of the Police Department's gun range backstop material. The range is cleaned every five years; however, due to the age of the existing material and the anticipated use of the range, we are required by OSHA to replace the material.	Police Department	General Fund (#001)	\$ -	\$ 50,000	
3	Centennial Fields All-Inclusive Park	As approved in AB23-088 on June 26, 2023, this amendment will provide funding for the All-Inclusive Park at the Centennial Fields Playground, a project in the 2023-24 Capital Improvement Plan (CIP).	Non-Utility Capital (Parks)	Non-Utility Capital Fund (#310)	\$ 110,088	\$ -	
4a	Valve Turning Machine	The purpose of this amendment is to purchase a valve-turning machine to protect Water Utility employees. This purchase was originally included in the 2023-24 Biennial Budget, but the actual cost is higher than the estimated amount.	Equipment Repair & Replacement (ER&R)	ER&R Fund (#501)	\$ -	\$ 43,900	This increase in appropriation will be paid for from the Water Utility Fund. See 7b.
4b	Valve Turning Machine	The purpose of this amendment is to be the source of funds for the ER&R purchase of the valve turning machine (4a).	Water Utility	Water Utility Fund (#401)	\$ -	\$ 43,900	
5a	Stormwater Pond Improvement	As approved in AB23-100 on August 14, 2023, the intent of this amendment is to fund part of the Storm Pond Fencing Replacement Project, part of the 2023-28 CIP.	Utility Capital	Utility Capital Fund (#417)	\$ 128,943	\$ -	This appropriation will be funded by a \$75,000 stormwater grant and a transfer from the Stormwater Utility Fund. See 8b.
5b	Stormwater Pond Improvement	As approved in AB23-028 on March 13, 2023, this amendment will be the source of funds for the the Storm Pond Fencing Replacement Project.	Stormwater Utility	Stormwater Utility Fund (#403)	\$ 53,943	\$ -	
6	Source of Supply Feasibility Program	This amendment relates to the Source of Supply project, in the 2023-28 CIP, to include a feasibility study and pilot program regarding whether the City can supplement the aquifer with water from Canyon Springs when seasonally available.	Utility Capital	Utility Capital Fund (#417)	\$ 529,787	\$ -	This appropriation will be funded by a Washington State Department of Ecology grant of \$529,787.
7	Eagle Lake Reclamation Basin	As approved in AB23-110 on October 9, 2023, this amendment will provide support the Eagle Lake Reclamation Basin Improvements, a project in the 2023-28 CIP.	Utility Capital	Utility Capital Fund (#417)	\$ 49,006	\$ -	
8a	ERP System Project	The goal of this budget amendment is to true-up the project budget by accounting for the actual amount spent last year and update the project budget to include items unforeseen at the time the project budget was originally conceived.	Information Technology	IT Fund (#502)	\$ 405,273	\$ 157,175	This appropriation will be funded by a combination of non-recurring sales tax in excess of budget (\$392,033) and Utility Operating and Capital funds, and the Non-Utility Capital fund, see 11b.

#	Amendment Request	Amendment Description	Department	Fund(s) or Functional Classification(s) Impacted	2023 Appropriation Increase (Decrease) Requested	2024 Appropriation Increase (Decrease) Requested	Offsetting Revenue Description
8b	ERP System Project	The goal of this budget amendment is to transfer funds from Utility and Capital Funds in support of the ERP System Project implementation.	Information Technology	Non-Utility Capital Fund (#310), Water Utility Fund (#401), Sewer Utility Fund (#402), Stormwater Utility Fund (#403), and Utility Capital Fund (#417)	\$ 129,698	\$ 157,175	
9	IT System Repair	This amendment relates to IT System repairs recommended by Ivoxy Consulting. The amount requested includes a fiber audit and an increased to the budgeted core switch replacement amount.	Information Technology	IT Fund (#502)	\$ -	\$ 126,878	

\$ 1,444,720 \$ 764,628

2023-2024 Biennium Budget Amendments

Proposed 2023 Fund Reconciliations (Reconciling the Amendment Request Table to Ordinance)

	Beg. Fund Balance	Sources	Uses	Ending Fund Balance
GENERAL FUND (#001)				
Adopted Budget	\$ 4,423,674	\$ 20,681,954	\$ 23,404,979	\$ 1,700,650
+ #1 - City-Wide Insurance Premiums	\$ -	\$ -	\$ 37,982	\$ (37,982)
= Amended Budget	\$ 4,423,674	\$ 20,681,954	\$ 23,442,961	\$ 1,662,668
NON-UTILITY CAPITAL FUND (#310)				
Adopted Budget	\$ 20,100,000	\$ 16,027,950	\$ 18,545,500	\$ 17,582,450
+ #3 - Centennial Fields All-Inclusive Playground	\$ -	\$ -	\$ 110,088	\$ (110,088)
+ #8b - ERP System Project	\$ -	\$ -	\$ 64,849	\$ (64,849)
= Amended Budget	\$ 20,100,000	\$ 16,027,950	\$ 18,720,437	\$ 17,407,513
STORMWATER UTILITY FUND (#403)				
Adopted Budget	\$ 984,709	\$ 2,850,899	\$ 3,260,430	\$ 575,178
+ #5b - Stormwater Pond Improvement	\$ -	\$ -	\$ 53,943	\$ (53,943)
= Amended Budget	\$ 984,709	\$ 2,850,899	\$ 3,314,373	\$ 521,235
UTILITY CAPITAL FUND (#417)				
Adopted Budget	\$ 19,400,000	\$ 10,373,442	\$ 8,849,000	\$ 20,924,442
+ #5a - Stormwater Pond Improvement	\$ -	\$ 128,943	\$ 128,943	\$ -
+ #6 - Source of Supply	\$ -	\$ 529,787	\$ 529,787	\$ -
+ #8b - ERP System Project	\$ -	\$ -	\$ 64,849	\$ (64,849)
+ #7 - Eagle Lake Reclamation Basin Improvements	\$ -	\$ -	\$ 49,006	\$ (49,006)
= Amended Budget	\$ 19,400,000	\$ 11,032,172	\$ 9,621,585	\$ 20,810,587
INFORMATION TECHNOLOGY FUND (#502)				
Adopted Budget	\$ 2,251,692	\$ 2,657,771	\$ 3,342,449	\$ 1,567,014
+ #8a - ERP System Project	\$ -	\$ 405,273	\$ 405,273	\$ -
= Amended Budget	\$ 2,251,692	\$ 3,063,044	\$ 3,747,722	\$ 1,567,014
Total for All Amendments =	\$ -	\$ 1,064,003	\$ 1,444,720	\$ (380,717)

2023-2024 Biennium Budget Amendments

Proposed 2024 Fund Reconciliations (Reconciling the Amendment Request Table to Ordinance)

	Beg. Fund Balance	Sources	Uses	Ending Fund Balance
GENERAL FUND (#001)				
Adopted Budget	\$ 1,700,650	\$ 21,848,782	\$ 21,329,447	\$ 2,219,984
+ #1 - City-Wide Insurance Premiums	\$ (37,982)	\$ -	\$ 185,600	\$ (223,582)
+ #2 - Gun Range Lead Abatement	\$ -	\$ -	\$ 50,000	\$ (50,000)
= Amended Budget	\$ 1,662,668	\$ 21,848,782	\$ 21,565,047	\$ 1,946,402
NON-UTILITY CAPITAL FUND (#310)				
Adopted Budget	\$ 17,582,450	\$ 5,407,400	\$ 20,974,850	\$ 2,015,000
+ #3 - Centennial Fields All-Inclusive Playground	\$ (110,088)	\$ -	\$ -	\$ (110,088)
+ #8b - ERP System Project	\$ (64,849)	\$ -	\$ 32,592	\$ (97,441)
= Amended Budget	\$ 17,407,513	\$ 5,407,400	\$ 21,007,442	\$ 1,807,471
WATER UTILITY FUND (#401)				
Adopted Budget	\$ 1,345,689	\$ 5,504,819	\$ 5,804,411	\$ 1,046,098
+ #4a - Valve Turning Machine	\$ -	\$ -	\$ 43,900	\$ (43,900)
+ #8b - ERP System Project	\$ -	\$ -	\$ 25,640	\$ (25,640)
= Amended Budget	\$ 1,345,689	\$ 5,504,819	\$ 5,873,951	\$ 976,558
SEWER UTILITY FUND (#402)				
Adopted Budget	\$ 925,972	\$ 6,713,795	\$ 6,733,905	\$ 905,862
+ #8b - ERP System Project	\$ -	\$ -	\$ 53,531	\$ (53,531)
= Amended Budget	\$ 925,972	\$ 6,713,795	\$ 6,787,436	\$ 852,331
STORMWATER UTILITY FUND (#403)				
Adopted Budget	\$ 575,178	\$ 3,063,483	\$ 3,223,527	\$ 415,134
+ #5b - Stormwater Pond Improvement	\$ (53,943)	\$ -	\$ -	\$ (53,943)
+ #8b - ERP System Project	\$ -	\$ -	\$ 12,820	\$ (12,820)
= Amended Budget	\$ 521,235	\$ 3,063,483	\$ 3,236,347	\$ 348,371
UTILITY CAPITAL FUND (#417)				
Adopted Budget	\$ 20,924,442	\$ 14,773,142	\$ 20,564,000	\$ 15,133,584
+ #7 - Eagle Lake Reclamation Basin Improvements	\$ (49,006)	\$ -	\$ -	\$ (49,006)
+ #8b - ERP System Project	\$ (64,849)	\$ -	\$ 32,592	\$ (97,441)
= Amended Budget	\$ 20,810,587	\$ 14,773,142	\$ 20,596,592	\$ 14,987,137

	Beg. Fund Balance	Sources	Uses	Ending Fund Balance
ER&R (#501)				
Adopted Budget	\$ 1,866,596	\$ 1,622,125	\$ 1,028,835	\$ 2,459,886
+ #4a - Valve Turning Machine		\$ 43,900	\$ 43,900	\$ -
= Amended Budget	\$ 1,866,596	\$ 1,666,025	\$ 1,072,735	\$ 2,459,886
INFORMATION TECHNOLOGY FUND (#502)				
Adopted Budget	\$ 1,567,014	\$ 2,671,609	\$ 3,155,340	\$ 1,083,283
+ #8a - ERP System Project	\$ -	\$ 157,175	\$ 157,175	\$ -
+ #9 - IT System Repair	\$ -	\$ -	\$ 126,878	\$ (126,878)
= Amended Budget	\$ 1,567,014	\$ 2,828,784	\$ 3,439,393	\$ 956,405
Total for All Amendments =	\$ (380,717)	\$ 201,075	\$ 764,628	\$ (944,270)



Proposed 2023-2024 Amended Biennial Budget Ordinance Table

Fund #	Fund Name	Est. 2023 Beginning Fund Balance	Est. 2023 Sources	Est. 2023 Uses	Est. 2023 Ending Fund Balance	Est. 2024 Sources	Est. 2024 Uses	Est. 2024 Ending Fund Balance	Total 2023-2024 Est. Sources	Total 2023-2024 Uses (Appropriation)
001	General Fund	\$ 4,423,674	\$ 20,681,954		\$ 1,662,668	\$ 21,848,782		\$ 1,946,402	\$ 42,530,736	
	<i>Administrative Departments ¹</i>			\$ 5,500,484			\$ 5,637,667			\$ 11,138,151
	<i>Police (Snoqualmie)</i>			\$ 5,207,692			\$ 5,390,813			\$ 10,598,505
	<i>Fire & Emergency Management</i>			\$ 4,121,971			\$ 4,261,862			\$ 8,383,832
	<i>Parks Maintenance</i>			\$ 1,862,517			\$ 1,845,018			\$ 3,707,535
	<i>Community Development ²</i>			\$ 2,275,257			\$ 2,498,294			\$ 4,773,551
	<i>Streets Maintenance</i>			\$ 1,047,448			\$ 1,105,101			\$ 2,152,549
	<i>Non-Departmental ³</i>			\$ 3,427,592			\$ 826,293			\$ 4,253,884
002	Reserve Fund	\$ 2,726,625	\$ 210,497	\$ -	\$ 2,937,122	\$ 92,949	\$ -	\$ 3,030,071	\$ 303,446	\$ -
	Total General Fund	\$ 7,150,300	\$ 20,892,451	\$ 23,442,961	\$ 4,599,790	\$ 21,941,731	\$ 21,565,047	\$ 4,976,474	\$ 42,834,182	\$ 45,008,008
012	Arts Activities Fund	\$ 48,578	\$ 52,094	\$ 60,856	\$ 39,816	\$ 28,217	\$ 37,136	\$ 30,897	\$ 80,311	\$ 97,992
014	North Bend Police Services Fund	\$ 244,924	\$ 2,425,603	\$ 2,573,165	\$ 97,362	\$ 2,568,379	\$ 2,665,741	\$ -	\$ 4,993,982	\$ 5,238,906
018	Deposits Reimbursement Control Fund	\$ 21,266	\$ 10,358	\$ 10,358	\$ 21,266	\$ 10,358	\$ 10,358	\$ 21,266	\$ 20,716	\$ 20,716
020	School Impact Fee Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Total Managerial Funds	\$ 314,767	\$ 2,488,055	\$ 2,644,379	\$ 158,443	\$ 2,606,954	\$ 2,713,235	\$ 52,163	\$ 5,095,009	\$ 5,357,614
110	Hotel/Motel Tax Fund	\$ 147,700	\$ 140,190	\$ 175,000	\$ 112,890	\$ 139,601	\$ 175,000	\$ 77,491	\$ 279,791	\$ 350,000
118	Drug Enforcement Fund	\$ 10,200	\$ 5,172	\$ 5,172	\$ 10,200	\$ 5,172	\$ 5,172	\$ 10,200	\$ 10,344	\$ 10,344
123	Opioid Settlement Fund	\$ -	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ -
131	Affordable Housing Fund	\$ 898,936	\$ 564,121	\$ 132,000	\$ 1,331,057	\$ 394,121	\$ -	\$ 1,725,178	\$ 958,242	\$ 132,000
144	Home Elevation Fund	\$ -	\$ 1,468,000	\$ -	\$ 1,468,000	\$ -	\$ -	\$ 1,468,000	\$ 1,468,000	\$ -
150	ARPA Covid Local Recovery Fund	\$ 2,244,095	\$ 28,327	\$ 1,139,516	\$ 1,132,906	\$ 9,454	\$ 1,142,360	\$ -	\$ 37,781	\$ 2,281,876
	Total Special Revenue Funds	\$ 3,300,932	\$ 2,225,810	\$ 1,451,688	\$ 4,075,053	\$ 548,348	\$ 1,322,532	\$ 3,300,869	\$ 2,774,158	\$ 2,774,220
310	Non-Utilities Capital Fund	\$ 20,100,000	\$ 16,027,950	\$ 18,720,437	\$ 17,407,513	\$ 5,407,400	\$ 21,007,442	\$ 1,807,471	\$ 21,435,350	\$ 39,727,879
	Total Capital Funds	\$ 20,100,000	\$ 16,027,950	\$ 18,720,437	\$ 17,407,513	\$ 5,407,400	\$ 21,007,442	\$ 1,807,471	\$ 21,435,350	\$ 39,727,879
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402	Sewer Operations Fund	\$ 786,844	\$ 6,447,608	\$ 6,308,480	\$ 925,972	\$ 6,713,795	\$ 6,787,436	\$ 852,331	\$ 13,161,403	\$ 13,095,916
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	Total Enterprise Funds	\$ 22,807,410	\$ 25,521,493	\$ 24,725,419	\$ 23,603,484	\$ 30,055,239	\$ 36,494,326	\$ 17,164,397	\$ 55,576,732	\$ 61,219,745
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502	Information Technology Fund	\$ 2,251,692	\$ 3,063,044	\$ 3,747,722	\$ 1,567,014	\$ 2,828,784	\$ 3,439,393	\$ 956,405	\$ 5,891,828	\$ 7,187,115
510	Facilities Maintenance Fund	\$ 711,374	\$ 914,845	\$ 1,424,153	\$ 202,066	\$ 723,497	\$ 722,587	\$ 202,976	\$ 1,638,342	\$ 2,146,740
	Total Internal Service Funds	\$ 5,347,762	\$ 6,046,066	\$ 7,758,153	\$ 3,635,675	\$ 5,218,306	\$ 5,234,715	\$ 3,619,266	\$ 11,264,372	\$ 12,992,868
	Total All Funds	\$ 59,021,171	\$ 73,201,825	\$ 78,743,037	\$ 53,479,959	\$ 65,777,978	\$ 88,337,297	\$ 30,920,640	\$ 138,979,803	\$ 167,080,334

¹ Includes Executive, Legislative, City Attorney, City Clerk, Finance & Human Resources, and Communications

² Includes Planning, Developer-Reimbursed Expenditures, Building, and Events

³ Includes Human Services, Court Services, etc.

2023-2024 Biennium Budget Amendments

2023-2024 Biennial Budget Totals Comparison Table

	Est. 2023 Beginning Fund Balance	Est. 2023 Sources	Est. 2023 Uses	Est. 2023 Ending Fund Balance	Est. 2024 Sources	Est. 2024 Uses	Est. 2024 Ending Fund Balance	Total 2023-2024 Est. Sources	Total 2023-2024 Uses (Appropriation)
Original Ord. 1277	\$ 59,021,171	\$ 72,137,822	\$ 77,298,317	\$ 53,860,676	\$ 65,576,903	\$ 87,572,669	\$ 31,864,909	\$ 137,714,725	\$ 164,870,986
Proposed Ord. 1283	\$ 59,021,171	\$ 73,201,825	\$ 78,743,037	\$ 53,479,959	\$ 65,777,978	\$ 88,337,297	\$ 30,920,640	\$ 138,979,803	\$ 167,080,334
Difference =	\$ -	\$ 1,064,003	\$ 1,444,720	\$ (380,717)	\$ 201,075	\$ 764,628	\$ (944,270)	\$ 1,265,078	\$ 2,209,348



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MEMORANDUM

DATE: November 13, 2023
TO: City Council
FROM: Janna Walker, Budget Analyst
SUBJECT: ERP System Implementation Budget

BACKGROUND

The Enterprise Resource Planning (ERP) System Implementation Budget was first authorized in the 2019-20 Biennium with budgeted resources of \$450,000. However, due to the time it took to select an ERP provider, nothing was spent until 2022, after the 2021 signing of a contract with Tyler Technologies for their Munis ERP system. This project is under active implementation during the current biennium and is expected to have final expenditures during the 2025-26 Biennium.

LIFE-OF-PROJECT ERP BUDGET

The current life-of-project budget is based on AB21-069, which established the initial contract with Tyler Technologies for both Software-as-a-Service (SaaS) payments over five years and implementation costs, along with AB22-155, which identified a \$1,800,000 budget for implementation, part of which includes a \$210,000 contingency, separate from the \$250,810 contract contingency described in AB21-069, for a total of \$460,810 in contingency funds. According to AB21-069, administration intended to fund \$1.1 million of the project with Non-Utility and Utility Capital funds. Additionally, the 2023-24 Biennial Budget increased the scope of the project, including temporary labor funded by both the IT fund (\$40,000) and the General Fund (\$100,000). The General Fund budget also includes allocations for additional Finance and Community Development modules planned for operations but not identified in the original ERP implementation and operation budget.

The Current Life-of-Project Budget, shown on the next page, illustrates the decisions made in the legislative record. The Expected-Life-of-Project Budget has been augmented based on current projections, as follows, and is broken out by biennium on page four of the memo:

Description	Provider	Current Life-of-Project Budget	Expected Life-of-Project Budget	Increase (Decrease)
<i>Tyler/Munis Contract</i>				
Professional Services ¹	Tyler Technologies, Inc.	\$ 561,450	\$ 853,713	\$ 292,263
Travel Expenses ¹	Tyler Technologies, Inc.	\$ 56,960	\$ 15,507	\$ (41,453)
3rd Party Hardware, Software, and Services ¹	Tyler Technologies, Inc.	\$ 4,075	\$ 9,075	\$ 5,000
Project Management Services	Berry Dunn	\$ 260,000	\$ 68,970	\$ (191,030)
IT Project Manager	City of Snoqualmie	\$ 456,705	\$ 456,657	\$ (48)
Tyler Technologies, Inc. Contingency ¹	Tyler Technologies, Inc.	\$ 250,810	\$ -	\$ (250,810)
Contingency for Other Potential Uses	Various	\$ 210,000	\$ 173,368	\$ (36,632)
<i>Original Implementation Budget, AB22-155</i>	Subtotal =	\$ 1,800,000	\$ 1,577,290	\$ (222,710)
<i>Software as a Service (SaaS) Fees</i>				
Tyler SaaS Operating Costs (\$265,397 a year for 5 years) ¹		\$ 1,218,535	\$ 1,393,089	\$ 174,554
Socrata SaaS		\$ -	\$ 89,843	\$ 89,843
Enterprise Content Management SaaS		\$ -	\$ 67,300	\$ 67,300
<i>Total SaaS</i>	Subtotal =	\$ 1,218,535	\$ 1,550,231	\$ 331,696
<i>Expenditures (2023-2024 Additional Budget)</i>				
Professional Services (Bus. Mgmt., Socrata, etc.) ²	Tyler Technologies, Inc.	\$ 111,970	\$ 15,765	\$ (96,205)
Professional Services (Community Development) ²	Tyler Technologies, Inc.	\$ 97,720	\$ -	\$ (97,720)
Enterprise Content Management (ECM)	LaserFiche	\$ -	\$ 16,117	\$ 16,117
Temporary Labor	Robert Half	\$ 140,000	\$ 274,589	\$ 134,589
	Subtotal =	\$ 349,690	\$ 306,471	\$ (43,219)
GRAND TOTAL =		\$ 3,368,225	\$ 3,433,992	\$ 65,767

¹These line items comprise the original Tyler Contract for a total of \$2,091,830. See AB21-069.

²Not Under Contract

The expected life-of-project budget represents an increase of \$65,767 over the current life-of-project budget amounts. This difference is a summation of smaller positive and negative variances across the entire project as follows:

Increase to Life-of-Project Budget	
Taxes on SaaS	\$ 108,450
New Tyler SaaS Contract (2026)	\$ 66,104
Implementation	\$ 5,000
Labor	\$ 134,541
Project Management	\$ (191,030)
Socrata, SaaS & Impl.	\$ (6,363)
Energov	\$ (97,720)
Enterprise Content Mgmt, SaaS & Impl.	\$ 83,417
Contingency	\$ (36,632)
Life-of-Project Increase	\$ 65,767

- In the initial budgeting of the contract, no allowance was made for sales tax on annual Tyler Technologies software-as-a-service (SaaS) fees, resulting in an increase in estimated expenditures of \$108,450 over the life of the project.
- The Tyler contract will be renewed in 2026. The increased cost of \$66,104 represents three months of SaaS fees not currently in the contract.

- Implementation, which is a summation of all non-SaaS Tyler fees, required cashiering stations that were not included in the contract, for an increase of \$5,000.
- The City needed additional support in system setup, data conversion and migration. This resulted in an increase in labor above the original budgeted amounts by approximately \$134,541.
- Project Management costs were reduced by \$191,030 as a contract with Berry Dunn ended early when the expected value of the project management did not materialize.
- Socrata, an open-data platform, and EnerGov, permitting and licensing software, were included in the 2023-24 Biennial budget. However, the City is searching for an alternate solution for EnerGov within software already purchased, resulting in a cost savings of \$104,083.
- The City obtained a \$21,956 grant to support the implementation of an Enterprise Content Management (ECM) system through LaserFiche. This system is expected to cost \$24,883.65 annually until fully implemented, with \$16,825 in ongoing SaaS fees. Ongoing SaaS and implementation costs through 2026 are expected to total \$83,417.
- In the previous biennium, the contingency budget was assigned to fund computer hardware for Parks & Public Works (AB22-155), and an Irrigation System Survey. The remaining \$36,632 in contingency funds will be applied against overages.

ACTUAL ERP EXPENDITURES

The City has spent the following amounts during the 2021-22 Biennium and the 2023-24 Biennium:

		Actual 2021-22		Actual 2023-24	
Provider					
<i>Tyler/Munis Contract</i>					
Professional Services	Tyler Technologies, Inc.	\$	80,817	\$	103,398
Travel Expenses	Tyler Technologies, Inc.	\$	-	\$	-
3rd Party Hardware, Software, and Services	Tyler Technologies, Inc.	\$	-	\$	-
Project Management Services	Berry Dunn	\$	50,540	\$	18,430
IT Project Manager	City of Snoqualmie	\$	178,647	\$	152,442
Tyler Technologies, Inc. Contingency	Tyler Technologies, Inc.	\$	-	\$	-
Contingency for Other Potential Uses	Various	\$	24,036	\$	97,428
<i>Original Implementation Budget, AB22-155</i>		Subtotal =	\$ 334,041	\$	371,698
<i>Software as a Service (SaaS) Fees</i>					
Tyler SaaS Operating Costs (\$265,397 a year for 5 years) ¹		\$	331,501	\$	265,396
Socrata SaaS		\$	-	\$	-
Enterprise Content Management SaaS		\$	-	\$	16,825
<i>Total SaaS</i>		Subtotal =	\$ 331,501	\$	282,221

Expenditures (2023-2024 Additional Budget)

Professional Services (Bus. Mgmt., Socrata, etc.)	Tyler Technologies, Inc.	\$	-	\$	-
Professional Services (Community Development)	Tyler Technologies, Inc.	\$	-	\$	-
Temporary Labor	Robert Half	\$	103,266	\$	128,123
Subtotal =		\$	103,266	\$	136,181

GRAND TOTAL = \$ 768,808 \$ 790,100

Amount Budgeted = \$ 1,470,000 \$ 1,328,398

Budget Remaining = \$ 701,192 \$ 538,298

FORECASTED ERP EXPENDITURES

The City expects to spend the amounts shown in the table below during the 2023-24 Biennium and 2025-26 Biennium. The end result, the Expected Life-of-Project Budget, is the amount shown in the first table of this memo.

Description	Actual 2021-22	Forecasted 2023-24	Forecasted 2025-26	Expected Life-of-Project Budget
<i>Tyler/Munis Contract</i>				
Professional Services	\$ 80,817	\$ 622,895	\$ 150,000	\$ 853,713
Travel Expenses	\$ -	\$ 15,507	\$ -	\$ 15,507
3rd Party Hardware, Software, and Services	\$ -	\$ 9,075	\$ -	\$ 9,075
Project Management Services	\$ 50,540	\$ 18,430	\$ -	\$ 68,970
IT Project Manager	\$ 178,647	\$ 278,010	\$ -	\$ 456,657
Tyler Technologies, Inc. Contingency	\$ -	\$ -	\$ -	\$ -
Contingency for Other Potential Uses	\$ 24,036	\$ 149,331	\$ -	\$ 173,368
<i>Original Implementation Budget</i>	\$ 334,041	\$ 1,093,249	\$ 150,000	\$ 1,577,290
<i>Software as a Service (SaaS) Fees</i>				
Tyler SaaS Operating Costs (\$265,397 a year for 5 years) ¹	\$ 331,501	\$ 530,794	\$ 530,794	\$ 1,393,089
Socrata SaaS	\$ -	\$ 29,948	\$ 59,895	\$ 89,843
Enterprise Content Management SaaS	\$ -	\$ 33,650	\$ 33,650	\$ 67,300
<i>Total SaaS</i>	\$ 331,501	\$ 594,391	\$ 624,339	\$ 1,550,231
<i>Expenditures (2023-2024 Additional Budget)</i>				
Professional Services (Bus. Mgmt., Socrata, etc.)	\$ -	\$ 15,765	\$ -	\$ 15,765
Professional Services (Community Development)	\$ -	\$ -	\$ -	\$ -
Enterprise Content Management	\$ -	\$ 16,117	\$ -	\$ 16,117
Temporary Labor	\$ 103,266	\$ 171,323	\$ -	\$ 274,589
	\$ 103,266	\$ 203,205	\$ -	\$ 306,471
Grand Total =	\$ 768,808	\$ 1,890,845	\$ 774,339	\$3,433,992
Amount Budgeted = \$ 1,470,000 \$ 1,328,398 \$ -				
Budget Remaining or (Required Appropriation) \$ 701,192 \$ (562,447) \$ (774,339)				

The required appropriation of \$562,447 for the current biennium equates to the requested amendment. The majority of the difference, \$450,543, relates to implementation costs to Tyler Technologies that should have been carried forward from the prior biennium but were not. The total breakout of costs making up the amendment is shown below:

Description	Appropriation Required
Taxes on SaaS	\$ 43,380
Implementation	\$ 450,543
Labor	\$ (34,716)
Project Management	\$ (141,570)
Hardware & Other	\$ 121,440
Studies & Surveys	\$ 27,891
Socrata, SaaS Fees & Implementation	\$ 45,713
Enterprise Content Management	\$ 49,767
Total Appropriation Required	\$ 562,447

The forecasted 2025-26 expenditures will be appropriated during the next biennial budget process.

FUNDING FOR ADDITIONAL APPROPRIATION

Administration proposes using non-recurring sales tax in excess of budgeted amounts, support from the Utility Funds' general operations, and support from the Non-Utility Capital and Utility Capital Funds to fund the \$562,447 required amendment. The amounts are shown by year and source below:

Funding Sources for Amendment	2023	2024	Total
Enterprise Content Management Grant	\$ 21,956		21,956
2023 Non-Recurring Sales Tax in Excess of Budget (Jun - Sept)	\$ 153,491	\$ -	\$ 153,491
2023 Estimated Non-Recurring Sales Tax in Excess of Budget (Oct - Dec)	\$ 100,129	\$ -	\$ 100,129
Water Utility Fund (#401) - <i>Utility Billing Module, Contract & Asset Management</i>	\$ -	\$ 25,640	\$ 25,640
Sewer Utility Fund (#402) - <i>Utility Billing Module, Contract & Asset Management</i>	\$ -	\$ 53,531	\$ 53,531
Stormwater Utility Fund (#403) - <i>Utility Billing Module, Contract & Asset Management</i>	\$ -	\$ 12,820	\$ 12,820
Non-Utility Capital Fund (#310)- <i>Project, Contract, & Asset Management, Capital Contrib.</i>	\$ 64,849	\$ 32,592	\$ 97,440
Utility Capital Fund (#417) - <i>Project, Contract, & Asset Management</i>	\$ 64,849	\$ 32,592	\$ 97,440
Total Funding Sources	\$ 405,273	\$ 157,174	\$ 562,447



BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB23-134
November 13, 2023
Consent Agenda

Item 7.

AGENDA BILL INFORMATION

TITLE:	AB23-134: King County Property Acquisition Parcel Identification Number: 7853240770	<input type="checkbox"/> Discussion Only
PROPOSED ACTION:	Authorize the Mayor to sign a Purchase and Sale Agreement for Parcel Identification Number: 7853240770	<input checked="" type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Resolution

REVIEW:	Department Director/Peer	Emily Arteche	Click or tap to enter a date.
	Finance	Janna Walker	11/2/2023
	Legal	Outside Counsel	Click or tap to enter a date.
	City Administrator	Michael Chambless	Click or tap to enter a date.

DEPARTMENT:	Community Development		
STAFF:	Emily Arteche, Community Development Director		
COMMITTEE:	Finance & Administration	COMMITTEE DATE: November 7, 2023	
	BRYAN HOLLOWAY	JAMES MAYHEW	LOUIS WASHINGTON
EXHIBITS:	1. Resolution XXXX 2. Property Acquisitions Map 3. Purchase and Sale Agreement		

AMOUNT OF EXPENDITURE	\$ 4,900
AMOUNT BUDGETED	\$ 0
APPROPRIATION REQUESTED	\$ 4,900

SUMMARY

INTRODUCTION

Parcel identification number (PIN): 7853240770 addressed adjacent to Eagle Lake Dr & Crest View Ave SE and is identified on the Property Acquisition Map (Exhibit 2) is a King County owned parcel, and is proposed to be sold to City of Snoqualmie for \$4,900. The 5 acre lot which is owned by King County will be sold via auction on November 29th, if the City does not wish to enter a sale agreement. The lot currently has 150' BPA powerline easement, which means that PSE maintains the lot for maintenance accessibility, and thus would not lead the ownership of the lot to be a burden on Parks & Public Works Staff.

BACKGROUND

The owner of PIN 7853240770 was owned by Quadrant Corporation, but after becoming delinquent on their tax requirements for the parcel, King County foreclosed on the Parcel. In order to recoup on back taxes and administrative fees, King County Real Estate Services, requires the sale of the property for \$4,900. If

Snoqualmie does not wish to enter a sale agreement on the property, King County will sell the property through an auction on November 29th, 2023.

ANALYSIS

The City of Snoqualmie (City) owns numerous parcels around the City for a multitude of reasons. In this instance The City owns utilities running through PIN 7853240770, for which owning the Parcel, would allow repair and maintenance of those utilities to occur seamlessly, without owner conflicts. For the price of \$4,900, any future conflicts could be negated, as well as exploring other options for the Parcel.

BUDGET IMPACTS

Administration recommends approving the purchase of PIN 7853240770 in the amount of \$4,900. The 2023-24 Budget does not appropriate for this purchase. Instead, Administration proposes using \$4,900 intended to be expended on services within the General Fund - Parks Maintenance (#001) to be used for this capital purchase. The 2023-24 Biennial Budget appropriates \$1,838,360 for services within the General Fund - Parks Maintenance (#001). Currently, \$670,325 has been spent in the current biennium and \$297,217 encumbered for contracts, leaving a current available appropriation of \$870,817. With the addition of payment for PIN 7853240770, the remaining Biennial Budget appropriation would be \$865,917.

Parks Maintenance (#001) - Services

2023-2024 Amended Biennial Budget		
Beginning Budget	\$	1,838,360
Expenditures	\$	(670,325)
Outstanding Contract Value	\$	(297,217)
Current Available Budget	\$	870,817
Land Purchase	\$	(4,900)
Available Budget after Purchase	\$	865,917

NEXT STEPS

Recommend a resolution authorizing the Mayor to sign the purchase and sale agreement.

PROPOSED ACTION

Adopt Resolution XXXX and Authorize the Mayor to Sign the Purchase and Sale Agreement for Parcel #7853240770.

RESOLUTION NO. XXXX

**A RESOLUTION OF THE CITY OF SNOQUALMIE,
WASHINGTON, AUTHORIZING THE MAYOR TO
EXECUTE A PURCHASE AND SALE AGREEMENT TO
PURCHASE REAL PROPERTY OWNED BY KING
COUNTY REAL PROPERTY**

WHEREAS, the City of Snoqualmie desires to purchase the real property identified by King County as parcel number 7853240770 (the “Property”), located adjacent to Eagle Lake Drive SE and Crest View Avenue SE; and

WHEREAS, the public interest would be served by the acquisition of the Property; and

WHEREAS, King County, the owner of the Property as a result of a tax foreclosure, is willing to sell it to the City through a voluntary sale agreement on the terms contained in the attached King County Tax Title Terms of Sale; and

WHEREAS, the City has secured funding for the purchase of the Property through a combination of King County conservation futures tax (CFT) funds and Real Estate Excise Tax Revenue (REET) to assist the with purchase of the Property;

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF SNOQUALMIE WASHINGTON AS FOLLOWS:

Section 1. Authorization to Execute Closing Documents.

The City Council approves the purchase of the above-described Property and authorizes the Mayor to execute the King County Tax Title Terms of Sale agreement in substantially the form contained in Exhibit 3, with such minor revisions as the Mayor deems necessary and appropriate.

Section 2. Necessary Funds.

The City Council authorizes the City to deliver the necessary funds and sign all documents necessary for the City to close on the purchase and to acquire the Property identified as parcel number 7853240770.

Passed, by the City Council of the City of Snoqualmie, Washington, this XX day of November, 2023.

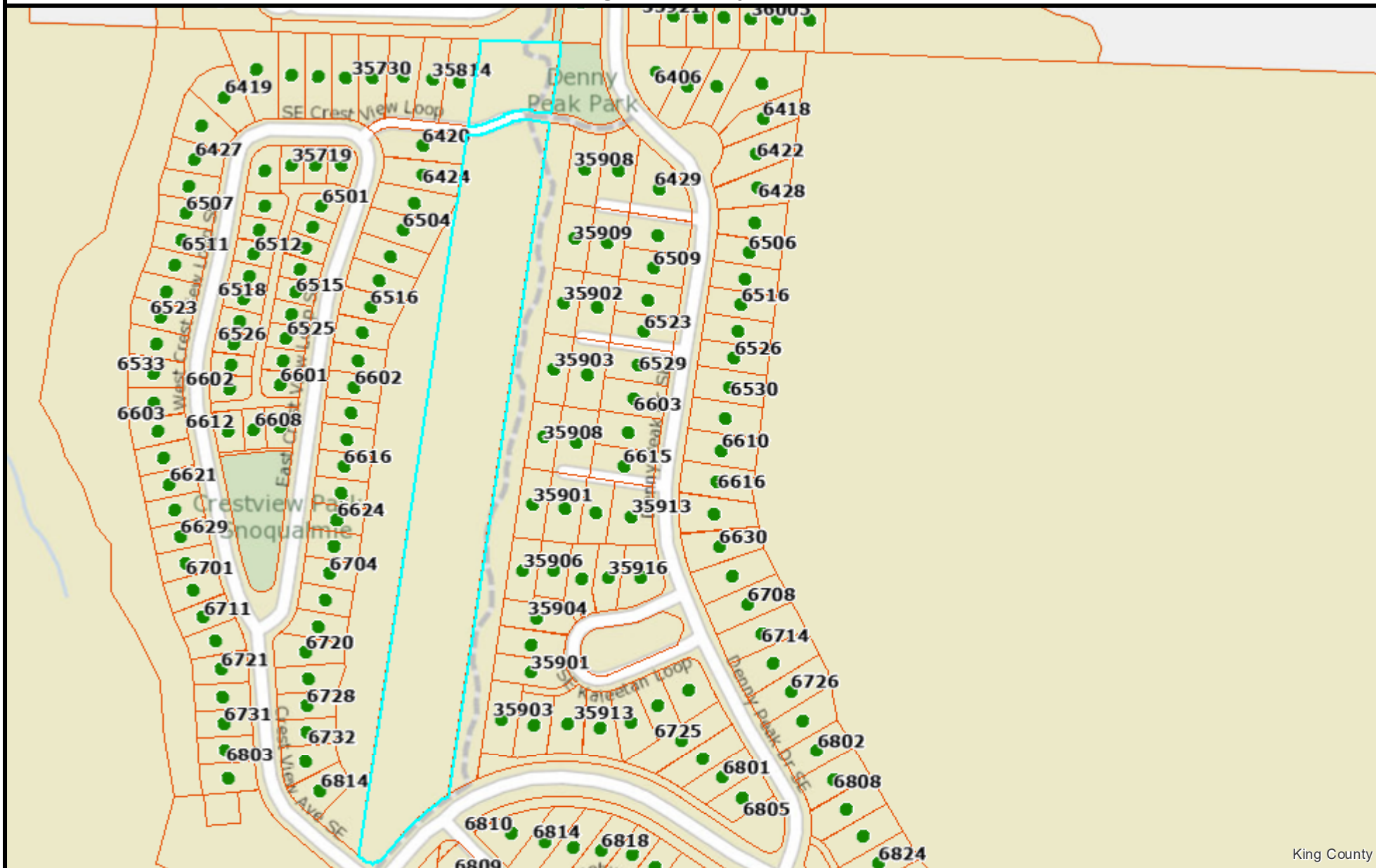
Katherine Ross, Mayor

Attest:

Deana Dean, City Clerk

Approved as to form:

David A. Linehan, Interim City Attorney



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KING COUNTY TAX TITLE TERMS of SALE

This is an offer by King County to sell real property under the “Terms” detailed below. By signing these Terms and providing King County with the full Payment of the Purchase Price, the Buyer accepts King County’s offer under the following Terms.

1. King County, a political subdivision of the State of Washington (the “Seller”) is the owner of that certain real property located at Eagle Lake Dr, Snoqualmie, King County, State of Washington, the legal description of which is attached hereto as **Exhibit A** (the “Property”). The Property was the subject of a foreclosure order of the King County Superior Court, and the Seller acquired the Real Property in trust for the taxing districts by deed under Recording Number 20181113000195 by virtue of RCW 84.64.200 in tax title status as the result of no qualifying bids being received at a tax foreclosure sale.
2. City of Snoqualmie, (the “Buyer”), accepts Seller’s offer and agrees to purchase the Property under these Terms of Sale (the “Terms”). Buyer is advised and agrees that the Terms are not intended as legal advice, and if the Buyer has questions they shall seek the advice of an attorney.
3. In consideration of the conveyance of the Property, Buyer shall, in full payment therefore, pay to Seller a total purchase price of Four Thousand Nine Hundred Dollars (\$4,900.00) (the “Purchase Price”). Buyer shall provide Seller with a **wire transfer** for the full amount of the Purchase Price (“Payment”) and a signed copy of the Terms. The agreement to purchase the Property shall be effective as of the date these are received by the Seller.
4. King County’s sale of the Property is not subject to real estate excise tax per WAC 458-61A-205. For purposes of timely filing the required real estate excise tax affidavit (REETA) claiming a governmental transfer exemption, only, Buyer permits Seller, or Seller’s agent, to sign the REETA on Buyer’s behalf.
5. **Buyer acknowledges and agrees that the Property is sold “As Is” and “Where Is” without any representations or warranties expressed or implied.**
6. By agreeing to these Terms, and providing the Seller with the Payment and a signed copy of the Terms, Buyer enters into a binding contract to purchase the Property and agrees to and is subject to the Terms as a matter of contract.
7. Buyer is required to conduct all due diligence of the Property **prior to agreeing to the Terms and accepting Seller’s offer**. Buyer is to rely solely on their own investigation of the Property and shall not rely on any information provided or to be provided by Seller. Buyer acknowledges and agrees that King County is not liable or bound in any manner by any verbal or written statements, representations, or information pertaining to the Property, or the operation thereof, furnished by any agent, employee, or contractor of King County, any real estate broker, or any other person.

8. Seller has not made, does not make, and specifically negates and disclaims any representations, warranties, promises, covenants, contracts, or guarantees of any kind or character whatsoever, whether express or implied, oral or written, past, present or future, of, as to, concerning, or with respect to the value, nature, quality, or condition of the Property (collectively “Condition of the Property”), including, without limitation; the actual, threatened or alleged existence, release, use, storage, generation, manufacture, transport, deposit, leak, seepage, spill, migration, escape, disposal, or other handling of any Hazardous Substances in, on, under, or emanating from or into the Property, and the compliance or noncompliance of or by the Property or its operation with applicable federal, state, county, and local laws and regulations, including, without limitation, Environmental Laws and regulations, and seismic/building codes, laws, and regulations. For purposes of this Agreement, the term “Environmental Law” shall mean: any federal, state, or local statute, regulation, code, rule, ordinance, order, judgment, decree, injunction, or common law pertaining in any way to the protection of human health, safety, or the environment, including without limitation, the Comprehensive Environmental Response, Compensation and Liability Act of 1980, 42 U.S.C. § 9602 et. seq. (“CERCLA”); the Resource Conservation and Recovery Act of 1976, 42 U.S.C. § 6901 et seq. (“RCRA”); the Washington State Model Toxics Control Act, RCW ch. 70.105D (“MTCA”); the Washington Hazardous Waste Management Act, RCW ch. 70.105; the Federal Water Pollution Control Act, 33 U.S.C. § 1251 et seq., the Washington Water Pollution Control Act, RCW ch. 90.48, and any laws concerning above ground or underground storage tanks. For the purposes of this Agreement, the term “Hazardous Substance” shall mean: any waste, pollutant, contaminant, or other material that now or in the future becomes regulated or defined under any Environmental Law.

9. To the maximum extent permitted by RCW ch. 64.06, Buyer expressly waives the right to receive from King County a seller disclosure statement (“Seller Disclosure Statement”). Nothing in any Seller Disclosure Statement delivered by King County creates a representation or warranty by King County, nor does it create any rights or obligations on any party.

10. By agreeing to the Terms, Buyer approves and accepts the Condition of the Property, and agrees to purchase the Property and accept the Condition of the Property **“AS IS, WHERE IS”** with all faults and patent or latent defects. Buyer shall have no recourse against King County for, and waives, releases, and discharges forever King County from, any and all past, present or future claims or demands, and any and all past, present or future damages, losses, injuries, liabilities, causes of actions (including, without limitation, causes of action in tort), costs, and expenses (including, without limitation, fines, penalties, judgments, and attorneys’ fees) of any and every kind or character, known or unknown (collectively, “Losses”), which the Buyer might have asserted or alleged against King County, arising from or in any way related to the Condition of the Property, including without limitation, matters related to Hazardous Substances or Environmental Laws.

11. **GENERAL INDEMNITY AND HOLD HARMLESS.** The Buyer agrees for itself, its agents, contractors, successors, and assigns, to defend, indemnify, and hold harmless King County, its appointed and elected officials, and its employees and agents, from and against liability for all claims, demands, suits, and judgments, including costs of defense and attorney fees thereof, which are caused by, arise out of, or are incidental to the Buyer’s

purchase of the Property, except to the extent of King County's sole negligence. The Buyer's obligations under this section shall include:

- (1) The duty to promptly accept tender of defense and provide defense to the County at the Buyer's own expense, including reasonable attorney fees; and
- (2) The Buyer agrees to defend, indemnify, and hold King County harmless for claims by the Buyer's employees (if applicable) and agrees to waive, as respects King County only, its immunity under Title 51 R.C.W., which waiver has been mutually negotiated by the parties.

12. Seller shall convey to Buyer the title to the Property by Quit Claim Deed in substantially the form attached hereto as **EXHIBIT B**. In conveying the Property by Quit Claim Deed, Seller makes no title warranties whatsoever and Buyer takes subject to all easements, leases, licenses, conditions, encroachments, restrictions, liens, taxes, assessments, fees, charges, and other encumbrances (together "Encumbrances"), whether such Encumbrances are of record or not. The Parties acknowledge and intend that any property interests in the Property in favor of the County in effect prior to the acquisition of the Property by the County at the tax foreclosure sale pursuant to RCW 84.64.200 did not merge with the County's tax title ownership of the Property and remain in full force and effect.

13. Notwithstanding any other provision herein, Buyer will take ownership and responsibility for the operation, safety, and maintenance of any and all stormwater facilities, drainage facilities, and/or natural or manmade drainage conveyance systems located within the Real Property. This includes, without limitation, ongoing compliance with the applicable jurisdiction's National Pollutant Discharge Elimination System (NPDES) Municipal Stormwater permit and any applicable local Stormwater Management Program Plans.

14. The Closing shall occur within sixty (60) business days of the Seller receiving the signed Terms and the Payment. At the Closing, Seller shall execute the Quit Claim Deed, a Bill of Sale in substantially the form of **Exhibit C**, and a Certificate of Non-Foreign Status substantially in the form of **Exhibit D**, shall record the executed Quit Claim Deed, and shall have the original Quit Claim Deed, Bill of Sale, and Certificate of Non-Foreign Status emailed to Buyer at the email address provided in Section 17 of the Terms. Seller shall not be responsible for payment of any taxes, assessments, fees, or other charges related to the Property.

15. Buyer represents and warrants that Buyer has full power and authority to execute the Terms and to perform Buyer's obligations hereunder.

16. The following exhibits described herein and attached hereto are fully incorporated into this Agreement by this reference:

EXHIBIT A	Legal Description
EXHIBIT B	Quit Claim Deed
EXHIBIT C	Bill of Sale and Assignment
EXHIBIT D	Certificate of Non-Foreign Status

17. Buyer is to provide the below information:

City of Snoqualmie,

Name in which Buyer would like to take title to the Property

,

Address

Phone number

Email

EXECUTED on the dates set forth below.

Buyer: _____

By: _____

Its: _____

Date: _____

EXHIBIT A.

LEGAL DESCRIPTION

TRACTS UT 1 & 2, SNOQUALMIE RIDGE PLAT 14, PARCEL D, AS PER PLAT
RECORDED IN VOLUME 220 OF PLATS, PAGE 9 THROUGH 16, RECORDS OF KING
COUNTY, WASHINGTON.

SITUATE IN THE COUNTY OF KING, STATE OF WASHINGTON.

APN:7853420770

EXHIBIT B.**QUIT CLAIM DEED****AFTER RECORDING RETURN TO:**

City of Snoqualmie

QUIT CLAIM DEED**Grantor - - King County, Washington****Grantee - - City of Snoqualmie****Legal - - - TRACTS UT 1&2 SNOQUALMIE RIDGE PLAT 14 PARCEL D V. 220 PP. 9-16****Tax Acct. – 7853420770**

The Grantor, KING COUNTY, a political subdivision of the State of Washington, for and in consideration of the sum of \$4,900.00, conveys and quitclaims to Grantee, City of Snoqualmie, , the real property situated in King County, Washington, described in EXHIBIT A, attached hereto and incorporated herein by this reference, including after acquired title.

The real property was the subject of a foreclosure order of the King County Superior Court, and the Grantor acquired the real property in trust for the taxing districts by virtue of RCW 84.64.200. Grantor holds tax title properties in trust for the taxing districts, as provided in RCW 36.35.020. Grantor is conveying the real property to Grantee, as provided for in RCW ch. 36.35.

GRANTOR**KING COUNTY**

BY: _____
Julie Ockerman, Manager, Real Estate Services

DATE:

Approved as to Form:

BY: _____
Deputy Prosecuting Attorney

NOTARY BLOCK FOR KING COUNTY

STATE OF WASHINGTON)
) SS
COUNTY OF KING)

On this _____ day of _____, 2023, before me, the undersigned, a Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared JULIE OCKERMAN, to me known to be the Manager of the Real Estate Services section of the King County Department of Executive Services, and who executed the foregoing instrument and acknowledged to me that SHE was authorized to execute said instrument on behalf of KING COUNTY for the uses and purposes therein mentioned.

WITNESS my hand and official seal hereto affixed the day and year in this certificate above written.
Notary Public in and for the
State of Washington, residing

Printed Name _____

at _____
City and State

My appointment expires _____

EXHIBIT A
To Quit Claim Deed

Legal Description

TRACTS UT 1 & 2, SNOQUALMIE RIDGE PLAT 14, PARCEL D, AS PER PLAT
RECORDED IN VOLUME 220 OF PLATS, PAGE 9 THROUGH 16, RECORDS OF KING
COUNTY, WASHINGTON.

SITUATE IN THE COUNTY OF KING, STATE OF WASHINGTON.

APN:7853420770

EXHIBIT C.**BILL OF SALE AND ASSIGNMENT**

THIS BILL OF SALE is made as of this __ day of ____, 2023, by KING COUNTY, a political subdivision of the State of Washington (“**Seller**”), in favor of City of Snoqualmie, (“**Buyer**”).

NOW, THEREFORE, for good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, Seller does hereby absolutely and unconditionally give, grant, bargain, sell, transfer, set over, assign, convey, release, confirm, and deliver to Buyer all of Seller’s right, title and interest in and to any and all equipment, furniture, furnishings, fixtures and other tangible personal property owned by Seller that is attached, appurtenant to, or used in connection with the real property legally described on the attached Exhibit A.

IN WITNESS WHEREOF, Seller has executed this Bill of Sale as of the date first above written.

SELLER:

By: _____

Name: Julie Ockerman

Title: Manager, Real Estate Services

EXHIBIT A
To Bill of Sale and Assignment

Legal Description

TRACTS UT 1 & 2, SNOQUALMIE RIDGE PLAT 14, PARCEL D, AS PER PLAT
RECORDED IN VOLUME 220 OF PLATS, PAGE 9 THROUGH 16, RECORDS OF KING
COUNTY, WASHINGTON.

SITUATE IN THE COUNTY OF KING, STATE OF WASHINGTON.

APN:7853420770

EXHIBIT D.

Seller's Certification of Non-Foreign Status under Foreign Investment in Real Property Tax Act (26 U.S.C. 1445)

Section 1445 of the Internal Revenue Code provides that a transferee of a U.S. real property interest must withhold tax if the transferor is a foreign person. For U.S. tax purposes (including Section 1445), the owner of a disregarded entity (which has legal title to a U.S. real property interest under local law) will be the transferor of the property, and not the disregarded entity. To inform the transferee that withholding of tax is not required upon the disposition of a U.S. real property interest by King County ("Transferor"), the undersigned hereby certifies the following on behalf of Transferor:

1. Transferor is not a foreign corporation, foreign partnership, foreign trust, or foreign estate (as those terms are defined in the Internal Revenue Code and Income Tax Regulations);
2. Transferor is not a disregarded entity as defined in Section 1.1445-2(b)(2)(iii);
3. Transferor's U.S. employer identification number is 91-6001327;
4. Transferor's office address is King County Facilities Management Division, Real Estate Services Section, Room 800 King County Administration Building, 500 Fourth Avenue, Seattle, WA 98104.

Transferor understands that this certification may be disclosed to the Internal Revenue Service by transferee and that any false statement contained herein could be punished by fine, imprisonment, or both.

Under penalties of perjury, I declare that I have examined this certification and to the best of my knowledge and belief it is true, correct, and complete, and I further declare that I have authority to sign this document on behalf of Transferor.

King County, Transferor:

By: _____

Name: Julie Ockerman

Title: Manager, Real Estate Services

DATE:



P.O. Box 987, Snoqualmie, Washington 98065
(425) 888-1555 | www.snoqualmiewa.gov

DRAFT

2024 Legislative Priorities

Community center expansion: Requesting \$5M in state funding to help expand Snoqualmie's community center and add a swimming pool. This will address over-capacity issues at our community center, provide an opportunity for all children in our city the chance to learn to swim, so they will be safe when recreating in our rivers, and provide health and wellness, senior, youth, and aquatics programs.

Increase revenue options:

Property tax cap: Revise the property tax cap to tie it to inflation, up to 3%, and population growth factors, so that local elected officials can adjust the local property tax rate to better serve their communities. The current 1% cap has created a structural deficit in the city revenue and expenditure model, resulting in a reliance on regressive revenues and artificially restricting the use of property taxes to fund community needs.

Increase local government shared revenues such as sales tax, liquor tax, property tax.

Affordable housing: Expand REET authority for state and locals (HB 1628) to fund affordable housing.

Ensure preservation of prior legislative appropriations funding for the Phase 2 of SR 18 expansion.

Public Safety:

Officer recruitment and retention: Additional funding tools and resources to support officer recruitment and retention, including but not limited to updating the Public Safety Sales Tax to allow an option to implement by councilmanic authority and providing greater flexibility on use of the funds.

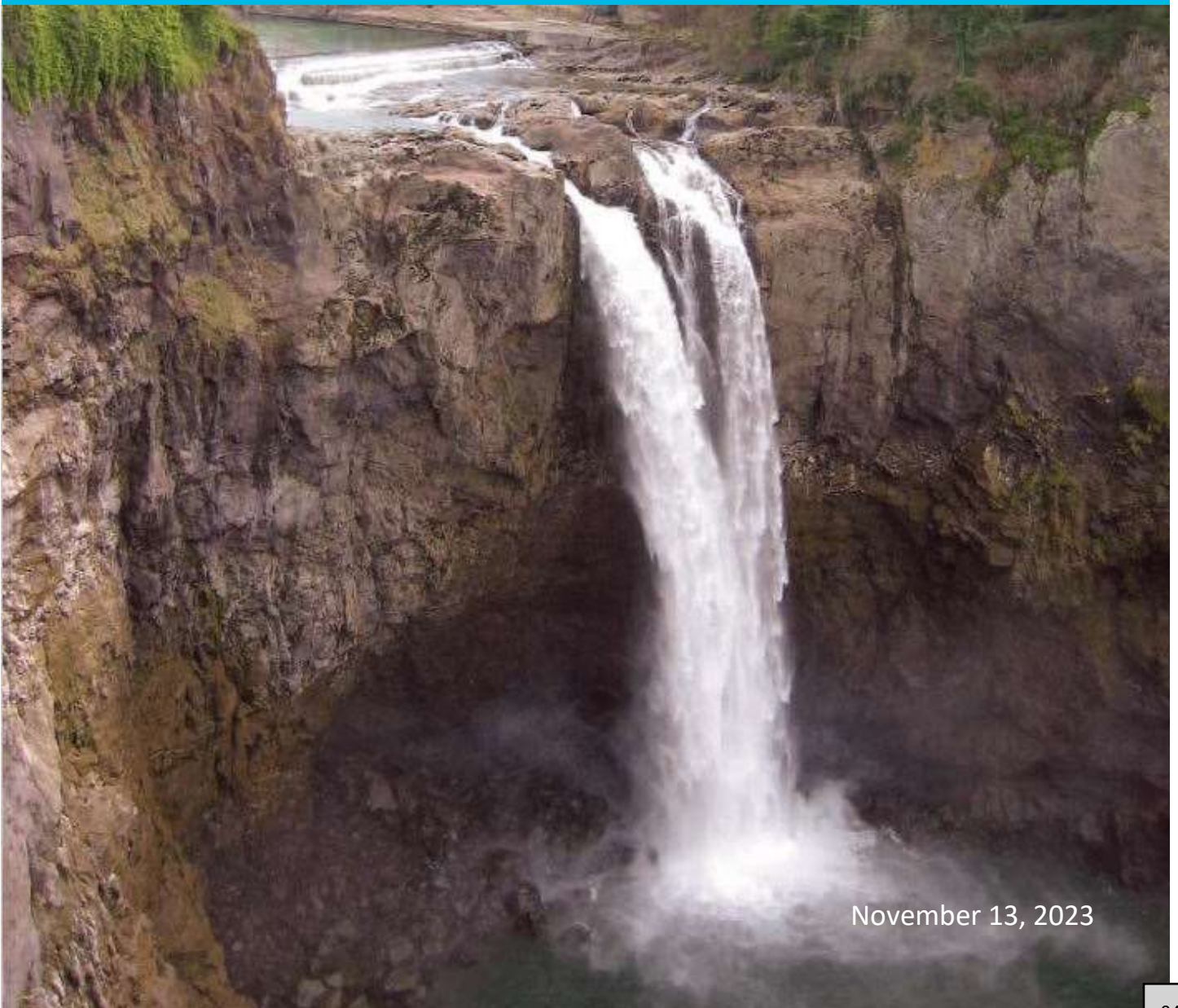
Juvenile Access Law: Fix ESHB 1140: Positive intervention by addressing the juvenile access law. Need to provide more thought about when youth require lawyers to be present, otherwise it becomes mandatory to put them in the system.

Police pursuit: Further expand crimes eligible for pursuit to include auto theft and some property crimes.



City of Snoqualmie

September 2023 Quarterly Report



November 13, 2023

**FINANCE DEPARTMENT**

38624 SE River Street
PO Box 987
Snoqualmie, WA 98065

Office: 425-888-1555
Fax: 425-831-6041

www.snoqualmiewa.gov

DATE: November 13, 2023
TO: Snoqualmie City Council
FROM: Janna Walker, Budget Manager
SUBJECT: Financial Performance Report as of Quarter 3, 2023

Attached is the City of Snoqualmie's quarterly Financial Performance Report for the time period starting July 1, 2023 and ending September 18, 2023. The purpose of this report is to compare actual revenues and expenditures to the 2023-24 Amended Budget, present a 2023 year-end forecast, and to review fund balances for compliance with financial management policy. A summary of all funds and their current status can be reviewed at Appendix A1.

During the third quarter of the year, the City of Snoqualmie implemented the accounts payable segment of a new Enterprise Resource Planning (ERP) system during September. As such, the data presented here is preliminary in nature while reconciliations are under way. Additionally, this report is as of September 18, 2023 rather than September 30, 2023 in order to incorporate the most accurate fund balances for forecasting and the presentation of reserve level targets.



City Funds Scorecard

	Location	Score
General Fund Forecast		
Revenue compared to Budget	Page 3	
Expenditures compared to Budget	Page 3	
Special Revenue Funds		
Revenue compared to Budget	Page 4	
Expenditures compared to Budget	Page 4	
Utility Funds Forecast		
Revenue Compared to Budget	Page 4	
Expenditures compared to Budget	Page 4	
Internal Service Funds Forecast		
Revenue Compared to Budget	Page 5	
Expenditures compared to Budget	Page 5	
Reserve Requirements and Fund Balance		
General Fund	Page 5	
Non-Utility Capital Funds	Page 6	
Utility Funds	Page 6	
Utility Capital Funds	Page 7	

Legend:



Positive Variance or negative variance < 1%



Negative variance of 1-5%



Negative variance of > 5%



Negative variance of > 5%, but expected to resolve within the Biennium.

Note: Forecasts for Capital accounts require a higher degree of judgment due to their project-based nature and irregular revenue sources. However, these capital expenditures and reserves are monitored. See pages 6 & 7 for Capital reserves and Appendix A2 for project status and year-end forecasts.

City Funds Forecasts Detail

The tables below show the General fund by type of revenue or expenditures and other funds by total revenues and expenditures, as compared to the 2023-24 Biennial Budget. The fourth column includes 2023 forecasted values. Negative variances in the “% of 2023 Budget” column are highlighted in red. Note that the totals below do not include transfers in or out, which are part of the legal appropriation, or spending authority, for a fund. These transfers are relatively automatic and could inappropriately influence how a user interprets the tables.

General Fund Revenues:

	2023 Amended Budget	2023-24 Amended Budget	2023 Q3 Actual	2023 Q4 Forecasted	Forecast as a % of 2023 Budget
Revenues					
<i>Property Taxes</i>	\$ 8,401,505	\$ 16,908,029	\$ 4,312,700	\$ 8,215,893	98%
<i>Sales & Use Tax¹</i>	\$ 3,058,696	\$ 6,241,880	\$ 1,884,549	\$ 2,727,640	89%
<i>Utility Taxes</i>	\$ 2,482,551	\$ 5,006,719	\$ 2,040,917	\$ 2,666,987	107%
<i>B&O Tax</i>	\$ 710,700	\$ 1,450,113	\$ 625,947	\$ 833,558	117%
<i>Charges for Goods / Services</i>	\$ 3,477,838	\$ 7,706,932	\$ 2,705,162	\$ 3,804,143	109%
<i>Permits</i>	\$ 580,158	\$ 1,442,885	\$ 440,078	\$ 600,883	104%
<i>Intergovernmental / Grants</i>	\$ 653,905	\$ 1,151,029	\$ 823,392	\$ 999,091	153%
<i>Fines & Penalties</i>	\$ 39,154	\$ 78,667	\$ 18,306	\$ 31,084	79%
<i>Miscellaneous</i>	\$ 218,540	\$ 477,464	\$ (1,415)	\$ 170,213	78%
Total Revenue =	\$ 19,623,047	\$ 40,463,718	\$ 12,849,635	\$ 20,049,493	102%
Expenditures					
<i>Administration</i>	\$ 5,461,502	\$ 10,909,069	\$ 4,160,174	\$ 5,551,980	102%
<i>Snoqualmie Police</i>	\$ 5,207,692	\$ 10,346,882	\$ 3,524,407	\$ 5,066,449	97%
<i>Fire & Emergency</i>	\$ 4,121,969	\$ 8,380,331	\$ 2,953,157	\$ 4,095,374	99%
<i>Parks</i>	\$ 1,862,517	\$ 3,708,535	\$ 1,268,796	\$ 1,853,600	100%
<i>Community Development</i>	\$ 2,275,257	\$ 4,770,051	\$ 1,078,278	\$ 1,770,329	78%
<i>Streets</i>	\$ 1,047,448	\$ 2,154,549	\$ 705,719	\$ 990,911	95%
<i>Non-Departmental</i>	\$ 755,035	\$ 1,514,373	\$ 550,622	\$ 821,213	109%
Total Expenditures =	\$ 20,731,420	\$ 41,783,790	\$ 14,241,152	\$ 20,149,857	97%

¹Does not include Affordable Housing Sales Tax, which is part of the Special Revenue Funds, or the Transportation Sales Tax, which is receipted into the Capital Project Funds.

Special Revenue Funds Forecast

		2023 Amended Budget	2024 Amended Budget	2023-24 Amended Budget	2023 Q3 Actual	2023 Q4 Forecasted	Forecast as a % of 2023 Budget
Revenues							
012	Arts Activities	\$ 11,238	\$ 1,081	\$ 12,319	\$ 9,239	\$ 8,897	79%
014	North Bend Police Services	\$ 2,420,603	\$ 2,558,379	\$ 4,978,982	\$ 1,825,806	\$ 2,065,532	85%
018	Deposits Reimbursement Control	\$ 10,358	\$ 10,358	\$ 20,716	\$ -	\$ 8,558	83%
020	School Impact Fee	\$ -	\$ -	\$ -	\$ -	\$ -	100%
110	Hotel/Motel Tax	\$ 140,190	\$ 139,601	\$ 279,791	\$ 89,060	\$ 134,110	96%
118	Drug Enforcement	\$ 5,172	\$ 5,172	\$ 10,344	\$ 757	\$ 2,782	54%
123	Opioid Settlement	\$ -	\$ -	\$ -	\$ 15,955	\$ 15,955	100%
131	Affordable Housing	\$ 384,121	\$ 394,121	\$ 778,242	\$ 426,533	\$ 369,137	96%
144	Home Elevation	\$ -	\$ -	\$ -	\$ -	\$ -	100%
150	Arpa Covid Local Recovery	\$ 28,327	\$ 9,454	\$ 37,781	\$ 38,181	\$ 55,974	198%
Total Revenue =		\$ 3,000,009	\$ 3,118,166	\$ 6,118,175	\$ 2,405,532	\$ 2,660,944	89%
Expenditures							
012	Arts Activities	\$ 60,856	\$ 37,136	\$ 97,992	\$ 9,239	\$ 31,739	52%
014	North Bend Police Services	\$ 2,568,165	\$ 2,663,241	\$ 5,231,406	\$ 1,727,042	\$ 2,343,869	91%
018	Deposits Reimbursement Control	\$ 10,358	\$ 10,358	\$ 20,716	\$ -	\$ 10,358	100%
020	School Impact Fee	\$ -	\$ -	\$ -	\$ -	\$ -	100%
110	Hotel/Motel Tax	\$ 175,000	\$ 175,000	\$ 350,000	\$ 4,429	\$ 148,475	85%
118	Drug Enforcement	\$ 5,172	\$ 5,172	\$ 10,344	\$ -	\$ 1,263	24%
123	Opioid Settlement	\$ -	\$ -	\$ -	\$ -	\$ -	100%
131	Affordable Housing*	\$ 132,000	\$ -	\$ 132,000	\$ 120,726	\$ 120,726	91%
144	Home Elevation	\$ -	\$ -	\$ -	\$ -	\$ -	0%
150	Arpa Covid Local Recovery	\$ 80,607	\$ 83,451	\$ 164,058	\$ 194,152	\$ 263,160	326%
Total Expenditures =		\$ 3,032,158	\$ 2,974,358	\$ 6,006,516	\$ 2,055,588	\$ 2,919,589	96%

*Little historical data exists for this line item, resulting in a skewed forecast. However, as no more is expected to be expended during year, the forecast has been modified to the actual expenditure.

Utility Funds Forecast

		2023 Amended Budget	2023-24 Amended Budget	2023 Q3 Actual	2023 Q4 Forecasted	Forecast as a % of 2023 Budget
Revenues						
401	Water	\$ 5,190,814	\$ 10,695,633	\$ 4,075,333	\$ 5,517,634	106%
402	Sewer	\$ 6,447,608	\$ 13,161,403	\$ 4,849,509	\$ 6,632,206	103%
403	Stormwater	\$ 2,850,899	\$ 5,914,382	\$ 2,281,500	\$ 3,081,001	108%
Total Revenue =		\$ 14,489,321	\$ 29,771,418	\$ 11,206,343	\$ 15,230,841	105%
Expenditures						
401	Water	\$ 3,331,958	\$ 6,702,118	\$ 1,998,289	\$ 3,050,521	92%
402	Sewer	\$ 3,516,712	\$ 7,093,865	\$ 2,721,626	\$ 3,918,847	111%
403	Stormwater	\$ 1,928,375	\$ 3,867,256	\$ 1,230,932	\$ 1,834,309	95%
Total Expenditures =		\$ 8,777,045	\$ 17,663,239	\$ 5,950,847	\$ 8,803,676	100%

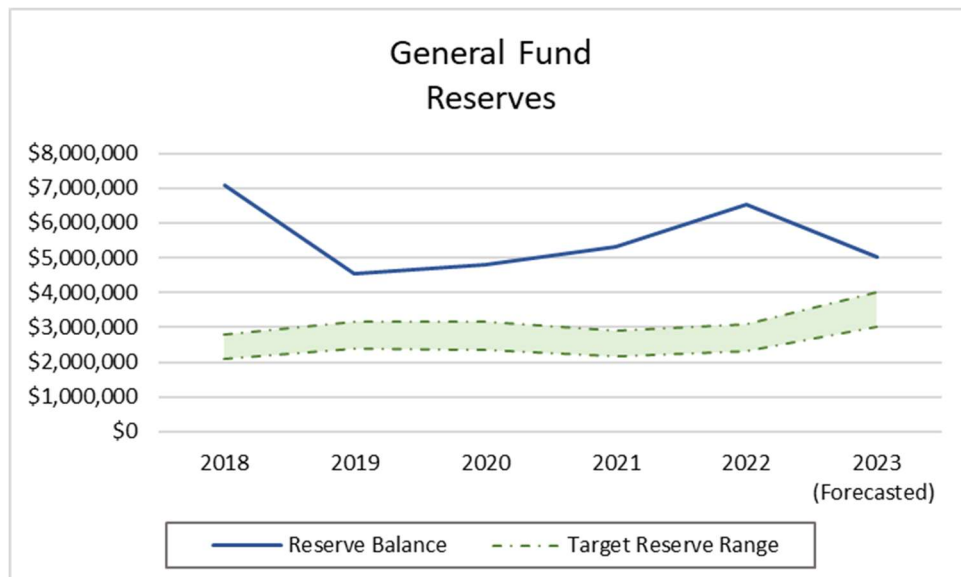
Internal Service Funds Forecast

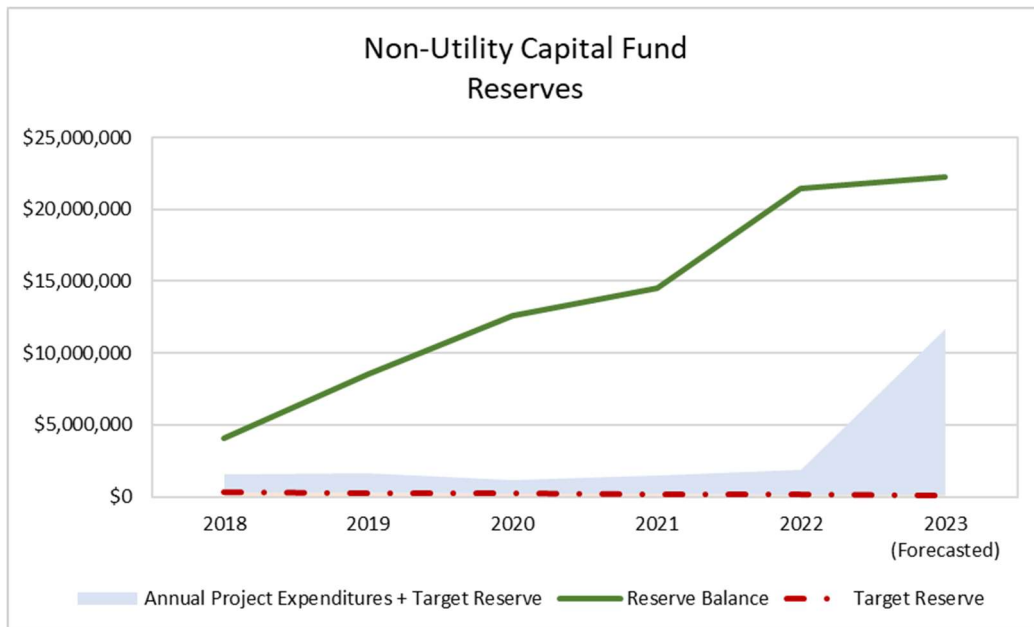
		2023 Amended Budget	2023-24 Amended Budget	2023 Q2 Actual	2023 Q4 Forecasted	Forecast as a % of 2023 Budget
Revenues						
401	Equipment Repair & Replacement	\$ 1,553,789	\$ 3,175,914	\$ 1,021,544	\$ 1,205,825	78%
402	Information Technology	\$ 2,507,771	\$ 5,179,380	\$ 1,781,758	\$ 2,104,175	84%
403	Facilities Maintenance	\$ 914,845	\$ 1,638,342	\$ 657,008	\$ 611,942	67%
Total Revenue =		\$ 4,976,405	\$ 9,993,636	\$ 3,460,309	\$ 3,921,942	79%
Expenditures						
401	Equipment Repair & Replacement	\$ 2,586,278	\$ 3,618,113	\$ 1,472,102	\$ 2,037,597	79%
402	Information Technology	\$ 3,342,449	\$ 6,500,789	\$ 1,826,444	\$ 2,230,044	67%
403	Facilities Maintenance	\$ 909,765	\$ 1,635,352	\$ 549,927	\$ 696,539	77%
Total Expenditures =		\$ 6,838,492	\$ 11,754,254	\$ 3,848,473	\$ 4,964,180	73%



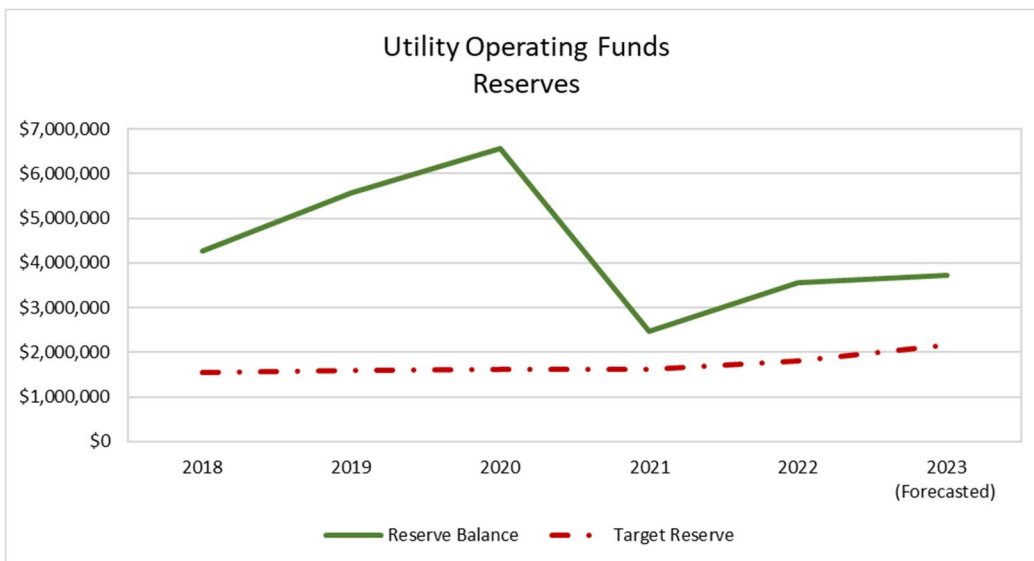
Reserve Balances

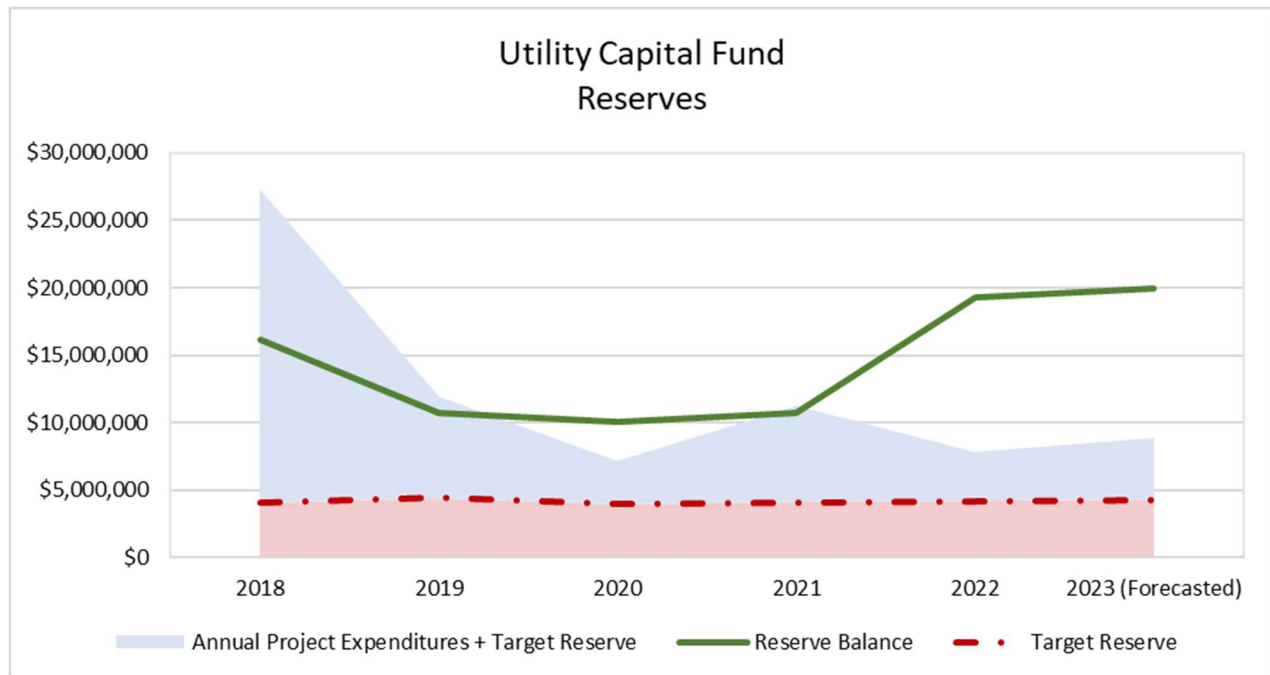
Reserve levels are set by the City's Financial Management Policy. Policy states that General Fund reserves should be 15-20% of the fund's expenditures. Utility Funds reserves should include 90 days of operating expenditures. The Utility Capital Fund should include both 125% of required debt payments and any reserves specified by the most recent utility rate study, which currently is defined as 1% of the net value of utility capital assets. Non-Utility Capital Funds should be "monitored to stay consistent with the need and use of the specific purpose of that fund," including any debt service obligations. The Target reserve range for the Non-Utility Capital Fund graph below is based on debt service.





Note: For this graph, Annual Project Expenditures were added to Target Reserves to better show the level of funds required each year to meet Non-Utility Capital expenditures and align with the City's Financial Management Policy.





Note: For this graph, Annual Project Expenditures were added to Target Reserves to better show the level of funds required each year to meet Utility Capital expenditures and align with the City's Financial Management Policy.



Cash Balances by Fund

The net effect of the above revenues and expenditures, along with additional transfers in/out, resulted in the following cash balance changes between the end of 2022 and the September 18, 2023:

FUNDS	2022 Q4	2023 Q2	INCREASE / (DECREASE)
	CASH BALANCE	CASH BALANCE	
GENERAL FUNDS	6,527,736	4,001,449	(2,526,287)
SPECIAL REVENUE FUNDS	3,552,947	2,752,865	(800,082)
CAPITAL PROJECT FUNDS	21,441,542	24,762,618	3,321,076
UTILITY FUNDS	22,854,136	24,702,873	1,848,737
INTERNAL SERVICE FUNDS	4,720,633	4,482,469	(238,164)
TOTAL CASH BALANCE	59,096,994	60,702,275	1,605,281

The General Fund cash balance decreased by over \$2.5 million. This is due in large part to a \$1.8 million transfer to the Non-Utility Capital Fund and other planned spend in excess of revenues. The transfer to the Non-Utility Capital Fund is part of a budgeted \$2.5 million transfer from the General Fund designated to support the Community Center expansion.

The decrease in Special Revenue funds is primarily caused by transfers out of the ARPA fund to the General Fund and other payments made for COVID relief, the sum of which totals \$950 thousand.

Internal Service charges for September are not included in this report, as they are usually made at month's end. If these had been included for September, cash balances within Internal Service Funds would be approximately \$390 thousand higher than they currently are.



Looking Forward

The next few months at the City will include continued design work for the Community Center and the Water Reclamation Facility Phase 3 and construction work on the City's new splashpad. These projects, all included as part of the City's 2023-28 Capital Improvement Plan and in the 2023-24 Biennial Budget, will begin to take effect in the City's financial performance. The City is also in the process of negotiating with the Teamster and Snoqualmie Police Association Unions to decide upon a contract regarding employee compensation. In addition, progress on the ERP implementation will continue as more accounting functions prepare to move to the new system.

Fund #	Fund/ Functional Classification/ Department	2023-24 Estimated Revenue ¹	2023-24 Appropriation ²	Revenues through September 18, 2023 ¹	Expenditures through September 18, 2023 ²	Remaining Expenditure Appropriation	% Expenditure Appropriation
001	GENERAL FUND						
	Administrative Departments	40,463,718	10,909,069	12,849,635	4,160,174	6,748,894	38.1%
	Snoqualmie Police		10,346,882		3,524,407	6,822,475	34.1%
	Fire & Emergency Management		8,380,331		2,953,157	5,427,174	35.2%
	Parks		3,708,535		1,268,796	2,439,739	34.2%
	Community Development		4,770,051		1,125,678	3,644,373	23.6%
	Streets		2,154,549		705,719	1,448,830	32.8%
	Non-Departmental		1,514,373		550,622	963,751	36.4%
002	RESERVE FUND	98,739	-	67,367	-	-	0.0%
	Total General Funds	40,562,457	41,783,790	12,917,002	14,288,552	27,495,238	34.2%
012	ARTS ACTIVITIES	12,319	97,992	2,381	9,239	88,753	9.4%
014	NORTH BEND POLICE SERVICES	4,978,982	5,231,406	1,825,806	1,727,042	3,504,364	33.0%
018	DEPOSITS REIMBURSEMENT CONTROL	20,716	20,716	-	-	20,716	0.0%
020	SCHOOL IMPACT FEE	-	-	-	-	-	0.0%
110	HOTEL/MOTEL TAX	279,791	350,000	89,060	4,429	345,571	1.3%
118	DRUG ENFORCEMENT	10,344	10,344	757	-	10,344	0.0%
123	OPIOID SETTLEMENT	-	-	15,955	-	-	
131	AFFORDABLE HOUSING	778,242	132,000	426,533	120,726	11,275	91.5%
144	HOME ELEVATION	-	-	-	-	-	
150	ARPA COVID LOCAL RECOVERY	37,781	164,058	38,181	194,152	(30,094)	118.3%
	Total Special Revenue Funds	6,118,175	6,006,516	2,398,673	2,055,588	3,950,928	34.2%
310	NON-UTILITIES CAPITAL FUND	16,862,350	40,207,722	3,961,534	2,214,584	37,993,138	5.5%
	Total Capital Project Funds	16,862,350	40,207,722	3,961,534	2,214,584	37,993,138	5.5%
401	WATER OPERATIONS	10,695,633	6,702,118	4,075,333	1,998,289	4,703,829	29.8%
402	SEWER OPERATIONS	13,161,403	7,093,865	4,849,509	2,721,626	4,372,239	38.4%
403	STORMWATER OPERATIONS	5,914,382	3,867,256	2,281,500	1,230,932	2,636,324	31.8%
417	UTILITIES CAPITAL	11,983,089	28,812,374	828,202	3,839,560	24,972,814	13.3%
	Total Utilities Funds	41,754,507	46,475,613	12,034,545	9,790,407	36,685,206	21.1%
501	EQUIPMENT REPLACEMENT & REPAIR	3,175,914	3,618,113	1,021,544	1,472,102	2,146,011	40.7%
502	INFORMATION TECHNOLOGY	5,179,380	6,500,789	1,781,758	1,826,444	4,674,345	28.1%
510	FACILITIES MAINTENANCE	1,638,342	1,635,352	657,008	549,927	1,085,425	33.6%
	Total Internal Service Funds	9,993,636	11,754,254	3,460,309	3,848,473	7,905,781	32.7%
	Total All Funds	115,291,125	146,227,895	34,772,063	32,197,605	114,030,290	22.0%

¹These columns do not include interfund "Transfers In" because it could give the appearance that the City has more resources than it actually does.

²These columns do not include interfund "Transfers Out" which count as part of the overall legal "appropriation" for a fund or functional classification. This is because "Transfers Out" could inappropriately influence how a user interprets the amount the City of Snoqualmie has spent. "Appropriation" is the legal spending level authorized by a budget ordinance. The City cannot exceed this level without prior approval of Council.

Appendix A2: 2023-2028 Capital Improvement Plan Forecast

Statement of Uses

Capital Program or Project	2023 Budget	2023-24 Budget	2023 Q3 Actual	2023 Q4 Forecasted	2023-24 % of Budget
ESTIMATED NON-UTILITY USES					
<i>Transportation</i>					
Street Resurfacing Program	\$ 635,500	\$ 1,165,000	\$ 10,130	\$ 765,000	66%
Sidewalk Replacement Program	\$ 211,000	\$ 431,000	\$ 9,485	\$ 211,000	49%
Americans with Disabilities Act (ADA) Program	\$ 42,000	\$ 86,000	\$ 47,121	\$ 42,000	49%
Kimball Creek Bridges Restoration Project	\$ 718,000	\$ 1,318,000	\$ 48,117	\$ 131,800	10%
Snoqualmie Parkway Rehabilitation Project	\$ 6,400,000	\$ 6,400,000	\$ 936,780	\$ 4,265,505	67%
Town Center Improvement Project - Phase III	\$ 496,000	\$ 496,000	\$ 100,474	\$ 150,000	30%
Meadowbrook Bridge Restoration Project	\$ 864,000	\$ 1,744,000	\$ 114,109	\$ 174,400	10%
Total Transportation Projects =	\$ 9,366,500	\$ 11,640,000	\$ 1,266,217	\$ 5,739,705	49%
<i>Parks</i>					
Riverfront Land Acquisitions & Demolitions	\$ 570,000	\$ 1,470,000	\$ -	\$ 295,000	20%
Riverwalk Project - Northwest of Sandy Cove Park	\$ 2,111,000	\$ 2,708,000	\$ 30,774	\$ 270,800	10%
Meadowbrook Trail Project	\$ 240,000	\$ 240,000	\$ -	\$ -	0%
Sandy Cove Park Improvement Project	\$ 319,000	\$ 1,741,000	\$ -	\$ -	0%
Railroad Crossing Improvement	\$ 2,073,000	\$ 2,073,000	\$ -	\$ 207,300	10%
Playgrounds Replacement Program	\$ 528,000	\$ 528,000	\$ 540,883	\$ 528,000	100%
Trails Replacement Program	\$ -	\$ 108,000	\$ 8,715	\$ 97,200	90%
Sport Courts Replacement Program	\$ 21,000	\$ 44,000	\$ -	\$ 44,000	100%
Parks Parking Lot Resurfacing Program	\$ -	\$ 108,000	\$ -	\$ 10,800	10%
Parks Facilities Maintenance Program	\$ 32,000	\$ 66,000	\$ -	\$ 6,600	10%
Community Park Sprayground Project	\$ 1,500,000	\$ 1,500,000	\$ -	\$ 900,000	60%
All-Inclusive Playground Project	\$ 876,000	\$ 876,000	\$ 7,513	\$ 876,000	100%
Total Parks Projects =	\$ 8,270,000	\$ 11,462,000	\$ 587,885	\$ 3,235,700	28%
<i>Facilities</i>					
Facilities Maintenance Program	\$ 740,000	\$ 960,000	\$ 296,490	\$ 960,000	100%
Community Center Expansion Project	\$ -	\$ 15,198,350	\$ 75,499	\$ 1,519,835	10%
Total Facilities Projects =	\$ 740,000	\$ 16,158,350	\$ 371,988	\$ 2,479,835	15%
Total Non-Utilities Uses =	\$ 18,376,500	\$ 39,260,350	\$ 2,226,090	\$ 11,455,240	29%
ESTIMATED UTILITY USES					
<i>Combined Utilities</i>					
Utility Main & Drainage System Replacement Program	\$ 987,000	\$ 3,121,000	\$ 1,849,151	\$ 987,000	32%
Total Combined Utilities =	\$ 987,000	\$ 3,121,000	\$ 1,849,151	\$ 987,000	32%
<i>Water Utility</i>					
Pressure Zone Conversions Project	\$ -	\$ 27,000	\$ -	\$ -	0%
Pressure Reducing Valve (PRV) Stations Project	\$ 84,000	\$ 321,000	\$ -	\$ -	0%
1040 Zone Booster Pump Station Improvement Project	\$ 38,000	\$ 432,000	\$ -	\$ -	0%
1040 Zone Reservoir Addition Project	\$ 38,000	\$ 432,000	\$ -	\$ -	0%
Source of Supply Improvement Project	\$ 686,000	\$ 815,000	\$ 122,159	\$ 200,000	25%
Snoqualmie Mill Water Main Loop Project	\$ 158,000	\$ 567,000	\$ -	\$ -	0%
Total Water Projects =	\$ 1,004,000	\$ 2,594,000	\$ 122,159	\$ 200,000	8%
<i>Sewer Utility</i>					
Railroad Place Lift Station Improvement Project	\$ 106,000	\$ 106,000	\$ 88,131	\$ 106,000	100%
Eagle Lake Water Reclamation Basin Improvement Project	\$ 106,000	\$ 321,000	\$ 61,036	\$ 106,000	33%
Water Reclamation Facility Improvements - Phase 3	\$ 2,805,000	\$ 13,357,000	\$ 831,830	\$ 2,003,550	15%
Total Sewer Projects =	\$ 3,017,000	\$ 13,784,000	\$ 980,997	\$ 2,215,550	16%
<i>Stormwater Utility</i>					
Ridge Street Drainage Improvement Project	\$ -	\$ 166,000	\$ -	\$ -	0%
Sandy Cove Park Riverbank Restoration & Outfall Project	\$ 581,000	\$ 3,618,000	\$ 259,618	\$ 510,000	14%
Urban Forestry Improvement Program	\$ 421,000	\$ 658,000	\$ 28,527	\$ 394,800	60%
Stormwater Pond Improvement Program	\$ 53,000	\$ 109,000	\$ 13,247	\$ 109,000	100%
Kimball Creek Riparian Restoration Project	\$ 79,000	\$ 240,000	\$ -	\$ 12,000	5%
Total Stormwater Projects =	\$ 1,134,000	\$ 4,791,000	\$ 301,392	\$ 1,025,800	21%
<i>Information Technology (IT) Project Contributions</i>					
Enterprise Resource Planning (ERP) Project	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	100%
Total IT Project Contributions =	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	100%
Total Utilities Uses =	\$ 6,292,000	\$ 24,440,000	\$ 3,403,699	\$ 4,578,350	19%
TOTAL CIP USES =	\$ 24,668,500	\$ 63,700,350	\$ 5,629,789	\$ 16,033,590	25%

Note 1: This table does not include debt expenditures. Differences between actual amounts spent on this table and actual amounts spent at A1 are due to debt expenditures and transfers out.

Note 2: Labor and other department-level costs for actual and forecasted amounts are currently estimated through an allocation process relying on project expenditures. Starting in 2024, labor costs are expected to be allocated by time per project.



CITY COUNCIL ROUNDTABLE HYBRID MEETING, 6:00 PM
CITY COUNCIL REGULAR HYBRID MEETING, 7:00 PM
Monday, November 13, 2023
Snoqualmie City Hall, 38624 SE River Street & Zoom

MAYOR & COUNCIL MEMBERS

Mayor Katherine Ross

Councilmembers: Ethan Benson, Cara Christensen,
 Bryan Holloway, Jo Johnson, James Mayhew,
 Louis Washington, and Robert Wotton

This meeting will be conducted in person and remotely using teleconferencing technology provided by Zoom.

Join by Telephone: To listen to the meeting via telephone, please call **253.215.8782** and enter Webinar ID **813 0614 8787** and Password **1800110121** if prompted.

Press *9 to raise your hand to speak. Raising your hand signals the meeting moderator that you have a comment.
 Press *6 to mute and unmute.

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- 1) Click this [link](#)
- 2) If the Zoom app is not installed on your computer, you will be prompted to download it.
- 3) If prompted for Webinar ID, enter **813 0614 8787**; Enter Password **1800110121**
- 4) Please confirm that your audio works prior to participating.

ROUNDTABLE AGENDA, 6 PM

CALL TO ORDER & ROLL CALL

AGENDA APPROVAL

SPECIAL BUSINESS

1. Community Survey Results Presentation by Polco Inc.

ADJOURNMENT

REGULAR AGENDA, 7 PM

CALL TO ORDER & ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

PUBLIC HEARINGS, PRESENTATIONS, PROCLAMATIONS, AND APPOINTMENTS

Public Hearings

2. **AB23-123:** The Property Tax Levy Ordinance (Levying Property Taxes)
3. **AB23-124:** The Increase Ordinance (Certifying an Increase in Property Taxes)
4. **AB23-132:** 2023-2024 Mid-Biennial Budget Amendment

Appointments**Presentations**

5. Commission Accomplishments for 2023

Proclamations**PUBLIC COMMENTS AND REQUESTS FOR ITEMS NOT ON THE AGENDA****CONSENT AGENDA**

6. Approve the City Council Meeting Minutes dated October 23, 2023.
7. Approve the Claims Approval Report dated November 13, 2023.
8. **AB23-129:** 2024 Northeast King County Regional Public Safety Communication Agency (NORCOM) Budget Approval.
9. **AB23-134:** King County Property Acquisition Parcel Identification Number: 7853240770

ORDINANCES

10. **AB23-123:** The Property Tax Levy Ordinance (Levying Property Taxes). First reading of Ordinance 1281.
11. **AB23-124:** The Increase Ordinance (Certifying an Increase in Property Taxes). First reading of Ordinance 1282.
12. **AB23-132:** 2023-2024 Mid-Biennial Budget Amendment. First reading of Ordinance 1283.

COMMITTEE REPORTS**Public Safety Committee:****Community Development Committee:****Parks & Public Works Committee:****Finance & Administration Committee:**

13. **AB23-128:** Resolution adopting the proposed staffing plan for the 2023-2024 biennium.

Committee of the Whole:

14. **2024 Legislative Priorities Discussion**
15. **Q3 Financial Report (Informational Only)**

REPORTS

16. Mayor's Report
17. Commission/Committee Liaison Reports
18. Department Reports

EXECUTIVE SESSION

19. Executive Session pursuant to RCW 42.30.110(1)(i)(ii) and/or (iii), to discuss with legal counsel:
- (i) Litigation that has been specifically threatened to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party; (ii) Litigation that the agency reasonably believes may be commenced by or against the agency, the governing body, or a member acting in an official capacity; or (iii) Litigation or legal risks of a proposed action or current practice that the agency has identified when public discussion of the litigation or legal risks is likely to result in an adverse legal or financial consequence to the agency.

ADJOURNMENT