



**CITY OF SNOQUALMIE**  
**CITY COUNCIL REGULAR HYBRID MEETING**  
**Monday, January 08, 2024, at 7:00 PM**  
**Snoqualmie City Hall, 38624 SE River Street & Zoom**

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**MAYOR & COUNCIL MEMBERS**

Mayor Katherine Ross

Councilmembers: Ethan Benson, Cara Christensen,  
Catherine Cotton, Bryan Holloway, Jo Johnson,  
Louis Washington, and Robert Wotton

*This meeting will be conducted in person and remotely using teleconferencing technology provided by Zoom.*

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**CALL TO ORDER & ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**AGENDA APPROVAL**

**PUBLIC HEARINGS, PRESENTATIONS, PROCLAMATIONS, AND APPOINTMENTS**

**Public Hearings**

**Appointments**

1. **AB24-012:** Mayor Pro Tem Election

**Proposed Action:** Move to nominate Councilmember XX to serve as Mayor Pro Tem.

2. **AB24-013:** 2024 Council Committee, Liaison, and Regional Appointments

**Proposed Action:** Move to approve Mayor Pro Tem's appointments to Council Committees, Liaisons, and Regional Boards and Committees.

3. **AB24-011:** Appointments and Re-Appointment to Economic Development Commission

**Proposed Action:** Move to confirm the Mayor's recommendation to appoint Paula Shively and Saby Chalunkal and re-appoint Joelle Gibson to the Economic Development Commission.

**Presentations**

## Proclamations

### 4. **AB24-009:** Proclamation 24-01 Mentoring Month

**Proposed Action:** Mayor proclaims January 2024 National Mentoring Month in Snoqualmie.

## PUBLIC COMMENTS AND REQUESTS FOR ITEMS NOT ON THE AGENDA

## CONSENT AGENDA

### 5. Approve the City Council Meeting Minutes dated December 11, 2023, and January 4, 2024.

### 6. Approve the Claims Approval Report dated January 8, 2024.

## ORDINANCES

### 7. **AB24-002:** Biennial Budget Amendment to Appropriate for the Collective Bargaining Agreement with Teamsters

**Proposed Action:** First reading of Ordinance No. 1286.

### 8. **AB24-004:** Ordinance Establishing a One-Tenth of One Percent (0.1%) Sales and Use Tax Within the Boundaries of the Snoqualmie Transportation Benefit District for the Purpose of Financing the Costs Associated with Transportation Improvements as Authorized by RCW 36.73.065 and RCW 82.14.0455.

**Proposed Action:**

Motion to waive Council Rule of Procedure 9.6.2.2 and adopt Ordinance No. 1285 on first and final reading.

OR

Motion to authorize the first reading pertaining to adoption of Ordinance No. 1285 Establishing a One-Tenth of One Percent (0.1%) Sales and Use Tax Within the Boundaries of the Snoqualmie Transportation Benefit District for the Purpose of Financing the Costs Associated with Transportation Improvements as Authorized by RCW 36.73.065 and RCW 82.14.0455 and set forth the second reading and adoption at the January 22, 2024 City Council meeting.

## COMMITTEE REPORTS

### **Public Safety Committee:**

### **Community Development Committee:**

### **Parks & Public Works Committee:**

### 9. **AB24-010:** Resolution Awarding 2025-2030 Utility Rate Study Contract

**Proposed Action:** Move to approve Resolution 1676 awarding contract with Financial Consulting Solutions (FCS) Group for the City of Snoqualmie's Utility Rate Study 2025-2030.

**Finance & Administration Committee:**

**10. AB23-138:** Recommendation for Lodging Taxes 2024 Allocation

**Proposed Action:** Move to approve Lodging Tax Advisory Committee 2024 funding recommendations.

**11. AB24-007:** Submission of a Ballot Proposition to the Qualified Electors of the City at an Election to be Held on August 6, 2024 Regarding a 0.1% Public Safety Sales Tax

**Proposed Action:** Move to authorize the Mayor to sign Resolution 1677 to Provide a Submission of a Ballot Proposition to the Qualified Electors of the City at an Election to be Held on August 6, 2024, Regarding a 0.1% Public Safety Sales Tax.

**Committee of the Whole:**

**12. Legislative Priorities**

**REPORTS**

13. Mayor's Report

14. Commission/Committee Liaison Reports

**15.** Department Reports for December 2023.

**EXECUTIVE SESSION**

**ADJOURNMENT**



## BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

**AB24-012**  
**January 8, 2024**  
**Appointment**

### AGENDA BILL INFORMATION

<b>TITLE:</b>	AB24-012: 2024 Mayor Pro Tem Election	<input type="checkbox"/> Discussion Only
<b>RECOMMENDED ACTION:</b>	Nominate a Councilmember to serve as Mayor Pro Tem.	<input checked="" type="checkbox"/> Action Needed:
		<input checked="" type="checkbox"/> Motion
		<input type="checkbox"/> Ordinance
		<input type="checkbox"/> Resolution

DEPARTMENT:	City Council	
STAFF:	Deana Dean, City Clerk	
COMMITTEE:	n/a	Meeting Date: n/a
COUNCIL LIAISON:	n/a	
EXHIBITS:	1. City Council Rules of Procedure – Rule 4	

### SUMMARY

At the first meeting of a new council, or periodically, the members, thereof, by majority vote, shall designate one of their number as mayor pro tempore for such period as the council may specify, to serve in the absence or temporary disability of the mayor.

### HISTORY

<b>2012</b>	Unknown	<b>2017</b>	Bob Jeans	<b>2022</b>	James Mayhew
<b>2013</b>	Kathi Prewitt	<b>2018</b>	Bryan Holloway	<b>2023</b>	Bryan Holloway
<b>2014</b>	Kathi Prewitt	<b>2019</b>	Bryan Holloway		
<b>2015</b>	Kathi Prewitt	<b>2020</b>	James Mayhew		
<b>2016</b>	Bob Jeans	<b>2021</b>	James Mayhew		

The Councilmember nominated to serve as Mayor Pro Tem will appoint the 2024 City Council Liaisons to Boards and Commissions and appoint a Chair and Councilmembers to each Council Committee.

### RECOMMENDED ACTION

MOVE to nominate Councilmember \_\_\_\_\_ to serve as Mayor Pro Tem.



## RULE 4 MAYOR PRO TEM

### 4.1 APPOINTMENT.

Pursuant to RCW 35A.12.065, biennially at the first meeting of a new council, or periodically, the members, thereof, by majority vote, shall designate one of their number as mayor pro tempore for such period as the council may specify, to serve in the absence or temporary disability of the mayor; or, in lieu thereof, the council may, as the need may arise, appoint any qualified person to serve as mayor pro tempore in the absence or temporary disability of the mayor. The mayor pro tem shall have such powers and authority, in the absence or temporary disability of the mayor, as specified in this Rule.

### 4.2 AUTHORITY

The mayor pro tem shall have authority to preside over meetings of council, sign warrants and written contacts, and perform other administrative duties of the mayor, but only for such period of time as the mayor is absent or temporarily disabled, as defined herein, and only to the extent necessary for the efficient conduct of the business of the city. The mayor pro tem shall have the authority to act as the mayor in the mayor's absence only when the mayor is away and cannot perform duties that cannot await his or her return or that cannot be performed by telephone or other type of communications link. The authority of the mayor pro tem to act under authority of this Rule shall end upon the mayor's return or the removal of any temporary disability. The mayor pro tem shall not delegate authority the authority herein granted to another city official.

The mayor pro tem shall not in any case have the authority to appoint or remove city officers and employees, to adopt or repeal administrative procedures, or to reorganize the administration of the city.

### 4.3 ABSENCE OR TEMPORARY DISABILITY OF THE MAYOR DEFINED.

For purposes of this Rule, the "absence or temporary disability of the mayor" shall mean that due to absence or illness, the mayor is unable to perform the regular duties of his office. In application of the foregoing definition, the following shall apply:

4.3.1 The mayor shall not be deemed temporarily disabled if due to illness he or she is unable to perform some of the duties, such as attending a council meeting, if he or she is able to perform other duties of the office on an ongoing basis.

4.3.2 During such times as city offices are closed, the mayor pro tem shall have authority to act in the mayor's absence only with respect such emergencies as may requires the mayor's presence.

4.4 MAYOR'S SALARY FOR THE MAYOR PRO TEM DURING EXTENDED ABSENCE OR DISABILITY OF MAYOR.

The mayor pro tem shall not receive the mayor's salary during the extended absence or disability of the mayor, provided, the council may by ordinance provide for such compensation for the mayor pro tem.



# BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

**AB24-013**  
**January 8, 2024**  
**Appointment**

## AGENDA BILL INFORMATION

<b>TITLE:</b>	<b>AB24-013:</b> 2024 Council Committee, Liaison, and Regional Appointments	<input type="checkbox"/> Discussion Only
<b>RECOMMENDED ACTION:</b>	Mayor Pro Tem appoints councilmembers to council committee, liaison, and regional appointments	<input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

<b>DEPARTMENT:</b>	City Council (Mayor Pro Tem)	
<b>STAFF:</b>	Deana Dean, City Clerk	
<b>COMMITTEE:</b>	n/a	Meeting Date: n/a
<b>COUNCIL LIAISON:</b>	n/a	
<b>EXHIBITS:</b>	1. 2023 Council Committee, Liaison, & Regional Appointments	

## SUMMARY

Pursuant to City Council Rules of Procedure, Rule 6, the Mayor Pro Tem, subject to approval of a majority of the Council, shall appoint a chair and members for each Council Committee and each Council Liaison.

### NEXT STEPS

The website and email distribution lists will be updated to reflect new appointments.

## RECOMMENDED ACTIONS

MOVE to approve Mayor Pro Tem's appointments to Council Committees, Liaisons, and Regional Boards and Committees.

# 2023 COUNCIL COMMITTEE, LIAISON, & REGIONAL APPOINTMENTS

2023 Mayor Pro Tem Bryan Holloway

Updated: 1/4/2024 10:33 AM

COMMITTEE	2023	DAY	TIME
Community Development	Jolyon Johnson, <b>Chair</b>	1 <sup>st</sup> and 3 <sup>rd</sup> Monday	6 PM
<b>Staff Support:</b> Community Development Director & Staff	Cara Christensen		
	James Mayhew		
Finance & Administration	Bryan Holloway, <b>Chair</b>	1 <sup>st</sup> and 3 <sup>rd</sup> Tuesday	6 PM
<b>Staff Support:</b> City Clerk	James Mayhew		
	Louis Washington		
Parks & Public Works	Ethan Benson, <b>Chair</b>	1 <sup>st</sup> and 3 <sup>rd</sup> Tuesday	5 PM
<b>Staff Support:</b> City Clerk	Bryan Holloway		
	Jolyon Johnson		
Public Safety	Cara Christensen, <b>Chair</b>	1 <sup>st</sup> and 3 <sup>rd</sup> Monday	5 PM
<b>Staff Support:</b> City Clerk	Ethan Benson		
	Rob Wotton		
LIAISON	2023	DAY	TIME
<a href="#">Arts Commission</a>	Rob Wotton	2 <sup>nd</sup> Monday	5:30 PM
<a href="#">Economic Development Commission</a>	James Mayhew	3 <sup>rd</sup> Wednesday	8:00 AM
<a href="#">Human Services Advisory Committee</a>	James Mayhew	As needed	
<a href="#">Lodging Tax Advisory Committee</a>	Bryan Holloway	As needed	
Meadowbrook Farm Preservation - <a href="#">Website</a>	Rob Wotton Jolyon Johnson, Alt	2 <sup>nd</sup> Monday	12:00 PM
Northwest Railway Museum - <a href="#">Website</a>	Jolyon Johnson	3 <sup>rd</sup> Thursday	5:30 PM
<a href="#">Parks &amp; Events Commission</a>	Ethan Benson	3 <sup>rd</sup> Monday	7:00 PM
<a href="#">Planning Commission</a>	Jolyon Johnson	1 <sup>st</sup> and 3 <sup>rd</sup> Monday	7:30 PM
PRIMA	Cara Christensen	Quarterly	
Railroad Days Committee - <a href="#">Website</a>	Bryan Holloway	2 <sup>nd</sup> Monday	10 AM
<a href="#">Snoqualmie Valley Chamber of Commerce</a>	Vacant	2 <sup>nd</sup> and 4 <sup>th</sup> Wednesday	9 AM
<a href="#">Sound Cities Association</a> (6:00 Pre-PIC workshop)	Cara Christensen Louis Washington, Alt	2 <sup>nd</sup> Wednesday	7:00 PM
<a href="#">Snoqualmie Valley School District #410</a>	Cara Christensen	Thursdays	
<a href="#">Snoqualmie Valley Hospital District</a>	Bryan Holloway	1 <sup>st</sup> Thursday	6:30 PM
<a href="#">Snoqualmie Watershed Forum</a>	Louis Washington Bryan Holloway, Alt		
<a href="#">Snoqualmie Tribe</a>	James Mayhew	As needed (Ad Hoc)	
SE Area Legislative Transportation Coalition (SEAL-TC)	Rob Wotton	1 <sup>st</sup> Tuesday	8 AM
Snoqualmie Valley YMCA Board - <a href="#">Website</a>	Cara Christensen		

## 2023 SCA Regional Board & Committee Appointments

REGIONAL COMMITTEES	2022	DAY	TIME
PSRC Economic Development District Board (EDDB)	James Mayhew, Alt	1 <sup>st</sup> Wednesday, as called	1 PM
King Conservation District Advisory Committee (KCD)	Cara Christensen, Alt	2 <sup>nd</sup> Tuesday, every other month	10 AM
K4C (King County Cities Climate Collaboration) Outreach Committee	James Mayhew	Unknown	Unknown



# BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

**AB24-011**  
**January 8, 2024**  
**Appointment**

## AGENDA BILL INFORMATION

<b>TITLE:</b>	AB24-011: Appointments and Re-Appointment to the Economic Development Commission	<input type="checkbox"/> Discussion Only
<b>RECOMMENDED ACTION:</b>	Confirm the Mayor's recommendation to appoint Paula Shively and Saby Chalunkal and re-appoint Joelle Gibson to the Economic Development Commission.	<input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

<b>DEPARTMENT:</b>	Mayor	
<b>STAFF:</b>	Deana Dean, City Clerk	
<b>COMMITTEE:</b>	n/a	Meeting Date: n/a
<b>COUNCIL LIAISON:</b>	n/a	
<b>EXHIBITS:</b>	n/a	

## SUMMARY

The purpose of this Agenda Bill is to appoint Paula Shively and Saby Chalunkal and re-appoint Joelle Gibson to the Economic Development Commission.

Paula Shively has lived in the city for 8 ½ years and is the Assistant Facilities Director for Sno-King Ice Arenas. She has extensive business operations experience and is involved in a variety of activities within the Snoqualmie community. She will fill Position #6, replacing outgoing Commissioner Larry Mana'o, also from Sno-King Ice Arenas, whose term expired December 31, 2023.

Saby Chalunkal is the Vice President of Operations & Supply Chain at Spacelabs Healthcare. He will fill Position #1, replacing outgoing Commissioner Shalabh Chandra, also from Spacelabs Healthcare, who resigned in December 2023.

Joelle Gibson is the owner of Carousel Gift Shop. Her term expired December 31, 2023, and she would like to continue to serve. She will fill Position #7.

## BACKGROUND

Recruitment for the Economic Development Commission began in December 2023. There are currently four vacancies: Position No. 1, Position No. 2, Position No. 6, and Position No. 7. Recruitment will remain open for the one remaining vacancy.

## APPOINTMENT PROCESS

Commission and Committee members are appointed by the Mayor and subject to confirmation by the City Council as outlined in Title 2 of the Snoqualmie Municipal Code.

## RECOMMENDED ACTION

Move to confirm the Mayor's recommendation to appoint Paula Shively and Saby Chalunkal to the Economic Development Commission.



## BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

**AB24-009**  
**January 8, 2024**  
**Proclamation**

### AGENDA BILL INFORMATION

<b>TITLE:</b>	AB24-009: Proclamation No. 24-01, National Mentoring Month	<input type="checkbox"/> Discussion Only
<b>RECOMMENDED ACTION:</b>	Mayor proclaims January 2024 as National Mentoring Month in Snoqualmie.	<input checked="" type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

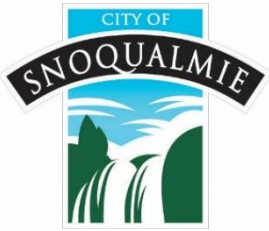
<b>DEPARTMENT:</b>	Mayor	
<b>STAFF:</b>	Deana Dean, City Clerk	
<b>COMMITTEE:</b>	n/a	Meeting Date: n/a
<b>COUNCIL LIAISON:</b>	n/a	
<b>EXHIBITS:</b>	1. Proclamation No. 24-01	

### SUMMARY

Every January, the mentoring movement unites in celebration of National Mentoring Month and uses the power of its collective voice to recruit new mentors, advance the mentoring field's legislative priorities, and drive meaningful change for young people. This month -long celebration of mentoring is full of opportunities to grow the movement and raise awareness about the power of relationships.

### RECOMMENDED ACTION

Mayor proclaims January 2024 National Mentoring Month in Snoqualmie.



# Proclamation

**WHEREAS**, January 2024 will mark the 22nd anniversary of National Mentoring Month, an annual campaign to focus attention on the need for mentors, as well as how each of us can work together to increase the number of mentors to help ensure positive outcomes for our young people, and

**WHEREAS**, the City of Snoqualmie honors volunteer mentors who support young people by showing up for them every day and demonstrating their commitment to helping them thrive; and

**WHEREAS**, mentoring programs like **Youth Success Mentoring - a program of Empower Youth Network** makes our communities and our state stronger by driving impactful relationships that increase social capital for young people and provide invaluable support networks; and

**WHEREAS**, since the COVID-19 pandemic, mentoring programs have stepped up to fill gaps for young people and families, connecting them with resources and ensuring that mentoring relationships continue; and

**WHEREAS**, mentoring plays a pivotal role in career exploration and supports workplace skills by helping young people set career goals, equipping mentors with the skills needed to support the professional growth of young people, and drives positive outcomes for young people and businesses; and

**WHEREAS**, quality mentoring promotes healthy relationships and communication, positive self-esteem, emotional well-being, and growth of a young person and their relationships with other adults; and

**WHEREAS**, students who meet regularly with their mentors are more than 52 percent less likely than their peers to skip a day of school and youth who face an opportunity gap but have a mentor are 55 percent more likely to be enrolled in college than those who did not have a mentor; and

**WHEREAS**, youth who meet regularly with their mentors are 46 percent less likely than their peers to start using drugs and 27 percent less likely to start drinking; and

**WHEREAS**, National Mentoring Month is the time of year to celebrate, elevate, and encourage mentoring across our state and recruit caring adult mentors in the City of Snoqualmie.

**NOW, THEREFORE**, I, Katherine Ross, Mayor of the City of Snoqualmie, and Snoqualmie City Council, do hereby proclamation January 2024, as National Mentoring Month in the City of Snoqualmie.

**APPROVED**, this 8th day of January 2024

\_\_\_\_\_  
Katherine Ross, Mayor

Proclamation No. 24-01







## CITY COUNCIL ROUNDTABLE MEETING MINUTES

### CITY COUNCIL REGULAR MEETING MINUTES

December 11, 2023

#### ROUNDTABLE MEETING

**CALL TO ORDER & ROLL CALL:** Mayor Ross called the Roundtable Meeting to order at 6:00 pm.

**City Council:** Councilmembers Ethan Benson, Bryan Holloway, James Mayhew, and Jo Johnson.

Mayor Katherine Ross; and Councilmember Elects Rob Wotton, Cara Christensen, and Catherine Cotton were also present.

**City Staff Present:** Mike Chambless, City Administrator; Deana Dean, City Clerk; Dylan Gamble, CIP Project Manager; Brian Lynch, Police Chief; Mike Bailey, Interim Fire Chief; Nicole Wiebe, Community Liaison; Jacob Fouts, Fire Captain; Michael Liebetrau, Police Evidence and Records Technician; Jeff Hamlin, Interim Parks & Public Works Director; Danna McCall, Communications Coordinator; Gail Folkins, Communications Specialist; and Jimmie Betts, IT Support.

#### AGENDA APPROVAL

It was moved by CM Wotton, seconded by CM Holloway to:

**Approve the agenda.**

PASSED: 7-0 (Benson, Wotton, Holloway, Mayhew, Cotton, Christensen, Johnson)

#### SPECIAL BUSINESS

1. **Oath of Office:** Mayor Ross introduced this item. Oath of Office administered by City Clerk Dean to Robert Wotton for Position No. 2, Catherine Cotton for Position No. 5, and Cara Christensen for Position No. 6. Photos followed.
2. **Community Survey Results.** Communications Coordinator Danna McCall introduced this item. Presentation provided by Jade Arocha (remote) from Polco Inc. Also present was Steven Vickers (remote) from Polco Inc. Council questions and comments followed.

It was moved by CM Wotton, seconded by CM Cotton to adjourn the Roundtable meeting which was unanimously approved. Roundtable meeting ended at 6:41 pm.

#### REGULAR MEETING

**CALL TO ORDER:** Mayor Ross called the Regular Meeting to order 7:00 pm

**City Council:** Councilmembers Ethan Benson, Rob Wotton, Bryan Holloway, James Mayhew, Catherine Cotton, Cara Christensen, and Jo Johnson.

Mayor Katherine Ross was also present.

**City Staff:**

Mike Chambless, City Administrator; David Linehan, Interim City Attorney; Deana Dean, City Clerk; Brian Lynch, Police Chief; Mike Bailey, Interim Fire Chief; Dylan Gamble, CIP Project Manager; Janna Walker, Budget Manager; Nicole Wiebe, Community Liaison; Danna McCall, Communication Coordinator; Gail Folkins, Community Specialist; Emily Arteche, Community Development Director; Jeff Hamlin, Interim Parks & Public Works Director; Michael Liebetrau, Police Evidence and Records Technician; Jacob Fouts, Fire Captain; and Jimmie Betts, IT Support.

Mayor Ross noted that the Oath of Office was administered to CM's Wotton, Cotton, and Christensen at this evening's 6:00 pm Roundtable Meeting.

**PLEDGE OF ALLEGIANCE****AGENDA APPROVAL**

It was moved by CM Holloway; seconded by CM Johnson to:  
**Approve the agenda.**

It was moved by CM Holloway, seconded by CM Christensen to add **AB23-147: Fire Chief Confirmation and Oath of Office** to appointments.

It was moved by CM Mayhew to remove AB23-146: Snoqualmie Valley Economic Alliance Memorandum of Understanding from the consent agenda.

It was moved by CM Holloway to remove AB23-138: 2024 LTAC Allocations from the consent agenda.

**Approve the agenda as amended.**

PASSED: 7-0 (Benson, Wotton, Holloway, Mayhew, Cotton, Christensen, Johnson)

**PUBLIC HEARINGS, PRESENTATIONS, PROCLAMATIONS, AND APPOINTMENTS****Public Hearings**

3. **AB23-141: Utility Fiscal Health and Rate Study Adjustment.**

Public Hearing opened at 7:04 pm.

Elaine Armstrong, of Snoqualmie, spoke regarding utility rate increases.

The Public Hearing closed at 7:09 pm.

**Appointments**

4. **AB23-144: Finance Director Confirmation and Oath of Office.** Mayor Ross read the summary and motion into the record.

It was moved by CM Mayhew; seconded by CM Johnson to:

**Confirm the Mayor's appointment of Andrew Bouta as the Finance Director effective December 19, 2023.**

PASSED: 7-0 (Benson, Wotton, Holloway, Mayhew, Cotton, Christensen, Johnson)

Mayor Ross administered the Oath of Office. Mr. Bouta thanked Council and said a few words. Photos followed.

**ADD ON: AB23-147: Fire Chief Confirmation and Oath of Office.** Mayor Ross read the summary and motion into the record.

It was moved by CM Christensen; seconded by CM Wotton to:

**Confirm the Mayor's appointment of Michael Bailey as the Fire Chief effective December 12, 2023.**

PASSED: 7-0 (Benson, Wotton, Holloway, Mayhew, Cotton, Christensen, Johnson)

Mayor Ross administered the Oath of Office. Chief Bailey thanked Council and said a few words. Photos will occur at a later Council meeting.

5. **AB23-145: Commission & Committee Appointments & Re-Appointments.** Mayor Ross read the summary and motion into the record.

It was moved by CM Wotton; seconded by CM Christensen to:

**Confirm the Mayor's recommendation to appoint YiJu Miller to the Arts Commission, re-appoint Steve Pennington to the Arts Commission, appoint Adrian Webb to the Economic Development Commission, appoint Mandeep Walia to the Human Services Advisory Committee, re-appoint Laurie Hay, Richard Anderson, and Kelly Coughlin to the Lodging Tax Advisory Committee, and re-appoint Ashleigh Kilcup, Andre Testman, and Michael Krohn to the Planning Commission.**

PASSED: 7-0 (Benson, Wotton, Holloway, Mayhew, Cotton, Christensen, Johnson)

Mayor Ross thanked the appointees for agreeing to serve.

### **Presentations**

6. AWC Advanced Certificate of Municipal Leadership. Amy Ockerlander, AWC Board Member and City of Duvall Mayor, spoke to this item and presented Mayor Ross with the award. Photos followed.
7. Service Recognition. Mayor Ross introduced this item and presented the Service Recognition award to Councilmember James Mayhew. CM Mayhew said a few words. Photos were taken.

### **Proclamations**

## **PUBLIC COMMENTS AND REQUESTS FOR ITEMS NOT ON THE AGENDA**

### **CONSENT AGENDA**

8. Approve the City Council Meeting Minutes dated November 27, 2023.
9. Approve the Claims Approval Report dated December 11, 2023.

It was moved by CM Holloway; seconded by CM Wotton to:

**Approve the consent agenda.**

PASSED: 7-0 (Benson, Wotton, Holloway, Mayhew, Cotton, Christensen, Johnson)

10. **AB23-138:** 2024 Lodging Tax Allocations. Summary read into the record by CM Holloway.

It was moved by CM Holloway; seconded by CM Mayhew to:

**Approve the 2024 LTAC funding recommendations.**

Discussion followed.

It was moved by CM Holloway; seconded by CM Cotton to:

**Take City of Snoqualmie Winter Lights at \$18,000 and NW Railway Museum Snoqualmie Days at \$7,000. Reallocate that \$1,200 to Meadowbrook Farm Preservation.**

Motion and seconded withdrawn.

It was moved by CM Johnson; seconded by CM Holloway to:

**Refer back to committee.**

Interim City Attorney provided clarification that Council can decide not to allocate funds but can't add new recipients.

PASSED: 7-0 (Benson, Wotton, Holloway, Mayhew, Cotton, Christensen, Johnson)

11. **AB23-146:** Snoqualmie Valley Economic Alliance Memorandum of Understanding. Summary read into the record by CM Johnson. David Bosland, resident of North Bend, spoke to this item.

It was moved by CM Johnson; seconded by CM Wotton to:

**Approve the MOU and authorize the Mayor to sign.**

PASSED: 7-0 (Benson, Wotton, Holloway, Mayhew, Cotton, Christensen, Johnson)

## ORDINANCES

12. **AB23-141:** Utility Fiscal Health and Rate Study Adjustment. Second reading of Ordinance 1284. Summary Introduction was read into the record by CM Holloway.

It was moved by CM Holloway; seconded by CM Mayhew to:

**Adopt Ordinance 1284 amending City of Snoqualmie Utility Rates for the year of 2024.**

PASSED: 7-0 (Benson, Wotton, Holloway, Mayhew, Cotton, Christensen, Johnson)

13. **AB23-136:** Snoqualmie Valley School District School Impact Fees for 2024. Second reading of Ordinance 1283. Summary Introduction read into the record by CM Holloway.

It was moved by CM Holloway; seconded by CM Christensen to:

**Approve Ordinance 1283 Adopting Snoqualmie Valley School District School Impact Fees for 2024.**

PASSED: 7-0 (Benson, Wotton, Holloway, Mayhew, Cotton, Christensen, Johnson)

## COMMITTEE REPORTS

**Public Safety Committee:** No report.

**Community Development Committee:** No report.

**Parks & Public Works Committee:** No report.

**Finance & Administration Committee:**

14. **AB23-143:** Teamsters Collective Bargaining Agreement. Summary Introduction read into the record by CM Holloway.

It was moved by CM Holloway; seconded by CM Mayhew to:

**Approve the Collective Bargaining Agreement between the Public, Professional, & Office-Clerical Employees and Drivers (Teamsters) Local Union No. 763 and the City of Snoqualmie and authorize the Mayor to sign.**

It was moved by CM Mayhew; seconded by CM Benson to:

**Table further discussion of this item until after the Revenue Options Presentation and Teamsters Budget Appropriation Amendment Discussion.**

PASSED: 7-0 (Benson, Wotton, Holloway, Mayhew, Cotton, Christensen, Johnson)

**Approve the Collective Bargaining Agreement between the Public, Professional, & Office-Clerical Employees and Drivers (Teamsters) Local Union No. 763 and the City of Snoqualmie and authorize the Mayor to sign.**

PASSED: 7-0 (Benson, Wotton, Holloway, Mayhew, Cotton, Christensen, Johnson)

15. Revenue Options Presentation. Budget Manager Janna Walker introduced this item and provided a presentation via PowerPoint. Discussion was held throughout the presentation.

It was moved by CM Mayhew, seconded by CM Johnson to:

**Hold a special meeting on December 19, 2023, at 6:00 pm to discuss revenue sources.**

It was moved by CM Johnson, seconded by CM Wotton to:

**Amend the motion to January 2, 2024.**

It was moved by CM Holloway, seconded by CM Johnson to:

**Hear this matter at the January 3, 2024, Finance & Administration meeting and hold a Special Meeting on January 4, 2024, at 6:00 pm.**

PASSED: 7-0 (Benson, Wotton, Holloway, Mayhew, Cotton, Christensen, Johnson)

16. Teamsters Budget Appropriation Amendment Discussion. This item was covered in the revenue options discussion.

**Committee of the Whole:** No report.

## REPORTS

### 17. Mayor's Report:

- Carmichael's Hardware and Variety won the John D. Spellman Award for Excellence in Historic Preservation. The award was presented to owners Wendy Thomas and Brian Woolsey who have owned it for 22 years.
- Council is invited to participate in the online survey for the Parks and Open Space Master Plan.
- Council is asked to sign a letter to King County Councilmember Sarah Perry asking for retention of the park levy grant amount.

It was moved by CM Holloway, seconded by CM Christensen to:

**Table the rest of the reports and go into Executive Session.**

PASSED: 7-0 (Benson, Wotton, Holloway, Mayhew, Cotton, Christensen, Johnson)

18. **Commission/Committee Liaison Reports:** This item was tabled to the next council meeting.

19. **Department Reports for November 2023.** This item was tabled.

## EXECUTIVE/CLOSED SESSION

20. Two Executive Sessions pursuant to RCW 42.30.110(1)(i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. lasting approximately 30 minutes. Action is anticipated following conclusion of the Executive Session.

It was moved by CM Mayhew, seconded by CM Johnson to:

**Extend the ending time of the meeting to 10:30 pm.**

PASSED: 6-1 (Benson, Wotton, Mayhew, Cotton, Christensen, Johnson) NAY: (Holloway)

At 9:33 pm, Council took a 5-minute recess and will reconvene in Executive Session which is expected to last until 10:05 pm.

At 10:05 pm, Council extended executive session until 10:30 pm.

Council resumed open session at 10:40 pm.

## ADJOURNMENT

It was moved by CM Mayhew; seconded by CM Benson to:

**Adjourn the meeting.**

PASSED: 7-0 (Benson, Wotton, Holloway, Mayhew, Cotton, Christensen, Johnson)

Meeting was adjourned at 10:41 pm.

**CITY OF SNOQUALMIE**

---

Katherine Ross, Mayor

Attest:

---

Deana Dean, City Clerk



## CITY COUNCIL SPECIAL MEETING MINUTES

### January 4, 2024

#### SPECIAL MEETING

**CALL TO ORDER & ROLL CALL:** Mayor Ross called the Special Meeting to order at 6:00 pm.

**City Council:** Councilmembers Ethan Benson, Rob Wotton, Bryan Holloway, Catherine Cotton, Cara Christensen, and Jo Johnson.

It was moved by CM Johnson; seconded by CM Cotton to:

**Excuse CM Washington's absence this evening.**

PASSED: 6-0 (Benson, Wotton, Holloway, Cotton, Christensen, Johnson)

Mayor Katherine Ross was also present.

**City Staff Present:** Mike Chambless, City Administrator; Kim Pratt, Interim City Attorney; Deana Dean, City Clerk (remote); Drew Bouta, Finance Director; Janna Walker, Budget Manager; Tami Wood, Revenue Manager; Danna McCall, Communications Coordinator; Emily Arteche, Community Development Director (remote); Mike Bailey, Fire Chief (remote); and Andy Latham, IT Support.

#### AGENDA APPROVAL

It was moved by CM Holloway, seconded by CM Christensen to:

**Approve the agenda.**

PASSED: 6-0 (Benson, Wotton, Holloway, Cotton, Christensen, Johnson)

#### SPECIAL BUSINESS

1. **Revenue Sources Presentation** and options discussion was held regarding the five agenda bills listed below. Presentation provided by Finance Director Drew Bouta and Budget Manager Janna Walker. Discussion and questions followed. AB24-004 and AB24-007 shall be brought forward at the January 8, 2024, City Council meeting for first reading (AB24-004) and possible adoption (AB24-007). AB24-005 and AB24-006 shall be brought forward at the January 22, 2024, City Council meeting for first readings and further discussion.
2. **AB24-004:** Ordinance Establishing a One-Tenth of One Percent (0.1%) Sales and Use Tax Within the Boundaries of the Snoqualmie Transportation Benefit District For the Purpose of Financing the Costs Associated with Transportation Improvements As Authorized by RCW 36.73.065 and RCW 82.14.0455
3. **AB24-005:** Ordinance Repealing and Replacing SMC 5.04.050 (B&O Tax Rate Increase)
4. **AB24-006:** Ordinance Amending SMC 5.06.080(C) and SMC 5.06.120(B) (Utility Tax Increase)



5. **AB24-007:** Resolution XXXX to Provide a Submission of a Ballot Proposition to the Qualified Electors of the City at an Election to be Held on August 6, 2024, Regarding a 0.1% Public Safety Sales Tax
6. **AB24-008:** Ordinance Providing a Submission to the Qualified Electors of the City at an Election to be Held on August 6, 2024, for a Proposition Authorizing the City to Lift the Levy Limit Established in RCW 84.55.010 In Order to Provide Funds to Pay Costs Associated with Maintaining the Service Levels of Public Safety, Streets, and Parks

## ADJOURNMENT

It was moved by CM Wotton; seconded by CM Holloway to:

**Adjourn the meeting.**

PASSED: 6-0 (Benson, Wotton, Holloway, Cotton, Christensen, Johnson)

Meeting was adjourned at 7:37 pm.

**CITY OF SNOQUALMIE**

\_\_\_\_\_  
Katherine Ross, Mayor

Attest:

\_\_\_\_\_  
Deana Dean, City Clerk



## Finance & Human Resources Department

Item 6.

**Jerry Knutsen, Financial Services Manager**  
38624 SE River St. | PO Box 987  
Snoqualmie, Washington 98065  
(425) 888-1555 | [jknutsen@snoqualmiewa.gov](mailto:jknutsen@snoqualmiewa.gov)

**To:** City Council  
Finance & Administration Committee

**From:** Jerry Knutsen, Financial Services Manager

**Date:** January 8, 2024

**Subject:** CLAIMS REPORT  
Approval of payments for the period: November 28, 2023 through December 21, 2023

### BACKGROUND

Per RCW 42.24.080, all claims presented against the city by persons furnishing materials, rendering services, or performing labor must be certified by the appropriate official to ensure that the materials have been furnished, the services rendered, or the labor performed as described, and that the claims are just, due, and unpaid obligations against the city, before payment can be made. Expedited processing of the payment of claims when certain conditions have been met allows for the payment of claims before the legislative body has acted to approve the claims when: (1) the appropriate officers have furnished official bonds; (2) the legislative body has adopted policies that implement effective internal control; (3) the legislative body has provided for review of the documentation supporting the claims within a month of issuance; and (4) that if claims are disapproved, they shall be recognized as receivables and diligently pursued. The City of Snoqualmie meets all requirements of this state law.

Pursuant to Snoqualmie Municipal Code (SMC) Chapter 3.85, all Claims, Demands and Vouchers against the city, provides that the Finance Director or her designee will examine all claims prior to payment and provide periodic reporting of the payments to the City Council for final approval. Per SMC 3.85.040, to meet these requirements, the Finance Director schedules payment of claims and payroll for monthly Finance & Administration Committee review followed by full City Council approval on the consent agenda. Per SMC 3.85.050, documentation supporting claims paid and the Finance Director's written report are made available to all city council members at City Hall for 48 hours prior to the Finance & Administration Committee meeting. Following the 48-hour review period, the Finance & Administration Committee considers the claims as part of its regular agenda and recommends to the full city council whether to approve or disapprove the claims. Consistent with these requirements, this report seeks City Council approval of payment of claims and payroll batches summarized in the table below.

### ANALYSIS

All payments made during these periods were found to be valid claims against the city. Details are available in documentation provided for City Council review prior to the Finance & Administration Committee meeting. The City's internal controls include certification of the validity of all expenditures by the appropriate department and an internal audit conducted by designated finance department staff who review all claims and payroll payments. Staff performs system validation and exception reviews to validate payroll records. The Finance Director performs a random sampling review of supporting documentation for claims payments to ensure validity, as well as regularly reviews its processes to ensure appropriate internal controls are in place.

The City issues disbursements for claims and payroll via the following methods:

- Warrant: paper negotiable instruments, very much like, although legally distinct from, checks
- Commercial Credit Card: as authorized by Financial Management Policy
- Electronic Funds Transfer (EFT). EFTs are electronic banking transactions (no paper instrument) of two basic

types: (1) Automated Clearing House (ACH) for Electronic Fund Transfer (EFT) and (2) Wire Transfers a direct transfer between bank accounts

Item 6.

The following table summarizes the claims and payments authorized by the Finance Director:

The foregoing amounts were budgeted in the 2023-2024 biennial budget, and sufficient funds to cover these payments, as appropriate.

**CITY OF SNOQUALMIE**  
Disbursements for Council Approval  
Claims, Payroll and Miscellaneous

CLAIMS						
Batch ID	Date	Warrants			ACH	
		From #	Thru #	Amount	Qty	Amount
59	11/29/2023	80650	80695	\$ 210,322.05		210,322.05
60	12/5/2023	80696	80696	\$ 1,701.22		1,701.22
61	12/7/2023	80697	80746	\$ 1,015,838.10		1,015,838.10
62	12/12/2023	62336	62347	\$ 2,787.89		2,787.89
63	12/14/2023	80747	80819	\$ 346,060.22		346,060.22
64	12/19/2023	80820	80882	\$ 1,560,026.94		1,560,026.94
<b>Grand Total</b>						<b>3,136,736.42</b>

PAYROLL (including Payroll Benefits)						
Batch ID	Date	Warrants			ACH	
		From #	Thru #	Amount	Qty	Amount
P11-2023	11/30/2023				107	\$ 548,330.03
PV11-2023	11/30/2023	62328	62335	\$ 11,895.18	15	\$ 623,953.64
<b>Grand Total</b>						<b>1,184,178.55</b>

MISCELLANEOUS DISBURSEMENTS				
Date	Description	ACH Amount	Wire Amount	MISC TOTAL
11/28/2023	Dept. of Revenue	\$ 90,309.68		\$ 90,309.68
11/28/2023	Navia - 2023 FSA Plan Reimbursements	\$ 501.70		\$ 501.70
11/28/2023	Navia - 2023 HRA Plan Reimbursements	\$ 3,495.08		\$ 3,495.08
11/29/2023	KBCM Investment Purchase	\$ 2,010,333.33		\$ 2,010,333.33
12/1/2023	Merchant Card Fees - Merchant Transact	\$ 8,202.31		\$ 8,202.31
12/4/2023	Merchant Card Fees - Bankcard	\$ 235.93		\$ 235.93
12/4/2023	Merchant Card Fees - Bluefin	\$ 750.81		\$ 750.81
12/4/2023	Merchant Card Fees - Tyler Munis	\$ 42.94		\$ 42.94
12/5/2023	Merchant Card Fees - American Express	\$ 1,031.95		\$ 1,031.95
12/5/2023	Navia - 2023 FSA Plan Reimbursements	\$ 1,003.27		\$ 1,003.27
12/5/2023	Navia - 2023 HRA Plan Reimbursements	\$ 4,933.76		\$ 4,933.76
12/12/2023	Navia - 2023 HRA Plan Reimbursements	\$ 6,819.25		\$ 6,819.25
12/12/2023	KBCM Investment Purchase	\$ 1,000,287.92		\$ 1,000,287.92
12/18/2023	Real Estate Purchase		\$ 45,377.99	\$ 45,377.99
12/20/2023	Navia - 2023 HRA Plan Reimbursements	\$ 14,676.27		\$ 14,676.27
12/21/2023	Dept. of Revenue	\$ 235.05		\$ 235.05
<b>Grand Total</b>				<b>3,188,237.24</b>

Total 7,509,152.51

The following claims and payments were objected to by Finance Director: **NONE**  
(Itemize claims/demands amounts and circumstances, and summarize reasons for objection)

I, the undersigned, do hereby certify under penalty of perjury that the claims and payroll warrant and/or checks itemized above were issued to pay just, due, and unpaid obligations of the City of Snoqualmie for materials furnished, services rendered, or labor performed, and that I am authorized to authenticate and certify the foregoing.

*Jerry Knutsen*

Jan 2, 2024

Jerry Knutsen, Financial Services Manager/Auditing Officer

Date

**FINANCE & ADMINISTRATION COMMITTEE RECOMMENDATION**

## City of Snoqualmie

Claims presented to the City to be paid in the amount of \$210,322.05

For claims warrants numbered 80650 through 80695 &amp; dated 11/29/2023

VENDOR NAME	ACCOUNT	ACCOUNT DESC	YEAR	PERIOD	TYPE	STATUS	AMOUNT	CHECK NO	INVOICE	FULL DESC	INVOICE DATE	CHECK DATE
A & H	001.12.028.57680.523100.	Clothing Allowance	2023	11	INV	Paid	24.36	80650	17622	Union clothing allowance	10/24/2023	11/29/2023
ACI 1	501.23.051.54868.548000.	Repair & Maintenance Services	2023	11	INV	Paid	9,200.17	80651	12053	Fleet Repair -Vehicle #122	11/21/2023	11/29/2023
APSCO	402.20.040.53580.545200.	Rent - Furniture & Equipment	2023	11	INV	Paid	6,806.25	80652	23583	Rent back up pump PS L	6/2/2023	11/29/2023
Apurba Dhar	310.00.000.31760.317600.	TBD Vehicle Fees	2023	11	INV	Paid	20.00	80653	VLR Refund A. Dhar	Vehicle Licensing refund	11/20/2023	11/29/2023
ATWORK	001.12.028.57680.548150.	Landscaping Services	2023	11	INV	Paid	17,528.82	80654	PS-INV105181	Maintenance agreement - Mini parks	8/31/2023	11/29/2023
ATWORK	510.24.053.51820.548150.	Landscaping Services	2023	11	INV	Paid	2,886.85	80654	PS-INV105260	Maintenance agreement - facilities	9/30/2023	11/29/2023
AUDITOR	001.06.007.51423.541091.	State Auditor Services	2023	11	INV	Paid	799.00	80655	L157443	Audit services - 2020 Fraud investigation	11/20/2023	11/29/2023
BAINA	402.20.040.53580.548000.	Repair & Maintenance Services	2023	11	INV	Paid	1,413.10	80656	1065	Calibrate and validate sensors	10/16/2023	11/29/2023
BAINA	402.20.040.53580.548000.	Repair & Maintenance Services	2023	11	INV	Paid	1,413.10	80656	1069	Twice monthly calibrate & validate sensors	11/3/2023	11/29/2023
BERRDUN	502.11.023.59418.541040.	Financial System Project Mgmt.	2023	11	INV	Paid	2,090.00	80657	434468	Consulting	8/25/2023	11/29/2023
Brian Gasper	402.20.019.53510.549700.	Judgments & Settlements	2023	11	INV	Paid	8,000.00	80658	B. Gasper Teamsters	WW Judgment & settlement	11/21/2023	11/29/2023
CENTURY	502.11.020.51888.542000.	Telephone Service	2023	11	INV	Paid	93.08	80659	402478791	Telephone EOC	10/20/2023	11/29/2023
CINTAS	001.13.000.51810.531080.	First Aid Cabinet Supplies	2023	11	INV	Paid	1,283.99	80660	5184969786	First aid cabinets, City Hall, PD, PW	11/20/2023	11/29/2023
CL	001.12.028.57680.531300.	Repair & Maintenance Supplies	2023	11	INV	Paid	78.25	80661	1975856	Tie Downs/Screws & plywood for park fix	10/9/2023	11/29/2023
Dustin Possert	401.18.019.53410.549700.	Judgments & Settlements	2023	11	INV	Paid	8,000.00	80662	D. Possert Teamsters	Water judgement & settlement	11/21/2023	11/29/2023
GRAINGER	402.20.040.53550.531300.	Repair & Maintenance Supplies	2023	11	INV	Paid	108.77	80663	9877144775	Antenna coms project	10/19/2023	11/29/2023
GRAINGER	402.20.040.53550.531300.	Repair & Maintenance Supplies	2023	11	INV	Paid	30.51	80663	9881031372	Antenna coms project	10/24/2023	11/29/2023
GRAINGER	510.24.053.51820.531300.	Repair & Maintenance Supplies	2023	11	INV	Paid	320.34	80663	9884868184	Danna office planning board per request	10/26/2023	11/29/2023
HANDYHEL	001.14.118.55730.549100.	City-Sponsored Expenses	2023	11	INV	Paid	1,144.00	80664	6027	SWL Pole banner install	11/15/2023	11/29/2023
HDFACIL	510.24.053.51820.531300.	Repair & Maintenance Supplies	2023	11	INV	Paid	44.61	80665	9220131661	Key Storage cabinet for City Hall	10/30/2023	11/29/2023
IDC	402.21.047.53930.531510.	Laboratory Supplies	2023	11	INV	Paid	1,180.81	80666	3134464152	Bacterial testing supplies	8/7/2023	11/29/2023
IDC	402.21.047.53930.531510.	Laboratory Supplies	2023	11	INV	Paid	1,236.92	80666	3134512725	Bacterial testing supplies	8/8/2023	11/29/2023
K&L Gates	001.04.004.51541.541100.	Outside Legal Services - Gen	2023	11	INV	Paid	2,486.10	80667	4266392	Legal advice-tribe agreements	11/20/2023	11/29/2023
KPGPSOMA	310.17.507.59530.541000.	Snoq Parkway - Prof'l Svcs	2023	11	INV	Paid	2,494.00	80668	201175	Sno plwky construction engineering support	10/17/2023	11/29/2023
KPGPSOMA	310.17.507.59530.541000.	Snoq Parkway - Prof'l Svcs	2023	11	INV	Paid	98.00	80668	202288	Sno Plwky construction engineering support	11/15/2023	11/29/2023
LAi	001.09.014.52220.531912.	EMS Supplies & Equipment	2023	11	INV	Paid	24.57	80669	1374292	Porous Tape	10/23/2023	11/29/2023
LAi	001.09.014.52220.531912.	EMS Supplies & Equipment	2023	11	INV	Paid	447.30	80669	1376161	Emergency blanket, splint, cloth pedi	10/23/2023	11/29/2023
LAi	001.09.014.52220.531912.	EMS Supplies & Equipment	2023	11	INV	Paid	371.43	80669	1378251	Gloves, tourniquet	10/23/2023	11/29/2023
MACDMILL	001.12.028.57680.548000.	Repair & Maintenance Services	2023	11	INV	Paid	3,347.15	80670	SV2C74806	Restroom repair Centennial Park	9/28/2023	11/29/2023
MACDMILL	402.20.040.53580.548000.	Repair & Maintenance Services	2023	11	INV	Paid	869.02	80670	sv278128	Plumbing repair for parks office at WRF	10/31/2023	11/29/2023
MP	401.18.037.53481.542300.	Postage & Freight	2023	11	INV	Paid	567.80	80671	91798	UB Mailing - October	11/21/2023	11/29/2023
MP	402.20.040.53580.542300.	Postage & Freight	2023	11	INV	Paid	567.80	80671	91798	UB Mailing - October	11/21/2023	11/29/2023
MP	403.22.050.53130.542300.	Postage & Freight	2023	11	INV	Paid	567.80	80671	91798	UB Mailing - October	11/21/2023	11/29/2023
MTC	001.16.035.54210.541050.	Engineering Services	2023	11	INV	Paid	2,000.00	80672	4926-AR13141	StreetSaver Subscription	9/26/2023	11/29/2023
NB AUTOG	402.20.045.53565.531300.	Repair & Maintenance Supplies	2023	11	INV	Paid	304.74	80673	7070	battery for pickering PS	10/12/2023	11/29/2023
NB AUTOG	402.20.045.53565.531300.	Repair & Maintenance Supplies	2023	11	INV	Paid	22.42	80673	7082	Battery terminal brush	10/12/2023	11/29/2023
NHTS	001.09.014.52250.548000.	Repair & Maintenance Services	2023	11	INV	Paid	3,545.20	80674	51145	Fire hose testing	9/7/2023	11/29/2023
OD 32559	402.20.040.53580.531910.	Operating Supplies	2023	11	INV	Paid	32.64	80675	335725018001	Label maker tape	10/13/2023	11/29/2023
ORKIN	402.20.040.53580.548200.	Custodial & Cleaning Services	2023	11	INV	Paid	213.43	80676	250758872	Rodent control	10/11/2023	11/29/2023
OTAK	310.17.508.59550.541063.	Kimball Ck Bridges - Prof'l Svcs	2023	11	INV	Paid	3,374.50	80677	112300191	Kimball Creek bridges design & permitting	11/17/2023	11/29/2023
PARAMET	310.17.507.59530.541040.	Snoq Parkway - Const Mgmt	2023	11	INV	Paid	6,277.33	80678	50179R	Sno plwky construction mngmnt services	11/15/2023	11/29/2023
PBBIPP	001.13.000.51890.542300.	Postage & Freight	2023	11	INV	Paid	83.64	80679	PP 11-23	Purchase power credit line	11/15/2023	11/29/2023
PEI	001.14.031.55860.541040.	Engineering Services	2023	11	INV	Paid	13,401.25	80680	20220203.0000-6	Comprehensive Plan	11/7/2023	11/29/2023
PEI	001.14.032.55860.541040.	Engineering Services	2023	11	INV	Paid	4,260.14	80680	00022222.0000-220	Parcel S22	11/8/2023	11/29/2023
PEI	001.14.032.55860.541040.	Engineering Services	2023	11	INV	Paid	700.00	80680	00023042.0001-5	PAR reviews	11/8/2023	11/29/2023
PEI	001.14.032.55860.541040.	Engineering Services	2023	11	INV	Paid	8,731.44	80680	00023042.0000-234	Timber Trails	11/8/2023	11/29/2023
PSE	001.09.014.52250.547100.	Electricity	2023	11	INV	Paid	1,413.27	80681	PSE 257959 11-23	Electricity - Fire	11/21/2023	11/29/2023
PSE	001.12.028.57680.547100.	Electricity	2023	11	INV	Paid	170.28	80681	PSE 002042 11-23	Electricity	11/20/2023	11/29/2023
PSE	001.12.028.57680.547100.	Electricity	2023	11	INV	Paid	2,781.99	80681	PSE 007355 11-23	Electricity	11/20/2023	11/29/2023
PSE	001.16.035.54263.547100.	Electricity	2023	11	INV	Paid	7,022.71	80681	PSE 001499 11-23	Electricity	11/20/2023	11/29/2023
PSE	001.16.035.54263.547100.	Electricity	2023	11	INV	Paid	26.32	80681	PSE 943807 11-23	Electricity	11/20/2023	11/29/2023
PSE	401.19.039.53935.547100.	Electricity	2023	11	INV	Paid	745.13	80681	PSE 002042 11-23	Electricity	11/20/2023	11/29/2023
PSE	402.20.045.53565.547100.	Electricity	2023	11	INV	Paid	47.14	80681	PSE 007124 11-23	Electricity	11/20/2023	11/29/2023
PSE	402.20.045.53565.547100.	Electricity	2023	11	INV	Paid	24,609.40	80681	PSE 010656 11-23	Electricity	11/20/2023	11/29/2023
PSE	402.20.040.53580.547100.	Electricity	2023	11	INV	Paid	1,708.44	80681	PSE 010474 11-23	Electricity	11/20/2023	11/29/2023
PSE	402.20.040.53580.547100.	Electricity	2023	11	INV	Paid	87.80	80681	PSE 010656 11-23	Electricity	11/20/2023	11/29/2023

PSE	510.24.053.51820.547100.	Electricity	2023	11	INV	Paid	321.45	80681 PSE 005615 11-23	Electricity	11/20/2023	11/29/2023
PSE	510.24.053.51820.547100.	Electricity	2023	11	INV	Paid	326.72	80681 PSE 010474 11-23	Electricity	11/20/2023	11/29/2023
RH2	402.20.019.53510.541000.	Professional Svcs - General	2023	11	INV	Paid	2,469.74	80682 92957	Operational Support	10/18/2023	11/29/2023
ROBERTH	502.11.023.59418.541190.	Temporary Agency Personnel	2023	11	INV	Paid	3,600.00	80683 62804536	IT contract worker - Asker	11/9/2023	11/29/2023
Saybr Contractors	001.12.028.57680.548000.	Repair & Maintenance Services	2023	11	INV	Paid	7,074.27	80684 29185	RR park electrical and stairs repair	10/27/2023	11/29/2023
SEATIMES	001.05.005.51420.541320.	Legal Notices	2023	11	INV	Paid	147.18	80685 66272	Public hearing - 2024 property tax levy & revenue	11/10/2023	11/29/2023
SEATIMES	001.05.005.51420.541320.	Legal Notices	2023	11	INV	Paid	222.32	80685 66408	Public Hearing-mid biennium review	11/10/2023	11/29/2023
SHERWILL	402.20.040.53580.531910.	Operating Supplies	2023	11	INV	Paid	361.58	80686 9998-9	Paint for parks office WRF	8/11/2023	11/29/2023
SOUNDPUB	001.28.065.57390.531390.	Advertising, Legal Notices etc	2023	11	INV	Paid	300.00	80687 8112235	Shop, sip support campaign ads	10/31/2023	11/29/2023
Srijani Basak	310.00.000.31760.317600.	TBD Vehicle Fees	2023	11	INV	Paid	20.00	80688 VLR S. Basak	Vehicle license refund	11/20/2023	11/29/2023
TENELCO	402.20.040.53555.548000.	Repair & Maintenance Services	2023	11	INV	Paid	2,605.13	80689 90523	BUF haul and land apply	10/20/2023	11/29/2023
TENELCO	402.20.040.53555.548000.	Repair & Maintenance Services	2023	11	INV	Paid	2,062.90	80689 90370	BUF haul and land supply	10/5/2023	11/29/2023
TENELCO	402.20.040.53555.548000.	Repair & Maintenance Services	2023	11	INV	Paid	2,715.77	80689 90645	BUF haul and land apply	10/20/2023	11/29/2023
THC	501.23.051.54868.545100.	Rent - Shop Equipment	2023	11	INV	Paid	2,776.95	80690 31174508-048	Gen set backup rental for PW	11/8/2023	11/29/2023
TSI LW	402.20.040.53580.548000.	Repair & Maintenance Services	2023	11	INV	Paid	13,260.53	80691 8161-006	Electrical equip repair various systems WRF	10/23/2023	11/29/2023
UUNE	001.12.028.57680.531000.	Office Supplies	2023	11	INV	Paid	5,401.21	80692 168773864	New office supplies	9/21/2023	11/29/2023
UUNE	001.16.035.54230.531913.	Sandbag Supplies	2023	11	INV	Paid	755.73	80692 170182008	Flood event supplies (Reimbursed by King County)	10/26/2023	11/29/2023
UUNE	001.16.035.54230.531913.	Sandbag Supplies	2023	11	INV	Paid	724.19	80692 170182009	Flood event supplies (Reimbursed by King County)	10/26/2023	11/29/2023
VERIZCS	402.20.040.53580.542000.	Telephone Service	2023	11	INV	Paid	576.27	80693 9947573149	Machine to Machine coms service	10/23/2023	11/29/2023
VFG	001.14.032.55860.541000.	Professional Svcs - General	2023	11	INV	Paid	3,095.00	80694 442082	The Rails-Hovinga	10/31/2023	11/29/2023
VFG	001.14.032.55860.541000.	Professional Svcs - General	2023	11	INV	Paid	450.00	80694 442083	Self storage phase 3	10/31/2023	11/29/2023
VFG	001.14.032.55860.541000.	Professional Svcs - General	2023	11	INV	Paid	2,425.00	80694 442084	Dish wireless	10/31/2023	11/29/2023
VFG	001.14.032.55860.541000.	Professional Svcs - General	2023	11	INV	Paid	25.00	80694 442085	CG2023-0004 S14 Drainage Realignment	10/31/2023	11/29/2023
WLACE	001.12.028.57680.531300.	Repair & Maintenance Supplies	2023	11	INV	Paid	114.36	80695 15310176	Paint for soccer fields	10/2/2023	11/29/2023
WLACE	001.12.028.57680.531300.	Repair & Maintenance Supplies	2023	11	INV	Paid	61.01	80695 15310367	Outlet tester/dielectric grease	10/20/2023	11/29/2023
WLACE	001.12.028.57680.531300.	Repair & Maintenance Supplies	2023	11	INV	Paid	19.55	80695 15310397	Keys	10/23/2023	11/29/2023
WLACE	001.12.028.57680.531300.	Repair & Maintenance Supplies	2023	11	INV	Paid	507.46	80695 15310400	Tools for new employee	10/23/2023	11/29/2023
WLACE	001.16.035.54230.531300.	Repair & Maintenance Supplies	2023	11	INV	Paid	433.05	80695 15310187	Tools for new employee	10/3/2023	11/29/2023
WLACE	001.16.035.54230.531300.	Repair & Maintenance Supplies	2023	11	INV	Paid	366.57	80695 15310444	Tools for new employee	10/27/2023	11/29/2023

## City of Snoqualmie

Claims presented to the City to be paid in the amount of \$1701.22

For claims warrants numbered 80696 through 80696 &amp; dated 12/5/2023

#60											INVOICE DATE	CHECK DATE
VENDOR NAME	ACCOUNT	ACCOUNT DESC	YEAR	PERIOD	TYPE	STATUS	AMOUNT	CHECK NO	INVOICE	FULL DESC		
US Postmaster	401.18.037.53481.542300.	Postage & Freight	2023	12	INV	Paid	567.07	80696	UB mailing 11-23	Utility Bill Mailing -Nov 2023	12/5/2023	12/5/2023
US Postmaster	402.20.040.53580.542300.	Postage & Freight	2023	12	INV	Paid	567.07	80696	UB mailing 11-23	Utility Bill Mailing -Nov 2023	12/5/2023	12/5/2023
US Postmaster	403.22.050.53130.542300.	Postage & Freight	2023	12	INV	Paid	567.08	80696	UB mailing 11-23	Utility Bill Mailing -Nov 2023	12/5/2023	12/5/2023

## City of Snoqualmie

Claims presented to the City to be paid in the amount of \$1,015,838.10

For claims warrants numbered 80747 through 80747 &amp; dated 12/7/2023

#61											INVOICE DATE	CHECK DATE
VENDOR NAME	ACCOUNT	ACCOUNT DESC	YEAR	PERIOD	TYPE	STATUS	AMOUNT	CHECK NO	INVOICE	FULL DESC		
ALBIREO	310.13.701.59418.563006.	Facilities Maint - Construct	2023	11	INV	Paid	918.03	80697	PIN0031662	FD boiler replacement const. controls	11/17/2023	12/7/2023
AMZONCAP	001.09.014.52210.531000.	Office Supplies	2023	11	INV	Paid	10.87	80698	1HHP-1NGH-GKX7	Anker 4 port	11/25/2023	12/7/2023
AMZONCAP	001.09.014.52220.531910.	Operating Supplies	2023	11	INV	Paid	454.49	80698	161V-PK6D-1TT9	Paper towel, toilet paper, laundry detergent	11/7/2023	12/7/2023
ATWORK	001.12.028.57680.548150.	Landscaping Services	2023	11	INV	Paid	17,528.82	80699	PS-INV105261	Maintenance agreement - Mini parks	9/30/2023	12/7/2023
ATWORK	001.16.035.54270.548150.	Landscaping Services	2023	11	INV	Paid	6,103.62	80699	PS-INV105262	Roadside maintenance -streets 30%	9/30/2023	12/7/2023
ATWORK	403.22.050.53130.548150.	Landscaping Services	2023	11	INV	Paid	14,241.80	80699	PS-INV105262	Roadside maintenance - Storm 60%	9/30/2023	12/7/2023
Austin Gutwein	014.08.012.52140.543000.	Training & Travel	2023	11	INV	Paid	826.95	80700	Reimb A. Gutwein	Wa State Criminal justice training hotel/per diem	11/28/2023	12/7/2023
BDA	310.12.609.59476.541098.	All-Incl Playgrnd - Design	2023	11	INV	Paid	510.00	80701	6677	Centennial fields design services	11/7/2023	12/7/2023
BERGER	310.12.605.59476.541076.	Riverwalk Phase I - Design	2023	11	INV	Paid	37,030.64	80702	36110	Riverwalk NW Sandy Cove-Design/engineering	10/11/2023	12/7/2023
CCDC	401.18.037.53482.531500.	Uniforms & Protective Gear	2023	11	INV	Paid	3,251.79	80703	880753	Salt for canyon springs	11/1/2023	12/7/2023
CCDC	401.18.037.53482.531500.	Uniforms & Protective Gear	2023	11	CRM	Paid	-1,841.05	80703	881207	Return Ferric Containers	11/3/2023	12/7/2023
CENLUNK	502.11.020.51888.542000.	Telephone Service	2023	11	INV	Paid	94.49	80704	11-23	Snoqualmie PD dispatch land line	11/8/2023	12/7/2023
CENLUNK	502.11.020.51888.542000.	Telephone Service	2023	11	INV	Paid	1,446.67	80704	11-23 5004	Snoqualmie PD land lines	10/20/2023	12/7/2023
CENLUNK	502.11.020.51888.542000.	Telephone Service	2023	11	INV	Paid	1,383.60	80704	11-20-23	Snoqualmie Police Land Lines	11/20/2023	12/7/2023
Christopher Werre	001.08.009.52121.523100.	Clothing Allowance	2023	11	INV	Paid	179.00	80705	Reimb C. Werre	Pro-rated detective clothing allowance	10/19/2023	12/7/2023
CO	001.06.007.51423.531000.	Office Supplies	2023	11	INV	Paid	293.97	80706	2180803-0	Printer paper	12/15/2022	12/7/2023
CO	001.06.007.51423.531000.	Office Supplies	2023	11	INV	Paid	25.78	80706	2184862-1	Sugar-stevia in the raw for coffee	1/9/2023	12/7/2023
CO	001.06.007.51423.531000.	Office Supplies	2023	11	INV	Paid	171.42	80706	2186015-0	Divider folders (3)	1/11/2023	12/7/2023
CO	001.06.007.51423.531000.	Office Supplies	2023	11	INV	Paid	17.37	80706	2187268-0	Pens	1/19/2023	12/7/2023

CO	001.06.007.51423.531000.	Office Supplies	2023	11	INV	Paid	74.11	80706 2194265-0	Binder clips and coffee K cups	2/16/2023	12/7/2023
CO	001.06.007.51423.531000.	Office Supplies	2023	11	INV	Paid	23.69	80706 2166062-2	Pads of paper 8.5x14 (12)	10/25/2022	12/7/2023
CO	001.06.007.51423.531000.	Office Supplies	2023	11	INV	Paid	463.23	80706 2179449-0	Office Supplies	12/8/2022	12/7/2023
CO	510.24.053.51820.531340.	Custodial & Cleaning Supplies	2023	11	INV	Paid	38.42	80706 2170535-0	Garbage liners	11/1/2022	12/7/2023
CO	510.24.053.51820.531340.	Custodial & Cleaning Supplies	2023	11	INV	Paid	167.80	80706 2179449-0	Custodial Supplies	12/8/2022	12/7/2023
CORPPAY	001.05.005.51420.542300.	Postage & Freight	2023	11	INV	Paid	7.60	80707 11-23 D. Dean	Postage - Lux PRR	11/23/2023	12/7/2023
CORPPAY	001.05.005.51420.549100.	City-Sponsored Expenses	2023	11	INV	Paid	82.71	80707 11-23 D. Dean	Nov 2023 Leadership Meeting - Refreshments	11/23/2023	12/7/2023
CORPPAY	001.07.008.55720.531000.	Office Supplies	2023	11	INV	Paid	119.77	80707 11-23 DM	Lamp for new office	11/23/2023	12/7/2023
CORPPAY	001.07.008.55720.549200.	Dues-Subscriptions-Memberships	2023	11	INV	Paid	62.06	80707 11-23 DM	Mailchimp subscription	11/23/2023	12/7/2023
CORPPAY	001.02.002.51160.543000.	Training & Travel	2023	11	INV	Paid	245.00	80707 11-23 D. Dean	Sound Cities Association - CM Wotton	11/23/2023	12/7/2023
CORPPAY	001.28.057.57390.541000.	Professional Svcs - General	2023	11	INV	Paid	432.41	80707 11-23 MC	City holiday lighting supplies	11/23/2023	12/7/2023
CORPPAY	001.28.057.57390.541000.	Professional Svcs - General	2023	11	INV	Paid	106.50	80707 11-23 NW	Holiday Lights adapters	11/23/2023	12/7/2023
CORPPAY	001.01.001.51310.531910.	Operating Supplies	2023	11	INV	Paid	75.51	80707 11-23 NW	City Credit card paper goods/kitchen supplies	11/23/2023	12/7/2023
CORPPAY	001.01.001.51310.543000.	Training & Travel	2023	11	INV	Paid	150.00	80707 11-23 D. Dean	Sound Cities Association - Mayor Ross	11/23/2023	12/7/2023
CORPPAY	001.01.001.51310.549100.	City-Sponsored Expenses	2023	11	INV	Paid	28.53	80707 11-23 D. Dean	Chambers Name Plate - Chambliss	11/23/2023	12/7/2023
CORPPAY	001.01.001.51310.549100.	City-Sponsored Expenses	2023	11	INV	Paid	62.22	80707 11-23 NW	Mayors breakfast supplies	11/23/2023	12/7/2023
CORPPAY	001.01.001.51310.549200.	Dues-Subscriptions-Memberships	2023	11	INV	Paid	80.96	80707 11-23 KR	Sound publishing subscription	11/23/2023	12/7/2023
CORPPAY	001.01.001.51310.549200.	Dues-Subscriptions-Memberships	2023	11	INV	Paid	1,200.00	80707 11-23 MC	ICMA membership M. Chambliss	11/23/2023	12/7/2023
CORPPAY	001.06.007.51423.549200.	Dues-Subscriptions-Memberships	2023	11	INV	Paid	1,414.61	80707 11-23 J. Ferguson	Annual subscription to Amazon business prime	11/23/2023	12/7/2023
CORPPAY	001.09.014.52210.531000.	Office Supplies	2023	11	INV	Paid	118.20	80707 10-23 MB	Printer paper	10/23/2023	12/7/2023
CORPPAY	001.09.014.52210.542300.	Postage & Freight	2023	11	INV	Paid	57.15	80707 10-23 MB	UPS Return boots	10/23/2023	12/7/2023
CORPPAY	001.09.014.52220.531050.	Uniforms & Protective Gear	2023	11	INV	Paid	1,646.05	80707 10-23 MB	Conway shield	10/23/2023	12/7/2023
CORPPAY	001.09.014.52220.531910.	Operating Supplies	2023	11	INV	Paid	9.75	80707 10-23 MB	Rubber buffer	10/23/2023	12/7/2023
CORPPAY	001.09.014.52220.541000.	Professional Svcs - General	2023	11	INV	Paid	-61.45	80707 10-23 MB	Trupanion Credit	10/23/2023	12/7/2023
CORPPAY	001.09.014.52245.543000.	Training & Travel	2023	11	INV	Paid	17.62	80707 10-23 MB	Crown Plaza parking for conference	10/23/2023	12/7/2023
CORPPAY	001.06.075.51810.541420.	HR-Related Services	2023	11	INV	Paid	299.98	80707 11-23 KJ	Job posting with Neo gov (Police Chief)	11/23/2023	12/7/2023
CORPPAY	001.06.075.51810.541420.	Postage & Freight	2023	11	INV	Paid	0.72	80707 11-23 D. Dean	Postage - Teamsters	11/23/2023	12/7/2023
CORPPAY	001.12.028.57680.543000.	Training & Travel	2023	11	INV	Paid	808.14	80707 11-23 JQ	Barnet & O'Neill - Playground safety training	11/23/2023	12/7/2023
CORPPAY	110.26.057.57390.541390.	Advertising, Legal Notices etc	2023	11	INV	Paid	595.00	80707 11-23 NW	SWL 425 Advertising E news	11/23/2023	12/7/2023
CORPPAY	110.26.057.57390.549300.	Printing	2023	11	INV	Paid	79.93	80707 11-23 NW	SWL poster printing	11/23/2023	12/7/2023
CORPPAY	401.19.019.53915.523300.	Reimb - Dues, Licenses & Cert	2023	11	INV	Paid	104.00	80707 11-23 JQ	J. Ren - CCC Spec Exam	11/23/2023	12/7/2023
CORPPAY	403.22.019.53110.542300.	Postage & Freight	2023	11	INV	Paid	17.12	80707 11-23 JQ	Certified letters	11/23/2023	12/7/2023
CORPPAY	403.22.030.53190.523300.	Reimb - Dues, Licenses & Cert	2023	11	INV	Paid	70.00	80707 11-23 JQ	Battles - CPH certification fee	11/23/2023	12/7/2023
CORPPAY	501.23.051.54868.541082.	Recycling Services	2023	11	INV	Paid	30.00	80707 11-23 DH	Solid waste recycle fee for FD refrigerator	10/24/2023	12/7/2023
CORPPAY	502.11.021.51888.531820.	Info Tech Components	2023	11	INV	Paid	359.25	80707 10-23 Info Tech	Lenovo USB ethernet adapters	10/23/2023	12/7/2023
CORPPAY	502.11.020.51888.541030.	Info Tech Services	2023	11	INV	Paid	783.74	80707 11-23 Info Tech	Zoom Subscription	11/23/2023	12/7/2023
CORPPAY	502.11.020.51888.541030.	Info Tech Services	2023	11	INV	Paid	1,201.07	80707 10-23 Info Tech	Zoom subscription	10/23/2023	12/7/2023
CORPPAY	502.11.020.51888.541030.	Info Tech Services	2023	11	INV	Paid	19.95	80707 10-23 IT	Paypal Payflow Subscription	10/23/2023	12/7/2023
CORPPAY	502.11.023.59418.564100.	Financial System Hardware	2023	11	INV	Paid	-1.00	80707 10-23 Info Tech	Tyler Cashiering test transaction credit	10/23/2023	12/7/2023
CP	001.05.005.51420.541000.	Professional Svcs - General	2023	11	INV	Paid	767.75	80708 GC0012590	Snoqualmie Municipal Code Updates	11/29/2023	12/7/2023
CWS	001.09.014.52220.531910.	Operating Supplies	2023	11	INV	Paid	71.18	80709 RN10232292	Oxygen and helium	10/31/2023	12/7/2023
EF	501.23.051.54868.548000.	Repair & Maintenance Services	2023	11	INV	Paid	1,466.37	80710 6289094	#122 Police SUV post accident safety item repairs	11/28/2023	12/7/2023
Eurofins	401.18.037.53482.541000.	Professional Svcs - General	2023	11	INV	Paid	900.00	80711 3800038125	UCMR-5 sample testing	11/22/2023	12/7/2023
FURYSITE	417.13.499.59434.541060.	Design Svcs - Water Improve	2023	11	INV	Paid	71,784.08	80712 4	Construction of the Williams addition H2O Main	11/30/2023	12/7/2023
GALLSLC	001.09.014.52220.531050.	Uniforms & Protective Gear	2023	11	INV	Paid	277.67	80713 026011147	Redback boots	11/18/2023	12/7/2023
HOME CARE	510.24.053.51850.548200.	Custodial & Cleaning Services	2023	11	INV	Paid	3,082.72	80714 10	custodial services 11-1-23 - 11-30-23	11/27/2023	12/7/2023
KC 500-1	001.13.112.56600.544800.	KC Liquor-Substance Abuse Svcs	2023	11	INV	Paid	1,032.24	80715 2151571	Q3 2023 Liquor Tax & profits	11/22/2023	12/7/2023
KC RADIO	001.09.014.52250.542100.	Cellular Telephone	2023	11	INV	Paid	1,037.54	80716 20248	Radio system access	10/26/2023	12/7/2023
KC RADIO	001.08.009.52150.542100.	Cellular Telephone	2023	11	INV	Paid	1,466.09	80716 20146	KC Radio- officer portable radios Oct 2023	9/28/2023	12/7/2023
KC RADIO	014.08.012.52150.542100.	Cellular Telephone	2023	11	INV	Paid	1,466.09	80716 20146	KC Radio- officer portable radios Oct 2023	9/28/2023	12/7/2023
LAI	001.09.014.52220.531912.	EMS Supplies & Equipment	2023	11	INV	Paid	197.16	80717 1378777	Regulator and spider strap	11/7/2023	12/7/2023
LAI	001.09.014.52220.531912.	EMS Supplies & Equipment	2023	11	INV	Paid	12.28	80717 1378778	Porous tape	11/7/2023	12/7/2023
LNCS	001.09.014.52220.531050.	Uniforms & Protective Gear	2023	11	INV	Paid	696.02	80718 INV758677	Pull over boots	10/23/2023	12/7/2023
LNCS	014.08.012.52122.531050.	Uniforms & Protective Gear	2023	11	INV	Paid	27.99	80718 INV765814	M. Bostick nameplate	11/17/2023	12/7/2023
LOLM	001.13.117.51541.541110.	Public Prosecutor Services	2023	11	INV	Paid	6,000.00	80719 Sept 2023	Snoqualmie Prosecutor- Sept 2023	9/30/2023	12/7/2023
LOLM	001.13.117.51541.541110.	Public Prosecutor Services	2023	11	INV	Paid	6,000.00	80719 Oct 2023	Snoqualmie Prosecutor October 2023	10/31/2023	12/7/2023
LST	501.23.051.54868.531400.	Tires	2023	11	INV	Paid	380.88	80720 36300672210	Replaced right rear tire -sidewall blowout	11/28/2023	12/7/2023
MAMMAS	001.13.125.56540.549400.	Mt. Si Senior Center	2023	11	INV	Paid	6,000.00	80721 HS funding	Human Services funding 2nd half 2023	11/28/2023	12/7/2023
MP	001.07.008.55720.549300.	Printing	2023	11	INV	Paid	1,222.95	80722 91695	Snowstorm flyer insert	11/3/2023	12/7/2023
MP	001.08.009.52122.549300.	Printing	2023	11	INV	Paid	208.15	80722 91827	B. Lynch & M. Bostick business cards	11/28/2023	12/7/2023
MP	110.26.057.57390.541000.	Professional Svcs - General	2023	11	INV	Paid	1,226.43	80722 91695	Snoqualmie Winter Lights insert	11/3/2023	12/7/2023

MP	401.18.037.53481.531000.	Office Supplies	2023	11	INV	Paid	243.24	80722 91782	October 2023 Utility Billing printing/folding	11/16/2023	12/7/2023
MP	401.18.037.53481.549300.	Printing	2023	11	INV	Paid	341.69	80722 91782	October 2023 Utility Billing printing/folding	11/16/2023	12/7/2023
MP	402.20.040.53580.531000.	Office Supplies	2023	11	INV	Paid	243.24	80722 91782	October 2023 Utility Billing printing/folding	11/16/2023	12/7/2023
MP	402.20.040.53580.549300.	Printing	2023	11	INV	Paid	341.69	80722 91782	October 2023 Utility Billing printing/folding	11/16/2023	12/7/2023
MP	403.22.050.53130.531000.	Office Supplies	2023	11	INV	Paid	243.24	80722 91782	October 2023 Utility Billing printing/folding	11/16/2023	12/7/2023
MP	403.22.050.53130.549300.	Printing	2023	11	INV	Paid	341.68	80722 91782	October 2023 Utility Billing printing/folding	11/16/2023	12/7/2023
NB AUTOF	501.23.051.54868.531301.	Repair Parts	2023	11	INV	Paid	2,914.29	80723 11-23	Fleet ER&R parts for repairs & maintenance	11/25/2023	12/7/2023
NHC	417.13.406.59431.541060.	Design Svcs Sandy Cove Stable	2023	11	INV	Paid	52,400.94	80724 30398	Sand Cove Bank restoration - Phase 1	11/15/2023	12/7/2023
NWR	110.26.112.55730.541000.	Professional Svcs - General	2023	11	INV	Paid	36,000.00	80725 LTAC Marketing	NWRM LTAC reimbursement - marketing expenses	11/14/2023	12/7/2023
NWR	110.26.118.55730.541000.	Professional Svcs - General	2023	11	INV	Paid	22,000.00	80725 LTAC Train shed	NWRM LTAC Reimbursement Train Shed	11/14/2023	12/7/2023
NWR	110.26.127.57390.541000.	Professional Svcs - General	2023	11	INV	Paid	7,000.00	80725 LTAC Reimb	NWRM LTAC reimbursement Snoq Days	11/14/2023	12/7/2023
OTAK	310.17.506.59530.541060.	Design Services	2023	11	INV	Paid	2,082.17	80726 112300185	Towncenter phase 3 design/engineering	11/16/2023	12/7/2023
PARAMET	310.17.503.59561.541060.	Design Services	2023	11	INV	Paid	2,620.09	80727 50279	384th Ave design services	11/16/2023	12/7/2023
PARAMET	402.20.040.53580.541050.	Engineering Services	2023	11	INV	Paid	1,019.61	80727 49488	Updated Effluent MZ plan - ecology	10/30/2023	12/7/2023
PARAMET	417.13.416.59435.541060.	Design Services	2023	11	INV	Paid	2,620.09	80727 50279	384th Ave design services	11/16/2023	12/7/2023
POA-OR	502.11.020.51888.545200.	Rent - Furniture & Equipment	2023	11	INV	Paid	1,690.57	80728 CSQ-1123	Copier Lease	11/15/2023	12/7/2023
POA-OR	502.11.020.51888.545200.	Rent - Furniture & Equipment	2023	11	INV	Paid	1,690.57	80728 CSQ-0823	Copier lease	8/22/2023	12/7/2023
PSE	001.08.009.52150.547100.	Electricity	2023	11	INV	Paid	1,425.84	80729 300000002083 11-23	PD electric & natural gas charges-Oct 2023	10/30/2023	12/7/2023
PSF Mechanical, Inc	310.13.701.59418.563006.	Facilities Maint - Construct	2023	11	INV	Paid	25,801.68	80730 2864-06	FD Boiler replacement construction	11/30/2023	12/7/2023
PSRFA	001.09.014.52250.531300.	Repair & Maintenance Supplies	2023	11	INV	Paid	315.51	80731 5239	Vehicle maintenance	11/27/2023	12/7/2023
PSTEST	001.08.009.52110.541000.	Professional Svcs - General	2023	11	INV	Paid	3,650.08	80732 PST123-369	K. Benson & R. Schuh background check and reports	11/27/2023	12/7/2023
RH2	401.18.019.53410.541000.	Professional Svcs - General	2023	11	INV	Paid	2,905.52	80733 93203	Water system plan update	10/24/2023	12/7/2023
RH2	417.13.455.59435.541060.	Eagle Lake Reclam Design	2023	11	INV	Paid	20,068.21	80733 92955	Reclaimed water improvements design & permitting	11/1/2023	12/7/2023
RH2	417.13.454.59435.541040.	WRF Improve Const Mgmt	2023	11	INV	Paid	85,711.60	80733 93368	WRF P3 const mgmt submittal & RFI review	11/8/2023	12/7/2023
RODARTE	417.13.406.59431.563000.	Other Improvements to Land	2023	11	INV	Paid	503,052.81	80734 1	Sandy Cove bank restoration-phase 1	11/9/2023	12/7/2023
SCORE	001.08.009.52360.541504.	Jail Services - SCORE	2023	11	INV	Paid	403.88	80735 6948	SCORE Snoq inmates outside health services	6/12/2023	12/7/2023
SCORE	001.08.009.52360.541504.	Jail Services - SCORE	2023	11	INV	Paid	8,764.00	80735 7379	SCORE Snoq inmates - Oct 2023	11/10/2023	12/7/2023
SNYDERR	510.24.053.51820.548000.	Repair & Maintenance Services	2023	11	INV	Paid	2,108.30	80736 24W282-1	Fire station flat roof leak repair	11/30/2023	12/7/2023
Stephanie Butler	001.08.009.52110.549200.	Dues-Subscriptions-Memberships	2023	11	INV	Paid	30.00	80737 Reimb S. Butler Nov	CROA membership	10/10/2023	12/7/2023
SUMMLG	001.06.075.51810.541120.	Legal Consulting Svcs - HR	2023	11	INV	Paid	468.00	80738 150017	HR Legal consulting service-settlement agreement	11/17/2023	12/7/2023
SUMMLG	001.06.075.51810.541120.	Legal Consulting Svcs - HR	2023	11	INV	Paid	6,247.00	80738 149873	Legal Services re: A. Gutwein grievance	11/17/2023	12/7/2023
SUMMLG	001.06.075.51810.541120.	Legal Consulting Svcs - HR	2023	11	INV	Paid	3,976.99	80738 149982	Legal Services re: Snoq Police Assoc	11/17/2023	12/7/2023
SUMMLG	001.06.075.51810.541120.	Legal Consulting Svcs - HR	2023	11	INV	Paid	9,340.99	80738 149983	Teamsters local 763 consultation	11/17/2023	12/7/2023
The Gordian Group	001.12.028.57680.548000.	Repair & Maintenance Services	2023	11	INV	Paid	2,240.54	80739 CL 111660	RR park electrical & stairs repair	11/22/2023	12/7/2023
TRANSOL	310.17.502.59569.541060.	ADA Program - Design	2023	11	INV	Paid	3,886.00	80740 19480	ADA transition plan dev svcs	11/29/2023	12/7/2023
ULI	001.08.009.52122.522400.	LEOFF I Retiree Med & Premiums	2023	11	INV	Paid	70.50	80741 23-Nov	Group Insurance premium	11/29/2023	12/7/2023
ULINE	001.08.009.52122.531910.	Operating Supplies	2023	11	INV	Paid	370.59	80742 168981832	Nitrile gloves	9/27/2023	12/7/2023
ULINE	401.18.037.53481.531050.	Uniforms & Protective Gear	2023	11	INV	Paid	204.44	80742 170315750	Ice cleats	10/30/2023	12/7/2023
UULC	401.18.037.53481.541000.	Professional Svcs - General	2023	11	INV	Paid	63.05	80743 3100233	Locating service - Oct 2023	10/31/2023	12/7/2023
Vimly Benefit Soluti	001.08.009.52110.522200.	Medical-Dental-Vision Benefits	2023	11	INV	Paid	1,689.23	80744 PP Dec-23	Cobra for P. Phipps Dec BSI #360074132	11/27/2023	12/7/2023
Vimly Benefit Soluti	014.08.012.52110.522200.	Medical-Dental-Vision Benefits	2023	11	INV	Paid	230.35	80744 PP Dec-23	Cobra for P. Phipps Dec BSI #360074132	11/27/2023	12/7/2023
WAPRO	001.08.009.52110.549200.	Dues-Subscriptions-Memberships	2023	11	INV	Paid	25.00	80745 8998	WAPRO membership 2023-12-01 - 2024-11-30	11/30/2023	12/7/2023
WLACE	401.18.037.53481.531300.	Repair & Maintenance Supplies	2023	11	INV	Paid	32.68	80746 15310470	Ziploc bags and handsoap	10/31/2023	12/7/2023

## City of Snoqualmie

Claims presented to the City to be paid in the amount of \$346,060.22

For claims warrants numbered 80747 through 80819 &amp; dated 12/14/2023

VENDOR NAME	ACCOUNT	ACCOUNT DESC	YEAR	PERIOD	TYPE	STATUS	AMOUNT	CHECK NO	INVOICE	FULL DESC	INVOICE DATE	CHECK DATE
AMZONCAP	001.09.014.52210.531000.	Office Supplies	2023	12	INV	Paid	94.41	80749	1YX9-7X3W-7Y3G	Water Filter	12/4/2023	12/14/2023
AMZONCAP	001.09.014.52210.531000.	Office Supplies	2023	12	INV	Paid	75.35	80749	14WH-VPP6-971C	Kiwanis decor, tape, markers, dry erase markers	11/29/2023	12/14/2023
AMZONCAP	001.12.028.57680.531000.	Office Supplies	2023	12	INV	Paid	55.00	80749	1CYM-Q7JN-F797	Receipt printer ink	11/1/2023	12/14/2023
AMZONCAP	001.12.028.57680.531000.	Office Supplies	2023	12	INV	Paid	30.00	80749	1I6M-LPDT-I3LJ	Laminating pouches	11/5/2023	12/14/2023
AMZONCAP	001.12.028.57680.531000.	Office Supplies	2023	12	INV	Paid	54.00	80749	1KVI-6VRQ-KPR9	Assorted 2024 calendars	11/2/2023	12/14/2023
AMZONCAP	001.12.028.57680.531000.	Office Supplies	2023	12	INV	Paid	13.00	80749	1YKR-7442-3DYQ	Receipt printer ink	10/31/2023	12/14/2023
AMZONCAP	001.12.028.57680.531060.	Safety Supplies	2023	12	INV	Paid	9.96	80749	1R36-KHLJ-DMQG	Rapid covid tests	11/27/2023	12/14/2023
AMZONCAP	001.16.035.54230.531000.	Office Supplies	2023	12	INV	Paid	45.00	80749	1CYM-Q7JN-F797	Receipt printer ink	11/1/2023	12/14/2023
AMZONCAP	001.16.035.54230.531000.	Office Supplies	2023	12	INV	Paid	54.00	80749	1KVI-6VRQ-KPR9	Assorted 2024 calendars	11/2/2023	12/14/2023
AMZONCAP	001.16.035.54230.531000.	Office Supplies	2023	12	INV	Paid	13.00	80749	1YKR-7442-3DYQ	Receipt printer ink	10/31/2023	12/14/2023
AMZONCAP	001.16.035.54230.531050.	Uniforms & Protective Gear	2023	12	INV	Paid	8.00	80749	1R36-KHLJ-DMQG	Rapid covid tests	11/27/2023	12/14/2023
AMZONCAP	401.18.019.53410.531050.	Uniforms & Protective Gear	2023	12	INV	Paid	8.00	80749	1R36-KHLJ-DMQG	Rapid covid tests	11/27/2023	12/14/2023
AMZONCAP	401.18.037.53481.531000.	Office Supplies	2023	12	INV	Paid	35.00	80749	1CYM-Q7JN-F797	Receipt printer ink	11/1/2023	12/14/2023

AMZONCAP	401.18.037.53481.531000.	Office Supplies	2023	12	INV	Paid	20.00	80749 1J6M-LPDT-J3LJ	Laminating pouches	11/5/2023	12/14/2023
AMZONCAP	401.18.037.53481.531000.	Office Supplies	2023	12	INV	Paid	54.00	80749 1KV1-6VRQ-KPR9	Assorted 2024 calendars	11/2/2023	12/14/2023
AMZONCAP	401.18.037.53481.531000.	Office Supplies	2023	12	INV	Paid	9.00	80749 1YKR-7442-3DYQ	Receipt printer ink	10/31/2023	12/14/2023
AMZONCAP	402.20.040.53580.531000.	Office Supplies	2023	12	INV	Paid	15.92	80749 1CYM-Q7JN-F797	Receipt printer ink	11/1/2023	12/14/2023
AMZONCAP	402.20.040.53580.531000.	Office Supplies	2023	12	INV	Paid	28.34	80749 1J6M-LPDT-J3LJ	Laminating pouches	11/5/2023	12/14/2023
AMZONCAP	402.20.040.53580.531000.	Office Supplies	2023	12	INV	Paid	54.00	80749 1KV1-6VRQ-KPR9	Assorted 2024 calendars	11/2/2023	12/14/2023
AMZONCAP	402.20.040.53580.531000.	Office Supplies	2023	12	INV	Paid	4.75	80749 1YKR-7442-3DYQ	Receipt printer ink	10/31/2023	12/14/2023
AMZONCAP	402.20.040.53580.531050.	Uniforms & Protective Gear	2023	12	INV	Paid	10.00	80749 1R36-KHLJ-DMQG	Rapid covid tests	11/27/2023	12/14/2023
AMZONCAP	403.22.050.53130.531000.	Office Supplies	2023	12	INV	Paid	22.33	80749 1CNP-9HNNW-CF3W	Binders and sheet protectors	11/4/2023	12/14/2023
AMZONCAP	403.22.050.53130.531000.	Office Supplies	2023	12	INV	Paid	52.00	80749 1KV1-6VRQ-KPR9	Assorted 2024 calendars	11/2/2023	12/14/2023
AMZONCAP	403.22.050.53130.531050.	Uniforms & Protective Gear	2023	12	INV	Paid	8.00	80749 1R36-KHLJ-DMQG	Rapid covid tests	11/27/2023	12/14/2023
AMZONCAP	403.22.030.53190.531000.	Office Supplies	2023	12	INV	Paid	22.30	80749 1CNP-9HNNW-CF3W	Binders and sheet protectors	11/4/2023	12/14/2023
AMZONCAP	403.22.030.53190.531000.	Office Supplies	2023	12	INV	Paid	52.00	80749 1KV1-6VRQ-KPR9	Assorted 2024 calendars	11/2/2023	12/14/2023
AMZONCAP	403.22.030.53190.531000.	Uniforms & Protective Gear	2023	12	INV	Paid	8.00	80749 1R36-KHLJ-DMQG	Rapid covid tests	11/27/2023	12/14/2023
AMZONCAP	501.23.051.54868.531000.	Office Supplies	2023	12	INV	Paid	50.55	80749 1KV1-6VRQ-KPR9	Assorted 2024 calendars	11/2/2023	12/14/2023
AMZONCAP	510.24.053.51820.531000.	Office Supplies	2023	12	INV	Paid	50.55	80749 1KV1-6VRQ-KPR9	Assorted 2024 calendars	11/2/2023	12/14/2023
ATWORK	001.16.035.54270.548150.	Landscaping Services	2023	12	INV	Paid	6,103.63	80750 PS-INV105128	Roadside maintenance	7/31/2023	12/14/2023
ATWORK	403.22.050.53130.548150.	Landscaping Services	2023	12	INV	Paid	14,241.80	80750 PS-INV105128	Roadside maintenance	7/31/2023	12/14/2023
BAINA	402.20.040.53580.548000.	Repair & Maintenance Services	2023	12	INV	Paid	1,413.10	80751 1057	Calibration and validation of sensors	10/2/2023	12/14/2023
CDWG	001.03.003.51310.531820.	Info Tech Components	2023	12	INV	Paid	593.29	80752 MX11409	M. Chambless LG 32" Monitors	11/6/2023	12/14/2023
CDWG	001.09.014.52250.531820.	Info Tech Components	2023	12	INV	Paid	881.64	80752 M772863	FD - MS surface Tablet	10/30/2023	12/14/2023
CENTURY	502.11.020.51888.542000.	Telephone Service	2023	12	INV	Paid	90.90	80753 300570848 11-23	Monthly telephone service	11/20/2023	12/14/2023
CENTURY	502.11.020.51888.542000.	Telephone Service	2023	12	INV	Paid	24.75	80753 300573862 11-23	Monthly telephone service	11/20/2023	12/14/2023
CENTURY	502.11.020.51888.542000.	Telephone Service	2023	12	INV	Paid	669.45	80753 300568001 11-23	Monthly telephone service	11/20/2023	12/14/2023
CENTURY	502.11.020.51888.542000.	Telephone Service	2023	12	INV	Paid	600.48	80753 300571491 11-23	Monthly telephone service	11/20/2023	12/14/2023
CENTURY	502.11.020.51888.542000.	Telephone Service	2023	12	INV	Paid	206.91	80753 300576080 11-23	Monthly telephone service	11/20/2023	12/14/2023
CENTURY	502.11.020.51888.542000.	Telephone Service	2023	12	INV	Paid	95.88	80753 402478791 11-23	Monthly telephone service	11/20/2023	12/14/2023
CENTURY	502.11.020.51888.542000.	Telephone Service	2023	12	INV	Paid	1,478.00	80753 411746240 11-23	Monthly Telephone service	11/20/2023	12/14/2023
CHICK	001.28.057.57390.531900.	Miscellaneous Supplies	2023	12	INV	Paid	750.00	80754 000166	Snoo winter lights - cookie decorating booth	11/30/2023	12/14/2023
CINTAS	402.20.040.53580.531050.	Uniforms & Protective Gear	2023	12	INV	Paid	448.46	80755 5182201059	Safety supplies	10/31/2023	12/14/2023
CINTAS	402.20.040.53580.545200.	Rent - Furniture & Equipment	2023	12	INV	Paid	140.48	80755 9245820484	Rent AED	11/1/2023	12/14/2023
CL	403.22.030.53190.531300.	Repair & Maintenance Supplies	2023	12	INV	Paid	8,502.05	80756 1983321	Split rail fence for storm pond repairs	11/7/2023	12/14/2023
CO	001.06.007.51423.531000.	Office Supplies	2023	12	INV	Paid	14.41	80757 2252636-0	Office supplies - Paper clips	11/27/2023	12/14/2023
CO	510.24.053.51820.531340.	Custodial & Cleaning Supplies	2023	12	INV	Paid	225.68	80757 2252636-0	cleaning supplies - Garbage can liners	11/27/2023	12/14/2023
COPIERS	001.16.035.54264.545200.	Rent - Sign Laminator	2023	12	INV	Paid	424.60	80758 INV2722665	Lease of 54" laminator	10/17/2023	12/14/2023
COPIERS	001.16.035.54264.545200.	Rent - Sign Laminator	2023	12	INV	Paid	424.60	80758 INV2738036	Lease of 54" Laminator	11/16/2023	12/14/2023
CORPPAY	001.09.014.52210.542300.	Postage & Freight	2023	12	INV	Paid	22.76	80759 11-23 JR	Fire testing results to WSP Fire	11/23/2023	12/14/2023
COS	001.09.014.52250.547300.	Water - Sewer - Stormwater	2023	12	INV	Paid	818.42	80760 11-23 UB	City of Snoqualmie Utility Bills - Fire	11/23/2023	12/14/2023
COS	001.13.000.51820.547300.	Water - Sewer - Stormwater	2023	12	INV	Paid	184.31	80760 11-23 UB	City of Snoqualmie Utility Bills - River Walk	11/23/2023	12/14/2023
COS	001.12.028.57680.547300.	Water - Sewer - Stormwater	2023	12	INV	Paid	11,403.86	80760 11-23 UB	City of Snoqualmie Utility Bills - Parks	11/23/2023	12/14/2023
COS	001.08.009.52150.547300.	Water - Sewer - Stormwater	2023	12	INV	Paid	899.42	80760 11-23 UB	City of Snoqualmie Utility Bills - Police	11/23/2023	12/14/2023
COS	001.16.035.54230.547300.	Water - Sewer - Stormwater	2023	12	INV	Paid	1,541.52	80760 11-23 UB	City of Snoqualmie Utility Bills - Streets	11/23/2023	12/14/2023
COS	001.16.035.54270.547300.	Water - Sewer - Stormwater	2023	12	INV	Paid	181.71	80760 11-23 UB	City of Snoqualmie Utility Bills - Median Irr.	11/23/2023	12/14/2023
COS	401.18.037.53481.547300.	Water - Sewer - Stormwater	2023	12	INV	Paid	842.77	80760 11-23 UB	City of Snoqualmie Utility Bills - Water	11/23/2023	12/14/2023
COS	401.19.039.53935.547300.	Water - Sewer - Stormwater	2023	12	INV	Paid	239.78	80760 11-23 UB	City of Snoqualmie Utility Bills - Irrigation	11/23/2023	12/14/2023
COS	402.20.040.53580.547300.	Water - Sewer - Stormwater	2023	12	INV	Paid	6,787.24	80760 11-23 UB	City of Snoqualmie Utility Bills - WWTP	11/23/2023	12/14/2023
COS	403.22.050.53130.547300.	Water - Sewer - Stormwater	2023	12	INV	Paid	900.12	80760 11-23 UB	City of Snoqualmie Utility Bills - Storm	11/23/2023	12/14/2023
COS	510.24.053.51820.547300.	Water - Sewer - Stormwater	2023	12	INV	Paid	6,011.71	80760 11-23 UB	City of Snoqualmie Utility Bills - Central Service	11/23/2023	12/14/2023
CRESSY	510.24.053.51820.548000.	Repair & Maintenance Services	2023	12	INV	Paid	615.29	80761 190593	Fire station garage door bay #3 repair	11/17/2023	12/14/2023
CRESSY	510.24.053.51820.548000.	Repair & Maintenance Services	2023	12	INV	Paid	6,664.16	80761 190691	Fire Station bat door #3 operator replacement	11/21/2023	12/14/2023
CTV	001.09.014.52220.531910.	Operating Supplies	2023	12	INV	Paid	193.88	80762 11252023	Lamp, tarp, bag, rubber strap, Green spray	11/25/2023	12/14/2023
DARKHORS	001.01.001.51310.549100.	City-Sponsored Expenses	2023	12	INV	Paid	2,708.26	80763 202312025SnoqCity	City Employee logo sweatshirts	12/2/2023	12/14/2023
EF	501.23.051.54868.531301.	Repair Parts	2023	12	INV	Paid	935.23	80764 5199478	rear brake caliper assemblies-PD SUV	12/7/2023	12/14/2023
EF	501.23.051.54868.548000.	Repair & Maintenance Services	2023	12	INV	Paid	1,218.26	80764 6289248	#110 PD SUV warranty items, brakes and service	11/6/2023	12/14/2023
Evergreen Courier LL	402.20.040.53585.542300.	Postage & Freight	2023	12	INV	Paid	125.40	80765 1a5aa881-0012	Shipping lab samples	11/1/2023	12/14/2023
GCP	403.22.030.53190.531050.	Uniforms & Protective Gear	2023	12	INV	Paid	934.64	80766 INV2010007520	High-vis winter jackets for staff	6/22/2023	12/14/2023
GENDIGIT	001.06.075.51810.549200.	Dues-Subscriptions-Memberships	2023	12	INV	Paid	155.76	80767 COS0023	Norton Lifelock 17 employees Acct #8238948	12/6/2023	12/14/2023
GRAINGER	402.20.040.53555.531300.	Repair & Maintenance Supplies	2023	12	INV	Paid	579.86	80768 9887881457	Air cleaner parts	10/30/2023	12/14/2023
GRAINGER	402.20.040.53555.531300.	Repair & Maintenance Supplies	2023	12	INV	Paid	23.98	80768 9892307241	Lamp for panel	11/2/2023	12/14/2023
GRIMINC	001.16.035.54264.531300.	Repair & Maintenance Supplies	2023	12	INV	Paid	179.63	80769 30387685-03	Supplies for making street signs	9/20/2023	12/14/2023
HDFACIL	510.24.053.51820.531300.	Repair & Maintenance Supplies	2023	12	INV	Paid	816.21	80770 9220567827	De-icer 50lb bags for facility entrances	11/12/2023	12/14/2023



IHK	403.22.050.53130.531300.	Repair & Maintenance Supplies	2023	12	INV	Paid	507.10	80771 74587P	Replacment for parts - mini Ex mower head	11/17/2023	12/14/2023
JENKINS	403.22.050.53130.548000.	Repair & Maintenance Services	2023	12	INV	Paid	3,493.90	80772 28818	Cleaning of blocked stormwater catchbasin	11/10/2023	12/14/2023
K&L Gates	001.04.004.51541.541100.	Outside Legal Services - Gen	2023	12	INV	Paid	3,897.70	80773 4274198	Legal advice Snoq tribe agreements	12/7/2023	12/14/2023
KCDA	001.12.028.57680.531000.	Office Supplies	2023	12	INV	Paid	84.05	80774 300750406	Copier paper	10/23/2023	12/14/2023
KCDA	001.12.028.57680.531000.	Office Supplies	2023	12	INV	Paid	36.74	80774 300750406	Copier paper & note pads	10/30/2023	12/14/2023
KCDA	001.16.035.54230.531000.	Office Supplies	2023	12	INV	Paid	84.05	80774 300750406	Copier paper	10/23/2023	12/14/2023
KCDA	001.16.035.54230.531000.	Office Supplies	2023	12	INV	Paid	36.74	80774 300750406	Copier paper & note pads	10/30/2023	12/14/2023
KCDA	401.18.037.53481.531000.	Office Supplies	2023	12	INV	Paid	90.00	80774 300750406	Copier paper	10/23/2023	12/14/2023
KCDA	401.18.037.53481.531000.	Office Supplies	2023	12	INV	Paid	36.74	80774 300750406	Copier paper & note pads	10/30/2023	12/14/2023
KCDA	403.22.019.53110.531000.	Office Supplies	2023	12	INV	Paid	90.00	80774 300750406	Copier paper	10/23/2023	12/14/2023
KCDA	403.22.019.53110.531000.	Office Supplies	2023	12	INV	Paid	36.74	80774 300750406	Copier paper & note pads	10/30/2023	12/14/2023
KCDA	403.22.030.53190.531000.	Office Supplies	2023	12	INV	Paid	90.00	80774 300750406	Copier paper	10/23/2023	12/14/2023
KCDA	403.22.030.53190.531000.	Office Supplies	2023	12	INV	Paid	36.74	80774 300750406	Copier paper & note pads	10/30/2023	12/14/2023
KCDA	501.23.051.54868.531000.	Office Supplies	2023	12	INV	Paid	90.00	80774 300750406	Copier paper	10/23/2023	12/14/2023
KCDA	501.23.051.54868.531000.	Office Supplies	2023	12	INV	Paid	36.74	80774 300750406	Copier paper & note pads	10/30/2023	12/14/2023
Kyle Markwardt	403.22.050.53130.531000.	Clothing Allowance	2023	12	INV	Paid	137.36	80775 Reimb K. Markwardt 1	Union clothing allowance	12/6/2023	12/14/2023
LAI	001.09.014.52220.531912.	EMS Supplies & Equipment	2023	12	INV	Paid	408.40	80776 1382812	Bandage, gauze, mask, urinal handle, tape	11/21/2023	12/14/2023
LEVEL3	502.11.020.51888.542000.	Telephone Service	2023	12	INV	Paid	2,341.02	80777 664165131	Monthly telephone service	11/1/2023	12/14/2023
LOUDEDGE	001.28.057.57390.541390.	Advertising, Legal Notices etc	2023	12	INV	Paid	770.00	80778 COS-120123A	Design updates tree event & month long	12/1/2023	12/14/2023
MADRONA	001.04.004.51541.541100.	Outside Legal Services - Gen	2023	12	INV	Paid	18,720.50	80779 12343	Interim City Attorney-Variou matters	12/6/2023	12/14/2023
MC	402.20.040.53585.542300.	Postage & Freight	2023	12	INV	Paid	68.31	80780 11070478	Shipping lab water	11/1/2023	12/14/2023
MCMMASTER	402.20.040.53555.531300.	Repair & Maintenance Supplies	2023	12	INV	Paid	32.59	80781 16940969	Lamp for panel	11/2/2023	12/14/2023
MONROECC	403.22.050.53145.548000.	Repair & Maintenance Services	2023	12	INV	Paid	1,193.90	80782 MCC2310.1591	Storm pond fence repair	11/14/2023	12/14/2023
MP	001.07.008.55720.549300.	Printing	2023	12	INV	Paid	1,342.46	80783 91883	Emergency alerts inserts-December	12/6/2023	12/14/2023
MP	001.02.002.51160.549300.	Printing	2023	12	INV	Paid	43.56	80783 91863	CM Cotton Business cards	12/4/2023	12/14/2023
NAVIA AP	001.15.034.55850.522300.	HRA Medical Reimbursements	2023	12	INV	Paid	10.00	80784 10797127	HRA admin fees - November	11/30/2023	12/14/2023
NAVIA AP	001.05.005.51420.522300.	HRA Medical Reimbursements	2023	12	INV	Paid	4.00	80784 10797127	HRA admin fees - November	11/30/2023	12/14/2023
NAVIA AP	001.07.008.55720.522300.	HRA Medical Reimbursements	2023	12	INV	Paid	8.00	80784 10797127	HRA admin fees - November	11/30/2023	12/14/2023
NAVIA AP	001.28.056.57120.522300.	HRA Medical Reimbursements	2023	12	INV	Paid	2.80	80784 10797127	HRA admin fees - November	11/30/2023	12/14/2023
NAVIA AP	001.01.001.51310.522300.	HRA Medical Reimbursements	2023	12	INV	Paid	12.00	80784 10797127	HRA admin fees - November	11/30/2023	12/14/2023
NAVIA AP	001.06.007.51423.522300.	HRA Medical Reimbursements	2023	12	INV	Paid	32.80	80784 10797127	HRA admin fees - November	11/30/2023	12/14/2023
NAVIA AP	001.09.014.52220.522300.	HRA Medical Reimbursements	2023	12	INV	Paid	0.40	80784 10797127	HRA admin fees - November	11/30/2023	12/14/2023
NAVIA AP	001.06.075.51810.522300.	HRA Medical Reimbursements	2023	12	INV	Paid	7.20	80784 10797127	HRA admin fees - November	11/30/2023	12/14/2023
NAVIA AP	001.04.004.51531.522300.	HRA Medical Reimbursements	2023	12	INV	Paid	12.00	80784 10797127	HRA admin fees - November	11/30/2023	12/14/2023
NAVIA AP	001.13.000.51810.541000.	Professional Svcs - General	2023	12	INV	Paid	50.00	80784 10797126	FSA Admin fees - November	11/30/2023	12/14/2023
NAVIA AP	001.12.019.57680.522300.	HRA Medical Reimbursements	2023	12	INV	Paid	1.20	80784 10797127	HRA admin fees - November	11/30/2023	12/14/2023
NAVIA AP	001.12.028.57680.522300.	HRA Medical Reimbursements	2023	12	INV	Paid	28.00	80784 10797127	HRA admin fees - November	11/30/2023	12/14/2023
NAVIA AP	001.14.031.55860.522300.	HRA Medical Reimbursements	2023	12	INV	Paid	23.20	80784 10797127	HRA admin fees - November	11/30/2023	12/14/2023
NAVIA AP	001.08.009.52110.522300.	HRA Medical Reimbursements	2023	12	INV	Paid	11.04	80784 10797127	HRA admin fees - November	11/30/2023	12/14/2023
NAVIA AP	001.08.009.52121.522300.	HRA Medical Reimbursements	2023	12	INV	Paid	4.00	80784 10797127	HRA admin fees - November	11/30/2023	12/14/2023
NAVIA AP	001.08.009.52122.522300.	HRA Medical Reimbursements	2023	12	INV	Paid	39.60	80784 10797127	HRA admin fees - November	11/30/2023	12/14/2023
NAVIA AP	001.08.009.52131.522300.	HRA Medical Reimbursements	2023	12	INV	Paid	8.00	80784 10797127	HRA admin fees - November	11/30/2023	12/14/2023
NAVIA AP	001.16.035.54230.522300.	HRA Medical Reimbursements	2023	12	INV	Paid	6.00	80784 10797127	HRA admin fees - November	11/30/2023	12/14/2023
NAVIA AP	001.16.019.54290.522300.	HRA Medical Reimbursements	2023	12	INV	Paid	3.20	80784 10797127	HRA admin fees - November	11/30/2023	12/14/2023
NAVIA AP	014.08.012.52110.522300.	HRA Medical Reimbursements	2023	12	INV	Paid	4.96	80784 10797127	HRA admin fees - November	11/30/2023	12/14/2023
NAVIA AP	014.08.012.52122.522300.	HRA Medical Reimbursements	2023	12	INV	Paid	48.00	80784 10797127	HRA admin fees - November	11/30/2023	12/14/2023
NAVIA AP	310.13.200.59418.522300.	HRA Medical Reimbursements	2023	12	INV	Paid	2.22	80784 10797127	HRA admin fees - November	11/30/2023	12/14/2023
NAVIA AP	310.13.200.59476.522300.	HRA Medical Reimbursements	2023	12	INV	Paid	3.16	80784 10797127	HRA admin fees - November	11/30/2023	12/14/2023
NAVIA AP	310.13.200.59590.522300.	HRA Medical Reimbursements	2023	12	INV	Paid	3.12	80784 10797127	HRA admin fees - November	11/30/2023	12/14/2023
NAVIA AP	401.18.019.53410.522300.	HRA Medical Reimbursements	2023	12	INV	Paid	1.80	80784 10797127	HRA admin fees - November	11/30/2023	12/14/2023
NAVIA AP	401.18.037.53481.522300.	HRA Medical Reimbursements	2023	12	INV	Paid	10.00	80784 10797127	HRA admin fees - November	11/30/2023	12/14/2023
NAVIA AP	401.19.019.53915.522300.	HRA Medical Reimbursements	2023	12	INV	Paid	0.80	80784 10797127	HRA admin fees - November	11/30/2023	12/14/2023
NAVIA AP	401.19.039.53935.522300.	HRA Medical Reimbursements	2023	12	INV	Paid	6.00	80784 10797127	HRA admin fees - November	11/30/2023	12/14/2023
NAVIA AP	402.20.019.53510.522300.	HRA Medical Reimbursements	2023	12	INV	Paid	2.00	80784 10797127	HRA admin fees - November	11/30/2023	12/14/2023
NAVIA AP	402.20.040.53580.522300.	HRA Medical Reimbursements	2023	12	INV	Paid	20.00	80784 10797127	HRA admin fees - November	11/30/2023	12/14/2023
NAVIA AP	403.22.019.53110.522300.	HRA Medical Reimbursements	2023	12	INV	Paid	1.60	80784 10797127	HRA admin fees - November	11/30/2023	12/14/2023
NAVIA AP	403.22.050.53130.522300.	HRA Medical Reimbursements	2023	12	INV	Paid	12.00	80784 10797127	HRA admin fees - November	11/30/2023	12/14/2023
NAVIA AP	403.22.030.53190.522300.	HRA Medical Reimbursements	2023	12	INV	Paid	8.00	80784 10797127	HRA admin fees - November	11/30/2023	12/14/2023
NAVIA AP	417.13.200.59431.522300.	HRA Medical Reimbursements	2023	12	INV	Paid	2.80	80784 10797127	HRA admin fees - November	11/30/2023	12/14/2023
NAVIA AP	417.13.200.59434.522300.	HRA Medical Reimbursements	2023	12	INV	Paid	5.60	80784 10797127	HRA admin fees - November	11/30/2023	12/14/2023
NAVIA AP	417.13.200.59435.522300.	HRA Medical Reimbursements	2023	12	INV	Paid	5.60	80784 10797127	HRA admin fees - November	11/30/2023	12/14/2023

NAVIA AP	501.23.019.54861.522300.	HRA Medical Reimbursements	2023	12	INV	Paid	0.60	80784	10797127	HRA admin fees - November	11/30/2023	12/14/2023
NAVIA AP	501.23.051.54868.522300.	HRA Medical Reimbursements	2023	12	INV	Paid	6.00	80784	10797127	HRA admin fees - November	11/30/2023	12/14/2023
NAVIA AP	502.11.020.51888.522300.	HRA Medical Reimbursements	2023	12	INV	Paid	32.00	80784	10797127	HRA admin fees - November	11/30/2023	12/14/2023
NAVIA AP	510.24.019.51820.522300.	HRA Medical Reimbursements	2023	12	INV	Paid	0.20	80784	10797127	HRA admin fees - November	11/30/2023	12/14/2023
NAVIA AP	510.24.053.51820.522300.	HRA Medical Reimbursements	2023	12	INV	Paid	6.10	80784	10797127	HRA admin fees - November	11/30/2023	12/14/2023
NCEC	402.20.040.53550.531300.	Repair & Maintenance Supplies	2023	12	INV	Paid	78.51	80785	s013013188.001	Finance charge for late payment on s012403903.003	10/31/2023	12/14/2023
New X INC	310.00.000.22340.223400.	Const Contract Retainage	2023	12	INV	Paid	-5,314.00	80786	870	Centennial fields inclusive park	11/21/2023	12/14/2023
New X INC	310.12.609.59476.563013.	All-Incl Playgrnd - Construct	2023	12	INV	Paid	115,738.92	80786	870	Centennial fields inclusive park	11/21/2023	12/14/2023
OGDENMW	001.04.004.51541.541102.	Downtown Phase 2A Legal Fees	2023	12	INV	Paid	1,140.00	80787	883059	C.A. Carey Appeal	10/31/2023	12/14/2023
OGDENMW	001.04.004.51541.541102.	Downtown Phase 2A Legal Fees	2023	12	INV	Paid	237.50	80787	884289	C.A. Carey Appeal	11/30/2023	12/14/2023
PACS	001.28.057.57390.541000.	Professional Svcs - General	2023	12	INV	Paid	975.00	80788	6524	Sound system & support tree lighting	11/29/2023	12/14/2023
PARAMET	310.13.702.59418.541000.	Community Ctr - Prof'l Svcs	2023	12	INV	Paid	5,042.75	80789	50084	Comm Ctr design/build support services	11/8/2023	12/14/2023
PC	001.16.019.54290.541000.	Professional Svcs - General	2023	12	INV	Paid	1,006.83	80790	2023-8506	Steve Clark consulting services	11/15/2023	12/14/2023
Pease & Sons, Inc	417.13.454.59435.563000.	WRF Improve Construction	2023	12	INV	Paid	17,696.25	80791	8056-03	Kimball Creek Lift Station construction 10/31/23	10/31/2023	12/14/2023
PF&SINC	510.24.053.51820.548000.	Repair & Maintenance Services	2023	12	INV	Paid	571.73	80792	97507	Fire alarm confidence test/inspection	11/14/2023	12/14/2023
PLATT	402.20.045.53565.531300.	Repair & Maintenance Supplies	2023	12	INV	Paid	31.65	80793	4027960	Conduit for antenna at Kimbal creek	11/2/2023	12/14/2023
POA	502.11.020.51888.545200.	Rent - Furniture & Equipment	2023	12	INV	Paid	21.12	80794	805369	Copier image overage	11/8/2023	12/14/2023
POA	502.11.020.51888.545200.	Rent - Furniture & Equipment	2023	12	INV	Paid	1,690.57	80794	CSQ-1023	Copier Lease	10/15/2023	12/14/2023
PREMIERM	110.26.112.55730.541390.	Advertising, Legal Notices etc	2023	12	INV	Paid	2,690.00	80795	2023-c3856	Advertising snoq winter lights	12/1/2023	12/14/2023
PROCRAFT	001.06.007.51423.531000.	Office Supplies	2023	12	INV	Paid	325.79	80796	4741	Pay Advices	11/21/2023	12/14/2023
PSE	401.18.037.53481.547100.	Electricity	2023	12	INV	Paid	9,278.30	80797	004220 11-23.2	Electricity	11/27/2023	12/14/2023
PSE	401.18.037.53482.547100.	Electricity	2023	12	INV	Paid	3,995.11	80797	004220 11-23.2	Electricity	11/27/2023	12/14/2023
PSRFA	001.09.014.52245.543000.	Training & Travel	2023	12	INV	Paid	2,591.89	80798	3262	Annual fee for consortium	7/12/2023	12/14/2023
PSRFA	501.23.051.54868.548000.	Repair & Maintenance Services	2023	12	INV	Paid	5,968.03	80798	5006	Fire apparatus repair & service	12/1/2023	12/14/2023
PSRFA	501.23.051.54868.548000.	Repair & Maintenance Services	2023	12	INV	Paid	181.15	80798	5359	Fire apparatus repair and service	11/28/2023	12/14/2023
RH2	401.18.019.53410.541000.	Professional Svcs - General	2023	12	INV	Paid	1,747.63	80799	93642	Prof services for H2O system plan update	11/21/2023	12/14/2023
RH2	402.20.019.53510.541000.	Professional Svcs - General	2023	12	INV	Paid	3,316.66	80799	93355	Operational support	11/7/2023	12/14/2023
SAFE8	001.15.034.55850.541000.	Professional Svcs - General	2023	12	INV	Paid	784.00	80800	154411	Building inspection services 11/1 - 11/13	11/30/2023	12/14/2023
Seattle's Child	001.28.057.57390.541390.	Advertising, Legal Notices etc	2023	12	INV	Paid	722.00	80801	2023ci-2099	Sno Winter Lights advertising	12/1/2023	12/14/2023
SHERRILL	403.22.030.53190.531300.	Repair & Maintenance Supplies	2023	12	INV	Paid	1,311.76	80802	INV-916170	Arborist climbing equipment	11/1/2023	12/14/2023
SHERRILL	403.22.030.53190.531300.	Repair & Maintenance Supplies	2023	12	INV	Paid	899.96	80802	INV-916258	Arborist climbing equipment	11/1/2023	12/14/2023
SHERRILL	403.22.030.53190.531300.	Repair & Maintenance Supplies	2023	12	INV	Paid	27.98	80802	INV-917727	Arborist climbing equipment	11/7/2023	12/14/2023
SHERRILL	403.22.030.53190.531300.	Repair & Maintenance Supplies	2023	12	INV	Paid	234.99	80802	INV-918997	Arborist climbing equipment	11/10/2023	12/14/2023
SHI INT	502.11.021.51888.548860.	Hardware-Software Maintenance	2023	12	INV	Paid	10,903.59	80803	B17122838	Adobe sign subscription	7/20/2023	12/14/2023
SNOQ VC	001.01.001.51310.549200.	Dues-Subscriptions-Memberships	2023	12	INV	Paid	775.00	80804	5650	Chamber of commerce annual dues	12/6/2023	12/14/2023
SNOQ VS	014.08.012.52122.532100.	Gasoline/Diesel Fuel	2023	12	INV	Paid	4,203.01	80805	7861	Fleet and NB police fuel	12/7/2023	12/14/2023
SNOQ VS	501.23.051.54868.532100.	Gasoline/Diesel Fuel	2023	12	INV	Paid	8,862.47	80805	7861	Fleet and NB police fuel	12/7/2023	12/14/2023
Snoq, Petty Cash/Eme	401.18.037.53481.542300.	Postage & Freight	2023	12	INV	Paid	31.69	80806	2023 Eng. Fund	July UB check for postage under-PO required cash	12/13/2023	12/14/2023
Snoq, Petty Cash/Eme	402.20.040.53580.542300.	Postage & Freight	2023	12	INV	Paid	31.69	80806	2023 Eng. Fund	July UB check for postage under-PO required cash	12/13/2023	12/14/2023
Snoq, Petty Cash/Eme	403.22.050.53130.542300.	Postage & Freight	2023	12	INV	Paid	31.69	80806	2023 Eng. Fund	July UB check for postage under-PO required cash	12/13/2023	12/14/2023
SPOK	401.19.039.53935.542000.	Telephone Service	2023	12	INV	Paid	29.02	80807	G0303878W	Irrigation pager	11/15/2023	12/14/2023
TYLERTEC	502.11.023.59418.541040.	Financial System Project Mgmt.	2023	12	INV	Paid	13,300.00	80808	045-443363	Tyler Munis contract	10/31/2023	12/14/2023
TYLERTEC	502.11.023.59418.541040.	Financial System Project Mgmt.	2023	12	INV	Paid	1,216.80	80808	045-443364	Tyler Munis contract	10/31/2023	12/14/2023
UFS/BART	403.22.030.53190.541000.	Professional Svcs - General	2023	12	INV	Paid	1,750.00	80809	2023-1116	Timbers forest assessment report prep	9/29/2023	12/14/2023
ULINE	001.12.028.57680.531300.	Repair & Maintenance Supplies	2023	12	INV	Paid	186.63	80810	170358694	Cord cover-Cable protector	10/31/2023	12/14/2023
UNITEDI	403.22.050.53130.548000.	Repair & Maintenance Services	2023	12	INV	Paid	185.00	80811	INV-02113977	Portable toiler service for DOC operations	10/31/2023	12/14/2023
URNW	402.20.040.53580.545200.	Rent - Furniture & Equipment	2023	12	INV	Paid	1,822.99	80812	222430869-004	Rent lift for antenna project	10/31/2023	12/14/2023
US Postmaster	001.13.000.51890.542300.	Postage & Freight	2023	12	INV	Paid	398.00	80813	PO BOX 987 FEE	PO BOX 987 annual fee	12/5/2023	12/14/2023
UULC	402.20.045.53565.541000.	Professional Svcs - General	2023	12	INV	Paid	63.05	80814	3100232	411 call center fees	10/31/2023	12/14/2023
VISIONQ	510.24.053.51820.548000.	Repair & Maintenance Services	2023	12	INV	Paid	775.00	80815	1205	Window cleaning and lower cleaning - City Hall	11/14/2023	12/14/2023
VISIONQ	510.24.053.51820.548000.	Repair & Maintenance Services	2023	12	INV	Paid	250.00	80815	1206	Window and lower cleaning - City hall & PD	11/14/2023	12/14/2023
WASI	001.06.075.51810.541420.	HR-Related Services	2023	12	INV	Paid	3,560.70	80816	62643	OSHA/MSHA Occ hearing conservation prgm	12/6/2023	12/14/2023
WESSPUR	403.22.030.53190.531300.	Repair & Maintenance Supplies	2023	12	INV	Paid	814.72	80817	2705831	Tree climbing supplies	10/31/2023	12/14/2023
WLACE	401.18.037.53481.531300.	Repair & Maintenance Supplies	2023	12	INV	Paid	22.43	80818	15310493	Wood dowel	11/2/2023	12/14/2023
WIMG	401.19.039.53935.541000.	Professional Svcs - General	2023	12	INV	Paid	4,004.98	80819	21810	December 2023 Maxicom monitoring service	11/20/2023	12/14/2023

## City of Snoqualmie

Claims presented to the City to be paid in the amount of \$1,560,026.94

For claims warrants numbered 80820 through 80882 &amp; dated 12/19/2023

For claims warrants numbered 80820 through 80882 & dated 12/19/2023											#64	
VENDOR NAME	ACCOUNT	ACCOUNT DESC	YEAR	PERIOD	TYPE	STATUS	AMOUNT	CHECK NO	INVOICE	FULL DESC	INVOICE DATE	CHECK DATE
Absher Construction	310.13.702.59418.541060.	Community Ctr - Design	2023	12	INV	Paid	227,605.69	80820	3	Design-build contractor fees for Comm Ctr	12/12/2023	12/19/2023

AMZONCAP	001.09.014.52250.531820.	Info Tech Components	2023	12	INV	Paid	228.69	80821 1IN-Y-QGHV-1C6D	Printer	12/7/2023	12/19/2023
AMZONCAP	401.18.019.53410.531820.	Info Tech Components	2023	12	INV	Paid	141.55	80821 17QC-JL6V-F7R9	Mayor webcam and speakers	11/21/2023	12/19/2023
ASPECT	001.14.032.55860.541080.	Environmental Services	2023	12	INV	Paid	1,146.50	80822 53688	Landslide hazard area tree removal mitigation	10/18/2023	12/19/2023
ASPECT	001.14.032.55860.541080.	Environmental Services	2023	12	INV	Paid	1,886.50	80822 52787	Landslide hazard area tree removal mitigation	8/15/2023	12/19/2023
AUDITOR	001.06.007.51423.541091.	State Auditor Services	2023	12	INV	Paid	4,968.00	80823 L157948	Audit Services - Fraud investigation (2021)	12/11/2023	12/19/2023
BANKK	001.12.028.57680.548150.	Landscaping Services	2023	12	INV	Paid	3,258.00	80824 14243	Playground chips	9/3/2023	12/19/2023
BANKK	001.12.028.57680.548150.	Landscaping Services	2023	12	INV	Paid	3,258.00	80824 14245	Playground chips	9/3/2023	12/19/2023
BDA	310.12.609.59476.541098.	All-Incl Playgrnd - Design	2023	12	INV	Paid	1,224.00	80825 6690	Centennial Fields design services	12/5/2023	12/19/2023
BERGER	310.12.605.59476.541076.	Riverwalk Phase I - Design	2023	12	INV	Paid	52,041.47	80826 36193	Riverwalk NW of Sandy Cove Design/engineering	11/15/2023	12/19/2023
BHS	401.18.037.53481.531300.	Repair & Maintenance Supplies	2023	12	INV	Paid	375.71	80827 53851566.001	Masterlocks	12/3/2023	12/19/2023
Christy Trotto Photo	001.28.057.57390.541000.	Professional Svcs - General	2023	12	INV	Paid	435.60	80828 Tree Lighting 2023	Photography for tree lighting	12/15/2023	12/19/2023
CDB	502.11.027.51888.549900.	ePlan Fees (eCityGov)	2023	12	INV	Paid	4,718.07	80829 47313	Q4 2023 MBP Subscription	11/2/2023	12/19/2023
Control Systems	417.13.454.59435.563000.	WRF Improve Construction	2023	12	INV	Paid	1,062.53	80830 1416	MCC Factory testing travel & coordination	12/11/2023	12/19/2023
CORED	001.09.014.52210.541000.	Professional Svcs - General	2023	12	INV	Paid	3,896.00	80831 FTI0000188	MIH Q2	11/17/2023	12/19/2023
CORED	001.09.014.52210.541000.	Professional Svcs - General	2023	12	INV	Paid	2,456.00	80831 FTI0000194	MIH Q3	10/19/2023	12/19/2023
CORPPAY	001.09.014.52210.549200.	Dues-Subscriptions-Memberships	2023	12	CRM	Paid	287.30	80832 11-23 MB	Seattle Times Subscription	11/23/2023	12/19/2023
CORPPAY	001.09.014.52220.531050.	Uniforms & Protective Gear	2023	12	CRM	Paid	-544.50	80832 11-23 MB	Boots return wrong size	11/23/2023	12/19/2023
CORPPAY	001.09.014.52220.531910.	Operating Supplies	2023	12	CRM	Paid	18.72	80832 11-23 MB	Dish washer pods	11/23/2023	12/19/2023
CORPPAY	001.08.009.52110.541000.	Professional Svcs - General	2023	12	INV	Paid	142.95	80832 11-23 BL	P. Phipps badge embedment	11/23/2023	12/19/2023
CORPPAY	001.08.009.52110.542300.	Postage & Freight	2023	12	INV	Paid	4.09	80832 11-23 LT	Patch mailing postage	11/23/2023	12/19/2023
CORPPAY	001.08.009.52110.549100.	City-Sponsored Expenses	2023	12	INV	Paid	31.98	80832 11-23 LT	Food for all city meeting/gratitude potluck	11/23/2023	12/19/2023
CORPPAY	001.08.009.52121.531910.	Operating Supplies	2023	12	INV	Paid	228.56	80832 11-23 LT	Fingernail scraping collection kits	11/23/2023	12/19/2023
CORPPAY	001.08.009.52122.531000.	Office Supplies	2023	12	INV	Paid	316.40	80832 11-23 BL	Toughbook chargers (7) for cubicles	11/23/2023	12/19/2023
CORPPAY	001.08.009.52122.531000.	Office Supplies	2023	12	INV	Paid	482.93	80832 11-23 LT	Refund over order of 2 name plates	11/23/2023	12/19/2023
CORPPAY	001.08.009.52122.531050.	Uniforms & Protective Gear	2023	12	INV	Paid	117.00	80832 11-23 BL	Door stops (60%) Snoqualmie	11/23/2023	12/19/2023
CORPPAY	001.08.009.52122.531050.	Uniforms & Protective Gear	2023	12	INV	Paid	120.44	80832 11-23 LT	Uniform Re-patching	11/23/2023	12/19/2023
CORPPAY	001.08.009.52122.531910.	Operating Supplies	2023	12	INV	Paid	0.00	80832 11-23 BL	Return Glass markers (60%) Snoqualmie	11/23/2023	12/19/2023
CORPPAY	001.08.009.52122.531910.	Operating Supplies	2023	12	INV	Paid	73.97	80832 11-23 LT	Window markers	11/23/2023	12/19/2023
CORPPAY	001.08.009.52140.543000.	Training & Travel	2023	12	INV	Paid	48.21	80832 11-23 BL	Refreshments for team building and inclusion train	11/23/2023	12/19/2023
CORPPAY	001.08.009.52140.543000.	Training & Travel	2023	12	INV	Paid	1,155.51	80832 11-23 M. Black	Lodging J. Kaee FTO Academy	11/23/2023	12/19/2023
CORPPAY	001.08.009.52150.535900.	Small Tools & Equipment	2023	12	INV	Paid	112.02	80832 11-23 LT	1/2 cost of winch cover veh 101	11/23/2023	12/19/2023
CORPPAY	014.08.012.52110.542300.	Postage & Freight	2023	12	INV	Paid	4.85	80832 11-23 LT	Postage to Wa state patrol @ olympia 23N-3141	11/23/2023	12/19/2023
CORPPAY	014.08.012.52122.531050.	Uniforms & Protective Gear	2023	12	INV	Paid	78.00	80832 11-23 BL	Door stops (40%) North Bend	11/23/2023	12/19/2023
CORPPAY	014.08.012.52122.531050.	Uniforms & Protective Gear	2023	12	INV	Paid	32.02	80832 11-23 LT	Uniform Re-patching	11/23/2023	12/19/2023
CORPPAY	014.08.012.52122.531910.	Operating Supplies	2023	12	INV	Paid	0.00	80832 11-23 BL	Return Glass markers (40%) North Bend	11/23/2023	12/19/2023
CORPPAY	014.08.012.52150.535900.	Small Tools & Equipment	2023	12	INV	Paid	112.00	80832 11-23 LT	1/2 cost of winch cover veh 101	11/23/2023	12/19/2023
CORPPAY	502.11.020.51888.541030.	Info Tech Services	2023	12	INV	Paid	19.95	80832 11-23 IT	Paypal Payflow subscription	11/23/2023	12/19/2023
CWS	001.09.014.52220.531910.	Operating Supplies	2023	12	INV	Paid	71.18	80833 RN11232305	Oxygen and helium	11/30/2023	12/19/2023
Deana Dean	001.05.005.51420.543000.	Training & Travel	2023	12	INV	Paid	93.01	80834 REIMB D. Dean 12-23	Reimbursement Plaque for CM Mayhew	12/11/2023	12/19/2023
Deana Dean	001.05.005.51420.549200.	Dues-Subscriptions-Memberships	2023	12	INV	Paid	25.00	80834 REIMB D. Dean 12-23	Reimbursement WAPRO Membership	12/11/2023	12/19/2023
DOO	001.16.035.54267.548000.	St Clean Repair & Maint Svcs	2023	12	INV	Paid	5,864.25	80835 681	Street sweeping	9/29/2023	12/19/2023
DOO	001.16.035.54267.548000.	St Clean Repair & Maint Svcs	2023	12	INV	Paid	5,538.75	80835 688	Street Sweeping	10/6/2023	12/19/2023
DOO	001.16.035.54267.548000.	St Clean Repair & Maint Svcs	2023	12	INV	Paid	5,830.13	80835 727	Street sweeping	10/31/2023	12/19/2023
DOO	001.16.035.54267.548000.	St Clean Repair & Maint Svcs	2023	12	INV	Paid	5,780.25	80835 728	Street sweeping	11/2/2023	12/19/2023
DOO	001.16.035.54267.548000.	St Clean Repair & Maint Svcs	2023	12	INV	Paid	7,125.56	80835 731	Street sweeping	11/10/2023	12/19/2023
DOO	001.16.035.54267.548000.	St Clean Repair & Maint Svcs	2023	12	INV	Paid	7,192.50	80835 737	Street Sweeping	11/20/2023	12/19/2023
DOO	001.16.035.54267.548000.	St Clean Repair & Maint Svcs	2023	12	INV	Paid	4,410.00	80835 742	Street sweeping	11/27/2023	12/19/2023
EF	501.23.051.54868.531301.	Repair Parts	2023	12	INV	Paid	1,503.79	80836 5199612	Police SUV rear brake caliper brackets	12/11/2023	12/19/2023
EF	501.23.051.54868.531301.	Repair Parts	2023	12	INV	Paid	864.26	80836 5199642	Police SUV brake lining kits	12/12/2023	12/19/2023
EWING	001.12.028.57680.531300.	Repair & Maintenance Supplies	2023	12	INV	Paid	1,254.35	80837 20819006	Field marking paint	10/13/2023	12/19/2023
FCSGROUP	001.14.031.55860.541000.	Professional Svcs - General	2023	12	INV	Paid	10,397.50	80838 3743-22311119	Capital facilities funding plan	11/17/2023	12/19/2023
FCSGROUP	401.18.019.53410.541095.	Utility Rate Study	2023	12	INV	Paid	3,533.00	80838 3880-22311045	Utility rate study 2024 Fiscal health review	11/17/2023	12/19/2023
FCSGROUP	402.20.019.53510.541095.	Utility Rate Study	2023	12	INV	Paid	3,533.00	80838 3880-22311045	Utility rate study 2024 Fiscal health review	11/17/2023	12/19/2023
FCSGROUP	403.22.019.53110.541095.	Utility Rate Study	2023	12	INV	Paid	1,766.50	80838 3880-22311045	Utility rate study 2024 Fiscal health review	11/17/2023	12/19/2023
GOODYEAR	501.23.051.54868.531400.	Tires	2023	12	INV	Paid	2,363.92	80839 195-1168411	State bid Police SUV replacement tires	12/14/2023	12/19/2023
Holmes Weddle	001.04.004.51541.541103.	S. Randall Legal Fees	2023	12	INV	Paid	515.00	80840 830749	Randall BILA matters	12/8/2023	12/19/2023
Jason George	402.20.040.53580.523300.	Reimb - Dues, Licenses & Cert	2023	12	INV	Paid	120.00	80841 Reimb J. George	Pesticide App. Recertification class	11/29/2023	12/19/2023
KC 600	001.13.114.55316.544800.	KC Liquor-Substance Abuse Svcs	2023	12	INV	Paid	7,924.00	80842 129078	WRIA 7 2022 Cost Share	10/5/2023	12/19/2023
KC 600	001.16.035.54264.548000.	Repair & Maintenance Services	2023	12	INV	Paid	1,461.61	80842 129852-129855	Traffic Sign maint.	10/31/2023	12/19/2023
KC RADIO	001.09.014.52250.542100.	Cellular Telephone	2023	12	INV	Paid	1,037.54	80843 20350	Radio Comm System and access fee	11/29/2023	12/19/2023
KI 2	001.09.014.52220.531050.	Uniforms & Protective Gear	2023	12	INV	Paid	452.92	80844 3532	Jacket and buttons	12/6/2023	12/19/2023

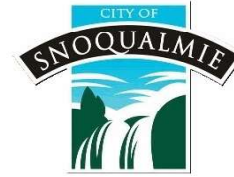
KI 2	001.09.014.52220.531050.	Uniforms & Protective Gear	2023	12	INV	Paid	21.73	80844 3534	Name plate	12/6/2023	12/19/2023
KI 2	001.09.014.52220.531050.	Uniforms & Protective Gear	2023	12	INV	Paid	270.56	80844 3542	Pants, shirt and belt	12/6/2023	12/19/2023
Kim Johnson	001.01.001.51310.549100.	City-Sponsored Expenses	2023	12	INV	Paid	966.75	80845 Re K. Johnson 12-23	Payment for Mayors breakfast - City	12/15/2023	12/19/2023
Kimley-Horn	001.12.028.57680.541000.	Professional Svcs - General	2023	12	INV	Paid	22,496.00	80846 26111265	Parks, recreation and open space plan	10/31/2023	12/19/2023
LAI	001.09.014.52220.531912.	EMS Supplies & Equipment	2023	12	INV	Paid	209.82	80847 1387251	asprin, gloves, lubricating Jelly, Saline	12/7/2023	12/19/2023
LDC	001.14.031.55860.541000.	Professional Svcs - General	2023	12	INV	Paid	4,941.27	80848 33071	Comprehensive Plan	11/15/2023	12/19/2023
LNCS	001.09.014.52250.535900.	Small Tools & Equipment	2023	12	INV	Paid	39.50	80849 INV769456	Locking devices	11/30/2023	12/19/2023
LST	501.23.051.54868.531400.	Tires	2023	12	INV	Paid	213.58	80850 36300674397	Tire mount and balance, 2 mower tire repairs	12/12/2023	12/19/2023
MACDMILL	510.24.053.51820.548000.	Repair & Maintenance Services	2023	12	INV	Paid	3,206.55	80851 SVC281020	HVAC repair shop heater venting/piping repair	11/30/2023	12/19/2023
Michelle Tjosvold	012.13.115.57320.531910.	Operating Supplies	2023	12	INV	Paid	136.25	80852 Re M. Tjosvold	Art off the rails expenses	12/15/2023	12/19/2023
Miller's Equip & Ren	001.28.057.57390.545000.	Operating Rentals & Leases	2023	12	INV	Paid	3,300.49	80853 389757	Tree Lighting Event - Rental Equipment	12/4/2023	12/19/2023
Miller's Equip & Ren	001.28.057.57390.545000.	Operating Rentals & Leases	2023	12	INV	Paid	485.15	80853 409668	Santa gazebo rental equipment	12/12/2023	12/19/2023
MOTOROLA	001.09.014.52250.531300.	Repair & Maintenance Supplies	2023	12	INV	Paid	12,328.35	80854 1187112388D	Radio Comm Equipment	12/4/2023	12/19/2023
MP	401.18.037.53481.541000.	Office Supplies	2023	12	INV	Paid	242.27	80855 91882	Nov 2023 UB printing/folding, envelopes	12/6/2023	12/19/2023
MP	401.18.037.53481.549300.	Printing	2023	12	INV	Paid	318.84	80855 91882	Nov 2023 UB printing/folding, envelopes	12/6/2023	12/19/2023
MP	402.20.040.53580.531000.	Office Supplies	2023	12	INV	Paid	242.27	80855 91882	Nov 2023 UB printing/folding, envelopes	12/6/2023	12/19/2023
MP	402.20.040.53580.549300.	Printing	2023	12	INV	Paid	318.84	80855 91882	Nov 2023 UB printing/folding, envelopes	12/6/2023	12/19/2023
MP	403.22.050.53130.531000.	Office Supplies	2023	12	INV	Paid	242.27	80855 91882	Nov 2023 UB printing/folding, envelopes	12/6/2023	12/19/2023
MP	403.22.050.53130.549300.	Printing	2023	12	INV	Paid	318.84	80855 91882	Nov 2023 UB printing/folding, envelopes	12/6/2023	12/19/2023
NB AUTOG	001.09.014.52220.531910.	Operating Supplies	2023	12	INV	Paid	9.79	80856 0111770	De-icer wash	11/27/2023	12/19/2023
NHC	417.13.406.59431.541060.	Design Svcs Sandy Cove Stable	2023	12	INV	Paid	4,433.75	80857 30534	Sandy Cove bank restoration	12/11/2023	12/19/2023
Pease & Sons, Inc	417.13.454.59435.563000.	WRF Improve Construction	2023	12	INV	Paid	108,638.37	80858 8056-04	Kimball Creek Lift station improvements	11/30/2023	12/19/2023
PEI	001.14.031.55860.541040.	Engineering Services	2023	12	INV	Paid	5,361.25	80859 20220203.0000-7	Comprehensive Plan Update	12/4/2023	12/19/2023
PEI	001.14.032.55860.541040.	Engineering Services	2023	12	INV	Paid	4,657.35	80859 00022222.0000-221	Parcel S22	12/5/2023	12/19/2023
PEI	001.14.032.55860.541040.	Engineering Services	2023	12	INV	Paid	9,125.82	80859 00023042.0000-235	Engineering Services - Timber Trails	12/5/2023	12/19/2023
PF&SINC	001.09.014.52210.541000.	Professional Svcs - General	2023	12	INV	Paid	675.18	80860 97536	Alarm System Inspection	11/14/2023	12/19/2023
POCKET	001.08.009.52122.549300.	Printing	2023	12	INV	Paid	341.66	80861 135492	WA Criminal Code & Traffic Laws booklet 60% Snoq	12/11/2023	12/19/2023
POCKET	014.08.012.52122.549300.	Printing	2023	12	INV	Paid	227.77	80861 135492	WA Criminal Code & Traffic Laws booklet 40% N. Ben	12/11/2023	12/19/2023
POWDERV	001.16.035.54230.531300.	Repair & Maintenance Supplies	2023	12	INV	Paid	978.30	80862 28884	Powder coating	10/17/2023	12/19/2023
POWDERV	001.16.035.54230.531300.	Repair & Maintenance Supplies	2023	12	INV	Paid	1,413.10	80862 28930	Powder coating	11/7/2023	12/19/2023
PREM	402.20.040.53550.531300.	Repair & Maintenance Supplies	2023	12	INV	Paid	25.56	80863 inv497756	Tax not paid previous invoice	2/9/2023	12/19/2023
PREM	402.20.040.53550.531820.	Info Tech Components	2023	12	INV	Paid	844.61	80863 inv497246	Tax not paid previous invoice	2/2/2023	12/19/2023
PROSPECT	417.13.454.59435.563000.	WRF Improve Construction	2023	12	INV	Paid	897,737.39	80864 3	WRF construction completed	12/1/2023	12/19/2023
PSE	001.09.014.52250.547100.	Electricity	2023	12	INV	Paid	2,149.55	80865 200011257959 12-23	Electricity FD	12/5/2023	12/19/2023
PSE	001.16.035.54263.547100.	Electricity	2023	12	INV	Paid	31.13	80865 001499 12-23	Electricity	12/13/2023	12/19/2023
PSE	001.16.035.54263.547100.	Electricity	2023	12	INV	Paid	21.57	80865 431306 12-23	Electricity	12/13/2023	12/19/2023
PSE	001.16.035.54263.547100.	Electricity	2023	12	INV	Paid	12.00	80865 456550	Electricity	12/13/2023	12/19/2023
PSE	001.16.035.54263.547100.	Electricity	2023	12	INV	Paid	58.22	80865 577403 12-23	Electricity	12/13/2023	12/19/2023
PSE	001.16.035.54263.547100.	Electricity	2023	12	INV	Paid	58.48	80865 577445 12-23	Electricity	12/13/2023	12/19/2023
PSE	001.16.035.54263.547100.	Electricity	2023	12	INV	Paid	133.60	80865 617464 12-23	Electricity	12/13/2023	12/19/2023
PSE	001.16.035.54263.547100.	Electricity	2023	12	INV	Paid	1,517.89	80865 639966 12-23	Electricity	12/13/2023	12/19/2023
PSE	001.16.035.54263.547100.	Electricity	2023	12	INV	Paid	35.74	80865 742043 12-23	Electricity	12/13/2023	12/19/2023
PSE	001.16.035.54263.547100.	Electricity	2023	12	INV	Paid	88.10	80865 780111 12-23	Electricity	12/13/2023	12/19/2023
PSE	001.16.035.54263.547100.	Electricity	2023	12	INV	Paid	16.61	80865 780137 12-23	Electricity	12/13/2023	12/19/2023
PSE	401.18.037.53481.547100.	Electricity	2023	12	INV	Paid	23.08	80865 037989 12-23	Electricity	12/13/2023	12/19/2023
PSE	401.19.039.53935.547100.	Electricity	2023	12	INV	Paid	11.87	80865 103385 12-23	Electricity	12/13/2023	12/19/2023
PSE	401.19.039.53935.547100.	Electricity	2023	12	INV	Paid	3,942.87	80865 436232 12-23	Electricity	12/13/2023	12/19/2023
PSE	401.19.039.53935.547100.	Electricity	2023	12	INV	Paid	12.88	80865 794782 12-23	Electricity	12/13/2023	12/19/2023
PSE	402.20.045.53565.547100.	Electricity	2023	12	INV	Paid	319.80	80865 241418 12-23	Electricity	12/13/2023	12/19/2023
PSE	510.24.053.51820.547100.	Electricity	2023	12	INV	Paid	997.35	80865 133972 12-23	Electricity	12/13/2023	12/19/2023
PSE	510.24.053.51820.547100.	Electricity	2023	12	INV	Paid	147.36	80865 198066 12-23	Electricity	12/13/2023	12/19/2023
PSE	510.24.053.51820.547100.	Electricity	2023	12	INV	Paid	38.28	80865 198082 12-23	Electricity	12/13/2023	12/19/2023
PSE	510.24.053.51820.547100.	Electricity	2023	12	INV	Paid	11.51	80865 400820 12-23	Electricity	12/13/2023	12/19/2023
PSE	510.24.053.51820.547100.	Electricity	2023	12	INV	Paid	75.77	80865 549936 12-23	Electricity	12/13/2023	12/19/2023
PSE	510.24.053.51820.547100.	Electricity	2023	12	INV	Paid	1,761.39	80865 885592 12-23	Electricity	12/13/2023	12/19/2023
RH2	417.13.454.59435.541040.	WRF Improve Const Mgmt	2023	12	INV	Paid	43,215.68	80866 93911	WRF P3 Const, submittal, RFI review & inspection	12/13/2023	12/19/2023
ROBERTH	502.11.023.59418.541190.	Temporary Agency Personnel	2023	12	INV	Paid	3,600.00	80867 2924604	IT Contract worker - Asker	12/7/2023	12/19/2023
RRJ Company	417.00.000.22340.223400.	Const Contract Retainage	2023	12	INV	Paid	-56.16	80868 20234#4	2023 Urban forest improv: Const @ storm damage	12/5/2023	12/19/2023
RRJ Company	417.13.471.59431.548155.	Urb Forest Trees Maint-Replace	2023	12	INV	Paid	1,223.09	80868 20234#4	2023 Urban forest improv: Const @ storm damage	12/5/2023	12/19/2023
Saybr Contractors	001.12.028.57680.548000.	Repair & Maintenance Services	2023	12	INV	Paid	3,772.98	80869 29255	RR park electrical and stairs repair	11/30/2023	12/19/2023
SEAAUTO	501.23.051.54868.531301.	Repair Parts	2023	12	INV	Paid	1,922.11	80870 55-8589211	Brake lining & rotors for PD SUV 2020-2022	12/11/2023	12/19/2023

SEAAUTO	501.23.051.54868.531301.	Repair Parts	2023	12	INV	Paid	433.20	80870 55-8589682	Wiper blade refills for Police SUV	12/11/2023	12/19/2023
SEATIMES	001.05.005.51420.541330.	Ordinance Publication	2023	12	INV	Paid	49.06	80871 68005	Ordinance 1278	12/8/2023	12/19/2023
SEATIMES	001.05.005.51420.541330.	Ordinance Publication	2023	12	INV	Paid	64.67	80871 68010	Ordinance 1281	12/8/2023	12/19/2023
SEATIMES	001.05.005.51420.541330.	Ordinance Publication	2023	12	INV	Paid	66.90	80871 68012	Ordinance 1282	12/8/2023	12/19/2023
SEATIMES	001.14.031.55860.541390.	Advertising, Legal Notices etc	2023	12	INV	Paid	98.12	80871 67519	State environmental policy act	11/22/2023	12/19/2023
SEATIMES	401.18.019.53410.541095.	Utility Rate Study	2023	12	INV	Paid	31.43	80871 67421	Utility Rate Study 2024 Fiscal health review	11/21/2023	12/19/2023
SEATIMES	401.18.019.53410.541095.	Utility Rate Study	2023	12	INV	Paid	100.39	80871 67663	Utility Rate study 2024 fiscal health review	11/26/2023	12/19/2023
SEATIMES	402.20.019.53510.541095.	Utility Rate Study	2023	12	INV	Paid	31.43	80871 67421	Utility Rate Study 2024 Fiscal health review	11/21/2023	12/19/2023
SEATIMES	402.20.019.53510.541095.	Utility Rate Study	2023	12	INV	Paid	100.39	80871 67663	Utility Rate study 2024 fiscal health review	11/26/2023	12/19/2023
SEATIMES	403.22.019.53110.541095.	Utility Rate Study	2023	12	INV	Paid	10.73	80871 67421	Utility Rate Study 2024 Fiscal health review	11/21/2023	12/19/2023
SEATIMES	403.22.019.53110.541095.	Utility Rate Study	2023	12	INV	Paid	50.20	80871 67663	Utility Rate study 2024 fiscal health review	11/26/2023	12/19/2023
SKCDPH	310.12.604.59476.541073.	C Pk Sprayground - Design	2023	12	INV	Paid	919.20	80872 1	DOH Permit app for Sprayground	12/14/2023	12/19/2023
SMARTSHE	502.11.021.51888.548860.	Hardware-Software Maintenance	2023	12	INV	Paid	980.10	80873 INV1614039	Smartsheet Annual subscription renewal	12/1/2023	12/19/2023
STORMLK	403.22.030.53190.531300.	Repair & Maintenance Supplies	2023	12	INV	Paid	808.98	80874 23-944	Plants for Elderberry/Mccullough corner	11/21/2023	12/19/2023
Trever Waltos	001.28.057.57390.541000.	Professional Svcs - General	2023	12	INV	Paid	1,050.00	80875 120323	Santa Visits - December City events	12/10/2023	12/19/2023
TWWP	001.12.028.57680.523100.	Clothing Allowance	2023	12	INV	Paid	750.30	80876 2516	Union clothing allowance purchase	10/23/2023	12/19/2023
TWWP	001.12.028.57680.523100.	Clothing Allowance	2023	12	INV	Paid	334.42	80876 2543	Union clothing allowance purchase	11/4/2023	12/19/2023
TWWP	001.12.028.57680.523100.	Clothing Allowance	2023	12	INV	Paid	38.30	80876 2558	Union clothing allowance purchase	11/16/2023	12/19/2023
TWWP	001.12.028.57680.523100.	Clothing Allowance	2023	12	INV	Paid	163.49	80876 2574	union clothing allowance purchase	11/30/2023	12/19/2023
UFS/BART	001.14.032.55860.541080.	Environmental Services	2023	12	INV	Paid	196.25	80877 2023-872	Plat 25	5/26/2023	12/19/2023
ULINE	001.12.028.57680.531300.	Repair & Maintenance Supplies	2023	12	INV	Paid	1,900.27	80878 169631470	Cleaning supplies	10/12/2023	12/19/2023
ULINE	001.12.028.57680.531300.	Repair & Maintenance Supplies	2023	12	INV	Paid	2,382.85	80878 170080777	Cleaning supplies	10/24/2023	12/19/2023
ULINE	001.12.028.57680.531300.	Repair & Maintenance Supplies	2023	12	INV	Paid	2,591.82	80878 170080778	Cleaning supplies	10/24/2023	12/19/2023
VERIZCS	502.11.020.51888.542010.	Cellular Telephone	2023	12	INV	Paid	6,085.20	80879 9949455739 12-23	Monthly telephone service	11/16/2023	12/19/2023
WAAUTO	001.09.014.52250.548000.	Repair & Maintenance Services	2023	12	INV	Paid	333.89	80880 0004951-IN	Washer Repair	11/30/2023	12/19/2023
WLACE	001.12.028.57680.531300.	Repair & Maintenance Supplies	2023	12	INV	Paid	164.58	80881 15310480	Sander and sand paper	11/1/2023	12/19/2023
WLACE	001.12.028.57680.531300.	Repair & Maintenance Supplies	2023	12	INV	Paid	146.06	80881 15310494	Painting Supplies	11/2/2023	12/19/2023
WML	401.18.037.53481.541000.	Professional Svcs - General	2023	12	INV	Paid	30.00	80882 216675	November arsenic sample	11/30/2023	12/19/2023

# Accounts Payable

## Blanket Voucher Approval Document

User: ITreptow  
 Printed: 12/12/2023 - 3:13PM  
 Warrant Request Date: 12/12/2023  
 DAC Fund:



Batch: 00001.12.2023 - UB Refunds 12-14

#62

City of Snoqualmie

Claims presented to the City to be paid in the amount of \$ 2,787.89,  
 for claims warrants numbered 62336 through 62347 & dated 12/12/2023.

Line	Claimant	Voucher No.	Amount
1	Ward,Jeffrey	000062345	72.34
2	Wang,Hou Cheng	000062344	164.15
3	Oxenford,W. Scott and Jody	000062341	403.73
4	Griffith,David	000062339	75.60
5	Zhang,Hui	000062347	175.73
6	Cudworth,Kelly	000062336	158.87
7	Gaddis,Abigail	000062337	191.88
8	Ramquist,Jill	000062342	200.82
9	Gere Auto Repair, LLC	000062338	30.40
10	Stokosa,Anna	000062343	170.54
11	Yang,Chen	000062346	655.95
12	Gu,Albert	000062340	487.88
Page Total:			\$2,787.89
Grand Total:			\$2,787.89

# Accounts Payable

## Check Detail

User: ITreptow  
Printed: 12/12/2023 - 3:17PM



Item 6.

Check Number	Check Date				Amount
UB*03140 - Cudworth, Kelly Line Item Account					
62336	12/12/2023	Inv			
		<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
		11/21/2023	Refund Check	401-00-000-213-10-00-000	158.87
		Inv Total			158.87
					<hr/>
62336 Total:					158.87
					<hr/>
UB*03140 - Cudworth, Kelly Total:					158.87
UB*03141 - Gaddis, Abigail Line Item Account					
62337	12/12/2023	Inv			
		<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
		11/21/2023	Refund Check	401-00-000-213-10-00-000	191.88
		Inv Total			191.88
					<hr/>
62337 Total:					191.88
					<hr/>
UB*03141 - Gaddis, Abigail Total:					191.88
UB*03143 - Gere Auto Repair, LLC Line Item Account					
62338	12/12/2023	Inv			
		<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
		11/21/2023	Refund Check	001-00-000-213-10-00-000	2.51
		11/21/2023	Refund Check	401-00-000-213-10-00-000	27.89
		Inv Total			30.40
					<hr/>
62338 Total:					30.40
					<hr/>
UB*03143 - Gere Auto Repair, LLC Total:					30.40
UB*03138 - Griffith, David Line Item Account					
62339	12/12/2023				

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/21/2023	Refund Check	401-00-000-213-10-00-000	75.60

Inv Total	75.60
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62339 Total:	75.60
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UB*03138 - Griffith, David Total:	75.60
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## UB\*03146 - Gu, Albert Line Item Account

62340      12/12/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/21/2023	Refund Check	401-00-000-213-10-00-000	487.88

Inv Total	487.88
-----------	--------

62340 Total:	487.88
--------------	--------

UB*03146 - Gu, Albert Total:	487.88
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## UB\*03137 - Oxenford, W. Scott and Jody Line Item Account

62341      12/12/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/21/2023	Refund Check	401-00-000-213-10-00-000	403.73

Inv Total	403.73
-----------	--------

62341 Total:	403.73
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UB*03137 - Oxenford, W. Scott and Jody Total:	403.73
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## UB\*03142 - Ramquist, Jill Line Item Account

62342      12/12/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/21/2023	Refund Check	401-00-000-213-10-00-000	200.82

Inv Total	200.82
-----------	--------

62342 Total:	200.82
--------------	--------

UB*03142 - Ramquist, Jill Total:	200.82
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**UB\*03144 - Stokosa, Anna Line Item Account**

62343      12/12/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/21/2023	Refund Check	401-00-000-213-10-00-000	170.54
Inv Total			170.54

62343 Total:

170.54

**UB\*03144 - Stokosa, Anna Total:**

170.54

**UB\*03136 - Wang, Hou Cheng Line Item Account**

62344      12/12/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/21/2023	Refund Check	001-00-000-213-10-00-000	2.44
11/21/2023	Refund Check	001-00-000-213-10-00-000	7.51
11/21/2023	Refund Check	401-00-000-213-10-00-000	37.56
11/21/2023	Refund Check	402-00-000-213-10-00-000	83.53
11/21/2023	Refund Check	403-00-000-213-10-00-000	27.08
11/21/2023	Refund Check	001-00-000-213-10-00-000	3.39
11/21/2023	Refund Check	401-00-000-213-10-00-000	2.64
Inv Total			164.15

62344 Total:

164.15

**UB\*03136 - Wang, Hou Cheng Total:**

164.15

**UB\*03135 - Ward, Jeffrey Line Item Account**

62345      12/12/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/21/2023	Refund Check	401-00-000-213-10-00-000	72.34
Inv Total			72.34

62345 Total:

72.34

**UB\*03135 - Ward, Jeffrey Total:**

72.34

**UB\*03145 - Yang, Chen Line Item Account**

62346      12/12/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/21/2023	Refund Check	401-00-000-213-10-00-000	655.95

Inv Total			655.95
62346 Total:			655.95
UB*03145 - Yang, Chen Total:			655.95
UB*03139 - Zhang, Hui Line Item Account			
62347	12/12/2023		
Inv			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/21/2023	Refund Check	401-00-000-213-10-00-000	175.73
Inv Total			175.73
62347 Total:			175.73
UB*03139 - Zhang, Hui Total:			175.73
Total:			2,787.89



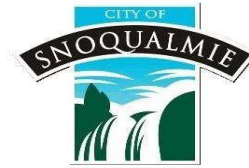
**Payroll**  
**Blanket Voucher Document**

Claims presented to the City to be paid on 11/30/2023 in the amount of 548,330.03  
which includes claim warrants numbered \_\_\_\_\_ through \_\_\_\_\_,  
totaling \$ 0.00, and direct deposits totaling \$ 548,330.03.

# Payroll

## ACH Check Register

User: 'THolden'  
 Printed: 11/29/2023 - 12:38PM  
 Batch: 00002.11.2023 - EOM 11-30-2023  
 Include Partial: TRUE



Check Date	Check Number	Partial ACH	Employee Name	Amount
11/30/2023	0	False	James Mayhew	819.67
11/30/2023	0	False	Bryan Holloway	910.86
11/30/2023	0	False	Louis Washington	719.67
11/30/2023	0	False	Ethan Benson	819.67
11/30/2023	0	False	Jolyon Johnson	819.67
11/30/2023	0	False	Robert Wotton	669.67
11/30/2023	0	False	Cara Christensen	819.67
11/30/2023	0	False	Katherine Ross	3,874.48
11/30/2023	0	False	Deana Dean	7,001.46
11/30/2023	0	False	Tania Holden	5,224.30
11/30/2023	0	False	Jimmie Betts Jr.	3,526.95
11/30/2023	0	False	Brendon Ecker	1,858.81
11/30/2023	0	False	Andrew Latham	4,765.43
11/30/2023	0	False	Sarah Reeder	3,868.42
11/30/2023	0	False	Andrew Jongekryg	1,899.75
11/30/2023	0	False	Samantha Brumfield	3,189.95
11/30/2023	0	False	Kimberly Johnson	5,726.60
11/30/2023	0	False	Nicole Wiebe	4,601.69
11/30/2023	0	False	Carson Hornsby	5,509.03
11/30/2023	0	False	Christina Reller	8,882.65
11/30/2023	0	False	Krista Hintz	5,538.41
11/30/2023	0	False	Debbie Kinsman	2,381.41
11/30/2023	0	False	Heather Florida	4,305.79
11/30/2023	0	False	Gerald Knutsen	6,036.40
11/30/2023	0	False	Kyla Henderson	3,236.99
11/30/2023	0	False	Janna Walker	3,837.69
11/30/2023	0	False	Tami Wood	4,639.94
11/30/2023	0	False	Gail Folkins	2,804.56
11/30/2023	0	False	Danna McCall	3,347.81
11/30/2023	0	False	Brian Lynch	6,605.97
11/30/2023	0	False	Melinda Black	3,070.39
11/30/2023	0	False	Stephanie Butler	3,096.57
11/30/2023	0	False	Austin Gutwein	6,554.65
11/30/2023	0	False	Joseph Spears	3,945.40
11/30/2023	0	False	Drew Ward	3,798.15
11/30/2023	0	False	Michael Peter	2,309.22
11/30/2023	0	False	Max Bostick	5,101.69
11/30/2023	0	False	Pamela Mandery	4,260.20
11/30/2023	0	False	James Aguirre	4,542.92
11/30/2023	0	False	Michael Liebetrau	2,823.73
11/30/2023	0	False	Craig Miller	12,274.58
11/30/2023	0	False	Daniel Moate	9,892.14
11/30/2023	0	False	Marcus Sanchez	5,946.43
11/30/2023	0	False	Perry Phipps	12,287.22
11/30/2023	0	False	Joseph Meadows	4,519.25
11/30/2023	0	False	Cory Hendricks	5,486.88

11/30/2023	0	False	Nicholas Schulgen	2,820.22
11/30/2023	0	False	David Doucett	4,874.67
11/30/2023	0	False	Chase Smith	5,750.04
11/30/2023	0	False	Kim Stonebraker-Weiss	4,089.17
11/30/2023	0	False	James Kaae	8,079.62
11/30/2023	0	False	Jason Weiss	14,797.62
11/30/2023	0	False	Nigel Draveling	10,327.96
11/30/2023	0	False	Dmitriy Vladis	5,974.43
11/30/2023	0	False	Christopher Werre	8,162.09
11/30/2023	0	False	Philip Bennett	6,904.27
11/30/2023	0	False	Justin Ren	4,943.81
11/30/2023	0	False	Kerry O'Neil	4,426.49
11/30/2023	0	False	Dalton Hawk	2,599.12
11/30/2023	0	False	Jason Battles	3,670.99
11/30/2023	0	False	Neil MacVicar	3,297.26
11/30/2023	0	False	Jorge Orozco	6,148.06
11/30/2023	0	False	Ryan Barnet	4,932.71
11/30/2023	0	False	Michael Chambless	8,733.61
11/30/2023	0	False	Kyle Markwardt	4,263.32
11/30/2023	0	False	Christine Iverson Stinson	4,450.33
11/30/2023	0	False	Kevin Aspy	3,211.27
11/30/2023	0	False	Lyle Beach	5,220.07
11/30/2023	0	False	Patrick Fry	3,733.85
11/30/2023	0	False	Jeffrey Hamlin	8,057.21
11/30/2023	0	False	Andrew Vining	3,890.56
11/30/2023	0	False	Hind Ahmed	3,863.37
11/30/2023	0	False	Thomas Holmes	10,960.65
11/30/2023	0	False	Alec Bagley	2,775.04
11/30/2023	0	False	Joan Quade	2,967.50
11/30/2023	0	False	Ryan Dalziel	3,730.77
11/30/2023	0	False	Jason George	9,581.06
11/30/2023	0	False	Kevin Halbert	3,234.46
11/30/2023	0	False	Timothy Barrett	3,318.72
11/30/2023	0	False	Donald Harris	7,829.36
11/30/2023	0	False	Kevin Snyder	5,138.10
11/30/2023	0	False	Kenneth Knowles	5,802.74
11/30/2023	0	False	Christopher Wilson	3,183.81
11/30/2023	0	False	Todd Shinn	5,360.25
11/30/2023	0	False	Matthew Hedger	6,858.72
11/30/2023	0	False	John Cooper	6,024.67
11/30/2023	0	False	Emily Arteché	8,804.07
11/30/2023	0	False	Ashley Wragge	4,521.86
11/30/2023	0	False	Ilyse Treptow	4,218.72
11/30/2023	0	False	Jonathan Kesler	1,227.28
11/30/2023	0	False	Rebecca Buelna	3,286.93
11/30/2023	0	False	Dylan Gamble	3,517.21
11/30/2023	0	False	Michael Bailey	8,679.68
11/30/2023	0	False	Jessica Rellamas	2,837.88
11/30/2023	0	False	Tylor Fischer	4,759.09
11/30/2023	0	False	Zachary Schumann	4,574.13
11/30/2023	0	False	Jacob Fouts	7,429.79
11/30/2023	0	False	Darby Summers	4,616.15
11/30/2023	0	False	Theresa Tozier	6,221.56
11/30/2023	0	False	Gregory Heath	6,264.66
11/30/2023	0	False	Albert Wolfe	8,557.02
11/30/2023	0	False	Nicholas Lathrop	9,494.16
11/30/2023	0	False	Matthew West	6,756.57
11/30/2023	0	False	William Wisham	6,711.29

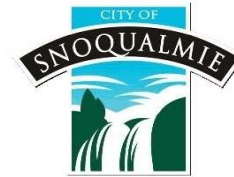
11/30/2023	0	False	Robert Lasswell	6,098.18
11/30/2023	0	False	Benjamin Parker	8,388.19
11/30/2023	0	False	Peter O'Donnell	9,224.85
				0.00
				548,330.03
		Total Employees:	107	548,330.03

Item 6.

## Accounts Payable

## Blanket Voucher Approval Document

User: THolden  
 Printed: 11/29/2023 - 4:45PM  
 Warrant Request Date: 11/30/2023  
 DAC Fund:



Batch: 00002.11.2023 - PV11-2023

City of Snoqualmie

Claims presented to the City to be paid in the amount of \$ 635,848.82  
 for claims warrants numbered 62328 through 62335 & dated 11/30/2023.

Line	Claimant	Voucher No.	Amount
1	AFLAC	000000000	78.13
2	AWC BENEFITS	000000000	153,876.09
3	CITY OF SNOQUALMIE	000062328	1,008.24
4	Dept of Retirement Syst.-PERS	000000000	81,969.65
5	Dept. of Labor & Industries	000000000	26,721.72
6	Dept. of Retirement Syst.- DCP	000000000	37,057.00
7	Dept. of Retirement Syst.- PSERS	000000000	1,532.95
8	Dept. of Retirement Syst.-LEOFF	000000000	56,847.63
9	DiMartino Associates	000062329	409.50
10	Employment Security Dept.	000000000	4,235.18
11	Employment Security Dept.	000000000	1,907.40
12	Employment Security Dept.	000000000	6,597.39
13	IAFF Firepac-Political Affairs Dept.	000062330	4.18
14	IAFF LOCAL #2878	000062331	2,917.26
15	ICMA Retirement Trust -303907	000000000	6,391.00
16	IRS-Payroll EFTPS	000000000	221,443.01
17	NWFFT TRUST	000000000	23,433.58
18	Office of Support Enforcement - DSHS	000000000	1,412.91
19	Snoqualmie Police Association	000062332	1,800.00
20	Teamsters Local Union #763	000062333	3,746.00
21	Voya Institutional Trust Company	000000000	450.00
22	Western States Police Medical Trust	000062334	1,035.00
23	WSCFF	000062335	975.00

Page Total: \$635,848.82

Grand Total: \$635,848.82

# Accounts Payable

## Check Detail

User: THolden  
 Printed: 12/07/2023 - 9:28AM



Check Number	Check Date	Amount
<b>90110 - AFLAC</b>		
0	11/30/2023	
Inv		
<u>Line Item Date</u>	<u>Line Item Description</u>	
11/29/2023	PR Batch 00002.11.2023 AFLAC-Pre Tax	78.13
Inv Total		78.13
0 Total:		78.13
<b>90110 - AFLAC Total:</b>		78.13
<b>90000 - AWC BENEFITS</b>		
0	11/30/2023	
Inv		
<u>Line Item Date</u>	<u>Line Item Description</u>	
11/29/2023	PR Batch 00002.11.2023 AWC-Life Insurance Police	900.00
11/29/2023	PR Batch 00002.11.2023 AWC Dental Benefits Employee	22.30
11/29/2023	PR Batch 00002.11.2023 AWC Long Term Disab. Employee	5.41
11/29/2023	PR Batch 00002.11.2023 AWC Life Insurance	467.70
11/29/2023	PR Batch 00002.11.2023 AWC-Medical Benefits/HF 500	34,065.96
11/29/2023	PR Batch 00002.11.2023 AWC-Employee Pd Life Add'l	50.40
11/29/2023	PR Batch 00002.11.2023 Kaiser Medical Benefits/200	2,276.38
11/29/2023	PR Batch 00002.11.2023 AWC Long Term Disability	601.94
11/29/2023	PR Batch 00002.11.2023 AWC-Vision	1,673.33
11/29/2023	PR Batch 00002.11.2023 AWC Medical Benefits Employee	350.28
11/29/2023	PR Batch 00002.11.2023 AWC-Vision Employee	3.81
11/29/2023	PR Batch 00002.11.2023 AWC Life Insurance Employee	4.80
11/29/2023	PR Batch 00002.11.2023 AWC - Medical Benefits/HF 250	100,378.54
11/29/2023	PR Batch 00002.11.2023 AWC-Dental Benefits	11,254.66
Inv Total		152,055.51
Inv 11-2023		
<u>Line Item Date</u>	<u>Line Item Description</u>	
11/29/2023	Edmund Crosson Medical Premium	1,820.58
Inv 11-2023 Total		1,820.58
0 Total:		153,876.09



**90000 - AWC BENEFITS Total:**

153,876.09

**90099 - CITY OF SNOQUALMIE**

62328      11/30/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
11/29/2023	PR Batch 00002.11.2023 FSA	1,008.24

Inv Total	1,008.24
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62328 Total:

1,008.24

**90099 - CITY OF SNOQUALMIE Total:**

1,008.24

**90070 - Dept of Retirement Syst.-PERS**

0      11/30/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
11/29/2023	PR Batch 00002.11.2023 PERS 2 Employer	40,337.47
11/29/2023	PR Batch 00002.11.2023 PERS2 Employee	26,919.83
11/29/2023	PR Batch 00002.11.2023 PERS 3 Employee	5,959.24
11/29/2023	PR Batch 00002.11.2023 PERS 3 Employer	8,753.11

Inv Total	81,969.65
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0 Total:

81,969.65

**90070 - Dept of Retirement Syst.-PERS Total:**

81,969.65

**90010 - Dept. of Labor & Industries**

0      11/30/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
11/29/2023	PR Batch 00002.11.2023 L&I Employee	4,550.94
11/29/2023	PR Batch 00002.11.2023 L&I Employer	22,170.78

Inv Total	26,721.72
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0 Total:

26,721.72

**90010 - Dept. of Labor & Industries Total:**

26,721.72

**90105 - Dept. of Retirement Syst.- DCP**

0      11/30/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
11/29/2023	PR Batch 00002.11.2023 Defferd Comp Roth Flat	300.00

11/29/2023	PR Batch 00002.11.2023 DCP Flat Employee	23,260.00
11/29/2023	PR Batch 00002.11.2023 DCP-Employer	10,782.00
11/29/2023	PR Batch 00002.11.2023 DCP-Employer-Supplement	2,715.00
Inv Total		37,057.00

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0 Total:	37,057.00
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**90105 - Dept. of Retirement Syst.- DCP Total:** 37,057.00

**90075 - Dept. of Retirement Syst.- PSERS**

0      11/30/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
11/29/2023	PR Batch 00002.11.2023 PSERS Employer	912.58
11/29/2023	PR Batch 00002.11.2023 PSERS Employee	620.37
Inv Total		1,532.95

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0 Total:	1,532.95
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**90075 - Dept. of Retirement Syst.- PSERS Total:** 1,532.95

**90030 - Dept. of Retirement Syst.-LEOFF**

0      11/30/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
11/29/2023	PR Batch 00002.11.2023 LEOFF 2 Employee	35,011.58
11/29/2023	PR Batch 00002.11.2023 LEOFF 2 Employer	21,836.05
Inv Total		56,847.63

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0 Total:	56,847.63
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**90030 - Dept. of Retirement Syst.-LEOFF Total:** 56,847.63

**90300 - DiMartino Associates**

62329      11/30/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
11/29/2023	PR Batch 00002.11.2023 Brown & Brown DBA DiMartino	409.50
Inv Total		409.50

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62329 Total:	409.50
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**90300 - DiMartino Associates Total:**

409.50

**90020 - Employment Security Dept.**

0      11/30/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
11/29/2023	PR Batch 00002.11.2023 Emp Sec- Unemployment Tax	1,907.40
11/29/2023	PR Batch 00002.11.2023 WA Paid Fam. & Med. Leave	1,797.12
11/29/2023	PR Batch 00002.11.2023 WA Cares	4,235.18
11/29/2023	PR Batch 00002.11.2023 WA Paid Fam. & Med. Leave	4,800.27

Inv Total      12,739.97

0 Total:

12,739.97

**90022 - Employment Security Dept. Total:**

12,739.97

**90035 - IAFF Firepac-Political Affairs Dept.**

62330      11/30/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
11/29/2023	PR Batch 00002.11.2023 IAFF-FirePac	4.18

Inv Total      4.18

62330 Total:

4.18

**90035 - IAFF Firepac-Political Affairs Dept. Total:**

4.18

**90045 - IAFF LOCAL #2878**

62331      11/30/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
11/29/2023	PR Batch 00002.11.2023 IAFF-Local 2878 Fire	2,917.26

Inv Total      2,917.26

62331 Total:

2,917.26

**90045 - IAFF LOCAL #2878 Total:**

2,917.26

**90100 - ICMA Retirement Trust -303907**

0      11/30/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
11/29/2023	PR Batch 00002.11.2023 ICMA-Employer	1,625.00
11/29/2023	PR Batch 00002.11.2023 ICMA-Employee	4,516.00

11/29/2023	PR Batch 00002.11.2023 ICMA-Employer Supplement	250.00
Inv Total		6,391.00

0 Total: 6,391.00

**90100 - ICMA Retirement Trust -303907 Total:** 6,391.00

**90085 - IRS-Payroll EFTPS**

0                      11/30/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
11/29/2023	PR Batch 00002.11.2023 Medicare Employer	13,978.23
11/29/2023	PR Batch 00002.11.2023 Medicare Employee	14,426.45
11/29/2023	PR Batch 00002.11.2023 FICA Employer	41,744.31
11/29/2023	PR Batch 00002.11.2023 FICA Employee	41,744.31
11/29/2023	PR Batch 00002.11.2023 Federal Income Tax	109,549.71

Inv Total 221,443.01

0 Total: 221,443.01

**90085 - IRS-Payroll EFTPS Total:** 221,443.01

**90310 - NWFFT TRUST**

0                      11/30/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
11/29/2023	PR Batch 00002.11.2023 Dental Benefits	2,058.02
11/29/2023	PR Batch 00002.11.2023 Medical/Vision Benefits	21,375.56

Inv Total 23,433.58

0 Total: 23,433.58

**90310 - NWFFT TRUST Total:** 23,433.58

**90060 - Office of Support Enforcement - DSHS**

0                      11/30/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
11/29/2023	PR Batch 00002.11.2023 Child Support	1,412.91

Inv Total 1,412.91

0 Total: 1,412.91

**90060 - Office of Support Enforcement - DSHS Total:**

1,412.91

**90180 - Snoqualmie Police Association**

62332              11/30/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>
11/29/2023	PR Batch 00002.11.2023 Police Union Dues

1,800.00

Inv Total

1,800.00

62332 Total:

1,800.00

**90180 - Snoqualmie Police Association Total:**

1,800.00

**90040 - Teamsters Local Union #763**

62333              11/30/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>
11/29/2023	PR Batch 00002.11.2023 Teamsters Union Dues

3,746.00

Inv Total

3,746.00

62333 Total:

3,746.00

**90040 - Teamsters Local Union #763 Total:**

3,746.00

**90095 - Voya Institutional Trust Company**

0                      11/30/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>
11/29/2023	PR Batch 00002.11.2023 Voya-Employee
11/29/2023	PR Batch 00002.11.2023 Voya-Employer

250.00

200.00

Inv Total

450.00

0 Total:

450.00

**90095 - Voya Institutional Trust Company Total:**

450.00

**90400 - Western States Police Medical Trust**

62334              11/30/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>
11/29/2023	PR Batch 00002.11.2023 W States Police Medical Trust

1,035.00

Inv Total

1,035.00

62334 Total:

1,035.00

90400 - Western States Police Medical Trust Total:

1,035.00

90120 - WSCFF

62335                      11/30/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
11/29/2023	PR Batch 00002.11.2023 WSCFF-BENEFIT TRUST FF ER	975.00

Inv Total

975.00

62335 Total:

975.00

90120 - WSCFF Total:

975.00

Total:

635,848.82

# Claims Approval Report F&A 1-3-24, CM 1-8-24

Final Audit Report

2024-01-02

Created:	2024-01-02
By:	Tania Holden (THolden@snoqualmiewa.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAI2LvUu6rL1tCsF8hVIEa3uOK0-MbttMC

## "Claims Approval Report F&A 1-3-24, CM 1-8-24" History



Document created by Tania Holden (THolden@snoqualmiewa.gov)

2024-01-02 - 8:09:54 PM GMT



Document emailed to Jerry Knutsen (JKnutsen@snoqualmiewa.gov) for signature

2024-01-02 - 8:11:01 PM GMT



Email viewed by Jerry Knutsen (JKnutsen@snoqualmiewa.gov)

2024-01-02 - 8:40:32 PM GMT



Document e-signed by Jerry Knutsen (JKnutsen@snoqualmiewa.gov)

Signature Date: 2024-01-02 - 8:45:57 PM GMT - Time Source: server



Agreement completed.

2024-01-02 - 8:45:57 PM GMT



# BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB24-002  
January 8, 2024  
Ordinance

Item 7.

## AGENDA BILL INFORMATION

<b>TITLE:</b>	<b>AB24-002:</b> 2023-2024 Biennial Budget Amendment to Appropriate for the Collective Bargaining Agreement with Teamsters	<input type="checkbox"/> Discussion Only
<b>PROPOSED ACTION:</b>	Adopt Ordinance 1286 Amending the 2023-2024 Biennial Budget	<input type="checkbox"/> Action Needed:
		<input type="checkbox"/> Motion
		<input checked="" type="checkbox"/> Ordinance
		<input type="checkbox"/> Resolution

<b>REVIEW:</b>	Department Director	Drew Bouta	12/28/2023
	Finance	Janna Walker	12/28/2023
	Legal	David Linehan	12/29/2023
	City Administrator	Mike Chambless	1/2/2024

<b>DEPARTMENT:</b>	Finance		
	<b>STAFF:</b> Janna Walker, Budget Manager		
	<b>COMMITTEE:</b> Finance & Administration		<b>COMMITTEE DATE:</b> January 2, 2024
	<b>EXHIBITS:</b> <div><div>1. Ordinance No. 1286</div><div>2. Proposed Amendment Request Table</div><div>3. Proposed 2023 Fund Reconciliations</div><div>4. Proposed 2024 Fund Reconciliations</div><div>5. Proposed Budget Ordinance Table</div><div>6. Budget Totals Comparison Table</div><div>7. Updated Forecast Table</div></div>		

<b>AMOUNT OF EXPENDITURE</b>	\$ 738,332
<b>AMOUNT BUDGETED</b>	\$ n/a
<b>APPROPRIATION REQUESTED</b>	\$ 738,332

## SUMMARY

### INTRODUCTION

The purpose of this ordinance is to amend the 2023-2024 Biennial Budget to provide the City with the appropriation necessary to cover the Teamsters Collective Bargaining Agreement as provided for in AB23-143.

### LEGISLATIVE HISTORY

The 2023-2024 Biennial Budget was adopted by [Ordinance No. 1267](#) on November 28, 2022, amended by [Ordinance No. 1274](#) on February 13, 2023, amended by [Ordinance No. 1277](#) on June 12, 2023, and amended by Ordinance No. 1278 on 11/27/2023. The Administration is requesting an additional appropriation of



\$738,332 across all funds. The Administration anticipates supporting the additional appropriation of \$738,332 with an estimated \$200,934 in interfund cost allocations.

## **ANALYSIS**

Please see attached an “amendment request table” describing the amendments and appropriation increases requested, the fund(s) or functional classification(s) impacted, and the 2023 and 2024 “reconciliation tables” that help to reconcile the amendment request table to the ordinance.

## **BUDGET IMPACTS**

The 2023-2024 Biennial Budget ordinance, as provided for in this agenda bill, authorizes the City of Snoqualmie to spend or transfer amounts no more than \$79,183,011 in 2023 and \$88,808,960 in 2024 for a total of \$167,991,971 across all funds and functional classifications.

## **NEXT STEPS**

First reading and adoption of Ordinance No. 1286 amending the 2023-2024 Biennial Budget

## **PROPOSED ACTION**

Motion to authorize the first reading of Ordinance 1286 amending the 2023-2024 Biennial Budget at the January 8, 2024 City Council meeting and to set the second reading and adoption of Ordinance 1286 for the January 22, 2024 City Council meeting agenda.

**ORDINANCE NO. 1286****AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SNOQUALMIE, WASHINGTON, AMENDING THE 2023-2024 BIENNIAL BUDGET; PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.**

**WHEREAS**, as a noncharter code City, the City of Snoqualmie is authorized by RCW 35A.34.040 to establish by ordinance a two-year fiscal biennium budget cycle for the City; and

**WHEREAS**, the City Council passed Ordinance No. 1096 establishing a two-year fiscal biennial budget, as authorized by RCW 35A.34.040; and

**WHEREAS**, in Ordinance Nos. 1267, 1274, 1277, and 1278 the City adopted and amended the 2023-2024 budget that meets the requirements of the Washington law;

**WHEREAS**, the City Council wishes to modify and amend the 2023-2024 biennial budget to cover expenditures and changes not reasonably foreseen in Ordinance Nos. 1267, 1274, 1277, and 1278.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of Snoqualmie as follows:

Section 1. Biennial Budget Amended. The City of Snoqualmie biennial budget for the 2023-2024 fiscal biennium, as determined after hearings and placed into final form and content, is hereby amended by reference as set forth in Section 2 below.

Section 2. Budget Summary Form. Pursuant to RCW 35A.34.120, the totals of estimated revenues and appropriations for each separate fund, and the aggregate totals for all such funds combined, are set forth on page 2 of this ordinance in summary form:



## Proposed 2023-2024 Amended Biennial Budget Ordinance Table

Fund #	Fund Name	Est. 2023 Beginning Fund Balance	Est. 2023 Sources	Est. 2023 Uses	Est. 2023 Ending Fund Balance	Est. 2024 Sources	Est. 2024 Uses	Est. 2024 Ending Fund Balance	Total 2023-2024 Est. Sources	Total 2023-2024 Uses (Appropriation)
001	General Fund	\$ 4,423,674	\$ 20,714,913		\$ 1,573,683	\$ 21,892,749		\$ 1,732,782	\$ 42,607,662	
	<i>Administrative Departments<sup>1</sup></i>			\$ 5,554,881			\$ 5,702,600			\$ 11,257,481
	<i>Police (Snoqualmie)</i>			\$ 5,250,182			\$ 5,430,137			\$ 10,680,319
	<i>Fire &amp; Emergency Management</i>			\$ 4,135,933			\$ 4,282,520			\$ 8,418,452
	<i>Parks Maintenance</i>			\$ 1,867,360			\$ 1,870,499			\$ 3,737,859
	<i>Community Development<sup>2</sup></i>			\$ 2,279,308			\$ 2,500,811			\$ 4,780,119
	<i>Streets Maintenance</i>			\$ 1,049,649			\$ 1,120,790			\$ 2,170,439
	<i>Non-Departmental<sup>3</sup></i>			\$ 3,427,592			\$ 826,293			\$ 4,253,884
002	Reserve Fund	\$ 2,726,625	\$ 210,497	\$ -	\$ 2,937,122	\$ 92,949	\$ -	\$ 3,030,071	\$ 303,446	\$ -
	<b>Total General Fund</b>	<b>\$ 7,150,300</b>	<b>\$ 20,925,410</b>	<b>\$ 23,564,905</b>	<b>\$ 4,510,805</b>	<b>\$ 21,985,698</b>	<b>\$ 21,733,649</b>	<b>\$ 4,762,854</b>	<b>\$ 42,911,108</b>	<b>\$ 45,298,554</b>
012	Arts Activities Fund	\$ 48,578	\$ 52,094	\$ 60,856	\$ 39,816	\$ 28,217	\$ 37,136	\$ 30,897	\$ 80,311	\$ 97,992
014	North Bend Police Services Fund	\$ 244,924	\$ 2,425,603	\$ 2,573,165	\$ 97,362	\$ 2,568,379	\$ 2,665,741	\$ -	\$ 4,993,982	\$ 5,238,906
018	Deposits Reimbursement Control Fund	\$ 21,266	\$ 10,358	\$ 10,358	\$ 21,266	\$ 10,358	\$ 10,358	\$ 21,266	\$ 20,716	\$ 20,716
020	School Impact Fee Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Total Managerial Funds</b>	<b>\$ 314,767</b>	<b>\$ 2,488,055</b>	<b>\$ 2,644,379</b>	<b>\$ 158,443</b>	<b>\$ 2,606,954</b>	<b>\$ 2,713,235</b>	<b>\$ 52,163</b>	<b>\$ 5,095,009</b>	<b>\$ 5,357,614</b>
110	Hotel/Motel Tax Fund	\$ 147,700	\$ 140,190	\$ 175,000	\$ 112,890	\$ 139,601	\$ 175,000	\$ 77,491	\$ 279,791	\$ 350,000
118	Drug Enforcement Fund	\$ 10,200	\$ 5,172	\$ 5,172	\$ 10,200	\$ 5,172	\$ 5,172	\$ 10,200	\$ 10,344	\$ 10,344
123	Opioid Settlement Fund	\$ -	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ -
131	Affordable Housing Fund	\$ 898,936	\$ 564,121	\$ 132,000	\$ 1,331,057	\$ 394,121	\$ -	\$ 1,725,178	\$ 958,242	\$ 132,000
144	Home Elevation Fund	\$ -	\$ 1,468,000	\$ -	\$ 1,468,000	\$ -	\$ -	\$ 1,468,000	\$ 1,468,000	\$ -
150	ARPA Covid Local Recovery Fund	\$ 2,244,095	\$ 28,327	\$ 1,139,516	\$ 1,132,906	\$ 9,454	\$ 1,142,360	\$ -	\$ 37,781	\$ 2,281,876
	<b>Total Special Revenue Funds</b>	<b>\$ 3,300,932</b>	<b>\$ 2,225,810</b>	<b>\$ 1,451,688</b>	<b>\$ 4,075,053</b>	<b>\$ 548,348</b>	<b>\$ 1,322,532</b>	<b>\$ 3,300,869</b>	<b>\$ 2,774,158</b>	<b>\$ 2,774,220</b>
310	<b>Non-Utilities Capital Fund</b>	<b>\$ 20,100,000</b>	<b>\$ 16,027,950</b>	<b>\$ 18,665,932</b>	<b>\$ 17,462,018</b>	<b>\$ 5,407,400</b>	<b>\$ 21,046,265</b>	<b>\$ 1,823,153</b>	<b>\$ 21,435,350</b>	<b>\$ 39,712,197</b>
350	ERP Project Fund	\$ -	\$ 1,181,579	\$ 742,834	\$ 438,745	\$ 200,083	\$ 488,828	\$ 150,000	\$ 1,381,662	\$ 1,231,662
	<b>Total Capital Funds</b>	<b>\$ 20,100,000</b>	<b>\$ 17,209,529</b>	<b>\$ 19,408,766</b>	<b>\$ 17,900,763</b>	<b>\$ 5,607,483</b>	<b>\$ 21,535,093</b>	<b>\$ 1,973,153</b>	<b>\$ 22,817,012</b>	<b>\$ 40,943,859</b>
401	Water Operations Fund	\$ 1,635,856	\$ 5,190,814	\$ 5,494,461	\$ 1,332,209	\$ 5,504,819	\$ 5,889,694	\$ 947,335	\$ 10,695,634	\$ 11,384,155
402	Sewer Operations Fund	\$ 786,844	\$ 6,447,608	\$ 6,323,103	\$ 911,349	\$ 6,713,795	\$ 6,839,408	\$ 785,736	\$ 13,161,403	\$ 13,162,511
403	Stormwater Operations Fund	\$ 984,709	\$ 2,850,899	\$ 3,268,334	\$ 567,274	\$ 3,063,483	\$ 3,254,085	\$ 376,672	\$ 5,914,382	\$ 6,522,419
417	Utilities Capital Fund	\$ 19,400,000	\$ 10,502,385	\$ 9,058,692	\$ 20,843,693	\$ 14,773,142	\$ 20,655,251	\$ 14,961,584	\$ 25,275,527	\$ 29,713,943
	<b>Total Enterprise Funds</b>	<b>\$ 22,807,410</b>	<b>\$ 24,991,706</b>	<b>\$ 24,144,590</b>	<b>\$ 23,654,526</b>	<b>\$ 30,055,239</b>	<b>\$ 36,638,438</b>	<b>\$ 17,071,327</b>	<b>\$ 55,046,945</b>	<b>\$ 60,783,028</b>
501	Equipment Replacement & Repair Fund	\$ 2,384,697	\$ 2,086,621	\$ 2,607,331	\$ 1,863,987	\$ 1,640,693	\$ 1,048,793	\$ 2,455,887	\$ 3,727,314	\$ 3,656,124
502	Information Technology Fund	\$ 2,251,692	\$ 2,692,943	\$ 3,916,820	\$ 1,027,815	\$ 2,693,684	\$ 3,083,168	\$ 638,332	\$ 5,386,627	\$ 6,999,987
510	Facilities Maintenance Fund	\$ 711,374	\$ 933,842	\$ 1,444,533	\$ 200,683	\$ 734,248	\$ 734,052	\$ 200,879	\$ 1,668,090	\$ 2,178,585
	<b>Total Internal Service Funds</b>	<b>\$ 5,347,762</b>	<b>\$ 5,713,406</b>	<b>\$ 7,968,684</b>	<b>\$ 3,092,485</b>	<b>\$ 5,068,625</b>	<b>\$ 4,866,013</b>	<b>\$ 3,295,097</b>	<b>\$ 10,782,031</b>	<b>\$ 12,834,696</b>
	<b>Total All Funds</b>	<b>\$ 59,021,171</b>	<b>\$ 73,553,916</b>	<b>\$ 79,183,011</b>	<b>\$ 53,392,075</b>	<b>\$ 65,872,347</b>	<b>\$ 88,808,960</b>	<b>\$ 30,455,462</b>	<b>\$ 139,426,263</b>	<b>\$ 167,991,971</b>

<sup>1</sup> Includes Executive, Legislative, City Attorney, City Clerk, Finance & Human Resources, and Communications

<sup>2</sup> Includes Planning, Developer-Reimbursed Expenditures, Building, and Events

<sup>3</sup> Includes Human Services, Court Services, etc.

Section 3. Transfers Within Funds Authorized. Pursuant to RCW 35A.34.200(2), transfers between individual appropriations within any one fund of the 2023-2024 biennial budget may be made during the 2023-2024 fiscal biennium by order of the Mayor; provided, however, that transfers between individual appropriations within the General Fund (Fund No. 001) may be made only within the functional classifications within the General Fund identified in the summary in Section 2 above.

Section 4. Transmittal of Budget. The City Clerk is hereby directed to transmit to the Office of the State Auditor and to the Association of Washington Cities a complete copy of the budget herein referred to as adopted.

Section 5. Effective Date. This ordinance shall be effective five days after its passage and publication, as provided by law.

Section 6. Severability. If any portion of this ordinance is found to be invalid or unenforceable for any reason, such finding shall not affect the validity or enforceability of any other section of this ordinance.

Section 7. Corrections by the City Clerk or Code Reviser. Upon approval of the City Attorney, the City Clerk and Code Reviser are authorized to make necessary corrections to this ordinance, including the correction of clerical errors; references to other local, state or federal laws, codes, rules, or regulations, or ordinance numbering and section/subsection numbering.

**PASSED** by the City Council of the City of Snoqualmie, Washington this 22nd day of January 2024.

\_\_\_\_\_  
Katherine Ross, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Deana Dean, City Clerk

\_\_\_\_\_  
David Linehan, Interim City Attorney

2023-2024 Biennium Budget Amendments  
Proposed Amendment Request Table

Item 7.

#	Amendment Request	Amendment Description	Department	Fund(s) or Functional Classification(s) Impacted	2023-24 Appropriation Increase Requested (Ongoing)	2023-24 Appropriation Increase Requested (One-time)	Offsetting Revenue Description
1	Teamsters' Collective Bargaining Agreement (CBA)	The intent of this amendment is to account for increased personnel costs related to the Teamsters' Collective Bargaining Agreement, retroactively applied to January 1, 2023.	Various	General Fund (#001), Non-Utility Capital (#310), Water Utility (#401), Sewer Utility (#402), Stormwater Utility (#403), Utility Capital (#417) ER&R (#501), IT (#502), and Facilities (#510)	\$ 537,398	\$ -	The appropriation relating to Internal Service Funds (#5XX), approximately \$200,934, will be allocated based on usage, as shown in Amendment Request #2.
2	Teamsters' CBA Cost Allocations	This amendment relates to the Internal Service Funds (#5XX) increased CBA personnel costs. These costs are allocated across the City according to estimated usage	Various	General Fund (#001), Non-Utility Capital (#310), Water Utility (#401), Sewer Utility (#402), Stormwater Utility (#403), Utility Capital (#417) ER&R (#501), IT (#502), and Facilities (#510)	\$ 200,934	\$ -	This amendment will result in \$200,934 of increased revenue to the General Fund (#001) and Internal Service Funds (#5XX) through cost allocations.
					<u>\$ 738,332</u>	<u>\$ -</u>	

## 2023-2024 Biennium Budget Amendments

### Proposed 2023 Fund Reconciliations (Reconciling the Amendment Request Table to Ordinance)

	Beg. Fund Balance	Sources	Uses	Ending Fund Balance
<b>GENERAL FUND (#001)</b>				
Adopted Budget	\$ 4,423,674	\$ 20,681,954	\$ 23,442,961	\$ 1,662,668
+ #1 - Teamsters' Collective Bargaining Agreement 9	\$ -	\$ -	\$ 69,132	\$ (69,132)
+ #2 - Teamster's CBA Internal Cost Allocation (CBA)	\$ -	\$ 32,959	\$ 52,812	\$ (19,853)
<b>= Amended Budget</b>	<b>\$ 4,423,674</b>	<b>\$ 20,714,913</b>	<b>\$ 23,564,905</b>	<b>\$ 1,573,683</b>
<b>NON-UTILITY CAPITAL FUND (#310)</b>				
Adopted Budget	\$ 20,100,000	\$ 16,027,950	\$ 18,655,588	\$ 17,472,362
+ #1 - Teamsters' Collective Bargaining Agreement 9	\$ -	\$ -	\$ 8,484	\$ (8,484)
+ #2 - Teamster's CBA Internal Cost Allocation (CBA)	\$ -	\$ -	\$ 1,860	\$ (1,860)
<b>= Amended Budget</b>	<b>\$ 20,100,000</b>	<b>\$ 16,027,950</b>	<b>\$ 18,665,932</b>	<b>\$ 17,462,018</b>
<b>WATER UTILITY FUND (#401)</b>				
Adopted Budget	\$ 1,635,856	\$ 5,190,814	\$ 5,480,981	\$ 1,345,689
+ #1 - Teamsters' Collective Bargaining Agreement 9	\$ -	\$ -	\$ -	\$ -
+ #2 - Teamster's CBA Internal Cost Allocation (CBA)	\$ -	\$ -	\$ 13,480	\$ (13,480)
<b>= Amended Budget</b>	<b>\$ 1,635,856</b>	<b>\$ 5,190,814</b>	<b>\$ 5,494,461</b>	<b>\$ 1,332,209</b>
<b>SEWER UTILITY FUND (#402)</b>				
Adopted Budget	\$ 786,844	\$ 6,447,608	\$ 6,308,480	\$ 925,972
+ #1 - Teamsters' Collective Bargaining Agreement 9	\$ -	\$ -	\$ -	\$ -
+ #2 - Teamster's CBA Internal Cost Allocation (CBA)	\$ -	\$ -	\$ 14,623	\$ (14,623)
<b>= Amended Budget</b>	<b>\$ 786,844</b>	<b>\$ 6,447,608</b>	<b>\$ 6,323,103</b>	<b>\$ 911,349</b>
<b>STORMWATER UTILITY FUND (#403)</b>				
Adopted Budget	\$ 984,709	\$ 2,850,899	\$ 3,260,430	\$ 575,178
+ #1 - Teamsters' Collective Bargaining Agreement 9	\$ -	\$ -	\$ -	\$ -
+ #2 - Teamster's CBA Internal Cost Allocation (CBA)	\$ -	\$ -	\$ 7,904	\$ (7,904)
<b>= Amended Budget</b>	<b>\$ 984,709</b>	<b>\$ 2,850,899</b>	<b>\$ 3,268,334</b>	<b>\$ 567,274</b>
<b>UTILITY CAPITAL FUND (#417)</b>				
Adopted Budget	\$ 19,400,000	\$ 10,502,385	\$ 9,026,949	\$ 20,875,436
+ #1 - Teamsters' Collective Bargaining Agreement 9	\$ -	\$ -	\$ 24,527	\$ (24,527)
+ #2 - Teamster's CBA Internal Cost Allocation (CBA)	\$ -	\$ -	\$ 7,216	\$ (7,216)
<b>= Amended Budget</b>	<b>\$ 19,400,000</b>	<b>\$ 10,502,385</b>	<b>\$ 9,058,692</b>	<b>\$ 20,843,693</b>

	Beg. Fund Balance	Sources	Uses	Ending Fund Balance
<b>EQUIPMENT REPAIR &amp; REPLACEMENT FUND (#501)</b>				
Adopted Budget	\$ 2,384,697	\$ 2,068,177	\$ 2,586,278	\$ 1,866,596
+ #1 - Teamsters' Collective Bargaining Agreement 9	\$ -	\$ -	\$ 18,444	\$ (18,444)
+ #2 - Teamster's CBA Internal Cost Allocation (CBA)	\$ -	\$ 18,444	\$ 2,609	\$ 15,835
<b>= Amended Budget</b>	<b>\$ 2,384,697</b>	<b>\$ 2,086,621</b>	<b>\$ 2,607,331</b>	<b>\$ 1,863,987</b>
<b>INFORMATION TECHNOLOGY FUND (#502)</b>				
Adopted Budget	\$ 2,251,692	\$ 2,657,771	\$ 3,877,961	\$ 1,031,502
+ #1 - Teamsters' Collective Bargaining Agreement 9	\$ -	\$ -	\$ 35,172	\$ (35,172)
+ #2 - Teamster's CBA Internal Cost Allocation (CBA)	\$ -	\$ 35,172	\$ 3,687	\$ 31,485
<b>= Amended Budget</b>	<b>\$ 2,251,692</b>	<b>\$ 2,692,943</b>	<b>\$ 3,916,820</b>	<b>\$ 1,027,815</b>
<b>FACILITIES MAINTENANCE FUND (#510)</b>				
Adopted Budget	\$ 711,374	\$ 914,845	\$ 1,424,153	\$ 202,066
+ #1 - Teamsters' Collective Bargaining Agreement 9	\$ -	\$ -	\$ 18,997	\$ (18,997)
+ #2 - Teamster's CBA Internal Cost Allocation (CBA)	\$ -	\$ 18,997	\$ 1,383	\$ 17,614
<b>= Amended Budget</b>	<b>\$ 711,374</b>	<b>\$ 933,842</b>	<b>\$ 1,444,533</b>	<b>\$ 200,683</b>
<b>Total for All Amendments =</b>	<b>\$ -</b>	<b>\$ 105,572</b>	<b>\$ 280,330</b>	<b>\$ (174,758)</b>

## 2023-2024 Biennium Budget Amendments

### Proposed 2024 Fund Reconciliations (Reconciling the Amendment Request Table to Ordinance)

	Beg. Fund Balance	Sources	Uses	Ending Fund Balance
<b>GENERAL FUND (#001)</b>				
Adopted Budget	\$ 1,662,668	\$ 21,848,782	\$ 21,565,047	\$ 1,946,402
+ #1 - Teamsters' Collective Bargaining Agreement 9	\$ (69,132)	\$ -	\$ 131,571	\$ (200,703)
+ #2 - Teamster's CBA Internal Cost Allocation (CBA)	\$ (19,853)	\$ 43,967	\$ 37,030	\$ (12,916)
<b>= Amended Budget</b>	<b>\$ 1,573,683</b>	<b>\$ 21,892,749</b>	<b>\$ 21,733,648</b>	<b>\$ 1,732,783</b>
<b>NON-UTILITY CAPITAL FUND (#310)</b>				
Adopted Budget	\$ 17,472,362	\$ 5,407,400	\$ 21,035,946	\$ 1,843,816
+ #1 - Teamsters' Collective Bargaining Agreement 9	\$ (8,484)	\$ -	\$ 9,346	\$ (17,830)
+ #2 - Teamster's CBA Internal Cost Allocation (CBA)	\$ (1,860)	\$ -	\$ 973	\$ (2,833)
<b>= Amended Budget</b>	<b>\$ 17,462,018</b>	<b>\$ 5,407,400</b>	<b>\$ 21,046,265</b>	<b>\$ 1,823,153</b>
<b>WATER UTILITY FUND (#401)</b>				
Adopted Budget	\$ 1,345,689	\$ 5,504,819	\$ 5,804,411	\$ 1,046,098
+ #1 - Teamsters' Collective Bargaining Agreement 9	\$ -	\$ -	\$ 65,620	\$ (65,620)
+ #2 - Teamster's CBA Internal Cost Allocation (CBA)	\$ (13,480)	\$ -	\$ 19,663	\$ (33,143)
<b>= Amended Budget</b>	<b>\$ 1,332,209</b>	<b>\$ 5,504,819</b>	<b>\$ 5,889,694</b>	<b>\$ 947,335</b>
<b>SEWER UTILITY FUND (#402)</b>				
Adopted Budget	\$ 925,972	\$ 6,713,795	\$ 6,761,796	\$ 877,971
+ #1 - Teamsters' Collective Bargaining Agreement 9	\$ -	\$ -	\$ 57,665	\$ (57,665)
+ #2 - Teamster's CBA Internal Cost Allocation (CBA)	\$ (14,623)	\$ -	\$ 19,947	\$ (34,570)
<b>= Amended Budget</b>	<b>\$ 911,349</b>	<b>\$ 6,713,795</b>	<b>\$ 6,839,408</b>	<b>\$ 785,736</b>
<b>STORMWATER UTILITY FUND (#403)</b>				
Adopted Budget	\$ 575,178	\$ 3,063,483	\$ 3,223,527	\$ 415,134
+ #1 - Teamsters' Collective Bargaining Agreement 9	\$ -	\$ -	\$ 20,418	\$ (20,418)
+ #2 - Teamster's CBA Internal Cost Allocation (CBA)	\$ (7,904)	\$ -	\$ 10,140	\$ (18,044)
<b>= Amended Budget</b>	<b>\$ 567,274</b>	<b>\$ 3,063,483</b>	<b>\$ 3,254,085</b>	<b>\$ 376,672</b>
<b>UTILITY CAPITAL FUND (#417)</b>				
Adopted Budget	\$ 20,875,436	\$ 14,773,142	\$ 20,625,096	\$ 15,023,482
+ #1 - Teamsters' Collective Bargaining Agreement 9	\$ (24,527)	\$ -	\$ 26,627	\$ (51,154)
+ #2 - Teamster's CBA Internal Cost Allocation (CBA)	\$ (7,216)	\$ -	\$ 3,528	\$ (10,744)
<b>= Amended Budget</b>	<b>\$ 20,843,693</b>	<b>\$ 14,773,142</b>	<b>\$ 20,655,251</b>	<b>\$ 14,961,584</b>



	Beg. Fund Balance	Sources	Uses	Ending Fund Balance
<b>EQUIPMENT REPAIR &amp; REPLACEMENT FUND (#501)</b>				
Adopted Budget	\$ 1,866,596	\$ 1,622,125	\$ 1,028,835	\$ 2,459,886
+ #1 - Teamsters' Collective Bargaining Agreement 9	\$ (18,444)	\$ -	\$ 18,568	\$ (37,012)
+ #2 - Teamster's CBA Internal Cost Allocation (CBA)	\$ 15,835	\$ 18,568	\$ 1,390	\$ 33,013
<b>= Amended Budget</b>	<b>\$ 1,863,987</b>	<b>\$ 1,640,693</b>	<b>\$ 1,048,793</b>	<b>\$ 2,455,887</b>
<b>INFORMATION TECHNOLOGY FUND (#502)</b>				
Adopted Budget	\$ 1,031,502	\$ 2,671,609	\$ 3,059,118	\$ 643,994
+ #1 - Teamsters' Collective Bargaining Agreement 9	\$ (35,172)	\$ -	\$ 22,075	\$ (57,247)
+ #2 - Teamster's CBA Internal Cost Allocation (CBA)	\$ 31,485	\$ 22,075	\$ 1,975	\$ 51,585
<b>= Amended Budget</b>	<b>\$ 1,027,815</b>	<b>\$ 2,693,684</b>	<b>\$ 3,083,168</b>	<b>\$ 638,332</b>
<b>FACILITIES MAINTENANCE FUND (#510)</b>				
Adopted Budget	\$ 202,066	\$ 723,497	\$ 722,587	\$ 202,976
+ #1 - Teamsters' Collective Bargaining Agreement 9	\$ (18,997)	\$ -	\$ 10,751	\$ (29,748)
+ #2 - Teamster's CBA Internal Cost Allocation (CBA)	\$ 17,614	\$ 10,751	\$ 714	\$ 27,651
<b>= Amended Budget</b>	<b>\$ 200,683</b>	<b>\$ 734,248</b>	<b>\$ 734,052</b>	<b>\$ 200,879</b>
<b>Total for All Amendments =</b>	<b>\$ (174,758)</b>	<b>\$ 95,361</b>	<b>\$ 458,001</b>	<b>\$ (537,398)</b>



# Proposed 2023-2024 Amended Biennial Budget Ordinance Table

Fund #	Fund Name	Est. 2023 Beginning Fund Balance	Est. 2023 Sources	Est. 2023 Uses	Est. 2023 Ending Fund Balance	Est. 2024 Sources	Est. 2024 Uses	Est. 2024 Ending Fund Balance	Total 2023-2024 Est. Sources	Total 2023-2024 Uses (Appropriation)
001	General Fund	\$ 4,423,674	\$ 20,714,913		\$ 1,573,683	\$ 21,892,749		\$ 1,732,782	\$ 42,607,662	
	<i>Administrative Departments<sup>1</sup></i>			\$ 5,554,881			\$ 5,702,600			\$ 11,257,481
	<i>Police (Snoqualmie)</i>			\$ 5,250,182			\$ 5,430,137			\$ 10,680,319
	<i>Fire &amp; Emergency Management</i>			\$ 4,135,933			\$ 4,282,520			\$ 8,418,452
	<i>Parks Maintenance</i>			\$ 1,867,360			\$ 1,870,499			\$ 3,737,859
	<i>Community Development<sup>2</sup></i>			\$ 2,279,308			\$ 2,500,811			\$ 4,780,119
	<i>Streets Maintenance</i>			\$ 1,049,649			\$ 1,120,790			\$ 2,170,439
	<i>Non-Departmental<sup>3</sup></i>			\$ 3,427,592			\$ 826,293			\$ 4,253,884
002	Reserve Fund	\$ 2,726,625	\$ 210,497	\$ -	\$ 2,937,122	\$ 92,949	\$ -	\$ 3,030,071	\$ 303,446	\$ -
	<b>Total General Fund</b>	<b>\$ 7,150,300</b>	<b>\$ 20,925,410</b>	<b>\$ 23,564,905</b>	<b>\$ 4,510,805</b>	<b>\$ 21,985,698</b>	<b>\$ 21,733,649</b>	<b>\$ 4,762,854</b>	<b>\$ 42,911,108</b>	<b>\$ 45,298,554</b>
012	Arts Activities Fund	\$ 48,578	\$ 52,094	\$ 60,856	\$ 39,816	\$ 28,217	\$ 37,136	\$ 30,897	\$ 80,311	\$ 97,992
014	North Bend Police Services Fund	\$ 244,924	\$ 2,425,603	\$ 2,573,165	\$ 97,362	\$ 2,568,379	\$ 2,665,741	\$ -	\$ 4,993,982	\$ 5,238,906
018	Deposits Reimbursement Control Fund	\$ 21,266	\$ 10,358	\$ 10,358	\$ 21,266	\$ 10,358	\$ 10,358	\$ 21,266	\$ 20,716	\$ 20,716
020	School Impact Fee Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Total Managerial Funds</b>	<b>\$ 314,767</b>	<b>\$ 2,488,055</b>	<b>\$ 2,644,379</b>	<b>\$ 158,443</b>	<b>\$ 2,606,954</b>	<b>\$ 2,713,235</b>	<b>\$ 52,163</b>	<b>\$ 5,095,009</b>	<b>\$ 5,357,614</b>
110	Hotel/Motel Tax Fund	\$ 147,700	\$ 140,190	\$ 175,000	\$ 112,890	\$ 139,601	\$ 175,000	\$ 77,491	\$ 279,791	\$ 350,000
118	Drug Enforcement Fund	\$ 10,200	\$ 5,172	\$ 5,172	\$ 10,200	\$ 5,172	\$ 5,172	\$ 10,200	\$ 10,344	\$ 10,344
123	Opioid Settlement Fund	\$ -	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ -
131	Affordable Housing Fund	\$ 898,936	\$ 564,121	\$ 132,000	\$ 1,331,057	\$ 394,121	\$ -	\$ 1,725,178	\$ 958,242	\$ 132,000
144	Home Elevation Fund	\$ -	\$ 1,468,000	\$ -	\$ 1,468,000	\$ -	\$ -	\$ 1,468,000	\$ 1,468,000	\$ -
150	ARPA Covid Local Recovery Fund	\$ 2,244,095	\$ 28,327	\$ 1,139,516	\$ 1,132,906	\$ 9,454	\$ 1,142,360	\$ -	\$ 37,781	\$ 2,281,876
	<b>Total Special Revenue Funds</b>	<b>\$ 3,300,932</b>	<b>\$ 2,225,810</b>	<b>\$ 1,451,688</b>	<b>\$ 4,075,053</b>	<b>\$ 548,348</b>	<b>\$ 1,322,532</b>	<b>\$ 3,300,869</b>	<b>\$ 2,774,158</b>	<b>\$ 2,774,220</b>
310	<b>Non-Utilities Capital Fund</b>	<b>\$ 20,100,000</b>	<b>\$ 16,027,950</b>	<b>\$ 18,665,932</b>	<b>\$ 17,462,018</b>	<b>\$ 5,407,400</b>	<b>\$ 21,046,265</b>	<b>\$ 1,823,153</b>	<b>\$ 21,435,350</b>	<b>\$ 39,712,197</b>
350	ERP Project Fund	\$ -	\$ 1,181,579	\$ 742,834	\$ 438,745	\$ 200,083	\$ 488,828	\$ 150,000	\$ 1,381,662	\$ 1,231,662
	<b>Total Capital Funds</b>	<b>\$ 20,100,000</b>	<b>\$ 17,209,529</b>	<b>\$ 19,408,766</b>	<b>\$ 17,900,763</b>	<b>\$ 5,607,483</b>	<b>\$ 21,535,093</b>	<b>\$ 1,973,153</b>	<b>\$ 22,817,012</b>	<b>\$ 40,943,859</b>
401	Water Operations Fund	\$ 1,635,856	\$ 5,190,814	\$ 5,494,461	\$ 1,332,209	\$ 5,504,819	\$ 5,889,694	\$ 947,335	\$ 10,695,634	\$ 11,384,155
402	Sewer Operations Fund	\$ 786,844	\$ 6,447,608	\$ 6,323,103	\$ 911,349	\$ 6,713,795	\$ 6,839,408	\$ 785,736	\$ 13,161,403	\$ 13,162,511
403	Stormwater Operations Fund	\$ 984,709	\$ 2,850,899	\$ 3,268,334	\$ 567,274	\$ 3,063,483	\$ 3,254,085	\$ 376,672	\$ 5,914,382	\$ 6,522,419
417	Utilities Capital Fund	\$ 19,400,000	\$ 10,502,385	\$ 9,058,692	\$ 20,843,693	\$ 14,773,142	\$ 20,655,251	\$ 14,961,584	\$ 25,275,527	\$ 29,713,943
	<b>Total Enterprise Funds</b>	<b>\$ 22,807,410</b>	<b>\$ 24,991,706</b>	<b>\$ 24,144,590</b>	<b>\$ 23,654,526</b>	<b>\$ 30,055,239</b>	<b>\$ 36,638,438</b>	<b>\$ 17,071,327</b>	<b>\$ 55,046,945</b>	<b>\$ 60,783,028</b>
501	Equipment Replacement & Repair Fund	\$ 2,384,697	\$ 2,086,621	\$ 2,607,331	\$ 1,863,987	\$ 1,640,693	\$ 1,048,793	\$ 2,455,887	\$ 3,727,314	\$ 3,656,124
502	Information Technology Fund	\$ 2,251,692	\$ 2,692,943	\$ 3,916,820	\$ 1,027,815	\$ 2,693,684	\$ 3,083,168	\$ 638,332	\$ 5,386,627	\$ 6,999,987
510	Facilities Maintenance Fund	\$ 711,374	\$ 933,842	\$ 1,444,533	\$ 200,683	\$ 734,248	\$ 734,052	\$ 200,879	\$ 1,668,090	\$ 2,178,585
	<b>Total Internal Service Funds</b>	<b>\$ 5,347,762</b>	<b>\$ 5,713,406</b>	<b>\$ 7,968,684</b>	<b>\$ 3,092,485</b>	<b>\$ 5,068,625</b>	<b>\$ 4,866,013</b>	<b>\$ 3,295,097</b>	<b>\$ 10,782,031</b>	<b>\$ 12,834,696</b>
	<b>Total All Funds</b>	<b>\$ 59,021,171</b>	<b>\$ 73,553,916</b>	<b>\$ 79,183,011</b>	<b>\$ 53,392,075</b>	<b>\$ 65,872,347</b>	<b>\$ 88,808,960</b>	<b>\$ 30,455,462</b>	<b>\$ 139,426,263</b>	<b>\$ 167,991,971</b>

<sup>1</sup> Includes Executive, Legislative, City Attorney, City Clerk, Finance & Human Resources, and Communications

<sup>2</sup> Includes Planning, Developer-Reimbursed Expenditures, Building, and Events

<sup>3</sup> Includes Human Services, Court Services, etc.

2023-2024 Biennium Budget Amendments

2023-2024 Biennial Budget Totals Comparison Table

	Est. 2023 Beginning Fund Balance	Est. 2023 Sources	Est. 2023 Uses	Est. 2023 Ending Fund Balance	Est. 2024 Sources	Est. 2024 Uses	Est. 2024 Ending Fund Balance	Total 2023-2024 Est. Sources	Total 2023-2024 Uses (Appropriation)
Original Ord. 1278	\$ 59,021,171	\$ 73,448,344	\$ 78,902,681	\$ 53,566,833	\$ 65,776,986	\$ 88,350,958	\$ 30,992,861	\$ 139,225,330	\$ 167,253,639
Proposed Ord. XXXX	\$ 59,021,171	\$ 73,553,916	\$ 79,183,011	\$ 53,392,075	\$ 65,872,347	\$ 88,808,960	\$ 30,455,462	\$ 139,426,263	\$ 167,991,971
Difference =	\$ -	\$ 105,572	\$ 280,330	\$ (174,758)	\$ 95,361	\$ 458,002	\$ (537,399)	\$ 200,933	\$ 738,332

## Financial Forecast WORKING DRAFT

Version Date: January 4, 2024

Forecast - Revenues, Expenditures & Fund Balance - Governmental Operating	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
	Budgeted	Budgeted	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected
<b>Beginning Fund Balance</b>	<b>4,423,674</b>	<b>1,629,317</b>	<b>2,057,835</b>	<b>1,965,664</b>	<b>1,634,100</b>	<b>1,112,407</b>	<b>406,946</b>	<b>(0)</b>	<b>0</b>	<b>0</b>
<b>Recurring Revenues</b>										
Property Tax (Avg. Annual Inc. = 1.25%)	8,401,505	8,506,524	8,612,855	8,720,516	8,829,522	8,939,891	9,051,640	9,164,786	9,279,345	9,395,337
Sales & Use Tax/B&O Tax (KC Economic Forecast: Avg. Annual Inc. = 3.40%)	3,769,396	3,922,597	3,931,070	3,950,332	4,056,201	4,153,550	4,336,722	4,540,114	4,736,701	4,941,800
Utility Tax (Avg. Annual Inc. = 2.20%)	2,482,551	2,524,168	2,579,700	2,636,453	2,694,455	2,753,733	2,814,316	2,876,231	2,939,508	3,004,177
Charges for Goods & Services (4.01% Annual Inc.)	3,510,797	4,273,061	4,179,693	4,263,287	4,348,552	4,435,523	4,524,234	4,614,719	4,707,013	4,801,153
Licenses & Permit Fees (2.00% Annual Inc.)	580,157	862,727	879,982	897,582	915,533	933,844	952,521	971,571	991,003	1,010,823
Intergovernmental Revenues & Grants (2.00% Annual Inc.)	528,904	443,243	383,366	391,033	398,854	406,831	414,968	423,267	431,732	440,367
Other Revenues (2.00% Annual Inc.)	257,694	247,639	252,592	257,644	262,796	268,052	273,413	278,882	284,459	290,149
<b>Total Recurring Revenues =</b>	<b>19,531,003</b>	<b>20,779,960</b>	<b>20,819,258</b>	<b>21,116,847</b>	<b>21,505,915</b>	<b>21,891,426</b>	<b>22,367,813</b>	<b>22,869,569</b>	<b>23,369,761</b>	<b>23,883,805</b>
<b>Recurring Expenditures (Inflated Using August 2022 KC Economic Forecast)</b>										
Administrative Depts.	4,693,482	4,981,315	5,114,814	5,246,265	5,386,340	5,526,385	5,671,176	5,820,328	5,973,985	6,131,698
Police (Snoqualmie)	5,169,152	5,361,637	5,505,329	5,646,816	5,797,586	5,948,323	6,104,169	6,264,709	6,430,097	6,599,852
Fire & Emergency Management	4,085,933	4,210,020	4,322,848	4,433,946	4,552,332	4,670,693	4,793,065	4,919,122	5,048,987	5,182,280
Parks Maintenance	1,719,360	1,777,499	1,825,136	1,872,042	1,922,025	1,971,998	2,023,665	2,076,887	2,131,717	2,187,994
Streets Maintenance	1,045,649	1,116,790	1,146,720	1,176,191	1,207,595	1,238,992	1,271,454	1,304,893	1,339,342	1,374,701
Community Development	1,865,560	1,721,419	1,767,553	1,812,979	1,861,385	1,909,781	1,959,818	2,011,361	2,064,461	2,118,962
Developer Reimbursed Expenditures	368,610	377,825	387,951	397,921	408,546	419,168	430,150	441,463	453,118	465,080
Human Services	290,315	298,630	306,633	314,514	322,911	331,307	339,987	348,929	358,141	367,596
Court Services	373,245	382,576	392,829	402,925	413,683	424,439	435,559	447,014	458,816	470,928
Non-Departmental (Sustainability, etc.)	91,476	92,935	95,426	97,879	100,492	103,105	105,806	108,589	111,456	114,398
<b>Total Recurring Expenditures =</b>	<b>19,702,782</b>	<b>20,320,646</b>	<b>20,865,240</b>	<b>21,401,476</b>	<b>21,972,896</b>	<b>22,544,191</b>	<b>23,134,849</b>	<b>23,743,295</b>	<b>24,370,118</b>	<b>25,013,489</b>
<b>Recurring Revenues Over (Under) Recurring Expenditures</b>	<b>(171,778)</b>	<b>459,313</b>	<b>(45,982)</b>	<b>(284,629)</b>	<b>(466,980)</b>	<b>(652,765)</b>	<b>(767,036)</b>	<b>(873,727)</b>	<b>(1,000,357)</b>	<b>(1,129,684)</b>
<b>One-Time Expenditures</b>										
Executive: Council Chambers A/V Upgrade	108,000	-	-	-	-	-	-	-	-	-
Executive: Security Infrastructure at City Hall	207,000	-	-	-	-	-	-	-	-	-
Executive: Strategic Plan	-	60,000	-	-	-	-	-	-	-	-
City Attorney: Contract Legal Support	100,000	100,000	-	-	-	-	-	-	-	-
Multiple Departments: Incentive Retention Pay Program	55,000	97,000	-	-	-	-	-	-	-	-
Finance & Human Resources: Revenue Manager (Two-Year Term Limited)	164,322	170,717	-	-	-	-	-	-	-	-
Finance & Human Resources: Management Analyst (Two-Year Term Limited)	143,285	148,456	-	-	-	-	-	-	-	-
Finance & Human Resources: Temporary Assistance During the ERP Project	50,000	50,000	-	-	-	-	-	-	-	-
Finance & Human Resources: Additional ERP Project Modules	-	80,050	-	-	-	-	-	-	-	-
Police (Snoqualmie): Incentive Retention Pay Program	44,000	68,500	-	-	-	-	-	-	-	-
Gun Range Lead Abatement	37,030	-	-	-	-	-	-	-	-	-
Fire & Emergency Management: Recruitment & Coverage Program	50,000	72,500	-	-	-	-	-	-	-	-
Parks Maintenance: Parks, Open Space, and Recreation Study	60,000	-	-	-	-	-	-	-	-	-
Parks Maintenance: Deferred Repairs	75,000	75,000	-	-	-	-	-	-	-	-
Parks Maintenance: Incentive Retention Pay Program	13,000	18,000	-	-	-	-	-	-	-	-
Community Development: Permit Software Replacement	-	82,600	-	-	-	-	-	-	-	-
Community Development: Incentive Retention Pay Program	5,000	11,000	-	-	-	-	-	-	-	-
Streets Maintenance: Incentive Retention Pay Program	4,000	4,000	-	-	-	-	-	-	-	-
<b>Total One-Time Expenditures =</b>	<b>1,115,637</b>	<b>1,037,823</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Transfers</b>										
<b>Transfer In (ARPA 2022-2024)</b>	<b>1,058,909</b>	<b>1,058,909</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Transfer In (from Reserve Fund)	-	-	-	-	-	-	377,589	891,227	1,059,825	1,149,684
Grant (Dept. of Commerce Comp Plan)	125,000	-	-	-	-	-	-	-	-	-
Transfer Out (to Arts Activities Fund)	(10,000)	(10,000)	(12,500)	(12,500)	(15,000)	(15,000)	(17,500)	(17,500)	(20,000)	(20,000)
Transfer Out (to Reserve Fund)	(180,851)	(41,882)	(33,689)	(34,435)	(39,713)	(37,695)	-	-	(39,468)	-
Transfer Out (to Capital Funds)	(2,500,000)	-	-	-	-	-	-	-	-	-
<b>Total Transfers =</b>	<b>(1,506,942)</b>	<b>1,007,027</b>	<b>(46,189)</b>	<b>(46,935)</b>	<b>(54,713)</b>	<b>(52,695)</b>	<b>360,089</b>	<b>873,727</b>	<b>1,000,357</b>	<b>1,129,684</b>
<b>Ending Fund Balance</b>	<b>1,629,317</b>	<b>2,057,835</b>	<b>1,965,664</b>	<b>1,634,100</b>	<b>1,112,407</b>	<b>406,946</b>	<b>(0)</b>	<b>0</b>	<b>0</b>	<b>0</b>
<i>Estimated Fund Balance</i>	<i>8%</i>	<i>10%</i>	<i>9%</i>	<i>8%</i>	<i>5%</i>	<i>2%</i>	<i>0%</i>	<i>0%</i>	<i>0%</i>	<i>0%</i>

## Reserve Fund

Proposed Policy - Reserve Range 15% to 20% (Assumes 15%)	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Beginning Fund Balance	2,726,625	2,955,417	3,048,097	3,129,786	3,210,221	3,295,934	3,381,629	3,054,040	2,214,813	1,248,456
Interest Earned	47,941	50,798	48,000	46,000	46,000	48,000	50,000	52,000	54,000	56,000
In	180,851	41,882	33,689	34,435	39,713	37,695	-	-	39,468	-
Out	-	-	-	-	-	-	(377,589)	(891,227)	(1,059,825)	(1,149,684)
Reserves	2,955,417	3,048,097	3,129,786	3,210,221	3,295,934	3,381,629	3,054,040	2,214,813	1,248,456	154,772
Reserve Target %	15%	15%	15%	15%	15%	15%	13%	9%	5%	1%
Fund Balance Required - Min 15%	2,955,417	3,048,097	3,129,786	3,210,221	3,295,934	3,381,629	3,470,227	3,561,494	3,655,518	3,752,023
Fund Balance Over (Under) Target - Min	(0)	0	0	(0)	(0)	0	(416,187)	(1,346,681)	(2,407,062)	(3,597,251)
Fund Balance Required - Max 20%	3,940,556	4,064,129	4,173,048	4,280,295	4,394,579	4,508,838	4,626,970	4,748,659	4,874,024	5,002,698
Fund Balance Over (Under) Target - Max	(985,139)	(1,016,032)	(1,043,262)	(1,070,074)	(1,098,645)	(1,127,209)	(1,572,930)	(2,533,846)	(3,625,568)	(4,847,926)



# BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

**AB24-004**  
**January 4, 2024**  
**Ordinance**

Item 8.

## AGENDA BILL INFORMATION

<b>TITLE:</b>	<b>AB24-004:</b> Ordinance Establishing a One-Tenth of One Percent (0.1%) Sales and Use Tax Within the Boundaries of the Snoqualmie Transportation Benefit District for the Purpose of Financing the Costs Associated with Transportation Improvements as Authorized by RCW 36.73.065 and RCW 82.14.0455.	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed:
<b>PROPOSED ACTION:</b>	Adopt Ordinance 1285 Establishing a One-Tenth of One Percent (0.1%) Sales and Use Tax Within the Boundaries of the Snoqualmie Transportation Benefit District for the Purpose of Financial the Costs Associated with Transportation Improvements as Authorized by RCW 36.73.065 and RCW 82.14.0455.	<input type="checkbox"/> Motion <input checked="" type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

<b>REVIEW:</b>	Department Director	Drew Bouta	12/26/2023
	Finance	Janna Walker	12/26/2023
	Legal	David Linehan	12/29/2023
	City Administrator	Mike Chambless	1/2/2024

DEPARTMENT:	Finance		
STAFF:	Janna Walker, Budget Manager		
COMMITTEE:	Finance & Administration	COMMITTEE DATE: January 2, 2024	
EXHIBITS:	1. Ordinance 1285		

<b>AMOUNT OF EXPENDITURE</b>	\$ n/a
<b>AMOUNT BUDGETED</b>	\$ n/a
<b>APPROPRIATION REQUESTED</b>	\$ n/a

## SUMMARY

### INTRODUCTION

Chapter 36.73 of the Revised Code of Washington (RCW) authorized Cities to establish a Transportation Benefit District (TBD) with certain associated revenues, including a voted sales tax of 0.2% and a vehicle license fee up to \$50. The code was amended by Senate Bill 5974 Section 406 to include a 0.1% sales tax that can be imposed by a majority vote of the governing board of the district. This agenda bill seeks to implement the 0.1% TBD sales tax, bringing the total TBD sales tax to the current statutory maximum of 0.3%.

## LEGISLATIVE HISTORY

The City established a TBD on June 14, 2010 through Ordinance No. 1061, specifying the governing board of the Transportation Benefit District (the District) as Snoqualmie City Council. The District has certain authority to collect revenue and use it for projects that preserve, maintain, and operate existing infrastructure of the City, consistent with RCW 36.73 and as defined in Ordinance No. 1061.

Ordinance No. 1163, adopted October 26, 2015, updated Snoqualmie Municipal Code and specified that the City of Snoqualmie assumes all the rights, powers, immunities, functions, and obligations of the District.

The City authorized a \$20 vehicle license fee on June 14, 2010, increasing the fee temporarily to \$40 on March 9, 2020. However, a voted TBD sales tax initiative repealed both vehicle license fees on November 2, 2021, imposing instead a 0.2% sales tax.

## ANALYSIS

The enactment of this sales tax before January 16 would allow the City to prepare the Department of Revenue for an April 1, 2024 start date, and given the lag time between actual retail sales and distribution of the tax, the City of Snoqualmie would likely not receive any revenue until June 2024. This would result in the following estimated revenue collected from the tax, with inflation based on the CPI-U estimate from King County's Office of Economic & Financial Analysis:

### **Estimated Revenue from the TBD Sales Tax (0.1%):**

2024	2025	2026	2027	2028
156,000	319,000	328,000	337,000	345,000

If a decision is made after January 16, but before April 17, the implementation of the sales tax would be delayed by three months and the City would expect to receive approximately \$78,000 less in revenue during 2024 than the above estimated \$156,000.

This revenue should be used in accordance with RCW 36.73 to support transportation improvements listed in the City's 6-year Transportation Improvement Plan, including construction, maintenance, and operation. The eligible uses of this revenue source can apply to both the General Fund (#001), which funds the street maintenance division of the Parks and Public Works Department, and the Non-Utility Capital Fund (#310) which funds transportation capital programs and projects.

Currently, the City diverts one third (33.3%) of utility tax revenues (the City's combined utility and solid waste only) from the General Fund (#001) to the Non-Utility Capital Fund (#310) to support the Street Resurfacing Program (capital program) in accordance with Ordinance No. 1135. To simplify and streamline the accounting of revenues at the City, and where they should go, the Administration recommends receipting the new TBD sales tax revenue into the Non-Utility Capital Fund (#310) and decreasing the amount of the City's combined utility and solid waste utility tax diverted from 33.3% to 15%. The effect on each fund is shown below:

<b>2024</b>	<b>Non-Utility Capital Fund (#310)</b>		<b>General Fund (#001)</b>		<b>Total</b>
	<i>Increase</i>	<i>(Decrease)</i>	<i>Increase</i>	<i>(Decrease)</i>	
TBD Sales Tax (0.1%)	156,000				156,000
Utility Tax		(142,000)	142,000		-
<b>Net Effect =</b>	<b>14,000</b>		<b>142,000</b>		<b>156,000</b>

<b>2025</b>	<b>Non-Utility Capital Fund (#310)</b>		<b>General Fund (#001)</b>		<b>Total</b>
	<i>Increase</i>	<i>(Decrease)</i>	<i>Increase</i>	<i>(Decrease)</i>	
TBD Sales Tax (0.1%)	319,000				319,000
Utility Tax		(292,000)	292,000		-
<b>Net Effect =</b>	<b>27,000</b>		<b>292,000</b>		<b>319,000</b>

The Administration intends to bring an agenda bill to Council to replace Ordinance No. 1135 with a new ordinance specifying that 15% of the City's combined utility tax and solid waste utility tax will be diverted to the Non-Utility Capital Fund (#310) rather than the 33.3% currently specified.

### BUDGET IMPACTS

This Agenda Bill relates to revenue and will increase revenues within the Biennial budget. However, it will not increase expenditures and no budgetary amendment is required.

### NEXT STEPS

This is the first reading of this ordinance. Council may choose to waive the second reading of Ordinance No. 1285 and adopt it immediately, or consider the second reading on January 22, 2024 at which time Council may choose to adopt the ordinance at that time.

### PROPOSED ACTION

Motion to waive Council Rule of Procedure 9.6.2.2 and adopt Ordinance No. 1285 on first and final reading.

OR

Motion to authorize the first reading pertaining to adoption of Ordinance No. 1285 Establishing a One-Tenth of One Percent (0.1%) Sales and Use Tax Within the Boundaries of the Snoqualmie Transportation Benefit District for the Purpose of Financing the Costs Associated with Transportation Improvements as Authorized by RCW 36.73.065 and RCW 82.14.0455 and set forth the second reading and adoption at the January 22, 2024 City Council meeting.



**ORDINANCE NO. 1285**

**AN ORDINANCE OF THE CITY OF SNOQUALMIE, WASHINGTON ESTABLISHING A ONE-TENTH OF ONE PERCENT (0.1%) SALES AND USE TAX WITHIN THE BOUNDARIES OF THE SNOQUALMIE TRANSPORTATION BENEFIT DISTRICT FOR THE PURPOSE OF FINANCING THE COSTS ASSOCIATED WITH TRANSPORTATION IMPROVEMENTS IN THE DISTRICT AS AUTHORIZED BY RCW 36.73.065 AND RCW 82.14.0455; PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Snoqualmie Transportation Benefit District (hereinafter “the District”) was established pursuant to RCW 36.73 by the City Council of Snoqualmie by Ordinance No. 1061 on June 14, 2010; and

**WHEREAS**, under Ordinance No. 1163, passed by the Snoqualmie City Council on October 26, 2015, the City assumed the rights, powers, immunities, functions, and obligations of the District pursuant to RCW 36.73 to allow for said assumption; and

**WHEREAS**, the City’s necessary transportation improvement projects are identified in the City of Snoqualmie’s City’s Six-Year Transportation Improvement Program; and

**WHEREAS**, Snoqualmie Municipal Code 12.26.040 provides that funds generated by the City of Snoqualmie Transportation Benefit District shall be used for transportation improvements that preserve, maintain, and operate the City’s previous investments in transportation infrastructure, reduce the risk of transportation facility failure, improve safety, or reduce congestion, consistent with the requirements of RCW 36.73; and

**WHEREAS**, RCW 36.73.065(4)(a)(v) authorizes transportation benefit districts to impose a sales and use tax in accordance with RCW 82.14.0455 in an amount not exceeding one-tenth of

one percent (0.1%) for a period of ten (10) years upon a majority vote of the governing body of the District for the purpose of financing the transportation improvements of a district; and

**WHEREAS**, post-assumption of the District as provided in Snoqualmie Municipal Code 12.26.020, the Snoqualmie City Council has the authority to exercise the statutory powers set forth in RCW 36.73; and

**WHEREAS**, the Snoqualmie City Council has carefully considered the financial needs of the City's transportation system and the imposition of the tax and has determined that the best interests of the City and the District will be served by passing this ordinance.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of Snoqualmie as follows:

Section 1. Findings. The City Council hereby adopts and incorporates by reference the above recitals as findings in support of this Ordinance.

Section 2. Addition of 0.1% Sales and Use Tax. The City Council, as the governing board of the City of Snoqualmie Transportation Benefit District, finds that it is in the best interest of the City and the District to impose a sales and use tax of one-tenth of one percent (0.1%), pursuant to sections 36.73.040(3)(a) 36.73.065(4)(v), and 82.14.0455 of the Revised Code of Washington for the purpose of raising revenue to acquire, invest in, construct, improve, operate, preserve, and maintain transportation improvements in the District, and to impose such sales and use tax. The sales and use tax shall be imposed for a period of ten (10) years. The tax shall be in addition to any other taxes authorized by law and shall be collected from those persons who are taxable by the state under chapters 82.08 and 82.12 of the Revised Code of Washington, as amended, upon the occurrence of any taxable event within the boundaries of the City of Snoqualmie Transportation Benefit District.

Section 3. Description of Transportation Improvements.

The revenues from a sales and use tax may be used to acquire, invest in, construct, improve, provide, operate, preserve, maintain, and/or fund the following described transportation improvements:

- A. Projects in the District identified in the City of Snoqualmie's Transportation Improvement Plan;
- B. Expanded projects identified in accordance with section 36.73.160 of the Revised Code of Washington, as amended.

Section 4. Notice to Department of Revenue. The City Clerk is hereby directed to transmit this Ordinance to the Washington Department of Revenue (DOR) and to direct DOR to take all steps necessary to immediately implement and collect the tax imposed by this Ordinance.

Section 5. Effective Date. This Ordinance shall take effect five days after its passage and publication as provided by law.

Section 6. Severability. If any portion of this ordinance is found to be invalid or unenforceable for any reason, such finding shall not affect the validity or enforceability of any other section of this ordinance.

Section 7. Corrections by the City Clerk or Code Reviser. Upon approval of the City Attorney, the City Clerk and Code Reviser are authorized to make necessary corrections to this ordinance, including the correction of clerical errors; references to other local, state or federal laws, codes, rules, or regulations, or ordinance numbering and section/subsection numbering.

**PASSED** by the City Council of the City of Snoqualmie, Washington on this 22<sup>nd</sup> day of January 2024.

\_\_\_\_\_  
Katherine Ross, Mayor

ATTEST:

\_\_\_\_\_  
Deana Dean, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
David Linehan, Interim City Attorney



# BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

**AB24-010**  
**January 8, 2024**  
**Committee Report**

Item 9.

## AGENDA BILL INFORMATION

<b>TITLE:</b>	<b>AB24-010:</b> 2025-2030 Utility Rate Study Consultant Contract	<input type="checkbox"/> Discussion Only
<b>PROPOSED ACTION:</b>	Move to approve Resolution 1676 awarding contract with Financial Consulting Solutions (FCS) Group for The City of Snoqualmie's Utility Rate Study 2025-2030	<input checked="" type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Resolution

<b>REVIEW:</b>	Department Director	Jeff Hamlin	12/21/2023
	Finance	Janna Walker	12/21/2023
	Legal	David Linehan	12/21/2023
	City Administrator	Mike Chambless	12/26/2023

<b>DEPARTMENT:</b>	Parks & Public Works		
	<b>STAFF:</b> Dylan Gamble, CIP Manager		
	<b>COMMITTEE:</b> Parks & Public Works		<b>COMMITTEE DATE:</b> January 3, 2024
	<b>EXHIBITS:</b> 1. Resolution 1676 2. FCS Group Contract Routing Sheet 3. FCS Group Contract 4. 2023-28 CIP Excerpt		

<b>AMOUNT OF EXPENDITURE</b>	\$ 127,970
<b>AMOUNT BUDGETED</b>	\$ 100,000
<b>APPROPRIATION REQUESTED</b>	\$ 0

## SUMMARY

### INTRODUCTION

The proposed Agenda Bill and Resolution seeks to authorize the Mayor to contract with FCS Group to conduct the City of Snoqualmie's Utility Rate Study for 2025-2030.

### LEGISLATIVE HISTORY

In June of 2020, City of Snoqualmie Council approved an agreement with Financial Consulting Solutions (FCS) Group to conduct a Utility Rate Study and General Facilities Charges Update for the City's combined utility. Since the adoption of Ordinance 1248, the product of the 2021 Rate study effort, the City maintained the Utility Rates until December 31, 2023.

On December 11<sup>th</sup>, 2023, Snoqualmie City Council approved Ordinance 1284 amending Snoqualmie Municipal Code to increase the City's utility rates for Water, Storm water, and Waste water. This utility rate increase was approved to reduce the impacts that increased inflation and decreased rate revenue across all three utilities. Financial Consulting Solutions (FCS) Group was contracted to prepare a 2024 Fiscal Health Review on the

City's utility rates and make a recommended rate change recommendation to address inflation and revenue impacts.

## BACKGROUND

Staff conducted a request for proposal (RFP) for a consultant contract to review, analyses, and design a rate model for the City of Snoqualmie's utilities (Water, Stormwater, and Wastewater) as well as update the City's General Facility Charges (GFCs). The proposed work would review the years 2025-2030 for rate table review, but would conduct longer ranged reviews to capture accurate revenue and expense forecasts.

Two RFP proposals were received by the City and ranked by a City Staff review panel. After review and scoring, FCS Group was selected as the most appropriate and qualified candidate proposal. Snoqualmie City Council requested that a more immediate '2024' fiscal health review be conducted before a larger more comprehensive rate study. At this time the rate study was paused to conduct the '2024 Fiscal Health Review'. As a result of the approval of Ordinance 1248, this work was completed and the 2025-2030 Utility Rate Study Contract is being resumed.

## ANALYSIS

A 2025-2023 Utility Rate study is encouraged to accurately capture future revenue and expenses related to the City's utilities. The existing utility rate study, and subsequent utility rates, do not capture an accurate forecast for the City's future growth goals, expected revenue sources, or forecasted expenditures. Staff recommends beginning the Utility rate study in 2024, for adoption and codification for the beginning of 2025.

## BUDGET

Administration recommends approval of the contract with FCS Group in the amount of \$127,970 to complete the Utility Rate Study for 2025-2030. The City budgeted \$40,000 for the rate study in both Water Utility (#401) and Sewer Utility (#402), and \$20,000 within Stormwater Utility (#403), for a total of \$100,000, in the 2023-24 Biennial Budget. The three funds are currently encumbered by a contract of \$16,070, with \$6,428 applying to Water and Sewer Utilities, and \$3,214 applying to Stormwater Utility. When accounting for the value of this contract and the outstanding contract value for work performed for the 2024 utility rate study update, the FCS Group contract will exceed the appropriation level across the three funds by a combined total of \$44,040.

### Utility Operations Services - Utility Rate Study

2023-2024 Amended Biennial Budget	
Beginning Budget	\$ 100,000
Expenditures	\$ -
Outstanding Contract Value	\$ (16,070)
Current Available Budget	\$ 83,930
Cost of FCS Contract	\$ (127,970)
Available Budget after Contract	\$ (44,040)

The 2023-24 Biennial Budget includes transfers from the Utility Operating funds (Water, Sewer, and Stormwater Utility) into the Utility Capital Fund (#417) totaling \$13,217,438. Administration proposes decreasing these transfers out from each Utility Operating Fund in the amounts shown in the table below to fund the gap between the amounts budgeted and the expected cost of the contract. According to the 2023-28

Capital Improvement Plan (CIP) cash balance forecast, this decrease in transfers is not anticipated to slow project completion for the duration of the six-year CIP.

	2023-2024
	Biennial Budget
<b>Available Budget / (Shortfall) after AB24-010</b>	<b>\$ (44,040)</b>
<b>Water Utility (#401)</b>	<b>\$ (15,626)</b>
<b>Sewer Utility (#402)</b>	<b>\$ (20,601)</b>
<b>Stormwater Utility (#403)</b>	<b>\$ (7,813)</b>
<b>Available Budget after AB24-010</b>	<b>\$ -</b>

#### NEXT STEPS

If awarded, Staff will finalize the contract with FCS Group. The 2025-2030 Utility Rate Study work will begin with of data collection, analysis modeling. Expected Council review of proposed rate study materials in late Spring/Early Summer 2024.

#### PROPOSED ACTION

Move to approve Resolution 1676 awarding contract with Financial Consulting Solutions (FCS) Group for The City of Snoqualmie's Utility Rate Study 2025-2030.

**RESOLUTION NO. 1676****A RESOLUTION OF THE CITY COUNCIL OF CITY OF SNOQUALMIE, WASHINGTON AWARDING A GENERAL SERVICES CONTRACT TO AND AUTHORIZING EXECUTION OF A GENERAL SERVICES CONTRACT WITH FINANCIAL CONSULTING SERVICES GROUP FOR 2025-2030 UTILITY RATE STUDY AND GENERAL FACILITIES CHARGE UPDATE.**

**WHEREAS**, pursuant to Ordinance No. 448 as codified in Snoqualmie Municipal Code Section 1.08.010, the City of Snoqualmie has adopted the classification of non-charter code city, retaining the mayor-council plan of government as provided for in Chapter 35A.12 RCW; and

**WHEREAS**, on August 21, 2023, the City advertised the Request for Proposals to produce the City of Snoqualmie's 2025-2030 Utility Rate Study and General Facility Charges update ("the Project"); two qualified firms responded by the time the solicitation concluded on September 14, 2023; and

**WHEREAS**, upon review of the proposals, the City chose to select Financial Consulting Services Group to provide the requested services for the Project; and

**WHEREAS**, the City seeks to update the 2025-2030 Utility Rate Study and General Facilities Charges in order to accurately charge rates to cover the City's forecasted expenses and anticipated capital needs for its utility systems; and

**WHEREAS**, City Staff recommends using Financial Consulting Services Group as the provider most capable of meeting the City's requirements for the Project.

**NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF SNOQUALMIE AS FOLLOWS:**



Section 1. Award of General Service Contract. The contract for the Project is hereby awarded to Financial Consulting Services Group in accordance with its proposal.

Section 2. Authorization for Contract Execution. The Mayor is authorized to execute a contract with Financial Consulting Services Group in substantially the form attached hereto as Exhibit A.

Passed by the City Council of the City of Snoqualmie, Washington, this 8<sup>th</sup> day of January 2024.

---

Katherine Ross, Mayor

Attest:

---

Deana Dean, City Clerk

Approved as to form:

---

David Linehan, Interim City Attorney



# CITY OF SNOQUALMIE CONTRACT ROUTING SHEET

Item 9.

## ORIGINATING DEPARTMENT INFO

Contract Name: 2025 – 2030 Utility Rate Study

Department: Parks & Public Works

Staff Person: Dylan Gamble

Date of Request: 1/8/2023

Date Due: 1/8/2023

**Contract No: CS23-094**

## DOCUMENT TYPE

Professional Services Agreement

If other:

## CONTRACTOR / VENDOR / CONSULTANT INFO

Name: FCS Group

Address: 7525 166<sup>th</sup> Avenue NE, Suite D-215, Redmond, WA 98052

Phone: 425-867-1802

Type of Person or Entity Partnership:

State where entity formed: WA

Debarred or Suspended: ☐ Yes ☒ No

Signature name: , Title Sergey Tarasov Contractor Email: (A valid Email is required for [L&I Tracking](#)) Sergey Tarasov  
<SergeyT@fcsgroup.com>

Tax ID#: 91-1417946  
Snoqualmie Business Lic. #: 601098550 – Unified Business ID number

If none, date when application submitted:

Non Profit: ☐ Yes ☒ No Completed W9 ☒ Yes ☐ No

## SCOPE OF WORK - EXHIBIT A

- ☒ Attach a complete and detailed description of the services or scope of work, including completion date for each phase of work and location of work as EXHIBIT A to the contract. Additional exhibits may apply and should be included as needed.

## TERM/COMPENSATION

Commencement Date ASAP

Completion Date: 12/31/2024

Contract Extension: ☐ Yes ☒ No

Total Compensation: \$127,970.00

Not to Exceed: \$127,970.00

(Include expenses and [sales tax](#), if any. If calculated on hourly labor charge, attach schedules of employees' titles and hourly rates)

Reimbursable Expenses: ☐ Yes ☒ No If yes, maximum dollar amount: \$

Certificate of Insurance Required: ☐ Yes ☒ No (If yes, certificate must be attached before agreement is signed)

## PURCHASING & CONTRACTING REQUIREMENTS ([see Snoqualmie Municipal Code \(SMC\) §2.90 Contracts](#))

Procurement Category: General or Purchases Services (Other than A&E)

Selection Process/Procedure Used: Request for Proposals (RFP)

Approval Authority (Two approvers required): ☒ Staff ☐ Manager ☐ Director ☒ Mayor or City Admin. ☒ City Council

## CONTRACT ROUTING & APPROVALS (INITIALED & DATED BY APPROVER)

Date Approved by City Council, if required: NA

- ☒ Director Name: Jeff Hamlin
- ☐ Finance – Janna Walker
- ☐ City Attorney: David Linehan

## SIGNATURES COLLECTED

## ACCOUNTING INFORMATION / OTHER NOTES

Applicable Account Codes & Descriptions:

401-18-019-534-10-41-095	Water Utility Rate Study
403-22-019-531-10-41-095	Storm Utility Rate Study
402-20-019-535-10-41-095	Sewer Utility Rate Study



CITY OF SNOQUALMIE  
CONTRACT ROUTING SHEET

Item 9.

- ☐ Manager (if required):  
☐ Director (if required):  
☐ Mayor or City Administrator (if required):
- ☐ Signed original goes to Department/Project Lead  
☐ *When sending out for signature, cc Deana Dean, City Clerk*

**Exhibit A: Scope of Services**

# CITY OF SNOQUALMIE

## UTILITY RATE STUDY & GFC UPDATE

The following approach would be used to perform a rate study (for water, sewer, and stormwater) and general facilities charge update for the City of Snoqualmie. The tasks noted below will be completed for each utility unless specifically noted otherwise.

### TASK PLAN

#### TASK 1 | INITIAL PROJECT MEETING

An initial project meeting will be scheduled before the commencement of the project with the consultant and the City project team. Meeting participants would include a representative from departments that can address issues related to finance, engineering / operations, customer service and administration.

##### Deliverables

- Project schedule with key milestone review points.
- Schedule standing project team meetings.
- Establish communication protocol.
- Identify project deliverables.

#### TASK 2 | DATA COLLECTION

FCS GROUP will provide a data needs list encompassing historical and projected financial, operational, billing and planning information. The provided data will be reviewed, analyzed and validated for inclusion in the study process.

##### Task 2b | Customer Statistics Validation

A detailed customer billing statistics validation will be completed for each utility. Individual customer data including number of accounts and billed usage will be evaluated and validated against actual revenue collections. This revenue reconciliation will identify anomalies to be corrected prior to developing future projections of customer counts and use / demand under “normal” conditions. Validation of the customer statistics data set with customer demands and revenue generation is critical to the rate study as it establishes the foundation for all of the major analytical phases (revenue requirement, cost-of-service analysis, rate design).

#### Deliverables

- Validated customer statistics for rate revenue forecasting.
- Customer use profile development.
- Evaluate rate classifications.
- Allocation factor development.

## TASK 3 | MODEL ARCHITECTURE

The financial planning cost of service rate model forms the framework and foundation of the rate study. The modeling toolset offers more than a rate study, it provides the City with a long-term financial plan for proactive financial management of each system. The toolset can easily be set-up to address each utility's needs on any multi-year period (e.g., 5/10/20+ year period).

The financial planning model will be a dynamic long-term tool that evolves with the City over time. All analyses will be contained in a single file (one file per utility). An introductory flow screen and user interface will enhance model navigation and “what if” scenarios allowing for various cost and policy alternatives to be simultaneously evaluated. We will work with the City to determine how the model is intended to be used, what answers need to be generated by the tool and what user interface will be most effective.

#### Deliverables

- A “nimble” rate-setting toolset for proactive financial management of each utility.
- User interface for easy navigation to key input areas.
- Scenario interface to test key variables.

## TASK 4 | REVENUE REQUIREMENT ANALYSIS

This task establishes a sustainable, multi-year (10-year minimum) financial management plan that meets the projected total financial needs of each system through generation of sufficient, sustainable revenue. This task analyzes annual cash flow needs by identifying expenses incurred to operate and manage each system including; cost increases resulting from changes in staffing and/or enhanced programs or initiatives, existing contract cost arrangements, capital repair/ replacement needs, new and existing debt repayment obligations and fiscal policy achievement.

Alternative rate strategies and scenarios will be developed that may consider operational changes, capital prioritization, and overall asset management funding approaches for long term capital needs. These scenarios can be used to ultimately inform decision making and optimize proposed rate strategies.

#### Deliverables

- Fiscal policy evaluation.
- Determine total annual system obligations by utility.
- Identify the required rate strategy that will meet each system's total financial obligations.

- Evaluate capital projects and create funding a plan for each system.
- Ten-year rate strategy (2020-2029) easily expandable for a longer-term outlook.
- Base case and up to three (3) scenarios.
- Two (2) project team review meetings.

## TASK 5 | COST OF SERVICE UPDATE (WATER & SEWER)

The cost of service (COSA) analysis establishes both (1) a defensible basis for assigning “cost shares,” and (2) “equity” for system customers based on industry standard methodologies that are tailored to the City’s unique water and sewer systems and customer characteristics. Due to the simplicity of the stormwater rate structure, a cost-of-service analysis is not performed for the service.

### Deliverables

- Class based equity evaluation.
- Cost based unit costs.
- Evaluation of fixed and variable costs.
- COSA phase-in, if warranted.
- Review meeting.

## TASK 6 | RATE DESIGN

Rate design determines how the target level of revenue will be generated (fixed v. variable charges) from each customer class. Rate design considers both the level (amount of revenue that must be generated) and structure (how the revenue will be collected, or bill assessed).

The rate design process in this study will aim to balance the priorities of the City while preserving revenue stability. Each developed rate design alternative should generate sufficient revenue to meet the revenue requirement’s forecast and begin to address any material inequities identified in the COSA findings. In addition, rate designs will be consistent with the City’s fiscal policies, billing system capabilities, and goals.

### Task 6a | Reclaimed Water Rate Design

A reclaimed water rate design will be developed utilizing the sewer utility’s cost-of-service analysis’ unit costs. The reclaimed water rate will capture relevant expenses associated with operating and maintenance, general and administrative, capital and, if applicable, debt service. The rate structure will take into account the level of revenue to be recovered and the revenue recovery mechanism (e.g., fixed and variable charges). This task includes two (2) review meetings and up to three (3) alternative rate structure scenarios. This task also includes the development of a financial chapter for the reclaimed water comprehensive plan being completed for the City by a consulting engineer.

### Deliverables

- Up to three (3) alternative customer class rate designs that align with the identified City priorities.
- Up to three (3) alternative reclaimed water rate design alternatives and two (2) review meetings.
- Customer class bill impacts.
- Neighboring utility bill comparisons.
- Two (2) project review meetings.
- Financial chapter in the reclaimed water system plan.

## TASK 7 | GENERAL FACILITIES CHARGE (GFC) UPDATE

A general facilities charge (GFC) is a one-time charge imposed as a condition of service on new development or on expanded connection to the system. The charge represents a prorated share of the capital investment made to provide system capacity. There are a variety of approaches that are used in the industry to establish a defensible GFC. While the City has some flexibility to define an equitable share of system costs, it is important that the City follow a rational approach to consistently determine and implement cost based GFCs.

The City is authorized to assess fees and charges under Section 35.92.025 of the Revised Code of Washington (RCW). The RCW has limited language specifying the methodology to be used for calculation of GFCs for Cities, offering minimal guidance. In general, each connection shall bear a proportional share of the cost of the system capacity required. The GFC developed shall reflect an updated inventory of existing system assets, the most recent approved capital improvement program costs related to growth, and current expectations for future population/ customer capacity.

The GFC will reflect existing and future capital costs associated with providing service to new connections as identified in the City's current draft Water and Sewer System Plan planning documents. The GFC calculation will provide the maximum allowable charge. The results of the GFC will be incorporated into the revenue requirement as revenue from these fees will help off-set capital costs. The City may consider phasing-in charges should there be significant increases or if other policy-related issues are being considered such as economic development.

### Deliverables

- Calculated maximum allowable GFC for each system, and phase-in if warranted.
- Schedule of fees.
- Review meeting.

## TASK 8 | IMPLEMENTATION & EDUCATION

The success of a rate study relies on an open and involved process for informing and educating the City Council, Committee and customers on the rate study process and to clearly define the cost basis for the fees imposed on customers by linking the financial requirements to costs. We propose six (6) internal project meetings at key milestones with City staff to review key assumptions and outcomes.

These meetings may be scheduled as onsite or an interactive conference call depending on budget constraints.

In addition to the project review meetings, it will be critical to present findings, education and implementation information and recommendations to the City Council, Finance and / or Public Works Committee and the public. These meetings are meant to familiarize the decision makers with the process, gain input on key priorities and objectives, and allow sufficient time for presentation of findings and to incorporate their feedback and input in development of the final recommendations.

The RFP did not identify a number of total meetings to be included in the scope of services. Based on our history working with the City, and additional input received from our follow up questions, we propose attendance at five (5) meetings with the City Council / Committee / Public.

The most recent rate study completed in 2020 included ten (10) Council and Committee meetings. Based on input received from our follow-up questions, an additional five (5) meetings will be budgeted as part of a contingency, only accessible, if necessary, by written authorization from the City.

## TASK 8 | DOCUMENTATION

A written draft and final report documenting the rate study process, methodology, key assumptions, results and recommendations will be provided. The electronic model will provide the technical exhibits.

### Deliverables

- An electronic copy of the draft report.
- An electronic reproducible copy of the final report.
- A copy of the Excel based model for each utility.

## MANAGEMENT CONTINGENCY

This scope includes a budget contingency for any unanticipated tasks, which may include, but are not limited to the development of additional rate strategies, alternative rate designs and additional meetings / presentations. This portion of the budget will only be accessible through written authorization.



**Exhibit B: Compensation**

The total compensation to be paid to FCS GROUP, including services and expenses, shall not exceed \$127,970.



# 2023-2028 Capital Improvement Plan Statement of Utilities CIP Sources, Uses, and Cash Balance<sup>1</sup>

Item 9.

ESTIMATED BEGINNING UTILITIES CIP CASH BALANCE <sup>2</sup>		2023	2024	2025	2026	2027	2028	TOTAL
Total Beginning Utilities CIP Cash Balance =		\$ 19,400,000	\$ 21,282,443	\$ 15,499,586	\$ 12,430,840	\$ 8,082,704	\$ 9,728,904	
<b>ESTIMATED SOURCES</b>								
<i>Charges for Goods and Services</i>								
Utility Fees ("Rates") <sup>3</sup>		\$ 6,615,000	\$ 7,200,000	\$ 7,570,000	\$ 8,075,000	\$ 7,980,000	\$ 8,570,000	\$ 46,010,000
Total Charges for Goods and Services =		\$ 6,615,000	\$ 7,200,000	\$ 7,570,000	\$ 8,075,000	\$ 7,980,000	\$ 8,570,000	\$ 46,010,000
<i>Grants</i>								
Grants		\$ 290,500	\$ 1,518,500	\$ 941,000	\$ -	\$ -	\$ -	\$ 2,750,000
Total Grants =		\$ 290,500	\$ 1,518,500	\$ 941,000	\$ -	\$ -	\$ -	\$ 2,750,000
<i>Other Increases</i>								
General Facilities Charges		\$ 3,230,000	\$ 3,410,000	\$ 1,670,000	\$ 1,740,000	\$ 1,810,000	\$ 1,890,000	\$ 13,750,000
Contributions in Aid of Construction (CIAC)		\$ 237,943	\$ 2,644,643	\$ 4,355,254	\$ 834,864	\$ 986,200	\$ 1,287,500	\$ 10,346,404
Total Other Increases =		\$ 3,467,943	\$ 6,054,643	\$ 6,025,254	\$ 2,574,864	\$ 2,796,200	\$ 3,177,500	\$ 24,096,404
<b>TOTAL SOURCES =</b>		<b>\$ 10,373,443</b>	<b>\$ 14,773,143</b>	<b>\$ 14,536,254</b>	<b>\$ 10,649,864</b>	<b>\$ 10,776,200</b>	<b>\$ 11,747,500</b>	<b>\$ 72,856,404</b>
<b>ESTIMATED USES</b>		<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>TOTAL</b>
<i>Capital Programs</i>								
Utility Main & Drainage System Replacement Program		\$ 987,000	\$ 2,134,000	\$ 2,204,000	\$ 2,279,000	\$ 2,472,000	\$ 2,687,000	\$ 12,763,000
Urban Forestry Improvement Program		\$ 211,000	\$ 237,000	\$ 258,000	\$ 280,000	\$ 301,000	\$ 323,000	\$ 1,610,000
Stormwater Pond Improvement Program		\$ 53,000	\$ 56,000	\$ 58,000	\$ 60,000	\$ 62,000	\$ 65,000	\$ 354,000
Total Capital Programs =		\$ 1,251,000	\$ 2,427,000	\$ 2,520,000	\$ 2,619,000	\$ 2,835,000	\$ 3,075,000	\$ 14,727,000
<i>Capital Projects</i>								
Pressure Zone Conversions Project		\$ -	\$ 27,000	\$ 204,000	\$ -	\$ -	\$ -	\$ 231,000
Pressure Reducing Valve (PRV) Stations Project		\$ 84,000	\$ 237,000	\$ -	\$ -	\$ -	\$ -	\$ 321,000
1040 Zone Booster Pump Station Improvement Project		\$ 38,000	\$ 394,000	\$ -	\$ -	\$ -	\$ -	\$ 432,000
705 Zone Booster Pump Station Improvement Project		\$ -	\$ -	\$ 54,000	\$ 521,000	\$ -	\$ -	\$ 575,000
South Wellfield Improvement Project		\$ -	\$ -	\$ 258,000	\$ 2,600,000	\$ -	\$ -	\$ 2,858,000
1040 Zone Reservoir Addition Project		\$ 38,000	\$ 394,000	\$ -	\$ -	\$ -	\$ 5,000,000	\$ 5,432,000
Canyon Springs Improvement Project		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,253,000	\$ 1,253,000
Railroad Place Lift Station Improvement Project		\$ 106,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 106,000
Eagle Lake Water Reclamation Basin Improvement Project		\$ 106,000	\$ 215,000	\$ 1,828,000	\$ 1,183,000	\$ -	\$ -	\$ 3,332,000
SR 202 Drainage Improvement Project		\$ -	\$ -	\$ 892,000	\$ 1,726,000	\$ -	\$ -	\$ 2,618,000
Leitz Street Drainage Improvement Project		\$ -	\$ -	\$ -	\$ 132,000	\$ -	\$ -	\$ 132,000
Ridge Street Drainage Improvement Project		\$ -	\$ 166,000	\$ 170,000	\$ -	\$ -	\$ -	\$ 336,000
Kimball Creek Riparian Restoration Project		\$ 79,000	\$ 161,000	\$ 161,000	\$ 1,075,000	\$ 900,000	\$ -	\$ 2,376,000
Total Capital Projects =		\$ 451,000	\$ 1,594,000	\$ 3,567,000	\$ 7,237,000	\$ 900,000	\$ 6,253,000	\$ 20,002,000
<i>Capital Projects Awaiting Grant Approval or Other Sources</i>								
Sandy Cove Park Riverbank Restoration & Outfall Project (CP <sup>4</sup> = \$2,750,000)		\$ 581,000	\$ 3,037,000	\$ 1,882,000	\$ -	\$ -	\$ -	\$ 5,500,000
Total Capital Projects Awaiting Grant Approval or Other Sources =		\$ 581,000	\$ 3,037,000	\$ 1,882,000	\$ -	\$ -	\$ -	\$ 5,500,000
<i>Capital Projects with Estimated Developer Contributions (CIAC)</i>								
SR 202 Bridge Utility Main Replacement Project (CP = \$3,523,500)		\$ -	\$ -	\$ 84,000	\$ 634,000	\$ 1,262,000	\$ 1,935,000	\$ 3,915,000
599 Zone Reservoir Addition Project (CP = \$2,058,500)		\$ -	\$ -	\$ 48,000	\$ 161,000	\$ 1,720,000	\$ 2,188,000	\$ 4,117,000
Source of Supply Improvement Project (CP = \$1,819,300)		\$ 686,000	\$ 129,000	\$ 129,000	\$ 1,290,000	\$ -	\$ -	\$ 2,234,000
Snoqualmie Mill Water Main Loop Project (CP = \$2,040,900)		\$ 158,000	\$ 409,000	\$ 5,591,000	\$ 645,000	\$ -	\$ -	\$ 6,803,000
Water Reclamation Facility Improvements - Phase 3 (CP = \$10,910,396)		\$ 2,805,000	\$ 10,552,000	\$ 1,373,000	\$ -	\$ -	\$ -	\$ 14,730,000
Total Capital Projects with Estimated Developer Contributions (CIAC) =		\$ 3,649,000	\$ 11,090,000	\$ 7,225,000	\$ 2,730,000	\$ 2,982,000	\$ 4,123,000	\$ 31,799,000
<i>Information Technology (IT) Project Contributions</i>								
Enterprise Resource Planning System Replacement Project		\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Total IT Project Contributions =		\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
<i>Debt Service</i>								
Debt Service		\$ 2,409,000	\$ 2,408,000	\$ 2,411,000	\$ 2,412,000	\$ 2,413,000	\$ 2,010,000	\$ 14,063,000
Total Debt Service =		\$ 2,409,000	\$ 2,408,000	\$ 2,411,000	\$ 2,412,000	\$ 2,413,000	\$ 2,010,000	\$ 14,063,000
<b>TOTAL USES =</b>		<b>\$ 8,491,000</b>	<b>\$ 20,556,000</b>	<b>\$ 17,605,000</b>	<b>\$ 14,998,000</b>	<b>\$ 9,130,000</b>	<b>\$ 15,461,000</b>	<b>\$ 86,241,000</b>
<b>ESTIMATED ENDING NON-UTILITIES CIP CASH BALANCE</b>		<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>TOTAL</b>
Total Ending Utilities CIP Cash Balance =		\$ 21,282,443	\$ 15,499,586	\$ 12,430,840	\$ 8,082,704	\$ 9,728,904	\$ 6,015,404	

<sup>1</sup> The Administration intends to at least commence every capital program or project included in this statement. However, this assumes that project management is properly and fully staffed during the biennium. If there are any complications, such as a Project Engineer leaving the City or operational burdens that require the full effort of employees that manage both projects and operations, then the Administration will need to further prioritize the CIP list.

<sup>2</sup> The estimated beginning cash balance is preliminary and subject to change.

<sup>3</sup> Council has adopted a utility rate schedule through 2026. This CIP assumes that Council will approve utility rate increases for 2027 and 2028 consistent with the previous six-year period (3.07% for a resident with an average monthly bill).

<sup>4</sup> CP = City portion of project funding.



# BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

**AB23-138**  
**January 8, 2024**  
**Committee Report**

Item 10.

## AGENDA BILL INFORMATION

<b>TITLE:</b>	<b>AB23-138:</b> Recommendation for Lodging Taxes 2024 Allocation	<input type="checkbox"/> Discussion Only
<b>PROPOSED ACTION:</b>	Approve LTAC Funding Recommendations	<input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

<b>REVIEW:</b>	Department Director	Emily Arteche	11/21/2023
	Finance	Janna Walker	11/22/2022
	Legal	David Linehan	11/23/2022
	City Administrator	Mike Chambless	11/28/2023

<b>DEPARTMENT:</b>	Community Development		
<b>STAFF:</b>	Nicole Wiebe, Community Liaison		
<b>COMMITTEE:</b>	Finance & Administration	<b>COMMITTEE DATE:</b> December 5, 2023	
<b>EXHIBITS:</b>	1. Memo of Recommendation		

<b>AMOUNT OF EXPENDITURE</b>	\$ 175,000
<b>AMOUNT BUDGETED</b>	\$ 350,000
<b>APPROPRIATION REQUESTED</b>	\$ 0

## SUMMARY

### INTRODUCTION

The Lodging Tax Fund Advisory Committee (LTAC) is responsible for requesting, receiving, and evaluating applications requesting funds for tourism-related programs in Snoqualmie; determining eligibility of the applicants; and providing a recommendation of hotel/motel tax allocations to the City Council.

### BACKGROUND

The City of Snoqualmie Lodging Tax Fund Advisory Committee (LTAC) was established in January of 2005 by Ordinance 948 in accordance with RCW 67.28. The committee is responsible for requesting, receiving, and evaluating applications; determining eligibility and value of the applications; and providing a recommendation of lodging tax allocations to the City Council.

### ANALYSIS

LTAC reviewed the thirteen applications submitted for funding and eleven applicants were chosen for recommended allocation, as outlined in the memo.

## BUDGET IMPACTS

Administration recommends approving LTAC's 2024 proposal for allocations in the amount of \$175,000. To date, \$47,341 has been spent against the \$350,000 Hotel-Motel Tax Fund (#110) biennial budget appropriation and \$127,658 encumbered. Therefore, \$175,000 remains available in budget appropriation for 2024 allocations. Once accounting for the 2024 allocations in the current agenda bill, Fund #110 will have no remaining budget. Therefore, sufficient appropriation exists within the current 2023-2024 Biennial Budget (Hotel-Motel Tax Fund (#110) to fund the 2024 allocations.

### Hotel-Motel Tax Fund

2023-2024 Amended Biennial Budget		
Beginning Budget	\$	350,000
Expenditures	\$	(47,341)
Outstanding Contract Value	\$	(127,659)
Current Available Budget	\$	175,000
2024 LTAC Proposal	\$	(175,000)
Available Budget after LTAC Proposal	\$	-

## NEXT STEPS

12/4/23: Finance and Administration Committee review and approve to move forward at the December 11, 2023, City Council consent agenda.

12/11/23: Council meeting referred back to LTAC.

1/4/24: Lodging Tax Advisory Committee meeting.

## PROPOSED ACTION

Move to approve Lodging Tax Advisory Committee 2024 Funding Recommendations.



Nicole Wiebe, Community Liaison  
425-888-1155  
nwiebe@snoqualmiewa.gov

## Memorandum

To: Snoqualmie City Council Members  
From: Council Member Bryan Holloway, Chair, Lodging Tax Advisory Committee  
Cc: Mayor Katherine Ross  
Mike Chambless, City Administrator  
Richard Anderson, Committee Member, Northwest Railway Museum  
Kelly Coughlin, Committee Member, Snoqualmie Valley Chamber  
Laurie Hay, Committee Member, Snoqualmie Hotel  
Nicole Wiebe, Staff Liaison, Community Liaison  
Date: January 5, 2024  
Subject: Recommendation for Lodging Taxes to Be Allocated 2024

The City of Snoqualmie Lodging Tax Fund Advisory Committee (LTAC) was established in January of 2005 by Ordinance 948 in accordance with RCW 67.28. The committee is responsible for requesting, receiving, and evaluating applications; determining eligibility and value of the applications; and providing a recommendation of lodging tax allocations to the City Council.

**Additional Lodging Tax Informational Resources:** [Snoqualmie Municipal Code Chapter 2.11](#), [Revised Code of Washington Chapter 67.28.1816](#), [MRSC Overview of Lodging Tax Revenues](#)

At the direction of City Council on December 11, 2023, the Lodging Tax Advisory Committee reviewed an additional application from Meadowbrook Farm Preservation Assn., on January 4, 2024, the updated funding recommendations are outlined below.

LTAC Project Applicant	Project	Funding Requested	Funding offered
City of Snoqualmie	Snoqualmie Winter Lights	18,000	18,000
Meadowbrook Farm Preservation Assn	Park Flyer	3,232	3,100
Northwest Railway Museum	Snoqualmie Days	7,000	7,000
Northwest Railway Museum	Train Shed	27,000	27,000
Northwest Railway Museum	Marketing	40,100	39,700
Snoqualmie Inn Hotel America*	Snoqualmie Winter Lights	5,000	0
Snoqualmie Valley Chamber	2024 International Block Party	10,000	9,000
Snoqualmie Valley Chamber	Chamber Co-Op with WA State	10,000	10,000
Snoqualmie Valley Chamber	APP/Mobile Concierge	9,500	9,500
Snoqualmie Valley Chamber	Marketing	45,000	45,000
Snoqualmie Valley Historical Society*	Twin Peaks Exhibit	6,000	5,500
Snoqualmie Valley Historical Society	Weekend Staffing Year-Round	10,200	1,200
The Line Bike Experience*	Trailhead Mountain Bike Experience	5,000	0
Total		\$196,032	\$175,000.00

\*Snoqualmie Inn Hotel America's application was for holiday lighting of private property

\*The Line Bike Experience application was marketing for private entity

\*Snoqualmie Valley Historical Society, Twin Peaks exhibit to be located in Snoqualmie

\*Snoqualmie Valley Historical Society, Weekend Staffing, City of North Bend primary funding source, Snoqualmie LTAC secondary



## BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

**AB24-007**  
**January 8, 2024**  
**Committee Report**

### AGENDA BILL INFORMATION

<b>TITLE:</b>	<b>AB24-007:</b> Submission of a Ballot Proposition to the Qualified Electors of the City at an Election to be Held on August 6, 2024, Regarding a 0.1% Public Safety Sales Tax	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed:
<b>PROPOSED ACTION:</b>	Adopt Resolution 1677 to Provide a Submission of a Ballot Proposition to the Qualified Electors of the City at an Election to be Held on August 6, 2024, Regarding a 0.1% Public Safety Sales Tax	<input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Resolution

<b>REVIEW:</b>	Department Director	Drew Bouta	12/26/2023
	Finance	Janna Walker	12/26/2023
	Legal	David Linehan	Click or tap to enter a date.
	City Administrator	Mike Chambless	1/2/2024

<b>DEPARTMENT:</b>	Finance		
<b>STAFF:</b>	Janna Walker, Budget Manager		
<b>COMMITTEE:</b>	Finance & Administration	<b>COMMITTEE DATE:</b> January 2, 2024	
<b>EXHIBITS:</b>	1. Resolution 1677		

<b>AMOUNT OF EXPENDITURE</b>	\$ 46,000
<b>AMOUNT BUDGETED</b>	\$ 4,258,154
<b>APPROPRIATION REQUESTED</b>	\$ 0

### SUMMARY

#### INTRODUCTION

Chapter 82.14.450 of the Revised Code of Washington (RCW) authorizes cities to impose a sales tax of up to 0.1% for public safety with voter approval. Counties may also impose a public safety sales tax under the same statute (up to a maximum of 0.3%) and the combined the city/county sales tax rate for public safety may not exceed 0.3%. However, King County currently does not impose a public safety sales tax. Resolution 1677 calls for an election and certifies a proposition for submission to the King County Director of Elections, to be placed on the ballot for the August 6, 2024, primary election.

If Resolution 1677 is approved and the City's electorate supports the proposition, the resulting public safety sales tax would be shared with King County, with the City receiving 85% of sales tax revenues and King County receiving the remaining 15%. Of the revenues the City would collect, one-third must be used solely for criminal justice and/or fire protection purposes. The remaining two-thirds are unrestricted and may be used

for any lawful governmental purpose but must be spent in accordance with the purposes specified in the ballot measure.

To get the public safety sales tax ballot proposition to a vote of the qualified electors in August, the City must submit the resolution to King County Elections by May 3, 2024.

### BACKGROUND

Snoqualmie currently has lower sales tax than 82% of the cities in King County. For comparison, the chart below shows sales tax rates from some of the nearby cities or similarly sized cities within the county.

City	Total Sales Tax Rate
Snoqualmie	8.9%
Issaquah	10.1%
North Bend	9.0%
Sammammish	10.1%
Carnation	8.7%
Lake Forest Park	10.2%
Woodinville	10.1%

### ANALYSIS

The approval of Resolution 1677 and passage of the proposition would allow the City to prepare the Department of Revenue for a January 1, 2025, start date, and given the lag time between actual retail sales and distribution of the tax, the City of Snoqualmie would likely not receive any revenue until March 2025. This would result in the following estimated revenue collected from the tax, with inflation based on the CPI-U estimate from King County's Office of Economic & Financial Analysis:

#### Estimated Revenue from the Public Safety Sales Tax (0.1%):

2024	2025	2026	2027	2028
-	226,000	279,000	286,000	294,000

The City lost certain revenues that support public safety in the General Fund during 2023 and experienced substantial inflation during 2022 and 2023, resulting in higher costs for personnel, services, and materials. While only 33.3% of the sales tax must be used to support public safety, Administration recommends using the entire public safety sales tax to support Police and Fire service at the City to prevent any impairments to service levels.

### BUDGET IMPACTS

The City budgeted \$4,258,154 in the 2023-2024 Biennial Budget for services within the General Fund Administration classification (#001). Currently \$2,153,599 has been spent in the current biennium and \$207,219 is encumbered for contracts within the within the General Fund Administration classification, leaving \$1,897,336 for new expenditures.

This agenda bill will increase election-related expenditures, as Snoqualmie is not expecting to have any initiatives or legislative positions on the ballot. However, the cost of elections varies depending on the level of activity from other jurisdictions. Based on the last election in 2023, the cost of placing public safety sales tax proposition on the ballot would be \$46,000, leaving \$1,851,336 in budgetary appropriation. Therefore, sufficient appropriation exists within the 2023-24 Biennial Budget (General Fund Administration - #001) to fund a ballot initiative.

**General Fund Administrative Services****2023-2024 Amended Biennial Budget**

<b>Beginning Budget</b>	<b>\$ 4,258,154</b>
<b>Expenditures</b>	<b>\$ (2,153,599)</b>
<b>Outstanding Contract Value</b>	<b>\$ (207,219)</b>
<b>Current Available Budget</b>	<b>\$ 1,897,336</b>
<b>Estimated Cost of 2024 Election</b>	<b>\$ (46,000)</b>
<b>Available Budget after Election Costs</b>	<b>\$ 1,851,336</b>

**NEXT STEPS**

Recommend authorizing the Mayor to sign a resolution.

**PROPOSED ACTION**

Move to authorize the Mayor to sign Resolution 1677 to Provide a Submission of a Ballot Proposition to the Qualified Electors of the City at an Election to be Held on August 6, 2024, Regarding a 0.1% Public Safety Sales Tax.



**RESOLUTION NO. 1677**

**A RESOLUTION OF THE CITY OF SNOQUALMIE, WASHINGTON PROVIDING FOR A SUBMISSION TO THE QUALIFIED ELECTORS OF THE CITY AT AN ELECTION TO BE HELD ON AUGUST 6, 2024, OF A PROPOSITION AUTHORIZING AN INCREASE TO THE SALES AND USE TAX WITHIN THE CITY IN THE AMOUNT OF ONE-TENTH OF ONE PERCENT (0.1%) FOR THE PURPOSE OF FUNDING PUBLIC SAFETY, INCLUDING POLICE AND FIRE, AND SETTING FORTH THE TEXT OF THE BALLOT PROPOSITION, AS AUTHORIZED BY RCW 82.14.450.**

**WHEREAS**, Section 82.14.450(2)(a) of the Revised Code of Washington (“RCW”) permits the Council to submit a proposition to the city voters at a primary or general election and, if the proposition is approved by a majority of persons voting, impose a sales and use tax; and

**WHEREAS**, Section 82.14.450(5) of the RCW states that one-third of all money received under this section must be used solely for criminal justice purposes, fire protection purposes, or both; and

**WHEREAS**, the Snoqualmie City Council has carefully considered the financial needs of the City’s Police and Fire service and the imposition of the tax and has determined that it is the best interests of the City and the public at large to propose in the upcoming general election on August 1, 2024 a ballot proposition increasing the sales and use tax in the amount of one-tenth of one percent (0.1%) of the selling price in the case of a sales tax, or the value of the article used in the case of a use tax.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Snoqualmie as follows:

Section 1. Findings. The City Council hereby adopts and incorporates by reference the above recitals as findings in support of this Resolution.

Section 2. Purpose of Ballot Proposition. The City Council finds that it is in the best interest of the City and the general public to submit to a vote of the electorate a sales and use tax of one-tenth of one percent (0.1%), pursuant to section 82.14.450 of the Revised Code of Washington for the purpose of raising revenue to be used solely for public safety purposes, which may include but are not limited to personnel and related costs of recruiting, hiring, training, equipping, and employing the public safety professionals described above, and to pay other related public safety expenses including costs of mental health and human services, and for any additional purposes authorized by RCW 82.14.450. The Council reserves the right, in accordance with its biennial budget process, to determine the levels of service to be provided as permitted under applicable state law and within the available revenues collected from this increase. The tax shall be in addition to any other taxes authorized by law and shall be collected from those persons who are taxable by the state under RCW 82.14 upon the occurrence of any taxable event within the City.

Section 3. Calling of Election. It is hereby found that the best interests of the inhabitants of Snoqualmie require the submission to the qualified electors of Snoqualmie for approval or rejection at the election to be held on August 6, 2024 of a proposition authorizing an additional sales and use tax of one-tenth of one percent (0.1%) on the selling price in the case of a sales tax or the value of the article used in the case of a use tax pursuant to RCW 82.14.450(2)(a). The Director of King County Elections, as ex officio supervisor of elections in the City, is hereby requested to assume jurisdiction of and to submit to the qualified electors of Snoqualmie the proposition hereinafter set forth.

Section 4. Submission of Ballot Title to the County. The City Clerk is hereby directed, no later than May 3, 2024, to certify the proposition to the Director to King County Elections in substantially the following form:

**PROPOSITION 1**

**CITY OF SNOQUALMIE SEEKS VOTER APPROVAL TO IMPOSE A PUBLIC  
SAFETY SALES AND USE TAX**

Shall the City of Snoqualmie be allowed to impose a sales and use tax in the amount of one-tenth of one percent (0.1%) to provide ongoing funding for public safety purposes as permitted under RCW 82.14.450 in order to sustain current levels of service provided by the Police and Fire Departments which have been impacted by inflation?

Yes

No

Section 5. Corrections by the City Clerk or Code Reviser. Upon approval of the City Attorney, the City Clerk and Code Reviser are authorized to make necessary corrections to this resolution, including the correction of clerical errors; references to other local, state or federal laws, codes, rules, or regulations, or resolution numbering and section/subsection numbering.

**PASSED** by the City Council of the City of Snoqualmie, Washington this 8<sup>th</sup> of January 2024.

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Katherine Ross, Mayor

Attest:

Approved as to form:

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Deana Dean, City Clerk

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David Linehan, Interim City Attorney



## City Council

P.O. Box 987, Snoqualmie, Washington 98065  
(425) 888-1555 | [www.snoqualmiewa.gov](http://www.snoqualmiewa.gov)

### DRAFT

### 2024 Legislative Priorities

**Community center expansion:** Requesting \$5M in state funding to help expand Snoqualmie's community center and add a swimming pool. This will address over-capacity issues at our community center, provide an opportunity for all children in our city the chance to learn to swim, so they will be safe when recreating in our rivers, and provide health and wellness, senior, youth, and aquatics programs.

**Property tax cap:** Revise the property tax cap to tie it to inflation, up to 3%, and population growth factors, so that local elected officials can adjust the local property tax rate to better serve their communities. The current 1% cap has created a structural deficit in the city revenue and expenditure model, resulting in a reliance on regressive revenues and artificially restricting the use of property taxes to fund community needs.

**Affordable housing:** Expand REET authority for state and locals (HB 1628) to fund affordable housing.

#### Public Safety:

**Officer recruitment and retention:** Additional funding tools and resources to support officer recruitment and retention, including but not limited to updating the Public Safety Sales Tax to allow an option to implement by councilmanic authority and providing greater flexibility on use of the funds.

**Juvenile Access Law: Fix ESHB 1140:** Positive intervention by addressing the juvenile access law. Need to provide more thought about when youth require lawyers to be present, otherwise it becomes mandatory to put them in the system.

**Police pursuit:** Further expand crimes eligible for pursuit to include auto theft and some property crimes.



# Department Reports December 2023



## Communications Division

**Danna McCall, Communications Coordinator**

38624 SE River Street, Snoqualmie, Washington 98065

(425) 996-5285 | [www.snoqualmiewa.gov](http://www.snoqualmiewa.gov)

### Social Media

- Facebook reach: 1 million (new record attributed to viral post of Snoqualmie Falls post flood); 6596 followers (337 new)
- Twitter - 3713 followers (15 new); 6.2K impressions.
- Instagram - 2.6K reach; 2786 followers (29 new).
- Top Posts: Snoqualmie Falls post flood photo (all-time top performing post - 980.5k reach); Snoqualmie Pass closure; then and now Snoqualmie River photos.



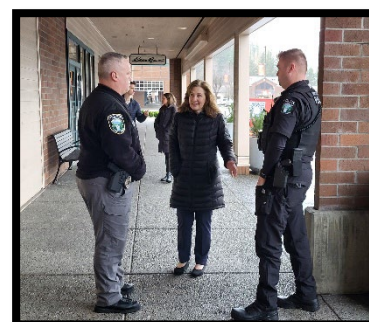
### Website

- Website users: 19.4k; website sessions: 24.5k; pageviews: 37.2k.
- Top pages: Winter Lights; Twin Peaks; Alert Center (emergency alert section).
- Police and Fire Blotters continue to be top website destinations.
- Website emergency alert system → 1023 subscribers.



### Engagement, Initiatives & Support

- Mayor: Winter Lights; Carmichael's King County Spellman award ceremony; ongoing monthly Ross Report.
- Parks & Public Works: Parks and Open Space Plan; transfer of Green Snoqualmie Partnership to City website; forest inspection following windstorms.
- Fire/OEM: Replace Smoke Detector flier; communications protocols for re-accreditation; ongoing FD blotter.
- Police: Rep. Schrier/Chief Lynch retail theft walk and talk; cable theft PR; ongoing PD blotter.
- Winter Lights event video and support.
- Community Survey results to Council and community.



### E-News

- 5 weekly editions.
- 760 subscribers (10 new)
- 56% open rate; 5.7% click through rate.
- Industry average: 40% open rate; 6.5% click through rate.
- Coming Soon: Green Snoqualmie E-News.





## Community Development Department

**Emily Arteche, Director**

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Snoqualmie, Washington 98065

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### December 2023 Monthly Report

#### Permit Activity

Permit applications remain relatively average.

Building	December 2023	YTD
Permit Applications	34	548
Permits Issued	36	513
Total Inspections	52	853

Planning	December 2023	YTD
Pre-Applications	2	12
Sign Permits	1	8

#### Boards and Commissions:

- Arts Commission did not meet in December.
- Economic Development Commission did not meet in December.
- Community Development Committee 12/4 - Review of Housing Element Recommendation for Council review.
- Planning Commission 12/4 and 12/18 – Work on Capital Facilities and Utilities and Environmental Elements.

#### Land Use Planning Projects:

NWRM: The applicant would like to clear and grade the property to expand the existing museum to include a roundhouse.

Timber Trails (Plat 30): Clearing and Grading permit was submitted to being preparing the parcel for a 46 single-family residential (duplexes and townhomes) lots.

Model Train Museum: Discussion and work continue.

The Rails: Reviewing a building permit from Tracy Hovinga for the vacant parcel, 784920-1430. The proposed project would construct a 3-story mixed use building including 11 apartments, approximately 2,000 square feet of retail/office space, and associated parking and other site improvements.

Crabb Commercial: City Staff are reviewing a building permit for a new commercial building on Railroad Avenue. The proposed development is a 2-story building, 2632 square feet.

Mixed-Use Final Plan Amendment: Review of Snoqualmie Ridge 1 permit and amend conditions of the SR-I Mixed Use Final Plan to allow for more retail.

#### Community Engagement, Events, Marketing, and Tourism



**December 2, Snoqualmie Winter Lights** season began with tree lighting. Santa and Mayor Ross arrived at the depot to light the tree. Community based holiday entertainment and carols by SnoValley Winds and Snoqualmie Elementary Kids Choir. Visitors from across the Eastside and across the bridge, Seattle, kicked off the holiday lighting season.

**December 9, Downtown Open House,** Santa visited with children in the gazebo, with a special hour sensitive friendly hour.

**December 15, Free Skate at SnoKing,** a partnered event with City of Snoqualmie, Chamber of Commerce, and SnoKing. 400 skaters attended the free event kicking off the holiday season.



**Drew Bouta, Director**  
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## December 2023

### Enterprise Resource Planning System (ERP) Project – Tyler/Munis

#### Phase 1 – General Finance (General Ledger, Accounts Payable, Accounts Receivable, etc.)

The Finance Department is nearing the completion of Phase 1 which focused on several essential modules including the General Ledger, Accounts Payable, Accounts Receivable, General Billing, Tyler Cashiering, and Budget. Several of the proposed modules included initially within Phase 1 such as Project and Grant Accounting, Contract Management, and Purchasing have been deferred for future consideration of their necessity and expense. These modules currently do not have an equivalent within the current legacy system (i.e., Springbrook) and therefore would be overall new to the operations and management of the Department. Activities during the month included extracting, converting, and then uploading prior year checks and invoices from the legacy system into Munis, as well as obtaining additional training and configuration for 1099 processing and purchase cards.

#### Phase 2 – Human Capital Management (i.e., Payroll, Human Resources, etc.)

The Finance Department has unfortunately delayed the go-live date to the first payroll period in April. To ensure that the Department meets the new go-live date, the Finance Director has been working to restructure and reshuffle the Department's available resources to achieve this high priority for the City. Employees have generally received their new roles and responsibilities in order to build towards a successful go-live date that will include multiple parallel processing runs and the complete validation of the solution. Activities during the month included the continued configuration of the payroll system, setting up the appropriate pay code tables, and developing a critical but temporary timesheet solution (until the ExecuTime module is up and running) that allows the City to import employee hours into Munis.

### 2023-2024 Mid-Biennial Budget Review and Amendment

Thanks to the tremendous and tireless work of the Budget team, the City completed a review of the 2023-2024 Budget and obtained Council's approval for a budget amendment that covers multiple requests involving insurance premiums, the Police Department's gun range backstop, several CIP projects, and the ERP Project. In addition, Council approved two property tax agenda bills.

### Payroll Transitions

The Accounting team was fiercely under siege during the month, especially with payroll. While continuing to work on the new payroll module within Munis, they led the effort transitioning the City from monthly payroll periods to semi-monthly payroll periods. In addition, the Accounting team was hard at work updating systems (both the legacy system and Munis) to reflect the new Teamsters contract approved by Council. This included several retroactive employee pays. The remainder of the retroactive employee pays will take place in the new year.

### Monthly Finance Metrics – Payments, Receipts & Licenses

Vendor Payments Processed – 198

Utility Billing Payments Processed – 4,639

Payroll ACH Processed – 233

B&O Tax Returns Processed – 51

Pet Licenses Processed – 0

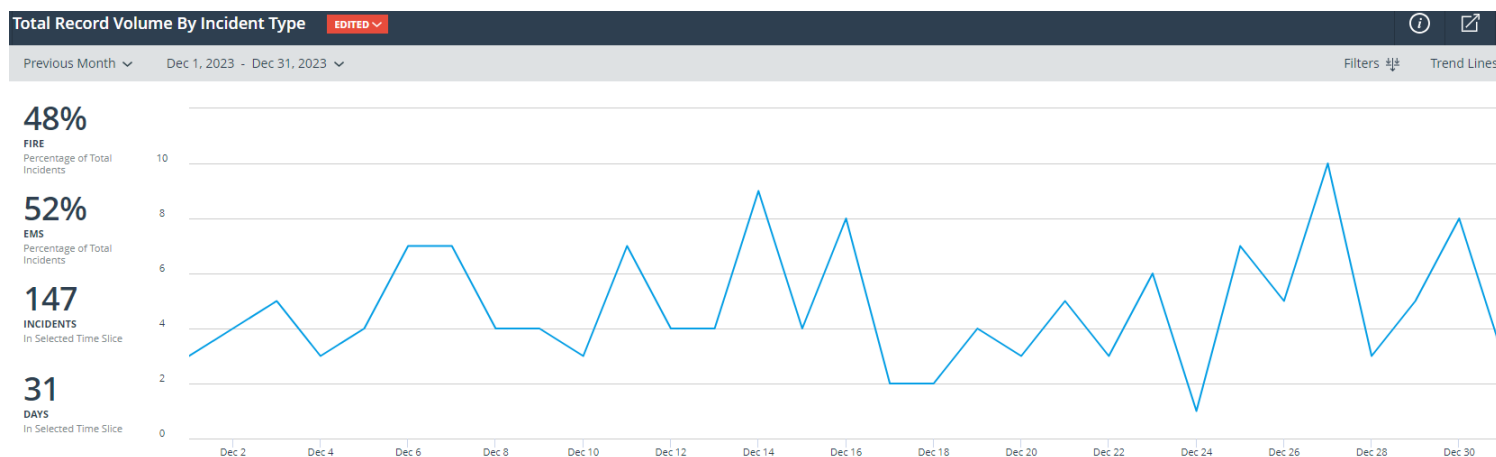


**Mike Bailey, Fire Chief**  
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## Fire Department Activity December 2023

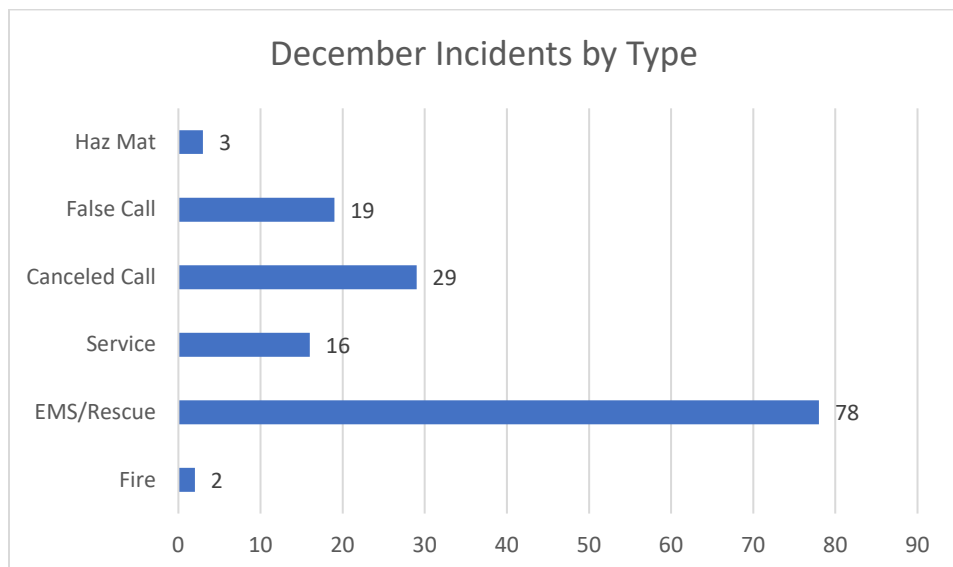
### Incident Count December

The Fire Department responded to 147 incidents in December. 52% of the incidents were emergency medical services and 48% were fire related incidents. The following chart displays incident count per day.



### Incident Count by Type:

The following is a count breakdown of incidents by type.



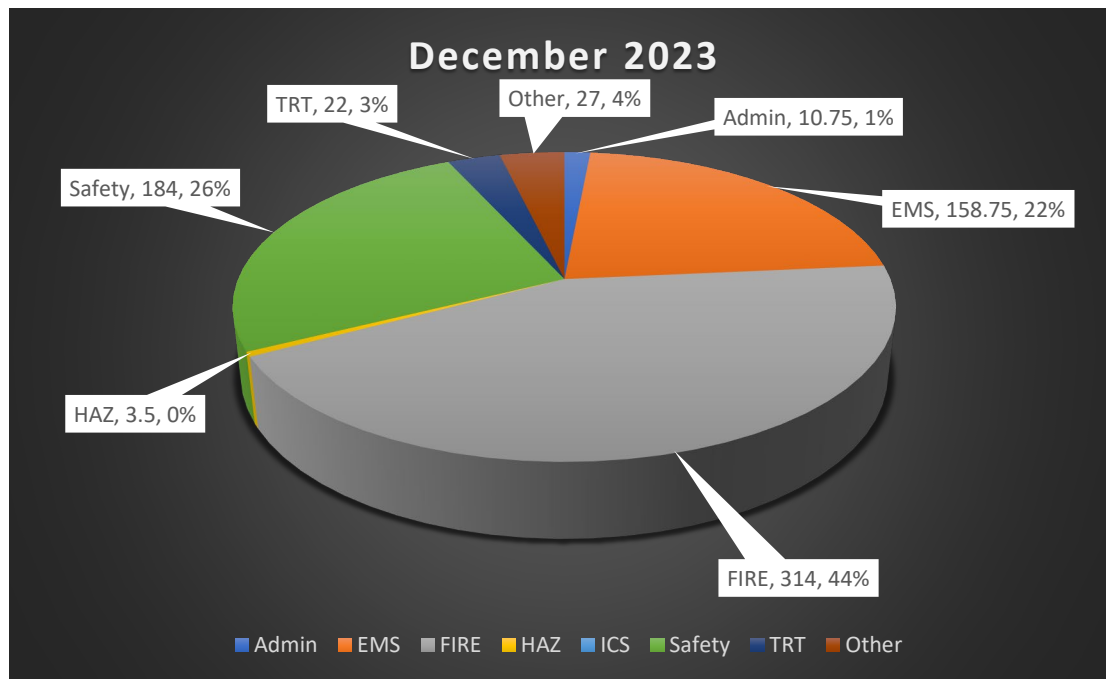
## EMS Transports

The Fire Department responded to 78 EMS incidents in December and transported 36 patients to local hospitals. Patients were transported to Swedish Issaquah 17% of the time and Snoqualmie Valley Hospital 72% of the time.

Hospital	Week 1	Week 2	Week 3	Week 4	Week 5	Total
Overlake Hospital	1	1	0	1	0	3
Snoqualmie Valley Hospital	4	4	7	4	7	26
Swedish/Issaquah	0	1	3	0	2	6
Other	0	0	1	0	0	1
<b>Total</b>	<b>5</b>	<b>6</b>	<b>11</b>	<b>5</b>	<b>9</b>	<b>36</b>

## Training:

Firefighters trained over 720 hours in December, rounding out the year on a high note. The training covered all different categories with the majority being fire suppression and response (44%) followed closely by Safety Training (26%), and Emergency Medical Services (22%). The following chart compares the training hours by type:



*(Admin=Administrative; Haz=Hazmat; ICS=incident command systems; TRT=Technical Rescue Training)*

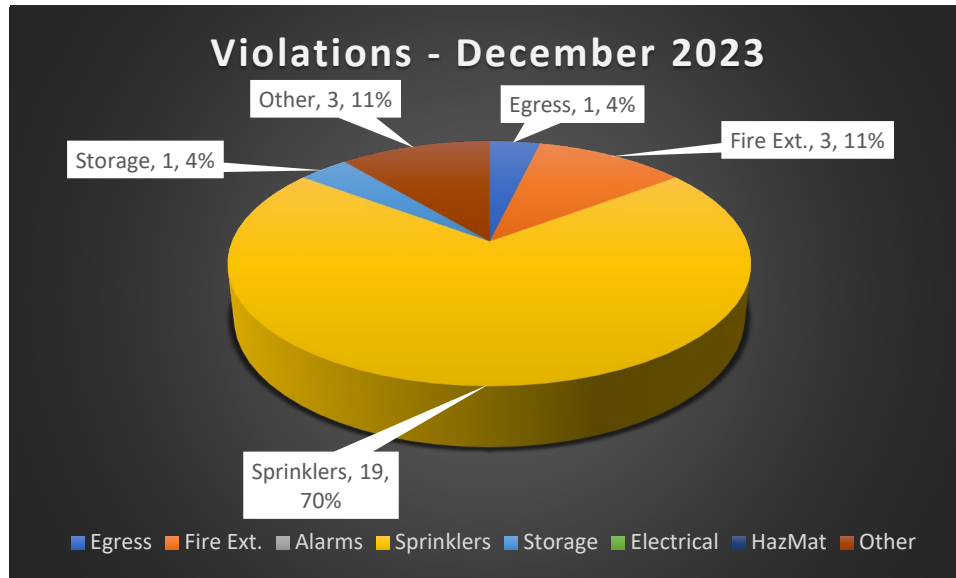
### Training – Highlights/Major Topics:

- Hazardous Materials – Placarding and SDS systems
- Technical Rope Rescue – Team oriented pick-off, mechanical advantage systems
- Medical – Advanced Airway Techniques (certifications) and OBGYN emergencies, paramedic run review
- Firefighter – Company evolutions and fire pump operations
- Safety – Near-Miss and Line of Duty Death review, annual driver refresher training

## Community Risk Reduction

### Inspections

Fire crews conducted fire and life safety occupancy inspections in December, focusing on higher risk occupancies. Twenty-four (11) inspections were completed noting 27 violations. The violations were a direct reflection of a continued inspection practice and keeping occupants informed of what constitutes a code violation. Most infractions were resolved within 14 days and some others being remedied while crews were onsite. The following chart is a view of the monthly inspection violations:



### Public Education

December public education and outreach reported the following activities:

- Participated in the Holiday Tree Lighting downtown
- 2024 King County EMS Grant planning
- 2024 Mount Si High School CPR program planning
- (2) Stop the Bleed and Opioid Education classes

### Volunteer Activity

During the month of November, the following activity was recorded for the volunteer group

- 20 Duty Shifts
- 34 Calls responded to
- 253 Total hours spent volunteering.



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## December 2023

### **Enterprise Resource Planning System (ERP) Project – Tyler/Munis**

The human resources implementation team continues to work on human resource modules setup as well as assist with payroll implementation modules. The Performance Management module will be worked on in early January 2024. The go-live date is now set for April 2024 to allow for staff to continue implementation efforts.

### **HUMAN RESOURCES**

#### **Recruitment**

The HR department filled key leadership level positions during the last quarter of 2023, that included City Administrator, Police Chief, Fire Chief, Finance Director, and HR Manager. All open Police Officer positions were also filled and a Sergeants promotional exam will be held in January 2024. The City continues to recruit for several critical positions across multiple departments, including but not limited to, the Parks & Public Works Director, IT Director, Police Captain, and a number of key utility positions. The City had recruited and hired, or promoted, 35 people in 2023.

#### **Class & Compensation Study/Union Negotiations**

Staff is continuing to work on a compensation philosophy and implementation plan for non-represented employees and will be prepared to make a proposal in February 2024. In addition, the Administration made progress with Teamsters in reaching a four-year agreement until the end of 2026. Negotiations are continuing with the Snoqualmie Police Association (SPA).

#### **Wellness Committee**

The Wellness Program was kickstarted during the last quarter of 2023 with the appointment of a Wellness Coordinator, under the supervision of the HR Manager, and the formation of a Wellness Committee. The City has achieved the minimum requirements to apply for Well City status in February 2024. Notification on achievement of Well City status will be known by May 2024 and premium discount to start in January 2025.

#### **Employee Recognition**

The Mayor's Breakfast was held in early December 2023 with a number of employees being recognized for their outstanding service to our community as well as recognized for their continued years of service.

#### **Personnel Policy Handbook**

The HR department is continuing work with Summit Law to review and update the city Personnel Policies to be in compliance with updated employment and leave laws and to combine all policies to be in one handbook.



**Jeff Hamlin, Interim Director**

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## Staffing Levels

Parks, Streets – 1 Vacancy

Water – 3 Vacancies

Wastewater – 3 Vacancies

## December 2023

### Summary Parks & Public Works

- Now that the holiday season is completed, our Parks and Streets Division will focus in the near term on removing the holiday lights and placing the decorations in storage for next year. Additional Parks and Streets activities include replacing old and broken signage around the City, cleaning up and regrading the gravel alleyways, and performing ongoing routine maintenance activities.
- The Urban Forestry and Stormwater Division has nearly completed all stormwater facility inspections in accordance with our NPDES permit requirements. Urban Forestry has also been managing maintenance activities on all City boardwalks and trail bridges and plan to have that work completed by this spring. We would like to give a big shout out to our forestry team for their quick action in responding to so many downed trees and limbs during our recent windy weather.
- The Engineering Division continues its focus on capital projects and preparing projects for the CIP update. We have some exciting projects on tap, including the 384<sup>th</sup> Ave Sewer Line Reconstruction, the splash pad at Community Park and Phase 2 Sandy Cove Park Riverbank Restoration, all scheduled to be completed this summer. Progress continues on the Centennial All-inclusive Playground project; construction is scheduled to be completed this month.
- Our Water Division has been busy with responding to reporting requirements from Dept of Ecology and Dept of Health for PFAS monitoring and Lead Service Line replacement programs. We lost one of our valued employees in the Water Division in December with the retirement of Kevin Aspy, who was instrumental in the design and maintenance of the City's irrigation system over the last twelve years. Justin Ren has been working with Kevin over the last year and will take on Kevin's position to oversee the irrigation system.
- Wastewater is still short on employees but manages to effectively maintain the Wastewater facility and attendant operations. Wastewater Reclamation Facility - Phase 3 (WRF-3) project continues on-schedule and the first phase of construction is scheduled to be completed at the end of 2024. Recruitment efforts continue in attempt to fill the water and sewer technician vacancies.
- The Fleet and Facilities Division has completed the process of installing plows and final preparations for the winter season and is ready to plow snow if we get any this year. We will be integrating new equipment into our operations this season with the acquisition of the new front loader. Good news! – the City Hall stairway project is complete and the stairs are back in service.
- Finally, Parks and Public Works has completed inventory of our facilities and is beginning training on the new Tyler Asset Management System. Training sessions begin early January and will continue until full implementation, scheduled in September 2024.

\* Note: DOC had 10 workdays this month\*

**Work completed at various sites:**

**1. Storm pond vegetation maintenance:**

1.1. No storm pond vegetation maintenance this month.

**2. Storm pond, swale, and wetland fence repair: Completed 1 pond, 1 swale and 2 wetland areas.**

2.1. Split-rail fence repair at Kinsey Pond, completed 517 feet of fence to include:

2.1.1. Replaced 4 posts and 13 sections of rail, chain link stapled to rails.

2.2. Split-rail fence repair at Bybee Wetland, completed 276 feet of fence to include:

2.2.1. Replaced 14 posts and 23 sections of rail, chain link stapled to rails.

2.3. Split-rail fence repair at Isley 3 Bioswale, completed 312 feet of fence to include:

2.3.1. Replaced 7 posts and 9 rails. No chain-link.

2.4. Split-rail fence repair at Carmichael Wetland, completed 424 feet of fence to include:

2.4.1. Replaced 1 posts and 30 rails and 120 feet of new chain-link stapled to rails.

**3. Trail maintenance:**

3.1. No trail maintenance this month.

**4. Forest restoration:**

4.1. No forest restoration this month.

**5. Park and street maintenance:**

5.1. Litter picked 17 bags of trash along Mill Pond, Reinig and Boalch Roads.

**6. Work Area and Tool maintenance:**

6.1. Removed trash and recycled old street department items at PPW compound.

6.2. Chipped old fence material (without any nails, screws, or staples).

**7. Encroachment Sign Building/Installation:**

7.1. Built 300 forest and wetland protection/encroachment signs to be installed along forest edges and protected areas throughout the City (beginning with areas that have had people cut vegetation and/or throw yard debris and trash onto City Property).

**8. Street Tree maintenance:**

8.1. Prepared 50 sheets of cardboard for mulching planter strips along forest and storm pond edges to reduce maintenance time and costs.

**Bybee Wetland**: Completed 276 feet of fence to include replacing 14 posts and 23 sections of rail and chain link stapled to rails where needed.

**Kinsey Pond**: Completed 517 feet of fence to include replacing 4 posts and 13 sections of rail and chain link stapled to rails where needed.





**Brian Lynch, Police Chief**  
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## December 2023

### Calls for Service

	Nov. 2023	Dec. 2023	Dec. 2022
Snoqualmie	558	567	533
North Bend	399	378	483

### Average Response Times (in minutes & seconds)

December	Priority 1	Priority 2	Priority 3
Snoqualmie	3:46	4:14	4:12
North Bend	5:00	6:28	4:46
November			
Snoqualmie	5:36	3:22	3:10
North Bend	3:07	3:16	4:35

Priority 1: Weapons Offense / DV Physical / Aslt/Burg In-Prog

Priority 2: Calls that require immediate response that could result in death if not responded to.

Priority 3: High priority but not an immediate threat.

December	Thefts	Vehicle Prowls	Vehicle Thefts
Snoqualmie	18	7	1
North Bend	21	5	1
November	Thefts	Vehicle Prowls	Vehicle Thefts
Snoqualmie	15	8	0
North Bend	10	1	4

### Items of Importance

**Command Staff** – Vacancies: Captain position opened 12/1 and closing 1/5, Admin Sergeant.

**Patrol** – Vacancies: 1 Patrol Officer opening due to 1 officer retirement in January. Oral board interviews conducted 12/19 to establish an eligibility list. 1 officer cadet ongoing FTO. 2 officer recruits started 12/4 and 12/11. All told, now 4 officer recruits awaiting academy start dates scheduled for February and March.

**Administrative Staff** – Vacancies: Records Technician, expected to be posted mid-January.

### Community Events

### Year to Date Theft Comparison

Jan. 1 – Dec. 31

Snoqualmie	2023	2022
Thefts	132	187
Vehicle Prowls	84	145
Vehicle Thefts	21	32

North Bend	2023	2022
Thefts	229	250
Vehicle Prowls	45	66
Vehicle Thefts	23	33

### Crisis Intervention Contacts

	2023		2022	
	Dec	YTD	Dec	YTD
Snoqualmie	47	290	25	135
North Bend	4	32	3	16

### Mental Health Professional Contacts

	2023		2022	
	Dec	YTD	Dec	YTD
Snoqualmie	9	301	14	34
North Bend	9	147	4	14

### Public Records Requests

Dec. 2023	54
2023 YTD	570