



**CITY COUNCIL SPECIAL MEETING, 5:30 PM**  
**CITY COUNCIL REGULAR MEETING, 7:00 PM**  
**Tuesday, May 26, 2026, at 5:30 PM**  
**Snoqualmie City Hall, 38624 SE River Street & Zoom**

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**MAYOR & COUNCIL MEMBERS**

Mayor James Mayhew

Councilmembers: Daniel Murphy, Robert Wotton, Bryan Holloway, Louis Washington, Catherine Cotton, Andre Testman and Jolyon Johnson.

*This meeting will be conducted in person at Snoqualmie City Hall and remotely using Zoom.*

**Join by Telephone:** To listen to the meeting via telephone, please call **253.215.8782** and enter Webinar ID

**813 0614 8787** and Password **1800110121** if prompted.

**Join by Internet:** To watch the meeting over the internet via your computer, follow these steps:

- 1) Click this [link](#)
  - 2) If the Zoom app is not installed on your computer, you will be prompted to download it.
  - 3) If prompted for Webinar ID, enter **813 0614 8787**; Enter Password **1800110121**
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**SPECIAL MEETING AGENDA, 5:30 PM**

**CALL TO ORDER & ROLL CALL.**

**AGENDA APPROVAL**

**SPECIAL BUSINESS**

1. Executive Session pursuant to RCW 42.30.110(1)(i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

**ADJOURNMENT**

**REGULAR AGENDA, 7:00 PM**

**CALL TO ORDER & ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**AGENDA APPROVAL**

**PUBLIC HEARINGS, PRESENTATIONS, PROCLAMATIONS, AND APPOINTMENTS**

**Public Hearings**

### **Appointments**

1. Council Seat #6 - Andre Testman
2. City Administrator
3. Council Committee Assignments

### **Proclamations**

4. Pride Month (June 2026)

### **Presentations**

5. Hospital HUB Update
6. Grant Application Summary - Meadowbrook Bridge
7. Sidewalk Program Update

### **PUBLIC COMMENTS AND REQUESTS FOR ITEMS NOT ON THE AGENDA**

(NOTE: No online public comments will be accepted during the meeting. Written comments are encouraged and may be submitted via in-person drop off, mail, or e-mail to [cityclerk@snoqualmiewa.gov](mailto:cityclerk@snoqualmiewa.gov). All written comments must be received by 3:00 p.m. on the day of the scheduled meeting.)

### **CONSENT AGENDA**

8. Approve the City Council Special Meeting Minutes: April 29, 2026
9. Approve the City Council Special Meeting Minutes: May 6, 2026
10. Approve the City Council Meeting Minutes: May 11, 2026
11. Approve the City Council Special Meeting Minutes: May 13, 2026
12. Approve the City Council Retreat Minutes: May 14, 2026 & May 16, 2026
13. Approve the Claims Report: May 26, 2026
14. **AB26-22**: 2026 Fireworks Stand Approval Impact Ministries (Safeway Parking Lot)
15. **AB26-23**: 2026 Fireworks Stand Approval Impact Ministries (Lot 213 Railroad Ave SE)

### **ORDINANCES**

16. **AB26-021**: Ordinance Amending the 2025-2026 Biennial Budget - Economic Development & Human Services Coordinator
17. **AB26-027**: An Ordinance of The City of Snoqualmie Establishing a Moratorium On New Battery Energy Storage System Facilities and Establishing a Work Program for Development of Regulations.

### **COMMITTEE REPORTS**

#### **Public Safety Committee:**

18. **AB26-020**: Interlocal Agreement Issaquah Jail Amendment

#### **Community Development Committee:**

#### **Parks & Public Works Committee:**

#### **Finance & Administration Committee:**

19. Flood Event Update
20. Discussion of Potential BESS Land Use in Unincorporated UGA

21. Discussion of BESS Working Group

**Committee of the Whole:**

**REPORTS**

22. Commission/Committee Liaison Reports

23. Director Reports

**EXECUTIVE SESSION**

**ADJOURNMENT**



# Proclamation

WHEREAS, the City of Snoqualmie proudly recognizes the LGBTQ+ community and honors the many ways its members enrich and strengthen our city through leadership, service, creativity, and community involvement; and

WHEREAS, Pride Month is observed annually in June to commemorate the 1969 Stonewall Uprising, a defining moment in the ongoing pursuit of equality, justice, and civil rights for LGBTQ+ individuals across the nation; and

WHEREAS, the City of Snoqualmie is committed to fostering a welcoming and inclusive community where every person is valued, respected, and treated with dignity regardless of sexual orientation, gender identity, or gender expression; and

WHEREAS, Pride Month serves as a time to celebrate progress toward equality while recognizing the work that continues to ensure all people feel safe, supported, and empowered to live authentically; and

WHEREAS, the City of Snoqualmie joins residents, businesses, organizations, and visitors in affirming the importance of diversity and recognizing the positive contributions of LGBTQ+ individuals to the civic, cultural, and economic vitality of our community.

NOW, THEREFORE, I, James Mayhew, Mayor of the City of Snoqualmie, Washington, do hereby proclaim June 2026 as:

## PRIDE MONTH

in the City of Snoqualmie and encourage all residents to celebrate inclusivity, compassion, and the diverse voices that make our community stronger.

APPROVED, this 26 day of May 2026.

\_\_\_\_\_  
James Mayhew, Mayor





# The HUB Expansion Project

*Opening Late 2026*



**YOUR Public Hospital District**

## **PROJECT VISION**

A state-of-the-art healthcare expansion designed to meet the needs of our growing community, providing enhanced services, new specialties and amenities.

## **WHY**

SVH has reached its capacity to provide additional services in its current physical spaces, limiting our ability to care for and support the communities we serve.

# Guiding Principles



## COMMUNITY HEALTH & WELLNESS

Create restorative, attractive, functional spaces that go beyond sick care to keep our community engaged, active and well.

## ATTRACT & RETAIN STAFF

Provide a unique healthcare facility that attracts and retains the highest caliber staff.

## INNOVATION

Think BIG & BOLD. Seek solutions that inspire health, wellness and innovation. Create an environment that engages and extends beyond healthcare conventions.

## CONNECTION TO NATURE

Harness the local beauty of the natural environment and surroundings to create an inspiring, adventurous space inside and out.

## REVENUE-DRIVEN DESIGN

Maximize revenue potential through sustainable programming, balancing investment and operational costs for short-term returns and long-term revenue generation.



# Financial Stewardship & Sustainability



- Improved financial position year over year
- Continuing to serve more and more patients
- Increasing service offerings and locations
  - *Opened Ridge Urgent Care, 2022*
  - *Opened North Bend Clinic, 2025*
- Investing in a \$147M campus expansion
- Positive debt equity position by 2030

*Intentional efforts to operate efficiently, expand services, and meet community needs.*



**North Bend  
Medical Clinic**



# Key Milestones & Timeline



## Total Project Cost

- \$147 million
- Revenue Bonds, Federal and State Funding & Private Philanthropy

## Project Timeline

- Groundbreaking May 2025
- Traffic Signal October 2026
- Opening December 2026 – February 2027

## Estimated Building Size

- Estimated 85,000 square-feet
- 4.5 Stories



# Staffing & Economic Impact



## New Jobs Created

- 225 new employees

## Projected 2030 Workforce

- 552 total employees (up from 327 in 2024)

## 30+ New Healthcare Providers



*Renée's Pet Rock*



# Expanded Healthcare Services



## Radiology Suite

- X-Ray, Dexa, Mammography, Ultrasound
- Future MRI & CT Space

## Laboratory

- Full-service lab with 4 draw stations

## Primary Care & Specialty Clinic

- 33 Exam Rooms
- 3 Procedure

## Rehabilitation & Fitness

## Retail Pharmacy

## Urgent Care Clinic

## 4 Operating Rooms



# Restaurant & Community Space



## Full-Service Restaurant

- Lunch, dinner, catering, takeout and a pizza oven

## Café & Coffee Shop

## Community Meeting Rooms

- 2 Event spaces can be combined with restaurant for larger space

## 3-Story Indoor Rock-Climbing Gym

- Designed for public use
- Bouldering gym for all skill levels





# New Healthcare Services



## New Specialty Services

- Rheumatology
- Allergy/Immunology
- Pulmonology
- Psychiatry
- Dermatology
- Neurology
- Hematology
- Oncology
- Endocrinology
- Oncology Infusion

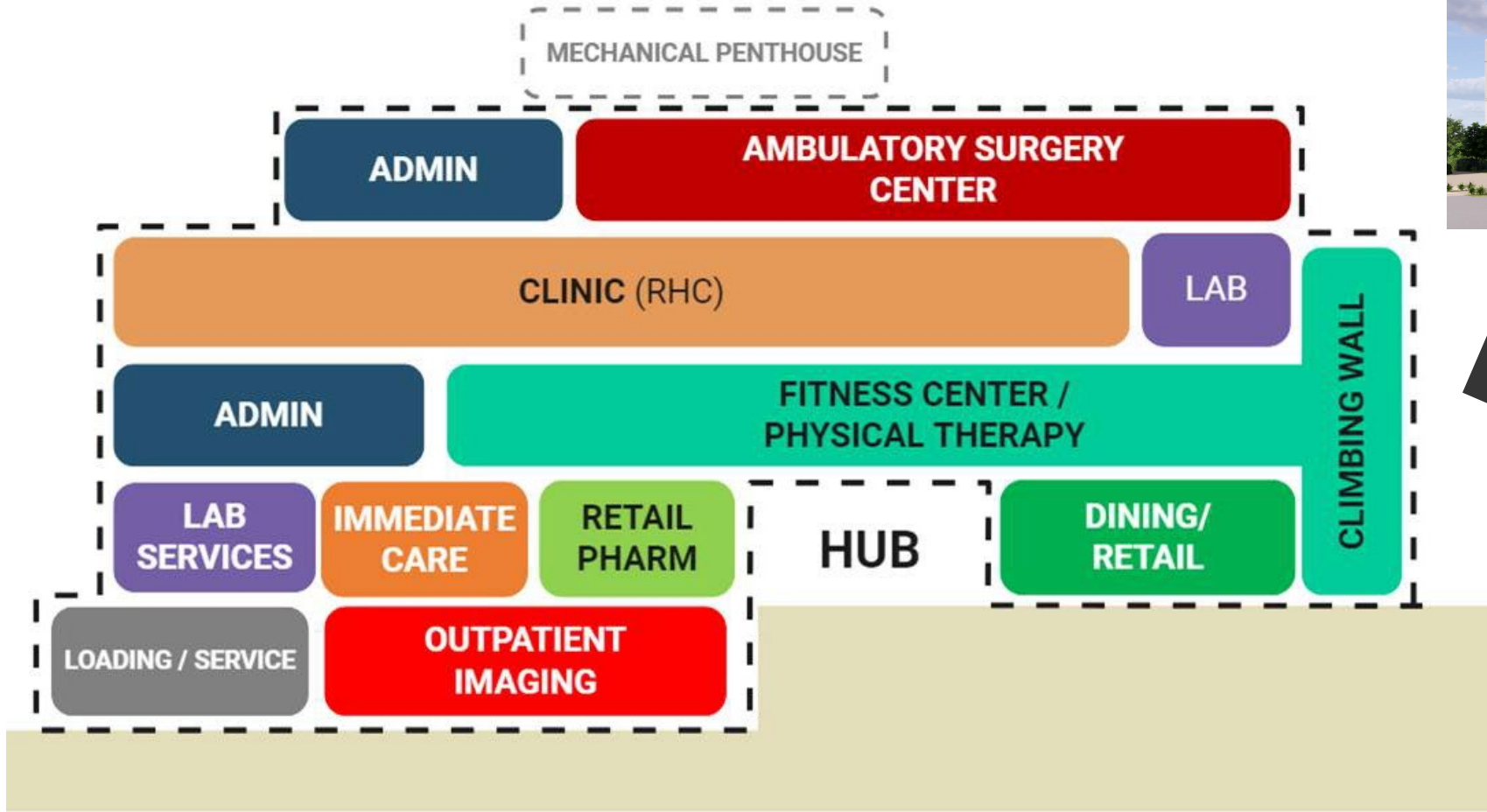
## Specialized Surgical Services

- ENT
- Orthopedics
- General Surgery
- Anesthesiology
- Urology
- Plastic Surgery



*Learn more!*





Visit The HUB webpage!



# Ambulatory Service Expansion Coming 2026 – The HUB



**LIVE BOLDLY** – *Favoring a hospitality vibe, not your typical aesthetic.*



**Snoqualmie Valley Health Foundation**

**SAVE THE DATE FOR OUR 2026 EVENTS!**

# Champagne Brunch



FRIDAY, MAY 1, 2026  
THE CLUB AT SNOQUALMIE RIDGE

*Join us for an elegant brunch and help bring innovative robotic surgical care to the Snoqualmie Valley.*

# Snoqualmie Valley Health INVITATIONAL



MONDAY, SEPTEMBER 21, 2026  
THE CLUB AT SNOQUALMIE RIDGE

*Fore! Enjoy a thrilling day on the green with contests and unforgettable moments — all while supporting the health of Snoqualmie Valley residents!*



## FutureReady

Building a HUB for Community Wellness, Prevention, and Healing

A \$2 million private fundraising campaign to meet our community's healthcare needs across five living generations.

### Join us!

To get involved and support, reach out to [campaign@snoqualmiehospital.org](mailto:campaign@snoqualmiehospital.org).





Snoqualmie  
Valley Health

# Questions?





# Community Project Funding



CONGRESSWOMAN  
**KIM SCHRIER, M.D.**  
Serving the 8th District of Washington

- Community funding through the appropriation process
- City submitted application at the request of Congresswoman Schrier's office
- Meadowbrook Bridge Restoration Grant Application submitted
- Seeking \$2.6M for bridge repairs and restoration





# **Sidewalk Repair & Replacement Program**

**April 21st, 2026**

**Parks & Public Works**



# PURPOSE



Update PPW Committee  
to support & defend  
ongoing sidewalk  
program activities

# What

## Maintain or Replace Existing Sidewalks

- City owns roughly 45 miles of sidewalk
- Projects done bi-annually
- Living List of locations
  - Complaint driven
  - Employee discovery
- 2026 Contract was \$259,315
  - Replacing 76 Locations
  - Grinding 64 locations
  - Replacement & Widening at Riverview park



# Reporting

- "Report a Sidewalk Trip Hazard" City webpage
- Email or Call Parks & Public Works concerns
- Notify Patrick Fry



snoqualmiewa.gov/983/Report-a-Sidewalk-Trip-Hazard

## Report a Sidewalk Trip Hazard

### City of Snoqualmie Sidewalk Repair Program - Increasing Pedestrian Safety

The City is working to identify all sidewalks with potential trip hazards that may be in need of repairs to increase safety.

If you have noticed a sidewalk in your neighborhood that has been impacted by street tree roots, or sustained concrete damage, please fill out the below form to report the location to the City's Public Works Dept. Streets Division. The location will then be added to the City's ongoing Sidewalk Repair Program.

Thank you for your help to identify potential sidewalk trip hazards.

### Sidewalk Repair Program - Trip Hazard Location

Location of Sidewalk Trip Hazard\*

[Please note the address of home closest to the potential trip hazard location.]

Description of Sidewalk Problem \*

Reporting Person - First Name\*

Reporting Person - Last Name\*

Reporting Person - Phone Number\*

Reporting Person - Email Address\*

protected by reCAPTCHA  
reCAPTCHA is changing its terms of service. [Take action.](#)

Receive an email copy of this form.

Email address

This field is not part of the form submission.

Submit

\* indicates a required field



# After Reporting – Temp Fix

Paint



Cold Mix Asphalt



# Treatment Methods



## Grinding

- Temporary fix
- Works on 2" displacement or less
- Can only occur once per edge
- Can be completed in house

# Treatment Methods Cont.

## Remove and Replace

- Permanent Repair
- Failure due to age or extenuating circumstances
  - Garbage Trucks
  - Subgrade failure
  - Tree roots
- Most common:
  - Downtown (age)
  - Locations where trees should be mitigated or re-evaluated



# Treatment Methods Cont.

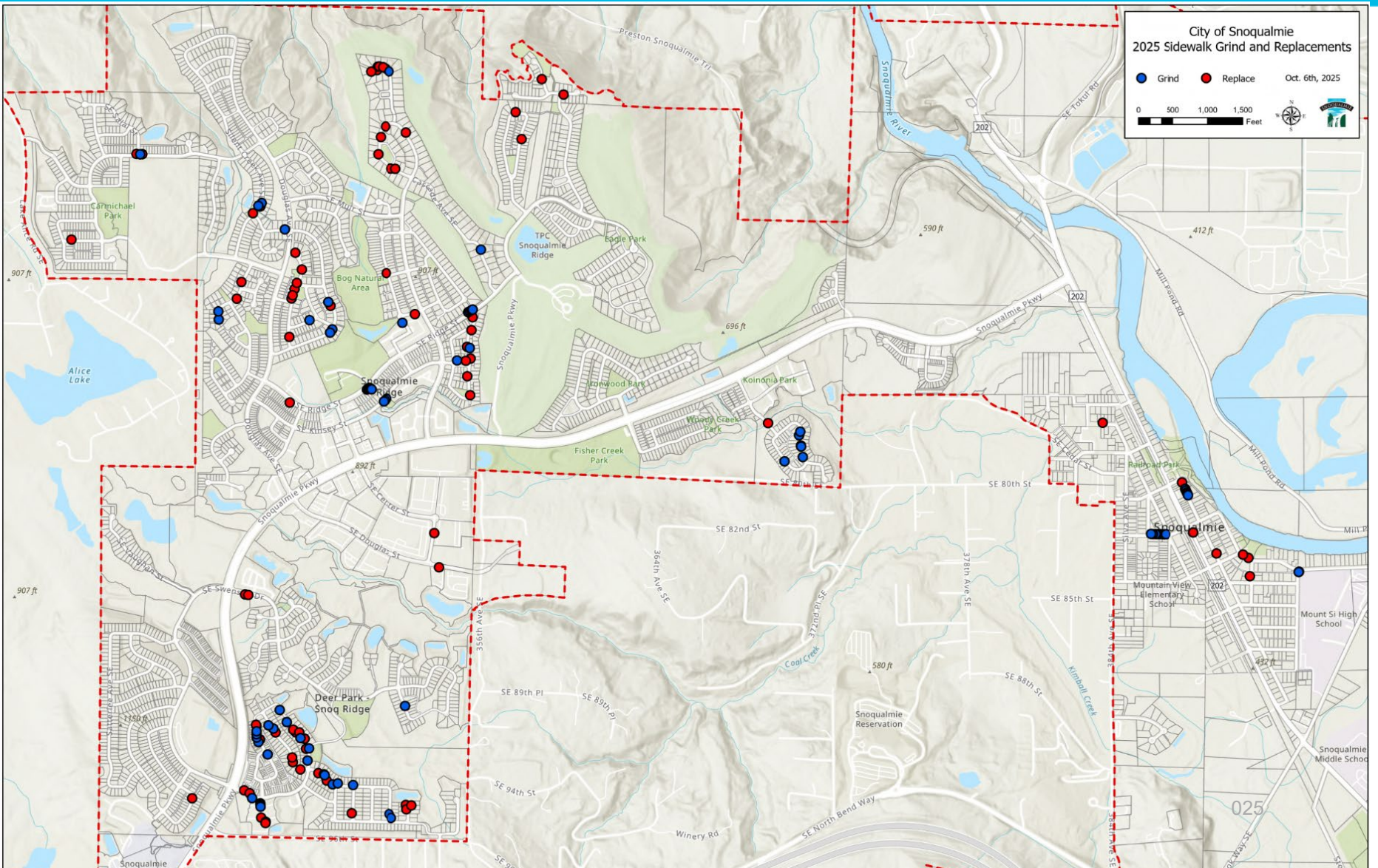


## Root Ramp

- Permanent Repair
- Preserves tree
- Provides room for roots to continue growing
- Allows panels to lift without displacement
- Requires sidewalk thickness to be 6" instead of 4"



# Ongoing Work





**Thank You  
&  
Questions?**



# Background



## TRANSPORTATION CAPITAL PROJECT OR PROGRAM

### SIDEWALK IMPROVEMENT PROGRAM

**CIP Project ID:** TRN20002CIP

**Department:** Transportation

**Project Status:** Other

**Project Location:** Multiple Locations

**Project Contact:** Pat Fry

**Current Program Budget:** \$1,351,840

**Years Project in CIP:** Ongoing Capital Program

**Contact Email:** [PFry@snoqualmiewa.gov](mailto:PFry@snoqualmiewa.gov)

#### Description:

Sidewalks deteriorate as they age. Consequently, this program funds the community outreach, design, and replacement of sidewalks in neighborhoods throughout the City of Snoqualmie. Neighborhood sidewalks are pedestrian facilities that connect residents to important destinations. The City of Snoqualmie intends to replace sidewalks based on a score that prioritizes safety and access to facilities such as parks and schools.

#### Community Impact:

The intent of this program is to preserve the condition of sidewalks consistent with City of Snoqualmie standards. The ongoing replacement of sidewalks will help to maintain a safe and efficient mode of transportation that contributes to the livability of neighborhoods and supports vital economy activity.

#### Photo or Map:



#### Operating Impact:

Staff believes that the ongoing provision of this program will likely reduce the amount of supplies needed annually to maintain sidewalks.

# Budget



Item 7

## Budget:

Project Activities	% of Budg.	Total Activity Budget	2025	2026	2027	2028	2029	2030	2031 or Beyond
Analysis	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	This capital program is expected to continue indefinitely into the future.
Design	6%	\$ 82,347	\$ 12,873	\$ 13,158	\$ 13,500	\$ 13,784	\$ 14,267	\$ 14,766	
Construction	74%	\$ 1,002,145	\$ 119,674	\$ 191,275	\$ 167,971	\$ 165,652	\$ 179,957	\$ 177,616	
Const. Manage	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Contingency	6%	\$ 82,347	\$ 12,873	\$ 13,158	\$ 13,500	\$ 13,784	\$ 14,267	\$ 14,766	
Art	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Labor	14%	\$ 185,000	\$ 21,900	\$ 43,500	\$ 12,800	\$ 21,300	\$ 31,600	\$ 53,900	
Other	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	<b>100%</b>	<b>\$ 1,351,840</b>	<b>\$ 167,320</b>	<b>\$ 261,090</b>	<b>\$ 207,770</b>	<b>\$ 214,520</b>	<b>\$ 240,090</b>	<b>\$ 261,048</b>	
Operating		\$ (19,500)	\$ (2,000)	\$ (2,500)	\$ (3,000)	\$ (3,500)	\$ (4,000)	\$ (4,500)	

**TOTAL PROJECT BUDGET: \$1,351,840**

**TOTAL OPERATING BUDGET: -\$19,500**

## Anticipated Funding Mix:

Source	Total Sources	2025	2026	2027	2028	2029	2030
Util. & Trans. Taxes	\$ 1,351,840	\$ 167,320	\$ 261,090	\$ 207,770	\$ 214,520	\$ 240,090	\$ 261,048
<b>TOTAL</b>	<b>\$ 1,351,840</b>	<b>\$ 167,320</b>	<b>\$ 261,090</b>	<b>\$ 207,770</b>	<b>\$ 214,520</b>	<b>\$ 240,090</b>	<b>\$ 261,048</b>

**TOTAL FUNDING SOURCES: \$1,351,840**

**FUTURE FUNDING REQUIREMENTS: \$0**

028

## Fiscal

## Notes:



# CITY COUNCIL SPECIAL MEETING MINUTES

## Wednesday, April 29, 2026

### Snoqualmie City Hall, 38624 SE River Street & Zoom

#### A CALL TO ORDER & ROLL CALL.

Mayor Mayhew called the meeting to order at 4:30 pm.

**City Council:** Councilmembers Bryan Holloway, Catherine Cotton, Robert Wotton, Louis Washington and Mayor Pro Tem Jolyon Johnson.

**Executive:** Mayor James Mayhew.

**City Staff:** City Attorney Dena Burke, Executive Assistant Rebecca Solem, and IT Systems Specialist Jimmie Betts.

**Motion:** Councilmember Cotton made a motion to excuse Councilmember Murphy. Seconded by Councilmember Washington.

**Motion passed:** 4-0.

#### AGENDA APPROVAL.

**Motion:** Councilmember Holloway made a motion to approve the agenda as prepared. Seconded by Councilmember Cotton.

**Motion passed:** 4-0.

**Motion:** Councilmember Washington made a motion to add public comment after item 2. Mayor Mayhew stated that you cannot add items to a special meeting that you did not notice at least 24 hours in advance. There was no second and the motion failed.

**Motion:** Councilmember Holloway made a motion to excuse Councilmember Wotton. Seconded by Councilmember Washington.

**Motion passed:** 4-0.

#### SPECIAL BUSINESS

##### 1. Discussion of Potential BESS Land Use in Unincorporated UGA With Potential Action of Issuance of a Letter.

Councilmember Holloway read a letter dated April 30<sup>th</sup>, 2026, into the record. He stated that the letter was written to Matt Perry, King County Executive Zahilay, and King County Council regarding Community Concerns Regarding Proposed Cascadia Ridge Resiliency Battery Energy Storage System Project.

Mayor Mayhew recessed the meeting for 4 minutes at 4:42pm. He then declared an additional recess of 10 minutes.

The meeting returned to normal session at 4:56pm

Mayor Mayhew stated that he received an email at 4:19pm from the project manager at Jupiter Power that said that they posted a letter addressing the city's issue list on the PAQ page of their website.

**Motion:** Councilmember Johnson made a motion to issue a letter to local government affairs manager Matt Perry, King County Executive Zahilay and King County Council dated April 30<sup>th</sup>, 2026, with a subject regarding Community Concerns Regarding Proposed Cascadia Ridge Resiliency Battery Energy Storage System Project. Seconded by Councilmember Washington.

**Motion to amend:** Councilmember Johnson made a motion to issue a letter to local government affairs manager Matt Perry, King County Executive Zahilay and King County Council dated April 30<sup>th</sup>, 2026, with a subject regarding Community Concerns Regarding Proposed Cascadia Ridge Resiliency Battery Energy Storage System Project with the addition of potential names as deemed appropriate by the administration. Seconded by Councilmember Washington.

**Motion to amend passed:** 4-0.

Committee discussion followed.

**Motion:** To issue a letter to local government affairs manager Matt Perry, King County Executive Zahilay and King County Council dated April 30<sup>th</sup>, 2026, with a subject regarding Community Concerns Regarding Proposed Cascadia Ridge Resiliency Battery Energy Storage System Project with the addition of potential names as deemed appropriate by the administration.

**Motion passed:** 5-0.

Councilmember Wotton joined the meeting at 5:01pm.

**2. Discussion: Addition of BESS Item to Website.**

Council discussed the addition of BESS items to the City website.

**ADJOURNMENT**

**Motion:** Councilmember Holloway made a motion to adjourn. Seconded by Councilmember Washington.

**Motion passed:** 5-0.

The meeting was adjourned at 5:14pm.

**CITY OF SNOQUALMIE**

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Kimberly Agfalvi, City Clerk



## CITY COUNCIL SPECIAL MEETING MINUTES

Wednesday, May 06, 2026

Snoqualmie City Hall, 38624 SE River Street & Zoom

### A CALL TO ORDER & ROLL CALL.

Mayor Mayhew called the meeting to order at 5:00 pm.

**City Council:** Councilmembers Bryan Holloway, Catherine Cotton, Daniel Murphy, Robert Wotton, Louis Washington and Mayor Pro Tem Jolyon Johnson.

**Executive:** Mayor James Mayhew.

**City Staff:** City Attorney Dena Burke, City Clerk Kim Agfalvi, and IT Systems Specialist Jimmie Betts.

### AGENDA APPROVAL.

**Motion:** Councilmember Holloway made a motion to approve the agenda as prepared. Seconded by Councilmember Murphy.

**Motion passed:** 6-0

### SPECIAL BUSINESS: City Council Vacancy Interviews.

Council discussed the timeline for appointing someone to vacant Council position #6.

Mayor Mayhew recessed the meeting for 10 minutes at 5:45pm.

The meeting resumed to normal session 5:55pm.

Mayor Mayhew recessed the meeting for 10 minutes at 6:20pm.

The meeting resumed to normal session 6:30pm.

Mayor Mayhew recessed the meeting for 15 minutes at 6:45pm.

The meeting resumed to normal session 7:00pm.

Council interviewed the following people that applied for Council position #6.

- Ethan Benson
- Tanya Lavoy
- Andre Testman
- Alma Gomez
- Mandeep Walia
- Margaret Adams
- William Donaldson
- Marcus Johnson
- Rene Price

### EXECUTIVE SESSION.

Mayor Mayhew stated that Council would be entering into an executive session pursuant to RCW 42.30.110 (1)(h) To evaluate the qualifications of a candidate for appointment to elective office. However, any interview of such candidate and final action appointing a candidate to elective office shall be in a meeting open to the public.

Executive session began at 7:40pm.

Executive session ended at 8:00pm and the meeting returned to normal session.

**POTENTIAL ACTION.**

**Motion:** Councilmember Johnson made a motion to not appoint someone to vacant Council position #6.

Seconded by Councilmember Murphy.

**Motion passed:** 6-0

**Motion:** Councilmember Johnson made a motion to hold a special session on Monday, May 11<sup>th</sup>, 2026, at 5:00pm to interview Adrian Webb for vacant Council position #6 and then follow with an executive session.

Seconded by Councilmember Washington.

**Motion passed:** 6-0.

**Motion to Amend:** Councilmember Johnson made a motion to amend and hold a special session on Monday, May 11<sup>th</sup>, 2026, at 5:00pm to interview Adrian Webb for vacant Council position #6 and then follow with an executive session with two potential actions to follow; appointment of a candidate to an elective office or determining next steps in the council vacancy selection process. Seconded by Councilmember Holloway.

**Motion to amend passed:** 6-0.

**Amended Motion:** To hold a special session on Monday, May 11<sup>th</sup>, 2026, at 5:00pm to interview Adrian Webb for vacant Council position #6 and then follow with an executive session with two potential actions to follow; appointment of a candidate to an elective office or determining next steps in the council vacancy selection process.

**Amended motion passed:** 6-0.

**ADJOURNMENT.**

**Motion:** Councilmember Johnson made a motion to adjourn. Seconded by Councilmember Murphy.

**Motion passed:** 6-0.

The meeting was adjourned at 8:05pm.

**CITY OF SNOQUALMIE**

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Kimberly Agfalvi, City Clerk



## CITY COUNCIL ROUNDTABLE & REGULAR MEETING MEETING MINUTES

Monday, May 11, 2026, 6:00 PM

Snoqualmie City Hall, 38624 SE River Street & Zoom

### ROUNDTABLE AGENDA, 6 PM

**CALL TO ORDER & ROLL CALL:** Mayor Mayhew called the meeting to order at 6:00 pm.

**City Council:** Councilmembers Bryan Holloway, Catherine Cotton, Daniel Murphy, Robert Wotton, and Louis Washington.

**Executive:** Mayor Mayhew.

**City Staff:** City Attorney Dena Burke, City Clerk Kim Agfalvi, and IT Systems Specialist Andrew Jongekryg.

**Motion:** Councilmember Wotton made a motion to excuse Councilmember Johnson. Seconded by Councilmember Washington.

**Motion passed:** 5-0.

Councilmember Johnson entered the meeting at 6:10pm.

### AGENDA APPROVAL.

**Motion:** Councilmember Washington made a motion to approve the agenda as presented. Seconded by Councilmember Wotton.

**Motion to amend the agenda and add an executive session:** Councilmember Washington made a motion to add an executive session pursuant to RCW 42.30.110 (1)(h) To evaluate the qualifications of a candidate for appointment to elective office. However, any interview of such candidate and final action appointing a candidate to elective office shall be in a meeting open to the public. Seconded by Councilmember Wotton.

**Motion to amend the agenda and add an executive session passed:** 5-0.

**Motion to amend the agenda and remove executive session:** Councilmember Wotton made a motion to remove the executive session pursuant to RCW 42.30.110 (1)(i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party to, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. Seconded by Councilmember Murphy.

**Motion to amend the agenda and remove executive session passed:** 5-0

**Motion:** Councilmember Washington made a motion to approve the agenda as amended. Seconded by Councilmember Wotton.

**Motion passed:** 5-0.

### EXECUTIVE SESSION:

Mayor Mayhew stated that Council would be entering into an executive session pursuant to RCW 42.30.110 (1)(h) To evaluate the qualifications of a candidate for appointment to elective office. However, any interview of such candidate and final action appointing a candidate to elective office shall be in a meeting open to the public. Mayor Mayhew stated the executive session would end at 6:45pm.

In attendance at the executive session were Councilmembers Bryan Holloway, Catherine Cotton, Daniel Murphy, Robert Wotton, Louis Washington, Mayor James Mayhew and City Attorney Dena Burke.

6:08pm: Executive session began.

6:45pm: Executive session extended for 10 minutes.

6:55pm: Executive session ended for 3 minutes.

6:58pm: Executive session ended, and Council returned to normal session.

#### **ADJOURNMENT**

**Motion:** Councilmember Washington made a motion to adjourn the roundtable meeting. Seconded by Councilmember Johnson.

**Motion passed:** 6-0.

### **REGULAR AGENDA, 7 PM**

**CALL TO ORDER & ROLL CALL:** Mayor Mayhew called the meeting to order at 7:00pm.

**City Council:** Councilmembers Daniel Murphy, Robert Wotton, Bryan Holloway, Louis Washington, Catherine Cotton, and Mayor Pro Tem Jolyon Johnson.

**City Staff:** Legal Assistant Robert Thrall, Parks and Public Works Director Jeff Hamlin, Finance Director Drew Bouta, City Clerk Kim Agfalvi, Community Development Director Mona Davis, Engineer Patrick Fry, Fire Chief Mike Bailey, and IT Systems Specialist Jimmie Betts.

#### **PLEDGE OF ALLEGIANCE.**

The pledge of allegiance was led by Councilmember Wotton.

#### **AGENDA APPROVAL.**

**Motion:** Councilmember Johnson made a motion to approve the agenda as presented. Seconded by Councilmember Holloway.

**Motion to amend the agenda and add an executive session:** Councilmember Wotton made a motion to add an executive session pursuant to RCW 42.30.110 (1)(h) to evaluate the qualifications of a candidate for appointment to elective office. However, any interview of such candidate and final action appointing a candidate to elective office shall be in a meeting open to the public. Seconded by Councilmember Holloway.

**Motion to amend the agenda and add an executive session passed:** 6-0

**Motion to amend the agenda to allow public comment for items on the agenda:** Councilmember Johnson made a motion to allow comments for Item 18, Discussion of Potential Land Use in Unincorporated Urban Growth Area during the public comment section. Seconded by Councilmember Wotton.

**Motion to amend the agenda to allow public comment for items on the agenda passed:** 6-0.

**Motion to amend the agenda:** Councilmember Cotton made a motion to amend the agenda to move Item 18, Discussion of Potential Land Use in Unincorporated Urban Growth Area to after the public comment period. Seconded by Councilmember Johnson.

**Motion to amend the agenda passed:** 6-0

**Motion:** To approve agenda as amended.

**Motion passed:** 6-0.

## **PUBLIC HEARINGS, PRESENTATIONS, PROCLAMATIONS, AND APPOINTMENTS**

### **Appointments.**

#### **2. Firefighter Berni.**

Fire Chief Bailey welcomed Firefighter Berni to the City of Snoqualmie and presented him with a pin and a firefighter helmet.

#### **3. Chief of Police.**

Mayor Mayhew stated that he had conditionally offered Scott Miller the position of Chief of Police.

### **Presentations.**

#### **4. Waste Management.**

Kevin Kelly from Waste Management presented updates on the waste management contract with the City of Snoqualmie. Council discussion followed.

#### **5. Chamber of Commerce 15-Year Plan.**

The Chamber of Commerce presented on their 15-year plan. Council discussion followed.

### **Proclamations.**

#### **6. National Police Week.**

Mayor Mayhew read a proclamation and declared May 10<sup>th</sup> – May 16<sup>th</sup>, 2026, as National Police Week.

#### **7. National Emergency Services Week.**

Mayor Mayhew read a proclamation and declared May 17<sup>th</sup> – May 23<sup>rd</sup>, 2026, as National Emergency Services Week.

#### **8. Affordable Housing Week.**

Mayor Mayhew read a proclamation and declared May 18<sup>th</sup> – May 22<sup>nd</sup>, 2026, as Affordable Housing Week.

## **PUBLIC COMMENTS AND REQUESTS FOR ITEMS NOT ON THE AGENDA.**

The following people made a public comment:

- Nivi T. commented on BESS.
- Jimi S. commented on BESS.
- Jon S. commented on BESS.

## **DISCUSSION.**

### **9. Discussion of Potential Land Use in Unincorporated Urban Growth Area.**

Councilmember Johnson requested that Mayor Mayhew speak on Potential Land Use in Unincorporated Urban Growth Area. Mayor Mayhew stated he was presenting Council with Ordinance 1322, an ordinance establishing a temporary moratorium to allow evaluation and potential development of standards for Battery Energy Storage Systems and requested that Council suspend their rules of a first and second reading of the ordinance and adopt the ordinance tonight. Council discussion followed.

8:05pm: Mayor Mayhew stated that the meeting would be recessed for 5 minutes.

8:12pm: The meeting resumed.

**Motion:** Councilmember Wotton made a motion to enter into an executive session for ten minutes pursuant to RCW 42.30.110 (1)(i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely

to become a party to, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. Seconded by Councilmember Washington.

**Motion to amend:** Councilmember Holloway made a motion to enter into an executive session for twenty minutes pursuant to RCW 42.30.110 (1)(i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party to, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. Seconded by Councilmember Washington.

**Motion to amend passed:** 6-0.

**Motion:** To enter into an executive session for twenty minutes pursuant to RCW 42.30.110 (1)(i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party to, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

**Motion passed:** 6-0.

8:15pm: Executive session began.

8:35pm: Executive session was extended for 10 minutes.

8:45pm: Executive session ended.

**Motion:** Councilmember Johnson made a motion to suspend the rules to allow for a first reading of Ordinance 1322, waiving the 72-hour notice period. Seconded by Councilmember Murphy. Council discussion followed.

**Motion passed:** 6-0.

Councilmember Johnson read the introduction of Ordinance 1322 into the record. Council discussion followed.

**Motion:** Councilmember Washington made a motion to add to July 13, 2026, Council Meeting agenda a presentation from Leon Richardson, King County Department of Local Services Director, on the proposed Battery Energy Storage System in King County with Question and Answer to follow. Seconded by Councilmember Johnson.

**Point of Order:** Councilmember Johnson made a point of order regarding moving the town hall item to the Finance and Administration Committee and it was upheld.

**Motion to amend:** Councilmember Holloway made a motion to refer this matter to the Finance and Administration Committee. Seconded by Councilmember Johnson.

**Motion to amend passed:** 5-1. Nay – CM Washington.

**Amended Motion:** Councilmember Johnson made a motion to move item 17, Puget Sound Energy Letter Regarding Potential Land Use in Unincorporated Urban Growth Area to the next item. Seconded by Councilmember Johnson.

**Amended Motion passed:** 6-0.

#### **10. Puget Sound Energy Letter Regarding Potential Land Use in Unincorporated Urban Growth Area.**

Council discussed the letter received from Puget Sound Energy on Potential Land Use in Unincorporated Urban Growth Area. Council discussion followed. Councilmember Holloway asked that this item be moved to the next Finance and Administration Committee Meeting for committee discussion.

**CONSENT AGENDA.**

11. Approve the City Council Meeting Minutes: April 27, 2026.
12. Claims Report dated May 11, 2026.
13. **AB26-013: Microsoft Office Renewal.**

**Motion:** Councilmember Washington made a motion to approve the consent agenda as prepared. Seconded by Councilmember Holloway. Council discussion followed.

Councilmember Wotton recused himself from voting on AB26-12 as a potential appearance of conflict of interest.

**Point of Order:** Councilmember Holloway stated that consent agenda it voted on its totality and asked if that item needs to be taken out so he can recuse himself. Mayor Mayhew stated that was the choice of Councilmember Wotton.

Councilmember Johnson stated that any Councilmember can remove an item from the consent agenda and requested that item AB26-012 be removed from the consent agenda.

**Motion:** To approve the amended consent agenda.

**Motion approved:** 6-0.

14. **AB26-012: Award Construction Contract for BP Lift Station Expansion Project.**

**Motion:** Councilmember Cotton made a motion to approve Resolution No. 1745 awarding a construction contract with CR Construction for the BP Lift Station Project. Seconded by Councilmember Holloway. Councilmember Wotton recused himself from consideration of AB26-012.

**Motion passed:** 5-0.

**ORDINANCES.**

15. **AB26-21: 2025-2026 Budget Amendment to provide the City with the appropriation necessary to fund an Economic Development Coordinator position.**

Councilmember Washington read in the introduction of the ordinance into the record. Council discussion followed. Council requested the item be added as a discussion item on the next Finance and Administration Committee meeting agenda.

**Proposed Action:** This was the first reading of the ordinance.

**COMMITTEE REPORTS****Public Safety Committee:**

16. **School Zone Enforcement Update.**

Councilmember Wotton presented an update on school zone enforcement efforts.

17. **Covered Load Enforcement Update**

Councilmember Wotton presented an update on covered load enforcement efforts.

18. **Fire Department 1st Quarter Accreditation Report.**

The Fire Department 1<sup>st</sup> quarter accreditation report was included in the packet for council review.

**Community Development Committee:** No report.

**Parks & Public Works Committee:** No report.

**Finance & Administration Committee:**

19. **Council Rules of Procedure Regarding Video Streaming of Comments Not on the Agenda.**

Councilmember Johnson briefed on the timeline of the item.

**Motion:** Councilmember Murphy requested that the item be moved to the next full council meeting on May 26<sup>th</sup>, 2026. Seconded by Councilmember Cotton. The item was deemed moot, as it was referred to committee.

**Motion:** Councilmember Murphy made an amended motion to move the item to the F&A committee. Seconded by Councilmember Cotton.

**Motion passed:** 6-0.

## **20. Flood Event Update.**

Councilmember Johnson briefed on documents that were submitted to FEMA timely.

**Committee of the Whole:** No report.

## **REPORTS**

**21. Commission/Committee Liaison Reports: No reports were made.**

## **EXECUTIVE SESSION**

Mayor Mayhew stated that Council would be entering into an executive Session pursuant to RCW 42.30.110 (1)(i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

**Motion:** Councilmember Johnson made a motion to remove the executive session pursuant to RCW 42.30.110 (1)(i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. Seconded by Councilmember Wotton.

**Motion passed:** 6-0

Mayor Mayhew stated that Council would be entering into an executive session pursuant to RCW 42.30.110 (1)(h) to evaluate the qualifications of a candidate for appointment to elective office. However, any interview of such candidate and final action appointing a candidate to elective office shall be in a meeting open to the public.

9:45pm: Executive session began.

9:55pm: Executive session ended, and the meeting returned to normal session.

## **DISCUSSION**

**23. Potential Candidates for Vacant City Council Position #6.**

**Motion:** Councilmember Johnson made a motion to appoint Andre Testman to vacant City Position 6. Seconded by Councilmember Cotton.

**Motion passed:** 6-0.

## **ADJOURNMENT.**

**Motion:** Councilmember Holloway made a motion to adjourn. Seconded by Councilmember Murphy.

**Motion passed:** 6-0.

The meeting was adjourned at 9:58pm.

**CITY OF SNOQUALMIE**

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Kimberly Agfalvi, City Clerk



## CITY COUNCIL SPECIAL MEETING MINUTES

Wednesday, May 13, 2026

Snoqualmie City Hall, 38624 SE River Street & Zoom

### A CALL TO ORDER & ROLL CALL.

Mayor Mayhew called the meeting to order at 4:03 pm.

**City Council:** Councilmembers Bryan Holloway, Catherine Cotton, Daniel Murphy, Robert Wotton, Louis Washington, Andre Testman and Mayor Pro Tem Jolyon Johnson.

**Executive:** Mayor James Mayhew.

**City Staff:** Legal Assistant Robert Thrall, Executive Assistant Rebecca Solem, HR Director Kim Johnson, and IT Systems Specialist Jimmie Betts.

### AGENDA APPROVAL.

**Motion:** Councilmember Holloway made a motion to approve the agenda as presented. Seconded by Councilmember Cotton.

**Motion passed:** 6-0

### SPECIAL BUSINESS: City Administrator Interviews.

Council discussed the process for that meeting's interviews.

Mayor Mayhew recessed the meeting for 5 minutes at 5:16pm.

The meeting resumed to normal session at 5:22pm.

Mayor Mayhew recessed the meeting for 5 minutes at 6:21pm.

The meeting resumed to normal session at 6:31pm.

Council interviewed the following people that applied for City Administrator.

- Andrea Lehner
- Rebecca Horner
- Sam Kim

No action was taken.

### EXECUTIVE SESSION.

Mayor Mayhew stated that Council would be entering into an executive session pursuant to RCW 42.30.110 (1)(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.

Executive session began at 7:32pm.

**ADJOURNMENT.**

Executive session ended at 8:05pm and the meeting was adjourned.

**CITY OF SNOQUALMIE**

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Kimberly Agfalvi, City Clerk



## CITY COUNCIL RETREAT, MAY 14, 4:00 PM

### COUNCIL RETREAT CONTINUED, MAY 16, 8:00 AM

### Meeting Minutes

#### A CALL TO ORDER & ROLL CALL.

Mayor Mayhew called the meeting to order at 4:21pm.

**City Council:** Councilmembers Bryan Holloway, Catherine Cotton, Daniel Murphy, Robert Wotton, Louis Washington, Andre Testman and Mayor Pro Tem Jolyon Johnson.

**Executive:** Mayor James Mayhew.

**City Staff:** City Attorney Dena Burke, Finance Director Drew Bouta, Public Works Director Jeff Hamlin, Community Development Director Mona Davis, Interim Police Chief Gary Horejsi, Fire Chief Mike Bailey, Budget Manager Janna Walker, Deputy Finance Director Jen Hughes, and Legal Assistant Robert Thrall.

**Motion:** Councilmember Washington made a motion to excuse Councilmembers Wotton and Johnson. Seconded by Councilmember Holloway.

**Motion passed:** 5-0.

4:27pm - Thursday, May 14<sup>th</sup>, 2026 - Councilmember Johnson joined the meeting.

6:25pm – Thursday, May 14<sup>th</sup>, 2026 - Councilmember Wotton joined the meeting.

#### AGENDA APPROVAL.

**Motion:** Councilmember Murphy made a motion to approve the agenda as prepared. Seconded by Councilmember Holloway.

**Motion passed:** 5-0.

#### SPECIAL BUSINESS.

##### 1. Council Retreat – Budget.

Mayor Mayhew and staff presented on the draft 2027-2028 biennial budget.

**Recess:** Mayor Mayhew recessed the meeting at 8:04pm on Thursday, May 16<sup>th</sup>, 2026, until 8:00am on Saturday, May 16<sup>th</sup>, 2026.

**Return to normal session:** 8:05am - Saturday, May 16<sup>th</sup>, 2026: Mayor Mayhew resumed the meeting to open session. All of Council was in attendance except CM Cotton who arrived a few minutes after the session resumed.

##### Present at the meeting on Saturday, May 16<sup>th</sup>, 2026, were:

**City Council:** Councilmembers Bryan Holloway, Catherine Cotton, Daniel Murphy, Robert Wotton, Louis Washington, Andre Testman and Mayor Pro Tem Jolyon Johnson.

**Executive:** Mayor James Mayhew.

**City Staff:** Finance Director Drew Bouta, Community Development Director Mona Davis, Interim Police Chief Gary Horejsi, Fire Chief Mike Bailey, Budget Manager Janna Walker, Deputy Finance Director Jen Hughes, and Legal Assistant Robert Thrall.

- 8:09am - Saturday, May 16<sup>th</sup>, 2026: Councilmember Cotton rejoined the meeting.
- 11:25am – Saturday, May 16<sup>th</sup>, 2026: Councilmember Washington left the meeting.
- 1:45pm – Saturday, May 16<sup>th</sup>, 2026: Councilmember Murphy left the meeting.

**ADJOURNMENT.**

**Motion:** Councilmember Wotton made a motion to adjourn. Seconded by Councilmember Holloway.

**Motion passed:** 5-0.

The meeting was adjourned at 2:35pm.

**CITY OF SNOQUALMIE**

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Kimberly Agfalvi, City Clerk



## Finance Department

**Drew Bouta, Director of Finance**

38624 SE River St. | PO Box 987

Snoqualmie, Washington 98065

(425) 888-1555 | [dbouta@snoqualmiewa.gov](mailto:dbouta@snoqualmiewa.gov)

**To:** City Council  
Finance & Administration Committee

**From:** Drew Bouta, Director of Finance

**Date:** May 26, 2026

**Subject:** CLAIMS REPORT  
Approval of payments for the period: April 22, 2026 through May 7, 2026

### BACKGROUND

Per RCW 42.24.080, all claims presented against the city by persons furnishing materials, rendering services, or performing labor must be certified by the appropriate official to ensure that the materials have been furnished, the services rendered, or the labor performed as described, and that the claims are just, due, and unpaid obligations against the city, before payment can be made. Expedited processing of the payment of claims when certain conditions have been met allows for the payment of claims before the legislative body has acted to approve the claims when: (1) the appropriate officers have furnished official bonds; (2) the legislative body has adopted policies that implement effective internal control; (3) the legislative body has provided for review of the documentation supporting the claims within a month of issuance; and (4) that if claims are disapproved, they shall be recognized as receivables and diligently pursued. The City of Snoqualmie meets all requirements of this state law.

Pursuant to Snoqualmie Municipal Code (SMC) Chapter 3.85, all Claims, Demands and Vouchers against the city, provides that the Finance Director or her designee will examine all claims prior to payment and provide periodic reporting of the payments to the City Council for final approval. Per SMC 3.85.040, to meet these requirements, the Finance Director schedules payment of claims and payroll for monthly Finance & Administration Committee review followed by full City Council approval on the consent agenda. Per SMC 3.85.050, documentation supporting claims paid and the Finance Director's written report are made available to all city council members at City Hall for 48 hours prior to the Finance & Administration Committee meeting. Following the 48-hour review period, the Finance & Administration Committee considers the claims as part of its regular agenda and recommends to the full city council whether to approve or disapprove the claims. Consistent with these requirements, this report seeks City Council approval of payment of claims and payroll batches summarized in the table below.

### ANALYSIS

All payments made during these periods were found to be valid claims against the city. The City's internal controls include certification of the validity of all expenditures by the appropriate department and an internal audit conducted by designated finance department staff who review all claims and payroll payments. Staff performs system validation and exception reviews to validate payroll records. The Finance Director performs a random sampling review of supporting documentation for claims payments to ensure validity, as well as regularly reviews its processes to ensure appropriate internal controls are in place. The City issues disbursements for claims and payroll via the following methods:

- Warrant: paper negotiable instruments, very much like, although legally distinct from, checks
- Commercial Credit Card: as authorized by Financial Management Policy
- Electronic Funds Transfer (EFT). EFTs are electronic banking transactions (no paper instrument) of two basic types: (1) Automated Clearing House (ACH) for Electronic Fund Transfer (EFT) and (2) Wire Transfers a direct transfer between bank accounts

**The following table summarizes the claims and payments authorized by the Finance Director:**

The foregoing amounts were budgeted in the 2025-2026 biennial budget, and sufficient funds are available to cover these payments, as appropriate. Details pertaining to the individual vendor payments are available in documentation provided for the Finance & Administration Committee and subsequent City Council review by accessing the following link on the city website: [Claims Report](#)

**CITY OF SNOQUALMIE**  
Disbursements for Council Approval  
Claims, Payroll and Miscellaneous

CLAIMS						
Date	Warrants			ACH		CLAIMS TOTAL
	From #	Thru #	Amount	Qty	Amount	
4/22/2026				5	\$ 228,814.43	\$ 228,814.43
4/30/2026	87414	87414	\$ 15,000.00			\$ 15,000.00
5/1/2026				1	\$ 1,899.81	\$ 1,899.81
5/4/2026	84715	87443	\$ 53,808.40			\$ 53,808.40
5/7/2026	87444	87498	\$ 173,961.28			\$ 173,961.28
<b>Grand Total</b>						<b>\$ 473,483.92</b>

MISCELLANEOUS DISBURSEMENTS				
Date	Description	ACH Amount	Wire Amount	MISC TOTAL
4/24/2026	WA State L&I Q1-2026	\$ 112,080.53		\$ 112,080.53
4/29/2026	WA Cares - Q1-2026	\$ 14,981.17		\$ 14,981.17
4/29/2026	FMLA - Q1-2026	\$ 37,246.46		\$ 37,246.46
5/4/2026	Merchant Card Fees - FIServ Merchant	\$ 36.44		\$ 36.44
5/4/2026	Merchant Card Fees - Tyler Munis	\$ 112.72		\$ 112.72
5/4/2026	Merchant Card Fees - Bankcard (Elavon)	\$ 9,990.77		\$ 9,990.77
5/4/2026	Merchant Card Fees - PayConex	\$ 2,672.32		\$ 2,672.32
5/5/2026	Merchant Card Fees - American Express	\$ 1,686.71		\$ 1,686.71
5/5/2026	Merchant Card Fees - American Express - Tyler Munis	\$ 240.18		\$ 240.18
5/5/2026	Navia Benefits Solutions	\$ 7,238.63		\$ 7,238.63
<b>Grand Total</b>				<b>\$ 186,285.93</b>

PAYROLL						
Date	Warrants			ACH		PAYROLL TOTAL
	From #	Thru #	Amount	Qty	Amount	
5/7/2026				108	\$ 374,579.69	\$ 374,579.69
<b>Grand Total</b>						<b>\$ 374,579.69</b>

**Total** **\$ 1,034,349.54**

The following claims and payments were objected to by Finance Director: **NONE**  
*(Itemize claims/demands amounts and circumstances, and summarize reasons for objection)*

**I, the undersigned, do hereby certify under penalty of perjury that the claims and payroll warrant and/or checks itemized above were issued to pay just, due, and unpaid obligations of the City of Snoqualmie for materials furnished, services rendered, or labor performed, and that I am authorized to authenticate and certify the foregoing.**

*Drew Bouta*

**05/14/2026**

Drew Bouta, Director of Finance

Date

**FINANCE & ADMINISTRATION COMMITTEE RECOMMENDATION: Approve / Not Approve**

ADVICE REGISTER - SEMI MONTH

WARRANT: 260507 From: 04/16/2026 To: 04/30/2026

NAME	CHK #	NET PAY
AGFALVI, KIMBERLY	00003647	4,812.41
AHMED, HIND	00003648	4,262.72
BACHER, ANNE	00003649	2,929.26
BAILEY, MICHAEL	00003650	6,184.99
BARNET, RYAN	00003651	4,112.26
BATTLES, JASON	00003652	5,189.87
BEACH, LYLE	00003653	3,550.36
BENNETT, PHILIP	00003654	4,875.60
BERNI, SAMUEL	00003655	3,248.14
BETTS, JIMMIE L	00003656	3,281.14
BLACK, MELINDA	00003657	3,104.22
BOSTICK, MAX	00003658	3,498.46
BOUTA, ANDREW	00003659	5,250.72
BROWN, CHRIS E	00003660	4,494.62
BRUMFIELD, SAMANTHA	00003661	3,259.72
BUELNA, REBECCA	00003662	3,156.63
BUERGI, DANIEL R	00003663	3,941.27
BURKE, DENA	00003664	5,607.04
BYRD, TYLER D	00003665	3,263.92
CHAMBLESS, MICHAEL	00003666	6,971.18
COOPER, JOHN	00003667	4,023.04
COTTON, CATHERINE	00003668	507.48
DALY, MICHELLE R	00003669	2,979.09
DALZIEL, RYAN A	00003670	3,075.37
DAVIS, RAMONA	00003671	5,027.91
DEWAR, MILES Z	00003672	2,439.54
ECKER, BRENDON J	00003673	2,348.81
FLORIDA, HEATHER K	00003674	3,316.34
FOUTS, JACOB T	00003675	3,965.27
FRY, PATRICK	00003676	4,211.43
GAMBLE, DYLAN A	00003677	3,483.95
GEORGE, JASON A	00003678	4,976.83
HAMLIN, JEFFREY T	00003679	4,865.90
HARDER, SCOTT	00003680	3,169.18
HARRIS, DONALD I	00003681	4,224.03
HAWK, DALTON J	00003682	3,234.30
HEATH, GREGORY Q	00003683	2,994.38
HEBEL, RICHARD	00003684	2,829.73
HEDGER, MATTHEW	00003685	4,094.69
HENDERSON, KYLA A	00003686	4,124.47
HENDRICKS, CORY D	00003687	3,494.19
HOLLOWAY, BRYAN	00003688	507.48
HOLMES, THOMAS E	00003689	7,372.96
HOREJSI, GARY W	00003690	4,469.61
HOYLA, KOBE R	00003691	3,862.14
HUGHES, JENNIFER L	00003692	3,958.76
JOHNSON, JOLYON M	00003693	557.51
JOHNSON, KIMBERLY G	00003694	4,299.80
JONGEKRYG, ANDREW P	00003695	2,745.04
KIRK, ALLISON	00003696	2,878.31
KNOWLES, KENNETH	00003697	3,750.32
LACROIX, LAFLECHE	00003698	4,709.32
LATHAM, ANDREW F	00003699	3,315.63

## ADVICE REGISTER - SEMI MONTH

WARRANT: 260507 From: 04/16/2026 To: 04/30/2026

NAME	CHK #	NET PAY
LATHROP, NICHOLAS S	00003700	3,437.27
LEMOINE, BLAKE S	00003701	2,549.46
LIEBETRAU, MICHAEL K	00003702	2,417.70
LOEHNDORF, SCOTT A	00003703	3,469.70
MACVICAR, NEIL S	00003704	3,255.20
MAINSTONE, BRIAN R	00003705	3,398.98
MARKWARDT, KYLE C	00003706	3,281.18
MAXFIELD, JAEGER	00003707	2,201.12
MAYHEW, JAMES	00003708	980.86
MEADOWS, JOSEPH R	00003709	4,335.18
MENDOZA-MARTINEZ, SUZETTE Y	00003710	1,520.86
MILLER, MATTHEW L	00003711	3,785.14
MOATE, DANIEL W	00003712	3,981.80
MURPHY, DANIEL	00003713	507.48
NEAL, RYAN T	00003714	3,749.79
O'DONNELL, PETER A	00003715	3,234.93
O'NEIL, KERRY K	00003716	2,891.08
OCEGUEDA, JUAN M	00003717	3,470.99
OLIVER, KATRINA M	00003718	2,660.12
OROZCO, JORGE	00003719	2,970.88
ORRE, ASHLEY K	00003720	2,438.60
OWENS, JACK T	00003721	2,219.28
PARKER, BENJAMIN T	00003722	2,662.78
PETER, MICHAEL H	00003723	4,761.20
PHAM, THAI Q	00003724	3,501.21
QUADE, JOAN E	00003725	2,521.74
RAMOS, DAMIAN	00003726	3,908.19
RASMUSSEN, ERIK R	00003727	4,063.68
REN, JUSTIN K	00003728	3,357.28
ROBLES, STEVEN A	00003729	2,398.57
ROCKAFIELD, DYLAN	00003730	2,140.15
SANDIN, KEVIN	00003731	2,811.60
SCHANNAUER, WYATT	00003732	3,238.22
SCHUMANN, ZACHARY J	00003733	3,253.94
SHINN, TODD	00003734	3,898.10
SMITH, CHASE A	00003735	3,989.64
SMITH, MARTHA	00003736	2,871.27
SNYDER, KEVIN S	00003737	3,675.22
SPEARS, JOSEPH E	00003738	3,217.64
STEWART, JAKE R	00003739	2,249.70
THRALL, ROBERT J	00003740	3,462.09
TOZIER, THERESA M	00003741	3,277.50
TREPTOW, ILYSE	00003742	3,435.18
VINING, ANDREW E	00003743	4,190.86
VLADIS, DMITRIY	00003744	5,209.01
WALKER, JANNA L	00003745	3,965.35
WASHINGTON, LOUIS R	00003746	407.48
WEISS, JASON A	00003747	4,109.21
WERRE, CHRISTOPHER T	00003748	4,354.50
WEST, MATTHEW A	00003749	4,681.38
WESTMAN, JESSE	00003750	3,287.72
WIEBE, NICOLE H	00003751	2,935.84
WILSON, CHRISTOPHER A	00003752	3,988.95

ADVICE REGISTER - SEMI MONTH

WARRANT: 260507 From: 04/16/2026 To: 04/30/2026

	NAME	CHK #	NET PAY
	WOLFE, ALBERT R	000003753	4,832.07
	WOTTON, ROBERT	000003754	357.48
	Total Deposits: 108		374,579.69

\*\* END OF REPORT - Generated by Ilyse Treptow \*\*

Claims presented to the City to be paid in the amount of		and dated		2026142-2026146		4/22/2026		\$228,814.43	
VENDOR	ACCOUNT	ACCOUNT DESC	YEAR PERIOD	AMOUNT	WARRANT	CHECK NO	INVOICE	FULL DESC	INVOICE DATE CHECK DATE
10	DSHS	631.00.000.23150.231500.	2026 4	\$ 500.00	042226DD	2026142	Payroll 4/22/26	Child support garnishment	4/22/2026 4/22/2026
13	Voya	631.00.000.23150.231500.	2026 4	\$ 225.00	042226DD	2026143	Payroll 4/22/26	Deferred Compensation Program	4/22/2026 4/22/2026
14	ICMA - Mission Sq	631.00.000.23150.231500.	2026 4	\$ 6,354.34	042226DD	2026144	Payroll 4/22/26	Deferred Compensation Program	4/22/2026 4/22/2026
484	DRS	631.00.000.23150.231500.	2026 4	\$ 87,791.95	042226DD	2026145	Payroll 4/22/26	DRS Pension // Deferred Compensation Program	4/22/2026 4/22/2026
90500	EFTPS	631.00.000.23150.231500.	2026 4	\$ 133,943.14	042226DD	2026146	Payroll 4/22/26	IRS Tax Deposit	4/22/2026 4/22/2026

Claims presented to the City to be paid in the amount of		and dated		87414		4/30/2026		\$15,000.00	
VENDOR	ACCOUNT	ACCOUNT DESC	YEAR PERIOD	AMOUNT	WARRANT	CHECK NO	INVOICE	FULL DESC	INVOICE DATE CHECK DATE
1302	SVSS	001.13.125.56540.549410.	2026 4	\$ 15,000.00	043026AP	87414	1st Half HS Funds	Reclaim - 1st Half Human Services Funding 2026	4/22/2026 4/30/2026

Claims presented to the City to be paid in the amount of		and dated		2026149		5/1/2026		\$1,899.81	
VENDOR	ACCOUNT	ACCOUNT DESC	YEAR PERIOD	AMOUNT	WARRANT	CHECK NO	INVOICE	FULL DESC	INVOICE DATE CHECK DATE
93	DOR	633.13.000.58930.589300.	2026 5	\$ 1,899.81	050126DD	2026149	Q1-2026 Leasehold	Q1 2026 Leasehold Tax	4/16/2026 5/1/2026

Claims presented to the City to be paid in the amount of		and dated		84715-87443		5/4/2026		\$53,808.40	
VENDOR	ACCOUNT	ACCOUNT DESC	YEAR PERIOD	AMOUNT	WARRANT	CHECK NO	INVOICE	FULL DESC	INVOICE DATE CHECK DATE
1159	ALBIREO	510.24.053.51820.548000.	2026 4	\$ 1,293.67	050426AP	87415	PIN0054018	FD HVAC System Radiant Floor Replacements	4/23/2026 5/4/2026
1159	ALBIREO	510.24.053.51820.548000.	2026 4	\$ 6,148.13	050426AP	87415	PIN0054087	HVAC valve actuator repl at FD for radiant floor	4/27/2026 5/4/2026
1263	AMZONCAP	001.08.009.52122.531910.	2026 4	\$ 29.91	050426AP	87416	1034-KT33-FVGG	10-pack coin batteries for school district keyfobs	4/23/2026 5/4/2026
1263	AMZONCAP	001.08.009.52150.531310.	2026 4	\$ 109.26	050426AP	87416	14FD-INPY-DLTC	De-lead surface cleaner for gun range (1 gal)	4/22/2026 5/4/2026
2020	Ashley Orre	001.15.034.55850.543000.	2026 4	\$ 272.50	050426AP	87417	A Orre RE 4/23/26	WSAPT conf meals & travel reimbursement - A Orre	4/23/2026 5/4/2026
414	CALPORTL	401.18.037.53481.531300.	2026 4	\$ 277.88	050426AP	87418	97175075	Gravel for PW yard	4/23/2026 5/4/2026
493	CENLINK	502.11.020.51888.542000.	2026 4	\$ 108.99	050426AP	87419	333555664 4/26	Snoqualmie police/dispatch landline - 4/9-5/8	4/9/2026 5/4/2026
81	CTV	401.18.037.53481.531300.	2026 4	\$ 33.39	050426AP	87420	A313189	Bungee cords & tie downs	4/8/2026 5/4/2026
81	CTV	401.18.037.53481.531300.	2026 4	\$ 7.09	050426AP	87420	A313768	Drop cloth for painting	4/22/2026 5/4/2026
84	DIC	417.13.475.59435.541060.	2026 4	\$ 687.50	050426AP	87421	3418911	Invitation to bid ad - BP Lift Station	4/8/2026 5/4/2026
1103	E-H	402.20.040.53580.531300.	2026 4	\$ 15,110.67	050426AP	87422	6002816828	Echo Glen flow based sampler DCYF	3/24/2026 5/4/2026
1103	E-H	402.20.040.53580.548000.	2026 4	\$ 2,463.55	050426AP	87422	6002807004	Field service repair - on-site flow meter-EchoGlen	2/27/2026 5/4/2026
116	GRAINGER	001.12.028.57680.531300.	2026 4	\$ 409.75	050426AP	87423	9882811657	16 basketball hoop nets for assorted parks	4/16/2026 5/4/2026
2090	Halegen Systems	401.18.037.53481.531300.	2026 4	\$ 589.13	050426AP	87424	INV-3582	PH electrode replacement kit	4/23/2026 5/4/2026
122	HD Fowler	401.18.037.53481.531300.	2026 4	\$ 2,694.52	050426AP	87425	17291306	Meter Setters	4/24/2026 5/4/2026
125	HERRERA	403.22.019.53110.541000.	2026 4	\$ 3,562.55	050426AP	87426	62060	Herrera - NPDES SW Permit Support Phase 2-Mar 2026	4/22/2026 5/4/2026
1515	JENKINS	403.22.050.53135.548000.	2026 4	\$ 5,371.81	050426AP	87427	30645	Catch basin cleaning, potholing - 7 person crew	4/6/2026 5/4/2026
495	KCROUB	401.18.019.53410.549010.	2026 5	\$ 216.00	050426AP	87428	042026 UB Liens	Recording fees - UB Liens and Releases	4/30/2026 5/4/2026
2048	Kirsten Nelson	001.14.031.55860.541020.	2026 4	\$ 552.50	050426AP	87429	KN FEMA RE Apr26	Home Elevation Program Partial Reimbursement	4/13/2026 5/4/2026
2048	Kirsten Nelson	001.14.031.55860.541020.	2026 4	\$ 3,373.75	050426AP	87429	KN FEMA RE Apr26-2	Home Elevation Program Reimbursement	4/1/2026 5/4/2026
162	Les Schwab Tires	501.23.051.54868.531400.	2026 4	\$ 1,309.56	050426AP	87430	36300792781	New tires for #301 pickup, balance, tpms rebuild	4/21/2026 5/4/2026
320	LEXIPOL	001.08.009.52110.549200.	2026 4	\$ 3,078.14	050426AP	87431	INVPR11260148	PoliceOne training software - Dec25-Nov26	11/1/2025 5/4/2026
154	Life Assist	001.09.014.52220.531912.	2026 4	\$ 71.35	050426AP	87432	2107421	Paramedics sharps safe	4/22/2026 5/4/2026
160	LN Curtis & Sons	001.09.014.52220.531051.	2026 4	\$ 131.55	050426AP	87433	INV1057686	New name patch and installation - C Smith	4/10/2026 5/4/2026
160	LN Curtis & Sons	001.08.009.52122.531050.	2026 4	\$ 401.26	050426AP	87433	INV1034260	Hats for PD with embroidery, x18	1/30/2026 5/4/2026
172	Minuteman Press	001.08.009.52122.549300.	2026 4	\$ 143.18	050426AP	87434	97375	PD mission/values/vision posters x4	4/17/2026 5/4/2026
183	NB AUTOG	001.09.014.52250.531300.	2026 4	\$ 33.83	050426AP	87435	099059	Wiper blades x2	4/16/2026 5/4/2026
356	PH-S&KC	001.12.071.57680.548000.	2026 4	\$ 693.00	050426AP	87436	INV-20023965	2026 Dept. of Health permit fee - SplashPad	4/16/2026 5/4/2026

210	PLATT	510.24-053.51820.531300.	Repair & Maintenance Supplies	2026	4	\$	22.87	050426AP	87437	7664933	Dimmer switch repl for FD day room area	4/20/2026	5/4/2026
672	RH2	417.13.475.59435.541060.	BP Lift Station - Design	2026	4	\$	2,111.76	050426AP	87438	106190	RH2 - Business Park Lift Station Imp Project-Mar26	4/15/2026	5/4/2026
2089	SmartSights	401.18.019.53410.531800.	Department Software	2026	4	\$	1,584.85	050426AP	87439	INV70038-R	Maintenance System WINN 911 Renewal	4/24/2026	5/4/2026
636	STERICYCLE	001.08.009.52122.541000.	Professional Svcs - General	2026	4	\$	10.36	050426AP	87440	8013985224	On-call monthly service charge - monthly minimum	4/10/2026	5/4/2026
270	UULC	403.22.050.53130.541000.	Professional Svcs - General	2026	4	\$	49.68	050426AP	87441	6030241	March 2026 Excavation notifications - X36	3/31/2026	5/4/2026
286	Water Mgmt Labs	401.18.037.53481.541000.	Professional Svcs - General	2026	4	\$	600.00	050426AP	87442	237103	April 2026 bacteria samples	4/16/2026	5/4/2026
1370	WLACE	001.16.035.54230.531000.	Repair & Maintenance Supplies	2026	4	\$	114.41	050426AP	87443	15318069	Fasteners, edger, float tool & cement for pours	4/17/2026	5/4/2026
1370	WLACE	401.18.037.53481.531300.	Repair & Maintenance Supplies	2026	4	\$	41.00	050426AP	87443	15318118	Carpet cleaning materials	4/23/2026	5/4/2026
1370	WLACE	401.18.037.53481.531300.	Repair & Maintenance Supplies	2026	4	\$	35.12	050426AP	87443	15318119	Parts to extend shop vac hose	4/23/2026	5/4/2026
1370	WLACE	401.18.037.53481.531300.	Repair & Maintenance Supplies	2026	4	\$	39.93	050426AP	87443	15318126	Parts to extend shop vac hose	4/24/2026	5/4/2026
1370	WLACE	403.22.050.53130.531300.	Repair & Maintenance Supplies	2026	4	\$	24.00	050426AP	87443	15317983	Bits, holder - stormwater pond fence maintenance	4/16/2026	5/4/2026

**Claims presented to the City to be paid in the amount of \$173,961.28 and dated 5/7/2026**

2022	AMI Leonard Inc	403.22.030.53190.531300.	Repair & Maintenance Supplies	2026	4	\$	484.81	050726AP	87444	CI26019141	Backpack sprayers for weed control (x3)	4/17/2026	5/7/2026
2022	AMI Leonard Inc	403.22.030.53190.531300.	Repair & Maintenance Supplies	2026	4	\$	353.12	050726AP	87444	CI26020833	Specialized removal shovels (x5)	4/23/2026	5/7/2026
1263	AMZONCAP	001.05.005.51420.531000.	Office Supplies	2026	4	\$	45.31	050726AP	87445	14CW-N9HX-FGIF	Office supplies for Mayor & City Clerk	4/22/2026	5/7/2026
1263	AMZONCAP	001.10.017.52560.531000.	Office Supplies	2026	4	\$	32.18	050726AP	87445	14CW-T1931-FH1Q	Binders for class 10-pack	4/14/2026	5/7/2026
1263	AMZONCAP	001.01.001.51310.531000.	Office Supplies	2026	4	\$	10.92	050726AP	87445	14CW-N9HX-FGIF	Office supplies for Mayor & City Clerk	4/22/2026	5/7/2026
1263	AMZONCAP	001.09.014.52210.531000.	Office Supplies	2026	4	\$	61.76	050726AP	87445	1FC9-PW9Q-DTHG	Ratchet straps; spatulas, qty. 2; dry erase board	4/22/2026	5/7/2026
1263	AMZONCAP	001.09.014.52210.531000.	Office Supplies	2026	4	\$	41.29	050726AP	87445	1GHH-TRRL-FFAP	Printer paper - 8 reams	4/19/2026	5/7/2026
1263	AMZONCAP	001.09.014.52250.531910.	Operating Supplies	2026	4	\$	14.34	050726AP	87445	1HCP-3QT4-DXN6	3V batteries, 2pk x2	4/28/2026	5/7/2026
1263	AMZONCAP	001.09.014.52250.535210.	Office Furnishings	2026	4	\$	13.09	050726AP	87445	1FC9-PW9Q-DTHG	Ratchet straps; spatulas, qty. 2; dry erase board	4/22/2026	5/7/2026
1263	AMZONCAP	001.09.014.52250.535900.	Small Tools & Equipment	2026	4	\$	42.20	050726AP	87445	1FC9-PW9Q-DTHG	Ratchet straps; spatulas, qty. 2; dry erase board	4/22/2026	5/7/2026
1263	AMZONCAP	001.09.014.52250.535900.	Small Tools & Equipment	2026	4	\$	139.13	050726AP	87445	1PGD-V31V-G6H1	Machetes (x2). Cooler for brush rig	4/15/2026	5/7/2026
1263	AMZONCAP	001.12.028.57680.531000.	Office Supplies	2026	4	\$	6.62	050726AP	87445	1R9X-4RTX-396X	Office supplies for PPW	4/20/2026	5/7/2026
1263	AMZONCAP	001.08.009.52122.531000.	Office Supplies	2026	4	\$	14.76	050726AP	87445	1XGQ-PK3K-DHGH	Office supplies for PPW	4/20/2026	5/7/2026
1263	AMZONCAP	401.18.019.53410.531820.	Info Tech Components	2026	4	\$	27.85	050726AP	87445	1CWH-KR1V-46QC	Gold sharpie pens, 4pk	3/31/2026	5/7/2026
1263	AMZONCAP	401.18.037.53481.531000.	Office Supplies	2026	4	\$	6.62	050726AP	87445	1R9X-4RTX-396X	Solar power bank for J Ren	4/19/2026	5/7/2026
1263	AMZONCAP	403.22.030.53190.531000.	Office Supplies	2026	4	\$	6.63	050726AP	87445	1R9X-4RTX-396X	Office supplies for PPW	4/20/2026	5/7/2026
1263	AMZONCAP	501.23.051.54868.531000.	Office Supplies	2026	4	\$	6.63	050726AP	87445	1R9X-4RTX-396X	Office supplies for PPW	4/20/2026	5/7/2026
1263	AMZONCAP	510.24.053.51820.531000.	Office Supplies	2026	4	\$	6.62	050726AP	87445	1R9X-4RTX-396X	Office supplies for PPW	4/20/2026	5/7/2026
1263	AMZONCAP	510.24.053.51820.531300.	Repair & Maintenance Supplies	2026	4	\$	93.24	050726AP	87445	1PVH-MXQG-CLNX	Photoluminescent exit signs per Safety Committee	3/31/2026	5/7/2026
1263	AMZONCAP	510.24.053.51820.531300.	Repair & Maintenance Supplies	2026	4	\$	15.28	050726AP	87445	1Y1H-PM1T-GLXW	2 Pride flags for City Hall, per Mayor request	3/31/2026	5/7/2026
727	Bartlett Tree	403.22.030.53190.541000.	Professional Svcs - General	2026	4	\$	2,662.50	050726AP	87446	43151518	Level 3 tree assessment; arboricultural consulting	1/24/2026	5/7/2026
493	CENJUNK	502.11.020.51888.542000.	Telephone/Cable Services	2026	4	\$	702.13	050726AP	87447	300575004	PD Landlines - 4/20/26-5/19/26	4/20/2026	5/7/2026
60	CENTURYLINK	502.11.020.51888.542000.	Telephone/Cable Services	2026	4	\$	116.67	050726AP	87448	300568001	Monthly telephone service 4/26	4/20/2026	5/7/2026
60	CENTURYLINK	502.11.020.51888.542000.	Telephone/Cable Services	2026	4	\$	91.52	050726AP	87448	300570848	Monthly telephone service 4/26	4/20/2026	5/7/2026
60	CENTURYLINK	502.11.020.51888.542000.	Telephone/Cable Services	2026	4	\$	643.53	050726AP	87448	300571491	Monthly telephone service 4/26	4/20/2026	5/7/2026
60	CENTURYLINK	502.11.020.51888.542000.	Telephone/Cable Services	2026	4	\$	90.87	050726AP	87448	300573862	Monthly telephone service 4/26	4/20/2026	5/7/2026
60	CENTURYLINK	502.11.020.51888.542000.	Telephone/Cable Services	2026	4	\$	130.20	050726AP	87448	300576080	Monthly telephone service 4/26	4/20/2026	5/7/2026
60	CENTURYLINK	502.11.020.51888.542000.	Telephone/Cable Services	2026	4	\$	46.91	050726AP	87448	402478791	Monthly telephone service 4/26	4/20/2026	5/7/2026
60	CENTURYLINK	502.11.020.51888.542000.	Telephone/Cable Services	2026	4	\$	1,110.44	050726AP	87448	411746240	Monthly telephone service 4/26	4/20/2026	5/7/2026
1750	City of Sunnyside	001.08.009.52360.541505.	Jail Services - Sunnyside	2026	4	\$	2,374.29	050726AP	87449	17187	Mar2026 inmate days served	4/1/2026	5/7/2026
1750	City of Sunnyside	001.08.009.52360.541505.	Jail Services - Sunnyside	2026	4	\$	278.61	050726AP	87449	17187	Mar2026 inmate medications	4/1/2026	5/7/2026
1750	City of Sunnyside	001.08.009.52360.541505.	Jail Services - Sunnyside	2026	4	\$	539.55	050726AP	87449	253-2024-1352-1	Inmate transport to Sunnyside Hospital 2024-05-05	4/3/2026	5/7/2026
418	CO	001.28.065.57390.531900.	Miscellaneous Supplies	2026	4	\$	15.13	050726AP	87450	2412571-0	Cardstock for various events	4/7/2026	5/7/2026

366	COMCAST	502.11.020.51888.542200.	INET Internet Network Services	2026	4	\$	411.23	050726AP	87451	0559927-04-26	Secondary internet service 4/26	4/11/2026	5/7/2026
91	COMP PD	001.08.009.52122.531000.	Office Supplies	2026	4	\$	52.30	050726AP	87452	2410946-0	Custodial and office supplies, PD	3/30/2026	5/7/2026
927	COMP PD	001.08.009.52122.531340.	Custodial & Cleaning Supplies	2026	4	\$	292.34	050726AP	87452	2410946-0	Custodial and office supplies, PD	3/30/2026	5/7/2026
927	COMP PD	001.08.009.52122.531340.	Custodial & Cleaning Supplies	2026	4	\$	125.39	050726AP	87452	2414514-0	Dishwasher detergent for PD (x6)	4/16/2026	5/7/2026
81	CTV	001.12.028.57680.531300.	Repair & Maintenance Supplies	2026	4	\$	10.37	050726AP	87453	A313171	Cold weld adhesive for plaque at City Hall	4/8/2026	5/7/2026
81	CTV	001.12.028.57680.531300.	Repair & Maintenance Supplies	2026	4	\$	31.12	050726AP	87453	A313186	Drill bits to install plaque to rock @ City Hall	4/8/2026	5/7/2026
81	CTV	001.12.028.57680.531300.	Repair & Maintenance Supplies	2026	4	\$	64.02	050726AP	87453	A313506	Hardware for backstop repairs	4/17/2026	5/7/2026
81	CTV	001.16.035.54230.531300.	Repair & Maintenance Supplies	2026	4	\$	68.85	050726AP	87453	A313529	Screws for concrete repairs	4/17/2026	5/7/2026
81	CTV	510.24.053.51820.531300.	Repair & Maintenance Supplies	2026	5	\$	12.12	050726AP	87453	A312178	Door stop wedges for City Hall (x2)	1/12/2026	5/7/2026
328	DAVDOOR	001.12.028.57680.548000.	Repair & Maintenance Services	2026	4	\$	828.02	050726AP	87454	INV0026503	Repair warped door & sticky strike @ Jeanne Hansen	4/9/2026	5/7/2026
91	DOLI BPV	510.24.053.51820.548000.	Repair & Maintenance Services	2026	5	\$	67.60	050726AP	87455	402364	Annual boiler inspection/vessel certification - CH	4/23/2026	5/7/2026
94	DOT NWR	310.17.510.59530.541070.	Railroad Crossing Design	2026	4	\$	6.442.14	050726AP	87456	RE 41 1Z2993 L001	WSDOT review - Traffic control plan/permit process	4/11/2026	5/7/2026
484	DRS	001.03.003.51810.523000.	Deferred Compensation Match	2026	4	\$	78.58	050726AP	87457	Lost Interest SB	Lost interest earnings - S Brumfield	4/22/2026	5/7/2026
95	Evergreen Ford	501.23.051.54868.531301.	Repair Parts	2026	5	\$	96.32	050726AP	87458	5224764	Seat belt assembly - vehicle #734	4/29/2026	5/7/2026
95	Evergreen Ford	501.23.051.54868.531400.	Tires	2026	4	\$	1,367.28	050726AP	87458	6324312	Repair and maintenance - vehicle #734	4/28/2026	5/7/2026
95	Evergreen Ford	501.23.051.54868.548000.	Repair & Maintenance Services	2026	4	\$	4,109.38	050726AP	87458	6324312	Repair and maintenance - vehicle #734	4/28/2026	5/7/2026
1248	FIDELIS	502.11.022.59418.564105.	Server/Storage Replacement	2026	4	\$	6,442.14	050726AP	87459	66416	Dell 3.84TB drives x6	3/17/2026	5/7/2026
116	GRAINGER	403.22.030.53190.531300.	Repair & Maintenance Supplies	2026	4	\$	25.91	050726AP	87460	9871212610	Rolling casters for chair in maintenance bay	4/7/2026	5/7/2026
139	IMC	001.13.117.51250.541115.	Municipal Court Services-Costs	2026	4	\$	5,564.07	050726AP	87461	March 2026	Snoqualmie court filings - March 2026	4/2/2026	5/7/2026
729	INDUSTSS	402.20.045.53560.531800.	Department Software	2026	4	\$	20,496.84	050726AP	87462	SINO13371	Control system AVEVA flex credits license 1 year	4/15/2026	5/7/2026
1244	King County Finance	502.11.020.51888.542200.	INET Internet Network Services	2026	4	\$	1,300.00	050726AP	87463	11017069	King County INET 3/26	3/31/2026	5/7/2026
1765	Kissler	402.20.040.53580.548000.	Repair & Maintenance Services	2026	4	\$	2,355.01	050726AP	87464	12092	Biosolids hauling 4/9/26 - 31.98 tons	4/14/2026	5/7/2026
162	Les Schwab Tires	501.23.051.54868.531400.	Tires	2026	5	\$	503.56	050726AP	87465	36300793934	Rear tire replacement/mount/balance - vehicle #127	4/29/2026	5/7/2026
1409	LEVELS	502.11.020.51888.542000.	Telephone/Cable Services	2026	4	\$	1,502.97	050726AP	87466	780243847	Monthly telephone service 4/26	4/1/2026	5/7/2026
154	Life Assist	001.09.014.52220.531912.	EMS Supplies & Equipment	2026	4	\$	226.94	050726AP	87467	2110619	Exam gloves, glucometer x2, nasal cannula	4/28/2026	5/7/2026
160	LN Curtis & Sons	001.08.009.52110.531050.	Uniforms & Protective Gear	2026	4	\$	303.04	050726AP	87468	INV1054980	Patch alterations - G Horejsi	4/2/2026	5/7/2026
2092	Martha Smith	001.09.014.52245.543000.	Training & Travel	2026	4	\$	292.32	050726AP	87469	MS RE 4/28/26	RE mileage for Pump Academy training	4/28/2026	5/7/2026
169	MES	001.09.014.52250.531301.	Repair Parts	2026	4	\$	1,947.18	050726AP	87470	IN2483068	Regulator adj, gasket hose repair, coupling wand	4/13/2026	5/7/2026
169	MES	001.09.014.52250.548000.	Repair & Maintenance Services	2026	4	\$	1,147.65	050726AP	87470	IN2483096	SCBA flow test	4/13/2026	5/7/2026
982	NAVIA AP	001.03.003.51810.522300.	HRA Medical Reimbursements	2026	4	\$	12.42	050726AP	87471	11067417	HRA Participation Fee Feb 2026	2/26/2026	5/7/2026
982	NAVIA AP	001.03.003.51810.522300.	HRA Medical Reimbursements	2026	4	\$	12.42	050726AP	87471	11075034	HRA Participation Fee Mar 2026	3/31/2026	5/7/2026
982	NAVIA AP	001.15.034.55850.522300.	HRA Medical Reimbursements	2026	4	\$	7.87	050726AP	87471	11067417	HRA Participation Fee Feb 2026	2/26/2026	5/7/2026
982	NAVIA AP	001.15.034.55850.522300.	HRA Medical Reimbursements	2026	4	\$	7.87	050726AP	87471	11075034	HRA Participation Fee Mar 2026	3/31/2026	5/7/2026
982	NAVIA AP	001.03.003.51310.522300.	HRA Medical Reimbursements	2026	4	\$	4.14	050726AP	87471	11067417	HRA Participation Fee Feb 2026	2/26/2026	5/7/2026
982	NAVIA AP	001.03.003.51310.522300.	HRA Medical Reimbursements	2026	4	\$	4.14	050726AP	87471	11075034	HRA Participation Fee Feb 2026	3/31/2026	5/7/2026
982	NAVIA AP	001.05.005.51420.522300.	HRA Medical Reimbursements	2026	4	\$	8.28	050726AP	87471	11067417	HRA Participation Fee Mar 2026	2/26/2026	5/7/2026
982	NAVIA AP	001.05.005.51420.522300.	HRA Medical Reimbursements	2026	4	\$	8.28	050726AP	87471	11075034	HRA Participation Fee Mar 2026	3/31/2026	5/7/2026
982	NAVIA AP	001.28.056.57120.522300.	HRA Medical Reimbursements	2026	4	\$	4.55	050726AP	87471	11067417	HRA Participation Fee Feb 2026	2/26/2026	5/7/2026
982	NAVIA AP	001.28.056.57120.522300.	HRA Medical Reimbursements	2026	4	\$	4.55	050726AP	87471	11075034	HRA Participation Fee Feb 2026	3/31/2026	5/7/2026
982	NAVIA AP	001.01.001.51310.522300.	HRA Medical Reimbursements	2026	4	\$	4.14	050726AP	87471	11067417	HRA Participation Fee Mar 2026	2/26/2026	5/7/2026
982	NAVIA AP	001.01.001.51310.522300.	HRA Medical Reimbursements	2026	4	\$	4.14	050726AP	87471	11075034	HRA Participation Fee Mar 2026	3/31/2026	5/7/2026
982	NAVIA AP	001.06.007.51423.522300.	HRA Medical Reimbursements	2026	4	\$	37.26	050726AP	87471	11067417	HRA Participation Fee Feb 2026	2/26/2026	5/7/2026
982	NAVIA AP	001.06.007.51423.522300.	HRA Medical Reimbursements	2026	4	\$	37.26	050726AP	87471	11075034	HRA Participation Fee Feb 2026	3/31/2026	5/7/2026
982	NAVIA AP	001.09.014.52210.522300.	HRA Medical Reimbursements	2026	4	\$	2.07	050726AP	87471	11067417	HRA Participation Fee Mar 2026	2/26/2026	5/7/2026
982	NAVIA AP	001.09.014.52210.522300.	HRA Medical Reimbursements	2026	4	\$	2.07	050726AP	87471	11075034	HRA Participation Fee Mar 2026	3/31/2026	5/7/2026
982	NAVIA AP	001.09.014.52220.522300.	HRA Medical Reimbursements	2026	4	\$	2.07	050726AP	87471	11067417	HRA Participation Fee Feb 2026	2/26/2026	5/7/2026
982	NAVIA AP	001.09.014.52220.522300.	HRA Medical Reimbursements	2026	4	\$	2.07	050726AP	87471	11075034	HRA Participation Fee Feb 2026	3/31/2026	5/7/2026
982	NAVIA AP	001.04.004.51531.522300.	HRA Medical Reimbursements	2026	4	\$	4.14	050726AP	87471	11067417	HRA Participation Fee Mar 2026	2/26/2026	5/7/2026
982	NAVIA AP	001.04.004.51531.522300.	HRA Medical Reimbursements	2026	4	\$	4.14	050726AP	87471	11075034	HRA Participation Fee Mar 2026	3/31/2026	5/7/2026
982	NAVIA AP	001.13.000.51810.541000.	Professional Svcs - General	2026	4	\$	100.00	050726AP	87471	11083078	FSA Admin Fees - April 2026	4/28/2026	5/7/2026



982	NAVIA AP	417.13.200.59434.522300.	HRA Medical Reimbursements	2026	4	\$	4.97	050726AP	87471	11067417	HRA Participation Fee Feb 2026	2/26/2026	5/7/2026
982	NAVIA AP	417.13.200.59434.522300.	HRA Medical Reimbursements	2026	4	\$	4.97	050726AP	87471	11075034	HRA Participation Fee Mar 2026	3/31/2026	5/7/2026
982	NAVIA AP	417.13.200.59435.522300.	HRA Medical Reimbursements	2026	4	\$	4.97	050726AP	87471	11067417	HRA Participation Fee Feb 2026	2/26/2026	5/7/2026
982	NAVIA AP	417.13.200.59435.522300.	HRA Medical Reimbursements	2026	4	\$	4.97	050726AP	87471	11075034	HRA Participation Fee Mar 2026	2/26/2026	5/7/2026
982	NAVIA AP	501.23.019.54861.522300.	HRA Medical Reimbursements	2026	4	\$	1.04	050726AP	87471	11067417	HRA Participation Fee Feb 2026	2/26/2026	5/7/2026
982	NAVIA AP	501.23.019.54861.522300.	HRA Medical Reimbursements	2026	4	\$	1.04	050726AP	87471	11075034	HRA Participation Fee Mar 2026	2/26/2026	5/7/2026
982	NAVIA AP	501.23.051.54868.522300.	HRA Medical Reimbursements	2026	4	\$	7.25	050726AP	87471	11067417	HRA Participation Fee Feb 2026	2/26/2026	5/7/2026
982	NAVIA AP	501.23.051.54868.522300.	HRA Medical Reimbursements	2026	4	\$	7.25	050726AP	87471	11075034	HRA Participation Fee Mar 2026	2/26/2026	5/7/2026
982	NAVIA AP	502.11.020.51888.522300.	HRA Medical Reimbursements	2026	4	\$	20.70	050726AP	87471	11067417	HRA Participation Fee Feb 2026	2/26/2026	5/7/2026
982	NAVIA AP	502.11.020.51888.522300.	HRA Medical Reimbursements	2026	4	\$	20.70	050726AP	87471	11075034	HRA Participation Fee Mar 2026	2/26/2026	5/7/2026
982	NAVIA AP	510.24.019.51820.522300.	HRA Medical Reimbursements	2026	4	\$	0.62	050726AP	87471	11067417	HRA Participation Fee Mar 2026	2/26/2026	5/7/2026
982	NAVIA AP	510.24.019.51820.522300.	HRA Medical Reimbursements	2026	4	\$	0.62	050726AP	87471	11075034	HRA Participation Fee Mar 2026	2/26/2026	5/7/2026
982	NAVIA AP	510.24.053.51820.522300.	HRA Medical Reimbursements	2026	4	\$	5.17	050726AP	87471	11067417	HRA Participation Fee Feb 2026	2/26/2026	5/7/2026
982	NAVIA AP	510.24.053.51820.522300.	HRA Medical Reimbursements	2026	4	\$	5.17	050726AP	87471	11075034	HRA Participation Fee Mar 2026	2/26/2026	5/7/2026
183	NAVIA AP	501.23.051.54868.531300.	Motor Oils	2026	4	\$	144.88	050726AP	87472	099399	Motor oil quarts x13	4/20/2026	5/7/2026
183	NAVIA AP	501.23.051.54868.531300.	Repair Parts	2026	4	\$	381.91	050726AP	87472	097304	Brake callipers, brake pads	3/30/2026	5/7/2026
183	NAVIA AP	501.23.051.54868.531300.	Repair Parts	2026	4	\$	332.06	050726AP	87472	097956	Car batteries x2	4/6/2026	5/7/2026
183	NAVIA AP	501.23.051.54868.531300.	Repair Parts	2026	4	\$	106.24	050726AP	87472	097957	Thermostat housing	4/6/2026	5/7/2026
183	NAVIA AP	501.23.051.54868.531300.	Repair Parts	2026	4	\$	501.48	050726AP	87472	098097	Exhaust cat converter	4/7/2026	5/7/2026
183	NAVIA AP	501.23.051.54868.531300.	Repair Parts	2026	4	\$	62.40	050726AP	87472	098331	Throttle cable, various lengths	4/9/2026	5/7/2026
183	NAVIA AP	501.23.051.54868.531300.	Repair Parts	2026	4	\$	33.83	050726AP	87472	098907	Wiper blade refills 20" & 26"	4/15/2026	5/7/2026
183	NAVIA AP	501.23.051.54868.531300.	Repair Parts	2026	4	\$	79.80	050726AP	87472	099549	Oil filters x3; air filter	4/21/2026	5/7/2026
183	NAVIA AP	501.23.051.54868.531300.	Repair Parts	2026	4	\$	132.24	050726AP	87472	099735	Oil filters x10	4/23/2026	5/7/2026
183	NAVIA AP	501.23.051.54868.531300.	Repair Parts	2026	4	\$	259.81	050726AP	87472	100096	Blower motor, heater fan assembly - #434	4/27/2026	5/7/2026
183	NAVIA AP	501.23.051.54868.531330.	Miscellaneous Shop Supplies	2026	4	\$	120.81	050726AP	87472	096949	Street broom, duct tape, socket holders x3	3/26/2026	5/7/2026
183	NAVIA AP	501.23.051.54868.531330.	Miscellaneous Shop Supplies	2026	4	\$	97.33	050726AP	87472	097620	Rags, 5 lb bag, degreaser, 2 gal	4/2/2026	5/7/2026
183	NAVIA AP	501.23.051.54868.531330.	Miscellaneous Shop Supplies	2026	4	\$	66.04	050726AP	87472	098711	Car wash soap, 5gal; spark plugs (pressure washer)	4/13/2026	5/7/2026
183	NAVIA AP	501.23.051.54868.531330.	Miscellaneous Shop Supplies	2026	4	\$	57.85	050726AP	87472	099110	Degreaser, 2 gallons	4/17/2026	5/7/2026
183	NAVIA AP	501.23.051.54868.531330.	Miscellaneous Shop Supplies	2026	5	\$	80.50	050726AP	87472	100454	Duct tape, metal scissors, oil spout & funnel	4/30/2026	5/7/2026
183	NAVIA AP	501.23.051.54868.535900.	Small Tools & Equipment	2026	4	\$	280.78	050726AP	87472	099704	Die grinder, prep pads (for brake jobs)	4/23/2026	5/7/2026
193	NHC	001.14.031.55860.541040.	Engineering Services	2026	4	\$	970.00	050726AP	87473	34773	Consultant fees - drainage review	4/15/2026	5/7/2026
193	NHC	001.14.031.55860.541040.	Engineering Services	2026	4	\$	1,532.50	050726AP	87473	34773	Consultant fees - drainage review	4/15/2026	5/7/2026
193	NHC	403.22.019.53110.541000.	Professional Svcs - General	2026	4	\$	19,501.39	050726AP	87473	34774	NHC Stormwater System Plan Update	4/15/2026	5/7/2026
425	NWSC	001.09.014.52350.548000.	Repair & Maintenance Services	2026	4	\$	213.80	050726AP	87474	26-3464	Turnout cleaner, 5 gal	4/24/2026	5/7/2026
210	PLATT	510.24.053.51820.531300.	Repair & Maintenance Supplies	2026	5	\$	65.82	050726AP	87475	7A97552	Antenna mounting strut bar - EOC radios	1/27/2026	5/7/2026
210	PLATT	510.24.053.51820.531300.	Repair & Maintenance Supplies	2026	5	\$	890.25	050726AP	87475	7F10102	8' lamps and ballasts for PW shop	3/27/2026	5/7/2026
211	POA	502.11.020.51888.549300.	Printing	2026	4	\$	228.79	050726AP	87476	7F23175	Exit signs - Safety audit at PW	3/27/2026	5/7/2026
211	POA	502.11.020.51888.549300.	Printing	2026	4	\$	14.89	050726AP	87476	AR00251066	Printing usage charges 4/26	4/17/2026	5/7/2026
1932	Power Systems West	501.23.051.54868.548000.	Repair & Maintenance Services	2026	4	\$	612.17	050726AP	87476	AR00286039	Printing usage charges 4/26	4/15/2026	5/7/2026
1932	Power Systems West	501.23.051.54868.548000.	Repair & Maintenance Services	2026	4	\$	3,062.40	050726AP	87477	S12640001135	Generator G-1 coolant leak repair at WWTP	4/22/2026	5/7/2026
1932	Power Systems West	501.23.051.54868.548000.	Repair & Maintenance Services	2026	5	\$	2,878.57	050726AP	87477	S12640001235	Generator G-24 - planned maintenance	4/30/2026	5/7/2026
1932	Power Systems West	501.23.051.54868.548000.	Repair & Maintenance Services	2026	5	\$	930.77	050726AP	87477	S12640001240	Generator G-18 - major planned maintenance	4/30/2026	5/7/2026
532	PRE-EMPL	001.03.003.51810.541100.	Professional Svcs - General	2026	4	\$	968.53	050726AP	87477	S12640001241	Generator G-14 - major planned maintenance	4/30/2026	5/7/2026
2091	PST	001.08.009.52110.549200.	Dues-Subscriptions-Memberships	2026	4	\$	31.30	050726AP	87478	396768	Background checks for City Clerk & planner jobs	3/31/2026	5/7/2026
1641	ROBERT HALF	001.08.009.52150.542100.	Radio Communication - PSERN	2026	4	\$	241.00	050726AP	87479	PSY26-261	Subscription fees - Q1 2026	4/1/2026	5/7/2026
1540	ROBERT HALF	001.03.003.51810.541190.	Temporary Agency Personnel	2026	4	\$	6,158.88	050726AP	87480	3106	Public safety radios - Q2 2026	4/1/2026	5/7/2026
1540	ROBERT HALF	001.03.003.51810.541190.	Temporary Agency Personnel	2026	4	\$	2,832.60	050726AP	87481	66100309	Temporary staffing - Exec. Assistant Rebecca Solem	4/9/2026	5/7/2026
1540	ROBERT HALF	001.03.003.51810.541190.	Temporary Agency Personnel	2026	4	\$	3,123.87	050726AP	87481	66124191	Temporary staffing - Exec. Assistant: R Solem	4/16/2026	5/7/2026
1540	ROBERT HALF	001.05.005.51420.541190.	Temporary Agency Personnel	2026	4	\$	2,647.66	050726AP	87481	66137738	Temporary staffing - Exec Assistant: R Solem	4/21/2026	5/7/2026
1540	ROBERT HALF	001.05.005.51420.541190.	Temporary Agency Personnel	2026	4	\$	3,061.46	050726AP	87481	66161529	Temporary Staffing - Exec Assistant: R. Solem	4/28/2026	5/7/2026

1540	ROBERT HALF	001.06.007.51423.541190.	Temporary Agency Personnel	2026	4	\$	3,431.58	050726AP	87481	66122164	Temporary staffing - Financial analyst: S Pervez	4/16/2026	5/7/2026
1540	ROBERT HALF	001.06.007.51423.541190.	Temporary Agency Personnel	2026	4	\$	3,431.58	050726AP	87481	66132322	Temporary staffing - Financial analyst: S Pervez	4/21/2026	5/7/2026
1540	ROBERT HALF	001.06.007.51423.541190.	Temporary Agency Personnel	2026	4	\$	3,431.58	050726AP	87481	66156309	Temporary staffing - Financial Analyst: S Pervez	4/28/2026	5/7/2026
92	SDONR	001.09.014.52250.535900.	Small Tools & Equipment	2026	4	\$	1,687.82	050726AP	87482	18026527	Wildland fire truck supplies	4/20/2026	5/7/2026
1399	STERFD	001.09.014.52250.541000.	Professional Svcs - General	2026	4	\$	10.36	050726AP	87483	8013985341	Medical disposal services	4/10/2026	5/7/2026
816	Storm Lake Growers	403.22.030.53190.531300.	Repair & Maintenance Supplies	2026	4	\$	391.41	050726AP	87483	26-359	127 trees/shrubs - Green Snoqualmie event 4/26	4/23/2026	5/7/2026
2083	Summit Fire	001.09.014.52250.548000.	Repair & Maintenance Services	2026	4	\$	481.92	050726AP	87485	4014915	Hydro test for medical oxygen (k3), valve	4/10/2026	5/7/2026
388	SUNWMIT LAW	001.03.003.51810.541120.	Legal Finance Consulting Svcs	2026	4	\$	748.00	050726AP	87486	171633	Legal employment advice	4/20/2026	5/7/2026
388	SUNWMIT LAW	001.03.003.51810.541120.	Legal Finance Consulting Svcs	2026	4	\$	3,596.50	050726AP	87486	171634	Legal labor support w/ SPA negotiation	4/20/2026	5/7/2026
388	SUNWMIT LAW	001.03.003.51810.541120.	Legal Finance Consulting Svcs	2026	4	\$	836.00	050726AP	87486	171635	Teamster grievance support	4/20/2026	5/7/2026
579	SYSTEMS DESIGN W	001.09.014.52270.541090.	BLS Customer Billing Services	2026	4	\$	678.86	050726AP	87487	20260970	March EMS billing 2026	4/24/2026	5/7/2026
257	TSI CARN	001.16.035.54264.531914.	General Streets Signage	2026	4	\$	377.09	050726AP	87488	20243	Double-side street sign, Orchard, Gravenstein, Fir	3/5/2026	5/7/2026
424	TSI CARN	001.16.035.54264.531914.	General Streets Signage	2026	4	\$	170.78	050726AP	87488	20280	30"x30" Retroreflective "Do Not Enter" sign	4/2/2026	5/7/2026
257	TSI CARN	001.16.035.54264.531914.	General Streets Signage	2026	4	\$	169.42	050726AP	87488	20293	"Do Not Enter" street sign	4/10/2026	5/7/2026
1085	TYLERTEC	350.13.023.59418.541000.	Professional Svcs - General	2026	4	\$	4,590.60	050726AP	87489	045-558605	Tyler project management consult services	3/31/2026	5/7/2026
264	ULI	001.08.009.52122.522400.	LEOFF I Retiree Med & Premiums	2026	4	\$	85.50	050726AP	87490	2026-05	Group insurance premium - Leaf 1 Retiree	4/20/2026	5/7/2026
424	Uline	001.12.028.57680.531910.	Operating Supplies	2026	4	\$	677.44	050726AP	87491	207028291	Gear locker for new employee - Dylan Rockfield	4/2/2026	5/7/2026
424	Uline	403.22.050.53130.531000.	Office Supplies	2026	4	\$	762.83	050726AP	87491	207076365	Mesh back office chairs x2	4/22/2026	5/7/2026
553	VALLEYD	001.13.117.51591.541111.	Public Defender Services	2026	4	\$	13,333.33	050726AP	87492	March2026	Public defense services - Snoq cases March 2026	4/6/2026	5/7/2026
613	VENTILAT	402.20.045.53565.548000.	Repair & Maintenance Services	2026	4	\$	6,954.76	050726AP	87493	66691	Pump station sewer well cleaning 3/18-19	3/24/2026	5/7/2026
271	VERIZ 3	502.11.020.51888.542010.	Cellular Telephone	2026	4	\$	40.01	050726AP	87494	6141281473	PD mobile data terminals - 3/17-4/16	4/16/2026	5/7/2026
434	VERIZCS	502.11.020.51888.542010.	Cellular Telephone	2026	4	\$	10,317.24	050726AP	87495	6141239241	Verizon monthly bill 4/26	4/21/2026	5/7/2026
514	VFG	001.14.031.55860.541000.	Professional Svcs - General	2026	4	\$	390.00	050726AP	87496	456028	Planning consultant - sign regulation questions	4/16/2026	5/7/2026
1650	Vimly Benefit Soluti	001.03.003.51310.522200.	Medical-Dental-Vision Benefits	2026	4	\$	2,710.87	050726AP	87497	MC May-2026	Chambless COBRA - May coverage BSI 401343995	4/28/2026	5/7/2026
1370	WLACE	001.12.028.57680.531300.	Repair & Maintenance Supplies	2026	4	\$	121.18	050726AP	87498	15318005	Galvanized trash cans for down town	4/8/2026	5/7/2026
1370	WLACE	001.12.028.57680.531300.	Repair & Maintenance Supplies	2026	4	\$	37.10	050726AP	87498	15318006	Mallet & drill bits to mount Ramos plaque	4/8/2026	5/7/2026
1370	WLACE	001.12.028.57680.531300.	Repair & Maintenance Supplies	2026	4	\$	32.69	050726AP	87498	15318012	Mulch for Ramos tree project	4/8/2026	5/7/2026
1370	WLACE	001.12.028.57680.531300.	Repair & Maintenance Supplies	2026	4	\$	16.35	050726AP	87498	15318040	Paint marker, eraser, scour pad to clean graffiti	4/13/2026	5/7/2026
1370	WLACE	001.12.028.57680.531300.	Repair & Maintenance Supplies	2026	4	\$	39.66	050726AP	87498	15318045	Trash can & duct tape (for signs) @ Azalea Park	4/14/2026	5/7/2026
1370	WLACE	001.16.035.54230.531300.	Repair & Maintenance Supplies	2026	4	\$	68.98	050726AP	87498	15318002	Drill bits & bulk fasteners for street sign repair	4/8/2026	5/7/2026
1370	WLACE	001.16.035.54230.531300.	Repair & Maintenance Supplies	2026	4	\$	233.86	050726AP	87498	15318100	Saw, blades & fasteners to make sign post forms	4/22/2026	5/7/2026
1370	WLACE	001.16.035.54230.531300.	Repair & Maintenance Supplies	2026	4	\$	12.00	050726AP	87498	15318105	Concrete mix for sign posts	4/22/2026	5/7/2026
1370	WLACE	001.16.035.54230.531300.	Repair & Maintenance Supplies	2026	4	\$	26.20	050726AP	87498	15318113	Propane tank exchange to heat old asphalt	4/23/2026	5/7/2026
1370	WLACE	403.22.050.53130.531300.	Repair & Maintenance Supplies	2026	4	\$	51.28	050726AP	87498	15318103	Oil for landscape maintenance equipment	4/22/2026	5/7/2026






# Claims Report F&A 5-19-26, CM 5-26-26

Final Audit Report

2026-05-14

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# Council Agenda Bill

## AB Number

AB26-022

## Agenda Bill Information

### Title \*

2026 Fireworks Stand Approval Impact Ministries (Safew

### Action \*

Motion

### Council Agenda Section

Committee Report

### Council Meeting Date \*

06/08/2026 

### Staff Member

Mike Bailey

### Department \*

Fire

### Committee

Public Safety

### Committee Date



05/11/2026 

### Exhibits

Packet Attachments - if any

Drag and drop up to **10** files here to upload or [Choose files](#)

Files (2 uploaded)

- ✔ [x2 SMC-Fireworks-830-PDF.pdf](#)  29.2KB
- ✔ [x1 Safeway Fireworks Stand Application Packet.pdf](#)  2.29MB

Click [here](#) to review attachments.

## Summary

### Introduction \*

Brief summary.

Per Snoqualmie Municipal Code (SMC 8.30.030 (C)) the Fire Chief shall submit an application to the Council for approval to allow for the retail sales of fireworks to be sold within City limits. Impact Ministries (TNT Fireworks) has applied for a permit for a fireworks stands within the City to sell fireworks from June 28th to July 4th, 2026. The stand is to be located in the parking lot of 34828 SE Douglas St. (Safeway Parking Lot). The Fire Chief has reviewed the application for this location and has found it to be complete and in compliance with all requirements of Washington State Statue and the regulations of SMC 8.30.

### Proposed Motion

Move to approve application to sell fireworks within the City of Snoqualmie by Impact Ministries

### Background/Overview\*

What was done (legislative history, previous actions, ability to hyperlink)

Style ▾ **B** *I* U ▾ Open Sans ▾ 18 ▾ **A** ▾ ☰ ☰ ☰ ▾ ☰ ▾ 🔗 🖼️

Impact Ministries has been selling fireworks in the parking lot located at 34828 SE Douglas Street (Safeway Parking Lot) for several years. In previous years, Impact Ministries has complied with all requirements and inspection schedules as mandated by the fire department and have been receptive to feedback when changes were needed. Fireworks stands within Snoqualmie can only sell Snoqualmie-compliant fireworks, which Impact Ministries has been compliant with in previous years. Impact Ministries have kept their locations clean and safe and have removed their stands promptly after the 4th of July as required per SMC timelines.

### Analysis\*

Impact Ministries have complied with all requirements set forth in SMC 8.30 and the Washington State Patrol office of the State Fire Marshal as found in the supporting documents. They possess a valid Consumer Fireworks Retail Sales Stand License (WAS2155) issued by the Office of the State Fire Marshall. The Safeway location is one that has been utilized in the past and meets all requirements of the SMC. The Fire Chief recommends approval of this location and permit for the retail sale of fireworks.

### Budgetary Status\*

This action will bring in additional revenue.

### Budget Summary

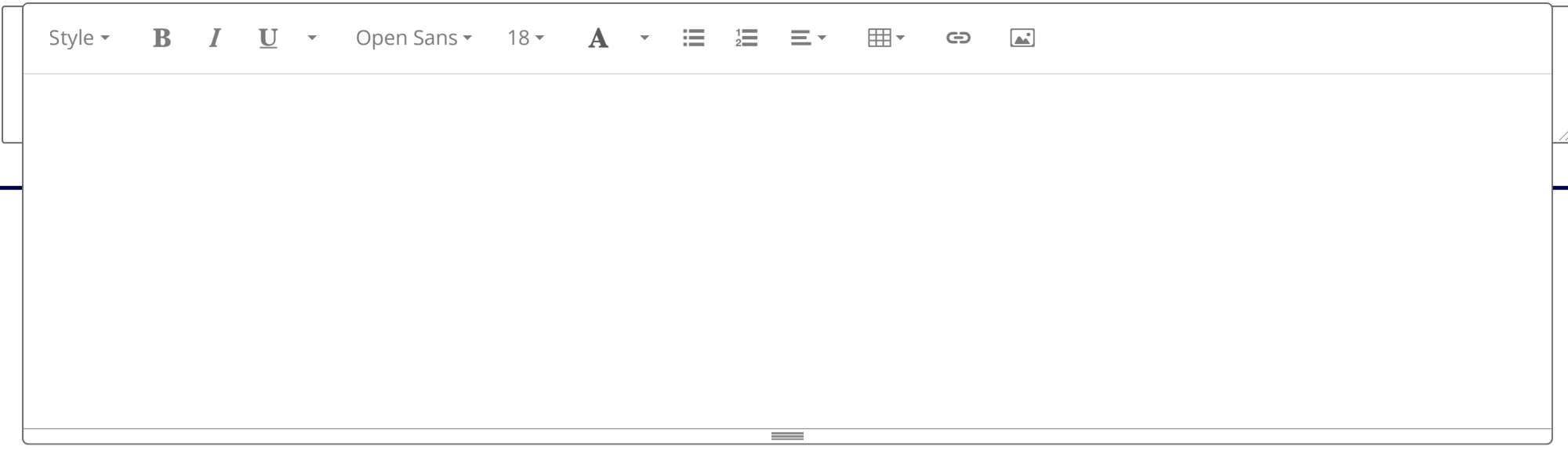
The City expects to receive \$25 upon approval of this permit to sell fireworks.

### Fiscal Impact

Amount of Expenditure	Amount Budgeted	Appropriation Requested
\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>

### Fiscal Impact

Screenshot below is an image of the budget summary table.  
**Comments:**



# Special Event Permit Application

## Step 1

**\*\*APPLICATION DUE 30 DAYS PRIOR TO EVENT\*\***

**Special Event Permit \$35 application fee due at the time of application. Please call or email Nicole Wiebe at 425.888.1555 ext. 1158 or [nwiebe@snoqualmiewa.gov](mailto:nwiebe@snoqualmiewa.gov) to process application**

**fee.** Applications denied by the City shall be refunded the processing fee. Applicant to be liable for any overtime for City employees or other extraordinary expenses incurred by the city as a result of the special event.

Event Name	TEMPORARY RETAIL FIREWORKS FUNDRAISER
Event Date(s)	<del>6/28/25-7/4/25</del> 6/28/26-7/4/26 MB
Event Location (Be Specific)	34828 SE DOUGLAS ST
Event Times	9AM-11PM
Estimated Event Attendance	50
(Section Break)	
Applicant Name	IMPACT MINISTRIES
Email Address	<a href="mailto:schoepferc@tntfireworks.com">schoepferc@tntfireworks.com</a>
Address	2120 MILWAUKEE WAY
City	Tacoma
State	WA
Zip Code	98421
Phone Number	253-922-0800
Sponsoring Organization	IMPACT MINISTRIES / JEREMY MICHALSKI

Tax Exempt ID #	<i>Field not completed.</i>
On-site Contact Name & Phone #	<i>Field not completed.</i>
Event Type	Other (Describe Below)
If checked other, please describe event type.	TEMPORARY RETAIL FIREWORKS FUNDRAISER

(Section Break)

## EVENT HISTORY &amp; OVERVIEW

Has Event Been Produced Before?	Yes
If yes, when and where.	RAN FUNDRAISER IN PREVIOUS YEARS
Event Description	TEMPORARY RETAIL FIREWORKS FUNDRAISER
Attach Event Timeline	<a href="#">WAS2147 PACKET.pdf</a>
Attach Event Site Map	<a href="#">WAS2147 LOCATION DIAG.pdf</a>

**Step 2**

## ADMISSIONS, VENDORS, FOOD TRUCKS &amp; CATERING

Does event accept donation or charge admissions?	No
--	----

(Section Break)

Will items or services be sold at event?	Yes
Business Name	AMERICAN PROMOTIONAL EVENTS, INC - WEST
Email Address	<a href="mailto:schoepferc@tntfireworks.com">schoepferc@tntfireworks.com</a>
Business Name	IMPACT MINISTRIES / JEREMY MICHALSKI
Email Address	<a href="mailto:schoepferc@tntfireworks.com">schoepferc@tntfireworks.com</a>

Business Name *Field not completed.*

---

Email Address *Field not completed.*

---

If more than 3 vendors, please attach your list here: *Field not completed.*

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(Section Break)

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Is the vendor or business a non-profit corporation? Yes

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If non-profit, please upload copy of 501(c)(3) [WAS2147 501C3 letter.pdf](#)

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(Section Break)

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#### ALCOHOL & FOOD

---

Does event include sale or consumption of alcohol? No

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If yes, describe and attach copy of WSLCB Banquet Permit. *Field not completed.*

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Will vendors cook or heat food? No

---

If yes, describe. *Field not completed.*

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(Section Break)

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#### AMPLIFIED SOUNDS

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Will event have amplified sound? No

---

If yes, describe. *Field not completed.*

---

Does event include fireworks? Yes

---

If yes, provide company name, contact, email, and phone #

THIS IS A TEMPORARY RETAIL FIREWORKS FUNDRAISER. AMERICAN PROMOTIONAL EVENTS-CHRISTINE SCHOEPFER 253-922-0800  
[SCHOEPFERC@TNTFIREWORKS.COM](mailto:SCHOEPFERC@TNTFIREWORKS.COM)

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(Section Break)

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#### EVENT COMPONENTS

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Does event include animals (petting zoo, pony rides, dog walk/run)?

No

If yes, describe.

*Field not completed.*

Does event include inflatables?

No

If yes, describe.

*Field not completed.*

Does event require off-site parking or parking restrictions?

No

If yes, describe

*Field not completed.*

Does the event require electricity?

No

If yes, describe.

*Field not completed.*

Does event require generators?

No

If yes, describe and indicate provider.

*Field not completed.*

Will there be handling of vehicle fuel?

No

If yes, describe.

*Field not completed.*

---

Will event use/post signage, banners, or a-frames?	Yes
If yes, describe desired locations and timeline requested.	THESE WILL BE ATTACHED TO THE STAND.
Does event include enclosures like tents or canopies?	No
If yes, describe and indicate dimensions and types of activities within structure(s) and provide rental equipment company.	<i>Field not completed.</i>
Does event include stage(s) construction or other improvements?	No
If yes, describe and indicate rental equipment company.	<i>Field not completed.</i>
Does event include any fenced areas?	No
If yes, describe and indicate on site map/plan attached to application.	<i>Field not completed.</i>
Attach Site Map/Plan	<i>Field not completed.</i>
Does event function with volunteers?	Yes
If yes, describe.	PROVIDED BY IMPACT MINISTRIES

Will event have portable restrooms, sinks, hand washing stations? No

If yes, how many? *Field not completed.*

Will event provide garbage/recycling containers? No

If yes, how many? *Field not completed.*

(Section Break)

## TRAFFIC CONTROL & IMPACTS

**Please list below any requested street and/or sidewalk closures, along with date/hour start and end times, and attach traffic plan.**

Attach Traffic Plan *Field not completed.*

Name of Street/Sidewalk *Field not completed.*

Date/Hour Start Time *Field not completed.*

Date/Hour End Time *Field not completed.*

(Section Break)

## FIRST AID & SAFETY

Will event require additional fire dept. staffing? No

If yes, describe. *Field not completed.*

Does event require additional police dept. staffing? No

If yes, describe. *Field not completed.*

Does event require overnight security? Yes

If yes, provide provider. PROVIDED BY IMPACT MINISTRIES

Describe First Aid Plan of Action *Field not completed.*

(Section Break)

## INSURANCE REQUIREMENTS

A Certificate of Insurance naming the City of Snoqualmie as an Additional Insured in the minimum amount of \$1 million per occurrence and \$2 million general aggregate is required but may be more if the City determines it necessary for the proposed event. This certificate must be submitted and be acceptable to the city prior to receiving the Special Event Permit. You may obtain your own insurance or contact Washington Cities Insurance Authority for certain events.

Attach Certificate of Insurance [WAS2147 INSURANCE.pdf](#)

(Section Break)

## OTHER PERMITS AND FEES

Depending upon the nature and scope of the proposed event, other permits may be required as determined through the application process. Other fees may be assessed (i.e., fire, aid and/or police services). The City of Snoqualmie will make every effort to assist the applicant in determining complete permit requirements, though once identified, it will be up to the applicant to provide required and approved documentation where deemed appropriate.

(Section Break)

## HOLD HARMLESS STIPULATION - MUST BE SUBMITTED WITH APPLICATION

Permittee covenants and agrees to indemnify, defend and hold harmless the City, its officers, agents and employees from any and all claims actions, damages, liability, cost and expense, including reasonable attorney's fees in connection with or occasioned, in whole or in part by any act or omission of Permittee, its officers, agents, employees,

customers or licenses, or arising from or out of Permittee's failure to comply with any provision of the Special Event Permit granted as a result of this application, regardless of whether it is alleged or proven that the acts or omissions of the City, its officers, agents or employees caused or contributed hereto.

---

Printed Name, Title	CHRISTINE SCHOEPFER APE ADMINISTRATIVE ASSISTANT
---------------------	--

---

Date	4/14/26
------	---------

---

Signature of Authorized Representative (type signature below)	CHRISTINE SCHOEPFER
---	---------------------

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By checking box I agree my typed name in the above box equates to my signature and acknowledgement that I understand and agree to all terms outlined in the Hold Harmless Stipulation.	<input checked="" type="checkbox"/> I agree
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(Section Break)

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#### Notice of Application Denial and/or Rescission

This application may be denied if the proposed activity disrupts traffic beyond practical solution; causes undue hardship to surrounding residents or businesses; requires the diversion of so many public employees that service is denied to the public at large; or fails to fall within City standards. The permit may also be rescinded at any time if complete and accurate information was not provided on the application; if the event is not held within the terms of the permit; or if there is failure to comply with applicable legal requirements.

(Section Break)

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FOR OFFICIAL USE ONLY

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**Review Required: Building, City Clerk, Events, Finance, Fire, Parks & Public Works, Planning, and Police**

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Date Rec'd	<i>Field not completed.</i>
Receipt No.	<i>Field not completed.</i>
Permit No.	<i>Field not completed.</i>
City Administrator Approval	Tacoma
Date	<i>Field not completed.</i>

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Email not displaying correctly? [View it in your browser.](#)

THIS FORM IS INTENDED FOR USE BY LOCAL AUTHORITIES HAVING JURISDICTION (AHJ) IN THE EVENT THEY DO NOT HAVE A PERMIT FORM SPECIFIC FOR RETAIL FIREWORKS SALES AT A CONSUMER FIREWORKS RETAIL SALES (CFRS) FACILITY. IT IS NOT MEANT TO BE REQUIRED IN ADDITION TO OR IN LIEU OF ANY LOCAL PERMITTING FORM AND/OR PROCESS THAT MAY EXIST WITH THE LOCAL AHJ.

Directions: Provided the local jurisdiction has no permit form of their own, complete this permit application and submit it with the local AHJ portion of your Retail Fireworks Stand License to the jurisdiction in which you wish to run your CFRS facility.

# WASHINGTON STATE FIREWORKS RETAIL SALES PERMIT APPLICATION

**Applicant Information**       New/First Time Applicant       Previous Permit Holder

**Impact Ministries**  
 Name of Group, Organization, or Person (Last, First, Middle Initial, and Date of Birth) Issued the Fireworks Retailer License  
**Jeremy Michalski**  
 Name of Permit Applicant (Last, First, Middle Initial, and Date of Birth)  
**2120 Milwaukee Way Tacoma WA 98421**  
 Permit Applicant Mailing Address (Complete Including Street, City, State, and ZIP Code)  
 (951 )314-2990      SchoepferC@tntfireworks.com      ( 253 )922-0800  
 Phone Number      E-Mail Address      Local Business Number (if required)

**CFRS Facility Information**     Stand     Tent    Other: PO      Size: 24'  
Specify      Square Feet/Dimensions  
**SAFEWAY 34828 SE DOUGLAS ST SNOQUALMIE WA 98065**  
 CFRS Facility Address (Complete Including Street, City, State, and ZIP Code)  
**PLEASE SEE ATTACHED LEASE**      (      )  
 Name of Property Owner      Phone Number      Parcel Number for Stand Location

**Fireworks Supplier Information** *List all of the licensed fireworks wholesalers who will be supplying this stand product*  
**AMERICAN PROMOTIONAL EVENTS, INC. - WEST**

**Storage Information**     On Site     Off Site: AT SITE WITH SECURITY  
Storage Address (Complete Including Street, City, State, and ZIP Code)  
 Sales Structure     Detached Building     Truck/Trailer     Other: \_\_\_\_\_  
Specify

**CHECKLIST FOR SUBMISSION** *Check with the local AHJ for all applicable submission dates and deadlines:*

Application/Permit Fee     Insurance Certificate (\$1,000,000)     Clean-Up Bond Fee (if applicable)  
 Valid Washington State Fireworks Retailer License     Property Owners Written Permission  
 Detailed Site Plan     Interior Plan (required for tents and "other" facilities)

I hereby certify the information in this application is true and correct. I am aware of and agree to comply with all relevant provisions of law, rule, and any ordinance of the state of Washington and the city/county permitting this CFRS Facility.

*Christine Schoepfer*      FOR JEREMY MICHALSKI      Christine Schoepfer      FOR JEREMY MICHALSKI      4/14/26  
 Signature of Permit Applicant      Printed Name of Permit Applicant      Date of Signature

**FIRE CODE AUTHORITY HAVING JURISDICTION**     APPROVED     DENIED

---

Permit Number: \_\_\_\_\_      Approved By: \_\_\_\_\_      Date of Approval: \_\_\_\_\_  
**SEE BACK OF THIS FORM FOR ANY RESTRICTIONS, CONDITIONS, OR NOTATIONS ON THIS PERMIT**

---

Signature of Permitting Official: \_\_\_\_\_      Printed Name and Title: \_\_\_\_\_      Date of Signature: \_\_\_\_\_

**THE FIREWORKS RETAILER LICENSE HOLDER (LICENSEE) SHALL RETAIN THIS PERMIT WITH THE ASSOCIATED FIREWORKS RETAILER LICENSE AND MAKE THEM BOTH AVAILABLE FOR INSPECTION AT ANY TIME THE STAND IS IN OPERATION**



Washington State Patrol Fire Protection Bureau  
Office of the State Fire Marshal

WAS2147 025069 Item 14

CONSUMER FIREWORKS RETAIL SALES (CFRS) FACILITY LICENSE

Stand Number: SN-16920

Licensee Data

American Promotional Events, Inc. - West  
2120 Milwaukee Way  
Tacoma, WA 98421  
License Number: WSPFL-02766  
Phone Number: (253) 922-0800

Operational Data

Wholesaler: American Promotional Events, Inc. - We  
County of Operation: King  
Operates For: **IMPACT MINISTRIES**  
Stand Operated By: **JEREMY MICHALSKI**

Date of Issue: March 9, 2026

Date of Expiration: January 31, 2027

Consumer Fireworks Retailer Licenses issued after May are ONLY valid for New Years Sales

This license is NOT valid without a permit from a local fire code official/authority having jurisdiction. This license allows for operation of a single location/stand for retail sales to the public of state legal consumer fireworks purchased only from a licensed fireworks wholesaler.

SURRENDER THIS PORTION OF THE LICENSE TO THE FIREWORKS WHOLESALER

3000-420-041 (10/18)

**WAS2155**



Washington State Patrol Fire Protection Bureau  
Office of the State Fire Marshal

G25069

CONSUMER FIREWORKS RETAIL SALES (CFRS) FACILITY LICENSE

Stand Number: SN-16920

Licensee Data

American Promotional Events, Inc. - West  
2120 Milwaukee Way  
Tacoma, WA 98421  
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Phone Number: (253) 922-0800

Operational Data

Wholesaler: American Promotional Events, Inc. - We  
County of Operation: King  
Operates For: **IMPACT MINISTRIES**  
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THIS LICENSE PORTION ACCOMPANIES YOUR LOCAL PERMIT APPLICATION

3000-420-041 (10/18)

**WAS2155**



Washington State Patrol Fire Protection Bureau  
Office of the State Fire Marshal

**WAS2155**

G25069

CONSUMER FIREWORKS RETAIL SALES (CFRS) FACILITY LICENSE

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THIS PORTION OF THE LICENSE MUST BE POSTED AT THE STAND AT ALL TIMES

3000-420-041 (10/18)

069



# CERTIFICATE OF LIABILITY INSURANCE

11/1/2026

DATE (MM/DD/YYYY)

4/1/2026

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

<b>PRODUCER</b> Lockton Companies, LLC DBA Lockton Insurance Brokers, LLC in CA CA license #0F15767 3280 Peachtree Rd. NE, Ste. 1000 Atlanta GA 30305 (404) 460-3600	<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL: ADDRESS:	
	<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Century Surety Company <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	
<b>INSURED</b> 1359629 American Promotional Events, Inc. DBA TNT Fireworks, Inc. P.O. Box 1318 4511 Helton Drive Florence AL 35630	<b>NAIC #</b> 36951	

**COVERAGES** WAS2147 **CERTIFICATE NUMBER:** 16114678 **REVISION NUMBER:** XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:	Y	N	CCP1254837	11/1/2025	11/1/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			NOT APPLICABLE			COMBINED SINGLE LIMIT (Ea accident) \$ XXXXXXXX BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$ XXXXXXXX
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$			NOT APPLICABLE			EACH OCCURRENCE \$ XXXXXXXX AGGREGATE \$ XXXXXXXX \$ XXXXXXXX
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	NOT APPLICABLE			PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ XXXXXXXX E.L. DISEASE - EA EMPLOYEE \$ XXXXXXXX E.L. DISEASE - POLICY LIMIT \$ XXXXXXXX

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**  
 THIS CERTIFICATE SUPERSEDES ALL PREVIOUSLY ISSUED CERTIFICATES FOR THIS HOLDER, APPLICABLE TO THE CARRIERS LISTED AND THE POLICY TERM(S) REFERENCED.  
 Stand is located at the Safeway #3613 34828 E Douglas Street, Snoqualmie WA 98065 (WAS2147) Certificate holder is an additional insured on the General Liability as required by written contract subject to policy terms, conditions, and exclusions.

<b>CERTIFICATE HOLDER</b>  16114678 City of Snoqualmie Impact Ministries 38624 SE River Street Snoqualmie WA 98065	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
--	--

January 12, 2026

TO WHOM IT MAY CONCERN:

Subject to the terms of that certain Master Fireworks Agreement dated March 8, 2019, as amended to date (collectively, the "Agreement") by and between **Albertsons Companies Inc.**, a Delaware corporation ("Grantor"), on behalf of itself and each of its subsidiaries, and **American Promotional Events, Inc. – East**, an Alabama corporation, **American Promotional Events, Inc. – Northwest**, a Washington corporation, and **American Promotional Events, Inc. – West**, a California corporation, each doing business as **TNT Fireworks** (collectively, "TNT"), permission is hereby granted by Grantor to TNT or their authorized agent, for the exclusive right to enter upon a portion of the parking lot of Grantor's store identified on **Exhibit "A"** attached hereto and incorporated herein (the "**Store**") for the sole purpose of selling fireworks on or around the Summer holiday event. Dates of Sale for the Stores is June 15, 2026 through July 15, 2026. TNT is responsible for obtaining all necessary permits or/and licenses. TNT shall ensure that the sales of consumer fireworks from the Fireworks stand/tent will be conducted with all City, County, and State ordinances and regulations.

Please contact Kathy Vilendrer at [Kathy.Vilendrer@Albertsons.com](mailto:Kathy.Vilendrer@Albertsons.com) with any questions.

All business will be conducted in accordance with all City, County, and State regulations.

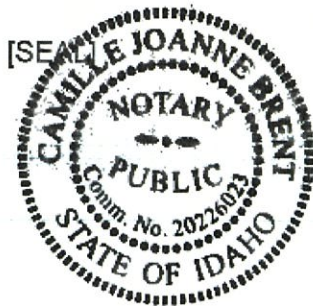
Sincerely,  
Albertsons Companies Inc.


  
Brent C. Tingey  
Authorized Signatory

STATE OF IDAHO                    )  
  ) ss.  
County of Ada                    )

On this 13<sup>th</sup> day of JANUARY, in the year 2026, before me, a Notary Public in and for the State of Idaho, personally appeared BRENT C. TINGEY, known or identified to me to be the Authorized Signatory of Albertsons Companies Inc., the company that executed the instrument or the person who executed the instrument on behalf of said company, and acknowledged to me that such company executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.



  
\_\_\_\_\_  
NOTARY PUBLIC for Idaho  
Residing at Meridian, Idaho  
My commission expires: 12/27/2028

TNT Loc #	Division	Banner	RE ID #	New Store #	Legal Entity	Street Address	City	ST
WAS2043	Seattle	Safeway	0547AS	547	Safeway Inc.	10105 224th St E	Graham	WA
WAS2052	Seattle	Safeway	3411AS	3411	Albertson's LLC	8611 Steilacoom Blvd. SW	Tacoma	WA
WAS2076	Seattle	Safeway	0419AS	419	ACI Real Estate SPE 132, LLC	370 SW Sedgwick Rd	Port Orchard	WA
WAS2084	Seattle	Albertsons	3106AS	3106	Albertson's LLC	11012 Canyon Rd. East	Puyallup	WA
WAS2086	Seattle	Safeway	1798AS	1798	Safeway Realty LLC	11501 Canyon Rd E.	Puyallup	WA
WAS2089	Seattle	Safeway	2640AS	2640	Safeway Realty LLC	13308 Meridian E	Puyallup	WA
WAS2108	Seattle	Safeway	1680AS	1680	Safeway Inc.	2890 NW Bucklin Hill Rd	Silverdale	WA
WAS2111	Seattle	Albertsons	0493AS	493	Safeway Realty LLC	104 Military Rd	Tacoma	WA
WAS2112	Seattle	Safeway	3305AS	3305	Safeway Inc.	15805 Pacific Ave. S.	Tacoma	WA
WAS2121	Seattle	Safeway	1436AS	1436	Safeway Inc.	1624 72nd St E	Tacoma	WA
WAS2132	Seattle	Safeway	1619AS	1619	Safeway Realty LLC	1109 E. Yelm Ave	Yelm	WA
WAS2139	Seattle	Safeway	1844AS	1844	Safeway Inc.	215 Whitesell St. NW	Orting	WA
WAS2147	Seattle	Safeway	3613AS	3613	Safeway Inc.	34828 SE Douglas Street	Snoqualmie	WA
WAS2153	Seattle	Safeway	1528AS	1528	Safeway Inc.	460 S. W. Mt. Si Blvd.	North Bend	WA
WAS2165	Seattle	Safeway	0531AS	531	Safeway Realty LLC	101 Auburn Way S	Auburn	WA
WAS2169	Seattle	Safeway	1493AS	1493	Safeway Inc.	4011 S. 164th	Seatac	WA
WAS4001	Portland	Albertsons	2592AS	2592	ABS WA-GL LLC	2108 West Main Street	Battle Ground	WA
WAS4028	Portland	Safeway	1078AS	1078	Safeway Inc.	2930 Ocean Beach Highway	Longview	WA
WAS4046	Portland	Safeway	1762AS	1762	Safeway Realty LLC	1725 Pacific Ave	Woodland	WA
WAS4062	Portland	Safeway	1687AS	1687	Safeway Inc.	3307 Evergreen Way, Ste 5	Washougal	WA
WAS4063	Portland	Safeway	1611AS	1611	Safeway Inc.	6711 NE 63rd St.	Vancouver	WA
WAS5021	Seattle	Safeway	1922AS	1922	Safeway Inc.	2709 E. Highway 101	Port Angeles	WA
WAS6016	Seattle	Safeway	1159AS	1159	Safeway Inc.	121 W Walnut	Newport	WA
WAS8022	Seattle	Safeway	0252AS	252	ABS WA-O LLC	690 Gage Blvd	Richland	WA
WAS8027	Portland	Albertsons	3414AS	3414	Albertson's LLC	450 N. Wilbur Avenue	Walla Walla	WA
XXX0214	SoCal	Albertsons	1105AS	1105	Albertsons Store Sub LLC	8880 Valley View Street	Buena Park	CA
XXX0840	SoCal	Albertsons	3587AS	3587	Albertson's LLC	840 East Hobson Way	Blythe	CA
XXX1818	NorCal	Safeway	1757AS	1757	Safeway Inc.	591 Tres Pinos Rd	Hollister	CA

District  
Director

Impact Ministries with the Michalskis  
P.O. Box 2500  
Redmond, WA 98052

Person to Contact:  
Gary Ernst  
Telephone Number:  
(213) 688-6172  
Refer Reply to:  
QRS:B:GE  
Date:

MAR 22 1983

Dear Sirs:

We have considered your application for recognition of exemption from Federal income tax under section 501(c)(3) of the Internal Revenue Code and for classification as a church under section 170(b)(1)(A)(i).

The information submitted indicates that you were incorporated September 27, 1982 as a non-profit corporation in the State of Washington. Your purposes are exclusively charitable, religious and educational within the meaning of section 501(c)(3) of the Internal Revenue Code.

Based on the information provided, and assuming your operations will be as stated in your application, we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code.

We have also determined, however, that you are not a church within the meaning of section 170(b)(1)(A)(i).

Information you submitted in connection with your application indicates that you have no set place of worship. Rather you have a set itinerary and conduct worship services in several hundred different places each year.

Your bylaws indicate that you are not a membership organization. Instead of a regular congregation, you have a Board of Directors of six and a nine member advisory council.

In addition, you do not provide religious training for youth or clergy, except indirectly by providing financial aid and materials.

Section 170(b)(1)(A)(i) of the Internal Revenue Code provides, in part, for deductions for contributions to a church.

In De La Salle Institute v. United States, 195 F Supp. 891, 903 (N.D. Cal. 1961), the court said that the definition of the term "church" in section 170(b)(1)(A)(i) is left to the "common meaning and usage of the word."



## Chapter 8.30 FIREWORKS

### Sections:

- 8.30.010 Findings.
- 8.30.020 Activities requiring permit.
- 8.30.030 Application for permit.
- 8.30.040 Permit fee.
- 8.30.050 Financial responsibility of retailers.
- 8.30.060 Requirements for retailers.
- 8.30.065 Stand requirements.
- 8.30.070 Sale, purchase or possession of certain fireworks prohibited – Penalty.
- 8.30.080 Fireworks prohibited in public parks – Penalty.
- 8.30.090 Unlawful discharge of fireworks – Penalty.
- 8.30.100 Reckless discharge of fireworks – Penalty.
- 8.30.110 Unlawful possession of fireworks – Penalty.
- 8.30.120 Seizure of fireworks.
- 8.30.130 Enforcing officer – Revocation of license.
- 8.30.140 Purpose and intent – Liability.

### **8.30.010 Findings.**

A. Chapter 70.77 RCW and Chapter 212-17 WAC provide uniform statewide regulations for the licensing of the sellers of fireworks by local jurisdictions and the sale of fireworks to and possession and use of fireworks by consumers.

B. Cognizant of the legitimate interest the state legislature has in making uniform laws in the exercise of its power to regulate commerce, the city finds that the state law does not adequately serve the overriding interests of protecting the personal safety and property of the community and preserving the precious emergency resources of the locality; and that restrictions on the sale and use of fireworks are necessary in the exercise of the city's constitutional powers to promote the health, safety, and quiet enjoyment of life and general welfare of the citizens of Snoqualmie. (Ord. 978 § 1, 2005; Ord. 694 § 1, 1992).

### **8.30.020 Activities requiring permit.**

A. Within the corporate limits of the city, in addition to a license issued by the Office of the State Fire Marshal, Washington State Patrol, a city permit shall be required to:

1. Manufacture, import, possess (except as provided below) or sell any fireworks at wholesale or retail for any use;
2. Transport fireworks, except as a public carrier delivering to a licensee; or
3. Establish or maintain a place where fireworks are manufactured, constructed, produced, packaged, stored, sold, exchanged, discharged, or used.

B. A permit is not required for the possession or use of common fireworks lawfully purchased at retail.

C. Public display of fireworks shall be limited to city-sponsored events, and shall require a special event permit pursuant to Chapter 12.20 SMC. (Ord. 978 § 2, 2005; Ord. 694 § 1, 1992).

### **8.30.030 Application for permit.**

A. An applicant for any permit required under this chapter shall make written application to the fire chief, at least 30 days prior to commencement of the activity for which the permit is sought. The form of application and the criteria for issuance, denial, or issuance with conditions shall be the same as used by the Office of the State Fire Marshal, Washington State Patrol, in processing applications for the corresponding state license, except in the case of an application for the retail sale of fireworks. It is the intent of this subsection that local permits follow the provisions and procedures for state licenses as closely as practical.

B. An applicant for a permit for the retail sale of fireworks shall submit to the fire chief proof of a current license from the State Fire Marshal. In addition, the applicant is required to show the existence of a comprehensive general liability insurance policy and a bond as specified herein. The applicant is also required to tender the permit fee as specified in SMC 8.30.040.

C. Should the fire chief find an application to be complete and in compliance with all the requirements of state statute and regulations and this chapter, the chief shall file the application with the city council along with a recommendation for its grant or denial. (Ord. 978 § 3, 2005; Ord. 694 § 1, 1992).

### **8.30.040 Permit fee.**

The annual permit fee for the sale of fireworks shall be \$25.00 per year, per stand, outlet or public display, payable in advance. A city business license shall be required and applicable business and occupations tax shall be paid. (Ord. 978 § 4, 2005; Ord. 694 § 1, 1992).

### **8.30.050 Financial responsibility of retailers.**

A. Because the sale of common fireworks presents a clear and present danger of personal injury and property damage from many causes, including not only the storage and handling of explosive devices during sale but also the ultimate use by members of the general public, any person seeking a permit for the retail sale of fireworks in the city must have a public liability insurance policy, as to which the city is named insured, providing coverage in the amount of \$500,000 or more for injuries to any one person in any one accident or occurrence; \$1,000,000 or more for injuries to any two or more persons in any one accident or occurrence; and \$500,000 or more for damage to property in any one accident or occurrence, with no deductible, for all claims for loss and damages arising from personal injury and property damage resulting from the sale of fireworks and all incidental activities, including transportation and storage; the policy to be reviewed and approved by the city attorney.

B. An applicant for a permit to sell retail fireworks shall post a bond in the amount of \$300.00, in a form satisfactory to the city, to ensure that the retail

outlet site is cleared no later than noon on the seventh day of July. (Ord. 978 § 5, 2005; Ord. 694 § 1, 1992).

**8.30.060 Requirements for retailers.**

A. Notwithstanding RCW 70.77.575 and 70.77.580, every retailer in the city is required to post prominently at each retail outlet a list of the fireworks that may be sold to the public under this chapter. The list is subject to approval by the fire chief.

B. No person may sell fireworks to a person under the age of 16 years.

C. No person may sell fireworks after 10:00 p.m. or before 6:00 a.m. on any day when sales are allowed. No fireworks shall be sold within the city except from 12:00 noon on the twenty-eighth of June to 12:00 noon on the fifth day of July. (Ord. 978 § 6, 2005; Ord. 694 § 1, 1992).

**8.30.065 Stand requirements.**

In those cases where the sale of fireworks is from a temporary fireworks stand, the stands of all licensees shall conform to the following minimum standards and conditions:

A. Temporary fireworks stands need not comply with the provisions of the building code of the city; provided, however, that all such temporary fireworks stands shall be inspected by the building official before operation may begin. The building official shall require all temporary fireworks stands to be constructed in a safe manner, ensuring the safety of attendants and patrons. In the event any temporary fireworks stand is wired for electricity, then the wiring shall conform to the electrical code of the state. No heating unit or device with a surface temperature capable of igniting fireworks or having an open flame will be allowed within a fireworks stand.

B. No temporary fireworks stand shall be located within 750 feet from any other temporary fireworks stand, or within 50 feet of any building or structure, or within 100 feet of any gasoline-dispensing pump or any tank where flammable liquids or flammable gases are stored.

C. No vehicle parking shall be permitted within 25 feet of a fireworks stand, including curbside parking, and such area shall be roped or barricaded to prevent such parking.

D. No smoking shall be permitted in a temporary fireworks stand or any nearer than 50 feet from the stand. "No Smoking" signs having lettering at least two inches in height shall be posed in a conspicuous location on all four sides of the temporary fireworks stand.

E. No discharge of fireworks shall be permitted within 150 feet of any fireworks stand.

F. The area around such fireworks stands shall be completely free of hazardous accumulations, including dry grass, brush, or debris of any nature, for a distance of not less than 50 feet on all sides.

G. Each temporary fireworks stand must have at least two exits, located remotely from each other, which shall be unobstructed at all times.

H. Each temporary fireworks stand shall have in a readily accessible location not less than two 2A 10B:C rated fire extinguishers provided at each exit. Such extinguishers shall be UL-approved.

I. Each temporary fireworks stand shall be under the direct supervision of a competent adult person, 18 years of age or older. No person under the age of 18 years shall be allowed by the licensee to work in such stand.

J. Fireworks may be left in temporary fireworks stands at night providing the stand is locked and a guard is posted. Such guard shall not stay within the fireworks stand.

K. Fireworks removed from the temporary fireworks stands at night shall be stored in an approved storage location. The storage location shall be approved in advance by the city fire chief or his representative.

L. All unsold stock and accompanying litter shall be removed from the temporary fireworks stand by 5:00 p.m. on the fifth day of July of the permit year.

M. No fireworks stand shall be located on a public right-of-way.

N. All signs relating to temporary fireworks stands shall comply with the city's sign regulations.

O. The licensee's location or place of business shall be governed by the zoning ordinance of the city. (Ord. 978 § 7, 2005; Ord. 694 § 1, 1992).

**8.30.070 Sale, purchase or possession of certain fireworks prohibited– Penalty.**

A. Licensed retailers may sell and the members of the public may purchase common fireworks as authorized by the Office of the State Fire Marshal, Washington State Patrol. The sale, purchase or possession by any retailer or member of the public of any firework not so authorized by the Office of the State Fire Marshal, Washington State Patrol, is prohibited; provided, this section shall not be deemed to apply to authorized persons conducting the public display of fireworks at city-sponsored events for which a special events permit has been issued by city council.

B. A violation of this section is a gross misdemeanor. (Ord. 978 § 8, 2005; Ord. 694 § 1, 1992).

**8.30.080 Fireworks prohibited in public parks– Penalty.**

A. No person may possess, discharge, or make any other use of any fireworks in any public park, except authorized persons conducting the public display of fireworks at city-sponsored events for which a special events permit has been issued by city council.

B. A violation of this section is a misdemeanor. (Ord. 978 § 9, 2005; Ord. 694 § 1, 1992).

**8.30.090 Unlawful discharge of fireworks– Penalty.**

A. No common fireworks shall be discharged within the city except from 6:00 p.m. on the fourth day of July to 11:00 p.m. on the fourth day of July of each year, except for the public display of fireworks at city-sponsored events for which a special events permit has been issued by city council.

B. Common fireworks may be used or discharged on December 31st from 10:00 p.m. to January 1st until 12:30 a.m.

C. A violation of this section is a misdemeanor. (Ord. 978 § 10, 2005; Ord. 750 § 1, 1995; Ord. 694 § 1, 1992).

**8.30.100 Reckless discharge of fireworks– Penalty.**

A. It is unlawful for any person to discharge or use fireworks in a reckless manner which creates a substantial risk of death or serious physical injury to another person or damage to property of another.

B. A violation of this section is a gross misdemeanor. (Ord. 694 § 1, 1992).

**8.30.110 Unlawful possession of fireworks– Penalty.**

It is unlawful to possess those fireworks listed in SMC 8.30.070. A violation of this section is:

A. A misdemeanor if involving less than one pound of fireworks, exclusive of external packaging; or

B. A gross misdemeanor if involving one pound or more of fireworks, exclusive of external packaging. (Ord. 694 § 1, 1992).

**8.30.120 Seizure of fireworks.**

Any fireworks which are illegally sold, offered for sale, used, discharged, possessed or transported in violation of this chapter shall be subject to seizure by the city's fire chief or his designee or the chief of police or his designee or the State Fire Marshal. Any fireworks seized may be disposed of by the city's fire chief or designee or the police chief or designee at any time subsequent to 30 days from such seizure. (Ord. 694 § 1, 1992).

**8.30.130 Enforcing officer– Revocation of license.**

The city fire chief, or his duly authorized representative, is hereby designated the enforcing officer of this chapter. Any failure or refusal on the part of the licensee to obey any rule, regulation or request relating thereto of the city fire chief or his duly authorized representative concerning the sale or display of fireworks, shall be deemed a violation of this chapter and be grounds for the revocation of the fireworks license. (Ord. 694 § 1, 1992).

**8.30.140 Purpose and intent– Liability.**

A. It is expressly the purpose of this chapter to provide for and promote the health, safety and welfare of the general public, and not to create or otherwise establish or designate any particular class or group of persons who will or should be especially protected or benefitted by the terms of this chapter.

B. It is the specific intent of this chapter that no provision nor any term used in this chapter is intended to impose any duty whatsoever upon the city or any of its officers or employees, for whom the implementation or enforcement of this chapter shall be discretionary and not mandatory.

C. Nothing contained in this chapter is intended to be nor shall be construed to create or form the basis for any liability on the part of the city, or its officers,

employees or agents, for any injury or damage resulting from the failure of a permittee to comply with the provisions of this chapter, or by reason or in consequence of any inspection, notice, order, certificate, permission or approval authorized or issued or done in connection with the implementation or enforcement pursuant to this chapter, or by reason of any action or inaction on the part of the city related in any manner to the enforcement of this chapter by its officers, employees or agents. (Ord. 694 § 1, 1992).

# Council Agenda Bill

## AB Number

## Agenda Bill Information

### Title \*

### Action \*

### Council Agenda Section

### Council Meeting Date \*

### Staff Member

### Department \*

### Committee


### Committee Date

### Exhibits

Packet Attachments - if any

Drag and drop up to **10** files here to upload or [Choose files](#)

### Files (2 uploaded)

- |  |        |
|--|--------|
| <input checked="" type="checkbox"/> <a href="#">x2 SMC-Fireworks-830-PDF.pdf</a>                                  | 29.2KB |
| <input checked="" type="checkbox"/> <a href="#">x1 Lot 213 Railroad Fireworks Stand Application Packet.pdf</a>  | 2.49MB |

Click [here](#) to review attachments.

## Summary

### Introduction \*

Brief summary.

Per Snoqualmie Municipal Code (SMC 8.30.030 (C)) the Fire Chief shall submit applications to the Council for the retail sales of fireworks to be sold within City limits. Impact Ministries (TNT Fireworks) has applied for a permit for two fireworks stands within the City to sell fireworks from June 28th to July 4th, 2026. The first stand is at the Safeway lot and the second is in the vacant parking lot on Railroad Ave SE described as Lot 213 Railroad Ave SE. The Fire Chief has reviewed the application for this location and has found it to be complete and in compliance with all requirements of Washington State Statue and the regulations of SMC 8.30.

### Proposed Motion

### Background/Overview\*

What was done (legislative history, previous actions, ability to hyperlink)

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This will be the second year that Impact Ministries has been selling fireworks at the vacant lot on Railroad Ave SE (Lot 23 Railroad Ave SE), although they have been selling fireworks in the City at a location on the Ridge for many years. In previous years Impact Ministries has complied with all requirements and inspection schedules as mandated by the fire department and have been receptive to feedback when changes were needed. Fireworks stands within Snoqualmie can only sell Snoqualmie-compliant fireworks, which Impact Ministries has been compliant with in in the past. Impact Ministries have kept their locations clean and safe and have removed their stands promptly after the 4th of July as required per SMC timelines.

### Analysis\*

Impact Ministries have complied with all requirements set forth in SMC 8.30 and the Washington State Patrol office of the State Fire Marshal as found in the supporting documents. They possess a valid Consumer Fireworks Retail Sales Stand License (WAS2155) issued by the Office of the State Fire Marshall. Due to the size of the lot as well as setback and safety requirements, there were special conditions placed on the stands location, similar to last year. The stand must have a smaller footprint to meet setback requirements, as well as the parking lot must be closed to all vehicle traffic. Temporary signage must be placed on the fence across the street on Railroad Ave SE reminding patrons to use the crosswalk to access the stand. Impact Ministries followed these conditions last year and has agreed to follow the same conditions for 2026. The Fire Chief recommends approval of this location and permit for the retail sale of fireworks.

### Budgetary Status\*

This action will bring in additional revenue.

### Budget Summary

The City expects to receive \$25 for this permit to sell fireworks.

## Fiscal Impact

**Amount of Expenditure**

\$

**Amount Budgeted**

\$

**Appropriation Requested**

\$

### Fiscal Impact

Screenshot below is an image of the budget summary table.

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Comments:

## Special Event Permit Application

### Step 1

**\*\*APPLICATION DUE 30 DAYS PRIOR TO EVENT\*\***

**Special Event Permit \$35 application fee due at the time of application. Please call or email Nicole Wiebe at 425.888.1555 ext. 1158 or [nwiebe@snoqualmiewa.gov](mailto:nwiebe@snoqualmiewa.gov) to process application**

**fee.** Applications denied by the City shall be refunded the processing fee. Applicant to be liable for any overtime for City employees or other extraordinary expenses incurred by the city as a result of the special event.

Event Name	TEMPORARY RETAIL FIREWORKS FUNDRAISER
Event Date(s)	<del>6/28/25-7/4/25</del> 6/28/26-7/4/26 <i>MB</i>
Event Location (Be Specific)	VACANT LOT 213 RAILROAD AVE SE
Event Times	10AM-11PM
Estimated Event Attendance	50
(Section Break)	
Applicant Name	IMPACT MINISTRIES / JEREMY MICHALSKI
Email Address	<a href="mailto:schoepferc@tntfireworks.com">schoepferc@tntfireworks.com</a>
Address	2120 MILWAUKEE WAY
City	Tacoma
State	WA
Zip Code	98421
Phone Number	2539220800
Sponsoring Organization	IMPACT MINISTRIES / JEREMY MICHALSKI

Tax Exempt ID #	<i>Field not completed.</i>
On-site Contact Name & Phone #	JEREMY MICHALSKI 951-314-2990
Event Type	Other (Describe Below)
If checked other, please describe event type.	TEMPORARY RETAIL FIREWORKS FUNDRAISER

(Section Break)

#### EVENT HISTORY & OVERVIEW

Has Event Been Produced Before?	Yes
If yes, when and where.	RAN FUNDRAISER IN PREVIOUS YEARS
Event Description	TEMPORARY RETAIL FIREWORKS FUNDRAISER
Attach Event Timeline	<a href="#">WAS2155 PACKET.pdf</a>
Attach Event Site Map	<a href="#">WAS2155 LOCATION DIAG.pdf</a>

#### Step 2

#### ADMISSIONS, VENDORS, FOOD TRUCKS & CATERING

Does event accept donation or charge admissions?	No
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(Section Break)

Will items or services be sold at event?	Yes
Business Name	AMERICAN PROMOTIONAL EVENTS, INC - WEST
Email Address	<a href="mailto:schoepferc@tntfireworks.com">schoepferc@tntfireworks.com</a>
Business Name	IMPACT MINISTRIES / JEREMY MICHALSKI
Email Address	<a href="mailto:schoepferc@tntfireworks.com">schoepferc@tntfireworks.com</a>

Business Name *Field not completed.*

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Email Address *Field not completed.*

---

If more than 3 vendors, please attach your list here: *Field not completed.*

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(Section Break)

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Is the vendor or business a non-profit corporation? Yes

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If non-profit, please upload copy of 501(c)(3) [WAS2155 501C3 letter.pdf](#)

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(Section Break)

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**ALCOHOL & FOOD**

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Does event include sale or consumption of alcohol? No

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If yes, describe and attach copy of WSLCB Banquet Permit. *Field not completed.*

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Will vendors cook or heat food? No

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If yes, describe. *Field not completed.*

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(Section Break)

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**AMPLIFIED SOUNDS**

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Will event have amplified sound? No

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If yes, describe. *Field not completed.*

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Does event include fireworks? Yes

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If yes, provide company name, contact, email, and phone #      AMERICAN PROMOTIONAL EVENTS- CHRISTINE SCHOEPPER- [SCHOEPPERC@TNTFIREWORKS.COM](mailto:SCHOEPPERC@TNTFIREWORKS.COM)- 253-922-0800

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(Section Break)

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#### EVENT COMPONENTS

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Does event include animals (petting zoo, pony rides, dog walk/run)?      No

If yes, describe.      *Field not completed.*

Does event include inflatables?      No

If yes, describe.      *Field not completed.*

Does event require off-site parking or parking restrictions?      No

If yes, describe      *Field not completed.*

Does the event require electricity?      No

If yes, describe.      *Field not completed.*

Does event require generators?      No

If yes, describe and indicate provider.      *Field not completed.*

Will there be handling of vehicle fuel?      No

If yes, describe.      *Field not completed.*

Will event use/post signage, banners, or a-frames?      Yes

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If yes, describe desired locations and timeline requested.	THESE WILL BE ATTACHED TO STAND
Does event include enclosures like tents or canopies?	No
If yes, describe and indicate dimensions and types of activities within structure(s) and provide rental equipment company.	<i>Field not completed.</i>
Does event include stage(s) construction or other improvements?	No
If yes, describe and indicate rental equipment company.	<i>Field not completed.</i>
Does event include any fenced areas?	No
If yes, describe and indicate on site map/plan attached to application.	<i>Field not completed.</i>
Attach Site Map/Plan	<i>Field not completed.</i>
Does event function with volunteers?	Yes
If yes, describe.	PROVIDED BY IMPACT MINISTRIES
Will event have portable restrooms, sinks, hand washing stations?	No
If yes, how many?	<i>Field not completed.</i>

Will event provide  
garbage/recycling  
containers? No

If yes, how many? *Field not completed.*

(Section Break)

## TRAFFIC CONTROL & IMPACTS

**Please list below any requested street and/or sidewalk closures, along with date/hour start and end times, and attach traffic plan.**

Attach Traffic Plan *Field not completed.*

Name of  
Street/Sidewalk *Field not completed.*

Date/Hour Start Time *Field not completed.*

Date/Hour End Time *Field not completed.*

(Section Break)

## FIRST AID & SAFETY

Will event require  
additional fire dept.  
staffing? No

If yes, describe. *Field not completed.*

Does event require  
additional police dept.  
staffing? No

If yes, describe. *Field not completed.*

Does event require  
overnight security? Yes

If yes, provide provider. PROVIDED BY IMPACT MINISTRIES

Describe First Aid Plan of Action *Field not completed.*

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(Section Break)

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## INSURANCE REQUIREMENTS

A Certificate of Insurance naming the City of Snoqualmie as an Additional Insured in the minimum amount of \$1 million per occurrence and \$2 million general aggregate is required but may be more if the City determines it necessary for the proposed event. This certificate must be submitted and be acceptable to the city prior to receiving the Special Event Permit. You may obtain your own insurance or contact Washington Cities Insurance Authority for certain events.

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Attach Certificate of Insurance [WAS2155 INSURANCE.pdf](#)

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(Section Break)

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## OTHER PERMITS AND FEES

Depending upon the nature and scope of the proposed event, other permits may be required as determined through the application process. Other fees may be assessed (i.e., fire, aid and/or police services). The City of Snoqualmie will make every effort to assist the applicant in determining complete permit requirements, though once identified, it will be up to the applicant to provide required and approved documentation where deemed appropriate.

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(Section Break)

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## HOLD HARMLESS STIPULATION - MUST BE SUBMITTED WITH APPLICATION

Permittee covenants and agrees to indemnify, defend and hold harmless the City, its officers, agents and employees from any and all claims actions, damages, liability, cost and expense, including reasonable attorney's fees in connection with or occasioned, in whole or in part by any act or omission of Permittee, its officers, agents, employees, customers or licenses, or arising from or out of Permittee's failure to comply with any provision of the Special Event Permit granted as a result of this application, regardless of whether it is alleged or proven that the

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acts or omissions of the City, its officers, agents or employees caused or contributed hereto.

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Printed Name, Title	CHRISTINE SCHOEPFER APE ADMINISTRATIVE ASSISTANT
---------------------	--

---

Date	5/9/25
------	--------

---

Signature of Authorized Representative (type signature below)	CHRISTINE SCHOEPFER
---	---------------------

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By checking box I agree my typed name in the above box equates to my signature and acknowledgement that I understand and agree to all terms outlined in the Hold Harmless Stipulation.	<input checked="" type="checkbox"/> I agree
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(Section Break)

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#### Notice of Application Denial and/or Rescission

This application may be denied if the proposed activity disrupts traffic beyond practical solution; causes undue hardship to surrounding residents or businesses; requires the diversion of so many public employees that service is denied to the public at large; or fails to fall within City standards. The permit may also be rescinded at any time if complete and accurate information was not provided on the application; if the event is not held within the terms of the permit; or if there is failure to comply with applicable legal requirements.

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(Section Break)

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FOR OFFICIAL USE ONLY

**Review Required: Building, City Clerk, Events, Finance, Fire, Parks & Public Works, Planning, and Police**

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Date Rec'd	<i>Field not completed.</i>
Receipt No.	<i>Field not completed.</i>
Permit No.	<i>Field not completed.</i>
City Administrator Approval	<i>Field not completed.</i>
Date	<i>Field not completed.</i>

THIS FORM IS INTENDED FOR USE BY LOCAL AUTHORITIES HAVING JURISDICTION (AHJ) IN THE EVENT THEY DO NOT HAVE A PERMIT FORM SPECIFIC FOR RETAIL FIREWORKS SALES AT A CONSUMER FIREWORKS RETAIL SALES (CFRS) FACILITY. IT IS NOT MEANT TO BE REQUIRED IN ADDITION TO OR IN LIEU OF ANY LOCAL PERMITTING FORM AND/OR PROCESS THAT MAY EXIST WITH THE LOCAL AHJ.

Directions: Provided the local jurisdiction has no permit form of their own, complete this permit application and submit it with the local AHJ portion of your Retail Fireworks Stand License to the jurisdiction in which you wish to run your CFRS facility.

# WASHINGTON STATE FIREWORKS RETAIL SALES PERMIT APPLICATION

**Applicant Information**       New/First Time Applicant       Previous Permit Holder

Impact Ministries

Name of Group, Organization, or Person (Last, First, Middle Initial, and Date of Birth) Issued the Fireworks Retailer License

Jeremy Michalski

Name of Permit Applicant (Last, First, Middle Initial, and Date of Birth)

2120 Milwaukee Way Tacoma WA 98421

Permit Applicant Mailing Address (Complete Including Street, City, State, and ZIP Code)

(951) 314-2990

Phone Number

SchoepferC@tntfireworks.com

E-Mail Address

(253) 922-0800

Local Business Number (if required)

**CFRS Facility Information**       Stand       Tent      Other: \_\_\_\_\_      Size: 10'      \_\_\_\_\_  
Specify      Square Feet/Dimensions

VACANT LOT 213 RAILROAD AVE SE SNOQUALMIE WA 98065

CFRS Facility Address (Complete Including Street, City, State, and ZIP Code)

PLEASE SEE ATTACHED LEASE

Name of Property Owner

Phone Number

Parcel Number for Stand Location

**Fireworks Supplier Information** List all of the licensed fireworks wholesalers who will be supplying this stand product

**AMERICAN PROMOTIONAL EVENTS, INC. - WEST**

**Storage Information**       On Site       Off Site: AT SITE WITH SECURITY  
Storage Address (Complete Including Street, City, State, and ZIP Code)

Sales Structure       Detached Building       Truck/Trailer       Other: \_\_\_\_\_  
Specify

**CHECKLIST FOR SUBMISSION** Check with the local AHJ for all applicable submission dates and deadlines:

- Application/Permit Fee       Insurance Certificate (\$1,000,000)       Clean-Up Bond Fee (if applicable)
- Valid Washington State Fireworks Retailer License       Property Owners Written Permission
- Detailed Site Plan       Interior Plan (required for tents and "other" facilities)

I hereby certify the information in this application is true and correct. I am aware of and agree to comply with all relevant provisions of law, rule, and any ordinance of the state of Washington and the city/county permitting this CFRS Facility.

*Christine Schoepfer*

FOR JEREMY MICHALSKI

Signature of Permit Applicant

Christine Schoepfer

FOR JEREMY MICHALSKI

Printed Name of Permit Applicant

4/14/26

Date of Signature

**FIRE CODE AUTHORITY HAVING JURISDICTION**       APPROVED       DENIED

Permit Number

Approved By

Date of Approval

SEE BACK OF THIS FORM FOR ANY RESTRICTIONS, CONDITIONS, OR NOTATIONS ON THIS PERMIT

Signature of Permitting Official

Printed Name and Title

Date of Signature

THE FIREWORKS RETAILER LICENSE HOLDER (LICENSEE) SHALL RETAIN THIS PERMIT WITH THE ASSOCIATED FIREWORKS RETAILER LICENSE AND MAKE THEM BOTH AVAILABLE FOR INSPECTION AT ANY TIME THE STAND IS IN OPERATION



WAS2155

Washington State Patrol Fire Protection Bureau  
Office of the State Fire Marshal

G25070

CONSUMER FIREWORKS RETAIL SALES (CFRS) FACILITY LICENSE

Stand Number: SN-16921

Licensee Data

American Promotional Events, Inc. - West  
2120 Milwaukee Way  
Tacoma, WA 98421  
License Number: WSPFL-02766  
Phone Number: (253) 922-0800

Operational Data

Wholesaler: American Promotional Events, Inc. - We  
County of Operation: King  
Operates For: **IMPACT MINISTRIES**  
Stand Operated By: **JEREMY MICHALSKI**

Date of Issue: March 9, 2026

Date of Expiration: January 31, 2027

Consumer Fireworks Retailer Licenses issued after May are ONLY valid for New Years Sales

This license is NOT valid without a permit from a local fire code official/authority having jurisdiction. This license allows for operation of a single location/stand for retail sales to the public of state legal consumer fireworks purchased only from a licensed fireworks wholesaler.  
SURRENDER THIS PORTION OF THE LICENSE TO THE FIREWORKS WHOLESALER

3000-420-041 (10/18)

WAS2155



Washington State Patrol Fire Protection Bureau  
Office of the State Fire Marshal

G25070

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THIS LICENSE PORTION ACCOMPANIES YOUR LOCAL PERMIT APPLICATION

3000-420-041 (10/18)

WAS2155



Washington State Patrol Fire Protection Bureau  
Office of the State Fire Marshal

WAS2155

G25070

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THIS PORTION OF THE LICENSE MUST BE POSTED AT THE STAND AT ALL TIMES

3000-420-041 (10/18)

094

District  
Director

Impact Ministries with the Michalskis  
P.O. Box 2500  
Redmond, WA 98052

Person to Contact:  
Gary Ernst  
Telephone Number:  
(213) 688- 6472  
Refer Reply to:  
QRS:B:GE  
Date:

MAR 22 1983

Dear Sirs:

We have considered your application for recognition of exemption from Federal income tax under section 501(c)(3) of the Internal Revenue Code and for classification as a church under section 170(b)(1)(A)(i).

The information submitted indicates that you were incorporated September 27, 1982 as a non-profit corporation in the State of Washington. Your purposes are exclusively charitable, religious and educational within the meaning of section 501(c)(3) of the Internal Revenue Code.

Based on the information provided, and assuming your operations will be as stated in your application, we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code.

We have also determined, however, that you are not a church within the meaning of section 170(b)(1)(A)(i).

Information you submitted in connection with your application indicates that you have no set place of worship. Rather you have a set itinerary and conduct worship services in several hundred different places each year.

Your bylaws indicate that you are not a membership organization. Instead of a regular congregation, you have a Board of Directors of six and a nine member advisory council.

In addition, you do not provide religious training for youth or clergy, except indirectly by providing financial aid and materials.

Section 170(b)(1)(A)(i) of the Internal Revenue Code provides, in part, for deductions for contributions to a church.

In De La Salle Institute v. United States, 195 F Supp. 891, 903 (N.D. Cal. 1961), the court said that the definition of the term "church" in section 170(b)(1)(A)(i) is left to the "common meaning and usage of the word."



FIREWORKS LEASE AGREEMENT

WAS2155

This agreement is made between Britnee Mantis Lessor and AMERICAN PROMOTIONAL EVENTS WEST as Lessee.

- 1. American Promotional Events -West , will lease a portion of the property located at:(hereafter called the "Location");213 Railroad Ave, Snoqualmie, WA 98065 for the sale of approved fireworks from the following premises.
2. The lease payment will be [redacted] per year for the period of June 20th thru July 9th hereafter called the "Season". Payment shall be paid on or before June 1st.
3. Lessor represents that the Location is owned and/or controlled by the Lessor and furthermore that the Lessor agrees to grant the Lessee the exclusive right to operate a fireworks sales structure (hereafter the "Structure") through the year 2026 for the above-mentioned period.
4. The Lessor hereby grants Lessee a first right of refusal to match any bona fide offer to lease the Location for fireworks sales during the renewal Seasons.
5. In return, Lessee agrees to the following terms and conditions:
a. Provide an A+ rated \$10,000,000.00 certificate of insurance, prior to occupancy, evidencing liability insurance in force covering the erection and operation of the Structure. Insurance shall name Lessor as additional insured, and Lessor shall be held harmless from any claims arising from the maintenance or operation of the Structure.
b. Pay any and all costs involved in erection, maintenance, and operation of the Structure, and Lessee shall guarantee that the Location will be returned to its original condition.
c. Obtain and pay all necessary permits and licenses required by law, post with local authority any debris or performance bonds as required and guarantee that all laws and regulations shall be adhered to.
6. This agreement is contingent upon Lessee securing necessary permits and licenses. Lessee may cancel this agreement if the sale of fireworks is prohibited at this Location by a public authority or such sale, in the good faith opinion of Lessee, becomes commercially unreasonable. In such an event any deposit shall be refunded to Lessee.

Agreed to and dated this 8/9/2025 day of , 2025

Signed by: [Signature]
Accepted: [Signature]
61C743F00AA74E9...

Accepted: [Signature]

Lessor: Britnee Mantis
c/o: ALTER Farm & Life School
Phone: 206-949-2162
Email: alterfarm1@gmail.com

Lessee: Kenneth A. Spence
AMERICAN PROMOTIONAL EVENTS -WEST



# CERTIFICATE OF LIABILITY INSURANCE

11/1/2026

DATE (MM/DD/YYYY)

4/1/2026

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

<b>PRODUCER</b> Lockton Companies, LLC DBA Lockton Insurance Brokers, LLC in CA CA license #0F15767 3280 Peachtree Rd. NE, Ste. 1000 Atlanta GA 30305 (404) 460-3600	<b>CONTACT NAME:</b> <b>PHONE (A/C, No. Ext):</b> <span style="float: right;"><b>FAX (A/C, No):</b></span> <b>E-MAIL ADDRESS:</b>  <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; border: none;"><b>INSURER(S) AFFORDING COVERAGE</b></td> <td style="text-align: center; border: none;"><b>NAIC #</b></td> </tr> <tr> <td style="border: none;"><b>INSURER A:</b> Century Surety Company</td> <td style="border: none;">36951</td> </tr> <tr> <td style="border: none;"><b>INSURER B:</b></td> <td style="border: none;"></td> </tr> <tr> <td style="border: none;"><b>INSURER C:</b></td> <td style="border: none;"></td> </tr> <tr> <td style="border: none;"><b>INSURER D:</b></td> <td style="border: none;"></td> </tr> <tr> <td style="border: none;"><b>INSURER E:</b></td> <td style="border: none;"></td> </tr> <tr> <td style="border: none;"><b>INSURER F:</b></td> <td style="border: none;"></td> </tr> </table>	<b>INSURER(S) AFFORDING COVERAGE</b>	<b>NAIC #</b>	<b>INSURER A:</b> Century Surety Company	36951	<b>INSURER B:</b>		<b>INSURER C:</b>		<b>INSURER D:</b>		<b>INSURER E:</b>		<b>INSURER F:</b>	
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<b>INSURER D:</b>															
<b>INSURER E:</b>															
<b>INSURER F:</b>															
<b>INSURED</b> 1359629 American Promotional Events, Inc. DBA TNT Fireworks, Inc. P.O. Box 1318 4511 Helton Drive Florence AL 35630															

**COVERAGES** WAS2155 **CERTIFICATE NUMBER:** 21772065 **REVISION NUMBER:** XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS												
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:	Y	N	CCP1254837	11/1/2025	11/1/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$												
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			NOT APPLICABLE			COMBINED SINGLE LIMIT (Ea accident) \$ XXXXXXXX BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$ XXXXXXXX												
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$			NOT APPLICABLE			EACH OCCURRENCE \$ XXXXXXXX AGGREGATE \$ XXXXXXXX \$ XXXXXXXX												
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	NOT APPLICABLE			<table style="width: 100%; border: none;"> <tr> <td style="text-align: center; border: none;"><input type="checkbox"/> PER STATUTE</td> <td style="text-align: center; border: none;"><input type="checkbox"/> OTH-ER</td> <td style="border: none;"></td> </tr> <tr> <td style="border: none;">E.L. EACH ACCIDENT</td> <td style="border: none;"></td> <td style="border: none;">\$ XXXXXXXX</td> </tr> <tr> <td style="border: none;">E.L. DISEASE - EA EMPLOYEE</td> <td style="border: none;"></td> <td style="border: none;">\$ XXXXXXXX</td> </tr> <tr> <td style="border: none;">E.L. DISEASE - POLICY LIMIT</td> <td style="border: none;"></td> <td style="border: none;">\$ XXXXXXXX</td> </tr> </table>	<input type="checkbox"/> PER STATUTE	<input type="checkbox"/> OTH-ER		E.L. EACH ACCIDENT		\$ XXXXXXXX	E.L. DISEASE - EA EMPLOYEE		\$ XXXXXXXX	E.L. DISEASE - POLICY LIMIT		\$ XXXXXXXX
<input type="checkbox"/> PER STATUTE	<input type="checkbox"/> OTH-ER																		
E.L. EACH ACCIDENT		\$ XXXXXXXX																	
E.L. DISEASE - EA EMPLOYEE		\$ XXXXXXXX																	
E.L. DISEASE - POLICY LIMIT		\$ XXXXXXXX																	

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**  
 THIS CERTIFICATE SUPERSEDES ALL PREVIOUSLY ISSUED CERTIFICATES FOR THIS HOLDER, APPLICABLE TO THE CARRIERS LISTED AND THE POLICY TERM(S) REFERENCED.  
 PROPERTY LOCATED AT VACANT LOT 213 RAILROAD AVE SE SNOQUALMIE WA 98065 (WAS2155) Certificate holder is an additional insured on the General Liability as required by written contract subject to policy terms, conditions, and exclusions.

**CERTIFICATE HOLDER**

**CANCELLATION**

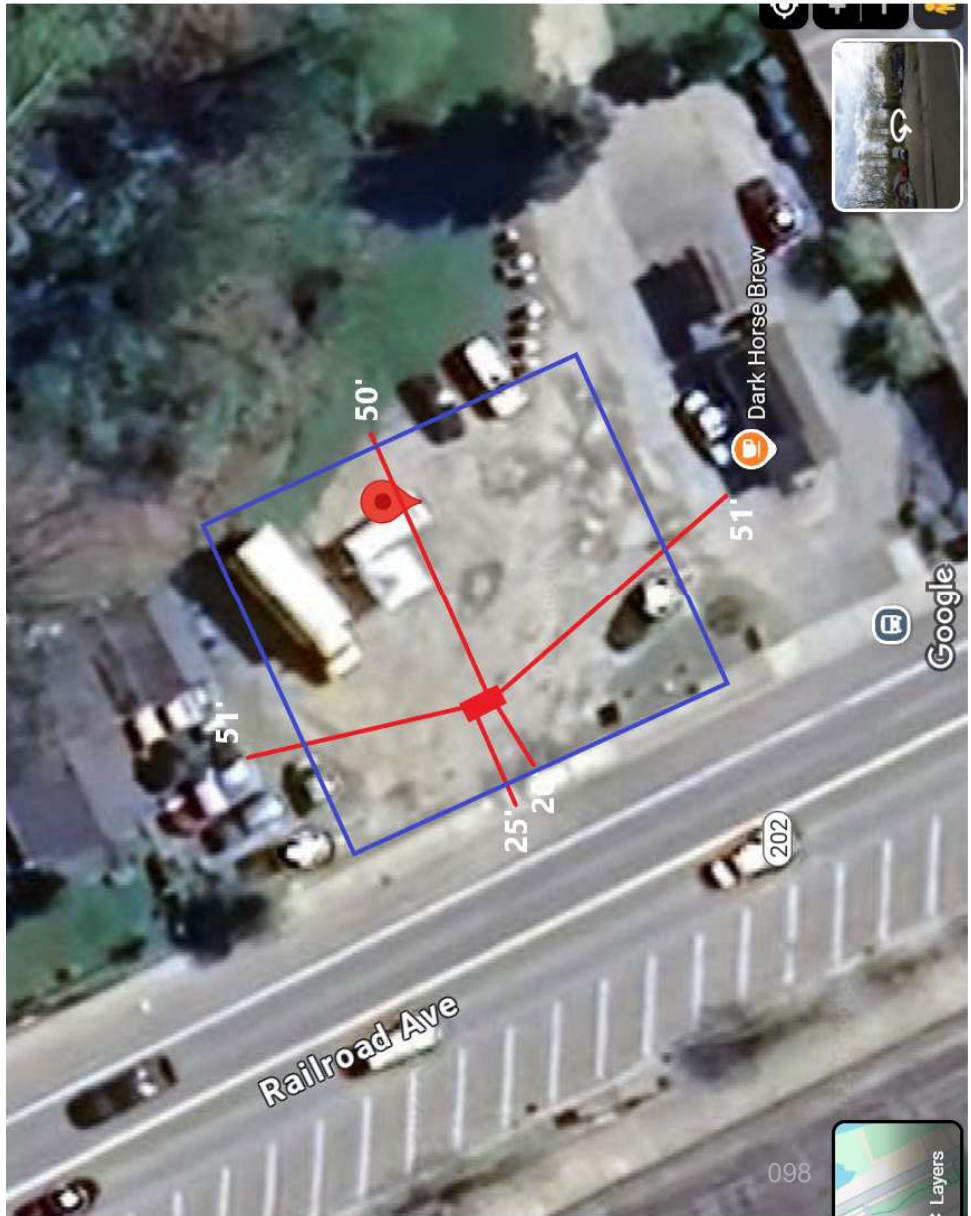
21772065 IMPACT MINISTRIES/ JEREMY MICHALSKI CITY OF SNOQUALMIE 37600 SE SNOQUALMIE PARKWAY SNOQUALMIE WA 98065	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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**WAS2155: VACANT LOT**  
**213 RAILROAD AVE**  
**SNOQUALMIE, WA 98065**

STAND

**LOCATION TYPE: STAND 10'**



098

Layers

## Chapter 8.30 FIREWORKS

### Sections:

- 8.30.010 Findings.
- 8.30.020 Activities requiring permit.
- 8.30.030 Application for permit.
- 8.30.040 Permit fee.
- 8.30.050 Financial responsibility of retailers.
- 8.30.060 Requirements for retailers.
- 8.30.065 Stand requirements.
- 8.30.070 Sale, purchase or possession of certain fireworks prohibited – Penalty.
- 8.30.080 Fireworks prohibited in public parks – Penalty.
- 8.30.090 Unlawful discharge of fireworks – Penalty.
- 8.30.100 Reckless discharge of fireworks – Penalty.
- 8.30.110 Unlawful possession of fireworks – Penalty.
- 8.30.120 Seizure of fireworks.
- 8.30.130 Enforcing officer – Revocation of license.
- 8.30.140 Purpose and intent – Liability.

### **8.30.010 Findings.**

A. Chapter 70.77 RCW and Chapter 212-17 WAC provide uniform statewide regulations for the licensing of the sellers of fireworks by local jurisdictions and the sale of fireworks to and possession and use of fireworks by consumers.

B. Cognizant of the legitimate interest the state legislature has in making uniform laws in the exercise of its power to regulate commerce, the city finds that the state law does not adequately serve the overriding interests of protecting the personal safety and property of the community and preserving the precious emergency resources of the locality; and that restrictions on the sale and use of fireworks are necessary in the exercise of the city's constitutional powers to promote the health, safety, and quiet enjoyment of life and general welfare of the citizens of Snoqualmie. (Ord. 978 § 1, 2005; Ord. 694 § 1, 1992).

### **8.30.020 Activities requiring permit.**

A. Within the corporate limits of the city, in addition to a license issued by the Office of the State Fire Marshal, Washington State Patrol, a city permit shall be required to:

1. Manufacture, import, possess (except as provided below) or sell any fireworks at wholesale or retail for any use;
2. Transport fireworks, except as a public carrier delivering to a licensee; or
3. Establish or maintain a place where fireworks are manufactured, constructed, produced, packaged, stored, sold, exchanged, discharged, or used.

B. A permit is not required for the possession or use of common fireworks lawfully purchased at retail.

C. Public display of fireworks shall be limited to city-sponsored events, and shall require a special event permit pursuant to Chapter 12.20 SMC. (Ord. 978 § 2, 2005; Ord. 694 § 1, 1992).

#### **8.30.030 Application for permit.**

A. An applicant for any permit required under this chapter shall make written application to the fire chief, at least 30 days prior to commencement of the activity for which the permit is sought. The form of application and the criteria for issuance, denial, or issuance with conditions shall be the same as used by the Office of the State Fire Marshal, Washington State Patrol, in processing applications for the corresponding state license, except in the case of an application for the retail sale of fireworks. It is the intent of this subsection that local permits follow the provisions and procedures for state licenses as closely as practical.

B. An applicant for a permit for the retail sale of fireworks shall submit to the fire chief proof of a current license from the State Fire Marshal. In addition, the applicant is required to show the existence of a comprehensive general liability insurance policy and a bond as specified herein. The applicant is also required to tender the permit fee as specified in SMC 8.30.040.

C. Should the fire chief find an application to be complete and in compliance with all the requirements of state statute and regulations and this chapter, the chief shall file the application with the city council along with a recommendation for its grant or denial. (Ord. 978 § 3, 2005; Ord. 694 § 1, 1992).

#### **8.30.040 Permit fee.**

The annual permit fee for the sale of fireworks shall be \$25.00 per year, per stand, outlet or public display, payable in advance. A city business license shall be required and applicable business and occupations tax shall be paid. (Ord. 978 § 4, 2005; Ord. 694 § 1, 1992).

#### **8.30.050 Financial responsibility of retailers.**

A. Because the sale of common fireworks presents a clear and present danger of personal injury and property damage from many causes, including not only the storage and handling of explosive devices during sale but also the ultimate use by members of the general public, any person seeking a permit for the retail sale of fireworks in the city must have a public liability insurance policy, as to which the city is named insured, providing coverage in the amount of \$500,000 or more for injuries to any one person in any one accident or occurrence; \$1,000,000 or more for injuries to any two or more persons in any one accident or occurrence; and \$500,000 or more for damage to property in any one accident or occurrence, with no deductible, for all claims for loss and damages arising from personal injury and property damage resulting from the sale of fireworks and all incidental activities, including transportation and storage; the policy to be reviewed and approved by the city attorney.

B. An applicant for a permit to sell retail fireworks shall post a bond in the amount of \$300.00, in a form satisfactory to the city, to ensure that the retail

outlet site is cleared no later than noon on the seventh day of July. (Ord. 978 § 5, 2005; Ord. 694 § 1, 1992).

### **8.30.060 Requirements for retailers.**

A. Notwithstanding RCW 70.77.575 and 70.77.580, every retailer in the city is required to post prominently at each retail outlet a list of the fireworks that may be sold to the public under this chapter. The list is subject to approval by the fire chief.

B. No person may sell fireworks to a person under the age of 16 years.

C. No person may sell fireworks after 10:00 p.m. or before 6:00 a.m. on any day when sales are allowed. No fireworks shall be sold within the city except from 12:00 noon on the twenty-eighth of June to 12:00 noon on the fifth day of July. (Ord. 978 § 6, 2005; Ord. 694 § 1, 1992).

### **8.30.065 Stand requirements.**

In those cases where the sale of fireworks is from a temporary fireworks stand, the stands of all licensees shall conform to the following minimum standards and conditions:

A. Temporary fireworks stands need not comply with the provisions of the building code of the city; provided, however, that all such temporary fireworks stands shall be inspected by the building official before operation may begin. The building official shall require all temporary fireworks stands to be constructed in a safe manner, ensuring the safety of attendants and patrons. In the event any temporary fireworks stand is wired for electricity, then the wiring shall conform to the electrical code of the state. No heating unit or device with a surface temperature capable of igniting fireworks or having an open flame will be allowed within a fireworks stand.

B. No temporary fireworks stand shall be located within 750 feet from any other temporary fireworks stand, or within 50 feet of any building or structure, or within 100 feet of any gasoline-dispensing pump or any tank where flammable liquids or flammable gases are stored.

C. No vehicle parking shall be permitted within 25 feet of a fireworks stand, including curbside parking, and such area shall be roped or barricaded to prevent such parking.

D. No smoking shall be permitted in a temporary fireworks stand or any nearer than 50 feet from the stand. "No Smoking" signs having lettering at least two inches in height shall be posed in a conspicuous location on all four sides of the temporary fireworks stand.

E. No discharge of fireworks shall be permitted within 150 feet of any fireworks stand.

F. The area around such fireworks stands shall be completely free of hazardous accumulations, including dry grass, brush, or debris of any nature, for a distance of not less than 50 feet on all sides.

G. Each temporary fireworks stand must have at least two exits, located remotely from each other, which shall be unobstructed at all times.

H. Each temporary fireworks stand shall have in a readily accessible location not less than two 2A 10B:C rated fire extinguishers provided at each exit. Such extinguishers shall be UL-approved.

I. Each temporary fireworks stand shall be under the direct supervision of a competent adult person, 18 years of age or older. No person under the age of 18 years shall be allowed by the licensee to work in such stand.

J. Fireworks may be left in temporary fireworks stands at night providing the stand is locked and a guard is posted. Such guard shall not stay within the fireworks stand.

K. Fireworks removed from the temporary fireworks stands at night shall be stored in an approved storage location. The storage location shall be approved in advance by the city fire chief or his representative.

L. All unsold stock and accompanying litter shall be removed from the temporary fireworks stand by 5:00 p.m. on the fifth day of July of the permit year.

M. No fireworks stand shall be located on a public right-of-way.

N. All signs relating to temporary fireworks stands shall comply with the city's sign regulations.

O. The licensee's location or place of business shall be governed by the zoning ordinance of the city. (Ord. 978 § 7, 2005; Ord. 694 § 1, 1992).

**8.30.070 Sale, purchase or possession of certain fireworks prohibited– Penalty.**

A. Licensed retailers may sell and the members of the public may purchase common fireworks as authorized by the Office of the State Fire Marshal, Washington State Patrol. The sale, purchase or possession by any retailer or member of the public of any firework not so authorized by the Office of the State Fire Marshal, Washington State Patrol, is prohibited; provided, this section shall not be deemed to apply to authorized persons conducting the public display of fireworks at city-sponsored events for which a special events permit has been issued by city council.

B. A violation of this section is a gross misdemeanor. (Ord. 978 § 8, 2005; Ord. 694 § 1, 1992).

**8.30.080 Fireworks prohibited in public parks– Penalty.**

A. No person may possess, discharge, or make any other use of any fireworks in any public park, except authorized persons conducting the public display of fireworks at city-sponsored events for which a special events permit has been issued by city council.

B. A violation of this section is a misdemeanor. (Ord. 978 § 9, 2005; Ord. 694 § 1, 1992).

**8.30.090 Unlawful discharge of fireworks– Penalty.**

A. No common fireworks shall be discharged within the city except from 6:00 p.m. on the fourth day of July to 11:00 p.m. on the fourth day of July of each year, except for the public display of fireworks at city-sponsored events for which a special events permit has been issued by city council.

B. Common fireworks may be used or discharged on December 31st from 10:00 p.m. to January 1st until 12:30 a.m.

C. A violation of this section is a misdemeanor. (Ord. 978 § 10, 2005; Ord. 750 § 1, 1995; Ord. 694 § 1, 1992).

**8.30.100 Reckless discharge of fireworks– Penalty.**

A. It is unlawful for any person to discharge or use fireworks in a reckless manner which creates a substantial risk of death or serious physical injury to another person or damage to property of another.

B. A violation of this section is a gross misdemeanor. (Ord. 694 § 1, 1992).

**8.30.110 Unlawful possession of fireworks– Penalty.**

It is unlawful to possess those fireworks listed in SMC 8.30.070. A violation of this section is:

A. A misdemeanor if involving less than one pound of fireworks, exclusive of external packaging; or

B. A gross misdemeanor if involving one pound or more of fireworks, exclusive of external packaging. (Ord. 694 § 1, 1992).

**8.30.120 Seizure of fireworks.**

Any fireworks which are illegally sold, offered for sale, used, discharged, possessed or transported in violation of this chapter shall be subject to seizure by the city's fire chief or his designee or the chief of police or his designee or the State Fire Marshal. Any fireworks seized may be disposed of by the city's fire chief or designee or the police chief or designee at any time subsequent to 30 days from such seizure. (Ord. 694 § 1, 1992).

**8.30.130 Enforcing officer– Revocation of license.**

The city fire chief, or his duly authorized representative, is hereby designated the enforcing officer of this chapter. Any failure or refusal on the part of the licensee to obey any rule, regulation or request relating thereto of the city fire chief or his duly authorized representative concerning the sale or display of fireworks, shall be deemed a violation of this chapter and be grounds for the revocation of the fireworks license. (Ord. 694 § 1, 1992).

**8.30.140 Purpose and intent– Liability.**

A. It is expressly the purpose of this chapter to provide for and promote the health, safety and welfare of the general public, and not to create or otherwise establish or designate any particular class or group of persons who will or should be especially protected or benefitted by the terms of this chapter.

B. It is the specific intent of this chapter that no provision nor any term used in this chapter is intended to impose any duty whatsoever upon the city or any of its officers or employees, for whom the implementation or enforcement of this chapter shall be discretionary and not mandatory.

C. Nothing contained in this chapter is intended to be nor shall be construed to create or form the basis for any liability on the part of the city, or its officers,

employees or agents, for any injury or damage resulting from the failure of a permittee to comply with the provisions of this chapter, or by reason or in consequence of any inspection, notice, order, certificate, permission or approval authorized or issued or done in connection with the implementation or enforcement pursuant to this chapter, or by reason of any action or inaction on the part of the city related in any manner to the enforcement of this chapter by its officers, employees or agents. (Ord. 694 § 1, 1992).

## Economic Development & Human Services Coordinator

**Department:** Community & Economic Development

**Reports To:** Community & Economic Development Director

**FLSA Status:** Exempt

### Position Summary

The Economic Development & Human Services Coordinator supports the City's efforts to strengthen Snoqualmie's long-term economic vitality, support local businesses, enhance tourism and destination development, and coordinate partnerships that contribute to a resilient and connected community. Working collaboratively with businesses, property owners, nonprofit organizations, regional partners, tourism organizations, educational institutions, and human services providers, the position advances initiatives that support economic opportunity, downtown and commercial district vitality, workforce participation, tourism, and overall quality of life.

The coordinator serves as a key liaison between the City and external partners on economic development, tourism, grant development, and human services coordination matters. Responsibilities include supporting business retention and attraction efforts, coordinating tourism and lodging tax initiatives, identifying strategic partnership opportunities, pursuing grant funding, helping align regional human services resources with community needs, and coordinating grant applications and funding opportunities that support economic development, tourism, downtown vitality, infrastructure partnerships, workforce development, recreation, and community well-being initiatives within Snoqualmie and the Upper Snoqualmie Valley region.

This role emphasizes relationship-building, cross-sector collaboration, practical problem solving, and long-range community vitality strategies in a small-city environment. The position also works collaboratively with the City's Community Engagement Coordinator and other departments to support coordinated communication and outreach related to economic development initiatives, tourism programs, partnerships, and community resource efforts.

### Why You'll Love this Role

- **Make a visible local impact:** Help shape initiatives that strengthen local businesses, improve economic resilience, and support the long-term vitality of the community.
- **Work on meaningful regional initiatives:** Collaborate with businesses, nonprofit organizations, regional agencies, and neighboring jurisdictions on projects that benefit Snoqualmie and the Upper Snoqualmie Valley.
- **Variety in your day-to-day work:** From supporting business development and tourism initiatives to coordinating grants and regional partnerships, no two days are the same.

- **Help secure funding for community priorities:** Play a leading role in identifying and pursuing grants that support economic development, tourism, infrastructure, workforce development, and community initiatives.
- **Help shape programs and partnerships:** In a small city environment, your ideas and relationships can directly influence how programs are developed and implemented.
- **Grow your professional experience:** Gain experience across economic development, tourism, grant development, strategic partnerships, and municipal coordination.
- **Be part of a collaborative team:** Work in an environment that values professionalism, initiative, flexibility, and shared success.

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### Why Work for Our City

Working for Snoqualmie offers the opportunity to make a direct, visible impact on the community. As a small city organization, team members play meaningful roles across multiple areas and work closely with businesses, regional organizations, nonprofit partners, and neighboring jurisdictions.

In this position, you will help support a resilient local economy while also helping strengthen the partnerships and programs that contribute to overall community well-being. By working at the intersection of economic development, tourism, grant development, and human services coordination, you will help advance initiatives that support local businesses, regional collaboration, workforce participation, and quality of life.

We value:

- **Collaboration:** Work across departments and alongside businesses, nonprofit organizations, tourism partners, and regional agencies.
- **Community Impact:** See the results of your work through strengthened partnerships, successful grant-funded initiatives, and support for local economic vitality.
- **Innovation & Initiative:** Bring ideas forward and help develop practical solutions tailored to Snoqualmie's unique opportunities and challenges.
- **Public Service:** Be part of a mission-driven organization dedicated to thoughtful growth, strong partnerships, and long-term community resilience.

Snoqualmie provides a supportive, team-oriented environment where your contributions matter and your work helps strengthen the community's economic vitality and overall quality of life.

---

### Essential Functions

## **Economic Development**

- Assists in implementing the City's economic development strategies, initiatives, and work programs.
  - Serves as a primary point of contact for businesses seeking to locate, expand, reinvest, or operate within the City.
  - Develops relationships with local businesses, employers, commercial property owners, developers, and regional economic partners.
  - Supports business retention, expansion, and recruitment efforts consistent with City goals and community character.
  - Assists businesses and investors in navigating City processes and coordinating with appropriate City departments.
  - Identifies opportunities to strengthen commercial activity, tourism-related investment, and year-round economic resilience.
  - Assists in coordinating cross-departmental responses to economic development opportunities and challenges.
  - Provides economic development reports, research, data, and recommendations to City leadership.
  - Coordinates with regional agencies, chambers of commerce, educational institutions, and economic development organizations on shared initiatives and opportunities.
- 

## **Tourism and Destination Development**

- Supports initiatives that encourage visitors to spend more time in Snoqualmie and the Upper Snoqualmie Valley.
  - Coordinates with tourism, hospitality, recreation, and business partners to strengthen destination awareness and visitor experiences.
  - Promotes collaboration among businesses, events, attractions, and regional partners to support local economic activity.
  - Assists in identifying infrastructure, amenities, partnerships, and programs that improve the visitor experience and support local businesses year-round.
  - Works with local and regional organizations to promote tourism opportunities, overnight visitation, and coordinated destination development strategies.
  - Supports tourism-related planning efforts, promotional initiatives, and strategic partnerships.
-

### **Downtown and Commercial District Vitality**

- Supports initiatives that strengthen the vitality and economic resilience of downtown and commercial districts.
  - Works with business owners, property owners, and partner organizations to identify opportunities for investment, revitalization, and business support.
  - Assists with programs and initiatives that support small businesses, commercial occupancy, and economic activity.
  - Helps coordinate projects and partnerships that improve the business and visitor environment.
- 

### **Lodging Tax and Tourism Program Administration**

- Administers the City's lodging tax program in accordance with applicable laws and regulations.
  - Coordinates with the Lodging Tax Advisory Committee (LTAC).
  - Manages lodging tax funding applications, agreements, reporting requirements, and program tracking.
  - Monitors tourism promotion expenditures and program outcomes.
- 

### **Partnerships and Regional Collaboration**

- Builds and maintains relationships with businesses, chambers of commerce, tourism organizations, nonprofit organizations, educational institutions, and regional agencies.
  - Represents the City in regional economic development, tourism, and partnership initiatives.
  - Collaborates with neighboring jurisdictions, counties, state agencies, and regional organizations on shared economic and community initiatives.
  - Helps facilitate partnerships that support investment, workforce participation, economic opportunity, and long-term community vitality.
  - Coordinates with partner organizations on strategic initiatives benefiting Snoqualmie and the Upper Snoqualmie Valley region.
  - Coordinates with internal City staff, including the Community Engagement Coordinator, to help ensure consistent communication and coordination related to economic development initiatives and partnership activities.
-

### **Human Services Coordination**

- Serves as the City's liaison to human services agencies, nonprofit organizations, school districts, and regional service providers.
  - Coordinates with partner organizations to improve awareness of available community resources and identify gaps in services affecting residents.
  - Supports regional collaboration efforts related to housing stability, food security, workforce participation, behavioral health resources, and other community well-being initiatives.
  - Assists City leadership in identifying opportunities where economic development and human services strategies can complement one another.
  - Helps coordinate City participation in regional human services initiatives, interagency partnerships, and collaborative funding efforts.
  - Assists with gathering and sharing data related to community needs, service gaps, and program outcomes to support City planning and policy discussions.
  - Tracks emerging community needs and helps connect City leadership with appropriate partner agencies and resources.
- 

### **Grants and Strategic Initiatives**

- Identifies, researches, and pursues grant opportunities related to economic development, tourism, downtown vitality, infrastructure partnerships, workforce development, recreation, and community resilience initiatives.
  - Prepares and coordinates competitive grant applications and supporting materials.
  - Coordinates with City departments, nonprofit organizations, regional partners, consultants, and external agencies on grant development efforts.
  - Assists with administration, tracking, compliance, reporting, and implementation of awarded grants.
  - Supports strategic initiatives and special projects assigned by the Community & Economic Development Director.
  - Maintains awareness of state, federal, county, and regional funding opportunities relevant to City priorities.
- 

### **Program Administration**

- Assists in managing economic development, tourism, partnership, and related programs and initiatives.

- Tracks economic indicators, tourism activity, grant outcomes, and program performance measures.
  - Prepares reports, presentations, and recommendations for City leadership and City Council.
  - Maintains records and documentation related to economic development, tourism, grant, and partnership activities.
- 

### **Knowledge, Skills, and Abilities**

- Knowledge of economic development, tourism, downtown vitality, and community partnership strategies.
  - Understanding of municipal government operations and development processes.
  - Knowledge of grant development, grant administration, and public funding opportunities.
  - Understanding of regional partnership development and collaborative problem-solving approaches.
  - Familiarity with human services coordination and community support systems is desirable.
  - Ability to build productive relationships with businesses, nonprofit organizations, regional agencies, and community partners.
  - Strong written, verbal, organizational, and presentation skills.
  - Ability to manage multiple projects and priorities simultaneously.
  - Ability to analyze data, trends, and funding opportunities to support planning and decision-making.
  - Ability to work collaboratively in a small-city, team-oriented environment.
- 

### **Minimum Qualifications**

- Bachelor's degree in Economic Development, Public Administration, Business Administration, Community Development, Planning, Tourism Management, or a related field.
- Three to five years of experience in economic development, grant development, tourism, community development, partnership coordination, or a related field.
- Or an equivalent combination of education, training, and experience that provides the required knowledge, skills, and abilities.

- Demonstrated experience preparing grant applications, coordinating grants, or supporting grant-funded initiatives.
  - Valid driver's license.
- 

### **Preferred Qualifications**

- Experience working in municipal or regional government.
  - Experience coordinating partnerships among public agencies, nonprofit organizations, and private-sector stakeholders.
  - Experience with tourism promotion, destination development, or downtown revitalization initiatives.
  - Professional certifications related to economic development, public administration, planning, or grant management.
- 

### **Working Conditions**

- Work is primarily performed in an office environment with frequent meetings in the community and throughout the region.
- Some evening and weekend work may be required for meetings, events, partnership activities, and regional coordination efforts.



# COMMUNITY & ECONOMIC DEVELOPMENT

## COMMUNITY PLANNING & DEVELOPMENT

### Planning

- Long-range plans & zoning
- Neighborhood planning & development
- Environmental review
- Grant Funding

### Permitting, Inspections & Code Compliance

- Permitting**
- Inspections & Code Compliance**
  - Construction inspections
  - Safety & standards
  - **Code enforcement**

### Economic Development & Community Engagement

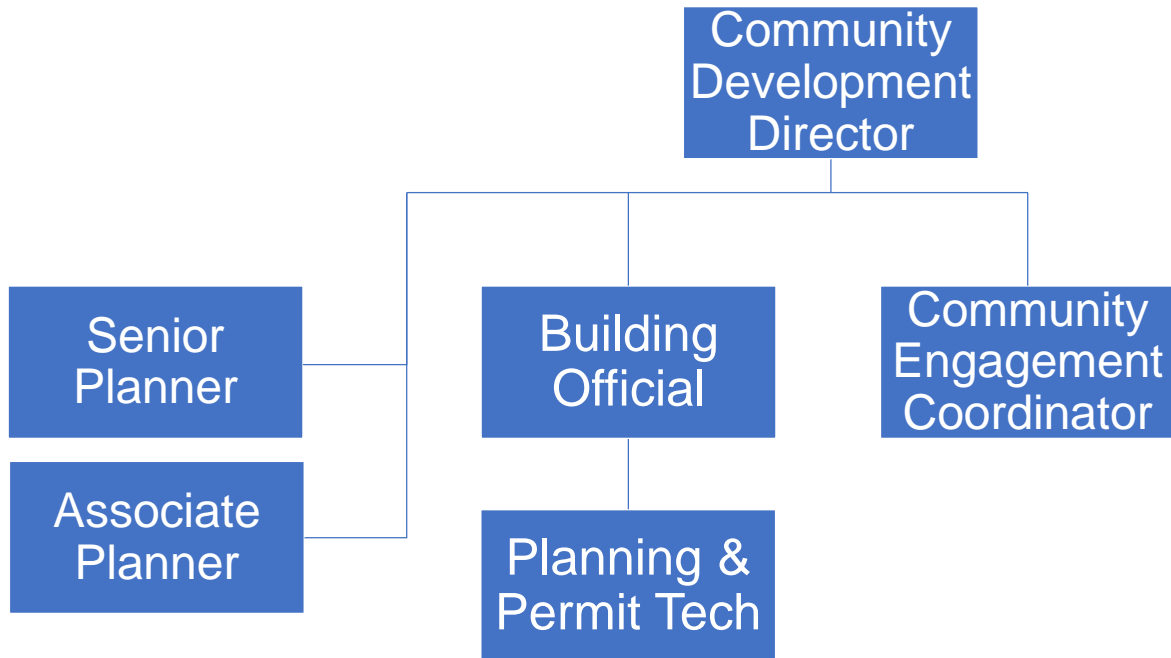
- Economic Development & Human Services**
  - Business partnerships
  - Chamber engagement
  - Grant Funding
  - Human services coordination
- Community Engagement**
  - Community events & outreach
  - Boards & commissions
  - Community interaction

Chamber of Commerce

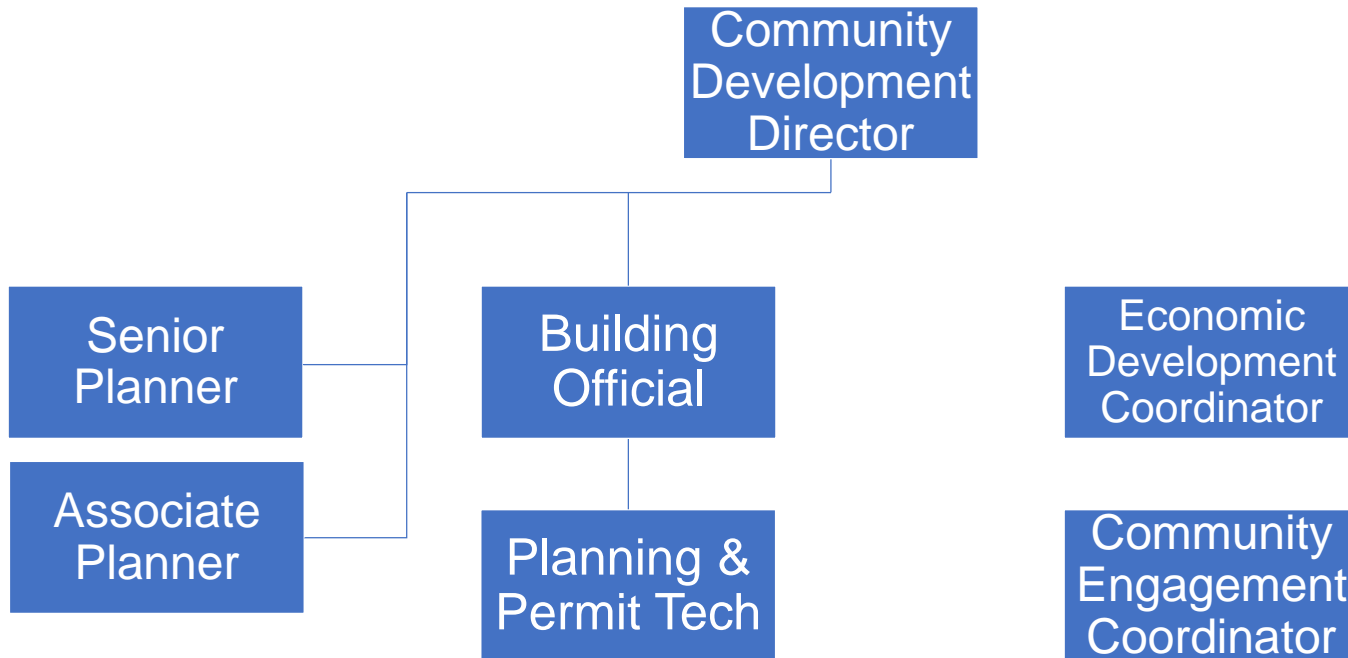
Human Services Providers



# CD Department Structure



# CD Department Structure



# Council Agenda Bill

## AB Number

AB26-021

## Agenda Bill Information

### Title \*

2025-2026 Biennial Budget Amendment

### Action \*

Motion

### Council Agenda Section

Ordinance

### Council Meeting Date \*

05/25/2026

### Staff Member

Drew Bouta

### Department \*

Finance

### Committee

Finance and Administration

### Committee Date

05/05/2026

### Exhibits

Packet Attachments - if any

Drag and drop up to 10 files here to upload or [Choose files](#)

### Files (7 uploaded)

<input checked="" type="checkbox"/> <a href="#">x02 Amendment Request Table.pdf</a>	252.49KB
<input checked="" type="checkbox"/> <a href="#">x03 Proposed 2026 Fund Reconciliation.pdf</a>	317.11KB
<input checked="" type="checkbox"/> <a href="#">x04 Proposed Ordinance Table.pdf</a>	282.14KB
<input checked="" type="checkbox"/> <a href="#">x05 Budget Totals Comparison Table.pdf</a>	237.82KB
<input checked="" type="checkbox"/> <a href="#">x06 10-Year Forecast Table.pdf</a>	400.64KB
<input checked="" type="checkbox"/> <a href="#">x07 Presentation Slide.pdf</a>	399.57KB
<input checked="" type="checkbox"/> <a href="#">x01 Amendment Ordinance 20260426.docx</a>	221.48KB

Click [here](#) to review attachments.

## Summary

### Introduction \*

Brief summary.

This ordinance amends the 2025-2026 Biennial Budget to provide the City with the appropriation necessary to fund an Economic Development Coordinator position.

### Proposed Motion

Motion approving the ordinance amending the 2025-2026 Biennial Budget.

### Background/Overview\*

What was done (legislative history, previous actions, ability to hyperlink)

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The 2025-2026 Biennial Budget was adopted by [Ordinance No. 1296](#) on October 3, 2024, and amended by [Ordinance No. 1309](#) on November 24, 2025, and the most recent ordinance passed on April 13, 2026.

### Analysis\*

The Community Development Department has identified distinct needs that necessitate an Economic Development Coordinator position. This new position would exceed the current amount appropriated in the 2025-2026 Biennial Budget in the General Fund (#001) for the Department by an estimated \$83 thousand. The General Fund has an estimated \$2.5 million balance at the beginning of 2026.

Future funding for this position is expected to come from two revenue sources most recently detailed in the budget amendment passed on April 13, 2026: recurring construction sales tax and utility tax. These two ongoing revenue sources are expected to generate \$1.11 million during the 2027-2028 biennium, of which \$800 thousand of these funds are expected to be utilized for outside legal services. That leaves approximately \$310 thousand of unallocated recurring construction sales tax and utility tax revenue for the 2027-2028 biennium.

This agenda bill proposes funding the Economic Development Coordinator position for 2026 from the opening 2026 General Fund balance, and in the 2027-2028 and subsequent bienniums by utilizing a portion of the \$310 thousand after accounting for expected outside legal service expenditures.

### Budgetary Status\*

This is an extra-budget expenditure.

### Budget Summary

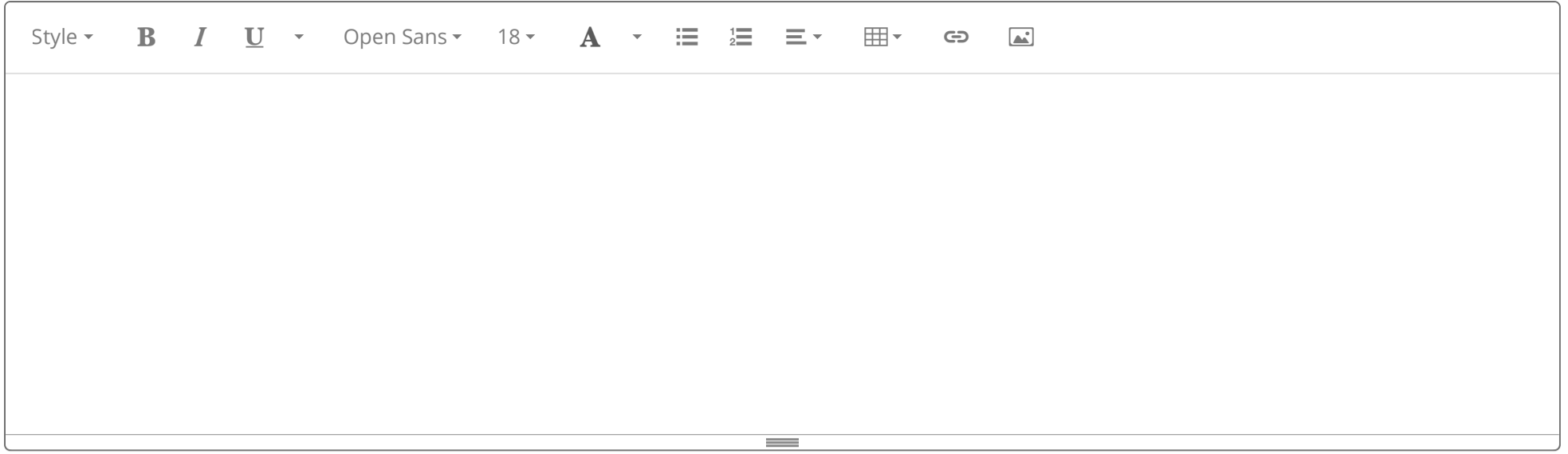
The 2025-2026 Mid-Biennium amendment ordinance, as provided for in this agenda bill, authorizes the City of Snoqualmie to spend or transfer amounts across all funds and functional classifications of no more than \$82.52 million in 2025 and \$76.54 million in 2026 for a total of \$159.05 million.

## Fiscal Impact

Amount of Expenditure	Amount Budgeted	Appropriation Requested
\$ 83,000.00	\$ 4,338,780.00	\$ 83,000.00

### Fiscal Impact

Screenshot below is an image of the budget summary table.



Comments:

**ORDINANCE NO. XXXX**

**AN ORDINANCE OF THE CITY OF SNOQUALMIE,  
WASHINGTON, AMENDING THE 2025-2026 BIENNIAL  
BUDGET; AND PROVIDING FOR SEVERABILITY AND AN  
EFFECTIVE DATE.**

**WHEREAS**, the City of Snoqualmie is a non-charter optional municipal code city as provided in Title 35A RCW, incorporated under the laws of the state of Washington; and

**WHEREAS**, pursuant to RCW 35A.34.040 the City is authorized to establish by ordinance a two-year fiscal biennium budget cycle for the City; and

**WHEREAS**, the City Council passed Ordinance No. 1296 establishing a two-year fiscal biennial budget; and

**WHEREAS**, the City Council passed Ordinance No. 1309 amending the two-year fiscal biennial budget and passed most recently an ordinance amending the two-year fiscal biennial budget on April 13, 2026; and

**WHEREAS**, the City Council wishes to modify and amend the 2025-2026 biennial budget to cover expenditures and changes not reasonably foreseen in Ordinance Nos. 1296, 1309, and most recently an ordinance passed on April 13, 2026; and

**NOW, THEREFORE, BE IT HEREBY ORDAINED** by the City Council of the City of Snoqualmie, Washington, as follows:

**Section 1. Biennial Budget Amended.** The City of Snoqualmie biennial budget for the 2025-2026 fiscal biennium, as placed into final form and content, is hereby amended by reference as set forth in Section 2.

**Section 2. Fund Budget Summary Form.** Pursuant to RCW 35A.34.120, the totals of estimated sources and appropriations for each separate fund, and the aggregate totals for all such funds combined, are set forth in summary form on page 3 of this ordinance, and are hereby appropriated for use at the fund level during the 2025-2026 biennium, with the

exception of the City's capital funds (Non-Utilities Capital Fund #310, Enterprise Resource Planning Project Fund #350, and Utilities Capital Fund #417).



# Proposed 2025-2026 Biennial Budget Ordinance Table

Fund #	Fund Name	Est. 2025 Beginning Fund Balance	Est. 2025 Sources	Est. 2025 Uses	Est. 2025 Ending Fund Balance	Est. 2026 Sources	Est. 2026 Uses	Est. 2026 Ending Fund Balance	Total 2025-2026 Est. Sources	Total 2025-2026 Uses (Appropriation)
001	General Fund	\$ 2,527,062	\$ 21,271,514		\$ 2,379,451	\$ 22,216,256		\$ 2,587,965	\$ 43,487,770	
	Administrative Departments <sup>1</sup>			\$ 5,361,787			\$ 5,572,239			\$ 10,934,026
	Police (Snoqualmie)			\$ 4,989,413			\$ 5,178,509			\$ 10,167,922
	Fire & Emergency Management			\$ 4,669,605			\$ 4,875,246			\$ 9,544,851
	Parks & Streets Maintenance			\$ 3,101,173			\$ 3,330,753			\$ 6,431,926
	Community Development <sup>2</sup>			\$ 2,273,755			\$ 2,148,025			\$ 4,421,780
	Non-Departmental <sup>3</sup>			\$ 1,023,392			\$ 902,970			\$ 1,926,362
002	Reserve Fund	\$ 3,118,281	\$ 91,000	\$ -	\$ 3,209,281	\$ 84,000	\$ -	\$ 3,293,281	\$ 175,000	\$ -
	<b>Total General Fund</b>	<b>\$ 5,645,343</b>	<b>\$ 21,362,514</b>	<b>\$ 21,419,125</b>	<b>\$ 5,588,732</b>	<b>\$ 22,300,256</b>	<b>\$ 22,007,742</b>	<b>\$ 5,881,246</b>	<b>\$ 43,662,770</b>	<b>\$ 43,426,867</b>
012	Arts Activities Fund	\$ 50,739	\$ 49,763	\$ 37,180	\$ 63,322	\$ 12,857	\$ 38,389	\$ 37,790	\$ 62,620	\$ 75,569
014	North Bend Police Services Fund	\$ 37,788	\$ 2,820,972	\$ 2,832,810	\$ 25,950	\$ 883,575	\$ 904,100	\$ 5,425	\$ 3,704,547	\$ 3,736,910
018	Deposits Reimbursement Control Fund	\$ 21,266	\$ 20,585	\$ 41,851	\$ -	\$ 20,525	\$ 20,525	\$ -	\$ 41,110	\$ 62,376
020	School Impact Fee Fund	\$ -	\$ 200,000	\$ 200,000	\$ -	\$ 200,000	\$ 200,000	\$ -	\$ 400,000	\$ 400,000
	<b>Total Managerial Funds</b>	<b>\$ 109,793</b>	<b>\$ 3,091,320</b>	<b>\$ 3,111,841</b>	<b>\$ 89,272</b>	<b>\$ 1,116,957</b>	<b>\$ 1,163,014</b>	<b>\$ 43,215</b>	<b>\$ 4,208,277</b>	<b>\$ 4,274,855</b>
110	Tourism Promotion Fund	\$ 9,866	\$ 33,600	\$ 30,000	\$ 13,466	\$ 34,507	\$ 30,000	\$ 17,973	\$ 68,107	\$ 60,000
118	Drug Enforcement Fund	\$ 39,085	\$ 901	\$ 3,000	\$ 36,986	\$ 809	\$ -	\$ 37,795	\$ 1,710	\$ 3,000
123	Opioid Settlement Fund	\$ 71,335	\$ 15,966	\$ -	\$ 87,301	\$ 16,732	\$ -	\$ 104,033	\$ 32,698	\$ -
131	Affordable Housing Fund	\$ 1,725,925	\$ 398,936	\$ -	\$ 2,124,861	\$ 414,290	\$ -	\$ 2,539,151	\$ 813,226	\$ -
144	Home Elevations Fund	\$ -	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000
	<b>Total Special Revenue Funds</b>	<b>\$ 1,846,211</b>	<b>\$ 949,403</b>	<b>\$ 533,000</b>	<b>\$ 2,262,614</b>	<b>\$ 466,338</b>	<b>\$ 30,000</b>	<b>\$ 2,698,952</b>	<b>\$ 1,415,741</b>	<b>\$ 563,000</b>
310	Non-Utilities Capital Fund <sup>4</sup>	\$ 20,095,791	\$ 5,441,708	\$ 19,530,931	\$ 6,006,568	\$ 14,102,500	\$ 18,264,193	\$ 1,844,875	\$ 19,544,208	\$ 37,795,124
350	Enterprise Resource Planning Project Fund	\$ 483,958	\$ 161,000	\$ 349,958	\$ 295,000	\$ 5,000	\$ 300,000	\$ -	\$ 166,000	\$ 649,958
	<b>Total Capital Funds</b>	<b>\$ 20,579,749</b>	<b>\$ 5,602,708</b>	<b>\$ 19,880,889</b>	<b>\$ 6,301,568</b>	<b>\$ 14,107,500</b>	<b>\$ 18,564,193</b>	<b>\$ 1,844,875</b>	<b>\$ 19,710,208</b>	<b>\$ 38,445,082</b>
401	Water Operations Fund	\$ 1,055,284	\$ 5,659,125	\$ 5,417,424	\$ 1,296,985	\$ 5,968,393	\$ 5,974,502	\$ 1,290,876	\$ 11,627,518	\$ 11,391,926
402	Wastewater Operations Fund	\$ 819,934	\$ 6,774,482	\$ 6,606,836	\$ 987,580	\$ 7,211,254	\$ 7,204,882	\$ 993,952	\$ 13,985,736	\$ 13,811,718
403	Stormwater Operations Fund	\$ 588,834	\$ 3,170,982	\$ 3,065,852	\$ 693,964	\$ 3,386,538	\$ 3,462,694	\$ 617,808	\$ 6,557,520	\$ 6,528,546
417	Utilities Capital Fund <sup>4</sup>	\$ 4,999,190	\$ 14,380,223	\$ 15,709,288	\$ 3,670,125	\$ 11,126,373	\$ 12,138,472	\$ 2,658,026	\$ 25,506,596	\$ 27,847,760
	<b>Total Enterprise Funds</b>	<b>\$ 7,463,242</b>	<b>\$ 29,984,812</b>	<b>\$ 30,799,400</b>	<b>\$ 6,648,654</b>	<b>\$ 27,692,558</b>	<b>\$ 28,780,550</b>	<b>\$ 5,560,662</b>	<b>\$ 57,677,370</b>	<b>\$ 59,579,950</b>
501	Equipment Replacement & Repair Fund	\$ 2,934,654	\$ 2,781,563	\$ 3,677,128	\$ 2,039,089	\$ 2,438,985	\$ 2,724,508	\$ 1,753,566	\$ 5,220,548	\$ 6,401,636
502	Information Technology Fund	\$ 1,635,916	\$ 2,397,819	\$ 2,366,408	\$ 1,667,327	\$ 2,365,155	\$ 2,493,841	\$ 1,538,641	\$ 4,762,974	\$ 4,860,249
510	Facilities Maintenance Fund	\$ 194,755	\$ 723,059	\$ 728,362	\$ 189,452	\$ 766,237	\$ 772,744	\$ 182,945	\$ 1,489,296	\$ 1,501,106
	<b>Total Internal Service Funds</b>	<b>\$ 4,765,325</b>	<b>\$ 5,902,441</b>	<b>\$ 6,771,898</b>	<b>\$ 3,895,868</b>	<b>\$ 5,570,377</b>	<b>\$ 5,991,093</b>	<b>\$ 3,475,152</b>	<b>\$ 11,472,818</b>	<b>\$ 12,762,991</b>
	<b>Total All Funds</b>	<b>\$ 40,409,663</b>	<b>\$ 66,893,198</b>	<b>\$ 82,516,153</b>	<b>\$ 24,786,708</b>	<b>\$ 71,253,986</b>	<b>\$ 76,536,592</b>	<b>\$ 19,504,102</b>	<b>\$ 138,147,184</b>	<b>\$ 159,052,745</b>

<sup>1</sup> Includes Mayor, City Council, Administration, City Attorney, City Clerk, Finance, and Communications

<sup>2</sup> Includes Planning, Developer-Reimbursed Expenditures, Building, and Events

<sup>3</sup> Includes Human Services, Court Services, etc.

<sup>4</sup> Appropriations for capital projects are established at the project level. The place holder amounts in Funds #310 and #417 are estimates as to the timing of spending, but do not represent the legal appropriation for projects and programs within these funds.

Ordinance No.  
Published: \_\_\_\_\_

**Section 3. Transfers Within Funds Authorized.** Pursuant to RCW

35A.34.200(2), transfers between individual appropriations within any one fund of the 2025-2026 biennial budget may be made during the fiscal biennium by order of the Mayor; provided, however, that transfers between individual appropriations with the General Fund (Fund No. 001) may be made only within the functional classifications within the General Fund identified in the summary in Section 2 above.

**Section 4. Capital Project Budget Summary Form.** The totals of

estimated sources and appropriations over the life of each capital project, that has or is anticipated to start before December 31, 2026, and the aggregate totals for all such capital projects combined, are set forth in summary form below and are hereby appropriated for use at the capital project level.



## Capital Project Budget Table

Capital Project	Est. Life-of-Project Sources	Est. Life-of-Project Uses (Appropriation)
Meadowbrook Trail Project	\$ 240,000	\$ 240,000
Kimball Creek Bridges Restoration Project	\$ 1,865,513	\$ 1,865,513
384th Street Project - Non-Utilities Portion	\$ 1,093,521	\$ 1,093,521
Community Park Sprayground Project	\$ 1,500,000	\$ 1,500,000
Town Center Improvement Project - Phase III	\$ 14,797,050	\$ 14,797,050
Meadowbrook Bridge Restoration Project	\$ 3,163,800	\$ 3,163,800
Railroad Crossing Project	\$ 2,144,500	\$ 2,144,500
Rivertrail Project - NW of Sandy Cove Park	\$ 3,607,751	\$ 3,607,751
Rivertrail Project - Arboretum Trail	\$ 1,709,700	\$ 1,709,700
Police Station Facility Improvements Project	\$ 345,000	\$ 345,000
Fire Station Facility Improvement Project	\$ 74,300	\$ 74,300
Community Center Expansion Project	\$ 30,226,669	\$ 30,226,669
Server Improvement Project	\$ 75,000	\$ 75,000
Fiber Optic Backbone Replacement Project	\$ 425,000	\$ 425,000
<b>Total Non-Utilities Capital Projects</b>	<b>\$ 61,267,804</b>	<b>\$ 61,267,804</b>
384th Street Project - Utilities Portion	\$ 2,780,913	\$ 2,780,913
Water Reclamation Facility Improvement Project - Phase III	\$ 17,090,340	\$ 17,090,340
Pressure Zone Conversions Project	\$ 237,930	\$ 237,930
Pressure Reducing Valve (PRV) Stations Project	\$ 244,110	\$ 244,110
705 Zone Booster Pump Station Improvement Project	\$ 592,250	\$ 592,250
South Wellfield Improvement Project	\$ 2,943,740	\$ 2,943,740
Canyon Springs Improvement Project	\$ 1,549,308	\$ 1,549,308
Eagle Lake Water Reclamation Basin Improvement Project	\$ 9,756,267	\$ 9,756,267
Ridge Street Drainage Improvement Project	\$ 346,080	\$ 346,080
Kimball Creek Riparian Restoration Project	\$ 2,365,910	\$ 2,365,910
Sandy Cove Park Riverbank Restoration & Outfall Project	\$ 4,537,566	\$ 4,537,566
SR 202 Bridge Utility Main Replacement Project	\$ 6,943,211	\$ 6,943,211
Source of Supply Improvement Project	\$ 1,548,000	\$ 1,548,000
Business Park Lift Station Improvement Project	\$ 98,850	\$ 98,850
<b>Total Utilities Capital Projects</b>	<b>\$ 51,034,475</b>	<b>\$ 51,034,475</b>
<b>Enterprise Resource Planning System Project</b>	<b>\$ 2,126,111</b>	<b>\$ 2,126,111</b>
<b>Total All Capital Projects</b>	<b>\$ 114,428,390</b>	<b>\$ 114,428,390</b>

### Section 5. Continuing Appropriation for Capital Projects Authorized.

Pursuant to RCW 35A.34.270, the appropriation in any fund for any capital project shall not lapse at the end of each fiscal biennium but shall be carried forward from biennium to biennium until fully expended or the purpose has been accomplished or abandoned, without necessity of reappropriation.

### Section 6. Capital Program and Debt Service Budget Summary Form.

Ordinance No.  
Published: \_\_\_\_\_

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The totals of estimated sources and appropriations for each capital or debt service program and transfer during the 2025-2026 biennium, and the aggregate totals for all such uses combined, are set forth in summary form below and are hereby appropriated for use at the capital and debt service program level.



## Capital Program and Debt Service Budget Table

Capital or Debt Service Program	Est. 2025-2026 Sources	Est. 2025-2026 Uses (Appropriation)
Street Resurfacing Program	\$ 1,125,020	\$ 1,125,020
Sidewalk Improvement Program	\$ 409,410	\$ 409,410
Americans with Disabilities Act (ADA) Program	\$ 159,881	\$ 159,881
Complete Streets Improvement Program	\$ 148,425	\$ 148,425
Playgrounds Replacement Program	\$ 689,424	\$ 689,424
Trails Improvement Program	\$ 134,029	\$ 134,029
Sport Court Improvement Program	\$ 58,471	\$ 58,471
Parks Parking Lot Resurfacing Program	\$ 134,806	\$ 134,806
Parks Facilities Improvement Program	\$ 85,683	\$ 85,683
Riverfront Land Acquisitions & Demolitions Program	\$ 850,000	\$ 850,000
Environmental Improvement Program	\$ 57,600	\$ 57,600
Facilities Improvement Program	\$ 551,014	\$ 551,014
<b>Total Non-Utilities Capital Programs</b>	<b>\$ 4,403,763</b>	<b>\$ 4,403,763</b>
<b>Non-Utilities Transfers</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>
<b>Non-Utilities Debt Service</b>	<b>\$ 174,000</b>	<b>\$ 174,000</b>
Utility Main & Drainage System Replacement Program	\$ 3,440,097	\$ 3,440,097
Urban Forestry Improvement Program	\$ 509,850	\$ 509,850
Stormwater Pond Improvement Program	\$ 365,400	\$ 365,400
<b>Total Utilities Capital Programs</b>	<b>\$ 4,315,347</b>	<b>\$ 4,315,347</b>
<b>Utilities Debt Service</b>	<b>\$ 5,984,443</b>	<b>\$ 5,984,443</b>
<b>Total All Capital and Debt Service Programs</b>	<b>\$ 15,377,553</b>	<b>\$ 15,377,553</b>

**Section 7. Transmittal of Budget.** The City Clerk is hereby directed to transmit to the Office of the State Auditor and to the Association of Washington Cities a complete copy of the budget herein referred to as adopted.

**Section 8. Effective Date.** This ordinance shall be effective from and after the date of its adoption and the expiration of five days after its publication as provided by law.

**Section 9. Corrections by City Clerk or Code Reviser.** Upon approval of the City Attorney, the City Clerk and the code reviser are authorized to make necessary corrections

to this ordinance, including the correction of clerical errors; references to other local, state or federal laws, codes, rules, or regulations; or ordinance, section, or subsection numbering.

**Section 10. Severability.** If any one or more section, subsection, or sentence of this ordinance is held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this ordinance and the same shall remain in full force and effect.

**PASSED** by the City Council of the City of Snoqualmie, Washington, this 25<sup>th</sup> day of May 2026.

\_\_\_\_\_  
James Mayhew, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Kimberly Agfalvi, City Clerk

\_\_\_\_\_  
Dena Burke, City Attorney

**2025-2026 Biennium Budget Amendments**  
*Proposed Amendment Request Table*

#	Amendment Request	Amendment Description	Department/ Division	Fund(s) or Functional Classification(s) Impacted	2025-26 Ongoing Appropriation Increase (Decrease) Requested	2025-26 One-time Appropriation Increase (Decrease) Requested	Offsetting Revenue Description
1	Economic Development Coordinator	This amendment increases the budget for a new Economic Development Coordinator position.	General Fund	General Fund (#001) - Community Development	\$ 83,000	\$ -	Administration proposes using recurring construction sales tax and utility tax revenue, after accounting for expected outside legal service expenditures, to fund this position in future bienniums.

**Total by Ongoing and One-time Appropriation = \$ 83,000 \$ -**

**Total Combined Ongoing and One-time Appropriation = \$ 83,000**

Note: Items highlighted blue affect the General Fund (#001) appropriation levels.

## 2025-2026 Biennium Budget Amendments

### Proposed 2026 Fund Reconciliations (Reconciling the Amendment Request Table to Ordinance)

	Beg. Fund Balance	Sources	Uses	Ending Fund Balance
<b>GENERAL FUND (#001)</b>				
Adopted Budget	\$ 2,379,451	\$ 22,216,256	\$ 21,924,742	\$ 2,670,965
+ #1 - Community Development: Economic Development Coordinator	\$ -	\$ -	\$ 83,000	\$ (83,000)
<b>Administration Subtotal =</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 83,000</b>	<b>\$ (83,000)</b>
<b>= Amended Budget</b>	<b>\$ 2,379,451</b>	<b>\$ 22,216,256</b>	<b>\$ 22,007,742</b>	<b>\$ 2,587,965</b>
<b>Total for all Amendments =</b>	<b>\$ 2,379,451</b>	<b>\$ 22,216,256</b>	<b>\$ 22,007,742</b>	<b>\$ 2,587,965</b>

 **Proposed 2025-2026 Biennial Budget Ordinance Table**

Fund #	Fund Name	Est. 2025 Beginning Fund Balance	Est. 2025 Sources	Est. 2025 Uses	Est. 2025 Ending Fund Balance	Est. 2026 Sources	Est. 2026 Uses	Est. 2026 Ending Fund Balance	Total 2025-2026 Est. Sources	Total 2025-2026 Uses (Appropriation)
001	General Fund	\$ 2,527,062	\$ 21,271,514		\$ 2,379,451	\$ 22,216,256		\$ 2,587,965	\$ 43,487,770	
	Administrative Departments <sup>1</sup>			\$ 5,361,787			\$ 5,572,239			\$ 10,934,026
	Police (Snoqualmie)			\$ 4,989,413			\$ 5,178,509			\$ 10,167,922
	Fire & Emergency Management			\$ 4,669,605			\$ 4,875,246			\$ 9,544,851
	Parks & Streets Maintenance			\$ 3,101,173			\$ 3,330,753			\$ 6,431,926
	Community Development <sup>2</sup>			\$ 2,273,755			\$ 2,148,025			\$ 4,421,780
	Non-Departmental <sup>3</sup>			\$ 1,023,392			\$ 902,970			\$ 1,926,362
002	Reserve Fund	\$ 3,118,281	\$ 91,000	\$ -	\$ 3,209,281	\$ 84,000	\$ -	\$ 3,293,281	\$ 175,000	\$ -
	<b>Total General Fund</b>	<b>\$ 5,645,343</b>	<b>\$ 21,362,514</b>	<b>\$ 21,419,125</b>	<b>\$ 5,588,732</b>	<b>\$ 22,300,256</b>	<b>\$ 22,007,742</b>	<b>\$ 5,881,246</b>	<b>\$ 43,662,770</b>	<b>\$ 43,426,867</b>
012	Arts Activities Fund	\$ 50,739	\$ 49,763	\$ 37,180	\$ 63,322	\$ 12,857	\$ 38,389	\$ 37,790	\$ 62,620	\$ 75,569
014	North Bend Police Services Fund	\$ 37,788	\$ 2,820,972	\$ 2,832,810	\$ 25,950	\$ 883,575	\$ 904,100	\$ 5,425	\$ 3,704,547	\$ 3,736,910
018	Deposits Reimbursement Control Fund	\$ 21,266	\$ 20,585	\$ 41,851	\$ -	\$ 20,525	\$ 20,525	\$ -	\$ 41,110	\$ 62,376
020	School Impact Fee Fund	\$ -	\$ 200,000	\$ 200,000	\$ -	\$ 200,000	\$ 200,000	\$ -	\$ 400,000	\$ 400,000
	<b>Total Managerial Funds</b>	<b>\$ 109,793</b>	<b>\$ 3,091,320</b>	<b>\$ 3,111,841</b>	<b>\$ 89,272</b>	<b>\$ 1,116,957</b>	<b>\$ 1,163,014</b>	<b>\$ 43,215</b>	<b>\$ 4,208,277</b>	<b>\$ 4,274,855</b>
110	Tourism Promotion Fund	\$ 9,866	\$ 33,600	\$ 30,000	\$ 13,466	\$ 34,507	\$ 30,000	\$ 17,973	\$ 68,107	\$ 60,000
118	Drug Enforcement Fund	\$ 39,085	\$ 901	\$ 3,000	\$ 36,986	\$ 809	\$ -	\$ 37,795	\$ 1,710	\$ 3,000
123	Opioid Settlement Fund	\$ 71,335	\$ 15,966	\$ -	\$ 87,301	\$ 16,732	\$ -	\$ 104,033	\$ 32,698	\$ -
131	Affordable Housing Fund	\$ 1,725,925	\$ 398,936	\$ -	\$ 2,124,861	\$ 414,290	\$ -	\$ 2,539,151	\$ 813,226	\$ -
144	Home Elevations Fund	\$ -	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000
	<b>Total Special Revenue Funds</b>	<b>\$ 1,846,211</b>	<b>\$ 949,403</b>	<b>\$ 533,000</b>	<b>\$ 2,262,614</b>	<b>\$ 466,338</b>	<b>\$ 30,000</b>	<b>\$ 2,698,952</b>	<b>\$ 1,415,741</b>	<b>\$ 563,000</b>
310	Non-Utilities Capital Fund <sup>4</sup>	\$ 20,095,791	\$ 5,441,708	\$ 19,530,931	\$ 6,006,568	\$ 14,102,500	\$ 18,264,193	\$ 1,844,875	\$ 19,544,208	\$ 37,795,124
350	Enterprise Resource Planning Project Fund	\$ 483,958	\$ 161,000	\$ 349,958	\$ 295,000	\$ 5,000	\$ 300,000	\$ -	\$ 166,000	\$ 649,958
	<b>Total Capital Funds</b>	<b>\$ 20,579,749</b>	<b>\$ 5,602,708</b>	<b>\$ 19,880,889</b>	<b>\$ 6,301,568</b>	<b>\$ 14,107,500</b>	<b>\$ 18,564,193</b>	<b>\$ 1,844,875</b>	<b>\$ 19,710,208</b>	<b>\$ 38,445,082</b>
401	Water Operations Fund	\$ 1,055,284	\$ 5,659,125	\$ 5,417,424	\$ 1,296,985	\$ 5,968,393	\$ 5,974,502	\$ 1,290,876	\$ 11,627,518	\$ 11,391,926
402	Wastewater Operations Fund	\$ 819,934	\$ 6,774,482	\$ 6,606,836	\$ 987,580	\$ 7,211,254	\$ 7,204,882	\$ 993,952	\$ 13,985,736	\$ 13,811,718
403	Stormwater Operations Fund	\$ 588,834	\$ 3,170,982	\$ 3,065,852	\$ 693,964	\$ 3,386,538	\$ 3,462,694	\$ 617,808	\$ 6,557,520	\$ 6,528,546
417	Utilities Capital Fund <sup>4</sup>	\$ 4,999,190	\$ 14,380,223	\$ 15,709,288	\$ 3,670,125	\$ 11,126,373	\$ 12,138,472	\$ 2,658,026	\$ 25,506,596	\$ 27,847,760
	<b>Total Enterprise Funds</b>	<b>\$ 7,463,242</b>	<b>\$ 29,984,812</b>	<b>\$ 30,799,400</b>	<b>\$ 6,648,654</b>	<b>\$ 27,692,558</b>	<b>\$ 28,780,550</b>	<b>\$ 5,560,662</b>	<b>\$ 57,677,370</b>	<b>\$ 59,579,950</b>
501	Equipment Replacement & Repair Fund	\$ 2,934,654	\$ 2,781,563	\$ 3,677,128	\$ 2,039,089	\$ 2,438,985	\$ 2,724,508	\$ 1,753,566	\$ 5,220,548	\$ 6,401,636
502	Information Technology Fund	\$ 1,635,916	\$ 2,397,819	\$ 2,366,408	\$ 1,667,327	\$ 2,365,155	\$ 2,493,841	\$ 1,538,641	\$ 4,762,974	\$ 4,860,249
510	Facilities Maintenance Fund	\$ 194,755	\$ 723,059	\$ 728,362	\$ 189,452	\$ 766,237	\$ 772,744	\$ 182,945	\$ 1,489,296	\$ 1,501,106
	<b>Total Internal Service Funds</b>	<b>\$ 4,765,325</b>	<b>\$ 5,902,441</b>	<b>\$ 6,771,898</b>	<b>\$ 3,895,868</b>	<b>\$ 5,570,377</b>	<b>\$ 5,991,093</b>	<b>\$ 3,475,152</b>	<b>\$ 11,472,818</b>	<b>\$ 12,762,991</b>
	<b>Total All Funds</b>	<b>\$ 40,409,663</b>	<b>\$ 66,893,198</b>	<b>\$ 82,516,153</b>	<b>\$ 24,786,708</b>	<b>\$ 71,253,986</b>	<b>\$ 76,536,592</b>	<b>\$ 19,504,102</b>	<b>\$ 138,147,184</b>	<b>\$ 159,052,745</b>

<sup>1</sup> Includes Mayor, City Council, Administration, City Attorney, City Clerk, Finance, and Communications

<sup>2</sup> Includes Planning, Developer-Reimbursed Expenditures, Building, and Events

<sup>3</sup> Includes Human Services, Court Services, etc.

<sup>4</sup> Appropriations for capital projects are established at the project level. The place holder amounts in Funds #310 and #417 are estimates as to the timing of spending, but do not represent the legal appropriation for projects and programs within these funds.

## 2025-2026 Biennium Budget Amendments

2025-2026 Biennial Budget Totals Comparison Table

	Est. 2025 Beginning Fund Balance	Est. 2025 Sources	Est. 2025 Uses	Est. 2025 Ending Fund Balance	Est. 2026 Sources	Est. 2026 Uses	Est. 2026 Ending Fund Balance	Total 2025-2026 Est. Sources	Total 2025-2026 Uses (Appropriation)
Amended Ord. XXXX	\$ 40,409,663	\$ 66,893,198	\$ 82,516,153	\$ 24,786,708	\$ 71,253,986	\$ 76,453,592	\$ 19,587,102	\$ 138,147,184	\$ 158,969,745
Proposed Ord. XXXX	\$ 40,409,663	\$ 66,893,198	\$ 82,516,153	\$ 24,786,708	\$ 71,253,986	\$ 76,536,592	\$ 19,504,102	\$ 138,147,184	\$ 159,052,745
Difference =	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 83,000	\$ (83,000)	\$ -	\$ 83,000

**2025-2026 Biennium Budget Amendments**  
**10-Year Forecast Table**

**Financial Forecast WORKING DRAFT**

**Version Date: April 26, 2026**

Forecast - Revenues, Expenditures & Fund Balance - Governmental Operating	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
	Budgeted	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected
<b>Beginning Fund Balance</b>	<b>2,487,357</b>	<b>2,695,871</b>	<b>2,564,781</b>	<b>2,283,026</b>	<b>1,808,749</b>	<b>1,151,796</b>	<b>312,970</b>	<b>(617,288)</b>	<b>(1,664,834)</b>	<b>(2,828,617)</b>
<b>Ongoing Revenues (Forecast uses the March 2026 KC Economic Forecast and other assumptions)</b>										
Property Tax (Avg. Annual Inc. = 1.25%)	8,694,697	8,803,381	8,913,423	9,024,841	9,137,651	9,251,872	9,367,520	9,484,614	9,603,172	9,723,212
Sales & Use Tax/B&O Tax (KC Economic Forecast: Avg. Annual Inc. = 2.8%)	4,402,829	4,635,540	4,788,513	4,937,436	5,084,572	5,232,533	5,354,974	5,473,854	5,593,184	5,710,641
Utility Tax (Avg. Annual Inc. = 3.2%)	3,463,006	3,705,734	3,883,610	4,007,885	4,132,129	4,260,225	4,396,553	4,494,156	4,592,129	4,688,563
Charges for Goods & Services (2.8% Annual Inc.)	3,820,480	3,968,333	4,099,288	4,226,775	4,352,733	4,479,398	4,584,216	4,685,985	4,788,140	4,888,691
Licenses & Permit Fees (2.2% Annual Inc.)	870,956	634,617	648,579	662,847	677,430	692,333	707,565	723,131	739,040	755,299
Intergovernmental Revenues & Grants (1.8% Annual Inc.)	653,617	665,382	677,359	689,551	701,963	714,599	727,461	740,556	753,886	767,456
Other Revenues (0.70% Annual Inc.)	190,537	191,871	193,214	194,566	195,928	197,300	198,681	200,072	201,472	202,882
<b>Total Recurring Revenues =</b>	<b>22,096,122</b>	<b>22,604,858</b>	<b>23,203,985</b>	<b>23,743,902</b>	<b>24,282,407</b>	<b>24,828,260</b>	<b>25,336,970</b>	<b>25,802,369</b>	<b>26,271,023</b>	<b>26,736,744</b>
<b>Ongoing Expenditures (Forecast uses the March 2026 KC Economic Forecast and other assumptions)</b>										
Administrative Depts.	(5,505,572)	(5,718,638)	(5,907,353)	(6,091,072)	(6,272,586)	(6,455,118)	(6,606,168)	(6,752,825)	(6,900,036)	(7,044,937)
Police (Snoqualmie)	(5,178,509)	(5,378,917)	(5,556,422)	(5,729,226)	(5,899,957)	(6,071,646)	(6,213,722)	(6,351,667)	(6,490,133)	(6,626,426)
Fire & Emergency Management	(4,858,579)	(5,046,606)	(5,213,144)	(5,375,273)	(5,535,456)	(5,696,538)	(5,829,837)	(5,959,259)	(6,089,171)	(6,217,044)
Parks +Streets Maintenance	(3,330,753)	(3,459,653)	(3,573,822)	(3,684,968)	(3,794,780)	(3,905,208)	(3,996,590)	(4,085,314)	(4,174,374)	(4,262,036)
Community Development	(1,601,693)	(1,663,679)	(1,718,580)	(1,772,028)	(1,824,834)	(1,877,937)	(1,921,881)	(1,964,546)	(2,007,373)	(2,049,528)
Developer Reimbursed Expenditures	(546,332)	(567,475)	(586,202)	(604,433)	(622,445)	(640,558)	(655,547)	(670,100)	(684,708)	(699,087)
Human Services	(321,000)	(333,423)	(344,426)	(355,137)	(365,720)	(376,363)	(385,170)	(393,720)	(402,304)	(410,752)
Court Services	(390,800)	(405,924)	(419,319)	(432,360)	(445,245)	(458,201)	(468,923)	(479,333)	(489,783)	(500,068)
Non-Departmental	(141,170)	(146,633)	(151,472)	(156,183)	(160,837)	(165,518)	(169,391)	(173,151)	(176,926)	(180,641)
<b>Total Ongoing Expenditures =</b>	<b>(21,874,409)</b>	<b>(22,720,948)</b>	<b>(23,470,740)</b>	<b>(24,200,680)</b>	<b>(24,921,860)</b>	<b>(25,647,086)</b>	<b>(26,247,228)</b>	<b>(26,829,916)</b>	<b>(27,414,808)</b>	<b>(27,990,519)</b>
<b>Ongoing Revenues Over (Under) Ongoing Expenditures</b>	<b>221,713</b>	<b>(116,090)</b>	<b>(266,755)</b>	<b>(456,777)</b>	<b>(639,452)</b>	<b>(818,826)</b>	<b>(910,258)</b>	<b>(1,027,547)</b>	<b>(1,143,785)</b>	<b>(1,253,775)</b>
<b>One-Time Revenues / (Expenditures)</b>										
Various Departments: Legal Support for Revenue Items	(33,333)	-	-	-	-	-	-	-	-	-
Administration: Legal Support for Land Use	(50,000)	-	-	-	-	-	-	-	-	-
Non-Departmental: Meadowbrook Farm Master Plan	(40,000)	-	-	-	-	-	-	-	-	-
<b>Total One-Time Revenues / Expenditures =</b>	<b>(123,333)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Transfers</b>										
Transfer In (from North Bend Police Services Fund)	120,134	-	-	-	-	-	-	-	-	-
Transfer Out (to Arts Activities Fund)	(10,000)	(15,000)	(15,000)	(17,500)	(17,500)	(20,000)	(20,000)	(19,999)	(19,998)	(19,998)
<b>Total Transfers =</b>	<b>110,134</b>	<b>(15,000)</b>	<b>(15,000)</b>	<b>(17,500)</b>	<b>(17,500)</b>	<b>(20,000)</b>	<b>(20,000)</b>	<b>(19,999)</b>	<b>(19,998)</b>	<b>(19,998)</b>
<b>Ending Fund Balance</b>	<b>2,695,871</b>	<b>2,564,781</b>	<b>2,283,026</b>	<b>1,808,749</b>	<b>1,151,796</b>	<b>312,970</b>	<b>(617,288)</b>	<b>(1,664,834)</b>	<b>(2,828,617)</b>	<b>(4,102,390)</b>
<i>Estimated Fund Balance as % of General Fund Ongoing Expenditures</i>	<i>12%</i>	<i>11%</i>	<i>10%</i>	<i>7%</i>	<i>5%</i>	<i>1%</i>	<i>-2%</i>	<i>-6%</i>	<i>-10%</i>	<i>-15%</i>



# Funding the Economic Development Coordinator

	2026	2027	2028
<b>A. New General Fund Revenues</b>			
Recurring Construction Sales Tax <sup>1</sup>	\$ 183,000	\$ 253,000	\$ 260,000
Utility Tax <sup>1</sup>	\$ 220,000	\$ 293,000	\$ 307,000
<b>Total (A) =</b>	<b>\$ 403,000</b>	<b>\$ 546,000</b>	<b>\$ 567,000</b>
<b>B. New General Fund Expenditures</b>			
AB26-017 Amendment - Ongoing (Outside Legal Services)	\$ 383,000	\$ 394,000	\$ 405,000
NEW - Economic Development Coordinator	\$ 83,000	\$ 152,000	\$ 162,000
<b>Total (B) =</b>	<b>\$ 466,000</b>	<b>\$ 546,000</b>	<b>\$ 567,000</b>
<b>General Fund Cash Needed (A-B) =</b>	<b>\$ (63,000)</b>	<b>\$ -</b>	<b>\$ -</b>

<sup>1</sup> 2026 is equal to roughly nine months of revenue reflecting the effective date of the amended Financial Management Policy that redesignated the taxes for the General Fund.

# Council Agenda Bill

## AB Number

AB26-027

## Agenda Bill Information

### Title \*

AN ORDINANCE OF THE CITY OF SNOQUALMIE ESTABLIS

### Action \*

Motion

### Council Agenda Section

Ordinance

### Council Meeting Date \*

06/01/2026

### Staff Member

James Mayhew

### Department \*

Administration

### Committee

Public Safety

### Committee Date

06/01/2026

### Exhibits

Packet Attachments - if any

Drag and drop up to 10 files here to upload or [Choose files](#)

Files (1 uploaded)

[Moratorium.docx](#) 347.12KB [Remove](#)

Click [here](#) to review attachments.

## Summary

### Introduction \*

Brief summary.

To establish a temporary moratorium to allow evaluation and potential development of standards for Battery Energy Storage Systems.

### Proposed Motion

Move to adopt an ordinance, number 1322, Moratorium on new Battery Energy Storage System Facilities.

### Background/Overview \*

What was done (legislative history, previous actions, ability to hyperlink)

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Over the past several weeks, Snoqualmie residents have engaged actively and thoughtfully on this issue. Their input has been substantial, consistent, and focused on specific, site-related concerns that they believe warrant careful consideration as this proposal moves forward through King County's permitting and environmental review process.

Among the most frequently raised concerns are the proximity of the proposed facility to residential areas and public facilities, including schools, parks and other community spaces. Residents have also expressed concerns regarding safety, including potential fire risk, the release of hazardous gases and toxic runoff from water deployed during fire responses, and the availability of adequate evacuation routes and emergency response capabilities in the Snoqualmie Valley. Additional concerns include potential impacts to habitat and natural resources, noise associated with facility operations, traffic impacts, visual impacts, and the cumulative effects of this facility in the context of the surrounding area. These concerns are significant to the community, which is why we are requesting the time and authorization to develop and adopt thoughtful regulations.

**Analysis \***

We are addressing community concerns by providing the city with the time and authorization to develop and adopt regulations.

**Budgetary Status \***

This action has no budgetary implications.

**Budget Summary**

This proposed ordinance regarding a moratorium is not expected to result in additional expenditures.

**Comments:**

Approve

Send Back to Initiator

Send Back to Legal

Send Back to Finance

## ORDINANCE NO. 1322

**AN ORDINANCE OF THE CITY OF SNOQUALMIE ESTABLISHING A TEMPORARY MORATORIUM ON THE ACCEPTANCE OF APPLICATIONS FOR LAND USE AND BUILDING PERMIT APPROVALS FOR NEW BATTERY ENERGY STORAGE SYSTEM FACILITIES; ESTABLISHING A WORK PROGRAM FOR PREPARATION AND CONSIDERATION OF DEVELOPMENT REGULATIONS; **REQUIRING A PUBLIC HEARING; ADOPTING FINDINGS OF FACT;** AND PROVIDING SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.**

### **Section 1. Findings**

The City Council of the City of Snoqualmie hereby adopts the following findings of fact:

1. Battery energy storage system (BESS) facilities are an emerging land use that raise siting, safety, and operational considerations.
2. The City's current development regulations do not specifically address BESS facilities.
- 3.** The City is undertaking the preparation and consideration of appropriate development regulations addressing:
  - siting and location
  - safety standards
  - design and operational characteristics
  - compatibility with surrounding land uses
4. Establishing a temporary moratorium will allow the City to complete this work and adopt regulations that provide clear standards for future consideration of such facilities.
5. A temporary moratorium is necessary to ensure that land use and building permit approval decisions made during the moratorium enacted by this Ordinance are consistent with the City's goals for public safety and land use compatibility.
6. The City is authorized by Art. XI, Section 11 of the Washington Constitution, RCW 35A.63.220 and RCW 36.70A.390 to impose a moratorium upon the acceptance, processing and approval of applications for land use approvals and building permits to be issued pursuant to City of Snoqualmie development regulations.

7. For purposes of this Ordinance, the following terms shall have the specific meaning set forth below:

Battery Energy Storage System (“BESS”) Facility means a principal-use or utility-scale installation utilizing batteries, containers, transformers, inverters, and switchgear and designed to store electrical energy for later discharge to the electrical grid or other utility-distribution purpose. The term does not include battery or energy-storage equipment accessory to a lawful residential, commercial, or institutional use existing on the effective date of this Ordinance.

“Development regulations” shall have the meaning set forth in RCW 36.70A.030(14).

### **Section 2. Moratorium Established**

A moratorium is hereby established on the acceptance, processing, and approval of applications for land use and/or building permit approval for any new Battery Energy Storage System Facility proposed to be located within the City of Snoqualmie.

### **Section 3. Duration**

This moratorium shall take effect immediately upon adoption and shall remain in effect for a period of twelve (12) months, unless earlier repealed or extended by the City Council. Any renewal shall comply with RCW 35A.63.220 and RCW 36.70A.390.

### **Section 4. Exceptions**

This moratorium shall not apply to:

- ordinary maintenance, repair or in-kind replacement of existing facilities, or emergency repair, outage restoration, or other work necessary to maintain safe and reliable existing utility service;
- any construction, improvement, work or other activity for which City development regulation or permitting oversight is preempted by operation of federal or state law or regulation;
- legally established uses existing as of the effective date of this ordinance;
- require the City to deny or regulate any activity for which no City land use or building permit approval is required; or

### **Section 5. Work Program**

During the moratorium period, the City shall undertake a work program to draft appropriate development regulations addressing battery energy storage system facilities, including:

1. Review of regulatory approaches used by other jurisdictions;
2. Consideration of applicable state and regional standards for BESS Facilities;
3. Evaluation of:
  - siting criteria;
  - safety and emergency response considerations;

- development and performance standards;
  - compatibility with surrounding land uses;
4. Consideration of public input; and
  5. Preparation of proposed code amendments for City Council consideration

### **Section 6. Public Hearing**

A public hearing shall be held within sixty (60) days of adoption of this ordinance, in accordance with applicable law.

### **Section 7. Severability**

If any section, subsection, sentence, clause, or phrase of this ordinance is held invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this Ordinance, which shall remain in full force and effect.

### **Section 8. Declaration of Emergency Corrections.**

Upon approval of the City Attorney, the City Clerk and codifiers are authorized to make clerical, numbering, cross-reference, and similar non-substantive corrections to this ordinance.

~~Due to the absence of current City of Snoqualmie development regulations regulating BESS Facilities, and the emergent nature of the BESS Facility land use and its attendant siting, location, safety, design and operation and compatibility considerations, this moratorium constitutes a public emergency ordinance necessary for the protection of public health, public safety, public property or the public peace.~~

### **Section 9. Effective Date**

This ordinance shall take effect five (5) days after passage and publication, as provided by law. A summary may be published in lieu of publishing the ordinance in its entirety. immediately upon adoption.

# Snoqualmie Police Department



## Issaquah Jail 2026 Interlocal Agreement Amendment



**Public Safety Committee  
May 4, 2026**



# Issaquah Jail 2026

- On February 7, 2025, the Cities of Snoqualmie and Issaquah entered into an interlocal agreement for inmate housing at the Issaquah City Jail.
- The City of Issaquah has proposed a 2026 rate adjustment through an interlocal agreement amendment.
- The City of Issaquah is the primary jail facility of the City of Snoqualmie Police Department.



# Issaquah Jail Rate 2025

## 2025 Issaquah Jail Rates:

Booking Fee	\$20.00
General Population Guaranteed Bed	\$150.00
Non-Guaranteed Bed	\$200.00

\*\*The City of Snoqualmie currently contracts 5 guaranteed beds with the City of Issaquah.



# Proposed 2026 Rates

## 2026 Issaquah Jail Rates:

General Population Guaranteed Bed	\$157.50
General Population Non-Guaranteed Bed	\$210.00
Booking Fee	\$25.00
Transport/Security Fee	\$94.50/hr.

\*\*The City of Snoqualmie will continue to contract 5 guaranteed beds with the City of Issaquah.

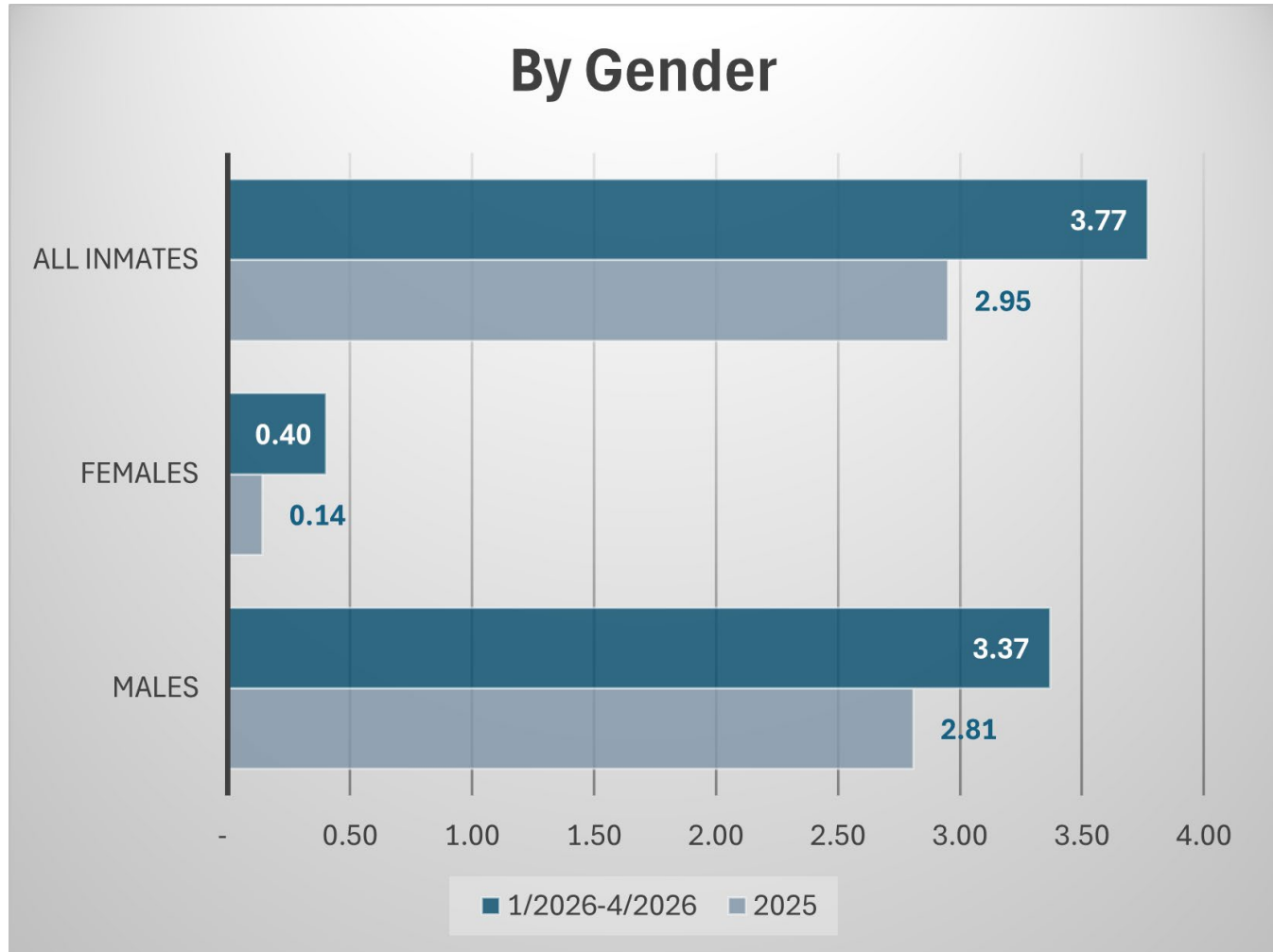


# Average Daily Inmate Population

By Gender	2025	1/2026-4/2026
Males	2.81	3.37
Females	0.14	0.40
All Inmates	2.95	3.77
By Race		
Asian	0.29	0.54
Black or African American	0.41	-
Unknown	0.06	-
White/Non-Hispanic	2.19	3.23
By Crime Classification		
Gross Misdemeanor	2.42	2.34
Misdemeanor	0.54	1.42
By Judicial Status		
Pre-Sentence	2.16	2.91
Sentenced	0.80	0.85

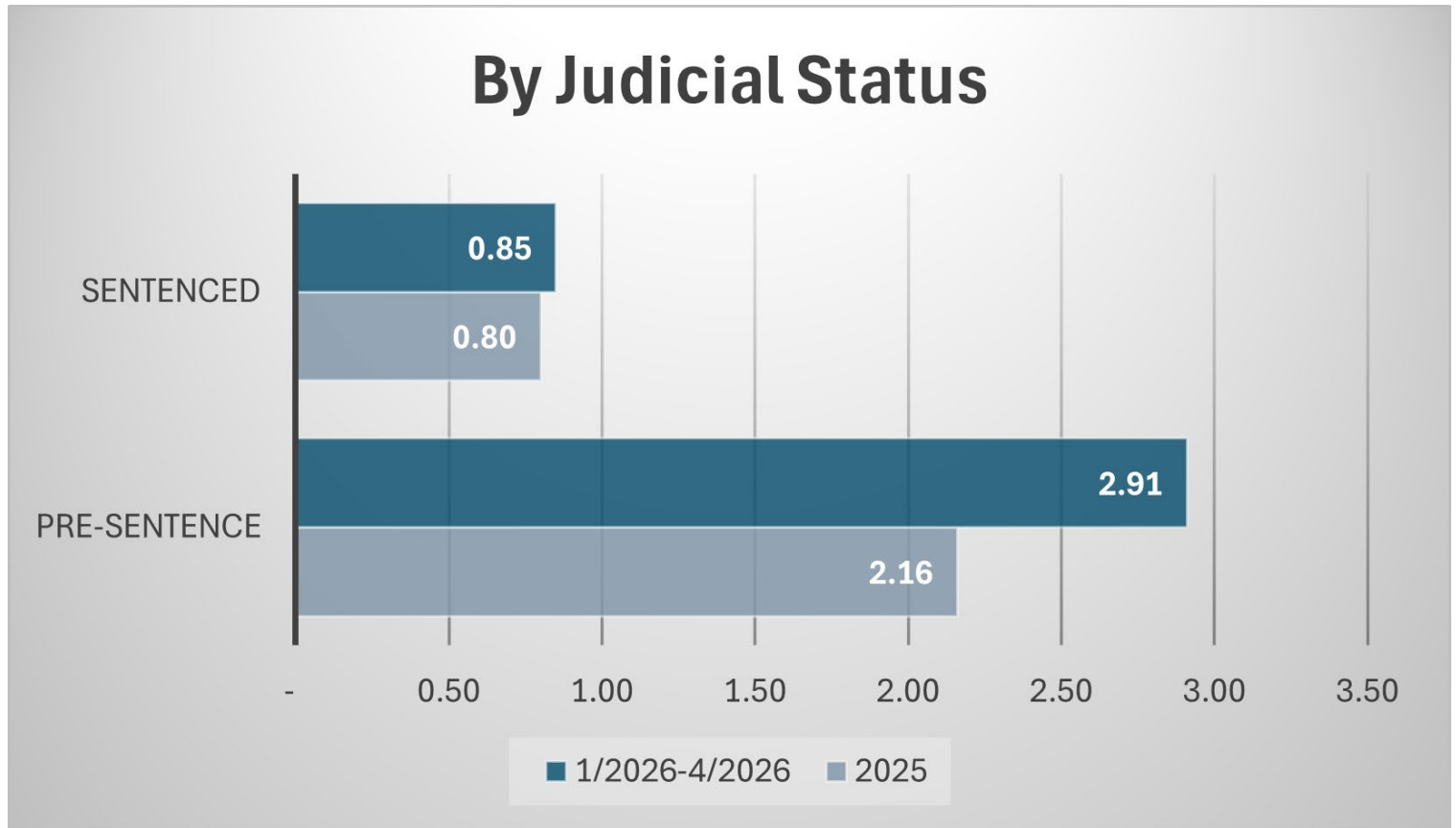


# Average Daily Inmate Population





# Average Daily Inmate Population





Thank You  
Questions?

# Council Agenda Bill

## AB Number

AB26-020

## Agenda Bill Information

### Title \*

Amendment to ILA Issaquah Jail Services

### Action \*

Motion

### Council Agenda Section

Committee Report

### Council Meeting Date \*

05/25/2026

### Staff Member

Gary Horejsi

### Department \*

Police

### Committee

Public Safety

### Committee Date




05/18/2026

### Exhibits

Packet Attachments - if any

Drag and drop up to 10 files here to upload or [Choose files](#)

### Files (2 uploaded)

-  [Issaquah Jail ILA - Snoqualmie Signed 2025-02-07.pdf](#)  1.04MB
-  [ILA Amendment 2026 Snoqualmie.docx](#) 31.61KB

Click [here](#) to review attachments.

## Summary

### Introduction \*

Brief summary.


The City of Snoqualmie currently has an Interlocal Agreement with the City of Issaquah for jail services. The City of Issaquah seeks to update rates for 2026.

### Proposed Motion

Move to approve and authorize the Mayor to sign the 2026 Amendment to the Interlocal Agreement for Inmate H

### Background/Overview \*

What was done (legislative history, previous actions, ability to hyperlink)

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The City of Snoqualmie currently contracts jail services with the City of Issaquah Jail, which is used as our primary jail for the booking of offenders. The City of Issaquah seeks to adjust the rates for services provided in 2026. Below is a breakdown of the current rates as well as those proposed by the amendment. Rate increases are described in the current ILA in Section 5 (Compensation), Subsection D (Rate Increases):

“Issaquah may increase guaranteed and non-guaranteed rates from time-to-time but no more frequently than once per year, in order to reflect increased costs. Issaquah will give Snoqualmie at least ninety (90) days' advance written notice of the increased rate prior to implementation. Such increase shall be deemed to be an amendment to this Agreement and incorporated as if fully set forth herein without the necessity of a formal amendment or separate approval by the legislative authority of Issaquah or Snoqualmie.”

**2025 Rates**

Guaranteed rate: \$150.00/day  
 Non-guaranteed rate: \$200/day  
 Booking Fee \$20.00

**2026 Proposed Rates**

General Population – Guaranteed Beds \$157.50/day  
 General Population – Non-Guaranteed Beds \$210.00/day  
 Booking Fee \$25.00  
 Transport / Security Fee \$94.50/hr.  
 OSA (Outside Agency / Self-Commit) \$238.50

The City currently contracts 5 bed spaces and seeks to continue with 5 beds through 2026. With the policing model changing in April, after the conclusion of the North Bend contract, proactive activity has increased in the City of Snoqualmie. In 2025, the average daily bed space utilized was 2.95, while in the first four months of 2026, it was 3.77. In May, the number of bookings increased, with an average of 5 daily beds utilized in the first two weeks. The department continues to analyze its contracts while monitoring the use of our long-term housing contracts to help maintain fiscal responsibility. The department plans to re-evaluate the 2026 guaranteed daily bed space used in January of 2027, allowing it to assess all current data after the conclusion of the North Bend contract.

Below is a breakdown of the City’s current jail service contracts for comparison.

Jail Provider	Booking Fee	Daily Fee	Mental Health Services
Sunnyside Jail	\$0.00	\$76.59	Yes
King County	\$293.28	\$273.39	Yes
SCORE	\$65.00	\$204.97	Yes

The City of Snoqualmie contracts with Issaquah Jail and SCORE Jail for local daily housing of jail inmates, with King County Jail as an additional local facility. Sunnyside Jail and Yakima County Jail are utilized for long-term commitments (30 days or more).

**Analysis \***

This amendment continues our contract with the City of Issaquah with a daily rate adjustment and would be in effect from January 1, 2026, through December 31, 2026.

**Budgetary Status \***

Funds have already been authorized in the current biennial budget.

**Budget Summary**

The City budgeted \$401,000 in 2025 and \$426,000 in 2026 for a biennial total of \$827,000 to utilize jail services across the region. Issaquah Jail is the primary booking location for misdemeanor arrests and expenditures under this ILA account for approximately 75% of the City's jail expenditures.

The 2026 Issaquah Jail Services ILA amendment includes a 5% increase in bed space costs from 2025 to 2026. The 2025-26 Biennial Budget assumed a similar increase. The City has currently spent \$541,449 on this and other regional ILAs, with \$180,000 outstanding for guaranteed bed space at Issaquah Jail for the remainder of 2026. This amendment would result in an estimated \$9,000 in additional expenditures for guaranteed bed space, which leaves \$96,551 for booking fees, non-guaranteed bed space in Issaquah, and non-guaranteed bed space at other locations.

**Fiscal Impact**

**Amount of Expenditure**

\$ 9,000.00

**Amount Budgeted**

\$ 827,000.00

**Appropriation Requested**

\$ 0.00

**Fiscal Impact**

Screenshot below is an image of the budget summary table.

<b>Regional Jail Services</b>		<b>2025-2026 Biennial Budget</b>	
<b>Beginning Budget</b>		\$	827,000
<b>Expenditures</b>		\$	(541,449)
<b>Outstanding Contract Value (Previously Approved)</b>		\$	(180,000)
<b>Current Available Budget</b>		\$	105,551
<b>Guaranteed Cost of the AB26-020 ILA Update</b>		\$	(9,000)
<b>Available Budget after AB26-020</b>		\$	96,551

Comments:

**ADMINISTRATIVE AMENDMENT TO INTERLOCAL AGREEMENT FOR INMATE HOUSING**

(Amending Exhibit A: Fees and Charges and Services. Amending Housing Agreement: Section #.)

THIS AMENDMENT TO INTERLOCAL AGREEMENT FOR INMATE HOUSING (this “Amendment”), dated \_\_\_\_\_, is made and entered into by and between the Issaquah Jail, a governmental administrative agency formed pursuant to RCW 39.34.030(3) (“Issaquah”) and City of Snoqualmie, a [municipal corporation] organized under the laws of the State of Washington (hereinafter the “Contract Agency” together with Issaquah Jail, the “Parties” or individually a “party”).

**RECITALS**

**WHEREAS**, the Parties previously entered into an Interlocal Agreement for Inmate Housing dated February 7, 2025, as amended and as may be further amended from time to time (the “Original Agreement”) pursuant to which Issaquah Jail provides housing, care and custody of Contract Agency inmates housed at the Issaquah correctional facility located in the City of Issaquah (the Issaquah Jail”); and

**WHEREAS**, Section 5(D) of the Original Agreement provides that annually, upon ninety (90) days written notice, Issaquah may increase rates for both guaranteed and non-guaranteed beds on an annual basis in order to reflect increased costs ; and

**WHEREAS**, such rate increase shall be deemed to be an administrative amendment to the Original Agreement and incorporated as if fully set forth herein without the necessity of a formal amendment or separate approval by the legislative authorities of the Parties.

**WHEREAS**, the Parties now desire to amend Exhibit A to the Original Agreement with regard to fees and charges for such services as provided herein;

**Section 1. Definitions.** Terms not otherwise defined herein (including in the recitals, which are incorporated herein by this reference) shall have the meanings set forth in the Original Agreement.

**Section 2. Amendment.**

**(1) Amendment to Exhibit A.** Daily Housing Rates, Booking Fee, Transport Fee and OSA Fee in Exhibit A to the Original Agreement are hereby replaced in their entirety as follows:

Daily Housing Rates

General Population – Guaranteed Beds	\$157.50	No. of Beds: 5
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General Population – Non-Guaranteed Beds	\$210.00	
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<u>Booking Fee</u>	\$25.00	
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<u>Transport / Security Fee</u>	\$94.50/hr.	
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<u>OSA (Outside Agency / Self-Commit)</u>	\$238.50	
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ADMINISTRATIVE AMENDMENT TO INTERLOCAL AGREEMENT FOR INMATE HOUSING

(Amending Exhibit A: Fees and Charges and Services. Amending Housing Agreement: Section #.)

**Section 3. Effective Date of Amendment.** The amendments to rates and charges set forth in Section 2 hereof shall become effective on January 1, 2026, at 12:01 a.m.

**Section 4. Entire Agreement.** Except as hereby amended by this Amendment, the remaining terms and conditions of the Original Agreement are hereby ratified and confirmed in all respects.

**Section 5. Severability.** The invalidity or unenforceability of any provision hereof as to any one or more jurisdictions shall not affect the validity or enforceability of the balance of the Agreement as to such jurisdiction or jurisdictions or affect in any way such validity or enforceability as to any other jurisdiction.

**Section 6. Headings.** The captions in this Amendment are for convenience of reference only and shall not define or limit the provisions hereof.

**Section 7. Execution.** This Agreement shall be executed the Parties hereto by their duly authorized representative. This Amendment may be executed in one or more counterparts.

CITY OF ISSAQUAH

\_\_\_\_\_  
Signature

Title/Name: **Chief Paula Schwan**

NOTICE ADDRESS:

CITY OF ISSAQUAH  
Issaquah Police Department  
130 E. Sunset Way  
Issaquah, Washington 98027  
Attention: Chief of Police  
Paula Schwan

Email:  
[caseya@issaquahwa.gov](mailto:caseya@issaquahwa.gov)  
Telephone: 206-257-6262

\_\_\_\_\_  
Signature

Title/Name: \_\_\_\_\_

NOTICE ADDRESS:

CITY OF SNOQUALMIE  
Snoqualmie Police Department  
34825 SE Douglas Street  
Snoqualmie, Washington 98065  
Attention: Chief of Police  
Gary Horejsi

Email: [ghorejsi@snoqualmiewa.gov](mailto:ghorejsi@snoqualmiewa.gov)  
Telephone: 425-888-3333

ADMINISTRATIVE AMENDMENT TO INTERLOCAL AGREEMENT FOR INMATE HOUSING

Type text here

(Amending Exhibit A: Fees and Charges and Services. Amending Housing Agreement: Section #.)

**INTERLOCAL AGREEMENT BETWEEN THE CITY OF ISSAQUAH, WASHINGTON  
AND THE CITY OF SNOQUALMIE, WASHINGTON, FOR THE HOUSING OF  
INMATE IN THE ISSAQUAH CITY JAIL**

This agreement (“Agreement”) is between the City of Issaquah, a municipal corporation of the State of Washington (“Issaquah”) and the City of Snoqualmie, a municipal corporation of the State of Washington (“Snoqualmie”).

**RECITALS**

**WHEREAS**, this Agreement is entered pursuant to Chapter 39.34 RCW and Chapter 70.48 RCW, which authorize local governmental agencies to make the most efficient use of their powers by enabling them to cooperate and enter into agreements with each other for provision of jail services; and

**WHEREAS** Snoqualmie wishes to secure the use of a guaranteed number of jail beds at the Issaquah City Jail (“Issaquah Jail”), and the City of Issaquah is willing to accept Snoqualmie’s inmates at a rate of compensation and under the terms and conditions set forth below; and

**WHEREAS** the governing bodies of each of the parties hereto have decided to enter into this Agreement as authorized by RCW 39.34, RCW 70.48 and other Washington law, as may be amended;

Now, therefore, in consideration of the above and foregoing recitals, the payments to be made, the mutual promises and covenants herein contained, and for other good and valuable considerations, the parties hereto agree to the terms and conditions set forth herein:

1. **EFFECTIVE DATE**

This Agreement shall be effective following its mutual execution and posting on Issaquah’s website in accordance with RCW 39.34.040.

2. **TERMINATION**

(A) This Agreement shall be of indefinite duration. Provided, however, either party may elect to terminate this Agreement for any reason by giving written notice of termination to the other party and the State Office of Financial Management. Said termination shall be effective ninety (90) days from the date of said written notice to the Chief of Police of the jurisdiction receiving the notice. The notice will state the reason for termination and specific plans for accommodating the affected jail population.

(B) In the event of termination of this Agreement for any reason, Snoqualmie shall compensate Issaquah for inmates housed by the Issaquah Jail after notice of termination until Snoqualmie retakes its inmates in the same manner and at the same rates as if this Agreement had not been terminated, and the provisions of this Agreement shall remain in force until such time as all inmates from Snoqualmie have been retaken.

### 3. NOTICES

All notices, reports, and correspondence to the respective parties of this Agreement shall be sent to the following:

City of Issaquah: Chief of Police  
Issaquah Police Department  
130 E. Sunset Way  
Issaquah, Washington 98027

Contact: Issaquah Commander

City of Snoqualmie: Snoqualmie Police Department  
450 110<sup>th</sup> Ave. NE  
Snoqualmie, WA 98004

Contact: Chief of Police

### 4. SERVICES PROVIDED

Issaquah agrees to provide jail services for gross misdemeanor/misdemeanor inmates for those offenses that have been committed by adults within Snoqualmie's jurisdiction.

### 5. COMPENSATION

In consideration of Issaquah's commitment to provide housing and related services for its inmates, Snoqualmie agrees to pay Issaquah the fees and charges set forth in this Agreement.

(A) Guaranteed Beds. Issaquah agrees to accept and house non-gendered specific inmates at the daily guaranteed bed rate of \$150.00 per bed day. The guaranteed rate is limited to the **Five (5)** guaranteed beds for Snoqualmie. The \$150.00 per bed per day rate for guaranteed beds shall be assessed for each day this Agreement is in effect regardless of occupancy by a Snoqualmie inmate. Either party may cancel or reduce the guaranteed bed commitment provided for herein by providing written notice to the other party at least ninety (90) days in advance of the effective date of the cancellation or reduction. A cancellation or reduction made pursuant to this Section shall be deemed to be an amendment to this Agreement and incorporated as if fully set forth herein without the necessity of a formal amendment or separate approval by the legislative authority of Issaquah or Snoqualmie.

(B) Non-Guaranteed Beds. Snoqualmie may use additional beds, as available, at the daily rate of \$200.00 per bed day. However, Issaquah shall have the right to refuse to accept custody or house Snoqualmie's inmates in excess of the minimum bed commitment set forth above.

(C) **Billing and Payment.** Issaquah agrees to provide a monthly invoice for the guaranteed beds by the 30<sup>th</sup> of each following month. Snoqualmie agrees to make payment to Issaquah within 30 days of receipt of the undisputed portion of such bill for the amount billed for the previous calendar month. Issaquah agrees to provide Snoqualmie with an itemized bill for all inmates housed, including inmate name(s), the number of days housed (including date of booking and date of releases), and the dollar amount due for each. Issaquah agrees to provide said bill by the 30<sup>th</sup> of each following month. Snoqualmie agrees to make payment to Issaquah within 30 days of the date of such bill.

(D) **Rate Increases.** Issaquah may increase guaranteed and non-guaranteed rates from time-to-time but no more frequently than once per year, in order to reflect increased costs. Issaquah will give Snoqualmie at least ninety (90) days' advance written notice of the increased rate prior to implementation. Such increase shall be deemed to be an amendment to this Agreement and incorporated as if fully set forth herein without the necessity of a formal amendment or separate approval by the legislative authority of Issaquah or Snoqualmie.

#### 6. BOOKING FEE

A booking fee in the amount of \$20.00 shall be charged for each inmate booked by or on behalf of Snoqualmie into the Issaquah Jail. The booking fee shall remain fixed through the term of this agreement.

#### 7. AMENDMENTS

Any changes in law or regulations governing jail operations impacting this Agreement will be addressed in an amendment to the Agreement. These and other amendments to this Agreement shall be in writing and approved by the governing body of each party, excepts as expressly provided for herein.

#### 8. RESPONSIBILITY FOR OFFENDER'S CUSTODY

It shall be the responsibility of Issaquah to confine the inmate or inmates; to provide treatment, including the furnishing of subsistence and all necessary medical and hospital services and supplies; to provide for inmates' physical needs; to retain them in said custody; to supervise them; to maintain proper discipline and control; to make certain they receive no special privileges and the sentence and orders of the committing court in the State are faithfully executed; provided nothing herein contained shall be construed to require Issaquah, or any of its agents, to provide treatment, facilities or programs for any inmates confined pursuant to this Agreement, which it does not provide for similar inmates not confined pursuant to this agreement. Issaquah shall provide facilities for consultation and communication between inmates and their legal counsel. It shall also be the responsibility of Issaquah to calculate "good time" accrued in and subsequent release of

inmates in accordance with the Issaquah Jail's standard practice and procedures related to inmates housed in the Issaquah Jail.

9. HOUSING DECISIONS: RIGHT TO REFUSE, RETURN, OR TRANSFER INMATE

Subject to the terms of this Agreement, Issaquah hereby agrees to accept Snoqualmie's inmates and to provide housing, care, and custody of those inmates pursuant to Issaquah Jail policies and procedures. To the greatest extent permitted by law, Issaquah shall have the right to refuse to accept an individual from Snoqualmie or to transfer any Snoqualmie inmates to a different jail facility for any reason, including but not limited to if, in the sole discretion of Issaquah: such individual presents a substantial risk of escape, of injury to self or other persons or property, of adversely affecting or significantly disrupting the operations of the Issaquah Jail, has a medical illness or injury that makes housing such individual not in the best interest of Issaquah or other inmates; and/or when, acceptance of the inmate would cause the operational capacity limits of the jail to be reached or exceeded.

If Issaquah refuses an inmate from Snoqualmie or determines that a Snoqualmie inmate must be returned to Snoqualmie or transferred to another jail facility, Snoqualmie will be responsible for transportation and the cost of incarceration at such other jail facility (if applicable). Return or transfer of an inmate will not negate Snoqualmie's responsibility to pay for any guaranteed bed commitment.

10. FURLOUGHS, PASSES, AND WORK RELEASE

Issaquah agrees no early releases or alternatives to incarceration including furloughs, passes, work crews, electronic home detention, or work release shall be granted to any inmate housed pursuant to this Agreement without written authorization by the committing court.

11. INMATE PROPERTY

Snoqualmie may transfer to Issaquah only agreed amounts of personal property of Snoqualmie inmates recovered from or surrendered upon booking. Only those items which fit into a 12-inch by 14-inch bag will be allowed on transports when such transports are conducted by Issaquah Jail personnel. Additional legal material or personal belongings may be shipped to the Issaquah Jail at the expense of the inmate or Snoqualmie.

12. RETAKEING OF INMATES

Upon request from Issaquah, Snoqualmie shall, at its expense, retake any Snoqualmie inmate within twelve (12) hours after receipt of such request. In the event the confinement of a Snoqualmie inmate is terminated for any reason, Snoqualmie shall, at its expense, retake such inmate from the Issaquah Jail.

### 13. COPY OF ARREST WARRANT OR CITATION AND BAIL SCHEDULE

Snoqualmie law enforcement officers placing Snoqualmie misdemeanants in the Issaquah Jail shall, in every instance, first furnish an arrest warrant, citation, court order, or judgement and sentence, to the Issaquah Jail upon booking of an inmate. Snoqualmie is also responsible for providing Issaquah Jail with a complete bail schedule no later than January 1 of each year.

### 14. TRANSPORTATION

Snoqualmie inmates incarcerated in Issaquah pursuant to this Agreement shall be transported to Issaquah by and at the expense of Snoqualmie and shall be returned or transferred, if necessary, to Snoqualmie or another jail facility by Snoqualmie personnel and at Snoqualmie's expense. Issaquah is not responsible for transportation of Snoqualmie inmates under this Agreement and shall be reimbursed by Snoqualmie for any actual expense incurred in transport of an inmate if, in fact, transportation of an inmate by Issaquah becomes necessary including but not limited to if the transport was a result of a warrant or medical appointment. Such transportation shall be calculated based upon the time required for transport at the correction officer over time rate of \$90.00 per hour. Partial hours will be rounded up to the next full hour.

### 15. RECORDS AND REPORTS

Snoqualmie shall forward to Issaquah before or at the time of delivery of each inmate, a copy of all inmate records pertaining to the inmate's present incarceration. If additional information is requested regarding a particular inmate, the Parties shall cooperate to provide any additional information in a timely manner.

Issaquah shall keep all necessary and pertinent records concerning such inmates incarcerated in the Issaquah Jail. During an inmate's confinement in Issaquah, Snoqualmie shall upon request, be entitled to receive and be furnished with copies of any report or record associated with said inmate(s) incarceration, as may be permitted by law.

### 16. RIGHT OF INSPECTION

Snoqualmie shall have the right, upon reasonable advance notice, to inspect the Issaquah Jail at reasonable times. During such inspections, Snoqualmie may interview Snoqualmie inmates and review Snoqualmie inmates' records as permitted by law; provided, however, any interviews with Snoqualmie inmates will be voluntary on the part of such inmates.

### 17. MEDICAL TREATMENT

- (A) Snoqualmie's inmates shall receive such medical, psychiatric and dental treatment when emergent and necessary to safeguard their health while housed in the Issaquah Jail.
- (B) If Issaquah becomes aware of a Snoqualmie inmate that needs medical health care requiring the assistance of a medical health care services provider, then Issaquah shall make reasonable efforts to notify Snoqualmie prior to obtaining said service. If Snoqualmie is contacted and does not authorize Issaquah to obtain the service, then Snoqualmie shall within one hour pick up the inmate from the Issaquah Jail. Provided, in the case of emergency, Issaquah may notify Snoqualmie after the service has been provided.
- (C) An adequate record of all such services shall be kept by Issaquah or its contract medical provider(s) in accordance with applicable laws and regulations and made available for Snoqualmie's review at its request, to the extent permitted by law. Any medical or dental services of major consequence shall be reported to Snoqualmie as soon as time permits.
- (D) Except for routine minor medical services provided in the Issaquah Jail, Snoqualmie shall be responsible for all medical, dental, and mental health costs incurred by or on behalf of Snoqualmie's inmates. Snoqualmie shall reimburse Issaquah dollar for dollar for any amount expended, or cost incurred by Issaquah in providing the same. Upon payment from Snoqualmie for the inmate's health care expense, Issaquah will assign to Snoqualmie, upon its request, all right to reimbursement for medical expenses authorized under RCW 70.48.130. Except in emergencies, Snoqualmie will be notified by contacting a duty supervisor at Snoqualmie prior to the inmate's transfer to a hospital and nothing herein shall preclude Snoqualmie from retaking the ill or injured inmate at that time. In the event a Snoqualmie inmate is taken to the hospital for an emergency, Issaquah shall notify Snoqualmie as soon as possible thereafter. Snoqualmie is responsible for providing security for its inmates during any time of hospitalization.

#### 18. DISCIPLINE

Issaquah shall have physical control over and power to exercise disciplinary authority over all inmates of Snoqualmie. However, nothing contained herein shall be construed to authorize or permit the imposition of any type of discipline prohibited by the constitution and laws of the State of Washington or the constitution and laws of the United States.

#### 19. ESCAPES

In the event a Snoqualmie inmate escapes from Issaquah custody, Issaquah will use all reasonable means to recapture the inmate. The escape shall be reported immediately to Snoqualmie. Issaquah shall have the primary responsibility for and authority to direct the pursuit and retaking of the inmate within its own territory. Any cost in connection therewith

shall be borne by Issaquah; however, Issaquah shall not be required to expend unreasonable amounts to pursue and return inmates from other counties, states, or countries.

## **20. DEATH OF AN INMATE**

(A) In the event of the death of a Snoqualmie inmate, the King County Coroner will be notified by Issaquah Jail personnel. Snoqualmie shall receive copies of any records made at or in connection with such notification.

(B) Issaquah shall immediately notify Snoqualmie of the death of a Snoqualmie inmate, furnish information as requested and follow the instructions of Snoqualmie regarding disposition of the body. Snoqualmie hereby designates the Chief of Police as the official authorized to request information from and provide instructions to Issaquah regarding deceased inmates. The body shall not be released except on written order of Snoqualmie's Chief of Police. This order shall be provided within three weekdays of Snoqualmie's receipt of notice of the death. All expenses relative to any necessary preparation of the body and shipment charges shall be paid by Snoqualmie. With Snoqualmie's consent, to be obtained on an individual basis, Issaquah may arrange for burial and all matters related or incidental thereto, and all such expenses shall be paid by Snoqualmie. The provisions of this paragraph shall govern only the relations between or among the parties hereto and shall not affect the liability of any relative or other person for the disposition of the deceased or for any expenses connected therewith.

(C) Snoqualmie shall receive a certified copy of the death certificate for any of its inmates who have died while in Issaquah's custody.

## **21. VIDEO ARRAIGNMENT**

The term "Video Court" shall include, by way of example but not by way of limitation, the following types of services: use of Issaquah video camera(s) iPad, audio technology, and the video courtroom facility, the scheduling of inmates for video court, the moving of inmates to and from video court, the processing of court paperwork, and the faxing of court paperwork to and from the municipal court for signatures.

(A) Snoqualmie agrees to pay one hundred dollars (\$100.00) per hour for use of Video Court. Partial hours in the amount of ten (10) minutes or more will be rounded up to the nearest hour. For example, the use of the Video Court is eight (8) minutes, the time interval shall round down and there will be no charge. If the use is one hour and fifteen (15) minutes, the interval shall round up for a total charge of \$200. Charges will only be for time spent in court proceedings; time spent by the inmate conferring with their attorney alone will not be counted.

(B) Issaquah will bill Snoqualmie for Video Court services rendered each month by adding a separate column to the invoice for Snoqualmie labeled "Video Court".

**22. REMOVAL/RELEASE FROM THE JAIL**

- (A) Except for work programs, medical care, if no probable cause determination is made as required by law, and during emergencies, Snoqualmie inmates shall not be removed and/or released from the Issaquah Jail without written authorization from Snoqualmie or by a court of competent jurisdiction. If Issaquah becomes aware there has not been probable cause determination as required by law, and the person is still in Issaquah's custody, Issaquah will notify Snoqualmie the person must be released unless written proof the probable cause determination was made is provided.
- (B) Issaquah will release Snoqualmie inmates to Snoqualmie at a mutually agreeable location.
- (C) Snoqualmie inmates for whom bail is posted, or who otherwise have a right to be released, may sign a waiver electing to be released to a family member or friend with confirmed transportation, or be released via private taxi, rather than being released to Snoqualmie during the regularly scheduled transport.

**23. LOSS OF USE**

The parties understand there may be times when conditions at the Issaquah Jail, such as required maintenance or repairs, may cause some or all the reserved beds to be temporarily unavailable. Issaquah agrees to provide as much notice as is reasonably practicable if any or all the reserved beds will be temporarily unavailable and will endeavor to keep any such unavailability to a minimum. The temporary unavailability of such beds shall not be a breach of this agreement or entitle Snoqualmie to any compensation from Issaquah. During any period of unavailability, Snoqualmie will be relieved of the obligation to pay for any unavailable beds.

**24. PREA ACKNOWLEDGEMENT – CUSTODIAL AND SEXUAL MISCONDUCT**

- (A) Compliance - Issaquah agrees to ensure all of its employees, contractors, vendors, and volunteers have contact with Snoqualmie inmates comply with all federal and state laws regarding sexual misconduct including, but not limited to:
- a) The Prison Rape Elimination Act of 2003 (PREA);
  - b) The standards for adult Prisons and Jails or Community Confinement Facilities, whichever is applicable, as promulgated by the US Attorney, and
  - c) Zero tolerance toward all forms of sexual abuse and sexual harassment.
- (B) Monitoring - Issaquah agrees to provide Snoqualmie documented compliance with the Federal Prison Rape Elimination Act standards. Monitoring may include, but is not limited to:
- a) Site visits.

- b) Access to facility data; and
- c) Review of applicable documentation.

(C) Snoqualmie may terminate this Agreement:

- a) Should Issaquah fail to provide documentation which demonstrates the Issaquah Jail is actively and effectively working toward and is making substantive progress toward achieving compliance; or
- b) Should Issaquah fail to maintain PREA compliance between auditing periods, after being given a reasonable opportunity to cure.

(D) Snoqualmie will terminate this Agreement:

- a) Should Issaquah elect to discontinue pursuit of PREA compliance.
- b) Should Issaquah be found in noncompliance through a PREA Audit and fail to cure such noncompliance within the identified timeframes; or
- c) Should Issaquah be found to be in egregious violation of PREA.

## 25. NON-ASSIGNABILITY

Snoqualmie agrees to not sublet any of their guaranteed beds to any jurisdictions. This Agreement may not be assigned by either party.

## 26. DISPUTE RESOLUTION

Should a dispute arise as to the application, compensation, enforcement, or interpretation of this Agreement between Snoqualmie and Issaquah, the parties shall first attempt to resolve such disputes through good faith and reasonable negotiations. However, if a dispute cannot be resolved through direct discussions, the parties agree to endeavor to settle the dispute in an amicable manner by mediation administered under JAMS Alternative Dispute Resolution service rules or policies before resorting to litigation. The mediator may be selected by agreement of the parties or through JAMS.

## 27. INDEMNIFICATION

### (A) By Issaquah

Issaquah agrees to defend, indemnify and hold Snoqualmie, its elected officials, officers, agents, and employees, harmless from and against any and all claims, lawsuits, actions, liability, damages, judgments, costs and expenses (including reasonable attorney's fees) (and also including but not limited to claims related to false arrest or detention, alleged mistreatment, alleged violation of civil rights, injury, or death of any Snoqualmie inmate, or loss or damage to Snoqualmie inmate property while in Issaquah's custody) which result from or arise out of the acts or omissions of Issaquah,

its elected officials, officers, employees, and agents in connection with or incidental to the performance of non-performance of Issaquah's services, duties, and obligations under this Agreement.

**(B) By Snoqualmie**

Snoqualmie agrees to hold harmless, defend, and indemnify Issaquah, its elected officials, officers, agents, and employees from and against any and all claims, lawsuits, actions, liability, damages, judgments, costs and expenses (including reasonable attorney's fees) (and also including but not limited to claims related to false arrest or detention, alleged mistreatment, alleged violation of civil rights [unless Snoqualmie has affirmatively notified Issaquah in writing a probable cause determination has been made within 48 hours of the arrest of the person bringing the claim], injury, or death of any Snoqualmie inmate, or loss of damage to Snoqualmie inmate property while in Issaquah custody) result from or arise out of the acts or omissions of Snoqualmie, its elected officials, officers, employees, and agents in connection with or incidental to the performance or non-performance of Snoqualmie services, duties, and obligations under this Agreement.

**(C)** In the event the acts or omissions of the officials, officers, agents, and/or employees of both Snoqualmie and Issaquah in connection or incidental to the performance or non-performance of Snoqualmie's and/or Issaquah's services, duties, and obligations of this Agreement are the subject of any liability claims by a third party, Snoqualmie and Issaquah shall each be liable for its proportionate concurrent negligence in any resulting suits, actions, claims, liability, damages, judgments, costs and expenses and for their own attorney's fees.

**(D)** Nothing contained in this section, or this Agreement shall be construed to rate a right in any third party to indemnification or defense.

**(E)** Issaquah and Snoqualmie hereby waive, as to each other only, their immunity from suit under industrial insurance, Title 51 RCW. This waiver of immunity was mutually negotiated by the Parties hereto.

**(F)** The provisions of this section shall survive the termination of this Agreement.

**28. INSURANCE**

Independent of their respective indemnity obligations, each Party shall maintain occurrence-based Commercial General Liability (CGL) and Automobile Liability insurance through the commercial insurance market, an insurance pool, self-insurance, or a combination thereof. The CGL coverage shall be written with limits of no less than \$5,000,000 per occurrence with a \$10,000,000 general aggregate and shall include contractual liability. The Automobile Liability coverage shall have a minimum combined single limit for bodily injury and property damage of \$2,000,000 per accident. Evidence of insurance or self-insurance coverage will be provided promptly upon request by either

Party. This section shall be subject to renegotiation in the event either Party no longer remains a member of the Washington Cities Insurance Authority.

#### 29. ADMINISTRATIVE CHARGE

An administrative charge of \$20.00 shall be assessed for each inmate booked at the Issaquah Jail under the jurisdiction of Snoqualmie. This charge will apply to every booking, irrespective of the length of stay or the outcome of the booking process.

#### 30. INDEPENDENT CONTRACTOR

The Parties are independent contractors, and the officers, agents, or employees of a Party are not employees of the other Party for any purpose, including responsibility for any federal or state tax, industrial insurance or Social Security liability. The provision of services by a Party under this Agreement shall not give rise to any claim of career service or civil service rights which may accrue to an employee of the other Party under any applicable law, rule or regulation.

#### 31. INTERLOCAL AGREEMENT REQUIRED PROVISIONS

In accordance with the requirements of RCW 39.34.030, the following provisions, stipulations and/or waivers are adopted:

- (A) This Agreement has been approved by the governing bodies of each of the participating agencies.
- (B) No separate organization or separate legal or administrative entity is created by this Agreement.
- (C) Each party to this Agreement shall maintain its own separate budget in accordance with the provision of Title 35 and 35A RCW and no joint or cooperative budget shall be undertaken.
- (D) The terms of this Agreement do not contemplate the acquisition of any property. However, in the event any property is acquired for the performance of this Agreement, upon termination of this Agreement, said property shall be sold and the proceeds shall remain with Issaquah.
- (E) This Agreement shall be administered by the Chiefs of Police, or their representative, from Issaquah and Snoqualmie.

#### 32. GOVERNING LAW AND VENUE

The parties hereto agree, except where expressly otherwise provided, the laws and administrative rules and regulations of the State of Washington shall govern in any matter

relating to inmate confinement pursuant to this Agreement. Venue for any action arising from or related to this Agreement shall lie exclusively in King County Superior Court.

33. COUNTERPARTS

This Agreement may be executed in any number of counterparts, which counterparts shall collectively constitute the entire Agreement.

34. ENTIRE AGREEMENT

The written provisions and terms of this Agreement, together with any attachments, supersede all prior written and verbal agreements and/or statements by any representative of the parties, and those statements shall not be construed as forming a part of or altering in any manner this Agreement. Any prior written and/or oral agreement between the parties pertaining to jail services is terminated and superseded by this Agreement. This Agreement and any attachments contain the entire Agreement between the parties. Should any language in any attachment conflict with any language contained in this Agreement, the terms of this Agreement shall prevail.

35. SEVERABILITY

Should any provision of this Agreement be determined to be unenforceable by a court of law, such provision shall be severed from the remainder of the Agreement, and such action shall not affect the enforceability of the remaining provisions herein.

IN WITNESS WHEREOF, the parties below have executed this Agreement, and by doing so, acknowledge they have read this Agreement, understood its terms, and entered this Agreement in a knowing, intelligent, and voluntary manner.

CITY OF ISSAQUAH

DocuSigned by:  
By: Mary Lou Parly  
Its: Mayor  
Date: 2/6/2025

CITY OF SNOQUALMIE

By: Katherine Ross  
Its: Mayor  
Date: 11/26/2024

ATTEST:

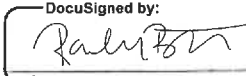
DocuSigned by:  
By: Lisha Lieser  
Its: City Clerk  
Date: 2/6/2025

ATTEST:

By: Deana Dean  
Its: City Clerk  
Date: 11/26/2024

APPROVED AS TO FORM:

APPROVED AS TO FORM:

DocuSigned by:  
  
By: \_\_\_\_\_  
Its: City Attorney  
Date: 2/7/2025

Kim Adams Pratt for D. Linehan  
By: Kim Adams Pratt for D. Linehan (Nov 26, 2024 12:54 PST)  
Its: Interim City Attorney  
Date: 11/26/2024










# Issaquah Jail ILA Renewal Agreement

Final Audit Report

2024-11-26

Created:	2024-11-26
By:	Deana Dean (ddean@snoqualmiewa.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAuCNupXsexva-mfh3bTq1R0U8vDxEi_oN

## "Issaquah Jail ILA Renewal Agreement" History

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-  Document emailed to kim@madronalaw.com for signature  
2024-11-26 - 7:04:04 PM GMT
-  Email viewed by kim@madronalaw.com  
2024-11-26 - 8:53:14 PM GMT
-  Signer kim@madronalaw.com entered name at signing as Kim Adams Pratt for D. Linehan  
2024-11-26 - 8:54:50 PM GMT
-  Document e-signed by Kim Adams Pratt for D. Linehan (kim@madronalaw.com)  
Signature Date: 2024-11-26 - 8:54:52 PM GMT - Time Source: server
-  Document emailed to Katherine Ross (KRoss@snoqualmiewa.gov) for signature  
2024-11-26 - 8:54:53 PM GMT
-  Email viewed by Katherine Ross (KRoss@snoqualmiewa.gov)  
2024-11-26 - 10:07:00 PM GMT
-  Document e-signed by Katherine Ross (KRoss@snoqualmiewa.gov)  
Signature Date: 2024-11-26 - 10:08:07 PM GMT - Time Source: server
-  Agreement completed.  
2024-11-26 - 10:08:07 PM GMT



**Certificate Of Completion**

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 Source Envelope:  
 Document Pages: 14 Signatures: 3  
 Certificate Pages: 5 Initials: 0  
 AutoNav: Enabled  
 Envelopeld Stamping: Enabled  
 Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Status: Completed  
 Envelope Originator:  
 Natalie McNabb  
 135 E. Sunset Way  
 Issaquah, WA 98027  
 nataliem@issaquahwa.gov  
 IP Address: 73.118.135.178

**Record Tracking**

Status: Original  
 2/6/2025 4:15:12 PM  
 Holder: Natalie McNabb  
 nataliem@issaquahwa.gov  
 Location: DocuSign

**Signer Events**

Mary Lou Pauly  
 MaryLouP@issaquahwa.gov  
 Mayor  
 City of Issaquah  
 Security Level: Email, Account Authentication (None)

**Signature**

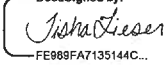
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 Signed: 2/6/2025 6:28:37 PM

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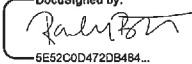
Tisha Gieser  
 TishaG@issaquahwa.gov  
 City Clerk  
 City of Issaquah  
 Security Level: Email, Account Authentication (None)

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 Using IP Address: 67.160.34.85

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 Signed: 2/6/2025 6:35:06 PM

**Electronic Record and Signature Disclosure:**  
 Not Offered via DocuSign

Rachel Bender Turpin  
 Rachel@madronalaw.com  
 City Attorney  
 Security Level: Email, Account Authentication (None)

DocuSigned by:  
  
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**In Person Signer Events**

**Signature**

**Timestamp**

**Editor Delivery Events**

**Status**

**Timestamp**

**Agent Delivery Events**

**Status**

**Timestamp**

**Intermediary Delivery Events**

**Status**

**Timestamp**

**Certified Delivery Events**

**Status**

**Timestamp**

<b>Carbon Copy Events</b>	<b>Status</b>	<b>Timestamp</b>
<b>Witness Events</b>	<b>Signature</b>	<b>Timestamp</b>
<b>Notary Events</b>	<b>Signature</b>	<b>Timestamp</b>
<b>Envelope Summary Events</b>	<b>Status</b>	<b>Timestamps</b>
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Certified Delivered	Security Checked	2/7/2025 10:42:28 AM
Signing Complete	Security Checked	2/7/2025 10:43:37 AM
Completed	Security Checked	2/7/2025 10:43:37 AM
<b>Payment Events</b>	<b>Status</b>	<b>Timestamps</b>
<b>Electronic Record and Signature Disclosure</b>		

## **ELECTRONIC RECORD AND SIGNATURE DISCLOSURE**

From time to time, City of Issaquah (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

### **Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

**How to contact City of Issaquah:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [gust@issaquahwa.gov](mailto:gust@issaquahwa.gov)

**To advise City of Issaquah of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [gust@issaquahwa.gov](mailto:gust@issaquahwa.gov) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

**To request paper copies from City of Issaquah**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to [gust@issaquahwa.gov](mailto:gust@issaquahwa.gov) and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

**To withdraw your consent with City of Issaquah**

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to [gust@issaquahwa.gov](mailto:gust@issaquahwa.gov) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

### **Required hardware and software**

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

### **Acknowledging your access and consent to receive and sign documents electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify City of Issaquah as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by City of Issaquah during the course of your relationship with City of Issaquah.

# Estimated To-Date Impact on the Reserve Fund (#002)

- The **Reserve Fund** “maintains and provides money to the General Fund and other funds, when necessary, in order to respond to **unexpected events** such as **economic instability**, **public emergencies**, or **cash flow issues**.” (Section 12: Fund Structure, p. 28 of the Financial Management Policy)
- A **proposal to replenish the Reserve Fund**, with options, will be presented as part of the Biennial Budget process.
- **Our reserve target is 15%**
  - If we recover money from the Federal Government, reserve target will equal **14.2%**.
  - If we don’t recover any federal money, reserve target will drop to **11.7%**.

Estimated To-Date Impact on the Reserve Fund (#002)	
<b>Beginning Cash as of 11/30/2025</b>	<b>\$ 3,230,000</b>
<b>Flood Event Cost</b>	<b>\$ (667,000)</b>
<b>Flood Event Financial Assistance/Recoveries</b>	
<i>Federal Disaster Assistance (Estimated)</i>	\$ 401,000
<i>State Disaster Assistance</i>	???
<i>Insurance Recoveries</i>	???
<b>Total Assistance/Recoveries =</b>	<b>\$ 401,000</b>
<b>Interest Earned</b>	<b>\$ 92,000</b>
<b>Ending Cash as of 12/31/2026</b>	<b>\$ 3,056,000</b>



**No Changes To Report**



# Fire Department

Mike Bailey, Fire Chief  
 City of Snoqualmie  
 37600 SE Snoqualmie Parkway  
 Snoqualmie, Washington 98065  
 (425) 888-1551 | www.snoqualmiewa.gov

## Fire Department Activity April, 2026

### Incident Count April 2026

The Fire Department responded to 94 incidents in April

#### Types of calls

- 55 medical related calls
- 3 fire related calls
- 36 other

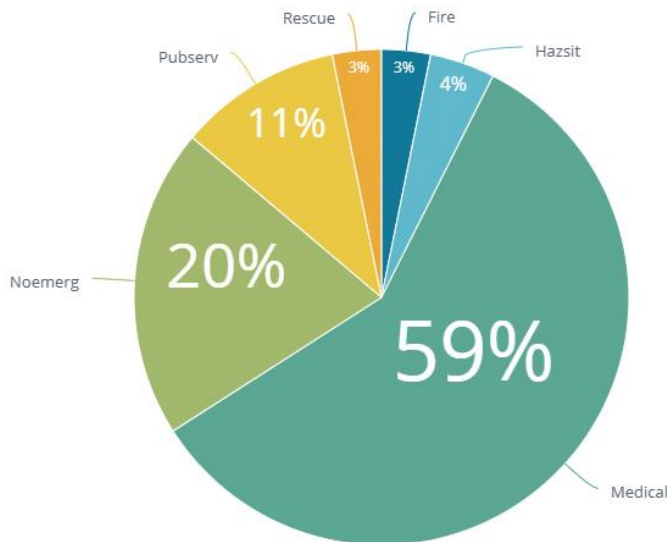
#### Mutual Aid

- 34 calls Mutual Aid Given (36%)
- 13 calls Mutual Aid Received (14%)

### Incident Count by Type Breakdown:

The following is a count breakdown of incidents by type.

2026 Primary Incident Type by Category



Fire	Fire related calls
Hazsit	Hazardous Situation
Lawenforce	Calls originated by Police
Medical	Medical Calls
Noemerg	Non Emergency
Pubserv	Public Service
Rescue	Rescue related calls

## Turnout Time

For incidents within the city, the 90<sup>th</sup> percentile turnout time (time from call received to responding) for April was 1:24. The benchmark goal is 1:30.

Count of Incidents by Unit and Turnout Time

Unit name	0:00 - 0:29	0:30 - 0:59	1:00 - 1:29	1:30 - 1:59	2:00 - 2:59	3:00 - 5:00	> 5:00
A155	5	11	17	2			
E155	1	1	10		1		
MIH111	1						
Grand Total	7	12	27	2	1	0	0

## Travel Time

For incidents within the city, the 90<sup>th</sup> percentile travel time is 7:48

For incidents outside the city, the 90<sup>th</sup> percentile travel time is 15:26

## EMS Transports

The Fire Department responded to 55 EMS incidents in April and transported 25 patients to local hospitals. Patients were transported to Swedish Issaquah 24% of the time and Snoqualmie Valley Hospital 72% of the time. Of the transports, 1 originated from outside Snoqualmie's service area (North Bend 0, Fall City 1).

Hospital	Week 1	Week 2	Week 3	Week 4	Week 5	Total
Overlake Hospital	0	0	0	0	0	0
Snoqualmie Valley Hospital	3	5	3	6	1	18
Swedish/Issaquah	2	4	0	0	0	6
Other	0	0	0	0	1	1
Total	5	9	3	6	2	25

## Volunteer Activity

During April, the following activity was recorded for the volunteer group:

- 22 Duty Shifts
- 25 Emergency Responses
- 404 Total hours spent volunteering

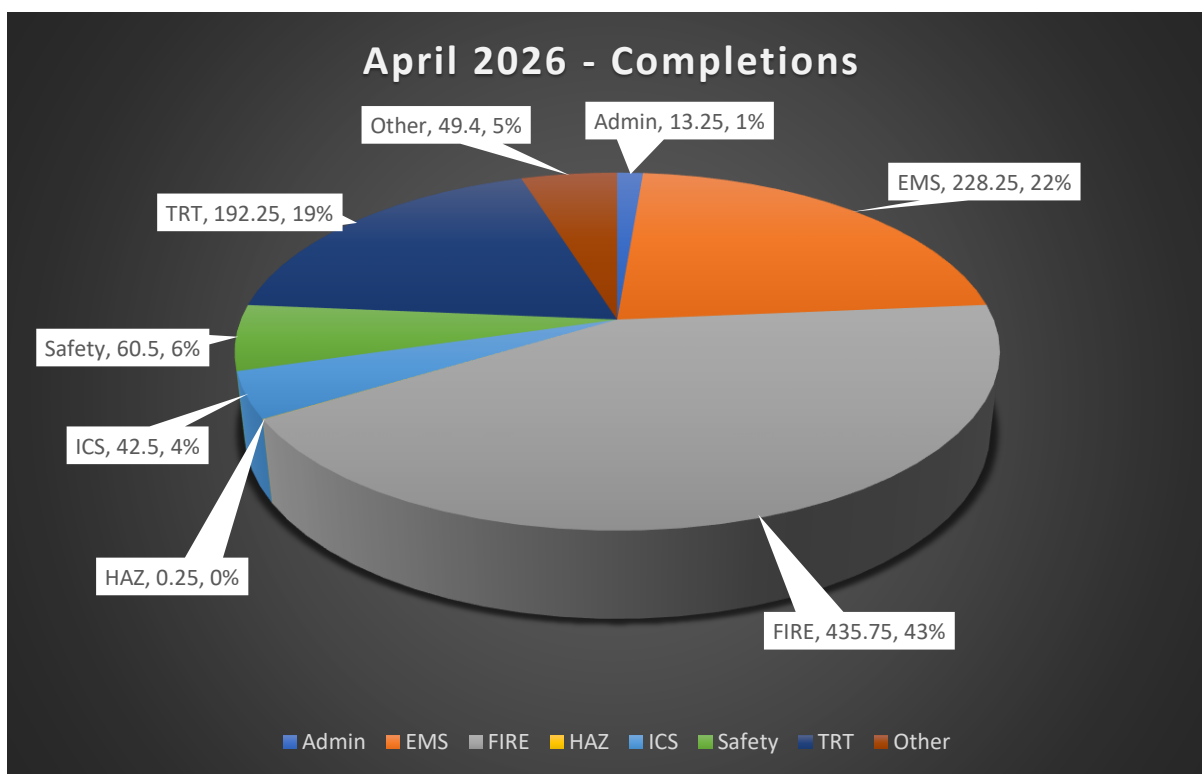
The department currently has 9 responding EMTs and 3 EMTs in a support/non-responding role.

One volunteer was hired by King County Medic One to begin training as a full time Paramedic. Congratulations Katie!

After a testing and interview process, 4 new volunteers were selected to begin onboarding starting the beginning of June.

## Training:

April continues preparations for the spring and summer months, when the city and nearby communities see an influx of visitors who spend much of their time in our outdoor playground. As a result, we observe crews training more frequently, especially on high-risk objectives. While this can lead to busy days with administrative tasks and responses, the crews have continued to manage their assignments effectively throughout the year. In April, crews trained in rope rescue, swiftwater rescue, wildland firefighting, mass-casualty protocols, opioid disorder awareness, CPR and AED use, incident command, and various firefighter skills. While training hours increased by 2% year over year, April set a new record, with crews achieving over 1,000 training hours in a single month. During this month, crews logged over 1022 hours, focusing on fire suppression and rescue (43%), emergency medical services (22%), and technical rescue training (19%). The month also emphasized human resources training through webinars and in-person sessions, as well as administrative tasks to ensure compliance. The following chart compares training hours by type.



*(Admin=Administrative; Haz=Hazmat; ICS=incident command systems; TRT=Technical Rescue Training)*

### Training – Highlights/Major Topics:

- Driver Safety
- Incident Command System – High Rise and Residential Buildings
- Swiftwater rescue & Kayak operation
- Rope rescue
- Firefighter – Hose evolutions
- Firefighter – Ladder Evolutions
- Firefighter – Search and Rescue
- Safety – State-mandated safety training, firefighter line-of-duty death reviews
- Cardiopulmonary Resuscitation
- Epinephrine/anaphylaxis
- NARCAN/Opiate overdose
- Ropes and Knots
- Annual wildland recertification

**Public Education**

In April, public education and outreach reported the following activities:

- (1) Instructor Train the Trainer Course
- (1) First-Aid/CPR/AED Class – Public – 9 attendees, 6 Hours
- (1) Mount Si High School Public Safety Information Session
- (1) Career Day presentation
- (2) Station Tours
- Mount Si High School Opioid Education Session (210 students)



## Human Resources Department

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**Kim Johnson, HR Director**  
38624 SE River St. | PO Box 987  
Snoqualmie, Washington 98065  
(425) 393-4258 | [kjohnson@snoqualmiewa.gov](mailto:kjohnson@snoqualmiewa.gov)

### May 2026 – HR Department Summary

#### Recruitment

The City continues to have minimally open positions. Recent 2026 hires are off to great starts.

- **Kim Agfalvi** has joined the administrative team as the new City Clerk
- **Allison Kirk** is our new Associate Planner joining the CD department.
- **Anya Rueter and Charlie Morrison** – are our two new Urban Forestry/Stormwater Techs II
- **Scott Miller** is continuing through the background process for Police Chief
- We anticipate extending an offer to a **City Administrator** candidate by the end of the month

A complete review and update of all job descriptions is continuing as are department SOP's.

#### Union Negotiations

Negotiations are ongoing with the International Association of Fire Fighters (IAFF). Negotiations with Teamsters are kicking off this month and we anticipate negotiations to start with the Police union (SPA) soon as well.



## IT Department

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City of Snoqualmie  
38624 SE River St. | P.O. Box 987  
Snoqualmie, Washington 98065  
(425) 888-8010 | [www.snoqualmewa.gov](http://www.snoqualmewa.gov)

### April 2026

The IT Department continues to be busy with preparations on several IT Department projects and tasks for other departments. We are continuing to be responsive to requests for support.

Here are some updates for the month of April:

- Our new servers and storage that were approved by the Council last year have been installed.
- We have successfully deployed new cybersecurity procedures with the Police Department and will move forward one department at a time to ensure smooth implementation.
- We are onboarding our new cybersecurity solution.
- We moving to the cloud version of our current service desk software and have started the process of converting over.



## PARKS & PUBLIC WORKS DEPT.

**Jeff Hamlin, Director**

38194 SE Millpond Road

Snoqualmie, WA 98065

425.831.4919 | jhamlin@snoqualmiewa.gov

### Monthly Report – May 2026

Spring Operations: Crews are currently transitioning from spring to summer-time operations, which includes ballfield preparation and increased mowing, flower baskets, and park maintenance activities.

Road Maintenance and Repair: Public Works is currently working on alley maintenance, pothole repairs, pavement management planning, road/utility infrastructure projects for this summer.

Reclaimed Irrigation Reservoir: Work is nearing completion for this major upgrade to the City's reclaimed water system. The reservoir, pump station, and control systems configuration are currently undergoing programming and performance testing. Completion is anticipated for June 2026.

River Trail: Initial portions of this project are nearly completed. Work activities are currently focused on completion of the pedestrian bridges, hand railing, drainage, sidewalk infrastructure, and finish planting.

Sandy Cove Bank Stabilization: This project is out for bid now with bid results anticipated for May 28th. Work will likely begin onsite in June and continue through most of the summer fish window months. Project completion is anticipated for November 2026.

Staffing: PPW welcomed two new staff members to the Stormwater/Urban Forestry Division.

Wastewater Division: crews are preparing for the Reclaimed Water Irrigation season by cleaning and performance testing the process equipment. The reclaimed system is anticipated to be operational by the end of May.

Water Division: Crews are initiating startup activities for the irrigation season, including commissioning of the new controls system. Additional preparations are ongoing with the North and South wellfields in anticipation of summer irrigation season.

Parks and Streets Division: crews are currently preparing the splash pad for summer operations and anticipate soft opening before the end of May. Streets maintenance includes alleyways, pothole repairs, sign cleaning, and street sweeping.

Fleet and Facilities Division: focus has shifted to facility maintenance in recent weeks with renewed attention to building maintenance, facility cleaning, and repair work.

Parks and Public Works

May 21, 2026

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Urban Forestry and Stormwater Division is hosting multiple Green Snoqualmie events over the next several months to provide volunteer opportunities to our residents. Keep a lookout for future events coming soon. Crews are also stepping up inspections and maintenance activities on stormwater infrastructure, including catch basins, water quality treatment facilities and ponds.



# Snoqualmie Police Department

Gary Horejsi, Interim Chief of Police

34825 SE Douglas St. | P.O. Box 987

Snoqualmie, WA 98065

(425) 888-3333 | ghorejsi@snoqualmiewa.gov

## Monthly Report - April 2026

### Workload

	Mar 2026	Apr 2026	2026 YTD	Apr 2025	2025 YTD
<b>Incidents</b>					
Calls for Service	510	815	2,190	550	2,062
Traffic Stops	139	432	782	126	450
Crim Non-Trf Citations	3	5	20	10	20
Crim Trf Citations	7	5	18	4	14
Traffic Infractions	29	89	169	36	117
Proactive Effort	55	85	234	47	236
(Area Check, C.O.P., Field Interview, Traffic Emphasis)					
<b>Crime</b>					
Thefts	7	2	26	10	29
Vehicle Prowls	4	1	11	5	15
Vehicle Thefts	1	-	2	2	6

Public Records Requests	
2026	2025
Apr YTD	Apr YTD
60 273	57 210

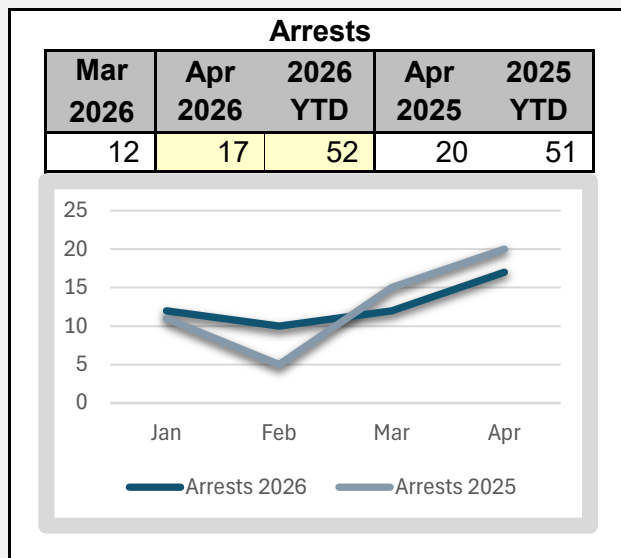
Crisis Intervention Ctc	
2026	2025
Apr YTD	Apr YTD
1 9	10 13

CPLs	
2026	2025
Apr YTD	Apr YTD
10 90	9 40

### Performance / Efficiency

Avg. Response Times				
Mar 2026	Apr 2026	2026 YTD	Apr 2025	2025 YTD
<b>Priority 1</b>				
Weapons Offense / DV Physical / Aslt/Burg In-Prog				
0:57	1:53	1:59	3:16	2:29
<b>Priority 2</b>				
Serious crime or incident with potential for violence or escalation but not necessarily an immediate threat to life				
2:55	1:53	2:39	2:20	3:00
<b>Priority 3</b>				
High priority but not an immediate threat				
3:53	2:46	3:31	3:30	3:32

### Effectiveness



### Staffing

Command Staff - Vacancies: 1 (Chief)  
 Patrol - Vacancies: 0 (Patrol Officers)  
 Support/Administrative Staff - Vacancies: 0

### Community Events

Apr 28 - Public Safety Career Event (Mt Si HS)  
 May 2 - Kids' Trout Derby (Snoqualmie PD)  
 May 7 - Ladies Night (Downtown Snoqualmie)  
 May 10-16 - Police Week (National)  
 May 16 - Plein Air Paint Out (Snoqualmie Rvr)



## Community Development Department

**Mona Davis, Director**  
 38624 SE River St. | P.O. Box 987  
 Snoqualmie, Washington 98065  
 (425) 888-5337 | mdavis@snoqualmiewa.gov

### April 2026 Monthly Report

#### Permit Activity

<b>Building</b>	April 2026	YTD
Permit Applications	65	257
Permits Issued	47	180
Total Inspections	219	503

<b>Planning</b>	April 2026	YTD
Pre-Applications	0	2
Sign Permits	1	10

#### Department News:

- New Associate Planner, Allison Kirk, joined our team on April 1<sup>st</sup>.
- City contracted with Berk Consulting to begin the comprehensive plan updates and map revisions.
- Safeway received a Certificate of Occupancy for the new pharmacy.