



PUBLIC SAFETY COMMITTEE MEETING

Monday, November 21, 2022, at 5:00 PM
Snoqualmie City Hall, 38624 SE River Street & Zoom

COUNCILMEMBERS

Cara Christensen, Chair

Councilmembers: Ethan Benson and

Rob Wotton

This meeting will be conducted in person and remotely using teleconferencing technology provided by Zoom.

CALL TO ORDER & ROLL CALL

PUBLIC COMMENTS

MINUTES

- [1.](#) Approval of the minutes dated October 17, 2022

AGENDA BILLS

- [2.](#) AB22-076: 2023-2024 Biennial Budget - Review of Final Proposed Budget

PROPOSED Action:

No action. Council will continue to deliberate the proposed budget.

- [3.](#) AB22-159 Amending Section 10.08.010 of the Snoqualmie Municipal Code. Parking for a continuous period longer than 24 hours.

PROPOSED Action:

Move to adopt Ordinance 1271.

DISCUSSION

4. Presentation: Introduction to Re-designed City Website
5. Fire Training Consortium Update
6. Annual CRS Report Update

NEW BUSINESS

ITEMS FOR FUTURE DISCUSSION

7. Police License Plate Readers

ADJOURNMENT



PUBLIC SAFETY COMMITTEE REGULAR HYBRID MEETING MINUTES OCTOBER 17, 2022

This meeting was conducted in person and remotely using teleconferencing technology provided by Zoom

CALL TO ORDER AND ROLL CALL

Chair Christensen called the meeting to order at 5:00 PM

Committee Members:

Chair Cara Christensen, and Councilmembers Rob Wotton and Ethan Benson.

Mayor Katherine Ross was also present.

City Staff:

Michael Sauerwein, City Administrator
Mark Correia, Fire Chief
Michael Chambless, Parks & Public Works Director
Mike Bailey, Deputy Fire Chief
Brian Lynch, Police Captain
Drew Bouta, Budget Manager
Chase Smith, Police Officer
Jimmie Betts, IT Systems Support

AGENDA APPROVAL

Chair Cara Christensen added Wildfire Risk to the Community for discussion.
The revised agenda was approved without objection.

PUBLIC COMMENT - There were no requests to speak.

MINUTES

1. The minutes of October 3, 2022, were approved.

AGENDA BILLS

2. AB22-149: Quarterly Accreditation Report – Deputy Chief Bailey reviewed the Report with the Committee, highlighting increase in call volume and property loss numbers.
3. AB22-076: 2023-2024 Biennial Budget – Budget Manager Drew Bouta discussed the proposed budget. Captain Lynch briefed the Committee on recent conversation with North Bend on the (Police) Take Home Vehicle program included in the budget, the current North Bend Police Contract, and the challenges that would be faced if one City implemented the Program and the other did not.

DISCUSSION

4. Comprehensive Emergency Management Plan (CEMP) update: Fire Chief Mark Correia explained the CEMP needs to be approved by Council at least every five years. The plan is due for approval later this year, but it is a very lengthy document. Chief Correia will share portions of the document in the coming weeks giving the Committee time to review it before approval. An extension can be requested from the State if more review time is needed.
5. Wildfire Risk to the Community: Deputy Chief Mike Bailey gave an update on the Loch Katrine Fire located 12 miles north of the City. Fire Chief Mark Correia discussed online resources available to the Committee and Community to

keep them informed on wildfires in the area. Chief Correia also briefed the Committee on wildfire risk planning for 2023.

NEW BUSINESS

ITEMS FOR FUTURE DISCUSSION

Police License Plate Readers

ADJOURNMENT

Chair Christensen closed the meeting at 5:52

DRAFT



BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB22-076
November 14, 2022
Ordinance

Item 2.

AGENDA BILL INFORMATION

TITLE:	AB22-076: 2023-2024 Biennial Budget	<input type="checkbox"/> Discussion Only
PROPOSED ACTION:	Approve Ordinance 1267 Adopting the 2023-2024 Biennial Budget	<input checked="" type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input checked="" type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

REVIEW:	Department Director/Peer	Jen Ferguson	11/1/2022
	Finance	Drew Bouta	11/1/2022
	Legal	Bob Sterbank	Click or tap to enter a date.
	City Administrator	Mike Sauerwein	Click or tap to enter a date.

DEPARTMENT:	Finance		
STAFF:	Budget Manager, Drew Bouta		
COMMITTEE:	Committee of the Whole	COMMITTEE DATE: October 10, 2022	
MEMBERS:	Choose an item.	Choose an item.	Choose an item.
EXHIBITS:	1. Ordinance 1267 Adopting the 2023-2024 Biennial Budget 2. Mayor's Proposed 2023-2024 Biennial Budget Document (Updated 10/13/2022)		

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ Choose an item.
APPROPRIATION REQUESTED	\$ Choose an item.

SUMMARY

INTRODUCTION

The purpose of this agenda bill is to adopt the 2023-2024 Biennial budget.

LEGISLATIVE HISTORY

- On September 12, 2022, the Mayor proposed the 2023-2024 Biennial Budget to City Council.
- During the week of October 3, 2022, directors presented brief reviews of their department's proposed budgets to respective committees.
- On October 10, City Council reviewed and deliberated the proposed budget with the Administration available to answer questions.
- During the week of October 17, 2022, directors presented any remaining reviews to their respective committees and answered questions regarding their proposed budgets if necessary.
- On November 1, City Council reviewed and deliberated the proposed budget with the Administration available to answer questions.
- On November 7, City Council continued to review and deliberate on the proposed budget.

BACKGROUND

ANALYSIS

BUDGET IMPACTS

NEXT STEPS

Per the Council's direction, City Council will continue to review and deliberate the Mayor's Proposed 2023-2024 Biennial Budget at a budget roundtable scheduled for November the 14th and a special meeting scheduled for November the 15th.

PROPOSED ACTION

No action. Council will continue to deliberate the proposed budget.



BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB22-159
November 21, 2022
Ordinance

Item 3.

AGENDA BILL INFORMATION

TITLE:	Amending Section 10.08.010 of the Snoqualmie Municipal Code. Parking for a continuous period longer than 24 hours.	<input type="checkbox"/> Discussion Only
PROPOSED ACTION:	Adopt Ordinance amending Section 10.08.010 of the Snoqualmie Municipal Code. Parking for a continuous period longer than 24 hours.	<input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

REVIEW:	Department Director/Peer	Perry Phipps	11/15/2022
	Finance	n/a	Click or tap to enter a date.
	Legal	Anna Astrakhan	11/15/2022
	City Administrator	Mike Sauerwein	11/15/2022

DEPARTMENT:	Administration		
STAFF:			
COMMITTEE:	Public Safety	COMMITTEE DATE: November 21, 2022	
MEMBERS:	Cara Christensen	Ethan Benson	Rob Wotton
EXHIBITS:	Ordinance 1271		

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUESTED	\$ n/a

SUMMARY

INTRODUCTION

Section 10.08.010 of the Snoqualmie Municipal Code prohibits parking a vehicle on the street for longer than 24 hours. This Ordinance clarifies the Code by requiring that a vehicle must be moved to a different block every 24 hours.

LEGISLATIVE HISTORY

Public Safety Committee November 21, 2022
City Council November 28, 2022

PROPOSED ACTION

Move to adopt Ordinance 1271.

ORDINANCE NO 1271

AN ORDINANCE OF THE CITY OF SNOQUALMIE, WASHINGTON AMENDING SECTION 10.08.010 OF THE SNOQUALMIE MUNICIPAL CODE

WHEREAS, Section 10.08.010 regulates parking on public streets, alleys, parking strips, sidewalks and pedestrian lanes of the City for a continuous period longer than 24 hours; and

WHEREAS, the City has been made aware of persons parking vehicles for extended periods of time within the same block; and

WHEREAS, the City Council desires to amend existing parking regulations in order to eliminate parking for longer than 24 hours within the same block;

WHEREAS, the City council finds that this ordinance benefits the health, safety and welfare of the residents of the City;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Snoqualmie, Washington, as follows:

Section 1. Section 10.08.010 of the Snoqualmie Municipal Code is hereby amended to read as follows:

10.08.010 Parking for 24 hours.

A. No person shall park any automobile, truck, motorcycle or trailer upon any public street, alley, parking strip, sidewalk or regularly established pedestrian lane of the city for a continuous period longer than 24 hours. A vehicle shall be deemed to be parked in violation of this section unless the vehicle is moved to a different block every 24 hours. For purposes of this section, a block is defined as the stretch of roadway between the two closest public street intersections on either end of the stretch. Where a roadway ends, a block is defined as the stretch of roadway between the end of the roadway and the closest public street intersection.

B. In addition to the civil penalty imposed by this chapter, any vehicle parked in violation of this section shall be subject to impoundment as provided in SMC 10.20.050. (Ord. 935 § 2, 2003; Ord. 714 § 1, 1993; Ord. 397 § 2, 1973; Ord. 246 § 2, 1948).

Section 2. Effective Date. This ordinance shall be effective 5 days after passage and publication, as provided by law.

Section 3. Severability. If any one or more section, subsection or sentence of this ordinance is held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this ordinance or the Snoqualmie Municipal Code sections, and the same shall remain in full force and effect.

Section 4. Corrections by City Clerk or code Reviser. Upon approval of the City Attorney, the City Clerk, and either the Community Development Department Director or the Parks and Public Works Department Director, as applicable, code revisers are authorized to make necessary corrections to this ordinance and Snoqualmie Municipal Code sections, including the correction of clerical errors; references to other local, state or federal laws, codes, rules or regulations; or ordinance or Snoqualmie Municipal Code section numbering and section/subsection numbering.

PASSED by the City Council of the City of Snoqualmie, Washington, this ____ day of _____, 2022.

Katherine Ross, Mayor

Attest:

Deana Dean, City Clerk

Approved as to form:

Bob Sterbank, City Attorney