



# PUBLIC SAFETY COMMITTEE & COMMITTEE OF THE WHOLE HYBRID MEETING

Tuesday, February 20, 2024, at 5:00 PM

Snoqualmie City Hall, 38624 SE River Street & Zoom

## COMMITTEE MEMBERS

Chair: Rob Wotton

Councilmembers: Cara Christensen and Catherine Cotton

*This meeting will be conducted in person and remotely using teleconferencing technology provided by Zoom.*

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## CALL TO ORDER & ROLL CALL

## AGENDA APPROVAL

## PUBLIC COMMENTS

## MINUTES

1. Approval of the minutes dated January 16, 2024, and February 5, 2024.

## AGENDA BILLS

## DISCUSSION

2. Fire 4th Quarter 2023 Accreditation Report
3. North Bend Update
4. Chat with the Chiefs Update

## NEW BUSINESS

## ITEMS FOR FUTURE DISCUSSION

## ADJOURNMENT



## PUBLIC SAFETY COMMITTEE REGULAR HYBRID MEETING MINUTES January 16, 2024

*This meeting was conducted in person and remotely using teleconferencing technology provided by Zoom.*

### CALL TO ORDER & ROLL CALL

Chair Wotton called the meeting to order at 5:00 pm.

**Committee Members:** Councilmembers Rob Wotton, Cara Christensen, and Catherine Cotton.

Mayor Katherine Ross was also present.

**City Staff:**

Mike Chambless, City Administrator; Brian Lynch, Police Chief; Mike Bailey, Fire Chief; Deana Dean, City Clerk; Michael Liebetrau, Police Evidence and Records Technician; and Jimmie Betts, IT Support.

Chair Wotton began by thanking CM Christensen for her leadership of this committee and welcomed CM Cotton.

**AGENDA APPROVAL:** The agenda was approved as presented.

### PUBLIC COMMENTS:

- Paul Sweum, of Snoqualmie, spoke regarding public safety on the streets and behavior of drivers on Curtis.
- Heather Palmerini, of Snoqualmie, spoke regarding safety while walking and driving; adding lit crosswalks where visibility is poor and dogs off leashes.

### MINUTES

1. The minutes dated January 2, 2024, were approved as presented.

**AGENDA BILLS:** There were no agenda bills.

### DISCUSSION:

2. Committee Work Priorities for 2024. Chair Wotton opened the discussion and asked committee members for proposed work plan items. CM Christensen provided the following for police: making sure police and fire fully staffed now and, in the future; additional speed enforcement particularly in school zones; community outreach; monitor overdoses and the fentanyl crisis; monitor Echo Glen to ensure meetings continue to occur and that Snoqualmie is involved to keep our residents as safe as possible. She then provided the following for fire: ensure responsiveness to climate change and increased risks of wildland fires; monitor new builds and safety in low-income housing. CM Cotton provided the following: street safety and speed limits; staffing and incentives for hiring and retention; keeping up with other departments; Echo Glen and other things important to the community. CM Wotton added the possibility of a joint public safety meeting with the City of North Bend. CM Cotton added the possibility of teaching

an opioid class to Council. Chief Bailey added items for the fire department including accreditation, strategic plan, apparatus replacement, Comprehensive Emergency Management Plan, and wildland. Discussion followed. Chief Lynch added items for the police department including an ordinance addressing abuse of the 911 system, annual report sometime in February, LEMAP study through WASPC in May which will begin the accreditation process, extension of police services contract with North Bend, adding staff positions, starting a traffic school, ensuring monthly Echo Glen meetings occur, and joint public safety committee meetings. Mayor Ross noted the importance of the accreditation process for both fire and police including the LEMAP study for police, the budgeting process, emergency operations center, and contract negotiations.

**NEW BUSINESS:** There was no new business.

**ITEMS FOR FUTURE DISCUSSION:** There were no items for future discussion.

**ADJOURNMENT** - The meeting was adjourned at 5:51 pm.

*Minutes taken by Deana Dean, City Clerk.*

*Recorded meeting audio is available on the City website after the meeting.*

*Minutes approved at the \_\_\_\_\_ Public Safety Committee Meeting*



# PUBLIC SAFETY COMMITTEE REGULAR HYBRID MEETING MINUTES February 5, 2024

*This meeting was conducted in person and remotely using teleconferencing technology provided by Zoom.*

## CALL TO ORDER & ROLL CALL

Chair Wotton called the meeting to order at 5:00 pm.

**Committee Members:** Councilmembers Rob Wotton, Cara Christensen, and Catherine Cotton (remote).

Mayor Katherine Ross and Councilmember Benson were also present.

### City Staff:

Mike Chambless, City Administrator; Brian Lynch, Police Chief; Deana Dean, City Clerk; Michael Liebetrau, Police Evidence and Records Technician; Mike Bailey, Fire Chief; and Jimmie Betts, IT Support.

**AGENDA APPROVAL:** The agenda was approved as presented.

**PUBLIC COMMENTS:** There were no public comments.

## MINUTES

1. The minutes dated January 16, 2024, were not addressed and will be added to the February 20, 2024, meeting.

**AGENDA BILLS:** There were no agenda bills.

## DISCUSSION:

2. King County Superior Court – Juvenile Court Services Presentation [Commercial Sexual Exploitation – Identification Tool (CSE-IT)]. King County Councilmember Sarah Perry spoke to this item and introduced Kelly Mangiaracina, CSEC Policy and Program Manager from King County Superior Court – Juvenile Court Services, who provided a presentation with an overview of the program and universal screening tool. Discussion followed.

**NEW BUSINESS:** There was no new business.

**ITEMS FOR FUTURE DISCUSSION:** There were no items for future discussion.

**ADJOURNMENT** - The meeting was adjourned at 5:53 pm.

*Minutes taken by Deana Dean, City Clerk.*

*Recorded meeting audio is available on the City website after the meeting.*

*Minutes approved at the \_\_\_\_\_ Public Safety Committee Meeting*



CITY OF SNOQUALMIE  
FIRE DEPARTMENT

# QUARTERLY REPORT

PERFORMANCE FROM  
OCT - DEC 2023



# ABOUT

THE SNOQUALMIE FIRE DEPARTMENT IS A DEDICATED GROUP OF COMMUNITY SERVANTS COMMITTED TO CONTINUOUS IMPORVEMENT AND EXCELLENCE.

The Snoqualmie Fire Department serves the residents and visitors to the City of Snoqualmie and surrounding area. The fire department responded to 1,611 incidents in 2022 from its centrally located fire station. The department is staffed with thirteen career firefighter/EMTs and sixteen volunteer EMS or fire responders.

The Department is one of seven accredited fire departments in the State of Washington, and the only volunteer / career fire department. Across the United States there are 301 accredited agencies that cover 12% of the US population. Only 1% of the Nation's fire departments are accredited. Snoqualmie will be re-applying for accreditation in early 2024, with a hearing date set for August of 2024.



# WORK PLAN

OCT - DEC 2023

This section tracks the progress on the Department's Work Plan. This section is derived from the Department's strategic plan and other Mayoral and Council priorities. The work plan is not a daily work tracker, rather it focuses on the highly important and overarching community driven goals. The work plan is a living document, but designed to accomplish goals in a strategic and efficient manner.

**Completed**

**In progress**

**Scheduled in future qtr.**

**Paused**

	GOAL	STATUS
	Obj. 1A2: Identify and gain city council approval for new revenue stream(s)	<p>Completed</p> <ul style="list-style-type: none"> <li>• Council adopted Increased transport fee</li> <li>• Council adopted GEMT program to start 2022</li> </ul>
	Obj. 3A1: Support our community partners (schools, homeowners' associations, businesses and civic groups) by providing disaster/business continuity education, CPR/1st Aid classes & fire safety/extinguisher training.	<p>Completed</p> <ul style="list-style-type: none"> <li>• Following public health guidance, educational classes for the community were restarted 2nd quarter 2022</li> </ul>
	Obj. 3B3: Increase sharing of resources, equipment and administration regionally	<p>Completed</p> <ul style="list-style-type: none"> <li>• Holding a joint volunteer firefighter recruit academy with Fall City.</li> <li>• Shared staffing program continuation</li> <li>• Established morning operational call with neighboring agencies</li> <li>• Policy sharing Knox keys with Fall City and ESFR</li> </ul>
	Obj. 3B1: Improve interagency-interdisciplinary (Law Enforcement, Emergency Management, Private ambulance, Search & Rescue) radio communication interoperability	<p>Ongoing</p> <ul style="list-style-type: none"> <li>• PSERN moving forward (new countywide digital radio system) Set for 4th qtr 2022.</li> <li>• PSERN project delayed until mid 2023 by PSERN project administration.</li> <li>• PSERN project Completed</li> </ul>

# WORK PLAN

CONTINUED

	GOAL	STATUS
	Obj. 2C1: Explore the feasibility, models and cost effectiveness of using part-time paid staffing	<p>Ongoing</p> <ul style="list-style-type: none"> <li>Requested funding in 2023-2024 budget. Was not included as decision package for final budget.</li> <li>Assigned to DC Bailey's workplan for 2023 to explore and make a recommendation</li> <li>Pushed to 2024</li> </ul>
	Obj 3C1: Engage in local business "welcome Wagon" programs to prove intro to fire dept services and business training classes available.	Moved to 2024
	Obj. 2A1: Create a fire development standard to provide builders and developers with specific fire protection guidance and requirements during the design phase.	Moved to 2024
	Obj. 1C1: Secure additional staff for a dedicated full time basic life support (BLS) transport unit.	Paused. No support for additional staffing at this time.
	Obj. 1C4: Obtain a light duty fire suppression rapid response vehicle.	Paused to focus on ladder truck and engine replacement.
	Obj. 2B4: Explore development of a regional fire authority with willing local partners.	<p>Paused</p> <ul style="list-style-type: none"> <li>Multiple meetings with Fall City in previous years has not realized this goal.</li> <li>Little interest from Council to pursue at this time.</li> <li>Goal will be re-evaluated during next strategic plan period.</li> </ul>



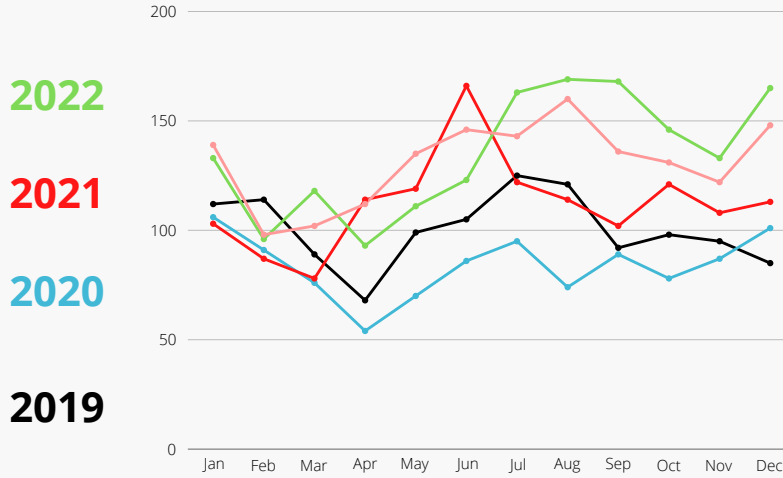
# WORK PLAN

CONTINUED

	GOAL	STATUS
	Obj: Hold a workshop with Public Safety Committee in 4th qtr 2023 to review objectives from previous strategic plan and provide recommendation for continuation of plan 2023-2025	<ul style="list-style-type: none"><li>• Held discussion with PSC regarding need and plan late 2023</li><li>• Follow up meeting needed in 2024 to finalize document</li></ul>

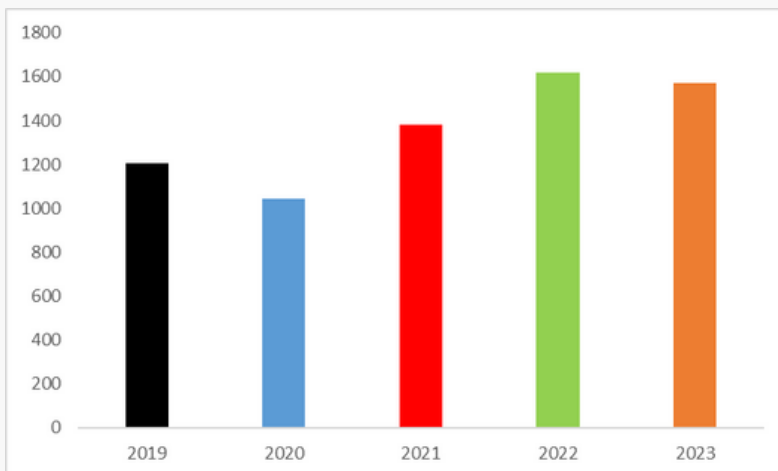
# INCIDENTS

**2023** Incidents Per Month



Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2019	112	114	89	68	99	105	125	121	92	98	95	85
2020	106	91	76	54	70	86	95	74	89	78	87	101
2021	103	87	78	114	119	166	122	114	102	121	108	113
2022	133	96	118	93	111	123	163	169	168	146	133	165
2023	139	98	102	112	135	146	143	160	136	131	122	148

Incidents Per Year

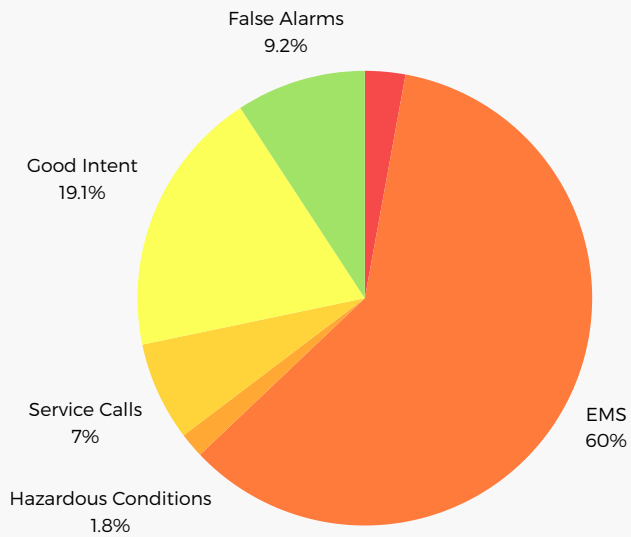


2019	2020	2021	2022	2023
1203	1044	1380	1611	1572

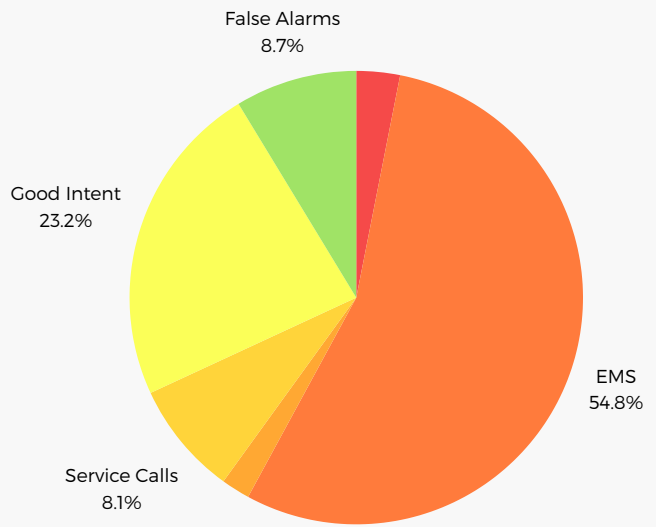
# INCIDENTS

CONTINUED

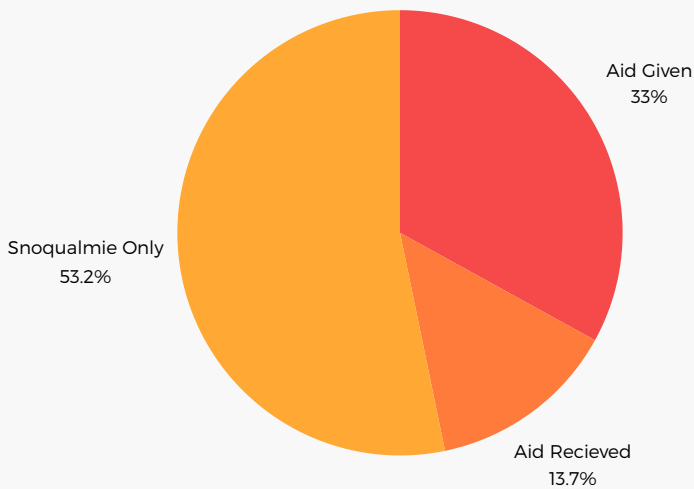
### 2023 Total Annual Incidents by type



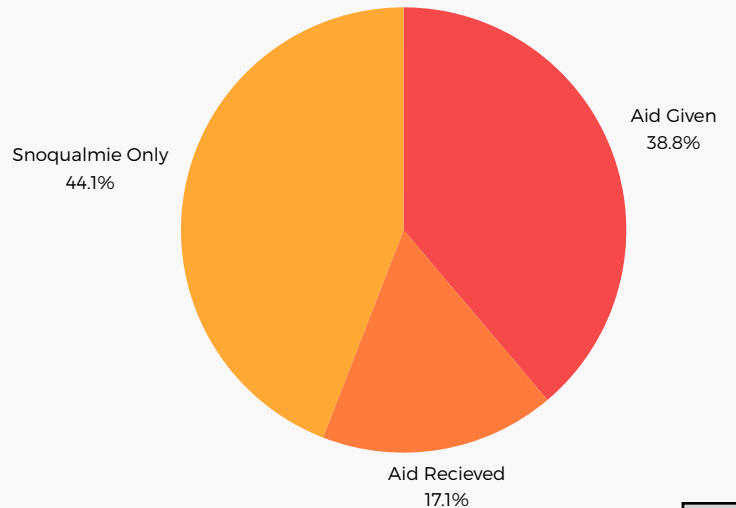
### 2022 Total Annual Incidents by type



### 2023 Annual Mutual Aid Given/Received



### 2022 Annual Mutual Aid Given/Received



# PERFORMANCE MEASURES

## OCT - DEC 2023

The fire department tracks multiple performance measures to evaluate the agency's response to calls for service in our jurisdiction. These measures are compiled quarterly, and are compared to the previous year's data to look for trends and areas of improvement. Two of the performance measures that are evaluated are turnout times and travel times.

Turnout time is the time from when the call is received by the station to when the unit goes en-route. This time is influenced by factors such as location of personnel within the station, time of day, and whether the crew needs to don protective gear before responding.

Travel time is the amount of time it takes the unit to arrive on scene after leaving the station. This time is influenced by factors such as distance from the station, traffic patterns and weather conditions.

# PERFORMANCE MEASURES

## TURNOUT TIME

### APPARATUS TURNOUT TIMES 2023

	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Total
0:0-0:29	31	17	12	9	27	22	26	26	22	17	13	21	243
0:30-0:59	48	30	32	45	44	52	41	44	42	34	43	41	496
1:00-1:29	27	38	32	36	36	46	43	47	41	52	36	53	487
1:30-1:59	19	7	11	12	18	11	20	24	20	18	13	20	193
2:00-2:59	4	2	4	1	0	1	3	5	3	4	9	4	40

### 90TH PERCENTILE (MM:SS)

Quarter	2021	2022	2023
1st Qtr	1:44	1:38	1:36
2nd Qtr	1:37	1:36	1:33
3rd Qtr	1:35	1:39	1:43
4th Qtr	1:37	1:39	1:46

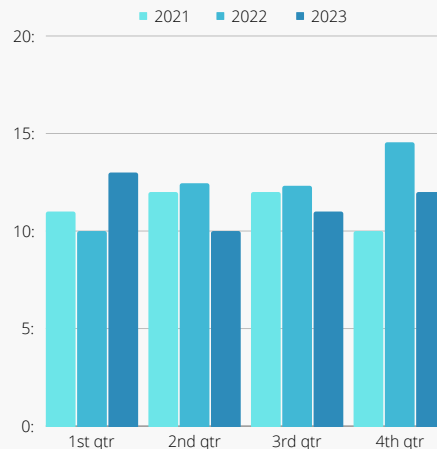
# PERFORMANCE MEASURES

## TRAVEL TIME

APPARATUS TRAVEL TIMES 2023													
	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Total
0:00-3:59	30	30	17	19	17	25	39	33	27	30	20	37	324
4:00-7:59	45	35	41	21	29	32	35	56	46	50	41	55	486
8:00-11:59	17	7	9	4	8	6	21	21	20	12	20	17	162
12:00-15:59	5	3	7	0	2	5	7	6	8	4	6	5	58
16:00-19:59	3	7	1	0	1	2	5	3	4	9	4	5	44
20:00-23:59	0	1	1	0	0	1	0	0	0	0	1	0	4

## 90TH PERCENTILE (MM:SS)

Quarter	2021	2022	2023
1st Qtr	11:13	10:55	13:38
2nd Qtr	12:15	12:45	10:32
3rd Qtr	12:13	12:32	11:52
4th Qtr	10:44	14:55	12:27



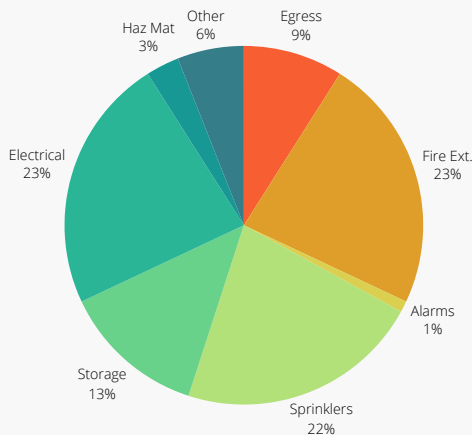
# FIRE INSPECTIONS

OCT - DEC 2023

Beginning in 2017 the fire department began performing the majority of the fire and life safety inspections for businesses in the city. The building department has the overall responsibility and handles the more complex inspections, but the two departments work together to complete inspections as well as provide advice and resources for discrepancies found. Occupancies are inspected on a rotating 3-year basis, based upon risk and occupancy type. High risk occupancies get inspected annually, moderate risk occupancies on a biennial cycle, and low-risk every three years. The most common violations found are extension cords being used improperly, faulty emergency lighting, and extinguishers missing or improperly maintained. Inspections are assigned to the crews quarterly, with each shift being responsible for the initial and re-inspections.

INSPECTIONS COMPLETED				
1st Qtr	2nd Qtr	3rd qtr	4th qtr	Year to Date
61	70	19	38	188

## Most Common Violations (Compiled annually)



### Violation Definitions

- Egress - Egress blocked or not marked
- Fire Extinguishers - out of date, not enough, not right type
- Alarms - alarm system not inspected annually
- Sprinklers - sprinkler system not inspected annually
- Storage - improper storage, too close to ceiling or panel
- Electrical - extension cords used for permanent wiring
- HazMat - Improper storage
- Other- Violation not normally seen

# PROPERTY LOST / SAVED

OCT - DEC 2023

For reporting purposes, fire loss is broken into two categories: property and contents. Property describes physical properties such as cars, house, etc. Contents describe items that are not part of the structure but perish in the incident. Both categories are combined together to determine total property loss, and more importantly, total property saved.

## 2023 4th Quarter Fire Loss

Incident Date	Property Value	Property Loss	Content value	Content Loss
10/22/23	\$826,000	\$500	\$41,300	\$500
Totals	\$826,000	\$500	\$41,300	\$500

## 2023 Annual Property Saved

Property Risked	Property Saved	Percentage Saved
\$5,671,701	\$4,793,501	84.52%