FINANCE & ADMINISTRATION COMMITTEE & COMMITTEE OF THE WHOLE HYBRID MEETING

Tuesday, November 08, 2022, at 6:30 PM

Snoqualmie City Hall, 38624 SE River Street & Zoom

COMMITTEE MEMBERS
James Mayhew, Chair
Councilmembers: Cara Christensen and
Bryan Holloway

This meeting will be conducted in person and remotely using teleconferencing technology provided by Zoom.

Join by Telephone: To listen to the meeting via telephone, please call **253.215.8782** and enter Webinar ID **880 1897 0598** and Password **1830050121** if prompted.
Press *9 to raise your hand to speak. Raising your hand signals the meeting moderator that you have a comment.
Press *6 to mute and unmute.

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1) Click this **link**
2) If the Zoom app is not installed on your computer, you will be prompted to download it.
3) If prompted for Webinar ID, enter **880 1897 0598**; Enter Password **1830050121**
4) Please confirm that your audio works prior to participating.

CALL TO ORDER & ROLL CALL

AGENDA APPROVAL

PUBLIC COMMENTS

MINUTES

1. Approval of the minutes dated October 18, 2022

APPROVAL OF WARRANTS / CLAIMS

2. Consideration of Claims Approval Report dated November 14, 2022

AGENDA BILLS *(After F&A review, the agenda bill may be placed on the next City Council Meeting Agenda.)*

3. **AB22-076:** 2023-2024 Biennial Budget

   Proposed Action: No action. Review of proposed budget.

4. **AB22-152**: The Increase Ordinance (Certifying an Increase in Property Taxes)

   Proposed Action: Move to adopt Ordinance No. 1268 certifying an increase in the regular property tax revenue for the fiscal year commencing January 1, 2023 on all property both real and personal in the City of Snoqualmie which is subject to taxation for the purpose of paying sufficient revenue to carry on the departments of the City for the ensuing year; and providing for severability and an effective date.

5. **AB22-153**: The Property Tax Levy Ordinance (Levying Property Taxes)

   Proposed Action: Move to adopt Ordinance No. 1270 levying regular property taxes for the fiscal year commencing January 1, 2023 on all property both real and personal in the City of Snoqualmie

which is subject to taxation for the purpose of paying sufficient revenue to carry on the departments of the City for the ensuing year; and providing for severability and an effective date.

6. **AB22-150**: 2023 Salary Schedule for Non-Represented Management & Professional Employees

   Proposed Action: None at this time.

7. **AB22-156:** Benefit Updates for Non-Represented M&P Employee Group

   Proposed Action: None at this time.

8. **AB22-158:** Retention Bonuses for Eligible Employees

   Proposed Action: Approve Resolution (provided at later date) authorizing retention bonus payments to eligible employees employed as March 1, 2020 through November 30, 2022.

DISCUSSION

9. File Local (Business Licensing & B&O Tax Portal)
10. Finance & Administration Work Plan Update

CITY COUNCIL AGENDA REVIEW

11. Review Draft City Council Agenda dated November 14, 2022
12. Review Draft Special City Council Agenda dated November 15, 2022

ADJOURNMENT

FINANCE & ADMINISTRATION COUNCIL COMMITTEE & COMMITTEE OF THE WHOLE HYBRID MEETING MINUTES OCTOBER 18, 2022

This meeting was conducted in person and remotely using teleconferencing technology provided by Zoom

CALL TO ORDER

Committee Chair Mayhew called the meeting to order 6:38pm

Committee Members: Chair James Mayhew, Councilmember Cara Christensen, Councilmember Holloway. Also, present were Mayor Ross and Councilmember Benson

City Staff:
Mike Sauerwein, City Administrator
Bob Sterbank, City Attorney
Jen Ferguson, Finance Director
Drew Bouta, Budget Manager
Carson Hornsby, Management Analyst/Acting City Clerk
Jimmie Betts, IT Systems Support

AGENDA APPROVAL: The committee approved the agenda as presented.

PUBLIC COMMENTS - There was no public comment.

MINUTES

1. Committee approved the minutes from the Oct. 4, 2022, Finance and Administration meeting.

APPROVAL OF WARRANTS / CLAIMS

2. Claims Approval Report dated Oct. 24, 2022, was approved for the Oct. 24 City Council consent agenda.

AGENDA BILLS

2. **AB22-151:** Ordinance 1269 Amending SMC 13.12.040(G) to Establish a Payment Plan Program for Delinquent Utility Accounts: Move to full council agenda on Oct. 24 with first reading waived; additionally, define in the ordinance "prolonged duration."

3. **Placeholder:** End of Emergency Proclamation: Overview of process to end Emergency Proclamation related to the COVID-19 pandemic.

DISCUSSION

4. **ERP Tyler/Munis Project Update:** Committee was provided an update regarding the implementation of the Tyler/Munis project by Project Manager Sarah Reeder.

CITY COUNCIL MEETING AGENDA REVIEW

5. **Oct. 19, 2022 Special City Council Meeting Agenda:** Approved

6. **Oct. 24, 2022 City Council Meeting:** Approved as amended below.
   [Executive session taken at 7:40pm for 5 minutes with City Attorney, City Administrator, and Mayor regarding RCW 30.110(1)(i)(III). Open session resumed at 7:45pm.]
   - ABA22-074 moved to F&A committee reports.
   - Add Legislative Priorities Discussion to COW reports.
   - Add public comment section specifically for proposed Snoqualmie Mill Development Agreement under public comments.
   - AB22-114 moved to follow consent agenda.
   - AB22-098 moved to follow AB22-114.
   - 10/24 CC agenda approved as amended.

7. **Nov. 1, 2022 Special City Council Meeting:** Approved

AGENDA BILLS (Continued)

- **AB22-076: 2023-2024 Biennial Budget**

  Budget Manager Drew Bouta provided a Biennial Budget introduction. City Administrator Sauerwein presented a budget overview of the following departments/divisions: Executive, City Clerk's Office, Communications. Mr. Bouta also presented on Biennial Budget topics: Review of Cost Allocation Plan and Budgetary Assumptions. Finance Director Ferguson provided an overview of AB22-150, 2023 Salary Schedule for Non-Represented Management & Professional Employees.

ADJOURNMENT

Committee Chair Mayhew adjourned the meeting at 9:23pm.

Attest:

_____
James Mayhew, Committee Chair

_____
Carson Hornsby, Acting City Clerk

DRAFT

FINANCE DEPARTM

38624 SE River Street
PO Box 987
Snoqualmie, WA 98065

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To: **City Council**
Finance & Administration Committee

From: **Jennifer Ferguson, Director of Finance**

Date: **November 14, 2022**

Subject: **CLAIMS REPORT - Approval of payment for the period:**
October 13, 2022 – October 31, 2022 and ACH October 11, 2022 – October 31, 2022.

BACKGROUND

Per RCW 42.24.080, all claims presented against the city by persons furnishing materials, rendering services, or performing labor must be certified by the appropriate official to ensure that the materials have been furnished, the services rendered, or the labor performed as described, and that the claims are just, due, and unpaid obligations against the city, before payment can be made. Expedited processing of the payment of claims when certain conditions have been met allows for the issuance of warrants or checks in payment of claims before the legislative body has acted to approve the claims when: (1) the appropriate officers have furnished official bonds; (2) the legislative body has adopted policies that implement effective internal control; (3) the legislative body has provided for review of the documentation supporting the claims within a month of issuance; and (4) that if claims are disapproved, they shall be recognized as receivables and diligently pursued. The City of Snoqualmie meets all requirements of this state law.

Pursuant to Snoqualmie Municipal Code (SMC) Chapter 3.85, all Claims, Demands and Vouchers against the city, provides that the Finance Director or his/her designee will examine all claims prior to payment and provide periodic reporting of the payments to the City Council for final approval. Per SMC 3.85.040, to meet these requirements, the Finance Director schedules payment of claims and payroll for monthly Finance & Administration Committee review followed by full City Council approval on the consent agenda. Per SMC 3.85.050, documentation supporting claims paid and the Finance Director's written report are made available to all city council members at City Hall for 48 hours prior to the Finance and Administration Committee meeting. Following the 48-hour review period, the Finance and Administration Committee considers the claims as part of its regular agenda and recommends to the full city council whether to approve or disapprove the claims. Consistent with these requirements, this report seeks City Council approval of payment of claims and payroll batches, if applicable for the period of:

October 13, 2022 – October 31, 2022
ACH October 11, 2022 – October 31, 2022

ANALYSIS

All payments made during these periods were found to be valid claims against the city. Details are available in documentation provided for City Council review prior to the Finance and Administration Committee meeting. The City's internal controls include certification of the validity of all expenditures by the appropriate department and an internal audit conducted by designated finance department staff who review all claims and payroll payments. Staff performs system validation and exception reviews to validate payroll records. The Finance Director performs a random sampling review of supporting documentation for claims payments to ensure validity, as well as regularly reviews its processes to ensure appropriate internal controls are in place. The City issues disbursements for claims and payroll via the following methods:

- Warrants. Paper negotiable instruments, very much like, although legally distinct from, checks
- Electronic Funds Transfer (EFT). EFTs are electronic banking transactions (no paper instrument) of two basic types: (1) Automated Clearing House (ACH) for Electronic Fund Transfer (EFT) and (2) Wire Transfers a direct transfer between bank accounts

The following table summarizes the claims and payments authorized by the Finance Director:
The foregoing amounts were budgeted in the 2021-2022 biennial budget, and sufficient funds to cover these payments, as appropriate.

CITY OF SNOQUALMIE
Disbursements for Council Approval
Claims, Payroll and Miscellaneous

CLAIMS

		Warrants			ACH		
Batch ID	Date	From #	Thru #	Amount	Qty	Amount	CLAIMS TOTAL
44	10/13/2022	59293	59334	$ 839,483.88			$ 839,483.88
45	10/20/2022	59335	59421	$ 228,900.17			$ 228,900.17
46	10/27/2022	59422	59467	$ 215,690.49			$ 215,690.49
							$ -
							$ -
							$ -
						Grand Total	**$ 1,284,074.54**

MISCELLANEOUS DISBURSEMENTS

Date	Description	ACH Amount	Wire Amount	MISC TOTAL
10/14/2022	New Firefighter HRA/VEBA Contribution	$ 1,189.00		$ 1,189.00
10/11/2022	Navia - 2022 FSA Plan Reimbursements	$ 25.00		$ 25.00
10/11/2022	Navia - 2022 HRA Plan Reimbursements	$ 3,926.44		$ 3,926.44
10/18/2022	Navia - 2022 HRA Plan Reimbursements	$ 3,506.61		$ 3,506.61
				$ -
				$ -
			Grand Total	**$ 8,647.05**

PAYROLL (including Payroll Benefits)

		Warrants			ACH		
Batch ID	Date	From #	Thru #	Amount	Qty	Amount	PAYROLL TOTAL
D10-2022	10/14/2022				73	$ 141,455.00	$ 141,455.00
P10-2022	10/31/2022	72749	72750	$ 2,557.77	110	$ 558,460.59	$ 561,018.36
PV10-2022	10/31/2022	59468	59481	$ 78,033.27	8	$ 597,369.58	$ 675,402.85
							$ -
						Grand Total	**$ 1,377,876.21**

Total **$ 2,670,597.80**

The following claims and payments were objected to by Finance Director: **NONE**
(Itemize claims/demands amounts and circumstances, and summarize reasons for objection]

I, the undersigned, do hereby certify under penalty of perjury that the claims and payroll warrant and/or checks itemized above were issued to pay just, due, and unpaid obligations of the City of Snoqualmie for materials furnished, services rendered, or labor performed, and that I am authorized to authenticate and certify the foregoing.

Jennifer Ferguson 11/1/2022

Jennifer Ferguson, Director of Finance Date
Auditing Officer

FINANCE & ADMINISTRATION COMMITTEE RECOMMENDATION

[] Approve payment of claims and payroll as documented in this report. Submit to Council consent agenda
[] Do not approve and provide alternate direction to staff

James Mayhew, Mayor Pro Tem/Committee Chair Date

Accounts Payable

Blanket Voucher Approval Document

User: TWood
Printed: 10/19/2022 - 7:46AM
Warrant Request Date: 10/13/2022
DAC Fund:

Batch: 00003.10.2022 - 10-13-22 Check Run

City of Snoqualmie
Claims presented to the City to be paid in the amount of $ 839,483.88,
for claims warrants numbered 59293 through 59334 & dated 10-13-22.

Line	Claimant	Voucher No.	Amount
1	911 SUPPLY INC	000059293	1,509.15
2	ACROSS THE STREET PRODUCTIONS	000059294	637.49
3	AFTERMATH	000059295	300.00
4	AMAZON CAPITAL SERVICES	000059296	174.94
5	BRUCE DEES & ASSOCIATES	000059297	2,040.00
6	BUTLER,STEPHANIE	000059298	217.40
7	CARMICHAELS TRUE VALUE HARDWARE	000059299	162.62
8	CENTURYLINK PD	000059300	1,438.06
9	CITY OF SNOQUALMIE UB	000059301	67,295.99
10	Complete Office (PD Acct.)	000059302	90.24
11	CONCOURSE FINANCIAL GROUP AGENCY INC	000059303	2,000.00
12	Corporate Payment Systems	000059304	3,436.06
13	CRYSTAL-RAINIER,HIMITSU TERIYAKI	000059305	8,959.76
14	Diamond,Barbara	000059306	2,187.50
15	Dooley Enterprises, Inc.	000059307	11,108.99
16	Grainger	000059308	324.52
17	Hargis Engineers	000059309	5,850.00
18	Henderson,Kyla	000059310	81.70
19	Holmes,Tom	000059311	30.00
20	JOHN B LYNCH	000059312	900.00
21	Knutsen,Gerald	000059313	42.00
22	LN Curtis & Sons	000059314	121.90
23	Matzke Polygraph, LLC	000059315	150.00
24	Minuteman Press	000059316	2,419.31
25	Naegeli Deposition & Trial	000059317	1,610.50
26	Navia Benefit Solutions	000059318	50.00
27	Nordvind Company, LLC	000059319	88,612.52
28	North Bend Auto Parts, Inc. (Gen.)	000059320	18.54
29	Northwest Cascade	000059321	561,780.25
30	Public Safety Testing	000059322	2,081.10
31	Puget Sound Energy	000059323	24,277.61
32	Robert Half	000059324	9,009.54
33	Snoqualmie Valley School Dist. #410	000059325	22,181.36
34	SwiftComply	000059326	3,294.23
35	The Seattle Times	000059327	539.66
36	The Workwear Place	000059328	250.42
37	Turnbull,Allison	000059329	2,825.00
38	Valley Defenders, PLLC	000059330	8,250.00
39	Verizon (PD)	000059331	1,824.27
40	VisionQuest Window Cleaning, Inc.	000059332	950.00
41	Western Equipment	000059333	385.51
		Page Total:	$839,418.14

Line	Claimant	Voucher No.	Amou
42	Wood,Tami	000059334	65.74
		Page Total:	$65.74
		Grand Total:	$839,483.88

Accounts Payable

Check Detail

User: TWood
Printed: 10/19/2022 - 9:35AM

Check Number	Check Date	Amount

911 supp - 911 SUPPLY INC Line Item Account

59293 10/13/2022

Inv CM-2-1914

Line Item Date	Line Item Description	Line Item Account	
09/20/2022	return on original invoice INV-2-19584	014-08-012-521-22-31-050	-505.42
09/20/2022	return on original invoice INV-2-19584	001-08-009-521-22-31-050	-186.58

Inv CM-2-1914 Total -692.00

Inv INV-2-18886

Line Item Date	Line Item Description	Line Item Account	
05/21/2022	polo & boots Schulgen, N	001-08-009-521-22-31-050	278.77

Inv INV-2-18886 Total 278.77

Inv INV-2-21136

Line Item Date	Line Item Description	Line Item Account	
08/19/2022	body armor Meadows, J	001-08-009-521-22-31-050	1,659.95

Inv INV-2-21136 Total 1,659.95

Inv INV-2-21137

Line Item Date	Line Item Description	Line Item Account	
08/19/2022	name plate Meadows, J	001-08-009-521-22-31-050	16.34

Inv INV-2-21137 Total 16.34

Inv INV-2-22415

Line Item Date	Line Item Description	Line Item Account	
09/20/2022	training guns blue guns	001-08-009-521-50-35-900	121.95

Inv INV-2-22415 Total 121.95

Inv INV-2-22418

Line Item Date	Line Item Description	Line Item Account	
09/27/2022	long sleeve uniform shirt Spears, J	001-08-009-521-22-31-050	124.14

Inv INV-2-22418 Total 124.14

59293 Total: 1,509.15

911 supp - 911 SUPPLY INC Total: 1,509.15

across - ACROSS THE STREET PRODUCTIONS Line Item Account
59294 10/13/2022
Inv INV12367

Line Item Date	Line Item Description	Line Item Account	
09/29/2022	Blue Card CE renewal & discount	511-25-054-518-50-41-000	637.49

Inv INV12367 Total 637.49

59294 Total: 637.49

across - ACROSS THE STREET PRODUCTIONS Total: 637.49

afmath - AFTERMATH Line Item Account
59295 10/13/2022
Inv JC022-7453

Line Item Date	Line Item Description	Line Item Account	
09/26/2022	holding cell clean up	001-08-009-521-22-41-000	300.00

Inv JC022-7453 Total 300.00

59295 Total: 300.00

afmath - AFTERMATH Total: 300.00

amzoncap - AMAZON CAPITAL SERVICES Line Item Account
59296 10/13/2022
Inv 1HGH-6V9D-7WDV

Line Item Date	Line Item Description	Line Item Account	
09/26/2022	coffee filters & cast iron grates	001-09-014-522-20-31-910	154.61

Inv 1HGH-6V9D-7WDV Total 154.61

Inv 1K7L-11KF-6CYT

Line Item Date	Line Item Description	Line Item Account	
09/26/2022	diswasher pods	001-09-014-522-20-31-340	20.33

Inv 1K7L-11KF-6CYT Total 20.33

59296 Total: 174.94

amzoncap - AMAZON CAPITAL SERVICES Total: 174.94

bda - BRUCE DEES & ASSOCIATES Line Item Account
59297 10/13/2022

Inv 6526

Line Item Date	Line Item Description	Line Item Account	
10/05/2022	playground design	303-12-609-594-76-41-060	2,040.00

Inv 6526 Total 2,040.00

59297 Total: 2,040.00

bda - BRUCE DEES & ASSOCIATES Total: 2,040.00

BUTLER - BUTLER, STEPHANIE Line Item Account
59298 10/13/2022

Inv 9/22

Line Item Date	Line Item Description	Line Item Account	
09/07/2022	duty boots	001-08-009-521-22-31-050	217.40

Inv 9/22 Total 217.40

59298 Total: 217.40

BUTLER - BUTLER, STEPHANIE Total: 217.40

ctv - CARMICHAELS TRUE VALUE HARDWARE Line Item Account
59299 10/13/2022

Inv A305403

Line Item Date	Line Item Description	Line Item Account	
09/21/2022	tools to fix duty firearms for armory	001-08-009-521-50-31-300	14.12

Inv A305403 Total 14.12

Inv B335774

Line Item Date	Line Item Description	Line Item Account	
09/04/2022	operating supplies	001-09-014-522-20-31-910	30.08

Inv B335774 Total 30.08

Inv B336956

Line Item Date	Line Item Description	Line Item Account	
09/21/2022	operating supplies	001-09-014-522-20-31-910	118.42

Inv B336956 Total 118.42

59299 Total: 162.62

ctv - CARMICHAELS TRUE VALUE HARDWARE Total: 162.62

cenlink - CENTURYLINK PD Line Item Account 511-25-054-518-50-42-000

59300 10/13/2022

Inv 5004-09-22

Line Item Date	Line Item Description	Line Item Account	
09/20/2022	PD land lines	511-25-054-518-50-42-000	1,438.06
Inv 5004-09-22 Total			1,438.06
59300 Total:			1,438.06
cenlink - CENTURYLINK PD Total:			1,438.06

cos - CITY OF SNOQUALMIE UB Line Item Account

59301 10/13/2022

Inv 9-22 UB

Line Item Date	Line Item Description	Line Item Account	
10/05/2022	WWTP UTILITIES	402-20-040-535-80-47-300	8,320.02
10/05/2022	STORM WATER UTILITIES	403-22-050-531-30-47-300	165.20
10/05/2022	STREETS DEPT UTILITIES	001-16-035-542-30-47-300	6,264.33
10/05/2022	FIRE DEPT UTILITIES	001-09-014-522-50-47-300	760.07
10/05/2022	MEDIAN IRRIGATION UTILITIES	001-16-035-542-70-47-300	169.04
10/05/2022	WATER DEPT UTILITIES	401-18-037-534-81-47-300	821.11
10/05/2022	POLICE DEPT UTILITIES	001-08-009-521-50-47-300	1,057.07
10/05/2022	CENTRAL SERVICES UTILITIES	511-25-054-518-50-47-300	5,724.52
10/05/2022	PARKS DEPT UTILITIES	001-12-028-576-80-47-300	40,944.35
10/05/2022	IRRIGATION UTILITIES	401-19-039-539-35-47-300	2,881.44
10/05/2022	RIVER WALK UTILITIES	001-13-000-518-20-47-300	188.84
Inv 9-22 UB Total			67,295.99
59301 Total:			67,295.99
cos - CITY OF SNOQUALMIE UB Total:			67,295.99

comp pd - Complete Office (PD Acct.) Line Item Account

59302 10/13/2022

Inv 2154255-0

Line Item Date	Line Item Description	Line Item Account	
08/16/2022	paper towels	511-25-054-518-50-31-340	44.96
08/16/2022	index cards, toner, notebooks, laminating pouches	511-25-054-518-50-31-000	45.28
Inv 2154255-0 Total			90.24
59302 Total:			90.24
comp pd - Complete Office (PD Acct.) Total:			90.24

CONCOU - CONCOURSE FINANCIAL GROUP AGENCY INC Line Item Account

59303 10/13/2022

Inv 8-22

Line Item Date	Line Item Description	Line Item Account	
08/03/2022	2nd Q investment advisory fees	001-06-007-514-23-41-090	2,000.00

Inv 8-22 Total 2,000.00

59303 Total: 2,000.00

CONCOU - CONCOURSE FINANCIAL GROUP AGENCY INC Total: 2,000.00

corppay - Corporate Payment Systems Line Item Account

59304 10/13/2022

Inv 9-22 DM

Line Item Date	Line Item Description	Line Item Account	
09/23/2022	stamps for property claims letters	511-25-054-518-50-42-300	205.50
09/23/2022	desserts for City bbq	001-08-009-521-10-49-100	17.36
09/23/2022	hard case for PD drone, name plates	001-08-009-521-22-31-910	194.88
09/23/2022	film developing	014-08-012-521-22-41-000	27.24
09/23/2022	refreshments for Chief's meeting	001-08-009-521-40-43-000	34.03
09/23/2022	officer search database	001-08-009-521-10-49-200	167.71

Inv 9-22 DM Total 646.72

Inv 9-22 DMC

Line Item Date	Line Item Description	Line Item Account	
09/23/2022	MailChimp	001-07-008-557-20-49-200	25.05

Inv 9-22 DMC Total 25.05

Inv 9-22 MB

Line Item Date	Line Item Description	Line Item Account	
09/23/2022	Bailey, M Fire Chief Assoc	001-09-014-522-45-43-000	286.90
09/23/2022	ferry to Leadership conference	001-09-014-522-45-43-000	20.90
09/23/2022	orange helmets	011-09-014-522-50-35-900	113.18
09/23/2022	ferry to Leadership conference	001-09-014-522-45-43-000	48.65
09/23/2022	Safariland Radio	011-09-014-522-50-35-900	147.02
09/23/2022	food for City pot luck	001-09-014-522-10-49-100	33.21
09/23/2022	Bailey M Fouts J West M Correira M lunch	001-09-014-522-45-43-000	39.02
09/23/2022	West, M Fire Chief Assoc	001-09-014-522-45-43-000	286.90
09/23/2022	Mod Pizza	001-09-014-522-45-43-000	76.69
09/23/2022	Correira, M Fire Chief Association	001-09-014-522-45-43-000	286.90
09/23/2022	Fouts, J Fire Chief Assoc	001-09-014-522-45-43-000	286.90

Inv 9-22 MB Total 1,626.27

Inv 9-22 MC

Line Item Date	Line Item Description	Line Item Account	
09/23/2022	Harvard Business Review	001-09-014-522-10-49-200	13.08

Inv 9-22 MC Total 13.08

Inv 9-22 NW

Line Item Date	Line Item Description	Line Item Account	
09/23/2022	chamber luncheon Arteche, E	130-14-031-558-60-43-000	30.00
09/23/2022	trail map kiosk print	130-14-066-558-70-41-000	286.26
09/23/2022	chamber breakfast, luncheon	001-28-056-571-20-43-000	55.00
09/23/2022	chamber luncheon CM Laase	001-02-002-511-60-43-000	30.00
09/23/2022	chamber luncheon Mayor & City Admin	001-01-001-513-10-43-000	60.00
09/23/2022	Arts Comm Plein Air winner	012-13-115-573-20-31-910	600.00
09/23/2022	staff bbq & staff meeting supplies	001-01-001-513-10-49-100	63.68

Inv 9-22 NW Total 1,124.94

59304 Total: 3,436.06

corppay - Corporate Payment Systems Total: 3,436.06

himitsu - CRYSTAL-RAINIER, HIMITSU TERIYAKI Line Item Account

59305 10/13/2022

Inv ARPA 2022

Line Item Date	Line Item Description	Line Item Account	
10/05/2022	ARPA recipient	150-13-130-558-70-49-461	8,959.76

Inv ARPA 2022 Total 8,959.76

59305 Total: 8,959.76

himitsu - CRYSTAL-RAINIER, HIMITSU TERIYAKI Total: 8,959.76

BJD - Diamond, Barbara Line Item Account

59306 10/13/2022

Inv INTERIM #2

Line Item Date	Line Item Description	Line Item Account	
10/03/2022	Lanham arbitration	001-08-009-521-10-41-104	2,187.50

Inv INTERIM #2 Total 2,187.50

59306 Total: 2,187.50

BJD - Diamond, Barbara Total: 2,187.50

dooley - Dooley Enterprises, Inc. Line Item Account

59307 10/13/2022

Inv 63897

Line Item Date	Line Item Description	Line Item Account	
09/16/2022	9mm ammunition	014-08-012-521-50-31-310	5,554.49
09/16/2022	9mm ammunition	001-08-009-521-50-31-310	5,554.50

Inv 63897 Total 11,108.99

59307 Total:			11,108.99
dooley - Dooley Enterprises, Inc. Total:			11,108.99

grainger - Grainger Line Item Account

59308 10/13/2022

Inv 9453502248

Line Item Date	Line Item Description	Line Item Account	
09/21/2022	storage shed for Williams addition	401-18-037-534-81-31-300	324.52
Inv 9453502248 Total			324.52
59308 Total:			324.52
grainger - Grainger Total:			324.52

hargis - Hargis Engineers Line Item Account

59309 10/13/2022

Inv 169850

Line Item Date	Line Item Description	Line Item Account	
09/30/2022	project 18097.02 8/14-9/10/22	329-13-701-594-18-41-060	5,850.00
Inv 169850 Total			5,850.00
59309 Total:			5,850.00
hargis - Hargis Engineers Total:			5,850.00

henderk - Henderson, Kyla Line Item Account

59310 10/13/2022

Inv 9-22

Line Item Date	Line Item Description	Line Item Account	
09/16/2022	parking, mileage WFOA conference	001-06-007-514-23-43-000	81.70
Inv 9-22 Total			81.70
59310 Total:			81.70
henderk - Henderson, Kyla Total:			81.70

holmt - Holmes, Tom Line Item Account

59311 10/13/2022

Inv 10-22

Line Item Date	Line Item Description	Line Item Account	
10/11/2022	Advance per diem. Lunch for 2 days training.	402-20-040-535-80-43-000	30.00

Inv 10-22 Total			30.00
59311 Total:			30.00
holmt - Holmes, Tom Total:			30.00

LYNCH - JOHN B LYNCH Line Item Account

59312 10/13/2022

Inv 2

Line Item Date	Line Item Description	Line Item Account	
10/03/2022	Gutzler arb witness	001-08-009-521-10-41-104	900.00
Inv 2 Total			900.00
59312 Total:			900.00
LYNCH - JOHN B LYNCH Total:			900.00

knutg - Knutsen, Gerald Line Item Account

59313 10/13/2022

Inv 9-22

Line Item Date	Line Item Description	Line Item Account	
09/16/2022	WFOA Annual Conference	001-06-007-514-23-43-000	42.00
Inv 9-22 Total			42.00
59313 Total:			42.00
knutg - Knutsen, Gerald Total:			42.00

lncs - LN Curtis & Sons Line Item Account 001-09-014-522-20-31-050

59314 10/13/2022

Inv INV635546

Line Item Date	Line Item Description	Line Item Account	
09/27/2022	blue training guns	001-08-009-521-50-35-900	121.90
Inv INV635546 Total			121.90
59314 Total:			121.90
lncs - LN Curtis & Sons Total:			121.90

matzken - Matzke Polygraph, LLC Line Item Account

59315 10/13/2022

Inv 92922

Line Item Date	Line Item Description	Line Item Account	
09/29/2022	polygraph Peter, M	014-08-012-521-22-41-000	150.00

Inv 92922 Total 150.00

59315 Total: 150.00

matzken - Matzke Polygraph, LLC Total: 150.00

mp - Minuteman Press Line Item Account 511-25-054-518-50-31-000

59316 10/13/2022

Inv 89004

Line Item Date	Line Item Description	Line Item Account	
08/18/2022	business cards Christensen, C	001-02-002-511-60-41-000	39.57

Inv 89004 Total 39.57

Inv 89342

Line Item Date	Line Item Description	Line Item Account	
10/03/2022	bus cards Lynch, B Phipps, P Werre, C Kaae, J Moate, D Smith, C	511-25-054-518-50-49-300	546.53

Inv 89342 Total 546.53

Inv 89372

Line Item Date	Line Item Description	Line Item Account	
10/06/2022	9-22 utility billing printing folding & envelopes	402-20-040-535-80-49-300	384.54
10/06/2022	9-22 utility billing printing folding & envelopes	401-18-037-534-81-31-000	226.53
10/06/2022	9-22 utility billing printing folding & envelopes	401-18-037-534-81-49-300	384.54
10/06/2022	9-22 utility billing printing folding & envelopes	403-22-050-531-30-49-300	384.54
10/06/2022	9-22 utility billing printing folding & envelopes	402-20-040-535-80-31-000	226.53
10/06/2022	9-22 utility billing printing folding & envelopes	403-22-050-531-30-31-000	226.53

Inv 89372 Total 1,833.21

59316 Total: 2,419.31

mp - Minuteman Press Total: 2,419.31

naegeli - Naegeli Deposition & Trial Line Item Account

59317 10/13/2022

Inv 15185

Line Item Date	Line Item Description	Line Item Account	
09/26/2022	Gutzler transcript arb	001-08-009-521-10-41-104	1,610.50

Inv 15185 Total 1,610.50

59317 Total: 1,610.50

naegeli - Naegeli Deposition & Trial Total: 1,610.50

navia ap - Navia Benefit Solutions Line Item Account

59318 10/13/2022

Inv 10512393

Line Item Date	Line Item Description	Line Item Account	
09/29/2022	FSA Admin Fees - Sep 2022	001-13-000-518-10-41-000	50.00

Inv 10512393 Total 50.00

59318 Total: 50.00

navia ap - Navia Benefit Solutions Total: 50.00

Norvid - Nordvind Company, LLC Line Item Account

59319 10/13/2022

Inv 5

Line Item Date	Line Item Description	Line Item Account	
09/30/2022	pro svcs 8/29-9/30/22	310-17-501-595-61-63-000	88,612.52

Inv 5 Total 88,612.52

59319 Total: 88,612.52

Norvid - Nordvind Company, LLC Total: 88,612.52

nb autog - North Bend Auto Parts, Inc. (Gen.) Line Item Account

59320 10/13/2022

Inv 961328

Line Item Date	Line Item Description	Line Item Account	
09/01/2022	car cleaning supplies	401-18-037-534-81-31-300	18.54

Inv 961328 Total 18.54

59320 Total: 18.54

nb autog - North Bend Auto Parts, Inc. (Gen.) Total: 18.54

nwcascad - Northwest Cascade Line Item Account

59321 10/13/2022

Inv I0034823

Line Item Date	Line Item Description	Line Item Account	
09/21/2022	billing #2 construction completed thru 8/31/22	417-13-414-594-35-63-000	561,780.25

Inv I0034823 Total 561,780.25

59321 Total:			561,780.25
nwcascad - Northwest Cascade Total:			561,780.25

pstest - Public Safety Testing Line Item Account

59322 10/13/2022

Inv PSTI22-276

Line Item Date	Line Item Description	Line Item Account	
08/23/2022	background investigation Spears, J	014-08-012-521-22-41-000	2,081.10
Inv PSTI22-276 Total			2,081.10
59322 Total:			2,081.10
pstest - Public Safety Testing Total:			2,081.10

pse - Puget Sound Energy Line Item Account 001-08-009-521-50-47-100

59323 10/13/2022

Inv 004220-09-22

Line Item Date	Line Item Description	Line Item Account	
09/29/2022	300000004220 electric wtr dist Sep	401-18-037-534-81-47-100	14,148.99
09/29/2022	300000004220 electric wtr trt Sep	401-18-037-534-82-47-100	10,128.62
Inv 004220-09-22 Total			24,277.61
59323 Total:			24,277.61
pse - Puget Sound Energy Total:			24,277.61

roberth - Robert Half Line Item Account

59324 10/13/2022

Inv 60694835

Line Item Date	Line Item Description	Line Item Account	
09/12/2022	Jain, A week ending 9/9/22	001-16-019-542-90-41-190	142.55
09/12/2022	Jain, A week ending 9/9/22	510-24-019-518-20-41-190	142.55
09/12/2022	Jain, A week ending 9/9/22	403-22-019-531-10-41-190	142.55
09/12/2022	Jain, A week ending 9/9/22	403-22-030-531-90-41-190	142.55
09/12/2022	Jain, A week ending 9/9/22	402-20-019-535-10-41-190	142.55
09/12/2022	Jain, A week ending 9/9/22	401-18-019-534-10-41-190	142.55
09/12/2022	Jain, A week ending 9/9/22	001-12-028-576-80-41-190	142.55
Inv 60694835 Total			997.85

Inv 60793123

Line Item Date	Line Item Description	Line Item Account	
09/27/2022	Jain, A week ending 9/23/22	001-16-019-542-90-41-190	230.00
09/27/2022	Jain, A week ending 9/23/22	403-22-019-531-10-41-190	230.00
09/27/2022	Jain, A week ending 9/23/22	510-24-019-518-20-41-190	227.10

09/27/2022	Jain, A week ending 9/23/22	001-12-028-576-80-41-190	230.00
09/27/2022	Jain, A week ending 9/23/22	403-22-030-531-90-41-190	227.11
09/27/2022	Jain, A week ending 9/23/22	402-20-019-535-10-41-190	230.00
09/27/2022	Jain, A week ending 9/23/22	401-18-019-534-10-41-190	230.00
Inv 60793123 Total			1,604.21

Inv 60825063

Line Item Date	Line Item Description	Line Item Account	
10/04/2022	Walker, J week ending 9-30-22	001-06-007-514-23-41-190	2,726.85
Inv 60825063 Total			2,726.85

Inv 60834390

Line Item Date	Line Item Description	Line Item Account	
10/04/2022	Jain, A week ending 9-30-22	130-14-031-558-60-41-000	1,682.63
Inv 60834390 Total			1,682.63

Inv 60851783

Line Item Date	Line Item Description	Line Item Account	
10/10/2022	Grier, C week ending 10/7/22 general finance	001-06-007-514-23-41-190	1,782.00
10/10/2022	Grier, C week ending 10/7/22 Munis Erp Conversion	502-11-020-518-88-41-190	216.00
Inv 60851783 Total			1,998.00
59324 Total:			9,009.54
roberth - Robert Half Total:			9,009.54

snoq vs - Snoqualmie Valley School Dist. #410 Line Item Account 501-23-051-548-68-32-100

59325 10/13/2022

Inv 9-22

Line Item Date	Line Item Description	Line Item Account	
09/22/2022	School Impact Fees Sept 2022	020-13-000-518-65-10-000	22,181.36
Inv 9-22 Total			22,181.36
59325 Total:			22,181.36
snoq vs - Snoqualmie Valley School Dist. #410 Total:			22,181.36

siftcomp - SwiftComply Line Item Account

59326 10/13/2022

Inv INV-8669

Line Item Date	Line Item Description	Line Item Account	
09/01/2022	backflow subscription support	401-18-037-534-81-41-000	3,294.23
Inv INV-8669 Total			3,294.23

59326 Total:			3,294.23
siftcomp - SwiftComply Total:			3,294.23

seatimes - The Seattle Times Line Item Account

59327 10/13/2022

Inv 30204

Line Item Date	Line Item Description	Line Item Account	
05/26/2022	publication for Centennial Fields project	130-14-031-558-60-41-390	294.36
Inv 30204 Total			294.36

Inv 30383

Line Item Date	Line Item Description	Line Item Account	
05/30/2022	publication for Imagination Station	130-14-031-558-60-41-390	245.30
Inv 30383 Total			245.30
59327 Total:			539.66
seatimes - The Seattle Times Total:			539.66

twwp - The Workwear Place Line Item Account

59328 10/13/2022

Inv 2043

Line Item Date	Line Item Description	Line Item Account	
09/27/2022	clothing allowance Knowles, K	510-24-053-518-20-23-100	115.03
Inv 2043 Total			115.03

Inv 2044

Line Item Date	Line Item Description	Line Item Account	
09/27/2022	clothing allowance Snyder, K	501-23-051-548-68-23-100	135.39
Inv 2044 Total			135.39
59328 Total:			250.42
twwp - The Workwear Place Total:			250.42

turnbull - Turnbull, Allison Line Item Account 511-25-054-518-50-48-200

59329 10/13/2022

Inv 9-22

Line Item Date	Line Item Description	Line Item Account	
09/30/2022	custodial svcs 6/22	511-25-054-518-50-48-200	2,825.00

Inv 9-22 Total			2,825.00
59329 Total:			2,825.00
turnbull - Turnbull, Allison Total:			2,825.00

valleyd - Valley Defenders, PLLC Line Item Account 001-13-117-515-91-41-111

59330 10/13/2022

Inv 9-22

Line Item Date	Line Item Description	Line Item Account	
09/14/2022	Snoqualmie public defender	001-13-117-515-91-41-111	8,250.00
Inv 9-22 Total			8,250.00
59330 Total:			8,250.00
valleyd - Valley Defenders, PLLC Total:			8,250.00

veriz 3 - Verizon (PD) Line Item Account 511-25-054-518-50-42-010

59331 10/13/2022

Inv 9916022017

Line Item Date	Line Item Description	Line Item Account	
08/17/2022	PD cell phones	511-25-054-518-50-42-010	1,824.27
Inv 9916022017 Total			1,824.27
59331 Total:			1,824.27
veriz 3 - Verizon (PD) Total:			1,824.27

visionq - VisionQuest Window Cleaning, Inc. Line Item Account 510-24-053-518-20-48-000

59332 10/13/2022

Inv 584

Line Item Date	Line Item Description	Line Item Account	
09/15/2022	window cleaning City Hall	510-24-053-518-20-48-000	700.00
Inv 584 Total			700.00

Inv 585

Line Item Date	Line Item Description	Line Item Account	
09/15/2022	window cleaning Police station	510-24-053-518-20-48-000	250.00
Inv 585 Total			250.00
59332 Total:			950.00

visionq - VisionQuest Window Cleaning, Inc. Total: 950.00

wed - Western Equipment Line Item Account

59333 10/13/2022

Inv 8074687-00

Line Item Date	Line Item Description	Line Item Account	
09/27/2022	intermittent no start/safety switch malfunction	501-23-051-548-68-48-000	385.51

Inv 8074687-00 Total 385.51

59333 Total: 385.51

wed - Western Equipment Total: 385.51

woodt - Wood, Tami Line Item Account

59334 10/13/2022

Inv 9-22

Line Item Date	Line Item Description	Line Item Account	
09/15/2022	parking and mileage reimb WFOA conference	001-06-007-514-23-43-000	65.74

Inv 9-22 Total 65.74

59334 Total: 65.74

woodt - Wood, Tami Total: 65.74

Total: 839,483.88

Accounts Payable

Blanket Voucher Approval Document

User: TWood
Printed: 10/25/2022 - 1:52PM
Warrant Request Date: 10/20/2022
DAC Fund:

Batch: 00004.10.2022 - 10-20-22 Check Run

City of Snoqualmie
Claims presented to the City to be paid in the amount of $ 228,900.17 ,
for claims warrants numbered 59335 through 59421 & dated 10-20-22 .

Line	Claimant	Voucher No.	Amount
1	911 SUPPLY INC	000059335	2,433.29
2	AHERN RENTALS	000059336	748.55
3	AM TEST INC	000059337	1,645.00
4	AMAZON CAPITAL SERVICES	000059338	146.99
5	Ambalivadakkekandi,Bineesh	000059339	154.29
6	APEX ENGINEERING LLC	000059340	5,500.00
7	ASPECT CONSULTING LLC	000059341	10,555.50
8	Attorney & Notary Supply	000059342	148.81
9	ATWORK! COMMERCIAL ENTERPRISES LLC	000059343	40,761.10
10	BAINBRIDGE ASSOC LLC	000059344	2,395.80
11	Carlson,Timothy & Alyssa	000059345	182.61
12	CASCADE DIESEL & TRUCK REPAIR	000059346	583.67
13	CINTAS	000059347	280.96
14	CITY OF ISSAQUAH FINANCE DEPT	000059348	47,335.17
15	CITY OF NORTH BEND	000059349	1,866.54
16	Complete Office (Fin. Acct.)	000059350	123.36
17	Crystal Springs	000059351	249.71
18	David,Peter	000059352	5.16
19	Evergreen Ford, Inc.	000059353	26.03
20	Ferguson Waterworks #3011	000059354	5,832.51
21	Galls, LLC FD	000059355	58.38
22	Girard Resources & Recycling, LLC	000059356	278.52
23	Grainger	000059357	1,020.60
24	Hach Company, Inc.	000059358	3,374.03
25	HD Fowler Co.	000059359	1,094.58
26	Himpler,Curtis & Donna	000059360	340.09
27	Holub,Jason	000059361	455.00
28	Hopper,Krista	000059362	266.64
29	Huber Technology Inc.	000059363	4,289.88
30	Intoximeters	000059364	1,588.85
31	Issaquah Municipal Court	000059365	6,408.32
32	Joshi,Preeti	000059366	269.39
33	Karavias,Rachel	000059367	185.60
34	Kim,Chieun	000059368	377.46
35	KING COUNTY RADIO COMM SVCS	000059369	2,755.55
36	Kochieva,Larisa	000059370	7.65
37	Lewis & Laws, PLLC	000059371	800.00
38	Lexipol LLC	000059372	6,697.88
39	LN Curtis & Sons	000059373	2,766.88
40	LoudEdge, Inc.	000059374	945.00
41	Macdonald-Miller	000059375	2,259.70
		Page Total:	$157,215.05

Line	Claimant	Voucher No.	Amou
42	Marcinko,Beverly	000059376	231.78
43	McCauley,Reina	000059377	28.50
44	Minuteman Press	000059378	435.60
45	Moberly,Lynn	000059379	6,000.00
46	Navia Benefit Solutions	000059380	376.00
47	North Bend Auto Parts, Inc. (Gen.)	000059381	556.49
48	Occupational Health Centers of WA, P.S.	000059382	1,091.50
49	Office Depot, Inc.	000059383	549.09
50	Owens,Courtney	000059384	69.74
51	Payne,Ron	000059385	161.94
52	PowerDMS, Inc.	000059386	2,722.50
53	Public Health - Seattle & King County	000059387	4,925.41
54	Public Safety Testing	000059388	208.00
55	Puget Sound Energy	000059389	1,602.40
56	Pumptech LLC	000059390	2,599.77
57	R & R Rentals	000059391	149.81
58	Ramos,Jeffrey & Lilian	000059392	391.20
59	Robert Half	000059393	4,602.42
60	Snoqualmie Valley Kiwanis	000059394	150.00
61	Snoqualmie Valley School Dist. #410	000059395	14,916.99
62	Sterbank,Bob	000059396	180.18
63	Stodd,Kristen	000059397	304.61
64	Storm Lake Growers, Inc.	000059398	4,496.37
65	Strauss,Vaughn	000059399	173.91
66	Tenelco Inc.	000059400	4,956.31
67	Tetra Tech Inc.	000059401	2,809.00
68	The Workwear Place	000059402	804.24
69	Thomson Reuters - West Pymt. Center	000059403	205.82
70	TSI - Technical Systems, Inc.	000059404	5,050.00
71	TSI Traffic Signs, Inc.	000059405	85.87
72	Twohig,Michelle	000059406	104.09
73	Uline	000059407	2,544.94
74	Utilities Underground Location Center	000059408	114.81
75	Vermeer Northwest	000059409	50.24
76	WA ST Patrol - B & F Servs	000059410	26.50
77	Wang,Hou Cheng	000059411	9.38
78	Waste Management - AS Payment Agent	000059412	149.02
79	Water Management Laboratories, Inc.	000059413	345.00
80	Westlake Ace Hardware	000059414	1,170.87
81	White,Paul	000059415	156.84
82	WIEBE,NICOLE	000059416	19.54
83	Wilbur-Ellis Company	000059417	2,947.06
84	WIN - 911	000059418	2,347.92
85	Windham,Leland	000059419	321.33
86	Wright,Kerri	000059420	156.84
87	Yu,Liu	000059421	385.29
		Page Total:	$71,685.12
		Grand Total:	$228,900.17

Accounts Payable

Check Detail

User: TWood
Printed: 10/25/2022 - 2:01PM

Check Number	Check Date	Amount
911 supp - 911 SUPPLY INC Line Item Account		
59335	10/20/2022	
Inv INV-2-22527		
Line Item Date: 09/30/2022	Line Item Description: Academy uniform items Spears, J	Line Item Account: 001-08-009-521-22-31-050 — 517.22
Inv INV-2-22527 Total		517.22
Inv INV-2-22562		
Line Item Date: 10/03/2022	Line Item Description: Academy uniform items Spears, J	Line Item Account: 001-08-009-521-22-31-050 — 264.86
Inv INV-2-22562 Total		264.86
Inv INV-2-22629		
Line Item Date: 11/04/2022	Line Item Description: Academy uniform items Spears, J	Line Item Account: 001-08-009-521-22-31-050 — 78.37
Inv INV-2-22629 Total		78.37
Inv INV-2-22630		
Line Item Date: 10/05/2022	Line Item Description: jumpsuit Bruton, S	Line Item Account: 001-08-009-521-22-31-050 — 454.14
Inv INV-2-22630 Total		454.14
Inv INV-2-22689		
Line Item Date: 11/05/2022	Line Item Description: jumpsuit Doucett, D	Line Item Account: 014-08-012-521-22-31-050 — 473.75
Inv INV-2-22689 Total		473.75
Inv INV-2-22711		
Line Item Date: 10/07/2022	Line Item Description: replenishing of nik drug test kits	Line Item Account: 001-08-009-521-50-35-901 — 644.95
Inv INV-2-22711 Total		644.95
59335 Total:		2,433.29
911 supp - 911 SUPPLY INC Total:		2,433.29

ahern - AHERN RENTALS Line Item Account
59336 10/20/2022
Inv 25414964-002

Line Item Date	Line Item Description	Line Item Account	
09/30/2022	outside light & parking light maintenance	510-24-053-518-20-45-100	748.55

Inv 25414964-002 Total 748.55

59336 Total: 748.55

ahern - AHERN RENTALS Total: 748.55

am test - AM TEST INC Line Item Account 402-20-040-535-85-41-000
59337 10/20/2022
Inv 129254

Line Item Date	Line Item Description	Line Item Account	
08/31/2022	3rd party lab	402-20-040-535-85-41-000	1,645.00

Inv 129254 Total 1,645.00

59337 Total: 1,645.00

am test - AM TEST INC Total: 1,645.00

amzoncap - AMAZON CAPITAL SERVICES Line Item Account
59338 10/20/2022
Inv 16KY-QKVQ-Y9L9

Line Item Date	Line Item Description	Line Item Account	
10/07/2022	cell phone case	511-25-054-518-50-42-010	62.05

Inv 16KY-QKVQ-Y9L9 Total 62.05

Inv 197W-VVXX-TP1Y

Line Item Date	Line Item Description	Line Item Account	
10/09/2022	kleenex	511-25-054-518-50-31-000	63.14

Inv 197W-VVXX-TP1Y Total 63.14

Inv 19GL-HYYP-46HY

Line Item Date	Line Item Description	Line Item Account	
10/14/2022	N95 masks for smoke small particulates	403-22-030-531-90-31-050	3.63
10/14/2022	N95 masks for smoke small particulates	402-20-019-535-10-31-050	3.63
10/14/2022	N95 masks for smoke small particulates	001-16-035-542-30-31-050	3.63
10/14/2022	N95 masks for smoke small particulates	401-18-037-534-81-31-050	3.64
10/14/2022	N95 masks for smoke small particulates	501-23-051-548-68-31-050	3.63
10/14/2022	N95 masks for smoke small particulates	001-12-028-576-80-31-050	3.64

Inv 19GL-HYYP-46HY Total 21.80

59338 Total:			146.99
amzoncap - AMAZON CAPITAL SERVICES Total:			146.99

UB*02990 - Ambalivadakkekandi, Bineesh Line Item Account

59339 10/20/2022

Inv

Line Item Date	Line Item Description	Line Item Account	
10/12/2022	Refund Check	401-00-000-213-10-00-000	154.29
Inv Total			154.29
59339 Total:			154.29
UB*02990 - Ambalivadakkekandi, Bineesh Total:			154.29

APEXE - APEX ENGINEERING LLC Line Item Account

59340 10/20/2022

Inv 202201231

Line Item Date	Line Item Description	Line Item Account	
10/12/2022	property line survey work	403-22-030-531-90-41-080	5,500.00
Inv 202201231 Total			5,500.00
59340 Total:			5,500.00
APEXE - APEX ENGINEERING LLC Total:			5,500.00

aspect - ASPECT CONSULTING LLC Line Item Account

59341 10/20/2022

Inv 48261

Line Item Date	Line Item Description	Line Item Account	
10/13/2022	pro svcs ending 9/30/22	417-13-423-594-34-41-070	10,555.50
Inv 48261 Total			10,555.50
59341 Total:			10,555.50
aspect - ASPECT CONSULTING LLC Total:			10,555.50

ansofwa - Attorney & Notary Supply Line Item Account

59342 10/20/2022

Inv 10-22

Line Item Date	Line Item Description	Line Item Account	
10/11/2022	notary license, E&O insurance and renewal	001-04-004-515-31-49-200	148.81

Inv 10-22 Total			148.81
59342 Total:			148.81
ansofwa - Attorney & Notary Supply Total:			148.81

atwork - ATWORK! COMMERCIAL ENTERPRISES LLC Line Item Account

59343 10/20/2022

Inv PS-INV104469

Line Item Date	Line Item Description	Line Item Account	
09/30/2022	facilities landscape maintenance	510-24-053-518-20-48-150	2,886.85
Inv PS-INV104469 Total			2,886.85

Inv PS-INV104470

Line Item Date	Line Item Description	Line Item Account	
09/30/2022	mini parks landscape maintenance	001-12-028-576-80-48-150	17,528.82
Inv PS-INV104470 Total			17,528.82

Inv PS-INV104471

Line Item Date	Line Item Description	Line Item Account	
09/30/2022	stormwater landscape maintenance	403-22-050-531-30-48-150	14,241.80
09/30/2022	right of way landscape maintenance	001-16-035-542-70-48-150	6,103.63
Inv PS-INV104471 Total			20,345.43
59343 Total:			40,761.10
atwork - ATWORK! COMMERCIAL ENTERPRISES LLC Total:			40,761.10

baina - BAINBRIDGE ASSOC LLC Line Item Account

59344 10/20/2022

Inv BAI SNOQ 0006

Line Item Date	Line Item Description	Line Item Account	
06/26/2022	calibrate sensors twice monthly	402-20-040-535-85-48-000	1,197.90
Inv BAI SNOQ 0006 Total			1,197.90

Inv BAI SNOQ 0007

Line Item Date	Line Item Description	Line Item Account	
10/03/2022	calibrate sensors twice monthly	402-20-040-535-85-48-000	1,197.90
Inv BAI SNOQ 0007 Total			1,197.90
59344 Total:			2,395.80

baina - BAINBRIDGE ASSOC LLC Total: 2,395.80

UB*02993 - Carlson, Timothy & Alyssa Line Item Account
59345 10/20/2022

Inv

Line Item Date	Line Item Description	Line Item Account	
10/12/2022	Refund Check	401-00-000-213-10-00-000	182.61

Inv Total 182.61

59345 Total: 182.61

UB*02993 - Carlson, Timothy & Alyssa Total: 182.61

cd&tr - CASCADE DIESEL & TRUCK REPAIR Line Item Account 501-23-051-548-68-31-300
59346 10/20/2022

Inv 92050

Line Item Date	Line Item Description	Line Item Account	
10/11/2022	Block Heaters for Emergency Generators	501-23-051-548-68-31-301	583.67

Inv 92050 Total 583.67

59346 Total: 583.67

cd&tr - CASCADE DIESEL & TRUCK REPAIR Total: 583.67

cintas - CINTAS Line Item Account 511-25-054-518-50-31-000
59347 10/20/2022

Inv 9190830175

Line Item Date	Line Item Description	Line Item Account	
09/01/2022	AED for WRF	402-20-040-535-80-45-200	140.48

Inv 9190830175 Total 140.48

Inv 9194730727

Line Item Date	Line Item Description	Line Item Account	
10/01/2022	AED for WRF	402-20-040-535-80-45-200	140.48

Inv 9194730727 Total 140.48

59347 Total: 280.96

cintas - CINTAS Total: 280.96

coi - CITY OF ISSAQUAH FINANCE DEPT Line Item Account
59348 10/20/2022

Inv 220000394

Line Item Date	Line Item Description	Line Item Account	
09/09/2022	North Bend	014-08-012-521-22-41-511	18,934.07
09/09/2022	Snoqualmie	001-08-009-521-22-41-511	28,401.10

Inv 220000394 Total 47,335.17

59348 Total: 47,335.17

coi - CITY OF ISSAQUAH FINANCE DEPT Total: 47,335.17

conb - CITY OF NORTH BEND Line Item Account

59349 10/20/2022

Inv ILA Snoq-NB #4

Line Item Date	Line Item Description	Line Item Account	
10/11/2022	backflow testing	401-18-037-534-81-41-000	1,866.54

Inv ILA Snoq-NB #4 Total 1,866.54

59349 Total: 1,866.54

conb - CITY OF NORTH BEND Total: 1,866.54

co - Complete Office (Fin. Acct.) Line Item Account 511-25-054-518-50-31-000

59350 10/20/2022

Inv 2166062-0

Line Item Date	Line Item Description	Line Item Account	
10/10/2022	office supplies	511-25-054-518-50-31-000	123.36

Inv 2166062-0 Total 123.36

59350 Total: 123.36

co - Complete Office (Fin. Acct.) Total: 123.36

cryspr - Crystal Springs Line Item Account 001-08-009-521-50-45-000

59351 10/20/2022

Inv 5310053 071722

Line Item Date	Line Item Description	Line Item Account	
07/17/2022	water cooler rental	001-08-009-521-50-45-000	225.38

Inv 5310053 071722 Total 225.38

Inv 5310053 100922

Line Item Date	Line Item Description	Line Item Account	
10/03/2022	water cooler rental	001-08-009-521-50-45-000	24.33

Inv 5310053 100922 Total 24.33

59351 Total:			249.71
cryspr - Crystal Springs Total:			249.71

UB*02974 - David, Peter Line Item Account
59352 10/20/2022
Inv

Line Item Date	Line Item Description	Line Item Account	
10/12/2022	Refund Check	401-00-000-213-10-00-000	5.16
Inv Total			5.16
59352 Total:			5.16
UB*02974 - David, Peter Total:			5.16

ef - Evergreen Ford, Inc. Line Item Account
59353 10/20/2022
Inv 5185248

Line Item Date	Line Item Description	Line Item Account	
10/12/2022	repair parts	501-23-051-548-68-31-301	26.03
Inv 5185248 Total			26.03
59353 Total:			26.03
ef - Evergreen Ford, Inc. Total:			26.03

fei - Ferguson Waterworks #3011 Line Item Account
59354 10/20/2022
Inv 1135288-1

Line Item Date	Line Item Description	Line Item Account	
10/11/2022	water meters	401-18-037-534-81-31-300	5,832.51
Inv 1135288-1 Total			5,832.51
59354 Total:			5,832.51
fei - Ferguson Waterworks #3011 Total:			5,832.51

gallsfd - Galls, LLC FD Line Item Account
59355 10/20/2022
Inv 021683866

Line Item Date	Line Item Description	Line Item Account	
07/19/2022	pants return	001-09-014-522-20-31-050	-250.45

Inv 021683866 Total -250.45

Inv 022202706

Line Item Date	Line Item Description	Line Item Account	
09/23/2022	shield boots & pants	001-09-014-522-20-23-100	308.83

Inv 022202706 Total 308.83

59355 Total: 58.38

gallsfd - Galls, LLC FD Total: 58.38

girard - Girard Resources & Recycling, LLC Line Item Account

59356 10/20/2022

Inv 83973

Line Item Date	Line Item Description	Line Item Account	
09/30/2022	gravel & tippings	401-18-037-534-81-41-000	278.52

Inv 83973 Total 278.52

59356 Total: 278.52

girard - Girard Resources & Recycling, LLC Total: 278.52

grainger - Grainger Line Item Account

59357 10/20/2022

Inv 9436452891

Line Item Date	Line Item Description	Line Item Account	
09/06/2022	electrical outlet covers	001-12-028-576-80-31-300	136.13

Inv 9436452891 Total 136.13

Inv 9437403299

Line Item Date	Line Item Description	Line Item Account	
08/19/2022	storage for safety gear	402-20-040-535-80-31-910	132.07

Inv 9437403299 Total 132.07

Inv 9437403307

Line Item Date	Line Item Description	Line Item Account	
08/19/2022	storage bags for safety gear	402-20-040-535-80-31-910	146.37

Inv 9437403307 Total 146.37

Inv 9445815633

Line Item Date	Line Item Description	Line Item Account	
09/15/2022	scheduling calendar	402-20-040-535-80-31-000	79.32

Inv 9445815633 Total 79.32

Inv 9449290023

Line Item Date	Line Item Description	Line Item Account	
09/19/2022	Padlock to allow police access to restroom	402-20-045-535-65-31-300	505.71

Inv 9449290023 Total 505.71

Inv 9449445288

Line Item Date	Line Item Description	Line Item Account	
09/19/2022	Padlock to allow police access to restroom	402-20-045-535-65-31-300	21.00

Inv 9449445288 Total 21.00

59357 Total: 1,020.60

grainger - Grainger Total: 1,020.60

hci - Hach Company, Inc. Line Item Account
59358 10/20/2022

Inv 13255853

Line Item Date	Line Item Description	Line Item Account	
09/21/2022	probes for ORP	402-20-040-535-85-31-510	3,374.03

Inv 13255853 Total 3,374.03

59358 Total: 3,374.03

hci - Hach Company, Inc. Total: 3,374.03

hdf - HD Fowler Co. Line Item Account
59359 10/20/2022

Inv I6210436

Line Item Date	Line Item Description	Line Item Account	
09/13/2022	backflow assembly	401-18-037-534-81-31-300	1,094.58

Inv I6210436 Total 1,094.58

59359 Total: 1,094.58

hdf - HD Fowler Co. Total: 1,094.58

UB*02989 - Himpler, Curtis & Donna Line Item Account
59360 10/20/2022

Inv

Line Item Date	Line Item Description	Line Item Account	
10/12/2022	Refund Check	401-00-000-213-10-00-000	340.09

Inv Total			340.09
59360 Total:			340.09
UB*02989 - Himpler, Curtis & Donna Total:			340.09

UB*02978 - Holub, Jason Line Item Account
59361 10/20/2022
Inv

Line Item Date	Line Item Description	Line Item Account	
10/12/2022	Refund Check	401-00-000-213-10-00-000	455.00
Inv Total			455.00
59361 Total:			455.00
UB*02978 - Holub, Jason Total:			455.00

UB*02977 - Hopper, Krista Line Item Account
59362 10/20/2022
Inv

Line Item Date	Line Item Description	Line Item Account	
10/12/2022	Refund Check	401-00-000-213-10-00-000	266.64
Inv Total			266.64
59362 Total:			266.64
UB*02977 - Hopper, Krista Total:			266.64

huber - Huber Technology Inc. Line Item Account
59363 10/20/2022
Inv CD10023633

Line Item Date	Line Item Description	Line Item Account	
09/12/2022	headworks screen repair	402-20-040-535-80-31-300	4,289.88
Inv CD10023633 Total			4,289.88
59363 Total:			4,289.88
huber - Huber Technology Inc. Total:			4,289.88

intox - Intoximeters Line Item Account
59364 10/20/2022

Inv 717224

Line Item Date	Line Item Description	Line Item Account	
09/29/2022	pbt supplies	001-08-009-521-22-31-910	1,588.85
Inv 717224 Total			1,588.85
59364 Total:			1,588.85
intox - Intoximeters Total:			1,588.85

imc - Issaquah Municipal Court Line Item Account 001-13-117-512-50-41-115

59365 10/20/2022

Inv SEPTEMBER 22

Line Item Date	Line Item Description	Line Item Account	
10/11/2022	Snoqualmie court filing fees 9-22	001-13-117-512-50-41-115	6,408.32
Inv SEPTEMBER 22 Total			6,408.32
59365 Total:			6,408.32
imc - Issaquah Municipal Court Total:			6,408.32

UB*02980 - Joshi, Preeti Line Item Account

59366 10/20/2022

Inv

Line Item Date	Line Item Description	Line Item Account	
10/12/2022	Refund Check	401-00-000-213-10-00-000	269.39
Inv Total			269.39
59366 Total:			269.39
UB*02980 - Joshi, Preeti Total:			269.39

UB*02992 - Karavias, Rachel Line Item Account

59367 10/20/2022

Inv

Line Item Date	Line Item Description	Line Item Account	
10/12/2022	Refund Check	401-00-000-213-10-00-000	185.60
Inv Total			185.60
59367 Total:			185.60
UB*02992 - Karavias, Rachel Total:			185.60

UB*02982 - Kim, Chieun Line Item Account
59368 10/20/2022

Inv

Line Item Date	Line Item Description	Line Item Account	
10/12/2022	Refund Check	401-00-000-213-10-00-000	377.46
Inv Total			377.46
59368 Total:			377.46
UB*02982 - Kim, Chieun Total:			377.46

kc radio - KING COUNTY RADIO COMM SVCS Line Item Account 001-08-009-521-50-48-000
59369 10/20/2022

Inv 18917

Line Item Date	Line Item Description	Line Item Account	
09/29/2022	officer portable radios	001-08-009-521-50-42-100	1,377.77
09/29/2022	officer portable radios	014-08-012-521-50-42-100	1,377.78
Inv 18917 Total			2,755.55
59369 Total:			2,755.55
kc radio - KING COUNTY RADIO COMM SVCS Total:			2,755.55

UB*02976 - Kochieva, Larisa Line Item Account
59370 10/20/2022

Inv

Line Item Date	Line Item Description	Line Item Account	
10/12/2022	Refund Check	401-00-000-213-10-00-000	7.65
Inv Total			7.65
59370 Total:			7.65
UB*02976 - Kochieva, Larisa Total:			7.65

lewislaw - Lewis & Laws, PLLC Line Item Account
59371 10/20/2022

Inv 1741

Line Item Date	Line Item Description	Line Item Account	
03/01/2022	Snoqualmie conflict case Jaqua	001-13-117-515-91-41-111	400.00
Inv 1741 Total			400.00

Inv 1749

Line Item Date	Line Item Description	Line Item Account

05/31/2022	Snoqualmie conflict case Slate	001-13-117-515-91-41-111	400.00
Inv 1749 Total			400.00
59371 Total:			800.00
lewislaw - Lewis & Laws, PLLC Total:			800.00

lexipol - Lexipol LLC Line Item Account

59372 10/20/2022

Inv INVLEX11864

Line Item Date	Line Item Description	Line Item Account	
08/31/2022	Annual Law Enforcement Policy Manual & Daily Training Bulletins	001-08-009-521-10-49-200	6,697.88
Inv INVLEX11864 Total			6,697.88
59372 Total:			6,697.88
lexipol - Lexipol LLC Total:			6,697.88

lncs - LN Curtis & Sons Line Item Account 001-09-014-522-20-31-050

59373 10/20/2022

Inv INV634833

Line Item Date	Line Item Description	Line Item Account	
09/23/2022	nitr cup seal, o-ring	001-09-014-522-50-31-300	67.34
Inv INV634833 Total			67.34

Inv INV635735

Line Item Date	Line Item Description	Line Item Account	
09/28/2022	fire hose	001-09-014-522-50-35-900	2,699.54
Inv INV635735 Total			2,699.54
59373 Total:			2,766.88
lncs - LN Curtis & Sons Total:			2,766.88

loudedge - LoudEdge, Inc. Line Item Account 001-07-008-557-20-41-000

59374 10/20/2022

Inv COS-100122A

Line Item Date	Line Item Description	Line Item Account	
10/01/2022	Port Grant trail map kiosk	130-14-066-558-70-41-000	395.00
10/01/2022	Halloween	001-28-061-573-20-41-390	175.00
10/01/2022	Plein Air Paint Out posters	012-13-115-573-20-41-390	375.00
Inv COS-100122A Total			945.00

59374 Total:			945.00
loudedge - LoudEdge, Inc. Total:			945.00

macdmill - Macdonald-Miller Line Item Account
59375 10/20/2022
Inv SVC242924

Line Item Date	Line Item Description	Line Item Account	
10/11/2022	heater repair	510-24-053-518-20-48-000	2,259.70
Inv SVC242924 Total			2,259.70
59375 Total:			2,259.70
macdmill - Macdonald-Miller Total:			2,259.70

UB*02981 - Marcinko, Beverly Line Item Account
59376 10/20/2022
Inv

Line Item Date	Line Item Description	Line Item Account	
10/12/2022	Refund Check	401-00-000-213-10-00-000	231.78
Inv Total			231.78
59376 Total:			231.78
UB*02981 - Marcinko, Beverly Total:			231.78

mccauley - McCauley, Reina Line Item Account
59377 10/20/2022
Inv 10-22

Line Item Date	Line Item Description	Line Item Account	
10/04/2022	postage	001-04-004-515-31-41-000	28.50
Inv 10-22 Total			28.50
59377 Total:			28.50
mccauley - McCauley, Reina Total:			28.50

mp - Minuteman Press Line Item Account 511-25-054-518-50-31-000
59378 10/20/2022
Inv 89363

Line Item Date	Line Item Description	Line Item Account	
10/05/2022	Plein Air Paint Out poster printing	012-13-115-573-20-49-300	435.60

Inv 89363 Total			435.60
59378 Total:			435.60
mp - Minuteman Press Total:			435.60

lolm - Moberly, Lynn Line Item Account 001-13-117-515-41-41-110

59379 10/20/2022

Inv 9-22

Line Item Date	Line Item Description	Line Item Account	
10/10/2022	9-22	001-13-117-515-41-41-110	6,000.00
Inv 9-22 Total			6,000.00
59379 Total:			6,000.00
lolm - Moberly, Lynn Total:			6,000.00

navia ap - Navia Benefit Solutions Line Item Account

59380 10/20/2022

Inv 10521394

Line Item Date	Line Item Description	Line Item Account	
09/29/2022	HRA Monthly Admin Fees - Sep 2022	417-13-200-594-34-22-300	4.00
09/29/2022	HRA Monthly Admin Fees - Sep 2022	401-19-039-539-35-22-300	6.00
09/29/2022	HRA Monthly Admin Fees - Sep 2022	001-06-007-514-23-22-300	34.40
09/29/2022	HRA Monthly Admin Fees - Sep 2022	417-13-200-594-35-22-300	4.00
09/29/2022	HRA Monthly Admin Fees - Sep 2022	130-15-034-558-50-22-300	8.00
09/29/2022	HRA Monthly Admin Fees - Sep 2022	001-08-009-521-21-22-300	8.00
09/29/2022	HRA Monthly Admin Fees - Sep 2022	001-08-009-521-22-22-300	42.00
09/29/2022	HRA Monthly Admin Fees - Sep 2022	401-18-019-534-10-22-300	1.40
09/29/2022	HRA Monthly Admin Fees - Sep 2022	001-28-056-571-20-22-300	1.20
09/29/2022	HRA Monthly Admin Fees - Sep 2022	001-12-019-576-80-22-300	0.80
09/29/2022	HRA Monthly Admin Fees - Sep 2022	001-08-009-521-10-22-300	18.56
09/29/2022	HRA Monthly Admin Fees - Sep 2022	001-05-005-514-20-22-300	4.00
09/29/2022	HRA Monthly Admin Fees - Sep 2022	001-07-008-557-20-22-300	8.00
09/29/2022	HRA Monthly Admin Fees - Sep 2022	510-24-053-518-20-22-300	6.10
09/29/2022	HRA Monthly Admin Fees - Sep 2022	001-12-029-576-80-22-300	1.32
09/29/2022	HRA Monthly Admin Fees - Sep 2022	001-08-009-521-31-22-300	4.00
09/29/2022	HRA Monthly Admin Fees - Sep 2022	001-12-028-576-80-22-300	25.36
09/29/2022	HRA Monthly Admin Fees - Sep 2022	310-17-200-595-90-22-300	1.20
09/29/2022	HRA Monthly Admin Fees - Sep 2022	014-08-012-521-10-22-300	4.96
09/29/2022	HRA Monthly Admin Fees - Sep 2022	001-16-035-542-30-22-300	6.00
09/29/2022	HRA Monthly Admin Fees - Sep 2022	150-13-000-514-60-22-300	4.00
09/29/2022	HRA Monthly Admin Fees - Sep 2022	001-10-017-525-60-22-300	2.00
09/29/2022	HRA Monthly Admin Fees - Sep 2022	001-01-001-513-10-22-300	6.80
09/29/2022	HRA Monthly Admin Fees - Sep 2022	403-22-030-531-90-22-300	11.32
09/29/2022	HRA Monthly Admin Fees - Sep 2022	501-23-019-548-61-22-300	0.40
09/29/2022	HRA Monthly Admin Fees - Sep 2022	329-13-200-594-18-22-300	0.60
09/29/2022	HRA Monthly Admin Fees - Sep 2022	401-19-019-539-15-22-300	0.60
09/29/2022	HRA Monthly Admin Fees - Sep 2022	402-20-019-535-10-22-300	1.60
09/29/2022	HRA Monthly Admin Fees - Sep 2022	014-08-012-521-22-22-300	38.00
09/29/2022	HRA Monthly Admin Fees - Sep 2022	001-04-004-515-31-22-300	12.00

09/29/2022	HRA Monthly Admin Fees - Sep 2022	403-22-050-531-30-22-300	4.00
09/29/2022	HRA Monthly Admin Fees - Sep 2022	303-12-200-594-76-22-300	1.20
09/29/2022	HRA Monthly Admin Fees - Sep 2022	403-22-019-531-10-22-300	1.20
09/29/2022	HRA Monthly Admin Fees - Sep 2022	130-14-031-558-60-22-300	16.00
09/29/2022	HRA Monthly Admin Fees - Sep 2022	502-11-020-518-88-22-300	32.00
09/29/2022	HRA Monthly Admin Fees - Sep 2022	001-03-003-513-10-22-300	4.00
09/29/2022	HRA Monthly Admin Fees - Sep 2022	402-20-040-535-80-22-300	20.00
09/29/2022	HRA Monthly Admin Fees - Sep 2022	401-18-037-534-81-22-300	14.00
09/29/2022	HRA Monthly Admin Fees - Sep 2022	001-09-014-522-10-22-300	2.48
09/29/2022	HRA Monthly Admin Fees - Sep 2022	417-13-200-594-31-22-300	2.00
09/29/2022	HRA Monthly Admin Fees - Sep 2022	501-23-051-548-68-22-300	6.00
09/29/2022	HRA Monthly Admin Fees - Sep 2022	001-06-075-518-10-22-300	5.60
09/29/2022	HRA Monthly Admin Fees - Sep 2022	510-24-019-518-20-22-300	0.10
09/29/2022	HRA Monthly Admin Fees - Sep 2022	001-16-019-542-90-22-300	0.80
Inv 10521394 Total			376.00
59380 Total:			376.00
navia ap - Navia Benefit Solutions Total:			376.00

nb autog - North Bend Auto Parts, Inc. (Gen.) Line Item Account

59381 10/20/2022

Inv 9511446

Line Item Date	Line Item Description	Line Item Account	
06/15/2022	repair & maintenance supplies	001-09-014-522-50-31-300	49.51
Inv 9511446 Total			49.51

Inv 960098

Line Item Date	Line Item Description	Line Item Account	
08/23/2022	holiday lights repair	001-12-028-576-80-31-300	87.19
Inv 960098 Total			87.19

Inv 961288

Line Item Date	Line Item Description	Line Item Account	
09/01/2022	tools for truck	402-20-045-535-65-35-900	131.84
Inv 961288 Total			131.84

Inv 963427

Line Item Date	Line Item Description	Line Item Account	
09/20/2022	flashlight for catchbasin inspections	403-22-050-531-30-31-330	87.15
Inv 963427 Total			87.15

Inv 963745

Line Item Date	Line Item Description	Line Item Account	
09/22/2022	battery for school zone lights	001-16-035-542-64-31-300	86.18
Inv 963745 Total			86.18

Inv 964725

Line Item Date	Line Item Description	Line Item Account	
09/30/2022	ratchet straps for large loads	403-22-030-531-90-31-300	114.62

Inv 964725 Total 114.62

59381 Total: 556.49

nb autog - North Bend Auto Parts, Inc. (Gen.) Total: 556.49

concen - Occupational Health Centers of WA, P.S. Line Item Account 001-09-014-522-10-41-000

59382 10/20/2022

Inv 76713401

Line Item Date	Line Item Description	Line Item Account	
09/14/2022	physical for new hire Schumann, Z	001-09-014-522-20-41-000	1,091.50

Inv 76713401 Total 1,091.50

59382 Total: 1,091.50

concen - Occupational Health Centers of WA, P.S. Total: 1,091.50

OD 32559 - Office Depot, Inc. Line Item Account

59383 10/20/2022

Inv 268458459001

Line Item Date	Line Item Description	Line Item Account	
09/21/2022	cable management	402-20-040-535-80-31-000	15.22

Inv 268458459001 Total 15.22

Inv 268458461001

Line Item Date	Line Item Description	Line Item Account	
09/21/2022	cable management	402-20-040-535-80-31-000	31.57

Inv 268458461001 Total 31.57

Inv 268458462001

Line Item Date	Line Item Description	Line Item Account	
09/21/2022	copy paper	402-20-040-535-80-31-000	134.25

Inv 268458462001 Total 134.25

Inv 268469035001

Line Item Date	Line Item Description	Line Item Account	
09/23/2022	comms cable solids bldg	402-20-040-535-80-31-910	117.59

Inv 268469035001 Total 117.59

Inv 268469486001

Line Item Date	Line Item Description	Line Item Account	
09/23/2022	fax machine	402-20-040-535-80-31-000	250.46

Inv 268469486001 Total 250.46

59383 Total: 549.09

OD 32559 - Office Depot, Inc. Total: 549.09

UB*02975 - Owens, Courtney Line Item Account
59384 10/20/2022
Inv

Line Item Date	Line Item Description	Line Item Account	
10/12/2022	Refund Check	401-00-000-213-10-00-000	69.74

Inv Total 69.74

59384 Total: 69.74

UB*02975 - Owens, Courtney Total: 69.74

UB*02979 - Payne, Ron Line Item Account
59385 10/20/2022
Inv

Line Item Date	Line Item Description	Line Item Account	
10/12/2022	Refund Check	401-00-000-213-10-00-000	161.94

Inv Total 161.94

59385 Total: 161.94

UB*02979 - Payne, Ron Total: 161.94

powerdms - PowerDMS, Inc. Line Item Account
59386 10/20/2022
Inv INV-25847

Line Item Date	Line Item Description	Line Item Account	
09/19/2022	annual Plan-It subscription	001-08-009-521-10-49-200	2,722.50

Inv INV-25847 Total 2,722.50

59386 Total: 2,722.50

powerdms - PowerDMS, Inc. Total: 2,722.50

ph-s&kc - Public Health - Seattle & King County Line Item Account
59387 10/20/2022
Inv Q3-2022

Line Item Date	Line Item Description	Line Item Account	
10/01/2022	hazardous waste program	402-20-040-535-80-47-501	4,925.41
Inv Q3-2022 Total			4,925.41
59387 Total:			4,925.41
ph-s&kc - Public Health - Seattle & King County Total:			4,925.41

pstest - Public Safety Testing Line Item Account
59388 10/20/2022
Inv 2022-898

Line Item Date	Line Item Description	Line Item Account	
10/07/2022	quarterly subscription fee	001-08-009-521-10-49-200	208.00
Inv 2022-898 Total			208.00
59388 Total:			208.00
pstest - Public Safety Testing Total:			208.00

pse - Puget Sound Energy Line Item Account 001-08-009-521-50-47-100
59389 10/20/2022
Inv 002083-09-22

Line Item Date	Line Item Description	Line Item Account	
09/29/2022	300000002083 PD building	001-08-009-521-50-47-100	1,602.40
Inv 002083-09-22 Total			1,602.40
59389 Total:			1,602.40
pse - Puget Sound Energy Total:			1,602.40

pt - Pumptech LLC Line Item Account
59390 10/20/2022
Inv 0184672-IN

Line Item Date	Line Item Description	Line Item Account	
08/31/2022	not potable water system repair	402-20-040-535-80-48-000	2,599.77
Inv 0184672-IN Total			2,599.77
59390 Total:			2,599.77

pt - Pumptech LLC Total: 2,599.77

r & r - R & R Rentals Line Item Account

59391 10/20/2022

Inv W12764-2

Line Item Date	Line Item Description	Line Item Account	
06/24/2022	tune up	001-09-014-522-50-31-301	149.81

Inv W12764-2 Total 149.81

59391 Total: 149.81

r & r - R & R Rentals Total: 149.81

UB*02986 - Ramos, Jeffrey & Lilian Line Item Account

59392 10/20/2022

Inv

Line Item Date	Line Item Description	Line Item Account	
10/12/2022	Refund Check	401-00-000-213-10-00-000	391.20

Inv Total 391.20

59392 Total: 391.20

UB*02986 - Ramos, Jeffrey & Lilian Total: 391.20

roberth - Robert Half Line Item Account

59393 10/20/2022

Inv 60531672

Line Item Date	Line Item Description	Line Item Account	
08/15/2022	Fargo, W week ending 8/12/22	001-03-003-513-10-41-190	231.28

Inv 60531672 Total 231.28

Inv 60863857

Line Item Date	Line Item Description	Line Item Account	
10/11/2022	Walker, J week ending 10/07/22	001-06-007-514-23-41-190	2,310.11

Inv 60863857 Total 2,310.11

Inv 60873517

Line Item Date	Line Item Description	Line Item Account	
10/11/2022	Jain, A week ending 10/07/22	403-22-030-531-90-41-000	234.27
10/11/2022	Jain, A week ending 10/07/22	401-18-019-534-10-41-000	240.00
10/11/2022	Jain, A week ending 10/07/22	001-12-028-576-80-41-000	240.00
10/11/2022	Jain, A week ending 10/07/22	510-24-019-518-20-41-000	234.27
10/11/2022	Jain, A week ending 10/07/22	403-22-019-531-10-41-000	240.00
10/11/2022	Jain, A week ending 10/07/22	001-16-019-542-90-41-000	240.00
10/11/2022	Jain, A week ending 10/07/22	402-20-019-535-10-41-000	240.00

Inv 60873517 Total			1,668.54
Inv 60890975			
Line Item Date	Line Item Description	Line Item Account	
10/17/2022	Walker, J week ending 10/14/22	001-06-007-514-23-41-190	392.49
Inv 60890975 Total			392.49
59393 Total:			4,602.42
roberth - Robert Half Total:			4,602.42

svkiwani - Snoqualmie Valley Kiwanis Line Item Account

59394 10/20/2022

Inv 9-22

Line Item Date	Line Item Description	Line Item Account	
09/08/2022	Kiwanis 2022-23 dues	001-10-017-525-60-49-200	150.00
Inv 9-22 Total			150.00
59394 Total:			150.00
svkiwani - Snoqualmie Valley Kiwanis Total:			150.00

snoq vs - Snoqualmie Valley School Dist. #410 Line Item Account 501-23-051-548-68-32-100

59395 10/20/2022

Inv 7440

Line Item Date	Line Item Description	Line Item Account	
10/07/2022	fleet & NB Police fuel	501-23-051-548-68-32-100	11,209.42
10/07/2022	fuel	014-08-012-521-22-32-100	3,707.57
Inv 7440 Total			14,916.99
59395 Total:			14,916.99
snoq vs - Snoqualmie Valley School Dist. #410 Total:			14,916.99

sterbank - Sterbank, Bob Line Item Account

59396 10/20/2022

Inv 9-22

Line Item Date	Line Item Description	Line Item Account	
09/30/2022	fuel reimbursement WSAMA Fall Conference	001-04-004-515-31-43-000	180.18
Inv 9-22 Total			180.18
59396 Total:			180.18

sterbank - Sterbank, Bob Total: 180.18

UB*02983 - Stodd, Kristen Line Item Account
59397 10/20/2022
Inv

Line Item Date	Line Item Description	Line Item Account	
10/12/2022	Refund Check	401-00-000-213-10-00-000	304.61
Inv Total			304.61

59397 Total: 304.61

UB*02983 - Stodd, Kristen Total: 304.61

stormlk - Storm Lake Growers, Inc. Line Item Account
59398 10/20/2022
Inv 22-583

Line Item Date	Line Item Description	Line Item Account	
09/21/2022	plants for Green Snoqualmie day	403-22-030-531-90-31-300	4,496.37
Inv 22-583 Total			4,496.37

59398 Total: 4,496.37

stormlk - Storm Lake Growers, Inc. Total: 4,496.37

UB*02995 - Strauss, Vaughn Line Item Account
59399 10/20/2022
Inv

Line Item Date	Line Item Description	Line Item Account	
10/12/2022	Refund Check	401-00-000-213-10-00-000	173.91
Inv Total			173.91

59399 Total: 173.91

UB*02995 - Strauss, Vaughn Total: 173.91

tenelco - Tenelco Inc. Line Item Account
59400 10/20/2022
Inv 83583

Line Item Date	Line Item Description	Line Item Account	
09/02/2022	One load of biosolids	402-20-040-535-55-48-000	2,477.79
Inv 83583 Total			2,477.79

Inv 83741

Line Item Date	Line Item Description	Line Item Account	
09/13/2022	One load of biosolids	402-20-040-535-55-48-000	2,478.52

Inv 83741 Total 2,478.52

59400 Total: 4,956.31

tenelco - Tenelco Inc. Total: 4,956.31

ttkcm - Tetra Tech Inc. Line Item Account

59401 10/20/2022

Inv 9/29/22

Line Item Date	Line Item Description	Line Item Account	
09/29/2022	pro svcs ending 8/26/22	417-13-499-594-34-41-060	2,809.00

Inv 9/29/22 Total 2,809.00

59401 Total: 2,809.00

ttkcm - Tetra Tech Inc. Total: 2,809.00

twwp - The Workwear Place Line Item Account

59402 10/20/2022

Inv 1930

Line Item Date	Line Item Description	Line Item Account	
06/06/2022	clothing Knowles, K	510-24-053-518-20-23-100	145.30

Inv 1930 Total 145.30

Inv 2025

Line Item Date	Line Item Description	Line Item Account	
09/09/2022	clothing Bennett, P	403-22-030-531-90-23-100	118.89

Inv 2025 Total 118.89

Inv 2031

Line Item Date	Line Item Description	Line Item Account	
09/16/2022	clothing Aspy, K	401-19-039-539-35-23-100	322.64

Inv 2031 Total 322.64

Inv 2047

Line Item Date	Line Item Description	Line Item Account	
09/29/2022	clothing Hedger, M	401-18-037-534-81-23-100	217.41

Inv 2047 Total 217.41

59402 Total: 804.24

twwp - The Workwear Place Total: 804.24

westpay - Thomson Reuters - West Pymt. Center Line Item Account
59403 10/20/2022
Inv 847129369

Line Item Date	Line Item Description	Line Item Account	
10/01/2022	1004027707 officer research database	001-08-009-521-10-49-200	205.82

Inv 847129369 Total 205.82

59403 Total: 205.82

westpay - Thomson Reuters - West Pymt. Center Total: 205.82

tsi lw - TSI - Technical Systems, Inc. Line Item Account
59404 10/20/2022
Inv 7406A-029A

Line Item Date	Line Item Description	Line Item Account	
09/28/2022	River St prv & Jacobia programming	401-18-037-534-82-48-000	5,050.00

Inv 7406A-029A Total 5,050.00

59404 Total: 5,050.00

tsi lw - TSI - Technical Systems, Inc. Total: 5,050.00

tsi carn - TSI Traffic Signs, Inc. Line Item Account
59405 10/20/2022
Inv 19222

Line Item Date	Line Item Description	Line Item Account	
09/23/2022	traffic control signs	001-16-035-542-30-31-300	85.87

Inv 19222 Total 85.87

59405 Total: 85.87

tsi carn - TSI Traffic Signs, Inc. Total: 85.87

UB*02987 - Twohig, Michelle Line Item Account
59406 10/20/2022
Inv

Line Item Date	Line Item Description	Line Item Account	
10/12/2022	Refund Check	401-00-000-213-10-00-000	104.09

Inv Total			104.09
59406 Total:			104.09
UB*02987 - Twohig, Michelle Total:			104.09

uline - Uline Line Item Account
59407 10/20/2022
Inv 154036002

Line Item Date	Line Item Description	Line Item Account	
09/19/2022	Custodial & Restroom Supplies	001-12-028-576-80-31-300	2,544.94
Inv 154036002 Total			2,544.94
59407 Total:			2,544.94
uline - Uline Total:			2,544.94

uulc - Utilities Underground Location Center Line Item Account
59408 10/20/2022
Inv 2090230

Line Item Date	Line Item Description	Line Item Account	
09/30/2022	locating service - Sept	401-18-037-534-81-41-000	114.81
Inv 2090230 Total			114.81
59408 Total:			114.81
uulc - Utilities Underground Location Center Total:			114.81

vermeer - Vermeer Northwest Line Item Account 501-23-051-548-68-31-301
59409 10/20/2022
Inv S89218

Line Item Date	Line Item Description	Line Item Account	
10/04/2022	brushchipper parts	501-23-051-548-68-31-301	50.24
Inv S89218 Total			50.24
59409 Total:			50.24
vermeer - Vermeer Northwest Total:			50.24

wsp bf - WA ST Patrol - B & F Servs Line Item Account
59410 10/20/2022
Inv I23001726

Line Item Date	Line Item Description	Line Item Account

10/04/2022	fingerprint fees	633-13-000-589-30-20-000	26.50
Inv I23001726 Total			26.50
59410 Total:			26.50
wsp bf - WA ST Patrol - B & F Servs Total:			26.50

UB*02994 - Wang, Hou Cheng Line Item Account
59411 10/20/2022
Inv

Line Item Date	Line Item Description	Line Item Account	
10/12/2022	Refund Check	401-00-000-213-10-00-000	9.38
Inv Total			9.38
59411 Total:			9.38
UB*02994 - Wang, Hou Cheng Total:			9.38

wastemgm - Waste Management - AS Payment Agent Line Item Account 402-20-040-535-50-48-000
59412 10/20/2022
Inv 0257916-2677-0

Line Item Date	Line Item Description	Line Item Account	
10/01/2022	roll-off dumpster for maintenance needs	402-20-040-535-50-48-000	149.02
Inv 0257916-2677-0 Total			149.02
59412 Total:			149.02
wastemgm - Waste Management - AS Payment Agent Total:			149.02

wml - Water Management Laboratories, Inc. Line Item Account
59413 10/20/2022
Inv 206307

Line Item Date	Line Item Description	Line Item Account	
09/28/2022	August bacteria samples	401-18-037-534-81-41-000	345.00
Inv 206307 Total			345.00
59413 Total:			345.00
wml - Water Management Laboratories, Inc. Total:			345.00

wlace - Westlake Ace Hardware Line Item Account
59414 10/20/2022

Inv B38835/153

Line Item Date	Line Item Description	Line Item Account	
10/04/2022	parks repair supplies	001-12-028-576-80-31-300	41.40

Inv B38835/153 Total 41.40

Inv B39255-153

Line Item Date	Line Item Description	Line Item Account	
10/04/2022	tools for truck	402-20-040-535-80-31-910	84.98

Inv B39255-153 Total 84.98

Inv B40078/153

Line Item Date	Line Item Description	Line Item Account	
10/06/2022	drill, impact driver set	403-22-030-531-90-31-300	435.99

Inv B40078/153 Total 435.99

Inv B40079/153

Line Item Date	Line Item Description	Line Item Account	
10/06/2022	replacement toilet seats	001-12-028-576-80-31-300	507.18

Inv B40079/153 Total 507.18

Inv B42383-153

Line Item Date	Line Item Description	Line Item Account	
10/10/2022	sawzall blades	401-18-037-534-81-31-300	101.32

Inv B42383-153 Total 101.32

59414 Total: 1,170.87

wlace - Westlake Ace Hardware Total: 1,170.87

UB*02991 - White, Paul Line Item Account
59415 10/20/2022

Inv

Line Item Date	Line Item Description	Line Item Account	
10/12/2022	Refund Check	401-00-000-213-10-00-000	156.84

Inv Total 156.84

59415 Total: 156.84

UB*02991 - White, Paul Total: 156.84

WIEBEN - WIEBE, NICOLE Line Item Account
59416 10/20/2022

Inv 9-22

Line Item Date	Line Item Description	Line Item Account	
09/30/2022	City cell phone cover	001-28-056-571-20-31-900	19.54
Inv 9-22 Total			19.54
59416 Total:			19.54
WIEBEN - WIEBE, NICOLE Total:			19.54

wec - Wilbur-Ellis Company Line Item Account
59417 10/20/2022
Inv 15359150

Line Item Date	Line Item Description	Line Item Account	
09/22/2022	fertilizer	001-12-028-576-80-31-520	2,947.06
Inv 15359150 Total			2,947.06
59417 Total:			2,947.06
wec - Wilbur-Ellis Company Total:			2,947.06

win - WIN - 911 Line Item Account
59418 10/20/2022
Inv 20221218

Line Item Date	Line Item Description	Line Item Account	
09/19/2022	251XT162 software annual support	402-20-040-535-50-48-000	2,347.92
Inv 20221218 Total			2,347.92
59418 Total:			2,347.92
win - WIN - 911 Total:			2,347.92

UB*02984 - Windham, Leland Line Item Account
59419 10/20/2022
Inv

Line Item Date	Line Item Description	Line Item Account	
10/12/2022	Refund Check	401-00-000-213-10-00-000	159.39
10/12/2022	Refund Check	401-00-000-213-10-00-000	161.94
Inv Total			321.33
59419 Total:			321.33
UB*02984 - Windham, Leland Total:			321.33

UB*02988 - Wright, Kerri Line Item Account

59420 10/20/2022

Inv

Line Item Date	Line Item Description	Line Item Account	
10/12/2022	Refund Check	401-00-000-213-10-00-000	156.84
Inv Total			156.84
59420 Total:			156.84

UB*02988 - Wright, Kerri Total: 156.84

UB*02985 - Yu, Liu Line Item Account

59421 10/20/2022

Inv

Line Item Date	Line Item Description	Line Item Account	
10/12/2022	Refund Check	401-00-000-213-10-00-000	385.29
Inv Total			385.29
59421 Total:			385.29

UB*02985 - Yu, Liu Total: 385.29

Total: 228,900.17

Accounts Payable

Blanket Voucher Approval Document

User: TWood
Printed: 10/27/2022 - 10:47AM
Warrant Request Date: 10/27/2022
DAC Fund:

Batch: 00005.10.2022 - 10-27-22 Check Run

City of Snoqualmie
Claims presented to the City to be paid in the amount of $ 215,690.49 ,
for claims warrants numbered 59422 through 59467 & dated 10-27-22 .

Line	Claimant	Voucher No.	Amount
1	911 SUPPLY INC	000059422	104.55
2	ALFA PLANHOLD INC	000059423	4,438.20
3	AM TEST INC	000059424	1,000.00
4	AMAZON CAPITAL SERVICES	000059425	2,520.48
5	BAINBRIDGE ASSOC LLC	000059426	1,197.90
6	BARK KING	000059427	15,561.54
7	BERRY DUNN MCNEIL & PARKER LLC	000059428	4,940.00
8	BUILDERS HARDWARE & SUPPLY	000059429	131.78
9	CASCADE COLUMBIA DIST	000059430	5,631.69
10	CENTRAL WELDING SUPPLY	000059431	35.51
11	CENTURYLINK	000059432	426.78
12	Copiers Northwest	000059433	2,487.42
13	Corporate Payment Systems	000059434	619.76
14	Correctional Industries	000059435	2,458.83
15	CR Contracting, LLC	000059436	68,700.00
16	Evergreen Chevrolet	000059437	28.87
17	Grainger	000059438	190.42
18	GREEN,RONALD	000059439	20.00
19	Hayre McElroy & Associates, LLC	000059440	3,697.94
20	HD Fowler Co.	000059441	138.49
21	Kent D. Bruce Co., LLC	000059442	389.43
22	KING COUNTY RADIO COMM SVCS	000059443	975.04
23	Kurita America Inc.	000059444	1,140.92
24	Les Schwab Tires, Inc.	000059445	2,503.62
25	Liebetrau,Michael	000059446	33.40
26	LN Curtis & Sons	000059447	165.11
27	McMaster-Carr	000059448	2,052.20
28	MES-Municipal Emergency Services	000059449	121.46
29	Minuteman Press	000059450	1,949.69
30	Net Transcripts, Inc.	000059451	174.54
31	Northwest Hydraulic Consultants, Inc	000059452	14,432.20
32	Orkin	000059453	814.20
33	Otak, Inc.	000059454	1,255.75
34	Platt 135890	000059455	566.57
35	Platt 152997	000059456	159.33
36	Pre-Employ.com	000059457	44.70
37	PREMIER WIRELESS SOLUTIONS, LLC	000059458	3,260.00
38	Prime Electric Inc.	000059459	11,105.62
39	PSI SERVICES LLC	000059460	208.00
40	RH2 Engineering, Inc.	000059461	10,257.18
41	Robert Half	000059462	23,359.95
		Page Total:	$189,299.07

Line	Claimant	Voucher No.	Amou
42	Small & Sons Oil Dist., Co.	000059463	19,628.34
43	Stericycle, Inc. (PD)	000059464	10.36
44	The Goodyear Tire & Rubber Co.	000059465	3,344.26
45	US Fire Equipment, LLC	000059466	335.88
46	VERKADA INC	000059467	3,072.58
		Page Total:	$26,391.42
		Grand Total:	$215,690.49

Accounts Payable

Check Detail

User: TWood
Printed: 11/01/2022 - 9:44AM

Check Number	Check Date			Amount
911 supp - 911 SUPPLY INC Line Item Account				
59422	10/27/2022			
Inv	INV-2-22878			
Line Item Date	Line Item Description		Line Item Account	
10/13/2022	training pants Spears, J		001-08-009-521-22-31-050	104.55
Inv INV-2-22878 Total				104.55
59422 Total:				104.55
911 supp - 911 SUPPLY INC Total:				104.55
ALFA - ALFA PLANHOLD INC Line Item Account				
59423	10/27/2022			
Inv	4970			
Line Item Date	Line Item Description		Line Item Account	
08/31/2022	plan holder		401-18-037-534-81-31-000	887.64
08/31/2022	plan holder		001-12-028-576-80-31-000	887.64
08/31/2022	plan holder		403-22-050-531-30-31-000	887.64
08/31/2022	plan holder		001-16-035-542-30-35-900	887.64
08/31/2022	plan holder		402-20-040-535-80-31-000	887.64
Inv 4970 Total				4,438.20
59423 Total:				4,438.20
ALFA - ALFA PLANHOLD INC Total:				4,438.20
am test - AM TEST INC Line Item Account 402-20-040-535-85-41-000				
59424	10/27/2022			
Inv	129776			
Line Item Date	Line Item Description		Line Item Account	
09/30/2022	3rd party lab work		402-20-040-535-85-41-000	1,000.00
Inv 129776 Total				1,000.00
59424 Total:				1,000.00
am test - AM TEST INC Total:				1,000.00

amzoncap - AMAZON CAPITAL SERVICES Line Item Account

59425 10/27/2022

Inv 16W1-W36M-11DV

Line Item Date	Line Item Description	Line Item Account	
09/12/2022	asstd supplies for outdoor holiday display	001-12-028-576-80-49-100	327.16

Inv 16W1-W36M-11DV Total 327.16

Inv 1746-464T-XJNP

Line Item Date	Line Item Description	Line Item Account	
10/19/2022	N95 masks for smoke small particulates	001-16-035-542-30-31-050	5.37
10/19/2022	N95 masks for smoke small particulates	403-22-030-531-90-31-050	5.38
10/19/2022	N95 masks for smoke small particulates	001-12-028-576-80-31-050	5.37
10/19/2022	N95 masks for smoke small particulates	401-18-037-534-81-31-050	5.37
10/19/2022	N95 masks for smoke small particulates	402-20-019-535-10-31-050	5.38
10/19/2022	N95 masks for smoke small particulates	501-23-051-548-68-31-050	5.37

Inv 1746-464T-XJNP Total 32.24

Inv 19K4-4RHJ-7YHF

Line Item Date	Line Item Description	Line Item Account	
10/16/2022	AA, AAA, 9v & CR123 batteries for PD/Officer equip use	001-08-009-521-22-31-910	155.20

Inv 19K4-4RHJ-7YHF Total 155.20

Inv 19K4-4RHJ-DQL3

Line Item Date	Line Item Description	Line Item Account	
10/16/2022	batteries, glove holder for booking rm, cell case for 664 & 988	001-08-009-521-50-35-900	600.79

Inv 19K4-4RHJ-DQL3 Total 600.79

Inv 1H9J-YY3R-MV7M

Line Item Date	Line Item Description	Line Item Account	
09/15/2022	Christmas lights for outdoor holiday display	001-12-028-576-80-49-100	1,275.40

Inv 1H9J-YY3R-MV7M Total 1,275.40

Inv 1Q9F-G4W6-6FFL

Line Item Date	Line Item Description	Line Item Account	
09/27/2022	protective phone cases	511-25-054-518-50-42-010	93.62

Inv 1Q9F-G4W6-6FFL Total 93.62

Inv 1YLC-9HVH-VHP9

Line Item Date	Line Item Description	Line Item Account	
09/22/2022	key hook & pencil sharpener	511-25-054-518-50-31-000	30.64

Inv 1YLC-9HVH-VHP9 Total 30.64

Inv 1YWR-LHR7-RVNM

Line Item Date	Line Item Description	Line Item Account	

09/22/2022	welcome banner	001-12-028-576-80-31-000	5.43
Inv 1YWR-LHR7-RVNM Total			5.43
59425 Total:			2,520.48
amzoncap - AMAZON CAPITAL SERVICES Total:			2,520.48

baina - BAINBRIDGE ASSOC LLC Line Item Account
59426 10/27/2022
Inv BAI SNOQ 00081

Line Item Date	Line Item Description	Line Item Account	
10/20/2022	calibration of sensors	402-20-040-535-80-48-000	1,197.90
Inv BAI SNOQ 00081 Total			1,197.90
59426 Total:			1,197.90
baina - BAINBRIDGE ASSOC LLC Total:			1,197.90

bankk - BARK KING Line Item Account
59427 10/27/2022
Inv 16243

Line Item Date	Line Item Description	Line Item Account	
09/27/2022	playground chips	001-12-028-576-80-31-300	15,561.54
Inv 16243 Total			15,561.54
59427 Total:			15,561.54
bankk - BARK KING Total:			15,561.54

berrdun - BERRY DUNN MCNEIL & PARKER LLC Line Item Account
59428 10/27/2022
Inv 421505

Line Item Date	Line Item Description	Line Item Account	
10/13/2022	Ongoing project oversight for Munis ERP	502-11-023-594-18-41-040	4,940.00
Inv 421505 Total			4,940.00
59428 Total:			4,940.00
berrdun - BERRY DUNN MCNEIL & PARKER LLC Total:			4,940.00

bhs - BUILDERS HARDWARE & SUPPLY Line Item Account
59429 10/27/2022

Inv S3840646.001

Line Item Date	Line Item Description	Line Item Account	
10/12/2022	repair supplies	510-24-053-518-20-31-300	131.78

Inv S3840646.001 Total 131.78

59429 Total: 131.78

bhs - BUILDERS HARDWARE & SUPPLY Total: 131.78

ccdc - CASCADE COLUMBIA DIST Line Item Account
59430 10/27/2022

Inv 844837

Line Item Date	Line Item Description	Line Item Account	
08/09/2022	ferric chloride	401-18-037-534-82-31-500	5,631.69

Inv 844837 Total 5,631.69

59430 Total: 5,631.69

ccdc - CASCADE COLUMBIA DIST Total: 5,631.69

cws - CENTRAL WELDING SUPPLY Line Item Account 001-09-014-522-20-31-912
59431 10/27/2022

Inv RN09222226

Line Item Date	Line Item Description	Line Item Account	
09/30/2022	cylinder oxygen USP rental	001-09-014-522-20-31-912	35.51

Inv RN09222226 Total 35.51

59431 Total: 35.51

cws - CENTRAL WELDING SUPPLY Total: 35.51

century - CENTURYLINK Line Item Account 511-25-054-518-50-42-000
59432 10/27/2022

Inv 3862-09-22

Line Item Date	Line Item Description	Line Item Account	
09/20/2022	Fire Dept	511-25-054-518-50-42-000	239.12

Inv 3862-09-22 Total 239.12

Inv 8791-09-22

Line Item Date	Line Item Description	Line Item Account	
09/20/2022	EOC	511-25-054-518-50-42-000	187.66

Inv 8791-09-22 Total 187.66

59432 Total:			426.78
century - CENTURYLINK Total:			426.78

copiers - Copiers Northwest Line Item Account

59433 10/27/2022

Inv INV2540548

Line Item Date	Line Item Description	Line Item Account	
10/06/2022	maps	001-01-001-513-10-41-000	2,487.42
Inv INV2540548 Total			2,487.42
59433 Total:			2,487.42
copiers - Copiers Northwest Total:			2,487.42

corppay - Corporate Payment Systems Line Item Account

59434 10/27/2022

Inv 10-22 DH

Line Item Date	Line Item Description	Line Item Account	
10/23/2022	CDL Physical (medical card requirement)	501-23-051-548-68-23-300	140.00
Inv 10-22 DH Total			140.00

Inv 10-22 DMC

Line Item Date	Line Item Description	Line Item Account	
10/23/2022	CHAMBER LUNCHEON REGISTRATION	001-07-008-557-20-49-200	30.00
10/23/2022	LITTLEST WISHES PHOTOS - CD DIR. HEADSHOT	001-07-008-557-20-41-000	424.71
10/23/2022	MAILCHIMP SUBSCRIPTION	001-07-008-557-20-49-200	25.05
Inv 10-22 DMC Total			479.76
59434 Total:			619.76
corppay - Corporate Payment Systems Total:			619.76

ci - Correctional Industries Line Item Account

59435 10/27/2022

Inv SCC09662

Line Item Date	Line Item Description	Line Item Account	
09/20/2022	furniture for Sgt Draveling/Weiss office	001-08-009-521-50-35-210	2,458.83
Inv SCC09662 Total			2,458.83
59435 Total:			2,458.83

ci - Correctional Industries Total: 2,458.83

CR Cont - CR Contracting LLC Line Item Account
59436 10/27/2022
Inv 988

Line Item Date	Line Item Description	Line Item Account	
08/01/2022	completion of Pkwy rehab project started in 2021 GAP application	310-17-507-595-30-63-000	68,700.00

Inv 988 Total 68,700.00

59436 Total: 68,700.00

CR Cont - CR Contracting LLC Total: 68,700.00

evchev - Evergreen Chevrolet Line Item Account
59437 10/27/2022
Inv 5054874

Line Item Date	Line Item Description	Line Item Account	
10/19/2022	repair parts & service	501-23-051-548-68-31-301	28.87

Inv 5054874 Total 28.87

59437 Total: 28.87

evchev - Evergreen Chevrolet Total: 28.87

grainger - Grainger Line Item Account
59438 10/27/2022
Inv 9459575735

Line Item Date	Line Item Description	Line Item Account	
09/27/2022	key tags	510-24-053-518-20-31-300	81.80

Inv 9459575735 Total 81.80

Inv 9460555114

Line Item Date	Line Item Description	Line Item Account	
09/28/2022	batteries for UPS at Burke	402-20-040-535-50-31-300	108.62

Inv 9460555114 Total 108.62

59438 Total: 190.42

grainger - Grainger Total: 190.42

GREENR - GREEN, RONALD Line Item Account
59439 10/27/2022

Inv VLF Refund 2022

Line Item Date	Line Item Description	Line Item Account	
09/01/2022	vehicle license refund C97502T	310-00-000-317-60-00-000	20.00
Inv VLF Refund 2022 Total			20.00
59439 Total:			20.00
GREENR - GREEN, RONALD Total:			20.00

hmallc - Hayre McElroy & Associates, LLC Line Item Account
59440 10/27/2022
Inv HMA-9754

Line Item Date	Line Item Description	Line Item Account	
08/18/2022	pavement inspection downtown infrastructure improvements phase 2	417-13-401-594-31-41-040	3,697.94
Inv HMA-9754 Total			3,697.94
59440 Total:			3,697.94
hmallc - Hayre McElroy & Associates, LLC Total:			3,697.94

hdf - HD Fowler Co. Line Item Account
59441 10/27/2022
Inv I6235695

Line Item Date	Line Item Description	Line Item Account	
10/07/2022	clamps	401-18-037-534-81-31-300	138.49
Inv I6235695 Total			138.49
59441 Total:			138.49
hdf - HD Fowler Co. Total:			138.49

kdbc - Kent D. Bruce Co., LLC Line Item Account
59442 10/27/2022
Inv 12300

Line Item Date	Line Item Description	Line Item Account	
10/21/2022		501-23-051-548-68-31-301	389.43
Inv 12300 Total			389.43
59442 Total:			389.43
kdbc - Kent D. Bruce Co., LLC Total:			389.43

kc radio - KING COUNTY RADIO COMM SVCS Line Item Account 001-08-009-521-50-48-000

59443 10/27/2022

Inv 18918

Line Item Date	Line Item Description	Line Item Account	
09/29/2022	radio system access	001-09-014-522-10-49-200	975.04
Inv 18918 Total			975.04
59443 Total:			975.04
kc radio - KING COUNTY RADIO COMM SVCS Total:			975.04

kurita - Kurita America Inc. Line Item Account

59444 10/27/2022

Inv INV712959

Line Item Date	Line Item Description	Line Item Account	
10/15/2022	HVAC RADIANT FLOOR CHEMICAL MAINT & TESTING - CI	510-24-053-518-20-48-000	570.46
Inv INV712959 Total			570.46

Inv INV712960

Line Item Date	Line Item Description	Line Item Account	
10/15/2022	HVAC RADIANT FLOOR CHEMICAL MAINT & TESTING - FII	510-24-053-518-20-48-000	570.46
Inv INV712960 Total			570.46
59444 Total:			1,140.92
kurita - Kurita America Inc. Total:			1,140.92

lst - Les Schwab Tires, Inc. Line Item Account 501-23-051-548-68-31-400

59445 10/27/2022

Inv 36300614801

Line Item Date	Line Item Description	Line Item Account	
10/24/2022	LIGHT TRUCK TIRES	501-23-051-548-68-31-400	2,503.62
Inv 36300614801 Total			2,503.62
59445 Total:			2,503.62
lst - Les Schwab Tires, Inc. Total:			2,503.62

liebetra - Liebetrau, Michael Line Item Account

59446 10/27/2022

Inv 9/22

Line Item Date	Line Item Description	Line Item Account	
09/28/2022	fuel for tan Ford Taurus	501-23-051-548-68-32-100	33.40

Inv 9/22 Total			33.40
59446 Total:			33.40
liebetra - Liebetrau, Michael Total:			33.40

lncs - LN Curtis & Sons Line Item Account 001-09-014-522-20-31-050

59447 10/27/2022

Inv INV636952

Line Item Date	Line Item Description	Line Item Account	
09/30/2022	folding ladder bracket set	001-09-014-522-50-31-300	165.11
Inv INV636952 Total			165.11
59447 Total:			165.11
lncs - LN Curtis & Sons Total:			165.11

mcmaster - McMaster-Carr Line Item Account

59448 10/27/2022

Inv 86657637

Line Item Date	Line Item Description	Line Item Account	
10/18/2022	repair of various systems around WRF	402-20-040-535-80-31-300	2,052.20
Inv 86657637 Total			2,052.20
59448 Total:			2,052.20
mcmaster - McMaster-Carr Total:			2,052.20

mes - MES-Municipal Emergency Services Line Item Account 001-09-014-522-50-31-300

59449 10/27/2022

Inv IN1774821

Line Item Date	Line Item Description	Line Item Account	
10/10/2022	R&M server	001-09-014-522-50-48-000	121.46
Inv IN1774821 Total			121.46
59449 Total:			121.46
mes - MES-Municipal Emergency Services Total:			121.46

mp - Minuteman Press Line Item Account 511-25-054-518-50-31-000

59450 10/27/2022

Inv 89373

Line Item Date	Line Item Description	Line Item Account

10/06/2022	Sept UB insert printing Quarterly newsletter	001-07-008-557-20-49-300	1,949.69
Inv 89373 Total			1,949.69
59450 Total:			1,949.69
mp - Minuteman Press Total:			1,949.69

net tran - Net Transcripts, Inc. Line Item Account

59451 10/27/2022

Inv NT12841

Line Item Date	Line Item Description	Line Item Account	
09/30/2022	interview transcripts 19N-0833	014-08-012-521-22-41-000	174.54
Inv NT12841 Total			174.54
59451 Total:			174.54
net tran - Net Transcripts, Inc. Total:			174.54

nhc - Northwest Hydraulic Consultants, Inc Line Item Account 130-14-032-558-60-41-080

59452 10/27/2022

Inv 28790

Line Item Date	Line Item Description	Line Item Account	
10/20/2022	Task Order 47 - Prof Svcs ending 9-30-22	403-22-050-531-30-41-040	2,867.20
Inv 28790 Total			2,867.20

Inv 28791

Line Item Date	Line Item Description	Line Item Account	
10/20/2022	PROF SVCS - PERIOD ENDING 9-30-22	417-13-406-594-31-41-060	11,565.00
Inv 28791 Total			11,565.00
59452 Total:			14,432.20
nhc - Northwest Hydraulic Consultants, Inc Total:			14,432.20

orkin - Orkin Line Item Account

59453 10/27/2022

Inv 234359042

Line Item Date	Line Item Description	Line Item Account	
10/13/2022	rodent control	402-20-040-535-80-48-200	199.29
Inv 234359042 Total			199.29

Inv 234359058

Line Item Date	Line Item Description	Line Item Account	
10/13/2022	pest control	510-24-053-518-20-48-000	265.72

Inv 234359058 Total 265.72

Inv 234359059

Line Item Date	Line Item Description	Line Item Account	
10/12/2022	PEST CONTROL CITY HALL	510-24-053-518-20-48-000	143.75

Inv 234359059 Total 143.75

Inv 234359061

Line Item Date	Line Item Description	Line Item Account	
10/13/2022	pest control	510-24-053-518-20-48-000	205.44

Inv 234359061 Total 205.44

59453 Total: 814.20

orkin - Orkin Total: 814.20

otak - Otak, Inc. Line Item Account 130-14-032-558-60-41-080

59454 10/27/2022

Inv 22195 01

Line Item Date	Line Item Description	Line Item Account	
09/12/2022	PROF SVCS TO RECOAT SIGNAL POLES @ SWENSON AVE &	310-17-507-595-30-41-000	1,255.75

Inv 22195 01 Total 1,255.75

59454 Total: 1,255.75

otak - Otak, Inc. Total: 1,255.75

plattes - Platt 135890 Line Item Account

59455 10/27/2022

Inv 3F74320

Line Item Date	Line Item Description	Line Item Account	
09/19/2022	lamps for lighting in offices stock	402-20-040-535-80-31-340	566.57

Inv 3F74320 Total 566.57

59455 Total: 566.57

plattes - Platt 135890 Total: 566.57

platt - Platt 152997 Line Item Account

59456 10/27/2022

Inv 3C80723

Line Item Date	Line Item Description	Line Item Account	
08/04/2022	outlet for pressure washer headworks	402-20-040-535-80-31-910	159.33
Inv 3C80723 Total			159.33
59456 Total:			159.33
platt - Platt 152997 Total:			159.33

pre-empl - Pre-Employ.com Line Item Account

59457 10/27/2022

Inv 357151

Line Item Date	Line Item Description	Line Item Account	
09/30/2022	SSN LOCATOR AND US CRIMINAL CHECK	001-09-014-522-20-41-000	44.70
Inv 357151 Total			44.70
59457 Total:			44.70
pre-empl - Pre-Employ.com Total:			44.70

PREM - PREMIER WIRELESS SOLUTIONS, LLC Line Item Account

59458 10/27/2022

Inv INV109877

Line Item Date	Line Item Description	Line Item Account	
09/07/2022	modems for SCADA comms	402-20-040-535-50-31-820	3,260.00
Inv INV109877 Total			3,260.00
59458 Total:			3,260.00
PREM - PREMIER WIRELESS SOLUTIONS, LLC Total:			3,260.00

prime e - Prime Electric Inc. Line Item Account

59459 10/27/2022

Inv 44744

Line Item Date	Line Item Description	Line Item Account	
07/20/2022	remount/raise COS fiber damaged by truck@ Mill Pond Rd	402-20-040-535-50-48-000	2,221.12
07/20/2022	remount/raise COS fiber damaged by truck@ Mill Pond Rd	510-24-053-518-20-48-000	2,221.12
07/20/2022	remount/raise COS fiber damaged by truck@ Mill Pond Rd	403-22-050-531-45-48-000	2,221.12
07/20/2022	remount/raise COS fiber damaged by truck@ Mill Pond Rd	001-16-035-542-30-48-000	2,221.13
07/20/2022	remount/raise COS fiber damaged by truck@ Mill Pond Rd	401-18-037-534-82-48-000	2,221.13
Inv 44744 Total			11,105.62

59459 Total:			11,105.62
prime e - Prime Electric Inc. Total:			11,105.62

PSISERV - PSI SERVICES LLC Line Item Account

59460 10/27/2022

Inv WA-900-1348EXAM

Line Item Date	Line Item Description	Line Item Account	
10/24/2022	testing fee for required certifications for job Holmes, T	402-20-040-535-80-23-300	208.00
Inv WA-900-1348EXAM Total			208.00
59460 Total:			208.00
PSISERV - PSI SERVICES LLC Total:			208.00

rh2 - RH2 Engineering, Inc. Line Item Account

59461 10/27/2022

Inv 87931

Line Item Date	Line Item Description	Line Item Account	
10/19/2022	IT Sophos issue programming & 1 line diagram for emergency horn	402-20-019-535-10-41-000	10,257.18
Inv 87931 Total			10,257.18
59461 Total:			10,257.18
rh2 - RH2 Engineering, Inc. Total:			10,257.18

roberth - Robert Half Line Item Account

59462 10/27/2022

Inv 60828695

Line Item Date	Line Item Description	Line Item Account	
10/04/2022	Aikelamu, A week ending 9/30/22	502-11-023-594-18-41-190	3,600.00
Inv 60828695 Total			3,600.00

Inv 60846891

Line Item Date	Line Item Description	Line Item Account	
10/06/2022	McCoy, H week ending 9/30/22	502-11-020-518-88-41-190	2,200.00
Inv 60846891 Total			2,200.00

Inv 60886803

Line Item Date	Line Item Description	Line Item Account	
10/13/2022	Aikelamu, A week ending 10/07/22	502-11-023-594-18-41-190	3,600.00
Inv 60886803 Total			3,600.00

Inv 60886818

Line Item Date	Line Item Description	Line Item Account	
10/13/2022	McCoy, H week ending 10/07/22	502-11-020-518-88-41-190	2,200.00

Inv 60886818 Total 2,200.00

Inv 60899098

Line Item Date	Line Item Description	Line Item Account	
10/17/2022	A.Aikelamu week ending 10-14-22	502-11-023-594-18-41-190	3,600.00

Inv 60899098 Total 3,600.00

Inv 60922721

Line Item Date	Line Item Description	Line Item Account	
10/19/2022	Jain, A week ending 10/14/22	130-14-031-558-60-41-000	1,639.95

Inv 60922721 Total 1,639.95

Inv 60924986

Line Item Date	Line Item Description	Line Item Account	
10/20/2022	Grier, C week ending 10/14/22 general finance	001-06-007-514-23-41-190	2,160.00

Inv 60924986 Total 2,160.00

Inv 60926760

Line Item Date	Line Item Description	Line Item Account	
10/20/2022	H.McCoy week ending 10-14-22	502-11-020-518-88-41-190	2,200.00

Inv 60926760 Total 2,200.00

Inv 60931813

Line Item Date	Line Item Description	Line Item Account	
10/24/2022	Grier, C week ending 10/21/22 general finance	001-06-007-514-23-41-190	2,052.00
10/24/2022	Grier, C week ending 10/21/22 Munis ERP	502-11-023-594-18-41-190	108.00

Inv 60931813 Total 2,160.00

59462 Total: 23,359.95

roberth - Robert Half Total: 23,359.95

donsmall - Small & Sons Oil Dist., Co. Line Item Account

59463 10/27/2022

Inv 225304

Line Item Date	Line Item Description	Line Item Account	
09/28/2022	winter prep fill of tank at WRF generator	402-20-040-535-80-32-100	19,628.34

Inv 225304 Total 19,628.34

59463 Total:			19,628.34
donsmall - Small & Sons Oil Dist., Co. Total:			19,628.34

stericyc - Stericycle, Inc. (PD) Line Item Account 001-08-009-521-22-41-000

59464 10/27/2022

Inv 3006193028

Line Item Date	Line Item Description	Line Item Account	
09/30/2022	sharps container disposal	001-08-009-521-22-41-000	10.36
Inv 3006193028 Total			10.36
59464 Total:			10.36
stericyc - Stericycle, Inc. (PD) Total:			10.36

goodyear - The Goodyear Tire & Rubber Co. Line Item Account

59465 10/27/2022

Inv 195-1163677

Line Item Date	Line Item Description	Line Item Account	
10/17/2022	govt price fleet tires	501-23-051-548-68-31-400	3,344.26
Inv 195-1163677 Total			3,344.26
59465 Total:			3,344.26
goodyear - The Goodyear Tire & Rubber Co. Total:			3,344.26

usfire - US Fire Equipment, LLC Line Item Account

59466 10/27/2022

Inv 81334

Line Item Date	Line Item Description	Line Item Account	
10/18/2022	6 FIRST DUE ID SHIELDS	001-09-014-522-50-35-900	335.88
Inv 81334 Total			335.88
59466 Total:			335.88
usfire - US Fire Equipment, LLC Total:			335.88

VER - VERKADA INC Line Item Account

59467 10/27/2022

Inv V2T-0561-4920

Line Item Date	Line Item Description	Line Item Account	
07/19/2022	INDOOR DOME CAMERA/PROJECTOR	001-08-009-521-50-35-900	3,072.58

Check Number	Check Date	A
Inv V2T-0561-4920 Total		3,072.58
59467 Total:		3,072.58
VER - VERKADA INC Total:		3,072.58
Total:		215,690.49

Payroll

Blanket Voucher Document

Claims presented to the City to be paid on 10/14/2022 in the amount of $ 141,455.00

which includes claim warrants numbered ___-_____ through ____-_____,

totaling $____0.00_____, and direct deposits totaling $___141,455.00_____.

ACH Check Register

User: 'THolden'
Printed: 10/13/2022 - 11:46AM
Batch: 00001.10
Include Partial: TRUE

Check Date	Check	Partial ACH	Employee Name	Amount
10/14/2022	0	False	Reina McCauley	2,400.00
10/14/2022	0	False	Bob Sterbank	4,475.00
10/14/2022	0	False	Anna Astrakhan	3,200.00
10/14/2022	0	False	Tania Holden	700.00
10/14/2022	0	False	Jimmie Betts Jr.	1,400.00
10/14/2022	0	False	Brendon Ecker	1,775.00
10/14/2022	0	False	Mark Gerken	2,035.00
10/14/2022	0	False	Andrew Latham	1,700.00
10/14/2022	0	False	Sarah Reeder	3,050.00
10/14/2022	0	False	Christopher Miller	2,000.00
10/14/2022	0	False	Shawn Somers	2,000.00
10/14/2022	0	False	Jennifer Ferguson	3,000.00
10/14/2022	0	False	Debbie Kinsman	1,500.00
10/14/2022	0	False	Gerald Knutsen	400.00
10/14/2022	0	False	Kyla Henderson	2,000.00
10/14/2022	0	False	Tami Wood	1,500.00
10/14/2022	0	False	Danna McCall	3,000.00
10/14/2022	0	False	Brian Lynch	1,500.00
10/14/2022	0	False	Scott Bruton	2,300.00
10/14/2022	0	False	Melinda Black	1,600.00
10/14/2022	0	False	Stephanie Butler	2,800.00
10/14/2022	0	False	Austin Gutwein	2,100.00
10/14/2022	0	False	Joseph Spears	2,350.00
10/14/2022	0	False	Pamela Mandery	2,000.00
10/14/2022	0	False	James Aguirre	2,500.00
10/14/2022	0	False	Ricardo Velasquez	2,750.00
10/14/2022	0	False	Michael Liebetrau	1,800.00
10/14/2022	0	False	Deanna Mihelich	1,780.00
10/14/2022	0	False	Craig Miller	2,350.00
10/14/2022	0	False	Joseph Meadows	2,600.00
10/14/2022	0	False	Cory Hendricks	2,050.00
10/14/2022	0	False	Anthony Lemmon	2,050.00
10/14/2022	0	False	Nicholas Schulgen	2,050.00
10/14/2022	0	False	David Doucett	2,850.00
10/14/2022	0	False	Chase Smith	2,000.00
10/14/2022	0	False	Kim Stonebraker-Weiss	2,000.00
10/14/2022	0	False	James Kaae	2,000.00
10/14/2022	0	False	Jason Weiss	2,000.00
10/14/2022	0	False	Nigel Draveling	1,500.00
10/14/2022	0	False	Dmitriy Vladis	2,000.00
10/14/2022	0	False	Philip Bennett	1,440.00
10/14/2022	0	False	Jordan Jolley	1,950.00
10/14/2022	0	False	Jason Battles	1,800.00
10/14/2022	0	False	Neil MacVicar	1,700.00
10/14/2022	0	False	Roger Friesen	2,500.00
10/14/2022	0	False	Ryan Barnet	1,775.00

10/14/2022	0	False	Michael Chambless		4,750.00
10/14/2022	0	False	Kevin Aspy		1,585.00
10/14/2022	0	False	Patrick Fry		2,900.00
10/14/2022	0	False	Andrew Vining		2,950.00
10/14/2022	0	False	Thomas Holmes		1,100.00
10/14/2022	0	False	Alec Bagley		1,900.00
10/14/2022	0	False	Joan Quade		1,150.00
10/14/2022	0	False	Ryan Dalziel		1,200.00
10/14/2022	0	False	Jason George		1,400.00
10/14/2022	0	False	Kevin Halbert		1,350.00
10/14/2022	0	False	Timothy Barrett		1,950.00
10/14/2022	0	False	Donald Harris		200.00
10/14/2022	0	False	Kevin Snyder		1,500.00
10/14/2022	0	False	Christopher Wilson		1,865.00
10/14/2022	0	False	Todd Shinn		1,000.00
10/14/2022	0	False	John Cooper		800.00
10/14/2022	0	False	Ilyse Treptow		950.00
10/14/2022	0	False	Jason Rogers		2,500.00
10/14/2022	0	False	Dylan Gamble		1,875.00
10/14/2022	0	False	Michael Bailey		1,400.00
10/14/2022	0	False	Tylor Fischer		2,000.00
10/14/2022	0	False	Jacob Fouts		600.00
10/14/2022	0	False	Steven Randall		2,000.00
10/14/2022	0	False	Darby Summers		1,200.00
10/14/2022	0	False	Gregory Heath		2,200.00
10/14/2022	0	False	Matthew West		1,500.00
10/14/2022	0	False	Robert Lasswell		1,400.00
					0.00
					141,455.00
		Total		73	141,455.00

Payroll

Blanket Voucher Document

Claims presented to the City to be paid on 10/31/2022 in the amount of $ 561,018.36

which includes claim warrants numbered 72749 through 72750,

totaling $ 2,557.77, and direct deposits totaling $ 558,460.59.

Payroll

Computer Check Register

User: THolden
Printed: 10/28/2022 - 12:18PM
Batch: 00002.10.2022 - EOM 10-31-2022

Check No	Check Date	Employee
72749	10/31/2022	Susan Luhman
72750	10/31/2022	Matthew Miller

Total Number of Employees: 2
Total for Payroll Check Run: $2,557.77

ACH Check Register

User: 'THolden'
Printed: 10/28/2022 - 12:26PM
Batch: 00002.10
Include Partial: TRUE

Check Date	Check	Partial ACH	Employee Name	Amount
10/31/2022	0	False	Michael Sauerwein	10,439.43
10/31/2022	0	False	James Mayhew	780.27
10/31/2022	0	False	Bryan Holloway	688.36
10/31/2022	0	False	Matthew Laase	688.36
10/31/2022	0	False	Ethan Benson	688.36
10/31/2022	0	False	Jolyon Johnson	688.36
10/31/2022	0	False	Robert Wotton	538.36
10/31/2022	0	False	Cara Christensen	688.36
10/31/2022	0	False	Katherine Ross	2,592.74
10/31/2022	0	False	Reina McCauley	2,883.28
10/31/2022	0	False	Bob Sterbank	7,621.50
10/31/2022	0	False	Anna Astrakhan	1,739.28
10/31/2022	0	False	Deana Dean	2,513.85
10/31/2022	0	False	Tania Holden	4,644.58
10/31/2022	0	False	Jimmie Betts Jr.	4,135.55
10/31/2022	0	False	Brendon Ecker	1,993.17
10/31/2022	0	False	Mark Gerken	2,099.04
10/31/2022	0	False	Andrew Latham	3,746.87
10/31/2022	0	False	Sarah Reeder	3,675.55
10/31/2022	0	False	Christopher Miller	14,057.64
10/31/2022	0	False	Shawn Somers	2,675.64
10/31/2022	0	False	Andrew Bouta	6,411.36
10/31/2022	0	False	Samantha Brumfield	2,433.84
10/31/2022	0	False	Kimberly Johnson	4,616.83
10/31/2022	0	False	Nicole Wiebe	4,715.46
10/31/2022	0	False	Jennifer Ferguson	6,558.40
10/31/2022	0	False	Carson Hornsby	6,324.48
10/31/2022	0	False	Debbie Kinsman	2,360.88
10/31/2022	0	False	Heather Florida	4,045.53
10/31/2022	0	False	Gerald Knutsen	5,764.59
10/31/2022	0	False	Kyla Henderson	3,200.14
10/31/2022	0	False	Tami Wood	2,965.55
10/31/2022	0	False	Gail Folkins	2,825.49
10/31/2022	0	False	Danna McCall	4,287.89
10/31/2022	0	False	Brian Lynch	5,251.72
10/31/2022	0	False	Scott Bruton	4,658.84
10/31/2022	0	False	Melinda Black	2,852.48
10/31/2022	0	False	Stephanie Butler	3,402.01
10/31/2022	0	False	Austin Gutwein	7,245.83
10/31/2022	0	False	Joseph Spears	2,392.00
10/31/2022	0	False	Drew Ward	2,854.55
10/31/2022	0	False	Pamela Mandery	5,199.36
10/31/2022	0	False	James Aguirre	6,056.99
10/31/2022	0	False	Ricardo Velasquez	6,421.73
10/31/2022	0	False	Michael Liebetrau	1,206.72
10/31/2022	0	False	Deanna Mihelich	4,007.25

10/31/2022	0	False	Daniel Moate	9,460.
10/31/2022	0	False	Perry Phipps	9,766.97
10/31/2022	0	False	Joseph Meadows	2,926.85
10/31/2022	0	False	Cory Hendricks	2,598.92
10/31/2022	0	False	Anthony Lemmon	2,456.07
10/31/2022	0	False	Nicholas Schulgen	2,812.71
10/31/2022	0	False	David Doucett	6,233.16
10/31/2022	0	False	Chase Smith	5,005.00
10/31/2022	0	False	Kim Stonebraker-Weiss	5,669.98
10/31/2022	0	False	James Kaae	7,665.62
10/31/2022	0	False	Jason Weiss	12,846.25
10/31/2022	0	False	Nigel Draveling	12,251.36
10/31/2022	0	False	Dmitriy Vladis	6,387.09
10/31/2022	0	False	Christopher Werre	7,959.96
10/31/2022	0	False	Joseph Beach	234.87
10/31/2022	0	False	Philip Bennett	4,482.35
10/31/2022	0	False	Jordan Jolley	2,301.31
10/31/2022	0	False	Jason Battles	4,162.60
10/31/2022	0	False	Neil MacVicar	2,950.66
10/31/2022	0	False	Jorge Orozco	4,900.28
10/31/2022	0	False	Roger Friesen	3,424.35
10/31/2022	0	False	Ryan Barnet	4,062.71
10/31/2022	0	False	Michael Chambless	4,852.99
10/31/2022	0	False	Kevin Aspy	3,429.99
10/31/2022	0	False	Lyle Beach	9,647.72
10/31/2022	0	False	Patrick Fry	3,235.69
10/31/2022	0	False	Jeffrey Hamlin	7,045.07
10/31/2022	0	False	Andrew Vining	4,074.75
10/31/2022	0	False	Thomas Holmes	10,330.06
10/31/2022	0	False	Alec Bagley	2,299.90
10/31/2022	0	False	Joan Quade	2,702.97
10/31/2022	0	False	Jonathan Ebert	4,694.14
10/31/2022	0	False	Ryan Dalziel	3,729.40
10/31/2022	0	False	Jason George	5,966.06
10/31/2022	0	False	Kevin Halbert	3,169.41
10/31/2022	0	False	Timothy Barrett	2,639.79
10/31/2022	0	False	Donald Harris	8,158.88
10/31/2022	0	False	Kevin Snyder	4,479.71
10/31/2022	0	False	Kenneth Knowles	5,580.63
10/31/2022	0	False	Christopher Wilson	2,977.87
10/31/2022	0	False	Todd Shinn	6,753.25
10/31/2022	0	False	Matthew Hedger	7,586.81
10/31/2022	0	False	John Cooper	5,811.97
10/31/2022	0	False	Emily Arteche	8,603.91
10/31/2022	0	False	Ilyse Treptow	3,565.32
10/31/2022	0	False	Dinah Reed	5,493.00
10/31/2022	0	False	Jason Rogers	5,593.12
10/31/2022	0	False	Dylan Gamble	3,355.15
10/31/2022	0	False	Michael Bailey	7,850.12
10/31/2022	0	False	Jessica Rellamas	2,431.77
10/31/2022	0	False	Tylor Fischer	3,098.25
10/31/2022	0	False	Zachary Schumann	5,098.25
10/31/2022	0	False	Mark Correira	8,585.73
10/31/2022	0	False	Jacob Fouts	11,334.32
10/31/2022	0	False	Steven Randall	4,372.13
10/31/2022	0	False	Darby Summers	4,441.07
10/31/2022	0	False	Theresa Tozier	9,028.84

10/31/2022	0	False	Gregory Heath	3,160.
10/31/2022	0	False	Matthew West	9,335.35
10/31/2022	0	False	William Wisham	14,517.66
10/31/2022	0	False	Robert Lasswell	10,772.75
10/31/2022	0	False	Benjamin Parker	13,175.94
10/31/2022	0	False	Peter O'Donnell	8,367.70
10/31/2022	0	False	Craig Miller	8,914.76
				0.00
				558,460.59
		Total	110	558,460.59

Accounts Payable

Blanket Voucher Approval Document

User: THolden
Printed: 10/31/2022 - 11:26AM
Warrant Request Date: 10/31/2022
DAC Fund:

Batch: 00006.10.2022 - PV 10-2022

City of Snoqualmie
Claims presented to the City to be paid in the amount of $ 675,402.85 ,
for claims warrants numbered 59468 through 59481 & dated 10/31/2022 .

Line	Claimant	Voucher No.	Amount
1	AFLAC	000000000	78.13
2	AWC BENEFITS	000000000	158,020.10
3	CITY OF SNOQUALMIE	000059468	1,140.00
4	Dept of Retirement Syst.-PERS	000000000	93,123.09
5	Dept. of Labor & Industries	000059469	27,037.23
6	Dept. of Retirement Syst.- DCP	000000000	39,566.00
7	Dept. of Retirement Syst.- PSERS	000000000	1,837.09
8	Dept. of Retirement Syst.-LEOFF	000000000	60,635.34
9	DiMartino Associates	000059470	346.50
10	Employment Security Dept.	000059472	5,431.33
11	Employment Security Dept.	000059471	2,007.08
12	IAFF Firepac-Political Affairs Dept.	000059473	8.36
13	IAFF LOCAL #2878	000059474	2,215.43
14	ICMA Retirement Trust -303907	000059475	9,636.00
15	IRS-Payroll EFTPS	000000000	242,064.92
16	NWFFT TRUST	000059476	22,656.84
17	Office of Support Enforcement - DSHS	000000000	2,044.91
18	Snoqualmie Police Association	000059477	1,900.00
19	Teamsters Local Union #763	000059478	3,212.00
20	Voya Institutional Trust Company	000059479	450.00
21	Western States Police Medical Trust	000059480	1,092.50
22	WSCFF	000059481	900.00
		Page Total:	$675,402.85
		Grand Total:	$675,402.85

Accounts Payable

Check Detail

User: THolden
Printed: 10/31/2022 - 1:27PM

Check Number	Check Date	Amount

90110 - AFLAC Line Item Account

0 10/31/2022

Inv

Line Item Date	Line Item Description	Line Item Account	
10/28/2022	PR Batch 00002.10.2022 AFLAC-Pre Tax	631-00-000-231-50-19-000	78.13
Inv Total			78.13
0 Total:			78.13
90110 - AFLAC Total:			78.13

90000 - AWC BENEFITS Line Item Account

0 10/31/2022

Inv

Line Item Date	Line Item Description	Line Item Account	
10/28/2022	PR Batch 00002.10.2022 AWC-Vision Employee	631-00-000-231-50-14-000	3.81
10/28/2022	PR Batch 00002.10.2022 Kaiser Medical Benefits/200	631-00-000-231-50-14-000	2,127.26
10/28/2022	PR Batch 00002.10.2022 AWC Life Insurance Employee	631-00-000-231-50-14-000	4.80
10/28/2022	PR Batch 00002.10.2022 AWC Dental Benefits Employee	631-00-000-231-50-14-000	47.99
10/28/2022	PR Batch 00002.10.2022 AWC - Medical Benefits/HF 250	631-00-000-231-50-14-000	105,711.82
10/28/2022	PR Batch 00002.10.2022 AWC Medical Benefits Employee	631-00-000-231-50-14-000	702.38
10/28/2022	PR Batch 00002.10.2022 AWC-Vision	631-00-000-231-50-14-000	1,778.17
10/28/2022	PR Batch 00002.10.2022 AWC-Dental Benefits	631-00-000-231-50-14-000	11,984.41
10/28/2022	PR Batch 00002.10.2022 AWC-Life Insurance Police	631-00-000-231-50-14-000	900.00
10/28/2022	PR Batch 00002.10.2022 AWC-Medical Benefits/HF 500	631-00-000-231-50-14-000	32,512.08
10/28/2022	PR Batch 00002.10.2022 AWC Life Insurance	631-00-000-231-50-14-000	505.20
Inv Total			156,277.92

Inv 10-2022

Line Item Date	Line Item Description	Line Item Account	
10/28/2022	Edmund Crosson Medical Premium	001-08-009-521-22-22-400	1,742.18
Inv 10-2022 Total			1,742.18
0 Total:			158,020.10
90000 - AWC BENEFITS Total:			158,020.10

90099 - CITY OF SNOQUALMIE Line Item Account

59468 10/31/2022

Inv

Line Item Date	Line Item Description	Line Item Account	
10/28/2022	PR Batch 00002.10.2022 FSA	631-00-000-231-50-15-000	1,140.00
Inv Total			1,140.00

59468 Total: 1,140.00

90099 - CITY OF SNOQUALMIE Total: 1,140.00

90070 - Dept of Retirement Syst.-PERS Line Item Account

0 10/31/2022

Inv

Line Item Date	Line Item Description	Line Item Account	
10/28/2022	PR Batch 00002.10.2022 PERS 2 Employer	631-00-000-231-50-16-000	50,370.41
10/28/2022	PR Batch 00002.10.2022 PERS 3 Employer	631-00-000-231-50-16-000	6,787.62
10/28/2022	PR Batch 00002.10.2022 PERS 3 Employee	631-00-000-231-50-16-000	5,131.97
10/28/2022	PR Batch 00002.10.2022 PERS2 Employee	631-00-000-231-50-16-000	30,833.09
Inv Total			93,123.09

0 Total: 93,123.09

90070 - Dept of Retirement Syst.-PERS Total: 93,123.09

90010 - Dept. of Labor & Industries Line Item Account

59469 10/31/2022

Inv

Line Item Date	Line Item Description	Line Item Account	
10/28/2022	PR Batch 00002.10.2022 L&I Employer	631-00-000-231-50-73-000	22,104.89
10/28/2022	PR Batch 00002.10.2022 L&I Employee	631-00-000-231-50-73-000	4,932.34
Inv Total			27,037.23

59469 Total: 27,037.23

90010 - Dept. of Labor & Industries Total: 27,037.23

90105 - Dept. of Retirement Syst.- DCP Line Item Account

0 10/31/2022

Inv

Line Item Date	Line Item Description	Line Item Account	
10/28/2022	PR Batch 00002.10.2022 DCP-Employer-Supplement	631-00-000-231-50-19-000	2,915.00
10/28/2022	PR Batch 00002.10.2022 DCP Employee	631-00-000-231-50-19-000	24,869.00
10/28/2022	PR Batch 00002.10.2022 DCP-Employer	631-00-000-231-50-19-000	11,782.00
Inv Total			39,566.00

0 Total:			39,566.00
90105 - Dept. of Retirement Syst.- DCP Total:			39,566.00

90075 - Dept. of Retirement Syst.- PSERS Line Item Account
0 10/31/2022

Inv

Line Item Date	Line Item Description	Line Item Account	
10/28/2022	PR Batch 00002.10.2022 PSERS Employee	631-00-000-231-50-16-000	703.70
10/28/2022	PR Batch 00002.10.2022 PSERS Employer	631-00-000-231-50-16-000	1,133.39
Inv Total			1,837.09
0 Total:			1,837.09
90075 - Dept. of Retirement Syst.- PSERS Total:			1,837.09

90030 - Dept. of Retirement Syst.-LEOFF Line Item Account
0 10/31/2022

Inv

Line Item Date	Line Item Description	Line Item Account	
10/28/2022	PR Batch 00002.10.2022 LEOFF 2 Employee	631-00-000-231-50-16-000	37,398.35
10/28/2022	PR Batch 00002.10.2022 LEOFF 2 Employer	631-00-000-231-50-16-000	23,236.99
Inv Total			60,635.34
0 Total:			60,635.34
90030 - Dept. of Retirement Syst.-LEOFF Total:			60,635.34

90300 - DiMartino Associates Line Item Account
59470 10/31/2022

Inv

Line Item Date	Line Item Description	Line Item Account	
10/28/2022	PR Batch 00002.10.2022 Brown & Brown DBA DiMartino	631-00-000-231-50-14-000	346.50
Inv Total			346.50
59470 Total:			346.50
90300 - DiMartino Associates Total:			346.50

90020 - Employment Security Dept. Line Item Account
59471 10/31/2022

Inv

Line Item Date	Line Item Description	Line Item Account	
10/28/2022	PR Batch 00002.10.2022 Emp Sec- Unemployment Tax	631-00-000-231-50-50-000	2,007.08
Inv Total			2,007.08

59471 Total: 2,007.08

59472 10/31/2022

Inv

Line Item Date	Line Item Description	Line Item Account	
10/28/2022	PR Batch 00002.10.2022 WA Paid Family & Medical Leave	631-00-000-231-50-32-000	3,976.75
10/28/2022	PR Batch 00002.10.2022 WA Paid Family & Medical Leave	631-00-000-231-50-32-000	1,454.58
Inv Total			5,431.33

59472 Total: 5,431.33

90022 - Employment Security Dept. Total: 7,438.41

90035 - IAFF Firepac-Political Affairs Dept. Line Item Account

59473 10/31/2022

Inv

Line Item Date	Line Item Description	Line Item Account	
10/28/2022	PR Batch 00002.10.2022 IAFF-FirePac	631-00-000-231-50-50-000	8.36
Inv Total			8.36

59473 Total: 8.36

90035 - IAFF Firepac-Political Affairs Dept. Total: 8.36

90045 - IAFF LOCAL #2878 Line Item Account

59474 10/31/2022

Inv

Line Item Date	Line Item Description	Line Item Account	
10/28/2022	PR Batch 00002.10.2022 IAFF-Local 2878 Fire	631-00-000-231-50-21-000	2,215.43
Inv Total			2,215.43

59474 Total: 2,215.43

90045 - IAFF LOCAL #2878 Total: 2,215.43

90100 - ICMA Retirement Trust -303907 Line Item Account

59475 10/31/2022

Inv

Line Item Date	Line Item Description	Line Item Account	
10/28/2022	PR Batch 00002.10.2022 ICMA-Employer	631-00-000-231-50-19-000	1,875.00
10/28/2022	PR Batch 00002.10.2022 ICMA-Employee	631-00-000-231-50-19-000	7,411.00
10/28/2022	PR Batch 00002.10.2022 ICMA-Employer Supplement	631-00-000-231-50-19-000	350.00
Inv Total			9,636.00

59475 Total: 9,636.00

90100 - ICMA Retirement Trust -303907 Total: 9,636.00

90085 - IRS-Payroll EFTPS Line Item Account

0 10/31/2022

Inv

Line Item Date	Line Item Description	Line Item Account	
10/28/2022	PR Batch 00002.10.2022 Medicare Employer	631-00-000-231-50-27-000	14,654.47
10/28/2022	PR Batch 00002.10.2022 Federal Income Tax	631-00-000-231-50-27-000	121,407.10
10/28/2022	PR Batch 00002.10.2022 FICA Employer	631-00-000-231-50-27-000	45,293.21
10/28/2022	PR Batch 00002.10.2022 Medicare Employee	631-00-000-231-50-27-000	14,754.43
10/28/2022	PR Batch 00002.10.2022 FICA Employee	631-00-000-231-50-27-000	45,293.21
10/28/2022	PR Batch 00002.10.2022 Imputed Income Tax	631-00-000-231-50-50-000	662.50
Inv Total			242,064.92

0 Total: 242,064.92

90085 - IRS-Payroll EFTPS Total: 242,064.92

90310 - NWFFT TRUST Line Item Account

59476 10/31/2022

Inv

Line Item Date	Line Item Description	Line Item Account	
10/28/2022	PR Batch 00002.10.2022 Dental Benefits	631-00-000-231-50-14-000	1,997.56
10/28/2022	PR Batch 00002.10.2022 Medical/Vision Benefits	631-00-000-231-50-14-000	20,659.28
Inv Total			22,656.84

59476 Total: 22,656.84

90310 - NWFFT TRUST Total: 22,656.84

90060 - Office of Support Enforcement - DSHS Line Item Account

0 10/31/2022

Inv

Line Item Date	Line Item Description	Line Item Account	
10/28/2022	PR Batch 00002.10.2022 Child Support	631-00-000-231-50-30-000	2,044.91

Inv Total			2,044.91
0 Total:			2,044.91
90060 - Office of Support Enforcement - DSHS Total:			2,044.91

90180 - Snoqualmie Police Association Line Item Account

59477 10/31/2022

Inv

Line Item Date	Line Item Description	Line Item Account	
10/28/2022	PR Batch 00002.10.2022 Police Union Dues	631-00-000-231-50-21-000	1,900.00
Inv Total			1,900.00
59477 Total:			1,900.00
90180 - Snoqualmie Police Association Total:			1,900.00

90040 - Teamsters Local Union #763 Line Item Account

59478 10/31/2022

Inv

Line Item Date	Line Item Description	Line Item Account	
10/28/2022	PR Batch 00002.10.2022 Teamsters Union Dues	631-00-000-231-50-21-000	3,212.00
Inv Total			3,212.00
59478 Total:			3,212.00
90040 - Teamsters Local Union #763 Total:			3,212.00

90095 - Voya Institutional Trust Company Line Item Account

59479 10/31/2022

Inv

Line Item Date	Line Item Description	Line Item Account	
10/28/2022	PR Batch 00002.10.2022 Voya-Employer	631-00-000-231-50-19-000	200.00
10/28/2022	PR Batch 00002.10.2022 Voya-Employee	631-00-000-231-50-19-000	250.00
Inv Total			450.00
59479 Total:			450.00
90095 - Voya Institutional Trust Company Total:			450.00

90400 - Western States Police Medical Trust Line Item Account

59480 10/31/2022

Inv

Line Item Date	Line Item Description	Line Item Account	
10/28/2022	PR Batch 00002.10.2022 W States Police Medical Trust	631-00-000-231-50-17-000	1,092.50
Inv Total			1,092.50

59480 Total: 1,092.50

90400 - Western States Police Medical Trust Total: 1,092.50

90120 - WSCFF Line Item Account

59481 10/31/2022

Inv

Line Item Date	Line Item Description	Line Item Account	
10/28/2022	PR Batch 00002.10.2022 WSCFF-BENEFIT TRUST FF ER	631-00-000-231-50-22-000	900.00
Inv Total			900.00

59481 Total: 900.00

90120 - WSCFF Total: 900.00

Total: 675,402.85

BUSINESS OF THE CITY COUNCIL
CITY OF SNOQUALMIE

AB22-076
November 1, 2022
Ordinance

AGENDA BILL INFORMATION

TITLE:	AB22-076: 2023-2024 Biennial Budget	☐ Discussion Only ☒ Action Needed:
PROPOSED ACTION:	Approve Ordinance 1267 Adopting the 2023-2024 Biennial Budget	☐ Motion ☒ Ordinance ☐ Resolution

REVIEW:	Department Director/Peer	Jen Ferguson	11/1/2022
	Finance	Drew Bouta	11/1/2022
	Legal	Bob Sterbank	Click or tap to enter a date.
	City Administrator	Mike Sauerwein	Click or tap to enter a date.

DEPARTMENT:	Finance	
STAFF:	Budget Manager, Drew Bouta	
COMMITTEE:	Committee of the Whole	**COMMITTEE DATE:** October 10, 2022
MEMBERS:	Choose an item. Choose an item. Choose an item.	
EXHIBITS:	1. Ordinance 1267 Adopting the 2023-2024 Biennial Budget 2. Mayor's Proposed 2023-2024 Biennial Budget Document (Updated 10/13/2022)	

AMOUNT OF EXPENDITURE	$ n/a
AMOUNT BUDGETED	$ Choose an item.
APPROPRIATION REQUESTED	$ Choose an item.

SUMMARY

INTRODUCTION
The purpose of this agenda bill is to adopt the 2023-2024 Biennial budget.

LEGISLATIVE HISTORY

- On September 12, 2022, the Mayor proposed the 2023-2024 Biennial Budget to City Council.
- During the week of October 3, 2022, directors presented brief reviews of their department's proposed budgets to respective committees.
- On October 10, City Council reviewed and deliberated the proposed budget with the Administration available to answer questions.
- During the week of October 17, 2022, directors presented any remaining reviews to their respective committees and answered questions regarding their proposed budgets if necessary.
- On November 1, City Council reviewed and deliberated the proposed budget with the Administration available to answer questions.

BACKGROUND

ANALYSIS

BUDGET IMPACTS

NEXT STEPS

Per the Council approved budget calendar, City Council will continue to review and deliberate the Mayor's Proposed 2023-2024 Biennial Budget at the next round of committee meetings scheduled for November the 7th and 8th.

PROPOSED ACTION

No action. Council will continue to deliberate the proposed budget.

CITY OF SNOQUALMIE
ORDINANCE NO. 1267

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SNOQUALMIE, WASHINGTON, ADOPTING THE 2023-2024 BIENNIAL BUDGET; PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, as a noncharter code City, the City of Snoqualmie is authorized by RCW 35A.34.040 to establish by ordinance a two-year fiscal biennium budget cycle for the City; and

WHEREAS, the City Council passed Ordinance No. 1096 establishing a two-year fiscal biennial budget, as authorized by RCW 35A.34.040; and

WHEREAS, the City has prepared a 2023-2024 budget that meets the requirements of the Washington law, and has held public hearings as required by law;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Snoqualmie as follows:

SECTION 1. Biennial Budget Amended.
The City of Snoqualmie biennial budget for the 2023-2024 fiscal biennium, as determined after hearings and placed into final form and content, is hereby adopted by reference.

SECTION 2. Budget Summary Form.
Pursuant to RCW 35A.34.120, the totals of estimated revenues and appropriations for each separate fund, and the aggregate totals for all such funds combined, are set forth on page 2 of this ordinance in summary form:

Proposed 2023-2024 Biennial Budget Ordinance Table

Fund #	Fund Name	Est. 2023 Beginning Fund Balance	Est. 2023 Sources	Est. 2023 Uses	Est. 2023 Ending Fund Balance	Est. 2024 Sources	Est. 2024 Uses	Est. 2024 Ending Fund Balance	Total 2023-2024 Est. Sources	Total 2023-2024 Uses (Appropriation)
001	General Fund	$ 4,423,674	$ 20,844,451		$ 1,539,159	$ 22,147,661		$ 2,136,726	$ 42,992,112	
	Administrative Departments [1]			$ 5,409,502			$ 5,418,067			$ 10,827,569
	Police (Snoqualmie)			$ 5,310,229			$ 5,499,746			$ 10,809,975
	Fire & Emergency Management			$ 4,121,971			$ 4,238,762			$ 8,360,732
	Parks Maintenance			$ 1,879,517			$ 1,844,823			$ 3,724,340
	Community Development [2]			$ 2,270,257			$ 2,487,965			$ 4,758,222
	Streets Maintenance			$ 1,108,448			$ 1,090,749			$ 2,199,197
	Non-Departmental [3]			$ 3,629,043			$ 969,983			$ 4,599,025
002	Reserve Fund	$ 2,726,625	$ 284,401	$ -	$ 3,011,026	$ 109,092	$ -	$ 3,120,118	$ 393,493	$ -
	Total General Fund	**$ 7,150,300**	**$ 21,128,852**	**$ 23,728,967**	**$ 4,550,186**	**$ 22,256,753**	**$ 21,550,094**	**$ 5,256,844**	**$ 43,385,605**	**$ 45,279,061**
012	Arts Activities Fund	$ 48,578	$ 52,094	$ 60,856	$ 39,816	$ 28,217	$ 37,136	$ 30,897	$ 80,311	$ 97,992
014	North Bend Police Services Fund	$ 244,924	$ 2,513,987	$ 2,661,549	$ 97,362	$ 2,679,048	$ 2,776,410	$ -	$ 5,193,035	$ 5,437,959
018	Deposits Reimbursement Control Fund	$ 21,266	$ 10,358	$ 10,358	$ 21,266	$ 10,358	$ 10,358	$ 21,266	$ 20,716	$ 20,716
020	School Impact Fee Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	Total Managerial Funds	**$ 314,767**	**$ 2,576,439**	**$ 2,732,763**	**$ 158,443**	**$ 2,717,623**	**$ 2,823,904**	**$ 52,163**	**$ 5,294,062**	**$ 5,556,667**
110	Hotel/Motel Tax Fund	$ 147,700	$ 140,190	$ 175,000	$ 112,890	$ 139,601	$ 175,000	$ 77,491	$ 279,791	$ 350,000
118	Drug Enforcement Fund	$ 10,200	$ 5,172	$ 5,172	$ 10,200	$ 5,172	$ 5,172	$ 10,200	$ 10,344	$ 10,344
131	Affordable Housing Fund	$ 898,936	$ 384,121	$ 374,000	$ 909,057	$ 394,121	$ 384,000	$ 919,178	$ 778,242	$ 758,000
150	ARPA Covid Local Recovery Fund	$ 2,244,095	$ 28,327	$ 1,139,516	$ 1,132,906	$ 9,454	$ 1,142,360	$ -	$ 37,781	$ 2,281,876
	Total Special Revenue Funds	**$ 3,300,932**	**$ 557,810**	**$ 1,693,688**	**$ 2,165,053**	**$ 548,348**	**$ 1,706,532**	**$ 1,006,869**	**$ 1,106,158**	**$ 3,400,220**
310	Non-Utilities Capital Fund	$ 20,100,000	$ 13,954,950	$ 16,390,500	$ 17,664,450	$ 5,407,400	$ 20,970,850	$ 2,101,000	$ 19,362,350	$ 37,361,350
	Total Capital Funds	**$ 20,100,000**	**$ 13,954,950**	**$ 16,390,500**	**$ 17,664,450**	**$ 5,407,400**	**$ 20,970,850**	**$ 2,101,000**	**$ 19,362,350**	**$ 37,361,350**
401	Water Operations Fund	$ 1,635,856	$ 5,190,814	$ 5,611,981	$ 1,214,689	$ 5,504,819	$ 5,783,251	$ 936,258	$ 10,695,634	$ 11,395,232
402	Sewer Operations Fund	$ 786,844	$ 6,447,608	$ 6,292,480	$ 941,972	$ 6,713,795	$ 6,723,758	$ 932,009	$ 13,161,403	$ 13,016,238
403	Stormwater Operations Fund	$ 984,709	$ 2,850,899	$ 3,214,430	$ 621,178	$ 3,063,483	$ 3,211,800	$ 472,861	$ 5,914,382	$ 6,426,230
417	Utilities Capital Fund	$ 19,400,000	$ 10,373,442	$ 8,491,000	$ 21,282,442	$ 14,773,142	$ 20,556,000	$ 15,499,584	$ 25,146,584	$ 29,047,000
	Total Enterprise Funds	**$ 22,807,410**	**$ 24,862,763**	**$ 23,609,891**	**$ 24,060,282**	**$ 30,055,239**	**$ 36,274,809**	**$ 17,840,712**	**$ 54,918,002**	**$ 59,884,700**
501	Equipment Replacement & Repair Fund	$ 2,384,697	$ 2,568,098	$ 3,200,199	$ 1,752,596	$ 2,040,777	$ 1,380,122	$ 2,413,251	$ 4,608,875	$ 4,580,321
502	Information Technology Fund	$ 2,251,692	$ 2,657,771	$ 3,132,449	$ 1,777,014	$ 2,671,609	$ 3,145,397	$ 1,303,226	$ 5,329,380	$ 6,277,846
510	Facilities Maintenance Fund	$ 711,374	$ 914,845	$ 1,418,153	$ 208,066	$ 723,497	$ 716,587	$ 214,976	$ 1,638,342	$ 2,134,740
	Total Internal Service Funds	**$ 5,347,762**	**$ 6,140,714**	**$ 7,750,801**	**$ 3,737,675**	**$ 5,435,883**	**$ 5,242,106**	**$ 3,931,452**	**$ 11,576,597**	**$ 12,992,907**
	Total All Funds	**$ 59,021,171**	**$ 69,221,528**	**$ 75,906,610**	**$ 52,336,090**	**$ 66,421,246**	**$ 88,568,295**	**$ 30,189,040**	**$ 135,642,774**	**$ 164,474,905**

[1] Includes Executive, Legislative, City Attorney, City Clerk, Finance & Human Resources, and Communications

[2] Includes Planning, Developer-Reimbursed Expenditures, Building, and Events

[3] Includes Human Services, Court Services, Council Contingency, etc.

SECTION 3. Transfers Within Funds Authorized.
Pursuant to RCW 35A.34.200(2), transfers between individual appropriations within any one fund of the 2023-2024 biennial budget may be made during the 2023-2024 fiscal biennium by order of the Mayor; provided, however, that transfers between individual appropriations within the General Fund (Fund No. 001) may be made only within the functional classifications within the General Fund identified in the summary in Section 2 above.

SECTION 4. Transmittal of Budget.
The City Clerk is hereby directed to transmit to the Office of the State Auditor and to the Association of Washington Cities a complete copy of the budget herein referred to as adopted.

SECTION 5. Effective Date.
This ordinance shall be effective from and its adoption and the expiration of five days after its publication, as provided by law.

SECTION 6. Severability.
If any portion of this chapter, if found to be invalid or unenforceable for any reason, such finding shall not affect the validity or enforceability of any other section of this chapter.

SECTION 7. Corrections by the City Clerk or Code Reviser.
Upon approval of the City Attorney, the City Clerk and Code Reviser are authorized to make necessary corrections to this ordinance, including the correction of clerical errors; references to other local, state or federal laws, codes, rules, or regulations, or ordinance numbering and section/subsection numbering.

PASSED by the Council of the City of Snoqualmie, Washington at a regular meeting thereof and

APPROVED by the Mayor of the City of Snoqualmie on this 14th day of November, 2022.

_____
Katherine Ross, Mayor

ATTEST:

_____
Deana Dean, City Clerk

APPROVED AS TO FORM:

_____
Bob C. Sterbank, City Attorney

City of Snoqualmie

Proposed Final 2023-2024 Biennial Budget



Original Proposal: 9/12/2022
Update #1: 10/3/2022
Update #2: 10/13/2022
Update #3: 11/1/2022

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Mayor's Budget Message

Snoqualmie City Council and Community:

I am pleased to present the City of Snoqualmie's 2023-2024 Biennial Budget which will fund the city's activities for the next two years. This proposed two-year budget totals $164.4 million, including $45.2 million for the General Fund, and $66.4 million in capital investments.

It is my goal that the biennial budget reflects the needs of our community. The entire budget process is a demonstration of the teamwork and diligence of city staff and City Council. I am encouraged by the strength of our local community as we recover from the financial challenges of COVID-19, it is clear that we are a community that supports our own. As we look to the future, I am confident that this balanced budget is fiscally responsible and places us on a good footing for a strong economic future.

This budget reflects using America Rescue Plan Act (ARPA) funds to supplement our revenue losses that occurred during COVID-19 and covers operating expenses negatively impacted by inflation. Cities continue to struggle with revenue limitations such as property taxes, representing 45% of our revenue, which is limited to a 1% annual increase, not including new construction, by state law. We included funding in the budget to improve revenue management oversight and a comprehensive revenue fee study to ensure our service costs are covered. In addition, we are looking at other ways to maximize revenue streams, such as increasing tourism and economic development.

Based on input from the community, the City Council has identified priorities that are evident throughout the budget. These priorities are seen in capital projects that are being funded and specific services that are supported. We took a balanced budget approach to align resources with our need to add staffing resources as our community grows and increases demand for new levels of service.

The biennial budget and capital improvement plan addresses several strategic Council priorities:

- Ensure Fiscal Transparency and Operational Stability
- Assure a Safe Community
- Enhance Quality of Life
- Encourage Economic Vibrancy
- Bolster Neighborhood Livability
- Invest in Transportation & Infrastructure

Council approved the Capital Improvement Plan (CIP) on August 8, 2022. The CIP is a financially sound, responsible, and balanced investment in our community. The plan preserves the City's financially stable condition, provides for the proactive maintenance of critical

infrastructure, and invests strategically in improvements designed to enhance the quality of life for Snoqualmie residents.

Council is currently performing a comprehensive review of all financial policies which are incorporated into the budget, the first review in over a decade. Financial policies help foster confidence in local government by increasing transparency, accountability, and consistency in municipal decision-making.

I would like to thank the City Council for their work in setting priorities that put our community needs first. I would also like to thank our city staff who have labored to make this budget a reality and who continually work so hard to keep our city running smoothly.

It is a pleasure to serve as your Mayor, I am thankful to be a part of such a wonderful community.

Respectfully,

Mayor Katherine Ross

Leadership

Snoqualmie is a full-service City with exceptional residents, businesses, community stakeholders, and city employees. Elected officials serve in a healthy and vigorous political environment, but universally agree that Snoqualmie should welcome others while honoring the history, passion, and location that makes this place spectacular and extraordinary. Snoqualmie operates under the Mayor-Council form of government.

Mayor

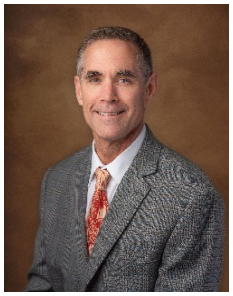


The elected Mayor, **Katherine Ross**, is responsible for the day-to-day administration of the City, the implementation of Council policies, and coordination of all City activities and functions in partnership with the City Administrator and department directors. The goal is to ensure and provide the best service to the community.

The seven-member City Council establishes municipal code, citywide policies, and provides leadership for the community. The City Council is responsible for providing effective representation for its residents, determine policy, enact ordinances and resolutions, approve contracts, and authorize payment of all obligations incurred by the City.

City Council

Regular Meetings
7:00 pm
2nd and 4th Mondays
of each month
Snoqualmie City Hall
38624 SE River Street
Snoqualmie, WA 98065



Ethan Benson
City Council Position 1



Rob Wotton
City Council Position 2



Bryan Holloway
City Council Position 3



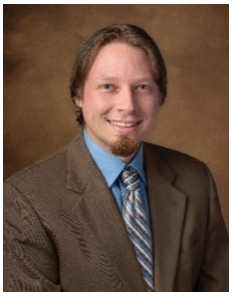
James Mayhew
City Council Position 4



Matthew Laase
City Council Position 5



Cara Christensen
City Council Position 6



Jolyon Johnson
City Council Position 7

City Officials

Appointed by City Council:

City Administrator	Mike Sauerwein
City Attorney	Bob Sterbank
Police Chief	Perry Phipps
Fire Chief	Mark Correira
Parks & Public Works Director	Mike Chambless
Finance & Human Resources Director	Jen Ferguson
Community Development Director	Emily Arteche
Information Technology Director	Chris Miller (Interim)

Advisory Boards & Commissions

The people that serve on advisory boards and commissions are volunteer residents who advise the City Council in matters concerning the arts, parks, comprehensive land use and development, and in the allocation of dollars for tourism and human services.

Arts Commission

The Snoqualmie Arts Commission helps develop and support public programs for the arts, advises the City on permanent public art installations, and helps develop designs for City streetlight pole banners. Commission programs include classes at reduced cost, art shows in the City Hall Lobby, and developing popular events like the Plein Air Paint Out, and the Finally Friday Art and Wine Walks.

5:30 p.m., Second Monday of the Month

Pos. No.	Name	Term Expires
1	Steve Pennington	1/31/2024
2	Michelle Tjosvold	1/31/2024
3	Donna Cronk	1/31/2025
4	Nicole Hansen	1/31/2025
5	Catherine Cotton	1/31/2026
6	Dennis Pearce	1/31/2026
7	Sally Mayo	1/31/2025
	Gloria McNeely	Lifetime

Civil Service Commission

To ensure equitable treatment of fire and police officers by the City, the commission conducts testing for police and fire positions, conducts promotional exams, and hears appeals of disciplinary actions.

6:00 p.m., First Wednesday of the Month

Pos. No.	Name	Term Expires
1	Fuzzy Fletcher	3/31/2024
2	Rod Roadifer	3/31/2026
3	James Rowland	3/31/2024
4	Chris Stephens	3/31/2026
5	Grahame Ross	3/31/2024

Economic Development Commission

The Economic Development Commission duties include 1) preparing an economic development element for the Snoqualmie Comprehensive Plan and from time to time recommending amendments to the City Council on goals, policies, objectives, and provisions for economic growth and vitality and a high quality of life; and 2) provide such other advice and recommendations to the Mayor and City Council regarding matters affecting economic development within the city.

8:00 a.m., Third Wednesday of the Month

Pos. No.	Name	Term Expires
1	Louis Washington	12/31/2022
2	Joelle Gibson	12/31/2023
3	Rob McDonald	12/31/2022
4	Ryan Seal	12/31/2023
5	Sherry Jennings	12/31/2022
6	Larry Mana'o	12/31/2023
7	Bobbie Harrison	12/31/2022
*	Council Member James Mayhew	
*	Kelly Coughlin, Chamber of Commerce	

Parks & Events Commission

The Snoqualmie Parks & Events Commission advises the City Council regarding many aspects of city parks, recreational facilities, and programs. They also advise regarding conduct of any form of recreation or cultural activities held for the enjoyment and well-being of the public.

7:00 p.m., Third Monday of the Month

Pos. No.	Name	Term Expires
1	Emily Anderson	2/28/2025
2	Ryan Pryor	2/28/2024
3	Ian Gray	2/28/2024
4	Heather Palmerini	2/28/2024
5	Paul Sweum	2/28/2025

Planning Commission

The role of the Planning Commission is to make recommendations to the City Council, and on some issues, make decisions on land use issues such as zoning. The principal guide to making land use decisions in Snoqualmie is the Comprehensive Plan of the City and Zoning Ordinance.

7:30 p.m., First and Third Monday of the Month

Pos. No.	Name	Term Expires
1	Neeraj Mathur	12/31/2023
2	Steve Smith	3/31/2023
3	Andre Testman	12/31/2023
4	Darrel Lambert	12/31/2025
5	Luke Marusiak	12/31/2024
6	Chris Alef	12/31/2025
7	David Goodman	12/31/2023
*	Council Member Jolyon Johnson	

Lodging Tax Advisory Committee

The Lodging Tax Advisory Committee (LTAC) meets on an as needed basis to review applications submitted by local organizations requesting lodging tax funds for tourism projects. The LTAC Committee typically meets no less than twice per year.

Pos. No.	Name	Term Expires
1	Shannon Galusha	12/31/2022
2	Laurie Hay	12/31/2022
3	Richard Anderson	12/31/2022
4	Kelly Coughlin	12/31/2022
*	Council Member Matt Laase	

Human Services Advisory Committee

The City of Snoqualmie assigns a portion of its biennial budget to provide aid for residents in need. Human services are often provided directly by larger municipalities, however, the City of Snoqualmie contracts with community organizations to provide human services because the City does not employ staff with expertise in these areas.

The Human Services Advisory Committee works with staff to identify and prioritize funding needs in the community, administer the funding application process, recommend budget allocations to the City Council, and review accountability reports from human services organizations to ensure efficient use of City funds. The Human Services Advisory Committee is different from the City's other Commissions as it is a special advisory committee to the Mayor as opposed to being a Council Commission. The Human Services Advisory Committee meets on an as needed basis

Pos. No.	Name	Term Expires
1	Carol Peterson	3/12/2024
2	Sara Weisel	3/12/2024
3	Jennifer Bragg	3/12/2024
*	Council Member James Mayhew	

Mission, Vision, & Values



Council Priorities

At the 2022 City Council Retreat, and with several new Council Members, the Council updated its priorities for the City in order to focus efforts over the next biennium. Within each priority is a number of aspirational goals to achieve and action items to do. The 2023-2024 Biennial Budget endeavors to support, through funding, the achievement of priorities. Throughout the budget document, the various budget allocations work to achieve these priorities along with the routine and ongoing delivery of services that City departments provide.

Encourage Economic Vibrancy

Goal #1: Attract Retain Development

- Create and promote a Snoqualmie brand identity campaign that supports tourism initiatives.
- Develop business recruitment and retention plans to support existing businesses and attract new businesses to the community.

Goal #2: Continue Efforts for Pandemic Recovery

- Develop an action plan to utilize remaining ARPA funds for economic development efforts, to generate sustainable revenue increases or expenditure decreases, and staff retention.

Goal #3: Strengthen the City's Employment Base

Bolster Neighborhood Livability

Goal #1: Support Affordable Housing Development

- Address options for affordable housing needs and implement action plans, including the review of zoning standards.

Goal #2: Provide Aesthetically Pleasing Streetscapes

- Update street standards to include or enhance pedestrian friendly walkways, street tree placements and continuous sidewalks.

Invest in Transportation & Infrastructure

Goal #1: Maintain Sustainable Streets, Parks, and Utility Infrastructure

- Ensure adequate capital improvements are funded.
- Transfer the Snoqualmie Parkway to the State of Washington.
- Develop a City intermodal transportation plan to connect the City to resources.

Assure a Safe Community

Goal #1: Maintain Proactive Community Public Safety Services

- Maintain public safety levels of service by staffing police and fire departments through retention and recruitment efforts, to perform at desired and sustainable levels-of-service.

Goal #2: Deliver Exceptional First Responder Coverage and Response Times

- Invest in adequate fire apparatus.

Enhance Quality of Life

Goal #1: Implement Opportunities to Expand Recreational Programs and Activities

- Expand the Community Center to include a pool.

Goal #2: Cultivate an Environmentally Conscious Community

- Develop long-term plans to include environmentally friendly aspects throughout the Comprehensive Plan update.
- Expand efforts to communicate the City's efforts to improve the environment.

Goal #3: Provide Non-motorized Mobility Options for Connecting Neighborhoods and Recreational Amenities.

- Expand options for residents and visitors to locate trails, parks, and outdoor recreational opportunities.

Goal #4: Enhance Regional Connectivity

- Continue the partnership with King County Metro to provide equitable transportation options for commuters.

Ensure Fiscal Transparency & Operational Stability

Goal #1: Reinforce Snoqualmie's Mission, Vision, & Values

- Adopt a strategic plan.

Goal #2: Maintain an Appropriate Financial Capacity for Present and Future Levels-of-Service

- Adopt sustainable biennial budgets.
- Improve organizational capacity, effectiveness, and efficiency through fully and sustainably staffing administrative, support, and public works operations and functions.
- Maintain the integrity, security, and continuity of the network applications system.

Budget Process

The City of Snoqualmie adopts a biennial budget and allocates spending over a two-year period. Budget amendments occur periodically and the City is required to update the budget at the end of the first year to allow for expenditure adjustments and new revenue sources that were unforeseen at the time of budget adoption. The budget process begins with the priority setting work of City Council, then an update of the multi-year Capital Improvement Plan (CIP), and finally, development of the proposed biennial budget based on the priorities of Council and the Mayor's direction. The 2023-2024 biennial budget includes **6.6%** and **2.5%** inflationary increases for 2023 and 2024 respectively, above 2022 authorized allocations for supplies and services. Personnel costs and internal service charges were estimated by budget staff. Departments were given the opportunity to propose new positions, reclassified positions, or substitute one position for a currently vacant position, as well as request new or changed programs, activities, studies, or pieces of equipment for the 2023-2024 biennium. As a part of their effort, each department was asked to answer the following questions and classify any "enhancements" they may have to the base budget using the framework below.

Catch Up: What does the City need to do to "catch up" to level-of-service expectations or fix existing system deficiencies?

Keep Up: What does the City need to do to "keep up" with the growth and changing nature of the community (i.e., maintain levels-of-service)?

Step Up: What does the City need to do to "step up" and match the vision the Council and Mayor have for the community (i.e., strategic investments)?

Once departments submitted their budget materials, the Mayor then proceeded to review and evaluate budget requests in order to determine what to propose for funding in the 2023-2024 Biennial Budget. This budget document and the presentations that follow reflect those decisions.

The following is the 2023-2024 Biennial Budget Development Calendar which outlines Council's year-long involvement in budget process. Critical pieces that influence and flow into the 2023-2024 Biennial Budget have been captured within the calendar and have been incorporated into this document.

City of Snoqualmie
2023-2024 Biennial Budget Development Calendar

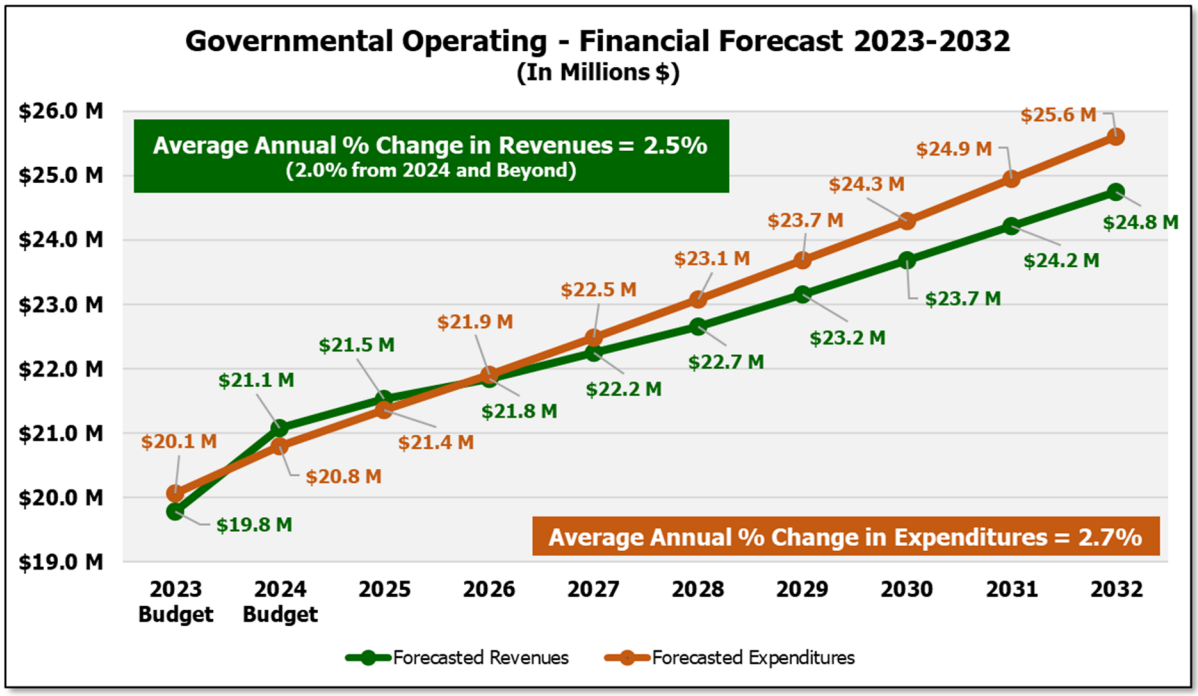
2022 Dates	Council, Committee, or Public	Regular or Special Meeting	Topic/Action
March 15	Council	Special - Budget Workshop	Budget Training with Mike Bailey
March 25 & 26	Council	Special - Council Retreat	Presentation and Review of the Financial Forecast
			Presentation and Review of the Preliminary Capital Improvement Plan (CIP)
			Presentation and Review of the Budget Calendar
April 23	Council	Special - Tour	Tour of CIP Locations
April 25	Council	Special - Budget Workshop	Discussion of Council's Priorities
	Council	Regular	Adoption of the Budget Calendar
			Adoption of Council's Priorities
May 3	F&A Committee	Regular	Introduction to the Review and Update of the Financial Policies
May 17	F&A Committee	Regular	Review Proposed Update to the Financial Policies
May 31	Council	Special - Budget Workshop	Presentation and Review of the Mayor's Proposed 2023-2028 CIP
June 7	F&A Committee	Regular	Review Proposed Update to the Financial Policies
June 9	Public	Special - Open House	Public Open House Regarding the Mayor's Proposed 2023-2028 CIP
June 13	Council	Special - Budget Workshop	Deliberation of the Final Proposed 2023-2028 CIP
June 21	F&A Committee	Regular	Review Proposed Update to the Financial Policies
July 11	Council	Regular	Presentation on Public Financing and Municipal Bonds
			Review of the Final 2023-2028 CIP
July 19	Public Safety + F&A Committee	Regular	Special Topic: Police Take-Home Program
July 25	Council	Regular	Adoption of the Final 2023-2028 CIP
August 2	F&A Committee	Regular	Review Proposed Update to the Financial Policies
August 3	F&A Committee	Regular	Review Proposed Update to the Financial Policies
August 8	Council	Regular	Review Proposed Update to the Financial Policies
August 29	F&A Committee	Regular	Review Proposed Update to the Financial Policies
August 30	F&A Committee	Regular	Review Proposed Update to the Financial Policies
September 12	N/A	N/A	Release of the Mayor's Proposed 2023-2024 Biennial Budget Document
	Council	Special - Budget Workshop	Presentation of the Mayor's Proposed 2023-2024 Biennial Budget
			Presentation and Review of the Financial Forecast
October 3 & 4	All Committees	Regular	Department Presentations Regarding the Mayor's Proposed 2023-2024 Biennial Budget
October 10	Council	Special - Budget Workshop	Review and Deliberation of the Mayor's Proposed 2023-2024 Biennial Budget
		Regular	Review Proposed Update to the Financial Policies
October 17 & 18	All Committees	Regular	Review and Deliberation of the Mayor's Proposed 2023-2024 Biennial Budget
October 18	F&A Committee	Regular	Review of Internal Cost Allocation Plan and Budgetary Assumptions
November 1	Council	Special - Budget Workshop	Deliberation of the Final 2023-2024 Biennial Budget
November 7 & 8	All Committees	Regular	Review and Deliberation of the Final 2023-2024 Biennial Budget
November 14	Council	Regular	Presentation and Review of the 2023 Property Tax Levy (incl. Public Hearing)
			Review of the Final 2023-2024 Biennial Budget (incl. Public Hearing)
November 28	Council	Regular	Adoption of the 2023 Property Tax Levy (incl. Public Hearing)
			Adoption of the Final 2023-2024 Biennial Budget (incl. Public Hearing)

Council Priorities
Financial Forecast
Financial Policies
2023-2028 Capital Improvement Plan
2023-2024 Biennial Budget
Other
Adoption Dates

Financial Forecast

The City of Snoqualmie has been working within a time of unprecedented economic uncertainty. Reverberations from the pandemic, and the actions taken to stem the public health emergency, have resulted in inflationary pressures unseen since the 1970s. Such actions include greater than normal transfer payments from the federal government and supply chain disruptions. Like the residents and businesses that call our community home, the City has had to manage through the inflation experienced. Coupled with the fact that the City is subject to the 1% statutory limit on its most significant source of revenue, property tax, without the changes proposed in the budget (i.e., new ongoing sources of revenue, please see General Fund Sources Summary), the City would likely see recurring expenditures exceeding recurring revenues during the biennium. While such actions proposed in the budget will help during this biennium, the City will need to continue to be proactive and strategic in what it does to prevent future budgetary deficits and protect levels-of-service.

The following chart shows the expected trend in recurring revenues and recurring expenditures over a 10-year period for "Governmental Operating" (i.e., General Fund). "Governmental Operating" includes important services such as Police, Fire, and Parks Maintenance. The City used the August 2022 King County Economic Forecast to support many of the assumptions included in the chart. Moreover, the chart also assumes taking the 1% property tax increase annually. Given this is a forecast of recurring revenues and expenditures, the chart does not include ARPA funds which are a one-time source of support. A detailed table representing the chart has been included in Appendix A1.



2023-2024 Biennial Budget Executive Summary

The 2023-2024 Biennial Budget is comprised of 18 funds with a total budgeted sources forecast of $135.6 million and budgeted uses of $164.5 million. The city is projected to begin the biennium with a fund balance of $59.0 million and end the biennium with a $30.2 fund balance. Operating Funds, which includes the General Fund and three of the Enterprise Funds, anticipate ending fund balances and reserve targets that meet city financial management policy adopted by the City Council.

Summary Sources, Uses, and Fund Balance (All Funds):

Fund Name	Beg. Fund Balance	2023 Sources	2024 Sources	Total Sources	2023 Uses	2024 Uses	Total Uses	End. Fund Balance
General Fund	4,423,674	20,844,451	22,147,661	42,992,112	23,728,967	21,550,094	45,279,061	2,136,726
Reserve Fund	2,726,625	284,401	109,092	393,493	-	-	-	3,120,118
Total General Fund	**7,150,300**	**21,128,852**	**22,256,753**	43,385,605	**23,728,967**	**21,550,094**	45,279,061	**5,256,844**
Arts Activities Fund	48,578	52,094	28,217	80,311	60,856	37,136	97,992	30,897
North Bend Police Services Fund	244,924	2,513,987	2,679,048	5,193,035	2,661,549	2,776,410	5,437,959	-
Deposits Reimbursement Control Fund	21,266	10,358	10,358	20,716	10,358	10,358	20,716	21,266
School Impact Fee Fund	-	-	-	-	-	-	-	-
Total Managerial Funds	**314,767**	**2,576,439**	**2,717,623**	5,294,062	**2,732,763**	**2,823,904**	5,556,667	**52,163**
Hotel/Motel Tax Fund	147,700	140,190	139,601	279,791	175,000	175,000	350,000	77,491
Drug Enforcement Fund	10,200	5,172	5,172	10,344	5,172	5,172	10,344	10,200
Affordable Housing Fund	898,936	384,121	394,121	778,242	374,000	384,000	758,000	919,178
ARPA Covid Local Recovery Fund	2,244,095	28,327	9,454	37,781	1,139,516	1,142,360	2,281,876	-
Total Special Revenue Funds	**3,300,932**	**557,810**	**548,348**	1,106,158	**1,693,688**	**1,706,532**	3,400,220	**1,006,869**
Non-Utilities Capital Fund	20,100,000	13,954,950	5,407,400	19,362,350	16,390,500	20,970,850	37,361,350	2,101,000
Total Governmental Capital Funds	**20,100,000**	**13,954,950**	**5,407,400**	19,362,350	**16,390,500**	**20,970,850**	37,361,350	**2,101,000**
Water Operations Fund	1,635,856	5,190,814	5,504,819	10,695,634	5,611,981	5,783,251	11,395,232	936,258
Sewer Operations Fund	786,844	6,447,608	6,713,795	13,161,403	6,292,480	6,723,758	13,016,238	932,009
Stormwater Operations Fund	984,709	2,850,899	3,063,483	5,914,382	3,214,430	3,211,800	6,426,230	472,861
Utilities Capital Fund	19,400,000	10,373,442	14,773,142	25,146,584	8,491,000	20,556,000	29,047,000	15,499,584
Total Enterprise Funds	**22,807,410**	**24,862,763**	**30,055,239**	54,918,002	**23,609,891**	**36,274,809**	59,884,700	**17,840,712**
Equipment Replacement & Repair Fund	2,384,697	2,568,098	2,040,777	4,608,875	3,200,199	1,380,122	4,580,321	2,413,251
Information Technology Fund	2,251,692	2,657,771	2,671,609	5,329,380	3,132,449	3,145,397	6,277,846	1,303,226
Facilities Maintenance Fund	711,374	914,845	723,497	1,638,342	1,418,153	716,587	2,134,740	214,976
Total Internal Service Funds	**5,347,762**	**6,140,714**	**5,435,883**	11,576,597	**7,750,801**	**5,242,106**	12,992,907	**3,931,452**
Total All Funds	**59,021,171**	**69,221,528**	**66,421,246**	**135,642,774**	**75,906,610**	**88,568,295**	**164,474,905**	**30,189,040**

City Staffing Overview:

City services are provided to the community through the allocation of people and tools. The City has structured the organization and crafted a long-term staffing plan for continued service delivery. Below is a staffing count matrix of overall authorized full-time equivalent (FTE) positions included in the proposed budget.

For 2023-2024 biennium, the City is proposing to add 6.75 positions, to include a Revenue Manager who will oversee and maximize City revenues, a Budget Analyst that will support financial modeling and reporting efforts and produce ad-hoc analyses, a CIP Project Manager

who will manage and coordinate capital programs and projects and the grant receipt process, and an Information Technology Manager who will lead operations and support the implementation of critical network infrastructure projects over the next two years. Two new maintenance positions within the Parks and Public Works Department will continue to enhance water and stormwater systems in accordance with the City's utility plans and 2021 Rate Study, and a part-time Mechanic will support new programs while maintaining an appropriate level of service for City vehicles. The matrix also includes a number of position substitutions and reclassifications.

Department	Position Title	Authorized FTEs	Change Requested	Proposed FTEs
Legislative	Mayor Pro-Tem	0.15	-	0.15
	Council Member	0.60	-	0.60
	Department Total =	**0.75**	**0.00**	**0.75**
Executive	Mayor	0.25	-	0.25
	City Administrator	1.00	-	1.00
	Management Analyst	1.00	-	1.00
	Department Total =	**2.25**	**0.00**	**2.25**
City Clerk	City Clerk	1.00	-	1.00
	Department Total =	**1.00**	**0.00**	**1.00**
Communications	Communications Assistant	0.75	-	0.75
	Communications Coordinator	1.00	-	1.00
	Department Total =	**1.75**	**0.00**	**1.75**
City Attorney	Confidential Assistant to City Attorney	1.00	-	1.00
	City Attorney	1.00	-	1.00
	Assistant City Attorney	1.00	-	1.00
	Department Total =	**3.00**	**0.00**	**3.00**
Community Development	Community Development Director	1.00	-	1.00
	Community Liaison	1.00	-	1.00
	Planning Manager	1.00	(1.00)	0.00
	Senior Planner	1.00	2.00	3.00
	Associate Planner	1.00	-	1.00
	Planning Technician	1.00	-	1.00
	Building Official	1.00	-	1.00
	Building Inspector	1.00	(1.00)	0.00
	Permit Coordinator	0.00	1.00	1.00
	Permit Technician	1.00	(1.00)	0.00
	Department Total =	**9.00**	**0.00**	**9.00**
Finance & Human Resources	Finance & Human Resources Director	1.00	-	1.00
	Management Analyst	0.00	1.00	1.00
	Human Resources Manager	1.00	(1.00)	0.00
	Human Resources Analyst	0.00	1.00	1.00
	Human Resources Assistant	1.00	(1.00)	0.00
	Accounting Manager	1.00	-	1.00
	Accountant	1.00	-	1.00
	Senior Account Clerk	2.00	-	2.00
	Budget Manager	1.00	-	1.00
	Budget Analyst	0.00	1.00	1.00
	Project Specialist	0.00	0.56	0.56
	ARPA Specialist/Human Services Navigator	0.56	(0.56)	0.00
	Revenue Manager	0.00	1.00	1.00
	Account Clerk	1.00	-	1.00
	Office Assistant	1.00	-	1.00
	Department Total =	**10.56**	**2.00**	**12.56**

Department	Position Title	Authorized FTEs	Change Requested	Proposed FTEs
Fire & Emergency Management	Fire Chief	1.00	-	1.00
	Deputy Fire Chief	1.00	-	1.00
	Administrative Assistant II	0.50	-	0.50
	Fire Training Captain	1.00	-	1.00
	Fire Lieutenant	3.00	-	3.00
	Firefighter	9.00	-	9.00
	Department Total =	**15.50**	**0.00**	**15.50**
Information Technology	IT Director	1.00	-	1.00
	IT Manager	0.00	1.00	1.00
	IT Systems Engineer	1.00	-	1.00
	IT Project Manager	1.00	-	1.00
	IT Systems Support	2.00	-	2.00
	Service Desk Technician (Snoqualmie)	1.00	-	1.00
	Service Desk Technician (Duvall)	1.00	-	1.00
	GIS Systems Analyst	1.00	-	1.00
	Department Total =	**8.00**	**1.00**	**9.00**
Parks & Public Works	Parks & Public Works Director	1.00	-	1.00
	Deputy Parks & Public Works Director/City Engineer	1.00	-	1.00
	CIP Project Manager	0.00	1.00	1.00
	Engineer	3.00	-	3.00
	Maintenance Operations Manager	1.00	(1.00)	0.00
	Administrative Assistant	1.00	-	1.00
	Parks & Streets Supervisor	1.00	-	1.00
	Parks & Streets Lead Worker	1.00	-	1.00
	Parks - Maintenance Technician (Levels 4-1)	4.00	-	4.00
	Streets - Maintenance Technician (Levels 4-1)	1.00	-	1.00
	Stormwater & Urban Forestry Supervisor	0.00	1.00	1.00
	Urban Forester	1.00	-	1.00
	Urban Forestry - Maintenance Technician	1.00	-	1.00
	Stormwater - Maintenance Technician (Levels 4-1)	1.00	1.00	2.00
	Sewer - Supervisor	1.00	-	1.00
	Sewer - Plant Operator Lead	1.00	-	1.00
	Sewer - Plant Operator Sr	1.00	-	1.00
	Sewer - Industrial Maintenance Technician Sr	1.00	-	1.00
	Sewer - Laboratory Analyst	1.00	-	1.00
	Sewer - Maintenance Technician-Treatment (Levels 4-1)	2.00	-	2.00
	Water Supervisor	1.00	-	1.00
	Water - Maintenance Technician-Treatment (Levels 4-1)	2.00	1.00	3.00
	Water - Maintenance Technician-Distribution (Levels 4-1)	2.00	-	2.00
	Irrigation - Maintenance Technician (Levels 4-1)	1.00	-	1.00
	Fleet & Facilities Supervisor	1.00	-	1.00
	Facilities - Maintenance Technicians (Levels 4-1)	1.00	-	1.00
	Fleet - Mechanic (Levels 3-1)	1.00	0.75	1.75
	Department Total =	**33.00**	**3.75**	**36.75**
Police	Police Chief	1.00	-	1.00
	Administrative Coordinator	1.00	-	1.00
	Behavioral Health Coordinator	1.00	-	1.00
	Police Records Technician	1.00	-	1.00
	Police Records/Evidence Technician	1.00	-	1.00
	Police Captain	1.00	-	1.00
	Police Sergeant	4.00	-	4.00
	Administrative Sergeant	0.00	1.00	1.00
	Detective	2.00	(1.00)	1.00
	Support Officer	1.00	-	1.00
	Resource Officer	1.00	-	1.00
	Police Officer	16.00	-	16.00
	Department Total =	**30.00**	**0.00**	**30.00**
	Total Staffing Count =	**114.81**	**6.75**	**121.56**

General Fund Overview

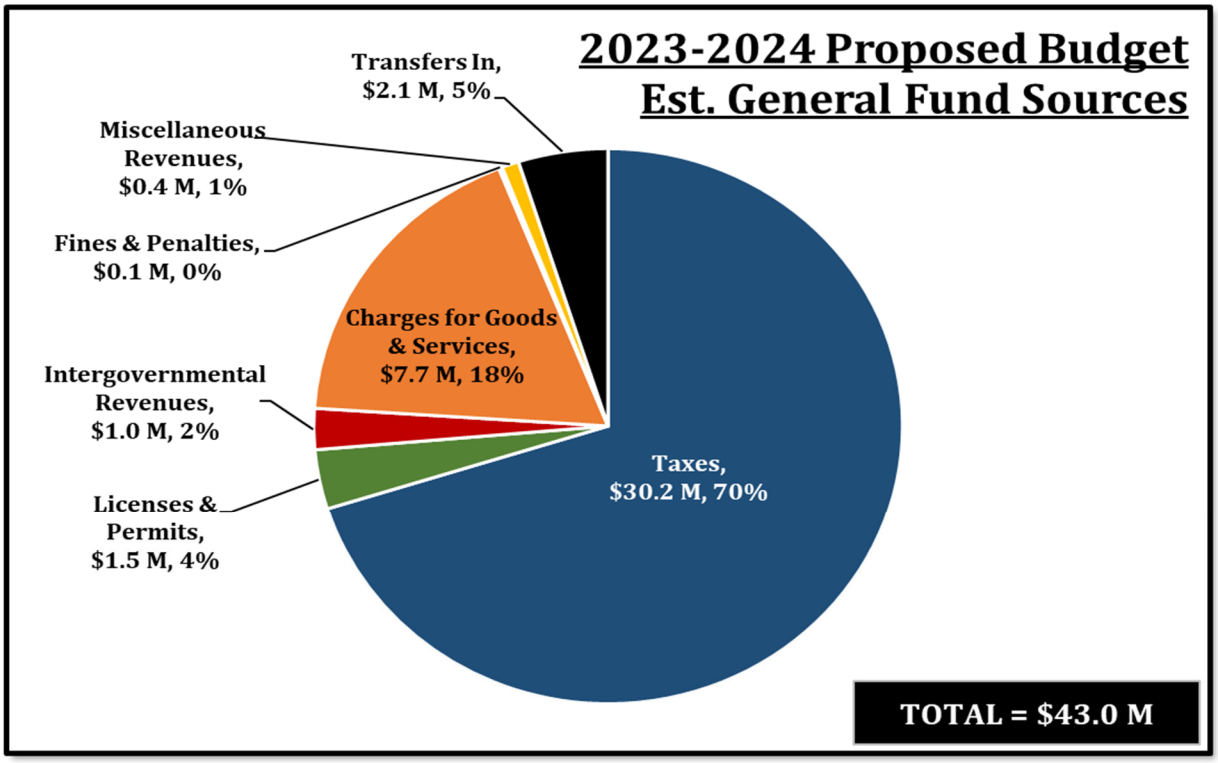
The General Fund serves as the main operating fund of the City and includes source and use allocations for general government activities such as administration, public safety, court services, community planning and development, economic development, street maintenance, park maintenance and human services. Overall General Fund sources are projected at $43.0 million and General Fund uses are projected at $45.3 million for 2023-2024 biennium.

The ending fund balance for the General Fund is anticipated to decrease $2.3 million during the biennium. Fund balance is the difference between total sources and uses and measures the net financial resources available for spending. The City of Snoqualmie operates and reports on a cash basis, so sources and uses are reported when received or paid. While fund balance is not required to be "budgeted", it is a key figure in understanding what is available for spending and an indicator of general financial health for the fund. The beginning fund balance for the General Fund is stable and provides a strong foundation for starting the biennial budget period.

	2022 Restated or Estimated	2023 Proposed Budget	2024 Proposed Budget	2023-2024 Proposed Budget	2022 to 2023 % Change	2023 to 2024 % Change
Beginning Fund Balance	**$ 2,820,304**	**$ 4,423,674**	**$ 1,539,159**			
Sources						
Taxes	$ 14,263,811	$ 14,928,215	$ 15,239,360	$ 30,167,576	4.7%	2.1%
Licenses & Permits	$ 652,835	$ 603,269	$ 886,755	$ 1,490,024	-7.6%	47.0%
Intergovernmental Revenues	$ 451,713	$ 528,904	$ 497,124	$ 1,026,028	17.1%	-6.0%
Charges for Goods & Services	$ 3,239,349	$ 3,477,838	$ 4,229,094	$ 7,706,932	7.4%	21.6%
Fines & Penalties	$ 36,571	$ 39,154	$ 39,513	$ 78,667	7.1%	0.9%
Miscellaneous Revenues	$ 177,984	$ 208,162	$ 196,906	$ 405,068	17.0%	-5.4%
Transfers In	$ 773,750	$ 1,058,909	$ 1,058,909	$ 2,117,818	36.9%	0.0%
Total Sources =	**$ 19,596,014**	**$ 20,844,451**	**$ 22,147,661**	**$ 42,992,112**	**6.4%**	**6.3%**
Uses						
Salaries & Wages	$ 6,943,575	$ 8,342,152	$ 8,605,071	$ 16,947,223	20.1%	3.2%
Employee Benefits	$ 2,709,873	$ 3,292,942	$ 3,424,954	$ 6,717,896	21.5%	4.0%
Supplies	$ 534,043	$ 686,666	$ 658,157	$ 1,344,823	28.6%	-4.2%
Services	$ 7,534,108	$ 8,658,746	$ 8,786,568	$ 17,445,314	14.9%	1.5%
Capital Outlays	$ -	$ 2,000	$ 7,050	$ 9,050	100.0%	252.5%
Transfers Out	$ 271,044	$ 2,746,460	$ 68,294	$ 2,814,754	913.3%	-97.5%
Total Uses =	**$ 17,992,643**	**$ 23,728,967**	**$ 21,550,094**	**$ 45,279,061**	**31.9%**	**-9.2%**
Sources Over (Under) Uses =	**$ 1,603,370**	**$ (2,884,515)**	**$ 597,566**	**$ (2,286,949)**		
Ending Fund Balance	**$ 4,423,674**	**$ 1,539,159**	**$ 2,136,726**			

General Fund Sources Summary

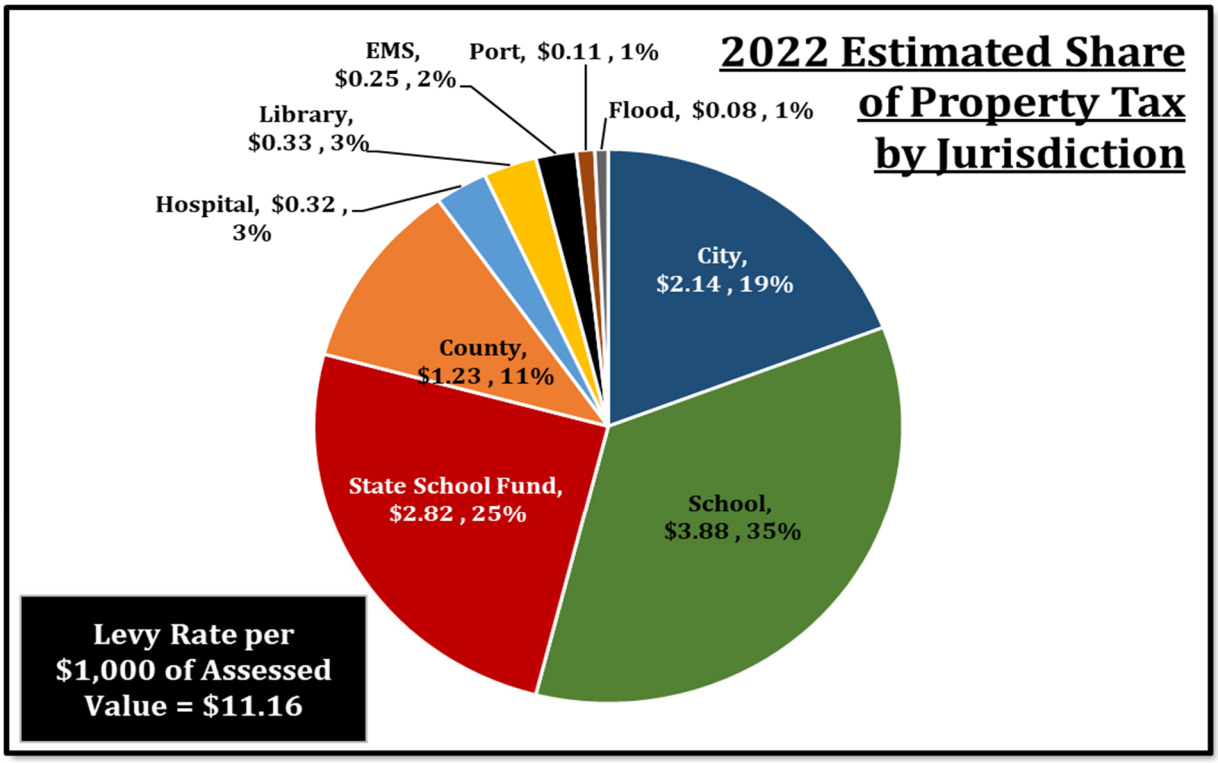
70% of General Fund sources come from property taxes, sales taxes, utility taxes, and other taxes. Charges for goods and services make up the second largest proportion at 18%. The following chart breaks out General Fund sources over the biennium by type of source.



Property Tax:

The King County Assessor's Office estimated the overall 2022 assessed valuation (AV) for property within the City of Snoqualmie at approximately $4.0 billion. This is an increase in property values of $494 million dollars over 2021 and represents a 13.9% increase.

The City of Snoqualmie only receives a proportion of the property taxes paid by property owners residing within City boundaries. For 2022, the City receives approximately $0.19 of every property tax dollar paid. The 2022 levy rate is $11.16 per $1,000 of assessed valuation which is a 9.3% decline from the 2021 levy rate of $12.31.



Property taxes represent the largest source of revenue for the General Fund. The City is projecting an increase of nearly $215 thousand to a total of $8.4 million for 2023, which includes the statutory limitation of a 1% increase from the previous year levy along with anticipated new construction values. The final property tax levy rate is set when all taxing jurisdictions adopt final levies and is provided by King County in early January of each year. For the two-year biennium, the City anticipates collecting $16.9 million in property taxes.

For the average valued home in the City of Snoqualmie, which is estimated to be $905,000 in 2023, the city portion of the property tax bill is approximately $1,937. Average values of Snoqualmie homes have increased 17.5% from 2022, according to the King County Assessed Value Forecast, a continued trend of valuation increases as property owners saw an 18.6% increase from 2021 to 2022.

Sales Tax/Business & Occupation (B&O) Tax:

Sales and B&O tax revenue combined represents the second largest revenue source for the General Fund and is projected at $8.2 million for the biennium, representing 19.1% of all General Fund sources. The 2023-2024 budget forecasts sales tax using King County's Office of Economic and Financial Analysis 2022 CPI-U forecasts.

Utility and Other Taxes:

Utility taxes are another major source of funding for the city's General fund at 11.6% of sources. The 2023-2024 forecast for these taxes is $5.0 million, which represents a 2.1% decrease from the prior biennium.

Other General Fund Sources:

The remaining General Fund sources represent $12.8 million and include administrative cost allocations to enterprise funds, building permits, development-related fees, miscellaneous licenses and taxes, public safety revenues, interest income and other miscellaneous sources.

Although mixed-use building projects may happen in Snoqualmie's near future, such as the Mill Site development, depending upon City Council's decision-making, these projects would not affect the budget until 2025, and are not included in the 2023-2024 biennium revenues.

New Ongoing Sources of Revenue:

As a part of the 2023-2024 Biennial Budget, and in order to sustain the City's level-of-service following the inflationary pressures and staffing challenges experienced in 2022, the City is proposing to generate new and ongoing sources of revenue from the following activities:

- **B&O Tax/Business License** (2023: +$247,189, 2024: +$256,047)
    - B&O taxes and business licenses are paid to the City on the honor system. The intent of this initiative is to develop an internal audit program to work with those businesses that perform services or sell goods within Snoqualmie without obtaining the necessary license and paying the required the B&O tax. Additionally, other tax programs such as admissions or gambling need oversight to ensure compliance with SMC. The proposed Revenue Manager position is expected to facilitate and support revenue enhancement programs. The budget estimates the amount of revenue generated from the audit at 1.5 times the cost of the Revenue Manager position.

- **Comprehensive Fee Study** (2023: +$100,000, 2024: +$300,000)
    - The budget proposes conducting a comprehensive fee study that would look into all fees set for things like building permits, the use of recreational fields, staffing rates and ambulance transport, and the degree to which the City should cost recover through its fee structure.

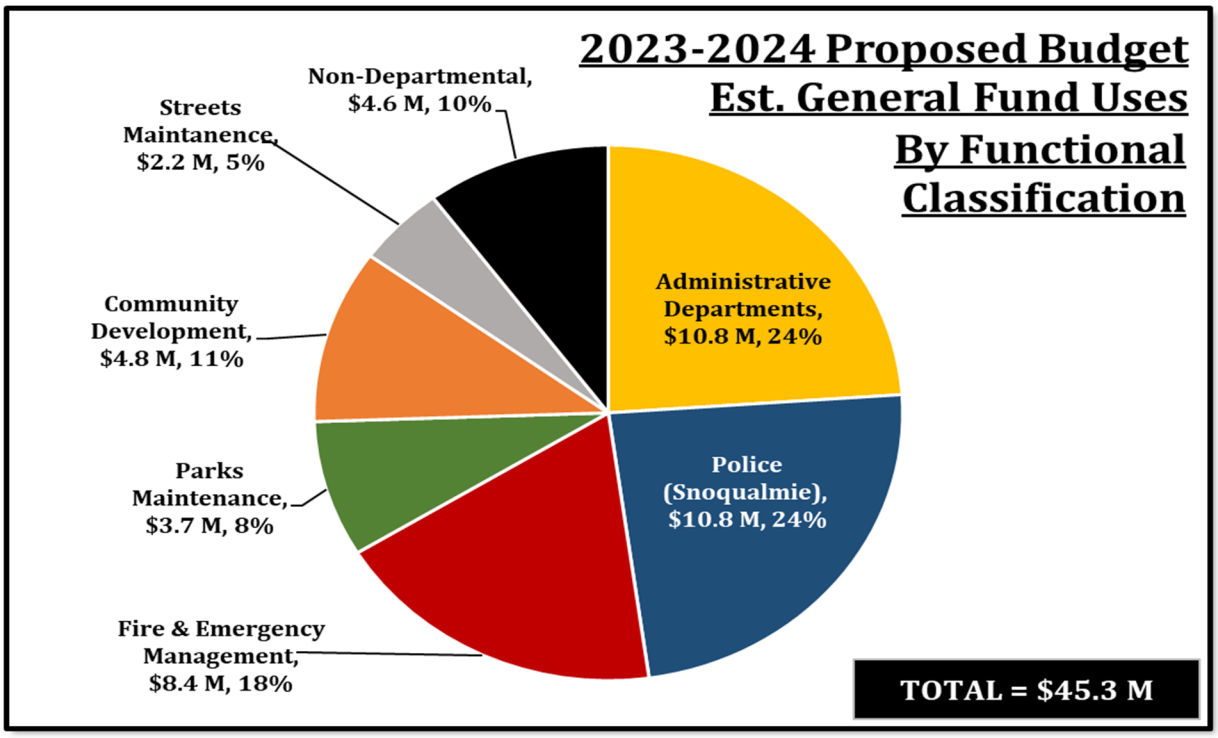
- **Ground Emergency Medical Transport (GEMT) Billing** (2023: +$0, 2024: +$300,000)
    - The GEMT program, as available through the Washington State Health Care Authority, provides supplemental payments to publicly owned GEMT providers. The supplemental payments would cover the funding gap between the City's

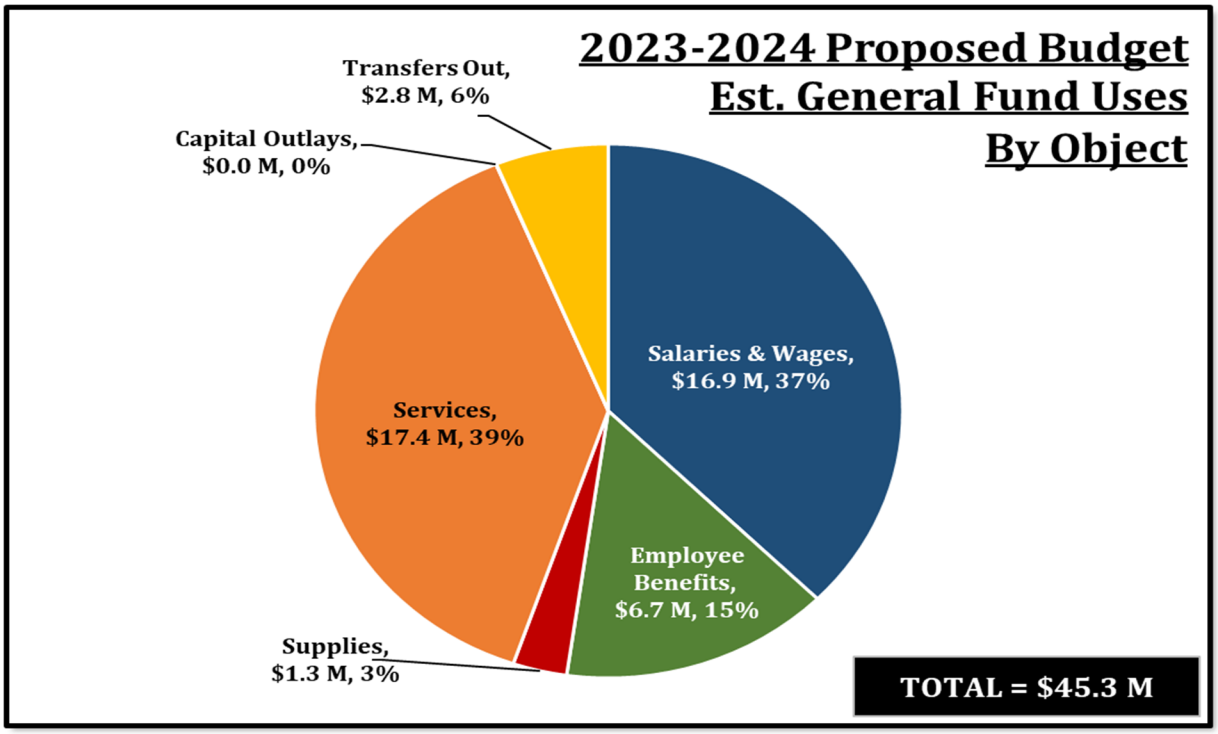
actual costs per GEMT transport and the allowable amount received from Medicaid and any other source of reimbursement.

General Fund Uses Summary

Overall General Fund uses are projected at $45.3 million for 2023-2024 biennium, a 25% increase from the prior biennium. The bulk of the increase, at 73%, comes from salaries, benefits, and a transfer to the CIP. The increases in personnel costs are associated with cost-of-living adjustments, collective bargaining agreement obligations and premiums for benefits. The new biennium also includes a $2.5 million dollar transfer-out to the Non-Utilities Capital Fund for investment in capital improvements such as the Community Center Expansion Project.

Other overall increases from one budget period to another results from a consolidation and realignment of unneeded special revenue funds, updated accounting codes required by the State Auditor's Office BARS and better reporting of governmental expenditures.





Reserve Fund Summary

Description:

The Reserve Fund (#002) is important to the City's financial flexibility and stability and provides options to respond to unexpected events that may arise during the biennium. Important events that may require the use of the Reserve Fund includes an economic downturn, a public emergency, or cash flow issues that prevent the City from paying expenditures when due. This budget assumes a reserve target of 15% of General Fund expenditures and does not anticipate using any during the biennium.

Proposed 2023-2024 Biennial Budget Sources, Uses, and Fund Balance:

	2022 Restated or Estimated	2023 Proposed Budget	2024 Proposed Budget	2023-2024 Proposed Budget	2022 to 2023 % Change	2023 to 2024 % Change
Beginning Fund Balance	$ 2,686,007	$ 2,726,625	$ 3,011,026			
Sources						
Miscellaneous Revenues	$ 6,484	$ 47,941	$ 50,798	$ 98,739	639.4%	6.0%
Transfers In	$ 34,134	$ 236,460	$ 58,294	$ 294,754	592.7%	-75.3%
Total Sources =	**$ 40,618**	**$ 284,401**	**$ 109,092**	**$ 393,493**	**600.2%**	**-61.6%**
Sources Over (Under) Uses =	**$ 40,618**	**$ 284,401**	**$ 109,092**	**$ 393,493**		
Ending Fund Balance	$ 2,726,625	$ 3,011,026	$ 3,120,118			

General Fund by Functional Classification

Administrative Departments

Description:

The Administrative Departments are composed of the Mayor and her team, the Council, the City Clerk's Office, the City Attorney's Office, the Finance and Human Resources Department, and the Communications Office.

The **Mayor** and her team provide guidance and leadership to the City through policy implementation and propel the vision of the City as expressed through the legislative process.

Core Services:

- Serve as the Chief Executive of the City and provide leadership and oversight over all department functions.
- Serve as City representative in legislative affairs and intergovernmental relations.
- Implement the priorities of the City Council throughout the entire organization.
- Support departments with additional analytical capacity when needed, especially in regard to large or abnormal projects.
- Manage and oversee the Human Services allocation process, under the advisement of the Human Services Commission.

The **Council** represents the residents of Snoqualmie and provides guidance, leadership, and direction to their government in a manner that best serves their needs as expressed through the democratic process.

Core Services:

- Provide legislative oversight and policymaking over all City business.
- Support City constituents by fostering their connection to government.

The **City Clerk** ensures transparency and community access in the legislative process and fosters community understanding of government.

Core Services:

- Manage the legislative affairs of the City.
- Responsible for records management.
- Provide administrative support to elected officials.
- Serve as the City's volunteer coordinator.
- Provide oversight of the City's risk management program.

The **City Attorney** provides the services necessary in order to keep the City in good standing, providing timely advice and guidance to City Council, the Mayor, City Administrator and departments on a number of legal issues facing the City. The department defends the City against litigation, brings litigation on behalf of the City as authorized by City Council, and contracts for the court, prosecutorial, and defender services necessary to maintain the rule of law.

Core Services:

- Provide ongoing legal advice to the elected and appointed officials of the City, the City Administrator, and City departments.
- Prepare legal documents, ordinances, resolutions, contracts, and other legal instruments.
- Represent the City in all civil legal actions to which the City is a party, including in federal, state, and local courts, and administrative agencies.
- Contract for court, prosecutorial, and defender services.

The **Finance and Human Resources Department** manages and protects the financial resources entrusted to the City by the community as well as provides effective management of human resources. As stewards of the money and keepers of the policies and regulations that govern fiscal and personnel actions, the Department promotes accountability, transparency, and continuity of City services. Through effective leadership and sound practices, the City is able to maintain a healthy financial condition and work environment to support other departments and the levels-of-service they provide to the community.

Core Services:

- Prepare annual financial reports, maintain compliance with BARS requirements, and facilitate the annual audit review.
- Prepare the biennial budget and Capital Improvement Plan (CIP), conduct long-range financial planning, and provide the analysis necessary to drive sound financial decision-making.
- Serve as City Treasurer, manage cash and investments, and oversee the issuance of debt.
- Manage utility billing and business licensing and taxes.
- Oversee citywide payroll and payments to vendors.
- Maintain internal controls and ensure compliance with internal policies.
- Serve as the receptionist for the City.
- Manage the Human Resources program for the City including personnel, benefits, labor relations, and organizational development.

The **Communications Office** is charged with providing transparent and timely communications and information to Snoqualmie residents. The Department is responsible for maintaining and updating the City's website, social media channels, answering general resident inquiries, coordinating community surveys, City news releases, emergency communications, and other communication-related needs.

Proposed 2023-2024 Biennial Budget Uses:

	2022 Restated or Estimated	2023 Proposed Budget	2024 Proposed Budget	2023-2024 Proposed Budget	2022 to 2023 % Change	2023 to 2024 % Change
Uses						
Salaries & Wages	$ 1,863,929	$ 2,352,041	$ 2,430,646	$ 4,782,687	26.2%	3.3%
Employee Benefits	$ 724,052	$ 956,259	$ 993,493	$ 1,949,752	32.1%	3.9%
Supplies	$ 11,999	$ 9,355	$ 11,203	$ 20,558	-22.0%	19.8%
Services	$ 1,491,381	$ 2,091,847	$ 1,982,725	$ 4,074,572	40.3%	-5.2%
Capital Outlays	$ -	$ -	$ -	$ -	0.0%	0.0%
Transfers Out	$ -	$ -	$ -	$ -	0.0%	0.0%
Total Uses =	**$ 4,091,360**	**$ 5,409,502**	**$ 5,418,067**	**$ 10,827,569**	**32.2%**	**0.2%**

Proposed 2023-2024 Biennial Budget Staffing:

Position Title	Authorized FTEs	Change Requested	Proposed FTEs
Mayor Pro-Tem	0.15	-	0.15
Council Member	0.60	-	0.60
Legislative Subtotal =	**0.75**	**0.00**	**0.75**
Mayor	0.25	-	0.25
Management Analyst	1.00	-	1.00
City Administrator	1.00	-	1.00
Executive Subtotal =	**2.25**	**0.00**	**2.25**
City Clerk	1.00	-	1.00
City Clerk Subtotal =	**1.00**	**0.00**	**1.00**
City Attorney	1.00	-	1.00
Assistant City Attorney	1.00	-	1.00
Confidential Assistant to City Attorney	1.00	-	1.00
City Attorney Subtotal =	**3.00**	**0.00**	**3.00**
Finance & Human Resources Director	1.00	-	1.00
Management Analyst	0.00	1.00	1.00
Human Resources Manager	1.00	(1.00)	0.00
Human Resources Analyst	0.00	1.00	1.00
Human Resources Assistant	1.00	(1.00)	0.00
Accounting Manager	1.00	-	1.00
Accountant	1.00	-	1.00
Senior Account Clerk	2.00	-	2.00
Budget Manager	1.00	-	1.00
Budget Analyst	0.00	1.00	1.00
Revenue Manager	0.00	1.00	1.00
Account Clerk	1.00	-	1.00
Office Assistant	1.00	-	1.00
Finance & Human Resources Subtotal =	**10.00**	**2.00**	**12.00**
Communications Assistant	0.75	-	0.75
Communications Coordinator	1.00	-	1.00
Communications Subtotal =	**1.75**	**0.00**	**1.75**
Total Staffing Count =	**18.75**	**2.00**	**20.75**

Major Changes/Additions:

- **Revenue Manager** (Ongoing) (2023: -$165,312, 2024: -$171,490)
    - The purpose of this position is to provide better oversight of the collection of revenues such as utility billing, B&O taxes, business licensing, and general cash receipting. In addition, one goal of this position is to facilitate and support an audit of B&O taxes and business licensing. Furthermore, the position may facilitate and/or support the proposed Comprehensive Fee Study and Ground Emergency Medical Transport (GEMT) billing. Both will require significant effort. This position is assumed critical to generating new ongoing sources of revenue over the next biennium.

- **Budget Manager** (Ongoing) (2023: -$22,631, 2024: -$23,422)
    - The reclassification of a Senior Financial Analyst to a Budget Manager will allow the Finance and Human Resources Department to improve service delivery by increasing its focus on updating the financial policy, managing the development of the biennial budget and Capital Improvement Plan (CIP), create a long-term financial model, and oversee portions of multi-year Enterprise Resource Planning (ERP) System Project. The reclassification was approved by Council in July of 2022 and is therefore considered authorized.

- **Budget Analyst** (Ongoing) (2023: -$143,285, 2024: -$148,456)
    - The purpose of this position is to work with the Budget Manager to create and maintain appropriate financial models, produce reports for the review of departments, the Administration, and the Council, and to conduct ad-hoc analyses. Given how critical the budget is in setting the direction of the City, this position will play a significant role in maintaining appropriate financial capacity, and identifying issues beforehand, so that the City can provide adequate levels-of-service now and into the future.

- **Other Finance & Human Resources Department Staffing Changes** (Ongoing) (2023: -$1,169, 2024: -$651)
    - The Finance and Human Resources Department is seeking to restructure the Human Resources function by converting the Human Resources Manager position into a Management Analyst and reclassifying the Human Resources Assistant into a Human Resources Analyst. This will help the department to retain a current employee as well as provide flexibility when it comes to updating and improving policies across all areas of the department.

- **Temporary Assistance During the ERP Project** (One-Time) (2023: -$50,000, 2024: -$50,000)
    - The Finance and Human Resources Department will need additional assistance over the next biennium during the implementation of the Enterprise Resource Planning System (ERP) Project. With the ERP Project generating approximately

30% of the department's workload over the next biennium, the department will need to backfill the time devoted to the ERP Project to maintain the core services it provides to the community.

- **Additional Enterprise Resource Planning System (ERP) Project Modules** (One-Time & Ongoing) (2024: -$111,970)
    - The Finance and Human Resources Department has identified the need for a "system of record" module that can support the taxing and licensing needs of the City and an open data portal that would allow the public to review the City's financial information and budget. In order to offset the annual cost of the tax/licensing module, the City proposes transitioning from the FileLocal system of business licensing and tax filing to the system offered by the Washington State Department of Revenue.

- **Contract Legal Support** (One-Time) (2023: -$100,000, 2024: -$100,000)
    - The funding of additional contract legal support will help to handle some of the anticipated workload the City Attorney's Office will likely experience over the next two years. One goal of this request is to reduce the bottleneck other departments experience when requiring the review and help of the City Attorney.

- **Strategic Plan** (One-Time) (2024: -$100,000)
    - The development of a strategic plan will help the City to think more deeply about its current opportunities and challenges, provide guidance and direction to departments, uncover ways to protect key services, and find those strategic investments that will help to propel the City well into the future.

- **Council Chambers Audio/Visual Upgrade** (One-Time) (2023: -$108,000)
    - The intent of this proposal is to improve the ability of the Charles S. Peterson Council Chambers to host hybrid meetings and reduce the effort required to administer the technology. The Council Chambers is one of the most important meeting spaces in the City of Snoqualmie and plays host to several organizations outside the City as well as regional meetings. The costs included here represent internal service charges that will allow the Information Technology Department to purchase the necessary equipment to upgrade the Council Chambers.

- **Security Infrastructure at City Hall** (One-Time) (2023: -$207,000)
    - The intent of this proposal is to adapt City Hall to account for potential safety risks. As a result, the City expects to prevent the property damage that has occurred in the past as well as protect employees from emergent threats. A secondary goal from such changes is the ability to free up more useable space to house employees. The costs included here represent internal service charges that will allow the Facilities Maintenance Division of the Parks and Public Works Department to construct the improvements.

Police (Snoqualmie)

Description:

The Police Department maintains a "no call too small" community standard to protect the safety and well-being of residents, businesses, and visitors. With 30 officers, sergeants, detectives, and other critical employees, serving both the cities of Snoqualmie and North Bend, the Police Department works cooperatively with the public and within the framework of the U.S. Constitution to enforce the law, reduce fear, deter crime, preserve peace, and provide service with understanding and sensitivity.

Core Services:

- Patrol the cities of Snoqualmie and North Bend to intercede and deter crime or violations, issuing citations where necessary.
- Respond to calls or emergencies from the general public and resolve with discipline, professionalism, and care.
- Investigate and resolve complex property, drug, and violent crimes, preserving evidence where necessary.
- Ensure the safety and well-being of students through the deployment of a school resource officer.
- Transport people in custody to contracted jails.
- Bring under control nuisance animals who pose a threat to people.
- Outreach to the community to foster trust, coordination, and expectation that services will arrive when needed.

Proposed 2023-2024 Biennial Budget Uses:

	2022 Restated or Estimated	2023 Proposed Budget	2024 Proposed Budget	2023-2024 Proposed Budget	2022 to 2023 % Change	2023 to 2024 % Change
Uses						
Salaries & Wages	$ 2,069,052	$ 2,208,956	$ 2,275,073	$ 4,484,029	6.8%	3.0%
Employee Benefits	$ 745,435	$ 807,143	$ 839,324	$ 1,646,467	8.3%	4.0%
Supplies	$ 126,288	$ 188,900	$ 139,000	$ 327,900	49.6%	-26.4%
Services	$ 1,578,333	$ 2,105,230	$ 2,246,349	$ 4,351,579	33.4%	6.7%
Capital Outlays	$ -	$ -	$ -	$ -	0.0%	0.0%
Transfers Out	$ 219,666	$ -	$ -	$ -	-100.0%	0.0%
Total Uses =	**$ 4,738,775**	**$ 5,310,229**	**$ 5,499,746**	**$ 10,809,975**	**12.1%**	**3.6%**

Proposed 2023-2024 Biennial Budget Staffing:

Position Title	Authorized FTEs	Change Requested	Proposed FTEs
Police Chief	0.88	-	0.88
Administrative Coordinator	1.00	-	1.00
Behavioral Health Coordinator	0.50	-	0.50
Police Records/Evidence Technician	1.00	-	1.00
Police Captain	0.88	-	0.88
Police Sergeant	2.00	-	2.00
Administrative Sergeant	0.00	1.00	1.00
Detective	2.00	(1.00)	1.00
Support Officer	0.50	-	0.50
Resource Officer	1.00	-	1.00
Police Officer	8.00	-	8.00
Total Staffing Count =	**17.76**	**0.00**	**17.76**

Major Changes/Additions:

- **Police Take Home Car Program** (One-Time & Ongoing) (2023: -$146,537, 2024: -$192,317)
    - The Police Take Home Car Program is intended as a recruitment and retention effort to sustain the level-of-service the Police Department provides to the residents of Snoqualmie and North Bend. The City of North Bend is anticipated to fully participate in this program and their share of costs have been projected and included under the North Bend Police Services Fund (#014). The costs included here represent internal service charges that will allow the Equipment Replacement and Repair Division of the Parks and Public Works Department to purchase and maintain the additional police vehicles.

- **Behavioral Health Coordinator** (Ongoing) (2023: -$143,285, 2024: -$148,456)
    - The purpose of this position is to work with the Police and Fire Departments as a first responder in situations that may require help in rendering mental health assistance. This position has been approved by Council as a mid-year adjustment and is funded through a grant that is expected to last through June 30, 2023. It is expected that the cities of Snoqualmie and North Bend will split the cost of the position following the end of the grant. The Behavioral Health Coordinator was approved by Council in September of 2022 and is therefore considered authorized.

- **Administrative Sergeant** (Ongoing) (2023: -$23,643, 2024: -$24,256)
    - The reclassification of a Detective position to an Administrative Sergeant will allow the Police Department to address certain needs more effectively and help to free up leadership's capacity to develop strategies to improve levels-of-service to the community.

Fire & Emergency Management

Description:

The Fire and Emergency Management Department is an internationally accredited agency committed to providing superior community-based preparedness and emergency services in a timely and professional manner. The men and women of the department, both professional and volunteer, work hard to safeguard life, whether through proactive planning, risk mitigation, or the prompt response of an elite and well-trained crew.

Core Services:

- Provide basic life support to people seeking medical care and transport to the hospital.
- Respond to motor vehicle accidents, in particular on I-90 or SR 18, and extricate passengers.
- Rescue people from swift water.
- Respond to and suppress fires, whether residential, commercial, or in the wildland interface.
- Work to prevent fires through inspection.
- Plan and prepare accordingly for disasters or emergencies. Activate the Emergency Operations Center when required.
- Educate the public on such issues as fire prevention or CPR.

Proposed 2023-2024 Biennial Budget Uses:

	2022 Restated or Estimated	2023 Proposed Budget	2024 Proposed Budget	2023-2024 Proposed Budget	2022 to 2023 % Change	2023 to 2024 % Change
Uses						
Salaries & Wages	$ 1,824,015	$ 2,128,900	$ 2,191,297	$ 4,320,197	16.7%	2.9%
Employee Benefits	$ 670,645	$ 745,728	$ 778,053	$ 1,523,781	11.2%	4.3%
Supplies	$ 134,521	$ 145,365	$ 149,000	$ 294,365	8.1%	2.5%
Services	$ 739,821	$ 1,101,977	$ 1,120,412	$ 2,222,389	49.0%	1.7%
Capital Outlays	$ -	$ -	$ -	$ -	0.0%	0.0%
Transfers Out	$ 30,000	$ -	$ -	$ -	-100.0%	0.0%
Total Uses =	**$ 3,399,002**	**$ 4,121,971**	**$ 4,238,762**	**$ 8,360,732**	**21.3%**	**2.8%**

Proposed 2023-2024 Biennial Budget Staffing:

Position Title	Authorized FTEs	Change Requested	Proposed FTEs
Fire Chief	1.00	-	1.00
Deputy Fire Chief	1.00	-	1.00
Administrative Assistant II	0.50	-	0.50
Fire Training Captain	1.00	-	1.00
Fire Lieutenant	3.00	-	3.00
Firefighter	9.00	-	9.00
Total Staffing Count =	**15.50**	**0.00**	**15.50**

Major Changes/Additions:

- **Firefighter** (Ongoing) (2023: -$66,989, 2024: -$69,175)
    - The addition of a Firefighter is expected to allow the Fire and Emergency Management Department to move the Fire Captain to an administrative role and manage the Department's training and volunteer firefighter program. The training program oversight is necessary due to the City leaving the South King County Fire Training Consortium. In addition, the Volunteer Firefighter Program has struggled because of a lack of oversight and direct administrative support. Lastly, the position will support the Department's accreditation effort. This position is offset by the reduction in the hours of the Administration Assistant position from full-time to half-time. The additional Firefighter was approved by Council in July of 2022 and is therefore considered authorized.

- **Puget Sound Emergency Radio Network (PSERN) Improvements** (Ongoing) (2023: -$25,000, 2024: -$15,000)
    - King County is replacing its radio system and there are additional costs that the City will need to support. This includes an annual service fee, user fee, new hardware costs, and replacement costs. The Puget Sound Emergency Radio Network is a voter-approved emergency public safety radio system that will be used for dispatching and facilitate communications between fire, law enforcement, and other first responders. This system will use the latest telecommunications technology in replacement of an aging system and will provide improved coverage, capacity, and reliability.

- **Retention & Recruitment** (One-Time) (2023: -$100,000, 2024: -$100,000)
    - This funding will allow the Fire and Emergency Management Department to keep and hire highly trained firefighters in an environment of increasing competition for their services. In addition, the funding could be used to jumpstart a Diversity, Equity, and Inclusion (DEI) Program that could help to encourage a broader range of candidates from different backgrounds into becoming firefighters.

Parks Maintenance

Description:

The Parks Maintenance Division of the Parks and Public Works Department provides the maintenance necessary to support a safe, welcoming, and attractive experience for users of playgrounds, sport courts, athletic fields, trails, and other features. The City of Snoqualmie is defined by its accessibility to nature and the active engagement of its residents. As a result, the City currently maintains over 40 parks, 30 miles of trails, and 1,200 acres of open space contributing to the overall health and well-being of the community. The City is also an active leader in forest and street tree management through proactive assessment and mitigation and the Green Snoqualmie Partnership.

Core Services:

- Maintain grass turf at parks, athletic fields, and other rights-of-way through mowing, edging, fertilizing, aerating, etc.
- Maintain beds, shrubs, and ground cover at parks and other rights-of-way through weeding, spraying, trimming, mulching, and bark blowing.
- Maintain park and other athletic field structures by cleaning and repairing bathrooms, air blowing walkways, emptying garbage cans, repairing playground structures, preserving field turf, restoring baseball fields to condition, etc.
- Pick up leaves during the fall.
- Conduct pre-emergent work in parks as necessary in order to mitigate probable future issues.
- Maintain the trail system by clearing fallen trees, restoring eroded pathways, and fixing or replacing worn or broken bridges and guide logs.
- Maintain street and landscape trees in visible areas by pruning branches and removing and planting trees when necessary.
- Assess the condition and health of trees regularly for damage, infestation, and other stressors.
- Manage volunteers and rent out park structures and shelters when applicable.
- Assist with other City functions as needed such as events set-up and the holiday lighting of trees or in times of an emergency such as during snow events.

Proposed 2023-2024 Biennial Budget Uses:

	2022 Restated or Estimated	2023 Proposed Budget	2024 Proposed Budget	2023-2024 Proposed Budget	2022 to 2023 % Change	2023 to 2024 % Change
Uses						
Salaries & Wages	$ 511,074	$ 484,340	$ 499,822	$ 984,162	-5.2%	3.2%
Employee Benefits	$ 268,371	$ 240,020	$ 249,179	$ 489,199	-10.6%	3.8%
Supplies	$ 119,755	$ 172,191	$ 178,573	$ 350,764	43.8%	3.7%
Services	$ 812,192	$ 980,966	$ 915,199	$ 1,896,165	20.8%	-6.7%
Capital Outlays	$ -	$ 2,000	$ 2,050	$ 4,050	100.0%	2.5%
Transfers Out	$ -	$ -	$ -	$ -	0.0%	0.0%
Total Uses =	**$ 1,711,392**	**$ 1,879,517**	**$ 1,844,823**	**$ 3,724,340**	**9.8%**	**-1.8%**

Proposed 2023-2024 Biennial Budget Staffing:

Position Title	Authorized FTEs	Change Requested	Proposed FTEs
Parks & Public Works Director	0.10	-	0.10
Administrative Assistant II	0.10	-	0.10
Maintenance Operations Manager	0.40	(0.40)	0.00
Parks & Streets Supervisor	0.50	-	0.50
Parks & Streets Lead Worker	0.50	-	0.50
Parks - Maintenance Technician	4.00	-	4.00
Total Staffing Count =	**5.60**	**(0.40)**	**5.20**

Major Changes/Additions:

- **Parks Deferred Repairs** (One-Time) (2023: -$75,000, 2024: -$75,000)
  - For the 2021-2022 biennium, the budget for parks maintenance was reduced to counteract the anticipated financial impacts of the pandemic. The goal of this proposal is to give the Parks Maintenance Division of the Parks and Public Works Department the ability to repair items that may have been neglected during the pandemic due to a lack of funding.

- **Parks, Open Space, and Recreation Study** (One-Time) (2023: -$100,000)
  - The intent of this study is to reimagine the City's parks system in response to the changing demographics and standards of the community. The goal is to figure out what recreational facilities might be missing from the City's current offerings or oversupplied and will help the City to allocate dollars wisely in the future.

Community Development

Description:

The Community Development Department, which is composed of planning, building, and events, works to secure Snoqualmie's future as a livable, inspiring, vibrant, and equitable community. As stewards of Snoqualmie's vision for long-term growth, community character, and economic vitality, the Department engages multiple stakeholders to foster mutual learning, investment, and collaboration.

Core Services:

- Facilitate decision-making on land use and zoning issues, under the advisement of the Planning Commission, and in conformance with the adopted Comprehensive Plan and Zoning Ordinance(s).
- Facilitate the review and development of plans and projects in conformance with the Zoning Code, State Environmental Policy Act (SEPA), Shoreline Master Plan, Floodplain Ordinance, Snoqualmie Ridge Master Plan(s), Development Agreements, Parks, Open Space, and Recreation Plans, etc.
- Review and issue building permit applications and other development permits for grading, design review, historic preservation, variances, etc.
- Enforce the building code, inspect buildings, and manage the Fire Marshal program for the City.
- Manage economic development programs for the City under the advisement of the Economic Development Commission
- Manage art programs for the City under the advisement of the Arts Commission.
- Manage the lodging tax distribution program for the City under the advisement of the Lodging Tax Advisory Committee
- Lead in the development of environmental programs and provide the stewardship necessary to restore environmentally sensitive areas, support sustainability programs, reposition the City for renewable energy, tackle climate change, K4C, MSWMAC Solid Waste, etc.
- Manage large strategic capital projects in collaboration with other departments and agencies.
- Write, apply, and administer grants from multiple levels of government including the federal government, the State of Washington, and King County.

Proposed 2023-2024 Biennial Budget Uses:

	2022 Restated or Estimated	2023 Proposed Budget	2024 Proposed Budget	2023-2024 Proposed Budget	2022 to 2023 % Change	2023 to 2024 % Change
Uses						
Salaries & Wages	$ 589,980	$ 951,804	$ 985,066	$ 1,936,870	61.3%	3.5%
Employee Benefits	$ 252,908	$ 436,922	$ 453,987	$ 890,909	72.8%	3.9%
Supplies	$ 8,029	$ 26,043	$ 10,271	$ 36,314	224.4%	-60.6%
Services	$ 1,102,173	$ 855,488	$ 1,038,640	$ 1,894,128	-22.4%	21.4%
Capital Outlays	$ -	$ -	$ -	$ -	0.0%	0.0%
Transfers Out	$ -	$ -	$ -	$ -	0.0%	0.0%
Total Uses =	**$ 1,953,090**	**$ 2,270,257**	**$ 2,487,965**	**$ 4,758,222**	**16.2%**	**9.6%**

Proposed 2023-2024 Biennial Budget Staffing:

Position Title	Authorized FTEs	Change Requested	Proposed FTEs
Community Development Director	1.00	-	1.00
Community Liaison	1.00	-	1.00
Planning Manager	1.00	(1.00)	0.00
Senior Planner	1.00	2.00	3.00
Associate Planner	1.00	-	1.00
Planning Technician	1.00	-	1.00
Building Official	1.00	-	1.00
Building Inspector	1.00	(1.00)	0.00
Permit Coordinator	0.00	1.00	1.00
Permit Technician	1.00	(1.00)	0.00
Total Staffing Count =	**9.00**	**0.00**	**9.00**

Major Changes/Additions:

- **<u>Community Development Department Staffing Changes</u>** (Ongoing) (2023: -$34,914, 2024: -$33,741)
    - The Community Development Department is seeking to reorganize by reclassifying the Permit Technician into a Permit Coordinator and the Planning Manager and Building Inspector positions into two Senior Planner positions. This will help the department to meet several challenges over the next two years including an update to the Comprehensive Plan. In addition, and in order to support reduced building staffing, the City is proposing to utilize contract support when needed to help with inspections and other services.

- **<u>Additional Enterprise Resource Planning System (ERP) Project Modules</u>** (One-Time & Ongoing) (2024: -$97,720)
    - The Community Development Department has identified the need for new permit tracking software that can fully integrate with the new ERP system.

Streets Maintenance

Description:

The Streets Maintenance Division of the Parks and Public Works Department provides the maintenance necessary to sustain a transportation system that keeps Snoqualmie and its neighborhoods connected. With nearly 40 miles of road and adjacent sidewalk, the City ensures that important destinations are accessible by all modes of travel. In taking the necessary actions to preserve the condition and functionality of infrastructure, the City can reduce potential safety hazards and avoid potential costly rebuilds.

Core Services:

- Maintain the condition, safety, and visibility of roads by patching potholes and striping (painting) lanes and shoulders where necessary.
- Maintain landscaped medians, bioswales, and roadsides through mowing, edging, weeding, trimming, etc.
- Repair and replace damaged or worn out signage or install new signage including traffic and wayfinding signs.
- Inspect bridges and other vital transportation structures for deterioration and design solutions to mitigate the wear.
- Maintain the condition, functionality, and luminance of streetlights.
- Maintain the condition, functionality, and synchronicity of traffic control devices.
- Work to keep the transportation network operating during snow events with the de-icing and snow plowing of roads.
- Sweep the streets regularly to remove loose debris and to protect the stormwater system.

Proposed 2023-2024 Biennial Budget Uses:

	2022 Restated or Estimated	2023 Proposed Budget	2024 Proposed Budget	2023-2024 Proposed Budget	2022 to 2023 % Change	2023 to 2024 % Change
Uses						
Salaries & Wages	$ 85,525	$ 216,111	$ 223,167	$ 439,278	152.7%	3.3%
Employee Benefits	$ 48,462	$ 106,870	$ 110,918	$ 217,788	120.5%	3.8%
Supplies	$ 133,451	$ 144,812	$ 170,110	$ 314,922	8.5%	17.5%
Services	$ 668,591	$ 640,655	$ 581,554	$ 1,222,209	-4.2%	-9.2%
Capital Outlays	$ -	$ -	$ 5,000	$ 5,000	0.0%	100.0%
Transfers Out	$ -	$ -	$ -	$ -	0.0%	0.0%
Total Uses =	**$ 936,029**	**$ 1,108,448**	**$ 1,090,749**	**$ 2,199,197**	**18.4%**	**-1.6%**

Proposed 2023-2024 Biennial Budget Staffing:

Position Title	Authorized FTEs	Change Requested	Proposed FTEs
Parks & Public Works Director	0.10	-	0.10
Administrative Assistant II	0.10	-	0.10
Maintenance Operations Manager	0.30	(0.30)	0.00
Parks & Streets Supervisor	0.50	-	0.50
Parks & Streets Lead Worker	0.50	-	0.50
Streets - Maintenance Technician	1.00	-	1.00
Total Staffing Count =	**2.50**	**(0.30)**	**2.20**

Major Changes/Additions:

- **Right-of-Way Mower** (One-Time & Ongoing) (2023: -$80,000, 2024: -$13,000)
  - The current landscape services contract does not include right-of-way mowing and the City currently does not have a right-of-way mower. This funding will allow the City to purchase a mower that will improve the sightlines and safety of our local roadways.

Non-Departmental

Description:

The Non-Departmental portion of the General Fund supports City-wide efforts that cannot be prescribed to a department. This includes things like subscriptions and membership dues, environmental sustainability projects, human service awards, City contracted services such as municipal court services, public prosecutor services, and public defender Services, as well as transfers out to various other funds.

Proposed 2023-2024 Biennial Budget Uses:

	2022 Restated or Estimated	2023 Proposed Budget	2024 Proposed Budget	2023-2024 Proposed Budget	2022 to 2023 % Change	2023 to 2024 % Change
Uses						
Salaries & Wages	$ -	$ -	$ -	$ -	0.0%	0.0%
Employee Benefits	$ -	$ -	$ -	$ -	0.0%	0.0%
Supplies	$ -	$ -	$ -	$ -	0.0%	0.0%
Services	$ 1,141,617	$ 882,583	$ 901,689	$ 1,784,271	-22.7%	2.2%
Capital Outlays	$ -	$ -	$ -	$ -	0.0%	0.0%
Transfers Out	$ 21,378	$ 2,746,460	$ 68,294	$ 2,814,754	12747.1%	-97.5%
Total Uses =	**$ 1,162,995**	**$ 3,629,043**	**$ 969,983**	**$ 4,599,025**	**212.0%**	**-73.3%**

Major Changes/Additions:

- **Council Contingency** (Ongoing) (2023: -$127,547, 2024: -$127,547)
    - The purpose of this contingency is to provide Council with the appropriation necessary to handle events or situations that may be unforeseen at the time of budget adoption.

Managerial Funds

Arts Activities Fund (#012)

Description:

Ordinance 913 provides for establishment of an Arts fund to acquire and display art works in public buildings constructed by the City. The ordinance directs that 1% of the construction cost of qualifying public works buildings be transferred into the fund. In addition, the General Fund (#001) makes a $10,000 annual contribution to the fund to support the work of the Arts Commission.

Proposed 2023-2024 Biennial Budget Sources, Uses, and Fund Balance:

	2022 Restated or Estimated	2023 Proposed Budget	2024 Proposed Budget	2023-2024 Proposed Budget	2022 to 2023 % Change	2023 to 2024 % Change
Beginning Fund Balance	**$ 46,032**	**$ 48,578**	**$ 39,816**			
Sources						
Charges for Goods & Services	$ 200	$ 500	$ 500	$ 1,000	150.0%	0.0%
Miscellaneous Revenues	$ 130	$ 738	$ 581	$ 1,319	467.7%	-21.3%
Transfers In	$ 10,000	$ 50,856	$ 27,136	$ 77,992	408.6%	-46.6%
Total Sources =	**$ 10,330**	**$ 52,094**	**$ 28,217**	**$ 80,311**	**404.3%**	**-45.8%**
Uses						
Supplies	$ 2,050	$ 6,000	$ 6,000	$ 12,000	192.6%	0.0%
Services	$ 5,734	$ 14,000	$ 14,000	$ 28,000	144.2%	0.0%
Capital Outlays	$ -	$ 40,856	$ 17,136	$ 57,992	100.0%	-58.1%
Total Uses =	**$ 7,784**	**$ 60,856**	**$ 37,136**	**$ 97,992**	**681.8%**	**-39.0%**
Sources Over (Under) Uses =	**$ 2,546**	**$ (8,762)**	**$ (8,919)**	**$ (17,681)**		
Ending Fund Balance	**$ 48,578**	**$ 39,816**	**$ 30,897**			

North Bend Police Services Fund (#014)

Description:

The City of Snoqualmie provides the City of North Bend with police services under an interlocal agreement signed on May 14, 2019. Consequently, a separate fund was established to track the cost of the service and the fee received from North Bend.

Proposed 2023-2024 Biennial Budget Sources, Uses, and Fund Balance:

	2022 Restated or Estimated	2023 Proposed Budget	2024 Proposed Budget	2023-2024 Proposed Budget	2022 to 2023 % Change	2023 to 2024 % Change
Beginning Fund Balance	**$ 16,429**	**$ 244,924**	**$ 97,362**			
Sources						
Intergovernmental Revenues	$ 37,500	$ 37,500	$ -	$ 37,500	0.0%	-100.0%
Charges for Goods & Services	$ 2,185,164	$ 2,473,607	$ 2,678,228	$ 5,151,835	13.2%	8.3%
Miscellaneous Revenues	$ -	$ 2,880	$ 820	$ 3,700	0.0%	0.0%
Transfers In	$ 187,025	$ -	$ -	$ -	-100.0%	0.0%
Total Sources =	**$ 2,409,689**	**$ 2,513,987**	**$ 2,679,048**	**$ 5,193,035**	**4.3%**	**6.6%**
Uses						
Salaries & Wages	$ 1,157,881	$ 1,241,620	$ 1,284,468	$ 2,526,088	7.2%	3.5%
Employee Benefits	$ 436,657	$ 575,696	$ 598,859	$ 1,174,555	31.8%	4.0%
Supplies	$ 54,357	$ 79,200	$ 79,200	$ 158,400	45.7%	0.0%
Services	$ 532,299	$ 765,033	$ 813,883	$ 1,578,916	43.7%	6.4%
Capital Outlays	$ -	$ -	$ -	$ -	0.0%	0.0%
Total Uses =	**$ 2,181,194**	**$ 2,661,549**	**$ 2,776,410**	**$ 5,437,959**	**22.0%**	**4.3%**
Sources Over (Under) Uses =	**$ 228,495**	**$ (147,562)**	**$ (97,362)**	**$ (244,924)**		
Ending Fund Balance	**$ 244,924**	**$ 97,362**	**$ -**			

Proposed 2023-2024 Biennial Budget Staffing:

Position Title	Authorized FTEs	Change Requested	Proposed FTEs
Police Chief	0.12	-	0.12
Behavioral Health Coordinator	0.50	-	0.50
Police Records Technician	1.00	-	1.00
Police Captain	0.12	-	0.12
Police Sergeant	2.00	-	2.00
Support Officer	0.50	-	0.50
Police Officer	8.00	-	8.00
Total Staffing Count =	**12.24**	**0.00**	**12.24**

Major Changes/Additions:

- **Police Take Home Car Program** (One-Time & Ongoing) (2023: -$128,384, 2024: -$165,669)
    - The Police Take Home Car Program is intended as a recruitment and retention effort to sustain the level-of-service the Police Department provides to the residents of Snoqualmie and North Bend. The City of North Bend is anticipated to fully participate in this program. The costs included here represent internal service charges that will allow the Equipment Replacement and Repair Division of the Parks and Public Works Department to purchase and maintain the additional police vehicles.

Deposits Reimbursement Control Fund (#018)

Description:

This fund is used to hold and account for various types of damage and security deposits that are not related to utility or capital projects, or for certain other special purposes, until they are either refunded to the payee or retained by the City. The types of deposits held in this fund typically include damage deposits, security deposits, bid deposits and certain types of development-related deposits. These deposits used to be held in a special non-budgeted fund, since the money held in it does not technically belong to the City. Due to recent changes in governmental accounting standards, the State Auditor's Office now directs that these types of deposits be accounted for in the fund most closely related to their business purpose. Deposits of these types are deemed to be held more for the benefit of the City than for the benefit of the depositor.

Proposed 2023-2024 Biennial Budget Sources, Uses, and Fund Balance:

	2022 Restated or Estimated	2023 Proposed Budget	2024 Proposed Budget	2023-2024 Proposed Budget	2022 to 2023 % Change	2023 to 2024 % Change
Beginning Fund Balance	**$ 21,266**	**$ 21,266**	**$ 21,266**			
Sources						
Miscellaneous Revenues	$ -	$ 358	$ 358	$ 716	100.0%	0.0%
Deposits	$ -	$ 10,000	$ 10,000	$ 20,000	100.0%	0.0%
Total Sources =	**$ -**	**$ 10,358**	**$ 10,358**	**$ 20,716**	**100.0%**	**0.0%**
Uses						
Refundable Deposits Disbursed	$ -	$ 10,358	$ 10,358	$ 20,716	100.0%	0.0%
Total Uses =	**$ -**	**$ 10,358**	**$ 10,358**	**$ 20,716**	**100.0%**	**0.0%**
Sources Over (Under) Uses =	**$ -**	**$ -**	**$ -**	**$ -**		
Ending Fund Balance	**$ 21,266**	**$ 21,266**	**$ 21,266**			

Special Revenue Funds

Special revenue funds are used to account for and report the proceeds and users of specific revenue sources that are restricted or committed to expenditures for specific purposes other than debt service or capital projects.

Hotel/Motel Tax Fund (#110)

Description:

This fund records receipts from hotel/motel or lodging taxes. These receipts are a "diversion" of the state component of sales tax attributed to hotel/motel room rentals. The funds are dedicated to tourism promotion. The City's Lodging Tax Advisory Committee reviews applications from organizations and makes final recommendations on how to spend the taxes received.

Proposed 2023-2024 Biennial Budget Sources, Uses, and Fund Balance:

	2022 Restated or Estimated	2023 Proposed Budget	2024 Proposed Budget	2023-2024 Proposed Budget	2022 to 2023 % Change	2023 to 2024 % Change
Beginning Fund Balance	**$ 78,782**	**$ 147,700**	**$ 112,890**			
Sources						
Taxes	$ 166,918	$ 138,000	$ 138,000	$ 276,000	-17.3%	0.0%
Miscellaneous Revenues	$ 2,000	$ 2,190	$ 1,601	$ 3,791	9.5%	-26.9%
Total Sources =	**$ 168,918**	**$ 140,190**	**$ 139,601**	**$ 279,791**	**-17.0%**	**-0.4%**
Uses						
Services	$ 100,000	$ 175,000	$ 175,000	$ 350,000	75.0%	0.0%
Total Uses =	**$ 100,000**	**$ 175,000**	**$ 175,000**	**$ 350,000**	**75.0%**	**0.0%**
Sources Over (Under) Uses =	**$ 68,918**	**$ (34,810)**	**$ (35,399)**	**$ (70,209)**		
Ending Fund Balance	**$ 147,700**	**$ 112,890**	**$ 77,491**			

Drug Enforcement Fund (#118)

Description:

The Drug Enforcement Fund was established to collect proceeds from the sale of confiscated and/or forfeited property seized as a result of criminal drug activity. A portion of the proceeds are required to be forwarded to the State of Washington to support the operation of the State Patrol Crime Lab. The proceeds that are retained by the City must be used to support drug

enforcement activities, including acquisition of specialized police equipment. Funds are also used for undercover operations.

Proposed 2023-2024 Biennial Budget Sources, Uses, and Fund Balance:

	2022 Restated or Estimated	2023 Proposed Budget	2024 Proposed Budget	2023-2024 Proposed Budget	2022 to 2023 % Change	2023 to 2024 % Change
Beginning Fund Balance	**$ 32,372**	**$ 10,200**	**$ 10,200**			
Sources						
Miscellaneous Revenues	$ -	$ 5,172	$ 5,172	$ 10,344	100.0%	0.0%
Total Sources =	**$ -**	**$ 5,172**	**$ 5,172**	**$ 10,344**	**100.0%**	**0.0%**
Uses						
Supplies	$ 5,172	$ 172	$ 172	$ 344	-96.7%	0.0%
Services	$ 10,000	$ -	$ -	$ -	-100.0%	0.0%
Refundable Deposits Disbursed	$ 7,000	$ 5,000	$ 5,000	$ 10,000	-28.6%	0.0%
Total Uses =	**$ 22,172**	**$ 5,172**	**$ 5,172**	**$ 10,344**	**-76.7%**	**0.0%**
Sources Over (Under) Uses =	**$ (22,172)**	**$ -**	**$ -**	**$ -**		
Ending Fund Balance	**$ 10,200**	**$ 10,200**	**$ 10,200**			

Affordable Housing Fund (#131)

Description:

The Affordable Housing Fund was established to collect proceeds from an affordable housing sales tax credit from the State of Washington and a 0.1% housing and related services sales tax. The credit does not increase the tax rate for consumers but instead shares a portion of the state sales tax with cities, towns, and counties. The sales tax credit can be used for the acquisition, rehabilitation, or construction of affordable housing, the operation and maintenance of such housing units, or to provide rental assistance to tenants below a certain median income threshold. The 0.1% sales tax may be used similarly or to support behavioral health treatment programs and services.

Proposed 2023-2024 Biennial Budget Sources, Uses, and Fund Balance:

	2022 Restated or Estimated	2023 Proposed Budget	2024 Proposed Budget	2023-2024 Proposed Budget	2022 to 2023 % Change	2023 to 2024 % Change
Beginning Fund Balance	**$ 553,936**	**$ 898,936**	**$ 909,057**			
Sources						
Taxes	$ 343,000	$ 369,000	$ 379,000	$ 748,000	7.6%	2.7%
Miscellaneous Revenues	$ 2,000	$ 15,121	$ 15,121	$ 30,242	656.1%	0.0%
Total Sources =	**$ 345,000**	**$ 384,121**	**$ 394,121**	**$ 778,242**	**11.3%**	**2.6%**
Uses						
Services	$ -	$ 374,000	$ 384,000	$ 758,000	100.0%	2.7%
Total Uses =	**$ -**	**$ 374,000**	**$ 384,000**	**$ 758,000**	**100.0%**	**2.7%**
Sources Over (Under) Uses =	**$ 345,000**	**$ 10,121**	**$ 10,121**	**$ 20,242**		
Ending Fund Balance	**$ 898,936**	**$ 909,057**	**$ 919,178**			

ARPA Covid Local Recovery Fund (#150)

Description:

The America Rescue Plan Act (ARPA) Covid Local Recovery Fund was established to collect proceeds from the U.S. Department of Treasury following congressional passage of the America Rescue Plan Act (ARPA). The Coronavirus State and Local Fiscal Recovery Funds (SLFRF), which is a part of the American Rescue Plan, delivered funds to state, local, and Tribal governments across the country to support their response to and recovery from the COVID-19 public health emergency. The program ensures that governments have the resources needed to fight the pandemic and support family and businesses struggling with its public health and economic impacts, maintain vital public services, even amid declines in revenue, and build a strong, resilient, and equitable recovery by making investments that support long-term growth and opportunity.

The City received $3.8 million in funds over two tranches and engaged in a process to allocate ARPA funds in 2022 to the resident, business, and non-profit members of the community who have been negatively impacted by the pandemic. In order to protect the City from inflationary pressures experienced in 2022 and over the biennium. It is the intention of the City to transfer the remaining funds into the General Fund (#001) to support its ongoing operations.

Proposed 2023-2024 Biennial Budget Sources, Uses, and Fund Balance:

	2022 Restated or Estimated	2023 Proposed Budget	2024 Proposed Budget	2023-2024 Proposed Budget	2022 to 2023 % Change	2023 to 2024 % Change
Beginning Fund Balance	**$ 1,894,301**	**$ 2,244,095**	**$ 1,132,906**			
Sources						
Intergovernmental Revenues	$ 1,903,134	$ -	$ -	$ -	-100.0%	0.0%
Miscellaneous Revenues	$ 4,000	$ 28,327	$ 9,454	$ 37,781	608.2%	-66.6%
Total Sources =	**$ 1,907,134**	**$ 28,327**	**$ 9,454**	**$ 37,781**	**-98.5%**	**-66.6%**
Uses						
Salaries & Wages	$ 41,711	$ 54,441	$ 56,347	$ 110,788	30.5%	3.5%
Employee Benefits	$ 15,324	$ 25,666	$ 26,604	$ 52,270	67.5%	3.7%
Services	$ 750,305	$ 500	$ 500	$ 1,000	-99.9%	0.0%
Transfers Out	$ 750,000	$ 1,058,909	$ 1,058,909	$ 2,117,818	41.2%	0.0%
Total Uses =	**$ 1,557,340**	**$ 1,139,516**	**$ 1,142,360**	**$ 2,281,876**	**-26.8%**	**0.2%**
Sources Over (Under) Uses =	**$ 349,794**	**$ (1,111,189)**	**$ (1,132,906)**	**$ (2,244,095)**		
Ending Fund Balance	**$ 2,244,095**	**$ 1,132,906**	**$ -**			

Proposed 2023-2024 Biennial Budget Staffing:

Position Title	Authorized FTEs	Change Requested	Proposed FTEs
Project Specialist	0.00	0.56	0.56
ARPA Specialist/Human Services Navigator	0.56	(0.56)	0.00
Total Staffing Count =	**0.56**	**0.00**	**0.56**

Governmental Capital Funds

Non-Utilities Capital Fund (#310)

Description:

The Non-Utilities Capital Fund appropriates funds for the acquisition or improvement of long-term park, transportation, and facility infrastructure with a useful life greater than one year over the biennium. On August 8, 2022, Council adopted the 2023-2028 Capital Improvement Plan (CIP). The first two years of the plan have been incorporated into this fund for the 2023-2024 Biennial Budget.

Proposed 2023-2024 Biennial Budget Sources, Uses, and Fund Balance:

	2022 Restated or Estimated	2023 Proposed Budget	2024 Proposed Budget	2023-2024 Proposed Budget	2022 to 2023 % Change	2023 to 2024 % Change
Beginning Fund Balance	**$ 18,637,740**	**$ 20,100,000**	**$ 17,664,450**			
Sources						
Taxes	$ 3,175,915	$ 2,587,388	$ 2,857,766	$ 5,445,154	-18.5%	10.4%
Intergovernmental Revenues	$ 1,740,000	$ 8,518,550	$ 2,383,400	$ 10,901,950	389.6%	-72.0%
Miscellaneous Revenues	$ -	$ 349,012	$ 166,234	$ 515,246	100.0%	-52.4%
Transfers In	$ -	$ 2,500,000	$ -	$ 2,500,000	100.0%	-100.0%
Total Sources =	**$ 4,915,915**	**$ 13,954,950**	**$ 5,407,400**	**$ 19,362,350**	**183.9%**	**-61.3%**
Uses						
Salaries & Wages	$ 81,850	$ 232,366	$ 240,149	$ 472,515	183.9%	3.3%
Employee Benefits	$ 30,429	$ 97,940	$ 101,719	$ 199,659	221.9%	3.9%
Supplies	$ 203	$ -	$ -	$ -	-100.0%	0.0%
Services	$ 7,696	$ 158,258	$ 162,391	$ 320,649	1956.4%	2.6%
Capital Outlays	$ 2,985,478	$ 15,774,080	$ 20,362,455	$ 36,136,535	428.4%	29.1%
Debt Service	$ 348,000	$ 87,000	$ 87,000	$ 174,000	-75.0%	0.0%
Transfers Out	$ -	$ 40,856	$ 17,136	$ 57,992	100.0%	-58.1%
Total Uses =	**$ 3,453,655**	**$ 16,390,500**	**$ 20,970,850**	**$ 37,361,350**	**374.6%**	**27.9%**
Sources Over (Under) Uses =	**$ 1,462,260**	**$ (2,435,550)**	**$ (15,563,450)**	**$ (17,999,000)**		
Ending Fund Balance	**$ 20,100,000**	**$ 17,664,450**	**$ 2,101,000**			

Proposed 2023-2024 Biennial Budget Staffing:

Position Title	Authorized FTEs	Change Requested	Proposed FTEs
Parks & Public Works Director	0.125	-	0.125
Administrative Assistant II	0.125	-	0.125
Engineer	0.75	-	0.75
CIP Project Manager	0.00	1.00	1.00
Total Staffing Count =	**1.00**	**1.00**	**2.00**

Major Changes/Additions:

- **CIP Project Manager** (Ongoing) (2023: -$153,800, 2024: -$159,318)
  - The purpose of this position is to help implement the non-utilities portion of the CIP which includes managing multiple capital programs and projects while going after the grants necessary to accomplish the plan. Sufficient labor dollars were allocated within the 2023-2028 CIP to fund this position.

Enterprise Funds

Enterprise funds may be used to account for any activity for which a fee is charged to external users of goods and services. Enterprise funds are required to be used for any activity whose principal source of revenue is pledged to the repayment of revenue-type debt, if there is a legal requirement that all costs must be recovered through user fees, or when a government establishes a policy to recover all costs of an activity through user fees.

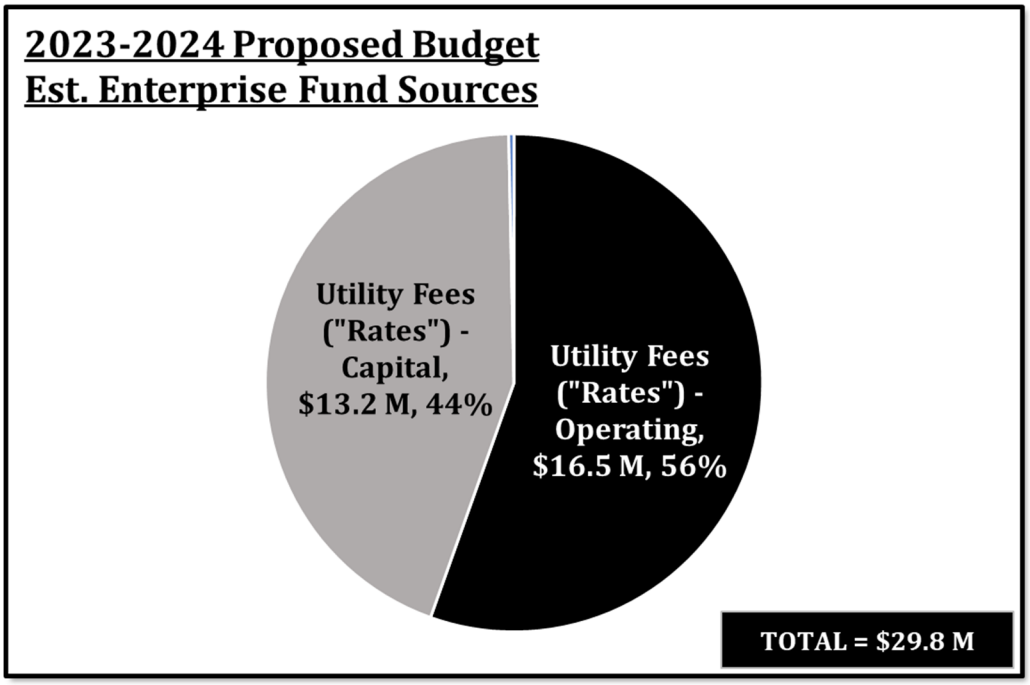
Enterprise Funds Resources Summary:

The City of Snoqualmie operates three enterprise utilities: water, sewer, and stormwater. The primary source of revenue generated by all three utilities are utility fees ("rates"). Utility rates are set by Council and were last adopted in May of 2021 for a six-year period (2021-2026). Changes in utility rates may differ between customer class and the utility involved. For an average resident[1] in Snoqualmie, the following table estimates the increase in their utility bill on an annual basis.

Phase-In Alternative 1	Existing	2022	2023	2024	2025	2026
Avg. Residential Monthly Bill	$ 159.45	$ 164.34	$ 169.38	$ 174.58	$ 179.94	$ 185.47
$ Monthly Difference		*$ 4.89*	*$ 5.04*	*$ 5.20*	*$ 5.36*	*$ 5.53*
Overall Increase		*3.07%*	*3.07%*	*3.07%*	*3.07%*	*3.07%*

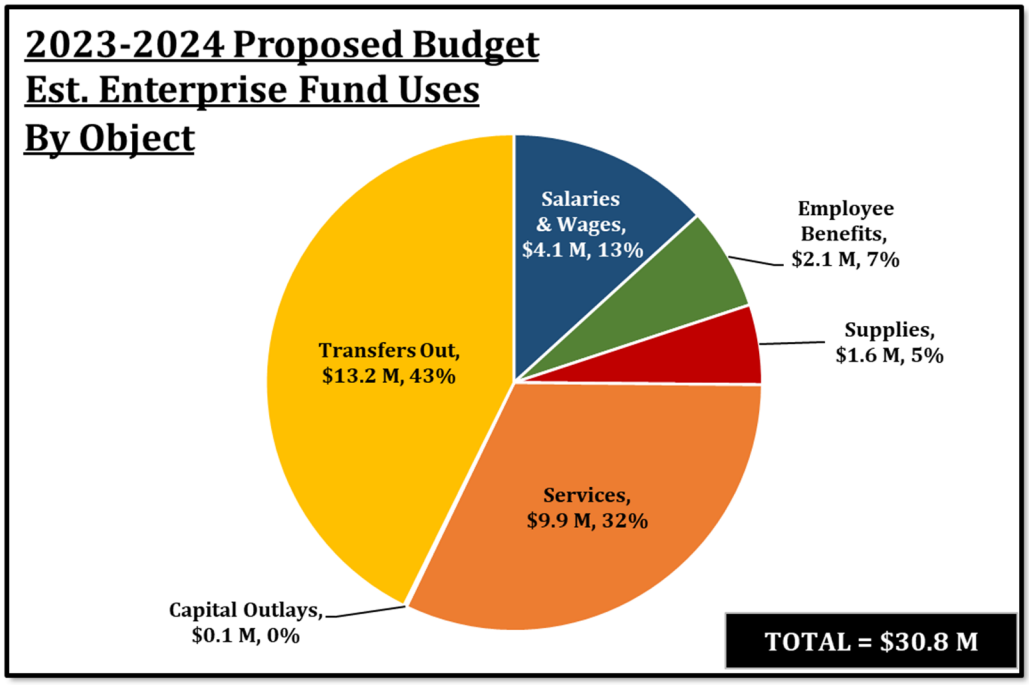
In total, the enterprise funds are expected to generate $29.8 million in revenue over the next biennium. This is approximately a 5.5% increase over the amount collected during the 2021-2022 biennium. Of the revenue expected to be collected during the next biennium, roughly $13.2 million will fund the capital needs of the utilities and $16.5 million will support utility operations.

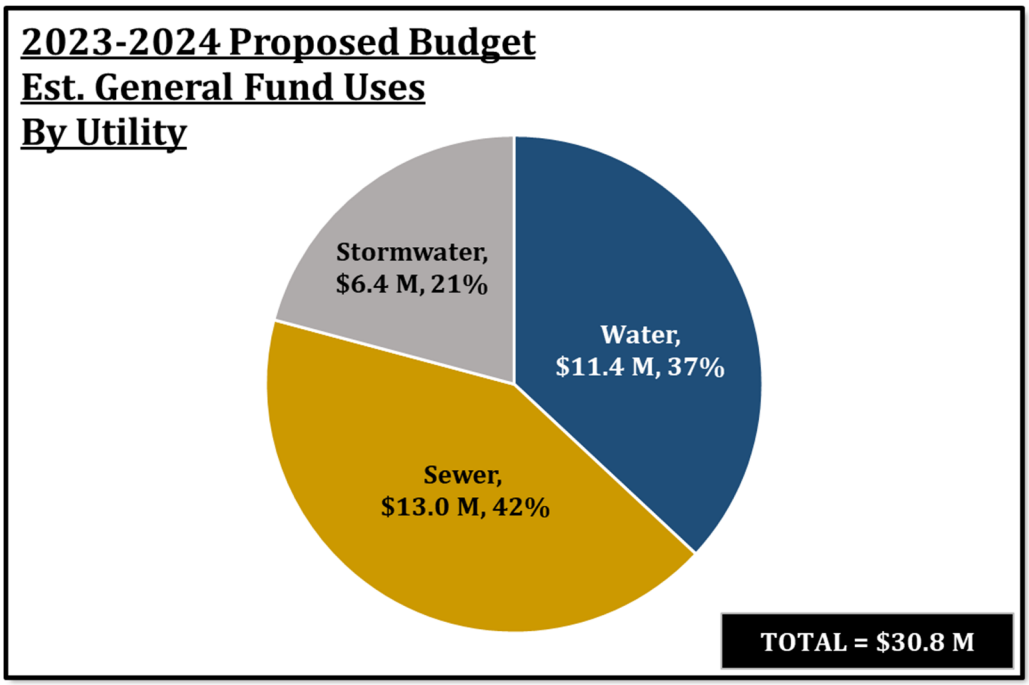
[1] Assumes a ¾" meter, 7 centum cubic feet of monthly water usage, and 1 equivalent service unit (ESU).



Enterprise Funds Uses Summary:

During the 2023-2024 biennium, the three operating enterprise funds (Water Operations Fund (#401), Sewer Operations Fund (#402), Stormwater Operations Fund (#403)) are expected to spend $30.8 million, which includes $13.2 million in transfers to the Utilities Capital Fund (#417) to pay for capital improvements and debt service. The following two charts break out the anticipated spending by object and utility.


2023-2024 Proposed Budget
Est. Enterprise Fund Uses
By Object
Salaries & Wages, $4.1 M, 13%
Employee Benefits, $2.1 M, 7%
Supplies, $1.6 M, 5%
Services, $9.9 M, 32%
Capital Outlays, $0.1 M, 0%
Transfers Out, $13.2 M, 43%
TOTAL = $30.8 M


2023-2024 Proposed Budget
Est. General Fund Uses
By Utility
Stormwater, $6.4 M, 21%
Water, $11.4 M, 37%
Sewer, $13.0 M, 42%
TOTAL = $30.8 M

Water Operations Fund (#401)

Description:

The Water Operations Fund is composed of the Water Operations Division of the Parks and Public Works Department. The Division provides the management and maintenance necessary to deliver high quality drinking water to the residents and businesses of Snoqualmie. Through a reliable collection, treatment, and distribution system, the City is able to supply clean and readily available water in support of a healthy and vibrant community.

Core Services:

- Collect water from spring and local sources and convey to a treatment plant.
- Treat the water removing any contaminants through effective means and technology.
- Test samples constantly to ensure and maintain compliance with federal and state standards.
- Clean, repair, and inspect collection mains, booster pump stations, pressure reducing valve stations, and other essential facilities to maintain the satisfactory distribution of water, at the proper pressure, to residents and businesses.
- Install and maintain water meters.
- Maintain adequate fire flow and ensure the proper replacement of fire hydrants.
- Monitor the supervisory control system to ensure system functionality and respond in a timely fashion to issues that may arise.
- Maintain and calibrate the irrigation system to support the health and vibrancy of City-owned parks, City-owned rights-of-way, and privately owned landscaping.

Proposed 2023-2024 Biennial Budget Sources, Uses, and Fund Balance:

	2022 Restated or Estimated	2023 Proposed Budget	2024 Proposed Budget	2023-2024 Proposed Budget	2022 to 2023 % Change	2023 to 2024 % Change
Beginning Fund Balance	**$ 1,362,835**	**$ 1,635,856**	**$ 1,214,689**			
Sources						
Licenses & Permits	$ 3,238	$ 3,335	$ 3,435	$ 6,770	3.0%	3.0%
Charges for Goods & Services	$ 4,857,266	$ 5,158,947	$ 5,479,489	$ 10,638,437	6.2%	6.2%
Miscellaneous Revenues	$ 17,505	$ 28,532	$ 21,895	$ 50,427	63.0%	-23.3%
Total Sources =	**$ 4,878,009**	**$ 5,190,814**	**$ 5,504,819**	**$ 10,695,634**	**6.4%**	**6.0%**
Uses						
Salaries & Wages	$ 513,027	$ 745,834	$ 770,087	$ 1,515,921	45.4%	3.3%
Employee Benefits	$ 272,908	$ 380,391	$ 395,044	$ 775,435	39.4%	3.9%
Supplies	$ 290,625	$ 363,029	$ 349,556	$ 712,585	24.9%	-3.7%
Services	$ 1,669,217	$ 1,935,085	$ 1,829,103	$ 3,764,188	15.9%	-5.5%
Capital Outlays	$ 3,395	$ 38,619	$ 3,710	$ 42,329	1037.5%	-90.4%
Transfers Out	$ 1,855,816	$ 2,149,023	$ 2,435,751	$ 4,584,774	15.8%	13.3%
Total Uses =	**$ 4,604,987**	**$ 5,611,981**	**$ 5,783,251**	**$ 11,395,232**	**21.9%**	**3.1%**
Sources Over (Under) Uses =	**$ 273,022**	**$ (421,167)**	**$ (278,432)**	**$ (699,598)**		
Ending Fund Balance	**$ 1,635,856**	**$ 1,214,689**	**$ 936,258**			

Proposed 2023-2024 Biennial Budget Staffing:

Position Title	Authorized FTEs	Change Requested	Proposed FTEs
Parks & Public Works Director	0.15	-	0.15
Deputy Parks & Public Works Director	0.20	-	0.20
Administrative Assistant II	0.15	-	0.15
Water Supervisor	1.00	-	1.00
Water Treatment - Maintenance Technician	2.00	1.00	3.00
Water Distribution - Maintenance Technician	2.00	-	2.00
Irrigation - Maintenance Technician	1.00	-	1.00
Total Staffing Count =	**6.50**	**1.00**	**7.50**

Major Changes/Additions:

- **Water Maintenance Technician** (Ongoing) (2023: -$117,722, 2024: -$121,977)
  - The purpose of this position is to support the operational functioning of the water distribution system and treatment facilities during assigned shifts and in emergency situations. The Water System Plan calls for the addition of 6 new positions over the next few years to maintain the condition of the water system. The position was contemplated and included within the 2021-2026 utility rate scheduled adopted by Council.

- **Valve Turning Machine and Pick-Up Truck** (One-time) (2023: -$145,000)
  - Currently, Water Maintenance Technicians are hand turning valves which runs a risk of injury. The Valve Turning Machine will enable technicians to do their job in a safer, more effective manner. The new Water Maintenance Technician position, listed above, will also need a pick-up truck to perform their duties in support of the water treatment and distribution process.

Sewer Operations Fund (#402)

Description:

The Sewer Operations Fund is composed of the Sewer Operations Division of the Parks and Public Works Department. The Division provides the management and maintenance necessary to deliver a reliable system for the collection, conveyance, and treatment of sewage from residential and commercial users. The service provided ensures that residents and businesses can enjoy a personally clean, hygienic, and sanitary life free from diseases and contamination.

Core Services:

- Clean, repair, and inspect collection mains, lift stations, and other essential facilities to maintain the satisfactory conveyance of sewage to the treatment plant.
- Treat the sewage entering the treatment plant through effective means and technology to separate solids from water.
- Treat the solids and water effectively before transport or discharge.
- Test samples constantly to ensure and maintain compliance with federal and state standards.
- Monitor the supervisory control system to ensure plant functionality and respond in a timely fashion to issues that may arise.

Proposed 2023-2024 Biennial Budget Sources, Uses, and Fund Balance:

	2022 Restated or Estimated	2023 Proposed Budget	2024 Proposed Budget	2023-2024 Proposed Budget	2022 to 2023 % Change	2023 to 2024 % Change
Beginning Fund Balance	**$ 481,202**	**$ 786,844**	**$ 941,972**			
Sources						
Charges for Goods & Services	$ 6,176,933	$ 6,432,492	$ 6,697,825	$ 13,130,317	4.1%	4.1%
Miscellaneous Revenues	$ 18,572	$ 15,116	$ 15,970	$ 31,086	-18.6%	5.6%
Total Sources =	**$ 6,195,505**	**$ 6,447,608**	**$ 6,713,795**	**$ 13,161,403**	**4.1%**	**4.1%**
Uses						
Salaries & Wages	$ 600,048	$ 787,436	$ 812,529	$ 1,599,965	31.2%	3.2%
Employee Benefits	$ 280,199	$ 375,118	$ 389,655	$ 764,773	33.9%	3.9%
Supplies	$ 280,105	$ 290,940	$ 297,962	$ 588,902	3.9%	2.4%
Services	$ 1,485,878	$ 2,040,378	$ 2,052,350	$ 4,092,728	37.3%	0.6%
Capital Outlays	$ 6,416	$ 6,840	$ 7,010	$ 13,850	6.6%	2.5%
Transfers Out	$ 3,237,218	$ 2,791,768	$ 3,164,252	$ 5,956,020	-13.8%	13.3%
Total Uses =	**$ 5,889,863**	**$ 6,292,480**	**$ 6,723,758**	**$ 13,016,238**	**6.8%**	**6.9%**
Sources Over (Under) Uses =	**$ 305,642**	**$ 155,128**	**$ (9,963)**	**$ 145,165**		
Ending Fund Balance	**$ 786,844**	**$ 941,972**	**$ 932,009**			

Proposed 2023-2024 Biennial Budget Staffing:

Position Title	Authorized FTEs	Change Requested	Proposed FTEs
Parks & Public Works Director	0.10	-	0.10
Deputy Parks & Public Works Director	0.20	-	0.20
Administrative Assistant II	0.10	-	0.10
Sewer Supervisor	1.00	-	1.00
Sewer - Plant Operator Lead	1.00	-	1.00
Sewer - Plant Operator Senior	1.00	-	1.00
Sewer - Industrial Maint. Technician Senior	1.00	-	1.00
Sewer - Maintenance Technician	2.00	-	2.00
Sewer - Laboratory Analyst	1.00	-	1.00
Total Staffing Count =	**7.40**	**0.00**	**7.40**

Stormwater Operations Fund (#403)

Description:

The Stormwater Operations Fund is composed of the Stormwater & Urban Forestry Division of the Parks and Public Works Department. The Division provides the management and maintenance necessary to preserve storm drainage, catch basin, and water retention facilities critical for healthy streams, clean water, and a green environment. With an average rainfall of 60 inches annually, higher than in other areas around Puget Sound, the City of Snoqualmie maintains facilities to their highest standard in order to keep rain from washing pollutants into streams or from overwhelming drainage capacity. Ultimately, such efforts contribute to the wider regional goal of protecting the health and ecology of the Snoqualmie River and the Puget Sound.

Core Services:

- Clean and repair the storm drainage system to maintain satisfactory stormwater conveyance and water quality.
- Clean and maintain catch basins and/or retention ponds on an ongoing basis to remove pollutants and reduce flooding and stream erosion.
- Support the flood control efforts of the City by suggesting and/or analyzing changes to other sources of infrastructure such as the street network.
- Lead the effort in maintaining the City's National Pollutant Discharge Elimination System (NPDES) permit.
- Support the Urban Forestry Program with annual funding. The urban forest helps to filter and retain stormwater reducing the need for extensive grey and built infrastructure.

Proposed 2023-2024 Biennial Budget Sources, Uses, and Fund Balance:

	2022 Restated or Estimated	2023 Proposed Budget	2024 Proposed Budget	2023-2024 Proposed Budget	2022 to 2023 % Change	2023 to 2024 % Change
Beginning Fund Balance	**$ 613,908**	**$ 984,709**	**$ 621,178**			
Sources						
Charges for Goods & Services	$ 2,635,524	$ 2,838,624	$ 3,057,401	$ 5,896,025	7.7%	7.7%
Miscellaneous Revenues	$ 6,233	$ 12,275	$ 6,082	$ 18,357	96.9%	-50.5%
Total Sources =	**$ 2,641,757**	**$ 2,850,899**	**$ 3,063,483**	**$ 5,914,382**	**7.9%**	**7.5%**
Uses						
Salaries & Wages	$ 286,106	$ 477,431	$ 493,335	$ 970,766	66.9%	3.3%
Employee Benefits	$ 166,164	$ 255,373	$ 265,331	$ 520,704	53.7%	3.9%
Supplies	$ 136,319	$ 149,710	$ 153,455	$ 303,165	9.8%	2.5%
Services	$ 694,622	$ 999,861	$ 1,009,033	$ 2,008,894	43.9%	0.9%
Capital Outlays	$ -	$ -	$ -	$ -	0.0%	0.0%
Transfers Out	$ 987,745	$ 1,332,055	$ 1,290,646	$ 2,622,701	34.9%	-3.1%
Total Uses =	**$ 2,270,956**	**$ 3,214,430**	**$ 3,211,800**	**$ 6,426,230**	**41.5%**	**-0.1%**
Sources Over (Under) Uses =	**$ 370,801**	**$ (363,531)**	**$ (148,317)**	**$ (511,848)**		
Ending Fund Balance	**$ 984,709**	**$ 621,178**	**$ 472,861**			

Proposed 2023-2024 Biennial Budget Staffing:

Position Title	Authorized FTEs	Change Requested	Proposed FTEs
Parks & Public Works Director	0.10	-	0.10
Deputy Parks & Public Works Director	0.10	-	0.10
Administrative Assistant II	0.10	-	0.10
Stormwater & Urban Forestry Supervisor	0.00	1.00	1.00
Urban Forester	1.00	-	1.00
Stormwater - Maintenance Technician	1.00	1.00	2.00
Urban Forestry - Maintenance Technician	1.00	-	1.00
Total Staffing Count =	**3.30**	**2.00**	**5.30**

Major Changes/Additions:

- **<u>Stormwater & Urban Forestry Supervisor</u>** (Ongoing) (2023: -$136,958, 2024: -$141,908)
    - The purpose of this position is to supervise the work of the Division including the operational functioning of the stormwater system and maintenance of City-owned natural resources including street trees and forested open space. Since August 2019, the City has been under a National Pollution Discharge Elimination System (NPDES) Phase II Municipal Stormwater Permit (Phase II Permit) issued by the Washington State Department of Ecology. By creating a supervisory position that is focused on maintaining the stormwater system, the Urban Forestry Program, and managing the NPDES permit, the Division will be able to improve service as well as maintain excellent relations with the Department of Ecology. Currently the Division is managed by the Sewer Supervisor.

- **<u>Stormwater Maintenance Technician</u>** (Ongoing) (2023: -$117,722, 2024: -$121,977)
    - The purpose of this position is to support the operational functioning of the stormwater system and maintenance of City-owned natural resources including street trees and forested open space during assigned shifts and in emergency situations. Since August 2019, the City has been under a National Pollution Discharge Elimination System (NPDES) Phase II Municipal Stormwater Permit (Phase II Permit) issued by the Washington State Department of Ecology. To meet the requirements of the permit, this position will help to track, inspect, and cleanup where necessary. The position was contemplated and included within the 2021-2026 utility rate scheduled adopted by Council.

Utilities Capital Fund (#417)

Description:

The Utilities Capital Fund appropriates funds for the acquisition or improvement of long-term utility (water, sewer, and stormwater) infrastructure with a useful life greater than one year over the biennium. On August 8, 2022, Council adopted the 2023-2028 Capital Improvement Plan (CIP). The first two years of the plan have been incorporated into this fund for the 2023-2024 Biennial Budget.

Proposed 2023-2024 Biennial Budget Sources, Uses, and Fund Balance:

	2022 Restated or Estimated	2023 Proposed Budget	2024 Proposed Budget	2023-2024 Proposed Budget	2022 to 2023 % Change	2023 to 2024 % Change
Beginning Fund Balance	**$ 10,682,998**	**$ 19,400,000**	**$ 21,282,442**			
Sources						
Intergovernmental Revenues	$ 2,434,083	$ 290,500	$ 1,518,500	$ 1,809,000	-88.1%	422.7%
Miscellaneous Revenues	$ 5,531,607	$ 3,572,153	$ 3,719,350	$ 7,291,503	-35.4%	4.1%
Capital Contributions	$ 1,100,000	$ 237,943	$ 2,644,643	$ 2,882,586	-78.4%	1011.5%
Transfers In	$ 6,009,011	$ 6,272,846	$ 6,890,649	$ 13,163,495	4.4%	9.8%
Total Sources =	**$ 15,074,702**	**$ 10,373,442**	**$ 14,773,142**	**$ 25,146,584**	**-31.2%**	**42.4%**
Uses						
Salaries & Wages	$ 278,911	$ 393,823	$ 407,467	$ 801,290	41.2%	3.5%
Employee Benefits	$ 108,538	$ 165,690	$ 172,162	$ 337,852	52.7%	3.9%
Supplies	$ 231	$ -	$ -	$ -	-100.0%	0.0%
Services	$ 17,672	$ 308,802	$ 370,510	$ 679,312	1647.5%	20.0%
Capital Outlays	$ 3,504,437	$ 5,063,685	$ 17,197,861	$ 22,261,546	44.5%	239.6%
Debt Service	$ 2,447,911	$ 2,409,000	$ 2,408,000	$ 4,817,000	-1.6%	0.0%
Transfers Out	$ -	$ 150,000	$ -	$ 150,000	100.0%	-100.0%
Total Uses =	**$ 6,357,700**	**$ 8,491,000**	**$ 20,556,000**	**$ 29,047,000**	**33.6%**	**142.1%**
Sources Over (Under) Uses =	**$ 8,717,002**	**$ 1,882,442**	**$ (5,782,858)**	**$ (3,900,416)**		
Ending Fund Balance	**$ 19,400,000**	**$ 21,282,442**	**$ 15,499,584**			

Proposed 2023-2024 Biennial Budget Staffing:

Position Title	Authorized FTEs	Change Requested	Proposed FTEs
Parks & Public Works Director	0.25	-	0.25
Deputy Parks & Public Works Director	0.50	-	0.50
Administrative Assistant II	0.25	-	0.25
Engineer	2.25	-	2.25
Total Staffing Count =	**3.25**	**0.00**	**3.25**

Internal Service Funds

Internal service funds are used to account for services provided by one City department to another department of the City. They can also provide a mechanism for allocating common costs among the various departments of the City.

Equipment Replacement & Repair Fund (#501)

Description:

The Equipment Replacement and Repair Division maintains a "keep the City moving" commitment by providing safe and operable equipment at the lowest possible cost per mile. With over 140 vehicles and equipment, the division is able to keep multiple City departments responding to calls for service through strict preventative maintenance and proper replacement management. The work completed ensures that the City can provide quality, longer-lived assets, reducing the need to part with vehicles or equipment sooner than expected.

Core Services:

- Manage approximately $10 million dollars' worth of City assets through the repair and replacement of batteries, engines, transmissions, drive axles, brakes, tires, oil, etc.
- Maintain and replenish the inventory of high use parts on an as-needed basis.
- Manage and procure the replacement of all City vehicles and equipment.
- Manage the registration and insurance for all City vehicles and equipment.
- Support the City Clerk in the repair or replacement of vehicles or equipment damaged due to accidents.
- Support 4 insourcing programs including City of North Bend Police Services, the school resource officer, City of Duvall information technology, and the Coalition of Small Police Agencies.
- Outsource specialty vehicles and equipment for repair and maintenance such as large Fire Department apparatus.

Proposed 2023-2024 Biennial Budget Sources, Uses, and Fund Balance:

	2022 Restated or Estimated	2023 Proposed Budget	2024 Proposed Budget	2023-2024 Proposed Budget	2022 to 2023 % Change	2023 to 2024 % Change
Beginning Fund Balance	**$ 2,527,534**	**$ 2,384,697**	**$ 1,752,596**			
Sources						
Charges for Goods & Services	$ 1,225,850	$ 1,945,923	$ 1,928,984	$ 3,874,907	58.7%	-0.9%
Miscellaneous Revenues	$ 5,745	$ 37,787	$ 41,793	$ 79,580	557.7%	10.6%
Other Financing Sources	$ 67,992	$ 70,000	$ 70,000	$ 140,000	3.0%	0.0%
Transfers In	$ -	$ 514,388	$ -	$ 514,388	100.0%	-100.0%
Total Sources =	**$ 1,299,587**	**$ 2,568,098**	**$ 2,040,777**	**$ 4,608,875**	**97.6%**	**-20.5%**
Uses						
Salaries & Wages	$ 184,691	$ 179,392	$ 242,885	$ 422,277	-2.9%	35.4%
Employee Benefits	$ 84,802	$ 83,521	$ 129,137	$ 212,658	-1.5%	54.6%
Supplies	$ 242,577	$ 523,825	$ 506,120	$ 1,029,945	115.9%	-3.4%
Services	$ 376,451	$ 247,468	$ 254,022	$ 501,490	-34.3%	2.6%
Capital Outlays	$ 553,903	$ 2,165,993	$ 247,958	$ 2,413,951	291.0%	-88.6%
Transfers Out	$ -	$ -	$ -	$ -	0.0%	0.0%
Total Uses =	**$ 1,442,425**	**$ 3,200,199**	**$ 1,380,122**	**$ 4,580,321**	**121.9%**	**-56.9%**
Sources Over (Under) Uses =	**$ (142,838)**	**$ (632,101)**	**$ 660,655**	**$ 28,554**		
Ending Fund Balance	**$ 2,384,697**	**$ 1,752,596**	**$ 2,413,251**			

Proposed 2023-2024 Biennial Budget Staffing:

Position Title	Authorized FTEs	Change Requested	Proposed FTEs
Parks & Public Works Director	0.05	-	0.05
Administrative Assistant II	0.05	-	0.05
Maintenance Operations Manager	0.20	(0.20)	0.00
Fleet & Facilities Supervisor	0.50	-	0.50
Fleet - Mechanic	1.00	0.75	1.75
Total Staffing Count =	**1.80**	**0.55**	**2.35**

Major Changes/Additions:

- **Mechanic II** (Ongoing) (2024: -$100,668)
  - The intent of this ¾ time position is to support the Police Take Home Car Program which will result in the purchase of new vehicles and additional maintenance requirements.

2023 Equipment Replacement List:

As a part of the 2023-2024 Biennial Budget, the City of Snoqualmie will be replacing or purchasing a number of new vehicles or pieces of equipment.

Count	Asset	Year	ID#	Dept.	Cost	Type
2	Ford Explorer SUV 4x4	-	-	Police (S)	$88,997	New
3	Ford Explorer SUV 4x4	-	-	Police (NB)	$88,997	New
9	Fire Engine LaFrance	2003	106	Fire & EM	$900,000	Replace
10	Valve Turning Machine	-	-	P&PW (Water)	$70,000	New
11	Chev. 1 Ton Service	2003	232	P&PW (Water)	$85,000	Replace
12	Chev. ¾ Ton Utility	-	-	P&PW (Water)	$75,000	New
13	Chev. ¾ Ton Utility	2004	455	P&PW (Water)	$75,000	Replace
14	Schwarze Sweeper	2014	248	P&PW (Storm)	$375,000	Replace
15	580 SL Backhoe/Case	1997	226	P&PW (Streets)	$180,000	Replace
16	Lift Truck – Cat T30D	1997	245	P&PW (Fleet)	$49,999	Replace
17	Olympic Trailer 1 ½ T	2013	422	P&PW (Parks)	$6,000	Replace
18	Magnum Trailer	2003	444	P&PW (Parks)	$12,000	Replace
19	Tiger ROW Mower	-	-	P&PW (Parks)	$160,000	New
				TOTAL =	**$2,165,993**	

2024 Equipment Replacement List:

Count	Asset	Year	ID#	Dept.	Cost	Type
1	Honda XR 650L (Motorcycle)	2001	136	Police (S)	$13,113	Replace
2	Honda XR 650L (Motorcycle)	2001	137	Police (S)	$13,113	Replace
3	Ford Explorer SUV 4x4	-	-	Police (S)	$93,366	New
4	Ford Explorer SUV 4x4	-	-	Police (NB)	$93,366	New
5	Compactor/Wack BS600	2000	246	P&PW (Water)	$5,000	Replace
6	Toro Sand Pro 2020	2007	441	P&PW (Parks)	$17,000	Replace
7	Toro Blower Towbehind Buff.	2010	470	P&PW (Parks)	$13,000	Replace
				TOTAL =	**$247,958**	

Information Technology Fund (#502)

The Information Technology Department delivers cost-effective and sustainable technology solutions through strategic partnerships, effective and accountable employees, and collaborative and trustworthy engagement. The department prides itself on innovation, responsiveness, and transparency in support of citywide operations and excellent service delivery to the community and its residents.

Core Services:

- Manage the provision and maintenance of critical infrastructure systems (network, cybersecurity, storage, etc.)
- Manage the provision and maintenance of business continuity services (enterprise applications, email, internet, etc.)
- Manage, administer, and provide professional technology services (project management, equipment lifecycle, contract management, application development, etc.)
- Purchase, setup, and maintain computing equipment such as desktops, laptops, printers, etc.
- Purchase, setup, and maintain communications equipment such as office phones, mobile phones, and video/teleconferencing equipment.
- Provide and manage the City's geographic information system.
- Respond in a timely and professional manner to requests for help.
- Serve the City of Duvall with their IT needs through the ILA.

Proposed 2023-2024 Biennial Budget Sources, Uses, and Fund Balance:

	2022 Restated or Estimated	2023 Proposed Budget	2024 Proposed Budget	2023-2024 Proposed Budget	2022 to 2023 % Change	2023 to 2024 % Change
Beginning Fund Balance	**$ 3,151,904**	**$ 2,251,692**	**$ 1,777,014**			
Sources						
Charges for Goods & Services	$ 1,911,953	$ 2,473,635	$ 2,645,020	$ 5,118,655	29.4%	6.9%
Miscellaneous Revenues	$ 7,046	$ 34,136	$ 26,589	$ 60,725	384.5%	-22.1%
Transfers In	$ -	$ 150,000	$ -	$ 150,000	100.0%	-100.0%
Total Sources =	**$ 1,918,999**	**$ 2,657,771**	**$ 2,671,609**	**$ 5,329,380**	**38.5%**	**0.5%**
Uses						
Salaries & Wages	$ 870,186	$ 966,526	$ 1,000,817	$ 1,967,343	11.1%	3.5%
Employee Benefits	$ 334,503	$ 394,059	$ 409,067	$ 803,126	17.8%	3.8%
Supplies	$ 45,620	$ 65,500	$ 67,138	$ 132,638	43.6%	2.5%
Services	$ 1,016,051	$ 1,014,231	$ 1,005,044	$ 2,019,275	-0.2%	-0.9%
Capital Outlays	$ 552,851	$ 692,133	$ 663,331	$ 1,355,464	25.2%	-4.2%
Transfers Out	$ -	$ -	$ -	$ -	0.0%	0.0%
Total Uses =	**$ 2,819,212**	**$ 3,132,449**	**$ 3,145,397**	**$ 6,277,846**	**11.1%**	**0.4%**
Sources Over (Under) Uses =	**$ (900,213)**	**$ (474,678)**	**$ (473,788)**	**$ (948,466)**		
Ending Fund Balance	**$ 2,251,692**	**$ 1,777,014**	**$ 1,303,226**			

Proposed 2023-2024 Biennial Budget Staffing:

Position Title	Authorized FTEs	Change Requested	Proposed FTEs
Information Technology Director	1.00	-	1.00
IT Manager	0.00	1.00	1.00
Information Technology Systems Support	2.00	-	2.00
Service Desk Technician (Snoqualmie)	1.00	-	1.00
Service Desk Technician (Duvall)	1.00	-	1.00
GIS Systems Analyst	1.00	-	1.00
IT Systems Engineer	1.00	-	1.00
IT Project Manager	1.00	-	1.00
Total Staffing Count =	**8.00**	**1.00**	**9.00**

Major Changes/Additions:

- **IT Manager** (Ongoing) (2023: -$164,793, 2024: -$170,717)
  - The intent of this position is to allow the Information Technology Department to address certain needs more effectively, manage several projects scheduled over the next two years, and help to free up leadership's capacity to develop strategies to improve levels-of-service to other departments.

- **Council Chambers Audio/Visual Upgrade** (One-Time) (2023: -$108,000)
  - The intent of this proposal is to improve the ability of the Charles S. Peterson Council Chambers to host hybrid meetings and reduce the effort required to administer the technology. The Council Chambers is one of the most important meeting spaces in the City of Snoqualmie and plays host to several organizations outside the City as well as regional meetings. The Information Technology Fund will receive funds from the General Fund (#001) to support this improvement.

- **Core Switch Replacement** (One-Time) (2023: -$97,000)
  - A core switch enables the routing of data necessary at the core layer level within and between networks. The current core switch will no longer be supported by the vendor soon. End-of-support is scheduled for April 2024.

- **Firewall Replacement** (One-Time) (2023: -$30,000)
  - This is a necessary replacement to prevent attacks against the City's networks. All network traffic is scanned as it goes in and out of the City. The current firewall is aging and soon will no longer be supported by the vendor. End-of-life and end-of-support is scheduled for the 3rd quarter of 2023 and 4th quarter of 2024 respectively.

- **Broadband Feasibility Study** (One-Time) (2023: -$15,000)
  - This study would provide a path forward on what economic options might be available regarding the utilization of existing conducts and fiber owned by the City to increase the speed of data transmission.

Facilities Maintenance Fund (#510)

The Facilities Division provides the management, repair, and maintenance necessary to keep 5 municipal buildings and their grounds in excellent condition. With over 60,000 square feet, the City maximizes the use of space to keep employees productive and accessible to visitors. In taking the necessary preventative actions, the City can ensure that each building will reach or exceed its anticipated useful life.

Core Services:

- Maintain the interior condition and functionality of buildings by painting, plumbing, cleaning carpets, fixing lights, installing or deconstructing cubical systems, etc.
- Repair mechanical or electrical components such as entry doors, garage doors, elevators, furnaces, tanks, generators, etc.
- Maintain and inspect the outside of buildings for foundation, siding, roof, gutter, fence, lighting, and other issues.
- Work to move heavy pieces of equipment, furniture, etc. in and out of buildings.
- Work with the Information Technology Department to secure buildings.
- Maintain landscaped grounds through mowing, edging, weeding, trimming, etc.
- Respond to requests from staff.

Proposed 2023-2024 Biennial Budget Sources, Uses, and Fund Balance:

	2022 Restated or Estimated	2023 Proposed Budget	2024 Proposed Budget	2023-2024 Proposed Budget	2022 to 2023 % Change	2023 to 2024 % Change
Beginning Fund Balance	**$ 636,450**	**$ 711,374**	**$ 208,066**			
Sources						
Charges for Goods & Services	$ 609,924	$ 904,557	$ 717,372	$ 1,621,929	48.3%	-20.7%
Miscellaneous Revenues	$ -	$ 10,288	$ 6,125	$ 16,413	100.0%	-40.5%
Total Sources =	**$ 609,924**	**$ 914,845**	**$ 723,497**	**$ 1,638,342**	**50.0%**	**-20.9%**
Uses						
Salaries & Wages	$ 151,225	$ 158,595	$ 163,587	$ 322,182	4.9%	3.1%
Employee Benefits	$ 99,899	$ 80,847	$ 84,004	$ 164,851	-19.1%	3.9%
Supplies	$ 48,575	$ 54,137	$ 55,492	$ 109,629	11.5%	2.5%
Services	$ 235,301	$ 403,186	$ 413,504	$ 816,690	71.3%	2.6%
Capital Outlays	$ -	$ 207,000	$ -	$ 207,000	100.0%	-100.0%
Transfers Out	$ -	$ 514,388	$ -	$ 514,388	0.0%	0.0%
Total Uses =	**$ 535,000**	**$ 1,418,153**	**$ 716,587**	**$ 2,134,740**	**165.1%**	**-49.5%**
Sources Over (Under) Uses =	**$ 74,924**	**$ (503,308)**	**$ 6,910**	**$ (496,398)**		
Ending Fund Balance	**$ 711,374**	**$ 208,066**	**$ 214,976**			

Proposed 2023-2024 Biennial Budget Staffing:

Position Title	Authorized FTEs	Change Requested	Proposed FTEs
Parks & Public Works Director	0.025	-	0.025
Administrative Assistant II	0.025	-	0.025
Maintenance Operations Manager	0.10	(0.10)	0.00
Fleet & Facilities Supervisor	0.50	-	0.50
Facilities - Maintenance Technician	1.00	-	1.00
Total Staffing Count =	**1.65**	**(0.10)**	**1.55**

Major Changes/Additions:

- **Security Infrastructure at City Hall** (One-Time) (2023: -$207,000)
  - The intent of this proposal is to adapt City Hall to account for potential safety risks. As a result, the City expects to prevent the property damage that has occurred in the past as well as protect employees from emergent threats. A secondary goal from such changes is the ability to free up more useable space to house employees. The Facilities Maintenance Fund will receive funds from the General Fund (#001) to support this improvement.

Appendices



A1: Financial Forecast Working Table

Financial Forecast WORKING DRAFT **Version Date: October 27, 2022**

Forecast - Revenues, Expenditures & Fund Balance - Governmental Operating	2023 Budgeted	2024 Budgeted	2025 Projected	2026 Projected	2027 Projected	2028 Projected	2029 Projected	2030 Projected	2031 Projected	2032 Projected
Beginning Fund Balance	**4,423,674**	**1,539,159**	**2,136,725**	**2,169,815**	**1,953,842**	**1,654,369**	**1,174,300**	**588,834**	**0**	**(0)**
Revenues										
Property Tax (Avg. Annual Inc. = 1.25%)	8,401,505	8,506,524	8,612,855	8,720,516	8,829,522	8,939,891	9,051,640	9,164,786	9,279,345	9,395,337
Sales & Use Tax/B&O Tax (KC Economic Forecast: Avg. Annual Inc. = 3.40%)	4,033,781	4,197,448	4,367,025	4,388,424	4,506,033	4,614,178	4,817,663	5,043,612	5,262,000	5,489,845
Utility Tax (Avg. Annual Inc. = 2.20%)	2,482,551	2,524,168	2,579,700	2,636,453	2,694,455	2,753,733	2,814,316	2,876,231	2,939,508	3,004,177
Charges for Goods & Services (4.10% Annual Inc.)	3,477,838	4,229,094	4,313,676	4,399,949	4,487,948	4,577,707	4,669,261	4,762,647	4,857,900	4,955,058
Licenses & Permit Fees (2.00% Annual Inc.)	603,269	886,755	904,490	922,579	941,031	959,852	979,049	998,630	1,018,602	1,038,974
Intergovernmental Revenues & Grants (2.00% Annual Inc.)	528,904	497,124	507,066	517,207	527,551	538,103	548,865	559,842	571,039	582,459
Other Revenues (2.00% Annual Inc.)	257,694	247,639	252,592	257,644	262,796	268,052	273,413	278,882	284,459	290,149
Total Revenues =	**19,785,542**	**21,088,751**	**21,537,404**	**21,842,773**	**22,249,338**	**22,651,517**	**23,154,207**	**23,684,628**	**24,212,853**	**24,755,999**
Expenditures (Inflated Using August 2022 KC Economic Forecast)										
Administrative Depts.	4,944,502	5,088,017	5,224,376	5,358,642	5,501,718	5,644,762	5,792,655	5,945,002	6,101,950	6,263,042
Police (Snoqualmie)	5,221,232	5,406,380	5,551,271	5,693,939	5,845,967	5,997,962	6,155,109	6,316,988	6,483,756	6,654,928
Fire & Emergency Management	4,021,971	4,138,762	4,249,681	4,358,898	4,475,280	4,591,637	4,711,938	4,835,862	4,963,529	5,094,566
Parks Maintenance	1,704,517	1,769,823	1,817,254	1,863,958	1,913,725	1,963,482	2,014,925	2,067,918	2,122,511	2,178,545
Streets Maintenance	1,028,448	1,090,749	1,119,981	1,148,765	1,179,437	1,210,102	1,241,807	1,274,466	1,308,112	1,342,646
Community Development	1,901,647	2,027,540	2,081,878	2,135,382	2,192,397	2,249,399	2,308,333	2,369,042	2,431,585	2,495,779
Developer Reimbursed Expenditures	368,610	377,825	387,951	397,921	408,546	419,168	430,150	441,463	453,118	465,080
Human Services	290,315	298,630	306,633	314,514	322,911	331,307	339,987	348,929	358,141	367,596
Court Services	373,245	382,576	392,829	402,925	413,683	424,439	435,559	447,014	458,816	470,928
Non-Departmental (Sustainability, Council Contingency etc.)	219,023	220,482	226,391	232,210	238,410	244,608	251,017	257,619	264,420	271,401
Total Expenditures =	**20,073,510**	**20,800,784**	**21,358,245**	**21,907,152**	**22,492,073**	**23,076,867**	**23,681,481**	**24,304,304**	**24,945,937**	**25,604,510**
Revenues Over (Under) Expenditures	**(287,967)**	**287,967**	**179,158**	**(64,379)**	**(242,735)**	**(425,350)**	**(527,274)**	**(619,676)**	**(733,084)**	**(848,512)**
One-Time Expenditures										
Executive: Council Chambers A/V Upgrade	108,000	-	-	-	-	-	-	-	-	-
Executive: Security Infrastructure at City Hall	207,000	-	-	-	-	-	-	-	-	-
Executive: Strategic Plan	-	100,000	-	-	-	-	-	-	-	-
City Attorney: Contract Legal Support	100,000	100,000	-	-	-	-	-	-	-	-
Finance & Human Resources: Temporary Assistance During the ERP Project	50,000	50,000	-	-	-	-	-	-	-	-
Finance & Human Resources: Additional ERP Project Modules	-	80,050	-	-	-	-	-	-	-	-
Police: Take-Home Program Vehicle Purchase	88,997	93,366	97,949	102,758	-	-	-	-	-	-
Fire & Emergency Management: Retention & Recruitment	100,000	100,000	-	-	-	-	-	-	-	-
Parks Maintenance: Parks, Open Space, and Recreation Study	100,000	-	-	-	-	-	-	-	-	-
Parks Maintenance: Deferred Repairs	75,000	75,000	-	-	-	-	-	-	-	-
Community Development: Permit Software Replacement	-	82,600	-	-	-	-	-	-	-	-
Street Maintenance: ROW Mower Support	80,000	-	-	-	-	-	-	-	-	-
Total One-Time Expenditures =	**908,997**	**681,016**	**97,949**	**102,758**	**-**	**-**	**-**	**-**	**-**	**-**
Transfers										
Transfer In (ARPA 2022-2024)	1,058,909	1,058,909	-	-	-	-	-	-	-	-
Transfer In (from Reserve Fund)	-	-	-	-	-	-	-	48,342	753,084	868,512
Transfer Out (to Arts Activities Fund)	(10,000)	(10,000)	(12,500)	(12,500)	(15,000)	(15,000)	(17,500)	(17,500)	(20,000)	(20,000)
Transfer Out (to Reserve Fund)	(236,460)	(58,294)	(35,619)	(36,336)	(41,738)	(39,719)	(40,692)	-	-	-
Transfer Out (to Capital Funds)	(2,500,000)	-	-	-	-	-	-	-	-	-
Total Transfers =	**(1,687,551)**	**990,615**	**(48,119)**	**(48,836)**	**(56,738)**	**(54,719)**	**(58,192)**	**30,842**	**733,084**	**848,512**
Ending Fund Balance	**1,539,159**	**2,136,725**	**2,169,815**	**1,953,842**	**1,654,369**	**1,174,300**	**588,834**	**0**	**(0)**	**0**
Estimated Fund Balance	*8%*	*10%*	*10%*	*9%*	*7%*	*5%*	*2%*	*0%*	*0%*	*0%*

Reserve Fund

Proposed Policy - Reserve Range 15% to 20% (Assumes 15%)	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Beginning Fund Balance	2,726,625	3,011,026	3,120,118	3,203,737	3,286,073	3,373,811	3,461,530	3,552,222	3,555,880	2,856,796
Interest Earned	47,941	50,798	48,000	46,000	46,000	48,000	50,000	52,000	54,000	56,000
In	236,460	58,294	35,619	36,336	41,738	39,719	40,692	-	-	-
Out	-	-	-	-	-	-	-	(48,342)	(753,084)	(868,512)
Ending Fund Balance	3,011,026	3,120,118	3,203,737	3,286,073	3,373,811	3,461,530	3,552,222	3,555,880	2,856,796	2,044,284
Reserve Target %	15%	15%	15%	15%	15%	15%	15%	15%	11%	8%
Fund Balance Required - Min 15%	3,011,026	3,120,118	3,203,737	3,286,073	3,373,811	3,461,530	3,552,222	3,645,646	3,741,891	3,840,677
Fund Balance Over (Under) Target - Min	(0)	0	0	0	0	(0)	(0)	(89,766)	(885,095)	(1,796,393)
Fund Balance Required - Max 20%	4,014,702	4,160,157	4,271,649	4,381,430	4,498,415	4,615,373	4,736,296	4,860,861	4,989,187	5,120,902
Fund Balance Over (Under) Target - Max	(1,003,676)	(1,040,039)	(1,067,912)	(1,095,357)	(1,124,604)	(1,153,843)	(1,184,074)	(1,304,981)	(2,132,391)	(3,076,618)

A2: Proposed Budget Ordinance Table

Proposed 2023-2024 Biennial Budget Ordinance Table

Fund #	Fund Name	Est. 2023 Beginning Fund Balance	Est. 2023 Sources	Est. 2023 Uses	Est. 2023 Ending Fund Balance	Est. 2024 Sources	Est. 2024 Uses	Est. 2024 Ending Fund Balance	Total 2023-2024 Est. Sources	Total 2023-2024 Uses (Appropriation)
001	General Fund	$ 4,423,674	$ 20,844,451		$ 1,539,159	$ 22,147,661		$ 2,136,726	$ 42,992,112	
	Administrative Departments [1]			$ 5,409,502			$ 5,418,067			$ 10,827,569
	Police (Snoqualmie)			$ 5,310,229			$ 5,499,746			$ 10,809,975
	Fire & Emergency Management			$ 4,121,971			$ 4,238,762			$ 8,360,732
	Parks Maintenance			$ 1,879,517			$ 1,844,823			$ 3,724,340
	Community Development [2]			$ 2,270,257			$ 2,487,965			$ 4,758,222
	Streets Maintenance			$ 1,108,448			$ 1,090,749			$ 2,199,197
	Non-Departmental [3]			$ 3,629,043			$ 969,983			$ 4,599,025
002	Reserve Fund	$ 2,726,625	$ 284,401	$ -	$ 3,011,026	$ 109,092	$ -	$ 3,120,118	$ 393,493	$ -
	Total General Fund	**$ 7,150,300**	**$ 21,128,852**	**$ 23,728,967**	**$ 4,550,186**	**$ 22,256,753**	**$ 21,550,094**	**$ 5,256,844**	**$ 43,385,605**	**$ 45,279,061**
012	Arts Activities Fund	$ 48,578	$ 52,094	$ 60,856	$ 39,816	$ 28,217	$ 37,136	$ 30,897	$ 80,311	$ 97,992
014	North Bend Police Services Fund	$ 244,924	$ 2,513,987	$ 2,661,549	$ 97,362	$ 2,679,048	$ 2,776,410	$ -	$ 5,193,035	$ 5,437,959
018	Deposits Reimbursement Control Fund	$ 21,266	$ 10,358	$ 10,358	$ 21,266	$ 10,358	$ 10,358	$ 21,266	$ 20,716	$ 20,716
020	School Impact Fee Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	Total Managerial Funds	**$ 314,767**	**$ 2,576,439**	**$ 2,732,763**	**$ 158,443**	**$ 2,717,623**	**$ 2,823,904**	**$ 52,163**	**$ 5,294,062**	**$ 5,556,667**
110	Hotel/Motel Tax Fund	$ 147,700	$ 140,190	$ 175,000	$ 112,890	$ 139,601	$ 175,000	$ 77,491	$ 279,791	$ 350,000
118	Drug Enforcement Fund	$ 10,200	$ 5,172	$ 5,172	$ 10,200	$ 5,172	$ 5,172	$ 10,200	$ 10,344	$ 10,344
131	Affordable Housing Fund	$ 898,936	$ 384,121	$ 374,000	$ 909,057	$ 394,121	$ 384,000	$ 919,178	$ 778,242	$ 758,000
150	ARPA Covid Local Recovery Fund	$ 2,244,095	$ 28,327	$ 1,139,516	$ 1,132,906	$ 9,454	$ 1,142,360	$ -	$ 37,781	$ 2,281,876
	Total Special Revenue Funds	**$ 3,300,932**	**$ 557,810**	**$ 1,693,688**	**$ 2,165,053**	**$ 548,348**	**$ 1,706,532**	**$ 1,006,869**	**$ 1,106,158**	**$ 3,400,220**
310	Non-Utilities Capital Fund	$ 20,100,000	$ 13,954,950	$ 16,390,500	$ 17,664,450	$ 5,407,400	$ 20,970,850	$ 2,101,000	$ 19,362,350	$ 37,361,350
	Total Capital Funds	**$ 20,100,000**	**$ 13,954,950**	**$ 16,390,500**	**$ 17,664,450**	**$ 5,407,400**	**$ 20,970,850**	**$ 2,101,000**	**$ 19,362,350**	**$ 37,361,350**
401	Water Operations Fund	$ 1,635,856	$ 5,190,814	$ 5,611,981	$ 1,214,689	$ 5,504,819	$ 5,783,251	$ 936,258	$ 10,695,634	$ 11,395,232
402	Sewer Operations Fund	$ 786,844	$ 6,447,608	$ 6,292,480	$ 941,972	$ 6,713,795	$ 6,723,758	$ 932,009	$ 13,161,403	$ 13,016,238
403	Stormwater Operations Fund	$ 984,709	$ 2,850,899	$ 3,214,430	$ 621,178	$ 3,063,483	$ 3,211,800	$ 472,861	$ 5,914,382	$ 6,426,230
417	Utilities Capital Fund	$ 19,400,000	$ 10,373,442	$ 8,491,000	$ 21,282,442	$ 14,773,142	$ 20,556,000	$ 15,499,584	$ 25,146,584	$ 29,047,000
	Total Enterprise Funds	**$ 22,807,410**	**$ 24,862,763**	**$ 23,609,891**	**$ 24,060,282**	**$ 30,055,239**	**$ 36,274,809**	**$ 17,840,712**	**$ 54,918,002**	**$ 59,884,700**
501	Equipment Replacement & Repair Fund	$ 2,384,697	$ 2,568,098	$ 3,200,199	$ 1,752,596	$ 2,040,777	$ 1,380,122	$ 2,413,251	$ 4,608,875	$ 4,580,321
502	Information Technology Fund	$ 2,251,692	$ 2,657,771	$ 3,132,449	$ 1,777,014	$ 2,671,609	$ 3,145,397	$ 1,303,226	$ 5,329,380	$ 6,277,846
510	Facilities Maintenance Fund	$ 711,374	$ 914,845	$ 1,418,153	$ 208,066	$ 723,497	$ 716,587	$ 214,976	$ 1,638,342	$ 2,134,740
	Total Internal Service Funds	**$ 5,347,762**	**$ 6,140,714**	**$ 7,750,801**	**$ 3,737,675**	**$ 5,435,883**	**$ 5,242,106**	**$ 3,931,452**	**$ 11,576,597**	**$ 12,992,907**
	Total All Funds	**$ 59,021,171**	**$ 69,221,528**	**$ 75,906,610**	**$ 52,336,090**	**$ 66,421,246**	**$ 88,568,295**	**$ 30,189,040**	**$ 135,642,774**	**$ 164,474,905**

[1] Includes Executive, Legislative, City Attorney, City Clerk, Finance & Human Resources, and Communications

[2] Includes Planning, Developer-Reimbursed Expenditures, Building, and Events

[3] Includes Human Services, Court Services, etc.

A3: Biennial Budget Comparison Table & Presentation

City of Snoqualmie Biennial Budget Comparison

Fund #	Fund Name	2019-20 Appropriation A = B + C + D + E	2019-20 Transfers Out B	2019-20 Internal Service Charges C	2019-20 Capital Exps. D	2019-20 Operating Exps. E	2021-22 Appropriation F = G + H + I + J	2021-22 Transfers Out G	2021-22 Internal Service Charges H	2021-22 Capital Exps. I	2021-22 Operating Exps. J	2023-24 Appropriation K = L + M + N + O	2023-24 Transfers Out L	2023-24 Internal Service Charges M	2023-24 Capital Exps. N	2023-24 Operating Exps. O
001	General Fund															
	Administrative Departments	$ 7,812,059	$ -	$ 1,118,523	$ -	$ 6,693,536	$ 7,801,703	$ -	$ 1,127,689	$ -	$ 6,674,014	$ 10,827,569	$ -	$ 1,453,844	$ -	$ 9,373,725
	Police (Snoqualmie)	$ 10,014,283	$ -	$ 1,707,833	$ -	$ 8,306,450	$ 9,911,366	$ 422,894	$ 1,794,539	$ -	$ 7,693,933	$ 10,809,975	$ -	$ 2,590,579	$ -	$ 8,219,396
	Fire & Emergency Management	$ 6,693,695	$ 30,000	$ 1,096,101	$ -	$ 5,567,594	$ 7,053,601	$ 60,000	$ 1,143,194	$ -	$ 5,850,407	$ 8,360,733	$ -	$ 1,620,329	$ -	$ 6,740,404
	Parks Maintenance	$ 4,524,026	$ -	$ 723,939	$ -	$ 3,800,087	$ 3,722,931	$ -	$ 756,164	$ -	$ 2,966,767	$ 3,724,340	$ -	$ 653,847	$ -	$ 3,070,493
	Community Development											$ 4,758,222	$ -	$ 562,181	$ -	$ 4,196,041
	Streets Maintenance	$ 3,092,107	$ -	$ 618,798	$ -	$ 2,473,309	$ 2,090,000	$ -	$ 552,986	$ -	$ 1,537,014	$ 2,199,197	$ -	$ 391,315	$ -	$ 1,807,882
	Non-Departmental	$ 3,582,744	$ 1,885,614	$ -	$ -	$ 1,697,130	$ 7,042,983	$ 4,192,640	$ -	$ -	$ 2,850,343	$ 4,599,026	$ 2,814,754	$ -	$ -	$ 1,784,272
002	~~Contingency Reserve Fund~~ Reserve Fund	$ 1,036,914	$ 1,036,914	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
003	Operating Reserve Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -					
004	Revolving Reserve Fund	$ 3,055,935	$ 3,055,935	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -					
005	Street Overlay Reserve Fund	$ 735,288	$ 735,288	$ -	$ -	$ -										
	Total General Fund	**$ 40,547,051**	**$ 6,743,751**	**$ 5,265,194**	**$ -**	**$ 28,538,106**	**$ 37,622,584**	**$ 4,675,534**	**$ 5,374,572**	**$ -**	**$ 27,572,478**	**$ 45,279,062**	**$ 2,814,754**	**$ 7,272,095**	**$ -**	**$ 35,192,213**
011	Fire Equipment Replacement Fund	$ 146,100	$ -	$ -	$ -	$ 146,100	$ 60,000	$ -	$ -	$ -	$ 60,000					
012	Arts Activities Fund	$ 21,154	$ -	$ -	$ -	$ 21,154	$ 20,000	$ -	$ -	$ -	$ 20,000	$ 97,992	$ -	$ -	$ -	$ 97,992
014	North Bend Police Services Fund	$ 4,557,792	$ -	$ 958,294	$ -	$ 3,599,498	$ 4,900,094	$ -	$ 590,417	$ -	$ 4,309,677	$ 5,437,959	$ -	$ 1,031,492	$ -	$ 4,406,467
015	Environmental Sustainability Fund	$ 45,000	$ -	$ -	$ -	$ 45,000	$ 30,000	$ -	$ -	$ -	$ 30,000					
016	Human Services Fund	$ 457,614	$ -	$ -	$ -	$ 457,614	$ 464,574	$ -	$ -	$ -	$ 464,574					
018	Deposits Reimbursement Control Fund											$ 20,716	$ -	$ -	$ -	$ 20,716
020	School Impact Fee Fund											$ -	$ -	$ -	$ -	$ -
	Total Managerial Funds	**$ 5,227,660**	**$ -**	**$ 958,294**	**$ -**	**$ 4,269,366**	**$ 5,474,668**	**$ -**	**$ 590,417**	**$ -**	**$ 4,884,251**	**$ 5,556,667**	**$ -**	**$ 1,031,492**	**$ -**	**$ 4,525,175**
101	Streets Revenue Fund	$ 1,063,207	$ 1,063,207	$ -	$ -	$ -										
110	Hotel/Motel Tax Fund	$ 244,385	$ -	$ -	$ -	$ 244,385	$ 180,000	$ -	$ -	$ -	$ 180,000	$ 350,000	$ -	$ -	$ -	$ 350,000
113	King County Trails Levy Fund	$ 92,460	$ 92,460	$ -	$ -	$ -	$ 8,867	$ 8,867	$ -	$ -	$ -					
115	SR Capital Mitigation Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -					
116	Real Estate Excise Tax Fund	$ 2,976,840	$ 2,976,840	$ -	$ -	$ -	$ 2,781,805	$ 2,781,805	$ -	$ -	$ -					
118	Drug Enforcement Fund	$ 34,746	$ -	$ -	$ -	$ 34,746	$ 60,041	$ -	$ -	$ -	$ 60,041	$ 10,344	$ -	$ -	$ -	$ 10,344
119	Tokul Roundabout Construction Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -					
120	Riverfront Land Acquistion Fund	$ 672,303	$ 472,303	$ -	$ 200,000	$ -										
121	King Conservation Dist. Grants Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -					
122	Jeanne Hansen Fields Maintenance Fund	$ 340,169	$ 340,169	$ -	$ -	$ -										
130	Community Development Fund	$ 4,799,947	$ -	$ 1,036,497	$ -	$ 3,763,450	$ 4,306,971	$ -	$ 867,279	$ -	$ 3,439,692					
131	Affordable Housing Fund						$ 136,000	$ -	$ -	$ -	$ 136,000	$ 758,000	$ -	$ -	$ -	$ 758,000
144	Home Elevation Fund	$ 1,468,000	$ -	$ -	$ -	$ 1,468,000	$ -	$ -	$ -	$ -	$ -					
150	ARPA Covid Local Recovery Fund						$ 1,905,000	$ 1,905,000	$ -	$ -	$ -	$ 2,281,876	$ 2,117,818	$ -	$ -	$ 164,058
	Total Special Revenue Funds	**$ 11,692,057**	**$ 4,944,979**	**$ 1,036,497**	**$ 200,000**	**$ 5,510,581**	**$ 9,378,684**	**$ 4,695,672**	**$ 867,279**	**$ -**	**$ 3,815,733**	**$ 3,400,220**	**$ 2,117,818**	**$ -**	**$ -**	**$ 1,282,402**
211	2011 LTGO Bond Debt Service Fund	$ 935,500	$ -	$ -	$ 935,500	$ -	$ 3,003,113	$ 16,997	$ -	$ 2,986,116	$ -					
216	2016 UTGO Bond Debt Service Fund	$ 496,015	$ -	$ -	$ 496,015	$ -	$ 502,000	$ -	$ -	$ 502,000	$ -					
221	2021 Refunded LTGO Bond Debt Service Fund						$ 312,025	$ -	$ -	$ 312,025	$ -					
	Total Debt Service Funds	**$ 1,431,515**	**$ -**	**$ -**	**$ 1,431,515**	**$ -**	**$ 3,817,138**	**$ 16,997**	**$ -**	**$ 3,800,141**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
301	Meadowbrook Bridge Maintenance Fund	$ 77,943	$ 77,943	$ -	$ -	$ -										
303	Parks & Playgrounds Capital Fund	$ 3,284,430	$ -	$ -	$ 3,284,430	$ -	$ 6,364,090	$ -	$ -	$ 6,364,090	$ -					
305	Flood Reduction Improvement Fund	$ -	$ -	$ -	$ -	$ -	$ 11,000	$ 11,000	$ -	$ -	$ -					
310	~~Transportation Capital Fund~~ Non-Utilities Capital Fund	$ 5,253,998	$ -	$ -	$ 5,253,998	$ -	$ 3,946,320	$ -	$ -	$ 3,946,320	$ -	$ 37,361,350	$ 57,992	$ 320,649	$ 36,982,709	$ -
313	Riverwalk Construction Fund	$ 130,010	$ -	$ -	$ 130,010	$ -										
316	Construction Contingency Fund	$ 462,983	$ -	$ -	$ 462,983	$ -										
318	River St. & SR 202 Pedestrian Signal Fund	$ 22,434	$ 22,434	$ -	$ -	$ -										
319	Kimball Creek Box Culvert Construction Fund	$ 21,271	$ 21,271	$ -	$ -	$ -										
320	Tokul Roundabout Construction Fund	$ 306,863	$ 39,366	$ -	$ 267,497	$ -	$ 303,527	$ 303,527	$ -	$ -	$ -					
324	Snoqualmie Parkway Maintenance Fund	$ 1,070,178	$ 1,070,178	$ -	$ -	$ -										
323	Tokul Parking Lot Fund	$ -	$ -	$ -	$ -	$ -	$ 140	$ 140	$ -	$ -	$ -					
326	Sidewalks Construction Fund	$ 1,188,710	$ 1,173,710	$ -	$ 15,000	$ -										
327	Complete Streets Award Fund	$ 264,220	$ 14,220	$ -	$ 250,000	$ -										
329	Facilities Capital Fund	$ 82,500	$ -	$ -	$ 82,500	$ -	$ 725,000	$ -	$ -	$ 725,000	$ -					
	Total Capital Funds	**$ 12,165,540**	**$ 2,419,122**	**$ -**	**$ 9,746,418**	**$ -**	**$ 11,350,077**	**$ 314,667**	**$ -**	**$ 11,035,410**	**$ -**	**$ 37,361,350**	**$ 57,992**	**$ 320,649**	**$ 36,982,709**	**$ -**
401	Water Operations Fund	$ 9,050,367	$ 3,381,026	$ 1,428,174	$ -	$ 4,241,167	$ 9,583,134	$ 3,625,735	$ 1,118,748	$ -	$ 4,838,651	$ 11,395,232	$ 4,584,774	$ 1,821,321	$ -	$ 4,989,137
402	Sewer Operations Fund	$ 10,151,015	$ 4,067,770	$ 1,002,189	$ -	$ 5,081,055	$ 14,082,219	$ 8,191,003	$ 768,054	$ -	$ 5,123,162	$ 13,016,238	$ 5,956,020	$ 1,878,000	$ -	$ 5,182,218
403	Stormwater Operations Fund	$ 3,916,929	$ 1,789,289	$ 379,864	$ -	$ 1,747,775	$ 8,033,814	$ 5,362,655	$ 287,660	$ -	$ 2,383,499	$ 6,426,230	$ 2,622,701	$ 908,504	$ -	$ 2,895,025
404	Water Capital Improvement Fund	$ -	$ -	$ -	$ -	$ -	$ 35,000	$ 35,000	$ -	$ -	$ -					
405	Sewer Capital Improvement Fund	$ -	$ -	$ -	$ -	$ -	$ 185,000	$ 185,000	$ -	$ -	$ -					
406	Stormwater Capital Improvement Fund	$ -	$ -	$ -	$ -	$ -	$ 75,000	$ 75,000	$ -	$ -	$ -					
407	2017 Refunded Revenue Bond Debt Service Fund	$ 1,026,082	$ -	$ -	$ 1,026,082	$ -	$ 802,364	$ -	$ -	$ 802,364	$ -					
408	2018 Revenue Bond Debt Service Fund	$ 3,570,000	$ -	$ -	$ 3,570,000	$ -	$ 3,558,214	$ -	$ -	$ 3,558,214	$ -					
417	Utilties Capital Fund	$ 19,088,579	$ -	$ -	$ 19,088,579	$ -	$ 20,773,884	$ 300,000	$ -	$ 20,473,884	$ -	$ 29,047,000	$ 150,000	$ 679,312	$ 28,217,688	$ -
	Total Enterprise Funds	**$ 46,802,972**	**$ 9,238,085**	**$ 2,810,228**	**$ 23,684,661**	**$ 11,069,998**	**$ 57,128,629**	**$ 17,774,393**	**$ 2,174,462**	**$ 24,834,462**	**$ 12,345,312**	**$ 59,884,700**	**$ 13,313,495**	**$ 5,287,137**	**$ 28,217,688**	**$ 13,066,380**
501	Equipment Replacement & Repair Fund	$ 3,342,587	$ -	$ 354,114	$ 1,583,005	$ 1,405,468	$ 3,085,000	$ -	$ 320,230	$ 1,385,138	$ 1,379,632	$ 4,580,321	$ -	$ 348,907	$ 2,640,568	$ 1,590,846
502	Information Technology Fund	$ 4,144,983	$ -	$ 346,197	$ -	$ 3,798,786	$ 4,752,906	$ -	$ 237,431	$ -	$ 4,515,475	$ 6,277,846	$ -	$ 551,654	$ -	$ 5,726,192
503	Risk Management Fund	$ 1,666,820	$ -	$ 79,675	$ -	$ 1,587,145	$ 1,204,952	$ -	$ 84,084	$ -	$ 1,120,868					
510	Facilities Maintenance Fund	$ 2,190,461	$ -	$ 156,130	$ -	$ 2,034,331	$ 2,165,000	$ 1,106,000	$ 117,889	$ -	$ 941,111	$ 2,134,740	$ 514,388	$ 194,487	$ -	$ 1,425,865
511	Shared Services Fund	$ 916,549	$ -	$ -	$ -	$ 916,549	$ 910,000	$ -	$ -	$ -	$ 910,000					
	Total Internal Service Funds	**$ 12,261,400**	**$ -**	**$ 936,117**	**$ 1,583,005**	**$ 9,742,278**	**$ 12,117,858**	**$ 1,106,000**	**$ 759,634**	**$ 1,385,138**	**$ 8,867,086**	**$ 12,992,907**	**$ 514,388**	**$ 1,095,048**	**$ 2,640,568**	**$ 8,742,903**
	TOTAL ALL FUNDS	**$ 130,128,195**	**$ 23,345,937**	**$ 11,006,330**	**$ 36,645,599**	**$ 59,130,328**	**$ 136,889,638**	**$ 28,583,263**	**$ 9,766,364**	**$ 41,055,151**	**$ 57,484,860**	**$ 164,474,906**	**$ 18,818,447**	**$ 15,006,421**	**$ 67,840,965**	**$ 62,809,073**

2023-2024 Biennial Budget

~Biennial Budget Comparison~

October 10, 2022

Introduction

- The "**Biennial Budget Comparison Table**" reveals a complex, interconnected system of departments and funds that provide a diverse set of public goods and services.
- The table also reveals a large fund consolidation effort the City started the previous biennium and the Administration is proposing to continue into the next biennium.
- The purpose of this fund consolidation effort is to simplify the City's fund structure and increase Council's comprehension and understanding of what the City proposes to do financially.

Introduction

- **CAUTION:**
  - Comparisons are tricky!
  - The City is continuously thinking about what fund or departments to best charge expenditures and the proposed budget reflects those decisions that are made throughout the year.

Summary of the Biennial Budget Comparison Table

	2019/20 Budget	2021/22 Budget	2023/24 Budget	2019/20 to 2021/22 % Change	2019/20 to 2023/24 % Change	2021/22 to 2023/24 % Change
Total Appropriation	$130.1M	$136.9M	$164.5M	5.2%	26.4%	20.2%
Transfers Out (Less)	*$23.3M*	*$28.6M*	*$18.8M*	*22.4%*	*-19.4%*	*-34.2%*
Internal Service Charges (Less)	*$11.0M*	*$9.8M*	*$15.0M*	*-11.3%*	*36.3%*	*53.7%*
Capital Expenditures (Less)[1]	*$36.6M*	*$41.1M*	*$67.8M*	*12.0%*	*85.1%*	*65.2%*
Operating Expenditures[2]	**$59.1M**	**$57.5M**	**$62.8M**	**-2.8%**	**6.2%**	**9.3%**

[1] *This row is comprised of any funds that pay for the construction of capital assets.*
[2] *May include some smaller capital outlays.*

Key Terms

- **Appropriation -**
  - Legal spending level authorized by ordinance. The City cannot exceed this level without prior approval of Council.
  - Includes the anticipated spending on employees and outside vendors for services rendered, supplies bought, or capital assets constructed (i.e., money leaving the City), but also includes the money that flows internally between different funds.
- **Transfers Out -**
  - Money that is transferred between funds (e.g., the budget proposes a $2.5 million transfer from the General Fund to the Non-Utilities Capital Fund).

Key Terms

- **Internal Service Charges -**
  - The costs of certain departments (i.e., ER&R, IT, Admin, etc.) that can be charged to other departments (i.e., Police, Fire) for the provision of goods and services. Must be based on a plan that is fair and equitable.

- **Operating Expenditures -**
  - An attempt to determine the amount of money that was/has been budgeted to leave the City (i.e., to employees or outside vendors) that is operating in nature. Does not include the purchase of capital assets.

Next Steps

- **October 17 & 18:**
  - Committee Level Review and Deliberation of the Proposed 2023-2024 Biennial Budget.
- **Ordinances/Resolutions**
  - Property Tax Ordinances
  - 2023-2024 Biennial Budget Ordinance
  - 2021-2022 Biennial Budget Amendment
  - Salaries & Benefits for Management & Professional (M&P) Staff
- **Public Hearings**
  - Property Tax/Revenue (As late as Nov. 28th)
  - Preliminary Budget Hearing
  - Final Budget Hearing (As late as Nov. 28th)

DISCUSSION

A4: Organizational Chart



Proposed 2023 - 2024 Biennial Budget
Organizational Chart



A5: 2023-2028 Capital Improvement Plan



2023-2028
Capital Improvement Plan

Vision:

Snoqualmie is extraordinary; genuine in its beauty, people, and quality of life.

Mission:

We are stewards of our natural and built environment, striving to preserve and create an extraordinary community for our residents, businesses, neighbors, and visitors.

Proposed May 31, 2022
Updated June 8, 2022
Updated July 9, 2022
Updated July 16, 2022
Updated August 5, 2022
Approved August 8, 2022

Office of the Mayor

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May 31, 2022

Honorable Councilmembers and Snoqualmie Residents,

I am pleased to present the proposed 2023-2028 Capital Improvement Plan (CIP) for facilities, parks, transportation, and utilities. This capital investment plan was thoughtfully prepared and addresses several strategic Council priorities including:

- Encourage Economic Vibrancy
- Bolster Neighborhood Livability
- Invest in Transportation & Infrastructure
- Enhance Quality of Life
- Assure a Safe Community
- Ensure Fiscal Transparency and Operational Stability

The $157.9 million proposed CIP is a financially sound, responsible, and balanced investment in our community. The plan preserves the City's financially stable condition, provides for the proactive maintenance of critical infrastructure, and invests strategically in improvements designed to enhance the quality of life for Snoqualmie residents.

The preservation of City infrastructure and facilities is critical to maintaining the quality of life in Snoqualmie. Ongoing investment in historic downtown infrastructure requires costly repairs and reconstruction, while the backbone infrastructure on Snoqualmie Ridge is now over twenty years old and requires ongoing maintenance to avoid more costly future failures. The CIP dedicates approximately $24.5 million over a six-year period, or nearly $4.1 million annually, to the preservation of existing infrastructure with the goal of preventing the costly rebuild of infrastructure in future years if maintenance needs are not adequately addressed.

The proposed CIP is the culmination of several years of work and community discussions about investments to improve the quality of life for Snoqualmie residents, businesses, and visitors including, among others:

- Expanding the Snoqualmie Community Center including the addition of an aquatics center.
- Completing much of the Snoqualmie Riverwalk, which will provide one continuous trail system through Downtown Snoqualmie to Meadowbrook Farm.
- Replacing aging playground equipment, play surfaces, and providing accessibility for all through an all-inclusive playground.
- Increasing sewer treatment capacity and replacing critical components that are nearing the end of their expected service life by updating the water reclamation facility.
- Replacing aging fire apparatus with equipment that has newer technology and is designed to meets the needs of our city.

My sincere gratitude to members of the public, as well as those who have served on the City Council or a commission, past or present, for their contributions to this plan. Special thanks to Budget Manager, Drew

Bouta, Interim Finance Director Jen Ferguson, and all city staff who have contributed to the development of this plan.

Snoqualmie is truly extraordinary, genuine in its beauty, people, and quality of life. This Capital Improvement Plan will continue our fulfillment of that vision.

Sincerely,

Katherine Ross
Mayor

Updates & Revisions

The proposed plan was presented to the City Council on May 31, 2022, and updated on June 8, 2022, and July 9, 2022. The City Council reviewed those updates to reflect:

- The GFCs and CIACs funding sources and cashflow forecasts include contributions from the City/Tribe Agreement 5th Amendment for Casino Expansion
- Updated project costs for the Wastewater Reclamation Facility Improvement Project
- A 3.8% true interest cost and bond term revisions (30 yr. to 20 yr.) estimate for the Community Center Expansion Bond per bond financial advisor, PFM
- Updated project detail sheet for the Fire Ladder Truck
- Updated project costs for the Kimball Creek Bridges Restoration Project
- Updated project costs for the Meadowbrook Bridge Restoration Project

Updates to the proposed plan on July 16, 2022 included:

- Current inflationary increases. This revised version effects all project costs, cashflow forecasts, statement of sources, uses and cash balances.

  The following table describes inflation rates used to estimate future capital expenditures. The estimates were derived from a construction cost assessment report recently developed for the Washington State Office of Financial Management (June 2022).

	2023	2024	2025	2026	2027	2028
Estimated Annual Inflation	5.6%[1]	4.9%	3.0%	3.0%	3.0%	3.0%

[1] Represents the additional inflationary factor applied to 2023 above and beyond the amount already applied. The goal was to account for the higher than anticipated inflation experienced in 2022 and expected for 2023.

  Note: Some capital projects have not been inflated per the table above due to the projects other stakeholders involved that may or may not have committed to funding inflationary increases.

- Community Center Expansion project and Community Park Sprayground projects have been separated.

Updates to the proposed plan on August 5, 2022 included:

- Seperating the "sources by type" table within the executive summary section by "utility" and "non-utility".
- Deleting the pie chart within the capital sources summary section that combined both "utility" and "non-utility" sources.
- Updating the capital funding sustainability subsection. The update includes a new row showing the difference between recurring sources and recurring uses and adds a footnote indicating the exclusion of non-recurring sales tax from committed capital taxes. The exclusion explains the difference between this subsection and the "Statement of Non-Utilities CIP Sources, Uses, and Cash Balance" (found under the financial schedules section).
- Adding a table to the financial schedules section that shows the amount of grants, appropriations, or other revenue sources secured or unsecured over the six-year period.
- Adding a table (may be provided on August 8, 2022) behind the Street Resurfacing Program CIP worksheet that outlines the streets selected for pavement treatment over the six-year period.
- Adding a table behind the Playground Replacement Program CIP worksheet that outlines the parks selected for playground improvements over the six-year period.

On August 8, 2022, Council passed two motions amending the proposed plan. These amendments included:

- Increasing the Street Resurfacing Program budget to $1.165 million over the 2023-2024 biennium. This is an increase of $84,000 from the previous version of the proposed plan. The amounts budgeted for 2023 and 2024 reflect the amounts budgeted in the first two years of the Street Resurfacing Program as incorporated in the amended CIP. Council adopted the amended CIP in May of 2021.
- Moving the $1.5 million purchase of the Fire Ladder Truck from 2023 to 2025.

This adopted CIP replaces all previous versions.

EXECUTIVE SUMMARY

The 2023-2028 Capital Improvement Plan (CIP) guides the acquisition and improvement of park, transportation, facility, and utility infrastructure investments over the six-year period and supersedes previous CIPs. The CIP is updated on a biennial basis. Authorized allocations for sources and uses in the first two years of the plan will be included in the 2023-2024 Biennial Budget.

The CIP includes approximately $157.9 million in capital program, capital project, and debt service expenditures between 2023 and 2028. Of the $157.9 million, roughly $30.2 million is earmarked for facilities, $17.6 million is earmarked for parks, $22.4 million is earmarked for transportation, and $86.2 million is earmarked for utilities, and $1.5 million is earmarked for the purchase of a Fire Ladder Truck. These allocations include approximately $24.5 million for the preservation of existing community assets, or roughly $4.1 million annually, through the establishment of capital programs.

Beyond the 2023-2028 time horizon, the City has identified future capital projects and programs, subject to Council approval, totaling approximately $23.4 million. Some of the capital projects considered beyond 2028 do not have cost information at this time. All capital program or project costs included in the plan are inflated to year-of-expenditure dollars.

The following table summarizes annual capital sources, uses, and cash balance changes over the six-year plan:

	2023	2024	2025	2026	2027	2028	Total
Beginning Cash Balances	$39.5M	$38.9M	$17.6M	$13.3M	$8.5M	$10.2M	$39.5M
Sources	$24.3M	$20.2M	$32.7M	$16.8M	$16.5M	$16.2M	$126.8M
Uses	$24.9M	$41.5M	$37.1M	$21.6M	$14.8M	$18.1M	$157.9M
Ending Cash Balances	**$38.9M**	**$17.6M**	**$13.3M**	**$8.5M**	**$10.2M**	**$8.4M**	**$8.4M**

The City of Snoqualmie relies upon a variety of sources to fund the 2023-2028 CIP. This plan incorporates approximately $166.3 million in funding sources, which includes $39.5 million of cash on hand. The following table summarizes annual sources for funding over the 6-year plan:

Sources by Type	2023	2024	2025	2026	2027	2028	Total
Non-Utilities							
Beginning Cash Balances	$20.1M	-	-	-	-	-	$20.1M
Restricted Transportation Taxes	$0.9M	$0.9M	$0.9M	$0.9M	$1.0M	$1.0M	$5.6M
Restricted Capital Taxes	$1.5M	$1.5M	$1.6M	$1.7M	$1.8M	$1.9M	$9.9M
Commited Capital Taxes	$0.9M	$0.9M	$0.9M	$0.9M	$0.9M	$1.0M	$5.5M
Grants & Intergov. Revenues	$8.2M	$2.1M	$14.8M	$2.6M	$2.0M	$0.7M	$30.4M
Other	$2.5M	$0.0M	$0.0M	$0.0M	$0.0M	$0.0M	$2.5M
Non-Utilities Subtotal	$34.1M	$5.4M	$18.2M	$6.2M	$5.7M	$4.5M	$74.0M
Utilities							
Beginning Cash Balances	$19.4M	-	-	-	-	-	$19.4M
Utility Fees	$6.6M	$7.2M	$7.6M	$8.1M	$8.0M	$8.6M	$46.0M
General Facilities Charges	$3.2M	$3.4M	$1.7M	$1.7M	$1.8M	$1.9M	$13.8M
Contributions in Aid of Construction	$0.2M	$2.6M	$4.4M	$0.8M	$1.0M	$1.3M	$10.3M
Grants & Intergov. Revenues	$0.3M	$1.5M	$0.9M	$0.0M	$0.0M	$0.0M	$2.8M
Utilities Subtotal	$29.8M	$14.8M	$14.5M	$10.6M	$10.8M	$11.7M	$92.3M
Grand Total	**$63.8M**	**$20.2M**	**$32.7M**	**$16.8M**	**$16.5M**	**$16.2M**	**$166.3M**

Infrastructure Preservation

This CIP devotes approximately $4.1 million annually towards the preservation of existing City infrastructure, including the following recurring capital programs:

- Street Resurfacing
- Sidewalk Replacement
- Americans with Disabilities Act (ADA)
- Playgrounds Replacement
- Trails Replacement
- Sport Courts Replacement
- Parks Parking Lot Resurfacing
- Parks Facilities Maintenance
- Facilities Maintenance
- Utility Main & Drainage System Replacement
- Urban Forestry Improvement
- Stormwater Pond Improvement

2023 to 2028 Annual Capital Program Expenditures:

	2023	2024	2025	2026	2027	2028	**Total**
Capital Program Expenditures	**$3.5M**	**$3.7M**	**$4.2M**	**$4.0M**	**$4.6M**	**$4.5M**	**$24.5M**

New Infrastructure Projects

In addition to infrastructure preservation, the CIP funds park, transportation, facility, and utility projects designed to improve the communal health, safety, and vibrancy of the City for residents, businesses, and visitors alike. Major capital projects include, but are not limited to (followed by year of proposed construction):

- Snoqualmie Parkway Rehabilitation Project (2023)
- Meadowbrook Bridge Restoration Project (2023)
- Community Park Sprayground Project (2023)
- Kimball Creek Bridges Restoration Project (2023/24)
- Community Center Expansion Project (2024)
- Water Reclamation Facility Improvements – Phase 3 (2024)
- Sandy Cove Park Improvement Project (2024)
- Sandy Cove Park Riverbank Restoration & Outfall Project (2024/25)
- Snoqualmie Mill Water Main Loop Project (2025)
- Town Center Improvement Project – Phase 3 (2025/26)
- SR 202 Drainage Improvement Project (2025/26)
- Eagle Lake Water Reclamation Basin Improvement Project (2025/26)
- South Wellfield Improvement Project (2026)
- Source of Supply Improvement Project (2026)
- 599 Zone Reservoir Addition Project (2027/28)
- SR 202 Bridge Maintenance Project (2027/28)
- 1040 Zone Reservoir Addition Project (2028)
- Canyon Springs Improvement Project (2028)
- Riverwalk (four total projects) (Multiple years)
- Kimball Creek Riparian Restoration Project (Multiple years)

Capital Programs or Projects Based on Funding Source Status

Not all proposed capital uses in the CIP have confirmed funding sources that can relatively assure their completion. To distinguish between those capital programs and projects where their funding is relatively assured with those capital programs and projects that are awaiting the approval of grants or other contributions, as well as those capital programs and projects not included in the CIP due to a lack of funding, the following color-coding system was devised.

- **Green:** Capital projects or programs with confirmed funding sources
- **Yellow:** Capital projects or programs conditional on grant funding or other contributions
- **Red:** Alternative capital projects or programs with no confirmed funding sources

Non-Utility Capital Programs or Projects Based on Funding Source Status

Capital Program or Project Name	Area	2023 to 2028	Est. Year of	Est. % Funded by
Street Resurfacing Program	Transportation	$ 3,527,000	Multiple	0.0%
Sidewalk Replacement Program	Transportation	$ 1,367,000	Multiple	0.0%
Americans with Disabilities Act (ADA) Program	Transportation	$ 272,000	Multiple	0.0%
Playgrounds Replacement Program	Parks	$ 1,694,000	Multiple	0.0%
Trails Replacement Program	Parks	$ 339,000	Multiple	0.0%
Sport Courts Replacement Program	Parks	$ 146,000	Multiple	0.0%
Parks Parking Lot Resurfacing Program	Parks	$ 339,000	Multiple	0.0%
Parks Facilities Maintenance Program	Parks	$ 212,000	Multiple	0.0%
Facilities Maintenance Program	Facilities	$ 1,896,000	Multiple	0.0%
Kimball Creek Bridges Restoration Project	Transportation	$ 1,318,000	Multiple	0.0%
Community Park Sprayground Project	Parks	$ 1,500,000	2023	0.0%
Snoqualmie Parkway Rehabilitation Project	Transportation	$ 6,400,000	2023	78.1%
Riverfront Land Acquisitions & Demolitions	Parks	$ 1,620,000	Multiple	80.2%
Riverwalk Project - Northwest of Sandy Cove Park	Parks	$ 2,708,000	Multiple	54.6%
Sandy Cove Park Improvement Project	Parks	$ 1,741,000	Multiple	28.7%
All-Inclusive Playground Project	Parks	$ 876,000	2023	78.4%
Ladder Fire Truck	Fire	$ 1,500,000	2025	0.0%
Town Center Improvement Project - Phase III	Transportation	$ 7,215,000	Multiple	52.2%
Meadowbrook Bridge Restoration Project	Transportation	$ 1,744,000	2023	50.0%
Riverwalk Project - Arboretum Trail	Parks	$ 1,307,000	Multiple	38.3%
Riverwalk Project - Boardwalk	Parks	$ 4,838,000	Multiple	50.0%
Meadowbrook Trail Project	Parks	$ 240,000	2023	0.0%
Community Center Expansion Project	Facilities	$ 28,338,000	2024	46.4%
SR 202 & Meadowbrook Way Channelization Project	Transportation	$ 1,430,318	2029 and Beyond	Not in funded CIP
Town Center South Parking Project	Transportation	$ 889,441	2029 and Beyond	Not funded in CIP
Town Center North Improvement Project	Transportation	$ 2,379,857	2029 and Beyond	Not funded in CIP
Northern St. Culvert Project (Transportation Portion)	Transportation	$ 4,597,450	2029 and Beyond	Not funded in CIP
Ridge Marketplace Placemaking Project	Transportation	$ 480,779	2029 and Beyond	Not funded in CIP
Riverwalk Pedestrian Bridge Project	Parks	$ 5,763,340	2029 and Beyond	Not funded in CIP
Centennial Park Improvements Project	Parks	$ 679,101	2029 and Beyond	Not funded in CIP
Railroad Park Improvements Project	Parks	$ 1,370,220	2029 and Beyond	Not funded in CIP
Kimball Creek Village Trail Project	Parks	$ 1,274,065	2029 and Beyond	Not funded in CIP
Steller Park Baseball Field Project	Parks	$ 150,243	2029 and Beyond	Not funded in CIP
Swenson Park Baseball Field Project	Parks	$ 661,071	2029 and Beyond	Not funded in CIP
Jeanne Hansen Park Lights Project	Parks	$ 1,045,695	2029 and Beyond	Not funded in CIP
SE North Bend Way Roundabout Project	Transportation	*	2029 and Beyond	Not funded in CIP
Town Center Improvement Project - Phase IV	Transportation	*	2029 and Beyond	Not funded in CIP
SR 202 Kimball Creek Bridge Replacement Project	Transportation	*	2029 and Beyond	Not funded in CIP
SR 202 Snoqualmie River Bridge Replacement Project	Transportation	*	2029 and Beyond	Not funded in CIP
Snoqualmie Parkway & SE 99th St. Improvement Project	Transportation	*	2029 and Beyond	Not funded in CIP
SE 99th St. & I-90 Park and Ridge Project	Transportation	*	2029 and Beyond	Not funded in CIP

ESTIMATED USES		
Proposed Funding Target	$	27,455,000
Conditional Funding Target (City Portion)	$	22,985,300
Conditional Funding Target (Grants and Other Contributions Portion)	$	20,696,700
CIP Funding Target Subtotal	$	71,137,000
Proposed Debt Service Target Subtotal	$	522,000
Estimated Uses Subtotal	$	71,659,000
Alternative Capital Projects or Programs	$	20,721,580
GRAND TOTAL	$	92,380,580

Transportation
Parks
Facilities
Fire

Note: The estimated costs for projects or programs not currently funded are approximate, but rough, estimates.
* A cost estimate of the proposed capital project has not been made. This estimate is pending more detailed scoping of the project.

Utility Capital Program or Projects Based on Funding Source Status

Capital Project or Program Name	Area	2023 to 2028 Est. Total Cost	Est. Year of Construction	Est. % Funded by Grants and Other Contributions
Utility Main & Drainage System Replacement Program	All Utilities	$ 12,763,000	Multiple	0%
Urban Forestry Improvement Program	Stormwater	$ 1,610,000	Multiple	0%
Stormwater Pond Improvement Program	Stormwater	$ 354,000	Multiple	0%
Pressure Zone Conversions Project	Water	$ 231,000	Multiple	0%
Pressure Reducing Valve (PRV) Stations Project	Water	$ 321,000	Multiple	0%
1040 Zone Booster Pump Station Improvement Project	Water	$ 432,000	Multiple	0%
705 Zone Booster Pump Station Improvement Project	Water	$ 575,000	Multiple	0%
South Wellfield Improvement Project	Water	$ 2,858,000	Multiple	0%
1040 Zone Reservoir Addition Project	Water	$ 5,432,000	Multiple	0%
Canyon Springs Improvement Project	Water	$ 1,253,000	2028	0%
Railroad Place Lift Station Improvement Project	Sewer	$ 106,000	2023	0%
Eagle Lake Water Reclamation Basin Improvement Project	Sewer	$ 3,332,000	Multiple	0%
SR 202 Drainage Improvement Project	Stormwater	$ 2,618,000	Multiple	0%
Leitz Street Drainage Improvement Project	Stormwater	$ 132,000	2026	0%
Ridge Street Drainage Improvement Project	Stormwater	$ 336,000	Multiple	0%
Kimball Creek Riparian Restoration Project	Stormwater	$ 2,376,000	Multiple	0%
Enterprise Resource Planning System Replacement Project	IT	$ 150,000	2023	0%
Sandy Cove Park Riverbank Restoration & Outfall Project	Stormwater	$ 5,500,000	Multiple	50%
SR 202 Bridge Utility Main Replacement Project	Water	$ 3,915,000	Multiple	10%
599 Zone Reservoir Addition Project	Water	$ 4,117,000	Multiple	50%
Source of Supply Improvement Project	Water	$ 2,234,000	Multiple	19%
Snoqualmie Mill Water Main Loop Project	Water	$ 6,803,000	Multiple	70%
Water Reclamation Facility Improvements - Phase 3	Sewer	$ 14,730,000	Multiple	26%
Lift Station Improvement Program	Sewer	$ 853,383	2029 and Beyond	Not funded in the CIP
Northern St. Culvert Project (Stormwater Portion)	Stormwater	$ 1,826,961	2029 and Beyond	Not funded in the CIP

ESTIMATED USES		
Proposed Funding Target	$	34,879,000
Conditional Funding Target (City Portion)	$	23,102,596
Conditional Funding Target (Grants and Other Contributions Portion)	$	14,196,404
CIP Funding Target Subtotal	$	72,178,000
Proposed Debt Service Target Subtotal	$	14,063,000
Estimated Uses Subtotal	$	86,241,000
Alternative Capital Projects or Programs	$	2,680,344
GRAND TOTAL	$	88,921,344

Water
Sewer
Stormwater
Information Technology

Note: The estimated costs for projects or programs not currently funded are approximate, but rough, estimates.

THE PURPOSE OF THE CIP

The Capital Improvement Plan (CIP) is a planning and financial management tool that helps the City of Snoqualmie identify and prioritize capital investments over a six-year period. Based on staff recommendations, public input, and Council deliberation, the CIP establishes the scope and cost of capital investments, estimates funding from various sources, and balances both cost and estimated sources in a cohesive and efficient financial plan. This long-term plan increases the transparency of the capital decision-making process. Given its explicit and forward-looking nature, the City of Snoqualmie can avoid longer-term adverse financial and operating surprises by creating and adopting a CIP and including projects and programs in the biennial budget.

The Growth Management Act and the CIP

The CIP is required by the State of Washington Growth Management Act (GMA) (RCW 36.70A) which is state law that requires local governments to plan and manage growth that would impact the environment and quality of life. The GMA establishes the importance and primacy of the Comprehensive Plan which provides the vision, policies, and guidance for growth, development, and conservation within a local government over a twenty-year period. The Capital Facilities Element, a critical piece of the Comprehensive Plan, documents how a local government expects to provide public facilities and services at the population and intensities of development envisioned.

The Capital Facilities Element must include the following:

- An inventory of existing capital facilities disclosing the location and capacity of each facility;
- A forecast of future capital facility needs;
- A *six-year financial plan* that clearly identifies and forecasts the revenues available for capital purposes (RCW 36.70A.070(3)).

According to the Washington Administrative Code (WAC 365-196-415(2)(c), a local government should include in the Capital Facilities Element a six-year capital plan for financing, forecast projected funding capacities based on revenues available, and update the plan biennially so that financial planning remains sufficiently ahead of the present need for capital facilities.

This CIP serves to fulfill the financial planning requirements established in the GMA.

THE CIP PROCESS

The goal of the CIP process is to create a smart, well-considered, transparent, and sustainable financial plan for the City of Snoqualmie. To achieve this goal, the Snoqualmie City Council adopted comprehensive Financial Management Policy identifies capital budgeting objectives, criteria and ranking guidance, project source and use identification, and the planning schedule.

CAPITAL USES SUMMARY

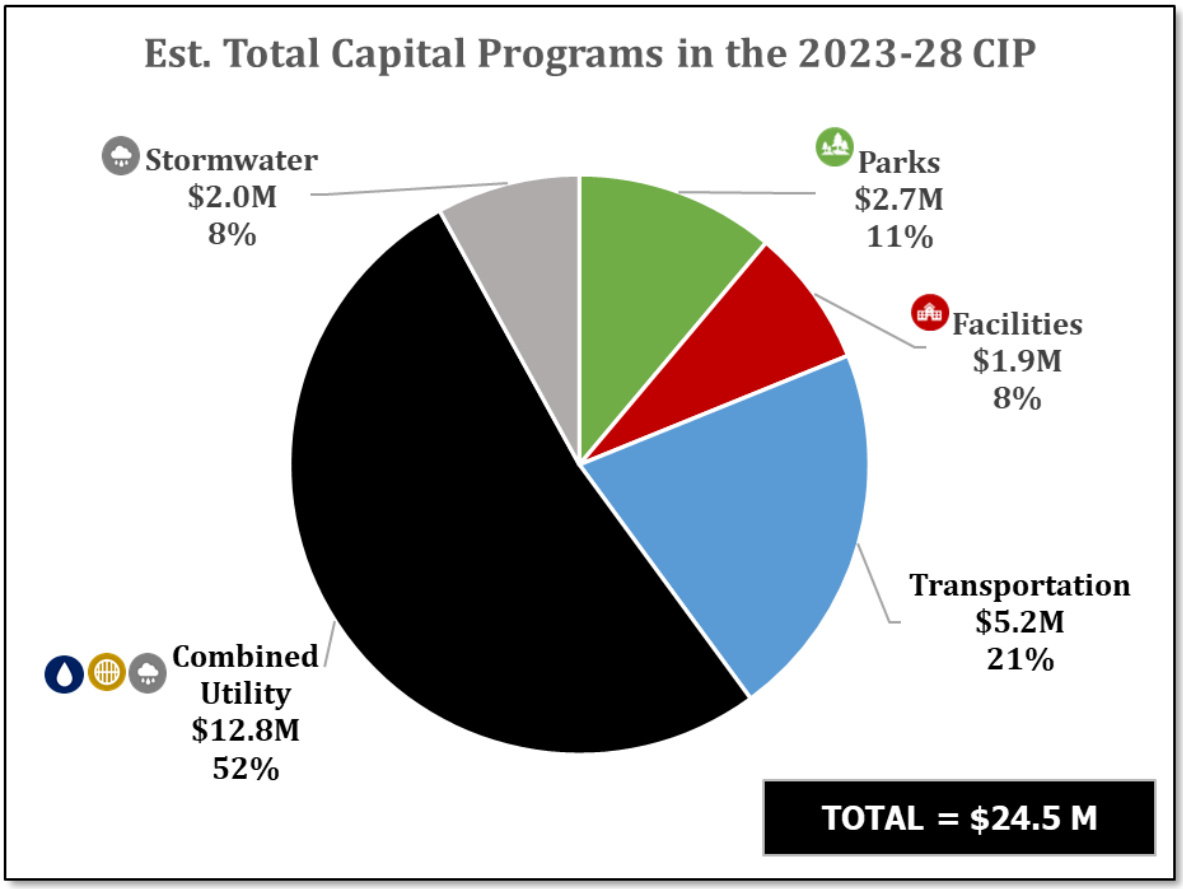
The 2023-2028 Capital Improvement Plan (CIP) covers forty-five capital programs and projects including two facility programs or projects, twelve park programs or projects, seven transportation programs or projects, one combined utilities program, eleven water projects, three sewer projects, seven stormwater programs or projects, one information technology project, and finally one capital equipment addition.

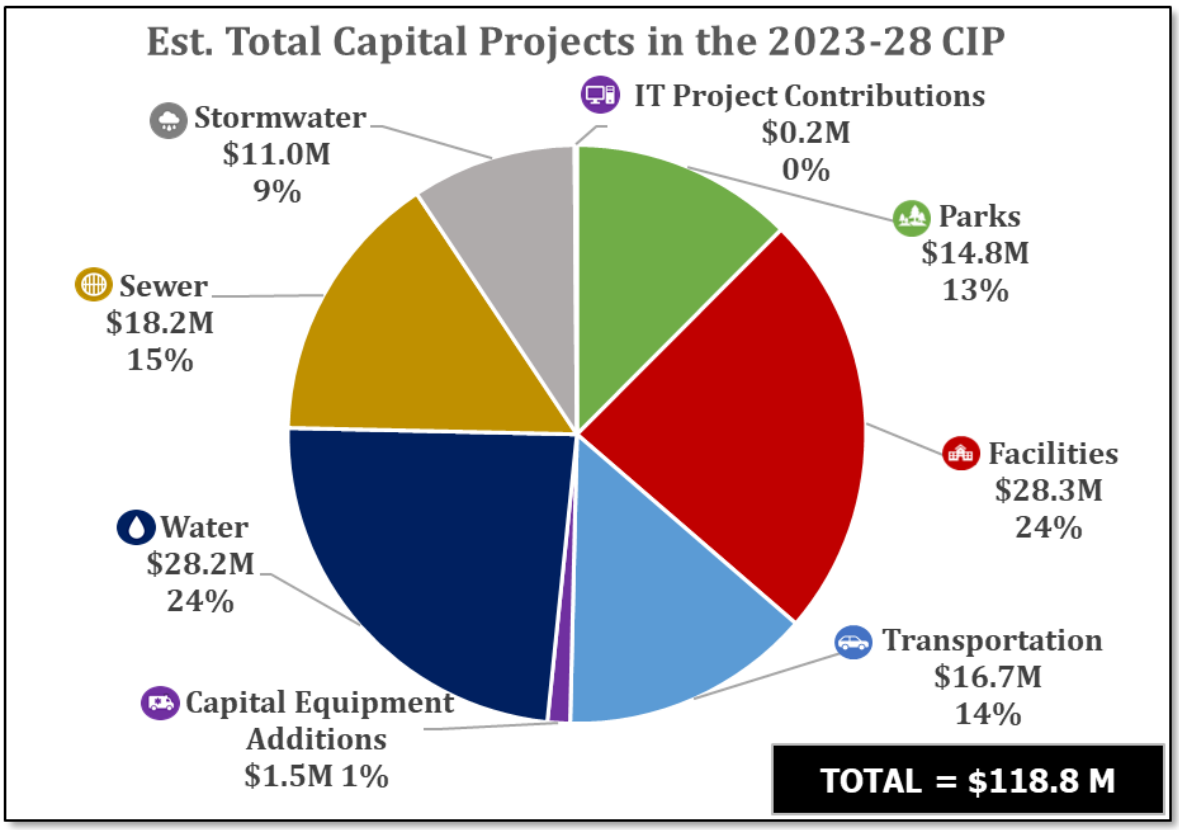
The City of Snoqualmie has identified twelve of the forty-five as capital programs. A capital program is defined as the continuous replacement or renewal, over an extended period of time, of similar long-term assets such as streets or playground equipment. Of the twelve capital programs incorporated into the CIP, eleven have been carried forward from the previous version of the CIP. The Stormwater Pond Improvement Program will begin in 2023.

The 2023-2028 CIP includes approximately $157.9 million in capital program, project, and debt service expenditures. In total, approximately $71.7 million is composed of non-utility capital uses and $86.2 million is composed of utility capital uses. The following table shows the amounts and timing of capital project or program expenditures annually within the 6-year plan. All proposed costs are inflated to year-of-expenditure dollars:

	2023	2024	2025	2026	2027	2028	6-Year Total
Non-Utilities							
Transportation Capital Programs	$0.9M	$0.8M	$0.8M	$0.9M	$0.9M	$0.9M	$5.2M
Transportation Capital Projects	$8.5M	$1.5M	$2.7M	$3.2M	$0.8M	$0.0M	$16.7M
Parks Capital Programs	$0.6M	$0.3M	$0.6M	$0.3M	$0.7M	$0.3M	$2.7M
Parks Capital Projects	$5.6M	$2.9M	$0.4M	$1.9M	$3.0M	$1.1M	$14.8M
Facilities Capital Programs	$0.7M	$0.2M	$0.2M	$0.2M	$0.2M	$0.2M	$1.9M
Facilities Capital Projects	-	$15.2M	$13.1M	-	-	-	$28.3M
Capital Equipment Additions	-	-	$1.5M	-	-	-	$1.5M
Debt Service	$0.1M	$0.1M	$0.1M	$0.1M	$0.1M	$0.1M	$0.5M
Non-Utilities Subtotal	$16.4M	$21.0M	$19.5M	$6.6M	$5.6M	$2.6M	$71.7M
Utilities							
Combined Utility Capital Program	$1.0M	$2.1M	$2.2M	$2.3M	$2.5M	$2.7M	$12.8M
Water Projects	$1.0M	$1.6M	$6.4M	$5.9M	$3.0M	$10.4M	$28.2M
Sewer Projects	$3.0M	$10.8M	$3.2M	$1.2M	-	-	$18.2M
Stormwater Capital Programs	$0.3M	$0.3M	$0.3M	$0.3M	$0.4M	$0.4M	$2.0M
Stormwater Capital Projects	$0.7M	$3.4M	$3.1M	$2.9M	$0.9M	-	$11.0M
IT Project Contributions	$0.2M	-	-	-	-	-	$0.2M
Debt Service	$2.4M	$2.4M	$2.4M	$2.4M	$2.4M	$2.0M	$14.1M
Utilities Subtotal	$8.5M	$20.6M	$17.6M	$15.0M	$9.1M	$15.5M	$86.2M
Grand Total	**$24.9M**	**$41.5M**	**$37.1M**	**$21.6M**	**$14.8M**	**$18.1M**	**$157.9M**

Furthermore, this plan includes $24.5 million proposed for the preservation of existing assets, or nearly $4.1 million annually, through the establishment of capital programs. These programmatic and project-based uses are broken out into categories within the two following pie charts:


Est. Total Capital Programs in the 2023-28 CIP
Stormwater
$2.0M
8%
Parks
$2.7M
11%
Facilities
$1.9M
8%
Transportation
$5.2M
21%
Combined
Utility
$12.8M
52%
TOTAL = $24.5 M


Est. Total Capital Projects in the 2023-28 CIP
IT Project Contributions
$0.2M
0%
Stormwater
$11.0M
9%
Parks
$14.8M
13%
Sewer
$18.2M
15%
Facilities
$28.3M
24%
Water
$28.2M
24%
Transportation
$16.7M
14%
Capital Equipment
Additions
$1.5M 1%
TOTAL = $118.8 M

Contingency

Contingencies are built into many capital programs and projects to protect against unanticipated cost increases. The amount of contingency set aside is based on a percentage of three cost estimates: design, construction, and construction management. Some capital projects do not require a contingency. This is likely because it is the responsibility of a partner agency to cover any cost overruns that eventuate. Given the potential number of risks that could result in higher than anticipated costs, contingencies help to safeguard the City's financial condition in an uncertain planning environment.

Of the $157.9 million in capital uses, the City of Snoqualmie will set aside nearly $17.8 million for contingency in case of higher-than-anticipated costs. This is roughly equivalent to 11% of the total CIP.

Operating Impact

Consistent with best practices in financial planning, the 2023-2028 CIP contemplates the operating impact of capital programs and projects. Once Council commits to a program or project with a known operating implication, such as staff time or maintenance, a level of obligation is included within the operating budget.

The City of Snoqualmie, based on all the capital projects or programs, will spend slightly more than it will save, at a net amount of $21,098 over the six-year period, to maintain the condition of current and new capital assets as formulated in the CIP. Some capital projects and programs will necessitate additional staff resources and maintenance, whereas others may reduce the amount of staffing and maintenance resources required. The following summary estimates the increase in the annual operating budget needed to support the CIP*:*

	2023	2024	2025	2026	2027	2028	Total
Transportation	($28.0K)	($29.7K)	($31.5K)	($32.5K)	($34.8K)	($37.5K)	($194.0K)
Parks	$12.0K	$31.8K	$38.0K	$39.5K	$46.0K	$47.7K	$215.1K
Facilities	-	-	-	-	-	-	-
Total	**($16.0K)**	**$2.1K**	**$6.5K**	**$7.0K**	**$11.2K**	**$10.2K**	**$21.1K**

The 1% Commitment to the Arts

In 2002, the Snoqualmie City Council adopted Ordinance 913 which dedicates 1% of certain capital program or project construction costs to public art. All dedicated CIP arts funding will be pooled into a fund each year for eventual allocation to public art uses. The City's Arts Commission collaborate, review, and recommend public art projects to City Council for funding annually.

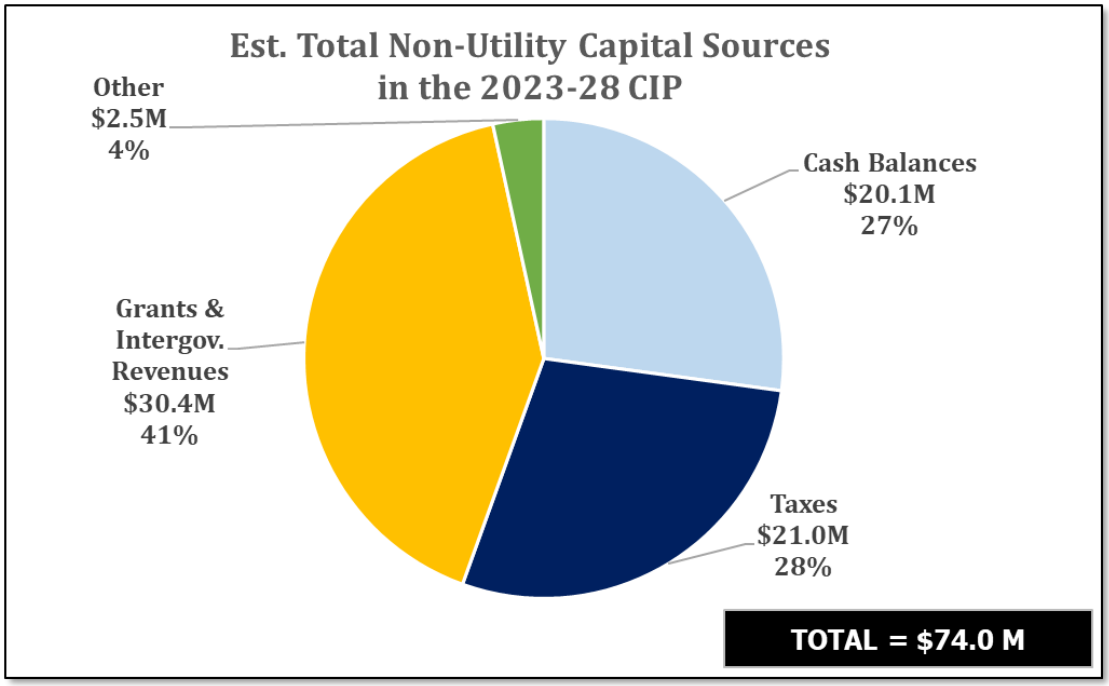
Approved uses for CIP arts funding may be visual art at the location of the CIP project from which the funding was derived or in any other public space, repair and maintenance of existing public art, public participation by community members in the creation of public art, and other acquisition costs of public art excluding administrative costs.

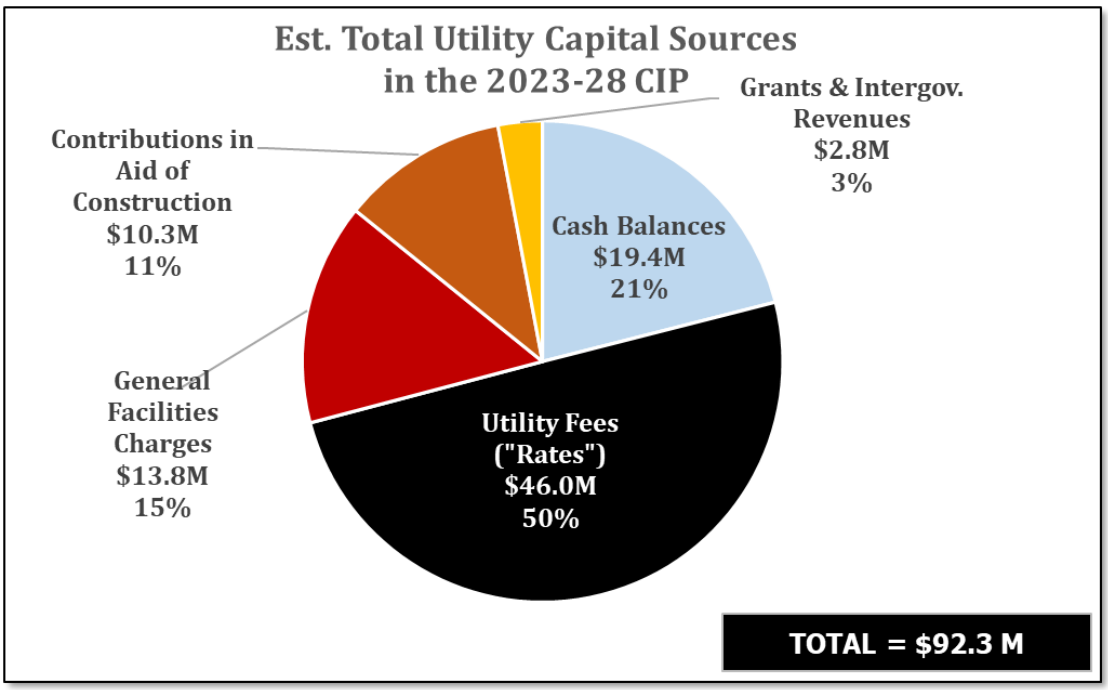
This CIP provides over $291 thousand in public arts funding over the plan's six-year period. Because the CIP arts ordinance does not apply to street, sidewalk, and parking projects, years in which heavy emphasis is given to those project categories see less arts funding. A yearly breakdown of CIP arts funding is shown below:

2023	2024	2025	2026	2027	2028	Total
$40.9K	$17.1K	$185.9K	$11.0K	$26.4K	$9.9K	$291.1K

CAPITAL SOURCES SUMMARY

The City of Snoqualmie will rely upon a variety of sources to fund the 2023-2028 CIP. The plan incorporates approximately $74.0 million in funding sources to support non-utility capital uses and $92.3 million to support utility capital uses. The following charts break out the available funding sources for both the non-utility and utility portions of the CIP.





Real Estate Excise Tax – Cashflow Forecast

The Real Estate Excise Tax (REET) is levied on all sales of real estate. Because the City of Snoqualmie plans under the provisions of the GMA, the City levies two 0.25% REET taxes. Use of these funds are restricted by the State for use on capital projects and programs such as parks, transportation, and facilities.

Capital Funding Source: Real Estate Excise Tax (REET)						
Cashflow Forecast	**2023**	**2024**	**2025**	**2026**	**2027**	**2028**
Beginning Cash Balance	**$10,400,000**	**$ 8,229,950**	**$ -**	**$ 48,000**	**$ 82,250**	**$ 299,000**
Sources						
Real Estate Excise Tax	*$ 1,450,000*	*$ 1,525,000*	*$ 1,600,000*	*$ 1,680,000*	*$ 1,765,000*	*$ 1,855,000*
Total Sources	**$ 1,450,000**	**$ 1,525,000**	**$ 1,600,000**	**$ 1,680,000**	**$ 1,765,000**	**$ 1,855,000**
Uses						
Parks						
Playgrounds Replacement Program	*$ 398,000*	*$ -*	*$ 308,000*	*$ -*	*$ 338,000*	*$ -*
Trails Replacement Program	*$ -*	*$ 108,000*	*$ -*	*$ 113,000*	*$ -*	*$ 118,000*
Sport Courts Replacement Program	*$ 21,000*	*$ 23,000*	*$ 24,000*	*$ 25,000*	*$ 26,000*	*$ 27,000*
Parking Lot Resurfacing Program	*$ -*	*$ 108,000*	*$ -*	*$ 113,000*	*$ -*	*$ 118,000*
Parks Facilities Maintenance Program	*$ 32,000*	*$ 34,000*	*$ 35,000*	*$ 36,000*	*$ 37,000*	*$ 38,000*
Facilities Maintenance Program	*$ 740,000*	*$ 220,000*	*$ 226,000*	*$ 231,000*	*$ 237,000*	*$ 242,000*
Riverfront Land Acquisitions & Demolitions	*$ 120,000*	*$ 200,000*	*$ -*	*$ -*	*$ -*	*$ -*
Riverwalk Project - NW of Sandy Cove Park	*$ 952,000*	*$ 276,600*	*$ -*	*$ -*	*$ -*	*$ -*
Sandy Cove Park Improvement	*$ 319,000*	*$ 922,000*	*$ -*	*$ -*	*$ -*	*$ -*
All-Inclusive Playground	*$ 189,600*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*
Riverwalk Project - Arboretum Trail	*$ -*	*$ -*	*$ 200,000*	*$ 607,000*	*$ -*	*$ -*
Riverwalk Project - Boardwalk	*$ -*	*$ -*	*$ -*	*$ 201,500*	*$ 823,250*	*$ 268,750*
Meadowbrook Trail	*$ 240,000*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*
Transportation						
Town Center Phase III	*$ 89,450*	*$ -*	*$ 672,000*	*$ 232,250*	*$ -*	*$ -*
Meadowbrook Bridge Restoration	*$ 432,000*	*$ 283,000*	*$ -*	*$ -*	*$ -*	*$ -*
Facilities						
Community Center Expansion	*$ -*	*$ 7,493,350*	*$ -*	*$ -*	*$ -*	*$ -*
Debt Service						
Debt Service	*$ 87,000*	*$ 87,000*	*$ 87,000*	*$ 87,000*	*$ 87,000*	*$ 87,000*
Total Uses	**$ 3,620,050**	**$ 9,754,950**	**$ 1,552,000**	**$ 1,645,750**	**$ 1,548,250**	**$ 898,750**
Sources Over (Under) Uses	**$ (2,170,050)**	**$ (8,229,950)**	**$ 48,000**	**$ 34,250**	**$ 216,750**	**$ 956,250**
Ending Cash Balance	**$ 8,229,950**	**$ -**	**$ 48,000**	**$ 82,250**	**$ 299,000**	**$ 1,255,250**

Sales Tax – Cashflow Forecast

The City of Snoqualmie taxes sales at a rate of 1.145% (City portion of the overall sales tax rate). Sales tax committed for capital purposes typically comes from residential or commercial construction and city capital projects. Given the unpredictability of development, the City has isolated a portion of sales tax, from the General Fund, through operating transfers based on financial management policy.

Capital Funding Source: Sales Tax						
Cashflow Forecast	**2023**	**2024**	**2025**	**2026**	**2027**	**2028**
Beginning Cash Balance	**$ 7,900,000**	**$ 9,330,000**	**$ 1,971,000**	**$ 229,000**	**$ 225,250**	**$ -**
Sources						
Operating Transfer	*$ 2,500,000*					
Non-Recurring Sales Tax	*$ 430,000*	*$ 430,000*	*$ 430,000*	*$ 430,000*	*$ 430,000*	*$ 430,000*
Total Sources	**$ 2,930,000**	**$ 430,000**	**$ 430,000**	**$ 430,000**	**$ 430,000**	**$ 430,000**
Uses						
Parks						
Community Park Sprayground Project	*$ 1,500,000*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*
Riverwalk Project - Boardwalk	*$ -*	*$ -*	*$ -*	*$ 201,500*	*$ 655,250*	*$ 268,750*
Transportation						
Town Center Phase III	*$ -*	*$ -*	*$ 672,000*	*$ 232,250*	*$ -*	*$ -*
Street Resurfacing	*$ -*	*$ 84,000*	*$ -*	*$ -*	*$ -*	*$ -*
Facilities						
Community Center Expansion	*$ -*	*$ 7,705,000*	*$ -*	*$ -*	*$ -*	*$ -*
Fire						
Ladder Fire Truck		*$ -*	*$ 1,500,000*	*$ -*	*$ -*	*$ -*
Total Uses	**$ 1,500,000**	**$ 7,789,000**	**$ 2,172,000**	**$ 433,750**	**$ 655,250**	**$ 268,750**
Sources Over (Under) Uses	**$ 1,430,000**	**$ (7,359,000)**	**$ (1,742,000)**	**$ (3,750)**	**$ (225,250)**	**$ 161,250**
Ending Cash Balance	**$ 9,330,000**	**$ 1,971,000**	**$ 229,000**	**$ 225,250**	**$ -**	**$ 161,250**

Utility Tax & Transportation Related Taxes – Cashflow Forecast

Ordinance 1076, adopted in 2011, increased the utility tax rate from 6% to 9% on the water, sewer, stormwater, and solid waste utilities to fund capital programs and projects. The utility tax is applied on top of the fees paid for water and sewer consumption, a share of the stormwater system, and garbage collection.

In 2010, Snoqualmie voters passed a ballot measure forming the Snoqualmie Transportation Benefit District (TBD). Funding of the TBD began through a levy of a $40 fee per vehicle license. However, in 2021, Snoqualmie voters approved a change to the funding source and authorized the city to impose a 0.2% sales tax on taxable goods and services. The use of TBD funds are restricted solely for transportation-related purposes.

In addition to the TBD, the State of Washington levies a motor vehicle fuel tax (MVFT) on every gallon of gasoline purchased. Once collected, the State distributes a portion of the tax to counties and municipalities on a per-capita basis. Similar to the TBD fee, the MVFT is restricted for transportation-related purposes.

Capital Funding Source: Utility & Transportation Taxes						
Cashflow Forecast	**2023**	**2024**	**2025**	**2026**	**2027**	**2028**
Beginning Cash Balance	**$ 1,800,000**	**$ 104,500**	**$ -**	**$ 564,000**	**$ -**	**$ 202,000**
Sources						
Utility Tax (3%, Allocated to Capital)	*$ 455,000*	*$ 469,000*	*$ 483,000*	*$ 497,000*	*$ 512,000*	*$ 528,000*
Transportation (TBD) Sales Tax (0.2%)	*$ 570,000*	*$ 600,000*	*$ 620,000*	*$ 640,000*	*$ 660,000*	*$ 680,000*
Motor Vehicle Fuel Tax ("Gas Tax")	*$ 268,000*	*$ 275,000*	*$ 282,000*	*$ 289,000*	*$ 297,000*	*$ 305,000*
Multimodal Transportation Tax	*$ 18,000*	*$ 18,000*	*$ 18,000*	*$ 18,000*	*$ 18,000*	*$ 18,000*
Total Sources	**$ 1,311,000**	**$ 1,362,000**	**$ 1,403,000**	**$ 1,444,000**	**$ 1,487,000**	**$ 1,531,000**
Uses						
Transportation						
Street Resurfacing Program	*$ 635,500*	*$ 445,500*	*$ 568,000*	*$ 583,000*	*$ 598,000*	*$ 613,000*
Sidewalk Replacement Program	*$ 211,000*	*$ 220,000*	*$ 226,000*	*$ 231,000*	*$ 237,000*	*$ 242,000*
ADA Program Program	*$ 42,000*	*$ 44,000*	*$ 45,000*	*$ 46,000*	*$ 47,000*	*$ 48,000*
Snoqualmie Parkway	*$ 1,400,000*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*
Kimball Creek Bridges	*$ 718,000*	*$ 600,000*	*$ -*	*$ -*	*$ -*	*$ -*
Town Center Phase III	*$ -*	*$ -*	*$ -*	*$ 1,148,000*	*$ 403,000*	*$ -*
Meadowbrook Bridge Restoration	*$ -*	*$ 157,000*	*$ -*	*$ -*	*$ -*	*$ -*
Total Uses	**$ 3,006,500**	**$ 1,466,500**	**$ 839,000**	**$ 2,008,000**	**$ 1,285,000**	**$ 903,000**
Sources Over (Under) Uses	**$ (1,695,500)**	**$ (104,500)**	**$ 564,000**	**$ (564,000)**	**$ 202,000**	**$ 628,000**
Ending Cash Balance	**$ 104,500**	**$ -**	**$ 564,000**	**$ -**	**$ 202,000**	**$ 830,000**

Utility Fees ("Rates") – Cashflow Forecast

Funding for the 2023-2028 Utilities CIP generally comes from the fees assessed on current and new utility customers. The City conducts rate studies periodically to determine and set utility fees with the last study completed in May 2021, effective until 2026. Over the 6-year plan, and except for 2022, utility customers of Snoqualmie will see a 2% increase annually in sewer rates, a 5.1% increase in stormwater rates, and a 3.7% increase annually in water rates. These rate increases project to an approximately 3.07% annual increase in the average residential monthly bill. Additional utility rate revenue growth factors include inflation, an increase in population, an increase in the number of businesses, and likely consumption behaviors.

Capital Funding Source: Utility Fees ("Rates")						
Cashflow Forecast	**2023**	**2024**	**2025**	**2026**	**2027**	**2028**
Beginning Cash Balance	**$ 12,800,000**	**$ 14,863,500**	**$ 13,013,404**	**$ 11,144,404**	**$ 6,951,404**	**$ 8,783,404**
Sources						
Utility Fees ("Rates")	*$ 6,615,000*	*$ 7,200,000*	*$ 7,570,000*	*$ 8,075,000*	*$ 7,980,000*	*$ 8,570,000*
Total Sources	**$ 6,615,000**	**$ 7,200,000**	**$ 7,570,000**	**$ 8,075,000**	**$ 7,980,000**	**$ 8,570,000**
Uses						
Combined Utilities						
Utility Main & Drainage System Replacement	*$ 987,000*	*$ 2,134,000*	*$ 2,204,000*	*$ 2,279,000*	*$ 2,472,000*	*$ 2,687,000*
Water						
Pressure Zone Conversions	*$ -*	*$ 27,000*	*$ 204,000*	*$ -*	*$ -*	*$ -*
Pressure Reducing Valve Stations	*$ 84,000*	*$ 237,000*	*$ -*	*$ -*	*$ -*	*$ -*
1040 Zone Booster Pump Station	*$ 38,000*	*$ 394,000*	*$ -*	*$ -*	*$ -*	*$ -*
705 Zone Booster Pump Station	*$ -*	*$ -*	*$ 54,000*	*$ 521,000*	*$ -*	*$ -*
South Wellfield	*$ -*	*$ -*	*$ 258,000*	*$ 2,600,000*	*$ -*	*$ -*
1040 Zone Reservoir Addition	*$ 38,000*	*$ 394,000*	*$ -*	*$ -*	*$ -*	*$ 5,000,000*
Canyon Springs	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ 1,253,000*
Sewer						
Railroad Place Lift Station	*$ 106,000*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*
Eagle Lake Water Reclamation Basin	*$ 106,000*	*$ 215,000*	*$ 1,828,000*	*$ 1,183,000*	*$ -*	*$ -*
Water Reclamation Facility Phase 3	*$ -*	*$ 1,102,596*	*$ -*	*$ -*	*$ -*	*$ -*
Stormwater						
Urban Forestry Improvement	*$ 211,000*	*$ 237,000*	*$ 258,000*	*$ 280,000*	*$ 301,000*	*$ 323,000*
Stormwater Pond Improvement	*$ 53,000*	*$ 56,000*	*$ 58,000*	*$ 60,000*	*$ 62,000*	*$ 65,000*
SR 202 Drainage	*$ -*	*$ -*	*$ 892,000*	*$ 1,726,000*	*$ -*	*$ -*
Leitz Street	*$ -*	*$ -*	*$ -*	*$ 132,000*	*$ -*	*$ -*
Ridge Street	*$ -*	*$ 166,000*	*$ 170,000*	*$ -*	*$ -*	*$ -*
Kimball Creek Riparian Restoration	*$ 79,000*	*$ 161,000*	*$ 161,000*	*$ 1,075,000*	*$ 900,000*	*$ -*
Sandy Cove Riverbank Restoration	*$ 290,500*	*$ 1,518,500*	*$ 941,000*	*$ -*	*$ -*	*$ -*
Information Technology						
ERP Replacement	*$ 150,000*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*
Debt Service						
Debt Service	*$ 2,409,000*	*$ 2,408,000*	*$ 2,411,000*	*$ 2,412,000*	*$ 2,413,000*	*$ 2,010,000*
Total Uses	**$ 4,551,500**	**$ 9,050,096**	**$ 9,439,000**	**$ 12,268,000**	**$ 6,148,000**	**$ 11,338,000**
Sources Over (Under) Uses	**$ 2,063,500**	**$ (1,850,096)**	**$ (1,869,000)**	**$ (4,193,000)**	**$ 1,832,000**	**$ (2,768,000)**
Ending Cash Balance	**$ 14,863,500**	**$ 13,013,404**	**$ 11,144,404**	**$ 6,951,404**	**$ 8,783,404**	**$ 6,015,404**

General Facilities Charges ("GFCs") – Cashflow Forecast

Funding for the 2023-2028 Utilities CIP also comes from General Facilities Charges (GFC). A GFC is a one-time charge on new development or the expansion of a connection as a condition of service. The goal is to prorate a share of the cost of providing sewer, stormwater, and water system capacity. The May 2021 adopted utility rate and fee increases included updated GFCs for each of three utilities. Staff anticipates separating GFC revenues from other rate revenue to use on projects that support system upgrades or changes in capacity.

Capital Funding Source: General Facilities Charges (GFCs)						
Cashflow Forecast	**2023**	**2024**	**2025**	**2026**	**2027**	**2028**
Beginning Cash Balance	**$ 5,500,000**	**$ 6,105,911**	**$ 2,486,182**	**$ 1,286,436**	**$ 1,131,300**	**$ 945,500**
Sources						
General Facilities Charges (GFCs)	*$ 3,230,000*	*$ 3,410,000*	*$ 1,670,000*	*$ 1,740,000*	*$ 1,810,000*	*$ 1,890,000*
Total Sources	**$ 3,230,000**	**$ 3,410,000**	**$ 1,670,000**	**$ 1,740,000**	**$ 1,810,000**	**$ 1,890,000**
Uses						
Water						
SR 202 Bridge Utility Main	*$ -*	*$ -*	*$ 75,600*	*$ 570,600*	*$ 1,135,800*	*$ 1,741,500*
599 Zone Reservoir Addition	*$ -*	*$ -*	*$ 24,000*	*$ 80,500*	*$ 860,000*	*$ 1,094,000*
Source of Supply	*$ 558,657*	*$ 105,054*	*$ 105,054*	*$ 1,050,536*	*$ -*	*$ -*
Snoqualmie Mill Water Main Loop	*$ 47,400*	*$ 122,700*	*$ 1,677,300*	*$ 193,500*	*$ -*	*$ -*
Sewer						
Water Reclamation Facility Phase 3	*$ 2,018,032*	*$ 6,801,976*	*$ 987,792*	*$ -*	*$ -*	*$ -*
Total Uses	**$ 2,624,089**	**$ 7,029,730**	**$ 2,869,746**	**$ 1,895,136**	**$ 1,995,800**	**$ 2,835,500**
Sources Over (Under) Uses	**$ 605,911**	**$ (3,619,730)**	**$ (1,199,746)**	**$ (155,136)**	**$ (185,800)**	**$ (945,500)**
Ending Cash Balance	**$ 6,105,911**	**$ 2,486,182**	**$ 1,286,436**	**$ 1,131,300**	**$ 945,500**	**$ 0**

Contributions in Aid of Construction ("CIACs") – Cashflow Forecast

Contributions in Aid of Construction (CIAC) are direct contributions from a developer in support of a specific capital project. Differing from GFCs, a CIAC is restricted for use on a particular project and cannot be applied elsewhere or across the City of Snoqualmie.

Capital Funding Source: Contributions in Aid of Construction (CIACs)						
Cashflow Forecast	**2023**	**2024**	**2025**	**2026**	**2027**	**2028**
Beginning Cash Balance	**$ 1,100,000**	**$ 313,032**	**$ 0**	**$ 0**	**$ (0)**	**$ (0)**
Sources						
Contributions in Aid of Construction (CIACs)	*$ 237,943*	*$ 2,644,643*	*$ 4,355,254*	*$ 834,864*	*$ 986,200*	*$ 1,287,500*
Total Sources	**$ 237,943**	**$ 2,644,643**	**$ 4,355,254**	**$ 834,864**	**$ 986,200**	**$ 1,287,500**
Uses						
Water						
SR 202 Bridge Utility Main	*$ -*	*$ -*	*$ 8,400*	*$ 63,400*	*$ 126,200*	*$ 193,500*
599 Zone Reservoir Addition	*$ -*	*$ -*	*$ 24,000*	*$ 80,500*	*$ 860,000*	*$ 1,094,000*
Source of Supply	*$ 127,343*	*$ 23,946*	*$ 23,946*	*$ 239,464*	*$ -*	*$ -*
Snoqualmie Mill Water Main Loop	*$ 110,600*	*$ 286,300*	*$ 3,913,700*	*$ 451,500*	*$ -*	*$ -*
Sewer						
Water Reclamation Facility Phase 3	*$ 786,968*	*$ 2,647,428*	*$ 385,208*	*$ -*	*$ -*	*$ -*
Total Uses	**$ 1,024,911**	**$ 2,957,674**	**$ 4,355,254**	**$ 834,864**	**$ 986,200**	**$ 1,287,500**
Sources Over (Under) Uses	**$ (786,968)**	**$ (313,031)**	**$ (0)**	**$ (0)**	**$ -**	**$ -**
Ending Cash Balance	**$ 313,032**	**$ 0**	**$ 0**	**$ (0)**	**$ (0)**	**$ (0)**

Capital Funding Sustainability

To sustain its financial health, the City of Snoqualmie should generally fund the CIP through a mix of consistent revenue streams and inconsistent streams not suitable for operating budget consideration. Of the funding sources deemed appropriate for capital planning, some are more volatile than others. The funding sources included in the 2023-28 CIP have been categorized by stability and appropriately matched with the regularity of each proposed use.

Following this methodology, all sources of revenue have been identified as internally committed by policy or council action, externally restricted by state law, federal law, or granting agencies, or identified as "other" and allocated accordingly. Once categorized by restrictions or commitments, the stable funding

sources are utilized to fund the most consistent uses (capital programs or debt service), while the more volatile fundings sources are used to fund the least consistent uses.

The following sources used to fund the 2023-28 CIP are identified below in order from least to most volatile over the past six-year period. Sources at the top of the list have been deployed to fund capital programs and debt service first before funding capital projects, unless otherwise restricted or committed.

Non-Utilities Rank and Source Type

1. Utility and Transportation Taxes
2. Real Estate Excise Tax
3. Sales Tax
4. Grants, Cash Balances, etc.

Utilities Rank and Source Type

1. Utility Fees ("Rates")
2. General Facilities Charges
3. Contributions in Aid of Construction
4. Grants, Cash Balances, etc.

Capital program and debt service sustainability is defined as the proportion of "recurring" sources of revenue to capital program and debt service uses. If the CIP incorporates more "recurring" sources of revenue than recurring uses, then the CIP is deemed sustainable. If the opposite is true, then the CIP is deemed unsustainable.

The following tables estimate capital funding sustainability for both the non-utility and utility portions of the 2023-28 CIP.

Non-Utilities Capital Program & Debt Service Sustainability

	2023	2024	2025	2026	2027	2028	Total
Estimated Recurring Sources							
Restricted Transportation Taxes	$0.9M	$0.9M	$0.9M	$0.9M	$1.0M	$1.0M	$5.6M
Restricted Capital Taxes - Government Type	$1.5M	$1.5M	$1.6M	$1.7M	$1.8M	$1.9M	$9.9M
Committed Capital Taxes - Government Type[1]	$0.5M	$0.5M	$0.5M	$0.5M	$0.5M	$0.5M	$2.9M
Total Recurring Sources	**$2.8M**	**$2.9M**	**$3.0M**	**$3.1M**	**$3.3M**	**$3.4M**	**$18.4M**
Estimated Recurring Uses							
Capital Programs	$2.2M	$1.3M	$1.7M	$1.4M	$1.8M	$1.4M	$9.8M
Debt Service	$0.1M	$0.1M	$0.1M	$0.1M	$0.1M	$0.1M	$0.5M
Total Recurring Uses	**$2.3M**	**$1.4M**	**$1.8M**	**$1.5M**	**$1.9M**	**$1.5M**	**$10.3M**
Recurring Sources Over (Under) Recurring Uses (Rounded)	**$0.5M**	**$1.5M**	**$1.2M**	**$1.7M**	**$1.4M**	**$1.9M**	**$8.1M**
Sustainability Ratio	**1.20**	**2.10**	**1.69**	**2.13**	**1.74**	**2.21**	**1.79**

[1]Excludes Non-Recurring Sales Tax

Utilities Capital Program & Debt Service Sustainability

	2023	2024	2025	2026	2027	2028	Total
Estimated Recurring Sources							
Utility Fees ("Rates")	$6.6M	$7.2M	$7.6M	$8.1M	$8.0M	$8.6M	$46.0M
Total Recurring Sources	**$6.6M**	**$7.2M**	**$7.6M**	**$8.1M**	**$8.0M**	**$8.6M**	**$46.0M**
Estimated Recurring Uses							
Capital Programs	$1.3M	$2.4M	$2.5M	$2.6M	$2.8M	$3.1M	$14.7M
Debt Service	$2.4M	$2.4M	$2.4M	$2.4M	$2.4M	$2.0M	$14.1M
Total Recurring Uses	**$3.7M**	**$4.8M**	**$4.9M**	**$5.0M**	**$5.2M**	**$5.1M**	**$28.8M**
Recurring Sources Over (Under) Recurring Uses (Rounded)	**$3.0M**	**$2.4M**	**$2.6M**	**$3.0M**	**$2.7M**	**$3.5M**	**$17.2M**
Sustainability Ratio	**1.81**	**1.49**	**1.54**	**1.61**	**1.52**	**1.69**	**1.60**

The sustainability ratio was estimated at 1.79 and 1.60 over the six-year plan for both the non-utility and utility portions of the CIP respectively. This means that for every $1.00 in recurring non-utility uses, the City expects to collect approximately $1.79 from recurring non-utility sources, and that for every $1.00 in recurring utility uses, the City expects to collect approximately $1.60 from recurring utility sources.

DEBT SUMMARY

Debt represents a commitment to repay borrowed funds over an extended period. While not a true revenue source, debt provides the City the capacity to use a future stream of revenues to fund large one-time capital projects in the present. The City currently makes annual debt service payments on one non-utilities capital project related bond.

As prescribed by the Revised Code of Washington (RCW) 39.36.020, the City of Snoqualmie's total amount of debt needed for general purposes cannot exceed 2.5% of the total assessed valuation of citywide taxable property. Within the 2.5% limit, the City may incur debt, without a vote of the electors, up to 1.5% of total assessed valuation. Any amount beyond 1.5%, up to 2.5%, is subject to a 60% majority vote of registered voters. In accordance with the statute, only the City's general obligation bonds are subject to the debt limit.

Calculation of the General Obligation Debt Limit:

City of Snoqualmie Assessed Value (2022)	$4043.4M
Non-Voted Debt Limit (1.5% of Assessed Value	$60.7M
Overall Debt Limit (2.5% of Assessed Value)	$101.1M
Outstanding Non-Voted Debt	$2.5M
Outstanding Voted Debt	$0.0M
Total Outstanding Debt	$2.5M
Legal Non-Voted Debt Margin	$58.1M
Legal Voted Debt Margin	$98.6M

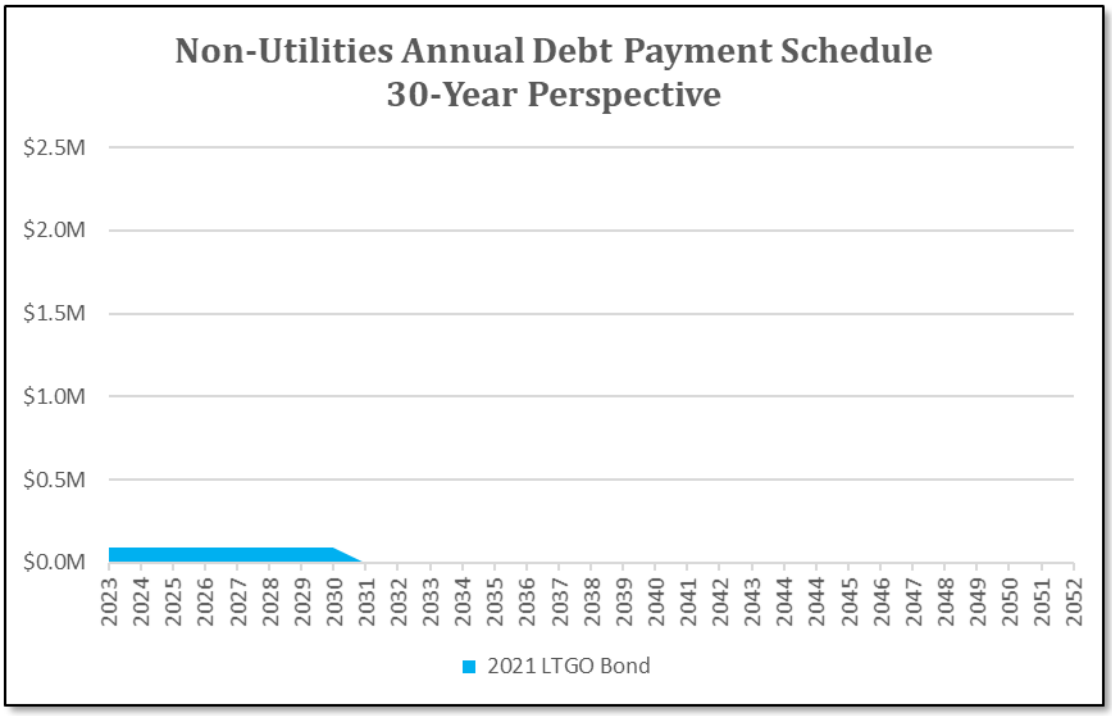
The City of Snoqualmie primarily has two choices in funding capital programs and projects. The City may choose to fund capital investments with cash after generating the necessary savings over some time ("pay-as-you-go"), or the City may fund capital investments with borrowed cash or debt ("pay-as-you-use"). The City of Snoqualmie primarily borrows when the length of time to save exceeds the need to construct a capital asset. Furthermore, the City borrows to ensure that the cost of constructing the capital asset is shared with future residents and businesses. Instead of current residents and businesses assuming the full burden, cost is spread over the lifetime of the capital asset so that future residents and businesses contribute equally.

The non-utilities portion of the 2023-28 CIP includes $0.5 million in debt obligations over the six-year period. Of the $71.6 million in non-utility CIP uses, debt service constitutes nearly 1.0% of total estimated spending.

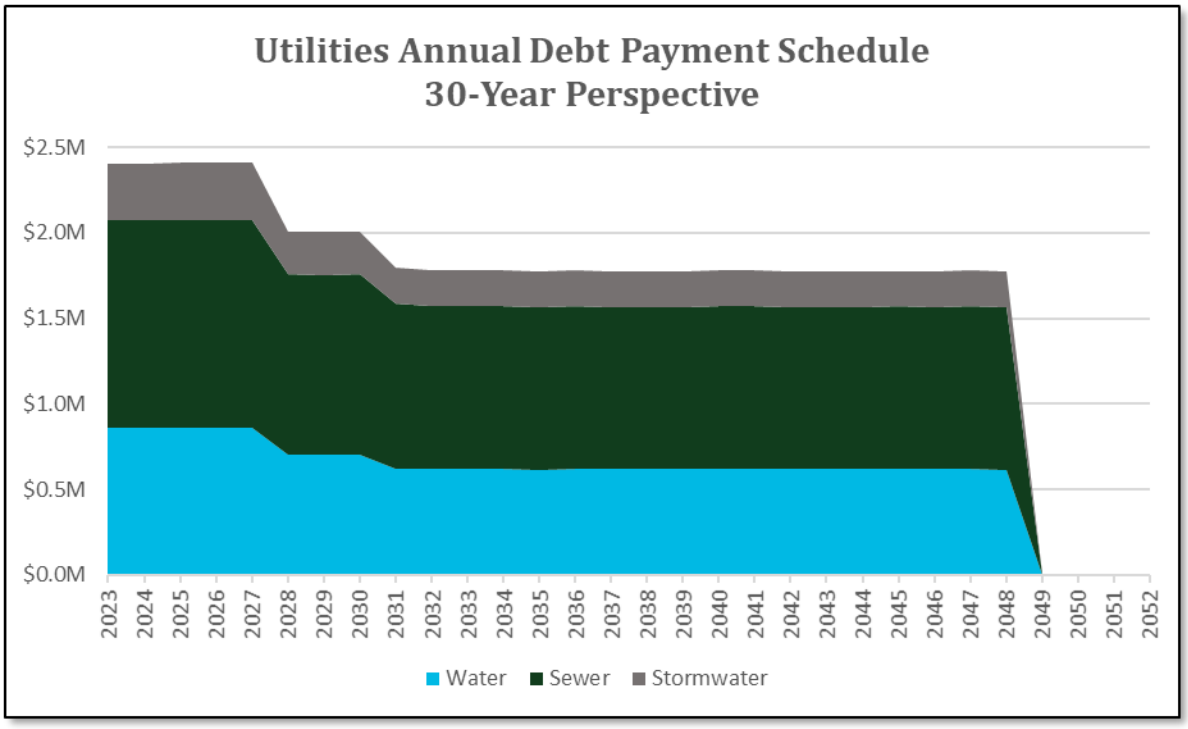
2023-2028 Non-Utilities Annual Debt Service Requirements:

	2023	2024	2025	2026	2027	2028
2021 LTGO Bond	$0.1M	$0.1M	$0.1M	$0.1M	$0.1M	$0.1M
Total:	**$0.1M**	**$0.1M**	**$0.1M**	**$0.1M**	**$0.1M**	**$0.1M**

The 2021 LTGO bond will mature in 2030. If the City of Snoqualmie fully enacts the CIP without changes, then the City will continue to make annual debt service payments of approximately $87 thousand until 2030, after which the City would no longer have an annual debt service payment. The following chart schedules total debt service payments over a thirty-year period:



The 2023-28 utility portion of the CIP includes approximately $14.1 million in debt service payments over the six-year period for the three utilities combined. Existing debt service, meaning payment of debt obligations issued before 2023, constitutes 100% of the $14.1 million in debt service. Over the six-year planning period, debt service payments will remain relatively stable, from $2.4 million in 2023 to $2.0 million in 2028. This 16.6% decrease is a direct result of the CIP's plan to pay off the 2017 Refunding Revenue Bond in full, without issuing another bond for the duration of the 2023-28 period. The following chart schedules total debt service payments over a thirty-year period:



CAPITAL IMPROVEMENT PLAN – PROJECT SUMMARY BY YEAR

While the City of Snoqualmie has planned many capital projects in the 2023-28 CIP, plans may change as time progresses. Therefore, the information provided in this summary by year is prospective and is not intended to commit present or future Council to action. The design, construction, construction management, or other related work of a planned capital project is not assured until Council votes in separate pieces of legislation to (1) appropriate funds in the budget towards the project and (2) approve a resolution or award a contract to start the planned work.

Proposed for 2023

In 2023, the City of Snoqualmie proposes to commence and continue several capital projects and complete a significant project to rehabilitate the Snoqualmie Parkway. With proper maintenance, the proposed repaving of the Snoqualmie Parkway is expected to have a 15-20 year life. Notable transportation projects include the Kimball Creek Bridges and Meadowbrook Bridge Restoration projects. In addition, the City intends to begin work on the Riverwalk Project northwest of Sandy Cove Park, which is nearly through the design process, and complete the entirety of a new community sprayground. Other significant projects include the continuation of the Water Reclamation Facility design and to proactively maintain and replace infrastructure important to the community.

2023 Capital Project Summary

	Total
Snoqualmie Parkway Rehabilitation Project	$ 6,400,000
Riverfront Land Acquisitions & Demolitions	$ 570,000
Riverwalk Project - Northwest of Sandy Cove Park	$ 2,111,000
Sandy Cove Park Improvement Project	$ 319,000
All-Inclusive Playground Project	$ 876,000
Kimball Creek Bridges Restoration Project	$ 718,000
Town Center Improvement Project - Phase III	$ 496,000
Meadowbrook Bridge Restoration Project	$ 864,000
Meadowbrook Trail Project	$ 240,000
Community Park Sprayground Project	$ 1,500,000
Pressure Reducing Valve (PRV) Stations Project	$ 84,000
1040 Zone Booster Pump Station Improvement Project	$ 38,000
1040 Zone Reservoir Addition Project	$ 38,000
Railroad Place Lift Station Improvement Project	$ 106,000
Eagle Lake Water Reclamation Basin Improvement Project	$ 106,000
Kimball Creek Riparian Restoration Project	$ 79,000
Sandy Cove Park Riverbank Restoration & Outfall Project	$ 581,000
Source of Supply Improvement Project	$ 686,000
Snoqualmie Mill Water Main Loop Project	$ 158,000
Water Reclamation Facility Improvements - Phase 3	$ 2,805,000
Enterprise Resource Planning System Replacement Project	$ 150,000
Total:	**$ 18,925,000**

Proposed for 2024

In 2024, the City plans to continue the heavy construction schedule as it splits its attention between utilities, recreation facility development, and the Snoqualmie River. The largest project is the Community Center Expansion, which will more than double the size of the current building. The Water Reclamation Facility Improvements will continue, with the bulk of construction occurring during this period. The Snoqualmie River is a center of activity, as bridge replacement, riverwalk construction, and riverbank restoration also constitute a large portion of the 2024 CIP.

2024 Capital Project Summary

	Total
Kimball Creek Bridges Restoration Project	$ 600,000
Riverfront Land Acquisitions & Demolitions	$ 900,000
Riverwalk Project - Northwest of Sandy Cove Park	$ 597,000
Sandy Cove Park Improvement Project	$ 1,422,000
Meadowbrook Bridge Restoration Project	$ 880,000
Community Center Expansion Project	$ 15,198,350
Pressure Zone Conversions Project	$ 27,000
Pressure Reducing Valve (PRV) Stations Project	$ 237,000
1040 Zone Booster Pump Station Improvement Project	$ 394,000
1040 Zone Reservoir Addition Project	$ 394,000
Eagle Lake Water Reclamation Basin Improvement Project	$ 215,000
Ridge Street Drainage Improvement Project	$ 166,000
Kimball Creek Riparian Restoration Project	$ 161,000
Sandy Cove Park Riverbank Restoration & Outfall Project	$ 3,037,000
Source of Supply Improvement Project	$ 129,000
Snoqualmie Mill Water Main Loop Project	$ 409,000
Water Reclamation Facility Improvements - Phase 3	$ 10,552,000
Total:	**$ 35,318,350**

Proposed for 2025

In 2025, construction will begin on the Snoqualmie Mill Water Main Loop project, implementing the designs to be created during 2024 to install water mains and support development. Ongoing Riverwalk and riverbank restoration will continue. Construction of the Town Center Improvement Phase 3 project will begin, reconstructing both pedestrian and street infrastructure between downtown Snoqualmie and Snoqualmie Falls.

2025 Capital Project Summary

	Total Expenditures
Riverfront Land Acquisitions & Demolitions	$ 150,000
Town Center Improvement Project - Phase III	$ 2,688,000
Riverwalk Project - Arboretum Trail	$ 200,000
Community Center Expansion Project	$ 13,139,650
Pressure Zone Conversions Project	$ 204,000
705 Zone Booster Pump Station Improvement Project	$ 54,000
South Wellfield Improvement Project	$ 258,000
Eagle Lake Water Reclamation Basin Improvement Project	$ 1,828,000
SR 202 Drainage Improvement Project	$ 892,000
Ridge Street Drainage Improvement Project	$ 170,000
Kimball Creek Riparian Restoration Project	$ 161,000
Sandy Cove Park Riverbank Restoration & Outfall Project	$ 1,882,000
SR 202 Bridge Utility Main Replacement Project	$ 84,000
599 Zone Reservoir Addition Project	$ 48,000
Source of Supply Improvement Project	$ 129,000
Snoqualmie Mill Water Main Loop Project	$ 5,591,000
Water Reclamation Facility Improvements - Phase 3	$ 1,373,000
Total:	**$ 28,851,650**

Proposed for 2026

In 2026, many projects started in the previous year will continue such as the Town Center Improvement Phase 3 project. Construction will begin for the South Wellfield Improvement Project, boosting water quality. While the City's construction schedule of major projects will slow down, the City aims to continue its proactive maintenance and replacement of infrastructure throughout the year.

2026 Capital Project Summary

	Total Expenditures
Town Center Improvement Project - Phase III	$ 3,225,000
Riverwalk Project - Arboretum Trail	$ 1,107,000
Riverwalk Project - Boardwalk	$ 806,000
705 Zone Booster Pump Station Improvement Project	$ 521,000
South Wellfield Improvement Project	$ 2,600,000
Eagle Lake Water Reclamation Basin Improvement Project	$ 1,183,000
SR 202 Drainage Improvement Project	$ 1,726,000
Leitz Street Drainage Improvement Project	$ 132,000
Kimball Creek Riparian Restoration Project	$ 1,075,000
SR 202 Bridge Utility Main Replacement Project	$ 634,000
599 Zone Reservoir Addition Project	$ 161,000
Source of Supply Improvement Project	$ 1,290,000
Snoqualmie Mill Water Main Loop Project	$ 645,000
Total:	**$ 15,105,000**

Proposed for 2027

In 2027, the City of Snoqualmie will continue work on the Riverwalk project, with the majority of boardwalk construction occurring during this period. Following design work in 2025 and 2026, construction will begin on two projects: the SR 202 Bridge Utility Main Replacement and the 599 Zone Reservoir Addition Project.

2027 Capital Project Summary

	Total
Town Center Improvement Project - Phase III	$ 806,000
Riverwalk Project - Boardwalk	$ 2,957,000
Kimball Creek Riparian Restoration Project	$ 900,000
SR 202 Bridge Utility Main Replacement Project	$ 1,262,000
599 Zone Reservoir Addition Project	$ 1,720,000
Total:	**$ 7,645,000**

Proposed for 2028

In 2028, the City of Snoqualmie proposes to complete the 1040 Zone Reservoir Addition, which will support water storage capacity for the 20-year planning period. Construction for the 599 Zone Reservoir Addition, SR 202 Bridge Main Replacement, and the Riverwalk Boardwalk, projects started in prior periods, are scheduled to end in 2028. The only project with a start date in 2028, the Canyon Springs Improvement Project, will address maintenance and stabilization access for the spring collector boxes, which were last serviced in the early 1980s.

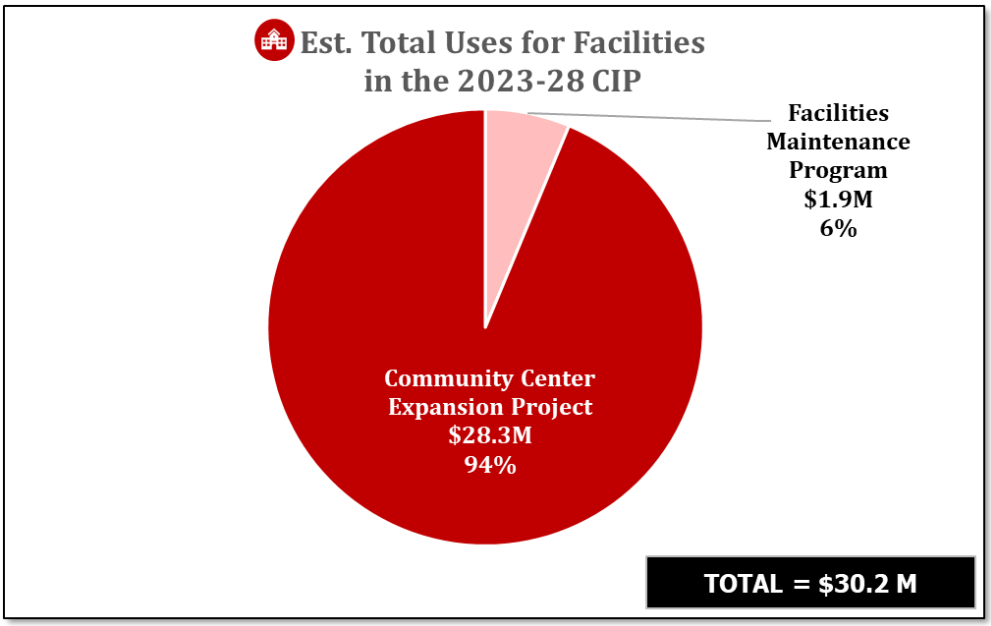
2028 Capital Project Summary

	Total
Riverwalk Project - Boardwalk	$ 1,075,000
1040 Zone Reservoir Addition Project	$ 5,000,000
Canyon Springs Improvement Project	$ 1,253,000
SR 202 Bridge Utility Main Replacement Project	$ 1,935,000
599 Zone Reservoir Addition Project	$ 2,188,000
Total:	**$ 11,451,000**

CAPITAL IMPROVEMENT PLAN – SUMMARY BY CATEGORY

Facilities Improvements - Summary

Capital projects and programs classified under the facilities section of the CIP include additions and improvements to large City buildings and structures utilized in the performance of City business, such as City Hall, the Police Department, the Fire Department, the Parks and Public Works building, and the Community Center.

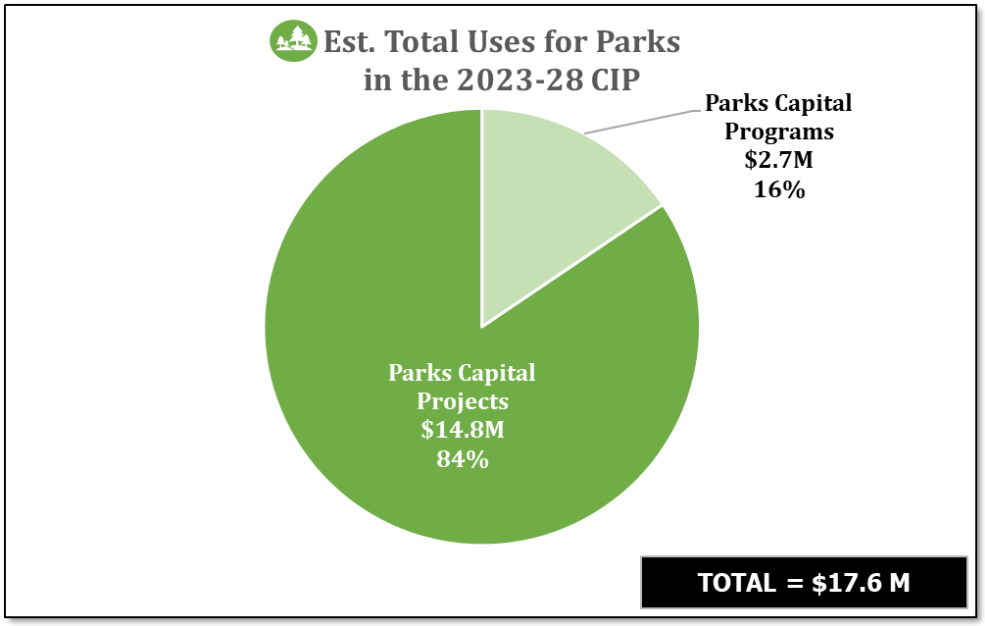


The 2023-28 CIP includes one facilities capital program and one project to be completed by the end of the six-year period.

Capital Project or Program Name	Total Estimated Expenditures	Proposed Year of Construction
Facilities Maintenance Program	$1.9 M	Ongoing
Community Center Expansion Project	$28.3 M	2024/2025

Park Improvements - Summary

Capital projects and programs classified under the parks section of the CIP include additions and improvements to the City park, trail, and open space system.

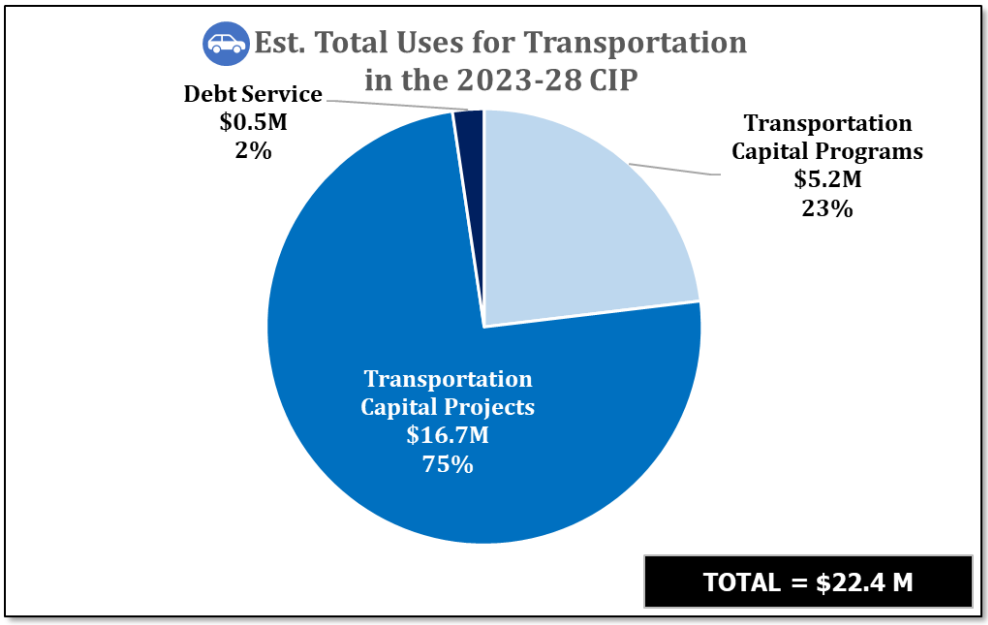


The 2023-28 CIP includes twelve parks capital projects or programs.

Capital Project or Program Name	Total Estimated Expenditures	Proposed Year of Construction
Playgrounds Replacement Program	$1.7 M	Multiple Years
Trails Replacement Program	$0.3 M	Multiple Years
Sport Courts Replacement Program	$0.1 M	Multiple Years
Parks Parking Lot Resurfacing Program	$0.3 M	Multiple Years
Parks Facilities Maintenance Program	$0.2 M	Multiple Years
Community Park Sprayground Project	$1.5 M	2023
Riverfront Land Acquisitions & Demolitions	$1.6 M	Multiple Years
Riverwalk Project, NW of Sandy Cove Park	$2.7 M	2023/2024
Sandy Cove Park Improvements Project	$1.7 M	2024
All-Inclusive Playground Project	$0.9 M	2023
Riverwalk Project – Arboretum Trail	$1.3 M	2026
Riverwalk Project – Boardwalk	$4.8 M	2027/2028
Meadowbrook Trail Project	$0.2 M	2023

Transportation Improvements - Summary

Capital projects and programs classified under the transportation section of the CIP include additions and improvements to the City transportation network, including roads, bridges, pedestrian and bicycle facilities.

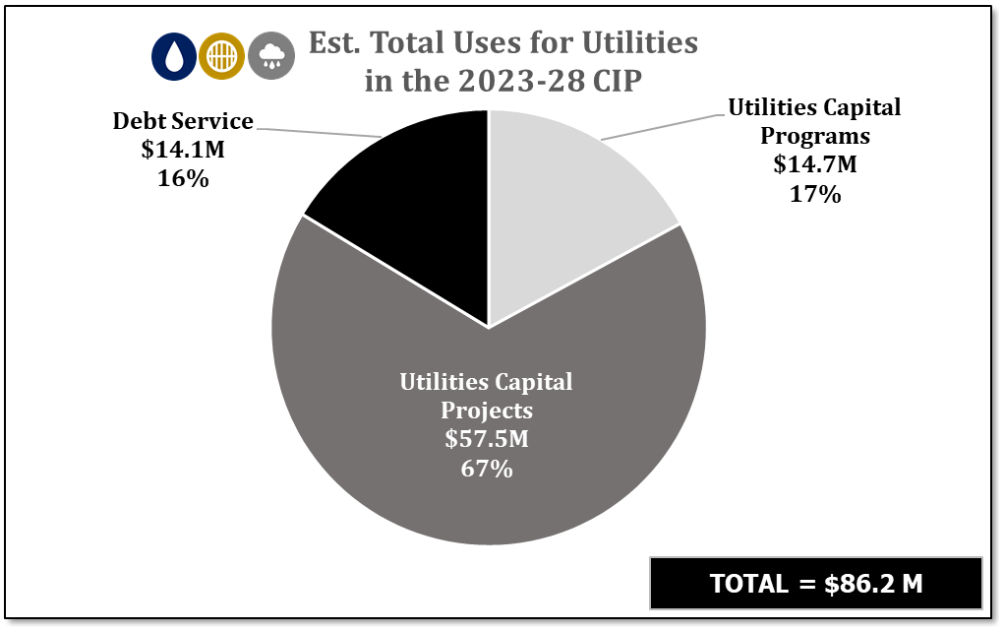


The 2023-28 CIP includes seven transportation capital projects or programs.

Capital Project or Program Name	Total Estimated Expenditures	Proposed Year of Construction
Street Resurfacing Program	$3.5 M	Multiple Years
Sidewalk Replacement Program	$1.4 M	Multiple Years
Americans with Disabilities Act (ADA) Program	$0.3 M	Multiple Years
Snoqualmie Parkway Rehabilitation Project	$6.4 M	2023
Kimball Creek Bridges Restoration Project	$1.3 M	2023/2024
Town Center Improvement Project – Phase III	$7.2 M	2025/2026
Meadowbrook Bridge Restoration Project	$1.7 M	2023/2024

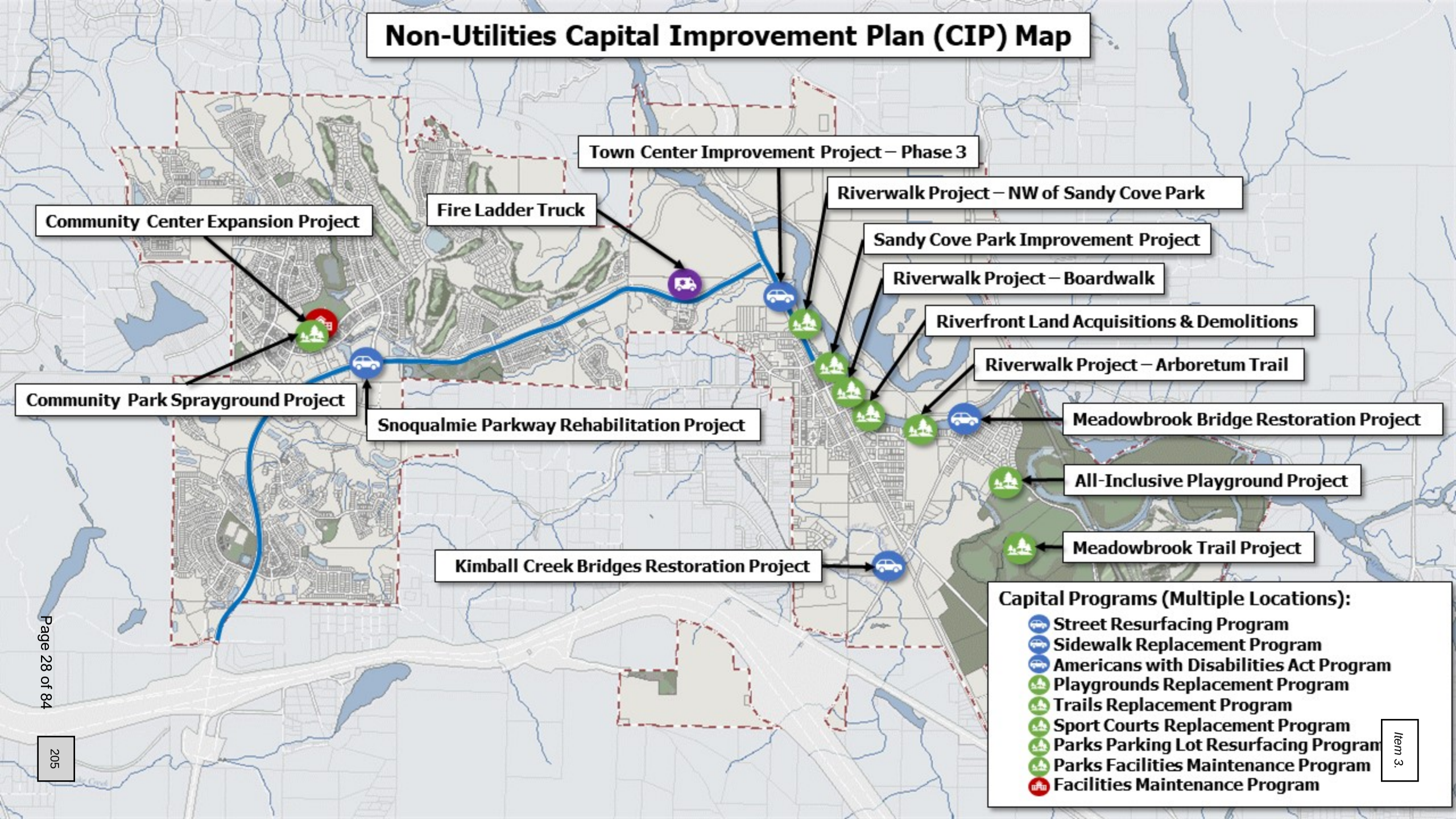
Utility Improvements - Summary

Capital projects and programs classified under the utilities section of the CIP include additions and improvements to the City water, sewer, and stormwater systems. The utilities portion of the 2023-28 CIP covers 23 capital programs and projects. Of the $86.2 million in capital expenditures, the city will spend nearly $14.1 million in repayment of previous principal amounts borrowed with interest, nearly $7.3 million on the completion of existing projects, and approximately $50.1 million on the initiation and completion of new projects. Ongoing programs account for $14.7 million in spending.

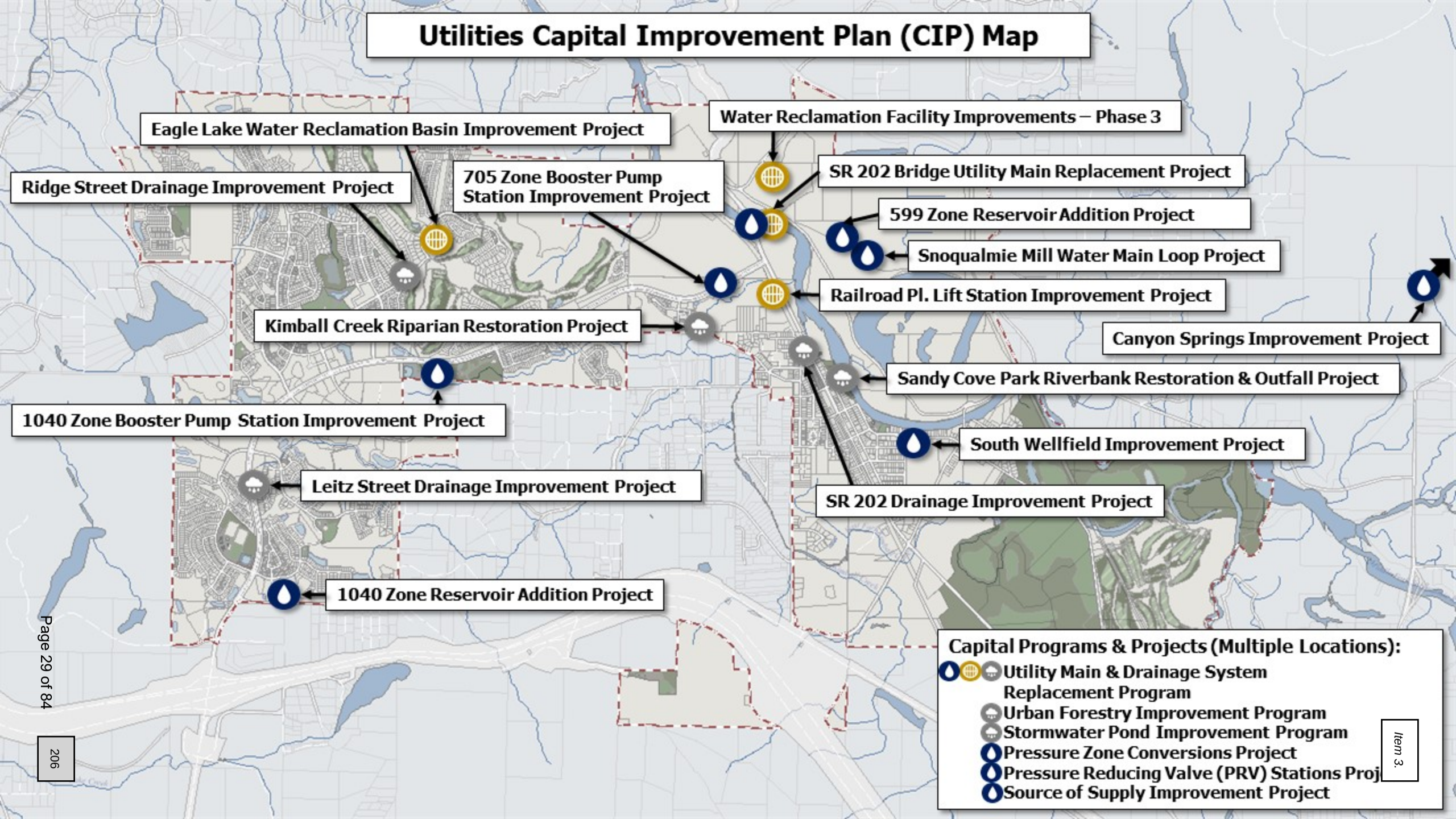


MAPS

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Non-Utilities Capital Improvement Plan (CIP) Map
Town Center Improvement Project – Phase 3
Riverwalk Project – NW of Sandy Cove Park
Fire Ladder Truck
Community Center Expansion Project
Sandy Cove Park Improvement Project
Riverwalk Project – Boardwalk
Riverfront Land Acquisitions & Demolitions
Riverwalk Project – Arboretum Trail
Community Park Sprayground Project
Snoqualmie Parkway Rehabilitation Project
Meadowbrook Bridge Restoration Project
All-Inclusive Playground Project
Meadowbrook Trail Project
Kimball Creek Bridges Restoration Project
Capital Programs (Multiple Locations):
Street Resurfacing Program
Sidewalk Replacement Program
Americans with Disabilities Act Program
Playgrounds Replacement Program
Trails Replacement Program
Sport Courts Replacement Program
Parks Parking Lot Resurfacing Program
Parks Facilities Maintenance Program
Facilities Maintenance Program

Utilities Capital Improvement Plan (CIP) Map



FINANCIAL SCHEDULES

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2023-2028 Capital Improvement Plan
Statement of Uses

ESTIMATED NON-UTILITIES USES

Capital Program or Project	2023	2024	2025	2026	2027	2028	2023-2028 Total
Capital Programs							
Street Resurfacing Program	$ 635,500	$ 529,500	$ 568,000	$ 583,000	$ 598,000	$ 613,000	$ 3,527,000
Sidewalk Replacement Program	$ 211,000	$ 220,000	$ 226,000	$ 231,000	$ 237,000	$ 242,000	$ 1,367,000
Americans with Disabilities Act (ADA) Program	$ 42,000	$ 44,000	$ 45,000	$ 46,000	$ 47,000	$ 48,000	$ 272,000
Playgrounds Replacement Program	$ 528,000	$ -	$ 568,000	$ -	$ 598,000	$ -	$ 1,694,000
Trails Replacement Program	$ -	$ 108,000	$ -	$ 113,000	$ -	$ 118,000	$ 339,000
Sport Courts Replacement Program	$ 21,000	$ 23,000	$ 24,000	$ 25,000	$ 26,000	$ 27,000	$ 146,000
Parks Parking Lot Resurfacing Program	$ -	$ 108,000	$ -	$ 113,000	$ -	$ 118,000	$ 339,000
Parks Facilities Maintenance Program	$ 32,000	$ 34,000	$ 35,000	$ 36,000	$ 37,000	$ 38,000	$ 212,000
Facilities Maintenance Program	$ 740,000	$ 220,000	$ 226,000	$ 231,000	$ 237,000	$ 242,000	$ 1,896,000
Total Capital Programs =	***$ 2,209,500***	***$ 1,286,500***	***$ 1,692,000***	***$ 1,378,000***	***$ 1,780,000***	***$ 1,446,000***	***$ 9,792,000***
Capital Projects							
Kimball Creek Bridges Restoration Project	$ 718,000	$ 600,000	$ -	$ -	$ -	$ -	$ 1,318,000
Community Park Sprayground Project	$ 1,500,000	$ -	$ -	$ -	$ -	$ -	$ 1,500,000
Total Capital Projects =	***$ 2,218,000***	***$ 600,000***	***$ -***	***$ -***	***$ -***	***$ -***	***$ 2,818,000***
Capital Projects with Grant Funding Approved							
Snoqualmie Parkway Rehabilitation Project (CP = $1,400,000)	$ 6,400,000	$ -	$ -	$ -	$ -	$ -	$ 6,400,000
Riverfront Land Acquisitions & Demolitions (CP = $320,000)	$ 570,000	$ 900,000	$ 150,000	$ -	$ -	$ -	$ 1,620,000
Riverwalk Project - Northwest of Sandy Cove Park (CP = $1,228,600)	$ 2,111,000	$ 597,000	$ -	$ -	$ -	$ -	$ 2,708,000
Sandy Cove Park Improvement Project (CP = $1,241,000)	$ 319,000	$ 1,422,000	$ -	$ -	$ -	$ -	$ 1,741,000
All-Inclusive Playground Project (CP = $189,600)	$ 876,000	$ -	$ -	$ -	$ -	$ -	$ 876,000
Total Capital Projects with Grant Funding Approved =	***$ 10,276,000***	***$ 2,919,000***	***$ 150,000***	***$ -***	***$ -***	***$ -***	***$ 13,345,000***
Capital Projects Awaiting Grant Approval or Other Sources							
Town Center Improvement Project - Phase III (CP = $3,448,950)	$ 496,000	$ -	$ 2,688,000	$ 3,225,000	$ 806,000	$ -	$ 7,215,000
Meadowbrook Bridge Restoration Project (CP = $872,000)	$ 864,000	$ 880,000	$ -	$ -	$ -	$ -	$ 1,744,000
Riverwalk Project - Arboretum Trail (CP = $807,000)	$ -	$ -	$ 200,000	$ 1,107,000	$ -	$ -	$ 1,307,000
Riverwalk Project - Boardwalk (CP = $2,419,000)	$ -	$ -	$ -	$ 806,000	$ 2,957,000	$ 1,075,000	$ 4,838,000
Meadowbrook Trail Project (CP = $240,000)	$ 240,000	$ -	$ -	$ -	$ -	$ -	$ 240,000
Community Center Expansion Project (CP = $22,338,000)	$ -	$ 15,198,350	$ 13,139,650	$ -	$ -	$ -	$ 28,338,000
Total Capital Projects Awaiting Grant Approval or Other Sources =	***$ 1,600,000***	***$ 16,078,350***	***$ 16,027,650***	***$ 5,138,000***	***$ 3,763,000***	***$ 1,075,000***	***$ 43,682,000***
Capital Equipment Additions							
Ladder Fire Truck		$ -	$ 1,500,000	$ -	$ -	$ -	$ 1,500,000
Total Capital Equipment Additions =	***$ -***	***$ -***	***$ 1,500,000***	***$ -***	***$ -***	***$ -***	***$ 1,500,000***
Debt Service							
Debt Service	$ 87,000	$ 87,000	$ 87,000	$ 87,000	$ 87,000	$ 87,000	$ 522,000
Total Debt Service =	***$ 87,000***	***$ 87,000***	***$ 87,000***	***$ 87,000***	***$ 87,000***	***$ 87,000***	***$ 522,000***
Total Non-Utilities Uses =	**$ 16,390,500**	**$ 20,970,850**	**$ 19,456,650**	**$ 6,603,000**	**$ 5,630,000**	**$ 2,608,000**	**$ 71,659,000**

ESTIMATED UTILITIES USES

Capital Program or Project	2023	2024	2025	2026	2027	2028	2023-2028 Total
Capital Programs							
Utility Main & Drainage System Replacement Program	$ 987,000	$ 2,134,000	$ 2,204,000	$ 2,279,000	$ 2,472,000	$ 2,687,000	$ 12,763,000
Urban Forestry Improvement Program	$ 211,000	$ 237,000	$ 258,000	$ 280,000	$ 301,000	$ 323,000	$ 1,610,000
Stormwater Pond Improvement Program	$ 53,000	$ 56,000	$ 58,000	$ 60,000	$ 62,000	$ 65,000	$ 354,000
Total Capital Programs =	***$ 1,251,000***	***$ 2,427,000***	***$ 2,520,000***	***$ 2,619,000***	***$ 2,835,000***	***$ 3,075,000***	***$ 14,727,000***
Capital Projects							
Pressure Zone Conversions Project	$ -	$ 27,000	$ 204,000	$ -	$ -	$ -	$ 231,000
Pressure Reducing Valve (PRV) Stations Project	$ 84,000	$ 237,000	$ -	$ -	$ -	$ -	$ 321,000
1040 Zone Booster Pump Station Improvement Project	$ 38,000	$ 394,000	$ -	$ -	$ -	$ -	$ 432,000
705 Zone Booster Pump Station Improvement Project	$ -	$ -	$ 54,000	$ 521,000	$ -	$ -	$ 575,000
South Wellfield Improvement Project	$ -	$ -	$ 258,000	$ 2,600,000	$ -	$ -	$ 2,858,000
1040 Zone Reservoir Addition Project	$ 38,000	$ 394,000	$ -	$ -	$ -	$ 5,000,000	$ 5,432,000
Canyon Springs Improvement Project	$ -	$ -	$ -	$ -	$ -	$ 1,253,000	$ 1,253,000
Railroad Place Lift Station Improvement Project	$ 106,000	$ -	$ -	$ -	$ -	$ -	$ 106,000
Eagle Lake Water Reclamation Basin Improvement Project	$ 106,000	$ 215,000	$ 1,828,000	$ 1,183,000	$ -	$ -	$ 3,332,000
SR 202 Drainage Improvement Project	$ -	$ -	$ 892,000	$ 1,726,000	$ -	$ -	$ 2,618,000
Leitz Street Drainage Improvement Project	$ -	$ -	$ -	$ 132,000	$ -	$ -	$ 132,000
Ridge Street Drainage Improvement Project	$ -	$ 166,000	$ 170,000	$ -	$ -	$ -	$ 336,000
Kimball Creek Riparian Restoration Project	$ 79,000	$ 161,000	$ 161,000	$ 1,075,000	$ 900,000	$ -	$ 2,376,000
Total Capital Projects =	***$ 451,000***	***$ 1,594,000***	***$ 3,567,000***	***$ 7,237,000***	***$ 900,000***	***$ 6,253,000***	***$ 20,002,000***
Capital Projects Awaiting Grant Approval or Other Sources							
Sandy Cove Park Riverbank Restoration & Outfall Project (CP[4] = $2,750,000)	$ 581,000	$ 3,037,000	$ 1,882,000	$ -	$ -	$ -	$ 5,500,000
Total Capital Projects Awaiting Grant Approval or Other Sources =	***$ 581,000***	***$ 3,037,000***	***$ 1,882,000***	***$ -***	***$ -***	***$ -***	***$ 5,500,000***
Capital Projects with Estimated Developer Contributions (CIAC)							
SR 202 Bridge Utility Main Replacement Project (CP = 3,523,500)	$ -	$ -	$ 84,000	$ 634,000	$ 1,262,000	$ 1,935,000	$ 3,915,000
599 Zone Reservoir Addition Project (CP = 2,058,500)	$ -	$ -	$ 48,000	$ 161,000	$ 1,720,000	$ 2,188,000	$ 4,117,000
Source of Supply Improvement Project (CP = $1,819,300)	$ 686,000	$ 129,000	$ 129,000	$ 1,290,000	$ -	$ -	$ 2,234,000
Snoqualmie Mill Water Main Loop Project (CP = $2,040,900)	$ 158,000	$ 409,000	$ 5,591,000	$ 645,000	$ -	$ -	$ 6,803,000
Water Reclamation Facility Improvements - Phase 3 (CP =$10,910,396)	$ 2,805,000	$ 10,552,000	$ 1,373,000	$ -	$ -	$ -	$ 14,730,000
Total Capital Projects with Estimated Contributions (CIAC) =	***$ 3,649,000***	***$ 11,090,000***	***$ 7,225,000***	***$ 2,730,000***	***$ 2,982,000***	***$ 4,123,000***	***$ 31,799,000***
Information Technology (IT) Project Contributions							
Enterprise Resource Planning (ERP) System Replacement Project	$ 150,000	$ -	$ -	$ -	$ -	$ -	$ 150,000
Total IT Project Contributions =	***$ 150,000***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ 150,000***
Debt Service							
Debt Service	$ 2,409,000	$ 2,408,000	$ 2,411,000	$ 2,412,000	$ 2,413,000	$ 2,010,000	$ 14,063,000
Total Debt Service =	***$ 2,409,000***	***$ 2,408,000***	***$ 2,411,000***	***$ 2,412,000***	***$ 2,413,000***	***$ 2,010,000***	***$ 14,063,000***
Total Utilities Uses =	**$ 8,491,000**	**$ 20,556,000**	**$ 17,605,000**	**$ 14,998,000**	**$ 9,130,000**	**$ 15,461,000**	**$ 86,241,000**
TOTAL CIP USES =	**$ 24,881,500**	**$ 41,526,850**	**$ 37,061,650**	**$ 21,601,000**	**$ 14,760,000**	**$ 18,069,000**	**$ 157,900,000**

2023-2028 Capital Improvement Plan
Statement of Non-Utilities CIP Sources, Uses, and Cash Balance[1]

ESTIMATED BEGINNING NON-UTILITIES CIP CASH BALANCE[2]	2023	2024	2025	2026	2027	2028	TOTAL
Total Beginning Non-Utilities CIP Cash Balance =	$ 20,100,000	$ 17,664,450	$ 2,101,000	$ 841,000	$ 437,500	$ 501,000	
ESTIMATED SOURCES							
Taxes							
Transportation ("TBD") Sales Tax (0.2%)	$ 570,000	$ 600,000	$ 620,000	$ 640,000	$ 660,000	$ 680,000	$ 3,770,000
Motor Vehicle Fuel Tax ("Gas Tax")	$ 268,000	$ 275,000	$ 282,000	$ 289,000	$ 297,000	$ 305,000	$ 1,716,000
Multimodal Transportation Tax	$ 18,000	$ 18,000	$ 18,000	$ 18,000	$ 18,000	$ 18,000	$ 108,000
Restricted Transportation Taxes Subtotal =	*$ 856,000*	*$ 893,000*	*$ 920,000*	*$ 947,000*	*$ 975,000*	*$ 1,003,000*	$ 5,594,000
Real Estate Excise Tax	$ 1,450,000	$ 1,525,000	$ 1,600,000	$ 1,680,000	$ 1,765,000	$ 1,855,000	$ 9,875,000
Restricted Capital Taxes - Government Type Subtotal =	*$ 1,450,000*	*$ 1,525,000*	*$ 1,600,000*	*$ 1,680,000*	*$ 1,765,000*	*$ 1,855,000*	$ 9,875,000
Non-Recurring Sales Tax	$ 430,000	$ 430,000	$ 430,000	$ 430,000	$ 430,000	$ 430,000	$ 2,580,000
Utility Tax (3% - Allocated to Capital)	$ 455,000	$ 469,000	$ 483,000	$ 497,000	$ 512,000	$ 528,000	$ 2,944,000
Committed Capital Taxes - Government Type Subtotal =	*$ 885,000*	*$ 899,000*	*$ 913,000*	*$ 927,000*	*$ 942,000*	*$ 958,000*	$ 5,524,000
Total Taxes =	***$ 3,191,000***	***$ 3,317,000***	***$ 3,433,000***	***$ 3,554,000***	***$ 3,682,000***	***$ 3,816,000***	***$ 20,993,000***
Grants & Intergovernmental Revenues							
Grants, Appropriations, or Other Revenue Sources	$ 8,102,550	$ 1,960,400	$ 14,633,650	$ 2,515,500	$ 1,881,500	$ 537,500	$ 29,631,100
King County Parks Levy	$ 130,000	$ 130,000	$ 130,000	$ 130,000	$ 130,000	$ 130,000	$ 780,000
Total Grants & Intergovernmental Revenues =	***$ 8,232,550***	***$ 2,090,400***	***$ 14,763,650***	***$ 2,645,500***	***$ 2,011,500***	***$ 667,500***	***$ 30,411,100***
Other Increases							
Donations	$ 31,400	$ -	$ -	$ -	$ -	$ -	$ 31,400
"Government Type - Operating" Transfer[3]	$ 2,500,000	$ -	$ -	$ -	$ -	$ -	$ 2,500,000
Total Other Increases =	***$ 2,531,400***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ 2,531,400***
TOTAL SOURCES =	***$ 13,954,950***	***$ 5,407,400***	***$ 18,196,650***	***$ 6,199,500***	***$ 5,693,500***	***$ 4,483,500***	***$ 53,935,500***
ESTIMATED USES	**2023**	**2024**	**2025**	**2026**	**2027**	**2028**	**TOTAL**
Capital Programs							
Street Resurfacing Program	$ 635,500	$ 529,500	$ 568,000	$ 583,000	$ 598,000	$ 613,000	$ 3,527,000
Sidewalk Replacement Program	$ 211,000	$ 220,000	$ 226,000	$ 231,000	$ 237,000	$ 242,000	$ 1,367,000
Americans with Disabilities Act (ADA) Program	$ 42,000	$ 44,000	$ 45,000	$ 46,000	$ 47,000	$ 48,000	$ 272,000
Playgrounds Replacement Program	$ 528,000	$ -	$ 568,000	$ -	$ 598,000	$ -	$ 1,694,000
Trails Replacement Program	$ -	$ 108,000	$ -	$ 113,000	$ -	$ 118,000	$ 339,000
Sport Courts Replacement Program	$ 21,000	$ 23,000	$ 24,000	$ 25,000	$ 26,000	$ 27,000	$ 146,000
Parks Parking Lot Resurfacing Program	$ -	$ 108,000	$ -	$ 113,000	$ -	$ 118,000	$ 339,000
Parks Facilities Maintenance Program	$ 32,000	$ 34,000	$ 35,000	$ 36,000	$ 37,000	$ 38,000	$ 212,000
Facilities Maintenance Program	$ 740,000	$ 220,000	$ 226,000	$ 231,000	$ 237,000	$ 242,000	$ 1,896,000
Total Capital Programs =	***$ 2,209,500***	***$ 1,286,500***	***$ 1,692,000***	***$ 1,378,000***	***$ 1,780,000***	***$ 1,446,000***	***$ 9,792,000***
Capital Projects							
Kimball Creek Bridges Restoration Project	$ 718,000	$ 600,000	$ -	$ -	$ -	$ -	$ 1,318,000
Community Park Sprayground Project	$ 1,500,000	$ -	$ -	$ -	$ -	$ -	$ 1,500,000
Total Capital Projects =	***$ 2,218,000***	***$ 600,000***	***$ -***	***$ -***	***$ -***	***$ -***	***$ 2,818,000***
Capital Projects with Grant Funding Approved							
Snoqualmie Parkway Rehabilitation Project (CP[4] = $1,400,000)	$ 6,400,000	$ -	$ -	$ -	$ -	$ -	$ 6,400,000
Riverfront Land Acquisitions & Demolitions (CP = $320,000)	$ 570,000	$ 900,000	$ 150,000	$ -	$ -	$ -	$ 1,620,000
Riverwalk Project - Northwest of Sandy Cove Park (CP = $1,228,600)	$ 2,111,000	$ 597,000	$ -	$ -	$ -	$ -	$ 2,708,000
Sandy Cove Park Improvement Project (CP = $1,241,000)	$ 319,000	$ 1,422,000	$ -	$ -	$ -	$ -	$ 1,741,000
All-Inclusive Playground Project (CP = $189,600)	$ 876,000	$ -	$ -	$ -	$ -	$ -	$ 876,000
Total Capital Projects with Grant Funding Approved =	***$ 10,276,000***	***$ 2,919,000***	***$ 150,000***	***$ -***	***$ -***	***$ -***	***$ 13,345,000***
Capital Projects Awaiting Grant Approval or Other Sources							
Town Center Improvement Project - Phase III (CP = $3,448,950)	$ 496,000	$ -	$ 2,688,000	$ 3,225,000	$ 806,000	$ -	$ 7,215,000
Meadowbrook Bridge Restoration Project (CP = $872,000)	$ 864,000	$ 880,000	$ -	$ -	$ -	$ -	$ 1,744,000
Riverwalk Project - Arboretum Trail (CP = $807,000)	$ -	$ -	$ 200,000	$ 1,107,000	$ -	$ -	$ 1,307,000
Riverwalk Project - Boardwalk (CP = $2,419,000)	$ -	$ -	$ -	$ 806,000	$ 2,957,000	$ 1,075,000	$ 4,838,000
Meadowbrook Trail Project[5] (CP = $240,000)	$ 240,000	$ -	$ -	$ -	$ -	$ -	$ 240,000
Community Center Expansion Project (CP = $15,198,350)	$ -	$ 15,198,350	$ 13,139,650	$ -	$ -	$ -	$ 28,338,000
Total Capital Projects Awaiting Grant Approval or Other Sources =	***$ 1,600,000***	***$ 16,078,350***	***$ 16,027,650***	***$ 5,138,000***	***$ 3,763,000***	***$ 1,075,000***	***$ 43,682,000***
Capital Equipment Additions							
Ladder Fire Truck		$ -	$ 1,500,000	$ -	$ -	$ -	$ 1,500,000
Total Capital Equipment Additions =	***$ -***	***$ -***	***$ 1,500,000***	***$ -***	***$ -***	***$ -***	***$ 1,500,000***
Debt Service							
Debt Service	$ 87,000	$ 87,000	$ 87,000	$ 87,000	$ 87,000	$ 87,000	$ 522,000
Total Debt Service =	***$ 87,000***	***$ 87,000***	***$ 87,000***	***$ 87,000***	***$ 87,000***	***$ 87,000***	***$ 522,000***
TOTAL USES =	***$ 16,390,500***	***$ 20,970,850***	***$ 19,456,650***	***$ 6,603,000***	***$ 5,630,000***	***$ 2,608,000***	***$ 71,659,000***
ESTIMATED ENDING NON-UTILITIES CIP CASH BALANCE	**2023**	**2024**	**2025**	**2026**	**2027**	**2028**	**TOTAL**
Total Ending Non-Utilities CIP Cash Balance =	$ 17,664,450	$ 2,101,000	$ 841,000	$ 437,500	$ 501,000	$ 2,376,500	

[1] The Administration intends to at least commence every capital program or project included in this statement. However, this assumes that project management is properly and fully staffed during the biennium. If there are any complications, such as a Project Engineer leaving the City or operational burdens that require the full effort of employees that manage both projects and operations, then the Administration will need to further prioritize the CIP list.

[2] The estimated beginning cash balance is preliminary and subject to change.

[3] Depends upon a policy decision from Council regarding what to do with excess cash, above adopted reserve levels, that may accumulate within "Government Type - Operating".

[4] CP = City portion of project funding.

[5] The City of Snoqualmie would contribute directly to another government or organization that would then construct the improvement.

2023-2028 Capital Improvement Plan
Non-Utilities Secured vs. Unsecured Grants, Appropriations, or Other Revenue Sources

	2023	2024	2025	2026	2027	2028	TOTAL
Grants, Appropriations, or Other Revenue Sources	**$ 8,102,550**	**$ 1,960,400**	**$ 14,633,650**	**$ 2,515,500**	**$ 1,881,500**	**$ 537,500**	**$ 29,631,100**
Secured Grants, Appropriations, or Other Revenue Sources							
Snoqualmie Parkway Rehabilitation Project	$ 5,000,000	$ -	$ -	$ -	$ -	$ -	$ 5,000,000
Riverfront Land Acquisitions & Demolitions	$ 450,000	$ 700,000	$ 150,000	$ -	$ -	$ -	$ 1,300,000
Riverwalk Project - Northwest of Sandy Cove Park	$ 1,159,000	$ 320,400	$ -	$ -	$ -	$ -	$ 1,479,400
Sandy Cove Park Improvement Project	$ -	$ 500,000	$ -	$ -	$ -	$ -	$ 500,000
All-Inclusive Playground Project	$ 655,000	$ -	$ -	$ -	$ -	$ -	$ 655,000
Town Center Improvement Project - Phase III	$ 406,550						$ 406,550
Secured Subtotal =	***$ 7,670,550***	***$ 1,520,400***	***$ 150,000***	***$ -***	***$ -***	***$ -***	***$ 9,340,950***
Unsecured Grants, Appropriations, or Other Revenue Sources							
Town Center Improvement Project - Phase III (CP = $3,448,950)	$ -	$ -	$ 1,344,000	$ 1,612,500	$ 403,000	$ -	$ 3,359,500
Meadowbrook Bridge Restoration Project (CP = $872,000)	$ 432,000	$ 440,000	$ -	$ -	$ -	$ -	$ 872,000
Riverwalk Project - Arboretum Trail (CP = $807,000)	$ -	$ -	$ -	$ 500,000	$ -	$ -	$ 500,000
Riverwalk Project - Boardwalk (CP = $2,419,000)	$ -	$ -	$ -	$ 403,000	$ 1,478,500	$ 537,500	$ 2,419,000
Community Center Expansion Project (CP = $15,198,350)	$ -	$ -	$ 13,139,650	$ -	$ -	$ -	$ 13,139,650
Unsecured Subtotal =	***$ 432,000***	***$ 440,000***	***$ 14,483,650***	***$ 2,515,500***	***$ 1,881,500***	***$ 537,500***	***$ 20,290,150***
Grand Total (Secured + Unsecured) =	***$ 8,102,550***	***$ 1,960,400***	***$ 14,633,650***	***$ 2,515,500***	***$ 1,881,500***	***$ 537,500***	***$ 29,631,100***

	Percentage of Total
Secured	31.5%
Unsecured	68.5%

2023-2028 Capital Improvement Plan
Statement of Utilities CIP Sources, Uses, and Cash Balance[1]

ESTIMATED BEGINNING UTILITIES CIP CASH BALANCE[2]	2023	2024	2025	2026	2027	2028	TOTAL
Total Beginning Utilities CIP Cash Balance =	**$ 19,400,000**	**$ 21,282,443**	**$ 15,499,586**	**$ 12,430,840**	**$ 8,082,704**	**$ 9,728,904**	
ESTIMATED SOURCES							
Charges for Goods and Services							
Utility Fees ("Rates")[3]	$ 6,615,000	$ 7,200,000	$ 7,570,000	$ 8,075,000	$ 7,980,000	$ 8,570,000	$ 46,010,000
Total Charges for Goods and Services =	***$ 6,615,000***	***$ 7,200,000***	***$ 7,570,000***	***$ 8,075,000***	***$ 7,980,000***	***$ 8,570,000***	***$ 46,010,000***
Grants							
Grants	$ 290,500	$ 1,518,500	$ 941,000	$ -	$ -	$ -	$ 2,750,000
Total Grants =	***$ 290,500***	***$ 1,518,500***	***$ 941,000***	***$ -***	***$ -***	***$ -***	***$ 2,750,000***
Other Increases							
General Facilities Charges	$ 3,230,000	$ 3,410,000	$ 1,670,000	$ 1,740,000	$ 1,810,000	$ 1,890,000	$ 13,750,000
Contributions in Aid of Construction (CIAC)	$ 237,943	$ 2,644,643	$ 4,355,254	$ 834,864	$ 986,200	$ 1,287,500	$ 10,346,404
Total Other Increases =	***$ 3,467,943***	***$ 6,054,643***	***$ 6,025,254***	***$ 2,574,864***	***$ 2,796,200***	***$ 3,177,500***	***$ 24,096,404***
TOTAL SOURCES =	***$ 10,373,443***	***$ 14,773,143***	***$ 14,536,254***	***$ 10,649,864***	***$ 10,776,200***	***$ 11,747,500***	***$ 72,856,404***
ESTIMATED USES	2023	2024	2025	2026	2027	2028	TOTAL
Capital Programs							
Utility Main & Drainage System Replacement Program	$ 987,000	$ 2,134,000	$ 2,204,000	$ 2,279,000	$ 2,472,000	$ 2,687,000	$ 12,763,000
Urban Forestry Improvement Program	$ 211,000	$ 237,000	$ 258,000	$ 280,000	$ 301,000	$ 323,000	$ 1,610,000
Stormwater Pond Improvement Program	$ 53,000	$ 56,000	$ 58,000	$ 60,000	$ 62,000	$ 65,000	$ 354,000
Total Capital Programs =	***$ 1,251,000***	***$ 2,427,000***	***$ 2,520,000***	***$ 2,619,000***	***$ 2,835,000***	***$ 3,075,000***	***$ 14,727,000***
Capital Projects							
Pressure Zone Conversions Project	$ -	$ 27,000	$ 204,000	$ -	$ -	$ -	$ 231,000
Pressure Reducing Valve (PRV) Stations Project	$ 84,000	$ 237,000	$ -	$ -	$ -	$ -	$ 321,000
1040 Zone Booster Pump Station Improvement Project	$ 38,000	$ 394,000	$ -	$ -	$ -	$ -	$ 432,000
705 Zone Booster Pump Station Improvement Project	$ -	$ -	$ 54,000	$ 521,000	$ -	$ -	$ 575,000
South Wellfield Improvement Project	$ -	$ -	$ 258,000	$ 2,600,000	$ -	$ -	$ 2,858,000
1040 Zone Reservoir Addition Project	$ 38,000	$ 394,000	$ -	$ -	$ -	$ 5,000,000	$ 5,432,000
Canyon Springs Improvement Project	$ -	$ -	$ -	$ -	$ -	$ 1,253,000	$ 1,253,000
Railroad Place Lift Station Improvement Project	$ 106,000	$ -	$ -	$ -	$ -	$ -	$ 106,000
Eagle Lake Water Reclamation Basin Improvement Project	$ 106,000	$ 215,000	$ 1,828,000	$ 1,183,000	$ -	$ -	$ 3,332,000
SR 202 Drainage Improvement Project	$ -	$ -	$ 892,000	$ 1,726,000	$ -	$ -	$ 2,618,000
Leitz Street Drainage Improvement Project	$ -	$ -	$ -	$ 132,000	$ -	$ -	$ 132,000
Ridge Street Drainage Improvement Project	$ -	$ 166,000	$ 170,000	$ -	$ -	$ -	$ 336,000
Kimball Creek Riparian Restoration Project	$ 79,000	$ 161,000	$ 161,000	$ 1,075,000	$ 900,000	$ -	$ 2,376,000
Total Capital Projects =	***$ 451,000***	***$ 1,594,000***	***$ 3,567,000***	***$ 7,237,000***	***$ 900,000***	***$ 6,253,000***	***$ 20,002,000***
Capital Projects Awaiting Grant Approval or Other Sources							
Sandy Cove Park Riverbank Restoration & Outfall Project (CP[4] = $2,750,000)	$ 581,000	$ 3,037,000	$ 1,882,000	$ -	$ -	$ -	$ 5,500,000
Total Capital Projects Awaiting Grant Approval or Other Sources =	***$ 581,000***	***$ 3,037,000***	***$ 1,882,000***	***$ -***	***$ -***	***$ -***	***$ 5,500,000***
Capital Projects with Estimated Developer Contributions (CIAC)							
SR 202 Bridge Utility Main Replacement Project (CP = 3,523,500)	$ -	$ -	$ 84,000	$ 634,000	$ 1,262,000	$ 1,935,000	$ 3,915,000
599 Zone Reservoir Addition Project (CP = 2,058,500)	$ -	$ -	$ 48,000	$ 161,000	$ 1,720,000	$ 2,188,000	$ 4,117,000
Source of Supply Improvement Project (CP = $1,819,300)	$ 686,000	$ 129,000	$ 129,000	$ 1,290,000	$ -	$ -	$ 2,234,000
Snoqualmie Mill Water Main Loop Project (CP = $2,040,900)	$ 158,000	$ 409,000	$ 5,591,000	$ 645,000	$ -	$ -	$ 6,803,000
Water Reclamation Facility Improvements - Phase 3 (CP =$10,910,396)	$ 2,805,000	$ 10,552,000	$ 1,373,000	$ -	$ -	$ -	$ 14,730,000
Total Capital Projects with Estimated Developer Contributions (CIAC) =	***$ 3,649,000***	***$ 11,090,000***	***$ 7,225,000***	***$ 2,730,000***	***$ 2,982,000***	***$ 4,123,000***	***$ 31,799,000***
Information Technology (IT) Project Contributions							
Enterprise Resource Planning System Replacement Project	$ 150,000	$ -	$ -	$ -	$ -	$ -	$ 150,000
Total IT Project Contributions =	***$ 150,000***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ 150,000***
Debt Service							
Debt Service	$ 2,409,000	$ 2,408,000	$ 2,411,000	$ 2,412,000	$ 2,413,000	$ 2,010,000	$ 14,063,000
Total Debt Service =	***$ 2,409,000***	***$ 2,408,000***	***$ 2,411,000***	***$ 2,412,000***	***$ 2,413,000***	***$ 2,010,000***	***$ 14,063,000***
TOTAL USES =	***$ 8,491,000***	***$ 20,556,000***	***$ 17,605,000***	***$ 14,998,000***	***$ 9,130,000***	***$ 15,461,000***	***$ 86,241,000***
ESTIMATED ENDING NON-UTILITIES CIP CASH BALANCE	2023	2024	2025	2026	2027	2028	TOTAL
Total Ending Utilities CIP Cash Balance =	**$ 21,282,443**	**$ 15,499,586**	**$ 12,430,840**	**$ 8,082,704**	**$ 9,728,904**	**$ 6,015,404**	

[1] The Administration intends to at least commence every capital program or project included in this statement. However, this assumes that project management is properly and fully staffed during the biennium. If there are any complications, such as a Project Engineer leaving the City or operational burdens that require the full effort of employees that manage both projects and operations, then the Administration will need to further prioritize the CIP list.

[2] The estimated beginning cash balance is preliminary and subject to change.

[3] Council has adopted a utility rate schedule through 2026. This CIP assumes that Council will approve utility rate increases for 2027 and 2028 consistent with the previous six-year period (3.07% for a resident with an average monthly bill).

[4] CP = City portion of project funding.

CAPITAL PROGRAM OR PROJECT DETAIL

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TRANSPORTATION CAPITAL PROJECT OR PROGRAM

STREET RESURFACING PROGRAM

CIP Project ID: TRN20001CIP
Department: Transportation
Project Status: Other
Project Location: Multiple Locations
Project Contact: Michael Chambless

Current Program Budget: $3,527,000
Years Project in CIP: Ongoing Capital Program
Contact Email: mchambless@snoqualmiewa.gov

Description:

Streets and alleys deteriorate as they age. Consequently, the goal of this program is to rehabilitate City streets and alleys in a comprehensive and systematic way before they require extensive reconstruction. The City of Snoqualmie intends to resurface streets based on their pavement condition score and use the most appropriate street treatment (slurry seal, chip seal, microsurfacing, asphalt overlay, etc.) in any given situation.

Photo or Map:



Community Impact:

The intent of this program is to preserve the condition of streets and alleys consistent with City of Snoqualmie standards. The ongoing resurfacing of streets will help to maintain even traffic circulation and reduce the long-term cost of major reconstruction by extending the life of the City's transportation system.

Operating Impact:

Staff believes that the ongoing provision of this program may reduce the amount of supplies needed annually to pothole patch and crack seal streets.

Budget:

Project Activities	*% of Budg.*	*Total Activity Budget*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*	*2029 or Beyond*
Analysis	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	This capital program is anticipated to continue indefinitely into the future.
Design	4%	$ 150,740	$ 27,852	$ 22,974	$ 24,523	$ 24,901	$ 24,677	$ 25,814	
Construction	85%	$ 3,014,806	$ 557,041	$ 459,480	$ 490,451	$ 498,011	$ 493,548	$ 516,275	
Const. Manage	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
Contingency	4%	$ 150,740	$ 27,852	$ 22,974	$ 24,523	$ 24,901	$ 24,677	$ 25,814	
Art	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
Labor	6%	$ 210,713	$ 22,755	$ 24,072	$ 28,504	$ 35,188	$ 55,097	$ 45,097	
Other	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
TOTAL	100%	$ 3,527,000	$ 635,500	$ 529,500	$ 568,000	$ 583,000	$ 598,000	$ 613,000	
Operating		$ (18,500)	$ (2,000)	$ (2,200)	$ (2,500)	$ (3,000)	$ (3,800)	$ (5,000)	

TOTAL PROJECT BUDGET: $3,527,000
TOTAL OPERATING BUDGET: -$18,500

Anticipated Funding Mix:

Source	*Total Sources*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*
Util. & Trans. Taxes	$ 3,443,000	$ 635,500	$ 445,500	$ 568,000	$ 583,000	$ 598,000	$ 613,000
Sales Tax	$ 84,000	$ -	$ 84,000	$ -	$ -	$ -	$ -
TOTAL	$ 3,527,000	$ 635,500	$ 529,500	$ 568,000	$ 583,000	$ 598,000	$ 613,000

TOTAL FUNDING SOURCES: $3,527,000
FUTURE FUNDING REQUIREMENTS: $0

Fiscal Notes:

TRANSPORTATION CAPITAL PROJECT OR PROGRAM

SIDEWALK REPLACEMENT PROGRAM

CIP Project ID: TRN20002CIP
Department: Transportation
Project Status: Other
Project Location: Multiple Locations
Project Contact: Michael Chambless

Current Program Budget: $1,367,000
Years Project in CIP: Ongoing Capital Program
Contact Email: mchambless@snoqualmiewa.gov

Description:

Sidewalks deteriorate as they age. Consequently, this program funds the community outreach, design, and replacement of sidewalks in neighborhoods throughout the City of Snoqualmie. Neighborhood sidewalks are pedestrian facilities that connect residents to important destinations. The City of Snoqualmie intends to replace sidewalks based on a score that prioritizes safety and access to facilities such as parks and schools.

Photo or Map:



Community Impact:

The intent of this program is to preserve the condition of sidewalks consistent with City of Snoqualmie standards. The ongoing replacement of sidewalks will help to maintain a safe and efficient mode of transportation that contributes to the livability of neighborhoods and supports vital economy activity.

Operating Impact:

Staff believes that the ongoing provision of this program will likely reduce the amount of supplies needed annually to maintain sidewalks.

Budget:

Project Activities	*% of Budg.*	*Total Activity Budget*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*	*2029 or Beyond*
Analysis	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	This capital program is expected to continue indefinitely into the future.
Design	4%	$ 58,336	$ 9,177	$ 9,564	$ 9,757	$ 9,866	$ 9,782	$ 10,191	
Construction	85%	$ 1,166,727	$ 183,544	$ 191,272	$ 195,148	$ 197,311	$ 195,635	$ 203,817	
Const. Manage	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
Contingency	4%	$ 58,336	$ 9,177	$ 9,564	$ 9,757	$ 9,866	$ 9,782	$ 10,191	
Art	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
Labor	6%	$ 83,600	$ 9,102	$ 9,601	$ 11,337	$ 13,958	$ 21,801	$ 17,801	
Other	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
TOTAL	100%	$ 1,367,000	$ 211,000	$ 220,000	$ 226,000	$ 231,000	$ 237,000	$ 242,000	
Operating		$ (13,500)	$ (1,000)	$ (1,500)	$ (2,000)	$ (2,500)	$ (3,000)	$ (3,500)	

TOTAL PROJECT BUDGET: $1,367,000
TOTAL OPERATING BUDGET: -$13,500

Anticipated Funding Mix:

Source	*Total Sources*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*
Util. & Trans. Taxes	$ 1,367,000	$ 211,000	$ 220,000	$ 226,000	$ 231,000	$ 237,000	$ 242,000
TOTAL	$ 1,367,000	$ 211,000	$ 220,000	$ 226,000	$ 231,000	$ 237,000	$ 242,000

TOTAL FUNDING SOURCES: $1,367,000
FUTURE FUNDING REQUIREMENTS: $0

Fiscal Notes:

TRANSPORTATION CAPITAL PROJECT OR PROGRAM

AMERICANS WITH DISABILITIES ACT (ADA) PROGRAM

CIP Project ID: TRN21001CIP
Department: Transportation
Project Status: Other
Project Location: Multiple Locations
Project Contact: Michael Chambless

Current Program Budget: $272,000
Years Project in CIP: Ongoing Capital Program
Contact Email: mchambless@snoqualmiewa.gov

Description:

Federal regulations require the City of Snoqualmie to comply with the American with Disabilities Act (ADA). This program will construct ADA sidewalk ramps and other transportation improvements at locations where necessary.

Photo or Map:



Community Impact:

The intent of this program is to remove barriers that hinder the mobility of residents who have a physical or mental impairment that substantially limits their pursuit of community activities.

Operating Impact:

This program does not require changes to the operating environment or budget.

Budget:

Project Activities	*% of Budg.*	*Total Activity Budget*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*	*2029 or Beyond*
Analysis	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	This capital program is expected to continue indefinitely into the future.
Design	4%	$ 11,604	$ 1,826	$ 1,913	$ 1,942	$ 1,964	$ 1,938	$ 2,020	
Construction	85%	$ 232,074	$ 36,527	$ 38,255	$ 38,848	$ 39,280	$ 38,764	$ 40,400	
Const. Manage	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
Contingency	4%	$ 11,604	$ 1,826	$ 1,913	$ 1,942	$ 1,964	$ 1,938	$ 2,020	
Art	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
Labor	6%	$ 16,719	$ 1,820	$ 1,920	$ 2,267	$ 2,792	$ 4,360	$ 3,560	
Other	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
TOTAL	100%	$ 272,000	$ 42,000	$ 44,000	$ 45,000	$ 46,000	$ 47,000	$ 48,000	
Operating		$ -	$ -	$ -	$ -	$ -	$ -	$ -	

TOTAL PROJECT BUDGET: $272,000
TOTAL OPERATING BUDGET: $0

Anticipated Funding Mix:

Source	*Total Sources*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*
Util. & Trans. Taxes	$ 272,000	$ 42,000	$ 44,000	$ 45,000	$ 46,000	$ 47,000	$ 48,000
TOTAL	$ 272,000	$ 42,000	$ 44,000	$ 45,000	$ 46,000	$ 47,000	$ 48,000

TOTAL FUNDING SOURCES: $272,000
FUTURE FUNDING REQUIREMENTS: $0

Fiscal Notes:

PARKS CAPITAL PROJECT OR PROGRAM

PLAYGROUNDS REPLACEMENT PROGRAM

CIP Project ID: PAR20001CIP
Department: Parks
Project Status: Other
Project Location: Multiple Locations
Project Contact: Michael Chambless

Current Program Budget: $1,694,000
Years Project in CIP: Ongoing Capital Program
Contact Email: mchambless@snoqualmiewa.gov

Description:

This program replaces aging and obsolete playground equipment and play surfaces biannually consistent with the Playground Replacement Schedule. Staff is currently preforming a comprehensive audit of all the playgrounds.

Photo or Map:



Community Impact:

The intent of this program is to preserve the safety and playability of playgrounds throughout the City of Snoqualmie. The City places a high priority on maintaining assets at an exceptional standard while improving the accessibility and safety of structures for all residents.

Operating Impact:

This program does not require changes to the operating environment or budget. Staff currently visit each park to perform inspections per federal mandate requirements which will continue with playground replacements.

Budget:

Project Activities	*% of Budg.*	*Total Activity Budget*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*	*2029 or Beyond*
Analysis	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	This capital program is anticipated to continue indefinitely into the future.
Design	4%	$ 71,511	$ 22,759	$ -	$ 24,302	$ -	$ 24,451	$ -	
Construction	84%	$ 1,430,221	$ 455,176	$ -	$ 486,032	$ -	$ 489,013	$ -	
Const. Manage	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
Contingency	4%	$ 71,511	$ 22,759	$ -	$ 24,302	$ -	$ 24,451	$ -	
Art	1%	$ 14,302	$ 4,552	$ -	$ 4,860	$ -	$ 4,890	$ -	
Labor	6%	$ 106,455	$ 22,755	$ -	$ 28,504	$ -	$ 55,196	$ -	
Other	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
TOTAL	100%	$ 1,694,000	$ 528,000	$ -	$ 568,000	$ -	$ 598,000	$ -	
Operating		$ -	$ -	$ -	$ -	$ -	$ -	$ -	

TOTAL PROJECT BUDGET: $1,694,000
TOTAL OPERATING BUDGET: $0

Anticipated Funding Mix:

Source	*Total Sources*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*
KC Parks Levy	$ 650,000	$ 130,000	$ -	$ 260,000	$ -	$ 260,000	$ -
Real Estate Excise Tax	$ 1,044,000	$ 398,000	$ -	$ 308,000	$ -	$ 338,000	$ -
TOTAL	$ 1,694,000	$ 528,000	$ -	$ 568,000	$ -	$ 598,000	$ -

TOTAL FUNDING SOURCES: $1,694,000
FUTURE FUNDING REQUIREMENTS: $0

Fiscal Notes:

Parks Selected for Playground Improvements as Funded through Playground Replacement Program

Park Name	Playground Installed	Inclusive?	ADA Accessible?	Fall Protection?	Projected Year of Work	Comments
Woody Creek Park	2006	No	Yes	Wood	2023	Playground Replacement
Silent Creek Park	2005	No	No	Wood	2023	Playground Replacement
Eagle Park	2006	No	No	Wood	2023	Playground Replacement (w/ Centennial)
Denny Peak Park	2008	No	No	Wood	2023	Playground Replacement
Stellar Park	2001	No	Yes	Poured in Place	2023/2025	Surface Replacement
Chanticleer Park	1999	No	Yes	Wood	2025	Playground Replacement

PARKS CAPITAL PROJECT OR PROGRAM

TRAILS REPLACEMENT PROGRAM

CIP Project ID: PAR20002CIP
Department: Parks
Project Status: Other
Project Location: Multiple Locations
Project Contact: Michael Chambless

Current Program Budget: $339,000
Years Project in CIP: Ongoing Capital Program
Contact Email: mchambless@snoqualmiewa.gov

Description:

This program is responsible for preserving the City of Snoqualmie's trail system. The City intends to conduct trail maintenance and replace related assets such as pedestrian bridges or signage throughout the trail system where needed.

Photo or Map:



Community Impact:

The intent of this program is to replace and improve the network of community trails that add to the City's quality-of-life by allowing residents and visitors the opportunity to explore a serene natural environment.

Operating Impact:

This program does not require changes to the operating environment or budget.

Budget:

Project Activities	*% of Budg.*	*Total Activity Budget*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*	*2029 or Beyond*
Analysis	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	This capital program is anticipated to continue indefinitely into the future.
Design	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
Construction	89%	$ 300,706	$ -	$ 97,469	$ -	$ 100,127	$ -	$ 103,110	
Const. Manage	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
Contingency	4%	$ 15,035	$ -	$ 4,873	$ -	$ 5,006	$ -	$ 5,156	
Art	1%	$ 3,056	$ -	$ 975	$ -	$ 1,050	$ -	$ 1,031	
Labor	6%	$ 20,203	$ -	$ 4,683	$ -	$ 6,817		$ 8,703	
Other	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
TOTAL	100%	$ 339,000	$ -	$ 108,000	$ -	$ 113,000	$ -	$ 118,000	
Operating		$ -	$ -	$ -	$ -	$ -	$ -	$ -	

TOTAL PROJECT BUDGET: $339,000
TOTAL OPERATING BUDGET: $0

Anticipated Funding Mix:

Source	*Total Sources*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*
Real Estate Excise Tax	$ 339,000	$ -	$ 108,000	$ -	$ 113,000	$ -	$ 118,000
TOTAL	$ 339,000	$ -	$ 108,000	$ -	$ 113,000	$ -	$ 118,000

TOTAL FUNDING SOURCES: $339,000
FUTURE FUNDING REQUIREMENTS: $0

Fiscal Notes:

PARKS CAPITAL PROJECT OR PROGRAM

SPORT COURTS REPLACEMENT PROGRAM

CIP Project ID: PAR20003CIP
Department: Parks
Project Status: Other
Project Location: Multiple Locations
Project Contact: Michael Chambless

Current Program Budget: $146,000
Years Project in CIP: Ongoing Capital Program
Contact Email: mchambless@snoqualmiewa.gov

Description:

This program is responsible for ensuring that all City of Snoqualmie owned sport courts are maintained and resurfaced cost-effectively at the proper time. In addition, the City will replace any curbs, sidewalks, and non-compliant ramps adjacent to a sports court when resurfacing.

Photo or Map:



Community Impact:

The intent of this program is to preserve the playability of all sport courts throughout the City of Snoqualmie. The funding of this program will help to extend the life of existing sport courts, thus increasing their availability and accessibility to the general public.

Operating Impact:

This program does not require changes to the operating environment or budget. Staff currently visit each sport court to empty trash cans, sweep if necessary, and power wash the sport courts.

Budget:

Project Activities	*% of Budg.*	*Total Activity Budget*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*	*2029 or Beyond*
Analysis	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	This capital program is anticipated to continue indefinitely into the future.
Design	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
Construction	89%	$ 129,311	$ 18,953	$ 20,771	$ 21,521	$ 22,176	$ 22,285	$ 23,606	
Const. Manage	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
Contingency	4%	$ 6,466	$ 948	$ 1,039	$ 1,076	$ 1,109	$ 1,114	$ 1,180	
Art	1%	$ 1,293	$ 190	$ 208	$ 215	$ 222	$ 223	$ 236	
Labor	6%	$ 8,930	$ 910	$ 983	$ 1,188	$ 1,493	$ 2,378	$ 1,978	
Other	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
TOTAL	100%	$ 146,000	$ 21,000	$ 23,000	$ 24,000	$ 25,000	$ 26,000	$ 27,000	
Operating		$ -	$ -	$ -	$ -	$ -	$ -	$ -	

TOTAL PROJECT BUDGET: $146,000
TOTAL OPERATING BUDGET: $0

Anticipated Funding Mix:

Source	*Total Sources*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*
Real Estate Excise Tax	$ 146,000	$ 21,000	$ 23,000	$ 24,000	$ 25,000	$ 26,000	$ 27,000
TOTAL	$ 146,000	$ 21,000	$ 23,000	$ 24,000	$ 25,000	$ 26,000	$ 27,000

TOTAL FUNDING SOURCES: $146,000
FUTURE FUNDING REQUIREMENTS: $0

Fiscal Notes:

PARKS CAPITAL PROJECT OR PROGRAM

PARKS PARKING LOT RESURFACING PROGRAM

CIP Project ID: PAR21001CIP
Department: Parks
Project Status: Other
Project Location: Multiple Locations
Project Contact: Michael Chambless

Current Program Budget: $339,000
Years Project in CIP: Ongoing Capital Program
Contact Email: mchambless@snoqualmiewa.gov

Description:

This program is responsible for ensuring that all City of Snoqualmie owned parking lots are maintained and resurfaced cost effectively when their condition diminishes. In addition, the City will replace any curbs, sidewalks, and non-compliant ramps adjacent to a parking lot when resurfacing.

Photo or Map:



Community Impact:

The intent of this program is to preserve the accessibility of all parks throughout the City of Snoqualmie. The funding of this program will help to extend the life of existing parking lots.

Operating Impact:

This program does not require changes to the operating environment or budget.

Budget:

Project Activities	*% of Budg.*	*Total Activity Budget*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*	*2029 or Beyond*
Analysis	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	This capital program is anticipated to continue indefinitely into the future.
Design	4%	$ 14,491	$ -	$ 4,696	$ -	$ 4,826	$ -	$ 4,968	
Construction	85%	$ 289,815	$ -	$ 93,925	$ -	$ 96,530	$ -	$ 99,361	
Const. Manage	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
Contingency	4%	$ 14,491	$ -	$ 4,696	$ -	$ 4,826	$ -	$ 4,968	
Art	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
Labor	6%	$ 20,203	$ -	$ 4,683	$ -	$ 6,817	$ -	$ 8,703	
Other	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
TOTAL	100%	$ 339,000	$ -	$ 108,000	$ -	$ 113,000	$ -	$ 118,000	
Operating		$ -	$ -	$ -	$ -	$ -	$ -	$ -	

TOTAL PROJECT BUDGET: $339,000
TOTAL OPERATING BUDGET: $0

Anticipated Funding Mix:

Source	*Total Sources*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*
Real Estate Excise Tax	$ 339,000	$ -	$ 108,000	$ -	$ 113,000	$ -	$ 118,000
TOTAL	$ 339,000	$ -	$ 108,000	$ -	$ 113,000	$ -	$ 118,000

TOTAL FUNDING SOURCES: $339,000
FUTURE FUNDING REQUIREMENTS: $0

Fiscal Notes:

PARKS CAPITAL PROJECT OR PROGRAM

PARKS FACILITIES MAINTENANCE PROGRAM

CIP Project ID: PAR23001CIP
Department: Parks
Project Status: Other
Project Location: Multiple Locations
Project Contact: Michael Chambless

Current Program Budget: $212,000
Years Project in CIP: Ongoing Capital Program
Contact Email: mchambless@snoqualmiewa.gov

Description:

This program is responsible for ensuring that park facility assets, such as restrooms or picnic shelters, are maintained or replaced at the proper time.

Photo or Map:



Community Impact:

The intent of this program is to preserve assets that enhance the experience and convenience of going to a City of Snoqualmie park.

Operating Impact:

This program does not require changes to the operating environment or budget.

Budget:

Project Activities	*% of Budg.*	*Total Activity Budget*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*	*2029 or Beyond*
Analysis	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
Design	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
Construction	89%	$ 187,901	$ 28,901	$ 30,706	$ 31,389	$ 31,942	$ 31,727	$ 33,237	
Const. Manage	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
Contingency	4%	$ 9,395	$ 1,445	$ 1,535	$ 1,569	$ 1,597	$ 1,586	$ 1,662	
Art	1%	$ 1,879	$ 289	$ 307	$ 314	$ 319	$ 317	$ 332	
Labor	6%	$ 12,825	$ 1,365	$ 1,452	$ 1,728	$ 2,142	$ 3,369	$ 2,769	
Other	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
TOTAL	100%	$ 212,000	$ 32,000	$ 34,000	$ 35,000	$ 36,000	$ 37,000	$ 38,000	
Operating		$ -	$ -	$ -	$ -	$ -	$ -	$ -	

This capital program is anticipated to continue indefinitely into the future.

TOTAL PROJECT BUDGET: $212,000
TOTAL OPERATING BUDGET: $0

Anticipated Funding Mix:

Source	*Total Sources*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*
Real Estate Excise Tax	$ 212,000	$ 32,000	$ 34,000	$ 35,000	$ 36,000	$ 37,000	$ 38,000
TOTAL	$ 212,000	$ 32,000	$ 34,000	$ 35,000	$ 36,000	$ 37,000	$ 38,000

TOTAL FUNDING SOURCES: $212,000
FUTURE FUNDING REQUIREMENTS: $0

Fiscal Notes:

FACILITIES CAPITAL PROJECT OR PROGRAM

FACILITIES MAINTENANCE PROGRAM

CIP Project ID: FAC21002CIP
Department: Parks
Project Status: Other
Project Location: Multiple Locations
Project Contact: Michael Chambless
Current Program Budget: $1,896,000
Years Project in CIP: Ongoing Capital Program
Contact Email: mchambless@snoqualmiewa.gov

Description:

This program is responsible for ensuring that City facilities are properly maintained and can achieve their useful life as originally designed. Over the next biennium, the City intends to cover and/or rehabilitate the City Hall back stairwell, replace and/or install a new boiler at the Fire Station, install server room power upgrades, conduct a parking review for the police station, and begin planning for a new covered Parks & Public Works operations and storage facility. Additional projects include remodeling old library, air conditioners for City Hall, and exterior painting for several buildings.

Photo or Map:



Community Impact:

The intent of this program is to preserve and maintain City facilities.

Operating Impact:

This program does not require changes to the operating environment or budget. It is anticipated that there will be savings as a result of all of these projects through reduced injury claims, better energy efficiency, and lengthened service life of capital assets. However, the amount of these potential savings is unknown at this time.

Budget:

Project Activities	*% of Budg.*	*Total Activity Budget*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*	*2029 or Beyond*
Analysis	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
Design	4%	$ 76,516	$ 31,898	$ 9,477	$ 9,670	$ 9,777	$ 9,694	$ 6,000	
Construction	85%	$ 1,616,977	$ 637,967	$ 189,549	$ 193,390	$ 195,533	$ 193,873	$ 206,666	
Const. Manage	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
Contingency	4%	$ 80,849	$ 31,898	$ 9,477	$ 9,670	$ 9,777	$ 9,694	$ 10,333	
Labor	6%	$ 106,355	$ 31,857	$ 9,601	$ 11,337	$ 13,958	$ 21,801	$ 17,801	
Art	1%	$ 15,303	$ 6,380	$ 1,895	$ 1,934	$ 1,955	$ 1,939	$ 1,200	
Other	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
TOTAL	100%	$ 1,896,000	$ 740,000	$ 220,000	$ 226,000	$ 231,000	$ 237,000	$ 242,000	
Operating		$ -	$ -	$ -	$ -	$ -	$ -	$ -	

This capital program is anticipated to continue indefinitely into the future.

TOTAL PROJECT BUDGET: $1,896,000
TOTAL OPERATING BUDGET: $0

Anticipated Funding Mix:

Source	*Total Sources*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*
Real Estate Excise Tax	$ 1,896,000	$ 740,000	$ 220,000	$ 226,000	$ 231,000	$ 237,000	$ 242,000
TOTAL	$ 1,896,000	$ 740,000	$ 220,000	$ 226,000	$ 231,000	$ 237,000	$ 242,000

TOTAL FUNDING SOURCES: $1,896,000
FUTURE FUNDING REQUIREMENTS: $0

Fiscal Notes:

TRANSPORTATION CAPITAL PROJECT OR PROGRAM

KIMBALL CREEK BRIDGES RESTORATION PROJECT

CIP Project ID:	TRN22001CIP	**Previously Spent:**	$253,349
Department:	Transportation	**Current Project Budget:**	$1,571,349
Project Status:	Analysis	**Original Budget at CIP Inception:**	$2,911,608
Project Location:	9200 & 9380 Meadowbrook Way SE	**Years Project in CIP:**	2
Project Contact:	Jeff Hamlin	**Contact Email:**	jhamlin@snoqualmiewa.gov

Description:

This project restores two structurally deficient bridge crossings on Meadowbrook Way. Anticipated work includes reconstructed abutments and wingwalls, new guardrailing, approaches and pavement.

Photo or Map:



Community Impact:

The intent of this project is to restore two deficient bridges that have fallen below acceptable sufficiency rating. Proposed work will extend the life of the bridges by approximately 20 years.

Operating Impact:

This project is not expected to impact the operating budget.

Budget:

Project Activities	*% of Budg.*	*Total Activity Budget*	*Previously Spent*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*	*2029 or Beyond*
Analysis	1%	$ 18,662	$ 18,662	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Design	24%	$ 384,687	$ 234,687	$ 150,000	$ -	$ -	$ -	$ -	$ -	$ -
Construction	46%	$ 729,348	$ -	$ 350,761	$ 378,587	$ -	$ -	$ -	$ -	$ -
Const. Manage	7%	$ 109,402	$ -	$ 52,614	$ 56,788	$ -	$ -	$ -	$ -	$ -
Contingency	15%	$ 230,000	$ -	$ 115,000	$ 115,000	$ -	$ -	$ -	$ -	$ -
Art	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Labor	4%	$ 55,000	$ -	$ 27,500	$ 27,500	$ -	$ -	$ -	$ -	$ -
Other	3%	$ 44,250	$ -	$ 22,125	$ 22,125	$ -	$ -	$ -	$ -	$ -
TOTAL	100%	$ 1,571,349	$ 253,349	$ 718,000	$ 600,000	$ -	$ -	$ -	$ -	$ -
Operating		$ -		$ -	$ -	$ -	$ -	$ -	$ -	$ -

TOTAL PROJECT BUDGET: $1,571,349

TOTAL OPERATING BUDGET: $0

Anticipated Funding Mix:

Source	*Total Sources*	*Previously Allocated*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*
Util. & Trans. Taxes	$ 1,318,000	$ -	$ 718,000	$ 600,000	$ -	$ -	$ -	$ -
FHWA Grant	$ 195,000	$ 195,000	$ -	$ -	$ -	$ -	$ -	$ -
Real Estate Excise Tax	$ 58,349	$ 58,349	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 1,571,349	$ 253,349	$ 718,000	$ 600,000	$ -	$ -	$ -	$ -

TOTAL FUNDING SOURCES: $1,571,349

FUTURE FUNDING REQUIREMENTS: $0

Fiscal Notes:

FHWA = Federal Highway Administration. This grant was approved by the intermediary Puget Sound Regional Council (PSRC).

PARKS CAPITAL PROJECT OR PROGRAM

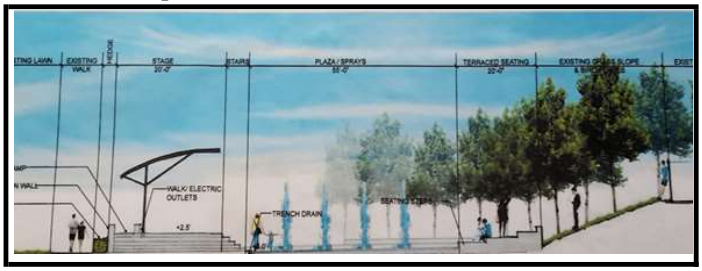
COMMUNITY PARK SPRAYGROUND PROJECT

CIP Project ID:	PAR20004CIP	**Previously Spent:**	$0
Department:	Parks	**Current Project Budget:**	$1,500,000
Project Status:	Pre-Design	**Original Budget at CIP Inception:**	$908,245
Project Location:	SE Ridge Street & Center Boulevard SE	**Years Project in CIP:**	3
Project Contact:	Mike Chambless	**Contact Email:**	mchambless@snoqualmiewa.gov

Project Description:

Snoqualmie Community Park is a gathering place for local residents and visitors of all ages who partake in its amenities on a daily basis. Park visitors enjoy special events such as the Farmer's Market and summer concerts. The addition of sprayground elements would increase the use of the park and allow for expanded community event potential.

Photo or Map:



Community Impact:

This project would create a focal point for the community. Its multi-purpose design would allow children to cool off in the sprayground, and residents to attend concerts and other activities in its amphitheater-like setting during the warm summer. This new amentity will further connect Community Park to the retail establishment.

Operating Impact:

The new features added to Community Park will require additional maintenance including increased waste collection, landscaping, facilities repair, and water and electricity usage.

Budget:

Project Activities	*% of Budg.*	*Total Activity Budget*	*Previously Spent*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*	*2029 or Beyond*
Analysis	3%	$ 37,704	$ -	$ 37,704	$ -	$ -	$ -	$ -	$ -	$ -
Design	12%	$ 180,977	$ -	$ 180,977	$ -	$ -	$ -	$ -	$ -	$ -
Construction	58%	$ 869,696	$ -	$ 869,696	$ -	$ -	$ -	$ -	$ -	$ -
Const. Manage	3%	$ 37,704	$ -	$ 37,704	$ -	$ -	$ -	$ -	$ -	$ -
Contingency	17%	$ 251,357	$ -	$ 251,357	$ -	$ -	$ -	$ -	$ -	$ -
Art	1%	$ 9,451	$ -	$ 9,451	$ -	$ -	$ -	$ -	$ -	$ -
Labor	5%	$ 75,407		$ 75,407	$ -	$ -	$ -	$ -	$ -	$ -
Other	3%	$ 37,704	$ -	$ 37,704	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	100%	$ 1,500,000	$ -	$ 1,500,000	$ -	$ -	$ -	$ -	$ -	$ -
Operating		$ 45,279		$ 7,000	$ 7,210	$ 7,426	$ 7,649	$ 7,879	$ 8,115	*

TOTAL PROJECT BUDGET: $1,500,000

TOTAL OPERATING BUDGET: $45,279

Anticipated Funding Mix:

Source	*Total Sources*	*Previously Allocated*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*
Sales Tax	$ 1,500,000	$ -	$ 1,500,000	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 1,500,000	$ -	$ 1,500,000	$ -	$ -	$ -	$ -	$ -

TOTAL FUNDING SOURCES: $1,500,000

FUTURE FUNDING REQUIREMENTS: $0

Fiscal Notes:

* The City will continue to incur operating expenditures resulting from the project into the future.

TRANSPORTATION CAPITAL PROJECT OR PROGRAM

SNOQUALMIE PARKWAY REHABILITATION PROJECT

CIP Project ID:	TRN23002CIP	**Previously Spent:**	$0
Department:	Transportation	**Current Project Budget:**	$6,400,000
Project Status:	Other	**Original Budget at CIP Inception:**	$6,380,000
Project Location:	Snoqualmie Parkway	**Years Project in CIP:**	2
Project Contact:	Michael Chambless	**Contact Email:**	mchambless@snoqualmiewa.gov

Description:

The Snoqualmie Parkway is deteriorating as it ages. Consequently, the goal of this project is to rehabilitate, replace, or reconstruct the Snoqualmie Parkway and other related right-of-way assets. The project will address high priority maintenance needs including, but not limited to, the resurfacing of the roadway pavements. The project may also tend to street lighting, ADA ramps, striping, and traffic signal systems as needed.

Photo or Map:



Community Impact:

The intent of this project is to maintain the condition of a vital principal arterial connecting the historic downtown to Snoqualmie Ridge, two important state highways (SR 18, SR 202), and one interstate (I-90). This project will help to reduce the long-term cost of major reconstruction by extending the life of the Snoqualmie Parkway.

Operating Impact:

This project will provide a new monolithic surface for the parkway. By overlaying the existing cracks, we will prevent additional water intrusion and continued damage from freeze thaw cycles. With proper maintenance, it is expected that the overlay will have a 15-20 year life before needing major rehabilitation resulting in hundreds of thousands of dollars in maintenance savings.

Budget:

Project Activities	*% of Budg.*	*Total Activity Budget*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*	*2029 or Beyond*
Analysis	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Design	4%	$ 249,336	$ 249,336	$ -	$ -	$ -	$ -	$ -	$ -
Construction	78%	$ 4,986,722	$ 4,986,722	$ -	$ -	$ -	$ -	$ -	$ -
Const. Manage	4%	$ 249,336	$ 249,336	$ -	$ -	$ -	$ -	$ -	$ -
Contingency	8%	$ 498,672	$ 498,672	$ -	$ -	$ -	$ -	$ -	$ -
Art	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Labor	5%	$ 291,265	$ 291,265	$ -	$ -	$ -	$ -	$ -	$ -
Other	2%	$ 124,668	$ 124,668	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	100%	$ 6,400,000	$ 6,400,000	$ -	$ -	$ -	$ -	$ -	$ -
Operating		$ (162,000)	$ (25,000)	$ (26,000)	$ (27,000)	$ (27,000)	$ (28,000)	$ (29,000)	*

TOTAL PROJECT BUDGET: $6,400,000

TOTAL OPERATING BUDGET: -$162,000

Anticipated Funding Mix:

Source	*Total Sources*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*
Util. & Trans. Taxes	$ 1,400,000	$ 1,400,000	$ -	$ -	$ -	$ -	$ -
State Legislative Direct	$ 5,000,000	$ 5,000,000	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 6,400,000	$ 6,400,000	$ -	$ -	$ -	$ -	$ -

TOTAL FUNDING SOURCES: $6,400,000

FUTURE FUNDING REQUIREMENTS: $0

Fiscal Notes:

* The City will continue to see a reduction in operating expenditures resulting from the project into the future.

PARKS CAPITAL PROJECT OR PROGRAM

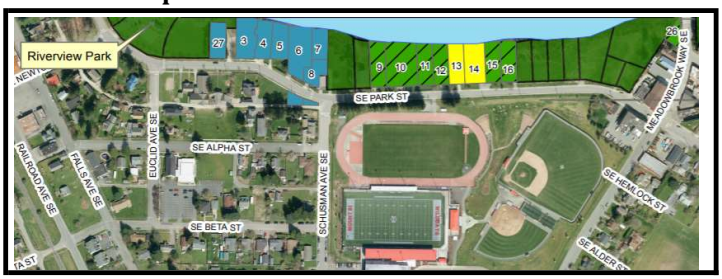
RIVERFRONT LAND ACQUISITIONS & DEMOLITIONS

CIP Project ID:	PAR20005CIP	**Previously Spent:**	$1,278,615
Department:	Community Development	**Current Project Budget:**	$2,898,615
Project Status:	Other	**Original Budget at CIP Inception:**	$1,398,615
Project Location:	Multiple Locations	**Years Project in CIP:**	1
Project Contact:	Dylan Gamble	**Contact Email:**	dgamble@snoqualmiewa.gov

Description:

This project supports the acquisition of property along the Snoqualmie River and provides for the demolition and deconstruction of structures and other features. The property acquired and modified will eventually become a part of the Snoqualmie Riverwalk.

Photo or Map:



Community Impact:

Property and structures adjacent to the Snoqualmie River have suffered repeatedly from flood damage posing concerns for public safety officials. These structures also preclude restoration of the natural Snoqualmie River buffer. This project presents aesthetic and cultural benefits, and future restoration and trail opportunities. This project addresses Comprehensive Plan policies 3.5.2 and 7.3.5 concerning the Riverwalk plan and the removal of high-risk riverfront homes respectively.

Operating Impact:

The additional property owned by the City of Snoqualmie will add to the current landscaping work of staff resulting in future increases in the operating budget.

Budget:

Project Activities	*% of Budg.*	*Total Activity Budget*	*Previously Spent*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*	*2029 or Beyond*
Analysis	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Design	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Construction	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Const. Manage	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Contingency	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Art	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Labor	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Other	100%	$ 2,898,615	$ 1,278,615	$ 570,000	$ 900,000	$ 150,000	$ -	$ -	$ -	$ -
TOTAL	100%	$ 2,898,615	$ 1,278,615	$ 570,000	$ 900,000	$ 150,000	$ -	$ -	$ -	$ -
Operating		$ -		$ -	$ -	$ -	$ -	$ -	$ -	$ -

TOTAL PROJECT BUDGET: $2,898,615

TOTAL OPERATING BUDGET: $0

Anticipated Funding Mix:

Source	*Total Sources*	*Previously Allocated*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*
FEMA Grant	$ 839,595	$ 839,595	$ -	$ -	$ -	$ -	$ -	$ -
KCFCD Grant	$ 548,551	$ 248,551	$ 150,000	$ 150,000	$ -	$ -	$ -	$ -
CFT Grant	$ 1,030,000	$ 30,000	$ 300,000	$ 550,000	$ 150,000	$ -	$ -	$ -
Real Estate Excise Tax	$ 480,469	$ 160,469	$ 120,000	$ 200,000	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 2,898,615	$ 1,278,615	$ 570,000	$ 900,000	$ 150,000	$ -	$ -	$ -

Fiscal Notes: FEMA = Federal Emergency Management Agency; KCFCD = King County Flood Control District; CFT = Conservation Futures Trust (King County). The amount previously spent refers only to the outflow of funds from the City; additional grant funds allocated by County.

TOTAL FUNDING SOURCES: $2,898,615

FUTURE FUNDING REQUIREMENTS: $0

PARKS CAPITAL PROJECT OR PROGRAM

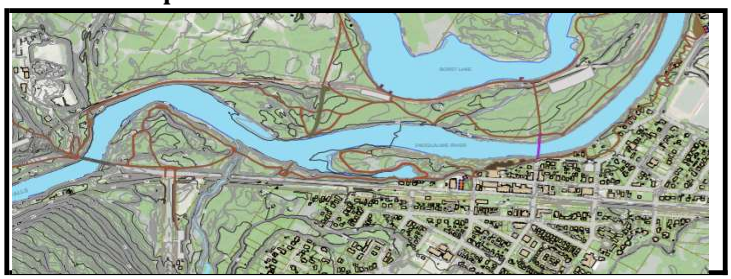
RIVERWALK PROJECT - NW OF SANDY COVE PARK

CIP Project ID:	PAR20006CIP	**Previously Spent:**	$929,191
Department:	Community Development	**Current Project Budget:**	$3,637,191
Project Status:	Design	**Original Budget at CIP Inception:**	$3,243,580
Project Location:	SR 202 Bridge to Sandy Cove Park	**Years Project in CIP:**	2
Project Contact:	Dylan Gamble	**Contact Email:**	dgamble@snoqualmiewa.gov

Description:

This phase of the Riverwalk project will provide approximately one mile of trail parallel to State Route 202 up to Kimball Creek. This phase includes boardwalk installation, wetland crossings, riverside restoration and connections to developing City trail infrastructure.

Photo or Map:



Community Impact:

This phase of the Riverwalk project will establish a trail between Downtown Snoqualmie and the Kimball Creek Bridge, result in significant environmental restoration, and support the tourism goals of the City of Snoqualmie. The new trail will critically connect Snoqualmie Falls to the historic downtown while expanding recreational opportunities for residents.

Operating Impact:

The additional property owned and improved by the City of Snoqualmie will add to the current landscaping, trail maintenance, and urban forestry work of staff. However, increased economic activity from tourism will result in an unknown amount of offsetting revenue.

Budget:

Project Activities	*% of Budg.*	*Total Activity Budget*	*Previously Spent*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*	*2029 or Beyond*
Analysis	4%	$ 147,212	$ 147,212	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Design	23%	$ 821,979	$ 781,979	$ 40,000	$ -	$ -	$ -	$ -	$ -	$ -
Construction	48%	$ 1,760,921	$ -	$ 1,385,843	$ 375,077	$ -	$ -	$ -	$ -	$ -
Const. Manage	7%	$ 264,138	$ -	$ 207,876	$ 56,262	$ -	$ -	$ -	$ -	$ -
Contingency	10%	$ 352,184	$ -	$ 277,169	$ 75,015	$ -	$ -	$ -	$ -	$ -
Art	0%	$ 17,609	$ -	$ 13,858	$ 3,751	$ -	$ -	$ -	$ -	$ -
Labor	5%	$ 185,102	$ -	$ 116,961	$ 68,141	$ -	$ -	$ -	$ -	$ -
Other	2%	$ 88,046	$ -	$ 69,292	$ 18,754	$ -	$ -	$ -	$ -	$ -
TOTAL	100%	$ 3,637,191	$ 929,191	$ 2,111,000	$ 597,000	$ -	$ -	$ -	$ -	$ -
Operating		$ 64,100		$ -	$ 12,100	$ 12,400	$ 12,800	$ 13,200	$ 13,600	*

TOTAL PROJECT BUDGET: $3,637,191

TOTAL OPERATING BUDGET: $64,100

Anticipated Funding Mix:

Source	*Total Sources*	*Previously Allocated*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*
Real Estate Excise Tax	$ 2,157,791	$ 929,191	$ 952,000	$ 276,600	$ -	$ -	$ -	$ -
Dept. of Commerce Grant	$ 1,479,400	$ -	$ 1,159,000	$ 320,400	$ -	$ -	$ -	$ -
TOTAL	$ 3,637,191	$ 929,191	$ 2,111,000	$ 597,000	$ -	$ -	$ -	$ -

Fiscal Notes:

* The City will continue to incur operating expenditures resulting from the project into the future.

TOTAL FUNDING SOURCES: $3,637,191

FUTURE FUNDING REQUIREMENTS: $0

PARKS CAPITAL PROJECT OR PROGRAM

SANDY COVE PARK IMPROVEMENT PROJECT

CIP Project ID:	PAR20007CIP	**Previously Spent:**	**$0**
Department:	Community Development	**Current Project Budget:**	**$1,741,000**
Project Status:	Pre-Design	**Original Budget at CIP Inception:**	**$1,377,780**
Project Location:	7970 Falls Avenue SE	**Years Project in CIP:**	1
Project Contact:	Dylan Gamble	**Contact Email:**	dgamble@snoqualmiewa.gov

Description:

This project adds trails connecting to Riverwalk Phase I improvements, adds entrance improvements from Falls Avenue, makes the park American with Disabilities Act (ADA) compliant, adds electrical connections for events, and constructs a small event support venue.

Photo or Map:



Community Impact:

The intent of this project is to improve the accessibility of the park and Snoqualmie River to people of all abilities, improve connections to local trail networks, and increase the viability of the riverside park to host events. This project aligns with the Riverwalk plan, supports Comprehensive Plan community character recommendations for Downtown Snoqualmie, and policy 10.2.7 to protect visual access to bodies of water.

Operating Impact:

The new features added to Sandy Cove Park will increase the current landscaping, trail maintenance, and facilities maintenance work of staff.

Budget:

Project Activities	*% of Budg.*	*Total Activity Budget*	*Previously Spent*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*	*2029 or Beyond*
Analysis	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Design	18%	$ 305,256	$ -	$ 305,256	$ -	$ -	$ -	$ -	$ -	$ -
Construction	57%	$ 1,000,030	$ -	$ -	$ 1,000,030	$ -	$ -	$ -	$ -	$ -
Const. Manage	9%	$ 150,005	$ -	$ -	$ 150,005	$ -	$ -	$ -	$ -	$ -
Contingency	11%	$ 200,006	$ -	$ -	$ 200,006	$ -	$ -	$ -	$ -	$ -
Art	1%	$ 10,000	$ -	$ -	$ 10,000	$ -	$ -	$ -	$ -	$ -
Labor	4%	$ 75,703	$ -	$ 13,744	$ 61,959	$ -	$ -	$ -	$ -	$ -
Other	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	100%	$ 1,741,000	$ -	$ 319,000	$ 1,422,000	$ -	$ -	$ -	$ -	$ -
Operating		$ 37,150		$ -	$ 7,000	$ 7,200	$ 7,425	$ 7,650	$ 7,875	*

TOTAL PROJECT BUDGET: **$1,741,000**

TOTAL OPERATING BUDGET: **$37,150**

Anticipated Funding Mix:

Source	*Total Sources*	*Previously Allocated*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*
Real Estate Excise Tax	$ 1,241,000	$ -	$ 319,000	$ 922,000	$ -	$ -	$ -	$ -
Grants	$ 500,000	$ -	$ -	$ 500,000	$ -	$ -	$ -	$ -
TOTAL	$ 1,741,000	$ -	$ 319,000	$ 1,422,000	$ -	$ -	$ -	$ -

Fiscal Notes:

*The City will continue to incur operating expenditures resulting from the project into the future.

TOTAL FUNDING SOURCES: **$1,741,000**

FUTURE FUNDING REQUIREMENTS: **$0**

PARKS CAPITAL PROJECT OR PROGRAM

ALL-INCLUSIVE PLAYGROUND PROJECT

CIP Project ID:	PAR21003CIP	**Previously Spent:**	$100,000
Department:	Community Development	**Current Project Budget:**	$976,000
Project Status:	Design	**Original Budget at CIP Inception:**	$1,173,805
Project Location:	39903 SE Park Street	**Years Project in CIP:**	2
Project Contact:	Dylan Gamble	**Contact Email:**	dgamble@snoqualmiewa.gov

Description:

This project would replace an older playground at Centennial Park with equipment able to serve children of all ages and abilities. It would offer a fully-fenced, secure space for children, including play structures and ramps that are wheelchair accessible, and a smooth padded surface. The playground would exceed American with Disabilities Act (ADA) standards.

Photo or Map:



Community Impact:

The intent of this project is to create the first ever all-inclusive playground in the Snoqualmie Valley affording children of all abilities to grow and thrive together.

Operating Impact:

Staff believes that an all-inclusive playground will increase the number of visitors to Centennial Park necessitating additional maintenance to the bathrooms, garbage cans, and general area.

Budget:

Project Activities	*% of Budg.*	*Total Activity Budget*	*Previously Spent*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*	*2029 or Beyond*
Analysis	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Design	8%	$ 80,000	$ 80,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Construction	63%	$ 613,557	$ -	$ 613,557	$ -	$ -	$ -	$ -	$ -	$ -
Const. Manage	9%	$ 92,033	$ -	$ 92,033	$ -	$ -	$ -	$ -	$ -	$ -
Contingency	13%	$ 122,711	$ -	$ 122,711	$ -	$ -	$ -	$ -	$ -	$ -
Art	1%	$ 6,136	$ -	$ 6,136	$ -	$ -	$ -	$ -	$ -	$ -
Labor	3%	$ 31,563	$ 10,000	$ 21,563	$ -	$ -	$ -	$ -	$ -	$ -
Other	3%	$ 30,000	$ 10,000	$ 20,000	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	100%	$ 976,000	$ 100,000	$ 876,000	$ -	$ -	$ -	$ -	$ -	$ -
Operating		$ 37,500		$ 5,000	$ 5,500	$ 6,000	$ 6,500	$ 7,000	$ 7,500	*

TOTAL PROJECT BUDGET: $976,000

TOTAL OPERATING BUDGET: $37,500

Anticipated Funding Mix:

Source	*Total Sources*	*Previously Allocated*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*
Real Estate Excise Tax	$ 289,600	$ 100,000	$ 189,600	$ -	$ -	$ -	$ -	$ -
RCO Grant	$ 475,000	$ -	$ 475,000	$ -	$ -	$ -	$ -	$ -
King County Funds	$ 180,000	$ -	$ 180,000	$ -	$ -	$ -	$ -	$ -
Donations	$ 31,400	$ -	$ 31,400	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 976,000	$ 100,000	$ 876,000	$ -	$ -	$ -	$ -	$ -

TOTAL FUNDING SOURCES: $976,000

FUTURE FUNDING REQUIREMENTS: $0

Fiscal Notes:

* The City will continue to incur operating expenditures resulting from the project into the future.

TRANSPORTATION CAPITAL PROJECT OR PROGRAM

TOWN CENTER IMPROVEMENT PROJECT - PHASE 3

CIP Project ID:	PUW20003CIP	**Previously Spent:**	$467,000
Department:	Transportation	**Current Project Budget:**	$7,682,000
Project Status:	Design	**Original Budget at CIP Inception:**	N/A
Project Location:	SR 202 (Railroad Ave.) btw. Northern St. and the SR 202 Bridge	**Years Project in CIP:**	2
Project Contact:	Jeff Hamlin	**Contact Email:**	jhamlin@ci.snoqualmie.wa.us

Description:

The intent of this project is to reconstruct portions of State Route 202 (Railroad Avenue) between Northern Street and the State Route 202 Bridge, upgrade the adjacent multi-use path, replace and relocate utilities, as well as add street lighting, streetscape improvements, traffic calming measures, trail and transit connections, and natural landscaping elements. A new pedestrian bridge and gateway features will be addressed through community outreach efforts.

Photo or Map:



Operating Impact:

This project is not expected to impact the operating budget.

Community Impact:

This project will eventually lead to improved connections between Snoqualmie Falls and Downtown Snoqualmie, replace aging infrastructure, update facilities to meet ADA standards, improve safety, and support the economic and tourism goals of the City of Snoqualmie.

Budget:

Project Activities	*% of Budg.*	*Total Activity Budget*	*Previously Spent*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*	*2029 or Beyond*
Analysis	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Design	13%	$ 963,000	$ 467,000	$ 496,000	$ -	$ -	$ -	$ -	$ -	$ -
Construction	59%	$ 4,504,892	$ -	$ -	$ -	$ 1,817,814	$ 2,164,451	$ 522,627	$ -	$ -
Const. Manage	9%	$ 675,734	$ -	$ -	$ -	$ 272,672	$ 324,668	$ 78,394	$ -	$ -
Contingency	12%	$ 900,978	$ -	$ -	$ -	$ 363,563	$ 432,890	$ 104,525	$ -	$ -
Art	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Labor	5%	$ 412,151	$ -	$ -	$ -	$ 143,060	$ 194,769	$ 74,322	$ -	$ -
Other	3%	$ 225,245	$ -	$ -	$ -	$ 90,891	$ 108,223	$ 26,131	$ -	$ -
TOTAL	100%	$ 7,682,000	$ 467,000	$ 496,000	$ -	$ 2,688,000	$ 3,225,000	$ 806,000	$ -	$ -
Operating		$ -		$ -	$ -	$ -	$ -	$ -	$ -	$ -

TOTAL PROJECT BUDGET: $7,682,000

TOTAL OPERATING BUDGET: $0

Anticipated Funding Mix:

Source	*Total Sources*	*Previously Allocated*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*
Util. & Trans. Taxes	$ 1,614,045	$ 63,045	$ -	$ -	$ -	$ 1,148,000	$ 403,000	$ -
Real Estate Excise Tax	$ 993,700	$ -	$ 89,450	$ -	$ 672,000	$ 232,250	$ -	$ -
Sales Tax	$ 904,250	$ -	$ -	$ -	$ 672,000	$ 232,250	$ -	$ -
Grants	$ 4,170,005	$ 403,955	$ 406,550	$ -	$ 1,344,000	$ 1,612,500	$ 403,000	$ -
TOTAL	$ 7,682,000	$ 467,000	$ 496,000	$ -	$ 2,688,000	$ 3,225,000	$ 806,000	$ -

TOTAL FUNDING SOURCES: $7,682,000

FUTURE FUNDING REQUIREMENTS: $0

Fiscal Notes:

TRANSPORTATION CAPITAL PROJECT OR PROGRAM

MEADOWBROOK BRIDGE RESTORATION PROJECT

CIP Project ID:	TBD	**Previously Spent:**	$125,000
Department:	Transportation	**Current Project Budget:**	$1,869,000
Project Status:	Analysis	**Original Budget at CIP Inception:**	N/A
Project Location:	Meadowbrook Bridge	**Years Project in CIP:**	0
Project Contact:	Jeff Hamlin	**Contact Email:**	jhamlin@snoqualmiewa.gov

Description:

Based on recent inspection from King County Bridge Division, the Meadowbrook Bridge requires maintenance and repair activities, including structural welding and repairs, painting, and a load rating update.

Photo or Map:



Community Impact:

The intent of this project is to provide necessary ongoing maintenance of the Meadowbrook Bridge. Timely repairs and application of protective coatings is the most cost efficient means to provide for long-term function and safety of the bridge asset.

Operating Impact:

This project is not expected to impact the operating budget.

Budget:

Project Activities	*% of Budg.*	*Total Activity Budget*	*Previously Spent*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*	*2029 or Beyond*
Analysis	12%	$ 225,000	$ 125,000	$ 100,000	$ -	$ -	$ -	$ -	$ -	$ -
Design	8%	$ 152,584	$ -	$ 70,492	$ 82,092	$ -	$ -	$ -	$ -	$ -
Construction	54%	$ 1,017,227	$ -	$ 469,947	$ 547,280	$ -	$ -	$ -	$ -	$ -
Const. Manage	8%	$ 152,584	$ -	$ 70,492	$ 82,092	$ -	$ -	$ -	$ -	$ -
Contingency	11%	$ 203,445	$ -	$ 93,989	$ 109,456	$ -	$ -	$ -	$ -	$ -
Art	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Labor	3%	$ 65,360	$ -	$ 32,680	$ 32,680	$ -	$ -	$ -	$ -	$ -
Other	3%	$ 52,800	$ -	$ 26,400	$ 26,400	$ -	$ -	$ -	$ -	$ -
TOTAL	100%	$ 1,869,000	$ 125,000	$ 864,000	$ 880,000	$ -	$ -	$ -	$ -	$ -
Operating		$ -		$ -	$ -	$ -	$ -	$ -	$ -	$ -

TOTAL PROJECT BUDGET: $1,869,000

TOTAL OPERATING BUDGET: $0

Anticipated Funding Mix:

Source	*Total Sources*	*Previously Allocated*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*
Util. & Trans. Taxes	$ 282,000	$ 125,000	$ -	$ 157,000	$ -	$ -	$ -	$ -
Real Estate Excise Tax	$ 715,000	$ -	$ 432,000	$ 283,000	$ -	$ -	$ -	$ -
Grants	$ 872,000	$ -	$ 432,000	$ 440,000	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 1,869,000	$ 125,000	$ 864,000	$ 880,000	$ -	$ -	$ -	$ -

TOTAL FUNDING SOURCES: $1,869,000

FUTURE FUNDING REQUIREMENTS: $0

Fiscal Notes:

PARKS CAPITAL PROJECT OR PROGRAM

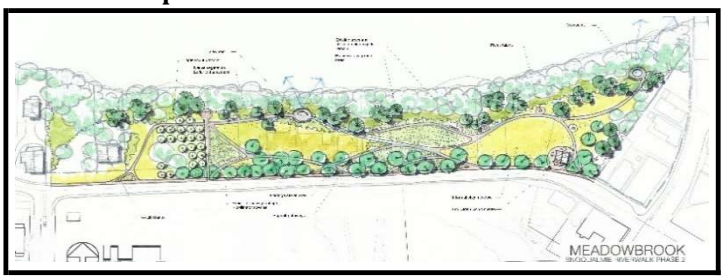
RIVERWALK PROJECT - ARBORETUM TRAIL

CIP Project ID:	PAR21002CIP	**Previously Spent:**	$0
Department:	Community Development	**Current Project Budget:**	$1,307,000
Project Status:	Pre-Design	**Original Budget at CIP Inception:**	$1,307,000
Project Location:	Riverview Park to Meadowbrook Bridge	**Years Project in CIP:**	0
Project Contact:	Dylan Gamble	**Contact Email:**	dgamble@snoqualmiewa.gov

Description:

This phase of the Riverwalk project will provide a trail connection from Riverview Park to the Meadowbrook Bridge and include aesthetic, historic, and passive recreational amenities along with riverside restoration.

Photo or Map:



Community Impact:

Phase II of the Riverwalk project will establish a trail between Downtown Snoqualmie and Meadowbrook Bridge, a local historic resource, result in significant environmental restoration, and support the tourism goals of the City of Snoqualmie. The new trail and other features will critically connect important recreational facilities such as the Snoqualmie Valley Regional Trail (SVRT) to the historic downtown while expanding recreational opportunities for residents. This project addresses Comprehensive Plan policies 3.5.2 and 6.4.4 to establish a Riverwalk and restore stream buffers.

Operating Impact:

The additional property owned and improved by the City of Snoqualmie will add to the current landscaping, trail maintenance, and urban forestry work of staff. The time required to complete the additional work is estimated at 2 hours per week. However, increased economic activity from tourism will result in an unknown amount of offsetting revenue.

Budget:

Project Activities	*% of Budg.*	*Total Activity Budget*	*Previously Spent*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*	*2029 or Beyond*
Pre Design	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Design	12%	$ 159,642	$ -	$ -	$ -	$ 159,642	$ -	$ -	$ -	$ -
Construction	57%	$ 746,819	$ -	$ -	$ -	$ -	$ 746,819	$ -	$ -	$ -
Const. Manage	9%	$ 112,023	$ -	$ -	$ -	$ -	$ 112,023	$ -	$ -	$ -
Contingency	14%	$ 181,292	$ -	$ -	$ -	$ 31,928	$ 149,364	$ -	$ -	$ -
Art	1%	$ 7,468	$ -	$ -	$ -	$ -	$ 7,468	$ -	$ -	$ -
Labor	5%	$ 62,415	$ -	$ -	$ -	$ 8,430	$ 53,985	$ -	$ -	$ -
Other	3%	$ 37,341	$ -	$ -	$ -	$ -	$ 37,341	$ -	$ -	$ -
TOTAL	100%	$ 1,307,000	$ -	$ -	$ -	$ 200,000	$ 1,107,000	$ -	$ -	$ -
Operating		$ 20,918		$ -	$ -	$ 5,000	$ 5,150	$ 5,305	$ 5,464	*

TOTAL PROJECT BUDGET: $1,307,000

TOTAL OPERATING BUDGET: $20,918

Anticipated Funding Mix:

Source	*Total Sources*	*Previously Allocated*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*
Real Estate Excise Tax	$ 807,000	$ -	$ -	$ -	$ 200,000	$ 607,000	$ -	$ -
RCO Grant	$ 500,000	$ -	$ -	$ -	$ -	$ 500,000	$ -	$ -
TOTAL	$ 1,307,000	$ -	$ -	$ -	$ 200,000	$ 1,107,000	$ -	$ -

TOTAL FUNDING SOURCES: $1,307,000

FUTURE FUNDING REQUIREMENTS: $0

Fiscal Notes:

RCO = Washington State Recreation and Conservation Office.

* The City will continue to incur operating expenditures resulting from the project into the future.

PARKS CAPITAL PROJECT OR PROGRAM

RIVERWALK PROJECT - BOARDWALK

CIP Project ID:	TBD	**Previously Spent:**	**$0**
Department:	Community Development	**Current Project Budget:**	**$4,838,000**
Project Status:	Pre-Design	**Original Budget at CIP Inception:**	**$0**
Project Location:	Sandy Cove Park to Park Avenue	**Years Project in CIP:**	0
Project Contact:	Dylan Gamble	**Contact Email:**	dgamble@snoqualmiewa.gov

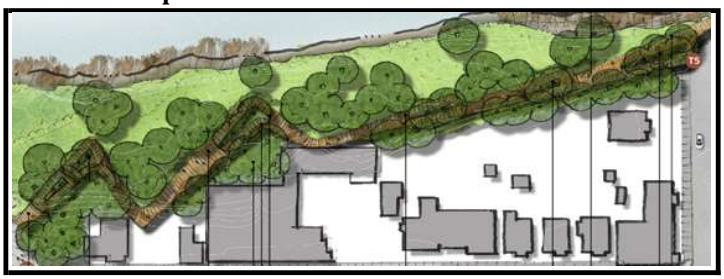
Description:

This phase of the Riverwalk project will provide an elevated canopy boardwalk starting in Sandy Cove Park, continuing behind businesses along Falls Avenue SE, and connecting with a viewing platform next to the Record Office revetment at the corner of SE River St. and Park Ave SE.

Community Impact:

Phase III of the Riverwalk project would be an iconic, magnetizing structure drawing tourists into Downtown Snoqualmie. support the tourism goals of the City of Snoqualmie. This phase builds on City Council Goal objective to construct a Riverwalk, and Comprehensive Plan policy 3.5.2 to establish a Riverwalk.

Photo or Map:



Operating Impact:

The additional boardwalk improvement will add to the current landscaping, structural and trail maintenance, and urban forestry work of staff. The time required to complete the additional work is estimated at 5 hours per week. However, increased economic activity from tourism will result in an unknown amount of offsetting revenue.

Budget:

Project Activities	*% of Budg.*	*Total Activity Budget*	*Previously Spent*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*	*2029 or Beyond*
Pre Design	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Design	13%	$ 631,090	$ -	$ -	$ -	$ -	$ 631,090	$ -	$ -	$ -
Construction	54%	$ 2,610,192	$ -	$ -	$ -	$ -	$ -	$ 1,903,892	$ 706,300	$ -
Const. Manage	8%	$ 391,529	$ -	$ -	$ -	$ -	$ -	$ 285,584	$ 105,945	$ -
Contingency	13%	$ 648,256	$ -	$ -	$ -	$ -	$ 126,218	$ 380,778	$ 141,260	$ -
Art	1%	$ 26,102	$ -	$ -	$ -	$ -	$ -	$ 19,039	$ 7,063	$ -
Labor	8%	$ 400,321	$ -	$ -	$ -	$ -	$ 48,692	$ 272,512	$ 79,117	$ -
Other	3%	$ 130,510	$ -	$ -	$ -	$ -	$ -	$ 95,195	$ 35,315	$ -
TOTAL	100%	$ 4,838,000	$ -	$ -	$ -	$ -	$ 806,000	$ 2,957,000	$ 1,075,000	$ -
Operating		$ 10,150		$ -	$ -	$ -	$ -	$ 5,000	$ 5,150	*

TOTAL PROJECT BUDGET: **$4,838,000**

TOTAL OPERATING BUDGET: **$10,150**

Anticipated Funding Mix:

Source	*Total Sources*	*Previously Allocated*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*
Sales Tax	$ 1,293,500	$ -	$ -	$ -	$ -	$ 201,500	$ 823,250	$ 268,750
Real Estate Excise Tax	$ 1,125,500	$ -	$ -	$ -	$ -	$ 201,500	$ 655,250	$ 268,750
Grants	$ 2,419,000	$ -	$ -	$ -	$ -	$ 403,000	$ 1,478,500	$ 537,500
TOTAL	$ 4,838,000	$ -	$ -	$ -	$ -	$ 806,000	$ 2,957,000	$ 1,075,000

TOTAL FUNDING SOURCES: **$4,838,000**

FUTURE FUNDING REQUIREMENTS: **$0**

Fiscal Notes:

RCO = Washington State Recreation and Conservation Office.

* The City will continue to incur operating expenditures resulting from the project into the future.

PARKS CAPITAL PROJECT OR PROGRAM

MEADOWBROOK TRAIL PROJECT

CIP Project ID:	PAR21004CIP	**Previously Spent:**	$0
Department:	Community Development	**Current Project Budget:**	$240,000
Project Status:	Pre-Construction	**Original Budget at CIP Inception:**	$240,000
Project Location:	39903 SE Park Street	**Years Project in CIP:**	1
Project Contact:	Dylan Gamble	**Contact Email:**	dgamble@snoqualmiewa.gov

Description:

This is a collaborative project between the City of Snoqualmie, City of North Bend, Mt. Si Parks District, and the Meadowbrook Farms Preservation Association, improving the trails network on Meadowbrook Farm. The project will pave 4,000 feet of existing gravel paths with asphalt, install 2,500 feet of new asphalt paths, install 1,200 feet of compacted gravel through buffers, and support the repair of trail bridges.

Photo or Map:



Community Impact:

This project will improve trail recreation opportunities for the community, improve pedestrian and open space access adjacent to schools, and improve attraction amenities of Meadowbrook Farms as an event venue.

Operating Impact:

This project does not require changes to the operating environment of budget.

Budget:

Project Activities	*% of Budg.*	*Total Activity Budget*	*Previously Spent*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*	*2029 or Beyond*
Analysis	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Design	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Construction	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Const. Manage	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Contingency	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Art	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Labor	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Other	100%	$ 240,000	$ -	$ 240,000	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	100%	$ 240,000	$ -	$ 240,000	$ -	$ -	$ -	$ -	$ -	$ -
Operating		$ -		$ -	$ -	$ -	$ -	$ -	$ -	$ -

TOTAL PROJECT BUDGET: $240,000

TOTAL OPERATING BUDGET: $0

Anticipated Funding Mix:

Source	*Total Sources*	*Previously Allocated*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*
Real Estate Excise Tax	$ 240,000	$ -	$ 240,000	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 240,000	$ -	$ 240,000	$ -	$ -	$ -	$ -	$ -

TOTAL FUNDING SOURCES: $240,000

FUTURE FUNDING REQUIREMENTS: $0

Fiscal Notes:

This project is scheduled to be managed by the City of North Bend with contributions coming not only from the City of Snoqualmie but from other agencies as well.

FACILITIES CAPITAL PROJECT OR PROGRAM

COMMUNITY CENTER EXPANSION PROJECT

CIP Project ID:	FAC21001CIP	**Previously Spent:**	$0
Department:	Facilities	**Current Project Budget:**	$28,338,000
Project Status:	Other	**Original Budget at CIP Inception:**	$10,000,000
Project Location:	35018 SE Ridge Street	**Years Project in CIP:**	1
Project Contact:	Mike Chambless	**Contact Email:**	mchambless@snoqualmiewa.gov

Project Description:

This project proposes to expand the current Community Center by approximately 24,000 square feet. Anticipated amenities include the addition of an aquatic center with a six-lane lap pool, the expansion of the cardio center, improved locker rooms, a common use space, additional community meeting rooms, and additional office space. Outside of the facility, an outdoor splash pad/spray park (anticipated for 2023) will be added as well as parking along Ridge Street to accommodate traffic.

Photo or Map:



Community Impact:

The intent of this project is to expand a critical facility that sustains quality of life through recreational and social opportunities. Demand from the community currently exceeds the size of the facility preventing many from taking advantage of the opportunities offered. This expansion adds several unique recreational amenities to encourage activity and reduce the incidence of heart disease and other health conditions.

Operating Impact:

The current facility is maintained through a contractual agreement with the YMCA that requires no significant ongoing operations funding from the City. The YMCA has indicated that an expanded space would also be maintained through that agreement.

Budget:

Project Activities	*% of Budg.*	*Total Activity Budget*	*Previously Spent*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*	*2029 or Beyond*
Analysis	3%	$ 712,296	$ -	$ -	$ 712,296	$ -	$ -	$ -	$ -	$ -
Design	12%	$ 3,419,023	$ -	$ -	$ 3,419,023	$ -	$ -	$ -	$ -	$ -
Construction	58%	$ 16,398,551	$ -	$ -	$ 7,552,950	$ 8,845,601	$ -	$ -	$ -	$ -
Const. Manage	4%	$ 1,232,724	$ -	$ -	$ 567,776	$ 664,948	$ -	$ -	$ -	$ -
Contingency	17%	$ 4,768,488	$ -	$ -	$ 2,196,301	$ 2,572,187	$ -	$ -	$ -	$ -
Art	1%	$ 178,549	$ -	$ -	$ -	$ 178,549	$ -	$ -	$ -	$ -
Labor	3%	$ 913,095		$ -	$ 420,559	$ 492,536	$ -	$ -	$ -	$ -
Other	3%	$ 715,273	$ -	$ -	$ 329,445	$ 385,828	$ -	$ -	$ -	$ -
TOTAL	100%	$ 28,338,000	$ -	$ -	$ 15,198,350	$ 13,139,650	$ -	$ -	$ -	$ -
Operating		$ -		$ -	$ -	$ -	$ -	$ -	$ -	$ -

TOTAL PROJECT BUDGET: $28,338,000

TOTAL OPERATING BUDGET: $0

Anticipated Funding Mix:

Source	*Total Sources*	*Previously Allocated*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*
Sales Tax	$ 7,705,000	$ -	$ -	$ 7,705,000	$ -	$ -	$ -	$ -
Real Estate Excise Tax	$ 7,493,350	$ -	$ -	$ 7,493,350	$ -	$ -	$ -	$ -
Grants, Appro., or Other Sources	$ 13,139,650	$ -	$ -	$ -	$ 13,139,650	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 28,338,000	$ -	$ -	$ 15,198,350	$ 13,139,650	$ -	$ -	$ -

TOTAL FUNDING SOURCES: $28,338,000

FUTURE FUNDING REQUIREMENTS: $0

Fiscal Notes:

CAPITAL EQUIPMENT ADDITIONS

LADDER FIRE TRUCK

CIP Project ID:	TBD	**Previously Spent:**	**$0**
Department:	Fire	**Current Project Budget:**	**$1,500,000**
Project Status:	Other	**Original Budget at CIP Inception:**	**$0**
Project Location:	Snoqualmie Fire Station	**Years Project in CIP:**	0
Project Contact:	Mark Correria	**Contact Email:**	mcorreira@snoqualmiewa.gov

Project Description:

A Ladder Truck is a piece of fire apparatus used by the fire department to access a building's upper floors or roof or to reach people at risk in hard -to access areas. This apparatus is a toolbox for the firefighters and would include an aerial ladder (85' or 100'), ground ladders, a water tank, a pump, and a generator for power. The Department is requesting this apparatus because of the changing landscape of the community and because the closest aerial ladder responds from Issaquah and Bellevue or Redmond. Up until 2019 the City recieved a ladder truck from North Bend.

Photo or Map:



Community Impact:

The City would continue to be at greater risk if this apparatus was not purchased. The WA State Rating Bureau recommends the City have a ladder truck if five (5) of its buildings are greater than 3-stories (35') or have a fire flow greater than 4,000 GPM. We would also receive additional fire protection credit from the Rating Bureau. Recognized standards recommend having a ladder truck within 4.9 minutes to 10 minutes away. Our closes ladder truck is 17 minutes to 27 minutes away.

Operating Impact:

Operating impact with this additional apparatus would be increased cost of training for the firefighters, replacement costs, ladder testing and maintenance costs.

Budget:

Project Activities	*% of Budg.*	*Total Activity Budget*	*Previously Spent*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*	*2029 or Beyond*
Analysis	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Design	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Construction	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Const. Manage	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Contingency	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Art	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Labor	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Other	100%	$ 1,500,000	$ -		$ -	$ 1,500,000	$ -	$ -	$ -	$ -
TOTAL	100%	$ 1,500,000	$ -	$ -	$ -	$ 1,500,000	$ -	$ -	$ -	$ -
Operating		$ -		$ -	$ -	$ -	$ -	$ -	$ -	$ -

TOTAL PROJECT BUDGET: **$1,500,000**

TOTAL OPERATING BUDGET: **$0**

Anticipated Funding Mix:

Source	*Total Sources*	*Previously Allocated*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*
Sales Tax	$ 1,500,000	$ -	$ -	$ -	$ 1,500,000	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 1,500,000	$ -	$ -	$ -	$ 1,500,000	$ -	$ -	$ -

TOTAL FUNDING SOURCES: **$1,500,000**

FUTURE FUNDING REQUIREMENTS: **$0**

Fiscal Notes:

UTILITIES CAPITAL PROJECT OR PROGRAM

UTILITY MAIN & DRAINAGE SYSTEM REPLACEMENT PROGRAM

CIP Project ID: TBD
Department: Utilities
Project Status: Other
Project Location: Multiple Locations
Project Contact: Jeff Hamlin

Current Program Budget: $12,763,000
Years Project in CIP: Ongoing Capital Program
Contact Email: jhamlin@snoqualmiewa.gov

Project Description:

This program replaces existing water mains, sewer mains, and storm drainage systems that have reached or exceeded their useful life with new pipe. This program will also include improvements to streets consistent with City of Snoqualmie adopted standards. The exact location of work will be determined seperately by Council on at least a biennial basis.

Photo or Map:



Community Impact:

As with most utility infrastructure projects and programs, this program will largely be invisible to ratepayers. However, improved street conditions will result from any below-grade utility main improvements. Most importantly, residents will continue to receive quality service while avoiding the potential corrosion and deterioration that arises when aging mains and drainage systems operate past the end of their useful life.

Operating Impact:

This program will reduce the number of unanticipated repairs needed in the event that a main breaks. Because these breaks are unpredictable, no reduction to the operating budget has been recorded.

Budget:

Project Activities	*% of Budg.*	*Total Activity Budget*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*	*2029 or Beyond*
Analysis	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	This capital program is anticipated to continue indefinitely into the future.
Design	9%	$ 1,156,787	$ 91,398	$ 197,520	$ 202,580	$ 207,229	$ 217,169	$ 240,891	
Construction	60%	$ 7,711,915	$ 609,321	$ 1,316,799	$ 1,350,536	$ 1,381,525	$ 1,447,794	$ 1,605,940	
Const. Manage	9%	$ 1,156,787	$ 91,398	$ 197,520	$ 202,580	$ 207,229	$ 217,169	$ 240,891	
Contingency	12%	$ 1,542,383	$ 121,864	$ 263,360	$ 270,107	$ 276,305	$ 289,559	$ 321,188	
Art	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
Labor	6%	$ 809,532	$ 42,552	$ 92,962	$ 110,669	$ 137,637	$ 227,919	$ 197,793	
Other	3%	$ 385,596	$ 30,466	$ 65,840	$ 67,527	$ 69,076	$ 72,390	$ 80,297	
TOTAL	100%	$ 12,763,000	$ 987,000	$ 2,134,000	$ 2,204,000	$ 2,279,000	$ 2,472,000	$ 2,687,000	
Operating		$ -	$ -	$ -	$ -	$ -	$ -	$ -	

TOTAL PROJECT BUDGET: $12,763,000
TOTAL OPERATING BUDGET: $0

Anticipated Funding Mix:

Source	*Total Sources*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*
Utility Fees ("Rates")	$ 12,763,000	$ 987,000	$ 2,134,000	$ 2,204,000	$ 2,279,000	$ 2,472,000	$ 2,687,000
TOTAL	$ 12,763,000	$ 987,000	$ 2,134,000	$ 2,204,000	$ 2,279,000	$ 2,472,000	$ 2,687,000

TOTAL FUNDING SOURCES: $12,763,000
FUTURE FUNDING REQUIREMENTS: $0

Fiscal Notes:

STORMWATER CAPITAL PROJECT OR PROGRAM

URBAN FORESTRY IMPROVEMENT PROGRAM

CIP Project ID: TBD
Department: Stormwater
Project Status: Other
Project Location: Multiple Locations
Project Contact: Phil Bennett

Current Program Budget: $1,610,000
Years Project in CIP: Ongoing Capital Program
Contact Email: pbennett@snoqualmiewa.gov

Project Description:

This program provides for care and maintenance of the urban forest, including street trees that show visible signs of damage, infestation, and other stressors. This program will improve conditions for the urban forest, improve stormwater treatment, and reduce cost of future street tree management and replacements.

Photo or Map:



Community Impact:

The intent of this program is to provide residents with a healthy urban forest consistent with Policy 7.4.5 of the Comprehensive Plan and Urban Forest Strategic Plan. A healthy urban forest has enormous ecological value; helping with the retention of stormwater and reducing the need to build costly infrastructure to manage runoff. Healthy street trees help to improve water quality which can reduce the negative impacts of pollution on ecosystems downstream.

Operating Impact:

This project is not expected to significantly impact the operating budget.

Budget:

Project Activities	*% of Budg.*	*Total Activity Budget*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*	*2029 or Beyond*
Analysis	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	This capital program is anticipated to continue indefinitely into the future.
Design	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
Construction	85%	$ 1,372,070	$ 183,544	$ 206,088	$ 222,767	$ 239,200	$ 248,412	$ 272,059	
Const. Manage	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
Contingency	4%	$ 68,604	$ 9,177	$ 10,304	$ 11,138	$ 11,960	$ 12,421	$ 13,603	
Art	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
Labor	6%	$ 100,723	$ 9,102	$ 10,303	$ 12,956	$ 16,880	$ 27,747	$ 23,735	
Other	4%	$ 68,604	$ 9,177	$ 10,304	$ 11,138	$ 11,960	$ 12,421	$ 13,603	
TOTAL	100%	$ 1,610,000	$ 211,000	$ 237,000	$ 258,000	$ 280,000	$ 301,000	$ 323,000	
Operating		$ -	$ -	$ -	$ -	$ -	$ -	$ -	

TOTAL PROJECT BUDGET: $1,610,000
TOTAL OPERATING BUDGET: $0

Anticipated Funding Mix:

Source	*Total Sources*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*
Utility Fees ("Rates")	$ 1,610,000	$ 211,000	$ 237,000	$ 258,000	$ 280,000	$ 301,000	$ 323,000
TOTAL	$ 1,610,000	$ 211,000	$ 237,000	$ 258,000	$ 280,000	$ 301,000	$ 323,000

TOTAL FUNDING SOURCES: $1,610,000
FUTURE FUNDING REQUIREMENTS: $0

Fiscal Notes:

STORMWATER CAPITAL PROJECT OR PROGRAM

STORMWATER POND IMPROVEMENT PROGRAM

CIP Project ID: TBD
Department: Stormwater
Project Status: Other
Project Location: Multiple Locations
Project Contact: Jeff Hamlin

Current Program Budget: $354,000
Years Project in CIP: Ongoing Capital Program
Contact Email: jhamlin@snoqualmiewa.gov

Project Description:

The City of Snoqualmie has over 60 stormwater treatment pond facilities that require routine maintenance on an annual basis. Beyond routine maintenance, additional activities are needed on a less frequent but recurring basis, including fencing repair/replacement, sediment removal, flow control structure repairs, access roads, etc. This program provides for these exceptional maintenance activities.

Photo or Map:



Community Impact:

Stormwater ponds protect rivers and streams by removing pollutants from stormwater runoff and attenuating flows that cause erosion and scour in receiving streams. Proper pond maintenance ensures continued protection of the natural environment, reduces remediation costs to receiving facilities, and provides for continued compliance with State and Federal NPDES permit requirements.

Operating Impact:

Provides consistent funding source for stormwater pond improvements beyond routine maintenance activity; not expected to create significant impacts to the budget.

Budget:

Project Activities	% of Budg.	Total Activity Budget	2023	2024	2025	2026	2027	2028	2029 or Beyond
Analysis	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	This capital program is anticipated to continue indefinitely into the future.
Design	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
Construction	85%	$ 302,039	$ 46,113	$ 48,695	$ 50,077	$ 51,240	$ 51,138	$ 54,775	
Const. Manage	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
Contingency	4%	$ 15,102	$ 2,306	$ 2,435	$ 2,504	$ 2,562	$ 2,557	$ 2,739	
Art	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
Labor	6%	$ 21,757	$ 2,276	$ 2,435	$ 2,915	$ 3,636	$ 5,748	$ 4,747	
Other	4%	$ 15,102	$ 2,306	$ 2,435	$ 2,504	$ 2,562	$ 2,557	$ 2,739	
TOTAL	100%	$ 354,000	$ 53,000	$ 56,000	$ 58,000	$ 60,000	$ 62,000	$ 65,000	
Operating		$ -	$ -	$ -	$ -	$ -	$ -	$ -	

TOTAL PROJECT BUDGET: $354,000
TOTAL OPERATING BUDGET: $0

Anticipated Funding Mix:

Source	Total Sources	2023	2024	2025	2026	2027	2028
Utility Fees ("Rates")	$ 354,000	$ 53,000	$ 56,000	$ 58,000	$ 60,000	$ 62,000	$ 65,000
TOTAL	$ 354,000	$ 53,000	$ 56,000	$ 58,000	$ 60,000	$ 62,000	$ 65,000

TOTAL FUNDING SOURCES: $354,000
FUTURE FUNDING REQUIREMENTS: $0

Fiscal Notes:

WATER CAPITAL PROJECT OR PROGRAM

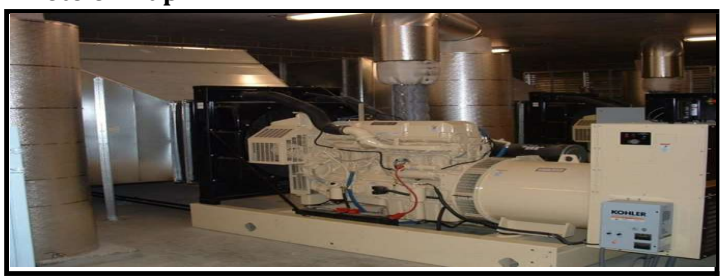
PRESSURE ZONE CONVERSIONS PROJECT

CIP Project ID:	TBD	**Previously Spent:**	$0
Department:	Water	**Current Project Budget:**	$231,000
Project Status:	Pre-Design	**Original Budget at CIP Inception:**	$213,847
Project Location:	Multiple Locations	**Years Project in CIP:**	1
Project Contact:	Jeff Hamlin	**Contact Email:**	jhamlin@snoqualmiewa.gov

Project Description:

This project will install a new Pressure Reducing Valve (PRV), supplying water from the 705 Zone to the 599 Zone, in the vicinity of the Water Reclamation Facility to supply existing customers with high service pressure. Furthermore, this project will adjust the discharge pressure setpoint of the 1180 Zone pumps to reduce the high pressures experienced in the zone.

Photo or Map:



Community Impact:

Some service connections in the 705 Zone and 1180 Zone experience pressures greater than 80 pounds per square inch (PSI). The intent of this project is to reduce the high pressures in these zones while maintaining pressures of at least 40 PSI at the highest elevation under peak hour demands (PHD).

Operating Impact:

A slight reduction in operating cost is anticipated by reduced maintenance and need for manual adjustments to system pressure at certain times of the year.

Budget:

Project Activities	*% of Budg.*	*Total Activity Budget*	*Previously Spent*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*	*2029 or Beyond*
Analysis	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Design	11%	$ 25,829	$ -	$ -	$ 25,829	$ -	$ -	$ -	$ -	$ -
Construction	60%	$ 138,388	$ -	$ -	$ -	$ 138,388	$ -	$ -	$ -	$ -
Const. Manage	9%	$ 20,758	$ -	$ -	$ -	$ 20,758	$ -	$ -	$ -	$ -
Contingency	12%	$ 27,678	$ -	$ -	$ -	$ 27,678	$ -	$ -	$ -	$ -
Art	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Labor	5%	$ 11,428	$ -	$ -	$ 1,171	$ 10,257	$ -	$ -	$ -	$ -
Other	3%	$ 6,919	$ -	$ -	$ -	$ 6,919	$ -	$ -	$ -	$ -
TOTAL	100%	$ 231,000	$ -	$ -	$ 27,000	$ 204,000	$ -	$ -	$ -	$ -
Operating		$ -		$ -	$ -	$ -	$ -	$ -	$ -	$ -

TOTAL PROJECT BUDGET: $231,000

TOTAL OPERATING BUDGET: $0

Anticipated Funding Mix:

Source	*Total Sources*	*Previously Allocated*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*
Utility Fees ("Rates")	$ 231,000	$ -	$ -	$ 27,000	$ 204,000	$ -	$ -	$ -
TOTAL	$ 231,000	$ -	$ -	$ 27,000	$ 204,000	$ -	$ -	$ -

Fiscal Notes:

This project covers PZ3 and PZ4 in the preliminary Water System Plan.

TOTAL FUNDING SOURCES: $231,000

FUTURE FUNDING REQUIREMENTS: $0

WATER CAPITAL PROJECT OR PROGRAM

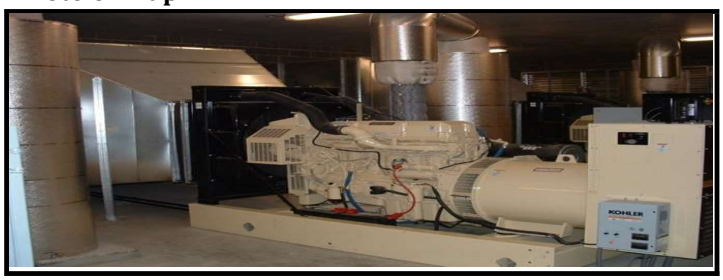
PRESSURE REDUCING VALVE (PRV) STATIONS PROJECT

CIP Project ID:	TBD	**Previously Spent:**	$0
Department:	Water	**Current Project Budget:**	$321,000
Project Status:	Pre-Design	**Original Budget at CIP Inception:**	$300,741
Project Location:	Multiple Locations	**Years Project in CIP:**	1
Project Contact:	Jeff Hamlin	**Contact Email:**	jhamlin@snoqualmiewa.gov

Project Description:

This project will implement a solution to monitor flow rate and pressure at the Reinig Road PRV Station, adjust the setpoint at the 670 Zone PRV, and install a new PRV station near the intersection of Raines Ave. SE and SE Terrace St. Furthermore, this project will conduct studies to evaluate setpoints for the Reinig Road PRV Station, to adequately supply the 599 Zone and improve the operation of the 599 Reservoir, and examine the recirculation of water through a number of PRV stations and adjust the setpoints and/or include additional functionality.

Photo or Map:



Community Impact:

The intent of this project to improve various low and high pressure problems, available fire flow, and system redundancy.

Operating Impact:

A slight reduction in operating costs is anticipated by the reduction of maintenance and system pressure adjustments.

Budget:

Project Activities	*% of Budg.*	*Total Activity Budget*	*Previously Spent*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*	*2029 or Beyond*
Analysis	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Design	25%	$ 80,359	$ -	$ 80,359	$ -	$ -	$ -	$ -	$ -	$ -
Construction	50%	$ 161,926	$ -	$ -	$ 161,926	$ -	$ -	$ -	$ -	$ -
Const. Manage	8%	$ 24,289	$ -	$ -	$ 24,289	$ -	$ -	$ -	$ -	$ -
Contingency	10%	$ 32,385	$ -	$ -	$ 32,385	$ -	$ -	$ -	$ -	$ -
Labor	4%	$ 13,944	$ -	$ 3,641	$ 10,303	$ -	$ -	$ -	$ -	$ -
Other	3%	$ 8,096	$ -	$ -	$ 8,096	$ -	$ -	$ -	$ -	$ -
TOTAL	100%	$ 321,000	$ -	$ 84,000	$ 237,000	$ -	$ -	$ -	$ -	$ -
Operating		$ -		$ -	$ -	$ -	$ -	$ -	$ -	$ -

TOTAL PROJECT BUDGET: $321,000

TOTAL OPERATING BUDGET: $0

Anticipated Funding Mix:

Source	*Total Sources*	*Previously Allocated*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*
Utility Fees ("Rates")	$ 321,000	$ -	$ 84,000	$ 237,000	$ -	$ -	$ -	$ -
TOTAL	$ 321,000	$ -	$ 84,000	$ 237,000	$ -	$ -	$ -	$ -

Fiscal Notes:

This project covers PZ1, PZ2, PRV1 - PRV3 in the preliminary Water System Plan.

TOTAL FUNDING SOURCES: $321,000

FUTURE FUNDING REQUIREMENTS: $0

WATER CAPITAL PROJECT OR PROGRAM

1040 ZONE BOOSTER PUMP STATION (BPS) IMPROVEMENT PROJECT

CIP Project ID:	TBD	**Previously Spent:**	**$0**
Department:	Water	**Current Project Budget:**	**$432,000**
Project Status:	Pre-Design	**Original Budget at CIP Inception:**	**$401,700**
Project Location:	1040 Zone	**Years Project in CIP:**	1
Project Contact:	Jeff Hamlin	**Contact Email:**	jhamlin@snoqualmiewa.gov

Project Description:

This project will add a fifth 625 gallons per minute (GPM) pump in the 1040 Booster Pump Station (BPS). This project will also complete minor piping improvements and add a new telemetry cabinet.

Photo or Map:



Community Impact:

The intent of this project is to ensure that the City of Snoqualmie can handle the supply requirements of the 1040 Zone as it approaches the maximum capacity of the 1040 Booster Pump Station.

Operating Impact:

This project is not expected to impact the operating budget.

Budget:

Project Activities	*% of Budg.*	*Total Activity Budget*	*Previously Spent*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*	*2029 or Beyond*
Analysis	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Design	8%	$ 36,362	$ -	$ 36,362	$ -	$ -	$ -	$ -	$ -	$ -
Construction	62%	$ 269,185	$ -	$ -	$ 269,185	$ -	$ -	$ -	$ -	$ -
Const. Manage	9%	$ 40,378	$ -	$ -	$ 40,378	$ -	$ -	$ -	$ -	$ -
Contingency	12%	$ 53,837	$ -	$ -	$ 53,837	$ -	$ -	$ -	$ -	$ -
Art	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Labor	4%	$ 18,779	$ -	$ 1,638	$ 17,141	$ -	$ -	$ -	$ -	$ -
Other	3%	$ 13,459	$ -	$ -	$ 13,459	$ -	$ -	$ -	$ -	$ -
TOTAL	100%	$ 432,000	$ -	$ 38,000	$ 394,000	$ -	$ -	$ -	$ -	$ -
Operating		$ -		$ -	$ -	$ -	$ -	$ -	$ -	$ -

TOTAL PROJECT BUDGET: **$432,000**

TOTAL OPERATING BUDGET: **$0**

Anticipated Funding Mix:

Source	*Total Sources*	*Previously Allocated*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*
Utility Fees ("Rates")	$ 432,000	$ -	$ 38,000	$ 394,000	$ -	$ -	$ -	$ -
TOTAL	$ 432,000	$ -	$ 38,000	$ 394,000	$ -	$ -	$ -	$ -

Fiscal Notes:

This project covers F1 in the preliminary Water System Plan.

TOTAL FUNDING SOURCES: **$432,000**

FUTURE FUNDING REQUIREMENTS: **$0**

WATER CAPITAL PROJECT OR PROGRAM

705 ZONE BOOSTER PUMP STATION (BPS) IMPROVEMENT PROJECT

CIP Project ID:	TBD	**Previously Spent:**	$0
Department:	Water	**Current Project Budget:**	$575,000
Project Status:	Pre-Design	**Original Budget at CIP Inception:**	$533,266
Project Location:	705 Zone	**Years Project in CIP:**	1
Project Contact:	Jeff Hamlin	**Contact Email:**	jhamlin@snoqualmiewa.gov

Project Description:

This project will retrofit two existing fixed speed pumps with variable frequency drives (VFDs) and add an additional pump to 705 Booster Pump Station.

Photo or Map:



Community Impact:

The intent of this project is to improve control over the operation of fixed speed pumps and increase the handling capacity of the 705 Booster Pump Station.

Operating Impact:

This project is not expected to impact the operating budget.

Budget:

Project Activities	*% of Budg.*	*Total Activity Budget*	*Previously Spent*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*	*2029 or Beyond*
Analysis	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Design	9%	$ 51,301	$ -	$ -	$ -	$ 51,301	$ -	$ -	$ -	$ -
Construction	61%	$ 349,698	$ -	$ -	$ -	$ -	$ 349,698	$ -	$ -	$ -
Const. Manage	9%	$ 52,455	$ -	$ -	$ -	$ -	$ 52,455	$ -	$ -	$ -
Contingency	12%	$ 69,940	$ -	$ -	$ -	$ -	$ 69,940	$ -	$ -	$ -
Art	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Labor	6%	$ 34,122	$ -	$ -	$ -	$ 2,699	$ 31,423	$ -	$ -	$ -
Other	3%	$ 17,485	$ -	$ -	$ -	$ -	$ 17,485	$ -	$ -	$ -
TOTAL	100%	$ 575,000	$ -	$ -	$ -	$ 54,000	$ 521,000	$ -	$ -	$ -
Operating		$ -		$ -	$ -	$ -	$ -	$ -	$ -	$ -

TOTAL PROJECT BUDGET: $575,000

TOTAL OPERATING BUDGET: $0

Anticipated Funding Mix:

Source	*Total Sources*	*Previously Allocated*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*
Utility Fees ("Rates")	$ 575,000	$ -	$ -	$ -	$ 54,000	$ 521,000	$ -	$ -
TOTAL	$ 575,000	$ -	$ -	$ -	$ 54,000	$ 521,000	$ -	$ -

Fiscal Notes:

This project covers F8 and F9 in the preliminary Water System Plan.

TOTAL FUNDING SOURCES: $575,000

FUTURE FUNDING REQUIREMENTS: $0

WATER CAPITAL PROJECT OR PROGRAM

SOUTH WELLFIELD IMPROVEMENT PROJECT

CIP Project ID:	TBD	**Previously Spent:**	$0
Department:	Water	**Current Project Budget:**	$2,858,000
Project Status:	Pre-Design	**Original Budget at CIP Inception:**	$2,657,481
Project Location:	South Wellfield	**Years Project in CIP:**	1
Project Contact:	Jeff Hamlin	**Contact Email:**	jhamlin@snoqualmiewa.gov

Project Description:

This project will install variable frequency drives (VFDs) for Well No. 1 and No. 2, install a breakpoint chlorination reaction time pipeline, replace the existing on-site sodium hypochlorite generator unit, and install a permanent engine generator with an automatic transfer switch (ATS) to provide auxiliary power to the South Wellfield and Treatment Plant.

Photo or Map:



Community Impact:

The intent of this project is to improve the control and operating efficiency of the South Wellfield. More specifically, this project will minimize taste and odor impacts to customers from elevated concentrations of minerals, replace aging parts that are difficult to source, and reduce the volume of standby storage required for the 599 Zone.

Operating Impact:

This project is not expected to impact the operating budget.

Budget:

Project Activities	*% of Budg.*	*Total Activity Budget*	*Previously Spent*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*	*2029 or Beyond*
Analysis	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Design	9%	$ 245,044	$ -	$ -	$ -	$ 245,044	$ -	$ -	$ -	$ -
Construction	61%	$ 1,745,011	$ -	$ -	$ -	$ -	$ 1,745,011	$ -	$ -	$ -
Const. Manage	9%	$ 261,752	$ -	$ -	$ -	$ -	$ 261,752	$ -	$ -	$ -
Contingency	12%	$ 349,002	$ -	$ -	$ -	$ -	$ 349,002	$ -	$ -	$ -
Art	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Labor	6%	$ 169,940	$ -	$ -	$ -	$ 12,956	$ 156,984	$ -	$ -	$ -
Other	3%	$ 87,251	$ -	$ -	$ -	$ -	$ 87,251	$ -	$ -	$ -
TOTAL	100%	$ 2,858,000	$ -	$ -	$ -	$ 258,000	$ 2,600,000	$ -	$ -	$ -
Operating		$ -		$ -	$ -	$ -	$ -	$ -	$ -	$ -

TOTAL PROJECT BUDGET: $2,858,000

TOTAL OPERATING BUDGET: $0

Anticipated Funding Mix:

Source	*Total Sources*	*Previously Allocated*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*
Utility Fees ("Rates")	$ 2,858,000	$ -	$ -	$ -	$ 258,000	$ 2,600,000	$ -	$ -
TOTAL	$ 2,858,000	$ -	$ -	$ -	$ 258,000	$ 2,600,000	$ -	$ -

TOTAL FUNDING SOURCES: $2,858,000

FUTURE FUNDING REQUIREMENTS: $0

Fiscal Notes:

This project covers F2, and F4 - F6 in the preliminary Water System Plan.

WATER CAPITAL PROJECT OR PROGRAM

1040 ZONE RESERVOIR ADDITION PROJECT

CIP Project ID:	TBD	**Previously Spent:**	**$0**
Department:	Water	**Current Project Budget:**	**$5,432,000**
Project Status:	Pre-Design	**Original Budget at CIP Inception:**	**$5,574,582**
Project Location:	1040 Zone	**Years Project in CIP:**	1
Project Contact:	Jeff Hamlin	**Contact Email:**	jhamlin@snoqualmiewa.gov

Project Description:

This project will construct a 1.8 MG reservoir in the 1040 Zone, adjacent to the two existing reservoirs. Moreover, this project will retrofit the valve vaults in the current reservoirs with a drain system or sump pump to reduce the required maintenance effort.

Photo or Map:



Community Impact:

The intent of this project is to ensure that Snoqualmie Ridge pressure zones have sufficient storage capacity for the 20-year planning period and that the existing reservoirs can operate more efficiency and with less maintenance effort.

Operating Impact:

This project is not expected to impact the operating budget.

Budget:

Project Activities	*% of Budg.*	*Total Activity Budget*	*Previously Spent*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*	*2029 or Beyond*
Analysis	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Design	8%	$ 413,221	$ -	$ 36,362	$ 376,859	$ -	$ -	$ -	$ -	$ -
Construction	61%	$ 3,308,646	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,308,646	$ -
Const. Manage	9%	$ 496,297	$ -	$ -	$ -	$ -	$ -	$ -	$ 496,297	$ -
Contingency	12%	$ 661,729	$ -	$ -	$ -	$ -	$ -	$ -	$ 661,729	$ -
Art	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Labor	7%	$ 386,674	$ -	$ 1,638	$ 17,141	$ -	$ -	$ -	$ 367,895	$ -
Other	3%	$ 165,432	$ -	$ -	$ -	$ -	$ -	$ -	$ 165,432	$ -
TOTAL	100%	$ 5,432,000	$ -	$ 38,000	$ 394,000	$ -	$ -	$ -	$ 5,000,000	$ -
Operating		$ -		$ -	$ -	$ -	$ -	$ -	$ -	$ -

TOTAL PROJECT BUDGET: **$5,432,000**

TOTAL OPERATING BUDGET: **$0**

Anticipated Funding Mix:

Source	*Total Sources*	*Previously Allocated*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*
Utility Fees ("Rates")	$ 5,432,000	$ -	$ 38,000	$ 394,000	$ -	$ -	$ -	$ 5,000,000
TOTAL	$ 5,432,000	$ -	$ 38,000	$ 394,000	$ -	$ -	$ -	$ 5,000,000

Fiscal Notes:

This project covers F10 and F13 in the preliminary Water System Plan.

TOTAL FUNDING SOURCES: **$5,432,000**

FUTURE FUNDING REQUIREMENTS: **$0**

WATER CAPITAL PROJECT OR PROGRAM

CANYON SPRINGS IMPROVEMENT PROJECT

CIP Project ID:	TBD	**Previously Spent:**	**$0**
Department:	Water	**Current Project Budget:**	**$1,253,000**
Project Status:	Pre-Design	**Original Budget at CIP Inception:**	**$0**
Project Location:	Canyon Springs	**Years Project in CIP:**	0
Project Contact:	Jeff Hamlin	**Contact Email:**	jhamlin@snoqualmiewa.gov

Project Description:

The spring collector boxes and access trail to Canyon Springs have degraded since it was last serviced in the early 1980s. Erosion and slope failures threaten the spring collectors and transmission pipe. Repairs are necessary to provide for the long term operation of this critical water source.

Photo or Map:



Community Impact:

Slope stabilization efforts will be required along the transmission main within 10 years. The access trail requires attention to address slope erosion issues and to provide for maintenance access. The spring collector boxes require maintenance to provide for long-term operation. The City is also considering a booster pump for the transmission main to provide for potential increased water supply, contingent on procurement of increased water right from the spring source.

Operating Impact:

This project is not expected to impact the operating budget.

Budget:

Project Activities	*% of Budg.*	*Total Activity Budget*	*Previously Spent*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*	*2029 or Beyond*
Analysis	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Design	9%	$ 112,338	$ -	$ -	$ -	$ -	$ -	$ -	$ 112,338	$ -
Construction	60%	$ 748,921	$ -	$ -	$ -	$ -	$ -	$ -	$ 748,921	$ -
Const. Manage	9%	$ 112,338	$ -	$ -	$ -	$ -	$ -	$ -	$ 112,338	$ -
Contingency	12%	$ 149,784	$ -	$ -	$ -	$ -	$ -	$ -	$ 149,784	$ -
Art	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Labor	7%	$ 92,172	$ -	$ -	$ -	$ -	$ -	$ -	$ 92,172	$ -
Other	3%	$ 37,446	$ -	$ -	$ -	$ -	$ -	$ -	$ 37,446	$ -
TOTAL	100%	$ 1,253,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,253,000	$ -
Operating		$ -		$ -	$ -	$ -	$ -	$ -	$ -	$ -

TOTAL PROJECT BUDGET: **$1,253,000**

TOTAL OPERATING BUDGET: **$0**

Anticipated Funding Mix:

Source	*Total Sources*	*Previously Allocated*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*
Utility Fees ("Rates")	$ 1,253,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,253,000
TOTAL	$ 1,253,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,253,000

TOTAL FUNDING SOURCES: **$1,253,000**

FUTURE FUNDING REQUIREMENTS: **$0**

Fiscal Notes:

This project covers F10 and F13 in the preliminary Water System Plan.

SEWER CAPITAL PROJECT OR PROGRAM

RAILROAD PL. LIFT STATION IMPROVEMENT PROJECT

CIP Project ID:	SWR19002CIP	**Previously Spent:**	$879,380
Department:	Sewer	**Current Project Budget:**	$985,380
Project Status:	Construction	**Original Budget at CIP Inception:**	$234,674
Project Location:	Railroad Place Lift Station	**Years Project in CIP:**	5
Project Contact:	Jeff Hamlin	**Contact Email:**	jhamlin@snoqualmiewa.gov

Project Description:

This project will upgrade essential components of the Railroad Pl. Lift Station and upsize an existing force main with a 12" diameter force main. Run time and flow meter data indicates that the station runs continuously for multiple hours during peak non-flood flows. Based on the results of modeling, it is estimated that flows to this lift station will reach 1,975 gallons per minute (gpm), and this project accounts for those future growth projections.

Photo or Map:



Community Impact:

Based on results of system modeling, it is estimated that the flow to this lift station over the next decade will exceed its current capacity. Lift station improvements will provide additional capacity to address mandated growth projections for the downtown area.

Operating Impact:

This project is not expected to impact the operating budget.

Budget:

Project Activities	*% of Budg.*	*Total Activity Budget*	*Previously Spent*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*	*2029 or Beyond*
Analysis	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Design	15%	$ 147,791	$ 147,791	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Construction	82%	$ 812,397	$ 710,908	$ 101,489	$ -	$ -	$ -	$ -	$ -	$ -
Const. Manage	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Contingency	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Art	0%	$ -		$ -	$ -	$ -	$ -	$ -	$ -	$ -
Art	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Labor	2%	$ 24,511	$ 20,000	$ 4,511	$ -	$ -	$ -	$ -	$ -	$ -
Other	0%	$ 681	$ 681	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	100%	$ 985,380	$ 879,380	$ 106,000	$ -	$ -	$ -	$ -	$ -	$ -
Operating		$ -		$ -	$ -	$ -	$ -	$ -	$ -	$ -

TOTAL PROJECT BUDGET: $985,380

TOTAL OPERATING BUDGET: $0

Anticipated Funding Mix:

Source	*Total Sources*	*Previously Allocated*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*
Utility Fees ("Rates")	$ 985,380	$ 879,380	$ 106,000	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 985,380	$ 879,380	$ 106,000	$ -	$ -	$ -	$ -	$ -

Fiscal Notes:

This project covers WW3 in the General Sewer Plan.

TOTAL FUNDING SOURCES: $985,380

FUTURE FUNDING REQUIREMENTS: $0

SEWER CAPITAL PROJECT OR PROGRAM

EAGLE LAKE WATER RECLAMATION BASIN IMPROVEMENT PROJECT

CIP Project ID:	TBD	**Previously Spent:**	**$0**
Department:	Sewer	**Current Project Budget:**	**$3,332,000**
Project Status:	Pre-Design	**Original Budget at CIP Inception:**	**$0**
Project Location:	Eagle Lake	**Years Project in CIP:**	0
Project Contact:	Jeff Hamlin	**Contact Email:**	jhamlin@snoqualmiewa.gov

Project Description:

This project will address Department of Ecology regulatory changes for managing reclaimed water. A planning effort will be coordinated with Department of Ecology to determine a reasonable solution, followed by design and construction of a facility to store or treat the irrigation water prior to use.

Photo or Map:



Community Impact:

Because of the unique characteristics of Snoqualmie's Reclaimed Water System, the Department of Ecology's recently adopted "Reclaimed Water Rule" is difficult to apply. Reasonable solutions may include a reclaimed water reservoir near Eagle Lake or a chlorination system for irrigation water used in public spaces.

Operating Impact:

This project is not expected to impact the operating budget.

Budget:

Project Activities	*% of Budg.*	*Total Activity Budget*	*Previously Spent*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*	*2029 or Beyond*
Analysis	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Design	9%	$ 307,083	$ -	$ 101,449	$ 205,634	$ -	$ -	$ -	$ -	$ -
Construction	61%	$ 2,034,151	$ -	$ -	$ -	$ 1,240,161	$ 793,989	$ -	$ -	$ -
Const. Manage	9%	$ 305,123	$ -	$ -	$ -	$ 186,024	$ 119,098	$ -	$ -	$ -
Contingency	12%	$ 406,830	$ -	$ -	$ -	$ 248,032	$ 158,798	$ -	$ -	$ -
Art	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Labor	5%	$ 177,106	$ -	$ 4,551	$ 9,366	$ 91,774	$ 71,415	$ -	$ -	$ -
Other	3%	$ 101,708	$ -	$ -	$ -	$ 62,008	$ 39,699	$ -	$ -	$ -
TOTAL	100%	$ 3,332,000	$ -	$ 106,000	$ 215,000	$ 1,828,000	$ 1,183,000	$ -	$ -	$ -
Operating		$ -		$ -	$ -	$ -	$ -	$ -	$ -	$ -

TOTAL PROJECT BUDGET: **$3,332,000**

TOTAL OPERATING BUDGET: **$0**

Anticipated Funding Mix:

Source	*Total Sources*	*Previously Allocated*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*
Utility Fees ("Rates")	$ 3,332,000	$ -	$ 106,000	$ 215,000	$ 1,828,000	$ 1,183,000	$ -	$ -
TOTAL	$ 3,332,000	$ -	$ 106,000	$ 215,000	$ 1,828,000	$ 1,183,000	$ -	$ -

TOTAL FUNDING SOURCES: **$3,332,000**

FUTURE FUNDING REQUIREMENTS: **$0**

Fiscal Notes:

STORMWATER CAPITAL PROJECT OR PROGRAM

SR 202 DRAINAGE IMPROVEMENT PROJECT

CIP Project ID:	TBD	**Previously Spent:**	**$0**
Department:	Stormwater	**Current Project Budget:**	**$2,618,000**
Project Status:	Pre-Design	**Original Budget at CIP Inception:**	**$2,434,944**
Project Location:	SR 202 (Railroad Avenue SE)	**Years Project in CIP:**	1
Project Contact:	Jeff Hamlin	**Contact Email:**	jhamlin@snoqualmiewa.gov

Project Description:

This project will, on the east shoulder of SR 202 between Northern St. and SE Fir St., either regrade the shoulder or add a new pipe connecting to an existing outfall. Moreover, this project will on the east side of Railroad Ave. SE regrade or add a pipe next to the railroad tracks. Finally, on Railroad Ave. SE at Newton St., this project will either replace or upsize existing culverts and storm drains along a current or new alignment.

Photo or Map:



Community Impact:

The intent of this project is to fix nuisance ponding and localized flooding in depressions next to SR 202 (Railroad Ave. SE) due to the lack of conveyance piping.

Operating Impact:

This project is not expected to significantly impact the operating budget.

Budget:

Project Activities	*% of Budg.*	*Total Activity Budget*	*Previously Spent*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*	*2029 or Beyond*
Analysis	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Design	9%	$ 238,935	$ -	$ -	$ -	$ 81,986	$ 156,948	$ -	$ -	$ -
Construction	61%	$ 1,592,897	$ -	$ -	$ -	$ 546,575	$ 1,046,321	$ -	$ -	$ -
Const. Manage	9%	$ 238,935	$ -	$ -	$ -	$ 81,986	$ 156,948	$ -	$ -	$ -
Contingency	12%	$ 318,579	$ -	$ -	$ -	$ 109,315	$ 209,264	$ -	$ -	$ -
Art	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Labor	6%	$ 149,010	$ -	$ -	$ -	$ 44,808	$ 104,202	$ -	$ -	$ -
Other	3%	$ 79,645	$ -	$ -	$ -	$ 27,329	$ 52,316	$ -	$ -	$ -
TOTAL	100%	$ 2,618,000	$ -	$ -	$ -	$ 892,000	$ 1,726,000	$ -	$ -	$ -
Operating		$ -		$ -	$ -	$ -	$ -	$ -	$ -	$ -

TOTAL PROJECT BUDGET: **$2,618,000**

TOTAL OPERATING BUDGET: **$0**

Anticipated Funding Mix:

Source	*Total Sources*	*Previously Allocated*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*
Utility Fees ("Rates")	$ 2,618,000	$ -	$ -	$ -	$ 892,000	$ 1,726,000	$ -	$ -
TOTAL	$ 2,618,000	$ -	$ -	$ -	$ 892,000	$ 1,726,000	$ -	$ -

Fiscal Notes:

This project covers DR2 - DR4 in the preliminary Stormwater Management Plan.

TOTAL FUNDING SOURCES: **$2,618,000**

FUTURE FUNDING REQUIREMENTS: **$0**

STORMWATER CAPITAL PROJECT OR PROGRAM

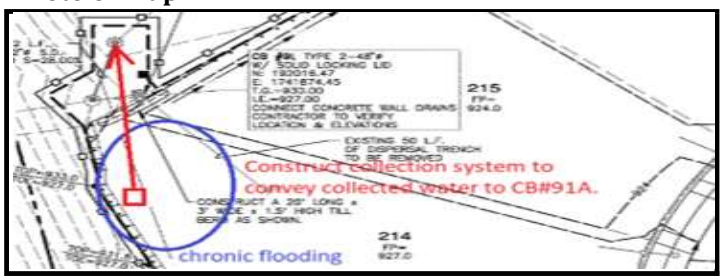
LEITZ STREET DRAINAGE IMPROVEMENT PROJECT

CIP Project ID:	TBD	**Previously Spent:**	$0
Department:	Stormwater	**Current Project Budget:**	$132,000
Project Status:	Pre-Design	**Original Budget at CIP Inception:**	$100,531
Project Location:	Leitz Street	**Years Project in CIP:**	1
Project Contact:	Jeff Hamlin	**Contact Email:**	jhamlin@snoqualmiewa.gov

Project Description:

Flooding is frequently observed near the rear of the lot at 34618 SE Leitz Street. The cause of flooding is suspected to be deficient drain tiles in a segmental retaining wall system located at the property line. This project will construct a new Type I catch basin and convey the water approximately 50 feet via a pipe to an existing Type II stormwater structure.

Photo or Map:



Community Impact:

The intent of this project is to remediate the nuisance ponding and highly localized flooding that occurs near SE Leitz Street.

Operating Impact:

This project is not expected to significantly impact the operating budget.

Budget:

Project Activities	*% of Budg.*	*Total Activity Budget*	*Previously Spent*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*	*2029 or Beyond*
Analysis	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Design	9%	$ 12,001	$ -	$ -	$ -	$ -	$ 12,001	$ -	$ -	$ -
Construction	61%	$ 80,009	$ -	$ -	$ -	$ -	$ 80,009	$ -	$ -	$ -
Const. Manage	9%	$ 12,001	$ -	$ -	$ -	$ -	$ 12,001	$ -	$ -	$ -
Contingency	12%	$ 16,002	$ -	$ -	$ -	$ -	$ 16,002	$ -	$ -	$ -
Art	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Labor	6%	$ 7,986	$ -	$ -	$ -	$ -	$ 7,986	$ -	$ -	$ -
Other	3%	$ 4,000	$ -	$ -	$ -	$ -	$ 4,000	$ -	$ -	$ -
TOTAL	100%	$ 132,000	$ -	$ -	$ -	$ -	$ 132,000	$ -	$ -	$ -
Operating		$ -		$ -	$ -	$ -	$ -	$ -	$ -	$ -

TOTAL PROJECT BUDGET: $132,000
TOTAL OPERATING BUDGET: $0

Anticipated Funding Mix:

Source	*Total Sources*	*Previously Allocated*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*
Utility Fees ("Rates")	$ 132,000	$ -	$ -	$ -	$ -	$ 132,000	$ -	$ -
TOTAL	$ 132,000	$ -	$ -	$ -	$ -	$ 132,000	$ -	$ -

Fiscal Notes:

This project covers DR5 in the preliminary Stormwater Management Plan.

TOTAL FUNDING SOURCES: $132,000
FUTURE FUNDING REQUIREMENTS: $0

STORMWATER CAPITAL PROJECT OR PROGRAM

RIDGE STREET DRAINAGE IMPROVEMENT PROJECT

CIP Project ID:	TBD	**Previously Spent:**	$0
Department:	Stormwater	**Current Project Budget:**	$336,000
Project Status:	Pre-Design	**Original Budget at CIP Inception:**	$269,204
Project Location:	Ridge Street	**Years Project in CIP:**	1
Project Contact:	Jeff Hamlin	**Contact Email:**	jhamlin@snoqualmiewa.gov

Project Description:

This project will repair/restore 280 foot long, 18" storm drain pipe that currently discharges to Eagle Lake. The current storm drain pipe has been penetrated by tree roots resulting in a jammed and crushed pipe. It is expected that this will require digging up and replacing the pipe at the catch basin, cleaning out any roots in the pipe, and restoring the work area.

Photo or Map:



Community Impact:

The intent of this project is to restore the proper flow of stormwater to Eagle Lake.

Operating Impact:

This project is not expected to significantly impact the operating budget.

Budget:

Project Activities	*% of Budg.*	*Total Activity Budget*	*Previously Spent*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*	*2029 or Beyond*
Analysis	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Design	9%	$ 30,993	$ -	$ -	$ 15,367	$ 15,626	$ -	$ -	$ -	$ -
Construction	61%	$ 206,618	$ -	$ -	$ 102,444	$ 104,174	$ -	$ -	$ -	$ -
Const. Manage	9%	$ 30,993	$ -	$ -	$ 15,367	$ 15,626	$ -	$ -	$ -	$ -
Contingency	12%	$ 41,324	$ -	$ -	$ 20,489	$ 20,835	$ -	$ -	$ -	$ -
Art	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Labor	5%	$ 15,742	$ -	$ -	$ 7,212	$ 8,530	$ -	$ -	$ -	$ -
Other	3%	$ 10,331	$ -	$ -	$ 5,122	$ 5,209	$ -	$ -	$ -	$ -
TOTAL	100%	$ 336,000	$ -	$ -	$ 166,000	$ 170,000	$ -	$ -	$ -	$ -
Operating		$ -		$ -	$ -	$ -	$ -	$ -	$ -	$ -

TOTAL PROJECT BUDGET: $336,000

TOTAL OPERATING BUDGET: $0

Anticipated Funding Mix:

Source	*Total Sources*	*Previously Allocated*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*
Utility Fees ("Rates")	$ 336,000	$ -	$ -	$ 166,000	$ 170,000	$ -	$ -	$ -
TOTAL	$ 336,000	$ -	$ -	$ 166,000	$ 170,000	$ -	$ -	$ -

TOTAL FUNDING SOURCES: $336,000

FUTURE FUNDING REQUIREMENTS: $0

Fiscal Notes:

This project covers DR7 in the preliminary Stormwater Management Plan.

STORMWATER CAPITAL PROJECT OR PROGRAM

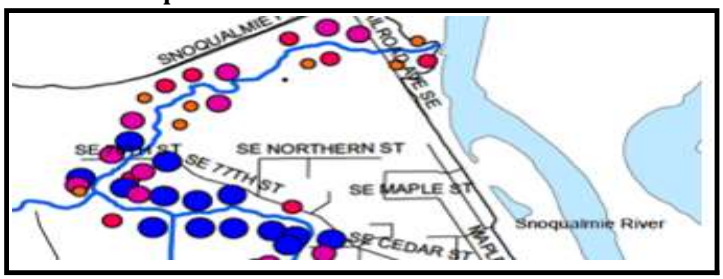
KIMBALL CREEK RIPARIAN RESTORATION PROJECT

CIP Project ID:	TBD	**Previously Spent:**	$0
Department:	Stormwater	**Current Project Budget:**	$2,376,000
Project Status:	Analysis	**Original Budget at CIP Inception:**	$2,241,926
Project Location:	Kimball Creek Stream Corridor	**Years Project in CIP:**	1
Project Contact:	Jeff Hamlin	**Contact Email:**	jhamlin@snoqualmiewa.gov

Project Description:

This project consists of one to two miles of riparian restoration, including planning and stakeholder engagement to identify sites for restoration as well as planting of shade producing trees along creek banks. The restoration planning effort will need to visit these areas to identify which are suitable in terms of land owner participation, shade effect on creeks, abatement of non-native species, implementation of treatment measures, and soil stability. This project is necessary to comply with Dept of Ecology's NPDES Phase 2 permit requirements.

Photo or Map:



Community Impact:

The intent of this project is to reduce discharge of pollutants and reduce the water temperature of Kimball Creek which can have negative ecological effects downstream, especially in regard to aquatic organisms. The Snoqualmie River Temperature TMDL (Ecology, 2011) notes that many stretches of the creek between 384th Avenue SE and SE 76th Street are limited in terms of shading by extensive Himalayan blackberry infestations, which will need to be removed as part of the restoration effort.

Operating Impact:

This project is not expected to impact the operating budget.

Budget:

Project Activities	*% of Budg.*	*Total Activity Budget*	*Previously Spent*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*	*2029 or Beyond*
Analysis	3%	$ 75,587	$ -	$ 75,587	$ -	$ -	$ -	$ -	$ -	$ -
Design	6%	$ 153,975	$ -	$ -	$ 153,975	$ -	$ -	$ -	$ -	$ -
Construction	60%	$ 1,414,311	$ -	$ -	$ -	$ 109,216	$ 721,484	$ 583,612	$ -	$ -
Const. Manage	9%	$ 212,147	$ -	$ -	$ -	$ 16,382	$ 108,223	$ 87,542	$ -	$ -
Contingency	12%	$ 282,862	$ -	$ -	$ -	$ 21,843	$ 144,297	$ 116,722	$ -	$ -
Art	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Labor	7%	$ 166,402	$ -	$ 3,413	$ 7,025	$ 8,098	$ 64,923	$ 82,943	$ -	$ -
Other	3%	$ 70,716	$ -	$ -	$ -	$ 5,461	$ 36,074	$ 29,181	$ -	$ -
TOTAL	100%	$ 2,376,000	$ -	$ 79,000	$ 161,000	$ 161,000	$ 1,075,000	$ 900,000	$ -	$ -
Operating		$ -		$ -	$ -	$ -	$ -	$ -	$ -	$ -

TOTAL PROJECT BUDGET: $2,376,000

TOTAL OPERATING BUDGET: $0

Anticipated Funding Mix:

Source	*Total Sources*	*Previously Allocated*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*
Utility Fees ("Rates")	$ 2,376,000	$ -	$ 79,000	$ 161,000	$ 161,000	$ 1,075,000	$ 900,000	$ -
TOTAL	$ 2,376,000	$ -	$ 79,000	$ 161,000	$ 161,000	$ 1,075,000	$ 900,000	$ -

Fiscal Notes: This project covers WQ1 in the Stormwater Management Plan.

TOTAL FUNDING SOURCES: $2,376,000

FUTURE FUNDING REQUIREMENTS: $0

STORMWATER CAPITAL PROJECT OR PROGRAM

SANDY COVE PARK RIVERBANK RESTORE. AND OUTFALL PROJECT

CIP Project ID:	STM19003CIP	**Previously Spent:**	$419,364
Department:	Stormwater	**Current Project Budget:**	$5,919,364
Project Status:	Design	**Original Budget at CIP Inception:**	$850,000
Project Location:	Sandy Cove Park	**Years Project in CIP:**	5
Project Contact:	Jeff Hamlin	**Contact Email:**	jhamlin@snoqualmiewa.gov

Project Description:

This project will stabilize the Snoqualmie River bank and prevent further erosion at Sandy Cove Park. Furthermore, this project will reconstruct the outfall at King Street and Falls Avenue which is undersized.

Photo or Map:



Community Impact:

The intent of this project is to stabilize the Snoqualmie River bank, prevent the river from carving a new channel that may in the future endanger important City assets such as SR 202, and protect Sandy Cove Park presently from further erosion. This work is consistent with ongoing plans for the Riverwalk Project.

Operating Impact:

This project is not expected to impact the operating budget.

Budget:

Project Activities	*% of Budg.*	*Total Activity Budget*	*Previously Spent*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*	*2029 or Beyond*
Analysis	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Design	7%	$ 419,364	$ 419,364	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Construction	62%	$ 3,641,281	$ -	$ 555,969	$ 2,074,786	$ 1,010,526	$ -	$ -	$ -	$ -
Const. Manage	10%	$ 601,218	$ -	$ -	$ 311,218	$ 290,000	$ -	$ -	$ -	$ -
Contingency	14%	$ 804,957	$ -	$ -	$ 414,957	$ 390,000	$ -	$ -	$ -	$ -
Art	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Labor	4%	$ 251,805	$ -	$ 25,031	$ 132,300	$ 94,474	$ -	$ -	$ -	$ -
Other	3%	$ 200,739	$ -	$ -	$ 103,739	$ 97,000	$ -	$ -	$ -	$ -
TOTAL	100%	$ 5,919,364	$ 419,364	$ 581,000	$ 3,037,000	$ 1,882,000	$ -	$ -	$ -	$ -
Operating		$ -		$ -	$ -	$ -	$ -	$ -	$ -	$ -

TOTAL PROJECT BUDGET: $5,919,364

TOTAL OPERATING BUDGET: $0

Anticipated Funding Mix:

Source	*Total Sources*	*Previously Allocated*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*
Utility Fees ("Rates")	$ 3,169,364	$ 419,364	$ 290,500	$ 1,518,500	$ 941,000	$ -	$ -	$ -
Grants	$ 2,750,000	$ -	$ 290,500	$ 1,518,500	$ 941,000	$ -	$ -	$ -
TOTAL	$ 5,919,364	$ 419,364	$ 581,000	$ 3,037,000	$ 1,882,000	$ -	$ -	$ -

Fiscal Notes:

This project covers DR6 in the Stormwater Management Plan.

TOTAL FUNDING SOURCES: $5,919,364

FUTURE FUNDING REQUIREMENTS: $0

UTILITIES CAPITAL PROJECT OR PROGRAM

SR 202 BRIDGE UTILITY MAIN REPLACEMENT PROJECT

CIP Project ID:	UTL22001CIP	**Previously Spent:**	$0
Department:		**Current Project Budget:**	$3,915,000
Project Status:	Pre-Design	**Original Budget at CIP Inception:**	$313,982
Project Location:	SR 202 Bridge over the Snoqualmie River	**Years Project in CIP:**	4
Project Contact:	Jeff Hamlin	**Contact Email:**	jhamlin@snoqualmiewa.gov

Project Description:

This project replaces water and sewer mains currently affixed to the SR 202 Snoqualmie River Bridge with new, larger diameter mains that will be directionally drilled across the river.

Photo or Map:



Community Impact:

Because of bridge weight limitations, the Washington State Department of Transportation (WSDOT) has restricted the size of mains across the SR 202 Bridge. In order to meet future growth projections, improve system reliability, and reduce risks, the City of Snoqualmie will need to install larger diameter mains across the Snoqualmie River.

Operating Impact:

This project is not expected to significantly impact the operating budget.

Budget:

Project Activities	*% of Budg.*	*Total Activity Budget*	*Previously Spent*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*	*2029 or Beyond*
Analysis	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Design	22%	$ 847,250	$ -	$ -	$ -	$ 66,491	$ 496,413	$ 110,871	$ 173,476	$ -
Construction	48%	$ 1,895,646	$ -	$ -	$ -	$ -	$ -	$ 739,137	$ 1,156,509	$ -
Const. Manage	7%	$ 284,347	$ -	$ -	$ -	$ -	$ -	$ 110,871	$ 173,476	$ -
Contingency	13%	$ 491,710	$ -	$ -	$ -	$ 13,298	$ 99,283	$ 147,827	$ 231,302	$ -
Art	0%	$ -	$ -		$ -	$ -	$ -	$ -	$ -	$ -
Labor	8%	$ 301,265	$ -	$ -	$ -	$ 4,211	$ 38,305	$ 116,338	$ 142,411	$ -
Other	2%	$ 94,782	$ -	$ -	$ -	$ -	$ -	$ 36,957	$ 57,825	$ -
TOTAL	100%	$ 3,915,000	$ -	$ -	$ -	$ 84,000	$ 634,000	$ 1,262,000	$ 1,935,000	$ -
Operating		$ -		$ -	$ -	$ -	$ -	$ -	$ -	$ -

TOTAL PROJECT BUDGET: $3,915,000

TOTAL OPERATING BUDGET: $0

Anticipated Funding Mix:

Source	*Total Sources*	*Previously Allocated*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*
Gen. Fac. Charges (GFC)	$ 3,523,500	$ -	$ -	$ -	$ 75,600	$ 570,600	$ 1,135,800	$ 1,741,500
Contribution in Aid of Construction (CIAC)	$ 391,500	$ -	$ -	$ -	$ 8,400	$ 63,400	$ 126,200	$ 193,500
TOTAL	$ 3,915,000	$ -	$ -	$ -	$ 84,000	$ 634,000	$ 1,262,000	$ 1,935,000

Fiscal Notes:

This project covers SM5 and SM6 in the preliminary General Sewer Plan.

TOTAL FUNDING SOURCES: $3,915,000

FUTURE FUNDING REQUIREMENTS: $0

WATER CAPITAL PROJECT OR PROGRAM

599 ZONE RESERVOIR ADDITION PROJECT

CIP Project ID:	TBD	**Previously Spent:**	**$0**
Department:	Water	**Current Project Budget:**	**$4,117,000**
Project Status:	Pre-Design	**Original Budget at CIP Inception:**	**$4,821,632**
Project Location:	1040 Zone	**Years Project in CIP:**	1
Project Contact:	Jeff Hamlin	**Contact Email:**	jhamlin@snoqualmiewa.gov

Project Description:

This project will construct a 1.6 MG reservoir in the 599 Zone. It is assumed that the reservoir will be constructed on the north side of the Snoqualmie River near the Mill Site. It is anticipated that this project will be partially developer funded.

Photo or Map:



Community Impact:

The intent of this project is to ensure that the 599 Zone has sufficient storage capacity for the 20-year planning period.

Operating Impact:

This project is not expected to significantly impact the operating budget.

Budget:

Project Activities	*% of Budg.*	*Total Activity Budget*	*Previously Spent*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*	*2029 or Beyond*
Analysis	1%	$ 45,571	$ -	$ -	$ -	$ 45,571	$ -	$ -	$ -	$ -
Design	3%	$ 126,052	$ -	$ -	$ -	$ -	$ 126,052	$ -	$ -	$ -
Construction	62%	$ 2,563,174	$ -	$ -	$ -	$ -	$ -	$ 1,115,319	$ 1,447,854	$ -
Const. Manage	9%	$ 384,476	$ -	$ -	$ -	$ -	$ -	$ 167,298	$ 217,178	$ -
Contingency	13%	$ 537,845	$ -	$ -	$ -	$ -	$ 25,210	$ 223,064	$ 289,571	$ -
Art	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Labor	8%	$ 331,724	$ -	$ -	$ -	$ 2,429	$ 9,738	$ 158,553	$ 161,004	$ -
Other	3%	$ 128,159	$ -	$ -	$ -	$ -	$ -	$ 55,766	$ 72,393	$ -
TOTAL	100%	$ 4,117,000	$ -	$ -	$ -	$ 48,000	$ 161,000	$ 1,720,000	$ 2,188,000	$ -
Operating		$ -		$ -	$ -	$ -	$ -	$ -	$ -	$ -

TOTAL PROJECT BUDGET: **$4,117,000**

TOTAL OPERATING BUDGET: **$0**

Anticipated Funding Mix:

Source	*Total Sources*	*Previously Allocated*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*
Gen. Fac. Charges (GFC)	$ 2,058,500	$ -	$ -	$ -	$ 24,000	$ 80,500	$ 860,000	$ 1,094,000
Contribution in Aid of Construction (CIAC)	$ 2,058,500	$ -	$ -	$ -	$ 24,000	$ 80,500	$ 860,000	$ 1,094,000
TOTAL	$ 4,117,000	$ -	$ -	$ -	$ 48,000	$ 161,000	$ 1,720,000	$ 2,188,000

TOTAL FUNDING SOURCES: **$4,117,000**

FUTURE FUNDING REQUIREMENTS: **$0**

Fiscal Notes:

This project covers F12 in the preliminary Water System Plan.

WATER CAPITAL PROJECT OR PROGRAM

SOURCE OF SUPPLY IMPROVEMENT PROJECT

CIP Project ID:	WAT17001CIP	**Previously Spent:**	$388,644
Department:	Water	**Current Project Budget:**	$2,622,644
Project Status:	Other	**Original Budget at CIP Inception:**	$834,144
Project Location:	Multiple Locations	**Years Project in CIP:**	4
Project Contact:	Jeff Hamlin	**Contact Email:**	jhamlin@snoqualmiewa.gov

Project Description:

This project will study methods to procure an additional source(s) of water supply and/or increase the capacity of existing sources, including but not limited to, the implementation of an Aquifer Storage and Recovery (ASR) program. Following the study, the City intends to implement the recommendations as specified and with Council approval.

Photo or Map:



Community Impact:

The intent of this project to ensure that the City has sufficient water supply to accommodate projected growth during the 20-year planning period.

Operating Impact:

Once a new water source has been identified and brought online, the City of Snoqualmie will incur additional operating and maintenance costs.

Budget:

Project Activities	*% of Budg.*	*Total Activity Budget*	*Previously Spent*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*	*2029 or Beyond*
Analysis	40%	$ 1,045,062	$ 388,644	$ 656,418	$ -	$ -	$ -	$ -	$ -	$ -
Design	8%	$ 204,886	$ -	$ -	$ 102,784	$ 102,102	$ -	$ -	$ -	$ -
Construction	33%	$ 865,780	$ -	$ -	$ -	$ -	$ 865,780	$ -	$ -	$ -
Const. Manage	5%	$ 129,867	$ -	$ -	$ -	$ -	$ 129,867	$ -	$ -	$ -
Contingency	8%	$ 214,133	$ -	$ -	$ 20,557	$ 20,420	$ 173,156	$ -	$ -	$ -
Art	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Labor	5%	$ 119,627	$ -	$ 29,582	$ 5,659	$ 6,478	$ 77,908	$ -	$ -	$ -
Other	2%	$ 43,289	$ -	$ -	$ -	$ -	$ 43,289	$ -	$ -	$ -
TOTAL	100%	$ 2,622,644	$ 388,644	$ 686,000	$ 129,000	$ 129,000	$ 1,290,000	$ -	$ -	$ -
Operating		$ -		$ -	$ -	$ -	$ -	$ -	$ -	$ -

TOTAL PROJECT BUDGET: $2,622,644

TOTAL OPERATING BUDGET: $0

Anticipated Funding Mix:

Source	*Total Sources*	*Previously Allocated*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*
Utility Fees ("Rates")	$ 388,644	$ 388,644	$ -	$ -	$ -	$ -	$ -	$ -
Gen. Fac. Charges (GFC)	$ 1,819,301	$ -	$ 558,657	$ 105,054	$ 105,054	$ 1,050,536	$ -	$ -
Contribution in Aid of Construction (CIAC)	$ 414,699	$ -	$ 127,343	$ 23,946	$ 23,946	$ 239,464	$ -	$ -
TOTAL	$ 2,622,644	$ 388,644	$ 686,000	$ 129,000	$ 129,000	$ 1,290,000	$ -	$ -

TOTAL FUNDING SOURCES: $2,622,644

FUTURE FUNDING REQUIREMENTS: $0

Fiscal Notes:

This project covers M1 and M2 in the preliminary Water System Plan.

WATER CAPITAL PROJECT OR PROGRAM

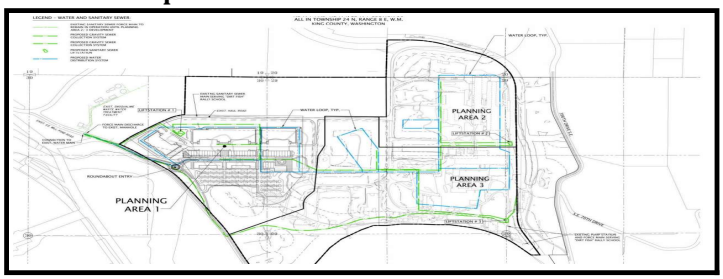
SNOQUALMIE MILL WATER MAIN LOOP PROJECT

CIP Project ID:	TBD	**Previously Spent:**	$0
Department:	Water	**Current Project Budget:**	$6,803,000
Project Status:	Other	**Original Budget at CIP Inception:**	$6,339,610
Project Location:	Snoqualmie Mill	**Years Project in CIP:**	1
Project Contact:	Jeff Hamlin	**Contact Email:**	jhamlin@snoqualmiewa.gov

Project Description:

This project will install approximately 11,800 linear feet of 16-inch diameter water main from the intersection of SE Reinig Road and 396th Drive SE to the intersection of Snoqualmie Parkway and SR 202. The project will also include a water main bored under the river in the vicinity of the SR 202 Bridge.

Photo or Map:



Community Impact:

The intent of this project is to install water mains to supply the proposed Snoqualmie Mill Development. For redundancy and to improve the water system's transmission capacity, the water main constructed to supply the Snoqualmie Mill will be looped on the north side of the Snoqualmie River to reduce friction head losses in the old Town Center system.

Operating Impact:

This project may impact the operating budget, but the magnitude of the impact is unknown at this time.

Budget:

Project Activities	*% of Budg.*	*Total Activity Budget*	*Previously Spent*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*	*2029 or Beyond*
Analysis	2%	$ 151,173	$ -	$ 151,173	$ -	$ -	$ -	$ -	$ -	$ -
Design	5%	$ 325,899	$ -	$ -	$ 325,899	$ -	$ -	$ -	$ -	$ -
Construction	62%	$ 4,225,946	$ -	$ -	$ -	$ 3,793,056	$ 432,890	$ -	$ -	$ -
Const. Manage	9%	$ 633,892	$ -	$ -	$ -	$ 568,958	$ 64,934	$ -	$ -	$ -
Contingency	13%	$ 910,369	$ -	$ -	$ 65,180	$ 758,611	$ 86,578	$ -	$ -	$ -
Art	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Labor	5%	$ 344,424	$ -	$ 6,827	$ 17,921	$ 280,722	$ 38,954	$ -	$ -	$ -
Other	3%	$ 211,297	$ -	$ -	$ -	$ 189,653	$ 21,645	$ -	$ -	$ -
TOTAL	100%	$ 6,803,000	$ -	$ 158,000	$ 409,000	$ 5,591,000	$ 645,000	$ -	$ -	$ -
Operating		$ -		$ -	$ -	$ -	$ -	$ -	$ -	$ -

TOTAL PROJECT BUDGET: $6,803,000

TOTAL OPERATING BUDGET: $0

Anticipated Funding Mix:

Source	*Total Sources*	*Previously Allocated*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*
Gen. Fac. Charges (GFC)	$ 2,040,900	$ -	$ 47,400	$ 122,700	$ 1,677,300	$ 193,500	$ -	$ -
Contribution in Aid of Construction (CIAC)	$ 4,762,100	$ -	$ 110,600	$ 286,300	$ 3,913,700	$ 451,500	$ -	$ -
TOTAL	$ 6,803,000	$ -	$ 158,000	$ 409,000	$ 5,591,000	$ 645,000	$ -	$ -

TOTAL FUNDING SOURCES: $6,803,000

FUTURE FUNDING REQUIREMENTS: $0

Fiscal Notes:

This project covers WM12 in the preliminary Water System Plan.

SEWER CAPITAL PROJECT OR PROGRAM

WATER RECLAMATION FACILITY IMPROVEMENTS - PHASE 3

CIP Project ID:	TBD	**Previously Spent:**	$532,217
Department:	Sewer	**Current Project Budget:**	$15,262,217
Project Status:	Design	**Original Budget at CIP Inception:**	$12,577,470
Project Location:	34190 SE Mill Pond Road	**Years Project in CIP:**	1
Project Contact:	Jeff Hamlin	**Contact Email:**	jhamlin@snoqualmiewa.gov

Project Description:

This project will convert two existing oxidation ditches into plug flow reactors (i.e., activated sludge basins), upgrade the Kimball Creek Lift Station, replace and outfit one of the clarifiers with necessary components upgrades, and install a new grit removal system.

Photo or Map:



Community Impact:

The intent of this project is to increase the capacity of the biological treatment process for handling current and projected flow and loading conditions, reduce excessive flow cycling and spikes, replace drive units nearing the end of their expected service life, and replace a rapidly deteriorating grit removal system.

Operating Impact:

This project is not expected to impact the operating budget.

Budget:

Project Activities	*% of Budg.*	*Total Activity Budget*	*Previously Spent*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*	*2029 or Beyond*
Analysis	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Design	5%	$ 767,217	$ 532,217	$ 235,000	$ -	$ -	$ -	$ -	$ -	$ -
Construction	65%	$ 9,926,461	$ -	$ 1,749,342	$ 7,245,647	$ 931,472	$ -	$ -	$ -	$ -
Const. Manage	10%	$ 1,488,969	$ -	$ 262,401	$ 1,086,847	$ 139,721	$ -	$ -	$ -	$ -
Contingency	13%	$ 1,985,292	$ -	$ 349,868	$ 1,449,129	$ 186,294	$ -	$ -	$ -	$ -
Art	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Labor	4%	$ 597,954	$ -	$ 120,921	$ 408,094	$ 68,939	$ -	$ -	$ -	$ -
Other	3%	$ 496,323	$ -	$ 87,467	$ 362,282	$ 46,574	$ -	$ -	$ -	$ -
TOTAL	100%	$ 15,262,217	$ 532,217	$ 2,805,000	$ 10,552,000	$ 1,373,000	$ -	$ -	$ -	$ -
Operating		$ -		$ -	$ -	$ -	$ -	$ -	$ -	$ -

TOTAL PROJECT BUDGET: $15,262,217

TOTAL OPERATING BUDGET: $0

Anticipated Funding Mix:

Source	*Total Sources*	*Previously Allocated*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*
Utility Fees ("Rates")	$ 1,634,813	$ 532,217	$ -	$ 1,102,596	$ -	$ -	$ -	$ -
Gen. Fac. Charges (GFC)	$ 9,807,800	$ -	$ 2,018,032	$ 6,801,976	$ 987,792	$ -	$ -	$ -
Contribution in Aid of Construction (CIAC)	$ 3,819,604	$ -	$ 786,968	$ 2,647,428	$ 385,208	$ -	$ -	$ -
TOTAL	$ 15,262,217	$ 532,217	$ 2,805,000	$ 10,552,000	$ 1,373,000	$ -	$ -	$ -

TOTAL FUNDING SOURCES: $15,262,217

FUTURE FUNDING REQUIREMENTS: $0

Fiscal Notes:

This project covers F1, F5, F8, and WW1 in the General Sewer Plan.

WATER CAPITAL PROJECT OR PROGRAM

ENTERPRISE RESOURCE PLANNING SYSTEM REPLACEMENT PROJECT

CIP Project ID:	TBD	**Previously Spent:**	$0
Department:	Finance	**Current Project Budget:**	$150,000
Project Status:	Other	**Original Budget at CIP Inception:**	$0
Project Location:	City Hall	**Years Project in CIP:**	0
Project Contact:	Robert Hamud	**Contact Email:**	rhamud@snoqualmiewa.gov

Project Description:

This project will provide partial funding for the replacement of the Enterprise Resource Planning (ERP) system which is used to maintain the accounting, human resources, payroll, and utility billing records of the City.

Photo or Map:



Community Impact:

The current Enterprise Resource Planning (ERP) has exceeded the end of its lifecycle and can no longer handle the complexities of the City after tremendous growth over the past decade.

Operating Impact:

This project may impact the operating budget for the Finance Department, but the magnitude of the impact is unknown at this time.

Budget:

Project Activities	*% of Budg.*	*Total Activity Budget*	*Previously Spent*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*	*2029 or Beyond*
Analysis	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Design	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Construction	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Const. Manage	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Contingency	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Art	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Labor	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Other	100%	$ 150,000	$ -	$ 150,000	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	100%	$ 150,000	$ -	$ 150,000	$ -	$ -	$ -	$ -	$ -	$ -
Operating		$ -		$ -	$ -	$ -	$ -	$ -	$ -	$ -

TOTAL PROJECT BUDGET: $150,000

TOTAL OPERATING BUDGET: $0

Anticipated Funding Mix:

Source	*Total Sources*	*Previously Allocated*	*2023*	*2024*	*2025*	*2026*	*2027*	*2028*
Utility Fees ("Rates")	$ 150,000	$ -	$ 150,000	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 150,000	$ -	$ 150,000	$ -	$ -	$ -	$ -	$ -

TOTAL FUNDING SOURCES: $150,000

FUTURE FUNDING REQUIREMENTS: $0

Fiscal Notes:

ALTERNATIVE CAPITAL PROGRAMS OR PROJECTS

Of the many projects and programs proposed during the CIP development process, only those that are determined by the Mayor and Council to be most beneficial to the city and its residents are adopted and funded. Recognizing the value in those projects or programs that were not adopted in the CIP and the ever-changing needs of the city, these alternative projects are listed here to guide future CIP processes and provide substitute projects or programs for Council consideration should an adopted project or program become unnecessary or infeasible.

Alternative Capital Programs or Projects:

Program or Project Name	Program or Project Description	Total Est. Expenditures (In 2023 dollars)
SE North Bend Way Roundabout Project	This project would construct a roundabout at the intersection of Meadowbrook Way SE, 38th Ave. SE, and SE North Bend Way.	N/A
SR 202 & Meadowbrook Way Channelization Project	This project would rechannelize the intersection of Meadowbrook Way SE and Railroad Ave. (SR 202) to separate certain flows of traffic from main traffic lanes.	$1.4 M
Town Center South Parking Project	This project would construct a parking lot off of Railroad Ave. SE between SE River St. and SE Newton St.	$0.9 M
Town Center North Improvement Project	This project would repave or reconstruct Railroad Pl. and the related parking lot between SE Fir St. and SE Northern St., add a pedestrian activated signal and crosswalk on Railroad Ave. (SR 202), add gateway signage leading to Downtown, and construct drainage, landscape, and traffic calming measures.	$2.4 M
Town Center Improvement Project - Phase IV	This project would reconstruct a portion of Railroad Ave. (SR 202) between Newton St. and Meadowbrook Way SE, improve and update sidewalks and parking access, replace and relocate utilities, improve street lighting and the streetscape, and introduce traffic calming measures.	N/A
SR 202 Kimball Creek Bridge Replacement Project	This project would replace the bridge that crosses Kimball Creek on Railroad Ave. (SR 202).	N/A
SR 202 Snoqualmie River Bridge Replacement Project	This project would replace the bridge that crosses the Snoqualmie River on Railroad Ave. (SR 202).	N/A
Northern St. Culvert Project (Transportation Portion)	This project would elevate a six-foot depression in the roadway of SE Northern St. that incurs regular flooding and replace current water passage facilities.	$4.6 M

Ridge Marketplace Placemaking Project	This project would construct a red gateway arch over Center Blvd. SE, suspend lights across the street, and add banners, pedestrian benches, and additional flowering baskets to the streetscape.	$0.5 M
Snoqualmie Parkway & SE 99th St. Improvement Project	This project would construct traffic and pedestrian improvements at the intersection of the Snoqualmie Parkway and SE 99th St.	N/A
SE 99th St. & I-90 Park and Ridge Project	This project would construct a regional King County Metro transit park and ride.	N/A
Riverwalk Pedestrian Bridge Project	This project would construct a pedestrian bridge that crosses the Snoqualmie River at the intersection of SE River St. and Park Ave. SE.	$5.8 M
Centennial Park Improvements Project	This project would replace a portion of the outer fencing destroyed by elk herds, replace the backstop to three baseball diamonds, repair the picnic shelter, and repair drainage in the outfields.	$0.7 M
Railroad Park Improvements Project	This project would resurface and replace sidewalks, replace lighting, restore landscaping, and upgrade the shelter.	$1.3 M
Kimball Creek Village Trail Project	This project would construct a trail from Better Way SE to the Centennial Trail on Railroad Ave. (SR 202).	$1.2 M
Steller Park Baseball Field Project	This project would make improves to the baseball field including the addition of an outfield fence.	$0.2 M
Swenson Park Baseball Field Project	This project would replace the current dirt baseball diamond with a new synthetic infield and repair drainage in the outfield.	$0.7 M
Jeanne Hansen Park Lights Project	This project would install lighting infrastructure to the athletic fields at Jeanne Hansen Park.	$1.0 M
Lift Station Improvement Program	This program would install pump rails, flow meters, and bollards, as well as replace aging pumps and check valves across a number of lift stations where necessary.	$0.9 M
Northern St. Culvert Project (Stormwater Portion)	This project would elevate a six-foot depression in the roadway of SE Northern St. that incurs regular flooding and replace current water passage facilities.	$1.8 M

TOTAL = $23.4 M

A6: Financial Management Policy

FINANCIAL MANAGEMENT POLICY

Adopted: October 24, 2022
Resolution 22-1627

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1.0 INTRODUCTION AND OBJECTIVES

The financial management policy of the City of Snoqualmie is established by the City Council. The policy is designed to provide guidance to all stakeholders whether they be directly involved in financial processes, internal control oversight, or any financial transaction. The financial management policy is intended to serve as a blueprint to achieve fiscal stability required to accomplish goals and objectives in the city's Strategic Plan, Comprehensive Plan financial elements, and all master plans.

1.1 Policy Objectives

The City Council sets forth the authorities, responsibilities, and accountability requirements of those participating in the operations of Snoqualmie City government at all levels of the organization and endeavors to:

- Set forth financial principles
- Reduce financial risks to withstand the ups and downs of local and regional economic environments
- Maintain appropriate financial capacity for present and future levels of service
- Ensure the legal use of financial resources through an effective system of internal controls
- Provide financial transparency to the public

1.1.1 Financial Procedures

Financial management policy is guideline for financial decision making; whereas financial procedures are separate and cover the detailed steps needed for the administration and management to accomplish business processes. The Finance Director will establish financial procedures to complement policy and align the day-to-day work performed by all city staff.

2.0 RESERVES AND FUND BALANCE

Reserves provide the City of Snoqualmie with options to respond to unexpected issues and provide a buffer against minor fiscal challenges. It is the intent of the City to provide a stable financial environment for which its residents can depend on a consistent and quality level of service and for planned future expenditures. The Finance Director is responsible for monitoring reserve levels and reporting current and projected reserves during each budget development cycle.

2.1 Fund Balance Definitions

As defined by GASB Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions, the City will reserve funds per the following:

2.1.1 Non-spendable Fund Balance

Inherently non-spendable portions of net resources that cannot be spent because of their form or portions of net resources that cannot be spent because they must be maintained intact.

2.1.2 Restricted Fund Balance

Externally enforceable limitations, on the use of funds, that are imposed by creditors, grantors, contributors, or laws and regulations of other governments or limitations imposed

Exhibit A

by law through constitutional provisions or enabling legislation. Debt Service fund balance will be designated as restricted.

2.1.3 Committed Fund Balance

Self-imposed limitations, on the use of funds, that are set in place prior to the end of a period. Limitations imposed by the City Council that require formal action at the same level to remove. Capital Project fund balances typically will consist of funds designated by City Council for future capital improvement projects.

2.1.4 Assigned Fund Balance

Limitations resulting from intended use that is established by the highest level of decision making or intended use established by the City Council for a specific purpose. The resources for these funds may be acquired through the budgeting process or funds that are deposited with the city for specific purposes. Special Revenue fund balances typically consist of funds assigned by other governmental agency for specific use or by the City Council for specific use.

2.1.5 Unassigned Fund Balance

Residual net resources that make up the fund balance in the general fund more than non-spendable, restricted, committed, and assigned fund balance or excess of non-spendable, restricted, and committed fund balance over total fund balance.

2.2 Reserve Level Target and Fund Balance – General Fund

A healthy unassigned fund balance is needed to provide cash flow to pay expenditures when due and allows for cash flow while the city waits to receive its tax collections and shared revenues. The unassigned fund balance is also a security against unforeseen changes or needs, i.e., natural disasters, loss of state shared revenues, etc.

The reserve fund level should be 15-20% of expenditures from the general fund.

2.2.1 Conditions for Using General Fund Reserves

The City shall endeavor to avoid the appropriation of fund balance for recurring operating expenditures. If at any time the utilization of fund balance to pay for operating expenditures is necessary to maintain the quality or a defined level of services, an explanation of the circumstances for the utilization of fund balance and demonstration of strategy through the long-term financial model on future fund balance will be deliberated by the City Council.

2.2.2 Reserve Fund

The City of Snoqualmie shall establish a separate fund for reserves assigned or committed to the General Fund. Reserves may only be used with approval of the City Council.

2.3 Reserve Level Target - Enterprise Funds

It is the goal of enterprise funds to cover the cost of operations, debt obligations and capital infrastructure improvements and annual maintenance, and to maintain a financially healthy enterprise. Enterprise fund balance is a product of revenues over expenditures over time and consists of the net result of assets minus liabilities. The City will establish utility rates and capital connection fees that are structured to meet several financial requirements. The Enterprise fund balance financial indicators are as follows:

2.3.1 Capital funding obligations-as defined within the most recent utility rate study.

2.3.2 Debt coverage ratio – a ratio 1.5 of net revenues to total debt service, in support of a strong city bond rating.

2.3.3 Operating & Emergency reserves-90 days operating expenses reserved for water, wastewater, and storm water operations and emergency capital repairs to pay for unanticipated capital costs.

2.3.4 Debt service-the amount needed to pay for current and future debt (125% or as per bond covenants).

2.4 Reserve Level Target – Special Revenue, Capital Project Fund Types

The main purpose of special revenue, capital project and debt funds are to account for resources and track spending that is specific to the fund's purpose, and it is presumed that all fund resources will eventually be spent. Special revenue funds by their nature are funds used for specific purposes, and the corresponding fund balance will be used to solely support that purpose. Fund balances in special revenue funds will be monitored to stay consistent with the need and use of the specific purpose of that fund.

2.4.1 Drug Enforcement Fund

As defined by Ch. 69.50.505 RCW and SMC 3.30 and inter-local agreement, between the City and County Drug Task Force, law enforcement asset seizure funds shall be used for payment of all expenses of the investigation that led to the seizure, including the proceedings for forfeiture and sale, expenses of seizure, maintenance of custody, advertising, actual costs of prosecuting, city attorney and court costs. Funds should also be used in accordance with city code for public safety purchases.

2.4.2 REET Fund

As defined by Ch. 84.46.035 RCW, the City of Snoqualmie is authorized to levy REET funds and use in accordance with State Law. REET sources are allocated towards Capital Improvement projects as defined in the 6-year adopted CIP and should be leveraged towards debt service obligations – see Section 6.3.1 of this policy.

2.5 Replenishment of Reserves

Should assigned fund balance or reserve targets fall below stated thresholds, **the City will strive toward regaining the minimum threshold** and forecast the timing of the unassigned fund balance improvement within the long-term financial model.

2.6 Excess Reserves

Reserves above the targeted reserve levels should be used for new expenditures, with emphasis on one-time uses that achieve future operating cost reductions, capital asset investments with a long-term benefit or prepaying existing debt. **Use of excess reserves shall be determined by the City Council.**

3.0 REVENUES

3.1 Revenue Objectives

The city will maintain a diversified and stable revenue system to shelter it from short-term fluctuations.

3.1.1 Fees may be set at levels sufficient to cover the entire cost of service delivery or may be subsidized, as Council deems appropriate.

3.1.2 All utility enterprise funds shall be self-supporting, generating enough revenue to pay for all operating, debt, and capital .Utility rate studies will be conducted periodically and should divide costs equitably among customer classes per benefit and cost of service. If rates are set that subsidize one class of customer at the expense of another, this action should be taken in support of explicit City policy. Because of the vital importance of water, sewer, and storm water as public services, which are heavily impacted by Federal and State regulations, the city will strive to provide a minimum level, minimum cost alternative to all utility customers.

3.2 Fee Schedule

Charges and fees, including utility rates, should be reviewed, and updated periodically based on factors such as impact of inflation, other cost increases, adequacy of coverage of costs, and current competitive rates.

3.3 Cash Management

The City shall maintain a cash management program, which includes collection of accounts receivable, disbursement of funds, and prudent investment of available idle cash. Deposits and cash receipting practices must be adhered to, by all Departments and at all City Facilities per Ch. 43.09.240 RCW. Only authorized personnel may accept cash receipts from customers. The Finance Director is responsible for the strict enforcement of internal control, deposit of collections and oversight on all changes to revenue items in the financial system.

3.4 Revenue Distribution to Funds

a) Sales tax is a major revenue source of the City. Construction sales tax shall be recorded within capital project fund sources. All other sales tax revenue shall be recorded within the General Fund.
b) REET tax should be recorded within capital project fund sources, except for the allowance for street maintenance operations determined by the City Council which should be recorded to the general fund.
c) Utility taxes are recorded within the General Fund except for the portion apportioned to the non-utility capital fund as per Ordinance 1135.

3.5 Grants Management

Grant funding may significantly leverage City resources to provide services, equipment and capital projects that would otherwise be unaffordable. The city is committed to pursuing grant funding as an appropriate funding source.

3.6 Donations & Gifts

All donations of money or property donated, devised, or bequeathed to the City, as per Ch. 35.21.100 RCW and Ch. 35A.11.040 RCW, shall be presented to the City Council for approval. The City Council delegates approval and acceptance of donations of up to $10,000 to the Mayor.

3.6.1 Substantial Gifts

The City of Snoqualmie seeks to recognize donors who, through a distinguished effort or substantial financial gift, wish to support a city facility or structure. For example, structures may include pavilions, shelters, plazas, real estate to be used for parks, trails or open space, interpretive areas, or active recreation; or other large-scale projects as discussed with the Advisory Boards and City Council. The following guideline will be used for recognizing donations for amenities or projects, in addition to defining the period in which the donation or gift will be received by the city. All proposed facility or structure naming is determined by the City Council.

For the purposes of this policy, "Substantial Financial Gift" is determined by the City Council based on estimated cost of:

1) New construction, remodeling, or renovation
2) Developing a new real property, such as park buildings, structures, or real estate
3) Replacement of an existing, unnamed facility or landmark that requires substantial renovation at the time of the gift

4.0 EXPENDITURES & PROCUREMENT

4.1 Expenditure Objectives

The City of Snoqualmie endeavors to connect expenditures to a fundamental level of stewardship by committing to a level of expenditures that are sufficient to ensure the on-going health, safety, and welfare of its residents. Operating expenditures, within funds, must be supported by the operating revenues generated by that fund. Expenditures will not expand beyond the City's ability to pay for them with current revenues.

The objectives of the expenditure guidelines are:

- To obtain supplies, equipment, and services as economically as possible and that are best suited to the specific departmental needs.
- To support Snoqualmie businesses by contracting for goods and services within the community subject to meeting other expenditure guideline objectives as per Ch. 39.04.190 RCW.
- To enhance service methods that increase efficiency and effectiveness of the delivery of city services through technology improvements.
- To improve the speed of delivery to departments by predetermining, through contracts or other appropriate means, the sources of supply before the actual needs.
- To ensure compliance with all applicable policies and regulations of the City, the State, and Federal Government.

4.2 Efficiency

The City will make efficient use of limited resources and will continually look for and implement cost effective and reliable methods of delivering services. The Administration will develop service delivery changes that are needed to respond to budget shortfalls using system-wide and productivity measures. Opportunities should be found to improve efficiencies by pursuing a range of productivity-enhancing techniques such as:

- Analyzing systems and procedures to remove unnecessary requirements
- Evaluating new technologies and capital investments
- Establishing a systematic, ongoing process for periodic formal reviews of operations
- Maintaining the right balance between centralization and decentralization in managing the City support functions

4.3 Purchasing Standards

All employees of the City shall comply with the City of Snoqualmie Code of Ethics, State Law, and Federal statutory requirements regarding purchase of materials or services. The following practices are specifically forbidden so as not to create a conflict of interest or potential for conflict of interest, including but not limited to:

- Using information available to an employee solely because of their position for personal profit, gain, or advantage. An employee should recuse themselves from the appearance of conflict of interest
- Directly or indirectly furnishing estimating services, or any other services or information not available to all prospective bidders, to any person bidding on, or who may reasonably be expected to bid on, a contract.
- Using their position or status in the city to solicit business of any kind directly or indirectly for private use or to obtain supplies and equipment at special discounts or with special concessions from any vendor who sells or solicits sales to the city.

4.4 Purchasing Authorization & Accountability

The Administration is responsible for Procurement and purchasing and failure to follow guidelines may result in disciplinary action, loss of purchasing privileges and a personal liability for purchases.

4.4.1 Authorized Purchasers

Authorized staff are those City employees who have been expressly authorized in writing by their department director and approved by the Finance Director, to purchase materials, supplies, and equipment (including technology services, systems, or equipment) with the authorized employee's discretion and best judgement, within the Purchasing and Contract Commitment Threshold limitations in section 4.5.2. A manager, department director, Finance Director, City Administrator or Mayor may reduce or revoke these privileges at any time.

4.4.2 Auditing Officer

Pursuant to Ch. 42.24.080 and Ch. 42.24.180 RCW, claims presented for payment to the City must be in writing, itemized and audited by the Auditing Officer. The Finance Director or a Financial Operations Manager are designated as City of Snoqualmie Auditing Officer(s). Department managers will be responsible for ensuring invoices meet this requirement and provide them to the Finance department for internal audit and prompt payment.

4.4.2.1 Claim Reporting

The Finance Director or a Financial Operations Manager shall prepare a Claims Report to the City Council for their approval and shall present the Claims Report for preliminary review by the F&A Committee prior to the next City Council meeting.

4.5 Level of Purchasing and Commitment Authority

Contracting with other public agencies or the private sector for the delivery of goods and services should provide the City with opportunities for cost containment and productivity service enhancement. As such, the City is committed to using outside resources for delivering municipal services as a key element in our continuing effort to provide effective and efficient programs while minimizing costs.

- All contractual obligations, including zero-dollar contracts, are subject to compliance.
- All purchases shall be made per the Purchasing and Contract Commitment Threshold and shall include requirements for acquiring quotes, estimates and competitive bidding.

The Mayor or his or her designee(s) is/are authorized to purchase materials, supplies and equipment and execute minor contracts without individual city council approval of each contract, subject to compliance with the Purchasing and Contract Commitment Threshold of this policy section. The Mayor may bring any contract forward for approval by the city council, notwithstanding the authority delegated to the Mayor by this policy.

RCW requires various competitive bid processes for obtaining bids and awarding contracts for construction of a "public work', as provided in RCW Ch. 35A.40.200, Ch. 39.04, and Ch. 35.23.352 and approval authority for certain procurement categories. Thus, the City's procurement matrix identifies separate procurement categories and the minimum approval authority and competitive process required at each threshold. Competitive negotiations include the process for acquisition of electronic data processing and telecommunications equipment, software, services, or systems as per RCW Ch. 39.04.270.

4.5.1 Minor Contracts

A minor contract may be defined by at least one of the following conditions:

a. The term is three years or less, and funds have been appropriated by city council in the biennial budget, and the contract does not require expenditures that exceed available fund balances.
b. Contracts with third parties renewing an existing contract for services on the same or substantially similar terms as the existing contract.
c. Contracts creating no financial liability on the part of the city that are for the sole purpose of becoming eligible to receive revenues.
d. Contracts with other public agencies for the exchange of information, for confidentiality for participation in legal proceedings, or other purposes of a like nature not involving financial obligations; or
e. Contracts that are for the sole purpose of housekeeping changes or clarifications to an existing contract where such changes do not alter any material term or condition.

4.5.2 Definitions

"Purchase cooperative" means an intergovernmental agency created or established via interlocal agreement for the purpose of obtaining competitive bids from vendors/suppliers of municipal supplies, materials and/or equipment, as authorized pursuant to RCW 39.34.030(5).

"Interlocal agreement" refers to the use of an interlocal agreement with another governmental entity to provide the city the ability to purchase materials, supplies or equipment using the results of the bid process followed by the other governmental entity, as allowed pursuant to RCW 39.34.030(5).

"Small works roster" refers to the process of inviting quotations from and awarding a contract to a contractor included on a list of public works contractors available to perform public works projects for the city, as allowed pursuant to RCW 35.23.352 and 39.04.155.

"Limited small works roster" refers to the process of inviting quotations from and awarding a contract to a contractor included on a subset of contractors listed on the small works roster, as allowed pursuant to RCW 39.04.155(3).

"Technology systems and services" means electronic data processing and telecommunications equipment, software, services or systems, as those terms are used in RCW 39.04.270 and 36.92.020(5).

"Vendor roster" refers to the process of inviting quotations from a list of vendors from whom the city may purchase materials, equipment, supplies or services, which list is maintained pursuant to RCW 35.23.352(9) and 39.04.190.

To identify the necessary requirements for procurement, staff must first identify the procurement category as defined below:

Purchasing and Contract Commitment Thresholds

PROCUREMENT CATEGORY	DOLLAR LIMIT	Procedural Requirement(s)	APPROVAL AUTHORITY	REQUIRED SECONDARY APPROVAL
Materials, Supplies, & Equipment				
Materials, Supplies, & Equipment (Including Capital Equipment)	Under $2,000	Purchasing Card	Authorized Staff	None[1]
	$2,000-$7,500	Purchasing Card	Authorized Staff	Manager
	Over $7,500-$15,000	Purchasing Card, Purchase Cooperative, Vendor Roster, OR Formal Competitive Bid	Manager	Department Director
	Over $15,000 - $50,000	Purchasing Card, Purchase Cooperative, Interlocal Agreement OR Formal Competitive Bid	Department Director	Mayor or City Administrator

PROCUREMENT CATEGORY		DOLLAR LIMIT	Procedural Requirement(s)	APPROVAL AUTHORITY	REQUIRED SECONDARY APPROVAL
		Over $50,000	Purchase Cooperative, Interlocal Agreement OR Formal Competitive Bid	Mayor or City Administrator	City Council
Personal Services					
Architectural, Engineering & Landscape Architect Services ("A&E")		Under $15,000	MRSC Consultant/Vendor Roster OR On-Call Contract	Manager	Department Director
		$15,000-$50,000	MRSC Consultant/Vendor Roster OR On-Call Contract	Department Director	Mayor or City Administrator
		Over $50,000-$100,000	MRSC Consultant/Vendor Roster OR On-Call Contract	Mayor or City Administrator	City Council
		Over $100,000	MRSC Consultant/Vendor Roster, On-Call Contract or Request for Qualifications	Mayor or City Administrator	City Council
General or Purchased Services (Other Than A&E)		Under $15,000	Purchasing Card OR Vendor Roster	Manager	Department Director
		$15,000-$50,000	Purchasing Card, Purchase Cooperative, Vendor Roster, OR None	Department Director	Mayor or City Administrator
		Over $50,000	Purchase Cooperative, Interlocal Agreement (of any dollar amount), Vendor Roster OR None	Mayor or City Administrator	City Council
Technology Systems & Services					
Technology Systems & Services		Under $7,5,000	Purchasing Card	Authorized Staff	Manager
		$7,5,000-$15,000	Purchasing Card, Purchase Cooperative, Consultant/Vendor Roster, OR Competitive Negotiation	Manager	Department Director
		Over $15,000-$50,000	Purchasing Card, Purchase Cooperative, Consultant/Vendor Roster, OR Competitive Negotiation	Department Director	Mayor or City Administrator
Technology Systems & Services		Over $50,000	Purchase Cooperative, Consultant/Vendor Roster, OR Competitive Negotiation	Mayor or City Administrator	City Council
Public Works					
Public Works Project Staff Labor	Single Craft	Under $75,500	None	Manager	Department Director
	Multi Craft	Under $116,155	None	Manager	Department Director

Exhibit A

PROCUREMENT CATEGORY	DOLLAR LIMIT	Procedural Requirement(s)	APPROVAL AUTHORITY	REQUIRED SECONDARY APPROVAL
Public Works Contract	Under $7,500	None	Authorized Staff	Manager
	$7,500-$50,000	Limited Small Works Roster OR Small Works Roster	Manager	Department Director
	Over $50,000-$116,155	Small Works Roster OR Formal Competitive Bid	Department Director	Mayor or City Administrator
	Over $116,155-$350,000	Small Works Roster OR Formal Competitive Bid	Mayor or City Administrator	City Council
	Over $350,000	Formal Competitive Bid	Mayor or City Administrator	City Council
Amendments & Change Orders				
Contract Amendments (Services)	No Value Change	None[2]	Manager	Department Director
	Under $50,000, cumulatively	None[2]	Department Director	Mayor or City Administrator
	Over $50,000, cumulatively	None[2]	Mayor or City Administrator	City Council
Change Orders (Public Works)	No Value Change	None[2]	Manager	Department Director
	Under $50,000, cumulatively	None[2]	Department Director	Mayor or City Administrator
	Over $50,000, cumulatively	None[2]	Mayor or City Administrator	City Council

[1]While prior approval for materials, supplies, and equipment purchased by authorized staff under $1,000 is not required by this section, purchasing card program procedures may require Manager and/or Director and/or Finance Director approval.

[2]While contract amendments and change orders do not require a competitive process, they shall be processed in accordance with the specifications or procedural requirements set forth in the underlying contract. And the proposed scope of any change order or contract amendment must not deviate from the original scope of work in such a manner or degree that they constitute a separate project.

4.6 Purchasing Controls & Methods

Primary responsibility and authority for the expenditure of monies appropriated per the adopted budget will be vested by the Mayor in the City Administrator and Department Directors or authorized designee. In addition to the primary responsibilities, the Finance Director shall exercise a secondary oversight responsibility for all budget expenditures and contractual obligations.

To facilitate a sound and cost-effective purchasing operation, authorized personnel shall follow procurement methods as defined by state law which contain guidelines for procurement, bidding, and awarding contracts.

4.6.1 Commercial Card Program

A purchase order system and/or commercial card programs (purchasing or fleet cards) should be used for purchases for goods and services use. Purchasing cards are used as a form of payment, by authorized purchasers, with the city liability to vendors and not the card program provider.

4.7 Exemptions to Purchasing and Commitment Thresholds

4.7.1 Sole Source

In circumstances where the city is limited to a single source of supply, competitive bidding requirements may be waived by the department director or Finance Director per RCW 39.04.280(1)(a). The city must be able to demonstrate that the purchase is clearly and legitimately limited to a single source such that bidding the purchase would be useless and futile based on drafted specifications. If a sole source exception is used, the City will make reasonable efforts to ensure that it is receiving the lowest price and best terms from the vendor.

4.7.2 Favorable Market Conditions

The Mayor or City Administrator may waive established bidding requirements if an opportunity arises to purchase favorably priced equipment at an auction or supplies or used goods that will be sold before the city can conduct the bid process per RCW 39.04.280(1)(b) and RCW 39.30.045.

4.7.3 Insurance and Bonds

In the insurance and bond procurement process, RCW 39.04.280 allows for the exemption of a competitive bid process.

4.7.4 Emergency Purchases

Emergency purchases as per RCW 39.04.280 are those made by the Mayor or authorized designee, such as a Department Manager, where an immediate purchase is necessary to correct a situation which would adversely affect the life, health, or safety of the residents.

In case of an emergency, a Department Manager may directly purchase any supplies, materials, or services necessary to alleviate the emergency. Every effort shall be made to contact the Mayor and City Administrator whether the emergency occurs during or after normal working hours.

In the event where emergency purchasing is related to natural disaster events, a Declaration of Emergency Resolution shall be considered by the City Council per State Law at the first opportunity available. The Finance Director shall review and approve of account coding for all emergency purchases and maintain a tracking system per FEMA requirements, Emergency Management Plan, BARS and GFOA recommended practices for emergency management recordkeeping.

4.8 Personnel Expenditures

To maintain compensation packages that may be competitive with other public sector employers, market influences, and that are sufficient to attract and retain quality employees.

Because personnel costs are the largest expenditure area of the annual budget, compensation guidelines are defined in the Personnel Policy, and Local Bargaining Agreements, which establish salary ranges, performance evaluation requirements and total compensation costs as the basis for all compensation planning and bargaining. Within budget limitations and Council authorized appropriations, market assessments may be conducted prior to bargaining.

4.8.1 Travel and Training

The City of Snoqualmie shall reimburse City elected and appointed officials, employees and members of boards and commissions for their reasonable expenses actually incurred in the conduct of their business. Generally, eligible expenditures include travel, meals and lodging incurred by the individual while away from the City and necessitated by City business.

5.0 BUDGET

5.1 Budget Objective

The formal operating budget development process provides the primary mechanism by which key decisions are made regarding the levels and types of services to be provided, through the city council's appropriation of funds given anticipated level of available resources. The City Council will meet to discuss Council goals and priorities prior to the start of the budget development process. The budget will be developed per Ch. 35A.34 RCW.

5.2 Budget Principles

5.2 A. Link the budget to long-term, strategic financial plans

The City's budget should be developed in accordance with the policies and priorities set forth in the Strategic Plan, long-term financial model, as per section 9.0, Comprehensive Plan, City Council goals, the needs of the community and federal and state laws.

5.2 B. Critically examine past spending patterns

The city seeks to maximize the value the public receives through its spending. Accordingly, management should develop budget tools and methods to measure and maximize value, particularly by critically examining existing spending patterns to make sure they continue to provide value.

5.2 C. Prioritize programs and services

The city should prioritize essential and discretionary programs services based on a results approach relative to the importance in preserving the community's health, safety, and welfare; mandates; risk assessments; long-term costs and evidence of their effectiveness in meeting strategic plan initiatives, comprehensive plan elements, annual goals and required mandates.

5.2 D. Risk management and mitigation of liabilities

The City intends to fund the current portion of liabilities within the budget to maintain trust of creditors and to avoid or mitigate accumulating an unmanageable liability.

5.2 E. Establish preferences for budget balancing strategies

The City's preferred strategy for balancing the budget is to reduce expenditures through improved productivity. Except during dire economic circumstances, service, and program elimination is preferable. The biennial budget should not be balanced at the expense of long-term financial health.

5.3 Budget Scope & Basis

The City will adopt budgets for all funds, except for the general fund which will be budgeted at the functional classification level on a biennial basis. A budget calendar will be prepared by the Finance Director in coordination with the Mayor and City Administrator and include all required public hearings. Proposed budgets will be viewed and discussed by the City Council and the public at the fund and department summary object code levels per BARS. The final budget is adopted by ordinance of the City Council, , by December 31 of each biennium. To encourage synchronization between the budget document and financial reporting, the City will establish the budget based on the cash basis of accounting.

5.4 Balanced Budget

The objective of the operating budget is to pay for all current expenditures with current revenues. The budgets for all city funds should be structurally balanced throughout the budget development process. Recurring revenue should equal or exceed recurring expenditures in both the proposed and adopted budgets. If a structural imbalance occurs, then a plan should be developed and implemented to bring the budget back into structural balance. The City will endeavor to avoid budgetary allocations that balance current expenditures at the expense of meeting future years' expenses. Beginning fund balance sources may be used to fund capital improvement projects or other one-time, non-recurring expenditures if the fund reserve targets are met.

5.5 Cost Allocation

The Cost Allocation Plan (CAP) is a method used to determine and assign the cost of indirect services to the internal government users of those services or direct operating funds.

5.5.1 References Guides

RCW 43.09.210 states in part, "all service rendered by…from, one department…to another, shall be paid for at its true and full value by the department…receiving the same, and no department…shall benefit in any financial manner whatsoever by an appropriation or fund made for the support of another…"

5.5.2 Definitions

- Indirect Costs are incurred for a common purpose benefitting more than one cost function or organizational unit. They cannot be directly assigned without effort disproportionate to the benefit received.
- Indirect Services are activities that support the departments that provide direct service to the public. Examples include accounting, purchasing, human resources, engineering, and fleet and information technology.
- Direct Services are activities that provide services directly to or for the public and are supported by indirect services. Examples include parks, streets, and utilities (water, sewer, storm water).

5.5.3 Costs to be allocated

Indirect cost allocation methods shall be reasonable, consistent, and equitable to distribute shared costs across funds and departments. Different factors are necessary to equitably allocate the various overhead costs. Costs shall only be allocated to departments that receive indirect support services. The city should be guided by reference authorities when creating the cost allocation plan to ensure that only allocable costs are included.

As part of the biennial budget development process, costs will be allocated based on the projected budget forecast.

5.6 Budget Amendments

All budget amendments, such as shifting budget allocations from one fund to another fund, must be approved by the City Council. Budget amendments changing the authorized appropriation level are subject to public hearing requirements in State Law.

5.6.1 Administrative Budget Adjustments

Allocation adjustments within functional classifications do not require city council approval. Department managers may, upon approval by the Mayor and City Administrator, request inter-departmental line-item budget adjustments for operating purposes only, but not between appropriated functions. These administrative budget adjustments, authorized as per Ch. 35A.33.120 RCW, should primarily be for contractual, supplies and materials and other miscellaneous line items within the department.

5.7 Service Levels and Funding

The City endeavors to maintain its present service levels for priority and essential services subject to available revenues. The objective is to maximize the benefit of available resources. The results or outcomes that matter most to residents should be defined by the City Council. New services or programs will be considered for funding within available resources.

Department managers will be given the opportunity to request personnel, goods, and capital items needed to carry out the department responsibilities. Department requests must include supporting documentation and justification of needs for operating requests. Requests should integrate strategic plan priorities and departmental objectives into the budget.

5.7.1 Social Services Organization Funding Requests

The City receives requests from social services organizations and other entities seeking grants and funding. As part of the budget development cycle, the City Council will consider these requests and include a listing of entities to be included for grant giving .

5.8 Maintenance and Replacement

Maintenance and replacement funding should be prioritized each year to ensure that capital facilities and equipment are sufficiently maintained to avoid service disruptions. Non-current liabilities have important implications for a local government's fiscal health. The City will strive to maintain its capital assets in a manner adequate to protect the City's capital investment and to minimize future liabilities for maintenance and replacement costs.

5.8.1 Capital Asset Management

The City should inventory and assess the condition of its buildings, equipment, and vehicles on a periodic basis Budget development should include a multi-year projection of facilities, parks, equipment, vehicle replacement requirements and new asset additions. The budget should provide sufficient funding for adequate maintenance and orderly replacement of capital plant and equipment. Future maintenance needs and repairs should be costed out and included as budgetary decision criteria through the Internal Service Fund designated for Fleet, Facility, and Information Technology maintenance, repair, replacement, and acquisition of new.

5.9 Enterprise Fund Budgets

Enterprise operations are to be self-supporting, including capital improvements and depreciation. Enterprise operations are to be reviewed biannually for self-sufficiency and proper cash-flow needs. Utility Rate studies, which occur periodically, will be included in the budget development process in the year for which new rates are established. Enterprise operating budgets will incorporate year one and two capital projects and programs as identified within the Capital Improvement Plan (CIP).

5.10 Budget Reporting

The recommended and adopted budget documents will be available at City Hall. The city will maintain an internal control system to support adherence to the budget allocations. . The City Council will receive a quarterly Financial Performance Report to include budget versus actual reporting. The financial performance report should be provided within sixty (60) days after the end of each quarter.

6.0 CAPITAL BUDGET

6.0 Objective

The City of Snoqualmie Capital Budget, which is a part of the biennial budget, will have a major impact on quality of local government services, the community's economic vitality, environmental stewardship, social equity, and overall quality of life for city residents, businesses, and visitors. The Capital budget serves to identify, prioritize, and address community needs through careful long-term planning and balanced public investment in physical infrastructure. Capital budget goals include:

- Support the City's Strategic Plan, other plans and the community vision for growth and levels of service
- Acknowledge and communicate capital investment priorities as community conditions change
- Promote appropriate planning efforts to changing demands on a diverse infrastructure and capital assets
- A financial assessment of capital funding resources available to meet future capital project planning needs
- Maintain a high-quality service infrastructure able of meeting community needs today and, in the future,

6.1 Capital Definitions

Capital Outlay is expenditures for small minor projects, equipment, fleet or facility replacements and small and attractive assets. Capital outlay expenditures are tracked in operating funds or internal service funds,

Capital Programs are large asset preservation activities that occur annually such as street resurfacing, playground replacements or trail replacements that extend the useful life of the capital asset

Capital Projects are new or replacement of large infrastructure and city facility assets such as new streets, parks, trails, and utility systems.

6.2 Capital Improvement Plan (CIP)

The Capital Improvement Plan (CIP) which describes the capital investments the city intends to make over a period of six years with a long-term outlook extending twenty years and informed by all master and functional plans (i.e. water, sewer and stormwater plans, parks, recreation and open space (PROS))wherever capital projects and programs are identified in those plans, should serve as a comprehensive guide for all capital projects – based on asset types - and should address capital infrastructure improvements, capital equipment needs, and the effect on the City's resources.

The City Council should update the CIP biennially. The off year of the budget cycle allows for public engagement efforts to discuss future, potential projects, and programs with the community. Major changes that are discovered may be amended through the mid-period biennial budget adjustments. The administration should provide periodic project update reporting to the city council and/or council committee where project amendments would be addressed

As resources are available and projects are financially feasible, the two most current years of the 6-year CIP should be recommended for incorporation into the upcoming biennial budget as capital project budget line items. Subsequent years of the CIP are for planning purposes and may be altered as they advance toward the budget inclusion year. Capital appropriations are authorized by council at the fund and project level and reviewed through period project updates and reporting identified in this section.

6.3 CIP Criteria and Ranking

All projects submitted to the CIP should be initially ranked by departments. The Administration will assess project rankings plus other factors such as minimizing construction impacts through project sequencing or a need to respond to emergent issues. The City Council, as part of biennial CIP deliberations may modify and/or finalize project rankings. Funding is a critical component of the criteria and ranking schedule. In addition to project scoring, projects need an overall description, justification for the project and the connection to a master plan or strategic plan reference as needed. Projects should also be identified as unfunded, partially funded, or fully funded.

6.4 Project Source and Use Identification

Capital project and program submissions shall include multi-year funding sources, including grants, applicable impact fees, special funding, and other outside sources. Multi-year project costs shall include acquisition, right-of-way, design, permitting, inspections, mitigation, construction, in-house staff time, inflationary costs and contingency shall be included in the project identification.

6.4.1 Project Sources

Capital funding comes from operating revenues, grants, local improvement districts, impact fees, user fees and the issuance of debt. Washington State law limits the City of Snoqualmie's ability to raise funds for capital improvements such as tax rate limits and amount of debt capacity. Given the extensive number of capital improvement projects and finite funding sources available, the following are some of the capital financing strategies

Exhibit A

used by the Snoqualmie City Council when preparing or updating the Capital Improvement Plan:

- Seek out federal, state and county resources
- Seek out private contributions or donations through public/private partnerships
- Similar departmental capital projects will be combined for efficiencies and cost savings such as street improvements combined with utility improvements to minimize construction impact to the community
- Mitigation and impact fees should be applied toward projects defined by the contributing source or agreement authorized by the City Council
- REET funding
- Local Improvement or Utility Local Improvement District (LID or ULID) assessments
- Enterprise (utility) fund projects must be paid for by user rates and capital connection charges

6.4.1.1 Funding Source Cash Flow

Funding sources, such as REET or Mitigation, will be reviewed as part of the biennial CIP development process for sufficient cash flow and long-term impact on the fund. The availability and use of special funding sources is subject to State Law and/or reserve targets set by the City Council as per the Reserve section of the Financial Policy.

6.4.2 Capital Cost Thresholds

Capital outlay is distinguished from capital projects and programs and are expenditures between $5,000 and $49,999 and/or having less than an estimated five years of useful life.

Capital projects expenditures over $50,000 and/or having a useful life of five years or more should be included in the CIP. Projects should not be combined to meet the minimum standard unless they are dependent upon each other. Projects should not be separated to forego the maximum standard.

Capital programs expenditures over $50,000 annually should be included in the CIP.

Items that are operating expenditures (such as non-specific capital project related professional services, master plan updates, maintenance agreements, technology items, etc.) should not be considered within the CIP.

6.4.2.1 Impact on Operating Budget

All projects submitted for inclusion in the CIP should be reviewed to assess the long-term impact on the operating budget in terms of:

- Future year revenue generation
- Additional personnel, equipment and/or vehicle requirements
- Future operating and maintenance expenditures
- Return on investment potential

6.4.2.2 Public Art Funding

Pursuant to SMC 3.80, the City recognizes the importance of Public Art Funding and establishes a funding source for public art works to be installed in certain public facilities and spaces. CIP projects and programs, as per municipal code, will include a line item identifying the art funding cost to be transferred to the special revenue fund.

6.5 Planning Process

The capital budget and CIP development process will begin prior to the biennial budget development process. The Mayor and Administration should present the CIP to the City Council for deliberations and approval to include in the biennial budget. Any substantive change to the CIP after approval must be approved by the City Council. CIP development shall include public engagement efforts to ensure the community has ample time to comment on and contribute to the CIP.

7.0 DEBT MANAGEMENT

7.1 Debt Purpose

Debt financing is primarily used for capital project expenditures. Use of long-term debt financing for operations and maintenance costs are forbidden. Debt financing will be considered if the City can repay debt without causing financial distress. It is the City's objective to:

- Identify the timing and amount of debt required as specifically as possible
- Achieve the most favorable interest rates and other related financing costs
- Ensure that future financial flexibility be maintained
- Utilize inter-fund loans from one fund to another as a first source of debt financing

7.2 Debt Practices

The City Council may authorize the following types of debt financing only for those purposes as provided by Ch. 39 RCW:

- Utilization of the Public Works Loan Fund, per WAC 399.30 for allowable purposes, if available
- Utilization of Inter-Fund Loans as per the BARS Manual
- Issuance of Councilmanic Bonds to fund proprietary capital infrastructure projects such as water, sewer, and storm water
- Issuance of Councilmanic Bonds for capital projects that generate adequate revenues from user fees to support operations and or debt service requirements
- Issuance of Councilmanic Bonds for capital projects that are authorized to be supported by the General Fund for debt service requirements

Utility System replacements, due to age or the need to upgrade to meet minimum standards, should be financed by a combination of:

- Using portions of the Utility Enterprise fund balance for capital improvement projects
- Borrowing and repaying on a schedule that matches the useful life of the capital improvement

The City of Snoqualmie will never issue debt more than limitations as prescribed in Ch. 39.36.020 RCW based on percentage of its total market value.

7.3 Bond Terms & Methods

Long-term debt should be structured in a manner so that the life of the debt does not exceed the expected useful life of the capital asset being funded by the debt. The city will obtain the most competitive pricing on debt issuances to ensure a favorable value to the community.

7.4 Bond Rating
Strong financial management is a key credit rating factor. For the City of Snoqualmie to respond quickly to economic and financial demands, the City will seek to maintain or continually improve its bond rating to seek the lowest possible interest rate available OR maintain its AA Bond Rating.

7.5 Financial Guarantees
Should financial guarantees be utilized to defer public improvements required of development projects or to ensure that disturbed public facilities will be restored, the developer or property owner shall provide an irrevocable letter of credit issued by a banking institution approved by the Finance Director, a bond, an assignment of savings, or a cash deposit. The form of the financial guarantee shall be at the discretion of the Finance Director. The amount of any approved financial guarantee shall be at least 150% of the estimated improvement cost and may be increased to reduce risk to City resources based on the professional judgment of the Finance Director.

8.0 INVESTMENTS

8.1 Policy and Scope
It is the policy of the City of Snoqualmie to invest public funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the City and conforming to State law governing the investment of public funds.

The investment policy applies to all financial assets of the City of Snoqualmie. These funds are accounted for in the City of Snoqualmie's Annual Financial Report and include all operating, special revenue, capital project, enterprise, debt service and trust funds.

8.2 Prudence
Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

The standard of prudence to be used by investment officials shall be the "prudent person" and/or "prudent investor" standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with this policy and with Ch. 35.39 RCW and exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

8.3 Objective
The primary objectives of the City of Snoqualmie investment activities shall be:

> **8.3.1 Liquidity**: The City of Snoqualmie investment portfolio will remain sufficiently liquid to enable the city to meet all operating requirements, which might be reasonably anticipated.

8.3.2 Return: The City of Snoqualmie investment portfolio shall be designed with the objective of attaining a benchmark rate of return throughout budgetary and economic cycles, commensurate with the City's investment risk constraints and the cash flow characteristics of the portfolio. Short-term investment returns should attain a return rate of at least equal to the Washington Local Government Investment Pool (LGIP).

8.4 Delegation of Authority

Management responsibility for the investment program is hereby delegated to the Finance Director or a Financial Operations Manager, who shall be responsible for investment transactions up to $1 million. Transactions over $1 million shall require the additional approval of the City Administrator or Mayor. A strict system of controls to regulate the activities of subordinate personnel in the absence of the Finance Director must be undertaken.

8.5 Ethics and Conflicts of Interest

Public officials and city employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Employees and investment officials shall disclose to the City Council any material financial interest in financial institutions that conduct business within their jurisdiction, and they shall further disclose any large personal financial/investment positions that could be related to the performance of the City of Snoqualmie.

8.6 Authorized Financial Dealers and Institutions

The Finance Director will maintain a list of financial institutions authorized to provide investment services. In addition, a list will also be maintained of approved security broker/dealers selected by credit worthiness who are authorized to provide investment services in the State of Washington. These may include "primary" dealers or regional dealers that qualify under Securities & Exchange Commission Rule 15C3-1 (Uniform Net Capital Rule). No public deposit shall be made except in a qualified public depository as established by Washington State laws.

All financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the Finance Director, upon request, with annual audited financial statements, proof of National Association of Security Dealers (NASD) certification, and proof of State of Washington registration. Annual completion of Notification to Broker and Certification by Broker will be done.

8.7 Authorized and Suitable Investments

From the governing body perspective, special care must be taken to ensure that the list of instruments includes only those allowed by law and those that local investment managers are trained and competent to handle. Interest-bearing deposits in authorized depositories must be fully insured or collateralized.

The following is a list of investments which the City of Snoqualmie will be authorized to invest in as per Ch. 39.58 and 39.59 RCW:

Government Securities: Instruments such as bonds, notes, bills, mortgages, and other securities which are direct obligations of the federal government or its agencies, with the principal fully guaranteed by the U.S. Government or its agencies.

Exhibit A

Certificate of Deposit: A negotiable or nonnegotiable instrument issued by commercial banks, located in the State of Washington, and insured up to the Federal Deposit Insurance Corporation (FDIC), or, if exceeding FDIC coverage, is fully insured or collateralized.

Prime Commercial Paper: An investment used by corporations to finance receivables. A short-term (matures in 270 days or less) unsecured promissory note is issued for a maturity specified by the purchaser. Corporations market their paper through dealers who in turn market the paper to investors.

State of Washington Securities and Pools: Any security which is a general obligation of the State of Washington or any of its municipalities. Statewide investment pools which invest in authorized instruments.

Money Markets: Money market mutual funds which invest in authorized instruments.

8.8 Safekeeping and Custody

When a broker dealer holds, investments purchased by the City of Snoqualmie in safekeeping, the broker-dealer must provide asset protection of at least $500,000 through the Securities Investor Protector Corporation (SIPC) and at least another $49.5 million supplemental insurance protection.

8.9 Diversification

The City will endeavor to diversify its investments per type and maturity. The portfolio, as much as possible, will contain both short-term and long-term investments. The City will attempt to match its investments with anticipated cash flow requirements, as per the long-term financial model. Extended maturities may be utilized to take advantage of higher yields and to match investment maturities with debt obligations.

The City will attempt to diversity its investment portfolio per broker-dealer or financial institutions. No more than 65% of the entire investment portfolio shall be held with one broker.

8.10 Reporting

Periodic required investment reports to policymakers and elected officials provide necessary written communication regarding investment performance, risk analysis, adherence to policy provisions, as well as other information. The Finance Director shall provide the City Council quarterly investment reports, which provide a clear picture of the status of the current investment portfolio. This management report should include a summary of securities held at the end of the reporting period by authorized investment category, percentage of portfolio represented by each investment category, percentage of portfolio represented by each financial institution, and overall portfolio values.

9.0 LONG-TERM FINANCIAL PLANNING

The City's budget process involves incorporating the strategies, priorities and goals identified by the City Council to provide for the community's highest service delivery needs. Long-term planning begins with determining the City's fiscal capacity based upon long-term financial forecasts of recurring available resources.

9.1 Model Objective

A long-term Financial Model that integrates the 6- year Capital Improvement Plan (CIP) and includes at least six (6)-years for utility enterprise funds should be utilized by the City Council, Mayor, and Administration in strategizing and aligning financial capacity with the City Council Strategic Plan. The long-term financial model serves as a foundation for conversations regarding allocation of resources and project planning. The forecasting model utilized will be objective to minimize the risk of being too optimistic in forecasting revenue sources.

The model will include an analysis of historical, current, and future year's financial environment, revenue, operating and capital expenditure forecasts, debt positions and affordability analysis. The financial model will be updated as needed to provide direction to the budget process and other fiscal decision-making actions of the City Council.

10.0 AUDITING, ACCOUNTING & INTERNAL CONTROL

The City of Snoqualmie will establish and maintain a high standard of accounting practices and procedures. Accounting standards will reflect best practices recommended by the Government Finance Officers Association (GFOA) and chart of accounts required by the Washington Office of the State Auditor (SAO) BARS manual.

After each fiscal year, the City will prepare a Annual Financial Report and the Washington SAO will conduct an audit of the City financial transactions, contract management and internal control.

10.1 Internal Control

The City Council, Mayor and Administration are responsible for ensuring and maintaining a system of internal control to safeguard its assets against loss, check the accuracy and reliability of its accounting data, promote operational efficiency, and encourage adherence to prescribed financial procedures.

The City Council will demonstrate their independence from the administration by establishing financial management policy and directly communicating with the State Auditor's Office as part of the annual financial audit entrance and exit conferences.

The Finance Director shall develop internal control processes to ensure and maintain a strong internal control function. Periodic updates and new recommended practices set forward by the SAO and GFOA are communicated and addressed with the City Council. Any weakness in internal control and accounting procedures shall be addressed immediately by the Mayor, City Administrator or Finance Director so a timeline to remedy improvement can be established.

10.2 Accounting Write-offs

The Finance Director shall make every effort to collect all receivables owed to the City and will comply with Ch. 4.16 RCW regarding collection actions by local governments. The following is criteria that must be met before a receivable is allowed for write-off:

- Standardized collection procedures have been exhausted
- A determination has been made that the debt is uncollectible or that further measures to collect the debt are inappropriate and deemed to exceed the cost of collection
- The characteristics of the debt are such that write-off is appropriate - If funds are uncollectible, the Finance Director should determine for write offs to an individual bad debt

Exhibit A

expenditure up to $5,000 up to an aggregate annual amount of $50,000 . City Council approval is required for balances above the annual threshold and must accompany the write off to the bad debt expenditure.

- The reason for the write-off is documented adequately and is made available for audit.

10.3 Petty Cash and Bank Account Controls
The Finance Director shall establish processes for control and handling of petty cash funds, which include investigative buy funds. The Finance Director will oversee and manage all City of Snoqualmie Banking Accounts such as Imprest accounts, Claims accounts, and Payroll accounts. Bank accounts will be reconciled monthly.

10.4 Inventory of Small and Attractive Items
Operating departments shall be responsible for conducting regular inventory of their small and attractive items at defined by State Law. and submit a physical inventory to the Finance Director.

10.5 Surplus Assets
The mayor should administratively surplus non-public utility office equipment, computer equipment, small tools, computer software and minor equipment with a value of less than $5,000. Titled vehicles, real property, and any City property with a value of greater than $5,000 will be surplused by the City Council by resolution.

10.5.1 Surplus or Inter-Governmental Disposition of Public Utility Assets
As per Ch. 35.94.040 RCW, titled vehicles, real property, and equipment originally acquired for public utility purposes and which are no longer required for providing continued public utility service should be surplused after a public hearing and subsequent City Council resolution.

11.0 RISK MANAGEMENT

The City should periodically review its insurance options and coverage for each risk or hazard and medical options to determine whether it is most cost effective to purchase commercial insurance, to fund a self-insurance program or to participate in a “pooled” self-insurance program with other jurisdictions. Such a determination should consider the long-term financial obligations of such a decision as well as the regular fluctuations in commercial insurance markets. Where the City decides to self-insure a risk, the City shall fully fund the expected costs of those risks through actuarial or other professional estimates of those costs.

FINANCIAL MANAGEMENT POLICY ADOPTION

The City of Snoqualmie Financial Management Policy shall be adopted and amended by action of the City Council. The Snoqualmie City Council shall review the policy periodically and any modifications made thereto must be approved by the City Council.

Policy Adopted on: October 24, 2022– Resolution 22-1627
This policy replaces separate, previously adopted policies and/or procedures regarding revenue management, procurement and contract management, fund reserves, purchasing or commercial credit cards, asset management policies or any other policy regarding financial management and financial procedures. Snoqualmie Municipal Code should be repealed or updated accordingly.

A7: Department Presentations

2023-2024 Biennial Budget Department Review

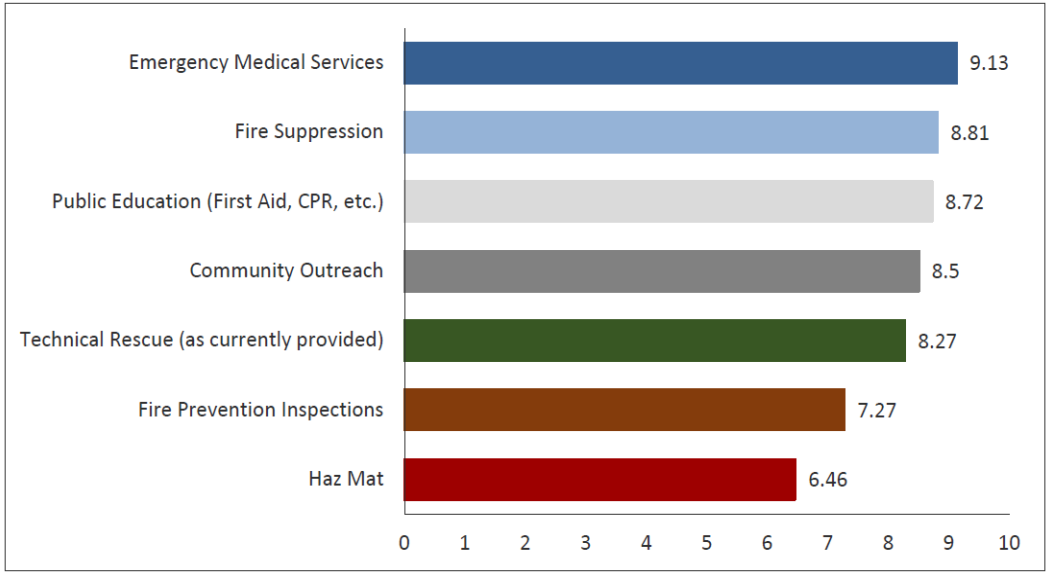
Fire & Emergency Management

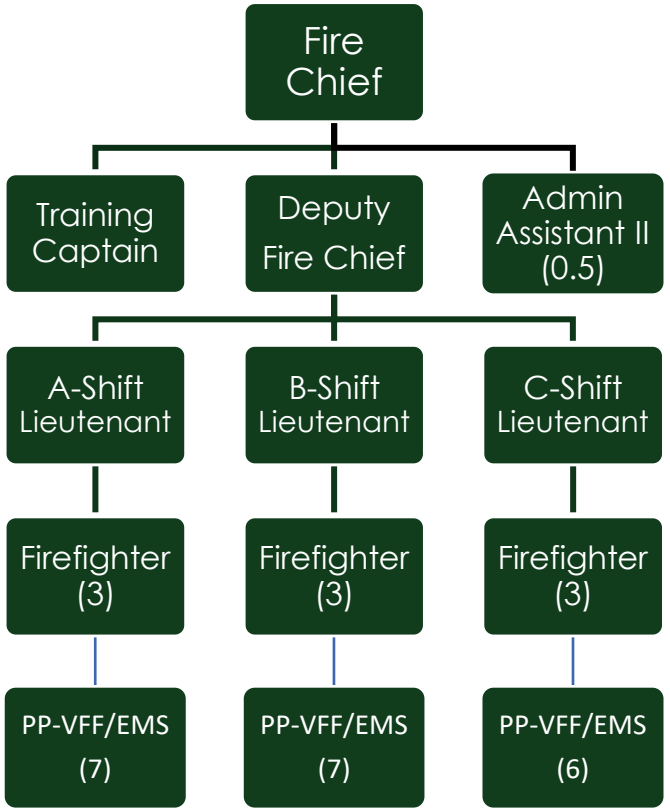
October 3, 2022

Department Overview

Mission

The City of Snoqualmie Fire & Emergency Management Department is committed to providing superior community-based preparedness and emergency services in a timely and professional manner.





FTE: 15.5 FTE + 20 Part-Paid Volunteer EMS / Firefighters

2021-2022 Biennium Department Accomplishments

- Responded to 1,380 incidents (32% increase over 2020)
- Trained over 3,600 hours
- Regional COVID-19 partnership with ESFR, Fall City, and Duvall to protect emergency responders
- Participated in 2 mass vaccination events at Snoqualmie Valley Hospital with estimated 2,000 participants
- Completed CFAI Annual Compliance Report (Accreditation Requirement)
- Resigned contract with Echo Glen for Services
- Managed the Pandemic Disaster response (February 2020)

FIRE PERFORMANCE

SAVE CALCULATION
(WHAT WAS AT RISK – WHAT WAS LOST = WHAT WAS SAVED)
$45,014,000 - $223,300 = $44,790,700

PERFORMANCE CALCULATION
(SAVED / RISK / SAVE PERCENTAGE)
$44,790,700 / $45,014,000 = 99.5%

2023-2024 Biennial Budget

Fire & Emergency Management Functional Classification (#001):

	2022 Restated or Estimated	2023 Proposed Budget	2024 Proposed Budget	2023-2024 Proposed Budget	2022 to 2023 % Change	2023 to 2024 % Change
Uses						
Salaries & Wages	$ 1,824,015	$ 2,128,900	$ 2,191,297	$ 4,320,197	16.7%	2.9%
Employee Benefits	$ 670,645	$ 745,728	$ 778,053	$ 1,523,781	11.2%	4.3%
Supplies	$ 134,521	$ 145,365	$ 149,000	$ 294,365	8.1%	2.5%
Services	$ 739,821	$ 1,101,977	$ 1,120,412	$ 2,222,389	49.0%	1.7%
Capital Outlays	$ -	$ -	$ -	$ -	0.0%	0.0%
Transfers Out	$ 30,000	$ -	$ -	$ -	-100.0%	0.0%
Total Uses =	**$ 3,399,002**	**$ 4,121,971**	**$ 4,238,762**	**$ 8,360,732**	**21.3%**	**2.8%**

- **Major Changes/Additions:**
  - Retention & Recruitment Funding:
    - Keep and hire highly trained firefighters in an environment of increasing competition for their services.
    - Jumpstart a Diversity, Equity, and Inclusion (DEI) Program that could help to encourage a broader range of candidates from different backgrounds into becoming firefighters.

2023-2024 Biennium Department Outlook/Work Plan

- Administrative Staffing:
  - Accreditation
  - Training
  - Volunteer coordination / expansion
  - Fire Prevention
- Maintain Accredited Status
- Strategic Planning Update: Expires in 2023
- WA State Rating Bureau (WSRB) Evaluation (2022)
- Update Comprehensive Emergency Management Plan (CEMP) (2022, 2023)
- Apparatus replacement and addition:
  - Replace 2009 Fire Pumper (2023)
  - Ladder truck





2023-2024 Biennial Budget Department Review

POLICE

October 3, 2022

Department Overview

Mission

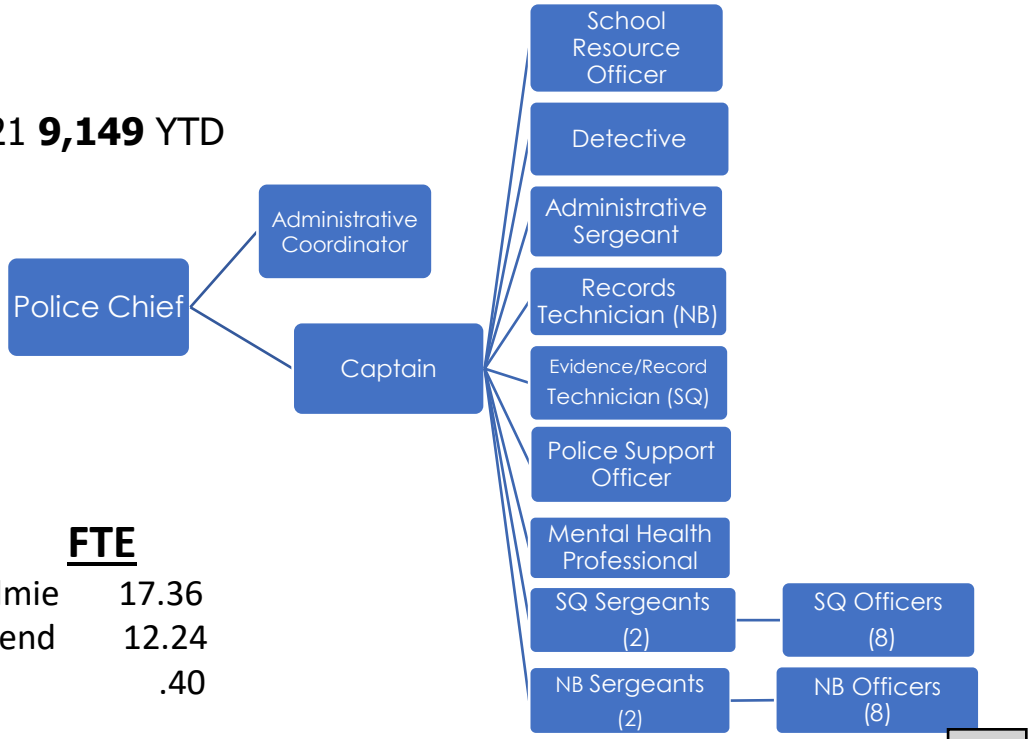
Snoqualmie Police Department's mission is to protect life and property and to provide professional, high quality and effective police service in partnership with the community. We, the members of the Snoqualmie Police Department, believe that our work has a vital impact on the quality of life in our community

Core Functions

- Respond to Calls for Service – **13,091** 2021 **9,149** YTD
- Preventative Patrol
- Identify Criminal Offenders & Activity
- Apprehend Criminal Offenders
- Protect Constitutional Guarantees, and
- Resolve Conflict

Core Values

- Integrity
- Commitment to employees
- Community partnership
- Community sensitive policing
- Professionalism



	FTE
Snoqualmie	17.36
North Bend	12.24
SVSD	.40

2021-2022 Biennium Department Accomplishments

- Maintained High Level of Public Safety
- Continued Low Level of Violent Crime
- Maintained Level of Service with Reduced Staffing Levels
- Fully Staffed Operations Support
- Budget Integrity
- Mental Health Professional
- Hired Captain
- Hired 7 Officers (Hendricks, Lemmon, Schulgen, Doucett, Meadows, Spears, Ward)

2023-2024 Biennial Budget

Police (Snoqualmie) Functional Classification (#001):

	2022 Restated or Estimated	2023 Proposed Budget	2024 Proposed Budget	2023-2024 Proposed Budget	2022 to 2023 % Change	2023 to 2024 % Change
Uses						
Salaries & Wages	$ 2,069,052	$ 2,208,956	$ 2,275,073	$ 4,484,029	6.8%	3.0%
Employee Benefits	$ 745,435	$ 807,143	$ 839,324	$ 1,646,467	8.3%	4.0%
Supplies	$ 126,288	$ 188,900	$ 139,000	$ 327,900	49.6%	-26.4%
Services	$ 1,578,333	$ 2,105,230	$ 2,246,349	$ 4,351,579	33.4%	6.7%
Capital Outlays	$ -	$ -	$ -	$ -	0.0%	0.0%
Transfers Out	$ 219,666	$ -	$ -	$ -	-100.0%	0.0%
Total Uses =	**$ 4,738,775**	**$ 5,310,229**	**$ 5,499,746**	**$ 10,809,975**	**12.1%**	**3.6%**

- **Major Changes/Additions:**
  - Police Take-Home Program:
    - A recruitment and retention effort designed to sustain levels-of-service.
  - Administrative Sergeant:
    - Addressing certain needs more effectively and helping to free up leadership's capacity to develop strategies.

2023-2024 Biennial Budget

North Bend Police Services Fund (#014):

	2022 Restated or Estimated	2023 Proposed Budget	2024 Proposed Budget	2023-2024 Proposed Budget	2022 to 2023 % Change	2023 to 2024 % Change
Beginning Fund Balance	**$ 16,429**	**$ 244,924**	**$ 97,362**			
Sources						
Intergovernmental Revenues	$ 37,500	$ 37,500	$ -	$ 37,500	0.0%	-100.0%
Charges for Goods & Services	$ 2,185,164	$ 2,473,607	$ 2,678,228	$ 5,151,835	13.2%	8.3%
Miscellaneous Revenues	$ -	$ 2,880	$ 820	$ 3,700	0.0%	0.0%
Transfers In	$ 187,025	$ -	$ -	$ -	-100.0%	0.0%
Total Sources =	**$ 2,409,689**	**$ 2,513,987**	**$ 2,679,048**	**$ 5,193,035**	**4.3%**	**6.6%**
Uses						
Salaries & Wages	$ 1,157,881	$ 1,241,620	$ 1,284,468	$ 2,526,088	7.2%	3.5%
Employee Benefits	$ 436,657	$ 575,696	$ 598,859	$ 1,174,555	31.8%	4.0%
Supplies	$ 54,357	$ 79,200	$ 79,200	$ 158,400	45.7%	0.0%
Services	$ 532,299	$ 765,033	$ 813,883	$ 1,578,916	43.7%	6.4%
Capital Outlays	$ -	$ -	$ -	$ -	0.0%	0.0%
Total Uses =	**$ 2,181,194**	**$ 2,661,549**	**$ 2,776,410**	**$ 5,437,959**	**22.0%**	**4.3%**
Sources Over (Under) Uses =	**$ 228,495**	**$ (147,562)**	**$ (97,362)**	**$ (244,924)**		
Ending Fund Balance	**$ 244,924**	**$ 97,362**	**$ -**			

2023-2024 Biennium Department Outlook/Work Plan

- Employee Retention & Hiring
- Enhanced Traffic Emphasis Capabilities
- Body Worn Cameras
- Reclassify Detective Position as Administrative Sergeant
- Mental Health Professional (previous title was Behavioral Health Specialist)
- Enhanced Camera Capabilities (LPR)
- Critical Incident Tactical Equipment
- Learning Organization

"Our Community - Our Commitment"
with the guiding principle and philosophy of service as
"No Call Too Small"

2023-2024 Biennial Budget Department Review

Community Development

October 3, 2022

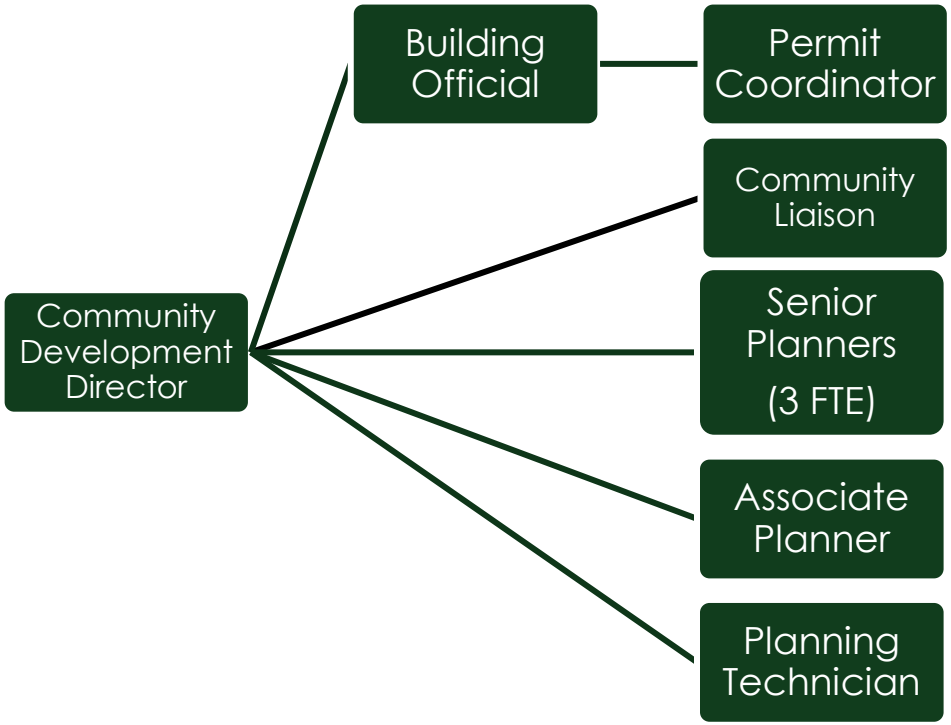
Department Overview

Mission

The Community Development Department implements smart growth principles through sustainable city planning, proactive local and regional administration, and balanced economic development.

Core Functions

- Long-range planning, including maintenance of the Comprehensive Plan
- Oversee planning and review of development projects within the City
- Review and process permits
- Provide building inspections
- Code enforcement



2021-2022 Biennium Department Accomplishments

- Issued 202 building permits in 2021
- Completed 944 inspections in 2021
- Completed Shoreline Master Program Update
- Completed Snoqualmie Mill Project Final Environmental Impact Statement
- Grants Received:
  - LTAC & Port, Commerce: middle housing, HAPI, Riverwalk ($1.5 million) and other ($1.2 million).

2023-2024 Biennial Budget

Community Development Functional Classification (#001):

	2022 Restated or Estimated	2023 Proposed Budget	2024 Proposed Budget	2023-2024 Proposed Budget	2022 to 2023 % Change	2023 to 2024 % Change
Uses						
Salaries & Wages	$ 589,980	$ 951,804	$ 985,066	$ 1,936,870	61.3%	3.5%
Employee Benefits	$ 252,908	$ 436,922	$ 453,987	$ 890,909	72.8%	3.9%
Supplies	$ 8,029	$ 26,043	$ 10,271	$ 36,314	224.4%	-60.6%
Services	$ 1,102,173	$ 855,488	$ 1,038,640	$ 1,894,128	-22.4%	21.4%
Capital Outlays	$ -	$ -	$ -	$ -	0.0%	0.0%
Transfers Out	$ -	$ -	$ -	$ -	0.0%	0.0%
Total Uses =	**$ 1,953,090**	**$ 2,270,257**	**$ 2,487,965**	**$ 4,758,222**	**16.2%**	**9.6%**

- **Major Changes/Additions:**
  - Staffing Changes:
    - Will help to meet several challenges over the next two years including an update to the Comprehensive Plan.
  - Additional ERP Project Module:
    - Permit tracking software that can fully integrate with the new ERP system.

2023-2024 Biennium Department Outlook/Work Plan

- Begin major Comprehensive Plan update (due December 2024), including Housing Needs Assessment (currently underway)
- Complete Snoqualmie Mill Planned Commercial/Industrial (PCI) Plan Approval, DA and PCI Permits
- Maintain Community Rating System (CRS) rating through FEMA (with Emergency Management Department)
- Full buildout of Snoqualmie Ridge anticipated in next biennium
- Continued support of Parks & Public Works Department for capital projects, including Riverwalk
- Tourism/expansions: Train Museums, I90 and/or East of Douglas
- Permitting/Compliance: On-going permit issuance, The Club at Snoqualmie Ridge

2023-2024 Biennial Budget Department Review

Information Technology

October 4, 2022

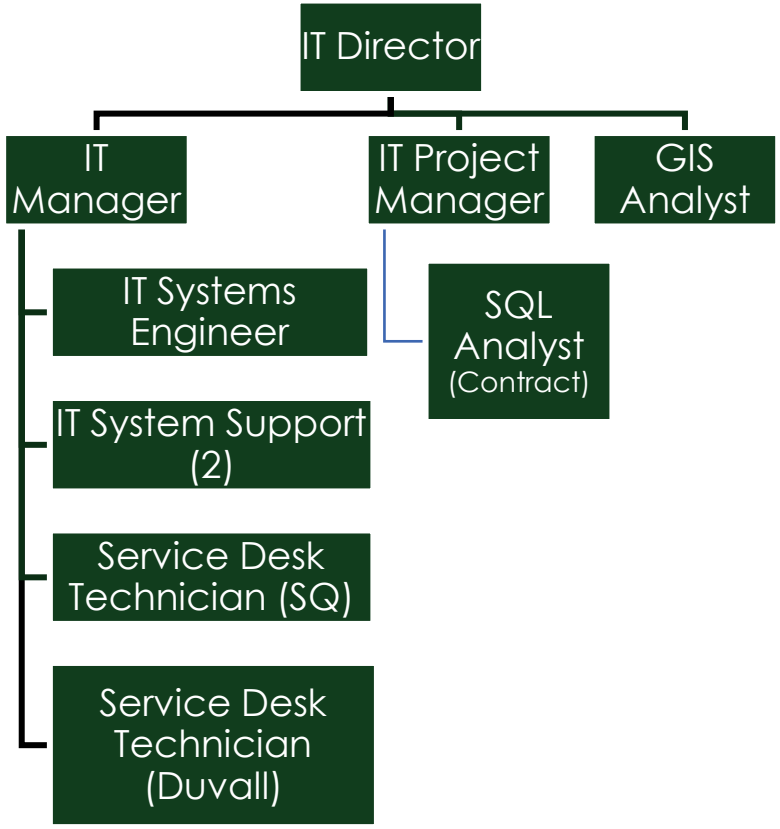
Department Overview

Mission

Deliver cost-effective and sustainable solutions through strategic partnerships, collaborative and trustworthy engagement, effective and accountable leadership that prides itself on innovation, responsiveness, and transparency in support of citywide operations and excellent service delivery to the community and its citizens

Core Functions

- Continuity Services - email, application support, GIS, disaster recovery
- Personal Computing Services – desktops, laptops, printers
- Communication Services – telephones, mobile phones
- Infrastructure Services – network, server, security, access control, service desk
- Professional Services – training, acquisition/contract management, equipment lifecycle management, external partnerships



2021-2022 Biennium Department Accomplishments

- Completed 1,408 service requests in 2021 & 2022
- Partnered with Finance, HR, and P&PW to launch the Munis ERP conversion project
- Migrated to the CivicClerk platform to replace failing Agenda Packet Builder
- Partnered with Facilities to identify and correct power distribution issues for the IT Infrastructure at City Hall.
- Began replacing Virtual Desktops with physical computers

2023-2024 Biennial Budget

Information Technology Fund (#502):

	2022 Restated or Estimated	2023 Proposed Budget	2024 Proposed Budget	2023-2024 Proposed Budget	2022 to 2023 % Change	2023 to 2024 % Change
Beginning Fund Balance	**$ 3,151,904**	**$ 2,251,692**	**$ 1,777,014**			
Sources						
Charges for Goods & Services	$ 1,911,953	$ 2,473,635	$ 2,645,020	$ 5,118,655	29.4%	6.9%
Miscellaneous Revenues	$ 7,046	$ 34,136	$ 26,589	$ 60,725	384.5%	-22.1%
Transfers In	$ -	$ 150,000	$ -	$ 150,000	100.0%	-100.0%
Total Sources =	**$ 1,918,999**	**$ 2,657,771**	**$ 2,671,609**	**$ 5,329,380**	**38.5%**	**0.5%**
Uses						
Salaries & Wages	$ 870,186	$ 966,526	$ 1,000,817	$ 1,967,343	11.1%	3.5%
Employee Benefits	$ 334,503	$ 394,059	$ 409,067	$ 803,126	17.8%	3.8%
Supplies	$ 45,620	$ 65,500	$ 67,138	$ 132,638	43.6%	2.5%
Services	$ 1,016,051	$ 1,014,231	$ 1,005,044	$ 2,019,275	-0.2%	-0.9%
Capital Outlays	$ 552,851	$ 692,133	$ 663,331	$ 1,355,464	25.2%	-4.2%
Transfers Out	$ -	$ -	$ -	$ -	0.0%	0.0%
Total Uses =	**$ 2,819,212**	**$ 3,132,449**	**$ 3,145,397**	**$ 6,277,846**	**11.1%**	**0.4%**
Sources Over (Under) Uses =	**$ (900,213)**	**$ (474,678)**	**$ (473,788)**	**$ (948,466)**		
Ending Fund Balance	**$ 2,251,692**	**$ 1,777,014**	**$ 1,303,226**			

2023-2024 Biennium Department Outlook/Work Plan

- IT Manager position
- Replace core infrastructure that is beyond lifecycle, to include the Firewall and Core Switch
- Council Chambers Audio/Visual upgrade
- Drive facility improvements to increase stability and sustainability of IT systems
- Implement IT security, monitoring, and control systems to increase efficiency of IT delivery
- Broadband Feasibility Study

Questions?

2023-2024 Biennial Budget Department Review

Finance & Human Resources

October 4, 2022

Department Overview

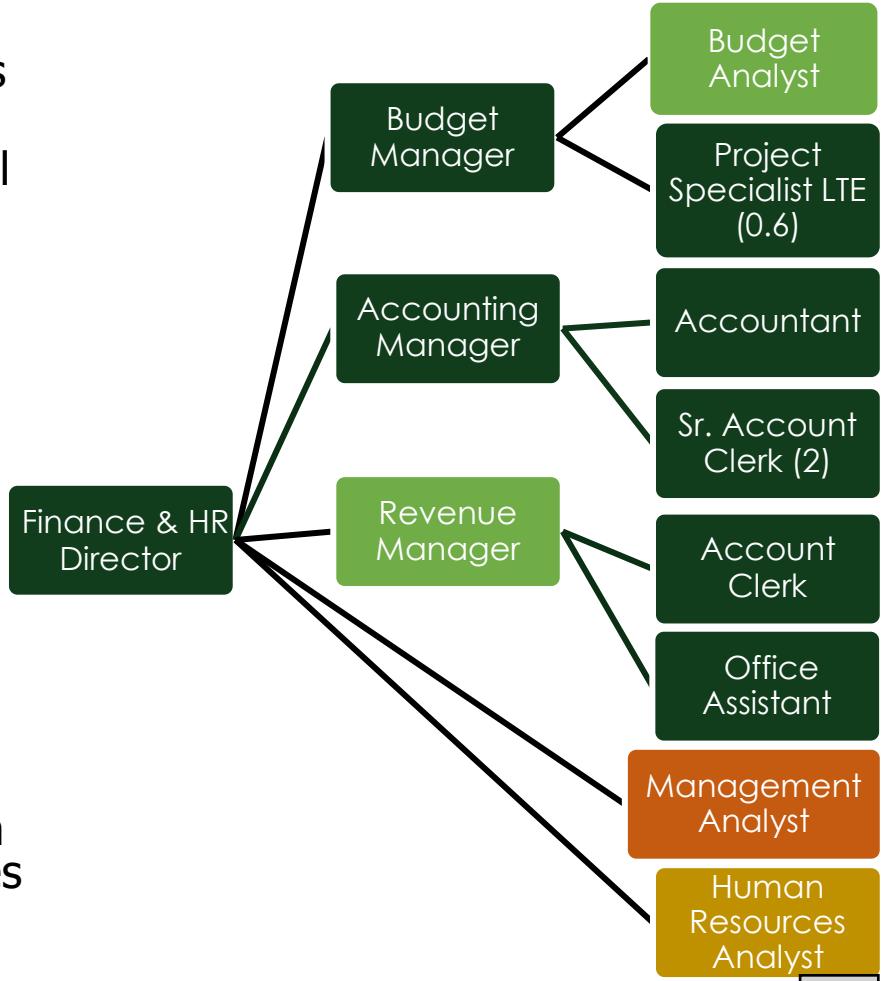
Mission

The Finance & Human Resource Departments endeavor to provide transparent, accurate financial information, maintain the City's fiscal health, guide adherence to Financial Policy, and manage financial and personnel service operations with a high level of customer service

Core Functions

Lead and Maintain Financial & Personnel Service Programs:

- Procurement & Purchasing, Revenue & Treasury Management , Licensing & Tax, Biennial Budget, Payroll & Benefits, CIP, Financial Reporting, Debt Management, Financial Information System, Long-term Financial Planning, and Human Resources Programs



= New Position = Substituted Position = Reclassed Position

2021-2022 Biennium Department Accomplishments

- **Finance**
  - Received clean audit opinions from the State Auditor Office as a result of timely and accurate financial reporting and adherence to internal controls
  - Processed over 1,700 business licenses and B&O tax returns manually
  - Automated Utility Billing customer service features to include online form submissions
  - Updated Financial Management Policy
  - Implemented new CIP and Biennial Budget development processes
- **Human Resources**
  - Coordinated three successor labor agreement contracts without mediation or arbitration
  - Implemented Pandemic Response polices as well as 8 significant disciplinary actions
  - Reorganized HR Department with new Director
  - Enhanced recruitment program to meet new market demands

2023-2024 Biennial Budget

Administrative Depts. Functional Classification (#001):

Finance & Human Resources Table

	2022 Restated or Estimated	2023 Proposed Budget	2024 Proposed Budget	2023-2024 Proposed Budget	2022 to 2023 % Change	2023 to 2024 % Change
Uses						
Salaries & Wages	$ 830,771	$ 1,225,228	$ 1,267,901	$ 2,493,129	47.5%	3.5%
Employee Benefits	$ 330,422	$ 538,581	$ 559,571	$ 1,098,152	63.0%	3.9%
Supplies	$ 2,585	$ 1,940	$ 1,890	$ 3,830	-25.0%	-2.6%
Services	$ 390,202	$ 546,218	$ 653,909	$ 1,200,127	40.0%	19.7%
Capital Outlays	$ -	$ -	$ -	$ -	0.0%	0.0%
Transfers Out	$ -	$ -	$ -	$ -	0.0%	0.0%
Total Uses =	**$ 1,553,981**	**$ 2,311,967**	**$ 2,483,271**	**$ 4,795,238**	**48.8%**	**7.4%**

- **Major Changes/Additions:**
  - Finance & HR Department Staffing Changes
  - Temporary Assistance During the ERP Project
  - Additional ERP Project Modules (Tax & Licensing, Socrata Open Finance)

2023-2024 Biennium Department Outlook/Work Plan

- **Finance**
  - Continue implementation of the Enterprise Resource Planning (ERP) Tyler Munis Financial Information System
  - Develop modern financial management procedures and protocols
    - Update the Cost Allocation Plan - Methodologies
  - Introduce budgeting for outcomes and performance management initiatives
  - Conduct Comprehensive Fee Study and engage in additional revenue recovery.
- **Human Resources**
  - Continue to fill department vacancies during a very challenging hiring climate
  - Modernizing the hiring process and platform (Neogov Insight)

2023-2024 Biennial Budget Department Overview

City Attorney

October 4, 2022

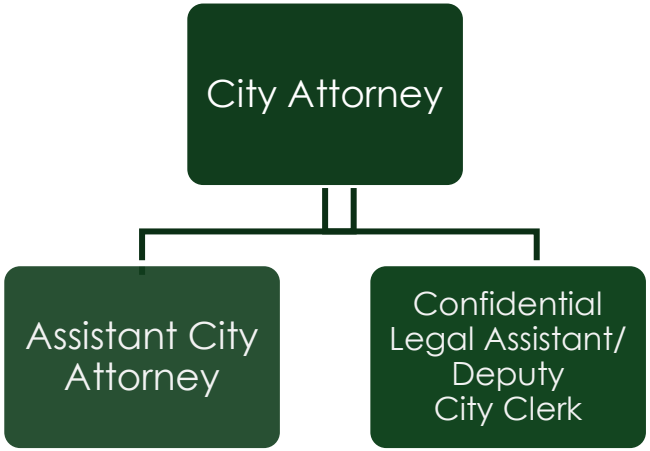
Department Overview

Mission

Provide legal advice to and representation of the City of Snoqualmie

Core Functions

- Advise elected officials, department directors, and all city staff;
- Draft resolutions, ordinances, and other Council enactments;
- Draft and review contracts for public works projects and services provided or needed by City;
- Advise Mayor, City Administrator, and human resources staff on labor, employment and personnel issues;
- Represent City in civil litigation in court and before administrative agencies;
- Risk Management.



2021-2022 Biennium Department Accomplishments

- Assisted with design and construction interlocal agreements for construction of Record Office Revetment Project
- Assisted with drafting and implementation of Mayor's Vaccination and Masking Directive, including negotiation of collective bargaining memoranda of understanding (MOUs)
- Assisted with negotiation of successor collective bargaining agreements
- Assisted with review and issuance of Final Environmental Impact Statement for Snoqualmie Mill Planned Commercial / Industrial Plan project
- Assisted with transition to new City Clerk, implementation of DocuSign and NextRequest public records software, and assumption of risk management duties

2023-2024 Biennial Budget

Administrative Depts. Functional Classification (#001):

City Attorney Table

	2022 Restated or Estimated	2023 Proposed Budget	2024 Proposed Budget	2023-2024 Proposed Budget	2022 to 2023 % Change	2023 to 2024 % Change
Uses						
Salaries & Wages	$ 397,269	$ 435,781	$ 451,033	$ 886,814	9.7%	3.5%
Employee Benefits	$ 153,119	$ 166,193	$ 172,871	$ 339,064	8.5%	4.0%
Supplies	$ 1,210	$ 2,000	$ 2,015	$ 4,015	65.3%	0.8%
Services	$ 84,429	$ 236,561	$ 240,311	$ 476,872	180.2%	1.6%
Capital Outlays	$ -	$ -	$ -	$ -	0.0%	0.0%
Transfers Out	$ -	$ -	$ -	$ -	0.0%	0.0%
Total Uses =	**$ 636,027**	**$ 840,535**	**$ 866,230**	**$ 1,706,765**	**32.2%**	**3.1%**

- **Major Changes/Additions:**
  - Contract Legal Support
    - Funding to handle some of the anticipated workload the City Attorney's Office will likely experience over the next two years.

2023-2024 Biennium Department Outlook/Work Plan

- Completion of Snoqualmie Mill Planned Commercial/Industrial (PCI) Plan review and appeal process, and legal defense of City Council decision
- Litigation of Vaccination Directive-related grievances (5 police; 2 Parks and Public Works)
- Assistance with designation of Snoqualmie Parkway as extension of SR 18
- Negotiation of successor Teamsters CBA
- Assistance with bidding and construction of major capital projects

2023-2024 Biennial Budget Department Overview

Parks & Public Works: Parks & Streets

October 4, 2022

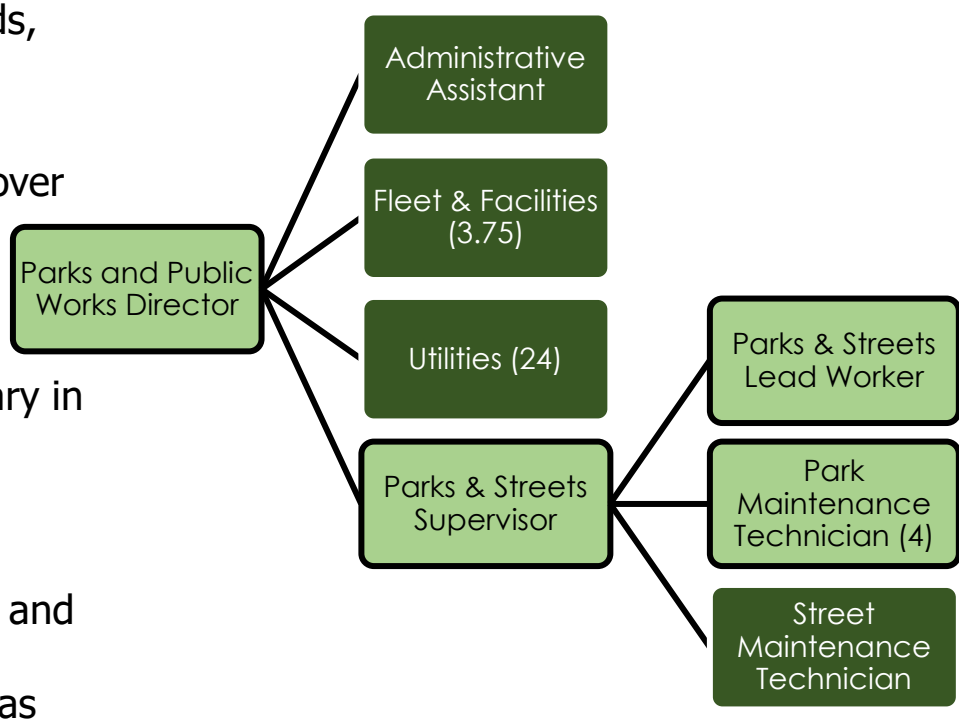
Parks Overview

Mission

The Parks Maintenance Division of the Parks and Public Works Department provides maintenance activities supporting safe, welcoming, and attractive experience for users of playgrounds, sport courts, athletic fields, trails, and special events.

Core Services:

- Maintain grass turf, beds, shrubs, and ground cover at parks and other rights-of-way
- Maintain park and other athletic field structures
- Pick up leaves during the fall
- Conduct pre-emergent work in parks as necessary in order to mitigate probable future issues
- Maintain the trail systems
- Maintain street and landscape trees
- Manage volunteers and rent out park structures and shelters
- Assist with other City functions as needed such as events set-up and the holiday lighting of trees or in times of an emergency such as during snow events.



2021-2022 Biennium Parks Accomplishments

- Snoqualmie Point Park: replaced the roof and the wood siding with hardy board and repainted the entire facility
- Installed a new interpretive sign from Mountains to Sound Greenway
- Initiated a new multi-year Landscape Maintenance Contract
- Rebuilt several foot bridges in the trail system in the summer of 2021
- Completed electrical upgrades at Railroad Park to support the holiday display
- Refurbished Center Street Electrical System.







2023-2024 Biennial Budget - Parks

Parks Maintenance Functional Classification (#001):

	2022 Restated or Estimated	2023 Proposed Budget	2024 Proposed Budget	2023-2024 Proposed Budget	2022 to 2023 % Change	2023 to 2024 % Change
Uses						
Salaries & Wages	$ 511,074	$ 484,340	$ 499,822	$ 984,162	-5.2%	3.2%
Employee Benefits	$ 268,371	$ 240,020	$ 249,179	$ 489,199	-10.6%	3.8%
Supplies	$ 119,755	$ 172,191	$ 178,573	$ 350,764	43.8%	3.7%
Services	$ 812,192	$ 980,966	$ 915,199	$ 1,896,165	20.8%	-6.7%
Capital Outlays	$ -	$ 2,000	$ 2,050	$ 4,050	100.0%	2.5%
Transfers Out	$ -	$ -	$ -	$ -	0.0%	0.0%
Total Uses =	**$ 1,711,392**	**$ 1,879,517**	**$ 1,844,823**	**$ 3,724,340**	**9.8%**	**-1.8%**

2023-2024 Biennium Parks Outlook/Work Plan

- Parks will conduct a Parks, Open Space, and Recreation Study in 2023.
  - Reimagine parks system in response to changing demographics and standards of the community
  - Determine what recreational facilities are missing or oversupplied from current offerings, and help the City to allocate dollars wisely in the future
- All-Inclusive Playground Project at Centennial Park
- Riverview Park Playground
- Address deferred maintenance in Parks resulting from pandemic reductions





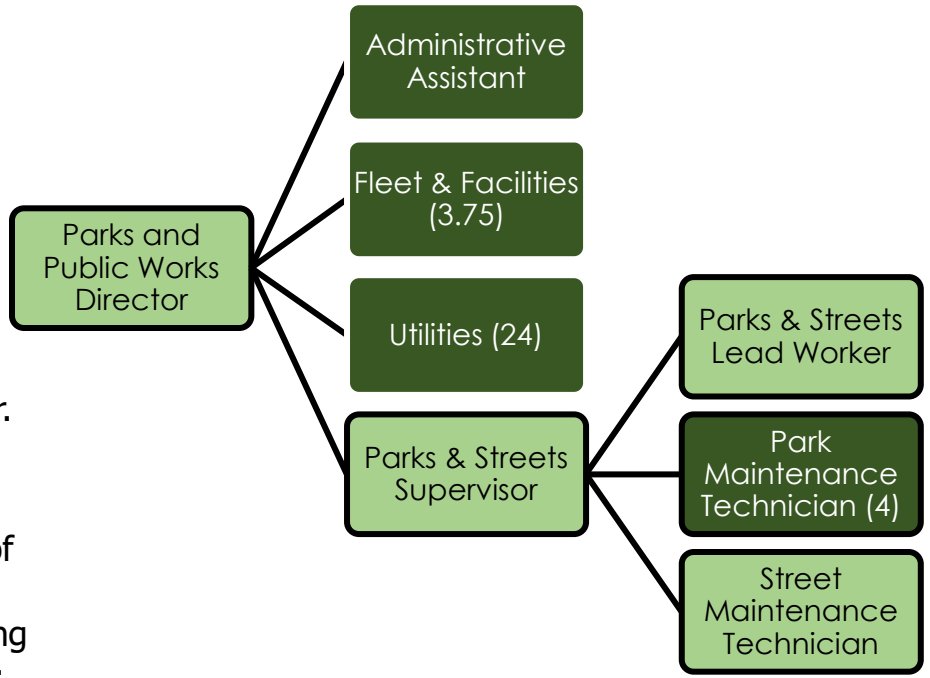
Streets Overview

Mission

Streets Maintenance Division of the Parks and Public Works Department provides the maintenance necessary to sustain a transportation system that keeps Snoqualmie and its neighborhoods connected. With nearly 40 miles of road and adjacent sidewalk, the City ensures that important destinations are accessible by all modes of travel.

Core Services:

- Maintain the condition, safety, and visibility of roads
- Maintain landscaped medians, bioswales, and roadsides
- Repair and replace damaged and faded signage; install new signage including traffic and wayfinding signs.
- Inspect bridges and other vital transportation structures for deterioration and design solutions to mitigate the wear.
- Maintain the condition, functionality, and luminance of streetlights.
- Maintain the condition, functionality, and synchronicity of traffic control devices.
- Work to keep the transportation network operating during snow events with the de-icing and snow plowing of roads.
- Sweep the streets regularly to remove loose debris and to protect the stormwater system.



2021-2022 Biennium Streets Accomplishments

- Railroad Avenue Crosswalk Enhancements
- LED Street Light conversion
- Managed Snow and Ice clearing through Heavy Snowfall
- Applied GAP Mastic to Millpond Road.
- Replaced many worn and missing signs.



2023-2024 Biennial Budget - Streets

Streets Maintenance Functional Classification (#001):

	2022 Restated or Estimated	2023 Proposed Budget	2024 Proposed Budget	2023-2024 Proposed Budget	2022 to 2023 % Change	2023 to 2024 % Change
Uses						
Salaries & Wages	$ 85,525	$ 216,111	$ 223,167	$ 439,278	152.7%	3.3%
Employee Benefits	$ 48,462	$ 106,870	$ 110,918	$ 217,788	120.5%	3.8%
Supplies	$ 133,451	$ 144,812	$ 170,110	$ 314,922	8.5%	17.5%
Services	$ 668,591	$ 640,655	$ 581,554	$ 1,222,209	-4.2%	-9.2%
Capital Outlays	$ -	$ -	$ 5,000	$ 5,000	0.0%	100.0%
Transfers Out	$ -	$ -	$ -	$ -	0.0%	0.0%
Total Uses =	**$ 936,029**	**$ 1,108,448**	**$ 1,090,749**	**$ 2,199,197**	**18.4%**	**-1.6%**

2023-2024 Biennium Streets Outlook/Work Plan

- Continue to maintain streets in a safe and efficient manner to support all modes of transportation
- Formalize Street sign inventory and replacement schedule
- Establish annual street marking program for crosswalks and stop bars.



2023-2024 Biennial Budget
Department Overview

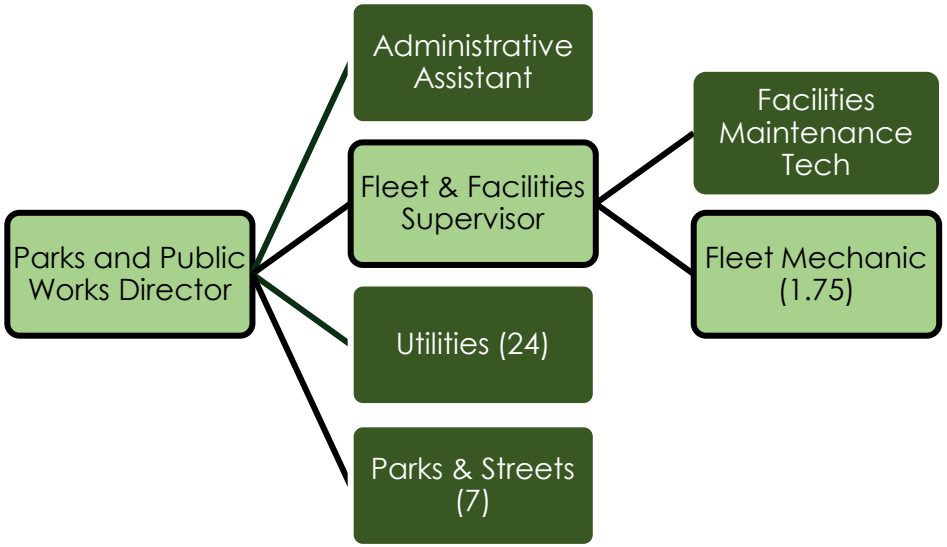
Parks & Public Works:
Fleet & Facilities

October 4, 2022

Fleet Overview

Mission

The Equipment Replacement and Repair Division maintains a "keep the City moving" commitment by providing safe and operable equipment at the lowest possible cost per mile.



Core Functions

- Manage approximately $10 million dollars' worth of City assets
- Maintain and replenish the inventory of high use parts on an as-needed basis.
- Manage and procure the replacement of all City vehicles and equipment.
- Manage the registration and insurance for all City vehicles and equipment.
- Support the City Clerk in repair or replacement due to accidents.
- Support 4 insourcing programs.
- Outsource specialty vehicles and equipment for repair and maintenance

2021-2022 Biennium Fleet Accomplishments

- Managed over 140 vehicles and equipment, ensuring multiple City departments can respond to calls for service through strict preventative maintenance and proper replacement management.
- Fleet fiscal year (biennium) runs from June 15th to June 15th to provide real data to the city budget process.
- Total miles driven: 838,250
- Purchased 19 new vehicles and decommissioned/surplused 28 vehicles during the Biennium to date, along with 1,093 completed repair and service requests.
- Fleet is certified 3 star by Evergreen Fleet, meeting environmental and air quality criteria set by Evergreen Fleet Council.

Fleet 2023-2024 Biennial Budget

Equipment Replacement & Repair Fund (#501):

	2022 Restated or Estimated	2023 Proposed Budget	2024 Proposed Budget	2023-2024 Proposed Budget	2022 to 2023 % Change	2023 to 2024 % Change
Beginning Fund Balance	**$ 2,527,534**	**$ 2,384,697**	**$ 1,752,596**			
Sources						
Charges for Goods & Services	$ 1,225,850	$ 1,945,923	$ 1,928,984	$ 3,874,907	58.7%	-0.9%
Miscellaneous Revenues	$ 5,745	$ 37,787	$ 41,793	$ 79,580	557.7%	10.6%
Other Financing Sources	$ 67,992	$ 70,000	$ 70,000	$ 140,000	3.0%	0.0%
Transfers In	$ -	$ 514,388	$ -	$ 514,388	100.0%	-100.0%
Total Sources =	**$ 1,299,587**	**$ 2,568,098**	**$ 2,040,777**	**$ 4,608,875**	**97.6%**	**-20.5%**
Uses						
Salaries & Wages	$ 184,691	$ 179,392	$ 242,885	$ 422,277	-2.9%	35.4%
Employee Benefits	$ 84,802	$ 83,521	$ 129,137	$ 212,658	-1.5%	54.6%
Supplies	$ 242,577	$ 523,825	$ 506,120	$ 1,029,945	115.9%	-3.4%
Services	$ 376,451	$ 247,468	$ 254,022	$ 501,490	-34.3%	2.6%
Capital Outlays	$ 553,903	$ 2,165,993	$ 247,958	$ 2,413,951	291.0%	-88.6%
Transfers Out	$ -	$ -	$ -	$ -	0.0%	0.0%
Total Uses =	**$ 1,442,425**	**$ 3,200,199**	**$ 1,380,122**	**$ 4,580,321**	**121.9%**	**-56.9%**
Sources Over (Under) Uses =	**$ (142,838)**	**$ (632,101)**	**$ 660,655**	**$ 28,554**		
Ending Fund Balance	**$ 2,384,697**	**$ 1,752,596**	**$ 2,413,251**			

2023-2024 Biennial Budget
Fleet Outlook/Work Plan

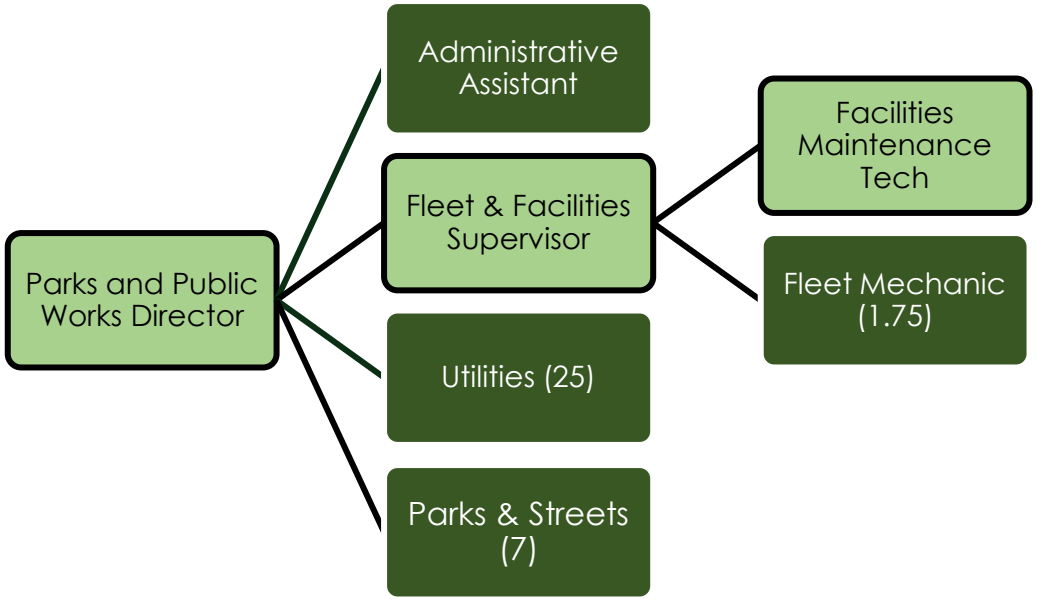
- Fleet anticipates replacing and/or newly acquiring 15 vehicles and 6 pieces of equipment during the Biennium, totaling $2.3 million.
- Fleet anticipates adding a 0.75 mechanic position to support the Police Take-home Program and bring staffing levels closer to industry-recommended levels.



Facilities Overview

Mission

The Facilities Division provides the management, repair, and maintenance necessary to keep 5 municipal buildings and their grounds in excellent condition.



Core Functions

- Maintain the interior condition and functionality of buildings.
- Repair mechanical or electrical components.
- Maintain and inspect the outside of buildings for foundation, siding, roof, gutter, fence, lighting, and other issues.
- Work to move heavy pieces of equipment, furniture, etc. in and out of buildings.
- Work with the Information Technology Department to secure buildings.
- Maintain landscaped grounds through mowing, edging, weeding, trimming, etc.
- Respond to requests from staff.

2021-2022 Biennium Facilities Accomplishments

- Facilities managed over 60,000 square feet of City buildings, maximizing the use of space to keep employees productive and accessible to visitors.
- Took the necessary preventative actions to ensure that each building will reach or exceed its anticipated useful life.

Facilities 2023-2024 Biennial Budget

Facilities Maintenance Fund (#510):

	2022 Restated or Estimated	2023 Proposed Budget	2024 Proposed Budget	2023-2024 Proposed Budget	2022 to 2023 % Change	2023 to 2024 % Change
Beginning Fund Balance	**$ 636,450**	**$ 711,374**	**$ 208,066**			
Sources						
Charges for Goods & Services	$ 609,924	$ 904,557	$ 717,372	$ 1,621,929	48.3%	-20.7%
Miscellaneous Revenues	$ -	$ 10,288	$ 6,125	$ 16,413	100.0%	-40.5%
Total Sources =	**$ 609,924**	**$ 914,845**	**$ 723,497**	**$ 1,638,342**	**50.0%**	**-20.9%**
Uses						
Salaries & Wages	$ 151,225	$ 158,595	$ 163,587	$ 322,182	4.9%	3.1%
Employee Benefits	$ 99,899	$ 80,847	$ 84,004	$ 164,851	-19.1%	3.9%
Supplies	$ 48,575	$ 54,137	$ 55,492	$ 109,629	11.5%	2.5%
Services	$ 235,301	$ 403,186	$ 413,504	$ 816,690	71.3%	2.6%
Capital Outlays	$ -	$ 207,000	$ -	$ 207,000	100.0%	-100.0%
Transfers Out	$ -	$ 514,388	$ -	$ 514,388	0.0%	0.0%
Total Uses =	**$ 535,000**	**$ 1,418,153**	**$ 716,587**	**$ 2,134,740**	**165.1%**	**-49.5%**
Sources Over (Under) Uses =	**$ 74,924**	**$ (503,308)**	**$ 6,910**	**$ (496,398)**		
Ending Fund Balance	**$ 711,374**	**$ 208,066**	**$ 214,976**			

2023-2024 Biennium Facilities Outlook/Work Plan

- City Hall security enhancements and building improvements to prevent property damage, protect employees from emergent threats, and free up useable space to house employees.



2023-2024 Biennial Budget Department Overview

Parks & Public Works: Engineering

October 4, 2022

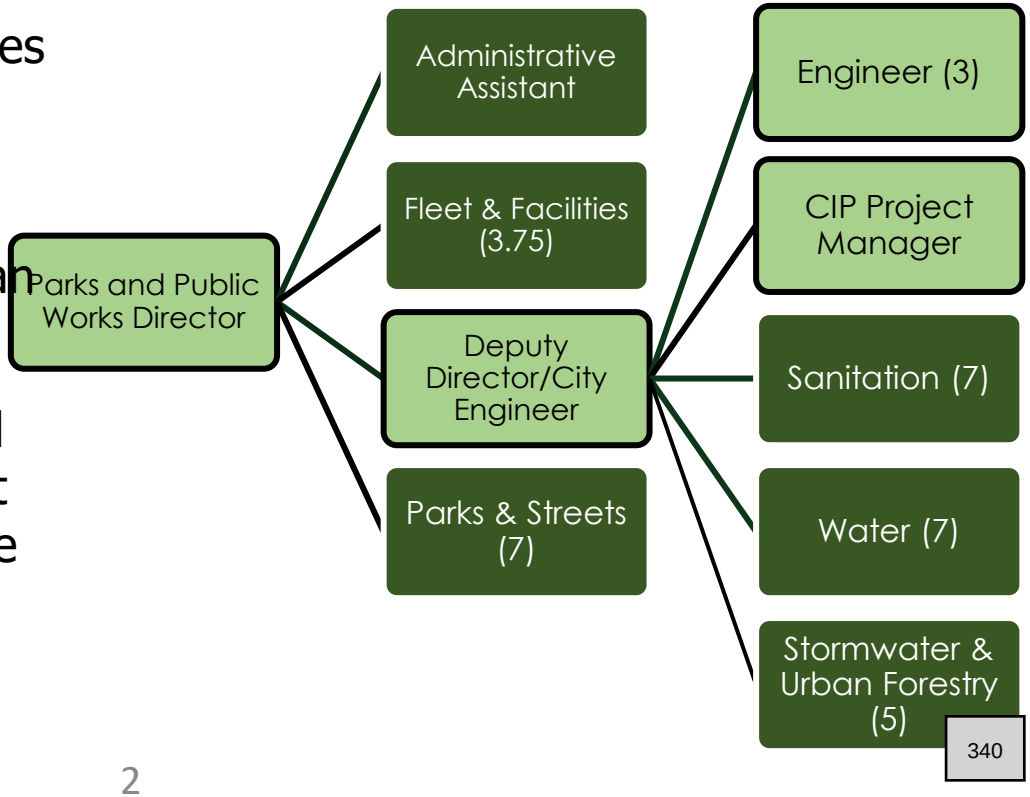
Engineering Overview

Mission

The Non-Utilities Capital Fund is used for the acquisition or improvement of long-term park, transportation, and facility infrastructure (useful life greater than one year over the biennium).

The Utilities Capital Fund appropriates funds for the acquisition or improvement of long-term utility (water, sewer, and stormwater) infrastructure (useful life greater than one year over the biennium).

On August 8, 2022, Council adopted the 2023-2028 Capital Improvement Plan (CIP). The first two years of the plan have been incorporated into these funds for the 2023-2024 Biennial Budget.



2021-2022 Biennium Department Accomplishments

- Water Reclamation Facility – Phase II (APWA Project of the Year)
- Park Avenue Revetment Repair (First Segment of the River Walk Trail)
- Delta / Newton Infrastructure Rehabilitation Project
- Lift Stations 1 and 2 Facilities and Force Main Improvements
- Supported the updated Sewer Agreement with the Snoqualmie Tribe
- Downtown Utility Infrastructure Improvements Program (Tree Streets)
- Water and Wastewater Utility System Plan Updates
- Sidewalk Replacement Program
- Pavement Management Program
- Town Center Rapid Flashing Beacons
- Stellar Way Street Tree Replacement Project
- Swenson Signal Pole Repainting Project

2023-2024 Biennial Budget: Non-Utilities Capital

Non-Utilities Capital Fund (#310):

	2022 Restated or Estimated	2023 Proposed Budget	2024 Proposed Budget	2023-2024 Proposed Budget	2022 to 2023 % Change	2023 to 2024 % Change
Beginning Fund Balance	**$ 18,637,740**	**$ 20,100,000**	**$ 17,664,450**			
Sources						
Taxes	$ 3,175,915	$ 2,587,388	$ 2,857,766	$ 5,445,154	-18.5%	10.4%
Intergovernmental Revenues	$ 1,740,000	$ 8,518,550	$ 2,383,400	$ 10,901,950	389.6%	-72.0%
Miscellaneous Revenues	$ -	$ 349,012	$ 166,234	$ 515,246	100.0%	-52.4%
Transfers In	$ -	$ 2,500,000	$ -	$ 2,500,000	100.0%	-100.0%
Total Sources =	**$ 4,915,915**	**$ 13,954,950**	**$ 5,407,400**	**$ 19,362,350**	**183.9%**	**-61.3%**
Uses						
Salaries & Wages	$ 81,850	$ 232,366	$ 240,149	$ 472,515	183.9%	3.3%
Employee Benefits	$ 30,429	$ 97,940	$ 101,719	$ 199,659	221.9%	3.9%
Supplies	$ 203	$ -	$ -	$ -	-100.0%	0.0%
Services	$ 7,696	$ 158,258	$ 162,391	$ 320,649	1956.4%	2.6%
Capital Outlays	$ 2,985,478	$ 15,774,080	$ 20,362,455	$ 36,136,535	428.4%	29.1%
Debt Service	$ 348,000	$ 87,000	$ 87,000	$ 174,000	-75.0%	0.0%
Transfers Out	$ -	$ 40,856	$ 17,136	$ 57,992	100.0%	-58.1%
Total Uses =	**$ 3,453,655**	**$ 16,390,500**	**$ 20,970,850**	**$ 37,361,350**	**374.6%**	**27.9%**
Sources Over (Under) Uses =	**$ 1,462,260**	**$ (2,435,550)**	**$ (15,563,450)**	**$ (17,999,000)**		
Ending Fund Balance	**$ 20,100,000**	**$ 17,664,450**	**$ 2,101,000**			

2023-2024 Biennial Budget: Utilities Capital

Utilities Capital Fund (#417):

	2022 Restated or Estimated	2023 Proposed Budget	2024 Proposed Budget	2023-2024 Proposed Budget	2022 to 2023 % Change	2023 to 2024 % Change
Beginning Fund Balance	**$ 10,682,998**	**$ 19,400,000**	**$ 21,282,442**			
Sources						
Intergovernmental Revenues	$ 2,434,083	$ 290,500	$ 1,518,500	$ 1,809,000	-88.1%	422.7%
Miscellaneous Revenues	$ 5,531,607	$ 3,572,153	$ 3,719,350	$ 7,291,503	-35.4%	4.1%
Capital Contributions	$ 1,100,000	$ 237,943	$ 2,644,643	$ 2,882,586	-78.4%	1011.5%
Transfers In	$ 6,009,011	$ 6,272,846	$ 6,890,649	$ 13,163,495	4.4%	9.8%
Total Sources =	**$ 15,074,702**	**$ 10,373,442**	**$ 14,773,142**	**$ 25,146,584**	**-31.2%**	**42.4%**
Uses						
Salaries & Wages	$ 278,911	$ 393,823	$ 407,467	$ 801,290	41.2%	3.5%
Employee Benefits	$ 108,538	$ 165,690	$ 172,162	$ 337,852	52.7%	3.9%
Supplies	$ 231	$ -	$ -	$ -	-100.0%	0.0%
Services	$ 17,672	$ 308,802	$ 370,510	$ 679,312	1647.5%	20.0%
Capital Outlays	$ 3,504,437	$ 5,063,685	$ 17,197,861	$ 22,261,546	44.5%	239.6%
Debt Service	$ 2,447,911	$ 2,409,000	$ 2,408,000	$ 4,817,000	-1.6%	0.0%
Transfers Out	$ -	$ 150,000	$ -	$ 150,000	100.0%	-100.0%
Total Uses =	**$ 6,357,700**	**$ 8,491,000**	**$ 20,556,000**	**$ 29,047,000**	**33.6%**	**142.1%**
Sources Over (Under) Uses =	**$ 8,717,002**	**$ 1,882,442**	**$ (5,782,858)**	**$ (3,900,416)**		
Ending Fund Balance	**$ 19,400,000**	**$ 21,282,442**	**$ 15,499,584**			

2023-2024 Biennium Department Outlook/Work Plan

- In 2023, the Parks & Public Works Department will be conducting an in-depth organizational review looking to address job descriptions and to implement organizational improvements identified by outside review to improve service delivery and responsiveness.
- New Position: CIP Project Manager (Non-Utilities Only)
- Snoqualmie Parkway Rehabilitation
- Water Reclamation Facility – Phase III
- Source of Supply Improvement Project
- Community Park Splashpad Project & Community Center Expansion
- Riverwalk Phase I and Sandy Cove Bank Stabilization Projects
- Pump station and Lift Station Improvements
- City Hall security enhancements and building improvements
- Town Center Phase 3

2023-2024 Biennial Budget Department Review

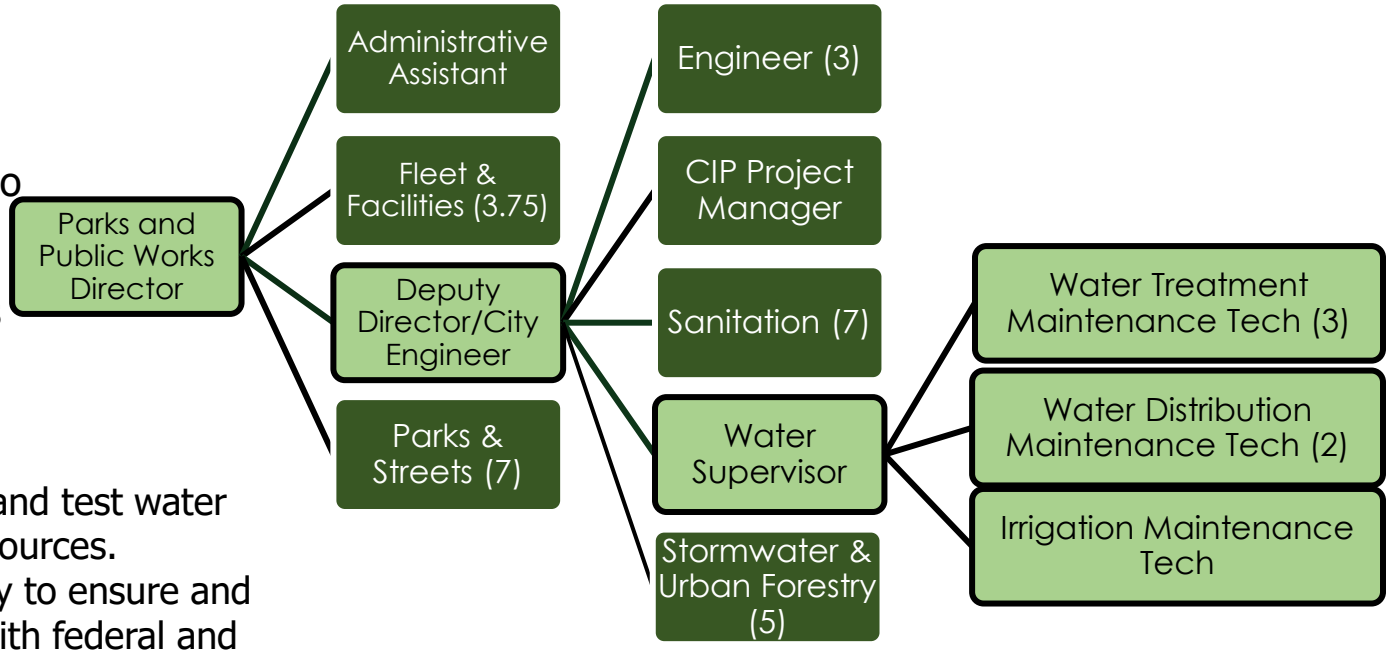
Parks & Public Works: Water

October 4, 2022

Department Overview

Mission

To provide the management and maintenance necessary to deliver high quality drinking water to the residents and businesses of Snoqualmie.



Core Functions

- Collect, convey, treat, and test water from spring and local sources.
- Test samples constantly to ensure and maintain compliance with federal and state standards.
- Clean, repair, and inspect collection mains, booster pump stations, pressure reducing valve stations, and other essential facilities to maintain the satisfactory distribution of water.
- Install and maintain water meters.
- Maintain adequate fire flow and ensure the proper replacement of fire hydrants.
- Monitor the supervisory control system to ensure system functionality and respond in a timely fashion to issues that may arise.
- Maintain and calibrate the irrigation system to support the health and vibrancy of City-owned parks, City-owned rights-of-way, and privately owned landscaping.

2021-2022 Biennium Department Accomplishments

- Provided continuous operations and maintenance (O&M) services through the Pandemic
- Park Avenue Revetment Repair (First Segment of the River Walk Trail)
- Delta / Newton Infrastructure Rehabilitation Project
- Tree Streets Main Replacement Project

2023-2024 Biennial Budget

Water Operations Fund (#401):

	2022 Restated or Estimated	2023 Proposed Budget	2024 Proposed Budget	2023-2024 Proposed Budget	2022 to 2023 % Change	2023 to 2024 % Change
Beginning Fund Balance	**$ 1,362,835**	**$ 1,635,856**	**$ 1,214,689**			
Sources						
Licenses & Permits	$ 3,238	$ 3,335	$ 3,435	$ 6,770	3.0%	3.0%
Charges for Goods & Services	$ 4,857,266	$ 5,158,947	$ 5,479,489	$ 10,638,437	6.2%	6.2%
Miscellaneous Revenues	$ 17,505	$ 28,532	$ 21,895	$ 50,427	63.0%	-23.3%
Total Sources =	**$ 4,878,009**	**$ 5,190,814**	**$ 5,504,819**	**$ 10,695,634**	**6.4%**	**6.0%**
Uses						
Salaries & Wages	$ 513,027	$ 745,834	$ 770,087	$ 1,515,921	45.4%	3.3%
Employee Benefits	$ 272,908	$ 380,391	$ 395,044	$ 775,435	39.4%	3.9%
Supplies	$ 290,625	$ 363,029	$ 349,556	$ 712,585	24.9%	-3.7%
Services	$ 1,669,217	$ 1,935,085	$ 1,829,103	$ 3,764,188	15.9%	-5.5%
Capital Outlays	$ 3,395	$ 38,619	$ 3,710	$ 42,329	1037.5%	-90.4%
Transfers Out	$ 1,855,816	$ 2,149,023	$ 2,435,751	$ 4,584,774	15.8%	13.3%
Total Uses =	**$ 4,604,987**	**$ 5,611,981**	**$ 5,783,251**	**$ 11,395,232**	**21.9%**	**3.1%**
Sources Over (Under) Uses =	**$ 273,022**	**$ (421,167)**	**$ (278,432)**	**$ (699,598)**		
Ending Fund Balance	**$ 1,635,856**	**$ 1,214,689**	**$ 936,258**			

2023-2024 Biennium Department Outlook/Work Plan

- In 2023, the Parks & Public Works Department will be conducting an in-depth organizational review looking to address job descriptions and to implement organizational improvements identified by outside review to improve service delivery and responsiveness.
- New Position: Water Maintenance Technician
- Source of Supply Improvement Project
- Booster Pump Station Improvements

2023-2024 Biennial Budget Department Overview

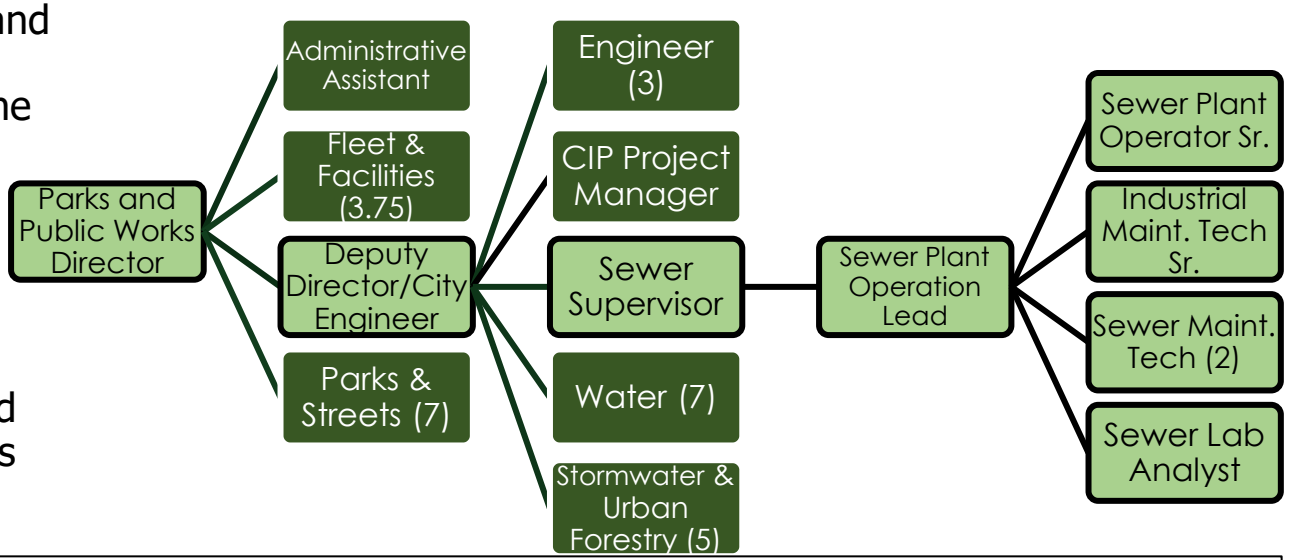
Parks & Public Works: Sewer

October 4, 2022

Department Overview

Mission

To provide the management and maintenance necessary to deliver a reliable system for the collection, conveyance, and treatment of sewage from residential and commercial users. The service provided ensures that residents and businesses can enjoy a personally clean, hygienic, and sanitary life free from diseases and contamination.

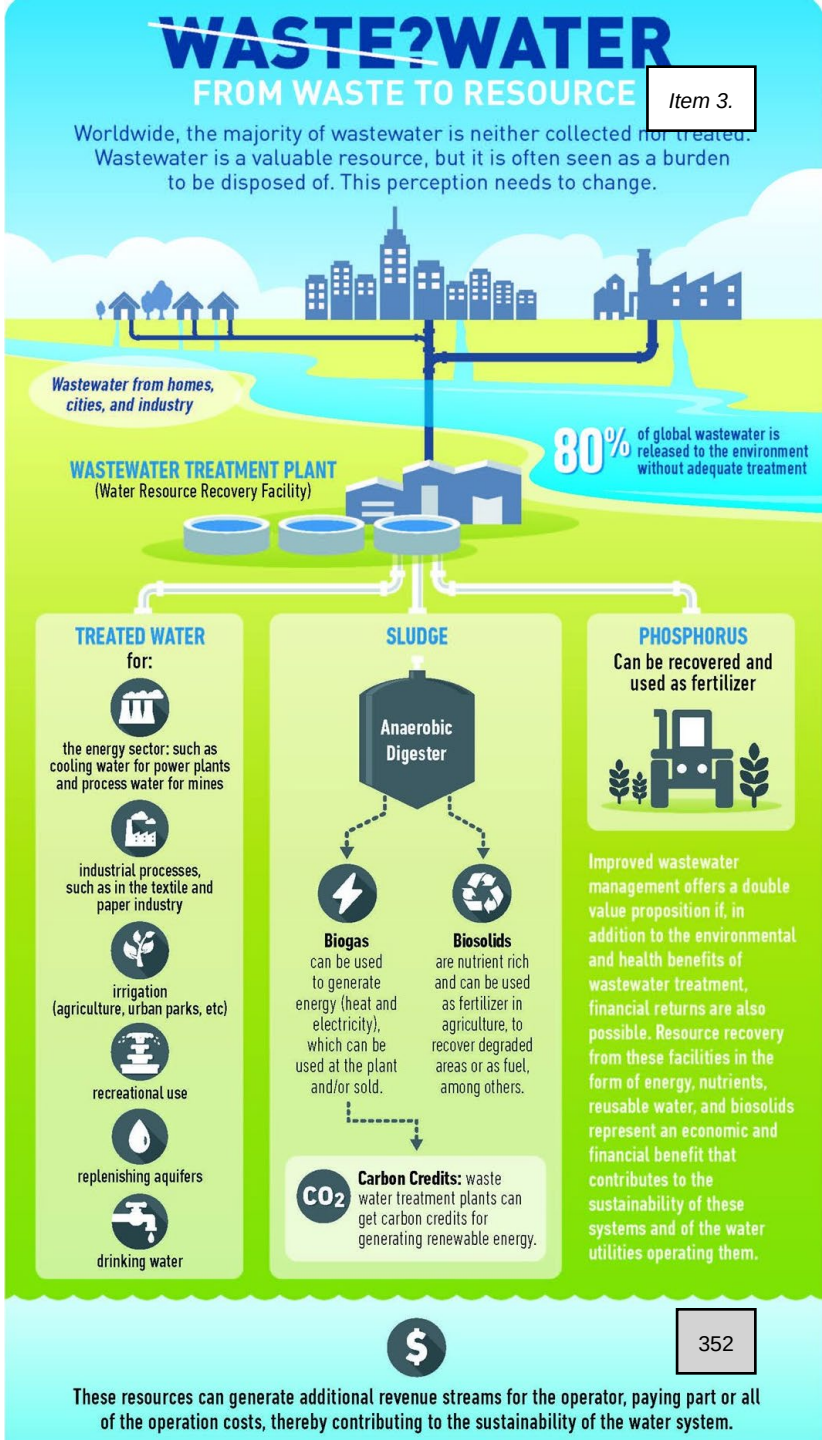


Core Functions

- Clean, repair, and inspect collection mains, lift stations, and other essential facilities.
- Treat the sewage entering the treatment plant through effective means and technology to separate solids from water.
- Treat the solids and water effectively before transport or discharge.
- Test samples constantly to ensure and maintain compliance with federal and state standards.
- Monitor the supervisory control system to ensure plant functionality and respond in a timely fashion to issues that may arise.

2021-2022 Biennium Department Accomplishments

- Provided continuous operations and maintenance (O&M) services through the Pandemic
- Water Reclamation Facility (WRF)– Phase II (APWA Project of the Year)
- Delta / Newton Infrastructure Rehabilitation Project
- 2021- Cleaned 60,000 feet of sanitary sewer main
- 2022- Cleaned 60,000 feet of sanitary sewer main
- 2022- Saved and Recovered 100 million gallons of water through resource recovery efforts at the WRF.
- Produced and beneficially used 280 metric tons of biosolids annually for farming.



2023-2024 Biennial Budget

Sewer Operations Fund (#402):

	2022 Restated or Estimated	2023 Proposed Budget	2024 Proposed Budget	2023-2024 Proposed Budget	2022 to 2023 % Change	2023 to 2024 % Change
Beginning Fund Balance	**$ 481,202**	**$ 786,844**	**$ 941,972**			
Sources						
Charges for Goods & Services	$ 6,176,933	$ 6,432,492	$ 6,697,825	$ 13,130,317	4.1%	4.1%
Miscellaneous Revenues	$ 18,572	$ 15,116	$ 15,970	$ 31,086	-18.6%	5.6%
Total Sources =	**$ 6,195,505**	**$ 6,447,608**	**$ 6,713,795**	**$ 13,161,403**	**4.1%**	**4.1%**
Uses						
Salaries & Wages	$ 600,048	$ 787,436	$ 812,529	$ 1,599,965	31.2%	3.2%
Employee Benefits	$ 280,199	$ 375,118	$ 389,655	$ 764,773	33.9%	3.9%
Supplies	$ 280,105	$ 290,940	$ 297,962	$ 588,902	3.9%	2.4%
Services	$ 1,485,878	$ 2,040,378	$ 2,052,350	$ 4,092,728	37.3%	0.6%
Capital Outlays	$ 6,416	$ 6,840	$ 7,010	$ 13,850	6.6%	2.5%
Transfers Out	$ 3,237,218	$ 2,791,768	$ 3,164,252	$ 5,956,020	-13.8%	13.3%
Total Uses =	**$ 5,889,863**	**$ 6,292,480**	**$ 6,723,758**	**$ 13,016,238**	**6.8%**	**6.9%**
Sources Over (Under) Uses =	**$ 305,642**	**$ 155,128**	**$ (9,963)**	**$ 145,165**		
Ending Fund Balance	**$ 786,844**	**$ 941,972**	**$ 932,009**			

2023-2024 Biennium Department Outlook/Work Plan

- In 2023, the Parks & Public Works Department will be conducting an in-depth organizational review looking to address job descriptions and to implement organizational improvements identified by outside review to improve service delivery and responsiveness.
- Water Reclamation Facility – Phase III
- Pump station and Lift Station Improvements

2023-2024 Biennial Budget
Department Overview

Parks & Public Works:
Stormwater & Urban Forestry

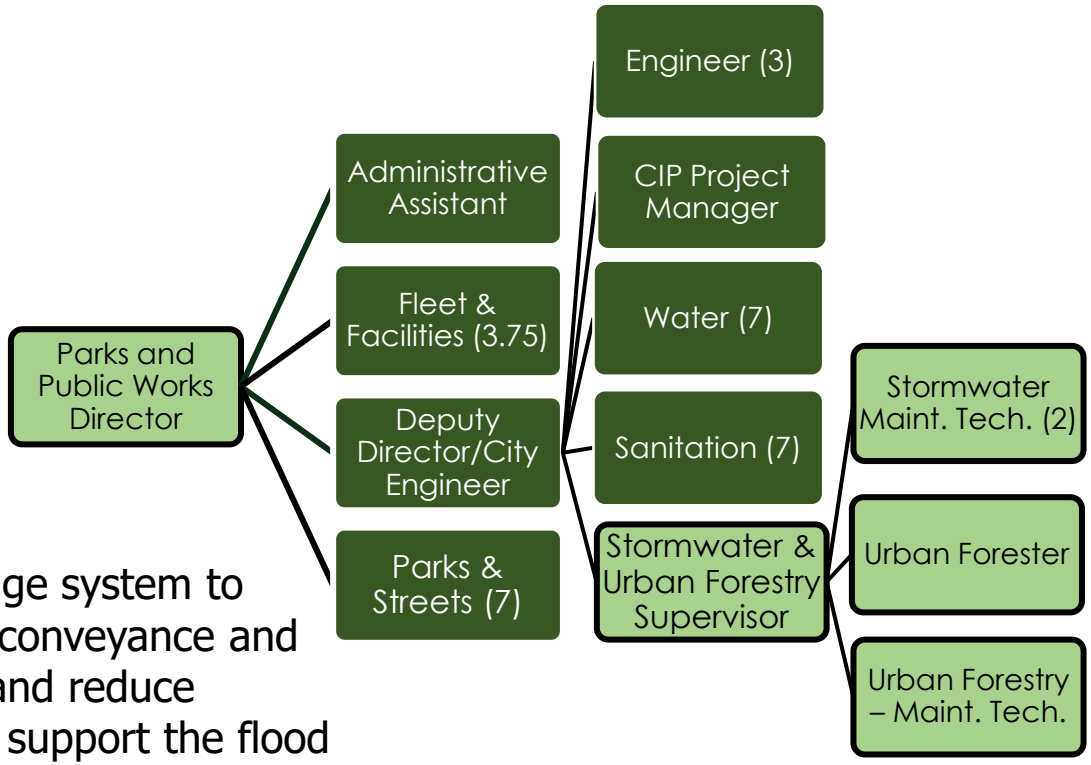
October 4, 2022



Department Overview

Mission

To provide the management and maintenance necessary to preserve storm drainage, catch basin, and water retention facilities critical for healthy streams, clean water, and a green environment.



Core Functions

- Clean and repair the storm drainage system to maintain satisfactory stormwater conveyance and water quality, remove pollutants and reduce flooding and stream erosion/ and support the flood control efforts of the City.
- Maintain the City's National Pollutant Discharge Elimination System (NPDES) permit.
- Maintain the Urban Forestry Program with annual funding.

2021-2022 Biennium Department Accomplishments

- Provided continuous operations and maintenance (O&M) services through the Pandemic
- Park Avenue Revetment Repair (First Segment of the River Walk Trail)
- Delta / Newton Infrastructure Rehabilitation Project
- 156 Street and Park trees planted, including complete tree replacement on Steller Way.
- 1000+ volunteer hours in Green Snoqualmie Partnership events to restore Snoqualmie's forests.
- Inspected and provided maintenance to 600 Storm drains

2023-2024 Biennial Budget

Stormwater Operations Fund (#403):

	2022 Restated or Estimated	2023 Proposed Budget	2024 Proposed Budget	2023-2024 Proposed Budget	2022 to 2023 % Change	2023 to 2024 % Change
Beginning Fund Balance	**$ 613,908**	**$ 984,709**	**$ 621,178**			
Sources						
Charges for Goods & Services	$ 2,635,524	$ 2,838,624	$ 3,057,401	$ 5,896,025	7.7%	7.7%
Miscellaneous Revenues	$ 6,233	$ 12,275	$ 6,082	$ 18,357	96.9%	-50.5%
Total Sources =	**$ 2,641,757**	**$ 2,850,899**	**$ 3,063,483**	**$ 5,914,382**	**7.9%**	**7.5%**
Uses						
Salaries & Wages	$ 286,106	$ 477,431	$ 493,335	$ 970,766	66.9%	3.3%
Employee Benefits	$ 166,164	$ 255,373	$ 265,331	$ 520,704	53.7%	3.9%
Supplies	$ 136,319	$ 149,710	$ 153,455	$ 303,165	9.8%	2.5%
Services	$ 694,622	$ 999,861	$ 1,009,033	$ 2,008,894	43.9%	0.9%
Capital Outlays	$ -	$ -	$ -	$ -	0.0%	0.0%
Transfers Out	$ 987,745	$ 1,332,055	$ 1,290,646	$ 2,622,701	34.9%	-3.1%
Total Uses =	**$ 2,270,956**	**$ 3,214,430**	**$ 3,211,800**	**$ 6,426,230**	**41.5%**	**-0.1%**
Sources Over (Under) Uses =	**$ 370,801**	**$ (363,531)**	**$ (148,317)**	**$ (511,848)**		
Ending Fund Balance	**$ 984,709**	**$ 621,178**	**$ 472,861**			

2023-2024 Biennium Department Outlook/Work Plan

- In 2023, the Parks & Public Works Department will be conducting an in-depth organizational review looking to address job descriptions and to implement organizational improvements identified by outside review to improve service delivery and responsiveness.
- New Positions:
  - Stormwater & Urban Forestry Supervisor
  - Stormwater Maintenance Technician
- Riverwalk Phase I and Sandy Cove Bank Stabilization Projects
- Drainage improvements and repair
- Kimball Creek Restoration
- Autumn Ave complete street tree replacement

2023-2024 Biennial Budget Department Review

Executive

October 4, 2022

Department Overview

Mission

The Mayor and her team provide guidance and leadership to the City through policy implementation and propel the vision of the City as expressed through the legislative process.

Core Functions

- Serve as the Chief Executive of the City and provide leadership and oversight over all department functions.
- Serve as City representative in legislative affairs and intergovernmental relations.
- Implement the priorities of the City Council throughout the entire organization.
- Support departments with additional analytical capacity when needed, especially in regard to large or abnormal projects.
- Manage and oversee the Human Services allocation process, under the advisement of the Human Services Commission.



2021-2022 Biennium Department Accomplishments

- Transitioned to a new Mayoral team, including a new City Administrator
- Successfully navigated the City through the COVID-19 Pandemic
- Oversaw the appointment of a new Parks & Public Works Director, Finance & HR Director, and Community Development Director
- Collaborated with the Snoqualmie Tribe to Amend the Sewer Utility Service Agreement, expanding treatment capacity
- State Route 18 Funding

2023-2024 Biennial Budget

Administrative Depts. Functional Classification (#001):

Executive Table

	2022 Restated or Estimated	2023 Proposed Budget	2024 Proposed Budget	2023-2024 Proposed Budget	2022 to 2023 % Change	2023 to 2024 % Change
Uses						
Salaries & Wages	$ 324,532	$ 350,675	$ 361,689	$ 712,364	8.1%	3.1%
Employee Benefits	$ 117,711	$ 99,002	$ 102,788	$ 201,790	-15.9%	3.8%
Supplies	$ -	$ 1,663	$ 2,508	$ 4,171	100.0%	50.8%
Services	$ 79,740	$ 401,986	$ 188,577	$ 590,563	404.1%	-53.1%
Capital Outlays	$ -	$ -	$ -	$ -	0.0%	0.0%
Transfers Out	$ -	$ -	$ -	$ -	0.0%	0.0%
Total Uses =	**$ 521,983**	**$ 853,326**	**$ 655,562**	**$ 1,508,888**	**63.5%**	**-23.2%**

2023-2024 Biennium Department Outlook

- Council Chambers Audio/Visual Upgrade will increase the ease of use for technology during meetings.

- Security Infrastructure at City Hall will account for potential safety risks and free up more useable space to house employees.

- The development of a strategic plan will help the City to think more deeply about its current opportunities and challenges, provide guidance and direction to departments, uncover ways to protect key services, and find those strategic investments that will help to propel the City well into the future.

2023-2024 Biennial Budget Department Review

City Clerk

October 4, 2022

Department Overview

Mission

The City Clerk ensures transparency and community access in the legislative process and fosters community understanding of government.

Core Services:

- Manage the legislative affairs of the City.
- Responsible for records management.
- Provide administrative support to elected officials.
- Serve as the City's volunteer coordinator.
- Provide oversight of the City's risk management program.

City Clerk

2021-2022 Biennium Department Accomplishments

- Created a new Submittal Process for Agenda Items
- Implemented a new Contract Routing Process
- Set up MuniCode and MuniDocs access to facilitate easier public access to appropriate City documents
- Managed the documentation and custodial requirements related to City Council action for over 200 Agenda Bills and counting

2023-2024 Biennial Budget

Administrative Depts. Functional Classification (#001):

City Clerk Table

	2022 Restated or Estimated	2023 Proposed Budget	2024 Proposed Budget	2023-2024 Proposed Budget	2022 to 2023 % Change	2023 to 2024 % Change
Uses						
Salaries & Wages	$ 112,072	$ 114,498	$ 118,506	$ 233,004	2.2%	3.5%
Employee Benefits	$ 41,297	$ 49,824	$ 51,724	$ 101,548	20.6%	3.8%
Supplies	$ 209	$ 354	$ 362	$ 716	69.4%	2.3%
Services	$ 757,287	$ 734,391	$ 752,231	$ 1,486,622	-3.0%	2.4%
Capital Outlays	$ -	$ -	$ -	$ -	0.0%	0.0%
Transfers Out	$ -	$ -	$ -	$ -	0.0%	0.0%
Total Uses =	**$ 910,865**	**$ 899,067**	**$ 922,823**	**$ 1,821,890**	**-1.3%**	**2.6%**

2023-2024 Biennium Department Outlook/Work Plan

- The City Clerk position is currently vacant. Interviews are underway and a new City Clerk is anticipated to be hired before the new Biennium.

2023-2024 Biennial Budget Department Review

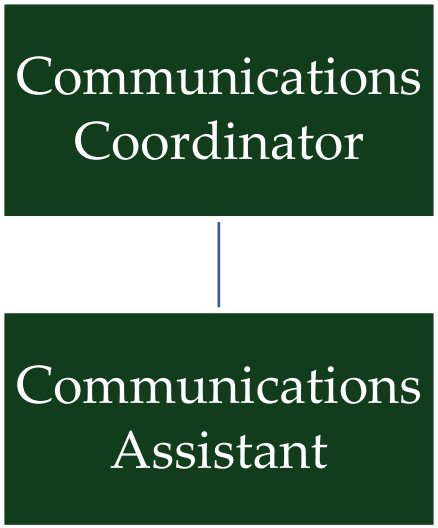
Communications

October 4, 2022

Department Overview

Mission

The Communications Office is charged with providing transparent and timely communications and information to Snoqualmie residents. The Department is responsible for maintaining and updating the City's website, social media channels, answering general resident inquiries, coordinating community surveys, City news releases, emergency communications, and other communication-related needs.



2021-2022 Biennium Department Accomplishments

- New Communications Coordinator
- Management of multi-channel access to city news and happenings, including City Council meetings livestreamed on YouTube, City E-News, Facebook, NextDoor, Twitter, and Notify Me

2023-2024 Biennial Budget

Administrative Depts. Functional Classification (#001):

Communications Table

	2022 Restated or Estimated	2023 Proposed Budget	2024 Proposed Budget	2023-2024 Proposed Budget	2022 to 2023 % Change	2023 to 2024 % Change
Uses						
Salaries & Wages	$ 135,366	$ 161,659	$ 167,317	$ 328,976	19.4%	3.5%
Employee Benefits	$ 76,378	$ 97,384	$ 101,251	$ 198,635	27.5%	4.0%
Supplies	$ 103	$ 3,350	$ 4,380	$ 7,730	3152.4%	30.7%
Services	$ 112,843	$ 117,790	$ 86,226	$ 204,016	4.4%	-26.8%
Capital Outlays	$ -	$ -	$ -	$ -	0.0%	0.0%
Transfers Out	$ -	$ -	$ -	$ -	0.0%	0.0%
Total Uses =	**$ 324,690**	**$ 380,183**	**$ 359,174**	**$ 739,357**	**17.1%**	**-5.5%**

2023-2024 Biennium Department Outlook/Work Plan

- Community Survey
- Website redesign is underway and should be launched during 2022
- Expand graphics and video capabilities to incorporate more in-house design

A8: Vehicle & Equipment Replacement Schedule

CITY OF SNOQUALMIE ER&R VEHICLE & EQUIPMENT REPLACEMENT SCHEDULE

Apr-22

No.	YEAR	MAKE	MODEL	Current Mileage	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042
Replacement Vehicles & Equipment																								
Finance & Administration (14)																								
2	2015	Ford	Fusion	26773			$ 54,427										$ 73,144							
3	2020	Ford	Escape 4x4	2613								$ 48,380										$ 65,018		
4	2022	Ford	Escape 4x4	613										$ 48,380										
G-5	1997	Kohler Gen-Set	60 KW	580							$ 90,125													
Estimated Anuual Cost					$ -	$ -	$ 54,427	$ -	$ -	$ -	$ 90,125	$ 48,380	$ -	$ 48,380	$ -	$ -	$ 73,144	$ -	$ -	$ -	$ -	$ 65,018	$ -	$ -
Police Department (21)																								
101	2022	FORD	F-150 4x4 Crew	100					$ 102,018					$ 118,269					$ 137,110					$ 158,951
102	2022	FORD	Explorer SUV 4x4	3374					$ 98,541					$ 114,239					$ 132,437					$ 153,437
103	2022	FORD	Explorer SUV 4x4	939					$ 98,541					$ 114,239					$ 132,437					$ 153,437
104	2022	FORD	Explorer SUV 4x4	3381					$ 98,541					$ 114,239					$ 132,437					$ 153,437
105	2020	FORD	Explorer SUV 4x4	47919			$ 92,880					$ 107,675					$ 124,828					$ 144,713		
106	2013	CHEV.	Tahoe SUV 4x4	48856											$ 104,998									
107	2020	FORD N.B	Explorer SUV 4x4	43623			$ 92,880					$ 107,675					$ 124,828					$ 144,713		
108	2022	FORD N.B	Explorer SUV 4x4	100					$ 98,541					$ 114,239					$ 132,437					$ 153,437
109	2020	FORD	Explorer SUV 4x4	29753			$ 92,880					$ 107,675					$ 124,828					$ 144,713		
110	2020	FORD N.B	Explorer SUV 4x4	37389			$ 92,880					$ 107,675					$ 124,828					$ 144,713		
111	2022	FORD N.B	Explorer SUV 4x4	100					$ 98,541					$ 114,239					$ 132,437					$ 153,437
112	2022	FORD	Explorer SUV 4x4	100					$ 98,541					$ 114,239					$ 132,437					$ 153,437
122	2020	FORD	Explorer SUV 4x4	61425			$ 92,880					$ 107,675					$ 124,828					$ 144,713		
123	2022	FORD	Explorer SUV 4x4	100					$ 98,541					$ 114,239					$ 132,437					$ 153,437
126	2017	FORD	Sedan AWD PPV	30760					$ 61,598										$ 82,783					
127	2017	FORD	Sedan AWD PPV	41300					$ 61,598										$ 82,783					
130	2018	FORD	Transit Van	26246						$ 105,894										$ 142,313				
136	2001	HONDA	XR 650L	1972		$ 13,113										$ 17,623							$ 21,673	
137	2001	HONDA	XR 650L	1400		$ 13,113										$ 17,623							$ 21,673	
G-3	1998	KOHLER	20KW	668			$ 77,745																	
Estimated Anuual Cost					$ -	$ 26,226	$ 542,145	$ -	$ 915,001	$ 105,894	$ -	$ 538,375	$ -	$ 917,942	$ 104,998	$ 35,246	$ 624,140	$ -	$ 1,229,735	$ 142,313	$ -	$ 723,565	$ 43,346	$ 1,233,010
Fire Department (22)																								
601	2003	FIRE E-LAFRANCE	Eagle	4948	$ 900,000																			
602	2009	FIRE E-CRIMSON	Fire Engine	6771											$ 1,045,708									
603	2020	FORD	F-450 AID UNIT	14371											$ 382,114									
604	2013	FORD	AID UNIT	68469			$ 301,634												$ 430,070					
G-21	2012	GENERAC GEN SET	100KW YMCA	73																$ 104,691				
606	2020	FORD	Explorer SUV 4X4	4617						$ 90,576								$ 114,742						
607	2016	CHEV	2500 4x4 pickup	33237			$ 78,800								$ 99,170								$ 126,000	
608	2011	CHEV	TAHOE 4X4	58263		2nd life								2nd life								2nd life		
612	2020	CARGOMATE	ENCL. TRAILER	NA								$ 22,719										$ 30,532		
G-12	2005	ONAN GEN SET	85KW	657								$ 83,750												
Estimated Anuual Cost					$ 900,000	$ -	$ 380,434	$ -	$ -	$ 90,576	$ -	$ 106,469	$ -	$ -	$ 1,526,992	$ -	$ -	$ 114,742	$ 430,070	$ 104,691	$ -	$ 30,532	$ 126,000	$ -
Building Department (24)																								
501	2012	CHEV	Colorado 4x4	61416			$ 49,853													$ 73,209				
504	2012	CHEV	Colorado 4x4	48141				$ 51,349													$ 75,406			
Estimated Anuual Cost					$ -	$ -	$ 49,853	$ 51,349	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 73,209	$ 75,406	$ -	$ -	$ -
Water & Irrigation Division (34)																								
201	2012	Honda	Pump	na					$ 3,246															$ 5,057
202	2012	Honda	Pump	na					$ 3,246															$ 5,057
203	2011	PUMP-HONDA	WB-30X	na				$ 3,200															$ 4,986	
223	2008	INGERSOL RAND	P185AWIR	562						$ 25,114										$ 33,751				
310	2022	BACKHOE-CASE	590SL	10																				$ 288,976
228	2020	DUMP TCK-GMC	PETERBILT	362																		$ 370,251		
230	2017	FORD	3/4 t 4x4 pu	29892					$ 62,291										$ 83,713					
232	2003	CHEV	1 Ton service	82437	$ 85,000															$ 132,430				
233	2022	FORD	F-150 Ext. cab 4x4	846										$ 57,800										$ 77,677
502	2012	CHEV	Colorado 4x4	61276				$ 51,349													$ 75,406			
237	2017	FORD	Explorer	14415					$ 55,367										$ 74,411					
238	2017	FORD	F-350 Ext. cab 4x4	32195					$ 62,291										$ 83,713					
20	2008	CHEV	1500 EXT CAB	100348	2nd																			
244	1999	GENERATOR/ONAN	Trailer Mount	411				$ 217,032																
246	2000	COMPACTOR/WACK	BS600	na		$ 5,000																$ 7,659		
259	2011	Carry-On	Enclosed Trailer	na										$ 7,906										
455	2004	CHEVY	3/4 TON UTILITY	120295	$ 75,000																			
G-15	2007	KOHLER GEN SET	350KW JACOBIA	1605										$ 194,093										
G-16	2007	KOHLER GEN SET	350KW JACOBIA	1439										$ 194,093										
G-17	2007	KOHLER GEN SET	350KW JACOBIA	1567										$ 194,093										
G-20	2011	KOHLER GEN SET	200KW 384TH	681														$ 101,440						
G-24	2017	ONAN GEN SET	500KW 1040PS	387																				$ 163,710
G-26	2017	ONAN GEN SET	450KW WELL8	755																				$ 179,614
G-27	2017	ONAN GEN SET	20KW CANYON	428																				$ 61,714
G-28	2017	ONAN GEN SET	WTP	346																				$ 61,714
Estimated Anuual Cost					$ 160,000	$ 5,000	$ -	$ 271,581	$ 186,441	$ 25,114	$ -	$ -	$ -	$ 647,985	$ -	$ -	$ -	$ 101,440	$ 241,837	$ 166,181	$ 75,406	$ 377,910	$ 4,986	$ 843,519
Waste Water Division (35)																								

CITY OF SNOQUALMIE ER&R VEHICLE & EQUIPMENT REPLACEMENT SCHEDULE

Apr-22

No.	YEAR	MAKE	MODEL	Current Mileage	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042
G-1	2017	ONAN GEN SET	WWTP 600KW	800																				$ 228,128
G-10	2003	GENERAC GEN SET	LIFT 1 60KW	181						$ 75,480														
G-11	2003	KOHLER GEN SET	LIFT Z 30KW	777						$ 75,480														
G-13	2005	KOHLER GEN SET	LIFT K-2 60KW	734								$ 75,165												
G-14	2007	KOHLER GEN SET	LIFT N-6 45KW	474										$ 75,481										
G-2	1995	ONAN GEN SET	KIMBAL C 450KW	3285			$ 187,506																	
G-4	2008	KOHLER GEN SET	LIFT BP 100KW	408											$ 75,481									
G-6	1997	KOHLER GEN SET	LIFT E 60KW	738					$ 90,128			$ 92,850												
G-7	1998	KOHLER GEN SET	LIFT F 60KW	795						$ 90,128														
G-8	1998	KOHLER GEN SET	LIFT K-3 60KW	717						$ 90,128														
G-9	2001	KOHLER GEN SET	LIFT L 60KW	1316								$ 92,850												
G-18	2011	KOHLER GEN SET	LIFT 4 25KW	506														$ 75,481						
G-19	2011	KOHLER GEN SET	LIFT 3 25KW	612														$ 75,481						
G-22	2013	KOHLER GEN SET	LIFT S12	150																	$ 75,481			
G-23	2015	KOHLER GEN SET	LIFT HOSP. 99TH	291																		$ 75,481		
243	1999	GENERATOR/ONAN	Trailer Mount	496			$ 210,771																	
301	2020	FORD	F-350 Ext. cab 4x4	5787													$ 102,500							
303	2020	FORD	F-350 Ext. cab 4x4	7977													$ 102,500							
304	2015	CHEVY	1/2 t 4x4 Pickup	78276								$ 59,374												
236	2000	FORD	F-550 SERVICE T	71000				$ 98,000																
Estimated Anuual Cost					$ -	$ -	$ 398,277	$ 98,000	$ 90,128	$ 331,216	$ -	$ 320,239	$ -	$ 75,481	$ 75,481	$ -	$ 205,000	$ 150,962	$ -	$ -	$ 75,481	$ 75,481	$ -	$ 228,128
		Stormwater Division (38)																						
248	2014	SWEEPER	SCHWARZE	1515	$ 375,000										$ 470,655									
Estimated Anuual Cost					$ 375,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 470,655	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
		Street Division (42)																						
226	1997	BACK HOE/CASE	580 SL	3368	$ 180,000																			
227	2009	FORD	F-550 DUMP	32311							$ 171,091													
229	2020	DUMP TRUCK	PETERBILT	1236																		$ 370,251		
234	2012	FORD	F-250 Ext. cab 4x4	56250						$ 72,211														
235	2017	FORD	F-350 Ext. cab 4x4	43836					$ 62,291										$ 83,713					
247	2000	LINELAZER/GRACO	3900	na								$ 16,000												
257	2011	KUBOTA	KX121	1250									$ 159,450											
261	2014	PJ TRAILER	14K TILT	na							$ 10,270													
262	2016	BE PRESSURE WASH		na				$ 2,630					$ 3,049					$ 3,535						
Estimated Anuual Cost					$ 180,000	$ -	$ -	$ 2,630	$ 62,291	$ 72,211	$ 181,361	$ 16,000	$ 162,499	$ -	$ -	$ -	$ -	$ 3,535	$ 83,713	$ -	$ -	$ 370,251	$ -	$ -
		Fleet Division (48)																						
35	2008	CHEV	1500 Ext. 4X4	88879																				
24	2020	FORD	F-350 Ext. cab 4x4	5742								$ 77,900										$ 140,695		
21	2020	FORD	F-350 Ext. cab 4x4	8700								$ 77,900										$ 140,695		
36	2009	FORD	ESCAPE	107926																				
245	1997	LIFT TRK - CAT	T30D	na	$ 49,999																			
G-25	2017	KOHLER GEN SET	125KW P.W.	383																				$ 89,215
Estimated Anuual Cost					$ 49,999	$ -	$ -	$ -	$ -	$ -	$ -	$ 155,800	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 281,390	$ -	$ 89,215
		Parks Department (76)																						
401	2008	FORD	F-250 Ext. cab 4x4	115150			$ 75,000																$ 120,353	
402	2020	FORD	F-350 Ext. cab 4x4	7807													$ 102,500							
403	2009	FORD	F-350 4X4	86751				$ 77,250													$ 113,440			
404	2011	FORD	F-350 Ext. cab 4x4	69961									$ 81,275											
405	2020	FORD	F-350 Ext. cab 4x4	5907													$ 102,500							
406	2008	TORO	4100D	1181						$ 110,584														
409	2021	TORO	54" Walkbehind	84				$ 13,757					$ 15,949					$ 18,490					$ 21,436	
412	2013	MOWER-TORO	4700 M#30868	1360				$ 121,344													$ 178,194			
418	2017	CHPER-VERMEER	BC1000	275															$ 65,111					
421	1999	PAROS	Trailer 2 1/2 T	na				$ 12,598													$ 16,930			
422	2013	OLYMPIC	Trailer 1 1/2 T	na	$ 6,000										$ 6,790									
423	2020	KUBOTA	SIDE BY SIDE	73																		$ 25,285		
430	2020	KUBOTA	L4701 TRACTOR	140																		$ 60,500		
433	2020	TORO	54" Walkbehind	238			$ 13,357					$ 15,485					$ 17,951					$ 20,811		
434	2008	FORD	F-250	75080						$ 81,952														
437	2022	EAGLE	Trailer 1 1/2 T	na										$ 11,423										
441	2007	TORO	Sand Pro 2020	801		$ 17,000										$ 22,846								
41	2003	TORO	Sand Pro 2020	854			$ 17,510										$ 23,531							
442	2020	TORO	GM3500D	432								$ 49,140										$ 66,039		
444	2003	MAGNUM	Trailer	na	$ 12,000																			
454	2008	FORD	F-350 Dump	37692															$ 116,850					
460	2013	TORO	Z450	577				$ 13,758					$ 15,949					$ 18,489					$ 21,434	
465	2022	YAMAHA	YFM45KPAM	1										$ 15,460										$ 20,777
467	2013	DR MOWER	Walk Behind	na			$ 5,874.00						$ 7,014.00						$ 8,375.00					9709
470	2010	TORO BLOWER	Towbehind Buff.	732		$ 13,000										$ 17,470								
472	2011	PJ TRAILER	TILT 14K	na								$ 14,325												
475	2017	MULTIQUIP	Water Trailer	na					$ 8,458										$ 11,367					
476	2018	CARGOMATE	Enclosed Trailer	na					$ 6,506										$ 8,744					
477	2018	CARGOMATE	Enclosed Trailer	na					$ 10,866										$ 14,603					
503	2012	Chevrolet	Colorado	46874				$ 51,349													$ 75,406			
217	2018	PJ TRAILER	7K TILT	na						$ 8,500										$ 11,423				
37	2002	SPECTRE	Trailer 1 1/2 T	na						$ 6,435										$ 8,644				

CITY OF SNOQUALMIE ER&R VEHICLE & EQUIPMENT REPLACEMENT SCHEDULE

Apr-22

No.	YEAR	MAKE	MODEL	Current Mileage	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042
Estimated Anuual Cost					$ 18,000	$ 30,000	$ 111,741	$ 290,056	$ 25,830	$ 207,471	$ -	$ 78,950	$ 120,187	$ 26,883	$ 6,790	$ 40,316	$ 246,482	$ 36,979	$ 225,050	$ 20,067	$ 383,970	$ 172,635	$ 163,223	$ 30,486
Replacement Cost Subtotal					**$ 1,682,999**	**$ 61,226**	**$ 1,536,877**	**$ 713,616**	**$ 1,279,691**	**$ 832,482**	**$ 271,486**	**$ 1,264,213**	**$ 282,686**	**$ 1,716,671**	**$ 2,184,916**	**$ 75,562**	**$ 1,148,766**	**$ 407,658**	**$ 2,210,405**	**$ 506,461**	**$ 610,263**	**$ 2,096,782**	**$ 337,555**	**$ 2,424,358**
Proposed New Vehicles & Equipment																								
Police Department (21)																								
	2023	FORD	Explorer SUV		$ 88,997					$ 101,497					$ 117,663					$ 136,404				
	2023	FORD	Explorer SUV		$ 88,997					$ 101,497					$ 117,663					$ 136,404				
	2024	FORD	Explorer SUV			$ 93,366					$ 104,542					$ 121,193					$ 140,496			
	2025	FORD	Explorer SUV				$ 95,700					$ 107,678					$ 124,829					$ 144,711		
	2025	FORD	Explorer SUV				$ 95,700					$ 107,678					$ 124,829					$ 144,711		
	2026	FORD	Explorer SUV					$ 98,093					$ 110,909					$ 128,574					$ 149,052	
	2026	FORD	Explorer SUV					$ 98,093					$ 110,909					$ 128,574					$ 149,052	
	2024	FORD	Explorer SUV			$ 93,366					$ 104,542					$ 121,193					$ 140,496			
	2025	FORD	Explorer SUV				95,700					$ 107,678					$ 124,829					$ 144,711		
	2026	FORD	Explorer SUV					98,093					$ 110,909					$ 128,574					$ 149,052	
Water & Irrigation Division (34)																								
	2023		Valve Turning Machine		$ 70,000										$ 94,074									
	2023	CHEV	3/4 Ton Utility		$ 75,000										$ 100,794									
Parks Department (76)																								
	2023	TIGER	ROW Mower		$ 160,000																			
New Cost Subtotal					**$ 482,994**	**$ 186,732**	**$ 287,100**	**$ 294,279**	**$ -**	**$ 202,994**	**$ 209,084**	**$ 323,035**	**$ 332,726**	**$ -**	**$ 430,194**	**$ 242,386**	**$ 374,486**	**$ 385,721**	**$ -**	**$ 272,808**	**$ 280,992**	**$ 434,132**	**$ 447,156**	**$ -**
TOTAL COST					**$ 2,165,993**	**$ 247,958**	**$ 1,823,977**	**$ 1,007,895**	**$ 1,279,691**	**$ 1,035,476**	**$ 480,570**	**$ 1,587,248**	**$ 615,412**	**$ 1,716,671**	**$ 2,615,110**	**$ 317,948**	**$ 1,523,252**	**$ 793,379**	**$ 2,210,405**	**$ 779,269**	**$ 891,255**	**$ 2,530,914**	**$ 784,711**	**$ 2,424,358**

A9: Glossary of Common Budget Terms

GLOSSARY OF COMMONLY USED BUDGET TERMS

Accrual Basis-A method of accounting in which revenue is recorded in the period in which it is earned (whether or not it is collected in that period), and expenses are reported in the period when they are incurred (not when the disbursements are made). This method differs from the cash basis of accounting, in which income is considered earned when received and expenses are recorded when paid.

Administrative Departments- Refers to organizational units or departments that primarily provide services to other departments or divisions.

Accounts receivable (AR)- The amount of money owed by customers to the City after services have been delivered and/or used.

Accounts payable (AP)- The amount of money the City owes vendors and other agencies in return for goods and/or services they have delivered.

Agency Fund- A governmental accounting classification used to describe those situations where one jurisdiction is acting on behalf of another.

Assessed Valuation- The value assigned to properties within the city that is used in computing the property taxes to be paid by property owners.

BARS- The Budgeting, Accounting, and Reporting System for accounting systems prescribed by the Washington State Auditor's Office.

Benefits -City-provided employee benefits, such as social security insurance, retirement, worker's compensation, life insurance, medical insurance, vision insurance. and dental insurance.

Biennial Budget- A budget covering a two-year period. Under state law, a biennium begins with an odd numbered year

Budget- A financial plan of operations for the city. It is a plan, not a list of accounts and amounts.

Budget - Adopted and Proposed- The Mayor submits to the City Council a recommended expenditure and revenue level for all City operations for the coming fiscal year as the Proposed Budget. When the City Council agrees upon the revenue and expenditure levels, the Proposed Budget becomes the Adopted Budget, funds are appropriated, and legal expenditure limits are established.

Budget Calendar- The schedule of key dates or milestones which the City follows in the preparation, adoption, and administration of the budget.

Capital Improvement Plan (CIP)- The element of the budget that deals with the expenditure of funds on durable capital facilities and equipment, typically with a value of more than $50,000.

Capital Project- A single project within the Capital Improvement Plan.

Cash Flow- The revenue or expenditures expected to be generated through daily receipts and payments over a period.

Charges for Services- A revenue category that includes a charge for a specific service. These primarily include park recreation fees, law enforcement services, zoning fees, and other miscellaneous fees.

Chart of Accounts- A list of expenditure, revenue, and other accounts describing and categorizing financial transactions.

Costs Allocation- The assignment of applicable costs incurred by a central services department (like "administrative or technology services") to a fund based on the benefit to the fund being assessed.

Councilmanic Bonds- Bonds that can be authorized by the city council without a vote of the public in an amount up to .75 percent of the assessed valuation of the city.

Debt Service- Interest and principal payments on debt.

Debt Service Funds- The type of fund that accounts for the payment of debt service on general obligations of the city.

Enterprise Fund- A type of proprietary fund in which the direct beneficiaries pay for all costs of the fund through fees, or where a periodic determination of revenues and expenses is desired by management.

Fund- A self-balancing group of accounts that includes revenues and expenditures.

GAAFR "Governmental Accounting, Auditing and Financial Reporting."- The "blue book" published by the Municipal Finance Officers Association (now the Government Finance Officers Association) to provide detailed guidance for the application of accounting principles for governments.

"GAAP" Generally Accepted Accounting Principles- which are mostly determined by the GASB for governments.

"GASB" Governmental Accounting Standards Board- which determines the underlying principles to be used in accounting for governmental activities.

General Fund- The fund of the city that accounts for all activity not specifically accounted for in other funds. Includes such operations as police, fire, engineering, planning, parks, museums and administration. This is the main operating fund of the City.

General Obligations- Bonds or other indebtedness of the city for which the pledge made for repayment is the is the full faith and credit of the city.

Governmental Fund Types- Funds that provide general government services. These include the general fund, special revenue funds, capital projects funds and debt service funds.

Intergovernmental Revenues- Interfund charges to pay for quasi external transactions of the fund.

Internal Controls- A system of controls established by the city that are designed to safeguard the assets of the city and provide reasonable assurances as to the accuracy of financial data.

Internal Service Funds- A type of proprietary fund that accounts for the goods and services provided to other units of the city. Payment by the benefiting unit is intended to fund the costs of providing such services.

Levy Rate- The property tax percentage rate used in computing the property tax amount to be paid.

Licenses and Permits- A revenue category of the city derived from business licenses and building or development permits.

Operating Budget- The annual appropriation to maintain the provision of city services to the public. **"PERS" Public Employee Retirement System-** The state system for public employment retirement applicable in most cities for employees, except where LEOFF is applicable.

Program- A group of services within a department, aligned by common purpose.

Proposed Budget- That budget which is proposed by the Administration to the council and has not yet been adopted by the council.

Proprietary Funds- A group of funds that account for the activities of the city that are of a proprietary or "business" character, such as the Water, Sewer and Storm Water Funds.

Public Safety- A term used to define the combined budget of the police and fire departments.

Reclassification Request- A request to change the job title or classification for an existing position.

Regular Full-Time- Defined as a position budgeted for 2,088 compensated hours per year, 40 hours per week, 80 hours per pay period, and is also known as one full-time equivalent (FTE).

Regular Part-Time-Defined as a position designated as part time, and requiring an average of 20 hours or more, but less than 40 hours of work per week during the year. This equates to an FTE value of at least 0.50 and no more than 0.99.

Reorganization- Refers to changes in the budget and reporting structure within departments.

Return on investment (ROI)- A measure used to evaluate the financial performance relative to the amount of money that was invested. The ROI is calculated by dividing the net profit by the cost of the investment. The result is often expressed as a percentage.

Revenue- Income received by the City in support of our program of services to the community. It includes such items as property taxes, fees, user charges, grants, and fines.

Interest income and miscellaneous revenue.

Revenue Bonds- Bonds sold by the city that are secured only by the revenues of a particular system, usually the water/sewer fund and the regional water fund.

Special Revenue Funds- General government funds for which the source of monies is dedicated to a specific purpose.

Standard Work Year- 2,080 hours a year, 260 days (except leap year).

Salaries and Wages- Most City employees are paid a monthly salary based on an annual standard work year consisting of 2,080 hours. Some types of positions are paid hourly wages based on the prevailing wage scale.

Supplemental Appropriation- An appropriation approved by the Council after the initial budget appropriation. Council approves supplemental appropriations during the year and budget amendment ordinances are approved mid-year and year-end.

BUSINESS OF THE CITY COUNCIL
CITY OF SNOQUALMIE

AB22-152
November 14, 2022
Ordinance

AGENDA BILL INFORMATION

TITLE:	AB22-152: The Increase Ordinance (Certifying an Increase in Property Taxes)	☐ Discussion Only ☐ Action Needed:
PROPOSED ACTION:	Consider adopting Ordinance No. 1268 certifying an increase in regular property taxes for the fiscal year commencing January 1, 2023 (Introduce 11/14/22, Action 11/28/22).	☐ Motion ☒ Ordinance ☐ Resolution

REVIEW:	Department Director/Peer	Jen Ferguson	10/24/2022
	Finance	Drew Bouta	Click or tap to enter a date.
	Legal	n/a	Click or tap to enter a date.
	City Administrator	Mike Sauerwein	Click or tap to enter a date.

DEPARTMENT:	Finance & Human Resources	
STAFF:	Drew Bouta, Budget Manager	
COMMITTEE:	Finance & Administration	**COMMITTEE DATE:** November 8, 2022
MEMBERS:	James Mayhew Bryan Holloway Cara Christensen	
EXHIBITS:	1. Ord. 1268 Certifying an Increase in Property Taxes 2. Property Tax Council Report 3. King County Assessor's Office Worksheet for the City of Snoqualmie	

AMOUNT OF EXPENDITURE	$ n/a
AMOUNT BUDGETED	$ n/a
APPROPRIATION REQUESTED	$ n/a

SUMMARY

INTRODUCTION

The City of Snoqualmie requires a regular levy in the amount of $8,625,781 which includes an 0.83% increase in property tax revenue in the amount of $69,895 from the previous year in order to discharge the expected expenses and obligations of the City of Snoqualmie.

ANALYSIS

Please see the exhibit entitled "2023 Property Tax Council Report".

BUDGET IMPACTS

The property tax is a significant source of revenue for the General Fund (#001) and has been incorporated, including the percentage increase and dollar amount ($69,895) available to the City of Snoqualmie, into the proposed 2023-2024 Biennial Budget. Please see the exhibit entitled “2023 Property Tax Council Report” for more information.

NEXT STEPS

The second reading of the ordinance is scheduled for November the 28th.

PROPOSED ACTION

Move to adopt Ordinance No. 1268 certifying an increase in the regular property tax revenue for the fiscal year commencing January 1, 2023 on all property both real and personal in the City of Snoqualmie which is subject to taxation for the purpose of paying sufficient revenue to carry on the departments of the City for the ensuing year; and providing for severability and an effective date.

CITY OF SNOQUALMIE
ORDINANCE NO. 1268

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SNOQUALMIE, WASHINGTON CERTIFYING AN INCREASE IN THE REGULAR PROPERTY TAX REVENUE FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2023, ON ALL PROPERTY BOTH REAL AND PERSONAL, IN SAID CITY WHICH IS SUBJECT TO TAXATION, FOR THE PURPOSE OF PAYING SUFFICIENT REVENUE TO CARRY ON THE DEPARTMENTS OF SAID CITY FOR THE ENSUING YEAR; AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE

WHEREAS, pursuant to RCW 84.55.120 and duly given public notice, the Snoqualmie City Council held a public hearing on November 7, 2022 to consider the City's current expense budget, *i.e*., that portion of the City's budget which is primarily funded by taxes and charges and reflects the provision of ongoing governmental services (aka "General Fund"), for the 2023 calendar year and possible increases in property tax revenues to fund the same; and,

WHEREAS, the City Council of the City of Snoqualmie, after hearing, and after duly considering all relevant evidence and testimony presented, has determined that the City of Snoqualmie requires a regular levy in the amount of **$8,625,781** which includes an increase in regular property tax revenue from the previous year, and amounts resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, and amounts authorized by law as a result of any annexations that have occurred and refunds made, in order to discharge the expected expenses and obligations of the City and in its best interest;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Snoqualmie, Washington as follows:

Section 1. Increase in Regular Property Tax Revenue. An increase in the regular property tax revenue is hereby authorized for the 2022 regular property tax levy in the amount of **$69,895**, which is a percentage increase of **0.83%** from the previous year. The increase is

exclusive of additional revenue resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, and any additional resulting from any annexations that have occurred and refunds made.

Section 2. Publication and Effective Date. This ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication therein.

Section 3. Severability. If any portion or section of this ordinance is found to be invalid or unenforceable for any reason, such finding shall not affect the validity or enforceability of any other portion or section of this ordinance.

Section 4. Corrections by the City Clerk or Code Reviser. Upon approval of the City Attorney, the City Clerk and Code Reviser are authorized to make necessary corrections to this ordinance, including but not limited to the correction of clerical errors; references to other local, state, or federal laws, codes, rules, or regulations, or ordinance numbering and section/subsection numbering.

PASSED by the Council of the City of Snoqualmie, Washington at a regular meeting thereof and **APPROVED** by the Mayor of the City of Snoqualmie on this 28th day of November, 2022.

_____
Katherine Ross, Mayor

ATTEST:

_____
Deana Dean, City Clerk

APPROVED AS TO FORM:

_____
Bob C. Sterbank, City Attorney

FINANCE & HUMAN RESOURCES DEPARTMENT

38624 SE River Street
PO Box 987
Snoqualmie, WA 98065

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Fax: 425-831-6041

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MEMORANDUM

DATE: October 18, 2022
TO: Finance and Administration Committee
FROM: Drew Bouta, Budget Manager
SUBJECT: Adopting the 2023 City of Snoqualmie Property Tax Levy

SUMMARY

Per the requirements outlined in RCW 35A.33.050 and RCW 84.52.020, the City Council must annually approve an ordinance(s) estimating the "amounts to be raised by taxation on the assessed valuation" of property within the City and file the ordinance(s) with the county clerk "on or before the thirtieth (30th) day of November.

BACKGROUND

Ordinance #1: The Property Tax Levy Ordinance

Annually, Council adopts an ordinance levying a "regular" property tax amount. If voters approve a bond that pledged property taxes as the source of repayment, then Council may need to levy an "excess" property tax amount within the same ordinance. The City of Snoqualmie ("City") uses the amount of regular property tax collected to fund important services such as police, fire, and parks maintenance in addition to other necessities. Over the past 20 years, the City used the amount of excess property tax collected to make an annual principal and interest payment on the 2002 voted fire station bond, which allowed the City to build the fire station across from Kimball Creek Village. In 2023, the City does not need to levy an excess property tax amount because the Fire Station bond will be fully repaid this year.

Ordinance #2: The Increase Ordinance

Furthermore, Council annually adopts a separate ordinance referred to as the "increase ordinance". The adoption of this ordinance would allow the City to increase the amount of regular property tax collected up to an "allowable percentage increase", or less, over the amount of regular property tax assessed in 2022. In the State of Washington, the increase in total property tax collected by the City is not based on the increasing value of property, but rather on the amount of property tax assessed citywide in the prior year ("last year's actual regular levy").

COUNCIL DECISIONS

The City of Snoqualmie Council must certify two ordinances before November 30th, 2022. Following certification, Finance will send the ordinances to the King County Assessor's Office for inclusion into a King County ordinance that requires passage. Prior to certification, Council will need to answer the following questions:

Question #1: Should the City of Snoqualmie increase the regular property tax levy amount **up to the allowable percentage increase, or less,** over the amount of regular property tax assessed in 2022 (the "increase ordinance")?

If Council decides to increase the regular property tax levy amount less than the allowable percentage increase, but greater than zero percent, then Council must still certify the "increase ordinance".

If Council declines to increase the regular property tax levy amount by any percentage (zero percent), then Council will need to answer the following conditional question:

Question #2: Should the City of Snoqualmie **"bank" the allowable percentage increase**?

If Council decides to "bank" or preserve the 2023 allowable percentage increase for future levying and use, then Council must certify an "increase ordinance" that states a zero percent increase. The adoption of this modified ordinance effectively allows the City of Snoqualmie to retain the ability to approve the 2022 allowable percentage increase in a future year.

CALCULATING THE 2023 PROPERTY TAX LEVY AMOUNT

The following information in the below table is subject to change. The King County Assessor's Office is still collecting data that may alter two values, the assessed valuation of new construction, and as a consequence, the overall assessed valuation for the City. In addition, the "increase in utility value" is completely unknown. It will not be known until the Washington State Department of Revenue releases the change in valuation of state-assessed utility infrastructure (power, gas distribution, cable, telephone, etc.) to the King County Assessor's Office in early December, well after the November 30th deadline. Therefore, to capture property tax from increases in utility infrastructure valuation, the City will insert a high estimate into the property tax levy ordinance. If the increase in utility value is determined to be less than estimated, the King County Assessor's Office will reduce the regular property tax amount appropriately. If Council passes an ordinance underestimating the increase in utility value, the King County Assessor's Office will not increase the regular property tax amount accordingly. This is because passage of the property tax levy ordinance represents the Council's commitment to a maximum "no more than" amount of regular property tax. The ensuing table estimates the amount of property tax the City anticipates collecting in 2023 and compares the amount to the previous year.

	2022	2023
Last Year's Actual Regular Levy	$8,303,654	$8,414,225
Allowable Percentage Increase	0.97%	0.83%
Allowable Increase Amount	$80,616	$69,895
Increase in New Construction	$15,849	$28,040
Increase in Utility Value	$0	$104,186
Refunds	$14,106	$9,436
Regular Property Tax Amount[1]	**$8,414,225**	**$8,625,781**
Excess Property Tax Amount	**$230,000**	**-**
Total City Property Tax Amount	**$8,644,225**	**$8,625,781**

[1] The estimated regular property tax amount for 2023 assumes passage of the increase ordinance with the 0.83% allowable percentage increase.

Last Year's Actual Regular Levy: Represents the amount of property tax actually levied in the previous year inclusive of any council approvals, new construction, increases in utility value, or refunds.

Allowable Percentage Increase: The allowable percentage increase authorized or proposed in the "increase ordinance" from last year's actual regular levy.

Allowable Increase Amount: If City of Snoqualmie Council passes the "increase ordinance" with a 0.83% allowable percentage increase, then the City can expect to collect an additional $69,895 in regular property taxes proportionally shared by property owners.

Increase in New Construction: This captures the construction or improvement of any property which resulted in an increase in the value of property. The City receives an amount equal to the increase in assessed value due to construction multiplied by the current year levy rate. The City of Snoqualmie expects at present time to collect $28,040 in property tax due to such construction improvements in 2022.

Increase in Utility Value: This captures the change in valuation of state-assessed utility infrastructure (power, gas distribution, cable, telephone, etc.). The City receives an amount equal to the increase in utility assessed value multiplied by the current year levy rate. Given the lack of information regarding this value until after November 30th deadline to pass ordinances, the City has incorporated $104,186 into the table as an estimate, which is equal to a $50,000,000 increase in the valuation of state-assessed utility infrastructure. The only year in which the City exceeded $104,186 over the past decade was in 2015. 2016 was the last year that the City generated any significant increase in utility value.

Refunds: Tax refunds are made by King County for various reasons. Refunds are "reassessed" to the balance of taxpayers and represent an added revenue for the City.

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Total City Property Tax Amount: The sum of the regular property tax and excess property tax amounts.

Total Assessed Valuation for the City of Snoqualmie:

The total assessed valuation for the City is critical to calculating the City's levy rate. Once the levy rate is known, then individual property owners can calculate their 2023 City property tax burden. The total assessed valuation for the City represents the summed value of all properties inside the boundaries of the City.

	2022	2023
City Assessed Valuation	$4,038,095,969	$5,491,165,046
Change from Previous Year	15.1%	36.0%

Between 2022 and 2023, the total assessed valuation for the City is anticipated to increase $1,453,069,077 equivalent to a 36.0% increase. However, if the increase in state-assessed utilities equals $0, then the City anticipates total assessed valuation increasing only $1,403,069,077, equivalent to a 34.8% increase.

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The City levy rate allows individual property owners to calculate how much they will owe the City in 2023 property taxes. The levy rate is determined by dividing the total City property tax amount by the City assessed valuation.

	2022	2023
Regular Property Tax Levy Rate Per $1,000/Assessed Value	$2.08	$1.57
Excess Property Tax Levy Rate Per $1,000/Assessed Value	$0.06	-
Total Property Tax Levy Rate Per $1,000/Assessed Value	**$2.14**	**$1.57**

A decreasing levy rate occurs when the percentage change in total assessed valuation minus the change in assessed valuation due to new construction and utility value is more than the proposed allowable levy percentage increase. That is, the 0.83% increase of $69,895 is diffused over a valuation of established properties that increased $1,389,620,912.

CHANGES IN CONSTITUENT PROPERTY TAXES

Calculating the 2023 property tax levy amount is a highly complex endeavor. While this memorandum attempts to simplify where possible, it can be difficult to provide an immediate answer to a question you may receive from constituents and property owners:

How much will the property tax I pay go up (or down) in 2023?

The correct answer is that ***it depends***. Not only does it depend on the actions of Council, but also on the actions of other overlapping jurisdictions such as King County, the State of Washington, and the Snoqualmie Valley School District. In addition, to find an answer, we would need to calculate how the assessed valuation of your constituent's home or property changed relative to the change in assessed valuation for the City of Snoqualmie as a whole. It is possible that your constituent's property taxes may decrease despite an increase in their assessed valuation. For the City of Snoqualmie's portion of property tax, Finance has put together a model that can help you and your constituent answer this important question.

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The 0.83% allowable levy percentage increase is equal to $69,895. When divided by the total assessed valuation for the City, the 0.83% allowable levy percentage increase adds approximately $0.013 cents per $1,000 of assessed valuation to the levy rate. The following table, while acknowledging the statements made in the previous section, estimates the contribution of the 0.83% increase to the property taxes of a homeowner with a certain 2023 assessed value.

Assessed Value of a Home	2023 Property Tax
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If a debt service payment on the fire station bond was required in 2023, then the City would have asked for an excess levy of approximately $230,000. When divided by the total assessed valuation for the City, the excess levy amount would have added approximately $0.042 cents per $1,000 of assessed valuation to the levy rate. The following table, which acknowledging the statements made two sections ago, estimates the reduction to the property taxes of a homeowner with a certain 2023 assessed value due to the maturity of the fire station bond.

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$1,300,000	-$54.46
$1,400,000	-$58.65
$1,500,000	-$62.84

RECOMMENDATION

The City of Snoqualmie uses the amount of regular property tax collected to fund important services such as police, fire, and parks maintenance in addition to other necessities. Given the inclusion of the allowable percentage increase in the development of the 2023-2024 Biennial Budget, the increase in consumer prices (i.e., inflation), and the potential wage adjustments for multiple bargaining units, the exercise of the 0.83% allowable percentage increase is prudent.

PRELIMINARY

LEVY LIMIT WORKSHEET – 2023 Tax Roll

TAXING DISTRICT: City of Snoqualmie

The following determination of your regular levy limit for 2023 property taxes is provided by the King County Assessor pursuant to RCW 84.55.100.

Annexed to Library District (Note 1) Estimated Library rate: 0.23473

Using Limit Factor For District	Calculation of Limit Factor Levy	Using Implicit Price Deflator
8,400,119	Levy basis for calculation: (2022 Limit Factor) (Note 2)	8,400,119
1.0100	x Limit Factor	**1.0646**
8,484,120	= Levy	8,942,515
13,448,165	Local new construction	13,448,165
0	+ Increase in utility value (Note 3)	0
13,448,165	= Total new construction	13,448,165
2.08502	x Last year's regular levy rate	2.08502
28,040	= New construction levy	28,040
8,512,160	Total Limit Factor Levy	**8,970,555**
	Annexation Levy	
0	Omitted assessment levy (Note 4)	**0**
8,512,160	Total Limit Factor Levy + new lid lifts	8,970,555
5,441,165,046	÷ Regular levy assessed value less annexations	5,441,165,046
1.56440	= Annexation rate (cannot exceed statutory maximum rate)	1.64865
0	x Annexation assessed value	0
0	= **Annexation Levy**	**0**
	Lid lifts, Refunds and Total	
0	+ First year lid lifts	0
8,512,160	+ Limit Factor Levy	8,970,555
8,512,160	= Total RCW 84.55 levy	**8,970,555**
9,436	+ Relevy for prior year refunds (Note 5)	9,436
8,521,596	= Total RCW 84.55 levy + refunds	8,979,991
	Levy Correction: Year of Error _____ (+or-)	
8,521,596	**ALLOWABLE LEVY (Note 6)**	8,979,991
	Increase Information (Note 7)	
1.56613	Levy rate based on allowable levy	1.65038
8,414,225	Last year's ACTUAL regular levy	8,414,225
69,895	Dollar increase over last year other than N/C – Annex	528,290
0.83%	Percent increase over last year other than N/C – Annex	6.28%
	Calculation of statutory levy	
	Regular levy assessed value (Note 8)	5,441,165,046
	x Maximum statutory rate	3.36527
	= Maximum statutory levy	**18,310,989**
	+Omitted assessments levy	**0**
	=Maximum statutory levy	**18,310,989**
	Limit factor needed for statutory levy	Not usable

ALL YEARS SHOWN ON THIS FORM ARE THE YEARS IN WHICH THE TAX IS PAYABLE.
Please read carefully the notes on the reverse side.

10/13/22 1:58 PM
LevyLimitWS.doc

Notes:

1) Rates for fire districts and the library district are estimated at the time this worksheet is produced. Fire district and library district rates affect the maximum allowable rate for cities annexed to them. These rates *will* change, mainly in response to the actual levy requests from the fire and library districts. Hence, affected cities may have a higher or lower allowable levy rate than is shown here when final levy rates are calculated.
2) This figure shows the maximum *allowable levy*, which may differ from any actual prior levy if a district has levied less than its maximum in prior years. The maximum allowable levy excludes any allowable refund levy if the maximum was based on a limit factor. The maximum allowable levy excludes omitted assessments if the maximum was determined by your district's statutory rate limit. If your district passed a limit factor ordinance in the year indicated, that limit factor would help determine the highest allowable levy. However, if the statutory rate limit was more restrictive than your stated limit factor, the statutory rate limit is controlling.
3) Any increase in value in state-assessed property is considered to be new construction value for purposes of calculating the respective limits. State-assessed property is property belonging to inter-county utility and transportation companies (telephone, railroad, airline companies and the like).
4) An omitted assessment is property value that should have been included on a prior year's roll but will be included on the tax roll for which this worksheet has been prepared. Omits are assessed and taxed at the rate in effect for the year omitted (RCW 84.40.080-085). Omitted assessments tax is deducted from the levy maximum before calculating the levy rate for current assessments and added back in as a current year's receivable.
5) Administrative refunds under RCW 84.69.020 were removed from the levy lid by the 1981 legislature.
6) A district is entitled to the lesser of the maximum levies determined by application of the limit under RCW 84.55 and the statutory rate limit. Levies may be subject to further proration if aggregate rate limits set in Article VII of the state constitution and in RCW 84.52.043 are exceeded.
7) This section is provided for your information, and to assist in preparing any Increase Ordinance that may be required by RCW 84.55.120. The increase information compares the allowable levy for the next tax year with your ACTUAL levy being collected this year. The actual levy excludes any refund levy and expired temporary lid lifts, if applicable. New construction, annexation and refund levies, as well as temporary lid lifts in their initial year, are subtracted from this year's *allowable* levy before the comparison is made.
8) ***Assessed valuations shown are subject to change from error corrections and appeal board decisions recorded between the date of this worksheet and final levy rate determination.***

BUSINESS OF THE CITY COUNCIL
CITY OF SNOQUALMIE

AB22-153
November 14, 2022
Ordinance

AGENDA BILL INFORMATION

TITLE:	AB22-153: The Property Tax Levy Ordinance (Levying Property Taxes)	☐ Discussion Only ☐ Action Needed:
PROPOSED ACTION:	Consider adopting Ordinance No. 1270 levying regular property taxes for the fiscal year commencing January 1, 2023 (Introduce 11/14/22, Action 11/28/22).	☐ Motion ☒ Ordinance ☐ Resolution

REVIEW:	Department Director/Peer	Jen Ferguson	10/24/2022
	Finance	Drew Bouta	Click or tap to enter a date.
	Legal	n/a	Click or tap to enter a date.
	City Administrator	Mike Sauerwein	Click or tap to enter a date.

DEPARTMENT:	Finance & Human Resources	
STAFF:	Drew Bouta, Budget Manager	
COMMITTEE:	Finance & Administration	**COMMITTEE DATE:** November 8, 2022
MEMBERS:	James Mayhew Bryan Holloway Cara Christensen	
EXHIBITS:	1. Ord. 1270 Levying Property Taxes 2. Property Tax Council Report 3. King County Assessor's Office Worksheet for the City of Snoqualmie	

AMOUNT OF EXPENDITURE	$ n/a
AMOUNT BUDGETED	$ n/a
APPROPRIATION REQUESTED	$ n/a

SUMMARY

INTRODUCTION

The City of Snoqualmie requires a regular levy in the amount of $8,625,781 which includes an increase in property tax revenue from the previous year, and amounts resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, and amounts authorized by law as a result of any annexations that have occurred and refunds made, in order to discharge the expected expenses and obligations of the City of Snoqualmie.

ANALYSIS

Please see the exhibit entitled "2023 Property Tax Council Report".

BUDGET IMPACTS

The property tax is a significant source of revenue for the General Fund (#001) and has been incorporated into the proposed 2023-2024 Biennial Budget. Please see the exhibit entitled “2023 Property Tax Council Report” for more information.

NEXT STEPS

The second reading of the ordinance is scheduled for November the 28th.

PROPOSED ACTION

Move to adopt Ordinance No. 1270 levying regular property taxes for the fiscal year commencing January 1, 2023 on all property both real and personal in the City of Snoqualmie which is subject to taxation for the purpose of paying sufficient revenue to carry on the departments of the City for the ensuing year; and providing for severability and an effective date.

CITY OF SNOQUALMIE
ORDINANCE NO. 1270

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SNOQUALMIE, WASHINGTON LEVYING REGULAR PROPERTY TAXES FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2023, ON ALL PROPERTY BOTH REAL AND PERSONAL IN SAID CITY WHICH IS SUBJECT TO TAXATION, FOR THE PURPOSE OF PAYING SUFFICIENT REVENUE TO CARRY ON THE DEPARTMENTS OF SAID CITY FOR THE ENSUING YEAR; AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, pursuant to RCW 84.55.120 and duly given public notice, the Snoqualmie City Council held a public hearing on November 7, 2022 to consider the City's current expense budget (aka "General Fund") for the 2023 calendar year and possible increases in property tax revenues to fund the same; and,

WHEREAS, the City Council of the City of Snoqualmie, after hearing, and after duly considering all relevant evidence and testimony presented, has determined that the City of Snoqualmie requires a regular levy in the amount of **$8,625,781** which includes an increase in regular property tax revenue from the previous year, and amounts resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, and amounts authorized by law as a result of any annexations that have occurred and refunds made in the amount of **$9,436** in order to discharge the expected expenses and obligations of the district and in its best interest;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Snoqualmie, Washington as follows:

Section 1. Regular Property Tax Levy. The regular property tax levy is hereby authorized in the amount of **$8,625,781**, which amount shall be levied in the year 2022 and be payable and collectable in the year 2023.

Section 2. Certification of Ordinance to King County Council And Assessor. This ordinance shall be certified to the Clerk of the King County Council as provided by RCW 84.52.020 and to the King County Assessor as provided by RCW 84.52.070, and the taxes herein levied shall be collected and paid to the Director of Finance and Human Resources of the City of Snoqualmie at the time and in the manner provided by the laws of the State of Washington for collection of taxes for non-charter code cities.

Section 3. Publication and Effective Date. This ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication therein.

Section 4. Severability. If any portion or section of this ordinance is found to be invalid or unenforceable for any reason, such finding shall not affect the validity or enforceability of any other portion or section of this ordinance.

Section 5. Corrections by the City Clerk or Code Reviser. Upon approval of the City Attorney, the City Clerk and Code Reviser are authorized to make necessary corrections to this ordinance, including the correction of clerical errors; references to other local, state, or federal laws, codes, rules, or regulations, or ordinance numbering and section/subsection numbering.

PASSED by the Council of the City of Snoqualmie, Washington at a regular meeting thereof and **APPROVED** by the Mayor of the City of Snoqualmie on this 28th day of November, 2022.

_____
Katherine Ross, Mayor

ATTEST:

_____
Deana Dean, City Clerk

APPROVED AS TO FORM:

_____
Bob C. Sterbank, City Attorney

**FINANCE & HUMA
RESOURCES DEPARTMENT**

38624 SE River Street
PO Box 987
Snoqualmie, WA 98065

Office: 425-888-1555
Fax: 425-831-6041

www.snoqualmiewa.gov

MEMORANDUM

DATE: October 18, 2022
TO: Finance and Administration Committee
FROM: Drew Bouta, Budget Manager
SUBJECT: Adopting the 2023 City of Snoqualmie Property Tax Levy

SUMMARY

Per the requirements outlined in RCW 35A.33.050 and RCW 84.52.020, the City Council must annually approve an ordinance(s) estimating the "amounts to be raised by taxation on the assessed valuation" of property within the City and file the ordinance(s) with the county clerk "on or before the thirtieth (30th) day of November.

BACKGROUND

Ordinance #1: The Property Tax Levy Ordinance

Annually, Council adopts an ordinance levying a "regular" property tax amount. If voters approve a bond that pledged property taxes as the source of repayment, then Council may need to levy an "excess" property tax amount within the same ordinance. The City of Snoqualmie ("City") uses the amount of regular property tax collected to fund important services such as police, fire, and parks maintenance in addition to other necessities. Over the past 20 years, the City used the amount of excess property tax collected to make an annual principal and interest payment on the 2002 voted fire station bond, which allowed the City to build the fire station across from Kimball Creek Village. In 2023, the City does not need to levy an excess property tax amount because the Fire Station bond will be fully repaid this year.

Ordinance #2: The Increase Ordinance

Furthermore, Council annually adopts a separate ordinance referred to as the "increase ordinance". The adoption of this ordinance would allow the City to increase the amount of regular property tax collected up to an "allowable percentage increase", or less, over the amount of regular property tax assessed in 2022. In the State of Washington, the increase in total property tax collected by the City is not based on the increasing value of property, but rather on the amount of property tax assessed citywide in the prior year ("last year's actual regular levy").

COUNCIL DECISIONS

The City of Snoqualmie Council must certify two ordinances before November 30th, 2022. Following certification, Finance will send the ordinances to the King County Assessor's Office for inclusion into a King County ordinance that requires passage. Prior to certification, Council will need to answer the following questions:

Question #1: Should the City of Snoqualmie increase the regular property tax levy amount **up to the allowable percentage increase, or less,** over the amount of regular property tax assessed in 2022 (the "increase ordinance")?

If Council decides to increase the regular property tax levy amount less than the allowable percentage increase, but greater than zero percent, then Council must still certify the "increase ordinance".

If Council declines to increase the regular property tax levy amount by any percentage (zero percent), then Council will need to answer the following conditional question:

Question #2: Should the City of Snoqualmie **"bank" the allowable percentage increase**?

If Council decides to "bank" or preserve the 2023 allowable percentage increase for future levying and use, then Council must certify an "increase ordinance" that states a zero percent increase. The adoption of this modified ordinance effectively allows the City of Snoqualmie to retain the ability to approve the 2022 allowable percentage increase in a future year.

CALCULATING THE 2023 PROPERTY TAX LEVY AMOUNT

The following information in the below table is subject to change. The King County Assessor's Office is still collecting data that may alter two values, the assessed valuation of new construction, and as a consequence, the overall assessed valuation for the City. In addition, the "increase in utility value" is completely unknown. It will not be known until the Washington State Department of Revenue releases the change in valuation of state-assessed utility infrastructure (power, gas distribution, cable, telephone, etc.) to the King County Assessor's Office in early December, well after the November 30th deadline. Therefore, to capture property tax from increases in utility infrastructure valuation, the City will insert a high estimate into the property tax levy ordinance. If the increase in utility value is determined to be less than estimated, the King County Assessor's Office will reduce the regular property tax amount appropriately. If Council passes an ordinance underestimating the increase in utility value, the King County Assessor's Office will not increase the regular property tax amount accordingly. This is because passage of the property tax levy ordinance represents the Council's commitment to a maximum "no more than" amount of regular property tax. The ensuing table estimates the amount of property tax the City anticipates collecting in 2023 and compares the amount to the previous year.

	2022	2023
Last Year's Actual Regular Levy	$8,303,654	$8,414,225
Allowable Percentage Increase	0.97%	0.83%
Allowable Increase Amount	$80,616	$69,895
Increase in New Construction	$15,849	$28,040
Increase in Utility Value	$0	$104,186
Refunds	$14,106	$9,436
Regular Property Tax Amount[1]	**$8,414,225**	**$8,625,781**
Excess Property Tax Amount	**$230,000**	**-**
Total City Property Tax Amount	**$8,644,225**	**$8,625,781**

[1] The estimated regular property tax amount for 2023 assumes passage of the increase ordinance with the 0.83% allowable percentage increase.

Last Year's Actual Regular Levy: Represents the amount of property tax actually levied in the previous year inclusive of any council approvals, new construction, increases in utility value, or refunds.

Allowable Percentage Increase: The allowable percentage increase authorized or proposed in the "increase ordinance" from last year's actual regular levy.

Allowable Increase Amount: If City of Snoqualmie Council passes the "increase ordinance" with a 0.83% allowable percentage increase, then the City can expect to collect an additional $69,895 in regular property taxes proportionally shared by property owners.

Increase in New Construction: This captures the construction or improvement of any property which resulted in an increase in the value of property. The City receives an amount equal to the increase in assessed value due to construction multiplied by the current year levy rate. The City of Snoqualmie expects at present time to collect $28,040 in property tax due to such construction improvements in 2022.

Increase in Utility Value: This captures the change in valuation of state-assessed utility infrastructure (power, gas distribution, cable, telephone, etc.). The City receives an amount equal to the increase in utility assessed value multiplied by the current year levy rate. Given the lack of information regarding this value until after November 30th deadline to pass ordinances, the City has incorporated $104,186 into the table as an estimate, which is equal to a $50,000,000 increase in the valuation of state-assessed utility infrastructure. The only year in which the City exceeded $104,186 over the past decade was in 2015. 2016 was the last year that the City generated any significant increase in utility value.

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The correct answer is that ***it depends***. Not only does it depend on the actions of Council, but also on the actions of other overlapping jurisdictions such as King County, the State of Washington, and the Snoqualmie Valley School District. In addition, to find an answer, we would need to calculate how the assessed valuation of your constituent's home or property changed relative to the change in assessed valuation for the City of Snoqualmie as a whole. It is possible that your constituent's property taxes may decrease despite an increase in their assessed valuation. For the City of Snoqualmie's portion of property tax, Finance has put together a model that can help you and your constituent answer this important question.

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THE IMPACT OF THE FIRE STATION BOND MATURITY

If a debt service payment on the fire station bond was required in 2023, then the City would have asked for an excess levy of approximately $230,000. When divided by the total assessed valuation for the City, the excess levy amount would have added approximately $0.042 cents per $1,000 of assessed valuation to the levy rate. The following table, which acknowledging the statements made two sections ago, estimates the reduction to the property taxes of a homeowner with a certain 2023 assessed value due to the maturity of the fire station bond.

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PRELIMINARY

LEVY LIMIT WORKSHEET – 2023 Tax Roll

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The following determination of your regular levy limit for 2023 property taxes is provided by the King County Assessor pursuant to RCW 84.55.100.

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0	+ Increase in utility value (Note 3)	0
13,448,165	= Total new construction	13,448,165
2.08502	x Last year's regular levy rate	2.08502
28,040	= New construction levy	28,040
8,512,160	Total Limit Factor Levy	**8,970,555**
	Annexation Levy	
0	Omitted assessment levy (Note 4)	**0**
8,512,160	Total Limit Factor Levy + new lid lifts	8,970,555
5,441,165,046	÷ Regular levy assessed value less annexations	5,441,165,046
1.56440	= Annexation rate (cannot exceed statutory maximum rate)	1.64865
0	x Annexation assessed value	0
0	= **Annexation Levy**	**0**
	Lid lifts, Refunds and Total	
0	+ First year lid lifts	0
8,512,160	+ Limit Factor Levy	8,970,555
8,512,160	= Total RCW 84.55 levy	**8,970,555**
9,436	+ Relevy for prior year refunds (Note 5)	9,436
8,521,596	= Total RCW 84.55 levy + refunds	8,979,991
	Levy Correction: Year of Error _____ (+or-)	
8,521,596	**ALLOWABLE LEVY (Note 6)**	8,979,991
	Increase Information (Note 7)	
1.56613	Levy rate based on allowable levy	1.65038
8,414,225	Last year's ACTUAL regular levy	8,414,225
69,895	Dollar increase over last year other than N/C – Annex	528,290
0.83%	Percent increase over last year other than N/C – Annex	6.28%
	Calculation of statutory levy	
	Regular levy assessed value (Note 8)	5,441,165,046
	x Maximum statutory rate	3.36527
	= Maximum statutory levy	**18,310,989**
	+Omitted assessments levy	**0**
	=Maximum statutory levy	**18,310,989**
	Limit factor needed for statutory levy	Not usable

ALL YEARS SHOWN ON THIS FORM ARE THE YEARS IN WHICH THE TAX IS PAYABLE.
Please read carefully the notes on the reverse side.

10/13/22 1:58 PM
LevyLimitWS.doc

Notes:

1) Rates for fire districts and the library district are estimated at the time this worksheet is produced. Fire district and library district rates affect the maximum allowable rate for cities annexed to them. These rates *will* change, mainly in response to the actual levy requests from the fire and library districts. Hence, affected cities may have a higher or lower allowable levy rate than is shown here when final levy rates are calculated.
2) This figure shows the maximum *allowable levy*, which may differ from any actual prior levy if a district has levied less than its maximum in prior years. The maximum allowable levy excludes any allowable refund levy if the maximum was based on a limit factor. The maximum allowable levy excludes omitted assessments if the maximum was determined by your district's statutory rate limit. If your district passed a limit factor ordinance in the year indicated, that limit factor would help determine the highest allowable levy. However, if the statutory rate limit was more restrictive than your stated limit factor, the statutory rate limit is controlling.
3) Any increase in value in state-assessed property is considered to be new construction value for purposes of calculating the respective limits. State-assessed property is property belonging to inter-county utility and transportation companies (telephone, railroad, airline companies and the like).
4) An omitted assessment is property value that should have been included on a prior year's roll but will be included on the tax roll for which this worksheet has been prepared. Omits are assessed and taxed at the rate in effect for the year omitted (RCW 84.40.080-085). Omitted assessments tax is deducted from the levy maximum before calculating the levy rate for current assessments and added back in as a current year's receivable.
5) Administrative refunds under RCW 84.69.020 were removed from the levy lid by the 1981 legislature.
6) A district is entitled to the lesser of the maximum levies determined by application of the limit under RCW 84.55 and the statutory rate limit. Levies may be subject to further proration if aggregate rate limits set in Article VII of the state constitution and in RCW 84.52.043 are exceeded.
7) This section is provided for your information, and to assist in preparing any Increase Ordinance that may be required by RCW 84.55.120. The increase information compares the allowable levy for the next tax year with your ACTUAL levy being collected this year. The actual levy excludes any refund levy and expired temporary lid lifts, if applicable. New construction, annexation and refund levies, as well as temporary lid lifts in their initial year, are subtracted from this year's *allowable* levy before the comparison is made.
8) ***Assessed valuations shown are subject to change from error corrections and appeal board decisions recorded between the date of this worksheet and final levy rate determination.***

BUSINESS OF THE CITY COUNCIL
CITY OF SNOQUALMIE

AB22-150
November 14, 2022
Discussion

AGENDA BILL INFORMATION

TITLE:	2023 Salary Schedule for Non-Represented Management & Professional Employees	☒ Discussion Only ☐ Action Needed:
PROPOSED ACTION:	Approve Resolution (provided at later date) setting 2023 Salary Schedule for non-represented management & professional employees	☐ Motion ☐ Ordinance ☐ Resolution

REVIEW:	Department Director/Peer	Jen Ferguson	10/10/2022
	Finance	Drew Bouta	10/12/2022
	Legal	Bob Sterbank	10/12/2022
	City Administrator	Mike Sauerwein	10/12/2022

DEPARTMENT:	Human Resources	
STAFF:	Jen Ferguson, Finance & HR Director	
COMMITTEE:	Finance & Administration	**COMMITTEE DATE:** November 8, 2022
MEMBERS:	James Mayhew Cara Christensen Bryan Holloway	
EXHIBITS:	1. Proposed 2023 Salary Schedule for Non-Represented Management & Professional Employee Group	

AMOUNT OF EXPENDITURE	$ n/a
AMOUNT BUDGETED	$ n/a
APPROPRIATION REQUESTED	$ n/a

SUMMARY

INTRODUCTION

The purpose of this agenda bill is for Council consideration and approval of the 2023 Salary Schedule for non-represented management & professional employees. The AB is a partner bill to AB22-76: 2023-2024 Biennial Budget.

LEGISLATIVE HISTORY & BACKGROUND

The City Council first approved a Management & Professional's salary schedule in January 2006 and has subsequently approved the salaries of non-represented employees on an annual basis, considering a cost-of-living adjustment in each year. Periodically the city undergoes a class and compensation study to determine if the salaries and benefits provided by the city are within the regional market ranges for each class and positions. The city is currently in the process of studying salary and benefits and has contracted with GovHR in 2022. This study is nearing completion and the City Council will receive a presentation and report on November 28, 2022. The most recent salary schedule was approved and effective January 1, 2022.

ANALYSIS
The Administration is proposing a 3.5% cost of living adjustment of salaries for the non-represented, management and professional's employee group for 2023. Regional community neighbors of the city are planning on cost-of-living adjustments that range between 3.5% and 10.0%. The proposed 2023 cost of living adjustment is based on internal equity with the represented (union) employees receiving on average 3.5% adjustments as per the collective bargaining agreements. The overall cost of a 3.5% cost of living adjustment for non-represented employees is estimated at $170,000. (See Exhibit 1)

BUDGET IMPACTS
Proposed salary adjustments are included in the proposed in the 2023-2024 Biennial Budget.

NEXT STEPS
This Agenda Bill is a partner bill with AB22-076: 2023-2024 Biennial Budget which is adopted through an Ordinance of the City Council. The Salary Schedule is planned for final approval November 28, 2022 along with the budget adoption.

PROPOSED ACTION

None at this time.

City of Snoqualmie
Classification Rates & Salary Schedule
Non-Represented, Management & Professional (M&P)

COLA ADJUSTMENT-Proposed 3.5%

		2022				2023		
CLASS	**POSITION TITLES**	**STEP A**	**STEP B**	**STEP C**		**STEP A**	**STEP B**	**STEP C**
Contract	City Administrator			15,900				16,457
MP1	City Attorney	14,273	15,066	15,858		14,772	15,592	16,413
MP2	Parks & Public Works Director; Finance & Human Resources Director; Police Chief	12,820	13,531	14,244		13,268	14,005	14,743
MP3	Fire Chief	12,210	12,887	13,565		12,636	13,338	14,040
MP4	Information Technology Director; Community Development Director	11,383	12,015	12,646		11,780	12,434	13,089
MP5	Police Captain	10,840	11,442	12,044		11,219	11,842	12,466
MP6	Deputy Fire Chief; Deputy Director of Parks & Public Works	10,298	10,870	11,442		10,658	11,250	11,842
MP7	Assistant City Attorney	10,037	10,595	11,153		10,389	10,966	11,543
MP8A	Parks & Public Works Manager; Human Resources Manager	9,337	9,855	10,374		9,663	10,200	10,737
MP8B	Budget Manager, Financial Services Manager, Information Technology Manager, Building Official	8,517	8,990	9,463		8,815	9,304	9,794
MP9	City Clerk	8,488	8,959	9,431		8,785	9,273	9,761
MP10	Communications Coordinator; Sr. Financial Analyst	7,893	8,331	8,769		8,168	8,622	9,076
MP11	Human Resource Analyst; Management Analyst; Mental Health Professional	7,175	7,573	7,972		7,426	7,838	8,251
MP12	Community Liaison; Deputy City Clerk/Legal Assistant	6,378	6,732	7,087		6,602	6,968	7,335
MP13	Confidential Assistant to City Attorney; Confidential Human Resources Assistant	5,799	6,121	6,444		6,003	6,336	6,670
MP14	Vacant	5,219	5,509	5,799		5,402	5,702	6,002
MP15	Vacant	4,697	4,958	5,219		4,861	5,132	5,402
MP16	Vacant	4,227	4,463	4,697		4,375	4,618	4,861

BUSINESS OF THE CITY COUNCIL
CITY OF SNOQUALMIE

AB22-156
November 14, 2022
Discussion

AGENDA BILL INFORMATION

TITLE:	Benefits for Non-Represented Management & Professional Employee Group	☒ Discussion Only ☐ Action Needed:
PROPOSED ACTION:	Approve Resolution (provided at later date) establishing Benefits for non-represented management & professional employees	☐ Motion ☐ Ordinance ☐ Resolution

REVIEW:	Department Director/Peer	Jen Ferguson	10/10/2022
	Finance	Drew Bouta	10/12/2022
	Legal	Bob Sterbank	10/12/2022
	City Administrator	Mike Sauerwein	10/12/2022

DEPARTMENT:	Human Resources	
STAFF:	Jen Ferguson, Finance & HR Director	
COMMITTEE:	Finance & Administration	**COMMITTEE DATE:** November 8, 2022
MEMBERS:	James Mayhew Cara Christensen Bryan Holloway	
EXHIBITS:	1. Proposed Benefits Matrix for Non-Represented Management & Professional Employee Group	

AMOUNT OF EXPENDITURE	$ n/a
AMOUNT BUDGETED	$ n/a
APPROPRIATION REQUESTED	$ n/a

SUMMARY

INTRODUCTION

The purpose of this agenda bill is for Council consideration and approval of the fringe benefits package for non-represented management & professional employees. The AB is a partner to AB22-76: 2023-2024 Biennial Budget.

LEGISLATIVE HISTORY & BACKGROUND

The City Council approves compensation, such as a salaries, for non-represented and represented employees either through the approval of an annual resolution for the non-represented group or through the approval of a collective bargaining agreement for represented employees. Fringe benefit packages are part of compensation and the Administration has reviewed those benefits as part of the 2023-2024 biennial budget development and has proposed modifications to the overall insurance coverages offered, as well as, the leave programs. The city is currently in the process of studying salary and benefits and has contracted with GovHR in 2022. The study includes the comparison of benefits.

ANALYSIS
The City provides fringe benefits to employees which include medical, dental, vision, and life insurance, Health Reimbursement and Flexible Spending Accounts, Employee Assistance Program, the required contributions to the Public Employees Retirement System, a Deferred Compensation Program contribution match. Additionally, the city offers vacation, sick and other paid and unpaid leave programs.

As an employee recruitment and retention tool, changes to the fringe benefits program for non-represented employees include (See Exhibit 1):

- Add Long-term and Short-term Disability insurance coverage. The City is the only one in the region who does not offer this type of insurance coverage.

- Offer an Opt-out Medical Plan Cost Share program to employees who may have coverage through another provider or source. This program would share the cost of the savings with the employee but also serves as an overall avenue to reduce the cost of benefits.

- Eliminate Comp-time hourly accrual tracking for salaried employees who are exempt from FLSA.

- Add Management & Professionals Leave Program to provide a set amount of leave each year to acknowledge the extra and significant hours that management and professional staff spend in meetings.

- Eliminate separate Vacation Leave and Sick Leave Program

- Add Paid-Time-Off (PTO) Leave Program to replace vacation and sick leave accrual program and allow for a flexible leave program for any purpose.

BUDGET IMPACTS
Proposed benefit adjustments are included in the 2023-2024 Biennial Budget except for the new opt-out medical plan program which would have a positive impact on ending fund balances.

NEXT STEPS
This Agenda Bill is a partner bill with AB22-076: 2023-2024 Biennial Budget which is adopted through an Ordinance of the City Council. The Benefits Programs are planned for final approval November 28, 2022 along with the budget adoption.

PROPOSED ACTION

None at this time.

City of Snoqualmie

Benefits Program

Proposed

Non-Represented Group: Management & Professionals

Beginning January 1, 2023

Benefit Type	Description	Budget Impact	
Medical Insurance	AWC Benefit Trust Providing BCBC HealthFirst 250 Plan and Kaiser Plan	No Plan changes; routine premium increases included in proposed budget	
Dental Insurance	AWC Benefit Trust Providing Delta Dental Plan F	No Plan changes; routine premium increases included in proposed budget	
Vision Insurance	AWC Benefit Trust Providing VisionPlus Plan	No Plan changes; routine premium increases included in proposed budget	
Life Insurance	AWC Benefit Trust Providing Standard Life Plan $10,000	No Plan changes; routine premium increases included in proposed budget	
Long-term Disability Insurance	AWC Benefit Trust Providing Standard LT DI Plan 60%/90 day	New Plan	$ 17,500
Short-term Disability Insurance	TBD Plan Providing Plan 60%/7 day	New Plan	$ 6,200
Medical Opt Out Program	50/50 Premium Cost sharing with employees who opt out of medical coverage due to coverage available from other provider	New Program; max of 25% of eligible employees may participate-estimate 10% of employees to participate initially	$ (75,000)
Comp Time Leave	Current leave accrual based on 1 for 1 hour of time worked over 40 hours; Max accrual at any month 40 hours; No carryover of hours at year end; Payout of full balance upon termination	Eliminate leave program as this employee group is salaried and exempt from FLSA	Unfunded liability
M&P Leave	Proposed executive leave program to replace comp time leave ; No carryover of hours at year end; Leave days range 8 to 16	New Program - Transition from Comp Time tracking	Unfunded liability
Vacation Leave	Current leave accruals based on years of service; Max accrual 2x employees service; Payout of full balance upon termination	Transition to PTO	Unfunded liability
Sick Leave	Current leave accrual 8 hours per month; Max accrual 720 hours; No payout of leave upon termination	Transition to PTO	Unfunded liability
Paid-Time Off (PTO)	Proposed flexible leave for time off; accurals based on years of services; Max accrual 760 Director; 680 Manager & Professional; Payout of full balance with years of services	New Program - Transition from Vacation & Sick Leave	Unfunded liability

BUSINESS OF THE CITY COUNCIL
CITY OF SNOQUALMIE

AB22-158
November 14, 2022
Discussion

AGENDA BILL INFORMATION

TITLE:	Retention Bonuses for Eligible Employees	☒ Discussion Only ☐ Action Needed:
PROPOSED ACTION:	Approve Resolution (provided at later date) authorizing retention bonus payments to eligible employees employed as March 1, 2020 through November 30, 2022	☐ Motion ☐ Ordinance ☐ Resolution

REVIEW:	Department Director/Peer	Jen Ferguson	11/3/2022
	Finance	Drew Bouta	11/3/2022
	Legal	Bob Sterbank	11/3/2022
	City Administrator	Mike Sauerwein	11/3/2022

DEPARTMENT:	Human Resources	
STAFF:	Jen Ferguson, Finance & HR Director	
COMMITTEE:	Finance & Administration	**COMMITTEE DATE:** November 8, 2022
MEMBERS:	James Mayhew Cara Christensen Bryan Holloway	
EXHIBITS:	1. None	

AMOUNT OF EXPENDITURE	$ n/a
AMOUNT BUDGETED	$ n/a
APPROPRIATION REQUESTED	$ n/a

SUMMARY

INTRODUCTION
The purpose of this agenda bill is for Council consideration and approval of retention bonuses for eligible employees.

BACKGROUND
According to the AWC City Conditions Survey, Washington cities are struggling to fill vacancies, across all departments; as well as struggling with turn-over due to resignations and retirements. To minimize retention disasters cities are implementing telework programs, hiring bonuses, retention bonuses and adding in new benefits.

ANALYSIS
The City of Snoqualmie has, like other Washington cities, been impacted by vacancies and the ability to keep existing levels of service is at risk. The City has implemented some of the tools to retain employees such as telework program and hiring bonuses for eligible positions. The Administration has proposed fringe benefit improvements (See AB22-156) and included the costs/savings in the proposed 2023-2024 biennial budget.

The administration would also like the Council to consider retention bonuses for eligible employees.

BUDGET IMPACTS
Proposed retention bonuses would not exceed the 2021-2022 amended biennial budget appropriations.

PROPOSED ACTION

Approve Resolution (provided at later date) authorizing retention bonus payments to eligible employees employed as March 1, 2020 through November 30, 2022

2022 FINANCE & ADMINISTRATION WORK PLAN

Items are not listed in any particular order. Agenda items & meeting dates are subject to change.

UPDATED: 10/24/2022 2:27 PM

NOVEMBER 22 - FINANCE & ADMINISTRATION COMMITTEE, 6:30 PM	AGENDA FRI
TOPIC	**STAFF**
Minutes:	
Warrants: Claims Report	Drew Bouta
Discussion: Finance & Administration Work Plan	
Draft City Council Agenda	

DECEMBER 6 - FINANCE & ADMINISTRATION COMMITTEE, 6:30 PM	AGENDA FRI
TOPIC	**STAFF**
Minutes:	
Warrants: Claims Report	Drew Bouta
Discussion: Finance & Administration Work Plan	
Draft City Council Agenda	

DECEMBER 20 - FINANCE & ADMINISTRATION COMMITTEE
PURSUANT TO COUNCIL ACTION TAKEN FEBRUARY 28, 2022
NOTICE:

OTHER ITEMS TO BE SCHEDULED:

1. Internal control matters
   - Discussion of internal controls implementing purchasing matrix and related policies
   - Administration update of Clark Number recommendations
2. Review of Whistleblower policies
3. Travel Policy
4. Financial Reporting
5. Ethics Ordinance – Comprehensive review of ethics policies and practices
6. Council Rules of Procedure
7. Enterprise Resource Planning Project Update

CITY COUNCIL ROUNDTABLE HYBRID MEETING, 6 PM
CITY COUNCIL REGULAR HYBRID MEETING, 7PM
Monday, November 14, 2022
Snoqualmie City Hall, 38624 SE River Street & Zoom

MAYOR & COUNCIL MEMBERS
Mayor Katherine Ross
Councilmembers: Ethan Benson, Cara Christensen,
Bryan Holloway, Jo Johnson, Matthew Laase,
James Mayhew, and Robert Wotton

This meeting will be conducted in person and remotely using teleconferencing technology provided by Zoom.

Join by Telephone: To listen to the meeting via telephone, please call **253.215.8782** and enter Webinar ID **813 0614 8787** and Password **1800110121** if prompted.
Press *9 to raise your hand to speak. Raising your hand signals the meeting moderator that you have a comment.
Press *6 to mute and unmute.

Join by Internet: To watch the meeting over the internet via your computer, follow these steps:
1) Click this **link**
2) If the Zoom app is not installed on your computer, you will be prompted to download it.
3) If prompted for Webinar ID, enter **813 0614 8787**; Enter Password **1800110121**
4) Please confirm that your audio works prior to participating.

ROUNDTABLE AGENDA, 6 PM

CALL TO ORDER & ROLL CALL

AGENDA APPROVAL

SPECIAL BUSINESS

1. **AB22-076**: 2023-2024 Biennial Budget

ADJOURNMENT

REGULAR AGENDA, 7 PM

CALL TO ORDER & ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

PUBLIC HEARINGS, PRESENTATIONS, PROCLAMATIONS, AND APPOINTMENTS

Public Hearings

2. Public Hearing: 2023-2024 Biennial Budget
   The public is invited to comment on the 2023-2024 Biennial Budget
3. Public Hearing: 2023 Property Tax Levy
   The public is invited to comment on the 2023 Property Tax Levy and Revenue Sources.

Appointments

Presentations

4. **AB22-147**: PSRC VISION 2050 & Comp Plan Update

   Proposed Action: Presentation only.

Proclamations

PUBLIC COMMENTS AND REQUESTS FOR ITEMS NOT ON THE AGENDA

CONSENT AGENDA

5. Approve the City Council Meeting Minutes:

   a) 10/19 Special Meeting
   b) 10/24 Roundtable Meeting
   c) 10/24 Regular Meeting
   d) 11/1 Special Meeting
   e) 11/7 Special Meeting

6. Approve the Claims Approval Report dated November 14, 2022.

ORDINANCES

7. **AB22-076**: 2023-2024 Biennial Budget – Ordinance 1st Reading

   Proposed Action: No action; first reading only.

8. **AB22-077**: 2023 Property Tax Levy – Ordinance 1st Reading

   Proposed Action: No action; first reading only.

COMMITTEE REPORTS

Public Safety Committee:

9. **AB22-149:** Quarterly Fire Accreditation Report

   Proposed Action: None – informational only

Community Development Committee:

10. **AB22-140:** 2023-2024 Human Services Funding Recommendations

    Proposed Action: Move to approve the human services budget allocations for the 2023-2024 biennium

Parks & Public Works Committee:

11. **AB22-138:** Community Center Expansion Project -- Alternative Public Works Contracting Options

    Proposed Action: Move to approve the Agreement for Consultant Services With Parametrix, Inc., and authorize the Mayor to sign

12. **AB22-146:** Consultant Services Agreement with RH2 Engineering for Planning and Design of the Eagle Lake Water Reclamation Basin Improvements

    Proposed Action:

13. **AB22-155:** Resolution 1629 Purchasing Parks & Public Works Computers

    Proposed Action:

Finance & Administration Committee:

14. **AB22-074:** Financial Management Policy

    Proposed Action: Motion to Pass Resolution 1627 Approving the Financial Management Policy with attached Exhibit A

Committee of the Whole:

REPORTS

15. Mayor's Report
16. Commission/Committee Liaison Reports
17. Department Reports

CLOSED/EXECUTIVE SESSION

ADJOURNMENT

CITY COUNCIL SPECIAL HYBRID MEETING
Tuesday, November 15, 2022, 6:00 PM
Snoqualmie City Hall, 38624 SE River Street & Zoom

MAYOR & COUNCIL MEMBERS
Mayor Katherine Ross
Councilmembers: Ethan Benson, Cara Christensen,
Bryan Holloway, Jo Johnson, Matthew Laase,
James Mayhew, and Robert Wotton

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4) Please confirm that your audio works prior to participating.

CALL TO ORDER & ROLL CALL

AGENDA APPROVAL

SPECIAL BUSINESS

1. **AB22-076:** 2023-2024 Biennial Budget

   Proposed Action: No action. Council will continue to deliberate the proposed budget.

EXECUTIVE SESSION

2. Possible executive session pursuant to RCW 42.30.140(4)(b) for the planning or adoption of a strategy or position to be taken during the course of any collective bargaining proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.

ADJOURNMENT