



CITY COUNCIL ROUNDTABLE HYBRID MEETING, 6:00 PM
CITY COUNCIL REGULAR HYBRID MEETING, 7:00 PM
Monday, September 25, 2023
Snoqualmie City Hall, 38624 SE River Street & Zoom

MAYOR & COUNCIL MEMBERS

Mayor Katherine Ross

Councilmembers: Ethan Benson, Cara Christensen,
Bryan Holloway, Jo Johnson, James Mayhew,
Louis Washington, and Robert Wotton

This meeting will be conducted in person and remotely using teleconferencing technology provided by Zoom.

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ROUNDTABLE AGENDA, 6 PM

CALL TO ORDER & ROLL CALL

AGENDA APPROVAL

SPECIAL BUSINESS

1. 2024 Legislative Priorities Discussion

ADJOURNMENT

REGULAR AGENDA, 7 PM

CALL TO ORDER & ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

PUBLIC HEARINGS, PRESENTATIONS, PROCLAMATIONS, AND APPOINTMENTS

Public Hearings

2. **AB23-119:** Resolution No.1665 to Designate the Mill Site as a Residential Targeted Area for the Multi-Family Housing Property Tax Exemption (MFTE)

Proposed Action: Public Hearing.

Appointments

3. Swearing In Ceremony - Police Officer David Doucette
4. **AB23-111:** Appointment to the Civil Service Commission

Proposed Action: Move to confirm the Mayor's recommendation to appoint Gary Bragg to the Civil Service Commission.

Presentations

Proclamations

PUBLIC COMMENTS AND REQUESTS FOR ITEMS NOT ON THE AGENDA

CONSENT AGENDA

5. Approve the City Council Meeting Minutes dated August 28, 2023.
6. Approve the Claims Approval Reports dated September 11, 2023 and September 25, 2023.
7. **AB23-113:** Resolution No.1666 Meadowbrook Farm Prairie Loop Trail Project
8. **AB23-116:** Resolution No.1667 Declaring Surplus Property and Authorizing the Sale of City Property
9. **AB23-117:** Resolution No.1668 Awarding the 2023 Sidewalk Repair & Replacement Project to RRJ Company LLC

ORDINANCES

10. **AB23-023:** Amendments to SMC Chapter 3.10 Multifamily Property Tax Exemption
Proposed Action: First reading of Ordinance 1280.
11. **AB23-115:** Amendments to SMC Chapter 17 Accessory Dwelling Unit (ADU) Regulations
Proposed Action: First reading of Ordinance 1279.

COMMITTEE REPORTS

Public Safety Committee:

12. **Fire Strategic Plan**
Proposed Action: Discussion only.

13. **Fire Department 2023 Q2 Accreditation Report**

Proposed Action: Information only.

Community Development Committee:

14. **AB23-119:** Resolution No.1665 to Designate the Mill Site as a Residential Targeted Area for the Multi-Family Housing Property Tax Exemption (MFTE)
Proposed Action: Move to Adopt Resolution No. 1665 to Designate the Mill Site as a Residential Targeted Area for the Multi-Family Housing Property Tax Exemption (MFTE).

Parks & Public Works Committee:

Finance & Administration Committee:

[15. AB23-104](#): Council Priority Tracker

Proposed Action: Discussion only.

[16. 2023 Q2 Financial Report](#)

Proposed Action: Information only.

Committee of the Whole:

REPORTS

17. Mayor's Report

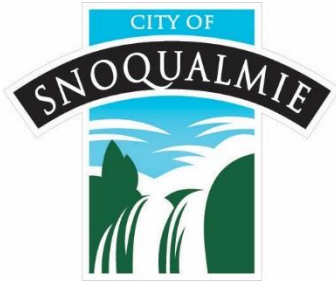
18. Commission/Committee Liaison and Regional Reports

[19.](#) Department Reports for August 2023.

EXECUTIVE/CLOSED SESSION

20. Executive Session pursuant to RCW 42.30.110(1)(i), to discuss (i) Litigation that has been specifically threatened to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party; and/or (ii) Litigation that the agency reasonably believes may be commenced by or against the agency, the governing body, or a member acting in an official capacity; and/or (iii) Litigation or legal risks of a proposed action or current practice that the agency has identified when public discussion of the litigation or legal risks is likely to result in an adverse legal or financial consequence to the agency.
21. Closed Session pursuant to RCW 42.30.140(4)(b) for the planning or adoption of a strategy or position to be taken during the course of any collective bargaining proceedings, or reviewing the proposals made in the negotiations or proceedings.

ADJOURNMENT



CITY COUNCIL

P.O. Box 987, Snoqualmie, Washington 98065
(425) 888-1555 | www.snoqualmiewa.gov

2023 Legislative Priorities

Highest Priorities

Community Center Expansion: Requesting \$5M in state funding to help expand Snoqualmie's community center and add a swimming pool. This will address over-capacity issues at our community center and provide an opportunity for all children in our city the chance to learn to swim, so they will be safe when recreating in our rivers.

Public Safety:

Blake fix:

- Support clarification around the crime of possessing a controlled substance so that individuals, law enforcement, and treatment providers can respond appropriately.
- Funding to help offset the costs of vacating criminal convictions.

Vehicle pursuits:

- Clarify the ability for law enforcement to conduct vehicle pursuits using a reasonable suspicion standard in specific circumstances.

Housing Affordability: State funding and policy to incentivize new development to increase housing affordability through workforce housing and other affordable housing alternatives.

Other Priorities

Snoqualmie Parkway: Ensure preservation of prior legislative appropriations funding for the Snoqualmie Parkway and SR 18.

- Concern that if the state or federal gas tax is suspended or reduced, it may delay the start of these projects (interchange and highway widening);
- We desire to have communities most impacted by construction involved in an advisory committee, fostering greater public dialogue and support.

Increase revenue options:

- Revise the 1% property tax cap
- REET authority and flexibility
- Increase local government shared revenues, i.e., sales tax, liquor tax, property tax



BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB23-119
September 25, 2023
Public Hearing

Item 2.

AGENDA BILL INFORMATION

TITLE:	AB23-119: Public Hearing and Adoption of a Resolution to Designate the Mill Site as a Residential Targeted Area for the MFTE Program.	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Resolution
PROPOSED ACTION:	Hold the required public hearing and approve a resolution designating the Mill Site as a residential targeted area for the Multi-Family Housing Property Tax Exemption (MFTE) program.	

REVIEW:	Department Director	Emily Arteche	8/15/2023
	Finance	Drew Bouta	7/31/2023
	Legal	David Linehan	9/20/2023
	City Administrator	Mike Chambless	Click or tap to enter a date.

DEPARTMENT:	Community Development		
STAFF:	Emily Arteche		
COMMITTEE:	Community Development	COMMITTEE DATE: August 21, 2023	
EXHIBITS:	1. Draft Resolution No. 1665		

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUESTED	\$ n/a

SUMMARY

INTRODUCTION

This resolution will designate the Mill Site as a residential targeted area for a Multi-Family Housing Property Tax Exemption (MFTE). The state MFTE program began in 1995 and was codified as RCW Chapter 84.14, to incentivize residential development in urban centers, designated as “residential targeted areas.” The Mill Site will be the City’s first residential targeted area. A public hearing to hear testimony on this matter is scheduled during the September 25, 2023, Council meeting. After consideration of public testimony, the City Council may, by resolution, designate the Mill Site for as a residential target area for the property tax exemption.

LEGISLATIVE HISTORY-

Resolution 1663: Intention to Designate the Mill Site as a Residential Targeted Area was approved on August 28, 2023.

BACKGROUND

The City Council approved a Development Agreement (DA) with Snoqualmie Mill Ventures LLC in October 2022. The DA, Section 7 requires the City to approve a Multifamily Property Tax Exemption (“MFTE”)

resolution and/or ordinance prior to January 1, 2024, designating the property as a residential targeted area pursuant to Chapter 84.14 RCW and amending Chapter 3.10 SMC, as necessary, to allow the value of new housing construction in mixed-use buildings with the specific affordable units required by the MFTE statutes to qualify for the 12-year property tax exemption under RCW 84.14.020(1)(a)(ii)(B).

ANALYSIS

The project involves 160 rental units with a mix of 10% of the total number of units in each building set aside as affordable to households earning 80% AMI and 12% of the total number of units set aside as affordable to households earning 60% AMI. All the units are to be in a multi-family development situated on the upper floors of a mixed-use buildings in Planning Area 1.

The number of affordable units of each type of rental unit developed (i.e., studios, 1-, 2- and 3-bedroom units) shall be proportional to the total number of that type of market rate unit. Rental prices must be set at levels that are no more than 30% of the income of a household earning the specified AMI including utilities (except phone). Additionally, income eligibility must be verified for each tenant household on application for rental, and an annual report must be filed with the Community Development Director on or before the first business day of each calendar year, identifying the affordable units, their rental prices, and their occupancy by qualified households.

Prior to approval of final civil engineering plans or building permit for the buildings in which residential units are proposed, the owner is required to record against the property an affordable housing rental covenant, assuring that the property will be developed with and used for rental apartment housing, with rental rates priced to be affordable to households earning less than the specified income level for King County for a period of at least 50 years from the date of first occupancy; and any rental rate increases will be limited to the same percentage increases as the annual median income for King County as a whole during the period of the affordable housing rental covenant.

BUDGET IMPACTS

The approval of this agenda bill does not result in any expenditures.

The MFTE is an effective way of incentivizing and producing market-rate and affordable housing options. The assessed valuation of the residential improvements would not be added to the City of Snoqualmie's total assessed valuation. It is relatively uncertain when the Mill Site multi-family housing will be built or what the assessed valuation of the units will be. The City may wish to consider offsetting tax impacts by reducing the levy rate equal to the amount of increase shared by the other property owners, until the exemption expires, so that their property tax burden remains neutral. However, the Department of Commerce advises that tax shift generally applies to only a portion of the development value and is small for the average property owner. Additionally, most jurisdictions believe the tax shift is a better financial option for the jurisdiction than foregone revenue.

NEXT STEPS

Hold the September 25, 2023, public hearing, followed by the adoption of a resolution designating the Mill Site as a residential targeted area.

PROPOSED ACTION

Adopt Resolution No. 1665 to Designate the Mill Site as a Residential Targeted Area for the Multi-Family Housing Property Tax Exemption (MFTE).

RESOLUTION NO. 1665

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SNOQUALMIE, WASHINGTON, TO DESIGNATE THE MILL SITE PROPERTY AS A RESIDENTIAL TARGETED AREA FOR THE PURPOSE OF ESTABLISHING A MULTI-FAMILY PROPERTY TAX EXEMPTION AS PROVIDED FOR BY RCW CHAPTER 84.14

WHEREAS, Chapter 84.14 of the Revised Code of Washington provides for special valuations for eligible improvements associated with multi-family housing and for the purpose of creating additional affordable housing; and

WHEREAS, on October 24, 2022, the City Council passed Resolution No. 1630, approving the Development Agreement between the City of Snoqualmie and Snoqualmie Mill Ventures, LLC for the Snoqualmie Mill Planned Commercial/Industrial Plan (“Development Agreement”); and

WHEREAS, the Development Agreement concerned the property in the City located to the north of Borst Lake and to the east of Mill Pond Road that is commonly known as the former Weyerhaeuser Mill site (“Mill Site Property”); and

WHEREAS, under the Development Agreement, the Mill Site Property will be developed in three phases, over a period of 20 years, with a total of approximately 1.83 million gross square feet of light industrial/manufacturing, warehouse, office, retail and residential uses; and

WHEREAS, under the Development Agreement, the authorized residential uses for the initial phase of the development include up to 160 multi-family rental apartment units, in a mix of studios, 1-, 2- or 3-bedroom units with a maximum average size of 835 square feet, constructed on floors two through five in three mixed-use buildings and subject to the affordable housing requirements outlined in the Development Agreement; and

WHEREAS, pursuant to RCW 84.14.010, the Mill Site Property meets the criteria to be defined as an urban center; and

WHEREAS, in order to establish a multifamily property tax exemption (“MFTE”) program the City must designate one or more residential targeted areas within an urban center that

are consistent with the criteria in RCW 84.14.040 and within which property tax exemption projects may be considered; and

WHEREAS, the Mill Site Property is within an urban center lacking sufficient available, desirable, and convenient residential housing to meet the needs of the public who would be likely to live there if there was sufficient housing available; and

WHEREAS, RCW 84.14.040(2) states that a governing authority adopt a resolution of intent to designate one or more areas, thereby notifying the public of its intent; and

WHEREAS, in accordance with RCW 84.14.040(2), the City of Snoqualmie adopted Resolution 1663 on August 28, 2023, which notified the public of the City's intention to designate the Mill Site as a residential targeted area and stated the time and place of a public hearing to be held on this matter by the City Council; and

WHEREAS, notice of the public hearing was published once each week for two consecutive weeks, not less than seven days, nor more than thirty days before the date of the hearing in a paper having a general circulation in the City in accordance with RCW 84.14.040(3); and

WHEREAS, A public hearing to seek public comment on and consider the designation of the Mill Site Property as a residential targeted area was held at a regular meeting of the City Council on September 25, 2023, at 7:00 PM or as soon thereafter as possible, at the Snoqualmie City Hall, located at 38624 SE River St, Snoqualmie, WA 98065. The hearing was noticed in accordance with RCW 84.14.040(3).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SNOQUALMIE, WASHINGTON, AS FOLLOWS:

Section 1. The City Council designates the Mill Site Property (residential), as shown in Exhibit A attached to this resolution, as a residential targeted area for the purpose of establishing a multi-family property tax exemption program as provided for by Ch. 84.14 RCW and Ch. 3.10 SMC.

PASSED by the City Council of the City of Snoqualmie, Washington, this 25th day of September 2023.

Katherine Ross, Mayor

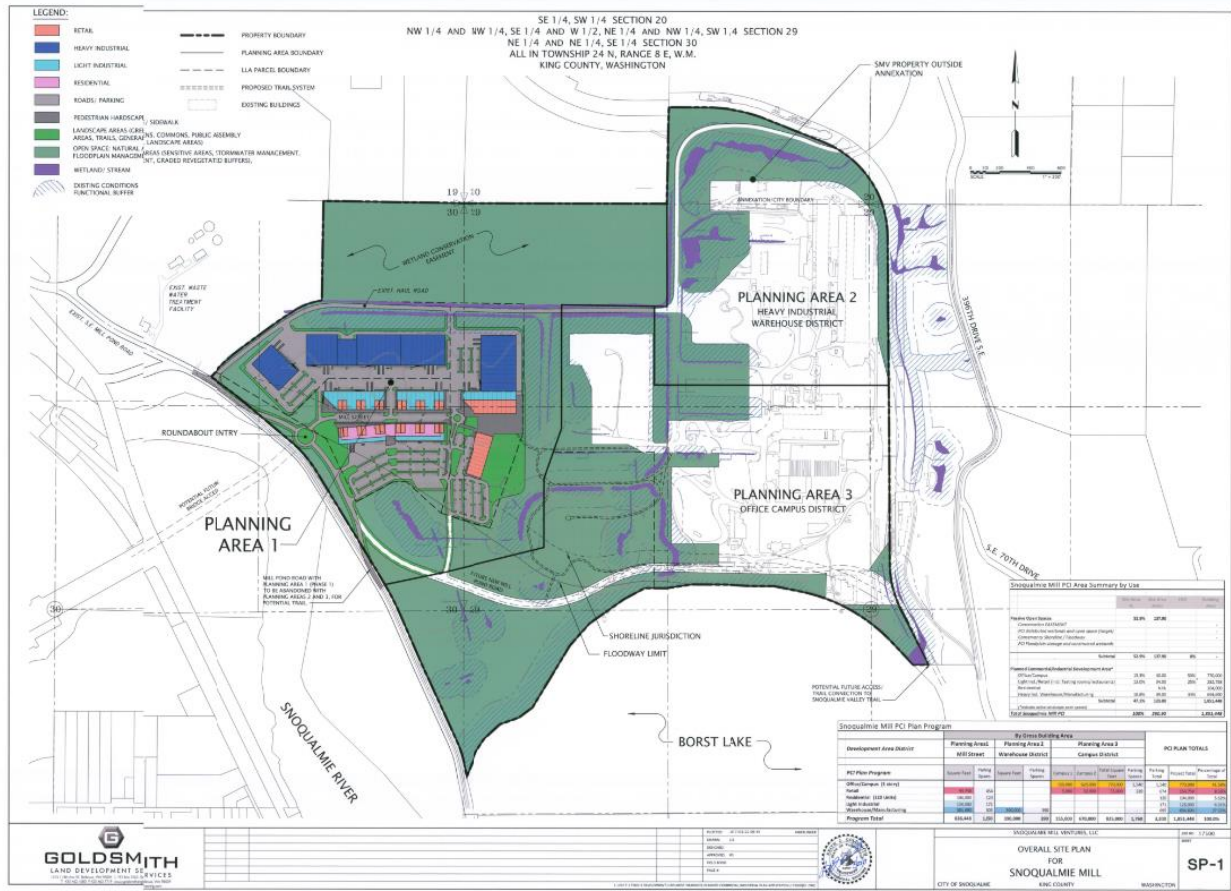
Attest:

Deana Dean, City Clerk

Approved as to form:

David Linehan, Interim City Attorney

Exhibit A





**BUSINESS OF THE CITY COUNCIL
CITY OF SNOQUALMIE**

**AB23-111
September 25, 2023
Appointment**

AGENDA BILL INFORMATION

TITLE:	AB23-111: Appointment to the Civil Service Commission	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Confirm the Mayor’s recommendation to appoint Gary Bragg to Position No. 2 on the Civil Service Commission.	

DEPARTMENT:	Mayor	
STAFF:	City Clerk	
COMMITTEE:	n/a	Meeting Date: n/a
COUNCIL LIAISON:	n/a	
EXHIBITS:	n/a	

SUMMARY

The purpose of this Agenda Bill is to confirm the Mayor’s appointment of Gary Bragg to Position No. 2 on the Civil Service Commission.

Gary Bragg is a retired corporate attorney with experience in employment matters. He has a bachelor’s degree from Princeton University and a J.D. degree from Villanova Law School. He is a retired U.S. Navy Lieutenant and is admitted to practice law in Pennsylvania and Washington. He has been a resident in Snoqualmie for seven years.

BACKGROUND

The Civil Service Commission has one vacancy with a term that expires March 31, 2026.

APPOINTMENT PROCESS

Commission and Committee members are appointed by the Mayor and subject to confirmation by the City Council as outlined in Title 2 of the Snoqualmie Municipal Code.

RECOMMENDED ACTION

Move to confirm the Mayor’s recommendation to appoint Gary Bragg to the Civil Service Commission.



CITY COUNCIL SPECIAL ROUNDTABLE MEETING MINUTES CITY COUNCIL REGULAR MEETING MINUTES August 28, 2023

SPECIAL ROUNDTABLE MEETING

CALL TO ORDER & ROLL CALL: Mayor Ross called the Special Roundtable Meeting to order at 6:00 pm.

Council recessed at 6:02 pm as there was no quorum.

Council reconvened at 6:07 pm.

City Council: Councilmembers Ethan Benson, Rob Wotton, Bryan Holloway, James Mayhew, and Jo Johnson (remote).

Mayor Ross was also present.

It was moved by CM Holloway, seconded by CM Mayhew to excuse CM's Christensen and Washington's absence which was unanimously approved.

City Staff Present: Mike Chambless, Interim City Administrator; Deana Dean, City Clerk; Jen Ferguson, Finance & HR Director; and Jimmie Betts, IT Support.

AGENDA APPROVAL

It was moved by CM Benson, seconded by CM Wotton to:

Approve the agenda.

PASSED: 5-0 (Benson, Wotton, Holloway, Mayhew, Johnson)

CLOSED/EXECUTIVE SESSION

1. Closed Session pursuant to RCW 42.30.140(4)(b) for the planning or adoption of a strategy or position to be taken during the course of any collective bargaining proceedings, or reviewing the proposals made in the negotiations or proceedings last approximately 40 minutes.

Mayor Ross stated no action is anticipated to occur following conclusion of the closed session which was expected to end at 6:50 pm.

CM Christensen arrived at 6:41 pm.

Closed Session commenced at 6:10 pm.

At 6:54 pm, Council resumed open session.

CM Johnson was not present.

CM Mayhew moved to adjourn the Special Roundtable Meeting, seconded by CM Holloway and unanimously approved.

Special Roundtable meeting ended at 6:54 pm.

REGULAR MEETING

CALL TO ORDER: Mayor Ross called the Regular Meeting to order 7:00 pm

City Council:

Councilmembers Ethan Benson, Rob Wotton, Bryan Holloway, James Mayhew, Cara Christensen, and Jolyon Johnson (remote) were present.

Mayor Katherine Ross was also present.

City Staff:

Mike Chambless, Interim City Administrator; Jen Ferguson, Finance and HR Director; Deana Dean, City Clerk; Brian Lynch, Interim Police Chief; Michael Liebetau, Police Records and Evidence Technician; Danna McCall, Communication Coordinator; Nicole Wiebe, Community Liaison (remote); Patrick Fry, Project Engineer; Hind Ahmed, Project Engineer; Carson Hornsby, Management Analyst (remote); and Jimmie Betts, IT Support.

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

It was moved by CM Holloway; seconded by CM Wotton to:

Approve the agenda as amended.

PASSED: 6-0 (Benson, Wotton, Holloway, Mayhew, Christensen, Johnson)

CM Holloway; seconded by CM Christensen to:

Remove swearing in ceremony until a later date.

PASSED: 6-0 (Benson, Wotton, Holloway, Mayhew, Christensen, Johnson)

CM Holloway; seconded by CM Wotton to:

Add waiver of noise ordinance for Snoqualmie Parkway to Parks & Public Works Committee Report.

PASSED: 6-0 (Benson, Wotton, Holloway, Mayhew, Christensen, Johnson)

PUBLIC HEARINGS, PRESENTATIONS, PROCLAMATIONS, AND APPOINTMENTS

- Swearing In Ceremony – Police Officer David Doucette. Removed from the agenda.

PUBLIC COMMENTS AND REQUESTS FOR ITEMS NOT ON THE AGENDA

- Michelle Drovdaahl, Regional Manager for King County Library System, announced the Snoqualmie Library would be open 7 days per week beginning September 10, 2023. Summer

reading program, which ends on August 31, 2023, has been a success and story time will begin August 29, 2023.

CONSENT AGENDA

3. Approve the City Council Meeting Minutes dated August 14, 2023.
4. Approve the Claims Approval Report dated August 28, 2023.
5. **AB23-094:** Fourth Amendment to the Comprehensive Garbage, Recyclables, and Compostables Collection Agreement with Waste Management
6. **AB23-107:** Resolution of Intention to Designate a Residential Targeted Area for the Multi-Family Housing Property Tax Exemption (MFTE) Program and Setting a Public Hearing Date.
7. **AB23-108:** Awarding contract for Phase 1 of the Sandy Cove Bank Park Riverbank Restore, and Outfall Project.

It was moved by CM Holloway; seconded by CM Wotton to:

Approve the consent agenda.

PASSED: 6-0 (Benson, Wotton, Holloway, Mayhew, Christensen, Johnson)

ORDINANCES

COMMITTEE REPORTS

Finance & Administration Committee:

8. **AB23-097:** Pacific West Rail Model Train Museum. This item was read into the record by CM Holloway.
 - Carolyn Villanova, a resident of Seattle, spoke to this item.
 - Shauna Shipp-Martinez, from Snoqualmie Tribe, spoke to this item.
 - Angela Young, from Snoqualmie Tribe, spoke to this item.
 - Chieko Phillips, a resident of Seattle, spoke to this item.
 - Chrissie Sparling, from Snoqualmie Tribe, spoke to this item.
 - Jim Sweet, from Snoqualmie Tribe, spoke to this item.

Council discussion followed.

It was moved by CM Holloway; seconded by CM Benson to:

Approve the Development Agreement and Ground Lease for the Pacific West Rail Model Train Museum, to be located on the “public use” parcel known as Gateway Park, with the agreements to be substantially in the form provided herewith, and authorize the Mayor to sign.

It was moved by CM Mayhew; seconded by CM Wotton to:

Return to committee for further consideration.

PASSED: 6-0 (Benson, Wotton, Holloway, Mayhew, Christensen, Johnson)

It was moved by CM Mayhew; seconded by CM Wotton:
 Authorize Mayor to extend the existing MOU for up to six additional months (as modified).
 PASSED: 6-0 (Benson, Wotton, Holloway, Mayhew, Christensen, Johnson)

Discussion.

It was moved by CM Mayhew; seconded by CM Christensen to:
 Modify the motion to authorize the Mayor to do that.

Discussion.

It was moved by CM Holloway; seconded by CM Benson to:
 Modify the motion for the extension to be three months.
 PASSED: 6-0 (Benson, Wotton, Holloway, Mayhew, Christensen, Johnson)

Community Development Committee: No report.

Public Safety Committee: No report.

Parks & Public Works Committee:

9. **AB23-101:** Purchase of Community Park Splash Pad Equipment and Installation from Aquatix by Landscape Structures, Inc. This item was read into the record by CM Benson.
- Emily Anderson, resident of Snoqualmie, spoke to this item.
 - The Mayor noted the City received six letters of support for this item.

It was moved by CM Benson; seconded by CM Wotton to:
Adopt Resolution No. 1661 approving a purchase order with Aquatix by Landscape Structures, Inc. for Splash Pad Equipment and Installation.
 PASSED: 4-2 (Wotton, Holloway, Christensen, Johnson)

Add-on:

Exemption to SMC Chapter 9.36 for early start of construction on Snoqualmie Parkway was introduced by CM Holloway. Hind Ahmed, Project Engineer, answered Council questions.

It was moved by CM Holloway; seconded by CM Benson to:
Waive the noise ordinance.
 FAILED: 4-2 (Wotton, Holloway, Mayhew, Christensen)

Committee of the Whole: No report.

REPORTS

10. Mayor's Report:

- Successful Snoqualmie Days including the fire department pancake breakfast. Special thanks to the Snoqualmie Days planning team and city staff.

- Meeting with legislators coming up to discuss 2024 legislative priorities. This will be on the F&A agenda next week.

11. Commission/Committee Liaison Reports:

- CM Wotton provided updates on the Meadowbrook Farm Preservation Association, Affordable Housing Task Force, and Law Safety and Justice Committee.
- CM Johnson provided an update on the Snoqualmie Planning Commission.

12. Councilmember Regional Liaison Updates: None.

CLOSED/EXECUTIVE SESSION – None.

ADJOURNMENT

It was moved by CM Holloway; seconded by CM Wotton to:

Adjourn the meeting.

PASSED: 5-1 (Wotton, Holloway, Mayhew, Christensen, Johnson)

Meeting was adjourned at 8:36 pm.

CITY OF SNOQUALMIE

Katherine Ross, Mayor

Attest:

Deana Dean, City Clerk



Jennifer Ferguson, Director
38624 SE River St. | PO Box 987
Snoqualmie, Washington 98065
(425) 888-1555 | jferguson@snoqualmiewa.gov

To: City Council
Finance & Administration Committee

From: Jerry Knutsen, Financial Services Manager

Date: September 11, 2023

Subject: CLAIMS REPORT
Approval of payments for the period: August 15, 2023 through August 31, 2023

BACKGROUND

Per RCW 42.24.080, all claims presented against the city by persons furnishing materials, rendering services, or performing labor must be certified by the appropriate official to ensure that the materials have been furnished, the services rendered, or the labor performed as described, and that the claims are just, due, and unpaid obligations against the city, before payment can be made. Expedited processing of the payment of claims when certain conditions have been met allows for the payment of claims before the legislative body has acted to approve the claims when: (1) the appropriate officers have furnished official bonds; (2) the legislative body has adopted policies that implement effective internal control; (3) the legislative body has provided for review of the documentation supporting the claims within a month of issuance; and (4) that if claims are disapproved, they shall be recognized as receivables and diligently pursued. The City of Snoqualmie meets all requirements of this state law.

Pursuant to Snoqualmie Municipal Code (SMC) Chapter 3.85, all Claims, Demands and Vouchers against the city, provides that the Finance Director or her designee will examine all claims prior to payment and provide periodic reporting of the payments to the City Council for final approval. Per SMC 3.85.040, to meet these requirements, the Finance Director schedules payment of claims and payroll for monthly Finance & Administration Committee review followed by full City Council approval on the consent agenda. Per SMC 3.85.050, documentation supporting claims paid and the Finance Director’s written report are made available to all city council members at City Hall for 48 hours prior to the Finance & Administration Committee meeting. Following the 48-hour review period, the Finance & Administration Committee considers the claims as part of its regular agenda and recommends to the full city council whether to approve or disapprove the claims. Consistent with these requirements, this report seeks City Council approval of payment of claims and payroll batches summarized in the table below.

ANALYSIS

All payments made during these periods were found to be valid claims against the city. Details are available in documentation provided for City Council review prior to the Finance & Administration Committee meeting. The City’s internal controls include certification of the validity of all expenditures by the appropriate department and an internal audit conducted by designated finance department staff who review all claims and payroll payments. Staff performs system validation and exception reviews to validate payroll records. The Finance Director performs a random sampling review of supporting documentation for claims payments to ensure validity, as well as regularly reviews its processes to ensure appropriate internal controls are in place.

The City issues disbursements for claims and payroll via the following methods:

- Warrant: paper negotiable instruments, very much like, although legally distinct from, checks
- Commercial Credit Card: as authorized by Financial Management Policy
- Electronic Funds Transfer (EFT). EFTs are electronic banking transactions (no paper instrument) of two basic

types: (1) Automated Clearing House (ACH) for Electronic Fund Transfer (EFT) and (2) Wire Transfers a direct transfer between bank accounts

Item 6.

The following table summarizes the claims and payments authorized by the Finance Director:

The foregoing amounts were budgeted in the 2023-2024 biennial budget, and sufficient funds to cover these payments, as appropriate.

CITY OF SNOQUALMIE
Disbursements for Council Approval
Claims, Payroll and Miscellaneous

CLAIMS							
Batch ID	Date	Warrants			ACH		CLAIMS TOTAL
		From #	Thru #	Amount	Qty	Amount	
38	8/17/2023	61977	62058	\$ 874,208.49			\$ 874,208.49
39	8/24/2023	62059	62116	\$ 145,195.00			145,195.00
40	8/31/2023	62125	62188	\$ 474,508.19			474,508.19
							-
							-
							-
Grand Total							1,493,911.68

MISCELLANEOUS DISBURSEMENTS				
Date	Description	ACH Amount	Wire Amount	MISC TOTAL
8/15/2023	Navia - 2023 HRA Plan Reimbursements	\$ 2,481.29		2,481.29
8/22/2023	Navia - 2023 HRA Plan Reimbursements	\$ 3,556.60		3,556.60
8/23/2023	Dept. of Revenue	\$ 115,960.89		\$ 115,960.89
8/28/2023	KeyBanc Capital Markets Investment Purchase	\$ 1,002,088.33		1,002,088.33
8/29/2023	Navia - 2023 HRA Plan Reimbursements	\$ 4,637.27		4,637.27
				-
				-
Grand Total				1,128,724.38

PAYROLL (including Payroll Benefits)							
Batch ID	Date	Warrants			ACH		PAYROLL TOTAL
		From #	Thru #	Amount	Qty	Amount	
P8-2023	8/31/2023				112	\$ 600,251.81	\$ 600,251.81
PV8-2023	8/31/2023	65117	62124	\$ 12,002.69	16	\$ 698,859.34	\$ 710,862.03
							-
							-
Grand Total							1,311,113.84

Total 3,933,749.90

The following claims and payments were objected to by Finance Director: **NONE**
(Itemize claims/demands amounts and circumstances, and summarize reasons for objection)

I, the undersigned, do hereby certify under penalty of perjury that the claims and payroll warrant and/or checks itemized above were issued to pay just, due, and unpaid obligations of the City of Snoqualmie for materials furnished, services rendered, or labor performed, and that I am authorized to authenticate and certify the foregoing.

Jerry Knutsen

Aug 31, 2023

Jerry Knutsen, Financial Services Manager/Auditing Officer

Date

FINANCE & ADMINISTRATION COMMITTEE RECOMMENDATION

Accounts Payable

Blanket Voucher Approval Document



User: ITreptow
Printed: 08/17/2023 - 3:07PM
Warrant Request Date: 8/17/2023
DAC Fund:

#38

Batch: 00002.08.2023 - 8-17-23 Check Run

City of Snoqualmie
Claims presented to the City to be paid in the amount of \$ 874,208.49
for claims warrants numbered 61977 through 62058 & dated 8/17/23.

Line	Claimant	Voucher No.	Amount
1	911 SUPPLY INC	000061977	49.55
2	A & H EMBROIDERY	000061978	43.48
3	ALERT ALL CORP	000061979	503.12
4	AMAZON CAPITAL SERVICES	000061980	434.83
5	ATWORK! COMMERCIAL ENTERPRISES LLC	000061981	40,761.10
6	AWC (COBRA) - Employee Benefit Trust	000061982	3,732.47
7	BAINBRIDGE ASSOCIATES LLC	000061983	1,413.10
8	BUILDERS HARDWARE & SUPPLY CO INC	000061984	222.76
9	CASCADE COLUMBIA DIST	000061986	4,949.51
10	CENTURYLINK PD	000061988	83.58
11	CENTURYLINK	000061987	234.24
12	CINTAS	000061989	140.48
13	Complete Office (Fin Acct)	000061991	370.36
14	Complete Office (PD Acct)	000061992	2,333.66
15	Corporate Payment Systems	000061993	4,839.38
16	CITY OF SNOQUALMIE UB	000061990	99,849.93
17	Cressy Door Co Inc	000061994	4,330.97
18	Crystal Springs	000061995	373.88
19	CARMICHAELS TRUE VALUE HARDWARE	000061985	836.38
20	Curtis see LN Curtis, ck. payable to LN Curtis	000061996	51.17
21	Design West Engineering	000061997	8,400.00
22	DOOLITTLE HOLDINGS LLC	000061998	3,045.00
23	WA ST DOT Northwest Region	000062055	379.25
24	The Driftmier Architects, P.S.	000062051	19,755.98
25	EVERGREEN COURIER LLC	000061999	250.80
26	Funflicks	000062000	5,731.94
27	Fury Site Works, Inc.	000062001	357,377.73
28	Galls, LLC PD	000062002	739.79
29	Grainger	000062003	2,910.72
30	Hargis Engineers	000062005	1,425.00
31	Hach Company, Inc.	000062004	5,902.66
32	Home Depot	000062008	43.09
33	HD Fowler Co.	000062006	1,622.67
34	Holmes Weddle & Barcott, PC	000062007	910.00
35	Issaquah Honda Kubota	000062010	491.86
36	Instrument Technologies, Inc.	000062009	260.00
37	J.J. Keller & Associates, Inc.	000062011	3,914.96
38	KING COUNTY RADIO COMM SVCS	000062013	1,037.54
39	King County Finance	000062012	1,607.64
40	KoneCranes Inc.	000062014	1,633.50
41	KPG PSOMAS, INC	000062015	3,150.00

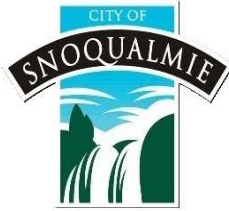
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Line	Claimant	Voucher No.	Amount	Item 6.
42	Life Assist, Inc.	000062017	2,391.69	
43	Lakeside Industries	000062016	613.92	
44	Living Snoqualmie	000062018	330.00	
45	LoudEdge, Inc.	000062019	2,195.00	
46	Macdonald-Miller	000062020	11,233.21	
47	McMaster-Carr	000062021	2,897.81	
48	MES-Municipal Emergency Services	000062022	1,921.38	
49	Minuteman Press	000062023	2,165.32	
50	North Bend Auto Parts, Inc. (Gen.)	000062026	296.66	
51	North Coast Electric Co.	000062027	3,908.53	
52	NextRequest Co.	000062024	11,748.13	
53	Norstar Industries, Inc.	000062025	1,986.17	
54	Northwest Cascade	000062028	3,329.98	
55	Northwest Safety Clean	000062029	1,198.72	
56	ORKIN	000062030	386.57	
57	Otak, Inc.	000062031	635.75	
58	Parametrix	000062032	67,587.47	
59	Pitney Bowes Global Financial	000062034	575.32	
60	Performance Systems Integration, LLC	000062033	223.25	
61	Platt 152997	000062036	215.58	
62	Platt 135890	000062035	554.17	
63	PowerDMS, Inc.	000062037	4,880.70	
64	Puget Sound Energy	000062039	25,573.42	
65	Puget Sound Regional Fire Authority	000062040	5,968.02	
66	Public Safety Testing	000062038	3,462.00	
67	PURCELL P & C LLC	000062041	77,925.00	
68	Rebecca Dean PLLC	000062042	629.00	
69	REGIONAL ANIMAL SERVICES OF KING COUNTY	000062043	15.00	
70	RH2 Engineering, Inc.	000062044	2,147.88	
71	Robert Half	000062045	3,679.00	
72	South Correctional Entity	000062047	4,916.00	
73	Snoqualmie Valley School Dist. #410	000062046	16,894.26	
74	Stop Stick	000062048	701.32	
75	Systems Design West, LLC	000062049	780.36	
76	Technical Systems, Inc.	000062050	9,314.84	
77	Tuscan Enterprises Inc.	000062053	385.35	
78	The Workwear Place	000062052	136.50	
79	Valley Defenders, PLLC	000062054	6,650.00	
80	Westlake Ace Hardware	000062057	664.22	
81	Water Management Group	000062056	4,004.98	
82	Xylem Dewatering Solutions, Inc.	000062058	2,941.93	
			<hr/>	
			Page Total:	\$288,064.41
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			Grand Total:	\$874,208.49

Accounts Payable

Check Detail

User: ITreptow
Printed: 08/17/2023 - 3:14PM



Check Number Check Date **Amount**

911 supp - 911 SUPPLY INC Line Item Account

61977 08/17/2023
 Inv INV-2-30460

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/03/2023	M. Peter - name tape & velcro for external carrier	014-08-012-521-22-31-050	33.03

 Inv INV-2-30460 Total 33.03

 Inv INV-2-30961

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/24/2023	D. Ward - Alteration COG shirt	001-08-009-521-22-31-050	16.52

 Inv INV-2-30961 Total 16.52

61977 Total: 49.55

911 supp - 911 SUPPLY INC Total: 49.55

a & h - A & H EMBROIDERY Line Item Account

61978 08/17/2023
 Inv 17143

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/20/2023	Jason G clothing allowance	402-20-040-535-80-23-100	43.48

 Inv 17143 Total 43.48

61978 Total: 43.48

a & h - A & H EMBROIDERY Total: 43.48

aac - ALERT ALL CORP Line Item Account

61979 08/17/2023
 Inv W34452

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/18/2023	Fire hats - PR supplies for station tours, pancake b-fast & 4th	001-09-014-522-10-49-100	503.12

 Inv W34452 Total 503.12

61979 Total: 503.12

aac - ALERT ALL CORP Total:

503.12

amazoncap - AMAZON CAPITAL SERVICES Line Item Account

61980 08/17/2023

Inv 11FC-KXN3-H4LR

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/05/2023	Office supplies	001-05-005-514-20-31-000	41.84

Inv 11FC-KXN3-H4LR Total 41.84

Inv 1373-CDFF-1FXM

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/24/2023	Note pads & batteries	001-09-014-522-10-31-000	97.70

Inv 1373-CDFF-1FXM Total 97.70

Inv 1DRN-MFNF-43CP

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/30/2023	Fire Wedge and Acct. Ledger Book	001-09-014-522-20-31-910	62.94

Inv 1DRN-MFNF-43CP Total 62.94

Inv 1L1V-47YT-6RDY

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/09/2023	Book - informational	001-01-001-513-10-31-040	27.21

Inv 1L1V-47YT-6RDY Total 27.21

Inv 1MDH-QTDF-MLKJ

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/06/2023	Cell phone cover & protector	001-09-014-522-20-31-910	28.29

Inv 1MDH-QTDF-MLKJ Total 28.29

Inv 1MGL-JPZC-Q1KX

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/07/2023	File folder, stamp binder clip	001-09-014-522-10-31-000	139.45

Inv 1MGL-JPZC-Q1KX Total 139.45

Inv 1X1N-GWPX-3PKR

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/01/2023	Chargers for rig	001-09-014-522-20-31-910	37.40

Inv 1X1N-GWPX-3PKR Total 37.40

61980 Total:

434.83

amazoncap - AMAZON CAPITAL SERVICES Total: 434.83

atwork - ATWORK! COMMERCIAL ENTERPRISES LLC Line Item Account

61981 08/17/2023

Inv PS-INV105054

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	maintenance agreement - facilities	510-24-053-518-20-48-150	2,886.85

Inv PS-INV105054 Total 2,886.85

Inv PS-INV105055

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	Maintenance agreement mini parks	001-12-028-576-80-48-150	17,528.82

Inv PS-INV105055 Total 17,528.82

Inv PS-INV105056

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	Roadside Maintenance 60%	403-22-050-531-30-48-150	14,241.80
06/30/2023	Roadside Maintenance 30%	001-16-035-542-70-48-150	6,103.63

Inv PS-INV105056 Total 20,345.43

61981 Total: 40,761.10

atwork - ATWORK! COMMERCIAL ENTERPRISES LLC Total: 40,761.10

awccobra - AWC (COBRA) - Employee Benefit Trust Line Item Account 001-06-007-514-23-22-200

61982 08/17/2023

Inv MS, PP Aug-23

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/27/2023	Cobra for P. Phipps for Augist BSI 360074132	001-08-009-521-10-22-200	1,689.23
07/27/2023	Cobra for M. Sauerwein for July BSI 360037876	001-01-001-513-10-22-200	1,812.89
07/27/2023	Cobra for P. Phipps for Augist BSI 360074132	014-08-012-521-10-22-200	230.35

Inv MS, PP Aug-23 Total 3,732.47

61982 Total: 3,732.47

awccobra - AWC (COBRA) - Employee Benefit Trust Total: 3,732.47

baina - BAINBRIDGE ASSOCIATES LLC Line Item Account

61983 08/17/2023

Inv 1037

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/20/2023	Calibration and validation of sensors	402-20-040-535-80-48-000	1,413.10

Inv 1037 Total 1,413.10

61983 Total: 1,413.10

baina - BAINBRIDGE ASSOCIATES LLC Total: 1,413.10

bhs - BUILDERS HARDWARE & SUPPLY CO INC Line Item Account

61984 08/17/2023

Inv s3848731.001

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/17/2023	Change locks on two main doors WRF	402-20-040-535-80-48-000	222.76

Inv s3848731.001 Total 222.76

61984 Total: 222.76

bhs - BUILDERS HARDWARE & SUPPLY CO INC Total: 222.76

ctv - CARMICHAELS TRUE VALUE HARDWARE Line Item Account

61985 08/17/2023

Inv FIRE 7-23

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/25/2023	Wrench and twine	001-09-014-522-20-31-910	48.79

Inv FIRE 7-23 Total 48.79

Inv PD 7-23.1

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/25/2023	Assorted supplies	510-24-053-518-20-31-300	9.43

Inv PD 7-23.1 Total 9.43

Inv PW 7-23

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/25/2023	Assorted supplies	001-12-028-576-80-31-300	22.86
07/25/2023	Assorted supplies	401-18-037-534-81-31-300	127.44

Inv PW 7-23 Total 150.30

Inv PW 7-23.1

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/25/2023	Fencing materials	403-22-030-531-90-31-300	15.88

Inv PW 7-23.1 Total 15.88

Inv PW 7-23.3

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/25/2023	Assorted maint. products and supplies	001-12-028-576-80-31-300	611.98

Inv PW 7-23.3 Total 611.98

61985 Total: 836.38

ctv - CARMICHAELS TRUE VALUE HARDWARE Total: 836.38

ccdc - CASCADE COLUMBIA DIST Line Item Account

61986 08/17/2023

Inv 872391

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2023	bulk salt NWTP	401-18-037-534-82-31-500	4,949.51

Inv 872391 Total 4,949.51

61986 Total: 4,949.51

ccdc - CASCADE COLUMBIA DIST Total: 4,949.51

century - CENTURYLINK Line Item Account 511-25-054-518-50-42-000

61987 08/17/2023

Inv FD 7-20-23

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/20/2023	FD Land lines	502-11-020-518-88-42-000	234.24

Inv FD 7-20-23 Total 234.24

61987 Total: 234.24

century - CENTURYLINK Total: 234.24

CENLINK - CENTURYLINK PD Line Item Account

61988 08/17/2023

Inv 7-8-23

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/08/2023	PD Land Lines	502-11-020-518-88-42-000	83.58

Inv 7-8-23 Total 83.58

61988 Total: 83.58

CENLINK - CENTURYLINK PD Total: 83.58

cintas - CINTAS Line Item Account 511-25-054-518-50-31-000

61989 08/17/2023

Inv 9229944887

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/01/2023	Rent AED	402-20-040-535-80-45-200	140.48

Inv 9229944887 Total 140.48

61989 Total: 140.48

cintas - CINTAS Total: 140.48

cos - CITY OF SNOQUALMIE UB Line Item Account

61990 08/17/2023

Inv UB Billing 8-23

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/09/2023	WWTP	402-20-040-535-80-47-300	9,054.40
08/09/2023	River Walk	001-13-000-518-20-47-300	188.70
08/09/2023	Storm Water	403-22-050-531-30-47-300	7,124.59
08/09/2023	Median Irrigation	001-16-035-542-70-47-300	265.18
08/09/2023	Police	001-08-009-521-50-47-300	1,101.49
08/09/2023	Water	401-18-037-534-81-47-300	842.77
08/09/2023	Irrigation	401-19-039-539-35-47-300	376.24
08/09/2023	Cental Services	403-22-050-531-30-47-300	6,007.51
08/09/2023	Parks	001-12-028-576-80-47-300	61,932.97
08/09/2023	Fire	001-09-014-522-50-47-300	806.19
08/09/2023	Streets	001-16-035-542-30-47-300	12,149.89

Inv UB Billing 8-23 Total 99,849.93

61990 Total: 99,849.93

cos - CITY OF SNOQUALMIE UB Total: 99,849.93

co - Complete Office (Fin Acct) Line Item Account

61991 08/17/2023

Inv 2228452-0

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/31/2023	2nd floor supplies	001-06-007-514-23-31-000	161.97

Inv 2228452-0 Total 161.97

Inv 2228452-1

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/01/2023	2nd floor supplies	001-06-007-514-23-31-000	49.98

Inv 2228452-1 Total 49.98

Inv 2229392-0

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/03/2023	Post it notes and sharpies	001-06-007-514-23-31-000	72.37
08/03/2023	Toilet paper	510-24-053-518-20-31-340	86.04

Inv 2229392-0 Total 158.41

61991 Total: 370.36

co - Complete Office (Fin Acct) Total: 370.36

comp pd - Complete Office (PD Acct) Line Item Account

61992 08/17/2023

Inv 2211204-0

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/09/2023	Copier paper, tissue, detergent, paper towels	001-08-009-521-22-31-000	142.06

Inv 2211204-0 Total 142.06

Inv 2214115-1

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/09/2023	Gloves	001-08-009-521-22-31-910	88.43

Inv 2214115-1 Total 88.43

Inv 2222831-0

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/03/2023	paper towels, copier paper, toilet tissue, detergent, gloves	001-08-009-521-22-31-000	649.86

Inv 2222831-0 Total 649.86

Inv 2222831-1

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/11/2023	gloves	001-08-009-521-22-31-910	17.69

Inv 2222831-1 Total 17.69

Inv 2222831-2

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/11/2023	AA Alkaline batteries	001-08-009-521-22-31-910	21.91

Inv 2222831-2 Total 21.91

Inv 2223011-0

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/05/2023	pocket file folders, ruler, binder clips etc	001-08-009-521-22-31-000	62.91

Inv 2223011-0 Total 62.91

Inv 2223303-0

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/05/2023	Batteries	001-08-009-521-22-31-910	333.23

Inv 2223303-0 Total 333.23

Inv 2223376-0

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
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Check Number Check Date

07/06/2023	Multifold paper towels, toilet tissue	001-08-009-521-22-31-000	217.02
Inv 2223376-0 Total			217.02
Inv 2224268-0			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/11/2023	Garbage can liners, bathrrom cleaner, urinal mats etc	510-24-053-518-20-31-340	347.87
Inv 2224268-0 Total			347.87
Inv 2224379-0			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/11/2023	Manila folders, key tags and hand soap	001-08-009-521-22-31-000	39.51
Inv 2224379-0 Total			39.51
Inv 2226022-0			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/19/2023	clipboard, dividers, gloves, file jackets, file folders	001-08-009-521-22-31-000	113.94
Inv 2226022-0 Total			113.94
Inv 2226884-0			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/24/2023	paper towels, stamp, pens, highlighters, label tape	001-08-009-521-22-31-000	196.90
Inv 2226884-0 Total			196.90
Inv 2227381			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/25/2023	hand soap and pens	001-08-009-521-22-31-000	77.93
Inv 2227381 Total			77.93
Inv 2228116-0			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/28/2023	CD/DVD cases	001-08-009-521-22-31-000	24.40
Inv 2228116-0 Total			24.40

61992 Total: 2,333.66

comp pd - Complete Office (PD Acct) Total: 2,333.66

corppay - Corporate Payment Systems Line Item Account

61993	08/17/2023		
Inv 7-23 BL			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/23/2023	C. Were registration, WHIA basic homicide investigation	001-08-009-521-40-43-000	250.00
07/23/2023	Natl night out event -banners, balloons, table covers, pencils	001-08-009-521-10-49-100	670.98

07/23/2023	M. Peter -Adidas Wrestling shoes -CJTC Academy	014-08-012-521-22-31-050	64.08
Inv 7-23 BL Total			985.06
Inv 7-23 FIN			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/23/2023	GFOA Webinar - J. Walker	001-06-007-514-23-43-000	225.00
07/23/2023	MUNIS blank check stock for AP	001-06-007-514-23-31-000	666.99
Inv 7-23 FIN Total			891.99
Inv 7-23 Info Tech			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/23/2023	Web.com domain subscription	502-11-020-518-88-41-030	29.99
07/23/2023	Zoom subscription	502-11-020-518-88-41-030	718.42
Inv 7-23 Info Tech Total			748.41
Inv 7-23 IT			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/23/2023	PayPal Payflow Subscription	502-11-020-518-88-41-030	19.95
Inv 7-23 IT Total			19.95
Inv 7-23 M. Black			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/23/2023	A. Gutwein - registration, LES background investigations	014-08-012-521-40-43-000	425.00
Inv 7-23 M. Black Total			425.00
Inv 7-23 PP			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/23/2023	Catering1 - 6/27 SPD inspection & recognition event	001-08-009-521-10-49-100	1,431.38
07/23/2023	Facility rental - 6/27 SPD inspection & recognition event	001-08-009-521-10-49-100	337.59
Inv 7-23 PP Total			1,768.97
61993 Total:			4,839.38
corppay - Corporate Payment Systems Total:			4,839.38
cressy - Cressy Door Co Inc Line Item Account			
61994	08/17/2023		
Inv 186896			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/24/2023	Garage Door repair and service	510-24-053-518-20-48-000	4,330.97
Inv 186896 Total			4,330.97
61994 Total:			4,330.97

creddy - Cressy Door Co Inc Total:

4,330.97

cryspr - Crystal Springs Line Item Account 001-08-009-521-50-45-000

61995 08/17/2023

Inv 5310053 061823

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/18/2023	Water cooler rental	001-08-009-521-50-45-000	221.14

Inv 5310053 061823 Total 221.14

Inv 5310053 071623

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/16/2023	Water cooler rental	001-08-009-521-50-45-000	152.74

Inv 5310053 071623 Total 152.74

61995 Total: 373.88

cryspr - Crystal Springs Total:

373.88

curtis - Curtis see LN Curtis, ck. payable to LN Curtis Line Item Account

61996 08/17/2023

Inv INV725809

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/12/2023	L. Liebrau - polo shirt	001-08-009-521-10-23-100	51.17

Inv INV725809 Total 51.17

61996 Total: 51.17

curtis - Curtis see LN Curtis, ck. payable to LN Curtis Total:

51.17

DESWES - Design West Engineering Line Item Account

61997 08/17/2023

Inv 23174

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/27/2023	Professional services ending 7/27/23	402-20-019-535-10-41-000	8,400.00

Inv 23174 Total 8,400.00

61997 Total: 8,400.00

DESWES - Design West Engineering Total:

8,400.00

DOO - DOOLITTLE HOLDINGS LLC Line Item Account

61998 08/17/2023

Inv 598

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/16/2023	Street Sweeping	001-16-035-542-67-48-000	2,900.00

Inv 598 Total 2,900.00

Inv 599

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/16/2023	Street Sweeping	001-16-035-542-67-48-000	145.00

Inv 599 Total 145.00

61998 Total: 3,045.00

DOO - DOOLITTLE HOLDINGS LLC Total: 3,045.00

EverCour - EVERGREEN COURIER LLC Line Item Account

61999 08/17/2023

Inv 1A5AA881-0009

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/01/2023	Courier service for lab specimens	402-20-040-535-80-42-300	125.40

Inv 1A5AA881-0009 Total 125.40

Inv 1A5AA881-009

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/01/2023	Shipping samples to lab	402-20-040-535-85-42-300	125.40

Inv 1A5AA881-009 Total 125.40

61999 Total: 250.80

EverCour - EVERGREEN COURIER LLC Total: 250.80

funflick - Funflicks Line Item Account

62000 08/17/2023

Inv 12804957

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/07/2023	Movies in the park - screen rental 8-3-23	001-28-061-573-20-45-000	2,865.97

Inv 12804957 Total 2,865.97

Inv 12804959

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/07/2023	Movies in the park - screen rental 7-20-23	001-28-061-573-20-45-000	2,865.97

Inv 12804959 Total 2,865.97

62000 Total: 5,731.94

funflick - Funflicks Total: 5,731.94

furysite - Fury Site Works, Inc. Line Item Account

62001 08/17/2023
 Inv 2

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/03/2023	Construction of Williams Addition water main - 7-2023	417-13-499-594-34-41-060	357,377.73

Inv 2 Total 357,377.73

62001 Total: 357,377.73

furysite - Fury Site Works, Inc. Total: 357,377.73

gallsllc - Galls, LLC PD Line Item Account

62002 08/17/2023
 Inv 024698932

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/05/2023	J. Aguirre - boots	001-08-009-521-22-31-050	156.82

Inv 024698932 Total 156.82

Inv 024793446

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/14/2023	D. Moate - cap, embroidery	014-08-012-521-22-31-050	31.92

Inv 024793446 Total 31.92

Inv BC1919202

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/14/2023	N. Schulgen - jumpsuit, embroidery, patches	001-08-009-521-22-31-050	551.05

Inv BC1919202 Total 551.05

62002 Total: 739.79

gallsllc - Galls, LLC PD Total: 739.79

grainger - Grainger Line Item Account

62003 08/17/2023
 Inv 9631859759

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/07/2023	Street sign making supplies	001-16-035-542-64-31-300	515.06

Inv 9631859759 Total 515.06

Inv 9766087945

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/11/2023	Padlock shackle for gate	402-20-040-535-80-31-300	276.57

Inv 9766087945 Total 276.57

Inv 9766265798

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/11/2023	Motion alert for new space	402-20-040-535-55-31-300	211.72

Inv 9766265798 Total 211.72

Inv 9773921466

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/18/2023	Map and plan racks	402-20-040-535-80-31-000	1,768.63

Inv 9773921466 Total 1,768.63

Inv 9774845672

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/19/2023	Lights for PD	510-24-053-518-20-31-300	118.92

Inv 9774845672 Total 118.92

Inv 9780215688

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/24/2023	Penetrating sealer	510-24-053-518-20-31-300	19.82

Inv 9780215688 Total 19.82

62003 Total: 2,910.72

grainger - Grainger Total: 2,910.72

hci - Hach Company, Inc. Line Item Account

62004 08/17/2023

Inv 13665297

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2023	Calibration and validation of sensors	402-20-040-535-80-48-000	5,902.66

Inv 13665297 Total 5,902.66

62004 Total: 5,902.66

hci - Hach Company, Inc. Total: 5,902.66

hargis - Hargis Engineers Line Item Account

62005 08/17/2023

Inv 177209

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/26/2023	For billing period 6/11/23 - 7/15/23	310-13-701-594-18-41-060	1,425.00

Inv 177209 Total 1,425.00

62005 Total: 1,425.00

hargis - Hargis Engineers Total: 1,425.00

hdf - HD Fowler Co. Line Item Account

62006 08/17/2023

Inv I6445097

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/07/2023	Yard Hydrant	401-18-037-534-81-31-300	130.26

Inv I6445097 Total 130.26

Inv I6460139

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2023	Irrigation parts	401-19-039-539-35-31-300	1,492.41

Inv I6460139 Total 1,492.41

62006 Total: 1,622.67

hdf - HD Fowler Co. Total: 1,622.67

HWB - Holmes Weddle & Barcott, PC Line Item Account

62007 08/17/2023

Inv 826911

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/04/2023	Randall BIIA Matters	001-04-004-515-41-41-103	910.00

Inv 826911 Total 910.00

62007 Total: 910.00

HWB - Holmes Weddle & Barcott, PC Total: 910.00

hd - Home Depot Line Item Account

62008 08/17/2023

Inv 7-28-23

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/28/2023	Credit card fees	001-12-028-576-80-31-300	20.00
07/28/2023	Credit card fees	001-16-035-542-30-31-300	23.09

Inv 7-28-23 Total 43.09

62008 Total: 43.09

hd - Home Depot Total: 43.09

insttech - Instrument Technologies, Inc. Line Item Account

62009 08/17/2023

Inv W230507

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/03/2023	Calibration of scale	402-20-040-535-85-48-000	260.00

Inv W230507 Total 260.00

62009 Total: 260.00

insttech - Instrument Technologies, Inc. Total: 260.00

ihk - Issaquah Honda Kubota Line Item Account

62010 08/17/2023

Inv 702761

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/04/2023	Replacment hydraulic quik-coupler fittings	501-23-051-548-68-31-301	491.86

Inv 702761 Total 491.86

62010 Total: 491.86

ihk - Issaquah Honda Kubota Total: 491.86

JJK - J.J. Keller & Associates, Inc. Line Item Account

62011 08/17/2023

Inv 9108176130

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/06/2023	Safety training service	402-20-040-535-80-43-000	3,914.96

Inv 9108176130 Total 3,914.96

62011 Total: 3,914.96

JJK - J.J. Keller & Associates, Inc. Total: 3,914.96

kcf 710 - King County Finance Line Item Account

62012 08/17/2023

Inv 127427-127431

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	Traffic control device	001-16-035-542-64-48-000	1,607.64

Inv 127427-127431 Total 1,607.64

62012 Total: 1,607.64

kcf 710 - King County Finance Total: 1,607.64

kc radio - KING COUNTY RADIO COMM SVCS Line Item Account 001-08-009-521-50-48-000

62013 08/17/2023

Inv 19944

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/29/2023	Radio system access	001-09-014-522-50-42-100	1,037.54

Inv 19944 Total 1,037.54

62013 Total: 1,037.54

kc radio - KING COUNTY RADIO COMM SVCS Total: 1,037.54

konecran - KoneCranes Inc. Line Item Account

62014 08/17/2023

Inv 154869944

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/17/2023	Overhead crane inspections, repairs and service	510-24-053-518-20-48-000	1,633.50

Inv 154869944 Total 1,633.50

62014 Total: 1,633.50

konecran - KoneCranes Inc. Total: 1,633.50

KPGPSOMA - KPG PSOMAS, INC Line Item Account

62015 08/17/2023

Inv 198911

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/07/2023	Professional services from 6/30/23 - 7/27/23	310-17-507-595-30-41-000	3,150.00

Inv 198911 Total 3,150.00

62015 Total: 3,150.00

KPGPSOMA - KPG PSOMAS, INC Total: 3,150.00

lii - Lakeside Industries Line Item Account

62016 08/17/2023

Inv	238387		
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
	07/15/2023	EZ street asphalt	613.92
Inv 238387 Total			613.92
			613.92
62016 Total:			613.92
lii - Lakeside Industries Total:			613.92

lai - Life Assist, Inc. Line Item Account 001-09-014-522-20-31-912

62017	08/17/2023		
Inv	1328483		
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
	05/19/2023	Small & large CPR mask	29.12
Inv 1328483 Total			29.12
Inv	1349321		
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
	07/31/2023	Smart Pads	447.91
Inv 1349321 Total			447.91
Inv	1350418		
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
	08/02/2023	Gloves, solution, gauze	1,784.42
Inv 1350418 Total			1,784.42
Inv	135115		
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
	08/04/2023	Face mask, suction canister	130.24
Inv 135115 Total			130.24
62017 Total:			2,391.69
lai - Life Assist, Inc. Total:			2,391.69

liv - Living Snoqualmie Line Item Account

62018	08/17/2023		
Inv	1440		
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
	07/24/2023	One month digital ad space 7/24/23 - 8/24/23	330.00
Inv 1440 Total			330.00

62018 Total: 330.00

liv - Living Snoqualmie Total: 330.00

loudedge - LoudEdge, Inc. Line Item Account 001-07-008-557-20-41-000

62019 08/17/2023
 Inv COS-080223

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/02/2023	Art trian design collateral	001-12-028-576-80-49-300	1,500.00
08/02/2023	Plein air 2023 - Arts flyer & posters design	001-12-028-576-80-49-300	420.00
08/02/2023	Shop, ship, support campaign	001-28-056-571-20-41-000	275.00

Inv COS-080223 Total 2,195.00

62019 Total: 2,195.00

loudedge - LoudEdge, Inc. Total: 2,195.00

macdmill - Macdonald-Miller Line Item Account

62020 08/17/2023
 Inv SVC265188

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/28/2023	Restroom repair	001-12-028-576-80-48-000	3,520.31

Inv SVC265188 Total 3,520.31

Inv SVC267820

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/25/2023	Backordered condenser motor replacment	510-24-053-518-20-48-000	6,192.51

Inv SVC267820 Total 6,192.51

Inv SVC267821

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/25/2023	Condensing line plugged on A/C unit @ PD causing H20 issues	510-24-053-518-20-48-000	751.95

Inv SVC267821 Total 751.95

Inv SVC267822

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/25/2023	HVAC service & repairs	510-24-053-518-20-48-000	768.44

Inv SVC267822 Total 768.44

62020 Total: 11,233.21

macdmill - Macdonald-Miller Total: 11,233.21

mcmaster - McMaster-Carr Line Item Account

62021 08/17/2023

Inv 10691700

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/10/2023	Door chimes	402-20-040-535-50-31-300	502.71

Inv 10691700 Total 502.71

Inv 10734451

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/10/2023	Office supply for new biolsolids office	402-20-040-535-50-31-300	1,952.96

Inv 10734451 Total 1,952.96

Inv 11432340

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/24/2023	Power supply PLC	402-20-040-535-50-31-300	442.14

Inv 11432340 Total 442.14

62021 Total: 2,897.81

mcmaster - McMaster-Carr Total: 2,897.81

mes - MES-Municipal Emergency Services Line Item Account 001-09-014-522-50-31-300

62022 08/17/2023

Inv IN1907558

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/20/2023	Fire facilities carabiner	001-09-014-522-50-35-900	1,921.38

Inv IN1907558 Total 1,921.38

62022 Total: 1,921.38

mes - MES-Municipal Emergency Services Total: 1,921.38

mp - Minuteman Press Line Item Account

62023 08/17/2023

Inv 91135

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/07/2023	Police Dept. Job recruitment flyers	001-06-075-518-10-49-300	154.84

Inv 91135 Total 154.84

Inv 91144

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/07/2023	July 2023 UB printing/folding, envelopes	403-22-050-531-30-31-000	246.73
08/07/2023	July 2023 UB printing/folding, envelopes	403-22-050-531-30-49-300	423.43

08/07/2023	July 2023 UB printing/folding, envelopes	401-18-037-534-81-49-300	423.43
08/07/2023	July 2023 UB printing/folding, envelopes	402-20-040-535-80-49-300	423.44
08/07/2023	July 2023 UB printing/folding, envelopes	401-18-037-534-81-31-000	246.72
08/07/2023	July 2023 UB printing/folding, envelopes	402-20-040-535-80-31-000	246.73

Inv 91144 Total 2,010.48

62023 Total: 2,165.32

mp - Minuteman Press Total: 2,165.32

nextreq - NextRequest Co. Line Item Account

62024 08/17/2023

Inv 30264

Line Item Date	Line Item Description	Line Item Account	
08/03/2023	Next request platform - 8/1/23 - 7/31/24	001-05-005-514-20-41-000	11,748.13

Inv 30264 Total 11,748.13

62024 Total: 11,748.13

nextreq - NextRequest Co. Total: 11,748.13

norstar - Norstar Industries, Inc. Line Item Account

62025 08/17/2023

Inv 61254

Line Item Date	Line Item Description	Line Item Account	
07/28/2023	Snow and ice replacment parts, blades etc	501-23-051-548-68-31-301	1,986.17

Inv 61254 Total 1,986.17

62025 Total: 1,986.17

norstar - Norstar Industries, Inc. Total: 1,986.17

nb autog - North Bend Auto Parts, Inc. (Gen.) Line Item Account

62026 08/17/2023

Inv 6394

Line Item Date	Line Item Description	Line Item Account	
07/07/2023	Star bit set	001-09-014-522-20-31-912	10.74
07/07/2023	Fuel oil mix	001-09-014-522-20-31-912	133.59
07/07/2023	Chain Wrench	001-09-014-522-20-31-912	56.55
07/07/2023	Scratch brush	001-09-014-522-20-31-912	71.70

Inv 6394 Total 272.58

Inv 990132

Line Item Date	Line Item Description	Line Item Account	
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05/16/2023	Axle socket	401-18-037-534-81-31-300	24.08
Inv 990132 Total			24.08
62026 Total:			296.66
nb autog - North Bend Auto Parts, Inc. (Gen.) Total:			296.66
ncec - North Coast Electric Co. Line Item Account			
62027	08/17/2023		
Inv	S012403896.006		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/10/2023	PLC replacment project	402-20-040-535-50-31-300	1,563.41
Inv S012403896.006 Total			1,563.41
Inv	S012403896.007		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/12/2023	PLC replacment project	402-20-040-535-50-31-300	2,345.12
Inv S012403896.007 Total			2,345.12
62027 Total:			3,908.53
ncec - North Coast Electric Co. Total:			3,908.53
nwcascad - Northwest Cascade Line Item Account			
62028	08/17/2023		
Inv	I0035139		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/31/2023	LS #1 force main improvments - billing #7 through 5/22/23	417-13-414-594-35-63-000	3,329.98
Inv I0035139 Total			3,329.98
62028 Total:			3,329.98
nwcascad - Northwest Cascade Total:			3,329.98
nwsc - Northwest Safety Clean Line Item Account 001-09-014-522-10-41-000			
62029	08/17/2023		
Inv	23-35978		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/07/2023	Cleaning services	001-09-014-522-10-41-000	1,198.72
Inv 23-35978 Total			1,198.72
62029 Total:			1,198.72

nwsc - Northwest Safety Clean Total:

1,198.72

orkin - ORKIN Line Item Account

62030 08/17/2023

Inv 246558693

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/19/2023	Rodent control	402-20-040-535-80-48-200	213.43

Inv 246558693 Total 213.43

Inv 246558697

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2023	Pest control	510-24-053-518-20-48-000	173.14

Inv 246558697 Total 173.14

62030 Total: 386.57

orkin - ORKIN Total:

386.57

otak - Otak, Inc. Line Item Account 130-14-032-558-60-41-080

62031 08/17/2023

Inv 72300518

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/27/2023	Professional services ending 7/7/23	310-13-701-594-18-41-060	635.75

Inv 72300518 Total 635.75

62031 Total: 635.75

otak - Otak, Inc. Total:

635.75

paramet - Parametrix Line Item Account

62032 08/17/2023

Inv 46908

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/20/2023	Professional services from 5/8/23 - 6/30/23	310-13-702-594-18-41-000	5,913.37

Inv 46908 Total 5,913.37

Inv 47099

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/26/2023	Professional services ending 7/1/23	417-13-416-594-35-41-060	31,711.21

Inv 47099 Total 31,711.21

Inv	47115		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/26/2023	Professoanl services from 5/28/23 - 6/30/23	310-17-507-595-30-41-040	29,962.89
Inv 47115 Total			29,962.89
62032 Total:			67,587.47
paramet - Parametrix Total:			67,587.47
perfsys - Performance Systems Integration, LLC Line Item Account			
62033	08/17/2023		
Inv	12532824		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/12/2023	Fire extinguisher annual service & maintenance	510-24-053-518-20-48-000	223.25
Inv 12532824 Total			223.25
62033 Total:			223.25
perfsys - Performance Systems Integration, LLC Total:			223.25
pb 179 - Pitney Bowes Global Financial Line Item Account 511-25-054-518-50-42-300			
62034	08/17/2023		
Inv	3317820235		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/30/2023	Postage machine lease May 28 to Aug 27, 2023	001-13-000-518-90-42-300	575.32
Inv 3317820235 Total			575.32
62034 Total:			575.32
pb 179 - Pitney Bowes Global Financial Total:			575.32
plattes - Platt 135890 Line Item Account			
62035	08/17/2023		
Inv	4B47997		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/25/2023	Electrical supplies, bulbs, ballasts, light fixtures	510-24-053-518-20-31-300	440.30
Inv 4B47997 Total			440.30
Inv	4E96541		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/25/2023	Electrical supplies, bulbs, ballasts, light fixtures	510-24-053-518-20-31-300	113.87
Inv 4E96541 Total			113.87

62035 Total: 554.17

plattes - Platt 135890 Total: 554.17

platt - Platt 152997 Line Item Account

62036 08/17/2023

Inv 4E60620

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/20/2023	set up space at solids building	402-20-040-535-55-31-300	215.58

Inv 4E60620 Total 215.58

62036 Total: 215.58

platt - Platt 152997 Total: 215.58

powerdms - PowerDMS, Inc. Line Item Account

62037 08/17/2023

Inv INV-39834

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/31/2023	PowerPolicy Professional Subscription	001-09-014-522-10-49-200	4,880.70

Inv INV-39834 Total 4,880.70

62037 Total: 4,880.70

powerdms - PowerDMS, Inc. Total: 4,880.70

pstest - Public Safety Testing Line Item Account

62038 08/17/2023

Inv 2023-756

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/05/2023	Quarterly subscription fee - Q2	001-08-009-521-10-49-200	216.00

Inv 2023-756 Total 216.00

Inv PSTI23-226

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/24/2023	Background investigation - P. Schreiber	001-08-009-521-10-41-000	3,246.00

Inv PSTI23-226 Total 3,246.00

62038 Total: 3,462.00

pstest - Public Safety Testing Total: 3,462.00

pse - Puget Sound Energy Line Item Account 001-08-009-521-50-47-100

62039 08/17/2023

Inv PSE 001499 8-23

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/03/2023	Electricity - Street Lighting	001-16-035-542-63-47-100	1,134.13

Inv PSE 001499 8-23 Total 1,134.13

Inv PSE 004220 8-23

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/03/2023	Electricity	401-18-037-534-81-47-100	10,277.13
08/03/2023	Electricity	401-18-037-534-82-47-100	9,610.39

Inv PSE 004220 8-23 Total 19,887.52

Inv PSE 103385 8-23

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/03/2023	Electricity	401-19-039-539-35-47-100	11.84

Inv PSE 103385 8-23 Total 11.84

Inv PSE 113397 8-23

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/03/2023	Electricity	510-24-053-518-20-47-100	1,131.78

Inv PSE 113397 8-23 Total 1,131.78

Inv PSE 198066 8-23

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/03/2023	Electricity	510-24-053-518-20-47-100	78.23

Inv PSE 198066 8-23 Total 78.23

Inv PSE 198082 8-23

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/03/2023	Electricity	510-24-053-518-20-47-100	27.71

Inv PSE 198082 8-23 Total 27.71

Inv PSE 241392 8-23

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/03/2023	Electricity	402-20-045-535-65-47-100	94.76

Inv PSE 241392 8-23 Total 94.76

Inv PSE 241418 8-23

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/03/2023	Electricity	402-20-045-535-65-47-100	67.71

Inv PSE 241418 8-23 Total 67.71

Inv PSE 400820 8-23			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/03/2023	Electricity	510-24-053-518-20-47-100	11.46
Inv PSE 400820 8-23 Total			11.46
Inv PSE 431306 8-23			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/03/2023	Electricity - Street Lighting	001-16-035-542-63-47-100	20.55
Inv PSE 431306 8-23 Total			20.55
Inv PSE 436232 8-23			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/03/2023	Electricity	401-19-039-539-35-47-100	123.66
Inv PSE 436232 8-23 Total			123.66
Inv PSE 456550 8-23			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/03/2023	Electricity	001-16-035-542-63-47-100	12.07
Inv PSE 456550 8-23 Total			12.07
Inv PSE 549936 8-23			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/03/2023	Electricity	510-24-053-518-20-47-100	80.41
Inv PSE 549936 8-23 Total			80.41
Inv PSE 577403 8-23			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/03/2023	Electricity- Street Lighting	001-16-035-542-63-47-100	13.05
Inv PSE 577403 8-23 Total			13.05
Inv PSE 577445 8-23			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/03/2023	Electricity- Street Lighting	001-16-035-542-63-47-100	12.68
Inv PSE 577445 8-23 Total			12.68
Inv PSE 617464 8-23			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/03/2023	Electricity- Street Lighting	001-16-035-542-63-47-100	95.91
Inv PSE 617464 8-23 Total			95.91
Inv PSE 639966 8-23			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/03/2023	Electricity- Street Lighting	001-16-035-542-63-47-100	1,502.57

Inv PSE 639966 8-23 Total 1,502.57

Inv PSE 742043 8-23

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/03/2023	Electricity- Street Lighting	001-16-035-542-63-47-100	29.51

Inv PSE 742043 8-23 Total 29.51

Inv PSE 780137 8-23

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/03/2023	Electricity- Street Lighting	001-16-035-542-63-47-100	12.01

Inv PSE 780137 8-23 Total 12.01

Inv PSE 794782 8-23

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/03/2023	Electricity	401-19-039-539-35-47-100	12.68

Inv PSE 794782 8-23 Total 12.68

Inv PSE 885592 8-23

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/03/2023	Electricity	510-24-053-518-20-47-100	1,213.18

Inv PSE 885592 8-23 Total 1,213.18

62039 Total: 25,573.42

pse - Puget Sound Energy Total: 25,573.42

psrfa - Puget Sound Regional Fire Authority Line Item Account 501-23-051-548-68-48-000

62040 08/17/2023

Inv 3304

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/01/2023	Fire apparatus repair and service	501-23-051-548-68-48-000	5,968.02

Inv 3304 Total 5,968.02

62040 Total: 5,968.02

psrfa - Puget Sound Regional Fire Authority Total: 5,968.02

PURCELL - PURCELL P & C LLC Line Item Account

62041 08/17/2023

Inv 1

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/27/2023	Professional services ending 7/7/2023	310-13-701-594-18-41-060	75,000.00
07/27/2023	Professional services ending 7/7/2023	310-00-000-223-40-00-000	-3,750.00

07/27/2023	Professional services ending 7/7/2023	310-13-701-594-18-41-060	6,675.00
Inv 1 Total			77,925.00
62041 Total:			77,925.00
PURCELL - PURCELL P & C LLC Total:			77,925.00
rebeccad - Rebecca Dean PLLC Line Item Account			
62042	08/17/2023		
Inv	1400		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/01/2023	Miller investigation support	001-01-001-513-10-41-000	629.00
Inv 1400 Total			629.00
62042 Total:			629.00
rebeccad - Rebecca Dean PLLC Total:			629.00
rega - REGIONAL ANIMAL SERVICES OF KING COUNTY Line Item Account			
62043	08/17/2023		
Inv	7-25		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/25/2023	License renewal L23-446596	633-13-000-589-30-10-200	15.00
Inv 7-25 Total			15.00
62043 Total:			15.00
rega - REGIONAL ANIMAL SERVICES OF KING COUNTY Total:			15.00
rh2 - RH2 Engineering, Inc. Line Item Account			
62044	08/17/2023		
Inv	91559		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/11/2023	On call support	402-20-040-535-80-41-000	2,147.88
Inv 91559 Total			2,147.88
62044 Total:			2,147.88
rh2 - RH2 Engineering, Inc. Total:			2,147.88
roberth - Robert Half Line Item Account			
62045	08/17/2023		

Inv 62351956

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/31/2023	Contractor - Gen Finance week ending 7/28/23 (27.70 hrs)	001-06-007-514-23-41-190	1,385.00
07/31/2023	Contractor - Munis ERP week ending 7/28/23 (10.73 hrs)	502-11-023-594-18-41-190	536.50

Inv 62351956 Total 1,921.50

Inv 62387826

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/08/2023	Contractor-Gen Finance week ending 8/4/23 (21.62 hrs)	001-06-007-514-23-41-190	1,081.00
08/08/2023	Contractor-Munis ERP week ending 8/4/23 (13.53 hrs)	502-11-023-594-18-41-190	676.50

Inv 62387826 Total 1,757.50

62045 Total: 3,679.00

roberth - Robert Half Total: 3,679.00

snoq vs - Snoqualmie Valley School Dist. #410 Line Item Account 501-23-051-548-68-32-100

62046 08/17/2023

Inv 7749

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/04/2023	Fleet and NB police fuel	501-23-051-548-68-32-100	13,776.85
08/04/2023	NB police fuel	014-08-012-521-22-32-100	3,117.41

Inv 7749 Total 16,894.26

62046 Total: 16,894.26

snoq vs - Snoqualmie Valley School Dist. #410 Total: 16,894.26

score - South Correctional Entity Line Item Account 001-08-009-523-60-41-504

62047 08/17/2023

Inv 7079

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/14/2023	Sno inmates - June 2023	001-08-009-523-60-41-504	4,916.00

Inv 7079 Total 4,916.00

62047 Total: 4,916.00

score - South Correctional Entity Total: 4,916.00

ss - Stop Stick Line Item Account

62048 08/17/2023

Inv 0030153-IN

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/03/2023	Stop stick terminator (3) and Barracuda hit kit (1)	001-08-009-521-22-31-910	701.32

Inv 0030153-IN Total 701.32

62048 Total: 701.32

ss - Stop Stick Total: 701.32

sysdesig - Systems Design West, LLC Line Item Account 001-09-014-522-70-41-090

62049 08/17/2023

Inv 20231542

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/31/2023	EMS Billing	001-09-014-522-70-41-090	780.36

Inv 20231542 Total 780.36

62049 Total: 780.36

sysdesig - Systems Design West, LLC Total: 780.36

tsi lw - Technical Systems, Inc. Line Item Account

62050 08/17/2023

Inv 8161-005

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/28/2023	Program and trouble shoot remote site control system	402-20-040-535-80-41-000	3,620.93

Inv 8161-005 Total 3,620.93

Inv 8162-005

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/28/2023	PLC Jacobia - Well 6	401-18-037-534-81-48-000	5,693.91

Inv 8162-005 Total 5,693.91

62050 Total: 9,314.84

tsi lw - Technical Systems, Inc. Total: 9,314.84

driftmie - The Driftmier Architects, P.S. Line Item Account

62051 08/17/2023

Inv 8372

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/03/2023	Professional services from 6/26/23 - 7/25/23	310-13-701-594-18-41-060	19,755.98

Inv 8372 Total 19,755.98

62051 Total: 19,755.98

driftmie - The Driftmier Architects, P.S. Total: 19,755.98

twwp - The Workwear Place Line Item Account

62052 08/17/2023

Inv 2271

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/27/2023	union clothing allowance purchase	001-12-028-576-80-23-100	136.50

Inv 2271 Total 136.50

62052 Total: 136.50

twwp - The Workwear Place Total: 136.50

tuscan - Tuscan Enterprises Inc. Line Item Account

62053 08/17/2023

Inv 289679

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/25/2023	graphic installation new police asset #101	501-23-052-594-48-64-000	385.35

Inv 289679 Total 385.35

62053 Total: 385.35

tuscan - Tuscan Enterprises Inc. Total: 385.35

valleyd - Valley Defenders, PLLC Line Item Account 001-13-117-515-91-41-111

62054 08/17/2023

Inv Jun-23

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	Snoqualmie public defender - June 2023 cases	001-13-117-515-91-41-111	6,650.00

Inv Jun-23 Total 6,650.00

62054 Total: 6,650.00

valleyd - Valley Defenders, PLLC Total: 6,650.00

dot nwr - WA ST DOT Northwest Region Line Item Account

62055 08/17/2023

Inv RE41JZ1747L005

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/24/2023	WSDOT Pre-con coordination	310-17-507-595-30-63-000	379.25

Inv RE41JZ1747L005 Total 379.25

62055 Total: 379.25

dot nwr - WA ST DOT Northwest Region Total: 379.25

wmg - Water Management Group Line Item Account 401-19-039-539-35-41-000

62056 08/17/2023
 Inv 21799

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/24/2023	August monitoring services	401-19-039-539-35-41-000	4,004.98
Inv 21799 Total			4,004.98

62056 Total: 4,004.98

wmg - Water Management Group Total: 4,004.98

wlace - Westlake Ace Hardware Line Item Account

62057 08/17/2023
 Inv 15309399

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/07/2023	Battery	001-12-028-576-80-31-300	21.79
Inv 15309399 Total			21.79

Inv 15309431

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/11/2023	Street sign	001-16-035-542-30-31-300	21.78
Inv 15309431 Total			21.78

Inv 15309450

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/13/2023	Park Mant.	001-12-028-576-80-31-300	68.63
Inv 15309450 Total			68.63

Inv 15309488

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/19/2023	Antenna installations	402-20-040-535-50-31-300	14.16
Inv 15309488 Total			14.16

Inv 15309492

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/19/2023	Supplies for operations building	402-20-040-535-85-31-300	214.63
Inv 15309492 Total			214.63

Inv 15309509

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2023	Painting	001-12-028-576-80-31-300	42.04

Inv 15309509 Total 42.04

Inv 15309588

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/31/2023	Facility parts and supplies	510-24-053-518-20-31-300	27.22

Inv 15309588 Total 27.22

Inv 15309609

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/02/2023	Facility parts and supplies	510-24-053-518-20-31-300	25.58

Inv 15309609 Total 25.58

Inv 15309654

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/07/2023	Tools	401-18-037-534-81-31-300	139.03

Inv 15309654 Total 139.03

Inv 15309663

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/08/2023	Tools	401-18-037-534-81-31-300	23.97

Inv 15309663 Total 23.97

Inv 45309510

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2023	Union clothing allowance	001-12-028-576-80-23-100	65.39

Inv 45309510 Total 65.39

62057 Total: 664.22

wlace - Westlake Ace Hardware Total: 664.22

xylem - Xylem Dewatering Solutions, Inc. Line Item Account

62058 08/17/2023

Inv 401265978

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/17/2023	rent pipies for back up pump	402-20-040-535-80-45-200	2,941.93

Inv 401265978 Total 2,941.93

62058 Total: 2,941.93

xylem - Xylem Dewatering Solutions, Inc. Total:

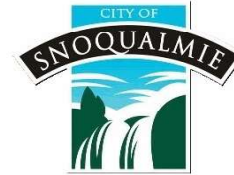
2,941.93

Total:

874,208.49

Accounts Payable

Blanket Voucher Approval Document



User: ITreptow
Printed: 08/24/2023 - 8:25AM
Warrant Request Date: 8/24/2023
DAC Fund:

#39

Batch: 00003.08.2023 - 8-24-23 Check Run

City of Snoqualmie

Claims presented to the City to be paid in the amount of \$ 145,195
for claims warrants numbered 62059 through 62116 & dated 8/24/2023.

Line	Claimant	Voucher No.	Amount
1	AMAZON CAPITAL SERVICES	000062059	1,394.81
2	BERRY DUNN MCNEIL & PARKER LLC	000062060	1,764.00
3	CASCADE COLUMBIA DIST	000062065	5,639.20
4	CENTURYLINK	000062066	413.92
5	Complete Office (Fin Acct)	000062070	184.89
6	CODE PUBLISHING	000062069	205.33
7	CARMICHAELS TRUE VALUE HARDWARE	000062063	48.79
8	L.N. Curtis and Sons	000062087	17,194.42
9	Entenmann-Rovin Co.	000062071	303.50
10	GEN DIGITAL INC	000062074	175.23
11	Girard Resources & Recycling, LLC	000062075	375.00
12	Grainger	000062076	1,222.97
13	Herrera Environmental Consultants Inc	000062077	1,084.68
14	Issaquah Municipal Court	000062078	3,207.72
15	Ivoxy Consulting LLC	000062079	10,890.00
16	K & L Gates LLP	000062080	4,149.90
17	KING COUNTY RADIO COMM SVCS	000062085	2,932.18
18	King County Finance	000062084	2,464.00
19	Keep Posted	000062082	437.50
20	Lexipol LLC	000062090	7,126.54
21	Language Line Services	000062088	41.06
22	Fehr & Peers	000062073	693.75
23	Northstar Chemical, Inc.	000062093	1,002.54
24	Office Depot, Inc. (ODP)	000062094	370.32
25	ORKIN	000062096	298.38
26	Parker, Benjamin	000062097	293.71
27	PITNEY BOWES BANK INC PURCHASE POWER	000062098	20.86
28	Puget Sound Energy	000062100	41,681.89
29	Puget Sound Regional Fire Authority	000062101	2,239.43
30	Public Safety Testing	000062099	330.00
31	Robert Half	000062102	5,053.00
32	Squak Mountain Nursery, LLC	000062104	15,780.63
33	Strategic Government Resources	000062105	551.00
34	Summit Law Group	000062106	595.00
35	Leung, Peter	000062089	372.20
36	Murray, Tarrah	000062091	26.40
37	Sutorius, Richard	000062107	1.26
38	Solis Et Luna Investments, LLC	000062103	17.77
39	Choi, Jeunghwan	000062067	175.73
40	Olivas, George	000062095	532.00
41	Kritzinger, Niall	000062086	42.59

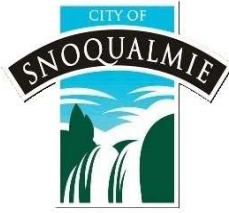
Page Total: \$131,334.10

Line	Claimant	Voucher No.	Amount	Item 6.
42	Buchanan,Brittany	000062062	603.97	
43	Clavero,Ray	000062068	585.00	
44	Carns,Geoff	000062064	238.36	
45	Broeder,Stein	000062061	248.15	
46	Kaufman,Meg	000062081	161.51	
47	Espy,Alan	000062072	164.34	
48	Naredi,Aditya and Garima	000062092	43.78	
49	Kerns,Kenny and Tessa	000062083	171.27	
50	UNITED RENTALS (NORTH AMERICA) INC.	000062109	1,346.43	
51	US Bank	000062110	750.00	
52	Utilities Underground Location Center	000062111	65.63	
53	Valley Defenders, PLLC	000062112	6,650.00	
54	WA Cities Insurance Authority	000062113	60.00	
55	Thomson Reuters - West Pymt. Center	000062108	868.59	
56	WA Finance Officers Association	000062114	870.00	
57	Westlake Ace Hardware	000062116	643.87	
58	Water Management Laboratories, Inc.	000062115	390.00	
Page Total:			\$13,860.90	
Grand Total:			\$145,195.00	

Accounts Payable

Check Detail

User: itreptow
 Printed: 08/31/2023 - 12:36PM



Check Number Check Date **Amount**

amazoncap - AMAZON CAPITAL SERVICES Line Item Account

62059 08/24/2023

Inv 16FY-T1RN-PTVM

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/17/2023	Wired keyboard and mouse combo	502-11-021-518-88-31-820	233.04

Inv 16FY-T1RN-PTVM Total 233.04

Inv 1DK7-3J6R-T4WJ

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/14/2023	Bluetooth hearing protector	401-18-019-534-10-31-820	64.07

Inv 1DK7-3J6R-T4WJ Total 64.07

Inv 1DX3-TPJK-3DC9

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/02/2023	Rubber bands	401-18-037-534-81-31-000	19.60

Inv 1DX3-TPJK-3DC9 Total 19.60

Inv 1FDQ-R9XM-C4D1

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/09/2023	Portable document scanner	001-05-005-514-20-31-000	206.90

Inv 1FDQ-R9XM-C4D1 Total 206.90

Inv 1MT6-QJWP-HRC9

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/06/2023	Engineering manuals for heavy construction	402-20-040-535-80-31-040	217.80
08/06/2023	Engineering manuals for heavy construction	403-22-019-531-10-31-040	217.80
08/06/2023	Engineering manuals for heavy construction	001-16-035-542-30-31-040	217.80
08/06/2023	Engineering manuals for heavy construction	401-18-037-534-81-31-040	217.80

Inv 1MT6-QJWP-HRC9 Total 871.20

62059 Total: 1,394.81

amazoncap - AMAZON CAPITAL SERVICES Total: 1,394.81

berrdun - BERRY DUNN MCNEIL & PARKER LLC Line Item Account

62060 08/24/2023

Inv	434130		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/17/2023	IT Dept Assessment - Final	502-11-020-518-88-41-000	1,764.00
Inv 434130 Total			1,764.00
62060 Total:			1,764.00
berrdun - BERRY DUNN MCNEIL & PARKER LLC Total:			1,764.00
UB*03104 - Broeder, Stein Line Item Account			
62061	08/24/2023		
Inv			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/16/2023	Refund Check	401-00-000-213-10-00-000	248.15
Inv Total			248.15
62061 Total:			248.15
UB*03104 - Broeder, Stein Total:			248.15
UB*03101 - Buchanan, Brittany Line Item Account			
62062	08/24/2023		
Inv			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/16/2023	Refund Check	401-00-000-213-10-00-000	603.97
Inv Total			603.97
62062 Total:			603.97
UB*03101 - Buchanan, Brittany Total:			603.97
ctv - CARMICHAELS TRUE VALUE HARDWARE Line Item Account			
62063	08/24/2023		
Inv	7-23		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/25/2023	Wrench & Twine	001-09-014-522-20-31-910	48.79
Inv 7-23 Total			48.79
62063 Total:			48.79
ctv - CARMICHAELS TRUE VALUE HARDWARE Total:			48.79

UB*03103 - Carns, Geoff Line Item Account

62064 08/24/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/16/2023	Refund Check	401-00-000-213-10-00-000	238.36

Inv Total 238.36

62064 Total: 238.36

UB*03103 - Carns, Geoff Total:

238.36

ccdc - CASCADE COLUMBIA DIST Line Item Account

62065 08/24/2023

Inv 873453

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/31/2023	2 ferric totes	401-18-037-534-82-31-500	5,639.20

Inv 873453 Total 5,639.20

62065 Total: 5,639.20

ccdc - CASCADE COLUMBIA DIST Total:

5,639.20

century - CENTURYLINK Line Item Account 511-25-054-518-50-42-000

62066 08/24/2023

Inv 7-23 3862

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/20/2023	Centrylink phones-Fire Dept	502-11-020-518-88-42-000	234.24

Inv 7-23 3862 Total 234.24

Inv 7-23 8791

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/20/2023	Centrylink phones-EOC	502-11-020-518-88-42-000	179.68

Inv 7-23 8791 Total 179.68

62066 Total: 413.92

century - CENTURYLINK Total:

413.92

UB*03098 - Choi, Jeunghwan Line Item Account

62067 08/24/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/16/2023	Refund Check	401-00-000-213-10-00-000	175.73

Inv Total		175.73
<hr/>		
62067 Total:		175.73
<hr/>		
UB*03098 - Choi, Jeunghwan Total:		175.73
<hr/>		
UB*03102 - Clavero, Ray Line Item Account		
62068	08/24/2023	
Inv		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
08/16/2023	Refund Check	401-00-000-213-10-00-000
		585.00
Inv Total		585.00
<hr/>		
62068 Total:		585.00
<hr/>		
UB*03102 - Clavero, Ray Total:		585.00
<hr/>		
cp - CODE PUBLISHING Line Item Account		
62069	08/24/2023	
Inv	GS0008423	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
08/22/2022	Municipal code update - web update	001-05-005-514-20-41-000
		205.33
Inv GS0008423 Total		205.33
<hr/>		
62069 Total:		205.33
<hr/>		
cp - CODE PUBLISHING Total:		205.33
<hr/>		
co - Complete Office (Fin Acct) Line Item Account		
62070	08/24/2023	
Inv	2230542-0	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
08/09/2023	Wire hooks, dish soap	001-06-007-514-23-31-000
		22.96
Inv 2230542-0 Total		22.96
<hr/>		
Inv 2230854-0		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
08/10/2023	Heavy duty stapler	001-06-007-514-23-31-000
		161.93
Inv 2230854-0 Total		161.93
<hr/>		
62070 Total:		184.89

co - Complete Office (Fin Acct) Total: 184.89

entenman - Entenmann-Rovin Co. Line Item Account

62071 08/24/2023
 Inv 0175363-IN

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/04/2023	B. Lynch chief dome badge, flat badge, leather case	001-08-009-521-22-31-050	303.50

Inv 0175363-IN Total 303.50

62071 Total: 303.50

entenman - Entenmann-Rovin Co. Total: 303.50

UB*03106 - Espy, Alan Line Item Account

62072 08/24/2023
 Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/16/2023	Refund Check	401-00-000-213-10-00-000	164.34

Inv Total 164.34

62072 Total: 164.34

UB*03106 - Espy, Alan Total: 164.34

ma - Fehr & Peers Line Item Account

62073 08/24/2023
 Inv 167218

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/11/2023	Professional services from 7/1/23 to 7/28/23	310-17-507-595-30-41-000	693.75

Inv 167218 Total 693.75

62073 Total: 693.75

ma - Fehr & Peers Total: 693.75

GENDIGIT - GEN DIGITAL INC Line Item Account

62074 08/24/2023
 Inv COS0020

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/05/2023	Norton Lifelock memberships 8/1/23 - 8/31/23	001-06-075-518-10-49-200	175.23

Inv COS0020 Total 175.23

62074 Total: 175.23

GENDIGIT - GEN DIGITAL INC Total: 175.23

girard - Girard Resources & Recycling, LLC Line Item Account

62075 08/24/2023
 Inv 87299

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/31/2023	Vactor tipplings	401-18-037-534-81-41-000	375.00
Inv 87299 Total			375.00

62075 Total: 375.00

girard - Girard Resources & Recycling, LLC Total: 375.00

grainger - Grainger Line Item Account

62076 08/24/2023
 Inv 9778049966

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2023	Cash deposit safes for City hall and PW	510-24-053-518-20-31-300	1,222.97
Inv 9778049966 Total			1,222.97

62076 Total: 1,222.97

grainger - Grainger Total: 1,222.97

herrera - Herrera Environmental Consultants Inc Line Item Account 130-14-032-558-60-41-080

62077 08/24/2023
 Inv 53301

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/03/2023	Consulting services - Wetland & Stream quality and Planning rev	001-14-032-558-60-41-080	1,084.68
Inv 53301 Total			1,084.68

62077 Total: 1,084.68

herrera - Herrera Environmental Consultants Inc Total: 1,084.68

imc - Issaquah Municipal Court Line Item Account 001-13-117-512-50-41-115

62078 08/24/2023
 Inv SQL July 2023

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/01/2023	Snoqualmie Court filing fees	001-13-117-512-50-41-115	3,207.72

Inv SQL July 2023 Total 3,207.72

62078 Total: 3,207.72

imc - Issaquah Municipal Court Total: 3,207.72

ivoxy - Ivoxy Consulting LLC Line Item Account

62079 08/24/2023

Inv TYLWQ1825

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/12/2023	NetApp Refresh	502-11-021-518-88-48-860	10,890.00

Inv TYLWQ1825 Total 10,890.00

62079 Total: 10,890.00

ivoxy - Ivoxy Consulting LLC Total: 10,890.00

K&L - K & L Gates LLP Line Item Account

62080 08/24/2023

Inv 4220341

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/10/2023	Legal advice snoqualmie tribe agreements	001-04-004-515-41-41-100	4,149.90

Inv 4220341 Total 4,149.90

62080 Total: 4,149.90

K&L - K & L Gates LLP Total: 4,149.90

UB*03105 - Kaufman, Meg Line Item Account

62081 08/24/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/16/2023	Refund Check	401-00-000-213-10-00-000	161.51

Inv Total 161.51

62081 Total: 161.51

UB*03105 - Kaufman, Meg Total: 161.51

keeppost - Keep Posted Line Item Account

62082 08/24/2023

Inv 1199

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
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08/11/2023	LTAC poster delivery - hello summer - puget sound region	110-26-112-557-30-41-390	437.50
Inv 1199 Total			437.50
62082 Total:			437.50
keeppost - Keep Posted Total:			437.50
 UB*03108 - Kerns, Kenny and Tessa Line Item Account			
62083	08/24/2023		
Inv			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/16/2023	Refund Check	401-00-000-213-10-00-000	171.27
Inv Total			171.27
62083 Total:			171.27
UB*03108 - Kerns, Kenny and Tessa Total:			171.27
 kcf 710 - King County Finance Line Item Account			
62084	08/24/2023		
Inv 35006827			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/12/2023	KC road inspection July 2023	417-13-499-594-34-41-060	2,464.00
Inv 35006827 Total			2,464.00
62084 Total:			2,464.00
kcf 710 - King County Finance Total:			2,464.00
 kc radio - KING COUNTY RADIO COMM SVCS Line Item Account 001-08-009-521-50-48-000			
62085	08/24/2023		
Inv 19943			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/29/2023	Officer portable radios - July 2023	014-08-012-521-50-42-100	1,466.09
07/29/2023	Officer portable radios - July 2023	001-08-009-521-50-42-100	1,466.09
Inv 19943 Total			2,932.18
62085 Total:			2,932.18
kc radio - KING COUNTY RADIO COMM SVCS Total:			2,932.18
 UB*03100 - Kritzinger, Niall Line Item Account			

Check Number Check Date

62086 08/24/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/16/2023	Refund Check	401-00-000-213-10-00-000	42.59

Inv Total 42.59

62086 Total: 42.59

UB*03100 - Kritzinger, Niall Total:

42.59

curtis - L.N. Curtis and Sons Line Item Account

62087 08/24/2023

Inv 731246

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/31/2023	4 hoses	001-09-014-522-50-35-900	1,644.39

Inv 731246 Total 1,644.39

Inv 731259

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/31/2023	Diamond Blade	001-09-014-522-50-35-900	330.41

Inv 731259 Total 330.41

Inv 731811

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/31/2023	Bunker Gear	001-09-014-522-20-31-050	14,463.84

Inv 731811 Total 14,463.84

Inv INV725809

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/12/2023	L. Liebtrau - polo shirt	001-08-009-521-10-23-100	51.17

Inv INV725809 Total 51.17

Inv INV727080

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/18/2023	M.Sanchez cap, holster, flashlight etc	014-08-012-521-22-31-050	640.36

Inv INV727080 Total 640.36

Inv INV727458

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/18/2023	M.Sanchez - pistol magazine pouch	014-08-012-521-22-31-050	64.25

Inv INV727458 Total 64.25

62087 Total: 17,194.42

curtis - L.N. Curtis and Sons Total: 17,194.42

lls - Language Line Services Line Item Account 001-08-009-521-22-41-000

62088 08/24/2023
 Inv 11018353

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/31/2023	Interpretation services -23N-1243 2023-05-02 - Punjabi	014-08-012-521-22-41-000	41.06

Inv 11018353 Total 41.06

62088 Total: 41.06

lls - Language Line Services Total: 41.06

UB*03074 - Leung, Peter Line Item Account

62089 08/24/2023
 Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/16/2023	Refund Check	401-00-000-213-10-00-000	372.20

Inv Total 372.20

62089 Total: 372.20

UB*03074 - Leung, Peter Total: 372.20

lexipol - Lexipol LLC Line Item Account

62090 08/24/2023
 Inv INVLEX 18483

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/01/2023	Annual policy manual & daily training bulltrins	001-08-009-521-10-49-200	7,126.54

Inv INVLEX 18483 Total 7,126.54

62090 Total: 7,126.54

lexipol - Lexipol LLC Total: 7,126.54

UB*03094 - Murray, Tarrah Line Item Account

62091 08/24/2023
 Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/16/2023	Refund Check	401-00-000-213-10-00-000	26.40

	Inv Total		26.40
			26.40
62091 Total:			26.40
UB*03094 - Murray, Tarrah Total:			26.40
UB*03107 - Naredi, Aditya and Garima Line Item Account			
62092	08/24/2023		
Inv			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/16/2023	Refund Check	401-00-000-213-10-00-000	43.78
Inv Total			43.78
			43.78
62092 Total:			43.78
UB*03107 - Naredi, Aditya and Garima Total:			43.78
nsci - Northstar Chemical, Inc. Line Item Account 402-21-047-539-70-31-500			
62093	08/24/2023		
Inv 260827			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/16/2023	12.5% sodium hypochlorite Jacobia	401-18-037-534-82-31-500	1,002.54
Inv 260827 Total			1,002.54
			1,002.54
62093 Total:			1,002.54
nsci - Northstar Chemical, Inc. Total:			1,002.54
OD 32559 - Office Depot, Inc. (ODP) Line Item Account			
62094	08/24/2023		
Inv 320228444001			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/27/2023	Break room supplies	402-20-040-535-80-31-910	25.49
Inv 320228444001 Total			25.49
			25.49
Inv 320229542001			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/29/2023	Monitor for new space	402-20-040-535-80-31-820	263.19
Inv 320229542001 Total			263.19
			263.19
Inv 320229543001			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/27/2023	Cable for Monitor for new space	402-20-040-535-80-31-800	81.64

Inv 320229543001 Total 81.64

62094 Total: 370.32

OD 32559 - Office Depot, Inc. (ODP) Total: 370.32

UB*03099 - Olivas, George Line Item Account

62095 08/24/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/16/2023	Refund Check	401-00-000-213-10-00-000	532.00

Inv Total 532.00

62095 Total: 532.00

UB*03099 - Olivas, George Total: 532.00

orkin - ORKIN Line Item Account

62096 08/24/2023

Inv 228961227

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/13/2023	Pest Control	510-24-053-518-20-48-000	143.75

Inv 228961227 Total 143.75

Inv 247799770

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/02/2023	Pest Control	510-24-053-518-20-48-000	154.63

Inv 247799770 Total 154.63

62096 Total: 298.38

orkin - ORKIN Total: 298.38

parkerbe - Parker, Benjamin Line Item Account

62097 08/24/2023

Inv REIMB B.Park(2)

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/14/2023	Hiking Shoes -FIRE DEPT	001-09-014-522-20-31-050	187.11

Inv REIMB B.Park(2) Total 187.11

Inv REIMB B.Parker

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
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08/14/2023	Uniform name tag - sewing	001-09-014-522-20-31-050	106.60
Inv REIMB B.Parker Total			106.60

62097 Total: 293.71

parkerbe - Parker, Benjamin Total: 293.71

PBBIPP - PITNEY BOWES BANK INC PURCHASE POWER Line Item Account

62098	08/24/2023		
Inv	PP 8-23		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/01/2007	Purchase power credit line	001-13-000-518-90-42-300	20.86
Inv PP 8-23 Total			20.86

62098 Total: 20.86

PBBIPP - PITNEY BOWES BANK INC PURCHASE POWER Total: 20.86

pstest - Public Safety Testing Line Item Account

62099	08/24/2023		
Inv	2023-880		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/07/2023	Candidate agency test site add ons- 2023-07-16 &2023-07-22	001-08-009-521-10-41-000	330.00
Inv 2023-880 Total			330.00

62099 Total: 330.00

pstest - Public Safety Testing Total: 330.00

pse - Puget Sound Energy Line Item Account 001-08-009-521-50-47-100

62100	08/24/2023		
Inv	001499 8-23		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/07/2023	Electricity-Street Lighting	001-16-035-542-63-47-100	5,778.20
Inv 001499 8-23 Total			5,778.20
Inv	002042 8-23		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/07/2023	Electricity	401-19-039-539-35-47-100	2,670.76
08/07/2023	Electricity	001-12-028-576-80-47-100	161.18
Inv 002042 8-23 Total			2,831.94

Inv 005615 8-23

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/07/2023	Electricity	510-24-053-518-20-47-100	258.53

Inv 005615 8-23 Total 258.53

Inv 007124 8-23

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/07/2023	Electricity	402-20-045-535-65-47-100	30.85

Inv 007124 8-23 Total 30.85

Inv 007355 8-23

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/07/2023	Electricity	001-12-028-576-80-47-100	2,395.68

Inv 007355 8-23 Total 2,395.68

Inv 010474 8-23

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/07/2023	Electricity & natural gas	402-20-040-535-80-47-100	1,091.05
08/07/2023	Electricity	510-24-053-518-20-47-100	317.78

Inv 010474 8-23 Total 1,408.83

Inv 010656 8-23

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/07/2023	Electricity & natural gas	402-20-040-535-80-47-100	86.34
08/07/2023	Electricity	402-20-045-535-65-47-100	28,722.33

Inv 010656 8-23 Total 28,808.67

Inv 037989 8-23

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/07/2023	Electricity	401-18-037-534-81-47-100	15.89

Inv 037989 8-23 Total 15.89

Inv 257959 8-23

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/07/2023	Electricity	001-10-017-525-60-47-100	153.30

Inv 257959 8-23 Total 153.30

62100 Total: 41,681.89

pse - Puget Sound Energy Total: 41,681.89

psrfa - Puget Sound Regional Fire Authority Line Item Account 501-23-051-548-68-48-000
62101 08/24/2023

Inv 3313

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/08/2023	Fire apparatus repair and service	501-23-051-548-68-48-000	2,134.56

Inv 3313 Total 2,134.56

Inv 3318

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/08/2023	Fire apparatus repair and service	501-23-051-548-68-48-000	104.87

Inv 3318 Total 104.87

62101 Total: 2,239.43

psrfa - Puget Sound Regional Fire Authority Total: 2,239.43

roberth - Robert Half Line Item Account

62102 08/24/2023

Inv 62405760

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/10/2023	IT: Contract Worker - Asker	502-11-023-594-18-41-190	3,600.00

Inv 62405760 Total 3,600.00

Inv 62419800

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/15/2023	Contractor - Gen Finance week ending 8/11/23 (23.69Hrs)	001-06-007-514-23-41-190	1,184.50
08/15/2023	Contractor - Munis ERP Wekke ending 8/11/23 (5.37 hrs)	502-11-023-594-18-41-190	268.50

Inv 62419800 Total 1,453.00

62102 Total: 5,053.00

roberth - Robert Half Total: 5,053.00

UB*03097 - Solis Et Luna Investments, LLC Line Item Account

62103 08/24/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/16/2023	Refund Check	401-00-000-213-10-00-000	17.77

Inv Total 17.77

62103 Total: 17.77

UB*03097 - Solis Et Luna Investments, LLC Total: 17.77

squak mt - Squak Mountain Nursery, LLC Line Item Account

62104 08/24/2023

Inv 220000253962

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/30/2023	Hanging flower baskets & equipment	001-12-028-576-80-31-300	13,041.91

Inv 220000253962 Total 13,041.91

Inv 220000261348

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/27/2023	Hanging flower baskets & equipment	001-12-028-576-80-31-300	1,434.49

Inv 220000261348 Total 1,434.49

Inv 220000261365

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/27/2023	Hanging flower baskets & equipment	001-12-028-576-80-31-300	1,304.23

Inv 220000261365 Total 1,304.23

62104 Total: 15,780.63

squak mt - Squak Mountain Nursery, LLC Total: 15,780.63

strateg - Strategic Government Resources Line Item Account

62105 08/24/2023

Inv 2023-106811

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/04/2023	CA (Redo) Ad Placements	001-06-075-518-10-41-420	551.00

Inv 2023-106811 Total 551.00

62105 Total: 551.00

strateg - Strategic Government Resources Total: 551.00

Summlg - Summit Law Group Line Item Account 001-13-117-518-10-41-130

62106 08/24/2023

Inv 147639

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/17/2023	Employment advice	001-06-075-518-10-41-420	595.00

Inv 147639 Total 595.00

62106 Total: 595.00

Summlg - Summit Law Group Total: 595.00

UB*03096 - Sutorius, Richard Line Item Account

62107 08/24/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/16/2023	Refund Check	401-00-000-213-10-00-000	1.26

Inv Total 1.26

62107 Total: 1.26

UB*03096 - Sutorius, Richard Total:

1.26

westpay - Thomson Reuters - West Pymt. Center Line Item Account

62108 08/24/2023

Inv 848707902

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/01/2023	Mothly subscription west law - Legal research-7/23 1000195318	001-04-004-515-31-49-200	868.59

Inv 848707902 Total 868.59

62108 Total: 868.59

westpay - Thomson Reuters - West Pymt. Center Total:

868.59

urnw - UNITED RENTALS (NORTH AMERICA) INC. Line Item Account

62109 08/24/2023

Inv 222265352-001

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/26/2023	Boom lift rental for repair of falling roofline eve	510-24-053-518-20-45-100	1,346.43

Inv 222265352-001 Total 1,346.43

62109 Total: 1,346.43

urnw - UNITED RENTALS (NORTH AMERICA) INC. Total:

1,346.43

usbank - US Bank Line Item Account

62110 08/24/2023

Inv 7005137

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/25/2023	2021 LTGO Bond registrar fees 2023-2024	310-13-000-592-95-85-000	200.00

Inv 7005137 Total 200.00

Inv 7005188

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
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Check Number Check Date

07/25/2023	2017 Ref Rev Bond registrar fees 2023-2024	417-13-000-592-31-85-000	40.00
07/25/2023	2017 Ref Rev Bond registrar fees 2023-2024	417-13-000-592-34-85-000	80.00
07/25/2023	2017 Ref Rev Bond registrar fees 2023-2024	417-13-000-592-35-85-000	80.00

Inv 7005188 Total 200.00

Inv 7005189

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/25/2023	2018 Ref Rev Bond registrar fees 2023-2024	417-13-000-592-31-85-000	41.30
07/25/2023	2018 Ref Rev Bond registrar fees 2023-2024	417-13-000-592-34-85-000	121.45
07/25/2023	2018 Ref Rev Bond registrar fees 2023-2024	417-13-000-592-35-85-000	187.25

Inv 7005189 Total 350.00

62110 Total: 750.00

usbank - US Bank Total: 750.00

uulc - Utilities Underground Location Center Line Item Account

62111 08/24/2023

Inv 3070231

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/31/2023	July locating service	401-18-037-534-81-41-000	65.63

Inv 3070231 Total 65.63

62111 Total: 65.63

uulc - Utilities Underground Location Center Total: 65.63

valleyd - Valley Defenders, PLLC Line Item Account 001-13-117-515-91-41-111

62112 08/24/2023

Inv Jul-23

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/31/2023	Public defender services - July 2023 cases	001-13-117-515-91-41-111	6,650.00

Inv Jul-23 Total 6,650.00

62112 Total: 6,650.00

valleyd - Valley Defenders, PLLC Total: 6,650.00

WCIA - WA Cities Insurance Authority Line Item Account

62113 08/24/2023

Inv 15901

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/20/2023	No show fee	502-11-020-518-88-43-000	60.00

Inv 15901 Total		60.00
		60.00
62113 Total:		60.00
WCIA - WA Cities Insurance Authority Total:		60.00
wfoa - WA Finance Officers Association Line Item Account		
62114	08/24/2023	
Inv	WFOA2023GK	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
08/11/2023	WFOA Conf Reg - J. Knutsen	001-06-007-514-23-43-000
		870.00
Inv WFOA2023GK Total		870.00
		870.00
62114 Total:		870.00
wfoa - WA Finance Officers Association Total:		870.00
wml - Water Management Laboratories, Inc. Line Item Account		
62115	08/24/2023	
Inv	213696	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
08/07/2023	July Coliform samples	401-18-037-534-81-41-000
		390.00
Inv 213696 Total		390.00
		390.00
62115 Total:		390.00
wml - Water Management Laboratories, Inc. Total:		390.00
wlace - Westlake Ace Hardware Line Item Account		
62116	08/24/2023	
Inv	15309546	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
07/26/2023	Facility parts & supplies	510-24-053-518-20-31-300
		22.43
Inv 15309546 Total		22.43
Inv	15309640	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
08/04/2023	Facility parts & supplies	510-24-053-518-20-31-300
		21.99
Inv 15309640 Total		21.99
Inv	15309668	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
08/09/2023	Facility parts and supplies	510-24-053-518-20-31-300
		75.40

Inv 15309668 Total		75.40
Inv 15309674		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
08/09/2023	Facility parts and supplies	510-24-053-518-20-31-300
		295.35
Inv 15309674 Total		295.35
Inv 15309677		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
08/09/2023	Wasp killer, gloves and hose	401-18-037-534-81-31-300
		65.36
Inv 15309677 Total		65.36
Inv 15309705		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
08/11/2023	Facility parts and supplies	510-24-053-518-20-31-300
		125.20
Inv 15309705 Total		125.20
Inv 15309736		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
08/14/2023	Facility parts and supplies	510-24-053-518-20-31-300
		38.14
Inv 15309736 Total		38.14
62116 Total:		643.87
wlace - Westlake Ace Hardware Total:		643.87
Total:		145,195.00

Accounts Payable

Blanket Voucher Approval Document



User: itreptow
Printed: 08/31/2023 - 12:19PM
Warrant Request Date: 8/31/2023
DAC Fund:

#40

Batch: 00004.08.2023 - 8-31-23 Check Run

City of Snoqualmie
Claims presented to the City to be paid in the amount of \$ 474,508.19
for claims warrants numbered 62125 through 62188 & dated 8/31/2023.

Line	Claimant	Voucher No.	Amount
1	911 SUPPLY INC	000062125	762.30
2	AMAZON CAPITAL SERVICES	000062127	728.66
3	ASPECT CONSULTING LLC	000062129	30,317.50
4	BERGER PARTNERSHIP	000062130	13,139.90
5	CDW GOVT INC	000062131	1,157.82
6	CENTURYLINK PD	000062133	1,510.14
7	CENTURYLINK	000062132	235.59
8	CITY OF SNOQUALMIE	000062136	50.00
9	CHINOOK LUMBER INC	000062134	6,843.33
10	CNA SURETY DIRECT BILL	000062137	45.00
11	CITY OF ISSAQUAH	000062135	24,918.06
12	Complete Office (PD Acct)	000062138	793.70
13	Copiers Northwest	000062139	424.60
14	Corporate Payment Systems	000062140	3,906.25
15	Encompass Northwest	000062143	20,000.00
16	Eastside Baby Corner	000062141	1,575.00
17	Friends of Youth	000062144	15,000.00
18	Galls, LLC PD	000062145	878.53
19	Gamble,Dylan	000062146	261.48
20	GRIMCO INC	000062147	37.80
21	HD Fowler Co.	000062148	71,824.45
22	Helping Hands Ministry	000062149	5,000.00
23	HSI EMERGENCY CARE SOLUTIONS INC	000062151	375.98
24	King County Finance	000062153	2,369.45
25	KGS Northwest, LLC	000062152	17,897.57
26	KoneCranes Inc.	000062154	7,716.65
27	Life Assist, Inc.	000062156	19.34
28	Level 3 Communications, LLC	000062155	2,273.12
29	LN Curtis & Sons	000062157	673.15
30	Moberly,Lynn	000062160	6,000.00
31	Macdonald-Miller	000062158	5,899.48
32	Monroe Correctional Complex	000062161	888.20
33	Minuteman Press	000062159	104.08
34	Mt. Si Senior Center	000062162	16,332.50
35	Northwest Hydraulic Consultants, Inc	000062163	39,038.74
36	Ogden Murphy Wallace Attorneys	000062164	1,567.50
37	Pacifica Law Group LLP	000062165	1,354.50
38	Parametrix	000062166	25,371.05
39	Puget Sound Energy	000062167	22.01
40	REGIONAL ANIMAL SERVICES OF KING COUNTY	000062168	15.00
41	RH2 Engineering, Inc.	000062169	24,044.28

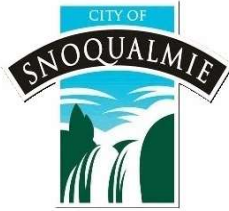
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Line	Claimant	Voucher No.	Amount	Item 6.
42	Robert Half	000062170	13,941.50	
43	A DIVISION OF IDSC HOLDING LLCS,SNAP-ON IND	000062126	1,161.79	
44	The Seattle Times	000062181	503.98	
45	Servpro	000062171	6,445.30	
46	SHERRILL INC,SHERRILL TREE	000062172	2,439.96	
47	Stericycle, Inc.	000062178	447.48	
48	Spok, Inc.	000062177	27.01	
49	ASHBAUGH BEAL	000062128	646.75	
50	Stericycle, Inc. (FD)	000062179	10.36	
51	Society of St. Vincent de Paul	000062176	5,000.00	
52	Summit Law Group	000062180	6,642.98	
53	Snoqualmie Valley Alliance Church	000062173	2,500.00	
54	Empower Youth Network	000062142	22,500.00	
55	Snoqualmie Valley Food Bank	000062174	25,000.00	
56	Snoqualmie Valley Shelter Services	000062175	15,000.00	
57	Herc Rentals Inc.	000062150	2,776.95	
58	Transportation Solutions, Inc.	000062184	2,281.50	
59	The Trail Youth	000062182	10,500.00	
60	Turf Star, Inc.	000062185	256.62	
61	Tyler Technologies, Inc.	000062186	3,261.56	
62	Thomson Reuters - West Pymt. Center	000062183	216.11	
63	Westlake Ace Hardware	000062188	548.65	
64	Water Management Group	000062187	1,026.98	
Page Total:			\$123,135.48	
Grand Total:			\$474,508.19	

Accounts Payable

Check Detail

User: itreptow
 Printed: 08/31/2023 - 12:35PM



Check Number Check Date **Amount**

911 supp - 911 SUPPLY INC Line Item Account

62125	08/31/2023			
Inv	INV-2-27278			
<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
03/14/2023	M. Peter - Blauer long sleeve shirt		014-08-012-521-22-31-050	110.09
Inv	INV-2-27278 Total			110.09
Inv	INV-2-27312			
<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
03/14/2023	N. Schulgen - Blauer shell jacket w/embroidery		001-08-009-521-22-31-050	301.65
Inv	INV-2-27312 Total			301.65
Inv	INV-2-27317			
<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
03/15/2023	M. Black - 5.11 Apex pant		001-08-009-521-10-23-100	114.35
Inv	INV-2-27317 Total			114.35
Inv	INV-2-29613			
<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
06/02/2023	B. Lynch - Performance polo w/embriodery		001-08-009-521-10-23-100	81.95
Inv	INV-2-29613 Total			81.95
Inv	INV-2-29614			
<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
06/02/2023	P. Phipps- clip on necktie, trousers hemming		001-08-009-521-10-23-100	17.75
Inv	INV-2-29614 Total			17.75
Inv	INV-2-30333			
<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
06/26/2023	B. Lynch - safari holster		001-08-009-521-10-23-100	136.51
Inv	INV-2-30333 Total			136.51

62125 Total: 762.30

911 supp - 911 SUPPLY INC Total: 762.30

sanp on - A DIVISION OF IDSC HOLDING LLCS, SNAP-ON INDUSTRIAL Line Item Account

62126 08/31/2023

Inv ARV/58329563

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/09/2023	Software updates for shop diagnosis tools	501-23-051-548-68-35-900	938.77

Inv ARV/58329563 Total 938.77

Inv ARV/58337689

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/10/2023	Software updates for shop diagnosis tools	501-23-051-548-68-35-900	223.02

Inv ARV/58337689 Total 223.02

62126 Total: 1,161.79

sanp on - A DIVISION OF IDSC HOLDING LLCS, SNAP-ON INDUSTRIAL Total:

1,161.79

amazoncap - AMAZON CAPITAL SERVICES Line Item Account

62127 08/31/2023

Inv 17VM-7DXM-GDVQ

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/21/2023	Water and highlighters	001-09-014-522-20-31-910	429.63

Inv 17VM-7DXM-GDVQ Total 429.63

Inv 1G9K-K63F-GNF4

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/15/2023	Tea bag assortment pack	001-09-014-522-10-31-000	17.85
08/15/2023	Janitorial Supplies	001-09-014-522-20-31-340	103.14

Inv 1G9K-K63F-GNF4 Total 120.99

Inv 1LTY-J1KX-4MNY

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/15/2023	Accordian file organizer	001-08-009-521-22-31-910	11.97
03/15/2023	Safariland QLS duty belt attachment	001-08-009-521-22-31-050	31.79

Inv 1LTY-J1KX-4MNY Total 43.76

Inv 1N7V-GQ1D-F63M

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/29/2023	Dell computer speaker system	001-08-009-521-22-31-910	8.70

Inv 1N7V-GQ1D-F63M Total 8.70

Inv 1P46-R99Y-X1H9

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/13/2023	Otter box for phones	001-09-014-522-20-31-910	108.80

Inv 1P46-R99Y-X1H9 Total			108.80
Inv 1T11-X37M-3C3Y			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/28/2023	Wireless doorbell for PD front desk	001-08-009-521-22-31-910	16.78
Inv 1T11-X37M-3C3Y Total			16.78
62127 Total:			728.66
amazoncap - AMAZON CAPITAL SERVICES Total:			728.66
stanisla - ASHBAUGH BEAL Line Item Account 001-04-004-515-41-41-102			
62128	08/31/2023		
Inv 80032			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/31/2023	eDiscovery database archival & Espy case storage	001-04-004-515-41-41-102	646.75
Inv 80032 Total			646.75
62128 Total:			646.75
stanisla - ASHBAUGH BEAL Total:			646.75
aspect - ASPECT CONSULTING LLC Line Item Account			
62129	08/31/2023		
Inv 52637			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/08/2023	Professional services ending 7/28/23	417-13-423-594-34-41-070	30,317.50
Inv 52637 Total			30,317.50
62129 Total:			30,317.50
aspect - ASPECT CONSULTING LLC Total:			30,317.50
berger - BERGER PARTNERSHIP Line Item Account			
62130	08/31/2023		
Inv 35845			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/18/2023	Riverwalk NW Sandy Cove July 2023	310-12-605-594-76-41-060	13,139.90
Inv 35845 Total			13,139.90
62130 Total:			13,139.90

berger - BERGER PARTNERSHIP Total: 13,139.90

cdwg - CDW GOVT INC Line Item Account

62131 08/31/2023

Inv KP32318

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/07/2023	Cyberpower 550VA 8OUT GRN UPS	502-11-021-518-88-31-820	1,157.82

Inv KP32318 Total 1,157.82

62131 Total: 1,157.82

cdwg - CDW GOVT INC Total: 1,157.82

century - CENTURYLINK Line Item Account 511-25-054-518-50-42-000

62132 08/31/2023

Inv 573865-7-23

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/20/2023	Taxes, fees and surcharges for monthly phone service	502-11-020-518-88-42-000	1.35

Inv 573865-7-23 Total 1.35

Inv 7-20-23

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/20/2023	FD phones	502-11-020-518-88-42-000	234.24

Inv 7-20-23 Total 234.24

62132 Total: 235.59

century - CENTURYLINK Total: 235.59

CENLINK - CENTURYLINK PD Line Item Account

62133 08/31/2023

Inv Aug 8 2023

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/08/2023	PD land lines	502-11-020-518-88-42-000	83.63

Inv Aug 8 2023 Total 83.63

Inv Jul 20 2023

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/20/2023	PD land lines	502-11-020-518-88-42-000	1,426.51

Inv Jul 20 2023 Total 1,426.51

62133 Total: 1,510.14

CENLINK - CENTURYLINK PD Total:

1,510.14

cl - CHINOOK LUMBER INC Line Item Account

62134 08/31/2023

Inv 1948307

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/10/2023	Bridge repair supplies	403-22-030-531-90-31-300	694.73

Inv 1948307 Total 694.73

Inv 1949859

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/14/2023	Split rail fence for storm ponds	403-22-050-531-30-31-300	1,294.59

Inv 1949859 Total 1,294.59

Inv 1952575

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/24/2023	Grease Gun for equipment maintenance	403-22-050-531-30-35-900	529.31

Inv 1952575 Total 529.31

Inv 1954178

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/28/2023	Bridge repair supplies	403-22-030-531-90-31-300	285.60

Inv 1954178 Total 285.60

Inv 1954853

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/31/2023	Split rail fence for storm ponds	403-22-050-531-30-31-300	4,039.10

Inv 1954853 Total 4,039.10

62134 Total: 6,843.33

cl - CHINOOK LUMBER INC Total:

6,843.33

coi - CITY OF ISSAQUAH Line Item Account

62135 08/31/2023

Inv 23000303

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/11/2023	Snoqualmie inmate housing-June 2023	001-08-009-523-60-41-502	24,918.06

Inv 23000303 Total 24,918.06

62135 Total: 24,918.06

coi - CITY OF ISSAQUAH Total: 24,918.06

90099 - CITY OF SNOQUALMIE Line Item Account

62117	08/31/2023			
	Inv			
		<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
		08/30/2023	PR Batch 00003.08.2023 FSA	631-00-000-231-50-15-000
				1,258.25
	Inv Total			1,258.25
				1,258.25
62117 Total:				1,258.25

62136	08/31/2023			
	Inv			
		<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
		07/19/2023	Flood improvement permit -Bldg Division	417-13-406-594-31-48-270
				50.00
	Inv DVFP2023-002 Total			50.00
				50.00
62136 Total:				50.00

citysnoq - CITY OF SNOQUALMIE Total: 1,308.25

cna - CNA SURETY DIRECT BILL Line Item Account

62137	08/31/2023			
	Inv			
		<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
		10/07/2023	Notary Public Bond	001-05-005-514-20-49-200
				45.00
	Inv 69596140 Total			45.00
				45.00
62137 Total:				45.00

cna - CNA SURETY DIRECT BILL Total: 45.00

comp pd - Complete Office (PD Acct) Line Item Account

62138	08/31/2023			
	Inv			
		<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
		07/31/2023	Copier paper	001-08-009-521-22-31-000
				48.56
	Inv 2228116-1 Total			48.56
	Inv			
		<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
		08/11/2023	Dry erase markers, hand soap, soap refills, batteries	001-08-009-521-22-31-000
				745.14
	Inv 2231318-0 Total			745.14

62138 Total: 793.70

comp pd - Complete Office (PD Acct) Total: 793.70

copiers - Copiers Northwest Line Item Account

62139 08/31/2023
 Inv INV2691677

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/16/2023	Lease of 54" laminator	001-16-035-542-64-45-200	424.60
Inv INV2691677 Total			424.60

62139 Total: 424.60

copiers - Copiers Northwest Total: 424.60

corppay - Corporate Payment Systems Line Item Account

62140 08/31/2023
 Inv DD 8-23

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/23/2023	U-Haul rental for transferring records	001-05-005-514-20-41-000	107.99
Inv DD 8-23 Total			107.99

Inv DH 8-23

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/23/2023	Partial payment (combined with Joan Q) one month rental 2 carts	501-23-051-548-68-45-100	1,800.00
Inv DH 8-23 Total			1,800.00

Inv JQ 8-23

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/23/2023	Refreshments for Urban forestry Improvements project meeting	403-22-019-531-10-49-100	41.34
08/23/2023	CCC exam prep	401-18-037-534-81-43-000	430.00
08/23/2023	Standard specifications manuals	001-16-019-542-90-31-040	54.75
08/23/2023	Table legs	402-20-019-535-10-35-200	250.90
08/23/2023	PD's golf cart rental for Boeing Classic & city events	501-23-051-548-68-45-100	486.90
08/23/2023	CCC exam prep	401-19-019-539-15-43-000	430.00
Inv JQ 8-23 Total			1,693.89

Inv KJ 8-23

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/23/2023	Lunch for police interview panel 8/9/23	001-06-075-518-10-41-420	116.16
08/23/2023	Lunch for police interview panel 8/18/23	001-06-075-518-10-41-420	116.09
08/23/2023	Lunch for police interview panel 7/26/23	001-06-075-518-10-41-420	72.12
Inv KJ 8-23 Total			304.37

62140 Total: 3,906.25

corppay - Corporate Payment Systems Total: 3,906.25

90300 - DiMartino Associates Line Item Account

62118 08/31/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/30/2023	PR Batch 00003.08.2023 Brown & Brown DBA DiMartino	631-00-000-231-50-14-000	409.50

Inv Total 409.50

62118 Total: 409.50

90300 - DiMartino Associates Total: 409.50

ebc - Eastside Baby Corner Line Item Account 001-13-125-565-10-49-420

62141 08/31/2023

Inv 08/17/2023

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/17/2023	Human Services funding - Second half of 2023 funding	001-13-125-565-10-49-420	1,575.00

Inv 08/17/2023 Total 1,575.00

62141 Total: 1,575.00

ebc - Eastside Baby Corner Total: 1,575.00

svcn - Empower Youth Network Line Item Account 001-13-125-567-00-49-420

62142 08/31/2023

Inv 8/17/2023

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/17/2023	Human Services funding - Second half of 2023 funding	001-13-125-567-00-49-420	22,500.00

Inv 8/17/2023 Total 22,500.00

62142 Total: 22,500.00

svcn - Empower Youth Network Total: 22,500.00

csosv - Encompass Northwest Line Item Account 001-13-125-567-00-49-400

62143 08/31/2023

Inv 8/17/2023

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/17/2023	Human Services funding - Second half of 2023 funding	001-13-125-567-00-49-400	20,000.00

Inv 8/17/2023 Total 20,000.00

62143 Total: 20,000.00

csosv - Encompass Northwest Total: 20,000.00

foy - Friends of Youth Line Item Account 001-13-125-567-00-49-410

62144 08/31/2023

Inv 8/17/2023

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/17/2023	Human Services funding - Second half of 2023 funding	001-13-125-567-00-49-410	15,000.00

Inv 8/17/2023 Total 15,000.00

62144 Total: 15,000.00

foy - Friends of Youth Total: 15,000.00

gallsllc - Galls, LLC PD Line Item Account

62145 08/31/2023

Inv 025179473

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/26/2023	P. Mandery - Lowa innox pro mid TF boots	001-08-009-521-22-31-050	251.52

Inv 025179473 Total 251.52

Inv 025199643

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/28/2023	J. Aguirre - Schoeller jumpsuit w/embroidery & Patches	001-08-009-521-22-31-050	627.01

Inv 025199643 Total 627.01

62145 Total: 878.53

gallsllc - Galls, LLC PD Total: 878.53

gambeld - Gamble, Dylan Line Item Account

62146 08/31/2023

Inv REIMB D. GAMBLE

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/22/2023	Mileage for training	001-12-019-576-80-43-000	87.16
08/22/2023	Mileage for training	403-22-019-531-10-43-000	87.16
08/22/2023	Mileage for training	401-18-019-534-10-43-000	87.16

Inv REIMB D. GAMBLE Total 261.48

62146 Total: 261.48

gambeld - Gamble, Dylan Total: 261.48

GRIMINC - GRIMCO INC Line Item Account

62147 08/31/2023
 Inv 30387685-02

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/06/2023	Supplies for making street signs	001-16-035-542-64-31-300	37.80

Inv 30387685-02 Total 37.80

62147 Total: 37.80

GRIMINC - GRIMCO INC Total: 37.80

hdf - HD Fowler Co. Line Item Account

62148 08/31/2023
 Inv I6477743

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/08/2023	Irrigation heads and valves	401-19-039-539-35-31-300	5,963.37

Inv I6477743 Total 5,963.37

Inv I6484354

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/15/2023	Brass Fittings	401-18-037-534-81-31-300	563.65

Inv I6484354 Total 563.65

Inv I6484358

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/15/2023	Storz Fittings	401-18-037-534-81-31-300	2,157.74

Inv I6484358 Total 2,157.74

Inv I6484373

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/15/2023	Theft replacment parts	401-18-037-534-81-31-300	63,139.69

Inv I6484373 Total 63,139.69

62148 Total: 71,824.45

hdf - HD Fowler Co. Total: 71,824.45

hhm - Helping Hands Ministry Line Item Account 001-13-125-565-10-49-440

Check Number Check Date

62149 08/31/2023
 Inv 08/17/2023

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/17/2023	Human Services funding - Second half of 2023 funding	001-13-125-565-10-49-440	5,000.00
Inv 08/17/2023 Total			5,000.00

62149 Total: 5,000.00

hhm - Helping Hands Ministry Total: 5,000.00

thc - Herc Rentals Inc. Line Item Account

62150 08/31/2023
 Inv 31174508-045

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/08/2023	Trailerred 150kw gen set	501-23-051-548-68-45-100	2,776.95
Inv 31174508-045 Total			2,776.95

62150 Total: 2,776.95

thc - Herc Rentals Inc. Total: 2,776.95

HSI - HSI EMERGENCY CARE SOLUTIONS INC Line Item Account

62151 08/31/2023
 Inv 1856755

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/08/2023	HSI CPR AED Cert	001-09-014-522-10-49-100	375.98
Inv 1856755 Total			375.98

62151 Total: 375.98

HSI - HSI EMERGENCY CARE SOLUTIONS INC Total: 375.98

90035 - IAFF Firepac-Political Affairs Dept. Line Item Account

62119 08/31/2023
 Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/30/2023	PR Batch 00003.08.2023 IAFF-FirePac	631-00-000-231-50-50-000	4.18
Inv Total			4.18

62119 Total: 4.18

90035 - IAFF Firepac-Political Affairs Dept. Total: 4.18

90045 - IAFF LOCAL #2878 Line Item Account

62120 08/31/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/30/2023	PR Batch 00003.08.2023 IAFF-Local 2878 Fire	631-00-000-231-50-21-000	2,917.26

Inv Total 2,917.26

62120 Total: 2,917.26

90045 - IAFF LOCAL #2878 Total: 2,917.26

kgsnw - KGS Northwest, LLC Line Item Account

62152 08/31/2023

Inv 10087

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/17/2023	Actuator valves for NWTP backwash facility	401-18-037-534-82-31-300	17,897.57

Inv 10087 Total 17,897.57

62152 Total: 17,897.57

kgsnw - KGS Northwest, LLC Total: 17,897.57

kcf 710 - King County Finance Line Item Account

62153 08/31/2023

Inv 128192-128193

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/31/2023	KC bridge inspection of Meadowbrook bridge 2023	001-16-035-542-50-41-070	2,369.45

Inv 128192-128193 Total 2,369.45

62153 Total: 2,369.45

kcf 710 - King County Finance Total: 2,369.45

konecran - KoneCranes Inc. Line Item Account

62154 08/31/2023

Inv 154878733

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/02/2023	Overhead crane inspections, repairs and service	510-24-053-518-20-48-000	7,716.65

Inv 154878733 Total 7,716.65

62154 Total: 7,716.65

konecran - KoneCranes Inc. Total:

7,716.65

level3 - Level 3 Communications, LLC Line Item Account

62155 08/31/2023

Inv 652169087

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/01/2023	Monthly Bill for telephone service	502-11-020-518-88-42-000	2,273.12

Inv 652169087 Total 2,273.12

62155 Total: 2,273.12

level3 - Level 3 Communications, LLC Total:

2,273.12

lai - Life Assist, Inc. Line Item Account 001-09-014-522-20-31-912

62156 08/31/2023

Inv 1353770

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/15/2023	Sodium Chloride	001-09-014-522-20-31-912	19.34

Inv 1353770 Total 19.34

62156 Total: 19.34

lai - Life Assist, Inc. Total:

19.34

Incs - LN Curtis & Sons Line Item Account 001-09-014-522-20-31-050

62157 08/31/2023

Inv INV733410

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/04/2023	M. Sanchez - class A shirt w/emblems & alterations	014-08-012-521-22-31-050	185.31

Inv INV733410 Total 185.31

Inv INV734115

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/08/2023	Sergent Chevrons (50 ea), Corporal chevrons (30Pr)	001-08-009-521-21-31-050	487.84

Inv INV734115 Total 487.84

62157 Total: 673.15

Incs - LN Curtis & Sons Total:

673.15

macdmill - Macdonald-Miller Line Item Account

62158 08/31/2023

Inv SVC260804

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/12/2023	Centennial Park restroom waterline repair	001-12-028-576-80-48-000	4,835.60

Inv SVC260804 Total 4,835.60

Inv SVC269825

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/14/2023	City Hall boiler blower control problem	510-24-053-518-20-48-000	1,063.88

Inv SVC269825 Total 1,063.88

62158 Total: 5,899.48

macdmill - Macdonald-Miller Total: 5,899.48

mp - Minuteman Press Line Item Account

62159 08/31/2023

Inv 91179

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/15/2023	M. Sanchez - business cards	014-08-012-521-22-49-300	104.08

Inv 91179 Total 104.08

62159 Total: 104.08

mp - Minuteman Press Total: 104.08

loIm - Moberly, Lynn Line Item Account 001-13-117-515-41-41-110

62160 08/31/2023

Inv July 2023

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/31/2023	Snoqualmie Prosecutor - July 2023	001-13-117-515-41-41-110	6,000.00

Inv July 2023 Total 6,000.00

62160 Total: 6,000.00

loIm - Moberly, Lynn Total: 6,000.00

monroecc - Monroe Correctional Complex Line Item Account

62161 08/31/2023

Inv MCC2306.1530

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/12/2023	Stormpond maintenance	403-22-050-531-45-48-000	888.20

Inv MCC2306.1530 Total 888.20

62161 Total: 888.20

monroecc - Monroe Correctional Complex Total: 888.20

mtsi sen - Mt. Si Senior Center Line Item Account 001-13-125-569-00-49-400

62162 08/31/2023

Inv 08/17/2023

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/17/2023	Human Services funding - Second half of 2023 funding	001-13-125-569-00-49-400	16,332.50

Inv 08/17/2023 Total 16,332.50

62162 Total: 16,332.50

mtsi sen - Mt. Si Senior Center Total: 16,332.50

nhc - Northwest Hydraulic Consultants, Inc Line Item Account 130-14-032-558-60-41-080

62163 08/31/2023

Inv 30086

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/18/2023	Professoanl services for period ending 7/31/23	417-13-406-594-31-41-060	39,038.74

Inv 30086 Total 39,038.74

62163 Total: 39,038.74

nhc - Northwest Hydraulic Consultants, Inc Total: 39,038.74

ogdenmw - Ogden Murphy Wallace Attorneys Line Item Account

62164 08/31/2023

Inv 880737

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/23/2023	C.A. Carey Appeal	001-04-004-515-41-41-102	1,567.50

Inv 880737 Total 1,567.50

62164 Total: 1,567.50

ogdenmw - Ogden Murphy Wallace Attorneys Total: 1,567.50

pacifica - Pacifica Law Group LLP Line Item Account

62165 08/31/2023

Inv 84356

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/12/2023	Legal advice	310-13-702-594-18-41-000	1,354.50

Inv 84356 Total 1,354.50

62165 Total: 1,354.50

pacifica - Pacifica Law Group LLP Total: 1,354.50

paramet - Parametrix Line Item Account

62166 08/31/2023

Inv 47104

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/26/2023	Draft WRF effluent mixing zone model & tech memo through 7/202	402-20-040-535-80-41-040	20,279.20

Inv 47104 Total 20,279.20

Inv 47700

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/17/2023	Addressed City comments , work plan, tech memeo though 7/29/23	402-20-040-535-80-41-040	5,091.85

Inv 47700 Total 5,091.85

62166 Total: 25,371.05

paramet - Parametrix Total: 25,371.05

pse - Puget Sound Energy Line Item Account 001-08-009-521-50-47-100

62167 08/31/2023

Inv PSE 943807 8-23

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/14/2023	Electricity - Street lighting	001-16-035-542-63-47-100	22.01

Inv PSE 943807 8-23 Total 22.01

62167 Total: 22.01

pse - Puget Sound Energy Total: 22.01

rega - REGIONAL ANIMAL SERVICES OF KING COUNTY Line Item Account

62168 08/31/2023

Inv 8-23

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/23/2023	Pet license renewal #207097	633-13-000-589-30-10-200	15.00

Inv 8-23 Total 15.00

62168 Total: 15.00

rega - REGIONAL ANIMAL SERVICES OF KING COUNTY Total:

15.00

rh2 - RH2 Engineering, Inc. Line Item Account

62169 08/31/2023

Inv 91905

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/09/2023	Prepare for meeting with agencies through 7/30/2023	417-13-455-594-35-41-060	509.60

Inv 91905 Total 509.60

Inv 91913

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/09/2023	Plans/specs review equip submittals, meeting through 7/30/23	417-13-454-594-35-41-040	23,534.68

Inv 91913 Total 23,534.68

62169 Total: 24,044.28

rh2 - RH2 Engineering, Inc. Total:

24,044.28

roberth - Robert Half Line Item Account

62170 08/31/2023

Inv 62006535

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/16/2023	IT: Contract worker - Andrew	502-11-020-518-88-41-190	2,080.00

Inv 62006535 Total 2,080.00

Inv 62280913

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/13/2023	IT: Contract worker - Asker	502-11-023-594-18-41-190	2,880.00

Inv 62280913 Total 2,880.00

Inv 62312019

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/20/2023	IT: Contract worker - Asker	502-11-023-594-18-41-190	3,600.00

Inv 62312019 Total 3,600.00

Inv 62342522

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/27/2023	IT: Contract worker - Asker	502-11-023-594-18-41-190	3,600.00

Inv 62342522 Total 3,600.00

Inv 62449830

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/22/2023	Contractor - Munis ERP- week ending 8/18/23 (10.77 hrs)	502-11-023-594-18-41-190	538.50

08/22/2023	Contractor - Gen finance week ending 8/18/23 (24.86 hrs)	001-06-007-514-23-41-190	1,243.00
Inv 62449830 Total			1,781.50
62170 Total:			13,941.50
roberth - Robert Half Total:			13,941.50
servpro - Servpro Line Item Account			
62171	08/31/2023		
Inv	99321		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/17/2023	Restoration from fire suppressant	401-18-037-534-82-48-000	6,445.30
Inv 99321 Total			6,445.30
62171 Total:			6,445.30
servpro - Servpro Total:			6,445.30
SHERRILL - SHERRILL INC, SHERRILL TREE Line Item Account			
62172	08/31/2023		
Inv	884098		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/14/2023	Chainsaws	403-22-030-531-90-35-900	2,439.96
Inv 884098 Total			2,439.96
62172 Total:			2,439.96
SHERRILL - SHERRILL INC, SHERRILL TREE Total:			2,439.96
90180 - Snoqualmie Police Association Line Item Account			
62121	08/31/2023		
Inv			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/30/2023	PR Batch 00003.08.2023 Police Union Dues	631-00-000-231-50-21-000	1,600.00
Inv Total			1,600.00
62121 Total:			1,600.00
90180 - Snoqualmie Police Association Total:			1,600.00
svac1 - Snoqualmie Valley Alliance Church Line Item Account 001-13-125-565-10-49-430			
62173	08/31/2023		

Inv 8/17/2023

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/17/2023	Human Services funding - Second half of 2023 funding	001-13-125-565-10-49-430	2,500.00

Inv 8/17/2023 Total 2,500.00

62173 Total: 2,500.00

svac1 - Snoqualmie Valley Alliance Church Total: 2,500.00

svfb - Snoqualmie Valley Food Bank Line Item Account 001-13-125-565-10-49-400

62174 08/31/2023

Inv 08/17/2023

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/17/2023	Human Services Funding - Second half of 2023 Funding	001-13-125-565-10-49-400	25,000.00

Inv 08/17/2023 Total 25,000.00

62174 Total: 25,000.00

svfb - Snoqualmie Valley Food Bank Total: 25,000.00

svss - Snoqualmie Valley Shelter Services Line Item Account 001-13-125-565-40-49-410

62175 08/31/2023

Inv 08/17/2023

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/17/2023	Human Services Funding - Second half of 2023 Funding	001-13-125-565-40-49-410	15,000.00

Inv 08/17/2023 Total 15,000.00

62175 Total: 15,000.00

svss - Snoqualmie Valley Shelter Services Total: 15,000.00

stvdv - Society of St. Vincent de Paul Line Item Account 001-13-125-565-10-49-450

62176 08/31/2023

Inv 08/17/2023

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/17/2023	Human Services Funding - Second half of 2023 Funding	001-13-125-565-10-49-450	5,000.00

Inv 08/17/2023 Total 5,000.00

62176 Total: 5,000.00

stvdv - Society of St. Vincent de Paul Total: 5,000.00

spok - Spok, Inc. Line Item Account 401-19-039-539-35-42-000

62177 08/31/2023

Inv G0303878T

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/15/2023	Pager monthly fee	401-19-039-539-35-42-000	27.01

Inv G0303878T Total 27.01

62177 Total: 27.01

spok - Spok, Inc. Total:

27.01

shredit - Stericycle, Inc. Line Item Account 511-25-054-518-50-41-000

62178 08/31/2023

Inv 8004385143

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/31/2023	Shredding Services - CH, PD, PW, FD	001-05-005-514-20-41-000	447.48

Inv 8004385143 Total 447.48

62178 Total: 447.48

shredit - Stericycle, Inc. Total:

447.48

steri fd - Stericycle, Inc. (FD) Line Item Account 001-09-014-522-10-41-000

62179 08/31/2023

Inv 3006571911

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/31/2023	Monthly shred services	001-09-014-522-10-41-000	10.36

Inv 3006571911 Total 10.36

62179 Total: 10.36

steri fd - Stericycle, Inc. (FD) Total:

10.36

Summlg - Summit Law Group Line Item Account 001-13-117-518-10-41-130

62180 08/31/2023

Inv 147640

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/17/2023	SPA related services throug 7/31/2023	001-06-075-518-10-41-420	4,264.99

Inv 147640 Total 4,264.99

Inv 147641

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/17/2023	Teamsters negotiations related services through 7/31/23	001-06-075-518-10-41-420	2,377.99

Inv 147641 Total		2,377.99
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62180 Total:		6,642.98
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Summlg - Summit Law Group Total:		6,642.98
90040 - Teamsters Local Union #763 Line Item Account		
62122	08/31/2023	
Inv		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
08/30/2023	PR Batch 00003.08.2023 Teamsters Union Dues	631-00-000-231-50-21-000
		3,861.00
Inv Total		3,861.00
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62122 Total:		3,861.00
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90040 - Teamsters Local Union #763 Total:		3,861.00
seatimes - The Seattle Times Line Item Account		
62181	08/31/2023	
Inv 60727		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
08/08/2023	Public publishing - sandy cove Phase 1	417-13-406-594-31-41-390
		503.98
Inv 60727 Total		503.98
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62181 Total:		503.98
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seatimes - The Seattle Times Total:		503.98
ttyouth - The Trail Youth Line Item Account 001-13-125-567-00-49-450		
62182	08/31/2023	
Inv 08/17/2023		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
08/17/2023	Human Services Funding - Second half of 2023 Funding	001-13-125-567-00-49-450
		10,500.00
Inv 08/17/2023 Total		10,500.00
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62182 Total:		10,500.00
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ttyouth - The Trail Youth Total:		10,500.00
westpay - Thomson Reuters - West Pymt. Center Line Item Account		
62183	08/31/2023	
Inv 848737445		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>

08/01/2023	Officer research database monthly fee #1004027707	001-08-009-521-10-49-200	216.11
Inv 848737445 Total			216.11
62183 Total:			216.11
westpay - Thomson Reuters - West Pymt. Center Total:			216.11
transsol - Transportation Solutions, Inc. Line Item Account			
62184	08/31/2023		
Inv	19378		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/23/2023	Professional services from 7/16/23 - 8/15/23	310-17-502-595-69-41-060	2,281.50
Inv 19378 Total			2,281.50
62184 Total:			2,281.50
transsol - Transportation Solutions, Inc. Total:			2,281.50
turfstar - Turf Star, Inc. Line Item Account			
62185	08/31/2023		
Inv	7289774-01		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/03/2023	Mower wheel/rim replacment	501-23-051-548-68-31-301	256.62
Inv 7289774-01 Total			256.62
62185 Total:			256.62
turfstar - Turf Star, Inc. Total:			256.62
tylertec - Tyler Technologies, Inc. Line Item Account			
62186	08/31/2023		
Inv	045-430781		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/20/2023	5 CC readers @ 419 ea. & 5 Svc. Fees @ 180 ea	502-11-023-594-18-64-100	3,261.56
Inv 045-430781 Total			3,261.56
62186 Total:			3,261.56
tylertec - Tyler Technologies, Inc. Total:			3,261.56
wmg - Water Management Group Line Item Account 401-19-039-539-35-41-000			
62187	08/31/2023		

Inv	21788									
		<table border="0" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Line Item Date</u></th> <th style="text-align: left;"><u>Line Item Description</u></th> <th style="text-align: left;"><u>Line Item Account</u></th> <th style="text-align: right;"></th> </tr> </thead> <tbody> <tr> <td>03/28/2023</td> <td>Cell router</td> <td>401-19-039-539-35-41-000</td> <td style="text-align: right;">1,026.98</td> </tr> </tbody> </table>	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		03/28/2023	Cell router	401-19-039-539-35-41-000	1,026.98
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>								
03/28/2023	Cell router	401-19-039-539-35-41-000	1,026.98							
Inv 21788 Total			1,026.98							

62187 Total: 1,026.98

wmg - Water Management Group Total: 1,026.98

90400 - Western States Police Medical Trust Line Item Account

62123	08/31/2023									
		<table border="0" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Line Item Date</u></th> <th style="text-align: left;"><u>Line Item Description</u></th> <th style="text-align: left;"><u>Line Item Account</u></th> <th style="text-align: right;"></th> </tr> </thead> <tbody> <tr> <td>08/30/2023</td> <td>PR Batch 00003.08.2023 W States Police Medical Trust</td> <td>631-00-000-231-50-17-000</td> <td style="text-align: right;">977.50</td> </tr> </tbody> </table>	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		08/30/2023	PR Batch 00003.08.2023 W States Police Medical Trust	631-00-000-231-50-17-000	977.50
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>								
08/30/2023	PR Batch 00003.08.2023 W States Police Medical Trust	631-00-000-231-50-17-000	977.50							
Inv Total			977.50							

62123 Total: 977.50

90400 - Western States Police Medical Trust Total: 977.50

wlace - Westlake Ace Hardware Line Item Account

62188	08/31/2023									
		<table border="0" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Line Item Date</u></th> <th style="text-align: left;"><u>Line Item Description</u></th> <th style="text-align: left;"><u>Line Item Account</u></th> <th style="text-align: right;"></th> </tr> </thead> <tbody> <tr> <td>07/17/2023</td> <td>Carpentry supplies</td> <td>403-22-050-531-30-31-300</td> <td style="text-align: right;">515.12</td> </tr> </tbody> </table>	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		07/17/2023	Carpentry supplies	403-22-050-531-30-31-300	515.12
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>								
07/17/2023	Carpentry supplies	403-22-050-531-30-31-300	515.12							
Inv 15309468 Total			515.12							

Inv 15309641

		<table border="0" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Line Item Date</u></th> <th style="text-align: left;"><u>Line Item Description</u></th> <th style="text-align: left;"><u>Line Item Account</u></th> <th style="text-align: right;"></th> </tr> </thead> <tbody> <tr> <td>08/04/2023</td> <td>Wasp & hornet killer</td> <td>014-08-012-521-50-31-300</td> <td style="text-align: right;">12.19</td> </tr> </tbody> </table>	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		08/04/2023	Wasp & hornet killer	014-08-012-521-50-31-300	12.19	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>									
08/04/2023	Wasp & hornet killer	014-08-012-521-50-31-300	12.19								

Inv 15309641 Total 12.19

Inv 15309749

		<table border="0" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Line Item Date</u></th> <th style="text-align: left;"><u>Line Item Description</u></th> <th style="text-align: left;"><u>Line Item Account</u></th> <th style="text-align: right;"></th> </tr> </thead> <tbody> <tr> <td>08/15/2023</td> <td>Facility parts and supplies</td> <td>510-24-053-518-20-31-300</td> <td style="text-align: right;">21.34</td> </tr> </tbody> </table>	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		08/15/2023	Facility parts and supplies	510-24-053-518-20-31-300	21.34	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>									
08/15/2023	Facility parts and supplies	510-24-053-518-20-31-300	21.34								

Inv 15309749 Total 21.34

62188 Total: 548.65

wlace - Westlake Ace Hardware Total: 548.65

90120 - WSCFF Line Item Account

62124 08/31/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/30/2023	PR Batch 00003.08.2023 WSCFF-BENEFIT TRUST FF ER	631-00-000-231-50-22-000	975.00

Inv Total		975.00
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62124 Total:		975.00
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90120 - WSCFF Total:		975.00
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Total:		486,510.88
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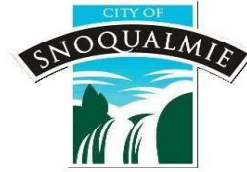
Payroll
Blanket Voucher Document

Claims presented to the City to be paid on 8/31/2023 in the amount of \$ 600,251.81
which includes claim warrants numbered _____ - _____ through _____ - _____,
totaling \$ 0.00, and direct deposits totaling \$ 600,251.81.

Payroll

ACH Check Register

User: 'THolden'
 Printed: 08/30/2023 - 3:36PM
 Batch: 00003.08.2023 - EOM 8-31-2023
 Include Partial: TRUE



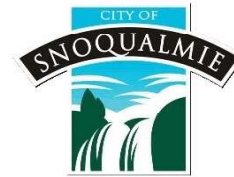
Check Date	Check Number	Partial ACH	Employee Name	Amount
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08/31/2023	0	False	James Mayhew	819.67
08/31/2023	0	False	Bryan Holloway	910.86
08/31/2023	0	False	Louis Washington	719.67
08/31/2023	0	False	Ethan Benson	819.67
08/31/2023	0	False	Jolyon Johnson	819.67
08/31/2023	0	False	Robert Wotton	669.67
08/31/2023	0	False	Cara Christensen	819.67
08/31/2023	0	False	Katherine Ross	3,874.48
08/31/2023	0	False	Reina McCauley	7,326.97
08/31/2023	0	False	Deana Dean	4,433.41
08/31/2023	0	False	Tania Holden	4,881.97
08/31/2023	0	False	Jimmie Betts Jr.	4,118.79
08/31/2023	0	False	Brendon Ecker	1,850.63
08/31/2023	0	False	Andrew Latham	3,129.09
08/31/2023	0	False	Sarah Reeder	3,866.79
08/31/2023	0	False	Andrew Jongekryg	2,090.83
08/31/2023	0	False	Christopher Miller	2,792.02
08/31/2023	0	False	Andrew Bouta	22,223.17
08/31/2023	0	False	Samantha Brumfield	3,190.74
08/31/2023	0	False	Kimberly Johnson	5,720.87
08/31/2023	0	False	Nicole Wiebe	4,592.36
08/31/2023	0	False	Jennifer Ferguson	7,567.22
08/31/2023	0	False	Carson Hornsby	5,504.53
08/31/2023	0	False	Christina Reller	6,736.36
08/31/2023	0	False	Krista Hintz	5,533.50
08/31/2023	0	False	Debbie Kinsman	2,541.43
08/31/2023	0	False	Heather Florida	4,350.39
08/31/2023	0	False	Gerald Knutsen	6,038.86
08/31/2023	0	False	Kyla Henderson	3,389.57
08/31/2023	0	False	Janna Walker	2,572.55
08/31/2023	0	False	Tami Wood	4,632.57
08/31/2023	0	False	Gail Folkins	2,797.11
08/31/2023	0	False	Danna McCall	3,345.36
08/31/2023	0	False	Brian Lynch	6,592.47
08/31/2023	0	False	Melinda Black	3,689.99
08/31/2023	0	False	Stephanie Butler	3,091.86
08/31/2023	0	False	Austin Gutwein	8,354.92
08/31/2023	0	False	Joseph Spears	2,818.53
08/31/2023	0	False	Drew Ward	3,064.39
08/31/2023	0	False	Michael Peter	2,303.43
08/31/2023	0	False	Pamela Mandery	6,013.44
08/31/2023	0	False	James Aguirre	5,720.10
08/31/2023	0	False	Michael Liebetau	4,141.17
08/31/2023	0	False	Deanna Patterson	3,048.76
08/31/2023	0	False	Craig Miller	12,876.98

08/31/2023	0	False	Daniel Moate	10,142.27
08/31/2023	0	False	Marcus Sanchez	4,398.59
08/31/2023	0	False	Perry Phipps	12,103.42
08/31/2023	0	False	Joseph Meadows	4,378.02
08/31/2023	0	False	Cory Hendricks	7,840.22
08/31/2023	0	False	Nicholas Schulgen	4,952.76
08/31/2023	0	False	David Doucett	2,795.05
08/31/2023	0	False	Chase Smith	6,477.38
08/31/2023	0	False	Kim Stonebraker-Weiss	8,320.72
08/31/2023	0	False	James Kaae	9,078.90
08/31/2023	0	False	Jason Weiss	11,810.32
08/31/2023	0	False	Nigel Draveling	10,513.19
08/31/2023	0	False	Dmitriy Vladis	5,678.39
08/31/2023	0	False	Christopher Werre	7,930.63
08/31/2023	0	False	Philip Bennett	8,443.36
08/31/2023	0	False	Jordan Jolley	2,480.58
08/31/2023	0	False	Justin Ren	4,827.48
08/31/2023	0	False	Jason Battles	4,572.79
08/31/2023	0	False	Neil MacVicar	3,824.94
08/31/2023	0	False	Jorge Orozco	6,259.24
08/31/2023	0	False	Ryan Barnet	6,273.94
08/31/2023	0	False	Michael Chambless	6,474.13
08/31/2023	0	False	Kyle Markwardt	4,082.41
08/31/2023	0	False	Christine Iverson Stinson	4,445.04
08/31/2023	0	False	Kevin Aspy	3,462.16
08/31/2023	0	False	Lyle Beach	8,251.74
08/31/2023	0	False	Patrick Fry	4,373.16
08/31/2023	0	False	Jeffrey Hamlin	8,054.88
08/31/2023	0	False	Andrew Vining	3,523.71
08/31/2023	0	False	Hind Ahmed	3,849.38
08/31/2023	0	False	Thomas Holmes	7,802.17
08/31/2023	0	False	Alec Bagley	2,255.83
08/31/2023	0	False	Joan Quade	3,013.61
08/31/2023	0	False	Ryan Dalziel	3,645.46
08/31/2023	0	False	Jason George	9,404.97
08/31/2023	0	False	Kevin Halbert	3,236.21
08/31/2023	0	False	Timothy Barrett	3,714.44
08/31/2023	0	False	Donald Harris	11,731.57
08/31/2023	0	False	Kevin Snyder	5,474.15
08/31/2023	0	False	Kenneth Knowles	7,274.54
08/31/2023	0	False	Christopher Wilson	3,073.06
08/31/2023	0	False	Todd Shinn	4,894.76
08/31/2023	0	False	Matthew Hedger	7,720.30
08/31/2023	0	False	John Cooper	6,001.36
08/31/2023	0	False	Emily Arteché	8,850.44
08/31/2023	0	False	David Goodman	613.73
08/31/2023	0	False	Ashley Wragge	4,164.10
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08/31/2023	0	False	Jonathan Kesler	3,366.67
08/31/2023	0	False	Rebecca Buelna	3,097.72
08/31/2023	0	False	Dylan Gamble	3,510.21
08/31/2023	0	False	Michael Bailey	8,648.92
08/31/2023	0	False	Jessica Rellamas	2,892.72
08/31/2023	0	False	Tylor Fischer	5,559.44
08/31/2023	0	False	Zachary Schumann	8,855.45
08/31/2023	0	False	Jacob Fouts	11,878.39
08/31/2023	0	False	Darby Summers	4,696.40
08/31/2023	0	False	Theresa Tozier	5,034.16

08/31/2023	0	False	Gregory Heath	3,713.81
08/31/2023	0	False	Albert Wolfe	7,713.77
08/31/2023	0	False	Nicholas Lathrop	5,980.92
08/31/2023	0	False	Matthew West	7,869.39
08/31/2023	0	False	William Wisham	8,803.60
08/31/2023	0	False	Robert Lasswell	8,140.75
08/31/2023	0	False	Benjamin Parker	7,762.58
08/31/2023	0	False	Peter O'Donnell	6,514.67
				0.00
				600,251.81
		Total Employees:	112	600,251.81

Accounts Payable

Blanket Voucher Approval Document



User: THolden
 Printed: 08/31/2023 - 10:59AM
 Warrant Request Date: 8/31/2023
 DAC Fund:

Batch: 00001.08.2023 - PV8-2023

City of Snoqualmie

Claims presented to the City to be paid in the amount of \$ 710,862.03 (Incl. ACH)
 for claims warrants numbered 65117 through 62124 & dated 8/31/2023.

Line	Claimant	Voucher No.	Amount
1	AFLAC	000000000	78.13
2	AWC BENEFITS	000000000	163,216.45
3	AWC BENEFITS STANDARD LIFE INS	000000000	50.40
4	CITY OF SNOQUALMIE	000062117	1,258.25
5	Dept of Retirement Syst.-PERS	000000000	86,463.96
6	Dept. of Labor & Industries	000000000	28,667.08
7	Dept. of Retirement Syst.- DCP	000000000	37,880.00
8	Dept. of Retirement Syst.- PSERS	000000000	1,953.06
9	Dept. of Retirement Syst.-LEOFF	000000000	57,820.90
10	DiMartino Associates	000062118	409.50
11	Employment Security Dept.	000000000	8,449.07
12	Employment Security Dept.	000000000	2,110.78
13	Employment Security Dept.	000000000	4,632.32
14	IAFF Firepac-Political Affairs Dept.	000062119	4.18
15	IAFF LOCAL #2878	000062120	2,917.26
16	ICMA Retirement Trust -303907	000000000	6,797.00
17	IRS-Payroll EFTPS	000000000	274,811.70
18	NWFFT TRUST	000000000	23,433.58
19	Office of Support Enforcement - DSHS	000000000	2,044.91
20	Snoqualmie Police Association	000062121	1,600.00
21	Teamsters Local Union #763	000062122	3,861.00
22	Voya Institutional Trust Company	000000000	450.00
23	Western States Police Medical Trust	000062123	977.50
24	WSCFF	000062124	975.00

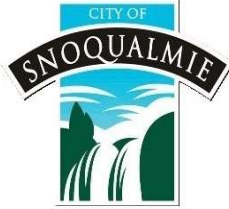
Page Total: \$710,862.03

Grand Total: \$710,862.03

Accounts Payable

Check Detail

User: THolden
 Printed: 08/31/2023 - 11:17AM



Check Number Check Date **Amount**

90110 - AFLAC Line Item Account

0	08/31/2023		
		Inv	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/30/2023	PR Batch 00003.08.2023 AFLAC-Pre Tax	631-00-000-231-50-19-000	78.13
		Inv Total	78.13
0 Total:			78.13

90110 - AFLAC Total:

78.13

90000 - AWC BENEFITS Line Item Account

0	08/31/2023		
		Inv	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/30/2023	PR Batch 00003.08.2023 AWC Dental Benefits Employee	631-00-000-231-50-14-000	22.30
08/30/2023	PR Batch 00003.08.2023 AWC-Vision	631-00-000-231-50-14-000	1,797.15
08/30/2023	PR Batch 00003.08.2023 AWC Long Term Disab. Employee	631-00-000-231-50-14-000	5.41
08/30/2023	PR Batch 00003.08.2023 AWC - Medical Benefits/HF 250	631-00-000-231-50-14-000	106,769.16
08/30/2023	PR Batch 00003.08.2023 AWC Long Term Disability	631-00-000-231-50-14-000	650.74
08/30/2023	PR Batch 00003.08.2023 AWC-Vision Employee	631-00-000-231-50-14-000	3.81
08/30/2023	PR Batch 00003.08.2023 AWC Life Insurance	631-00-000-231-50-14-000	490.20
08/30/2023	PR Batch 00003.08.2023 AWC-Medical Benefits/HF 500	631-00-000-231-50-14-000	35,961.64
08/30/2023	PR Batch 00003.08.2023 Kaiser Medical Benefits/200	631-00-000-231-50-14-000	2,276.38
08/30/2023	PR Batch 00003.08.2023 AWC Medical Benefits Employee	631-00-000-231-50-14-000	350.28
08/30/2023	PR Batch 00003.08.2023 AWC Life Insurance Employee	631-00-000-231-50-14-000	4.80
08/30/2023	PR Batch 00003.08.2023 AWC-Dental Benefits	631-00-000-231-50-14-000	12,164.00
08/30/2023	PR Batch 00003.08.2023 AWC-Life Insurance Police	631-00-000-231-50-14-000	900.00
		Inv Total	161,395.87
		Inv 08-2023	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/31/2023	Edmund Crosson Medical Premium	001-08-009-521-22-22-400	1,820.58
		Inv 08-2023 Total	1,820.58
0 Total:			163,216.45

90000 - AWC BENEFITS Total:

163,216.45

90005 - AWC BENEFITS STANDARD LIFE INS Line Item Account

0	08/31/2023			
	Inv			
	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
	08/30/2023	PR Batch 00003.08.2023 AWC-Employee Pd Life Add'l	631-00-000-231-50-14-000	50.40
	Inv Total			50.40
				50.40
0 Total:				50.40
				50.40

90005 - AWC BENEFITS STANDARD LIFE INS Total:

90099 - CITY OF SNOQUALMIE Line Item Account

62117	08/31/2023			
	Inv			
	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
	08/30/2023	PR Batch 00003.08.2023 FSA	631-00-000-231-50-15-000	1,258.25
	Inv Total			1,258.25
				1,258.25
62117 Total:				1,258.25
				1,258.25

90099 - CITY OF SNOQUALMIE Total:

90070 - Dept of Retirement Syst.-PERS Line Item Account

0	08/31/2023			
	Inv			
	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
	08/30/2023	PR Batch 00003.08.2023 PERS 3 Employer	631-00-000-231-50-16-000	8,097.46
	08/30/2023	PR Batch 00003.08.2023 PERS2 Employee	631-00-000-231-50-16-000	29,417.04
	08/07/2023	PR Batch 00002.07.2023 PERS 3 Employer	631-00-000-231-50-16-000	-0.53
	08/30/2023	PR Batch 00003.08.2023 PERS 2 Employer	631-00-000-231-50-16-000	43,431.76
	08/30/2023	PR Batch 00003.08.2023 PERS 3 Employee	631-00-000-231-50-16-000	5,518.23
	Inv Total			86,463.96
				86,463.96
0 Total:				86,463.96
				86,463.96

90070 - Dept of Retirement Syst.-PERS Total:

90010 - Dept. of Labor & Industries Line Item Account

0	08/31/2023			
	Inv			
	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
	08/30/2023	PR Batch 00003.08.2023 L&I Employer	631-00-000-231-50-73-000	23,685.60
	08/30/2023	PR Batch 00003.08.2023 L&I Employee	631-00-000-231-50-73-000	4,981.48

Inv Total 28,667.08

0 Total: 28,667.08

90010 - Dept. of Labor & Industries Total: 28,667.08

90105 - Dept. of Retirement Syst.- DCP Line Item Account

0 08/31/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/30/2023	PR Batch 00003.08.2023 DCP-Employer	631-00-000-231-50-19-000	11,298.00
08/30/2023	PR Batch 00003.08.2023 DCP-Employer-Supplement	631-00-000-231-50-19-000	2,765.00
08/30/2023	PR Batch 00003.08.2023 DCP Employee	631-00-000-231-50-19-000	23,817.00

Inv Total 37,880.00

0 Total: 37,880.00

90105 - Dept. of Retirement Syst.- DCP Total: 37,880.00

90075 - Dept. of Retirement Syst.- PSERS Line Item Account

0 08/31/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/30/2023	PR Batch 00003.08.2023 PSERS Employer	631-00-000-231-50-16-000	1,158.84
08/30/2023	PR Batch 00003.08.2023 PSERS Employee	631-00-000-231-50-16-000	794.22

Inv Total 1,953.06

0 Total: 1,953.06

90075 - Dept. of Retirement Syst.- PSERS Total: 1,953.06

90030 - Dept. of Retirement Syst.-LEOFF Line Item Account

0 08/31/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/30/2023	PR Batch 00003.08.2023 LEOFF 2 Employer	631-00-000-231-50-16-000	22,158.40
08/30/2023	PR Batch 00003.08.2023 LEOFF 2 Employee	631-00-000-231-50-16-000	35,662.50

Inv Total 57,820.90

0 Total: 57,820.90

90030 - Dept. of Retirement Syst.-LEOFF Total: 57,820.90

90300 - DiMartino Associates Line Item Account

62118 08/31/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/30/2023	PR Batch 00003.08.2023 Brown & Brown DBA DiMartino	631-00-000-231-50-14-000	409.50

Inv Total 409.50

62118 Total: 409.50

90300 - DiMartino Associates Total:

409.50

90022 - Employment Security Dept. Line Item Account

0 08/31/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/30/2023	PR Batch 00003.08.2023 WA Paid Fam. & Med. Leave	631-00-000-231-50-32-000	2,301.51
08/30/2023	PR Batch 00003.08.2023 WA Cares	631-00-000-231-50-32-000	4,750.10
08/30/2023	PR Batch 00003.08.2023 Emp Sec- Unemployment Tax	631-00-000-231-50-50-000	2,110.78
07/31/2023	PR Batch 00001.07.2023 WA Cares	631-00-000-231-50-32-000	-117.78
08/30/2023	PR Batch 00003.08.2023 WA Paid Fam. & Med. Leave	631-00-000-231-50-32-000	6,147.56

Inv Total 15,192.17

0 Total: 15,192.17

90022 - Employment Security Dept. Total:

15,192.17

90035 - IAFF Firepac-Political Affairs Dept. Line Item Account

62119 08/31/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/30/2023	PR Batch 00003.08.2023 IAFF-FirePac	631-00-000-231-50-50-000	4.18

Inv Total 4.18

62119 Total: 4.18

90035 - IAFF Firepac-Political Affairs Dept. Total:

4.18

90045 - IAFF LOCAL #2878 Line Item Account

62120 08/31/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/30/2023	PR Batch 00003.08.2023 IAFF-Local 2878 Fire	631-00-000-231-50-21-000	2,917.26

Inv Total 2,917.26

62120 Total: 2,917.26

90045 - IAFF LOCAL #2878 Total: 2,917.26

90100 - ICMA Retirement Trust -303907 Line Item Account

0 08/31/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/30/2023	PR Batch 00003.08.2023 ICMA-Employer Supplement	631-00-000-231-50-19-000	300.00
08/30/2023	PR Batch 00003.08.2023 ICMA-Employer	631-00-000-231-50-19-000	1,803.00
08/30/2023	PR Batch 00003.08.2023 ICMA-Employee	631-00-000-231-50-19-000	4,694.00

Inv Total 6,797.00

0 Total: 6,797.00

90100 - ICMA Retirement Trust -303907 Total: 6,797.00

90085 - IRS-Payroll EFTPS Line Item Account

0 08/31/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/30/2023	PR Batch 00003.08.2023 Medicare Employer	631-00-000-231-50-27-000	15,448.87
08/30/2023	PR Batch 00003.08.2023 FICA Employee	631-00-000-231-50-27-000	55,769.52
08/30/2023	PR Batch 00003.08.2023 FICA Employer	631-00-000-231-50-27-000	55,769.52
08/30/2023	PR Batch 00003.08.2023 Medicare Employee	631-00-000-231-50-27-000	15,448.87
08/30/2023	PR Batch 00003.08.2023 Federal Income Tax	631-00-000-231-50-27-000	131,659.92
08/30/2023	PR Batch 00003.08.2023 Imputed Income Tax	631-00-000-231-50-50-000	715.00

Inv Total 274,811.70

0 Total: 274,811.70

90085 - IRS-Payroll EFTPS Total: 274,811.70

90310 - NWFFT TRUST Line Item Account

0 08/31/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/30/2023	PR Batch 00003.08.2023 Dental Benefits	631-00-000-231-50-14-000	2,058.02
08/30/2023	PR Batch 00003.08.2023 Medical/Vision Benefits	631-00-000-231-50-14-000	21,375.56

Inv Total 23,433.58

0 Total: 23,433.58

90310 - NWFFT TRUST Total: 23,433.58

90060 - Office of Support Enforcement - DSHS Line Item Account

0 08/31/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/30/2023	PR Batch 00003.08.2023 Child Support	631-00-000-231-50-30-000	2,044.91

Inv Total 2,044.91

0 Total: 2,044.91

90060 - Office of Support Enforcement - DSHS Total:

2,044.91

90180 - Snoqualmie Police Association Line Item Account

62121 08/31/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/30/2023	PR Batch 00003.08.2023 Police Union Dues	631-00-000-231-50-21-000	1,600.00

Inv Total 1,600.00

62121 Total: 1,600.00

90180 - Snoqualmie Police Association Total:

1,600.00

90040 - Teamsters Local Union #763 Line Item Account

62122 08/31/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/30/2023	PR Batch 00003.08.2023 Teamsters Union Dues	631-00-000-231-50-21-000	3,861.00

Inv Total 3,861.00

62122 Total: 3,861.00

90040 - Teamsters Local Union #763 Total:

3,861.00

90095 - Voya Institutional Trust Company Line Item Account

0 08/31/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/30/2023	PR Batch 00003.08.2023 Voya-Employer	631-00-000-231-50-19-000	200.00
08/30/2023	PR Batch 00003.08.2023 Voya-Employee	631-00-000-231-50-19-000	250.00

Inv Total 450.00

0 Total: 450.00

90095 - Voya Institutional Trust Company Total: 450.00

90400 - Western States Police Medical Trust Line Item Account

62123 08/31/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/30/2023	PR Batch 00003.08.2023 W States Police Medical Trust	631-00-000-231-50-17-000	977.50

Inv Total 977.50

62123 Total: 977.50

90400 - Western States Police Medical Trust Total: 977.50

90120 - WSCFF Line Item Account

62124 08/31/2023

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/30/2023	PR Batch 00003.08.2023 WSCFF-BENEFIT TRUST FF ER	631-00-000-231-50-22-000	975.00

Inv Total 975.00

62124 Total: 975.00

90120 - WSCFF Total: 975.00

Total: 710,862.03






Claims Approval Report F&A 9-6-23, CM 9-11-23

Final Audit Report

2023-08-31

Created:	2023-08-31
By:	Ilyse Treptow (itreptow@snoqualmiewa.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAfvktFVzYUtrMwUGghJDjTYxd-5A8ZK2

"Claims Approval Report F&A 9-6-23, CM 9-11-23" History

-  Document created by Ilyse Treptow (itreptow@snoqualmiewa.gov)
2023-08-31 - 7:51:00 PM GMT
-  Document emailed to Jerry Knutsen (JKnutsen@snoqualmiewa.gov) for signature
2023-08-31 - 7:51:39 PM GMT
-  Email viewed by Jerry Knutsen (JKnutsen@snoqualmiewa.gov)
2023-08-31 - 8:28:13 PM GMT
-  Document e-signed by Jerry Knutsen (JKnutsen@snoqualmiewa.gov)
Signature Date: 2023-08-31 - 11:39:27 PM GMT - Time Source: server
-  Agreement completed.
2023-08-31 - 11:39:27 PM GMT



Jennifer Ferguson, Director
38624 SE River St. | PO Box 987
Snoqualmie, Washington 98065
(425) 888-1555 | jferguson@snoqualmiewa.gov

To: City Council
Finance & Administration Committee

From: Jerry Knutsen, Financial Services Manager

Date: September 25, 2023

Subject: CLAIMS REPORT
Approval of payments for the period: September 5, 2023 through September 7, 2023

BACKGROUND

Per RCW 42.24.080, all claims presented against the city by persons furnishing materials, rendering services, or performing labor must be certified by the appropriate official to ensure that the materials have been furnished, the services rendered, or the labor performed as described, and that the claims are just, due, and unpaid obligations against the city, before payment can be made. Expedited processing of the payment of claims when certain conditions have been met allows for the payment of claims before the legislative body has acted to approve the claims when: (1) the appropriate officers have furnished official bonds; (2) the legislative body has adopted policies that implement effective internal control; (3) the legislative body has provided for review of the documentation supporting the claims within a month of issuance; and (4) that if claims are disapproved, they shall be recognized as receivables and diligently pursued. The City of Snoqualmie meets all requirements of this state law.

Pursuant to Snoqualmie Municipal Code (SMC) Chapter 3.85, all Claims, Demands and Vouchers against the city, provides that the Finance Director or her designee will examine all claims prior to payment and provide periodic reporting of the payments to the City Council for final approval. Per SMC 3.85.040, to meet these requirements, the Finance Director schedules payment of claims and payroll for monthly Finance & Administration Committee review followed by full City Council approval on the consent agenda. Per SMC 3.85.050, documentation supporting claims paid and the Finance Director’s written report are made available to all city council members at City Hall for 48 hours prior to the Finance & Administration Committee meeting. Following the 48-hour review period, the Finance & Administration Committee considers the claims as part of its regular agenda and recommends to the full city council whether to approve or disapprove the claims. Consistent with these requirements, this report seeks City Council approval of payment of claims and payroll batches summarized in the table below.

ANALYSIS

All payments made during these periods were found to be valid claims against the city. Details are available in documentation provided for City Council review prior to the Finance & Administration Committee meeting. The City’s internal controls include certification of the validity of all expenditures by the appropriate department and an internal audit conducted by designated finance department staff who review all claims and payroll payments. Staff performs system validation and exception reviews to validate payroll records. The Finance Director performs a random sampling review of supporting documentation for claims payments to ensure validity, as well as regularly reviews its processes to ensure appropriate internal controls are in place.

The City issues disbursements for claims and payroll via the following methods:

- Warrant: paper negotiable instruments, very much like, although legally distinct from, checks
- Commercial Credit Card: as authorized by Financial Management Policy
- Electronic Funds Transfer (EFT). EFTs are electronic banking transactions (no paper instrument) of two basic

types: (1) Automated Clearing House (ACH) for Electronic Fund Transfer (EFT) and (2) Wire Transfers a direct transfer between bank accounts Item 6.

The following table summarizes the claims and payments authorized by the Finance Director:

The foregoing amounts were budgeted in the 2023-2024 biennial budget, and sufficient funds to cover these payments, as appropriate.

CITY OF SNOQUALMIE
Disbursements for Council Approval
Claims, Payroll and Miscellaneous

CLAIMS							
Batch ID	Date	Warrants			ACH		CLAIMS TOTAL
		From #	Thru #	Amount	Qty	Amount	
41	9/6/2023	62189	62189	\$ 1,714.25			\$ 1,714.25
42	9/7/2023	62190	62223	\$ 1,002,442.17			1,002,442.17
Grand Total							1,004,156.42

MISCELLANEOUS DISBURSEMENTS				
Date	Description	ACH Amount	Wire Amount	MISC TOTAL
9/5/2023	Merchant Card Fees - Bankcard	\$ 9,224.70		9,224.70
9/5/2023	Merchant Card Fees - Bluefin	\$ 682.82		682.82
9/5/2023	Merchant Card Fees - Merchant Transact	\$ 835.12		835.12
9/5/2023	Merchant Card Fees - Fiserv Merchant	\$ 107.62		107.62
9/5/2023	Merchant Card Fees - American Express	\$ 1,210.82		1,210.82
9/6/2023	Navia - 2023 FSA Plan Reimbursements	\$ 692.00		692.00
9/6/2023	Navia - 2023 HRA Plan Reimbursements	\$ 4,128.13		4,128.13
9/7/2023	Bank of New York Investment Purchase	\$ 3,973,230.04		3,973,230.04
Grand Total				3,990,111.25

PAYROLL (including Payroll Benefits)							
Batch ID	Date	Warrants			ACH		PAYROLL TOTAL
		From #	Thru #	Amount	Qty	Amount	
							\$ -
Grand Total							-

Total **4,994,267.67**

The following claims and payments were objected to by Finance Director: **NONE**
(Itemize claims/demands amounts and circumstances, and summarize reasons for objection)

I, the undersigned, do hereby certify under penalty of perjury that the claims and payroll warrant and/or checks itemized above were issued to pay just, due, and unpaid obligations of the City of Snoqualmie for materials furnished, services rendered, or labor performed, and that I am authorized to authenticate and certify the foregoing.

Jerry Knutsen

Jerry Knutsen, Financial Services Manager/Auditing Officer

Sep 12, 2023

Date

FINANCE & ADMINISTRATION COMMITTEE RECOMMENDATION

Accounts Payable

Blanket Voucher Approval Document



User: ITreptow
Printed: 09/06/2023 - 11:13AM
Warrant Request Date: 9/6/2023
DAC Fund:

#41

Batch: 00001.09.2023 - 9-6-23 UB Postage

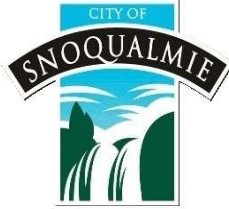
City of Snoqualmie
Claims presented to the City to be paid in the amount of \$ 1,714.25
for claims warrants numbered 62189 through 62189 & dated 9/6/2023.

Line	Claimant	Voucher No.	Amount
1	US Postmaster	000062189	1,714.25
Page Total:			\$1,714.25
Grand Total:			\$1,714.25

Accounts Payable

Check Detail

User: ITreptow
Printed: 09/12/2023 - 9:13AM



Check Number	Check Date	Amount
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usp - US Postmaster Line Item Account

62189	09/06/2023	
Inv	8-23 UB Postage	

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2023	Utility Bill Mailing - August 2023	402-20-040-535-80-42-300	571.42
09/01/2023	Utility Bill Mailing - August 2023	401-18-037-534-81-42-300	571.42
09/01/2023	Utility Bill Mailing - August 2023	403-22-050-531-30-42-300	571.41

Inv 8-23 UB Postage Total		1,714.25
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62189 Total:		1,714.25
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usp - US Postmaster Total:		1,714.25
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Total:		1,714.25
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Accounts Payable

Blanket Voucher Approval Document



User: ITreptow
 Printed: 09/07/2023 - 12:26PM
 Warrant Request Date: 9/7/2023
 DAC Fund:

#42

Batch: 00002.09.2023 - 9-7-23 Check Run

City of Snoqualmie
 Claims presented to the City to be paid in the amount of \$ 1,002,442.17
 for claims warrants numbered 62190 through 62223 & dated 9/7/2023.

Line	Claimant	Voucher No.	Amount
1	AMAZON CAPITAL SERVICES	000062192	61.11
2	A Pinch Different, LLC - Sarah Hughes	000062190	1,742.40
3	ATWORK! COMMERCIAL ENTERPRISES LLC	000062193	20,415.67
4	CENTURYLINK	000062194	3,488.14
5	CHINOOK LUMBER INC	000062195	103.02
6	Complete Office (Fin Acct)	000062198	289.51
7	CITY OF ISSAQUAH	000062196	1,182.50
8	Corporate Payment Systems	000062199	2,742.81
9	WA ST DOT Northwest Region	000062220	651.13
10	Dugar,Lanny	000062200	2,500.00
11	Dyal,Paul	000062201	979.32
12	Fury Site Works, Inc.	000062202	229,028.83
13	Gamble,Dylan	000062203	453.00
14	Girard Resources & Recycling, LLC	000062204	2,087.75
15	Grainger	000062205	871.68
16	Aaron,Hansen	000062191	2,500.00
17	Icon Materials	000062206	648,820.67
18	King County Finance	000062207	33,501.95
19	Lakeside Industries	000062208	401.69
20	LN Curtis & Sons	000062209	55.10
21	Matzke Polygraph, LLC	000062210	1,250.00
22	Minuteman Press	000062211	97.47
23	Otak, Inc.	000062212	4,313.25
24	Sound Publishing, Inc.	000062213	300.00
25	Stericycle, Inc. (PD)	000062214	10.36
26	The Gordian Group	000062215	11,860.20
27	The Workwear Place	000062216	552.29
28	Clark,Laura	000062197	12,911.88
29	Unum Life Insurance	000062218	70.50
30	Uline	000062217	9,114.67
31	URBAN FOREST NURSERY INC	000062219	8,139.57
32	West Coast Fire & Rescue	000062221	108.70
33	Wilbur-Ellis Company	000062223	1,673.58
34	Westlake Ace Hardware	000062222	163.42

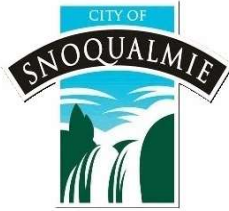
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Accounts Payable

Check Detail

User: ITreptow
Printed: 09/12/2023 - 9:15AM



Check Number	Check Date	Amount
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apinch - A Pinch Different, LLC - Sarah Hughes Line Item Account

62190	09/07/2023	
Inv	COS-080223	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
08/02/2023	Snoqualmie days arts commission mural	012-13-115-573-20-49-100
		1,742.40
Inv COS-080223 Total		1,742.40
62190 Total:		1,742.40

apinch - A Pinch Different, LLC - Sarah Hughes Total: 1,742.40

HansenA - Aaron, Hansen Line Item Account

62191	09/07/2023	
Inv	REFUND H20 MTR	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
06/22/2023	H20 Meter deposit return - FH-23-008	401-00-000-382-10-50-100
		2,500.00
Inv REFUND H20 MTR Total		2,500.00
62191 Total:		2,500.00

HansenA - Aaron, Hansen Total: 2,500.00

amazoncap - AMAZON CAPITAL SERVICES Line Item Account

62192	09/07/2023	
Inv	11JD-RY9M-NLN7	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
08/30/2023	Dust pan, paper	001-09-014-522-10-31-000
		61.11
Inv 11JD-RY9M-NLN7 Total		61.11
62192 Total:		61.11

amazoncap - AMAZON CAPITAL SERVICES Total: 61.11

atwork - ATWORK! COMMERCIAL ENTERPRISES LLC Line Item Account

62193	09/07/2023	
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Inv PS-INV105126

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/31/2023	Maintenance agreement - facilities	510-24-053-518-20-48-150	2,886.85

Inv PS-INV105126 Total 2,886.85

Inv PS-INV105127

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/31/2023	Maintenance agreement - mini parks	001-12-028-576-80-48-150	17,528.82

Inv PS-INV105127 Total 17,528.82

62193 Total: 20,415.67

atwork - ATWORK! COMMERCIAL ENTERPRISES LLC Total: 20,415.67

century - CENTURYLINK Line Item Account 511-25-054-518-50-42-000

62194 09/07/2023

Inv FD 3862 8-23

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/20/2023	FD Telephone service	502-11-020-518-88-42-000	234.50

Inv FD 3862 8-23 Total 234.50

Inv FD 8791 8-23

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/20/2023	EOC Telephone service	502-11-020-518-88-42-000	179.68

Inv FD 8791 8-23 Total 179.68

Inv IT 0848 7-23

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/20/2023	Monthly Telephone service	502-11-020-518-88-42-000	89.46

Inv IT 0848 7-23 Total 89.46

Inv IT 1491 7-23

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/20/2023	Monthly Telephone service	502-11-020-518-88-42-000	630.16

Inv IT 1491 7-23 Total 630.16

Inv IT 6080 7-23

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/20/2023	Monthly Telephone service	502-11-020-518-88-42-000	203.84

Inv IT 6080 7-23 Total 203.84

Inv IT 6240 7-23

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
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07/20/2023	Monthly Telephone service	502-11-020-518-88-42-000	1,495.58
Inv IT 6240 7-23 Total			1,495.58
Inv IT 8001 7-23			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/20/2023	Monthly Telephone service	502-11-020-518-88-42-000	654.92
Inv IT 8001 7-23 Total			654.92
62194 Total:			3,488.14
century - CENTURYLINK Total:			3,488.14
cl - CHINOOK LUMBER INC Line Item Account			
62195	09/07/2023		
Inv 1955998			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/03/2023	ADA ramp supplies	001-16-035-542-30-31-300	79.51
Inv 1955998 Total			79.51
Inv 1957439			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/08/2023	ADA ramp supplies	001-16-035-542-30-31-300	23.51
Inv 1957439 Total			23.51
62195 Total:			103.02
cl - CHINOOK LUMBER INC Total:			103.02
coi - CITY OF ISSAQUAH Line Item Account			
62196	09/07/2023		
Inv 23000369			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/24/2023	Issaquah PD coverage for Boeing Classic 8/13/23	001-08-009-521-22-41-000	1,182.50
Inv 23000369 Total			1,182.50
62196 Total:			1,182.50
coi - CITY OF ISSAQUAH Total:			1,182.50
UB*03109 - Clark, Laura Line Item Account			
62197	09/07/2023		

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/07/2023	Refund Check	401-00-000-213-10-00-000	12,911.88

Inv Total 12,911.88

62197 Total: 12,911.88

UB*03109 - Clark, Laura Total: 12,911.88

co - Complete Office (Fin Acct) Line Item Account

62198 09/07/2023

Inv 2233512-0

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/23/2023	Office supplies	001-06-007-514-23-31-000	221.72
08/23/2023	Custodial Supplies	510-24-053-518-20-31-340	44.83

Inv 2233512-0 Total 266.55

Inv 2233650-0

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/24/2023	Office supplies	001-06-007-514-23-31-000	22.96

Inv 2233650-0 Total 22.96

62198 Total: 289.51

co - Complete Office (Fin Acct) Total: 289.51

corppay - Corporate Payment Systems Line Item Account

62199 09/07/2023

Inv CD 8-23

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/23/2023	WABO Bookstore - Code books	001-15-034-558-50-31-040	1,133.00
08/23/2023	2018 Permit Tech Series: Finding the answers in the I-Codes	001-15-034-558-50-43-000	79.00

Inv CD 8-23 Total 1,212.00

Inv DM 8-23

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/23/2023	Annual Valley Record subscription	001-07-008-557-20-49-200	70.00
08/23/2023	Adobe stock monthly subscriptions (stock audio, video images)	001-07-008-557-20-49-200	32.66
08/23/2023	Mailchimp monthly subscription (weekly e-news)	001-07-008-557-20-49-200	29.40
08/23/2023	Facebook digital ad 'shop Snoqualmie campaign' 7/24/23-7/31/23	001-07-008-557-20-41-390	84.16

Inv DM 8-23 Total 216.22

Inv MC 8-23

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
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08/23/2023	Butcher Block for making desks	510-24-053-518-20-35-210	1,314.59
Inv MC 8-23 Total			1,314.59
62199 Total:			2,742.81
corppay - Corporate Payment Systems Total:			2,742.81
DUGARL - Dugar, Lanny Line Item Account			
62200	09/07/2023		
Inv	REFUND H20 MTR		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/21/2023	Remaining portion of refund - meter deposit	401-00-000-382-10-50-100	2,500.00
Inv REFUND H20 MTR Total			2,500.00
62200 Total:			2,500.00
DUGARL - Dugar, Lanny Total:			2,500.00
DyalP - Dyal, Paul Line Item Account			
62201	09/07/2023		
Inv	REIMB P. DYAL		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/29/2023	Reimbursement travel expenses for CA candidate	001-06-075-518-10-41-420	979.32
Inv REIMB P. DYAL Total			979.32
62201 Total:			979.32
DyalP - Dyal, Paul Total:			979.32
furysite - Fury Site Works, Inc. Line Item Account			
62202	09/07/2023		
Inv	3		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/31/2023	Construction of williams additon water main - August 2023	417-13-499-594-34-41-060	229,028.83
Inv 3 Total			229,028.83
62202 Total:			229,028.83
furysite - Fury Site Works, Inc. Total:			229,028.83
gambeld - Gamble, Dylan Line Item Account			
62203	09/07/2023		

Inv REIMB D. GAMBLE

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/31/2023	APA Membership 2023	501-23-019-548-61-49-200	90.60
08/31/2023	APA Membership 2023	001-12-019-576-80-49-200	90.60
08/31/2023	APA Membership 2023	401-18-019-534-10-49-200	90.60
08/31/2023	APA Membership 2023	402-20-019-535-10-49-200	90.60
08/31/2023	APA Membership 2023	403-22-019-531-10-49-200	90.60

Inv REIMB D. GAMBLE Total 453.00

62203 Total: 453.00

gambeld - Gamble, Dylan Total: 453.00

girard - Girard Resources & Recycling, LLC Line Item Account

62204 09/07/2023

Inv 85889

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/31/2023	Tipping/yard waste	001-12-028-576-80-41-000	53.50

Inv 85889 Total 53.50

Inv 87298

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/31/2023	Tipping/mixed sod, yard	001-12-028-576-80-41-000	117.00

Inv 87298 Total 117.00

Inv 88013

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/11/2023	Crushed rock & arborist chips pick up	403-22-030-531-90-41-000	162.81

Inv 88013 Total 162.81

Inv 88871

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/19/2023	Arborist chips	403-22-030-531-90-31-300	742.44

Inv 88871 Total 742.44

Inv 89459

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/18/2023	Tipping fees	401-18-037-534-81-41-000	360.00

Inv 89459 Total 360.00

Inv 89795

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/31/2023	Tipping/Asphalt	001-16-035-542-67-48-000	117.00

Inv 89795 Total 117.00

Inv 90080

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/15/2023	Sweeper	001-16-035-542-67-48-000	535.00

Inv 90080 Total 535.00

62204 Total: 2,087.75

girard - Girard Resources & Recycling, LLC Total: 2,087.75

grainger - Grainger Line Item Account

62205 09/07/2023

Inv 9780717337

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/24/2023	Hand soap	001-12-028-576-80-31-300	871.68

Inv 9780717337 Total 871.68

62205 Total: 871.68

grainger - Grainger Total: 871.68

icon - Icon Materials Line Item Account

62206 09/07/2023

Inv HLP-MAWA (002)

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/18/2023	Pay request for 6/20/23 to 6/30/23	310-17-507-595-30-63-000	71,447.10

Inv HLP-MAWA (002) Total 71,447.10

Inv HLP-MAWA(002)

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/18/2023	Pay request for 7/1/2023 to 7/30/2023	310-17-507-595-30-63-000	577,373.57

Inv HLP-MAWA(002) Total 577,373.57

62206 Total: 648,820.67

icon - Icon Materials Total: 648,820.67

kcf 710 - King County Finance Line Item Account

62207 09/07/2023

Inv 128011-128016

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/31/2023	Traffic signal maintenance	001-16-035-542-64-48-000	33,501.95

Inv 128011-128016 Total 33,501.95

62207 Total: 33,501.95

kcf 710 - King County Finance Total: 33,501.95

lii - Lakeside Industries Line Item Account

62208 09/07/2023

Inv 240182

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/31/2023	EZ street asphalt	001-16-035-542-30-31-300	401.69

Inv 240182 Total 401.69

62208 Total: 401.69

lii - Lakeside Industries Total: 401.69

lns - LN Curtis & Sons Line Item Account 001-09-014-522-20-31-050

62209 09/07/2023

Inv INV739626

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/24/2023	M. Sanchez - name patches	014-08-012-521-22-31-050	55.10

Inv INV739626 Total 55.10

62209 Total: 55.10

lns - LN Curtis & Sons Total: 55.10

matzken - Matzke Polygraph, LLC Line Item Account

62210 09/07/2023

Inv 81723

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/17/2023	Polygraph examination - candidates G. Johnston & R. Schuh	001-08-009-521-10-41-000	750.00

Inv 81723 Total 750.00

Inv 8423

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/04/2023	Polygraph examination - candidates E. Rasmussen & M. Bostick	001-08-009-521-10-41-000	500.00

Inv 8423 Total 500.00

62210 Total: 1,250.00

matzken - Matzke Polygraph, LLC Total: 1,250.00

mp - Minuteman Press Line Item Account

62211 09/07/2023

Inv 91243

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/24/2023	Art off the rails postcard printing	012-13-115-573-20-49-300	97.47

Inv 91243 Total 97.47

62211 Total: 97.47

mp - Minuteman Press Total: 97.47

otak - Otak, Inc. Line Item Account 130-14-032-558-60-41-080

62212 09/07/2023

Inv 82300434

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/24/2023	Professional services ending 8/4/23	310-17-508-595-50-41-000	4,313.25

Inv 82300434 Total 4,313.25

62212 Total: 4,313.25

otak - Otak, Inc. Total: 4,313.25

soundpub - Sound Publishing, Inc. Line Item Account

62213 09/07/2023

Inv 8109610

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/31/2023	LTAC Valley Record Advertising	110-26-112-557-30-41-390	300.00

Inv 8109610 Total 300.00

62213 Total: 300.00

soundpub - Sound Publishing, Inc. Total: 300.00

stericyc - Stericycle, Inc. (PD) Line Item Account 001-08-009-521-22-41-000

62214 09/07/2023

Inv 3006535096

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	On call monthly service charge	001-08-009-521-22-41-000	10.36

Inv 3006535096 Total 10.36

62214 Total: 10.36

stericyc - Stericycle, Inc. (PD) Total: 10.36

TGG - The Gordian Group Line Item Account

62215 09/07/2023
 Inv CI_102317

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/25/2023	Professional services ending 8/31/2023	310-13-701-594-18-63-000	1,068.82

Inv CI_102317 Total 1,068.82

Inv CI_102326

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/25/2023	Professional services ending 8/31/2023	417-13-473-594-31-48-155	10,791.38

Inv CI_102326 Total 10,791.38

62215 Total: 11,860.20

TGG - The Gordian Group Total: 11,860.20

twwp - The Workwear Place Line Item Account

62216 09/07/2023
 Inv 2360

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/18/2023	Union clothing allowance purchase	001-12-028-576-80-23-100	190.97

Inv 2360 Total 190.97

Inv 2396

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/28/2023	Union clothing allowance purchase	001-12-028-576-80-23-100	361.32

Inv 2396 Total 361.32

62216 Total: 552.29

twwp - The Workwear Place Total: 552.29

uline - Uline Line Item Account

62217 09/07/2023
 Inv 165652455

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/06/2023	Misc operating supplies	001-12-028-576-80-31-300	3,250.20

Inv 165652455 Total 3,250.20

Inv 166231916

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/20/2023	Misc operating supplies	001-12-028-576-80-31-300	188.10

Inv 166231916 Total 188.10

Inv 166910659

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/07/2023	Misc operating supplies	001-12-028-576-80-31-300	4,626.50

Inv 166910659 Total 4,626.50

Inv 166911530

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/07/2023	Temp Fence Sandy Cove	001-12-028-576-80-31-300	1,049.87

Inv 166911530 Total 1,049.87

62217 Total: 9,114.67

uline - Uline Total: 9,114.67

uli - Unum Life Insurance Line Item Account 001-08-009-521-22-22-400

62218 09/07/2023

Inv 9/1

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/30/2023	Group Insurance premium	001-08-009-521-22-22-400	70.50

Inv 9/1 Total 70.50

62218 Total: 70.50

uli - Unum Life Insurance Total: 70.50

URBANF - URBAN FOREST NURSERY INC Line Item Account

62219 09/07/2023

Inv 9784

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/21/2023	Autumn/o-niel/pratt/storm replacment trees	417-13-471-594-31-48-155	8,139.57

Inv 9784 Total 8,139.57

62219 Total: 8,139.57

URBANF - URBAN FOREST NURSERY INC Total: 8,139.57

dot nwr - WA ST DOT Northwest Region Line Item Account

62220 09/07/2023

Inv RE41 JZ1747L006

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/14/2023	WSDOT LOOP Repl. Traffic control review	310-17-507-595-30-63-000	651.13

Inv RE41 JZ1747L006 Total 651.13

62220 Total: 651.13

dot nwr - WA ST DOT Northwest Region Total:

651.13

wcfr - West Coast Fire & Rescue Line Item Account

62221 09/07/2023

Inv B2948-172

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/24/2023	Twin line hose	001-09-014-522-50-31-300	108.70

Inv B2948-172 Total 108.70

62221 Total: 108.70

wcfr - West Coast Fire & Rescue Total:

108.70

wlace - Westlake Ace Hardware Line Item Account

62222 09/07/2023

Inv 15309655

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/07/2023	ADA ramp supplies	001-16-035-542-30-31-300	84.98

Inv 15309655 Total 84.98

Inv 15309732

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/14/2023	Supplies temp fence Sandy Cove	001-12-028-576-80-31-300	78.44

Inv 15309732 Total 78.44

62222 Total: 163.42

wlace - Westlake Ace Hardware Total:

163.42

wec - Wilbur-Ellis Company Line Item Account

62223 09/07/2023

Inv 152828004

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/15/2023	Fertilizer	001-12-028-576-80-31-300	1,673.58

Inv 152828004 Total	1,673.58
62223 Total:	<hr/> 1,673.58
wec - Wilbur-Ellis Company Total:	<hr/> 1,673.58
Total:	<hr/> <hr/> 1,002,442.17 <hr/> <hr/>






Claims Approval Report F&A 9-19-23, CM 9-25-23

Final Audit Report

2023-09-12

Created:	2023-09-12
By:	Tania Holden (THolden@snoqualmiewa.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAA0nFRFT0_iImLOxfsuWxop6SHZ6jIuc2r

"Claims Approval Report F&A 9-19-23, CM 9-25-23" History

-  Document created by Tania Holden (THolden@snoqualmiewa.gov)
2023-09-12 - 9:33:05 PM GMT
-  Document emailed to Jerry Knutsen (JKnutsen@snoqualmiewa.gov) for signature
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-  Email viewed by Jerry Knutsen (JKnutsen@snoqualmiewa.gov)
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-  Document e-signed by Jerry Knutsen (JKnutsen@snoqualmiewa.gov)
Signature Date: 2023-09-12 - 10:25:40 PM GMT - Time Source: server
-  Agreement completed.
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**BUSINESS OF THE CITY COUNCIL
CITY OF SNOQUALMIE**

**AB23-113
September 25, 2023
Consent Agenda**

AGENDA BILL INFORMATION

TITLE:	AB23-113: Meadowbrook Farm Prairie Loop Trail Project	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Resolution
PROPOSED ACTION:	Approve Resolution No. 1666 to acknowledge a King County Parks Capital and Open Space Grant (contract # 6328763) for the Meadowbrook Farm Prairie Loop Trail Project and authorize an expenditure of \$200,000 of City funds.	

REVIEW:	Department Director	Choose an item.	Click or tap to enter a date.
	Finance	Janna Walker	9/8/2022
	Legal	David Linehan	9/13/2023
	City Administrator	Mike Chambless	Click or tap to enter a date.

DEPARTMENT:	Community Development		
STAFF:			
COMMITTEE:	Finance & Administration	COMMITTEE DATE: September 19, 2023	
EXHIBITS:	1. AB23-113x1 (Resolution) 2. AB23-113x2 (King County Parks Capital and Open Space \$500,000.00 Grant Contract) 3. AB23-113x3 (CIP)		

AMOUNT OF EXPENDITURE	\$ 200,000
AMOUNT BUDGETED	\$ 240,000
APPROPRIATION REQUESTED	\$ 0

SUMMARY

INTRODUCTION

The City of North Bend applied for and was awarded a \$500,000 King County Parks Capital and Open Space Grant for the design and construction of the Prairie Loop Trail at Meadowbrook Farm ("Project").

LEGISLATIVE HISTORY

Resolution No. 1612 authorizing an application for a Washington Wildlife and Recreation Program Grant for the Meadowbrook Farm Prairie Loop Trail Project

BACKGROUND

In April of 2020 the cities of North Bend and Snoqualmie started to prepare a proposal together with Si View Metropolitan Park District to do a trail project on Meadowbrook Farm. The proposal included constructing a paved 8' trail to connect from the Meadowbrook Farm Interpretive Center north to Centennial Fields Park, with a spur connection to Snoqualmie Middle School.

When complete the new trails would provide great recreational public access at Meadowbrook Farm, opening up parts of the property that are currently accessible only by way of walking through tall grass and mud, and completing a paved loop trail throughout Meadowbrook Farm.

ANALYSIS

The Project is consistent with the Meadowbrook Farm Master Plan and will link with other existing trails to complete a loop around Meadowbrook Farm with connections to Snoqualmie Middle School and Centennial Fields Park.

The Project is a joint effort by the cities of North Bend and Snoqualmie, as well as the Si View Metropolitan Park District (“the District”), and the Meadowbrook Farm Preservation Association (“MFPA”). Under authority of the Governance Interlocal Agreement between North Bend and Snoqualmie concerning Meadowbrook Farm and the Operation and Maintenance Agreement between North Bend, Snoqualmie, and the District, the District will manage the Project with funds from the grant proceeds and the additional financial contributions from the cities of North Bend and Snoqualmie, with a separate contribution from the MFPA.

The City of North Bend will serve as the grant manager and will transfer grant funds to the District. Please note: MFPA will contribute \$25,000 toward the Project, the City of North Bend’s contribution to the Project is \$115,000 and Si View Metropolitan Park District will manage the project in-kind (In kind project coordination value: \$9,000).

BUDGET IMPACTS

Administration recommends authorizing an expenditure of \$200,000 in support of the Prairie Loop Trail at Meadowbrook Farm. This project is incorporated in the 2023-2028 Capital Improvement Plan (CIP) (See Exhibit #3). The 2023-24 Budget appropriates \$240,000 for this project in the Non-Utilities Capital Fund (#310). Currently, nothing has been spent or encumbered during the biennium for this project. With the addition of this resolution, the remaining Biennial Budget appropriation is \$40,000. Therefore, sufficient appropriation exists within the 2023-2024 Biennial Budget (Non-Utilities Capital Fund #310) to fund the contract.

Meadowbrook Trail Project

	2023-2024 Biennial Budget	
Beginning Budget	\$	240,000
Expenditures	\$	-
Outstanding Contract Value	\$	-
Current Available Budget	\$	240,000
Value of this Resolution	\$	(200,000)
Available Budget after Resolution	\$	40,000

NEXT STEPS

Approve of the Resolution at the City Council meeting on September 25, 2023.

PROPOSED ACTION

Adopt Resolution No. 1666 acknowledging the awarding of a King County Parks Capital and Open Space Grant to the city of North Bend and authorizing the expenditure of City funds for the Meadowbrook Farm Prairie Loop Trail Project.

RESOLUTION NO. 1666**A RESOLUTION OF THE CITY COUNCIL OF CITY OF SNOQUALMIE, WASHINGTON, ACKNOWLEDGING THE AWARDING OF A KING COUNTY PARKS CAPITAL AND OPEN SPACE GRANT (CONTRACT NO. 6328763) TO THE CITY OF NORTH BEND AND AUTHORIZING THE EXPENDITURE OF CITY FUNDS FOR THE MEADOWBROOK FARM PRARIE LOOP TRAIL PROJECT**

WHEREAS, grant funding assistance was requested by the City of North Bend in consultation with the City of Snoqualmie to aid in financing the cost of the Meadowbrook Farm Prairie Loop Trail Project; and

WHEREAS, a Loop Trail project is part of the 1999 Meadowbrook Farm Master Plan and 2013 updated plan); and

WHEREAS, Trails developed as part of the Master Plan within the site should provide public access to showcase the natural and visual character of the Farm; and

WHEREAS, a King County Parks Capital and Open Space Grant (contract # 6328763) was awarded to the City of North Bend to aid in financing the cost of the Prairie Loop Trail project (“Project”); and

WHEREAS, the City Council acknowledges the City of North Bend as the Grant Recipient in a contract with King County for development of passive recreation trails in Meadowbrook Farm within the City of Snoqualmie city limits; and

WHEREAS, the City Council acknowledges the Si View Metropolitan Park District will manage the Project, in-kind; and

WHEREAS, the Project would benefit the citizens of Snoqualmie and the local community with, among other things, expanded access to the entire Meadowbrook Farm

property and improved and new trails connecting Snoqualmie’s Centennial Fields Park with a spur connection to Snoqualmie Middle School;

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of Snoqualmie, Washington, that the expenditure of \$200,000 is hereby authorized as the City’s contribution toward completion of the Prairie Loop Trail Project at Meadowbrook Farm, consistent with the grant awarded by King County to the City of North Bend (Contract No. 6328763) for such purposes.

PASSED by the City Council of the City of Snoqualmie, Washington, this 25th day of September 2023.

Katherine Ross, Mayor

Attest:

Deana Dean, City Clerk

Approved as to form:

David Linehan, Interim City Attorney



PARKS CAPITAL AND OPEN SPACE PROGRAM
CAPITAL PROJECT GRANT AGREEMENT

Department/Division: Natural Resources and Parks / Parks and Recreation

Grant Recipient: City of North Bend

Project: Meadowbrook Prairie Loop Trail

Award Amount: \$500,000.00 Project#: 1144509 Contract#: 6328763

Term Period: _____ To November 30, 2025

THIS AGREEMENT is a grant agreement entered into between City of North Bend (the “Grant Recipient”) and King County (the “County”) (collectively the “Parties”) for an active recreation, passive recreation, local trail, or other capital project in a park or recreational facility using a Parks Capital and Open Space Program grant.

RECITALS

- A. Ordinance 18890, which took effect May 13, 2019, called for a special election to authorize the King County parks, recreation trails and open space levy. On August 6, 2019, King County voters approved the levy, which included funding for capital projects for active and passive recreation, local trails, or capital projects in parks and recreation facilities in order to construct new and improve existing recreation facilities to address the pressures of rapid growth in King County.
- B. Motion 15378, Section A.1., and Attachment A, further delineated the use of levy funds for the Parks Capital and Open Space Grants Program and the guidelines governing that use.
- C. Ordinance 19166, Attachment A established the grant award criteria and the process for the distribution of Parks Capital and Open Space Grants as well as the proposed composition of an advisory committee to review and make recommendations on the grant awards.
- D. King County, a home rule charter county and political subdivision of the State of Washington, is King County is authorized to administer the Parks Capital and Open Space Grant Program and enter into agreements for the use of the grant funds with King County towns, cities, or metropolitan parks districts for capital projects for active and passive recreation, local trails, or capital projects in parks and recreation facilities.

- E. Grant Recipient is a City
- F. The Parks Capital and Open Space Grant Program Advisory Committee has recommended an allocation of levy grant funds to specific projects, pursuant to Ordinance 19433
- G. King County has selected Grant Recipient to receive a Parks Capital and Open Space Grant award in the amount of \$500,000.00 (“Grant Award Funds”) in order to construct, improve, or repair the Project described below and in the attached exhibits.

NOW THEREFORE, in consideration of the promises, covenants, and other provisions set forth in this Agreement, the Parties agree as follows:

GRANT AWARD TERMS AND CONDITIONS

1. **DEFINITIONS**

1.1 **Project.**

The term “Project” means the design, development and construction of the Facility described in **Exhibit A**. Grant Award Funds available pursuant to this Agreement may only be used for the Project. To complete the Project, Grant Recipient shall use the Grant Award Funds to design, develop, and construct the Facility, as set forth in **Exhibit B**, consistent with the requirements set forth in this Agreement and in the following attached exhibits, which are incorporated herein by reference:

<input checked="" type="checkbox"/>	Map of Facility and Location	Attached hereto as Exhibit A
<input checked="" type="checkbox"/>	Scope of Work	Attached hereto as Exhibit B
<input checked="" type="checkbox"/>	Project Budget	Attached hereto as Exhibit C
<input checked="" type="checkbox"/>	Insurance Requirements	Attached hereto as Exhibit D
<input checked="" type="checkbox"/>	Restrictive Covenant Agreement	Attached hereto as Exhibit E

1.2 **Map of Facility and Location.** This Agreement applies to the Project to improve the park and recreational facility (“Facility”) which is located at:

1711 Boalch Avenue NW, North Bend, WA. 98045

See **Exhibit A** for a depiction of the Facility and a map of specific Facility location and boundaries.

1.3 **Scope of Work.** Grant Recipient shall provide a scope of work (“Scope of Work”), attached hereto as **Exhibit B**, which describes the Project in detail and includes a description of the various design, development, permitting, and construction milestones required for completion of the Project and intended use of the Grant

Award Funds. Grant Recipient shall apply the funds received from the County for the Project under this Agreement in accordance with the Scope of Work, attached hereto as **Exhibit B**.

- 1.4 **Project Budget.** Grant Recipient shall work with King County to develop a Project Budget, attached hereto as **Exhibit C**. King County shall provide the Grant Award Funds to the Grant Recipient to pay for costs and expenditures related to the Project, as set forth in **Exhibits B** and **C**. Grant Award Funds provided to Grant Recipient may only be used to pay for costs and expenditures related to the Project, as set forth in **Exhibits B** and **C**.
- 1.5 **Contractor.** Contractor shall include any contractor or consultant hired by Grant Recipient, including any of the contractor’s or consultant’s subcontractors or subconsultants.

2. **EFFECTIVE DATE**

The Agreement shall be effective upon signature by both Parties (“Effective Date”).

3. **TERM**

The term (“Term”) of this Agreement shall begin on the Effective Date and end on November 30, 2025. This Agreement shall remain in effect until such time as it is amended in writing or terminated as provided herein.

4. **AMENDMENTS**

This Agreement together with the attached exhibits expressly incorporated herein by reference and attached hereto shall constitute the whole Agreement between the Parties. This Agreement may be amended only by an instrument, in writing, duly executed by the Parties. Either party may request changes to this Agreement, however, changes that deviate substantially from the proposal submitted to and approved by the Advisory Committee and the King County Council will need to be approved by those entities.

5. **NOTICES**

Unless otherwise specified in the Agreement, all notices or documentation required or provided pursuant to this Agreement shall be in electronic form and shall be deemed duly given when received at the addresses first set forth below via electronic mail.

KING COUNTY	City of North Bend
Rusty Milholland	Michael McCarty
Program Manager, Community Investments	Senior Planner
King County Parks	City of North Bend
201 S Jackson Street Suite #5702	920 SE Cedar Falls Way
Seattle, WA 98104	North Bend, WA. 98045
206-848-0299	425-888-7649
butch.lovelace@kingcounty.gov	mmccarty@northbendwa.gov

Either Party hereto may, at any time, by giving ten (10) days written notice to the other Party to designate any other address in substitution of the foregoing address to which

such notice or communication shall be given.

6. DISBURSEMENT OF GRANT FUNDS

- 6.1 The County may authorize, at County’s sole discretion, release of a portion of the Grant Award Funds to Grant Recipient, upon execution of this Agreement, and receipt of Grant Recipient’s County-approved completed Scope of Work and Project Budget (see Section 1 and **Exhibits B and C**).
- 6.2 The County shall initiate authorization for payment and disbursement of Grant Award Funds after approval of sufficiently detailed Project-related invoices submitted by Grant Recipient. The County shall make payment to Grant Recipient not more than thirty (30) days after a complete and accurate invoice and any other required documentation is received and approved.
- 6.3 Grant Recipient shall submit the final invoice, supporting documentation and any outstanding deliverables, as specified in the Scope of Work (**Exhibit B**) and Project Budget (**Exhibit C**), within thirty (30) days of the date this Agreement expires or is terminated. If the Grant Recipient’s final invoice, supporting documentation and reports are not submitted by the day specified in this subsection, the County will be relieved of all liability for payment to Grant Recipient of the amounts set forth in said invoice or any subsequent invoice.

7. GRANT REPORTING

All Grant Award Funds received pursuant to this Agreement and accrued interest therefrom will be accounted for separately from all other Grant Recipient accounts and moneys. Until the Project is completed, and all proceeds provided pursuant to this Agreement have been expended, the Grant Recipient shall provide reports to the King County Project Manager on a schedule determined by the County.

8. COMPLETION OF THE PROJECT

Grant Recipient shall complete the Project described in Section 1.1 and **Exhibits A, B and C** of this Agreement. If Grant Recipient cannot complete the Project, as specified by the Scope of Work and deliverables set forth in **Exhibit B**, the County shall be released from any obligation to fund the Project, and the County in its sole discretion may reallocate such funds for other projects in other jurisdictions.

Pursuant to Section 19, Termination, this Agreement will be terminated if the Grant Recipient is unable or unwilling to expend the Grant Award Funds for the Project as provided in this Agreement. The Grant Recipient may not redirect Grant Award Funds for a purpose other than completion of the Project as approved by the Advisory Committee and King County Council.

9. COMMUNICATION AND KING COUNTY MILESTONE NOTIFICATION

Grant Recipient shall recognize County as a “grant sponsor” for the Project in the following manner:

- 9.1 Events: Grant Recipient shall invite and recognize “King County Parks” at all events promoting the Project, and at the final Project dedication.
- 9.2 Community Relations: Grant Recipient shall recognize “King County Parks” as a

“grant sponsor” in all social media, websites, brochures, banners, posters, press releases, and other promotional material related to the Project.

- 9.3 King County Parks Notification: Grant Recipient shall notify the King County Parks Project Manager 30 days prior to any major milestone, such as a groundbreaking or opening dates.
- 9.4 King County Council Notification: If Grant Recipient is a city or town notification to the King County Council 30 days prior to any major milestone, such as a groundbreaking or opening dates is, required.
- 9.5 Signage: Grant Recipient shall recognize “King County Parks” on any signage as a funder/contributor of project/facility. Grant Recipient is required to use appropriate King County logo on any signage and communications.

10. DISPOSITION OF REMAINING GRANT AWARD FUNDS

If Grant Recipient does not expend all proceeds obligated to be provided through this Agreement, such proceeds, if held by Grant Recipient, shall be refunded to the County. For purposes of this section, “proceeds” shall include all Grant Award Funds obligated to be provided by the County plus interest accrued by Grant Recipient on the grant funds. Any proceeds in excess of those required to be provided by the County for the actual costs of the Project shall remain with the County for use in its sole discretion.

11. PUBLIC ACCESS

The Grant Award is provided to Grant Recipient for the Project for the purpose of land protection and recreation for the citizens of King County. Therefore, Grant Recipient and any successor in interest agree to maintain the Facility for public use as required by Ordinances 18890 and 19166, and the Parks Capital and Open Space Grant program requirements specified in Moton 15378. The Facility shall be open and accessible to the public at reasonable hours and times. Grant Recipient shall notify the public of the availability of use by posting and updating that information on its website and by maintaining at entrances and/or other locations openly visible signs with such information. Fees for use of the Facility shall be no greater than those generally charged by public operators of similar facilities in King County.

Notwithstanding temporary closure for required maintenance or repairs, the minimum period of time Grant Recipient must ensure the Project is available for public use is thirty (30) years. If the Facility is retired or otherwise removed from use before the end of the thirty-year period, then the Grant Recipient shall reimburse the Grant Award Funds to King County as set forth in this Section 10 and the executed and recorded Restrictive Covenant Agreement, attached hereto as **Exhibit E. Grant Recipient’s duties under this Section 11 will survive the expiration or earlier termination of this Agreement.**

12. RESTRICTIVE COVENANTS

Upon completion of construction of the Facility, Grant Recipient shall record the executed Restrictive Covenant Agreement, attached hereto as **Exhibit E.**

13. CONSTRUCTION OF THE FACILITY

13.1 Capital Improvements.

Grant Recipient shall design, develop, and construct mutually agreed upon Facility, features, and amenities in accordance with all applicable design(s), timelines, restrictions, environmental considerations, permitting determinations, neighborhood impact mitigations, and all other requirements in coordination with King County Parks staff. All contracted work by Grant Recipient, its agents, representatives, or subcontractors, shall be bonded and properly insured to ensure the complete and safe design and construction of all facilities, features, and amenities. As between Grant Recipient and King County, Grant Recipient will be solely responsible to comply with all applicable authorities and to obtain all necessary permits, approvals, and endorsements for the Project.

13.2 Warranties.

With respect to all warranties, express or implied, for work performed or materials supplied in connection with the Project, Grant Recipient shall:

- Obtain all warranties, express or implied, that would be given in normal commercial practice from suppliers, manufacturers, contractors or installers;
- Require all warranties be executed, in writing;
- Be responsible to enforce any warranty of a contractor, subcontractor, manufacturer, or supplier.

If, within an applicable warranty period, any part of the Facility or work performed to construct the Facility is found not to conform to specifications, permit requirements, or industry standard, Grant Recipient shall correct it promptly.

13.3 Right to Inspect- Construction.

King County personnel or agents may inspect the construction project at any time provided that such persons observe due regard for workplace safety and security. King County may require Grant Recipient or its contractors to stop work if King County deems work stoppage necessary to remedy construction defects or to address risks to health, safety, or welfare. Grant Recipient specifically understands, acknowledges, and agrees that at a minimum, King County will inspect the Facility construction project before final completion of the Project.

13.4 Design.

Grant Recipient has retained a licensed architect and/or licensed professional engineer, registered in the State of Washington, who will prepare a Project design for the Facility and exterior landscaping, which visually blends with the setting. King County shall review the design plans for the Project in concept and reserves the right to approve the final design of the Project, consistent with established zoning, design code, or both.

13.5 Construction Site/Work Fencing.

Grant Recipient will be solely responsible for the site work, required permits, and

grading for the Project. Grant Recipient will ensure the work area is properly barricaded, and will ensure that signage is installed, directing unauthorized persons not to enter onto the construction site during any phase of development or construction. Unless otherwise agreed by the Parties in writing, fencing will be placed around work areas. In addition, construction areas will be kept clean and organized during development periods. Grant Recipient will be responsible for site security, traffic, and pedestrian warnings at the site during the development and construction phases.

13.5 Alteration of Site or Facility after Construction.

After the Facility is completed and accepted by Grant Recipient and King County as defined herein, Grant Recipient will not make any material alteration to the Facility without express, written consent by King County.

13.6 Development and Construction Fees and Expenses.

Grant Recipient will be responsible to obtain and pay for all necessary permits, fees, and expenses associated with the Project.

13.7 Public Works Laws.

To the extent applicable, Grant Recipient will comply with all public works laws, regulations, and ordinances, including but not limited to those related to prevailing wages (see RCW 39.12), retainage (see RCW 60.28), bonding (see RCW 39.08), use of licensed contractors (see RCW 39.06), and competitive bidding (see RCW 36.32 and RCW 35.21.278). Grant Recipient will indemnify and defend King County should it be sued or made the subject of an administrative investigation or hearing for a violation of such laws, regulations, and ordinances in connection with the improvements.

13.8 Contractor Indemnification and Hold Harmless.

Grant Recipient will require its construction contractors and subcontractors to defend, indemnify, and hold King County, its officers, officials, employees, and volunteers harmless from any and all claims, injuries, damages, losses, or suits including attorney's fees and costs, arising out of or in connection with the design, development, and construction of the Facility (hereinafter "Design and Construction Phase"), except for injuries and damages caused by the negligence of King County.

13.9 Minimum Scope and Limits of Insurance.

Grant Recipient shall maintain, and/or require its Contractor(s) to maintain the minimum scope and limits of insurance as required in **Exhibit D – Insurance Requirements**.

14. INTERNAL CONTROL AND ACCOUNTING SYSTEM

Grant Recipient shall establish and maintain a system of accounting and internal controls which complies with applicable, generally accepted accounting principles, and governmental accounting and financial reporting standards in accordance with Revised Code of Washington (RCW) Chapter 40.14.

15. MAINTENANCE OF RECORDS

15.1 Grant Recipient shall maintain accounts and records, including personnel, property, financial, Project records, including Agreement deliverables, and other such records as may be deemed necessary by the County to ensure proper accounting for all Grant Award Funds and compliance with this Agreement.

15.2 These records shall be maintained for a period of six (6) years after the expiration or earlier termination of this Agreement unless permission to destroy them is granted by the Office of the Archivist in accordance with RCW Chapter 40.14.

15.3 Grant Recipient shall inform the County in writing of the location, if different from the Grant Recipient address listed in Section 5 of this Agreement of the aforesaid books, records, documents, and other evidence and shall notify the County in writing of any changes in location within ten (10) working days of any such relocation.

16. RIGHT TO INSPECT

King County reserves the right to review and approve the performance of [Grant Recipient] with regard to this Agreement, and, at its sole discretion, to inspect or audit the Grant Recipient's records regarding this Agreement and the Project upon seventy-two (72) hours' notice during normal business hours.

17. COMPLIANCE WITH ALL LAWS AND REGULATIONS

Grant Recipient shall comply with all applicable laws, ordinances and regulations in using funds provided by the County, including, without limitation, those relating to providing a safe working environment to employees and, specifically, the requirements of the Washington Industrial Safety and Health Act (WISHA); and, to the extent applicable, those related to "public works," payment of prevailing wages, and competitive bidding of contracts. The Grant Recipient specifically agrees to comply and pay all costs associated with achieving such compliance without notice from King County; and further agrees that King County, does not waive this Section by giving notice of demand for compliance in any instance. The Grant Recipient shall indemnify and defend the County should it be sued or made the subject of an administrative investigation or hearing for a violation of such laws related to this Agreement.

18. CORRECTIVE ACTION

18.1 If the County determines that a breach of contract has occurred or does not approve of the Grant Recipient's performance, it will give the Grant Recipient written notification of unacceptable performance. Grant Recipient will then take corrective action within a reasonable period of time, as may be defined by King County in its sole discretion in its written notification to Grant Recipient.

18.2 King County may withhold any payment owed Grant Recipient until the County is satisfied that corrective action has been taken or completed.

19. TERMINATION

19.1 King County may terminate this Agreement in whole or in part, with or without cause, at any time during the Term of this Agreement, by providing Grant Recipient ten (10) days advance written notice of the termination.

19.2 If the termination results from acts or omissions of Grant Recipient, including but not limited to misappropriation, nonperformance of required services, or fiscal mismanagement, Grant Recipient shall return to the County immediately any funds, misappropriated or unexpended, which have been paid to Grant Recipient by the County.

19.3 Any King County obligations under this Agreement beyond the current appropriation biennium are conditioned upon the County Council's appropriation of sufficient funds to support such obligations. If the Council does not approve such appropriation, then this Agreement will terminate automatically at the close of the current appropriation biennium.

19.4 The Agreement will be terminated if the Grant Recipient is unable or unwilling to expend the Grant Award Funds as specified in Section 1 and **Exhibits B and C**, or upon reimbursement by the Grant Recipient to the County of all unexpended proceeds provided by the County pursuant to this Agreement and payment of all amounts due pursuant to Section 6.

20. FUTURE SUPPORT; UTILITIES AND SERVICE

The County makes no commitment to support the services contracted for herein and assumes no obligation for future support of the activity contracted for herein except as expressly set forth in this Agreement. Grant Recipient understands, acknowledges, and agrees that the County shall not be liable to pay for or to provide any utilities or services in connection with the Project contemplated herein.

21. HOLD HARMLESS AND INDEMNIFICATION

Grant Recipient shall protect, indemnify, and save harmless the County, its officers, agents, and employees from and against any and all claims, costs, and/or losses whatsoever occurring or resulting from (1) Grant Recipient's failure to pay any such compensation, wages, benefits, or taxes, and/or (2) work, services, materials, or supplies performed or provided by Grant Recipient's employees or other suppliers in connection with or support of the performance of this Agreement.

Grant Recipient further agrees that it is financially responsible for and will repay the County all indicated amounts following an audit exception which occurs due to the negligence, intentional act, and/or failure, for any reason, to comply with the terms of this Agreement by the Grant Recipient, its officers, employees, agents, representatives, or subcontractors. This duty to repay the County shall not be diminished or extinguished by the expiration or prior termination of the Agreement.

Grant Recipient agrees for itself, its successors, and assigns, to defend, indemnify, and hold harmless King County, its appointed and elected officials, and employees from and against liability for all claims, demands, suits, and judgments, including costs of defense thereof, for injury to persons, death, or property damage which is caused by, arises out of, or is incidental to any use of or occurrence on the Project that is the subject of this Agreement, or Grant Recipient's exercise of rights and privileges granted by this Agreement, except to the extent of the County's sole negligence. Grant Recipient's obligations under this Section shall include:

A. The duty to promptly accept tender of defense and provide defense to the County at

the Grant Recipient's own expense;

- B. Indemnification of claims made by Grant Recipient's employees or agents; and
- C. Waiver of Grant Recipient's immunity under the industrial insurance provisions of Title 51 RCW, but only to the extent necessary to indemnify King County, which waiver has been mutually negotiated by the parties.

In the event it is necessary for the County to incur attorney's fees, legal expenses or other costs to enforce the provisions of this Section, all such fees, expenses and costs shall be recoverable from the Grant Recipient.

In the event it is determined that RCW 4.24.115 applies to this Agreement, the Grant Recipient agrees to protect, defend, indemnify and save the County, its officers, officials, employees and agents from any and all claims, demands, suits, penalties, losses damages judgments, or costs of any kind whatsoever for bodily injury to persons or damage to property (hereinafter "claims"), arising out of or in any way resulting from the Grant Recipient's officers, employees, agents and/or subcontractors of all tiers, acts or omissions, performance of failure to perform the rights and privileges granted under this Agreement, to the maximum extent permitted by law or as defined by RCW 4.24.115, as now enacted or hereafter amended.

A hold harmless provision to protect King County similar to this provision shall be included in all Agreements or subcontractor Agreements entered into by Grant Recipient in conjunction with this Agreement. **Grant Recipient's duties under this Section 21 will survive the expiration or earlier termination of this Agreement.**

22. NONDISCRIMINATION

King County Code ("KCC") chapters 12.16 through 12.19 apply to this Agreement and are incorporated by this reference as if fully set forth herein. In all hiring or employment made possible or resulting from this Agreement, there shall be no discrimination against any employee or applicant for employment because of sex, race, color, marital status, national origin, religious affiliation, disability, sexual orientation, gender identity or expression or age except minimum age and retirement provisions, unless based upon a bona fide occupational qualification.

23. CONFLICT OF INTEREST

KCC Chapter 3.04 (Employee Code of Ethics) is incorporated by reference as if fully set forth hence, and Grant Recipient agrees to abide by all conditions of said chapter. Failure by Grant Recipient to comply with any requirement of said KCC Chapter shall be a material breach of contract.

24. POLITICAL ACTIVITY PROHIBITED

None of the funds, materials, property, or services provided directly or indirectly under this Agreement shall be used for any partisan political activity or to further the election or defeat of any candidate for public office.

25. PROJECT MAINTENANCE; EQUIPMENT PURCHASE, MAINTENANCE, AND OWNERSHIP

- A. As between the County and Grant Recipient, Grant Recipient shall be responsible to operate and maintain the completed Project at its own sole expense and risk. Grant Recipient shall maintain the completed Project in good working condition consistent with applicable standards and guidelines. Grant Recipient understands, acknowledges, and agrees that the County is not responsible to operate or to maintain the Project in any way.
- B. Grant Recipient shall be responsible for all property purchased pursuant to this Agreement, including the proper care and maintenance of any equipment.
- C. Grant Recipient shall establish and maintain inventory records and transaction documents (purchase requisitions, packing slips, invoices, receipts) of equipment and materials purchased with Grant Award Funds. **Grant Recipient's duties under this Section 25 shall survive the expiration of this Agreement.**

26. ASSIGNMENT

Grant Recipient shall not assign any portion of rights and obligations under this Agreement or transfer or assign any claim arising pursuant to this Agreement without the written consent of the County. Grant Recipient must seek such consent in writing not less than fifteen (15) days prior to the date of any proposed assignment.

27. WAIVER OF BREACH OR DEFAULT

Waiver of breach of any provision in this Agreement shall not be deemed to be a waiver of any subsequent breach and shall not be construed to be a modification of the terms of the Agreement unless stated to be such through written approval by the County, which shall be attached to the original Agreement. Waiver of any default shall not be deemed to be a waiver of any subsequent defaults.

28. TAXES

Grant Recipient agrees to pay on a current basis all taxes or assessments levied on its activities and property, including, without limitation, any leasehold excise tax due under RCW Chapter 82.29A; PROVIDED, however, that nothing contained herein will modify the right of the Grant Recipient to contest any such tax, and Grant Recipient shall not be deemed to be in default as long as it will, in good faith, be contesting the validity or amount of any such taxes.

29. WASHINGTON LAW CONTROLLING; WHERE ACTIONS BROUGHT

This Agreement is made in and will be in accordance with the laws of the State of Washington, which will be controlling in any dispute that arises hereunder. Actions pertaining to this Agreement will be brought in King County Superior Court, King County, Washington.

30. PUBLIC DOCUMENT

This Agreement will be considered a public document and will be available for inspection and copying by the public.

31. LEGAL RELATIONS

Nothing contained herein will make, or be deemed to make, County and Grant Recipient a partner of one another, and this Agreement will not be construed as creating a partnership or joint venture. Nothing in this Agreement will create, or be deemed to create, any right, duty or obligation in any person or entity not a party to it.

32. PERMITS AND LICENSES

Grant Recipient shall develop and run the Project in accordance with all applicable laws and regulatory requirements including environmental considerations, permitting determinations, and other legal requirements. All activities and improvements shall be performed by Grant Recipient at its sole expense and liability. Grant Recipient shall, at its sole cost and expense, apply for, obtain and comply with all necessary permits, licenses and approvals required for the Project.

33. INTERPRETATION OF COUNTY RULES AND REGULATIONS

If there is any question regarding the interpretation of any County rule or regulation, the County decision will govern and will be binding upon the Grant Recipient.

34. ENTIRE AGREEMENT

This Agreement, including its attachments, constitutes the entire Agreement between the County and Grant Recipient. It supersedes all other agreements and understandings between them, whether written, oral or otherwise.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the first date written.

City of North Bend

King County

By _____

By _____

Title _____

Title _____

Date _____

Date _____

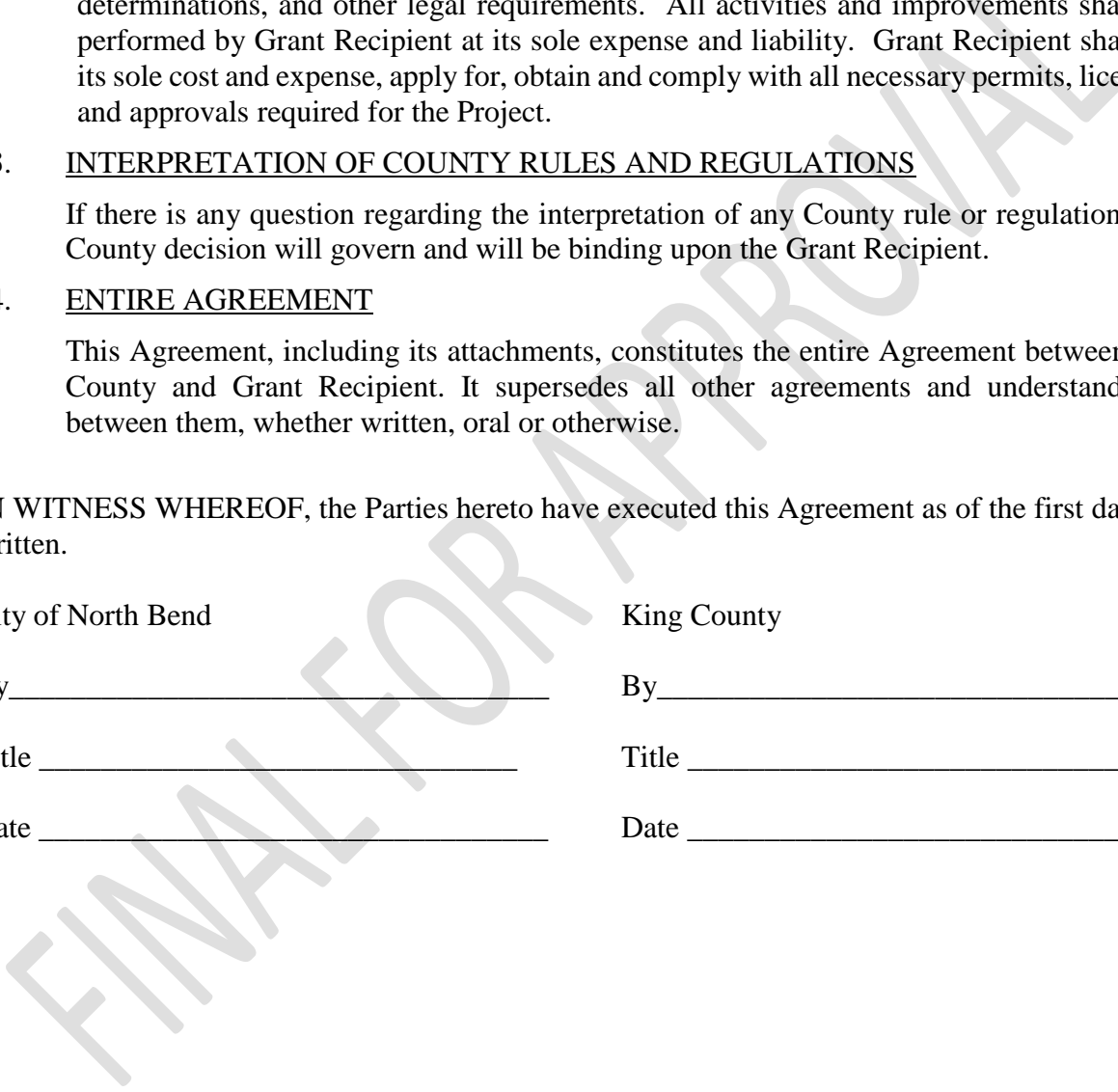


EXHIBIT A - MAP OF FACILITY AND LOCATION

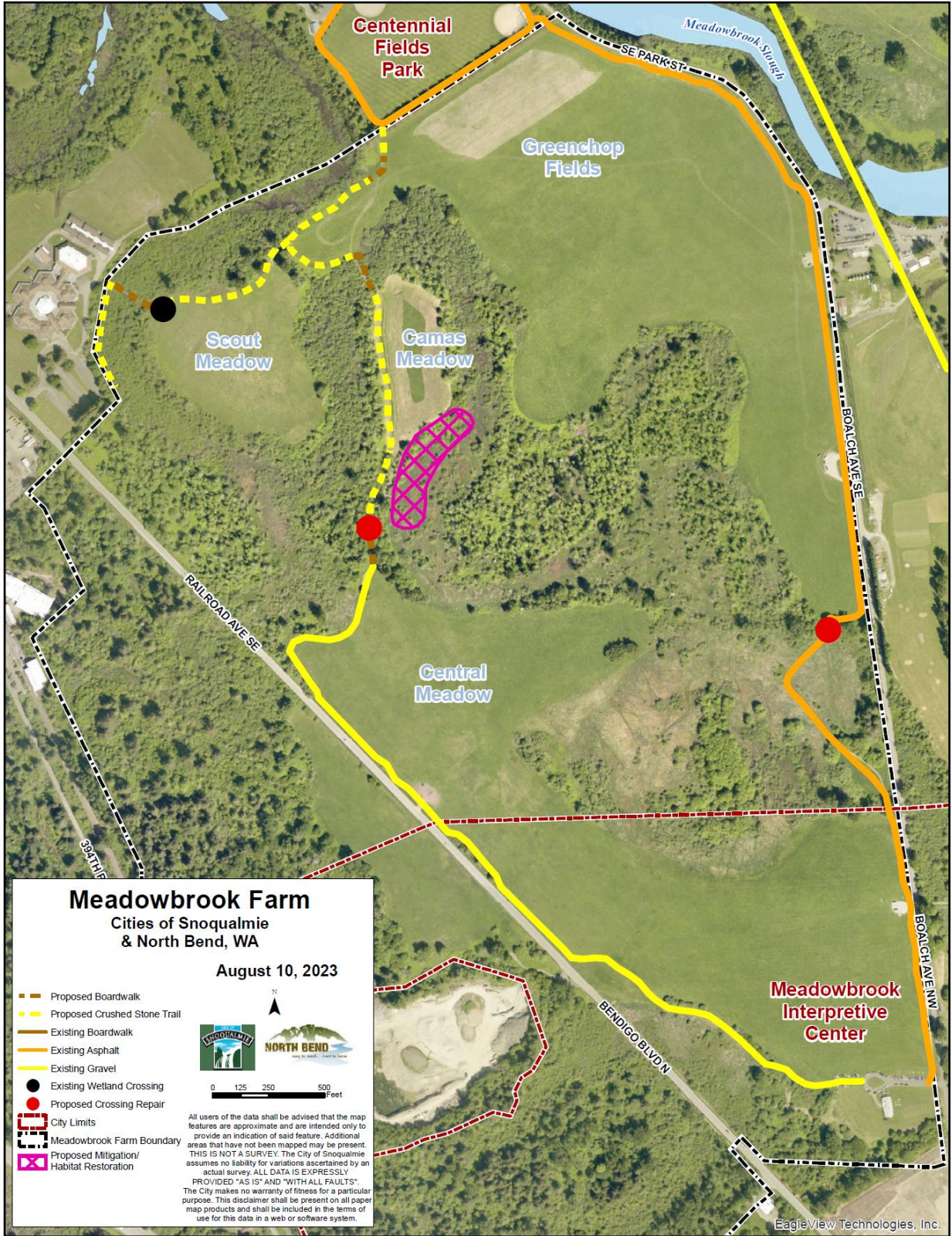


EXHIBIT B - SCOPE OF WORK



Levy Grant

Capital and Open Space Grants
Scope of Work

The Cities of North Bend and Snoqualmie, in partnership with the Si View Metropolitan Park District, and Meadowbrook Farm Preservation Association, will improve pedestrian trails at Meadowbrook Farm. The project includes new and improved trail connections through Meadowbrook Farm to Snoqualmie Middle School, Centennial Fields Park, and the Meadowbrook Farm Interpretive Center, and include interpretive signage.

Activities/Milestones		Estimated Completion Date	Deliverables
1	Architectural/Engineering	5/31/2024	Completed design
2	Archaeological review and permitting	5/31/2024	
3	Site preparation	5/31/2024	
4	Construction of gravel trails	7/31/2025	
5	Construction of boardwalks and bridges	7/31/2025	
6	Installation of interpretive signage	7/31/2025	
7	Completion of wetland/wet prairie habitat restoration	12/1/2025	

EXHIBIT C - PROJECT BUDGET

Organization and Project Name: City of North Bend - Meadowbrook Prairie Loop Trail

Project Tasks		Project Costs	Grant Request
Planning / Design / Permits			
	Architectural/Engineering (20% of construction costs), including critical areas report, floodplain analysis and stormwater plans.	\$126,990	\$126,990
	Archaeological Review	\$15,000	\$15,000
	Permits (floodplain, stormwater, C&G, SEPA, Crit. Areas)	\$20,000	\$20,000
Construction / Installation / Materials			
	Site Preparation (Clearing, grading, stormwater, survey)	\$75,000	\$75,000
	Crushed Stone Trails (3,100 lf x 8' wide x 3.00/sf)	\$74,400	\$74,400
	New Boardwalks (including replacing 1 existing deteriorated boardwalk) - 805 lineal feet x 6' wide x \$500/lf	\$352,500	\$188,610 (remainder funded outside grant)
	Associated grading including minor retaining walls at boardwalk approaches, stormwater features, etc.	\$10,000	
	Fencing/gates at CF Park, and wood chicane gates at Camas Meadow entry points, and along the trail at Snoqualmie Middle School (if needed).	\$28,500	
	Flexible bollards at trail entry points adjacent to parking areas.	\$1,500	
	Site furnishings (4 trash cans)	\$7,000	
	Interpretive Signs and trail directional signs	\$30,000	
	Wetland Enhancement, including monitoring	\$56,050	
	Note that contingency and tax are incorporated into the cost estimates above.	\$0	
TOTALS		\$796,940	\$500,000

EXHIBIT D - INSURANCE REQUIREMENTS

1. Insurance Requirements

- 1.1. Grant Recipient shall purchase and maintain, at its sole cost and expense, the minimum insurance set forth below. By requiring such minimum insurance, the County does not and shall not be deemed or construed to have assessed the risks that may be applicable to Grant Recipient, or any Contractor under this Agreement, or in any way limit the County's potential recovery to insurance limits required hereunder. To the contrary, this Agreement's insurance requirements may not in any way be construed as limiting any potential liability to the County or the County's potential recovery from Grant Recipient. Grant Recipient and any Contractor shall assess their own risks and if they deem appropriate and/or prudent, maintain greater limits and/or broader coverage.
- 1.2. Nothing contained within these insurance requirements shall be deemed to limit the scope, application and/or limits of the coverage afforded, which coverage shall apply to each insured to the full extent provided by the terms and conditions of the policy(s). Nothing contained within this provision shall affect and/or alter the application of any other provision contained within this Agreement.
- 1.3. Each insurance policy shall be written on an "occurrence" basis; excepting insurance for Professional Liability (Errors and Omissions), and/or Pollution Liability, and/or Cyber Liability (Technology Errors and Omissions). These coverages required by this Agreement may be written on a "claims made" basis.

If coverage is approved and purchased on a "claims made" basis, the coverage provided under that insurance shall be maintained through: (i) consecutive policy renewals for not less than three (3) years from the date of completion of the Project which is subject of this Agreement or, if such renewals are unavailable, (ii) the purchase of a tail/extended reporting period for not less than three (3) years from the date of completion of the Project which is the subject of this Agreement.

2. Evidence and Cancellation of Insurance

- 2.1. Upon execution of the Agreement, and within thirty (30) days of request by the County, Grant Recipient shall furnish the County certificates of insurance and endorsements certifying the issuance of all insurance required by this Agreement. All evidence of insurance shall be signed by a properly authorized officer, agent, general agent, or qualified representative to the insurer(s), shall certify the name of the insured(s), the type and amount of insurance, the location and operations to which the insurance applies, the inception and expiration dates, shall specify the form numbers of any endorsements issued to satisfy this Agreement's insurance requirements, and shall state that the County shall receive notice at least thirty (30) days prior to the effective date of any cancellation, lapse, or material change in the policy(s). Similar documentation confirming renewal of required insurance shall be provided on each insurance renewal date.
- 2.2. The County reserves the right to require complete, certified copies of all required insurance policies, including all endorsements and riders, which may be redacted of any

confidential or proprietary information. Grant Recipient shall deliver such policies to the County within five (5) business days of County's request.

- 2.3. County's receipt or acceptance of Grant Recipient's or any Contractor's evidence of insurance at any time without comment or objection, or County's failure to request certified copies of such insurance, does not waive, alter, modify, or invalidate any of the insurance requirements set forth in this **Exhibit D** or, consequently, constitute the County's acceptance of the adequacy of Grant Recipient's or any Contractor's insurance or preclude or prevent any action by County against Grant Recipient for breach of the requirements of this section.

3. Minimum Scope and Limits of Insurance

- 3.1. Grant Recipient shall maintain the following types of insurance and minimum insurance limits:

3.1.1. Commercial General Liability: \$1,000,000 per occurrence and \$2,000,000 in the aggregate for bodily injury, personal and advertising injury, and property damage. Coverage shall be at least as broad as that afforded under ISO form number CG 00 01. Such insurance shall include coverage for, but not limited to premises liability, products and completed operations, ongoing operations, and contractual liability. Limits may be satisfied by a single primary limit or by a combination of separate primary and umbrella or excess liability policies, provided that coverage under the latter shall be at least as broad as that afforded under the primary policy and satisfy all other requirements applicable to liability insurance including but not limited to additional insured status for the County.

- a. A per project aggregate endorsement shall apply to the General Liability policy.
- b. Explosion, Collapse, and Underground Damage (XCU) coverage shall be included.

3.1.2. Professional Liability (Errors and Omissions): Grant Recipient or its Contractor(s) shall procure and maintain Professional Liability (Errors and Omissions) insurance with minimum limits of \$1,000,000 per claim and in the aggregate.

3.1.3. Automobile Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage. Coverage shall be at least as broad as that afforded under ISO form number CA 00 01 covering **BUSINESS AUTO COVERAGE**, symbol 1 "any auto"; or the combination of symbols 2, 8, and 9. Limits may be satisfied by a single primary limit or by a combination of separate primary and umbrella or excess liability policies, provided that coverage under the latter shall be at least as broad as that afforded under the primary policy.

3.1.4. Workers Compensation: Workers Compensation coverage, as required by the Industrial Insurance Act of the State of Washington, as well as any similar coverage required for this Project by applicable Federal or "Other States" State Law.

- 3.1.5. Employers Liability or “Stop Gap” coverage: \$1,000,000 each occurrence and shall be at least as broad as the protection provided by the Workers Compensation policy Part 2 (Employers Liability), or, in monopolistic states including but not limited to Washington, the protection provided by the “Stop Gap” endorsement to the commercial general liability policy.
- 3.1.6. Pollution Liability: Grant Recipient or its Contractor(s) shall procure and maintain Pollution Liability insurance with minimum limits of \$1,000,000 per occurrence or claim and in the aggregate to cover sudden and non-sudden bodily injury and/or property damage to include the destruction of tangible property, loss of use, clean-up costs and the loss of use of tangible property that has not been physically injured or destroyed.
- 3.1.7. Builder’s Risk/Installation Floater Insurance: Grant Recipient or its Contractor(s) shall procure and maintain prior to and for the duration of the construction phase of the Project, “All Risk” Builder’s Risk insurance or Installation Floater insurance at least as broad as ISO form number CP0020 (Builder’s Risk Coverage Form) with ISO form number CP0020 (Causes of Loss – Special Form) including coverage for collapse and theft. The coverage shall insure for direct physical loss to property of the entire term of the Project, for 100% of the replacement value and include earthquake and including owner-furnished equipment for its 100% value.
4. Other Insurance Provisions and Requirements
- 4.1. All insurance policies purchased and maintained by Grant Recipient and any Contractor required in this Agreement shall contain, or be endorsed to contain the following provisions:
- 4.1.1. With respect to all liability policies except Professional Liability (Errors and Omissions) and Workers Compensation:
- 4.1.1.1. King County, its officials, employees and agents shall be covered as additional insured for full coverage and policy limits as respects liability arising out of activities performed by or on behalf of the Grant Recipient, its agents, representatives, employees, or Contractor(s) in connection with this Agreement. Additional Insured status shall include products-completed operations CG 20 100 11/85 or its substantive equivalent. The County requires the endorsement(s) to complete the Agreement.
- 4.1.2. With respect to all liability policies (except Workers Compensation):
- 4.1.2.1. Coverage shall be primary insurance as respects the County, its officials, employees and agents. Any insurance and/or self-insurance maintained by the County, its officials, employees or agents shall not contribute with any [Grant Recipient’s], or Contractor(s) insurance or benefit the Grant Recipient, or any Contractor, or their respective insurers in any way.
- 4.1.2.2. Insurance shall expressly state that it applies separately to each insured and additional insured against whom a claim is made and/or lawsuit is brought, except with respect to the limits of insurer’s liability.
5. Waiver of Subrogation

- 5.1. Grant Recipient, its Contractor(s), and their respective insurance carriers release and waive all rights of subrogation against King County, its officials, agents and employees for damages caused by fire or other perils which can be insured by a property insurance policy. This provision shall be valid and enforceable only to the extent permissible by the applicable property insurance policies.
6. Deductibles/Self-Insured Retentions
 - 6.1. Any deductible and/or self-insured retention of the policies shall not in any way limit the County's right to coverage under the required insurance, or to Grant Recipient's, or any Contractor's liability to the County, and shall in all instances be the sole responsibility of Grant Recipient or its Contractor, even if no claim has been made or asserted against them.
7. Acceptability of Insurers
 - 7.1. Unless otherwise approved by the County, insurance is to be placed with insurers with an A.M. Best rating of no less than A:VIII.
 - 7.2. Professional Liability (Errors and Omissions) insurance may be placed with insurers with an A.M. Best rating of no less than B+:VII.
 - 7.3. If at any time any of the foregoing policies fail to meet the above stated requirements, [Grant Recipient] shall, upon notice to that effect from the County, promptly obtain a new policy, and shall submit the same to the County, with the appropriate certificates and endorsements, for review.
8. Self-Insurance
 - 8.1. If the Grant Recipient is a governmental entity or municipal corporation, Grant Recipient may maintain a fully funded self-insurance program or participate in an insurance pool for the protection and handling of its liabilities including injuries to persons and damage to property.
9. Contractors
 - 9.1. Grant Recipient shall include all Contractors as insureds under its policies or, alternatively, Grant Recipient must require each of its Contractors to procure and maintain appropriate and reasonable insurance coverage and insurance limits to cover each of the Contractor's liabilities given the scope of work and services being provided herein. To the extent reasonably commercially available, insurance maintained by any Contractor must comply with the specified requirements of this **Exhibit D**, including the requirement that all liability insurance policies (except Professional Liability and Workers Compensation) provided by the Contractor(s) must include the County, its officials, agents and employees as additional insured for full coverage and policy limits. Grant Recipient is obligated to require and verify that each Contractor(s) to maintain the required insurance and ensure the County is included as additional insured. Upon request by the County, and within five (5) business days, Grant Recipient must provide evidence of each Contractor(s) insurance coverage, including endorsements.
10. Work Site Safety

- 10.1. Grant Recipient shall have the “right to control” and bear the sole responsibility for the job site conditions, and job site safety. Grant Recipient shall comply with all applicable federal, state and local safety regulations governing the job site, employees, and Contractors.

FINAL FOR APPROVAL

EXHIBIT E - RESTRICTIVE COVENANT AGREEMENT

When Recorded Return to:

King County
Department of Natural Resources and Parks
Parks and Recreation Division
201 S Jackson Street, KSC-NR-5702
Seattle, WA 98104-3855

**PARKS LEVY CAPITAL AND OPEN SPACE GRANT CAPITAL PROJECT
RESTRICTIVE COVENANT AGREEMENT**

GRANTOR: City of North Bend
GRANTEE: King County, a political subdivision of the State of Washington
ABBREVIATED LEGAL DESCRIPTION: [Fill in]
ASSESSOR’S TAX PARCEL NO.: [Fill in]

FINAL FOR APPROVAL

**PARKS LEVY CAPITAL AND OPEN SPACE GRANT CAPITAL PROJECT
RESTRICTIVE COVENANT AGREEMENT**

This Parks Levy Capital and Open Space Grant Capital Project Restrictive Covenant Agreement (the “Covenant Agreement”) is effective as of the ___ day of _____, 202_, and is made and executed by City of North Bend (the “Grant Recipient”), and by and in favor of King County (the “County”), a political subdivision of the State of Washington (the “County”). In this Covenant Agreement, City of North Bend and the County may also be referred to collectively as the “Parties” and individually as “Party.”

RECITALS

- A. Grant Recipient is the owner of real property located in King County, State of Washington, legally described in **Exhibit A**, attached hereto and made part hereof (the “Property”).
- B. Pursuant to a Parks Capital and Open Space Grant Agreement, between the County and Grant Recipient, dated _____, Grant Recipient has constructed [description of the Facility] (the “Facility”) on the Property for the purpose of providing land protection and recreation for the public. A map of the Property and Facility is attached to and made part of this Covenant Agreement as **Exhibit B**.
- C. The purpose of this instrument is to place on record those certain Restrictive Covenants (as defined below) which, pursuant to a Parks Levy Capital and Open Space Program Grant in the amount of \$500,000.00 awarded to Grant Recipient to construct the Facility on said Property, requires that the Facility be restricted to uses in accordance with the funds used to construct said Facility. The Property was acquired by deed recorded under recording No. [cite recorded deed for purchase], between [prior owner’s name] and City of North Bend

COVENANT AGREEMENT

NOW, THEREFORE, in consideration of the mutual promises herein, Grant Recipient and the County agree, covenant and declare that the Facility is subject to the following restrictive covenants, which covenants shall run with the land and burden the Facility for the sole benefit of the County and the County land that makes up its public park, recreation, and open space system.

All the terms and provisions hereof shall be construed to effectuate the purposes set forth in this Covenant Agreement and to sustain the validity hereof.

1. Grant Recipient and the County agree and declare that the covenants and conditions contained herein touch and concern the land and shall bind and the benefits shall inure to, respectively, Grant Recipient and its successors and assigns and all subsequent owners of the Facility, and to the County and its successors and assigns and all subsequent owners of the County’s benefited property interests, subject to modification thereof as specifically provided below. Each and every contract, deed or other instrument hereafter executed conveying any portion or interest in the Facility, shall contain an express provision making such conveyance subject to the covenants and conditions of this

Covenant Agreement, provided however, that any such contract, deed or other instrument shall conclusively be held to have been executed, delivered and accepted subject to such covenants and conditions, regardless of whether or not such covenants and conditions are set forth or incorporated by reference in such contract, deed or other instrument.

2. Grant Recipient covenants and declares on behalf of itself and all heirs, assigns, and successors in interests into whose ownership the Facility might pass that the Facility will be preserved and maintained in accordance with the restrictions and obligations described in this Covenant Agreement for at least thirty years. It is the intent of the Grant Recipient that such covenants shall supersede any prior interests Grant Recipient has in the Property and Facility and shall run with the land for the benefit of the County and the County land that makes up its public park, recreation, and open space system, and be binding on any and all persons who acquire any portion of, or interest in, the Property or Facility. Grant Recipient and the County agree that King County shall have standing to enforce these covenants.
3. Grant Recipient acknowledges that the Facility was constructed on the Property for parks and recreation and open space purposes with funding from the King County Parks Levy authorized by Ordinances 18890 and 19166, the Parks Levy Capital and Open Space Program Grant Program requirements specified in Motion 15378, and Grant Recipient covenants that the Facility will be used for the parks, recreation, and open space purposes contemplated by Ordinances 18890 and 19166, and that the Facility shall not be converted to a different to a different status or use for a period of thirty years unless a full reimbursement of the Parks Capital and Open Space Grant award amount is made to King County.
4. Grant Recipient acknowledges that the Property was purchased for parks and recreation and open space purposes with parks levy funds as authorized by King County Ordinances 18890 and 19166, and Grant Recipient covenants that it shall abide by and enforce all terms, conditions and restrictions in King County Ordinances 18890, 19166, and the Parks Capital and Open Space Grant Program requirements specified in Motion 15378, including that Grant Recipient covenants that the Property will continue to be used for the purposes contemplated by King County Ordinances 18890, 19166, and the Parks Capital and Open Space Grant Program requirements, that the Property shall not be transferred or conveyed except by agreement with an agency or nonprofit organization, which agreement shall provide that the Facility shall be continued to be used for the purposes of Ordinances 18890, 19166, and the Parks Capital and Open Space Grant Program requirements specified in Motion 15378.
5. Grant Recipient covenants that it and any successor in interest will maintain the Facility for public use as required by Ordinances 18890 and 19166, and the Parks Levy Capital and Open Space Program Grant Program requirements specified in Motion 15378. The Facility shall be open and accessible to the public at reasonable hours and times. Grant Recipient shall notify the public of the availability of use by posting and updating that information on its website and by maintaining at entrances and/or other locations openly visible signs with such information. Fees for use of the Facility shall be no greater than those generally

charged by public operators of similar facilities in King County. Grant Recipient covenants that it will not limit or restrict access to and use of the Facility by non-residents in any way that does not also apply to Grant Recipient residents. Grant Recipient further covenants that any and all user fees charged for the Facility, including charges imposed by any lessees, concessionaires, service providers, and/or other assignees shall be at the same rate for non-residents as for the residents of Grant Recipient.

6. Parties Bound. This Covenant Agreement shall benefit and be enforceable only by County and Grant Recipient and their successors or assigns and shall not be enforceable by any third parties.
7. Remedies. The County, its successors, designees or assigns shall have the following remedies against Grant Recipient, its successors, designees or assigns for violation of this Covenant Agreement:
 - 7.1 Default. If Grant Recipient fails to observe or perform any of the terms, conditions, obligations, restrictions, covenants, representations or warranties of this Covenant Agreement, and if such noncompliance is not corrected as provided herein, then such noncompliance shall be considered an event of default.
 - 7.2 Notice of Default. Before the County pursues a remedy against Grant Recipient for breach of this Covenant Agreement, the County shall provide written notice specifying the default to Grant Recipient. Grant Recipient shall thereafter have a thirty (30) day period to cure such default (or if such default is not capable of cure within thirty (30) days, such additional period as is reasonably necessary for Grant Recipient to complete such cure, provided that Grant Recipient commences cure within such thirty (30) day period and thereafter diligently pursues it to completion).
 - 7.3 County's Remedies. The County shall be entitled to all remedies in law or in equity against Grant Recipient in the event of a default.
 - 7.4 No Waiver. No delay in enforcing the provisions hereof as to any breach or violation shall impair, damage or waive the right of the County to enforce the same or obtain relief against or recover for the continuation or repetition of such breach or violation or any other breach or violation thereof at any later time or times.
9. Miscellaneous Provisions.
 - 9.1 Agreement to Record. Grant Recipient shall cause this Covenant Agreement to be recorded in the real property records of King County, Washington. Grant Recipient shall pay all fees and charges incurred in connection with such recording and shall provide the County with a copy of the recorded document.
 - 9.2 Time of the Essence. Time is of the essence of this Covenant Agreement and of

every provision thereof.

- 9.3 Notices. Notices, certificates, reports, or other communications shall be deemed delivered on the third day following the date on which the same have been mailed by certified or registered mail, postage pre-paid, return receipt requested, or on the date on which the same have been personally delivered with proof of receipt, at the addresses specified below, or at such other addresses as may be specified in writing by the parties listed below:

If to King County:

King County Department of
Natural Resources & Parks
Parks and Recreation Division
201 South Jackson Street
Seattle, WA 98104-3855
Attn: Director

If to City of North Bend:
City of North Bend
920 SE Cedar Falls Way
North Bend, WA. 98045

- 9.4 Severability. If any provision of this Covenant Agreement shall be invalid, illegal, or unenforceable, the validity, legality, or enforceability of the remaining provisions hereof shall not in any way be affected or impaired thereby.
- 9.5 Amendments. This Covenant Agreement shall be amended only by a written instrument executed by the Parties hereto or their respective successors in title, and duly recorded in the real property records of King County, Washington.
- 9.6 Governing Law. This Covenant Agreement shall be governed by the laws of the State of Washington and venue shall be in King County Superior Court.
- 9.7 Reliance. The County and Grant Recipient hereby recognize and agree that the representations and covenants set forth herein may be relied upon by each other.
- 9.8 No Conflict with Other Documents. Grant Recipient and the County warrant that they have not executed and will not execute any other agreement with provisions contradictory to, or in opposition to, the provisions hereof, and that in any event the requirements of this Covenant Agreement are paramount and controlling as to the rights and obligations herein set forth and supersede any other requirements in conflict herewith.
- 9.9 Sale or Transfer of the Facility. Grant Recipient agrees to notify the County within 30 days of any transfer of Grant Recipient's ownership interest in the Facility.
- 9.10 Captions. The titles and headings of the sections of this Covenant Agreement

have been inserted for convenience of reference only and are not to be considered a part hereof. They shall not in any way modify or restrict any of the terms or provisions hereof or be considered or given any effect in construing this document or any provision thereof or in ascertaining intent, if any question of intent shall arise.

9.11 No Third Party Beneficiaries. This agreement is made and entered into for the sole protection and benefit of the Parties hereto and their successors and assigns. No other person shall have any right of action based on any provision of this Covenant Agreement.

IN WITNESS WHEREOF, City of North Bend and the County have executed this Covenant Agreement on the date set forth above.

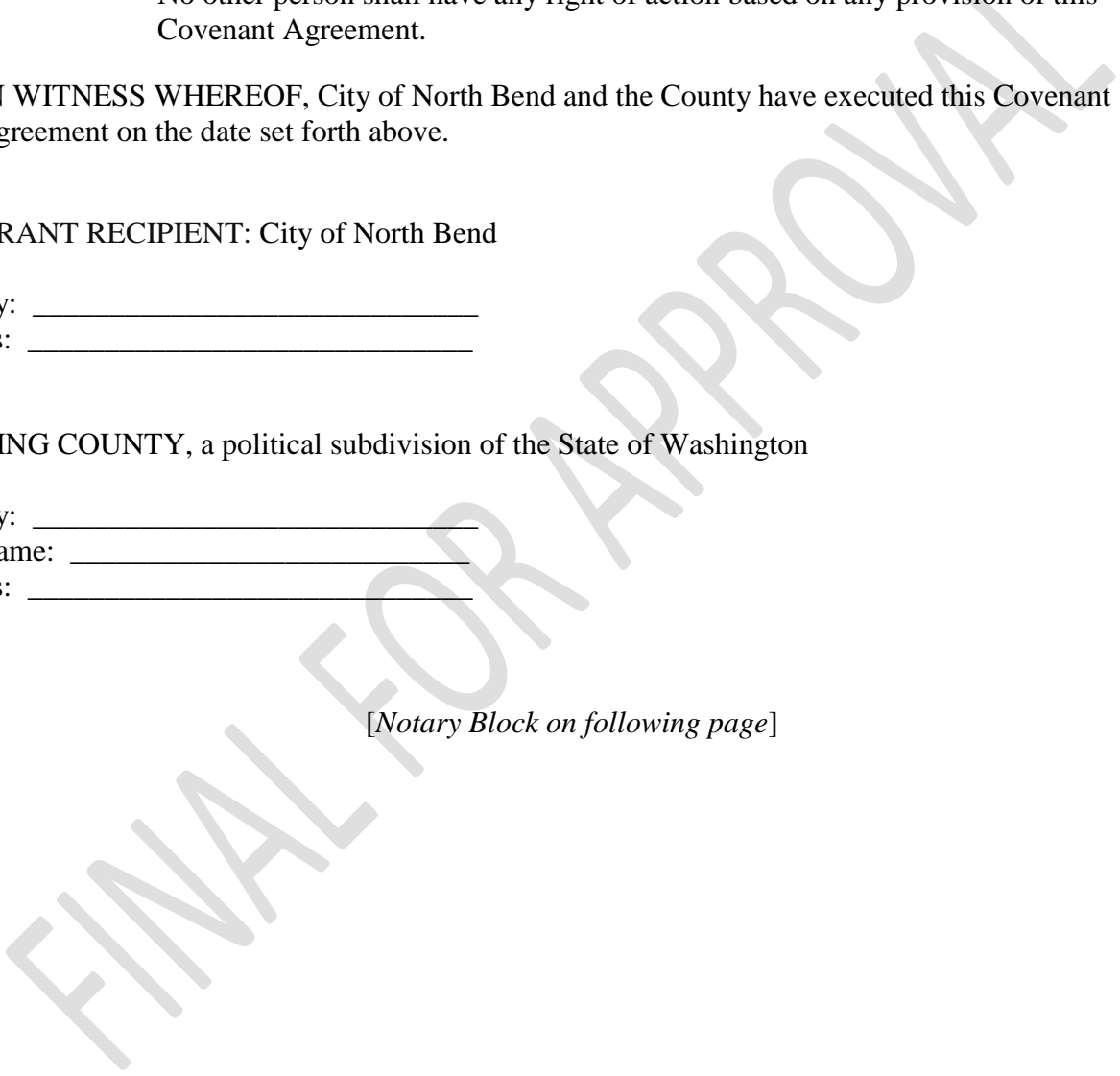
GRANT RECIPIENT: City of North Bend

By: _____
Its: _____

KING COUNTY, a political subdivision of the State of Washington

By: _____
Name: _____
Its: _____

[Notary Block on following page]



STATE OF WASHINGTON)
) ss.
COUNTY OF KING)

I certify that I know or have satisfactory evidence that _____ is the person who appeared before me, and said person acknowledged that he/she signed this instrument, on oath stated that he/she was authorized to execute the instrument and acknowledged it as the _____ City of North Bend which is the _____ of City of North Bend to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

Dated: _____

NOTARY PUBLIC
Print Name: _____
My Commission Expires: _____

STATE OF WASHINGTON)
) ss.
COUNTY OF KING)

I certify that I know or have satisfactory evidence that _____ is the person who appeared before me, and said person acknowledged that he/she signed this instrument, on oath stated that he/she was authorized to execute the instrument and acknowledged it as the _____ of KING COUNTY, a political subdivision of the State of Washington, to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

Dated: _____

NOTARY PUBLIC
Print Name: _____
My Commission Expires: _____

**RESTRICTIVE COVENANT AGREEMENT EXHIBIT A
LEGAL DESCRIPTION**

FINAL FOR APPROVAL

**RESTRICTIVE COVENANT AGREEMENT EXHIBIT B
PROPERTY AND FACILITY MAP**

FINAL FOR APPROVAL



PARKS CAPITAL PROJECT OR PROGRAM

MEADOWBROOK TRAIL PROJECT

CIP Project ID: PAR21004CIP	Previously Spent: \$0
Department: Community Development	Current Project Budget: \$240,000
Project Status: Pre-Construction	Original Budget at CIP Inception: \$240,000
Project Location: 39903 SE Park Street	Years Project in CIP: 1
Project Contact: Dylan Gamble	Contact Email: dgamble@snoqualmiewa.gov

Description:

This is a collaborative project between the City of Snoqualmie, City of North Bend, Mt. Si Parks District, and the Meadowbrook Farms Preservation Association, improving the trails network on Meadowbrook Farm. The project will pave 4,000 feet of existing gravel paths with asphalt, install 2,500 feet of new asphalt paths, install 1,200 feet of compacted gravel through buffers, and support the repair of trail bridges.

Photo or Map:



Community Impact:

This project will improve trail recreation opportunities for the community, improve pedestrian and open space access adjacent to schools, and improve attraction amenities of Meadowbrook Farms as an event venue.

Operating Impact:

This project does not require changes to the operating environment of budget.

Budget:

Project Activities	% of Budg.	Total Activity Budget	Previously Spent	2023	2024	2025	2026	2027	2028	2029 or Beyond
Analysis	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Design	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Const. Manage	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Labor	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	100%	\$ 240,000	\$ -	\$ 240,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	100%	\$ 240,000	\$ -	\$ 240,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Operating		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

TOTAL PROJECT BUDGET: \$240,000
TOTAL OPERATING BUDGET: \$0

Anticipated Funding Mix:

Source	Total Sources	Previously Allocated	2023	2024	2025	2026	2027	2028
Real Estate Excise Tax	\$ 240,000	\$ -	\$ 240,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 240,000	\$ -	\$ 240,000	\$ -	\$ -	\$ -	\$ -	\$ -

TOTAL FUNDING SOURCES: \$240,000
FUTURE FUNDING REQUIREMENTS: \$0

Fiscal Notes: This project is scheduled to be managed by the City of North Bend with contributions coming not only from the City of Snoqualmie but from other agencies as well.



BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB23-116
September 25, 2023
Committee Report

Item 8.

AGENDA BILL INFORMATION

TITLE:	AB23-116: Resolution No.1667 Declaring Surplus Property and Authorizing the Sale of City Property	<input type="checkbox"/> Discussion Only
PROPOSED ACTION:	Adopt Resolution No.1667 Declaring Surplus Property and Authorizing the Sale of City Property	<input checked="" type="checkbox"/> Action Needed:
		<input checked="" type="checkbox"/> Motion
		<input type="checkbox"/> Ordinance
		<input checked="" type="checkbox"/> Resolution

REVIEW:	Department Director/Peer	Jeff Hamlin	9/13/2023
	Finance	Janna Walker	9/14/2023
	Legal	David Linehan	9/13/2022
	City Administrator	Mike Chambless	9/13/2022

DEPARTMENT:	Parks & Public Works		
STAFF:	Don Harris		
COMMITTEE:	Parks & Public Works	COMMITTEE DATE: 09/19/2023	
EXHIBITS:	1. Resolution No. 1667 2. Jail Van Memo 3. 2018 Ford Van Attachment A		

SUMMARY

INTRODUCTION

The City of Snoqualmie Fleet Department (Snoqualmie Police Department) jointly owns a jail transport van with the City of North Bend. Since the pandemic, it is no longer necessary to transport inmates to their daily court hearings and the van is no longer needed or being utilized. The City of North Bend agrees with disposing of the vehicle.

BACKGROUND

City Council adopted the Financial Management Policies on November 14, 2022 (under Resolution 22-1627), which establishes the procedure for disposing of City property. Titled vehicles with a value of greater than \$5,000 will be surplus by City Council by resolution.

BUDGET IMPACTS

No budgetary impact.

NEXT STEPS

Staff will locate and obtain all title paperwork. Prep, strip, and repurpose all reusable city equipment such as radios, radar, computer equipment and docking for placement on the auction vendor website. Place asset on nationwide auction for a 2-week period at a starting minimum bid at estimated value. Once auction has

closed and highest bid price has been established, documentation and half of the proceeds sent to the City of North Bend as agreed (See Memo from Police Chief Brian L.) from the 501 fund from where the funds are redeposited from the sale of fleet assets.

PROPOSED ACTION

Move to adopt Resolution No.1667 Declaring Surplus Property and Authorizing the Sale of City Property.

RESOLUTION NO. 1667

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SNOQUALMIE, WASHINGTON, DECLARING SURPLUS PROPERTY AND AUTHORIZING THE SALE, AWARD OR DISPOSAL OF CITY PROPERTY

WHEREAS, the City Council of the City of Snoqualmie has passed a Resolution establishing a procedure for the sale of surplus City property (Resolution No. 22-1627); and

WHEREAS, said Resolution calls for the City Council to pass a Resolution in order to sell, award or dispose of surplus City property; and

WHEREAS, the City of Snoqualmie finds itself in possession of surplus City property that is no longer useful or has de minimis residual monetary value; and

RESOLVED, by the City Council of the City of Snoqualmie, Washington, as follows:

Section 1. The Snoqualmie Police Department Jail Transport Van is declared surplus.

Section 2. The aforementioned surplus property shall be disposed of by a sale, award or disposal that complies with State Law.

PASSED by the City Council of the City of Snoqualmie, Washington, this 25th day of September 2023.

Katherine Ross, Mayor

Attest:

Deana Dean, City Clerk

Approved as to form:

David Linehan, Interim City Attorney



Snoqualmie Police Department
Item 8.
Interim Chief of Police
34825 SE Douglas Street
Snoqualmie, WA 98065
Office: 425-888-3333
Fax: 425-831-6121
www.snoqualmiewa.gov

MEMORANDUM

TO: Don Harris, Fleet Supervisor
FROM: Interim Chief Brian Lynch
DATE: September 13, 2023
SUBJECT: Sale of Jail Van

I would like to move forward with the sale of the police department's transport van as soon as possible as it is no longer needed or being utilized. When the van was first purchased, the department was using it to transport multiple subjects to and from court on a daily basis. Since the COVID pandemic, changes have been made to the way courts function. No longer are we required to pick subjects up from jails and bring them to court. Court is being held virtually, and those inmates are attending their court hearings via video technology.

In addition, the position of the Police Support Officer is not limited to only jail or court transports. That officer is required to respond to non-emergent calls for service, and the transport van is not appropriate for that function.

I have spoken with the City of North Bend about selling the transport van, as they are 50% owners of the vehicle. They are in agreement that the vehicle should be sold if it is not being used as it once was. If you have any further questions on the matter, please do not hesitate to contact me directly.



Don Harris
Fleet & Facilities Supervisor
38194 S.E. Mill Pond Road
PO Box 987
Snoqualmie, WA 98065

Office: 425-831-4919
Cell: 425-766-3186
dharris@snoqualmiewa.gov

ATTACHMENT A

DATE: September 13, 2023
TO: Snoqualmie City Council
FROM: Don Harris, Fleet & Facilities Supervisor
SUBJECT: Declaring and Authorizing the Sale of Surplus Property

City Property Surplus Table:

<u>Year</u>	<u>Asset</u>	<u>Serial/Vin</u>	<u>Mileage</u>	<u>Est. Value</u>
2018	Ford Transit 150 Van Prisoner Transport	1FTYE1CGXJKA970404	27,076	\$35,000.00



**BUSINESS OF THE CITY COUNCIL
CITY OF SNOQUALMIE**

**AB23-117
September 25, 2023
Consent Agenda**

AGENDA BILL INFORMATION

TITLE:	AB23-117: Resolution No. 1668 Awarding the 2023 Sidewalk Repair & Replacement Project to RRJ Company LLC	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Resolution
	RECOMMENDED ACTION:	
	Adopt Resolution No.1668 Awarding the 2023 Sidewalk Repair & Replacement Project to RRJ Company, LLC.	

DEPARTMENT:	Parks & Public Works	
STAFF:	Michael Chambliss, Parks & Public Works Director Patrick Fry, Project Engineer	
COMMITTEE:	Parks & Public Works	Meeting Date: 09/19/2023
EXHIBITS:	1. AB23-117x1a (Resolution) 2. AB23-117x1b (Agreement) 3. AB23-117x2 (Maps) 4. AB23-117x3 (Bid Tab) 5. AB23-117x4 (CIP)	

AMOUNT OF EXPENDITURE	\$ 173,912.62
AMOUNT BUDGETED	\$ 431,000
APPROPRIATION REQUESTED	\$ 0 (see budget impact section)

SUMMARY

SUMMARY STATEMENT

Numerous sidewalk panels around the City of Snoqualmie are in need of being repaired or completely replaced. As street trees have matured, their roots are causing sidewalks to fail. The new sidewalk panels will have mitigation measures in place that will allow for roots to continue to grow with less impact to the sidewalk.

The 2023 Sidewalk Repair & Replacement Project was advertised to the small works roster. A total of three bids were received. The low bid came from RRJ Company, LLC. for \$173,912.62 excluding tax, which is below the engineers estimate of \$175,000.

Staff recommend awarding the 2023 Sidewalk Repair & Replacement to RRJ Company, LLC. and authorize the Mayor to sign.

BACKGROUND

The City’s non-utilities 2023-2028 Capital Improvement Plan (CIP) identifies the need for repairing and replacing city sidewalk on a regular basis in order to maintain City of Snoqualmie standards and facilitate safe pedestrian travel. The budget allocated for the Sidewalk Replacement Program over the 6 years is \$1,367,000 or \$211,000 annually. The 2023 Sidewalk Repair & Replacement project is the first Sidewalk Replacement Program to occur during this CIP cycle and the bid from RRJ Company, LLC. Is \$173,912.62.

On September 12th, 2023 three bids were received, opened, and reviewed by City Staff. Staff reviewed bidder qualifications and determined RRJ Company, LLC to be the lowest responsive and responsible bidder. The bid is below engineer’s estimate as well as the CIP budget. The project is currently on schedule for construction in Winter 2023. Award of the construction contract will require City Council approval before construction can begin.

BUDGET IMPACTS

Administration recommends approving a contract with RRJ Company, LLC, in the amount of \$173,913 to repair sidewalks as part of the Sidewalk Replacement Program. The City incorporated this program in the 2023-2028 Capital Improvement Plan (CIP) (see Exhibit #5). The 2023-24 Amended Budget appropriates \$431,000 for this and other similar repair work within the Non-Utilities Capital Fund (#310). Currently, \$8,521 has been spent in the current biennium and there are no outstanding contracts within the program. With the addition of this contract, the remaining budgetary appropriation is \$248,566. Therefore, sufficient appropriation exists within the 2023-2024 Biennial Budget (Non-Utilities Capital Fund #310) to fund the contract.

Sidewalk Replacement Program

	2023-2024 Biennial Budget	
Beginning Budget	\$	431,000
Expenditures	\$	(8,521)
Outstanding Contract Value	\$	-
Current Available Budget	\$	422,479
Value of this Contract	\$	(173,913)
Available Budget after Resolution	\$	248,566

NEXT STEPS (FUTURE TASKS)

Following Council approval staff will work with the Mayor to execute final contract agreement with RRJ Company, LLC. The contractor is expected to begin construction in Fall 2023.

RECOMMENDED ACTION

Move to Adopt Resolution No. 1668 Awarding 2023 Sidewalk Repair & Replacement Project to RRJ Company LLC and authorize the Mayor to sign.

RESOLUTION NO. 1668**A RESOLUTION OF THE CITY COUNCIL OF CITY OF SNOQUALMIE, WASHINGTON DETERMINING THE LOWEST RESPONSIBLE, RESPONSIVE BIDDER, AWARDING A PUBLIC WORKS CONTRACT TO AND AUTHORIZING EXECUTION OF A PUBLIC WORKS CONTRACT WITH RRJ COMPANY LLC. FOR THE 2023 SIDEWALK REPAIR & REPLACEMENT PROJECT.**

WHEREAS, pursuant to Ordinance No. 448 as codified in Snoqualmie Municipal Code Section 1.08.010, the City of Snoqualmie has adopted the classification of non-charter code city, retaining the mayor-council plan of government as provided for in Chapter 35A.12 RCW; and

WHEREAS, pursuant to RCW 35A.40.210, procedures for any public work or improvement for code cities shall be governed by RCW 35.23.352; and

WHEREAS, in September 2023, the City advertised the 2023 Sidewalk Repair & Replacement Project (“the Project”) for bid via the small works roster; and

WHEREAS, the City received a total of three bids; and

WHEREAS, the bid of \$173,912.62 (tax exempt) from RRJ Company, LLC was the lowest responsive, responsible bid and was below the engineer’s estimate; and

WHEREAS, City staff has checked references and otherwise determined that RRJ Company, LLC meets the mandatory bidder responsibility criteria established under RCW 39.04.350 and 39.06.020, and the supplemental bidder responsibility criteria in Section 00 04 00 of the contract documents; and

WHEREAS, the Parks and Public Works Director and City Staff recommend award of this contract to RRJ Company, LLC as the lowest responsive, responsible bidder;

**NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL
OF THE CITY OF SNOQUALMIE AS FOLLOWS:**

Section 1. Determination of Lowest Responsive, Responsible Bidder. Based on the foregoing recitals, which are hereby incorporated as findings of fact, RRJ Company, LLC is the lowest, responsive, responsible bidder for the 2023 Sidewalk Repair & Replacement Project.

Section 2. Award of Public Works Contract. The contract for 2023 Sidewalk Repair & Replacement Project is hereby awarded to RRJ Company, LLC in accordance with its bid proposal.

Section 3. Authorization for Contract Execution. The Mayor is authorized to execute a contract with RRJ Company, LLC. in substantially the form attached hereto as Exhibit A.

Passed, by the City Council of the City of Snoqualmie, Washington, this 25th day of September 2023.

Katherine Ross, Mayor

Attest:

Deana Dean, City Clerk

Approved as to form:

David Linehan, Interim City Attorney

Section 00 05 00

AGREEMENT

2023 SIDEWALKS REPAIR AND RESTORATION PROJECT

THIS AGREEMENT is made on this [REDACTED], 2022 between the City of Snoqualmie ("City"), a municipal corporation located in the State of Washington and [REDACTED], ("Contractor").

In consideration of the terms and conditions contained in this Contract and the requirements attached to it, the parties agree as follows:

1. The Contractor shall do all of the work and furnish all of the labor, materials, tools and equipment for the construction of the improvements and shall perform any changes in the work (the "Work"), all in full compliance with the contract documents entitled 2023 Sidewalk Repair and Restoration Project, which include this Agreement (Section 00 05 00); Contractor's executed Form of Bid and Bid Schedule (Section 00 03 00), executed Performance and Payment Bond (Section 00 04 20), executed Retainage Forms (Section 00 05 10); General Terms and Conditions (00 07 00), those portions of the Washington State Department of Transportation (WSDOT) Standard Specifications for Road, Bridge and Municipal Construction, 2022 edition specifically incorporated by reference and/or modified herein, Technical Provisions, Appendices A,B, & C, and any project drawings or plans.
2. The City hereby promises and agrees with the Contractor to employ, and does employ the Contractor to furnish the labor, materials, tools and equipment, and to do and cause to be done the above-described Work, and to complete and finish the same in accordance with the said contract documents and the terms and conditions herein contained, and hereby contracts to pay for the same, according to the said documents, including the schedule of estimated quantities, and unit and lump sum prices in the Form of Bid, the sum of \$ [REDACTED] subject to the actual quantity of Work performed, at the time and in the manner and upon the conditions provided for in this contract.
3. The Contractor hereby promises and agrees to diligently prosecute and obtain Substantial Completion of the Work within 45 working days (the "Contract Time"), and to obtain Physical Completion and Final Acceptance of the Work within the time and as specified in the Contract Documents. The Contractor agrees that Liquidated Damages shall be assessed in the amount of \$100 per day for any failure to complete the Work within the Contract Time, for any failure to meet a Contract Milestone, and for any failure to achieve Physical Completion and Final Acceptance within the time and as required in the Contract Documents.
4. The Contractor for themselves, and for their agents, successors, assigns, subcontractors and/or employees, does hereby agree to the full performance of all the covenants herein contained upon the part of the Contractor.
5. The City hereby appoints and the Contractor hereby accepts the Parks & Public Works Director, as the City's representative for the purpose of administering the provisions of this Contract, including the City's right to receive and act on all reports and documents related to this Contract, to request and receive additional information from the Contractor.
6. This Contract contains terms and conditions agreed upon by the parties. The parties agree that there are no other understandings, oral or otherwise, regarding the subject matter of this Contract.

7. The Contractor agrees to comply with all applicable Federal, State, City or municipal standards for the licensing, certification, operation of facilities and programs, and accreditation and licensing of individuals.
8. The Contractor shall not assign or subcontract any portion of the work provided for under the terms of this Contract without obtaining prior written approval of the City. All terms and conditions of this Contract shall apply to any approved subcontract or assignment related to this Contract.
9. The parties intend that an independent Contractor-City relationship will be created by this Contract. The City is interested only in the results to be achieved, and the implementation of the work will lie solely with the Contractor. No agent, employee, servant, or representative of the Contractor shall be deemed to be an employee, agent, servant, or representative of the City for any purpose. Employees of the Contractor are not entitled to any of the benefits the City provides for City employees. The Contractor will be solely and entirely responsible for its acts and for the acts of its agents, employees, servants, subcontractors, or otherwise during the performance of this Contract. In the performance of the work herein contemplated, the Contractor is an independent Contractor with regard to the performance of the details of the work; however, the components of and the results of the work contemplated herein must meet the approval of the City and shall be subject to the general rights of inspection and review to secure the satisfactory completion thereof.
10. The Contractor agrees and covenants to indemnify, defend, and save harmless, the City and those persons who were, now are, or shall be duly elected or appointed officials or employees thereof, hereinafter referred to as the "City" against and from any loss, damage, costs, charge, expense, liability, claims, demands or judgments, of whatsoever kind or nature, whether to persons or to property, arising wholly or partially out of any act, action, neglect, omission, or default on the part of the Contractor, his agents, successors, assignees, subcontractors and/or employees, except only such injury or damage as shall have been caused by or resulted from the sole negligence of the City. In case any suit or cause of action shall be brought against the City on account of any act, action, neglect, omission, or default on the part of the Contractor, his agents, successors, assignees, subcontractors and/or employees the Contractor hereby agrees and covenants to assume the defense thereof and to pay any and all costs, charges, attorney's fees and other expenses and any and all judgments that may be incurred or obtained against the City. In the event the City is required to institute legal action and/or participate in the legal action to enforce this Indemnification and Hold Harmless Clause, the Contractor agrees to pay the City's legal fees, costs and disbursements incurred in establishing the right to indemnification. If the claim, suit, or action for injuries, death, or damages as provided for in the preceding paragraphs of this specification is caused by or results from the concurrent negligence of (a) the indemnitee or the indemnitee's agents or employees and (b) the indemnitor or the indemnitor's agents for employees the indemnity provisions provided for in the preceding paragraphs of this specification shall be valid and enforceable only to the extent of the indemnitor's negligence. The Contractor expressly waives, as respects the City only, all immunity and limitation on liability under any Industrial Insurance Act, including Title 51 RCW, or other workers compensation act, disability act, or other employees benefits of any act of any jurisdiction which would otherwise be applicable in the case of such a claim. BY INITIALING BELOW THE OWNER AND CONTRACTOR CERTIFY THE WAIVER OF IMMUNITY SPECIFIED BY THIS PROVISION WAS MUTUALLY NEGOTIATED.
11. This Contract has been and shall be construed as having been made and delivered within the State of Washington, and it is mutually understood and agreed by each party hereto that this Contract shall be governed by the laws of the State of Washington, both as to interpretation and performance. Any action in law, suit and equity or judicial proceedings for the enforcement

of this contract or any provisions thereof, shall be instituted and maintained in the courts of competent jurisdiction located in King County, Washington.

- 12. The failure of the City to insist upon strict performance of any of the covenants and agreements of this Contract or to exercise any option herein conferred in any one or more instances shall not be construed to be a waiver or relinquishment of any such obligation, or any other covenants or agreements, but the same shall be and remain in full force and effect.
- 13. It is understood and agreed by the parties hereto that if any part of this agreement is determined to be illegal, the validity of the remaining portions shall be construed as if the agreement did not contain the particular illegal part.
- 14. No change or addition to this Contract shall be valid or binding upon either party unless such change or addition shall be in writing, executed by both parties.
- 15. The Contractor shall fully comply with all applicable state and federal employment and discrimination laws and regulations. IN WITNESS WHEREOF, the Contractor has executed this instrument, on the day and year first below written and the Mayor has caused this instrument to be executed by and in the name of the said City, the day and year first above written.

IN WITNESS WHEREOF, the Contractor has executed this instrument, on the day and year first below written and the Mayor has caused this instrument to be executed by and in the name of the said City, the day and year first above written.

CITY OF SNOQUALMIE ("CITY")

_____ [CONTRACTOR]

By _____

By _____

Typed Name: Katherine Ross _____

Typed Name _____

Its: Mayor _____

Its _____

Phone: _____

Phone: _____

Fax: _____

Fax: _____

Date: _____

Date: _____

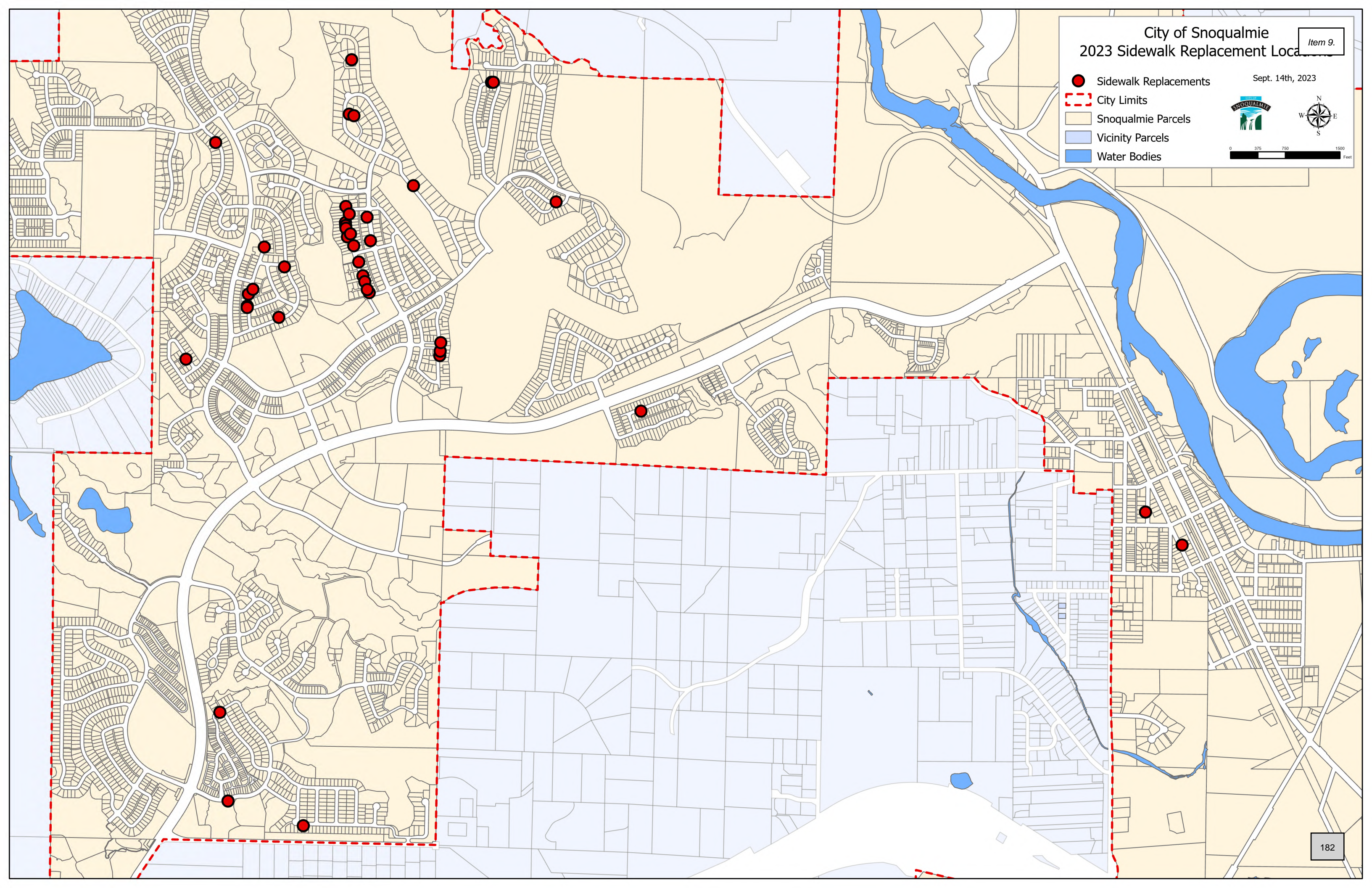
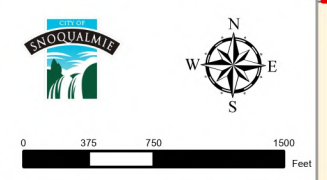
WA Contractor's License No. _____

City of Snoqualmie
2023 Sidewalk Replacement Locations

Item 9.

Sept. 14th, 2023

- Sidewalk Replacements
- - - City Limits
- Snoqualmie Parcels
- Vicinity Parcels
- Water Bodies



2023 Sidewalk Repair & Replacement Bid Results

Date: September 12th 2023

Schedule A: Sidewalk Repair and Replacement				RRJ Company, LLC		Iron Creek Const.		Northwest Cascade		Engineer's Est.	
Item No.	Description	Unit	Quantity	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
1	Mobilization	LS	1	7539.36	7539.36	40000	40000	30000	30000	20000	20000
2	Minor Change	FA	1	25000	25000	25000	25000	25000	25000	25000	25000
3	Cement Conc. Sidewalk Remove and Replace	SY	461	159.38	73474.18	345	159045	257	118477	200	92200
4	Cement Conc. Sidewalk Remove and Replace with Foam Cushion and Root Ramp	SY	162	275.67	44658.54	400	64800	333	53946	315	51030
11	Project Temporary Traffic Control	LS	1	23240.54	23240.54	10000	10000	79000	79000	10000	10000
				Total	173912.62		298845		306423		198230



TRANSPORTATION CAPITAL PROJECT OR PROGRAM

SIDEWALK REPLACEMENT PROGRAM

CIP Project ID: TRN20002CIP
Department: Transportation
Project Status: Other
Project Location: Multiple Locations
Project Contact: Michael Chambless
Current Program Budget: \$1,367,000
Years Project in CIP: Ongoing Capital Program
Contact Email: mchambless@snoqualmiewa.gov

Description:

Sidewalks deteriorate as they age. Consequently, this program funds the community outreach, design, and replacement of sidewalks in neighborhoods throughout the City of Snoqualmie. Neighborhood sidewalks are pedestrian facilities that connect residents to important destinations. The City of Snoqualmie intends to replace sidewalks based on a score that prioritizes safety and access to facilities such as parks and schools.

Photo or Map:



Community Impact:

The intent of this program is to preserve the condition of sidewalks consistent with City of Snoqualmie standards. The ongoing replacement of sidewalks will help to maintain a safe and efficient mode of transportation that contributes to the livability of neighborhoods and supports vital economy activity.

Operating Impact:

Staff believes that the ongoing provision of this program will likely reduce the amount of supplies needed annually to maintain sidewalks.

Budget:

Project Activities	% of Budg.	Total Activity Budget	2023	2024	2025	2026	2027	2028	2029 or Beyond
Analysis	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	This capital program is expected to continue indefinitely into the future.
Design	4%	\$ 58,336	\$ 9,177	\$ 9,564	\$ 9,757	\$ 9,866	\$ 9,782	\$ 10,191	
Construction	85%	\$ 1,166,727	\$ 183,544	\$ 191,272	\$ 195,148	\$ 197,311	\$ 195,635	\$ 203,817	
Const. Manage	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Contingency	4%	\$ 58,336	\$ 9,177	\$ 9,564	\$ 9,757	\$ 9,866	\$ 9,782	\$ 10,191	
Art	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Labor	6%	\$ 83,600	\$ 9,102	\$ 9,601	\$ 11,337	\$ 13,958	\$ 21,801	\$ 17,801	
Other	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL	100%	\$ 1,367,000	\$ 211,000	\$ 220,000	\$ 226,000	\$ 231,000	\$ 237,000	\$ 242,000	
Operating		\$ (13,500)	\$ (1,000)	\$ (1,500)	\$ (2,000)	\$ (2,500)	\$ (3,000)	\$ (3,500)	

TOTAL PROJECT BUDGET: \$1,367,000
TOTAL OPERATING BUDGET: -\$13,500

Anticipated Funding Mix:

Source	Total Sources	2023	2024	2025	2026	2027	2028
Util. & Trans. Taxes	\$ 1,367,000	\$ 211,000	\$ 220,000	\$ 226,000	\$ 231,000	\$ 237,000	\$ 242,000
TOTAL	\$ 1,367,000	\$ 211,000	\$ 220,000	\$ 226,000	\$ 231,000	\$ 237,000	\$ 242,000

Fiscal Notes: **TOTAL FUNDING SOURCES: \$1,367,000**
FUTURE FUNDING REQUIREMENTS: \$0



BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB23-023
September 25, 2023
Ordinance

Item 10.

AGENDA BILL INFORMATION

TITLE:	Amendments to SMC Chapter 3.10 Multifamily Property Tax Exemption	<input checked="" type="checkbox"/> Discussion Only <input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
PROPOSED ACTION:	1 st reading of implementing ordinance repealing and replacing SMC Chapter 3.10	

REVIEW:	Department Director	Emily Arteche	8/11/2023
	Finance	n/a	Click or tap to enter a date.
	Legal	David Linehan	9/20/2023
	City Administrator	Mike Chambless	Click or tap to enter a date.

DEPARTMENT:	Community Development		
STAFF:			
COMMITTEE:	Community Development	COMMITTEE DATE: August 21, 2023	
EXHIBITS:	1. Ordinance with Amendments to SMC 3.10		

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUESTED	\$ n/a

SUMMARY

INTRODUCTION

The attached ordinance is a repeal and a replacement of Chapter 3.10 SMC, Multi-Family Housing Property Tax Exemption (MFTE) and accompanying draft amendments. The program began in 1995 and was codified as RCW Chapter 84.14, to incentivize residential development in urban centers by providing property tax exemptions for 8-year, 12-year, and potentially 20-year exemptions if certain criteria are met on new, expanded, or updated multifamily housing. The exemption applies only to the residential portions of newly constructed improvements, not the value of the land, retail space, or existing improvements.

Both 8-year and 12-year exemptions are recommended in the draft amendments. A 20-year exemption is also available under two different scenarios under state law. The City does not qualify for the 20-year exemption that is available for multi-family rental units where 1) the targeted residential area is within one mile of high-capacity transit, and 2) mandatory inclusionary zoning has been implemented that ensures that at least 2 percent of the MFTE housing units are affordable for low-income

households for a period of at least 99 years. However, a second type of 20-year exemption is available for multi-family housing developments where at least 25 percent of the units will be built by or sold to a qualified nonprofit or local government agency that will assure permanent affordable home ownership to households earning no more than 80 percent AMI for a period of at least 99 years, with the property subject to a variety of owner resale restrictions and covenants on title. The City could add this 20-year exemption to Chapter 3.10 if the Council wishes to provide this option for qualified government agencies or nonprofits to build or acquire multi-family units for ownership by households under the 80% of AMI threshold, with permanent affordability conditions.

LEGISLATIVE HISTORY

In 2013, the City Council passed Ordinance 1115 that established a multifamily property tax exemption to encourage multi-family housing development in designated residential targeted areas; Ord. 1115 § 1, 2013.

BACKGROUND

The statewide MFTE legislation was adopted in 1995, codified as RCW Ch. 84.14, to incentivize residential development in urban centers. In 2021, the State Legislature adopted Engrossed Second Substitute Senate Bill (ESSB) 5287, amending chapter 84.14 RCW to, among other things, authorize local jurisdictions to extend multifamily property tax exemptions for an additional 12 years if certain conditions are met, and provide new 20-year exemptions for qualifying housing in certain jurisdictions.

ANALYSIS

The City Council approved a Development Agreement (DA) with Snoqualmie Mill Ventures LLC in October 2022. The DA, Section 7 requires the City to approve a Multifamily Property Tax Exemption (“MFTE”) resolution and/or ordinance prior to January 1, 2024, designating the property as a residential targeted area pursuant to Chapter 84.14 RCW and amending Chapter 3.10 SMC, as necessary to allow the value of new housing construction in mixed-use buildings with the specific affordable units required by the MFTE statutes to qualify for the 12-year property tax exemption under RCW 84.14.020(1)(a)(ii)(B).

Under the new state law, a twelve-year extension of the MFTE designation is available under certain conditions. At the end of both the tenth and eleventh years of an extension, applicants must provide tenants of rent-restricted units with notification of intent to provide the tenant with rental relocation assistance at the expiration of the affordability restrictions. During the last month before expiration of the affordability restriction, the statute requires the landlord to pay one month’s rent for relocation assistance to the rent-restricted tenant. The statute does allow cities to impose additional requirements or greater restrictions on MFTE housing units, such as by lowering the income thresholds even more, or increasing the percentage of units that must be affordable to tenants in the designated income brackets. The timing of the relocation assistance payment, however, is specifically established by statute as due during the final month of the rent-restricted lease.

BUDGET IMPACTS

The approval of this agenda bill does not result in any expenditures.

NEXT STEPS

Discussion and recommendation for City Council first reading on September 25, 2023.

PROPOSED ACTION

Recommend a City Council 1st reading on September 25, 2023.

ORDINANCE NO. 1280

**AN ORDINANCE OF THE CITY OF SNOQUALMIE,
WASHINGTON REPEALING AND REPLACING CHAPTER
3.10 OF THE SNOQUALMIE MUNICIPAL CODE WITH A
NEW CHAPTER 3.10 REGARDING THE MULTI-FAMILY
TAX EXEMPTION PROGRAM**

WHEREAS, Chapter 84.14 of the Revised Code of Washington provides for exemptions from ad valorem property tax valuation for qualifying multi-family housing located in designated target areas within urban centers; and

WHEREAS, Chapter 84.14 authorizes the City to designate target areas and to adopt necessary procedures to implement RCW 84.14; and

WHEREAS, in 2013, the City Council passed Ordinance 1115 that established a multifamily property tax exemption program to encourage multi-family housing development in designated residential targeted areas; and

WHEREAS, since the passage of Ordinance 1115, the City has not implemented the multifamily property tax exemption by designating any residential target areas or approving any MFTE developments; and

WHEREAS, in 2021, the State Legislature adopted Engrossed Second Substitute Senate Bill (ESSB) 5287, amending chapter 84.14 RCW to, among other things, authorize local jurisdictions to extend multifamily property tax exemptions for an additional 12 years if certain conditions are met, and provide for 20-year exemptions for qualifying housing in locations meeting certain criteria; and

WHEREAS, the City seeks to encourage and promote increased opportunity for low- and moderate-income multifamily housing within the City, and to increase the supply of such housing; and

WHEREAS, the City seeks to incorporate the amendments to Chapter 84.14 RCW by repealing SMC Chapter 3.10 and replacing it with a new Chapter 3.10.

NOW, THEREFORE, BE IT HEREBY ORDAINED by the City Council of the City of Snoqualmie, Washington, as follows:

Section 1. Chapter 3.10 of the Snoqualmie Municipal Code is hereby repealed in its entirety and replaced with a new Chapter 3.10 as shown in Exhibit A attached hereto.

Section 2. Severability. If any one or more section, subsection or sentence of this ordinance or the Snoqualmie Municipal Code amendments adopted in Section 1 herein are held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of

this ordinance or the Snoqualmie Municipal Code sections, and the same shall remain in full force and effect.

Section 3. Corrections by City Clerk or Code Reviser. Upon approval of the City Attorney, or the City Clerk, as applicable, code revisers are authorized to make necessary corrections to this ordinance and Snoqualmie Municipal Code sections, including the correction of clerical errors; references to other local, state or federal laws, codes, rules, or regulations; or ordinance or Snoqualmie Municipal Code section numbering and section/subsection numbering.

Section 4. Effective Date. This ordinance shall be effective five (5) days after passage and publication, as provided by law.

PASSED by the City Council of the City of Snoqualmie, Washington, this 9th day of October 2023.

Katherine Ross, Mayor

Attest:

Deana Dean, City Clerk

Approved as to form:

David Linehan, Interim City Attorney

Chapter SMC 3.10

MULTIFAMILY PROPERTY TAX EXEMPTION

Sections:

SMC 3.10.010	Purpose
SMC 3.10.020	Definitions
SMC 3.10.030	Tax exemption
SMC 3.10.040	Extension of tax exemption
SMC 3.10.050	Residential targeted areas
SMC 3.10.060	Project eligibility
SMC 3.10.070	Application procedure
SMC 3.10.080	Application review
SMC 3.10.090	Final certificate
SMC 3.10.100	Annual certification
SMC 3.10.110	Cancellation

3.10.010 Purpose

As provided for in Chapter [84.14](#) RCW, the purpose of this chapter is to provide limited eight (8) and twelve- (12) year exemptions from ad valorem property taxation for qualified multifamily housing located in residential target areas to:

- A. Encourage increased opportunity for multifamily affordable housing for low-income and very low-income households, within the city;
- B. Stimulate new construction or rehabilitation of existing vacant and underutilized buildings for multifamily housing in targeted residential areas to increase and improve affordable housing opportunities;
- C. Increase the supply of mixed-income multifamily housing opportunities within the city;
- D. Accomplish the planning goals required under the Growth Management Act, chapter 36.70A RCW, as implemented from time to time by the City's current and future comprehensive plans.

3.10.020 Definitions

- A. "Affordable housing" means residential housing that is rented by an eligible household whose monthly housing costs, including utilities other than telephone, do not exceed thirty percent (30%) of the household's monthly income. For the purposes of housing intended for owner occupancy, "affordable housing" means residential housing that is within the means of income-qualified households.
- B. "Area median income" means the annual median family income for the metropolitan statistical area, as published from time to time by the United States Department of Housing and Urban Development (HUD), with adjustments according to household size, which adjustments shall generally be based upon a method used by HUD to adjust income limits for subsidized housing, which for purposes of determining affordability of rents or sale prices shall be based on the average size of household that corresponds to the size and type of the housing unit.
- C. "Contract" means the standard form agreement between the owner or, for permanently affordable homeownership, a qualified non-profit organization and the city that contains the terms and conditions, including for each MFTE unit as designated according to the Final Certificate, for the duration of the compliance period as a condition of eligibility of the property tax exemption according to this Chapter.
- D. "Director" means the director of the Community Development department, or his or her designee.
- E. "Eligible household" means a household that certifies that their household income does not exceed the applicable percentage of the area median income, adjusted for household size, and who certify that they meet all qualifications for eligibility including, if applicable, any requirements for recertification on income eligibility.
- F. "Household" means a single person, family, or unrelated persons living together.
- G. "Low-income household" means a household whose adjusted income is at or below eighty percent (80%) of the area median income adjusted for family size, for King County, as reported by the United States Department of Housing and Urban Development.
- H. "MFTE" means multifamily housing property tax exemption.
- I. "Moderate-income household" means a single person, family, or unrelated persons living together whose adjusted income is more than eighty percent (80%) but is at or below one hundred fifteen percent (115%) of the area median income adjusted for family size, for King County, as reported by the United States Department of Housing and Urban Development.

- J. “Multifamily housing” means a building or group of buildings having four (4) or more dwelling units designated for permanent residential occupancy resulting from new construction or rehabilitation or conversion of vacant, underutilized, or substandard buildings.
- K. “Owner” means the property owner of record.
- L. “Permanent residential occupancy” means multifamily housing that provides either rental or owner occupancy for a period of at least one (1) month. This excludes hotels and motels that offer rental accommodation on a daily or weekly basis.
- M. “Project” means the multifamily housing or portion of the multifamily housing that is to receive the tax exemption.
- N. “Residential targeted area” means an area within an urban center or urban growth area that has been designated by the council as a residential targeted area in accordance with, and within the meaning of, Chapter 84.14 RCW.
- O. “Substantial compliance” means, with respect to rehabilitation improvements, compliance with applicable building and construction codes and all applicable uniform codes that are typically required for rehabilitation (as opposed to new construction).

3.10.030 Tax exemption

The value of new housing construction, conversion, and rehabilitation improvements qualifying under this chapter is exempt from ad valorem property taxation, as follows:

- A. Eight-year MFTE option: For eight (8) successive years beginning January 1st of the year immediately following the calendar year of issuance of the final certificate if the property otherwise qualifies for the exemption.
- B. 12-year MFTE option: For twelve (12) successive years beginning January 1st of the year immediately following the calendar year of issuance of the final certificate if the property otherwise qualifies for the exemption and meets the conditions in this subsection. For the property to qualify for the twelve-year exemption under this subsection, the applicant must commit to renting or selling at least twenty percent (20%) of the multifamily housing units as affordable housing units to eligible low- and moderate-income households, and the property must satisfy that commitment. In the case of projects intended exclusively for owner occupancy, the minimum requirement of this subsection may be satisfied solely through housing affordable to eligible moderate-income households. Additionally, a covenant must be recorded on title ensuring that any purchases, sales, resales, leases, and subleases of the property comply with applicable requirements of this chapter for the duration of the affordability requirements.

C. Additional provisions

1. Permanently affordable homeownership units or permanently affordable rental units must be sold or rented to eligible low-income households and have a notice recorded on title to ensure compliance with this chapter for the duration of the affordability requirements.
2. If, in calculating the minimum proportion of the multi-family housing units in the project for affordable housing in this section, the number contains a fraction, then the minimum number of multi-family housing units for affordable housing shall be rounded up to the next whole number.
3. For any affordable units required in this section, the following shall apply:
 - a. The mix and configuration of affordable units (e.g., studio, one-bedroom, etc.) shall be substantially proportional to the mix and configuration of the total housing units in the project unless approved by council, or an administrative official or commission authorized by the council;
 - b. Affordable housing units shall be intermingled with all other units in the development; and
 - c. The quality of construction and finish materials in those affordable units used to qualify for the exemption shall be the same as other housing units in the project.
 - d. At the end of both the tenth and eleventh years of a twelve-year exemption under SMC 3.10.030(B), the applicant (or the property owner at that time) must provide eligible tenants of affordable units with notification of the applicant's (or property owner's) intent to provide the tenant with relocation assistance in an amount equal to one (1) month's rent within the final month of the tenant's lease.
 - e. For any twelve-year exemption authorized under this chapter, at the expiration of the exemption the applicant must provide tenant relocation assistance in an amount equal to one (1) month's rent to a qualified tenant within the final month of the qualified tenant's lease. To be eligible for tenant relocation assistance under this subsection, the tenant must occupy an income-restricted unit at the time the exemption expires and must qualify as a low-income household under this chapter at the time relocation assistance is sought.
 - f. If affordability requirements consistent with those required for an exemption under SMC 3.10.030(B) remain in place for the unit after expiration of the exemption, relocation assistance in an amount equal to one month's rent must be provided to a qualified tenant within the final month of a qualified tenant's

lease if occupying an income-restricted unit at the time those additional affordability requirements cease to apply to the unit.

4. The exemption does not apply to the value of land or to the value of non-residential improvements not qualifying under this chapter, nor does the exemption apply to increases in assessed valuation of land and nonqualifying improvements.

3.10.040 Extension of tax exemption

- A. The owner of property that received a tax exemption pursuant to SMC 3.10.030 may apply for an extension for an additional twelve successive years.
- B. Only one (1) extension may be granted.
- C. Failure to timely apply for an extension shall be deemed a waiver of the extension.
- D. For the property to qualify for an extension:
 1. The property must have qualified for, satisfied the conditions of, and utilized the eight- or twelve-year exemption sought to be extended;
 2. The owner must timely apply for the extension on forms provided by the city within eighteen (18) months of expiration of the original exemption;
 3. The property must meet the requirements of this chapter for the property to qualify for an exemption under SMC 3.10.030(B) as applicable at the time of the extension application; and
 4. The applicant for extension must commit to rent or sell at least twenty percent (20%) of the multifamily housing units as affordable housing units for low-income households for the extension period.
- E. If an extension is granted by the city, at the end of both the tenth and eleventh years of a twelve-year extension, the applicant (or the property owner at that time) must provide tenants of affordable units with notification of the applicant's (or property owner's) intent to provide the tenant with relocation assistance in an amount equal to one (1) month's rent within the final month of the tenant's lease as provided in RCW 84.14.020, as amended.
- F. After the expiration of the extension, the applicant (or the property owner at the time) must provide tenant relocation assistance in an amount equal to one (1) month's rent to a qualified tenant within the final month of the qualified tenant's lease. To be eligible for tenant relocation assistance under this subsection, the tenant must occupy an affordable unit at the time the exemption expires and must qualify as an eligible household under this chapter at the time relocation assistance is sought.

G. No extensions under this section may be granted after December 31, 2045.

3.10.050 Residential targeted areas

Following notice and public hearing as prescribed in RCW 84.14.040, the council may designate one or more residential targeted areas upon a finding by the council that the residential targeted area meets the following criteria:

- A. The residential targeted area is within an urban center as defined by Chapter 84.14 RCW;
- B. The residential targeted area lacks sufficient available, desirable, and convenient residential housing to meet the needs of the public who would be likely to live in the urban center if affordable, desirable, attractive, and livable residences were available; and
- C. Providing additional housing opportunity in the residential targeted area will assist in achieving one or more of the following purposes:
 - 1. Encouraging increased residential opportunities within the city; or
 - 2. Stimulating the construction of new multifamily housing; or
 - 3. Encouraging the rehabilitation of existing vacant and underutilized buildings for multifamily housing.
- D. In designating a residential targeted area, the council may also consider other factors, including:
 - 1. Whether additional housing in the residential targeted area will attract and maintain an increase in the number of permanent residents;
 - 2. Whether providing additional housing opportunities for low- and moderate-income households would meet the needs of citizens likely to live in the area if affordable housing were available;
 - 3. Whether an increased permanent residential population in the residential targeted area will help to achieve the planning goals mandated by the Growth Management Act under Chapter 36.70A RCW, as implemented through the City's comprehensive plan; or
 - 4. Whether encouraging additional housing in the residential targeted area supports significant public investment in public transit or a better jobs and housing balance.

- E. Amending or removing designations as residential targeted areas. At any time, the council may amend or rescind the designation of a residential targeted area pursuant to the same procedural requirements as set forth in this chapter for original designation.
- F. Designation of residential targeted areas. The council has adopted the residential target area as indicated on the map. [figure attached]

3.10.060 Project eligibility

An owner of property applying under this chapter must meet the following requirements:

- A. Location. The new or rehabilitated multiple-unit housing must be located in designated residential targeted area.
- B. Construction details:
 - 1. The project must be multifamily housing consisting of at least four (4) dwelling units within a residential structure or as part of a mixed-use development, in which at least fifty percent (50%) of the space within such residential structure or mixed-use development is intended for permanent residential occupancy.
 - 2. For new construction, a minimum of four (4) new dwelling units must be created; for rehabilitation or conversion of existing occupied structures, a minimum of four additional dwelling units must be added.
- C. Requirements for units to be rehabilitated:
 - 1. Property proposed to be rehabilitated must fail to comply with one or more standards of the City's building or housing codes.
 - 2. Property proposed to be rehabilitated with existing multifamily housing that has been vacant for twelve (12) months or more does not have to provide additional multifamily units.
 - 3. If the property proposed to be rehabilitated is not vacant, an applicant must provide each existing tenant housing of comparable size, quality, and price and a reasonable opportunity to relocate.
- D. Deadlines. The project shall be completed within three (3) years from the date of approval of the contract by the council as provided in SMC 3.10.080(D) or by any extended deadline granted by the director as provided in SMC 3.10.080(E)(2).
- E. Requirements for contract. As per RCW 84.14.030(6), the applicant must enter into a contract approved by the council, under which the applicant has agreed to the implementation of the development on terms and conditions satisfactory to the council.

3.10.070 Application procedure

A property owner who wishes to propose a project for a tax exemption shall comply with the following procedures as per RCW 84.14.050:

A. Application package requirements:

1. Prior to the application for any building permit therefor, the applicant shall submit an application to the Community Development Department on a form established by the director along with the required fees., as established under SMC 3.10.070(C).
2. A complete application shall contain such information as the director may deem necessary or useful, and shall include:
 - a. A written description of the project and preliminary schematic site and floor plans of the multifamily units and the structures in which they are proposed to be located setting forth the grounds for the exemption;
 - b. A statement setting forth the grounds for qualification for exemption, and identifying the income-restricted units in the proposed project, if applicable;
 - c. A statement from the owner acknowledging the potential tax liability when the project ceases to be eligible under this chapter; and
 - d. Verification by oath or affirmation of the information submitted.

B. Proof that rehabilitation projects are to be unoccupied. For rehabilitation projects, the applicant shall secure verification of property noncompliance with applicable building codes and shall also submit an affidavit that existing dwelling units have been unoccupied for a period of twelve (12) months prior to filing the application, or that relocation support has been provided to tenants under SMC 3.10.040(E) or and (F).

C. Application fees. At the time of application, the owner shall pay an initial application fee of \$500.00 plus any at cost time associated with processing the application.

3.10.080 Application review

A. Conditions. The director may certify as eligible an application which is determined to comply with the requirements of this chapter. An application may be approved subject to such terms and conditions as deemed appropriate by the director to ensure the project meets all applicable land use regulations.

B. Deadline. A decision to approve or deny an application shall be made within ninety (90) days of receipt of a complete application.

C. Requirements for covenant and contract:

1. If an application is approved by the director, a contract and covenant between the applicant and the city regarding the terms and conditions under this chapter, signed by the applicant, shall be presented to the council for approval.
 2. The director is authorized to cause the contract to be recorded, or require the owner to record the contract, in the real property records of the county recorder's office.
- D. Provision of conditional certificate. Once the contract is approved by the council and fully executed, the director shall issue a conditional certificate of acceptance of tax exemption.
- E. Expiration of conditional certificate:
1. The conditional certificate expires three (3) years from the date of approval unless an extension is granted as provided in this chapter.
 2. The conditional certificate may be extended by the director for a period not to exceed twenty-four (24) consecutive months. The applicant must submit a written request stating the grounds for the extension, accompanied by any applicable processing fee. An extension may be granted if the director determines that:
 - a. The anticipated failure to complete construction or rehabilitation within the required period is due to circumstances beyond the control of the owner;
 - b. The owner has been acting and could reasonably be expected to continue to act in good faith and with due diligence; and
 - c. All the conditions of the original contract between the applicant and the City will be satisfied upon completion of the project.
- F. Denial and appeal
1. If the application is denied, the director shall state in writing the reasons for denial and shall send notice to the applicant at the applicant's last known address within ten (10) days of the denial.
 2. An applicant may appeal a denial to the council by filing a written appeal with the city clerk within thirty (30) days of notification that the application has been denied. The appeal will be based upon the record made before the director with the burden of proof on the applicant to show that there is no substantial evidence on the record to support the director's decision. The decision of the council in denying or approving the application is final.

3.10.090 Final certificate

- A. Final certificate – approval

1. Upon completion of the improvements provided in the contract and issuance of a temporary or permanent certificate of occupancy, the applicant may request a final certificate of tax exemption. The applicant must file with the Community Development Department such information as necessary or useful to evaluate eligibility for the final certificate and shall include:
 - a. A statement of the amount of rehabilitation or construction expenditures made with respect to each housing unit and the total expenditures made in the rehabilitation or construction of the entire property;
 - b. A description of the work that has been completed and a statement that the rehabilitation improvements or new construction on the owner's property qualify the property for limited exemption under this chapter;
 - c. If applicable, a statement that the project meets the affordable housing requirements as described in RCW 84.14.020 and SMC 3.10.030; and
 - d. A statement that the work was completed within the required three-year period or any authorized extension.
 2. Within thirty (30) days of receipt of all materials required for a final certificate, the director shall determine whether the work completed and the affordability of the units, if applicable, satisfy the requirements of the application and the conditional contract approved by the city and is qualified for a limited tax exemption under Chapter 84.14 RCW. The city shall also determine which specific improvements completed meet the intent of this chapter and the required findings of RCW 84.14.060.
- B. Issuance of certificate. If the director determines that the project has been completed in accordance with this chapter and the contract between the applicant and the city and has been completed within the authorized period, the applicant shall, within ten (10) calendar days of the expiration of the thirty-day review period above, file a final certificate of tax exemption with the county assessor and provide a copy of the recorded certificate prior to the city's issuance of a certificate of occupancy.
- C. Denial and appeal. The director shall notify the applicant in writing that a final certificate will not be filed if the director determines that:
1. The improvements were not completed within the authorized period;
 2. The improvements were not completed in accordance with the contract between the applicant and the City;
 3. The owner's property is otherwise not qualified under this chapter; or

4. The owner and the director cannot come to an agreement on the allocation of the value of the improvements allocated to the exempt portion of rehabilitation improvements, new construction, and multi-use new construction.

Within thirty (30) days of notification by the city to the owner of a denial of a final certificate of tax exemption, the applicant may file a written appeal with the city clerk specifying the factual and legal basis for the appeal. The appeal shall be heard by the hearing examiner.

3.10.100 Annual certification

- A. Within thirty (30) days after the first anniversary of the date of filing the final certificate of tax exemption and each year thereafter, for the applicable tax exemption period, the property owner shall file a notarized declaration with the Community Development Department indicating the following:
 1. A statement of occupancy and vacancy of the rehabilitated or newly constructed property during the twelve (12) months ending with the anniversary date;
 2. A certification by the owner that the property has not changed use and, if applicable, that the property has been in compliance with the contract with the City;
 3. A description of changes or improvements constructed after issuance of the certificate of tax exemption;
 4. The total monthly rent of each unit;
 5. Information demonstrating compliance with the affordability requirements of SMC 3.10.030 and SMC 3.10.040, and other applicable requirements under SMC 3.10.060;
 6. For the affordable units, the income of each household at the time of initial occupancy and their current income; and
 7. Any additional information requested regarding the units receiving a tax exemption and meeting any reporting requirements under Chapter 84.14 RCW.

3.10.110 Cancellation

- A. Conditions:
 1. The director may cancel the tax exemption if the property owner breaches any term of the MFTE contract, covenant, or any part of this chapter. Reasons for cancellation include but are not limited to the following:
 - a. The property no longer complies with the terms of the contract or with the requirements of this chapter, including the provision of affordable units;

- b. The use of the property is changed or will be changed to a use that is other than residential;
- c. The project violates applicable zoning requirements, land use regulations or building code requirements; or
- d. The property for any other reason no longer qualifies for the tax exemption.

B. Process:

1. Upon determining that a tax exemption shall be canceled, the director shall notify the property owner or qualified non-profit organization, if applicable, by certified mail with a return receipt requested.
2. The property owner or qualified non-profit organization, if applicable, may appeal the determination within thirty (30) days by filing a notice of appeal with the city clerk, specifying the factual and legal basis on which the determination of cancellation is alleged to be erroneous. The council may hear the appeal pursuant to City's policy.
3. The City Clerk shall notify the county assessor of the cancelation of the tax exemption thirty (30) days after the notification of the property owner or qualified non-profit organization, or upon an unsuccessful appeal under subsection (2).
4. If the owner intends to convert multifamily housing receiving a tax exemption under this chapter to another use, the owner must notify the director and the county assessor within sixty (60) days of the change in use. Upon such change in use, the tax exemption shall be canceled.

	Deleted	Added	Modified	Staff Comments
Purpose		x		Added new purpose statement and increase the supply of mixed-income multifamily housing opportunities within the city;
Definitions	x	x		Added Area median income, contracts, Eligible household, Project (Deleted Mixed use center, Moderate-income household, Very low-income household)
Tax exemption			x	Modified to administration including, no new exemptions after December 31, 2031. New less stringent regulations on 12-year exemptions, from 100 to 20% of the multifamily housing units as affordable housing units to eligible low- and moderate-income households and tenant relocation assistance for the 12-year exemption.
Extension of tax exemption vs. Extension of Conditional tax exemption	x	x	x	Added tenant relocation assistance in an amount equal to one (1) month's rent, no extensions after December 31, 2045, additional twelve successive years.. (Deleted Conditional Provisions)
Residential Targeted Area			x	Added the residential target area as indicated on the map
Project eligibility		x		Added location, Construction details, requirements for units to be rehabilitated, deadlines, requirements for contract
Application procedure			x	Modified pursuant to RCW 84.14.050
Final certificate			x	Modified provisions related to information to evaluate eligibility for the final certificate and Issuance of certificate (previously in a separate section)
Annual certification			x	Modified provisions related to items owner shall file a notarized declaration annually
Cancellation	x	x	x	Added provision to appeal to the City Council. (Deleted provisions that require owner who intends to convert the multifamily housing to another use, to notify King County assessor in writing within 60 calendar days of the change in use, and by filing a notice of hearing examiner appeal and appeal fee of \$1,000.)



BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB23-115
September 25, 2023
Ordinance

Item 11.

AGENDA BILL INFORMATION

TITLE:	Update to Accessory Dwelling Unit (ADU) Regulations	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input checked="" type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
PROPOSED ACTION:	Adopt draft amendments to multiple sections within Chapters 17.10, 17.15, 17.32, and 17.55 of the Snoqualmie Municipal Code, pertaining to ADUs	

REVIEW:	Department Director	Emily Arteche	9/14/2023
	Finance	n/a	Click or tap to enter a date.
	Legal	David Linehan	9/14/2023
	City Administrator	Mike Chambless	Click or tap to enter a date.

DEPARTMENT:	Community Development		
STAFF:	Jonathan Kesler, AICP, Senior Planner		
COMMITTEE:	Community Development	COMMITTEE DATE: September 18, 2023	
EXHIBITS:	1. Ordinance with draft amendments 2. Crosswalk Matrix for ADUs		

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUESTED	\$ n/a

SUMMARY

INTRODUCTION

Changes to state law will require cities to allow two ADUs per residential parcel.

LEGISLATIVE HISTORY

A Public Hearing that began at the August 7, 2023 Planning Commission meeting, was completed on August 21, 2023 with a recommendation of adoption. Community Development (CD) Committee review occurred on September 18, 2023. The first reading of the Ordinance is set for the City Council meeting of September 25, 2023.

Additional amendments include: (Ord. 1198 § 22 (Exh. D), 2017; Ord. 744 § 2, 1995).

BACKGROUND

Accessory Dwelling Units, or ADUs, are small housing units attached to or separate from and accessory to a single-family home. ADUs are commonly used as affordable or no-cost housing for renters or relatives of a property's primary dwelling unit.

During its 2023 session, the Washington State Legislature passed and the Governor signed HB 1337, “which intends to ease barriers to the construction and use of ADUs.” HB 1337 restricts a jurisdiction’s ability to enact regulations that inhibit the construction of ADUs, including those related to impact fees, owner occupancy requirements, lot size restrictions, lot size, and parking.

ANALYSIS

The City’s approved Housing Strategy Plan identifies ADUs as promising ways of “providing basic, affordable accommodations for households that do not need much space while potentially providing a source of rental income for homeowners.” ADUs could serve as an accessible option for renters below 120% area median income.

The Snoqualmie Municipal Code currently allows ADUs with some restrictions. Please see attached “crosswalk” which analyzes the City of Snoqualmie’s development regulations with the new legislation, HB 1337. The strikeout of the invalid sections, along with the underlined additions to regulations are included, as well.

Although the City is required to update its ADU regulations within six months after the city’s next periodic comprehensive plan update as required under RCW 36.70A.130, the Community Development Committee asked for it to be done sooner. For further detailed information, see the state Department of Commerce’s webpage, Implementing HB 1337: Guidance for Accessory Dwelling Units, here:

[Title Chg 5-15-2023 HB 1337 Final Draft ADU Guidance.pdf | Powered by Box](#)

BUDGET IMPACTS

N/A

NEXT STEPS

First reading of the Ordinance, scheduled for the City Council meeting of September 25, 2023.

PROPOSED ACTION

Recommend a City Council 1st reading of the Ordinance on September 25, 2023, with a second reading and adoption to come at the next City Council meeting.

ORDINANCE NO. 1279

**AN ORDINANCE OF THE CITY OF SNOQUALMIE,
WASHINGTON, AMENDING VARIOUS SECTIONS OF
CHAPTER 17.10, CHAPTER 17.15, CHAPTER 17.32, AND
CHAPTER 17.55 OF THE SNOQUALMIE MUNICIPAL
CODE PERTAINING TO ACCESSORY DWELLING UNITS
(ADU)**

WHEREAS, during its 2023 session, the Washington State Legislature passed and the Governor signed HB 1337, “which intends to ease barriers to the construction and use of [Accessory Dwelling Units] ADUs”;

WHEREAS, HB 1337 impacts the City of Snoqualmie, since it restricts a jurisdiction’s ability to enact regulations that inhibit the construction of ADUs, including those related to impact fees, owner occupancy requirements, lot size restrictions, lot size, and parking;

WHEREAS, the City’s approved Housing Strategy Plan identifies ADUs as promising ways of “providing basic, affordable accommodations for households that do not need much space while potentially providing a source of rental income for homeowners”;

WHEREAS, ADUs could serve as an accessible option for renters at or below 120% area median income;

WHEREAS, The Snoqualmie Municipal Code (SMC) currently allows ADUs with some restrictions, but some of those restrictions conflict with this new state law;

WHEREAS, the required 60-day notice was sent to the State of Washington Department of Commerce on July 11, 2023; and

WHEREAS, the Planning Commission held public meetings on the proposed amendments on June 5 and July 17, 2023, and a duly noticed public hearing on August 7, 2023, to receive testimony on the proposed code amendments; and

WHEREAS, the Planning Commission, by motion on August 21, 2023, recommended approval of the proposed amendments; and

WHEREAS, a SEPA DNS was issued for this non-project action on August 18, 2023; and

WHEREAS, the Community Development Committee of the Snoqualmie City Council reviewed the Planning Commission’s recommendation on September 18, 2023; and

WHEREAS, the Snoqualmie City Council has considered the recommendations of the Community Development Committee, the Planning Commission, and City Administration and has determined to take the actions set forth in this ordinance:

NOW, THEREFORE, BE IT HEREBY ORDAINED by the City Council of the City of Snoqualmie, Washington, as follows:

Section 1. Amendment of Chapter 17.10 SMC. Snoqualmie Municipal Code section 17.10.020 is hereby amended, and new sections 17.10.025 through 17.10.145 are hereby added, all as shown in Exhibit A, attached hereto.

Section 2. Amendment of Chapter 17.10 SMC. Snoqualmie Municipal Code section 17.15.040, Table 1, Line 11 is amended as shown in Exhibit A, attached hereto.

Section 3. Amendment of Chapter 17.32 SMC. Snoqualmie Municipal Code section 17.32.070, subsection F is hereby amended as shown in Exhibit A, attached hereto.

Section 4. Amendment of Chapter 17.55 SMC. Snoqualmie Municipal Code section 17.55.070 is hereby amended as shown in Exhibit A, attached hereto.

Section 5. Severability. If any one or more section, subsection, or sentence of this ordinance or the Snoqualmie Municipal Code amendments adopted in Section 1 herein is held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this ordinance or the Snoqualmie Municipal Code sections, and the same shall remain in full force and effect.

Section 6. Corrections by City Clerk or Code Reviser. Upon approval of the City Attorney, the City Clerk, and either the Community Development Department Director or the Parks and Public Works Department Director, as applicable, code revisers are authorized to make necessary corrections to this ordinance and Snoqualmie Municipal Code sections, including the correction of clerical errors; references to other local, state or federal laws, codes, rules, or regulations; or ordinance or Snoqualmie Municipal Code section numbering and section/subsection numbering.

Section 7. Effective Date. This ordinance shall be effective five (5) days after passage and publication, as provided by law.

PASSED by the City Council of the City of Snoqualmie, Washington, this 9th day of October 2023.

Katherine Ross, Mayor

Attest:

Approved as to form:

Deana Dean, City Clerk

David Linehan, Interim City Attorney

EXHIBIT A

Chapter 17.10 DEFINITIONS

17.10.020 "A" Definitions.

- A. **"Accessory use"** means a use incidental and subordinate to the principal use and located on the same lot or in the same building as the principal use.
- B. **"Accessory dwelling unit"** means a dwelling unit on the same lot or in the same building as a single-family dwelling unit duplex, triplex, townhome, or other housing unit which is the principal use of the lot.
- C. **"Assisted living quarters"** means a dwelling unit in a building consisting of two or more units in which various levels of personal assistance are available to residents and may include support services as deemed necessary such as food preparation and dining areas, group activity areas, medical supervision and similar activities.
- "Attached accessory dwelling unit"** means an accessory dwelling unit located within or attached to a single-family housing unit, duplex, triplex, townhome, or other housing unit.

17.10.025 "B" Definitions.

- D. **"Bay window"** means a window that extends from the main exterior wall of a residential structure, has sidewalls not more than 60 degrees out of plane with the main exterior wall, is primarily constructed of glazing supported by conventional light framing, and has a width of not more than the lesser of 30 percent of the main exterior wall from which it protrudes or 14 feet.
- E. **"Bed and breakfast"** means a single-family dwelling within which bedrooms are available for paying guests.
- F. **"Bioretention"** is as defined in SMC [15.18.040](#).
- G. **"Boarding house"** means a single-family dwelling within which roomers or boarders are housed or fed.
- H. **"Building"** means a structure having a roof.

17.10.030 "C" Definitions.

- I. **"Child Day Care Center"** means a day care facility for more than 12 children, not in a provider's home.
- J. **"Cluster"** means a grouping of dwellings to increase dwelling densities on some portions of the development area in order to leave other portions free of buildings.
- K. **"Co-housing"** means a type of housing development which originated in Denmark in the early 1970s, in which units are individually owned, but meeting and dining facilities are shared. Co-housing communities place an emphasis on resident participation in planning and design, intentional neighborhood design, shared community facilities and self management.
- L. **"Collective garden"** means a collective garden for the purpose of producing, processing, transporting, and/or delivering cannabis for medical and/or recreational use, as further defined in RCW [69.51A.085](#).
- M. **"Commercial service"** means a business primarily characterized by the rendering of nonprofessional services to the general public and includes, by way of illustration, real estate,

insurance, finance and securities investments, laundromats, dry cleaners, mailing/shipping services, diet and fitness centers, and appliance or small machine repair (excluding automotive).

- N. **“Corporate offices”** means establishments primarily engaged in providing internal office administration or service to other companies as opposed to services to the general public. Corporate office uses include, by way of illustration, business headquarters or administration, call centers, research offices, and professional services of a large scale. Generally, the majority of the traffic generated from a corporate office comes from its employees and not the general public.
- O. **“Convenience store”** means a retail store containing less than 2,000 square feet of gross floor area that is designed and stocked to sell primarily food, beverages, and other household supplies to customers who typically purchase only a few items.

17.10.035 “D” Definitions.

- P. **“Data center”** means a facility used to house computer systems and associated components, such as telecommunications and storage systems for the storage, management and dissemination of data, generally including redundant or backup power supplies, redundant data communications connections, environmental controls (e.g., air conditioning, fire suppression) and various security devices. Large data centers can be industrial scale operations that have large electricity requirements and can be a source of air pollution from diesel exhaust.
- Q. **“Day care facilities”** means establishments for group care of nonresident adults or children, including day care centers and family day care homes.
- R. **“Designated manufactured home”** means a double-wide manufactured home constructed after June 15, 1976, with a pitched roof and exterior siding similar to site-built homes, and placed on a permanent foundation.
“Detached accessory dwelling unit” means an accessory dwelling unit that consists partly or entirely of a building that is separate and detached from a single-family housing unit, duplex, triplex, townhome, or other housing unit and is on the same property.
- S. **“Development”** means the division of a parcel of land into two or more parcels; the construction, reconstruction, conversion, structural alteration, relocation or enlargement of any structure; any mining, excavation, landfill or land disturbance, and any extension of the use of land.
- T. **“Diameter at breast height (DBH)”** means the diameter of a tree trunk measured at four and one-half feet above grade.
- U. **“Director”** means the director of community development, or equivalent position.
- V. **“Dispensary”** means a person who dispenses marijuana or cannabis for medical use to “qualifying patients” and/or “designated providers” as those terms are defined in RCW [69.51A.010](#).
- W. **“Dwelling” or “dwelling unit”** means any building or portion of a building which contains complete housekeeping facilities for one family, including provisions for sleeping, eating, cooking and sanitation, physically separated from any other dwelling unit which may be in the same building.

17.10.040 “E” Definitions.

- X. **“Extended care facilities”** means establishments for group care of resident adults that provide nursing and personal care services including medical supervision, counseling, rehabilitation, meal preparation, group activities, and similar activities.

17.10.045 “F” Definitions.

- Y. **“Family”** means one person, or two or more related persons, or not more than five unrelated persons living together as a single housekeeping unit.

- Z. **"Family Day Care Home"** means a day care facility for up to 12 children in a provider's home and licensed by the state.
- AA. **"Formula take-out food restaurant"** means a restaurant or establishment that (1) is required to offer standardized menus, ingredients and interior or exterior design; and (2) serves or delivers its food or beverages in disposable containers.
- BB. **"Front yard"** means the yard bordering on a street, and in the case of a corner lot may be either frontage.

17.10.050 "G" Definitions.

- CC. **"Garden window"** means factory assembled glazing in a frame of vinyl, aluminum or similar material, extends no closer than 36 inches to the floor below, and otherwise meets the size requirements for a bay window.
- DD. **"Gross floor area"** means the total area of a building measured by taking the outside dimensions of the building at each floor level intended for occupancy or storage.
"Gross floor area for a dwelling" means the interior habitable area of a dwelling unit including basements and attics but not including a garage or accessory structure.
- EE. **"Ground cover"** means grass, forbs, shrubs, and trees less than four inches DBH.

17.10.055 "H" Definitions.

- FF. **"Heavy/resource based industrial"** means establishments engaged in the mechanical or chemical transformation of natural resource raw materials, substances or components into new products, where such processing may use heavy equipment or machinery, involves outdoor activities, produces environmental disturbances including but not limited to noise, dust, smoke, fumes, vibration or glare, may involve the use, storage, production, transport or discharge of polluting or hazardous wastes or by-products, and typically involves outdoor storage of materials, products and equipment.
- GG. **"Height"** as applied to a building or structure means the vertical distance measured from the average elevation of the proposed finished grade around the building or structure to the highest point of a flat roof and to the mean height between eaves and ridge of a peaked roof.
- HH. **"Heritage tree"** means a tree designated by the city council as significant because of association with historic figures or events, rarity, extraordinary aesthetic value, or provision of exemplary habitat and cultural value due to age and species.
- II. **"Home occupation"** means a business or professional use carried on in a dwelling by a member of a family residing in the dwelling which is incidental to the use of the premises as a dwelling.
- JJ. **"Hotel"** means a building or portion of a building for the transient rental of units for sleeping purposes, with individual toilet facilities, and which may include dining, conference and meeting rooms and accessory shops and services catering to the general public.

17.10.060 "I" Definitions. (Reserved)

17.10.065 "J" Definitions. (Reserved)

17.10.070 "K" Definitions. (Reserved)

17.10.075 "L" Definitions.

- ~~KK~~. **“Light industrial/manufacturing”** means establishments engaged in the mechanical or chemical transformation of materials, substances or components into new products, when such processing is carried on indoors, produces minimal environmental disturbances including but not limited to noise, dust, smoke, fumes, vibration or glare, does not involve the use, storage, production, transport or discharge of polluting or hazardous wastes or byproducts, and does not involve outdoor storage of materials or products.
- ~~LL~~. **“Lot”** means a fractional part of subdivided lands having fixed boundaries and includes tracts or parcels.
- ~~MM~~. **“Lot lines”** means the property boundaries of a lot.
- ~~NN~~. **“Low impact development (LID)”** is as defined in SMC [15.18.040](#).
- ~~OO~~. **“Low impact development best management practices (LID BMPs)”** is as defined in SMC [15.18.040](#).

17.10.080 “M” Definitions.

1. **“Major transit stop”** means:
 - (a) A stop on a high-capacity transportation system funded or expanded under the provisions of Chapter 81.104 RCW;
 - (b) Commuter rail stops;
 - (c) Stops on rail or fixed guideway systems, including transitways;
 - (d) Stops on bus rapid transit routes or routes that run on high occupancy vehicle lanes; or
 - (e) Stops for a bus or other transit mode providing actual fixed route service at intervals of at least fifteen minutes for at least five hours during the peak hours of operation on weekdays.
- ~~PP~~. **“Manufactured home”** means a building or portion of a building, designed for long-term residential use, manufactured off site, transported whole or in portions to a lot.
- ~~QQ~~. **“Marijuana” or “cannabis”** means all parts of the plant Cannabis, whether growing or not, with a THC concentration greater than 0.3 percent on a dry weight basis; the seeds thereof; the resin extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture, or preparation of the plant, its seeds or resin. The term does not include the mature stalks of the plant, fiber produced from the stalks, oil or cake made from the seeds of the plant, any other compound, manufacture, salt, derivative, mixture, or preparation of the mature stalks (except the resin extracted therefrom), fiber, oil, or cake, or the sterilized seed of the plant which is incapable of germination.
- ~~RR~~. **“Marijuana-infused products”** means products that contain marijuana or marijuana extracts and are intended for human use. The term “marijuana-infused products” does not include useable marijuana.
- ~~SS~~. **“Marijuana processor”** means a person licensed by the State Liquor and Cannabis Board to process marijuana into useable marijuana and marijuana-infused products, package and label useable marijuana and marijuana-infused products for sale in retail outlets, and sell useable marijuana and marijuana-infused products at wholesale to marijuana retailers.
- ~~TT~~. **“Marijuana producer”** means a person licensed by the State Liquor and Cannabis Board to produce and sell marijuana at wholesale to marijuana processors and other marijuana producers.
- ~~UU~~. **“Marijuana retailer”** means a person licensed by the State Liquor and Cannabis Board to sell useable marijuana and marijuana-infused products in a retail outlet.
- ~~VV~~. **“Mobile home”** means a manufactured dwelling unit built upon a chassis, which may or may not be placed on a permanent foundation.
- ~~WW~~. **“Modular home”** means a structure or part of a structure capable of being transported from the place of fabrication to the site on which it is to be erected, where it is placed on a permanent

foundation which, together with the assembled structure, meets all the provisions of the Uniform Building Code for dwelling units.

~~XX.~~ **"Motel"** is a building or buildings, detached or in connected units, which are used for sleeping purposes, with individual toilet facilities, which may or may not have kitchen facilities, designed primarily for the accommodation of automobile travelers.

~~YY.~~ **"Multiple-family" or "multifamily"** means a building containing two or more dwelling units.

17.10.085 "N" Definitions.

~~ZZ.~~ **"Native vegetation"** means vegetation comprised of plant species, other than noxious weeds, which are indigenous to the Pacific Northwest Puget Sound Region and which reasonably could have been expected to naturally occur on the site.

~~AAA.~~ **"Neighborhood retail"** means pedestrian-oriented retail sales or service businesses limited in intensity, built in scale with and located to serve primarily the immediately surrounding neighborhood.

~~BBB.~~ **"Noxious weeds"** means as defined in SMC [15.20.020](#).

17.10.090 "O" Definitions.

"Owner" means any person who has at least 50 percent ownership in a property on which an accessory dwelling unit is located.

17.10.095 "P" Definitions.

~~CCC.~~ **"Parcel"** means a discrete quantity of land of any size which may be lawfully conveyed separately, which may or may not be subdivided or improved.

~~DDD.~~ **"Permeable pavement"** means as defined in SMC [15.18.040](#).

~~EEE.~~ **"Permitted use"** means any use authorized alone or in conjunction with any other use in a specified district.

~~FFF.~~ **"Premises"** means any building, structure, lot, parcel or tract.

~~GGG.~~ **"Principal use" or "primary use"** means the use for which a lot, structure or building, or the major portion thereof, is designed or actually employed.

"Principal unit" means the single-family housing unit, duplex, triplex, townhome, or other housing unit located on the same lot as an accessory dwelling unit.

~~HHH.~~ **"Professional services"** means businesses that provide services of a professional nature to clients either on or off site. Professional services include, by way of illustration, advertising, architecture, landscape architecture, engineering, planning, law, medicine, dentistry, optometry, massage, chiropractic, accounting, and any similar type of business.

17.10.100 "Q" Definitions. (Reserved)

17.10.105 "R" Definitions.

~~III.~~ **"Rear yard"** means the yard bordering the rear property line, which is the non-frontage lot line that connects side lot lines.

~~JJJ.~~ **"Recreation space"** means covered and uncovered space designed and intended for active or passive recreational activity, including but not limited to sports facilities, playgrounds, or wooded areas, and excluding driveways, parking areas and rockeries.

~~KKK~~. **“Retail outlet”** means a location licensed by the State Liquor and Cannabis Board for the retail sale of useable marijuana and marijuana-infused products.

~~LLL~~. **“Retail sales”** means businesses characterized by the sale of tangible goods directly to consumers.

~~MMM~~. **“Retail services”** means businesses characterized by personal services to the general public that typically also have a retail component. Retail services include, by way of illustration, barber, beauty, or nail salons, shoe repair, photo shops, and copy shops. Retail services do not include the sales, servicing, repair, or storage of motor vehicles.

17.10.110 “S” Definitions.

~~NNN~~. **“Setback”** means the distance buildings, structures or uses must be removed from a lot line, and in the case of a building, is measured from a property boundary to a building’s closest vertical wall.

~~OOO~~. **“Shell building”** means a building intended to be divided into an unknown number of units.

~~PPP~~. **“Shelters for temporary placement”** means housing units within the city that provide housing to persons on a temporary basis for a duration not to exceed four weeks.

“Short-term Rental” means a lodging use, that is not a hotel or motel or bed and breakfast, in which a dwelling unit, or portion thereof, is offered or provided to a guest by a short-term rental operator, for a fee, for fewer than 30 consecutive nights.

~~QQQ~~. **“Side yard”** means the yard adjacent interior lot lines other than the rear lot line.

~~RRR~~. **“Significant tree”** means any evergreen tree of at least 15 inches DBH, and any deciduous tree, other than red alder and cottonwood trees, at least 12 inches DBH. Red alder and cottonwood trees of any size are not considered significant trees.

~~SSS~~. **“Single-family”** means a detached dwelling unit, other than a mobile home, containing one dwelling unit.

~~TTT~~. **“Special needs housing”** means housing that is provided for persons and, where applicable, their dependents who, by virtue of disability or other personal factors, face impediments to independent living and who require special assistance and services in order to sustain appropriate housing on a permanent, long-term or transitional basis. Special needs housing includes shelters for temporary placement, transitional housing facilities and group homes, for up to six residents in care, that function as a single housekeeping unit and provide supportive services, including but not limited to counseling, rehabilitation and medical supervision.

~~UUU~~. **“Specialty light industrial/manufacturing”** means a small-scale light industrial/manufacturing business under 10,000 square feet in total floor area whose products are of an art/craft or specialty food or beverage nature, which contains a storefront retail sales component which is open during normal retail business hours for the zoning district, and may provide an opportunity for customers or the general public to observe the product fabrication or manufacturing process. Specialty light industrial/manufacturing uses include, by way of illustration, microbreweries, coffee roasters, candy makers, and pottery, glassblowing and jewelry-making studios and any similar type of business.

~~VVV~~. **“Structure”** means that which is built or constructed, including any piece of work artificially built up or composed of parts joined together in some definite manner and having a permanent location on the ground.

17.10.115 “T” Definitions.

~~WWW~~. **“Transitional housing facilities”** means housing units within the city owned by public housing authorities, nonprofit organizations or other public interest groups that provide housing to

persons on a temporary basis for a duration not to exceed 24 months in conjunction with job training, self-sufficiency training, and human services counseling; the purpose of which is to help persons make the transition from homelessness to placement in permanent housing.

~~XXX.~~ **“Two-track driveway”** means as defined in Chapter [12.16](#) SMC.

17.10.120 “U” Definitions.

~~YYY.~~ **“Use”** means the nature of the occupancy, the type of activity, or the character and form of improvements to which land is devoted or may be devoted.

~~ZZZ.~~ **“Useable marijuana”** means dried marijuana flowers. The term “useable marijuana” does not include marijuana-infused products.

17.10.125 “V” Definitions.

~~AAAA.~~ **“Vegetated roof”** means a pervious growing medium, plants, and a moisture barrier constructed on top of a conventional flat roof or a sloped roof.

17.10.130 “W” Definitions.

~~BBBB.~~ **“Width”** when referring to the width of a lot, means the mean horizontal distance between the side lot lines.

17.10.135 “X” Definitions. (Reserved)

17.10.140 “Y” Definitions.

~~CCCC.~~ **“Yard”** means the area between a lot line and a building or structure.

17.10.145 “Z” Definitions”. (Reserved)

Chapter 17.15 RESIDENTIAL DISTRICT REGULATIONS

17.15.040 Area, height, setback and miscellaneous provisions.

A. The following table indicates restrictions and regulations for minimum lot areas, setbacks, and building height for all residential structures permitted in the R-C, R-1, R-2 and R-3 residential districts:

Table 1 – Area, Height, Setback and Miscellaneous Provisions

		R-C	R-1-10	R-1-7.5	R-1-4	R-2	R-3
1.	Minimum lot area – square feet (sf)	20,000 ¹	10,000 ⁵	7,500 ⁵	4,000 ⁵	6,000 ⁸	6,000
2.	Minimum lot area per dwelling – sf ²	5 acres	10,000	7,500	4,000	NA	NA
3.	Maximum density – dwelling units/acre ⁷	NA	NA	NA	NA	25	30
4.	Minimum front yard setback for all principal buildings ⁴	25 ft.	25 ft.	20 ft.	15 ft.	10 ft.	0 ft.

Table 1 – Area, Height, Setback and Miscellaneous Provisions

		R-C	R-1-10	R-1-7.5	R-1-4	R-2	R-3
5.	Minimum front yard setback for porches for principal buildings ⁴	15 ft.	15 ft.	13 ft.	8 ft.	7 ft. ⁴	7 ft. ⁴
6.	Minimum setback for all principal buildings and uses on a corner lot and building face which does not contain the main entry ⁴	25 ft.	20 ft.	15 ft.	12 ft.	10 ft.	10 ft.
7.	Minimum rear yard setback for all permitted principal buildings and uses ⁴	20 ft.	20 ft.	20 ft.	20 ft.	15 ft.	15 ft.
8.	Minimum rear yard setback for all accessory buildings and uses ⁴	10 ft.	10 ft.	3 ft.	3 ft.	3 ft.	3 ft.
9.	Minimum side yard setback for all permitted principal buildings and uses ⁴	10 ft.	10 ft.	5 ft.	5 ft.	5 ft. ⁶	5 ft. ⁶
10.	Maximum side yard setback for all accessory uses ⁴	5 ft.	5 ft.	3 ft.	3 ft.	3 ft.	3 ft.
11.	Maximum height for all permitted principal structures and ADUs ^{3, 4}	35 ft.	35 ft.	35 ft.	35 ft.	35 ft.	35 ft.
12.	Maximum height for all permitted principal structures on lots 40 feet in width or less ^{3, 4}	NA	30 ft.	30 ft.	30 ft.	35 ft.	35 ft.
13.	Minimum width of lot	100 ft.	70 ft.	60 ft.	40 ft.	40 ft. ⁹	40 ft.
14.	Minimum width of lot with alley access	100 ft.	60 ft.	50 ft.	40 ft.	30 ft. ⁹	40 ft.

¹ The minimum lot area is less than the minimum lot area per dwelling to allow for the clustering of lots when developed together on a larger property.

² Minimum lot area does not apply to accessory dwelling units.

³ Church spires, church towers, flagpoles, antennas, and fire towers of a safe height may be permitted as a conditional use.

⁴ See subsection D of this section. See SMC [17.15.055](#) for additional setback requirements for the R-2 district.

⁵ See subsections F and G of this section.

⁶ See subsection B of this section.

⁷ Based on unconstrained, developable area. Applies to development of duplex, triplex, quadruplex or attached single-family units only. Accessory dwelling units shall not count toward maximum density.

⁸ Applies to subdivision for single-family detached lots only.

⁹ 30 ft. minimum required for development, but subdivisions allowed to create fee simple townhouse lots smaller than this minimum.

CHAPTER 17.32 FBMU FORM-BASED MIXED USE DISTRICT REGULATIONS

17.32.070 Site Design.

F. Accessory Dwelling Units.

1. Intent.
 - a. To encourage the development of accessory dwelling units (ADUs) in residential.
2. ADU Location and Design.
 - ~~a. ADUs may be set back five feet from the alley right of way and may be set back three feet from the side and rear yard as an accessory use.~~
 - ~~b. ADUs must otherwise comply with the design requirements of this chapter, and other governing chapters including SMC 17.55.070, Accessory dwelling units. (Ord. 1172 § 2, 2016).~~
 - a. ADUs shall comply with the design requirements of this chapter as they pertain to the principal unit on a parcel, but no additional restrictions exceeding those required for the principal dwelling unit shall be required.

CHAPTER 17.55 USE AND OTHER REGULATIONS

17.55.070 Accessory Dwelling Units (ADUs).

Accessory dwelling units (ADUs), when permitted as an allowable use, shall be subject to the following standards and criteria:

- A. ~~Only one~~ Up to two (2) accessory dwelling units shall be ~~created~~ permitted per lot in single-family residential zones.
- B. An accessory dwelling unit may be constructed within either an existing or a new single-family residence (principal dwelling unit).
- C. The accessory dwelling unit or units may be attached to, or detached from, the principal unit.
- ~~D. Any additions to the principal unit, or a new detached accessory unit, shall not exceed the allowable lot coverage or encroach into the existing setbacks.~~
- ~~E. Either the primary residence or the accessory dwelling unit shall be owner occupied. An application for a certificate of zoning compliance for an accessory dwelling unit shall include a letter from the owner(s) stating that the owner(s) shall occupy one of the dwelling units on the premises, except for bona fide temporary absences for up to four months out of each year.~~
- ~~D. F.~~ The accessory dwelling unit shall not be larger than ~~40 percent of the lot area or 600~~ 1000 square feet of gross floor area. ~~whichever is smaller and shall have no more than one bedroom.~~
- ~~G. One off-street parking space, in addition to that which is required for the underlying zone, shall be provided. Parking spaces include garages, carports, driveways or other off-street areas reserved for vehicles.~~
- E. If the parcel is within one half mile of a major transit stop, or is less than 6000 square feet in size, then off-street parking for the ADU is not required.

- F. ADUs shall comply with the design requirements of this Code as they pertain to the principal dwelling unit on a parcel, but no additional restrictions exceeding those required for the principal dwelling unit shall be required.
- ~~H. The accessory dwelling unit shall be designed so that, to the degree reasonably feasible, the appearance of the principal unit and lot remain that of a single-family residence.~~
- G. † The design and size of the accessory dwelling unit shall conform to the building, plumbing, electrical, mechanical, fire, health and any other applicable codes. When there are practical difficulties involved in carrying out the provisions of this section, the building official may grant modifications for individual cases.
- H. ‡ The living space of all accessory dwelling units established in the floodplain shall be elevated to one foot above the 100-year flood elevation.

Exhibit 1. Snoqualmie Accessory Dwelling Unit / HB 1337 Crosswalk

SMC	Existing Code	New Regulation – HB 1337	Consistent?
17.32.070(F)(2)	ADU Location and Design. a. ADUs may be set back five feet from the alley right-of-way and may be set back three feet from the side and rear yard as an accessory use. b. ADUs must otherwise comply with the design requirements of this chapter and other governing chapters including SMC 17.55.070 , Accessory dwelling units.	A city or county may not impose setback requirements, yard coverage limits, tree retention mandates, restrictions on entry door locations, aesthetic requirements, or requirements for design review for accessory dwelling units that are more restrictive than those for principal units.	Yes
17.55.070(A)	Only one accessory dwelling shall be created per lot in single-family zones.	The city or county must allow at least two accessory dwelling units on all lots that are in all zoning districts within an urban growth area that allow for single-family homes in the following configurations: (i) One attached accessory dwelling unit and one detached accessory dwelling unit; (ii) Two attached accessory dwelling units; or (iii) Two detached accessory dwelling units, which may be comprised of either one or two detached structures.	No, needs revision
17.10.020	No definition for principal Unit	Definitions, Principal Unit.	No, needs revision
17.55.070(D)	Any additions to the principal unit, or a new detached accessory unit, shall not exceed the allowable lot coverage or encroach into the existing setbacks.	A city or county may not impose setback requirements, yard coverage limits, tree retention mandates, restrictions on entry door locations, aesthetic requirements, or requirements for design review for accessory dwelling units that are more restrictive than those for principal units.	Yes
17.55.070(E)	Either the primary residence or the accessory dwelling unit shall be owner occupied.	The city or county may not require the owner of a lot on which there is an accessory dwelling unit to reside in or occupy the accessory dwelling unit or another housing unit on the same lot.	No, needs revision

Exhibit 1. Snoqualmie Accessory Dwelling Unit / HB 1337 Crosswalk

SMC	Existing Code	New Regulation – HB 1337	Consistent?
17.55.070(F)	The accessory dwelling unit shall not be larger than ten percent (10%) of the lot area or 600 square feet, whichever is smaller, and shall have no more than one bedroom.	The city or county may not establish a maximum gross floor area requirement for accessory dwelling units that is less than 1,000 square feet. A city or county must allow accessory dwelling units to be converted from existing structures, including but not limited to detached garages, even if they violate current code requirements for setbacks or lot coverage	No, needs revision
17.55.070(G) and 17.65.150, Table 1	One off-street parking space, in addition to that which is required for the underlying zone.	A city or county may not require more than one off-street parking space per unit as a condition of permitting development of accessory dwelling units on lots smaller than 6,000 square feet... or require more than two off-street parking spaces per unit as a condition of permitting development of accessory dwelling units on lots greater than 6,000 square feet.	No, needs revision
17.55.070(H)	The accessory dwelling unit shall be designed so that, to the degree reasonably feasible, the appearance of the principal unit and lot remain that of a single-family residence.	A city or county may not impose setback requirements, yard coverage limits, tree retention mandates, restrictions on entry door locations, aesthetic requirements, or requirements for design review for accessory dwelling units that are more restrictive than those for principal units.	Yes
17.55.070	Only one accessory dwelling shall be created per lot in single-family zones.	The city or county must allow at least two accessory dwelling units on all lots that are in all zoning districts within an urban growth area that allow for single-family homes. The city or county must allow an accessory dwelling unit on any lot that meets the minimum lot size required for the principal unit	No, needs revision
17.15.040	Height limit of thirty-five feet (35') for residential zones	The city or county may not establish roof height limits on an accessory dwelling unit of less than twenty-four feet (24'), unless the height limitation that applies to the principal unit is less than twenty-four (24'), in which case a city or county may not impose roof height limitation on accessory dwelling units that is less than the height limitation that applies to the principal unit.	Yes
17.55.070	Shall not exceed the allowable lot coverage or encroach into the existing setbacks, ten feet (10') rear.	A city or county must allow detached accessory dwelling units to be sited at a lot line if the lot line abuts a public alley, unless the city or county routinely plows snow on the public alley.	No, needs revision

Exhibit 1. Snoqualmie Accessory Dwelling Unit / HB 1337 Crosswalk

SMC	Existing Code	New Regulation – HB 1337	Consistent?
17.50.070	ADUs may be constructed in either an existing or new single-family residence, including garages.	A city or county must allow accessory dwelling units to be converted from existing structures, including but not limited to detached garages, even if they violate current code requirements for setbacks or lot coverage.	Yes



CITY OF SNOQUALMIE
FIRE DEPARTMENT

QUARTERLY REPORT

PERFORMANCE FROM
APRIL - JUNE 2023



ABOUT

THE SNOQUALMIE FIRE DEPARTMENT IS A DEDICATED GROUP OF COMMUNITY SERVANTS COMMITTED TO CONTINUOUS IMPORVEMENT AND EXCELLENCE.

The Snoqualmie Fire Department serves the residents and visitors to the City of Snoqualmie and surrounding area. The department responds to over 1,300 incidents per year from its centrally located fire station. The department is staffed with fourteen career firefighter/EMTs and sixteen volunteer EMS or fire responders.

The Department is one of seven accredited fire departments in the State of Washington, and the only volunteer / career fire department. Across the United States there are 301 accredited agencies that cover 12% of the US population. Only 1% of the Nation's fire departments are accredited. Snoqualmie will be re-applying for accreditation in late 2023, with a hearing date set for March of 2024.



WORK PLAN

APRIL - JUNE 2023

This section tracks the progress on the Department's Work Plan. This section is derived from the Department's strategic plan and other Mayoral and Council priorities. The work plan is not a daily work tracker, rather it focuses on the highly important and overarching community driven goals. The work plan is a living document, but designed to accomplish goals in a strategic and efficient manner.

Completed	In progress	Scheduled in future qtr.	Paused
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	GOAL	STATUS
	Obj. 1A2: Identify and gain city council approval for new revenue stream(s)	Completed <ul style="list-style-type: none"> • Council adopted Increased transport fee • Council adopted GEMT program to start 2022
	Obj. 3A1: Support our community partners (schools, homeowners' associations, businesses and civic groups) by providing disaster/business continuity education, CPR/1st Aid classes & fire safety/extinguisher training.	Completed <ul style="list-style-type: none"> • Following public health guidance, educational classes for the community were restarted 2nd quarter 2022
	Obj. 3B3: Increase sharing of resources, equipment and administration regionally	Completed <ul style="list-style-type: none"> • Holding a joint volunteer firefighter recruit academy with Fall City. • Shared staffing program continuation • Established morning operational call with neighboring agencies • Policy sharing Knox keys with Fall City and ESFR
	Obj. 3B1: Improve interagency-interdisciplinary (Law Enforcement, Emergency Management, Private ambulance, Search & Rescue) radio communication interoperability	Ongoing <ul style="list-style-type: none"> • PSERN moving forward (new countywide digital radio system) Set for 4th qtr 2022. • PSERN project delayed until mid 2023 by PSERN project administration. • PSERN project Completed

WORK PLAN

CONTINUED

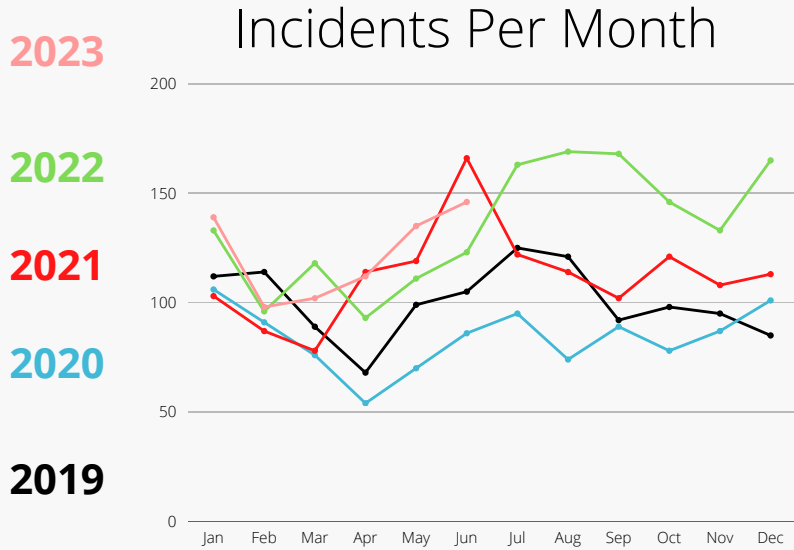
	GOAL	STATUS
	Obj. 2C1: Explore the feasibility, models and cost effectiveness of using part-time paid staffing	<p>Ongoing</p> <ul style="list-style-type: none"> Requested funding in 2023-2024 budget. Was not included as decision package for final budget. Assigned to DC Bailey's workplan for 2023 to explore and make a recommendation
	Obj 3C1: Engage in local business "welcome Wagon" programs to prove intro to fire dept services and business training classes available.	Moved to 2024
	Obj. 2A1: Create a fire development standard to provide builders and developers with specific fire protection guidance and requirements during the design phase.	Moved to 2024
	Obj. 1C1: Secure additional staff for a dedicated full time basic life support (BLS) transport unit.	Paused. No support for additional staffing at this time.
	Obj. 1C4: Obtain a light duty fire suppression rapid response vehicle.	Paused to focus on ladder truck and engine replacement.
	Obj. 2B4: Explore development of a regional fire authority with willing local partners.	<p>Paused</p> <ul style="list-style-type: none"> Multiple meetings with Fall City in previous years has not realized this goal. Little interest from Council to pursue at this time. Goal will be re-evaluated during next strategic plan period.

WORK PLAN

CONTINUED

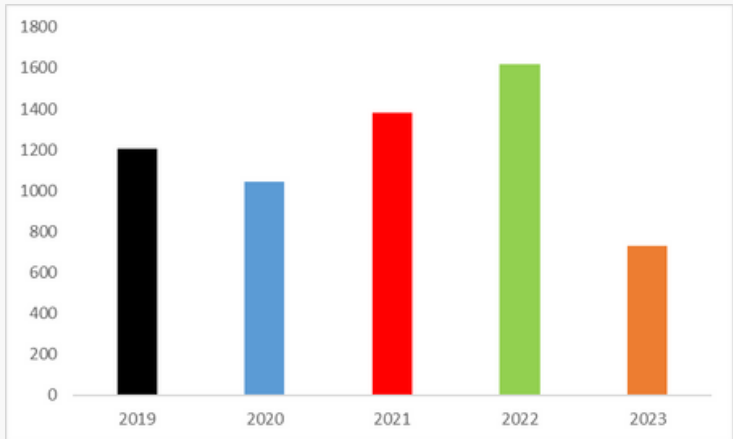
	GOAL	STATUS
	Obj: Hold a workshop with Public Safety Committee in 4th qtr 2023 to review objectives from previous strategic plan and provide recommendation for continuation of plan 2023-2025	<ul style="list-style-type: none">• Held discussion with PSC regarding need and plan.

INCIDENTS



Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2019	112	114	89	68	99	105	125	121	92	98	95	85
2020	106	91	76	54	70	86	95	74	89	78	87	101
2021	103	87	78	114	119	166	122	114	102	121	108	113
2022	133	96	118	93	111	123	163	169	168	146	133	165
2023	139	98	102	112	135	146						

Incidents Per Year

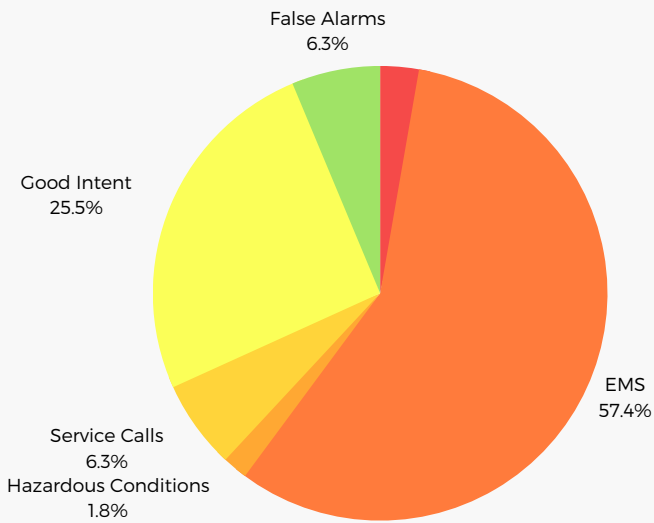


2019	2020	2021	2022	2023
1203	1044	1380	1611	732

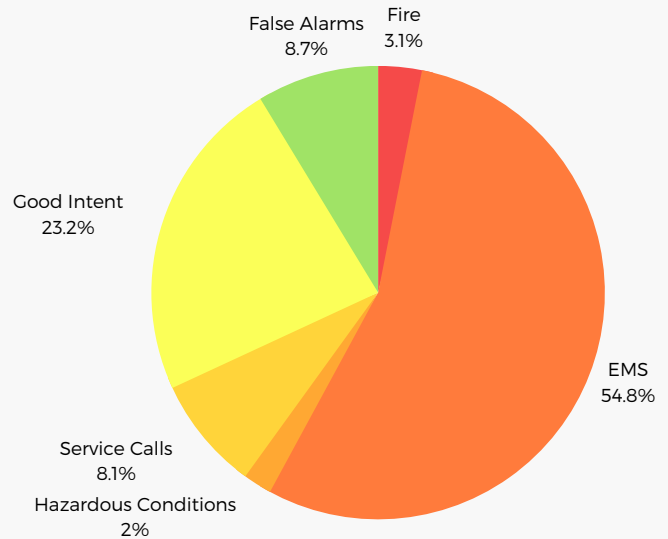
INCIDENTS

CONTINUED

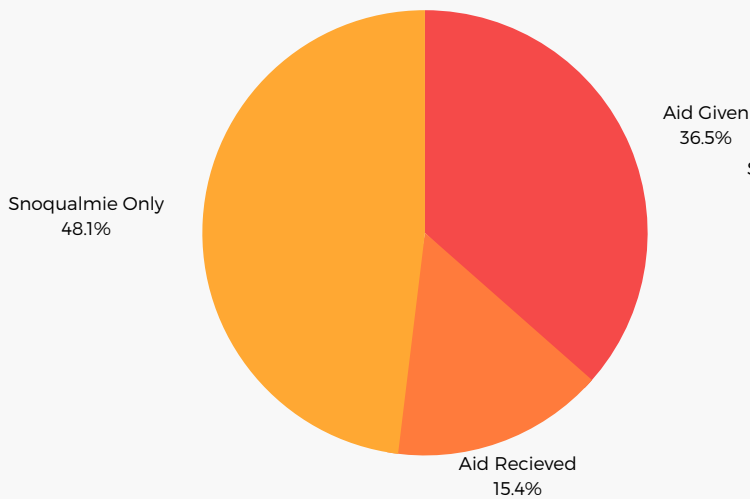
2023 Total Annual Incidents by type



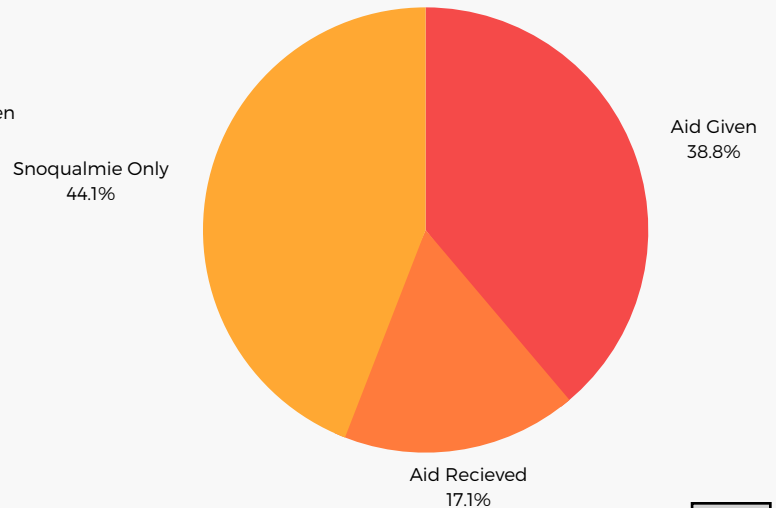
2022 Total Annual Incidents by type



2023 Annual Mutual Aid Given/Received



2022 Annual Mutual Aid Given/Received



PERFORMANCE MEASURES

APRIL - JUNE 2023

The fire department tracks multiple performance measures to evaluate the agency's response to calls for service in our jurisdiction. These measures are compiled quarterly, and are compared to the previous year's data to look for trends and areas of improvement. Two of the performance measures that are evaluated are turnout times and travel times.

Turnout time is the time from when the call is received by the station to when the unit goes en-route. This time is influenced by factors such as location of personnel within the station, time of day, and whether the crew needs to don protective gear before responding.

Travel time is the amount of time it takes the unit to arrive on scene after leaving the station. This time is influenced by factors such as distance from the station, traffic patterns and weather conditions.

PERFORMANCE MEASURES

TURNOUT TIME

APPARATUS TURNOUT TIMES 2023

	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Total
0:0-0:29	31	17	12	9	27	22							118
0:30-0:59	48	30	32	45	44	52							251
1:00-1:29	27	38	32	36	36	46							215
1:30-1:59	19	7	11	12	18	11							78
2:00-2:59	4	2	4	1	0	1							12

90TH PERCENTILE (MM:SS)

Quarter	2021	2022	2023
1st Qtr	1:44	1:38	1:36
2nd Qtr	1:37	1:36	1:33
3rd Qtr	1:35	1:39	
4th Qtr	1:37	1:39	

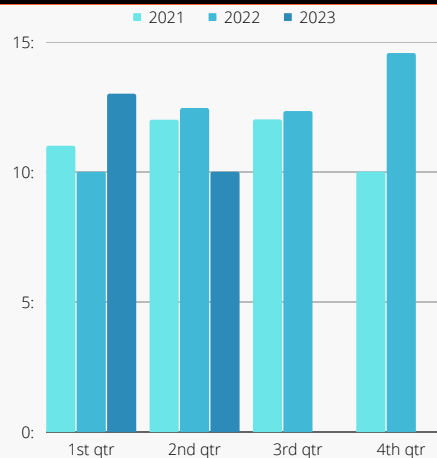
PERFORMANCE MEASURES

TRAVEL TIME

APPARATUS TRAVEL TIMES 2023													
	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Total
0:00-3:59	30	30	17	19	17	25							138
4:00-7:59	45	35	41	21	29	32							203
8:00-11:59	17	7	9	4	8	6							51
12:00-15:59	5	3	7	0	2	5							22
16:00-29:59	3	7	1	0	1	2							14
30:00-1:29:59	0	1	1	0	0	1							3

90TH PERCENTILE (MM:SS)

Quarter	2021	2022	2023
1st Qtr	11:13	10:55	13:38
2nd Qtr	12:15	12:45	10:32
3rd Qtr	12:13	12:32	
4th Qtr	10:44	14:55	



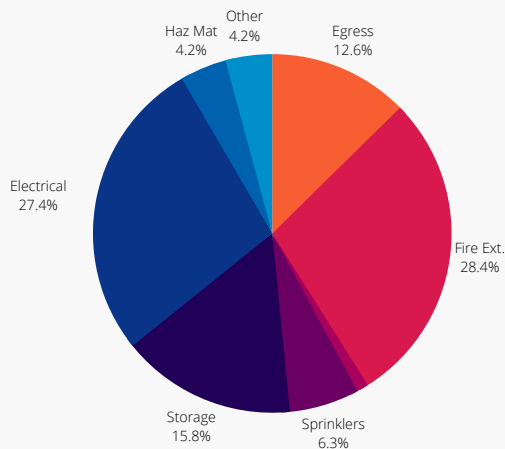
FIRE INSPECTIONS

APRIL - JUNE

Beginning in 2017 the fire department began performing the majority of the fire and life safety inspections for businesses in the city. The building department has the overall responsibility and handles the more complex inspections, but the two departments work together to complete inspections as well as provide advice and resources for discrepancies found. All occupancies are inspected annually, regardless of risk or occupancy type. The most common violations found are extension cords being used improperly, faulty emergency lighting, and extinguishers missing or improperly maintained. Inspections are assigned to the crews quarterly, with each shift being responsible for the initial and re-inspections.

INSPECTIONS COMPLETED				
1st Qtr	2nd Qtr	3rd qtr	4th qtr	Year to Date
61	70			

Most Common Violations (Compiled annually)



Violation Definitions

- Egress - Egress blocked or not marked
- Fire Extinguishers - out of date, not enough, not right type
- Alarms - alarm system not inspected annually
- Sprinklers - sprinkler system not inspected annually
- Storage - improper storage, too close to ceiling or panel
- Electrical - extension cords used for permanent wiring
- HazMat - Improper storage
- Other- Violation not normally seen

PROPERTY LOST / SAVED

APRIL - JUNE 2023

For reporting purposes, fire loss is broken into two categories: property and contents. Property describes physical properties such as cars, house, etc. Contents describe items that are not part of the structure but perish in the incident. Both categories are combined together to determine total property loss, and more importantly, total property saved.

2023 2nd Quarter Fire Loss

Incident Date	Property Value	Property Loss	Content value	Content Loss
6/1/2023	3000	3000	200	200
Totals	3,000	3,000	200	200

Annual Property Saved

Property Risked	Property Saved	Percentage Saved
\$4,845,701	\$3,968,501	81.90%



**BUSINESS OF THE CITY COUNCIL
CITY OF SNOQUALMIE**

**AB23-119
September 25, 2023
Public Hearing**

AGENDA BILL INFORMATION

TITLE:	AB23-119: Public Hearing and Adoption of a Resolution to Designate the Mill Site as a Residential Targeted Area for the MFTE Program.	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Resolution
	PROPOSED ACTION:	
	Hold the required public hearing and approve a resolution designating the Mill Site as a residential targeted area for the Multi-Family Housing Property Tax Exemption (MFTE) program.	

REVIEW:	Department Director	Emily Arteche	8/15/2023
	Finance	Drew Bouta	7/31/2023
	Legal	David Linehan	9/20/2023
	City Administrator	Mike Chambless	Click or tap to enter a date.

DEPARTMENT:	Community Development		
STAFF:	Emily Arteche		
COMMITTEE:	Community Development	COMMITTEE DATE: August 21, 2023	
EXHIBITS:	1. Draft Resolution No. 1665		

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUESTED	\$ n/a

SUMMARY

INTRODUCTION

This resolution will designate the Mill Site as a residential targeted area for a Multi-Family Housing Property Tax Exemption (MFTE). The state MFTE program began in 1995 and was codified as RCW Chapter 84.14, to incentivize residential development in urban centers, designated as “residential targeted areas.” The Mill Site will be the City’s first residential targeted area. A public hearing to hear testimony on this matter is scheduled during the September 25, 2023, Council meeting. After consideration of public testimony, the City Council may, by resolution, designate the Mill Site for as a residential target area for the property tax exemption.

LEGISLATIVE HISTORY-

Resolution 1663: Intention to Designate the Mill Site as a Residential Targeted Area was approved on August 28, 2023.

BACKGROUND

The City Council approved a Development Agreement (DA) with Snoqualmie Mill Ventures LLC in October 2022. The DA, Section 7 requires the City to approve a Multifamily Property Tax Exemption (“MFTE”)

resolution and/or ordinance prior to January 1, 2024, designating the property as a residential targeted area pursuant to Chapter 84.14 RCW and amending Chapter 3.10 SMC, as necessary, to allow the value of new housing construction in mixed-use buildings with the specific affordable units required by the MFTE statutes to qualify for the 12-year property tax exemption under RCW 84.14.020(1)(a)(ii)(B).

ANALYSIS

The project involves 160 rental units with a mix of 10% of the total number of units in each building set aside as affordable to households earning 80% AMI and 12% of the total number of units set aside as affordable to households earning 60% AMI. All the units are to be in a multi-family development situated on the upper floors of a mixed-use buildings in Planning Area 1.

The number of affordable units of each type of rental unit developed (i.e., studios, 1-, 2- and 3-bedroom units) shall be proportional to the total number of that type of market rate unit. Rental prices must be set at levels that are no more than 30% of the income of a household earning the specified AMI including utilities (except phone). Additionally, income eligibility must be verified for each tenant household on application for rental, and an annual report must be filed with the Community Development Director on or before the first business day of each calendar year, identifying the affordable units, their rental prices, and their occupancy by qualified households.

Prior to approval of final civil engineering plans or building permit for the buildings in which residential units are proposed, the owner is required to record against the property an affordable housing rental covenant, assuring that the property will be developed with and used for rental apartment housing, with rental rates priced to be affordable to households earning less than the specified income level for King County for a period of at least 50 years from the date of first occupancy; and any rental rate increases will be limited to the same percentage increases as the annual median income for King County as a whole during the period of the affordable housing rental covenant.

BUDGET IMPACTS

The approval of this agenda bill does not result in any expenditures.

The MFTE is an effective way of incentivizing and producing market-rate and affordable housing options. The assessed valuation of the residential improvements would not be added to the City of Snoqualmie's total assessed valuation. It is relatively uncertain when the Mill Site multi-family housing will be built or what the assessed valuation of the units will be. The City may wish to consider offsetting tax impacts by reducing the levy rate equal to the amount of increase shared by the other property owners, until the exemption expires, so that their property tax burden remains neutral. However, the Department of Commerce advises that tax shift generally applies to only a portion of the development value and is small for the average property owner. Additionally, most jurisdictions believe the tax shift is a better financial option for the jurisdiction than foregone revenue.

NEXT STEPS

Hold the September 25, 2023, public hearing, followed by the adoption of a resolution designating the Mill Site as a residential targeted area.

PROPOSED ACTION

Adopt Resolution No. 1665 to Designate the Mill Site as a Residential Targeted Area for the Multi-Family Housing Property Tax Exemption (MFTE).

RESOLUTION NO. 1665**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SNOQUALMIE, WASHINGTON, TO DESIGNATE THE MILL SITE PROPERTY AS A RESIDENTIAL TARGETED AREA FOR THE PURPOSE OF ESTABLISHING A MULTI-FAMILY PROPERTY TAX EXEMPTION AS PROVIDED FOR BY RCW CHAPTER 84.14**

WHEREAS, Chapter 84.14 of the Revised Code of Washington provides for special valuations for eligible improvements associated with multi-family housing and for the purpose of creating additional affordable housing; and

WHEREAS, on October 24, 2022, the City Council passed Resolution No. 1630, approving the Development Agreement between the City of Snoqualmie and Snoqualmie Mill Ventures, LLC for the Snoqualmie Mill Planned Commercial/Industrial Plan (“Development Agreement”); and

WHEREAS, the Development Agreement concerned the property in the City located to the north of Borst Lake and to the east of Mill Pond Road that is commonly known as the former Weyerhaeuser Mill site (“Mill Site Property”); and

WHEREAS, under the Development Agreement, the Mill Site Property will be developed in three phases, over a period of 20 years, with a total of approximately 1.83 million gross square feet of light industrial/manufacturing, warehouse, office, retail and residential uses; and

WHEREAS, under the Development Agreement, the authorized residential uses for the initial phase of the development include up to 160 multi-family rental apartment units, in a mix of studios, 1-, 2- or 3-bedroom units with a maximum average size of 835 square feet, constructed on floors two through five in three mixed-use buildings and subject to the affordable housing requirements outlined in the Development Agreement; and

WHEREAS, pursuant to RCW 84.14.010, the Mill Site Property meets the criteria to be defined as an urban center; and

WHEREAS, in order to establish a multifamily property tax exemption (“MFTE”) program the City must designate one or more residential targeted areas within an urban center that

are consistent with the criteria in RCW 84.14.040 and within which property tax exemption projects may be considered; and

WHEREAS, the Mill Site Property is within an urban center lacking sufficient available, desirable, and convenient residential housing to meet the needs of the public who would be likely to live there if there was sufficient housing available; and

WHEREAS, RCW 84.14.040(2) states that a governing authority adopt a resolution of intent to designate one or more areas, thereby notifying the public of its intent; and

WHEREAS, in accordance with RCW 84.14.040(2), the City of Snoqualmie adopted Resolution 1663 on August 28, 2023, which notified the public of the City's intention to designate the Mill Site as a residential targeted area and stated the time and place of a public hearing to be held on this matter by the City Council; and

WHEREAS, notice of the public hearing was published once each week for two consecutive weeks, not less than seven days, nor more than thirty days before the date of the hearing in a paper having a general circulation in the City in accordance with RCW 84.14.040(3); and

WHEREAS, A public hearing to seek public comment on and consider the designation of the Mill Site Property as a residential targeted area was held at a regular meeting of the City Council on September 25, 2023, at 7:00 PM or as soon thereafter as possible, at the Snoqualmie City Hall, located at 38624 SE River St, Snoqualmie, WA 98065. The hearing was noticed in accordance with RCW 84.14.040(3).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SNOQUALMIE, WASHINGTON, AS FOLLOWS:

Section 1. The City Council designates the Mill Site Property (residential), as shown in Exhibit A attached to this resolution, as a residential targeted area for the purpose of establishing a multi-family property tax exemption program as provided for by Ch. 84.14 RCW and Ch. 3.10 SMC.

PASSED by the City Council of the City of Snoqualmie, Washington, this 25th day of September 2023.

Katherine Ross, Mayor

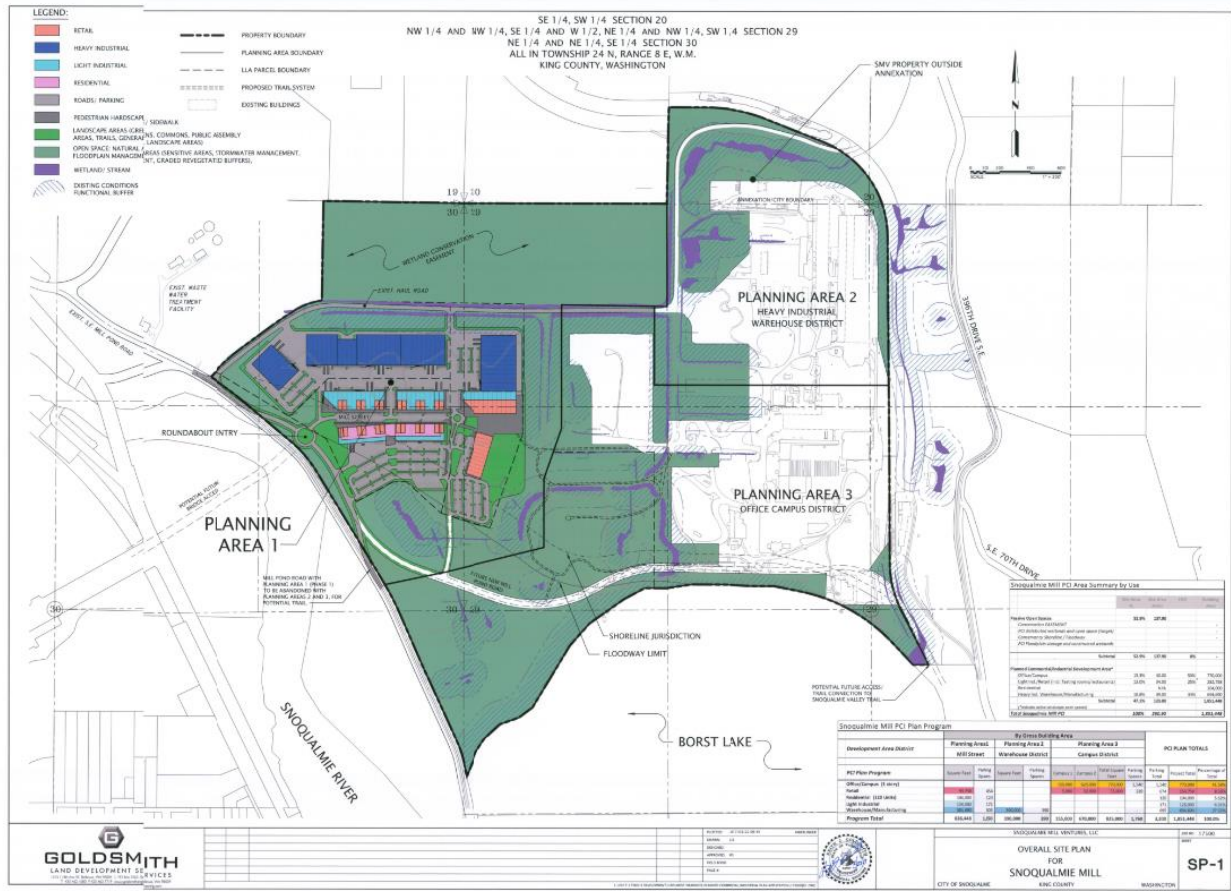
Attest:

Deana Dean, City Clerk

Approved as to form:

David Linehan, Interim City Attorney

Exhibit A





BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB23-104
September 25, 2023
Committee Report

AGENDA BILL INFORMATION

TITLE:	AB23-104: Council Priority Tracker	<input checked="" type="checkbox"/> Discussion Only <input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
PROPOSED ACTION:	No action; discussion only.	

REVIEW:	Department Director	Mike Chambless	9/6/2023
	Finance	n/a	Click or tap to enter a date.
	Legal	n/a	Click or tap to enter a date.
	City Administrator	Mike Chambless	9/6/2023

DEPARTMENT:	Administration		
STAFF:	Carson Hornsby, Management Analyst		
COMMITTEE:	Finance & Administration	COMMITTEE DATE: September 19, 2023	
EXHIBITS:	1. Council Priority Tracker		

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUESTED	\$ n/a

SUMMARY

INTRODUCTION

The Council Priority Tracker is a tool that Councilmembers and residents can use to stay updated on projects and initiatives that advance the Council’s priorities for the 2023-2024 biennium.

BACKGROUND

Council updated their priorities at the 2022 Council retreat to focus the efforts of the City for the 2023-2024 biennium. The Council priorities helped guide staff through the 2023-2024 biennial budget process and were included in the final budget document. Council revisited their priorities for the biennium at the 2023 Council retreat in March. The retreat facilitator led Council through an exercise to discuss the current state of the City, milestones that Council intends to accomplish within the next 1-2 years, and success indicators related to those accomplishments. During follow-up discussions about the retreat, Council asked staff to develop a tool to monitor the progress of these items.

ANALYSIS

The intention of the Council Priority Tracker is to provide a high-level overview of the City’s progress to keep Councilmembers and residents informed. Anyone who is interested in more detailed information on

individual projects is encouraged to visit the links provided in the right-hand column or send an email to the staff contact listed for each project.

NEXT STEPS

Administration requests feedback from Council regarding the Council Priority Tracker.

PROPOSED ACTION

No action; discussion only.



City of Snoqualmie

2023-2024 Council Priority Tracker

Community Development Committee

Topic	Council Priorities						Council Committee	Department	Start Date	End Date	Next Steps	Contact	Notes	Hyperlinks (if available)
	Encourage Economic Vibrancy	Bolster Neighborhood Livability	Invest in Transportation and Infrastructure	Enhance Quality of Life	Assure a Safe Community	Insure Fiscal Transparency and Operational Stability								
Snoqualmie Mill Site Development	✓	✓	✓	✓			Community Development	Community Development	N/A	Ongoing	Awaiting the permit review process	Emily Arteche	The applicant is currently waiting for improved economic conditions before pursuing additional permits. An approval of resolution for MFTE is required.	https://www.snoqualmiewa.gov/888/Snoqualmie-Mill-PCI-Plan
Northwest Railway Museum Roundhouse Project	✓	✓		✓			Community Development	Community Development	Sep-21	Ongoing	Continue the permit review process	Emily Arteche	The applicant is currently addressing City review comments on permitting on plans for a building with a circular or semicircular shape used by railways for servicing and storing locomotives.	
FEMA Community Rating System (CRS) and Flood Mitigation		✓		✓	✓		Community Development	Community Development	Sep-23	Ongoing	Review Repetitive Loss Properties	Emily Arteche	Staff is seeking opportunities to address flood mitigation including raising of homes above flood elevation and changing the city classification.	https://www.fema.gov/floodplain-management/community-rating-system
Urban Growth Area (UGA) Boundaries		✓		✓			Community Development	Community Development	Jul-23	Dec-25	Proposed Reconciliation Steps, complete current housing efforts	Emily Arteche	Staff is working with King County on next steps which include completion of a Comprehensive Plan, determination of feasible boundaries, requesting County/State Tools to assist the City in the process, and requesting reconciliation.	
Snoqualmie Municipal Code (SMC) Retail Code Amendment	✓	✓				✓	Community Development	Community Development	Apr-23	Dec-24	Initiate MUPF Amendments	Jonathan Kesler	Discussion occurred at a Community Development Committee Meeting in April 2023. Next steps to come.	
Riverwalk Project	✓	✓	✓	✓			Community Development	Community Development	May-23	Dec-25	Design Phase	Dylan Gamble	Pre-design began in Summer 2023; Final design anticipated for completion in Spring 2024.	https://www.snoqualmiewa.gov/891/Riverwalk
Middle Housing	✓	✓	✓	✓			Community Development	Community Development	Sep-22	Jun-23	N/A	Emily Arteche	The city will continue to stay involved in discussions on middle housing additions. Other opportunities to address work-force housing and low-income housing are forthcoming.	https://www.snoqualmiewa.gov/1017/Middle-Housing
Human Services Program		✓		✓	✓		Community Development	Administration	Jan-23	Dec-24	Distribute remaining funds for the 2023-2024 biennium	Carson Hornsby	The Human Services Advisory Committee will review accountability forms and distribute remaining funds to human services organizations throughout the biennium.	https://www.snoqualmiewa.gov/583/Human-Services



City of Snoqualmie

2023-2024 Council Priority Tracker

Finance & Administration Committee

Topic	Council Priorities						Council Committee	Department	Start Date	End Date	Next Steps	Contact	Notes	Hyperlinks (if available)
	Encourage Economic Vibrancy	Bolster Neighborhood Livability	Invest in Transportation and Infrastructure	Enhance Quality of Life	Assure a Safe Community	Insure Fiscal Transparency and Operational Stability								
Shop Snoqualmie, Ship Snoqualmie, Support Snoqualmie Marketing Campaign	✓			✓			Finance & Administration	Administration (Communications)	Jul-23	Ongoing	Promote content on City media outlets	Danna McCall	Communications staff is working on a campaign to promote local businesses.	
Snoqualmie Tribe Fee for Service Agreement			✓			✓	Finance & Administration	Administration	Apr-23	Ongoing	Continue discussions with the Snoqualmie Tribe	Mayor Ross	City representatives have met with the Snoqualmie Tribe to discuss a possible agreement regarding City services and associated fees. Discussions are ongoing.	
National Community Survey (Polco)		✓		✓	✓	✓	Finance & Administration	Administration (Communications)	Jul-23	Dec-23	Data collection for random sample, data collection for separate self opt-in survey version	Danna McCall	The National Community Survey conducted by Polco will be instrumental in gathering community feedback to implement into strategic planning initiatives. The random sampling process has been completed and data collection began on September 5, 2023.	https://www.snoqualmiewa.gov/603/Community-Surveys
City Network Improvements			✓	✓	✓	✓	Finance & Administration	Information Technology	TBD	TBD	Finalize IT Assessment with Berry Dunn and present the final report to Council at an upcoming meeting	Sarah Reeder	The City consulted with Berry Dunn for an overall IT Assessment which includes network improvements. The final report is in the process of being finalized by the administration and consultant and will be presented to the City Council at an upcoming meeting. The report intends to identify network improvements recommended by the consultant for Council considerations.	
Citywide Employee Identification Badges				✓	✓	✓	Finance & Administration	Information Technology	May-23	Ongoing	Continue providing badges to City staff	Sarah Reeder	IT staff is working on creating badges for all staff to access appropriate City facilities for each department.	
Employee Wellness Program (AWC WellCity Standards)				✓	✓		Finance & Administration	Finance	Jun-23	Ongoing	Continue updating employee sharepoint page and developing program to meet AWC WellCity standards	Krista Hintz	Staff continues to roll out Employee Wellness Program components to increase staff health, quality of life, and safety. An internal sharepoint site has been established for employees to access resources and participate in the wellness program. The City is expected to receive a 2% discount on health insurance premiums for establishing and maintaining the program through AWC.	https://wacities.org/data-resources/city-awards/wellcity-awards
Ground Emergency Medical Transportation (GEMT)						✓	Finance & Administration	Finance	Jun-23	Ongoing	Visit Systems Design NW (3rd party biller) to talk about controls	Tami Wood	The GEMT program provides supplemental payments to publicly owned/operated qualified GEMT providers to cover the funding gap between actual costs per GEMT transport and the allowable amount received from other reimbursement sources such as Medicaid. The Finance Department is gathering expenditure data to send to the third-party administrator who will assemble the bill for reimbursement. The annual reimbursement to the City is estimated at \$350,000.	https://www.hca.wa.gov/billers-providers-partners/program-information-providers/ground-emergency-medical-transportation-gemt
Financial Transparency Tools (Tyler/Munis)				✓		✓	Finance & Administration	Finance	Nov-23	Ongoing	Implementation of the Munis/Socrata Open Data Portal is planned to begin in late fall of 2023	Jen Ferguson	As part of the Tyler/Munis ERP project, the City will implement the Socrata open data portal to connect all stakeholders interested in Snoqualmie financial performance to interactive data tools, budget information, capital project details, and citywide financial performance metrics.	
Enterprise Resource Planning (ERP) System Implementation (Tyler/Munis)				✓		✓	Finance & Administration	Finance	Jan-23	Dec-23	Finance Software Implementation HR & Payroll Implementation Utility Billing Implementation Asset Management Implementation	Sarah Reeder	The City is partnering with Tyler Technologies to implement an ERP System that will centralize data, simplify processes, and connect all City departments. The ERP System will give staff, elected officials, and the public enhanced access to city resources, data, and performance metrics.	
Financial Forecasting Tools						✓	Finance & Administration	Finance	Jan-23	Ongoing	Build a long-term financial model	Jen Ferguson	The Finance Department plans to establish a long-term financial forecasting model to assist the City Council in financial decision-making. The financial model is currently in development.	
Citywide Asset Inventory						✓	Finance & Administration	Finance	Nov-23	Ongoing	Build a comprehensive inventory of all City assets	Jen Ferguson	As part of the Tyler/Munis ERP project, the City will implement the Enterprise Asset Management module to maintain a comprehensive inventory of all City assets to include the Parks and Public Works and IT Departments, and other assets owned by the City.	
General Citywide Process Improvement				✓		✓	Finance & Administration	Finance	Jul-23	Ongoing	LEAN Process Improvements	All Departments	The City is partnering with the Washington State Auditor's Office Center for Government Innovation to implement process improvements and increase efficiency of service delivery to the community.	
Electronic Content Management Implementation (Document Management and Automated Workflows)				✓		✓	Finance & Administration	City Clerk	Sep-23	Ongoing	Aug 23: Grant approval and vendor selection. Sep 23: Project Kickoff & Planning Meeting	Deana Dean	The City Clerk's Office is working on implementation of the Laserfiche program to manage content and business process automation. First year subscription fee and 40 hrs of setup/configuration/implementation covered by grant.	

Topic	Council Priorities						Council Committee	Department	Start Date	End Date	Next Steps	Contact	Notes	Hyperlinks (if available)
	Encourage Economic Vibrancy	Bolster Neighborhood Livability	Invest in Transportation and Infrastructure	Enhance Quality of Life	Assure a Safe Community	Insure Fiscal Transparency and Operational Stability								
Transfer to State Business License System						✓	Finance & Administration	Finance	Apr-23	Sep-23	Go-Live date: 9/19/23	Tami Wood	The City is in the process of transferring to using the Washington State business licensing system in September 2023.	https://dor.wa.gov/open-business/business-licensing-service-and-local-licensing
Comprehensive City Rate and Fee Study						✓	Finance & Administration	Finance	Sep-23	Aug-23	Gather all current fees & rates collected by the city	Tami Wood	All departments are in the process of assembling lists of fees and rates charged by the City. A Request for Proposal (RFP) with a deadline of 9/14/2023 has been released by the Finance Department to procure consulting services to conduct the study.	
Strategic Plan						✓	Finance & Administration	Finance	TBD	TBD	Determine City Council readiness for Strategic Planning	Jen Ferguson	The City Council participated in a Council retreat in March 2023 to establish priorities for the biennium. The next step is to discuss with Council their readiness for a formal strategic planning process.	



City of Snoqualmie

2023-2024 Council Priority Tracker

Parks & Public Works Committee

Topic	Council Priorities						Council Committee	Department	Start Date	End Date	Next Steps	Contact	Notes	Hyperlinks (if available)
	Encourage Economic Vibrancy	Bolster Neighborhood Livability	Invest in Transportation and Infrastructure	Enhance Quality of Life	Assure a Safe Community	Insure Fiscal Transparency and Operational Stability								
Model Train Museum (Pacific West Rail)	✓	✓		✓			Parks & Public Works	Parks & Public Works, Community Development	Dec-22	Ongoing	Development and lease agreements, renderings, and design considerations	Emily Arteche	This project is under the guidance of P&PW, CD, and Administration. A 3 month extension to the MOU was signed in August and staff continues developing plans to build a museum to house the model train on city property.	https://www.snoqualmie.gov/1029/Model-Train-Museum-Park
Pavement Management Program		✓	✓	✓			Parks & Public Works	Parks & Public Works	Jun-23	Oct-23	Construction Phase	Hind Ahmed	The Snoqualmie Parkway Pavement Rehabilitation project began with grind and overlay activities in August. Mill Pond Road and Stone Quarry Road grind and overlay began in July.	https://www.snoqualmie.gov/733/Snoqualmie-Parkway-Rehab
Sandy Cove Park Revetment		✓		✓			Parks & Public Works	Parks & Public Works	Jul-23	Dec-24	Phase 1 Design	Dylan Gamble	Design of Riverwalk Phase 1 initiated in June 2023 and will continue into Summer 2024. Construction of Phase 1 work anticipated starting Spring 2025. Project bid deadline for phase 1 was 8/16/2023.	https://www.snoqualmie.gov/DocumentCenter/View/35705/2023-2028-Capital-Improvement-Plan
Sidewalk Repair Program		✓	✓	✓	✓		Parks & Public Works	Parks & Public Works	N/A	Ongoing	Preparation of 2024 bid documents	Pat Fry	Staff is working on preparing bid documents for the sidewalk repair contract to remedy sidewalk surface displacements in 2024.	https://www.snoqualmie.gov/DocumentCenter/View/35705/2023-2028-Capital-Improvement-Plan
Community Center Expansion Project	✓	✓	✓	✓			Parks & Public Works	Parks & Public Works	Jun-23	Oct-25	Planning and Programming phase	Jeff Hamlin	Planning, programming, and schematic design phases will allow the City to develop Guaranteed Max Price (GMP) by December 2023. Construction expected to begin in Spring 2024.	https://www.snoqualmie.gov/639/Community-Center-Expansion
Snoqualmie Parkway Pavement Overlay			✓	✓			Parks & Public Works	Parks & Public Works	Jun-23	Oct-23	Construction Phase	Hind Ahmed	Grind and overlay activities began in August 2023.	https://www.snoqualmie.gov/DocumentCenter/View/35705/2023-2028-Capital-Improvement-Plan
City Hall Stairway Repair Project			✓		✓		Parks & Public Works	Parks & Public Works	May-23	Oct-23	Construction Phase	Pat Fry	City Hall Stairway Rehabilitation project is currently underway.	https://www.snoqualmie.gov/DocumentCenter/View/35705/2023-2028-Capital-Improvement-Plan
Fire Station Improvements (Boiler Replacement Project)			✓				Parks & Public Works	Parks & Public Works	Jul-23	Sep-23	Construction Phase	Pat Fry	Boiler Replacement Project	
Capital Improvement Plan (CIP)	✓	✓	✓	✓	✓	✓	Parks & Public Works	Parks & Public Works	Aug-23	Dec-23	CIP Updates with the Finance Department	Dylan Gamble	Staff will coordinate with the Finance Department to update the CIP to incorporate results of the upcoming comprehensive rate and fee study.	https://www.snoqualmie.gov/DocumentCenter/View/35705/2023-2028-Capital-Improvement-Plan
National Pollutant Discharge Elimination System (NPDES) Wastewater Discharge Permit Renewal			✓		✓	✓	Parks & Public Works	Parks & Public Works	N/A	Aug-22	N/A	Andrew Vining	Completed	
Water Reclamation Facility Phase 3			✓		✓	✓	Parks & Public Works	Parks & Public Works	Jun-23	Jun-25	Construction Phase	Andrew Vining	Construction began July 2023.	https://www.snoqualmie.gov/DocumentCenter/View/35705/2023-2028-Capital-Improvement-Plan
Road Pavement Marking Program			✓				Parks & Public Works	Parks & Public Works	Mar-23	Oct-23	Construction Phase	Hind Ahmed	King County crews began work in July 2023.	
Wayfinding/Sign Program	✓	✓	✓	✓			Parks & Public Works	Parks & Public Works	Aug-23	Ongoing	Replace and add new signs as needed	Nicole Wiebe	Staff has taken inventory of signs within City limits and is selecting signs in need of replacement and identifying new wayfinding opportunities and sign locations.	
Aquifer Storage and Recovery			✓				Parks & Public Works	Parks & Public Works	Ongoing	Ongoing	Conduct Feasibility Study and Pilot Test program	Jeff Hamlin	The feasibility study is funded by a grant from Dept of Ecology's Stream Restoration Program.	https://www.snoqualmie.gov/DocumentCenter/View/35705/2023-2028-Capital-Improvement-Plan
Inclusive Park/Playground Improvements		✓	✓	✓			Parks & Public Works	Parks & Public Works	Jun-23	Dec-23	Construction Phase	Dylan Gamble	Construction is expected to begin in Sept 2023.	https://www.snoqualmie.gov/CivicAlerts.aspx?AID=1380
Urban Forestry - Street Tree Replacements (Autumn + Storm)		✓	✓	✓			Parks & Public Works	Parks & Public Works	Jun-23	Dec-23	Construction Phase	Phil Bennett	Construction phase began in August 2023. Expected completion in October 2023.	https://www.snoqualmie.gov/247/Stormwater-Urban-Forestry-Division
Road Construction/Maintenance Outreach				✓			Parks & Public Works	Administration (Communications)	Jun-23	Sep-23	News releases and social media outreach as needed	Danna McCall	Communications staff continues to inform the community about road conditions and closures.	
WA State Dept of Health - Water System Sanitary Survey			✓		✓		Parks & Public Works	Parks & Public Works	N/A	Ongoing	Continue to maintain water system until the next sanitary survey in 5 years.	Matt Hedger	A sanitary survey is a periodic inspection of water system facilities, operations, and records used to identify conditions that may present a sanitary or public health risk. The City's sanitary survey covering the period 2017-2021 was completed in 2022. All issues were addressed and the City has been approved to move to a 5-year period between sanitary surveys.	https://doh.wa.gov/community-and-environment/drinking-water/regulation-and-compliance/sanitary-surveys

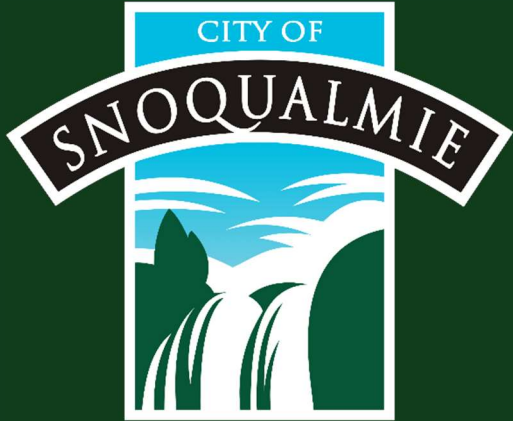


City of Snoqualmie

2023-2024 Council Priority Tracker

Public Safety Committee

Topic	Council Priorities						Council Committee	Department	Start Date	End Date	Next Steps	Contact	Notes	Hyperlinks (if available)
	Encourage Economic Vibrancy	Bolster Neighborhood Livability	Invest in Transportation and Infrastructure	Enhance Quality of Life	Assure a Safe Community	Insure Fiscal Transparency and Operational Stability								
Evaluation of Fee for Transport Program	✓			✓	✓		Public Safety	Fire & Emergency Management	Sep-23	Dec-23	Evaluate cost structure of Fee for Transport Program	Mike Bailey	The cost structure of the program will be analyzed to determine if there is a need to increase fees for emergency medical transportation services.	
Alternative Fire Department Service Delivery Models				✓		✓	Public Safety	Fire & Emergency Management	TBD	TBD	N/A	Mike Bailey	Direction is needed from the City Council regarding next steps.	
Police Department Programs and Community Outreach					✓		Public Safety	Police	Jan-23	Ongoing	Hosted first post-Covid National Night Out event	Brian Lynch	The Police Department continues efforts to engage residents through community-oriented programs such as National Night Out, active shooter education, and opportunities to interact with the Police Chief, etc.	
Regional Involvement in Police Matters/Issues					✓		Public Safety	Police	Jan-23	Ongoing	Attend regular CSPA Chiefs meetings/Echo Glen meetings	Brian Lynch	The Police Department continues to participate in policy development discussions for Echo Glen, as well as hold a presence on the Major Crimes Task Force and CSPA Chiefs monthly meetings.	
Police Hiring Process Improvements					✓	✓	Public Safety	Police	Jul-23	Ongoing	Appoint internal background investigators	Brian Lynch	Human Resources and the Police Department are working on hiring improvements and practices Modelled after the Issaquah Police Department. Staff met with Issaquah Police for input in August and discussions are ongoing.	https://www.snoqualmie.gov/538/Job-Opportunities
Fire Department Accreditation - Commission on Fire Accreditation International (CFAI)					✓	✓	Public Safety	Fire & Emergency Management	Jan-23	Mar-23	Document submittal expected by Sept 30, 2023	Mike Bailey	A site visit to the Snoqualmie Fire Station by CFAI is scheduled in December 2023. If the City is determined to meet the criteria of the accreditation program, a CFAI hearing will be scheduled in February 2024.	https://www.snoqualmie.gov/633/Accreditation-and-Plans
Emergency Operations Center (EOC) Support					✓		Public Safety	Fire & Emergency Management	Sep-23	Ongoing	Schedule quarterly training with City staff for 2024	Mike Bailey	Quarterly EOC training with staff will commence once the Comprehensive Emergency management Plan (CEMP) is completed. Staff plans to develop a training schedule for 2024 during Autumn 2023 and begin training in Winter 2024.	
Comprehensive Emergency Management Plan (CEMP)					✓		Public Safety	Fire & Emergency Management	Jun-23	Dec-23	Finalize contract with Tetra Tec (completed) Scheduled completion in November 2023. Council approval request is expected in December 2023.	Mike Bailey	The CEMP establishes procedures to prepare for emergencies as well as the management structure employed in coordinating and managing responses to emergencies.	



City of Snoqualmie
June 2023 Quarterly Report



September 6, 2023

**FINANCE DEPARTMENT**

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DATE: September 6, 2023
TO: Snoqualmie City Council
FROM: Jen Ferguson, Finance & Human Resources Director; Janna Walker, Budget Analyst; Samantha Brumfield, Project Specialist
SUBJECT: Financial Performance Report as of Quarter 2, 2023

Attached is the City of Snoqualmie's quarterly Financial Performance Report for the period ending June 30, 2023. The purpose of this report is to compare actual revenues and expenditures to the 2023-24 Amended Budget, present a 2023 year-end forecast, and to review fund balances for compliance with financial management policy. A summary of all funds and their current status can be reviewed at Appendix A1.



City Funds Scorecard

	Location	Score
General Fund Forecast		
<i>Revenue compared to Budget</i>	Page 3	
<i>Expenditures compared to Budget</i>	Page 3	
Special Revenue Funds		
<i>Revenue compared to Budget</i>	Page 4	
<i>Expenditures compared to Budget</i>	Page 4	
Utility Funds Forecast		
<i>Revenue Compared to Budget</i>	Page 4	
<i>Expenditures compared to Budget</i>	Page 4	
Internal Service Funds Forecast		
<i>Revenue Compared to Budget</i>	Page 5	
<i>Expenditures compared to Budget</i>	Page 5	
Reserve Requirements and Fund Balance		
<i>General Fund</i>	Page 5	
<i>Non-Utility Capital Funds</i>	Page 6	
<i>Utility Funds</i>	Page 6	
<i>Utility Capital Funds</i>	Page 7	

Legend:

- Positive Variance or negative variance < 1%
- Negative variance of 1-5%
- Negative variance of > 5%
- Negative variance of > 5%, but expected to resolve within the Biennium

Note: Forecasts for Capital accounts require a higher degree of judgment due to their project-based nature and irregular revenue sources. However, these capital expenditures and reserves are monitored. See pages 6 & 7 for Capital reserves and Appendix A2 for project status and year-end forecasts.

City Funds Forecasts Detail

The tables below show the General fund by type of revenue or expenditures and other funds by total revenues and expenditures, as compared to the 2023-24 Biennial Budget. The fourth column includes 2023 forecasted values. Negative variances in the “% of 2023 Budget” column are highlighted in red. Note that the totals below do not include transfers in or out, which are part of the legal appropriation, or spending authority, for a fund. These transfers are relatively automatic and could inappropriately influence how a user interprets the tables.

General Fund Revenues:

	2023 Amended Budget	2023-24 Amended Budget	2023 Q2 Actual	2023 Q4 Forecasted	Forecast as a % of 2023 Budget
Revenues					
<i>Property Taxes</i>	\$ 8,401,505	\$ 16,908,029	\$ 4,289,023	\$ 8,432,173	100%
<i>Sales & Use Tax¹</i>	\$ 3,058,696	\$ 6,241,880	\$ 1,344,636	\$ 2,924,231	96%
<i>Utility Taxes</i>	\$ 2,482,551	\$ 5,006,719	\$ 1,258,897	\$ 2,418,807	97%
<i>B&O Tax</i>	\$ 710,700	\$ 1,450,113	\$ 426,483	\$ 787,105	111%
<i>Charges for Goods / Services</i>	\$ 3,477,838	\$ 7,706,932	\$ 2,162,864	\$ 3,960,874	114%
<i>Permits</i>	\$ 580,158	\$ 1,442,885	\$ 264,042	\$ 530,005	91%
<i>Intergovernmental / Grants</i>	\$ 653,905	\$ 1,151,029	\$ 718,640	\$ 994,249	152%
<i>Fines & Penalties</i>	\$ 39,154	\$ 78,667	\$ 8,293	\$ 30,080	77%
<i>Miscellaneous</i>	\$ 218,540	\$ 477,464	\$ 126,574	\$ 335,020	153%
Total Revenue =	\$ 19,623,047	\$ 40,463,718	\$ 10,599,453	\$ 20,412,543	104%
Expenditures					
<i>Administration</i>	\$ 5,461,502	\$ 10,909,069	\$ 3,067,054	\$ 5,487,497	100%
<i>Snoqualmie Police</i>	\$ 5,207,692	\$ 10,346,882	\$ 2,431,930	\$ 5,144,363	99%
<i>Fire & Emergency</i>	\$ 4,121,969	\$ 8,380,331	\$ 2,085,974	\$ 4,105,410	100%
<i>Parks</i>	\$ 1,862,517	\$ 3,708,535	\$ 776,141	\$ 1,825,230	98%
<i>Community Development</i>	\$ 2,275,257	\$ 4,770,051	\$ 808,549	\$ 2,021,771	89%
<i>Streets</i>	\$ 1,047,448	\$ 2,154,549	\$ 491,747	\$ 948,212	91%
<i>Non-Departmental</i>	\$ 755,035	\$ 1,514,373	\$ 365,672	\$ 817,420	108%
Total Expenditures =	\$ 20,731,420	\$ 41,783,790	\$ 10,027,067	\$ 20,349,902	98%

¹Does not include Affordable Housing Sales Tax, which is part of the Special Revenue Funds, or the Transportation Sales Tax, which is received into the Capital Project Funds.

Special Revenue Funds Forecast

		2023 Amended Budget	2023-24 Amended Budget	2023 Q2 Actual	2023 Q4 Forecasted	Forecast as a % of 2023 Budget
Revenues						
012	Arts Activities	\$ 1,238	\$ 2,319	\$ 1,851	\$ 1,833	148%
014	North Bend Police Services	\$ 2,420,603	\$ 4,978,982	\$ 778,313	\$ 1,018,533	42%
018	Deposits Reimbursement Control	\$ 10,358	\$ 20,716	\$ -	\$ -	0%
020	School Impact Fee	\$ -	\$ -	\$ -	\$ -	100%
110	Hotel/Motel Tax	\$ 140,190	\$ 279,791	\$ 68,332	\$ 68,332	49%
118	Drug Enforcement	\$ 5,172	\$ 10,344	\$ 581	\$ 581	11%
123	Opioid Settlement	\$ -	\$ -	\$ 10,555	\$ 10,555	100%
131	Affordable Housing	\$ 384,121	\$ 778,242	\$ 225,766	\$ 225,766	59%
144	Home Elevation	\$ 1,468,000	\$ 1,468,000	\$ -	\$ -	0%
150	Arpa Covid Local Recovery	\$ 28,327	\$ 37,781	\$ 31,323	\$ 31,323	111%
Total Revenue =		\$ 4,458,009	\$ 7,576,175	\$ 1,116,722	\$ 1,356,924	30%
Expenditures						
012	Arts Activities	\$ 60,856	\$ 97,992	\$ 4,818	\$ 50,282	83%
014	North Bend Police Services	\$ 2,568,165	\$ 5,231,406	\$ 1,191,366	\$ 2,142,370	83%
018	Deposits Reimbursement Control	\$ 10,358	\$ 20,716	\$ -	\$ 10,358	100%
020	School Impact Fee	\$ -	\$ -	\$ -	\$ -	100%
110	Hotel/Motel Tax	\$ 175,000	\$ 350,000	\$ 2,497	\$ 160,887	92%
118	Drug Enforcement	\$ 5,172	\$ 10,344	\$ -	\$ 2,752	53%
123	Opioid Settlement	\$ -	\$ -	\$ -	\$ -	100%
131	Affordable Housing	\$ 132,000	\$ 132,000	\$ 22,770	\$ 150,789	114%
144	Home Elevation	\$ -	\$ -	\$ -	\$ -	0%
150	Arpa Covid Local Recovery	\$ 80,607	\$ 164,058	\$ 157,417	\$ 230,005	285%
Total Expenditures =		\$ 3,032,158	\$ 6,006,516	\$ 1,378,867	\$ 2,747,443	91%

Utility Funds Forecast

		2023 Amended Budget	2023-24 Amended Budget	2023 Q2 Actual	2023 Q4 Forecasted	Forecast as a % of 2023 Budget
Revenues						
401	Water	\$ 5,190,814	\$ 10,695,633	\$ 2,284,804	\$ 5,103,478	98%
402	Sewer	\$ 6,447,608	\$ 13,161,403	\$ 2,979,795	\$ 6,231,760	97%
403	Stormwater	\$ 2,850,899	\$ 5,914,382	\$ 1,436,991	\$ 2,842,744	100%
Total Revenue =		\$ 14,489,321	\$ 29,771,418	\$ 6,701,590	\$ 14,177,982	98%
Expenditures						
401	Water	\$ 3,331,958	\$ 6,702,118	\$ 1,351,129	\$ 3,161,850	95%
402	Sewer	\$ 3,516,712	\$ 7,093,865	\$ 1,891,918	\$ 3,788,403	108%
403	Stormwater	\$ 1,928,375	\$ 3,867,256	\$ 815,428	\$ 1,793,431	93%
Total Expenditures =		\$ 8,777,045	\$ 17,663,239	\$ 4,058,474	\$ 8,743,683	100%

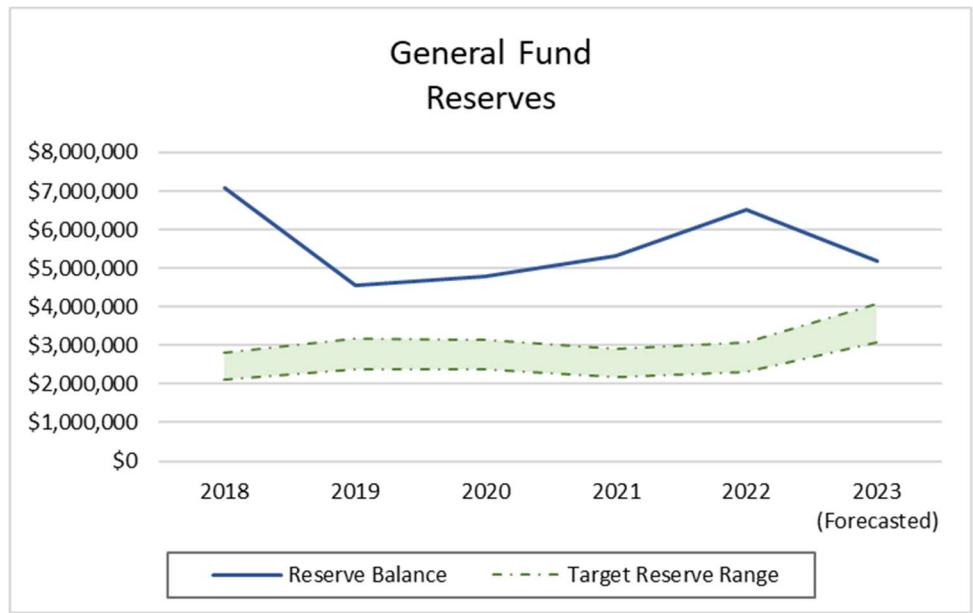
Internal Service Funds Forecast

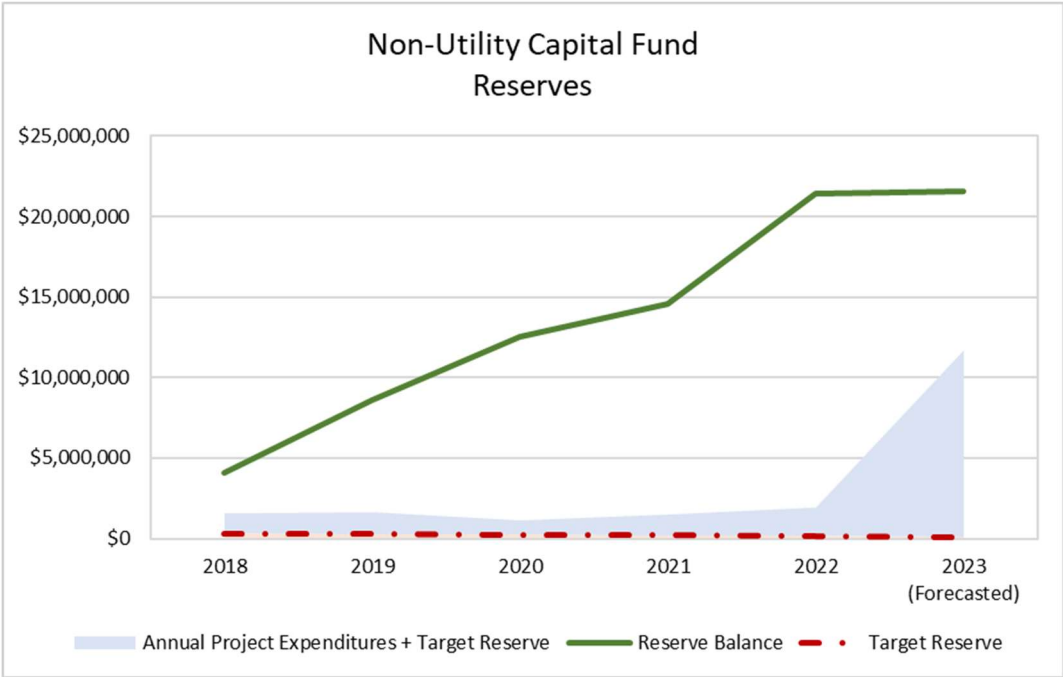
		2023 Amended Budget	2023-24 Amended Budget	2023 Q2 Actual	2023 Q4 Forecasted	Forecast as a % of 2023 Budget
Revenues						
401	Equipment Repair & Replacement	\$ 1,553,789	\$ 3,175,914	\$ 763,496	\$ 1,567,116	101%
402	Information Technology	\$ 2,507,771	\$ 5,179,380	\$ 1,241,562	\$ 2,589,523	103%
403	Facilities Maintenance	\$ 914,845	\$ 1,638,342	\$ 452,700	\$ 841,509	92%
Total Revenue =		\$ 4,976,405	\$ 9,993,636	\$ 2,457,759	\$ 4,998,147	100%
Expenditures						
401	Equipment Repair & Replacement	\$ 2,586,278	\$ 3,618,113	\$ 1,173,489	\$ 2,712,559	105%
402	Information Technology	\$ 3,342,449	\$ 6,500,789	\$ 1,089,702	\$ 3,060,798	92%
403	Facilities Maintenance	\$ 909,765	\$ 1,635,352	\$ 370,499	\$ 879,139	97%
Total Expenditures =		\$ 6,838,492	\$ 11,754,254	\$ 2,633,691	\$ 6,652,496	97%



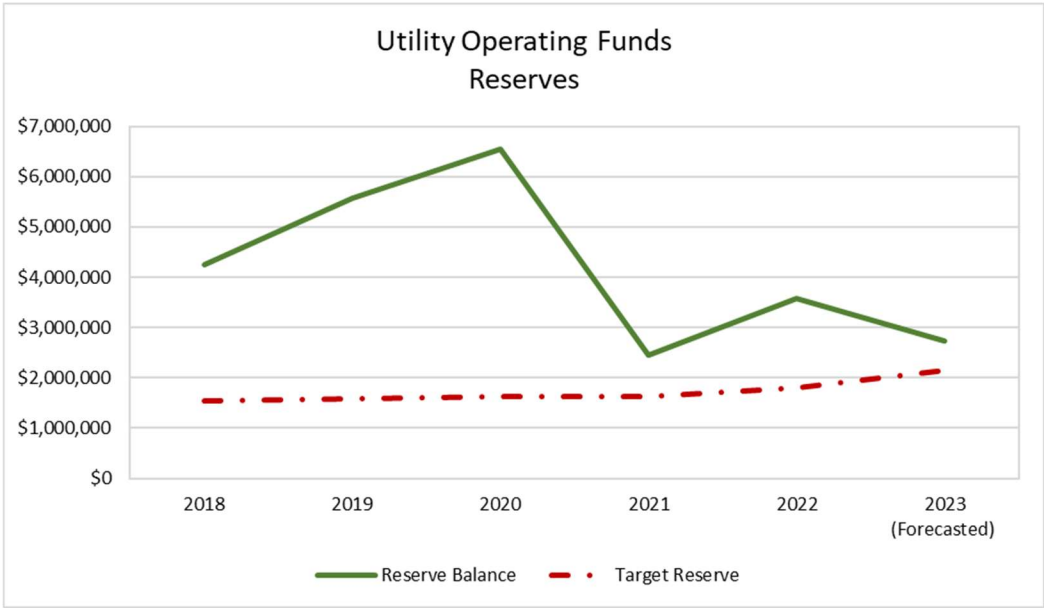
Reserve Balances

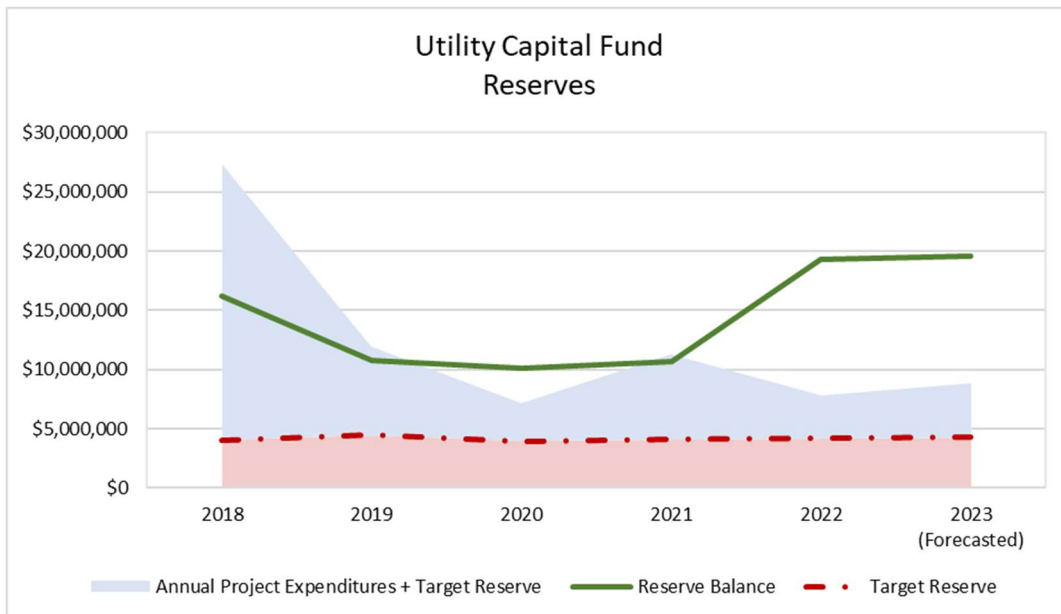
Reserve levels are set by the City’s Financial Management Policy. Policy states that General Fund reserves should be 15-20% of the fund’s expenditures. Utility Funds reserves should include 90 days of operating expenditures. The Utility Capital Fund should include both 125% of required debt payments and any reserves specified by the most recent utility rate study, which currently is defined as 1% of the net value of utility capital assets. Non-Utility Capital Funds should be “monitored to stay consistent with the need and use of the specific purpose of that fund,” including any debt service obligations. The Target reserve range for the Non-Utility Capital Fund graph below is based on debt service.





Note: For this graph, Annual Project Expenditures were added to Target Reserves to better show the level of funds required each year to meet Non-Utility Capital expenditures and align with the City’s Financial Management Policy.





Note: For this graph, Annual Project Expenditures were added to Target Reserves to better show the level of funds required each year to meet Utility Capital expenditures and align with the City’s Financial Management Policy.



Cash Balances by Fund

The net effect of the above revenues and expenditures, along with additional transfers in/out, resulted in the following cash balance changes between the end of 2022 and the second quarter of 2023:

FUNDS	2022 Q4	2023 Q2	INCREASE / (DECREASE)
	CASH BALANCE	CASH BALANCE	
GENERAL FUNDS	6,527,736	5,914,723	(613,013)
SPECIAL REVENUE FUNDS	3,552,947	2,812,203	(740,744)
CAPITAL PROJECT FUNDS	21,441,542	24,776,863	3,335,321
UTILITY FUNDS	22,854,136	23,837,110	982,974
INTERNAL SERVICE FUNDS	4,720,633	4,696,576	(24,057)
TOTAL CASH BALANCE	59,096,994	62,037,475	2,940,481

The General Fund decreased by over \$600 thousand. This is due to a \$1.3 million transfer to the Non-Utility Capital Fund. This transfer is part of a budgeted \$2.5 million transfer from the General Fund designated to support the Community Center expansion.

The decrease in Special Revenue funds is primarily caused by transfers out of the ARPA fund to the General Fund and other payments made for COVID relief, the sum of which totals \$687 thousand.



Looking Forward

The next few months at the City will include design work for the Community Center and the Water Reclamation Facility Phase 3 and construction work on the City's new splashpad. These projects, all included as part of the City's 2023-28 Capital Improvement Plan and in the 2023-24 Biennial Budget, will begin to take effect in the City's financial performance. The City is also in the process of negotiating with the Teamster and Snoqualmie Police Association Unions to decide upon a contract regarding employee compensation.

Fund #	Fund/ Functional Classification/ Department	2023-24 Estimated Revenue ¹	2023-24 Appropriation ²	Revenues through June 30, 2023 ¹	Expenditures through June 30, 2023 ²	Remaining Expenditure Appropriation	% Expenditure Appropriation
001	GENERAL FUND						
	Administrative Departments	40,463,718	10,909,069	10,599,453	3,043,354	7,865,714	27.9%
	Snoqualmie Police		10,346,882		2,431,930	7,914,952	23.5%
	Fire & Emergency Management		8,380,331		2,085,974	6,294,357	24.9%
	Parks		3,708,535		776,141	2,932,394	20.9%
	Community Development		4,770,051		832,249	3,937,802	17.4%
	Streets		2,154,549		491,747	1,662,802	22.8%
	Non-Departmental		1,514,373		365,672	1,148,701	24.1%
002	RESERVE FUND	98,739	-	51,735	-	-	0.0%
	Total General Funds	40,562,457	41,783,790	10,651,188	10,027,067	31,756,723	24.0%
012	ARTS ACTIVITIES	2,319	97,992	1,851	4,818	93,174	4.9%
014	NORTH BEND POLICE SERVICES	4,978,982	5,231,406	778,313	1,191,366	4,040,040	22.8%
018	DEPOSITS REIMBURSEMENT CONTROL	20,716	20,716	-	-	20,716	0.0%
020	SCHOOL IMPACT FEE	-	-	-	-	-	0.0%
110	HOTEL/MOTEL TAX	279,791	350,000	68,332	2,497	347,503	0.7%
118	DRUG ENFORCEMENT	10,344	10,344	581	-	10,344	0.0%
123	OPIOID SETTLEMENT	-	-	10,555	-	-	
131	AFFORDABLE HOUSING	778,242	132,000	225,766	22,770	109,230	17.3%
144	HOME ELEVATION	1,468,000	-	-	-	-	
150	ARPA COVID LOCAL RECOVERY	37,781	164,058	31,323	157,417	6,642	96.0%
	Total Special Revenue Funds	7,576,175	6,006,516	1,116,722	1,378,867	4,627,649	23.0%
310	NON-UTILITIES CAPITAL FUND	16,862,350	40,207,722	3,213,883	1,125,182	39,082,540	2.8%
	Total Capital Project Funds	16,862,350	40,207,722	3,213,883	1,125,182	39,082,540	2.8%
401	WATER OPERATIONS	10,695,633	6,702,118	2,284,804	1,351,129	5,350,989	20.2%
402	SEWER OPERATIONS	13,161,403	7,093,865	2,979,795	1,891,918	5,201,947	26.7%
403	STORMWATER OPERATIONS	5,914,382	3,867,256	1,436,991	815,428	3,051,828	21.1%
417	UTILITIES CAPITAL	11,983,089	28,715,334	381,820	1,972,825	26,742,509	6.9%
	Total Utilities Funds	41,754,507	46,378,573	7,083,410	6,031,299	40,347,274	13.0%
501	EQUIPMENT REPLACEMENT & REPAIR	3,175,914	3,618,113	763,496	1,173,489	2,444,624	32.4%
502	INFORMATION TECHNOLOGY	5,179,380	6,500,789	1,241,562	1,089,702	5,411,087	16.8%
510	FACILITIES MAINTENANCE	1,638,342	1,635,352	452,700	370,499	1,264,853	22.7%
	Total Internal Service Funds	9,993,636	11,754,254	2,457,759	2,633,691	9,120,563	22.4%
	Total All Funds	116,749,125	146,130,855	24,522,962	21,196,106	124,934,749	14.5%

¹These columns do not include interfund "Transfers In" because it could give the appearance that the City has more resources than it actually does.

²These columns do not include interfund "Transfers Out" which count as part of the overall legal "appropriation" for a fund or functional classification. This is because "Transfers Out" could inappropriately influence how a user interprets the amount the City of Snoqualmie has spent. "Appropriation" is the legal spending level authorized by a budget ordinance. The City cannot exceed this level without prior approval of Council.

Appendix A2: 2023-2028 Capital Improvement Plan Forecast Statement of Uses

Capital Program or Project	2023 Budget	2023-24 Budget	2023 Q2 Actual	2023 Q4 Forecasted	2023-24 % of Budget
ESTIMATED NON-UTILITY USES					
Transportation					
Street Resurfacing Program	\$ 635,500	\$ 1,165,000	\$ 1,412	\$ 765,000	66%
Sidewalk Replacement Program	\$ 211,000	\$ 431,000	\$ 10,385	\$ 211,000	49%
Americans with Disabilities Act (ADA) Program	\$ 42,000	\$ 86,000	\$ 41,849	\$ 42,000	49%
Kimball Creek Bridges Restoration Project	\$ 718,000	\$ 1,318,000	\$ 20,216	\$ 131,800	10%
Snoqualmie Parkway Rehabilitation Project	\$ 6,400,000	\$ 6,400,000	\$ 182,466	\$ 4,265,505	67%
Town Center Improvement Project - Phase III	\$ 496,000	\$ 496,000	\$ 110,002	\$ 150,000	30%
Meadowbrook Bridge Restoration Project	\$ 864,000	\$ 1,744,000	\$ 123,902	\$ 174,400	10%
Total Transportation Projects =	\$ 9,366,500	\$ 11,640,000	\$ 490,232	\$ 5,739,705	49%
Parks					
Riverfront Land Acquisitions & Demolitions	\$ 570,000	\$ 1,470,000	\$ -	\$ 295,000	20%
Riverwalk Project - Northwest of Sandy Cove Park	\$ 2,111,000	\$ 2,708,000	\$ -	\$ 270,800	10%
Meadowbrook Trail Project	\$ 240,000	\$ 240,000	\$ -	\$ -	0%
Sandy Cove Park Improvement Project	\$ 319,000	\$ 1,741,000	\$ -	\$ -	0%
Railroad Crossing Improvement	\$ 2,073,000	\$ 2,073,000	\$ -	\$ 207,300	10%
Playgrounds Replacement Program	\$ 528,000	\$ 528,000	\$ 426,344	\$ 528,000	100%
Trails Replacement Program	\$ -	\$ 108,000	\$ 8,228	\$ 97,200	90%
Sport Courts Replacement Program	\$ 21,000	\$ 44,000	\$ -	\$ 44,000	100%
Parks Parking Lot Resurfacing Program	\$ -	\$ 108,000	\$ -	\$ 10,800	10%
Parks Facilities Maintenance Program	\$ 32,000	\$ 66,000	\$ -	\$ 6,600	10%
Community Park Sprayground Project	\$ 1,500,000	\$ 1,500,000	\$ -	\$ 900,000	60%
All-Inclusive Playground Project	\$ 876,000	\$ 876,000	\$ 7,333	\$ 876,000	100%
Total Parks Projects =	\$ 8,270,000	\$ 11,462,000	\$ 441,905	\$ 3,235,700	28%
Facilities					
Facilities Maintenance Program	\$ 740,000	\$ 960,000	\$ 55,129	\$ 960,000	100%
Community Center Expansion Project	\$ -	\$ 15,198,350	\$ 85,065	\$ 1,519,835	10%
Total Facilities Projects =	\$ 740,000	\$ 16,158,350	\$ 140,194	\$ 2,479,835	15%
Total Non-Utilities Uses =	\$ 18,376,500	\$ 39,260,350	\$ 1,072,332	\$ 11,455,240	29%
ESTIMATED UTILITY USES					
Combined Utilities					
Utility Main & Drainage System Replacement Program	\$ 987,000	\$ 3,121,000	\$ 263,284	\$ 987,000	32%
Total Combined Utilities =	\$ 987,000	\$ 3,121,000	\$ 263,284	\$ 987,000	32%
Water Utility					
Pressure Zone Conversions Project	\$ -	\$ 27,000	\$ -	\$ -	0%
Pressure Reducing Valve (PRV) Stations Project	\$ 84,000	\$ 321,000	\$ -	\$ -	0%
1040 Zone Booster Pump Station Improvement Project	\$ 38,000	\$ 432,000	\$ -	\$ -	0%
1040 Zone Reservoir Addition Project	\$ 38,000	\$ 432,000	\$ -	\$ -	0%
Source of Supply Improvement Project	\$ 686,000	\$ 815,000	\$ 48,036	\$ 200,000	25%
Snoqualmie Mill Water Main Loop Project	\$ 158,000	\$ 567,000	\$ -	\$ -	0%
Total Water Projects =	\$ 1,004,000	\$ 2,594,000	\$ 48,036	\$ 200,000	8%
Sewer Utility					
Railroad Place Lift Station Improvement Project	\$ 106,000	\$ 106,000	\$ 86,023	\$ 106,000	100%
Eagle Lake Water Reclamation Basin Improvement Project	\$ 106,000	\$ 321,000	\$ 43,529	\$ 106,000	33%
Water Reclamation Facility Improvements - Phase 3	\$ 2,805,000	\$ 13,357,000	\$ 703,754	\$ 2,003,550	15%
Total Sewer Projects =	\$ 3,017,000	\$ 13,784,000	\$ 833,307	\$ 2,215,550	16%
Stormwater Utility					
Ridge Street Drainage Improvement Project	\$ -	\$ 166,000	\$ -	\$ -	0%
Sandy Cove Park Riverbank Restoration & Outfall Project	\$ 581,000	\$ 3,618,000	\$ 191,018	\$ 510,000	14%
Urban Forestry Improvement Program	\$ 421,000	\$ 658,000	\$ 22,077	\$ 394,800	60%
Stormwater Pond Improvement Program	\$ 53,000	\$ 109,000	\$ -	\$ 109,000	100%
Kimball Creek Riparian Restoration Project	\$ 79,000	\$ 240,000	\$ -	\$ 12,000	5%
Total Stormwater Projects =	\$ 1,134,000	\$ 4,791,000	\$ 213,096	\$ 1,025,800	21%
Information Technology (IT) Project Contributions					
Enterprise Resource Planning (ERP) Project	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	100%
Total IT Project Contributions =	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	100%
Total Utilities Uses =	\$ 6,292,000	\$ 24,440,000	\$ 1,507,723	\$ 4,578,350	19%
TOTAL CIP USES =	\$ 24,668,500	\$ 63,700,350	\$ 2,580,055	\$ 16,033,590	25%

Note 1: This table does not include debt expenditures. Differences between actual amounts spent on this table and actual amounts spent at A1 are due to debt expenditures and transfers out.

Note 2: Labor and other department-level costs for actual and forecasted amounts are currently estimated through an allocation process relying solely on project expenditures. Starting in 2024, labor costs are expected to be allocated by time per project.



Department Reports August 2023



Communications Division

Danna McCall, Communications Coordinator

38624 SE River Street, Snoqualmie, Washington 98065
(425) 996-5285 | www.snoqualmiewa.gov

Social Media

- Facebook reach: 35.1K; 6100 followers (90 new)
- Twitter - 3685 followers (19 new); 36.9k impressions.
- Instagram - 2.6K reach; 2710 followers (26 new).
- Top Posts: Parkway grinding/paving launch, Movie in the Park (Maverick), SPD arrest-internet cable theft.
- Highly focused on Snoqualmie Parkway paving updates.

Website

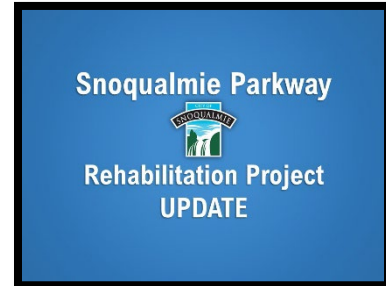
- Website users: 23.8k; website sessions: 32.6k; pageviews: 52.5k. (website usage up appx. 25%)
- Top website sections: News Flash (news release section); Facilities (parks section); Twin Peaks
- News release section of website remains top destination for users.
- Snoqualmie Parkway Rehab page was in top 10 page destination.

Engagement, Initiatives & Support

- Mayor: SVSD CC Expansion Project presentation, Snoqualmie Days parade, Boeing Classic opening ceremony, Ross Report, Quarterly newsletter.
- Videos: Back to School Safety, Snoqualmie Days Parade, Boeing Classic flyover.
- Parks & Public Works: Snoqualmie Pkwy paving, park closures, ADA Transition Plan Draft Plan outreach, Green Snoqualmie event.
- Fire/OEM: Cooling locations, Make it Rain, ongoing FD blotter.
- Police: Nat'l Night Out event, missing person case, recruitment video filming & scripts, ongoing PD blotter.
- Movie in Park marketing.
- Finalized launch of Community Survey.
- Chat with Interim Chiefs event.

E-News

- 750 subscribers (15 new)
- 60% open rate; 13% click through rate.
- Industry average: 40% open rate; 6.5% click through rate.





Community Development Department

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August 2023

Building Permit Activity

Permit applications to the Community Development Department remain relatively low. Inspections are picking up as a number of homes are under construction in the recently-approved Snoqualmie Ridge II Plat 29/Cascade Pointe.

Building	August 2023	YTD
Permit Applications	57	374
Permits Issued	54	365
Total Inspections	89	624

Planning	August, 2023	YTD
Business Licenses	7	39
Pre Applications	2	6
Sign Permits	2	5

Boards and Commissions:

- Planning Commission 8/7 and 8/21 – completed work the land use element, goals and policies and a recommendation will be forward to the CD Committee for September.

Land Use Planning Projects:

NWRM: The City staff are reviewing a clearing and grading permit. The applicant would like to clear the property to expand the existng muesum including a roundhouse.

Timber Trails (Plat 30): Preliminary approval was granted by the Hearing Examiner in July 2023 to subdivide a parcel into 46 single-family residential (duplexes and townhomes) lots.

Model Train Museum/Park: In Decemer 2022 the Council authorized the Mayor to approval a Memorandum of Understanding, to develop a park/museum on City property which will showcase a model train. The proposed project includes a 20,000 square foot building, outdoor parking, community event space, a gift shop and other interactive features as well as an outdoor recreational park with picnic benches and other improvements. The City Council met in August with represenatatives of model train and approved an extension to the timeline of project of three months before moving forward with an approval of the draft lease and development agreement.

The Rails: City Staff are reviewing a building permit from Tracy Hovinga for the vacant parcel, 784920-1430. The proposed project would construct a 3-story mixed use building including 11 apartments, approximately 2,000 square feet of retail/office space, and associated parking and other site improvements.

Snoqualmie Ridge Self-Storage: City Staff are reviewing a building permit for the expansion of Snoqualmie Ridge Self-Storage. The applicant proposes to expand the existing self-storage facility by constructing a new 3-story building with approximately 29,000 square feet of floor space to replace the existing RV storage area in the northwest corner of the property.

Crabb Commerical: City Staff are reviewing a building permit for a new commerical building on Railroad Avenue. The proposed development is a 2 story building , 2632 square feet.

Wireless Permit: City Staff are reviewing a Conditional Use Permit for a wireless communication facility on the top of an existing building located on Center Blvd. SE. A public hearing on the project is scheduled for September.

Comprehensive Plan Outreach: Over 350 total public comments have been recieved from open houses, business roundtables, surveys, the Ridge Business Owners and the Snoqualmie Tribe . The Planning Commission complete work on the land use element. The economic development element is going back to the EDC for further review.



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August 2023

FINANCE

Enterprise Resource Planning System (ERP) Project – Tyler/Munis

The finance team has launched a soft go-live for most of the Munis finance modules. There has been a one month delay with Tyler payments for merchant service transactions and cashiering due to the Munis provided cashiering equipment requiring additional troubleshooting. The finance team has spent a lot of time testing the cashiering module and Munis is fixing the issue. The finance team is currently running parallel systems to ensure that beginning/ending balances match and we can be confident when we fully cut over to Munis. The payroll and human resources implementation team continue to work on system set up and plan to be prepared for and complete payroll parallel testing at the end of September.

Monthly Finance Metrics – Payments, Receipts & Licenses

Vendor Payments Processed – 204
Utility Billing Payments Processed – 3670
Payroll ACH Processed – 195
B&O Tax Returns Processed – 752
New Business Licenses Processed – 104
Renewal Business Licenses Processed – 110
Pet Licenses Processed – 1

INFORMATION TECHNOLOGY

There are multiple projects the IT Team has been focused on during August. The Hardware and Software Inventory project is under way. IT is identifying and cataloging all existing hardware and software the City owns. This includes identifying values, purchase dates, and life cycle. This evaluation of inventory will provide the data necessary to build a true replacement plan which will reduce the likelihood of emergency break fixes, reduce cost to the City, and provide transparency into the dollars being spent by IT.

IT also completed phase 1 of the Microsoft Teams implementation project. We are working to migrate the City to a collaborative working environment utilizing the Microsoft tools the City already owns. The Finance team tested out the tool starting in July and August. The feedback provided has allowed us to identify obstacles early, develop overviews, identify training opportunities, and better understand how the City can harness this tool. Phase 2 will be starting at the end of September with all of Support Services & Human Resources having full access to the team's portal to create workspaces, chat, and hold meetings. The remaining City departments are scheduled to have these features rolled out at the end of November.

Monthly IT Metrics

Total New Tickets Opened – 46
Total New Tickets Closed – 29
First Contact Resolution – 25
Top Ticket Issues – Hardware 17 and Software 16



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Fire Department Activity August 2023

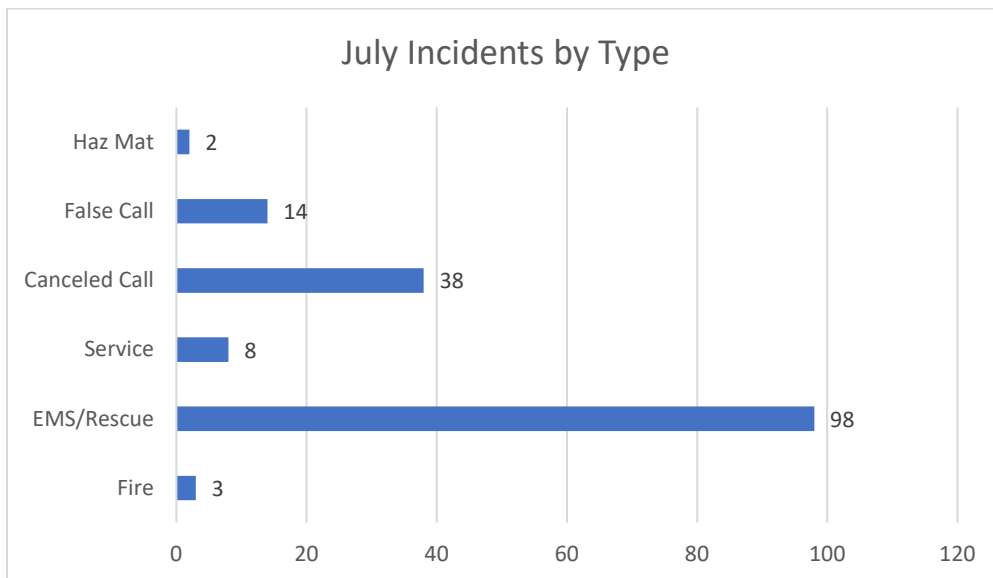
Incident Count August

The Fire Department responded to 163 incidents in August. 60% of the incidents were emergency medical services and 40% were fire related incidents. The following chart displays incident count per day.



Incident Count by Type:

The following is a count breakdown of incidents by type.



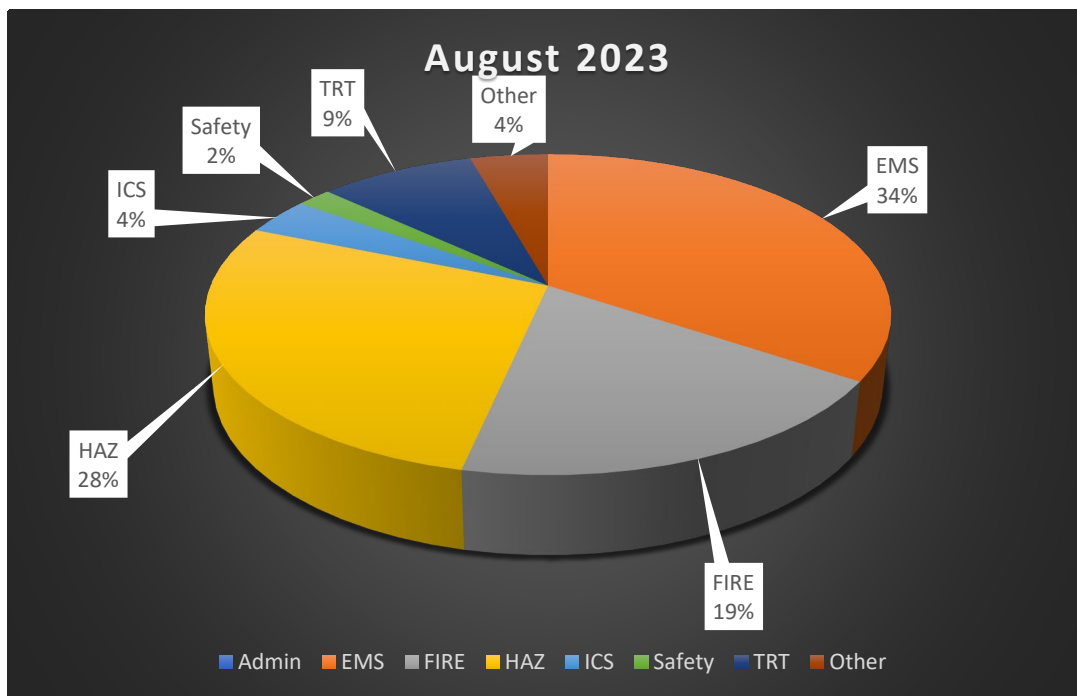
EMS Transports

The Fire Department responded to 98 EMS incidents in August and transported 44 patients to local hospitals. Patients were transported to Swedish Issaquah 36% of the time and Snoqualmie Valley Hospital 52% of the time.

Hospital	Week 1	Week 2	Week 3	Week 4	Week 5	Total
Overlake Hospital	1	1	1	2		5
Snoqualmie Valley Hospital	5	6	5	4	3	23
Swedish/Issaquah	6	1	8		1	16
Total	12	8	14	6	4	44

Training:

Firefighters trained over 458 hours in August. The training covered all different categories with the majority being medical (34%) followed closely by hazardous materials response (28%). The following chart compares the training hours by type:



(Admin=Administrative; Haz=Hazmat; ICS=incident command systems; TRT=Technical Rescue Training)

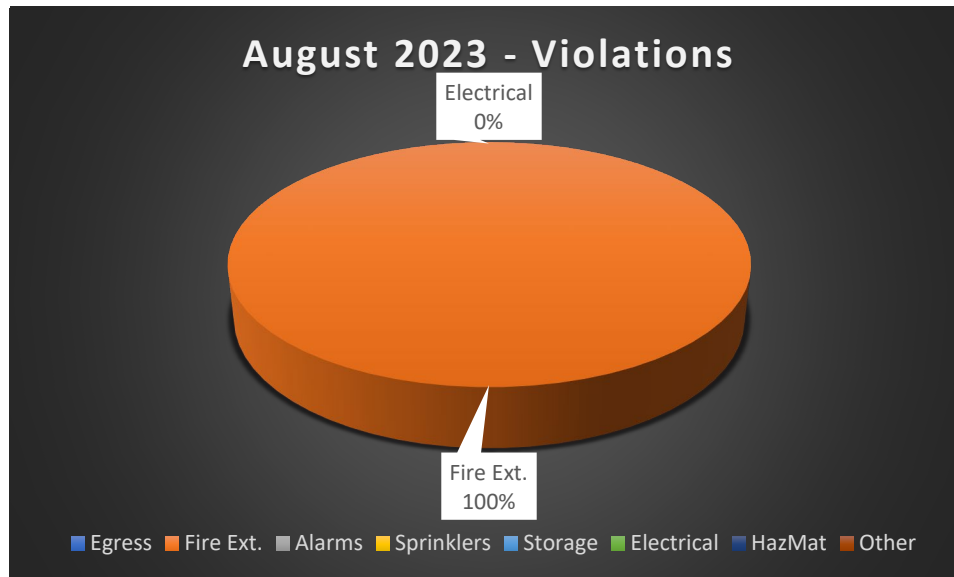
Training – Highlights/Major Topics:

- Hazardous Materials – Initial Response training
- Technical Rope Rescue quarterly
- Medical: Cardiogenic and Hypovolemic Shock emergencies
- Firefighter Safety/MAYDAY training

Community Risk Reduction

Inspections

Fire crews performed only 2 fire and life safety occupancy inspections in August with only 1 violation. This was due in large part to multiple training events and increased response volume. The following chart describes the violations found:



Public Education

August was a slightly busy month for public education and outreach with the following activities:

- Snoqualmie Firefighters' Pancake Breakfast
- Snoqualmie Days Safety Booth
- Snoqualmie Valley School District First Aid/CPR class(es)
- Three (3) new CPR instructors trained.



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Staffing Levels
Parks, Streets – 3 Vacancies
Water – 2 Vacancies
Wastewater – 2 Vacancies

August 2023

August was a month of special events and Parkway Paving. We supported two of our largest events, the Boeing Classic and Snoqualmie Day. Thanks to Hind’s preplanning, the Boeing Classic was able to continue with minimal interruptions by the paving project.

Stormwater & Urban Forestry has completed the Hazardous Tree Survey and work will begin on the removal of dangerous trees in the coming days.

Capital Improvement projects (Fire Station Boiler, William’s addition waterline, and the City Hall Staircase) are wrapping up as the team begins to prepare projects for the next construction season. Thank you to King County who restriped our crosswalks and school zone markings prior to the wet season. Design work is progressing on the Community Center Expansion.

Water Division & Sewer Divisions continue to perform well despite half the team positions being open.

Fleet Division continues to keep the City moving.

Community Liaison- Outreach/Events, Arts and Culture, Marketing and Tourism:

- Arts Commission programmed kids coloring station at Snoqualmie Days.
- Movie in the Park: Top Gun: Maverick played on August 3rd, lovely summer night under the stars at Jeanne Hansen, 400pp enjoyed the movie, raffles, and ice cream.
- National Night Out: Provided coordination and on-site support to this very well attended, well-executed annual, national event by the Police Department.
- Blood Drive: Three-day blood drive collected 154 units of whole blood. Snoqualmie continues to be a stellar donation site.
- Boeing Classic and Snoqualmie Days: Supported both community, annual events, with permitting, coordination, and marketing support.
- Employee BBQ: Along with HR and Interim City Administrator, celebrated the long, hot, busy summer, coordinated an employee BBQ.

Department of Corrections Crew Work for August 2023

* Note: DOC had 10 workdays this month*

Work completed at various sites:

1) Storm pond vegetation maintenance:

- a. Cleared 524 feet of vegetation (small trees and blackberry) back from Kinsey Pond fence for repairs next month.

2) Storm pond fence repair: 2 ponds completed this month.

- a. Split-rail fence repair at Gravenstein Pond, completed 841 feet of fence to include:
 - i. Replaced 28 posts and 88 individual rails, chain link stapled to rails.
- b. Split-rail fence repair at Muir Pond, completed 320 feet of fence to include:
 - i. Replaced 16 posts and 19 sections of rail, chain link stapled to rails.
- c. Split-rail fence repair began at Kinsey Pond, completed 292 feet of fence to include:
 - i. Replaced 6 posts and 19 sections of rail, chain link stapled to rails.

3) Trail maintenance:

- a. No trail maintenance this month.

4) Forest restoration:

- a. Sheet mulching at Mountain Ave Restoration Site, placed 4,500 square feet of cardboard sheets and covered it with 43 yards of mulch.

5) Park maintenance:

- a. Sandy Cove Park: Installed 375 feet of construction fencing prior to Snoqualmie Days along the River's edge.

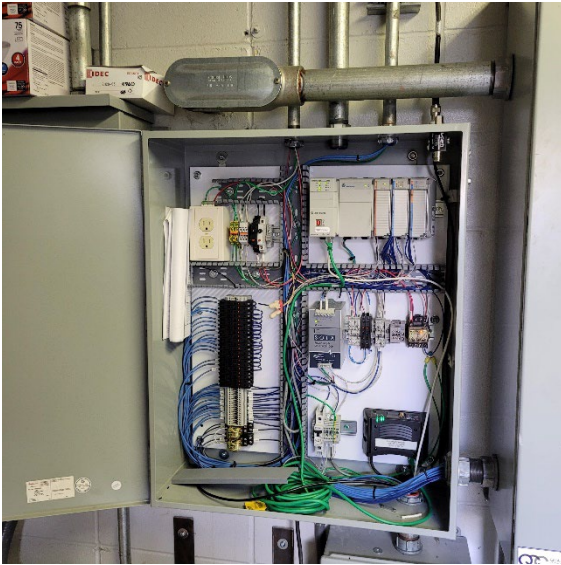
6) Work Area and Tool maintenance:

- a. Cleared small trees, blackberry and other invasives around equipment and storage containers in the yard above PPW Building.
- b. Cleared the two access roads to wells 6 and 7 for the water department.

Gravenstein Pond: completed 841 feet of fence to include the replacement of 28 posts and 88 individual rails, chain link stapled to rails.



Replacement Antennae & Lift Station Pump Refurbishment.





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August 2023

Calls for Service

	July 2023	Aug 2023	Aug 2022
Snoqualmie	585	625	625
North Bend	412	466	466

Average Response Times (in minutes & seconds)

Aug	Priority 1	Priority 2	Priority 3
Snoqualmie	5:15	7:58	5:20
North Bend	6:29	3:02	8:01
July			
Snoqualmie	7:43	6:26	8:50
North Bend	4:37	10:22	8:52

Priority 1: Weapons Offense / DV Physical / Aslt/Burg In-Prog
 Priority 2: Calls that require immediate response that could result in death if not responded to.
 Priority 3: High priority but not an immediate threat.

August	Thefts	Vehicle Prowls	Vehicle Thefts
Snoqualmie	11	3	0
North Bend	21	5	0
July	Thefts	Vehicle Prowls	Vehicle Thefts
Snoqualmie	7	16	4
North Bend	15	0	2

Items of Importance

Command Staff – Vacancies: Captain, Admin Sergeant, Detective
Patrol – 3 openings – 1 officer recruit graduated from the academy, 1 officer recruit still enrolled at the academy; 6 candidates in backgrounds; 1 lateral hire completed FTO and joined patrol; 1 officer who had separated from the department returned, completed FTO, and is now in place as SRO.

Year to Date Theft Comparison

Aug 1 - 31

Snoqualmie 2023 2022

Thefts	11	18
Vehicle Prowls	3	7
Vehicle Thefts	0	1

North Bend 2023 2022

Thefts	21	29
Vehicle Prowls	5	4
Vehicle Thefts	0	1

Crisis Intervention Contacts

Aug 1 - 31

	2023	2022
Snoqualmie	19	3
North Bend	2	2

Mental Health Professional Contacts

Aug 1 - 31

	2023	2022
Snoqualmie	24	N/A
North Bend	8	N/A

Community Events

September 1-8 – Snoqualmie Parkway paving project
 September 1, 8, 15, 29 – Mt Si High School home football games
 September 9 – Snoqualmie Block Party, Snoqualmie ROA Picnic