



ECONOMIC DEVELOPMENT COMMISSION HYBRID MEETING

Wednesday, March 15, 2023, at 8:00 AM

Snoqualmie City Hall, 38624 SE River Street & Zoom

COMMISSION MEMBERS

Chair: Bobbi Harrison

Commissioners: Joelle Gibson, Sherry Jennings,
Larry Mana'o, Rob McDonald, Ryan Seal, and Louis Washington

This meeting will be conducted in person and remotely using teleconferencing technology provided by Zoom.

Join by Telephone at 8:00 AM: To listen to the meeting via telephone, please call **253.215.8782** and enter Webinar ID **818 3767 3145** and Password **0800200121** if prompted.

Press *9 to raise your hand to speak. Raising your hand signals the meeting moderator that you have a comment.

Press *6 to mute and unmute.

Join by Internet at 8:00 AM: To watch the meeting over the internet via your computer, follow these steps:

1) Click the link: <https://us02web.zoom.us/j/81837673145?pwd=b3BNbWVuUmNrTTVvS080WUFmeStRUT09>

If the Zoom app is not installed on your computer, you will be prompted to download it.

3) If prompted for Webinar ID, enter **818 3767 3145**; Enter Password **0800200121**

4) Please confirm that your audio works prior to participating.

CALL TO ORDER & ROLL CALL

AGENDA APPROVAL

PUBLIC COMMENTS

MINUTES

1. [Approval of the minutes dated February 15, 2023.](#)

OLD BUSINESS

2. Community Liaison Report
3. Chamber of Commerce Report
4. [Community Development Report](#)
5. Mayor's Report

NEW BUSINESS

6. Comprehensive Plan Update
7. Business Visitation
8. [Work Program Update](#)

ADJOURNMENT



ECONOMIC DEVELOPMENT COMMISSION MEETING MINUTES FEBRUARY 15, 2023

This meeting was conducted in person in the Council Chambers at Snoqualmie City Hall and remotely using teleconferencing technology provided by Zoom.

CALL TO ORDER & ROLL CALL

Committee Chair Bobbi Harrison called the meeting to order 8:12am

Commissioners: Chair Bobbi Harrison, Louis Washington, Joelle Gibson, Sherry Jennings, Rob McDonald and Larry Mana'o.

Councilmember Rob Wotton, Kelly Coughlin from the Chamber of Commerce, and Amy Biggs from Snoqualmie Valley Transportation were also in attendance.

City Staff: Jason Rogers, Senior Planner; Nicole Wiebe, Community Liaison; Katherine Ross, Mayor; Mike Sauerwein, City Administrator.

AGENDA APPROVAL: The agenda was approved without objection.

PUBLIC COMMENTS: None

APPROVAL OF MINUTES: January 18, 2023 minutes were approved.

NEW BUSINESS

- Amy Biggs presents on what services the non-profit Snoqualmie Valley Transportation provides and how transportation plays a role with accessibility in the context of housing, income disparity, and travel time.
- The Commission discusses the Business Visitation Program. There is a discussion on what methodology they will use to gather data and how to compile the feedback that is received.
- The 2023 Work Program is updated to reflect previous items that went unresolved. Items added to the program are as follows: Kiosks, Snoqualmie Ridge Neighborhood Center signage and business discussion, Business Visitation Program, Urban Growth Area planning, and Tourism.
- Staff gives an overview of the Comprehensive Plan Update and what involvement is required regarding economic development related topics.

DISCUSSION

- Community Liaison Update: Not much funding left from the Port of Seattle grant, discussing and looking for new funding opportunities. There has been delays in LTAC, a meeting date has been set. The arts commission has shifted and is revamping their priorities.
- Chamber Update: Wedding and tourism guides were passed out last year for the first time with great returns; estimated 30-40 weddings. There are plans to make the guides more inclusive this year. The block party this year is September 9th and there will be an emphasis to showcase the diversity that is within Snoqualmie.
- Community Development Update: Staff reported on the major projects that are currently going through the permitting process.

- Mayor's Report: There was a resignation on the City Council, subsequently, a spot on the board is open.

ADJOURNMENT

Meeting adjourned at 9:52am



Emily Arteche, Director
38624 SE River St. | P.O. Box 987
Snoqualmie, Washington 98065
(425) 888-5337 | earteche@snoqualmiewa.gov

February 2023

Building Permit Activity

Permit applications to the Community Development Department remain relatively low. Inspections are picking up as a number of homes are under construction in the recently-approved Snoqualmie Ridge II Plat 29/Cascade Pointe.

Building	February 2023	YTD
Permit Applications	43	80
Permits Issued	46	76
Total Inspections	62	140

Planning	January 2023	February 2023
Business Applications	Forthcoming	2
Pre Applications	1	1
Sign Permits	0	1

Boards and Commissions:

The Planning Commission met on January 17, 2023 to consider a draft Work Program for 2023/24.

The Economic Development Commission met February 15. Amy Biggs, Snoqualmie Valley Transportation presented to the commission.

The Arts Commission met February 13, finalized a mission statement and questions for a community survey regarding arts.

Land Use Planning Projects:

Timber Trails (Plat 30): The application is currently under review. The proposed application is to subdivide a parcel into 46 single-family residential (attached) lots with a mix of housing types to include duplexes and townhomes. Lot sizes range from approximately 1,285 to 10,067 square feet with an average lot size of 3,533 square feet. Parcel S14 was designated by the Snoqualmie Ridge II Mixed Use Final Plan for a density of 4-16 dwelling units per acre.

Model Train Museum/Park: City Staff will be meeting with representatives of model train during the month of February 2023 to determine next steps for moving the project forward. In December 2022 the Council authorized the Mayor to approve a Memorandum of Understanding, to develop a park/museum on City property which will showcase a model train. The proposed project includes a 20,000 square foot building, outdoor parking, community event space, a gift shop and other interactive features as well as an outdoor recreational park with picnic benches and other improvements.

The Rails: City Staff and consultants are reviewing a building permit from Tracy Hovinga for the vacant parcel, 784 1430. The proposed project would construct a 3-story mixed use building including 11 apartments, approximately 2,000 square feet of retail/office space, and associated parking and other site improvements.

Snoqualmie Ridge Self-Storage: City Staff and consultants are reviewing a building permit for the expansion of Snoqualmie Ridge Self-Storage. The applicant proposes to expand the existing self-storage facility by constructing a new 3-story building with approximately 29,000 square feet of floor space to replace the existing RV storage area in the northwest corner of the property.

Sigillo Cellars: The owner is anticipating the project will be submitted for permit review in the summer of 2023. Dykeman Architectes are retained as the designers. The owner anticipates that Sandy Cove Park will be venue space for events. The new building will provide overnight accommodations.

Comprehensive Plan: City Staff kicked off 2024 Comprehensive Plan with a presentation outlining the update process at a monthly management team meeting. Comments on the project were solicited at the meeting to employees. Staff is developing a public involvement program for broad and on-going engagement efforts over the next two years. Staff completed the State Department of Commerce checklist. Additional checklists will be completed in the first quarter of 2023 for the major update.

Events, Engagement, Marketing and Tourism:

- Working on coordination of all 2023 events, marketing and outreach
- Blood Drive Pop-Up in City Hall, February 17, 2023
- Attended Sno Valley Chamber of Commerce luncheon, presentation by the Snoqualmie Valley Hospital

Staffing: The Département has not filled vacancies for Associate and Senior Planner. Screening for senior planner candidates were completed in January 2023.



Economic Development Commission Work Program

Items are not listed in any order. Subject to change.

2023 WORK PROGRAM ITEMS	
TOPIC	DATE
Comprehensive Plan Economic Development	Throughout 2023
Business Visitation	

2024 WORK PROGRAM ITEMS	
TOPIC	DATE
Comprehensive Plan Update Economic Development, as needed	TBD

PARKING LOT ITEMS	
TOPIC	
Kiosks	
Snoqualmie Ridge Neighborhood Center -signage -business discussion	
Urban Growth Area Planning	
Tourism	