



CITY OF SNOQUALMIE
CITY COUNCIL REGULAR MEETING
Monday, March 09, 2026, at 7:00 PM
Snoqualmie City Hall, 38624 SE River Street & Zoom

MAYOR & COUNCIL MEMBERS

Mayor James Mayhew

Councilmembers: Daniel Murphy, Robert Wotton, Bryan Holloway, Louis Washington, Catherine Cotton, Cara Christensen, and Jolyon Johnson.

This meeting will be conducted in person at Snoqualmie City Hall and remotely using Zoom.

Join by Telephone: To listen to the meeting via telephone, please call **253.215.8782** and enter Webinar ID **813 0614 8787** and Password **1800110121** if prompted.

Join by Internet: To watch the meeting over the internet via your computer, follow these steps:

- 1) Click this [link](#)
- 2) If the Zoom app is not installed on your computer, you will be prompted to download it.
- 3) If prompted for Webinar ID, enter **813 0614 8787**; Enter Password **1800110121**

CALL TO ORDER & ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

PUBLIC HEARINGS, PRESENTATIONS, PROCLAMATIONS, AND APPOINTMENTS

1. **Presentation:** State Auditor's Office (SAO) Exit Conference for FY2024

PUBLIC COMMENTS AND REQUESTS FOR ITEMS NOT ON THE AGENDA

(NOTE: No online public comments will be accepted during the meeting. Written comments are encouraged and may be submitted via in-person drop off, mail, or e-mail to cityclerk@snoqualmiewa.gov. All written comments must be received by 3:00 p.m. on the day of the scheduled meeting.)

CONSENT AGENDA

2. Approve the City Council Meeting Minutes dated February 23, 2026.
3. Approve the Claims Report dated March 9, 2026.

ORDINANCES

4. **AB26-004:** Ordinance 1316 Adding Ch 10.13 Automated Traffic Safety Cameras to the Snoqualmie Municipal Code

Proposed Action: Move to approve Ordinance 1316 Adding Ch 10.13 Automated Traffic Safety Cameras to the Snoqualmie Municipal Code

COMMITTEE REPORTS

Public Safety Committee:

5. 4th Quarter Accreditation Report (Informational Only)

Community Development Committee:

Parks & Public Works Committee:

Finance & Administration Committee:

6. Agenda Bill Introduction Discussion

Committee of the Whole:

REPORTS

[7.](#) Mayor's Report

Immigration Topics Communications Status

8. Commission/Committee Liaison Reports

EXECUTIVE SESSION

9. Executive Session pursuant to RCW 42.30.110 (1)(i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

ADJOURNMENT



Office of the Washington State Auditor

Pat McCarthy

Exit Conference: City of Snoqualmie

The Office of the Washington State Auditor’s vision is increased trust in government. Our mission is to provide citizens with independent and transparent examinations of how state and local governments use public funds, and develop strategies that make government more efficient and effective.

The purpose of this meeting is to share the results of your audit and our draft reporting. We value and appreciate your participation.

Audit Reports

We will publish the following reports:

- Accountability audit for January 1, 2024 through December 31, 2024 – see draft report.
- Financial statement audit for January 1, 2024 through December 31, 2024 – see draft report.
- Report on Compliance with Coronavirus State and Local Fiscal Recovery Funds Program Requirements for January 1, 2024 through December 31, 2024 – see draft report.

Audit Highlights

We want to thank City staff and Council for their consistent communication and dedication to the audit process. In particular we would like to thank Drew, Jennifer, Kyla and Anne for their commitment to providing audit requests in a timely manner, resulting in an efficient audit.

Recommendations not included in the Audit Reports

Exit Items

We have provided exit recommendations for management’s consideration. Exit items address control deficiencies or noncompliance with laws or regulations that have an insignificant or immaterial effect on the entity, or errors with an immaterial effect on the financial statements. Exit items are not referenced in the audit report.

Financial Statement Audit Communication

We would like to bring the following to your attention:

- We didn’t identify any material misstatements during the audit.
- Uncorrected misstatement in the audited financial statements are summarized on the attached schedule. We agree with management’s representation that these misstatements are immaterial to the fair presentation of the financial statements. However, the conditions that led to these misstatements may result in more significant misstatements if not corrected.
- The audit addressed the following risks, which required special consideration:

- Due to the possibility that management may be able to circumvent certain controls, standards require the auditor to assess the risk of management override.

Finalizing Your Audit

Report Publication

Audit reports are published on our website and distributed via email in a .pdf file. We also offer a subscription service that notifies you by email when audit reports are released or posted to our website. You can sign up for this convenient service at <https://portal.sao.wa.gov/SAOPortal>.

Management Representation Letter

We have included a copy of representations requested of management.

Audit Cost

At the entrance conference, we estimated the cost of the audit to be \$42,900 and actual audit costs will approximate that amount.

Your Next Scheduled Audit

Your next audit is scheduled to be conducted in Fall 2026 and will cover the following general areas:

- Accountability for public resources
- Financial statement

The estimated cost for the next audit based on current rates is \$36,000 plus travel expenses, if any. This preliminary estimate is provided as a budgeting tool and not a guarantee of final cost.

If expenditures of federal awards are \$1,000,000 or more in any fiscal year, notify our Office so we can schedule your audit to meet federal Single Audit requirements. Federal awards can include grants, loans, and non-cash assistance like equipment and supplies.

Working Together to Improve Government

Audit Survey

When your report is released, you will receive an audit survey from us. We value your opinions on our audit services and hope you provide feedback.

Local Government Support Team

This team provides support services to local governments through technical assistance, comparative statistics, training, and tools to help prevent and detect a loss of public funds. Our website and client portal offers many resources, including a client Help Desk that answers auditing and accounting questions. Additionally, this team assists with the online filing of your financial statements.

The Center for Government Innovation

The Center for Government Innovation at the Office of the Washington State Auditor offers services specifically to help you help the residents you serve at no additional cost to your government. What does this mean? We provide expert advice in areas like Lean process improvement, peer-to-peer networking, and culture-building

help local governments find ways to be more efficient, effective and transparent. The Center can help you by providing assistance in financial management, cybersecurity and more. Check out our best practices and other resources that help local governments act on accounting standard changes, comply with regulations, and respond to recommendations in your audit. The Center understands that time is your most precious commodity as a public servant, and we are here to help you do more with the limited hours you have. If you are interested in learning how we can help you maximize your effect in government, call us at (564) 999-0818 or email us at Center@sao.wa.gov.

Questions?

Please contact us with any questions about information in this document or related audit reports.

Tina Watkins, CPA, Director of Local Audit, (360) 260-6411, Tina.Watkins@sao.wa.gov

Kristina Baylor, Assistant Director of Local Audit, (425) 951-0290, Kristina.Baylor@sao.wa.gov

Haji Adams, Audit Manager, (425) 900-5277, Haji.Adams@sao.wa.gov

June Li, Assistant Audit Manager, (425) 900-5623, June.Li@sao.wa.gov

Zachariah Shelton, CFE, Audit Lead, (564) 201-2998, Zachariah.Shelton@sao.wa.gov



Office of the Washington State Auditor
Pat McCarthy

Preliminary Draft - Please do not duplicate, distribute, or disclose.

Accountability Audit Report

City of Snoqualmie

For the period January 1, 2024 through December 31, 2024

Published (Inserted by OS)

Report No. 1039199



Scan to see another great way
we're helping advance
#GoodGovernment



Office of the Washington State Auditor Pat McCarthy

Issue Date – (Inserted by OS)

Mayor and City Council
City of Snoqualmie
Snoqualmie, Washington

Report on Accountability

Thank you for the opportunity to work with you to promote accountability, integrity and openness in government. The Office of the Washington State Auditor takes seriously our role of providing state and local governments with assurance and accountability as the independent auditor of public accounts. In this way, we strive to help government work better, cost less, deliver higher value and earn greater public trust.

Independent audits provide essential accountability and transparency for City operations. This information is valuable to management, the governing body and public stakeholders when assessing the government’s stewardship of public resources.

Attached is our independent audit report on the City’s compliance with applicable requirements and safeguarding of public resources for the areas we examined. We appreciate the opportunity to work with your staff and value your cooperation during the audit.

Sincerely,

Pat McCarthy, State Auditor
Olympia, WA

Americans with Disabilities

In accordance with the Americans with Disabilities Act, we will make this document available in alternative formats. For more information, please contact our Office at (564) 999-0950, TDD Relay at (800) 833-6388, or email our webmaster at webmaster@sao.wa.gov.

Preliminary Draft - Please do not duplicate, distribute, or disclose.

TABLE OF CONTENTS

Audit Results..... 4

Related Reports..... 5

Information about the City..... 6

About the State Auditor's Office..... 7

Preliminary Draft - Please do not duplicate, distribute, or disclose.

AUDIT RESULTS

Results in brief

This report describes the overall results and conclusions for the areas we examined. In those selected areas, City operations complied, in all material respects, with applicable state laws, regulations, and its own policies, and provided adequate controls over the safeguarding of public resources.

In keeping with general auditing practices, we do not examine every transaction, activity, policy, internal control, or area. As a result, no information is provided on the areas that were not examined.

About the audit

This report contains the results of our independent accountability audit of the City of Snoqualmie from January 1, 2024 through December 31, 2024.

Management is responsible for ensuring compliance and adequate safeguarding of public resources from fraud, loss or abuse. This includes the design, implementation and maintenance of internal controls relevant to these objectives.

This audit was conducted under the authority of RCW 43.09.260, which requires the Office of the Washington State Auditor to examine the financial affairs of all local governments. Our audit involved obtaining evidence about the City's use of public resources, compliance with state laws and regulations and its own policies and procedures, and internal controls over such matters. The procedures performed were based on our assessment of risks in the areas we examined.

Based on our risk assessment for the year ended December 31, 2024, the areas examined were those representing the highest risk of fraud, loss, abuse, or noncompliance. We examined the following areas during this audit period:

- Police Department – evidence room
- Tracking and monitoring of theft sensitive assets, such as computers, tools and equipment
- Surplus equipment – disposition and receipt of sales proceeds
- Open public meetings – compliance with minutes, meetings and executive session requirements
- Financial condition – reviewing for indications of financial distress

RELATED REPORTS

Financial

Our opinion on the City’s financial statements is provided in a separate report, which includes the City’s financial statements. That report is available on our website, <https://portal.sao.wa.gov//ReportSearch>.

Other reports

We issued an examination report on the City’s compliance with Coronavirus State and Local Fiscal Recovery Funds Program Requirements as part of the American Rescue Plan Act of 2021. That report is available on our website, <https://portal.sao.wa.gov//ReportSearch>.

Preliminary Draft - Please do not duplicate, distribute, or disclose.

INFORMATION ABOUT THE CITY

The City of Snoqualmie is located in eastern King County, within the Seattle-Tacoma-Bellevue metropolitan area, and provides service to approximately 14,550 residents (2025 Population Estimate, Office of Financial Management). The services provided include police, fire and emergency medical services, parks, public works covering streets, water, sewer, and stormwater, and community development covering building and planning. The City also provides police services to the City of North Bend.

An elected, seven-member Council and an independently elected Mayor govern the City. Council members and the Mayor serve staggered, four-year terms. The Mayor appoints management to oversee the City’s daily operations as well as its approximately 120 authorized full-time equivalent employees (FTEs). For fiscal year 2024, the City’s budget was an estimated \$92 million.

Contact information related to this report

Contact:	Jennifer Hughes, Deputy Finance Director
Telephone:	(425) 888-1555
Website:	https://snoqualmiewa.gov

Information current as of report publish date.

Audit history

You can find current and past audit reports for the City of Snoqualmie at <https://portal.sao.wa.gov//ReportSearch>.

Preliminary Draft - Please do not duplicate, distribute, or disclose.

ABOUT THE STATE AUDITOR'S OFFICE

The State Auditor's Office is established in the Washington State Constitution and is part of the executive branch of state government. The State Auditor is elected by the people of Washington and serves four-year terms.

We work with state agencies, local governments and the public to achieve our vision of increasing trust in government by helping governments work better and deliver higher value.

In fulfilling our mission to provide citizens with independent and transparent examinations of how state and local governments use public funds, we hold ourselves to those same standards by continually improving our audit quality and operational efficiency, and by developing highly engaged and committed employees.

As an agency, the State Auditor's Office has the independence necessary to objectively perform audits, attestation engagements and investigations. Our work is designed to comply with professional standards as well as to satisfy the requirements of federal, state and local laws. The Office also has an extensive quality control program and undergoes regular external peer review to ensure our work meets the highest possible standards of accuracy, objectivity and clarity.

Our audits look at financial information and compliance with federal, state and local laws for all local governments, including schools, and all state agencies, including institutions of higher education. In addition, we conduct performance audits and cybersecurity audits of state agencies and local governments, as well as state whistleblower, fraud and citizen hotline investigations.

The results of our work are available to everyone through the more than 2,000 reports we publish each year on our website, www.sao.wa.gov. Additionally, we share regular news and other information via an email subscription service and social media channels.

We take our role as partners in accountability seriously. The Office provides training and technical assistance to governments both directly and through partnerships with other governmental support organizations.

Stay connected at sao.wa.gov

- [Find your audit team](#)
- [Request public records](#)
- Search BARS Manuals ([GAAP](#) and [cash](#)), and find [reporting templates](#)
- Learn about our [training workshops](#) and [on-demand videos](#)
- Discover [which governments serve you](#) — enter an address on our map
- Explore public financial data with the [Financial Intelligence Tool](#)

Other ways to stay in touch

- Main telephone:
(564) 999-0950
- Toll-free Citizen Hotline:
(866) 902-3900
- Email:
webmaster@sao.wa.gov



Office of the Washington State Auditor
Pat McCarthy

Preliminary Draft - Please do not duplicate, distribute, or disclose.

Financial Statements Audit Report

City of Snoqualmie

For the period January 1, 2024 through December 31, 2024

Published (Inserted by OS)

Report No. 1039182



Scan to see another great way
we're helping advance
#GoodGovernment



**Office of the Washington State Auditor
Pat McCarthy**

Preliminary Draft - Please do not duplicate, distribute, or disclose.

Issue Date – (Inserted by OS)

Mayor and City Council
City of Snoqualmie
Snoqualmie, Washington

Report on Financial Statements

Please find attached our report on the City of Snoqualmie’s financial statements.

We are issuing this report in order to provide information on the City’s financial activities and condition.

Sincerely,

Pat McCarthy, State Auditor
Olympia, WA

Americans with Disabilities

In accordance with the Americans with Disabilities Act, we will make this document available in alternative formats. For more information, please contact our Office at (564) 999-0950, TDD Relay at (800) 833-6388, or email our webmaster at webmaster@sao.wa.gov.

TABLE OF CONTENTS

Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*..... 4

Independent Auditor's Report on the Financial Statements..... 7

Financial Section..... 11

About the State Auditor's Office..... 12

Preliminary Draft - Please do not duplicate, distribute, or disclose.

INDEPENDENT AUDITOR'S REPORT

Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

City of Snoqualmie January 1, 2024 through December 31, 2024

Mayor and City Council
City of Snoqualmie
Snoqualmie, Washington

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the City of Snoqualmie, as of and for the year ended December 31, 2024, and the related notes to the financial statements, which collectively comprise the City's financial statements, and have issued our report thereon dated March 9, 2026.

We issued an unmodified opinion on the fair presentation of the City's financial statements in accordance with its regulatory basis of accounting. We issued an adverse opinion on the fair presentation with regard to accounting principles generally accepted in the United States of America (GAAP) because the financial statements are prepared by the City using accounting practices prescribed by state law and the State Auditor's *Budgeting, Accounting and Reporting System* (BARS) manual described in Note 1, which is a basis of accounting other than GAAP. The effects on the financial statements of the variances between the basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the City's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described above and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified.

Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses.

REPORT ON COMPLIANCE AND OTHER MATTERS

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion.

The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

PURPOSE OF THIS REPORT

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control and compliance. Accordingly, this communication is not suitable for any other purpose. However, this

report is a matter of public record and its distribution is not limited. It also serves to disseminate information to the public as a reporting tool to help citizens assess government operations.



Pat McCarthy, State Auditor

Olympia, WA

March 9, 2026

Preliminary Draft - Please do not duplicate, distribute, or disclose.

INDEPENDENT AUDITOR'S REPORT

Report on the Audit of the Financial Statements

City of Snoqualmie January 1, 2024 through December 31, 2024

Mayor and City Council
City of Snoqualmie
Snoqualmie, Washington

REPORT ON THE AUDIT OF THE FINANCIAL STATEMENTS

Unmodified and Adverse Opinions

We have audited the financial statements of the City of Snoqualmie, as of and for the year ended December 31, 2024, and the related notes to the financial statements, as listed in the financial section of our report.

Unmodified Opinion on the Regulatory Basis of Accounting (BARS Manual)

As described in Note 1, the City has prepared these financial statements to meet the financial reporting requirements of state law and accounting practices prescribed by the State Auditor's *Budgeting, Accounting and Reporting System* (BARS) Manual. Those accounting practices differ from accounting principles generally accepted in the United States of America (GAAP). The differences in these accounting practices are also described in Note 1.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the cash and investments of the City of Snoqualmie, and its changes in cash and investments, for the year ended December 31, 2024, on the basis of accounting described in Note 1.

Adverse Opinion on U.S. GAAP

The financial statements referred to above were not intended to, and in our opinion, they do not, present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the City of Snoqualmie, as of December 31, 2024, or the changes in financial position or cash flows thereof for the year then ended, because of the significance of the matter discussed below.

Preliminary Draft - Please do not duplicate, distribute, or disclose.

Basis for Unmodified and Adverse Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and *Government Auditing Standards*. Our responsibilities under those standards are further described in the Auditor’s Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the City, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit unmodified and adverse opinions.

Matter Giving Rise to Adverse Opinion on U.S. GAAP

Auditing standards issued by the American Institute of Certified Public Accountants (AICPA) require auditors to formally acknowledge when governments do not prepare their financial statements, intended for general use, in accordance with GAAP. As described in Note 1 of the financial statements, the financial statements are prepared by the City in accordance with state law using accounting practices prescribed by the BARS Manual, which is a basis of accounting other than accounting principles generally accepted in the United States of America. The effects on the financial statements of the variances between the regulatory basis of accounting and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material and pervasive.

Matters of Emphasis

As discussed in Note 13 to the financial statements, in 2024, the City adopted new accounting guidance for compensated absences, as required by the BARS Manual. Our opinion is not modified with respect to this matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of state law and the BARS Manual described in Note 1. This includes determining that the basis of accounting is acceptable for the presentation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City’s ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

Performing an audit in accordance with GAAS and *Government Auditing Standards* includes the following responsibilities:

- Exercise professional judgment and maintain professional skepticism throughout the audit;
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements;
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, no such opinion is expressed;
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements;
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for a reasonable period of time; and
- We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the City's financial statements. The Schedule of Liabilities is presented for purposes of additional analysis, as required by the prescribed BARS manual. This schedule is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to

prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

OTHER REPORTING REQUIRED BY GOVERNMENT AUDITING STANDARDS

In accordance with *Government Auditing Standards*, we have also issued our report dated March 9, 2026 on our consideration of the City's internal control over financial reporting and on the tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.



Pat McCarthy, State Auditor

Olympia, WA

March 9, 2026

FINANCIAL SECTION

City of Snoqualmie
January 1, 2024 through December 31, 2024

FINANCIAL STATEMENTS

- Fund Resources and Uses Arising from Cash Transactions – 2024
- Fiduciary Fund Resources and Uses Arising from Cash Transactions – 2024
- Notes to Financial Statements – 2024

SUPPLEMENTARY AND OTHER INFORMATION

- Schedule of Liabilities – 2024

Preliminary Draft - Please do not duplicate, distribute, or disclose.

ABOUT THE STATE AUDITOR'S OFFICE

The State Auditor's Office is established in the Washington State Constitution and is part of the executive branch of state government. The State Auditor is elected by the people of Washington and serves four-year terms.

We work with state agencies, local governments and the public to achieve our vision of increasing trust in government by helping governments work better and deliver higher value.

In fulfilling our mission to provide citizens with independent and transparent examinations of how state and local governments use public funds, we hold ourselves to those same standards by continually improving our audit quality and operational efficiency, and by developing highly engaged and committed employees.

As an agency, the State Auditor's Office has the independence necessary to objectively perform audits, attestation engagements and investigations. Our work is designed to comply with professional standards as well as to satisfy the requirements of federal, state and local laws. The Office also has an extensive quality control program and undergoes regular external peer review to ensure our work meets the highest possible standards of accuracy, objectivity and clarity.

Our audits look at financial information and compliance with federal, state and local laws for all local governments, including schools, and all state agencies, including institutions of higher education. In addition, we conduct performance audits and cybersecurity audits of state agencies and local governments, as well as state whistleblower, fraud and citizen hotline investigations.

The results of our work are available to everyone through the more than 2,000 reports we publish each year on our website, www.sao.wa.gov. Additionally, we share regular news and other information via an email subscription service and social media channels.

We take our role as partners in accountability seriously. The Office provides training and technical assistance to governments both directly and through partnerships with other governmental support organizations.

Stay connected at sao.wa.gov

- [Find your audit team](#)
- [Request public records](#)
- Search BARS Manuals ([GAAP](#) and [cash](#)), and find [reporting templates](#)
- Learn about our [training workshops](#) and [on-demand videos](#)
- Discover [which governments serve you](#) — enter an address on our map
- Explore public financial data with the [Financial Intelligence Tool](#)

Other ways to stay in touch

- Main telephone:
(564) 999-0950
- Toll-free Citizen Hotline:
(866) 902-3900
- Email:
webmaster@sao.wa.gov



Office of the Washington State Auditor
Pat McCarthy

Report on Compliance with Coronavirus State and Local Fiscal Recovery Funds Program Requirements

City of Snoqualmie

For the period January 1, 2024 through December 31, 2024

Published (inserted by OS)

Report No. 1039183



Scan to see another great way
we're helping advance
#GoodGovernment



**Office of the Washington State Auditor
Pat McCarthy**

Issue Date – (Inserted by OS)

Mayor and City Council
City of Snoqualmie
Snoqualmie, Washington

Report on Compliance with Coronavirus State and Local Fiscal Recovery Funds Program Requirements

As part of the American Rescue Plan Act of 2021, the U.S. Department of Treasury provided Coronavirus State and Local Fiscal Recovery Funds (Assistance Listing Number 21.027) to the State and all cities and counties in Washington to provide aid for various purposes in response to the public health emergency.

These funds are federal assistance, subject to audit requirements of Title 2 *U.S. Code of Federal Regulations Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*. In order to provide for more timely and focused audits, the Office of Management and Budget, in the 2024 Compliance Supplement, authorized entities meeting specific criteria to receive a compliance examination engagement in lieu of a regular federal grant audit. Accordingly, the City has elected to demonstrate accountability for these funds through a compliance examination.

Please find attached our report on the City’s compliance with federal requirements.

Sincerely,

Pat McCarthy, State Auditor
Olympia, WA

Americans with Disabilities

In accordance with the Americans with Disabilities Act, we will make this document available in alternative formats. For more information, please contact our Office at (564) 999-0950, TDD Relay at (800) 833-6388, or email our webmaster at webmaster@sao.wa.gov.

INDEPENDENT ACCOUNTANT'S REPORT

City of Snoqualmie January 1, 2024 through December 31, 2024

Mayor and Council
City of Snoqualmie
Snoqualmie, Washington

We have examined the City of Snoqualmie's compliance with the compliance requirements "activities allowed or unallowed" and "allowable cost/cost principles" (the specified requirements) as described in Part IV "Requirements for an Alternative Compliance Examination Engagement for Recipients that would Otherwise be Required to Undergo a Single Audit or Program-Specific Audit as a Result of Receiving Coronavirus State and Local Fiscal Recovery Funds" of the Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) section of the 2024 OMB *Compliance Supplement* (referred to herein as "Requirements for an Alternative CSLFRF Compliance Examination Engagement") during the year ended December 31, 2024.

Management of the City is responsible for the City's compliance with the specified requirements. Our responsibility is to express an opinion on the City's compliance with the specified requirements based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants; the standards applicable to attestation engagements contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and in the "Requirements for an Alternative CSLFRF Compliance Examination Engagement." Those standards and requirements require that we plan and perform the examination to obtain reasonable assurance about whether the City complied, in all material respects, with the specified requirements referenced above.

An examination involves performing procedures to obtain evidence about whether the City complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

We are required to be independent of the City and to meet our other ethical responsibilities in accordance with the relevant ethical requirements related to our engagement.

Our examination does not provide a legal determination on the City's compliance with specified requirements.

In our opinion, the City of Snoqualmie complied, in all material respects, with the aforementioned requirements during the period January 1, 2024 to December 31, 2024.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we are required to report all deficiencies that are considered to be significant deficiencies or material weaknesses in internal control; and fraud or noncompliance with provisions of laws, regulations, contracts, or grant agreements that have a material effect on compliance with the specified requirements. We are also required to obtain and report the views of management concerning the findings, conclusions, and recommendations, as well as any planned corrective actions. We performed our examination to express an opinion on compliance with the specified requirements and not for the purpose of expressing an opinion on the internal control over compliance and other matters; accordingly, we express no such opinions.

Our examination disclosed no issues that are required to be reported under *Government Auditing Standards*.



Pat McCarthy, State Auditor

Olympia, WA

March 9, 2026

ABOUT THE STATE AUDITOR'S OFFICE

The State Auditor's Office is established in the Washington State Constitution and is part of the executive branch of state government. The State Auditor is elected by the people of Washington and serves four-year terms.

We work with state agencies, local governments and the public to achieve our vision of increasing trust in government by helping governments work better and deliver higher value.

In fulfilling our mission to provide citizens with independent and transparent examinations of how state and local governments use public funds, we hold ourselves to those same standards by continually improving our audit quality and operational efficiency, and by developing highly engaged and committed employees.

As an agency, the State Auditor's Office has the independence necessary to objectively perform audits, attestation engagements and investigations. Our work is designed to comply with professional standards as well as to satisfy the requirements of federal, state and local laws. The Office also has an extensive quality control program and undergoes regular external peer review to ensure our work meets the highest possible standards of accuracy, objectivity and clarity.

Our audits look at financial information and compliance with federal, state and local laws for all local governments, including schools, and all state agencies, including institutions of higher education. In addition, we conduct performance audits and cybersecurity audits of state agencies and local governments, as well as state whistleblower, fraud and citizen hotline investigations.

The results of our work are available to everyone through the more than 2,000 reports we publish each year on our website, www.sao.wa.gov. Additionally, we share regular news and other information via an email subscription service and social media channels.

We take our role as partners in accountability seriously. The Office provides training and technical assistance to governments both directly and through partnerships with other governmental support organizations.

Stay connected at sao.wa.gov

- [Find your audit team](#)
- [Request public records](#)
- Search BARS Manuals ([GAAP](#) and [cash](#)), and find [reporting templates](#)
- Learn about our [training workshops](#) and [on-demand videos](#)
- Discover [which governments serve you](#) — enter an address on our map
- Explore public financial data with the [Financial Intelligence Tool](#)

Other ways to stay in touch

- Main telephone:
(564) 999-0950
- Toll-free Citizen Hotline:
(866) 902-3900
- Email:
webmaster@sao.wa.gov

LETTER OF REPRESENTATION TO BE TYPED ON CLIENT LETTERHEAD

March 9, 2026

Office of the Washington State Auditor
3200 Capitol Blvd
P.O. Box 40031
Olympia, WA 98504-0031

To the Office of the Washington State Auditor:

We are providing this letter in connection with your audit of the City of Snoqualmie for the period from January 1, 2024 through December 31, 2024. Representations are in relation to matters existing during or subsequent to the audit period up to the date of this letter.

Certain representations in this letter are described as being limited to matters that are significant or material. Information is considered significant or material if it is probable that it would change or influence the judgment of a reasonable person.

We confirm, to the best of our knowledge and belief, having made appropriate inquiries to be able to provide our representations, the following representations made to you during your audit. If we subsequently discover information that would change our representations related to this period, we will notify you in a timely manner.

General Representations:

1. We have provided you with unrestricted access to people you wished to speak with and made available all relevant and requested information of which we are aware, including:
 - a. Financial records and related data.
 - b. Minutes of the meetings of the governing body or summaries of actions of recent meetings for which minutes have not yet been prepared.
 - c. Other internal or external audits, examinations, investigations or studies that might concern the objectives of the audit and the corrective action taken to address significant findings and recommendations.
 - d. Communications from regulatory agencies, government representatives or others concerning possible noncompliance, deficiencies in internal control or other matters that might concern the objectives of the audit.
 - e. Related party relationships and transactions.
 - f. Results of our internal assessment of business risks and risks related to financial reporting, compliance and fraud.
2. We acknowledge our responsibility for compliance with requirements related to confidentiality of certain information, and have notified you whenever records or data containing information subject to any confidentiality requirements were made available.

3. We acknowledge our responsibility for compliance with applicable laws, regulations, contracts and grant agreements.
4. We have identified and disclosed all laws, regulations, contracts and grant agreements that could have a direct and material effect on the determination of financial statement amounts, including legal and contractual provisions for reporting specific activities in separate funds.
5. We have complied with all material aspects of laws, regulations, contracts and grant agreements.
6. We acknowledge our responsibility for establishing and maintaining effective internal controls over compliance with applicable laws and regulations, safeguarding of public resources, and financial reporting, including controls to prevent and detect fraud.
7. We have established adequate procedures and controls to provide reasonable assurance of compliance with applicable laws and regulations, safeguarding of public resources, and accurate financial reporting.
8. We have no knowledge of any loss of public funds or assets or other illegal activity, or any allegations of fraud or suspected fraud involving management or employees.
9. In accordance with RCW 43.09.200, all transactions have been properly recorded in the financial records, notwithstanding immaterial uncorrected items referenced below.

Additional representations related to the financial statements:

10. We acknowledge our responsibility for fair presentation of the financial statements and believe financial statements are fairly presented in accordance with the *Budgeting, Accounting and Reporting Standards Manual* (BARS Manual), which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.
11. The financial statements properly classify all funds and activities.
12. Revenues are appropriately classified by fund and account in accordance with the BARS Manual.
13. Expenses are appropriately classified by fund and account, and allocations have been made on a reasonable basis.
14. Ending cash and investments are properly classified as nonspendable, restricted, committed, assigned, and unassigned.
15. The methods, data and significant assumptions we used in making accounting estimates and related disclosures are appropriate and free from intentional bias.

16. The following have been properly classified, reported and disclosed in the financial statements, as applicable:
 - a. Interfund, internal, and intra-entity activity and balances.
 - b. Related-party transactions, including sales, purchases, loans, transfers, leasing arrangements, and guarantees, and amounts receivable from or payable to related parties.
 - c. Joint ventures and other related organizations.
 - d. Guarantees under which the government is contingently liable.
 - e. All events occurring subsequent to the fiscal year end through the date of this letter that would require adjustment to, or disclosure in, the financial statements.
 - f. Effects of all known actual or possible litigation, claims, assessments, violations of laws, regulations, contracts or grant agreements and other loss contingencies.
17. We have accurately disclosed to you all known actual or possible pending or threatened litigation, claims or assessments whose effects should be considered when preparing the financial statements. We have also accurately disclosed to you the nature and extent of our consultation with outside attorneys concerning litigation, claims and assessments.
18. We acknowledge our responsibility to include all necessary and applicable disclosures required by the BARS Manual, including:
 - a. Description of the basis of accounting, summary of significant accounting policies and how this differs from Generally Accepted Accounting Principles (GAAP).
 - b. Disclosures similar to those required by GAAP to the extent they are applicable to items reported in the financial statements.
 - c. Any additional disclosures beyond those specifically required by the BARS Manual that may be necessary for the statements to be fairly presented.
19. We acknowledge our responsibility for reporting supplementary information in accordance with applicable requirements and believe supplementary information is fairly presented, in both form and content in accordance with those requirements.
20. We have disclosed to you all significant changes to the methods of measurement and presentation of supplementary information, reasons for any changes and all significant assumptions or interpretations underlying the measurement or presentation.
21. We believe the effects of uncorrected financial statement misstatements summarized in the attached schedule provided to us by the auditor are not material, both individually and in aggregate, to the financial statements taken as a whole.

22. We acknowledge our responsibility not to publish any document containing the audit report with any change in the financial statements, supplementary and other information referenced in the auditor’s report. We will contact the auditor if we have any needs for publishing the audit report with different content included.

Jim Mayhew
Mayor

Michael Chambliss
City Administrator

LETTER OF REPRESENTATION TO BE TYPED ON CLIENT LETTERHEAD

March 9, 2026

Office of the Washington State Auditor
3200 Capitol Blvd
P.O. Box 40031
Olympia, WA 98504-0031

To the Office of the Washington State Auditor:

We are providing this letter in connection with your examination of the City of Snoqualmie's compliance with allowable activities and cost principles requirements for expenditures of Coronavirus State and Local Fiscal Recovery Funds (SLFRF, ALN 21.027) federal financial assistance for the period of January 1, 2024 through December 31, 2024. Representations are in relation to matters existing during or subsequent to the examination period up to the date of this letter.

Certain representations in this letter are described as being limited to matters that are significant or material. Information is considered significant or material if it is probable that it would change or influence the judgment of a reasonable person.

We confirm, to the best of our knowledge and belief, having made appropriate inquiries to be able to provide our representations, the following representations made to you during your examination. If we subsequently discover information that would change our representations related to this period, we will notify you in a timely manner.

1. We have provided you with unrestricted access to people you wished to speak with and made available all relevant and requested information of which we are aware, including:
 - a. Financial records and related data.
 - b. Other internal or external audits, examinations, investigations or studies that might concern the objectives of the examination and the corrective action taken to address significant findings and recommendations.
 - c. Communications from regulatory agencies, government representatives or others concerning possible material noncompliance, deficiencies in internal control or other matters that might concern the objectives of the examination, including communications received between the end of the period examined and the date of your report.
2. We acknowledge our responsibility for compliance with requirements related to confidentiality of certain information, and have notified you whenever records or data containing information subject to any confidentiality requirements were made available.
3. We acknowledge and understand our responsibility for complying with applicable laws, regulations, contracts and grant agreements.

4. We have identified and disclosed all laws, regulations, contracts and grant agreements that could have a direct and material effect on the determination of our compliance with the SLFRF federal financial assistance program.
5. We have complied with all material aspects of laws, regulations, contracts and grant agreements.
6. We have established adequate procedures and controls to provide reasonable assurance of safeguarding public resources and compliance with applicable laws and regulations.
7. We acknowledge and understand our responsibility for establishing and maintaining effective internal control over compliance with allowable activities and cost principles requirements for expenditures of SLFRF federal financial assistance.
8. We have performed an evaluation of our compliance with the allowable activities and cost principles requirements for expenditures of SLFRF federal financial assistance; and have not identified any known noncompliance during or subsequent to the period examined.
9. We have not identified any compliance requirements that have varying interpretations.
10. We have no known deficiencies in internal control relevant to the City’s compliance and any events subsequent to the compliance period that would have a material effect on the City’s compliance.
11. We have no knowledge of any fraud, allegations of fraud or suspected fraud involving management, employees or others related to compliance with the allowable activities and cost principles requirements for expenditures of SLFRF federal financial assistance.
12. We acknowledge our responsibility for compliance with allowable activities and cost principles requirements for expenditures of Coronavirus State and Local Fiscal Recovery Funds (SLFRF, ALN 21.027) federal financial assistance.
13. We have complied with allowable activities and cost principles requirements for expenditures of Coronavirus State and Local Fiscal Recovery Funds (SLFRF, ALN 21.027) federal financial assistance for the period of January 1, 2024 through December 31, 2024.

James Mayhew
Mayor

Michael Chambless
City Administrator

City of Snoqualmie Fiscal Year 2024 Summary of Uncorrected Items

Description	Statement / Schedule
<p>Compensated Absences Liability - The City did not properly implement major BARS changes for new requirements in determining the valuation of compensated absences liability.</p> <p>In the year of BARS implementation, the City was required to evaluate the likelihood that leave will be used and paid according to historical use, among other requirements.</p>	Schedule of Liabilities



CITY COUNCIL REGULAR MEETING MINUTES

February 23, 2026

CALL TO ORDER & ROLL CALL: Mayor Mayhew called the meeting to order at 7:00 pm.

City Council: Councilmembers Robert Wotton, Louis Washington, Catherine Cotton, Cara Christensen, Daniel Murphy, and Mayor Pro Tem Jolyon Johnson.

CM Bryan Holloway's absence was excused.

Moved by CM Washington; Seconded by CM Wotton

PASSED 6-0 (Murphy, Wotton, Washington, Cotton, Christensen, Johnson)

City Staff: Mike Chambless, City Administrator; Dena Burke, City Attorney; Robert Thrall, Interim City Clerk; Fletcher Lacroix, IT Director; Gary Horejsi, Interim Police Chief; Mike Bailey, Fire Chief; Mona Davis, Community and Economic Director; Nicole Wiebe, Community Liaison; Jen Hughes, Deputy Finance Director; Jeff Hamlin, Parks and Public Works Director; Hind Ahmed, Project Engineer; Kim Johnson, HR Director; and Jimmie Betts, IT Support.

PLEDGE OF ALLEGIANCE – The pledge of allegiance was led by CM Washington.

AGENDA APPROVAL

It was moved by CM Johnson; seconded by CM Christensen to:

Approve the agenda

PASSED: 6-0 (Murphy, Wotton, Washington, Cotton, Christensen, Johnson)

PUBLIC HEARINGS, PRESENTATIONS, PROCLAMATIONS, AND APPOINTMENTS

PUBLIC COMMENTS AND REQUESTS FOR ITEMS NOT ON THE AGENDA

CONSENT AGENDA

1. Approve the City Council Meeting Minutes dated February 09, 2026.
2. Approve the Claims Report dated February 23, 2026.
3. AB26-003: A Resolution of the City of Snoqualmie, Washington, authorizing the Mayor to sign a Fourth Amendment to the agreement with Madrona Law Group PLLC

It was moved by CM Johnson; seconded by CM Washington to:

Approve the consent agenda.

PASSED: 6-0 (Murphy, Wotton, Washington, Cotton, Christensen, Johnson)

ORDINANCES

4. AB26-004: Ordinance 1315 Adding Ch 10.13 Automated Traffic Safety Cameras to the Snoqualmie Municipal Code – CM Wotton read the introduction of the Agenda Bill. Chief Horejsi

presented slides regarding School Zone Traffic Safety Cameras. The slides provided insight on how Traffic Safety Cameras can be a benefit to the City of Snoqualmie.

Public Comment:

Peter Laires of Snoqualmie spoke on residents currently trying to control their speed. Mr. Laires spoke on speed signage being effective and there should not be a need to bring in an outside organization to profit from automated traffic safety cameras. He strongly recommends City Council reject the Ordinance adding Ch 10.13 Automated Traffic Safety Cameras to the Snoqualmie Municipal Code.

Councilmembers and the Mayor joined the discussion and asked questions regarding Ordinance 1315 Adding Ch 10.13 Automated Traffic Safety Cameras. Chief Horejsi and the Mayor provided insight.

It was moved by CM Murphy; seconded by CM Christensen to:

Add the words “City of Snoqualmie” in section 10.13.030(B) so that the sentence reads as follows: Use of photos. Notwithstanding any other provision of law, all photographs, microphotographs, or electronic images prepared under this section are for the exclusive use of City of Snoqualmie law enforcement in the discharge of duties under this section and are not open to the public and may not be used in a court in a pending action or proceeding unless the action or proceeding relates to a violation under this section.

Discussion regarding the motion followed by Councilmembers.

PASSED: 6-0 (Murphy, Wotton, Washington, Cotton, Christensen, Johnson)

The discussion continued regarding the Ordinance and Traffic Safety Cameras amongst Councilmembers, the Mayor, and Chief Horejsi.

The Mayor informed Council that this Ordinance will come back to Council on March 9, 2026.

COMMITTEE REPORTS

Public Safety Committee:

Community Development Committee:

Parks & Public Works Committee:

5. **Discussion:** King Street, Snoqualmie Parkway Crossing Improvements – Project Engineer Ahmed led the discussion. Richard Anderson, the Executive Director of the Northwest Railroad Museum went over slides and spoke on the crossing improvements. Project Engineer Ahmed continued the discussion and provided additional insight into the scope of the improvements, schedule, cost and funding. She also discussed road closures during the construction. Mr. Anderson discussed public safety and the planning for emergency vehicles. Councilmembers and the Mayor joined the discussion and asked questions.

Finance & Administration Committee:

Committee of the Whole:

REPORTS

6. Mayor's Report included:

- Flood Event Town Hall
- Snoqualmie Tribe Raging River Recovery Center Ribbon Cutting
- Current employment openings
- Snoqualmie won the WellCity Award for 2025 from AWC
- Internally working on budgeting and staffing for Community Development
- Process for Commission and Committee Meetings

7. Commission/Committee Liaison Reports: CM Wotton thanked the Mayor and staff who attended the joint Economic Development Commission with North Bend. CM Cotton spoke on the meeting she attended with the Emergency Management Advisory Committee. CM Johnson spoke on the ST3 meeting tomorrow in Issaquah. CM Murphy spoke on the Sound Cities Association.

ADJOURNMENT

It was moved by CM Johnson, seconded by CM to Washington:

Adjourn the meeting

PASSED: 6-0 (Murphy, Wotton, Washington, Cotton, Christensen, Johnson)

The meeting was adjourned at 8:30 pm.

CITY OF SNOQUALMIE

Robert Thrall, Interim City Clerk



Jennifer Hughes, Acting Director of Finance
38624 SE River St. | PO Box 987
Snoqualmie, Washington 98065
(425) 888-1555 | jhughes@snoqualmiewa.gov

To: City Council
Finance & Administration Committee

From: Jennifer Hughes, Acting Director of Finance

Date: March 9, 2026

Subject: CLAIMS REPORT
Approval of payments for the period: February 9 through February 24, 2026

BACKGROUND

Per RCW 42.24.080, all claims presented against the city by persons furnishing materials, rendering services, or performing labor must be certified by the appropriate official to ensure that the materials have been furnished, the services rendered, or the labor performed as described, and that the claims are just, due, and unpaid obligations against the city, before payment can be made. Expedited processing of the payment of claims when certain conditions have been met allows for the payment of claims before the legislative body has acted to approve the claims when: (1) the appropriate officers have furnished official bonds; (2) the legislative body has adopted policies that implement effective internal control; (3) the legislative body has provided for review of the documentation supporting the claims within a month of issuance; and (4) that if claims are disapproved, they shall be recognized as receivables and diligently pursued. The City of Snoqualmie meets all requirements of this state law.

Pursuant to Snoqualmie Municipal Code (SMC) Chapter 3.85, all Claims, Demands and Vouchers against the city, provides that the Finance Director or her designee will examine all claims prior to payment and provide periodic reporting of the payments to the City Council for final approval. Per SMC 3.85.040, to meet these requirements, the Finance Director schedules payment of claims and payroll for monthly Finance & Administration Committee review followed by full City Council approval on the consent agenda. Per SMC 3.85.050, documentation supporting claims paid and the Finance Director’s written report are made available to all city council members at City Hall for 48 hours prior to the Finance & Administration Committee meeting. Following the 48-hour review period, the Finance & Administration Committee considers the claims as part of its regular agenda and recommends to the full city council whether to approve or disapprove the claims. Consistent with these requirements, this report seeks City Council approval of payment of claims and payroll batches summarized in the table below.

ANALYSIS

All payments made during these periods were found to be valid claims against the city. The City’s internal controls include certification of the validity of all expenditures by the appropriate department and an internal audit conducted by designated finance department staff who review all claims and payroll payments. Staff performs system validation and exception reviews to validate payroll records. The Finance Director performs a random sampling review of supporting documentation for claims payments to ensure validity, as well as regularly reviews its processes to ensure appropriate internal controls are in place. The City issues disbursements for claims and payroll via the following methods:

- Warrant: paper negotiable instruments, very much like, although legally distinct from, checks
- Commercial Credit Card: as authorized by Financial Management Policy
- Electronic Funds Transfer (EFT). EFTs are electronic banking transactions (no paper instrument) of two basic types: (1) Automated Clearing House (ACH) for Electronic Fund Transfer (EFT) and (2) Wire Transfers a direct transfer between bank accounts

Claims presented to the City to be paid in the amount of \$246,854.89

For claims warrants numbered 86825 to 86867 & dated 2/12/2026

VENDOR	VENDOR NAME	ACCOUNT	ACCOUNT DESC	YEAR	PERIOD	TYPE	AMOUNT	CHECK NO	INVOICE	FULL DESC	INVOICE DATE	CHECK DATE
1263	AMZONCAP	001.09.014.52250.535900.	Small Tools & Equipment	2026	2	INV	\$ 94.54	86825	1CCL-NH1J-H1YR	Triangle emergency reflector, flare container	2/4/2026	2/12/2026
1263	AMZONCAP	001.13.000.51810.531080.	First Aid Cabinet Supplies	2026	2	INV	\$ 63.57	86825	1RW1-V4TG-HTVF	Supplies for CH first aid cabinets	2/4/2026	2/12/2026
1263	AMZONCAP	001.08.009.52122.531000.	Office Supplies	2026	2	INV	\$ 9.28	86825	11TW-1P1L-GXV1	Notebook, USB hubs (x2)	1/29/2026	2/12/2026
1263	AMZONCAP	001.08.009.52122.531820.	Info Tech Components	2026	2	INV	\$ 17.42	86825	11TW-1P1L-GXV1	Notebook, USB hubs (x2)	1/29/2026	2/12/2026
1263	AMZONCAP	502.11.021.51888.531820.	Info Tech Components	2026	2	INV	\$ 73.21	86825	11PK-VC1G-H4NM	Brother TZE-231 label maker tape - 6pk	1/21/2026	2/12/2026
1263	AMZONCAP	502.11.021.51888.531820.	Info Tech Components	2026	2	INV	\$ 205.47	86825	1P3V-WP6R-MVYV	Mac keyboard for Mayor Mayhew	1/12/2026	2/12/2026
39	AWC	001.15.034.55850.521300.	Industrial Ins & Medical Aid	2026	2	INV	\$ 335.05	86826	167608	2026 AWC Workers Comp, Drug & Alc service fees	1/1/2026	2/12/2026
39	AWC	001.03.003.51310.521300.	Industrial Ins & Medical Aid	2026	2	INV	\$ 113.46	86826	167608	2026 AWC Workers Comp, Drug & Alc service fees	1/1/2026	2/12/2026
39	AWC	001.05.005.51420.521300.	Industrial Ins & Medical Aid	2026	2	INV	\$ 63.69	86826	167608	2026 AWC Workers Comp, Drug & Alc service fees	1/1/2026	2/12/2026
39	AWC	001.07.008.55720.521300.	Industrial Ins & Medical Aid	2026	2	INV	\$ 31.77	86826	167608	2026 AWC Workers Comp, Drug & Alc service fees	1/1/2026	2/12/2026
39	AWC	001.02.002.51160.521300.	Industrial Ins & Medical Aid	2026	2	INV	\$ 23.86	86826	167608	2026 AWC Workers Comp, Drug & Alc service fees	1/1/2026	2/12/2026
39	AWC	001.10.017.52560.521300.	Industrial Ins & Medical Aid	2026	2	INV	\$ 356.17	86826	167608	2026 AWC Workers Comp, Drug & Alc service fees	1/1/2026	2/12/2026
39	AWC	001.28.056.57120.521300.	Industrial Ins & Medical Aid	2026	2	INV	\$ 35.05	86826	167608	2026 AWC Workers Comp, Drug & Alc service fees	1/1/2026	2/12/2026
39	AWC	001.01.001.51310.521300.	Industrial Ins & Medical Aid	2026	2	INV	\$ 7.98	86826	167608	2026 AWC Workers Comp, Drug & Alc service fees	1/1/2026	2/12/2026
39	AWC	001.06.007.51423.521300.	Industrial Ins & Medical Aid	2026	2	INV	\$ 286.46	86826	167608	2026 AWC Workers Comp, Drug & Alc service fees	1/1/2026	2/12/2026
39	AWC	001.09.014.52210.521300.	Industrial Ins & Medical Aid	2026	2	INV	\$ 704.37	86826	167608	2026 AWC Workers Comp, Drug & Alc service fees	1/1/2026	2/12/2026
39	AWC	001.09.014.52220.521300.	Industrial Ins & Medical Aid	2026	2	INV	\$ 11,491.15	86826	167608	2026 AWC Workers Comp, Drug & Alc service fees	1/1/2026	2/12/2026
39	AWC	001.04.004.51531.521300.	Industrial Ins & Medical Aid	2026	2	INV	\$ 31.77	86826	167608	2026 AWC Workers Comp, Drug & Alc service fees	1/1/2026	2/12/2026
39	AWC	001.12.019.57680.521300.	Industrial Ins & Medical Aid	2026	2	INV	\$ 52.50	86826	167608	2026 AWC Workers Comp, Drug & Alc service fees	1/1/2026	2/12/2026
39	AWC	001.12.028.57680.521300.	Industrial Ins & Medical Aid	2026	2	INV	\$ 1,289.25	86826	167608	2026 AWC Workers Comp, Drug & Alc service fees	1/1/2026	2/12/2026
39	AWC	001.12.028.57680.541000.	Professional Svcs - General	2026	2	INV	\$ 135.00	86826	167608	2026 AWC Workers Comp, Drug & Alc service fees	1/1/2026	2/12/2026
39	AWC	001.14.031.55860.521300.	Industrial Ins & Medical Aid	2026	2	INV	\$ 188.26	86826	167608	2026 AWC Workers Comp, Drug & Alc service fees	1/1/2026	2/12/2026
39	AWC	001.08.009.52110.521300.	Industrial Ins & Medical Aid	2026	2	INV	\$ 1,133.62	86826	167608	2026 AWC Workers Comp, Drug & Alc service fees	1/1/2026	2/12/2026
39	AWC	001.08.009.52121.521300.	Industrial Ins & Medical Aid	2026	2	INV	\$ 547.56	86826	167608	2026 AWC Workers Comp, Drug & Alc service fees	1/1/2026	2/12/2026
39	AWC	001.08.009.52122.521300.	Industrial Ins & Medical Aid	2026	2	INV	\$ 5,266.00	86826	167608	2026 AWC Workers Comp, Drug & Alc service fees	1/1/2026	2/12/2026
39	AWC	001.08.009.52131.521300.	Industrial Ins & Medical Aid	2026	2	INV	\$ 547.56	86826	167608	2026 AWC Workers Comp, Drug & Alc service fees	1/1/2026	2/12/2026
39	AWC	001.16.035.54230.521300.	Industrial Ins & Medical Aid	2026	2	INV	\$ 214.94	86826	167608	2026 AWC Workers Comp, Drug & Alc service fees	1/1/2026	2/12/2026
39	AWC	001.16.035.54230.541000.	Professional Svcs - General	2026	2	INV	\$ 135.00	86826	167608	2026 AWC Workers Comp, Drug & Alc service fees	1/1/2026	2/12/2026
39	AWC	001.16.019.54290.521300.	Industrial Ins & Medical Aid	2026	2	INV	\$ 49.84	86826	167608	2026 AWC Workers Comp, Drug & Alc service fees	1/1/2026	2/12/2026
39	AWC	014.08.012.52110.521300.	Industrial Ins & Medical Aid	2026	2	INV	\$ 44.21	86826	167608	2026 AWC Workers Comp, Drug & Alc service fees	1/1/2026	2/12/2026
39	AWC	014.08.012.52122.521300.	Industrial Ins & Medical Aid	2026	2	INV	\$ 339.43	86826	167608	2026 AWC Workers Comp, Drug & Alc service fees	1/1/2026	2/12/2026
39	AWC	310.13.200.59418.521300.	Industrial Ins & Medical Aid	2026	2	INV	\$ 95.93	86826	167608	2026 AWC Workers Comp, Drug & Alc service fees	1/1/2026	2/12/2026
39	AWC	310.13.200.59476.521300.	Industrial Ins & Medical Aid	2026	2	INV	\$ 191.86	86826	167608	2026 AWC Workers Comp, Drug & Alc service fees	1/1/2026	2/12/2026
39	AWC	310.13.200.59590.521300.	Industrial Ins & Medical Aid	2026	2	INV	\$ 191.86	86826	167608	2026 AWC Workers Comp, Drug & Alc service fees	1/1/2026	2/12/2026
39	AWC	401.18.019.53410.521300.	Industrial Ins & Medical Aid	2026	2	INV	\$ 64.94	86826	167608	2026 AWC Workers Comp, Drug & Alc service fees	1/1/2026	2/12/2026
39	AWC	401.18.037.53481.521300.	Industrial Ins & Medical Aid	2026	2	INV	\$ 1,244.10	86826	167608	2026 AWC Workers Comp, Drug & Alc service fees	1/1/2026	2/12/2026
39	AWC	401.18.037.53482.541000.	Professional Svcs - General	2026	2	INV	\$ 405.00	86826	167608	2026 AWC Workers Comp, Drug & Alc service fees	1/1/2026	2/12/2026
39	AWC	401.19.019.53915.521300.	Industrial Ins & Medical Aid	2026	2	INV	\$ 25.90	86826	167608	2026 AWC Workers Comp, Drug & Alc service fees	1/1/2026	2/12/2026
39	AWC	401.19.039.53935.521300.	Industrial Ins & Medical Aid	2026	2	INV	\$ 339.27	86826	167608	2026 AWC Workers Comp, Drug & Alc service fees	1/1/2026	2/12/2026
39	AWC	402.20.019.53510.521300.	Industrial Ins & Medical Aid	2026	2	INV	\$ 60.95	86826	167608	2026 AWC Workers Comp, Drug & Alc service fees	1/1/2026	2/12/2026
39	AWC	402.20.019.53510.541000.	Professional Svcs - General	2026	2	INV	\$ 270.00	86826	167608	2026 AWC Workers Comp, Drug & Alc service fees	1/1/2026	2/12/2026
39	AWC	402.20.040.53580.521300.	Industrial Ins & Medical Aid	2026	2	INV	\$ 1,583.38	86826	167608	2026 AWC Workers Comp, Drug & Alc service fees	1/1/2026	2/12/2026
39	AWC	402.20.040.53585.521300.	Industrial Ins & Medical Aid	2026	2	INV	\$ 226.21	86826	167608	2026 AWC Workers Comp, Drug & Alc service fees	1/1/2026	2/12/2026
39	AWC	403.22.019.53110.521300.	Industrial Ins & Medical Aid	2026	2	INV	\$ 57.59	86826	167608	2026 AWC Workers Comp, Drug & Alc service fees	1/1/2026	2/12/2026
39	AWC	403.22.050.53130.521300.	Industrial Ins & Medical Aid	2026	2	INV	\$ 565.48	86826	167608	2026 AWC Workers Comp, Drug & Alc service fees	1/1/2026	2/12/2026
39	AWC	403.22.030.53190.521300.	Industrial Ins & Medical Aid	2026	2	INV	\$ 565.48	86826	167608	2026 AWC Workers Comp, Drug & Alc service fees	1/1/2026	2/12/2026
39	AWC	417.13.200.59431.521300.	Industrial Ins & Medical Aid	2026	2	INV	\$ 113.61	86826	167608	2026 AWC Workers Comp, Drug & Alc service fees	1/1/2026	2/12/2026
39	AWC	417.13.200.59434.521300.	Industrial Ins & Medical Aid	2026	2	INV	\$ 229.49	86826	167608	2026 AWC Workers Comp, Drug & Alc service fees	1/1/2026	2/12/2026
39	AWC	417.13.200.59435.521300.	Industrial Ins & Medical Aid	2026	2	INV	\$ 229.49	86826	167608	2026 AWC Workers Comp, Drug & Alc service fees	1/1/2026	2/12/2026
39	AWC	501.23.019.54861.521300.	Industrial Ins & Medical Aid	2026	2	INV	\$ 35.60	86826	167608	2026 AWC Workers Comp, Drug & Alc service fees	1/1/2026	2/12/2026
39	AWC	501.23.051.54868.521300.	Industrial Ins & Medical Aid	2026	2	INV	\$ 395.84	86826	167608	2026 AWC Workers Comp, Drug & Alc service fees	1/1/2026	2/12/2026
39	AWC	501.23.051.54868.541000.	Professional Svcs - General	2026	2	INV	\$ 168.75	86826	167608	2026 AWC Workers Comp, Drug & Alc service fees	1/1/2026	2/12/2026
39	AWC	502.11.020.51888.521300.	Industrial Ins & Medical Aid	2026	2	INV	\$ 167.52	86826	167608	2026 AWC Workers Comp, Drug & Alc service fees	1/1/2026	2/12/2026
39	AWC	510.24.019.51820.521300.	Industrial Ins & Medical Aid	2026	2	INV	\$ 13.85	86826	167608	2026 AWC Workers Comp, Drug & Alc service fees	1/1/2026	2/12/2026
39	AWC	510.24.053.51820.521300.	Industrial Ins & Medical Aid	2026	2	INV	\$ 282.70	86826	167608	2026 AWC Workers Comp, Drug & Alc service fees	1/1/2026	2/12/2026
39	AWC	510.24.053.51820.541000.	Professional Svcs - General	2026	2	INV	\$ 236.25	86826	167608	2026 AWC Workers Comp, Drug & Alc service fees	1/1/2026	2/12/2026
370	CALLAWAY	501.23.051.54868.548000.	Repair & Maintenance Services	2026	2	INV	\$ 725.75	86827	14352	Windshield repair/replacement #1105	2/5/2026	2/12/2026

370	CALLAWAY	501.23.051.54868.548000.	Repair & Maintenance Services	2026	2	INV	\$ 725.75	86827	14353	Windshield repair/replacement #104	2/5/2026	2/12/2026
414	CALPORTL	002.10.015.52530.531910.	Operating Supplies	2026	2	INV	\$ 321.75	86828	97026262	Sand for sandbag filling station during flood	12/9/2025	2/12/2026
414	CALPORTL	002.10.015.52530.531910.	Operating Supplies	2026	2	INV	\$ 695.62	86828	97031574	Sand for sandbag filling station during flood	12/10/2025	2/12/2026
60	CENTURYLINK	502.11.020.51888.542000.	Telephone/Cable Services	2026	2	INV	\$ 776.57	86829	300568001 1/26	Monthly telephone service 1/26	1/20/2026	2/12/2026
60	CENTURYLINK	502.11.020.51888.542000.	Telephone/Cable Services	2026	2	INV	\$ 91.68	86829	300570848 1/26	Monthly telephone service 1/26	1/20/2026	2/12/2026
60	CENTURYLINK	502.11.020.51888.542000.	Telephone/Cable Services	2026	2	INV	\$ 644.42	86829	300571491 1/26	Monthly telephone service 1/26	1/20/2026	2/12/2026
60	CENTURYLINK	502.11.020.51888.542000.	Telephone/Cable Services	2026	2	INV	\$ 91.03	86829	300573862 1/26	Monthly telephone service 1/26	1/20/2026	2/12/2026
60	CENTURYLINK	502.11.020.51888.542000.	Telephone/Cable Services	2026	2	INV	\$ 219.55	86829	300576080 1/26	Monthly telephone service 1/26	1/20/2026	2/12/2026
60	CENTURYLINK	502.11.020.51888.542000.	Telephone/Cable Services	2026	2	INV	\$ 46.99	86829	402478791 1/26	Monthly telephone service 1/26	1/20/2026	2/12/2026
60	CENTURYLINK	502.11.020.51888.542000.	Telephone/Cable Services	2026	2	INV	\$ 1,653.70	86829	411746240 1/26	Monthly telephone service 1/26	1/20/2026	2/12/2026
65	Chinook Lumber	001.12.028.57680.531300.	Repair & Maintenance Supplies	2026	2	INV	\$ 194.37	86830	2177193	Picnic table repair parts	2/4/2026	2/12/2026
72	COI	001.08.009.52122.541511.	Dispatch Services	2026	2	INV	\$ 31,965.60	86831	26000053	Dispatch services - January 2026	2/2/2026	2/12/2026
72	COI	014.08.012.52122.541511.	Dispatch Services	2026	2	INV	\$ 2,131.40	86831	26000053	Dispatch services - January 2026	2/2/2026	2/12/2026
366	COMCAST	502.11.020.51888.542200.	INET Internet Network Services	2026	2	INV	\$ 411.23	86832	0559927-01-26	Secondary internet service 1/26	1/11/2026	2/12/2026
927	COMP PD	001.08.009.52122.531000.	Office Supplies	2026	2	INV	\$ 115.51	86833	2396608-0	Printer paper, assorted color file folders	1/14/2026	2/12/2026
927	COMP PD	001.08.009.52122.531000.	Office Supplies	2026	2	INV	\$ 74.88	86833	2398964-0	Dry erase markers (x19)	1/26/2026	2/12/2026
927	COMP PD	001.08.009.52122.531910.	Operating Supplies	2026	2	INV	\$ 23.39	86833	2400054-0	3-gal sharps container	1/30/2026	2/12/2026
76	COS	001.09.014.52250.547300.	Water - Sewer - Stormwater	2026	2	INV	\$ 947.87	86834	UB 1/26	Utility billing - January service	2/5/2026	2/12/2026
76	COS	001.13.000.51820.547300.	Water - Sewer - Stormwater	2026	2	INV	\$ 80.50	86834	UB 1/26	Utility billing - January service	2/5/2026	2/12/2026
76	COS	001.12.028.57680.547300.	Water - Sewer - Stormwater	2026	2	INV	\$ 13,109.52	86834	UB 1/26	Utility billing - January service	2/5/2026	2/12/2026
76	COS	001.08.009.52150.547300.	Water - Sewer - Stormwater	2026	2	INV	\$ 1,068.59	86834	UB 1/26	Utility billing - January service	2/5/2026	2/12/2026
76	COS	001.16.035.54230.547300.	Water - Sewer - Stormwater	2026	2	INV	\$ 1,585.16	86834	UB 1/26	Utility billing - January service	2/5/2026	2/12/2026
76	COS	001.16.035.54270.547300.	Water - Sewer - Stormwater	2026	2	INV	\$ 356.01	86834	UB 1/26	Utility billing - January service	2/5/2026	2/12/2026
76	COS	401.18.037.53481.547300.	Water - Sewer - Stormwater	2026	2	INV	\$ 1,525.63	86834	UB 1/26	Utility billing - January service	2/5/2026	2/12/2026
76	COS	401.19.039.53935.547300.	Water - Sewer - Stormwater	2026	2	INV	\$ 282.29	86834	UB 1/26	Utility billing - January service	2/5/2026	2/12/2026
76	COS	402.20.040.53580.547300.	Water - Sewer - Stormwater	2026	2	INV	\$ 7,793.95	86834	UB 1/26	Utility billing - January service	2/5/2026	2/12/2026
76	COS	403.22.050.53130.547300.	Water - Sewer - Stormwater	2026	2	INV	\$ 1,091.66	86834	UB 1/26	Utility billing - January service	2/5/2026	2/12/2026
76	COS	510.24.053.51820.547300.	Water - Sewer - Stormwater	2026	2	INV	\$ 7,086.60	86834	UB 1/26	Utility billing - January service	2/5/2026	2/12/2026
1437	ENTENMAN	001.08.009.52122.531050.	Uniforms & Protective Gear	2026	2	INV	\$ 381.76	86835	0189459-IN	Badges with cases	7/21/2025	2/12/2026
1437	ENTENMAN	014.08.012.52122.531050.	Uniforms & Protective Gear	2026	2	INV	\$ 83.64	86835	0189459-IN	Badges with cases	7/21/2025	2/12/2026
104	FCI	501.23.052.59448.564000.	Fleet Vehicles & Equipment	2026	2	INV	\$ 2,489.76	86836	18794	#227 console, radio, CB, fuse block	2/5/2026	2/12/2026
116	GRAINGER	001.12.028.57680.531300.	Repair & Maintenance Supplies	2026	2	INV	\$ 1,297.87	86837	9802558446	Baby changing tables-Centennial & Community Park	2/10/2026	2/12/2026
116	GRAINGER	510.24.053.51820.531300.	Repair & Maintenance Supplies	2026	2	INV	\$ 390.61	86837	9797783751	PW Wash area - yard hydrant/hose bib	2/5/2026	2/12/2026
122	HD Fowler	001.12.028.57680.531300.	Repair & Maintenance Supplies	2026	2	INV	\$ 346.27	86838	17193724	Storm pipe for Splashpad repair	12/2/2025	2/12/2026
139	IMC	001.13.117.51250.541115.	Municipal Court Services-Costs	2026	2	INV	\$ 4,753.25	86839	Jan 2026	Snoqualmie court filings - January 2026	2/2/2026	2/12/2026
380	KDBC	401.18.037.59434.564000.	Machinery & Equip	2026	2	INV	\$ 1,616.04	86840	19675	Equipment upfits for #240, #703, #704, #227	2/5/2026	2/12/2026
380	KDBC	403.22.050.59431.564000.	Gen'l Machinery & Equip	2026	2	INV	\$ 3,232.09	86840	19675	Equipment upfits for #240, #703, #704, #227	2/5/2026	2/12/2026
380	KDBC	501.23.051.54868.531301.	Repair Parts	2026	2	INV	\$ 156.95	86840	19674	Rear door/hatch gas cylinders #109	2/5/2026	2/12/2026
380	KDBC	501.23.052.59448.564000.	Fleet Vehicles & Equipment	2026	2	INV	\$ 1,616.04	86840	19675	Equipment upfits for #240, #703, #704, #227	2/5/2026	2/12/2026
1652	Kim Johnson	001.01.001.51310.549100.	City-Sponsored Expenses	2026	2	INV	\$ 25.97	86841	RE KJ 1/26	Snacks for CH employee mayor coffee talk	1/31/2026	2/12/2026
1244	King County Finance	001.16.035.54264.548000.	Traffic Signal Maintenance	2026	2	INV	\$ 3,929.61	86842	147824-147826	Signal Maint: Snoq. Pkwy @ Douglas & @ Jacobia	1/31/2026	2/12/2026
159	LLS	001.08.009.52122.541000.	Professional Svcs - General	2026	2	INV	\$ 27.44	86843	11839804	Interpretation services - January 2026	1/31/2026	2/12/2026
589	MONROECC	403.22.050.53130.548000.	Repair & Maintenance Services	2026	2	INV	\$ 950.78	86844	MCC2512.0191	Trail maintenance, litter picking, vegetation	1/22/2026	2/12/2026
1660	Nicole Wiebe	001.28.056.57120.543000.	Training & Travel	2026	2	INV	\$ 65.40	86845	RE NW 1/26	Transportation to wedding show, port meeting	2/4/2026	2/12/2026
210	PLATT	014.08.012.52150.548000.	Repair & Maintenance Services	2026	2	INV	\$ 237.02	86846	6191717	Exit sign for Annex	6/12/2025	2/12/2026
211	POA	001.08.009.52122.531000.	Office Supplies	2026	2	INV	\$ 22.86	86847	8C24585-13	Toner cartridge	11/13/2025	2/12/2026
520	POWDERV	001.16.035.54230.548000.	Repair & Maintenance Services	2026	2	INV	\$ 3,920.40	86848	30550	Powder coat street sign posts	2/5/2026	2/12/2026
218	PSE	001.08.009.52150.547100.	Electricity	2026	2	INV	\$ 2,694.72	86849	002083 1/26	PSE Account 300000002083	1/26/2026	2/12/2026
218	PSE	001.16.035.54263.547100.	Electricity	2026	2	INV	\$ 47.20	86849	431306 1/26	PSE Account 220002431306	1/30/2026	2/12/2026
218	PSE	001.16.035.54263.547100.	Electricity	2026	2	INV	\$ 11.49	86849	456550 2/26	PSE Account 220010456550	2/3/2026	2/12/2026
218	PSE	001.16.035.54263.547100.	Electricity	2026	2	INV	\$ 66.10	86849	577403 2/26	PSE Account 220020577403	2/3/2026	2/12/2026
218	PSE	001.16.035.54263.547100.	Electricity	2026	2	INV	\$ 67.52	86849	577445 2/26	PSE Account 220020577445	2/3/2026	2/12/2026
218	PSE	001.16.035.54263.547100.	Electricity	2026	2	INV	\$ 244.29	86849	617464 2/26	PSE Account 220004617464	2/3/2026	2/12/2026
218	PSE	001.16.035.54263.547100.	Electricity	2026	2	INV	\$ 1,577.97	86849	639966 2/26	PSE Account 220019639966	2/3/2026	2/12/2026
218	PSE	001.16.035.54263.547100.	Electricity	2026	2	INV	\$ 48.77	86849	742043 2/26	PSE Account 220018742043	2/3/2026	2/12/2026
218	PSE	001.16.035.54263.547100.	Electricity	2026	2	INV	\$ 129.87	86849	780111 2/26	Account 220007780111	2/3/2026	2/12/2026
218	PSE	001.16.035.54263.547100.	Electricity	2026	2	INV	\$ 29.56	86849	780137 2/26	PSE Account 220007780137	2/3/2026	2/12/2026
218	PSE	001.16.035.54263.547100.	Electricity	2026	2	INV	\$ 53.33	86849	943807 1/26	PSE Account 220026943807 1/26	1/13/2026	2/12/2026
218	PSE	014.08.012.52150.547200.	Natural Gas	2026	2	INV	\$ 191.25	86849	071734 2/26	PSE Account 220040071734	2/4/2026	2/12/2026
218	PSE	401.18.037.53481.547100.	Electricity	2026	2	INV	\$ 10,801.04	86849	004220 1/26	PSE Account 300000004220	1/26/2026	2/12/2026

218	PSE	401.18.037.53481.547100.	Electricity	2026	2	INV	\$	33.47	86849	037989 2/26	PSE Account 220019037989	2/4/2026	2/12/2026
218	PSE	401.18.037.53482.547100.	Electricity	2026	2	INV	\$	5,862.99	86849	004220 1/26	PSE Account 300000004220	1/26/2026	2/12/2026
218	PSE	401.19.039.53935.547100.	Electricity	2026	2	INV	\$	10.87	86849	103385 2/26	PSE Account 220027103385	2/3/2026	2/12/2026
218	PSE	401.19.039.53935.547100.	Electricity	2026	2	INV	\$	10.87	86849	794782 2/26	PSE Account 220014794782	2/3/2026	2/12/2026
218	PSE	402.20.045.53565.547100.	Electricity	2026	2	INV	\$	39.70	86849	007124 2/26	PSE Account 300000007124	2/4/2026	2/12/2026
218	PSE	402.20.040.53580.547100.	Electricity	2026	2	INV	\$	6,528.80	86849	010474 2/26	PSE Account 300000010474	2/3/2026	2/12/2026
218	PSE	510.24.053.51820.547100.	Electricity	2026	2	INV	\$	262.44	86849	005615 2/26	PSE Account 300000005615	2/3/2026	2/12/2026
218	PSE	510.24.053.51820.547100.	Electricity	2026	2	INV	\$	1,255.80	86849	010474 2/26	PSE Account 300000010474	2/3/2026	2/12/2026
218	PSE	510.24.053.51820.547100.	Electricity	2026	2	INV	\$	661.20	86849	133972 2/26	PSE Account 220015133972	2/3/2026	2/12/2026
218	PSE	510.24.053.51820.547100.	Electricity	2026	2	INV	\$	336.79	86849	198066 2/26	PSE Account 220007198066	2/3/2026	2/12/2026
218	PSE	510.24.053.51820.547100.	Electricity	2026	2	INV	\$	42.96	86849	198082 2/26	PSE Account 220007198082	2/3/2026	2/12/2026
218	PSE	510.24.053.51820.547100.	Electricity	2026	2	INV	\$	11.35	86849	400820 2/26	PSE Account 220012400820	2/3/2026	2/12/2026
218	PSE	510.24.053.51820.547100.	Electricity	2026	2	INV	\$	307.95	86849	549936 2/26	PSE Account 200001549936	2/3/2026	2/12/2026
218	PSE	510.24.053.51820.547100.	Electricity	2026	2	INV	\$	2,131.38	86849	885592 2/26	PSE Account 200020885592	2/3/2026	2/12/2026
2069	Safe Restraints	001.08.009.52150.535900.	Small Tools & Equipment	2026	2	INV	\$	1,657.12	86850	TF012626SPD	WRAP safety restraint package	1/26/2026	2/12/2026
1684	Samantha Brumfield	001.03.003.51810.523200.	Wellness Program	2026	2	INV	\$	31.60	86851	RE SM 1/26	Supplies for chili cookoff, CH coffee talk events	2/4/2026	2/12/2026
1684	Samantha Brumfield	001.01.001.51310.549100.	City-Sponsored Expenses	2026	2	INV	\$	24.71	86851	RE SM 1/26	Supplies for chili cookoff, CH coffee talk events	2/4/2026	2/12/2026
535	SCORE	001.08.009.52360.541504.	Jail Services - SCORE	2026	2	INV	\$	1,387.18	86852	9154	Services for Snoqualmie inmates	1/22/2026	2/12/2026
402	SEAAUTO	501.23.051.54868.531301.	Repair Parts	2026	2	INV	\$	122.95	86853	55-10605063	Brake rotor for vehicle #101	2/6/2026	2/12/2026
636	STERICYCLE	001.08.009.52122.541000.	Professional Svcs - General	2026	2	INV	\$	10.36	86854	8013149218	On-call monthly service charge 1/26	1/16/2026	2/12/2026
1730	Sumbelt Rentals	403.22.030.53190.545200.	Rent - Furniture & Equipment	2026	2	INV	\$	1,334.69	86855	178843499-0001	Stump grinder rental, trailer	1/15/2026	2/12/2026
242	SVSD	014.08.012.52122.532100.	Gasoline/Diesel Fuel	2026	2	INV	\$	1,985.46	86856	8870	Police vehicle fuel	2/5/2026	2/12/2026
242	SVSD	501.23.051.54868.532100.	Gasoline/Diesel Fuel	2026	2	INV	\$	9,876.60	86856	8870	Police vehicle fuel	2/5/2026	2/12/2026
1065	TRANSU	001.08.009.52110.549200.	Dues-Subscriptions-Memberships	2026	2	INV	\$	163.95	86857	944321-202601-1	Credit check contract charges January 2026	2/1/2026	2/12/2026
264	ULI	001.08.009.52122.522400.	LEOFF I Retiree Med & Premiums	2026	2	INV	\$	85.50	86858	2026-02	Group insurance premium Jan26	1/19/2026	2/12/2026
1499	UNITEDSI	403.22.050.53130.548000.	Repair & Maintenance Services	2026	2	INV	\$	204.00	86859	INV-5884598	Portable toilet service for DOC operations	1/31/2026	2/12/2026
269	USBANK	310.13.000.59295.585000.	Debt Registration Costs	2026	2	INV	\$	200.00	86860	7838613	2021 LTGO Bond Admin fees 7/1/25-6/30/26	7/25/2025	2/12/2026
269	USBANK	417.13.000.59231.585000.	Debt Registration Costs -Storm	2026	2	INV	\$	40.00	86860	7838663	2017 Rev Ref Bond Admin Fee 7/1/25-6/30/26	7/25/2025	2/12/2026
269	USBANK	417.13.000.59231.585000.	Debt Registration Costs -Storm	2026	2	INV	\$	41.30	86860	7838664	2018 Rev Ref Bond Admin Fee 7/1/25-6/30/26	7/25/2025	2/12/2026
269	USBANK	417.13.000.59234.585000.	Debt Registration Costs -Water	2026	2	INV	\$	80.00	86860	7838663	2017 Rev Ref Bond Admin Fee 7/1/25-6/30/26	7/25/2025	2/12/2026
269	USBANK	417.13.000.59234.585000.	Debt Registration Costs -Water	2026	2	INV	\$	121.45	86860	7838664	2018 Rev Ref Bond Admin Fee 7/1/25-6/30/26	7/25/2025	2/12/2026
269	USBANK	417.13.000.59235.585000.	Debt Registration Costs -Sewer	2026	2	INV	\$	80.00	86860	7838663	2017 Rev Ref Bond Admin Fee 7/1/25-6/30/26	7/25/2025	2/12/2026
269	USBANK	417.13.000.59235.585000.	Debt Registration Costs -Sewer	2026	2	INV	\$	187.25	86860	7838664	2018 Rev Ref Bond Admin Fee 7/1/25-6/30/26	7/25/2025	2/12/2026
553	VALLEYD	001.13.117.51591.541111.	Public Defender Services	2026	2	INV	\$	13,333.33	86861	January2026	Public defense services - January 2026	2/4/2026	2/12/2026
434	VERIZCS	502.11.020.51888.542010.	Cellular Telephone	2026	2	INV	\$	9,960.31	86862	6131178492	Monthly cell phone service 12/25	12/16/2025	2/12/2026
434	VERIZCS	502.11.020.51888.542010.	Cellular Telephone	2026	2	INV	\$	18,035.20	86862	6133689283	Monthly phone service, desk phone migration	1/16/2026	2/12/2026
281	WED	501.23.051.54868.531301.	Repair Parts	2026	2	INV	\$	978.15	86863	INV135659	Toro 3500D mower Pm filter kits	2/3/2026	2/12/2026
261	WESTPAY	001.08.009.52110.549200.	Dues-Subscriptions-Memberships	2026	2	INV	\$	250.53	86864	853166792	Clear research database fee January 2026	2/1/2026	2/12/2026
1725	Wicklander-Zulawski	001.08.009.52140.543000.	Training & Travel	2026	2	INV	\$	495.00	86865	39591	Investigative interview training reg - E Rasmussen	1/28/2026	2/12/2026
1370	WLACE	001.12.028.57680.531300.	Repair & Maintenance Supplies	2026	2	INV	\$	90.79	86866	15317513	Paint supplies for "no parking" curb painting	2/5/2026	2/12/2026
1370	WLACE	001.12.028.57680.531300.	Repair & Maintenance Supplies	2026	2	INV	\$	136.80	86866	15317514	Path light ties/Az. bldg spout/graffiti removal	2/5/2026	2/12/2026
1370	WLACE	001.12.028.57680.531300.	Repair & Maintenance Supplies	2026	2	INV	\$	47.30	86866	15317528	Exterior paint for graffiti coverup at Skatepark	2/5/2026	2/12/2026
1370	WLACE	001.12.028.57680.531300.	Repair & Maintenance Supplies	2026	2	INV	\$	9.14	86866	15317562	Wood shims for security camera mounts in parks	2/10/2026	2/12/2026
1370	WLACE	001.16.035.54230.531300.	Repair & Maintenance Supplies	2026	2	INV	\$	23.13	86866	15317534	Concrete mix for street sign posts	2/6/2026	2/12/2026
1370	WLACE	510.24.053.51820.531300.	Repair & Maintenance Supplies	2026	2	INV	\$	109.19	86866	15317477	PW outside water spigot/yard hydrant replacement	2/2/2026	2/12/2026
293	WSP BF	633.13.000.58930.589305.	Concealed Pistol License Remit	2026	2	INV	\$	84.00	86867	12604020	CDL fingerprinting background checks - Jan26	2/2/2026	2/12/2026

Claims presented to the City to be paid in the amount of \$269,205.65

For claims warrants numbered 86868 to 86908 & dated 2/20/2026

VENDOR	VENDOR NAME	ACCOUNT	ACCOUNT DESC	YEAR	PERIOD	TYPE	AMOUNT	CHECK NO	INVOICE	FULL DESC	INVOICE DATE	CHECK DATE	
591	ALLPURP	510.24.053.51820.548000.	Repair & Maintenance Services	2026	2	INV	\$	546.50	86868	32290	CH Front door rod adjustment, new latch	1/30/2026	2/20/2026
298	AM TEST	402.20.040.53585.541000.	Professional Svcs - General	2026	2	INV	\$	3,850.00	86869	A26B0015	Laboratory services - sewer	2/2/2026	2/20/2026
298	AM TEST	402.20.040.53585.541000.	Professional Svcs - General	2026	2	INV	\$	750.00	86869	A26B0016	Laboratory services - Sewer Jan26	2/2/2026	2/20/2026
1263	AMZONCAP	001.06.007.51423.531000.	Office Supplies	2026	2	INV	\$	48.76	86870	1TDN-WLNC-F11F	1099 envelopes (50pk x2)	1/27/2026	2/20/2026
1263	AMZONCAP	001.06.007.51423.535200.	Small Office Equipment	2026	2	INV	\$	22.93	86870	191C-P91V-H3RQ	USB Mouse, I. Treptow	1/21/2026	2/20/2026
1263	AMZONCAP	001.09.014.52220.531340.	Custodial & Cleaning Supplies	2026	2	INV	\$	68.01	86870	1JKP-PL66-H9YL	Level, frame, hammer, tap measure, paper towels	2/5/2026	2/20/2026
1263	AMZONCAP	001.09.014.52220.531340.	Custodial & Cleaning Supplies	2026	2	INV	\$	9.28	86870	1XH7-VD3P-MYCP	Reusable silicone ties	2/10/2026	2/20/2026
1263	AMZONCAP	001.09.014.52250.535900.	Small Tools & Equipment	2026	2	INV	\$	29.98	86870	1GGR-DKLK-H767	Brochure holder with lid	2/10/2026	2/20/2026
1263	AMZONCAP	001.09.014.52250.535900.	Small Tools & Equipment	2026	2	INV	\$	88.10	86870	1JKP-PL66-H9YL	Level, frame, hammer, tap measure, paper towels	2/5/2026	2/20/2026

1263	AMZONCAP	001.09.014.52250.535900.	Small Tools & Equipment	2026	2	INV	\$	6.54	86870	1RT4-DRTQ-HH4J	Release buckles	2/10/2026	2/20/2026
1263	AMZONCAP	001.09.014.52250.535900.	Small Tools & Equipment	2026	2	INV	\$	8.73	86870	1VG6-GTQ7-4YJ4	500 pcs vinyl letter stickers	2/11/2026	2/20/2026
1263	AMZONCAP	001.14.031.55860.531000.	Office Supplies	2026	2	INV	\$	35.57	86870	1N4T-JK9-J4PH	Yearly wall calendar, file folders - M. Davis	1/29/2026	2/20/2026
1263	AMZONCAP	012.13.060.57320.531000.	Art Event Supplies	2026	2	INV	\$	37.14	86870	11TH-P9JD-NDLJ	10" easel stands (x6)	2/2/2026	2/20/2026
1263	AMZONCAP	012.13.060.57320.531000.	Art Event Supplies	2026	2	INV	\$	69.92	86870	1JKP-PL66-M31D	8" easel stands x4	2/5/2026	2/20/2026
1263	AMZONCAP	402.20.040.53580.531910.	Operating Supplies	2026	2	INV	\$	71.57	86870	179T-913X-TPNN	Vacuum for lab, phone case L. Beach	1/15/2026	2/20/2026
1263	AMZONCAP	402.20.040.53585.531510.	Laboratory Supplies	2026	2	CRM	\$	(436.11)	86870	11TW-1PJL-FT1X	Credit - returned vacuum	1/29/2026	2/20/2026
1263	AMZONCAP	402.20.040.53585.531510.	Laboratory Supplies	2026	2	INV	\$	436.11	86870	179T-913X-TPNN	Vacuum for lab, phone case L. Beach	1/15/2026	2/20/2026
409	ASCAP	001.28.061.57320.541000.	Professional Svcs - General	2026	2	INV	\$	500.00	86871	500656908 - 2026	Music Licensing Fee - Music in the Park	12/20/2025	2/20/2026
65	Chinook Lumber	401.18.037.53481.531300.	Repair & Maintenance Supplies	2026	2	INV	\$	19.87	86872	2177709	Concrete for Fairway hydrant	2/6/2026	2/20/2026
65	Chinook Lumber	402.20.040.53580.531300.	Repair & Maintenance Supplies	2026	2	INV	\$	7.09	86872	2176220	Mud pan for bathroom repair	1/30/2026	2/20/2026
1563	DOE2	417.13.423.59434.541060.	Source of Supply - Design	2026	2	INV	\$	1,417.50	86873	CR000001347	Ecology review of source permit app, Jan26	1/21/2026	2/20/2026
617	EJ	402.20.045.53560.531300.	Repair & Maintenance Supplies	2026	2	INV	\$	286.55	86874	110260003626	9 manhole keys for staff use	1/19/2026	2/20/2026
1651	Evergreen Courier LL	402.20.040.53585.542300.	Postage & Freight	2026	2	INV	\$	114.00	86875	000445	Courier service - send samples to lab	2/10/2026	2/20/2026
151	First Responder	001.09.014.52220.531050.	Uniforms	2026	2	INV	\$	755.59	86876	26920-4	Station boot, navy pant	2/13/2026	2/20/2026
116	GRAINGER	401.18.037.53481.531300.	Repair & Maintenance Supplies	2026	2	INV	\$	175.62	86877	9789278588	Valve magnets	1/29/2026	2/20/2026
116	GRAINGER	401.19.039.53935.531300.	Repair & Maintenance Supplies	2026	2	INV	\$	371.84	86877	9792226913	Enclosure for irrigation controller at Comm Park	2/2/2026	2/20/2026
116	GRAINGER	401.19.039.53935.531300.	Repair & Maintenance Supplies	2026	2	INV	\$	120.00	86877	9792226921	Interior panel for irrigation cabinet	2/2/2026	2/20/2026
116	GRAINGER	510.24.053.51820.531300.	Repair & Maintenance Supplies	2026	2	INV	\$	83.27	86877	9807529145	Replacement ball chain, CH chambers window shades	2/13/2026	2/20/2026
118	Grange Supply	403.22.030.53190.531300.	Repair & Maintenance Supplies	2026	2	INV	\$	271.81	86878	772887	16 ft mesh panel - Park St orchard fence repair	1/28/2026	2/20/2026
1515	JENKINS	403.22.050.53140.548000.	Repair & Maintenance Services	2026	2	INV	\$	5,564.87	86879	30487	Cleanup of illicit discharge of cooking oil & soap	1/30/2026	2/20/2026
1244	King County Finance	502.11.020.51888.542200.	INET Internet Network Services	2026	2	INV	\$	1,300.00	86880	11016841	King County INET 1/26	1/31/2026	2/20/2026
369	LAWSONPR	402.20.040.53580.531300.	Repair & Maintenance Supplies	2026	2	INV	\$	172.19	86881	9313154717	Cable ties, screws, locknuts, washers	1/22/2026	2/20/2026
162	Les Schwab Tires	501.23.051.54868.531400.	Tires	2026	2	INV	\$	1,243.00	86882	36300783511	Tires, mount & replace - FD vehicle #608	2/9/2026	2/20/2026
162	Les Schwab Tires	501.23.051.54868.548000.	Repair & Maintenance Services	2026	2	INV	\$	131.03	86882	36300783892	Front end alignment, FD vehicle #608	2/12/2026	2/20/2026
154	Life Assist	001.09.014.52220.531912.	EMS Supplies & Equipment	2026	2	INV	\$	530.98	86883	2067698	Berman airway, FR3 battery, EKG paper, aspirin	2/16/2026	2/20/2026
160	LN Curtis & Sons	001.09.014.52250.535900.	Small Tools & Equipment	2026	2	INV	\$	66.24	86884	INV1036468	Survivor X charge holder	2/5/2026	2/20/2026
326	LOUDEDGE	001.03.003.51810.541420.	HR-Related Services	2026	2	INV	\$	445.00	86885	COS-020126-A	Creative graphics services	2/1/2026	2/20/2026
326	LOUDEDGE	001.28.057.57390.541390.	Advertising, Legal Notices etc	2026	2	INV	\$	645.00	86885	COS-120125	Design for SQ Winter Lights marketing	12/1/2025	2/20/2026
326	LOUDEDGE	001.01.001.51310.541000.	Professional Svcs - General	2026	2	INV	\$	845.00	86885	COS-020126-A	Creative graphics services	2/1/2026	2/20/2026
326	LOUDEDGE	001.14.118.55730.541390.	Advertising, Legal Notices etc	2026	2	INV	\$	3,150.00	86885	COS-020126-A	Creative graphics services	2/1/2026	2/20/2026
1929	Manufacturing R&O	402.20.040.53580.531300.	Repair & Maintenance Supplies	2026	2	INV	\$	872.59	86886	0178421	Fan repair on blower	2/12/2026	2/20/2026
1912	Masters Telecom	502.11.020.51888.542000.	Telephone/Cable Services	2026	2	INV	\$	62.01	86887	75142	Paging & fax lines, January 2026	2/3/2026	2/20/2026
170	MFFPA	001.14.031.55860.549100.	City-Sponsored Expenses	2026	2	INV	\$	825.00	86888	00017	Grant to MFP, insurance/business exp. Q4-2025	2/9/2026	2/20/2026
170	MFFPA	001.14.031.55860.549100.	City-Sponsored Expenses	2026	2	INV	\$	825.00	86888	00018	Grant to MFP, insurance/business exp. Q1-2026	2/9/2026	2/20/2026
172	Minuteman Press	001.14.118.55730.549300.	Printing	2026	2	INV	\$	371.97	86889	96867	Twin Peaks collateral printing	2/11/2026	2/20/2026
172	Minuteman Press	401.18.037.53481.531000.	Office Supplies	2026	2	INV	\$	218.35	86889	96654	Dec25 UB Envelope printing/postage	1/8/2026	2/20/2026
172	Minuteman Press	401.18.037.53481.531000.	Office Supplies	2026	2	INV	\$	218.51	86889	96819	Jan2026 UB envelope printing	2/5/2026	2/20/2026
172	Minuteman Press	401.18.037.53481.542300.	Postage & Freight	2026	2	INV	\$	693.38	86889	96654	Dec25 UB Envelope printing/postage	1/8/2026	2/20/2026
172	Minuteman Press	401.18.037.53481.542300.	Postage & Freight	2026	2	INV	\$	691.90	86889	96820	Utility billing mailing Jan26	2/5/2026	2/20/2026
172	Minuteman Press	401.18.037.53481.549300.	Printing	2026	2	INV	\$	392.34	86889	96654	Dec25 UB Envelope printing/postage	1/8/2026	2/20/2026
172	Minuteman Press	401.18.037.53481.549300.	Printing	2026	2	INV	\$	411.91	86889	96819	Jan2026 UB envelope printing	2/5/2026	2/20/2026
172	Minuteman Press	402.20.040.53580.531000.	Office Supplies	2026	2	INV	\$	218.35	86889	96654	Dec25 UB Envelope printing/postage	1/8/2026	2/20/2026
172	Minuteman Press	402.20.040.53580.531000.	Office Supplies	2026	2	INV	\$	218.51	86889	96819	Jan2026 UB envelope printing	2/5/2026	2/20/2026
172	Minuteman Press	402.20.040.53580.542300.	Postage & Freight	2026	2	INV	\$	693.38	86889	96654	Dec25 UB Envelope printing/postage	1/8/2026	2/20/2026
172	Minuteman Press	402.20.040.53580.542300.	Postage & Freight	2026	2	INV	\$	691.90	86889	96820	Utility billing mailing Jan26	2/5/2026	2/20/2026
172	Minuteman Press	402.20.040.53580.549300.	Printing	2026	2	INV	\$	392.35	86889	96654	Dec25 UB Envelope printing/postage	1/8/2026	2/20/2026
172	Minuteman Press	402.20.040.53580.549300.	Printing	2026	2	INV	\$	411.91	86889	96819	Jan2026 UB envelope printing	2/5/2026	2/20/2026
172	Minuteman Press	403.22.050.53130.531000.	Office Supplies	2026	2	INV	\$	218.35	86889	96654	Dec25 UB Envelope printing/postage	1/8/2026	2/20/2026
172	Minuteman Press	403.22.050.53130.531000.	Office Supplies	2026	2	INV	\$	218.51	86889	96819	Jan2026 UB envelope printing	2/5/2026	2/20/2026
172	Minuteman Press	403.22.050.53130.542300.	Postage & Freight	2026	2	INV	\$	693.38	86889	96654	Dec25 UB Envelope printing/postage	1/8/2026	2/20/2026
172	Minuteman Press	403.22.050.53130.542300.	Postage & Freight	2026	2	INV	\$	691.90	86889	96820	Utility billing mailing Jan26	2/5/2026	2/20/2026
172	Minuteman Press	403.22.050.53130.549300.	Printing	2026	2	INV	\$	392.35	86889	96654	Dec25 UB Envelope printing/postage	1/8/2026	2/20/2026
172	Minuteman Press	403.22.050.53130.549300.	Printing	2026	2	INV	\$	411.91	86889	96819	Jan2026 UB envelope printing	2/5/2026	2/20/2026
1745	NVL Laboratories	001.14.032.55860.541000.	Professional Svcs - General	2026	2	INV	\$	2,651.58	86890	2026-0074	Asbestos/lead remo/demo inspect - SS Grant	2/6/2026	2/20/2026
805	OMNI PAC	402.20.040.53580.531300.	Repair & Maintenance Supplies	2026	2	INV	\$	134.28	86891	629236	Seals for UV grease (x15)	1/12/2026	2/20/2026
2055	Pacific Landscape	401.19.039.53935.548000.	Repair & Maintenance Services	2026	2	INV	\$	1,516.86	86892	298832	Irrigation controller swap project	1/31/2026	2/20/2026
522	Pacifica Law	001.14.031.55860.541100.	Outside Legal Services - Gen	2026	2	INV	\$	104.00	86893	104676	Ladder properties code enforcement	1/12/2026	2/20/2026
202	Paratex	402.20.040.53580.548000.	Repair & Maintenance Services	2026	2	INV	\$	382.55	86894	469166	Rodent control - monthly maintenance	2/10/2026	2/20/2026
207	Pertee Eng	001.14.032.55860.541040.	Engineering Services	2026	2	INV	\$	3,273.53	86895	00023042.0017-13	SVH Community health; construction consulting	2/9/2026	2/20/2026

207	Perteet Eng	001.14.032.55860.541040.	Engineering Services	2026	2	INV	\$ 12,750.12	86895	00023042.0018-3	The Rails development consulting	2/9/2026	2/20/2026
207	Perteet Eng	001.14.032.55860.541040.	Engineering Services	2026	2	INV	\$ 3,635.23	86895	00023042.0019-3	Timber Trails - Ridgepointe at Parcel S14 consult	2/9/2026	2/20/2026
211	POA	502.11.020.51888.545200.	Rent - Furniture & Equipment	2026	2	INV	\$ 2.87	86896	8C24086-17	Admin monthly printer lease & tax	2/6/2026	2/20/2026
211	POA	502.11.020.51888.545200.	Rent - Furniture & Equipment	2026	2	INV	\$ 1.93	86896	8C24585-16	PD Monthly printer lease & tax	2/6/2026	2/20/2026
211	POA	502.11.020.51888.545200.	Rent - Furniture & Equipment	2026	2	INV	\$ 142.87	86896	CSQ-3723	Monthly printer lease & tax 1/26	1/7/2026	2/20/2026
211	POA	502.11.020.51888.545200.	Rent - Furniture & Equipment	2026	2	INV	\$ 142.89	86896	CSQ-3724	Monthly printer lease & tax 2/26	2/6/2026	2/20/2026
211	POA	502.11.020.51888.549300.	Printing	2026	2	INV	\$ 19.41	86896	002027	Administration printer usage charges 1/26	1/7/2026	2/20/2026
211	POA	502.11.020.51888.549300.	Printing	2026	2	INV	\$ 732.75	86896	950377	Printing usage charges 12/25	12/19/2025	2/20/2026
211	POA	502.11.020.51888.549300.	Printing	2026	2	INV	\$ 266.84	86896	AR00001503	Printing usage charges 1/26	1/24/2026	2/20/2026
211	POA	502.11.020.59118.577004.	Copiers/Printers Lease Prin	2026	2	INV	\$ 31.19	86896	8C24086-17	Admin monthly printer lease & tax	2/6/2026	2/20/2026
211	POA	502.11.020.59118.577004.	Copiers/Printers Lease Prin	2026	2	INV	\$ 20.93	86896	8C24585-16	PD Monthly printer lease & tax	2/6/2026	2/20/2026
211	POA	502.11.020.59118.577004.	Copiers/Printers Lease Prin	2026	2	INV	\$ 1,552.91	86896	CSQ-3723	Monthly printer lease & tax 1/26	1/7/2026	2/20/2026
211	POA	502.11.020.59118.577004.	Copiers/Printers Lease Prin	2026	2	INV	\$ 1,552.91	86896	CSQ-3724	Monthly printer lease & tax 2/26	2/6/2026	2/20/2026
218	PSE	001.10.017.52560.547100.	Electricity	2026	2	INV	\$ 590.51	86897	257959 2/26	PSE Account 200011257959	2/3/2026	2/20/2026
218	PSE	001.09.014.52250.547100.	Electricity	2026	2	INV	\$ 2,883.06	86897	257959 2/26	PSE Account 200011257959	2/3/2026	2/20/2026
218	PSE	001.12.028.57680.547100.	Electricity	2026	2	INV	\$ 1,003.53	86897	002042 2/26	PSE Account 300000002042	2/3/2026	2/20/2026
218	PSE	001.12.028.57680.547100.	Electricity	2026	2	INV	\$ 6,699.37	86897	007355 2/26	PSE Account 300000007355	2/4/2026	2/20/2026
218	PSE	001.16.035.54263.547100.	Electricity	2026	2	INV	\$ 22,005.46	86897	001499 2/26	PSE Account 300000001499	2/3/2026	2/20/2026
218	PSE	001.16.035.54263.547100.	Electricity	2026	2	INV	\$ 230.52	86897	001499 5/25 #3	PSE Account 300000001499	5/27/2025	2/20/2026
218	PSE	001.16.035.54263.547100.	Electricity	2026	2	INV	\$ 70.17	86897	001499 6/25	PSE Account 300000001499	6/2/2025	2/20/2026
218	PSE	001.16.035.54263.547100.	Electricity	2026	2	INV	\$ 237.17	86897	001499 6/25 #2	PSE Account 300000001499	6/25/2025	2/20/2026
218	PSE	401.19.039.53935.547100.	Electricity	2026	2	INV	\$ 1,278.07	86897	002042 2/26	PSE Account 300000002042	2/3/2026	2/20/2026
218	PSE	401.19.039.53935.548000.	Repair & Maintenance Services	2026	2	INV	\$ 612.36	86897	90885462	Meter removal for irrigation controller replacemen	1/21/2026	2/20/2026
218	PSE	401.19.039.53935.548000.	Repair & Maintenance Services	2026	2	INV	\$ 612.36	86897	90885464	Meter removal for irrigation controller replacemen	1/21/2026	2/20/2026
218	PSE	402.20.045.53565.547100.	Electricity	2026	2	INV	\$ 89,245.49	86897	010656 2/26	PSE Account 300000010656	2/3/2026	2/20/2026
2070	Sascon	310.17.501.59561.563000.	Sidewalk Replace Const	2026	2	INV	\$ 62,100.00	86898	1	2025 Sidewalk Replacement Project Inv. 1	1/1/2026	2/20/2026
246	SSI	401.19.019.53915.541090.	Financial Services	2026	2	INV	\$ 229.20	86899	INV-022910	CivicPay transaction fee	1/31/2026	2/20/2026
246	SSI	402.20.019.53510.541090.	Financial Services	2026	2	INV	\$ 229.20	86899	INV-022910	CivicPay transaction fee	1/31/2026	2/20/2026
246	SSI	403.22.019.53110.541090.	Financial Services	2026	2	INV	\$ 114.60	86899	INV-022910	CivicPay transaction fee	1/31/2026	2/20/2026
256	TRI	002.10.015.52530.541000.	Professional Svcs - General	2026	2	INV	\$ 3,099.25	86900	INV-029307	Flood debris cleanup, recycling	1/21/2026	2/20/2026
1918	Trojan Tech	402.20.040.53580.531500.	Sewage Treatment Chemicals	2026	2	INV	\$ 574.05	86901	200 / 50010382	Acticlean gel cleaner for UV 4X4L	2/2/2026	2/20/2026
305	TUSCAN	501.23.052.59448.564000.	Fleet Vehicles & Equipment	2026	2	INV	\$ 1,086.46	86902	110758	Graphic install FD vehicle #607	2/2/2026	2/20/2026
270	UULC	402.20.040.53580.548000.	Repair & Maintenance Services	2026	2	INV	\$ 148.50	86903	6010237	811 locating services call center - 110 locates	1/31/2026	2/20/2026
434	VERIZCS	402.20.045.53565.542010.	Cellular Telephone	2026	2	INV	\$ 1,204.23	86904	6134263009	Machine to machine comm system control Jan26	1/23/2026	2/20/2026
1711	WA Dept of Transport	310.17.506.59530.541060.	Design Services	2026	2	INV	\$ 35.25	86905	RE-313-ATB60120129	Towncenter Ph3 - Engineering svcs WSDOT	1/20/2026	2/20/2026
382	WASTEMGM	403.22.050.53140.541080.	Environmental Services	2026	2	INV	\$ 10,477.53	86906	0325730-2677-3	Catch basin sediment removal, Jan2026	2/1/2026	2/20/2026
286	Water Mgmt Labs	402.20.040.53585.541000.	Professional Svcs - General	2026	2	INV	\$ 140.00	86907	235480	Casino load testing 1/26/26	2/5/2026	2/20/2026
1370	WLACE	401.18.037.53481.531300.	Repair & Maintenance Supplies	2026	2	INV	\$ 32.75	86908	15317484	Driver bit set	2/3/2026	2/20/2026
1370	WLACE	401.18.037.53481.531300.	Repair & Maintenance Supplies	2026	2	INV	\$ 364.72	86908	15317523	Batteries and grass seed	2/5/2026	2/20/2026
1370	WLACE	401.19.039.53935.531300.	Repair & Maintenance Supplies	2026	2	INV	\$ 16.37	86908	15317486	Flex tape for controller boxes	2/3/2026	2/20/2026
1370	WLACE	402.20.040.53580.531300.	Repair & Maintenance Supplies	2026	2	INV	\$ 80.28	86908	15317512	Bathroom repair supplies; sandpaper, paint supply	2/5/2026	2/20/2026
1370	WLACE	510.24.053.51820.531300.	Repair & Maintenance Supplies	2026	2	INV	\$ 54.58	86908	15317471	Light bulbs for PW new remodeled area	2/2/2026	2/20/2026
1370	WLACE	510.24.053.51820.531300.	Repair & Maintenance Supplies	2026	2	INV	\$ 24.00	86908	15317493	Police evidence racking install, wood screws	2/4/2026	2/20/2026
1370	WLACE	510.24.053.51820.531300.	Repair & Maintenance Supplies	2026	2	INV	\$ 87.35	86908	15317570	Garden hose for wash area, PW	2/11/2026	2/20/2026
1370	WLACE	510.24.053.51820.531300.	Repair & Maintenance Supplies	2026	2	INV	\$ 28.37	86908	15317595	Tile grout cleaner CH bathrooms	2/14/2026	2/20/2026

ADVICE REGISTER - SEMI MONTH

WARRANT: 260223 From: 02/01/2026 To: 02/15/2026

NAME	CHK #	NET PAY
AHMED, HIND	00003096	4,305.19
BACHER, ANNE M	00003097	2,920.82
BAILEY, MICHAEL	00003098	6,180.71
BARNET, RYAN	00003099	4,320.61
BATTLES, JASON	00003100	5,028.89
BEACH, LYLE	00003101	3,725.58
BENNETT, PHILIP	00003102	4,919.61
BERNI, SAMUEL	00003103	3,226.71
BETTS, JIMMIE L	00003104	3,346.79
BLACK, MELINDA	00003105	2,876.55
BOSTICK, MAX	00003106	4,292.32
BOUTA, ANDREW	00003107	5,255.35
BROWN, CHRIS E	00003108	4,481.35
BRUMFIELD, SAMANTHA	00003109	3,302.88
BUELNA, REBECCA	00003110	2,874.47
BUERGI, DANIEL R	00003111	3,614.58
BURKE, DENA	00003112	5,607.97
BYRD, TYLER D	00003113	3,479.50
CHAMBLESS, MICHAEL	00003114	6,538.06
CHRISTENSEN, CARA	00003115	510.72
COOPER, JOHN	00003116	4,025.44
COTTON, CATHERINE	00003117	507.48
DALY, MICHELLE R	00003118	2,720.54
DALZIEL, RYAN A	00003119	3,488.99
DAVIS, RAMONA	00003120	5,027.91
DEWAR, MILES Z	00003121	2,161.16
DUDDLES, MARTHA J	00003122	3,143.07
ECKER, BRENDON J	00003123	1,913.91
FLORIDA, HEATHER K	00003124	3,211.36
FOUTS, JACOB T	00003125	4,221.54
FRY, PATRICK	00003126	4,629.41
GAMBLE, DYLAN A	00003127	3,483.95
GEORGE, JASON A	00003128	4,563.17
HALBERT, KEVIN F	00003129	3,527.79
HAMLIN, JEFFREY T	00003130	4,868.68
HARRIS, DONALD I	00003131	4,029.85
HAWK, DALTON J	00003132	3,435.54
HEATH, GREGORY Q	00003133	3,304.79
HEBEL, RICHARD	00003134	2,892.58
HEDGER, MATTHEW	00003135	4,976.81
HENDERSON, KYLA A	00003136	2,943.21
HENDRICKS, CORY D	00003137	3,763.77
HOLLOWAY, BRYAN	00003138	507.48
HOLMES, THOMAS E	00003139	7,556.34
HOREJSI, GARY W	00003140	4,321.08
HOYLA, KOBE R	00003141	3,751.15
HUGHES, JENNIFER L	00003142	3,958.76
JOHNSON, JOLYON M	00003143	557.51
JOHNSON, KIMBERLY G	00003144	4,298.86
JONGEKRYG, ANDREW P	00003145	2,432.95
KNOWLES, KENNETH	00003146	3,781.24
LACROIX, LAFLECHE	00003147	4,709.33
LATHAM, ANDREW F	00003148	2,923.72

ADVICE REGISTER - SEMI MONTH

WARRANT: 260223 From: 02/01/2026 To: 02/15/2026

NAME	CHK #	NET PAY
LATHROP, NICHOLAS S	000003149	3,189.87
LEMOINE, BLAKE S	000003150	2,791.16
LIEBETRAU, MICHAEL K	000003151	2,613.64
LOEHNDORF, SCOTT A	000003152	3,478.43
MACVICAR, NEIL S	000003153	3,495.55
MAINSTONE, BRIAN R	000003154	2,983.22
MARKWARDT, KYLE C	000003155	3,559.56
MAXFIELD, JAEGER	000003156	2,550.36
MAYHEW, JAMES	000003157	2,422.49
MEADOWS, JOSEPH R	000003158	3,211.05
MENDOZA-MARTINEZ, SUZETTE Y	000003159	1,276.26
MILLER, MATTHEW L	000003160	3,469.00
MOATE, DANIEL W	000003161	6,081.11
MURPHY, DANIEL	000003162	507.48
NEAL, RYAN T	000003163	3,471.29
O'DONNELL, PETER A	000003164	5,591.32
O'NEIL, KERRY K	000003165	3,089.88
OCEGUEDA, JUAN M	000003166	3,314.98
OLIVER, KATRINA M	000003167	2,383.13
OROZCO, JORGE	000003168	3,204.28
ORRE, ASHLEY K	000003169	2,167.63
OWENS, JACK T	000003170	3,271.09
PARKER, BENJAMIN T	000003171	2,944.93
PETER, MICHAEL H	000003172	4,457.44
PHAM, THAI Q	000003173	3,542.50
QUADE, JOAN E	000003174	2,230.27
RAMOS, DAMIAN	000003175	3,654.04
RASMUSSEN, ERIK R	000003176	3,665.47
REN, JUSTIN K	000003177	3,492.43
ROBLES, STEVEN A	000003178	2,607.83
ROCKAFIELD, DYLAN	000003179	2,327.88
SANDIN, KEVIN	000003180	2,910.22
SCHANNAUER, WYATT	000003181	3,020.37
SCHUMANN, ZACHARY J	000003182	3,476.02
SHINN, TODD	000003183	4,631.89
SMITH, CHASE A	000003184	5,332.62
SNYDER, KEVIN S	000003185	3,880.28
SPEARS, JOSEPH E	000003186	3,866.55
STEWART, JAKE R	000003187	2,487.08
THRALL, ROBERT J	000003188	3,352.66
TOZIER, THERESA M	000003189	3,549.31
TREPTOW, ILYSE	000003190	2,949.05
VINING, ANDREW E	000003191	4,221.83
VLADIS, DMITRIY	000003192	5,534.05
WALKER, JANNA L	000003193	3,964.42
WASHINGTON, LOUIS R	000003194	407.48
WEISS, JASON A	000003195	3,625.90
WERRE, CHRISTOPHER T	000003196	5,928.34
WEST, MATTHEW A	000003197	3,696.70
WESTMAN, JESSE	000003198	3,283.05
WIEBE, NICOLE H	000003199	3,099.92
WILSON, CHRISTOPHER A	000003200	3,158.65
WOLFE, ALBERT R	000003201	3,496.70

ADVICE REGISTER - SEMI MONTH

WARRANT: 260223 From: 02/01/2026 To: 02/15/2026

	NAME	CHK #	NET PAY
	WOTTON, ROBERT	000003202	357.48
	Total Deposits: 107		373,724.17

** END OF REPORT - Generated by Ilyse Treptow **

AB Number

AB26-004

Agenda Bill Information

Title *

AB26-004 Ordinance adding Chapter 10.13 Automated Traffic Safety Cameras to Snoqualmie Municipal Code

Action *

Motion

Council Agenda Section

Ordinance

Council Meeting Date *

03/09/2026

Staff Member

Gary Horejsi

Department *

Police

Committee

Public Safety

Committee Date

03/03/2026

Exhibits

Packet Attachments - if any

x2 New Chapter 10.13 Automated Traffic Safety Cameras.docx	24.22KB
x3 Snoqualmie, WA Speed Study Report 10.10.2025.pdf 	970.83KB
x1 Ordinance Automated Traffic Safety Cameras 20260210.docx	29.59KB

Click [here](#) to review attachments.

Summary

Introduction *

Brief summary.

The City of Snoqualmie has seen an increase in speeds in school zones. The city proposes adding a code section permitting the use of Automated Traffic Safety Cameras to provide additional resources for the safety of our youth and community.

Proposed Motion

Move to approve an ordinance adopting SMC Chapter 10.13 authorizing the use of Automated Traffic Cameras

Background/Overview *

What was done (legislative history, previous actions, ability to hyperlink)

The City of Snoqualmie has received concerns about speeding vehicles on Meadowbrook Way SE and SE Park Street near Mt. Si High School, and on Snoqualmie Parkway SE and SE Swenson Drive near Timber Ridge Elementary School. The Snoqualmie Police Department conducted speed emphasis patrols, worked with Snoqualmie Public Works to trim back trees to ensure sign visibility, and also deployed temporary rumble strip speed mitigating measures.

A speed study was conducted by Verra Mobility. The speed study confirms our community's concerns. In the interest of maintaining the safety and welfare of our residence and especially our youth, the proposed ordinance allows the police department to utilize Automated Traffic Safety Cameras as a force multiplier for the safety of our residents and youth in school zones.

Two options are presented for consideration.

Option 1. An ordinance authorizing the use of Automated Traffic Safety Cameras in our school zones.

Option 2. Continue with limited police enforcement using existing officers to patrol in school zones.

Analysis *

The city is seeking to pass an ordinance to adopt code to provide additional resources for maintaining the safety and welfare its residents, especially our youth.

Budgetary Status *

This action has no budgetary implications.

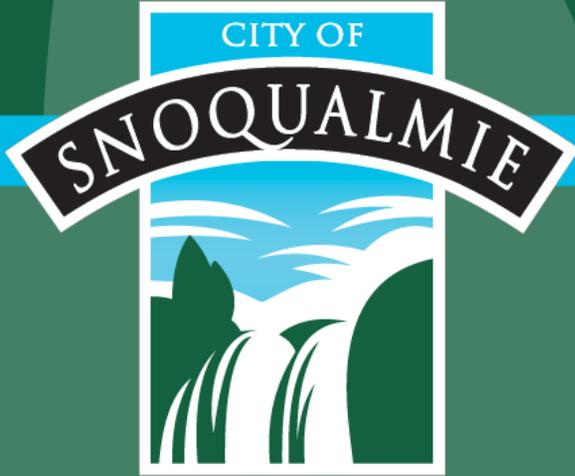
Budget Summary

If Council intends to move forward with Option 1, creating Chapter 10.13 in Snoqualmie Municipal Code will not affect the budget. However, the second half of Option 1, contracting for automated traffic safety cameras, would likely require an amendment to the 2025-26 Amended Biennial Budget to increase appropriation with offsetting projected revenue. The expected effect would be detailed within a separate agenda bill seeking Council's approval for any related contract.

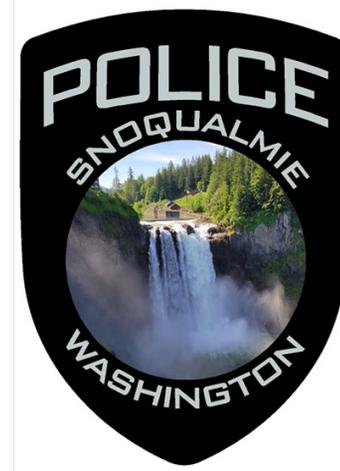
Option 2 is not expected to affect the 2025-26 Amended Biennial Budget.

Snoqualmie Police Department

Item 4.



School Zone Traffic Safety Cameras



**Public Safety Committee
February 17, 2026**



School Zone Speed Concerns

- In March of 2024, community members expressed concern about speeding in school zones to the Public Safety Committee, the City Council, and the Police Department. These concerns increased throughout 2024 and 2025.
- Concerns were particularly focused on school zones near Mt. Si High School on Park Street, Mt. Si High School on Meadowbrook Way, and Timber Ridge Elementary School on Snoqualmie Parkway.
- The Snoqualmie Police Department increased patrols in these areas, conducting focused speed enforcement when not responding to calls for service, increasing the number of traffic infractions and warnings issued to drivers.

Traffic Mitigation Actions

- The Police Department also deployed the mobile speed trailer as an education and deterrent tool. The trailer displays vehicle speed to the driver.
- The Public Works Department trimmed trees to improve sign visibility and installed temporary rumble strips as an additional mitigation measure.





Enforcement Activity 2025

Intersection Location	Infractions	Accidents
Snoqualmie Pkwy & Swenson:	56	4
Meadowbrook & SE Park St:	9	2

Street Location	Infractions	Accidents	Traffic Stops
Meadowbrook Way SE	47	17	150
Snoqualmie Parkway	238	38	723
SE Mill Pond	6	7	22



Speed Study

- Despite the increased enforcement activity, we continue to see significant speeding levels and began thinking of ways to enhance public safety.
- To quantify the level of violations, we looked for a company to gather data and assess the severity of the issue in our school zones. The automated speed enforcement company used by Issaquah PD, Verra Mobility, offered a free 3-day speed study.
- In September 2025, Verra Mobility conducted the speed study at four locations selected by the City where the highest number of complaints are received.

Speed Study Results

School	School Zone Enforcement Times (Start/Stop-AM/PM)	Total Potential Violations	Total During School Zone Enforcement	Total In Between School Zone Enforcement	Total Outside School Zone Enforcement	Traffic	Study Date
N/A	N/A	5,027	N/A	N/A	N/A	19,570	9/23, 9/24, 9/25
N/A	N/A	2,212	N/A	N/A	2,212	20,553	9/23, 9/24, 9/25
Mount Si High	7:00 AM - 4:00 PM	1,729	1,615	N/A	114	6,606	9/23, 9/24, 9/25
Mount Si High	7:00 AM - 4:00 PM	689	656	N/A	33	4,998	9/23, 9/24, 9/25
Mount Si High	7:00 AM - 4:00 PM	415	404	N/A	11	3,894	9/23, 9/24, 9/25
Mount Si High	7:00 AM - 4:00 PM	218	211	N/A	7	3,574	9/23, 9/24, 9/25
Timber Ridge Elementary / MorningStar Montessori	8:45 AM - 9:45 AM 3:00 PM - 4:00 PM	7,075	1,575	1,986	3,514	23,839	9/23, 9/24, 9/25
Timber Ridge Elementary / MorningStar Montessori	8:45 AM - 9:45 AM 3:00 PM - 4:00 PM	909	436	153	320	22,876	9/23, 9/24, 9/25
Timber Ridge Elementary / MorningStar Montessori	8:45 AM - 9:45 AM 3:00 PM - 4:00 PM	2,138	746	487	905	25,316	9/23, 9/24, 9/25
Timber Ridge Elementary / MorningStar Montessori	8:45 AM - 9:45 AM 3:00 PM - 4:00 PM	1,243	681	187	375	26,412	9/23, 9/24, 9/25
Mount Si High	7:00 AM - 4:00 PM	1,034	918	N/A	116	5,236	9/30, 10/1, 10/2
Mount Si High	7:00 AM - 4:00 PM	1,036	929	N/A	107	6,291	9/30, 10/1, 10/2



Mt. Si High School (Meadowbrook Way)

Mount Si High

9025 Meadowbrook Way SE NB
Block Direction

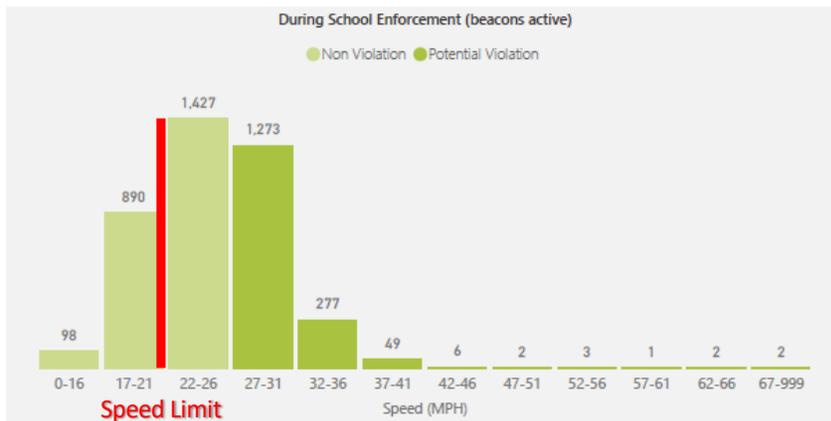
Study
03_NB_PV

School Enforcement Times (Start/Stop-AM/PM)
7:00 AM - 4:00 PM

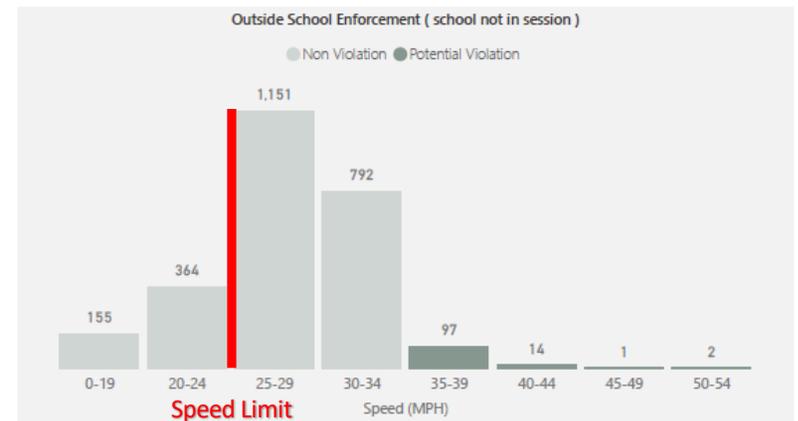
Speed Study Recorded Activity

Date	Potential Violations During Beacon Enforcement	Potential Violations Outside Beacon Enforcement	Traffic
Tuesday, September 23, 2025	576	39	2,002
Wednesday, September 24, 2025	556	40	2,276
Thursday, September 25, 2025	483	35	2,328
Total	1,615	114	6,606

Recorded Traffic by Speed Bucket



1,615 Potential Violations 20 Posted Speed 27 Trigger Speed



114 Potential Violations 25 Posted Speed 35 Trigger Speed





Mt. Si High School (Meadowbrook Way)

Mount Si High

8500 Meadowbrook Way SE SB
Block Direction

Study

04_SB_PV

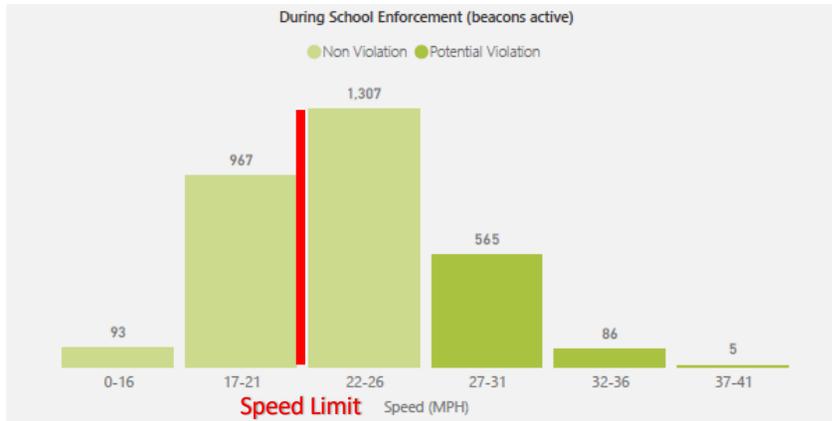
School Enforcement Times (Start/Stop-AM/PM)

7:00 AM - 4:00 PM

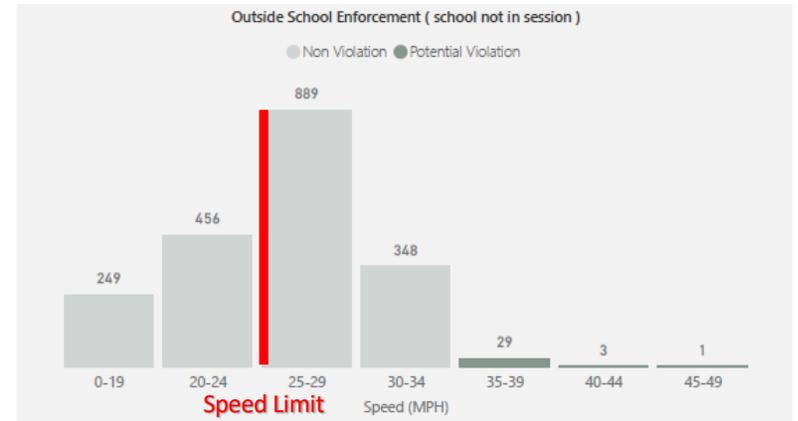
Speed Study Recorded Activity

Date	Potential Violations During Beacon Enforcement	Potential Violations Outside Beacon Enforcement	Traffic
Tuesday, September 23, 2025	237	9	1,593
Wednesday, September 24, 2025	210	13	1,704
Thursday, September 25, 2025	209	11	1,701
Total	656	33	4,998

Recorded Traffic by Speed Bucket



656 Potential Violations
20 Posted Speed
27 Trigger Speed



33 Potential Violations
25 Posted Speed
35 Trigger Speed



October 10, 2025
©2019 Verra Mobility | Proprietary and Confidential



Mt. Si High School (Park St.)

Mount Si High

39254 SE Park St
Block

EB
Direction

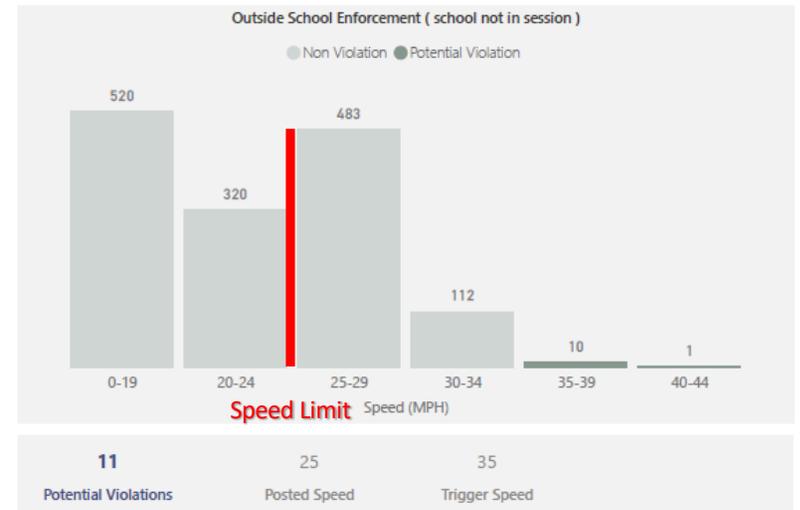
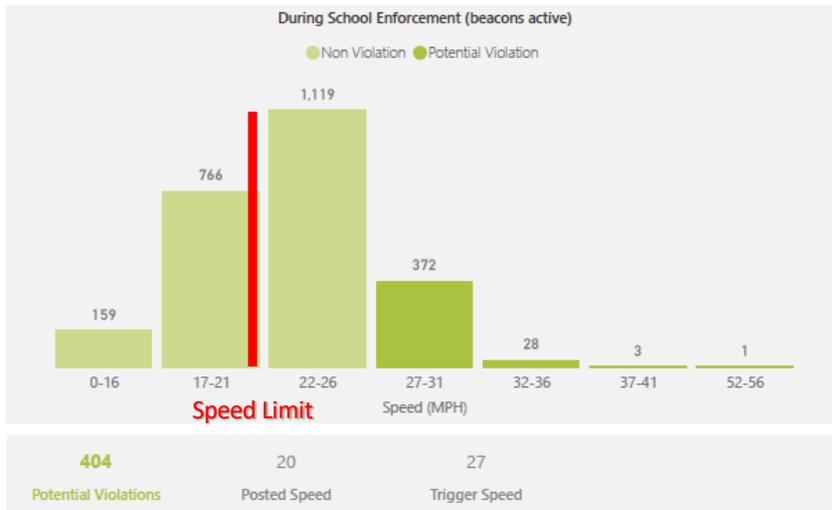
Study
05_EB_PV

School Enforcement Times (Start/Stop-AM/PM)
7:00 AM - 4:00 PM

Speed Study Recorded Activity

Date	Potential Violations During Beacon Enforcement	Potential Violations Outside Beacon Enforcement	Traffic
Tuesday, September 23, 2025	140	3	1,251
Wednesday, September 24, 2025	152	3	1,288
Thursday, September 25, 2025	112	5	1,355
Total	404	11	3,894

Recorded Traffic by Speed Bucket





Mt. Si High School (Park St.)

Mount Si High

657 SE Park St
Block

WB
Direction

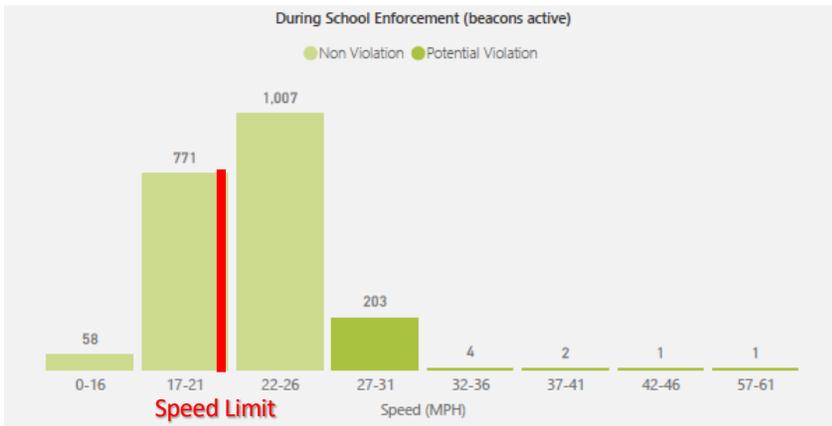
Study
06_WB_PV

School Enforcement Times (Start/Stop-AM/PM)
7:00 AM - 4:00 PM

Speed Study Recorded Activity

Date	Potential Violations During Beacon Enforcement	Potential Violations Outside Beacon Enforcement	Traffic
Tuesday, September 23, 2025	75	2	1,151
Wednesday, September 24, 2025	81	1	1,199
Thursday, September 25, 2025	55	4	1,224
Total	211	7	3,574

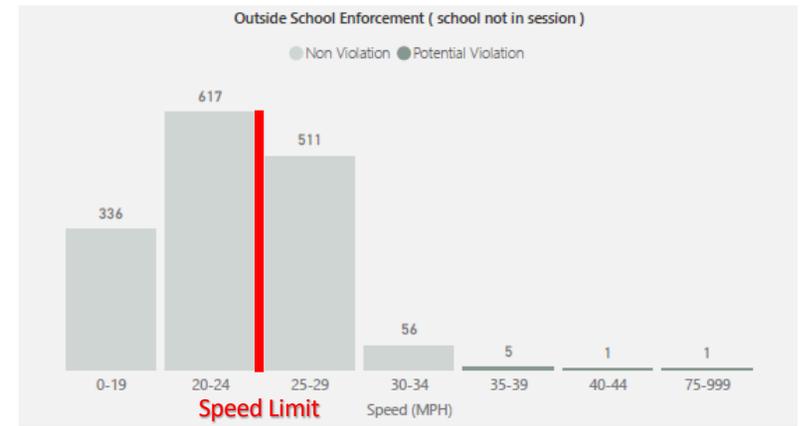
Recorded Traffic by Speed Bucket



211 Potential Violations

20 Posted Speed

27 Trigger Speed



7 Potential Violations

25 Posted Speed

35 Trigger Speed





Mt. Si High School (Meadowbrook Way)

Mount Si High

8774 Meadowbrook Way SE NB
Block Direction

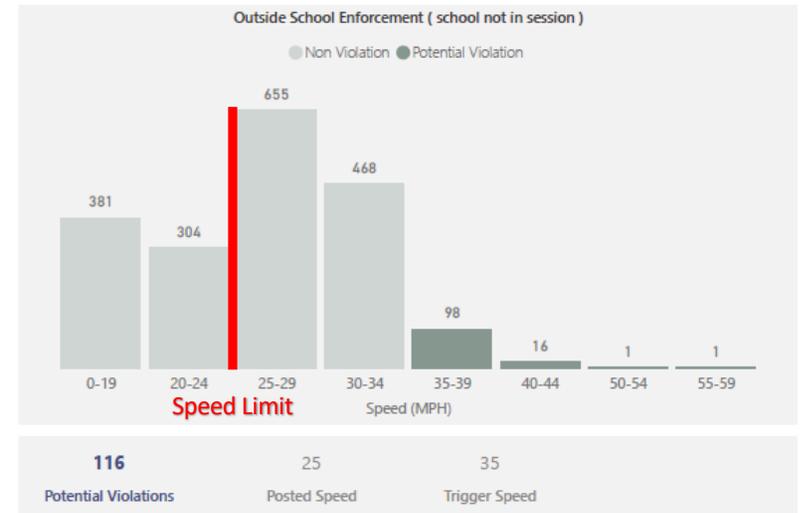
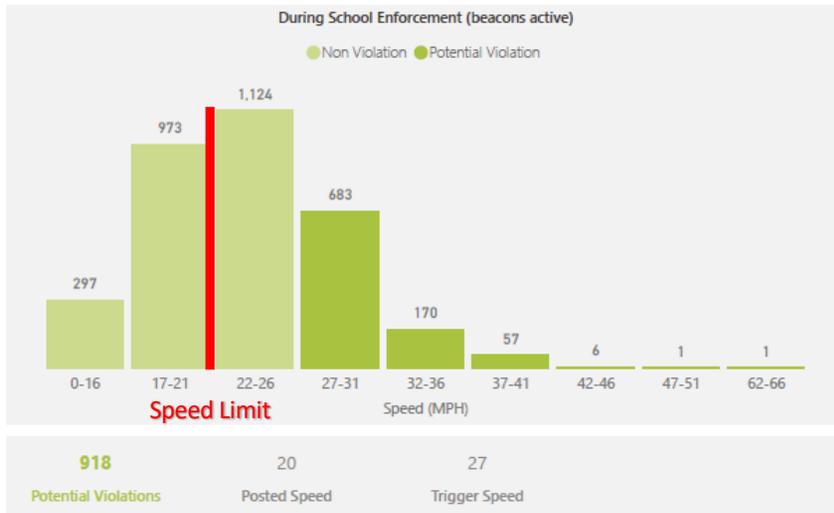
Study
11_NB_PV

School Enforcement Times (Start/Stop-AM/PM)
7:00 AM - 4:00 PM

Speed Study Recorded Activity

Date	Potential Violations During Beacon Enforcement	Potential Violations Outside Beacon Enforcement	Traffic
Tuesday, September 30, 2025	321	44	1,742
Wednesday, October 01, 2025	280	34	1,771
Thursday, October 02, 2025	317	38	1,723
Total	918	116	5,236

Recorded Traffic by Speed Bucket



October 10, 2025
©2019 Verra Mobility | Proprietary and Confidential



Mt. Si High School (Meadowbrook Way)

Mount Si High

8774 Meadowbrook Way SE SB
Block Direction

Study
11_SB_PV

School Enforcement Times (Start/Stop-AM/PM)
7:00 AM - 4:00 PM

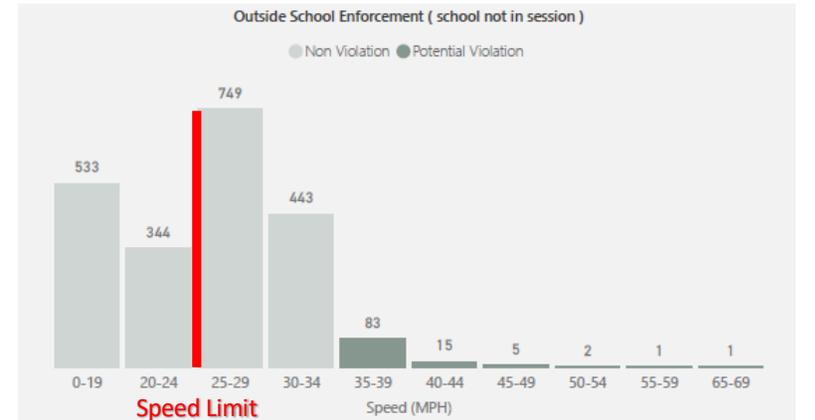
Speed Study Recorded Activity

Date	Potential Violations During Beacon Enforcement	Potential Violations Outside Beacon Enforcement	Traffic
Tuesday, September 30, 2025	324	35	2,129
Wednesday, October 01, 2025	307	41	2,135
Thursday, October 02, 2025	298	31	2,027
Total	929	107	6,291

Recorded Traffic by Speed Bucket



929 Potential Violations 20 Posted Speed 27 Trigger Speed



107 Potential Violations 25 Posted Speed 35 Trigger Speed



October 10, 2025
©2019 Verra Mobility | Proprietary and Confidential



Timber Ridge Elementary (Snoqualmie Parkway)

Timber Ridge Elementary / MorningStar Montessori

Snoqualmie Pkwy (South of SW Swenson Dr) NB
Block Direction

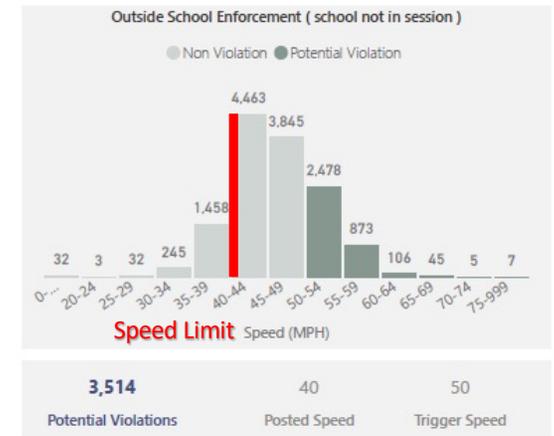
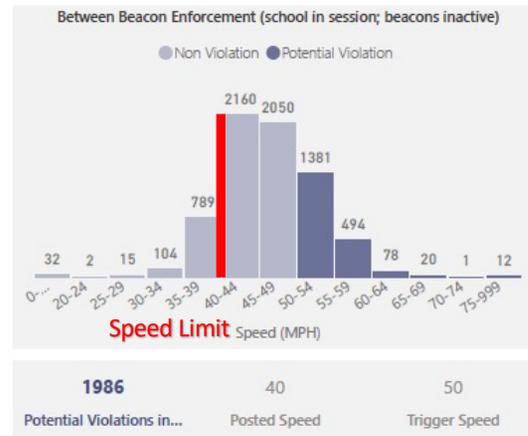
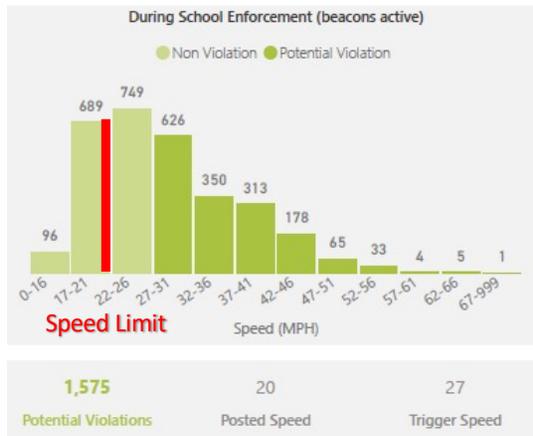
Study
07_NB_PV

School Enforcement Times (Start/Stop-AM/PM)
8:45 AM - 9:45 AM 3:00 PM - 4:00 PM

Speed Study Recorded Activity

Date	Potential Violations During Beacon Enforcement	Potential Violations Between Beacon Enforcement	Potential Violations Outside Beacon Enforcement	Traffic
Tuesday, September 23, 2025	540	699	1,186	7,938
Wednesday, September 24, 2025	545	723	1,160	7,954
Thursday, September 25, 2025	490	564	1,168	7,947
Total	1,575	1,986	3,514	23,839

Recorded Traffic by Speed Bucket





Timber Ridge Elementary (Snoqualmie Parkway)

Timber Ridge Elementary / MorningStar Montessori

Snoqualmie Pkwy (South of SW Swenson Dr) SB
Block Direction

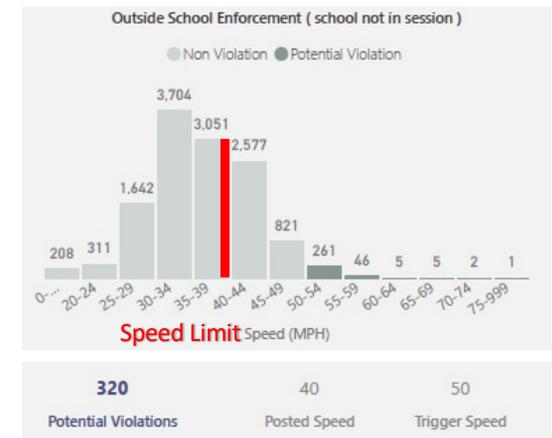
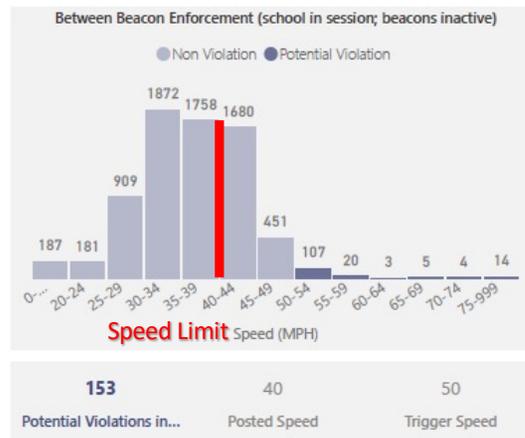
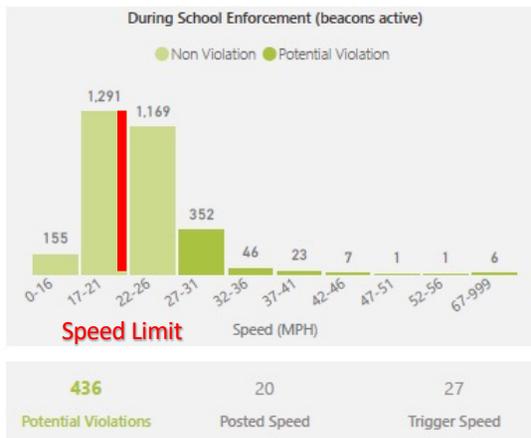
Study
08_SB_PV

School Enforcement Times (Start/Stop-AM/PM)
8:45 AM - 9:45 AM 3:00 PM - 4:00 PM

Speed Study Recorded Activity

Date	Potential Violations During Beacon Enforcement	Potential Violations Between Beacon Enforcement	Potential Violations Outside Beacon Enforcement	Traffic
Tuesday, September 23, 2025	161	47	105	7,422
Wednesday, September 24, 2025	145	55	113	7,709
Thursday, September 25, 2025	130	51	102	7,745
Total	436	153	320	22,876

Recorded Traffic by Speed Bucket





Timber Ridge Elementary (Snoqualmie Parkway)

Timber Ridge Elementary / MorningStar Montessori

Snoqualmie Pkwy (North of SW Swenson Dr) NB
Block Direction

Study

09_NB_PV

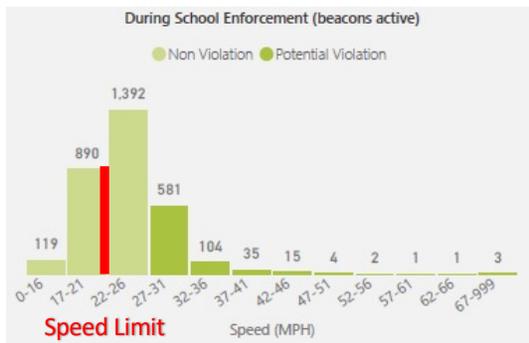
School Enforcement Times (Start/Stop-AM/PM)

8:45 AM - 9:45 AM 3:00 PM - 4:00 PM

Speed Study Recorded Activity

Date	Potential Violations During Beacon Enforcement	Potential Violations Between Beacon Enforcement	Potential Violations Outside Beacon Enforcement	Traffic
Tuesday, September 23, 2025	253	159	302	8,296
Wednesday, September 24, 2025	278	156	282	8,515
Thursday, September 25, 2025	215	172	321	8,505
Total	746	487	905	25,316

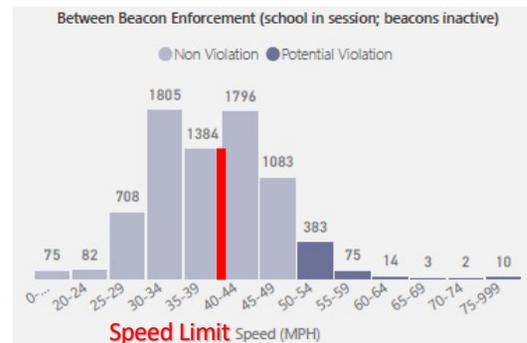
Recorded Traffic by Speed Bucket



746 Potential Violations

20 Posted Speed

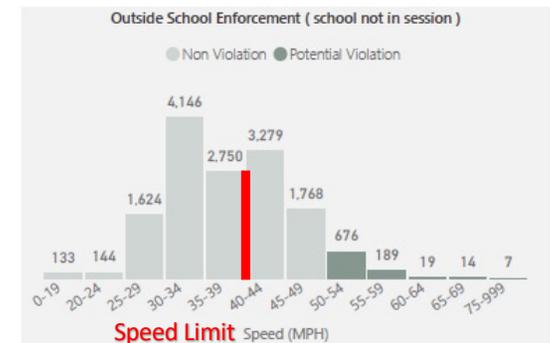
27 Trigger Speed



487 Potential Violations in...

40 Posted Speed

50 Trigger Speed



905 Potential Violations

40 Posted Speed

50 Trigger Speed





Timber Ridge Elementary (Snoqualmie Parkway)

Timber Ridge Elementary / MorningStar Montessori

Snoqualmie Pkwy (North of SW Swenson Dr) SB
Block Direction

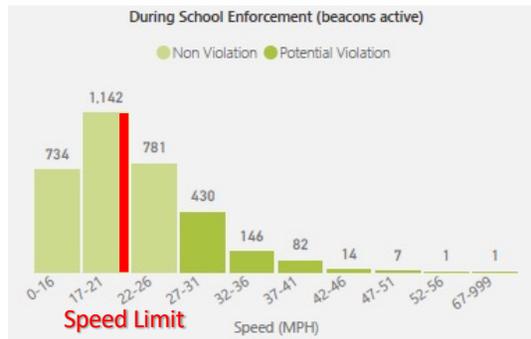
Study
10_SB_PV

School Enforcement Times (Start/Stop-AM/PM)
8:45 AM - 9:45 AM 3:00 PM - 4:00 PM

Speed Study Recorded Activity

Date	Potential Violations During Beacon Enforcement	Potential Violations Between Beacon Enforcement	Potential Violations Outside Beacon Enforcement	Traffic
Tuesday, September 23, 2025	252	53	129	8,662
Wednesday, September 24, 2025	233	62	131	8,937
Thursday, September 25, 2025	196	72	115	8,813
Total	681	187	375	26,412

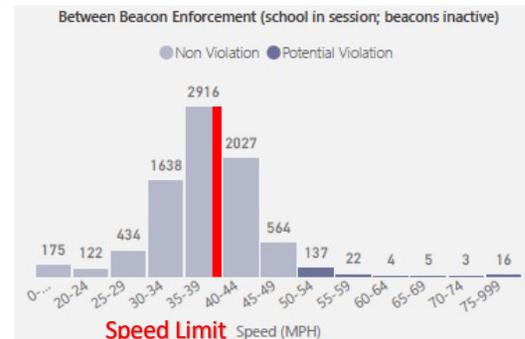
Recorded Traffic by Speed Bucket



681 Potential Violations

20 Posted Speed

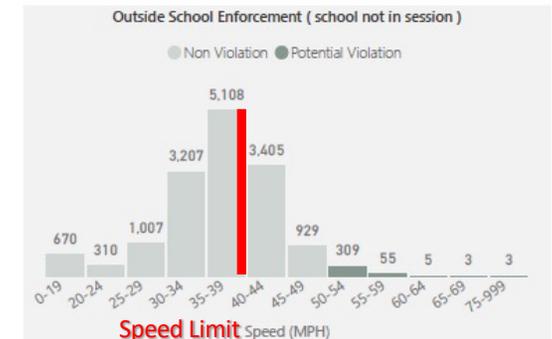
27 Trigger Speed



187 Potential Violations in...

40 Posted Speed

50 Trigger Speed



375 Potential Violations

40 Posted Speed

50 Trigger Speed





Speed Study Results

School	School Zone Enforcement Times (Start/Stop-AM/PM)	Total Potential Violations	Total During School Zone Enforcement	Total In Between School Zone Enforcement	Total Outside School Zone Enforcement	Traffic	Study Date
N/A	N/A	5,027	N/A	N/A	N/A	19,570	9/23, 9/24, 9/25
N/A	N/A	2,212	N/A	N/A	2,212	20,553	9/23, 9/24, 9/25
Mount Si High	7:00 AM - 4:00 PM	1,729	1,615	N/A	114	6,606	9/23, 9/24, 9/25
Mount Si High	7:00 AM - 4:00 PM	689	656	N/A	33	4,998	9/23, 9/24, 9/25
Mount Si High	7:00 AM - 4:00 PM	415	404	N/A	11	3,894	9/23, 9/24, 9/25
Mount Si High	7:00 AM - 4:00 PM	218	211	N/A	7	3,574	9/23, 9/24, 9/25
Timber Ridge Elementary / MorningStar Montessori	8:45 AM - 9:45 AM 3:00 PM - 4:00 PM	7,075	1,575	1,986	3,514	23,839	9/23, 9/24, 9/25
Timber Ridge Elementary / MorningStar Montessori	8:45 AM - 9:45 AM 3:00 PM - 4:00 PM	909	436	153	320	22,876	9/23, 9/24, 9/25
Timber Ridge Elementary / MorningStar Montessori	8:45 AM - 9:45 AM 3:00 PM - 4:00 PM	2,138	746	487	905	25,316	9/23, 9/24, 9/25
Timber Ridge Elementary / MorningStar Montessori	8:45 AM - 9:45 AM 3:00 PM - 4:00 PM	1,243	681	187	375	26,412	9/23, 9/24, 9/25
Mount Si High	7:00 AM - 4:00 PM	1,034	918	N/A	116	5,236	9/30, 10/1, 10/2
Mount Si High	7:00 AM - 4:00 PM	1,036	929	N/A	107	6,291	9/30, 10/1, 10/2



Problem Definition Questions?

Next:
Potential
Solutions



Potential Solution Beyond Existing Resources

- Washington law permits the use of Traffic Cameras, and many jurisdictions have implemented these, including Issaquah Police and their Court System that we also use.
- There are various types of traffic camera systems, some of which capture limited information only when an infraction is detected, and some of which capture more extensive information, including when infractions have not been detected.
- Cameras that continually record and transmit information related to a variety of real time activity are called with Automated License Plate Readers. The license plates of vehicles passing through the detection zone are checked in real time for stolen-vehicle status, registered owner driving status, and outstanding warrants.



Traffic Safety Camera Considered

- Cameras without Automated License Plate Reader technology are not connected to a criminal justice database and only take photographs and a short video when a specified violation occurs. The camera does not continually transmit information
- In balancing the safety of our community with concerns for privacy, the Police Department has only considered camera systems that are not equipped with Automated License Plate Reader (ALPR) technology.
- The system used in Issaquah is a non-ALPR type and only records when a violation is detected by taking 2 photographs and a 12 second video.
- It does not continually record or transmit information like an ALPR and does not record an image of the driver or passengers.





Non-ALPR Camera Systems

- Provides a camera option that respects the privacy concerns of our community.
- Are used in municipalities throughout Washington State.
- Provides for customization for speed enforcement settings and parameters, allowing the police department to manage workload distribution and officer hours involved in issuing infractions.



Non-ALPR Camera Systems

- The photographs and video are uploaded to an onboard computer, encrypted, and transferred after a lapse of time, generally an hour. This technology is thus not usable for real-time traffic monitoring.
- Encrypted data is then transferred to service provider servers and stored according to the National Institute of Standards and Technology (NIST) 800-53 standards.
- Cameras are present when officers are absent attending to the needs of our community.



Example Implementation Plan

- Increase signage.
- Period of warnings only.
- Start enforcement on the most severe offenders.
- Current staffing would comfortably allow for each officer to issue up to 10 citations per day without negatively affecting current workload, the breakeven point to cover the vendor costs of the camera system.
- This allows for education, reduction and enforcement.



Thank You
Questions?

ORDINANCE NO. 1316

**AN ORDINANCE OF THE CITY OF SNOQUALMIE, WASHINGTON
ADOPTING SNOQUALMIE MUNICIPAL CODE CHAPTER 10.13
AUTOMATED TRAFFIC SAFETY CAMERAS; AND PROVIDING FOR
SEVERABILITY AND AN EFFECTIVE DATE.**

WHEREAS, the City of Snoqualmie has received concerns of speeds in school zones near Mt. Si High School and Timber Ridge Elementary; and

WHEREAS, the City has conducted speed emphasis patrols on roadways around the listed schools during and after school; and

WHEREAS, the City trimmed trees, utilized temporary rumble strips and placed a speed monitoring trailer in school zones as mitigation tools for speed concerns; and

WHEREAS, a speed study was conducted verifying high speed concerns near Mt. Si High School and Timber Ridge Elementary; and

WHEREAS, the City has an interest in maintaining the safety and welfare of its residents, especially children; and

WHEREAS, the proposed Snoqualmie Municipal Code Chapter 10.13 establishes that Automated Traffic Safety Cameras are authorized in the city limits of Snoqualmie, Washington.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SNOQUALMIE, WASHINGTON, DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. New Chapter 10.13 Snoqualmie Municipal Code adopted: A new Chapter 10.13 of the Snoqualmie Municipal Code, to be entitled “Automated Traffic Safety Cameras” is hereby adopted, to read as set forth in Exhibit A attached hereto and by this reference fully incorporated herein.

Section 2. Effective Date. This ordinance shall be effective five days after publication as provided by law.

Section 3. Corrections by City Clerk or Code Reviser. Upon approval of the City Attorney, the City Clerk or the code reviser are authorized to make necessary corrections to

Ordinance No.
Published: _____

this ordinance, including the correction of clerical errors; references to other local, state or federal laws, codes, rules, or regulations; or ordinance numbering anti section/subsection numbering.

Section 4. Severability. If any one or more section, subsection, or sentence of this ordinance is held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this ordinance and the same shall remain in full force and effect.

PASSED by the City Council of the City of Snoqualmie, Washington, this ____ day of _____ 2026.

James Mayhew, Mayor

ATTEST:

APPROVED AS TO FORM:

Robert Thrall, Interim City Clerk

Dena Burke, City Attorney

Chapter 10.13
AUTOMATED TRAFFIC SAFETY CAMERAS

Sections:

- 10.13.010 Definitions
- 10.13.020 Authorized use of automated traffic safety cameras.
- 10.13.030 Limitation on photos – Use of photos.
- 10.13.040 Prima Facie Presumption
- 10.13.050 Infraction processing – Responsibilities – Presumption.
- 10.13.060 Infraction – Penalty.
- 10.13.070 Signs – Payment to vendor – Alternative enforcement.
- 10.13.080 Nonexclusive enforcement.

10.13.010 Definitions.

A. “Automated traffic safety camera” means a device that uses a vehicle sensor installed to work in conjunction with an intersection traffic control system or a speed measuring device, and a camera synchronized to automatically record one or more sequenced photographs, microphotographs or electronic images of the rear of a motor vehicle at the time the vehicle exceeds a speed limit as detected by a speed measuring device.

B. “School Speed Zone” shall have the same meaning as described in RCW 46.61.440(1) and (2).

10.13.020 Authorized use of automated traffic safety cameras.

A. Pursuant to the authority provided for by Chapter 46.63 RCW, the city is authorized to use automated traffic safety cameras and related automated systems in order to detect, record, enforce, and prosecute school speed zone violations.

B. City law enforcement officers and persons commissioned by the Snoqualmie police chief are authorized to use automated traffic cameras and related automated systems to detect and record the image of: (1) school speed zone violations; and (2) speed zone violations on any roadway identified as a school walk zone as defined by RCW 46.63.210 however, pictures of the vehicle and the vehicle license plate may be taken only while an infraction is occurring, and the picture shall not reveal the face of the driver or of any passengers in the vehicle.

C. Before adding additional cameras or relocating any existing camera to a new location, an analysis of the locations where automatic traffic safety cameras are proposed must be presented to the city council for approval.

10.13.030 Limitation on photos – Use of photos.

A. Limitation on photos. Automated traffic safety cameras may only take pictures of the vehicle and vehicle license plate, and only while an infraction is occurring. The picture must not reveal the face of the driver or of passengers in the vehicle.

B. Use of photos. Notwithstanding any other provision of law, all photographs, microphotographs, or electronic images prepared under this section are for the exclusive use of **City of Snoqualmie** law enforcement in the discharge of duties under this section and are not open to the public and may not be used in a court in a pending action or proceeding unless the action or proceeding relates to a violation under this section.

10.13.040 Prima Facie Presumption

A. In a traffic infraction case involving an infraction detected through the use of an automated traffic safety camera under this chapter, proof that the particular vehicle described in the notice of traffic infraction was involved in the violation, together with proof that the person named in the notice of infraction was at the time of the violation the registered owner of the vehicle, shall constitute in evidence a prima facie presumption that the registered owner of the vehicle was the person in control of the vehicle at the point where, and for the time during which, the violation occurred.

B. This presumption may be overcome only if the registered owner, under oath, states in a written statement to the court or in testimony before the court that the vehicle involved was, at the time, stolen or in the care, custody or control of some person other than the registered owner.

10.13.050 Infraction processing – Responsibilities.

A. In general. Infractions detected through the use of automated traffic safety cameras are not part of the registered owner's driving record under RCW 46.52.101 and 46.52.120. Additionally, infractions generated by the use of automated traffic safety cameras shall be processed in the same manner as parking infractions, including for the purposes of RCW 3.50.100, 35.20.220, 46.16A.120, and 46.20.270(2).

B. Notice of infraction. A notice of infraction must be mailed to the registered owner of the vehicle within 14 days of the violation, or to the renter of a vehicle within 14 days of establishing the renter's name and address under subsection (D) of this section. The law enforcement officer issuing the notice of infraction shall include with it a certificate or facsimile thereof, based upon inspection of photographs, microphotographs, or electronic images produced by an automated traffic safety camera, stating the facts supporting the notice of infraction. This certificate or facsimile is prima facie evidence of the facts contained in it and is admissible in a proceeding charging a violation under this section. Any citation or notice of infraction issued pursuant to this section may be initiated by electronic signature of the issuing police officer. The photographs, microphotographs, or electronic images evidencing the violation must be available for inspection and admission into evidence in a proceeding to adjudicate the liability for the infraction. A person receiving a notice of infraction based on evidence detected by an automated traffic safety camera may respond to the notice by mail.

C. Registered owner responsible – Rental car business. The registered owner of a vehicle is responsible for an infraction issued pursuant to this section unless the registered owner overcomes the presumption in subsection (E) of this section, or, in the case of a rental car business, satisfies the conditions under subsection (D) of this section. If appropriate under the circumstances, a renter identified under subsection (D) of this section is responsible for an infraction.

D. Rental cars. If the registered owner of the vehicle is a rental car business, the law enforcement agency shall, before a notice of infraction is issued under this section, provide a written notice to the rental car business that a notice of infraction may be issued to the rental car business if the rental car business does not, within 18 days of receiving the written notice, provide to the issuing agency by return mail:

1. A statement under oath stating the name and known mailing address of the individual driving or renting the vehicle when the infraction occurred; or
2. A statement under oath that the business is unable to determine who was driving or renting the vehicle at the time the infraction occurred because the vehicle was stolen at the time of the infraction. A statement provided under this subsection must be accompanied by a copy of a filed police report regarding the vehicle theft; or
3. In lieu of identifying the vehicle operator, the rental car business may pay the applicable penalty.

E. Timely mailing of the statements described in subsections (D)(1) or (D)(2) of this section to the issuing law enforcement agency relieves a rental car business of any liability under this section for the notice of infraction.

10.13.060 Infraction – Penalty.

A. Infractions detected through the use of automated traffic safety cameras shall be processed in the same manner as parking infractions.

B. The fine for an infraction detected under authority of this chapter shall be a base monetary penalty of \$145.00.

C. Provided that the fine for an infraction detected under authority of this chapter for school speed zone cameras shall be as follows:

1. A base monetary penalty of \$145.00 for the first offense, unless subsection (C)(3) of this section applies;
2. A base monetary penalty of \$290.00 for repeat offenses; and

3. A base monetary penalty of \$290.00 for any offense in excess of 11 miles per hour over the posted school zone speed limit.

D. In addition to the fines provided herein, a violator may be assessed any costs and assessments as required or permitted by state law or court rule.

E. The base monetary fine for all infractions shall automatically be adjusted for inflation every five years, beginning January 1, 2029, based on the changes in the consumer price index as calculated by the State Office of Financial Management for that time period.

F. Registered owners of vehicles who receive notices of infraction for automated traffic safety camera-enforced infractions and are recipients of public assistance under RCW Title 74 or participants in the Washington Women, Infants, and Children (WIC) program, and who request reduced penalties for infractions detected through the use of automated traffic safety camera violations, must be granted reduced penalty amounts of 50 percent of what would otherwise be assessed for a first automated traffic safety camera violation and for subsequent automated traffic safety camera violations issued within 21 days of issuance of the first automated traffic safety camera violation. Eligibility for Medicaid under RCW 74.09.510 is not a qualifying criterion under this subsection. Registered owners of vehicles who receive notices of infraction must be provided with information on their eligibility and the opportunity to apply for a reduction in penalty amounts through the mail or internet.

10.13.070 Signs – Payment to vendor – Alternative enforcement.

A. School zones must be signed. All locations where an automated traffic safety camera is used must be clearly marked at least 30 days prior to activation of the camera by placing signs in locations that clearly indicate to a driver that he or she is entering a zone where traffic laws are enforced by an automated traffic safety camera.

B. Payment made to vendor. The compensation paid by the city to the manufacturer or vendor of the automated traffic safety camera equipment must be based only upon the value of the equipment and services provided or rendered in support of the system and may not be based upon a portion of the fine or civil penalty imposed or the revenue generated by the equipment.

10.13.080 Nonexclusive enforcement.

Nothing in this section prohibits a law enforcement officer from issuing a notice of traffic infraction to a person in control of a vehicle at the time a violation occurs pursuant to RCW 46.63.030(1)(a), (b), or (c).

SPEED STUDY DEMO SUMMARY

Snoqualmie, WA

Study	Direction	Block	School	School Zone Enforcement Times (Start/Stop-AM/PM)	Total Potential Violations	Total During School Zone Enforcement	Total In Between School Zone Enforcement	Total Outside School Zone Enforcement	Potential Violation %	Traffic	Study Date
01_EB_PV	EB	Snoqualmie Pkwy (East of Fisher Ave SE)	N/A	N/A	5,027	N/A	N/A	N/A	25.69%	19,570	9/23, 9/24, 9/25
02_WB_PV	WB	Snoqualmie Pkwy (East of Fisher Ave SE)	N/A	N/A	2,212	N/A	N/A	2,212	10.76%	20,553	9/23, 9/24, 9/25
03_NB_PV	NB	9025 Meadowbrook Way SE	Mount Si High	7:00 AM - 4:00 PM	1,729	1,615	N/A	114	26.17%	6,606	9/23, 9/24, 9/25
04_SB_PV	SB	8500 Meadowbrook Way SE	Mount Si High	7:00 AM - 4:00 PM	689	656	N/A	33	13.79%	4,998	9/23, 9/24, 9/25
05_EB_PV	EB	39254 SE Park St	Mount Si High	7:00 AM - 4:00 PM	415	404	N/A	11	10.66%	3,894	9/23, 9/24, 9/25
06_WB_PV	WB	657 SE Park St	Mount Si High	7:00 AM - 4:00 PM	218	211	N/A	7	6.10%	3,574	9/23, 9/24, 9/25
07_NB_PV	NB	Snoqualmie Pkwy (South of SW Swenson Dr)	Timber Ridge Elementary / MorningStar Montessori	8:45 AM - 9:45 AM 3:00 PM - 4:00 PM	7,075	1,575	1,986	3,514	29.68%	23,839	9/23, 9/24, 9/25
08_SB_PV	SB	Snoqualmie Pkwy (South of SW Swenson Dr)	Timber Ridge Elementary / MorningStar Montessori	8:45 AM - 9:45 AM 3:00 PM - 4:00 PM	909	436	153	320	3.97%	22,876	9/23, 9/24, 9/25
09_NB_PV	NB	Snoqualmie Pkwy (North of SW Swenson Dr)	Timber Ridge Elementary / MorningStar Montessori	8:45 AM - 9:45 AM 3:00 PM - 4:00 PM	2,138	746	487	905	8.45%	25,316	9/23, 9/24, 9/25
10_SB_PV	SB	Snoqualmie Pkwy (North of SW Swenson Dr)	Timber Ridge Elementary / MorningStar Montessori	8:45 AM - 9:45 AM 3:00 PM - 4:00 PM	1,243	681	187	375	4.71%	26,412	9/23, 9/24, 9/25
11_NB_PV	NB	8774 Meadowbrook Way SE	Mount Si High	7:00 AM - 4:00 PM	1,034	918	N/A	116	19.75%	5,236	9/30, 10/1, 10/2
11_SB_PV	SB	8774 Meadowbrook Way SE	Mount Si High	7:00 AM - 4:00 PM	1,036	929	N/A	107	16.47%	6,291	9/30, 10/1, 10/2

Snoqualmie Pkwy (East of Fisher Ave SE)

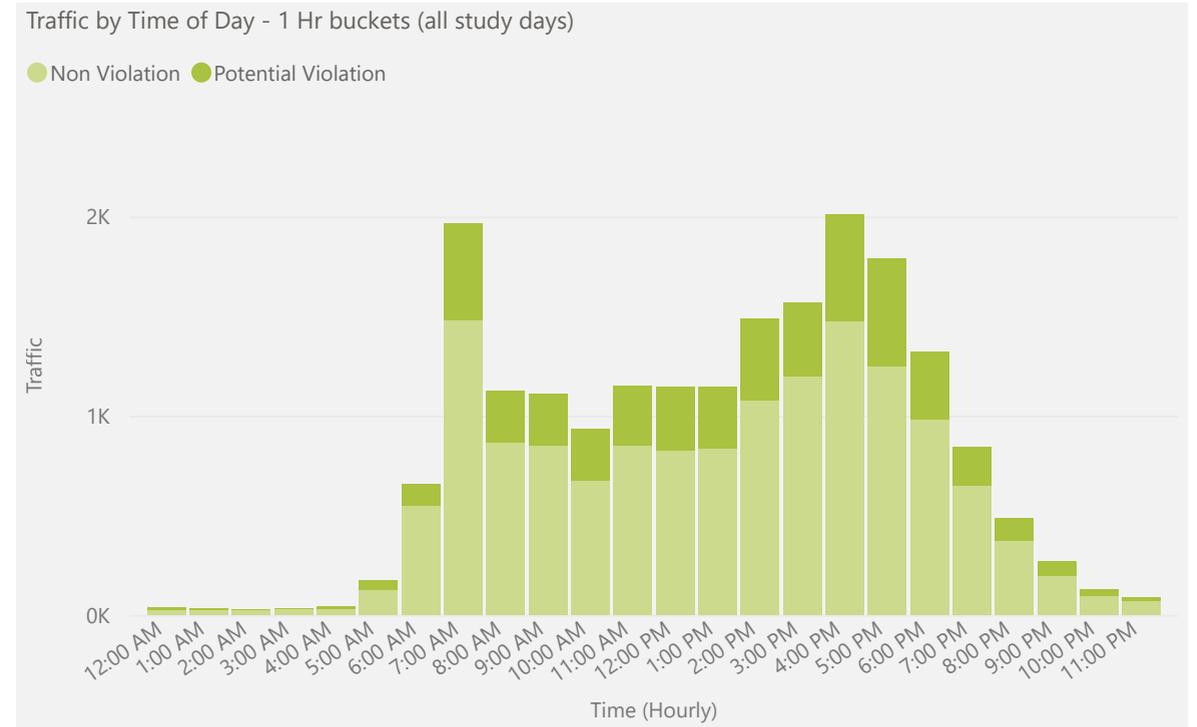
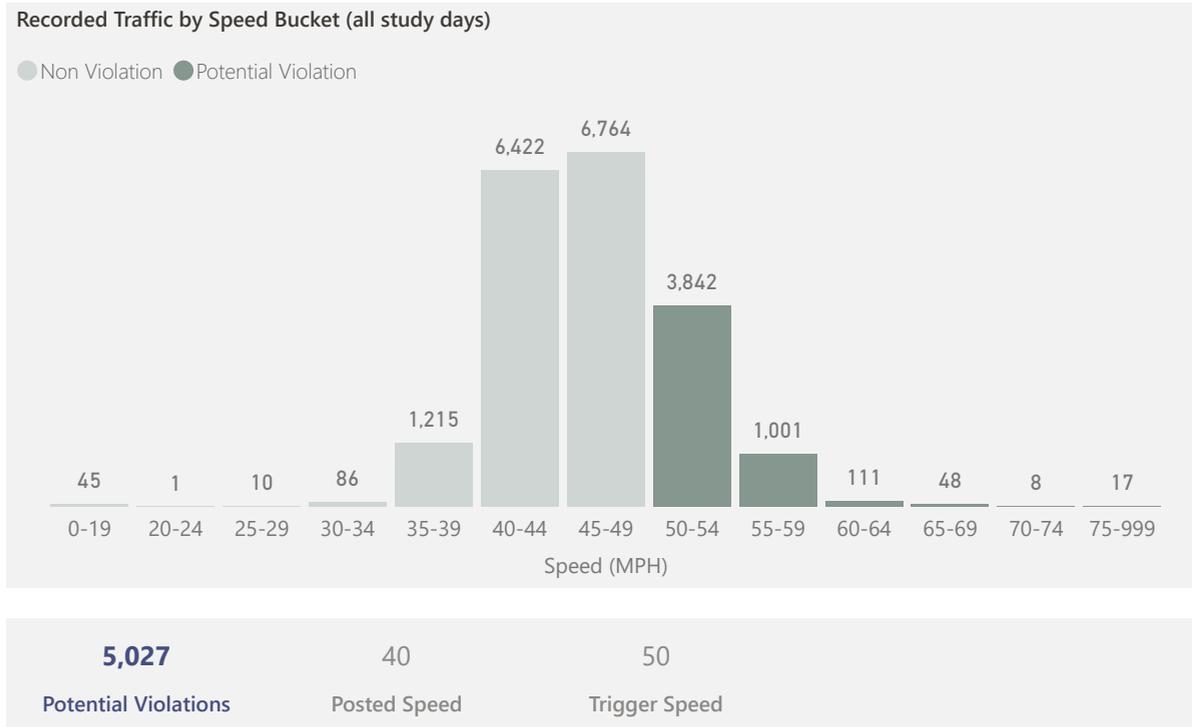
EB

Study

01_EB_PV

Speed Study Recorded Activity

Date	Potential Violations (24/7 Enforcement)	Traffic
Tuesday, September 23, 2025	1,741	6,368
Wednesday, September 24, 2025	1,714	6,699
Thursday, September 25, 2025	1,572	6,503
Total	5,027	19,570



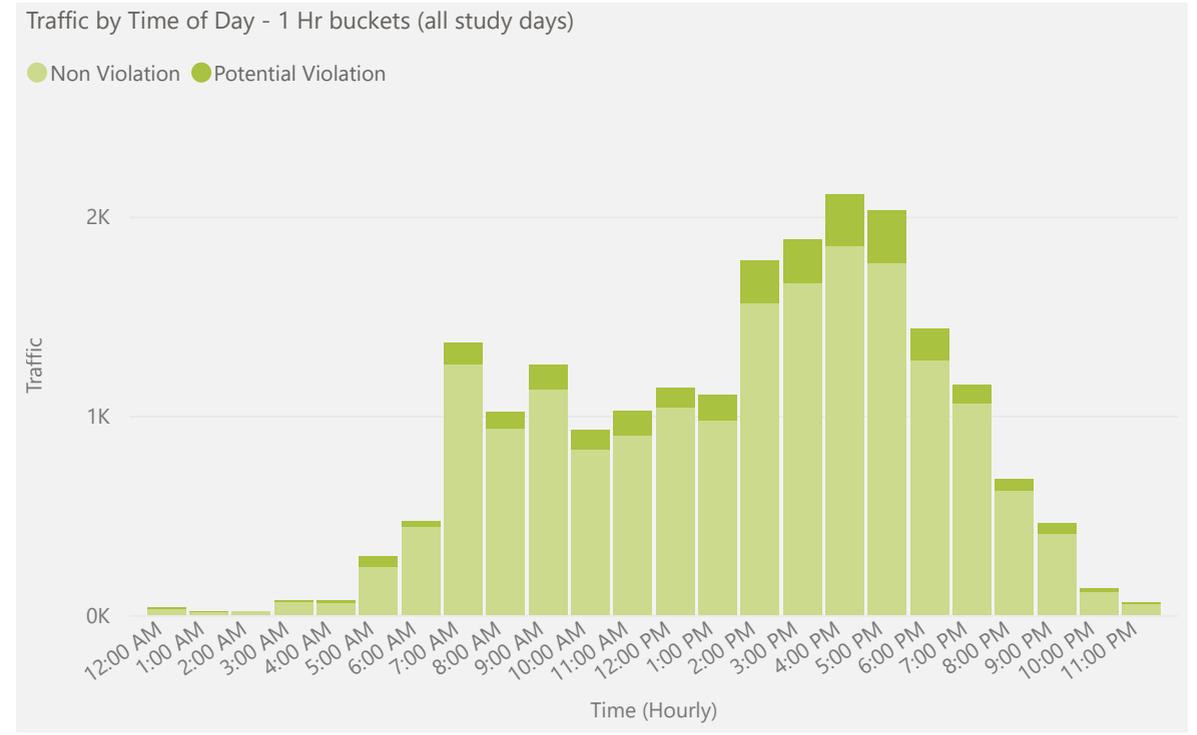
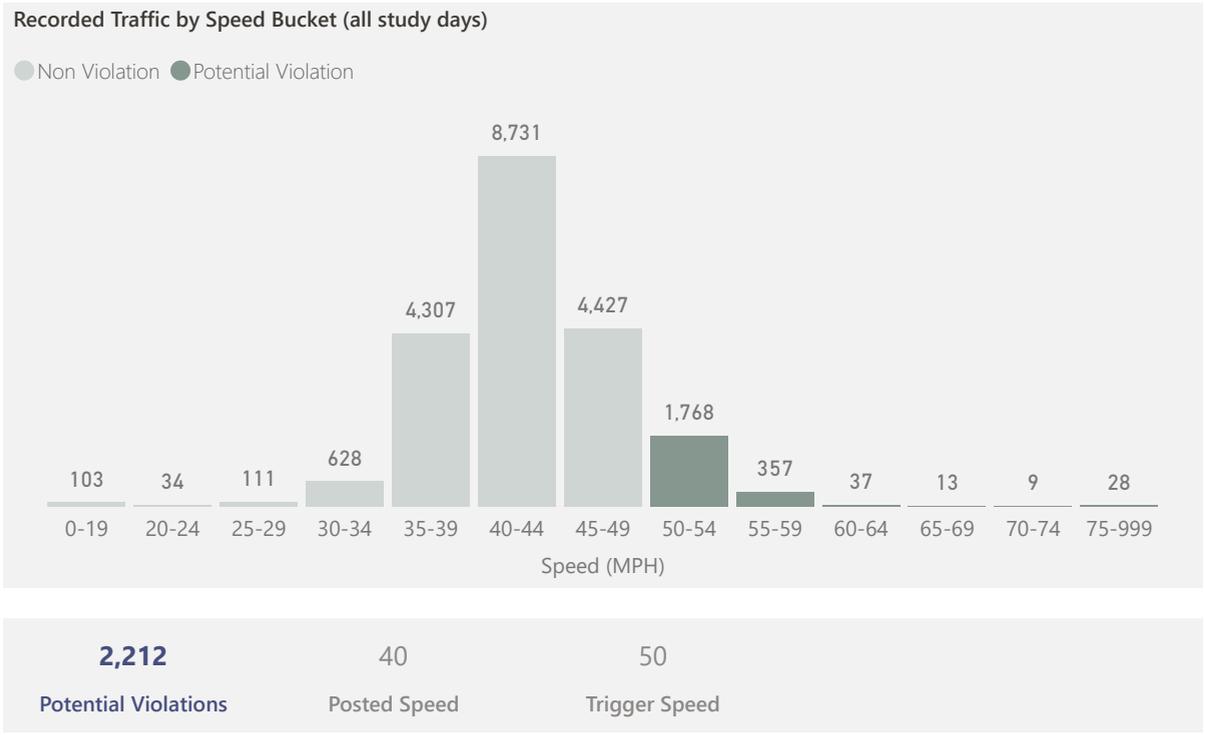
Snoqualmie Pkwy (East of Fisher Ave SE)

WB

Study
02_WB_PV

Speed Study Recorded Activity

Date	Potential Violations (24/7 Enforcement)	Traffic
Tuesday, September 23, 2025	718	6,602
Wednesday, September 24, 2025	744	6,965
Thursday, September 25, 2025	750	6,986
Total	2,212	20,553



Mount Si High

9025 Meadowbrook Way SE NB
Block Direction

Study

03_NB_PV

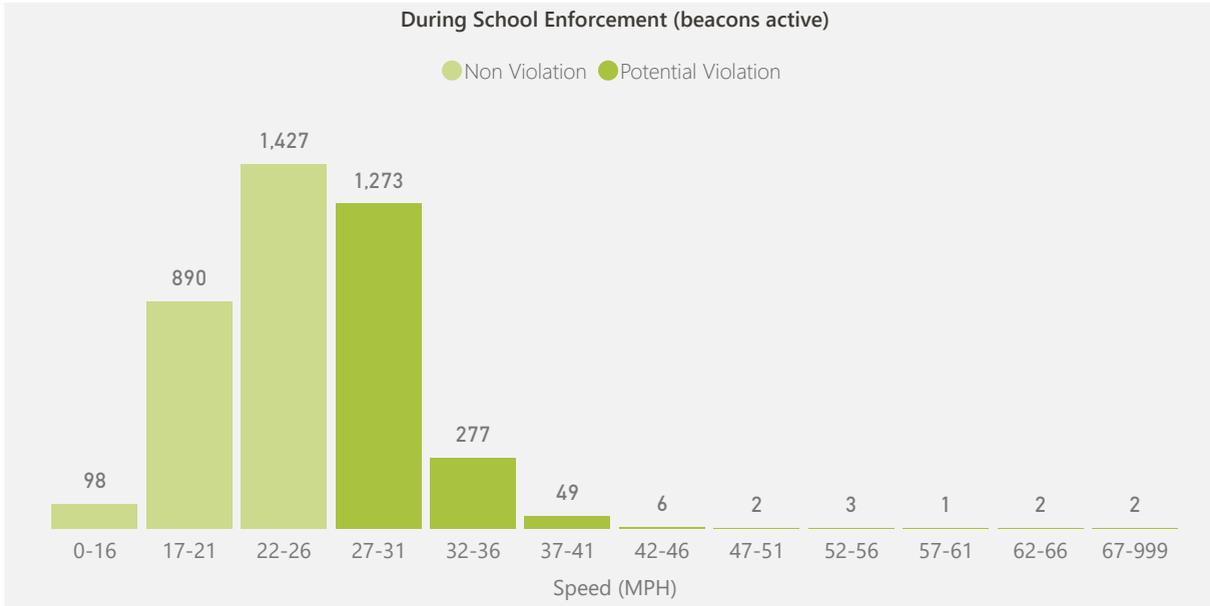
School Enforcement Times (Start/Stop-AM/PM)

7:00 AM - 4:00 PM

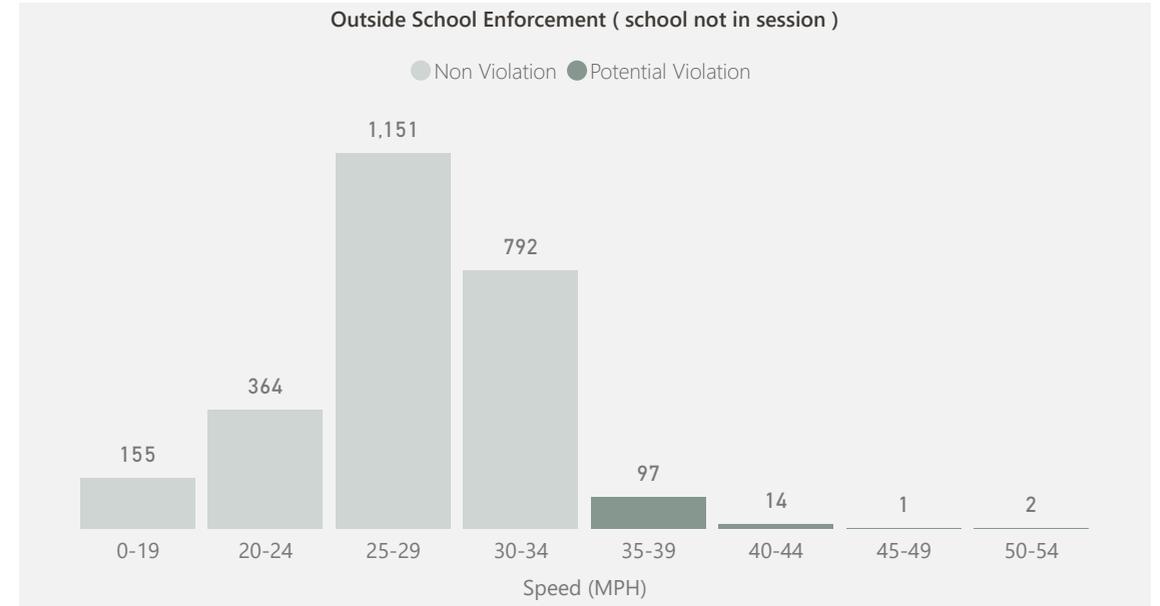
Speed Study Recorded Activity

Date	Potential Violations During Beacon Enforcement	Potential Violations Outside Beacon Enforcement	Traffic
Tuesday, September 23, 2025	576	39	2,002
Wednesday, September 24, 2025	556	40	2,276
Thursday, September 25, 2025	483	35	2,328
Total	1,615	114	6,606

Recorded Traffic by Speed Bucket



1,615 Potential Violations 20 Posted Speed 27 Trigger Speed



114 Potential Violations 25 Posted Speed 35 Trigger Speed



Mount Si High

8500 Meadowbrook Way SE SB
Block Direction

Study

04_SB_PV

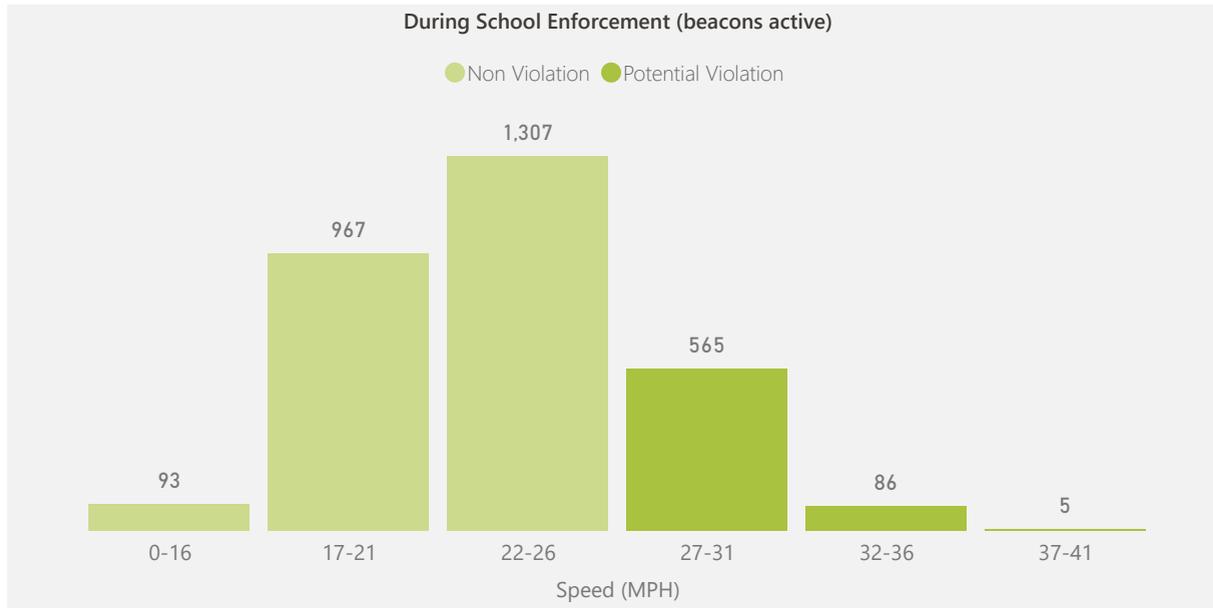
School Enforcement Times (Start/Stop-AM/PM)

7:00 AM - 4:00 PM

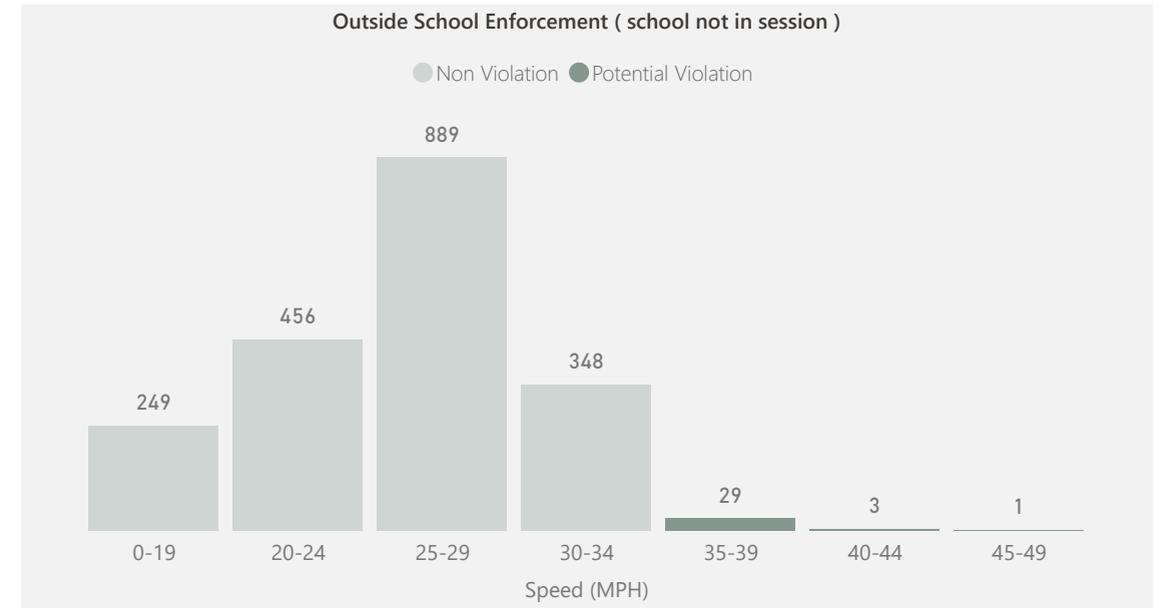
Speed Study Recorded Activity

Date	Potential Violations During Beacon Enforcement	Potential Violations Outside Beacon Enforcement	Traffic
Tuesday, September 23, 2025	237	9	1,593
Wednesday, September 24, 2025	210	13	1,704
Thursday, September 25, 2025	209	11	1,701
Total	656	33	4,998

Recorded Traffic by Speed Bucket



656 Potential Violations 20 Posted Speed 27 Trigger Speed



33 Potential Violations 25 Posted Speed 35 Trigger Speed



Mount Si High

39254 SE Park St
Block

EB
Direction

Study

05_EB_PV

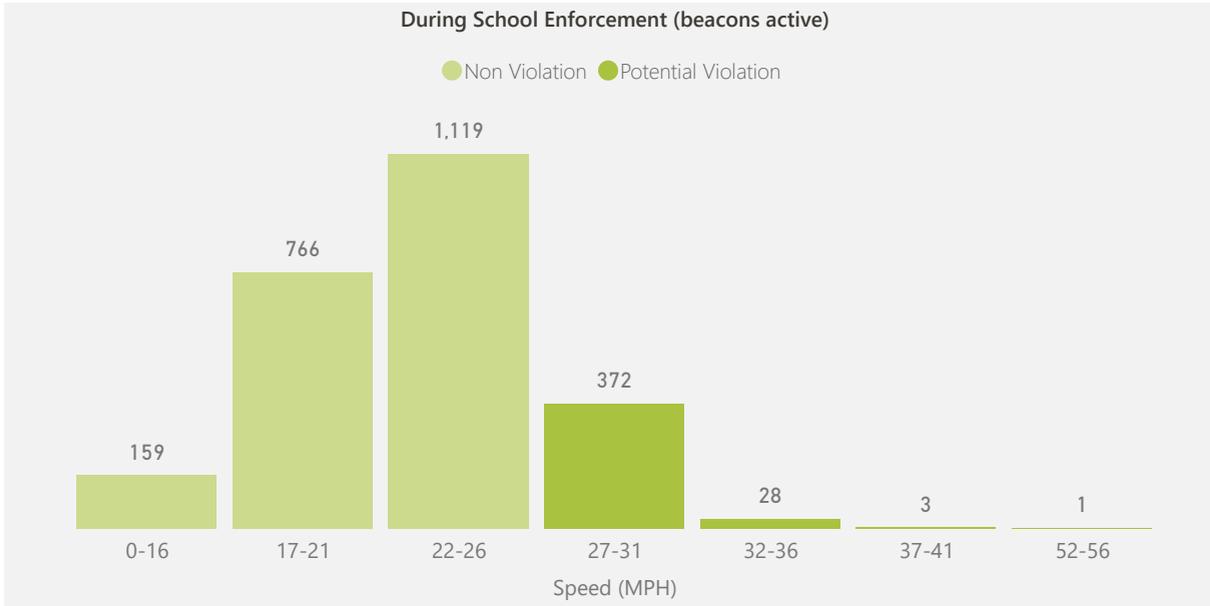
School Enforcement Times (Start/Stop-AM/PM)

7:00 AM - 4:00 PM

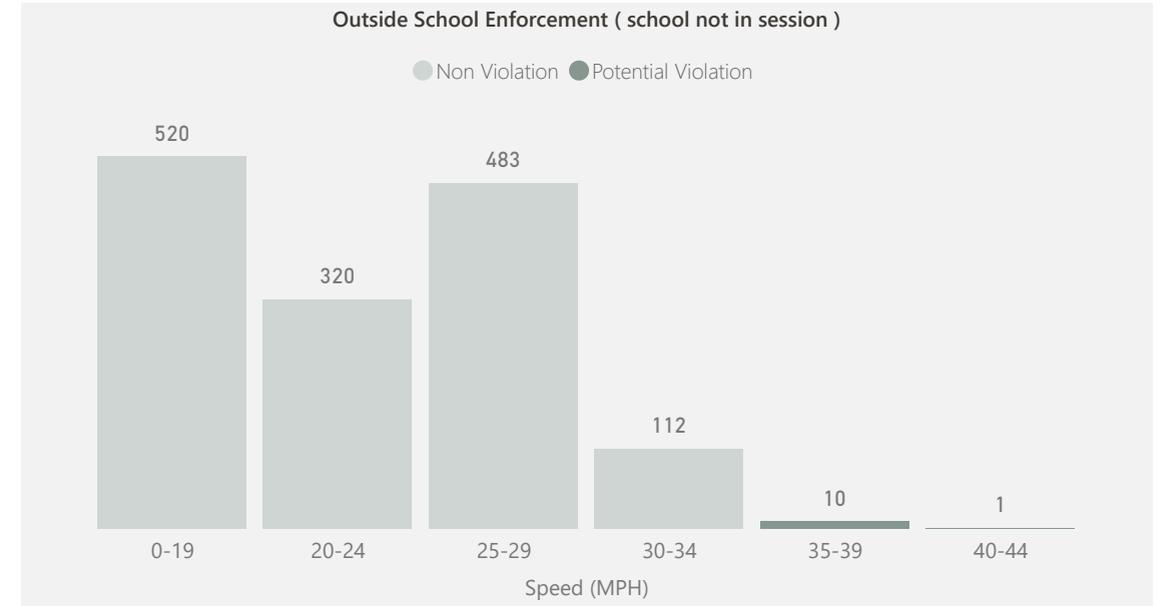
Speed Study Recorded Activity

Date	Potential Violations During Beacon Enforcement	Potential Violations Outside Beacon Enforcement	Traffic
Tuesday, September 23, 2025	140	3	1,251
Wednesday, September 24, 2025	152	3	1,288
Thursday, September 25, 2025	112	5	1,355
Total	404	11	3,894

Recorded Traffic by Speed Bucket



404 Potential Violations 20 Posted Speed 27 Trigger Speed



11 Potential Violations 25 Posted Speed 35 Trigger Speed



Mount Si High

657 SE Park St
Block

WB
Direction

Study

06_WB_PV

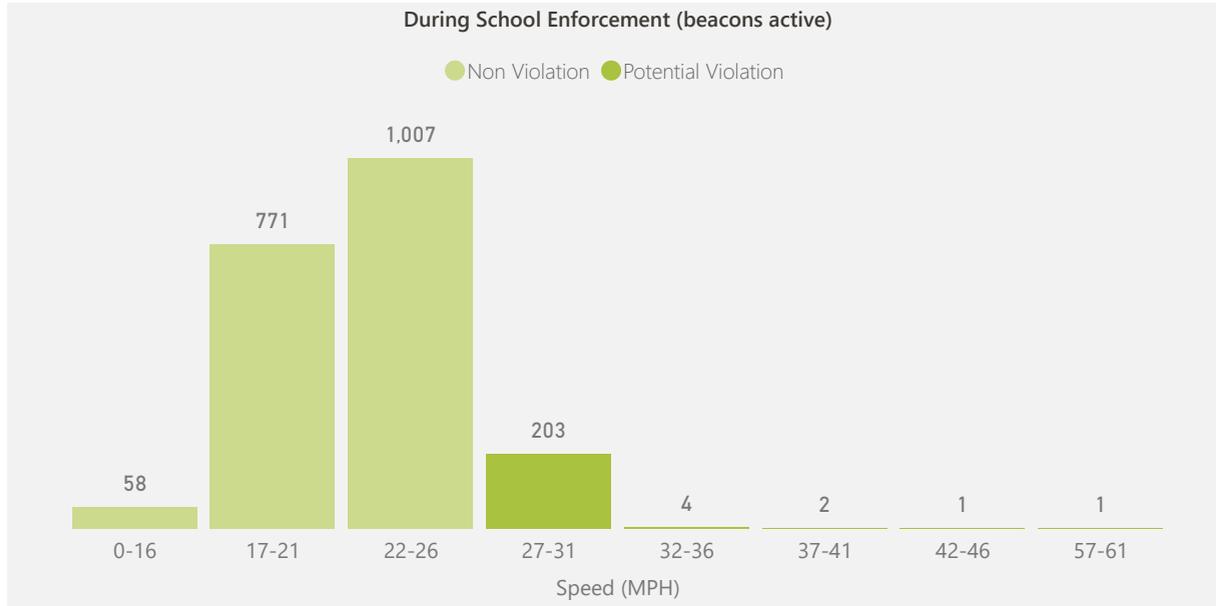
School Enforcement Times (Start/Stop-AM/PM)

7:00 AM - 4:00 PM

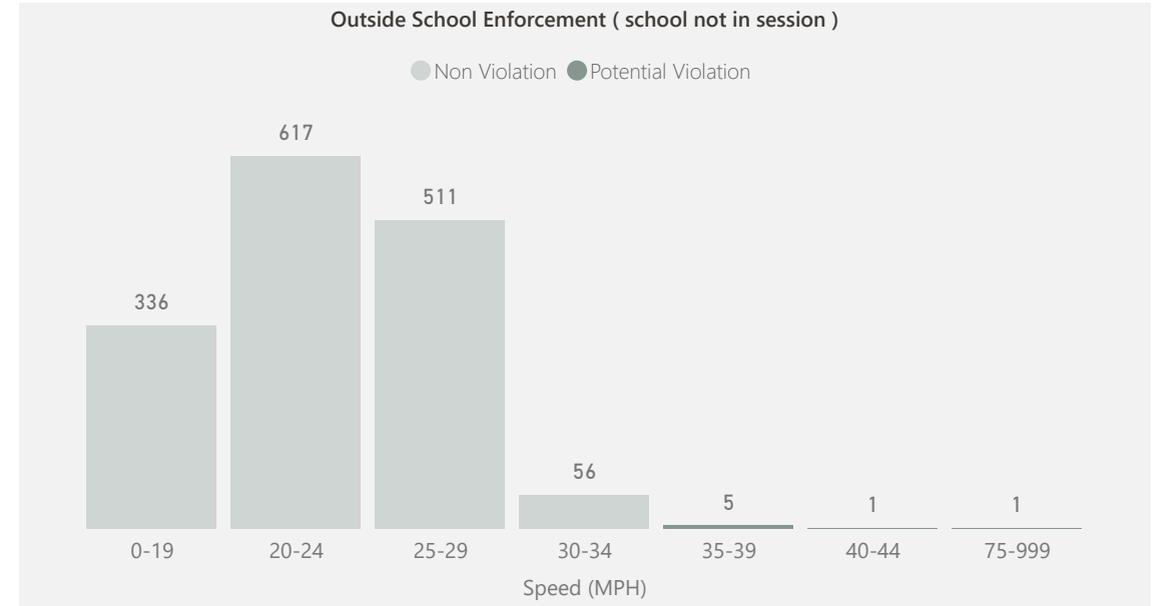
Speed Study Recorded Activity

Date	Potential Violations During Beacon Enforcement	Potential Violations Outside Beacon Enforcement	Traffic
Tuesday, September 23, 2025	75	2	1,151
Wednesday, September 24, 2025	81	1	1,199
Thursday, September 25, 2025	55	4	1,224
Total	211	7	3,574

Recorded Traffic by Speed Bucket



211 Potential Violations 20 Posted Speed 27 Trigger Speed



7 Potential Violations 25 Posted Speed 35 Trigger Speed



Timber Ridge Elementary / MorningStar Montessori

Snoqualmie Pkwy (South of SW Swenson Dr)
Block

NB
Direction

Study

07_NB_PV

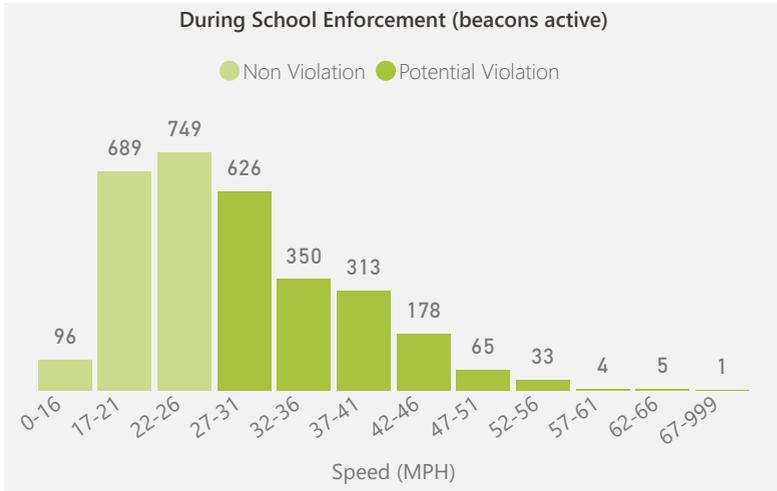
School Enforcement Times (Start/Stop-AM/PM)

8:45 AM - 9:45 AM 3:00 PM - 4:00 PM

Speed Study Recorded Activity

Date	Potential Violations During Beacon Enforcement	Potential Violations Between Beacon Enforcement	Potential Violations Outside Beacon Enforcement	Traffic
Tuesday, September 23, 2025	540	699	1,186	7,938
Wednesday, September 24, 2025	545	723	1,160	7,954
Thursday, September 25, 2025	490	564	1,168	7,947
Total	1,575	1986	3,514	23,839

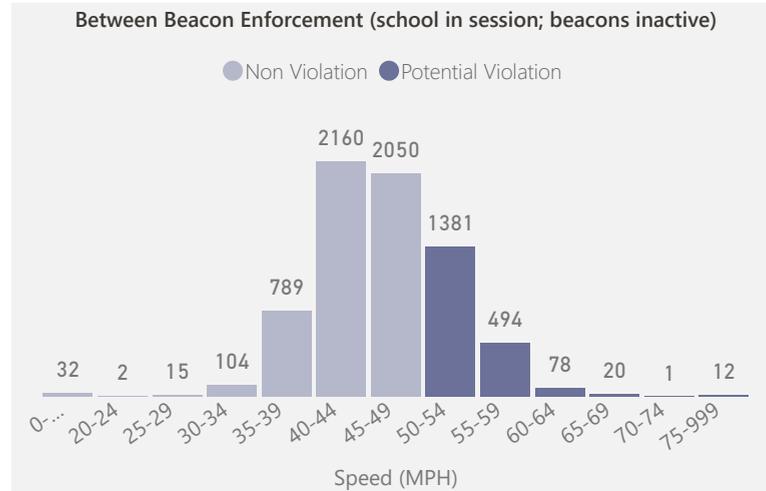
Recorded Traffic by Speed Bucket



1,575 Potential Violations

20 Posted Speed

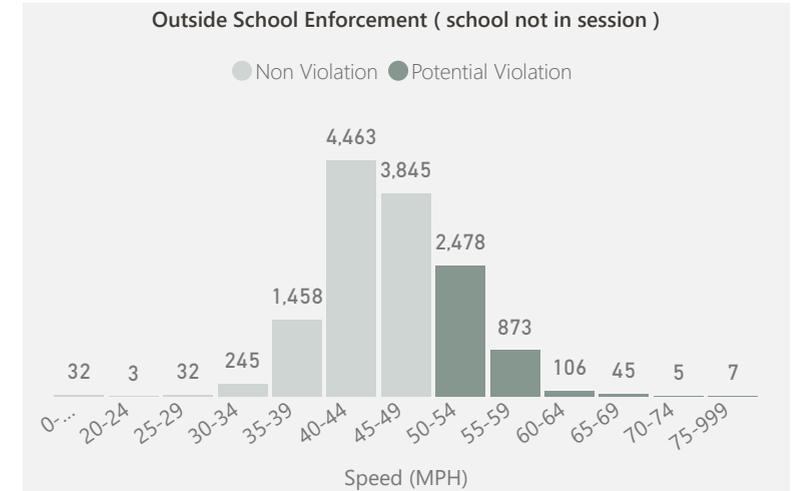
27 Trigger Speed



1986 Potential Violations in...

40 Posted Speed

50 Trigger Speed



3,514 Potential Violations

40 Posted Speed

50 Trigger Speed



Timber Ridge Elementary / MorningStar Montessori

Snoqualmie Pkwy (South of SW Swenson Dr)
Block

SB
Direction

Study

08_SB_PV

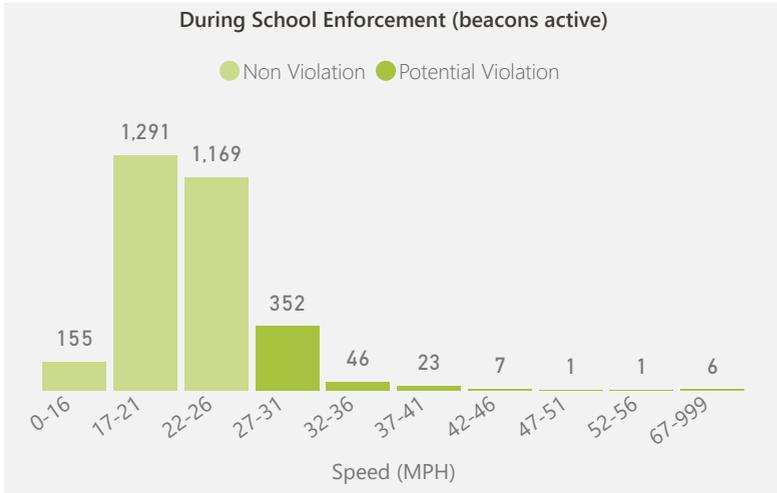
School Enforcement Times (Start/Stop-AM/PM)

8:45 AM - 9:45 AM 3:00 PM - 4:00 PM

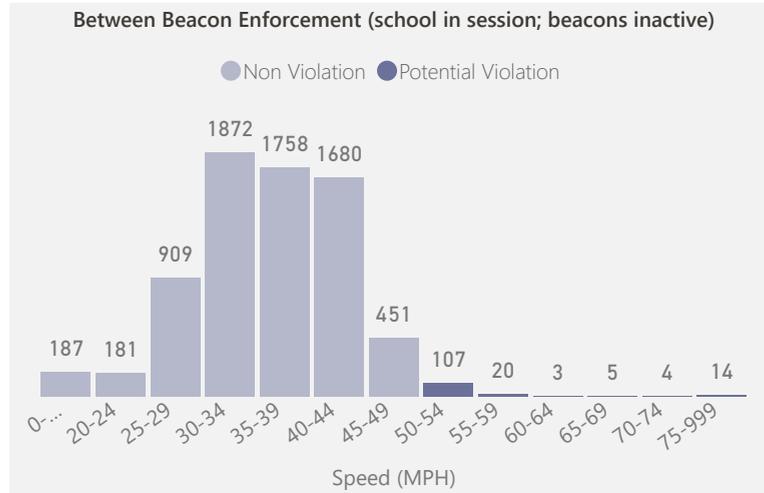
Speed Study Recorded Activity

Date	Potential Violations During Beacon Enforcement	Potential Violations Between Beacon Enforcement	Potential Violations Outside Beacon Enforcement	Traffic
Tuesday, September 23, 2025	161	47	105	7,422
Wednesday, September 24, 2025	145	55	113	7,709
Thursday, September 25, 2025	130	51	102	7,745
Total	436	153	320	22,876

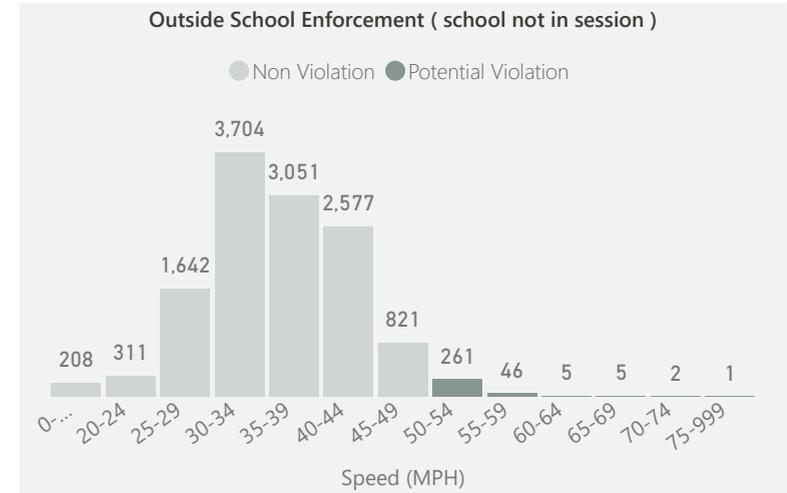
Recorded Traffic by Speed Bucket



436 Potential Violations 20 Posted Speed 27 Trigger Speed



153 Potential Violations in... 40 Posted Speed 50 Trigger Speed



320 Potential Violations 40 Posted Speed 50 Trigger Speed



Timber Ridge Elementary / MorningStar Montessori

Snoqualmie Pkwy (North of SW Swenson Dr)
Block

NB
Direction

Study

09_NB_PV

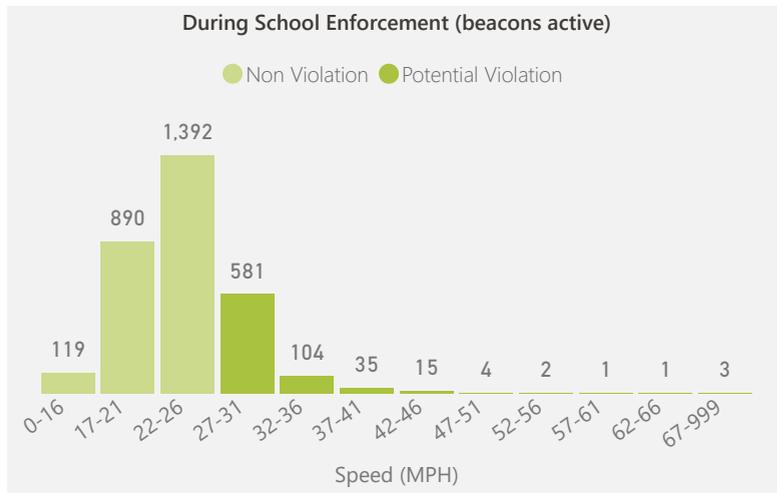
School Enforcement Times (Start/Stop-AM/PM)

8:45 AM - 9:45 AM 3:00 PM - 4:00 PM

Speed Study Recorded Activity

Date	Potential Violations During Beacon Enforcement	Potential Violations Between Beacon Enforcement	Potential Violations Outside Beacon Enforcement	Traffic
Tuesday, September 23, 2025	253	159	302	8,296
Wednesday, September 24, 2025	278	156	282	8,515
Thursday, September 25, 2025	215	172	321	8,505
Total	746	487	905	25,316

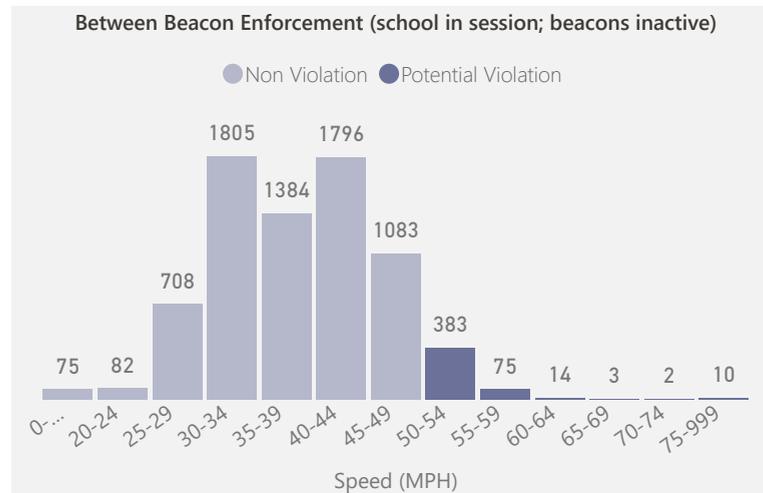
Recorded Traffic by Speed Bucket



746 Potential Violations

20 Posted Speed

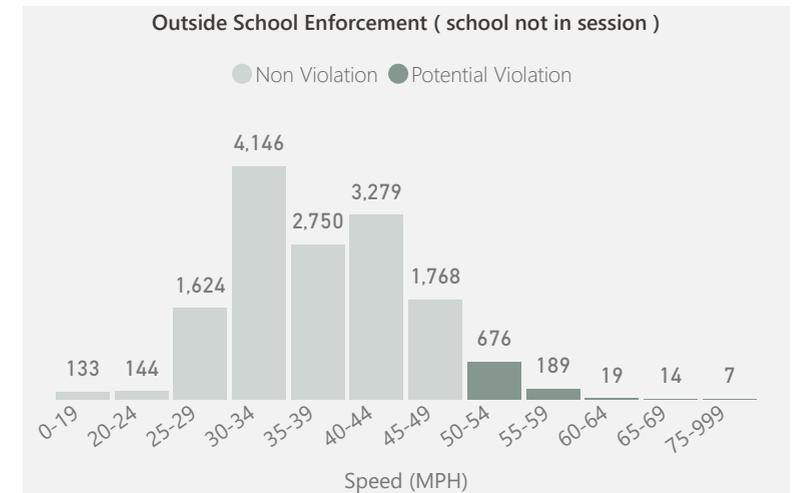
27 Trigger Speed



487 Potential Violations in...

40 Posted Speed

50 Trigger Speed



905 Potential Violations

40 Posted Speed

50 Trigger Speed



Timber Ridge Elementary / MorningStar Montessori

Snoqualmie Pkwy (North of SW Swenson Dr)
Block

SB
Direction

Study

10_SB_PV

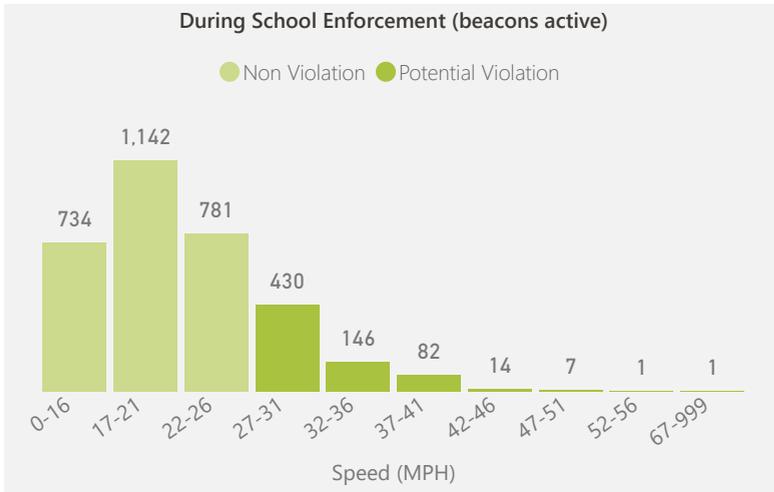
School Enforcement Times (Start/Stop-AM/PM)

8:45 AM - 9:45 AM 3:00 PM - 4:00 PM

Speed Study Recorded Activity

Date	Potential Violations During Beacon Enforcement	Potential Violations Between Beacon Enforcement	Potential Violations Outside Beacon Enforcement	Traffic
Tuesday, September 23, 2025	252	53	129	8,662
Wednesday, September 24, 2025	233	62	131	8,937
Thursday, September 25, 2025	196	72	115	8,813
Total	681	187	375	26,412

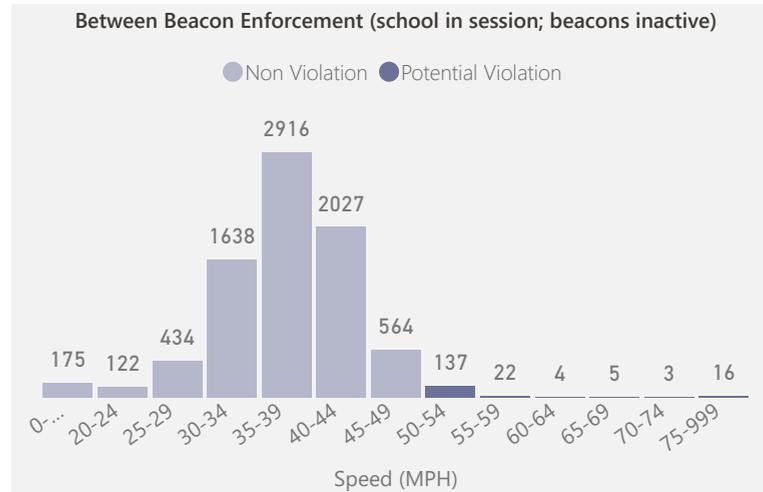
Recorded Traffic by Speed Bucket



681 Potential Violations

20 Posted Speed

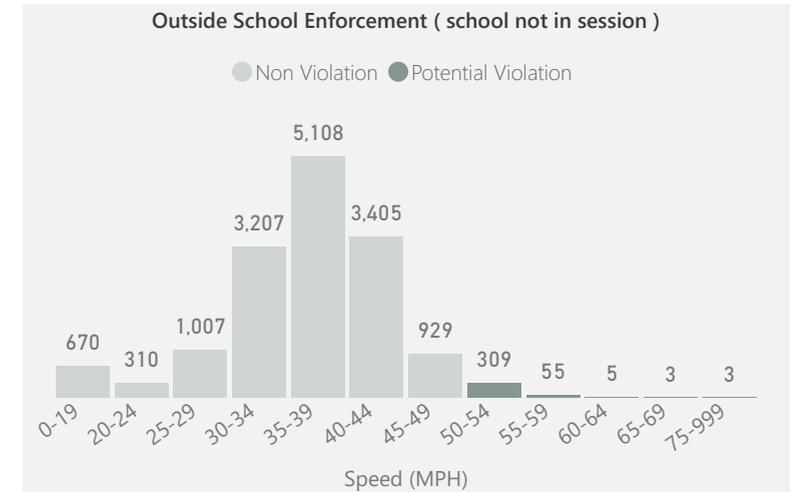
27 Trigger Speed



187 Potential Violations in...

40 Posted Speed

50 Trigger Speed



375 Potential Violations

40 Posted Speed

50 Trigger Speed



Mount Si High

8774 Meadowbrook Way SE NB
Block Direction

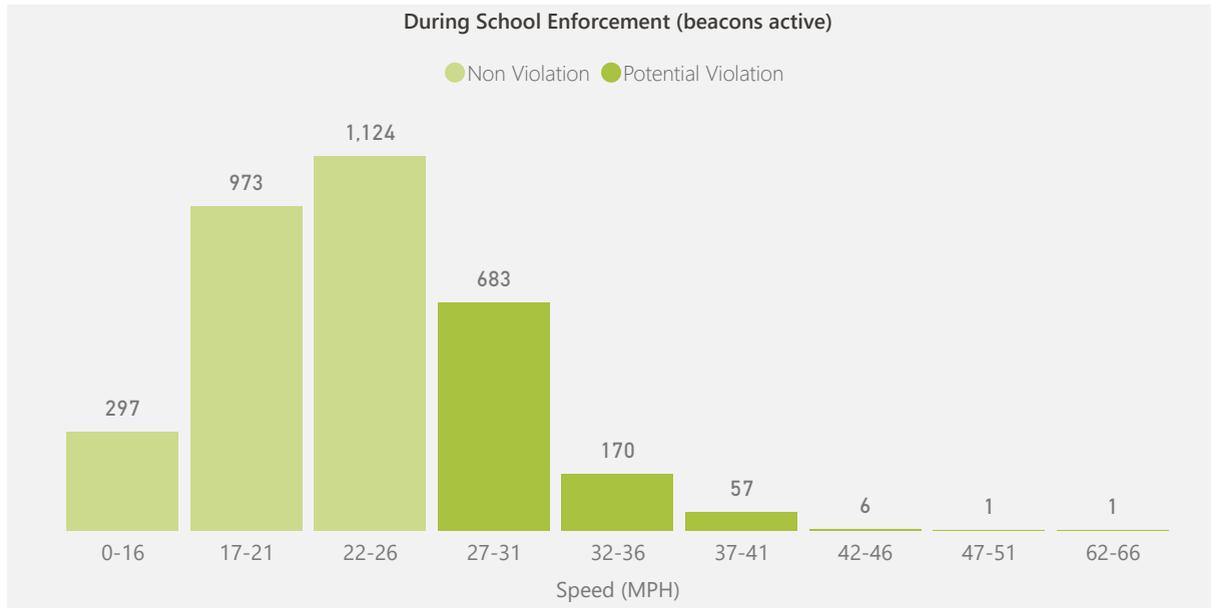
Study
11_NB_PV

School Enforcement Times (Start/Stop-AM/PM)
7:00 AM - 4:00 PM

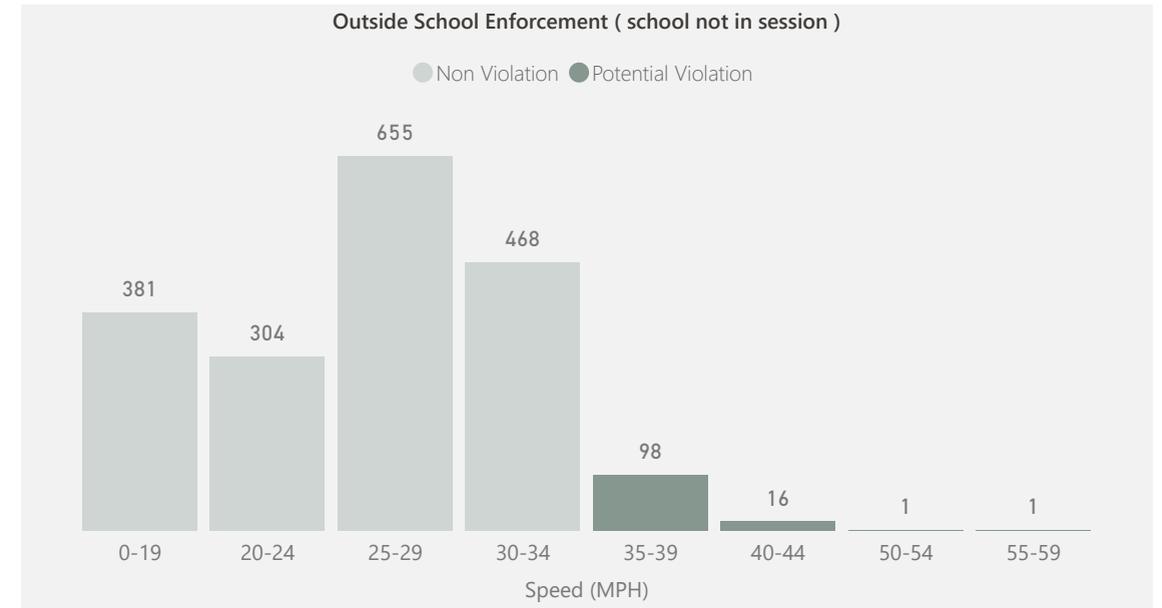
Speed Study Recorded Activity

Date	Potential Violations During Beacon Enforcement	Potential Violations Outside Beacon Enforcement	Traffic
Tuesday, September 30, 2025	321	44	1,742
Wednesday, October 01, 2025	280	34	1,771
Thursday, October 02, 2025	317	38	1,723
Total	918	116	5,236

Recorded Traffic by Speed Bucket



918 Potential Violations 20 Posted Speed 27 Trigger Speed



116 Potential Violations 25 Posted Speed 35 Trigger Speed



Mount Si High

8774 Meadowbrook Way SE SB
Block Direction

Study

11_SB_PV

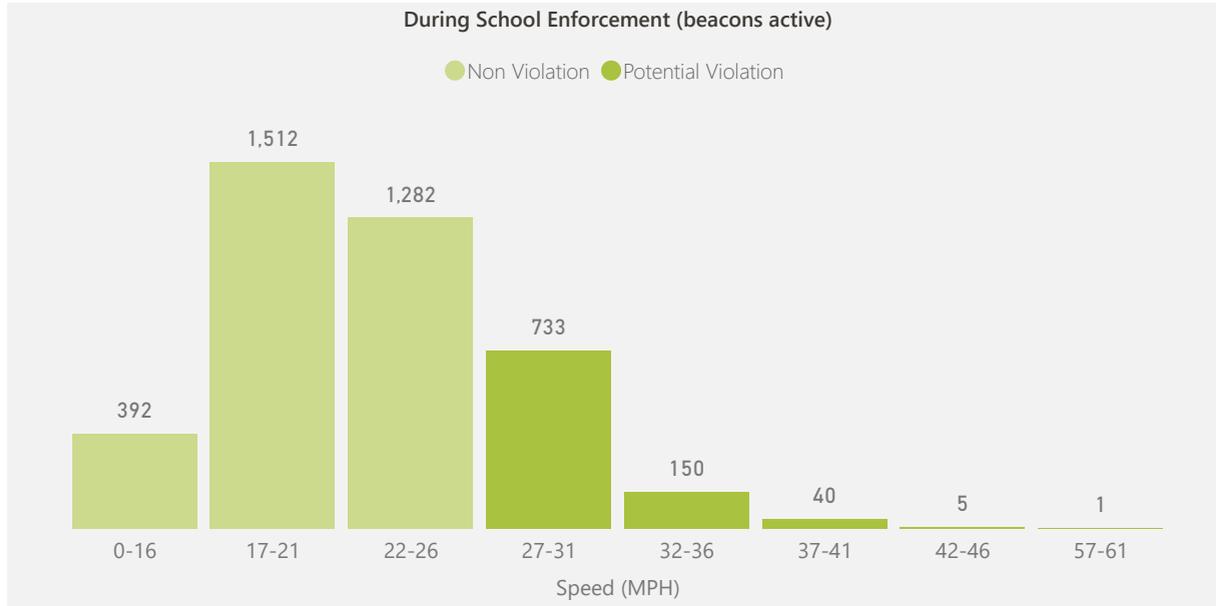
School Enforcement Times (Start/Stop-AM/PM)

7:00 AM - 4:00 PM

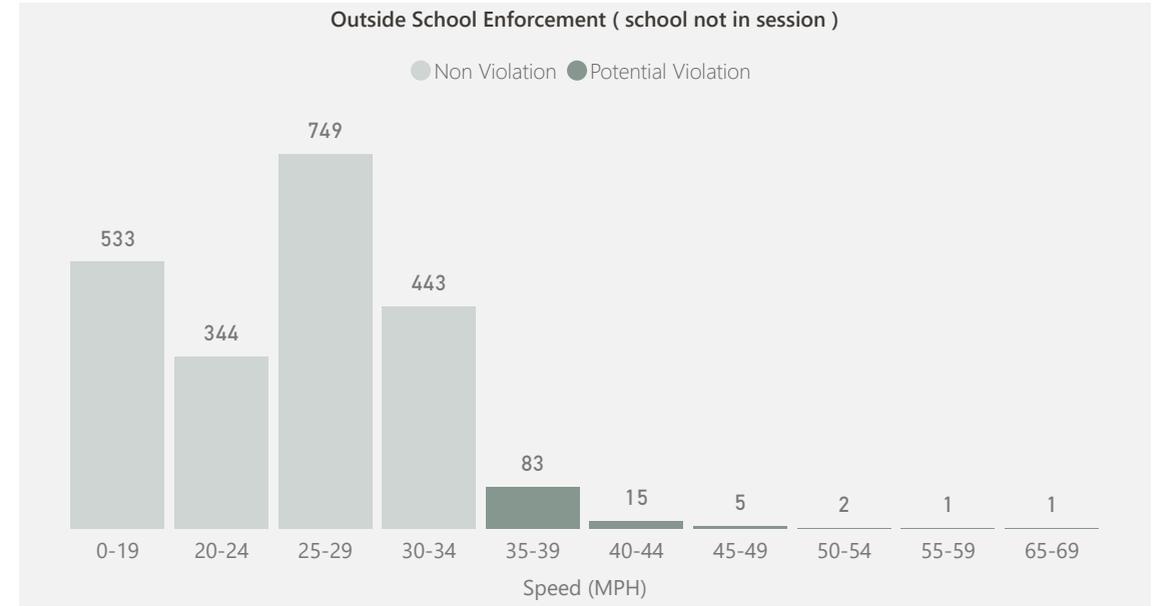
Speed Study Recorded Activity

Date	Potential Violations During Beacon Enforcement	Potential Violations Outside Beacon Enforcement	Traffic
Tuesday, September 30, 2025	324	35	2,129
Wednesday, October 01, 2025	307	41	2,135
Thursday, October 02, 2025	298	31	2,027
Total	929	107	6,291

Recorded Traffic by Speed Bucket



929 Potential Violations 20 Posted Speed 27 Trigger Speed



107 Potential Violations 25 Posted Speed 35 Trigger Speed



CITY OF SNOQUALMIE
FIRE DEPARTMENT

QUARTERLY REPORT

PERFORMANCE FROM
OCT- DEC 2025



ABOUT

THE SNOQUALMIE FIRE DEPARTMENT IS A DEDICATED GROUP OF COMMUNITY SERVANTS COMMITTED TO CONTINUOUS IMPROVEMENT AND EXCELLENCE.

The Snoqualmie Fire Department serves the residents and visitors to the City of Snoqualmie and surrounding area. The fire department responded to 1,629 incidents in 2025 from its centrally located fire station. The department is staffed with sixteen career firefighter/EMTs and twelve volunteer EMS responders.

The Department is one of eight accredited fire departments in the State of Washington, and the only volunteer / career fire department. Across the United States there are 326 accredited agencies that cover 14% of the US population. Only 1% of the Nation's fire departments are accredited. The Snoqualmie Fire Department received its second accreditation in 2024, valid for five years until 2029.



GOALS AND OBJECTIVES

OCT - DEC 2025

This section tracks the progress on the department's goals and objectives, and is derived from the department's strategic plan and accreditation recommendations. These goals and objectives are part of a living document, but designed to be accomplished in a strategic and efficient manner.

Not Started	In Progress	On Hold	Completed
-------------	-------------	---------	-----------

ACCREDITATION RECOMMENDATIONS		
	Recommendations	Status
	#1 Agency work with city admin to develop a formalized process for recognizing and reacting to changes in legal requirements of local, state, and federal governments. (CC 1A.2)	
	#2 Agency work with city administration to update the Snoqualmie Municipal Code, Chapter 2.32. (1B.2)	<ul style="list-style-type: none"> started discussion with Legal regarding process. Goal set to complete end of 3rd qtr 2026
	#3 The agency should continually monitor call volume and response times within its identified planning and risk analysis zones, and reconfigure the zones as needed to optimize emergency incident response performance. (CC 2A.4)	<ul style="list-style-type: none"> researched and selected product for data analysis and response statistics Denied funding in 2025. Will re-submit in early 2026
	#4 The agency should document and adopt a formal methodology for identifying, accessing, categorizing and classifying all risk throughout the community. (CC 2B.1)	

GOALS AND OBJECTIVES

CONTINUED

	Accreditation Recommendations	Status
	#5 The agency should develop an outlier policy for data analysis. (CC 2C.2)	<ul style="list-style-type: none"> Created outlier policy 4th qtr 2024
	#6 It is recommended that the agency continually assess its operating environment to determine if existing resources can continue to provide adequate response performance with its workload expectations.	<ul style="list-style-type: none"> researched and selected product for data analysis and response statistics Denied funding in 2025. Will re-submit in early 2026
	#7 As part of its SOC continuous improvement plan, the agency should conduct a reliability study to evaluate unit availability and any impacts mutual aid responses may have on response times within Snoqualmie. (CC 2D.7)	<ul style="list-style-type: none"> Researched and found a software product to provide continuous monitoring and reports for accreditation data to include unit reliability and mutual aid. Paused due to budget constraints. Will revisit in fall 2025 Funding denied in 2025. Will re-submit in early 2026
	#8 The agency should conduct the process to develop a strategic plan that incorporates current organizational initiatives, goals and objectives, includes internal and external stakeholder feedback, and is submitted to the agency having jurisdiction. (CC 3A.1)	<ul style="list-style-type: none"> Strategic Plan was completed in Nov of 2024 and adopted by City Council January 2025

GOALS AND OBJECTIVES

CONTINUED

	Accreditation Recommendations	Status
	#9 The agency should identify funding requirements as part of its strategic plan development and update for inclusion in the 2025-2026 budget submission, to support achievement of organizational goals and objectives. (CC 4A.7)	<ul style="list-style-type: none"> • Unable to complete for 2025-2026 budget due to timing of strategic plan completion • Will utilize for the 2027-2029 budget process
	#10 The agency will continue to monitor growth and develop a formal wildland urban interface program. (CC 5K.1)	<ul style="list-style-type: none"> • Purchased used brush truck • Appointed FF Duddles as wildland SME
	#11 The agency policies related to human resource administrative policies and practices are reviewed and updated annually. (7A.3)	<ul style="list-style-type: none"> • Currently in process by HR • Policies completed 10/25

GOALS AND OBJECTIVES

CONTINUED

Not Started	In Progress	On Hold	Completed
-------------	-------------	---------	-----------

STRATEGIC PLAN GOALS AND OBJECTIVES		
	Strategic Plan Goal 1	Status
	1.1 Evaluate all positions to determine need for realignment or reorganization.	
	1.2 Incentivizing the acting officer program to encourage participation.	
	1.3 Develop and adopt a professional development plan for all staff, to include succession planning.	
	1.4 With city admin/HR, conduct comprehensive compensation study for all positions to include wages, benefits, and working conditions.	
	1.5 Develop a process for recognition of major milestones of staff (end of probation, promotions, educational achievements, banquet).	

GOALS AND OBJECTIVES

CONTINUED

CONTINUED

	Strategic Plan Goal 2	Status
	2.1 Analyze current wildland program to determine it meets the needs of the city and region.	
	2.2 Use analysis to determine future needs and budget requirements of wildland program.	
	2.3 Build out city and regional response plans based on new equipment obtained to mitigate wildland risk in the community.	<ul style="list-style-type: none"> • purchased used brush truck • Beginning to work on equipping it to make it ready for response in the spring of 2026
	2.4 Provide appropriate training and knowledge on new wildland resources and programs.	
	2.5 Establish a wildland/urban interface public education program.	
	2.6 Evaluate if the expansion of the wildland program, resources, and public education met the original needs identified.	

GOALS AND OBJECTIVES

CONTINUED

CONTINUED

	Strategic Plan Goal 3	Status
	3.1 Implement a system to determine and define the resource needs of the department.	
	3.2 Form committees to research, develop ideas, and design targeted acquisitions.	
	3.3 Provide appropriate training and knowledge on new resources.	
	3.4 Evaluate the physical resource process and if resources met original needs identified through needs assessment.	

GOALS AND OBJECTIVES

CONTINUED

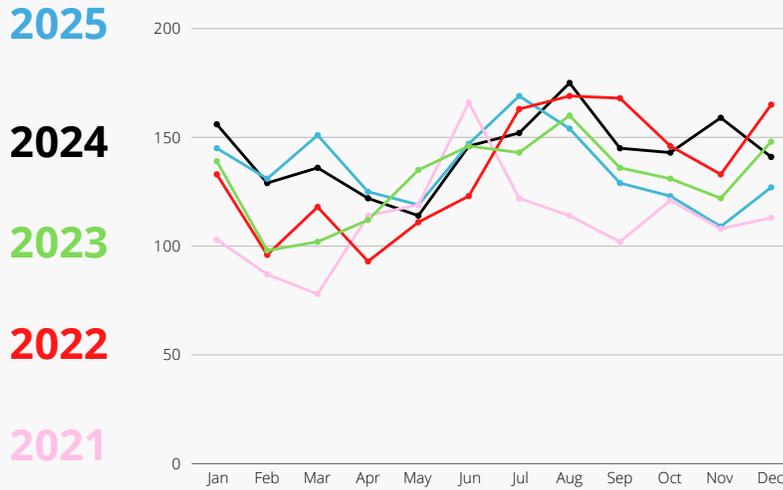
CONTINUED

	Strategic Plan Goal 4	Status
	4.1 Enhance communication with the community to improve public education and interactions.	
	4.2 Educate the city council on fire department operations and create buy-in to critical future needs and goals.	
	4.3 Strengthen connections with City of Snoqualmie departments through ongoing communications and joint operations.	
	4.4 Work with partner fire departments to leverage economies of scale, reducing duplication of effort and improving interagency cooperation.	

INCIDENTS

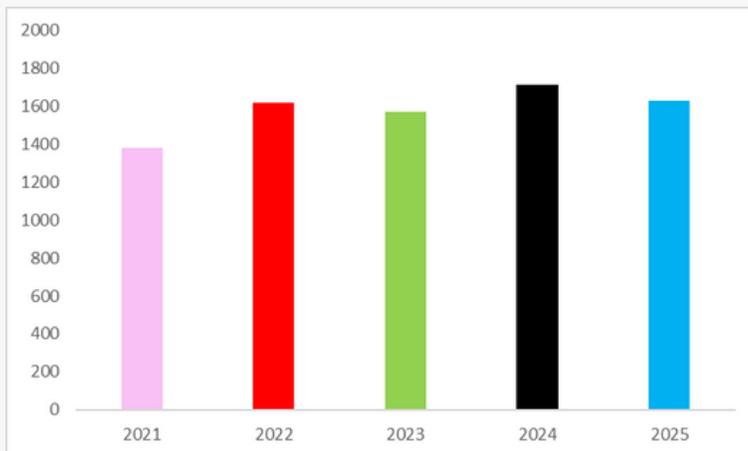
OCT - DEC 2025

Incidents Per Month



Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2021	103	87	78	114	119	166	122	114	102	121	108	112
2022	133	96	118	93	111	123	163	169	168	146	133	165
2023	139	98	102	112	135	146	143	160	136	131	120	165
2024	158	131	135	122	114	140	152	175	145	143	159	141
2025	145	131	151	125	119	147	169	154	129	123	109	127

Incidents Per Year

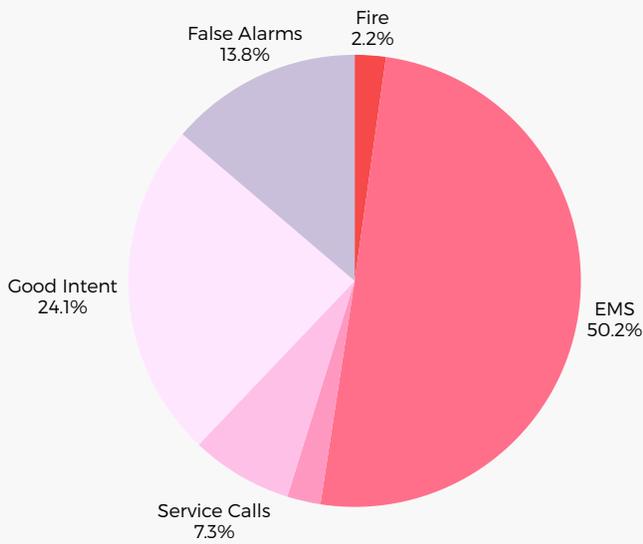


2021	2022	2023	2024	2025
1380	1611	1572	1715	1629

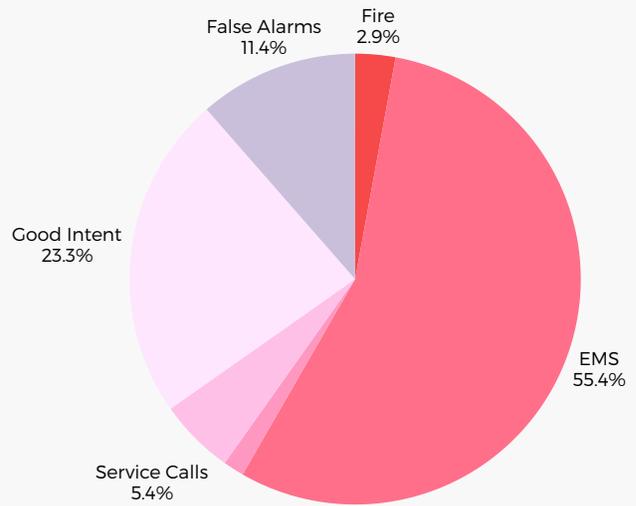
INCIDENTS

CONTINUED

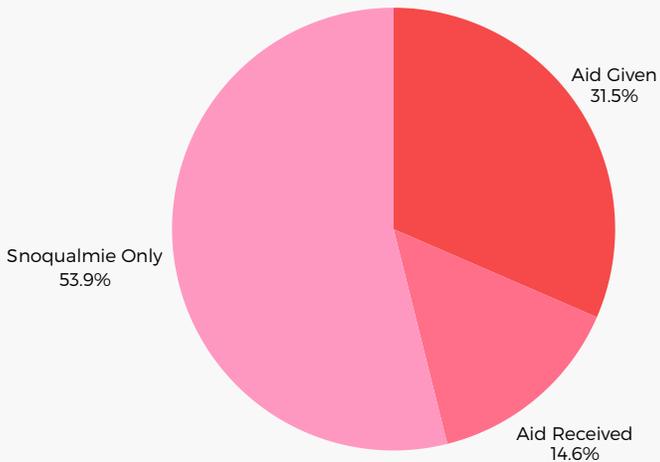
2024 Total Annual Incidents by type



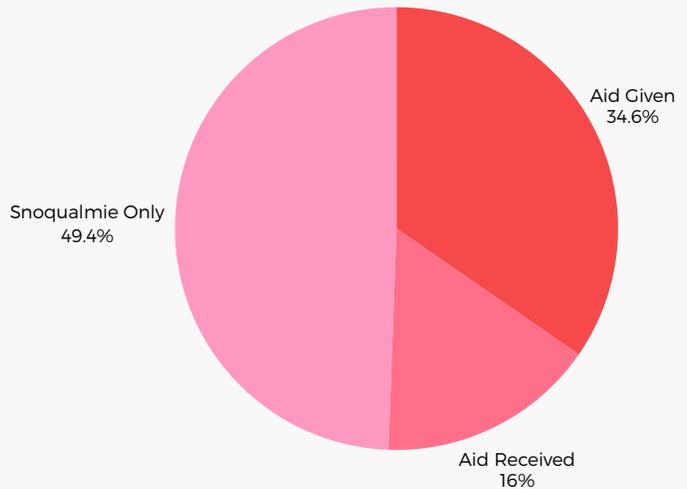
2025 Total Annual Incidents by type



2024 Annual Mutual Aid Given/Received



2025 Annual Mutual Aid Given/Received



INCIDENTS

CONTINUED

2025 Mutual Aid Given

Department	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total
Eastside Fire and Rescue	117	114	142	138	511
KCFD #27 Fall City	9	9	16	6	40
Other	4	1	3	5	13

2025 Mutual Aid Received

Department	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total
Eastside Fire and Rescue	50	56	47	45	198
KCFD #27 Fall City	14	16	16	9	55
Other	1	2	4	3	10
Large Incident (2 or more outside units)	7	1	1	3	12

INCIDENTS

CONTINUED

Calls versus Units Mutual Aid Given

	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total
Number of Calls ESFR Responded to Snoqualmie	50	56	47	45	198
Number of Units ESFR Responded With to Snoqualmie	97	92	104	89	382
Number of Calls Snoqualmie responded to in ESFR	117	114	142	138	511
Number of Units Snoqualmie Responded with to ESFR	121	115	144	140	520

Transports by Snoqualmie

Area of Call	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total
Snoqualmie	84	81	92	70	327
Eastside Fire and Rescue	11	8	7	8	34
KCFD #27 Fall City	0	0	2	0	2

PERFORMANCE MEASURES

OCT - DEC 2025

The fire department tracks multiple performance measures to evaluate the agency's response to calls for service in our jurisdiction. These measures are compiled quarterly, and are compared to the previous year's data to look for trends and areas of improvement. Two of the performance measures that are evaluated are turnout times and travel times.

Turnout time is the time from when the call is received by the station to when the unit goes en-route. This time is influenced by factors such as location of personnel within the station, time of day, and whether the crew needs to don protective gear before responding.

Travel time is the amount of time it takes the unit to arrive on scene after leaving the station. This time is influenced by factors such as distance from the station, traffic patterns and weather conditions.

PERFORMANCE MEASURES

TURNOUT TIME

2025 APPARATUS TURNOUT TIMES WITHIN THE CITY

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
0:0-0:29	6	8	12	12	7	15	21	16	15	29	6	11	158
0:30-0:59	26	18	22	25	16	24	25	26	23	18	16	20	259
1:00-1:29	32	32	34	24	27	32	29	30	21	25	22	20	328
1:30-1:59	13	5	15	3	9	4	9	1	6	8	10	11	94
2:00-2:59	0	0	0	0	5	1	2	3	1	2	1	1	16

90TH PERCENTILE (MM:SS)

Quarter	2022	2023	2024	2025	Year	Annual 90th percentile
1st Qtr	1:35	1:35	1:50	1:38	2022	1:34
2nd Qtr	1:38	1:32	1:35	1:33	2023	1:35
3rd Qtr	1:31	1:38	1:37	1:30	2024	1:40
4th Qtr	1:32	1:44	1:36	1:38	2025	1:36

PERFORMANCE MEASURES

TRAVEL TIME

2025 APPARATUS TRAVEL TIMES WITHIN THE CITY

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
0:00-3:59	22	22	28	32	26	35	36	28	28	25	19	18	319
4:00-7:59	47	33	43	27	30	32	41	32	27	31	23	34	400
8:00-11:59	2	3	6	0	3	4	4	5	3	2	3	6	41
12:00-15:59	0	0	0	1	0	0	0	1	0	1	0	0	3
16:00-29:59	0	0	0	0	1	0	0	0	0	0	0	0	1

90TH PERCENTILE (MM:SS)

Quarter	2022	2023	2024	2025	Year	Annual 90th percentile
1st Qtr	7:20	7:23	8:21	7:04	2022	7:26
2nd Qtr	6:42	8:16	7:08	6:48	2023	7:34
3rd Qtr	7:58	7:36	7:08	7:27	2024	7:23
4th Qtr	7:10	7:36	7:29	7:25	2025	7:12

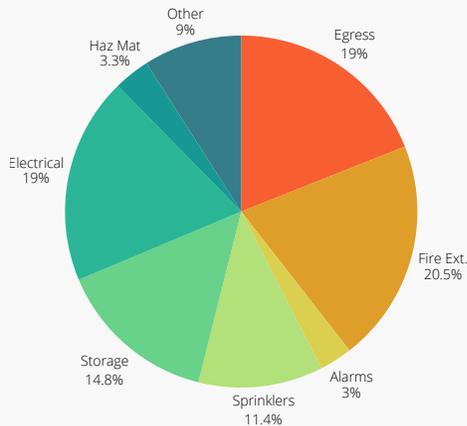
FIRE INSPECTIONS

OCT - DEC 2025

Beginning in 2017 the fire department began performing the majority of the fire and life safety inspections for businesses in the city. The building department has the overall responsibility and handles the more complex inspections, but the two departments work together to complete inspections as well as provide advice and resources for discrepancies found. Occupancies are inspected on a rotating 3-year basis, based upon risk and occupancy type. High risk occupancies get inspected annually, moderate risk occupancies on a biennial cycle, and low-risk every three years. The most common violations found are extension cords being used improperly, faulty emergency lighting, and extinguishers missing or improperly maintained. Inspections are assigned to the crews quarterly, with each shift being responsible for the initial and re-inspections.

INSPECTIONS COMPLETED 2025				
1st Qtr	2nd Qtr	3rd qtr	4th qtr	Year to Date
22	50	57	46	175

Most Common Violations (Compiled annually)



Violation Definitions

- Egress - Egress blocked or not marked
- Fire Extinguishers - out of date, not enough, not right type
- Alarms - alarm system not inspected annually
- Sprinklers - sprinkler system not inspected annually
- Storage - improper storage, too close to ceiling or panel
- Electrical - extension cords used for permanent wiring
- HazMat - Improper storage
- Other- Violation not normally seen

PROPERTY LOST / SAVED

OCT - DEC 2025

For reporting purposes, fire loss is broken into two categories: property and contents. Property describes physical properties such as cars, house, etc. Contents describe items that are not part of the structure but perish in the incident. Both categories are combined together to determine total property loss, and more importantly, total property saved.

2025 4th Quarter Fire Loss

Incident Date	Fire Type	Property Value	Property Loss	Content value	Content Loss
0	0	0	0	0	0
Totals	0	0	0	0	0

2025 Annual Property Saved

Property Risked	Property Saved	Percentage Saved
\$953,000	\$952,800	99.9%

Consolidated Requests from Public Comment

Public Transparency & Statements

1. **Issue a clear public statement of the City's stance** regarding ICE activity in the community, within the limits of federal law.
 2. **Publicly affirm commitment to Washington's Keep Washington Working Act** and to the well-being of all residents regardless of immigration status.
 3. **Explicitly reaffirm the City's commitment to protecting constitutional rights**, including the right to peacefully protest.
 4. **Disclose whether the City uses surveillance technologies (e.g., Flock cameras)** and, if applicable, how data is used and shared.
-

Community Safety & Trust

5. **Affirm that local police will act as a protective force** for constitutional rights and public safety, not as agents of civil immigration enforcement.
 6. **Clarify how the City and Police Department will keep residents safe** while not impeding federal law, particularly to address fear of contacting police or emergency services.
 7. **Engage the community proactively** to reduce fear, confusion, and misinformation before any enforcement activity takes place.
 8. **Coordinate with regional partners**, including the Snoqualmie Valley School District, to help ensure students and families feel safe.
-

Policy Review & Preparedness

9. **Develop and adopt clear policies and procedures in advance** for how the City will respond if ICE activity occurs.
10. **Conduct a proactive review of City policies and preparedness** related to potential increases in federal civil immigration (ICE) activity in the Snoqualmie Valley.

11. **Ensure Snoqualmie is not unintentionally used as a staging, processing, or operational base** for federal civil immigration enforcement, consistent with state law and judicial warrant requirements.
 12. **Review how City-owned property, facilities, and resources could be misused** during immigration enforcement actions and prevent such misuse.
-

Staff Guidance & Internal Clarity

13. **Provide clear, written guidance for City staff and departments** so expectations are understood ahead of time regarding interactions with ICE or related federal actions.
 14. **Outline City planning for foreseeable contingencies** that could arise during ICE operations (e.g., public safety issues, unattended vehicles, children left without supervision, unsecured property).
-

Community Education & Training

15. **Provide or support community training and education** on residents' rights, City policies, and what to expect if ICE activity occurs.
-

Ongoing Engagement

16. **Invite community participation in policy development**, including sharing research, examples from other cities, and assistance with public education efforts.

Table 1

ID	Category	Request	Status	Primary Responsibility	How Addressed / Current State	Next Step (if any)	Timing
1	Public Transparency	Public statement of City stance on ICE	Complete	Mayor / Police	Public statement issued clarifying non-participation in civil immigration enforcement	None	Complete
2	Public Transparency	Affirm Keep Washington Working Act compliance	Complete	Mayor / Police	Explicitly referenced in public statement and reflected in police conduct	None	Complete
3	Public Transparency	Reaffirm commitment to constitutional rights (including peaceful protest)	Complete	Mayor	Statement explicitly affirms respect for constitutional rights, including peaceful protest	None	Complete
4	Public Transparency	Disclosure of surveillance technology use (e.g., Flock)	Complete	Mayor	Statement confirms no use of Flock Safety cameras or technology for immigration enforcement	None	Complete
5	Community Safety	Police and emergency responders as protectors, not ICE agents	Complete	Mayor / Police	Statement affirms no assistance with civil immigration enforcement	None	Complete
6	Community Safety	Safe access to 911 without ICE involvement	Complete	Mayor / Police	Statement clarifies 911 routes to local dispatch and responders, not immigration authorities	None	Complete
7	Community Safety	Reduce fear and misinformation	Partial	Mayor / Communications	Statement provides reassurance; no ongoing outreach or FAQ yet	Optional public FAQ or community session	Short-term
8	Community Safety	Coordination with schools and youth-serving partners	Not Addressed	Mayor / Police / School District	Not addressed in statement	Initiate coordination with district leadership	Medium-term
9	Policy & Preparedness	Advance ICE-related policies and procedures	Partial	Mayor / Council / Legal	Existing law and policy described; no new procedures adopted	Policy gap review	Short-term
10	Policy & Preparedness	Proactive review of City preparedness	Not Addressed	City Administrator / Legal	No formal review committed	Conduct internal review	Medium-term
11	Policy & Preparedness	Prevent City property used as ICE staging	Not Addressed	Mayor / Council / Legal	Not addressed	Evaluate policy or ordinance	Medium-term
12	Policy & Preparedness	Review misuse of City facilities/resources	Not Addressed	City Administrator / Legal	Not addressed	Add to preparedness review	Medium-term
13	Staff Guidance	Clear guidance for all City staff	Complete	Mayor	Statement provides explicit staff direction, escalation path, and records handling	None	Complete
14	Staff Guidance	Contingency planning for ICE-related scenarios	Not Addressed	Police / Emergency Management	No scenario planning referenced	Tabletop or checklist	Medium-term
15	Community Education	Community training / know-your-rights education	Not Addressed	Mayor / Community Partners	Not addressed	Partner with nonprofits	Long-term
16	Ongoing Engagement	Community participation in policy development	Not Addressed	Mayor / Council	Not addressed	Structured engagement process	Long-term