



COMMUNITY DEVELOPMENT COMMITTEE & COMMITTEE OF THE WHOLE MEETING AGENDA

Monday, June 02, 2025, at 6:00 PM

Snoqualmie City Hall, 38624 SE River Street & Zoom

COMMITTEE MEMBERS

Chair: Louis Washington

Councilmembers Jolyon Johnson and Robert Wotton

This meeting will be conducted in person and remotely using Zoom.

Join by Telephone: To listen to the meeting via telephone, please call **253.215.8782** and enter

Webinar ID **860 6728 7531** and Password **1730040121** if prompted.

Press *9 to raise your hand to speak. Raising your hand signals the meeting moderator that you have a comment.

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CALL TO ORDER & ROLL CALL

AGENDA APPROVAL

PUBLIC COMMENTS (online public comments will not be taken).

MINUTES

- [1.](#) Approval of the minutes dated May 19, 2025.

DISCUSSION ITEMS

- [2.](#) Review of Council Work Plan

ADJOURNMENT



COMMUNITY DEVELOPMENT COMMITTEE & COMMITTEE OF THE WHOLE MEETING MINUTES MAY 19, 2025

This meeting was conducted in person at Snoqualmie City Hall and remotely using Zoom.

CALL TO ORDER & ROLL CALL: Councilmember Washington called the meeting to order at 6:02 pm.

Committee Members:

Councilmembers Louis Washington, Rob Wotton and Jo Johnson were present.

Mayor Katherine Ross was also present.

City Staff:

Mike Chambless, City Administrator; Dena Burke, City Attorney; Mona Davis, Community and Economic Development Director; Deana Dean, City Clerk; and Andrew Jongekryg, IT Support.

AGENDA APPROVAL – The agenda was approved as presented.

PUBLIC COMMENTS – There were no public comments.

MINUTES – The minutes dated May 5, 2025, were approved as presented.

AGENDA BILLS

2. **AB25-064:** River Trail Property Acquisition (Hailstone Trust) Parcel ID 7849200455. Introduction by Community and Economic Development Director Mona Davis. Committee questions and comments followed related to budget, demolition and appraisal costs. This item is approved to move forward at the May 27, 2025, City Council meeting on the non-consent agenda. Committee requested Budget Manager Walker be present at that meeting to address budget questions.

DISCUSSION ITEMS

ADJOURNMENT - The meeting was adjourned at 6:16 pm.

Minutes prepared by Deana Dean, City Clerk.

Recorded meeting audio is available on the City website after the meeting.

Minutes approved at the _____ Community Development Committee Meeting.

	Month														
Dept	Goal	Status	Partners	01	02	03	04	05	06	07	08	09	10	11	12
Community Development															
Meadowbrook Farm Mgmt / Prairie Loop Trail Coord	1,2,4	Ongoing	CD/Admin												
Affordable and Workforce Housing	1,2,4	Ongoing	CD/Finance												
Center Blvd and Retail District Waivers (SMC/MUFP)	1,2,4	Completed June 2025	CD												
Comprehensive Plan certification	1,2,3,4	Fall 2025	CD												
Reclassification of CRS & LOMR	2,4	Pending FEMA funding	CD												
Design Standards State Law Updates	2,4	Ongoing	CD												
TIA Standards	2,4	3rd Quarter 2025	CD												
Code Enforcement (Code Updates/Penalties)	2,4	4th Quarter 2025	CD/Legal												
Wireless Code Amendments	1,2,4	3rd Quarter 2025	CD												
Climate Change Draft Element	1,2,3,4	4th Quarter 2025	CD/PPW												
Growth Target Reconciliation	1,2,3,4	3rd Quarter 2025	CD/Admin												
Critical Areas Update	1,2,3,4	June 2025	CD												
Annexation Strategy Study	1,2,3,4	Ongoing	CD/Admin/Finance												
Rebranding Marketing Study	1,2,4	Ongoing	CD												
Permit Streamlining & Fee Schedule	1,2,4	Ongoing	CD/PPW/Finance												
Historic Preservation Downtown Code Amendments	1,2,4	June 2025	CD												
Mill Site Design Review	1,2,4	Ongoing	CD/PPW												
Home Acquisition and Elevation Programs	2,4	Ongoing	CD/Finance/Admin												
Public Works/Development Standards	1,2,4	4th Quarter 2025	CD/PPW												

- 1 Encourage Economic Vitality
- 2 Enhance and Preserve Neighborhood livability and quality of life
- 3 Invest in transportation infrastructure
- 4 Ensure fiscal transparency & Operational Stability

Dept	Goal	Status	Partners	Month												
				01	02	03	04	05	06	07	08	09	10	11	12	
Fire																1 Encourage Economic Vitality
Accreditation	1,2	Completed	All													2 Enhance and Preserve Neighborhood livability and quality of life
Strategic Plan	1,2,4	Completed	All													3 Invest in transportation infrastructure
EOC	2,4	1st Qtr drill complete. 2nd drill needs scheduling in June	All													4 Ensure fiscal transparency & Operational Stability
Budget	1,2,4		All													
IAFF Contract	1,2,4	Currently in progress (3 meetings held)	Admin/Finance													
Wildland Evaluation	2,4	Not completed with Lt Lasswell out	Fire													
Apparatus (pickup ordered. New engine due Oct 2024)	2,4	F150 received. New engine scheduled June 2	Fire/Finance/PPW													
Police																
NB Contract	1,2,4	Negotiations Underway	Admin/PD/Finance													
Budget	1,4	Partially completed. Pending NB Contract.	All													
SPA Contract	1,4	Completed	Admin/Finance													
LEMAP	4	Completed	All													
Accreditation	4	Ongoing 2-5 year projection	All													
Construction on Evidence Room	4	March /April	PD/PW/Contractors													
ILA's for Sunnyside and Yakima Jail	4	Ongoing - March - April	PD Admin													
Update City Parking Ordinance	1,2	Ongoing - March - April	Admin Sgt.													
Department Strategic Plan	1,2,4	Ongoing - March - September	PD Admin													
ILA - DV Advocate	2,4	Ongoing - March - April	PD Admin													
LEMAP-Purging of found property & closed case evidence	2,4	Ongoing	Evidence Tech													
LEMAP-Scanning and Purging of department case records	2,4	Ongoing	Records Department													
LEMAP-Continue updating policy	2,4	Ongoing	PD Admin/Sgts/Instructors													
LEMAP- Career Level Cert - First, Mid and Exec Level	2,4	March - July	Sergeants and Captain													
Finance																
Snoqualmie Tribe Fee-for-Service	1,2,4	Negotiations Continue	Admin/Finance/Fire/Police													1 Encourage Economic Vitality
North Bend Police Services Agreement	1,2,4	Negotiations Continue	Admin/Finance/Police													2 Enhance and Preserve Neighborhood livability and quality of life
ERP Project - Phase 1 Financials	1,4		All													3 Invest in transportation infrastructure
ERP Project - Phase 2 Human Capital Management	1,4	Documentation, Close Out	All													4 Ensure fiscal transparency & Operational Stability
ERP Project - Phase 3 Utility Billing & Revenue	1,4		Finance/P&PW													
Financial Reporting (SAO) (2024)	4	Ongoing	Finance													
Financial & Accountability Audits (2022, 2023, & 2024)	4	Ongoing	Finance													
Financial Procedures Manual & Internal Controls	4		Finance													
Payroll Recalculations & Corrections	4		Finance													
Purchasing Card Program	4		Finance													
Enhanced Revenue Management & Oversight	4		Finance/CD													
Utility Rate Study	3,4	Ongoing	P&PW/Finance													
Comprehensive Fee Study	1,3,4	RFP Issued	All													
B&O Tax Audit	1,4		Finance													
Square Footage Tax	1,4		Finance													
Cable Franchise Agreement	1,4		Admin/Finance/P&PW													
Revenue Bond Issuance	4		Finance/P&PW													
Internal Cost Allocation Plan	4		Finance													
Budget Reporting/Financial Transparency	4	Ongoing	Finance													
Parks & Public Works																
Budget/CIP/Utility Rate Study	1,2,3,4	Util Rate Study complete in April 2025	All													1 Encourage Economic Vitality
ERP Asset Mgmt	1,2,3,4	Implementation Complete; maintenance	Finance/PPW/Admin													2 Enhance and Preserve Neighborhood livability and quality of life
Community Center Expansion	1,2	GMP due August 2025	Admin/Finance													3 Invest in transportation infrastructure

[illegible]

[illegible]