



ECONOMIC DEVELOPMENT COMMISSION HYBRID MEETING

Tuesday, June 18, 2024, at 8:00 AM

Snoqualmie City Hall, 38624 SE River Street & Zoom

COMMISSION MEMBERS

Commissioners: Joelle Gibson, Kristina Hudson, Rob McDonald, Nichole Pas, Paula Shively, Adrian Webb, and VACANT.

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This meeting will be conducted in person and remotely using teleconferencing technology provided by Zoom.

CALL TO ORDER & ROLL CALL

PUBLIC COMMENT - *Public comment will be accepted by in-person attendees. Remote attendees may submit written comments to the staff liaison.*

AGENDA APPROVAL

MINUTES

1. Approval of the minutes dated May 15, 2024.

LIAISON REPORTS

SPECIAL ORDERS

OLD BUSINESS

NEW BUSINESS

ITEMS OF COMMISSIONER INTEREST

UPCOMING SCHEDULE

2. Work Program Discussion

ADJOURNMENT



ECONOMIC DEVELOPMENT COMMISSION

MEETING MINUTES

MAY 15, 2024

This meeting was conducted in person and remotely using teleconferencing technology provided by Zoom.

CALL TO ORDER & ROLL CALL

Emily Arteche called the meeting to order 8:06am

Commissioners: Joelle Gibson, Kristina Hudson, Nichole Pas, Paula Shively, and Rob McDonald.

Adrian Webb was absent.

City Staff: Emily Arteche, Community Development Director; Nicole Wiebe, Community Liaison; Ashley Wragge, Planning Technician; Andrew Jongekryg, IT Systems Support.

AGENDA APPROVAL: The agenda was approved without objection.

PUBLIC COMMENTS: None

APPROVAL OF MINUTES: April 17, 2024 minutes were approved.

LIAISON REPORTS

Community Liaison

None.

Council Liaison

None.

SPECIAL ORDERS

Election of the Chair

Kristina Hudson was nominated.

Unanimous ayes. No nays.

Kristina Hudson is the new EDC Chair.

OLD BUSINESS

SMC 17.37 Downtown Historic District Overlay Amendments

This topic was revisited after further outreach with the Downtown and Ridge Merchant Association.

Based on feedback, staff proposal includes 90% retail requirements, 180-day vacancy period, and reconsider the definition to add "sale of taxable goods or merchandise". Discussion ensues about

vacancy and lease changes, extending the retail requirements zone, and update language about best faith effort.

NEW BUSINESS

None.

ITEMS OF COMMISSIONER INTEREST

None.

UPCOMING SCHEDULE

Roundtable Schedule

Move the June meeting to June 18th.

Discussion about July roundtable.

August meeting will be put back on the schedule.

Work Program

Commission wishes to have a retreat to discuss what they want to work on in the work program.

ADJOURNMENT

Meeting adjourned at 9:45 am



Community Development Department

Item 2.

Ashley Wragge, Planning Technician

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MEMORANDUM

To: Economic Development Commission
From: Ashley Wragge, Planning Technician
Date: June 18, 2024
Subject: Work Program Priorities Discussion

INTRODUCTION:

The Economic Development Commission (EDC) Work Program is an evolving document that allows for organization and prioritization of topics that Council has expressed interest in.

BACKGROUND:

In the May 15, 2024, meeting the Commission expressed a desire to refine the work program.

ANALYSIS/RECOMENDATION

A refined Work Program allows for a more streamlined direction of items and their associated timelines. Due to time constraints, it is recommended that the EDC discuss items one through three on the 2024 Work Program items seen in Attachment 1.

NEXT STEPS:

Discuss the Work Program Items. Prioritize Business Visitations, Marketing/Re-branding Identity, and Snoqualmie Wayfinding Signage.

Attachments:

Attachment 1: EDC Draft Work Program 2024

Attachment 2: CD Council Priority Tracker



Economic Development Commission Work Program

2024 WORK PROGRAM ITEMS	
TOPIC	DATE
Business Visitations	1st Quarter
Marketing/Re-branding Identity	TBD
Snoqualmie Wayfinding Signage	On-going
Council Priority Tracker, Tourism	On-going
Training, Department of Commerce	1 st Quarter
Mainstreets USA Status	1 st -2 nd Quarters
Annexation Strategy Study	3 rd Quarter
Washington State's Creative Districts	1 st -2 nd Quarters
Business Park Recruitment	On-going
Kiosks	TBD
Funding, Doors Open King County	TBD

2025 AND FUTURE WORK PROGRAM ITEMS	
TOPIC	DATE



City of Snoqualmie
2023-2024 Council Priority Tracker
Community Development Committee

Attachment 2: CD Council Priority Tracker

Topic	Council Priorities						Department	Council Committee	Start Date	End Date	Intended Outcome	Next Steps	Contact	Notes	Hyperlinks (if available)
	Encourage Economic Vibrancy	Reinforce Neighborhood Identity	Invest in Transportation and Infrastructure	Enhance Quality of Life	Assure a Safe Community	Insure Fiscal Transparency and Operational Stability									
Snoqualmie Mills Site Development	✓	✓	✓	✓			Community Development	Community Development	N/A	Ongoing	New Community with Economic Vibrancy	Awaiting the permit review process	Emily.Arnache	The applicant is currently waiting for improved economic conditions to allow for more additional units. An approval of resolution for MFE is required.	https://www.snoqualmie.org/2023/03/08/snoqualmie-mills-site-development/
Affordable Housing		✓		✓		✓	Community Development	Community Development	Nov-22	Ongoing	New Units Available to All Income Levels	Roundtable	Emily.Arnache	3-pronged approach analyzing city lands, city funds and city policy.	
Tourism	✓	✓		✓		✓	Community Development	Community Development	Nov-23	Ongoing	On-going Economic Vibrancy	Economic Development Commission	Emily.Arnache	This is an effort to support downtown businesses and retail expansion to create a Tourism Multiplier Effect. A Trolley Car could be considered.	https://www.callcenter.snoqualmie.org/virtualtour/af-snoqualmie.htm
Northwest Railway Museum Roundhouse Project	✓	✓		✓			Community Development	Community Development	Sep-21	Ongoing	Expanded Museum Bringing Tourism	Continue the permit review process	Emily.Arnache	The applicant is currently addressing city review comments on permitting on plans for a building with a circular or semicircular shape used by railways for servicing and storing locomotives.	
FEWA Community Rating System (CRS) and Flood Mitigation		✓		✓	✓		Community Development	Community Development	Sep-23	Ongoing	Lower Insurance Rate for Property Owners	Review Repetitive Loss Properties	Emily.Arnache	Staff is seeking opportunities to address flood mitigation including rate of flood insurance and flood protection and changing the city classification.	https://www.kingcounty.gov/2023/04/11/flood-mitigation/
Comprehensive Plan	✓	✓	✓	✓	✓	✓	Community Development	Community Development	Jan-23	Ongoing	A Viable Roadmap for Future	Review Recommendations from Commission	Emily.Arnache		https://www.snoqualmie.org/2023/03/08/snoqualmie-comprehensive-plan/
Urban Growth Area (UGA) Boundaries		✓		✓			Community Development	Community Development	Jun-23	Dec-25	A Review of Capacity Opportunities	Identify desired features in UGA and assess current stock, complete current housing efforts	Emily.Arnache	Staff is working with King County on next steps which include completion of a Comprehensive Plan, determination of feasible boundaries, requesting County/State funds to assist the City in the process, and housing efforts.	https://www.snoqualmie.org/2023/03/08/snoqualmie-comprehensive-plan/
Snoqualmie Municipal Code (SMC) Retail Code Amendment	✓	✓				✓	Community Development	Community Development	Apr-23	Dec-24	Increased Retail in Key Locations	Initiate MUP Amendments	Jonathan.Gardner	Discussion occurred at a Community Development Committee Meeting in April 2023. Next steps to come.	
Middle Housing	✓	✓	✓	✓			Community Development	Community Development	Sep-22	Jun-23	Development and Encouragement of Attached Units, Variety of Complexes	N/A	Emily.Arnache	The city will continue to stay involved in discussions on middle housing additions. Other opportunities to address work force housing and low-income housing are forthcoming.	https://www.snoqualmie.org/2017/01/middle-housing/
Human Services Program		✓		✓	✓		Administration	Community Development	Jan-23	Dec-24	Providing Money to Desired Services and Enhancements	Identify gaps to fill	Carson.Hornady	The Human Services Advisory Committee will review accountability forms and distribute remaining funds to human services organizations throughout the biennium.	https://www.snoqualmie.org/2023/01/human-services/