



PARKS & PUBLIC WORKS COUNCIL COMMITTEE & COMMITTEE OF THE WHOLE HYBRID MEETING

Wednesday, February 21, 2024, at 5:00 PM

Snoqualmie City Hall, 38624 SE River Street & Zoom

COMMITTEE MEMBERS

Chair: Ethan Benson

Councilmembers: Bryan Holloway and Catherine Cotton

This meeting will be conducted in person and remotely using teleconferencing technology provided by Zoom.

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CALL TO ORDER & ROLL CALL

AGENDA APPROVAL

PUBLIC COMMENTS

MINUTES

1. [Approval of minutes dated February 6, 2024.](#)

AGENDA BILLS

DISCUSSION

2. Reclaimed Water System Improvements - Project Update
3. Tyler Asset Management Update
4. Director Reports
 - a. Staffing
 - b. Project status

ADJOURNMENT



**PARKS & PUBLIC WORKS COUNCIL COMMITTEE &
COMMITTEE OF THE WHOLE
HYBRID MEETING MINUTES
FEBRUARY 6, 2024**

This meeting was conducted in person and remotely using teleconferencing technology provided by Zoom

CALL TO ORDER

Chair Ethan Benson called the meeting to order at 5:00 pm.

Committee Members: Councilmembers Ethan Benson, Bryan Holloway, and Catherine Cotton (remote).

Mayor Katherine Ross and Councilmember Cara Christensen were also present.

City Staff:

Michael Chambless, City Administrator; Deana Dean, City Clerk; Jeff Hamlin, Interim Parks & Public Works Director (remote); Patrick Fry, Project Engineer; Emily Arteche, Community Development Director; Ashley Wragge, Planning Technician; Danna McCall, Communications Coordinator; Drew Bouta, Finance Director; and Jimmie Betts, IT Support.

AGENDA APPROVAL – The agenda was approved as amended.

PUBLIC COMMENTS – There were no public comments.

MINUTES

1. The minutes from the January 17, 2024, were approved as presented.

AGENDA BILLS

DISCUSSION (OUT OF ORDER):

2. Community Center Expansion Open House Update. Presentation provided by Danna McCall, Communications Coordinator. Committee questions and comments followed.
3. Solid Waste Contract. Patrick Fry, Project Engineer, provided, by presentation, an update on the solid waste collection contract. Topics included new contract options, timeline, proposed 1-year rate comparison, Option 1 pros and cons, and Option 2 pros and cons. Committee questions and comments followed. This item is approved to move forward at the February 12, 2024, City Council meeting.
4. Capital Facilities and Utilities Comprehensive Plan Element. Emily Arteche, Community Development Director, introduced Luke Marusiak, Planning Commission Chair, who provided an update via presentation. Committee comments followed.

5. Transportation Comprehensive Plan Element. Ashley Wragge, Planning Technician, provided an overview of the updates as outlined in the staff memorandum. Committee questions and comments followed. This item is approved to move forward at a future City Council meeting.
6. Asset Management Implementation. Jeff Hamlin, Interim Parks & Public Works Director, reviewed this item noting they are in the process of building an asset management system through Tyler. He noted they are on schedule and within budget. Additional information provided by Mike Chambless, City Administrator. Committee questions followed.

ADJOURNMENT - The meeting was adjourned at 5:54 pm.

*Minutes taken by Deana Dean, City Clerk.
Recorded meeting audio is available on the City website after the meeting.
Minutes approved at the _____, 2024, Parks & Public Works Committee Meeting.*