FINANCE & ADMINISTRATION COMMITTEE & COMMITTEE OF THE WHOLE HYBRID MEETING

Tuesday, November 22, 2022, at 6:30 PM

Snoqualmie City Hall, 38624 SE River Street & Zoom

COMMITTEE MEMBERS
James Mayhew, Chair
Councilmembers: Cara Christensen and Bryan Holloway

This meeting will be conducted in person and remotely using teleconferencing technology provided by Zoom.

Join by Telephone: To listen to the meeting via telephone, please call **253.215.8782** and enter Webinar ID **880 1897 0598** and Password **1830050121** if prompted.
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Press *6 to mute and unmute.

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1) Click this **link**
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3) If prompted for Webinar ID, enter **880 1897 0598**; Enter Password **1830050121**
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CALL TO ORDER & ROLL CALL

AGENDA APPROVAL

PUBLIC COMMENTS

MINUTES

1. Approval of the minutes dated November 8, 2022.

APPROVAL OF WARRANTS / CLAIMS

2. Consideration of Claims Report dated November 28, 2022.

PRESENTATION

3. ERP Tyler/Munis Project: Presentation provided by Sarah Reeder.

AGENDA BILLS *(After F&A review, the agenda bill may be placed on the next City Council Meeting Agenda.)*

4. **AB22-162:** 2021-2022 Biennial Budget Amendment

   Proposed Action: Move to Adopt Ordinance 1272 Amending the 2021-2022 Biennial Budget.

DISCUSSION

5. Finance & Administration Work Plan Update

CITY COUNCIL AGENDA REVIEW

6. Review Draft City Council Agenda dated November 28, 2022

ADJOURNMENT

FINANCE & ADMINISTRATION COUNCIL COMMITTEE & COMMITTEE OF THE WHOLE HYBRID MEETING MINUTES NOVEMBER 8, 2022

This meeting was conducted in person and remotely using teleconferencing technology provided by Zoom

CALL TO ORDER

Committee Chair Mayhew called the meeting to order 6:31 pm.

Committee Members: Chair James Mayhew and Councilmember Holloway. Also, present were Mayor Ross and Councilmember Benson.

CM Christensen's absence was excused with no objection.

City Staff:
Mike Sauerwein, City Administrator; Bob Sterbank, City Attorney; Jen Ferguson, Finance & HR Director (remote); Drew Bouta, Budget Manager; Deana Dean, City Clerk; Mark Gerken, IT Technician; Carson Hornsby, Management Analyst (remote); Jeff Hamlin, Deputy Parks & Public Works Director (remote); Mark Correira, Fire Chief (remote); Mike Bailey, Deputy Fire Chief (remote); Emily Arteche, Community Development Director (remote)

AGENDA APPROVAL: The committee approved the agenda as presented.

PUBLIC COMMENTS - There was no public comment.

MINUTES

1. Committee approved the minutes from the Oct. 18, 2022, Finance and Administration meeting as presented.

APPROVAL OF WARRANTS / CLAIMS

2. Claims Approval Report dated Nov. 14, 2022, was approved for the Nov. 14, 2022, City Council consent agenda.

AGENDA BILLS

It was agreed to change the order in which items were considered. Items 4, 5, 6, 7, and 8 on the agenda were taken as the next items. The minutes reflect the order of the meeting.

4. **AB22-152:** Ordinance 1268 increasing the regular property tax revenue for the fiscal year commencing January 1, 2023, on all property both real and personal in the City of Snoqualmie which is subject to taxation for the purpose of paying sufficient revenue to carry on the departments of the City for the ensuing year; and providing for severability and an effective date. Budget Manager Drew Bouta and City Attorney Bob Sterbank reviewed the process and deadlines with the committee. This item may move to the Nov. 14 council agenda for first reading.

5. **AB22-153:** Ordinance 1270 levying regular property taxes for the fiscal year commencing January 1, 2023, on all property both real and personal in the City of Snoqualmie which is subject to taxation for the purpose of paying sufficient revenue to carry on the departments of the City for the ensuing year; and providing for severability and an effective date. Budget Manager Drew Bouta and City Attorney Bob Sterbank reviewed the process and deadlines with the committee. This item may move to the Nov. 14 council agenda for first reading.

6. **AB22-150:** 2023 Salary Schedule for Non-Represented Management & Professional Employees. Finance & HR Director Jen Ferguson provided a brief review and discussion followed. This item may move to the Nov. 14 council agenda.

7. **AB22-156:** Benefit Updates for Non-Represented M&P Employee Group. Finance & HR Director Jen Ferguson provided a brief review and answered committee questions. This item may move to the Nov. 14 regular council agenda.

8. **AB22-158:** Retention Bonuses for Eligible Employees. Finance & HR Director Jen Ferguson introduced the proposal authorizing retention bonus payments to eligible employees employed March 1, 2020, through November 30, 2022. Discussion followed. Committee questions were answered by Ms. Ferguson, City Administrator Mike Sauerwein, Mayor Katherine Ross, and City Attorney Bob Sterbank.

At 7:15 pm, committee entered into closed session pursuant to RCW 42.30.140(4)(b) for the planning or adoption of a strategy or position to be taken during the course of any collective bargaining proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress for approximately 20 minutes.

At 7:52 pm, open session resumed.

3. **AB22-076:** 2023-2024 Biennial Budget. Committee Chair Mayhew will provide a list of questions to Mr. Bouta on Nov. 9 for discussion at the Nov. 14 council meeting.

DISCUSSION

9. **File Local (Business Licensing & B&O Tax Portal):** Finance & HR Director Jen Ferguson indicated this item can be addressed at the next committee meeting.

10. **Finance & Administration Work Plan Update:** Informational item only.

CITY COUNCIL MEETING AGENDA REVIEW

11. **Nov. 14, 2022, City Council Meeting Agenda:** Approved as amended.

12. **Nov. 15, 2022, Special City Council Meeting:** Approved as amended.

ADJOURNMENT

Committee Chair Mayhew adjourned the meeting at 8:18 pm.

Attest:

____

James Mayhew, Committee Chair

____

Deana Dean, City Clerk

FINANCE DEPARTM

38624 SE River Street
PO Box 987
Snoqualmie, WA 98065

Office: 425-888-1555
Fax: 425-831-6041

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To: **City Council**
Finance & Administration Committee

From: **Jennifer Ferguson, Director of Finance**

Date: **November 28, 2022**

Subject: **CLAIMS REPORT - Approval of payment for the period:**
November 1, 2022 – November 8, 2022 and ACH October 25, 2022 – November 15, 2022.

BACKGROUND

Per RCW 42.24.080, all claims presented against the city by persons furnishing materials, rendering services, or performing labor must be certified by the appropriate official to ensure that the materials have been furnished, the services rendered, or the labor performed as described, and that the claims are just, due, and unpaid obligations against the city, before payment can be made. Expedited processing of the payment of claims when certain conditions have been met allows for the issuance of warrants or checks in payment of claims before the legislative body has acted to approve the claims when: (1) the appropriate officers have furnished official bonds; (2) the legislative body has adopted policies that implement effective internal control; (3) the legislative body has provided for review of the documentation supporting the claims within a month of issuance; and (4) that if claims are disapproved, they shall be recognized as receivables and diligently pursued. The City of Snoqualmie meets all requirements of this state law.

Pursuant to Snoqualmie Municipal Code (SMC) Chapter 3.85, all Claims, Demands and Vouchers against the city, provides that the Finance Director or his/her designee will examine all claims prior to payment and provide periodic reporting of the payments to the City Council for final approval. Per SMC 3.85.040, to meet these requirements, the Finance Director schedules payment of claims and payroll for monthly Finance & Administration Committee review followed by full City Council approval on the consent agenda. Per SMC 3.85.050, documentation supporting claims paid and the Finance Director's written report are made available to all city council members at City Hall for 48 hours prior to the Finance and Administration Committee meeting. Following the 48-hour review period, the Finance and Administration Committee considers the claims as part of its regular agenda and recommends to the full city council whether to approve or disapprove the claims. Consistent with these requirements, this report seeks City Council approval of payment of claims and payroll batches, if applicable for the period of:

November 1, 2022 – November 8, 2022
ACH October 25, 2022 – November 15, 2022

ANALYSIS

All payments made during these periods were found to be valid claims against the city. Details are available in documentation provided for City Council review prior to the Finance and Administration Committee meeting. The City's internal controls include certification of the validity of all expenditures by the appropriate department and an internal audit conducted by designated finance department staff who review all claims and payroll payments. Staff performs system validation and exception reviews to validate payroll records. The Finance Director performs a random sampling review of supporting documentation for claims payments to ensure validity, as well as regularly reviews its processes to ensure appropriate internal controls are in place. The City issues disbursements for claims and payroll via the following methods:

- Warrants. Paper negotiable instruments, very much like, although legally distinct from, checks
- Electronic Funds Transfer (EFT). EFTs are electronic banking transactions (no paper instrument) of two basic types: (1) Automated Clearing House (ACH) for Electronic Fund Transfer (EFT) and (2) Wire Transfers a direct transfer between bank accounts

The following table summarizes the claims and payments authorized by the Finance Director:
The foregoing amounts were budgeted in the 2021-2022 biennial budget, and sufficient funds to cover these payments, as appropriate.

C I T Y O F S N O Q U A L M I E
Disbursements for Council Approval
Claims, Payroll and Miscellaneous

CLAIMS

		Warrants			ACH		
Batch ID	**Date**	**From #**	**Thru #**	**Amount**	**Qty**	**Amount**	**CLAIMS TOTAL**
47	11/4/2022	59483	59530	$ 131,283.73			$ 131,283.73
48	11/8/2022	59531	59532	$ 117,393.76			117,393.76
							-
							-
							-
							-
						Grand Total	**248,677.49**

PAYROLL (including Payroll Benefits)

		Warrants			ACH		
Batch ID	**Date**	**From #**	**Thru #**	**Amount**	**Qty**	**Amount**	**PAYROLL TOTAL**
PV10-2022 #2	11/1/2022	59482		$ 1,800.00			$ 1,800.00
D11-2022	11/15/2022				75	$ 146,255.00	146,255.00
							-
							-
						Grand Total	**148,055.00**

MISCELLANEOUS DISBURSEMENTS

Date	Description	ACH Amount	Wire Amount	MISC TOTAL
10/25/2022	Navia - 2022 HRA Plan Reimbursements	$ 3,254.93		3,254.93
10/26/2022	DOR Warrant	$ 51,939.38		51,939.38
11/1/2022	KBCM Investment Purchase	$ 982,133.33		982,133.33
11/2/2022	DOR - Lease Excise Tax	$ 2,044.91		2,044.91
11/2/2022	Navia - 2022 HRA Plan Reimbursements	$ 3,855.15		3,855.15
11/2/2022	Merchant Card Fees - Bankcard	$ 686.00		686.00
11/2/2022	Merchant Card Fees - Merchant Transact	$ 762.82		762.82
11/3/2022	Merchant Card Fees - Bank of America	$ 45.24		45.24
11/7/2022	Merchant Card Fees - American Express	$ 939.97		939.97
11/8/2022	Navia - 2022 FSA Plan Reimbursements	$ 442.00		442.00
11/8/2022	Navia - 2022 HRA Plan Reimbursements	$ 3,424.55		3,424.55
11/8/2022	Merchant Card Fees - Bluefin	$ 8,426.56		8,426.56
				-
			Grand Total	**1,057,954.84**

Total **1,454,687.33**

The following claims and payments were objected to by Finance Director: **NONE**
(Itemize claims/demands amounts and circumstances, and summarize reasons for objection]

I, the undersigned, do hereby certify under penalty of perjury that the claims and payroll warrant and/or checks itemized above were issued to pay just, due, and unpaid obligations of the City of Snoqualmie for materials furnished, services rendered, or labor performed, and that I am authorized to authenticate and certify the foregoing.

Jennifer Ferguson 11/15/2022

Jennifer Ferguson, Director of Finance Date
Auditing Officer

FINANCE & ADMINISTRATION COMMITTEE RECOMMENDATION

[] Approve payment of claims and payroll as documented in this report. Submit to Council consent agenda
[] Do not approve and provide alternate direction to staff

James Mayhew, Mayor Pro Tem/Committee Chair Date

Accounts Payable

Blanket Voucher Approval Document

User: TWood
Printed: 11/04/2022 - 12:52PM
Warrant Request Date: 11/4/2022
DAC Fund:

Batch: 00002.11.2022 - 11-4-22 Check Run

City of Snoqualmie
Claims presented to the City to be paid in the amount of $ 131,283.73 ,
for claims warrants numbered 59483 through 59530 & dated 11-4-22 .

Line	Claimant	Voucher No.	Amount
1	ADVANCE MARKING SYSTEMS	000059483	35.16
2	AMAZON CAPITAL SERVICES	000059484	1,665.59
3	ASPECT CONSULTING LLC	000059485	8,121.00
4	BALASUBRAMANIAN,GURU	000059486	306.85
5	BANK OF NEW YORK MELLON	000059487	1,500.00
6	BENNETT,PHIL	000059488	411.77
7	BRUCE DEES & ASSOCIATES	000059489	14,280.00
8	BUELL RECREATION	000059490	3,425.53
9	CHINOOK LUMBER INC	000059491	3,688.10
10	CITY OF ISSAQUAH FINANCE DEPT	000059492	22,940.00
11	CODE PUBLISHING	000059493	480.00
12	Complete Office (Fin Acct)	000059494	290.34
13	CONCOURSE FINANCIAL GROUP AGENCY INC	000059495	2,000.00
14	Corporate Payment Systems	000059496	2,109.49
15	Creative Ice	000059497	3,267.00
16	DARK HORSE PRINTING INC,DARK HORSE INK	000059498	879.01
17	ELLIOTT,EARL	000059499	383.51
18	ESA	000059500	155.00
19	Fire Trex	000059501	1,200.00
20	Galls, LLC FD	000059502	1,532.11
21	Girard Resources & Recycling, LLC	000059503	1,440.46
22	Grainger	000059504	4,239.19
23	HANDY IN THE VALLEY	000059505	7,011.15
24	HD Fowler Co.	000059506	113.92
25	Herrera Environmental Consultants Inc	000059507	6,935.49
26	Knowles,Ken	000059508	102.00
27	Kone Pasadena	000059509	1,581.98
28	LN Curtis & Sons	000059510	231.38
29	McCauley,Reina	000059511	32.41
30	PAN,SHAOJUN	000059512	222.06
31	Parametrix	000059513	1,842.57
32	PAUL GORDON	000059514	6,121.71
33	Platt 135890	000059515	2,062.22
34	Puget Sound Regional Fire Authority	000059516	5,643.73
35	R & R Rentals	000059517	566.63
36	Reed,Dinah	000059518	655.22
37	Robert Half	000059519	3,154.17
38	Stericycle, Inc. (FD)	000059520	10.36
39	Summit Law Group	000059521	1,295.00
40	Thomas J Tree & Garden Care LLC	000059522	8,722.89
41	Thomson Reuters - West Pymt. Center	000059523	708.27

Page Total: $121,363.27

Line	Claimant	Voucher No.	Amou[nt]
42	US Postmaster	000059524	1,598.80
43	Van Ness, Feldman, LLP	000059525	3,604.50
44	WALN,PAUL	000059526	222.53
45	Westhill Electronics	000059527	1,132.75
46	Westlake Ace Hardware	000059528	991.20
47	Wilbur-Ellis Company	000059529	2,326.29
48	WOOD,RICK & KRISTI	000059530	44.39
		Page Total:	$9,920.46
		Grand Total:	$131,283.73

Accounts Payable

Check Detail

User: TWood
Printed: 11/15/2022 - 12:28PM

Check Number	Check Date			Amount
ams - ADVANCE MARKING SYSTEMS Line Item Account				
59483	11/04/2022			
Inv I-7000864-1				
Line Item Date	Line Item Description		Line Item Account	
10/14/2022	name tags		001-09-014-522-20-31-050	35.16
Inv I-7000864-1 Total				35.16
59483 Total:				35.16
ams - ADVANCE MARKING SYSTEMS Total:				35.16
amzoncap - AMAZON CAPITAL SERVICES Line Item Account				
59484	11/04/2022			
Inv 11XC-FJXL-6VGK				
Line Item Date	Line Item Description		Line Item Account	
10/26/2022	Voyager 6200		130-14-031-558-60-31-820	1,333.71
Inv 11XC-FJXL-6VGK Total				1,333.71
Inv 167T-WRHY-PT9V				
Line Item Date	Line Item Description		Line Item Account	
10/27/2022	childproof socket covers		001-12-028-576-80-31-300	39.00
Inv 167T-WRHY-PT9V Total				39.00
Inv 1D4D-YQ3Q-1YRD				
Line Item Date	Line Item Description		Line Item Account	
10/26/2022	laundry detergent, air freshener		001-09-014-522-50-48-200	210.07
10/26/2022	name plate		001-09-014-522-10-31-040	15.83
Inv 1D4D-YQ3Q-1YRD Total				225.90
Inv 1V6J-HLL7-46HP				
Line Item Date	Line Item Description		Line Item Account	
10/24/2022	sharpies, calendar, highlighter		001-09-014-522-10-31-040	66.98
Inv 1V6J-HLL7-46HP Total				66.98
59484 Total:				1,665.59

amzoncap - AMAZON CAPITAL SERVICES Total: 1,665.59

aspect - ASPECT CONSULTING LLC Line Item Account

59485 11/04/2022

Inv 48440

Line Item Date	Line Item Description	Line Item Account	
10/24/2022	consulting service	130-14-032-558-60-41-040	8,121.00

Inv 48440 Total 8,121.00

59485 Total: 8,121.00

aspect - ASPECT CONSULTING LLC Total: 8,121.00

UB*02443 - BALASUBRAMANIAN, GURU Line Item Account

59486 11/04/2022

Inv 52625

Line Item Date	Line Item Description	Line Item Account	
10/26/2022	Reissue 8-5-2020 UB Refund Check	401-00-000-213-10-00-000	306.85

Inv 52625 Total 306.85

59486 Total: 306.85

UB*02443 - BALASUBRAMANIAN, GURU Total: 306.85

bony - BANK OF NEW YORK MELLON Line Item Account

59487 11/04/2022

Inv 252-2501709

Line Item Date	Line Item Description	Line Item Account	
10/05/2022	yearly investment account admin fee	001-06-007-514-23-41-090	1,500.00

Inv 252-2501709 Total 1,500.00

59487 Total: 1,500.00

bony - BANK OF NEW YORK MELLON Total: 1,500.00

bennettp - BENNETT, PHIL Line Item Account

59488 11/04/2022

Inv 10/22

Line Item Date	Line Item Description	Line Item Account	
10/27/2022	urban forest clothing allowance	403-22-030-531-90-23-100	411.77

Inv 10/22 Total 411.77

59488 Total: 411.77

bennettp - BENNETT, PHIL Total: 411.77

bda - BRUCE DEES & ASSOCIATES Line Item Account

59489 11/04/2022

Inv 6496

Line Item Date	Line Item Description	Line Item Account	
07/01/2022	playground project 6/22	303-12-609-594-76-41-040	2,040.00

Inv 6496 Total 2,040.00

Inv 6507

Line Item Date	Line Item Description	Line Item Account	
08/04/2022	playground project 7/22	303-12-609-594-76-41-040	10,200.00

Inv 6507 Total 10,200.00

Inv 6518

Line Item Date	Line Item Description	Line Item Account	
09/01/2022	playground project 8/22	303-12-609-594-76-41-040	2,040.00

Inv 6518 Total 2,040.00

59489 Total: 14,280.00

bda - BRUCE DEES & ASSOCIATES Total: 14,280.00

buellr - BUELL RECREATION Line Item Account

59490 11/04/2022

Inv 220216

Line Item Date	Line Item Description	Line Item Account	
10/10/2022	parts to replace broken ziplines at Fisher Creek Park	001-12-028-576-80-31-300	3,425.53

Inv 220216 Total 3,425.53

59490 Total: 3,425.53

buellr - BUELL RECREATION Total: 3,425.53

cl - CHINOOK LUMBER INC Line Item Account

59491 11/04/2022

Inv 1858789

Line Item Date	Line Item Description	Line Item Account	
08/02/2022	wood	001-12-028-576-80-31-300	110.39

Inv 1858789 Total 110.39

Inv 1863055

Line Item Date	Line Item Description	Line Item Account	
08/15/2022	staples	001-12-028-576-80-31-300	62.10

Inv 1863055 Total 62.10

Inv 1863063

Line Item Date	Line Item Description	Line Item Account	
08/15/2022	survey stakes	001-12-028-576-80-31-300	264.03

Inv 1863063 Total 264.03

Inv 1868920

Line Item Date	Line Item Description	Line Item Account	
09/01/2022	Snoqualmie point signs	001-12-028-576-80-31-300	925.93

Inv 1868920 Total 925.93

Inv 1873078

Line Item Date	Line Item Description	Line Item Account	
09/14/2022	repair & maintenance supplies	001-12-028-576-80-31-300	1,453.28

Inv 1873078 Total 1,453.28

Inv 1874634

Line Item Date	Line Item Description	Line Item Account	
09/19/2022	propane	001-12-028-576-80-31-300	313.62

Inv 1874634 Total 313.62

Inv 1876088

Line Item Date	Line Item Description	Line Item Account	
09/23/2022	concrete	001-12-028-576-80-31-300	43.97
09/23/2022	propane	001-12-028-576-80-31-300	43.97

Inv 1876088 Total 87.94

Inv 1877572

Line Item Date	Line Item Description	Line Item Account	
09/28/2022	repair & maintenance supplies	001-12-028-576-80-31-300	470.81

Inv 1877572 Total 470.81

59491 Total: 3,688.10

cl - CHINOOK LUMBER INC Total: 3,688.10

coi - CITY OF ISSAQUAH FINANCE DEPT Line Item Account

59492 11/04/2022

Inv 22000395

Line Item Date	Line Item Description	Line Item Account	
10/10/2022	9-22 jail housing	001-08-009-523-60-41-502	22,940.00

Inv 22000395 Total 22,940.00

59492 Total: 22,940.00

coi - CITY OF ISSAQUAH FINANCE DEPT Total: 22,940.00

cp - CODE PUBLISHING Line Item Account

59493 11/04/2022

Inv GC00118586

Line Item Date	Line Item Description	Line Item Account	
09/30/2022	web hosting annual fee	001-05-005-514-20-49-200	480.00

Inv GC00118586 Total 480.00

59493 Total: 480.00

cp - CODE PUBLISHING Total: 480.00

co - Complete Office (Fin Acct) Line Item Account 511-25-054-518-50-31-000

59494 11/04/2022

Inv 2169296-0

Line Item Date	Line Item Description	Line Item Account	
10/25/2022	tissue, towels, ink	511-25-054-518-50-31-000	290.34

Inv 2169296-0 Total 290.34

59494 Total: 290.34

co - Complete Office (Fin Acct) Total: 290.34

CONCOU - CONCOURSE FINANCIAL GROUP AGENCY INC Line Item Account

59495 11/04/2022

Inv 10-22

Line Item Date	Line Item Description	Line Item Account	
10/03/2022	Q3 investment advisory fees	001-06-007-514-23-43-000	2,000.00

Inv 10-22 Total 2,000.00

59495 Total: 2,000.00

CONCOU - CONCOURSE FINANCIAL GROUP AGENCY INC Total: 2,000.00

corppay - Corporate Payment Systems Line Item Account

59496 11/04/2022

Inv 10-22 DM

Line Item Date	Line Item Description	Line Item Account	
10/23/2022	International Co-Responder Membership - Stephanie Butler	001-08-009-521-40-43-000	50.00
10/23/2022	MONTHLY SUBSCRIPTION - OFFICER SEARCH DATABASE	001-08-009-521-10-49-200	163.35
10/23/2022	Glock RMR Plate for C Smith Firearm	001-08-009-521-50-31-310	80.50
10/23/2022	IACP Annual Conference - P Phipps	001-08-009-521-40-43-000	425.00
10/23/2022	PD ID Card for Chief Phipps	001-08-009-521-22-31-910	17.45
10/23/2022	GoodToGo SE-405 Toll - SBruton Juvenile Interview	001-08-009-521-40-43-000	9.75
10/23/2022	DNA Swab Kits	001-08-009-521-50-35-901	81.96

Inv 10-22 DM Total 828.01

Inv 8-22 DM

Line Item Date	Line Item Description	Line Item Account	
08/23/2022	HOTEL - JAMES AGUIREE SHIVWORKS	001-08-009-521-40-43-000	422.55
08/23/2022	LUNCH FOR ENTRY LEVEL POLICE OFFICER ORAL BOARD	001-08-009-521-40-43-000	66.58
08/23/2022	MONTHLY SUBSCRIPTION - OFFICER SEARCH DATABASE	001-08-009-521-10-49-200	163.35
08/23/2022	TRAINING REG - CHRIS WERE CRIME SCENE INVESTIGATI(	014-08-012-521-40-43-000	629.00

Inv 8-22 DM Total 1,281.48

59496 Total: 2,109.49

corppay - Corporate Payment Systems Total: 2,109.49

creative - Creative Ice Line Item Account

59497 11/04/2022

Inv 22003

Line Item Date	Line Item Description	Line Item Account	
10/25/2022	Snoq Winter Lights interactive ice carving	001-28-057-573-90-41-000	3,267.00

Inv 22003 Total 3,267.00

59497 Total: 3,267.00

creative - Creative Ice Total: 3,267.00

darkhors - DARK HORSE PRINTING INC, DARK HORSE INK Line Item Account

59498 11/04/2022

Inv 20221028

Line Item Date	Line Item Description	Line Item Account	
10/28/2022	Plein Air aprons	012-13-115-573-20-31-910	879.01

Inv 20221028 Total 879.01

59498 Total: 879.01

darkhors - DARK HORSE PRINTING INC, DARK HORSE INK Total: 879.01

UB*02424 - ELLIOTT, EARL Line Item Account

59499 11/04/2022

Inv 52582

Line Item Date	Line Item Description	Line Item Account	
10/26/2022	Reissue 7-30-20 UB Refund Check	401-00-000-213-10-00-000	383.51

Inv 52582 Total 383.51

59499 Total: 383.51

UB*02424 - ELLIOTT, EARL Total: 383.51

esa - ESA Line Item Account

59500 11/04/2022

Inv 178918

Line Item Date	Line Item Description	Line Item Account	
10/20/2022	Snoqualmie on-call Weber property	130-14-032-558-60-41-080	155.00

Inv 178918 Total 155.00

59500 Total: 155.00

esa - ESA Total: 155.00

firetrex - Fire Trex Line Item Account

59501 11/04/2022

Inv 447

Line Item Date	Line Item Description	Line Item Account	
04/06/2022	monthly hosting fee (12 months)	001-09-014-522-10-41-000	1,200.00

Inv 447 Total 1,200.00

59501 Total: 1,200.00

firetrex - Fire Trex Total: 1,200.00

gallsfd - Galls, LLC FD Line Item Account

59502 11/04/2022

Inv 022284807

Line Item Date	Line Item Description	Line Item Account	
10/03/2022	boots, embroiderable rectangles, clothing	001-09-014-522-20-23-100	813.99

Inv 022284807 Total 813.99

Check Number	Check Date	A

Inv 022317631

Line Item Date	Line Item Description	Line Item Account	
10/06/2022	shield boots	001-09-014-522-20-23-100	386.88

Inv 022317631 Total 386.88

Inv 022343198

Line Item Date	Line Item Description	Line Item Account	
10/10/2022	clothing for Snoqualmie Fire & Rescue	001-09-014-522-20-23-100	205.57

Inv 022343198 Total 205.57

Inv 022343211

Line Item Date	Line Item Description	Line Item Account	
10/10/2022	industrial pants	001-09-014-522-20-23-100	125.67

Inv 022343211 Total 125.67

59502 Total: 1,532.11

gallsfd - Galls, LLC FD Total: 1,532.11

girard - Girard Resources & Recycling, LLC Line Item Account

59503 11/04/2022

Inv 83707

Line Item Date	Line Item Description	Line Item Account	
09/15/2022	tipping-sweeper	001-16-035-542-67-31-300	244.21

Inv 83707 Total 244.21

Inv 83972

Line Item Date	Line Item Description	Line Item Account	
09/30/2022	tipping-sweeper	001-16-035-542-67-31-300	65.25

Inv 83972 Total 65.25

Inv 84238

Line Item Date	Line Item Description	Line Item Account	
10/18/2022	tipping-sweeper	001-16-035-542-67-31-300	1,131.00

Inv 84238 Total 1,131.00

59503 Total: 1,440.46

girard - Girard Resources & Recycling, LLC Total: 1,440.46

grainger - Grainger Line Item Account

59504 11/04/2022

Inv 9469656855

Line Item Date	Line Item Description	Line Item Account	
10/06/2022	water filters for Fire station	510-24-053-518-20-31-300	163.63

Inv 9469656855 Total 163.63

Inv 9471879958

Line Item Date	Line Item Description	Line Item Account	
10/10/2022	ADA parking torch down signs	001-16-035-542-30-31-300	509.45

Inv 9471879958 Total 509.45

Inv 9478593834

Line Item Date	Line Item Description	Line Item Account	
10/14/2022	ADA parking torch down signs	001-16-035-542-30-31-300	3,566.11

Inv 9478593834 Total 3,566.11

59504 Total: 4,239.19

grainger - Grainger Total: 4,239.19

HANDY - HANDY IN THE VALLEY Line Item Account

59505 11/04/2022

Inv LEGACY TREE

Line Item Date	Line Item Description	Line Item Account	
09/07/2022	holiday lighting - install legacy trees	110-26-127-573-90-41-000	1,728.33

Inv LEGACY TREE Total 1,728.33

Inv TRAIN LIGHTS

Line Item Date	Line Item Description	Line Item Account	
09/07/2022	holiday lighting - install train	110-26-127-573-90-41-000	2,391.40

Inv TRAIN LIGHTS Total 2,391.40

Inv WHEEL & PARK

Line Item Date	Line Item Description	Line Item Account	
09/07/2022	holiday lighting - install wheel & park dt	110-26-127-573-90-41-000	2,891.42

Inv WHEEL & PARK Total 2,891.42

59505 Total: 7,011.15

HANDY - HANDY IN THE VALLEY Total: 7,011.15

hdf - HD Fowler Co. Line Item Account

59506 11/04/2022

Inv 16235691

Line Item Date	Line Item Description	Line Item Account	
10/07/2022	irrigation repair for Centennial & community	001-12-028-576-82-31-300	113.92

Inv 16235691 Total 113.92

59506 Total: 113.92

hdf - HD Fowler Co. Total: 113.92

herrera - Herrera Environmental Consultants Inc Line Item Account 130-14-032-558-60-41-080

59507 11/04/2022

Inv 52110

Line Item Date	Line Item Description	Line Item Account	
10/18/2022	pro svcs 8/26-9/30/22	403-22-050-531-45-41-040	6,935.49

Inv 52110 Total 6,935.49

59507 Total: 6,935.49

herrera - Herrera Environmental Consultants Inc Total: 6,935.49

knowk - Knowles, Ken Line Item Account

59508 11/04/2022

Inv 10-22

Line Item Date	Line Item Description	Line Item Account	
10/29/2022	CDL license	510-24-053-518-20-43-000	102.00

Inv 10-22 Total 102.00

59508 Total: 102.00

knowk - Knowles, Ken Total: 102.00

konep - Kone Pasadena Line Item Account

59509 11/04/2022

Inv 962333000

Line Item Date	Line Item Description	Line Item Account	
10/01/2022	City Hall elevator maintenance repair inspection Q4	510-24-053-518-20-48-000	1,581.98

Inv 962333000 Total 1,581.98

59509 Total: 1,581.98

konep - Kone Pasadena Total: 1,581.98

lncs - LN Curtis & Sons Line Item Account 001-09-014-522-20-31-050

59510 11/04/2022

Inv INV640840

Line Item Date	Line Item Description	Line Item Account	
10/14/2022	fire fighting boots RLasswell	001-09-014-522-20-23-100	231.38

Inv INV640840 Total 231.38

59510 Total: 231.38

lncs - LN Curtis & Sons Total: 231.38

mccauley - McCauley, Reina Line Item Account

59511 11/04/2022

Inv 10-22 (2)

Line Item Date	Line Item Description	Line Item Account	
10/21/2022	RMM WCIA FULL BOARD MTG - RISK MGMT MILEAGE (55.4	503-05-006-518-90-43-000	32.41

Inv 10-22 (2) Total 32.41

59511 Total: 32.41

mccauley - McCauley, Reina Total: 32.41

UB*02460 - PAN, SHAOJUN Line Item Account

59512 11/04/2022

Inv 52965

Line Item Date	Line Item Description	Line Item Account	
10/26/2022	Reissue 9-3-2020 UB Refund Check	401-00-000-213-10-00-000	222.06

Inv 52965 Total 222.06

59512 Total: 222.06

UB*02460 - PAN, SHAOJUN Total: 222.06

paramet - Parametrix Line Item Account

59513 11/04/2022

Inv 39572

Line Item Date	Line Item Description	Line Item Account	
10/26/2022	CM	417-13-405-594-31-41-040	1,842.57

Inv 39572 Total 1,842.57

59513 Total: 1,842.57

paramet - Parametrix Total: 1,842.57

GORDON - PAUL GORDON Line Item Account

59514 11/04/2022

Inv GALL-001

Line Item Date	Line Item Description	Line Item Account	
10/19/2022	Gall HE Arbitration fee	001-08-009-521-10-41-104	6,121.71

Inv GALL-001 Total 6,121.71

59514 Total: 6,121.71

GORDON - PAUL GORDON Total: 6,121.71

plattes - Platt 135890 Line Item Account

59515 11/04/2022

Inv 3G76117

Line Item Date	Line Item Description	Line Item Account	
09/29/2022	electrical supplies bulbs ballasts light fixtures	510-24-053-518-20-31-300	288.70

Inv 3G76117 Total 288.70

Inv 3H27844

Line Item Date	Line Item Description	Line Item Account	
09/29/2022	electrical supplies bulbs ballasts light fixtures	510-24-053-518-20-31-300	1,773.52

Inv 3H27844 Total 1,773.52

59515 Total: 2,062.22

plattes - Platt 135890 Total: 2,062.22

psrfa - Puget Sound Regional Fire Authority Line Item Account 501-23-051-548-68-48-000

59516 11/04/2022

Inv 2225

Line Item Date	Line Item Description	Line Item Account	
10/01/2022	fire apparatus repair & service	501-23-051-548-68-48-000	5,430.92

Inv 2225 Total 5,430.92

Inv 2242

Line Item Date	Line Item Description	Line Item Account	
10/05/2022	vehicle maintenance labor	501-23-051-548-68-48-000	212.81

Inv 2242 Total 212.81

59516 Total: 5,643.73

psrfa - Puget Sound Regional Fire Authority Total:			5,643.73

r & r - R & R Rentals Line Item Account

59517 11/04/2022

Inv 695185-2

Line Item Date	Line Item Description	Line Item Account	
10/20/2022	chainsaw supplies	403-22-030-531-90-31-300	566.63

Inv 695185-2 Total 566.63

59517 Total: 566.63

r & r - R & R Rentals Total: 566.63

ReedD - Reed, Dinah Line Item Account

59518 11/04/2022

Inv 10-22

Line Item Date	Line Item Description	Line Item Account	
10/13/2022	mileage hotel meals for WA APA Conference	130-14-031-558-60-43-000	655.22

Inv 10-22 Total 655.22

59518 Total: 655.22

ReedD - Reed, Dinah Total: 655.22

roberth - Robert Half Line Item Account

59519 11/04/2022

Inv 60395780

Line Item Date	Line Item Description	Line Item Account	
07/20/2022	Jain, A week ending 7/15/22	001-12-028-576-80-41-000	225.00
07/20/2022	Jain, A week ending 7/15/22	001-16-019-542-90-41-000	225.00
07/20/2022	Jain, A week ending 7/15/22	401-18-019-534-10-41-000	225.00
07/20/2022	Jain, A week ending 7/15/22	402-20-019-535-10-41-000	225.00
07/20/2022	Jain, A week ending 7/15/22	510-24-019-518-20-41-000	215.42
07/20/2022	Jain, A week ending 7/15/22	403-22-030-531-90-41-000	215.43
07/20/2022	Jain, A week ending 7/15/22	403-22-019-531-10-41-000	225.00

Inv 60395780 Total 1,555.85

Inv 60641089

Line Item Date	Line Item Description	Line Item Account	
08/31/2022	Jain, A week ending 8/26/22	401-18-019-534-10-41-000	229.00
08/31/2022	Jain, A week ending 8/26/22	403-22-019-531-10-41-000	229.00
08/31/2022	Jain, A week ending 8/26/22	001-12-028-576-80-41-000	229.00
08/31/2022	Jain, A week ending 8/26/22	403-22-030-531-90-41-000	226.66
08/31/2022	Jain, A week ending 8/26/22	001-16-019-542-90-41-000	229.00
08/31/2022	Jain, A week ending 8/26/22	402-20-019-535-10-41-000	229.00

08/31/2022	Jain, A week ending 8/26/22	510-24-019-518-20-41-000	226.66
Inv 60641089 Total			1,598.32

59519 Total: 3,154.17

roberth - Robert Half Total: 3,154.17

steri fd - Stericycle, Inc. (FD) Line Item Account 001-09-014-522-10-41-000

59520 11/04/2022

Inv 3006193130

Line Item Date	Line Item Description	Line Item Account	
09/30/2022	monthly service	001-09-014-522-20-41-000	10.36
Inv 3006193130 Total			10.36

59520 Total: 10.36

steri fd - Stericycle, Inc. (FD) Total: 10.36

Summlg - Summit Law Group Line Item Account 001-13-117-518-10-41-130

59521 11/04/2022

Inv 140706

Line Item Date	Line Item Description	Line Item Account	
10/18/2022	HR legal advice	001-13-117-518-10-41-130	210.00
Inv 140706 Total			210.00

Inv 140732

Line Item Date	Line Item Description	Line Item Account	
10/20/2022	Ridout arbitration	001-08-009-521-10-41-104	1,085.00
Inv 140732 Total			1,085.00

59521 Total: 1,295.00

Summlg - Summit Law Group Total: 1,295.00

tje - Thomas J Tree & Garden Care LLC Line Item Account

59522 11/04/2022

Inv 921

Line Item Date	Line Item Description	Line Item Account	
09/22/2022	34935 SE Douglas St removal	403-22-030-531-90-48-156	1,470.15
Inv 921 Total			1,470.15

Inv 927

Line Item Date	Line Item Description	Line Item Account	
09/28/2022	Strouf Western Hemlock removal	403-22-030-531-90-48-156	980.10

Inv 927 Total 980.10

Inv 949

Line Item Date	Line Item Description	Line Item Account	
10/14/2022	dog park Bigleaf Maple removal	403-22-030-531-90-48-156	6,272.64

Inv 949 Total 6,272.64

59522 Total: 8,722.89

tje - Thomas J Tree & Garden Care LLC Total: 8,722.89

westpay - Thomson Reuters - West Pymt. Center Line Item Account

59523 11/04/2022

Inv 847096270

Line Item Date	Line Item Description	Line Item Account	
10/01/2022	West law subscription 1000195318	001-04-004-515-31-49-200	708.27

Inv 847096270 Total 708.27

59523 Total: 708.27

westpay - Thomson Reuters - West Pymt. Center Total: 708.27

usp - US Postmaster Line Item Account

59524 11/04/2022

Inv UB 10-22

Line Item Date	Line Item Description	Line Item Account	
11/04/2022	UB Mailing - October Bills	401-18-037-534-81-42-300	532.93
11/04/2022	UB Mailing - October Bills	403-22-050-531-30-42-300	532.94
11/04/2022	UB Mailing - October Bills	402-20-040-535-80-42-300	532.93

Inv UB 10-22 Total 1,598.80

59524 Total: 1,598.80

usp - US Postmaster Total: 1,598.80

vfg - Van Ness, Feldman, LLP Line Item Account 130-14-032-558-60-41-100

59525 11/04/2022

Inv 435349

Line Item Date	Line Item Description	Line Item Account	
09/20/2022	Girard legal advice	001-04-004-515-41-41-100	3,604.50

Inv 435349 Total 3,604.50

59525 Total: 3,604.50

vfg - Van Ness, Feldman, LLP Total: 3,604.50

UB*02726 - WALN, PAUL Line Item Account

59526 11/04/2022

Inv 55844

Line Item Date	Line Item Description	Line Item Account	
10/26/2022	Reissue 8-12-21 UB Refund Check	401-00-000-213-10-00-000	222.53

Inv 55844 Total 222.53

59526 Total: 222.53

UB*02726 - WALN, PAUL Total: 222.53

westhill - Westhill Electronics Line Item Account

59527 11/04/2022

Inv 2812

Line Item Date	Line Item Description	Line Item Account	
10/24/2022	electronic equipment install/mounting #237	501-23-051-548-68-48-000	1,132.75

Inv 2812 Total 1,132.75

59527 Total: 1,132.75

westhill - Westhill Electronics Total: 1,132.75

wlace - Westlake Ace Hardware Line Item Account

59528 11/04/2022

Inv B43546-153

Line Item Date	Line Item Description	Line Item Account	
10/12/2022	gate latches	401-18-037-534-81-31-300	36.80

Inv B43546-153 Total 36.80

Inv B43591-153

Line Item Date	Line Item Description	Line Item Account	
10/12/2022	Aspy K clothing allowance	401-19-039-539-35-23-100	274.40

Inv B43591-153 Total 274.40

Inv B47994-153

Line Item Date	Line Item Description	Line Item Account	
10/19/2022	urban forest supplies	403-22-030-531-90-31-300	680.00

Inv B47994-153 Total 680.00

59528 Total: 991.20

wlace - Westlake Ace Hardware Total: 991.20

wec - Wilbur-Ellis Company Line Item Account

59529 11/04/2022

Inv 15396221

Line Item Date	Line Item Description	Line Item Account	
10/13/2022	fertilizer	001-12-028-576-80-31-520	1,916.64

Inv 15396221 Total 1,916.64

Inv 15400272

Line Item Date	Line Item Description	Line Item Account	
10/17/2022	fertilizer	001-12-028-576-80-31-520	409.65

Inv 15400272 Total 409.65

59529 Total: 2,326.29

wec - Wilbur-Ellis Company Total: 2,326.29

UB*02471 - WOOD, RICK & KRISTI Line Item Account

59530 11/04/2022

Inv 53004

Line Item Date	Line Item Description	Line Item Account	
10/26/2022	Reissue 9-3-2020 UB Refund Check	401-00-000-213-10-00-000	44.39

Inv 53004 Total 44.39

59530 Total: 44.39

UB*02471 - WOOD, RICK & KRISTI Total: 44.39

Total: 131,283.73

Accounts Payable

Blanket Voucher Approval Document

User: TWood
Printed: 11/10/2022 - 11:07AM
Warrant Request Date: 11/8/2022
DAC Fund:

Batch: 00003.11.2022 - 11-8-22 HANDY-NORD C

City of Snoqualmie
Claims presented to the City to be paid in the amount of $ 117,393.76,
for claims warrants numbered 59531 through 59532 & dated 11-8-22.

Line	Claimant	Voucher No.	Amount
1	HANDY IN THE VALLEY	000059531	19,570.09
2	Nordvind Company, LLC	000059532	97,823.67
		Page Total:	$117,393.76
		Grand Total:	$117,393.76

Accounts Payable

Check Detail

User: TWood
Printed: 11/15/2022 - 12:31PM

Check Number	Check Date			Amount
HANDY - HANDY IN THE VALLEY Line Item Account				
59531	11/08/2022			
Inv	CENTER STREET			
Line Item Date	Line Item Description		Line Item Account	
09/07/2022	holiday lighting install Center Blvd trees - balance		001-12-028-576-80-41-000	8,600.89
Inv CENTER STREET Total				8,600.89
Inv	HOLIDAY TREE			
Line Item Date	Line Item Description		Line Item Account	
09/07/2022	holiday lighting install tree & gazebo		001-12-028-576-80-41-000	3,575.35
09/07/2022	holiday lighting install tree & gazebo		110-26-127-573-90-41-000	2,393.85
09/07/2022	holiday lighting install tree & gazebo		001-28-057-573-90-41-000	5,000.00
Inv HOLIDAY TREE Total				10,969.20
59531 Total:				19,570.09
HANDY - HANDY IN THE VALLEY Total:				19,570.09
Norvid - Nordvind Company, LLC Line Item Account				
59532	11/08/2022			
Inv	6			
Line Item Date	Line Item Description		Line Item Account	
11/01/2022	pro svcs ending 8-5-22		310-17-501-595-61-63-000	97,823.67
Inv 6 Total				97,823.67
59532 Total:				97,823.67
Norvid - Nordvind Company, LLC Total:				97,823.67
Total:				117,393.76

Payroll

Blanket Voucher Document

Claims presented to the City to be paid on ___11___/___15___/2022 in the amount of $___*146,255.00*___

which includes claim warrants numbered ___-___ through ___-___,

totaling $___*0.00*___, and direct deposits totaling $ ___*146,255.00*___.

Payroll

ACH Check Register

User: 'THolden'
Printed: 11/14/2022 - 1:56PM
Batch: 00001.11.2022 - 11-15-2022
Include Partial: TRUE

Check Date	Check Number	Partial ACH	Employee Name	Amount
11/15/2022	0	False	Reina McCauley	2,400.00
11/15/2022	0	False	Bob Sterbank	4,475.00
11/15/2022	0	False	Anna Astrakhan	3,200.00
11/15/2022	0	False	Deana Dean	2,000.00
11/15/2022	0	False	Tania Holden	700.00
11/15/2022	0	False	Jimmie Betts Jr.	1,400.00
11/15/2022	0	False	Brendon Ecker	1,775.00
11/15/2022	0	False	Mark Gerken	2,035.00
11/15/2022	0	False	Andrew Latham	1,700.00
11/15/2022	0	False	Sarah Reeder	3,050.00
11/15/2022	0	False	Christopher Miller	2,000.00
11/15/2022	0	False	Shawn Somers	2,000.00
11/15/2022	0	False	Jennifer Ferguson	3,000.00
11/15/2022	0	False	Debbie Kinsman	1,500.00
11/15/2022	0	False	Gerald Knutsen	400.00
11/15/2022	0	False	Kyla Henderson	2,000.00
11/15/2022	0	False	Tami Wood	1,500.00
11/15/2022	0	False	Danna McCall	3,000.00
11/15/2022	0	False	Brian Lynch	1,500.00
11/15/2022	0	False	Scott Bruton	2,300.00
11/15/2022	0	False	Melinda Black	1,600.00
11/15/2022	0	False	Stephanie Butler	2,800.00
11/15/2022	0	False	Austin Gutwein	2,100.00
11/15/2022	0	False	Joseph Spears	2,350.00
11/15/2022	0	False	Drew Ward	2,300.00
11/15/2022	0	False	Pamela Mandery	2,000.00
11/15/2022	0	False	James Aguirre	2,500.00
11/15/2022	0	False	Ricardo Velasquez	2,750.00
11/15/2022	0	False	Michael Liebetrau	1,800.00
11/15/2022	0	False	Deanna Mihelich	1,780.00
11/15/2022	0	False	Craig Miller	2,350.00
11/15/2022	0	False	Joseph Meadows	2,600.00
11/15/2022	0	False	Cory Hendricks	2,050.00
11/15/2022	0	False	Anthony Lemmon	2,050.00
11/15/2022	0	False	Nicholas Schulgen	2,050.00
11/15/2022	0	False	David Doucett	2,850.00
11/15/2022	0	False	Chase Smith	2,000.00
11/15/2022	0	False	Kim Stonebraker-W	2,000.00
11/15/2022	0	False	James Kaae	2,000.00
11/15/2022	0	False	Jason Weiss	2,000.00
11/15/2022	0	False	Nigel Draveling	1,500.00
11/15/2022	0	False	Dmitriy Vladis	2,000.00
11/15/2022	0	False	Philip Bennett	1,440.00
11/15/2022	0	False	Jordan Jolley	1,950.00
11/15/2022	0	False	Jason Battles	1,800.00
11/15/2022	0	False	Neil MacVicar	1,700.00

11/15/2022	0	False	Roger Friesen	2,500.00
11/15/2022	0	False	Ryan Barnet	1,775.00
11/15/2022	0	False	Michael Chambless	4,750.00
11/15/2022	0	False	Kevin Aspy	1,585.00
11/15/2022	0	False	Patrick Fry	2,900.00
11/15/2022	0	False	Andrew Vining	2,950.00
11/15/2022	0	False	Thomas Holmes	1,100.00
11/15/2022	0	False	Alec Bagley	1,900.00
11/15/2022	0	False	Joan Quade	1,150.00
11/15/2022	0	False	Ryan Dalziel	1,200.00
11/15/2022	0	False	Jason George	1,400.00
11/15/2022	0	False	Kevin Halbert	1,350.00
11/15/2022	0	False	Timothy Barrett	2,450.00
11/15/2022	0	False	Donald Harris	200.00
11/15/2022	0	False	Kevin Snyder	1,500.00
11/15/2022	0	False	Christopher Wilson	1,865.00
11/15/2022	0	False	Todd Shinn	1,000.00
11/15/2022	0	False	John Cooper	800.00
11/15/2022	0	False	Ilyse Treptow	950.00
11/15/2022	0	False	Jason Rogers	2,500.00
11/15/2022	0	False	Dylan Gamble	1,875.00
11/15/2022	0	False	Michael Bailey	1,400.00
11/15/2022	0	False	Tylor Fischer	2,000.00
11/15/2022	0	False	Jacob Fouts	600.00
11/15/2022	0	False	Steven Randall	2,000.00
11/15/2022	0	False	Darby Summers	1,200.00
11/15/2022	0	False	Gregory Heath	2,200.00
11/15/2022	0	False	Matthew West	1,500.00
11/15/2022	0	False	Robert Lasswell	1,400.00
				0.00
				146,255.00
		Total Employees:	75	146,255.00

Item 2.

Accounts Payable

Blanket Voucher Approval Document

User: THolden
Printed: 11/01/2022 - 5:38PM
Warrant Request Date: 11/1/2022
DAC Fund:

Batch: 00001.11.2022 - PV 6 & 7 2022

City of Snoqualmie
Claims presented to the City to be paid in the amount of $______1,800.00___________________________,
for claims warrants numbered ____59482_____ through ________-______ & dated __11/1/2022________.

Line	Claimant	Voucher No.	Amount
1	WSCFF	000059482	1,800.00
		Page Total:	$1,800.00
		Grand Total:	$1,800.00

Accounts Payable

Check Detail

User: THolden
Printed: 11/02/2022 - 2:53PM

Check Number	Check Date			Amount
90120 - WSCFF Line Item Account				
59482	11/01/2022			
Inv 06/30/2022-1				
Line Item Date	Line Item Description		Line Item Account	
06/29/2022	Void and reissue PR batch 00002.06.2022		631-00-000-231-50-22-000	900.00
Inv 06/30/2022-1 Total				900.00
Inv 7/29/2022-1				
Line Item Date	Line Item Description		Line Item Account	
07/28/2022	Void and reissue PR batch 00002.07.2022		631-00-000-231-50-22-000	900.00
Inv 7/29/2022-1 Total				900.00
59482 Total:				1,800.00
90120 - WSCFF Total:				1,800.00
Total:				1,800.00

BUSINESS OF THE CITY COUNCIL
CITY OF SNOQUALMIE

AB22-162
November 28, 2022
Ordinance

AGENDA BILL INFORMATION

TITLE:	2021-2022 Biennial Budget Amendment	☐ Discussion Only ☐ Action Needed: ☐ Motion ☒ Ordinance ☐ Resolution
PROPOSED ACTION:	Adopt Ordinance 1272 Amending the 2021-2022 Biennial Budget	

REVIEW:	Department Director/Peer	Jen Ferguson	11/22/2022
	Finance	Drew Bouta	11/22/2022
	Legal	Bob Sterbank	Click or tap to enter a date.
	City Administrator	Mike Sauerwein	Click or tap to enter a date.

DEPARTMENT:	Finance & Human Resources		
STAFF:	Drew Bouta, Budget Manager		
COMMITTEE:	Finance & Administration	**COMMITTEE DATE:** November 22, 2022	
MEMBERS:	James Mayhew	Bryan Holloway	Cara Christensen
EXHIBITS:	1. 2021-2022 Biennial Budget Ordinance 2. Proposed Amendment Request Table 3. Proposed 2021 Fund Reconciliations 4. Proposed 2022 Fund Reconciliations 5. Proposed Budget Ordinance Table 6. Budget Totals Comparison Table		

AMOUNT OF EXPENDITURE	$ n/a
AMOUNT BUDGETED	$ n/a
APPROPRIATION REQUESTED	$ 11,508,162

SUMMARY

The intent of this ordinance is to amend the 2021-2022 Biennial Budget to enable the City to establish the appropriate fund structure prior to the start of the 2023-2024 biennium and to account for the remittance of school impact fees to the Snoqualmie Valley School District. The City of Snoqualmie is requesting an additional appropriation of $11.5 million, that includes an approximately $4.3 million reduction in expenditures and a $15.8 million increase in transfers out to other funds within the City to support these two proposed amendments.

BACKGROUND

The 2021-2022 Biennial Budget was adopted by Ordinance No. 1241 on November 23, 2020 and subsequently amended by Ordinance No. 1256 on November 8, 2021 and by Ordinance No. 1260 on February 28, 2022. Administration is requesting an additional appropriation of $11.5 million to enable the City to establish the appropriate fund structure prior to the start of the 2023-2024 biennium and to account for the remittance of school impact fees to the Snoqualmie Valley School District. The additional appropriation of $11.5 million, that includes an approximately $4.3 million reduction in expenditures and $15.8 million increase in transfers out to other funds within the City, would be supported by approximately $16.0 million in unaccounted for revenue and transfers in from other funds within the City and $700 thousand in higher than anticipated fund balances to begin the 2021-2022 biennium.

ANALYSIS

Please see attached an “amendment request table” describing the amendments and appropriation increases requested, the fund(s) or functional classification(s) impacted, and the 2021 and 2022 “reconciliation tables” that help to reconcile the amendment request table to the ordinance.

BUDGET IMPACTS

The 2021-2022 Biennial Budget ordinance, as provided for in this agenda bill, authorizes the City of Snoqualmie to spend or transfer amounts no more than $70,227,676 in 2021 and $78,170,124 in 2022 in total across all funds and functional classifications.

NEXT STEPS

This is the first reading of this ordinance. Council can choose to adopt Ordinance No. 1272 or approve it for a second reading on December 12, 2022, at which time Council may choose to adopt it.

Special Note – A budget amending ordinance requires a vote of one more than the majority (5 votes) for adoption, pursuant to RCW 35A.34.200(3).

PROPOSED ACTION

Move to adopt Ordinance 1272 amending the 2021-2022 Biennial Budget.

CITY OF SNOQUALMIE
ORDINANCE NO. 1272

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SNOQUALMIE, WASHINGTON, AMENDING THE 2021-2022 BIENNIAL BUDGET; PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, as a noncharter code City, the City of Snoqualmie is authorized by RCW 35A.34.040 to establish by ordinance a two-year fiscal biennium budget cycle for the City; and

WHEREAS, the City Council passed Ordinance No. 1096 establishing a two-year fiscal biennial budget, as authorized by RCW 35A.34.040; and

WHEREAS, in Ordinance Nos. 1241, 1256, and 1260 the City adopted and amended the 2021-2022 budget, that meets the requirements of the Washington law;

WHEREAS, the City Council wishes to modify and amend the 2021-2022 biennial budget to cover expenditures and changes not reasonably foreseen in Ordinance Nos. 1241, 1256, and 1260.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Snoqualmie as follows:

SECTION 1. Biennial Budget Amended.
The City of Snoqualmie biennial budget for the 2021-2022 fiscal biennium, as adopted in Ordinance 1241 and amended in Ordinance Nos. 1256 and 1260, , is hereby further amended by reference as set forth in Section 2 below.

SECTION 2. Budget Summary Form.
Pursuant to RCW 35A.34.120, the totals of estimated revenues and appropriations for each separate fund, and the aggregate totals for all such funds combined, are set forth on page 2 of this ordinance in summary form:

Item 4.

City of Snoqualmie 2021-2022 Biennial Budget

Fund	Fund Name	Estimated 2021 Beginning Fund Balance (A)	Estimated 2021 Revenues (B)	2021 Transfers In (C)	Estimated 2021 Expenditures (D)	2021 Transfers Out (E)	Estimated 2021 Ending Fund Balance (F)	Estimated 2022 Revenues (G)	2022 Transfers In (H)	Estimated 2022 Expenditures (I)	2022 Transfers Out (J)	Estimated 2022 Ending Fund Balance (K)	2021-2022 Revenues (B+ C + G + H)	2021-2022 Appropriations (D + E + I + J)
001	GENERAL FUND	$ 2,581,378	$ 16,519,935	$ 1,905,000			$ 2,913,306	$ 17,288,057	$ 84,979			$ 1,010,514	$ 35,797,971	
	Administrative Departments				$ 3,882,394	$ -				$ 3,919,309	$ -			$ 7,801,703
	Snoqualmie Police				$ 4,728,535	$ 235,869				$ 4,759,937	$ 187,025			$ 9,911,366
	Fire & Emergency Management				$ 3,467,449	$ 30,000				$ 3,526,152	$ 30,000			$ 7,053,601
	Parks				$ 1,844,415	$ -				$ 1,878,516	$ -			$ 3,722,931
	Streets				$ 1,035,000	$ -				$ 1,055,000	$ -			$ 2,090,000
	Non-Departmental (incl. transfers to other funds)				$ 470,050	$ 2,399,295				$ 2,380,293	$ 1,539,596			$ 6,789,234
002	~~CONTINGENCY~~ RESERVE FUND	$ 927,505	$ 2,375	$ -	$ -	$ -	$ 929,880	$ 10,000	$ 1,810,264	$ -	$ -	$ 2,750,144	$ 1,822,639	$ -
003	OPERATING RESERVE FUND*	$ 770,446	$ 987	$ 106,632	$ -	$ -	$ 878,065	$ 10,000	$ 11,378	$ -	$ 899,443	$ -	$ 128,997	$ 899,443
004	REVOLVING RESERVE FUND*	$ 502,778	$ 28	$ 375,259	$ -	$ -	$ 878,065	$ 10,000	$ 11,378	$ -	$ 899,443	$ -	$ 396,665	$ 899,443
	Total General Funds	**$ 4,782,107**	**$ 16,523,325**	**$ 2,386,891**	**$ 15,427,843**	**$ 2,665,164**	**$ 5,599,316**	**$ 17,318,057**	**$ 1,917,999**	**$ 17,519,207**	**$ 3,555,507**	**$ 3,760,658**	**$ 38,146,272**	**$ 39,167,721**
011	FIRE EQUIPMENT REPLACEMENT FUND*	$ 346	$ 105	$ 30,000	$ 2,050	$ -	$ 28,401	$ 5,000	$ -	$ 30,000	$ 3,401	$ -	$ 35,105	$ 35,451
012	ARTS ACTIVITIES FUND	$ 48,455	$ -	$ 10,000	$ 10,000	$ -	$ 48,455	$ -	$ 10,000	$ 10,000	$ -	$ 48,455	$ 20,000	$ 20,000
014	NORTH BEND POLICE SERVICES FUND	$ -	$ 2,184,000	$ 235,869	$ 2,419,869	$ -	$ -	$ 2,293,200	$ 187,025	$ 2,480,225	$ -	$ -	$ 4,900,094	$ 4,900,094
015	ENVIRONMENTAL SUSTAINABILITY FUND*	$ 32,477	$ 151	$ 13,000	$ 2,800	$ -	$ 42,828	$ 5,000	$ -	$ 15,000	$ 32,828	$ -	$ 18,151	$ 50,628
016	HUMAN SERVICES FUND*	$ 34,677	$ 483	$ 232,287	$ 226,287	$ -	$ 41,160	$ -	$ 197,127	$ 238,287	$ -	$ -	$ 429,897	$ 464,574
020	SCHOOL IMPACT FEE FUND (NEW)	$ -	$ -	$ -	$ -	$ -	$ -	$ 200,000	$ -	$ 200,000	$ -	$ -	$ 200,000	$ 200,000
110	HOTEL - MOTEL TAX FUND	$ 35,038	$ 80,000	$ -	$ 80,000	$ -	$ 35,038	$ 100,000	$ -	$ 100,000	$ -	$ 35,038	$ 180,000	$ 180,000
113	KING COUNTY TRAILS LEVY FUND*	$ 8,867	$ -	$ -	$ -	$ 8,867	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 8,867
115	SR CAPITAL MITIGATION FUND*	$ 32,713	$ 77	$ -	$ -	$ -	$ 32,790	$ 20,000	$ -	$ -	$ 52,790	$ -	$ 20,077	$ 52,790
116	REAL ESTATE EXCISE TAX FUND*	$ 2,944,694	$ 2,156,020	$ -	$ -	$ 896,005	$ 4,204,709	$ 2,400,000	$ -	$ -	$ 6,604,709	$ -	$ 4,556,020	$ 7,500,714
118	DRUG ENFORCEMENT FUND	$ 60,041	$ -	$ -	$ 32,869	$ -	$ 27,172	$ -	$ -	$ 27,172	$ -	$ -	$ -	$ 60,041
119	TOKUL ROUNDABOUT IMPACT FEE FUND*	$ 17,739	$ 42	$ -	$ -	$ -	$ 17,781	$ 5,000	$ -	$ -	$ 22,781	$ -	$ 5,042	$ 22,781
121	KING CONSERVATION DIST GRANTS FUND*	$ 57,834	$ 138	$ -	$ -	$ -	$ 57,972	$ 3,000	$ -	$ -	$ 60,972	$ -	$ 3,138	$ 60,972
130	COMMUNITY DEVELOPMENT FUND*	$ -	$ 816,987	$ 1,315,898	$ 2,132,885	$ -	$ -	$ 822,002	$ 1,352,084	$ 2,174,086	$ -	$ -	$ 4,306,971	$ 4,306,971
131	AFFORDABLE HOUSING FUND	$ 268,922	$ 250,000	$ -	$ 81,000	$ -	$ 437,922	$ 325,000	$ -	$ 55,000	$ -	$ 707,922	$ 575,000	$ 136,000
144	HOME ELEVATION FUND*	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
150	ARPA COVID LOCAL RECOVERY FUND	$ -	$ 1,905,000	$ -	$ -	$ 1,905,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,905,000	$ 1,905,000
	Total Special Revenue Funds	**$ 3,541,803**	**$ 7,393,003**	**$ 1,837,054**	**$ 4,987,760**	**$ 2,809,872**	**$ 4,974,228**	**$ 6,178,202**	**$ 1,746,236**	**$ 5,329,770**	**$ 6,777,481**	**$ 791,415**	**$ 17,154,495**	**$ 19,904,883**
303	PARKS AND PLAYGROUNDS CAPITAL FUND*	$ 2,691,463	$ 230,148	$ 767,672	$ 113,913	$ -	$ 3,575,370	$ 1,486,000	$ 1,605,285	$ 2,356,285	$ 4,310,370	$ -	$ 4,089,105	$ 6,780,568
305	FLOOD REDUCTION IMPROVEMENT FUND*	$ 10,000	$ 1,000	$ -	$ -	$ 11,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,000	$ 11,000
310	~~TRANSPORTATION~~ NON-UTILITIES CAPITAL FUND	$ 5,432,061	$ 1,192,392	$ 710,835	$ 1,507,749	$ -	$ 5,827,539	$ 1,367,908	$ 14,390,782	$ 2,130,720	$ -	$ 19,455,509	$ 17,661,917	$ 3,638,469
320	TOKUL ROUNDABOUT CONSTRUCTION FUND*	$ 303,527	$ -	$ -	$ -	$ 303,527	$ -	$ 5,000	$ -	$ -	$ 5,000	$ -	$ 5,000	$ 308,527
323	TOKUL PARKING LOT FUND*	$ 140	$ -	$ -	$ -	$ 140	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 140
329	FACILITIES CAPITAL FUND*	$ 4,145,626	$ 73,765	$ 812,000	$ 152,000	$ -	$ 4,879,391	$ 425,000	$ -	$ 312,500	$ 4,991,891	$ -	$ 1,310,765	$ 5,456,391
	Total Capital Project Funds	**$ 12,582,817**	**$ 1,497,305**	**$ 2,290,507**	**$ 1,773,662**	**$ 314,667**	**$ 14,282,300**	**$ 3,283,908**	**$ 15,996,067**	**$ 4,799,505**	**$ 9,307,261**	**$ 19,455,509**	**$ 23,067,787**	**$ 16,195,095**
401	WATER OPERATIONS FUND	$ 920,654	$ 4,561,380	$ -	$ 2,963,284	$ 1,770,084	$ 748,666	$ 4,878,009	$ -	$ 2,994,115	$ 1,855,651	$ 776,909	$ 9,439,389	$ 9,583,134
402	SEWER OPERATIONS FUND	$ 2,397,414	$ 6,011,248	$ -	$ 2,910,185	$ 5,001,621	$ 496,856	$ 6,195,505	$ -	$ 2,981,031	$ 3,189,382	$ 521,948	$ 12,206,753	$ 14,082,219
403	STORMWATER OPERATIONS FUND	$ 3,384,055	$ 2,487,241	$ -	$ 1,319,478	$ 4,374,928	$ 176,890	$ 2,641,757	$ -	$ 1,351,681	$ 987,727	$ 479,239	$ 5,128,998	$ 8,033,814
404	WATER CAPITAL IMPROVEMENT FUND*	$ 30,000	$ 5,000	$ -	$ -	$ 35,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,000	$ 35,000
405	SEWER CAPITAL IMPROVEMENT FUND*	$ 165,000	$ 20,000	$ -	$ -	$ 185,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 20,000	$ 185,000
406	STORMWATER CAPITAL IMPROVEMENT FUND*	$ 65,000	$ 10,000	$ -	$ -	$ 75,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,000	$ 75,000
417	UTILITIES CAPITAL FUND	$ 9,555,396	$ 1,131,887	$ 9,064,157	$ 12,039,062	$ 300,000	$ 7,412,378	$ 7,942,073	$ 3,888,095	$ 8,434,822	$ -	$ 10,807,724	$ 22,026,212	$ 20,773,884
	Total Utilities Funds	**$ 16,517,519**	**$ 14,226,756**	**$ 9,064,157**	**$ 19,232,009**	**$ 11,741,633**	**$ 8,834,790**	**$ 21,657,344**	**$ 3,888,095**	**$ 15,761,649**	**$ 6,032,760**	**$ 12,585,820**	**$ 48,836,352**	**$ 52,768,051**
211	2011 LTGO BOND DEBT SERVICE FUND*	$ 182,369	$ 2,530,657	$ 290,087	$ 2,986,116	$ 16,997	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,820,744	$ 3,003,113
216	2016 UTGO BOND DEBT SERVICE FUND*	$ 24,069	$ 248,341	$ -	$ 252,000	$ -	$ 20,410	$ 253,000	$ -	$ 250,000	$ 23,410	$ -	$ 501,341	$ 525,410
221	2021 REFUNDED LTGO BOND DEBT SERVICE FUND*	$ -	$ 9	$ 16,997	$ 12,025	$ -	$ 4,981	$ 5,000	$ 300,000	$ 300,000	$ 9,981	$ -	$ 322,006	$ 322,006
407	2017 REFUNDED REVENUE BOND DEBT SERVICE FUND*	$ 241,583	$ 963	$ 398,782	$ 398,782	$ -	$ 242,546	$ 5,000	$ 403,582	$ 403,582	$ 247,546	$ -	$ 808,327	$ 1,049,910
408	2018 REVENUE BOND DEBT SERVICE FUND*	$ 27,199	$ 1,441	$ 1,775,857	$ 1,775,857	$ -	$ 28,640	$ 3,000	$ 1,782,357	$ 1,782,357	$ 31,640	$ -	$ 3,562,655	$ 3,589,854
	Total Debt Service Funds	**$ 475,220**	**$ 2,781,411**	**$ 2,481,723**	**$ 5,424,780**	**$ 16,997**	**$ 296,577**	**$ 266,000**	**$ 2,485,939**	**$ 2,735,939**	**$ 312,577**	**$ -**	**$ 8,015,073**	**$ 8,490,293**
501	EQUIPMENT REPLACEMENT & REPAIR FUND	$ 2,676,591	$ 1,198,365	$ -	$ 1,635,000	$ -	$ 2,239,956	$ 1,225,849	$ -	$ 1,450,000	$ -	$ 2,015,805	$ 2,424,214	$ 3,085,000
502	INFORMATION TECHNOLOGY FUND	$ 2,218,625	$ 1,973,015	$ 300,000	$ 1,833,461	$ -	$ 2,658,179	$ 1,507,575	$ -	$ 2,919,445	$ -	$ 1,246,309	$ 3,780,590	$ 4,752,906
503	RISK MANAGEMENT FUND*	$ 10,000	$ 579,679	$ -	$ 573,828	$ -	$ 15,851	$ 625,273	$ -	$ 625,273	$ 15,851	$ -	$ 1,204,952	$ 1,214,952
510	FACILITIES MAINTENANCE FUND	$ 1,256,338	$ 597,965	$ -	$ 524,000	$ 812,000	$ 518,303	$ 609,924	$ -	$ 535,000	$ -	$ 593,227	$ 1,207,889	$ 1,871,000
511	SHARED SERVICES FUND*	$ 470	$ 463,594	$ -	$ 455,000	$ -	$ 9,064	$ 483,835	$ -	$ 460,000	$ 32,899	$ -	$ 947,429	$ 947,899
	Total Internal Service Funds	**$ 6,162,023**	**$ 4,812,618**	**$ 300,000**	**$ 5,021,289**	**$ 812,000**	**$ 5,441,352**	**$ 4,452,456**	**$ -**	**$ 5,989,718**	**$ 48,750**	**$ 3,855,340**	**$ 9,565,074**	**$ 11,**
	Total All Funds	**$ 44,061,489**	**$ 47,234,418**	**$ 18,360,332**	**$ 51,867,343**	**$ 18,360,333**	**$ 39,428,563**	**$ 53,155,967**	**$ 26,034,336**	**$ 52,135,788**	**$ 26,034,336**	**$ 40,448,742**	**$ 144,785,053**	**$ 148,3**

* This fund is proposed for closure.

SECTION 3. Transfers Within Funds Authorized.
Pursuant to RCW 35A.34.200(2), transfers between individual appropriations within any one fund of the 2021-2022 biennial budget may be made during the 2021-2022 fiscal biennium by order of the Mayor; provided, however, that transfers between individual appropriations within the General Fund (Fund No. 001) may be made only within the functional classifications within the General Fund identified in the summary in Section 2 above.

SECTION 4. Closing and Elimination of Funds.
Subsequent to completion of the 2021 and 2022 expenditures or transfers out as shown in the table in Section 2 above and except as otherwise provided by law, the Mayor and Finance and Human Resources Director, or their designees, are authorized to close the following funds where their balance reaches $0.00:

- Operating Reserve Fund (No. 003)
- Revolving Reserve Fund (No. 004)
- Fire Equipment Replacement Fund (No. 011)
- Environmental Sustainability Fund (No. 015)
- Human Services Fund (No. 016)
- King County Trails Levy Fund (No. 113)
- SR Capital Mitigation Fund (No. 115)
- Real Estate Excise Tax Fund (No. 116)
- Tokul Roundabout Impact Fee Fund (No. 119)
- King Conservation Dist Grants Fund (No. 121)
- Community Development Fund (No. 130)
- Home Elevation Fund (No. 144)
- 2011 LTGO Bond Debt Service Fund (No. 211)
- 2016 UTGO Bond Debt Service Fund (No. 216)
- 2021 Refunded LTGO Bond Debt Service Fund (No. 221)
- Parks and Playgrounds Capital Fund (No. 303)
- Flood Reduction Improvement Fund (No. 305)
- Tokul Roundabout Construction Fund (No. 320)
- Tokul Parking Lot Fund (No. 323)
- Facilities Capital Fund (No. 329)
- Water Capital Improvement Fund (No. 404)
- Sewer Capital Improvement Fund (No. 405)
- Stormwater Capital Improvement Fund (No. 406)
- 2017 Refunded Revenue Bond Debt Service Fund (No. 407)
- 2018 Revenue Bond Debt Service Fund (No. 408)
- Risk Management Fund (No. 503)
- Shared Services Fund (No. 511)

SECTION 5. Opening of Funds.
The Mayor and Finance and Human Resources Director, or their designees, are authorized to establish the following fund to receive and disburse school impact fee monies pursuant to SMC 20.10.080(C) and as otherwise provided by law:

- School Impact Fee Fund (No. 020)

SECTION 6. Transmittal of Budget.
The City Clerk is hereby directed to transmit to the Office of the State Auditor and to the Association of Washington Cities a complete copy of the budget herein referred to as adopted.

SECTION 7. Effective Date.
This ordinance shall be effective from and its adoption and the expiration of five days after its publication, as provided by law.

SECTION 8. Severability.
If any portion of this chapter, if found to be invalid or unenforceable for any reason, such finding shall not affect the validity or enforceability of any other section of this chapter.

SECTION 9. Corrections by the City Clerk or Code Reviser.
Upon approval of the City Attorney, the City Clerk and Code Reviser are authorized to make necessary corrections to this ordinance, including but not limited to the correction of clerical errors; references to other local, state or federal laws, codes, rules, or regulations, or ordinance numbering and section/subsection numbering.

PASSED by the Council of the City of Snoqualmie, Washington at a regular meeting thereof and

APPROVED by the Mayor of the City of Snoqualmie on this ___ day of November, 2022.

____
Katherine Ross, Mayor

ATTEST: APPROVED AS TO FORM:

______________________________ ________________________________
Deana Dean, City Clerk Bob C. Sterbank, City Attorney

End of 2021-2022 Biennium Budget Amendments

Proposed Amendment Request Table

#	Amendment Request	Amendment Description	Department	Fund(s) or Functional Classification(s) Impacted	2021 Appropriation Increase (Decrease) Requested	2022 Appropriation Increase (Decrease) Requested	Offsetting Revenue Description
1	Consolidation of Funds for the 2023-2024 Biennial Budget	The goal of this amendment is to consolidate funds into the simplified but more understandable fund structure as proposed in the 2023-2024 Biennial Budget.	Multiple Departments	Multiple Funds	$ (4,972,833)	$ 16,280,995	N/A
2	School Impact Fee Appropriation	The intent of this amendment is to account for the remittance of school impact fees to the Snoqualmie Valley School District. Since the release of GASB 84, the Washington State Auditor's Office has put forward standards for prescribing certain activities as custodial and to be reported in a Fiduciary Custodial Fund. School impact fees no longer qualify as a custodial activity and therefore the City seeks to establish a managerial fund, that must be budgeted for, for the collection and remittance of the fees.	Non-Departmental	NEW School Impact Fee Fund (#020)	$ -	$ 200,000	$200,000 in school impact fees.
					$ (4,972,833)	**$ 16,480,995**	

End of 2021-2022 Biennium Budget Amendments

Proposed 2021 Fund Reconciliations (Reconciling the Amendment Request Table to Ordinance)

	Beg. Fund Balance	Revenues	Transfers In	Expenditures	Transfers Out	Ending Fund Balance
GENERAL FUND (#001)[1]						
Adopted Budget	$ 2,581,378	$ 16,695,524	$ 1,905,000	$ 15,427,843	$ 2,840,753	$ 2,913,306
+ Consolidation of Funds for the 2023-2024 Biennial Budget	*$ -*	*$ (175,589)*	*$ -*	*$ -*	*$ (175,589)*	*$ -*
= Amended Budget	**$ 2,581,378**	**$ 16,519,935**	**$ 1,905,000**	**$ 15,427,843**	**$ 2,665,164**	**$ 2,913,306**
~~CONTINGENCY~~ RESERVE FUND (#002)						
Adopted Budget	$ 710,447	$ -	$ 167,589	$ -	$ -	$ 878,036
+ Consolidation of Funds for the 2023-2024 Biennial Budget	*$ 217,058*	*$ 2,375*	*$ (167,589)*	*$ -*	*$ -*	*$ 51,844*
= Amended Budget	**$ 927,505**	**$ 2,375**	**$ -**	**$ -**	**$ -**	**$ 929,880**
OPERATING RESERVE FUND (#003)						
Adopted Budget	$ 763,404	$ -	$ 114,632	$ -	$ -	$ 878,036
+ Consolidation of Funds for the 2023-2024 Biennial Budget	*$ 7,042*	*$ 987*	*$ (8,000)*	*$ -*	*$ -*	*$ 29*
= Amended Budget	**$ 770,446**	**$ 987**	**$ 106,632**	**$ -**	**$ -**	**$ 878,065**
REVOLVING RESERVE FUND (#004)						
Adopted Budget	$ 502,777	$ -	$ 375,259	$ -	$ -	$ 878,036
+ Consolidation of Funds for the 2023-2024 Biennial Budget	*$ 1*	*$ 28*	*$ -*	*$ -*	*$ -*	*$ 29*
= Amended Budget	**$ 502,778**	**$ 28**	**$ 375,259**	**$ -**	**$ -**	**$ 878,065**
FIRE EQUIPMENT REPLACEMENT FUND (#011)						
Adopted Budget	$ -	$ -	$ 30,000	$ 30,000	$ -	$ -
+ Consolidation of Funds for the 2023-2024 Biennial Budget	*$ 346*	*$ 105*	*$ -*	*$ (27,950)*	*$ -*	*$ 28,401*
= Amended Budget	**$ 346**	**$ 105**	**$ 30,000**	**$ 2,050**	**$ -**	**$ 28,401**
ENVIRONMENTAL SUSTAINBILITY FUND (#015)						
Adopted Budget	$ 41,420	$ -	$ 13,000	$ 15,000	$ -	$ 39,420
+ Consolidation of Funds for the 2023-2024 Biennial Budget	*$ (8,943)*	*$ 151*	*$ -*	*$ (12,200)*	*$ -*	*$ 3,408*
= Amended Budget	**$ 32,477**	**$ 151**	**$ 13,000**	**$ 2,800**	**$ -**	**$ 42,828**
HUMAN SERVICES FUND (#016)						
Adopted Budget	$ 18,632	$ -	$ 232,287	$ 226,287	$ -	$ 24,632
+ Consolidation of Funds for the 2023-2024 Biennial Budget	*$ 16,045*	*$ 483*	*$ -*	*$ -*	*$ -*	*$ 16,528*
= Amended Budget	**$ 34,677**	**$ 483**	**$ 232,287**	**$ 226,287**	**$ -**	**$ 41,160**
SR CAPITAL MITIGATION FUND (#115)						
Adopted Budget	$ 32,713	$ -	$ -	$ -	$ -	$ 32,713
+ Consolidation of Funds for the 2023-2024 Biennial Budget	*$ -*	*$ 77*	*$ -*	*$ -*	*$ -*	*$ 77*
= Amended Budget	**$ 32,713**	**$ 77**	**$ -**	**$ -**	**$ -**	**$ 32,790**
REAL ESTATE EXCISE TAX FUND (#116)						
Adopted Budget	$ 2,443,061	$ 1,200,000	$ -	$ -	$ 896,005	$ 2,747,056
+ Consolidation of Funds for the 2023-2024 Biennial Budget	*$ 501,633*	*$ 956,020*	*$ -*	*$ -*	*$ -*	*$ 1,457,653*
= Amended Budget	**$ 2,944,694**	**$ 2,156,020**	**$ -**	**$ -**	**$ 896,005**	**$ 4,204,709**

	Beg. Fund Balance	Revenues	Transfers In	Expenditures	Transfers Out	Ending Fund Balance
TOKUL ROUNDABOUT IMPACT FEE FUND (#119)						
Adopted Budget	$ 17,726	$ -	$ -	$ -	$ -	$ 17,726
+ Consolidation of Funds for the 2023-2024 Biennial Budget	*$ 13*	*$ 42*	*$ -*	*$ -*	*$ -*	*$ 55*
= Amended Budget	**$ 17,739**	**$ 42**	**$ -**	**$ -**	**$ -**	**$ 17,781**
KING CONSERVATION DIST GRANTS FUND (#121)						
Adopted Budget	$ 49,103	$ -	$ -	$ -	$ -	$ 49,103
+ Consolidation of Funds for the 2023-2024 Biennial Budget	*$ 8,731*	*$ 138*	*$ -*	*$ -*	*$ -*	*$ 8,869*
= Amended Budget	**$ 57,834**	**$ 138**	**$ -**	**$ -**	**$ -**	**$ 57,972**
2016 UTGO BOND DEBT SERVICE FUND (#216)						
Adopted Budget	$ 22,085	$ 252,000	$ -	$ 252,000	$ -	$ 22,085
+ Consolidation of Funds for the 2023-2024 Biennial Budget	*$ 1,984*	*$ (3,659)*	*$ -*	*$ -*	*$ -*	*$ (1,675)*
= Amended Budget	**$ 24,069**	**$ 248,341**	**$ -**	**$ 252,000**	**$ -**	**$ 20,410**
2021 UTGO BOND DEBT SERVICE FUND (#221)						
Adopted Budget	$ -	$ -	$ 16,997	$ 12,025	$ -	$ 4,972
+ Consolidation of Funds for the 2023-2024 Biennial Budget	*$ -*	*$ 9*	*$ -*	*$ -*	*$ -*	*$ 9*
= Amended Budget	**$ -**	**$ 9**	**$ 16,997**	**$ 12,025**	**$ -**	**$ 4,981**
PARKS & PLAYGROUNDS CAPITAL FUND (#303)						
Adopted Budget	$ 2,691,463	$ 2,053,400	$ 767,672	$ 4,007,805	$ -	$ 1,504,730
+ Consolidation of Funds for the 2023-2024 Biennial Budget		*$ (1,823,252)*	*$ -*	*$ (3,893,892)*	*$ -*	*$ 2,070,640*
= Amended Budget	**$ 2,691,463**	**$ 230,148**	**$ 767,672**	**$ 113,913**	**$ -**	**$ 3,575,370**
~~TRANSPORTATION~~ NON-UTILITIES CAPITAL FUND (#310)						
Adopted Budget	$ 5,432,061	$ 1,192,392	$ 710,835	$ 1,815,600	$ -	$ 5,519,688
+ Consolidation of Funds for the 2023-2024 Biennial Budget	*$ -*	*$ -*	*$ -*	*$ (307,851)*	*$ -*	*$ 307,851*
= Amended Budget	**$ 5,432,061**	**$ 1,192,392**	**$ 710,835**	**$ 1,507,749**	**$ -**	**$ 5,827,539**
FACILITIES CAPITAL FUND (#329)						
Adopted Budget	$ 4,145,626	$ 390,000	$ 1,106,000	$ 412,500	$ -	$ 5,229,126
+ Consolidation of Funds for the 2023-2024 Biennial Budget	*$ -*	*$ (316,235)*	*$ (294,000)*	*$ (260,500)*	*$ -*	*$ (349,735)*
= Amended Budget	**$ 4,145,626**	**$ 73,765**	**$ 812,000**	**$ 152,000**	**$ -**	**$ 4,879,391**
2017 REFUNDED REVENUE BOND DEBT SERVICE FUND (#407)						
Adopted Budget	$ 240,801	$ -	$ 398,782	$ 398,782	$ -	$ 240,801
+ Consolidation of Funds for the 2023-2024 Biennial Budget	*$ 782*	*$ 963*	*$ -*	*$ -*	*$ -*	*$ 1,745*
= Amended Budget	**$ 241,583**	**$ 963**	**$ 398,782**	**$ 398,782**	**$ -**	**$ 242,546**
2018 REVENUE BOND DEBT SERVICE FUND (#408)						
Adopted Budget	$ 25,954	$ -	$ 1,775,857	$ 1,775,857	$ -	$ 25,954
+ Consolidation of Funds for the 2023-2024 Biennial Budget	*$ 1,245*	*$ 1,441*	*$ -*	*$ -*	*$ -*	*$ 2,686*
= Amended Budget	**$ 27,199**	**$ 1,441**	**$ 1,775,857**	**$ 1,775,857**	**$ -**	**$ 28,640**
RISK MANAGEMENT FUND (#503)						
Adopted Budget	$ 10,000	$ 579,679	$ -	$ 579,679	$ -	$ 10,000
+ Consolidation of Funds for the 2023-2024 Biennial Budget	*$ -*	*$ -*	*$ -*	*$ (5,851)*	*$ -*	*$ 5,851*
= Amended Budget	**$ 10,000**	**$ 579,679**	**$ -**	**$ 573,828**	**$ -**	**$ 15,851**

	Beg. Fund Balance	Revenues	Transfers In	Expenditures	Transfers Out	Ending Fund Balance
FACILITIES MAINTENANCE FUND (#510)						
Adopted Budget	$ 1,256,338	$ 597,965	$ -	$ 524,000	$ 1,106,000	$ 224,303
+ Consolidation of Funds for the 2023-2024 Biennial Budget	*$ -*	*$ -*	*$ -*	*$ -*	*$ (294,000)*	*$ 294,000*
= Amended Budget	**$ 1,256,338**	**$ 597,965**	**$ -**	**$ 524,000**	**$ 812,000**	**$ 518,303**
SHARED SERVICES FUND (#511)						
Adopted Budget	$ 43,421	$ 474,348	$ -	$ 450,000	$ -	$ 67,769
+ Consolidation of Funds for the 2023-2024 Biennial Budget	*$ (42,951)*	*$ (10,754)*	*$ -*	*$ 5,000*	*$ -*	*$ (58,705)*
= Amended Budget	**$ 470**	**$ 463,594**	**$ -**	**$ 455,000**	**$ -**	**$ 9,064**

[1] Includes the sum total of expenditures and transfers out for all functional classifications under the General Fund.

Consolidation Legend
Consolidated into the General Fund (#001)
Consolidated into the ~~Contingency~~ Reserve Fund (#002)
Consolidated into the ~~Transportation~~ Non-Utilities Capital Fund (#310)
Consolidated into the Utilities Capital Fund (#417)

End of 2021-2022 Biennium Budget Amendments

Proposed 2022 Fund Reconciliations (Reconciling the Amendment Request Table to Ordinance)

	Beg. Fund Balance	Revenues	Transfers In	Expenditures	Transfers Out	Ending Fund Balance
GENERAL FUND (#001)[1]						
Adopted Budget	$ 2,913,306	$ 17,288,057	$ -	$ 17,519,207	$ 1,834,781	$ 847,375
+ Consolidation of Funds for the 2023-2024 Biennial Budget	*$ -*	*$ -*	*$ 84,979*	*$ -*	*$ (78,160)*	*$ 163,139*
= Amended Budget	**$ 2,913,306**	**$ 17,288,057**	**$ 84,979**	**$ 17,519,207**	**$ 1,756,621**	**$ 1,010,514**
~~CONTINGENCY~~ RESERVE FUND (#002)						
Adopted Budget	$ 878,036	$ -	$ 11,378	$ -	$ -	$ 889,414
+ Consolidation of Funds for the 2023-2024 Biennial Budget	*$ 51,844*	*$ 10,000*	*$ 1,798,886*	*$ -*	*$ -*	*$ 1,860,730*
= Amended Budget	**$ 929,880**	**$ 10,000**	**$ 1,810,264**	**$ -**	**$ -**	**$ 2,750,144**
OPERATING RESERVE FUND (#003)						
Adopted Budget	$ 878,036	$ -	$ 11,378	$ -	$ -	$ 889,414
+ Consolidation of Funds for the 2023-2024 Biennial Budget	*$ 29*	*$ 10,000*	*$ -*	*$ -*	*$ 899,443*	*$ (889,414)*
= Amended Budget	**$ 878,065**	**$ 10,000**	**$ 11,378**	**$ -**	**$ 899,443**	**$ -**
REVOLVING RESERVE FUND (#004)						
Adopted Budget	$ 878,036	$ -	$ 11,378	$ -	$ -	$ 889,414
+ Consolidation of Funds for the 2023-2024 Biennial Budget	*$ 29*	*$ 10,000*	*$ -*	*$ -*	*$ 899,443*	*$ (889,414)*
= Amended Budget	**$ 878,065**	**$ 10,000**	**$ 11,378**	**$ -**	**$ 899,443**	**$ -**
FIRE EQUIPMENT REPLACEMENT FUND (#011)						
Adopted Budget	$ -	$ -	$ 30,000	$ 30,000	$ -	$ -
+ Consolidation of Funds for the 2023-2024 Biennial Budget	*$ 28,401*	*$ 5,000*	*$ (30,000)*	*$ -*	*$ 3,401*	*$ -*
= Amended Budget	**$ 28,401**	**$ 5,000**	**$ -**	**$ 30,000**	**$ 3,401**	**$ -**
ENVIRONMENTAL SUSTAINBILITY FUND (#015)						
Adopted Budget	$ 39,420	$ -	$ 13,000	$ 15,000	$ -	$ 37,420
+ Consolidation of Funds for the 2023-2024 Biennial Budget	*$ 3,408*	*$ 5,000*	*$ (13,000)*	*$ -*	*$ 32,828*	*$ (37,420)*
= Amended Budget	**$ 42,828**	**$ 5,000**	**$ -**	**$ 15,000**	**$ 32,828**	**$ -**
HUMAN SERVICES FUND (#016)						
Adopted Budget	$ 24,632	$ -	$ 232,287	$ 238,287	$ -	$ 18,632
+ Consolidation of Funds for the 2023-2024 Biennial Budget	*$ 16,528*	*$ -*	*$ (35,160)*	*$ -*	*$ -*	*$ (18,632)*
= Amended Budget	**$ 41,160**	**$ -**	**$ 197,127**	**$ 238,287**	**$ -**	**$ -**
SCHOOL IMPACT FEE FUND (#020)						
Adopted Budget	$ -	$ -	$ -	$ -	$ -	$ -
+ School Impact Fee Remittance	*$ -*	*$ 200,000*	*$ -*	*$ 200,000*	*$ -*	*$ -*
= Amended Budget	**$ -**	**$ 200,000**	**$ -**	**$ 200,000**	**$ -**	**$ -**
SR CAPITAL MITIGATION FUND (#115)						
Adopted Budget	$ 32,713	$ -	$ -	$ -	$ -	$ 32,713
+ Consolidation of Funds for the 2023-2024 Biennial Budget	*$ 77*	*$ 20,000*	*$ -*	*$ -*	*$ 52,790*	*$ (32,713)*
= Amended Budget	**$ 32,790**	**$ 20,000**	**$ -**	**$ -**	**$ 52,790**	**$ -**
REAL ESTATE EXCISE TAX FUND (#116)						
Adopted Budget	$ 2,747,056	$ 1,200,000	$ -	$ -	$ 1,885,800	$ 2,061,256
+ Consolidation of Funds for the 2023-2024 Biennial Budget	*$ 1,457,653*	*$ 1,200,000*	*$ -*	*$ -*	*$ 4,718,909*	*$ (2,061,256)*
= Amended Budget	**$ 4,204,709**	**$ 2,400,000**	**$ -**	**$ -**	**$ 6,604,709**	**$ -**

	Beg. Fund Balance	Revenues	Transfers In	Expenditures	Transfers Out	Ending Fund Balance
TOKUL ROUNDABOUT IMPACT FEE FUND (#119)						
Adopted Budget	$ 17,726	$ -	$ -	$ -	$ -	$ 17,726
+ Consolidation of Funds for the 2023-2024 Biennial Budget	*$ 55*	*$ 5,000*	*$ -*	*$ -*	*$ 22,781*	*$ (17,726)*
= Amended Budget	**$ 17,781**	**$ 5,000**	**$ -**	**$ -**	**$ 22,781**	**$ -**
KING CONSERVATION DIST GRANTS FUND (#121)						
Adopted Budget	$ 49,103	$ -	$ -	$ -	$ -	$ 49,103
+ Consolidation of Funds for the 2023-2024 Biennial Budget	*$ 8,869*	*$ 3,000*	*$ -*	*$ -*	*$ 60,972*	*$ (49,103)*
= Amended Budget	**$ 57,972**	**$ 3,000**	**$ -**	**$ -**	**$ 60,972**	**$ -**
2016 UTGO BOND DEBT SERVICE FUND (#216)						
Adopted Budget	$ 22,085	$ 250,000	$ -	$ 250,000	$ -	$ 22,085
+ Consolidation of Funds for the 2023-2024 Biennial Budget	*$ (1,675)*	*$ 3,000*	*$ -*	*$ -*	*$ 23,410*	*$ (22,085)*
= Amended Budget	**$ 20,410**	**$ 253,000**	**$ -**	**$ 250,000**	**$ 23,410**	**$ -**
2021 UTGO BOND DEBT SERVICE FUND (#221)						
Adopted Budget	$ 4,972	$ -	$ 300,000	$ 300,000	$ -	$ 4,972
+ Consolidation of Funds for the 2023-2024 Biennial Budget	*$ 9*	*$ 5,000*	*$ -*	*$ -*	*$ 9,981*	*$ (4,972)*
= Amended Budget	**$ 4,981**	**$ 5,000**	**$ 300,000**	**$ 300,000**	**$ 9,981**	**$ -**
PARKS & PLAYGROUNDS CAPITAL FUND (#303)						
Adopted Budget	$ 1,504,730	$ 1,486,000	$ 1,605,285	$ 2,356,285	$ -	$ 2,239,730
+ Consolidation of Funds for the 2023-2024 Biennial Budget	*$ 2,070,640*	*$ -*	*$ -*	*$ -*	*$ 4,310,370*	*$ (2,239,730)*
= Amended Budget	**$ 3,575,370**	**$ 1,486,000**	**$ 1,605,285**	**$ 2,356,285**	**$ 4,310,370**	**$ -**
~~TRANSPORTATION~~ NON-UTILITIES CAPITAL FUND (#310)						
Adopted Budget	$ 5,519,688	$ 1,367,908	$ 194,678	$ 2,130,720	$ -	$ 4,951,554
+ Consolidation of Funds for the 2023-2024 Biennial Budget	*$ 307,851*	*$ -*	*$ 14,196,104*	*$ -*	*$ -*	*$ 14,503,955*
= Amended Budget	**$ 5,827,539**	**$ 1,367,908**	**$ 14,390,782**	**$ 2,130,720**	**$ -**	**$ 19,455,509**
TOKUL ROUNDABOUT CONSTRUCTION FUND (#320)						
Adopted Budget	$ -	$ -	$ -	$ -	$ -	$ -
+ Consolidation of Funds for the 2023-2024 Biennial Budget	*$ -*	*$ 5,000*	*$ -*	*$ -*	*$ 5,000*	*$ -*
= Amended Budget	**$ -**	**$ 5,000**	**$ -**	**$ -**	**$ 5,000**	**$ -**
FACILITIES CAPITAL FUND (#329)						
Adopted Budget	$ 5,229,126	$ 350,000	$ -	$ 312,500	$ -	$ 5,266,626
+ Consolidation of Funds for the 2023-2024 Biennial Budget	*$ (349,735)*	*$ 75,000*	*$ -*	*$ -*	*$ 4,991,891*	*$ (5,266,626)*
= Amended Budget	**$ 4,879,391**	**$ 425,000**	**$ -**	**$ 312,500**	**$ 4,991,891**	**$ -**
2017 REFUNDED REVENUE BOND DEBT SERVICE FUND (#407)						
Adopted Budget	$ 240,801	$ -	$ 403,582	$ 403,582	$ -	$ 240,801
+ Consolidation of Funds for the 2023-2024 Biennial Budget	*$ 1,745*	*$ 5,000*	*$ -*	*$ -*	*$ 247,546*	*$ (240,801)*
= Amended Budget	**$ 242,546**	**$ 5,000**	**$ 403,582**	**$ 403,582**	**$ 247,546**	**$ -**
2018 REVENUE BOND DEBT SERVICE FUND (#408)						
Adopted Budget	$ 25,954	$ -	$ 1,782,357	$ 1,782,357	$ -	$ 25,954
+ Consolidation of Funds for the 2023-2024 Biennial Budget	*$ 2,686*	*$ 3,000*	*$ -*	*$ -*	*$ 31,640*	*$ (25,954)*
= Amended Budget	**$ 28,640**	**$ 3,000**	**$ 1,782,357**	**$ 1,782,357**	**$ 31,640**	**$ -**

	Beg. Fund Balance	Revenues	Transfers In	Expenditures	Transfers Out	Ending Fund Balance
UTILITIES CAPITAL FUND (#417)						
Adopted Budget	$ 7,412,378	$ 7,942,073	$ 3,608,909	$ 8,434,822	$ -	$ 10,528,538
+ Consolidation of Funds for the 2023-2024 Biennial Budget	*$ -*	*$ -*	*$ 279,186*	*$ -*	*$ -*	*$ 279,186*
= Amended Budget	**$ 7,412,378**	**$ 7,942,073**	**$ 3,888,095**	**$ 8,434,822**	**$ -**	**$ 10,807,724**
RISK MANAGEMENT FUND (#503)						
Adopted Budget	$ 10,000	$ 625,273	$ -	$ 625,273	$ -	$ 10,000
+ Consolidation of Funds for the 2023-2024 Biennial Budget	*$ 5,851*	*$ -*	*$ -*	*$ -*	*$ 15,851*	*$ (10,000)*
= Amended Budget	**$ 15,851**	**$ 625,273**	**$ -**	**$ 625,273**	**$ 15,851**	**$ -**
SHARED SERVICES FUND (#511)						
Adopted Budget	$ 67,769	$ 483,835	$ -	$ 460,000	$ -	$ 91,604
+ Consolidation of Funds for the 2023-2024 Biennial Budget	*$ (58,705)*	*$ -*	*$ -*	*$ -*	*$ 32,899*	*$ (91,604)*
= Amended Budget	**$ 9,064**	**$ 483,835**	**$ -**	**$ 460,000**	**$ 32,899**	**$ -**

[1] Includes the sum total of expenditures and transfers out for all functional classifications under the General Fund.

Consolidation Legend
Consolidated into the General Fund (#001)
Consolidated into the ~~Contingency~~ Reserve Fund (#002)
Consolidated into the ~~Transportation~~ Non-Utilities Capital Fund (#310)
Consolidated into the Utilities Capital Fund (#417)

Item 4.

City of Snoqualmie 2021-2022 Biennial Budget

Fund	Fund Name	Estimated 2021 Beginning Fund Balance (A)	Estimated 2021 Revenues (B)	2021 Transfers In (C)	Estimated 2021 Expenditures (D)	2021 Transfers Out (E)	Estimated 2021 Ending Fund Balance (F)	Estimated 2022 Revenues (G)	2022 Transfers In (H)	Estimated 2022 Expenditures (I)	2022 Transfers Out (J)	Estimated 2022 Ending Fund Balance (K)	2021-2022 Revenues (B+ C + G + H)	2021-2022 Appropriations (D + E + I + J)
001	GENERAL FUND	$ 2,581,378	$ 16,519,935	$ 1,905,000			$ 2,913,306	$ 17,288,057	$ 84,979			$ 1,010,514	$ 35,797,971	
	Administrative Departments				$ 3,882,394	$ -				$ 3,919,309	$ -			$ 7,801,703
	Snoqualmie Police				$ 4,728,535	$ 235,869				$ 4,759,937	$ 187,025			$ 9,911,366
	Fire & Emergency Management				$ 3,467,449	$ 30,000				$ 3,526,152	$ 30,000			$ 7,053,601
	Parks				$ 1,844,415	$ -				$ 1,878,516	$ -			$ 3,722,931
	Streets				$ 1,035,000	$ -				$ 1,055,000	$ -			$ 2,090,000
	Non-Departmental (incl. transfers to other funds)				$ 470,050	$ 2,399,295				$ 2,380,293	$ 1,539,596			$ 6,789,234
002	~~CONTINGENCY~~ RESERVE FUND	$ 927,505	$ 2,375	$ -	$ -	$ -	$ 929,880	$ 10,000	$ 1,810,264	$ -	$ -	$ 2,750,144	$ 1,822,639	$ -
003	OPERATING RESERVE FUND*	$ 770,446	$ 987	$ 106,632	$ -	$ -	$ 878,065	$ 10,000	$ 11,378	$ -	$ 899,443	$ -	$ 128,997	$ 899,443
004	REVOLVING RESERVE FUND*	$ 502,778	$ 28	$ 375,259	$ -	$ -	$ 878,065	$ 10,000	$ 11,378	$ -	$ 899,443	$ -	$ 396,665	$ 899,443
	Total General Funds	**$ 4,782,107**	**$ 16,523,325**	**$ 2,386,891**	**$ 15,427,843**	**$ 2,665,164**	**$ 5,599,316**	**$ 17,318,057**	**$ 1,917,999**	**$ 17,519,207**	**$ 3,555,507**	**$ 3,760,658**	**$ 38,146,272**	**$ 39,167,721**
011	FIRE EQUIPMENT REPLACEMENT FUND*	$ 346	$ 105	$ 30,000	$ 2,050	$ -	$ 28,401	$ 5,000	$ -	$ 30,000	$ 3,401	$ -	$ 35,105	$ 35,451
012	ARTS ACTIVITIES FUND	$ 48,455	$ -	$ 10,000	$ 10,000	$ -	$ 48,455	$ -	$ 10,000	$ 10,000	$ -	$ 48,455	$ 20,000	$ 20,000
014	NORTH BEND POLICE SERVICES FUND	$ -	$ 2,184,000	$ 235,869	$ 2,419,869	$ -	$ -	$ 2,293,200	$ 187,025	$ 2,480,225	$ -	$ -	$ 4,900,094	$ 4,900,094
015	ENVIRONMENTAL SUSTAINABILITY FUND*	$ 32,477	$ 151	$ 13,000	$ 2,800	$ -	$ 42,828	$ 5,000	$ -	$ 15,000	$ 32,828	$ -	$ 18,151	$ 50,628
016	HUMAN SERVICES FUND*	$ 34,677	$ 483	$ 232,287	$ 226,287	$ -	$ 41,160	$ -	$ 197,127	$ 238,287	$ -	$ -	$ 429,897	$ 464,574
020	SCHOOL IMPACT FEE FUND (NEW)	$ -	$ -	$ -	$ -	$ -	$ -	$ 200,000	$ -	$ 200,000	$ -	$ -	$ 200,000	$ 200,000
110	HOTEL - MOTEL TAX FUND	$ 35,038	$ 80,000	$ -	$ 80,000	$ -	$ 35,038	$ 100,000	$ -	$ 100,000	$ -	$ 35,038	$ 180,000	$ 180,000
113	KING COUNTY TRAILS LEVY FUND*	$ 8,867	$ -	$ -	$ -	$ 8,867	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 8,867
115	SR CAPITAL MITIGATION FUND*	$ 32,713	$ 77	$ -	$ -	$ -	$ 32,790	$ 20,000	$ -	$ -	$ 52,790	$ -	$ 20,077	$ 52,790
116	REAL ESTATE EXCISE TAX FUND*	$ 2,944,694	$ 2,156,020	$ -	$ -	$ 896,005	$ 4,204,709	$ 2,400,000	$ -	$ -	$ 6,604,709	$ -	$ 4,556,020	$ 7,500,714
118	DRUG ENFORCEMENT FUND	$ 60,041	$ -	$ -	$ 32,869	$ -	$ 27,172	$ -	$ -	$ 27,172	$ -	$ -	$ -	$ 60,041
119	TOKUL ROUNDABOUT IMPACT FEE FUND*	$ 17,739	$ 42	$ -	$ -	$ -	$ 17,781	$ 5,000	$ -	$ -	$ 22,781	$ -	$ 5,042	$ 22,781
121	KING CONSERVATION DIST GRANTS FUND*	$ 57,834	$ 138	$ -	$ -	$ -	$ 57,972	$ 3,000	$ -	$ -	$ 60,972	$ -	$ 3,138	$ 60,972
130	COMMUNITY DEVELOPMENT FUND*	$ -	$ 816,987	$ 1,315,898	$ 2,132,885	$ -	$ -	$ 822,002	$ 1,352,084	$ 2,174,086	$ -	$ -	$ 4,306,971	$ 4,306,971
131	AFFORDABLE HOUSING FUND	$ 268,922	$ 250,000	$ -	$ 81,000	$ -	$ 437,922	$ 325,000	$ -	$ 55,000	$ -	$ 707,922	$ 575,000	$ 136,000
144	HOME ELEVATION FUND*	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
150	ARPA COVID LOCAL RECOVERY FUND	$ -	$ 1,905,000	$ -	$ -	$ 1,905,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,905,000	$ 1,905,000
	Total Special Revenue Funds	**$ 3,541,803**	**$ 7,393,003**	**$ 1,837,054**	**$ 4,987,760**	**$ 2,809,872**	**$ 4,974,228**	**$ 6,178,202**	**$ 1,746,236**	**$ 5,329,770**	**$ 6,777,481**	**$ 791,415**	**$ 17,154,495**	**$ 19,904,883**
303	PARKS AND PLAYGROUNDS CAPITAL FUND*	$ 2,691,463	$ 230,148	$ 767,672	$ 113,913	$ -	$ 3,575,370	$ 1,486,000	$ 1,605,285	$ 2,356,285	$ 4,310,370	$ -	$ 4,089,105	$ 6,780,568
305	FLOOD REDUCTION IMPROVEMENT FUND*	$ 10,000	$ 1,000	$ -	$ -	$ 11,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,000	$ 11,000
310	~~TRANSPORTATION~~ NON-UTILITIES CAPITAL FUND	$ 5,432,061	$ 1,192,392	$ 710,835	$ 1,507,749	$ -	$ 5,827,539	$ 1,367,908	$ 14,390,782	$ 2,130,720	$ -	$ 19,455,509	$ 17,661,917	$ 3,638,469
320	TOKUL ROUNDABOUT CONSTRUCTION FUND*	$ 303,527	$ -	$ -	$ -	$ 303,527	$ -	$ 5,000	$ -	$ -	$ 5,000	$ -	$ 5,000	$ 308,527
323	TOKUL PARKING LOT FUND*	$ 140	$ -	$ -	$ -	$ 140	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 140
329	FACILITIES CAPITAL FUND*	$ 4,145,626	$ 73,765	$ 812,000	$ 152,000	$ -	$ 4,879,391	$ 425,000	$ -	$ 312,500	$ 4,991,891	$ -	$ 1,310,765	$ 5,456,391
	Total Capital Project Funds	**$ 12,582,817**	**$ 1,497,305**	**$ 2,290,507**	**$ 1,773,662**	**$ 314,667**	**$ 14,282,300**	**$ 3,283,908**	**$ 15,996,067**	**$ 4,799,505**	**$ 9,307,261**	**$ 19,455,509**	**$ 23,067,787**	**$ 16,195,095**
401	WATER OPERATIONS FUND	$ 920,654	$ 4,561,380	$ -	$ 2,963,284	$ 1,770,084	$ 748,666	$ 4,878,009	$ -	$ 2,994,115	$ 1,855,651	$ 776,909	$ 9,439,389	$ 9,583,134
402	SEWER OPERATIONS FUND	$ 2,397,414	$ 6,011,248	$ -	$ 2,910,185	$ 5,001,621	$ 496,856	$ 6,195,505	$ -	$ 2,981,031	$ 3,189,382	$ 521,948	$ 12,206,753	$ 14,082,219
403	STORMWATER OPERATIONS FUND	$ 3,384,055	$ 2,487,241	$ -	$ 1,319,478	$ 4,374,928	$ 176,890	$ 2,641,757	$ -	$ 1,351,681	$ 987,727	$ 479,239	$ 5,128,998	$ 8,033,814
404	WATER CAPITAL IMPROVEMENT FUND*	$ 30,000	$ 5,000	$ -	$ -	$ 35,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,000	$ 35,000
405	SEWER CAPITAL IMPROVEMENT FUND*	$ 165,000	$ 20,000	$ -	$ -	$ 185,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 20,000	$ 185,000
406	STORMWATER CAPITAL IMPROVEMENT FUND*	$ 65,000	$ 10,000	$ -	$ -	$ 75,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,000	$ 75,000
417	UTILITIES CAPITAL FUND	$ 9,555,396	$ 1,131,887	$ 9,064,157	$ 12,039,062	$ 300,000	$ 7,412,378	$ 7,942,073	$ 3,888,095	$ 8,434,822	$ -	$ 10,807,724	$ 22,026,212	$ 20,773,884
	Total Utilities Funds	**$ 16,517,519**	**$ 14,226,756**	**$ 9,064,157**	**$ 19,232,009**	**$ 11,741,633**	**$ 8,834,790**	**$ 21,657,344**	**$ 3,888,095**	**$ 15,761,649**	**$ 6,032,760**	**$ 12,585,820**	**$ 48,836,352**	**$ 52,768,051**
211	2011 LTGO BOND DEBT SERVICE FUND*	$ 182,369	$ 2,530,657	$ 290,087	$ 2,986,116	$ 16,997	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,820,744	$ 3,003,113
216	2016 UTGO BOND DEBT SERVICE FUND*	$ 24,069	$ 248,341	$ -	$ 252,000	$ -	$ 20,410	$ 253,000	$ -	$ 250,000	$ 23,410	$ -	$ 501,341	$ 525,410
221	2021 REFUNDED LTGO BOND DEBT SERVICE FUND*	$ -	$ 9	$ 16,997	$ 12,025	$ -	$ 4,981	$ 5,000	$ 300,000	$ 300,000	$ 9,981	$ -	$ 322,006	$ 322,006
407	2017 REFUNDED REVENUE BOND DEBT SERVICE FUND*	$ 241,583	$ 963	$ 398,782	$ 398,782	$ -	$ 242,546	$ 5,000	$ 403,582	$ 403,582	$ 247,546	$ -	$ 808,327	$ 1,049,910
408	2018 REVENUE BOND DEBT SERVICE FUND*	$ 27,199	$ 1,441	$ 1,775,857	$ 1,775,857	$ -	$ 28,640	$ 3,000	$ 1,782,357	$ 1,782,357	$ 31,640	$ -	$ 3,562,655	$ 3,589,854
	Total Debt Service Funds	**$ 475,220**	**$ 2,781,411**	**$ 2,481,723**	**$ 5,424,780**	**$ 16,997**	**$ 296,577**	**$ 266,000**	**$ 2,485,939**	**$ 2,735,939**	**$ 312,577**	**$ -**	**$ 8,015,073**	**$ 8,490,293**
501	EQUIPMENT REPLACEMENT & REPAIR FUND	$ 2,676,591	$ 1,198,365	$ -	$ 1,635,000	$ -	$ 2,239,956	$ 1,225,849	$ -	$ 1,450,000	$ -	$ 2,015,805	$ 2,424,214	$ 3,085,000
502	INFORMATION TECHNOLOGY FUND	$ 2,218,625	$ 1,973,015	$ 300,000	$ 1,833,461	$ -	$ 2,658,179	$ 1,507,575	$ -	$ 2,919,445	$ -	$ 1,246,309	$ 3,780,590	$ 4,752,906
503	RISK MANAGEMENT FUND*	$ 10,000	$ 579,679	$ -	$ 573,828	$ -	$ 15,851	$ 625,273	$ -	$ 625,273	$ 15,851	$ -	$ 1,204,952	$ 1,214,952
510	FACILITIES MAINTENANCE FUND	$ 1,256,338	$ 597,965	$ -	$ 524,000	$ 812,000	$ 518,303	$ 609,924	$ -	$ 535,000	$ -	$ 593,227	$ 1,207,889	$ 1,871,000
511	SHARED SERVICES FUND*	$ 470	$ 463,594	$ -	$ 455,000	$ -	$ 9,064	$ 483,835	$ -	$ 460,000	$ 32,899	$ -	$ 947,429	$ 947,899
	Total Internal Service Funds	**$ 6,162,023**	**$ 4,812,618**	**$ 300,000**	**$ 5,021,289**	**$ 812,000**	**$ 5,441,352**	**$ 4,452,456**	**$ -**	**$ 5,989,718**	**$ 48,750**	**$ 3,855,340**	**$ 9,565,074**	**$ 11,871,757**
	Total All Funds	**$ 44,061,489**	**$ 47,234,418**	**$ 18,360,332**	**$ 51,867,343**	**$ 18,360,333**	**$ 39,428,563**	**$ 53,155,967**	**$ 26,034,336**	**$ 52,135,788**	**$ 26,034,336**	**$ 40,448,742**	**$ 144,785,053**	**$ 148,397,800**

* This fund is proposed for closure.

End of 2021-2022 Biennium Budget Amendments

2021-2022 Biennial Budget Totals Comparison Table

	Estimated 2021 Beginning Fund Balance (A)	Estimated 2021 Revenues (B)	2021 Transfers In (C)	Estimated 2021 Expenditures (D)	2021 Transfers Out (E)	Estimated 2021 Ending Fund Balance (F)	Estimated 2022 Revenues (G)	2022 Transfers In (H)	Estimated 2022 Expenditures (I)	2022 Transfers Out (J)	Estimated 2022 Ending Fund Balance (K)	2021-2022 Revenues (B+ C + G + H)	2021-2022 Appropriations (D + E + I + J)
Original Ord. 1260	$ 43,358,503	$ 48,601,088	$ 18,829,922	$ 56,370,587	$ 18,829,922	$ 35,589,004	$ 51,591,967	$ 9,753,341	$ 51,935,788	$ 9,753,341	$ 35,245,183	$ 128,776,318	$ 136,889,638
Proposed Ord. 1272	$ 44,061,489	$ 47,234,418	$ 18,360,332	$ 51,867,343	$ 18,360,333	$ 39,428,563	$ 53,155,967	$ 26,034,336	$ 52,135,788	$ 26,034,336	$ 40,448,742	$ 144,785,053	$ 148,397,800
Difference =	**$ 702,986**	**$ (1,366,670)**	**$ (469,590)**	**$ (4,503,244)**	**$ (469,589)**	**$ 3,839,559**	**$ 1,564,000**	**$ 16,280,995**	**$ 200,000**	**$ 16,280,995**	**$ 5,203,559**	**$ 16,008,735**	**$ 11,508,162**

2022 FINANCE & ADMINISTRATION WORK PLAN

Items are not listed in any particular order. Agenda items & meeting dates are subject to change.

UPDATED: 11/18/2022 1:28 PM

DECEMBER 6 - FINANCE & ADMINISTRATION COMMITTEE, 6:30 PM	AGENDA FRI
TOPIC	**STAFF**
Minutes: 11/22	
Warrants: Claims Report	Drew Bouta
AB22-160: Termination of File Local Subscriber Agreement	Jen Ferguson
Discussion: Quarterly Financial Performance Report	Jen Ferguson
Discussion: Finance & Administration Work Plan	
Draft City Council Agenda 12/12	

DECEMBER 20 - FINANCE & ADMINISTRATION COMMITTEE - CANCELED
PURSUANT TO COUNCIL ACTION TAKEN FEBRUARY 28, 2022
NOTICE:

OTHER ITEMS TO BE SCHEDULED:

1. Internal control matters
   - Discussion of internal controls implementing purchasing matrix and related policies
   - Administration update of Clark Number recommendations
2. Review of Whistleblower policies
3. Travel Policy
5. Ethics Ordinance – Comprehensive review of ethics policies and practices
6. Council Rules of Procedure

CITY COUNCIL ROUNDTABLE HYBRID MEETING, 6 PM
CITY COUNCIL REGULAR HYBRID MEETING, 7 PM
Monday, November 28, 2022
Snoqualmie City Hall, 38624 SE River Street & Zoom

MAYOR & COUNCIL MEMBERS
Mayor Katherine Ross
Councilmembers: Ethan Benson, Cara Christensen,
Bryan Holloway, Jo Johnson, Matthew Laase (remote),
James Mayhew, and Robert Wotton

This meeting will be conducted in person and remotely using teleconferencing technology provided by Zoom.

Join by Telephone: To listen to the meeting via telephone, please call **253.215.8782** and enter Webinar ID **813 0614 8787** and Password **1800110121** if prompted.
Press *9 to raise your hand to speak. Raising your hand signals the meeting moderator that you have a comment.
Press *6 to mute and unmute.

Join by Internet: To watch the meeting over the internet via your computer, follow these steps:
1) Click this **link**
2) If the Zoom app is not installed on your computer, you will be prompted to download it.
3) If prompted for Webinar ID, enter **813 0614 8787**; Enter Password **1800110121**
4) Please confirm that your audio works prior to participating.

ROUNDTABLE AGENDA, 6 PM

CALL TO ORDER & ROLL CALL

AGENDA APPROVAL

EXECUTIVE SESSION

1. Executive session pursuant to RCW 42.30.110(1)(i)(iii) to discuss litigation or legal risks of a proposed action or current practice that the agency has identified when public discussion of the litigation or legal risks is likely to result in an adverse legal or financial consequence to the agency.

ADJOURNMENT

REGULAR AGENDA, 7 PM

CALL TO ORDER & ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

PUBLIC HEARINGS, PRESENTATIONS, PROCLAMATIONS, AND APPOINTMENTS

Public Hearings

2. Public Hearing: 2023-2024 Biennial Budget
The public is invited to comment on the 2023-2024 Biennial Budget.

Appointments

Presentations

Proclamations

PUBLIC COMMENTS AND REQUESTS FOR ITEMS NOT ON THE AGENDA

CONSENT AGENDA

3. Approve the City Council Meeting Minutes:

   a) 11/14 Roundtable Meeting
   b) 11/14 Regular Meeting
   c) 11/15 Special Meeting

4. Approve the Claims Report dated November 28, 2022.

ORDINANCES

5. **AB22-152**: The Increase Ordinance (Certifying an Increase in Property Taxes) - Second Reading

   Proposed Action: Move to adopt Ordinance No. 1268 certifying an increase in the regular property tax revenue for the fiscal year commencing January 1, 2023 on all property both real and personal in the City of Snoqualmie which is subject to taxation for the purpose of paying sufficient revenue to carry on the departments of the City for the ensuing year; and providing for severability and an effective date.

6. **AB22-153**: The Property Tax Levy Ordinance (Levying Property Taxes) - Second Reading

   Proposed Action: Move to adopt Ordinance No. 1270 levying regular property taxes for the fiscal year commencing January 1, 2023 on all property both real and personal in the City of Snoqualmie which is subject to taxation for the purpose of paying sufficient revenue to carry on the departments of the City for the ensuing year; and providing for severability and an effective date.

7. **AB22-076**: 2023-2024 Biennial Budget - Second Reading

   Proposed Action: Move to approve Ordinance No. 1267 adopting the 2023-2024 Biennial Budget.

8. **AB22-159:** Parking Enforcement

   Proposed Action: First Reading of Ordinance 1271.

9. **AB22-162:** 2021-2022 Biennial Budget Amendment

   Proposed Action: Move to Adopt Ordinance 1272 Amending the 2021-2022 Biennial Budget.

COMMITTEE REPORTS

Public Safety Committee:

Community Development Committee:

10. **AB22-142:** Northwest Trunk Lines Memorandum of Understanding

    Proposed Action: Move to approve the Memorandum of Understanding with Northwest Trunk Lines.

Parks & Public Works Committee:

11. **AB22-146:** Consultant Services Agreement with RH2 Engineering for Planning and Design of the Eagle Lake Water Reclamation Basin Improvements

    Proposed Action: Approve an Agreement for Consultant Services with RH2 for the Eagle Water Reclamation Basin Design Improvements.

Finance & Administration Committee:

12. **AB22-150:** 2023 Salary Schedule for Non-Represented Management & Professional Employees

    Proposed Action: Motion to approve 2023 Salary Schedule for non-represented management & professional employees.

13. **AB22-156:** Benefits for Non-Represented Management & Professional Employee Group

    Proposed Action: Motion to approve Benefit Programs for non-represented management & professional employees effective January 1, 2023.

14. **AB22-158:** Incentive Bonuses for Eligible Employees

    Proposed Action: Motion to approve incentive bonus program for eligible non-represented management & professionals employee group.

Committee of the Whole:

15. Legislative Priorities Discussion

REPORTS

16. Mayor's Report
17. Commission/Committee Liaison Reports

CLOSED/EXECUTIVE SESSION

ADJOURNMENT