CITY COUNCIL RETREAT - DAY 1
SPECIAL HYBRID MEETING
Friday, March 24, 2023, 8:30 am – 4:00 pm
The Club at Snoqualmie Ridge, 36005 SE Ridge St. & Zoom

MAYOR & COUNCIL MEMBERS

Mayor Katherine Ross

Councilmembers: Ethan Benson, Cara Christensen, Bryan Holloway, Jo Johnson, James Mayhew, and Robert Wotton

This meeting will be conducted in person and remotely using teleconferencing technology provided by Zoom.

Join by Telephone: To listen to the meeting via telephone, please call **253.215.8782** and enter Webinar ID **813 0614 8787** and Password **1800110121** if prompted.
Press *9 to raise your hand to speak. Raising your hand signals the meeting moderator that you have a comment.
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4) Please confirm that your audio works prior to participating.

Please be advised that while this is an open public meeting, there will be no opportunity for public comments or participation.

COFFEE AND MINGLING - 8:30 am to 9:00 am

WELCOME AND INTRODUCTIONS

AGENDA

1. Part 1: Situational Assessment & Context Audit
2. Part 2: Council Priorities

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City Council Retreat Overview

Participants: City Council Members and City Leadership Team

Methodology: Creative Strategy Solutions primarily employs the Technology of Participation (ToP®) group facilitation methods developed by the Institute of Cultural Affairs and practiced around the world over the past 40+ years. ToP methods create a space where bold, visionary ideas and pragmatic realism complement each other seamlessly.

Philosophy: As a certified ToP® facilitator, core to my approach is the belief that the most robust, creative, and sustainable solutions come from embracing diverse viewpoints.

Day 1: Friday, March 24th, 2023

Part 1: Situational Assessment & Context Audit	
This segment will:	**Product:**
-- *Assess the internal and external factors that will impact the city's work* -- *Share perspectives to build an inventory of the realities of the external environment* -- *Compile a shared understanding of the full context in which the planning is being undertaken and apply insights to the path ahead* -- *Create a comprehensive and shared context*	Documentation capturing the situational data and/or a compiled analysis summary with clearly articulated implications for how that will inform the work ahead forming a foundation for the retreat.
Part 2: Council Priorities	
This segment will:	**Product:**
-- *Identify criteria to shape prioritization* -- *Make tactical decisions on concrete accomplishments* -- *Ensure consensus around critical priorities* -- *Engage staff responsible for implementation* -- *Develop benchmarks and progress way points* -- *Provide robust direction to staff to support targeted, effective implementation*	Compiled Strategic Implementation Framework with success measures and prioritized benchmark deliverables for each Priority Area for 2023/24, providing tactical clarity and momentum.

Day 2: Saturday, March 25th, 2023

Part 3: Working Together as a Governance Team	
This segment will:	**Product:**
-- *Develop alignment across the governance team as a collaborative entity* -- *Articulate a shared picture of desired team culture and practices* -- *Commitment to advance the identified practices*	A framework of practices that will support an effective and thriving governance team.
Part 4: Looking Ahead to Strategic Planning	
This segment will:	**Product:**
-- *Identify the **Why Now?** for Strategic Planning* -- *Discern the planning focus* -- *Consider the next steps*	An agreed focus and consensus around next steps.
Part 5: Approaches to Community Engagement	
This segment will:	**Product:**
-- *Review existing sources or channels of community input* -- *Identify information needed and target groups, organizations, and constituents* -- *Consider potential approaches for effective community engagement*	Compiled Council input on priority groups and agreed next steps.