



FINANCE & ADMINISTRATION COMMITTEE & COMMITTEE OF THE WHOLE HYBRID MEETING

Tuesday, November 21, 2023, at 6:00 PM

Snoqualmie City Hall, 38624 SE River Street & Zoom

COMMITTEE MEMBERS

Chair: Bryan Holloway

Councilmembers: James Mayhew and Louis Washington

This meeting will be conducted in person and remotely using teleconferencing technology provided by Zoom.

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CALL TO ORDER & ROLL CALL

AGENDA APPROVAL

PUBLIC COMMENTS

MINUTES

- [1.](#) Approval of the minutes dated November 7, 2023.

APPROVAL OF WARRANTS / CLAIMS

- [2.](#) Consideration of Claims Approval Report dated November 27, 2023.

AGENDA BILLS *(After F&A review, the agenda bill may be placed on the next City Council Meeting Agenda.)*

- [3.](#) **AB23-140:** Resolution Adopting Snoqualmie Valley School District 2023-2028 Capital Facilities Plan
- [4.](#) **AB23-136:** Ordinance Adopting Snoqualmie Valley School District School Impact Fees for 2024

DISCUSSION

- [5.](#) **AB23-141:** Utility Fiscal Health and Rate Study Adjustment Presentation
6. Revenue Options Discussion
- [7.](#) 2024 Legislative Priorities Discussion

8. Upcoming Agenda Items (Informational Only):

- a) 2024 Lodging Tax Recommendations
- b) 2024 Salary Schedule for Non-Represented Management & Professional Employees
- c) Tyler Technologies Contract Amendment for Tyler Payment System
- d) North Bend Memorandum of Understanding (Behavioral Health Specialist)
- e) Public Records Request Policy/ Records Management Policy/ Fee Schedule
- f) Fee for Services Agreement
- g) Council Chambers Audio and Video Upgrade
- h) Hiring Incentive and Bonus Policy

CITY COUNCIL AGENDA REVIEW

9. Review Draft City Council Agenda dated November 27, 2023.

ADJOURNMENT



FINANCE & ADMINISTRATION COUNCIL COMMITTEE & COMMITTEE OF THE WHOLE HYBRID MEETING MINUTES NOVEMBER 7, 2023

This meeting was conducted in person and remotely using teleconferencing technology provided by Zoom.

CALL TO ORDER

Chair Bryan Holloway called the meeting to order at 6:00 pm.

Committee Members: Councilmembers Bryan Holloway, James Mayhew, and Louis Washington were present.

Mayor Katherine Ross was also present.

City Staff:

Mike Chambless, City Administrator; Deana Dean, City Clerk; Janna Walker, Budget Manager; Emily Arteche, Community Development Director (remote); Brian Lynch, Interim Police Chief; Dylan Gamble, CIP Project Manager; Patrick Fry, Project Engineer; Jeff Hamlin, Interim Parks & Public Works Director; Danna McCall, Communications Coordinator (remote); Sarah Reeder, IT Manager; Melinda Black, Police Records Technician; Michael Liebetrau, Police Evidence and Records Technician; Nicole Wiebe, Community Liaison (remote); Tami Wood, Revenue Manager (remote); and Andy Latham, IT Support.

AGENDA APPROVAL: The agenda was approved as amended, moving #7 to top of agenda bills.

PUBLIC COMMENTS - There were no public comments.

MINUTES

1. The minutes from the October 17, 2023, meeting were approved as presented.

APPROVAL OF WARRANTS / CLAIMS

2. The claims approval report dated November 13, 2023, was approved to move forward at the November 13, 2023, City Council consent agenda.

AGENDA BILLS

3. **AB23-134:** King County Property Acquisition Parcel Identification Number: 7853240770. Patrick Fry, Project Engineer, spoke to this item nothing this 5-acre parcel has value for items such as utilities, parks, trails, etc. Discussion followed. This item is approved to move forward at the November 13, 2023, City Council consent agenda so long as the fund is changed.
4. **AB23-123:** The Property Tax Levy Ordinance (Levying Property Taxes) and 5. **AB23-124:** The Increase Ordinance (Certifying an Increase in Property Taxes). Janna Walker, Budget Manager, spoke to these items which will be placed on the November 13, 2023, City Council Roundtable meeting agenda.

6. **AB23-128:** Resolution adopting the proposed staffing plan for the 2023-2024 biennium. City Administrator Mike Chambless spoke to this item. He also reviewed the current recruitments, plan for 2024 recruitments, title changes and position changes. Discussion followed. This item is approved to move forward at the November 13, 2023, City Council meeting non-consent agenda. This may be considered for the roundtable discussion.
7. **AB23-132:** 2023-2024 Mid-Biennial Budget Amendment. Janna Walker reviewed this item by PowerPoint presentation. Topics included current conditions, highlights of operating forecast, detailed governmental operating revenue chart, detailed governmental expenditure chart, long term governmental operating forecast, governmental operating forecast June 2023, governmental operating forecast +mid-biennium amendment & staffing, 2023 budget ordinance revenues & expenses, and overview of proposed amendments. Discussion was held throughout the presentation. This may be considered for the roundtable discussion.

DISCUSSION

8. **December 26, 2023, City Council Meeting.** This item is continued to the November 13, 2023, City Council meeting, under Finance & Administration Committee Report, for discussion.
9. **2024 Legislative Priorities Discussion.** This item was continued to the next F&A meeting and the City Council meeting following that.
10. **ERP Update.** This item was stricken by the Committee.
11. **Q3 Financial Report (Informational Only).**
12. **Upcoming Agenda Items (Informational Only).**

CITY COUNCIL MEETING AGENDA REVIEW: The November 13, 2023, City Council Agenda was approved as amended.

ADJOURNMENT - The meeting was adjourned at 8:11 pm.

Minutes taken by Deana Dean, City Clerk.

Recorded meeting audio is available on the City website after the meeting.

Minutes approved at the _____ Finance & Administration Committee Meeting.



Finance & Human Resources Department

Item 2.

Jerry Knutsen, Financial Services Manager
38624 SE River St. | PO Box 987
Snoqualmie, Washington 98065
(425) 888-1555 | jknutsen@snoqualmiewa.gov

To: City Council
Finance & Administration Committee

From: Jerry Knutsen, Financial Services Manager

Date: November 27, 2023

Subject: CLAIMS REPORT
Approval of payments for the period: November 1, 2023 through November 15, 2023

BACKGROUND

Per RCW 42.24.080, all claims presented against the city by persons furnishing materials, rendering services, or performing labor must be certified by the appropriate official to ensure that the materials have been furnished, the services rendered, or the labor performed as described, and that the claims are just, due, and unpaid obligations against the city, before payment can be made. Expedited processing of the payment of claims when certain conditions have been met allows for the payment of claims before the legislative body has acted to approve the claims when: (1) the appropriate officers have furnished official bonds; (2) the legislative body has adopted policies that implement effective internal control; (3) the legislative body has provided for review of the documentation supporting the claims within a month of issuance; and (4) that if claims are disapproved, they shall be recognized as receivables and diligently pursued. The City of Snoqualmie meets all requirements of this state law.

Pursuant to Snoqualmie Municipal Code (SMC) Chapter 3.85, all Claims, Demands and Vouchers against the city, provides that the Finance Director or her designee will examine all claims prior to payment and provide periodic reporting of the payments to the City Council for final approval. Per SMC 3.85.040, to meet these requirements, the Finance Director schedules payment of claims and payroll for monthly Finance & Administration Committee review followed by full City Council approval on the consent agenda. Per SMC 3.85.050, documentation supporting claims paid and the Finance Director's written report are made available to all city council members at City Hall for 48 hours prior to the Finance & Administration Committee meeting. Following the 48-hour review period, the Finance & Administration Committee considers the claims as part of its regular agenda and recommends to the full city council whether to approve or disapprove the claims. Consistent with these requirements, this report seeks City Council approval of payment of claims and payroll batches summarized in the table below.

ANALYSIS

All payments made during these periods were found to be valid claims against the city. Details are available in documentation provided for City Council review prior to the Finance & Administration Committee meeting. The City's internal controls include certification of the validity of all expenditures by the appropriate department and an internal audit conducted by designated finance department staff who review all claims and payroll payments. Staff performs system validation and exception reviews to validate payroll records. The Finance Director performs a random sampling review of supporting documentation for claims payments to ensure validity, as well as regularly reviews its processes to ensure appropriate internal controls are in place.

The City issues disbursements for claims and payroll via the following methods:

- Warrant: paper negotiable instruments, very much like, although legally distinct from, checks
- Commercial Credit Card: as authorized by Financial Management Policy
- Electronic Funds Transfer (EFT). EFTs are electronic banking transactions (no paper instrument) of two basic

Item 2.

The foregoing amounts were budgeted in the 2023-2024 biennial budget, and sufficient funds to cover these payments, as appropriate.

City of Snoqualmie

Claims presented to the City to be paid in the amount of \$1,364,122.86

For claims warrants numbered 80386 through 80449 & dated 11/2/2023

#54											
VENDOR NAME	ACCOUNT	ACCOUNT DESC	YEAR	TYPE	STATUS	AMOUNT	CHECK NO	INVOICE #	FULL DESC	INVOICE DATE	CHECK DATE
AMZONCAP	001.16.035.54230.531000.	Office Supplies	2023	INV	Paid	180.73	80386	1WC4-THPC-X4YY	AV conferencing system & soundbar mount	8/31/2023	11/2/2023
AMZONCAP	401.18.019.53410.531910.	Operating Supplies	2023	INV	Paid	180.73	80386	1WC4-THPC-X4YY	AV conferencing system & soundbar mount	8/31/2023	11/2/2023
AMZONCAP	403.22.019.53110.531000.	Office Supplies	2023	INV	Paid	180.73	80386	1WC4-THPC-X4YY	AV conferencing system & soundbar mount	8/31/2023	11/2/2023
AMZONCAP	501.23.019.54861.531910.	Operating Supplies	2023	INV	Paid	180.72	80386	1WC4-THPC-X4YY	AV conferencing system & soundbar mount	8/31/2023	11/2/2023
AMZONCAP	502.11.021.51888.531820.	Info Tech Components	2023	INV	Paid	30.41	80386	14G6-HUK9-VT11	AA and AAA batteries	9/9/2023	11/2/2023
BBT	403.22.050.53145.548100.	Detention Pond Cleaning	2023	INV	Paid	6,352.50	80387	1183	Trucking of contaminated storm pond sediments	9/25/2023	11/2/2023
BHS	510.24.053.51820.531300.	Repair & Maintenance Supplies	2023	INV	Paid	463.05	80388	53850052.002	Re-key (4) office doors @ City Hall	10/3/2023	11/2/2023
BHS	510.24.053.51820.531300.	Repair & Maintenance Supplies	2023	INV	Paid	270.78	80388	53850223.002	Lock cores & keys for re-keying officer door	9/29/2023	11/2/2023
BHS	510.24.053.51820.548000.	Repair & Maintenance Services	2023	INV	Paid	805.86	80388	53849879.001	HR Office move, lockset swap (door lock)	10/5/2023	11/2/2023
Bill Wisham	001.09.014.52245.543000.	Training & Travel	2023	INV	Paid	106.57	80389	Reimb B. Wisham 2	Reimbursement for per diem, mileage	10/9/2023	11/2/2023
BT-THOM	403.22.030.53190.548156.	Emergency Tree Removal	2023	INV	Paid	2,695.28	80390	1315	Partially failed cottonwood removal-S. Cove	9/18/2023	11/2/2023
BT-THOM	403.22.030.53190.548156.	Emergency Tree Removal	2023	INV	Paid	11,998.06	80390	1331	PW compound big leaf maple removals	9/25/2023	11/2/2023
CARLSONC	510.24.053.51820.548000.	Repair & Maintenance Services	2023	INV	Paid	4,138.20	80391	33407	Remodel/rebuild mail box enclosure @ FD	10/11/2023	11/2/2023
CDK Construction	310.13.701.59418.563006.	Facilities Maint - Construct	2023	INV	Paid	23,566.96	80392	1000580	For stairs pan decking & stairs replacement	9/30/2023	11/2/2023
CDWG	417.13.200.59431.531820.	Info Tech Components	2023	INV	Paid	3,947.63	80393	MF25662	Andrew Vining toughbook order	9/26/2023	11/2/2023
CENLINK	502.11.020.51888.542000.	Telephone Service	2023	INV	Paid	83.63	80394	425-427-5203-706B	Snoqualmie PD/Dispatch line	9/8/2023	11/2/2023
CENLINK	502.11.020.51888.542000.	Telephone Service	2023	INV	Paid	1,421.36	80394	300575004	Snoqualmie police land lines	9/20/2023	11/2/2023
CENTURY	502.11.020.51888.542000.	Telephone Service	2023	INV	Paid	661.59	80395	300568001 9-23	Monthly telephone service	9/20/2023	11/2/2023
CENTURY	502.11.020.51888.542000.	Telephone Service	2023	INV	Paid	160.81	80395	300573862 9-23	Monthly telephone service	9/20/2023	11/2/2023
CENTURY	502.11.020.51888.542000.	Telephone Service	2023	INV	Paid	216.84	80395	300576080 9-23	Monthly telephone service	9/20/2023	11/2/2023
CENTURY	502.11.020.51888.542000.	Telephone Service	2023	INV	Paid	1,563.39	80395	411746240 9-23	Monthly telephone service	9/20/2023	11/2/2023
CINTAS	402.20.040.53580.545200.	Rent - Furniture & Equipment	2023	INV	Paid	140.48	80396	9241686256	Rent AED	10/1/2023	11/2/2023
CO	001.06.007.51423.531000.	Office Supplies	2023	INV	Paid	104.30	80397	2243199-0	Office supplies for City Hall 2nd floor	10/10/2023	11/2/2023
CORPPAY	001.06.007.51423.541090.	Financial Services	2023	INV	Paid	1.00	80398	9-23 Info Tech	Tyler cashiering test transaction	9/23/2023	11/2/2023
CORPPAY	502.11.021.51888.531820.	Info Tech Components	2023	INV	Paid	165.10	80398	9-23 Info Tech	Best buy-USB hubs	8/23/2023	11/2/2023
CORPPAY	502.11.020.51888.541030.	Info Tech Services	2023	INV	Paid	748.41	80398	9-23 Info Tech	Zoom subscription INV212020629	8/23/2023	11/2/2023
CORPPAY	502.11.020.51888.541030.	Info Tech Services	2023	INV	Paid	748.41	80398	9-23 Info Tech	Zoom Subscription INV216223939	9/23/2023	11/2/2023
CORPPAY	502.11.020.51888.541030.	Info Tech Services	2023	INV	Paid	19.95	80398	9-23 IT	Paypal Payflow subscription 137097892	8/23/2023	11/2/2023
CORPPAY	502.11.020.51888.541030.	Info Tech Services	2023	INV	Paid	19.95	80398	9-23 IT	Paypal Payflow subscription 138115645	9/23/2023	11/2/2023
CRYSR	001.08.009.52150.545000.	Operating Rentals & Leases	2023	INV	Paid	105.98	80399	5310053 100823	Water cooler rental & drinking water	10/8/2023	11/2/2023
Eurofins	401.18.037.53482.541000.	Professional Svcs - General	2023	INV	Paid	675.00	80400	3800027608	UCMRS SE2 Lithium	7/13/2023	11/2/2023
GENDIGIT	001.06.075.51810.549200.	Dues-Subscriptions-Memberships	2023	INV	Paid	168.74	80401	COS0022	Norton Lifelock memberships 11/23	10/15/2023	11/2/2023
GRAINGER	402.20.040.53555.531300.	Repair & Maintenance Supplies	2023	INV	Paid	724.91	80402	9864995833	Repair broken heater LS2 & poly system	10/9/2023	11/2/2023
GRAINGER	402.20.040.53555.531910.	Operating Supplies	2023	INV	Paid	369.89	80402	9843114407	Machine guard steps	9/19/2023	11/2/2023
GRAINGER	402.20.045.53560.531300.	Repair & Maintenance Supplies	2023	INV	Paid	2,561.46	80402	9842034994	Piping for emergency backup pump	9/18/2023	11/2/2023
GRAINGER	402.20.045.53565.531300.	Repair & Maintenance Supplies	2023	INV	Paid	300.00	80402	9864995833	Repair broken heater LS2 & poly system	10/9/2023	11/2/2023
GRAINGER	402.20.040.53580.531000.	Office Supplies	2023	INV	Paid	164.13	80402	9842523566	Break room supplies	9/19/2023	11/2/2023
GRAINGER	402.20.040.53580.531000.	Office Supplies	2023	INV	Paid	454.20	80402	9867986219	Break room supplies	10/12/2023	11/2/2023
GRTFLOOR	402.20.040.53580.548000.	Repair & Maintenance Services	2023	INV	Paid	9,618.05	80403	199771-202	Replace vinyl floor operations	9/19/2023	11/2/2023
HANDY	001.12.028.57680.541000.	Professional Svcs - General	2023	INV	Paid	20,386.69	80404	Winter Lights 2023	Holiday lights installation	10/31/2023	11/2/2023
HD	403.22.050.53130.531300.	Repair & Maintenance Supplies	2023	INV	Paid	344.12	80405	459249380	Compound miter saw for field carpentry	9/27/2023	11/2/2023
HD	403.22.050.53130.531300.	Repair & Maintenance Supplies	2023	INV	Paid	104.55	80405	464477084	Carpentry supplies	9/27/2023	11/2/2023
HDF	401.18.037.53481.531300.	Repair & Maintenance Supplies	2023	INV	Paid	4,816.88	80406	16445077	Duckbill for Canyon Springs	7/7/2023	11/2/2023
HDF	401.18.037.53481.531300.	Repair & Maintenance Supplies	2023	CRM	Paid	-629.55	80406	5858486	Romac coupling returns	7/7/2023	11/2/2023
HDF	401.18.037.53481.531300.	Repair & Maintenance Supplies	2023	INV	Paid	4,816.88	80406	16445078	Duckbills for Canyon Springs	7/7/2023	11/2/2023
HDF	401.18.037.53481.531300.	Repair & Maintenance Supplies	2023	INV	Paid	1,706.06	80406	16445099	4" hyman couplings	7/7/2023	11/2/2023
HDF	401.18.037.53481.531300.	Repair & Maintenance Supplies	2023	INV	Paid	345.76	80406	16521862	18" valve cans	9/21/2023	11/2/2023
HDF	401.18.037.53481.531300.	Repair & Maintenance Supplies	2023	CRM	Paid	-220.67	80406	C571807	4" coupling return	1/9/2023	11/2/2023
HDF	401.18.037.53481.531300.	Repair & Maintenance Supplies	2023	INV	Paid	394.95	80406	16533105	Meter adapter	10/3/2023	11/2/2023
HDF	401.19.039.53935.531300.	Repair & Maintenance Supplies	2023	INV	Paid	1,248.67	80406	16445098	2" rain bird valve	7/7/2023	11/2/2023
HDFACIL	510.24.053.51820.531000.	Office Supplies	2023	INV	Paid	274.30	80407	9219097837	Desk foot warmer mat - Mike C.	9/29/2023	11/2/2023
HOMECARE	510.24.053.51850.548200.	Custodial & Cleaning Services	2023	INV	Paid	3,082.72	80410	C23-055.2	Custodial services 10/23	10/26/2023	11/2/2023
HUBER	417.13.454.59435.563000.	WRF Improve Construction	2023	INV	Paid	17,952.17	80409	H10006838	Early procurement - perforated belt headworks impv	10/9/2023	11/2/2023
Icon Materials	310.17.507.59530.563000.	Snoq Parkway - Construction	2023	INV	Paid	695,806.05	80410	C23-055.2	Sno Pkwy construction-Progress payment 4	10/13/2023	11/2/2023
Katherine Ross	001.01.001.51310.543000.	Training & Travel	2023	INV	Paid	148.03	80411	Reimb. K. Ross	Mileage for AWC Mayor's exchange - Leavenworth	10/17/2023	11/2/2023
KC 710	001.16.035.54250.541070.	Bridge Inspection Fees	2023	INV	Paid	406.26	80412	129304-129304	Award #115238/RSD disc Bridge insp	9/30/2023	11/2/2023
KONEP	510.24.053.51820.548000.	Repair & Maintenance Services	2023	INV	Paid	1,636.57	80413	871164429	City Hall elevator maintenance, repair, inspection	10/1/2023	11/2/2023
LEVLE	502.11.020.51888.542000.	Telephone Service	2023	INV	Paid	2,341.02	80414	660128789	Monthly telephone service	10/1/2023	11/2/2023

LIFTOFF	502.11.022.59418.564000.	IT Shared Systems Software	2023	INV	Paid	12,805.20	80415 7377ren23a	MS Office 365 Misc Licensing Renewal	10/6/2023	11/2/2023
MATZKEN	001.08.009.52110.541000.	Professional Svcs - General	2023	INV	Paid	500.00	80416 101023	Polygraph examination - J. Kreher & W. Natka	10/10/2023	11/2/2023
MC	402.20.040.53585.531510.	Laboratory Supplies	2023	INV	Paid	1,558.80	80417 11042133	Repair supplies water system	10/9/2023	11/2/2023
MC	402.20.040.53585.548000.	Repair & Maintenance Services	2023	INV	Paid	904.96	80417 10995767	Lab water system service maintenance	9/1/2023	11/2/2023
MONROECC	403.22.050.53145.548000.	Repair & Maintenance Services	2023	INV	Paid	1,221.35	80418 MCC2308.1558	Storm pond maintenance & Trail work	9/15/2023	11/2/2023
MP	001.28.056.57120.531900.	COVID-19 Supplies Contingency	2023	INV	Paid	43.56	80419 915183	Business Cards- N. Wiebe	10/16/2023	11/2/2023
MP	001.06.007.51423.531000.	Office Supplies	2023	INV	Paid	1,316.12	80419 91441	Printing/folding for Q3 B&O tax reports	9/22/2023	11/2/2023
MP	001.06.007.51423.542300.	Postage & Freight	2023	INV	Paid	872.40	80419 91441	Postage for Q3 B&O tax reports	9/22/2023	11/2/2023
MP	001.08.009.52121.531000.	Office Supplies	2023	INV	Paid	74.14	80419 91555	C. Werre business cards	10/10/2023	11/2/2023
MP	001.08.009.52122.549300.	Printing	2023	INV	Paid	370.72	80419 91555	D. Ward & blanks-Business cards	10/10/2023	11/2/2023
NB AUTOG	402.20.040.53580.531300.	Repair & Maintenance Supplies	2023	INV	Paid	435.10	80420 3124	Shop tools for Comms project	9/6/2023	11/2/2023
NB AUTOG	402.20.040.53580.531300.	Repair & Maintenance Supplies	2023	INV	Paid	113.58	80420 5138	Centrifuge repair	9/25/2023	11/2/2023
NB AUTOG	402.20.040.53580.531300.	Repair & Maintenance Supplies	2023	INV	Paid	150.53	80420 5145	Centrifuge sludge pump repair	9/25/2023	11/2/2023
NCEC	402.20.040.53550.531300.	Repair & Maintenance Supplies	2023	INV	Paid	5,234.29	80421 s012403903.003	PLC replacements remote sites	9/21/2023	11/2/2023
Nicole Wiebe	001.28.065.57390.531900.	Miscellaneous Supplies	2023	INV	Paid	7,704.25	80422 REIMB N. Wiebe	City Holiday lighting for Center Blvd	10/24/2023	11/2/2023
Nicole Wiebe	001.02.002.51160.549100.	City-Sponsored Expenses	2023	INV	Paid	24.99	80422 REIMB N. Wiebe	Carol Peterson Recognition cake	10/24/2023	11/2/2023
Nicole Wiebe	001.28.057.57390.531900.	Miscellaneous Supplies	2023	INV	Paid	2,086.16	80422 REIMB N. Wiebe	City Holiday lighting for gazebo	10/24/2023	11/2/2023
NSCI	402.20.040.53580.531500.	Sewage Treatment Chemicals	2023	INV	Paid	1,537.58	80423 263741	Chlorine for cleaning plant	9/26/2023	11/2/2023
ORKIN	402.20.040.53580.548200.	Custodial & Cleaning Services	2023	INV	Paid	213.43	80424 249220694	Rodent control	9/14/2023	11/2/2023
PACIFICC	417.00.000.22340.223400.	Const Contract Retainage	2023	INV	Paid	138,675.70	80425 Retention	5% Retainage Sno infrastructure Improv	4/3/2023	11/2/2023
PARAMET	310.17.507.59530.541040.	Snoo Parkway - Const. Mgmt.	2023	INV	Paid	66,415.37	80426 49039	Sno Pkwy construction management services Aug-Sept	10/6/2023	11/2/2023
PF&SINC	510.24.053.51820.548000.	Repair & Maintenance Services	2023	INV	Paid	647.96	80427 97031	Fire Alarm confidence inspection City Hall	10/9/2023	11/2/2023
Polco	001.07.008.55720.541000.	Professional Svcs - General	2023	INV	Paid	12,350.00	80428 180059	Community survey-second payment	8/1/2023	11/2/2023
POLY	402.20.040.53555.531500.	Sewage Treatment Chemicals	2023	INV	Paid	14,727.64	80429 1754287	Polymer for dewatering	7/11/2023	11/2/2023
POLY	402.20.040.53555.531500.	Sewage Treatment Chemicals	2023	INV	Paid	4,909.21	80429 1770114	Polymer for dewatering	9/8/2023	11/2/2023
POLY	402.20.040.53555.531500.	Sewage Treatment Chemicals	2023	INV	Paid	4,633.70	80429 1773963	Polymer for dewatering	9/25/2023	11/2/2023
PREM	402.20.040.53550.531300.	Repair & Maintenance Supplies	2023	INV	Paid	1,350.36	80430 541353	Comms Cables	9/29/2023	11/2/2023
PROSPECT	417.13.454.59435.563000.	WRF Improve Construction	2023	INV	Paid	138,575.25	80431 1	Mobilization to site, blower bldg excavation	10/1/2023	11/2/2023
PSE	001.12.028.57680.547100.	Electricity	2023	INV	Paid	163.57	80432 002042 10-23	Electricity	10/9/2023	11/2/2023
PSE	001.16.035.54263.547100.	Electricity	2023	INV	Paid	6,991.58	80432 001499 10-23-23	Electricity	10/9/2023	11/2/2023
PSE	401.19.039.53935.547100.	Electricity	2023	INV	Paid	1,547.24	80432 002042 10-23	Electricity	10/9/2023	11/2/2023
PSE	402.20.045.53565.547100.	Electricity	2023	INV	Paid	30.37	80432 007124 10-23	Electricity	10/9/2023	11/2/2023
PSE	402.20.045.53565.547100.	Electricity	2023	INV	Paid	29,707.07	80432 010656 10-23	Electricity	10/9/2023	11/2/2023
PSE	402.20.040.53580.547100.	Electricity	2023	INV	Paid	54.70	80432 010656 10-23	Electricity	10/9/2023	11/2/2023
PSE	510.24.053.51820.547100.	Electricity	2023	INV	Paid	281.07	80432 005615 10-23	Electricity	10/9/2023	11/2/2023
Public Agency	001.08.009.52140.543000.	Training & Travel	2023	INV	Paid	595.00	80433 914	C. Werre - New detective & Criminal investigator	10/11/2023	11/2/2023
ROBERTH	502.11.023.59418.541190.	Temporary Agency Personnel	2023	INV	Paid	3,600.00	80434 62681290	IT Contract worker - Asker	10/12/2023	11/2/2023
Stephanie Butler	001.08.009.52110.549200.	Dues-Subscriptions-Memberships	2023	INV	Paid	50.00	80435 REIMB S. Butler	ICRA membership renewal	9/28/2023	11/2/2023
SUMMLG	001.06.075.51810.541420.	HR-Related Services	2023	INV	Paid	2,512.50	80436 149229	Personnel policy handbook review	10/17/2023	11/2/2023
SUMMLG	001.06.075.51810.541420.	HR-Related Services	2023	INV	Paid	4,350.00	80436 149295	SPA Negotiations	10/17/2023	11/2/2023
SUMMLG	001.06.075.51810.541420.	HR-Related Services	2023	INV	Paid	663.00	80436 149296	Teamsters negotiations	10/17/2023	11/2/2023
SUMMLG	001.06.075.51810.541420.	HR-Related Services	2023	INV	Paid	429.00	80436 149331	Grievance settlements	10/17/2023	11/2/2023
SUMMLG	001.06.075.51810.541420.	HR-Related Services	2023	INV	Paid	858.00	80436 149294	Employment advice	10/17/2023	11/2/2023
TENELCO	402.20.040.53555.548000.	Repair & Maintenance Services	2023	INV	Paid	2,184.29	80437 89965	Biosolids BUF Haul	9/14/2023	11/2/2023
TENELCO	402.20.040.53555.548000.	Repair & Maintenance Services	2023	INV	Paid	2,179.58	80437 90221	Biosolids BUF Haul	9/27/2023	11/2/2023
TROJUV	402.21.047.53930.531500.	Sewage Treatment Chemicals	2023	INV	Paid	11,081.23	80438 200 16266	Germicidal lamps for class A	10/4/2023	11/2/2023
TTKCM	001.09.014.52220.541000.	Professional Svcs - General	2023	INV	Paid	12,100.00	80439 52137894	Emergency Management	10/5/2023	11/2/2023
TWWP	401.18.037.53481.523100.	Clothing Allowance	2023	INV	Paid	178.35	80440 2374	Boots T. Shinn	7/5/2023	11/2/2023
TWWP	401.18.037.53481.523100.	Clothing Allowance	2023	INV	Paid	143.67	80440 2489	Jacket - T. Shinn clothing allowance	10/11/2023	11/2/2023
TWWP	403.22.030.53190.531050.	Uniforms & Protective Gear	2023	INV	Paid	193.20	80440 2472	Christine Iverson Stinson replacement gear	9/29/2023	11/2/2023
TWWP	501.23.051.54868.523100.	Clothing Allowance	2023	INV	Paid	143.66	80440 2488	K. Snyder clothing allowance	10/11/2023	11/2/2023
TWWP	510.24.053.51820.523100.	Clothing Allowance	2023	INV	Paid	346.78	80440 2487	K. Knowles clothing allowance	10/11/2023	11/2/2023
TYLERTEC	502.11.023.59418.541040.	Financial System Project Mgmt.	2023	INV	Paid	14,823.60	80441 045-439617	Tyler Munis Contract	10/17/2023	11/2/2023
TYLERTEC	502.11.023.59418.541040.	Financial System Project Mgmt.	2023	INV	Paid	7,671.60	80441 045-440001	Tyler Munis Contract	10/17/2023	11/2/2023
UFS/BART	403.22.030.53190.541000.	Professional Svcs - General	2023	INV	Paid	1,680.00	80442 2023-1055	Autumn Ave soil testing	9/24/2023	11/2/2023
UFS/BART	403.22.030.53190.541000.	Professional Svcs - General	2023	INV	Paid	1,815.00	80442 2023-1103	Steller/Autumn ave soil testing & draft report	9/29/2023	11/2/2023
ULI	001.08.009.52122.522400.	LEOFF I Retiree Med & Premiums	2023	INV	Paid	70.50	80443 23-Oct	Group insurance premium	10/30/2023	11/2/2023
UNITEDSI	403.22.050.53145.548000.	Repair & Maintenance Services	2023	INV	Paid	185.00	80444 INV-01985009	Portable toilet service for D.O.C. operations	8/31/2023	11/2/2023
URBANF	417.13.471.59431.548155.	Urb Forest Trees Maint-Replace	2023	INV	Paid	3,032.87	80445 9852	Autumn Ave W. side replacement trees	9/28/2023	11/2/2023
UULC	401.18.037.53481.541000.	Professional Svcs - General	2023	INV	Paid	131.42	80446 3060231	Locating service	6/30/2023	11/2/2023
UULC	401.18.037.53481.541000.	Professional Svcs - General	2023	INV	Paid	73.37	80446 3090233	September locating service	9/30/2023	11/2/2023
VERIZ 3	502.11.020.51888.542010.	Cellular Telephone	2023	INV	Paid	1,992.72	80447 9944628582	PD Cell phones 8/23-9/23	9/16/2023	11/2/2023

VERIZCS	402.20.019.53510.542010.	Cellular Telephone	2023	INV	Paid	665.94	80448 9945137527	Machine to machine communications	9/23/2023	11/2/2023
WLACE	402.20.040.53580.531000.	Office Supplies	2023	INV	Paid	15.24	80449 15310182	Door stop lab	10/2/2023	11/2/2023
WLACE	403.22.030.53190.531300.	Repair & Maintenance Supplies	2023	INV	Paid	221.17	80449 15310114	Fuel & marking supplies	9/26/2023	11/2/2023

City of Snoqualmie

Claims presented to the City to be paid in the amount of \$1,252,270.74

For claims warrants numbered 80450 through 80534 & dated 11/8/2023

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A & H	001.15.034.55850.523100.	Clothing Allowance	2023	INV	Paid	95.82	80450 17632	B. Buelna 2 shirts 1 jacket	10/25/2023	11/8/2023
Absher Construction	310.13.702.59418.541060.	Community Ctr. - Design	2023	INV	Paid	293,072.26	80451 2	Design-Build contractor fees for design of comm ct	10/25/2023	11/8/2023
AECOLGY	403.22.030.53190.548000.	Repair & Maintenance Services	2023	INV	Paid	3,735.27	80452 1562	Herbicide treatment for restoration sites	10/4/2023	11/8/2023
ALBIREO	510.24.053.51820.548000.	Repair & Maintenance Services	2023	INV	Paid	1,754.38	80453 PIN0030819	CO2 sensor replace-council chambers	10/11/2023	11/8/2023
AM TEST	402.20.040.53585.541000.	Professional Svcs - General	2023	INV	Paid	1,055.00	80454 136002	3rd party lab	9/30/2023	11/8/2023
AMZONCAP	001.10.017.52560.535900.	Small Tools & Equipment	2023	INV	Paid	619.62	80455 1MIH-DLKH-FCR3	Emergency management battery	10/22/2023	11/8/2023
AMZONCAP	001.12.028.57680.531000.	Office Supplies	2023	INV	Paid	7.00	80455 1NQD-PWF3-9I4N	Shared general office supplies	9/27/2023	11/8/2023
AMZONCAP	001.12.028.57680.531000.	Office Supplies	2023	INV	Paid	20.00	80455 1XGM-RCGN-QFDJ	Shared general office supplies	9/23/2023	11/8/2023
AMZONCAP	001.12.028.57680.531000.	Office Supplies	2023	INV	Paid	18.00	80455 11T1-G31G-NQR9	Cashiering receipt paper & ink	10/13/2023	11/8/2023
AMZONCAP	001.12.028.57680.531060.	Safety Supplies	2023	INV	Paid	6.50	80455 1KXR-4C7W-MVK7	Rapid covid tests	9/22/2023	11/8/2023
AMZONCAP	001.16.035.54230.531000.	Office Supplies	2023	INV	Paid	7.00	80455 1NQD-PWF3-9I4N	Shared general office supplies	9/27/2023	11/8/2023
AMZONCAP	001.16.035.54230.531000.	Office Supplies	2023	INV	Paid	20.00	80455 1XGM-RCGN-QFDJ	Shared general office supplies	9/23/2023	11/8/2023
AMZONCAP	001.16.035.54230.531000.	Office Supplies	2023	INV	Paid	18.00	80455 11T1-G31G-NQR9	Cashiering receipt paper & ink	10/13/2023	11/8/2023
AMZONCAP	001.16.035.54230.531050.	Uniforms & Protective Gear	2023	INV	Paid	6.50	80455 1KXR-4C7W-MVK7	Rapid covid tests	9/22/2023	11/8/2023
AMZONCAP	401.18.019.53410.531050.	Uniforms & Protective Gear	2023	INV	Paid	6.50	80455 1KXR-4C7W-MVK7	Rapid covid tests	9/22/2023	11/8/2023
AMZONCAP	401.18.037.53481.531000.	Office Supplies	2023	INV	Paid	10.00	80455 1DPN-C134-NQ13	Space Heater	9/22/2023	11/8/2023
AMZONCAP	401.18.037.53481.531000.	Office Supplies	2023	INV	Paid	7.00	80455 1NQD-PWF3-9I4N	Shared general office supplies	9/27/2023	11/8/2023
AMZONCAP	401.18.037.53481.531000.	Office Supplies	2023	INV	Paid	20.00	80455 1XGM-RCGN-QFDJ	Shared general office supplies	9/23/2023	11/8/2023
AMZONCAP	401.18.037.53481.531000.	Office Supplies	2023	INV	Paid	15.00	80455 11T1-G31G-NQR9	Cashiering receipt paper & ink	10/13/2023	11/8/2023
AMZONCAP	402.20.040.53580.531000.	Office Supplies	2023	INV	Paid	11.42	80455 1DPN-C134-NQ13	Space Heater	9/22/2023	11/8/2023
AMZONCAP	402.20.040.53580.531000.	Office Supplies	2023	INV	Paid	7.00	80455 1NQD-PWF3-9I4N	Shared general office supplies	9/27/2023	11/8/2023
AMZONCAP	402.20.040.53580.531000.	Office Supplies	2023	INV	Paid	19.00	80455 1XGM-RCGN-QFDJ	Shared general office supplies	9/23/2023	11/8/2023
AMZONCAP	402.20.040.53580.531000.	Office Supplies	2023	INV	Paid	10.51	80455 11T1-G31G-NQR9	Cashiering receipt paper & ink	10/13/2023	11/8/2023
AMZONCAP	402.20.040.53580.531050.	Uniforms & Protective Gear	2023	INV	Paid	6.50	80455 1KXR-4C7W-MVK7	Rapid covid tests	9/22/2023	11/8/2023
AMZONCAP	403.22.050.53130.531000.	Office Supplies	2023	INV	Paid	10.00	80455 1DPN-C134-NQ13	Space Heater	9/22/2023	11/8/2023
AMZONCAP	403.22.050.53130.531000.	Office Supplies	2023	INV	Paid	7.00	80455 1NQD-PWF3-9I4N	Shared general office supplies	9/27/2023	11/8/2023
AMZONCAP	403.22.050.53130.531000.	Office Supplies	2023	INV	Paid	19.00	80455 1XGM-RCGN-QFDJ	Shared general office supplies	9/23/2023	11/8/2023
AMZONCAP	403.22.050.53130.531050.	Uniforms & Protective Gear	2023	INV	Paid	12.98	80455 1KXR-4C7W-MVK7	Rapid covid tests	9/22/2023	11/8/2023
AMZONCAP	403.22.030.53190.531000.	Office Supplies	2023	INV	Paid	7.00	80455 1NQD-PWF3-9I4N	Shared general office supplies	9/27/2023	11/8/2023
AMZONCAP	403.22.030.53190.531000.	Office Supplies	2023	INV	Paid	19.00	80455 1XGM-RCGN-QFDJ	Shared general office supplies	9/23/2023	11/8/2023
AMZONCAP	403.22.030.53190.531050.	Uniforms & Protective Gear	2023	INV	Paid	6.50	80455 1KXR-4C7W-MVK7	Rapid covid tests	9/22/2023	11/8/2023
AMZONCAP	501.23.051.54868.531000.	Office Supplies	2023	INV	Paid	8.34	80455 1NQD-PWF3-9I4N	Shared general office supplies	9/27/2023	11/8/2023
AMZONCAP	501.23.051.54868.531000.	Office Supplies	2023	INV	Paid	17.61	80455 1XGM-RCGN-QFDJ	Shared general office supplies	9/23/2023	11/8/2023
AMZONCAP	501.23.051.54868.531050.	Uniforms & Protective Gear	2023	INV	Paid	6.48	80455 1KXR-4C7W-MVK7	Rapid covid tests	9/22/2023	11/8/2023
AMZONCAP	510.24.053.51820.531000.	Office Supplies	2023	INV	Paid	8.34	80455 1NQD-PWF3-9I4N	Shared general office supplies	9/27/2023	11/8/2023
AMZONCAP	510.24.053.51820.531000.	Office Supplies	2023	INV	Paid	17.62	80455 1XGM-RCGN-QFDJ	Shared general office supplies	9/23/2023	11/8/2023
AP	402.20.040.53580.531300.	Repair & Maintenance Supplies	2023	INV	Paid	1,174.27	80456 tm-219914	Restripe WW operations bldg for parks	9/22/2023	11/8/2023
ASPECT	417.13.423.59434.541070.	Studies & Inspections	2023	INV	Paid	10,522.75	80457 53607	ASR Analysis & feasibility study ending 9/29/23	10/16/2023	11/8/2023
AWC	402.20.040.53580.543000.	Training & Travel	2023	INV	Paid	345.00	80458 115179	AWC Labor Relations training- Mike Chambliss	3/9/2023	11/8/2023
BDA	310.12.609.59476.541098.	All-Incl Playgrnd - Design	2023	INV	Paid	2,550.00	80459 6667	Centennial Fields Design Services	10/6/2023	11/8/2023
BEOWI	310.12.609.59476.541077.	All-Incl Playgrnd - Prof'l Svcs	2023	INV	Paid	45.00	80460 1075342	Centennial all inclusive playground bid ad	9/6/2023	11/8/2023
BHS	510.24.053.51820.531300.	Repair & Maintenance Supplies	2023	INV	Paid	1,772.45	80461 53850052.001	City Hall 4 office door relocl/rehousing	9/20/2023	11/8/2023
BHS	510.24.053.51820.531300.	Repair & Maintenance Supplies	2023	INV	Paid	110.95	80461 53849473.001	City Facility key stock AB1 and SKD1/new hires	9/19/2023	11/8/2023
BONY	001.06.007.51423.541090.	Financial Services	2023	INV	Paid	1,500.00	80462 252-2583577	Yearly investment account admin fee	10/5/2023	11/8/2023
CDWG	001.09.014.52250.531820.	Info Tech Components	2023	INV	Paid	188.97	80463 MB85524	ESO Microsoft surface tablet	9/20/2023	11/8/2023
CDWG	502.11.021.51888.548860.	Hardware-Software Maintenance	2023	INV	Paid	1,565.45	80463 LR61392	QNAP NAS server for PD	9/1/2023	11/8/2023
CENLINK	502.11.020.51888.542000.	Telephone Service	2023	INV	Paid	1,342.29	80464 300575004 6-20	PD Land Lines	6/20/2023	11/8/2023
CENLINK	502.11.020.51888.542000.	Telephone Service	2023	INV	Paid	1,457.68	80464 300575004 11-22	PD Land Lines	11/20/2022	11/8/2023
CINTAS	001.13.000.51810.531080.	First Aid Cabinet Supplies	2023	INV	Paid	1,264.96	80465 5181371419	First aid cabinets-City Hall, PD and PW	10/25/2023	11/8/2023
CO	001.01.001.51310.531000.	Office Supplies	2023	INV	Paid	298.32	80466 2246256-0	Pressboard divider folders for C.A.	10/24/2023	11/8/2023
CO	001.06.007.51423.531000.	Office Supplies	2023	INV	Paid	241.21	80466 2245902-0	Wall clock, letter openers, calc tape, copier pape	10/23/2023	11/8/2023
CO	001.06.007.51423.531000.	Office Supplies	2023	INV	Paid	23.24	80466 2246125-0	Monthly planner	10/24/2023	11/8/2023

CO	001.06.007.51423.531000.	Office Supplies	2023	INV	Paid	22.23	80466 2246451-0	AA batteries	10/25/2023	11/8/2023
CO	510.24.053.51820.531340.	Custodial & Cleaning Supplies	2023	INV	Paid	508.87	80466 2245902-0	Paper towels, TP, facial tissue	10/23/2023	11/8/2023
Control Systems	417.13.454.59435.563000.	WRF Improve Construction	2023	INV	Paid	607.12	80467 1252	Delivery inspection of MCC-C at WRF	7/12/2023	11/8/2023
CORPPAY	001.05.005.51420.541000.	Professional Svcs - General	2023	INV	Paid	310.15	80468 10-23 DD	Stericycle-Records Shredding	10/23/2023	11/8/2023
CORPPAY	001.07.008.55720.531000.	Office Supplies	2023	INV	Paid	22.86	80468 10-23 DM	Inadvertent Amazon purchase -reimbursed City	10/23/2023	11/8/2023
CORPPAY	001.07.008.55720.549100.	City-Sponsored Expenses	2023	INV	Paid	152.14	80468 10-23 DM	Coffee- staff management meeting	10/23/2023	11/8/2023
CORPPAY	001.07.008.55720.549200.	Dues-Subscriptions-Memberships	2023	INV	Paid	62.06	80468 10-23 DM	Mailchimp subscription - City E-news	10/23/2023	11/8/2023
CORPPAY	001.02.002.51160.543000.	Training & Travel	2023	INV	Paid	150.00	80468 10-23 DD	Sound cities association-CM Wotton	10/23/2023	11/8/2023
CORPPAY	001.02.002.51160.549100.	City-Sponsored Expenses	2023	INV	Paid	185.98	80468 10-23 DD	Council special meeting-legislators-refreshments	10/23/2023	11/8/2023
CORPPAY	001.02.002.51160.549100.	City-Sponsored Expenses	2023	INV	Paid	28.09	80468 10-23 NW	Carol Peterson Reception supplies	10/23/2023	11/8/2023
CORPPAY	001.28.056.57120.531900.	COVID-19 Supplies Contingency	2023	INV	Paid	408.36	80468 10-23 NW	Halloween Supplies \$46.90, \$334.75, \$26.71	10/23/2023	11/8/2023
CORPPAY	001.28.056.57120.543000.	Training & Travel	2023	INV	Paid	35.00	80468 10-23 NW	Chamber Luncheon - N. Wiebe	10/23/2023	11/8/2023
CORPPAY	001.28.061.57320.531900.	COVID-19 Supplies Contingency	2023	INV	Paid	1,136.79	80468 10-23 NW	Holiday Garland Downtown	10/23/2023	11/8/2023
CORPPAY	001.28.057.57390.531900.	Miscellaneous Supplies	2023	INV	Paid	1,894.64	80468 10-23 MC	City holiday lighting supplies	10/23/2023	11/8/2023
CORPPAY	001.28.057.57390.531900.	Miscellaneous Supplies	2023	INV	Paid	1,283.03	80468 10-23 DD	Winter Lights Event	10/23/2023	11/8/2023
CORPPAY	001.28.057.57390.531900.	Miscellaneous Supplies	2023	INV	Paid	1,253.67	80468 10-23 DM	Winter Lights supplies	10/23/2023	11/8/2023
CORPPAY	001.01.001.51310.543000.	Training & Travel	2023	INV	Paid	188.44	80468 10-23 KR	AWC Mayor's exchange - Icicle Village	10/23/2023	11/8/2023
CORPPAY	001.01.001.51310.543000.	Training & Travel	2023	INV	Paid	55.00	80468 10-23 DD	Sound Cities Association-Mayor Ross	10/23/2023	11/8/2023
CORPPAY	001.01.001.51310.549100.	City-Sponsored Expenses	2023	INV	Paid	35.00	80468 10-23 NW	Chamber luncheon - Mayor	10/23/2023	11/8/2023
CORPPAY	001.06.007.51423.531000.	Office Supplies	2023	INV	Paid	666.99	80468 10-23 FIN	MUNIS check stock	10/23/2023	11/8/2023
CORPPAY	001.06.007.51423.543000.	Training & Travel	2023	INV	Paid	269.00	80468 10-23 FIN	PSFOA Oct 2023 Meeting-K. Henderson & I. Treptow	10/23/2023	11/8/2023
CORPPAY	001.14.031.55860.549100.	City-Sponsored Expenses	2023	INV	Paid	163.71	80468 10-23 CD	Pizza for comp plan open house	10/23/2023	11/8/2023
CORPPAY	012.13.115.57320.531910.	Operating Supplies	2023	INV	Paid	130.86	80468 10-23 NW	Plein Air expense-Framing	10/23/2023	11/8/2023
CORPPAY	012.13.115.57320.549100.	City-Sponsored Expenses	2023	INV	Paid	111.50	80468 10-23 NW	Art Annual retreat refreshments	10/23/2023	11/8/2023
CORPPAY	401.18.019.53410.523300.	Reimb - Dues, Licenses & Cert	2023	INV	Paid	104.04	80468 10-23 JQ	CCC License applications - Ren & Shinn	10/23/2023	11/8/2023
CORPPAY	401.18.037.53481.548270.	License & Permit Fees	2023	INV	Paid	146.00	80468 10-23 JQ	KC flood permit fee-384th sewer design	10/23/2023	11/8/2023
CORPPAY	403.22.019.53110.549100.	City-Sponsored Expenses	2023	INV	Paid	99.96	80468 10-23 DH	P. Bennett City event food/snacks Green Snoq Day	10/23/2023	11/8/2023
CORPPAY	403.22.019.53110.549100.	City-Sponsored Expenses	2023	INV	Paid	109.00	80468 10-23 NW	Coffee for green Snoqualmie event	10/23/2023	11/8/2023
CORPPAY	403.22.030.53190.543000.	Training & Travel	2023	INV	Paid	735.33	80468 10-23 JQ	Marquart TRAQ workshop	10/23/2023	11/8/2023
COS BD	417.13.406.59431.541060.	Design Svcs Sandy Cove Stable	2023	INV	Paid	500.00	80469 CG2023-0003	Sandy Cove bank restoration C&G permit	7/19/2023	11/8/2023
COS BD	417.13.406.59431.541060.	Design Svcs Sandy Cove Stable	2023	INV	Paid	2,269.01	80469 NHC & Sea Times	Sandy Cove bank restoration professional services	7/19/2023	11/8/2023
CTV	001.12.028.57680.531300.	Repair & Maintenance Supplies	2023	INV	Paid	71.29	80470 8-25-23	Mop/mop heads & push broom	8/25/2023	11/8/2023
CTV	001.12.028.57680.531300.	Repair & Maintenance Supplies	2023	INV	Paid	117.77	80470 10/25/23 JQ	Assorted Repair and Maint. Supplies	10/25/2023	11/8/2023
CTV	001.16.035.54230.531300.	Repair & Maintenance Supplies	2023	INV	Paid	20.12	80470 8-25-23	Markers & lock pin	8/25/2023	11/8/2023
CTV	001.16.035.54230.531300.	Repair & Maintenance Supplies	2023	INV	Paid	33.89	80470 10-25-23 Streets/H2O	Split key ring	10/25/2023	11/8/2023
CTV	401.18.037.53481.531300.	Repair & Maintenance Supplies	2023	INV	Paid	85.96	80470 8-25-23	Measuring cup	8/25/2023	11/8/2023
CTV	401.18.037.53481.531300.	Repair & Maintenance Supplies	2023	INV	Paid	46.81	80470 10-25-23 Streets/H2O	Shovel	10/25/2023	11/8/2023
CTV	402.20.040.53580.531300.	Repair & Maintenance Supplies	2023	INV	Paid	52.21	80470 8-25-23	Wasp spray, plunger & pail	8/25/2023	11/8/2023
CTV	403.22.050.53130.531300.	Repair & Maintenance Supplies	2023	INV	Paid	171.22	80470 8-25-23	Duct tape, fence staples & Trash can	8/25/2023	11/8/2023
CTV	403.22.030.53190.531300.	Repair & Maintenance Supplies	2023	INV	Paid	251.89	80470 10-25-23 Urban Forst	Assorted repair & maintenance supplies	10/25/2023	11/8/2023
CWS	001.09.014.52220.531912.	EMS Supplies & Equipment	2023	INV	Paid	71.18	80471 RN09232301	Helium/oxygen - EMS supplies	10/25/2023	11/8/2023
DBE	502.11.021.51888.548860.	Hardware-Software Maintenance	2023	INV	Paid	447.00	80472 INV587156	Canon check scanner contract	10/8/2023	11/8/2023
Deana Dean	001.05.005.51420.543000.	Training & Travel	2023	INV	Paid	121.18	80473 Reimb D. Dean	WCIA Board Meeting Mileage	10/23/2023	11/8/2023
Deana Dean	001.02.002.51160.549100.	City-Sponsored Expenses	2023	INV	Paid	143.19	80473 Reimb D. Dean	Refreshments, Carol Peterson reception	10/23/2023	11/8/2023
DJC	417.13.406.59431.541390.	Advertising, Legal Notices etc	2023	INV	Paid	580.80	80474 3391422	Sandy Cove bank restoration-legal ad	8/8/2023	11/8/2023
DOE2	402.20.019.53510.523300.	Reimb - Dues, Licenses & Cert	2023	INV	Paid	135.00	80475 op-24dalmie8623	Ryan operator certification	12/31/2023	11/8/2023
DOE2	402.20.019.53510.523300.	Reimb - Dues, Licenses & Cert	2023	INV	Paid	135.00	80475 op-24homes6854	Tom operator certification	12/31/2023	11/8/2023
DONR	417.13.406.59431.541060.	Design Svcs Sandy Cove Stable	2023	INV	Paid	1,000.00	80476 100172094	Sandy Cove bank restoration-permitting	10/11/2023	11/8/2023
Emily Artech	001.14.031.55860.543000.	Training & Travel	2023	INV	Paid	32.23	80477 Reimb E. Artech	Mileage to Snoq Valley watershed forum & MBP board	10/25/2023	11/8/2023
GIRARD	403.22.030.53190.531300.	Repair & Maintenance Supplies	2023	INV	Paid	187.31	80478 91139	Mulch for Elderberry/Carmichael	9/25/2023	11/8/2023
GIRARD	403.22.030.53190.531300.	Repair & Maintenance Supplies	2023	INV	Paid	518.55	80478 91351	Mulch for park street revetment	9/28/2023	11/8/2023
GRAINGER	402.20.040.53555.531300.	Repair & Maintenance Supplies	2023	INV	Paid	140.42	80479 9845794180	Machine guard panel	9/21/2023	11/8/2023
HDF	401.18.037.53481.531300.	Repair & Maintenance Supplies	2023	INV	Paid	2,445.93	80480 16533978	2" fittings	10/4/2023	11/8/2023
HDFACIL	510.24.053.51820.531300.	Repair & Maintenance Supplies	2023	INV	Paid	2,063.93	80481 9219499074	One of three fire station refrigerators replaced	10/11/2023	11/8/2023
HMPAC	403.22.050.53145.548100.	Detention Pond Cleaning	2023	INV	Paid	3,917.84	80482 5930142	Fisher storm pond sediment disposal	9/19/2023	11/8/2023
HMPAC	403.22.050.53145.548100.	Detention Pond Cleaning	2023	INV	Paid	3,733.32	80482 5930488	Woody creek storm pond sediment disposal	9/20/2023	11/8/2023
HMPAC	403.22.050.53145.548100.	Detention Pond Cleaning	2023	INV	Paid	2,793.26	80482 5930793	Woody creek storm pond sediment disposal	9/21/2023	11/8/2023
HSI	001.09.014.52210.549100.	City-Sponsored Expenses	2023	INV	Paid	45.00	80483 1895295	Online instructor fee	9/26/2023	11/8/2023
Hunter Ross	310.00.000.31760.317600.	TBD Vehicle Fees	2023	INV	Paid	20.00	80484 VLR H. Ross	VLR 1 @ \$20.00	10/20/2023	11/8/2023
IHK	403.22.030.53190.531300.	Repair & Maintenance Supplies	2023	INV	Paid	574.57	80485 72582P	Chainsaw chain	9/29/2023	11/8/2023
Ivoxy Consulting Inc	502.11.021.51888.548860.	Hardware-Software Maintenance	2023	INV	Paid	9,000.00	80486 TYLWQ2064	Ivoxy consulting services	9/29/2023	11/8/2023
Ivoxy Consulting Inc	502.11.021.51888.548860.	Hardware-Software Maintenance	2023	INV	Paid	9,000.00	80486 TYLWQ2065	IVOXY Consulting services	10/5/2023	11/8/2023

JENKINS	402.20.045.53560.548801.	Clean Sewer Collection System	2023	INV	Paid	2,620.31	80487 28665	Clean wetwells	9/26/2023	11/8/2023
Jonathan Kesler	001.14.031.55860.543000.	Training & Travel	2023	INV	Paid	558.13	80488 Reimb J.Kesler	J. Kesler APA annual conference lodging & per diem	10/23/2023	11/8/2023
KC #27	001.09.014.52220.541190.	Temporary Agency Personnel	2023	INV	Paid	3,340.98	80489 523-03	Shared staffing S. Bandy & S. Fleming	10/25/2023	11/8/2023
KC 710	001.16.035.54264.548000.	Repair & Maintenance Services	2023	INV	Paid	10,908.02	80490 128671-128673	Traffic control devices signal maintenance	8/31/2023	11/8/2023
KC RADIO	001.09.014.52250.542100.	Cellular Telephone	2023	INV	Paid	1,037.54	80491 20147	Radio Comm Svcs	10/25/2023	11/8/2023
KCDA	001.12.028.57680.531000.	Office Supplies	2023	INV	Paid	26.55	80492 300745217	Copier paper	9/29/2023	11/8/2023
KCDA	001.16.035.54230.531000.	Office Supplies	2023	INV	Paid	26.54	80492 300745217	Copier paper	9/29/2023	11/8/2023
KCDA	401.18.037.53481.531000.	Office Supplies	2023	INV	Paid	26.54	80492 300745217	Copier paper	9/29/2023	11/8/2023
KCDA	403.22.019.53110.531000.	Office Supplies	2023	INV	Paid	26.54	80492 300745217	Copier paper	9/29/2023	11/8/2023
KCDA	403.22.030.53190.531000.	Office Supplies	2023	INV	Paid	26.54	80492 300745217	Copier paper	9/29/2023	11/8/2023
KCDA	501.23.051.54868.531000.	Office Supplies	2023	INV	Paid	26.54	80492 300745217	Copier paper	9/29/2023	11/8/2023
KENSTOW	501.23.051.54868.541000.	Professional Svcs - General	2023	INV	Paid	419.48	80493 23-5091	P&PW Tow - 2012 Chevy Colorado	10/20/2023	11/8/2023
Kimley-Horn	001.12.028.57680.541000.	Professional Svcs - General	2023	INV	Paid	5,159.00	80494 25447718	Parks, recreation and open space plan	8/31/2023	11/8/2023
Landscape Structures	310.12.609.59476.563013.	All-Incl Playgrnd - Construct	2023	INV	Paid	543,310.31	80495 135054	Centennial Fields all inclusive park-equip purcha	9/25/2023	11/8/2023
LAWSONPR	402.20.040.53580.531300.	Repair & Maintenance Supplies	2023	INV	Paid	305.62	80496 9310986580	Restocked supplies for shop	10/10/2023	11/8/2023
LNCS	001.09.014.52220.531912.	EMS Supplies & Equipment	2023	INV	Paid	53.77	80497 INV750065	Face cap - EMS supplies	10/17/2023	11/8/2023
LNCS	001.09.014.52250.535900.	Small Tools & Equipment	2023	INV	Paid	1,491.80	80497 INV750430	13 mm Clutch	10/17/2023	11/8/2023
LOUDEDGE	310.12.609.59476.541098.	All-Incl Playgrnd - Design	2023	INV	Paid	725.00	80498 COS-050222	Centennial all inclusive playground sign design	9/6/2023	11/8/2023
Lyle Beach	402.20.040.53580.523100.	Clothing Allowance	2023	INV	Paid	750.00	80499 Reimb L. Beach	Work Boots X 2 & foul Weather rain boots X 2	10/19/2023	11/8/2023
Marine Lumber	403.22.030.53190.531300.	Repair & Maintenance Supplies	2023	INV	Paid	6,624.40	80500 13864	Lumber for wetland sign replacement	10/11/2023	11/8/2023
NB AUTOG	501.23.051.54868.531301.	Repair Parts	2023	INV	Paid	7,172.27	80501 Multiple 10-23	ER&R repair parts	10/25/2023	11/8/2023
NB AUTOG	001.09.014.52220.531910.	Operating Supplies	2023	INV	Paid	105.56	80502 9-23 Napa FD	Car wash, dip brush, cleaning wipes & tie downs	10/25/2023	11/8/2023
NB AUTOG	403.22.030.53190.531300.	Repair & Maintenance Supplies	2023	INV	Paid	26.68	80502 2301	Sockets for catch basin lid removal	8/29/2023	11/8/2023
NEXTREQ	001.05.005.51420.541000.	Professional Svcs - General	2023	INV	Paid	11,748.13	80503 30264	Next Request Platform 8/23 - 7/24	8/3/2023	11/8/2023
NHC	403.22.050.53145.541050.	Engineering Services	2023	INV	Paid	254.52	80504 30348	Highflow bypass monitoring/setting up meter	10/19/2023	11/8/2023
NHC	417.13.406.59431.541060.	Design Svcs Sandy Cove Stable	2023	INV	Paid	15,958.23	80504 30345	Sandy Cove bank restoration-design/engineering	10/19/2023	11/8/2023
OD 32559	402.20.040.53580.531000.	Office Supplies	2023	INV	Paid	239.57	80505 3297446680001	Keyboard and mouse for wok station	9/28/2023	11/8/2023
OD 32559	402.20.040.53580.531000.	Office Supplies	2023	INV	Paid	75.13	80505 329744856001	USB port for workstation	9/28/2023	11/8/2023
OD 32559	402.20.040.53580.531000.	Office Supplies	2023	INV	Paid	156.75	80505 334499378001	Lanyards for City badges	10/3/2023	11/8/2023
OD 32559	402.20.040.53580.531050.	Uniforms & Protective Gear	2023	INV	Paid	23.02	80505 334499376001	Badge holders	9/29/2023	11/8/2023
OD 32559	402.20.040.53580.531820.	Info Tech Components	2023	INV	Paid	467.51	80505 329669613001	Monitors for Andrew workstation at plant	10/2/2023	11/8/2023
OFFICES	001.14.032.55860.541100.	Legal Services	2023	INV	Paid	2,072.00	80506 1238	WIRE2023-0001 Hearing examiner meeting	9/25/2023	11/8/2023
ORKIN	402.20.040.53580.548200.	Custodial & Cleaning Services	2023	INV	Paid	154.63	80507 250758887	Rodent Control	10/3/2023	11/8/2023
OTAK	310.13.701.59418.541040.	Facilities Maint - Const Mgmt	2023	INV	Paid	1,058.75	80508 102300345	Construction management - City hall Stairs 9/23	10/24/2023	11/8/2023
OTAK	310.17.506.59530.541060.	Design Services	2023	INV	Paid	11,328.10	80508 102300173	Towncenter phase 3-design/engineering	10/19/2023	11/8/2023
OTAK	310.17.508.59550.541065.	Kimball Ck Bridges -Design	2023	INV	Paid	31,185.50	80508 102300348	Professional services - Kimball Creek Bridge design	10/24/2023	11/8/2023
PB 179	001.13.000.51890.542300.	Postage & Freight	2023	INV	Paid	575.32	80509 3318236846	Postage Machine lease 8/28/23 - 11/27/23	10/31/2023	11/8/2023
PBBIPP	001.13.000.51890.542300.	Postage & Freight	2023	INV	Paid	2,097.33	80510 PP 10-23	Purchase Power credit line (Finance charges)	10/15/2023	11/8/2023
PLATT	510.24.053.51820.531300.	Repair & Maintenance Supplies	2023	INV	Paid	358.31	80511 4127978	Electrical supplies, bulbs, ballasts, light fixtur	10/9/2023	11/8/2023
PLATT	510.24.053.51820.531300.	Repair & Maintenance Supplies	2023	INV	Paid	97.96	80511 4138599	Electrical supplies, bulbs, ballasts, light fixtur	10/9/2023	11/8/2023
POA	502.11.020.51888.545200.	Rent - Furniture & Equipment	2023	INV	Paid	37.76	80512 731840	Copier image overage	10/8/2023	11/8/2023
POLY	402.20.040.53555.531500.	Sewage Treatment Chemicals	2023	INV	Paid	9,267.39	80513 1780228	Polymer for solids processing	10/19/2023	11/8/2023
PRE-EMPL	001.09.014.52220.541000.	Professional Svcs - General	2023	INV	Paid	14.90	80514 369143	Background check	9/30/2023	11/8/2023
PSE	001.09.014.52250.547100.	Electricity	2023	INV	Paid	1,224.82	80515 200011257959 10-23	Electricity FD	10/25/2023	11/8/2023
PSE	001.12.028.57680.547100.	Electricity	2023	INV	Paid	2,329.81	80515 007355 10-23	Electricity	10/26/2023	11/8/2023
PSE	001.16.035.54263.547100.	Electricity	2023	INV	Paid	25.32	80515 943807 10-23	Electricity	10/26/2023	11/8/2023
PSE	402.20.040.53580.547100.	Electricity	2023	INV	Paid	1,188.95	80515 300000010474 10-23	Electricity	10/9/2023	11/8/2023
PSE	510.24.053.51820.547100.	Electricity	2023	INV	Paid	371.26	80515 300000010474 10-23	Electricity	10/9/2023	11/8/2023
PSRFA	501.23.051.54868.548000.	Repair & Maintenance Services	2023	INV	Paid	5,968.02	80516 4651	Fire apparatus repair and service	11/1/2023	11/8/2023
R&R Compressor	510.24.053.51820.548000.	Repair & Maintenance Services	2023	INV	Paid	2,881.24	80517 43056615	Annual facility air compressor PM Service	10/9/2023	11/8/2023
ROBERTH	502.11.023.59418.541190.	Temporary Agency Personnel	2023	INV	Paid	3,600.00	80518 62711809	IT contract worker - Asker	10/19/2023	11/8/2023
RRJ Company	417.00.000.22340.223400.	Const Contract Retainage	2023	INV	Paid	-5,537.99	80519 2023442	2023 Urban forest improv: Const on Autumn & o'Neil	10/2/2023	11/8/2023
RRJ Company	417.13.471.59431.548155.	Urb Forest Trees Maint-Replace	2023	INV	Paid	120,617.32	80519 2023442	2023 Urban forest improv: Const on Autumn & o'Neil	10/2/2023	11/8/2023
SEATIMES	001.14.031.55860.541390.	Advertising, Legal Notices etc	2023	INV	Paid	405.84	80520 45103	Seattle Times publications-358455	9/30/2023	11/8/2023
SEATIMES	001.14.031.55860.541390.	Advertising, Legal Notices etc	2023	INV	Paid	51.29	80520 65161	Seattle Times Publication - 65161	10/17/2023	11/8/2023
SEATIMES	001.14.031.55860.541390.	Advertising, Legal Notices etc	2023	INV	Paid	51.29	80520 65163	Seattle times publication - 65163	10/17/2023	11/8/2023
SEATIMES	001.14.031.55860.541390.	Advertising, Legal Notices etc	2023	INV	Paid	55.75	80520 65441	Seattle times publication - 65441	10/19/2023	11/8/2023
SEATIMES	001.14.032.55860.541390.	Advertising, Legal Notices etc	2023	INV	Paid	597.57	80520 43711	Seattle Times Publication - 356031	8/31/2023	11/8/2023
SEATIMES	001.14.032.55860.541390.	Advertising, Legal Notices etc	2023	INV	Paid	158.80	80520 45103	Seattle Times publications-359764	9/30/2023	11/8/2023
Sheryl Ross	310.00.000.31760.317600.	TBD Vehicle Fees	2023	INV	Paid	40.00	80521 VLR Refund - Ross	VLF 2 @ \$20.00 eacS	10/19/2023	11/8/2023
STORMLIK	403.22.030.53190.531300.	Repair & Maintenance Supplies	2023	INV	Paid	2,119.65	80522 23-649	Trees for green Snoqualmie day planting	10/6/2023	11/8/2023
THC	501.23.051.54868.545100.	Rent - Shop Equipment	2023	INV	Paid	2,776.95	80523 31174508-047	PW shop gen set radiator and fan	10/7/2023	11/8/2023

Toyota Tsusho Materi	501.23.052.59448.564000.	Fleet Vehicles & Equipment	2023	INV	Paid	44,495.45	80524 21014891	2023-24 ER&R replacement forklift #245	9/27/2023	11/8/2023
TSI LW	402.20.040.53555.548000.	Repair & Maintenance Services	2023	INV	Paid	7,622.05	80525 8161-004a	Replace VFD fans that failed	10/17/2023	11/8/2023
TWWP	310.12.600.59476.541040.	Financial System Project Mgmt	2023	INV	Paid	198.16	80526 2351	PPE	6/15/2023	11/8/2023
TWWP	402.20.019.53510.523100.	Clothing Allowance	2023	INV	Paid	515.20	80526 2478	Ryan clothing	10/4/2023	11/8/2023
TWWP	417.13.406.59431.541040.	Financial System Project Mgmt	2023	INV	Paid	198.16	80526 2351	PPE	6/15/2023	11/8/2023
TWWP	501.23.051.54868.523100.	Clothing Allowance	2023	INV	Paid	584.54	80526 2518	D. Harris clothing allowance	10/24/2023	11/8/2023
TYLERTEC	502.11.023.59418.541040.	Financial System Project Mgmt.	2023	INV	Paid	1,600.00	80527 045-435633	Tyler Munis contract	8/29/2023	11/8/2023
ULINE	401.18.037.53481.531300.	Repair & Maintenance Supplies	2023	INV	Paid	725.92	80528 169309340	Gloves & storage bins	10/5/2023	11/8/2023
ULINE	402.20.040.53580.531910.	Operating Supplies	2023	INV	Paid	85.65	80528 169170750	Brush for cleaning windows	10/2/2023	11/8/2023
URNW	402.20.040.53580.545200.	Rent - Furniture & Equipment	2023	INV	Paid	1,822.99	80529 222430869-003	Rent lift for antenna project	10/3/2023	11/8/2023
URNW	501.23.052.59448.564000.	Fleet Vehicles & Equipment	2023	INV	Paid	4,086.61	80529 226422070-001	23-24 ER&R Asset replacement #246 (Wacker rammer)	10/26/2023	11/8/2023
UJLC	402.20.019.53510.541000.	Professional Svcs - General	2023	INV	Paid	72.08	80530 3090232	Emergency dispatch service	9/30/2023	11/8/2023
Vimily Benefit Soluti	001.08.009.52110.522200.	Medical-Dental-Vision Benefits	2023	INV	Paid	1,689.23	80531 PP Nov-23	Cobra for P. Phipps Nov coverage BSI #360074132	10/25/2023	11/8/2023
Vimily Benefit Soluti	014.08.012.52110.522200.	Medical-Dental-Vision Benefits	2023	INV	Paid	230.35	80531 PP Nov-23	Cobra for P. Phipps Nov coverage BSI #360074132	10/25/2023	11/8/2023
VWR	402.20.040.53585.531050.	Uniforms & Protective Gear	2023	INV	Paid	276.26	80532 8814204375	Lab gloves	10/2/2023	11/8/2023
WLACE	401.18.037.53481.531300.	Repair & Maintenance Supplies	2023	INV	Paid	38.78	80533 15310419	Fuel for small engines	10/25/2023	11/8/2023
WLACE	403.22.030.53190.531300.	Repair & Maintenance Supplies	2023	INV	Paid	31.59	80533 15310173	2-cycle fuel mix & storage container	10/2/2023	11/8/2023
WLACE	403.22.030.53190.531300.	Repair & Maintenance Supplies	2023	INV	Paid	14.17	80533 15310174	Storage box for grease gun	10/2/2023	11/8/2023
WLACE	510.24.053.51820.531300.	Repair & Maintenance Supplies	2023	INV	Paid	21.33	80533 15310371	City Hall second floor sink plugged	10/20/2023	11/8/2023
WLACE	510.24.053.51820.531300.	Repair & Maintenance Supplies	2023	INV	Paid	15.01	80533 15310425	Wall anchors office relocate City hall	10/26/2023	11/8/2023
WML	401.18.037.53481.541000.	Professional Svcs - General	2023	INV	Paid	390.00	80534 215405	September coliform samples	10/13/2023	11/8/2023



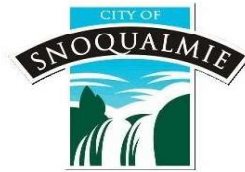
Payroll
Blanket Voucher Document

Claims presented to the City to be paid on 11/15/2023 in the amount of 127,765.00
which includes claim warrants numbered _____ through _____,
totaling \$ 0.00, and direct deposits totaling \$ 127,765.00.

Payroll

ACH Check Register

User: 'THolden'
 Printed: 11/14/2023 - 10:32AM
 Batch: 00001.11.2023 - 11-15-2023
 Include Partial: TRUE



Check Date	Check Number	Partial ACH	Employee Name	Amount
11/15/2023	0	False	Deana Dean	2,000.00
11/15/2023	0	False	Tania Holden	700.00
11/15/2023	0	False	Jimmie Betts Jr.	1,400.00
11/15/2023	0	False	Brendon Ecker	1,775.00
11/15/2023	0	False	Andrew Latham	1,700.00
11/15/2023	0	False	Sarah Reeder	3,050.00
11/15/2023	0	False	Andrew Jongekryg	1,750.00
11/15/2023	0	False	Krista Hintz	1,000.00
11/15/2023	0	False	Debbie Kinsman	1,500.00
11/15/2023	0	False	Gerald Knutsen	400.00
11/15/2023	0	False	Kyla Henderson	2,000.00
11/15/2023	0	False	Janna Walker	2,700.00
11/15/2023	0	False	Tami Wood	1,500.00
11/15/2023	0	False	Danna McCall	3,000.00
11/15/2023	0	False	Brian Lynch	1,500.00
11/15/2023	0	False	Melinda Black	1,600.00
11/15/2023	0	False	Stephanie Butler	2,800.00
11/15/2023	0	False	Austin Gutwein	2,100.00
11/15/2023	0	False	Joseph Spears	2,350.00
11/15/2023	0	False	Drew Ward	2,300.00
11/15/2023	0	False	Michael Peter	2,200.00
11/15/2023	0	False	Pamela Mandery	2,000.00
11/15/2023	0	False	James Aguirre	2,500.00
11/15/2023	0	False	Michael Liebetrau	1,250.00
11/15/2023	0	False	Craig Miller	2,350.00
11/15/2023	0	False	Marcus Sanchez	2,800.00
11/15/2023	0	False	Joseph Meadows	2,700.00
11/15/2023	0	False	Cory Hendricks	2,400.00
11/15/2023	0	False	Nicholas Schulgen	2,050.00
11/15/2023	0	False	David Doucett	2,850.00
11/15/2023	0	False	Chase Smith	2,000.00
11/15/2023	0	False	Kim Stonebraker-W	2,000.00
11/15/2023	0	False	James Kaae	2,000.00
11/15/2023	0	False	Jason Weiss	2,000.00
11/15/2023	0	False	Nigel Draveling	1,500.00
11/15/2023	0	False	Dmitriy Vladis	2,000.00
11/15/2023	0	False	Philip Bennett	1,440.00
11/15/2023	0	False	Dalton Hawk	1,900.00
11/15/2023	0	False	Jason Battles	1,800.00
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11/15/2023	0	False	Ryan Barnet	1,775.00
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11/15/2023	0	False	Hind Ahmed	3,200.00

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11/15/2023	0	False	Jonathan Kesler	2,900.00
11/15/2023	0	False	Rebecca Buelna	1,200.00
11/15/2023	0	False	Dylan Gamble	1,875.00
11/15/2023	0	False	Michael Bailey	1,400.00
11/15/2023	0	False	Tylor Fischer	2,000.00
11/15/2023	0	False	Jacob Fouts	600.00
11/15/2023	0	False	Darby Summers	1,200.00
11/15/2023	0	False	Gregory Heath	2,200.00
11/15/2023	0	False	Matthew West	1,500.00
11/15/2023	0	False	Robert Lasswell	1,400.00
				0.00
				127,765.00
		Total Employees:	69	127,765.00






Claims Approval Report F&A 11-21-23, CM 11-27-23

Final Audit Report

2023-11-15

Created:	2023-11-15
By:	Tania Holden (THolden@snoqualmiewa.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAOBzRHR4H0Wv4sJD6gP-jgfNZVYRgB1Fh

"Claims Approval Report F&A 11-21-23, CM 11-27-23" History

-  Document created by Tania Holden (THolden@snoqualmiewa.gov)
2023-11-15 - 0:36:49 AM GMT
-  Document emailed to Jerry Knutsen (JKnutsen@snoqualmiewa.gov) for signature
2023-11-15 - 0:37:32 AM GMT
-  Email viewed by Jerry Knutsen (JKnutsen@snoqualmiewa.gov)
2023-11-15 - 0:40:56 AM GMT
-  Document e-signed by Jerry Knutsen (JKnutsen@snoqualmiewa.gov)
Signature Date: 2023-11-15 - 0:52:49 AM GMT - Time Source: server
-  Agreement completed.
2023-11-15 - 0:52:49 AM GMT



BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB23-140
November 27, 2023
Discussion

Item 3.

AGENDA BILL INFORMATION

TITLE:	AB23-140 Adoption of Snoqualmie Valley School District Capital Facilities Plan 2023-2028	<input checked="" type="checkbox"/> Discussion Only
PROPOSED ACTION:	Adopt Resolution XXXX Adopting the Snoqualmie Valley School District Capital Facilities Plan 2023-2028	<input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Resolution

REVIEW:	Department Director	Emily Arteche	11/15/2023
	Finance	n/a	Click or tap to enter a date.
	Legal	David Linehan	11/15/2023
	City Administrator	Mike Chambless	Click or tap to enter a date.

DEPARTMENT:	Community Development		
	STAFF: Emily Arteche, Community Development Director		
	COMMITTEE: Finance & Administration		COMMITTEE DATE: November 21, 2023
	EXHIBITS: 1. Resolution xxxx 2. Snoqualmie Valley School District Capital Facilities Plan 2023-2028		

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUESTED	\$ n/a

SUMMARY

INTRODUCTION

The City's Comprehensive Plan provides for an annual update of the Snoqualmie Valley School District's Capital Facilities Plan by the City Council by Resolution. The updated school impact fees are adopted separately by ordinance.

LEGISLATIVE HISTORY

Resolution 1625 which was adopted October 10, 2022.

BACKGROUND

Capital Facilities and Utilities Element of the Comprehensive Plan addresses the School District No. 410 Capital Facilities Plan adopted annually, included by reference in this Plan. The Snoqualmie Valley School District (SVSD) serves the city with public primary and secondary education. The

Snoqualmie Valley School District #410 Capital Facilities Plan (CIP) is updated annually by the SVSD, and forms the basis for school impact fees, which are established in the Plan.

ANALYSIS

The City Council reviews each annual update and, upon its approval by resolution, the SVSD Capital Facilities Plan; CFP is deemed incorporated by reference in the Capital Facilities and Utilities Element of the City's Comprehensive Plan. The updated impact fees are adopted by ordinance subsequent to annual approval and incorporation by reference of the District's CFP.

BUDGET IMPACTS

N/A

NEXT STEPS

Discussion. Council adoption of the resolution is scheduled for November 27, 2023.

PROPOSED ACTION

No action.

**RESOLUTION NO.
A RESOLUTION OF THE CITY OF SNOQUALMIE,
WASHINGTON, ADOPTING THE SNOQUALMIE VALLEY
SCHOOL DISTRICT NO. 410 CAPITAL FACILITIES PLAN
2023**

WHEREAS, the City of Snoqualmie Comprehensive Plan provides that the annual update of the Snoqualmie Valley School District No. 410's Capital Facilities Plan be deemed incorporated by reference in the City of Snoqualmie Comprehensive Plan upon adoption by City Council by resolution; and

WHEREAS, the City Council has reviewed Snoqualmie Valley School District No. 410 Capital Facilities Plan, approved by the Snoqualmie Valley School District Board of Directors on June 8, 2023, and has determined it should be adopted; and

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of Snoqualmie, Washington, that the Snoqualmie Valley School District No. 410 Capital Facilities Plan 2023-2028, as attached hereto as Exhibit 1, is hereby adopted and included by reference into the City of Snoqualmie Comprehensive Plan.

PASSED by the City Council of the City of Snoqualmie, Washington, this 11th day of December 2023.

Katherine Ross, Mayor

Attest:

City Clerk

Approved as to form:

David A. Linehan, Interim City Attorney



Snoqualmie Valley

Public Schools

Item 3.

8001 Silva Avenue S.E., P.O. Box 400, Snoqualmie, WA 98065
Phone (425) 831-8100 ♦ Fax (425) 831-8040 ♦ www.svsd410.org

June 13, 2023

Emily Arteche, Director
Department of Community Development
City of Snoqualmie
PO Box 987
Snoqualmie, WA 98065

Dear Ms. Arteche:

Enclosed is the Snoqualmie Valley School District #410
2023 Six Year Capital Facilities Plan. Adopted 6/8/2023

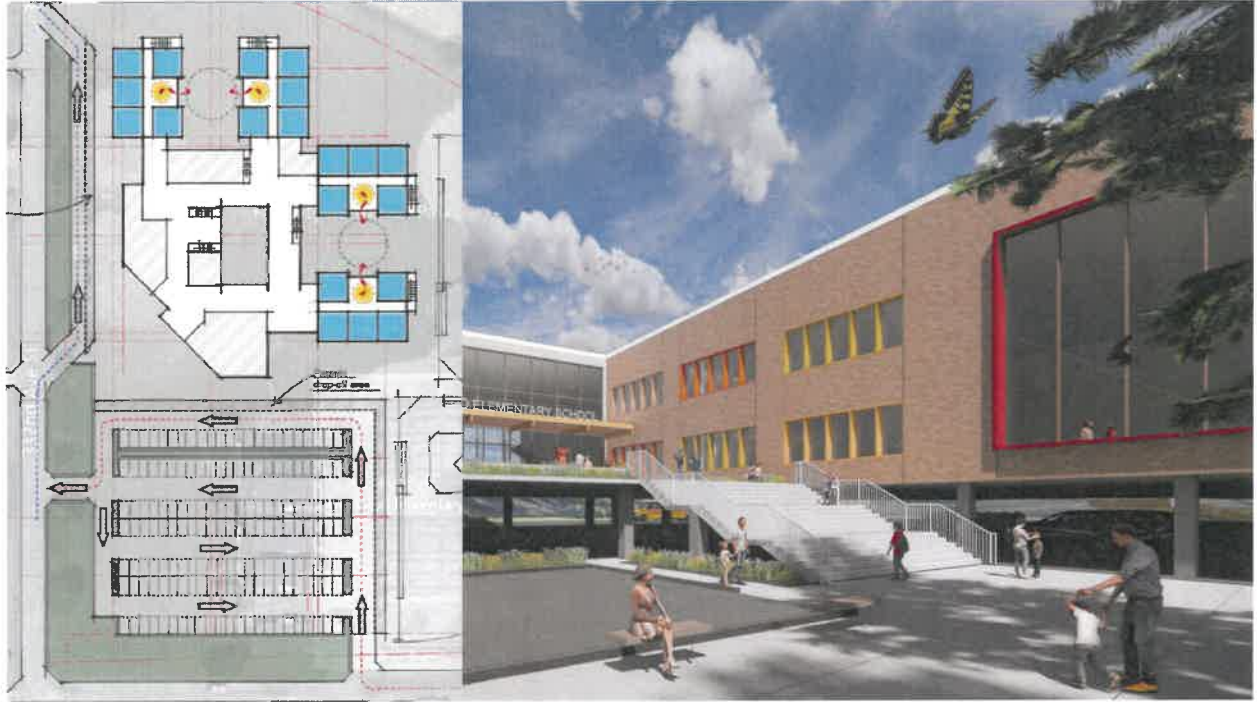
As you go through your adoption process, please let me know if you would like me to attend any council or committee meetings to address any questions.

Sincerely,

Ryan Stokes
stokesr@svsd410.org
Assistant Superintendent of Finance & Operations

SNOQUALMIE VALLEY SCHOOL DISTRICT 410

CAPITAL FACILITIES PLAN 2023



Snoqualmie Valley School District No. 410 hereby provides to the King County Council this Capital Facilities Plan documenting the present and future school facility requirements of the District. The Plan contains all elements required by the Growth Management Act and King County Code Title 21A.43, including a six (6) year financing plan component.

Adopted on June 8, 2023

SNOQUALMIE VALLEY SCHOOL DISTRICT NO. 410

2023-2028

SIX-YEAR CAPITAL FACILITIES PLAN

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For information about this plan, call the District Business Services Office
(425.831.8011)

**Snoqualmie Valley School District No. 410
Snoqualmie, Washington
(425) 831-8000**

Board of Directors

	<u>Position Number</u>	<u>Term</u>
Melissa Johnson, President	1	1/1/22 - 12/31/25
Geoff Doy	2	1/1/20 - 12/31/23
Carolyn Simpson	3	1/1/20 - 12/31/23
Gary Fancher	4	1/1/22 - 12/31/25
Ram Dutt Vedullapalli, Vice President	5	1/1/20 - 12/31/23

Central Office Administration

Superintendent	Dan Schlotfeldt
Assistant Superintendent - Finance & Operations	Ryan Stokes
Assistant Superintendent - Teaching and Learning	Ginger Callison
Executive Director of Student Services	Nicole Fitch
Executive Director of Human Resources	Beth Porter

Snoqualmie Valley School District No. 410
Snoqualmie, Washington

Administration Building
8001 Silva Ave S.E., P.O. Box 400
Snoqualmie, WA 98065
(425) 831-8000
Dan Schlotfeldt, Superintendent

Mount Si High School
8651 Meadowbrook Way S.E.
Snoqualmie, WA 98065
Debra Hay, Principal

Two Rivers School
8651 Meadowbrook Way S.E.
Snoqualmie, WA 98065
Catherine Fredenburg, Principal

Snoqualmie Middle School
9200 Railroad Ave S.E.
Snoqualmie, WA 98065
Megan Botulinski, Principal

Chief Kanim Middle School
32627 S.E. Redmond-Fall City Rd.
P.O. Box 639
Fall City, WA 98024
Michelle Trifunovic, Principal

Twin Falls Middle School
46910 SE Middle Fork Road
North Bend, WA 98045
Jeff D'Ambrosio, Principal

Cascade View Elementary
34816 SE Ridge Street
Snoqualmie, WA 98065
Katelyn Long, Principal

Snoqualmie Elementary
39801 S.E. Park Street
Snoqualmie, WA 98065
John Norberg, Principal

North Bend Elementary
400 East Third Street
North Bend, WA 98045
Stephanie Shepherd, Principal

Fall City Elementary
33314 S.E. 42nd
Fall City, WA 98027
Jamie Warner, Principal

Timber Ridge Elementary
34412 SE Swenson Drive
Snoqualmie, WA 98065
Shawn Lawrence, Principal

Opstad Elementary
1345 Stilson Avenue S.E.
North Bend, WA 98045
Emily Hays, Principal

Section 1. Executive Summary

This Six-Year Capital Facilities Plan (the “Plan”) has been prepared by the Snoqualmie Valley School District (the “District”) as the organization’s primary facility planning document, in compliance with the requirements of the State of Washington's Growth Management Act and King County Code 21A.43. This plan was prepared using data available in the spring of 2023 and is consistent with prior capital facilities plans adopted by the District; however, this plan is not intended to be the sole plan for all the organization's needs.

For impact fees to be collected in the unincorporated areas of King County, the King County Council must adopt this plan, as proposed by the District. The Snoqualmie Valley School District also includes the incorporated cities of Snoqualmie and North Bend, as well as a portion of the city of Sammamish. The cities of Snoqualmie, North Bend, and Sammamish have each adopted a school impact fee policy and ordinance like the King County model.

Pursuant to the requirements of the Growth Management Act and the local implementing ordinances, this plan will be updated on an annual basis with any changes in the fee schedule adjusted accordingly. See Appendix A for the current single-family residence and multi-family residence calculations.

The District’s Plan establishes a "standard of service" in order to ascertain current and future capacity. This standard of service is reflective of current student/ teacher ratios that the District hopes to be able to maintain during the period reflected in this Capital Facilities Plan. The Standard of Service has been updated to incorporate class size reduction at the K-3 level but **does not** incorporate additional class size reductions for all other grades, as outlined in Initiative 1351, which was approved by voters in November 2014. Future updates to this plan will consider incorporating those class sizes as the implementation of Initiative 1351 progresses.

It should also be noted that although the State Superintendent of Public Instruction establishes square foot guidelines for capacity funding criteria, those guidelines do not account for the local program needs in the District. The Growth Management Act and King County Code 21A.43 authorize the District to adjust the standard of service based on the District's specific needs.

In general, the District's current standard provides the following (see Section 2 for additional information):

School Level	Target Average Student/Teacher Ratio
Elementary	20 Students
Middle	27 Students
High	28 Students

School capacity for the 2023-24 school year is based on the District standard of service and use of existing inventory. Existing inventory includes both permanent and relocatable classrooms (i.e. portable classroom units). The District's 2023-24 overall permanent capacity is 6,524 students (with an additional 2,027 student capacity available in portable classrooms). Enrollment in the Fall of 2022 totaled 6,813 full time equivalents ("FTE"). Due primarily to smaller kindergarten cohorts in recent years, the District anticipates a slight decrease in overall enrollment over the duration of this plan, with enrollment then beginning to grow in the years subsequent to this plan. Demographer projections based on recent census data, economic trends, housing projections and birth rates, among other factors project a decrease of 1% to 6,741 in 2028, based on the mid-range of enrollment projections. However, several factors may affect these projections in the near term, including anticipated housing growth in North Bend, continuing uncertainty regarding the impact of COVID on recent enrollment trends (and return of students to District enrollment), and recent experience of high school students opting for traditional education over the previous numbers enrolling in Running Start. As such, the District believes these projections to be conservative and will continue to carefully monitor annual enrollment.

Washington State House Bill 2776, which was enacted in 2010, required all kindergarten classes in the State to convert to full day kindergarten by 2018. The District converted to full day kindergarten in 2016. This transition doubled the number of classrooms needed for kindergarteners and increased classrooms needed to serve kindergarteners requiring additional special educational services. HB 2776 also stipulated K-3 class sizes to be reduced to 17 students per teacher by 2018 (down from the 21:1 average previously funded). This reduction in class sizes also required significant increases in the number of classrooms needed to adequately serve our K-3 population. These factors, combined with significant enrollment growth over the past two decades has increased the need for permanent classroom capacity across all grade levels in the District.

Though areas of growth are seen in various areas of the District, the most notable growth continues to be in the Snoqualmie Ridge and North Bend areas. United States Census data released in 2021 indicated the City of Snoqualmie grew by 32.3% over the last decade, while the City of North Bend grew by 31.8% over the same period. The cities of Snoqualmie and North Bend both anticipate future housing growth beyond 2028, while growth in unincorporated King County and the city of Sammamish should experience minimal housing growth in the District, unless annexations occur.

Previously, the need for additional classroom capacity has been addressed via the construction of Cascade View Elementary in 2005, Twin Falls Middle School in 2008, a 12-classroom portable expansion at Mount Si High School in 2009, the conversion of Snoqualmie Middle School into a Freshman Campus for Mount Si High School in 2013, the relocation of the 12-classroom portable expansion from Mount Si High School to Snoqualmie Middle School, the construction of Timber Ridge Elementary in 2016 and the replacement of Mount Si High School in 2019. In addition, the District has added numerous portable classrooms throughout the District during that same time frame. While two elementary schools have been opened in the last two decades, elementary school portable classrooms currently provide the equivalent capacity of two additional elementary schools, or approximately one-third of all elementary student capacity. See Section 7 for further details.

With the completion of the two school additions (Timber Ridge and Mount Si) related to the District's most recent bond proposition (2015), the District has begun to consider the ongoing facility needs throughout the District. In order to reassess overall District needs and to begin to prioritize projects for potential future bond propositions, the District launched a citizen's committee to review districtwide facilities needs related to educating students (which continues to evolve in the 21st century) with consideration for future projected enrollment growth.

The goal of the committee is to develop a 20-year long-range facilities plan, with the first phase expected to reflect the six-year window of this plan. The committee has currently presented a preliminary recommendation to rebuild and expand North Bend Elementary and Fall City Elementary, given projected enrollment trends, the disproportionate number of portables and the age and location of these elementaries. These expansions create capacity to serve elementary growth, while also eliminating a significant number of portable classrooms currently at those buildings. Expanding and renovating older elementary schools also saves operations and maintenance costs when compared to constructing a seventh elementary school and trying to continue to maintain aged buildings. Both elementary schools are also the District's oldest facilities, and a replacement/renovation of each alleviates ongoing and growing maintenance issues and costs associated with aging structures. Improvements to these buildings would also provide more equitable learning and support spaces that are present in other buildings and necessary to meet student educational needs.

The committee also has preliminarily recommended the replacement of Snoqualmie Middle School, as it similarly does not have equitable facilities and learning spaces compared to the District's other two middle schools and has a significant number of classroom doors that open to the exterior which present an ongoing safety and security concern associated with the increase of violence in public schools.

See Section 6 for more details on the District's capacity planning.

Section 2. Current District "Standard of Service"
(as defined by King County Code 21A.06)

King County Code 21A.06 refers to a "standard of service" that each school district must establish in order to ascertain its overall capacity. The standard of service identifies the program year, the class size, the number of classrooms, students and programs of special need, and other factors (determined by the district), which would best serve the student population. Relocatables (i.e. portable classroom units) may be included in the capacity calculation using the same standards of service as the permanent facilities.

The standard of service outlined below reflects only those programs and educational opportunities provided to students that directly affect the capacity of the school buildings. The special programs listed below require classroom space; thus, the permanent capacity of some of the buildings housing these programs has been reduced to account for those needs. Standard of Service has been updated to incorporate anticipated class size reduction at the K-3 level but **does not** incorporate additional class size reductions for all other grades, as outlined in Initiative 1351, which was approved by voters in November 2014. Future updates to this plan will consider incorporating those class sizes as the state implementation of Initiative 1351 progresses.

Standard of Service for Elementary Students

- Average target class size for grades K - 2: 17 students
- Average target class size for grade 3: 17 students
- Average target class size for grades 4-5: 27 students
- Special Education for students with disabilities may be provided in a self-contained classroom. Average target class size: 12 students

Identified students will also be provided other special educational opportunities in classrooms designated as follows:

- Resource rooms
- Computer rooms
- Multi Language Learners (MLL)
- Education for disadvantaged students (Title I)
- Highly Capable education
- District remediation programs
- Learning assisted programs
- Transition rooms
- Behavior and other social, emotional programming
- Mild, moderate and severe disabilities
- Preschool programs

Standard of Service for Secondary Students

- Average target class size for grades 6-8: 27 students
- Average target class size for grades 9-12: 30 students
- Average target class size for Two Rivers School: 20 students
- Special Education for students with disabilities may be provided in a self-contained classroom. Average target class size: 12 students

Identified students will also be provided other special educational opportunities in classrooms designated as follows:

- English Language Learners (ELL)
- Resource rooms (for special remedial assistance)
- Computer rooms
- Daycare programs

The District's goal is to provide a standard of service of 17 students per classroom for kindergarten through grade 3, and 25 students per classroom in grades 4 through 5. However, the state currently funds grades 4 and 5 at 27 students per classroom.

Room Utilization at Secondary Schools

It is not possible to achieve 100% utilization of regular teaching stations because of scheduling conflicts for student programs, the need for specialized rooms for certain programs, and the need for teachers to have a workspace during their planning periods. Based on actual utilization due to these considerations, the District uses a standard utilization rate of 83% (5 out of 6 periods) for determining middle school capacity.

Beginning in the 2019-20 school year, Mount Si High School converted to a 7-period schedule. Teachers teach 5 of those periods, resulting in an expected room utilization of only 71% (5 out of 7). As enrollment grows, we would expect a need for some teachers to share classrooms throughout the day, resulting in a slightly higher utilization rate of 75%. As a result of lower room utilization rates, the average target class size for capacity purposes for Mount Si has also been increased from 27 to 30. Adjustments to the class size and classroom utilization rates may occur in future revisions to this plan, based on revisions to the new high school schedule as it is implemented.

Section 3. Inventory and Evaluation of Current Permanent Facilities

The District's current overall capacity for the 2023-24 school year is expected to be 8,551, comprised of permanent classroom capacity of 6,524 students, and temporary classroom capacity of 2,027 students. October enrollment for the 2022-23 school year was 6,620 for purpose of the building inventory below. Districtwide, October 2022 enrollment totaled 6,813 full time equivalents ("FTE"), which includes students attending Parent Partnership Program and out-of-district placements.

Calculations of elementary, middle, and high school capacities have been made in accordance with the current standards of service. Due to changes in instructional programs, student needs (including special education) and other current uses, some changes in building level capacity have occurred at some schools. An inventory of the District's schools arranged by level, name, and current permanent capacity are summarized in the following table. In addition, a summary of overall capacity and enrollment for the next six years is discussed further in Section 7.

The physical condition of the District's facilities was evaluated by the 2023 State Study and Survey of School Facilities completed in accordance with WAC 180-25-025. As schools are modernized, the State Study and Survey of School Facilities report is updated. That report is incorporated herein by reference.

**Inventory of Permanent School Facilities and Related Program Capacity
2023-24 School Year**

ELEMENTARY LEVEL				
Facility	Address	Grade Span	Permanent Capacity *	2022-23 Enrollment **
CASCADE VIEW	34816 SE Ridge Street Snoqualmie, Washington	K thru 5	495	547
FALL CITY	33314 SE 42nd Place Fall City, Washington	K thru 5	280	461
NORTH BEND	400 E 3rd Street North Bend, Washington	K thru 5	325	456
OPSTAD	1345 Stilson Av SE North Bend, Washington	K thru 5	452	563
SNOQUALMIE	39801 SE Park Street Snoqualmie, Washington	K thru 5 & Preschool	261	420
TIMBER RIDGE	34412 SE Swenson Drive Snoqualmie, Washington	K thru 5	583	621
Total Elementary School			2,396	3,068
MIDDLE SCHOOL LEVEL				
Facility	Address	Grade Span	Permanent Capacity *	2022-23 Enrollment **
CHIEF KANIM	32627 SE Redmond-Fall City Rd Fall City, Washington	6, 7 & 8	697	579
SNOQUALMIE	9200 Railroad Ave SE Snoqualmie, Washington	6, 7 & 8	336	503
TWIN FALLS	46910 SE Middle Fork Road North Bend, Washington	6, 7 & 8	765	543
Total Middle School			1,798	1,625
HIGH SCHOOL LEVEL				
Facility	Address	Grade Span	Permanent Capacity *	2022-23 Enrollment **
MOUNT SI / TWO RIVERS	8651 Meadowbrook Way SE Snoqualmie, Washington	9 thru 12	2,330	1,927
Total High School			2,330	1,927
TOTAL DISTRICT			6,524	6,620

* Does not include capacity for special programs as identified in Standards of Service section.

** Difference between enrollment (pg.13) is due to rounding, Parent Partner Program, and out-of-district placements.

Section 4. Relocatable (Portable) Classrooms

For a definition of relocatables and permanent facilities, see Section 2 of King County Code 21A.06.

The District inventory includes 94 portable classrooms that provide standard capacity and special program space as outlined in Section 2. The District inventory of portables provides approximately 24% of capacity districtwide. The rebuild and expansion of Mount Si High School and the re-opening of Snoqualmie Middle schools has significantly reduced the percentage of secondary students in portable classrooms. At the elementary level, 36% of facility capacity is housed in portable classrooms, which is the equivalent of over 2 entire elementary schools. Based on projected enrollment growth and timing of anticipated permanent facilities, the District anticipates the need to acquire and/or relocate additional portables at the elementary level during the next six-year period.

As enrollment fluctuates, portables provide flexibility to accommodate immediate needs and interim housing. Because of this, new and modernized school sites are all planned to accommodate the potential of adding portables to address temporary fluctuations in enrollment. In addition, the use and need for portables will be balanced against program needs. Portables are not a solution for housing students on a permanent basis, and the District would like to continue to reduce the percentage of students that are housed in portable classrooms.

The cost of portables also varies widely based on the location, jurisdictional permitting requirements and intended use of the classrooms.

The District has an additional 10 portable classrooms in its inventory that are used for special program purposes or districtwide support services and are not available for regular classroom needs.

Two Rivers School relocated to the Mount Si High School campus in the fall of 2021. The District is currently working on facility improvements of that modular classroom facility and expects to bring that building back into available capacity in the Fall of 2024, when it will house the preschool program currently housed at Snoqualmie Elementary.

Section 5. Six-Year Enrollment Projections

The District contracts with Flo Analytics ("FLO") to project student enrollment over the next six-years. FLO provides the District a low, middle and high-range projections that are based on historic growth trends, future housing construction plans and availability, birth rates, as well as economic and various other factors that contribute to overall population growth. Based on the mid-range projection provided in 2023 by FLO, enrollment is expected to decrease by 72 students (1%) over the next six years, with slight declines in enrollment the 6-12 level, but growth in K-5 enrollment. However, as discussed below, the District views these projections as conservative and will continue to monitor enrollment closely.

The enrollment projections shown below have been adjusted beginning in 2016 to account for the conversion of half-day kindergarten students to full-day kindergarten students, as required by Washington State House Bill 2776, which was enacted in 2010. While this change did not increase the number of students (headcount), doubling the amount of time the students are in school also doubled the number of kindergarten classrooms needed to serve that grade level.

Given enrollment variability in recent years, the District acknowledges that the demographer's ability to project enrollment could be impacted by several variable factors in the near term including: anticipated housing growth in North Bend, continuing uncertainty regarding the impact of COVID on recent enrollment trends (and return of students to District enrollment), and recent experience of high school students opting for traditional education over the previous numbers enrolling in Running Start. A few years prior to the construction of the new Mount Si High School, the District saw a significant increase in the number of students choosing to enroll in Running Start programs. With the opening of the new Mount Si High School and increased availability of dual credit and advanced placement offerings, we anticipate an increase of student retention in the 11th and 12th grades. Additional program enhancements, such as the relocation of Two Rivers onto the Mount Si High School campus, should also improve student outcomes and retention. These factors are not included in the demographer projections below but may result in higher high school enrollment at Mount Si High School over the next six years. We will continue to update enrollment projections in future updates to this plan.

Snoqualmie Valley School District No. 410
Actual Full-Time Equivalent Enrollment through 2022 and Projected Enrollment from 2023 through 2028

GRADE:	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Enrollment Projections through 2028					
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
Kindergarten **	233	257	245	267	241	548	508	548	603	402	546	491	517	499	504	514	528	543
1st Grade	490	495	540	530	578	526	574	530	552	561	475	531	505	533	514	519	530	544
2nd Grade	501	491	504	559	536	614	560	569	549	516	593	485	550	523	552	532	537	549
3rd Grade	522	510	509	515	567	559	608	564	572	519	549	579	493	556	528	558	538	543
4th Grade	493	534	517	509	566	597	566	585	566	534	525	546	581	493	556	528	558	538
5th Grade	517	492	528	538	526	570	596	557	584	554	545	523	545	579	492	554	527	557
K-5 Subtotal	2,756	2,779	2,843	2,918	3,014	3,414	3,412	3,353	3,426	3,086	3,233	3,155	3,191	3,183	3,146	3,205	3,218	3,274
6th Grade	491	504	472	514	570	529	580	582	574	581	548	538	527	549	584	497	558	531
7th Grade	480	488	512	481	525	572	511	581	590	550	594	536	537	526	548	581	495	556
8th Grade	473	481	476	505	486	508	563	514	570	558	554	595	532	534	522	544	576	492
6-8 Subtotal	1,444	1,473	1,460	1,500	1,581	1,609	1,654	1,677	1,734	1,689	1,696	1,669	1,596	1,609	1,654	1,622	1,629	1,579
9th Grade	408	467	477	489	525	475	510	567	523	571	581	565	600	537	539	527	549	582
10th Grade	400	406	473	469	473	500	472	499	556	507	576	566	558	592	530	532	520	542
11th Grade	385	364	369	396	357	310	360	317	369	381	411	461	419	414	439	393	395	385
12th Grade	372	410	363	388	372	321	283	315	338	376	379	397	442	402	397	421	378	379
9-12 Subtotal	1,565	1,647	1,682	1,742	1,727	1,606	1,625	1,698	1,786	1,835	1,947	1,989	2,019	1,945	1,905	1,873	1,842	1,888

K-12 TOTAL	5,765	5,899	5,985	6,160	6,322	6,629	6,691	6,728	6,946	6,610	6,876	6,813	6,806	6,737	6,705	6,700	6,689	6,741
	0.3%	2.3%	1.5%	2.9%	2.6%	4.9%	0.9%	0.6%	3.2%	-4.8%	4.0%	-0.9%	-0.1%	-1.0%	-0.5%	-0.1%	-0.2%	0.8%

* Enrollment Projections above reflect mid-range enrollment projections provided by Flo Analytics: January 2023.

** Kindergarteners are counted as 1/2 FTE until 2016, when kindergarten classes transitioned to full day programming.

*** The district experienced large increases in Running Start enrollment for grades 11-12 recently. It is still too early to determine if this is a trend or an anomaly based on current circumstances (construction, high school schedule, etc.) Future enrollment will continue to be monitored and projections may be adjusted in subsequent updates to the Capital Facilities Plan.

Section 6. Six-Year Planning and Construction Plan

The District plans to use the following strategies in order to address future needs districtwide:

- Planning and construction of new elementary school capacity;
- Use of additional portables to provide housing of students not provided for under other strategies;
- Acquisition of land needed for expansion of transportation facility needs related to growth.

In the fall of 2014, the Board adopted a 2015 bond proposition to construct a newly expanded Mount Si High School with modernization of certain existing components, as well as a new, sixth elementary school. The bond proposition was passed by the voters in February 2015.

The expanded and modernized Mount Si High School, completed in 2021, facilitated the relocation of the freshman campus onto the main high school campus, which in turn created needed middle school capacity by converting the current Freshman Campus back to a middle school (Snoqualmie Middle School).

The 2015 voter-approved proposition also included funds to construct a new Elementary School #6. The construction of Timber Ridge Elementary, completed in 2016, provided initial capacity at all elementary schools to implement full day kindergarten, reduce K-3 class sizes and provide for enrollment growth, as all District elementary schools underwent a re-boundary process in preparation for the opening of Timber Ridge.

Despite the addition of Timber Ridge and recent additions of portable classrooms, the significant reductions in K-3 class sizes have resulted in most elementary schools operating at capacity. Future enrollment growth, when combined with reduced class sizes, will require additional future elementary school capacity. Portable classrooms may provide some short-term relief, however, many of the District's current elementary schools have reached the capacity to add more portable classrooms due to several factors, including land availability, building code restrictions, and capacity of corresponding common areas such as parking, bathrooms, specialist classrooms and building support services. As the District has more than two elementary schools of capacity in portable classroom, we anticipate future Elementary construction projects to include the reduction of portables within the District. For example, Snoqualmie, Fall City and North Bend Elementaries have approximately 50% of total capacity in portable classrooms.

In the spring of 2020, the District launched a Facilities Study Committee to begin the process of determining the appropriate solution for future elementary capacity needs, while also attempting to address the large amounts of portable classroom capacity. While still in process at the time of the development of the annual update to this plan, the committee has made a preliminary recommendation that the highest priority projects for the District should be to rebuild and expand Fall City Elementary, North Bend Elementary and Snoqualmie Middle School.

As part of the committee work, it was determined that North Bend Elementary cannot be remodeled due to its location within the floodway, which requires that the entire

building be floodproofed if improved by greater than 50% of its value. As such, any significant improvements to this building would require a new-in-lieu construction. While not in the floodway, Fall City Elementary is like North Bend Elementary in terms of being the oldest buildings in the District and having the largest relative percentage of portable classroom capacity. Rebuild and expansion projects for these two schools will add capacity for future enrollment growth, while also eliminating 29 portable classrooms from District inventory. The committee will be spending the spring/summer of 2023 gathering additional feedback and input from our community regarding this preliminary recommendation, as well as other projects evaluated and considered as part of the process; which included expansion and renovation of Opstad Elementary and the construction of a 7th elementary school. Regardless of the projects selected, future elementary capacity will need to be achieved via construction of a new facility, and this is reflected in the current six-year plan.

The committee also recommended a rebuild and expansion of Snoqualmie Middle School, via construction of a new Middle School on District property on Snoqualmie Ridge. This project would significantly improve safety and security, equity of middle school facilities, educational effectiveness of student spaces, and reduce the demand for District transportation.

Before the School Board takes action on the committee recommendation, the District will be performing further due diligence and community feedback opportunities regarding the preliminary recommendation. If the Board takes formal action that is different from the current plan, those changes will be incorporated in the next annual Capital Facilities Plan update.

The 2015 bond proposition also included consideration for the construction of a separate preschool facility that will serve the growing special education needs of the District. This facility would increase the capacity at the elementary school which currently houses the preschool program and will allow for expansion of our preschool capacity in response to overall population growth. The Board has approved the remodel and expansion of the old Two Rivers facility in North Bend for this purpose. Given floodplain considerations, the District is still in the process of planning and permitting of this new facility. Once complete, the relocation of the preschool program will create some additional capacity at Snoqualmie Elementary, which is noted in the capacity projections in this plan.

The District also needs to identify additional land for an expanded transportation facility to serve enrollment growth adequately. The District's current transportation facility is inadequate for meeting future District needs. This capacity concern has been somewhat masked by recent driver staffing shortages. However, as the District hires more drivers to meet the current student population, this need will become more relevant. In planning for the 2015 bond measure, the Board considered adding a new transportation facility to the project list. While this facility was one of the higher priorities recommended for consideration when developing the 2015 bond measure, it was not included given the overall cost of the other school construction projects. In preparation for a future bond measure to fund this need, additional land must be identified to meet likely short-term needs, as well as to develop a long-term plan more fully for a full-scale transportation facility that will support the future enrollment growth of the District.

Section 7. Six-Year Classroom Capacities: Availability/Deficit Projections

The following table summarizes the permanent and portable projected capacity to serve students during the periods of this Plan.

As demonstrated in the table, the District has continuing permanent capacity needs at the elementary school level. Some of those needs were partially addressed with the opening of Timber Ridge Elementary School. However, given the conversion to full day kindergarten and reduced elementary class sizes required by 2018, combined with current enrollment growth from new development, even after opening Timber Ridge, the District faces a need to plan for additional capacity at the K-5 level. Some of those additional capacity needs may require remediation in the short-term with portable classrooms as well as the construction of a separate preschool facility that will increase the capacity at the elementary school which currently houses the preschool program and will allow for expansion of our preschool capacity in response to overall population growth. The construction of additional permanent elementary capacity will address the longer-term capacity and educational needs of students. For purposes of this plan, we anticipate North Bend Elementary school to be rebuilt and expanded by 2028, with a similar rebuild and expansion of Fall City Elementary to be completed in 2030.

With the completion and opening of MSHS, the District has provided available capacity to serve new growth at grades 9 through 12. The expansion of Mount Si High School results in significant improvements in permanent capacity at the high school and middle school levels, with remaining capacity to serve anticipated growth over the six-year planning period.

The District is anticipated to have 24% of its districtwide classroom capacity in portable classrooms for the 2023-24 school year. At the elementary level, 37% of the anticipated classroom capacity is in portable classrooms. With the associated reduction of portable classrooms associated with the elementary capacity addition projects, the District would have 21% of its overall classroom capacity in portable classrooms in 2028.

The District will continue to work towards reducing the percentage of students housed in portable classrooms, while also monitoring the future elementary school needs.

PROJECTED CAPACITY TO HOUSE STUDENTS

Elementary School K-5

PLAN YEARS: *	2023	2024	2025	2026	2027	2028
Permanent Capacity **	2,396	2,396	2,456	2,456	2,456	2,456
New Construction: <i>Preschool, Elementary Capacity</i>	-	60	-	-	-	325
Permanent Capacity subtotal:	2,396	2,456	2,456	2,456	2,456	2,781
Projected Enrollment:	3,191	3,183	3,146	3,205	3,218	3,274
Surplus/(Deficit) of Permanent Capacity:	(795)	(727)	(690)	(749)	(762)	(493)
Portable Capacity Available:	1,377	1,377	1,377	1,377	1,377	1,419
Portable Capacity Changes (+/-):	-	-	-	-	42	(280)
Surplus/(Deficit) with Portables:	582	650	687	628	657	646

Middle School 6-8

PLAN YEARS: *	2023	2024	2025	2026	2027	2028
Permanent Capacity	1,798	1,798	1,798	1,798	1,798	1,798
	-	-	-	-	-	-
Permanent Capacity subtotal:	1,798	1,798	1,798	1,798	1,798	1,798
Projected Enrollment:	1,596	1,609	1,654	1,622	1,629	1,579
Surplus/(Deficit) of Permanent Capacity:	202	189	144	176	169	219
Portable Capacity Available:	650	650	650	650	650	650
Portable Capacity Changes (+/-):	-	-	-	-	-	-
Surplus/(Deficit) with Portables:	852	839	794	826	819	869

High School 9-12

PLAN YEARS: *	2023	2024	2025	2026	2027	2028
Permanent Capacity	2,330	2,330	2,330	2,330	2,330	2,330
	-	-	-	-	-	-
Total Capacity:	2,330	2,330	2,330	2,330	2,330	2,330
Projected Enrollment:	2,019	1,945	1,905	1,873	1,842	1,888
Surplus/(Deficit) Permanent Capacity:	311	385	425	457	488	442
Portable Capacity Available:	0	0	0	0	0	0
Portable Capacity Changes (+/-):	-	-	-	-	-	-
Surplus/(Deficit) with Portables:	311	385	425	457	488	442

K-12 TOTAL

PLAN YEARS: *	2023	2024	2025	2026	2027	2028
Total Permanent Capacity:	6,524	6,584	6,584	6,584	6,584	6,909
Total Projected Enrollment:	6,806	6,737	6,705	6,700	6,689	6,741
Surplus/(Deficit) Permanent Capacity:	(282)	(153)	(121)	(116)	(105)	168
Total Portable Capacity	2,027	2,027	2,027	2,027	2,069	1,789
Total Permanent and Portable Capacity	8,551	8,611	8,611	8,611	8,653	8,698
Surplus/(Deficit) with Portables:	1,745	1,874	1,906	1,911	1,964	1,957

* Plan Years are calendar years; projected enrollment listed above represents fall enrollment of that year.

** North Bend Elementary rebuild would provide permanent capacity of 650 students compared to current permanent capacity of 325, for a net addition of 325, as well as the ability to eliminate existing portable capacity of 280.

Section 8. Impact Fees and the Finance Plan

By law, impact fees cannot be the sole source of funding new growth capacity. The school impact fee formula ensures that new development only pays for a portion of the cost of the facilities necessitated by new development. The following impact fee calculations examine the costs of housing the students generated by each new single family dwelling unit and each new multi-family dwelling unit. These are determined using student generation factors, which indicate the number of students that each dwelling produces based on recent historical data. The student generation factor is applied to the anticipated school construction costs (construction cost only, **not** total project cost), which is intended to calculate the construction cost of providing capacity to serve each new dwelling unit during the six-year period of this Plan. The formula does not require new development to contribute the costs of providing capacity to address needs created by existing housing units.

The construction cost, as described above, is reduced by any State matching dollars anticipated to be awarded to the District, and the present value of future tax payments related to the debt service on school construction bonds. This adjusted construction cost quantifies the cost of additional capacity per new residence during the six-year period of this Plan.

In accordance with the regulations of King County and the cities of Sammamish, Snoqualmie and North Bend, the local community must share 50% of each cost per new residence. As such, the final impact fee proposed by the District to its respective municipalities for collection reflects this additional required reduction to the cost per new residence.

The impact of these factors renders impact fees charged and collected insufficient to fully fund school construction projects. Local support via bonds will constitute most of the funding required to construct new facilities.

It may be of interest to the reader, especially those in our communities, that the District qualified for State matching dollars for both the Timber Ridge Elementary and Mount Si High School projects. The amounts awarded via 'State Match' are determined at the State level and represented approximately 11% of the total expected costs of both projects - essentially covering the sales tax that school projects are required to charge on publicly funded projects. So, like impact fees, State Match dollars will typically only make minor contributions towards actual construction project costs.

The finance plan below demonstrates how the Snoqualmie Valley School District plans to finance improvements for the years 2023 through 2028. The financing components include secured funding (via the approved 2015 bond proposition) for the preschool facility but will also require additional bonds to be approved. The District currently owns undeveloped land in both Snoqualmie and North Bend, either of which could be used for additional school capacity projects. The District must also plan for additional land and facilities to meet identified transportation facility needs. Future updates to this Plan will include updated information regarding these capacity-related projects and their associated construction costs.

2023 FINANCING PLAN

Facility:	Estimated Cost	Unsecured Source of Funds:			Secured Source of Funds:			
		Bonds/Local	State Match*	Impact Fees	Bonds	State Match	Impact Fees	Other Sources
Preschool	\$5,000,000	\$0	\$0	\$150,000	\$4,700,000	\$0	\$150,000	\$0
Elementary School Construction	\$94,300,000	\$89,300,000	\$3,000,000	\$2,000,000	\$0	\$0	\$0	\$0
Portable Classrooms - ES	\$670,000	\$0	\$0	\$495,000	\$0	\$0	\$175,000	\$0
Land Acquisition/Development - Transportation Facility Expansion	\$6,000,000	TBD	\$0	\$0	\$0	\$0	\$0	\$0

* Listed here are estimated total project costs as adjusted for cost escalation through anticipated bid year.

Please note that only construction cost (not total anticipated project cost) is used in the calculation of school impact fees. Those are estimated as follows:

Added Elementary School Capacity: Estimated total project cost = \$94,300,000 Estimated cost of construction = \$74,800,000

For the purposes of this Plan's construction costs, the District is using actual costs for recent portable acquisitions. The estimated cost for the elementary capacity project is based off cost estimates prepared by NAC Architecture, using costs based on recent elementary construction bid awards, and estimated cost inflation through the midpoint of the planned project. Other projects' costs have been estimated internally based on market rates and preliminary design work in progress.

The District has also updated State match availability estimates from OSPI. A district can be eligible for potential State matching funds for 1) new construction, and 2) modernization/new-in-lieu construction. Matching funds are calculated using grade level capacity grouped into two categories: grades K-8 and grades 9-12.

For K-8 facilities, the District would currently qualify for state matching funds for some new construction and modernization. Even with the equivalent of two elementary schools in portable classrooms, the District only qualifies for state match funding for approximately half of the square footage of a new elementary school. Modernization funding is specific to individual buildings. Based on the estimates provided by OSPI, the combined state matching funds for modernization and new construction would only cover between 4% and 11 % of construction costs, for North Bend Elementary and Fall City Elementary, respectively.

We are hopeful that in the coming years, the State will address this obvious deficiency in the adequacy of state funding for facilities.

Appendix A: Single Family Residence Impact Fee Calculation

Site Aquisition Cost Per Residence

Formula: ((Acres x Cost per Acre) / Facility Size) x Student Factor

	Site Size	Cost / Acre	Facility Size	Student Factor	
Elementary	15	\$0	n/a	0.2860	\$0.00
Middle	25	\$0	n/a	0.1190	\$0.00
High	40	\$0	n/a	0.1300	\$0.00
A----->					\$0.00

Permanent Facility Construction Cost Per Residence

Formula: ((Facility Cost / Facility Capacity) x Student Factor) x (Permanent/Total Footage Ratio)

	Facility Cost	Facility Capacity	Student Factor	Footage Ratio	
Elementary	\$74,800,000	650	0.2860	0.8541	\$28,110.14
Middle	\$0	0	0.1190	0.9013	\$0.00
High	\$0	0	0.1300	1.0000	\$0.00
B----->					\$28,110.14

Temporary Facilities Cost Per Residence

Formula: ((Facility Cost / Facility Capacity) x Student Factor) x (Temporary/Total Footage Ratio)

	Facility Cost	Facility Capacity	Student Factor	Footage Ratio	
Elementary	\$335,000	20	0.2860	0.1459	\$698.93
Middle	\$0	27	0.1190	0.0987	\$0.00
High	\$0	28	0.1300	0.0000	\$0.00
C----->					\$698.93

State Match Credit Per Residence (if applicable)

Formula: Current Construction Cost Allocation x SPI Footage x District Match x Student Factor

	CCCA	SPI Footage	District Match	Student Factor	
Elementary	\$246.83	90	4.00%	0.2860	\$254.14
Middle	\$246.83	117	n/a	0.1190	n/a
High	\$246.83	130	n/a	0.1300	n/a
D----->					\$254.14

Tax Credit Per Residence

Average Residential Assessed Value	\$1,090,100	
Current Debt Service Tax Rate	<u>\$1.1178</u>	
Annual Tax Payment	\$1,218.51	
Bond Buyer Index Annual Interest Rate	3.58%	
Discount Period (Years Amortized)	10	
	TC----->	<u>\$10,093.16</u>

Fee Per Residence Recap:

Site Acquisition Cost	\$0.00
Permanent Facility Cost	\$28,110.14
Temporary Facility Cost	\$698.93
Subtotal	\$28,809.07
State Match Credit	(\$254.14)
Tax Payment Credit	(\$10,093.16)
Subtotal	\$18,461.77
50% Local Share	(\$9,230.89)
Impact Fee, net of Local Share	\$9,230.89

Appendix A: Multi-Family Residence Impact Fee Calculation

Site Acquisition Cost Per Residence

Formula: $((\text{Acres} \times \text{Cost per Acre}) / \text{Facility Size}) \times \text{Student Factor}$

	Site Size	Cost / Acre	Facility Size	Student Factor	
Elementary	15	\$0	n/a	0.1600	\$0.00
Middle	25	\$0	n/a	0.0560	\$0.00
High	40	\$0	n/a	0.0640	\$0.00
A----->					\$0.00

Permanent Facility Construction Cost Per Residence

Formula: $((\text{Facility Cost} / \text{Facility Capacity}) \times \text{Student Factor}) \times (\text{Permanent} / \text{Total Footage Ratio})$

	Facility Cost	Facility Capacity	Student Factor	Footage Ratio	
Elementary	\$74,800,000	650	0.1600	0.8541	\$15,726.52
Middle	\$0	0	0.0560	0.9013	\$0.00
High	\$0	0	0.0640	1.0000	\$0.00
B----->					\$15,726.52

Temporary Facilities Cost Per Residence

Formula: $((\text{Facility Cost} / \text{Facility Capacity}) \times \text{Student Factor}) \times (\text{Temporary} / \text{Total Footage Ratio})$

	Facility Cost	Facility Capacity	Student Factor	Footage Ratio	
Elementary	\$335,000	20	0.1600	0.1459	\$391.01
Middle	\$0	27	0.0560	0.0987	\$0.00
High	\$0	28	0.0640	0.0000	\$0.00
C----->					\$391.01

State Match Credit Per Residence (if applicable)

Formula: $\text{Current Construction Cost Allocation} \times \text{SPI Footage} \times \text{District Match} \times \text{Student Factor}$

	CCCA	SPI Footage	District Match %	Student Factor	
Elementary	\$246.83	90	4.00%	0.1600	\$142.17
Middle	\$246.83	117	n/a	0.0560	n/a
High	\$246.83	130	n/a	0.0640	n/a
D----->					\$142.17

Tax Credit Per Residence

Average Residential Assessed Value	\$344,792	
Current Debt Service Tax Rate	<u>\$1.1178</u>	
Annual Tax Payment	\$385.41	
Bond Buyer Index Annual Interest Rate	3.58%	
Discount Period (Years Amortized)	10	
	TC----->	<u>\$3,192.41</u>

Fee Per Residence Recap:

Site Acquisition Cost	\$0.00
Permanent Facility Cost	\$15,726.52
Temporary Facility Cost	\$391.01
Subtotal	\$16,117.53
State Match Credit	(\$142.17)
Tax Payment Credit	(\$3,192.41)
Subtotal	\$12,782.95
50% Local Share	(\$6,391.47)
Impact Fee, net of Local Share	\$6,391.47

Appendix B: Composite Student Generation Factors

Single Family Dwelling Units:

	Auburn	Federal Way	Issaquah	Lake Washington	Northshore	Average [^]
Elementary	0.303	0.171	0.316	0.317	0.324	0.286
Middle	0.133	0.068	0.138	0.140	0.118	0.119
High	0.151	0.096	0.135	0.147	0.120	0.130
Total	0.587	0.335	0.589	0.604	0.562	0.535

Multi-Family Dwelling Units:

	Auburn	Federal Way*	Issaquah	Lake Washington	Northshore	Average [^]
Elementary	0.440	0.710	0.089	0.039	0.071	0.160
Middle	0.150	0.367	0.029	0.016	0.027	0.056
High	0.172	0.367	0.029	0.022	0.034	0.064
Total	0.762	1.444	0.147	0.077	0.132	0.280

**For purposes of the MF student generation rates, the FWSD figures are for information only and not used to calculate the MF average.*

[^]Figures are rounded.

Note: The above student generation rates represent unweighted averages, based on King County school districts that measure student generation rates. Average rates were used for the purpose of calculating the impact fees in Appendix A.

Ordinance No. 10162, Section R. Page 5: lines 30 thru 35 & Page 6: line 1:

“Student factors shall be based on district records on average actual student generation rates for new developments constructed over a period of not more than five (5) years prior to the date of the fee calculation: provided that, if such information is not available in the district, data from adjacent districts, districts with similar demographics, or county wide averages may be used.”

For the first time ever, the District also analyzed student generation rates within Snoqualmie Valley this year, and found the following rates:

2022–23 District K–12 Students per Housing Unit Built 2017–2021

Housing Type	Housing Units	K–5 Students	6–8 Students	9–12 Students	K–5	6–8	9–12	K–12 Total
Single-family	753	204	67	71	0.271	0.089	0.094	0.454
Multifamily ¹	306	91	39	47	0.297	0.127	0.154	0.578

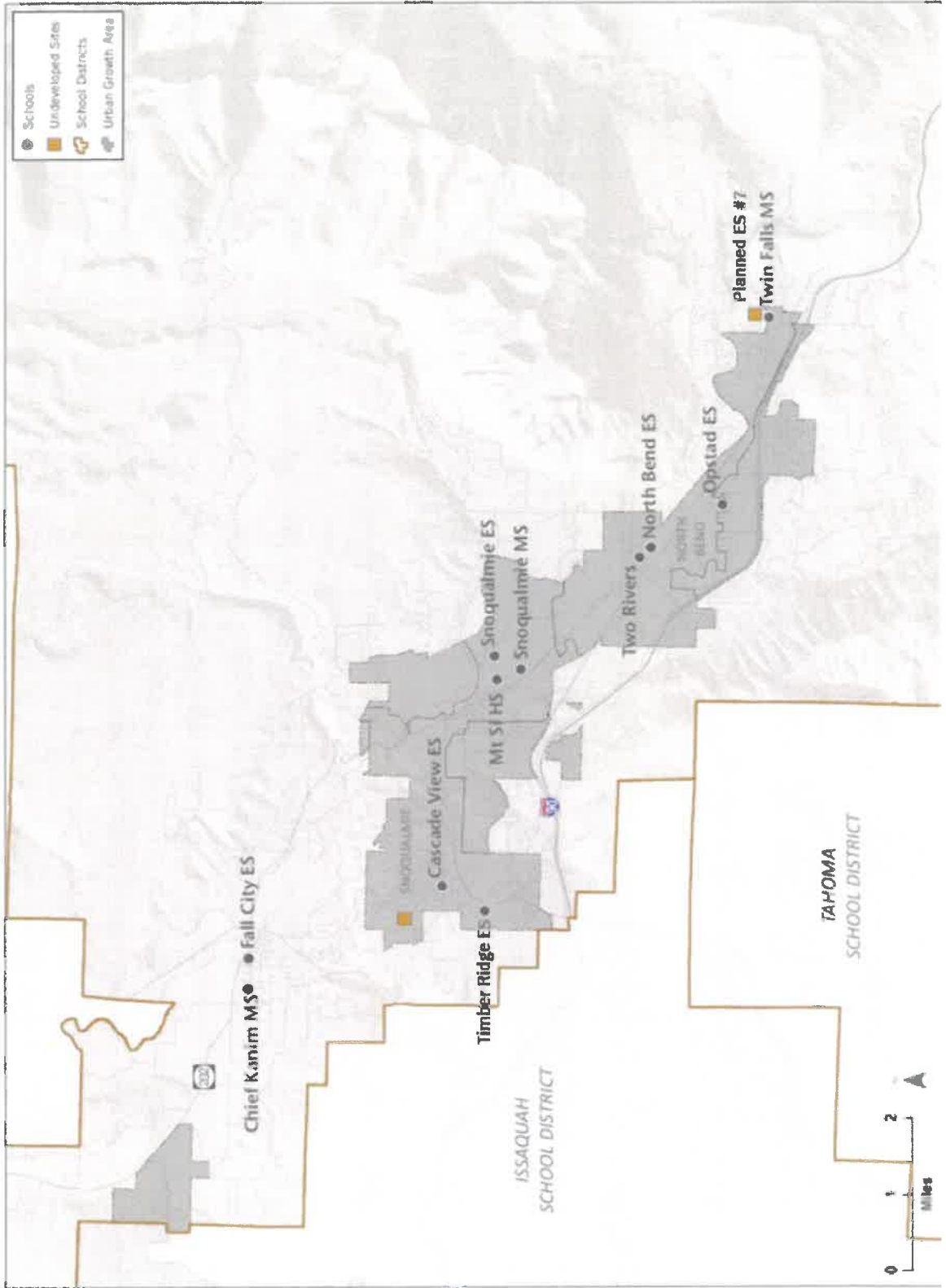
Table 1 sources: Snoqualmie Valley School District October 2022 Student Information System enrollment, King County GIS parcel areas, and King County Department of Assessments residential building, apartment complex, and condo complex data with year built 2017–2021. Analysis conducted by FLO Analytics.

1. Multifamily includes apartments, condominiums, duplexes, triplexes, 4-plexes, and townhomes.

The above multi-family rate was determined from four separate developments constructed in the measurement period. Of those, two multi-family developments had student generation rates higher than the single family rate. While one of those was an affordable housing complex, it is interesting to note that a market-rate development had nearly similar student generation. Multi-family developments can vary widely and the number of students generated depends on the nature of the developments, including affordability, number of bedrooms, and even proximity to local schools. The District has chosen to use the King County averages for the purpose of calculating the 2023 Impact Fees but will likely revisit this analysis in the next update to the CFP.

The District also notes that local cities and jurisdictions are currently updating their comprehensive plans to be able to provide housing for their proportional share of future expected housing needs in King County. Given constraints on developable land, potential changes to zoning, density and annexation might also impact the student generation outlook in future updates to the CFP, as well as capital facilities to house future additional students.

Schools and Undeveloped Sites in Snoqualmie Valley School District





BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB23-136
November 27, 2023
Discussion

Item 4.

AGENDA BILL INFORMATION

TITLE:	AB23-136: School Impact Fees for 2024	<input checked="" type="checkbox"/> Discussion Only
PROPOSED ACTION:	Adopt Ordinance xxxx Adopting Snoqualmie Valley School District School Impact Fees for 2024	<input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input checked="" type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

REVIEW:	Department Director	Emily Arteche	11/15/2023
	Finance	n/a	Click or tap to enter a date.
	Legal	David Linehan	11/15/2023
	City Administrator	Mike Chambless	Click or tap to enter a date.

DEPARTMENT:	Community Development		
	STAFF: Emily Arteche, Community Development Director		
	COMMITTEE: Finance & Administration		COMMITTEE DATE: November 21, 2023
	EXHIBITS: 1. Draft Ordinance 2. Snoqualmie Valley School District School CFP		

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUESTED	\$ n/a

SUMMARY

INTRODUCTION

Annual update to the school impact fees for 2024 on behalf of the Snoqualmie Valley School District No. 410.

LEGISLATIVE HISTORY

The City Council adopted the 2023 school impact fees via AB22-100 and Ordinance 1266, and prior years school impact fees via other ordinances.

BACKGROUND

The City of Snoqualmie adopted Ordinance 826 in 1998, providing for the assessment and collection of school impact fees for new construction. Section 1 of the ordinance is codified as Chapter 20.10 of the Snoqualmie Municipal Code. Chapter 20.10 SMC establishes school impact fees and requires the district to submit an annual update, an updated fee calculation/revised fee schedule; and an annual report on the school impact fee account, showing the source and amount of all moneys collected,

earned, or received, and the public improvements that were financed in whole or in part by impact fees. The District's Capital Facilities Plan (CFP) is the basis for the school impact fee and contains the details of how the fee is calculated. The City's Comprehensive Plan provides that the update of the District's Capital Facilities Plan be approved by the City Council by Resolution. The updated school impact fees are adopted separately by ordinance.

ANALYSIS

The Snoqualmie Valley School District submitted the required information to the City, including the updated Capital Facilities Plan (CFP), updated fee calculation (in the updated CFP), revised fee schedule (in the updated CFP), and an annual report. The adoption of the Ordinance establishing school impact fees for 2024 in accordance with the Snoqualmie Valley School District No. 410 Capital Facilities Plan 2023-2028 will change the school impact fee for average single-family residences from \$16,202.85 to 9,230.89 (down \$6,971.96), and for multifamily residences from \$5,534.14 to \$6,391.47 (up \$857.33). The new school impact fees would be effective on January 1, 2024.

BUDGET IMPACTS

N/A

NEXT STEPS

Discussion only. A first reading by the City Council is schedule on November 27, 2023 and a second reading/adoption on December 11, 2023.

PROPOSED ACTION

No action.

ORDINANCE NO. _____**AN ORDINANCE OF THE CITY OF SNOQUALMIE, WASHINGTON,
UPDATING SCHOOL IMPACT FEES PURSUANT TO ORDINANCE NO.
826 AND CHAPTER 20.10 OF THE SNOQUALMIE MUNICIPAL CODE**

WHEREAS, the City of Snoqualmie adopted Ordinance No. 826 on September 28, 1998, adopting Chapter 20.10 of the Snoqualmie Municipal Code and setting school impact fees as authorized by the Growth Management Act based upon the Snoqualmie Valley School District No. 410 Capital Facilities Plan 1998; and

WHEREAS, the City Council has approved the Snoqualmie Valley School District No. 410 Capital Facilities Plan 2022-2027 by Resolution xxxx, and it is deemed adopted by reference as provided in the City of Snoqualmie Comprehensive Plan; and

WHEREAS, the City should update the school impact fees based on the most recent Snoqualmie Valley School District No. 410 Capital Facilities Plan adopted by reference by the City;

NOW, THEREFORE, BE IT HEREBY ORDAINED by the City Council of the City of Snoqualmie, Washington, as follows:

Section 1. School impact fees to be collected pursuant to Chapter 20.10 of the Snoqualmie Municipal Code as of the date as set forth in Section 2 are hereby established as follows:

Impact fee per single-family dwelling unit	\$9,230.89
Impact fee per multi-family dwelling unit	\$6,391.47

Section 2. This ordinance shall be effective from and after its adoption and the expiration of five days after its publication as provided by law, provided, the impact fees established herein shall be effective from and after January 1, 2024.

PASSED by the City Council of the City of Snoqualmie, Washington, this 27th day of November, 2023.

Katherine Ross, Mayor

Attest:

Deana Dean, City Clerk

Approved as to form:

~~David A. Linchan, Interim City Attorney~~

ORDINANCE NO. _____

- 2 -

Adopted:
Published:
Effective Date:



Snoqualmie Valley

Public Schools

Item 4.

8001 Silva Avenue S.E., P.O. Box 400, Snoqualmie, WA 98065
Phone (425) 831-8100 ♦ Fax (425) 831-8040 ♦ www.svsd410.org

June 13, 2023

Emily Arteche, Director
Department of Community Development
City of Snoqualmie
PO Box 987
Snoqualmie, WA 98065

Dear Ms. Arteche:

Enclosed is the Snoqualmie Valley School District #410
2023 Six Year Capital Facilities Plan. Adopted 6/8/2023

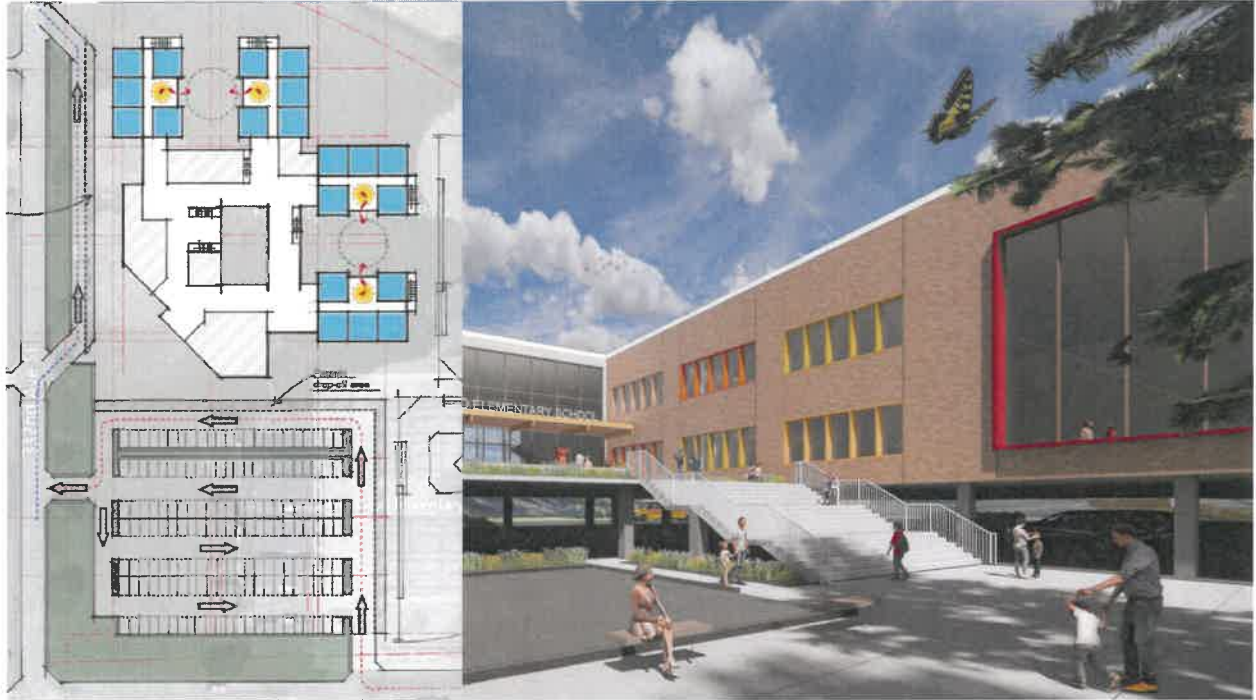
As you go through your adoption process, please let me know if you would like me to attend any council or committee meetings to address any questions.

Sincerely,

Ryan Stokes
stokesr@svsd410.org
Assistant Superintendent of Finance & Operations

SNOQUALMIE VALLEY SCHOOL DISTRICT 410

CAPITAL FACILITIES PLAN 2023



Snoqualmie Valley School District No. 410 hereby provides to the King County Council this Capital Facilities Plan documenting the present and future school facility requirements of the District. The Plan contains all elements required by the Growth Management Act and King County Code Title 21A.43, including a six (6) year financing plan component.

Adopted on June 8, 2023

SNOQUALMIE VALLEY SCHOOL DISTRICT NO. 410

2023-2028

SIX-YEAR CAPITAL FACILITIES PLAN

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For information about this plan, call the District Business Services Office
(425.831.8011)

**Snoqualmie Valley School District No. 410
Snoqualmie, Washington
(425) 831-8000**

Board of Directors

	<u>Position Number</u>	<u>Term</u>
Melissa Johnson, President	1	1/1/22 - 12/31/25
Geoff Doy	2	1/1/20 - 12/31/23
Carolyn Simpson	3	1/1/20 - 12/31/23
Gary Fancher	4	1/1/22 - 12/31/25
Ram Dutt Vedullapalli, Vice President	5	1/1/20 - 12/31/23

Central Office Administration

Superintendent	Dan Schlotfeldt
Assistant Superintendent - Finance & Operations	Ryan Stokes
Assistant Superintendent - Teaching and Learning	Ginger Callison
Executive Director of Student Services	Nicole Fitch
Executive Director of Human Resources	Beth Porter

Snoqualmie Valley School District No. 410
Snoqualmie, Washington

Administration Building

8001 Silva Ave S.E., P.O. Box 400
Snoqualmie, WA 98065
(425) 831-8000

Dan Schlotfeldt, Superintendent

Mount Si High School

8651 Meadowbrook Way S.E.
Snoqualmie, WA 98065
Debra Hay, Principal

Cascade View Elementary

34816 SE Ridge Street
Snoqualmie, WA 98065
Katelyn Long, Principal

Two Rivers School

8651 Meadowbrook Way S.E.
Snoqualmie, WA 98065
Catherine Fredenburg, Principal

Snoqualmie Elementary

39801 S.E. Park Street
Snoqualmie, WA 98065
John Norberg, Principal

Snoqualmie Middle School

9200 Railroad Ave S.E.
Snoqualmie, WA 98065
Megan Botulinski, Principal

North Bend Elementary

400 East Third Street
North Bend, WA 98045
Stephanie Shepherd, Principal

Chief Kanim Middle School

32627 S.E. Redmond-Fall City Rd.
P.O. Box 639
Fall City, WA 98024
Michelle Trifunovic, Principal

Fall City Elementary

33314 S.E. 42nd
Fall City, WA 98027
Jamie Warner, Principal

Timber Ridge Elementary

34412 SE Swenson Drive
Snoqualmie, WA 98065
Shawn Lawrence, Principal

Twin Falls Middle School

46910 SE Middle Fork Road
North Bend, WA 98045
Jeff D'Ambrosio, Principal

Opstad Elementary

1345 Stilson Avenue S.E.
North Bend, WA 98045
Emily Hays, Principal

Section 1. Executive Summary

This Six-Year Capital Facilities Plan (the “Plan”) has been prepared by the Snoqualmie Valley School District (the “District”) as the organization’s primary facility planning document, in compliance with the requirements of the State of Washington's Growth Management Act and King County Code 21A.43. This plan was prepared using data available in the spring of 2023 and is consistent with prior capital facilities plans adopted by the District; however, this plan is not intended to be the sole plan for all the organization's needs.

For impact fees to be collected in the unincorporated areas of King County, the King County Council must adopt this plan, as proposed by the District. The Snoqualmie Valley School District also includes the incorporated cities of Snoqualmie and North Bend, as well as a portion of the city of Sammamish. The cities of Snoqualmie, North Bend, and Sammamish have each adopted a school impact fee policy and ordinance like the King County model.

Pursuant to the requirements of the Growth Management Act and the local implementing ordinances, this plan will be updated on an annual basis with any changes in the fee schedule adjusted accordingly. See Appendix A for the current single-family residence and multi-family residence calculations.

The District’s Plan establishes a "standard of service" in order to ascertain current and future capacity. This standard of service is reflective of current student/ teacher ratios that the District hopes to be able to maintain during the period reflected in this Capital Facilities Plan. The Standard of Service has been updated to incorporate class size reduction at the K-3 level but **does not** incorporate additional class size reductions for all other grades, as outlined in Initiative 1351, which was approved by voters in November 2014. Future updates to this plan will consider incorporating those class sizes as the implementation of Initiative 1351 progresses.

It should also be noted that although the State Superintendent of Public Instruction establishes square foot guidelines for capacity funding criteria, those guidelines do not account for the local program needs in the District. The Growth Management Act and King County Code 21A.43 authorize the District to adjust the standard of service based on the District's specific needs.

In general, the District's current standard provides the following (see Section 2 for additional information):

School Level	Target Average Student/Teacher Ratio
Elementary	20 Students
Middle	27 Students
High	28 Students

School capacity for the 2023-24 school year is based on the District standard of service and use of existing inventory. Existing inventory includes both permanent and relocatable classrooms (i.e. portable classroom units). The District's 2023-24 overall permanent capacity is 6,524 students (with an additional 2,027 student capacity available in portable classrooms). Enrollment in the Fall of 2022 totaled 6,813 full time equivalents ("FTE"). Due primarily to smaller kindergarten cohorts in recent years, the District anticipates a slight decrease in overall enrollment over the duration of this plan, with enrollment then beginning to grow in the years subsequent to this plan. Demographer projections based on recent census data, economic trends, housing projections and birth rates, among other factors project a decrease of 1% to 6,741 in 2028, based on the mid-range of enrollment projections. However, several factors may affect these projections in the near term, including anticipated housing growth in North Bend, continuing uncertainty regarding the impact of COVID on recent enrollment trends (and return of students to District enrollment), and recent experience of high school students opting for traditional education over the previous numbers enrolling in Running Start. As such, the District believes these projections to be conservative and will continue to carefully monitor annual enrollment.

Washington State House Bill 2776, which was enacted in 2010, required all kindergarten classes in the State to convert to full day kindergarten by 2018. The District converted to full day kindergarten in 2016. This transition doubled the number of classrooms needed for kindergarteners and increased classrooms needed to serve kindergarteners requiring additional special educational services. HB 2776 also stipulated K-3 class sizes to be reduced to 17 students per teacher by 2018 (down from the 21:1 average previously funded). This reduction in class sizes also required significant increases in the number of classrooms needed to adequately serve our K-3 population. These factors, combined with significant enrollment growth over the past two decades has increased the need for permanent classroom capacity across all grade levels in the District.

Though areas of growth are seen in various areas of the District, the most notable growth continues to be in the Snoqualmie Ridge and North Bend areas. United States Census data released in 2021 indicated the City of Snoqualmie grew by 32.3% over the last decade, while the City of North Bend grew by 31.8% over the same period. The cities of Snoqualmie and North Bend both anticipate future housing growth beyond 2028, while growth in unincorporated King County and the city of Sammamish should experience minimal housing growth in the District, unless annexations occur.

Previously, the need for additional classroom capacity has been addressed via the construction of Cascade View Elementary in 2005, Twin Falls Middle School in 2008, a 12-classroom portable expansion at Mount Si High School in 2009, the conversion of Snoqualmie Middle School into a Freshman Campus for Mount Si High School in 2013, the relocation of the 12-classroom portable expansion from Mount Si High School to Snoqualmie Middle School, the construction of Timber Ridge Elementary in 2016 and the replacement of Mount Si High School in 2019. In addition, the District has added numerous portable classrooms throughout the District during that same time frame. While two elementary schools have been opened in the last two decades, elementary school portable classrooms currently provide the equivalent capacity of two additional elementary schools, or approximately one-third of all elementary student capacity. See Section 7 for further details.

With the completion of the two school additions (Timber Ridge and Mount Si) related to the District's most recent bond proposition (2015), the District has begun to consider the ongoing facility needs throughout the District. In order to reassess overall District needs and to begin to prioritize projects for potential future bond propositions, the District launched a citizen's committee to review districtwide facilities needs related to educating students (which continues to evolve in the 21st century) with consideration for future projected enrollment growth.

The goal of the committee is to develop a 20-year long-range facilities plan, with the first phase expected to reflect the six-year window of this plan. The committee has currently presented a preliminary recommendation to rebuild and expand North Bend Elementary and Fall City Elementary, given projected enrollment trends, the disproportionate number of portables and the age and location of these elementaries. These expansions create capacity to serve elementary growth, while also eliminating a significant number of portable classrooms currently at those buildings. Expanding and renovating older elementary schools also saves operations and maintenance costs when compared to constructing a seventh elementary school and trying to continue to maintain aged buildings. Both elementary schools are also the District's oldest facilities, and a replacement/renovation of each alleviates ongoing and growing maintenance issues and costs associated with aging structures. Improvements to these buildings would also provide more equitable learning and support spaces that are present in other buildings and necessary to meet student educational needs.

The committee also has preliminarily recommended the replacement of Snoqualmie Middle School, as it similarly does not have equitable facilities and learning spaces compared to the District's other two middle schools and has a significant number of classroom doors that open to the exterior which present an ongoing safety and security concern associated with the increase of violence in public schools.

See Section 6 for more details on the District's capacity planning.

Section 2. Current District "Standard of Service"
(as defined by King County Code 21A.06)

King County Code 21A.06 refers to a "standard of service" that each school district must establish in order to ascertain its overall capacity. The standard of service identifies the program year, the class size, the number of classrooms, students and programs of special need, and other factors (determined by the district), which would best serve the student population. Relocatables (i.e. portable classroom units) may be included in the capacity calculation using the same standards of service as the permanent facilities.

The standard of service outlined below reflects only those programs and educational opportunities provided to students that directly affect the capacity of the school buildings. The special programs listed below require classroom space; thus, the permanent capacity of some of the buildings housing these programs has been reduced to account for those needs. Standard of Service has been updated to incorporate anticipated class size reduction at the K-3 level but **does not** incorporate additional class size reductions for all other grades, as outlined in Initiative 1351, which was approved by voters in November 2014. Future updates to this plan will consider incorporating those class sizes as the state implementation of Initiative 1351 progresses.

Standard of Service for Elementary Students

- Average target class size for grades K - 2: 17 students
- Average target class size for grade 3: 17 students
- Average target class size for grades 4-5: 27 students
- Special Education for students with disabilities may be provided in a self-contained classroom. Average target class size: 12 students

Identified students will also be provided other special educational opportunities in classrooms designated as follows:

- Resource rooms
- Computer rooms
- Multi Language Learners (MLL)
- Education for disadvantaged students (Title I)
- Highly Capable education
- District remediation programs
- Learning assisted programs
- Transition rooms
- Behavior and other social, emotional programming
- Mild, moderate and severe disabilities
- Preschool programs

Standard of Service for Secondary Students

- Average target class size for grades 6-8: 27 students
- Average target class size for grades 9-12: 30 students
- Average target class size for Two Rivers School: 20 students
- Special Education for students with disabilities may be provided in a self-contained classroom. Average target class size: 12 students

Identified students will also be provided other special educational opportunities in classrooms designated as follows:

- English Language Learners (ELL)
- Resource rooms (for special remedial assistance)
- Computer rooms
- Daycare programs

The District's goal is to provide a standard of service of 17 students per classroom for kindergarten through grade 3, and 25 students per classroom in grades 4 through 5. However, the state currently funds grades 4 and 5 at 27 students per classroom.

Room Utilization at Secondary Schools

It is not possible to achieve 100% utilization of regular teaching stations because of scheduling conflicts for student programs, the need for specialized rooms for certain programs, and the need for teachers to have a workspace during their planning periods. Based on actual utilization due to these considerations, the District uses a standard utilization rate of 83% (5 out of 6 periods) for determining middle school capacity.

Beginning in the 2019-20 school year, Mount Si High School converted to a 7-period schedule. Teachers teach 5 of those periods, resulting in an expected room utilization of only 71% (5 out of 7). As enrollment grows, we would expect a need for some teachers to share classrooms throughout the day, resulting in a slightly higher utilization rate of 75%. As a result of lower room utilization rates, the average target class size for capacity purposes for Mount Si has also been increased from 27 to 30. Adjustments to the class size and classroom utilization rates may occur in future revisions to this plan, based on revisions to the new high school schedule as it is implemented.

Section 3. Inventory and Evaluation of Current Permanent Facilities

The District's current overall capacity for the 2023-24 school year is expected to be 8,551, comprised of permanent classroom capacity of 6,524 students, and temporary classroom capacity of 2,027 students. October enrollment for the 2022-23 school year was 6,620 for purpose of the building inventory below. Districtwide, October 2022 enrollment totaled 6,813 full time equivalents ("FTE"), which includes students attending Parent Partnership Program and out-of-district placements.

Calculations of elementary, middle, and high school capacities have been made in accordance with the current standards of service. Due to changes in instructional programs, student needs (including special education) and other current uses, some changes in building level capacity have occurred at some schools. An inventory of the District's schools arranged by level, name, and current permanent capacity are summarized in the following table. In addition, a summary of overall capacity and enrollment for the next six years is discussed further in Section 7.

The physical condition of the District's facilities was evaluated by the 2023 State Study and Survey of School Facilities completed in accordance with WAC 180-25-025. As schools are modernized, the State Study and Survey of School Facilities report is updated. That report is incorporated herein by reference.

**Inventory of Permanent School Facilities and Related Program Capacity
2023-24 School Year**

ELEMENTARY LEVEL				
Facility	Address	Grade Span	Permanent Capacity *	2022-23 Enrollment **
CASCADE VIEW	34816 SE Ridge Street Snoqualmie, Washington	K thru 5	495	547
FALL CITY	33314 SE 42nd Place Fall City, Washington	K thru 5	280	461
NORTH BEND	400 E 3rd Street North Bend, Washington	K thru 5	325	456
OPSTAD	1345 Stilson Av SE North Bend, Washington	K thru 5	452	563
SNOQUALMIE	39801 SE Park Street Snoqualmie, Washington	K thru 5 & Preschool	261	420
TIMBER RIDGE	34412 SE Swenson Drive Snoqualmie, Washington	K thru 5	583	621
Total Elementary School			2,396	3,068
MIDDLE SCHOOL LEVEL				
Facility	Address	Grade Span	Permanent Capacity *	2022-23 Enrollment **
CHIEF KANIM	32627 SE Redmond-Fall City Rd Fall City, Washington	6, 7 & 8	697	579
SNOQUALMIE	9200 Railroad Ave SE Snoqualmie, Washington	6, 7 & 8	336	503
TWIN FALLS	46910 SE Middle Fork Road North Bend, Washington	6, 7 & 8	765	543
Total Middle School			1,798	1,625
HIGH SCHOOL LEVEL				
Facility	Address	Grade Span	Permanent Capacity *	2022-23 Enrollment **
MOUNT SI / TWO RIVERS	8651 Meadowbrook Way SE Snoqualmie, Washington	9 thru 12	2,330	1,927
Total High School			2,330	1,927
TOTAL DISTRICT			6,524	6,620

* Does not include capacity for special programs as identified in Standards of Service section.

** Difference between enrollment (pg.13) is due to rounding, Parent Partner Program, and out-of-district placements.

Section 4. Relocatable (Portable) Classrooms

For a definition of relocatables and permanent facilities, see Section 2 of King County Code 21A.06.

The District inventory includes 94 portable classrooms that provide standard capacity and special program space as outlined in Section 2. The District inventory of portables provides approximately 24% of capacity districtwide. The rebuild and expansion of Mount Si High School and the re-opening of Snoqualmie Middle schools has significantly reduced the percentage of secondary students in portable classrooms. At the elementary level, 36% of facility capacity is housed in portable classrooms, which is the equivalent of over 2 entire elementary schools. Based on projected enrollment growth and timing of anticipated permanent facilities, the District anticipates the need to acquire and/or relocate additional portables at the elementary level during the next six-year period.

As enrollment fluctuates, portables provide flexibility to accommodate immediate needs and interim housing. Because of this, new and modernized school sites are all planned to accommodate the potential of adding portables to address temporary fluctuations in enrollment. In addition, the use and need for portables will be balanced against program needs. Portables are not a solution for housing students on a permanent basis, and the District would like to continue to reduce the percentage of students that are housed in portable classrooms.

The cost of portables also varies widely based on the location, jurisdictional permitting requirements and intended use of the classrooms.

The District has an additional 10 portable classrooms in its inventory that are used for special program purposes or districtwide support services and are not available for regular classroom needs.

Two Rivers School relocated to the Mount Si High School campus in the fall of 2021. The District is currently working on facility improvements of that modular classroom facility and expects to bring that building back into available capacity in the Fall of 2024, when it will house the preschool program currently housed at Snoqualmie Elementary.

Section 5. Six-Year Enrollment Projections

The District contracts with Flo Analytics ("FLO") to project student enrollment over the next six-years. FLO provides the District a low, middle and high-range projections that are based on historic growth trends, future housing construction plans and availability, birth rates, as well as economic and various other factors that contribute to overall population growth. Based on the mid-range projection provided in 2023 by FLO, enrollment is expected to decrease by 72 students (1%) over the next six years, with slight declines in enrollment the 6-12 level, but growth in K-5 enrollment. However, as discussed below, the District views these projections as conservative and will continue to monitor enrollment closely.

The enrollment projections shown below have been adjusted beginning in 2016 to account for the conversion of half-day kindergarten students to full-day kindergarten students, as required by Washington State House Bill 2776, which was enacted in 2010. While this change did not increase the number of students (headcount), doubling the amount of time the students are in school also doubled the number of kindergarten classrooms needed to serve that grade level.

Given enrollment variability in recent years, the District acknowledges that the demographer's ability to project enrollment could be impacted by several variable factors in the near term including: anticipated housing growth in North Bend, continuing uncertainty regarding the impact of COVID on recent enrollment trends (and return of students to District enrollment), and recent experience of high school students opting for traditional education over the previous numbers enrolling in Running Start. A few years prior to the construction of the new Mount Si High School, the District saw a significant increase in the number of students choosing to enroll in Running Start programs. With the opening of the new Mount Si High School and increased availability of dual credit and advanced placement offerings, we anticipate an increase of student retention in the 11th and 12th grades. Additional program enhancements, such as the relocation of Two Rivers onto the Mount Si High School campus, should also improve student outcomes and retention. These factors are not included in the demographer projections below but may result in higher high school enrollment at Mount Si High School over the next six years. We will continue to update enrollment projections in future updates to this plan.

Snoqualmie Valley School District No. 410
Actual Full-Time Equivalent Enrollment through 2022 and Projected Enrollment from 2023 through 2028

GRADE:	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Enrollment Projections through 2028					
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
Kindergarten **	233	257	245	267	241	548	508	548	603	402	546	491	517	499	504	514	528	543
1st Grade	490	495	540	530	578	526	574	530	552	561	475	531	505	533	514	519	530	544
2nd Grade	501	491	504	559	536	614	560	569	549	516	593	485	550	523	552	532	537	549
3rd Grade	522	510	509	515	567	559	608	564	572	519	549	579	493	556	528	558	538	543
4th Grade	493	534	517	509	566	597	566	585	566	534	525	546	581	493	556	528	558	538
5th Grade	517	492	528	538	526	570	596	557	584	554	545	523	545	579	492	554	527	557
K-5 Subtotal	2,756	2,779	2,843	2,918	3,014	3,414	3,412	3,353	3,426	3,086	3,233	3,155	3,191	3,183	3,146	3,205	3,218	3,274
6th Grade	491	504	472	514	570	529	580	582	574	581	548	538	527	549	584	497	558	531
7th Grade	480	488	512	481	525	572	511	581	590	550	594	536	537	526	548	581	495	556
8th Grade	473	481	476	505	486	508	563	514	570	558	554	595	532	534	522	544	576	492
6-8 Subtotal	1,444	1,473	1,460	1,500	1,581	1,609	1,654	1,677	1,734	1,689	1,696	1,669	1,596	1,609	1,654	1,622	1,629	1,579
9th Grade	408	467	477	489	525	475	510	567	523	571	581	565	600	537	539	527	549	582
10th Grade	400	406	473	469	473	500	472	499	556	507	576	566	558	592	530	532	520	542
11th Grade	385	364	369	396	357	310	360	317	369	381	411	461	419	414	439	393	395	385
12th Grade	372	410	363	388	372	321	283	315	338	376	379	397	442	402	397	421	378	379
9-12 Subtotal	1,565	1,647	1,682	1,742	1,727	1,606	1,625	1,698	1,786	1,835	1,947	1,989	2,019	1,945	1,905	1,873	1,842	1,888

K-12 TOTAL	5,765	5,899	5,985	6,160	6,322	6,629	6,691	6,728	6,946	6,610	6,876	6,813	6,806	6,737	6,705	6,700	6,689	6,741
	0.3%	2.3%	1.5%	2.9%	2.6%	4.9%	0.9%	0.6%	3.2%	-4.8%	4.0%	-0.9%	-0.1%	-1.0%	-0.5%	-0.1%	-0.2%	0.8%

* Enrollment Projections above reflect mid-range enrollment projections provided by Flo Analytics: January 2023.

** Kindergarteners are counted as 1/2 FTE until 2016, when kindergarten classes transitioned to full day programming.

*** The district experienced large increases in Running Start enrollment for grades 11-12 recently. It is still too early to determine if this is a trend or an anomaly based on current circumstances (construction, high school schedule, etc.) Future enrollment will continue to be monitored and projections may be adjusted in subsequent updates to the Capital Facilities Plan.

Section 6. Six-Year Planning and Construction Plan

The District plans to use the following strategies in order to address future needs districtwide:

- Planning and construction of new elementary school capacity;
- Use of additional portables to provide housing of students not provided for under other strategies;
- Acquisition of land needed for expansion of transportation facility needs related to growth.

In the fall of 2014, the Board adopted a 2015 bond proposition to construct a newly expanded Mount Si High School with modernization of certain existing components, as well as a new, sixth elementary school. The bond proposition was passed by the voters in February 2015.

The expanded and modernized Mount Si High School, completed in 2021, facilitated the relocation of the freshman campus onto the main high school campus, which in turn created needed middle school capacity by converting the current Freshman Campus back to a middle school (Snoqualmie Middle School).

The 2015 voter-approved proposition also included funds to construct a new Elementary School #6. The construction of Timber Ridge Elementary, completed in 2016, provided initial capacity at all elementary schools to implement full day kindergarten, reduce K-3 class sizes and provide for enrollment growth, as all District elementary schools underwent a re-boundary process in preparation for the opening of Timber Ridge.

Despite the addition of Timber Ridge and recent additions of portable classrooms, the significant reductions in K-3 class sizes have resulted in most elementary schools operating at capacity. Future enrollment growth, when combined with reduced class sizes, will require additional future elementary school capacity. Portable classrooms may provide some short-term relief, however, many of the District's current elementary schools have reached the capacity to add more portable classrooms due to several factors, including land availability, building code restrictions, and capacity of corresponding common areas such as parking, bathrooms, specialist classrooms and building support services. As the District has more than two elementary schools of capacity in portable classroom, we anticipate future Elementary construction projects to include the reduction of portables within the District. For example, Snoqualmie, Fall City and North Bend Elementaries have approximately 50% of total capacity in portable classrooms.

In the spring of 2020, the District launched a Facilities Study Committee to begin the process of determining the appropriate solution for future elementary capacity needs, while also attempting to address the large amounts of portable classroom capacity. While still in process at the time of the development of the annual update to this plan, the committee has made a preliminary recommendation that the highest priority projects for the District should be to rebuild and expand Fall City Elementary, North Bend Elementary and Snoqualmie Middle School.

As part of the committee work, it was determined that North Bend Elementary cannot be remodeled due to its location within the floodway, which requires that the entire

building be floodproofed if improved by greater than 50% of its value. As such, any significant improvements to this building would require a new-in-lieu construction. While not in the floodway, Fall City Elementary is like North Bend Elementary in terms of being the oldest buildings in the District and having the largest relative percentage of portable classroom capacity. Rebuild and expansion projects for these two schools will add capacity for future enrollment growth, while also eliminating 29 portable classrooms from District inventory. The committee will be spending the spring/summer of 2023 gathering additional feedback and input from our community regarding this preliminary recommendation, as well as other projects evaluated and considered as part of the process; which included expansion and renovation of Opstad Elementary and the construction of a 7th elementary school. Regardless of the projects selected, future elementary capacity will need to be achieved via construction of a new facility, and this is reflected in the current six-year plan.

The committee also recommended a rebuild and expansion of Snoqualmie Middle School, via construction of a new Middle School on District property on Snoqualmie Ridge. This project would significantly improve safety and security, equity of middle school facilities, educational effectiveness of student spaces, and reduce the demand for District transportation.

Before the School Board takes action on the committee recommendation, the District will be performing further due diligence and community feedback opportunities regarding the preliminary recommendation. If the Board takes formal action that is different from the current plan, those changes will be incorporated in the next annual Capital Facilities Plan update.

The 2015 bond proposition also included consideration for the construction of a separate preschool facility that will serve the growing special education needs of the District. This facility would increase the capacity at the elementary school which currently houses the preschool program and will allow for expansion of our preschool capacity in response to overall population growth. The Board has approved the remodel and expansion of the old Two Rivers facility in North Bend for this purpose. Given floodplain considerations, the District is still in the process of planning and permitting of this new facility. Once complete, the relocation of the preschool program will create some additional capacity at Snoqualmie Elementary, which is noted in the capacity projections in this plan.

The District also needs to identify additional land for an expanded transportation facility to serve enrollment growth adequately. The District's current transportation facility is inadequate for meeting future District needs. This capacity concern has been somewhat masked by recent driver staffing shortages. However, as the District hires more drivers to meet the current student population, this need will become more relevant. In planning for the 2015 bond measure, the Board considered adding a new transportation facility to the project list. While this facility was one of the higher priorities recommended for consideration when developing the 2015 bond measure, it was not included given the overall cost of the other school construction projects. In preparation for a future bond measure to fund this need, additional land must be identified to meet likely short-term needs, as well as to develop a long-term plan more fully for a full-scale transportation facility that will support the future enrollment growth of the District.

Section 7. Six-Year Classroom Capacities: Availability/Deficit Projections

The following table summarizes the permanent and portable projected capacity to serve students during the periods of this Plan.

As demonstrated in the table, the District has continuing permanent capacity needs at the elementary school level. Some of those needs were partially addressed with the opening of Timber Ridge Elementary School. However, given the conversion to full day kindergarten and reduced elementary class sizes required by 2018, combined with current enrollment growth from new development, even after opening Timber Ridge, the District faces a need to plan for additional capacity at the K-5 level. Some of those additional capacity needs may require remediation in the short-term with portable classrooms as well as the construction of a separate preschool facility that will increase the capacity at the elementary school which currently houses the preschool program and will allow for expansion of our preschool capacity in response to overall population growth. The construction of additional permanent elementary capacity will address the longer-term capacity and educational needs of students. For purposes of this plan, we anticipate North Bend Elementary school to be rebuilt and expanded by 2028, with a similar rebuild and expansion of Fall City Elementary to be completed in 2030.

With the completion and opening of MSHS, the District has provided available capacity to serve new growth at grades 9 through 12. The expansion of Mount Si High School results in significant improvements in permanent capacity at the high school and middle school levels, with remaining capacity to serve anticipated growth over the six-year planning period.

The District is anticipated to have 24% of its districtwide classroom capacity in portable classrooms for the 2023-24 school year. At the elementary level, 37% of the anticipated classroom capacity is in portable classrooms. With the associated reduction of portable classrooms associated with the elementary capacity addition projects, the District would have 21% of its overall classroom capacity in portable classrooms in 2028.

The District will continue to work towards reducing the percentage of students housed in portable classrooms, while also monitoring the future elementary school needs.

PROJECTED CAPACITY TO HOUSE STUDENTS

Elementary School K-5

PLAN YEARS: *	2023	2024	2025	2026	2027	2028
Permanent Capacity **	2,396	2,396	2,456	2,456	2,456	2,456
New Construction: <i>Preschool, Elementary Capacity</i>	-	60	-	-	-	325
Permanent Capacity subtotal:	2,396	2,456	2,456	2,456	2,456	2,781
Projected Enrollment:	3,191	3,183	3,146	3,205	3,218	3,274
Surplus/(Deficit) of Permanent Capacity:	(795)	(727)	(690)	(749)	(762)	(493)
Portable Capacity Available:	1,377	1,377	1,377	1,377	1,377	1,419
Portable Capacity Changes (+/-):	-	-	-	-	42	(280)
Surplus/(Deficit) with Portables:	582	650	687	628	657	646

Middle School 6-8

PLAN YEARS: *	2023	2024	2025	2026	2027	2028
Permanent Capacity	1,798	1,798	1,798	1,798	1,798	1,798
	-	-	-	-	-	-
Permanent Capacity subtotal:	1,798	1,798	1,798	1,798	1,798	1,798
Projected Enrollment:	1,596	1,609	1,654	1,622	1,629	1,579
Surplus/(Deficit) of Permanent Capacity:	202	189	144	176	169	219
Portable Capacity Available:	650	650	650	650	650	650
Portable Capacity Changes (+/-):	-	-	-	-	-	-
Surplus/(Deficit) with Portables:	852	839	794	826	819	869

High School 9-12

PLAN YEARS: *	2023	2024	2025	2026	2027	2028
Permanent Capacity	2,330	2,330	2,330	2,330	2,330	2,330
	-	-	-	-	-	-
Total Capacity:	2,330	2,330	2,330	2,330	2,330	2,330
Projected Enrollment:	2,019	1,945	1,905	1,873	1,842	1,888
Surplus/(Deficit) Permanent Capacity:	311	385	425	457	488	442
Portable Capacity Available:	0	0	0	0	0	0
Portable Capacity Changes (+/-):	-	-	-	-	-	-
Surplus/(Deficit) with Portables:	311	385	425	457	488	442

K-12 TOTAL

PLAN YEARS: *	2023	2024	2025	2026	2027	2028
Total Permanent Capacity:	6,524	6,584	6,584	6,584	6,584	6,909
Total Projected Enrollment:	6,806	6,737	6,705	6,700	6,689	6,741
Surplus/(Deficit) Permanent Capacity:	(282)	(153)	(121)	(116)	(105)	168
Total Portable Capacity	2,027	2,027	2,027	2,027	2,069	1,789
Total Permanent and Portable Capacity	8,551	8,611	8,611	8,611	8,653	8,698
Surplus/(Deficit) with Portables:	1,745	1,874	1,906	1,911	1,964	1,957

* Plan Years are calendar years; projected enrollment listed above represents fall enrollment of that year.

** North Bend Elementary rebuild would provide permanent capacity of 650 students compared to current permanent capacity of 325, for a net addition of 325, as well as the ability to eliminate existing portable capacity of 280.

Section 8. Impact Fees and the Finance Plan

By law, impact fees cannot be the sole source of funding new growth capacity. The school impact fee formula ensures that new development only pays for a portion of the cost of the facilities necessitated by new development. The following impact fee calculations examine the costs of housing the students generated by each new single family dwelling unit and each new multi-family dwelling unit. These are determined using student generation factors, which indicate the number of students that each dwelling produces based on recent historical data. The student generation factor is applied to the anticipated school construction costs (construction cost only, **not** total project cost), which is intended to calculate the construction cost of providing capacity to serve each new dwelling unit during the six-year period of this Plan. The formula does not require new development to contribute the costs of providing capacity to address needs created by existing housing units.

The construction cost, as described above, is reduced by any State matching dollars anticipated to be awarded to the District, and the present value of future tax payments related to the debt service on school construction bonds. This adjusted construction cost quantifies the cost of additional capacity per new residence during the six-year period of this Plan.

In accordance with the regulations of King County and the cities of Sammamish, Snoqualmie and North Bend, the local community must share 50% of each cost per new residence. As such, the final impact fee proposed by the District to its respective municipalities for collection reflects this additional required reduction to the cost per new residence.

The impact of these factors renders impact fees charged and collected insufficient to fully fund school construction projects. Local support via bonds will constitute most of the funding required to construct new facilities.

It may be of interest to the reader, especially those in our communities, that the District qualified for State matching dollars for both the Timber Ridge Elementary and Mount Si High School projects. The amounts awarded via 'State Match' are determined at the State level and represented approximately 11% of the total expected costs of both projects - essentially covering the sales tax that school projects are required to charge on publicly funded projects. So, like impact fees, State Match dollars will typically only make minor contributions towards actual construction project costs.

The finance plan below demonstrates how the Snoqualmie Valley School District plans to finance improvements for the years 2023 through 2028. The financing components include secured funding (via the approved 2015 bond proposition) for the preschool facility but will also require additional bonds to be approved. The District currently owns undeveloped land in both Snoqualmie and North Bend, either of which could be used for additional school capacity projects. The District must also plan for additional land and facilities to meet identified transportation facility needs. Future updates to this Plan will include updated information regarding these capacity-related projects and their associated construction costs.

2023 FINANCING PLAN

Facility:	Estimated Cost	Unsecured Source of Funds:			Secured Source of Funds:			
		Bonds/Local	State Match*	Impact Fees	Bonds	State Match	Impact Fees	Other Sources
Preschool	\$5,000,000	\$0	\$0	\$150,000	\$4,700,000	\$0	\$150,000	\$0
Elementary School Construction	\$94,300,000	\$89,300,000	\$3,000,000	\$2,000,000	\$0	\$0	\$0	\$0
Portable Classrooms - ES	\$670,000	\$0	\$0	\$495,000	\$0	\$0	\$175,000	\$0
Land Acquisition/Development - Transportation Facility Expansion	\$6,000,000	TBD	\$0	\$0	\$0	\$0	\$0	\$0

* Listed here are estimated total project costs as adjusted for cost escalation through anticipated bid year.

Please note that only construction cost (not total anticipated project cost) is used in the calculation of school impact fees. Those are estimated as follows:

Added Elementary School Capacity: Estimated total project cost = \$94,300,000 Estimated cost of construction = \$74,800,000

For the purposes of this Plan's construction costs, the District is using actual costs for recent portable acquisitions. The estimated cost for the elementary capacity project is based off cost estimates prepared by NAC Architecture, using costs based on recent elementary construction bid awards, and estimated cost inflation through the midpoint of the planned project. Other projects' costs have been estimated internally based on market rates and preliminary design work in progress.

The District has also updated State match availability estimates from OSPI. A district can be eligible for potential State matching funds for 1) new construction, and 2) modernization/new-in-lieu construction. Matching funds are calculated using grade level capacity grouped into two categories: grades K-8 and grades 9-12.

For K-8 facilities, the District would currently qualify for state matching funds for some new construction and modernization. Even with the equivalent of two elementary schools in portable classrooms, the District only qualifies for state match funding for approximately half of the square footage of a new elementary school. Modernization funding is specific to individual buildings. Based on the estimates provided by OSPI, the combined state matching funds for modernization and new construction would only cover between 4% and 11 % of construction costs, for North Bend Elementary and Fall City Elementary, respectively.

We are hopeful that in the coming years, the State will address this obvious deficiency in the adequacy of state funding for facilities.

Appendix A: Single Family Residence Impact Fee Calculation

Site Aquisition Cost Per Residence

Formula: ((Acres x Cost per Acre) / Facility Size) x Student Factor

	Site Size	Cost / Acre	Facility Size	Student Factor	
Elementary	15	\$0	n/a	0.2860	\$0.00
Middle	25	\$0	n/a	0.1190	\$0.00
High	40	\$0	n/a	0.1300	\$0.00
A----->					\$0.00

Permanent Facility Construction Cost Per Residence

Formula: ((Facility Cost / Facility Capacity) x Student Factor) x (Permanent/Total Footage Ratio)

	Facility Cost	Facility Capacity	Student Factor	Footage Ratio	
Elementary	\$74,800,000	650	0.2860	0.8541	\$28,110.14
Middle	\$0	0	0.1190	0.9013	\$0.00
High	\$0	0	0.1300	1.0000	\$0.00
B----->					\$28,110.14

Temporary Facilities Cost Per Residence

Formula: ((Facility Cost / Facility Capacity) x Student Factor) x (Temporary/Total Footage Ratio)

	Facility Cost	Facility Capacity	Student Factor	Footage Ratio	
Elementary	\$335,000	20	0.2860	0.1459	\$698.93
Middle	\$0	27	0.1190	0.0987	\$0.00
High	\$0	28	0.1300	0.0000	\$0.00
C----->					\$698.93

State Match Credit Per Residence (if applicable)

Formula: Current Construction Cost Allocation x SPI Footage x District Match x Student Factor

	CCCA	SPI Footage	District Match	Student Factor	
Elementary	\$246.83	90	4.00%	0.2860	\$254.14
Middle	\$246.83	117	n/a	0.1190	n/a
High	\$246.83	130	n/a	0.1300	n/a
D----->					\$254.14

Tax Credit Per Residence

Average Residential Assessed Value	\$1,090,100	
Current Debt Service Tax Rate	<u>\$1.1178</u>	
Annual Tax Payment	\$1,218.51	
Bond Buyer Index Annual Interest Rate	3.58%	
Discount Period (Years Amortized)	10	
	TC----->	\$10,093.16

Fee Per Residence Recap:

Site Acquisition Cost	\$0.00
Permanent Facility Cost	\$28,110.14
Temporary Facility Cost	\$698.93
Subtotal	\$28,809.07
State Match Credit	(\$254.14)
Tax Payment Credit	(\$10,093.16)
Subtotal	\$18,461.77
50% Local Share	(\$9,230.89)
Impact Fee, net of Local Share	\$9,230.89

Appendix A: Multi-Family Residence Impact Fee Calculation

Site Acquisition Cost Per Residence

Formula: $((\text{Acres} \times \text{Cost per Acre}) / \text{Facility Size}) \times \text{Student Factor}$

	Site Size	Cost / Acre	Facility Size	Student Factor	
Elementary	15	\$0	n/a	0.1600	\$0.00
Middle	25	\$0	n/a	0.0560	\$0.00
High	40	\$0	n/a	0.0640	\$0.00
A----->					\$0.00

Permanent Facility Construction Cost Per Residence

Formula: $((\text{Facility Cost} / \text{Facility Capacity}) \times \text{Student Factor}) \times (\text{Permanent} / \text{Total Footage Ratio})$

	Facility Cost	Facility Capacity	Student Factor	Footage Ratio	
Elementary	\$74,800,000	650	0.1600	0.8541	\$15,726.52
Middle	\$0	0	0.0560	0.9013	\$0.00
High	\$0	0	0.0640	1.0000	\$0.00
B----->					\$15,726.52

Temporary Facilities Cost Per Residence

Formula: $((\text{Facility Cost} / \text{Facility Capacity}) \times \text{Student Factor}) \times (\text{Temporary} / \text{Total Footage Ratio})$

	Facility Cost	Facility Capacity	Student Factor	Footage Ratio	
Elementary	\$335,000	20	0.1600	0.1459	\$391.01
Middle	\$0	27	0.0560	0.0987	\$0.00
High	\$0	28	0.0640	0.0000	\$0.00
C----->					\$391.01

State Match Credit Per Residence (if applicable)

Formula: $\text{Current Construction Cost Allocation} \times \text{SPI Footage} \times \text{District Match} \times \text{Student Factor}$

	CCCA	SPI Footage	District Match %	Student Factor	
Elementary	\$246.83	90	4.00 %	0.1600	\$142.17
Middle	\$246.83	117	n/a	0.0560	n/a
High	\$246.83	130	n/a	0.0640	n/a
D----->					\$142.17

Tax Credit Per Residence

Average Residential Assessed Value	\$344,792	
Current Debt Service Tax Rate	<u>\$1.1178</u>	
Annual Tax Payment	\$385.41	
Bond Buyer Index Annual Interest Rate	3.58%	
Discount Period (Years Amortized)	10	
	TC----->	\$3,192.41

Fee Per Residence Recap:

Site Acquisition Cost	\$0.00
Permanent Facility Cost	\$15,726.52
Temporary Facility Cost	\$391.01
Subtotal	\$16,117.53
State Match Credit	(\$142.17)
Tax Payment Credit	(\$3,192.41)
Subtotal	\$12,782.95
50 % Local Share	(\$6,391.47)
Impact Fee, net of Local Share	\$6,391.47

Appendix B: Composite Student Generation Factors

Single Family Dwelling Units:

	Auburn	Federal Way	Issaquah	Lake Washington	Northshore	Average^
Elementary	0.303	0.171	0.316	0.317	0.324	0.286
Middle	0.133	0.068	0.138	0.140	0.118	0.119
High	0.151	0.096	0.135	0.147	0.120	0.130
Total	0.587	0.335	0.589	0.604	0.562	0.535

Multi-Family Dwelling Units:

	Auburn	Federal Way*	Issaquah	Lake Washington	Northshore	Average^
Elementary	0.440	0.710	0.089	0.039	0.071	0.160
Middle	0.150	0.367	0.029	0.016	0.027	0.056
High	0.172	0.367	0.029	0.022	0.034	0.064
Total	0.762	1.444	0.147	0.077	0.132	0.280

**For purposes of the MF student generation rates, the FWSD figures are for information only and not used to calculate the MF average.*

^Figures are rounded.

Note: The above student generation rates represent unweighted averages, based on King County school districts that measure student generation rates. Average rates were used for the purpose of calculating the impact fees in Appendix A.

Ordinance No. 10162, Section R. Page 5: lines 30 thru 35 & Page 6: line 1:

“Student factors shall be based on district records on average actual student generation rates for new developments constructed over a period of not more than five (5) years prior to the date of the fee calculation: provided that, if such information is not available in the district, data from adjacent districts, districts with similar demographics, or county wide averages may be used.”

For the first time ever, the District also analyzed student generation rates within Snoqualmie Valley this year, and found the following rates:

2022–23 District K–12 Students per Housing Unit Built 2017–2021

Housing Type	Housing Units	K–5 Students	6–8 Students	9–12 Students	K–5	6–8	9–12	K–12 Total
Single-family	753	204	67	71	0.271	0.089	0.094	0.454
Multifamily ¹	306	91	39	47	0.297	0.127	0.154	0.578

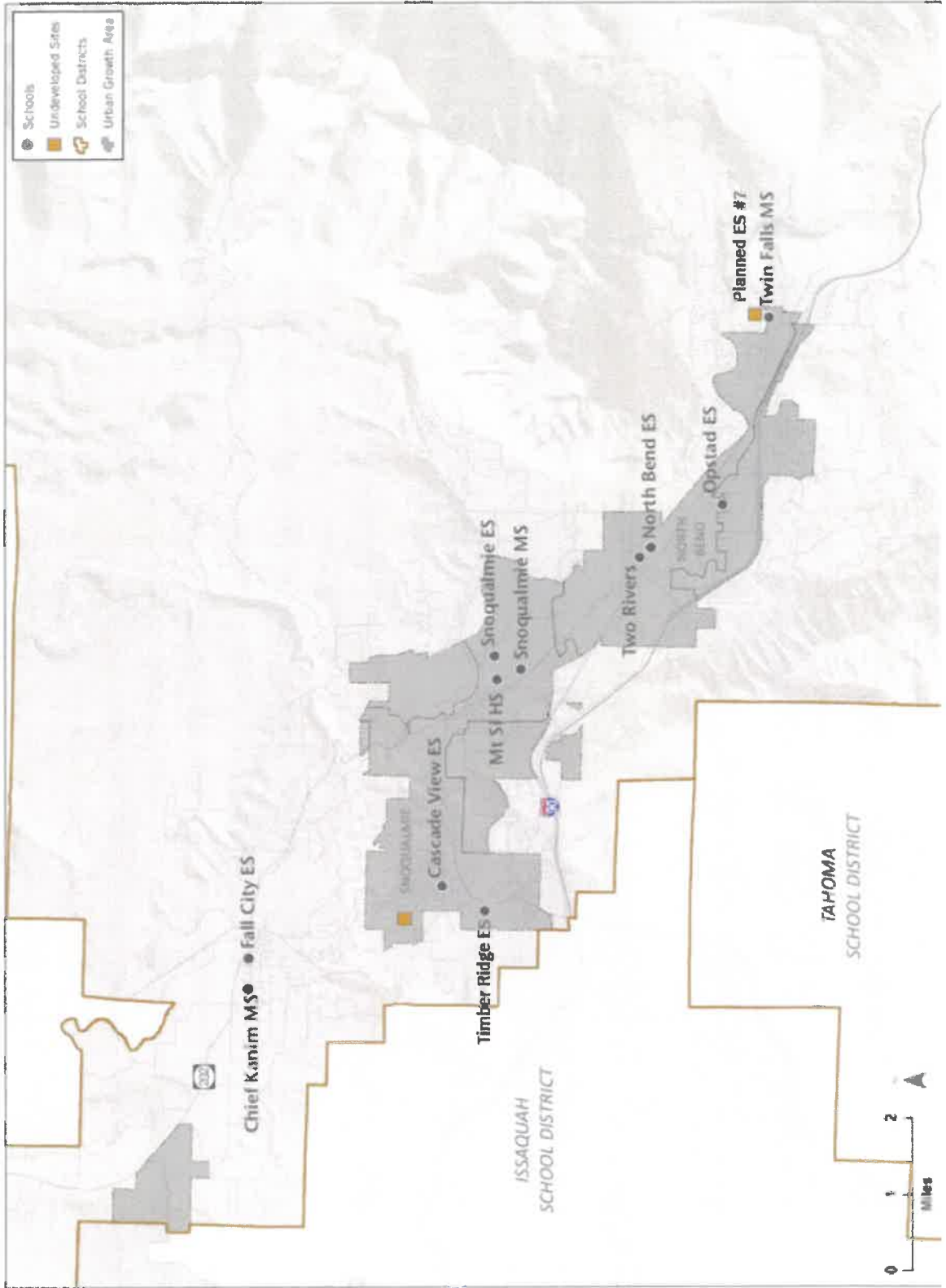
Table 1 sources: Snoqualmie Valley School District October 2022 Student Information System enrollment, King County GIS parcel areas, and King County Department of Assessments residential building, apartment complex, and condo complex data with year built 2017–2021. Analysis conducted by FLO Analytics.

1. Multifamily includes apartments, condominiums, duplexes, triplexes, 4-plexes, and townhomes.

The above multi-family rate was determined from four separate developments constructed in the measurement period. Of those, two multi-family developments had student generation rates higher than the single family rate. While one of those was an affordable housing complex, it is interesting to note that a market-rate development had nearly similar student generation. Multi-family developments can vary widely and the number of students generated depends on the nature of the developments, including affordability, number of bedrooms, and even proximity to local schools. The District has chosen to use the King County averages for the purpose of calculating the 2023 Impact Fees but will likely revisit this analysis in the next update to the CFP.

The District also notes that local cities and jurisdictions are currently updating their comprehensive plans to be able to provide housing for their proportional share of future expected housing needs in King County. Given constraints on developable land, potential changes to zoning, density and annexation might also impact the student generation outlook in future updates to the CFP, as well as capital facilities to house future additional students.

Schools and Undeveloped Sites in Snoqualmie Valley School District





BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB23-141
November 27, 2023
Ordinance

Item 5.

AGENDA BILL INFORMATION

TITLE:	2024 Utility Fiscal Health and Rate Study Adjustment	<input type="checkbox"/> Discussion Only
PROPOSED ACTION:	Update Utility Rates for 2024	<input checked="" type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input checked="" type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

REVIEW:	Department Director	Jeff Hamlin	Click or tap to enter a date.
	Finance	Janna Walker	Click or tap to enter a date.
	Legal	David Linehan	Click or tap to enter a date.
	City Administrator	Mike Chambless	Click or tap to enter a date.

DEPARTMENT:	Parks & Public Works		
STAFF:	Dylan Gamble, CIP Manager		
COMMITTEE:	Finance & Administration	COMMITTEE DATE: November 21, 2023	
EXHIBITS:	1. Discussion		

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUESTED	\$ n/a

SUMMARY

INTRODUCTION

Recommended Utility Rate increases for 2024 based on a 2024 Fiscal Health Utility Rates review by FCS Group.

LEGISLATIVE HISTORY

In June of 2020, City of Snoqualmie Council approved an agreement with Financial Consulting Solutions (FCS) Group to conduct a Utility Rate Study and General Facilities Charges Update for the City's combined utility. Since the adoption of Ordinance 1248, the product of the 2020 Rate study effort, the City has maintained the Utility Rates increases accordingly.

BACKGROUND

FCS Group, in collaboration with the Administration, has worked to define the overall revenue needs of the combined utility, evaluate the cost to provide service to each customer class, determine the one-time charge

imposed on new development as a condition of service, and develop rates reflecting the fiscal sustainability and equity goals of Council. Council requested a review and recommendation to reduce the negative budgetary impacts of increased inflation to capital projects since the 2020 Utility Rate Study.

ANALYSIS

A 2024 updated fiscal health report will present several alternative funding strategies and rates for Committee/Council Review.

NEXT STEPS

Following any decision made as part of the 2024 fiscal health review and utility rate study, staff will begin work on the 2025-2030 Utility Rate Study. This document and process will be a complete review of the utility rates maintained by the City's Utilities.

PROPOSED ACTION**Direction Needed:**

- **Hold Utility rate changes to the existing Utility Rate Study Amounts for each utility**
- **Increase Utility rates to X% based on staff and administration recommendation.**



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(425) 888-1555 | www.snoqualmiewa.gov

DRAFT

2024 Legislative Priorities

Community center expansion: Requesting \$5M in state funding to help expand Snoqualmie's community center and add a swimming pool. This will address over-capacity issues at our community center, provide an opportunity for all children in our city the chance to learn to swim, so they will be safe when recreating in our rivers, and provide health and wellness, senior, youth, and aquatics programs.

Increase revenue options:

Property tax cap: Revise the property tax cap to tie it to inflation, up to 3%, and population growth factors, so that local elected officials can adjust the local property tax rate to better serve their communities. The current 1% cap has created a structural deficit in the city revenue and expenditure model, resulting in a reliance on regressive revenues and artificially restricting the use of property taxes to fund community needs.

Increase local government shared revenues such as sales tax, liquor tax, property tax.

Affordable housing: Expand REET authority for state and locals (HB 1628) to fund affordable housing.

Ensure preservation of prior legislative appropriations funding for the Phase 2 of SR 18 expansion.

Public Safety:

Officer recruitment and retention: Additional funding tools and resources to support officer recruitment and retention, including but not limited to updating the Public Safety Sales Tax to allow an option to implement by councilmanic authority and providing greater flexibility on use of the funds.

Juvenile Access Law: Fix ESHB 1140: Positive intervention by addressing the juvenile access law. Need to provide more thought about when youth require lawyers to be present, otherwise it becomes mandatory to put them in the system.

Police pursuit: Further expand crimes eligible for pursuit to include auto theft and some property crimes.



CITY COUNCIL ROUNDTABLE HYBRID MEETING, 6:00 PM
CITY COUNCIL REGULAR HYBRID MEETING, 7:00 PM
Monday, November 27, 2023
Snoqualmie City Hall, 38624 SE River Street & Zoom

MAYOR & COUNCIL MEMBERS

Mayor Katherine Ross

Councilmembers: Ethan Benson, Cara Christensen,
 Bryan Holloway, Jo Johnson, James Mayhew,
 Louis Washington, and Robert Wotton

This meeting will be conducted in person and remotely using teleconferencing technology provided by Zoom.

Join by Telephone: To listen to the meeting via telephone, please call **253.215.8782** and enter Webinar ID **813 0614 8787** and Password **1800110121** if prompted.

Press *9 to raise your hand to speak. Raising your hand signals the meeting moderator that you have a comment.
 Press *6 to mute and unmute.

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- 1) Click this [link](#)
- 2) If the Zoom app is not installed on your computer, you will be prompted to download it.
- 3) If prompted for Webinar ID, enter **813 0614 8787**; Enter Password **1800110121**
- 4) Please confirm that your audio works prior to participating.

ROUNDTABLE AGENDA, 6 PM

CALL TO ORDER & ROLL CALL

AGENDA APPROVAL

SPECIAL BUSINESS

1. Affordable Housing Project Request for Proposals

ADJOURNMENT

REGULAR AGENDA, 7 PM

CALL TO ORDER & ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

PUBLIC HEARINGS, PRESENTATIONS, PROCLAMATIONS, AND APPOINTMENTS

Public Hearings

Appointments

2. **AB23-139:** Police Chief Appointment
3. **Swearing In - Police Officer** Michael Peter

Presentations

4. Department of Ecology Outstanding Performance Award 2022
5. King County Re+ Award
6. Community Center Presentation

Proclamations

PUBLIC COMMENTS AND REQUESTS FOR ITEMS NOT ON THE AGENDA

CONSENT AGENDA

7. Approve the City Council Meeting Minutes dated November 13, 2023.
8. Approve the Claims Approval Report dated November 27, 2023.

ORDINANCES

9. **AB23-123:** The Property Tax Levy Ordinance (Levying Property Taxes)
Proposed Action: Second Reading of Ordinance 1281.
10. **AB23-124:** The Increase Ordinance (Certifying an Increase in Property Taxes)
Proposed Action: Second Reading of Ordinance 1282.
11. **AB23-132:** 2023-2024 Mid-Biennial Budget Amendment
Proposed Action: Second Reading of Ordinance 1278.
12. **AB23-136:** Ordinance Adopting Snoqualmie Valley School District School Impact Fees for 2024
Proposed Action: First Reading of Ordinance xxxx

COMMITTEE REPORTS

Public Safety Committee:

Community Development Committee:

13. **AB123-137:** Annual Floodplain Management and Repetitive Loss Plan
Proposed Action: No action. Discussion only.

Parks & Public Works Committee:

Finance & Administration Committee:

14. **AB23-140:** Resolution Adopting Snoqualmie Valley School District 2023-2028 Capital Facilities Plan
Proposed Action:

Committee of the Whole:

15. **2024 Legislative Priorities Discussion**

REPORTS

16. Mayor's Report
17. Commission/Committee Liaison Reports
18. Department Reports

EXECUTIVE SESSION

ADJOURNMENT