



CITY COUNCIL ROUNDTABLE HYBRID MEETING, 6:00 PM
CITY COUNCIL REGULAR HYBRID MEETING, 7:00 PM
Monday, April 22, 2024
Snoqualmie City Hall, 38624 SE River Street & Zoom

MAYOR & COUNCIL MEMBERS

Mayor Katherine Ross

Councilmembers: Ethan Benson, Cara Christensen,
Catherine Cotton, Bryan Holloway, Jo Johnson,
Louis Washington, and Robert Wotton

This meeting will be conducted in person and remotely using teleconferencing technology provided by Zoom.

Join by Telephone: To listen to the meeting via telephone, please call **253.215.8782** and enter Webinar ID **813 0614 8787** and Password **1800110121** if prompted.

Press *9 to raise your hand to speak. Raising your hand signals the meeting moderator that you have a comment.
Press *6 to mute and unmute.

Join by Internet: To watch the meeting over the internet via your computer, follow these steps:

- 1) Click this [link](#)
- 2) If the Zoom app is not installed on your computer, you will be prompted to download it.
- 3) If prompted for Webinar ID, enter **813 0614 8787**; Enter Password **1800110121**
- 4) Please confirm that your audio works prior to participating.

ROUNDTABLE AGENDA, 6 PM

CALL TO ORDER & ROLL CALL

AGENDA APPROVAL

SPECIAL BUSINESS

- [1.](#) Comprehensive Plan: Economic Development Element
- [2.](#) Comprehensive Plan: Environmental Element

ADJOURNMENT

REGULAR AGENDA, 7 PM

CALL TO ORDER & ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

PUBLIC HEARINGS, PRESENTATIONS, PROCLAMATIONS, AND APPOINTMENTS

Public Hearings

Appointments

Presentations

3. Snoqualmie Valley Food Bank
4. Budget Introduction/Training
5. Review of Financial Forecast

Proclamations

- [6.](#) **AB24-052:** Volunteer Appreciation Day Proclamation
- [7.](#) **AB24-053:** Arbor Day Proclamation

PUBLIC COMMENTS AND REQUESTS FOR ITEMS NOT ON THE AGENDA (online public comments may not be taken)

CONSENT AGENDA

- [8.](#) Approve the City Council Meeting Minutes dated April 6, 2024 and April 8, 2024.
- [9.](#) Approve the Claims Report dated April 22, 2024.

ORDINANCES

- [10.](#) **AB24-026:** Ordinance amending Snoqualmie Municipal Code Chapters 2.06, 2.08, 2.11, 2.12, 2.16, and 2.22, and Repealing Chapters 2.10 and 2.56. Second Reading of Ordinance No. 1287.

Proposed Action: Move to adopt Ordinance 1287 – Amending Snoqualmie Municipal Code Chapters 2.06, 2.08, 2.11, 2.12, 2.16, and 2.22, and Repealing Chapters 2.10 and 2.56.

- [11.](#) **AB24-015:** Misuse of the 911 Response System

Proposed Action: First Reading of Ordinance No. 1290.

COMMITTEE REPORTS

Public Safety Committee:

Community Development Committee:

- [12.](#) **AB24-040:** Traffic Impact Fee Program Development

Proposed Action: Move to approve the development of a transportation impact fee program for the City of Snoqualmie, including the identification of a consultant to conduct a rate study and for Staff to prepare draft amendments to the Municipal Code to establish the program.

- [13.](#) **AB24-049:** Comprehensive Plan - Capital Facilities and Utilities Element

Proposed Action: Move to accept the Council Roundtable edits on the Capital Facilities and Utilities Element Goal and Policies shown in Exhibit 1 as part of an on-going review of the City Comprehensive Plan Periodic Review Update, 2044, subject to integration and harmonization with the other Comprehensive Plan elements under review.

Parks & Public Works Committee:

- [14.](#) **AB24-048:** 2023 Stormwater and Urban Forestry Annual Report

Proposed Action: Discussion Only.

15. **AB24-046:** Task Order 38 Amendment with Northwest Hydraulic Consultants (NHC) for Sandy Cove Bank Stabilization.

Proposed Action: Move to approve the amendments 1.2 and 1.3 with Northwest Hydraulic Consultants Task Order 38 Sandy Cove Bank Stabilization and authorize the Mayor to sign.

Finance & Administration Committee:

16. **AB24-050:** Appointment of Committees for Prop No. 1 Public Safety Sales Tax

Proposed Action: Move to approve the appointment of persons to committees to prepare arguments advocating the approval and rejection of Proposition No. 1 Public Safety Sales Tax at an election to be held on August 6, 2024.

17. **AB24-051:** 2025-2026 Biennial Budget Development Calendar

Proposed Action: Move to approve the 2025-2026 Biennial Budget Development Calendar.

Committee of the Whole:

18. Public Comment Discussion

REPORTS

19. Mayor's Report
20. Commission/Committee Liaison Reports
21. Council Liaison Regional Updates

EXECUTIVE SESSION

22. Executive Session pursuant to RCW 42.30.110(1)(i) Potential Litigation.
23. Closed Session pursuant to RCW 42.30.140(4)(b) Collective Bargaining Proceedings.

ADJOURNMENT

Accommodation: Requests for assistance or accommodations can be arranged by contacting the City Clerk by phone at (425) 888-8016 or by e-mail at cityclerk@snoqualmiewa.gov no later than 3:00 pm the day of the meeting.



Community Development Department

Item 1.

Emily Arteche, Director
38624 SE River St. | P.O. Box 987
Snoqualmie, Washington 98065
(425) 888-5337 | earteche@snoqualmiewa.gov

MEMORANDUM

To: City Council
From: Emily Arteche, Community Development Director
Date: April 22, 2024
Subject: Comprehensive Plan – Economic Development Element Policy Review

Introduction

The Washington Growth Management Act (GMA) requires King County and cities within King County to update their comprehensive plans on or before December 31, 2024. The Economic Development chapter (sometimes referred to as an “element”) is an optional Comprehensive Plan Element; WAC 365-196-400 establishing local goals, policies, objectives, and provisions for economic growth and vitality and a high quality of life.

Snoqualmie has had an Economic Development Element in the Comprehensive Plan. It is a primary work component of the Economic Development Commission, SMC 2.22. Economic Development is supported under GMA as a Statewide Goal; RCW36.70A.020 to encourage economic development throughout the state. To facilitate the review and approval of the draft Element a roundtable discussion will be continued on the recently edited draft goals and policies, (see Attachment 1 EDC Recommendation dated September 27, 2024, with City Council edits dated April 8, 2024.

the original EDC recommendation is included as Attachment 2: EDC Recommendation dated September 27, 2024. A presentation, summarizing the work was presented on October 16, 2024, to the Council Community Development Committee, (see Attachment 3: Economic Development Element PC Recommendation Presentation). The Council Committee had no further edits. The roundtable will be followed by a City Council meeting with a motion on the Element at an upcoming Council meeting.

Background

The Economic Development Element draft goals and policies were discussed at a series of meetings with the public, Planning Commission, and the Parks and Public Works Council Committee on the following dates:

Legislative/Public Meeting Dates:

- ✓ On March 22, 2023, a business roundtable was held extensive with Staff and the business community.

- ✓ On April 6, 2023, City Staff and consultants held a Comprehensive Plan Open House and received input from the public on the Element.
- ✓ On May 17, 2023, City Staff and consultants introduced the Economic Development Element, and presented draft policies on policies related to Business Retention and Recruitment and Business Climate for review and discussion.
- ✓ On June 21, 2023, City Staff presented draft policies on Planning and Investment and Enhancing and Leveraging Community Assets for review and discussion.
- ✓ On July 19, 2023, City Staff presented revised draft goals and policies on for review and discussion.
- ✓ On August 16, 2023, Economic Development Commission completed work on the draft Economic Development Element and the Chair of the Economic Development signed a draft recommended Economic Development for Planning Commission consideration.
- ✓ On August 21, 2023, the Draft Recommended Element Goals and Policies were presented to the Planning Commission. The Planning Commission requested that the Economic Development Commission consider an additional policy to address support for the Woodman restaurant as a key draw/anchor to the City's downtown tourism.
- ✓ On September 20, 2023, City Staff presented the Planning Commission's request to the Economic Development Commission for review and discussion.
- ✓ On September 27, 2023, the Economic Development Commission Chair signed a draft recommended Economic Development Planning Commission for consideration.
- ✓ On October 2, 2023, the Planning Commission reconsidered the revised draft recommended Economic Development Element.
- ✓ On October 16, 2023, the Community Development Council reviewed and discussed the draft recommended Economic Development Element, dated September 27, 2023.
- ✓ On October 18, 2023, City Staff and consultants held a Comprehensive Plan Open House and received input from the public on the Element.
- ✓ On November 6, 2023, the Community Development Council reviewed and discussed the draft recommended Economic Development Element, dated September 27, 2023.

- ✓ On November 20, 2023, the Community Development Council completed review the draft recommended Economic Development Element, dated September 27, 2023.

Draft goals and polices were solicited or early review at the state and regional level for GMA and Puget Sound Regional Council, (PSRC) Vision 2050 consistency. Although no review comments were received This recommendation does address new PSRC legislation on:

PSRC New Legislation Overview
1. Retention and Recruitment
❖ Local, women, and minority-owned small businesses
2. Access to Opportunity
3. Commercial Displacement
4. Environmental and Socially Responsible Business Practices
5. Culturally and Ethnically Diverse communities

Analysis

The below technical documentation was considered in preparation of this Element and is further referenced in the Comprehensive Plan. (Please see Attachment 4, 2044 Snoqualmie Comprehensive Plan Outline).

Technical Documentation Overview:

- ✓ [Economic Development Element Guide](#)
 - ❖ A summary of the local economy such as population employment, payroll, sectors, businesses, sales and other information as appropriate,
 - ❖ A summary of the strengths and weaknesses of the local economy,
 - ❖ Existing policies and programs to foster local economic growth and development.
- ✓ A Strengths and Weaknesses and Opportunities summary of the local economy, SWOT,
- ✓ Snoqualmie Census Data.

Approximately 46 bills related to the Comprehensive Plan were passed during the time span, (see Attachment 5, GMA-amendments-1995-2023). This Element required changes to be consistent with several new bills, including HB1220, planning for and accommodating, rather than just encourage the availability of, affordable housing for the economic segments.

The Economic Development Evolution Spreadsheet, (see Attachment 6) demonstrates the evolution of goals and policies, i.e., when policies were combined, moved, updated to support new requirements, modified to address public comment, eliminated to reflect current conditions and/or adapted to fit the PSRC Vision 2050. This Element is rewritten and will fit into a reorganized Plan. The updated Element is

intended to improve clarity, remove duplicative language, update terminology, reflect the values of the community and meet recent changes to the Growth Management Act and other laws.

The Economic Development Element recommendation was developed with information from the Tribe and reflects numerous public comments received during the planning process. Tribal coordination began in the Fall of 2022 and included early review before the completion of the legislative process. Additional, extensive outreach was conducted with the business community. A business roundtable was held on March 22, 2023, with a cross section of Snoqualmie business owners and City staff. Additionally, two public open house events, with dozens of attendees were held on April 6 and October 16, 2023. A “Take the Comp Plan Update Survey” provides an active -ongoing way for the public to share thoughts on our community.

Combined public outreach efforts generated 66 public comments related to this Element since the launch of the Plan update in January 2023, (see Attachment 7: Economic Development Element Public Comment Table). Many of the comments received emphasize tourism, especially around getting workers to the City or creating affordable housing for the workforce.

Public Comment Overview	
1. Tourism	<ul style="list-style-type: none"> ❖ “Tourism Oriented Businesses”, ❖ “increase tourism tax revenue”, ❖ “retail tax dollars are being lost to Issaquah”, ❖ “lack of family friendly and reliable hotel space”, ❖ “Why so many medical/dental/vision/ and other health style clinics and stores?”, ❖ “Build tourism amenities: wineries, trails, lake activities, etc”. ❖ “tourist loop on SVT?”
2. Transportation	<ul style="list-style-type: none"> ❖ “lack of rideshare may deter people visiting from nearby areas”, ❖ “get workers here from other places without any transit?”. ❖ “... workers are coming from SR 18 - going to be crazy when it's closed”.

Next Steps

Discuss the draft Economic Development Element as recommended by the EDC.

Attachment 1 EDC Recommendation dated September 27, 2024, with City Council edits dated April 8, 2024

Attachment 2: EDC Recommendation, dated September 27, 2023

Attachment 3: Economic Development Element, PC Recommendation Presentation

Attachment 4: 2044 Snoqualmie Comprehensive Plan Outline

Attachment 5: GMA-amendments-1995-2023

Attachment 6: Economic Development Element Evolution Spreadsheet

Attachment 7: Economic Development Element Public Comment Table

Vision: Snoqualmie aspires to be a vibrant small city offering essential goods and services for residents and visitors, a beacon for employers, and a generator of sustainable tax revenue, all while preserving its distinctive character and continuously improving quality of life.

1) Recruit businesses that meet the retail needs of residents, offer diverse employment opportunities, generate revenue to support city services, and enrich the City's unique character, while supporting the continued success of existing local businesses.

- a) Encourage a diverse range of smaller-scale, locally-based, and independently-owned businesses to locate in Snoqualmie.
- b) Recruit businesses that will capture a greater share of residents' spending on retail goods and service without compromising the City's small-town look and feel.
- c) Capitalize on emerging local economic sectors, including wine tourism, weddings, film production, and outdoor recreation and events as well as regional sectors such as aerospace, information and communication technology, and life sciences.
- d) Prioritize the recruitment of businesses that follow environmental and socially responsible business practices.
- e) Prioritize the recruitment of businesses that create jobs with higher-than-average wages that are accessible to a wide range of potential employees.
- f) Strategically recruit businesses based on the features of individual vacant commercial and industrial spaces.
- g) Identify specific industries to recruit to Snoqualmie based on sectors that are well-represented in the City such as water and ice sports, health care, and telecommunications.
- h) Prioritize the recruitment of businesses that match local workforce skills to create more opportunities for residents to live and work in Snoqualmie.
- i) Support the preservation and occupancy of key historic landmarks downtown including full-service restaurants.

Deleted: the

Deleted: downtown historic district, including grocery stores, pharmacies, and restaurants...

2) The City fosters a business climate that facilitates economic development through expedient and equitable regulations, permit review processes, and enforcement actions, while effectively preserving and protecting the area's environmental and cultural resources.

- a) Cultivate a policy and regulatory environment that helps to achieve the City's economic development goals.
- b) Consider risk of physical, economic, environmental, and cultural resource disruption or displacement on local business when creating or updating policies, regulations, investments, or programs.
- c) Explore partnerships with a Community Business Connector (CBC), Snoqualmie Valley Economic Alliance, and Snoqualmie Valley Chamber of Commerce to address challenges such as racism, language barriers, cultural differences, geographical disparities, and financial obstacles faced by small businesses to promote economic development opportunities.
- d) Strive to provide opportunities for business owners to share challenges and opportunities of the local business environment.
- e) Ensure business owners have accurate and timely information on permit applications and other review processes related to business operations.
- f) Apply and enforce rules consistently across all business types and locations.

- g) Encourage local businesses to utilize evolving technologies that lead to increased competitiveness, innovation, efficiency, productivity, and job opportunities.
- h) Foster a business environment that promotes local entrepreneurship.

3) The City advances its economic development goals and maintains its competitiveness through land use regulations, long-range and strategic planning, and capital investments.

- a) Ensure City investments, plans, and regulations promote economic growth and facilitate the expansion of the City's retail base equitably across all City commercial areas, business types, and communities.
- b) Advocate for Snoqualmie's economic interests at the county, regional, state, and federal levels.
- c) Consider creating a Meadowbrook Retail District that promotes retail and service options that enhances the future Riverwalk Trail for residents and visitors.
- d) Collaborate with intergovernmental partners to improve transit service to, from, and within Snoqualmie, aiming for increased frequency and accessibility.
- e) Attract businesses with the potential to create a high number of jobs and offer commercial spaces of varying sizes to accommodate businesses of different scales and provide space for small businesses to grow.
- f) Encourage the development of housing options that are affordable for the full range of employment opportunities in the City.
- g) Ensure that economic growth and development is balanced with environmental and cultural resource protection.
- h) Encourage the creation of public gathering spaces near commercial areas in a manner that promotes commerce.
- i) Preserve the Master Planned Business Park land use designation, focused on office, research and development, and light manufacturing/industrial uses, within the City's potential annexation area (PAA).
- j) Ensure land use regulations support and promote the development of suitable forms of overnight lodging, with a particular focus on the downtown historic district.
- k) Ensure that Snoqualmie's infrastructure supports electric vehicle charging and other emerging climate-friendly technologies adequately.

4) The City promotes desired economic development while sustaining the natural and built features that give Snoqualmie its unique sense of place that residents most value.

- a) Protect and promote the City's distinct mix of natural beauty, historic buildings, rich cultural heritage, and unique neighborhoods - including Snoqualmie Ridge, Historic Downtown, the Mill Site, and Meadowbrook, to foster desired economic development.
- b) Create wayfinding signage where Meadowbrook Way and Snoqualmie Parkway intersect with Railroad Avenue SE directing visitors to the historic downtown.
- c) Leverage Snoqualmie's distinctive sense of place and unique assets such as Meadowbrook Farm, Snoqualmie Point Park, and other large park and open spaces to attract visitors through historic and cultural events and activities.
- d) Support and celebrate the contributions of the city's existing culturally and ethnically diverse businesses, institutions, and the Snoqualmie Tribe.
- e) Maximize the Snoqualmie Riverwalk as a tourism asset that connects to the Centennial Trail and the regional Snoqualmie Valley and Preston-Snoqualmie trails while protecting downtown riverfront properties *from* flooding.

- f) In collaboration with the Snoqualmie Valley Chamber of Commerce, support non-profit merchant organizations in Historic Downtown Snoqualmie, Kimball Creek, and Snoqualmie Ridge to strengthen economic vitality, design, organization, and promotion.
- g) Maintain and expand a wayfinding system that effectively directs visitors to Snoqualmie's commercial and retail districts and communicates information about parking, parks, and other attractions, with a particular focus on community-friendly assets.
- h) Preserve the economic viability of Snoqualmie's historic sites, buildings, districts, landscape features and neighborhoods by identifying and preserving their character and history through collaboration with the King County Historic Preservation Program and engaging informational plaques and signs.
- i) Enrich the cultural lives of residents and visitors by placing permanent and temporary art installations in public spaces in a manner that enhances Snoqualmie's unique sense of place.
- j) Promote public art by hosting events such as Plein Air Paint Out.
- k) Encourage the creation of public murals throughout the City that are representative of the history, culture, and heritage of the Snoqualmie Valley.
- l) Protect and promote institutional, cultural, natural, and other unique resources such as the Northwest Railway Museum, Pacific West Rail Model Train Museum, Meadowbrook Farm, and the Snoqualmie Riverwalk.

The Economic Development Commission unanimously recommend that the Planning Commission APPROVE the proposed vision, goals, and policies for the Economic Development Element of the 2044 Snoqualmie Comprehensive Plan and transmit them to the City Council's Community Development Committee for consideration.

It is the recommendation of the Economic Development Commission to approve proposed vision, goals, and policies for the Economic Development Element as presented in Attachment A.

RECOMMENDED BY THE CITY OF SNOQUALMIE ECONOMIC DEVELOPMENT COMMISSION ON THE 20TH OF SEPTEMBER 2023.

bobbi harrison
bobbi harrison (Sep 27, 2023 15:52 PDT)

Sep 27, 2023

Bobbi Harrison
Commission Chair

Date

Attest by:

Ashley Wragge
Ashley Wragge (Sep 27, 2023 15:50 PDT)

Ashley Wragge
Planning Technician

Vision: Snoqualmie aspires to be a vibrant small city offering essential goods and services for residents and visitors, a beacon for employers, and a generator of sustainable tax revenue, all while preserving its distinctive character and continuously improving quality of life.

- 1) Recruit businesses that meet the retail needs of residents, offer diverse employment opportunities, generate revenue to support city services, and enrich the City's unique character, while supporting the continued success of existing local businesses.**
 - a) Encourage a diverse range of smaller-scale, locally-based, and independently-owned businesses to locate in the downtown historic district, including grocery stores, pharmacies, and restaurants.
 - b) Recruit businesses that will capture a greater share of residents' spending on retail goods and service without compromising the City's small-town look and feel.
 - c) Capitalize on emerging local economic sectors, including wine tourism, weddings, film production, and outdoor recreation and events as well as regional sectors such as aerospace, information and communication technology, and life sciences.
 - d) Prioritize the recruitment of businesses that follow environmental and socially responsible business practices.
 - e) Prioritize the recruitment of businesses that create jobs with higher-than-average wages that are accessible to a wide range of potential employees.
 - f) Strategically recruit businesses based on the features of individual vacant commercial and industrial spaces.
 - g) Identify specific industries to recruit to Snoqualmie based on sectors that are well-represented in the City such as water and ice sports, health care, and telecommunications.
 - h) Prioritize the recruitment of businesses that match local workforce skills to create more opportunities for residents to live and work in Snoqualmie.
 - i) Support the preservation and occupancy of key historic landmarks downtown including full- service restaurants.
- 2) The City fosters a business climate that facilitates economic development through expedient and equitable regulations, permit review processes, and enforcement actions, while effectively preserving and protecting the area's environmental and cultural resources.**
 - a) Cultivate a policy and regulatory environment that helps to achieve the City's economic development goals.
 - b) Consider risk of physical, economic, environmental, and cultural resource disruption or displacement on local business when creating or updating policies, regulations, investments, or programs.
 - c) Explore partnerships with a Community Business Connector (CBC), Snoqualmie Valley Economic Alliance, and Snoqualmie Valley Chamber of Commerce to address challenges such as racism, language barriers, cultural differences, geographical disparities, and financial obstacles faced by small businesses to promote economic development opportunities.
 - d) Strive to provide opportunities for business owners to share challenges and opportunities of the local business environment.
 - e) Ensure business owners have accurate and timely information on permit applications and other review processes related to business operations.
 - f) Apply and enforce rules consistently across all business types and locations.

- g) Encourage local businesses to utilize evolving technologies that lead to increased competitiveness, innovation, efficiency, productivity, and job opportunities.
- h) Foster a business environment that promotes local entrepreneurship.

3) The City advances its economic development goals and maintains its competitiveness through land use regulations, long-range and strategic planning, and capital investments.

- a) Ensure City investments, plans, and regulations promote economic growth and facilitate the expansion of the City's retail base equitably across all City commercial areas, business types, and communities.
- b) Advocate for Snoqualmie's economic interests at the county, regional, state, and federal levels.
- c) Consider creating a Meadowbrook Retail District that promotes retail and service options that enhances the future Riverwalk Trail for residents and visitors.
- d) Collaborate with intergovernmental partners to improve transit service to, from, and within Snoqualmie, aiming for increased frequency and accessibility.
- e) Attract businesses with the potential to create a high number of jobs and offer commercial spaces of varying sizes to accommodate businesses of different scales and provide space for small businesses to grow.
- f) Encourage the development of housing options that are affordable for the full range of employment opportunities in the City.
- g) Ensure that economic growth and development is balanced with environmental and cultural resource protection.
- h) Encourage the creation of public gathering spaces near commercial areas in a manner that promotes commerce.
- i) Preserve the Master Planned Business Park land use designation, focused on office, research and development, and light manufacturing/industrial uses, within the City's potential annexation area (PAA).
- j) Ensure land use regulations support and promote the development of suitable forms of overnight lodging, with a particular focus on the downtown historic district.
- k) Ensure that Snoqualmie's infrastructure supports electric vehicle charging and other emerging climate-friendly technologies adequately.

4) The City promotes desired economic development while sustaining the natural and built features that give Snoqualmie its unique sense of place that residents most value.

- a) Protect and promote the City's distinct mix of natural beauty, historic buildings, rich cultural heritage, and unique neighborhoods - including Snoqualmie Ridge, Historic Downtown, the Mill Site, and Meadowbrook, to foster desired economic development.
- b) Create wayfinding signage where Meadowbrook Way and Snoqualmie Parkway intersect with Railroad Avenue SE directing visitors to the historic downtown.
- c) Leverage Snoqualmie's distinctive sense of place and unique assets such as Meadowbrook Farm, Snoqualmie Point Park, and other large park and open spaces to attract visitors through historic and cultural events and activities.
- d) Support and celebrate the contributions of the city's existing culturally and ethnically diverse businesses, institutions, and the Snoqualmie Tribe.
- e) Maximize the Snoqualmie Riverwalk as a tourism asset that connects to the Centennial Trail and the regional Snoqualmie Valley and Preston-Snoqualmie trails while protecting downtown riverfront properties from flooding.

- f) In collaboration with the Snoqualmie Valley Chamber of Commerce, support non-profit merchant organizations in Historic Downtown Snoqualmie, Kimball Creek, and Snoqualmie Ridge to strengthen economic vitality, design, organization, and promotion.**
- g) Maintain and expand a wayfinding system that effectively directs visitors to Snoqualmie's commercial and retail districts and communicates information about parking, parks, and other attractions, with a particular focus on community-friendly assets.**
- h) Preserve the economic viability of Snoqualmie's historic sites, buildings, districts, landscape features and neighborhoods by identifying and preserving their character and history through collaboration with the King County Historic Preservation Program and engaging informational plaques and signs.**
- i) Enrich the cultural lives of residents and visitors by placing permanent and temporary art installations in public spaces in a manner that enhances Snoqualmie's unique sense of place.**
- j) Promote public art by hosting events such as Plein Air Paint Out.**
- k) Encourage the creation of public murals throughout the City that are representative of the history, culture, and heritage of the Snoqualmie Valley.**
- l) Protect and promote institutional, cultural, natural, and other unique resources such as the Northwest Railway Museum, Pacific West Rail Model Train Museum, Meadowbrook Farm, and the Snoqualmie Riverwalk.**

Economic Development

Snoqualmie Planning Commission
from
Economic Development Commission

Economic Development Vision, Goals, Policies



**Recruit and Retain
Desired Businesses**

**Key Historic Downtown
Landmarks**

**Water & Ice Sports, Health
Care, Telecommunications**



**Enabling City Business
Climate**

**Regulations: Consistent,
Encouraging, Inclusive**

**Promote: Local Businesses,
Local Entrepreneurship, Valley
Partnerships**



**Alignment: Investments,
Land Use, Planning**

**Expand/Invest: Meadowbrook
Retail District, Riverwalk Trail,
Infrastructure (e.g. Electric
Vehicle Charging)**

**Preserve/Enhance: Cultural
Resource Protection, Master
Planned Business Park
Designation, Public Gathering
Spaces Near Commercial Areas**



Unique Sense of Place

**Sustain: City's Distinct Mix of Natural
Beauty, Historic Buildings, Heritage**

**Protect & Use Signage to Attract
Visitors: History, Heritage, Historic
Downtown, Meadowbrook Way**

**Promote Tourism Assets: Maximize
Riverwalk, Northwest Railway
Museum, Pacific West Rail Model
Train Museum, Historic Downtown,
Meadowbrook Farm – 'Must See
Attractions'**

Snoqualmie
2044
Draft
Comprehensive
Plan Outline

Volume 1.		IV.	Transportation
I.	Cover		<ul style="list-style-type: none">Functional ClassificationsTIPLOSTraffic VolumeNon-MotorizedFuture Transportation NetworkInventory and Classification of StreetsTAZ
II.	Acknowledgements		
III.	Introduction: (Elk, Meadowbrook Farm, Train Museum, Falls, Riverwalk, Historic Downtown, Neighborhoods Overview and, Snoqualmie Events Overview)		
IV.	History and Background: Weyerhaeuser Mill Site, Snoqualmie Tribe, Town of Meadowbrook, 1990/2009 Floods	V.	Utilities/Capital Facilities
V.	Snoqualmie Vision		<ul style="list-style-type: none">6 Year Facility Plans SummaryCIPStormwater/Surface Water Reference
VI.	Public Engagement Summary	VI.	Parks and Recreation
VII.	Elements		<ul style="list-style-type: none">PRO Plan
	<ul style="list-style-type: none">Land UseHousingTransportationUtilities/Capital FacilitiesParks and RecreationEnvironmentShorelineEconomic Development	VII.	Environment/Climate Change
VIII.	Implementation		<ul style="list-style-type: none">ElkFlood HistoryCritical Area SummaryUrban Forestry Strategic Plan ReferenceFlood Control Plan ReferenceRiverwalk Plan ReferenceShoreline Master Plan, ReferenceCritical Area MapsTree Canopy Map
Volume 2. Background Information and Appendices		VIII.	Economic Development
I.	Public Engagement Plan		<ul style="list-style-type: none">TourismTarget IndustriesLocal CentersLocal PartnersRetail Opportunities Map
II.	Land Use/Neighborhoods		
	<ul style="list-style-type: none">Land Capacity AnalysisGrowth TargetsPlanning Areas and MapsNeighborhood ProfilesViewshedsHistoric Sites MapAnnexations		
III.	Housing		
	<ul style="list-style-type: none">Housing Needs AnalysisHousing Strategy PlanMiddle HousingAffordable Housing Opportunities		





Growth Management Act Amendments 1995-2023

The Washington State Growth Management Act (GMA) has been amended numerous times since originally enacted in 1990. To help local governments with evaluating whether their adopted comprehensive plans and development regulations comply with the GMA, Department of Commerce, Growth Management Services, has developed a list of annual amendments to the GMA. This list summarizes amendments to Chapter 36.70A RCW ("The Growth Management Act" or "GMA"), as well as other related statutory amendments, enacted by the Washington State Legislature from 1995 to 2023.

Each amendment is listed below, by RCW citation and original bill number, according to the year of adoption, and it includes a brief description of the legislation and identification of the local jurisdictions affected.

Please note: This list has been prepared to briefly summarize legislative amendments to the GMA and to assist local governments with their periodic update process under RCW 36.70A.130 and for general research. This summary is not intended to provide a complete interpretation of all GMA amendments. Other related statutes may also help implement the GMA, and this summary is not a definitive legal guide for all planning requirements.

2023 Legislative Session

RCW, Bill Number, Brief Description for 2023 Legislative Session	Counties/Cities Other interested parties affected
<p>RCW 36.70A.060 <i>SB 5374 – Relating to the adoption of county critical area ordinances by small cities</i></p> <p>Brief Description:</p> <p>The bill allows cities under 25,000 to adopt the county’s critical area ordinance by reference as long as the CAO is not under appeal. Once adopted by reference, the city is not required to take further action during future GMA periodic updates. Counties are entitled to a portion of the city’s grant funding that otherwise would have been used to update their CAOs.</p>	Counties and cities
<p>RCW 36.70A.130 <i>SB 5457 – Relating to implementing growth management task force legislative recommendations regarding small cities</i></p> <p>Brief Description:</p> <p>The bill allows cities and towns to opt out of the full comprehensive plan update process, but still must update critical areas regulations and the capital facilities and transportation elements, if the following are met:</p> <ul style="list-style-type: none"> • Has a population fewer than 500 • Is not located within 10 miles of a city with a population over 100,000 • Experienced a population growth rate of fewer than 10 percent in the preceding 10 years 	Cities and towns

RCW, Bill Number, Brief Description for 2023 Legislative Session	Counties/Cities Other interested parties affected
<ul style="list-style-type: none"> Has provided the department of Commerce with notice of its intent to participate in a partial review and revision of its comprehensive plan 	
<p>Ch. 36.70A (GMA), Ch. 43.21C (SEPA), Chs. 64.34, .32, .38, and .90 RCW. <i>HB 1337 – Expanding housing options by easing barriers to the construction and use of ADUs</i></p> <p>Brief Description:</p> <p>All GMA cities and counties must allow at least two ADUs per lot within urban growth areas in zones that allow for single-family homes. The ADUs may be attached, detached, or a combination of both, or may be conversions of existing structures. Cities must implement the bill’s requirements 6 months after their next comprehensive plan periodic update, or else the provisions in the bill will control.</p> <p>The bill places certain restrictions on local governments, including:</p> <ul style="list-style-type: none"> Local governments may not charge more than 50% of impact fees charged for the principal unit. Local governments may not require the owner to occupy the property. Local governments may not prohibit the ADU’s sale as independent units. Local governments must allow an ADU of at least 100 square feet and must adjust zoning to be consistent with the bill with respect to bulk and scale regulations. Local governments must set consistent parking requirements based on distance from transit and lot size. <p>Local governments are protected from HOAs seeking to enforce private covenants against ADUs in conflict with the bill.</p>	
<p>RCW 36.70A.030 and .280; adding new sections to the GMA and amending SEPA. <i>HB 1110 – Creating more homes for Washington by increasing middle housing in areas traditionally dedicated to single-family detached housing.</i></p> <p>Brief description:</p> <p>The bill requires cities of over 25,000 in population or that are within a contiguous UGA with the largest city in county with a population of more than 275,000 to allow two housing units per lot, four if one is affordable, or it is located within ¼ mile of transit, unless higher densities are already permitted.</p> <p>For cities over 75,000 in population, the requirement is four and six units, respectively. Extensions and exemptions are available for areas with critical areas, risk of displacement, infrastructure deficiencies, and when certain transportation safety conditions exist.</p>	Cities
<p>RCW 36.70A.020, .030, .070, .130, .190, .280, .320, and .480 <i>HB 1181 – Improving the state’s climate response through updates to the state’s planning framework</i></p> <p>Brief Description:</p> <p>The bill adds Climate Change and Resiliency as the 14th goal to the Growth Management Act and includes the following key changes to the GMA:</p>	Counties and cities

RCW, Bill Number, Brief Description for 2023 Legislative Session	Counties/Cities Other interested parties affected
<ul style="list-style-type: none"> • Adds a greenhouse gas emissions reduction sub-element that would be mandatory for 11 of the largest counties and their cities. The sub-element and implementing development regulations must identify actions the jurisdiction will take that will: <ul style="list-style-type: none"> ○ Result in reductions in overall GHG emissions generated by the transportation and land use systems within the jurisdiction but without increasing emissions elsewhere. ○ Result in reductions in vehicle miles traveled within the jurisdictions but without increasing emissions elsewhere. ○ Prioritize reductions that would benefit overburdened communities in order to maximize the co-benefits of reduced air pollution and environmental justice. • Adds a resiliency sub-element that would be mandatory for all jurisdictions planning under RCW 36.70A.040. This requirement can be satisfied by adopting by reference a FEMA natural hazard mitigation plan that is in substantial conformance with this sub-element. • The land use, capital facilities, park and recreation, utilities, and transportation elements must be updated to include certain climate change related topics, including a prohibition for denying a development permit because a project may cause the transportation level of service to fall below the minimum standard where multimodal mitigation is possible. • Requires consideration of environmental justice in order to avoid worsening environmental health disparities. • Creates a new grant program for community-based organizations to advance participation of vulnerable populations in the planning process. • Requires the Department of Ecology to update its Shoreline Master Program (SMP) guidelines to require that SMPs address the impact of sea level rise and increased storm severity. • Requires the Department of Transportation to maintain a summary of the per capita vehicle miles traveled for cities and unincorporated portions of counties; adds multimodal concurrency. 	
<p>Ch. 36.70A RCW (GMA) and Ch. 36.70B RCW (Local Project Review Act) <i>HB 1293 – Streamlining development regulations</i></p> <p>Brief description:</p> <ul style="list-style-type: none"> • Effective six months after its next periodic comprehensive plan update, GMA cities and counties must have in place clear, objective, and understandable design review procedures and standards governing the exterior design of all new development. The term “design review” is further defined in statute. • Design review of development projects must be reviewed concurrently with two or more project permits associated with the proposal and are limited to one public meeting. • The bill adds language to ch. 36.70B RCW (Local Project Review Act) encouraging jurisdictions to consider prompt, coordinated, and expedited project review of general project permits and specifically projects that include affordable housing. 	Counties and cities
<p>Ch. 36.70B RCW (Local Project Review Act) <i>SB 5290 – Consolidating local permit review</i></p> <p>Brief description:</p>	Counties and cities

RCW, Bill Number, Brief Description for 2023 Legislative Session	Counties/Cities Other interested parties affected
<p>The bill amends chapter 36.70B RCW, the Local Project Review Act, for jurisdictions planning under the GMA. The bill includes the following provisions:</p> <ul style="list-style-type: none"> • Establishes a consolidated permit review grant program for local governments that commit to issuing final decisions for residential permit applications within specified time frames. • Creates a new grant program to support local governments' transition to digital permit application systems. • Requires the department of commerce to convene a work group to study statewide license and permitting software for local governments. • Removes building permits for the types of project permits in the covered types of land use permits. • Amends the process for jurisdictions to provide a written determination of completeness for project permit applications. • Beginning January 1, 2025, jurisdictions must set certain permit decision timelines at 65, 100, and 170 days depending on the permit and other factors. When timelines are not met a portion of the permit fees must be refunded. Jurisdictions can set other deadlines but lose administrative appeal safe harbor protection. Certain jurisdictions must also submit annual performance reports to commerce, which will report to the legislature. • Provides additional measures that jurisdictions can take to facilitate prompt coordinate permit review. • Requires commerce to provide guidance to local governments with respect to appropriate fee structures, staffing-up residential permit processing, and other topics. 	
<p>Ch. 43.21C RCW (SEPA) <i>SB 5412 – Decreasing local government workload</i></p> <p>Brief description:</p> <p>The bill allows for a SEPA categorical exemption for residential development projects within incorporated UGAs and middle housing projects within unincorporated UGAs if:</p> <ul style="list-style-type: none"> • The local government finds the proposed development is consistent with its development regulations; and • The local government has prepared environmental analysis that considers the project in the area proposed for the exemption and analyzes certain multimodal transportation impacts. <p>The environmental analysis must include documentation that the requirements for environmental analysis, protection, and mitigation for impacts have been adequately addressed for the exempted project. The local government must also document its consultation with the department of transportation regarding certain transportation impacts. Before finalizing the environmental analysis, the local government must provide at least 60 days public notice and the exemption is effective 30 days following adoptive action. Residential projects in Seattle are exempt from these requirements until September 30, 2025.</p>	Counties and cities
<p>Ch. 90.58 RCW (Shoreline Management Act) <i>HB 1544 – SMP review schedules</i></p> <p>Brief description:</p>	Counties and cities

RCW, Bill Number, Brief Description for 2023 Legislative Session	Counties/Cities Other interested parties affected
<p>This bill changes the Shoreline Master Program update schedule from eight years to ten years to align with local governments' comprehensive plan periodic update schedule. The bill also extends by one year the date by which the next round of SMP reviews and revisions are due.</p>	
<p>Ch. 44.39 RCW (Joint Committee on Energy Supply and Energy Conservation), Ch. 80.50 RCW (Energy Facilities), Ch. 43.21C RCW (SEPA), and Ch. 36.70B RCW (Local Project Review Act)</p> <p><i>HB 1216 – Clean Energy Siting</i></p> <p>Brief description:</p> <p>The bill establishes a new type of project designation by Commerce: Clean Energy Projects of Statewide Significance (CEPSS). The department of Ecology is responsible for coordinating an optional coordinated permitted process for CEPSS projects. Cities and counties with development projects determined as eligible for the coordinated permit process within their jurisdiction must enter into an agreement with Ecology or the project proponent for expediting the completion of projects, including expedited permit process and environmental review processing.</p> <p>The bill also directs lead agencies to complete an EIS for CEPSS projects within 24 months of a threshold determination and requires them to work collaboratively with agencies that have actions requiring SEPA review for the project to develop a schedule that includes a list of agency responsibilities, actions, and deadlines. The bill makes other SEPA changes related to the process of environmental review for CEPSS projects.</p> <p>During a review of a project to construct or improve electric generation, transmission, or distribution facilities, a local government may not require a project applicant to demonstrate the necessity or utility of the project, other than to require as part of the completed project application the submission of documentation required by the Federal Energy Regulatory Commission or other federal agencies with regulatory authority over electric power transmission and distribution needs, or the Utilities and Transportation Commission.</p> <p>A county may not prohibit the installation of wind and solar resource evaluation equipment necessary for the design and environmental planning of a renewable energy project.</p>	Counties and cities
<p>RCW 36.70A.710 and .740</p> <p><i>SB 5353 – Relating to the Voluntary Stewardship Program</i></p> <p>Brief description:</p> <p>The bill removes the date by which counties must join the VSP, opening it up to currently non-participating jurisdictions. A county that elects to join the VSP is not required to implement the program in a participating watershed until new adequate funding is provided. The Conservation Commission is required to determine every two years which watersheds in the new participating counties received adequate funding. If adequate funding is not provided, the county must take one of four options:</p> <ul style="list-style-type: none"> • Develop, adopt, and implement a work plan in the watershed that protects critical areas used for agricultural activities; • Adopt development regulations that have previously been adopted by another local government for the purpose of protecting critical areas used for agricultural activities; 	Counties

RCW, Bill Number, Brief Description for 2023 Legislative Session	Counties/Cities Other interested parties affected
<ul style="list-style-type: none"> • Adopt development regulations certified by commerce as protective as critical areas in areas used for agricultural activities; or • Review, and if necessary, update development regulations adopted under the GMA to protect critical areas as they related to agricultural activities. 	
<p>Ch. 43.21C RCW (SEPA), Ch. 35.21 RCW (cities and towns), Ch. 35A.21 RCW (code cities), and Ch. 19.27A RCW (Energy-Related Building Standards)</p> <p><i>HB 1042 – The creation of additional housing units in existing buildings</i></p> <p>Brief description:</p> <p>The bill prohibits cities from denying a permit application for the addition of housing units within an existing building due to nonconformity with height, setback, parking, modulation, or elevator size unless it is a building code of life safety issue. When new residential units are proposed completely within an existing building, cities must allow a density bonus of 50% more than the zone otherwise allows. Cities may not require the addition of parking spaces, permitting requirements, or design standards not applied to all residential development in the zone, and may not impose exterior design or architectural requirements to the building. Cities also may not require a transportation concurrency study or SEPA review based on the addition of housing units within an existing building.</p> <p>The changes to city codes necessary to implement the bill are categorically exempt from SEPA.</p> <p>The state building code council is required to adopt an amendment to the energy code that waives the requirement for the unchanged portions of an existing building to comply with the current energy code when additional housing units are added to the building.</p>	Cities
<p>RCW 35.13.470 and RCW 82.14.415</p> <p><i>HB 1425 – Facilitating municipal annexations</i></p> <p>Brief description:</p> <p>The bill requires that if an interlocal agreement is used for a sales and use tax credit for annexed areas, the interlocal agreement must address:</p> <ul style="list-style-type: none"> • The balancing of annexations of commercial, industrial, and residential properties; • Development, ownership, and maintenance of infrastructure; and • The potential for revenue-sharing agreements. <p>The bill removes the requirements that a city be within a county with a population of at least 600,000 to impose the tax and that an annexation area must have a population of at least 10,000 or 4,000. The bill also removes the eligibility timeline.</p> <p>The bill requires that to impose the tax, a city must have entered into an interlocal agreement with the county regarding the proposed annexation area. The bill also updates the maximum levy amounts that may be imposed based on population.</p>	Counties and cities
<p>Title 64 RCW (Real Property and Conveyances), RCW 58.17.060, RCW 82.02.060, Ch. 82.45 RCW (Real Estate Excise Tax)</p> <p><i>SB 5258 – Increasing the supply and affordability of condominium units and townhouses as an option for homeownership</i></p>	

RCW, Bill Number, Brief Description for 2023 Legislative Session	Counties/Cities Other interested parties affected
<p>Brief description:</p> <p>This bill imposes new requirements on condo associations seeking to bring a construction defect claim and imposes additional pre-litigation procedural requirements with the intent to better resolve disputes and encourage the construction of more housing. The bill also created a Down Payment Assistance Account funded by the REET. Impact fee schedules must now reflect the proportionate impact of new housing units based on the square footage and number of bedrooms, or trips generated, in the housing unit, to produce a proportionally lower impact fee for smaller housing units.</p> <p>All cities, towns, and counties must include in their short plat regulations procedures for unit lot subdivisions allowing division of a parent lot into separately owned unit lots.</p>	

2022 Legislative Session

RCW, Bill Number, Brief Description for 2022 Legislative Session	Counties/Cities Other interested parties affected
<p>RCW 36.70A.130 <i>HB 1241 – Relating to planning under the GMA. (Ch. 192 Laws 2022)</i> Effective date: June 9, 2022</p> <p>Brief Description:</p> <p>This bill changes the comprehensive plan periodic update from every eight years to every ten years and established the next deadline being December 31, 2024 for King, Kitsap, Pierce, and Snohomish counties and the cities within them. In addition, counties meeting certain population or growth thresholds, and certain cities within them, must provide the Department of Commerce with an implementation progress report five years after the periodic comprehensive plan adoption. Commerce must develop guidelines for the report, including:</p> <ul style="list-style-type: none"> • The implementation of previously adopted changes to the housing element and the effect of those changes on housing affordability and availability within the jurisdiction; • Permit processing timelines; and • Progress toward implementing actions required to achieve reductions to meet greenhouse gas and vehicle miles traveled requirements as provided for in any element of the comprehensive plan. <p>If a covered jurisdiction has yet to implement any changes that were included in the most recent period update or has not taken legislative or administrative actions necessary to implement the changes by the implementation progress report due date, then that jurisdiction must identify the need for changes or action in its report, adopt a work plan to implement the changes, and complete all work necessary for implementation within two years of the report's submission.</p>	<p>Counties and cities</p>
<p>RCW 36.70A.040 - .210. <i>HB 1717 – Relating to tribal participation in GMA planning. (Ch. 252 Laws 2022)</i> Effective date: June 9, 2022</p>	<p>Counties, Cities, regional planning authorities, and tribes.</p>

RCW, Bill Number, Brief Description for 2022 Legislative Session	Counties/Cities Other interested parties affected
<p>Brief description:</p> <p>Federal agencies and tribes with a reservation or ceded lands within a county are required to be invited to participate in the countywide planning process. A federally recognized Indian tribe may voluntarily choose to participate in the county or regional planning process and coordinate with the counties and cities required to plan under the GMA. Once a local government receives notice from a tribe whose reservations or ceded land are in the county that the tribe has or will have a parallel planning process, the local government must enter into good faith negotiations with the tribe to attempt to reach a mutually acceptable memorandum of agreement regarding collaboration and participation in the planning process, including coordinating planning for urban growth. If such agreement cannot be reached, the local government and tribe must enter mediation. A tribe may also request that Commerce provide facilitation services to resolve issues that it has with a local government's comprehensive planning. Delay of adoption of a local government's comprehensive plan or development regulations due to this dispute resolution are not subject to GMHB appeal regarding the delay.</p> <p>Countywide planning policies must include policies that address the protection of tribal cultural resources in collaboration with tribes that choose to participate in the planning process. When a city's comprehensive plan includes a port element, the city must develop the element collaboratively with the port and any tribe that is participating in the planning process through a MOA.</p>	
<p>RCW 36.70A.540 <i>HB 2001 – Relating to expanding the ability to build tiny houses. (Ch. 275 Laws 2002)</i> Effective date: June 9, 2022</p> <p>Brief Description:</p> <p>The bill adds tiny house communities, which were legislatively authorized in 2017, to the type of housing eligible for affordable housing incentive programs established by local governments under the GMA through comprehensive plans and development regulations.</p>	Counties and cities
<p>RCW 36.70A.067 <i>SB 5042 – Relating to the effective date of certain actions taken under the GMA. (Ch. 218 Laws 2022).</i> Effective date: June 9, 2022</p> <p>Brief Description:</p> <p>The bill establishes the effective date of an action that expands a UGA; removes the designation of agricultural, forest, or mineral resource lands; creates or expands a LAMIRD; establishes a new fully contained community; or creates or expands a master planned resort is the later of the following:</p> <ul style="list-style-type: none"> • 60 days after the date of public notice of adoption of the comprehensive plan, development regulation, or amendment to the plan or regulation, implementing the action; or • If a petition for review to the Growth Management Hearings Board is timely filed, upon issuance of the board's final order. <p>This eliminates a vesting loophole that previously allowed these actions to proceed due to Washington's early vesting law, even when an action is subsequently invalidated by the GMHB.</p>	Counties

RCW, Bill Number, Brief Description for 2022 Legislative Session	Counties/Cities Other interested parties affected
<p>RCW 36.70A.070 <i>SB 5275 – Relating to enhancing opportunity in LAMIRDs. (Ch. 220 Laws 2022).</i> Effective date: June 9, 2022</p> <p>Brief Description:</p> <p>The bill amends current LAMIRD requirements by allowing for:</p> <ul style="list-style-type: none"> • Development and redevelopment within a LAMIRD with confirmation that existing providers of public facilities and services have sufficient capacity to serve new or additional demand from the development or redevelopment. • Changes to land use designations on vacant land if new development and redevelopment is consistent with the county definition of local rural character. • Commercial development or redevelopment within mixed-use areas to serve existing and projected rural populations with a footprint limitation of up to a maximum of 5,000 square feet. New uses of retail or food service space cannot exceed 2,500 square feet. 	Counties
<p>RCW 36.70A.130 <i>SB 5593 – Relating to UGA boundaries. (Ch. 287 Laws 2022).</i> Effective date: June 9, 2022</p> <p>Brief Description:</p> <p>Each county that designates UGAs must review the patterns of development within the UGA during the periodic comprehensive plan update. If, during this review, the county determines the patterns of development have created pressure in areas that exceed the available and developable lands within the UGA, the county may revise the UGA to accommodate identified patterns of development and future development pressure for the succeeding 20-year period. Areas added to the UGA must not be designated as natural resource lands or contain more than 15 percent critical areas. The areas added must be suitable for urban growth and contiguous. The revision may not result in an increase in the total surface area of the existing UGA.</p> <p>A jurisdiction's transportation element and capital facility plan element must identify the transportation facilities, public facilities, and related services needed to serve the added areas to the UGA, including funding sources.</p>	Counties, cities, and service providers.
<p>RCW 36.70A.600, .070 and Ch. 43.21C RCW (SEPA) <i>SB 5818 – Relating to promoting housing construction in cities through amendments to and limiting appeals under SEPA and the GMA.</i> Effective date: June 9, 2022</p> <p>Brief Description:</p> <p>Any nonproject action taken by a fully planning city to implement certain optional planning actions to increase residential building capacity is permanently exempt from administrative and judicial appeal under SEPA. The adoption of ordinances, development regulations, and amendments to such regulations and other nonproject actions taken by a fully planning city that increases housing capacity and affordability and mitigates displacement, outside of critical areas, are exempt from</p>	

RCW, Bill Number, Brief Description for 2022 Legislative Session	Counties/Cities Other interested parties affected
<p>administrative and judicial appeals under SEPA, except for nonproject actions having a probable significant adverse impact on fish habitat.</p> <p>The SEPA exemption for project actions related to a residential, multifamily, or mixed-use development on the basis of or impacts to the transportation elements of the environment only applies if WSDOT has not found that the project will present significant adverse impacts to the state-owned transportation system. Impacts to aesthetics or light and glare are exempt from SEPA if the project is subject to adopted design review requirements.</p> <p>Ecology must undergo expedited rulemaking to modify rule-based SEPA categorical exemptions to SEPA as follows:</p> <ul style="list-style-type: none"> • Add four attached single-family residential units to the current exemption for certain types of construction. • Create a new exemption level for single-family residential project types with a total square footage of fewer than 1500 square feet in incorporated UGAs of at least 100 units. • Increase the exemption level for multifamily residential project types in incorporated UGAs from 60 units to 200 units. • Add the following sentence to the categorical exemptions for minor new construction: "The city, town, or county must document the result of its outreach with the department of transportation on impacts to state-owned transportation facilities, including consideration of whether mitigation is necessary for impacts to state-owned transportation facilities." <p>Any applicant whose project qualifies as exempt under SEPA is not required to file an environmental checklist if other information is available to establish that a project qualifies for an exemption.</p>	
<p>Title 70A RCW (Environmental Health and Safety), Ch. 36.70A RCW (GMA), Ch. 36.70 RCW (Planning Enabling Act), and related statutes HB 1799 – Relating to organic materials management Effective date: June 9, 2022</p> <p>Brief description:</p> <p>Beginning January 1, 2027, each county or city that implements a local solid waste plan must provide source-separated organic waste collection services at least either biweekly or 26 weeks annually to all residents and non-residential customers that generate at least 0.25 cubic yards of organic materials per week, and must provide for organic materials management of collected organic materials. Cities and counties may charge and collect fees or rates for these services, consistent with existing authority to impose fees and rates for solid waste collection services. These requirements do not apply to certain jurisdictions and certain areas described in the bill.</p> <p>Jurisdictions implementing local solid waste management plans may not site the increase or expansion of an existing organic materials management facility that processed more than 200,000 tons of material relative to 2019 levels, except that this limitation does not apply to anaerobic digesters.</p> <p>By January 1, 2023, cities and counties with a population of at least 25,000 or in which organic material collection services are provided must adopt a compost procurement ordinance to implement the 2020 requirement for local governments to consider the use of compost products in projects and to use compost products in a project except when availability, health, quality, safety, or price-competitive criteria are not met. They must develop strategies to inform residents</p>	<p>Counties and cities</p>

RCW, Bill Number, Brief Description for 2022 Legislative Session	Counties/Cities Other interested parties affected
regarding the jurisdiction's use of compost and the value of compost and give priority to purchasing compost products that produce compost locally, are certified by a nationally recognized organization, the product products derived from municipal solid waste compost programs, and that meet quality standards. The bill creates additional procurement options for local governments.	

2021 Legislative Session

RCW, Bill Number, Brief Description for 2021 Legislative Session	Counties/Cities Other interested parties affected
<p>RCW 36.70A.020, .030, .070, .390; chapter 35A.21 RCW; chapter 35.21 RCW <i>HB 1220 – Relating to supporting emergency shelters and housing through local planning and development regulations. (Ch. 254 Laws 2021)</i> Effective date: July 25, 2021</p> <p>Brief Description:</p> <p>Commerce will provide jurisdictions with existing and projected housing needs that identify the number of housing units necessary to manage projected growth, including units for moderate, low, very low, and extremely low-income households as well as emergency housing, emergency shelters, and permanent supportive housing.</p> <p>The housing element of comprehensive plans is updated to require GMA planning counties and cities to do the following:</p> <ul style="list-style-type: none"> • Include moderate density housing options within the UGA and include mandatory provisions for the preservation, improvement, and development of housing. • Identify sufficient land and zoning capacities for the following housing types based on the housing needs provided by Commerce: moderate, low, very low, and extremely low-income households; emergency housing, emergency shelters, and permanent supportive housing; and within the UGA, consideration of duplexes, triplexes, and townhomes. • Plan for and accommodate, rather than just encourage the availability of, affordable housing for the economic segments described above by doing the following: <ul style="list-style-type: none"> ○ Incorporate special consideration for low, very low, extremely low, and moderate-income households; ○ Document programs and actions needed to achieve housing availability, including gaps in local funding, barriers such as development regulations, and other limitations; ○ Consider housing locations in relation to employment locations; ○ Consider the role of ADUs in meeting housing needs. • Identify local policies and regulations that result in racially disparate impacts, displacement, and exclusion in housing and implement policies and regulations to address and being to undo them. • Identify areas at high risk of displacement from market forces that occur with changes to zoning, development regulations, and capital investments. • Establish anti-displacement policies <p>Cities may not prohibit transitional housing or permanent supportive housing in any zones where residential dwelling units or hotels are allowed. Cities may not prohibit indoor emergency shelters or indoor emergency housing in any zones where hotels are allowed, except for cities that have</p>	Counties and cities

RCW, Bill Number, Brief Description for 2021 Legislative Session	Counties/Cities Other interested parties affected
<p>adopted an ordinance authorizing such shelters and housing in a majority of zones within a 1-mile proximity to transit. Cities may impose reasonable occupancy and use regulations on such shelters and housing but those regulations may not prevent the siting of a sufficient number to accommodate the need.</p>	
<p>RCW 36.70A.330 and RCW 43.155.070; chapters 35A.14 RCW, 36.70A RCW, 43.160 RCW, 80.36 RCW, and 43.330 RCW. <i>SB 5368 – Relating to encouraging rural economic development. (Ch. 312 Laws 2021)</i> Effective date: July 25, 2021</p> <p>Brief Description:</p> <p>This bill allows code cities and counties to enter into an interlocal agreement for the purpose of facilitating city annexation of unincorporated UGA territory, including collaborating on the jurisdictional transfer of commercial, industrial, and residential properties and facilities.</p> <p>The bill also authorizes the Growth Management Hearings Board to refer a finding of noncompliance to Commerce to facilitate a speedy resolution.</p>	Counties and Cities

2020 Legislative Session

RCW, Bill Number, Brief Description for 2020 Legislative Session	Counties/Cities Other interested parties affected
<p>RCW 36.70A.130 <i>HB 2342 – Relating to aligning the timing of comprehensive plan updates required by the growth management act with the timing of shoreline master program updates required by the shoreline management act. (Ch. 113 Laws 2020)</i> Effective date: 6/11/2020 Effective date (Section 2): 7/1/2025</p> <p>Brief Description:</p> <p>This amendment updated the GMA periodic update schedule to better align the GMA update cycle with the census and makes associated changes to the Shoreline Management Act (SMA) schedule. The new GMA schedule took effect June 11, 2020. (The new SMA schedule changes, RCW 90.58.080, changes take effect July 1, 2025.)</p> <p><u>New GMA periodic update schedule:</u></p> <ul style="list-style-type: none"> • The following counties, and the cities within them, are required to review and, if needed, revise their comprehensive plans and development regulations by June 30, 2024, and every eight years thereafter: King, Kitsap, Pierce, and Snohomish. • The following counties, and the cities within them, are required to review and, if needed, revise their comprehensive plans and development regulations by June 30, 2025, and every eight years thereafter: Clallam, Clark, Island, Jefferson, Lewis, Mason, San Juan, Skagit, Thurston, and Whatcom. • The following counties, and the cities within them, are required to review and, if needed, revise their comprehensive plans and development regulations by June 30, 2026, and every 	Counties and cities

RCW, Bill Number, Brief Description for 2020 Legislative Session	Counties/Cities Other interested parties affected
<p>eight years thereafter: Benton, Chelan, Cowlitz, Douglas, Franklin, Kittitas, Skamania, Spokane, Walla Walla, and Yakima.</p> <ul style="list-style-type: none"> The following counties, and the cities within them, are required to review and, if needed, revise their comprehensive plans and development regulations by June 30, 2027, and every eight years thereafter: Adams, Asotin, Columbia, Ferry, Garfield, Grant, Grays Harbor, Klickitat, Lincoln, Okanogan, Pacific, Pend Oreille, Stevens, Wahkiakum, and Whitman. 	
<p>RCW 36.70A.600 through .620, and RCW 36.70A.030. <i>HB 2343 – Relating to urban housing supply. (Ch. 173 Laws 2020)</i> Effective date: 6/11/2020</p> <p>Brief Description:</p> <ul style="list-style-type: none"> Adds to provisions of E2SHB 1923 (2019), extending timelines and adding to the list of activities that cities are encouraged to take in order to increase residential building capacity. The date by which cities must take certain planning actions to increase residential building capacity in order for those actions to be exempt from administrative or judicial appeal under the GMA and the State Environmental Policy Act (SEPA) is changed from April 1, 2021, to April 1, 2023. Reduces requirements for bus frequency from four times an hour to two times an hour for very or extremely low income (30-50% AMI) relating to parking reductions. Adds parking reductions for market rate housing: <i>“For market rate multifamily housing units that are located within one-quarter mile of a transit stop that receives transit service at least four times per hour for twelve or more hours per day, minimum residential parking requirements may be no greater than one parking space per bedroom or .75 space per unit. A city may establish a requirement for the provision of more than one parking space per bedroom or .75 space per unit if the jurisdiction has determined a particular housing unit to be in an area with a lack of access to street parking capacity, physical space impediments, or other reasons supported by evidence that would make on-street parking infeasible for the unit.”</i> The GMA definition of "permanent supportive housing" is modified. 	Cities
<p>RCW 36.70A.696 through .699 <i>SB 6617 – Relating to accessory dwelling unit regulation. (Ch. 217 Laws 2020)</i> Effective date: 6/11/2020</p> <p>Brief Description:</p> <ul style="list-style-type: none"> Requires, by July 1, 2021, any city within a GMA county must adopt or amend regulations so as to not require off-street parking for accessory dwelling units (ADUs) within 0.25 mile of a “major transit stop” unless the city determines the ADU is in an area with a lack of access to street parking capacity, physical space impediments, or other reasons that would make on-street parking infeasible for the ADU. A city that has adopted or substantively amended its ADU regulations within the previous four years is exempt from the new ADU requirements regarding off-street parking. “Major transit stop” is defined as: <ul style="list-style-type: none"> A stop on certain high capacity transportation systems; Commuter rail stops; Stops on rail or fixed guideway systems, including transit-ways; 	Cities

RCW, Bill Number, Brief Description for 2020 Legislative Session	Counties/Cities Other interested parties affected
<ul style="list-style-type: none"> ○ Stops on bus rapid transit routes or routes that run on high occupancy vehicle lanes; or ○ Stops for a bus or other transit mode providing fixed route service at intervals of at least 15 minutes during the peak hours of operation. 	
<p>RCW 36.70A.200 <i>HB 2640 – Relating to clarifying that facilities that are operated by a private entity in which persons are detained in custody under process of law pending the outcome of legal proceedings are not essential public facilities under the growth management act. (Ch. 128 Laws 2020)</i> Effective date: 3/25/2020</p> <p>Brief Description: This bill updates the GMA provision governing the siting of essential public facilities, and exclude private detention facilities from the definition of essential public facilities. It further clarifies that this exclusions does not apply to mental health facilities. Those facilities remain essential public facilities. It applies to only facilities for pretrial detention. It applies retroactively as well as prospectively.</p>	Counties and cities
<p>RCW 36.70A.250 through .280 <i>SB 6574 – Relating to clarifying the respective administrative powers, duties, and responsibilities of the growth management hearings board and the environmental land use and hearings office. (Ch. 214 Laws 2020)</i> Effective date: 6/11/2020</p> <p>Brief Description: This bill is governor request legislation designed to align the structure and practice of the Growth Management Hearings Board (GMHB) with the rest of the Environmental and Land Use Hearings Office to improve administration. The bill changes the size of the board, adjusts the qualifications of board members and the procedures for appointing board members and makes other miscellaneous changes to the composition and operations of the GMHB.</p>	Counties, cities and members of the public
<p>RCW 43.21C.229 <i>HB 2673 – Relating to exemptions for infill development under the state environmental policy act. (Ch. 87 Laws 2020)</i> Effective date: 6/11/2020</p> <p>Brief Description: This bill amends RCW 43.21C.229, and changes the standard for use of optionally SEPA categorical exemption for infill development to include development in areas where population is roughly equal to projections in comprehensive plan and development regulations, rather than limiting it to areas where it is less than such projections.</p>	Counties and cities
<p>RCW 84.14.020 <i>HB 2950 – Relating to addressing affordable housing needs through the multifamily housing tax exemption by providing an extension of the exemption until January 1, 2022, for certain properties currently receiving a twelve-year exemption and by convening a work group. (Ch. 237 Laws 2020)</i> Governor partial veto – Section 3 not approved. Effective date: 6/11/2020</p>	Counties and cities

RCW, Bill Number, Brief Description for 2020 Legislative Session	Counties/Cities Other interested parties affected
<p>Brief Description: This bill extends the multifamily property tax exemption (MFTE) for certain properties through December 31, 2021.</p> <p><u>Governor's partial veto:</u> <i>Section 3 directs the Department of Commerce to contract with a nonprofit facilitator to convene a work group to study and make recommendations on certain aspects of the multifamily property tax exemption program. The department is also required to provide a follow-up report to the Legislature and the Joint Legislative Audit and Review Committee by December 1, 2020. However, the work required under Section 3 is not funded in the budget. For these reasons I have vetoed Section 3 of Substitute House Bill 2950.</i></p>	

2019 Legislative Session

RCW, Bill Number, Brief Description for 2019 Legislative Session	Counties/Cities Other interested parties affected
<p>RCW 36.70A.545 (and RCW 35A.63.300, and RCW 35.63.280) HB 1377 – Relating to affordable housing development on religious organization property. (Ch. 218 Laws 2019) Effective date: 7/28/2019</p> <p>Brief Description:</p> <ul style="list-style-type: none"> • A city planning under certain planning enabling statutes, or a city or county fully planning under the GMA, must allow an increased density bonus consistent with local needs for any affordable housing development of any single-family or multifamily residence located on real property owned or controlled by a religious organization if the affordable housing development under certain conditions outlined under RCW 36.70A.545. • A city or town, code city, or county may develop policies to implement the increased density bonus if it receives a request from a religious organization for the increased density bonus. • The religious organization developing the qualifying affordable housing must pay all fees, mitigation costs, and other charges required and, if applicable, should work with local transit agencies to ensure appropriate transit services are provided to the affordable housing development. • An affordable housing development created by a religious institution within a city or county fully planning under the GMA must be located within an urban growth area. 	Counties and cities
<p>RCW 36.70A.600 through 620; and RCW 36.70A.030 HB 1923 – Relating to increasing urban residential building capacity. (Ch. 348 Laws 2019) Effective date: 7/28/2019 Effective date (Section 11): 7/1/2019</p> <p>Brief Description: This is a multifaceted bill designed to increase residential capacity in larger cities.</p>	Cities

RCW, Bill Number, Brief Description for 2019 Legislative Session	Counties/Cities Other interested parties affected
<ul style="list-style-type: none"> Encourages fully planning cities to take certain actions designed to increase residential building capacity. The bill lists twelve qualifying measures they are encouraged to adopt. If a city intends to adopt actions before July 30, 2021 they can apply to Commerce for a grant of up to \$100,000 to support the effort. Implementation actions taken before this deadline are also shielded from SEPA and GMA appeal. Cities may also gain eligibility through development of a housing action plan. A housing action plan is an expanded version of the housing needs analysis. The bill also directs the Washington Center for Real Estate Research to produce a report every two years that compiles housing supply and affordability metrics for all fully planning cities. This data is designed for use with drafting the housing action plan. The bill also contains two mandatory requirements designed to reduce pressure on housing supply. The first is a requirement to all permanent supportive housing in all multifamily areas. The second is limitations on minimum parking requirements. In order to fund the grants and the production of the housing data profiles, the bill establishes a \$2.50 increase in the document-recording fee. 	
<p>RCW 43.330.515 and .520 <i>SB 5748 – Relating to creating an account to support necessary infrastructure nearby military installations. (Ch. 404 Laws 2019)</i> Effective date: 7/28/2019</p> <p>Brief Description: The bill creates the defense community compatibility account. The account funds grants to local governments, or entities who have an agreement with a military installation under the Readiness and Environmental Protection Integration (REPI) program. Eligible projects include:</p> <ul style="list-style-type: none"> Acquisition of real property or real property interests to eliminate an existing incompatible use; Projects to jointly assist in the recovery or protection of endangered species dependent on military installation property for habitat; Projects or programs to increase the availability of housing affordable to enlisted military personnel and nonmilitary residents in the local community. Projects to retrofit existing uses to increase their compatibility with existing military operations. Projects to enable local communities heavily dependent on a nearby military installation to diversify the local economy so as to reduce the economic dependence on the military base; Projects that aid communities to replace jobs lost in the event of a reduction of the military presence; Local infrastructure or facilities necessary to help a community accommodate an expanded military presence in their community; Projects that improve or enhance aspects of the local economy, environment, or quality of life impacted by the presence of military activities. <p>Commerce must produce a biennial report with a prioritized list of projects, and may develop rules to implement this section.</p>	Counties and cities, and certain entities also identified in this bill.
<p>RCW 36.70A.270 <i>SB 5151 – Relating to requiring the growth management hearings board to topically index the rulings, decisions, and orders it publishes. (Ch. 452 Laws 2019)</i> Effective date: 7/28/2019</p>	Counties, cities, and members of the public.

RCW, Bill Number, Brief Description for 2019 Legislative Session	Counties/Cities Other interested parties affected
<p>Brief Description: Environmental & Land Use Hearings Office must coordinate with the Growth Management Hearings Board, the Department of Commerce, and other interested stakeholders to develop and maintain a rational system of categorizing rulings, decisions, and orders. The website must allow a user to search GMHB decisions and orders by topic, party, and geographic location or by natural language. All rulings, decisions, and orders issued before January 1, 2019, must be published by June 30, 2021.</p>	

2018 Legislative Session

RCW, Bill Number, Brief Description for 2018 Legislative Session	Counties/Cities Other interested parties affected
<p>RCW 36.70A.590 <i>SB 6091 - Relating to ensuring that water is available to support development.</i> (Ch.1 Laws 2018) Effective date 1/19/2018</p> <p>Brief Description: Addresses the availability of water to support development. For the purposes of complying with the GMA relating to surface and groundwater resources, a county or city may rely on or refer to applicable minimum instream flow rules adopted by Ecology. Development regulations must ensure that proposed water uses are consistent with the permit-exempt groundwater statute and with applicable rules when making building permit and subdivision decisions.</p>	Counties and cities

2017 Legislative Session

RCW, Bill Number, Brief Description for 2017 Legislative Session	Counties/Cities Other interested parties affected
<p>RCW 36.70A.211 and .212 <i>HB 1017 – Relating to the siting of schools and school facilities.</i> (Ch. 129 Laws 17) Governor vetoed Section 1. Effective date 7/23/2017</p> <p>Brief Description (Sections 2-3):</p> <ul style="list-style-type: none"> Pierce County may authorize the siting of a school in a rural area to serve students from an urban area, even when otherwise prohibited by multicounty policies if the county has adopted a comprehensive plan policy concerning the siting of schools in rural areas. Such a school may not collect impact fees. Vision 2040, the multicounty planning policy document is to be amended at its next update (2020) to include a policy addressing the siting of schools in rural areas. (This policy would cover all four PSRC counties). Each school district that sites schools under Section 2 must participate in the county's next GMA update (due in 2023 for Pierce County), to: <ul style="list-style-type: none"> Coordinate on enrollment forecasts and projections Identify school siting criteria, with the county, cities and PSRC 	Pierce County

RCW, Bill Number, Brief Description for 2017 Legislative Session	Counties/Cities Other interested parties affected
<ul style="list-style-type: none"> ○ Identify suitable school sites with the county and cities with priority to siting urban serving schools in existing cities and towns in locations where students can safely walk and bicycle to school from the homes, and can effectively served by transit ○ Identify schools costs and include this in the capital facilities plan element. <p><u>Governors' partial veto (Section 1)**: First, any extension of urban services to serve a rural school must be limited to the size and scale needed to support the long-term needs of the school. Second, the land surrounding a new rural school must maintain its rural character and housing density as specified in RCW 36.70A.070(5). Finally, in order for schools to be sited outside the Urban Growth Boundary Line, school districts must demonstrate that there is no suitable land available within the Urban Growth Area. For these reasons I have vetoed Section 1 of Engrossed Substitute House Bill 1017.</u></p> <p>** Note: See HB 2243 (2017) below.</p>	
<p>RCW 37.70A.690 <i>HB 1503 – Relating to preventing unfunded mandates involving on-site sewage systems from affecting local governments and property owners. (Ch. 105 Laws 17)</i> Effective date 7/23/2017</p> <p>Brief Description:</p> <ul style="list-style-type: none"> • Declares that the Growth Management Act (GMA) does not preclude counties from certifying homeowners, or their family members or tenants, to inspect their on-site sewage systems (OSS). • Declares that counties are not relived of the obligation to protect water quality under the GMA. Governor signed 	<p>Counties and cities. Property owners (pertaining to self-inspection of septic systems)</p>
<p>RCW 36.70A.030, .060, .070, and .108 <i>SB 5517 – Concerning rail dependent uses for purposes of the growth management act and related development regulations. Governor vetoed</i></p> <p>Brief Description:</p> <ul style="list-style-type: none"> • Adds definitions of “freight rail dependent uses” and “short line railroad” to the Growth Management Act (GMA). • Direct the Department of Commerce to submit a report to the Legislature by November 15 of each-even numbered year, beginning in 2022 and ending in 2032, that describes any job gains, tax impact, and impacts to resource lands resulting from freight rail dependent uses sited under the GMA. • Authorized Clark and Okanogan counties to allow rail dependent industrial uses on resource lands adjacent to short line railroads. • Authorizes Clark and Okanogan counties to include development of freight rail dependent uses on land adjacent to railroad lines and infrastructure in the transportation element of their comprehensive plan. 	<p>Clark, Okanogan</p>
<p>RCW 36.70A.110 <i>HB 1683 – Addressing sewer service within urban growth areas.</i> (Chapter 305 Laws 2017) Effective date 7/23/2017</p>	<p>Counties and cities. Utility districts and Property owners.</p>

RCW, Bill Number, Brief Description for 2017 Legislative Session	Counties/Cities Other interested parties affected
<p>Brief Description: Specifies that GMA fully planning counties, cities, and utilities are not obligated to install sanitary sewer systems to certain properties within urban growth areas served by on-site sewage systems.</p>	
<p>HB 2243-Concerning the siting of schools and school facilities Governor signed C32 L 2017 3rd Special Session. Effective date 10/19/2017</p> <p>Brief Description:</p> <ul style="list-style-type: none"> • Provides that the Growth Management Act (GMA) does not prohibit a county planning fully under the GMA from authorizing the extension of public facilities and utilities to serve a school located in a rural area that serves students from a rural area and an urban area, so long as certain requirements are met. • Authorizes the extension of public facilities and utilities extended to a school located outside an Urban Growth Area (UGA),. • Provides that the GMA does not prohibit the expansion, modernization, or placement of portable classrooms at an existing school in a rural area. • Directs the Department of Commerce to submit a report to the Legislature in 2023 that reports on the schools built under this legislation. <p>Note: how this is related to ESHB 1017: During the 2017 Legislative Session, the Legislature passed Engrossed Substitute House Bill (ESHB) 1017, which dealt with the topic of siting schools in rural areas under the GMA. Governor signed ESHB 1017 into law, but in so doing, vetoed section 1 of ESHB 1017. The vetoed provisions were signed into law as part of HB 2243.</p>	Counties and cities
<p>SB 5254—Relating to ensuring adequacy of buildable lands and zoning in urban growth areas and providing funding for low-income housing and homeless programs Governor signed C16, L 2017 3rd Special Session, Effective date 10/19/2017</p> <p>Brief Description:</p> <ul style="list-style-type: none"> • Extends the \$40 local homeless housing and assistance surcharge to 2023. • Allows revenue from the local real estate excise tax (REET II) to be used for homeless housing development through 2019, subject to certain conditions. • Makes certain changes to the Growth Management Act's buildable lands program through 2030, including making Whatcom County subject to buildable lands program requirements and requiring that county buildable land reports be completed at least two years prior to scheduled comprehensive plan updates. • Requires the Department of Commerce to contract for the development of buildable lands program guidance for use by local governments. • Exempts projects with environmental impacts that have been addressed in a planned actions designated by local governments that encompass areas located near transit stops from further environmental review under the State Environmental Policy Act (SEPA). 	<p>Buildable Lands Counties: Clark, King, Kitsap, Pierce, Snohomish, Thurston, and Whatcom counties.</p> <p>Note: Portions of the bill only affect newly added Whatcom County.</p>

RCW, Bill Number, Brief Description for 2017 Legislative Session	Counties/Cities Other interested parties affected
<p>RCW 36.70A, .070 SSB 5790 – Concerning the economic development element of the growth management act. Governor partial veto – Section 3 not approved. Chapter 331, 2017 Laws PV, Effective date 7/23/2017</p> <p>Brief Description:</p> <p>The bill amends the rural element requirement to allow innovative techniques that will accommodate appropriate rural economic advancement, densities, and uses. It also removes the following provisions from the economic development element:</p> <ul style="list-style-type: none"> • A summary of the local economy • A summary of the strengths and weaknesses of the local economy, and • An identification of policies, programs, and projects to foster economic growth and development and to address future needs. <p>The Governor partially vetoed a section of the bill that would have allowed smaller counties to identify stagnate or deteriorating economic industries in rural areas and “seize economic opportunities that may deviate” from the GMA in order to encourage economic development. The vetoed section would have required the GMHB to afford deference to local development choices that prioritize economic development in rural areas for certain jurisdictions.</p>	<p>Cities, Counties</p>
<p>SB 5806-Concerning preliminary work to develop a process for planning for a new interstate 5 bridge spanning the Columbia river. Governor signed. C288 L2017. Effective date 7/23/2017</p> <p>The process for designating a project of statewide significance is modified to allow for a legislative designation. Projects of statewide significance that are designated by the Legislature are exempted from the application requirements.</p>	<p>Cities and Counties</p>

2016 Legislative Session

No Growth Management Act Amendments for 2016 Legislative Session	Cities/Counties Affected
---	-----------------------------

2015 Legislative Session

RCW, Bill Number, Brief Description for 2015 Legislative Session	Cities/Counties Affected
<p>RCW 36.70A.035 SB 5238 – Concerning public water systems’ public participation notice provisions.</p> <p>Brief Description:</p> <ul style="list-style-type: none"> The list of persons and entities that public participation requirements of GMA must, through notice procedures, must also be reasonably calculated to provide notice of proposed amendments to comprehensive plans and development regulations is expanded to include Group A public water systems that are required to develop water system plans. Group A water systems either have 15 or more service connections, regularly serve 25 or more people 60 or more days per year, or serve 1,000 or more people for two or more consecutive days. 	Counties, Cities
<p>RCW 37.70A.070 ESB 5923 – Promoting economic recovery in the construction industry</p> <p>Brief Description:</p> <ul style="list-style-type: none"> Obligates counties, cities, and towns that collect impact fees to, by September 1, 2016, adopt and maintain a system for the deferred collection of impact fees for single-family detached and attached residential construction. Delays the starting of the six-year frame for satisfying transportation concurrency provisions of the Growth Management Act until deferred impact fees are due. Establishes impact fee deferral reporting requirements for the Joint Legislative Audit and Review Committee and the Department of Commerce. Makes all provisions effective September 1, 2016. 	Counties, cities, and towns that collect impact fees

Legislative Session 2014

RCW, Bill Number, Brief Description for Legislative Session 2014	Cities/Counties Affected
<p>RCW 36.70A.040, .060, .280 EHB 1224 – Providing a process for county legislative authorities to withdraw from voluntary planning under the GMA</p> <p>Brief Description:</p> <ul style="list-style-type: none"> Allows a county that elected to fully plan under the Growth Management Act (GMA) and that has 20,000 or fewer inhabitants to reduce the planning obligations that it and the cities within must satisfy under the GMA. Expires the authority of a county to reduce planning obligations for it and the cities within on December 31, 2015. Establishes that a county action to reduce the planning obligations for it and the cities within may be invalidated if the county is not in compliance with certain planning requirements of 	Counties, Cities

RCW, Bill Number, Brief Description for Legislative Session 2014	Cities/Counties Affected
<p>GMA at the time of the county's reduction action, and if the county does not received a determination of compliance from the Department of Commerce (Commerce).</p> <ul style="list-style-type: none"> • Makes compliance determinations by Commerce subject to review by the Growth Management Hearings Board. • Specifies that a county that reduces the planning obligations for it and the cities within must satisfy requirements for natural resource lands, critical areas, the use of best available science and the requirements established in the rural element of a comprehensive plan and the associated development regulations. 	
<p>RCW 36.70A.367</p> <p>HB 1360 – Extending the deadline to designate one or more Industrial land banks</p> <p>Brief Description:</p> <ul style="list-style-type: none"> • Extends the deadline for certain counties planning under the Growth Management Act and with the authority to designate industrial land banks to identify and approve locations and then adopt regulations for industrial land banks until December 31, 2016, rather than December 31, 2014. 	Counties, Cities
<p>RCW 36.70A.460 2SHB 2251 – Fish barrier removals</p> <p>Brief Description:</p> <ul style="list-style-type: none"> • Adds three new categories of fish habitat enhancement projects to the list of projects eligible for streamlined permitting under the Department of Fish and Wildlife's hydraulic project approval process. • Directs WDFW to convene a fish passage barrier removal board, with representatives from state agencies, local and tribal governments, and other interested entities to coordinate removal projects. 	Counties, Cities
<p>RCW 84.14.007, .010, .040, .060 2SSB 6330 – Promoting affordable housing in unincorporated areas of rural counties within urban growth areas</p> <p>Brief Description:</p> <ul style="list-style-type: none"> • Rural counties may offer a property tax exemption for multi-family housing projects within unincorporated urban growth areas. • The Joint Legislative Audit and Review Committee must assess the performance of the tax preference with reference to the intent and public policy objective. • The property tax exemption for properties located in rural counties expires on January 1, 2020. 	Counties

Legislative Session 2013

RCW, Bill Number, Brief Description for Legislative Session 2013	Cities/Counties Affected
<p>RCW 36.70A.340 SHB 1883– Simplifying and updating statutes related to fuel tax administration..</p>	Counties, Cities

RCW, Bill Number, Brief Description for Legislative Session 2013	Cities/Counties Affected
<p>Brief Description: Amends various statutes to reflect the consolidation of the fuel tax statutes, including a change in the reference to the RCW chapter addressing fuel tax revenues that may be withheld from a city or county by the Governor upon a notification by the Growth Management Hearings Board of continued non-compliance with the GMA by that city or county.</p>	
<p>RCW 36.70A.070 ESHB 1652 – Impact fee payment Governor vetoed bill in its entirety http://apps.leg.wa.gov/documents/billdocs/2013-14/Pdf/Bills/Vetoed/House/1652-S.VTO.pdf</p> <p>Brief Description: Would have required counties and cities to provide for deferred payment of impact fees, and would have delayed the starting of the six-year time frame for satisfying concurrency provisions for the Growth Management Act until after the county or city received full payment of all deferred impact fees.</p>	Counties, Cities
<p>RCWs 36.70A.200, 36.70A.300, 43.17.250, 43.155.070, 70.146.070 SSB 5399– Addressing the timing of penalties under the growth management act.</p> <p>Brief Description:</p> <ul style="list-style-type: none"> Establishes that, state agencies, commissions, and governing boards may not penalize jurisdictions during the period of remand following a finding of noncompliance by the Growth Management Hearings Board (GMHB) and the pendency of an appeal before GMHB or subsequent judicial appeals, unless GMHB makes a determination of invalidity, <u>IF</u>: <ul style="list-style-type: none"> the local government has delayed the effective date of the action subject to the petition until after GMHB issues a final determination; or, within 30 days of receiving notice of a petition for review by GMHB, the local government delays or suspends the effective date of the action until after GMHB issues a final determination in order to not be penalized. A local jurisdiction may not be deemed ineligible or otherwise penalized, in the award of a state agency grant or loan during the pendency of the appeal before GMHB, or during any subsequent judicial appeals under certain circumstances. 	Counties; Cities; state agencies, commissions, and governing boards
<p>RCWs 35.91, 35.91.020, 43.21C, 82.02.020 ESHB 1717– Up-front environmental planning</p> <p>Brief Description:</p> <ul style="list-style-type: none"> Authorizes local governments to recover reasonable expenses incurred in the preparation of non-project environmental impact statements (EIS) for infill actions that are categorically exempt from requirements of the State Environmental Policy Act, and for development or redevelopment actions that qualify as planned actions. Requires that a county, city, or town enact an ordinance, prior to the collection of fees to cover reasonable expenses incurred in the preparation of the EIS, which establishes the total amount of expenses to be recovered through fees, and provides objective standards for determining the fee amount imposed upon each development proposal; provides a procedure by which an applicant may pay the fees under protest; and makes information available about the amount of the expenses designated for recovery. Modifies provisions governing contracting between qualifying municipalities and real estate owners for the construction or improvement of water or sewer facilities by making the 	Counties, Cities

RCW, Bill Number, Brief Description for Legislative Session 2013	Cities/Counties Affected
contracts mandatory, at the owner's request, and by allowing municipalities to collect associated fees.	
RCW 34.05 HB 1112– Concerning standards for the use of Science to support public policy Brief Description: Directs the Department of Fish and Wildlife to identify the sources of information reviewed and relied on before taking a significant agency action. The requirement applies to actions including those resulting in species recovery plans, certain types of rulemaking, and guidance to support implementation of a rule or statute.	Department of Fish and Wildlife
RCW 34.05 HB 1113 – Concerning standards for the use of Science to support public policy Brief Description: Requires the Department of Ecology to identify peer-reviewed science, scientific literature, and other sources of information being relied upon before taking significant agency actions related to certain agency programs.	Department of Ecology
RCWs 39.102, 39.102.020, 39.102.140, 39.102.150, 39.102.904, 82.14.475 E2SHB 1306 – Extending the expiration dates of the local infrastructure financing tool program Brief Description: <ul style="list-style-type: none"> • Extends the expiration date of the Local Infrastructure Financing Tool program from June 30, 2039, to June 30, 2044. • Requires local jurisdictions to commence construction by June 30, 2017, to impose the state shared local sales and use tax. • Removes the requirement that a sponsoring local government issue indebtedness to receive a state sales and use tax credit. 	Counties, Cities
RCWs 39.102, 39.102.020, 39.102.140, 39.102.150, 39.102.904, 82.14.475 HB 1644 – Concerning transportation planning objectives and performance measures for local and regional agencies. Brief Description: <ul style="list-style-type: none"> • Allows local or regional agencies to establish transportation objectives and performance measures that correspond with state transportation objectives and performance measures. • Applies the same liability protection to the local or regional agencies that is currently available to the state. 	Counties, Cities, Regional Transportation Planning Organizations

Legislative Session 2012

RCW, Bill Number, Brief Description for Legislative Session 2012	Cities/Counties Affected
RCW 36.70A.180 HB 2834 – Relating to providing cost savings for local governments by reducing a limited number of reporting requirements. Brief Description: Eliminates a requirement obligating jurisdictions that fully plan under the Growth Management Act (GMA) to submit reports to the Department of Commerce every five years regarding the progress by that jurisdiction in implementing the GMA is eliminated. Other county and city reporting requirements are also eliminated.	Counties, Cities

RCW, Bill Number, Brief Description for Legislative Session 2012	Cities/Counties Affected
<p>RCW 90.58.190 EHB 2671 – Clarifying procedures for appealing department of ecology final action on a local shoreline master program by ensuring consistency with existing procedural provisions of the growth management act, chapter 36.70A RCW, the administrative procedure act, chapter 34.50 RCW, and the state environmental policy act, chapter 43.21C RCW.</p> <p>Brief Description: Amends certain standards and procedures relating to the review of shoreline master programs by the Growth Management Hearings Board, Shoreline Hearings Board, and Superior courts.</p>	<p>Counties, Cities</p>
<p>RCW 36.70A.030 SB 5292 – Exempting irrigation and drainage ditches from the definition of critical areas.</p> <p>Brief Description: Within the definition of critical areas, fish and wildlife habitat conservation areas do not include artificial features or constructs, including irrigation delivery systems, irrigation infrastructure, irrigation canals, or drainage ditches that lie within the boundaries of and are maintained by a port district or an irrigation district or company.</p>	<p>Counties, Cities</p>
<p>RCW 36.70A, 36.70A.130 SB 5995 – Authorizing urban growth area boundary modifications for industrial land.</p> <p>Brief Description: A city planning under the GMA may request that a county amend the UGA within which the city is located. A city's request to the county to amend the UGA should be done as part of the county's annual comprehensive plan amendment process and must meet the county's application deadline for that year's comprehensive plan amendment process. The requests are subject to certain conditions.</p>	<p>Counties located east of the crest of the Cascade Mountains with a population of more than 100,000 and less than 200,000. (Benton County)</p>
<p>RCW 43.21C SB 6082 – Regarding the preservation and conservation of agricultural resource lands.</p> <p>Brief Description: Department of Ecology will conduct rulemaking by December 31, 2013, to review and consider whether the current environmental checklist ensures consideration of potential impacts to agricultural lands of long-term commercial significance.</p>	<p>Counties, Cities planning under the GMA are to designate and protect agricultural lands of long term commercial significance.</p>
<p>RCW 36.70A.490, 36.70A.500 2ESSB 6406 – Modifying programs that provide for the protection of the state's natural resources.</p> <p>Brief Description: By December 31, 2013, DOE must update the thresholds for all other project actions, create categorical exemptions for minor code amendments that do not lessen environmental protection, and propose methods for more closely integrating SEPA with the Growth Management Act. Other changes to SEPA and local development provisions include authorizing money in the Growth Management Planning and Environmental Review Fund to be used to make loans, in addition to grants, to local governments for specified purposes; and authorizing lead agencies to identify within an environmental checklist items that are adequately covered by other legal authorities, although a lead entity may not ignore or delete a question.</p>	<p>Counties, Cities</p>

Legislative Session 2011


RCW, Bill Number, Brief Description for Legislative Session 2011	Cities/Counties Affected
<p>RCW 36.70A, 36.70A.130, 36.70A.280 ESHB 1886 - Implementing Recommendations of the Ruckelshaus Center process.</p> <p>Brief Description: The Voluntary Stewardship Program is established as an alternative to protecting critical areas on lands used for agricultural activities through development regulations adopted under RCW 36.60A.060. The Program must be designed to protect and enhance critical areas on lands used for agricultural activities through voluntary actions by agricultural operators. The Washington State Conservation Commission (Commission) is charged with administering the Program.</p> <p>Click here to view a description of the timelines in the Program.</p>	<p>All counties must decide if they are going to opt-in by January 22, 2012.</p> <p>Does not apply to incorporated cities or towns.</p>
<p>RCW 36.70A.080 ESSB 5253 - Concerning tax increment financing for landscape conservation and local infrastructure.</p> <p>Brief Description: Provides financing tool for certain cities in King, Pierce, and Snohomish Counties to invest in infrastructure in designated receiving areas for transfers of development rights (TDR). Eligible cities are cities with a population of 22,500 or more in the three counties. Consistent with the regional TDR program in Chapter 43.362, transfers must be from county sending areas to incorporated city receiving areas.</p>	<p>King, Pierce, and Snohomish Counties, and the Cities within.</p>
<p>RCW 36.70A.130, 36.70A.215 ESHB 1478 Delaying or modifying certain regulatory and statutory requirements affecting cities and counties.</p> <p>Brief Description: Extends timeframes within which local government entities must comply with requirements pertaining to reviews, revisions, and evaluations under the Growth Management Act.</p> <p>The comprehensive plan and development regulation/critical areas ordinance review and revision schedule of the Growth Management Act is modified to require counties and cities to take such action every eight years, rather than every seven years, and to reallocate review and revision years for some jurisdictions.</p> <p>An additional two years for meeting the review and requirements is granted to smaller and slow growing counties and cities. The date by which the initial review and revision requirements must be completed for the first bloc of counties and cities is June 30, 2015, rather than December 1, 2014. County reviews of designated urban growth areas must also be completed according to this schedule, and evaluation requirements for the buildable lands program must be completed by counties and cities one year before the applicable review and revision deadline.</p> <p>Also included are extensions for the timelines for expending and encumbering impact fees; and shoreline master programs.</p>	<p>Counties, Cities</p>
<p>RCW 36.70A.290</p>	<p>Counties and Cities</p>

RCW, Bill Number, Brief Description for Legislative Session 2011	Cities/Counties Affected
<p>SSB 5192 - Concerning provisions for notifications and appeals timelines under the shoreline management act.</p> <p>Brief Description: Makes numerous technical changes to effective date provisions for shoreline master programs and to notification and timing requirements governing appeals under the Shoreline Management Act.</p>	
<p>RCW 36.70A.340 SSB 5797 - Eliminating the urban arterial trust account.</p> <p>Brief Description: Merges the Urban Arterial Trust Account into the Transportation Improvement Account.</p>	None

Legislative Session 2010

RCW, Bill Number, Brief Description for Legislative Session 2010	Cities/Counties Affected
<p>RCW 36.70A.480 EHB 1653 - Clarifying the Integration of Shoreline Management Act policies with the Growth Management Act.</p> <p>Brief Description: Modifies provisions in the Growth Management Act (GMA) pertaining to the integration of the GMA and the Shoreline Management Act. Establishes new provisions in the GMA pertaining to the regulation and protection of critical areas that are located within shorelines of the state. Declares an emergency and establishes a July 27, 2003, application date. Clarifies that, with certain exceptions, critical area regulations adopted under the GMA apply within Shoreline areas. These regulations apply until Ecology approves either a comprehensive, new shoreline management program (SMP) that meets Ecology's guidelines, or a SMP amendment specifically related to critical areas. The new law specifies that legally existing structures and uses in shoreline areas that are within protection zones created by local critical areas ordinances (CAOs) may continue as conforming uses. The law also provides criteria about how these structures and uses may be redeveloped or modified. In addition, the bill also addresses existing and ongoing farming practices.</p>	All counties and cities with shorelines.
<p>RCW 36.70A ESHB 2538 - Regarding High-Density Urban Development - Encourages certain cities that plan under the GMA to include compact development in their comprehensive plans.</p> <p>Brief Description: Requires the development of a non-project environmental impact statement for a compact development plan included in a comprehensive plan. Provides for immunity of appeals for proposals that are covered by a non-project environmental impact statement for the compact development area. Encourages establishment of a transfer of development rights program for cities that include compact development in their comprehensive plans. Provides funding incentives to assist with the cost of developing a non-project environmental impact statement for a compact development plan.</p>	A city with a population greater than 5,000 that is required to plan under the GMA. A city of any size required to comply with the GMA and is located on the east side of the Cascade Mountain in a county with a population of 230,000 or less may elect to adopt subarea

RCW, Bill Number, Brief Description for Legislative Session 2010	Cities/Counties Affected
	development elements.
<p>Referenced throughout the RCW</p> <p>E2SHB 2658</p> <p>Brief Description: The "Department of Commerce" is created to replace the Department of Community, Trade and Economic Development. By November 1, 2009, the Director is to develop a report, with analysis and recommendations for the Governor and appropriate legislative committees, on statutory changes for effective operation of the department. This is to be done in collaboration with the Office of Financial Management, the Governor's Office, the Economic Development Commission, and legislators from policy and fiscal committees. Input from a broad range of stakeholders is required. The Code Reviser is directed to prepare legislation for the 2010 legislative session that changes all statutory references from the "Department of Community, Trade, and Economic Development" to the "Department of Commerce."</p>	None.
<p>RCW 36.70C.020 HB 2740 - Regarding the definition of Land Use Decision in the Land Use Petition Act</p> <p>Brief Description: Amends the Land Use Petition Act (LUPA) to clarify when the 21-day time limit for the filing of judicial appeals to local land use decisions begins.</p>	A county or city processing motions for reconsideration under LUPA.
<p>RCW 36.70A SHB 2935 - Regarding Environmental and Land Use Hearings Boards</p> <p>Brief Description: Creates the Environmental and Land Use Hearings Office by consolidating the powers, duties, and functions of the Environmental Hearings Office and the Growth Management Hearings Boards. Reduces the number of state boards that conduct administrative review of environmental and land use decisions.</p>	None.
<p>RCW 36.70A.110, .130, .172, .250, .260, .270, .280, .290 SSB 6214 - Restructuring the three Growth Management Hearings Boards into one Board</p> <p>Brief Description: Consolidates the powers, duties, and functions of the three regional Growth Management Hearings Boards into a single, seven-member Growth Management Hearings Board. Specifies that petitions for review before the consolidated board must be heard and decided by a regional panel of three board members. Specifies provisions for the adjudicative and operational functioning of the consolidated board.</p>	None.
<p>RCW 36.70A.200 SB 6279 - Clarifying Regional Transit Authority Facilities as Essential Public Facilities.</p> <p>Brief Description: Adds regional transit authority facilities to the list of essential public facilities delineated under the GMA.</p>	A county or city planning under GMA.
<p>RCW 36.70A.5601</p>	A county or city that intends to amend or

RCW, Bill Number, Brief Description for Legislative Session 2010	Cities/Counties Affected
<p>SSB 6520 - Extending time to complete recommendations under RCW 36.70A.5601 conducted by the William D. Ruckelshaus Center</p> <p>Brief Description: Extends a provision that temporarily prohibits counties and cities from amending or adopting certain changes to critical areas ordinances (CAOs) by one additional year to July 1, 2011. Specifies that counties and cities subject to the temporary prohibition are required to review and, if necessary, revise their applicable CAOs between July 1, 2011 and December 1, 2012. Grants the William D. Ruckelshaus Center, in completing its examination of the conflicts between agricultural activities and CAOs, one additional year to conclude certain examination tasks and a final report by September 1, 2010.</p>	<p>adopt a CAO affecting agricultural lands.</p>
<p>RCW 36.70A.130 SSB 6611 - Extending the deadlines for the review and evaluation of comprehensive land use plan and development regulations for three years and addressing the timing for adopting certain subarea plans.</p> <p>Brief Description: Establishes a new recurring seven-year review and revision schedule for comprehensive plans and development regulations adopted under the GMA, which includes jurisdictions that had a December 1, 2007 deadline that qualified for and used a former three year extension. (Note: These new deadlines take effect following the existing requirement by jurisdictions to complete the review of comprehensive plans and development regulations between December 1, 2004 and December 1, 2007).</p> <p>Establishes and modifies requirements applicable to subarea plans in provisions of the GMA that generally prohibit comprehensive plan amendments from occurring more frequently than annually. Such subarea plans must clarify, supplement, or implement jurisdiction-wide comprehensive plan policies, and may only be adopted after appropriate environmental review under SEPA.</p> <p>In addition, amendment of a comprehensive plan to take place more than once per year when the amendment is for a subarea plan for economic development located outside a 100-year floodplain in a county that completed a state-funded pilot project based on watershed characterization and local habitat assessment.</p> <p>Cities/Counties Affected: On or before December 1, 2014, and every seven years thereafter, for Clallam, Clark, Jefferson, King, Kitsap, Pierce, Snohomish, Thurston, and Whatcom counties and the cities within those counties;</p> <p>On or before December 1, 2015, and every seven years thereafter, for Cowlitz, Island, Lewis, Mason, San Juan, Skagit, and Skamania counties and the cities within those counties;</p> <p>On or before December 1, 2016, and every seven years thereafter, for Benton, Chelan, Douglas, Grant, Kittitas, Spokane, and Yakima counties and the cities within those Counties;</p> <p>On or before December 1, 2017, and every seven years thereafter, for Adams, Asotin, Columbia, Ferry, Franklin, Garfield, Grays Harbor, Klickitat, Lincoln, Okanogan, Pacific, Pend Oreille, Stevens, Wahkiakum, Walla Walla, and Whitman counties and the cities within those counties.</p>	<p>See below first column Brief Description on SSB 6611 for Cities/Counties Affected for this bill.</p> 

RCW, Bill Number, Brief Description for Legislative Session 2010	Cities/Counties Affected
<p>Exceptions include a three-year extension for qualifying counties with fewer than 50,000 residents, qualifying cities with fewer than 5,000 residents, and provisions for jurisdictions making substantial progress with certain regulatory requirements.</p>	

Legislative Session 2009

RCW, Bill Number, Brief Description for Legislative Session 2009	Cities/Counties Affected
<p>RCW 36.70A 2SHB 1481 - Regarding Electric Vehicles, add section or chapter</p> <p>Brief Description: Specifies that local government regulations of areas in the I-5 corridor from Snohomish County to Thurston County and the King County areas around SR- 520, I-405, and I-90 must allow for electric vehicle infrastructure, except in residential areas, by July of 2010. Requires the state, to the extent practicable, to install charging outlets capable of charging electric vehicles in each of the state's fleet parking and maintenance facilities, as well as in all state operated highway rest stops. Specifies that the Puget Sound Regional Council must seek federal or private funding related to planning for electric vehicle infrastructure deployment.</p>	<p>Snohomish, King, Pierce, and Thurston Counties and their cities, if within I-5, I-405, SR520, or I-90 corridors.</p>
<p>RCW 36.70A ESHB 1959 –Concerning land use and transportation planning for marine container ports, add section or chapter.</p> <p>Brief Description: Requires cities with a qualifying marine container port in their jurisdiction to include a container port element in their comprehensive plans. Authorizes cities with a qualifying port district to include a marine industrial port element in their comprehensive plans. Requires the Department of Community, Trade and Economic Development to provide matching grant funds</p>	<p>Cities of Seattle and Tacoma.</p>

RCW, Bill Number, Brief Description for Legislative Session 2009	Cities/Counties Affected
to cities to support development of the container port elements. Declares key freight transportation corridors that serve qualifying marine port facilities to be transportation facilities and services of statewide significance.	
<p>RCW 36.70A.030 EHB 2242 – Creating a Department of Commerce, amend section</p> <p>Brief Description: A Department of Commerce is created to replace the Department of Community, Trade and Economic Development. By November 1, 2009, the Director is to develop a report, with analysis and recommendations for the Governor and appropriate legislative committees, on statutory changes for effective operation of the department. This is to be done in collaboration with the Office of Financial Management, the Governor's Office, the Economic Development Commission, and legislators from policy and fiscal committees. Input from a broad range of stakeholders is required. The Code Reviser is directed to prepare legislation for the 2010 session that changes all statutory references from the "Department of Community, Trade, and Economic Development" to the "Department of Commerce."</p>	None.
<p>RCW 36.70A.110 EHB 1967 – One hundred year floodplains</p> <p>Brief Description: Prohibiting expansions of urban growth areas into one hundred year floodplains. A county, city, or town is generally prohibited from expanding an urban growth area into the 100-year floodplain of any river or river segment that is located west of the crest of the Cascade Mountains and has a mean annual flow of 1,000 or more cubic feet per second, except under certain specified circumstances.</p>	Counties and cities west of Cascade Crest, if expanding urban growth areas into 100-year floodplains.
<p>RCW 36.70A.110, .115, .210 SHB 1825 –Identifying specific facilities planning requirements under the growth management act, amend section</p> <p>Brief Description: Each city within a county fully planning under the Growth Management Act must identify areas sufficient to accommodate the full range of needs and uses that will accompany projected urban growth. The land uses that must be identified include facilities for medical, governmental, institutional, commercial, service, retail, and other nonresidential uses. Countywide economic development and employment policies must include consideration of the future development of commercial and industrial facilities. A county or city that chooses to amend their comprehensive plan to accommodate projected housing and employment growth must also include sufficient land capacity to accommodate commercial and industrial uses.</p>	Cities and counties fully planning under the Growth Management Act.
<p>EHB 1464 – Concerning affordable housing incentive programs.</p> <p>Brief Description: Clarifies provisions governing affordable housing incentive programs that may be enacted or expanded in jurisdictions planning under the Growth Management Act</p>	Cities and counties fully planning under the Growth Management Act. (optional)

Legislative Session 2008

RCW, Bill Number, Brief Description for Legislative Session 2008	Cities/Counties Affected
<p>RCW 36.70A ESSB 6580- Add section or chapter – Governor partially vetoed in 2008 relating to mitigating the impacts of climate change through the growth management act; amending 36.70A.280; adding a new section to chapter 36.70A RCW</p> <p>Brief Description: Requires the Department of Community, Trade and Economic Development (CTED) to develop and provide counties and cities with advisory climate change response methodologies, a computer modeling program, and estimates of greenhouse gas emission reductions resulting from specific measures. Establishes a local government global warming mitigation and adaptation program. Prohibits Growth Management Hearings Boards from hearing petitions alleging non-compliance with the mitigation and adaptation program. Requires CTED to provide a climate change report to the Governor and the Legislature by December 1, 2008</p>	None.

Legislative Session 2007

RCW, Bill Number, Brief Description for Legislative Session 2007	Cities/Counties Affected
<p>RCW 36.70A SHB 1135: AN ACT Relating to aquifer conservation zones in qualifying island cities without access to potable water sources outside their jurisdiction; and adding a new section to chapter 36.70A RCW.</p> <p>Brief Description: Allows any qualifying island city to designate one or more aquifer conservation zone to conserve and protect potable water sources.</p> <p>Specifies that conservation zones may not be considered critical areas except to the extent that specific areas located within zones qualify for critical area designation and have been designated as such. Allows a city declaring one or more conservation zone to consider whether an area is within a zone when determining the residential density of that area.</p> <p>Specifies that residential densities within conservation zones, in combination with other densities of the city, must be sufficient to accommodate projected population growth.</p>	Any qualifying island city that meets specified criteria.
<p>RCW 36.70A Amending RCW 76.09.240 SHB 1409: AN ACT Relating to the transfer of jurisdiction over conversion-related forest practices to local governments.</p> <p>Brief Description: The process for transferring authority to approve or disapprove forest practices applications is repealed. A new mechanism with new dates is established. Some counties and cities are required to adopt forest practices approval ordinances by the end of 2008, while the other counties and cities retain the discretion to not assume the responsibility for approving forest practices. The requirements on local governments vary depending on whether a county plans under the Growth Management Act (GMA), although the path for transferring jurisdiction remains constant across all counties.</p> <p>The trigger for determining if a county or city is required to adopt these ordinances is the number of forest practices applications that have been submitted within the county for the</p>	Counties and cities meeting qualifying criteria.

RCW, Bill Number, Brief Description for Legislative Session 2007	Cities/Counties Affected
<p>time period between January 1, 2003, and December 31, 2005, and whether the county plans under the GMA.</p> <p>For counties planning under the GMA, if more than 25 Class IV applications had been filed to the DNR between those dates for properties within a specific county, then that county, and the cities within it, are required to adopt forest practices approval ordinances.</p> <p>If the number is less than 25, or if the county does not plan under the GMA, then the transfer of jurisdiction for approvals is optional for the county and its cities.</p> <p>Counties that do plan under the GMA, and their cities, are required to adopt ordinances covering Class IV forest practices applications on the same lands that non-GMA counties may address. They must also adopt ordinances for the approval of all four class types of forest practices when those applications are submitted for land located within an urban growth area.</p> <p>The only land over which the GMA-planning counties and cities are not required to assume jurisdiction are ownerships of 20 contiguous acres or more.</p> <p>A county or city may not assume the jurisdiction for forest practices approvals without bringing their critical areas and development regulations in compliance with the current requirements and notifying both the DNR and the DOE at least 60 days before adoption of the necessary ordinances.</p>	
<p>RCW 36.70A SSB 5248: Preserving the viability of agricultural lands.</p> <p>Brief Description: Counties and cities may not amend or adopt critical areas ordinances (CAOs) as they specifically apply to agricultural activities until July 1, 2010. This does not limit obligations of a county or city to comply with requirements pertaining to critical areas not associated with agricultural activities nor limit the ability of a county or city to adopt or employ voluntary measures or programs to protect or enhance critical areas associated with agricultural activities.</p> <p>Counties and cities subject to deferral requirements should implement voluntary programs to enhance public resources and the viability of agriculture, and must include measures to evaluate their success. By December 1, 2011, counties and cities subject to deferral are to review and revise CAOs to comply with the requirements of this chapter.</p> <p>Subject to the availability of funds, the Ruckelshaus Center is directed to commence, by July 1, 2007, a two-phase examination of the conflicts between agricultural activities and CAOs.</p> <p>The Center is to issue two reports of its fact-finding efforts and stakeholder discussions to the Governor and the appropriate legislative committees by December 1, 2007, and December 1, 2008. A report on the second phase including findings and legislative recommendations is to be issued to the Governor and to the Legislature by September, 1, 2009.</p> <p>The Center is to work to achieve agreement among participating stakeholders and to develop a coalition that can be used to support agreed upon changes or new approaches to protecting critical areas during the 2010 Legislative Session.</p>	<p>All cities and counties, if proposing critical areas ordinance amendments.</p>

RCW, Bill Number, Brief Description for Legislative Session 2007	Cities/Counties Affected
<p>RCW 36.70A SB 6014: Authorizing industrial development on reclaimed surface coal mine sites.</p> <p>Brief Description: Certain qualified counties planning under the GMA may designate a master planned location for major industrial activity outside UGAs on lands formerly used or designated for surface coal mining and supporting uses. Counties authorized to designate major industrial development on former surface coal mining uses must have had a surface coal mining operation in excess of 3,000 acres that ceased operation after July 1, 2006, and that is located within 15 miles of the I-5 corridor.</p> <p>Designation of a master planned location for major industrial activities is an amendment to the comprehensive plan of the county. The master planned location must be located on land formerly used or designated for surface coal mining and supporting uses, that consist of an aggregation of land of at least 1,000 acres, and that is suitable for manufacturing, industrial, or commercial business. The master planned location must include criteria for the provision of new infrastructure and an environmental review must be done at the programmatic level.</p> <p>Approval of a specific major industrial activity is conducted through a local master plan process and does not require comprehensive plan amendment. The development regulations adopted must provide that the site consist of 100 or more acres of land formerly used or designated for surface coal mining; must prevent urban growth in the adjacent nonurban areas; and limit commercial development.</p>	<p>Lewis County</p>
<p>36.70A.367 SHB 1965: Authorizing major industrial development within industrial land banks.</p> <p>Brief Description: The requirements for designating master planned locations for major industrial developments outside Urban Growth Areas are revised. A master planned location for major industrial developments may be approved through a two-step process: designation of a land bank area in the applicable comprehensive plan; and subsequent approval of specific major industrial developments through a local master plan process.</p> <p>The applicable comprehensive plan must identify locations suited to major industrial development because of proximity to transportation or resource assets. The comprehensive plan must identify the maximum size of the land bank area and any limitations on major industrial developments based on local factors, but the plan need not specify particular parcels or identify any specific use or user.</p> <p>In selecting locations for the land bank area, priority must be given to locations that are adjacent or in close proximity to a UGA. The environmental review for amendment of the comprehensive plan must be at the programmatic level and, in addition to a threshold determination, must include:</p> <ul style="list-style-type: none"> ➤ a county-conducted inventory of developable land indicating that land suitable to site qualifying industrial development is unavailable within the UGA; and ➤ an analysis of the availability of alternative sites within UGAs and the long-term annexation feasibility of sites outside UGAs. <p>Final approval of a land bank area must be by amendment to the comprehensive plan, but the amendment may be considered at any time. Approval of a specific major industrial</p>	<p>Counties meeting qualifying criteria.</p>

RCW, Bill Number, Brief Description for Legislative Session 2007	Cities/Counties Affected
<p>development within the land bank area requires no further amendment of the comprehensive plan.</p> <p>Development Regulations Amendments In concert with the designation of a land bank area, a county must also adopt development regulations for review and approval of specific major industrial developments through a master plan process. The regulations governing the master plan process must ensure, at a minimum, that specific criteria, including the following, are met:</p> <ul style="list-style-type: none"> ➤ urban growth will not occur in adjacent nonurban areas; ➤ development is consistent with development regulations adopted for protection of critical areas; ➤ required infrastructure is identified and provided concurrent with development. <p>Such infrastructure, however, may be phased in with development; and an open record public hearing is held before either the planning commission or hearing examiner with notice published at least 30 days before the hearing date and mailed to all property owners within one mile of the site.</p> <p>Termination and Eligibility Provisions Separate eligibility criteria pertaining to population, unemployment, and geographic requirements for counties choosing to identify and approve locations for major industrial development in land banks are specified. Termination provisions with dates certain are deleted and replaced with provisions requiring, in part, that a county choosing to identify and approve locations for land banks must take action to designate one or more of these banks and adopt regulations meeting certain requirements on or before the last date to complete the county's next periodic comprehensive plan and development regulations review that occurs before December 31, 2014. The authority of a county to designate a land bank area in its comprehensive plan expires if not acted upon within these time limitations.</p> <p>Once a land bank area has been identified in a county's comprehensive plan, the authority of the county to process a master plan or site projects within an approved master plan does not expire.</p> <p>Public Notification and Determination Requirements New notification and written determination requirements are specified. Counties seeking to designate an industrial land bank must:</p> <ul style="list-style-type: none"> ➤ Provide countywide notice, in conformity with specific public participation and notification provisions of the GMA, of the intent to designate an industrial land bank. These notices must be published in one or more newspapers of general circulation that are reasonably likely to reach subscribers throughout the applicable county at least 30 days before the county legislative body begins the consideration process for siting a land bank; and ➤ Make written determinations of the criteria and rationale used by the county legislative body for siting a land bank. 	
<p>36.70A.450 SB 5952 – Family day-care providers’ home facility-County or city may not prohibit in residential or commercial area</p> <p>Brief Description:</p>	<p>All cities and counties.</p>

RCW, Bill Number, Brief Description for Legislative Session 2007	Cities/Counties Affected
Except as provided in subsections (2) and (3) of this section, no county or city may enact, enforce, or maintain an ordinance, development regulation, zoning regulation, or official control, policy, or administrative practice that prohibits the use of a residential dwelling, located in an area zoned for residential or commercial use, as a family day-care provider's home facility.	

Legislative Session 2006

RCW, Bill Number, Brief Description for Legislative Session 2006	Cities/Counties Affected
<p>RCW 36.70A ESHB 2984: Authorizing cities, towns, and counties to implement affordable housing incentive programs</p> <p>Brief Description: The amendments: Authorize jurisdictions fully planning under the GMA to enact or expand affordable housing incentive programs.</p> <p>Establish optional provisions for enacted or expanded the programs. Specify that excise tax imposition limits do not limit local government authorities in the implementation of programs or the enforcement of related agreements.</p> <p>Local governments fully planning under the GMA may enact or expand affordable housing incentive programs, providing for the development of low-income housing units. Incentive programs may include, but are not limited to, provisions pertaining to: density bonuses within the urban growth area (UGA); height and bulk bonuses; mixed-use projects; fee waivers or exemptions; parking reductions; or expedited permitting, conditioned on the provision of low-income housing units.</p>	Counties and cities fully planning under the Growth Management Act (optional).
<p>RCW 36.70A.130 ESSB 6427: Relating to schedules for comprehensive plan and development regulation review for certain cities and counties</p> <p>Brief Description: The timelines bill has two main features. First, it provides a time extension to small and slow-growing jurisdictions for updates to their comprehensive plans, development regulations, and critical areas ordinances. The bill contains qualifying criteria and clarification that jurisdictions making progress on their updates will be eligible for state grants, loans, pledges, and financial guarantees. Second, it clarifies that amendments to comprehensive plans necessary to enact planned actions may occur more frequently than annually, provided that pursuit of the amendments are consistent with the jurisdictions adopted public participation program and notification is given to agencies that may comment on the proposed amendments. Part of the Governor's Land Use Agenda. CTED request legislation.</p>	Counties and cities meeting qualifying criteria.
<p>RCW 36.70A.117 SHB 2917: Identifying Accessory Uses on Agricultural Lands</p> <p>Brief Description: The amendments:</p>	Counties and cities with designated agricultural lands of long-term

RCW, Bill Number, Brief Description for Legislative Session 2006	Cities/Counties Affected
<p>Revise GMA requirements regarding the use of agricultural lands of long-term commercial significance by creating more permissive guidelines governing the range of accessory uses permitted on such lands.</p> <p>Provide counties and cities with greater flexibility in implementing innovative zoning techniques related to accessory uses of agricultural lands of long-term commercial significance.</p> <p>SHB 2917 clarifies that any accessory use a city or county may allow on designated agricultural lands of long-term significance must not interfere with and must support continuation of the overall agricultural use of the property and neighboring properties. It provides policy guidepost; requiring any nonagricultural accessory use to (1) be consistent with the size, scale, and intensity of the agricultural use of the property, (2) be located within the general area already developed, and (3) not convert more than one acre of land. Part of the Governor's Land Use Agenda. Washington State Department of Agriculture request legislation.</p> <p>Limit to one acre the amount of agricultural land that may be converted to nonagricultural accessory uses.</p>	<p>commercial significance.</p>

Legislative Session 2005

RCW, Bill Number, Brief Description for Legislative Session 2005	Cities/Counties Affected
<p>RCW 36.70A 2SHB 1565: Addressing transportation concurrency strategies</p> <p>Brief Description: The amendments specify that concurrency compliance improvements or strategies may include qualifying multimodal transportation improvements or strategies. They:</p> <ul style="list-style-type: none"> • Require regional transportation plans that include provisions for regional growth centers to address concurrency strategies, measurements for vehicle level of service, and total multimodal capacity. • Require the Washington State Department of Transportation (WSDOT) to administer a study to examine multimodal transportation improvements or strategies to comply with the concurrency requirements of the GMA. • Require the study to be completed by one or more regional transportation planning organizations (RTPOs) electing to participate in the study. <p>Require WSDOT, in coordination with participating RTPOs, to submit a report of findings and recommendations to the appropriate committees of the Legislature by December 31, 2006.</p>	<p>RTPOs</p>
<p>RCW 36.70A.130 ESHB 2171: Allowing counties and cities one additional year to comply with certain requirements of RCW 36.70A.130.</p> <p>Brief Description: Counties and cities required to satisfy the review and revision requirements of the GMA by December 1, 2005, December 1, 2006, or December 1, 2007, may comply with the requirements for development regulations that protect critical areas (critical areas regulations) one year after the applicable deadline provided in the statutory schedule. Jurisdictions complying with the review and revision requirements for critical areas regulations one year after the deadline must be deemed in compliance with such requirements.</p>	<p>Counties and cities meeting qualifying criteria.</p>

RCW, Bill Number, Brief Description for Legislative Session 2005	Cities/Counties Affected
<p>Except as otherwise provided, only those counties and cities in compliance with the statutory review and revision schedule of the GMA, and those counties and cities demonstrating substantial progress towards compliance with the schedule for critical areas regulations, may receive financial assistance from the public works assistance and water quality accounts. A county or city that is fewer than 12 months out of compliance with the schedule is deemed to be making substantial progress towards compliance. Additionally, notwithstanding other provisions, only those counties and cities in compliance with the review and revision schedule of the GMA may receive preferences for financial assistance from the public works assistance and water quality accounts.</p> <p>Until December 1, 2005, a county or city required to satisfy the review and revision requirements of the GMA by December 1, 2004, that is demonstrating substantial progress towards compliance with applicable requirements for its comprehensive plan and development regulations may receive financial assistance from the public works assistance and water quality accounts. A county or city that is fewer than 12 months out of compliance with the GMA review and revision schedule for its comprehensive plan and development regulations is deemed to be making substantial progress towards compliance.</p>	
<p>RCW 36.70A, 36.70A.030, 36.70A.060, 36.70A.130 EHB 2241: Authorizing limited recreational activities, playing fields, and supporting facilities</p> <p>Brief Description: The amendments:</p> <ul style="list-style-type: none"> • Authorize the legislative authority of counties planning under RCW 36.70A.040 and meeting specified criteria (Snohomish) to, until June 30, 2006, designate qualifying agricultural lands as recreational lands. • Establish designation criteria, including specifying that qualifying agricultural lands must have playing fields and supporting facilities existing before July 1, 2004, and must not be in use for commercial agricultural production. • Specify activities that may be allowed on designated recreational lands. 	Snohomish County
<p>RCW 36.70A.200 ESSB 5121: Assessing long-term air transportation needs.</p> <p>Brief Description: The amendments: Require WSDOT to conduct a statewide airport capacity and facilities assessment and report results by July 1, 2006.</p> <p>Require WSDOT to conduct a 25-year capacity and facilities market analysis, forecasting demands for passengers and air cargo, and report results by July 1, 2007. After completion of the reports, the Governor is to appoint a ten member Aviation Planning Council to make recommendations on future aviation and capacity needs. The council expires July 1, 2009.</p>	None
<p>RCW 36.70A.070 SSB 5186: Increasing the physical activity of the citizens of Washington State</p> <p>Brief Description: Land use elements of comprehensive plans are encouraged to consider using approaches to urban planning that promote physical activity. The Transportation Element of a comprehensive plan must contain a pedestrian and bicycle component that includes identified planned improvements for pedestrian and bicycle facilities and corridors to</p>	Counties and cities fully planning under the Growth Management Act.

RCW, Bill Number, Brief Description for Legislative Session 2005	Cities/Counties Affected
<p>enhance community access and promote healthy lifestyles. Comprehensive transportation programs must include any new or enhanced bicycle or pedestrian facilities identified in the Transportation Element.</p> <p>The Washington State Parks and Recreation Commission is to maintain policies that increase access to free or low-cost recreational opportunities for physical activities, within allowable resources.</p> <p>The Health Care Authority, in coordination with other agencies, is authorized to create a work-site health promotion program for state employees to increase physical activity and engage individuals in their health care decision-making. The Health Care Authority must report on progress by December 1, 2006.</p>	
<p>RCW 35A.15 SB 5589: Providing for proceedings for excluding agricultural land from the boundaries of a charter or non-charter code city</p> <p>Brief Description: The amendments create a method for property owners of agricultural land located within a code city to petition for exclusion from the incorporated area of that code city that does not require the issue to be submitted to the voters for approval.</p> <p>Property owners of agricultural land may petition the legislative body of a code city for exclusion from the incorporated area of that city. The petition must be signed by 100 percent of the owners of the land. In addition, if non-agricultural landowner residents reside within the subject area, the petition must also be signed by a majority of those residents who are registered voters in the subject area. The petition must also set forth a legal description of the territory to be excluded and be accompanied by a drawing that outlines the boundaries of the territory sought to be excluded.</p> <p>After such a petition is filed, the legislative body must set a date for public hearing on the petition within 60 days. Notice of the hearing must be published in at least one newspaper of general circulation in the city as well as in three public places within the territory proposed for exclusion. Interested persons are invited to appear and voice approval or disapproval of the exclusion.</p> <p>If the legislative body decides to grant the petition following the hearing, they must do so by ordinance. The ordinance may exclude all or any portion of the proposed territory but may not include in the exclusion any territory not described in the petition. The petition is not submitted to the voters for approval.</p> <p>The GMA defines “agricultural land” as land that has long-term commercial significance for agricultural production and is primarily devoted to the commercial production of horticultural, viticultural, floricultural, dairy, apiary, vegetable, or animal products; or of berries, grain, hay, straw, turf, seed, Christmas trees not subject to certain excise taxes, finfish in upland hatcheries, or livestock.</p>	<p>Charter or non-charter code city.</p>
<p>RCW 36.70A.070 SB 6037: Changing provisions relating to limited development of rural areas</p> <p>Brief Description: The amendments modify GMA provisions for public services and facilities in qualifying limited areas of more intensive rural development (LAMIRDs). Until August 31, 2005, an example of a public service or facility that is permitted within recreational and tourist use LAMIRDs is a connection to an existing sewer line where the connection serves only the</p>	<p>Counties with qualifying LAMIRDs.</p>

RCW, Bill Number, Brief Description for Legislative Session 2005	Cities/Counties Affected
recreational or tourist use and is not available to adjacent non-recreational or non-tourist use parcels.	

Legislative Session 2004

RCW, Bill Number, Brief Description for Legislative Session 2004	Cities/Counties Affected
<p>RCW 36.70A ESSB 6401: Protecting military installations from encroachment of incompatible land uses</p> <p>Brief Description: Legislative findings in the amendments recognize the importance of the United States military as a vital component of the Washington State economy, and it is identified as a priority of the state to protect the land surrounding military installations from incompatible development.</p> <p>Comprehensive plans, development regulations, and amendments to either should not allow development in the vicinity of a military installation that is incompatible with the installation's ability to carry out its mission requirements. A consultation procedure is established whereby counties and cities must notify base commanders during the process of adopting or amending comprehensive plans or development regulations that will affect lands adjacent to the installations.</p>	Counties and cities with land adjacent to military installations.
<p>RCW 35.61.160 SB 6593: Prohibiting Discrimination Against Consumers' Choices in Housing</p> <p>Brief Description: Cities, code cities, and counties generally are required to regulate manufactured homes in the same manner as all other homes. They may require new manufactured homes to meet requirements such as the following: (1) the foundation must meet the manufacturer's design standard, (2) the placement of concrete or a concrete product between the base of the home and the ground, and (3) thermal standards must be consistent with the standards for manufactured homes.</p>	All counties and cities.
<p>RCW 36.70A.170 SB 6488: Ordering a study of the designation of agricultural lands in four counties</p> <p>Brief Description: By December 1, 2004, CTED will prepare a report on designation of agricultural resource land in King, Lewis, Chelan, and Yakima counties. The report will cover how much land is designated, how much is in production, changes in these amounts since 1990, comparison with other uses, effects on tax revenue, threats to the agriculture land base, and measures to better maintain the base and the agriculture industry.</p>	King, Lewis, Chelan, and Yakima counties are studied.
<p>RCW 36.70A .070 ESHB 2905: Modifying provisions for type 1 limited areas of more intensive rural development</p> <p>Brief Description:</p>	Counties that have designated Type 1 LAMIRDs.

RCW, Bill Number, Brief Description for Legislative Session 2004	Cities/Counties Affected
<p>Any development or redevelopment within one category of existing LAMIRDs must be principally designed to serve the existing and projected rural population. Building size, scale, use, or intensity of the LAMIRD development or redevelopment must be consistent with the character of the existing areas.</p> <p>Development or redevelopment may include changes in use from vacant land or a previously existing use if the new development conforms to certain requirements.</p>	
<p>RCW 36.70A.106 SHB 2781: Changing provisions relating to expedited state agency review of development regulations</p> <p>Brief Description: Proposed changes to development regulations by jurisdictions that plan under the GMA can receive expedited review by CTED and be adopted immediately thereafter, if timely comments regarding GMA compliance or other matters of state interest can be provided.</p>	<p>All counties and cities (optional).</p>
<p>RCW 36.70A.110 SSB 6367: Protecting the integrity of national historical reserves in the UGA planning process</p> <p>Brief Description: The existing requirement that cities and counties must include areas and densities sufficient to permit the urban growth projected for the succeeding 20-year period does not apply to those UGAs contained totally within a national historical reserve. When a UGA is contained totally within a national historical reserve, a city may restrict densities, intensities, and forms of urban growth as it determines necessary and appropriate to protect the physical, cultural, or historic integrity of the reserve</p>	<p>Cities that are totally within a national historic reserve.</p>
<p>RCW 36.70A.177 SB 6237: Providing nonagricultural commercial and retail uses that support and sustain agricultural operations on designated agricultural lands of long-term significance</p> <p>Brief Description: Agricultural zoning can allow accessory uses that support, promote, or sustain agricultural operations and production, including compatible commercial and retail uses that involve agriculture or agricultural products or provide supplemental farm income.</p>	<p>Counties. (optional)</p>
<p>RCW 36.70A.367 SSB 6534: Designating processes and siting of industrial land banks</p> <p>Brief Description: The requirements for including master planned locations within industrial land banks and for siting specific development projects are separated so that designation of master planned locations may occur during the comprehensive planning process before a specific development project has been proposed.</p> <p>Some of the current criteria for designating a master planned location within an industrial land bank may be delayed until the process for siting specific development projects within a land bank occurs.</p> <p>Designating master planned locations within an industrial land bank is considered an adopted amendment to a comprehensive plan, and approval of a specific development project does not require any further amendment to a comprehensive plan.</p>	<p>Counties meeting qualifying criteria.</p>

RCW, Bill Number, Brief Description for Legislative Session 2004	Cities/Counties Affected
<p>RCW 36.70B.080 HB 2811: Modifying local government permit processing provisions</p> <p>Brief Description: Existing requirements for timely and predictable procedures for processing permit applications by local governments are clarified. For the buildable lands jurisdictions, performance-reporting requirements are reinstated and changed to an annual basis. A report on the projected costs of this reporting with recommendations for state funding must be provided to the Governor and the Legislature by January 1, 2005.</p>	<p>Buildable Lands Counties: Clark, King, Kitsap, Pierce, Snohomish, Thurston and their cities with population > 20,000.</p>
<p>RCW 36.70 SB 6476: Designating manufactured housing communities as nonconforming uses</p> <p>Brief Description: Elimination of existing manufactured housing communities on the basis of their status as a nonconforming use is prohibited.</p>	<p>Cities and counties.</p>
<p>SSCR 8418: Creating a joint select legislative task force to evaluate permitting processes</p> <p>Brief Description: A joint select legislative task force is established to make recommendations regarding permitting processes by January 1, 2006, after evaluating local development regulations of selected jurisdictions among the “buildable lands” counties and their cities over 50,000.</p> <p>The task force is composed of the chairs and ranking minority members of the Senate Committee on Land Use and Planning and the House Local Government Committee. The Governor will be invited to participate and form a Five Corners Task Force.</p> <p>An advisory committee is also established to assist the task force and is composed of CTED, the Department of Ecology, the Office of Regulatory Assistance, a county, a city, the business community, the environmental community, agriculture, labor, the property rights community, the construction industry, ports, and federally recognized Indian tribes.</p>	<p>None.</p>

Legislative Session 2003

RCW, Bill Number, Brief Description for Legislative Session 2003	Cities/Counties Affected
<p>RCW 36.70A SSB 5602: Concerning the accommodation of housing and employment growth under local comprehensive plans</p> <p>Brief Description: Counties and cities subject to the GMA are required to ensure that, taken collectively, actions to adopt or amend their comprehensive plans or development regulations provide sufficient capacity of land suitable for development within their jurisdictions.</p> <p>The requirement for sufficient capacity refers to accommodating a jurisdiction’s allocated housing and employment growth as adopted in the applicable county-wide planning policies and consistent with the 20-year population forecast from the Office of Financial Management.</p>	<p>Counties and cities fully planning under the Growth Management Act.</p>

RCW, Bill Number, Brief Description for Legislative Session 2003	Cities/Counties Affected
<p>RCW 36.70A.070 SSB 5786: Clarifying the scope of industrial uses allowed in rural areas under the GMA</p> <p>Brief Description: Industrial uses are permitted under the GMA in both industrial and mixed-use areas in certain types of LAMIRDs. Industrial uses within specified LAMIRDs are not required to be principally designed to serve the existing and projected rural population in order to be lawfully zoned</p>	<p>Counties with qualifying LAMIRDs.</p>
<p>RCW 36.70A.110 S HB 1755: Creating alternative means for annexation of unincorporated islands of territory</p> <p>Brief Description: The amendments create an alternative method of annexation allowing jurisdictions subject to the buildable lands review and evaluation program of the GMA to enter into interlocal agreements to annex qualifying territory meeting specific contiguity requirements. It creates an alternative method of annexation allowing GMA buildable lands counties to enter into interlocal agreements with multiple municipalities to conduct annexation elections for qualifying territory contiguous to more than one city or town.</p>	<p>Snohomish, King, Pierce, Kitsap, Thurston, and Clark Counties and their cities.</p>
<p>RCW 36.70A.280 SB 5507: Clarifying who has standing regarding growth management hearings board hearings</p> <p>Brief Description: The requirement under the GMA for participation standing before a growth management hearings board is that a petitioner must have participated orally or in writing before the local government. An additional requirement to obtain participation standing is added and provides that only issues “reasonably relate” to issues that the aggrieved person previously raised at the local level can be considered by the board</p>	<p>Counties and cities fully planning under the Growth Management Act.</p>
<p>RCW 36.70A.367 SB 5651: Authorizing land banks in certain counties with low population densities</p> <p>Brief Description: The industrial land bank program under the GMA is amended to provide that counties meeting certain geographic requirements are eligible for the program based on population density criteria, rather than unemployment criteria. The amendments clarify that Jefferson and Clallam counties are eligible for the program under this provision.</p>	<p>Counties meeting qualifying criteria.</p>
<p>RCW 36.70A.450 HB 1170: Limiting restrictions on residential day-care facilities</p> <p>Brief Description: A county cannot zone against or otherwise prohibit the use of a residential dwelling as a family day-care facility in a residential or commercial zone. The county can require the family day-care facility to comply with safety and licensing regulations and zoning conditions that are imposed on other dwellings in the same zone.</p>	<p>Counties, cities and towns.</p>
<p>RCW 36.70A.480 ESHB 1933: Integrating Shoreline Management Act and Growth Management Act provisions</p>	<p>Counties and cities subject to the</p>

RCW, Bill Number, Brief Description for Legislative Session 2003	Cities/Counties Affected
<p>Brief Description: The goals of the GMA, including the goals and policies of the Shoreline Management Act (SMA), continue to be listed without priority. Shorelines of statewide significance may include critical areas as designated by the GMA, but shorelines of statewide significance are not critical areas simply because they are shorelines of statewide significance. Within shoreline jurisdiction, the Shoreline Master Program (SMP) will protect critical areas and regulations will be reviewed for compliance with the SMA. However, SMP regulations must provide a level of protection of critical areas at least equal to that provided by the county or city's adopted or thereafter amended critical areas ordinances.</p>	<p>Shoreline Management Act.</p>
<p>RCW 90.58.080 SSB 6012: Establishing limits on the adoption of state shoreline guidance and setting a schedule for local adoption</p> <p>Brief Description: The Washington State Department of Ecology (Ecology) may adopt amendments to the shorelines guidelines no more than once per year and the amendments must be related to technical, procedural, or compliance issues. A staggered statutory schedule for the update of shoreline master programs, running from 2005 to 2014 and every seven years after the initial deadline, is established. Limits on grants from Ecology to local governments for master program reviews are removed and new requirements for the receipt of such grants are created</p>	<p>None.</p>

Legislative Session 2002

RCW 36.70A.011: Findings – Rural lands

The amendment adds a new section containing legislative finds to support the amendment to the Rural Element requirements in RCW 36.70A.070.

RCW 36.70A.020: Planning goals

The amendments change the economic development goal to add the underlined words: Encourage economic development throughout the state that is consistent with adopted comprehensive plans, promote economic opportunity for all citizens of this state, especially for unemployed and for disadvantaged persons, promote the retention and expansion of existing businesses and recruitment of new businesses, recognize regional differences impacting economic development opportunities, and encourage growth in areas experiencing insufficient economic growth, all within the capacities of the state's natural resources, public services, and public facilities.

The open space goal is amended to read as follows: Retain open space, enhance recreational opportunities, conserve fish and wildlife habitat, increase access to natural resource lands and water, and develop parks and recreation facilities.

RCW 36.70A.070: Comprehensive plans – Mandatory elements

The amendments:

Change the requirements for the Rural Element of comprehensive plans to (1) authorize limited expansion of small-scale businesses in the rural area, and (2) authorize new businesses in the rural area to use sites previously occupied by rural businesses.

Change the Housing Element to require the inventory of housing needs to include the number of housing units necessary to manage projected population growth.

Change the Capital Facilities Element to require the inclusion of parks and recreation facilities.

Require comprehensive plans to include an Economic Development Element and a Parks and Recreation Facilities Element if money to implement these requirements is appropriated by the Legislature.

RCW 36.70A.103: State agencies required to comply with comprehensive plans

The law is amended to cross-reference new provisions for siting secure community transition facilities for sex offenders.

RCW 36.70A.130: Comprehensive plans – Review amendments

The amendments change the deadlines for reviewing and updating comprehensive plans and development regulations adopted under the GMA and clarify the requirements relating to the reviews and updates.

RCW 36.70A.200: Siting of essential public facilities – Limitation on liability

The amendments clarify that the deadline for adopting a process for siting secure community transition facilities for sex offenders must be adopted by September 1, 2002, even though deadlines for GMA reviews and updates were changed in amendments to RCW 36.70A.130. It exempts noncompliance with the September 1, 2002, deadline from challenge before the growth management hearings boards and from economic sanctions under the GMA's enforcement provisions.

RCW 36.70A.367: Major industrial developments – Master planned locations

The amendment establishes a pilot program authorizing the designation of industrial land banks outside urban growth areas if specified requirements are satisfied.

Legislative Session 2001

RCW 36.70A.103: State agencies required to comply with comprehensive plans

The amendment authorizes the Department of Social and Health Services (DSHS) to site and operate a Special Commitment Center and a secure community transition facility to house persons conditionally released to a less restrictive alternative on McNeil Island. The state's authority to site an essential public facility under RCW 36.70A.200, in conformance with comprehensive plans and development regulations, is not affected, and with the exception of these two facilities, state agencies must comply with those plans and regulations.

RCW 36.70A.200: Siting of essential public facilities

The amendments add secure community transition facilities, as defined in RCW 71.09.020, to the list of essential public facilities typically difficult to site. Each city and county planning under RCW 36.70A.040 is required to establish a process, or amend its existing process, for identifying and siting essential public facilities, and to adopt and amend its development regulations as necessary to provide for the siting of secure community transition facilities. Local governments are required to complete this no later than the deadline set in RCW 36.70A.130. Any city or county not planning under RCW 36.70A.040 is required to establish a process for siting secure community transition facilities and amend or adopt development regulations necessary to provide the siting of these facilities.

RCW 36.70A.367: Major industrial developments – Master planned locations

The amendment extends the deadline for counties eligible to use the industrial land bank authority. Currently, Grant County and Lewis County satisfy all three criteria. Until December 2002 eligible counties may establish a process for designating a bank of no more than two master planned locations for major industrial activity outside a UGA. Eligible counties must meet statutory criteria initially specified for the authority terminating on December 1999.

Legislative Session 2000

RCW 36.70A.520: National historic towns

The amendment allows counties planning under RCW 36.70A.040 to authorize and designate national historic towns that may constitute urban growth outside UGAs, if specified conditions are satisfied. A GMA county may allocate a portion of its 20-year population projection to the national historic town to correspond to the projected number of permanent town residents.

RCW 36.70A.040: Who must plan – Summary of requirements – Development regulations must implement comprehensive plans

The amendment adds language stating that for the purposes of being required to conform to the requirements of the GMA, no county is required to include in its population count those persons confined in a correctional facility under the jurisdiction of the state Department of Corrections that is located in the county.

Legislative Session 1999

RCW 36.70A.035: Public participation – Notice provisions

The amendment adds school districts to list of entities and affected individuals to be provided with notice of comprehensive plan and development regulation amendment.

Legislative Session 1998

RCW 36.70A.040: Who must plan – Summary of requirements – Development regulations must implement comprehensive plans

The amendment adds the requirement for cities or counties to amend the Transportation Element to be in compliance with Chapter 47.80 RCW no later than December 31, 2000.

RCW 36.70A.060: Natural resource lands and critical areas – Development regulations

The requirement for notice on plats and permits issued for development activities near designated resource lands is expanded to activities within 500 feet, instead of 300 feet, of the resource lands. The notice for mineral lands is required to include information that an application might be made for mining-relating activities. Land Use Study Commission recommendation

RCW 36.70A.070: Comprehensive plans – Mandatory elements

The amendment requires cities or counties to include level of service standards for state highways in local comprehensive plans in order to monitor the performance of the system, to evaluate improvement strategies, and to facilitate coordination between the county's or city's six-year street, road, or transit program and WSDOT six-year investment program. Inventories of transportation are required to include state-owned transportation facilities.

RCW 36.70A.131: Mineral resource lands – Review of related designations and development regulations

A county or city is required to take into consideration new information available since the adoption of its designations and development regulations, including new or modified model development regulations for mineral resource lands prepared by the Washington State Department of Natural Resources, CTED, or the Washington Association of Counties.

RCW 36.70A.200: Siting of essential public facilities

State or regional facilities and services of statewide significance as defined in Chapter 47.06 RCW are added to the list of essential public facilities under the GMA. Included in the definition, among others, are high speed rail, inter-city high speed ground transportation, and the Columbia/Snake navigable river system.

RCW 36.70A.210 County-wide planning policies

Transportation facilities of state-wide significance are added to the minimums that county-wide planning policies are to address.

RCW 36.70A.360: Master planned resorts

Master planned resorts are expressly authorized to use capital facilities, utilities, and services (including sewer, water, stormwater, security, fire suppression, and emergency medical) from outside service providers. Any capital facilities, utilities, and services provided on-site are limited to those meeting the needs of master planned resorts. Master planned resorts are required to bear the full costs related to service extensions and capacity increases directly attributable to the resorts.

RCW 36.70A.367: Major industrial developments

Additional counties (Lewis, Grant, and Clallam) are authorized to establish industrial land banks for two master planned locations by December 31, 1999. Sunset dates are extended for Clark and Whatcom counties to December 31, 1999.

RCW 36.70A.395: Environmental planning pilot projects

Technical corrections are made to eliminate references concerning reports to the Legislature that are no longer necessary or have expired.

RCW 36.70A.460: Watershed restoration projects – Permit processing – Fish habitat enhancement project

A fish habitat enhancement project meeting the criteria of this law is not subject to local government permits, inspections, or fees. Such projects, when approved and a hydraulic permit has been issued, are not required to complete a substantial development permit under the SMA. Fish habitat enhancement projects that meet the criteria of this act are considered to be consistent with local shoreline master programs.

Legislative Session 1997

RCW 36.70A.030: Definitions

The definition of urban growth is amended to expand the listed incompatible primary uses of land to include the following: rural uses, rural development, and natural resource lands designated pursuant to RCW 36.70A.170. Additionally, the following is added: A pattern of more intense rural development, as provided in RCW 36.70A.070(5)(d), is not urban growth.

The following terms “rural character,” “rural development,” and “rural governmental services” are defined.

The following: or “urban services” is added to the definition of “urban governmental services.” (ESB 6094 amendments)

RCW 36.70A.035: Public participation – Notice provisions

Requirements for GMA counties and cities to adopt procedures for notifying property owners and other affected or interested parties of proposed amendments to comprehensive plans and development regulations are added. The procedures generally follow the notice requirements currently in the State Environmental Policy Act (SEPA). (ESB 6094 amendments)

The requirement is added that a county or city considering an amendment to a comprehensive plan or a development regulation needs to allow for public comment on the proposed change before adoption. (ESB 6094 amendments)

RCW 36.70A.070: Comprehensive plans – Mandatory elements

Provisions that are to apply to the Rural Element are specified. (ESB 6094 amendments.)

RCW 36.70A.110: Comprehensive plans – Urban growth areas

“Urban growth areas” is deleted from subsection (2) and the following is added: “and each city within the county” so it now reads: based on OFM projections, “...the county and each city within the county shall include areas and densities sufficient to permit the urban growth that is projected...” (ESB 6094 amendments)

RCW 36.70A.130: Comprehensive plans – Review – Amendments

Language related to the 2002 review requirement is added to the GMA: No later than September 1, 2002, and at least every five years thereafter, a county or city shall take action to review and, if needed, revise its comprehensive land use plan and development regulations to ensure that the plan and regulations are complying with the requirements of this chapter. The review and evaluation required by this subsection may be combined with the review required by subsection (3) of this section. (ESB 6094 amendments)

An amendment to the Capital Facilities Element of the comprehensive plan is allowed if it occurs concurrent with the adoption or amendment of a county or city budget.

RCW 36.70A.165: Property designated as greenbelt or open space – Not subject to adverse possession

Adverse possession is prohibited on property designated as open space to a public agency or homeowner’s association. (ESB 6094 amendments)

RCW 36.70A.177: Agricultural lands – Innovative zoning techniques

The amendment allows a variety of innovative zoning techniques in designated agriculture lands of long-term commercial significance. (ESB 6094 amendments)

RCW 36.70A.215: Review and evaluation program

The Buildable Lands Program is created. Six Western Washington counties and the cities located within their boundaries are to establish a monitoring and evaluation program to determine if the actual growth and development is consistent with what was planned for in the county-wide planning policies and comprehensive plans. Measures, other than expanding UGAs, must be taken to correct any inconsistencies. (ESB 6094 amendments)

RCW 36.70A.270: Growth management hearings boards – Conduct, procedure, and compensation

It amends the boards' procedures for distribution of rules and decisions to follow the Administrative Procedures Act, Chapter 34.05 RCW, specifically including the provisions of RCW 34.05.455 governing ex parte communications. (ESB 6094 amendments)

RCW 36.70A.290: Petitions to the growth management hearings boards – Evidence

The board is to render written decisions articulating the basis for its holdings. The board is not to issue advisory opinions on issues not presented to the board in the statement of issues, as modified by any prehearing order. (ESB 6094 amendments)

RCW 36.70A.295: Direct judicial review

The superior court is allowed to directly review a petition for review if all parties to a case before a board agreed to direct review in the superior court. (ESB 6094 amendments)

RCW 36.70A.300: Growth management hearings boards – Final orders

The boards may extend the time for issuing a decision beyond the 180-day period to allow settlement negotiations to proceed if the parties agree to the extension. The boards may: (1) allow up to 90-day extensions that may be renewed; (2) establish a compliance schedule that goes beyond 180 days for a plan or development regulation that does not comply with the GMA if the complexity of the case justifies it; and (3) require periodic updates on progress towards compliance as part of the compliance order. (ESB 6094 amendments)

RCW 36.70A.302: Determination of invalidity – Vesting of development permits – Interim controls

A clarification is made on which permits invalidity orders apply to. (ESB 6094 amendments)

RCW 36.70A.320: Presumption of validity – Burden of proof – Plans and regulations

The burden is shifted to the petitioner to demonstrate that any action by a respondent is not in compliance with the requirements of the GMA. The board is required to find compliance unless it determines that the action by the state agency, county, or city is clearly erroneous in view of the entire record before the board and in light of the goals and requirements of the GMA. (ESB 6094 amendments)

RCW 36.70A.3201: Intent – Finding

Local comprehensive plans and development regulations require counties and cities to balance priorities and consider local circumstances. The ultimate responsibility for planning and implementing a county's or city's future rests with that community. The boards are to apply a more deferential standard of review to actions of counties and cities than the previous "preponderance of the evidence" standard. (ESB 6094 amendments)

RCW 36.70A.330: Noncompliance

The board is enabled to modify a compliance order and allow additional time for compliance in the appropriate circumstances. The board is directed to take into account a county's or city's progress toward compliance in making its decision as to whether to recommend the imposition of sanctions by the Governor. (ESB 6094 amendments)

RCW 36.70A.335: Order of invalidity issued before July 27, 1997

A county or city subject to an order of invalidity issued prior to the effective date of the act may request the board to review its order in light of the changes to the invalidity provisions. If requested, the board is required to rescind or modify an order to make it consistent with the act's changes. (ESB 6094 amendments)

RCW 36.70A.362: Master planned resorts – Existing resort may be included

Counties planning under the GMA may include some existing resorts as master planned resorts under a GMA provision that allows counties to permit master planned resorts as urban growth outside of UGAs. An existing resort is defined as a resort that was in existence on July 1, 1990, and developed as a significantly self-contained and integrated development that includes various types of accommodations and facilities.

RCW 36.70A.367: Major industrial developments – Master planned locations

Whatcom County is authorized, in consultation with its cities, to establish a process for designating land to be in an industrial land bank, according to certain conditions.

RCW 36.70A.500: Growth management planning and environmental review fund – Awarding of grants – Procedures

CTED is directed to encourage participation in the Planning and Environmental Review Fund (PERF) by other public agencies through the provision of grant funds. CTED is required to develop the grant criteria, monitor the grant program, and select grant recipients in consultation with state agencies participating in the grant program. Grants from PERF are to be provided for proposals designed to improve the project review process and which encourage the use of GMA plans to meet the requirements of other state programs. (ESB 6094 amendments)

Legislative Session 1996

RCW 36.70A.070: Comprehensive plans – Mandatory elements

General aviation airports are added to subsection (6)(i) relating to required subelements of a Transportation Element as defined by this section.

RCW 36.70A.270: Growth management hearings boards – Conduct, procedure, and compensation

The boards are required to publish their decisions and arrange for reasonable distribution of them. The Administrative Procedures Act (APA) is to be used for the boards' procedures, unless it conflicts with RCW 36.70A. The APA also is to be used to determine whether a board member or hearing examiner will be disqualified.

RCW 36.70A.280: Matters subject to board review

A clarification is made on who may file petitions with the boards (i.e., standing).

RCW 36.70A.305: Expedited review

Courts are to expedite reviews on invalidity determinations made by the boards. Hearings on the issues are to be scheduled within 60 days of the date set for submitting the board's record.

RCW 36.70A.367: Major industrial developments – Master planned locations

The GMA is amended to allow a pilot project to designate an urban industrial bank outside UGAs. A county is allowed to establish the pilot project if it has a population of more than 250,000 and if it is part of a metropolitan area that includes a city in another state with a population of more than 250,000 (Clark County). The urban industrial land banks are to consist of no more than two master planned locations. Priority is to be given to locations that are adjacent to or in close proximity to a UGA. The same criteria are to be met that are required under the existing major industrial development process in the GMA, except that specific businesses to locate on the site(s) need not be identified ahead of the designation. The pilot project terminates on December 31, 1998.

RCW 36.70A.510: General aviation airports

General aviation airports are added to the list of items that all local governments must include in the land use elements of their comprehensive plans. General aviation airports include all airports in the state (i.e., public use facilities).

Legislative Session 1995

RCW 36.70A.030: Definitions

A definition of "wetlands" is added to the Shoreline Management Act that is identical to the definition under the GMA. Excluded from the wetlands definitions under both acts are wetlands created after July 1, 1990, that were unintentionally created as the result of road construction.

RCW 36.70A.040: Who must plan – Summary of requirements – Development regulations must implement comprehensive plans

The percentage of population increase required to trigger planning under the GMA is changed from 10 percent to 17 percent for a ten-year period for counties with a population of 50,000 or more.

RCW 36.70A.070: Comprehensive Plans – Mandatory elements

The following underlined text is added in subsection (5): The Rural Element shall permit appropriate land uses that are compatible with the rural character of such lands and provide for a variety of rural densities and uses and may also provide for clustering, density transfer, design guidelines, conservation easements, and other innovative techniques that will accommodate rural uses not characterized by urban growth.

The word “recognizing” is changed to “ensuring” for what the Housing Element must do as noted in the act so it now reads: “...ensuring the vitality and character of established residential neighborhoods.” “Mandatory provisions” and “single-family residences” are added to the following: “...include a statement of goals, policies, objectives, and mandatory provisions for the preservation, improvement, and development of housing, including single-family residences.

RCW 36.70A.110: Comprehensive Plans – Urban growth areas

Counties are allowed to designate UGAs outside of cities. A UGA determination may include a reasonable land market supply factor and is to permit a range of urban densities. The term “in general” was added to the GMA statement that indicates urban services are to be provided by cities.

RCW 36.70A.130: Comprehensive plans – Review

Cities and counties are to broadly disseminate to the public, a public participation program.

The provision is added that amendments may be considered more than once a year under the following circumstances: (1) emergency compliance with a growth management hearings board order, (2) the initial adoption of a subarea plan, and (3) the adoption or amendment of a Shoreline Master Program according to chapter 90.58 RCW.

The requirement of public participation is added to the emergency amendment process already permitted by the GMA and the resolution of a growth management hearings board or court order as an amendment permitted outside of the comprehensive plan amendment cycle. (ESHB 1724 amendments)

RCW 36.70A.140: Comprehensive Plans – Ensure public participation

The requirement of a public participation program that identifies procedures is added. Local governments must also provide public participation that is effective when responding to a board order of invalidity. (ESHB 1724 amendments)

RCW 36.70A.172: Critical areas – Designation and protection – Best available science to be used

The state’s goals and policies for protecting critical areas functions and values are clarified. Local governments are required to include the “best available science” in developing policies and development regulations to protect the functions and values of critical areas as defined in the GMA and must give special consideration to preserving or enhancing anadromous fisheries.

RCW 36.70A.175: Wetlands to be delineated in accordance with manual

Ecology is directed to adopt by a rule a manual for the delineation of wetlands regulated under the SMA and GMA. The manual is based on the 1987 U.S. Army Corps of Engineers and the U.S. Environmental Protection Agency manual as amended through January 1, 1995.

RCW 36.70A.280: Matters subject to board review

Shoreline master programs or amendments adopted under Chapter 90.58 RCW are added as subjects for growth management hearings board review. (ESHB 1724 amendments)

RCW 36.70A.290: Petitions to growth management hearings boards – Evidence

The publication date for a Shoreline Master Program or amendment is established to be the date when the Shoreline Master Program or amendment is approved or disapproved by Ecology.

RCW 36.70A.300: Growth management hearings boards – Final orders
The Shoreline Master Program and amendments are added to final order procedures.

A finding of noncompliance is not to affect the validity of comprehensive plans or development regulations. The parameters of an invalidity determination by the boards, including vesting issues, are established.

RCW 36.70A.320: Presumption of validity
The Shoreline Element of a comprehensive plan and applicable development regulations adopted by a city or county are governed by Chapter 90.58 RCW and are not presumed valid upon adoption in the same manner as comprehensive plan and development regulations in general. (ESHB 1724 amendments)

RCW 36.70A.330: Noncompliance
Invalidity text is added. The board is allowed to reconsider its final order and decide: (a) if a determination of invalidity has been made, whether to rescind or modify its determination as provided by RCW 36.70A.300(2), or (b) if no invalidity determination has been made, whether to issue a determination as provided by RCW 36.70A.300(2).

Language is added that a person with standing may participate in a hearing of compliance or noncompliance. (ESHB 1724 amendments)

RCW 36.70A.365: Major industrial developments
Counties planning under the GMA are allowed to establish, in consultation with cities, a process for authorizing the siting of major industrial developments outside UGAs. Such a development may be approved if certain criteria are met.

RCW 36.70A.385: Environmental planning pilot projects
References for the “Department of Community Development” to changed to “department.”

RCW 36.70A.450: Family day-care provider’s home facility – City may not prohibit in residential or commercial area
The agency responsible for certifying that a family day-care provider’s facility provides a safe passenger loading area is changed from the Washington State Department of Licensing to the Office of Child Care Policy of DSHS.

RCW 36.70A.460: Watershed restoration projects – Permit processing – Fish habitat enhancement project
The Washington Conservation Commission is directed to develop a single application process by which all permits for watershed restoration projects may be obtained by a sponsoring agency for its project, to be completed by January 1, 1996. Each agency is required to name an office or official as a designated recipient of project applications and inform the commission of the designation. All agencies of state and local government are required to accept the single application developed by the commission.

RCW 36.70A.470: Project review – Amendment suggestion procedure – Definitions - GMA integrated project and environmental review is to be conducted under the newly created provisions of Chapter 36.70B RCW.

RCW 36.70A.480: Shorelines of the state
Under the GMA, (1) the goals and policies of the SMA become one of the goals of the GMA under RCW 36.70A.020, and (2) the goals and policies of a Shoreline Master Program for a county or city are required to become an element of the jurisdiction’s comprehensive plan. All other portions of the Shoreline Master Program including regulations are required to become part of the county’s or city’s development regulations. Additionally, shoreline master programs are to continue to be amended or adopted under the procedures of the SMA (Chapter 90.58 RCW).

RCW 36.70A.481: Construction
Nothing in RCW 36.70A.480 (shorelines of the state) is to be construed to authorize a county or city to adopt regulations applicable to shorelands as defined in RCW 90.58.030 that are inconsistent with the provisions of Chapter 90.58 RCW. (ESHB 1724 amendments)

Growth Management Act Amendments 1995-2023

Item 1.

RCW 36.70A.490: Growth Management Planning and Environmental Review Fund – Established
Moneys in the fund are required to be used to make grants to local governments for the purposes set forth in RCW 43.21C.031. (ESHB 1724 amendments)

RCW 36.70A.500: Growth Management Planning and Environmental Review Fund – Awarding of grants –
Procedures

Procedures are established for dispersing funds. (ESHB 1724 amendments)

Chapter 36.70B RCW: Regulatory reform - Regulatory reform amendments are made to streamline permitting
procedures in the state. (ESHB 1724 amendments)

Section	Type	#	Text	Revision from July 19, 2023 EDC Meeting	Rob McDonald comments
Economic Development	Vision	0.0	Snoqualmie aspires to be a vibrant small city, a beacon for employers, offering essential goods and services for residents and visitors, generating sustainable tax revenue, all while preserving its distinctive character and continuously improving the quality of life.	Snoqualmie aspires to be a vibrant small city, a beacon for employers, offering essential goods and services for residents and visitors, generating sustainable tax revenue, all while preserving its distinctive character and continuously improving and sustaining its quality of life.	Snoqualmie aspires to be a vibrant small city offering essential goods and services for residents and visitors, a beacon for employers, and a generator of sustainable tax revenue, all while preserving its distinctive character and continuously improving quality of life.
Business Retention and Recruitment	Goal	1.0	The City supports the continued success of local businesses and recruits businesses that meet the retail needs of residents, offer diverse employment opportunities, enrich the City's unique character, and generate revenue to support City services.		Recruit businesses that meet the retail needs of residents, offer diverse employment opportunities, generate revenue to support city services, and enrich the City's unique character, while supporting the continued success of existing local businesses.
Business Retention and Recruitment	Policy	1.1	Encourage the location of a diverse range of smaller-scale, locally-based, and independently-owned businesses to locate in the downtown historic district, including grocery stores and pharmacies.	Encourage the location of a diverse range of smaller-scale, locally-based, and independently-owned businesses to locate in the downtown historic district, including grocery stores, pharmacies, and restaurants.	Encourage a diverse range of smaller-scale, locally-based, and independently-owned businesses to locate in the downtown historic district, including grocery stores, pharmacies, and restaurants.
Business Retention and Recruitment	Policy	1.2	Recruit businesses that will capture a greater share of residents' spending on retail goods and service without compromising the City's small-town look and feel.		
Business Retention and Recruitment	Policy	1.3	Position Snoqualmie to capitalize on emerging economic sectors in the Snoqualmie Valley, including wine tourism, weddings, film production, and outdoor recreation and events.	Capitalize on emerging local economic sectors, including wine tourism, weddings, film production, and outdoor recreation and events as well as regional sectors such as aerospace, information and communication technology, and life sciences.	
Business Retention and Recruitment	Policy	1.4	Prioritize the recruitment of businesses that follow environmental and socially responsible business practices.		
Business Retention and Recruitment	Policy	1.5	Prioritize the recruitment of businesses that create jobs with higher-than-average wages that are accessible to a wide range of potential employees.		
Business Retention and Recruitment	Policy	1.6	Strategically recruit businesses based on the features of individual vacant commercial and industrial spaces.		
Business Retention and Recruitment	Policy	1.7	Identify specific industries to recruit to Snoqualmie based on sectors that are well-represented in the City such as water and ice sports, health care, and telecommunications.		
Business Retention and Recruitment	Policy	1.8	Recruit businesses that match the local workforce's skills to create more opportunities for residents to live and work in Snoqualmie		Prioritize the recruitment of businesses that match local workforce skills to create more opportunities for residents to live and work in Snoqualmie
Business Climate	Goal	2.0	The City fosters a business climate that facilitates economic development through its regulations, permit review processes, and enforcement actions, while effectively preserving and protecting the area's environmental and cultural resources.		The City fosters a business climate that facilitates economic development through expedient and equitable regulations, permit review processes, and enforcement actions, while effectively preserving and protecting the area's environmental and cultural resources.
Business Climate	Policy	2.1	Cultivate a policy and regulatory environment that helps to achieve the City's economic development goals.		
Business Climate	Policy	2.2	Consider risk of physical, economic, environmental, and cultural resource disruption or displacement on local business when creating or updating policies, regulations, investments, or programs.		
Business Climate	Policy	2.3	Ensure that the City's actions promote opportunity for and remove barriers to economic development for all residents and consider opportunities to partner with a Community Business Connector (CBC), Snoqualmie Valley Economic Alliance, and Snoqualmie Valley Chamber of Commerce to address racism, linguistical, cultural, geographical and financial barriers facing small businesses.		Explore partnerships with a Community Business Connector (CBC), Snoqualmie Valley Economic Alliance, and Snoqualmie Valley Chamber of Commerce to address challenges such as racism, language barriers, cultural differences, geographical disparities, and financial obstacles faced by small businesses to promote economic development opportunities.
Business Climate	Policy	2.4	Strive to provide opportunities for business owners to share challenges and opportunities of the local business environment.		
Business Climate	Policy	2.5	Ensure business owners have accurate and timely information on permit applications and other review processes related to business operations.		
Business Climate	Policy	2.6	Apply and enforce rules consistently across all business types and locations.		
Business Climate	Policy	2.7	Encourage local businesses to utilize evolving technologies that lead to increased competitiveness, innovation, efficiency, productivity, and job opportunities.		
Business Climate	Policy	2.8	--	Foster a business environment that promotes local entrepreneurship.	
Planning and Investment	Goal	3.0	The City effectively advances its economic goals through its land use regulations, long-range planning, and capital investments.	The City advances its economic development goals and maintains its competitiveness through land use regulations, long-range and strategic planning, and capital investments.	
Planning and Investment	Policy	3.1	Ensure City investments, plans, and regulations promote economic growth and facilitate the expansion of the City's retail base equitably across all City commercial areas, business types, and communities.		

Section	Type	#	Text	Revision from July 19, 2023 EDC Meeting	Rob McDonald comments
Planning and Investment	Policy	3.2	Advocate for Snoqualmie's economic interests at the county, regional, state, and federal levels.		
Planning and Investment	Policy	3.3	Consider creating a Meadowbrook Retail District that promotes additional retail and service options for residents and visitors.	Consider creating a Meadowbrook Retail District that promotes retail and service options that enhances the future Riverwalk Trail for residents and visitors.	
Planning and Investment	Policy	3.4	Work with intergovernmental partners to secure more frequent transit service to and within Snoqualmie.		Collaborate with intergovernmental partners to improve transit service to, from, and within Snoqualmie, aiming for increased frequency and accessibility.
Planning and Investment	Policy	3.5	Attract businesses with the potential to create a high number of jobs and offer commercial spaces of varying sizes to accommodate businesses of different scales and provide space for small businesses to grow.		
Planning and Investment	Policy	3.6	Encourage the development of housing options that are affordable for the full range of employment opportunities in the City.		
Planning and Investment	Policy	3.7	Ensure that economic growth and development is balanced with environmental and cultural resource protection.		
Planning and Investment	Policy	3.8	Encourage the creation of public gathering spaces near commercial areas in a manner that promotes commerce.		
Planning and Investment	Policy	3.9	Preserve the Master Planned Business Park land use designation, focused on office, research and development, and light manufacturing/industrial uses, within the City's potential annexation area (PAA).		
Planning and Investment	Policy	3.10	Ensure land use regulations support and promote development of appropriate forms of overnight lodging for the downtown historic district.		Ensure land use regulations support and promote the development of suitable forms of overnight lodging, with a particular focus on the downtown historic district.
Planning and Investment	Policy	3.11	Ensure that Snoqualmie has sufficient infrastructure to support electric vehicle charging and other emerging climate-friendly technology.		Ensure that Snoqualmie's infrastructure supports electric vehicle charging and other emerging climate-friendly technologies adequately.
Enhancing and Leveraging Community Assets	Goal	4.0	The City promotes desired economic development while preserving the unique features of Snoqualmie that residents most value.	The City promotes desired economic development while sustaining the natural and built features that give Snoqualmie its unique sense of place that residents most value.	
Enhancing and Leveraging Community Assets	Policy	4.1	Protect and promote the City's distinct mix of natural beauty, historic buildings, rich cultural heritage, and unique neighborhoods - including Snoqualmie Ridge, Historic Downtown, the Mill Site, and Meadowbrook, to foster desired economic development.		
Enhancing and Leveraging Community Assets	Policy	4.2	Create wayfinding signs that direct visitors to the Historic Down where Meadowbrook Way and Snoqualmie Parkway intersect with Railroad Avenue SE.		Create wayfinding signage where Meadowbrook Way and Snoqualmie Parkway intersect with Railroad Avenue SE directing visitors to the historic downtown.
Enhancing and Leveraging Community Assets	Policy	4.3	Leverage Snoqualmie's distinctive sense of place and unique assets such as Meadowbrook Farm, Snoqualmie Point Park, and other large park and open spaces to attract visitors through historic and cultural events and activities.		
Enhancing and Leveraging Community Assets	Policy	4.4	Support and celebrate the contributions of the city's existing culturally and ethnically diverse businesses, institutions, and the Snoqualmie Tribe.		
Enhancing and Leveraging Community Assets	Policy	4.5	Maximize the Snoqualmie Riverwalk as a tourism asset that connects to the Centennial Trail and the regional Snoqualmie Valley and Preston-Snoqualmie trails while protecting downtown riverfront properties from flooding.		
Enhancing and Leveraging Community Assets	Policy	4.6	Support the Historic Downtown Snoqualmie Merchants Association, and encourage the formation of non-profit merchant organizations at Kimball Creek and Snoqualmie Ridge to strengthen economic vitality, design, organization, and promotion.	In collaboration with the Snoqualmie Valley Chamber of Commerce, support non-profit merchant organizations in Historic Downtown Snoqualmie, Kimball Creek, and Snoqualmie Ridge to strengthen economic vitality, design, organization, and promotion.	
Enhancing and Leveraging Community Assets	Policy	4.7	Maintain and expand a wayfinding system that effectively directs visitors to Snoqualmie's commercial and retail districts and communicates information about parking, parks, and other attractions, with a particular focus on community-friendly assets.		
Enhancing and Leveraging Community Assets	Policy	4.8	Identify and preserve the character and economic viability of Snoqualmie's historic sites, buildings, districts, landscape features and neighborhoods through collaboration with the King County Historic Preservation Program.	Preserve the economic viability of Snoqualmie's historic sites, buildings, districts, landscape features and neighborhoods by identifying and preserving their character and history through collaboration with the King County Historic Preservation Program and engaging informational plaques and signs.	
Enhancing and Leveraging Community Assets	Policy	4.9	Enrich the cultural lives of residents and visitors by placing art in public spaces in a manner that enhances Snoqualmie's unique sense of place.	Enrich the cultural lives of residents and visitors by placing permanent and temporary art installations in public spaces in a manner that enhances Snoqualmie's unique sense of place.	

Section	Type	#	Text	Revision from July 19, 2023 EDC Meeting	Rob McDonald comments
Enhancing and Leveraging Community Assets	Policy	4.10	Create opportunities for public art by hosting events such as Plein Air Paint Out.	Promote public art by hosting events such as Plein Air Paint Out.	
Enhancing and Leveraging Community Assets	Policy	4.11	Encourage the creation of public murals throughout the City that are representative of the history, culture, and heritage of the Snoqualmie Valley.		
Enhancing and Leveraging Community Assets	Policy	4.12	Protect and promote institutional, cultural, and other unique uses such as the Northwest Railway Museum, Pacific West Rail Model Train Museum, Meadowbrook Farm, and the Snoqualmie Riverwalk.	Protect and promote institutional, cultural, natural, and other unique resources such as the Northwest Railway Museum, Pacific West Rail Model Train Museum, Meadowbrook Farm, and the Snoqualmie Riverwalk.	

Date	Source	Comment	Category
3/22/2023	Business Roundtable	Business owners may be following the rules but not be aware that there are things like a variance available to them	Economic Development
3/22/2023	Business Roundtable	Rules should be evenly applied and enforced; honor the people who follow the rules.	Economic Development
3/22/2023	Business Roundtable	Get Ridge people to go downtown; lots of ridge people never come to downtown.	Economic Development
3/22/2023	Business Roundtable	Can we add downtown merchants to the City events page?	Economic Development
3/22/2023	Business Roundtable	Need more affordable housing; habitat for humanity has strong infrastructure in Seattle; not as much in Snoqualmie.	Economic Development
3/22/2023	Business Roundtable	A lot of workers are coming from SR 18 - going to be crazy when it's closed.	Economic Development
3/22/2023	Business Roundtable	Staffing is a big issue.	Economic Development
3/22/2023	Business Roundtable	Difficult to staff lower wage retail job listings.	Economic Development
3/22/2023	Business Roundtable	People think "Snoqualmie" = "Snoqualmie Pass"	Economic Development
3/22/2023	Business Roundtable	Advantage: Snoqualmie is more front-facing than other cities.	Economic Development
3/22/2023	Business Roundtable	Need public restrooms downtown - not matching customer paths, no wayfinding for it (will be part of Sandy Cove park)	Economic Development
3/22/2023	Business Roundtable	more wayfinding for additional parking spots needed	Economic Development
3/22/2023	Business Roundtable	Playground for kids whose parents are shopping - wayfinding specifically for families	Economic Development
3/22/2023	Business Roundtable	Need handicap parking - only 2-3 spots. Could regrade King Street lot.	Economic Development
3/22/2023	Business Roundtable	Walkability - keeping boardwalk/sidewalks/street furniture clean	Economic Development
3/22/2023	Business Roundtable	Little benches, maybe more tables and chairs?	Economic Development
3/22/2023	Business Roundtable	Piggyback on Snoqualmie casino?	Economic Development
3/22/2023	Business Roundtable	drive more falls traffic to downtown	Economic Development
3/22/2023	Business Roundtable	tourist loop on SVT?	Economic Development
3/22/2023	Business Roundtable	Create "scenic drive" - elk viewing, golf course, bend in the river, playground, sister cities, off-leash park	Economic Development
3/22/2023	Business Roundtable	Hours of operation - people come on Monday and Tuesday when things are closed. Need more clarity on hours.	Economic Development
3/22/2023	Business Roundtable	Chickadee unable to put a sign out - perhaps more flexibility around signage?	Economic Development
3/22/2023	Business Roundtable	guide to sign code for business license	Economic Development
3/22/2023	Business Roundtable	Need better tourist signage on SR-18	Economic Development
3/22/2023	Business Roundtable	Have a person at the City to be assigned as a point of contact for new businesses, instead of bouncing around different staff members. (or could be someone on EDC?)	Economic Development
4/6/2023	Open House	Add more commerce / big box stores (right now people go to Issaquah to buy and spend tax \$)	Economic Development
4/6/2023	Open House	Build tourism amenities: wineries, trails, lake activities, etc	Economic Development
4/6/2023	Open House	prioritize people over business - current comp plan talks about livability when attracting employers; focus on those jobs that will be filled by City residents (there is currently a huge reverse commute of people who work at low paid retail jobs in Snoqualmie, but can't afford to live here)	Economic Development
4/8/2023	Online Survey	The "pool" project needs to be put to a vote of the citizens. The survey you conducted 5 years ago is no longer relevant. It was before the pandemic and the massive inflation we have seen. With all of the talk in the city about our fiscal condition, we should not be spending \$15-30 MILLION on a renovation for the YMCA. This is absurd and you know the voters will not approve this. IF(!) a pool is absolutely needed in this town, work with Si View on their pool project. We can likely get one extremely nice facility vs. two janke ones. The entrance to our downtown area from the Parkway is pathetic. At that intersection, tourists are greeted with what looks like a train junkyard. I get that it's historic and likely means a lot to a train buff, but it looks like a run down junkyard. Please make that intersection better. The model train museum that is considering moving here at that location will help a lot. Please give them incentives to do this. Wine tourism is good for the city!	Economic Development
4/9/2023	Online Survey	The City needs to find a way to sustain more tourist oriented businesses on Falls Ave between King and River St. That would really create a critical mass for keeping tourists here longer and therefore spending more.	Economic Development
4/9/2023	Online Survey	The City is going to have a fiscal reality check if we do not increase tourism tax revenue. If the Council agrees, then that point needs to be made more often and with greater clarity to the voters as most do not seem to get it.	Economic Development

4/10/2023	Online Survey	the mill site plan might bring in a lot of people and workers and sounds good but not sure it will work out unless we can get people who want to work here in the city of Snoqualmie. Nobody except local people want to work here since they think we are too far away. it might not be a planning thing but what is the city doing to get workers here from other places without any transit? If they can't afford to live here, how can they afford to commute here?	Economic Development
4/11/2023	Online Survey	We need some attractive commercial center	Economic Development
4/11/2023	Online Survey	Huge retail tax dollars are being lost to Issaquah because we don't have restaurants and businesses here in Snoqualmie	Economic Development
4/11/2023	Online Survey	Would like more focus on developing a comprehensive strategy for our Snoqualmie retail footprint, in particular on the Ridge. The empty store fronts and lack of variety in retailers is disappointing. Why so many medical/dental/vision/ and other health style clinics and stores? Why not more restaurants, shopping, clubs, etc. I leave this community and my money constantly because you offer nothing in this area. Because we have no retail footprint to collect sales taxes, my property taxes continue to rise, so take a look at building out some kind retail that attracts and maintains money to this community.	Economic Development
4/14/2023	Online Survey	One of the biggest limitations to growing local tourism is lack of family friendly and reliable hotel space. We have a casino, tons of outdoor activities, the trains, the waterfall, downtown shopping areas, festivals, and more. But nowhere for people to stay to make a weekend of it. The ideal place for a really great family hotel would be by the Casino (with shuttle service to other areas) or as part of the North Bend Outlet Mall footprint. But even having the hotel we have in Snoqualmie be more affordable and reliable would be good. (Reviews range from terrible to fantastic. Almost equally. That's not good.) A good competitor would drive higher quality standards and lower prices. Which would drive more weekend trips rather than day trips. Which would drive tourist dollars, the development of new events, and the growth of existing festivals and events. At least, that's what I observe with the limited information I have available to me. Also, Dollar Tree is not good for Snoqualmie.	Economic Development
4/26/2023	Online Survey	Need more restaurants	Economic Development
5/2/2023	In-Person Meeting	Laurie Hay (Director of Sales & Marketing at Snoqualmie Inn) · Seek more corporate business · They are very popular because of their shuttle; other non-SOV travel options very limited (including to/from airport) · They draw on lots of outdoor opportunities (Rattlesnake, skiing, dirtfish) · Draw on lots of farm-based weddings · Staffing an issue - everyone who works here doesn't live here. Not a huge draw for the 18-25 crowd. · Trail guides are very useful for guests. · Like to have tangible things to distribute with information about the Valley	Economic Development
5/9/2023	Online Survey	We need more commercial or penalize the vacant development on the ridge.	Economic Development
5/11/2023	Online Survey	I'd like to see mixed use housing and upgrades downtown for increased economic development	Economic Development
6/5/2023	Business Roundtable	Transportation remains an issue – lack of rideshare may deter people visiting from nearby areas.	Economic Development
6/5/2023	Business Roundtable	Would like to see more signage directing people to Venture Plaza; there are small businesses there but they are difficult to see from the Parkway	Economic Development
6/5/2023	Business Roundtable	Hard time hiring at \$24/hr. not sure why people don't want to come to Snoqualmie.	Economic Development
6/5/2023	Business Roundtable	Not enough public trash can cleaning on Center Blvd between Mayrand and Kinsey.	Economic Development
6/5/2023	Business Roundtable	Most people's employees don't live in Snoqualmie.	Economic Development
6/5/2023	Business Roundtable	Could potentially advertise up in Monroe due to SVT service? .	Economic Development
6/5/2023	Business Roundtable	For big events like the Boeing Classic, visitors are bussed in from large parking lots elsewhere so there is a lost opportunity for foot traffic.	Economic Development
6/5/2023	Business Roundtable	Amphitheater at the bottom of Center street would be great	Economic Development
6/5/2023	Business Roundtable	Missing a public art element on Center St	Economic Development
6/5/2023	Business Roundtable	some business may move out because there is no room for expansion.	Economic Development

6/3/2023	Online Survey	The current housing landscape seems appropriate enough to deliver a modern suburban feeling as well as retain the small town charm. I feel further expansion of housing must be slowed down.	Economic Development
		We need to create a theme for our community similar to Leavenworth (Bavarian). We must capitalize on the mystery theme that our town had since twin peaks.	
		Maybe introduce some fun outdoor events like lumberjack games etc.	
10/18/2023	Open House	Can we encourage more small-biz growth downtown? Would love to see if fully walkable like downtown North Bend	Economic Development
10/18/2023	Open House	More full-service restaurants - but no new buidlings.	Economic Development
4/18/2023	Online Survey	No other concerns. Would love to help in any way possible.	Nice Comment
5/9/2023	Online Survey	We moved here 2 yrs ago and think it's paradise. The people are so friendly. And it's beautiful.	Nice Comment
5/11/2023	Online Survey	This is the best place to live - we love it	Nice Comment
4/6/2023	Open House	Upgrade SV Hospital to at least a Level 2 hospital - huge demand for all people east of Issaquah	Out of Scope
4/6/2023	Open House	Please regulate airbnbs and short-term rentals (so many per area). Spread out as there is currently two on one block downtown - defeats a sense of community.	Regulation
4/6/2023	Open House	Drone ordinance	Regulation
4/7/2023	Online Survey	I would LOVE if the William's addition can be put on city sewer!	
5/24/2023	Online Survey	Would like to see some infill density added to downtown and across the River in the Mill district.	
7/12/2023	Online Survey	We are very happy with our choice to move out of the city of Seattle and live in Snoqualmie. We are looking forward to being lifelong residents and active members of the community.	Nice Comment
7/13/2023	Online Survey	The hotel is already starting to show signs of decline and the adjacent unfinished building is a detracton from the quality of the area.	Economic Development
10/18/2023	Open House	Can we keep the open space at Center Blvd intersection for concerts and community events? The location is great for attracting passing traffic/peds.	Economic Development
10/18/2023	Open House	The ROA from the Ridge turned our tax dollars over to the City of Snoqualmie!! Our Landscape Commission group perhaps needs to move to the city to help with our areas beautiful needs.	Out of Scope
10/18/2023	Open House	Is there a way to cross-promote downtown and ridge events and businesses? Some perople would love to know more even when they only stay in one section of town	Economic Development



Emily Arteche, Director
38624 SE River St. | P.O. Box 987
Snoqualmie, Washington 98065
(425) 888-5337 | earteche@snoqualmiewa.gov

MEMORANDUM

To: Community Development Committee
From: Emily Arteche, Community Development Director
Date: April 8, 2024
Subject: Comprehensive Plan – Environmental Element Policy Review

Introduction

The Washington Growth Management Act (GMA) requires King County and cities within King County to update their comprehensive plans on or before December 31, 2024. The environment chapter (sometimes referred to as an “element”) is not a required element but provides the policy framework for the critical areas ordinance and is an important element to the City. Under the GMA Goals, RCW 36.70A.020 Environment is goal 10 and is intended to *protect the environment and enhance the state’s high quality of life, including air and water quality, and the availability of water.*

To facilitate the review and approval of the draft Element a roundtable discussion will be held on the recommended draft goals and policies, (see Attachment 1: Planning Commission Recommendation Signed April 1, 2024). A presentation to the Community Development Committee summarizing the work of Planning Commission is also included to assist in the review of this Element, (see Attachment 2: Environment Element Planning Commission Presentation April 1, 2024).

The Community Development Committee had no further edits.

Background

The recommended Environment Element goals and policies are intended to support the City’s critical area ordinance future update efforts using best available science, BAS. Critical areas are defined in RCW 36.70A.030(6): include the following areas and ecosystems: Wetlands; critical recharging aquifers, fish and wildlife habitat conservation areas; now known as riparian areas; frequently flooded areas and geologically hazardous areas. The BAS on Riparian Ecosystems is documented a 2020 updated Priority Habitats and Species (PHS) document [entitled Volume 1: Science Synthesis and Management Implications](#) from the Washington Department of Fish and Wildlife (WDFW). Areas along rivers, including perennial or intermittent streams are identified as Riparian Areas with aquatic and terrestrial ecosystems. These areas are important because of moist and mild microclimates and fertile soils that enhance plant growth and support complex food webs for wildlife species.

The Environmental Element draft goals and policies were discussed at a series of meetings with the public, Planning Commission, and the Community Development Council Committee on the following dates:

Legislative/Public Meeting Dates:

- ✓ On April 6, 2023, City Staff and consultants held a Comprehensive Plan Open House and received input from the public on the Element.
- ✓ On October 18, 2023, City Staff and consultants held a Comprehensive Plan Open House and received input from the public on the Element.
- ✓ At the December 4, 2023, Planning Commission meeting, staff consultants presented an overview of the Environment chapter and its requirements under GMA.
- ✓ At the January 16, 2024, Planning Commission meeting, staff and consultants presented policies for the Environmental Protection and Climate Planning, (now deferred to a future Climate Change Element).
- ✓ On February 5, 2024, staff and consultants presented proposed policies on Water Resources, Aquifers and Critical Recharge Areas; Snoqualmie River, Stream Corridors and Wetlands; Geologic and Flood Hazard Areas; and Goals.
- ✓ On February 20, 2024, the Planning Commission meeting Commissioners reviewed Tribal revisions to the Goals and Policies.
- ✓ On March 18, 2024, the Planning Commission meeting staff presented recommended revision to the Goals and Policies based on Washington State Fish and Wildlife review comments.
- ✓ On April 1, 2024, the Community Development Council Committee reviewed the recommended Element at a regularly scheduled meeting.

The Element was developed with the intention not to include policies on climate change in the Environmental Element due to the pending development of a new State mandated Climate Change Element. On January 11, 2024 during the time the Planning Commission was working on the Environmental Element the Washington State Department of Commerce released [Climate Change Element guidance](#). Future climate change goals and policies will be prepared under this guidance.

The draft recommended goals and policies were reviewed at the State and Regional level for GMA and Vision 2050 consistency, including the Department of Fish and Wildlife, (DFW) and well as with the Snoqualmie Tribe. The Puget Sound Regional Council (PSRC), Liz Underwood-Bultmann Principal Planner, Growth Management Planning recently submitted a comment letter dated March 26, 2024, (see Attachment 3, PSRC Environment, Capital Facilities and Parks Review Comment Letter Dated March 26, 2024).

Ms. Underwood-Bultmann praised the City’s recommended policy: *Support programs that ensure that all residents, regardless of race, social, or economic status, have clean air, clean water, and other elements of a healthy environment, and prioritize the reduction of impacts to vulnerable populations that have been disproportionately affected by climate change* and recommended that the City extend its policy efforts to include another policy on “where” and “what”. The Community Development Council Committee expressed a desire to include the below draft policy in the new Climate Change Element.

<i>Draft Policy for Climate Change Element</i>
<i>As feasible, identify where vulnerable populations disproportionately affected by climate change currently live and what environmental consequences most impactful.</i>

Additional PSRC comments provided will be incorporated into the review process for Capital Facilities and Utilities and Parks, Open Space and Recreation Elements.

This Element does address new PSRC legislation on:

PSRC New Legislation Overview
1. Protecting and restoring natural systems. <ul style="list-style-type: none"> ❖ Conserve habitat, ❖ Protect wildlife corridors, ❖ Improving water quality, and ❖ Reduce air pollutants.
2. Minimize impacts to natural features.
3. Use of best information available, <ul style="list-style-type: none"> ❖ Scientific information.
4. Reduce impacts to vulnerable populations.
5. Enhance urban tree canopy. <ul style="list-style-type: none"> ❖ Restore native vegetation.
6. Incentivize environmental stewardship.
7. Control the noxious weeds.

Analysis

The Element was developed to be compliant with all the legislative changes made since the previous Comprehensive Plan completed over 8 years ago in 2015. Approximately 46 bills related to the Comprehensive Plan were passed during the time span. Legislation passed and signed into law in 2023 ([HB 1181](#)) added a climate goal to the Growth Management Act (GMA) and requires local comprehensive plans to have a climate element with resilience and greenhouse gas emissions mitigation sub-elements. A complete list of legislation is also included to assist in the review of this Element, (see Attachment 4, GMA-amendments-1995-2023). During the Planning Commission policy work, staff and consultants prepared color-coded policy presentations to identify more easily proposed policies of a regulatory nature, (see Attachment 5: Legislative Color-Coded Previous Presentations on Environment Goals and Policies for Planning Commission).

The Element will be supported by technical documentation. The following components: Wildlife, Flood History, Critical Areas Summary, Urban Forestry Planning, Flood Control and Hazard Mitigation Planning, River Trail Planning, Critical Area Mapping, and Tree Canopy, (see Attachment 6: 2044 Snoqualmie Comprehensive Plan Outline) will be included in Volume 2 of the Comprehensive Plan, as appendices.

The Environmental Evolution Spreadsheet, (see Attachment 7) demonstrates the evolution of goals and policies, i.e., when policies were combined, moved, updated to support new requirements, modified to address public comment, eliminated to reflect current conditions and/or adapted to fit the PSRC Vision 2050. This Element is rewritten and will fit into a reorganized Plan. The updated Element is intended to improve clarity, remove duplicative language, update terminology, reflect the values of the community and meet recent changes to the Growth Management Act and other laws.

The Snoqualmie Community continues to express concern over protecting the environment. The recommendations also reflect public comments received during the planning process. Two public open house events, on April 6 and October 16, 2023, as well as an on-going public online survey have generated 8 public comments to date related to this Element, (see Attachment 8: Environmental Element Public Comments Table). Comments received ask for City consideration on: the impacts due to climate change, the protection of trees and the preservation of the natural environment.

Public Comment Overview
1. "NOT clear cut for development...maintain pockets of natural growth"
2. "Snoqualmie's natural setting and strengths ... should be the focus.."
3. "Please consider the climate crisis in all decisions..."

NEXT STEPS

Discuss the draft Environmental Element as recommended by the Community Development Council Committee. The Roundtable will be followed by a City Council motion on the Element at an upcoming Council meeting.

Attachment 1: Planning Commission Recommendation Signed April 1, 2024

Attachment 2: Environment Element Planning Commission Presentation April 1, 2024

Attachment 3: PSRC Environment, Capital Facilities and Parks Review Comment Letter Dated March 26, 2024

Attachment 4: GMA amendments-1995-2023

Attachment 5: Legislative Color-Coded Previous Presentations on Environment Goals and Policies for Planning Commission

Attachment 6: 2044 Snoqualmie Draft Comprehensive Plan Outline

Attachment 7: Environment Element Evolution Spreadsheet

Attachment 8: Environmental Element Public Comments Table

The Planning Commission unanimously recommends that the Community Development Committee APPROVE the proposed vision, goals, and policies for the Environment Element of the 2044 Snoqualmie Comprehensive Plan and transmit them to the City Council for consideration.

It is the recommendation of the Planning Commission to approve proposed vision, goals, and policies for the Environment Element as presented in Attachment A.

RECOMMENDED BY THE CITY OF SNOQUALMIE PLANNING COMMISSION ON THE 18TH OF MARCH 2024.

Luke Marusiak Date Apr 1, 2024
Luke Marusiak (Apr 1, 2024 15:37 PDT)

Luke Marusiak
Commission Chair

Attest by:

Ashley Wragge
Ashley Wragge (Mar 22, 2024 13:40 PDT)

Ashley Wragge
Planning Technician

1) The health, wildlife and ecosystem services and functions provided by the City's natural environment are protected and enhanced, and potential hazards to citizen health, welfare and property are minimized.

- a. Incorporate and utilize applicable best available science for purposes of designating and protecting all regulated critical areas and anadromous fisheries that need "special consideration" for their conservation and protection.
- b. Protect Snoqualmie's environmental critical areas, habitat, and the natural environment through land use plans, surface water management plans and programs, comprehensive park plans, development regulations and site-specific project review and consultation with affected Tribes.
- c. Consider areas of high wildlife movement and mortality and the needs of all roadway users when designing and building neighborhood traffic safety projects.
- d. Ensure the protection and recovery of ecosystems to provide healthy habitat and support fish, wildlife, and plant populations in a changing climate. This includes actively managing lands through controlling noxious weeds, restoring native vegetation, and monitoring project results.
- e. Coordinate with governmental agencies, non-profit organizations and Tribes to protect and enhance the environment through countywide and watershed planning, fish and wildlife resource management, and habitat protection networks across jurisdictional boundaries.
- f. Establish and maintain relations with Native American tribes for the preservation of archaeological sites and traditional cultural properties that are vulnerable to climate change.
- g. Actively manage city forest lands to decrease climate-exacerbated risks from severe wildfires, protect residents, and improve ecosystem health and habitat and encourage others to do so.
- h. Apply Best Available Science, including Traditional Ecological Knowledge, to protect critical areas, such as wetlands, landslide hazard and erosion-prone areas, and maintain these areas in their natural condition, including native vegetation preservation.
- i. Control the spread of noxious weeds as identified by King County Noxious Weed Control Board from public properties, particularly in more fire-prone areas like roadsides and utility corridors and if possible educate citizens about the control of noxious weeds on private property.
- j. Support integrated and interdisciplinary approaches for environmental planning and assessment
- k. Promote innovative and environmentally sensitive practices in site planning, design, materials selection, construction and maintenance.
- l. Encourage environmental stewardship on private and public lands through partnerships and voluntary efforts that protect, restore and enhance the quality and functions of critical areas and associated buffers.
- m. Support programs that ensure that all residents, regardless of race, social, or economic status, have clean air, clean water, and other elements of a healthy environment, and prioritize the reduction of impacts to vulnerable populations that have been disproportionately affected by climate change.

2) Rivers, streams aquifer recharge areas and other water resources within the City are protected and managed for multiple beneficial uses.

- a. Preserve and protect natural surface water storage sites, such as wetlands, aquifers, streams, and water bodies as these are critical features that support hydrological functions, water quality, regulate surface flows and recharge groundwater.

- b. Coordinate the management and restoration Snoqualmie watershed through participation the Snoqualmie Watershed Forum and the implementation of the Puget Sound Action Agenda.
- c. Coordinate with WSDOT, King County, and neighboring jurisdictions to plan and prioritize culvert upgrades and utility crossings to ensure fish passage barrier removal, adequate projected stormwater passage, and continued climate-related adaptations to handle water passage into the future throughout Snoqualmie, especially where terrestrial species connectivity can be restored simultaneously (i.e., with wider bridges).
- d. Ensure that local regulations for surface and stormwater management allow for and encourage Low-Impact Development (LID) and Natural Drainage practices. Support retrofitting basins to improve stormwater management and quality.
- e. Encourage building construction that uses alternative techniques to minimize impervious surfaces and reduce harmful impacts to the natural environment and proximate waterways.
- f. Actively investigate and promote water conservation strategies to efficiently use the City's legal access to water, and to reduce the amount of wastewater to be treated, through such measures as rotating irrigation schedules, and by incentivizing or requiring installation of water-wise landscaping throughout the City.
- g. Work with the State Department of Ecology, King County, Tribes and other stakeholders to reduce or eliminate pollution sources and protect public health.
- h. Work in conjunction with King County to take corrective action to remove contaminant loading due to failing septic systems and stormwater runoff in susceptible recharge areas.
- i. Seek funding to support stormwater retrofitting and green technologies in areas where water quality is impacted by stormwater.
- j. Natural hydraulic, hydrologic and habitat functions, and scenic and recreational values of rivers, streams, wetlands and natural drainage courses are protected.
- k. Minimize stream crossings, utilizing bridges rather than culverts whenever feasible, and minimize new utility crossing impacts, when possible, by using techniques such as bridges, tunneling, or other innovative methods.
- l. Participate in regional species protection efforts, including salmon habitat enhancement and restoration. Identify, prioritize, and eliminate physical barriers (such as fish blocking culverts), and other impediments to anadromous fish spawning and rearing habitat.
- m. Maintain infrastructure located within stream corridors in accordance with Best Management Practices that minimize water quality impacts and pursue design modifications or alternative siting options for when significant alterations are undertaken.
- n. Protect wetlands areas, functions and values within the City and urban growth area, and allow the creation of wetlands where feasible and appropriate.
- o. Restore and maintain previously disturbed wetlands and stream buffers riparian management zones and their buffers where feasible; using the correct mitigation sequencing and maintain restored buffers for optimal ecosystem services.
- p. Ensure wetland regulations allow for conservation easements and other techniques to preserve their health and existence.

3) Public health and property damage risk associated with flood and geologic hazard areas have been reduced, while preventing irreparable harm to regionally significant ecological resources.

- a. Pursue strategies to lower the City's classification rating in the federal FEMA program.

- b. Protect properties and ecological functions in the floodplain with development regulation guided by standards established by FEMA, and the Department of Ecology, and Best Available Science that incorporates climate change projections.
- c. Pursue the reduction of accelerated erosion and sedimentation due to construction and construction-related activities.
- d. Protect areas with severe geologic hazard potential, limiting development in hazard areas or requiring development to minimize grading and enhance native vegetation to the greatest extent possible.
- e. Seek to restore natural vegetative cover and natural drainage features on degraded sites, including the removal of invasive weeds as necessary.
- f. Support the implementation of the City's Hazard Mitigation Plan to reduce risks associated with floods, erosion, damages to property owners, and other observed hazards and improve development regulations.

Environment Element Vision, Goals, Policies

2044 Snoqualmie Comprehensive Plan

Snoqualmie Planning Commission

Environment Element: Vision, Goals, Policies



Protect Natural Environment and Minimize Hazards to Citizens

Coordinate with Government Agencies, Non-Profits, and Tribes

Actively Manage Lands – Control Weeds, Restore Native Vegetation, Monitor Results

Promote Innovative and Environmentally Sensitive Practices in Site Planning, Design, Materials, Construction, and Maintenance



Rivers, Streams Aquifer Recharge Areas Protected and Managed

Coordinate with Snoqualmie Watershed Forum, WSDOT, King County, WDFW, Tribe

Culvert Upgrades, Fish Passage Barrier Removal, Stormwater Passage, Elimination of Pollution Sources



Reduce Public Health and Damage Risk, Prevent Ecological Harm

Restore Natural Vegetative Cover, Natural Drainage on Degraded Sites and Remove Invasive Weeds

Support Implementation of City's Hazard Mitigation Plan – Reduce Risk due to Floods, Erosion, Other Hazards

Environmental Element Policy Discussion



Planning Commission
Meeting
January 2, 2024



Schedule



Organized by following topics:

- Environmental Protection
- Climate Planning and Resiliency (Deferred to Climate Element)
- Water Resources, Aquifers and Critical Recharge Areas
- Snoqualmie River, Stream Corridors and Wetlands
- Geologic and Flood Hazard Areas
- Goals



January 2, 2024

February 5, 2024

Draft Environmental Policies

Environmental Protection



- Incorporate and utilize applicable best available science for purposes of designating and protecting all regulated critical areas and anadromous fisheries that need “special consideration” for their conservation and protection.
- Protect Snoqualmie's environmental critical areas, habitat, and the natural environment through land use plans, surface water management plans and programs, comprehensive park plans, development regulations and site-specific project review. **Vision 2050**
- Ensure the protection and recovery of ecosystems to provide healthy habitat and support fish, wildlife, and plant populations in a changing climate.

Draft Environmental Policies

Environmental Protection



- Coordinate with governmental agencies, non-profit organizations and Tribes to protect and enhance the environment through countywide and watershed planning, fish and wildlife resource management, and habitat protection networks across jurisdictional boundaries.
- Establish and maintain relations with Native American tribes for the preservation of archaeological sites and traditional cultural properties that are vulnerable to climate impacts.
- Actively manage city forest lands to decrease climate-exacerbated risks from severe wildfires, protect residents, and improve ecosystem health and habitat and encourage others to do so.

Draft Environmental Policies

Environmental Protection



- Control the spread of noxious weeds as identified by King County Noxious Weed Control Board from public properties, particularly in more fire-prone areas like roadsides and utility corridors and if possible educate citizens about the control of noxious weeds on private property.
- Support integrated and interdisciplinary approaches for environmental planning and assessment. Vision 2050
- Promote innovative and environmentally sensitive practices in site planning, design, materials selection, construction and maintenance. Vision 2050

Draft Environmental Policies

Environmental Protection



- Encourage environmental stewardship on private and public lands through partnerships and voluntary efforts that protect, restore and enhance the quality and functions of critical areas and associated buffers. Vision 2050
- Support programs that ensure all residents, regardless of race, social, or economic status, have clean air, clean water, and other elements of a healthy environment, and prioritize the reduction of impacts to vulnerable populations that have been disproportionately affected by climate change. Vision 2050

Draft Environmental Policies

Water Resources, Aquifers and Critical Recharge Areas



- Preserve and protect natural surface water storage sites, such as wetlands, aquifers, streams, and water bodies as these are critical features that support hydrological functions, water quality, regulate surface flows and recharge groundwater. **Vision 2050**
- Coordinate the management and restoration of the Snoqualmie watershed through participation in the Snoqualmie Watershed Forum and the implementation of the Puget Sound Action Agenda.
- Ensure that local regulations for surface and stormwater management allow for and encourage Low-Impact Development (LID) and natural drainage practices. Support retrofitting basins to improve stormwater management and quality.
- Encourage building construction that uses alternative techniques to minimize impervious surfaces and reduce harmful impacts to the natural environment and proximate waterways.

Draft Environmental Policies

Water Resources, Aquifers and Critical Recharge Areas



- Actively investigate and promote water conservation strategies to efficiently use the City's legal access to water, and to reduce the amount of wastewater to be treated, through such measures as rotating irrigation schedules, and by incentivizing or requiring installation of water-wise landscaping throughout the City.
- Seek funding to support stormwater retrofitting and green technologies in areas where water quality is impacted by stormwater.
- Work with the State Department of Ecology, King County, Tribes and other stakeholders to reduce or eliminate pollution sources and protect public health.
- Work in conjunction with King County to take corrective action to remove contaminant loading due to failing septic systems and stormwater runoff in susceptible recharge areas.

Draft Environmental Policies

Snoqualmie River, Stream Corridors & Wetlands



- Minimize stream crossings, utilizing bridges rather than culverts whenever feasible, and minimize new utility crossing impacts, when possible, by using techniques such as bridges, tunneling, or other innovative methods.
- Participate in regional species protection efforts, including salmon habitat enhancement and restoration. Identify, prioritize, and eliminate physical barriers (such as fish-blocking culverts), and other impediments to anadromous fish spawning and rearing habitat. **Vision 2050**
- Maintain infrastructure located within stream corridors in accordance with Best Management Practices that minimize water quality impacts and pursue design modifications or alternative siting options for when significant alterations are undertaken.

Draft Environmental Policies

Snoqualmie River, Stream Corridors & Wetlands



- Protect wetlands areas, functions and values within the City and urban growth area and allow the creation of wetlands where feasible and appropriate.
- Restore previously disturbed wetland and stream buffers where feasible and maintain restored buffers.
- Ensure wetland regulations allow for conservation easements and other techniques to preserve their health and existence.

Draft Environmental Policies

Geologically and Flood Hazardous Areas



- Protect properties and ecological functions in the floodplain with development regulations that are guided by standards established by FEMA, and the Department of Ecology.
- Pursue strategies to lower the City's classification rating in the federal FEMA program, which provides a discount federally backed flood insurance premiums for property owners.
- Pursue the reduction of accelerated erosion and sedimentation due to construction and construction-related activities.

Draft Environmental Policies

Geologically and Flood Hazardous Areas



- Protect areas with severe geologic hazard potential, limiting development in hazard areas or requiring development to minimize grading and enhance native vegetation to the greatest extent possible.
- Seek to restore natural vegetative cover and natural drainage features on degraded sites including the removal of invasive weeds as necessary.

Draft Environmental Policies GOALS



- **Environmental Protection:** The health and ecosystem services and functions provided by the City's natural environment are protected and enhanced, and potential hazards to citizen health, welfare and property are minimized.
- **Water Resources, Aquifers and Critical Recharge Areas:** Rivers, streams, aquifer recharge areas and other water resources within the City are protected and managed for multiple beneficial uses.

Draft Environmental Policies GOALS



- **Snoqualmie River, Stream Corridors and Wetlands:** Natural hydraulic, hydrologic and habitat functions, and scenic and recreational values, of rivers, streams, wetlands and natural drainage courses, are protected.
- **Geologic and Flood Hazard Areas:** Public health and property damage risk associated with flood and geologic hazard areas have been reduced, while preventing irreparable harm to regionally significant ecological resources.

Next Steps:

January 16, 2024 - Continued review of Environment Policies



Puget Sound Regional Council

1201 Third Avenue, Suite 500 Seattle, WA 98101-3055 | psrc.org | 206-464-7090

March 26, 2024

Ashley Wragge, Planning Technician
City of Snoqualmie
38624 SE River St
Snoqualmie, WA 98065

Subject: PSRC Comments on Snoqualmie Draft Environment, Utilities, and Capital Facilities Policies

Dear Ms. Wragge,

Thank you for providing an opportunity for the Puget Sound Regional Council (PSRC) to review a draft of the Snoqualmie environment, utilities, and capital facilities goals and policies. We appreciate that the city has invested a substantial amount of time and effort in developing the draft elements and appreciate the chance to review while in draft form. This timely collaboration provides an opportunity to review plan elements for the 2024 comprehensive plan and prepares the city well for [certification](#) by PSRC once the full plan has been adopted.

We suggest the city consider the following comments as further work is completed for the comprehensive plan update to align with [VISION 2050](#) and the Growth Management Act. We understand from city staff that policies on climate change will be addressed in a separate climate element, so we did not comment on that aspect of the consistency tool.

We reviewed the draft plan using the PSRC Plan Review Consistency Tool. Key sections of the consistency tool are listed below on the left along with relevant comments on the draft plan on the right:

Capital Facilities and Utilities

Plan Review Consistency Tool	PSRC Comment on Draft Snoqualmie Plan
Prioritize investments in centers, including regional centers, countywide centers, high-capacity transit areas with a station area plan, and other local centers (MPP-RC-8-9)	The plan includes a policy (Utilities and Capital Facilities Policy 9.1.3) to focus investments to support the development of regional centers. Based on the location of Snoqualmie and existing regional centers, local investment may be better

Plan Review Consistency Tool	PSRC Comment on Draft Snoqualmie Plan
	suited for local centers. We recommend including a policy to prioritize investments in local centers, consistent with MPP-RC-8 and DP-25.
Locate community facilities and services, including civic places like parks, schools, and other public spaces, in centers and near transit, with consideration for climate change, economic, social and health impacts (MPP-PS-18, PS-20, PS-29, DP-11)	The city should consider an additional policy to locate community and civic facilities near transit and in consideration of other community goals.

Environment

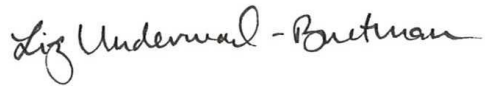
Plan Review Consistency Tool	PSRC Comment on Draft Snoqualmie Plan
Support programs to ensure that all residents, regardless of race, social, or economic status, have clean air, clean water, and other elements of a healthy environment and prioritize the reduction of impacts to vulnerable populations that have been disproportionately affected (MPP-En-3-4, En-7-8, En-21)	In addition to including a policy on protecting vulnerable populations (Environment Policy 1-L), it would be beneficial to identify where these populations currently live and where environmental impacts are more impactful.
Identify open space, trail, and park resources and needs, and develop programs for protecting and enhancing these areas (MPP-En-11-12, En-15, En-Action-4)	Consistent with VISION 2050 and national best practices, PSRC recommends including information on open space and a parks level-of-service to provide parks within a 10-minute walk of all residents. This will set the foundation for adding or expanding parks to create equitable access.

PSRC has resources available to assist the city in addressing these comments and inform development of the draft plan. We have provided links to online documents in this letter, and additional resources related to the plan review process can also be found at <https://www.psrc.org/planning-2050/vision/vision-2050-planning-resources>.

We appreciate all the work the city is doing and the opportunity to review and provide comments. We are happy to continue working with you as the draft progresses through the

adoption process. If you have any questions or need additional information, please contact me at 206-464-6174 or LUnderwood-Bultmann@psrc.org.

Sincerely,

A handwritten signature in black ink that reads "Liz Underwood-Bultmann". The signature is written in a cursive, flowing style.

Liz Underwood-Bultmann
Principal Planner, Growth Management
Puget Sound Regional Council

cc: Review Team, Growth Management Services, Department of Commerce



Growth Management Act Amendments 1995-2023

The Washington State Growth Management Act (GMA) has been amended numerous times since originally enacted in 1990. To help local governments with evaluating whether their adopted comprehensive plans and development regulations comply with the GMA, Department of Commerce, Growth Management Services, has developed a list of annual amendments to the GMA. This list summarizes amendments to Chapter 36.70A RCW ("The Growth Management Act" or "GMA"), as well as other related statutory amendments, enacted by the Washington State Legislature from 1995 to 2023.

Each amendment is listed below, by RCW citation and original bill number, according to the year of adoption, and it includes a brief description of the legislation and identification of the local jurisdictions affected.

Please note: This list has been prepared to briefly summarize legislative amendments to the GMA and to assist local governments with their periodic update process under RCW 36.70A.130 and for general research. This summary is not intended to provide a complete interpretation of all GMA amendments. Other related statutes may also help implement the GMA, and this summary is not a definitive legal guide for all planning requirements.

2023 Legislative Session

RCW, Bill Number, Brief Description for 2023 Legislative Session	Counties/Cities Other interested parties affected
<p>RCW 36.70A.060 <i>SB 5374 – Relating to the adoption of county critical area ordinances by small cities</i></p> <p>Brief Description:</p> <p>The bill allows cities under 25,000 to adopt the county’s critical area ordinance by reference as long as the CAO is not under appeal. Once adopted by reference, the city is not required to take further action during future GMA periodic updates. Counties are entitled to a portion of the city’s grant funding that otherwise would have been used to update their CAOs.</p>	Counties and cities
<p>RCW 36.70A.130 <i>SB 5457 – Relating to implementing growth management task force legislative recommendations regarding small cities</i></p> <p>Brief Description:</p> <p>The bill allows cities and towns to opt out of the full comprehensive plan update process, but still must update critical areas regulations and the capital facilities and transportation elements, if the following are met:</p> <ul style="list-style-type: none"> • Has a population fewer than 500 • Is not located within 10 miles of a city with a population over 100,000 • Experienced a population growth rate of fewer than 10 percent in the preceding 10 years 	Cities and towns

RCW, Bill Number, Brief Description for 2023 Legislative Session	Counties/Cities Other interested parties affected
<ul style="list-style-type: none"> Has provided the department of Commerce with notice of its intent to participate in a partial review and revision of its comprehensive plan <p>Ch. 36.70A (GMA), Ch. 43.21C (SEPA), Chs. 64.34, .32, .38, and .90 RCW. <i>HB 1337 – Expanding housing options by easing barriers to the construction and use of ADUs</i></p> <p>Brief Description:</p> <p>All GMA cities and counties must allow at least two ADUs per lot within urban growth areas in zones that allow for single-family homes. The ADUs may be attached, detached, or a combination of both, or may be conversions of existing structures. Cities must implement the bill’s requirements 6 months after their next comprehensive plan periodic update, or else the provisions in the bill will control.</p> <p>The bill places certain restrictions on local governments, including:</p> <ul style="list-style-type: none"> Local governments may not charge more than 50% of impact fees charged for the principal unit. Local governments may not require the owner to occupy the property. Local governments may not prohibit the ADU’s sale as independent units. Local governments must allow an ADU of at least 100 square feet and must adjust zoning to be consistent with the bill with respect to bulk and scale regulations. Local governments must set consistent parking requirements based on distance from transit and lot size. <p>Local governments are protected from HOAs seeking to enforce private covenants against ADUs in conflict with the bill.</p>	
<p>RCW 36.70A.030 and .280; adding new sections to the GMA and amending SEPA. <i>HB 1110 – Creating more homes for Washington by increasing middle housing in areas traditionally dedicated to single-family detached housing.</i></p> <p>Brief description:</p> <p>The bill requires cities of over 25,000 in population or that are within a contiguous UGA with the largest city in county with a population of more than 275,000 to allow two housing units per lot, four if one is affordable, or it is located within ¼ mile of transit, unless higher densities are already permitted.</p> <p>For cities over 75,000 in population, the requirement is four and six units, respectively. Extensions and exemptions are available for areas with critical areas, risk of displacement, infrastructure deficiencies, and when certain transportation safety conditions exist.</p>	Cities
<p>RCW 36.70A.020, .030, .070, .130, .190, .280, .320, and .480 <i>HB 1181 – Improving the state’s climate response through updates to the state’s planning framework</i></p> <p>Brief Description:</p> <p>The bill adds Climate Change and Resiliency as the 14th goal to the Growth Management Act and includes the following key changes to the GMA:</p>	Counties and cities

RCW, Bill Number, Brief Description for 2023 Legislative Session	Counties/Cities Other interested parties affected
<ul style="list-style-type: none"> • Adds a greenhouse gas emissions reduction sub-element that would be mandatory for 11 of the largest counties and their cities. The sub-element and implementing development regulations must identify actions the jurisdiction will take that will: <ul style="list-style-type: none"> ○ Result in reductions in overall GHG emissions generated by the transportation and land use systems within the jurisdiction but without increasing emissions elsewhere. ○ Result in reductions in vehicle miles traveled within the jurisdictions but without increasing emissions elsewhere. ○ Prioritize reductions that would benefit overburdened communities in order to maximize the co-benefits of reduced air pollution and environmental justice. • Adds a resiliency sub-element that would be mandatory for all jurisdictions planning under RCW 36.70A.040. This requirement can be satisfied by adopting by reference a FEMA natural hazard mitigation plan that is in substantial conformance with this sub-element. • The land use, capital facilities, park and recreation, utilities, and transportation elements must be updated to include certain climate change related topics, including a prohibition for denying a development permit because a project may cause the transportation level of service to fall below the minimum standard where multimodal mitigation is possible. • Requires consideration of environmental justice in order to avoid worsening environmental health disparities. • Creates a new grant program for community-based organizations to advance participation of vulnerable populations in the planning process. • Requires the Department of Ecology to update its Shoreline Master Program (SMP) guidelines to require that SMPs address the impact of sea level rise and increased storm severity. • Requires the Department of Transportation to maintain a summary of the per capita vehicle miles traveled for cities and unincorporated portions of counties; adds multimodal concurrency. 	
<p>Ch. 36.70A RCW (GMA) and Ch. 36.70B RCW (Local Project Review Act) <i>HB 1293 – Streamlining development regulations</i></p> <p>Brief description:</p> <ul style="list-style-type: none"> • Effective six months after its next periodic comprehensive plan update, GMA cities and counties must have in place clear, objective, and understandable design review procedures and standards governing the exterior design of all new development. The term “design review” is further defined in statute. • Design review of development projects must be reviewed concurrently with two or more project permits associated with the proposal and are limited to one public meeting. • The bill adds language to ch. 36.70B RCW (Local Project Review Act) encouraging jurisdictions to consider prompt, coordinated, and expedited project review of general project permits and specifically projects that include affordable housing. 	Counties and cities
<p>Ch. 36.70B RCW (Local Project Review Act) <i>SB 5290 – Consolidating local permit review</i></p> <p>Brief description:</p>	Counties and cities

RCW, Bill Number, Brief Description for 2023 Legislative Session	Counties/Cities Other interested parties affected
<p>The bill amends chapter 36.70B RCW, the Local Project Review Act, for jurisdictions planning under the GMA. The bill includes the following provisions:</p> <ul style="list-style-type: none"> • Establishes a consolidated permit review grant program for local governments that commit to issuing final decisions for residential permit applications within specified time frames. • Creates a new grant program to support local governments' transition to digital permit application systems. • Requires the department of commerce to convene a work group to study statewide license and permitting software for local governments. • Removes building permits for the types of project permits in the covered types of land use permits. • Amends the process for jurisdictions to provide a written determination of completeness for project permit applications. • Beginning January 1, 2025, jurisdictions must set certain permit decision timelines at 65, 100, and 170 days depending on the permit and other factors. When timelines are not met a portion of the permit fees must be refunded. Jurisdictions can set other deadlines but lose administrative appeal safe harbor protection. Certain jurisdictions must also submit annual performance reports to commerce, which will report to the legislature. • Provides additional measures that jurisdictions can take to facilitate prompt coordinate permit review. • Requires commerce to provide guidance to local governments with respect to appropriate fee structures, staffing-up residential permit processing, and other topics. 	
<p>Ch. 43.21C RCW (SEPA) <i>SB 5412 – Decreasing local government workload</i></p> <p>Brief description:</p> <p>The bill allows for a SEPA categorical exemption for residential development projects within incorporated UGAs and middle housing projects within unincorporated UGAs if:</p> <ul style="list-style-type: none"> • The local government finds the proposed development is consistent with its development regulations; and • The local government has prepared environmental analysis that considers the project in the area proposed for the exemption and analyzes certain multimodal transportation impacts. <p>The environmental analysis must include documentation that the requirements for environmental analysis, protection, and mitigation for impacts have been adequately addressed for the exempted project. The local government must also document its consultation with the department of transportation regarding certain transportation impacts. Before finalizing the environmental analysis, the local government must provide at least 60 days public notice and the exemption is effective 30 days following adoptive action. Residential projects in Seattle are exempt from these requirements until September 30, 2025.</p>	Counties and cities
<p>Ch. 90.58 RCW (Shoreline Management Act) <i>HB 1544 – SMP review schedules</i></p> <p>Brief description:</p>	Counties and cities

RCW, Bill Number, Brief Description for 2023 Legislative Session	Counties/Cities Other interested parties affected
<p>This bill changes the Shoreline Master Program update schedule from eight years to ten years to align with local governments' comprehensive plan periodic update schedule. The bill also extends by one year the date by which the next round of SMP reviews and revisions are due.</p>	
<p>Ch. 44.39 RCW (Joint Committee on Energy Supply and Energy Conservation), Ch. 80.50 RCW (Energy Facilities), Ch. 43.21C RCW (SEPA), and Ch. 36.70B RCW (Local Project Review Act)</p> <p><i>HB 1216 – Clean Energy Siting</i></p> <p>Brief description:</p> <p>The bill establishes a new type of project designation by Commerce: Clean Energy Projects of Statewide Significance (CEPSS). The department of Ecology is responsible for coordinating an optional coordinated permitted process for CEPSS projects. Cities and counties with development projects determined as eligible for the coordinated permit process within their jurisdiction must enter into an agreement with Ecology or the project proponent for expediting the completion of projects, including expedited permit process and environmental review processing.</p> <p>The bill also directs lead agencies to complete an EIS for CEPSS projects within 24 months of a threshold determination and requires them to work collaboratively with agencies that have actions requiring SEPA review for the project to develop a schedule that includes a list of agency responsibilities, actions, and deadlines. The bill makes other SEPA changes related to the process of environmental review for CEPSS projects.</p> <p>During a review of a project to construct or improve electric generation, transmission, or distribution facilities, a local government may not require a project applicant to demonstrate the necessity or utility of the project, other than to require as part of the completed project application the submission of documentation required by the Federal Energy Regulatory Commission or other federal agencies with regulatory authority over electric power transmission and distribution needs, or the Utilities and Transportation Commission.</p> <p>A county may not prohibit the installation of wind and solar resource evaluation equipment necessary for the design and environmental planning of a renewable energy project.</p>	Counties and cities
<p>RCW 36.70A.710 and .740</p> <p><i>SB 5353 – Relating to the Voluntary Stewardship Program</i></p> <p>Brief description:</p> <p>The bill removes the date by which counties must join the VSP, opening it up to currently non-participating jurisdictions. A county that elects to join the VSP is not required to implement the program in a participating watershed until new adequate funding is provided. The Conservation Commission is required to determine every two years which watersheds in the new participating counties received adequate funding. If adequate funding is not provided, the county must take one of four options:</p> <ul style="list-style-type: none"> • Develop, adopt, and implement a work plan in the watershed that protects critical areas used for agricultural activities; • Adopt development regulations that have previously been adopted by another local government for the purpose of protecting critical areas used for agricultural activities; 	Counties

RCW, Bill Number, Brief Description for 2023 Legislative Session	Counties/Cities Other interested parties affected
<ul style="list-style-type: none"> • Adopt development regulations certified by commerce as protective as critical areas in areas used for agricultural activities; or • Review, and if necessary, update development regulations adopted under the GMA to protect critical areas as they related to agricultural activities. 	
<p>Ch. 43.21C RCW (SEPA), Ch. 35.21 RCW (cities and towns), Ch. 35A.21 RCW (code cities), and Ch. 19.27A RCW (Energy-Related Building Standards)</p> <p><i>HB 1042 – The creation of additional housing units in existing buildings</i></p> <p>Brief description:</p> <p>The bill prohibits cities from denying a permit application for the addition of housing units within an existing building due to nonconformity with height, setback, parking, modulation, or elevator size unless it is a building code of life safety issue. When new residential units are proposed completely within an existing building, cities must allow a density bonus of 50% more than the zone otherwise allows. Cities may not require the addition of parking spaces, permitting requirements, or design standards not applied to all residential development in the zone, and may not impose exterior design or architectural requirements to the building. Cities also may not require a transportation concurrency study or SEPA review based on the addition of housing units within an existing building.</p> <p>The changes to city codes necessary to implement the bill are categorically exempt from SEPA.</p> <p>The state building code council is required to adopt an amendment to the energy code that waives the requirement for the unchanged portions of an existing building to comply with the current energy code when additional housing units are added to the building.</p>	Cities
<p>RCW 35.13.470 and RCW 82.14.415</p> <p><i>HB 1425 – Facilitating municipal annexations</i></p> <p>Brief description:</p> <p>The bill requires that if an interlocal agreement is used for a sales and use tax credit for annexed areas, the interlocal agreement must address:</p> <ul style="list-style-type: none"> • The balancing of annexations of commercial, industrial, and residential properties; • Development, ownership, and maintenance of infrastructure; and • The potential for revenue-sharing agreements. <p>The bill removes the requirements that a city be within a county with a population of at least 600,000 to impose the tax and that an annexation area must have a population of at least 10,000 or 4,000. The bill also removes the eligibility timeline.</p> <p>The bill requires that to impose the tax, a city must have entered into an interlocal agreement with the county regarding the proposed annexation area. The bill also updates the maximum levy amounts that may be imposed based on population.</p>	Counties and cities
<p>Title 64 RCW (Real Property and Conveyances), RCW 58.17.060, RCW 82.02.060, Ch. 82.45 RCW (Real Estate Excise Tax)</p> <p><i>SB 5258 – Increasing the supply and affordability of condominium units and townhouses as an option for homeownership</i></p>	

RCW, Bill Number, Brief Description for 2023 Legislative Session	Counties/Cities Other interested parties affected
<p>Brief description:</p> <p>This bill imposes new requirements on condo associations seeking to bring a construction defect claim and imposes additional pre-litigation procedural requirements with the intent to better resolve disputes and encourage the construction of more housing. The bill also created a Down Payment Assistance Account funded by the REET. Impact fee schedules must now reflect the proportionate impact of new housing units based on the square footage and number of bedrooms, or trips generated, in the housing unit, to produce a proportionally lower impact fee for smaller housing units.</p> <p>All cities, towns, and counties must include in their short plat regulations procedures for unit lot subdivisions allowing division of a parent lot into separately owned unit lots.</p>	

2022 Legislative Session

RCW, Bill Number, Brief Description for 2022 Legislative Session	Counties/Cities Other interested parties affected
<p>RCW 36.70A.130 <i>HB 1241 – Relating to planning under the GMA. (Ch. 192 Laws 2022)</i> Effective date: June 9, 2022</p> <p>Brief Description:</p> <p>This bill changes the comprehensive plan periodic update from every eight years to every ten years and established the next deadline being December 31, 2024 for King, Kitsap, Pierce, and Snohomish counties and the cities within them. In addition, counties meeting certain population or growth thresholds, and certain cities within them, must provide the Department of Commerce with an implementation progress report five years after the periodic comprehensive plan adoption. Commerce must develop guidelines for the report, including:</p> <ul style="list-style-type: none"> • The implementation of previously adopted changes to the housing element and the effect of those changes on housing affordability and availability within the jurisdiction; • Permit processing timelines; and • Progress toward implementing actions required to achieve reductions to meet greenhouse gas and vehicle miles traveled requirements as provided for in any element of the comprehensive plan. <p>If a covered jurisdiction has yet to implement any changes that were included in the most recent period update or has not taken legislative or administrative actions necessary to implement the changes by the implementation progress report due date, then that jurisdiction must identify the need for changes or action in its report, adopt a work plan to implement the changes, and complete all work necessary for implementation within two years of the report's submission.</p>	<p>Counties and cities</p>
<p>RCW 36.70A.040 - .210. <i>HB 1717 – Relating to tribal participation in GMA planning. (Ch. 252 Laws 2022)</i> Effective date: June 9, 2022</p>	<p>Counties, Cities, regional planning authorities, and tribes.</p>

RCW, Bill Number, Brief Description for 2022 Legislative Session	Counties/Cities Other interested parties affected
<p>Brief description:</p> <p>Federal agencies and tribes with a reservation or ceded lands within a county are required to be invited to participate in the countywide planning process. A federally recognized Indian tribe may voluntarily choose to participate in the county or regional planning process and coordinate with the counties and cities required to plan under the GMA. Once a local government receives notice from a tribe whose reservations or ceded land are in the county that the tribe has or will have a parallel planning process, the local government must enter into good faith negotiations with the tribe to attempt to reach a mutually acceptable memorandum of agreement regarding collaboration and participation in the planning process, including coordinating planning for urban growth. If such agreement cannot be reached, the local government and tribe must enter mediation. A tribe may also request that Commerce provide facilitation services to resolve issues that it has with a local government's comprehensive planning. Delay of adoption of a local government's comprehensive plan or development regulations due to this dispute resolution are not subject to GMHB appeal regarding the delay.</p> <p>Countywide planning policies must include policies that address the protection of tribal cultural resources in collaboration with tribes that choose to participate in the planning process. When a city's comprehensive plan includes a port element, the city must develop the element collaboratively with the port and any tribe that is participating in the planning process through a MOA.</p>	
<p>RCW 36.70A.540 <i>HB 2001 – Relating to expanding the ability to build tiny houses. (Ch. 275 Laws 2002)</i> Effective date: June 9, 2022</p> <p>Brief Description:</p> <p>The bill adds tiny house communities, which were legislatively authorized in 2017, to the type of housing eligible for affordable housing incentive programs established by local governments under the GMA through comprehensive plans and development regulations.</p>	Counties and cities
<p>RCW 36.70A.067 <i>SB 5042 – Relating to the effective date of certain actions taken under the GMA. (Ch. 218 Laws 2022).</i> Effective date: June 9, 2022</p> <p>Brief Description:</p> <p>The bill establishes the effective date of an action that expands a UGA; removes the designation of agricultural, forest, or mineral resource lands; creates or expands a LAMIRD; establishes a new fully contained community; or creates or expands a master planned resort is the later of the following:</p> <ul style="list-style-type: none"> • 60 days after the date of public notice of adoption of the comprehensive plan, development regulation, or amendment to the plan or regulation, implementing the action; or • If a petition for review to the Growth Management Hearings Board is timely filed, upon issuance of the board's final order. <p>This eliminates a vesting loophole that previously allowed these actions to proceed due to Washington's early vesting law, even when an action is subsequently invalidated by the GMHB.</p>	Counties

RCW, Bill Number, Brief Description for 2022 Legislative Session	Counties/Cities Other interested parties affected
<p>RCW 36.70A.070 <i>SB 5275 – Relating to enhancing opportunity in LAMIRDs. (Ch. 220 Laws 2022).</i> Effective date: June 9, 2022</p> <p>Brief Description:</p> <p>The bill amends current LAMIRD requirements by allowing for:</p> <ul style="list-style-type: none"> • Development and redevelopment within a LAMIRD with confirmation that existing providers of public facilities and services have sufficient capacity to serve new or additional demand from the development or redevelopment. • Changes to land use designations on vacant land if new development and redevelopment is consistent with the county definition of local rural character. • Commercial development or redevelopment within mixed-use areas to serve existing and projected rural populations with a footprint limitation of up to a maximum of 5,000 square feet. New uses of retail or food service space cannot exceed 2,500 square feet. 	Counties
<p>RCW 36.70A.130 <i>SB 5593 – Relating to UGA boundaries. (Ch. 287 Laws 2022).</i> Effective date: June 9, 2022</p> <p>Brief Description:</p> <p>Each county that designates UGAs must review the patterns of development within the UGA during the periodic comprehensive plan update. If, during this review, the county determines the patterns of development have created pressure in areas that exceed the available and developable lands within the UGA, the county may revise the UGA to accommodate identified patterns of development and future development pressure for the succeeding 20-year period. Areas added to the UGA must not be designated as natural resource lands or contain more than 15 percent critical areas. The areas added must be suitable for urban growth and contiguous. The revision may not result in an increase in the total surface area of the existing UGA.</p> <p>A jurisdiction's transportation element and capital facility plan element must identify the transportation facilities, public facilities, and related services needed to serve the added areas to the UGA, including funding sources.</p>	Counties, cities, and service providers.
<p>RCW 36.70A.600, .070 and Ch. 43.21C RCW (SEPA) <i>SB 5818 – Relating to promoting housing construction in cities through amendments to and limiting appeals under SEPA and the GMA.</i> Effective date: June 9, 2022</p> <p>Brief Description:</p> <p>Any nonproject action taken by a fully planning city to implement certain optional planning actions to increase residential building capacity is permanently exempt from administrative and judicial appeal under SEPA. The adoption of ordinances, development regulations, and amendments to such regulations and other nonproject actions taken by a fully planning city that increases housing capacity and affordability and mitigates displacement, outside of critical areas, are exempt from</p>	

RCW, Bill Number, Brief Description for 2022 Legislative Session	Counties/Cities Other interested parties affected
<p>administrative and judicial appeals under SEPA, except for nonproject actions having a probable significant adverse impact on fish habitat.</p> <p>The SEPA exemption for project actions related to a residential, multifamily, or mixed-use development on the basis of or impacts to the transportation elements of the environment only applies if WSDOT has not found that the project will present significant adverse impacts to the state-owned transportation system. Impacts to aesthetics or light and glare are exempt from SEPA if the project is subject to adopted design review requirements.</p> <p>Ecology must undergo expedited rulemaking to modify rule-based SEPA categorical exemptions to SEPA as follows:</p> <ul style="list-style-type: none"> • Add four attached single-family residential units to the current exemption for certain types of construction. • Create a new exemption level for single-family residential project types with a total square footage of fewer than 1500 square feet in incorporated UGAs of at least 100 units. • Increase the exemption level for multifamily residential project types in incorporated UGAs from 60 units to 200 units. • Add the following sentence to the categorical exemptions for minor new construction: "The city, town, or county must document the result of its outreach with the department of transportation on impacts to state-owned transportation facilities, including consideration of whether mitigation is necessary for impacts to state-owned transportation facilities." <p>Any applicant whose project qualifies as exempt under SEPA is not required to file an environmental checklist if other information is available to establish that a project qualifies for an exemption.</p>	
<p>Title 70A RCW (Environmental Health and Safety), Ch. 36.70A RCW (GMA), Ch. 36.70 RCW (Planning Enabling Act), and related statutes HB 1799 – Relating to organic materials management Effective date: June 9, 2022</p> <p>Brief description:</p> <p>Beginning January 1, 2027, each county or city that implements a local solid waste plan must provide source-separated organic waste collection services at least either biweekly or 26 weeks annually to all residents and non-residential customers that generate at least 0.25 cubic yards of organic materials per week, and must provide for organic materials management of collected organic materials. Cities and counties may charge and collect fees or rates for these services, consistent with existing authority to impose fees and rates for solid waste collection services. These requirements do not apply to certain jurisdictions and certain areas described in the bill.</p> <p>Jurisdictions implementing local solid waste management plans may not site the increase or expansion of an existing organic materials management facility that processed more than 200,000 tons of material relative to 2019 levels, except that this limitation does not apply to anaerobic digesters.</p> <p>By January 1, 2023, cities and counties with a population of at least 25,000 or in which organic material collection services are provided must adopt a compost procurement ordinance to implement the 2020 requirement for local governments to consider the use of compost products in projects and to use compost products in a project except when availability, health, quality, safety, or price-competitive criteria are not met. They must develop strategies to inform residents</p>	Counties and cities

RCW, Bill Number, Brief Description for 2022 Legislative Session	Counties/Cities Other interested parties affected
regarding the jurisdiction's use of compost and the value of compost and give priority to purchasing compost products that produce compost locally, are certified by a nationally recognized organization, the product products derived from municipal solid waste compost programs, and that meet quality standards. The bill creates additional procurement options for local governments.	

2021 Legislative Session

RCW, Bill Number, Brief Description for 2021 Legislative Session	Counties/Cities Other interested parties affected
<p>RCW 36.70A.020, .030, .070, .390; chapter 35A.21 RCW; chapter 35.21 RCW <i>HB 1220 – Relating to supporting emergency shelters and housing through local planning and development regulations. (Ch. 254 Laws 2021)</i> Effective date: July 25, 2021</p> <p>Brief Description:</p> <p>Commerce will provide jurisdictions with existing and projected housing needs that identify the number of housing units necessary to manage projected growth, including units for moderate, low, very low, and extremely low-income households as well as emergency housing, emergency shelters, and permanent supportive housing.</p> <p>The housing element of comprehensive plans is updated to require GMA planning counties and cities to do the following:</p> <ul style="list-style-type: none"> • Include moderate density housing options within the UGA and include mandatory provisions for the preservation, improvement, and development of housing. • Identify sufficient land and zoning capacities for the following housing types based on the housing needs provided by Commerce: moderate, low, very low, and extremely low-income households; emergency housing, emergency shelters, and permanent supportive housing; and within the UGA, consideration of duplexes, triplexes, and townhomes. • Plan for and accommodate, rather than just encourage the availability of, affordable housing for the economic segments described above by doing the following: <ul style="list-style-type: none"> ○ Incorporate special consideration for low, very low, extremely low, and moderate-income households; ○ Document programs and actions needed to achieve housing availability, including gaps in local funding, barriers such as development regulations, and other limitations; ○ Consider housing locations in relation to employment locations; ○ Consider the role of ADUs in meeting housing needs. • Identify local policies and regulations that result in racially disparate impacts, displacement, and exclusion in housing and implement policies and regulations to address and being to undo them. • Identify areas at high risk of displacement from market forces that occur with changes to zoning, development regulations, and capital investments. • Establish anti-displacement policies <p>Cities may not prohibit transitional housing or permanent supportive housing in any zones where residential dwelling units or hotels are allowed. Cities may not prohibit indoor emergency shelters or indoor emergency housing in any zones where hotels are allowed, except for cities that have</p>	Counties and cities

RCW, Bill Number, Brief Description for 2021 Legislative Session	Counties/Cities Other interested parties affected
<p>adopted an ordinance authorizing such shelters and housing in a majority of zones within a 1-mile proximity to transit. Cities may impose reasonable occupancy and use regulations on such shelters and housing but those regulations may not prevent the siting of a sufficient number to accommodate the need.</p>	
<p>RCW 36.70A.330 and RCW 43.155.070; chapters 35A.14 RCW, 36.70A RCW, 43.160 RCW, 80.36 RCW, and 43.330 RCW. <i>SB 5368 – Relating to encouraging rural economic development. (Ch. 312 Laws 2021)</i> Effective date: July 25, 2021</p> <p>Brief Description:</p> <p>This bill allows code cities and counties to enter into an interlocal agreement for the purpose of facilitating city annexation of unincorporated UGA territory, including collaborating on the jurisdictional transfer of commercial, industrial, and residential properties and facilities.</p> <p>The bill also authorizes the Growth Management Hearings Board to refer a finding of noncompliance to Commerce to facilitate a speedy resolution.</p>	Counties and Cities

2020 Legislative Session

RCW, Bill Number, Brief Description for 2020 Legislative Session	Counties/Cities Other interested parties affected
<p>RCW 36.70A.130 <i>HB 2342 – Relating to aligning the timing of comprehensive plan updates required by the growth management act with the timing of shoreline master program updates required by the shoreline management act. (Ch. 113 Laws 2020)</i> Effective date: 6/11/2020 Effective date (Section 2): 7/1/2025</p> <p>Brief Description:</p> <p>This amendment updated the GMA periodic update schedule to better align the GMA update cycle with the census and makes associated changes to the Shoreline Management Act (SMA) schedule. The new GMA schedule took effect June 11, 2020. (The new SMA schedule changes, RCW 90.58.080, changes take effect July 1, 2025.)</p> <p><u>New GMA periodic update schedule:</u></p> <ul style="list-style-type: none"> • The following counties, and the cities within them, are required to review and, if needed, revise their comprehensive plans and development regulations by June 30, 2024, and every eight years thereafter: King, Kitsap, Pierce, and Snohomish. • The following counties, and the cities within them, are required to review and, if needed, revise their comprehensive plans and development regulations by June 30, 2025, and every eight years thereafter: Clallam, Clark, Island, Jefferson, Lewis, Mason, San Juan, Skagit, Thurston, and Whatcom. • The following counties, and the cities within them, are required to review and, if needed, revise their comprehensive plans and development regulations by June 30, 2026, and every 	Counties and cities

RCW, Bill Number, Brief Description for 2020 Legislative Session	Counties/Cities Other interested parties affected
<p>eight years thereafter: Benton, Chelan, Cowlitz, Douglas, Franklin, Kittitas, Skamania, Spokane, Walla Walla, and Yakima.</p> <ul style="list-style-type: none"> The following counties, and the cities within them, are required to review and, if needed, revise their comprehensive plans and development regulations by June 30, 2027, and every eight years thereafter: Adams, Asotin, Columbia, Ferry, Garfield, Grant, Grays Harbor, Klickitat, Lincoln, Okanogan, Pacific, Pend Oreille, Stevens, Wahkiakum, and Whitman. 	
<p>RCW 36.70A.600 through .620, and RCW 36.70A.030. <i>HB 2343 – Relating to urban housing supply. (Ch. 173 Laws 2020)</i> Effective date: 6/11/2020</p> <p>Brief Description:</p> <ul style="list-style-type: none"> Adds to provisions of E2SHB 1923 (2019), extending timelines and adding to the list of activities that cities are encouraged to take in order to increase residential building capacity. The date by which cities must take certain planning actions to increase residential building capacity in order for those actions to be exempt from administrative or judicial appeal under the GMA and the State Environmental Policy Act (SEPA) is changed from April 1, 2021, to April 1, 2023. Reduces requirements for bus frequency from four times an hour to two times an hour for very or extremely low income (30-50% AMI) relating to parking reductions. Adds parking reductions for market rate housing: <i>“For market rate multifamily housing units that are located within one-quarter mile of a transit stop that receives transit service at least four times per hour for twelve or more hours per day, minimum residential parking requirements may be no greater than one parking space per bedroom or .75 space per unit. A city may establish a requirement for the provision of more than one parking space per bedroom or .75 space per unit if the jurisdiction has determined a particular housing unit to be in an area with a lack of access to street parking capacity, physical space impediments, or other reasons supported by evidence that would make on-street parking infeasible for the unit.”</i> The GMA definition of "permanent supportive housing" is modified. 	Cities
<p>RCW 36.70A.696 through .699 <i>SB 6617 – Relating to accessory dwelling unit regulation. (Ch. 217 Laws 2020)</i> Effective date: 6/11/2020</p> <p>Brief Description:</p> <ul style="list-style-type: none"> Requires, by July 1, 2021, any city within a GMA county must adopt or amend regulations so as to not require off-street parking for accessory dwelling units (ADUs) within 0.25 mile of a “major transit stop” unless the city determines the ADU is in an area with a lack of access to street parking capacity, physical space impediments, or other reasons that would make on-street parking infeasible for the ADU. A city that has adopted or substantively amended its ADU regulations within the previous four years is exempt from the new ADU requirements regarding off-street parking. “Major transit stop” is defined as: <ul style="list-style-type: none"> A stop on certain high capacity transportation systems; Commuter rail stops; Stops on rail or fixed guideway systems, including transit-ways; 	Cities

RCW, Bill Number, Brief Description for 2020 Legislative Session	Counties/Cities Other interested parties affected
<ul style="list-style-type: none"> ○ Stops on bus rapid transit routes or routes that run on high occupancy vehicle lanes; or ○ Stops for a bus or other transit mode providing fixed route service at intervals of at least 15 minutes during the peak hours of operation. 	
<p>RCW 36.70A.200 <i>HB 2640 – Relating to clarifying that facilities that are operated by a private entity in which persons are detained in custody under process of law pending the outcome of legal proceedings are not essential public facilities under the growth management act. (Ch. 128 Laws 2020)</i> Effective date: 3/25/2020</p> <p>Brief Description: This bill updates the GMA provision governing the siting of essential public facilities, and exclude private detention facilities from the definition of essential public facilities. It further clarifies that this exclusions does not apply to mental health facilities. Those facilities remain essential public facilities. It applies to only facilities for pretrial detention. It applies retroactively as well as prospectively.</p>	Counties and cities
<p>RCW 36.70A.250 through .280 <i>SB 6574 – Relating to clarifying the respective administrative powers, duties, and responsibilities of the growth management hearings board and the environmental land use and hearings office. (Ch. 214 Laws 2020)</i> Effective date: 6/11/2020</p> <p>Brief Description: This bill is governor request legislation designed to align the structure and practice of the Growth Management Hearings Board (GMHB) with the rest of the Environmental and Land Use Hearings Office to improve administration. The bill changes the size of the board, adjusts the qualifications of board members and the procedures for appointing board members and makes other miscellaneous changes to the composition and operations of the GMHB.</p>	Counties, cities and members of the public
<p>RCW 43.21C.229 <i>HB 2673 – Relating to exemptions for infill development under the state environmental policy act. (Ch. 87 Laws 2020)</i> Effective date: 6/11/2020</p> <p>Brief Description: This bill amends RCW 43.21C.229, and changes the standard for use of optionally SEPA categorical exemption for infill development to include development in areas where population is roughly equal to projections in comprehensive plan and development regulations, rather than limiting it to areas where it is less than such projections.</p>	Counties and cities
<p>RCW 84.14.020 <i>HB 2950 – Relating to addressing affordable housing needs through the multifamily housing tax exemption by providing an extension of the exemption until January 1, 2022, for certain properties currently receiving a twelve-year exemption and by convening a work group. (Ch. 237 Laws 2020)</i> Governor partial veto – Section 3 not approved. Effective date: 6/11/2020</p>	Counties and cities

RCW, Bill Number, Brief Description for 2020 Legislative Session	Counties/Cities Other interested parties affected
<p>Brief Description: This bill extends the multifamily property tax exemption (MFTE) for certain properties through December 31, 2021.</p> <p><u>Governor's partial veto:</u> <i>Section 3 directs the Department of Commerce to contract with a nonprofit facilitator to convene a work group to study and make recommendations on certain aspects of the multifamily property tax exemption program. The department is also required to provide a follow-up report to the Legislature and the Joint Legislative Audit and Review Committee by December 1, 2020. However, the work required under Section 3 is not funded in the budget. For these reasons I have vetoed Section 3 of Substitute House Bill 2950.</i></p>	

2019 Legislative Session

RCW, Bill Number, Brief Description for 2019 Legislative Session	Counties/Cities Other interested parties affected
<p>RCW 36.70A.545 (and RCW 35A.63.300, and RCW 35.63.280) HB 1377 – Relating to affordable housing development on religious organization property. (Ch. 218 Laws 2019) Effective date: 7/28/2019</p> <p>Brief Description:</p> <ul style="list-style-type: none"> • A city planning under certain planning enabling statutes, or a city or county fully planning under the GMA, must allow an increased density bonus consistent with local needs for any affordable housing development of any single-family or multifamily residence located on real property owned or controlled by a religious organization if the affordable housing development under certain conditions outlined under RCW 36.70A.545. • A city or town, code city, or county may develop policies to implement the increased density bonus if it receives a request from a religious organization for the increased density bonus. • The religious organization developing the qualifying affordable housing must pay all fees, mitigation costs, and other charges required and, if applicable, should work with local transit agencies to ensure appropriate transit services are provided to the affordable housing development. • An affordable housing development created by a religious institution within a city or county fully planning under the GMA must be located within an urban growth area. 	Counties and cities
<p>RCW 36.70A.600 through 620; and RCW 36.70A.030 HB 1923 – Relating to increasing urban residential building capacity. (Ch. 348 Laws 2019) Effective date: 7/28/2019 Effective date (Section 11): 7/1/2019</p> <p>Brief Description: This is a multifaceted bill designed to increase residential capacity in larger cities.</p>	Cities

RCW, Bill Number, Brief Description for 2019 Legislative Session	Counties/Cities Other interested parties affected
<ul style="list-style-type: none"> • Encourages fully planning cities to take certain actions designed to increase residential building capacity. The bill lists twelve qualifying measures they are encouraged to adopt. If a city intends to adopt actions before July 30, 2021 they can apply to Commerce for a grant of up to \$100,000 to support the effort. Implementation actions taken before this deadline are also shielded from SEPA and GMA appeal. Cities may also gain eligibility through development of a housing action plan. A housing action plan is an expanded version of the housing needs analysis. • The bill also directs the Washington Center for Real Estate Research to produce a report every two years that compiles housing supply and affordability metrics for all fully planning cities. This data is designed for use with drafting the housing action plan. • The bill also contains two mandatory requirements designed to reduce pressure on housing supply. The first is a requirement to all permanent supportive housing in all multifamily areas. The second is limitations on minimum parking requirements. • In order to fund the grants and the production of the housing data profiles, the bill establishes a \$2.50 increase in the document-recording fee. 	
<p>RCW 43.330.515 and .520 <i>SB 5748 – Relating to creating an account to support necessary infrastructure nearby military installations. (Ch. 404 Laws 2019)</i> Effective date: 7/28/2019</p> <p>Brief Description: The bill creates the defense community compatibility account. The account funds grants to local governments, or entities who have an agreement with a military installation under the Readiness and Environmental Protection Integration (REPI) program. Eligible projects include:</p> <ul style="list-style-type: none"> • Acquisition of real property or real property interests to eliminate an existing incompatible use; • Projects to jointly assist in the recovery or protection of endangered species dependent on military installation property for habitat; • Projects or programs to increase the availability of housing affordable to enlisted military personnel and nonmilitary residents in the local community. • Projects to retrofit existing uses to increase their compatibility with existing military operations. • Projects to enable local communities heavily dependent on a nearby military installation to diversify the local economy so as to reduce the economic dependence on the military base; • Projects that aid communities to replace jobs lost in the event of a reduction of the military presence; • Local infrastructure or facilities necessary to help a community accommodate an expanded military presence in their community; • Projects that improve or enhance aspects of the local economy, environment, or quality of life impacted by the presence of military activities. <p>Commerce must produce a biennial report with a prioritized list of projects, and may develop rules to implement this section.</p>	<p>Counties and cities, and certain entities also identified in this bill.</p>
<p>RCW 36.70A.270 <i>SB 5151 – Relating to requiring the growth management hearings board to topically index the rulings, decisions, and orders it publishes. (Ch. 452 Laws 2019)</i> Effective date: 7/28/2019</p>	<p>Counties, cities, and members of the public.</p>

RCW, Bill Number, Brief Description for 2019 Legislative Session	Counties/Cities Other interested parties affected
<p>Brief Description: Environmental & Land Use Hearings Office must coordinate with the Growth Management Hearings Board, the Department of Commerce, and other interested stakeholders to develop and maintain a rational system of categorizing rulings, decisions, and orders. The website must allow a user to search GMHB decisions and orders by topic, party, and geographic location or by natural language. All rulings, decisions, and orders issued before January 1, 2019, must be published by June 30, 2021.</p>	

2018 Legislative Session

RCW, Bill Number, Brief Description for 2018 Legislative Session	Counties/Cities Other interested parties affected
<p>RCW 36.70A.590 <i>SB 6091 - Relating to ensuring that water is available to support development.</i> (Ch.1 Laws 2018) Effective date 1/19/2018</p> <p>Brief Description: Addresses the availability of water to support development. For the purposes of complying with the GMA relating to surface and groundwater resources, a county or city may rely on or refer to applicable minimum instream flow rules adopted by Ecology. Development regulations must ensure that proposed water uses are consistent with the permit-exempt groundwater statute and with applicable rules when making building permit and subdivision decisions.</p>	Counties and cities

2017 Legislative Session

RCW, Bill Number, Brief Description for 2017 Legislative Session	Counties/Cities Other interested parties affected
<p>RCW 36.70A.211 and .212 <i>HB 1017 – Relating to the siting of schools and school facilities.</i> (Ch. 129 Laws 17) Governor vetoed Section 1. Effective date 7/23/2017</p> <p>Brief Description (Sections 2-3):</p> <ul style="list-style-type: none"> Pierce County may authorize the siting of a school in a rural area to serve students from an urban area, even when otherwise prohibited by multicounty policies if the county has adopted a comprehensive plan policy concerning the siting of schools in rural areas. Such a school may not collect impact fees. Vision 2040, the multicounty planning policy document is to be amended at its next update (2020) to include a policy addressing the siting of schools in rural areas. (This policy would cover all four PSRC counties). Each school district that sites schools under Section 2 must participate in the county's next GMA update (due in 2023 for Pierce County), to: <ul style="list-style-type: none"> Coordinate on enrollment forecasts and projections Identify school siting criteria, with the county, cities and PSRC 	Pierce County

RCW, Bill Number, Brief Description for 2017 Legislative Session	Counties/Cities Other interested parties affected
<ul style="list-style-type: none"> ○ Identify suitable school sites with the county and cities with priority to siting urban serving schools in existing cities and towns in locations where students can safely walk and bicycle to school from the homes, and can effectively served by transit ○ Identify schools costs and include this in the capital facilities plan element. <p><u>Governors' partial veto (Section 1)**: First, any extension of urban services to serve a rural school must be limited to the size and scale needed to support the long-term needs of the school. Second, the land surrounding a new rural school must maintain its rural character and housing density as specified in RCW 36.70A.070(5). Finally, in order for schools to be sited outside the Urban Growth Boundary Line, school districts must demonstrate that there is no suitable land available within the Urban Growth Area. For these reasons I have vetoed Section 1 of Engrossed Substitute House Bill 1017.</u></p> <p>** Note: See HB 2243 (2017) below.</p>	
<p>RCW 37.70A.690 HB 1503 – Relating to preventing unfunded mandates involving on-site sewage systems from affecting local governments and property owners. (Ch. 105 Laws 17) Effective date 7/23/2017</p> <p>Brief Description:</p> <ul style="list-style-type: none"> • Declares that the Growth Management Act (GMA) does not preclude counties from certifying homeowners, or their family members or tenants, to inspect their on-site sewage systems (OSS). • Declares that counties are not relived of the obligation to protect water quality under the GMA. Governor signed 	<p>Counties and cities. Property owners (pertaining to self-inspection of septic systems)</p>
<p>RCW 36.70A.030, .060, .070, and .108 SB 5517 – Concerning rail dependent uses for purposes of the growth management act and related development regulations. Governor vetoed</p> <p>Brief Description:</p> <ul style="list-style-type: none"> • Adds definitions of “freight rail dependent uses” and “short line railroad” to the Growth Management Act (GMA). • Direct the Department of Commerce to submit a report to the Legislature by November 15 of each-even numbered year, beginning in 2022 and ending in 2032, that describes any job gains, tax impact, and impacts to resource lands resulting from freight rail dependent uses sited under the GMA. • Authorized Clark and Okanogan counties to allow rail dependent industrial uses on resource lands adjacent to short line railroads. • Authorizes Clark and Okanogan counties to include development of freight rail dependent uses on land adjacent to railroad lines and infrastructure in the transportation element of their comprehensive plan. 	<p>Clark, Okanogan</p>
<p>RCW 36.70A.110 HB 1683 – Addressing sewer service within urban growth areas. (Chapter 305 Laws 2017) Effective date 7/23/2017</p>	<p>Counties and cities. Utility districts and Property owners.</p>

RCW, Bill Number, Brief Description for 2017 Legislative Session	Counties/Cities Other interested parties affected
<p>Brief Description: Specifies that GMA fully planning counties, cities, and utilities are not obligated to install sanitary sewer systems to certain properties within urban growth areas served by on-site sewage systems.</p>	
<p>HB 2243-Concerning the siting of schools and school facilities Governor signed C32 L 2017 3rd Special Session. Effective date 10/19/2017</p> <p>Brief Description:</p> <ul style="list-style-type: none"> Provides that the Growth Management Act (GMA) does not prohibit a county planning fully under the GMA from authorizing the extension of public facilities and utilities to serve a school located in a rural area that serves students from a rural area and an urban area, so long as certain requirements are met. Authorizes the extension of public facilities and utilities extended to a school located outside an Urban Growth Area (UGA),. Provides that the GMA does not prohibit the expansion, modernization, or placement of portable classrooms at an existing school in a rural area. Directs the Department of Commerce to submit a report to the Legislature in 2023 that reports on the schools built under this legislation. <p>Note: how this is related to ESHB 1017: During the 2017 Legislative Session, the Legislature passed Engrossed Substitute House Bill (ESHB) 1017, which dealt with the topic of siting schools in rural areas under the GMA. Governor signed ESHB 1017 into law, but in so doing, vetoed section 1 of ESHB 1017. The vetoed provisions were signed into law as part of HB 2243.</p>	Counties and cities
<p>SB 5254—Relating to ensuring adequacy of buildable lands and zoning in urban growth areas and providing funding for low-income housing and homeless programs Governor signed C16, L 2017 3rd Special Session, Effective date 10/19/2017</p> <p>Brief Description:</p> <ul style="list-style-type: none"> Extends the \$40 local homeless housing and assistance surcharge to 2023. Allows revenue from the local real estate excise tax (REET II) to be used for homeless housing development through 2019, subject to certain conditions. Makes certain changes to the Growth Management Act's buildable lands program through 2030, including making Whatcom County subject to buildable lands program requirements and requiring that county buildable land reports be completed at least two years prior to scheduled comprehensive plan updates. Requires the Department of Commerce to contract for the development of buildable lands program guidance for use by local governments. Exempts projects with environmental impacts that have been addressed in a planned actions designated by local governments that encompass areas located near transit stops from further environmental review under the State Environmental Policy Act (SEPA). 	<p>Buildable Lands Counties: Clark, King, Kitsap, Pierce, Snohomish, Thurston, and Whatcom counties.</p> <p>Note: Portions of the bill only affect newly added Whatcom County.</p>

RCW, Bill Number, Brief Description for 2017 Legislative Session	Counties/Cities Other interested parties affected
<p>RCW 36.70A, .070 SSB 5790 – Concerning the economic development element of the growth management act. Governor partial veto – Section 3 not approved. Chapter 331, 2017 Laws PV, Effective date 7/23/2017</p> <p>Brief Description:</p> <p>The bill amends the rural element requirement to allow innovative techniques that will accommodate appropriate rural economic advancement, densities, and uses. It also removes the following provisions from the economic development element:</p> <ul style="list-style-type: none"> • A summary of the local economy • A summary of the strengths and weaknesses of the local economy, and • An identification of policies, programs, and projects to foster economic growth and development and to address future needs. <p>The Governor partially vetoed a section of the bill that would have allowed smaller counties to identify stagnate or deteriorating economic industries in rural areas and “seize economic opportunities that may deviate” from the GMA in order to encourage economic development. The vetoed section would have required the GMHB to afford deference to local development choices that prioritize economic development in rural areas for certain jurisdictions.</p>	<p>Cities, Counties</p>
<p>SB 5806-Concerning preliminary work to develop a process for planning for a new interstate 5 bridge spanning the Columbia river. Governor signed. C288 L2017. Effective date 7/23/2017</p> <p>The process for designating a project of statewide significance is modified to allow for a legislative designation. Projects of statewide significance that are designated by the Legislature are exempted from the application requirements.</p>	<p>Cities and Counties</p>

2016 Legislative Session

No Growth Management Act Amendments for 2016 Legislative Session	Cities/Counties Affected
---	-----------------------------

2015 Legislative Session

RCW, Bill Number, Brief Description for 2015 Legislative Session	Cities/Counties Affected
<p>RCW 36.70A.035 SB 5238 – Concerning public water systems’ public participation notice provisions.</p> <p>Brief Description:</p> <ul style="list-style-type: none"> The list of persons and entities that public participation requirements of GMA must, through notice procedures, must also be reasonably calculated to provide notice of proposed amendments to comprehensive plans and development regulations is expanded to include Group A public water systems that are required to develop water system plans. Group A water systems either have 15 or more service connections, regularly serve 25 or more people 60 or more days per year, or serve 1,000 or more people for two or more consecutive days. 	Counties, Cities
<p>RCW 37.70A.070 ESB 5923 – Promoting economic recovery in the construction industry</p> <p>Brief Description:</p> <ul style="list-style-type: none"> Obligates counties, cities, and towns that collect impact fees to, by September 1, 2016, adopt and maintain a system for the deferred collection of impact fees for single-family detached and attached residential construction. Delays the starting of the six-year frame for satisfying transportation concurrency provisions of the Growth Management Act until deferred impact fees are due. Establishes impact fee deferral reporting requirements for the Joint Legislative Audit and Review Committee and the Department of Commerce. Makes all provisions effective September 1, 2016. 	Counties, cities, and towns that collect impact fees

Legislative Session 2014

RCW, Bill Number, Brief Description for Legislative Session 2014	Cities/Counties Affected
<p>RCW 36.70A.040, .060, .280 EHB 1224 – Providing a process for county legislative authorities to withdraw from voluntary planning under the GMA</p> <p>Brief Description:</p> <ul style="list-style-type: none"> Allows a county that elected to fully plan under the Growth Management Act (GMA) and that has 20,000 or fewer inhabitants to reduce the planning obligations that it and the cities within must satisfy under the GMA. Expires the authority of a county to reduce planning obligations for it and the cities within on December 31, 2015. Establishes that a county action to reduce the planning obligations for it and the cities within may be invalidated if the county is not in compliance with certain planning requirements of 	Counties, Cities

RCW, Bill Number, Brief Description for Legislative Session 2014	Cities/Counties Affected
<p>GMA at the time of the county's reduction action, and if the county does not received a determination of compliance from the Department of Commerce (Commerce).</p> <ul style="list-style-type: none"> • Makes compliance determinations by Commerce subject to review by the Growth Management Hearings Board. • Specifies that a county that reduces the planning obligations for it and the cities within must satisfy requirements for natural resource lands, critical areas, the use of best available science and the requirements established in the rural element of a comprehensive plan and the associated development regulations. 	
<p>RCW 36.70A.367</p> <p>HB 1360 – Extending the deadline to designate one or more Industrial land banks</p> <p>Brief Description:</p> <ul style="list-style-type: none"> • Extends the deadline for certain counties planning under the Growth Management Act and with the authority to designate industrial land banks to identify and approve locations and then adopt regulations for industrial land banks until December 31, 2016, rather than December 31, 2014. 	Counties, Cities
<p>RCW 36.70A.460 2SHB 2251 – Fish barrier removals</p> <p>Brief Description:</p> <ul style="list-style-type: none"> • Adds three new categories of fish habitat enhancement projects to the list of projects eligible for streamlined permitting under the Department of Fish and Wildlife's hydraulic project approval process. • Directs WDFW to convene a fish passage barrier removal board, with representatives from state agencies, local and tribal governments, and other interested entities to coordinate removal projects. 	Counties, Cities
<p>RCW 84.14.007, .010, .040, .060 2SSB 6330 – Promoting affordable housing in unincorporated areas of rural counties within urban growth areas</p> <p>Brief Description:</p> <ul style="list-style-type: none"> • Rural counties may offer a property tax exemption for multi-family housing projects within unincorporated urban growth areas. • The Joint Legislative Audit and Review Committee must assess the performance of the tax preference with reference to the intent and public policy objective. • The property tax exemption for properties located in rural counties expires on January 1, 2020. 	Counties

Legislative Session 2013

RCW, Bill Number, Brief Description for Legislative Session 2013	Cities/Counties Affected
<p>RCW 36.70A.340 SHB 1883– Simplifying and updating statutes related to fuel tax administration..</p>	Counties, Cities

RCW, Bill Number, Brief Description for Legislative Session 2013	Cities/Counties Affected
<p>Brief Description: Amends various statutes to reflect the consolidation of the fuel tax statutes, including a change in the reference to the RCW chapter addressing fuel tax revenues that may be withheld from a city or county by the Governor upon a notification by the Growth Management Hearings Board of continued non-compliance with the GMA by that city or county.</p>	
<p>RCW 36.70A.070 ESHB 1652 – Impact fee payment Governor vetoed bill in its entirety http://apps.leg.wa.gov/documents/billdocs/2013-14/Pdf/Bills/Vetoed/House/1652-S.VTO.pdf</p> <p>Brief Description: Would have required counties and cities to provide for deferred payment of impact fees, and would have delayed the starting of the six-year time frame for satisfying concurrency provisions for the Growth Management Act until after the county or city received full payment of all deferred impact fees.</p>	Counties, Cities
<p>RCWs 36.70A.200, 36.70A.300, 43.17.250, 43.155.070, 70.146.070 SSB 5399– Addressing the timing of penalties under the growth management act.</p> <p>Brief Description:</p> <ul style="list-style-type: none"> Establishes that, state agencies, commissions, and governing boards may not penalize jurisdictions during the period of remand following a finding of noncompliance by the Growth Management Hearings Board (GMHB) and the pendency of an appeal before GMHB or subsequent judicial appeals, unless GMHB makes a determination of invalidity, <u>IF</u>: <ul style="list-style-type: none"> the local government has delayed the effective date of the action subject to the petition until after GMHB issues a final determination; or, within 30 days of receiving notice of a petition for review by GMHB, the local government delays or suspends the effective date of the action until after GMHB issues a final determination in order to not be penalized. A local jurisdiction may not be deemed ineligible or otherwise penalized, in the award of a state agency grant or loan during the pendency of the appeal before GMHB, or during any subsequent judicial appeals under certain circumstances. 	Counties; Cities; state agencies, commissions, and governing boards
<p>RCWs 35.91, 35.91.020, 43.21C, 82.02.020 ESHB 1717– Up-front environmental planning</p> <p>Brief Description:</p> <ul style="list-style-type: none"> Authorizes local governments to recover reasonable expenses incurred in the preparation of non-project environmental impact statements (EIS) for infill actions that are categorically exempt from requirements of the State Environmental Policy Act, and for development or redevelopment actions that qualify as planned actions. Requires that a county, city, or town enact an ordinance, prior to the collection of fees to cover reasonable expenses incurred in the preparation of the EIS, which establishes the total amount of expenses to be recovered through fees, and provides objective standards for determining the fee amount imposed upon each development proposal; provides a procedure by which an applicant may pay the fees under protest; and makes information available about the amount of the expenses designated for recovery. Modifies provisions governing contracting between qualifying municipalities and real estate owners for the construction or improvement of water or sewer facilities by making the 	Counties, Cities

RCW, Bill Number, Brief Description for Legislative Session 2013	Cities/Counties Affected
contracts mandatory, at the owner's request, and by allowing municipalities to collect associated fees.	
RCW 34.05 HB 1112– Concerning standards for the use of Science to support public policy Brief Description: Directs the Department of Fish and Wildlife to identify the sources of information reviewed and relied on before taking a significant agency action. The requirement applies to actions including those resulting in species recovery plans, certain types of rulemaking, and guidance to support implementation of a rule or statute.	Department of Fish and Wildlife
RCW 34.05 HB 1113 – Concerning standards for the use of Science to support public policy Brief Description: Requires the Department of Ecology to identify peer-reviewed science, scientific literature, and other sources of information being relied upon before taking significant agency actions related to certain agency programs.	Department of Ecology
RCWs 39.102, 39.102.020, 39.102.140, 39.102.150, 39.102.904, 82.14.475 E2SHB 1306 – Extending the expiration dates of the local infrastructure financing tool program Brief Description: <ul style="list-style-type: none"> • Extends the expiration date of the Local Infrastructure Financing Tool program from June 30, 2039, to June 30, 2044. • Requires local jurisdictions to commence construction by June 30, 2017, to impose the state shared local sales and use tax. • Removes the requirement that a sponsoring local government issue indebtedness to receive a state sales and use tax credit. 	Counties, Cities
RCWs 39.102, 39.102.020, 39.102.140, 39.102.150, 39.102.904, 82.14.475 HB 1644 – Concerning transportation planning objectives and performance measures for local and regional agencies. Brief Description: <ul style="list-style-type: none"> • Allows local or regional agencies to establish transportation objectives and performance measures that correspond with state transportation objectives and performance measures. • Applies the same liability protection to the local or regional agencies that is currently available to the state. 	Counties, Cities, Regional Transportation Planning Organizations

Legislative Session 2012

RCW, Bill Number, Brief Description for Legislative Session 2012	Cities/Counties Affected
RCW 36.70A.180 HB 2834 – Relating to providing cost savings for local governments by reducing a limited number of reporting requirements. Brief Description: Eliminates a requirement obligating jurisdictions that fully plan under the Growth Management Act (GMA) to submit reports to the Department of Commerce every five years regarding the progress by that jurisdiction in implementing the GMA is eliminated. Other county and city reporting requirements are also eliminated.	Counties, Cities

RCW, Bill Number, Brief Description for Legislative Session 2012	Cities/Counties Affected
<p>RCW 90.58.190 EHB 2671 – Clarifying procedures for appealing department of ecology final action on a local shoreline master program by ensuring consistency with existing procedural provisions of the growth management act, chapter 36.70A RCW, the administrative procedure act, chapter 34.50 RCW, and the state environmental policy act, chapter 43.21C RCW.</p> <p>Brief Description: Amends certain standards and procedures relating to the review of shoreline master programs by the Growth Management Hearings Board, Shoreline Hearings Board, and Superior courts.</p>	<p>Counties, Cities</p>
<p>RCW 36.70A.030 SB 5292 – Exempting irrigation and drainage ditches from the definition of critical areas.</p> <p>Brief Description: Within the definition of critical areas, fish and wildlife habitat conservation areas do not include artificial features or constructs, including irrigation delivery systems, irrigation infrastructure, irrigation canals, or drainage ditches that lie within the boundaries of and are maintained by a port district or an irrigation district or company.</p>	<p>Counties, Cities</p>
<p>RCW 36.70A, 36.70A.130 SB 5995 – Authorizing urban growth area boundary modifications for industrial land.</p> <p>Brief Description: A city planning under the GMA may request that a county amend the UGA within which the city is located. A city's request to the county to amend the UGA should be done as part of the county's annual comprehensive plan amendment process and must meet the county's application deadline for that year's comprehensive plan amendment process. The requests are subject to certain conditions.</p>	<p>Counties located east of the crest of the Cascade Mountains with a population of more than 100,000 and less than 200,000. (Benton County)</p>
<p>RCW 43.21C SB 6082 – Regarding the preservation and conservation of agricultural resource lands.</p> <p>Brief Description: Department of Ecology will conduct rulemaking by December 31, 2013, to review and consider whether the current environmental checklist ensures consideration of potential impacts to agricultural lands of long-term commercial significance.</p>	<p>Counties, Cities planning under the GMA are to designate and protect agricultural lands of long term commercial significance.</p>
<p>RCW 36.70A.490, 36.70A.500 2ESSB 6406 – Modifying programs that provide for the protection of the state's natural resources.</p> <p>Brief Description: By December 31, 2013, DOE must update the thresholds for all other project actions, create categorical exemptions for minor code amendments that do not lessen environmental protection, and propose methods for more closely integrating SEPA with the Growth Management Act. Other changes to SEPA and local development provisions include authorizing money in the Growth Management Planning and Environmental Review Fund to be used to make loans, in addition to grants, to local governments for specified purposes; and authorizing lead agencies to identify within an environmental checklist items that are adequately covered by other legal authorities, although a lead entity may not ignore or delete a question.</p>	<p>Counties, Cities</p>

Legislative Session 2011

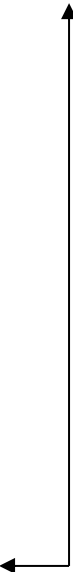
RCW, Bill Number, Brief Description for Legislative Session 2011	Cities/Counties Affected
<p>RCW 36.70A, 36.70A.130, 36.70A.280 ESHB 1886 - Implementing Recommendations of the Ruckelshaus Center process.</p> <p>Brief Description: The Voluntary Stewardship Program is established as an alternative to protecting critical areas on lands used for agricultural activities through development regulations adopted under RCW 36.60A.060. The Program must be designed to protect and enhance critical areas on lands used for agricultural activities through voluntary actions by agricultural operators. The Washington State Conservation Commission (Commission) is charged with administering the Program.</p> <p>Click here to view a description of the timelines in the Program.</p>	<p>All counties must decide if they are going to opt-in by January 22, 2012.</p> <p>Does not apply to incorporated cities or towns.</p>
<p>RCW 36.70A.080 ESSB 5253 - Concerning tax increment financing for landscape conservation and local infrastructure.</p> <p>Brief Description: Provides financing tool for certain cities in King, Pierce, and Snohomish Counties to invest in infrastructure in designated receiving areas for transfers of development rights (TDR). Eligible cities are cities with a population of 22,500 or more in the three counties. Consistent with the regional TDR program in Chapter 43.362, transfers must be from county sending areas to incorporated city receiving areas.</p>	<p>King, Pierce, and Snohomish Counties, and the Cities within.</p>
<p>RCW 36.70A.130, 36.70A.215 ESHB 1478 Delaying or modifying certain regulatory and statutory requirements affecting cities and counties.</p> <p>Brief Description: Extends timeframes within which local government entities must comply with requirements pertaining to reviews, revisions, and evaluations under the Growth Management Act.</p> <p>The comprehensive plan and development regulation/critical areas ordinance review and revision schedule of the Growth Management Act is modified to require counties and cities to take such action every eight years, rather than every seven years, and to reallocate review and revision years for some jurisdictions.</p> <p>An additional two years for meeting the review and requirements is granted to smaller and slow growing counties and cities. The date by which the initial review and revision requirements must be completed for the first bloc of counties and cities is June 30, 2015, rather than December 1, 2014. County reviews of designated urban growth areas must also be completed according to this schedule, and evaluation requirements for the buildable lands program must be completed by counties and cities one year before the applicable review and revision deadline.</p> <p>Also included are extensions for the timelines for expending and encumbering impact fees; and shoreline master programs.</p>	<p>Counties, Cities</p>
<p>RCW 36.70A.290</p>	<p>Counties and Cities</p>

RCW, Bill Number, Brief Description for Legislative Session 2011	Cities/Counties Affected
<p>SSB 5192 - Concerning provisions for notifications and appeals timelines under the shoreline management act.</p> <p>Brief Description: Makes numerous technical changes to effective date provisions for shoreline master programs and to notification and timing requirements governing appeals under the Shoreline Management Act.</p>	
<p>RCW 36.70A.340 SSB 5797 - Eliminating the urban arterial trust account.</p> <p>Brief Description: Merges the Urban Arterial Trust Account into the Transportation Improvement Account.</p>	None

Legislative Session 2010

RCW, Bill Number, Brief Description for Legislative Session 2010	Cities/Counties Affected
<p>RCW 36.70A.480 EHB 1653 - Clarifying the Integration of Shoreline Management Act policies with the Growth Management Act.</p> <p>Brief Description: Modifies provisions in the Growth Management Act (GMA) pertaining to the integration of the GMA and the Shoreline Management Act. Establishes new provisions in the GMA pertaining to the regulation and protection of critical areas that are located within shorelines of the state. Declares an emergency and establishes a July 27, 2003, application date. Clarifies that, with certain exceptions, critical area regulations adopted under the GMA apply within Shoreline areas. These regulations apply until Ecology approves either a comprehensive, new shoreline management program (SMP) that meets Ecology's guidelines, or a SMP amendment specifically related to critical areas. The new law specifies that legally existing structures and uses in shoreline areas that are within protection zones created by local critical areas ordinances (CAOs) may continue as conforming uses. The law also provides criteria about how these structures and uses may be redeveloped or modified. In addition, the bill also addresses existing and ongoing farming practices.</p>	All counties and cities with shorelines.
<p>RCW 36.70A ESHB 2538 - Regarding High-Density Urban Development - Encourages certain cities that plan under the GMA to include compact development in their comprehensive plans.</p> <p>Brief Description: Requires the development of a non-project environmental impact statement for a compact development plan included in a comprehensive plan. Provides for immunity of appeals for proposals that are covered by a non-project environmental impact statement for the compact development area. Encourages establishment of a transfer of development rights program for cities that include compact development in their comprehensive plans. Provides funding incentives to assist with the cost of developing a non-project environmental impact statement for a compact development plan.</p>	A city with a population greater than 5,000 that is required to plan under the GMA. A city of any size required to comply with the GMA and is located on the east side of the Cascade Mountain in a county with a population of 230,000 or less may elect to adopt subarea

RCW, Bill Number, Brief Description for Legislative Session 2010	Cities/Counties Affected
	development elements.
<p>Referenced throughout the RCW</p> <p>E2SHB 2658</p> <p>Brief Description: The "Department of Commerce" is created to replace the Department of Community, Trade and Economic Development. By November 1, 2009, the Director is to develop a report, with analysis and recommendations for the Governor and appropriate legislative committees, on statutory changes for effective operation of the department. This is to be done in collaboration with the Office of Financial Management, the Governor's Office, the Economic Development Commission, and legislators from policy and fiscal committees. Input from a broad range of stakeholders is required. The Code Reviser is directed to prepare legislation for the 2010 legislative session that changes all statutory references from the "Department of Community, Trade, and Economic Development" to the "Department of Commerce."</p>	None.
<p>RCW 36.70C.020 HB 2740 - Regarding the definition of Land Use Decision in the Land Use Petition Act</p> <p>Brief Description: Amends the Land Use Petition Act (LUPA) to clarify when the 21-day time limit for the filing of judicial appeals to local land use decisions begins.</p>	A county or city processing motions for reconsideration under LUPA.
<p>RCW 36.70A SHB 2935 - Regarding Environmental and Land Use Hearings Boards</p> <p>Brief Description: Creates the Environmental and Land Use Hearings Office by consolidating the powers, duties, and functions of the Environmental Hearings Office and the Growth Management Hearings Boards. Reduces the number of state boards that conduct administrative review of environmental and land use decisions.</p>	None.
<p>RCW 36.70A.110, .130, .172, .250, .260, .270, .280, .290 SSB 6214 - Restructuring the three Growth Management Hearings Boards into one Board</p> <p>Brief Description: Consolidates the powers, duties, and functions of the three regional Growth Management Hearings Boards into a single, seven-member Growth Management Hearings Board. Specifies that petitions for review before the consolidated board must be heard and decided by a regional panel of three board members. Specifies provisions for the adjudicative and operational functioning of the consolidated board.</p>	None.
<p>RCW 36.70A.200 SB 6279 - Clarifying Regional Transit Authority Facilities as Essential Public Facilities.</p> <p>Brief Description: Adds regional transit authority facilities to the list of essential public facilities delineated under the GMA.</p>	A county or city planning under GMA.
RCW 36.70A.5601	A county or city that intends to amend or

RCW, Bill Number, Brief Description for Legislative Session 2010	Cities/Counties Affected
<p>SSB 6520 - Extending time to complete recommendations under RCW 36.70A.5601 conducted by the William D. Ruckelshaus Center</p> <p>Brief Description: Extends a provision that temporarily prohibits counties and cities from amending or adopting certain changes to critical areas ordinances (CAOs) by one additional year to July 1, 2011. Specifies that counties and cities subject to the temporary prohibition are required to review and, if necessary, revise their applicable CAOs between July 1, 2011 and December 1, 2012. Grants the William D. Ruckelshaus Center, in completing its examination of the conflicts between agricultural activities and CAOs, one additional year to conclude certain examination tasks and a final report by September 1, 2010.</p>	<p>adopt a CAO affecting agricultural lands.</p>
<p>RCW 36.70A.130 SSB 6611 - Extending the deadlines for the review and evaluation of comprehensive land use plan and development regulations for three years and addressing the timing for adopting certain subarea plans.</p> <p>Brief Description: Establishes a new recurring seven-year review and revision schedule for comprehensive plans and development regulations adopted under the GMA, which includes jurisdictions that had a December 1, 2007 deadline that qualified for and used a former three year extension. (Note: These new deadlines take effect following the existing requirement by jurisdictions to complete the review of comprehensive plans and development regulations between December 1, 2004 and December 1, 2007).</p> <p>Establishes and modifies requirements applicable to subarea plans in provisions of the GMA that generally prohibit comprehensive plan amendments from occurring more frequently than annually. Such subarea plans must clarify, supplement, or implement jurisdiction-wide comprehensive plan policies, and may only be adopted after appropriate environmental review under SEPA.</p> <p>In addition, amendment of a comprehensive plan to take place more than once per year when the amendment is for a subarea plan for economic development located outside a 100-year floodplain in a county that completed a state-funded pilot project based on watershed characterization and local habitat assessment.</p> <p>Cities/Counties Affected: On or before December 1, 2014, and every seven years thereafter, for Clallam, Clark, Jefferson, King, Kitsap, Pierce, Snohomish, Thurston, and Whatcom counties and the cities within those counties;</p> <p>On or before December 1, 2015, and every seven years thereafter, for Cowlitz, Island, Lewis, Mason, San Juan, Skagit, and Skamania counties and the cities within those counties;</p> <p>On or before December 1, 2016, and every seven years thereafter, for Benton, Chelan, Douglas, Grant, Kittitas, Spokane, and Yakima counties and the cities within those Counties;</p> <p>On or before December 1, 2017, and every seven years thereafter, for Adams, Asotin, Columbia, Ferry, Franklin, Garfield, Grays Harbor, Klickitat, Lincoln, Okanogan, Pacific, Pend Oreille, Stevens, Wahkiakum, Walla Walla, and Whitman counties and the cities within those counties.</p>	<p>See below first column Brief Description on SSB 6611 for Cities/Counties Affected for this bill.</p> 

RCW, Bill Number, Brief Description for Legislative Session 2010	Cities/Counties Affected
<p>Exceptions include a three-year extension for qualifying counties with fewer than 50,000 residents, qualifying cities with fewer than 5,000 residents, and provisions for jurisdictions making substantial progress with certain regulatory requirements.</p>	

Legislative Session 2009

RCW, Bill Number, Brief Description for Legislative Session 2009	Cities/Counties Affected
<p>RCW 36.70A 2SHB 1481 - Regarding Electric Vehicles, add section or chapter</p> <p>Brief Description: Specifies that local government regulations of areas in the I-5 corridor from Snohomish County to Thurston County and the King County areas around SR- 520, I-405, and I-90 must allow for electric vehicle infrastructure, except in residential areas, by July of 2010. Requires the state, to the extent practicable, to install charging outlets capable of charging electric vehicles in each of the state's fleet parking and maintenance facilities, as well as in all state operated highway rest stops. Specifies that the Puget Sound Regional Council must seek federal or private funding related to planning for electric vehicle infrastructure deployment.</p>	<p>Snohomish, King, Pierce, and Thurston Counties and their cities, if within I-5, I-405, SR520, or I-90 corridors.</p>
<p>RCW 36.70A ESHB 1959 –Concerning land use and transportation planning for marine container ports, add section or chapter.</p> <p>Brief Description: Requires cities with a qualifying marine container port in their jurisdiction to include a container port element in their comprehensive plans. Authorizes cities with a qualifying port district to include a marine industrial port element in their comprehensive plans. Requires the Department of Community, Trade and Economic Development to provide matching grant funds</p>	<p>Cities of Seattle and Tacoma.</p>

RCW, Bill Number, Brief Description for Legislative Session 2009	Cities/Counties Affected
to cities to support development of the container port elements. Declares key freight transportation corridors that serve qualifying marine port facilities to be transportation facilities and services of statewide significance.	
<p>RCW 36.70A.030 EHB 2242 – Creating a Department of Commerce, amend section</p> <p>Brief Description: A Department of Commerce is created to replace the Department of Community, Trade and Economic Development. By November 1, 2009, the Director is to develop a report, with analysis and recommendations for the Governor and appropriate legislative committees, on statutory changes for effective operation of the department. This is to be done in collaboration with the Office of Financial Management, the Governor's Office, the Economic Development Commission, and legislators from policy and fiscal committees. Input from a broad range of stakeholders is required. The Code Reviser is directed to prepare legislation for the 2010 session that changes all statutory references from the "Department of Community, Trade, and Economic Development" to the "Department of Commerce."</p>	None.
<p>RCW 36.70A.110 EHB 1967 – One hundred year floodplains</p> <p>Brief Description: Prohibiting expansions of urban growth areas into one hundred year floodplains. A county, city, or town is generally prohibited from expanding an urban growth area into the 100-year floodplain of any river or river segment that is located west of the crest of the Cascade Mountains and has a mean annual flow of 1,000 or more cubic feet per second, except under certain specified circumstances.</p>	Counties and cities west of Cascade Crest, if expanding urban growth areas into 100-year floodplains.
<p>RCW 36.70A.110, .115, .210 SHB 1825 –Identifying specific facilities planning requirements under the growth management act, amend section</p> <p>Brief Description: Each city within a county fully planning under the Growth Management Act must identify areas sufficient to accommodate the full range of needs and uses that will accompany projected urban growth. The land uses that must be identified include facilities for medical, governmental, institutional, commercial, service, retail, and other nonresidential uses. Countywide economic development and employment policies must include consideration of the future development of commercial and industrial facilities. A county or city that chooses to amend their comprehensive plan to accommodate projected housing and employment growth must also include sufficient land capacity to accommodate commercial and industrial uses.</p>	Cities and counties fully planning under the Growth Management Act.
<p>EHB 1464 – Concerning affordable housing incentive programs.</p> <p>Brief Description: Clarifies provisions governing affordable housing incentive programs that may be enacted or expanded in jurisdictions planning under the Growth Management Act</p>	Cities and counties fully planning under the Growth Management Act. (optional)

Legislative Session 2008

RCW, Bill Number, Brief Description for Legislative Session 2008	Cities/Counties Affected
<p>RCW 36.70A ESSB 6580- Add section or chapter – Governor partially vetoed in 2008 relating to mitigating the impacts of climate change through the growth management act; amending 36.70A.280; adding a new section to chapter 36.70A RCW</p> <p>Brief Description: Requires the Department of Community, Trade and Economic Development (CTED) to develop and provide counties and cities with advisory climate change response methodologies, a computer modeling program, and estimates of greenhouse gas emission reductions resulting from specific measures. Establishes a local government global warming mitigation and adaptation program. Prohibits Growth Management Hearings Boards from hearing petitions alleging non-compliance with the mitigation and adaptation program. Requires CTED to provide a climate change report to the Governor and the Legislature by December 1, 2008</p>	None.

Legislative Session 2007

RCW, Bill Number, Brief Description for Legislative Session 2007	Cities/Counties Affected
<p>RCW 36.70A SHB 1135: AN ACT Relating to aquifer conservation zones in qualifying island cities without access to potable water sources outside their jurisdiction; and adding a new section to chapter 36.70A RCW.</p> <p>Brief Description: Allows any qualifying island city to designate one or more aquifer conservation zone to conserve and protect potable water sources.</p> <p>Specifies that conservation zones may not be considered critical areas except to the extent that specific areas located within zones qualify for critical area designation and have been designated as such. Allows a city declaring one or more conservation zone to consider whether an area is within a zone when determining the residential density of that area.</p> <p>Specifies that residential densities within conservation zones, in combination with other densities of the city, must be sufficient to accommodate projected population growth.</p>	Any qualifying island city that meets specified criteria.
<p>RCW 36.70A Amending RCW 76.09.240 SHB 1409: AN ACT Relating to the transfer of jurisdiction over conversion-related forest practices to local governments.</p> <p>Brief Description: The process for transferring authority to approve or disapprove forest practices applications is repealed. A new mechanism with new dates is established. Some counties and cities are required to adopt forest practices approval ordinances by the end of 2008, while the other counties and cities retain the discretion to not assume the responsibility for approving forest practices. The requirements on local governments vary depending on whether a county plans under the Growth Management Act (GMA), although the path for transferring jurisdiction remains constant across all counties.</p> <p>The trigger for determining if a county or city is required to adopt these ordinances is the number of forest practices applications that have been submitted within the county for the</p>	Counties and cities meeting qualifying criteria.

RCW, Bill Number, Brief Description for Legislative Session 2007	Cities/Counties Affected
<p>time period between January 1, 2003, and December 31, 2005, and whether the county plans under the GMA.</p> <p>For counties planning under the GMA, if more than 25 Class IV applications had been filed to the DNR between those dates for properties within a specific county, then that county, and the cities within it, are required to adopt forest practices approval ordinances.</p> <p>If the number is less than 25, or if the county does not plan under the GMA, then the transfer of jurisdiction for approvals is optional for the county and its cities.</p> <p>Counties that do plan under the GMA, and their cities, are required to adopt ordinances covering Class IV forest practices applications on the same lands that non-GMA counties may address. They must also adopt ordinances for the approval of all four class types of forest practices when those applications are submitted for land located within an urban growth area.</p> <p>The only land over which the GMA-planning counties and cities are not required to assume jurisdiction are ownerships of 20 contiguous acres or more.</p> <p>A county or city may not assume the jurisdiction for forest practices approvals without bringing their critical areas and development regulations in compliance with the current requirements and notifying both the DNR and the DOE at least 60 days before adoption of the necessary ordinances.</p>	
<p>RCW 36.70A SSB 5248: Preserving the viability of agricultural lands.</p> <p>Brief Description: Counties and cities may not amend or adopt critical areas ordinances (CAOs) as they specifically apply to agricultural activities until July 1, 2010. This does not limit obligations of a county or city to comply with requirements pertaining to critical areas not associated with agricultural activities nor limit the ability of a county or city to adopt or employ voluntary measures or programs to protect or enhance critical areas associated with agricultural activities.</p> <p>Counties and cities subject to deferral requirements should implement voluntary programs to enhance public resources and the viability of agriculture, and must include measures to evaluate their success. By December 1, 2011, counties and cities subject to deferral are to review and revise CAOs to comply with the requirements of this chapter.</p> <p>Subject to the availability of funds, the Ruckelshaus Center is directed to commence, by July 1, 2007, a two-phase examination of the conflicts between agricultural activities and CAOs.</p> <p>The Center is to issue two reports of its fact-finding efforts and stakeholder discussions to the Governor and the appropriate legislative committees by December 1, 2007, and December 1, 2008. A report on the second phase including findings and legislative recommendations is to be issued to the Governor and to the Legislature by September, 1, 2009.</p> <p>The Center is to work to achieve agreement among participating stakeholders and to develop a coalition that can be used to support agreed upon changes or new approaches to protecting critical areas during the 2010 Legislative Session.</p>	<p>All cities and counties, if proposing critical areas ordinance amendments.</p>

RCW, Bill Number, Brief Description for Legislative Session 2007	Cities/Counties Affected
<p>RCW 36.70A SB 6014: Authorizing industrial development on reclaimed surface coal mine sites.</p> <p>Brief Description: Certain qualified counties planning under the GMA may designate a master planned location for major industrial activity outside UGAs on lands formerly used or designated for surface coal mining and supporting uses. Counties authorized to designate major industrial development on former surface coal mining uses must have had a surface coal mining operation in excess of 3,000 acres that ceased operation after July 1, 2006, and that is located within 15 miles of the I-5 corridor.</p> <p>Designation of a master planned location for major industrial activities is an amendment to the comprehensive plan of the county. The master planned location must be located on land formerly used or designated for surface coal mining and supporting uses, that consist of an aggregation of land of at least 1,000 acres, and that is suitable for manufacturing, industrial, or commercial business. The master planned location must include criteria for the provision of new infrastructure and an environmental review must be done at the programmatic level.</p> <p>Approval of a specific major industrial activity is conducted through a local master plan process and does not require comprehensive plan amendment. The development regulations adopted must provide that the site consist of 100 or more acres of land formerly used or designated for surface coal mining; must prevent urban growth in the adjacent nonurban areas; and limit commercial development.</p>	<p>Lewis County</p>
<p>36.70A.367 SHB 1965: Authorizing major industrial development within industrial land banks.</p> <p>Brief Description: The requirements for designating master planned locations for major industrial developments outside Urban Growth Areas are revised. A master planned location for major industrial developments may be approved through a two-step process: designation of a land bank area in the applicable comprehensive plan; and subsequent approval of specific major industrial developments through a local master plan process.</p> <p>The applicable comprehensive plan must identify locations suited to major industrial development because of proximity to transportation or resource assets. The comprehensive plan must identify the maximum size of the land bank area and any limitations on major industrial developments based on local factors, but the plan need not specify particular parcels or identify any specific use or user.</p> <p>In selecting locations for the land bank area, priority must be given to locations that are adjacent or in close proximity to a UGA. The environmental review for amendment of the comprehensive plan must be at the programmatic level and, in addition to a threshold determination, must include:</p> <ul style="list-style-type: none"> ➤ a county-conducted inventory of developable land indicating that land suitable to site qualifying industrial development is unavailable within the UGA; and ➤ an analysis of the availability of alternative sites within UGAs and the long-term annexation feasibility of sites outside UGAs. <p>Final approval of a land bank area must be by amendment to the comprehensive plan, but the amendment may be considered at any time. Approval of a specific major industrial</p>	<p>Counties meeting qualifying criteria.</p>

RCW, Bill Number, Brief Description for Legislative Session 2007	Cities/Counties Affected
<p>development within the land bank area requires no further amendment of the comprehensive plan.</p> <p>Development Regulations Amendments In concert with the designation of a land bank area, a county must also adopt development regulations for review and approval of specific major industrial developments through a master plan process. The regulations governing the master plan process must ensure, at a minimum, that specific criteria, including the following, are met:</p> <ul style="list-style-type: none"> ➤ urban growth will not occur in adjacent nonurban areas; ➤ development is consistent with development regulations adopted for protection of critical areas; ➤ required infrastructure is identified and provided concurrent with development. <p>Such infrastructure, however, may be phased in with development; and an open record public hearing is held before either the planning commission or hearing examiner with notice published at least 30 days before the hearing date and mailed to all property owners within one mile of the site.</p> <p>Termination and Eligibility Provisions Separate eligibility criteria pertaining to population, unemployment, and geographic requirements for counties choosing to identify and approve locations for major industrial development in land banks are specified. Termination provisions with dates certain are deleted and replaced with provisions requiring, in part, that a county choosing to identify and approve locations for land banks must take action to designate one or more of these banks and adopt regulations meeting certain requirements on or before the last date to complete the county's next periodic comprehensive plan and development regulations review that occurs before December 31, 2014. The authority of a county to designate a land bank area in its comprehensive plan expires if not acted upon within these time limitations.</p> <p>Once a land bank area has been identified in a county's comprehensive plan, the authority of the county to process a master plan or site projects within an approved master plan does not expire.</p> <p>Public Notification and Determination Requirements New notification and written determination requirements are specified. Counties seeking to designate an industrial land bank must:</p> <ul style="list-style-type: none"> ➤ Provide countywide notice, in conformity with specific public participation and notification provisions of the GMA, of the intent to designate an industrial land bank. These notices must be published in one or more newspapers of general circulation that are reasonably likely to reach subscribers throughout the applicable county at least 30 days before the county legislative body begins the consideration process for siting a land bank; and ➤ Make written determinations of the criteria and rationale used by the county legislative body for siting a land bank. 	
<p>36.70A.450 SB 5952 – Family day-care providers’ home facility-County or city may not prohibit in residential or commercial area</p> <p>Brief Description:</p>	<p>All cities and counties.</p>

RCW, Bill Number, Brief Description for Legislative Session 2007	Cities/Counties Affected
Except as provided in subsections (2) and (3) of this section, no county or city may enact, enforce, or maintain an ordinance, development regulation, zoning regulation, or official control, policy, or administrative practice that prohibits the use of a residential dwelling, located in an area zoned for residential or commercial use, as a family day-care provider's home facility.	

Legislative Session 2006

RCW, Bill Number, Brief Description for Legislative Session 2006	Cities/Counties Affected
<p>RCW 36.70A ESHB 2984: Authorizing cities, towns, and counties to implement affordable housing incentive programs</p> <p>Brief Description: The amendments: Authorize jurisdictions fully planning under the GMA to enact or expand affordable housing incentive programs.</p> <p>Establish optional provisions for enacted or expanded the programs. Specify that excise tax imposition limits do not limit local government authorities in the implementation of programs or the enforcement of related agreements.</p> <p>Local governments fully planning under the GMA may enact or expand affordable housing incentive programs, providing for the development of low-income housing units. Incentive programs may include, but are not limited to, provisions pertaining to: density bonuses within the urban growth area (UGA); height and bulk bonuses; mixed-use projects; fee waivers or exemptions; parking reductions; or expedited permitting, conditioned on the provision of low-income housing units.</p>	Counties and cities fully planning under the Growth Management Act (optional).
<p>RCW 36.70A.130 ESSB 6427: Relating to schedules for comprehensive plan and development regulation review for certain cities and counties</p> <p>Brief Description: The timelines bill has two main features. First, it provides a time extension to small and slow-growing jurisdictions for updates to their comprehensive plans, development regulations, and critical areas ordinances. The bill contains qualifying criteria and clarification that jurisdictions making progress on their updates will be eligible for state grants, loans, pledges, and financial guarantees. Second, it clarifies that amendments to comprehensive plans necessary to enact planned actions may occur more frequently than annually, provided that pursuit of the amendments are consistent with the jurisdictions adopted public participation program and notification is given to agencies that may comment on the proposed amendments. Part of the Governor's Land Use Agenda. CTED request legislation.</p>	Counties and cities meeting qualifying criteria.
<p>RCW 36.70A.117 SHB 2917: Identifying Accessory Uses on Agricultural Lands</p> <p>Brief Description: The amendments:</p>	Counties and cities with designated agricultural lands of long-term

RCW, Bill Number, Brief Description for Legislative Session 2006	Cities/Counties Affected
<p>Revise GMA requirements regarding the use of agricultural lands of long-term commercial significance by creating more permissive guidelines governing the range of accessory uses permitted on such lands.</p> <p>Provide counties and cities with greater flexibility in implementing innovative zoning techniques related to accessory uses of agricultural lands of long-term commercial significance.</p> <p>SHB 2917 clarifies that any accessory use a city or county may allow on designated agricultural lands of long-term significance must not interfere with and must support continuation of the overall agricultural use of the property and neighboring properties. It provides policy guidepost; requiring any nonagricultural accessory use to (1) be consistent with the size, scale, and intensity of the agricultural use of the property, (2) be located within the general area already developed, and (3) not convert more than one acre of land. Part of the Governor's Land Use Agenda. Washington State Department of Agriculture request legislation.</p> <p>Limit to one acre the amount of agricultural land that may be converted to nonagricultural accessory uses.</p>	<p>commercial significance.</p>

Legislative Session 2005

RCW, Bill Number, Brief Description for Legislative Session 2005	Cities/Counties Affected
<p>RCW 36.70A 2SHB 1565: Addressing transportation concurrency strategies</p> <p>Brief Description: The amendments specify that concurrency compliance improvements or strategies may include qualifying multimodal transportation improvements or strategies. They:</p> <ul style="list-style-type: none"> • Require regional transportation plans that include provisions for regional growth centers to address concurrency strategies, measurements for vehicle level of service, and total multimodal capacity. • Require the Washington State Department of Transportation (WSDOT) to administer a study to examine multimodal transportation improvements or strategies to comply with the concurrency requirements of the GMA. • Require the study to be completed by one or more regional transportation planning organizations (RTPOs) electing to participate in the study. <p>Require WSDOT, in coordination with participating RTPOs, to submit a report of findings and recommendations to the appropriate committees of the Legislature by December 31, 2006.</p>	<p>RTPOs</p>
<p>RCW 36.70A.130 ESHB 2171: Allowing counties and cities one additional year to comply with certain requirements of RCW 36.70A.130.</p> <p>Brief Description: Counties and cities required to satisfy the review and revision requirements of the GMA by December 1, 2005, December 1, 2006, or December 1, 2007, may comply with the requirements for development regulations that protect critical areas (critical areas regulations) one year after the applicable deadline provided in the statutory schedule. Jurisdictions complying with the review and revision requirements for critical areas regulations one year after the deadline must be deemed in compliance with such requirements.</p>	<p>Counties and cities meeting qualifying criteria.</p>

RCW, Bill Number, Brief Description for Legislative Session 2005	Cities/Counties Affected
<p>Except as otherwise provided, only those counties and cities in compliance with the statutory review and revision schedule of the GMA, and those counties and cities demonstrating substantial progress towards compliance with the schedule for critical areas regulations, may receive financial assistance from the public works assistance and water quality accounts. A county or city that is fewer than 12 months out of compliance with the schedule is deemed to be making substantial progress towards compliance. Additionally, notwithstanding other provisions, only those counties and cities in compliance with the review and revision schedule of the GMA may receive preferences for financial assistance from the public works assistance and water quality accounts.</p> <p>Until December 1, 2005, a county or city required to satisfy the review and revision requirements of the GMA by December 1, 2004, that is demonstrating substantial progress towards compliance with applicable requirements for its comprehensive plan and development regulations may receive financial assistance from the public works assistance and water quality accounts. A county or city that is fewer than 12 months out of compliance with the GMA review and revision schedule for its comprehensive plan and development regulations is deemed to be making substantial progress towards compliance.</p>	
<p>RCW 36.70A, 36.70A.030, 36.70A.060, 36.70A.130 EHB 2241: Authorizing limited recreational activities, playing fields, and supporting facilities</p> <p>Brief Description: The amendments:</p> <ul style="list-style-type: none"> • Authorize the legislative authority of counties planning under RCW 36.70A.040 and meeting specified criteria (Snohomish) to, until June 30, 2006, designate qualifying agricultural lands as recreational lands. • Establish designation criteria, including specifying that qualifying agricultural lands must have playing fields and supporting facilities existing before July 1, 2004, and must not be in use for commercial agricultural production. • Specify activities that may be allowed on designated recreational lands. 	Snohomish County
<p>RCW 36.70A.200 ESSB 5121: Assessing long-term air transportation needs.</p> <p>Brief Description: The amendments: Require WSDOT to conduct a statewide airport capacity and facilities assessment and report results by July 1, 2006.</p> <p>Require WSDOT to conduct a 25-year capacity and facilities market analysis, forecasting demands for passengers and air cargo, and report results by July 1, 2007. After completion of the reports, the Governor is to appoint a ten member Aviation Planning Council to make recommendations on future aviation and capacity needs. The council expires July 1, 2009.</p>	None
<p>RCW 36.70A.070 SSB 5186: Increasing the physical activity of the citizens of Washington State</p> <p>Brief Description: Land use elements of comprehensive plans are encouraged to consider using approaches to urban planning that promote physical activity. The Transportation Element of a comprehensive plan must contain a pedestrian and bicycle component that includes identified planned improvements for pedestrian and bicycle facilities and corridors to</p>	Counties and cities fully planning under the Growth Management Act.

RCW, Bill Number, Brief Description for Legislative Session 2005	Cities/Counties Affected
<p>enhance community access and promote healthy lifestyles. Comprehensive transportation programs must include any new or enhanced bicycle or pedestrian facilities identified in the Transportation Element.</p> <p>The Washington State Parks and Recreation Commission is to maintain policies that increase access to free or low-cost recreational opportunities for physical activities, within allowable resources.</p> <p>The Health Care Authority, in coordination with other agencies, is authorized to create a work-site health promotion program for state employees to increase physical activity and engage individuals in their health care decision-making. The Health Care Authority must report on progress by December 1, 2006.</p>	
<p>RCW 35A.15 SB 5589: Providing for proceedings for excluding agricultural land from the boundaries of a charter or non-charter code city</p> <p>Brief Description: The amendments create a method for property owners of agricultural land located within a code city to petition for exclusion from the incorporated area of that code city that does not require the issue to be submitted to the voters for approval.</p> <p>Property owners of agricultural land may petition the legislative body of a code city for exclusion from the incorporated area of that city. The petition must be signed by 100 percent of the owners of the land. In addition, if non-agricultural landowner residents reside within the subject area, the petition must also be signed by a majority of those residents who are registered voters in the subject area. The petition must also set forth a legal description of the territory to be excluded and be accompanied by a drawing that outlines the boundaries of the territory sought to be excluded.</p> <p>After such a petition is filed, the legislative body must set a date for public hearing on the petition within 60 days. Notice of the hearing must be published in at least one newspaper of general circulation in the city as well as in three public places within the territory proposed for exclusion. Interested persons are invited to appear and voice approval or disapproval of the exclusion.</p> <p>If the legislative body decides to grant the petition following the hearing, they must do so by ordinance. The ordinance may exclude all or any portion of the proposed territory but may not include in the exclusion any territory not described in the petition. The petition is not submitted to the voters for approval.</p> <p>The GMA defines “agricultural land” as land that has long-term commercial significance for agricultural production and is primarily devoted to the commercial production of horticultural, viticultural, floricultural, dairy, apiary, vegetable, or animal products; or of berries, grain, hay, straw, turf, seed, Christmas trees not subject to certain excise taxes, finfish in upland hatcheries, or livestock.</p>	<p>Charter or non-charter code city.</p>
<p>RCW 36.70A.070 SB 6037: Changing provisions relating to limited development of rural areas</p> <p>Brief Description: The amendments modify GMA provisions for public services and facilities in qualifying limited areas of more intensive rural development (LAMIRDs). Until August 31, 2005, an example of a public service or facility that is permitted within recreational and tourist use LAMIRDs is a connection to an existing sewer line where the connection serves only the</p>	<p>Counties with qualifying LAMIRDs.</p>

RCW, Bill Number, Brief Description for Legislative Session 2005	Cities/Counties Affected
recreational or tourist use and is not available to adjacent non-recreational or non-tourist use parcels.	

Legislative Session 2004

RCW, Bill Number, Brief Description for Legislative Session 2004	Cities/Counties Affected
<p>RCW 36.70A ESSB 6401: Protecting military installations from encroachment of incompatible land uses</p> <p>Brief Description: Legislative findings in the amendments recognize the importance of the United States military as a vital component of the Washington State economy, and it is identified as a priority of the state to protect the land surrounding military installations from incompatible development.</p> <p>Comprehensive plans, development regulations, and amendments to either should not allow development in the vicinity of a military installation that is incompatible with the installation's ability to carry out its mission requirements. A consultation procedure is established whereby counties and cities must notify base commanders during the process of adopting or amending comprehensive plans or development regulations that will affect lands adjacent to the installations.</p>	Counties and cities with land adjacent to military installations.
<p>RCW 35.61.160 SB 6593: Prohibiting Discrimination Against Consumers' Choices in Housing</p> <p>Brief Description: Cities, code cities, and counties generally are required to regulate manufactured homes in the same manner as all other homes. They may require new manufactured homes to meet requirements such as the following: (1) the foundation must meet the manufacturer's design standard, (2) the placement of concrete or a concrete product between the base of the home and the ground, and (3) thermal standards must be consistent with the standards for manufactured homes.</p>	All counties and cities.
<p>RCW 36.70A.170 SB 6488: Ordering a study of the designation of agricultural lands in four counties</p> <p>Brief Description: By December 1, 2004, CTED will prepare a report on designation of agricultural resource land in King, Lewis, Chelan, and Yakima counties. The report will cover how much land is designated, how much is in production, changes in these amounts since 1990, comparison with other uses, effects on tax revenue, threats to the agriculture land base, and measures to better maintain the base and the agriculture industry.</p>	King, Lewis, Chelan, and Yakima counties are studied.
<p>RCW 36.70A .070 ESHB 2905: Modifying provisions for type 1 limited areas of more intensive rural development</p> <p>Brief Description:</p>	Counties that have designated Type 1 LAMIRDs.

RCW, Bill Number, Brief Description for Legislative Session 2004	Cities/Counties Affected
<p>Any development or redevelopment within one category of existing LAMIRDs must be principally designed to serve the existing and projected rural population. Building size, scale, use, or intensity of the LAMIRD development or redevelopment must be consistent with the character of the existing areas.</p> <p>Development or redevelopment may include changes in use from vacant land or a previously existing use if the new development conforms to certain requirements.</p>	
<p>RCW 36.70A.106 SHB 2781: Changing provisions relating to expedited state agency review of development regulations</p> <p>Brief Description: Proposed changes to development regulations by jurisdictions that plan under the GMA can receive expedited review by CTED and be adopted immediately thereafter, if timely comments regarding GMA compliance or other matters of state interest can be provided.</p>	<p>All counties and cities (optional).</p>
<p>RCW 36.70A.110 SSB 6367: Protecting the integrity of national historical reserves in the UGA planning process</p> <p>Brief Description: The existing requirement that cities and counties must include areas and densities sufficient to permit the urban growth projected for the succeeding 20-year period does not apply to those UGAs contained totally within a national historical reserve. When a UGA is contained totally within a national historical reserve, a city may restrict densities, intensities, and forms of urban growth as it determines necessary and appropriate to protect the physical, cultural, or historic integrity of the reserve</p>	<p>Cities that are totally within a national historic reserve.</p>
<p>RCW 36.70A.177 SB 6237: Providing nonagricultural commercial and retail uses that support and sustain agricultural operations on designated agricultural lands of long-term significance</p> <p>Brief Description: Agricultural zoning can allow accessory uses that support, promote, or sustain agricultural operations and production, including compatible commercial and retail uses that involve agriculture or agricultural products or provide supplemental farm income.</p>	<p>Counties. (optional)</p>
<p>RCW 36.70A.367 SSB 6534: Designating processes and siting of industrial land banks</p> <p>Brief Description: The requirements for including master planned locations within industrial land banks and for siting specific development projects are separated so that designation of master planned locations may occur during the comprehensive planning process before a specific development project has been proposed.</p> <p>Some of the current criteria for designating a master planned location within an industrial land bank may be delayed until the process for siting specific development projects within a land bank occurs.</p> <p>Designating master planned locations within an industrial land bank is considered an adopted amendment to a comprehensive plan, and approval of a specific development project does not require any further amendment to a comprehensive plan.</p>	<p>Counties meeting qualifying criteria.</p>

RCW, Bill Number, Brief Description for Legislative Session 2004	Cities/Counties Affected
<p>RCW 36.70B.080 HB 2811: Modifying local government permit processing provisions</p> <p>Brief Description: Existing requirements for timely and predictable procedures for processing permit applications by local governments are clarified. For the buildable lands jurisdictions, performance-reporting requirements are reinstated and changed to an annual basis. A report on the projected costs of this reporting with recommendations for state funding must be provided to the Governor and the Legislature by January 1, 2005.</p>	<p>Buildable Lands Counties: Clark, King, Kitsap, Pierce, Snohomish, Thurston and their cities with population > 20,000.</p>
<p>RCW 36.70 SB 6476: Designating manufactured housing communities as nonconforming uses</p> <p>Brief Description: Elimination of existing manufactured housing communities on the basis of their status as a nonconforming use is prohibited.</p>	<p>Cities and counties.</p>
<p>SSCR 8418: Creating a joint select legislative task force to evaluate permitting processes</p> <p>Brief Description: A joint select legislative task force is established to make recommendations regarding permitting processes by January 1, 2006, after evaluating local development regulations of selected jurisdictions among the “buildable lands” counties and their cities over 50,000.</p> <p>The task force is composed of the chairs and ranking minority members of the Senate Committee on Land Use and Planning and the House Local Government Committee. The Governor will be invited to participate and form a Five Corners Task Force.</p> <p>An advisory committee is also established to assist the task force and is composed of CTED, the Department of Ecology, the Office of Regulatory Assistance, a county, a city, the business community, the environmental community, agriculture, labor, the property rights community, the construction industry, ports, and federally recognized Indian tribes.</p>	<p>None.</p>

Legislative Session 2003

RCW, Bill Number, Brief Description for Legislative Session 2003	Cities/Counties Affected
<p>RCW 36.70A SSB 5602: Concerning the accommodation of housing and employment growth under local comprehensive plans</p> <p>Brief Description: Counties and cities subject to the GMA are required to ensure that, taken collectively, actions to adopt or amend their comprehensive plans or development regulations provide sufficient capacity of land suitable for development within their jurisdictions.</p> <p>The requirement for sufficient capacity refers to accommodating a jurisdiction’s allocated housing and employment growth as adopted in the applicable county-wide planning policies and consistent with the 20-year population forecast from the Office of Financial Management.</p>	<p>Counties and cities fully planning under the Growth Management Act.</p>

RCW, Bill Number, Brief Description for Legislative Session 2003	Cities/Counties Affected
<p>RCW 36.70A.070 SSB 5786: Clarifying the scope of industrial uses allowed in rural areas under the GMA</p> <p>Brief Description: Industrial uses are permitted under the GMA in both industrial and mixed-use areas in certain types of LAMIRDs. Industrial uses within specified LAMIRDs are not required to be principally designed to serve the existing and projected rural population in order to be lawfully zoned</p>	<p>Counties with qualifying LAMIRDs.</p>
<p>RCW 36.70A.110 S HB 1755: Creating alternative means for annexation of unincorporated islands of territory</p> <p>Brief Description: The amendments create an alternative method of annexation allowing jurisdictions subject to the buildable lands review and evaluation program of the GMA to enter into interlocal agreements to annex qualifying territory meeting specific contiguity requirements. It creates an alternative method of annexation allowing GMA buildable lands counties to enter into interlocal agreements with multiple municipalities to conduct annexation elections for qualifying territory contiguous to more than one city or town.</p>	<p>Snohomish, King, Pierce, Kitsap, Thurston, and Clark Counties and their cities.</p>
<p>RCW 36.70A.280 SB 5507: Clarifying who has standing regarding growth management hearings board hearings</p> <p>Brief Description: The requirement under the GMA for participation standing before a growth management hearings board is that a petitioner must have participated orally or in writing before the local government. An additional requirement to obtain participation standing is added and provides that only issues “reasonably relate” to issues that the aggrieved person previously raised at the local level can be considered by the board</p>	<p>Counties and cities fully planning under the Growth Management Act.</p>
<p>RCW 36.70A.367 SB 5651: Authorizing land banks in certain counties with low population densities</p> <p>Brief Description: The industrial land bank program under the GMA is amended to provide that counties meeting certain geographic requirements are eligible for the program based on population density criteria, rather than unemployment criteria. The amendments clarify that Jefferson and Clallam counties are eligible for the program under this provision.</p>	<p>Counties meeting qualifying criteria.</p>
<p>RCW 36.70A.450 HB 1170: Limiting restrictions on residential day-care facilities</p> <p>Brief Description: A county cannot zone against or otherwise prohibit the use of a residential dwelling as a family day-care facility in a residential or commercial zone. The county can require the family day-care facility to comply with safety and licensing regulations and zoning conditions that are imposed on other dwellings in the same zone.</p>	<p>Counties, cities and towns.</p>
<p>RCW 36.70A.480 ESHB 1933: Integrating Shoreline Management Act and Growth Management Act provisions</p>	<p>Counties and cities subject to the</p>

RCW, Bill Number, Brief Description for Legislative Session 2003	Cities/Counties Affected
<p>Brief Description: The goals of the GMA, including the goals and policies of the Shoreline Management Act (SMA), continue to be listed without priority. Shorelines of statewide significance may include critical areas as designated by the GMA, but shorelines of statewide significance are not critical areas simply because they are shorelines of statewide significance. Within shoreline jurisdiction, the Shoreline Master Program (SMP) will protect critical areas and regulations will be reviewed for compliance with the SMA. However, SMP regulations must provide a level of protection of critical areas at least equal to that provided by the county or city's adopted or thereafter amended critical areas ordinances.</p>	<p>Shoreline Management Act.</p>
<p>RCW 90.58.080 SSB 6012: Establishing limits on the adoption of state shoreline guidance and setting a schedule for local adoption</p> <p>Brief Description: The Washington State Department of Ecology (Ecology) may adopt amendments to the shorelines guidelines no more than once per year and the amendments must be related to technical, procedural, or compliance issues. A staggered statutory schedule for the update of shoreline master programs, running from 2005 to 2014 and every seven years after the initial deadline, is established. Limits on grants from Ecology to local governments for master program reviews are removed and new requirements for the receipt of such grants are created</p>	<p>None.</p>

Legislative Session 2002

RCW 36.70A.011: Findings – Rural lands

The amendment adds a new section containing legislative finds to support the amendment to the Rural Element requirements in RCW 36.70A.070.

RCW 36.70A.020: Planning goals

The amendments change the economic development goal to add the underlined words: Encourage economic development throughout the state that is consistent with adopted comprehensive plans, promote economic opportunity for all citizens of this state, especially for unemployed and for disadvantaged persons, promote the retention and expansion of existing businesses and recruitment of new businesses, recognize regional differences impacting economic development opportunities, and encourage growth in areas experiencing insufficient economic growth, all within the capacities of the state's natural resources, public services, and public facilities.

The open space goal is amended to read as follows: Retain open space, enhance recreational opportunities, conserve fish and wildlife habitat, increase access to natural resource lands and water, and develop parks and recreation facilities.

RCW 36.70A.070: Comprehensive plans – Mandatory elements

The amendments:

Change the requirements for the Rural Element of comprehensive plans to (1) authorize limited expansion of small-scale businesses in the rural area, and (2) authorize new businesses in the rural area to use sites previously occupied by rural businesses.

Change the Housing Element to require the inventory of housing needs to include the number of housing units necessary to manage projected population growth.

Change the Capital Facilities Element to require the inclusion of parks and recreation facilities.

Require comprehensive plans to include an Economic Development Element and a Parks and Recreation Facilities Element if money to implement these requirements is appropriated by the Legislature.

RCW 36.70A.103: State agencies required to comply with comprehensive plans

The law is amended to cross-reference new provisions for siting secure community transition facilities for sex offenders.

RCW 36.70A.130: Comprehensive plans – Review amendments

The amendments change the deadlines for reviewing and updating comprehensive plans and development regulations adopted under the GMA and clarify the requirements relating to the reviews and updates.

RCW 36.70A.200: Siting of essential public facilities – Limitation on liability

The amendments clarify that the deadline for adopting a process for siting secure community transition facilities for sex offenders must be adopted by September 1, 2002, even though deadlines for GMA reviews and updates were changed in amendments to RCW 36.70A.130. It exempts noncompliance with the September 1, 2002, deadline from challenge before the growth management hearings boards and from economic sanctions under the GMA's enforcement provisions.

RCW 36.70A.367: Major industrial developments – Master planned locations

The amendment establishes a pilot program authorizing the designation of industrial land banks outside urban growth areas if specified requirements are satisfied.

Legislative Session 2001

RCW 36.70A.103: State agencies required to comply with comprehensive plans

The amendment authorizes the Department of Social and Health Services (DSHS) to site and operate a Special Commitment Center and a secure community transition facility to house persons conditionally released to a less restrictive alternative on McNeil Island. The state's authority to site an essential public facility under RCW 36.70A.200, in conformance with comprehensive plans and development regulations, is not affected, and with the exception of these two facilities, state agencies must comply with those plans and regulations.

RCW 36.70A.200: Siting of essential public facilities

The amendments add secure community transition facilities, as defined in RCW 71.09.020, to the list of essential public facilities typically difficult to site. Each city and county planning under RCW 36.70A.040 is required to establish a process, or amend its existing process, for identifying and siting essential public facilities, and to adopt and amend its development regulations as necessary to provide for the siting of secure community transition facilities. Local governments are required to complete this no later than the deadline set in RCW 36.70A.130. Any city or county not planning under RCW 36.70A.040 is required to establish a process for siting secure community transition facilities and amend or adopt development regulations necessary to provide the siting of these facilities.

RCW 36.70A.367: Major industrial developments – Master planned locations

The amendment extends the deadline for counties eligible to use the industrial land bank authority. Currently, Grant County and Lewis County satisfy all three criteria. Until December 2002 eligible counties may establish a process for designating a bank of no more than two master planned locations for major industrial activity outside a UGA. Eligible counties must meet statutory criteria initially specified for the authority terminating on December 1999.

Legislative Session 2000

RCW 36.70A.520: National historic towns

The amendment allows counties planning under RCW 36.70A.040 to authorize and designate national historic towns that may constitute urban growth outside UGAs, if specified conditions are satisfied. A GMA county may allocate a portion of its 20-year population projection to the national historic town to correspond to the projected number of permanent town residents.

RCW 36.70A.040: Who must plan – Summary of requirements – Development regulations must implement comprehensive plans

The amendment adds language stating that for the purposes of being required to conform to the requirements of the GMA, no county is required to include in its population count those persons confined in a correctional facility under the jurisdiction of the state Department of Corrections that is located in the county.

Legislative Session 1999

RCW 36.70A.035: Public participation – Notice provisions

The amendment adds school districts to list of entities and affected individuals to be provided with notice of comprehensive plan and development regulation amendment.

Legislative Session 1998

RCW 36.70A.040: Who must plan – Summary of requirements – Development regulations must implement comprehensive plans

The amendment adds the requirement for cities or counties to amend the Transportation Element to be in compliance with Chapter 47.80 RCW no later than December 31, 2000.

RCW 36.70A.060: Natural resource lands and critical areas – Development regulations

The requirement for notice on plats and permits issued for development activities near designated resource lands is expanded to activities within 500 feet, instead of 300 feet, of the resource lands. The notice for mineral lands is required to include information that an application might be made for mining-relating activities. Land Use Study Commission recommendation

RCW 36.70A.070: Comprehensive plans – Mandatory elements

The amendment requires cities or counties to include level of service standards for state highways in local comprehensive plans in order to monitor the performance of the system, to evaluate improvement strategies, and to facilitate coordination between the county's or city's six-year street, road, or transit program and WSDOT six-year investment program. Inventories of transportation are required to include state-owned transportation facilities.

RCW 36.70A.131: Mineral resource lands – Review of related designations and development regulations

A county or city is required to take into consideration new information available since the adoption of its designations and development regulations, including new or modified model development regulations for mineral resource lands prepared by the Washington State Department of Natural Resources, CTED, or the Washington Association of Counties.

RCW 36.70A.200: Siting of essential public facilities

State or regional facilities and services of statewide significance as defined in Chapter 47.06 RCW are added to the list of essential public facilities under the GMA. Included in the definition, among others, are high speed rail, inter-city high speed ground transportation, and the Columbia/Snake navigable river system.

RCW 36.70A.210 County-wide planning policies

Transportation facilities of state-wide significance are added to the minimums that county-wide planning policies are to address.

RCW 36.70A.360: Master planned resorts

Master planned resorts are expressly authorized to use capital facilities, utilities, and services (including sewer, water, stormwater, security, fire suppression, and emergency medical) from outside service providers. Any capital facilities, utilities, and services provided on-site are limited to those meeting the needs of master planned resorts. Master planned resorts are required to bear the full costs related to service extensions and capacity increases directly attributable to the resorts.

RCW 36.70A.367: Major industrial developments

Additional counties (Lewis, Grant, and Clallam) are authorized to establish industrial land banks for two master planned locations by December 31, 1999. Sunset dates are extended for Clark and Whatcom counties to December 31, 1999.

RCW 36.70A.395: Environmental planning pilot projects

Technical corrections are made to eliminate references concerning reports to the Legislature that are no longer necessary or have expired.

RCW 36.70A.460: Watershed restoration projects – Permit processing – Fish habitat enhancement project

A fish habitat enhancement project meeting the criteria of this law is not subject to local government permits, inspections, or fees. Such projects, when approved and a hydraulic permit has been issued, are not required to complete a substantial development permit under the SMA. Fish habitat enhancement projects that meet the criteria of this act are considered to be consistent with local shoreline master programs.

Legislative Session 1997

RCW 36.70A.030: Definitions

The definition of urban growth is amended to expand the listed incompatible primary uses of land to include the following: rural uses, rural development, and natural resource lands designated pursuant to RCW 36.70A.170. Additionally, the following is added: A pattern of more intense rural development, as provided in RCW 36.70A.070(5)(d), is not urban growth.

The following terms “rural character,” “rural development,” and “rural governmental services” are defined.

The following: or “urban services” is added to the definition of “urban governmental services.” (ESB 6094 amendments)

RCW 36.70A.035: Public participation – Notice provisions

Requirements for GMA counties and cities to adopt procedures for notifying property owners and other affected or interested parties of proposed amendments to comprehensive plans and development regulations are added. The procedures generally follow the notice requirements currently in the State Environmental Policy Act (SEPA). (ESB 6094 amendments)

The requirement is added that a county or city considering an amendment to a comprehensive plan or a development regulation needs to allow for public comment on the proposed change before adoption. (ESB 6094 amendments)

RCW 36.70A.070: Comprehensive plans – Mandatory elements

Provisions that are to apply to the Rural Element are specified. (ESB 6094 amendments.)

RCW 36.70A.110: Comprehensive plans – Urban growth areas

“Urban growth areas” is deleted from subsection (2) and the following is added: “and each city within the county” so it now reads: based on OFM projections, “...the county and each city within the county shall include areas and densities sufficient to permit the urban growth that is projected...” (ESB 6094 amendments)

RCW 36.70A.130: Comprehensive plans – Review – Amendments

Language related to the 2002 review requirement is added to the GMA: No later than September 1, 2002, and at least every five years thereafter, a county or city shall take action to review and, if needed, revise its comprehensive land use plan and development regulations to ensure that the plan and regulations are complying with the requirements of this chapter. The review and evaluation required by this subsection may be combined with the review required by subsection (3) of this section. (ESB 6094 amendments)

An amendment to the Capital Facilities Element of the comprehensive plan is allowed if it occurs concurrent with the adoption or amendment of a county or city budget.

RCW 36.70A.165: Property designated as greenbelt or open space – Not subject to adverse possession

Adverse possession is prohibited on property designated as open space to a public agency or homeowner’s association. (ESB 6094 amendments)

RCW 36.70A.177: Agricultural lands – Innovative zoning techniques

The amendment allows a variety of innovative zoning techniques in designated agriculture lands of long-term commercial significance. (ESB 6094 amendments)

RCW 36.70A.215: Review and evaluation program

The Buildable Lands Program is created. Six Western Washington counties and the cities located within their boundaries are to establish a monitoring and evaluation program to determine if the actual growth and development is consistent with what was planned for in the county-wide planning policies and comprehensive plans. Measures, other than expanding UGAs, must be taken to correct any inconsistencies. (ESB 6094 amendments)

RCW 36.70A.270: Growth management hearings boards – Conduct, procedure, and compensation

It amends the boards' procedures for distribution of rules and decisions to follow the Administrative Procedures Act, Chapter 34.05 RCW, specifically including the provisions of RCW 34.05.455 governing ex parte communications. (ESB 6094 amendments)

RCW 36.70A.290: Petitions to the growth management hearings boards – Evidence

The board is to render written decisions articulating the basis for its holdings. The board is not to issue advisory opinions on issues not presented to the board in the statement of issues, as modified by any prehearing order. (ESB 6094 amendments)

RCW 36.70A.295: Direct judicial review

The superior court is allowed to directly review a petition for review if all parties to a case before a board agreed to direct review in the superior court. (ESB 6094 amendments)

RCW 36.70A.300: Growth management hearings boards – Final orders

The boards may extend the time for issuing a decision beyond the 180-day period to allow settlement negotiations to proceed if the parties agree to the extension. The boards may: (1) allow up to 90-day extensions that may be renewed; (2) establish a compliance schedule that goes beyond 180 days for a plan or development regulation that does not comply with the GMA if the complexity of the case justifies it; and (3) require periodic updates on progress towards compliance as part of the compliance order. (ESB 6094 amendments)

RCW 36.70A.302: Determination of invalidity – Vesting of development permits – Interim controls

A clarification is made on which permits invalidity orders apply to. (ESB 6094 amendments)

RCW 36.70A.320: Presumption of validity – Burden of proof – Plans and regulations

The burden is shifted to the petitioner to demonstrate that any action by a respondent is not in compliance with the requirements of the GMA. The board is required to find compliance unless it determines that the action by the state agency, county, or city is clearly erroneous in view of the entire record before the board and in light of the goals and requirements of the GMA. (ESB 6094 amendments)

RCW 36.70A.3201: Intent – Finding

Local comprehensive plans and development regulations require counties and cities to balance priorities and consider local circumstances. The ultimate responsibility for planning and implementing a county's or city's future rests with that community. The boards are to apply a more deferential standard of review to actions of counties and cities than the previous "preponderance of the evidence" standard. (ESB 6094 amendments)

RCW 36.70A.330: Noncompliance

The board is enabled to modify a compliance order and allow additional time for compliance in the appropriate circumstances. The board is directed to take into account a county's or city's progress toward compliance in making its decision as to whether to recommend the imposition of sanctions by the Governor. (ESB 6094 amendments)

RCW 36.70A.335: Order of invalidity issued before July 27, 1997

A county or city subject to an order of invalidity issued prior to the effective date of the act may request the board to review its order in light of the changes to the invalidity provisions. If requested, the board is required to rescind or modify an order to make it consistent with the act's changes. (ESB 6094 amendments)

RCW 36.70A.362: Master planned resorts – Existing resort may be included

Counties planning under the GMA may include some existing resorts as master planned resorts under a GMA provision that allows counties to permit master planned resorts as urban growth outside of UGAs. An existing resort is defined as a resort that was in existence on July 1, 1990, and developed as a significantly self-contained and integrated development that includes various types of accommodations and facilities.

RCW 36.70A.367: Major industrial developments – Master planned locations

Whatcom County is authorized, in consultation with its cities, to establish a process for designating land to be in an industrial land bank, according to certain conditions.

RCW 36.70A.500: Growth management planning and environmental review fund – Awarding of grants – Procedures

CTED is directed to encourage participation in the Planning and Environmental Review Fund (PERF) by other public agencies through the provision of grant funds. CTED is required to develop the grant criteria, monitor the grant program, and select grant recipients in consultation with state agencies participating in the grant program. Grants from PERF are to be provided for proposals designed to improve the project review process and which encourage the use of GMA plans to meet the requirements of other state programs. (ESB 6094 amendments)

Legislative Session 1996

RCW 36.70A.070: Comprehensive plans – Mandatory elements

General aviation airports are added to subsection (6)(i) relating to required subelements of a Transportation Element as defined by this section.

RCW 36.70A.270: Growth management hearings boards – Conduct, procedure, and compensation

The boards are required to publish their decisions and arrange for reasonable distribution of them. The Administrative Procedures Act (APA) is to be used for the boards' procedures, unless it conflicts with RCW 36.70A. The APA also is to be used to determine whether a board member or hearing examiner will be disqualified.

RCW 36.70A.280: Matters subject to board review

A clarification is made on who may file petitions with the boards (i.e., standing).

RCW 36.70A.305: Expedited review

Courts are to expedite reviews on invalidity determinations made by the boards. Hearings on the issues are to be scheduled within 60 days of the date set for submitting the board's record.

RCW 36.70A.367: Major industrial developments – Master planned locations

The GMA is amended to allow a pilot project to designate an urban industrial bank outside UGAs. A county is allowed to establish the pilot project if it has a population of more than 250,000 and if it is part of a metropolitan area that includes a city in another state with a population of more than 250,000 (Clark County). The urban industrial land banks are to consist of no more than two master planned locations. Priority is to be given to locations that are adjacent to or in close proximity to a UGA. The same criteria are to be met that are required under the existing major industrial development process in the GMA, except that specific businesses to locate on the site(s) need not be identified ahead of the designation. The pilot project terminates on December 31, 1998.

RCW 36.70A.510: General aviation airports

General aviation airports are added to the list of items that all local governments must include in the land use elements of their comprehensive plans. General aviation airports include all airports in the state (i.e., public use facilities).

Legislative Session 1995

RCW 36.70A.030: Definitions

A definition of "wetlands" is added to the Shoreline Management Act that is identical to the definition under the GMA. Excluded from the wetlands definitions under both acts are wetlands created after July 1, 1990, that were unintentionally created as the result of road construction.

RCW 36.70A.040: Who must plan – Summary of requirements – Development regulations must implement comprehensive plans

The percentage of population increase required to trigger planning under the GMA is changed from 10 percent to 17 percent for a ten-year period for counties with a population of 50,000 or more.

RCW 36.70A.070: Comprehensive Plans – Mandatory elements

The following underlined text is added in subsection (5): The Rural Element shall permit appropriate land uses that are compatible with the rural character of such lands and provide for a variety of rural densities and uses and may also provide for clustering, density transfer, design guidelines, conservation easements, and other innovative techniques that will accommodate rural uses not characterized by urban growth.

The word “recognizing” is changed to “ensuring” for what the Housing Element must do as noted in the act so it now reads: “...ensuring the vitality and character of established residential neighborhoods.” “Mandatory provisions” and “single-family residences” are added to the following: “...include a statement of goals, policies, objectives, and mandatory provisions for the preservation, improvement, and development of housing, including single-family residences.

RCW 36.70A.110: Comprehensive Plans – Urban growth areas

Counties are allowed to designate UGAs outside of cities. A UGA determination may include a reasonable land market supply factor and is to permit a range of urban densities. The term “in general” was added to the GMA statement that indicates urban services are to be provided by cities.

RCW 36.70A.130: Comprehensive plans – Review

Cities and counties are to broadly disseminate to the public, a public participation program.

The provision is added that amendments may be considered more than once a year under the following circumstances: (1) emergency compliance with a growth management hearings board order, (2) the initial adoption of a subarea plan, and (3) the adoption or amendment of a Shoreline Master Program according to chapter 90.58 RCW.

The requirement of public participation is added to the emergency amendment process already permitted by the GMA and the resolution of a growth management hearings board or court order as an amendment permitted outside of the comprehensive plan amendment cycle. (ESHB 1724 amendments)

RCW 36.70A.140: Comprehensive Plans – Ensure public participation

The requirement of a public participation program that identifies procedures is added. Local governments must also provide public participation that is effective when responding to a board order of invalidity. (ESHB 1724 amendments)

RCW 36.70A.172: Critical areas – Designation and protection – Best available science to be used

The state’s goals and policies for protecting critical areas functions and values are clarified. Local governments are required to include the “best available science” in developing policies and development regulations to protect the functions and values of critical areas as defined in the GMA and must give special consideration to preserving or enhancing anadromous fisheries.

RCW 36.70A.175: Wetlands to be delineated in accordance with manual

Ecology is directed to adopt by a rule a manual for the delineation of wetlands regulated under the SMA and GMA. The manual is based on the 1987 U.S. Army Corps of Engineers and the U.S. Environmental Protection Agency manual as amended through January 1, 1995.

RCW 36.70A.280: Matters subject to board review

Shoreline master programs or amendments adopted under Chapter 90.58 RCW are added as subjects for growth management hearings board review. (ESHB 1724 amendments)

RCW 36.70A.290: Petitions to growth management hearings boards – Evidence

The publication date for a Shoreline Master Program or amendment is established to be the date when the Shoreline Master Program or amendment is approved or disapproved by Ecology.

RCW 36.70A.300: Growth management hearings boards – Final orders

The Shoreline Master Program and amendments are added to final order procedures.

A finding of noncompliance is not to affect the validity of comprehensive plans or development regulations. The parameters of an invalidity determination by the boards, including vesting issues, are established.

RCW 36.70A.320: Presumption of validity

The Shoreline Element of a comprehensive plan and applicable development regulations adopted by a city or county are governed by Chapter 90.58 RCW and are not presumed valid upon adoption in the same manner as comprehensive plan and development regulations in general. (ESHB 1724 amendments)

RCW 36.70A.330: Noncompliance

Invalidity text is added. The board is allowed to reconsider its final order and decide: (a) if a determination of invalidity has been made, whether to rescind or modify its determination as provided by RCW 36.70A.300(2), or (b) if no invalidity determination has been made, whether to issue a determination as provided by RCW 36.70A.300(2).

Language is added that a person with standing may participate in a hearing of compliance or noncompliance. (ESHB 1724 amendments)

RCW 36.70A.365: Major industrial developments

Counties planning under the GMA are allowed to establish, in consultation with cities, a process for authorizing the siting of major industrial developments outside UGAs. Such a development may be approved if certain criteria are met.

RCW 36.70A.385: Environmental planning pilot projects

References for the “Department of Community Development” to changed to “department.”

RCW 36.70A.450: Family day-care provider’s home facility – City may not prohibit in residential or commercial area

The agency responsible for certifying that a family day-care provider’s facility provides a safe passenger loading area is changed from the Washington State Department of Licensing to the Office of Child Care Policy of DSHS.

RCW 36.70A.460: Watershed restoration projects – Permit processing – Fish habitat enhancement project

The Washington Conservation Commission is directed to develop a single application process by which all permits for watershed restoration projects may be obtained by a sponsoring agency for its project, to be completed by January 1, 1996. Each agency is required to name an office or official as a designated recipient of project applications and inform the commission of the designation. All agencies of state and local government are required to accept the single application developed by the commission.

RCW 36.70A.470: Project review – Amendment suggestion procedure – Definitions - GMA integrated project and environmental review is to be conducted under the newly created provisions of Chapter 36.70B RCW.

RCW 36.70A.480: Shorelines of the state

Under the GMA, (1) the goals and policies of the SMA become one of the goals of the GMA under RCW 36.70A.020, and (2) the goals and policies of a Shoreline Master Program for a county or city are required to become an element of the jurisdiction’s comprehensive plan. All other portions of the Shoreline Master Program including regulations are required to become part of the county’s or city’s development regulations. Additionally, shoreline master programs are to continue to be amended or adopted under the procedures of the SMA (Chapter 90.58 RCW).

RCW 36.70A.481: Construction

Nothing in RCW 36.70A.480 (shorelines of the state) is to be construed to authorize a county or city to adopt regulations applicable to shorelands as defined in RCW 90.58.030 that are inconsistent with the provisions of Chapter 90.58 RCW. (ESHB 1724 amendments)

Growth Management Act Amendments 1995-2023

Item 2.

RCW 36.70A.490: Growth Management Planning and Environmental Review Fund – Established
Moneys in the fund are required to be used to make grants to local governments for the purposes set forth in RCW 43.21C.031. (ESHB 1724 amendments)

RCW 36.70A.500: Growth Management Planning and Environmental Review Fund – Awarding of grants –
Procedures

Procedures are established for dispersing funds. (ESHB 1724 amendments)

Chapter 36.70B RCW: Regulatory reform - Regulatory reform amendments are made to streamline permitting procedures in the state. (ESHB 1724 amendments)

Snoqualmie
2044
Draft
Comprehensive
Plan Outline

Volume 1.		IV.	Transportation
I.	Cover		<ul style="list-style-type: none">Functional ClassificationsTIPLOSTraffic VolumeNon-MotorizedFuture Transportation NetworkInventory and Classification of StreetsTAZ
II.	Acknowledgements		
III.	Introduction: (Elk, Meadowbrook Farm, Train Museum, Falls, Riverwalk, Historic Downtown, Neighborhoods Overview and, Snoqualmie Events Overview)		
IV.	History and Background: Weyerhaeuser Mill Site, Snoqualmie Tribe, Town of Meadowbrook, 1990/2009 Floods	V.	Utilities/Capital Facilities
V.	Snoqualmie Vision		<ul style="list-style-type: none">6 Year Facility Plans SummaryCIPStormwater/Surface Water Reference
VI.	Public Engagement Summary	VI.	Parks and Recreation
VII.	Elements		<ul style="list-style-type: none">PRO Plan
	<ul style="list-style-type: none">Land UseHousingTransportationUtilities/Capital FacilitiesParks and RecreationEnvironmentShorelineEconomic Development	VII.	Environment/Climate Change
VIII.	Implementation		<ul style="list-style-type: none">ElkFlood HistoryCritical Area SummaryUrban Forestry Strategic Plan ReferenceFlood Control Plan ReferenceRiverwalk Plan ReferenceShoreline Master Plan, ReferenceCritical Area MapsTree Canopy Map
Volume 2. Background Information and Appendices		VIII.	Economic Development
I.	Public Engagement Plan		<ul style="list-style-type: none">TourismTarget IndustriesLocal CentersLocal PartnersRetail Opportunities Map
II.	Land Use/Neighborhoods		
	<ul style="list-style-type: none">Land Capacity AnalysisGrowth TargetsPlanning Areas and MapsNeighborhood ProfilesViewshedsHistoric Sites MapAnnexations		
III.	Housing		
	<ul style="list-style-type: none">Housing Needs AnalysisHousing Strategy PlanMiddle HousingAffordable Housing Opportunities		

3/7/2024

Element	Topic	Type	Policy No	Existing Environment Comprehensive Plan Policy	Environment Element New Policies
Environment	Environmental Protection, General	Goal	New		The health, wildlife and ecosystem services and functionsprovided by the City’s natural environment are protected and enhanced, and potential hazards to citizen health, welfare and property are minimized.
Environment	Environmental Protection, General	Policy	6.1.1	Maintain and implement City Sensitive Areas Regulations that are consistent with the Best Available Science, as required by the Growth Management Act.	Incorporate and utilize applicable best available science for purposes of designating and protecting all regulated critical areas and anadromous fisheries that need “special consideration” for their conservation and protection.
Environment	Environmental Protection, General	Policy	6.1.2	In protecting and enhancing sensitive areas, incorporate the full spectrum of planning and regulatory measures including the comprehensive plan, shoreline master program, development regulations, stormwater management plans, project mitigation, and state and federal programs.	Protect Snoqualmie's environmental critical areas, habitat, and the natural environment through land use plans, surface water management plans and programs, comprehensive park plans, development regulations and site-specific project review and consultation with affected Tribes. Vision 2050
Environment	Environmental Protection, General	Policy	6.1.3	Strive to increase the number, size, diversity and value of wildlife habitat areas and promote, where appropriate, the coexistence of native plant communities and wildlife alongside other land uses.	Ensure the protection and recovery of ecosystems to provide healthy habitat and support fish, wildlife, and plant populations in a changing climate. This includes actively managing lands through controlling noxious weeds, restoring native vegetation, and monitoring project results.
Environment	Environmental Protection, General	Policy	6.1.4	Coordinate with other governmental agencies, adjacent communities, non-profit organizations and federally recognized Tribes to protect and enhance the environment through land use planning, fish and wildlife resource management, and by identifying and protecting habitat networks across jurisdictional boundaries.	Coordinate with governmental agencies, non-profit organizations and Tribes to protect and enhance the environment through countywide and watershed planning, fish and wildlife resource management, and habitat protection networks across jurisdictional boundaries.
Environment	Environmental Protection, General	Goal	New		Establish and maintain relations Follow the principles of Free, Prior and Informed Consent with regard to Native American tribes for the preservation of archaeological sites and traditional cultural properties that are vulnerable to climate impacts.
Environment	Environmental Protection, General	Policy	New		Actively manage city forest lands to decrease climate-exacerbated risks from severe wildfires, protect residents, and improve ecosystem health and habitat and encourage others to do so.
Environment	Environmental Protection, General	Policy	6.1.5	Locate open space areas to protect critical areas such as wetlands, landslide hazard and erosion-prone areas, and maintain such areas in their natural condition, including native vegetation preservation.	Apply Best Available Science, including Traditional Ecological Knowledge, to protect critical areas, such as wetlands, landslide hazard and erosion-prone areas, and maintain these areas in their natural condition, including native vegetation preservation.
Environment	Environmental Protection, General	Policy	6.1.6	Inventory and remove noxious weeds such as Scotchbroom, English Ivy, English Holly, knotweed, Himalayan Blackberry and other noxious weeds as identified by King County Noxious Weed Control Board from public properties and educate citizens on the importance of their removal on private property.	Control the spread of noxious weeds as identified by King County Noxious Weed Control Board from public properties, particularly in more fire-prone areas like roadsides and utility corridors and if possible educate citizens about the control of noxious weeds on private property.
Environment	Environmental Protection, General	New			Support integrated and interdisciplinary approaches for environmental planning and assessment. Vision 2050
Environment	Environmental Protection, General	New			Promote innovative and environmentally sensitive practices in site planning, design, materials selection, construction and maintenance. Vision 2050
Environment	Environmental Protection, General	New			Encourage environmental stewardship on private and public lands through partnerships and voluntary efforts that protect, restore and enhance the quality and functions of critical areas and associated buffers. Vision 2050
Environment	Environmental Protection, General	New			Support programs that ensure that all residents, regardless of race, social, or economic status, have clean air, clean water, and other elements of a healthy environment, and prioritize the reduction of impacts to vulnerable populations that have been disproportionately affected by climate change. Vision 2050
Environment	Climate Protection and Sustainable Development	Policy	6.2.1	Against a projected 2007 baseline, strive to reduce community greenhouse gas emissions 25% by 2020, 50% by 2030, and 80% by 2050.	Climate Planning Poliices to be identified a new Climiate Change Element
Environment	Climate Protection and Sustainable Development	Policy	6.2.2	Develop and implement a Climate Action Plan that includes greenhouse gas emission programs such as incorporating GHG assessments in SEPA review; carbon storage in the urban forest; and the impacts of climate change on the City’s hydrological systems.	Climate Planning Poliices to be identified a new Climiate Change Element

Environment	Climate Protection and Sustainable Development	Policy	6.2.3	Encourage lot layout and site design that allows for houses and other buildings to be oriented to optimize passive and active solar access and minimize shade on adjoining properties.	Climate Planning Policies to be identified a new Climate Change Element
Environment	Climate Protection and Sustainable Development	Policy	6.2.4	Promote energy efficiency and renewable energy sources by such actions as demonstrating renewable energy at municipal buildings, supporting Northwest Energy Code energy efficiency improvements, and participating in energy-efficiency and conservation awareness programs.	Climate Planning Policies to be identified a new Climate Change Element
Environment	Climate Protection and Sustainable Development	Policy	6.2.5	Support and implement the Mayor’s Climate Protection Agreement, the King-County Cities Climate Collaboration (K4C), and other multijurisdictional efforts to address climate change, sea-level rise, ocean acidification and other impacts from changing global conditions.	Climate Planning Policies to be identified a new Climate Change Element
Environment	Climate Protection and Sustainable Development	Policy	6.2.6	Implement Best Management Practices to reduce the amount of air-borne particulates	Climate Planning Policies to be identified a new Climate Change Element
Environment	Climate Protection and Sustainable Development	Policy	6.2.7	Consider the purchase of alternative-fuel vehicles and charging stations to lower-emission or net-zero emission fleet vehicles.	Climate Planning Policies to be identified a new Climate Change Element
Environment	Climate Protection and Sustainable Development	Policy	6.2.8	In future development agreements emphasize pursuit of higher standards for durable, energy-efficient developments.	Climate Planning Policies to be identified a new Climate Change Element
Environment	Climate Protection and Sustainable Development	Policy	6.2.9	Remove regulatory barriers and create incentives, such as expedited permitted and/or density bonuses, to encourage the use of energy-efficient and sustainable building methods and materials, such as those specified under certification systems like Leadership in Energy & Environmental Design (LEED), Built Green, Salmon-Safe, and the Living Building Challenge (LBC).	Climate Planning Policies to be identified a new Climate Change Element
Environment	Climate Protection and Sustainable Development	Policy	6.2.10	Reduce landfilled solid waste tonnages through such actions as promoting the use of recyclable and compostable packaging, commercial composting, and the recycling of construction and demolition debris.	Climate Planning Policies to be identified a new Climate Change Element
Environment	Water Resources, Aquifers & Critical Recharge Areas	Goal	New		Rivers, streams aquifer recharge areas and other water resources within the City are protected and managed for multiple beneficial uses.
Environment	Water Resources, Aquifers & Critical Recharge Areas	Policy	New		Preserve and protect natural surface water storage sites, such as wetlands, aquifers, streams, and water bodies as these are critical features that support hydrological functions, water quality, regulate surface flows and recharge groundwater. Vision 2050
Environment	Water Resources, Aquifers & Critical Recharge Areas	Policy	6.3.1	Coordinate the management and restoration of rivers, streams, wetlands and other water resources within the Snoqualmie watershed through participation in the Snoqualmie Watershed Forum and implementation of the Puget Sound Action Plan.	Coordinate the management and restoration Snoqualmie watershed through participation in the Snoqualmie Watershed Forum and the implementation of the Puget Sound Action Agenda.
Environment	Water Resources, Aquifers & Critical Recharge Areas	Policy	6.3.2	Ensure that local regulations for surface and stormwater management allow for and encourage Low-Impact Development (LID) practices.	Ensure that local regulations for surface and stormwater management allow for and encourage Low-Impact Development (LID) and Natural Drainage practices. Support retrofitting basins to improve stormwater management and quality.
Environment	Water Resources, Aquifers & Critical Recharge Areas	Policy	6.3.3	Encourage building construction that uses alternative techniques to minimize impervious surfaces, such as using underground parking where feasible, cooperative parking such as shared and coordinated parking lots, and using “green roofs.”	Encourage building construction that uses alternative techniques to minimize impervious surfaces and reduce harmful impacts to the natural environment and proximate waterways.
Environment	Water Resources, Aquifers & Critical Recharge Areas	Policy	6.3.4	Implement water conservation strategies to increase the capacity for potable water use, and reduce the amount of wastewater to be treated, through such measures as rotating irrigation schedules, and by minimizing or encouraging alternatives to grass lawn in future subdivisions	Actively investigate and promote water conservation strategies to efficiently use the City’s legal access to water, and to reduce the amount of wastewater to be treated, through such measures as rotating irrigation schedules, and by incentivizing or requiring installation of water-wise landscaping throughout the City.
Environment	Water Resources, Aquifers & Critical Recharge Areas	Policy	6.3.5	Work with the State Department of Ecology, King County and other stakeholders to implement the 1998 East King County Ground Water Management Plan, and develop short and long-term strategies to reduce or eliminate pollution sources and protect public health.	Work with the State Department of Ecology, King County, Tribes and other stakeholders to reduce or eliminate pollution sources and protect public health.

Environment	Water Resources, Aquifers & Critical Recharge Areas	Policy	6.3.6	Work in conjunction with King County to take corrective action to remove contaminant loading due to failing septic systems and stormwater runoff in susceptible recharge areas, and consider the issue of mandatory septic tank testing or enforcing sewer line connection as an aquifer protection technique.	Work in conjunction with King County to take corrective action to remove contaminant loading due to failing septic systems and stormwater runoff in susceptible recharge areas.
Environment	Water Resources, Aquifers & Critical Recharge Areas	Policy	New		Seek funding to support stormwater retrofitting and green technologies in areas where water quality is impacted by stormwater.
Environment	Snoqualmie River, Stream Corridors & Wetlands	Goal	New		Natural hydraulic, hydrologic and habitat functions, and scenic and recreational values of rivers, streams, wetlands and natural drainage courses are protected.
Environment	Snoqualmie River, Stream Corridors & Wetlands	Policy	6.4.1	Minimize stream crossings, utilizing bridges rather than culverts whenever feasible, and minimize new utility crossing impacts when possible by using techniques such as bridges, tunneling, or other innovative methods.	Minimize stream crossings, utilizing bridges rather than culverts whenever feasible, and minimize new utility crossing impacts, when possible, by using techniques such as bridges, tunneling, or other innovative methods.
Environment	Snoqualmie River, Stream Corridors & Wetlands	Policy	New		Participate in regional species protection efforts, including salmon habitat enhancement and restoration. Identify, prioritize, and eliminate physical barriers (such as fish blocking culverts), and other impediments to anadromous fish spawning and rearing habitat. Vision 2050
Environment	Snoqualmie River, Stream Corridors & Wetlands	Policy	6.4.2	Maintain infrastructure located within stream corridors in accordance with Best Management Practices that minimize water quality impacts, and pursue design modifications or alternative siting options for when significant alterations are undertaken.	Maintain infrastructure located within stream corridors in accordance with Best Management Practices that minimize water quality impacts and pursue design modifications or alternative siting options for when significant alterations are undertaken.
Environment	Snoqualmie River, Stream Corridors & Wetlands	Policy	6.4.3	Encourage no net loss of remaining wetlands acreage, functions and values within the City and urban growth area, and the creation of wetlands where feasible	Protect wetlands areas, functions and values within the City and urban growth area, and allow the creation of wetlands where feasible and appropriate.
Environment	Snoqualmie River, Stream Corridors & Wetlands	Policy	6.4.4	Restore previously disturbed wetland and stream buffers where feasible, and maintain restored buffers to limit the reintroduction of invasive species.	Restore previously disturbed wetland and stream buffers where feasible, and maintain restored buffers.
Environment	Snoqualmie River, Stream Corridors & Wetlands	Policy	6.4.5	Ensure wetland regulation and mitigation implementation is flexible enough to allow for protection of systems or corridors of connected wetlands, encourage incentives such as property tax reductions, conservation easements and other techniques to preserve wetlands.	Ensure wetland regulations allow for conservation easements and other techniques to preserve their health and existence.
Environment	Geological and Flood Hazard Areas	Goal	New		Public health and property damage risk associated with flood and geologic hazard areas have been reduced, while preventing irreparable harm to regionally significant ecological resources.
Environment	Geological and Flood Hazard Areas	Policy	New		Pursue strategies to lower the City's classification rating in the federal FEMA program.
Environment	Geological and Flood Hazard Areas	Policy	6.5.1	Meet, and attempt to exceed, the federal minimum standards of the National Flood Insurance Program, and strictly enforce Flood Hazard Regulations that meet and exceed the minimum requirements established by FEMA and the Department of Ecology	Protect properties and ecological functions in the floodplain with development regulations guided by standards established by FEMA and the Department of Ecology.
Environment	Geological and Flood Hazard Areas	Policy	6.5.2	Require the use of Best Management Practices to reduce accelerated erosion and sedimentation due to construction and construction-related activities.	Pursue the reduction of accelerated erosion and sedimentation due to construction and construction-related activities.
Environment	Geological and Flood Hazard Areas	Policy	6.5.3	Limit the scale and density of development in areas with severe geologic hazard potential, requiring development to minimize grading and restore native vegetation to the greatest extent possible.	Protect areas with severe geologic hazard potential, limiting development in hazard areas or requiring development to minimize grading and enhance native vegetation to the greatest extent possible.
Environment	Geological and Flood Hazard Areas	Policy	6.5.4	Where possible, seek to restore natural vegetative cover and natural drainage features on degraded sites which contribute to accelerated erosion and sedimentation.	Seek to restore natural vegetative cover and natural drainage features on degraded sites, including the removal of invasive weeds as necessary.

Date	Source	Comment	Category
4/6/2023	Open House	Please consider the climate crisis in all decisions going forward.	Environment
4/26/2023	Online Survey	Would love to see housing start to level out and the focus to shift to maximizing the natural environment and creating and maintaining spaces to recreate in nature. This is such a beautiful area!	Environment
7/12/2023	Online Survey	Green space and proximity to nature is why we became new residents this year. I don't think we lack for parks or great environment.	Environment
10/18/2023	Open House	Please maintain Snoqualmie's original plan to NOT clear cut for development and to maintain pockets of natural growth. SO disappointing that recent development ignored original design/planning and space limits (hotel!!) Thanks!	Environment
5/24/2023	Online Survey	Snoqualmie is an amazing place to live, and appreciate the thought and care that City leadership is putting into this effort. Leveraging Snoqualmie's natural setting and strengths (river, mountains, Valley, trails) for measured growth and reinvestment should be the focus of the next 20 years.	Environment
10/18/2023	Open House	We have lost trees from the last storm (2022-2023). Please replace the trees to keep Snoqualmie beautiful.	Environment
10/18/2023	Open House	Where the hell is the contamination? Your map doesn't show contamination.	Environment
10/18/2023	Open House	Concerned about the 4 stages of development affecting stream flow (Kinble Creek). Is there a zero rise analysis being completed by the developer?	Environment



BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB24-052
April 22, 2024
Proclamation

AGENDA BILL INFORMATION

TITLE:	AB24-052: Volunteer Appreciation Day Proclamation	<input type="checkbox"/> Discussion Only
RECOMMENDED ACTION:	Mayor proclaims April 24 Volunteer Appreciation Day in the City of Snoqualmie.	<input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

DEPARTMENT:	Administration	
STAFF:	Deana Dean, City Clerk	
COMMITTEE:	n/a	Meeting Date: n/a
COUNCIL LIAISON:	n/a	
EXHIBITS:	1. Proclamation No. 24-06	

SUMMARY

SUMMARY STATEMENT

National Volunteer Week has been celebrated each year the third week in April since 1974. Snoqualmie has recognized its volunteers for over a decade.

It is estimated that volunteers provided their skills and energy for approximately 5000+ hours that contributed toward programs and services benefitting the Snoqualmie community. Volunteer efforts included:

- Service on 12 City Commissions or Committees.
- Community Art Outreach Programs Chalk the Block and Plein Air Paint Out, for youth and adults
- Vaccination clinics, Snoqualmie Days Pancake Breakfast and Santa Food Drive held by Volunteer Firefighters

Snoqualmie will celebrate its volunteers on Wednesday, April 24, 2024.

RECOMMENDED ACTION

Proclaim April 24, 2024, as Volunteer Appreciation Day in the City of Snoqualmie and encourage all residents to recognize and extend appreciation to the many volunteers who make Snoqualmie a special place.



Proclamation

WHEREAS, the City of Snoqualmie derives much of its vitality, charm and livability from the residents who live, work and recreate here; and

WHEREAS, the City of Snoqualmie encourages, supports and facilitates volunteer participation in the delivery of City services; and

WHEREAS, Snoqualmie's volunteers represent a diverse cross section of our community, coming from all walks of life, working together to increase the quality of life within our community; and

WHEREAS, volunteers have contributed hours in listening, planning, analyzing and making decisions that benefit all residents; and

WHEREAS, it is fitting that a special time be set aside to honor and recognize the contributions of our volunteers who give so generously to our community.

NOW, THEREFORE, I, Katherine Ross, Mayor of the City of Snoqualmie, Washington, do hereby proclaim Wednesday, April 24, 2024, as

VOLUNTEER APPRECIATION DAY

in the City of Snoqualmie and encourage all residents to recognize and extend appreciation to the many volunteers who make Snoqualmie a special place.

APPROVED, this 22nd day of April 2024

Katherine Ross, Mayor

Proclamation No. 24-06





BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB24-053
April 22, 2024
Proclamation

AGENDA BILL INFORMATION

TITLE:	AB24-053: Arbor Day, Proclamation No. 24-07	<input type="checkbox"/> Discussion Only
RECOMMENDED ACTION:	Mayor proclaims April 26 Arbor Day in the City of Snoqualmie.	<input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

DEPARTMENT:	Mayor	
STAFF:	Deana Dean, City Clerk	
COMMITTEE:	n/a	n/a
COUNCIL LIAISON:	n/a	
EXHIBITS:	1. Proclamation No. 24-07	

SUMMARY

National Arbor Day is celebrated each year on the last Friday in April. This year marks the 151st anniversary of the tree planter's holiday, when Julius Morton with Nebraska's Board of Agriculture proposed a day to plant and appreciate trees.

Snoqualmie celebrates its Tree City USA status and Sterling Community designation with an Arbor Day event on Saturday April 27th from 10:00 am to 2:00 pm at Community Park, 35016 SE Ridge Street. This event was for all ages and includes tree planting, native plant restoration, a scavenger hunt, children's activities, and a pizza lunch.

BACKGROUND

The City of Snoqualmie has met recognition requirements as a Tree City USA through the National Arbor Day Foundation since 2010. The four standards for recognition include:

1. Maintaining a tree board or department responsible for the care of trees on City property
2. Having a tree care ordinance
3. Spending at least \$2 per capita on urban forestry
4. Celebrating Arbor Day

Snoqualmie was recently honored as a "Sterling Community" under the Tree City USA program for having received 10 years of "Growth Awards." This demonstrates the City's significant commitment to urban forestry.

RECOMMENDED ACTION

Proclaim April 26, 2024, as Arbor Day in the City of Snoqualmie.



Proclamation

WHEREAS, Arbor Day was first observed over 150 years ago with the planting of more than a million trees in Nebraska in 1872; and

WHEREAS, trees can be a solution to combating climate change by reducing topsoil erosion by wind and water, cutting heating and cooling costs, moderating the temperature, cleaning the air, producing life-giving oxygen, and providing habitat for wildlife, and

WHEREAS, the City of Snoqualmie promotes the planting of trees on public and private lands, reforestation of open spaces, and other tree protection and enhancements that help sustain the natural character of the Snoqualmie landscape; and

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community; and

WHEREAS, the presence of trees in our city directly improves human health and wellbeing:

NOW, THEREFORE, I, Katherine Ross, Mayor of the City of Snoqualmie do hereby proclaim April 26, 2024, as

ARBOR DAY 2024

in the City of Snoqualmie and encourage all residents to encourage all residents to join me in caring for all trees in our community

APPROVED, this 22nd day of April, 2024

Katherine Ross, Mayor

Proclamation No. 24-07





CITY COUNCIL RETREAT MINUTES SPECIAL HYBRID MEETING April 6, 2024

Call to Order & Roll Call: Mayor Ross called the meeting to order 9:00 am

City Council:

Mayor Katherine Ross, Councilmembers Ethan Benson, Rob Wotton, Bryan Holloway, Louis Washington, Catherine Cotton, and Cara Christensen were present.

It was moved by CM Holloway; seconded by CM Christensen to:

Excuse CM Johnson this morning.

PASSED: 6-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen)

City Staff:

Mike Chambless, City Administrator; Deana Dean, City Clerk; and Emily Arteche, Community Development Director (at 9:10 am).

Agenda Approval

It was moved by CM Holloway, seconded by CM Christensen to:

Approve the agenda.

PASSED: 6-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen)

Welcome and Preliminaries.

Facilitator Andrew Ballard opened the discussion on roles and responsibilities. Council then participated in an icebreaker game.

Economic Development: Economic Vitality presentation led by Community Development Director Emily Arteche.

At 9:48 am, Council took a 5-minute break.

Council reconvened at 9:56 am.

Economic Vitality presentation continued. Discussion followed.

At 10:41 am, Council took a 10-minute recess.

Council reconvened at 10:51 am.

Council Priorities/Goals/Objectives: City Administrator Mike Chambless led the discussion on those priorities, goals, and objectives that have been accomplished.

Review and Potentially Revise Priorities/Goals/Objectives: Facilitator Ballard led the discussion and interactive exercise to review and revise the priorities, goals, and objectives.

At 12:15 pm, Council took a 30-minute recess.

Council reconvened at 12:45 pm.

CM Holloway briefly spoke about Monday's agenda.

Continued Discussion on Reviewing and Revising Priorities/Goals/Objectives.

CM Johnson appeared remotely at 1:22 pm.

At 2:07 pm, Council took a 10-minute recess.

Council reconvened at 2:17 pm.

Status Quo or Shake Things Up Discussion led by Facilitator Ballard.

Council Connections with the Public Discussion led by Facilitator Ballard.

Community Partners Discussion led by Facilitator Ballard.

Wrap Up Discussion led by Facilitator Ballard. Closing remarks made by CM Holloway.

Adjourn

It was moved by CM Holloway, seconded by CM Christensen to:
Adjourn the meeting.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

The special meeting was adjourned at 3:39 pm.

CITY OF SNOQUALMIE

Katherine Ross, Mayor

Attest:

Deana Dean, City Clerk



CITY COUNCIL ROUNDTABLE MEETING MINUTES CITY COUNCIL REGULAR MEETING MINUTES April 8, 2024

ROUNDTABLE MEETING

CALL TO ORDER & ROLL CALL: Mayor Ross called the Roundtable Meeting to order at 6:00 pm.

City Council: Councilmembers Ethan Benson, Robert Wotton, Bryan Holloway, Catherine Cotton, and Cara Christensen.

It was moved by CM Holloway seconded by CM Christensen to:

Excuse Councilmembers Washington and Johnson from this evening's meeting.

PASSED: 5-0 (Benson, Wotton, Holloway, Cotton, Christensen)

Mayor Katherine Ross was also present.

City Staff Present: Mike Chambless, City Administrator; Deana Dean, City Clerk; Danna McCall, Communications Coordinator; Emily Arteche, Community Development Director; and Jimmie Betts, IT Support.

AGENDA APPROVAL

It was moved by CM Holloway, seconded by CM Christensen to:

Approve the agenda.

PASSED: 5-0 (Benson, Wotton, Holloway, Cotton, Christensen)

CM Washington appeared at 6:03 pm.

SPECIAL BUSINESS

1. **Comprehensive Plan: Capital Facilities and Utilities Element Continued.** Community Development Director Emily Arteche continued the discussion from the March 25, 2024, City Council meeting. Discussion followed and revisions were noted. This matter will be brought back at the April 22, 2024, City Council meeting on a motion to accept Council Roundtable edits.
2. **Comprehensive Plan: Economic Development Element.** Community Development Director Emily Arteche opened the discussion. This item is continued to the April 22, 2024, City Council Roundtable meeting.
3. **Comprehensive Plan: Environmental Element.** Due to time limits, this item will be heard at the April 22, 2024, City Council meeting.

It was moved by CM Christensen, seconded by CM Cotton to adjourn. The roundtable meeting ended at 6:55 pm.

REGULAR MEETING

CALL TO ORDER: Mayor Ross called the Regular Meeting to order 7:00 pm.

City Council: Councilmembers Ethan Benson, Robert Wotton, Bryan Holloway, Louis Washington, Catherine Cotton, and Cara Christensen.

Mayor Katherine Ross was also present.

City Staff:

Mike Chambless, City Administrator; Ann Marie Soto, Interim City Attorney; Deana Dean, City Clerk; Brian Lynch, Police Chief; Gary Horejsi, Police Captain; Michael Liebetrau, Police Evidence and Records Technician; Drew Bouta, Finance Director; Janna Walker, Budget Manager; Danna McCall, Communication Coordinator; Emily Arteche, Community Development Director; Jeff Hamlin, Parks & Public Works Director; Fletcher Lacroix, Information Technology Director; and Jimmie Betts, IT Support.

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

It was moved by CM Holloway; seconded by CM Cotton to:

Approve the agenda.

PASSED: 6-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen)

It was moved by CM Holloway; seconded by CM Christensen to:

Suspend online public comments this evening.

PASSED: 6-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen)

PUBLIC HEARINGS, PRESENTATIONS, PROCLAMATIONS, AND APPOINTMENTS

Appointments

4. **AB24-043:** Information Technology Director Confirmation and Oath of Office.

It was moved by CM Holloway; seconded by CM Christensen to:

Confirm the Mayor's appointment of Lafleche Lacroix as Information Technology Director effective April 1, 2024.

PASSED: 6-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen)

Oath of Office administered by Mayor Ross. Fletcher Lacroix thanked the Mayor and Council and said a few words. Photos followed.

5. **AB24-044:** Parks and Public Works Director Confirmation and Oath of Office.

It was moved by CM Cotton; seconded by CM Benson to:

Confirm the Mayor's appointment of Jeff Hamlin as Parks and Public Works Director effective April 1, 2024.

PASSED: 6-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen)

Oath of Office administered by Mayor Ross. Photos followed.

Presentations

PUBLIC COMMENTS AND REQUESTS FOR ITEMS NOT ON THE AGENDA

CONSENT AGENDA

6. Approve the City Council Meeting Minutes dated March 25, 2024.
7. Approve the Claims Report dated April 8, 2024.
8. **AB24-045:** Meadowbrook Farm Governance ILA.

It was moved by CM Holloway; seconded by CM Christensen to:

Approve the consent agenda.

PASSED: 6-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen)

ORDINANCES

9. **AB24-026:** Ordinance amending SMC Chapters 2.06, 2.08, 2.11, 2.12, 2.16, and 2.22, and repealing Chapters 2.10 and 2.56. Introduction read into the record by CM Holloway. This is the first reading of Ordinance No. 1287. The second reading is scheduled for the April 22, 2024, Council meeting.

COMMITTEE REPORTS

Public Safety Committee: CM Wotton noted the fire department accreditation visit is April 24-25. The Deputy Fire Chief position closes April 15, 2024, and the first interviews will be conducted May 6th.

Community Development Committee:

10. **AB24-042:** Transportation Element. Introduction read into the record by CM Washington.

It was moved by CM Washington; seconded by CM Wotton to:

Accept Council Roundtable edits on the Transportation Element Goal and Policies shown in Exhibit 1 as part of an on-going review of the City Comprehensive Plan Periodic Review Update, 2044, subject to integration and harmonization with the other Comprehensive Plan elements under review.

PASSED: 6-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen)

Finance & Administration Committee:

11. **AB24-023:** Commission and Committee Handbook. Introduction read into the record by CM Holloway and noted this is for Council review and feedback. Mayor Ross provided further explanation. Discussion followed. Council feedback is requested by the end of this week so the Handbook can be published next week.
12. **AB24-038:** Proclamation Policy. Introduction read into the record by CM Holloway and noted this is for Council review and feedback. Discussion followed. Council feedback is requested by the end of this week so the Handbook can be published next week.

Parks & Public Works Committee: CM Benson noted committee reviewed NPDES guidelines at the last meeting.

Committee of the Whole:

13. Council Open House/Town Hall Discussion. CM Holloway noted previous discussions of having the first half being information on specific topics and the second half open conversational. CM Benson suggested a discussion item to include levels of service – what citizens feel are appropriate levels of service, to have a good understanding of what citizens expect – and upcoming tax on the ballot. Additional suggested topics should be sent to F&A Committee members.

REPORTS

14. Mayor's Report:

- The Council Retreat was facilitated by Andrew Ballard of Marketing Solutions and was a success. Special thanks to Emily Arteche for her presentation on Economic Vitality, Mike Chambless who spoke on council priorities, goals, and priorities, and Deana Dean for coordination. Updates to the goals will be sent out next week.
- King County Councilmember Sarah Perry Town Hall will be on April 18, 2024, at the Snoqualmie Library.
- The Volunteer Recognition Event will be April 24, 2024.
- Emergency Proclamation 24-02 has been rescinded and terminated.

15. Commission/Committee Liaison Reports.

- CM Christensen provided updates on the YMCA Healthy Kids Day, discussion topics at the next SCA PIC meeting, and provided information on free youth transit passes.
- CM Cotton provided updates on the Arts Commission and upcoming local events, EMS Advisory Task Force, and Snoqualmie Valley Hospital District.
- CM Wotton provided an update on the Snoqualmie Valley Housing Task Force.

16. Department Reports. City Administrator Mike Chambless reviewed highlights of department reports for March 2024.

EXECUTIVE/CLOSED SESSION

17. Executive Session pursuant to RCW 42.30.110(1)(i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency lasting approximately 10 minutes.
18. Closed Session pursuant to RCW 42.30.140(4)(b) for the planning or adoption of a strategy or position to be taken during the course of any collective bargaining proceedings, or reviewing the proposals made in the negotiations or proceedings lasting approximately 30 minutes.

At 7:52 pm, Council took a 5-minute break and will reconvene in Executive Session which is expected to last until 8:35 pm.

At 8:35 pm, Council extended Executive Session until 9:00 pm.

ADJOURNMENT

It was moved by CM Holloway; seconded by CM Wotton to:

Adjourn the meeting.

PASSED: 6-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen)

Meeting was adjourned at 9:00 pm.

CITY OF SNOQUALMIE

Katherine Ross, Mayor

Attest:

Deana Dean, City Clerk



Jerry Knutsen, Financial Service Manager
38624 SE River St. | PO Box 987
Snoqualmie, Washington 98065
(425) 888-1555 | jknutsen@snoqualmiewa.gov

To: City Council
Finance & Administration Committee

From: Jerry Knutsen, Financial Services Manager

Date: April 22, 2024

Subject: CLAIMS REPORT
Approval of payments for the period: March 22, 2024, through April 4, 2024

BACKGROUND

Per RCW 42.24.080, all claims presented against the city by persons furnishing materials, rendering services, or performing labor must be certified by the appropriate official to ensure that the materials have been furnished, the services rendered, or the labor performed as described, and that the claims are just, due, and unpaid obligations against the city, before payment can be made. Expedited processing of the payment of claims when certain conditions have been met allows for the payment of claims before the legislative body has acted to approve the claims when: (1) the appropriate officers have furnished official bonds; (2) the legislative body has adopted policies that implement effective internal control; (3) the legislative body has provided for review of the documentation supporting the claims within a month of issuance; and (4) that if claims are disapproved, they shall be recognized as receivables and diligently pursued. The City of Snoqualmie meets all requirements of this state law.

Pursuant to Snoqualmie Municipal Code (SMC) Chapter 3.85, all Claims, Demands and Vouchers against the city, provides that the Finance Director or her designee will examine all claims prior to payment and provide periodic reporting of the payments to the City Council for final approval. Per SMC 3.85.040, to meet these requirements, the Finance Director schedules payment of claims and payroll for monthly Finance & Administration Committee review followed by full City Council approval on the consent agenda. Per SMC 3.85.050, documentation supporting claims paid and the Finance Director's written report are made available to all city council members at City Hall for 48 hours prior to the Finance & Administration Committee meeting. Following the 48-hour review period, the Finance & Administration Committee considers the claims as part of its regular agenda and recommends to the full city council whether to approve or disapprove the claims. Consistent with these requirements, this report seeks City Council approval of payment of claims and payroll batches summarized in the table below.

ANALYSIS

All payments made during these periods were found to be valid claims against the city. The City's internal controls include certification of the validity of all expenditures by the appropriate department and an internal audit conducted by designated finance department staff who review all claims and payroll payments. Staff performs system validation and exception reviews to validate payroll records. The Finance Director performs a random sampling review of supporting documentation for claims payments to ensure validity, as well as regularly reviews its processes to ensure appropriate internal controls are in place. The City issues disbursements for claims and payroll via the following methods:

- Warrant: paper negotiable instruments, very much like, although legally distinct from, checks
- Commercial Credit Card: as authorized by Financial Management Policy
- Electronic Funds Transfer (EFT). EFTs are electronic banking transactions (no paper instrument) of two basic types: (1) Automated Clearing House (ACH) for Electronic Fund Transfer (EFT) and (2) Wire Transfers a direct transfer between bank accounts

The following table summarizes the claims and payments authorized by the Finance Director:

The foregoing amounts were budgeted in the 2023-2024 biennial budget, and sufficient funds are available to cover these payments, as appropriate. Details pertaining to the individual vendor payments are available in documentation provided for the Finance & Administration Committee and subsequent City Council review by accessing the following link on the city website: [Claims Report](#)

CITY OF SNOQUALMIE
Disbursements for Council Approval
Claims, Payroll and Miscellaneous

CLAIMS						
Batch ID	Date	Warrants		Amount	ACH	
		From #	Thru #		Qty	Amount
82	3/28/2024	81476	81543	\$ 963,990.15		963,990.15
83	3/28/2024	62409	62418	\$ 1,958.04		1,958.04
84	4/3/2024	81544	81544	\$ 1,705.45		1,705.45
85	4/4/2024	81545	81545	\$ 9,979.06		9,979.06
Grand Total						977,632.70

PAYROLL (Including Payroll Benefits)						
Batch ID	Date	Warrants		Amount	ACH	
		From #	Thru #		Qty	Amount
PV3-22-24 #2	3/22/2024				1	\$ 261.76
PV4-8-24	4/8/2024	62419	62426	\$ 6,494.63	15	\$ 436,233.54
P4-8-24	4/8/2024				104	\$ 344,053.09
Grand Total						787,043.02

MISCELLANEOUS DISBURSEMENTS				
Date	Description	ACH Amount	Wire Amount	MISC TOTAL
3/26/2024	Navia - 2024 FSA Plan Reimbursements	\$ 416.68		\$ 416.68
3/26/2024	Navia - 2023 HRA Plan Reimbursements	\$ 6,292.65		\$ 6,292.65
4/1/2024	Merchant Card Fees - Bankcard	\$ 8,769.15		\$ 8,769.15
4/2/2024	Merchant Card Fees - Bluefin	\$ 1,978.92		\$ 1,978.92
4/2/2024	Merchant Card Fees - Merchant Transact	\$ 741.79		\$ 741.79
4/2/2024	Navia - 2023 HRA Plan Reimbursements	\$ 554.72		\$ 554.72
4/2/2024	Navia - 2024 HRA Plan Reimbursements	\$ 4,291.09		\$ 4,291.09
4/3/2024	Merchant Card Fees - Tyler Munis	\$ 192.83		\$ 192.83
4/3/2024	Merchant Card Fees - Fiserv Merchant	\$ 101.91		\$ 101.91
4/5/2024	Merchant Card Fees - American Express	\$ 1,041.45		\$ 1,041.45
Grand Total				24,381.19

Total **1,789,056.91**

The following claims and payments were objected to by Finance Director: **NONE**

(Itemize claims/demands amounts and circumstances, and summarize reasons for objection)

I, the undersigned, do hereby certify under penalty of perjury that the claims and payroll warrant and/or checks itemized above were issued to pay just, due, and unpaid obligations of the City of Snoqualmie for materials furnished, services rendered, or labor performed, and that I am authorized to authenticate and certify the foregoing.

Jerry Knutsen

Apr 9, 2024

Jerry Knutsen, Financial Operations Manager/Auditing Officer

Date

FINANCE & ADMINISTRATION COMMITTEE RECOMMENDATION: Approve / Not Approve

City of Snoqualmie

Claims presented to the City to be paid in the amount of \$1,975,325.91

For claims warrants numbered 881476 through 81543 & dated 3/28/2024

											#82
VENDOR NAME	ACCOUNT	ACCOUNT DESC	YEAR	PERIOD	TYPE	STATUS	AMOUNT	CHECK NO	INVOICE	FULL DESC	INVOICE DATE
Absher Construction	310.13.702.59418.541060.	Community Ctr. - Design	2024	3	INV	P	207,440.23	81476 6		Design-Build fees for Community Center 2/1-2/29	2/21/2024
AFMATH	001.08.009.52150.548000.	Repair & Maintenance Services	2024	3	INV	P	400.00	81477 JC2024-3311		Snoq PD/Facilities/Repair	2/20/2024
AMZONCAP	001.06.007.51423.535210.	Office Furnishings	2024	3	INV	P	23.93	81478 1X1J-91JG-JYJ3		New wheels for office chair	3/15/2024
AMZONCAP	001.09.014.52220.531910.	Operating Supplies	2024	3	INV	P	23.94	81478 1DVC-N7D7-C3J4		Supplies- Galaxy Case X's 2	3/8/2024
AMZONCAP	001.12.028.57680.531000.	Office Supplies	2024	3	INV	P	30.00	81478 1J6M-LPDT-J3LJ		Laminating pouches	11/5/2023
AMZONCAP	001.12.028.57680.531910.	Operating Supplies	2024	3	INV	P	9.96	81478 1R36-KHU-DMQG		Rapid covid tests	11/27/2023
AMZONCAP	001.16.035.54230.531910.	Operating Supplies	2024	3	INV	P	8.00	81478 1R36-KHU-DMQG		Rapid covid tests	11/27/2023
AMZONCAP	401.18.019.53410.531910.	Operating Supplies	2024	3	INV	P	8.00	81478 1R36-KHU-DMQG		Rapid covid tests	11/27/2023
AMZONCAP	401.18.037.53481.531000.	Office Supplies	2024	3	INV	P	20.00	81478 1J6M-LPDT-J3LJ		Laminating pouches	11/5/2023
AMZONCAP	402.20.019.53510.531910.	Operating Supplies	2024	3	INV	P	10.00	81478 1R36-KHU-DMQG		Rapid covid tests	11/27/2023
AMZONCAP	402.20.040.53580.531000.	Office Supplies	2024	3	INV	P	28.34	81478 1J6M-LPDT-J3LJ		Laminating pouches	11/5/2023
AMZONCAP	403.22.019.53110.531910.	Operating Supplies	2024	3	INV	P	16.00	81478 1R36-KHU-DMQG		Rapid covid tests	11/27/2023
APINCH	012.13.115.57320.541000.	Professional Svcs - General	2024	3	INV	P	553.40	81479 3.7.24		Spring window Mural	3/7/2024
AUDITOR	001.06.007.51423.541091.	State Auditor Services	2024	3	INV	P	10,949.16	81480 L159846		Audit services - Fraud investigation	3/11/2024
BAINA	402.20.040.53580.548000.	Repair & Maintenance Services	2024	3	INV	P	1,413.10	81481 1095		Bi-monthly calibration & validation sensors	2/14/2024
CASC ES	001.08.009.52122.541000.	Professional Svcs - General	2024	3	INV	P	1,530.00	81482 ML-24012623346		Radar device calibration	1/26/2024
CDWG	403.22.019.53110.531820.	Info Tech Components	2024	3	INV	P	348.00	81483 PK31495		Urban forestry/stormwater monitors	2/1/2024
CDWG	403.22.019.53110.531820.	Info Tech Components	2024	3	INV	P	624.89	81483 PK69399		Urban forestry/stormwater Toughbook docs	2/1/2024
CDWG	502.11.021.51888.531820.	Info Tech Components	2024	3	INV	P	522.00	81483 LR04700		Tyler Cashiering Monitor Replacements	8/31/2023
CDWG	502.11.021.51888.548860.	Hardware-Software Maintenance	2024	3	INV	P	1,018.52	81483 LR29103		IT - QNAP Drive replacement & spares	8/31/2023
CI	001.08.009.52150.535210.	Office Furnishings	2024	3	INV	P	10,513.71	81484 SCC13382		D. Moate & C. Miller office furnishings	11/30/2023
CL	403.22.050.53130.531300.	Repair & Maintenance Supplies	2024	3	INV	P	145.33	81485 1993914		R&M supplies- posts for storm pond fence repair	1/2/2024
CO	001.06.007.51423.531000.	Office Supplies	2024	3	INV	P	302.28	81486 2272813-0		Printer cartridge for Tania & stapler for office	3/6/2024
COI	001.08.009.52360.541502.	Jail Services - Issaquah	2024	3	INV	P	18,664.26	81487 230000514		Jail Housing - Snoqualmie inmates - November 2023	12/8/2023
COI	001.08.009.52360.541502.	Jail Services - Issaquah	2024	3	INV	P	17,225.25	81487 24000017		Jail Housing - Snoqualmie inmates - December 2023	1/5/2024
COI	001.08.009.52360.541502.	Jail Services - Issaquah	2024	3	INV	P	21,099.43	81487 24000090		Jail Housing - Snoqualmie inmates - January 2024	2/8/2024
COI	001.08.009.52360.541502.	Jail Services - Issaquah	2024	3	INV	P	16,747.50	81487 24000133		jail housing-Snoqualmie inmates- February 2024	3/7/2024
COMP PD	001.08.009.52122.531000.	Office Supplies	2024	3	INV	P	66.39	81488 2270093-0		ID Badge laminate pouches, copier paper	2/21/2024
COMP PD	001.08.009.52122.531000.	Office Supplies	2024	3	INV	P	35.61	81488 2270305-0		Sheet protectors	2/23/2024
COMP PD	001.08.009.52122.531910.	Operating Supplies	2024	3	INV	P	322.78	81488 2270305-0		Lithium CR123 batteries	2/23/2024
COPIERS	001.16.035.54264.545200.	Rent - Sign Laminator	2024	3	INV	P	424.60	81489 INV2766335		Lease of 54" Laminator	1/16/2024
COPIERS	001.16.035.54264.545200.	Rent - Sign Laminator	2024	3	INV	P	424.60	81489 INV2781359		Lease of 54" Laminator	2/16/2024
CORPPAY	001.09.014.52210.531000.	Office Supplies	2024	3	INV	P	47.87	81490 2/24 MB		Batteries	2/23/2024
CORPPAY	001.09.014.52210.542300.	Postage & Freight	2024	3	INV	P	227.41	81490 3/24 JR		UPS Fee for sending Generator to TSI for repair	2/23/2024
CORPPAY	001.09.014.52210.549100.	City-Sponsored Expenses	2024	3	INV	P	93.52	81490 3/24 JR		Cake & Drinks for Chief amd LT Pining	2/23/2024
CORPPAY	001.09.014.52210.549100.	City-Sponsored Expenses	2024	3	INV	P	73.34	81490 2/24 MB		Lunch for evaluators for lateral interviews	2/23/2024
CORPPAY	001.09.014.52210.549200.	Dues-Subscriptions-Memberships	2024	3	INV	P	400.00	81490 3/24 JR		King County Fire Chief's Association	2/23/2024
CORPPAY	001.09.014.52210.549200.	Dues-Subscriptions-Memberships	2024	3	INV	P	287.30	81490 2/24 MB		Seattle Times Subscription	2/23/2024
CORPPAY	001.09.014.52220.531050.	Uniforms & Protective Gear	2024	3	INV	P	24.88	81490 2/24 MB		AMS Name Tags	2/23/2024
CORPPAY	001.09.014.52220.531910.	Operating Supplies	2024	3	INV	P	310.00	81490 2/24 MB		coffee	2/23/2024
CORPPAY	001.09.014.52245.543000.	Training & Travel	2024	3	INV	P	79.13	81490 2/24 MB		Parking for Conference	2/23/2024
CORPPAY	001.14.031.55860.543000.	Training & Travel	2024	3	INV	P	233.05	81490 2/24 EA		Economic Development conference E. Arteche	2/24/2024
Deana Dean	001.06.075.51810.549100.	City-Sponsored Expenses	2024	3	INV	P	52.77	81491 Re D. Dean		Deputy City Clerk Interviews lunch for panel	3/12/2024
ERA	402.20.040.53555.531300.	Repair & Maintenance Supplies	2024	3	INV	P	334.48	81492 067032		Stock replenish	2/15/2024
EVOQUA	402.20.045.53560.531500.	Uniforms & Protective Gear	2024	3	INV	P	5,201.25	81493 906326062		Corrosion and odor control chemicals	2/15/2024
FCSGROUP	001.14.031.55860.541000.	Professional Svcs - General	2024	3	INV	P	1,800.00	81494 3743-22402119		Capital facilities funding plan	2/16/2024
FCSGROUP	401.18.019.53410.541095.	Utility Rate Study	2024	3	INV	P	1,407.00	81494 3918-22402058		Utility Rate Study - Water Portion	2/16/2024
FCSGROUP	402.20.019.53510.541095.	Utility Rate Study	2024	3	INV	P	1,407.00	81494 3918-22402058		Utility Rate Study - Sewer Portion	2/16/2024
FCSGROUP	403.22.019.53110.541095.	Utility Rate Study	2024	3	INV	P	703.50	81494 3918-22402058		Utility Rate Study - Stormwater portion	2/16/2024
FEC	402.20.040.53585.542300.	Postage & Freight	2024	3	INV	P	387.38	81495 8-418-33147		Samples to Lab	2/23/2024
GALLSLC	001.09.014.52220.531050.	Uniforms & Protective Gear	2024	3	INV	P	277.68	81496 027179123		Redback Boots	2/23/2024
GIRARD	001.12.028.57680.548150.	Landscaping Services	2024	3	INV	P	41.98	81497 FC 7		Finance charge on invoice #90799	1/24/2024
GIRARD	403.22.019.53110.541090.	Financial Services	2024	3	INV	P	352.49	81497 FC761		Finance charges on overdue balance	9/20/2023
GIRARD	403.22.030.53190.531300.	Repair & Maintenance Supplies	2024	3	INV	P	220.52	81497 9127415		Arborist chips for Alpha St. FEMA lot	1/8/2024
GRAINGER	402.20.045.53565.531300.	Repair & Maintenance Supplies	2024	3	INV	P	668.08	81498 9018787946		Heater for PS E	2/13/2024
GRAINGER	402.20.045.53565.531300.	Repair & Maintenance Supplies	2024	3	INV	P	104.33	81498 9020573300		Label supplies for electrical work	2/14/2024
GRAINGER	402.20.045.53565.531300.	Repair & Maintenance Supplies	2024	3	INV	P	1,209.71	81498 9027204818		Aux contact for pump repair	2/20/2024
GRAINGER	402.20.040.53580.531340.	Custodial & Cleaning Supplies	2024	3	INV	P	126.44	81498 9018890880		Paper towels for custodial use	2/13/2024

GRAINGER	402.20.040.53580.531340.	Custodial & Cleaning Supplies	2024	3	INV	P	277.56	81498 9019310003	Paper towel dispenser & Toilet paper	2/13/2024
GRAINGER	510.24.053.51820.531300.	Repair & Maintenance Supplies	2024	3	INV	P	129.99	81498 9030322904	Safety barrier stairs	2/22/2024
HANDY	001.28.057.57390.541000.	Professional Svcs - General	2024	3	INV	P	10,193.34	81499 240304	De-install Snoqualmie winter light displays	3/4/2024
HCI	402.20.040.53580.548000.	Repair & Maintenance Services	2024	3	INV	P	2,610.88	81500 13928186	Calibration and validation of sensors monthly	2/20/2024
HDFACIL	510.24.053.51820.531300.	Repair & Maintenance Supplies	2024	3	INV	P	224.03	81501 9223445865	Shower parts police station	2/21/2024
Holmes Weddle	001.04.004.51541.541103.	S. Randall Legal Fees	2024	3	INV	P	1,254.00	81502 835140	Randal BIA Matters	3/9/2024
IHK	001.09.014.52250.548000.	Repair & Maintenance Services	2024	3	INV	P	236.42	81503 1415901	Rig chain saw full service	2/9/2024
IHK	001.09.014.52250.548000.	Repair & Maintenance Services	2024	3	INV	P	213.34	81503 1414911	Rig chain saw full service	2/9/2024
IHK	001.09.014.52250.548000.	Repair & Maintenance Services	2024	3	INV	P	193.47	81503 1418651	Rig chain saw full service	2/28/2024
IHK	001.09.014.52250.548000.	Repair & Maintenance Services	2024	3	INV	P	174.51	81503 1418661	Rig chain saw full service	2/28/2024
IHK	001.09.014.52250.548000.	Repair & Maintenance Services	2024	3	INV	P	258.07	81503 1418671	Rig concretesa full service	2/28/2024
JENKINS	402.20.045.53565.548000.	Repair & Maintenance Services	2024	3	INV	P	3,989.53	81504 28546	Clean wetwells	8/28/2023
JENKINS	403.22.050.53135.548000.	Repair & Maintenance Services	2024	3	INV	P	3,446.56	81504 28897	Repair & Maintenance Services	1/8/2024
JENKINS	403.22.050.53135.548000.	Repair & Maintenance Services	2024	3	INV	P	3,344.38	81504 28898	Catchbasin cleaning	1/10/2024
JENKINS	403.22.050.53135.548000.	Repair & Maintenance Services	2024	3	INV	P	5,069.53	81504 28960	Catchbasin cleaning	1/8/2024
KBM	001.04.004.51541.541100.	Outside Legal Services - Gen	2024	3	INV	P	8,293.20	81505 21995	Pre-defense general	3/8/2024
KC REC O	401.18.019.53410.549010.	Filing & Recording Fees	2024	3	INV	P	54.00	81506 3/24 Lien	Release of Lien-39194 SE Park St Acct 018786-002	3/11/2024
KDBC	001.08.009.52150.535900.	Small Tools & Equipment	2024	3	INV	P	2,412.04	81507 15231	HAVIS docking station for Panasonic Toughbook	1/26/2024
Kim Johnson	001.06.007.51423.549100.	City-Sponsored Expenses	2024	3	INV	P	92.01	81508 RE K. Johnson 3/24	Quarterly employee wellness appreciation	3/14/2024
KING COUNTY	001.12.028.57680.544400.	Taxes & Assessments	2024	3	INV	P	2,983.05	81509 KC Tax 2024	KC Property Tax 2024	3/12/2024
KING COUNTY	401.13.000.53481.544400.	Taxes & Assessments	2024	3	INV	P	2,983.06	81509 KC Tax 2024	KC Property Tax 2024	3/12/2024
KING COUNTY	402.13.000.53580.544400.	Taxes & Assessments	2024	3	INV	P	2,983.05	81509 KC Tax 2024	KC Property Tax 2024	3/12/2024
Laerdal Medical	001.09.014.52220.531912.	EMS Supplies & Equipment	2024	3	INV	P	6,412.14	81510 2024-2000008079	Resusci Annie - torso rechargeable	2/20/2024
LAI	001.09.014.52220.531912.	EMS Supplies & Equipment	2024	3	INV	P	1,045.55	81511 1413089	heat pack, splint, battery, smart pads	3/6/2024
LAI	001.09.014.52220.531912.	EMS Supplies & Equipment	2024	3	INV	P	128.64	81511 1413686	sani clothes, band aid, safety needle	3/7/2024
LAWSONPR	402.20.040.53555.531300.	Repair & Maintenance Supplies	2024	3	INV	P	752.59	81512 9311292431	Stock replenish	2/12/2024
LNCS	001.08.009.52122.531050.	Uniforms & Protective Gear	2024	3	INV	P	21.32	81513 INV799373	Uniforms/Gear, G. Horejsi- Capt. bars	3/5/2024
Lyle Beach	402.20.040.53555.531510.	Laboratory Supplies	2024	3	INV	P	17.94	81514 RE L Beach 3/24	6 bags of wet ice for sample delivery	3/6/2024
Lyle Beach	402.20.040.53580.543000.	Training & Travel	2024	3	INV	P	1,581.18	81514 Re L. Beach 3/24	Conference travel, lodging & meals per-diem	3/11/2024
MCMMASTER	401.18.037.53481.531300.	Repair & Maintenance Supplies	2024	3	INV	P	159.05	81515 22182470	Backup power Supply for Canyon Springs	2/15/2024
Michael Liebetrau	001.08.009.52110.549200.	Dues-Subscriptions-Memberships	2024	3	INV	P	3,016.00	81516 L.T. 3/12/24	Investigation System Service Package-PD	3/12/2024
MONROECC	403.22.050.53145.548000.	Repair & Maintenance Services	2024	3	INV	P	859.67	81517 MCC2312.1623	Storm Pond Fence Repair	1/10/2024
MOTOROLA	001.08.009.52122.541000.	Professional Svcs - General	2024	3	INV	P	9,891.27	81518 8230422932	SNO Spillman CAD, records maintenance 10/23 - 9/24	9/2/2023
MOTOROLA	014.08.012.52122.541000.	Professional Svcs - General	2024	3	INV	P	9,891.27	81518 8230422932	NB Spillman CAD, records maintenance 10/23 - 9/24	9/2/2023
NB AUTOG	001.09.014.52250.547100.	Electricity	2024	3	INV	P	3.12	81519 019739	nut and bolt	2/13/2024
NB AUTOG	402.20.040.53580.531300.	Repair & Maintenance Supplies	2024	3	INV	P	55.64	81519 019373	Forklift Repair	2/9/2024
NCEC	402.20.040.53550.531800.	Minor Info Tech Software	2024	3	INV	P	1,264.92	81520 s013217381.001	Software for programming PLC	2/12/2024
NCEC	402.20.040.53550.531820.	Info Tech Components	2024	3	INV	P	1,862.41	81520 s013247082.001	PLC Parts	2/15/2024
NRS	001.09.014.52250.531300.	Repair & Maintenance Supplies	2024	3	INV	P	87.12	81521 1526264	Leak testing patching repair	2/26/2024
NSCI	402.20.040.53580.531500.	Sewage Treatment Chemicals	2024	3	INV	P	2,050.11	81522 274731	Chlorine for cleaning	2/21/2024
OMWBE	001.13.000.51890.549255.	OMWBE Dues	2024	3	INV	P	1,099.12	81523 30314694	Political Subdivision Fee	3/5/2024
ORKIN	510.24.053.51820.548000.	Repair & Maintenance Services	2024	3	INV	P	311.44	81524 256461092	Pest control	2/13/2024
ORKIN	510.24.053.51820.548000.	Repair & Maintenance Services	2024	3	INV	P	189.48	81524 256461094	Pest control	2/15/2024
ORKIN	510.24.053.51820.548000.	Repair & Maintenance Services	2024	3	INV	P	241.30	81524 256461095	Pest control	2/15/2024
OSW	501.23.051.54868.531301.	Repair Parts	2024	3	INV	P	2,261.26	81525 530113	Boss Snow Plow Repair Parts 9" plows (pickup)	1/19/2024
PARAMET	310.13.702.59418.541000.	Community Ctr - Prof'l Svcs	2024	3	INV	P	6,059.04	81526 53357	Community Ctr. Design/Build Support Svcs to 2/3/24	2/22/2024
PARAMET	310.13.702.59418.541000.	Community Ctr - Prof'l Svcs	2024	3	INV	P	5,278.00	81526 51457	Commty. Ctr. Design/Build Support Svcs to 12/2/23	12/21/2023
PARAMET	310.17.511.59561.541060.	384th Sidewalk Design	2024	3	INV	P	3,380.28	81526 53324	384th sidewalk design Svcs ending 2/24	2/22/2024
PARAMET	417.13.416.59435.541060.	Design Services	2024	3	INV	P	3,380.28	81526 53324	384th sidewalk design Svcs ending 2/24	2/22/2024
PETEK	001.08.009.52110.541000.	Professional Svcs - General	2024	3	INV	P	2,089.00	81527 2217	echo bill from Swedish Medical- E. Rasmussen	2/13/2024
PF&SINC	402.20.040.53580.548000.	Repair & Maintenance Services	2024	3	INV	P	566.28	81528 97537	Fire alarm testing wastewater campus	11/14/2023
PF&SINC	402.20.040.53580.548000.	Repair & Maintenance Services	2024	3	INV	P	1,072.67	81528 100049	Fire alarm repair - WW Campus	2/21/2024
PROSPECT	417.13.454.59435.563000.	WRF Improve Construction	2024	3	INV	P	1,284,313.70	81529 Pay estimate #6	WRF construction & electrical install 3/24	3/1/2024
PSE	001.09.014.52250.547100.	Electricity	2024	3	INV	P	2,680.43	81530 200011257959 3/24	Electricity	3/4/2024
PSE	001.12.028.57680.547100.	Electricity	2024	3	INV	P	2,160.54	81530 007355 3/24	Electricity	3/4/2024
PSE	001.16.035.54263.547100.	Electricity	2024	3	INV	P	7,351.83	81530 001499 3/24	Electricity	3/4/2024
PSE	001.16.035.54263.547100.	Electricity	2024	3	INV	P	47.63	81530 001499 3/24.2	Electricity	3/4/2024
PSE	001.16.035.54263.547100.	Electricity	2024	3	INV	P	11.83	81530 456550 3/24	Electricity	3/4/2024
PSE	001.16.035.54263.547100.	Electricity	2024	3	INV	P	37.49	81530 577403 3/24	Electricity	3/4/2024
PSE	001.16.035.54263.547100.	Electricity	2024	3	INV	P	44.54	81530 577445 3/24	Electricity	3/4/2024
PSE	001.16.035.54263.547100.	Electricity	2024	3	INV	P	120.68	81530 617464 3/24	Electricity	3/4/2024
PSE	001.16.035.54263.547100.	Electricity	2024	3	INV	P	1,555.99	81530 639966 3/24	Electricity	3/4/2024

PSE	001.16.035.54263.547100.	Electricity	2024	3	INV	P	33.55	81530 742043 3/24	Electricity	3/4/2024
PSE	001.16.035.54263.547100.	Electricity	2024	3	INV	P	71.69	81530 780111 3/24	Electricity	3/4/2024
PSE	001.16.035.54263.547100.	Electricity	2024	3	INV	P	11.80	81530 780137 3/24	Electricity	3/4/2024
PSE	401.18.037.53481.547100.	Electricity	2024	3	INV	P	20.92	81530 037989 3/24	Electricity	3/4/2024
PSE	401.19.039.53935.547100.	Electricity	2024	3	INV	P	11.83	81530 103385 3/24	Electricity	3/4/2024
PSE	401.19.039.53935.547100.	Electricity	2024	3	INV	P	4,658.77	81530 436232 3/24	Electricity	3/4/2024
PSE	401.19.039.53935.547100.	Electricity	2024	3	INV	P	12.76	81530 794782 3/24	Electricity	3/4/2024
PSE	402.20.045.53565.547100.	Electricity	2024	3	INV	P	38.89	81530 007124 3/24	Electricity	3/4/2024
PSE	402.20.045.53565.547100.	Electricity	2024	3	INV	P	7,666.58	81530 010656 3/24	Electricity	3/4/2024
PSE	402.20.045.53565.547100.	Electricity	2024	3	CRM	P	-48.53	81530 241392 3/24	Electricity Credit	3/4/2024
PSE	402.20.045.53565.547100.	Electricity	2024	3	INV	P	314.04	81530 241418 3/24	Electricity	3/4/2024
PSE	402.20.045.53565.547100.	Electricity	2024	3	CRM	P	-80.21	81530 241392 12/23	Electricity credit	12/5/2023
PSE	402.20.045.53565.547100.	Electricity	2024	3	CRM	P	-110.46	81530 241392 1/24	Electricity Credit	1/4/2024
PSE	402.20.045.53565.547100.	Electricity	2024	3	CRM	P	-63.95	81530 241392 2/24	Electricity Credit	2/2/2024
PSE	402.20.040.53580.547100.	Electricity	2024	3	INV	P	2,519.35	81530 010474 3/24	Electricity	3/4/2024
PSE	402.20.040.53580.547100.	Electricity	2024	3	INV	P	21,154.05	81530 010656 3/24	Electricity	3/4/2024
PSE	510.24.053.51820.547100.	Electricity	2024	3	INV	P	346.22	81530 005615 3/24	Electricity	3/4/2024
PSE	510.24.053.51820.547100.	Electricity	2024	3	INV	P	400.77	81530 010474 3/24	Electricity	3/4/2024
PSE	510.24.053.51820.547100.	Electricity	2024	3	INV	P	451.34	81530 133972 3/24	Electricity	3/4/2024
PSE	510.24.053.51820.547100.	Electricity	2024	3	INV	P	103.53	81530 198066 3/24	Electricity	3/4/2024
PSE	510.24.053.51820.547100.	Electricity	2024	3	INV	P	57.01	81530 198082 3/24	Electricity	3/4/2024
PSE	510.24.053.51820.547100.	Electricity	2024	3	INV	P	11.37	81530 400820 3/24	Electricity	3/4/2024
PSE	510.24.053.51820.547100.	Electricity	2024	3	INV	P	64.41	81530 549936 3/24	Electricity	3/4/2024
PSE	510.24.053.51820.547100.	Electricity	2024	3	INV	P	1,631.49	81530 885592 3/24	Electricity	3/4/2024
RH2	401.18.019.53410.541000.	Professional Svcs - General	2024	3	INV	P	1,768.12	81531 94743	Reclaimed water System Plan	2/21/2024
RH2	401.18.019.53410.541000.	Professional Svcs - General	2024	3	INV	P	2,464.36	81531 94406	Water system plan update, correspondence w/KC, DOH	1/17/2024
RH2	402.20.019.53510.541000.	Professional Svcs - General	2024	3	INV	P	1,768.13	81531 94743	Reclaimed water System Plan	2/21/2024
RH2	402.20.019.53510.541000.	Professional Svcs - General	2024	3	INV	P	578.10	81531 94729	Operational support	2/21/2024
RH2	417.13.455.59435.541060.	Eagle Lake Reclam Design	2024	3	INV	P	27,918.70	81531 94743	Reclaimed water design	2/21/2024
RH2	417.13.454.59435.541040.	WRF Improve Const Mgmt	2024	3	INV	P	58,401.65	81531 94668	WRF P3 Const. Mgmt	3/4/2024
ROBERTH	001.06.007.51423.541190.	Temporary Agency Personnel	2024	3	INV	P	2,994.60	81532 63312770	Contractor Reichert - General Finance	3/11/2024
RRJ Company	310.00.000.22340.223400.	Const Contract Retainage	2024	3	INV	P	-3,269.32	81533 20235#3	Retainage	2/27/2024
RRJ Company	310.17.501.59561.563000.	General Parks Signage	2024	3	INV	P	65,386.43	81533 20235#3	Const of 2023 Sidewalk replacement	2/27/2024
RRJ Company	310.17.501.59561.563000.	General Parks Signage	2024	3	CRM	P	-9,103.96	81533 CM 20235-1	Sales tax less retainage credit (invoice 1 & 2)	2/27/2024
SAFE8	001.15.034.55850.541000.	Professional Svcs - General	2024	3	INV	P	3,791.00	81534 277527	Building inspection services	2/29/2024
SNOQ VC	110.26.112.55730.541000.	Professional Svcs - General	2024	3	INV	P	8,000.00	81535 2286	Balance of LTAC funding for 2023 Marketing	3/8/2024
SNOQ VC	110.26.112.55730.541000.	Professional Svcs - General	2024	3	INV	P	1,200.00	81535 2287	Balance of LTAC funding 2023 marketing	3/8/2024
SNOQ VC	110.26.112.55730.541390.	Advertising, Legal Notices etc	2024	3	INV	P	1,400.00	81535 2287	Social Media Facebook Ads	3/8/2024
SNOQ VC	110.26.112.55730.549300.	Printing	2024	3	INV	P	1,835.00	81535 2287	Printing of wine and beer Rac card	3/8/2024
SNOQ VC	110.26.127.57390.541000.	Professional Svcs - General	2024	3	INV	P	8,000.00	81535 2289	Block Party Expenses	3/8/2024
TTD	001.10.017.52560.541000.	Professional Svcs - General	2024	3	INV	P	1,100.00	81536 52184810 underpayment	underpayment of \$1,100 on original invoice 5218481	12/29/2023
TYLERTEC	502.11.023.59418.541040.	Financial System Project Mgmt.	2024	3	INV	P	3,500.00	81537 045-455117	Munis Contract - Payroll Trainings	2/7/2024
TYLERTEC	502.11.023.59418.541040.	Financial System Project Mgmt.	2024	3	INV	P	11,736.00	81537 045-455118	Tyler Munis contract - Trainings	2/7/2024
ULINE	001.08.009.52122.531910.	Operating Supplies	2024	3	INV	P	211.81	81538 171280719	Nitrile gloves - M, L, XL (3 boxes each)	11/22/2023
UNITEDSI	403.22.050.53130.548000.	Repair & Maintenance Services	2024	3	INV	P	185.00	81539 INV-4080879	Portable Toilet Service for DOC Operations	12/31/2023
VERIZ 3	502.11.020.51888.542010.	Cellular Telephone	2024	3	INV	P	2,024.64	81540 9956889572	PD Cell phones jan-feb 2024	2/16/2024
WA Law Enforcement	001.08.009.52110.549200.	Dues-Subscriptions-Memberships	2024	3	INV	P	50.00	81541 3316	M. Black - membership 2024	1/1/2024
WLACE	402.20.040.53580.531340.	Custodial & Cleaning Supplies	2024	3	INV	P	43.11	81542 15311275	Cleaning supplies for custodial work	2/15/2024
WLACE	402.20.040.53580.531340.	Custodial & Cleaning Supplies	2024	3	INV	P	58.82	81542 15311341	Cleaning supplies for custodial work	2/26/2024
WLACE	403.22.030.53190.531300.	Repair & Maintenance Supplies	2024	3	INV	P	202.86	81542 15310916	Arborist Supplies	1/4/2024
XYLEM	417.13.454.59435.563000.	WRF Improve Construction	2024	3	INV	P	2,014.55	81543 401135171	Piping equip rental WRF phase 3-bypass pump syst.	2/15/2024

City of Snoqualmie

Claims presented to the City to be paid in the amount of \$1,958.04

For claims warrants numbered 81544 through 81544 & dated 4/3/2024

#84										
VENDOR NAME	ACCOUNT	ACCOUNT DESC	YEAR	PERIOD	TYPE	STATUS	AMOUNT	CHECK NO	INVOICE	INVOICE DATE
US Postmaster	402.20.040.53580.542300.	Postage & Freight	2024	4	INV	P	568.48	81544	4/24 UB Postage	4/1/2024
US Postmaster	403.22.050.53130.542300.	Postage & Freight	2024	4	INV	P	568.49	81544	4/24 UB Postage	4/1/2024

City of Snoqualmie

Claims presented to the City to be paid in the amount of \$9,979.06
For claims warrants numbered 81545 through 81545 & dated 4/4/2024

#85										
VENDOR NAME	ACCOUNT	ACCOUNT DESC	YEAR	PERIOD	TYPE	STATUS	AMOUNT	CHECK NO	INVOICE	INVOICE DATE
CORPPAY	001.02.002.51160.549100.	City-Sponsored Expenses	2024	4	INV	P	99.72	81545	3/24 DD	3/11/24 City Council Meeting Refreshments
CORPPAY	001.28.056.57120.531900.	COVID-19 Supplies Contingency	2024	4	INV	P	272.69	81545	3/24 NW	Joint merchant meeting supplies & egg hunt supply
CORPPAY	001.28.056.57120.543000.	Training & Travel	2024	4	INV	P	191.99	81545	3/24 NW	March Chamber luncheon & Wa Econ Dev Assn lodging
CORPPAY	001.01.001.51310.543000.	Training & Travel	2024	4	INV	P	35.00	81545	3/24 NW	Mayor March Chamber luncheon
CORPPAY	001.01.001.51310.543000.	Training & Travel	2024	4	INV	P	1,644.00	81545	3/24 MC	ICMA Online Trainings M. Chambless
CORPPAY	001.06.075.51810.541420.	HR-Related Services	2024	4	INV	P	147.94	81545	3/24 KJ	Jersey Mikes - IT director interview panel lunch
CORPPAY	001.06.075.51810.541420.	HR-Related Services	2024	4	INV	P	3.80	81545	3/24 LT	Bottled H2o for IT directors interview
CORPPAY	001.00.000.36991.369910.	Miscellaneous Revenues	2024	4	INV	P	-193.45	81545	3/24 M. Black	P. Mandery refund for cancelled toughbook order
CORPPAY	001.14.118.55730.531910.	Operating Supplies	2024	4	INV	P	1,162.41	81545	3/24 NW	Tourism explore snoqualmie umbrellas
CORPPAY	001.14.031.55860.543000.	Training & Travel	2024	4	INV	P	884.00	81545	3/24 CD	American Planning Association E. Artech
CORPPAY	001.14.031.55860.543000.	Training & Travel	2024	4	INV	P	1,523.18	81545	3/24 EA	Lodging for WEDA Conference E. Artech
CORPPAY	001.08.009.52110.549900.	Miscellaneous Services	2024	4	INV	P	29.25	81545	3/24 M. Black	WSDOT Tolls for BRD1345 Ford Explorer
CORPPAY	001.08.009.52121.531910.	Operating Supplies	2024	4	INV	P	179.67	81545	3/24 LT	A. Gutwein - radio earpiece
CORPPAY	001.08.009.52122.531000.	Office Supplies	2024	4	INV	P	185.16	81545	3/24 LT	Name plate G. Horejsi & K. Benko
CORPPAY	001.08.009.52122.531000.	Office Supplies	2024	4	INV	P	28.47	81545	3/24 M. Black	C. Smith name plate - office name plate
CORPPAY	001.08.009.52122.531050.	Uniforms & Protective Gear	2024	4	INV	P	141.63	81545	3/24 M. Black	C. Smith Tailoring - Sgt Stripes application
CORPPAY	001.08.009.52122.531910.	Operating Supplies	2024	4	INV	P	62.57	81545	3/24 LT	Name Plate A. Gutwein/ SRO name plate
CORPPAY	001.08.009.52122.541000.	Professional Svcs - General	2024	4	INV	P	16.24	81545	3/24 LT	KC DIA doc request ref 205-3923 - Research Evid
CORPPAY	001.08.009.52131.543000.	Training & Travel	2024	4	INV	P	1,484.11	81545	3/24 LT	A. Gutwein SRO Training lodging
CORPPAY	001.08.009.52140.543000.	Training & Travel	2024	4	INV	P	407.50	81545	3/24 M. Black	P. Mandery Tactical Transport & court Ops Train
CORPPAY	012.13.115.57320.531910.	Operating Supplies	2024	4	INV	P	3.26	81545	3/24 NW	Arts Reception beverage
CORPPAY	014.08.012.52110.542300.	Postage & Freight	2024	4	INV	P	35.93	81545	3/24 LT	Fed ex shipment of cell phone to Dpt of homeland
CORPPAY	014.08.012.52122.531050.	Uniforms & Protective Gear	2024	4	INV	P	228.74	81545	3/24 M. Black	C. Smith Tailoring Sgt stripes application
CORPPAY	014.08.012.52122.531910.	Operating Supplies	2024	4	INV	P	29.85	81545	3/24 LT	English and Spanish Miranda pocket cards
CORPPAY	014.08.012.52122.531910.	Operating Supplies	2024	4	INV	P	35.86	81545	3/24 M. Black	Candy and gift bags for N. Bend Citizens academy
CORPPAY	014.08.012.52140.543000.	Training & Travel	2024	4	INV	P	257.50	81545	3/24 M. Black	P. Mandery Tactical Transport & court Ops Train
CORPPAY	403.22.030.53190.531300.	Repair & Maintenance Supplies	2024	4	INV	P	239.70	81545	3/24 JQ	Brush blender blade
CORPPAY	403.22.030.53190.543000.	Training & Travel	2024	4	INV	P	120.00	81545	3/24 JQ	Pesticide Training (Pre-licensing) K. Marquardt
CORPPAY	403.22.030.53190.549100.	City-Sponsored Expenses	2024	4	INV	P	145.57	81545	3/24 JQ	Arbor Day Tree event - food & bev for volunteers
CORPPAY	403.22.030.53190.549200.	Dues-Subscriptions-Memberships	2024	4	INV	P	265.00	81545	3/24 JQ	UCFS & ISA Membership renewals P. Bennett

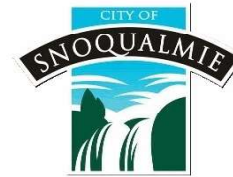
Accounts Payable

Blanket Voucher Approval Document

Item 9.

#83

User: THolden
Printed: 03/28/2024 - 2:06PM
Warrant Request Date: 3/28/2024
DAC Fund:



Batch: 00004.03.2024 - 3/28/2024 UB Refunds IT

City of Snoqualmie

Claims presented to the City to be paid in the amount of \$ 1,958.04,
for claims warrants numbered 62409 through 62418 & dated 3/28/2024.

Line	Claimant	Voucher No.	Amount
1	Absolute Import	000062409	50.00
2	Anusuri,Srikanth	000062410	226.42
3	Bereman,Michael	000062411	6.39
4	Cardinal,Doug	000062412	169.98
5	Gilbbon,Michelle	000062413	224.32
6	Hukl Investments Inc	000062414	9.00
7	ICON Materials	000062415	727.02
8	Jenkins,Heidi	000062416	211.76
9	Lundin,Carl	000062417	55.54
10	Tong,Kim	000062418	277.61
Page Total:			\$1,958.04
Grand Total:			\$1,958.04

Accounts Payable

Check Detail

User: ITreptow
Printed: 04/09/2024 - 11:09AM



Item 9.

Check Number	Check Date			Amount
UB*03159 - Absolute Import Line Item Account				
62409	03/28/2024	Inv		
		<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
		03/14/2024	Refund Check	401-00-000-213-10-00-000
		Inv Total		50.00
62409 Total:				50.00
UB*03159 - Absolute Import Total:				50.00
UB*03158 - Anusuri, Srikanth Line Item Account				
62410	03/28/2024	Inv		
		<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
		03/14/2024	Refund Check	401-00-000-213-10-00-000
		Inv Total		226.42
62410 Total:				226.42
UB*03158 - Anusuri, Srikanth Total:				226.42
UB*03157 - Bereman, Michael Line Item Account				
62411	03/28/2024	Inv		
		<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
		03/14/2024	Refund Check	401-00-000-213-10-00-000
		Inv Total		6.39
62411 Total:				6.39
UB*03157 - Bereman, Michael Total:				6.39
UB*03155 - Cardinal, Doug Line Item Account				
62412	03/28/2024			

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/14/2024	Refund Check	401-00-000-213-10-00-000	169.98

Inv Total	169.98
-----------	--------

62412 Total:	169.98
--------------	--------

UB*03155 - Cardinal, Doug Total:	169.98
----------------------------------	--------

UB*03162 - Gilbbon, Michelle Line Item Account

62413 03/28/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/14/2024	Refund Check	401-00-000-213-10-00-000	224.32

Inv Total	224.32
-----------	--------

62413 Total:	224.32
--------------	--------

UB*03162 - Gilbbon, Michelle Total:	224.32
-------------------------------------	--------

UB*03164 - Hukl Investments Inc Line Item Account

62414 03/28/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/14/2024	Refund Check	001-00-000-213-10-00-000	0.27
03/14/2024	Refund Check	001-00-000-213-10-00-000	0.15
03/14/2024	Refund Check	403-00-000-213-10-00-000	2.96
03/14/2024	Refund Check	001-00-000-213-10-00-000	0.33
03/14/2024	Refund Check	402-00-000-213-10-00-000	3.62
03/14/2024	Refund Check	401-00-000-213-10-00-000	1.67

Inv Total	9.00
-----------	------

62414 Total:	9.00
--------------	------

UB*03164 - Hukl Investments Inc Total:	9.00
--	------

UB*03160 - ICON Materials Line Item Account

62415 03/28/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/14/2024	Refund Check	401-00-000-213-10-00-000	665.20
03/14/2024	Refund Check	001-00-000-213-10-00-000	61.82

Inv Total	727.02
-----------	--------

62415 Total:

727.02

UB*03160 - ICON Materials Total:

727.02

UB*03161 - Jenkins, Heidi Line Item Account

62416 03/28/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/14/2024	Refund Check	401-00-000-213-10-00-000	211.76

Inv Total

211.76

62416 Total:

211.76

UB*03161 - Jenkins, Heidi Total:

211.76

UB*03163 - Lundin, Carl Line Item Account

62417 03/28/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/14/2024	Refund Check	401-00-000-213-10-00-000	55.54

Inv Total

55.54

62417 Total:

55.54

UB*03163 - Lundin, Carl Total:

55.54

UB*03165 - Tong, Kim Line Item Account

62418 03/28/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/20/2024	Refund Check	401-00-000-213-10-00-000	277.61

Inv Total

277.61

62418 Total:

277.61

UB*03165 - Tong, Kim Total:

277.61

Total:

1,958.04

Accounts Payable

Blanket Voucher Approval Document



User: THolden
Printed: 03/28/2024 - 1:20PM
Warrant Request Date: 3/28/2024
DAC Fund:

Batch: 00003.03.2024 - PV3-22-2024 #2

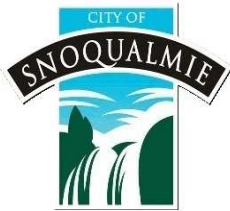
City of Snoqualmie
Claims presented to the City to be paid in the amount of \$ 261.76 ACH
for claims warrants numbered - through - & dated 3-22-24.

Line	Claimant	Voucher No.	Amount
1	Dept of Retirement Syst.-PERS	000000000	261.76
Page Total:			\$261.76
Grand Total:			\$261.76

Accounts Payable

Check Detail

User: THolden
Printed: 03/29/2024 - 8:13AM

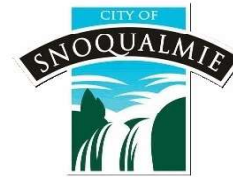


Check Number	Check Date				Amount
90070 - Dept of Retirement Syst.-PERS Line Item Account					
0	03/28/2024				
Inv					
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>			
03/27/2024	PR Batch 00001.03.2024 PERS 2 Employer	631-00-000-231-50-16-000			261.76
Inv Total					261.76
0 Total:					261.76
90070 - Dept of Retirement Syst.-PERS Total:					261.76
Total:					261.76

Accounts Payable

Blanket Voucher Approval Document

User: ITreptow
Printed: 04/04/2024 - 4:36PM
Warrant Request Date: 4/8/2024
DAC Fund:



PV4-8-24

Item 9.

Batch: 00001.04.2024 - PV 4/8/2024

City of Snoqualmie

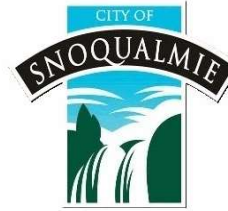
Claims presented to the City to be paid in the amount of \$ 442,728.17,
for claims warrants numbered 62419 through 62408 & dated 4/8/2024.

Line	Claimant	Voucher No.	Amount
1	AFLAC	000000000	39.07
2	AWC BENEFITS	000000000	161,235.12
3	CITY OF SNOQUALMIE	000062419	476.68
4	Dept of Retirement Syst.-PERS	000000000	42,796.04
5	Dept. of Labor & Industries	000000000	16,359.70
6	Dept. of Retirement Syst.- DCP	000000000	22,163.19
7	Dept. of Retirement Syst.- PSERS	000000000	1,492.74
8	Dept. of Retirement Syst.-LEOFF	000000000	30,527.86
9	DiMartino Associates	000062420	378.00
10	Employment Security Dept.	000000000	2,341.69
11	Employment Security Dept.	000000000	998.43
12	Employment Security Dept.	000000000	3,737.42
13	IAFF Firepac-Political Affairs Dept.	000062421	2.09
14	IAFF LOCAL #2878	000062422	1,346.11
15	ICMA Retirement Trust -303907	000000000	2,200.00
16	IRS-Payroll EFTPS	000000000	127,336.57
17	NWFFT TRUST	000000000	23,346.54
18	Office of Support Enforcement - DSHS	000000000	1,434.17
19	Snoqualmie Police Association	000062423	850.00
20	Teamsters Local Union #763	000062424	2,123.75
21	Voya Institutional Trust Company	000000000	225.00
22	Western States Police Medical Trust	000062425	493.00
23	WSCFF	000062426	825.00
Page Total:			\$442,728.17
Grand Total:			\$442,728.17

Accounts Payable

Check Detail

User: ITreptow
Printed: 04/09/2024 - 8:15AM



Item 9.

Check Number	Check Date			Amount
90110 - AFLAC Line Item Account				
0	04/08/2024	Inv		
		<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
		04/04/2024	PR Batch 00001.04.2024 AFLAC-Pre Tax	631-00-000-231-50-19-000
				39.07
		Inv Total		39.07
0 Total:				39.07
90110 - AFLAC Total:				39.07
90000 - AWC BENEFITS Line Item Account				
0	04/08/2024	Inv		
		<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
		04/04/2024	PR Batch 00001.04.2024 AWC-Medical Benefits/HF 500	631-00-000-231-50-14-000
				32,456.10
		04/04/2024	PR Batch 00001.04.2024 AWC - Medical Benefits/HF 250	631-00-000-231-50-14-000
				109,245.48
		04/04/2024	PR Batch 00001.04.2024 AWC-Employee Pd Life Addtl	631-00-000-231-50-14-000
				50.40
		04/04/2024	PR Batch 00001.04.2024 AWC-Life Insurance Police	631-00-000-231-50-14-000
				945.00
		04/04/2024	PR Batch 00001.04.2024 AWC-Dental Benefits	631-00-000-231-50-14-000
				11,375.98
		04/04/2024	PR Batch 00001.04.2024 AWC Life Insurance	631-00-000-231-50-14-000
				469.20
		04/04/2024	PR Batch 00001.04.2024 Kaiser Medical Benefits/200	631-00-000-231-50-14-000
				2,403.90
		04/04/2024	PR Batch 00001.04.2024 AWC-Vision	631-00-000-231-50-14-000
				1,686.68
		04/04/2024	PR Batch 00001.04.2024 AWC Long Term Disability	631-00-000-231-50-14-000
				697.58
		04/04/2024	PR Batch 00001.04.2024 AWC Life Insurance Employee	631-00-000-231-50-14-000
				3.30
		04/04/2024	PR Batch 00001.04.2024 AWC Long Term Disab. Employee	631-00-000-231-50-14-000
				6.28
		Inv Total		159,339.90
		Inv 3-2024		
		<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
		03/08/2024	Edmund Crosson Medical Premium	001-08-009-521-22-22-400
				1,895.22
		Inv 3-2024 Total		1,895.22
0 Total:				161,235.12
90000 - AWC BENEFITS Total:				161,235.12
90099 - CITY OF SNOQUALMIE Line Item Account				

62419 04/08/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/04/2024	PR Batch 00001.04.2024 FSA	631-00-000-231-50-15-000	476.68
Inv Total			476.68

62419 Total: 476.68

90099 - CITY OF SNOQUALMIE Total: 476.68

90070 - Dept of Retirement Syst.-PERS Line Item Account

0 04/08/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/04/2024	PR Batch 00001.04.2024 PERS 3 Employee	631-00-000-231-50-16-000	2,334.20
04/04/2024	PR Batch 00001.04.2024 PERS 2 Employer	631-00-000-231-50-16-000	22,059.06
04/04/2024	PR Batch 00001.04.2024 PERS2 Employee	631-00-000-231-50-16-000	14,721.52
04/04/2024	PR Batch 00001.04.2024 PERS 3 Employer	631-00-000-231-50-16-000	3,681.26
Inv Total			42,796.04

0 Total: 42,796.04

90070 - Dept of Retirement Syst.-PERS Total: 42,796.04

90010 - Dept. of Labor & Industries Line Item Account

0 04/08/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/04/2024	PR Batch 00001.04.2024 L&I Employer	631-00-000-231-50-73-000	13,984.39
04/04/2024	PR Batch 00001.04.2024 L&I Employee	631-00-000-231-50-73-000	2,375.31
Inv Total			16,359.70

0 Total: 16,359.70

90010 - Dept. of Labor & Industries Total: 16,359.70

90105 - Dept. of Retirement Syst.- DCP Line Item Account

0 04/08/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/04/2024	PR Batch 00001.04.2024 DCP-Employer-Supplement	631-00-000-231-50-19-000	1,437.50
04/04/2024	PR Batch 00001.04.2024 DCP-Employer	631-00-000-231-50-19-000	5,668.50
04/04/2024	PR Batch 00001.04.2024 Defferd Comp Roth Flat	631-00-000-231-50-19-000	618.50
04/04/2024	PR Batch 00001.04.2024 DCP Flat Employee	631-00-000-231-50-19-000	13,995.00
04/04/2024	PR Batch 00001.04.2024 Deffered Comp Percentage	631-00-000-231-50-19-000	443.69

Inv Total	22,163.19
-----------	-----------

0 Total:	22,163.19
----------	-----------

90105 - Dept. of Retirement Syst.- DCP Total:	22,163.19
---	-----------

90075 - Dept. of Retirement Syst.- PSERS Line Item Account

0 04/08/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/04/2024	PR Batch 00001.04.2024 PSERS Employee	631-00-000-231-50-16-000	604.10
04/04/2024	PR Batch 00001.04.2024 PSERS Employer	631-00-000-231-50-16-000	888.64

Inv Total	1,492.74
-----------	----------

0 Total:	1,492.74
----------	----------

90075 - Dept. of Retirement Syst.- PSERS Total:	1,492.74
---	----------

90030 - Dept. of Retirement Syst.-LEOFF Line Item Account

0 04/08/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/04/2024	PR Batch 00001.04.2024 LEOFF 2 Employee	631-00-000-231-50-16-000	18,801.65
04/04/2024	PR Batch 00001.04.2024 LEOFF 2 Employer	631-00-000-231-50-16-000	11,726.21

Inv Total	30,527.86
-----------	-----------

0 Total:	30,527.86
----------	-----------

90030 - Dept. of Retirement Syst.-LEOFF Total:	30,527.86
--	-----------

90300 - DiMartino Associates Line Item Account

62420 04/08/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/04/2024	PR Batch 00001.04.2024 Brown & Brown DBA DiMartino	631-00-000-231-50-14-000	378.00

Inv Total	378.00
-----------	--------

62420 Total:	378.00
--------------	--------

90300 - DiMartino Associates Total:	378.00
-------------------------------------	--------

90023 - Employment Security Dept. Line Item Account

0	04/08/2024			
	Inv			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
04/04/2024	PR Batch 00001.04.2024 WA Cares	631-00-000-231-50-32-000	2,341.69	
04/04/2024	PR Batch 00001.04.2024 WA Paid Fam. & Med. Leave	631-00-000-231-50-32-000	2,669.58	
04/04/2024	PR Batch 00001.04.2024 WA Paid Fam. & Med. Leave	631-00-000-231-50-32-000	1,067.84	
04/04/2024	PR Batch 00001.04.2024 Emp Sec- Unemployment Tax	631-00-000-231-50-50-000	998.43	
	Inv Total		7,077.54	

0 Total: 7,077.54

90020 - Employment Security Dept. Total: 7,077.54

90035 - IAFF Firepac-Political Affairs Dept. Line Item Account

62421	04/08/2024			
	Inv			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
04/04/2024	PR Batch 00001.04.2024 IAFF-FirePac	631-00-000-231-50-50-000	2.09	
	Inv Total		2.09	

62421 Total: 2.09

90035 - IAFF Firepac-Political Affairs Dept. Total: 2.09

90045 - IAFF LOCAL #2878 Line Item Account

62422	04/08/2024			
	Inv			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
04/04/2024	PR Batch 00001.04.2024 IAFF-Local 2878 Fire	631-00-000-231-50-21-000	1,346.11	
	Inv Total		1,346.11	

62422 Total: 1,346.11

90045 - IAFF LOCAL #2878 Total: 1,346.11

90100 - ICMA Retirement Trust -303907 Line Item Account

0	04/08/2024			
	Inv			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
04/04/2024	PR Batch 00001.04.2024 ICMA-Employer	631-00-000-231-50-19-000	712.50	
04/04/2024	PR Batch 00001.04.2024 ICMA-Employer Supplement	631-00-000-231-50-19-000	125.00	
04/04/2024	PR Batch 00001.04.2024 ICMA-Employee	631-00-000-231-50-19-000	1,362.50	
	Inv Total		2,200.00	

0 Total: 2,200.00

90100 - ICMA Retirement Trust -303907 Total: 2,200.00

90085 - IRS-Payroll EFTPS Line Item Account

0 04/08/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/04/2024	PR Batch 00001.04.2024 Medicare Employee	631-00-000-231-50-27-000	7,321.83
04/04/2024	PR Batch 00001.04.2024 FICA Employee	631-00-000-231-50-27-000	26,229.90
04/04/2024	PR Batch 00001.04.2024 FICA Employer	631-00-000-231-50-27-000	26,229.90
04/04/2024	PR Batch 00001.04.2024 Medicare Employer	631-00-000-231-50-27-000	7,321.83
04/04/2024	PR Batch 00001.04.2024 Federal Income Tax	631-00-000-231-50-27-000	60,233.11

Inv Total 127,336.57

0 Total: 127,336.57

90085 - IRS-Payroll EFTPS Total: 127,336.57

90310 - NWFFT TRUST Line Item Account

0 04/08/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/04/2024	PR Batch 00001.04.2024 Medical/Vision Benefits	631-00-000-231-50-14-000	21,401.85
04/04/2024	PR Batch 00001.04.2024 Dental Benefits	631-00-000-231-50-14-000	1,944.69

Inv Total 23,346.54

0 Total: 23,346.54

90310 - NWFFT TRUST Total: 23,346.54

90060 - Office of Support Enforcement - DSHS Line Item Account

0 04/08/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/04/2024	PR Batch 00001.04.2024 Child Support	631-00-000-231-50-30-000	1,434.17

Inv Total 1,434.17

0 Total: 1,434.17

90060 - Office of Support Enforcement - DSHS Total: 1,434.17

90180 - Snoqualmie Police Association Line Item Account

62423 04/08/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/04/2024	PR Batch 00001.04.2024 Police Union Dues	631-00-000-231-50-21-000	850.00

Inv Total	850.00
-----------	--------

62423 Total:	850.00
--------------	--------

90180 - Snoqualmie Police Association Total:	850.00
--	--------

90040 - Teamsters Local Union #763 Line Item Account

62424 04/08/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/04/2024	PR Batch 00001.04.2024 Teamsters Union Dues	631-00-000-231-50-21-000	2,123.75

Inv Total	2,123.75
-----------	----------

62424 Total:	2,123.75
--------------	----------

90040 - Teamsters Local Union #763 Total:	2,123.75
---	----------

90095 - Voya Institutional Trust Company Line Item Account

0 04/08/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/04/2024	PR Batch 00001.04.2024 Voya-Employer	631-00-000-231-50-19-000	100.00
04/04/2024	PR Batch 00001.04.2024 Voya-Employee	631-00-000-231-50-19-000	125.00

Inv Total	225.00
-----------	--------

0 Total:	225.00
----------	--------

90095 - Voya Institutional Trust Company Total:	225.00
---	--------

90400 - Western States Police Medical Trust Line Item Account

62425 04/08/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/04/2024	PR Batch 00001.04.2024 W States Police Medical Trust	631-00-000-231-50-17-000	493.00

Inv Total	493.00
-----------	--------

62425 Total:	493.00
--------------	--------

90400 - Western States Police Medical Trust Total:	493.00
--	--------

Total:	442,728.17
--------	------------

P4-8-24



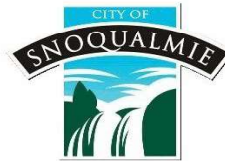
Payroll
Blanket Voucher Document

Claims presented to the City to be paid on *04/08/2024* in the amount of *\$344,053.09* which includes claim warrants numbered ____-____ through ____-____, totaling *\$0.00* and direct deposits totaling *\$344,053.09*.

Payroll

ACH Check Register

User: 'ITreptow'
 Printed: 04/04/2024 - 2:05PM
 Batch: 00001.04.2024 - 4-8-24 March C2
 Include Partial: TRUE



Check Date	Check Number	Partial ACH	Employee Name	Amount
04/08/2024	0	False	Bryan Holloway	483.05
04/08/2024	0	False	Catherine Cotton	434.69
04/08/2024	0	False	Louis Washington	334.69
04/08/2024	0	False	Ethan Benson	434.69
04/08/2024	0	False	Jolyon Johnson	434.69
04/08/2024	0	False	Robert Wotton	284.69
04/08/2024	0	False	Cara Christensen	434.69
04/08/2024	0	False	Katherine Ross	1,920.62
04/08/2024	0	False	Deana Dean	3,834.22
04/08/2024	0	False	Tania Holden	2,856.75
04/08/2024	0	False	Jimmie Betts Jr.	2,875.90
04/08/2024	0	False	Brendon Ecker	1,982.21
04/08/2024	0	False	Andrew Latham	2,635.70
04/08/2024	0	False	Andrew Jongekryg	2,148.12
04/08/2024	0	False	Samantha Brumfield	1,683.21
04/08/2024	0	False	Kimberly Johnson	3,683.32
04/08/2024	0	False	Nicole Wiebe	2,466.40
04/08/2024	0	False	Andrew Bouta	4,419.63
04/08/2024	0	False	Jennifer Hughes	3,338.24
04/08/2024	0	False	Heather Florida	2,551.78
04/08/2024	0	False	Gerald Knutsen	3,636.69
04/08/2024	0	False	Kyla Henderson	2,780.03
04/08/2024	0	False	Janna Walker	3,390.01
04/08/2024	0	False	Tami Wood	3,021.28
04/08/2024	0	False	Gail Folkins	2,073.86
04/08/2024	0	False	Danna McCall	3,369.71
04/08/2024	0	False	Brian Lynch	4,569.10
04/08/2024	0	False	Melinda Black	2,522.19
04/08/2024	0	False	Stephanie Butler	3,114.42
04/08/2024	0	False	Austin Gutwein	3,878.33
04/08/2024	0	False	Joseph Spears	3,093.32
04/08/2024	0	False	Michael Peter	3,654.85
04/08/2024	0	False	Max Bostick	2,496.72
04/08/2024	0	False	Pamela Mandery	5,834.51
04/08/2024	0	False	James Aguirre	3,695.02
04/08/2024	0	False	Michael Liebetrau	2,384.53
04/08/2024	0	False	Kobe Hoyla	2,264.54
04/08/2024	0	False	Craig Miller	5,502.15
04/08/2024	0	False	Daniel Moate	5,189.84
04/08/2024	0	False	Marcus Sanchez	4,844.71
04/08/2024	0	False	Joseph Meadows	3,918.78
04/08/2024	0	False	Cory Hendricks	3,244.34
04/08/2024	0	False	Nicholas Schulgen	3,486.46
04/08/2024	0	False	David Doucett	4,309.20
04/08/2024	0	False	William Natkha	2,309.42
04/08/2024	0	False	Erik Rasmussen	2,601.82
04/08/2024	0	False	Chase Smith	3,878.42
04/08/2024	0	False	James Kaae	4,414.46
04/08/2024	0	False	Jason Weiss	9,186.19

04/08/2024	0	False	Nigel Draveling	2,946.92
04/08/2024	0	False	Dmitriy Vladis	3,398.06
04/08/2024	0	False	Christopher Werre	3,558.94
04/08/2024	0	False	Gary Horejsi	3,778.84
04/08/2024	0	False	Philip Bennett	3,470.66
04/08/2024	0	False	Justin Ren	2,930.45
04/08/2024	0	False	Kerry O'Neil	2,241.54
04/08/2024	0	False	Dalton Hawk	2,142.68
04/08/2024	0	False	Jason Battles	4,151.03
04/08/2024	0	False	Neil MacVicar	2,382.04
04/08/2024	0	False	Jorge Orozco	3,112.01
04/08/2024	0	False	Austin Hilton	2,607.14
04/08/2024	0	False	Ryan Barnet	2,941.56
04/08/2024	0	False	Michael Chambless	5,667.61
04/08/2024	0	False	Kyle Markwardt	2,192.26
04/08/2024	0	False	Christine Iverson Stinson	2,225.21
04/08/2024	0	False	Lyle Beach	3,707.07
04/08/2024	0	False	Patrick Fry	3,423.88
04/08/2024	0	False	Jeffrey Hamlin	4,744.95
04/08/2024	0	False	Andrew Vining	3,585.92
04/08/2024	0	False	Hind Ahmed	3,645.31
04/08/2024	0	False	Thomas Holmes	4,783.00
04/08/2024	0	False	Alec Bagley	2,617.35
04/08/2024	0	False	Joan Quade	2,004.11
04/08/2024	0	False	Ryan Dalziel	2,819.21
04/08/2024	0	False	Thai Pham	2,958.45
04/08/2024	0	False	Jason George	4,628.39
04/08/2024	0	False	Kevin Halbert	2,568.64
04/08/2024	0	False	Timothy Barrett	2,976.45
04/08/2024	0	False	Donald Harris	4,250.39
04/08/2024	0	False	Kevin Snyder	3,943.63
04/08/2024	0	False	Kenneth Knowles	3,444.43
04/08/2024	0	False	Christopher Wilson	2,542.12
04/08/2024	0	False	Todd Shinn	4,500.98
04/08/2024	0	False	Matthew Hedger	4,795.73
04/08/2024	0	False	John Cooper	3,754.60
04/08/2024	0	False	Emily Arteché	4,729.77
04/08/2024	0	False	Ashley Wragge	2,055.11
04/08/2024	0	False	Ilyse Treptow	2,873.32
04/08/2024	0	False	Rebecca Buelna	2,326.26
04/08/2024	0	False	Dylan Gamble	2,933.77
04/08/2024	0	False	Michael Bailey	5,720.78
04/08/2024	0	False	Jessica Rellamas	1,274.42
04/08/2024	0	False	Tylor Fischer	4,568.69
04/08/2024	0	False	Zachary Schumann	4,237.02
04/08/2024	0	False	Jacob Fouts	7,295.50
04/08/2024	0	False	Darby Summers	3,043.71
04/08/2024	0	False	Theresa Tozier	3,315.98
04/08/2024	0	False	Gregory Heath	4,126.31
04/08/2024	0	False	Albert Wolfe	5,397.85
04/08/2024	0	False	Nicholas Lathrop	4,091.68
04/08/2024	0	False	Matthew West	3,848.71
04/08/2024	0	False	Robert Lasswell	5,726.96
04/08/2024	0	False	Benjamin Parker	3,920.42
04/08/2024	0	False	Peter O'Donnell	3,223.08

Partial ACH: 0.00
Regular ACH: 344,053.09
Total: 344,053.09

Total Employees: 104






Claims Report 4/22/24

Final Audit Report

2024-04-09

Created:	2024-04-09
By:	Ilyse Treptow (itreptow@snoqualmiewa.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAxNrgoJdyOZwUya0ihtfsG09StQ_DXYp1

"Claims Report 4/22/24" History

-  Document created by Ilyse Treptow (itreptow@snoqualmiewa.gov)
2024-04-09 - 6:21:40 PM GMT
-  Document emailed to Jerry Knutsen (JKnutsen@snoqualmiewa.gov) for signature
2024-04-09 - 6:22:17 PM GMT
-  Email viewed by Jerry Knutsen (JKnutsen@snoqualmiewa.gov)
2024-04-09 - 9:24:49 PM GMT
-  Document e-signed by Jerry Knutsen (JKnutsen@snoqualmiewa.gov)
Signature Date: 2024-04-09 - 9:26:29 PM GMT - Time Source: server
-  Agreement completed.
2024-04-09 - 9:26:29 PM GMT



BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB24-026
April 22, 2024
Ordinance

AGENDA BILL INFORMATION

TITLE:	AB24-026: Ordinance amending SMC Chapters 2.06, 2.08, 2.11, 2.12, 2.16, and 2.22, and repealing Chapters 2.10 and 2.56	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed:
PROPOSED ACTION:	Adopt Ordinance 1287, Amending SMC Chapters 2.06, 2.08, 2.11, 2.12, 2.16, and 2.22, and repealing Chapters 2.10 and 2.56	<input type="checkbox"/> Motion <input checked="" type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

REVIEW:	Department Director/Peer	Mike Chambless	Click or tap to enter a date.
	Finance	n/a	Click or tap to enter a date.
	Legal	David Linehan	3/27/2024
	City Administrator	Mike Chambless	4/10/2024

DEPARTMENT:	Administration		
	STAFF: Deana Dean, City Clerk		
	COMMITTEE: Finance & Administration		COMMITTEE DATE: April 2, 2024
	EXHIBITS: 1. Ordinance 1287 2. Exhibit A – REDLINE 3. Exhibit A - CLEAN		

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUESTED	\$ n/a

SUMMARY

INTRODUCTION

Updates to the Snoqualmie Municipal Code (SMC) are needed to clarify, add, or delete sections for each of the advisory bodies which will now be made consistent through the Commission Handbook, except where otherwise required by state law. In addition, this proposal includes the repeal of two chapters in the SMC which are obsolete: the Library Advisory Board and the Economic Development Corporation.

PROPOSED UPDATES:

Name of Committee/Commission	Chapter	Ordinance #	Date Adopted	Proposed Changes
Arts Commission	2.06	866 1014 1110	2000 2007 2013	<ul style="list-style-type: none">Change length of term from four years to two years

		1119 1188	2013 2017	<ul style="list-style-type: none"> Remove reference to administrative rules and procedures (now Handbook) Remove reference to quorum (in Handbook) Change city treasurer to finance department Add council liaison section
Parks and Events Commission	2.08	382A 553 1190 1259	1970 1985 2017 2022	<ul style="list-style-type: none"> Change language in "Membership" to be consistent with other advisory boards Change length of term from four years to two years and adjust date on which they expire Remove section on when meetings are held (information not in other commissions) Change section on Powers and Duties to read Duties (to keep consistent with other advisory boards) and update duties. Remove special meetings authorized (dictated by OPMA) Remove reference to quorum (in Handbook) Moved section on resident interest to section 2.08.050 Remove appointment of officers, chair duties, and vice chair duties (in Handbook)
Lodging Tax Advisory Committee	2.11	948	2004	<ul style="list-style-type: none"> Remove reference to quorum (in Handbook) Remove section on "Removal" (in Handbook) Move "Legal compliance" section 2.11.120 to section 2.11.090.
Planning Commission	2.12	296 555 760 786 870 1200	1957 1985 1996 1997 2000 2017	<ul style="list-style-type: none"> Clean up language on vacancies (to be consistent with other advisory boards) Remove repealed sections 2.12.040, 2.12.050, 2.12.070 Remove reference to quorum (in Handbook) Remove reference to removal from office (in Handbook)
Civil Service Commission	2.16	395 660 1204	1972 1991 2018	<ul style="list-style-type: none"> Per RCW: <ul style="list-style-type: none"> - three members. - terms from four years to six years and staggered as required by statute. - Add reference that not more than two shall be of the same political party
Economic Development Commission	2.22	962 996	2004 2006	<ul style="list-style-type: none"> Remove reference to chair (in Handbook) Add language for council liaison Remove duplicate sentence regarding appointment process Clean up language regarding term to be consistent with other advisory bodies Remove language regarding removal and absences (in Handbook) Remove reference to administrative rules, chair, and quorum (in Handbook)

Library Advisory Board	2.10	865 1042	2000 2009	<ul style="list-style-type: none"> Repeal in its entirety
Economic Development Corporation	2.56	515	1982	<ul style="list-style-type: none"> Repeal in its entirety

BACKGROUND

Each commission has its own chapter in the Snoqualmie Municipal Code (SMC). The sections of each chapter are not consistent across the commissions and some, such as the Lodging Tax Advisory Committee, haven't been updated since their creation in 2004. It is necessary to review and update each code to align with current practices and statutory requirements. Two chapters, Library Advisory Board and Economic Development Corporation, are no longer in existence and should be repealed.

ANALYSIS

The codes for each commission vary which makes it hard to maintain and keep track. One Handbook which covers issues each commission has in common will be the guiding document. Codes will be updated to cover sections specific to that commission and other sections will be removed and addressed in the Handbook.

The Civil Service Rules and Regulations were updated in November 2022. The proposed amendments to Chapter 2.16 are to align with RCW 41.12.030. The Civil Service Commission will be reviewing their rules to ensure they are consistent with state law.

The Salary Commission, Chapter 2.36 requires no changes.

BUDGET IMPACTS

None.

NEXT STEPS

This item was heard at the Finance & Administration Committee meeting on April 2, 2024 and at the April 8, 2024, City Council meeting for first reading of the ordinance and discussion.

PROPOSED ACTION

Move to adopt Ordinance 1287 – Amending Snoqualmie Municipal Code Chapters 2.06, 2.08, 2.11, 2.12, 2.16, and 2.22, and repealing Chapters 2.10 and 2.56.

ORDINANCE NO. 1287

AN ORDINANCE OF THE CITY OF SNOQUALMIE, WASHINGTON, AMENDING CHAPTERS 2.06, 2.08, 2.11, 2.12, 2.16, AND 2.22 OF THE SNOQUALMIE MUNICIPAL CODE, REGARDING SNOQUALMIE'S ADVISORY COMMISSIONS AND COMMITTEES; REPEALING CHAPTERS 2.10 AND 2.56; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Snoqualmie Arts Commission, Chapter 2.06 of the Snoqualmie Municipal Code, was adopted in 2000 and was last updated in 2017; and

WHEREAS, the Snoqualmie Parks and Events Commission, Chapter 2.08 of the Snoqualmie Municipal Code, was adopted in 1970 and last updated in 2022; and

WHEREAS, the Snoqualmie Lodging Tax Advisory Committee, Chapter 2.11, of the Snoqualmie Municipal Code, was adopted in 2004; and

WHEREAS, the Planning Commission, Chapter 2.12 of the Snoqualmie Municipal Code, was adopted in 1957 and was last updated in 2017; and

WHEREAS, the Civil Service Commission, Chapter 2.16 of the Snoqualmie Municipal Code and incorporated by reference in Section 2.32.010(B) of the Snoqualmie Municipal Code, was adopted in 1972, and was last updated in 2018; and

WHEREAS, the Economic Development Commission, Chapter 2.22 of the Snoqualmie Municipal Code, was adopted in 2004 and was last updated in 2006; and

WHEREAS, the Library Advisory Board, Chapter 2.10 of the Snoqualmie Municipal Code, was adopted in 2000 and is no longer active; and

WHEREAS, the Economic Development Corporation, Chapter 2.56 of the Snoqualmie Municipal Code, was adopted in 1982 and is no longer active; and

WHEREAS, on April 22, 2024, the City Council, through Resolution No. 1681, adopted the Commission and Committee Handbook which constitutes the official rules of the advisory bodies making procedures consistent across each commission and committee except where otherwise required by state law; and

WHEREAS, the City must amend its code to reflect the changes made to these advisory bodies through the Handbook.

NOW, THEREFORE, BE IT HEREBY ORDAINED by the City Council of the City of Snoqualmie, Washington, as follows:

Section 1. Chapter 2.06 of the Snoqualmie Municipal Code, Snoqualmie Arts Commission, is hereby amended to read as shown in Exhibit A, attached hereto and incorporated herein by this reference.

Section 2. Chapter 2.08 of the Snoqualmie Municipal Code, Parks and Events Commission, is hereby amended to read as shown in Exhibit B, attached hereto and incorporated herein by this reference.

Section 3. Chapter 2.11 of the Snoqualmie Municipal Code, Lodging Tax Advisory Committee, is hereby amended to read as shown in Exhibit C, attached hereto and incorporated herein by this reference.

Section 4. Chapter 2.12 of the Snoqualmie Municipal Code, Planning Commission, is hereby amended to read as shown in Exhibit D, attached hereto and incorporated herein by this reference.

Section 5. Section 2.16.020 of the Snoqualmie Municipal Code, which addresses the Civil Service Commission, is hereby amended to read as shown in Exhibit E, attached hereto and incorporated herein by this reference.

Section 6. Chapter 2.22 of the Snoqualmie Municipal Code, Economic Development Commission, is hereby amended to read as shown in Exhibit E, attached hereto and incorporated herein by this reference.

Section 7. Chapters 2.10, Library Advisory Board, and 2.56, Economic Development Corporation, are hereby repealed in their entirety.

Section 8. Severability. If any one or more sections, subsections, or sentences of this ordinance or the Snoqualmie Municipal Code amendments adopted in Sections 1 through 7 herein are held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portions of this ordinance or the Snoqualmie Municipal Code sections, and the same shall remain in full force and effect.

Section 9. Corrections by City Clerk or Code Reviser. Upon approval of the City Attorney, the City Clerk or Code Revisers are authorized to make necessary corrections to this ordinance and Snoqualmie Municipal Code sections, including the correction of clerical errors; references to other local, state, or federal laws, codes, rules or regulations; or ordinance or Snoqualmie Municipal Code section or subsection numbering.

Section 10. Effective Date. This ordinance shall be effective five (5) days after passage and publication, as provided by law.

PASSED by the City Council of the City of Snoqualmie, Washington, this 22nd day of April 2024.

Katherine Ross, Mayor

ATTEST:

APPROVED AS TO FORM:

Deana Dean, City Clerk

David Linehan, Interim City Attorney

EXHIBIT A

Chapter 2.06 SNOQUALMIE ARTS COMMISSION

Sections:

- 2.06.010 Created.**
- 2.06.020 Membership.**
- 2.06.030 Appointment.**
- 2.06.040 Terms of office.**
- 2.06.050 Compensation.**
- 2.06.060 Rules of procedure.**
- 2.06.070 Duties.**
- 2.06.080 Procurement and placement of public art.**
- 2.06.090 Council liaison**

2.06.010 Created.

The Snoqualmie Arts Commission is hereby created. (Ord. 866 § 1, 2000).

2.06.020 Membership.

The Arts Commission shall consist of seven members, who shall reside within the city. (Ord. 1188 § 1, 2017; Ord. 1119 § 1, 2013; Ord. 1110 § 1, 2013; Ord. 1014 § 1, 2007; Ord. 866 § 1, 2000).

2.06.030 Appointment.

The members of the Arts Commission shall be appointed by the Mayor, subject to confirmation by the City Council. (Ord. 866 § 1, 2000).

2.06.040 Terms of office.

A. Arts Commission members shall serve ~~two-four~~ year terms **through December 31st. Three will expire on odd numbered years and four will expire on even numbered years.** ~~To allow for the staggering of terms for the initial membership and appointment or reappointment as appropriate, the initial terms shall be determined by lot for terms as follows: two members shall serve terms of two years, two members shall serve terms of three years, and one member shall serve a term of four years. The position of a member shall become vacant upon such member's ceasing to meet the membership requirements. The position of a member shall be forfeited and become vacant for failure to attend three regular consecutive meetings of the commission, unless such absence is excused by a majority of the members of the commission. A vacancy occurring other than through the expiration of terms shall be filled for the unexpired term in the same manner as for appointments as provided in this chapter. (Ord. 866 § 1, 2000).~~ **Vacancies for the remainder of unexpired terms shall be filled in the same manner in which original appointments are made.**

2.06.050 Compensation.

Members shall serve without compensation but may be reimbursed for reasonable expenses pursuant to city ordinances and policies. (Ord. 866 § 1, 2000).

2.06.060 Rules of procedure.

The Arts Commission shall organize ~~as adopt administrative rules and procedures~~ necessary to accomplish its purposes, ~~and elect from its members such officers as it shall deem necessary; provided, that the chairperson of said commission shall be appointed by the mayor for a one-year term. As a part of the city government the Arts Commission~~ and shall abide by and conform to state laws regulating municipalities, city ordinances, policies and procedures. ~~A majority of the membership of the arts commission shall constitute a quorum for the transaction of business. Any action taken by a majority of the members present, when those present constitute a quorum, at any meeting of the arts commission shall be deemed to be the action of the commission. The arts commission is authorized to adopt rules of procedure for the conduct of its business.~~ (Ord. 866 § 1, 2000).

2.06.070 Duties.

The Arts Commission shall have the following duties and powers:

- A. To hold regular public meetings.
- B. To initiate, sponsor, conduct alone or in cooperation with other public or private agencies, public programs to further the development and public awareness of and interest in the fine and performing arts, and preservation of the cultural heritage of the city. Any agreements with another entity must have prior approval by the City Council.
- C. To encourage donations and grants to the city of Snoqualmie for civic arts purposes, and to advise the city regarding the receipt of such donations and grants. All funds shall be submitted to the city ~~finance department~~ treasurer.
- D. To advise the city concerning the receipt of or purchase of works of art to be placed on municipal property. If requested, the Arts Commission may advise on exterior and interior building structures.
- E. To advise and assist the city in connection with such other artistic and heritage activities as Mayor or Council may request. (Ord. 866 § 1, 2000).

2.06.080 Procurement and placement of public art.

Every proposal concerning the procurement or placement of tangible art works on city property shall be submitted to the Arts Commission for review and recommendation in compliance with such review procedures as the commission shall establish; provided, all proposed art shall be set before City Council for its approval. The Arts Commission shall perform the following functions:

A. Every work of art to be donated for placement or erection on city property, and every work of art which becomes the property of the city by purchase, gift, or otherwise, will first be submitted to the Arts Commission for its review and recommendation to the Council concerning its location and artistic value.

B. Aesthetic consideration pertaining to city property or the interior or exterior of city buildings will first be submitted to the Arts Commission for its review and recommendation to the Council.

C. No existing work of art owned by the city of Snoqualmie should be removed, relocated or altered without prior review by the Arts Commission, which shall submit its recommendation to the Council.

D. The Arts Commission shall exercise all reasonable supervision of established policy connected with the arts as may be assigned by the Mayor and Council. No art shall be displayed which is offensive to any race, religion, national origin, or other protected status. (Ord. 866 § 1, 2000)

2.06.090 Council liaison

The mayor pro tem shall annually appoint one Councilmember to serve as a liaison between the City Council and the Arts Commission.

EXHIBIT B

Chapter 2.08 PARKS AND EVENTS COMMISSION

Sections:

2.08.010 Definitions.

2.08.020 Membership.

2.08.030 Appointment and Term of Office—Vacancy filling.

2.08.040 Meetings.

2.08.04 50 Powers and Duties.

2.08.060 Special meetings authorized.

2.08.070 Meetings—Quorum—Order of business.

2.08.080 Encouragement of resident interest.

2.08.090 Appointment of officers.

2.08.100 Chair duties.

2.08.110 Vice chair duties.

2.08.120 050 Staff liaison.

2.08.130 060 Council liaison.

2.08.010 Definitions.

Words used in this chapter shall have the meaning set out in this section:

A. “Commission” means the parks and events commission.

B. “Park” means an area of land, with or without water, developed and used for public recreational purposes including landscaped tracts, picnic grounds, playgrounds, athletic fields, recreation centers, camps, footpaths, bicycle paths and bridle paths, motor vehicle drives, wildlife sanctuaries, museums, zoological and botanical gardens, facilities for bathing, boating, hunting, and fishing, as well as other recreational facilities for the use and benefit of the public.

C. “City event” means any city-sponsored cultural or recreational event, such as fun runs, roadway foot races, fundraising walks, parades, carnivals, shows, exhibitions, and fairs that promote tourism, foster economic revitalization of downtown and neighborhoods and provide cultural activities for residents. The city of Snoqualmie encourages such events within an environment that allows for the excitement and fun anticipated, yet adequately provides for the protection of citizens, visitors and all participants involved. Events are further defined in SMC [12.20.030](#). (Ord. 1259 § 2, 2022; Ord. 1190 § 1, 2017; Ord. 382A § 1, 1970).

2.08.020 Membership.

~~There is created The Parks and Events Commission shall consisting of five members serving in nonpartisan positions, who shall be appointed by the Mayor, with the consent of the majority of the City~~

~~Council, from individuals who reside within the city. No commissioner shall receive any compensation for their services. (Ord. 1259 § 3, 2022; Ord. 1190 § 2, 2017; Ord. 553 § 1, 1985; Ord. 382A § 2, 1970).~~

The Parks and Events Commission shall consist of five members, who shall reside within the city.

2.08.030 Appointment and Term of office —Vacancy filling.

Commission members shall be appointed by the Mayor, subject to confirmation by the City Council and shall serve two-year terms through December 31st. Two will expire on odd numbered years and three will expire on even numbered years. ~~Terms of commissioners shall begin after appointment has been approved by the city council. Commission members shall serve four-year terms. The terms of office shall commence March 1st of each year of appointment. Members of the commission may be removed at any time by the mayor. Vacancies for the remainder of unexpired terms shall be filled in the same manner in which original appointments are made. (Ord. 1259 § 5, 2022; Ord. 1190 § 3, 2017; Ord. 382A § 3, 1970).~~

2.08.040 Meetings.

~~Regular meetings of the commission shall be held the third Monday of each month at 7:00 p.m. at Snoqualmie City Hall. Any changes to regular meeting times and places shall be posted pursuant to Chapter 42.30 RCW, Open Public Meetings Act. (Ord. 1259 § 6, 2022; Ord. 1190 § 4, 2017; Ord. 382A § 4, 1970).~~

2.08.0450 Powers and Duties.

The Commission shall advise the City Council through the Mayor regarding the expansion and operation of the city parks, recreational facilities, and programs and events. ~~but shall have no administrative or supervisory powers not available to the Council. The Commission shall have the power to advise regarding the establishment of a park and/or recreation department, hereinafter called "the department," and regarding the employment of necessary personnel, and to advise regarding conduct of any form of recreation or cultural activity that will employ the leisure time of the people in a constructive and wholesome manner, and shall advise regarding control and supervision of all parks belonging to the city, and advise regarding planning, promotion, management and acquisition, construction, development, maintenance, and operation, including restrictions on, and compensation to be paid for, concessions or privileges in parks and/or playgrounds, either within or without the city limits, or parks, squares, parkways and boulevards, play and recreational grounds, and/or other municipally owned recreational facilities, including community buildings, and improvement and ornamentation of the same; make recommendations regarding entering into written contracts with the United States, the state, and county, city or town park district, school district, or any such public organizations for the purpose of conducting a recreational program or exercising any other power granted by this chapter.~~

The commission should encourage resident interest and participation by enlisting volunteers to provide input into the commission's city event planning and recommendations, and to participate in city events. ~~(Ord. 1259 § 8, 2022; Ord. 1190 § 8, 2017).~~

The ~~Commission~~ shall also be responsible for making recommendations through the ~~Mayor~~ to the ~~City Council~~ on the planning, coordinating and operations of city events. The ~~Mayor~~ may make decisions on city event planning without input from the ~~Commission~~ as the Mayor deems appropriate. (Ord. 1190 § 5, 2017; Ord. 382A § 5, 1970).

~~2.08.060 Special meetings authorized.~~

Special meetings may be called at any time upon the request of the commission chair, the mayor or any two commissioners; provided, that notice of the special meeting to the public and commissioners shall be provided in accordance with Chapter 42.30 RCW. (Ord. 1190 § 6, 2017).

~~2.08.070 Meetings – Quorum – Order of business.~~

Three members of the commission shall constitute a quorum at any regular or special meeting. The order of business at the meetings shall be determined by the chair as set forth in his or her prepared agenda. (Ord. 1259 § 7, 2022; Ord. 1190 § 7, 2017).

~~2.08.080 Encouragement of resident interest.~~ (moved to 2.08.050)

The commission should encourage resident interest and participation by enlisting volunteers to provide input into the commission's city event planning and recommendations, and to participate in city events. (Ord. 1259 § 8, 2022; Ord. 1190 § 8, 2017).

~~2.08.090 Appointment of officers.~~

The commission shall elect all officers annually. Officers shall include a chairperson and vice chairperson. (Ord. 1259 § 9, 2022; Ord. 1190 § 9, 2017).

~~2.08.100 Chair duties.~~

It shall be the duty of the chair to preside at all meetings of the commission, to sign such official papers as are approved by the commission, and to prepare an agenda, in cooperation with the staff liaison, to be distributed to all members of the commission prior to the next regular meeting, but no later than 24 hours in advance of the published start time of the meeting, pursuant to Chapter 42.30 RCW, Open Public Meetings Act. (Ord. 1259 § 10, 2022; Ord. 1190 § 10, 2017).

~~2.08.110 Vice chair duties.~~

The vice chairperson shall perform the duties of the chairperson in the absence of the chairperson. (Ord. 1190 § 11, 2017).

~~2.08.120~~ 050 Staff liaison.

The ~~City~~ Administrator, or their designee, shall designate a staff liaison to assist the ~~Parks and Events~~ Commission. The staff liaison shall keep a record of all meetings, pursuant to RCW 42.30.035. (Ord. 1259 § 11, 2022; Ord. 1190 § 12, 2017).

~~2.08.130~~ 060 Council liaison.

The mayor pro tem shall annually appoint one Councilmember to serve as a liaison between the City Council and the Parks and Events Commission. (Ord. 1259 § 12, 2022).

EXHIBIT C

Chapter 2.11
LODGING TAX ADVISORY COMMITTEE

Sections:

- 2.11.010 Created.**
- 2.11.020 Purpose.**
- 2.11.030 Membership.**
- 2.11.040 Appointment.**
- 2.11.050 Terms of membership.**
- ~~**2.11.060 Quorum—Rules of procedure.**~~
- ~~**2.11.070 060 Voting.**~~
- ~~**2.11.080 070 Compensation.**~~
- ~~**2.11.090 080 Meetings.**~~
- ~~**2.11.100 090 Duties of the committee.**~~
- ~~**2.11.110 Removal.**~~
- ~~**2.11.120 Legal compliance.**~~
- ~~**2.11.130 100 Severability.**~~

2.11.010 Created.

The Snoqualmie Lodging Tax Advisory Committee (LTAC) is hereby established and created. (Ord. 948 § 2, 2004).

2.11.020 Purpose.

The purpose of the LTAC is to perform the functions of a lodging tax advisory committee under RCW [67.28.1817](#) and serve in an advisory capacity to the City Council. (Ord. 948 § 2, 2004).

2.11.030 Membership.

The lodging tax advisory committee shall consist of at least five members. The committee membership shall be in accordance with RCW [67.28.1817](#) and include (A) at least two members who are representatives of businesses required to collect tax; and (B) at least two members who are persons involved in activities authorized to be funded by revenue received from the hotel-motel tax; and (C) one member who shall be an elected official who shall serve as chair of the committee. Persons eligible for appointment as representatives of businesses required to collect taxes shall not also be eligible for appointment as persons involved in activities authorized to be funded by revenue received from the hotel-motel tax. (Ord. 948 § 2, 2004).

2.11.040 Appointment.

The members of the Lodging Tax Advisory Committee shall be appointed by the City Council upon recommendation of the Mayor. (Ord. 948 § 2, 2004).

2.11.050 Terms of membership.

The term of membership shall be an annual basis through December 31st; provided, that a member's term shall not expire until the appointment of a new member is effective. Membership of the LTAC shall be reviewed annually and changes may be made as appropriate. Each year organizations representing businesses required to collect the lodging tax, organizations involved in activities authorized to be funded by lodging tax revenue, and local agencies involved in tourism promotion may submit recommendations for membership to the LTAC. (Ord. 948 § 2, 2004).

2.11.060 Quorum — Rules of procedure.

~~A majority of the membership of the LTAC shall constitute a quorum for the transaction of business. Any action taken by a majority of the members present, when those present constitute a quorum, at any meeting of the LTAC shall be deemed to be the action of the committee. The LTAC is authorized to adopt rules of procedure for the conduct of its business. (Ord. 948 § 2, 2004).~~

2.11.070 060 Voting.

Each voting member is entitled to one vote. All matters establishing policies, recommendations or decisions shall be decided by a majority vote of the voting members present. (Ord. 948 § 2, 2004).

2.11.080 070 Compensation.

The members of the LTAC shall receive no compensation and are not eligible for reimbursement of expenses incidental to service on the LTAC. The LTAC may request specific support necessary to carry out its responsibilities by a request made, in advance, to the city administrator. (Ord. 948 § 2, 2004).

2.11.090 080 Meetings.

The LTAC shall hold such meetings as may be deemed to be necessary for the completion of its responsibilities. Meetings are subject to the provisions of the Open Public Meetings Act. (Ord. 948 § 2, 2004).

2.11.400 090 Duties of the committee.

Any proposed imposition of a hotel-motel tax, any proposed increase in the rate of the hotel-motel tax, any proposed repeal of an exemption from the tax, and any proposed change in the use of revenue received from the hotel-motel tax shall be submitted to the committee for review and comment, at least 45 days before final action on or passage of the proposal by the council. The committee may hold public hearings and solicit public comments. The committee shall submit to the council comments on any proposal in a timely manner through generally applicable public comment procedures. The committee's comments shall include an analysis of the extent to which the proposal will accommodate activities for tourists or increased tourism, and the extent to which the proposal will affect the long-term stability of the fund established for receipt of revenue from the hotel-motel tax. Failure of the LTAC to submit comments before final action on or passage of the proposal shall not prevent the city council from acting on the

proposal. It shall not be necessary under this section for the city council to submit an amended proposal to the LTAC. (Ord. 948 § 2, 2004).

The members of the LTAC will fully comply with all federal and state laws and local ordinances.

~~2.11.110~~ Removal.

~~A member of the LTAC may be removed during their term by the mayor only for sufficient cause.~~

~~Sufficient cause means:~~

~~A. Absence for two consecutive meetings without prior excuse from the chair;~~

~~B. Violation of the public trust or malfeasance. (Ord. 948 § 2, 2004).~~

~~2.11.120~~ Legal compliance.

~~The members of the LTAC will fully comply with all federal and state laws and local ordinances. (Ord. 948 § 2, 2004).~~

~~2.11.130~~ 100 Severability.

If any section, clause or phrase of this chapter should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this chapter. (Ord. 948 § 2, 2004).

EXHIBIT D

Chapter 2.12
PLANNING COMMISSION

Sections:

- 2.12.010 Creation – Members.**
- 2.12.020 Powers and duties.**
- 2.12.030 Matters referred from city council.**
- ~~**2.12.040 Repealed.**~~
- ~~**2.12.050 Secretary.**~~
- ~~**2.12.060 Meetings—Quorum.**~~
- ~~**2.12.065 Removal from office.**~~
- ~~**2.12.070 Repealed.**~~

2.12.010 Creation – Members.

Pursuant to the authority conferred by RCW [35A.63](#), there is created a city the **Snoqualmie Planning Commission is created**, consisting of nine members, who shall be selected as follows: the **Mayor** and one member of **Council** shall be ex officio members of the commission during the period of their incumbency in such offices. The other seven members shall be appointed by the **Mayor** and confirmed by the **City Council**. At least five members shall reside within the corporate limits of the city. Two members may reside outside of the corporate limits of the city but within the urban growth area as designated by King County pursuant to RCW [36.70A.110](#). The term of office of the seven members appointed by the mayor shall be four years **through December 31st. Three will expire on odd numbered years and four expire on even numbered years.** ~~Vacancies occurring other than through the expiration of terms shall be filled for the unexpired terms. (Ord. 1200 § 1, 2017; Ord. 870 § 1, 2000; Ord. 786 § 1, 1997; Ord. 760 § 1, 1996; Ord. 555 § 1, 1985; Ord. 296 § 1, 1957).~~ **Vacancies for the remainder of unexpired terms shall be filled in the same manner in which original appointments are made.**

2.12.020 Powers and duties.

The **Planning Commission** shall have all of the powers and perform each and all of the duties specified by RCW [35A.63](#), except for those specifically delegated by ordinance to the hearing examiner, together with any other duties or authority which may hereafter be conferred upon it by the laws of the state. The performance of such duties and the exercise of such authority is to be subject to each and all the limitations expressed in such legislative enactment or enactments. (Ord. 769 § 1, 1996; Ord. 296 § 2, 1957).

2.12.030 Matters referred from city council.

The **City Council** may refer to the **Planning Commission** for its recommendation and report any ordinance, resolution or other proposal relating to any of the matters and subjects referred to in RCW [35A.63](#), and

the Commission shall promptly report to the Council thereon, making such recommendations and giving such counsel as it may deem proper in the premises. (Ord. 296 § 3, 1957).

~~2.12.040 Submission of plats or plans for subdivisions.~~

Repealed by Ord. 1215. (Ord. 296 § 4, 1957).

~~2.12.050 Secretary.~~

The planning commission may designate one of its members to act as secretary without salary. (Ord. 296 § 5, 1957).

~~2.12.060 Meetings – Quorum.~~

A majority of the membership of the planning commission, not less than three of whom shall be appointed members, constitutes a quorum for the transaction of business. Any action taken by a majority of those present, when those present constitute a quorum, at any regular or special meeting of the planning commission shall be taken as the action of the commission. (Ord. 760 § 2, 1996; Ord. 296 § 6, 1957).

~~2.12.065 Removal from office.~~

A member of the planning commission may be removed, after public hearing, by the mayor, with the approval of city council, for inefficiency, neglect of duty, or malfeasance in office. The mayor shall remove a member in the event the member ceases during his/her term to meet the requirements for eligibility pursuant to SMC [2.12.010](#), in the event of three consecutive unexcused absences during any calendar year, or in the event of five unexcused absences during any calendar year. The determination of whether a member's absence is excused or unexcused shall be made by the chairperson of the planning commission. (Ord. 786 § 2, 1997; Ord. 555 § 2, 1985).

~~2.12.070 Report to city council.~~

Repealed by Ord. 786. (Ord. 296 § 7, 1957).

EXHIBIT E

Chapter 2.16
POLICE DEPARTMENT – REGULAR

Sections:

- 2.16.010 Chapter 41.12 RCW – Adopted by reference.**
- 2.16.020 Commission – Created – Membership.**
- 2.16.030 Commission – Organization and duties.**
- 2.16.040 Applicants for employment.**
- 2.16.050 Employee benefits.**
- 2.16.060 Application of provisions.**
- 2.16.070 Exceptions to RCW 46.08.065(1), vehicle marking requirements.**

2.16.010 Chapter 41.12 RCW – Adopted by reference.

Except as provided in this chapter, the system commonly known as civil service for city police, as set forth in Chapter 41.12 RCW, is adopted for the police department of the city, and all full paid employees therein, excluding the chief, and all hiring, advancements, demotions, discharges and other disciplinary actions in the department shall be governed by civil service rules prescribed in or adopted pursuant to Chapter 41.12 RCW, as it exists or may be amended at or after the effective date of the ordinance codified in this chapter. (Ord. 660 § 1, 1991; Ord. 395 § 1, 1972).

2.16.020 Commission – Created – Membership.

There is hereby created for the administration of such civil service system, the Snoqualmie Civil Service Commission, composed of three members who shall be appointed by the Mayor of the city, without confirmation of the governing body. ~~subject to confirmation by City Council. The mayor shall designate each civil service position by number (e.g., Nos. 1 – 5).~~ At the time of appointment, not more than two commissioners shall be adherents of the same political party. The term of office of ~~each position on the Snoqualmie civil service commission~~ shall be ~~four~~ six years ~~per RCW 41.12.030. Term expiration will be December 31st. Commissioners appointed under this chapter shall serve as follows: One to serve for a period of two years, one to serve for a period of four years, and one to serve for a period of six years. which term shall commence March 31st of the year of appointment. The terms for Positions 1, 3 and 5 shall expire the last day of March 2020 and every four years thereafter; the terms for Positions 2 and 4 shall expire on the last day of March 2022 and every four years thereafter.~~ In the event a commissioner resigns, becomes disqualified or is removed for cause, another commissioner shall be appointed to take his place for the unexpired portion of the term, in the same manner in which original appointments are made. (Ord. 1204 § 1, 2018; Ord. 660 § 2, 1991; Ord. 395 § 2, 1972).

2.16.030 Commission – Organization and duties.

The commission shall organize itself, hold meetings, adopt rules and regulations, perform the duties and exercise the powers of the commission in accordance with state law. (Ord. 395 § 3, 1972).

2.16.040 Applicants for employment.

All applicants for employment with, advancement in, or the filling of a vacancy in the police department of the city shall be required to have the qualifications, have a tenure of office, and be subject to removal, as provided in the civil service regulations adopted by the commission consistent with state law, except that notwithstanding the provisions of RCW [41.12.100](#), in the employment, advancement and filling of vacancies in the department, the commission shall certify to the appointing power the names of the three persons highest on the eligible list for the class (or the list held appropriate for such class) to which the vacant position has been allocated, who are willing to accept employment. (Ord. 395 § 4, 1972).

2.16.050 Employee benefits.

All members of the present police department of the city shall be entitled to the benefits accruing under this chapter and Chapter [41.12](#) RCW, as amended, including retaining their present positions and ranks without being subjected to the examination and investigations to be required for the appointment of all subsequent employees of the police department. (Ord. 395 § 5, 1972).

2.16.060 Application of provisions.

This chapter shall not apply to part-time employees of the police department. (Ord. 395 § 6, 1972).

2.16.070 Exceptions to RCW [46.08.065](#)(1), vehicle marking requirements.

The Mayor may authorize duly commissioned officers of the Snoqualmie police department to use vehicles that are not marked as provided in RCW [46.08.065](#) for law enforcement purposes, including but not limited to special undercover or confidential investigative purposes, traffic control, command staff response to police dispatch calls, and other purposes as the mayor may determine from time to time in her or his reasonable discretion. Authorization by the Mayor of exceptions to vehicle marking requirements shall be documented in writing, shall document the specific law enforcement purpose for which an unmarked vehicle may be used, and reported to the city council within 30 days of being so authorized. (Ord. 1154 § 1, 2015).

EXHIBIT F

Chapter 2.22
SNOQUALMIE ECONOMIC DEVELOPMENT COMMISSION

Sections:

- 2.22.010 Created.**
- 2.22.020 Membership.**
- 2.22.030 Appointment.**
- 2.22.040 Terms of office.**
- 2.22.050 Compensation.**
- 2.22.060 Organization —~~Quorum~~—~~Rules of procedure~~.**
- 2.22.070 Duties.**
- 2.22.080 Economic development element.**

2.22.010 Created.

The Snoqualmie Economic Development Commission is hereby created. (Ord. 962 § 1, 2004).

2.22.020 Membership.

A. The Economic Development Commission shall consist of seven members, who shall reside within the city and/or own or operate a business within the Snoqualmie business community. ~~The chair of the community relations committee, or such other council committee as council shall designate, shall be an ex officio member of the economic development commission.~~ **The mayor pro tem shall annually appoint one Councilmember to serve as a liaison between the City Council and the Economic Development Commission.**

~~B. The members of the economic development commission shall be appointed by the mayor, subject to confirmation by the city council. (Ord. 996 § 1, 2006; Ord. 962 § 1, 2004).~~ **(duplicate to below)**

2.22.030 Appointment.

The members of the Economic Development Commission shall be appointed by the Mayor, subject to confirmation by the City Council. (Ord. 962 § 1, 2004).

2.22.040 Terms of office.

A. Economic Development Commission members shall serve two-year terms **through December 31st. Three will expire on odd numbered years and four will expire on even numbered years.** ~~To allow for the staggering of terms for the initial membership and appointment or reappointment as appropriate, the initial terms shall be determined by lot for terms as follows: four members shall serve terms of one year, and five members shall serve terms of two years.~~

B. The position of a member shall become vacant upon such member's ceasing to meet the membership requirements. ~~The position of a member shall be forfeited and become vacant for failure to attend three~~

~~regular consecutive meetings of the commission, unless such absence is excused by a majority of the members of the commission. A vacancy occurring other than through the expiration of terms shall be filled for the unexpired term in the same manner as for appointments as provided in this chapter. (Ord. 962 § 1, 2004).~~ Vacancies for the remainder of unexpired terms shall be filled in the same manner in which original appointments are made.

2.22.050 Compensation.

Members shall serve without compensation but may be reimbursed for reasonable expenses pursuant to city ordinances and policies. (Ord. 962 § 1, 2004).

2.22.060 Organization – Quorum – Rules of procedure.

The economic development commission shall organize ~~as~~, ~~adopt administrative rules and procedures necessary to accomplish its purposes, and elect from its members a chairperson annually at its first meeting of each year. As a part of the city government, the economic development commission~~ and shall abide by and conform to state laws regulating municipalities, city ordinances, policies and procedures. ~~A majority of the membership of the economic development commission shall constitute a quorum for the transaction of business. Any action taken by a majority of the members present, when those present constitute a quorum, at any meeting of the economic development commission shall be deemed to be the action of the commission. The economic development commission is authorized to adopt rules of procedure for the conduct of its business. (Ord. 962 § 1, 2004).~~

2.22.070 Duties.

The Economic Development Commission shall have the following duties:

- A. To hold regular public meetings.
- B. To prepare an economic development element for the Snoqualmie vicinity comprehensive plan in accordance with SMC [2.22.080](#), and from time to time to recommend amendments thereto.
- C. To make periodic recommendations to Planning Commission and City Council regarding the impact on economic development of the plans, policies and regulations of the city.
- D. To provide such other advice and recommendations to the Mayor and City Council regarding matters affecting economic development within the city as may be requested by Mayor or City Council. (Ord. 962 § 1, 2004).

2.22.080 Economic development element.

- A. The economic development element of the comprehensive plan shall establish goals, policies, and provisions for economic growth and vitality and a high quality of life.
- B. The element shall include:

1. A summary of the local economy such as population, employment, payroll, sectors, businesses, sales, and/or other information as appropriate;

2. A summary of the strengths and weaknesses of the local economy defined as the commercial and industrial sectors and supporting factors such as land use, transportation, utilities, education, work force, housing, and natural/cultural resources; and

3. An identification of goals and policies, to foster economic growth and development and to address future needs.

C. The proposed economic development element prepared by the Economic Development Commission shall be forwarded to the Planning Commission for consideration and recommendation to City Council for inclusion in the comprehensive plan. (Ord. 962 § 1, 2004).

EXHIBIT A

Chapter 2.06

SNOQUALMIE ARTS COMMISSION

Sections:

- 2.06.010 Created.**
- 2.06.020 Membership.**
- 2.06.030 Appointment.**
- 2.06.040 Terms of office.**
- 2.06.050 Compensation.**
- 2.06.060 Rules of procedure.**
- 2.06.070 Duties.**
- 2.06.080 Procurement and placement of public art.**
- 2.06.090 Council liaison**

2.06.010 Created.

The Snoqualmie Arts Commission is hereby created. (Ord. 866 § 1, 2000).

2.06.020 Membership.

The Arts Commission shall consist of seven members, who shall reside within the city. (Ord. 1188 § 1, 2017; Ord. 1119 § 1, 2013; Ord. 1110 § 1, 2013; Ord. 1014 § 1, 2007; Ord. 866 § 1, 2000).

2.06.030 Appointment.

The members of the Arts Commission shall be appointed by the Mayor, subject to confirmation by the City Council. (Ord. 866 § 1, 2000).

2.06.040 Terms of office.

A. Arts Commission members shall serve two-~~four~~-year terms through December 31st. Three will expire on odd numbered years and four will expire on even numbered years. The position of a member shall become vacant upon such member's ceasing to meet the membership requirements. Vacancies for the remainder of unexpired terms shall be filled in the same manner in which original appointments are made.

2.06.050 Compensation.

Members shall serve without compensation but may be reimbursed for reasonable expenses pursuant to city ordinances and policies. (Ord. 866 § 1, 2000).

2.06.060 Rules of procedure.

The Arts Commission shall organize as necessary to accomplish its purposes and shall abide by and conform to state laws regulating municipalities, city ordinances, policies and procedures.

2.06.070 Duties.

The Arts Commission shall have the following duties and powers:

- A. To hold regular public meetings.
- B. To initiate, sponsor, conduct alone or in cooperation with other public or private agencies, public programs to further the development and public awareness of and interest in the fine and performing arts, and preservation of the cultural heritage of the city. Any agreements with another entity must have prior approval by the City Council.
- C. To encourage donations and grants to the city of Snoqualmie for civic arts purposes, and to advise the city regarding the receipt of such donations and grants. All funds shall be submitted to the city finance department.
- D. To advise the city concerning the receipt of or purchase of works of art to be placed on municipal property. If requested, the Arts Commission may advise on exterior and interior building structures.
- E. To advise and assist the city in connection with such other artistic and heritage activities as Mayor or Council may request. (Ord. 866 § 1, 2000).

2.06.080 Procurement and placement of public art.

Every proposal concerning the procurement or placement of tangible art works on city property shall be submitted to the Arts Commission for review and recommendation in compliance with such review procedures as the commission shall establish; provided, all proposed art shall be set before City Council for its approval. The Arts Commission shall perform the following functions:

- A. Every work of art to be donated for placement or erection on city property, and every work of art which becomes the property of the city by purchase, gift, or otherwise, will first be submitted to the Arts Commission for its review and recommendation to the Council concerning its location and artistic value.
- B. Aesthetic consideration pertaining to city property or the interior or exterior of city buildings will first be submitted to the Arts Commission for its review and recommendation to the Council.
- C. No existing work of art owned by the city of Snoqualmie should be removed, relocated or altered without prior review by the Arts Commission, which shall submit its recommendation to the Council.
- D. The Arts Commission shall exercise all reasonable supervision of established policy connected with the arts as may be assigned by the Mayor and Council. No art shall be displayed which is offensive to any race, religion, national origin, or other protected status. (Ord. 866 § 1, 2000)

2.06.090 Council liaison

The mayor pro tem shall annually appoint one Councilmember to serve as a liaison between the City Council and the Arts Commission.

EXHIBIT B

Chapter 2.08

PARKS AND EVENTS COMMISSION

Sections:

- 2.08.010 Definitions.**
- 2.08.020 Membership.**
- 2.08.030 Appointment and Term of Office.**
- 2.08.040 Duties.**
- 2.08.050 Staff liaison.**
- 2.08.060 Council liaison.**

2.08.010 Definitions.

Words used in this chapter shall have the meaning set out in this section:

A. "Commission" means the parks and events commission.

B. "Park" means an area of land, with or without water, developed and used for public recreational purposes including landscaped tracts, picnic grounds, playgrounds, athletic fields, recreation centers, camps, footpaths, bicycle paths and bridle paths, motor vehicle drives, wildlife sanctuaries, museums, zoological and botanical gardens, facilities for bathing, boating, hunting, and fishing, as well as other recreational facilities for the use and benefit of the public.

C. "City event" means any city-sponsored cultural or recreational event, such as fun runs, roadway foot races, fundraising walks, parades, carnivals, shows, exhibitions, and fairs that promote tourism, foster economic revitalization of downtown and neighborhoods and provide cultural activities for residents. The city of Snoqualmie encourages such events within an environment that allows for the excitement and fun anticipated, yet adequately provides for the protection of citizens, visitors and all participants involved. Events are further defined in SMC 12.20.030. (Ord. 1259 § 2, 2022; Ord. 1190 § 1, 2017; Ord. 382A § 1, 1970).

2.08.020 Membership.

The Parks and Events Commission shall consist of five members, who shall reside within the city.

2.08.030 Appointment and Term of office.

Commission members shall be appointed by the Mayor, subject to confirmation by the City Council and shall serve two-year terms through December 31st. Two will expire on odd numbered years and three will expire on even numbered years. Vacancies for the remainder of unexpired terms shall be filled in the same manner in which original appointments are made.

2.08.04 Duties.

The Commission shall advise the City Council through the Mayor regarding city parks, recreational facilities, and programs and events. The commission should encourage resident interest and participation by enlisting volunteers to provide input into the commission's city event planning and recommendations, and to participate in city events. The Mayor may make decisions on city event planning without input from the Commission as the Mayor deems appropriate.

2.08.050 Staff liaison.

The City Administrator, or their designee, shall designate a staff liaison to assist the Parks and Events Commission. The staff liaison shall keep a record of all meetings, pursuant to RCW 42.30.035. (Ord. 1259 § 11, 2022; Ord. 1190 § 12, 2017).

2.08.060 Council liaison.

The mayor pro tem shall annually appoint one Councilmember to serve as a liaison between the City Council and the Parks and Events Commission. (Ord. 1259 § 12, 2022).

EXHIBIT C

Chapter 2.11 LODGING TAX ADVISORY COMMITTEE

Sections:

- 2.11.010 Created.**
- 2.11.020 Purpose.**
- 2.11.030 Membership.**
- 2.11.040 Appointment.**
- 2.11.050 Terms of membership.**
- 2.11.060 Voting.**
- 2.11.070 Compensation.**
- 2.11.080 Meetings.**
- 2.11.090 Duties of the committee.**
- 2.11.100 Severability.**

2.11.010 Created.

The Snoqualmie Lodging Tax Advisory Committee (LTAC) is hereby established and created. (Ord. 948 § 2, 2004).

2.11.020 Purpose.

The purpose of the LTAC is to perform the functions of a lodging tax advisory committee under RCW 67.28.1817 and serve in an advisory capacity to the City Council. (Ord. 948 § 2, 2004).

2.11.030 Membership.

The lodging tax advisory committee shall consist of at least five members. The committee membership shall be in accordance with RCW 67.28.1817 and include (A) at least two members who are representatives of businesses required to collect tax; and (B) at least two members who are persons involved in activities authorized to be funded by revenue received from the hotel-motel tax; and (C) one member who shall be an elected official who shall serve as chair of the committee. Persons eligible for appointment as representatives of businesses required to collect taxes shall not also be eligible for appointment as persons involved in activities authorized to be funded by revenue received from the hotel-motel tax. (Ord. 948 § 2, 2004).

2.11.040 Appointment.

The members of the Lodging Tax Advisory Committee shall be appointed by the City Council upon recommendation of the Mayor. (Ord. 948 § 2, 2004).

2.11.050 Terms of membership.

The term of membership shall be an annual basis through December 31st; provided, that a member's

term shall not expire until the appointment of a new member is effective. Membership of the LTAC shall be reviewed annually and changes may be made as appropriate. Each year organizations representing businesses required to collect the lodging tax, organizations involved in activities authorized to be funded by lodging tax revenue, and local agencies involved in tourism promotion may submit recommendations for membership to the LTAC. (Ord. 948 § 2, 2004).

2.11.060 Voting.

Each voting member is entitled to one vote. All matters establishing policies, recommendations or decisions shall be decided by a majority vote of the voting members present. (Ord. 948 § 2, 2004).

2.11.070 Compensation.

The members of the LTAC shall receive no compensation and are not eligible for reimbursement of expenses incidental to service on the LTAC. The LTAC may request specific support necessary to carry out its responsibilities by a request made, in advance, to the city administrator. (Ord. 948 § 2, 2004).

2.11.080 Meetings.

The LTAC shall hold such meetings as may be deemed to be necessary for the completion of its responsibilities. Meetings are subject to the provisions of the Open Public Meetings Act. (Ord. 948 § 2, 2004).

2.11.090 Duties of the committee.

Any proposed imposition of a hotel-motel tax, any proposed increase in the rate of the hotel-motel tax, any proposed repeal of an exemption from the tax, and any proposed change in the use of revenue received from the hotel-motel tax shall be submitted to the committee for review and comment, at least 45 days before final action on or passage of the proposal by the council. The committee may hold public hearings and solicit public comments. The committee shall submit to the council comments on any proposal in a timely manner through generally applicable public comment procedures. The committee's comments shall include an analysis of the extent to which the proposal will accommodate activities for tourists or increased tourism, and the extent to which the proposal will affect the long-term stability of the fund established for receipt of revenue from the hotel-motel tax. Failure of the LTAC to submit comments before final action on or passage of the proposal shall not prevent the city council from acting on the proposal. It shall not be necessary under this section for the city council to submit an amended proposal to the LTAC. (Ord. 948 § 2, 2004).

The members of the LTAC will fully comply with all federal and state laws and local ordinances.

2.11.100 Severability.

If any section, clause or phrase of this chapter should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this chapter. (Ord. 948 § 2, 2004).

EXHIBIT D**Chapter 2.12
PLANNING COMMISSION**

Sections:

2.12.010 Creation – Members.**2.12.020 Powers and duties.****2.12.030 Matters referred from city council.****2.12.010 Creation – Members.**

Pursuant to RCW 35A.63, the Snoqualmie Planning Commission is created, consisting of nine members, who shall be selected as follows: the Mayor and one member of Council shall be ex officio members of the commission during the period of their incumbency in such offices. The other seven members shall be appointed by the Mayor and confirmed by the City Council. At least five members shall reside within the corporate limits of the city. Two members may reside outside of the corporate limits of the city but within the urban growth area as designated by King County pursuant to RCW 36.70A.110. The term of office shall be four years through December 31st. Three will expire on odd numbered years and four expire on even numbered years. Vacancies for the remainder of unexpired terms shall be filled in the same manner in which original appointments are made.

2.12.020 Powers and duties.

The Planning Commission shall have all of the powers and perform each and all of the duties specified by RCW 35A.63, except for those specifically delegated by ordinance to the hearing examiner, together with any other duties or authority which may hereafter be conferred upon it by the laws of the state. The performance of such duties and the exercise of such authority is to be subject to each and all the limitations expressed in such legislative enactment or enactments. (Ord. 769 § 1, 1996; Ord. 296 § 2, 1957).

2.12.030 Matters referred from city council.

The City Council may refer to the Planning Commission for its recommendation and report any ordinance, resolution or other proposal relating to any of the matters and subjects referred to in RCW 35A.63, and the Commission shall promptly report to the Council thereon, making such recommendations and giving such counsel as it may deem proper in the premises. (Ord. 296 § 3, 1957).

EXHIBIT E

Chapter 2.16 POLICE DEPARTMENT – REGULAR

Sections:

- 2.16.010 Chapter 41.12 RCW – Adopted by reference.**
- 2.16.020 Commission – Created – Membership.**
- 2.16.030 Commission – Organization and duties.**
- 2.16.040 Applicants for employment.**
- 2.16.050 Employee benefits.**
- 2.16.060 Application of provisions.**
- 2.16.070 Exceptions to RCW 46.08.065(1), vehicle marking requirements.**

2.16.010 Chapter 41.12 RCW – Adopted by reference.

Except as provided in this chapter, the system commonly known as civil service for city police, as set forth in Chapter 41.12 RCW, is adopted for the police department of the city, and all full paid employees therein, excluding the chief, and all hiring, advancements, demotions, discharges and other disciplinary actions in the department shall be governed by civil service rules prescribed in or adopted pursuant to Chapter 41.12 RCW, as it exists or may be amended at or after the effective date of the ordinance codified in this chapter. (Ord. 660 § 1, 1991; Ord. 395 § 1, 1972).

2.16.020 Commission – Created – Membership.

There is hereby created for the administration of such civil service system, the Snoqualmie Civil Service Commission, composed of three members who shall be appointed by the Mayor of the city, without confirmation of the governing body. At the time of appointment, not more than two commissioners shall be adherents of the same political party. The term of office shall be six years per RCW 41.12.030. Term expiration will be December 31st. Commissioners appointed under this chapter shall serve as follows: One to serve for a period of two years, one to serve for a period of four years, and one to serve for a period of six years. In the event a commissioner resigns, becomes disqualified or is removed for cause, another commissioner shall be appointed to take his place for the unexpired portion of the term, in the same manner in which original appointments are made.

2.16.030 Commission – Organization and duties.

The commission shall organize itself, hold meetings, adopt rules and regulations, perform the duties and exercise the powers of the commission in accordance with state law. (Ord. 395 § 3, 1972).

2.16.040 Applicants for employment.

All applicants for employment with, advancement in, or the filling of a vacancy in the police department of the city shall be required to have the qualifications, have a tenure of office, and be subject to removal, as provided in the civil service regulations adopted by the commission consistent with state law, except that notwithstanding the provisions of RCW 41.12.100, in the employment, advancement and filling of

vacancies in the department, the commission shall certify to the appointing power the names of the three persons highest on the eligible list for the class (or the list held appropriate for such class) to which the vacant position has been allocated, who are willing to accept employment. (Ord. 395 § 4, 1972).

2.16.050 Employee benefits.

All members of the present police department of the city shall be entitled to the benefits accruing under this chapter and Chapter 41.12 RCW, as amended, including retaining their present positions and ranks without being subjected to the examination and investigations to be required for the appointment of all subsequent employees of the police department. (Ord. 395 § 5, 1972).

2.16.060 Application of provisions.

This chapter shall not apply to part-time employees of the police department. (Ord. 395 § 6, 1972).

2.16.070 Exceptions to RCW 46.08.065(1), vehicle marking requirements.

The Mayor may authorize duly commissioned officers of the Snoqualmie police department to use vehicles that are not marked as provided in RCW 46.08.065 for law enforcement purposes, including but not limited to special undercover or confidential investigative purposes, traffic control, command staff response to police dispatch calls, and other purposes as the mayor may determine from time to time in her or his reasonable discretion. Authorization by the Mayor of exceptions to vehicle marking requirements shall be documented in writing, shall document the specific law enforcement purpose for which an unmarked vehicle may be used, and reported to the city council within 30 days of being so authorized. (Ord. 1154 § 1, 2015).

EXHIBIT F**Chapter 2.22
SNOQUALMIE ECONOMIC DEVELOPMENT COMMISSION**

Sections:

- 2.22.010 Created.**
- 2.22.020 Membership.**
- 2.22.030 Appointment.**
- 2.22.040 Terms of office.**
- 2.22.050 Compensation.**
- 2.22.060 Organization.**
- 2.22.070 Duties.**
- 2.22.080 Economic development element.**

2.22.010 Created.

The Snoqualmie Economic Development Commission is hereby created. (Ord. 962 § 1, 2004).

2.22.020 Membership.

A. The Economic Development Commission shall consist of seven members, who shall reside within the city and/or own or operate a business within the Snoqualmie business community. The mayor pro tem shall annually appoint one Councilmember to serve as a liaison between the City Council and the Economic Development Commission.

2.22.030 Appointment.

The members of the Economic Development Commission shall be appointed by the Mayor, subject to confirmation by the City Council. (Ord. 962 § 1, 2004).

2.22.040 Terms of office.

A. Economic Development Commission members shall serve two-year terms through December 31st. Three will expire on odd numbered years and four will expire on even numbered years.

B. The position of a member shall become vacant upon such member's ceasing to meet the membership requirements. Vacancies for the remainder of unexpired terms shall be filled in the same manner in which original appointments are made.

2.22.050 Compensation.

Members shall serve without compensation but may be reimbursed for reasonable expenses pursuant to city ordinances and policies. (Ord. 962 § 1, 2004).

2.22.060 Organization.

The economic development commission shall organize as necessary to accomplish its purposes and shall abide by and conform to state laws regulating municipalities, city ordinances, policies and procedures.

2.22.070 Duties.

The Economic Development Commission shall have the following duties:

- A. To hold regular public meetings.
- B. To prepare an economic development element for the Snoqualmie vicinity comprehensive plan in accordance with SMC 2.22.080, and from time to time to recommend amendments thereto.
- C. To make periodic recommendations to Planning Commission and City Council regarding the impact on economic development of the plans, policies and regulations of the city.
- D. To provide such other advice and recommendations to the Mayor and City Council regarding matters affecting economic development within the city as may be requested by Mayor or City Council. (Ord. 962 § 1, 2004).

2.22.080 Economic development element.

A. The economic development element of the comprehensive plan shall establish goals, policies, and provisions for economic growth and vitality and a high quality of life.

B. The element shall include:

- 1. A summary of the local economy such as population, employment, payroll, sectors, businesses, sales, and other information as appropriate;
- 2. A summary of the strengths and weaknesses of the local economy defined as the commercial and industrial sectors and supporting factors such as land use, transportation, utilities, education, work force, housing, and natural/cultural resources; and
- 3. An identification of goals and policies to foster economic growth and development and to address future needs.

C. The proposed economic development element prepared by the Economic Development Commission shall be forwarded to the Planning Commission for consideration and recommendation to City Council for inclusion in the comprehensive plan. (Ord. 962 § 1, 2004).



BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB24-015
April 22, 2024
Ordinance

Item 11.

AGENDA BILL INFORMATION

TITLE:	AB24-015: Misuse of the 911 Response System	<input type="checkbox"/> Discussion Only
PROPOSED ACTION:	Adopt Ordinance No. 1290 in order to hold suspects criminally accountable for their actions by creating a misdemeanor level offense.	<input checked="" type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input checked="" type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

REVIEW:	Department Director	Brian Lynch	4/1/2024
	Finance	n/a	Click or tap to enter a date.
	Legal	Outside Counsel	4/3/2024
	City Administrator	Mike Chambless	4/8/2024

DEPARTMENT:	Police		
STAFF:	Brian Lynch, Police Chief		
COMMITTEE:	Public Safety	COMMITTEE DATE: April 15, 2024	
EXHIBITS:	1. Ordinance No. 1290		

AMOUNT OF EXPENDITURE \$ n/a

AMOUNT BUDGETED \$ n/a

APPROPRIATION REQUESTED \$ n/a

SUMMARY

INTRODUCTION

This proposed ordinance is intended to reduce the number of false requests for emergency services or misuse of the 911 emergency response system which occurs within the City of Snoqualmie, threatening public and officer safety, and resulting in the waste of city resources. This ordinance would hold violators criminally responsible for their actions.

LEGISLATIVE HISTORY

The Revised Code of Washington (RCW) allows prosecution for false reporting where the false information is made that the caller knowingly causes the evacuation of a building, place of assembly, or transportation facility; causes public inconvenience or alarm; or an emergency response to take place.

It also allows for prosecution for telephone harassment but is limited to situations in which the caller is contacting or attempting to contact a specific person to harass, torment or embarrass that person.

BACKGROUND

The Snoqualmie Police Department contracts 911 services with the Issaquah Police 911 Center. That 911 Center is experiencing a high number of repeated harassing phone calls on the non-emergency line, as well as the actual 911 line, from citizens that are not reporting an emergency, nor are they reporting new information for a previously reported incident. One citizen has called the Issaquah 911 Center 264 times since January of 2023 (2023 = 115 calls and 2024 = 149 in just the first three months of the year). This caller usually calls the non-emergency line, but recently has resorted to calling the 911 line directly. Their calls come in clusters, such as the twelve calls in fifteen minutes that occurred on March 21, 2024.

Currently, this caller can never be charged criminally, or held accountable for their actions under the Revised Code of Washington. The need for an ordinance that contains language specifically addressing the misuse of the 911 system is needed as a matter of public safety.

ANALYSIS

Approval of this ordinance would allow the Snoqualmie Police Department to deter any further abuse and misuse of our 911 system. This ordinance does allow for any citizen to continue to use the 911 system as it was intended to be used.

BUDGET IMPACTS

There are no budget impacts.

NEXT STEPS**PROPOSED ACTION**

April 22, 2024: First Reading of Ordinance No. 1290 Misuse of the 911 Response System.

May 13, 2024: Second Reading of Ordinance No. 1290. Move to adopt Ordinance No. 1290 Misuse of the 911 Response System.



BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB24-040
April 22, 2024
Committee Report

Item 12.

AGENDA BILL INFORMATION

TITLE:	AB24-040: Traffic Impact Fee Program Development	<input type="checkbox"/> Discussion Only
PROPOSED ACTION:	Move to approve the development of traffic impact fee program and authorizing Staff to develop a draft amendment to the Snoqualmie Municipal Code, SMC.	<input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

REVIEW:	Department Director	Emily Arteche	4/17/2024
	Finance	n/a	Click or tap to enter a date.
	Legal	David Linehan	3/14/2024
	City Administrator	Mike Chambless	4/18/2024

DEPARTMENT:	Community Development		
STAFF:	Emily Arteche		
COMMITTEE:	Community Development	COMMITTEE DATE: March 18, 2024	
EXHIBITS:	1. Traffic Impact Fee Program Comparison Sheet		

AMOUNT OF EXPENDITURE \$ n/a

AMOUNT BUDGETED \$ n/a

APPROPRIATION REQUESTED \$ n/a

SUMMARY

INTRODUCTION

A Traffic Impact Fee Program to capture a fair and proportionate share of the costs of new transportation facilities needed to serve new growth and development within the City of Snoqualmie.

LEGISLATIVE HISTORY

None.

BACKGROUND

In 1994 Washington State's Growth Management Act, or GMA, authorized counties, cities, and towns planning under the GMA to impose impact fees pursuant to RCW 82.02.050 to help pay for the following types of public facilities including public streets and roads. Since that time many cities have developed transportation impact analysis (TIA) and street impact mitigation programs in Western Washington.

ANALYSIS

Impact fees are defined fees required of all developers to pay for “system improvements” to the transportation network. A rate study determines how fees are established. Impact fees may only be spent by jurisdictions to pay for the defined list of projects included in the Capital Facilities Plan Element of the Comprehensive Plan including the 6 Year Transportation Improvement Plan, TIP. Facilities not included in the Plan may not be financed with impact fee dollars and must be excluded from the rate study.

Transportation Impact Fees can fund virtually any type of new capacity project. However, fees can’t be used for pure maintenance, including new roads, lanes, shoulders, traffic signals, bike lanes, bike trails, sidewalks, crosswalks, and pedestrian refuge islands, etc. Impact fees must be spent within 10 years of collection, or the fees must be refunded to the developer with accrued interest. Jurisdictions are allowed to exempt or offer reduced rates for certain types of new development that serve broad public purposes such as low-income housing and early learning facilities.

A Traffic Impact Fee Program relies upon transportation impact analysis (TIA) guidelines to define the jurisdiction expectations of how a program should be executed including when TIA is required and what is to be included in a traffic impact analysis. The larger the project, the more complex the scope tends to be, thus ensuring that small projects are not burdened with expensive costs to prepare a study.

The attached Exhibit 1, Traffic Impact Fee Comparison shows a Transportation Impact Fee Comparison of 74 different cities and 5 counties in Western Washington that have developed a rate, per PM Peak Vehicle or Person Trip. The City of North Bend has the highest at \$15,210 and the City of Oak Harbor has the lowest at \$907.

BUDGET IMPACTS

N/A.

Further analysis will be provided in a subsequent agenda bill regarding findings of the rate study and revenue associated with the cost per PM Peak Hour Vehicle Trip.

NEXT STEPS

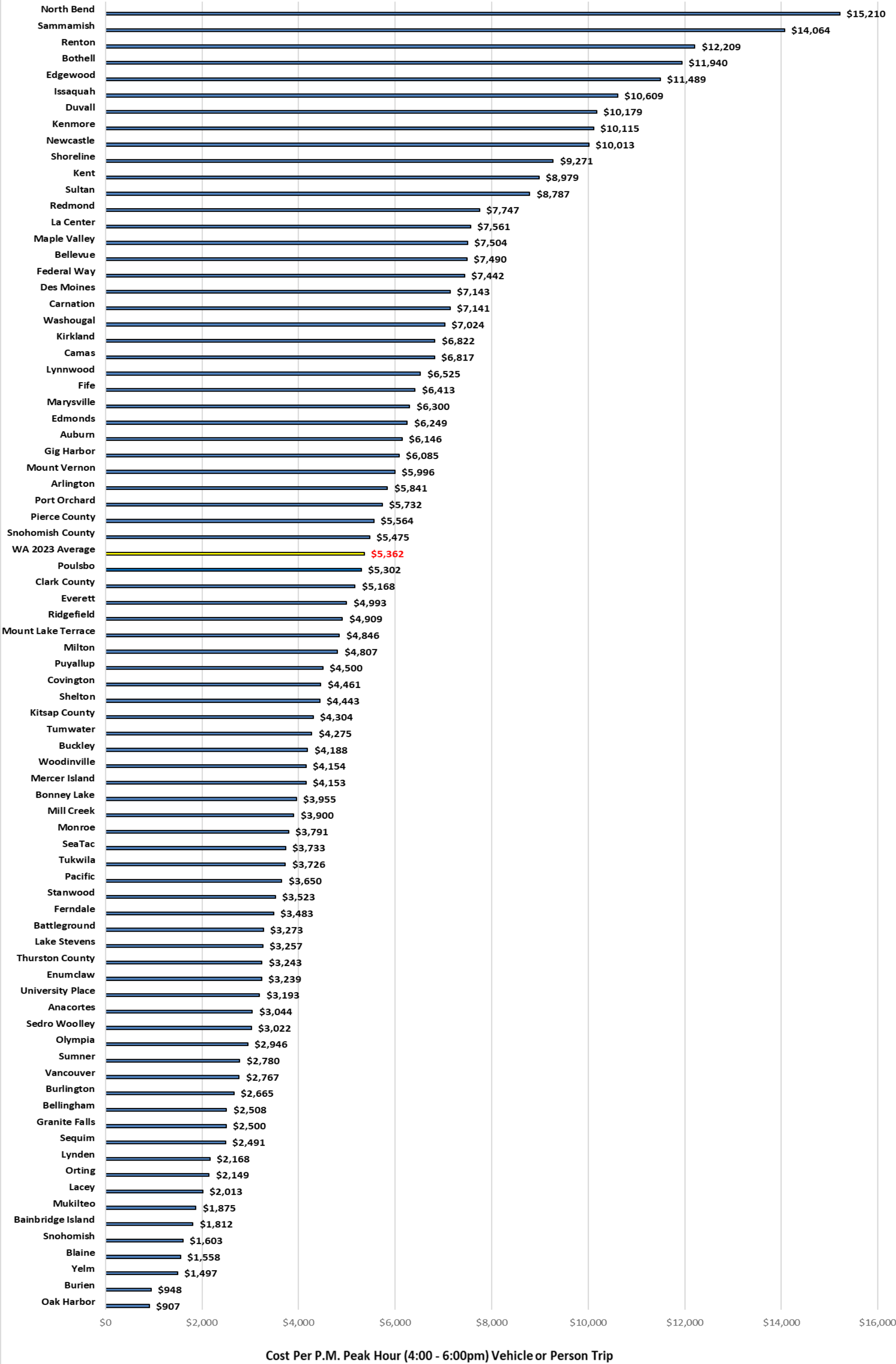
Development of a draft amendment to the Snoqualmie Municipal Code, SMC, and identify a consultant to conduct a rate study. A rate study will be brought to the Council for discussion and approval in the future.

PROPOSED ACTION

Move to approve the development of a transportation impact fee program for the City of Snoqualmie, including the identification of a consultant to conduct a rate study and for Staff to prepare draft amendments to the Municipal Code to establish the program.

2023 Transportation Impact Fee Comparison: 74 Cities + 5 Counties in Western Washington

Produced by Chris Comeau, FAICP-CTP, Sr. Transportation Planner, chris.comeau@transpogroup.com
Data compiled March 2023 from web sites, fee sheets, telephone, and email



2023 Transportation Impact Fee Comparison: 74 Cities + 5 Counties in Western Washington

Data compiled March 2023 from public web sites, fee sheets, telephone calls, and email inquiries by

Chris Comeau, FAICP-CTP, Sr. Transportation Planner at Transpo Group, Inc. chris.comeau@transpogroup.com

	2022	2023	Urban Center		2022	2023	Urban Center
City	Population	Base Rate	Incentive	City	Population	Base Rate	Incentive
Anacortes ¹	17,880	\$3,044		Milton	8,695	\$4,807	
Arlington	21,260	\$5,841		Monroe	19,700	\$3,791	
Auburn ²	88,750	\$6,146	Yes: Downtown	Mount Vernon	35,500	\$5,996	Yes: Commercial Uses
Bainbridge Island	25,060	\$1,812		Mount Lake Terrace	22,070	\$4,846	
Battleground ³	21,780	\$3,273		Mukilteo	21,590	\$1,875	
Bellevue	153,900	\$7,490	Yes: Downtown & TOD	Newcastle	13,560	\$10,013	
Bellingham ⁴	93,910	\$2,508	Yes: Urban Villages	North Bend ²⁰	7,915	\$15,210	
Blaine ⁵	6,130	\$1,558		Oak Harbor ²¹	24,760	\$907	Yes; CBD
Bonney Lake	22,990	\$3,955		Olympia ²²	56,370	\$2,946	Yes; Downtown & High Density Corridors
Bothell	48,940	\$11,940	Yes: Main Street	Orting	9,055	\$2,149	
Buckley	5,315	\$4,188	May apply for 30% Reduction	Pacific	7,270	\$3,650	
Burien ⁶	52,490	\$948		Port Orchard	16,400	\$5,732	
Burlington	9,800	\$2,665		Poulsbo ²³	12,180	\$5,302	
Camas ⁷	27,250	\$6,817		Puyallup	43,260	\$4,500	
Carnation	2,160	\$7,141		Redmond ²⁴	75,270	\$7,747	Y; CBD; OLake
Covington	21,200	\$4,461		Renton	107,500	\$12,209	
Des Moines	33,160	\$7,143		Ridgefield ²⁵	13,640	\$4,909	
Duvall	8,320	\$10,179		Sammamish ²⁶	68,150	\$14,064	
Edgewood	13,520	\$11,489		SeaTac	31,910	\$3,733	
Edmonds	42,980	\$6,249		Sedro Woolley ²⁷	12,590	\$3,022	Yes; CBD
Enumclaw	12,190	\$3,239		Sequim	8,215	\$2,491	Yes; CBD
Everett	113,300	\$4,993	Yes: Parking "A"	Shelton	10,430	\$4,443	
Federal Way ⁸	101,800	\$7,442	Yes: City Center	Shoreline	60,320	\$9,271	
Ferndale ⁹	15,970	\$3,483	Yes: Downtown	Snohomish	10,200	\$1,603	
Fife ¹⁰	11,130	\$6,413	Yes: Use-based	Stanwood	8,405	\$3,523	
Gig Harbor	12,540	\$6,085		Sultan	6,260	\$8,787	
Granite Falls	4,705	\$2,500		Sumner ²⁸	10,800	\$2,780	
Issaquah ¹¹	40,950	\$10,609	Yes: Commercial Uses	Tukwila ²⁹	22,620	\$3,726	
Kenmore ¹²	24,090	\$10,115		Tumwater	23,360	\$4,275	
Kent ¹³	137,900	\$8,979	Yes; Downtown	University Place	35,420	\$3,193	
Kirkland ¹⁴	93,570	\$6,822		Vancouver ³⁰	197,600	\$2,767	
La Center ¹⁵	3,835	\$7,561		Washougal	17,390	\$7,024	
Lacey	58,180	\$2,013		Woodinville ³¹	13,450	\$4,154	
Lake Stevens ¹⁶	40,700	\$3,257	Yes; TIF Zone 1	Yelm	10,680	\$1,497	
Lynden ¹⁷	16,150	\$2,168		County	Population	Base Rate	
Lynnwood ¹⁸	38,740	\$6,525	Yes; Citywide	Clark County ³²	520,900	\$5,168	
Maple Valley ¹⁹	28,920	\$7,504		Kitsap County	280,900	\$4,304	
Marysville	72,380	\$6,300	Yes: Commercial Uses	Pierce County ³³	937,400	\$5,564	
Mercer Island	25,780	\$4,153		Snohomish County ³⁴	847,300	\$5,475	
Mill Creek	21,510	\$3,900		Thurston County ³⁵	300,500	\$3,243	

Notes: All data above and below obtained from public web sites, fee sheets, telephone calls, emails, and ITE Trip Generation Manuals. 2023 OFM Population data not released until June.

1. Anacortes updated TIF system in 2019.

2. Auburn adopted rates 2017; has downtown reduced rate.

3. Battle Ground uses an ADT-based TIF system; SFD = 9.57 trips x \$347

4. Bellingham TIF = Person trips; automatic 22% to 30% Urban Village TIF reduction with voluntary TDM measures up to 50% UV TIF reduction.

5. The City of Blaine future pm peak hour vehicle trip rate is currently being evaluated.

6. Burien limited improvement project costs to keep rates low. TIF was adopted in 2009.

7. Camas uses a 2-zone TIF system: North = \$9,833; South = \$3,800; Average = \$6,817

8. Federal Way charges 3% admin. fee + base rate + 3-yr WSDOT construction cost index. City Center TIF Reduction.

9. Ferndale uses 3-zone TIF system. \$3,540 citywide; \$4,428 for 443-acre "Main Street" Planned Action; \$2,480 downtown Ferndale. Average = \$3,483.

10. Fife uses a VMT-based TIF system adjusted from ITE ADT rates.

11. Issaquah created development incentive in which the first 10,000 SF of commercial TIE paid from other public funding sources (per WA State law).

12. Kenmore TIE rates based on mobility units and person trips.

13. Kent TIF rates are based on person trips: TIF Rate Study (2021) with reductions for downtown Kent.

14. Kirkland TIF rates are based on person trips

15. La Center allows TIE to be deferred to occupancy by requiring lien on property.

16. Lake Stevens uses a 3-zone TIE system: average - \$3,257

17. Lynden TIE citywide is \$2,168, but NW Lynden Peppin Creek subarea TIE is \$17,328 (Highest in WA)

18. Lynnwood has two TIF zones: City Center/Mall \$5.107 and remainder of City \$7.944. Average is \$6.525.

19. Maple Valley fee per 2023 rate schedule

20. North Bend has highest citywide TIF (\$15.210) in WA (See Lynden Penin Creek). Primarily residential with little to no pass-by/diverted link trips.

21 Oak Harbor uses a dated TIE system: \$907 residential and \$589 non-residential

22 Olympia allows TIF reduction in downtown and on high-density corridors

23. Poulsho uses an ADT-based TIF system: ITE 11th Ed. SED = 9.4 ADT x \$564 = \$5,301.60		
---	--	--

24. Redmond uses "Person Trips/Mobility Units" for Concurrency and TIF: Citywide \$8731; Overlake \$7378; Downtown \$7132; Average – \$7,747

25. Ridgefield uses an ADT-based TIE system

26. Sammamish has 2nd highest citywide TIE (\$14,064) in WA (See Lynden Penin Creek). Primarily residential development; no pass-by/diverted link trips.

27. Sedro-Woolley uses a 2-zone TIF system: \$3,022 Non-CBD; \$1,681 in CBD.

28. Summer uses a 3-zone TIE system: District 1 \$1,916; District 2 \$3,054; District 3 \$3,369; Average – \$2,779.66

29 Tukwila = 4-zone TIF system: 71 = \$4 439; 72 = \$4 863; 73 = \$5 345; 74= \$2 058; Average = \$3 726

30. Vancouver uses 3-zone ADT-based TIE system: Columbia \$213; Pacific \$370; Cascade \$291; Average = $\$294.33 \times 0.4 = \$2,767 / \text{SED}$

31. Woodinville uses an ADT-based TIF system. $1 \text{ SFD} = 8.11 \times \$440 = \$4,154$

22. Clark County has a four zone TIF system based on ADT: Z1 – \$487; Z2 – \$920; Z3 – \$121; Z4 – \$252; Average \$517.50 x 9.14 = \$5210

23. Pierce County uses a 4-zone TIF system based on model derived VMT: Average TIF for SED = \$5,564

24. Snohomish County updated its 6 zone TIF system based on ADT in 2020. Average is \$580/trip or \$5,175 per SFD.

25. Thurston County uses a 6-zone TIF system based on ITE PM Peak Trips: Average = \$2425/trip or \$2,343 per SFD



**BUSINESS OF THE CITY COUNCIL
CITY OF SNOQUALMIE**

**AB24-049
April 22, 2024
Committee Report**

AGENDA BILL INFORMATION

TITLE:	AB24-049: Capital Facilities and Utilities Element	<input type="checkbox"/> Discussion Only
PROPOSED ACTION:	Move to accept the Council Roundtable edits on the Capital Facilities and Utilities Element Goal and Policies	<input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

REVIEW:	Department Director	Emily Arteche	4/11/2024
	Finance	n/a	Click or tap to enter a date.
	Legal	n/a	2/21/2024
	City Administrator	Mike Chambless	4/4/2024

DEPARTMENT: STAFF: COMMITTEE: EXHIBITS:	Community Development		
	Emily Arteché		
	Parks & Public Works	COMMITTEE DATE: February 20, 2024	
	1. Capital Facilities and Utilities- Goal and policies PC recommendation with CC Edits on 3_25 and 4_8_2024		

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUESTED	\$ n/a

SUMMARY

INTRODUCTION

The Capital Facilities and Utilities Element was the fourth of six Comprehensive Plan Elements to be reviewed by the City Council as part of the Comprehensive Plan Periodic Review Update, 2044. The Council has expressed a desire to acknowledge the draft work completed to date as part of an on-going review process.

LEGISLATIVE HISTORY

The Planning Commission signed a recommendation of the draft Capital Facilities and Utilities Element to the Parks and Public Works Council Committee on January 30, 2024. The City Council Parks and Public Works Committee reviewed the recommendation on February 20, 2024.

BACKGROUND

The City Council reviewed the draft Capital Facilities and Utilities Element recommendation at City Council Roundtable meetings on March 25, 2024 and April 8, 2024.

ANALYSIS

Several minor edits were made by various councilmembers at the City Council Roundtable to simplify text, correct typos, that support the timely replacement of aging infrastructure and provide long-term financial plans capital facilities citywide.

BUDGET IMPACTS

N/A

NEXT STEPS**PROPOSED ACTION**

Move to accept the Council Roundtable edits on the Capital Facilities and Utilities Element Goal and Policies shown in Exhibit 1 as part of an on-going review of the City Comprehensive Plan Periodic Review Update, 2044, subject to integration and harmonization with the other Comprehensive Plan elements under review.

Attachment 1 PC Recommendation and City Council Edits, dated March 25, 2024

1. QUALITY INFRASTRUCTURE

Formatted

Goal:

9.1 Provide quality infrastructure to serve current and future residents and businesses.

Policies:

9.1.1 Adopt level of service standards to accommodate growth concurrent with development.

9.1.2 Size essential capital facilities to meet the long-term demands of the community, and when feasible, phase facility development to match capital investments with actual community needs.

9.1.3 Provide adequate infrastructure in applicable areas to support the development of regional local centers.

9.1.4 Avoid growth in areas that cannot be adequately served by utilities.

9.1.5 If the City is selected as a state or regional capital facility site, or is otherwise impacted by such a facility, ensure appropriate mitigation for local impacts is provided.

9.1.6 Plan for major or “trunk” utility facility locations and consider designating routes suitable for facility improvements, subject to development regulations.

9.1.7 Ensure that utility improvements minimize neighborhood impacts, are environmentally sensitive, aesthetically pleasing, safe and provided in a timely manner to serve planned growth.

9.1.8 To the maximum extent feasible, require the undergrounding of all new electrical and communication lines, the undergrounding of existing lines during road and utility improvements, and/or architectural compatibility of all new above-ground facilities.

9.1.9 Encourage the joint use of utility corridors for agriculture or passive recreation uses, provided that such uses are consistent with prudent legal and utility practice.

9.1.10 Site or expand capital facilities in a manner that considers impacts on historically marginalized communities.

9.1.11 Do not locate capital facilities outside the urban growth area unless it is demonstrated that non-urban sites are the most appropriate location.

9.1.12 Reduce and mitigate noise and light pollution caused by capital facilities.

9.1.13 Design capital facilities to achieve community development objectives and improve neighborhoods.

9.1.14 Coordinate capital investment projects and programs across departments.

2. CONTINUITY OF PUBLIC SERVICES

Goal:

9.2 Invest in the timely replacement of aging infrastructure to ensure continuity and delivery of vital public services.

Policies:

9.2.1 Define essential public facilities, consistent with the Revised Code of Washington and the Growth Management Act.

9.2.2 To the extent feasible, increase the resilience of utilities and infrastructure by preparing for disasters and planning for system recovery.

9.2.3 Allow natural boundaries to help determine the routes and placement of infrastructure connections and improvements.

9.2.4 Provide residents with access to high quality drinking water that meets or exceeds state and federal requirements.

Deleted: I

Attachment 1 PC Recommendation and City Council Edits, dated March 25, 2024

9.2.5 Reduce per capita rate of water consumption through conservation, efficiency, reclamation, and reuse.

9.2.6 Establish level of service standards to guide delivery of quality services to current and future residents and businesses.

9.2.7 Consider the impacts of climate change, economic, and health impacts when siting and building essential capital facilities.

9.2.8 Plan for the long-term renewal or replacement of aging capital facilities as needed to maintain target service levels.

3. LONG-TERM FINANCIAL SUSTAINABILITY

Goal:

9.3 Provide long-term financial plans by identifying resources for the future maintenance, repair, and replacement of capital facilities citywide.

Policies:

9.3.1 Seek grants to fund capital improvements whenever feasible, and plan for available funding to support the City's share of planned improvements.

9.3.2 Manage City debt effectively while maintaining sufficient required reserves for emergencies.

9.3.3 Allocate City sewer and water connection fees primarily for capital improvements related to facility expansion.

9.3.4 Evaluate new and existing sources of funding for services, maintenance and infrastructure.

9.3.5 Ensure parks facility users are paying reasonable fees for the usage and costs of operating and maintaining the facilities.

9.3.6 Evaluate and if appropriate, annually adopt by reference the Snoqualmie Valley School District Six-Year Capital Facility Plan and update school impact fees on new residential units to ensure that school facilities will be provided to meet projected growth.

Deleted: to

Deleted: a

Deleted: share of the costs

Deleted: A

4. INTRA-CITY AND REGIONAL COORDINATION

Goal:

9.4 Provide long-term capital facility plans that consider and complement land use objectives and capital facility planning efforts and objectives of neighboring jurisdictions.

Deleted: s

Policies:

9.4.1 Participate in inter-jurisdictional efforts to site essential capital facilities and pursue agreements among jurisdictions to mitigate against the disproportionate burden that may fall on the jurisdiction which becomes the site of a facility.

9.4.2 Coordinate with neighboring jurisdictions on infrastructure projects that cross city boundaries in planning, development, and design.

9.4.3 Work with Snoqualmie Valley School District to meet existing and future community needs, including walkable safe routes to schools.

9.4.4 Coordinate with other jurisdictions to implement multi-jurisdictional facility improvements, and attempt to coordinate land use procedures for consistent decision making.

Deleted: , including the Snoqualmie Tribe,

Deleted: safe,

5. PROTECTION AND PRESERVATION OF EXISTING CITY INFRASTRUCTURE

Attachment 1 PC Recommendation and City Council Edits, dated March 25, 2024

Goal:

9.5 Protect and preserve significant investment in infrastructure by adequately funding regular and ongoing maintenance needs of critical infrastructure.

Deleted: its

Policies:

9.5.1 Require the joint use or co-location of utility trenches, conduits and poles to minimize aboveground structures, and to provide for the expansion, maintenance and upgrading facilities with the least amount of service disruption.

9.5.2 Reduce per capita rate of water consumption through conservation, efficiency, reclamation, and reuse.

9.5.3 ~~Encourage and support replacement of~~ failing septic systems within the urban growth area with sanitary sewers or alternative technology that is comparable or better.

Deleted: Replace



BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB24-048
April 22, 2024
Committee Report

Item 14.

AGENDA BILL INFORMATION

TITLE:	AB24-048: 2023 Stormwater and Urban Forestry Annual Report	<input checked="" type="checkbox"/> Discussion Only
PROPOSED ACTION:	N/A	<input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

REVIEW:	Department Director	Jeff Hamlin	4/10/2024
	Finance	n/a	Click or tap to enter a date.
	Legal	n/a	Click or tap to enter a date.
	City Administrator	Mike Chambless	4/10/2024

DEPARTMENT:	Parks & Public Works		
STAFF:	Philip Bennett, Stormwater & Urban Forestry Superintendent		
COMMITTEE:	Parks & Public Works	COMMITTEE DATE: April 16, 2024	
EXHIBITS:	1. 2023 Stormwater and Urban Forestry Annual Report		

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUESTED	\$ n/a

SUMMARY

INTRODUCTION:

This report provides a summary of the operations of the Stormwater and Urban Forestry Division of Public Works for 2023.

LEGISLATIVE HISTORY

From 2021 onwards, an Urban Forestry Annual Report has been provided to Parks & Public Works Committee, and to Council. In 2023, the City created a new combined division within the Parks & Public Works Department – the Stormwater & Urban Forestry Division. This report provides information on the operations of this newly-formed division within the calendar year of 2023.

BACKGROUND

The City maintains stormwater infrastructure to meet NPDES (National Pollution Discharge Elimination System) permit requirements. These requirements protect the waters of the United States (WOTUS) from pollution nationwide.

As demonstrated by the [Snoqualmie Natural Infrastructure Assessment 2020](#) The City's urban forest provides a series of measurable benefits, the most significant of which is reducing stormwater runoff, as well as improving water quality through filtration.

ANALYSIS

The report summarizes the work of the Stormwater & Urban Forestry division in 2023. It includes details on maintenance of stormwater assets including catch basins, pipes, vaults, detention ponds, bioswales and trees. Additionally, the report summarizes the activities of the Green Snoqualmie Partnership, a volunteer and partner-based program with the mission "to engage the community in creating and caring for healthy natural areas and forested open spaces in the city to protect Snoqualmie's heritage and valuable natural resources for current and future generations to enjoy."

NEXT STEPS

This report will be presented to Council on 4/22/2024

PROPOSED ACTION

City of Snoqualmie

2023 Stormwater and Urban Forestry Report



Philip Bennett, Stormwater and Urban Forestry Superintendent



Acknowledgements

Thanks to the elected officials, city staff, program partners, and citizens who maintain and contribute to the City's Stormwater and Urban Forestry Infrastructure.

Mayor Katherine Ross

City Council

Mayor Pro-tem, Bryan Holloway

Ethan Benson
Rob Wotton
Catherine (Cat) Cotton

Louis Washington
Cara Christensen
Jolyon Johnson

City Staff

Mike Chambless, City Administrator

Jeff Hamlin, Parks and Public Works
Director

Andrew Vining, Project Engineer

Patrick Fry, Project Engineer

Gail Folkins, Communications
Specialist

Jason Battles, Stormwater & Urban
Forestry Maintenance Tech III

Christine Iverson Stinson,
Stormwater & Urban Forestry
Maintenance Tech II

Kevin Halbert, Stormwater & Ur-
ban Forestry Maintenance Tech II

Kyle Markwardt, Stormwater and
Urban Forestry Maintenance Tech II

Brendon Ecker, GIS Analyst

Program and Community Partners



FORTERRA
LAND FOR GOOD



Introduction

In 2023 a new division - the Stormwater and Urban Forestry Division - was created by the City Council within the Parks and Public Works Department. This division is comprised of 5 full-time staff, plus additional assistance from engineering and communications staff.



Stormwater and Urban Forestry

Assets Maintained:

45 stormwater detention ponds

3200 catch basins

Several miles of stormwater pipes

15 stormwater bioswales

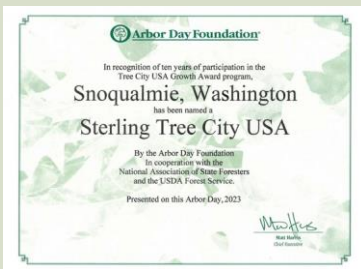
8 stormwater vaults

The North High Flow Bypass line

10,000 Street and Park Trees

1149 acres of open space, divided into 335 forest management units, containing ≈ 181,950 trees

12+ miles of trails



City Receives Growth Award

Snoqualmie received a Growth Award in 2023 for staff attaining professional credentials (technician Kyle Markwardt became an ISA Certified Arborist); for completing a proactive annual tree risk survey, and for generating an annual report for the previous year's activities.

Tree City USA

In 2023, Snoqualmie recertified as a Tree City USA for the 14th consecutive year and received its 10th Growth Award. The Tree City USA designation is attained by meeting four standards for running an urban forestry program. The Tree City USA Growth Award is for communities that demonstrate higher levels of tree care and community engagement.

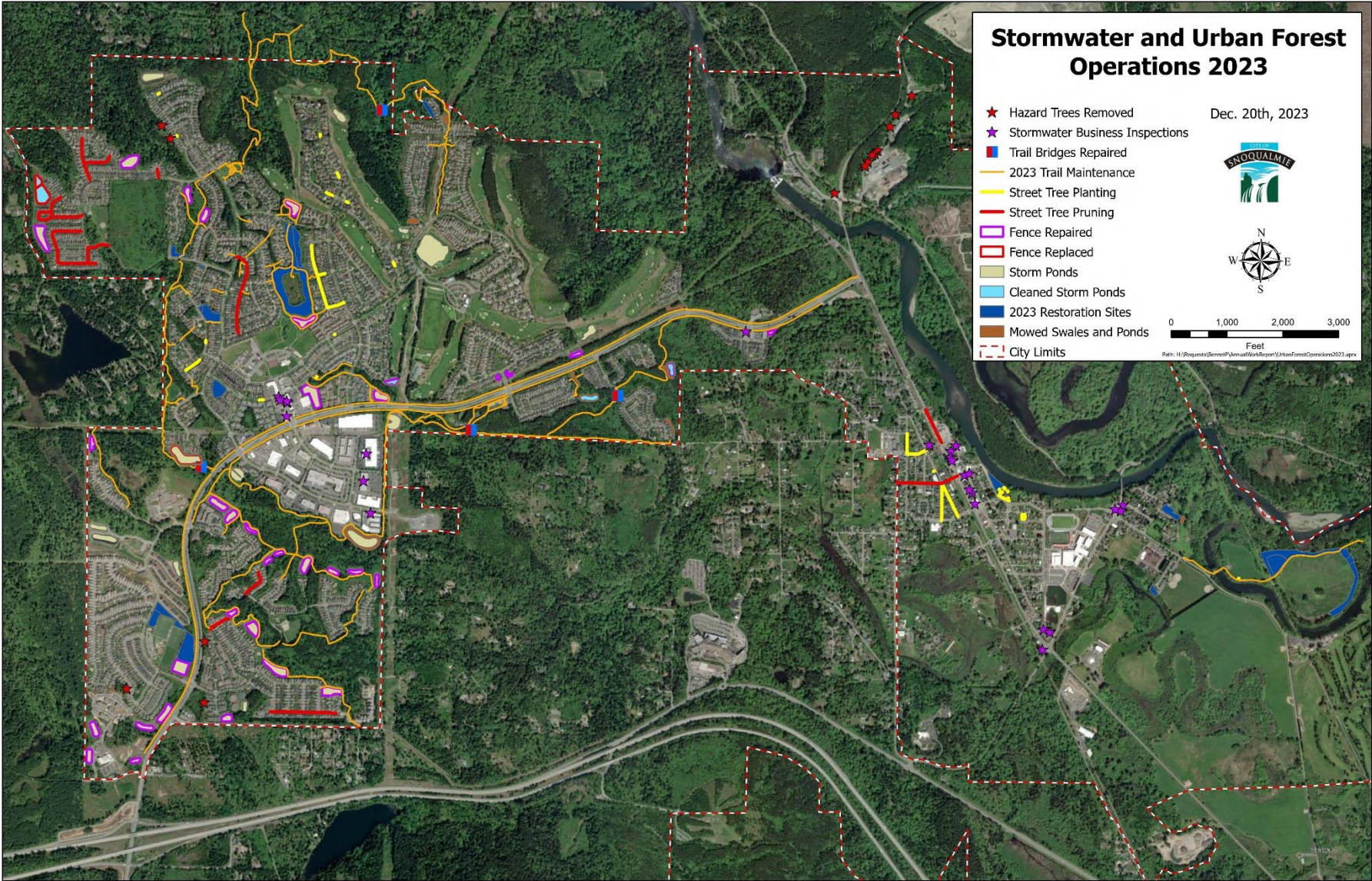
Additionally, Snoqualmie was recognized in 2023 for achieving 10 consecutive years of growth awards and achieved "Sterling Community" status.



Arbor Day Celebration in Riverview Park - April 22, 2023



2023 Operations Map



Project Highlight: Autumn Street Tree Replacement

In 2020, the City established a new CIP (Capital Improvement Plan) program: The Urban Forestry Improvement Program. This program was designed to replace street trees that are not performing due to poor site conditions. These poor site conditions and inadequate soils caused dozens of trees to fail in windstorms during the winter of 2022-2023, as shown below.

In total, 126 trees were replaced along Autumn Ave, O'Neil St, Pratt St, Cottonwood Drive, and other streets on Snoqualmie Ridge.

This project prevents future infrastructure damage and adds decades to the working life of the new trees compared to the old.

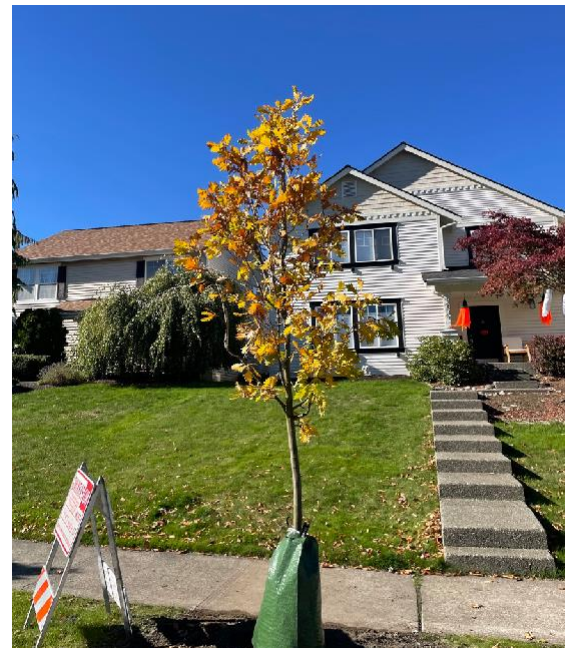


Failed tree on Autumn Ave. from December 2022 windstorm



Left:
Installation of new topsoil on Autumn Ave.

Right: New planting - Forest green oak.



Project Highlight: Storm-water System Maintenance

In 2023 our team performed extensive inspections and maintenance on the City's stormwater system and met all NPDES (National Pollutant Discharge Elimination System) permit requirements.

Catchbasins inspected: 1510

Catchbasins cleaned: 237

Illicit Discharge Detection and Elimination Inspections (IDDE) 362

Business Inspections: 27

Ponds cleaned: 5

Ponds mowed: 8

Vaults cleaned: 8

Bioswales maintained: 8

Pond fences replaced: 2

Pond Fence Repairs: Replaced 224 posts and 19,187 linear ft (3.64 miles) of rails.



Woody Creek Pond Before and After Cleaning



Forest St. Vault Before and After Cleaning



Gala Ct. bioswale Before and After Mowing



Program Highlight: Green Snoqualmie Partnership

As part of our forest management program, the Green Snoqualmie Partnership engages resident volunteers, agencies, businesses and non-profits to control invasive species and plant native trees and shrubs on City Forestland.



2023 Impacts

52.8 Acres in restoration

Work accomplished by volunteers and crews since 2016

893 Hours volunteered

18 separate volunteer events held, \$33,603 in volunteer value

2,420 Plants installed

1,467 trees planted in Snoqualmie's forests

16 Active Forest Stewards

Leading events in 2023

\$94,000 in partner funding

From non-profit and corporate partners.

Thank you to the volunteers, organizations, neighborhood associations, businesses, youth groups and City staff that support the **Green Snoqualmie Partnership** and allowed us to have a successful year in restoring Snoqualmie's forestland.



The Green Snoqualmie Partnership envisions a city with healthy forests that provide high value habitat for wildlife and access for residents and visitors to experience nature, supported by an aware and engaged community that is working together to restore and care for these lands.

www.GreenSnoqualmie.org

Green Snoqualmie Events 2023



Trail System Maintenance

In 2023, we focused on repair and replacement of trail bridges and boardwalks. This included:

- One entire boardwalk replacement
- Two entire bridge deck replacements
- Two other bridge repairs
- One safety rail replacement



Steller Boardwalk Replaced

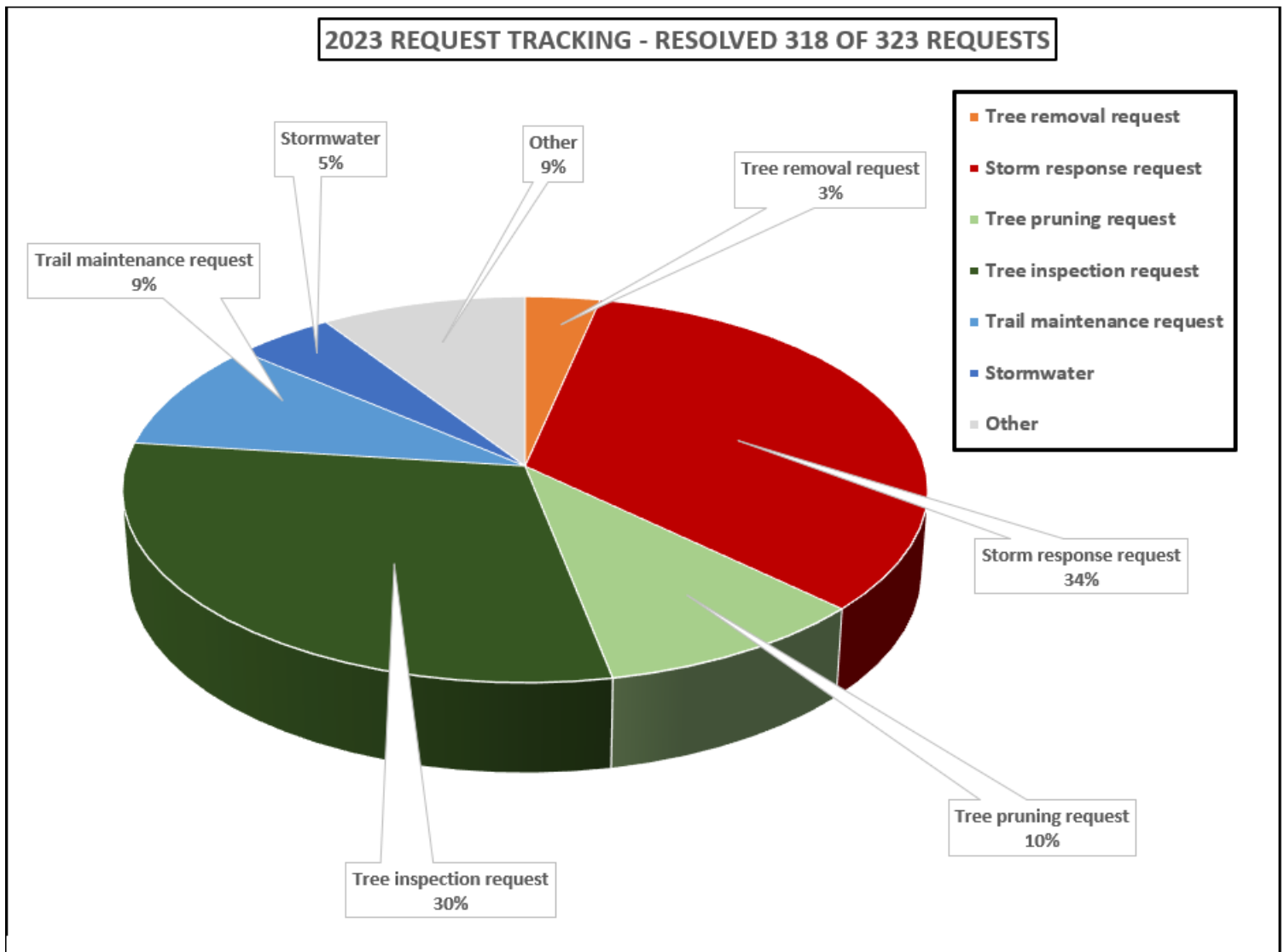


Deep Creek Bridge Deck Partially (left)
and Fully (above) Replaced



Orchard Bridge Deck Under Repair (left) and Fully Replaced (right)

Response to Resident Requests in 2023



Conclusion and Thank You

The accomplishments detailed in this report represent the efforts of hundreds of people. Thank you to the staff team, contractors, and the citizen volunteers who helped us maintain the City's gray and green stormwater infrastructure in 2023.





BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB24-046
April 22, 2024
Committee Report

Item 15.

AGENDA BILL INFORMATION

TITLE:	AB24-046: Task Order 38 Amendment with Northwest Hydraulic Consultants (NHC) for Sandy Cove Bank Stabilization.	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed:
PROPOSED ACTION:	Approve amendments 1.2 and 1.3 to Task Order 38 with NHC	<input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

REVIEW:	Department Director	Jeff Hamlin	4/10/2024
	Finance	Janna Walker	4/8/2024
	Legal	David Linehan	Click or tap to enter a date.
	City Administrator	Mike Chambless	Click or tap to enter a date.

DEPARTMENT:	Parks & Public Works	
	STAFF: Dylan Gamble, CIP Manager	
	COMMITTEE: Parks & Public Works	COMMITTEE DATE: April 16, 2024
	EXHIBITS: 1. Task Order 38 Amendment Agreement 2. Exhibit A (1.2) 3. Exhibit B (1.3) 4. Original On-Call Contract 5. Task Order 38 6. Task Order 38 Amendment #1 7. Contract Cover Sheet (incomplete) 8. CIP Sheet	

AMOUNT OF EXPENDITURE	\$ 506,237
AMOUNT BUDGETED	\$ 3,618,000
APPROPRIATION REQUESTED	\$ 0

SUMMARY

INTRODUCTION

The Preliminary Design and permitting budget for the Sandy Cove Riverbank Stabilization project is nearly expended. This agenda bill provides for the final design, bid support, and construction management for the remaining project.

LEGISLATIVE HISTORY

Original Task Order (38) was approved January 29th, 2019. Amendment 1 was approved on July 18th, 2022, to rescope the design effort to include permitting requirements. Bidding, construction, and project management for phase 1 of construction were included in amendment 1. 60% designs, and initiation of permitting, were also completed within the original contract and amendment 1.

BACKGROUND

The Sandy Cove bank stabilization project phase 1 (CIP #STM19003CIP Sandy Cove Park Riverbank Restoration and Outfall Project) will be constructed to protect the riverbank in Sandy Cove Park from erosion due to migration of the Snoqualmie River. The Project will stabilize the eroding bank and reduce the risks to the park, River/King Street, adjacent properties, and the existing stormwater infrastructure.

The initial phase, Phase 1, of the Sandy Cove Stabilization project was completed in the Summer of 2023 and included initial shoreline stabilization to halt further bank erosion over the winter of 2023-2024 while design and permitting are completed for phase 2. Sandy Cove has had significant erosion while permitting and designs for the revetment has been underway. Concerns that additional erosion could impact the designs or permitting of the revetment necessitated an immediate bank stabilization. Most of the phase 1 work was designed to be incorporated into the final phase 2 of the revetment. Phase 1 work consisted of a new bank made of a washed gravel fill covered by a coir blanket. On the lower portion of the bank between riparian vegetation and the riverbank the coir blanket will be protected by an additional layer of sandbags and supersacks made of a coir fabric. The upper portion of the bank, up to the existing park grade was planted with native grasses.

ANALYSIS

A continuation of the Phase 2 scope of work is needed to continue the federal, state, and local permitting process for the bank protection and restoration project at Sandy Cove Park. NHC prepared and submitted a Joint Aquatic Resources Permitting Application (JARPA) for a Nationwide Permit (NWP) in January 2024 following the work completed in 2023.

At this time the scope of work for the remaining design, construction management, and bidding cannot be completed with the remaining contract budget. The design phase(s) for the Sandy Cove Bank Stabilization have had significant redesigns, additional alternative analysis(s), and a very extended permitting and review process. This, in addition to dividing the construction in 2 phases, has reduced the contract budget of the combined scope and budget for this project. While dividing the initial construction, phase 1, from the total project increased the number of biddings, construction management, and construction costs it also locked in and solidified the permitting process for State and Federal agencies. This smaller and more emergency based construction effort has given the permitting process more momentum, a sense of ‘wrapping up’, and better relationships to agencies, that has made the next set of permitting simplified.

The additional scope of work, and costs, can be reviewed as two separate amendments (1.2 and 1.3). Amendment 1.2 is the scope of work to complete the final designs, complete the permitting process with State and Federal agencies, prepare be involved in bidding and responses, and some design level construction management. Amendment 1.3 is the scope of work for construction management, environmental impacts monitoring (A common example is turbidity monitoring), and permit compliance during construction. Dividing the scope of work into two separate amendments allowed staff to streamline the required work and remove unnecessary scope. As part of both amendments several subconsultant bids were reviewed to find the best qualified and most appropriately priced. Staff reviewed hourly work quotes and reduced scoping hours to

reduce cost of contract. Several reduction efforts were emphasized to control scope and cost while retaining the ability to complete the remaining work without additional contract amendments.

BUDGET IMPACTS

Administration recommends approving amendments 1.2 and 1.3 of Task Order 38 with NHC in the amount of \$506,237 to Complete Design, bid support, and conduct construction management for phase 2 of the Sandy Cove Park Riverbank Restoration and Outfall Project. The City incorporated this project in the 2023-2028 Capital Improvement Plan (CIP) (See Exhibit #8). The 2023-24 Amended Budget appropriates \$3,618,000 for this project in the Utilities Capital Fund (#417), with a life-of-project budget of \$5,919,364. Currently \$824,629 has been spent in the current biennium and \$110,550 is encumbered for contracts within the project, leaving \$2,682,820 for new contracts. If the proposed amendments are approved, the available budget for the current biennium would be \$2,176,583. Therefore, sufficient appropriation exists within the 2023-24 Biennial Budget (Utilities Capital Fund #417) to fund the contract.

Sand Cove Bank Stabilization

	Life-of-Project Budget (Multiple Bienniums)	2023-2024 Biennial Budget
Beginning Budget	\$ 5,919,364	\$ 3,618,000
Expenditures	\$ (1,333,389)	\$ (824,629)
Outstanding Contract Value <i>(Previously Approved)</i>	\$ (110,550)	\$ (110,550)
Current Available Budget	\$ 4,475,424	\$ 2,682,820
Value of this Amendment (AB24-046)	\$ (506,237)	\$ (506,237)
Available Budget after AB24-046	\$ 3,969,187	\$ 2,176,583

Administration also recognizes that construction, which is not included within the contracts and amendments referenced above, is currently estimated near \$2,668,158 and exceeds the remaining appropriation within the 2023-24 Biennial budget. This project was originally planned to extend into the 2025-26 Biennium, with \$1,882,000 of the planned expenditures to occur during 2025 (See Exhibit #8). If Council were to accelerate the usage of these funds, the remaining project budget after construction would be approximately \$1.3 million.

However, the 2023-28 CIP also included an estimated \$2.75 million in grants related to this project. Only \$200,000 of the original grant estimate has been realized. Accordingly, if the construction were to proceed as described above, the City would be paying \$1.3 million less than the amount estimated within the 2023-28 CIP but would be using approximately \$1.25 million more in Utility Fees than the amount listed in the 2023-28 CIP.

PROPOSED ACTION

Move to approve the amendments 1.2 and 1.3 with Northwest Hydraulic Consultants Task Order 38 Sandy Cove Bank Stabilization and authorize the Mayor to sign.

CITY OF SNOQUALMIE
 AGREEMENT FOR CONSULTANT SERVICES
 Amendments Nos. 1.2 and 1.3 to NHC Task Order 38
 Sandy Cove Park Bank Protection and Restoration (Phase 2) Final Design and Construction
 Management

WHEREAS, on January 23, 2017, Northwest Hydraulic Consultants, Inc. (“NHC”) entered into an Agreement with the City of Snoqualmie (“City”), which provides for NHC to perform unspecified professional services in hydraulics, hydrology, and related fields on an on-call basis, with specific work items to be identified in subsequent Task Orders (“Prime Agreement”).

WHEREAS, on January 28, 2019, the City entered into Task Order No. 38 under the Prime Agreement for the Sandy Cove Park Bank Protection and Restoration – Phase 2 project; and

WHEREAS, section 2.3.6 of the Prime Agreement allows the Parties to expand the Scope of Work of a particular Task Order by adding Extra Work described in a written supplement to the Task Order; and

WHEREAS, on September 20, 2022, the City amended Task Order 38 for to NHC complete the Sandy Cover Bank Stabilization design and permitting effort, including updating design drawings, resubmitting permit applications, and completing a Conditional Letter of Map Revision (CLOMR); and

WHEREAS, the City has requested that NHC complete the Sandy Cover Bank Stabilization design and permitting effort and provide construction management services; and

WHEREAS, NHC has the resources and capability to perform this work and has provided scopes of work and hour and fee estimates for such Extra Work;

NOW, THEREFORE, the parties herein do mutually agree as follows:

Section 1. Scope of Work Amended. Section 1 (“Scope of Work”) of the January 28, 2019 Task Order No. 38, as amended by Amendment No. 1 dated July 18, 2022, is hereby amended as follows:

- A. Amendment 1.2 to add the additional tasks set forth in “Sandy Cove Park Bank Protection and Restoration - Phase 2 Rescoping” dated March 12, 2024, attached hereto as **Exhibit A** and incorporated herein by this reference.
- B. Amendment 1.3 to add the additional tasks set forth in “Sandy Cove Park Bank Protection and Restoration – Phase 2 Rescoping” dated March 5, 2024, attached hereto as **Exhibit B** and incorporated herein by this reference.

Section 2. Period of Service Amended. Section 2 (“Period of Service”) of the January December 31, 22 to June 31, 2025.

Section 3. Compensation Amended. Section 3 (“Compensation”) of Amendment No. 1 of Task Order No. 38 is hereby amended to increase the total compensation to be paid Consultant for the work from the not to exceed amount of \$935,304 to not to exceed \$1,441,541.

CITY OF SNOQUALMIE,
WASHINGTON

By: _____

Its: Mayor

Date: _____

CONSULTANT – NHC.

By: _____

Typed/Printed Name: Derek L. Stuart

Its: _Principal_____

Date: _____

ATTEST:

Deana Dean, City Clerk

Date:

APPROVED AS TO FORM:

EXHIBIT A
AMENDMENT 1.2

EXHIBIT B
AMENDMENT 1.3

Sandy Cove Park Bank Protection and Restoration - Phase 2 Rescoping (Amendment 1.2)

Prepared by Northwest Hydraulic Consultants Inc.

Scope of Work

Prepared for City of Snoqualmie

March 12, 2024

PROJECT DESCRIPTION

The City of Snoqualmie has requested that Northwest Hydraulic Consultants, Inc. (NHC) provide an updated scope of work for Phase 2 of the Sandy Cove Park Bank Restoration Project (NHC, 2014). A continuation of the Phase 2 scope of work is needed to continue the federal, state, and local permitting process for the full bank protection and restoration project at Sandy Cove Park. In December 2022, the city notified NHC that construction of the full bank protection concept would not be funded in 2023 and directed NHC to develop a design for temporary bank protection measures (Phase 1) to be constructed in 2023. Significant out of scope efforts from the previous task order include design, permitting and construction oversight for the Phase 1 temporary bank protection measures, which were successfully completed in Fall 2023.

Additional effort is needed to incorporate stakeholder comments and revise and advance the 60% Design for permitting and bid deliverables.

The primary objectives of the Project will include:

- Resubmit JARPA and continue federal, state and local permitting processes.
- Update the previously submitted 60% design drawings to reflect the approved concepts developed during the Alternatives Analysis and stakeholder consultation process.
- Advance the 60% drawings through the 100% final construction plans, including preparation of construction specification and bid support services, in order to start construction during the summer 2024 season.
- Prepare and submit a No Rise analysis for the proposed bank protection measures.

The following scope of work defines the specific work plan tasks requested by the City. Task numbers have been retained from the previous scope of work.

Task 5. 60% Design/JARPA Drawings, and Permitting Support

Following Phase 1 construction, a pre-filing request to initiate a new WQC application was filed with Ecology on February 6, 2024, which is currently being processed as an individual Section 401 WQC and reviewed for

Sandy Cove Park Bank Protection and Restoration - Phase 2 Rescoping

March 12, 2024

Page 2

consistency with Washington’s Coastal Zone Management Program. Ecology has requested that a new JARPA will need to be submitted for concurrence of Section 401 of the Clean Water Act, in addition to the other information that Ecology requires for WQC. Under this new application process, Ecology will require the following completed applicable information (in the list below) to start review of the Section 401 WQC for this project.

- WQC form or email acknowledge receipt
- Completed, signed, and dated new JARPA
- The latest 60% design with Best Management Practices (BMPs), with construction methodology
- Draft Mitigation Plan
- Wetland Delineation Report and ratings
- Water Quality Monitoring Plan or Water Quality Monitoring and Protection Plan (WQMPP)
- Dewatering Plan (may not be needed depending on construction methodology)
- Revegetation/Restoration Plan
- Erosion and Sediment Control Plan
- SEPA checklist (note: final determination does not need to be complete)
- CZM review needs to be re-initiated by the Corps

NHC will produce a Basis of Design (BOD) Report memorandum (1-3 pages) that presents documentation supporting the project design and summarizing technical analyses developed for the project. The BOD Report will integrate and/or reference technical documentation from the preliminary basis of design report (NHC, 2014), Reach Geomorphic Assessment (2019) and earlier tasks. The BOD report will be updated and expanded as part of subsequent tasks serving as the final design documentation report at the completion of Task 6. The memorandum will be submitted in draft form to the City for review and will be finalized following receipt of comments.

NHC will refine the “preferred” bank protection alternative 3a from the Alternatives Analysis based on the updated hydraulic model output and stakeholder comments received on the conceptual design. The refined alternative (3a) will again target a design that is practical, cost effective, durable and likely to receive approval from the permitting agencies. A preliminary construction cost estimate will be developed, based on the updated 60% design drawings.

NHC’s permitting sub-consultant, 48 North Solutions, will prepare and submit all permits. NHC will support 48 North Solutions with information needed to prepare the environmental permits such as grading quantities. A scope of work for 48 North Solutions embankment is included as Attachment A.

Sandy Cove Park Bank Protection and Restoration - Phase 2 Rescoping

March 12, 2024

Page 3

NHC's Landscape Architecture sub-consultant, Berger, will provide 60% designs for planting and restoration of the park, including public access ramps to the river, park infrastructure, and mitigation planting plans to support the required critical areas mitigation. For the 60% design deliverables, Berger will provide draft construction plans, specifications, and estimates for review by the City. A scope of work for Berger is included as Attachment B.

KPFF, NHC's civil sub-consultant, will provide bid package assembly support for the draft Division 01 Specifications. The project specifications will be compiled for 60% design submittal as listed in the NHC proposal in PDF format. KPFF will review and provide a comment matrix with proposed corrections for the draft Division 01 Specifications. Recommendations for specification editing, including draft language will be provided based on comments for the City's use. KPFF's scope of work and fee is included as Attachment C.

AESI, NHC's geotechnical sub-consultant, will provide consultation on the 60% design including participation in project meetings, coordination with the design team, review of previous exploration logs and bank protection plan drawings and specifications, numerical slope stability analysis of proposed bank stabilization measures, and supporting documentation. AESI's scope of work and fee is included as Attachment D.

Stell, NHC's archaeological sub-consultant will conduct a cultural resources pedestrian survey (required for SEPA review and USACE 404 review). Stell's scope of work and fee is included as Attachment E.

NHC will incorporate one round of consolidated comments from permitting agencies, stakeholders and the City, make revisions, and develop details for the 60% design, special provisions and quantity estimates. The 60% plans will also be developed in JARPA format (8.5"x11") to support permitting. Special provisions will be developed assuming the WSDOT Standard Specifications for 2024 unless NHC is otherwise directed by the City. The project QAQC plan, including senior review of all deliverables will be followed throughout the design process.

Assumptions:

- NHC will use its standard CAD templates for all drawings, such as borders, titles, and plot files, etc.
- City will provide information on property boundaries (ROW, property lines, easements), Riverwalk Park layout and planting plan in the vicinity of the bank protection project.
- See Design Meeting, Deliverable, and Comment Workflow summary at end of scope of work for commentary of design review and comments. It is assumed that comments on the 60% submittal package will each be returned to NHC within 3 weeks.
- Review comments for the 60% design submittal will be provided to NHC in one set from each stakeholder (i.e. not individual sets of comments from individual staff).
- Time is included for one meeting following the 60% design submittal.
- The City will be responsible to pay any federal, state, or local permitting costs or associated fees.

Sandy Cove Park Bank Protection and Restoration - Phase 2 Rescoping

March 12, 2024

Page 4

- No cultural resources exist at the site. If remains or artifacts are identified, the contract will be amended to include the required expertise.
- Design of the “Upper Bank” above Sandy Cove Park and including the King Street lot is not included in this Task Order.

Deliverables:

- Draft and Final 11”x17” 60% design drawings, special provisions, and quantity estimates.
- One draft of JARPA format drawings (8.5” x11”) for construction grant applications.
- A meeting with the City to discuss possible refinements to the 60% embankment design (following Task 5).

Task 6. Final Design and Embankment Design Documentation

NHC will develop the 90% and final (100%) construction plans, special provisions and cost estimates (PS&E) by revising the design based on comments provided by the City and adding further details. NHC will attend a design review meeting to discuss final revisions and comments with the City.

KPFF will provide a TESC plan covering both in-water and upland construction and staging areas. The Basis of Design report from Task 5 will be updated to document design methods and summarize analyses added to the design in Task 6.

KPFF will provide bid package assembly support including coordination of specification questions developed by contractors during the bid process for the Division 01 Specifications. KPFF will also assemble the division 1 specifications and specification deliverables. The project specifications will be compiled for 90% and Final design submittals as listed in the NHC proposal in PDF format. KPFF will review and provide a comment matrix with proposed corrections for the Division 01 Specifications. Recommendations for specification editing, including draft language will be provided based on comments for the City’s use. KPFF’s scope of work and fee is included as Attachment C.

NHC’s geotechnical sub-consultant, AESI, will provide consultation on the final design including participation in project meetings, coordination with the design team, review of previous exploration logs and bank protection plan drawings and specifications, numerical slope stability analysis of proposed bank stabilization measures, and supporting documentation. AESI’s scope of work and fee is included as Attachment D.

Assumptions:

- City will provide information on property boundaries (ROW, property lines, easements), Riverwalk Park layout and planting plan in the vicinity of the bank protection project,

Sandy Cove Park Bank Protection and Restoration - Phase 2 Rescoping

March 12, 2024

Page 5

- See Design Meeting, Deliverable, and Comment Workflow summary at end of scope of work for commentary of design review and comments. It is assumed that comments on the 90% submittal package will be returned to NHC within 3 weeks.
- Development of a construction traffic control plan is not included as a deliverable for this project.
- Construction inspection and/or support services are not included in this scope of work. The City has requested construction support services be scoped separately.
- NHC will make a final set of revisions based on the final design meeting (1) and one set of comments provided by the County.
- The necessary Division 01 specifications will be provided from the City to NHC and KPFF for KPFF's use and review.
- Specification Sections provided by the City will be in WSDOT format and will not require formatting over and above compiling the sections into different document types.

Deliverables:

- NHC will submit the final design package stamped by a Washington State registered Professional Engineer consisting of plans (PDF), special provisions (MS Word), and engineer's cost estimate. A basis of design memorandum will be prepared to document design methods and summarize analyses.
- TESC plan for in-water and upland construction and staging areas.
- Meeting with the City to provide an overview of the possible refinements to the final design (occurs during Task 6).

Task 7. FEMA No-Rise Analysis

The proposed bank protection project is located within FEMA's regulatory floodway for the Snoqualmie River. The original Phase 2 scope of work assumed that NHC would develop a Conditional Letter of Map Revision (CLOMR) with the Federal Emergency Management Agency (FEMA) – however, due to the change in scope to focus on the Phase 1 temporary bank protection, the CLOMR effort was put on hold. In order to maintain the timeline for permitting and construction of the full bank protection design in summer 2024, NHC recommends that the CLOMR effort be continued and finalized under a separate scope of work, and that a No-Rise Analysis be submitted for this phase of the project.

Assumptions:

- The existing calibrated model developed for the CLOMR will be sufficient for completing the No Rise analysis.

Sandy Cove Park Bank Protection and Restoration - Phase 2 Rescoping

March 12, 2024

Page 6

- The 60% Sandy Cove Park proposed design will be sufficient for inclusion in the No Rise submittal.

Deliverables:

- Brief memorandum documenting the analysis and results.

Task 10. King Street Stormwater Outfall 100% Design

The existing stormwater outfall at King Street and Falls Avenue was found to be undersized as part of the 2015 Snoqualmie Infrastructure Improvement Project (NHC, 2015). The existing outfall pipe, a 15" galvanized pipe circled red in a hybrid of the 2017 KPFF and NHC 2012 surveys shown below, is approximately 260 feet in length.

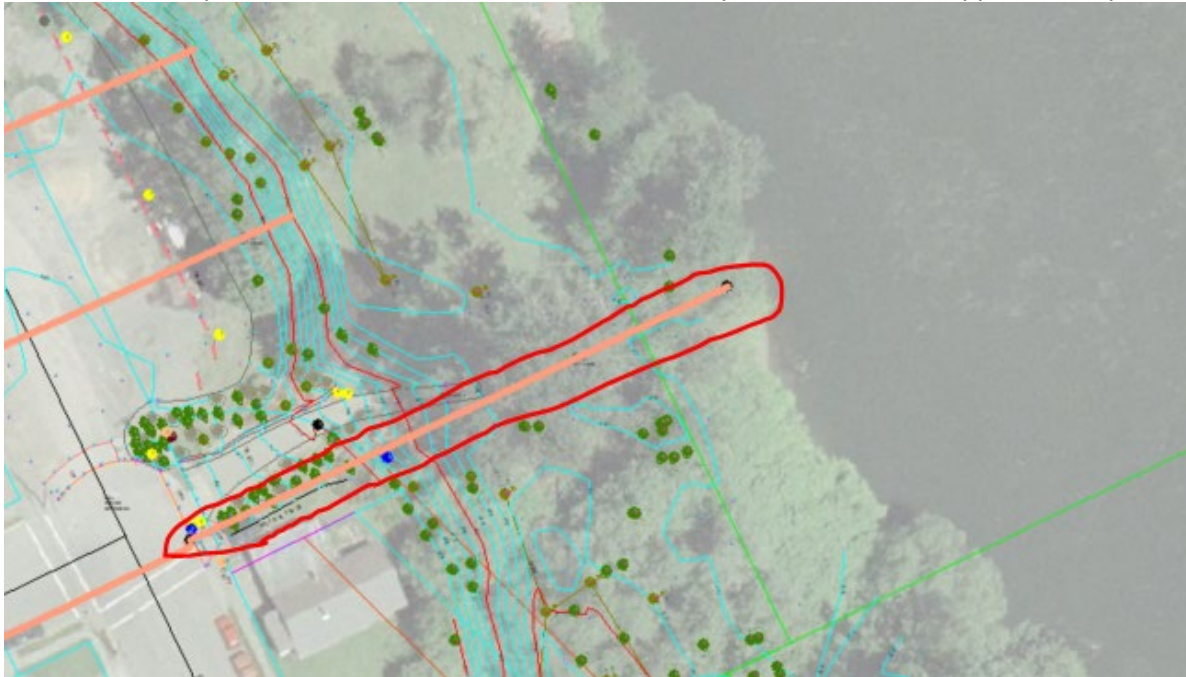


Figure 1: King Street Stormwater Outfall Pipe (circled in red)

Under the original Phase 2 scope of work, NHC developed a 30% design and planning level cost estimate for a new stormwater outfall to the Snoqualmie River at King Street. Based on previous utility locates and survey work at the site, it is expected that the existing storm pipe may be damaged between the nearest catch basin in King Street and the presumed outfall location within the limits of the Sandy Cove Park project. For the revised Phase 2 scope, KPFF will prepare a 100% design, to be included in the Sandy Cove Park construction documents. KPFF will prepare a construction cost estimate and specifications for the storm drain between the outfall and the nearest existing catch basin in King Street. The outfall will be designed and constructed in accordance with the 2016 King County Stormwater Design Manual, as adopted & amended by the City of Snoqualmie.

Sandy Cove Park Bank Protection and Restoration - Phase 2 Rescoping

March 12, 2024

Page 7

NHC and KPFF will attend a design review meeting via phone to discuss final revisions and comments with the City.

Assumptions:

- Previous topographic survey of the Sandy Cove/Record Office project areas, completed by KPFF in May 2017, will be sufficient for preparation of the final 100% construction plans.
- The design fee estimate for the King Street outfall design assumes that stormwater modeling and other technical analysis for sizing the outfall pipe previously completed in Phase 2 will be sufficient for preparation of the final 100% construction plans.
- KPFF will include the final (100%) outfall construction plan as up to three (3) sheets in the construction drawing package for Sandy Cove.
- City will provide information on property boundaries (ROW, property lines, easements).
- The gravel parking lot between Sandy Cove Park and the bowling alley will be suitable for construction staging.
- No cultural resources support is included for the stormwater pipe replacement corridor.
- No arborist will be required for the project or one will be provided by the City separately from this Task Order.

Deliverables:

- Final (100%) construction plans, specifications, and cost estimates (PS&E) for a new stormwater drainage pipe and outfall to the Snoqualmie River at King Street.

Task 13. Project Management/Administration and Quality Control

NHC will keep the City's project manager informed on project activities through the use of email and phone. Meeting dates will be set well in advance to ensure adequate time to secure commitments from key participants. Monthly invoices will be submitted that are accompanied by a brief progress report. Each progress report will detail the following:

1. Work completed from the Scope in this billing period.
2. Work anticipated for next billing period.
3. Project issues that need to be addressed.
4. Tracking of any work performed outside the original scope.

Sandy Cove Park Bank Protection and Restoration - Phase 2 Rescoping

March 12, 2024

Page 8

DESIGN MEETING, DELIVERABLE, and COMMENT WORKFLOW SUMMARY

1. Sandy Cove Park Embankment 60% Design (Task 5)
 - Update 60% plans (preferred alternative), construction notes, technical special provisions, cost estimate, BOD
 - Submit to stakeholders and 48 North in JARPA format
 - 48 North to submit 60% package for permits
 - Meeting to discuss 60% submittal (Meeting #5)
 - Attended by all stakeholders
 - Receive comments from all stakeholders (including permit agencies) and incorporate in next milestone
2. Sandy Cove Park Embankment 90% Design (Task 6)
 - Develop 90% plans, complete specifications, cost estimate, BOD
 - Submit to stakeholders
 - Meeting to discuss 90% submittal (Meeting #6)
 - Attended by NHC, City
 - Receive comments from City and incorporate in next milestone
3. Final Sandy Cove Park Embankment (100%) Design (Task 6)
 - Develop Final (100%) plans, complete specifications, cost estimate, BOD
 - Submit to City only

OTHER DELIVERABLES INDEPENDENT OF DESIGN WORKFLOW

1. No Rise memorandum to City (Task 7)

TIME AND PERFORMANCE

At a schedule coordinated with City staff following issuance of this Task Order that achieves construction in 2024.



Sandy Cove Park Bank Protection and Restoration - Phase 2 Rescoping

March 12, 2024

Page 9

COST ESTIMATE

nhc -- Northwest Hydraulic Consultants Inc.				PAGE 1 OF 2					
12787 Gateway Drive S.				Prepared for: City of Snoqualmie					
Seattle, WA 98168				Project: Sandy Cove Park Bank Protection and Restoration (Phase 2)					
Tel. (206) 241-6000				Date: February 16, 2024					
Fax (206) 439-2420				Project No.: 2003862					
				Prepared By: Derek Stuart/ Catherine Billor					
TASK DESCRIPTION		Principal	Principal T3	Staff Scientist	Engineer 1	Engineer 2	Technician/ GIS Analyst	Contract Admin	Totals
		Derek Stuart or Vaughn Collins	Chris Long	Andrew Nelson	Catherine Billor	Laurel Smith or Alex Whitmarshaus	Madalyn Ohrt	Diane Numrich	
3	Hydraulic Modeling Plan and Model Development								\$0
5	Refinement of Preferred Alternative, 60% Design Drawings, and Permitting Support	10		16	120	120		2	\$49,660
6	Final Design and Embankment Design Documentation	24	10	8	216	116		2	\$71,700
7	FEMA No Rise		10		40	80	8	1	\$24,680
10	King Street Stormwater Outfall 100% Design								\$0
13	Project Management/ Administration and Quality Control	16			60			2	\$16,580
14	Construction Support								\$0
Total Hours and Direct Labor Cost (DL)		50.0	20.0	24.0	436.0	316.0	8.0	7.0	
Standard Rate (2024)		\$310.00	\$290.00	\$290.00	\$185.00	\$160.00	\$165.00	\$260.00	
TOTAL LABOR COST									\$162,620
Direct Expense Detail									
						Units	Rate		Cost
						180	\$0.580		\$104
Mileage (estimated 3 round trips)									
Reproduction & Communication									
Survey Equipment (Boat/ RTK GPS/ Eco Sounder)						1	200.00		\$200
								Total Direct	\$304
Subconsultants									
						Sub Fee	Markup		Cost
Base Scope of Work									
Geotechnical support for Task 1 from AESI						\$10,000			\$10,000
KPFF (design and bid support)						\$100,400			\$100,400
Berger						\$32,450			\$32,450
48N						\$30,767			\$30,767
Stell						\$26,642			\$26,642
								Base Scope of Work	\$200,259
Cost Summary									
Total NHC Labor									\$162,620
Total Direct Expenses									\$304
Subconsultants									\$200,259

February 25, 2024

Page 10

REFERENCES

NHC 1993, Draft interim report, Snoqualmie River flood control project. Prepared for City of Snoqualmie, Snoqualmie, Washington.

NHC 2008, Technical Analysis for FEMA Letter of Map Revision for the Snoqualmie River near the City of Snoqualmie, Washington. May 23, 2008. LOMR became effective February 26, 2010. NHC Project Number 21478.

NHC 2014, Sandy Cove Bank Restoration Project, Final Report, Prepared by Northwest Hydraulic Consultants for the City of Snoqualmie in coordination with Perteet Inc. and Terracon Inc. Review Draft April 2013, Final Draft January 2014. NHC Project Number 200080.

NHC 2017, Infrastructure Improvement Program, Hydrologic and Hydraulic Analysis, Final Report, Prepared by Northwest Hydraulic Consultants for Perteet Inc. on behalf of the City of Snoqualmie. February 2017. NHC Project Number 2001642.

Sandy Cove Park Bank Protection and Restoration - Phase 2 Rescoping

February 25, 2024

Page 11

Attachment A

Sub-consultant 48 North Solutions Scope and Fee Estimate for Sandy Cove Park



1275 12th Ave NW, Suite 8, Issaquah, Washington, 98027

June 10, 2022

Mr. Derek Stuart, PE,
Northwest Hydraulics Consultants
12787 Gateway Drive S.
Seattle, WA 98168
dstuart@nhcweb.com

submitted via email to:

Re: Modified Environmental Permitting Support for the City of Snoqualmie's Sandy Cove Bank Stabilization Project (Amendment 1).

Dear Mr. Stuart:

48 North Solutions, Inc. (48 NORTH) is excited to submit this amendment proposal to Northwest Hydraulic Consultants (NHC) to continue to provide permit acquisition services for the proposed Sandy Cove bank stabilization project along the left bank of the Snoqualmie River (the Project), proposed by the City of Snoqualmie (the City).

PART 1: SCOPE OF WORK

Formal and informal permitting agency consultations with federal, state, and local agencies, as well as external stakeholders is a critical component of the permitting processes in Washington State. Consultation generally involves analysis of a proposed project to determine any potential environmental effects and to develop effective monitoring, mitigation, and adaptive management measures necessary to prevent, minimize and/or mitigate project effects on the environment. Consultation with the agencies for the Project has been initiated and an Alternative Analysis Framework has been conducted at the request of the U.S. Army Corps of Engineers (USACE) to support an Individual Permit (IP) Application. The Washington Departments of Fish and Wildlife (WDFW), Ecology, and Natural Resources (DNR), along with the Snoqualmie Tribe have been consulted on the progress of the design effort. The USACE has changed project managers several times and the Project is currently waiting for the assignment of a new Project Manager. 48 NORTH submitted a draft Mitigation Plan to the USACE on January 30, 2020. It is anticipated that this plan will need to be modified based on the negotiations with the new USACE Project Manager once one is assigned to the project.

As per the direction of the USACE to pursue an IP for this project and the numerous out of scope permitting efforts conducted, per the direction of the USACE and the City, an amendment to the original Sandy Cove Bank Stabilization Project scope is being requested. Additional out of scope work conducted by 48 NORTH, included USACE Emergency Authorization permit planning and the production of a USACE-directed Alternative Analysis Framework study as a component of the IP Permit Application process path identified by the USACE for this project.

This additional scope will include ongoing local permitting, an Ecology Water Quality Certification (WQC) submittal, Coastal Zone Management (CZM) submittal, Hydraulic Project Approval (HPA) submittal, new Joint Aquatic Resource Permit Application (JARPA) submittal to Ecology, DNR submittal for stormwater outfall, and update the Draft Mitigation Plan based on the new USACE Project Manager's comments. The following documentation and permit applications have been completed:

- On January 30, 2020, a JARPA was submitted to the USACE and Ecology with the initial design.
- An Alternative Analysis Framework was completed for the USACE as a condition for the IP permitting process.
- A draft Mitigation Plan with suggested mitigation alternatives and mitigation ratios was completed and submitted to the previous USACE project manager on January 30, 2020.
- All field work has been completed, as well as the Critical Area Report (CAR).
- Several on-site field meetings (pre-application, emergency, etc...) were conducted with the various federal and state permitting agencies (WDFW, DNR, Ecology, USFWS and USACE as well as the Snoqualmie Tribe).

48 NORTH will support NHC and the City with obtaining the environmental permits and the supporting consultations necessary to complete the bank stabilization and stormwater outfall for the Sandy Cove Project. We have broken these efforts into four tasks.

Task 1: Permitting, Meetings and Project Management

48 NORTH will continue to engage with the City Planner to develop a local permitting strategy. Local permitting has been delayed while the USACE-directed Alternative Analysis Framework was conducted. As the City is leading this effort, we assume they will be the lead agency for the State Environmental Policy Act (SEPA) review. We anticipate that a standard SEPA Environmental Checklist will likely be required, as opposed to a SEPA Environmental Impact Statement (EIS). The checklist requires governmental agencies to consider the environmental impacts of a proposal before making decisions and helps agencies identify those impacts. The City (as the lead agency) will use this checklist to determine whether the environmental impacts of the proposal are significant. If impacts are not significant, the City will issue a Determination of Non-Significance for this project. 48 NORTH will work closely with the City's Planner to develop the project's SEPA checklist for their review. In addition to developing the SEPA Checklist, 48 NORTH will prepare a Substantial Development Permit and a Flood Improvement Permit. A CAR has been completed and will be submitted to the City with the SEPA checklist.

As part of the design, critical areas such as wetlands, should be avoided where practical. If they cannot be avoided, impacts should be minimized to the greatest extent practical. As part of the CAR, wetland and Ordinary High Water Mark delineations has been conducted to identify these critical areas so to avoid or at least minimize impacts to these areas (see Task 2 for more detail). Wetlands are regulated by the City under the Sensitive Areas Ordinance, Chapter 19.12.180. Other City-related permits that maybe required include clearing and grading permits.

On January 30, 2020, a JARPA was submitted to the USACE and Ecology with the initial design. Upon review of this submittal, the USACE initiated an IP permitting path and requested an Alternative Analysis Framework analysis as part of the IP process. With the completion of this analysis, the JARPA will need to be updated with the new design that is currently being prepared by NHC. Ecology has cancelled its previous permit review and the City is now under the new Ecology guidelines for this latest design

revision. A new submittal to Ecology was initiated on July 16, 2021. The WDFW HPA permit has not been prepared and will be submitted once the new 60% design plans are completed by NHC.

Upon receiving feedback from the new USACE Project Manager, 48 NORTH will update the JARPA and then re-submit it to the various permitting agencies including Ecology, DNR and USACE. The updated JARPA submission to USACE will be to obtain a Standard Permit (e.g., an IP Permit) since the General Permit (e.g., a Nationwide Permit) path was not approved for this project. The updated JARPA will be re-submitted to Ecology for concurrence of Section 401 of the Clean Water Act, in addition to the other information that Ecology requires for WQC (Task 2). Since this project is in King County and requires federal permitting via an IP permit, a CZM Certification is required. The permit application to WDFW, via its online APPS system, is to obtain a HPA for the in-water work component of the project.

Deliverables:

48 NORTH will prepare one (1) draft copy of the SEPA Checklist and each permit application in MS Word format for internal review by NHC and/or the City. Upon receipt of one (1) consolidated set of comments, 48 NORTH will then prepare the final SEPA Checklist, and permit applications for submission to the respective agencies. Copies of all applications, as pdfs, will be submitted to NHC for their records. We assume NHC will prepare all JARPA-formatted figures for this submission. 48 NORTH will use the information included in the revised JARPA and upload it onto the WDFW APPS online application system to obtain an HPA.

48 NORTH recognizes the regulatory agencies are involved with multiple projects at any one time. Therefore, once each application is submitted, 48 NORTH will work closely with the respective agencies to support the permitting review process so that it is completed as efficiently as possible. Our aim will be to minimize any lag time during the application review. Throughout the permit review process, 48 NORTH will monitor and engage these agencies via phone calls and/or electronic mail correspondence to receive updates from them and address any concerns that may arise. We will work closely with NHC to address agency comments received and provide any supplemental information to keep the project on schedule.

Task 2: Ecology Section 401 Water Quality Certification Support

The January 30, 2020, JARPA was submitted to Ecology for concurrence of Section 401 of the Clean Water Act (CWA). Ecology requested an individual Section 401 WQC for this project since USACE has decided to go with an IP. Since the USACE is requiring an IP for this project, Ecology is requesting an individual Section 401 WQC for this project. Ecology is currently processing this permit application as an individual Section 401 WQC and is reviewing for consistency with Washington's Coastal Zone Management Program.

Since the project was delayed in the Alternatives Analysis Framework process, Ecology determined that the project had not met the requirements of the state's Shoreline Management Act and Water Pollution Control Act and does not have sufficient time to obtain the shoreline permit and Section 401 Water Quality Certification before the deadline of July 13, 2021. Ecology canceled the January 30, 2020, application as the USACE withdrew the project.

The Pre-Filing Meeting Request for Clean Water Act Section 401 WQC was filed and accepted by Ecology on July 16, 2021. This completes the requirement of the Pre-Filing Meeting Request and initiated

the Section 401 WQC permitting process for this project. Ecology has requested that a new JARPA will need to be submitted for concurrence of Section 401 of the Clean Water Act, in addition to the other information listed below that Ecology currently requires for WQC:

- WQ cert form or email acknowledge receipt
- Completed, signed, and dated **new** JARPA application
- 60% design with BMPs, with construction methodology
- Draft Mitigation Plan
- Wetland Delineation Report and ratings
- Water Quality Monitoring Plan or Water Quality Monitoring and Protection Plan (WQMPP)
- Dewatering Plan (**don't check box** if only putting in a curtain)
- Revegetation/Restoration Plan
- Erosion and Sediment Control Plan
- SEPA decision box and **does not need to be completed**
- CZM review needs to be re-initiated. **Corps will send CZM form**

Under Specific Nationwide conditions and because of EPA rule (NWP 27) not triggering 401 review but triggering 401 is new language for automatic 401. Ecology had discretion before but not now.

The WQMPP is intended to describe and/or provide specific information on activities that will be performed within and/or over waters of the State. The WQMPP shall include a monitoring schedule for tracking the performance of Best Management Practices (BMPs) used during in-water and over-water work within the project. Upon discussion with the Ecology project manager on June 6, 2022, a final SEPA determination will not be needed for this project application submittal. This is a new permit application requirement modification that is in the process of being adjusted by Ecology (June 2022).

48 NORTH will consult with Ecology on the above requested information and in coordination with NHC, will draft a WQMPP, Dewatering Plan, and a Revegetation/Restoration Plan as per Ecology's request. NHC will draft an Erosion and Sediment Control Plan. Once this information review is complete and approved, Ecology will issue their WQC.

Deliverables:

48 NORTH will prepare one (1) draft copy of the WQMPP, Dewatering Plan, and Revegetation/Restoration Plan in MS Word format for internal review by NHC and/or the City. Upon receipt of one (1) consolidated set of comments, 48 NORTH will then prepare the final documents for submittal to Ecology. Copies of all documents, as pdfs, will be submitted to NHC for their records. We assume NHC will prepare all WQMPP, Dewatering Plan, and Revegetation/Restoration Plan figures for this submission. 48 NORTH will draft and submit the above report documentation to Ecology.

Task 3: Endangered Species Act Consultation

Section 7 of the Endangered Species Act (ESA) requires federal agencies to ensure actions it authorizes, or permits are not likely to jeopardize the continued existence of listed species or adversely modify designated critical habitats. To meet ESA requirements, agencies review the likely effects of their projects in consultation with the National Marine Fisheries Service (NMFS) and/or U.S. Fish and Wildlife Service (USFWS), commonly referred to as the "Services". The Services share responsibility for administering Section 7 of the ESA. Consultation with the Services may be required if the project requires a federal permit from the USACE, which is considered a federal nexus. Projects that have a federal nexus (i.e.,

receive federal funds, occur on federal lands, or require federal permits or approval) trigger the completion of Section 7 consultation with the Services.

Consultation under ESA would require the City to submit either a letter of “no effect” or request a Biological Assessment (BA) for informal (determination of “may effect, is not likely to adversely affect”), or formal consultation (determination of may affect, is likely to adversely affect”) to the Services. The USACE is responsible for initiating and coordinating the consultation process and obtaining the Services concurrence. 48 NORTH will prepare either a “letter of no effect”, or an abbreviated Biological Evaluation (BE) to address the potential impacts and possible mitigation measures to offset these impacts.

The project is located upstream of Snoqualmie Falls and does not contain any ESA-listed species and/or critical habitat overseen by NMFS but may contain ESA-listed species and/or critical habitat overseen by USFWS. Due to the project’s location above the Snoqualmie Falls, USFWS may request consultation, or BMPs, and a determination of impacts for Northern spotted owl and/or marbled murrelet. NMFS may also request consultation due to the possible impacts to ESA listed species below the falls, due to stormwater and turbidity issues. ESA consultation for the adjacent Record Office Revetement Repair Project did not require consultation with NMFS, so we are assuming there will not be a need for consultation with NMFS for this project.

Consultation requirements with the USFWS may include 1) an assessment of the proposed construction of the streambank stabilization to determine the level of effect on ESA-listed species such as the Northern spotted owl (*Strix occidentalis caurina*) and/or marbled murrelet (*Brachyramphus marmoratus*) or their designated critical habitat, which is found just west of the City in the Middle Fork Snoqualmie River basin), protected by the respective agencies, and 2) preparation of a letter (or report, depending on the level of effect) addressed to USFWS requesting concurrence with the effect determination. The USACE will issue a permit once they receive concurrence from USFWS (amongst other items).

Working through the USACE, 48 NORTH will either meet in person or communicate over the phone with the USFWS to discuss the Proposed Action. Following this, 48 NORTH will prepare the requested documentation (i.e., Letter of No Effect, or abbreviated Biological Evaluation [BE]) summarizing the potential impacts of the Proposed Action on ESA-listed species that may occur within the Project Area. A Letter of No Effect was submitted to the Services for the Record Office Project, and this is anticipated to be documentation of what may be required for this project.

Deliverables:

48 NORTH will prepare one (1) draft copy of either a Letter of No Effect, or abbreviated BE, in MS Word format for internal review by NHC and/or the City. Upon receipt of one (1) consolidated set of comments, we will then prepare a final document for submission to the USACE.

Task 4: Mitigation Plan

A draft Mitigation Plan with suggested mitigation alternatives and mitigation ratios was submitted to the previous USACE project manager on January 30, 2020, and consultation regarding finalizing mitigation alternatives and mitigation ratios is anticipated with the new USACE project manager, once assigned. Upon the City agreeing to USACE-approved mitigation alternatives and ratios for impacts, as outlined in the draft Mitigation Plan submitted to the USACE, 48 NORTH will develop a final Mitigation Plan. Future Mitigation Plan cost is only an estimate and may change as impacts and ratios have not yet been determined. Negotiations with the USACE are pending. This final mitigation plan will outline how the

City will compensate for the impacts of the aquatic habitats and increase the net aquatic habitat functions and values at a landscape level. There are wetlands present onsite, but all possible wetland impacts will likely be avoided through the design process and will not be included in the mitigation negotiations with the USACE.

Deliverables:

48 NORTH will attend up to four (4) virtual meetings to engage with the USACE in negotiating mitigation alternatives and ratios based on the submitted draft Mitigation Plan. prepare one (1) draft copy of a final Mitigation Plan, in MS Word format for internal review by NHC and/or the City. Upon receipt of one (1) consolidated set of comments, we will then prepare a final document for submission to the USACE.

PART 2: COST ESTIMATE AND ASSUMPTIONS

48 NORTH's Time & Materials estimate to complete the environmental permitting for the City's proposed Sandy Cove Bank Stabilization Project is \$83,824 (Table 1). This cost estimate is net of any applicable Federal, state, and local sales taxes or fees. 48 NORTH's 2022 labor rates are presented in Table 2. These rates will be valid for the duration of the project. Our cost estimate does not include any payments for other federal, state, or local permitting costs, or other agreements.

When costing this estimate, we made the following assumptions:

- Permitting effort and costs are estimated based on NHC's current draft 60% restoration design concepts and stormwater outfall upgrades identified by City staff.
- Due to the project's location above the Snoqualmie Falls, we do not anticipate consultation with NMFS; however, USFWS may request consultation, or Best Management Practices, and a determination of impacts for Northern spotted owl and/or marbled murrelet. We have costed ESA consultation such as an abbreviated BE that can be later amended to a letter of No Effect upon consultation with USFWS. We have not costed the development of a fully expanded BA.
- The City will be the SEPA lead.
- A SEPA Checklist is sufficient, and the project will not require a SEPA EIS.
- If required by the permitting agencies, a cultural resources report will be completed by a third party and will be provided to 48 NORTH for the permit application submittals.
- A Mitigation Plan for wetland, river, and floodplain impacts is required by the USACE, Ecology and WDFW as well as the City. The negotiation and completion of the draft Mitigation Plan to the USACE has been costed in Task 4. Mitigation Plan cost is only an estimate and may change as impacts and ratios have not yet been determined. Negotiations with the USACE are pending.
- NHC will provide all design figures to support all permit applications.
- To minimize costs and maximize effort, permit tracking will be limited to teleconferences, phone calls, and electronic mail correspondence with regulatory agencies only.

This cost estimate does not include additional agency/stakeholder meetings to address significant changes to the permit submittals and/or agency comments; or substantial project changes that may require modifying the required permits.

The following additional assumptions were made to reduce anticipated costs and create a range due to current permitting agencies uncertainties. We have included a best-case scenario vs worst case scenario ranges for Tasks 1-4 (see Table 1):

Task 1: If Corps and other agency permitting occurs without many revisions or surprises, the scope of Task 1 may be reduced. As you are aware, we are on our fourth USACE project manager and the discontinuity is a factor in trying to obtain the Corps permit and coordination with other agencies. Also, if the City Planner develops the SEPA checklist, Substantial Development Permit and a Flood Improvement Permit, the permitting scope for Task 1 may be reduced.

Task 2: The cost range for Ecology permitting may be closer to the upper end since there are a lot of new required application requirements for the Section 401 Certification, including the submittal of a new JARPA to Ecology (see bullet list above).

Task 3: The best-case scenario is if the ESA submittal is a No Effect letter and only minimal USFWS interaction, like Record Office. If NFMS consultation is required due to new regulations, the cost will be on the higher range or even more.

Table 1: 48 NORTH's Time & Materials Cost Estimate Per Task for the Sandy Cove Project Amendment

Task	Cost
Task 1: Permitting, Meetings and Project Management	\$25,050 - \$35,576
Task 2: Ecology Water Quality Certification	\$23,100 - \$32,600
Task 3: ESA Consultation	\$2,100 - \$5,018
Task 4: Mitigation Plan Completion	\$4,200 - \$10,080
ODC and Travel (including 10% markup)	\$550
TOTAL	\$55,000 - \$83,824

Table 2: 48 NORTH's 2022 Professional Rates

Labor Category	Rate/Hour
Principal Scientist	\$163
Senior Scientist	\$150
Environmental Scientist III	\$131
Environmental Scientist II	\$117
Environmental Scientist I	\$101
GIS Analysis	\$131
Technical Editor	\$ 82
Accounts Specialist	\$ 74

**\$30,767 to
complete
Amendment
2 scope**

Other Direct Costs (out of pocket expenses), Travel, etc. are invoiced at actual plus 10%
Rates effective through 12/31/2022

We appreciate the opportunity to submit this proposal and look forward to continuing to support NHC and the City on this project. If you have any questions or would like to discuss this proposal further, please contact Bill Mavros at (206) 637-5442 or via e-mail at bmavros@48northsolutions.com.

Sincerely,

A handwritten signature in black ink, appearing to read 'BM', followed by a long, horizontal, wavy line that extends to the right.

Bill Mavros, Senior Scientist
48 North Solutions, Inc.

Sandy Cove Park Bank Protection and Restoration - Phase 2 Rescoping

February 25, 2024

Page 12

Attachment B

Sub-consultant Berger's Scope and Fee Estimate

Fee Estimate Worksheet

Project: Sandy Cove Park Lower Bank Stabilization

Date: 5/16/2022

Rev: 1/22/2024

	Principal AM	Associate	PM JF	LA Staff SS	Admin CG	Total
60% Design						
Project restart (2022 - 2024)	2			4		\$990.00
Virtual team coordination meetings (2)	2			2		\$730.00
City / Agency meetings (2)	2			2		\$730.00
Develop Restoration Planting Plans for lower bank - identify view corridors	2			8		\$1,510.00
Coordinate details for water access	2			8		\$1,510.00
Provide ROM Cost Estimate support to related items	2			6		\$1,250.00
Draft Specification, planting & Site furnishings	4			8	4	\$2,440.00
60% Design Total	16	0	0	38	4	\$9,160.00
90% Design						
Project Management	2		8			\$1,750.00
Virtual team coordination meetings (4)	4		4			\$1,580.00
City / Agency meetings (2)	2		2			\$790.00
Respond to comments (including 1 round permit review)	2			8		\$1,510.00
Finalize Restoration Planting Plans	1			8		\$1,275.00
Finalize details for water access			4	8		\$1,680.00
Provide details for park site furniture	2			8		\$1,510.00
Update ROM Cost Estimate for related items	1		4			\$875.00
Revise landscape specific specifications	2		12		4	\$2,850.00
90% Development Total	16	0	34	32	4	\$13,820.00
100% Design / Bid Administration						
Project Management			6			\$960.00
Virtual team coordination meetings (2)	2		2			\$790.00
Respond to comments	2		4			\$1,110.00
Finalize plans, specification, update Cost Estimate	2			8	4	\$1,970.00
Respond to bidder questions	2		8			\$1,750.00
Provide any required addenda	2		12			\$2,390.00
Bid Administration Total	10	0	32	8	4	\$8,970.00
Project Totals (Berger)	42	0	66	78	12	\$31,950.00
						Reimbursable Expenses (Berger) \$500.00
						Grand Total \$32,450.00



Sandy Cove Park Bank Protection and Restoration - Phase 2 Rescoping

February 25, 2024

Page 13

Attachment C

Sub-consultant KPFF's Scope and Fee Estimate

March 7, 2024

Mr. Derek Stuart, PE, Principal
Northwest Hydraulic Consultants
12787 Gateway Drive South
Seattle, WA 98168

Subject: Sandy Cove Park Revetment
Civil Engineering Fee Proposal (Restart)

Dear Mr. Stuart:

We appreciate the opportunity to continue providing consulting services for the Sandy Cove Park Revetment project.

The project went on hold in January 2023 after submission of 60% design drawings. A fee adjustment is requested for the following changes to the project scope and schedule as discussed and documented in the Schedule and Site Plan provided on Jan 12, 2024.

Resubmit 60% and Extended Schedule

- Update the 60% drawings and specifications to include the stormwater outfall, water quality vault, and revised revetment design from NHC.
- Resubmit 60% drawings and specifications.
- Attend additional coordination meetings resulting from the 2 month extension of the design schedule.

Schedule Shift to 2024

- A 10% escalation fee has been added to remaining scope items due to significant salary adjustments that occurred in the last year.

Construction Support Services

- Participate in construction meetings as required (3 assumed).
- Conduct two site visits, including a final site walk-through and preparation of a punch list.
- Review submittals and respond to requests for information related to the civil design (5- each assumed).

Mr. Derek Stuart
 March 7, 2024
 Page 2

The project intends to provide design documents for stream bank stabilization along a portion of the Snoqualmie River near Sandy Cove Park. The City of Snoqualmie (City) will then provide the design documents to potential bidders for pricing, permitting, and construction.

FEE

We propose to accomplish the above scope of services on an hourly basis for the following total not-to-exceed (NTE) fee, in accordance with the enclosed fee schedule and Terms and Conditions, which were provided in the original proposal:

Task	Original Fee	Additional Fee	New Total Civil Fee
Meetings	\$ 4,800	\$ 1,000	\$ 5,800
Division 01 Spec Review	\$ 4,000	\$ 500	\$ 4,500
TESC, SWPPP, NOI	\$ 8,000	\$ 1,000	\$ 9,000
Stormwater Outfall	\$ 34,000	\$ 3,000	\$ 37,000
Document Management	\$ 22,600	\$ 4,000	\$ 26,600
Bid Support	\$ 9,500	\$ 1,000	\$ 10,500
Construction Support Services	-	\$ 7,000	\$ 7,000
Total	\$ 82,900	\$ 17,500	\$100,400

Expenses, such as mileage, are included in this fee. We will not exceed the total estimated fee without prior approval.

We look forward to continuing to work with you on this project. If this letter of agreement meets with your approval, please sign below and return one copy for our files. If you have any questions, please contact me at (206) 622-5822.

Sincerely,

Joe Eberhardt, PE
 Associate

BSM:

Enclosure

2200691

Approved by: _____ Date: _____
 Northwest Hydraulic Consultants

Sandy Cove Park Bank Protection and Restoration - Phase 2 Rescoping

February 25, 2024

Page 14

Attachment D

Sub-consultant AESI's Scope and Fee Estimate



May 9, 2022

Project No. 20220191E001

**CONTRACT AGREEMENT TO ENGAGE THE SERVICES OF
ASSOCIATED EARTH SCIENCES, INC.
AS A CONSULTANT AND ADVISOR**

This agreement has been entered into at

Associated Earth Sciences, Inc.
911 5th Avenue
Kirkland, Washington 98033

on the 9th day of May 2022 between

Client: Northwest Hydraulic Consultants
301 W Holly Street, Suite U3
Bellingham, Washington 98225

Attention: Mr. Derek Stuart

hereinafter referred to as “Client,” and Associated Earth Sciences, Inc. (AESI), hereinafter referred to as “Geotechnical Consultant,” for mutual consideration as hereinafter set forth:

1.0 The description and location of the project on which the Client contracts the Geotechnical Consultant’s services are:

The subject site is Sandy Cove Park, located at 7970 Falls Avenue East in Snoqualmie, Washington, along the bank of the Snoqualmie River. It our understanding that current plans include the construction of new protection measures to reduce bank erosion along the park shoreline. We understand that the Client has requested that AESI provide design-phase geotechnical consultation in support of the proposed project.

2.0 Geotechnical Consultant agrees to provide the following services:

Geotechnical consultation in support of the proposed design. Our services may include participation in project meetings, coordination with the design team, review of previous exploration logs and bank protection plan drawings and specifications, numerical slope stability analysis of proposed bank stabilization measures, or the issuance of supporting documentation for the proposed design, including to address jurisdictional comments.

3.0 Client confirms that the Geotechnical Consultant has explained the full range of services it offers and the manner in which they could be applied to this project. Client also confirms that they have understood the value and benefit of these services and have of their own accord

decided upon those identified in paragraph 2.0 above. Client agrees to hold the Geotechnical Consultant harmless for claims of any kind that may arise from any source due to the Geotechnical Consultant's failure to provide services that Client has specifically not included in the list of services identified in paragraph 2.0 above. Client further agrees to indemnify the Geotechnical Consultant for the cost of defending any such claims and any awards or settlements resulting therefrom.

4.0 The Client accepts that all services are provided in accordance with the attached Schedule of Charges and General Conditions, which are made a part of this contract by reference. Client further agrees to compensate the Geotechnical Consultant for their services, and to reimburse the Geotechnical Consultant for expenses incurred on Client's behalf as follows:

All work will be completed on a time and expense basis (Associate or Senior Principal rate) in accordance with the attached Schedule of Charges and General Conditions. An estimated budget placeholder for the above scope of services is \$10,000. Additional geotechnical consulting, field exploration and testing, or other authorized services that are beyond the proposed scope of work will be performed on a time and materials basis in accordance with our current Schedule of Charges and General Conditions.

Future work may include geotechnical observation services during construction. We can prepare a proposal for these services upon request.

5.0 The person signing this contract for a business entity attests that they are empowered to act on behalf of the business and agree to the Schedule of Charges and General Conditions attached to this letter. Your signature below will provide acceptance of this proposal, authorizing us to proceed. Please send a signed copy to our Kirkland office address (AESI, 911 5th Avenue, Kirkland, Washington 98033).

The undersigned has reviewed and accepts the attached General Conditions.



ASSOCIATED EARTH SCIENCES, INC.
Kirkland, Washington
 Bruce L. Blyton, P.E.
 Senior Principal Engineer

 Client Date
 Authorized Representative Signature

 Client (please print name)

Attachments: Schedule of Charges/General Conditions

ASSOCIATED EARTH SCIENCES, INC.
SCHEDULE OF CHARGES

Our compensation will be determined on the basis of time and expenses in accordance with the following schedule unless a lump sum amount is so indicated in the proposal or services agreement. Current rates are as follows:

Personnel Charges - Engineers, Hydrogeologists, Geologists, and Scientists

Sr. Principal.....	\$255.00/hour
Principal.....	\$225.00/hour
Sr. Associate	\$200.00/hour
Associate	\$185.00/hour
Senior	\$170.00/hour
Sr. Project	\$160.00/hour
Project	\$145.00/hour
Sr. Staff	\$125.00/hour
Staff	\$105.00/hour
Legal Testimony (4 hour minimum)	\$400.00/hour

Personnel Charges - Technicians

Sr. Field Technician.....	\$115.00/hour
Sr. Field Technician Overtime	\$140.00/hour
Technician	\$95.00/hour
Technician Overtime.....	\$115.00/hour

Other Personnel and Disbursement Charges

Sr. Geographic Information Services (GIS) Analyst.....	\$145.00/hour
Geographic Information Services (GIS) Analyst	\$110.00/hour
Drafting and Graphics Specialist.....	\$110.00/hour
Project Assistant.....	\$110.00/hour
Technical Editor.....	\$90.00/hour
Administrative Staff.....	\$75.00/hour
Report Processing and Archiving.....	\$10.00/each
Mileage.....	Federal Reimbursable Rate + 15%
Per Diem.....	To be established on a project basis
Subcontractors and Miscellaneous Expenses.....	cost plus 15%
Water Level Data Logger	\$60.00/month
Barometer Data Logger	\$40.00/month
Aerial Drone Equipment (certified drone operator charged separately).....	\$200.00/day
Bank/ACH Services or Fee	\$25.00/unit [check]

Laboratory Charges

Atterberg Limit	\$200.00/test
Consolidation	\$600.00/test
Constant Head Permeability (ASTM D2434-68)	\$450.00/test
Direct Shear	\$400.00/3 point test
Ethylene Glycol Test (3 rock minimum).....	\$200.00
Fractured Face Count (AASHTO T-335)	\$125.00/test
Hydrometer	\$210.00/test
Moisture Content.....	\$25.00/test
Organic Content	\$80.00/test
Percent Passing #200	\$105.00/test
Permeability (Falling Head)	\$250.00/test
Proctor ASTM D-1557 and ASTM D-698.....	\$255.00/test
Sand Equivalent.....	\$125.00/test
Sieve with Wash #200	\$200.00/test
Specific Gravity + #4	\$125.00/test
Specific Gravity - #4.....	\$150.00/test
Unit Weight	\$80.00/test
Void Ratio.....	\$125.00/test

Other laboratory tests, disbursement charges and equipment rental will be provided on a per job basis.

Sandy Cove Park Bank Protection and Restoration - Phase 2 Rescoping

February 25, 2024

Page 15

Attachment E

Sub-consultant Stell's Scope and Fee Estimate



February 7, 2024

Northwest Hydraulic Consultants
12787 Gateway Drive South
Seattle, WA 98168
ATTN: Mr. Derek Stuart P.E., Principal
DStuart@nhcweb.com

RE: Scope and Budget ---Phase II Sandy Cove Park Upper Bank Project, Snoqualmie –
Cultural Resources Survey

Dear Mr. Stuart:

As a proposed amendment modification to subcontract No. 2003862-2, Stell archaeologists will perform the following tasks to satisfy requirements for the above referenced project as set forth in local King County ordinances and Washington's State Environmental Policy Act (SEPA).

Scope of Work

Task 1 – Cultural Resources Survey: Led by key personnel (resumes attached) for this project, Stell will conduct a systematic field survey to identify previously recorded and/or unrecorded archaeological resources where ground-disturbing activities are expected to take place. Field reconnaissance will include a series of pedestrian transects at varying intervals, depending on terrain and vegetation cover experienced across the project area. Shovel test probes will be excavated to a maximum depth of 100 centimeters across the entire project area approximately 20 meters (65 feet) apart. All sediment excavated from the shovel probes will be hand screened using ¼- inch hardware mesh. A hand auger will be used to determine subsurface deposits deeper than 1 meter and will be used to a maximum depth of 3 meters. New archaeological sites will be mapped, photographed, and recorded on Washington State Archaeological Site Inventory forms. This assessment assumes that no more than one new archaeological site will be identified and recorded during the fieldwork. Previously documented sites within the project area will be relocated, reevaluated for condition, and updated on a Washington State Archaeological Site Inventory Addendum Sheet. The Washington State Historic Inventory Database will be utilized to record the identified historic resources.

Task 2 – Cultural Resource Monitoring: Stell will conduct archaeological monitoring during construction activities. Due to the high archaeological probability of the project area, Stell expects that all ground disturbing construction will require archaeological monitoring. Per NHC, it is anticipated that monitoring will take place over the course of approximately eight (8) weeks.

Stell archaeologists will conduct monitoring following federal and state standards and guidelines. Archaeological monitoring will include at least one monitor on site observing ground disturbances. The archaeologist will document the stratigraphic matrix as sediment is being removed, making note of any exposed cultural materials. If any cultural materials are identified, then the archaeologist will collect information to determine the significance of the findings. Daily

6100 219th Street SW (STE 480) | Mountlake Terrace, Washington 98043 | 206.717.7010 | www.stell.com

Certified VOSB | WOSB | MWBE

notes and photographs will be taken and compiled for documentation and submitted to NHC each day. A compilation of daily monitoring reports will be presented as an Appendix to the Cultural Resource Monitoring Report.

All new or previously recorded archaeological sites and isolated finds encountered during construction will be documented using the DAHP's Washington Information System for Architectural and Archaeological Records Data (WISAARD) system. Each site will be evaluated for listing in the NRHP, and recommendations will be provided in the monitoring report. All archaeological resources identified will be immediately reported to NHC.

Task 3 – Regulatory Compliance and Reporting: After the completion of the fieldwork, Stell will prepare a technical cultural resources report that meets state and federal standards for reporting as outlined in the guidelines provided by the DAHP. Reporting will be done in compliance with all NEPA, NHPA, and Section 106 review requirements. The technical report will describe survey methodology, summarize, and interpret findings, and provide management recommendations. The report will contain brief geological, prehistoric, and historical contexts for the area, as well as discussion of the fieldwork strategy employed, results, and field conditions. Stell will submit the report to NHC and the DAHP.

Stell will support NHC and the City of Snoqualmie in coordination with DAHP, affected Native American Tribes, and stakeholders. The APE letter will initiate communications related to the planned cultural resources survey and schedule. Stell will attend up to two meetings with project proponents and stakeholders to supply information related to cultural resources services and needs. Stell will coordinate directly with DAHP, with adherence from the City of Snoqualmie to assist with project requirements.

The Time and Materials cost for this scope of work is **\$54,522.06**.

Stell's proposed cost for this project is provided as Attachment 1. The pricing estimate is based on the following assumptions:

- NHC will provide all rights of entries.
- Weather conditions permitting, the cultural resources survey is scheduled to be completed within 7 (seven) weeks from the start date.
- No more than 30 shovel test probes will be excavated to a depth of no more than 100 centimeters (39 inches) below the ground surface.
- No historic buildings/structures over 50 years of age have been identified in the project area and therefore no buildings/structures will be inventoried as part of this assessment.
- Not more than one archaeological site will be recorded during fieldwork.
- Should archaeological testing for NRHP evaluation eligibility and/or data recovery efforts be determined necessary, a new scope and budget will need to be submitted.
- Human remains will not be encountered. If human remains are encountered, the King County Sheriff and Coroner will be immediately contacted. If the remains are determined to be not part of a criminal investigation and anthropological in nature, Washington Department of Archaeology and Historic Preservation forensic anthropologist Guy Tasa will be contacted immediately, as will be the affected Native American tribes.



- The draft technical report will be delivered for review to HNC within 4 weeks after the completion of fieldwork.
- The draft/final technical report will not exceed 30 pages of text (not including appendices) and five figures.
- The report will undergo one cycle of review and comment; NHC will collate all comments into a single list for response by Stell.
- One hard copy of the final report will be delivered to NHC within 1 week after receiving comments on the draft report.
- Stell staff will not require or need to provide project-specific training.
- Stell will provide cultural resources services under a Time and Materials contract.
- The scope and price quote are valid for 60 days from the date of this proposal letter.

Based on the above assumptions, this project is anticipated to take 60 days, plus NHC review time of the draft technical report.

Stell looks forward to the opportunity to support NHC and the City of Snoqualmie. Please contact me at 713.417.5421 or rkrause@stellee.com with any questions.

Regards,

Robert Krause

Rob Krause, Ph.D.
Cultural Resources Director

Attachments:

- 1.) Price Estimate
- 2.) Resumes of Key Personnel

1). Price Estimate

	BASE YEAR	Unit	Task 1: Cultural Resource Survey		Task 2: Cultural Resource Monitoring		Task 3: Regulatory Compliance and Reporting		Summary	
LABOR CATEGORIES			Hrs	Cost	Hrs	Cost	Hrs	Cost	Hrs	Cost
Jason Jones/Principal Investigator	\$96.10	HR	24	\$2,306.40	8	\$768.80	24	\$2,306.40	56	\$5,381.60
Nichole Pavodano/Mid. Archaeologist	\$86.80	HR	64	\$5,555.20	280	\$24,304.00	40	\$3,472.00	384	\$33,331.20
Cristina Rodriguez-Franco/Sr. Archaeologist	\$94.22	HR	56	\$5,276.32	24	\$2,261.28	40	\$3,768.80	120	\$11,306.40
GIS Specialist	\$77.50	HR	8	\$620.00	4	\$310.00	16	\$1,240.00	28	\$2,170.00
Editor	\$59.12	HR	8	\$472.96	4	\$236.48	16	\$945.92	28	\$1,655.36
			160	\$14,230.88	320	\$27,880.56	136	\$11,733.12	616	\$53,844.56
TRAVEL & ODC COSTS	Rate	Unit	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost
GPS	\$35.00	Day		\$-		\$-	10	\$350.00	10	\$350.00
Mileage	\$0.655	mile		\$-		\$-	500	\$327.50		\$327.50
ODC/Travel Subtotal				\$-		\$-		\$677.50		\$677.50
Total Price				\$14,230.88		\$27,880.56		\$12,410.62		\$54,522.06

Task 2 to be completed under a future scope of work.

\$26,642 to complete Amendment 2 scope

2). Resumes attached

**Jason M. Jones***Environmental Compliance Manager / Archaeologist***EDUCATION**

MA, History/Anthropology,
Eastern Washington
University, Cheney, WA, 2005

BA, Anthropology, Eastern
Washington University,
Cheney, WA, 2003

**REGISTRATIONS/
CERTIFICATIONS**

Certified Erosion & Sediment
Control Lead (CESCL) 2016-
2020

HAZWOPER 40 hour, 2020

OSHA Oil Spill Clean-up,
2020

TRAINING

First Air/CPR/AED
Certification

Cornell Lab of Ornithology
Bird Academy Hawk & Raptor
Identification Training 2020

EPA- The Clean Water Act
Training 2019

Introduction to Native Plant
Identification, 2016

DNR-Unstable Slopes
Training, 2011

INDUSTRY TENURE

17 Years

AREAS OF EXPERTISE

Environmental compliance
inspections (cultural and natural
resources)

Erosion Control
BMPs/Plans/Stormwater Prevention

Environmental Oversight – In-
stream work (culvert installations,
de-watering and water diversion,
controls of pollutants, fills, and pH
modifying sources

Stream Turbidity (Nephelometric
Turbidity Unit (NTU) monitoring

Biologic resource protection

Noxious weed and fugitive dust
control

Spill response clean-up

Phase I, II, III archaeological
surveys and investigations

Human burial recovery

Historic properties inventories

Lithic analysis

Stratigraphic profiling

GIS/GPS data collection

Prehistoric/historic artifact
analysis/identification

Determinations of adverse effects
and resource eligibility

Tribal/Agency consultation

Technical Reporting

Public outreach/training

PROFESSIONAL EXPERIENCE

Mr. Jones has over 17 years of professional cultural resource management experience and over four years of natural resource protection experience. He meets the Secretary of the Interiors Standards for a professional archaeologist and has conducted fieldwork in Washington, California, Oregon, Idaho, Montana, Nevada, North Dakota, Missouri, Illinois, and Newfoundland. He has a current database user agreement with the California, Oregon and Washington State Historic Preservation Offices (SHPO) and he has worked as a crewmember as well as a supervisor on the completion of Phase I, II and III cultural resource field investigations as obligated under Archaeological Resources Protection Act (ARPA), National Historic Preservation Act (NHPA, Section 106 and Section 110), State Environmental Policy Act (SEPA), National Environmental Policy Act (NEPA), Native American Graves Protection and Repatriation Act (NAGPRA) and Washington Executive Order (EO) 05-05 compliance projects. He has participated extensively in consultation with state and federal agencies as well as Pacific Northwest tribal groups. Since 2016 he has been providing environmental compliance and natural resources inspection support on small-scale and large-scale construction projects, including obligations under Section 404 of the Clean Water Act. Jason is currently a Certified Erosion & Sediment Control Lead (CESCL).

PROJECT EXPERIENCE

Cultural Resource Services for the Olympic Region 22 Fish Passages Project | Clallam, Jefferson, Mason, and Grays Harbor Counties, WA | Principal Investigator | 2019–Ongoing. Archaeologist. Stell is on a team of consultants supporting WSDOT for environmental documentation related to the removal of 23 fish barriers and the design and implementation of new fish passages throughout the Olympic Peninsula in Washington State. Stell is conducting background literature and records review of each fish passage location, archaeological survey, and reporting the results per Section 106 of the National Historic Preservation Act of 1966. Stell reviewed preliminary design plans and PHD documents for each culvert location, coordinated with project leads to Identify and map

**Jason M. Jones***Environmental Compliance Manager / Archaeologist*

estimated project footprint (temporary and permanent) to be used in the analysis, and established and mapped an estimated APE for each culvert based on project footprint. Pertinent literature on the archaeology, ethnography, and history was reviewed to determine the probability for archaeological resources, traditional cultural properties and historic resources in the study area. Previous cultural resources and geotechnical studies, historic building and structure inventories, ethnographies, local histories, historic maps, in-house records and records held by the Department of Archaeology and Historic Preservation (DAHP) were consulted. Archaeological survey, including pedestrian and subsurface testing will be completed across each fish passage APE. Previously recorded and newly located archaeological resources and historic properties observed will be documented and updated using the Washington Information System for Architectural and Archaeological Records Data (WISAARD) and in coordination with the DAHP. Stell is assisting WSDOT with tribal coordination for each of the fish passage locations to address any cultural resource concerns, including the Jamestown S'Klallam Tribe, Lower Elwha Klallam Tribe, Port Gamble S'Klallam Tribe, Makah Tribe, Puyallup Tribe, Quileute Nation, Quinault Nation, Squaxin Island Tribe, and the Suquamish Tribe.

Snohomish County PUD, Swamp Creek Switching Station Pole Installation, Snohomish County, Washington 2020. Mr. Jones served as the Project CESCL during clearing, grading and the installation of power poles related to upgrades to the switching station. All work was being performed to meet environmental guidelines/restrictions set forth by the Washington State Department of Ecology and mandates defined under the Construction Stormwater General Permit.

Bonneville Power Administration's HEC Marker Ball Year 1 Project, Idaho, Montana, Oregon, and Washington 2020. Mr. Jones completed pre-construction reconnaissance over four states to help clear proposed helicopter landing zones for PAR Electric and WINCO. These landing zones were planned for use during emergency marker ball installation and replacement on existing BPA transmission lines. The pre-construction work entailed navigating to select locations using aerial photography, USGS maps and compass. Once on-site, Jason completed a pedestrian survey of the proposed location to make certain that no protected natural resources or cultural resources were overlooked during the desktop review and that no vulnerable resources would be affected by the proposed work. Following the field work, Mr. Jones completed a technical summary document with applicable photographs and environmental protection recommendations for the contractor to consult during their work.

Raver Substation Expansion Erosion Control Project, King County, Washington 2020. Mr. Jones acted as a team-member during this erosion control project which necessitated both hand and mechanized broadcast of seed and appropriate fertilizer, hand-raking, mechanized tilling (ATV and bucket spreader) and photographs and documentation of all work completed. Work was completed under contract to BPA to assist them with the control of noxious weeds and limit erosion around the perimeter of their Raver Substation.

Pacific Power's Tieton Substation Expansion Project, Yakima County, Washington 2019-2020.

Mr. Jones was the Environmental Inspector for Rawhide Excavating, Inc. and helped them meet their Stormwater Pollution Prevention Plan (SWPPP) obligations as required for construction by the Department of Ecology State of Washington.

Bonneville Power Administration's Lane to Wendson No. 1 Transmission Line Rebuild Project, Lane County, Oregon 2019-2020. Mr. Jones represented Rogue Line LLC (Rogue) as their Project Environmental Inspector and also acted as the Land Liaison and CESCL. He helped Rogue meet their Project environmental compliance obligations as outlined by BPA in accordance with the Endangered Species Act (ESA), Oregon Department of State Lands (DSL), Oregon Department of Environmental Quality (DEQ) and U.S. Army Corps of Engineers (ACOE) Section 404 permit conditions and Nationwide Permit (NWP) General Conditions. He constructed temporary fencing and signage around sensitive water resources (i.e., protected streams and wetlands) and in areas of the protected marbled murrelet and streaked horned lark, provided oversight of in-stream work to ensure environmental/permit compliance, sought contact with each affected landowner, assisted with seeding and mulching of disturbed areas to support site restoration, and participated in on-site meetings and telephone and email correspondence with representatives of the Project. Work took place over 41 linear miles from Eugene to Florence, Oregon and necessitated daily reporting and weekly SWPPP reporting.



Cristina Rodriguez-Franco, M.A., RPA

Scientist Archaeology

EDUCATION

Master's Degree, Archaeology of Death of Memory, University of Chester, UK, 2017

Bachelor's Degree, Anthropology, University of Puerto Rico, 2015

REGISTRATIONS/CERTIFICATIONS

Register of Professional Archaeologists, #18149, since 2020

PSMJ Project Management
First Aid/AED Training

PROFESSIONAL AFFILIATIONS

Society for Historical Archaeology

Association of Oregon Archaeologist (AOA)

Association for Washington Archaeologist (AWA)

PERMITS/LICENSURE

Washington WISAARD Access

Oregon OARRA Access

Permitted Oregon Archaeologist

STELL TENURE

< 1 Year

INDUSTRY TENURE

10 Years

AREAS OF EXPERTISE

Caribbean Archaeology
Mortuary Studies
Colonial Archaeology

PROFESSIONAL EXPERIENCE

Cristina Rodriguez-Franco obtained her BA from the University of Puerto Rico where she participated in pre-Hispanic and colonial Caribbean Archaeological research throughout her undergraduate career.

Ms. Rodriguez-Franco was head research assistant in a successful three-year community archaeology investigation in the river basin of Manati, Puerto Rico, funded by the National Science Foundation. She then pursued her master's degree at the University of Chester in the UK where she expanded her breadth of knowledge to include both classic and contemporary European mortuary and osteological archaeology studies.

She is a Registered Professional Archaeologist (RPA) with ten years of experience in archaeology. Ms. Rodriguez-Franco's duties have included directing pedestrian survey and testing projects, writing archaeological reports, permits, and proposals, and has experience communicating with multiple Oregon Tribal agencies. She has participated in and supervised cultural resources investigations on the Oregon Coast, Great Basin, Columbia Plateau, the North and Central Coasts of California, Shasta Cascades, and the California Desert. Ms. Rodriguez-Franco has also worked in overseas archaeological projects in Cyprus, Wales, and England.

PROJECT EXPERIENCE

State Parks: Latourell Falls, Multnomah County, OR. Field Director. The project involved monitoring ground disturbance for trail improvements within Guy W. Talbot State Park. Ms. Rodriguez-Franco was responsible for previous archaeological research within government databases such as SHPO and Oregon Archaeological Records Remote Access (OARRA), in-field analysis of findings, and archaeological site report writing.

Rabe Consulting: Willamette NF Upper Canyon Heritage Survey, Linn County, OR. Field Director. The project involves the pedestrian survey in approximately 1,033 acres of 97 timber stands for the USDA Forest Service in Canyon Creek and Upper Canyon Creek watershed. Ms. Rodriguez-Franco was responsible for staff coordination with the Sweet Home Ranger District, previous archaeological research within government databases such as SHPO and Oregon Archaeological Records Remote Access (OARRA), pedestrian survey coordination, field analysis of findings, and archaeological site report writing.



Cristina Rodriguez-Franco, M.A., RPA
Scientist Archaeology

Corps of Engineers: Rio Grande de Manati Cultural Resource Survey, Ciales, Puerto Rico. Crew Chief. NHPA, Section 106 review in response to a federal project with the United States Army Corps of Engineers, Jacksonville District, for the Matai River canalization. The project was in response to Hurricane Maria 2017 flooding in the town of Ciales, which required a review of possible historic properties and archaeological sites. Ms. Rodriguez was responsible for the archaeological and architectural pedestrian survey coordination and execution, community outreach, documentation of built environments, and records research in Puerto Rico's government and educational institutions (SHPO), Insituto Cultura Puertorriquena (ICP). At the end of fieldwork, Ms. Rodriguez was also responsible for document translation from Spanish to English, report writing from collected field results, and determining NRHP eligibility for archaeological sites.

BLM, Oregon, Coos Ranger District: Oregon BLM Broadband Cultural Surveys, Coos Bay, OR. Field Director. The project involved a pedestrian survey on 90 miles of road within Coos County for future broadband installation. Ms. Rodriguez was responsible for staff and field coordination, required review of possible historic properties and archaeological site identification, material analysis, recording, and report writing.

Oregon Department of Forestry: Malheur National Forest Lithic Scatter Recording, Malheur National Forest, OR. Field Director. The project included a surface survey of 8,600 acres for site updates on six large lithic scatter/site complexes in the Malheur National Forest. Ms. Rodriguez was the field director responsible for crew mobilization and training, surface survey, site recording, subsurface testing, identification and analysis of pre-contact and historic-era contexts, main report writing, coordination with Tribal entities and Forest Service staff.

King Range National Conservation Area: King Range Class III Survey, Humboldt County, CA. Crew Chief. For future forest management plans, the project included surveying 3,400 acres within the King Range National Conservation Area. Ms. Rodriguez was responsible for crew coordination, survey execution, on-site analysis of precontact and historical material, NRHP evaluation of sites, and report writing.

Dryer Partnership: Survey and Site Record for Morrill Creek Bridge Removal and Replacement, Langlois, OR. Crew Chief. The project includes removing and replacing an existing bridge on Floras Creek Road in Curry County. Ms. Rodriguez was crew chief responsible for crew coordination, subsurface testing and documentation of precontact contexts, infield analysis of material, curation preparation and report writing.

T Mobile: Longview Campus Tower, Longview, WA. Field Director. The project involved an archaeological survey and testing for the relocation of cell towers and collocations of telecommunication equipment. Ms. Rodriguez was responsible for field investigation, testing, documentation of built environment and archaeological resources, report writing, and NRHP evaluation.

US Bureau of Land Management: Burns Cultural Clearance Class III Survey, Harney County, OR. Crew Chief. The BLM Burns District required a Class III cultural resources inventory and evaluation of approximately 4,412 acres spread across ten units near Burns, Oregon. The Project required the pedestrian survey to identify and evaluate cultural resources.

Oregon State Parks and Recreation Department: Monitoring Silver Falls State Park, Marion County, OR. Field Director. The project included the monitoring and testing for the new construction of the North Falls boardwalk and trail in Silver Falls State Park. Ms. Rodriguez was responsible for the survey, testing, and report writing.

City of North Bend: Ferry Road Park Heritage Management Plan, North Bend, OR. Field Director. The project included a surface survey and subsurface testing of approximately 15 acres within Ferry Road Park in the City of North Bend, OR. The City of North Bend planned future park improvements within a known archaeological site. Ms. Rodriguez was responsible for crew coordination, pedestrian survey, determining the location of subsurface testing based on records research results and CTCLUSI tribal member input, supervising and performing subsurface testing. After the work was completed, Ms. Rodriguez was solely responsible for organizing and preparing archaeological



Cristina Rodriguez-Franco, M.A., RPA
Scientist Archaeology

material for curation, including database creation and statistical analysis of findings. Results created a Heritage Management Report for the City of North Bend.

Neil Friedman: Sweet Way Monitoring in Port Orford, Curry County, OR. Crew Chief/Field Director. Testing and monitoring for private residence at Sweet Home. The project involved the archaeological survey and testing within the prehistoric site and Tribal coordination.

Plumas National Forest: Berry Brush Creek Survey, Plumas National Forest, CA. Crew Chief. The project included a surface survey of 2,600 acres for site updates on multiple archaeological sites within the Plumas National Forest. Ms. Rodriguez was the Crew Chief responsible for surface survey and site recordings of pre-contact and historic-era contexts, NRHP site evaluations, and report writing.

US Cellular: 348332 Sun Dome Cell Tower Project, Yakima, WA. Field Technician. The project included a historic archaeological survey of historic properties within the State Fair Grounds in Yakima, Washington.

Aspen Environmental Group, LLC: Oak Knoll Class III Survey in Klamath National Forest, OR and CA. Field Technician. The project included the surface survey of 6,500-6,800 acres to develop a solar energy generating facility for Arica Solar, LLC. Ms. Rodriguez was responsible for surface survey and site record of prehistoric and historic contexts.

David L. Davis Real Estate: Brandon Ridge Subdivision Survey and Testing, Coos County, OR. Field Technician. The project included a surface and subsurface survey of 4.97 acres on the eastern bank of the Coquille River in Brandon, Oregon for proposed private development. Ms. Rodriguez was responsible for surface survey and site record of prehistoric and historic contexts.

Aspen Environmental Group, LLC: Oberon Class III Survey and Site Record, Desert Center, CA. Field Technician. The project included the surface survey of 6,500-6,800 acres to develop a solar energy generating facility for Arica Solar, LLC. Ms. Rodriguez was responsible for surface survey and site record of prehistoric and historic contexts.

JUB Engineering, Inc.: Class III Survey for Caldwell Industrial Airport, Caldwell, ID. Field Technician. The project included the development of an updated Airport Master Plan and Airport Layout Plan of 528 acres. Ms. Rodriguez was responsible for surface survey and site recording.

Douglas High School: Monitoring in Douglas High School, Winston, OR. Field Technician. The project required archaeological monitoring of ground disturbance caused by construction and field identification and analysis of precontact and historic materials.

Tri-Leaf Environmental and Environmental Consultants of America: FCC Section 106 Documentation for Various Cell Towers, OR and WA. Field Technician. Projects included new installations of cell towers and collocations of telecommunication equipment. Ms. Rodriguez was responsible for field investigation and documentation of the built environment and archaeological resources supporting the proposed telecommunications facilities.

Cory Vom Baur: Archaeological Predetermination for Everett St. Quadplex, Camas, WA. Field Technician. The project included the construction of a Quadplex apartments. Ms. Rodriguez was responsible for subsurface testing and identifying archaeological materials in impacted areas.

Turner Construction Company: Monitoring in Mission College Blvd Project, Santa Clara, CA. Crew Chief. The project included the archaeological construction monitoring, identification, and documentation of any archaeological materials in impacted areas.



Cristina Rodriguez-Franco, M.A., RPA
Scientist Archaeology

BLM Battle Mountain District: Survey and Site Record in Douglas Canton and Currant Summit Class III, NV. Field Technician. The project included surface survey and site record for 1,000 acres for fuel reduction in BLM land. Ms. Rodriguez was responsible for surface survey and documentation.

BLM Battle Mountain District: Surface Surveys for Applied Archaeological Research, Inc., Woodland, WA. Field Technician. The project included a surface survey and site record for 1,000 acres for fuel reduction in BLM land. Ms. Rodriguez was responsible for the surface survey and historic and precontact site documentation.

Applied Archaeological Research, Inc.: Surface Surveys for Applied Archeological Research, Inc., OR and WA. Field Technician. The project included subsurface testing for apartment complex construction. Ms. Rodriguez was responsible for subsurface testing and documentation of archaeological materials in the proposed area.

European Credit System for Vocational Education and Training (ECVET): Katalymata Ton Plakoton, Akrotiri, CY. Field Technician/Unit Leader. Internship sponsored by Grampus Heritage and Placements in Environmental Archaeological and Traditional Skills (PEATS) to further expand knowledge in classical archaeology. The Erasmus internship also provided community archaeology outreach with soldiers from the Royal Air Force (RAF). This project helped RAF personnel transition to and from military life. Ms. Rodriguez was responsible for data recovery, preservation of mosaics, and teaching archaeological basics to RAF participants.

Alan Brown, MA: Caer Alyn Archaeological Project, Wales, UK. Field Technician. This project aimed to explore Caer Alyn Hillfort's history with public involvement. Ms. Rodriguez was responsible for cleaning and categorizing archaeological material, unit excavation, and site drawing.

Natasha Fernandez, MA: El Morro Kitchen Archaeological Project, San Juan, PR. Field Technician. The project was part of the master's students' thesis to help understand and determine the diet of the fort's occupants during Spanish rule. Sponsored by the University of Puerto Rico. Ms. Rodriguez oversaw excavation, documentation through photography and scale drawings, and soil sample collections.

Conservation Trust of Puerto Rico, People for Nature: Tracing Our Roots, Manati, PR. Principal Research Assistant. Three-year investigation to determine the history of occupation along the Manati river basin. Ms. Rodriguez was involved in extensive field surveys on surrounding lands, ethnography, and community archaeology outreach. Ms. Rodriguez was responsible for organizing meetings with collaboration investigators, teaching volunteer workshops, input and analysis of information, creating the database for this investigation, and report writing.

Nydia Ponton, PhD: Hacienda La Esperanza, Manati, PR. Field Assistant. This project spanned three years for a PhD student candidate from Temple University. Its goal was to understand landscapes of power and determine the location of the slave quarters. Ms. Rodriguez was responsible for unit excavation, documentation, data input, cataloging of material culture, and the identification of historic ceramics of the 18th and 19th centuries.

University of Puerto Rico, Isabel Rivera-Collazo, PhD: Tierras Nuevas, Manati, PR. Principal Field Assistant. An archaeological field school provided by the University of Puerto Rico. Ms. Rodriguez was responsible for teaching university students archaeological ethics and basic techniques and creating and supervising surface surveys, excavation, and data input.



Nichole Padovano
Archaeological Field Technician

EDUCATION

Bachelor's Degree, Anthropology & Psychology, Boston University, 2020

Global Ocean's Program, Sea Education Association (SEA) Semester, 2019

**REGISTRATIONS/
CERTIFICATIONS**

HAZWOPER 40 Hour Certification

First Aid/CPR/AED

Asbestos Awareness Training Version 2 Washington 2B

**PROFESSIONAL
AFFILIATIONS**

Association for Washington Archaeology

Society for American Archaeology

U.S Forest Service

Washington Department of Transportation

U.S. Department of the Navy
Puyallup Tribe of Indians

TRAINING

ArcGIS

STELL TENURE

2 Years

INDUSTRY TENURE

2 Years

AREAS OF EXPERTISE

Phase I and II archaeological survey and investigation

Database background research (WISAARD, OARRA)

Crew lead (Field Maps, Trimble)

Precontact/historic-period materials analysis

Technical writing (Reports, MIDP/IDP, APE Letter, Site Forms, Site Condition Forms)

PROFESSIONAL EXPERIENCE

Ms. Padovano has over two years of professional experience in archaeological research and cultural resource management, conducting numerous surveys throughout the Pacific Northwest. Their responsibilities include, but are not limited to, site recording, site relocation, technical writing and background research, construction monitoring, client coordination, and cultural resource data collection. Ms. Padovano has experience successfully leading crews in the field and following a project from kick-off through final report submission. They have worked for and with the Washington Department of Transportation, U.S. National Parks Service, U.S. National Forest Service, Washington Department of Fish and Wildlife, the Puyallup Tribe of Indians, and the Duwamish Tribe.

PROJECT EXPERIENCE

SP Cramer & Associates, Inc.: Chewelah A-Z Project, Colville National Forest, WA. Phase I survey. Conducted site recording and historic-period material analysis. **US Forest Service: Heritage Surveys, Okanogan-Wenatchee NF and CRGNSA, Okanogan-Wenatchee National Forest, WA.** Phases I and II survey. Conducted site recording, lithic analysis, and historic-period material analysis. Created shovel probe logs, photo logs, artifact logs, and organized field notes, and previously recorded sites. Authored reports and background research. **US Forest Service: 2021 Rouge River-Siskiyou National Park Snowy Butte Archaeological Surveys, Snowy-Butte National Forest, OR.** Phases I and II survey. Conducted site recording, site relocation, site mapping on Field Maps, lithic analysis, historic-period material analysis, and detailed record keeping. Created shovel probe logs, photo logs, artifact logs, and organized field notes, and previously recorded sites. **US Forest Service: Umpqua National Forest Archie Creek 2, North Umpqua National Forest, OR.** Phases I and II survey utilizing Field Maps and Trimble. Crew lead site recovery and site relocation; conducted lithic analysis and historic-period material analysis. Lead shovel probe layout, documented field notes. Lead author on report, report letter, and background research



Nichole Padovano
Archaeological Field Technician

Anchor QEA: Lower Duwamish Waterway Shellfish Sampling, Seattle, WA. Conducted background research. Co-author on the cultural resources report, APE letter, and IDP/MIDP. **US Forest Service: Archie Creek Wildfire North Umpqua Trail Archaeological Survey, Umpqua National Forest, OR.** Phases I and II survey, utilizing Field Maps and Trimble. Crew lead site recovery and site relocation; conducted lithic analysis and historic-period material analysis. Lead shovel probe layout, documented field notes. Lead author on report and background research. **Shannon & Wilson Inc.: 8801 E. Marginal Way–Remedial Excavations Project, Tukwila, WA.** Sonic drill rig soil extraction and trench excavation construction monitoring for cultural resources. Lead author on cultural monitoring report, conducted background research, and in direct communication with client throughout monitoring work and report writing. **Shannon & Wilson Inc.: 8801 E. Marginal Way–South Remedial Excavation, Tukwila, WA.** Sonic drill rig soil extraction and trench excavation construction monitoring. Lead author on cultural monitoring report, conducted background research, and in direct communication with client throughout monitoring work and report writing. **Confluence: Stanwood IS4 92nd Ave Drainage Improvements Project, Stanwood, WA.** Wrote the MIDP and updated Appendix A., communicating directly with client. Conducted background research for previously known cultural resources. **PBS Engineering & Environmental: Mojonier Road Reconstruction, College Place, WA.** Drill rig soil extraction construction monitoring for cultural resources. Conducted background research for previously known cultural resources, submitted a monitoring log, organized the photo logs, and co-author for the cultural resources report. **PBS Engineering & Environmental: SR 224 Red Mountain Improvement Project, West Richland, WA.** Phases I and II survey and drill rig soil extraction construction monitoring. Conducted background research for previously known cultural resources and properly documented previously recorded HPI's within the APE while in the field. Submitted weekly monitoring logs, organized the photo logs, and co-author for the cultural resources report. **Weston Solutions, Inc.: Shoreline Repair Project Archaeological Monitoring, Puget Sound Naval Shipyard, Bremerton, WA.** Monitored the excavation of the Naval Base Kitsap Bremerton along the shoreline of Sinclair Inlet for cultural resources. Submitted weekly updates, supporting author on monitoring report and IDP/MIDP. **USDA Forest Service: Willamette CRI, Willamette National Forest, OR.** Phases I and II survey utilizing Field Maps and Trimble. Crew lead site recovery and site relocation; conducted lithic analysis and historic-period material analysis. Lead shovel probe layout and documented field notes. Lead author on report and background research. **South Puget Sound Salmon Enhancement Group: Griffinwood Stables – Griggs Creek Fish Passage Project, Thurston County, WA.** Phase I survey. Logged field notes and conducted background research. Communicated directly with client and supporting author on cultural resources report.

Jacobs Engineering Group: Elliot West Wet Weather Treatment Station Alternatives Evaluation, Seattle, WA. Monitored soil disturbing activity (mud rotary drill rig core barrel extractions, sonic drill rig core barrel extractions) for cultural resources. Logged daily field notes and conducted background research. Lead author on report and MIDP/IDP. **DH Environmental, Inc: Archeological Monitoring-Star Forge Demolition Project, Seattle, WA.** Monitored soil disturbing activity for cultural resources, logged daily field notes, and conducted background research. Lead author on monitoring report and MIDP/IDP. **Washington State Department of Transportation: SR 167 Completion General Engineering Consulting (GEC) Services Project, Tacoma, WA.** Monitored soil disturbing activities (excavation, core barrel extractions, spoils) for cultural resources across a 14-year, \$2.69 billion transportation project. Water screened an identified shell midden alongside members of the Puyallup Tribe of Indians. Logged daily field notes, submitted weekly logs. **U.S. Forest Service: BLM Cascade-Siskiyou National Monument Desktop Review.** Desktop literature review. **Washington Department of Fish and Wildlife: L.T. Murray Complex Vantage Hwy Fire 2022.** Phase 1 Survey. Monitored soil disturbances as over 6,000 trees were being planted. Created monitor logs.

Sandy Cove Park Bank Protection and Restoration - Phase 2 Rescoping (Amendment 1.3)

Prepared by Northwest Hydraulic Consultants Inc.

Scope of Work

Prepared for City of Snoqualmie

March 5, 2024

PROJECT DESCRIPTION

The City of Snoqualmie has requested that Northwest Hydraulic Consultants, Inc. (NHC) provide an updated scope of work for Phase 2 of the Sandy Cove Park Bank Restoration Project (NHC, 2014). A continuation of the Phase 2 scope of work is needed to continue the federal, state, and local permitting process for the full bank protection and restoration project at Sandy Cove Park. In December 2022, the city notified NHC that construction of the full bank protection concept would not be funded in 2023 and directed NHC to develop a design for temporary bank protection measures (Phase 1) to be constructed in 2023. Significant out of scope efforts from the previous task order include design, permitting and construction oversight for the Phase 1 temporary bank protection measures, which were successfully completed in Fall 2023.

A proposed scope of work for design and permitting of the full bank protection design has been submitted under separate cover as Amendment 1.2. This proposed scope of work covers Construction Management/Construction Support work plan tasks requested by the City. Task numbers have been retained from the previous scope of work.

Task 13. Project Management/Administration and Quality Control

NHC will keep the City's project manager informed on project activities through the use of email and phone. Meeting dates will be set well in advance to ensure adequate time to secure commitments from key participants. Monthly invoices will be submitted that are accompanied by a brief progress report. Each progress report will detail the following:

1. Work completed from the Scope in this billing period.
2. Work anticipated for next billing period.
3. Project issues that need to be addressed.
4. Tracking of any work performed outside the original scope.

Task 14. Construction Support

NHC and subcontractors will provide construction support and construction management services during the anticipated construction season (Summer 2024). NHC will provide up to 200 hours of on-site construction inspection and supervision to ensure that the design is implemented properly by the contractor.

Sandy Cove Park Bank Protection and Restoration - Phase 2 Rescoping

February 25, 2024

Page 2

NHC's permitting sub-consultant, 48 North Solutions, will coordinate with permitting agencies during construction, including the Army Corps of Engineers (Corps) and Washington State Department of Ecology (Ecology), Washington Department of Fish and Wildlife (WDFW) and Washington Department of Natural Resources (DNR). To meet the requirements of the Ecology 401 Water Quality Permit, 48N will coordinate on site turbidity monitoring and submit the final turbidity monitoring report after in-water work is complete.

Stell, NHC's cultural resources sub-consultant will conduct archaeological monitoring during construction activities. Due to the high archaeological probability of the project area, Stell expects that all ground disturbing construction will require archaeological monitoring. It is anticipated that monitoring will take place over the course of approximately eight (8) weeks.

KPFF, NHC's civil sub-consultant, will provide construction management and construction observation services, including:

- Bid Document Review & Bidding Support: KPFF CM will review the bid documents, assist the City with bid reviews and checking contractor references, and respond to bidder questions and issue addenda.
- Construction Management and Team Coordination: KPFF will provide limited construction project management and administration services, including quality assurance, construction observation, project coordination, and document control.
- Contract Administration: KPFF will be the point of contact for NHC, the Contractor, and the Design Team, and will facilitate communications, process submittals, handle change orders and RFIs, and track contract progress and status.
- Site Construction Observation: KPFF will monitor and document the Contractor's work and activities for compliance with the contract documents and applicable codes, and will evaluate and facilitate corrective action on any issues or problems.
- Project Completion and Closeout: KPFF will facilitate the project completion process by coordinating a punchlist inspection, issuing notice of substantial completion, performing a final inspection, and compiling project closeout documents.

Assumptions:

- Phase 2 construction duration will be approximately 20 weeks with approximately 12 hours per week of Construction Observation performed by the CM or an "Inspector"
- Construction of in-water elements is expected to take approximately 8 weeks.

Deliverables:

- As outlined in subconsultant scope of work (Attachments A & B).

Sandy Cove Park Bank Protection and Restoration - Phase 2 Rescoping

February 25, 2024

Page 3

TIME AND PERFORMANCE

1. At a schedule coordinated with City staff following issuance of this Task Order that achieves construction in 2024.



Sandy Cove Park Bank Protection and Restoration - Phase 2 Rescoping

February 25, 2024

Page 4

COST ESTIMATE

nhc -- Northwest Hydraulic Consultants Inc.								PAGE 1 OF 2	
12787 Gateway Drive S.				Prepared for:				City of Snoqualmie	
Seattle, WA 98168				Project:				Sandy Cove Park Bank Protection and Restoration (Phase 2)	
Tel. (206) 241-6000				Date:				February 16, 2024	
Fax (206) 439-2420				Project No.:				2003862	
				Prepared By:				Derek Stuart/ Catherine Billor	
TASK DESCRIPTION		Principal	Principal T3	Staff Scientist	Engineer 1	Engineer 2	Technician/ GIS Analyst	Contract Admin	Totals
		Derek Stuart or Vaughn Collins	Chris Long	Andrew Nelson	Catherine Billor	Laurel Smith or Alex Whitmershaus	Madalyn Ohrt	Diane Nurmich	
3	Hydraulic Modeling Plan and Model Development								\$0
5	Refinement of Preferred Alternative, 60% Design Drawings, and Permitting Support								\$0
6	Final Design and Embankment Design Documentation								\$0
7	FEMA No Rise								\$0
10	King Street Stormwater Outfall 100% Design								\$0
13	Project Management/ Administration and Quality Control	4			10			2	\$3,610
14	Construction Support	20			100	80			\$37,500
Total Hours and Direct Labor Cost (DL)		24.0	0.0	0.0	110.0	80.0	0.0	2.0	
Standard Rate (2024)		\$310.00	\$290.00	\$290.00	\$185.00	\$160.00	\$165.00	\$260.00	
TOTAL LABOR COST (BASE SCOPE OF WORK ONLY)									\$41,110
Direct Expense Detail									
						Units	Rate		Cost
Mileage (estimated 20 round trips)						1.200	\$0.580		\$696
Reproduction & Communication									
Survey Equipment (Boat/ RTK GPS/ Eco Sounder)							200.00		\$0
								Total Direct	\$696
Subconsultants									
						Sub Fee	Markup		Cost
Base Scope of Work									
Geotechnical support for Task 1 from AESI						\$10,000			\$10,000
KPFF (CM scope)						\$138,070			\$138,070
Berger						\$0			\$0
48N						\$5,000			\$5,000
Stell						\$27,880			\$27,880
								Base Scope of Work	\$180,950
Cost Summary									
Total NHC Labor									\$41,110
Total Direct Expenses									\$696
Subconsultants									\$180,950
TOTAL COST (CM SCOPE)									\$222,756

February 25, 2024

Page 5

REFERENCES

NHC 1993, Draft interim report, Snoqualmie River flood control project. Prepared for City of Snoqualmie, Snoqualmie, Washington.

NHC 2008, Technical Analysis for FEMA Letter of Map Revision for the Snoqualmie River near the City of Snoqualmie, Washington. May 23, 2008. LOMR became effective February 26, 2010. NHC Project Number 21478.

NHC 2014, Sandy Cove Bank Restoration Project, Final Report, Prepared by Northwest Hydraulic Consultants for the City of Snoqualmie in coordination with Perteet Inc. and Terracon Inc. Review Draft April 2013, Final Draft January 2014. NHC Project Number 200080.

NHC 2017, Infrastructure Improvement Program, Hydrologic and Hydraulic Analysis, Final Report, Prepared by Northwest Hydraulic Consultants for Perteet Inc. on behalf of the City of Snoqualmie. February 2017. NHC Project Number 2001642.

Sandy Cove Park Bank Protection and Restoration - Phase 2 Rescoping

February 25, 2024

Page 6

Attachment A

Sub-consultant KPFF Scope and Fee Estimate for Sandy Cove Park Construction Management

February 12, 2024
Catherine Billor, PE
Northwest Hydraulic Consultants
12787 Gateway Drive South
Seattle, WA 98168

**Re: Sandy Cove Phase II Project
Construction Administration and Construction Support
Services Scope and Fee
KPFF Project No. 10042200691**

Catherine,

KPFF Special Projects is providing this Scope and Fee proposal Construction Project Management services as part of the Sandy Cove Phase II Project. This proposal addresses the project needs for limited design review, bid support, construction administration and construction management services as currently anticipated by KPFF.

~~Phase 1 – Bid Document Review & Bidding Support~~

Included in Amendment 1.2 Scope

~~KPFF CM will review and become familiar with the Bid Documents. This will include Division 0 and 1 Specifications, Design Plans and the Engineer's Estimate of Probable Construction cost. KPFF CM will be available to assist the City with bid reviews and checking contractor references (if requested).~~

Phase 2 – Construction Management and Team Coordination

KPFF will provide limited Construction Project Management and Administration services following the award of the construction contract. Generally, this will include providing quality assurance, construction observation, project coordination and document control through construction.

Task 2.1 – Pre-Construction Meeting – KPFF will facilitate a Pre-Construction Meeting including Design Team representatives, NHC, the Construction Contractor, and others as required. KPFF will prepare and distribute the meeting minutes to all attendees and stakeholders.

Task 2.2 – Contract Administration – KPFF will provide Construction Management and Contract Administration and be the point of contact for Northwest Hydraulic Consultants (NHC), the Contractor and the Design Team. KPFF will facilitate communications as required and maintain an accurate record of correspondence. Correspondence will be provided to NHC, the Contractor and Design Team through a web based electronic document management system.

Task 2.3 – Communications and Weekly Progress Meetings – KPFF will prepare an agenda and facilitate weekly construction meetings with NHC, the Contractor and others as required (assuming remote meetings through MS Teams or Zoom). Meetings will allow the Contractor to present schedule updates, discussion of milestone dates, discussion of problems/issues encountered or upcoming, and provide an opportunity for NHC and the Design Team to discuss any concerns. Meeting minutes will be prepared and distributed to NHC, the Contractor, the Design Team and others as required.

Task 2.4 – Submittal Review/Recommendations – KPFF will receive, distribute for review, track, and return to the Contractor all technical submittals required for review by the Engineer of Record in accordance with the Construction Contract. KPFF will utilize a web based electronic document management system for processing submittals, that will also be provided to the Construction Contractor.

Task 2.5 – Changed Conditions/Change Order/RFI – KPFF will review Contractor Requests for Information and design change requests, make initial determination if the Contractor needs to provide further information prior to Design Team review, and/or distribute to the appropriate party for a response. KPFF will also prepare and process construction field authorizations and resultant change orders. KPFF will develop, update, and manage a log of RFIs and their status.

KPFF will track all changes to the approved Contract Documents, coordinate with NHC, negotiate and issue change orders for final approval by the City, along with documentation for the change including summary sheet, independent cost estimate, Contractor's cost estimate and proposal, and writing a finding of fact.

Task 2.6 – Site Construction Observation – KPFF will provide limited Site Construction Observation. This task will be a collaborative effort that will include the following items:

Monitor and document the Contractor's work and activities for progress as well as compliance with approved Contract Documents. Complete site reports for project records and coordinate with NHC and the Contractor.

Monitor the Contractor's quality control processes throughout construction of the project. Observe the technical conduct of construction, including providing day-to-day contact with NHC and the Contractor.

Observe material, workmanship, and construction areas for compliance with the Contract Documents and applicable codes and notify the Contractor of noncompliance. Advise the Engineer of Record and NHC of all non-conforming work observed.

Evaluate and facilitate corrective action on issues which may arise related to the quality and acceptability of material furnished, work performed and rate of progress of work performed by the Contractor.

It is assumed that the Phase 2 construction duration will be approximately 20 weeks with approximately 12 hours per week of Construction Observation performed by the CM or an "Inspector".

Task 2.7 – On-Site Materials Inspection/Testing – KPFF will coordinate all special inspection and testing utilizing subconsultants under contract to the Prime Consultant and/or the City. KPFF will review the work by the Field Representative(s) and testing laboratories, document and evaluate the results of testing and inform NHC, the Contractor and the Design Team of the results.

KPFF will document and log the locations, dates and results of all special inspections and testing performed by its subconsultants.

Task 2.8 – Contractor Payment Applications – KPFF will prepare and approve progress payment applications, including measurement and verification of quantities and evaluation of percent complete with lump sum items. Assume 5 pay applications at 2hrs per review.

Task 2.9 – Substantial Completion/Final Inspection/Physical Completion – KPFF will facilitate the project completion process by coordinating a punchlist inspection of the work and issuing notice of Substantial Completion. Develop, with assistance from NHC and the Design Team, a written list of remaining deficiencies and provide this list to the Contractor for corrective action.

Upon notification from the Contractor of completion of the punch list items, KPFF will assist NHC in performing a Final Inspection.

Catherine Billor
February 12, 2024
Page 3

Task 2.10 – Project Closeout Documentation/Completion Date – KPFF will complete and compile project closeout documents including the final payment voucher, QC reports, inspection reports, permit closeout and Contractor review forms; compile all documentation from the Contractor required by the Contract Documents. Once documentation has been accepted KPFF will provide a written final acceptance/Contract Completion letter to NHC.

SCHEDULE

This fee estimate is based upon a preliminary construction schedule of 20 weeks (plus 2 weeks of pre-construction support).

ASSUMPTIONS

The following items are assumed to accomplish the work identified herein:

- Advertising and solicitation of the bids will be by others.
- Special Testing and inspection will be provided by the City (or another party).

FEE

KPFF proposes to perform the above Scope of Work for an estimated to be **\$142,150** billed on a time and materials basis per Attachment A. An allowance for reimbursable expenses has been included in the Fee Estimate and will be billed at cost, without mark-up.

If after your review of this proposal you have any questions, please contact me at your earliest convenience.

Rob Price, Principal

kpff 1601 5th Avenue, Suite 1300 Seattle, Washington 98101 p (206) 382-0600 f (206) 382-0500	Project: Sandy Cove Park Bank Protection	Date:	Item 15.
	Location: Snoqualmie, WA	Sheet #:	
	Client: City of Snoqualmie	Job #:	
	By:	Version: 1	

ATTACHMENT A - Fee Estimate

	Principal	Project Manager	Senior Engineer	Prof. Engineer	Construction Manager	Resident Engineer	Construction Inspector	Design Engineer	Sr. CAD Technician	CAD Technician	Project Coordinator	Admin.	Total
2024 Rates	\$ 280	\$ 270	\$ 230	\$ 200	\$ 220	\$ 200	\$ 170	\$ 175	\$ 170	\$ 150	\$ 145	\$ 110	
1 - Bid Document Review & Bidding Support	2	0	0	0	16	0	0	0	0	0	0	0	\$ 4,080
1.1 Bid Package Preparation, Plans, Specs & bid Tab					4								\$ 880
1.2 Assist with response to Bidder Questions & Issue Addenda					4								\$ 880
1.3 Technical and Programmatic Review of Bids	2				8								
2 - Construction Management and Construction Administration	8	0	0	0	509	0	0	0	0	0	146	0	\$ 135,390
2.1 Pre-Construction Meeting					2						2		\$ 730
2.2 Contract Administration					80						80		\$ 29,200
2.3 Communications and Progress Meetings					44						44		\$ 16,060
2.4 Submittal Review/Recommendations					80								\$ 17,600
2.5 Changed Conditions/Change Order/RFI					20								\$ 4,400
2.6 Site Construction Observation	8				240								\$ 55,040
2.7 On-Site Materials Inspection/Testing					16						8		\$ 4,680
2.8 Contractor Payment Applications					10								\$ 2,200
2.9 Substantial Completion/Final Inspection/Physical Completion					8								\$ 1,760
2.10 Project Closeout Documentation/Completion Date					9						12		\$ 3,720
Total Hours	10	0	0	0	525	0	0	0	0	0	146	0	
KPFF Labor Subtotal													
Reimbursable Expenses													
Travel - assume 50 miles per trip X 4 trips per week @ \$0.67 per mile													
Expenses Subtotal													
TOTAL													

Include
Amend
1.2 Sco

\$135,390

\$138,070

Sandy Cove Park Bank Protection and Restoration - Phase 2 Rescoping

February 25, 2024

Page 7

Attachment B

Sub-consultant Stell Scope and Fee Estimate for Sandy Cove Park Construction Management



February 7, 2024

Northwest Hydraulic Consultants
12787 Gateway Drive South
Seattle, WA 98168
ATTN: Mr. Derek Stuart P.E., Principal
DStuart@nhcweb.com

RE: Scope and Budget ---Phase II Sandy Cove Park Upper Bank Project, Snoqualmie –
Cultural Resources Survey

Dear Mr. Stuart:

As a proposed amendment modification to subcontract No. 2003862-2, Stell archaeologists will perform the following tasks to satisfy requirements for the above referenced project as set forth in local King County ordinances and Washington's State Environmental Policy Act (SEPA).

Scope of Work

Task 1 – Cultural Resources Survey: Led by key personnel (resumes attached) for this project, Stell will conduct a systematic field survey to identify previously recorded and/or unrecorded archaeological resources where ground-disturbing activities are expected to take place. Field reconnaissance will include a series of pedestrian transects at varying intervals, depending on terrain and vegetation cover experienced across the project area. Shovel test probes will be excavated to a maximum depth of 100 centimeters across the entire project area approximately 20 meters (65 feet) apart. All sediment excavated from the shovel probes will be hand screened using ¼- inch hardware mesh. A hand auger will be used to determine subsurface deposits deeper than 1 meter and will be used to a maximum depth of 3 meters. New archaeological sites will be mapped, photographed, and recorded on Washington State Archaeological Site Inventory forms. This assessment assumes that no more than one new archaeological site will be identified and recorded during the fieldwork. Previously documented sites within the project area will be relocated, reevaluated for condition, and updated on a Washington State Archaeological Site Inventory Addendum Sheet. The Washington State Historic Inventory Database will be utilized to record the identified historic resources.

Task 2 – Cultural Resource Monitoring: Stell will conduct archaeological monitoring during construction activities. Due to the high archaeological probability of the project area, Stell expects that all ground disturbing construction will require archaeological monitoring. Per NHC, it is anticipated that monitoring will take place over the course of approximately eight (8) weeks.

Stell archaeologists will conduct monitoring following federal and state standards and guidelines. Archaeological monitoring will include at least one monitor on site observing ground disturbances. The archaeologist will document the stratigraphic matrix as sediment is being removed, making note of any exposed cultural materials. If any cultural materials are identified, then the archaeologist will collect information to determine the significance of the findings. Daily

6100 219th Street SW (STE 480) | Mountlake Terrace, Washington 98043 | 206.717.7010 | www.stell.com

Certified VOSB | WOSB | MWBE

notes and photographs will be taken and compiled for documentation and submitted to NHC each day. A compilation of daily monitoring reports will be presented as an Appendix to the Cultural Resource Monitoring Report.

All new or previously recorded archaeological sites and isolated finds encountered during construction will be documented using the DAHP's Washington Information System for Architectural and Archaeological Records Data (WISAARD) system. Each site will be evaluated for listing in the NRHP, and recommendations will be provided in the monitoring report. All archaeological resources identified will be immediately reported to NHC.

Task 3 – Regulatory Compliance and Reporting: After the completion of the fieldwork, Stell will prepare a technical cultural resources report that meets state and federal standards for reporting as outlined in the guidelines provided by the DAHP. Reporting will be done in compliance with all NEPA, NHPA, and Section 106 review requirements. The technical report will describe survey methodology, summarize, and interpret findings, and provide management recommendations. The report will contain brief geological, prehistoric, and historical contexts for the area, as well as discussion of the fieldwork strategy employed, results, and field conditions. Stell will submit the report to NHC and the DAHP.

Stell will support NHC and the City of Snoqualmie in coordination with DAHP, affected Native American Tribes, and stakeholders. The APE letter will initiate communications related to the planned cultural resources survey and schedule. Stell will attend up to two meetings with project proponents and stakeholders to supply information related to cultural resources services and needs. Stell will coordinate directly with DAHP, with adherence from the City of Snoqualmie to assist with project requirements.

The Time and Materials cost for this scope of work is **\$54,522.06**.

Stell's proposed cost for this project is provided as Attachment 1. The pricing estimate is based on the following assumptions:

- NHC will provide all rights of entries.
- Weather conditions permitting, the cultural resources survey is scheduled to be completed within 7 (seven) weeks from the start date.
- No more than 30 shovel test probes will be excavated to a depth of no more than 100 centimeters (39 inches) below the ground surface.
- No historic buildings/structures over 50 years of age have been identified in the project area and therefore no buildings/structures will be inventoried as part of this assessment.
- Not more than one archaeological site will be recorded during fieldwork.
- Should archaeological testing for NRHP evaluation eligibility and/or data recovery efforts be determined necessary, a new scope and budget will need to be submitted.
- Human remains will not be encountered. If human remains are encountered, the King County Sheriff and Coroner will be immediately contacted. If the remains are determined to be not part of a criminal investigation and anthropological in nature, Washington Department of Archaeology and Historic Preservation forensic anthropologist Guy Tasa will be contacted immediately, as will be the affected Native American tribes.

- The draft technical report will be delivered for review to HNC within 4 weeks after the completion of fieldwork.
- The draft/final technical report will not exceed 30 pages of text (not including appendices) and five figures.
- The report will undergo one cycle of review and comment; NHC will collate all comments into a single list for response by Stell.
- One hard copy of the final report will be delivered to NHC within 1 week after receiving comments on the draft report.
- Stell staff will not require or need to provide project-specific training.
- Stell will provide cultural resources services under a Time and Materials contract.
- The scope and price quote are valid for 60 days from the date of this proposal letter.

Based on the above assumptions, this project is anticipated to take 60 days, plus NHC review time of the draft technical report.

Stell looks forward to the opportunity to support NHC and the City of Snoqualmie. Please contact me at 713.417.5421 or rkrause@stellee.com with any questions.

Regards,

Robert Krause

Rob Krause, Ph.D.
Cultural Resources Director

Attachments:

- 1.) Price Estimate
- 2.) Resumes of Key Personnel

1). Price Estimate

	BASE YEAR	Unit	Task 1: Cultural Resource Survey		Task 2: Cultural Resource Monitoring		Task 3: Regulatory Compliance and Reporting		Summary	
LABOR CATEGORIES			Hrs	Cost	Hrs	Cost	Hrs	Cost	Hrs	Cost
Jason Jones/Principal Investigator	\$96.10	HR	24	\$2,306.40	8	\$768.80	24	\$2,306.40	56	\$5,381.60
Nichole Pavodano/Mid. Archaeologist	\$86.80	HR	64	\$5,555.20	280	\$24,304.00	40	\$3,472.00	384	\$33,331.20
Cristina Rodriguez-Franco/Sr. Archaeologist	\$94.22	HR	56	\$5,276.32	24	\$2,261.28	40	\$3,768.80	120	\$11,306.40
GIS Specialist	\$77.50	HR	8	\$620.00	4	\$310.00	16	\$1,240.00	28	\$2,170.00
Editor	\$59.12	HR	8	\$472.96	4	\$236.48	16	\$945.92	28	\$1,655.36
			160	\$14,230.88	320	\$27,880.56	136	\$11,733.12	616	\$53,844.56
TRAVEL & ODC COSTS	Rate	Unit	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost
GPS	\$35.00	Day		\$-		\$-	10	\$350.00	10	\$350.00
Mileage	\$0.655	mile		\$-		\$-	500	\$327.50		\$327.50
ODC/Travel Subtotal				\$-		\$-		\$677.50		\$677.50
Total Price				\$14,230.88		\$27,880.56		\$12,410.62		\$54,522.06

Tasks 1 & 3 - to be completed under Amendment 1.2

\$27,880.56 to complete Amendment 1.3 Scope

2). Resumes attached

**Jason M. Jones***Environmental Compliance Manager / Archaeologist***EDUCATION**

MA, History/Anthropology,
Eastern Washington
University, Cheney, WA, 2005

BA, Anthropology, Eastern
Washington University,
Cheney, WA, 2003

**REGISTRATIONS/
CERTIFICATIONS**

Certified Erosion & Sediment
Control Lead (CESCL) 2016-
2020

HAZWOPER 40 hour, 2020

OSHA Oil Spill Clean-up,
2020

TRAINING

First Air/CPR/AED
Certification

Cornell Lab of Ornithology
Bird Academy Hawk & Raptor
Identification Training 2020

EPA- The Clean Water Act
Training 2019

Introduction to Native Plant
Identification, 2016

DNR-Unstable Slopes
Training, 2011

INDUSTRY TENURE

17 Years

AREAS OF EXPERTISE

Environmental compliance
inspections (cultural and natural
resources)

Erosion Control
BMPs/Plans/Stormwater Prevention

Environmental Oversight – In-
stream work (culvert installations,
de-watering and water diversion,
controls of pollutants, fills, and pH
modifying sources

Stream Turbidity (Nephelometric
Turbidity Unit (NTU) monitoring

Biologic resource protection

Noxious weed and fugitive dust
control

Spill response clean-up

Phase I, II, III archaeological
surveys and investigations

Human burial recovery

Historic properties inventories

Lithic analysis

Stratigraphic profiling

GIS/GPS data collection

Prehistoric/historic artifact
analysis/identification

Determinations of adverse effects
and resource eligibility

Tribal/Agency consultation

Technical Reporting

Public outreach/training

PROFESSIONAL EXPERIENCE

Mr. Jones has over 17 years of professional cultural resource management experience and over four years of natural resource protection experience. He meets the Secretary of the Interiors Standards for a professional archaeologist and has conducted fieldwork in Washington, California, Oregon, Idaho, Montana, Nevada, North Dakota, Missouri, Illinois, and Newfoundland. He has a current database user agreement with the California, Oregon and Washington State Historic Preservation Offices (SHPO) and he has worked as a crewmember as well as a supervisor on the completion of Phase I, II and III cultural resource field investigations as obligated under Archaeological Resources Protection Act (ARPA), National Historic Preservation Act (NHPA, Section 106 and Section 110), State Environmental Policy Act (SEPA), National Environmental Policy Act (NEPA), Native American Graves Protection and Repatriation Act (NAGPRA) and Washington Executive Order (EO) 05-05 compliance projects. He has participated extensively in consultation with state and federal agencies as well as Pacific Northwest tribal groups. Since 2016 he has been providing environmental compliance and natural resources inspection support on small-scale and large-scale construction projects, including obligations under Section 404 of the Clean Water Act. Jason is currently a Certified Erosion & Sediment Control Lead (CESCL).

PROJECT EXPERIENCE

Cultural Resource Services for the Olympic Region 22 Fish Passages Project | Clallam, Jefferson, Mason, and Grays Harbor Counties, WA | Principal Investigator | 2019–Ongoing. Archaeologist. Stell is on a team of consultants supporting WSDOT for environmental documentation related to the removal of 23 fish barriers and the design and implementation of new fish passages throughout the Olympic Peninsula in Washington State. Stell is conducting background literature and records review of each fish passage location, archaeological survey, and reporting the results per Section 106 of the National Historic Preservation Act of 1966. Stell reviewed preliminary design plans and PHD documents for each culvert location, coordinated with project leads to Identify and map

**Jason M. Jones***Environmental Compliance Manager / Archaeologist*

estimated project footprint (temporary and permanent) to be used in the analysis, and established and mapped an estimated APE for each culvert based on project footprint. Pertinent literature on the archaeology, ethnography, and history was reviewed to determine the probability for archaeological resources, traditional cultural properties and historic resources in the study area. Previous cultural resources and geotechnical studies, historic building and structure inventories, ethnographies, local histories, historic maps, in-house records and records held by the Department of Archaeology and Historic Preservation (DAHP) were consulted. Archaeological survey, including pedestrian and subsurface testing will be completed across each fish passage APE. Previously recorded and newly located archaeological resources and historic properties observed will be documented and updated using the Washington Information System for Architectural and Archaeological Records Data (WISAARD) and in coordination with the DAHP. Stell is assisting WSDOT with tribal coordination for each of the fish passage locations to address any cultural resource concerns, including the Jamestown S'Klallam Tribe, Lower Elwha Klallam Tribe, Port Gamble S'Klallam Tribe, Makah Tribe, Puyallup Tribe, Quileute Nation, Quinault Nation, Squaxin Island Tribe, and the Suquamish Tribe.

Snohomish County PUD, Swamp Creek Switching Station Pole Installation, Snohomish County, Washington 2020. Mr. Jones served as the Project CESCL during clearing, grading and the installation of power poles related to upgrades to the switching station. All work was being performed to meet environmental guidelines/restrictions set forth by the Washington State Department of Ecology and mandates defined under the Construction Stormwater General Permit.

Bonneville Power Administration's HEC Marker Ball Year 1 Project, Idaho, Montana, Oregon, and Washington 2020. Mr. Jones completed pre-construction reconnaissance over four states to help clear proposed helicopter landing zones for PAR Electric and WINCO. These landing zones were planned for use during emergency marker ball installation and replacement on existing BPA transmission lines. The pre-construction work entailed navigating to select locations using aerial photography, USGS maps and compass. Once on-site, Jason completed a pedestrian survey of the proposed location to make certain that no protected natural resources or cultural resources were overlooked during the desktop review and that no vulnerable resources would be affected by the proposed work. Following the field work, Mr. Jones completed a technical summary document with applicable photographs and environmental protection recommendations for the contractor to consult during their work.

Raver Substation Expansion Erosion Control Project, King County, Washington 2020. Mr. Jones acted as a team-member during this erosion control project which necessitated both hand and mechanized broadcast of seed and appropriate fertilizer, hand-raking, mechanized tilling (ATV and bucket spreader) and photographs and documentation of all work completed. Work was completed under contract to BPA to assist them with the control of noxious weeds and limit erosion around the perimeter of their Raver Substation.

Pacific Power's Tieton Substation Expansion Project, Yakima County, Washington 2019-2020.

Mr. Jones was the Environmental Inspector for Rawhide Excavating, Inc. and helped them meet their Stormwater Pollution Prevention Plan (SWPPP) obligations as required for construction by the Department of Ecology State of Washington.

Bonneville Power Administration's Lane to Wendson No. 1 Transmission Line Rebuild Project, Lane County, Oregon 2019-2020. Mr. Jones represented Rogue Line LLC (Rogue) as their Project Environmental Inspector and also acted as the Land Liaison and CESCL. He helped Rogue meet their Project environmental compliance obligations as outlined by BPA in accordance with the Endangered Species Act (ESA), Oregon Department of State Lands (DSL), Oregon Department of Environmental Quality (DEQ) and U.S. Army Corps of Engineers (ACOE) Section 404 permit conditions and Nationwide Permit (NWP) General Conditions. He constructed temporary fencing and signage around sensitive water resources (i.e., protected streams and wetlands) and in areas of the protected marbled murrelet and streaked horned lark, provided oversight of in-stream work to ensure environmental/permit compliance, sought contact with each affected landowner, assisted with seeding and mulching of disturbed areas to support site restoration, and participated in on-site meetings and telephone and email correspondence with representatives of the Project. Work took place over 41 linear miles from Eugene to Florence, Oregon and necessitated daily reporting and weekly SWPPP reporting.



Cristina Rodriguez-Franco, M.A., RPA

Scientist Archaeology

EDUCATION

Master's Degree, Archaeology of Death of Memory, University of Chester, UK, 2017

Bachelor's Degree, Anthropology, University of Puerto Rico, 2015

REGISTRATIONS/CERTIFICATIONS

Register of Professional Archaeologists, #18149, since 2020

PSMJ Project Management

First Aid/AED Training

PROFESSIONAL AFFILIATIONS

Society for Historical Archaeology

Association of Oregon Archaeologist (AOA)

Association for Washington Archaeologist (AWA)

PERMITS/LICENSURE

Washington WISAARD Access

Oregon OARRA Access

Permitted Oregon Archaeologist

STELL TENURE

< 1 Year

INDUSTRY TENURE

10 Years

AREAS OF EXPERTISE

Caribbean Archaeology

Mortuary Studies

Colonial Archaeology

PROFESSIONAL EXPERIENCE

Cristina Rodriguez-Franco obtained her BA from the University of Puerto Rico where she participated in pre-Hispanic and colonial Caribbean Archaeological research throughout her undergraduate career.

Ms. Rodriguez-Franco was head research assistant in a successful three-year community archaeology investigation in the river basin of Manati, Puerto Rico, funded by the National Science Foundation. She then pursued her master's degree at the University of Chester in the UK where she expanded her breadth of knowledge to include both classic and contemporary European mortuary and osteological archaeology studies.

She is a Registered Professional Archaeologist (RPA) with ten years of experience in archaeology. Ms. Rodriguez-Franco's duties have included directing pedestrian survey and testing projects, writing archaeological reports, permits, and proposals, and has experience communicating with multiple Oregon Tribal agencies. She has participated in and supervised cultural resources investigations on the Oregon Coast, Great Basin, Columbia Plateau, the North and Central Coasts of California, Shasta Cascades, and the California Desert. Ms. Rodriguez-Franco has also worked in overseas archaeological projects in Cyprus, Wales, and England.

PROJECT EXPERIENCE

State Parks: Latourell Falls, Multnomah County, OR. Field Director. The project involved monitoring ground disturbance for trail improvements within Guy W. Talbot State Park. Ms. Rodriguez-Franco was responsible for previous archaeological research within government databases such as SHPO and Oregon Archaeological Records Remote Access (OARRA), in-field analysis of findings, and archaeological site report writing.

Rabe Consulting: Willamette NF Upper Canyon Heritage Survey, Linn County, OR. Field Director. The project involves the pedestrian survey in approximately 1,033 acres of 97 timber stands for the USDA Forest Service in Canyon Creek and Upper Canyon Creek watershed. Ms. Rodriguez-Franco was responsible for staff coordination with the Sweet Home Ranger District, previous archaeological research within government databases such as SHPO and Oregon Archaeological Records Remote Access (OARRA), pedestrian survey coordination, field analysis of findings, and archaeological site report writing.



Cristina Rodriguez-Franco, M.A., RPA
Scientist Archaeology

Corps of Engineers: Rio Grande de Manati Cultural Resource Survey, Ciales, Puerto Rico. Crew Chief. NHPA, Section 106 review in response to a federal project with the United States Army Corps of Engineers, Jacksonville District, for the Matai River canalization. The project was in response to Hurricane Maria 2017 flooding in the town of Ciales, which required a review of possible historic properties and archaeological sites. Ms. Rodriguez was responsible for the archaeological and architectural pedestrian survey coordination and execution, community outreach, documentation of built environments, and records research in Puerto Rico's government and educational institutions (SHPO), Insituto Cultura Puertorriquena (ICP). At the end of fieldwork, Ms. Rodriguez was also responsible for document translation from Spanish to English, report writing from collected field results, and determining NRHP eligibility for archaeological sites.

BLM, Oregon, Coos Ranger District: Oregon BLM Broadband Cultural Surveys, Coos Bay, OR. Field Director. The project involved a pedestrian survey on 90 miles of road within Coos County for future broadband installation. Ms. Rodriguez was responsible for staff and field coordination, required review of possible historic properties and archaeological site identification, material analysis, recording, and report writing.

Oregon Department of Forestry: Malheur National Forest Lithic Scatter Recording, Malheur National Forest, OR. Field Director. The project included a surface survey of 8,600 acres for site updates on six large lithic scatter/site complexes in the Malheur National Forest. Ms. Rodriguez was the field director responsible for crew mobilization and training, surface survey, site recording, subsurface testing, identification and analysis of pre-contact and historic-era contexts, main report writing, coordination with Tribal entities and Forest Service staff.

King Range National Conservation Area: King Range Class III Survey, Humboldt County, CA. Crew Chief. For future forest management plans, the project included surveying 3,400 acres within the King Range National Conservation Area. Ms. Rodriguez was responsible for crew coordination, survey execution, on-site analysis of precontact and historical material, NRHP evaluation of sites, and report writing.

Dryer Partnership: Survey and Site Record for Morrill Creek Bridge Removal and Replacement, Langlois, OR. Crew Chief. The project includes removing and replacing an existing bridge on Floras Creek Road in Curry County. Ms. Rodriguez was crew chief responsible for crew coordination, subsurface testing and documentation of precontact contexts, infield analysis of material, curation preparation and report writing.

T Mobile: Longview Campus Tower, Longview, WA. Field Director. The project involved an archaeological survey and testing for the relocation of cell towers and collocations of telecommunication equipment. Ms. Rodriguez was responsible for field investigation, testing, documentation of built environment and archaeological resources, report writing, and NRHP evaluation.

US Bureau of Land Management: Burns Cultural Clearance Class III Survey, Harney County, OR. Crew Chief. The BLM Burns District required a Class III cultural resources inventory and evaluation of approximately 4,412 acres spread across ten units near Burns, Oregon. The Project required the pedestrian survey to identify and evaluate cultural resources.

Oregon State Parks and Recreation Department: Monitoring Silver Falls State Park, Marion County, OR. Field Director. The project included the monitoring and testing for the new construction of the North Falls boardwalk and trail in Silver Falls State Park. Ms. Rodriguez was responsible for the survey, testing, and report writing.

City of North Bend: Ferry Road Park Heritage Management Plan, North Bend, OR. Field Director. The project included a surface survey and subsurface testing of approximately 15 acres within Ferry Road Park in the City of North Bend, OR. The City of North Bend planned future park improvements within a known archaeological site. Ms. Rodriguez was responsible for crew coordination, pedestrian survey, determining the location of subsurface testing based on records research results and CTCLUSI tribal member input, supervising and performing subsurface testing. After the work was completed, Ms. Rodriguez was solely responsible for organizing and preparing archaeological



Cristina Rodriguez-Franco, M.A., RPA
Scientist Archaeology

material for curation, including database creation and statistical analysis of findings. Results created a Heritage Management Report for the City of North Bend.

Neil Friedman: Sweet Way Monitoring in Port Orford, Curry County, OR. Crew Chief/Field Director. Testing and monitoring for private residence at Sweet Home. The project involved the archaeological survey and testing within the prehistoric site and Tribal coordination.

Plumas National Forest: Berry Brush Creek Survey, Plumas National Forest, CA. Crew Chief. The project included a surface survey of 2,600 acres for site updates on multiple archaeological sites within the Plumas National Forest. Ms. Rodriguez was the Crew Chief responsible for surface survey and site recordings of pre-contact and historic-era contexts, NRHP site evaluations, and report writing.

US Cellular: 348332 Sun Dome Cell Tower Project, Yakima, WA. Field Technician. The project included a historic archaeological survey of historic properties within the State Fair Grounds in Yakima, Washington.

Aspen Environmental Group, LLC: Oak Knoll Class III Survey in Klamath National Forest, OR and CA. Field Technician. The project included the surface survey of 6,500-6,800 acres to develop a solar energy generating facility for Arica Solar, LLC. Ms. Rodriguez was responsible for surface survey and site record of prehistoric and historic contexts.

David L. Davis Real Estate: Brandon Ridge Subdivision Survey and Testing, Coos County, OR. Field Technician. The project included a surface and subsurface survey of 4.97 acres on the eastern bank of the Coquille River in Brandon, Oregon for proposed private development. Ms. Rodriguez was responsible for surface survey and site record of prehistoric and historic contexts.

Aspen Environmental Group, LLC: Oberon Class III Survey and Site Record, Desert Center, CA. Field Technician. The project included the surface survey of 6,500-6,800 acres to develop a solar energy generating facility for Arica Solar, LLC. Ms. Rodriguez was responsible for surface survey and site record of prehistoric and historic contexts.

JUB Engineering, Inc.: Class III Survey for Caldwell Industrial Airport, Caldwell, ID. Field Technician. The project included the development of an updated Airport Master Plan and Airport Layout Plan of 528 acres. Ms. Rodriguez was responsible for surface survey and site recording.

Douglas High School: Monitoring in Douglas High School, Winston, OR. Field Technician. The project required archaeological monitoring of ground disturbance caused by construction and field identification and analysis of precontact and historic materials.

Tri-Leaf Environmental and Environmental Consultants of America: FCC Section 106 Documentation for Various Cell Towers, OR and WA. Field Technician. Projects included new installations of cell towers and collocations of telecommunication equipment. Ms. Rodriguez was responsible for field investigation and documentation of the built environment and archaeological resources supporting the proposed telecommunications facilities.

Cory Vom Baur: Archaeological Predetermination for Everett St. Quadplex, Camas, WA. Field Technician. The project included the construction of a Quadplex apartments. Ms. Rodriguez was responsible for subsurface testing and identifying archaeological materials in impacted areas.

Turner Construction Company: Monitoring in Mission College Blvd Project, Santa Clara, CA. Crew Chief. The project included the archaeological construction monitoring, identification, and documentation of any archaeological materials in impacted areas.



Cristina Rodriguez-Franco, M.A., RPA
Scientist Archaeology

BLM Battle Mountain District: Survey and Site Record in Douglas Canton and Currant Summit Class III, NV. Field Technician. The project included surface survey and site record for 1,000 acres for fuel reduction in BLM land. Ms. Rodriguez was responsible for surface survey and documentation.

BLM Battle Mountain District: Surface Surveys for Applied Archaeological Research, Inc., Woodland, WA. Field Technician. The project included a surface survey and site record for 1,000 acres for fuel reduction in BLM land. Ms. Rodriguez was responsible for the surface survey and historic and precontact site documentation.

Applied Archaeological Research, Inc.: Surface Surveys for Applied Archeological Research, Inc., OR and WA. Field Technician. The project included subsurface testing for apartment complex construction. Ms. Rodriguez was responsible for subsurface testing and documentation of archaeological materials in the proposed area.

European Credit System for Vocational Education and Training (ECVET): Katalymata Ton Plakoton, Akrotiri, CY. Field Technician/Unit Leader. Internship sponsored by Grampus Heritage and Placements in Environmental Archaeological and Traditional Skills (PEATS) to further expand knowledge in classical archaeology. The Erasmus internship also provided community archaeology outreach with soldiers from the Royal Air Force (RAF). This project helped RAF personnel transition to and from military life. Ms. Rodriguez was responsible for data recovery, preservation of mosaics, and teaching archaeological basics to RAF participants.

Alan Brown, MA: Caer Alyn Archaeological Project, Wales, UK. Field Technician. This project aimed to explore Caer Alyn Hillfort's history with public involvement. Ms. Rodriguez was responsible for cleaning and categorizing archaeological material, unit excavation, and site drawing.

Natasha Fernandez, MA: El Morro Kitchen Archaeological Project, San Juan, PR. Field Technician. The project was part of the master's students' thesis to help understand and determine the diet of the fort's occupants during Spanish rule. Sponsored by the University of Puerto Rico. Ms. Rodriguez oversaw excavation, documentation through photography and scale drawings, and soil sample collections.

Conservation Trust of Puerto Rico, People for Nature: Tracing Our Roots, Manati, PR. Principal Research Assistant. Three-year investigation to determine the history of occupation along the Manati river basin. Ms. Rodriguez was involved in extensive field surveys on surrounding lands, ethnography, and community archaeology outreach. Ms. Rodriguez was responsible for organizing meetings with collaboration investigators, teaching volunteer workshops, input and analysis of information, creating the database for this investigation, and report writing.

Nydia Ponton, PhD: Hacienda La Esperanza, Manati, PR. Field Assistant. This project spanned three years for a PhD student candidate from Temple University. Its goal was to understand landscapes of power and determine the location of the slave quarters. Ms. Rodriguez was responsible for unit excavation, documentation, data input, cataloging of material culture, and the identification of historic ceramics of the 18th and 19th centuries.

University of Puerto Rico, Isabel Rivera-Collazo, PhD: Tierras Nuevas, Manati, PR. Principal Field Assistant. An archaeological field school provided by the University of Puerto Rico. Ms. Rodriguez was responsible for teaching university students archaeological ethics and basic techniques and creating and supervising surface surveys, excavation, and data input.



Nichole Padovano
Archaeological Field Technician

EDUCATION

Bachelor's Degree, Anthropology
& Psychology, Boston University,
2020

Global Ocean's Program, Sea
Education Association (SEA)
Semester, 2019

**REGISTRATIONS/
CERTIFICATIONS**

HAZWOPER 40 Hour
Certification

First Aid/CPR/AED

Asbestos Awareness Training
Version 2 Washington 2B

**PROFESSIONAL
AFFILIATIONS**

Association for Washington
Archaeology

Society for American
Archaeology

U.S Forest Service

Washington Department of
Transportation

U.S. Department of the Navy
Puyallup Tribe of Indians

TRAINING

ArcGIS

STELL TENURE

2 Years

INDUSTRY TENURE

2 Years

AREAS OF EXPERTISE

Phase I and II archaeological survey
and investigation

Database background research
(WISAARD, OARRA)

Crew lead (Field Maps, Trimble)

Precontact/historic-period materials
analysis

Technical writing (Reports,
MIDP/IDP, APE Letter, Site Forms,
Site Condition Forms)

PROFESSIONAL EXPERIENCE

Ms. Padovano has over two years of professional experience in archaeological research and cultural resource management, conducting numerous surveys throughout the Pacific Northwest. Their responsibilities include, but are not limited to, site recording, site relocation, technical writing and background research, construction monitoring, client coordination, and cultural resource data collection. Ms. Padovano has experience successfully leading crews in the field and following a project from kick-off through final report submission. They have worked for and with the Washington Department of Transportation, U.S. National Parks Service, U.S. National Forest Service, Washington Department of Fish and Wildlife, the Puyallup Tribe of Indians, and the Duwamish Tribe.

PROJECT EXPERIENCE

SP Cramer & Associates, Inc.: Chewelah A-Z Project, Colville National Forest, WA. Phase I survey. Conducted site recording and historic-period material analysis. **US Forest Service: Heritage Surveys, Okanogan-Wenatchee NF and CRGNSA, Okanogan-Wenatchee National Forest, WA.** Phases I and II survey. Conducted site recording, lithic analysis, and historic-period material analysis. Created shovel probe logs, photo logs, artifact logs, and organized field notes, and previously recorded sites. Authored reports and background research. **US Forest Service: 2021 Rouge River-Siskiyou National Park Snowy Butte Archaeological Surveys, Snowy-Butte National Forest, OR.** Phases I and II survey. Conducted site recording, site relocation, site mapping on Field Maps, lithic analysis, historic-period material analysis, and detailed record keeping. Created shovel probe logs, photo logs, artifact logs, and organized field notes, and previously recorded sites. **US Forest Service: Umpqua National Forest Archie Creek 2, North Umpqua National Forest, OR.** Phases I and II survey utilizing Field Maps and Trimble. Crew lead site recovery and site relocation; conducted lithic analysis and historic-period material analysis. Lead shovel probe layout, documented field notes. Lead author on report, report letter, and background research



Nichole Padovano
Archaeological Field Technician

Anchor QEA: Lower Duwamish Waterway Shellfish Sampling, Seattle, WA. Conducted background research. Co-author on the cultural resources report, APE letter, and IDP/MIDP. **US Forest Service: Archie Creek Wildfire North Umpqua Trail Archaeological Survey, Umpqua National Forest, OR.** Phases I and II survey, utilizing Field Maps and Trimble. Crew lead site recovery and site relocation; conducted lithic analysis and historic-period material analysis. Lead shovel probe layout, documented field notes. Lead author on report and background research. **Shannon & Wilson Inc.: 8801 E. Marginal Way–Remedial Excavations Project, Tukwila, WA.** Sonic drill rig soil extraction and trench excavation construction monitoring for cultural resources. Lead author on cultural monitoring report, conducted background research, and in direct communication with client throughout monitoring work and report writing. **Shannon & Wilson Inc.: 8801 E. Marginal Way–South Remedial Excavation, Tukwila, WA.** Sonic drill rig soil extraction and trench excavation construction monitoring. Lead author on cultural monitoring report, conducted background research, and in direct communication with client throughout monitoring work and report writing. **Confluence: Stanwood IS4 92nd Ave Drainage Improvements Project, Stanwood, WA.** Wrote the MIDP and updated Appendix A., communicating directly with client. Conducted background research for previously known cultural resources. **PBS Engineering & Environmental: Mojonier Road Reconstruction, College Place, WA.** Drill rig soil extraction construction monitoring for cultural resources. Conducted background research for previously known cultural resources, submitted a monitoring log, organized the photo logs, and co-author for the cultural resources report. **PBS Engineering & Environmental: SR 224 Red Mountain Improvement Project, West Richland, WA.** Phases I and II survey and drill rig soil extraction construction monitoring. Conducted background research for previously known cultural resources and properly documented previously recorded HPI's within the APE while in the field. Submitted weekly monitoring logs, organized the photo logs, and co-author for the cultural resources report. **Weston Solutions, Inc.: Shoreline Repair Project Archaeological Monitoring, Puget Sound Naval Shipyard, Bremerton, WA.** Monitored the excavation of the Naval Base Kitsap Bremerton along the shoreline of Sinclair Inlet for cultural resources. Submitted weekly updates, supporting author on monitoring report and IDP/MIDP. **USDA Forest Service: Willamette CRI, Willamette National Forest, OR.** Phases I and II survey utilizing Field Maps and Trimble. Crew lead site recovery and site relocation; conducted lithic analysis and historic-period material analysis. Lead shovel probe layout and documented field notes. Lead author on report and background research. **South Puget Sound Salmon Enhancement Group: Griffinwood Stables – Griggs Creek Fish Passage Project, Thurston County, WA.** Phase I survey. Logged field notes and conducted background research. Communicated directly with client and supporting author on cultural resources report.

Jacobs Engineering Group: Elliot West Wet Weather Treatment Station Alternatives Evaluation, Seattle, WA. Monitored soil disturbing activity (mud rotary drill rig core barrel extractions, sonic drill rig core barrel extractions) for cultural resources. Logged daily field notes and conducted background research. Lead author on report and MIDP/IDP. **DH Environmental, Inc: Archeological Monitoring-Star Forge Demolition Project, Seattle, WA.** Monitored soil disturbing activity for cultural resources, logged daily field notes, and conducted background research. Lead author on monitoring report and MIDP/IDP. **Washington State Department of Transportation: SR 167 Completion General Engineering Consulting (GEC) Services Project, Tacoma, WA.** Monitored soil disturbing activities (excavation, core barrel extractions, spoils) for cultural resources across a 14-year, \$2.69 billion transportation project. Water screened an identified shell midden alongside members of the Puyallup Tribe of Indians. Logged daily field notes, submitted weekly logs. **U.S. Forest Service: BLM Cascade-Siskiyou National Monument Desktop Review.** Desktop literature review. **Washington Department of Fish and Wildlife: L.T. Murray Complex Vantage Hwy Fire 2022.** Phase 1 Survey. Monitored soil disturbances as over 6,000 trees were being planted. Created monitor logs.

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT, made this 17th day of January, 2017, by and between NORTHWEST HYDRAULIC CONSULTANTS, INC, hereinafter called "NHC" and the City of Snoqualmie, Washington, hereinafter called "the City."

RECITALS

1.1 The City is a municipal corporation of the State of Washington, located in King County.

1.2 NHC is a corporation engaged in the practice of providing professional engineering consulting services in the areas of hydraulics, hydrology and related fields.

1.3 The City is in need of professional engineering services in the areas of hydraulics, hydrology and related fields on an "on-call" basis to support planning staff and to provide advice in connection with various planning activities and development proposal review in the City.

1.4 The City has determined that NHC is qualified to provide required professional engineering services in the areas of hydraulics, hydrology and related fields.

UPON the foregoing premises, and in consideration of the mutual promises set forth below, the parties agree as follows.

AGREEMENT

2.1 **CONTRACT DOCUMENTS.** This Agreement, the attachments hereto, Task Orders, Scopes of Work and Budget, and any written modifications thereto, shall constitute the entire agreement between NHC and the City for the conduct of all work hereunder.

2.2 **OBJECTIVE AND SCOPE OF WORK.** The objective of this Agreement is to provide for NHC availability to provide professional engineering services in the areas of hydraulics, hydrology and related fields on an "on-call" basis as directed by the City. The Task Orders and Scopes of Work shall include all services necessary to accomplish work to be specified therein as may be authorized during the duration of this Agreement.

2.3 **TASK ORDERS.**

2.3.1 The City, in entering into this Agreement, does not guarantee that any engineering services in the areas of hydraulics, hydrology and related fields will be requested nor guarantee any specific dollar amount of work during the term of this Agreement.

2.3.2 Requests by the City for professional engineering services in the areas of hydraulics, hydrology and related fields under this Agreement shall be given by written Task Orders to NHC. The Task Orders shall describe the work to be done, and specify the desired commencement and completion dates for the work.

2.3.3 NHC shall respond in writing within seven (7) calendar days after receipt of a Task Order with a proposed scope of work, cost estimate, and schedule for completing the requested services.

2.3.4 The final Scope of Work and Budget for each Task Order shall be confirmed in writing by the City.

2.3.5 NHC shall initiate the specified work consistent with the schedule included within the final Scope of Work and Budget for each Task Order.

2.3.6 If the City requests NHC to perform work or render services in connection with a Task Order assignment in addition to or other than work provided for by the Scope of Work of the Task Order, such work will be considered as Extra Work and will be specified as to its nature and scope in a written supplement to the Task Order. Such work shall not proceed until the supplement to the Task Order is authorized in writing by the City.

2.4 TERM. This Agreement shall be in effect from and after its execution by the parties, and shall remain in effect until terminated as hereinafter provided.

2.5 COMPENSATION. The City agrees to compensate NHC on an hourly basis for services rendered under this Agreement, on the basis of the NHC "Billing Rates," (attached "Exhibit A") unless other rates are established by mutual written agreement. "Billing Rates" shall be adjusted annually as proposed by NHC and agreed to by the City. "Reimbursable Expenses" shall be those costs for mileage (IRS rate) incurred directly for work on a Task Order given by the City. Any revision to NHC's "Billing Rates" shall be communicated to the City in writing sixty (60) days prior to the date when the revision is to become effective.

2.6 PAYMENT. NHC shall submit monthly statements for services rendered and expenses incurred for each Task Order, which shall be due in full within thirty (30) days after receipt by the City.

2.7 STANDARD OF PROFESSIONAL CARE. NHC shall perform all services under this Agreement in accordance with the usual and customary standards of professional care. NHC makes no other warranty, express or implied.

2.8. OWNERSHIP OF WORK PRODUCTS. All work products generated or otherwise produced by NHC under the terms of this Agreement shall be deemed to be the property of the City. The City acknowledges that its use of such work product for any purpose other than the Task Order for which it was prepared is at the City's own risk.

2.9 THE CITY'S RESPONSIBILITIES.

2.9.1 The City shall provide all criteria and full information as to the City's requirements and designate a person with authority to act on the City's behalf on all matters concerning each Task Order, which shall be the Director of Community Development, unless another person is specified.

2.9.2 The City shall furnish to NHC all existing studies, reports and other available data and services of others pertinent to each Task Order, and obtain additional reports and data as required; and NHC shall be entitled to rely upon all such information and services in

performing services hereunder.

2.9.3 The City shall arrange for access to and make all provisions for NHC to enter upon public and private property as required for NHC to perform services hereunder.

2.10 INSURANCE COVERAGE. NHC shall maintain general and automotive liability insurance for the duration of this Agreement to provide comprehensive coverage for public liability and property damage. Such insurance covering public liability shall be in the sum of not less than one million dollars (\$1,000,000) single limit. Insurance covering property damage shall be in the sum of not less than one million dollars (\$1,000,000) single limit. NHC shall maintain professional liability insurance for the duration of this Agreement to provide coverage for liability arising out of any negligent performance of professional services by NHC under this Agreement. Insurance covering professional liability shall be in the sum of not less than one million dollars (\$1,000,000) single limit. NHC shall provide the City with a certificate of insurance showing such insurance to be in force within twenty (20) days after execution of this Agreement.

2.11 HOLD HARMLESS. NHC shall hold the City, and its officers, agents and employees, harmless from all suits, claims, or liabilities of any nature, including attorney's fees, costs, and expenses, for or on account of injuries or damages to any person or property resulting from the negligent acts or omissions of NHC and its agents, employees and subcontractors. In the event of joint or concurring negligence on the part of NHC and the City, NHC shall hold the City harmless in proportion to the percentage of such negligence.

2.12 NHC AN INDEPENDENT CONTRACTOR. NHC and the City agree that NHC is an independent contractor and not an agent of the City, and that NHC is subject, as an employer, to all applicable employment statutes.

2.13 NO SUBLET. Neither NHC nor the City shall assign or sublet this Agreement or any part thereof without the written consent of the other party.

2.14 CONFLICT OF INTEREST. NHC agrees to and shall notify the City of any potential conflicts of interest in NHC's client base and shall obtain written permission from the City prior to providing services to third parties where a conflict or potential conflict of interest is apparent. If the City determines in its sole discretion that a conflict is irreconcilable, the City reserves the right to terminate this Agreement.

2.15 TERMINATION. This Agreement may be terminated, with or without cause, by either party upon ninety (90) days' written notice. Upon termination, compensation for all work completed through the termination date, including all retained amounts, shall be due. Upon receipt of compensation, all completed and partially completed work products shall become the property of the City.

2.16 APPLICABLE LAWS. NHC shall be cognizant of all Federal and state laws and local ordinances which in any manner affect those engaged or employed in the work or which in any manner affect the conduct of the work, and shall at all times observe and comply with all such existing laws and ordinances.

2.17 JURISDICTION AND VENUE. This Agreement shall be governed by the laws of the State of Washington. Venue of any action hereon shall be in King County, Washington.

2.18 SEVERABILITY. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be null and void to the extent of such conflict but the remainder of this Agreement shall be given full force and effect.

2.19 NOTICES.

2.18.1 Any notices by the City to NHC shall be given to the following address:

Northwest Hydraulic Consultants, Inc.
Attn: Malcolm Leytham
12787 Gateway Dr S
Seattle, WA 98168

2.18.2 Any notices by NHC to the City shall be given to the following address:

Robert J. Larson
City Administrator
P.O. Box 987
Snoqualmie, WA 98065

With a copy to:

Bob C. Sterbank
City Attorney
P.O. Box 987
Snoqualmie, WA 98065

IN WITNESS WHEREOF, the parties hereto have executed this Agreement this 17th day of January, 2017.

CITY OF SNOQUALMIE

NORTHWEST HYDRAULIC CONSULTANTS, INC

By:


Matthew R. Larson, Mayor

By:

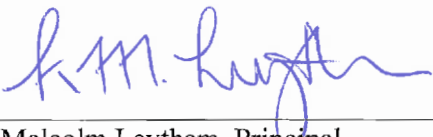

Malcolm Leytham, Principal

EXHIBIT A**SCHEDULE OF BILLING RATES AND CHARGES**

Consulting services from NHC will be billed on a time and materials basis.

Effective January 1, 2017.

<u>LABOR</u>	<u>FEE RATE (\$/hr)</u>
Principal	240
Sr. Project Engineer	232
Sr. Engineer 1	195
Sr. Engineer 2	165
Engineer 1	140
Engineer/Scientist 2	120
Jr. Engineer	100
GIS Specialist	130
GIS Analyst	90
Sr. Engineering Technician	130
Jr. Engineering Technician	65
Sr. Laboratory Technician	95
Jr. Lab Technician	75
Sr Contract Administrator	130
Sr. Document Production Specialist	115
Document Production Specialist	80
Handling Charges, Fees	
Markup on Subconsultants	10%
Markup on Reimbursables	10%
Markup on Travel/Subsistence	10%
Reproduction	
Photocopies:	
B&W 8½ x 11	\$0.10
B&W 11 x 17	\$0.15
Color 8½ x 11	\$1.00
Color 11 x 17	\$2.00
Plotting	
Plots, bond, 11 x 17	\$2.00
Plots, bond, D size	\$4.00
Plots, oversize (running foot)	\$2.00

Labor costs subject to annual escalation adjustment in October to reflect cost of living and merit salary increases. Refer to separate schedules for field and laboratory equipment charges.

Any other expenses shall be subject to prior approval by the City and shall be reimbursed at cost, with no markup.



January 29, 2019

Nicole Sanders
City of Snoqualmie Public Works Department
38624 SE River Street
PO Box 987
Snoqualmie, WA 98065

Re: Sandy Cove Park Bank Protection and Restoration (Phase 2)

Dear Nicole:

Enclosed for your review and signature are two copies of Task Order No. 38 under the on-call services contract between the City of Snoqualmie (City) and Northwest Hydraulic Consultants Inc. (NHC). This task order will authorize NHC to perform engineering services related to bank protection and restoration at Sandy Cove Park and other locations along the Snoqualmie River.

A cost breakdown is attached for our estimated budget to be billed on a time and materials basis.

Please let me know if you have any questions or concerns. We look forward to working with you on this project.

Sincerely,

NORTHWEST HYDRAULIC CONSULTANTS

Derek L. Stuart, P.E.

ON-CALL SERVICES
HYDROLOGY, HYDRAULICS & STORMWATER MANAGEMENT

TASK ORDER NO. 38
SANDY COVE PARK BANK PROTECTION AND RESTORATION (PHASE 2)

AGREEMENT FOR PROFESSIONAL SERVICES

This Agreement is made this 28th day of January, 2019, by and between **Northwest Hydraulic Consultants Inc.**, hereinafter called "NHC," and the **City of Snoqualmie**, hereinafter called the "CITY."

NHC has an Agreement dated 23 January 2017 with the CITY, which is herein referred to as the **Prime Agreement**, and which provides for NHC performing unspecified professional services in hydraulics, hydrology, and related fields on an on-call basis, with specific work items to be identified in subsequent **Task Orders**.

The professional service which the CITY has employed NHC to perform under this Agreement constitutes **Task Order No. 38** under the provisions of the **Prime Agreement** and is generally described as follows:

Sandy Cove Park Bank Protection and Restoration (Phase 2)

NHC and the CITY, for mutual consideration hereinafter set forth, agree as follows:

1. **SCOPE OF WORK.** NHC, acting as additional city staff, shall perform services as directed by the City Director of Public Works, to assist the City of Snoqualmie with a topographic and bathymetric survey at Sandy Cove Park along the Snoqualmie River. The scope of work to be completed is attached.
2. **PERIOD OF SERVICE.** The period for services provided under this Task Order shall begin on January 28, 2019 and expire on December 31st, 2022.
3. **COMPENSATION.** The CITY shall pay NHC on a time and materials basis at NHC's current rates, as agreed to in the Prime Agreement, provided the total compensation payable under this Task Order shall not exceed \$448,136 without the authorization of the CITY. The attached spreadsheet shows a budget for the tasks described above.
4. **ADDITIONAL CONTRACT REQUIREMENTS.** All other contract requirements are as specified in the Prime Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement effective as of the day and year first above written.

CLIENT:**CITY OF SNOQUALMIE, WASHINGTON**Signature: Name: Matthew R. LarsonTitle: MayorAddress: P. O. Box 98738624 SE River StreetSnoqualmie, WA 98065Telephone: (425) 888-5307

Date of Execution:

2/26/2019**NORTHWEST HYDRAULIC CONSULTANTS INC.**Signature: Name: Derek L. StuartTitle: PrincipalAddress: 12787 Gateway Drive S.Seattle, WA 98168Telephone: (206) 241-6000

Date of Execution:

2/26/2019

Sandy Cove Park Bank Protection and Restoration - Phase 2

Prepared by Northwest Hydraulic Consultants Inc.

Scope of Work

Prepared for City of Snoqualmie

January 28, 2019

PROJECT DESCRIPTION

The City of Snoqualmie has requested that Northwest Hydraulic Consultants, Inc. (NHC) perform a second phase of the Sandy Cove Park Bank Restoration Project (NHC, 2014)¹. An update to that design is needed due to major modifications that were made to the weir at the Snoqualmie Falls in 2012 by Puget Sound Energy (PSE). In addition to needing to characterize impacts due to these hydraulic modifications, the City's vision for the river has evolved and the City now requires a hydraulic and erosion hazard assessment focusing on the entire reach from SR-202 upstream to approximately Schusman Avenue SE (see sketch provided by City below right).

The primary objectives of the Project will include:

1. Develop an erosion risk assessment map that identifies locations where bank stability issues are most likely and specifically focuses on those locations where there are public safety and/or infrastructure damage implications. Specific areas of concern include:
 - riverfront houses north of Sandy Cove Park,
 - the river channel north of Sandy Cove Park,
 - river banks in and around Riverview park, and
 - the exposed stormwater outfall pipe at River Street.
2. Incorporate new criteria into the Sandy Cove Park bank restoration design concepts that were identified by City staff in relation to the Riverwalk Master Plan. As part of the design update NHC will also evaluate if the weir modifications made by PSE have changed the river hydraulics in a way that will require any modifications to the restoration design.



Figure-1: Sketch of Focus Area for River Hydraulic and Erosion Hazard Assessment

¹ NHC. 2014. Sandy Cove Bank Restoration Project. Prepared for City of Snoqualmie. Prepared by Northwest Hydraulic Consultants. Review Draft April 2013. Final Draft January 2014. NHC Project#200080.



Sandy Cove Park Bank Protection and Restoration - Phase 2

January 28, 2018

Page 2

3. Assess how proposed bank modifications at Sandy Cove Park will most likely affect the river, specifically the bank opposite of Sandy Cove Park and downstream;
4. Design of a new stormwater outfalls at River Street (90% PS&E) and King Street (30%).
5. A Scour assessment of Meadowbrook Bridge and erosion on the left bank of the river near Walnut Street. Optional design of embankment stabilization at Walnut Street (preliminary design).
6. A secondary objective of the Project will include a high-level assessment of potential floodplain restoration opportunities within and around the City's jurisdiction.

BACKGROUND

The PSE weir modifications were made during the 2014 NHC study (first issued in April 2013), and NHC made several recommendations related to the resulting changes to the hydraulics and geomorphology of the project reach:

- At the time of NHC (2014), the most recent hydraulic model calibration that had been performed was documented in 2008, before the weir at Snoqualmie Falls was lowered. NHC (2014) recommended that new calibration be performed after water-level data is collected from a post weir modification flood.
- The NHC (2014) geomorphic assessment noted the growing influence of significant gravel bars in the Snoqualmie River reach. In particular, erosion at the project site is likely the result of mid-channel gravel bar growth in the channel at Sandy Cove Park. The lowering of the PSE weir at Snoqualmie Falls lowered the water surface through the river reach and this is expected to further increase the relative prominence of gravel bars and their hydraulic impact on the flow. Additionally, lowering the weir will increase the hydraulic power and gravel bedload transport into the reach. Since sand and gravel have a direct impact on the stability of the river and river banks, this transition could have a major impact on banks at the Park.

The following scope of work defines the specific work plan tasks requested by the City.

Task 1. Data Collection, Kick-off Site Inspections, Geomorphic Assessment, and Sub-Surface Borings

Two kick-off meetings will be held. The first will be an internal meeting attended by NHC and City staff. The second meeting also include City staff, but other project stakeholders such as King County, the Snoqualmie Tribe, and/or permitting agencies will also be invited. The purpose of these meetings will be collection of information needed to establish the project objectives and constraints that will guide development of project concepts. NHC will assist the City with development of the meeting agenda.

NHC will collect and review readily available data pertaining to the project. This may include historical aerial and ground photographs, available hydrologic data and reports for the Snoqualmie River, previous hydraulic analyses, property boundary information, and other relevant data. The City will provide NHC with any related data it may have. The City will be responsible for obtaining property owner permission to conduct surveys on private land.

NHC's design team will travel to and assess how physical conditions of river and project site have changed since 2012. This evaluation will examine channel/floodplain relationships, erosion characteristics, channel stability



Sandy Cove Park Bank Protection and Restoration - Phase 2

January 28, 2018

Page 3

concerns, and site-specific constructability issues. Special attention will be paid to recent channel evolution in response to the 2014 weir modifications and the anticipated response of the river and potential impacts to channel/habitat conditions upon construction of the project. This review is critical for understanding how the river will likely respond to the bank protection, as well as helping to define key elements to include in the design.

NHC will explore subsurface conditions at the site by drilling a total of two borings to approximately 20 to 25 feet below the river thalweg, not exceeding 80 feet of total drilling footage. The borings are intended to support a request from permitting agencies for a pile reinforced design at Sandy Cove Park. The drilling will be subcontracted by NHC to a drill rig operator. NHC will call the state "dial-before-you-dig" contractor number to clear utility locations prior to the explorations. However, we request that the City (or other property owner if land is not owned by the City) clear and/or identify any site utilities. The borings will be monitored by NHC's geologist (or geotechnical engineering sub-consultant), he/she will obtain soil samples, classify the materials, and maintain a detailed log of each exploration. The collected soil samples will be used for laboratory testing of physical characteristics such as moisture content and sieve analysis.

Assumptions:

- The City will provide NHC with plans for the Riverwalk Park trail (draft or final), including the Subsurface Exploration, Geologic Hazard and Geotechnical Engineering Report (AESI, September 25, 2017).
- NHC has assumed that all sub-surface explorations can be completed in a single day using a track or, if space allows, a truck mounted drill rig.
- NHC has assumed that soil collected by the drill can be left on-site following the exploration.

Task 2. Field Survey and Development of Digital Terrain Model

NHC will conduct a topographic and bathymetric survey of the project reach, capturing enough detail to update to the hydraulic model and development of conceptual bank protection designs for the site. Two days of fieldwork have been allocated to perform the survey using a two-man crew, jet sled, RTK GPS and eco-sounder. In addition to this, one day of post-processing the survey data in the office is also included.

There are multiple legacy terrestrial survey datasets that will be referenced as part of this project; these include:

- Survey data collected for the Riverwalk Trail project by KPFF in 2017 and stamped by their Professional Land Surveyor (PLS) was provided to NHC by the City in datafile "41600532TOPOBM.DWG". This is the most comprehensive of the three existing terrestrial survey datasets.
- Perteet 2016 survey performed for the Snoqualmie Infrastructure Improvements Project (AutoCAD filename "20160013_Topo.dwg"). This survey is focused on roadway corridors and has only limited information in the river corridor. This dataset is not expected to be widely applicable.
- Terrestrial survey of Sandy Cove Park was also collected by NHC in 2012 as part of the NHC (2014) project.
- Base mapping for the Meadowbrook bridge site work will be based on the April 2003 King County survey documented in CAD files "x_survey.dwg" and "MB_basemap.dwg".



Sandy Cove Park Bank Protection and Restoration - Phase 2

January 28, 2018

Page 4

In addition to the bathymetric survey NHC will perform up to 2 days of additional field terrestrial survey using RTK GPS methods to fill in gaps in the existing terrestrial survey datasets. The primary area that is expected to require additional refinement is the river bank in the vicinity of Sandy Cove Park where the river has been advancing into the park. Some limited survey in the vicinity of the Meadowbrook bridge may also be required to support the bridge scour assessment (Task 11)

The new bathymetry, new terrestrial survey, and legacy survey datasets will then be reviewed by NHC and compiled into a single digital terrain model (DTM) surface including the river corridor and floodplain that can be used for hydraulic modeling and detailed design at the Sandy Cove Park site. The compiled surface will include the new bathymetry data, terrestrial survey data sets, and 2016 bare earth LiDAR ground surface data. This effort will focus on adding break lines and other refinements of the bathymetric survey data as needed to define the river bathymetry for hydraulic modeling. NHC has allocated up to four days of office time (32 hours) to complete these refinements.

Assumptions:

- The bathymetric survey will be limited to the mainstem reach of the Snoqualmie River between the North Fork and Middle Fork confluence and the SR-202 Bridge. Survey of the South Fork is not currently included within the scope of the survey.
- The City will be responsible for obtaining property owner permission to conduct surveys on private land.
- The City will open a gate at SE Reinig Road and 396th Drive SE that is required for vehicular access to the river. It is also assumed this access route is in a condition adequate for use as a boat launch (it was used for this purpose in 2012). Additional time required to identify an alternative access location is not included in the hour and fee estimate.

Deliverables:

- X,Y,Z coordinate file for bathymetric survey including the river reach near Sandy Cove Park with proposed bank restoration.

Task 3. Hydraulic Modeling Plan and Model Development

There are several aspects of the project that will require riverine hydraulic modeling to support engineering analysis and mapping. All prior hydraulic modeling within the City² has utilized a one-dimensional (1D) model, but the tasks included in this task order are arguably better supported by a two-dimensional (2D) hydraulic model application. At a minimum, significant updates to the existing 1D model are required.

² Previous significant hydraulic modeling of the Snoqualmie River has been performed with HEC-2 (e.g. NHC, 1993) or HEC-RAS 1D (e.g. NHC, 2008, 2014; King County, 2015; and the City's on-going LOMR study to be completed in 2019).



Sandy Cove Park Bank Protection and Restoration - Phase 2

January 28, 2018

Page 5

NHC always recommends that our clients develop some form of a modeling plan at the onset of a project that includes a significant modeling task to ensure that current and future modeling objectives are addressed by the project. There are three primary project objectives related to hydraulic modeling:

- design of bank restoration measures at Sandy Cove Park,
- scour assessment of Meadowbrook bridge
- detailed flood routing and hazard mapping across the floodplain within the City and its UGA. This will be used for evaluation of floodplain restoration opportunities (Task 11b) and also future infrastructure work within the Kimball Creek corridor (roadways and bridges).

NHC will develop a draft modeling plan that will recommend which 1D model, 2D model, or combination of models will be used for the project, what input data will be used, and what outputs will be needed. A few of the models NHC commonly recommends for similar studies include the U.S. Army Corps of Engineers HEC-RAS 1D, HEC-RAS 2D, Adaptive Hydraulics (AdH), and the U.S. Bureau of Reclamation's SRH-2D. Each of these tools have advantages and disadvantages. Generally speaking HEC-RAS is preferred for simulating flood depths across larger floodplain areas and AdH and SRH-2D is preferred for modeling detailed bridge and structure hydraulics.

For the purposes of developing an estimate for model development under this task, it is assumed that three different hydraulic modeling approaches will be applied for the project as illustrated in Figure-2.



Sandy Cove Park Bank Protection and Restoration - Phase 2

January 28, 2018

Page 6

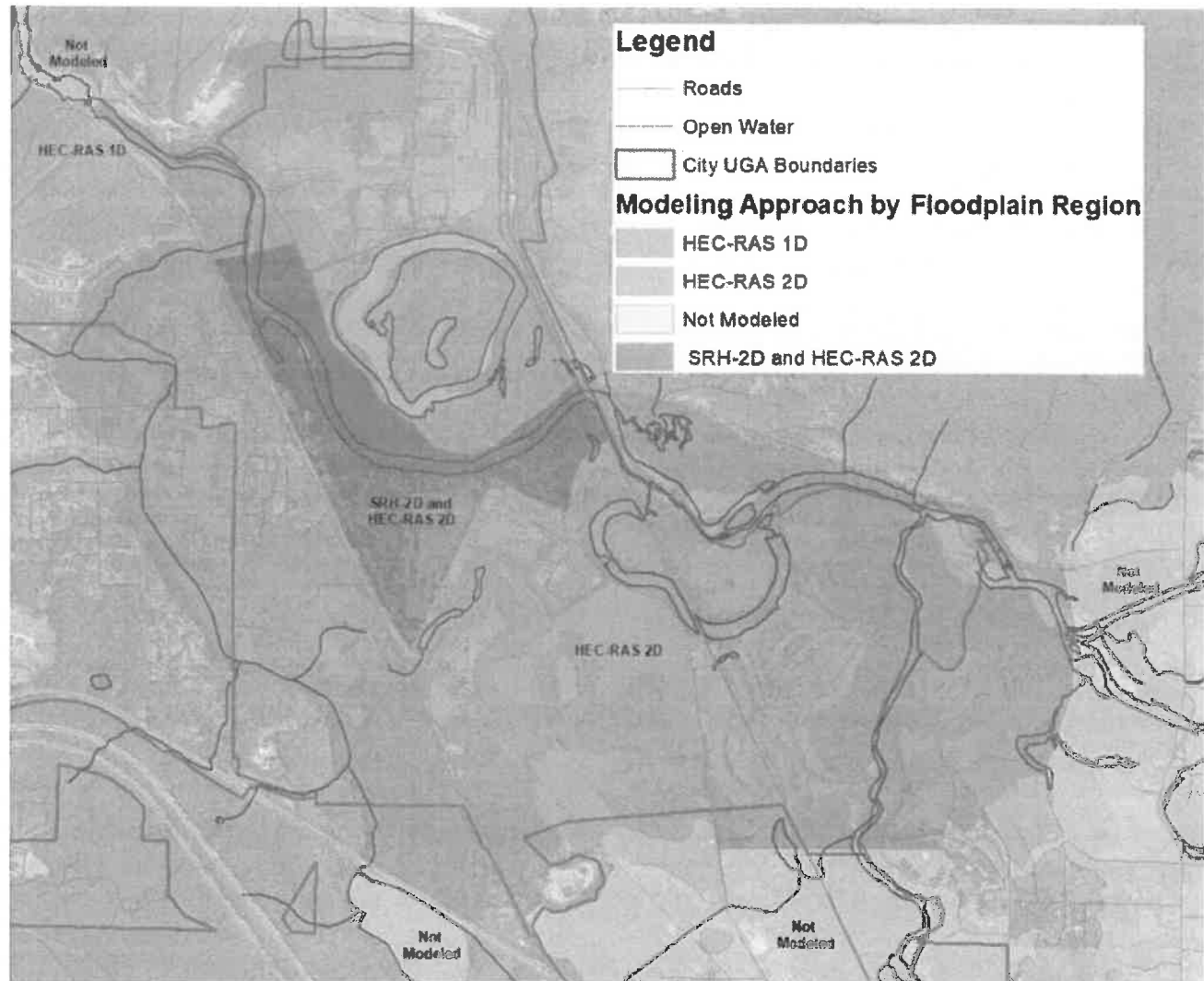


Figure-2: Proposed Hydraulic Model Extents and Modeling Approach by Floodplain Region

Proposed modeling approaches shown in Figure-2 include:

- The floodplain region shaded blue will be modelled with HEC-RAS 2D, extending from the Middlefork and North Fork Snoqualmie River confluence downstream to the SR-202 bridge. Areas in Northbend and to the east shown as "Not Modeled" on Figure-2 will not be included in the model domain. Flows from the South Fork Snoqualmie River Flood Insurance Study (FIS) will be used to define inflows entering the HEC-RAS 2D model at the South Fork Snoqualmie River boundary. The HEC-RAS 2D model will be used to simulate flood depths and overland flow velocities and will provide time-series of water-level and inflows for the SRH-2D model.



Sandy Cove Park Bank Protection and Restoration - Phase 2

January 28, 2018

Page 7

- The region in dark purple, extending from the Snoqualmie Valley Trail railroad bridge crossing downstream to Kimball Creek, includes the Sandy Cove Park bank restoration project and the Meadowbrook Bridge scour assessment and will require the SRH-2D model for engineering design; this region will also be included in the HEC-RAS 2D model. Southeast Mill Pond Road will form the northern boundary of this model and Railroad Avenue will form the southern boundary.
- The region shaded green, downstream of SR-202 to the Snoqualmie Falls weir, will be modeled with the existing 1D HEC-RAS model.

All three models will utilize the same DTM of the ground surface developed under Task 2. The HEC-RAS 2D model will utilize a coarser mesh than the SRH-2D model, but it will also require breaklines to be defined along roadways and other prominent embankments. NHC will define these breaklines for all railroads and major public roadways affecting flood flows within the City that are visible within the existing 2016 LiDAR dataset.

The Manning's N roughness coefficients used in the HEC-RAS 2D model will be assigned similar values to those in the existing 1D HEC-RAS model that was previously calibrated to high water marks (HWMs) surveyed for the 2006, 2009, and 2015 floods. Only the 2015 flood HWMs are representative of the current weir configuration at Snoqualmie Falls. A limited effort (8 hours) is included in NHC's fee estimate to allow for limited refinement of the in-channel roughness coefficients to improve the match to the 2015 flood HWMs.

The models will then be applied to compute the hydraulic information needed to develop the conceptual alternatives (e.g. flow velocities and depths) and for calculations of scour along the bank, riprap sizing and/or large woody debris ballast forces required for subsequent tasks.

Note: The City is currently performing a LOMR study that will result in an updated 100-year FEMA floodplain and floodway maps based on output from the existing 1D HEC-RAS model. NHC discussed the use of an updated 2D HEC-RAS model for that study and the FEMA LOMR reviewer expressed that the LOMR should utilize the 1D HEC-RAS model, not the 2D, for the floodway analysis. NHC expects that the HEC-RAS 2D model will inform the LOMR, but that study and associated FEMA mapping will proceed using the 1D HEC-RAS model.

Assumptions:

- No new hydrologic analysis is included in this task order.

Deliverables:

- Input and output files for models developed under Task 3.

Task 4a. Assessment of Bank Erosion near Sewer Pipe on Left Bank at Walnut Street

NHC took photographs documenting erosion along 500 feet of the left bank of the Snoqualmie River upstream of the Meadowbrook bridge at Walnut Street during site visits following the 2006 flood (example photos



Sandy Cove Park Bank Protection and Restoration – Phase 2

January 28, 2018

Page 8

included below). There is a sewer pipe that runs parallel to the Snoqualmie River at this location; erosion impacts to this sewer pipe are of specific concern to the City.



Figure 3: 2007 Photos of Bank Erosion near Sewer Pipe upstream of Meadowbrook Bridge at Walnut Street

Under this task NHC will provide a specific assessment of the river bank near Walnut Street. The assessment will leverage the conclusions on river migration made as part of the geomorphic assessment in Task 1 and add a new site inspection of the current bank conditions. The assessment will characterize the current processes affecting erosion of the river bank and, depending on the severity of the erosion at the site, recommendations for mitigating additional erosion and protecting the sewer pipe from being compromised will be provided to the City in a technical memorandum.

Deliverables:

- Memorandum documenting the assessment of bank erosion at Walnut Street and recommendations for mitigating additional erosion.

Assumptions:

- The bank stabilization measures recommended for the Walnut Street site will be simple. Up to three concepts with minor variations will be illustrated.
- Meeting to discuss Meadowbrook erosion hazard and design concepts for the site (Meeting #3).

Task 4b. Conceptual Design of Bank Stabilization Measures near Sewer Pipe on Left Bank at Walnut Street

The erosion and mitigation concepts recommended as part of Task 4a will be developed into 8.5" x 11" JARPA format drawings adequate for permit application submittal (permit application is to be performed under Task 5).



Sandy Cove Park Bank Protection and Restoration - Phase 2

January 28, 2018

Page 9

48 North Solutions scope of work and fee estimate for the River Street embankment and Sandy Cove Park included as Attachment A does not include the Walnut Street embankment. It is assumed that adding this site to the permit package will add 25% to the total permitting cost for the River Street embankment and Sandy Cove Park. If 48 North Solutions final estimate for the Walnut Street embankment is larger, then the fee estimate associated with this element of the Task Order may need to be amended.

Deliverables:

- 8.5" x 11" JARPA format drawings

Assumptions:

- No cultural resources support is included for the Walnut Street site.

Task 5. Refinement of Preferred Alternative, 60% Design Drawings, and Permitting Support

NHC will produce a Basis of Design (BOD) Report memorandum (1-3 pages) that presents documentation supporting the project design and summarizing technical analyses developed for the project. The BOD Report will integrate and/or reference technical documentation from NHC (2014) and earlier tasks and describe the physical processes that have caused the erosion problem for review and use by the City and other stakeholders. The BOD report will be updated and expanded as part of subsequent tasks serving as the final design documentation report at the completion of Task 6. The memorandum will be submitted in draft form to the City for review and will be finalized following receipt of comments.

NHC will refine the "preferred" lower bank alternative L1 from NHC (2014) (see attachment) based on the updated hydraulic model output and new criteria identified by City staff. The refined alternative (1) will again target a design that is practical, cost effective, durable and likely to receive approval from the permitting agencies. A simple drawing of the concept, similar to that provided in NHC (2014), will be prepared and a preliminary construction cost estimate developed.

In addition to refining the preferred alternative as part of this task, NHC will also assess how the proposed bank modifications will most likely affect the river, specifically the bank opposite of Sandy Cove Park and downstream.

NHC's permitting sub-consultant, 48 North Solutions, will prepare and submit all permits. NHC will support 48 North Solutions with information needed to prepare the environmental permits such as grading quantities. A scope of work for 48 North Solutions that is associated with both this and a potential project at the River Street embankment is included as Attachment A with narrative of cost savings between the two related projects.

NHC's cultural resources sub-consultant, Stell, will perform a review of pertinent literature on the archaeology, ethnography, and history of the project area to determine the probability for archaeological resources and traditional cultural properties in the project area. The scope of work for Stell is included as attachment B. A cultural resources field survey is not included in the current project budget.



Sandy Cove Park Bank Protection and Restoration - Phase 2

January 28, 2018

Page 10

NHC will incorporate one round of comments from permitting agencies, King County, and/or the City, make revisions, and develop details for the 60% design, special provisions and quantity estimates. The 60% plans will also be developed in JARPA format (8.5"x11") to support permitting. Special provisions will be developed assuming the WSDOT Standard Specifications for 2018 unless NHC is otherwise directed by the County. The project QAQC plan, including senior review of all deliverables will be followed throughout the design process.

Assumptions:

- NHC will use its standard CAD templates for all drawings, such as borders, titles, and plot files, etc.
- City will provide information on property boundaries (ROW, property lines, easements), Riverwalk Park layout and planting plan in the vicinity of the bank protection project.
- See Design Meeting, Deliverable, and Comment Workflow summary at end of scope of work for commentary of design review and comments. It is assumed that comments on the 30% and 60% submittal packages will each be returned to NHC within 3 weeks.
- Review comments for each design submittal (30% and 60%) will be provided to NHC in one set from each stakeholder (i.e. not individual sets of comments from individual staff).
- Time is included for one meeting following both the preliminary and 60% design submittals.
- The City will be responsible to pay any federal, state, or local permitting costs or associated fees.
- No cultural resources exist at the site. If remains or artifacts are identified, or a cultural resources field survey is deemed necessary, the contract will be amended to include the required expertise.
- The City would like to enhance the wetland within Sandy Cove Park. It is assumed that this enhancement will include plantings, signage, and similar minor interventions (i.e. not earthwork or structures). NHC has assumed 8 staff hours for discussion and design of these elements. If a more extensive design is requested additional design hours may be required.
- It is assumed that the refined alternative concept will be expanded upstream and downstream, not exceeding 3 times the extent of the alternative documented by NHC (2014) as L1.
- Design of the "Upper Bank" above Sandy Cove Park and including the King Street lot is not included in this Task Order.

Deliverables:

- Draft and Final 11"x17" 60% design drawings, special provisions, and quantity estimates.
- One draft of JARPA format drawings (8.5" x11") for construction grant applications.
- Meeting to discuss the 30% design. It is assumed that the erosion risk assessment mapping (Task 8) will be discussed at the same meeting.



Sandy Cove Park Bank Protection and Restoration - Phase 2

January 28, 2018

Page 11

- A meeting with the City to discuss possible refinements to the 60% embankment design (following Task 5).

Task 6. Final Design and Embankment Design Documentation

NHC will develop the 90% final construction plans, special provisions and cost estimates (PS&E) by revising the design based on comments provided by the City and adding further details. NHC will attend a design review meeting to discuss final revisions and comments with the City.

NHC will provide a TESC plan covering both in-water and upland construction and staging areas.

The Basis of Design report from Task 5 will be updated to document design methods and summarize analyses added to the design in Task 6.

KPFF will provide bid package assembly support including coordination of specification questions developed by contractors during the bid process for the Division 01 Specifications. Revision of design specifications as needed to reflect clarifications during contractor bidding. KPFF will also assemble the division 1 specifications and specification deliverables. The project specifications will be compiled for 90% and Final design submittals as listed in the NHC proposal in PDF format. KPFF will review and provide a comment matrix with proposed corrections for the Division 01 Specifications. Recommendations for specification editing, including draft language will be provided based on comments for the City's use. KPFF's scope of work and fee estimate for the River Street project is included as Attachment C. If KPFF's final estimate for similar services on the Sandy Cove Park project is larger than that for the River Street project the fee estimate associated with this element of the Task Order may need to be amended.

Assumptions:

- City will provide information on property boundaries (ROW, property lines, easements), Riverwalk Park layout and planting plan in the vicinity of the bank protection project,
- See Design Meeting, Deliverable, and Comment Workflow summary at end of scope of work for commentary of design review and comments. It is assumed that comments on the 90% submittal package will be returned to NHC within 3 weeks.
- Development of a construction traffic control plan will be included as part of the Riverwalk project and is not included as a deliverable for this project.
- NHC staff to provide construction inspection and/or support services is limited to the hours prescribed under Task 14.
- NHC will make a final set of revisions based on the final design meeting (1) and one set of comments provided by the County.



Sandy Cove Park Bank Protection and Restoration - Phase 2

January 28, 2018

Page 12

- The necessary Division 01 specifications will be provided from the City to NHC and KPFF for KPFF's use and review.
- Specification Sections provided by the City will be in CSI format and will not require formatting over and above compiling the sections into different document types.

Deliverables:

- NHC will submit the final design package stamped by a Washington State registered Professional Engineer consisting of plans (PDF), special provisions (MS Word), and engineer's cost estimate. A basis of design memorandum will be prepared to document design methods and summarize analyses.
- TESC plan for in-water and upland construction and staging areas.
- meeting with the City to provide an overview of the possible refinements to the final design (occurs during Task 6). It is assumed that the floodplain restoration sites identified as part of Task 11b will also be discussed at this time.

Task 7. No-Rise Analysis and Certification

The proposed bank protection project is located within FEMA's regulatory floodway for the Snoqualmie River. A FEMA No-Rise assessment is required to demonstrate that the project would not result in any increase in flood levels during the occurrence of the base (100-year) flood discharge. The hydraulic model built in Task 3 will be used to assess any rise. If the bank protection design meets FEMA's No-Rise criteria, then it will be documented in a short memorandum. If no design is identified that meets FEMA's criteria, then pursuing the proposed design may necessitate a CLOMR (Conditional Letter of Map Revision) which notifies FEMA and the surrounding communities of intent to increase the 100-year flood profile. If a CLOMR is pursued, significant additional effort will be required that is beyond this scope of work. If requested, a separate scope and budget can be prepared.

Assumptions:

- It is possible the proposed design will not meet FEMA's No-Rise criteria. If NHC identifies this as the case, a meeting will be held with the City to discuss options.

Deliverables:

- Short memorandum documenting the No-Rise analysis results and certification.

Task 8. Erosion Risk Assessment Mapping

NHC will develop an erosion risk assessment map for the focus reach that characterizes the bank condition along the project. The assessment will make special note of evidence of erosion near private residential property (e.g. any evidence of erosion near homes on left bank of river between Sandy Cove Park and the SR-202 bridge). In addition to noting existing bank erosion, the assessment will also identify areas with a high likelihood of future



Sandy Cove Park Bank Protection and Restoration - Phase 2

January 28, 2018

Page 13

erosion. The future erosion assessment work will leverage elements of the Geomorphic Assessment completed as part of NHC (2014) such as Exhibit 8 “Historical Channel Change” and Exhibit 9 “Historic Channel Occupancy”.

Deliverables:

- Maps of erosion risk in PDF and/or GIS format.

Assumptions:

- It is assumed that the erosion risk assessment mapping will be discussed at the same meeting the preliminary designs are discussed (Meeting #4). Therefore, no additional hours for attending that meeting are included in Task 8.

Task 9. River Street Stormwater Outfall 30% and 90% Design

The existing stormwater outfall at River Street and Park Avenue was found to be undersized as part of the 2015 Snoqualmie Infrastructure Improvement Project (NHC, 2015). The existing outfall pipe, a galvanized pipe circled red in the 2017 KPFF survey shown below, is approximately 40 feet in length.

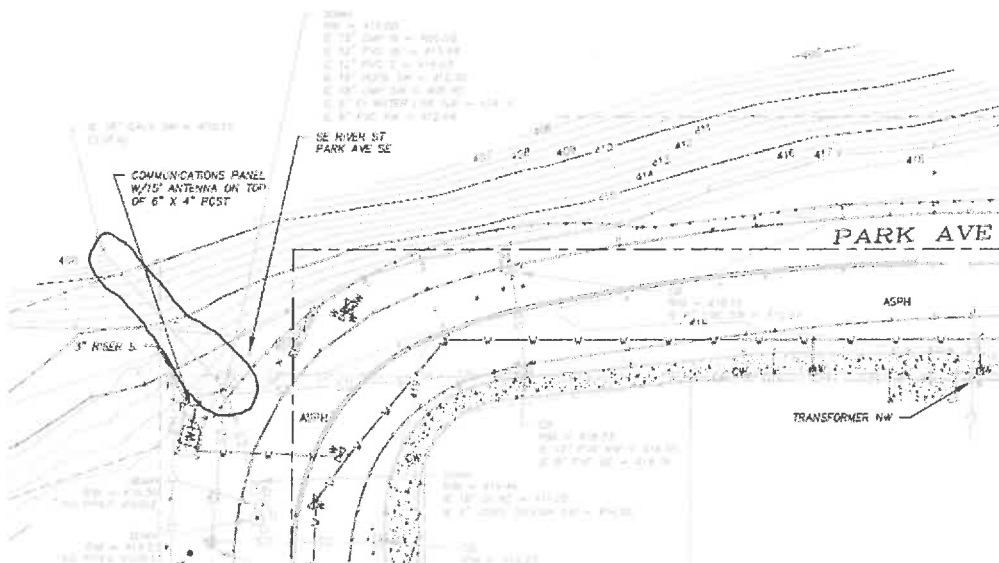


Figure 4: River Street Stormwater Outfall Pipe (circled red) in 2017 KPFF Survey Drawing

NHC will develop 30%, and 90% final construction plans, special provisions and cost estimates (PS&E) for a new stormwater outfall to the Snoqualmie River at River Street. The replaced outfall line will be located in the same basic alignment as the existing pipe and match existing upstream and downstream inverts.

NHC will attend a design review meeting to discuss final revisions and comments with the City.



Sandy Cove Park Bank Protection and Restoration - Phase 2

January 28, 2018

Page 14

NHC will provide a TESC plan covering both in-water and upland construction and staging areas.

Assumptions:

- The design fee estimate for the River Street outfall design assumes that stormwater modeling and other technical analysis for sizing the outfall pipe will be included and performed as part of the City's on-going stormwater utility plan efforts. If that analysis is not included in that project this task may need to be amended to include modeling of the stormwater system. It is assumed that effort will result in a 10% design (size, discharge, depth, material, etc.). If the stormwater modeling analysis confirms that this outfall is not undersized this task may be omitted.
- NHC will use its standard AutoCAD file template for the drawings, such as borders, titles, and plot files.
- City will provide information on property boundaries (ROW, property lines, easements).
- Any survey effort, including preparation of documents, for any new easements that may be required is NOT part of this scope.
- The same staging area used for the River Street embankment repair construction will also be available and suitable for construction staging for the outfall replacement.

Deliverables:

- Draft and Final 30%, 60%, and 90% construction plans, special provisions and cost estimates (PS&E) for a new stormwater outfall to the Snoqualmie River at River Street.
- TESC plan covering both in-water and upland construction and staging areas for River Street outfall replacement.
- A meeting with the City to provide an overview of the 30% outfall designs (discussion of deliverables for Tasks 9 and 10).

Task 10. King Street Stormwater Outfall 30% Design

The existing stormwater outfall at King Street and Falls Avenue was found to be undersized as part of the 2015 Snoqualmie Infrastructure Improvement Project (NHC, 2015). The existing outfall pipe, a 15" galvanized pipe circled red in a hybrid of the 2017 KPFF and NHC 2012 surveys shown below, is approximately 260 feet in length.



Sandy Cove Park Bank Protection and Restoration - Phase 2

January 28, 2018

Page 15



Figure 5: King Street Stormwater Outfall Pipe (circled red)

NHC will develop 30% construction plans and planning level cost estimate for a new stormwater outfall to the Snoqualmie River at King Street.

NHC will attend a design review meeting via phone to discuss final revisions and comments with the City.

Assumptions:

- The design fee estimate for the River Street outfall design assumes that stormwater modeling and other technical analysis for sizing the outfall pipe will be included and performed as part of the City's on-going stormwater utility plan efforts. If that analysis is not included in that project this task may need to be amended to include modeling of the stormwater system. It is assumed that effort will result in a 10% design (size, discharge, depth, material, etc.). If the stormwater modeling analysis confirms that this outfall is not undersized this task may be omitted.
- NHC will use its standard AutoCAD file template for the 90% plan set, such as borders, titles, and plot files.
- City will provide information on property boundaries (ROW, property lines, easements).
- The gravel parking lot between Sandy Cove Park and the bowling alley will be suitable for construction staging.
- No cultural resources support is included for the stormwater pipe replacement corridor.



Sandy Cove Park Bank Protection and Restoration - Phase 2

January 28, 2018

Page 16

- No arborist will be required for the project or one will be provided by the City separately from this Task Order.

Deliverables:

- Draft and Final 30% construction plans and cost estimates (PS&E) for a new stormwater outfall to the Snoqualmie River at King Street.

Task 11a. Scour Assessment of Meadowbrook Bridge – Technical Work

The historic Meadowbrook bridge (WSDOT Bridge No. 1726A) was constructed in 1921 and is documented by the Historic American Engineering Record (HAER). The last work on the bridge structure was made in 2005 when King County performed some minor improvements to the abutments. City would like to better understand the potential for scour of the bridge sub-structure (see Figure 6) and has asked NHC to perform a scour assessment and confirm the scour code for the structure, which was listed as 5 at the time of the most recent inspection.

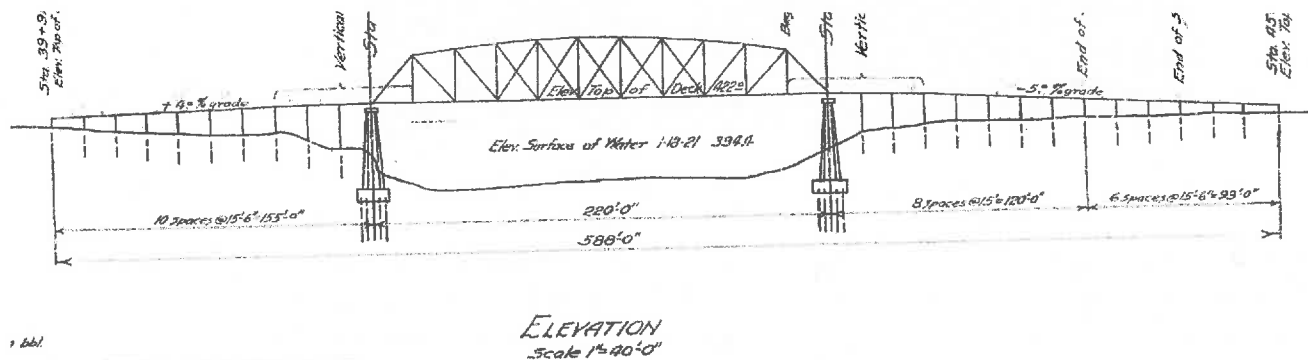


Figure 6: Elevation View of Meadowbrook Bridge from February 1921 Design Drawings

NHC will work with City staff to capitalize on existing data and information that will be necessary to efficiently perform the hydraulic and scour analysis. Existing information includes but is not limited to that from other tasks in this scope of work, bridge inspection records, bridge plans, geotechnical reports, and piling driving records.

NHC will conduct a field inspection to examine the characteristics of the bridge, and surrounding reach with respect to hydraulic, erosion, and scour processes. The purpose of this inspection is to understand site hydraulics and channel conditions, with an emphasis on determining scour susceptibility to the structure and roadway. Field measurements will include: characterizing sediment size, estimating channel/floodplain roughness, bridge measurements, assessment of existing scour protection, documenting lateral and longitudinal erosion, identification of high water marks, and other relevant information to aid in the scour assessment. A groundline survey will be performed using a tape down method at the upstream bridge face.



Sandy Cove Park Bank Protection and Restoration - Phase 2

January 28, 2018

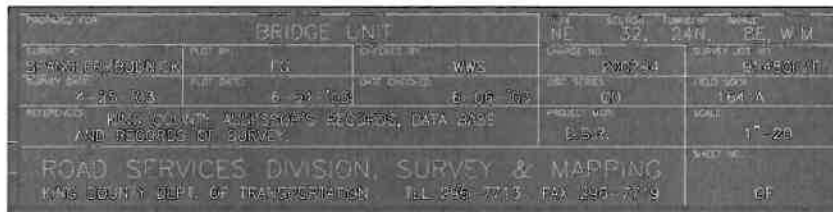
Page 17

The 2D hydraulic model developed for Task 7 will be applied to ascertain the hydraulic characteristics necessary to support the scour evaluation of the existing structure.

NHC will examine scour susceptibility of the existing structure, scour protection and river banks utilizing various design manuals such as HEC-18 and HEC-23. A scour evaluation will be performed following the guidelines described in the Washington State Bridge Inspection Manual, Chapter 5 and FHWA HEC-18, 5th Edition. If scour/bank protection measures are needed based on scour evaluation, NHC can work with City staff to develop preliminary design concepts in a separate task order.

Assumptions:

- Base mapping for the bridge will be based on the April 2003 King County survey documented in CAD files "x_survey.dwg" and "MB_basemap.dwg".



Task 11b (Optional). Scour Assessment of Meadowbrook Bridge – Reporting and Plan of Action

City staff may elect to halt additional work on the scour assessment by not authorizing optional Task 11b if the results of Task 11a indicate that the scour condition of Meadowbrook Bridge is not of concern.

If authorized, NHC will summarize the results of the bridge hydraulic and scour evaluation in a brief technical memorandum. The memorandum will include a description of the physical characteristics of the site, including photographs taken during the site reconnaissance; text, tables, and figures that describe the results of the hydraulic and scour analysis. A draft version of the report will be provided to the City for review and one set of comments. Upon receipt of comments, NHC will finalize the memorandum and submit digital or hard copies as requested by City. The results of the scour evaluation will also be recorded in a WSDOT Scour Summary Sheet (5.04-A-1).

NHC will assist City of Snoqualmie staff in the development of a Scour Critical Plan of Action (POA) if it is deemed necessary from the scour evaluation. Up to 8 hours is available for assistance.

Deliverables:

- Draft and final versions of a technical memorandum documenting the scour assessment results.
- WSDOT Scour Summary Sheet (5.04-A-1)



Sandy Cove Park Bank Protection and Restoration - Phase 2

January 28, 2018

Page 18

Task 12. Assessment of Potential Floodplain Restoration Opportunities

A high-level assessment will identify potential floodplain restoration opportunities within and around the City's jurisdiction. Concepts that could be included involve:

- A. lowering Reinig Road to allow the Snoqualmie River to flow through Borst Lake, and across Mill Pond Road back to the Snoqualmie River north of downtown,
- B. activating side channels through the three forks natural area.

The concept will be evaluated with the 2D hydraulic model and a memorandum describing the restoration concepts and potential challenges and/or benefits will be provided to the City for discussion.

Deliverables:

- Short memorandum providing commentary on the viability and/or obstacles related to identified floodplain restoration opportunities.
- Meeting to discuss potential floodplain restoration opportunities (occurs during Task 11b). It is assumed that this meeting will coincide with the final design meeting for Task 6 (i.e. no hours for a separate meeting are included as part of Task 11b).

Task 13. Project Management/Administration and Quality Control

NHC will keep the City's project manager informed on project activities through the use of email and phone. Meeting dates will be set well in advance to ensure adequate time to secure commitments from key participants. Monthly invoices will be submitted that are accompanied by a brief progress report. Each progress report will detail the following:

1. Work completed from the Scope in this billing period.
2. Work anticipated for next billing period.
3. Project issues that need to be addressed.
4. Tracking of any work performed outside the original scope.

Quality control services performed under this Task includes a drafting a quality control and quality assurance plan memorandum at the outset of project work. The QAQC plan will document measures NHC will implement to assure that the deliverables are on-time, technically sound and meet professional industry standards, and to ensure effective and accurate analyses and development of recommendations, including demonstration of effective integration of multiple disciplines.

Task 14. Construction Support.

NHC staff will provide up to 70 hours of on-site construction inspection and supervision to ensure that the design is implemented properly by the contractor.



Sandy Cove Park Bank Protection and Restoration - Phase 2

January 28, 2018

Page 19

DESIGN MEETING, DELIVERABLE, and COMMENT WORKFLOW SUMMARY

1. Kickoff
 - Initial internal kick-off meeting for the project (Task 1), may be via phone
 - Attended by NHC, City, Subconsultants
 - External kick-off meeting for the project (Task 1)
 - Attended by NHC, City, County, Subconsultants, Tribe
2. Initial assessment of Walnut Street Embankment (Task 4a)
 - Meet with City staff to discuss assessment of Walnut Street and recommend if embankment design concept is needed (Meeting #3).
3. Refinement of NHC (2014) preferred concept for Sandy Cove Park embankment (Task 5) and develop concepts for Walnut Street embankment, if needed (Task 4b).
 - Develop concept alternatives (project objectives, narrative memorandum, simple figure, concept comparison table)
 - Submit to City
 - No-Rise memorandum, assuming the proposed design meets No-Rise criteria (Task 6)
 - Submit to City
 - Meeting to decide on preferred alternatives (Meeting #4)
 - Attended by NHC, City
 - Submit to stakeholders
 - Receive comments from all stakeholders and incorporate in next milestone
4. Sandy Cove Park Embankment 60% Design (Task 5)
 - Develop 60% plans (preferred alternative), construction notes, technical special provisions, cost estimate, BOD
 - Submit to stakeholders and 48 North in JARPA format
 - 48 North to submit 60% package for permits
 - Meeting to discuss 60% submittal (Meeting #5)
 - Attended by all stakeholders
 - Receive comments from all stakeholders (including permit agencies) and incorporate in next milestone
5. Sandy Cove Park Embankment 90% Design (Task 6)
 - Develop 90% plans, complete specifications, cost estimate, BOD
 - Submit to stakeholders
 - Meeting to discuss 90% submittal (Meeting #6)
 - Attended by NHC, City
 - Receive comments from City and incorporate in next milestone
6. River Street Stormwater Outfall 30% Design (Task 9) and King Street Stormwater Outfall 30% Designs (Task 10)
 - Develop 30% drawing of stormwater outfall pipe, construction notes, planning level cost estimates, narrative memorandum
 - Submit to City
 - Receive comments from City and incorporate in next milestone (River Street outfall only)
7. River Street Stormwater Outfall 90% Design (Task 9)
 - Develop 90% plans (including TESC), complete specifications, cost estimate, BOD



Sandy Cove Park Bank Protection and Restoration - Phase 2

January 28, 2018

Page 20

- Submit to City
 - Meeting to discuss 90% River Street stormwater outfall submittal (meeting via phone)
 - Attended by NHC, City
 - Receive comments from City and incorporate in next milestone
- 8. Final Sandy Cove Park Embankment 90% Design (Task 6) + River Street Stormwater Outfall 90% Design (Task 9)
 - Develop final plans, complete specifications, cost estimate, BOD
 - Submit to City only

OTHER DELIVERABLES INDEPENDENT OF DESIGN WORKFLOW

1. X,Y,Z coordinate file for bathymetric survey including the river reaches at Sandy Cove Park and Walnut Street with proposed bank restoration. (Task 2)
2. Input and output files for models developed under Task 3.
3. Maps of erosion risk in PDF and/or GIS format. (Task 8)
4. Draft and final versions of a technical memorandum documenting the scour assessment results. (Task 11b)
5. WSDOT Scour Summary Sheet (5.04-A-1) (Task 11b)
6. Short memorandum providing commentary on the viability and/or obstacles related to identified floodplain restoration opportunities. (Task 12)

TIME AND PERFORMANCE

1. At a schedule coordinated with City staff following issuance of this Task Order.

COST ESTIMATE

As listed in the following table, the cost estimate for NHC to complete this work is \$448,136 if the City elects to include ESA consultation, a mitigation plan (i.e. 48 North Solutions Optional Task), specialized geotechnical engineering services, and authorizes use of a 10% contingency. The actual effort required for this project may be reduced to as little as \$277,843 based on use of the contingency and two factors related to the effort required for permitting:

- 1) If the River Street embankment protection project is also authorized there will be an estimated \$38,170 savings in permitting and cultural resources research costs to the Sandy Cove Park Bank Restoration Project alone (this is in addition to similar savings to the River Street embankment protection project).
- 2) If the ESA consultation and/or a mitigation plan (48 North Solution's optional task) are not needed for the Sandy Cove Bank Restoration project an additional \$20,342 could also be saved.



Sandy Cove Park Bank Protection and Restoration - Phase 2

January 28, 2018

Page 21

If the full \$448,136 is budgeted, the City could place between \$40,740 and \$162,732 as optional and/or management reserve tasks that would require City staff authorization to activate if required based on these factors that cannot currently be determined.

January 28, 2018

Page 22

nhc -- Northwest Hydraulic Consultants Inc. 12787 Gateway Drive S. Seattle, WA 98168			Prepared for: City of Snoqualmie Project: Sandy Cove Park Bank Protection and Restoration (Phase 2) Date: January 28, 2019 Project No.: 2003862 Prepared By: Derek Stuart/Erik Rowland							
Tel. (206) 241-6000 Fax (206) 439-2420										
TASK DESCRIPTION			Principal Erik Rowland or Casey Kramer	Principal T3 Derek Stuart, Vaughn Collins, or Chris Long	Staff Scientist Andrew Nelson	Engineer 1 Jaron Brown	Engineer 2 Victor Lam and/or Jessica Lammers	Technician/GIS Analyst Justin Scollock or Madalyn Ohrt	Contract Admin Diana Numrich	Totals
1	Data Collection, Kick-off, Site Inspection, Geomorphic Assessment and Subsurface Borings		8	20	40					\$13,200
2	Field Survey and Development of DTM			6		16	64	60	1	\$20,640
3	Hydraulic Modeling Plan and Model Development			24			88	8	1	\$17,540
4a	Assessment of Erosion ... at Walnut Street		2	6	8		15			\$5,075
4b	(Optional) Design of Erosion Mitigation at Walnut Street (30%)		10	6	8		50			\$11,450
Refinement of Preferred Alternative, 60% Design Drawings, and Permitting Support			24	48	28		100	24	6	\$37,640
5	Final Design and Embankment Design Documentation		24	21	12		60		6	\$21,150
7	No-Rise Analysis and Certification			24			80			\$15,520
8	Erosion Risk Assessment Mapping		4	18	40			12		\$12,600
9	River Street Stormwater Outfall 30% and 90% Design			24			52	16		\$13,780
10	King Street Stormwater Outfall 30% Design			16			32	16		\$9,440
11a	Scour Assessment of Meadowbrook Bridge - Technical (Optional) Scour Assessment of Meadowbrook Bridge - Reporting and POA		24			4	36			\$11,080
11b	Assessment of Potential Floodplain Restoration Opportunities		8				16	2	0.5	\$4,290
12	Project Management/Administration and Quality Control Construction Support		8	80	24		14	8		\$8,430
13			10	40			20		2	\$23,180
14							30		2	\$15,730
Total Hours and Direct Labor Cost (DL)			122.0	339.0	160.0	20.0	667.0	166.0	18.5	
Standard Rate			\$250.00	\$230.00	\$165.00	\$145.00	\$125.00	\$110.00	\$140.00	\$240,745
TOTAL LABOR COST (BASE SCOPE OF WORK ONLY)										\$225,005
TOTAL LABOR COST (OPTIONAL TASK 12 ONLY)										\$15,740
Direct Expense Detail										
							Units	Rate		Cost
Mileage (estimated 30-40 round trips)							3,966	\$0.580		\$2,300
Reproduction & Communication										\$200
Survey Equipment (Boat/RTK GPS/Echo Sounder)								(per field equipment sheet)		\$3,800
										\$6,300
Subconsultants										
							Sub Fee	Markup		Cost
Base Scope of Work										
Drilling Rig (\$1000 per boring x 2 boring + \$500 mobilization)							\$2,500	\$250		\$2,750
Stell for Cultural Resources Support (excludes cultural resources field survey)							\$6,874	\$687		\$7,561
49 Degrees North for Permit Application Support							\$63,500	\$6,350		\$69,850
									Base Scope of Work	\$80,181
Optional Tasks										
Geotechnical support for Task 1 from Terracon Consultants							\$10,000	\$1,000		\$11,000
KPFF bid package and Division 1 specification review							\$8,400	\$840		\$9,240
48 Degrees North for Permit Application Support (Additional for Walnut Street site, Task 8; not included in Attachment A)							\$25,000	\$2,500		\$27,500
48 Degrees North for Permit Application Support (ESA Consultation, Mitigation Plan)							\$29,500	\$2,950		\$32,450
									Optional Tasks	\$80,190
Subconsultants Base Scope and Optional Tasks Combined										\$160,351
Cost Summary										
Total NHC Labor (Base Tasks + Optional Task)										\$240,745
Total Direct Expenses										\$6,300
Subconsultants										\$160,351
				</						



Sandy Cove Park Bank Protection and Restoration - Phase 2

January 28, 2018

Page 23

REFERENCES

NHC 1993, Draft interim report, Snoqualmie River flood control project. Prepared for City of Snoqualmie, Snoqualmie, Washington.

NHC 2008, Technical Analysis for FEMA Letter of Map Revision for the Snoqualmie River near the City of Snoqualmie, Washington. May 23, 2008. LOMR became effective February 26, 2010. NHC Project Number 21478.

NHC 2014, Sandy Cove Bank Restoration Project, Final Report, Prepared by Northwest Hydraulic Consultants for the City of Snoqualmie in coordination with Perteet Inc. and Terracon Inc. Review Draft April 2013, Final Draft January 2014. NHC Project Number 200080.

NHC 2017, Infrastructure Improvement Program, Hydrologic and Hydraulic Analysis, Final Report, Prepared by Northwest Hydraulic Consultants for Perteet Inc. on behalf of the City of Snoqualmie. February 2017. NHC Project Number 2001642.



Sandy Cove Park Bank Protection and Restoration - Phase 2

January 28, 2018

Page 23

Attachment A

Sub-consultant 48 North Solutions Scope and Fee Estimate for both Sandy Cove Park and River Street Embankment projects



909 NE Boat Street, Seattle, Washington, 98105

October 18, 2018

Mr. Derek Stuart, PE,
Northwest Hydraulics Consultants
12787 Gateway Drive S.
Seattle, WA 98168

submitted via email to: dstuart@nhcweb.com

Re: Version 2 - Environmental Permitting Support for the City of Snoqualmie's River Street Embankment Project (Phase 1) and Sandy Cove Bank Stabilization (Phase 2).

Dear Mr. Stuart:

48 North Solutions, Inc. (48 NORTH) is excited to submit this proposal to Northwest Hydraulic Consultants (NHC) to provide permit acquisition services for the proposed Snoqualmie Riverwalk embankment and bank stabilization project along the left bank of the Snoqualmie River, proposed by the City of Snoqualmie (the City). We have combined Phases 1 and 2 of the Snoqualmie Riverwalk Master Plan elements into one permitting effort to minimize costs and maximize effort for this project. This approach is the preferred strategy to follow since providing separate permitting documents for each phase would increase the cost of the project(s) significantly. If each Phase was permitted on its own, the cost would be significantly higher for each phase, than a combined permitting approach. Anticipated standalone permitting costs for Phase 2 are higher due to a more complex project involving stormwater, wetland, and other environmental impacts that are not anticipated in the Phase 1 standalone permitting costs. A 60/40 cost share split was derived based on the anticipated cost if each project was permitted on its own (see Part 2: Cost Estimate and Assumptions for more details).

While the City has recently stated that Phase 1 does not need to be expedited and can be constructed on the same timeline as Phase 2, the permit applications could to be split depending on the initial permitting strategy meetings with the U.S. Army Corps of Engineers (USACE) and on conditions and timeline with Phase 1 that needs to get done, but are not tied up with Phase 2. This proposal outlines 48 NORTH's effort to provide a combined cost-share environmental permit support for Phases 1 and 2 of this project.

PART 1: SCOPE OF WORK

The left bank of the Snoqualmie River, within the City limits, has experienced increased bank erosion that threatens Sandy Cove Park, River Street, local drainage infrastructure, and/or a planned Snoqualmie Riverwalk project. Sandy Cove Park and the riverbank adjacent to River Street are being eroded by the Snoqualmie River and require streambank protection. The City has asked NHC to design an embankment restoration at the River Street outfall, as well as incorporate new criteria into the Sandy Cove Park bank restoration design concepts that were identified by City staff in relation to the Riverwalk Master Plan and as outlined in the Berger Partnership Sandy Cove Phase 2 Schematic Plan.

The overall scope has grown in complexity since our initial consultation, but both projects are expected to have similar permitting requirements since bank protection along the river will be incorporated in both Phases. In-water work below the Ordinary High Water Mark (OHWM) is expected to trigger USACE, U.S. Fish and Wildlife Service (USFWS), Washington Departments of Fish and Wildlife (WDFW), and Ecology, and the City permits and reports. The City is also considering incorporating a replacement

outfall into the embankment repair project and conducting work in a wetland as part of the Sandy Cove stormwater effort. 48 NORTH has extensive experience permitting these types of projects and is currently in the process of completing the permitting of an outfall structure on the Nooksack River and is currently working closely with the USACE on a support system for an intake structure in Eastern Washington.

Formal and informal permitting agency consultation with federal, state and local agencies, and external stakeholders is a critical component of the permitting processes in Washington State. Consultation generally involves analysis of a proposed project to determine any potential environmental effects and to develop effective monitoring, mitigation, and adaptive management measures necessary to prevent, minimize and/or mitigate project effects on the environment. Consultation should start as early as possible to ensure that the correct environmental documentation and needs of both the project and agencies overseeing the permitting efforts are met. 48 NORTH will support NHC and the City with obtaining the environmental permits and the supporting consultations necessary to complete the bank stabilization and restoration with large woody debris, from Sandy Cove Park upstream to the City's outfall structure on River Street. We have broken these efforts into four tasks.

Task 1: Permitting

A) Local (City) Permits

48 NORTH will plan a kick off meeting with the City to engage in the local permitting strategy. As the City is leading this effort, we assume they will be the lead agency for the State Environmental Policy Act (SEPA) review. We anticipate that a standard SEPA Environmental Checklist will likely be required, as opposed to a SEPA Environmental Impact Statement (EIS). The checklist requires governmental agencies to consider the environmental impacts of a proposal before making decisions and helps agencies identify those impacts. The City (as the lead agency) will use this checklist to determine whether the environmental impacts of the proposal are significant. If impacts are not significant, the City will issue a Determination of Non-Significance for this project. 48 NORTH will work closely with the City's Planning team to develop the project's SEPA checklist for their review. In addition to developing the SEPA Checklist, 48 NORTH will prepare a Letter of Exemption for Shoreline Permit and a Flood Improvement Permit.

As part of the design, critical areas such as wetlands, should be avoided where practical. If they cannot be avoided, impacts should be minimized to the greatest extent practical. As part of the Critical Area Report (CAR), a wetland delineation and/or OHWM delineation would be necessary to avoid or minimize these impacts (see Task 2 for more detail). Wetlands are regulated by the City under the Sensitive Areas Ordinance, Chapter 19.12.180. The preparation of a special report (i.e., wetland delineation report, CAR, or Habitat Management Plan) will identify critical natural resources are within the proposed project. These assessments will identify if wetlands are present, and if so, where in relation to the project; if there are threatened and/or endangered species present; and surface waters are present, in addition to those identified as being present in the project area. These reports, or information contained within them, will support permit applications including the Conditional Use Permit and SEPA Checklist. Other City-related permits that maybe required include clearing and grading permits.

48 NORTH will prepare one (1) draft copy of the SEPA Checklist, CAR, and each City permit application, that includes both Phase 1 and 2, in MS Word format for internal review by NHC and/or the City. Upon receipt of one (1) consolidated set of comments, 48 NORTH will then prepare the final SEPA Checklist, CAR, and permit applications for submission to the City. Copies of all applications, as pdfs, will be submitted to NHC for their records.

B) State and Federal Permits

When it comes to permitting a project at a federal and State level, a Joint Aquatic Resource Permit Application (JARPA) is a key part of the permitting process. The JARPA serves as an application to the USACE, along with multiple state and local agencies. The JARPA is an efficient process because it initiates several related permitting processes through one application, including WDFW via its online APPS system, Ecology, and USACE. Each agency receives a separate copy of the same application.

To expedite the permitting process, 48 NORTH recommends conducting an on-site, pre-application meeting with the various federal and state permitting agencies, in particular, WDFW, Ecology and USACE. Upon receiving feedback during the pre-application meeting, 48 NORTH will develop the JARPA, that includes both Phase 1 and 2, for submission. 48 NORTH in collaboration with NHC will conduct a preliminary site visits with the USACE and other pertinent permitting agencies. 48 NORTH will then send the JARPA, that includes both Phase 1 and 2, application to the various permitting agencies including Ecology and USACE. The JARPA submission to USACE is to obtain either a Standard Permit (e.g., an Individual Permit) or a General Permit (e.g., a Nationwide Permit). The JARPA is submitted to Ecology for concurrence of Section 401 of the Clean Water Act (CWA). This concurrence can be in the form of either issuance of a Water Quality Certification or concurrence to the issuance of a nationwide permit by the USACE. Since this project is in King County and requires federal permitting, a Coastal Zone Management Certification may be required. The JARPA submission to WDFW, via its online APPS system, is to obtain a Hydraulic Project Approval (HPA) for the in-water work component of the project.

48 NORTH will develop the JARPA and the Determination of Consistency form for submission. We assume NHC will prepare all JARPA-formatted figures for this submission. 48 NORTH will send the application, that includes both Phase 1 and 2, to the various permitting agencies. 48 NORTH will use the information included in the JARPA and upload it onto the WDFW APPS online application system to obtain an HPA. A Determination of Consistency form will be submitted to the USACE and Ecology.

48 NORTH recognizes the regulatory agencies are involved with multiple projects at any one time. Therefore, once each application is submitted, 48 NORTH will work closely with the respective agencies to support the permitting review process so that it is completed as efficiently as possible. Our aim will be to minimize any lag time during the application review. Throughout the permit review process, 48 NORTH will monitor and engage these agencies via phone calls and/or electronic mail correspondence to receive updates from them and address any concerns that may arise. We will work closely with NHC to address agency comments received and provide any supplemental information to keep the project on schedule.

Task 2: Field Surveys, Critical Area Report, and Conceptual Mitigation Plan

The USACE, under Section 404 of the CWA, regulates the filling of “waters of the United States,” including associated wetlands (Environmental Laboratory 1987). USACE defines wetlands as: *“Those areas that are inundated or saturated by surface or groundwater at a frequency and duration sufficient to support, and that under normal circumstances do support, a prevalence of vegetation typically adapted for life in saturated soil conditions. Wetlands generally include swamps, bogs, marshes, and similar areas”* (U.S. Environmental Protection Agency, 40 Code of Federal Register [CFR] 230.3, 33 CFR 328.3, Federal Register 1982).

Ecology also regulates wetlands under section 401, when applicable, of the CWA and under state regulations. According to Section 401 of the federal CWA, Ecology may require any permit issued by the

USACE to meet state water quality standards. Conditions placed on the issuance of a Section 401 certification by Ecology become part of the Section 404 permit issued by the USACE. Ecology has the regulatory authority to deny a Section 401 certification. A Section 404 permit cannot be issued by the USACE if there is a denial of the Section 401 certification by Ecology.

Two (2) 48 NORTH biologists will conduct a Critical Area review and wetland and waters determination for the proposed project area that includes both Phase 1 and 2 sites. The purpose of this study will be to verify the presence or absence of wetlands and important habitat areas in, and within approximately 200 feet of the project, where access is available. We will assess for the presence of wetlands on the site in accordance with the current methodology of the USACE (2010) *Western Mountains, Valleys, and Coast Regional Supplement (Version 2.0)* and the USACE (1987) *Wetlands Delineation Manual*. A global positioning system unit will be used by the field team to assist in locating the project area and to record submeter-accurate site spatial data. Wetlands will be rated using Ecology's *Wetland Rating System for Western Washington* (2014 Update).

Ecology defines the OHWM as “*that mark that will be found by examining the bed and banks and ascertaining where the presence and action of waters are so common and usual, and so long continued in all ordinary years, as to mark upon the soil a character distinct from that of the abutting upland...*”

Following Ecology's 2016 guidance for OHWM determination, 48 NORTH will delineate the OHWM along the left bank of the Snoqualmie River, at the site of the proposed streambank stabilization and embankment project. Prior to the delineation, our biologist will complete a desktop assessment to identify water flow-related data for the determined river reach. If field indicators are not conclusive in determining the OHWM, hydrologic data will be used to develop an understanding of the timing and elevation of high water that creates marks on the soil with respect to vegetation. We have assumed that this delineation will be limited to the left bank of the river only. Principal elements of the field assessment will include general observations of the site conditions, as well as identifying the boundaries of the OHWM using field indicators.

Through our experience, we understand mitigation may be required to offset a potential impact of the proposed project. Mitigation may include either restoring, and/or enhancing the riparian and aquatic habitat and invasive removal. If the presence of wetlands is determined, and more importantly, impacts to those identified wetlands and aquatic habitat cannot be avoided, 48 NORTH will prepare a conceptual wetland and aquatic resources mitigation plan. It is assumed that structures will be placed primarily for bank stabilization and river bank protection and these impacts need to be mitigated and depending on the size of the proposed impacts, we will assess the potential mitigation alternatives including enhancement and/or restoration of nearby wetland area, creation of wetlands, invasive plant removal, riverbank or side-channel restoration and/or the use of a wetland mitigation bank.

Upon completion of our delineations, 48 NORTH will prepare one CAR, inclusive of both Phase 1 and 2, including findings of our wetland/OHWM delineations and a Conceptual Mitigation Plan. The CAR will also include a description of the aquatic and terrestrial resources at the site, photographs, and vegetation and soil characteristics of the area, and a description of the mapped critical area boundaries. 48 NORTH's wetland staff will develop a conceptual mitigation plan for the City that will describe temporary and permanent wetland and aquatic impacts and present an overview of possible mitigation solutions to provide compensatory mitigation for wetland and aquatic impacts from the proposed project. The alternatives in this conceptual mitigation plan will be developed using *Wetland Mitigation in Washington State Part 2: Developing Mitigation Plans* (Ecology et al., 2006) and the *Wetland Rating System for Western Washington* (Ecology 2014 Update).

Prior to submittal, 48 NORTH will submit one (1) draft copy of the CAR and Conceptual Mitigation Plan in Word format to NHC for review, along with pdfs of the final report. A printed copy of this report will be included in the JARPA submittal(s) as an appendix.

Task 3: Endangered Species Act Consultation (Optional – Depending on USFWS requirements)

Section 7 of the Endangered Species Act (ESA) requires federal agencies to ensure actions it authorizes, or permits are not likely to jeopardize the continued existence of listed species or adversely modify designated critical habitats. To meet ESA requirements, agencies review the likely effects of their projects in consultation with the National Marine Fisheries Service (NMFS) and/or USFWS, commonly referred to as the “Services”. The Services share responsibility for administering Section 7 of the ESA.

Consultation with the Services may be required if the project requires a federal permit from the USACE, which is considered a federal nexus. Projects that have a federal nexus (i.e., receive federal funds, occur on federal lands, or require federal permits or approval) trigger the completion of Section 7 consultation with the Services.

Consultation under the ESA would require the City to submit either a letter of “no effect” or request a Biological Assessment (BA) for informal (determination of “may effect, is not likely to adversely affect”), or formal consultation (determination of may affect, is likely to adversely affect”) to the Services. The USACE is responsible for initiating and coordinating the consultation process and obtaining the Services concurrence. The City is responsible for preparing either a “letter of no effect” or a BA to address the potential impacts and possible mitigation measures to offset these impacts.

The project is located upstream of Snoqualmie Falls and does not contain any ESA-listed species and/or critical habitat overseen by NMFS but may contain ESA-listed species and/or critical habitat overseen by USFWS. As such, we assume there will be no consultation with NMFS. Consultation requirements with the USFWS may include 1) an assessment of the proposed construction of the streambank stabilization and culvert replacement to determine the level of effect on ESA-listed species such as the marbled murrelet (or their designated critical habitat, which is found just west of the City in the Middle Fork Snoqualmie River basin), protected by the respective agencies, and 2) preparation of a letter (or report, depending on the level of effect) addressed to the Services requesting concurrence with the effect determination. The USACE will issue a permit once they receive concurrence from USFWS (amongst other items).

Working through the USACE, we will meet in person or communicate over the phone with the USFWS to discuss the Proposed Action. Following this, 48 NORTH will prepare the requested documentation, (BA, Letter of No Effect, or abbreviated Biological Evaluation [BE]) summarizing the potential impacts of the Proposed Action on ESA-listed species that may occur within the Project Area.

48 NORTH will prepare one (1) draft copy of the BA, Letter of No Effect, or abbreviated BE, inclusive of Phase 1 and 2, for internal review. Upon receipt of one (1) consolidated set of comments, we will then prepare a final document for submission to the USACE.

Task 4: Mitigation Plan (Optional – Depending on Proposed Impacts)

Due to the uncertainty as to how much wetland and aquatic habitat could be impacted and the mitigation option(s) selected, we have costed the development of a Conceptual Mitigation Plan. Upon selecting a

mitigation alternative, 48 NORTH will develop a final Mitigation Plan that will outline how the City will compensate for the impacts of the identified wetlands and aquatic habitats and increase the net wetland and aquatic habitat functions and values at a landscape level.

PART 2: COST ESTIMATE AND ASSUMPTIONS

48 NORTH's Time & Materials estimate to complete the environmental permitting for the City's proposed combined embankment project (Phases 1 & 2) is \$116,600 (Table 1). This cost estimate is net of any applicable Federal, state, and local sales taxes or fees. 48 NORTH's 2019 labor rates are presented in Table 2. These rates will be valid for the duration of the project. Our cost estimate does not include any payments for other federal, state, or local permitting costs, or other agreements.

A standalone permitting effort for Phase 1 is estimated to cost \$72,000 (\$42,500 for Tasks 1 & 2 and \$29,500 for optional Tasks 3 & 4). A standalone permitting effort for Phase 2 is estimated to cost \$114,000. Anticipated standalone permitting costs for Phase 2 would be larger due to a more complex project involving stormwater, wetland and other environmental impacts that would not be anticipated in the Phase 1 standalone permitting. A 60/40 cost share split was derived based on the anticipated cost if each project was permitted on its own.

**Table 1: 48 NORTH's Time & Materials Cost Estimate Per Task
for Combined Phase 1 and 2 Permitting Effort**

Task	Cost
Task 1: Permitting	\$35,500
Task 2: Field Surveys, CAR, Conceptual Mitigation Plan	\$41,900
Task 3: ESA Consultation (Optional)	\$14,500
Task 4: Mitigation Plan (Optional)	\$25,000
TOTAL	\$116,600

Table 2: 48 NORTH's 2019 Professional Rates

Labor Category	Rate/Hour
Principal Scientist	\$156
Senior Scientist	\$143
GIS Analyst	\$126
Associate Scientist II	\$126
Associate Scientist I	\$111
Junior Scientist	\$ 96
Field Technician II	\$ 93
Field Technician I	\$ 74
Accounts Specialist	\$ 71

**Other Direct Costs (out of pocket expenses), Travel, and
Subcontractor costs are invoiced at actual plus 10%.**

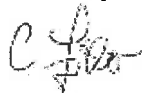
When costing this estimate, we made the following assumptions:

- Permitting effort and costs were estimated based on restoration design concepts identified by City staff in relation to the Riverwalk Master Plan and as outlined in the Berger Partnership Sandy Cove Phase 2 Schematic Plan.

- Permitting applications, reports, and other submittals (e.g., the JARPA and associated appendices, such as the delineation report) will combine Phases 1 and 2 of the Snoqualmie Riverwalk Master Plan elements into one submittal per agency to minimize costs and maximize effort for this project.
- Due to the project's location above the Snoqualmie Falls, we do not anticipate consultation with NMFS; however, USFWS may request consultation, or Best Management Practices, and a determination of impacts for Northern spotted owl and/or marbled murrelet. We have costed an abbreviated BE that can be later amended to a letter of No Effect upon consultation with USFWS. We have not costed the development of a fully expanded BA.
- The City will be the SEPA lead, not King County.
- A SEPA Checklist is sufficient and the project will not require a SEPA EIS.
- If required by the permitting agencies, a cultural resources report will be completed by a third party and will be provide to 48 NORTH for the permit application submittals.
- A Mitigation Plan for wetland, river and floodplain impacts may be required by the regulatory/local agencies. A Conceptual Mitigation Plan has been costed and a final Mitigation Plan has been costed as optional in Task 4. Mitigation Plan cost is only an estimate as impacts to critical areas have yet been determined.
- NHC will provide all JARPA-formatted figures to support permit applications.
- In an effort to minimize costs and maximize effort, permit tracking will be limited to teleconferences, phone calls, and electronic mail correspondence with regulatory agencies only.
- This cost estimate does not include additional agency/stakeholder meetings to address significant changes to the JARPA submittal and/or agency comments; or substantial project changes that may require modifying the JARPA.

We appreciate the opportunity to submit this proposal and look forward to continuing to support NHC and the City on this project. If you have any questions or would like to discuss this proposal further, please contact Bill Mavros at (206) 637-5442 or via e-mail at bmavros@48northsolutions.com.

Sincerely,



Cameron Fisher
Principal, Aquatic Lead
48 North Solutions, Inc.



Sandy Cove Park Bank Protection and Restoration - Phase 2

January 28, 2018

Page 24

Attachment B

Sub-consultant Stell's Scope and Fee Estimate



September 24, 2018

Northwest Hydraulic Consultants
12787 Gateway Drive South
Seattle, WA 98168
ATTN: Mr. Derek Stuart P.E., Principal
DStuart@nhcweb.com

RE: Request for Proposals (RFP)---Sandy Cove Phase 2 Bank Restoration in Snoqualmie - Cultural Resources Assessment

Dear Mr. Stuart:

Enclosed please find Stell's proposal in response to the request for additional information.

Stell is a woman-owned and veteran-owned small business specializing in environmental and planning consulting services. Established in 2004, our professional staff of more than 100 archeologists, scientists, engineers, planners, and geologists has extensive experience complying with federal and state environmental laws and regulations. Over the past 6 years, Stell has provided more than \$13 million in cultural resources program support to municipal, state, commercial, and federal clients. A sampling of these projects includes the following:

- Lower Big Quilcene River Floodplain Cultural Resources Assessment, Quilcene, WA
- Archaeological Field Investigations on Identified Lands of the Quileute Tribe, La Push, WA
- Cultural Inventory and Evaluation at the Turn Point Lighthouse on Stuart Island, WA
- Archaeological Monitoring for the Elliott Bay Seawall Replacement Program, Seattle, WA
- Archaeological Data Recovery Excavation at 45WH265 and the Large Woody Debris Corral Survey, Ross Lake National Recreation Area, WA
- Cultural resources investigation activities supporting several Washington State Department of Transportation fish passage projects, WA

In support of the Sandy Cove Phase 2 Bank Restoration in Snoqualmie Cultural Resources Assessment, we offer Sarah Steinkraus, MSc, RPA as our project manager. Resumes for Ms. Steinkraus and Mr. Timothy Gerrish are provided as Attachment 1. This proposal offers two separate price estimates:

1) Project Management, Background Research and Desktop Literature Review, and Technical Report;

If it is determined that a cultural resources survey is required, the following tasks will be required:

2) Project Management, Background Research and Desktop Literature Review, Cultural Resources Survey, and Technical Report.

Stell archaeologists will perform the following tasks to satisfy requirements set forth in local King County ordinances and Washington's State Environmental Policy Act (SEPA):

Scope of Work

Task 1 – Project Management – Stell emphasizes the importance of strong and effective project management, as it provides the foundation for successful project execution. Furthermore, Stell recognizes that the Project pre-construction stage is a particularly dynamic phase, where clear communication, dissemination of information to

22617 76th Avenue West (STE 205) | Edmonds, Washington 98026 | 206.331.4525 | www.stellee.com

Certified VOSB | WOSB | MWBE



team members, and prompt implementation of appropriate compliance requirements are critical for the success of the Project. Stell project manager, Ms. Sarah Steinkraus, will serve as the single point of contact.

Task 2 - Background Research and Literature Review and Desktop Review and Report. Pertinent literature on the archaeology, ethnography, and history of any given project area will be reviewed to determine the probability for archaeological resources and traditional cultural properties in the project area. Previous cultural resources studies, historic building and structure inventories, ethnographies, local histories, historic maps, as well as records held by the Washington State Department of Archaeology and Historic Preservation (DAHP) will be consulted.

At this phase, the project area will need to be determined. An Area of Potential Effect (APE) letter will be written by Stell to provide a brief project description, level and amount of acreage proposed for ground-disturbing activities and a project vicinity map. A request will be made in the letter to the involved state agency and affected Native American tribes for concurrence on the proposed project area. For archaeological resources, the typical project area includes the vertical and horizontal extent of proposed construction excavation plus associated laydown and staging areas. Once concurrence on the APE is agreed upon by the reviewing authorities, a process that takes a maximum of 30 days, fieldwork for the project can commence.

Task 3 - Cultural Resources Survey (Price Estimate No. 2 only). Stell will conduct a systematic field survey to identify previously recorded and/or unrecorded archaeological resources where ground-disturbing activities are expected to take place. Field reconnaissance will include a series of pedestrian transects at varying intervals, depending on terrain and vegetation cover experienced across the project area. Shovel test probes will be excavated to a maximum depth of 100 centimeters across the entire project area approximately 20 meters (65 feet) apart. All sediment excavated from the shovel probes will be hand screened using ¼- inch hardware mesh. A hand auger will be used to determine subsurface deposits deeper than 1 meter and will be used to a maximum depth of 3 meters. New archaeological sites will be mapped, photographed, and recorded on Washington State Archaeological Site Inventory forms. This assessment assumes that no more than one new archaeological site will be identified and recorded during the fieldwork. Previously documented sites within the project area will be relocated, revaluated for condition, and updated on a Washington State Archaeological Site Inventory Addendum Sheet. The Washington State Historic Inventory Database will be utilized to record the identified historic resources.

Task 4 - Technical Report. After the completion of the fieldwork, Stell will prepare a technical cultural resources report that meets state and federal standards for reporting as outlined in the guidelines provided by the DAHP. The technical report will describe the survey methods, summarize and interpret our findings, and provides management recommendations. The report will contain brief geological, prehistoric, and historical contexts for the area, as well as discussion of the fieldwork strategy employed, results, and field conditions. Stell will submit the report to Northwest Hydraulic Consultants and the DAHP.

The cost for Price Estimate No. 1 is \$6,873.71. The cost for Price Estimate No. 2 will be \$9,051.98.

Stell's proposed cost options for this project is provided as Attachment 2. The two pricings enclosed are based on the following assumptions:

- Northwest Hydraulic Consultants will provide all rights of entries.
- Weather conditions permitting, the cultural resources survey is scheduled to be completed in one (1) day and will commence within 30 days of notice to proceed (Price Estimate # 2).
- Not more than 35 shovel test probes will be excavated to a depth of no more than 100 centimeters (39 inches) below the ground surface (Price Estimate # 2).
- No historic buildings/structures over 50 years of age have been identified in the project area and therefore no buildings/structures will be inventoried as part of this assessment.
- Not more than one archaeological site will be recorded during fieldwork (Price Estimate # 2).



- Should archaeological testing for NRHP evaluation eligibility and/or data recovery efforts be determined necessary, a new scope and budget will need to be submitted.
- Human remains will not be encountered. If human remains are encountered, the King County Sheriff and Coroner will be immediately contacted. If the remains are determined to be not part of a criminal investigation and anthropological in nature, Washington Department of Archaeology and Historic Preservation forensic anthropologist Guy Tasa will be contacted immediately, as will be the affected Native American tribes.
- The draft technical report will be delivered for review to Northwest Hydraulic Consultants within 6 weeks of notice to proceed.
- The draft/final technical report will not exceed 30 pages of text (not including appendices) and five figures.
- The report will undergo one cycle of review and comment; Northwest Hydraulic Consultants will collate all comments into a single list for response by Stell.
- One hard copy of the final report will be delivered to Northwest Hydraulic Consultants within 1 week after receiving comments on the draft report.
- Stell staff will not require or need to provide project-specific training.
- Stell will provide cultural resources services under a firm-fixed price (or lump sum) contract.
- The scope and price quote are valid for 60 days from the date of this proposal letter.

Based on the above assumptions, this project is anticipated to take 35 days for pricing # 1, plus Northwest Hydraulic Consultants review time of the draft technical report. If a cultural resources survey is required, then this project is anticipated to take 60 days (pricing #2).

I look forward to the opportunity to support Northwest Hydraulic Consultants. Please contact me at (206) 351-7809 or tgerrish@stelllee.com with any questions.

Best regards,

Tim Gerrish
Archaeologist

Attachments:

- 1.) Resumes of Key Personnel
- 2.) Price Estimate



Sarah M.H. Steinkraus
Archaeologist

EDUCATION

M.S. Forensic Anthropology,
University of Central Lancashire, UK, 2008

B.S. Anthropology,
Central Washington University, 2007

REGISTRATIONS/ CERTIFICATIONS

Register of Professional Archaeologists

National Parks Service
Managing Archaeological Collections Certificate

PROFESSIONAL AFFILIATIONS

Association for Washington Archaeology

TRAINING

CPR / AED Certification

WISAARD and OARRA Access

INDUSTRY TENURE

10 years

AREAS OF EXPERTISE

Phase I, II, III archaeological surveys and investigations

National Environmental Policy Act (NEPA) / Washington State Environmental Policy Act (SEPA)

Osteology

Historic property inventories

Lithic Analysis

PROFESSIONAL EXPERIENCE

Ms. Steinkraus has 10 years of professional experience in cultural resource management including experience as a bioarchaeologist and technical writer and editor. She has conducted survey, testing, and excavation and assisted with osteological examinations of human remains for NAGPRA repatriation, mapping, and managing GIS data. Ms. Steinkraus has also been a Lecturer and Research Associate with the Anthropology Department at Central Washington University. Ms. Steinkraus has performed over 95 surveys and excavations in Washington, Oregon, Nevada, and Mexico. Her responsibilities include client coordination, project strategizing and planning, technical reporting and analysis, field data collection, supervising field personnel, osteological analysis, construction monitoring, precontact and historic-era artifact analysis, and artifact curation following federal guidelines.

PROJECT EXPERIENCE - WASHINGTON

Cultural Resources Assessment of the East Rutherford Street Project, Carnation, King County, Washington. 2016. Project Archaeologist. H.W. Lochner contracted Tierra Right of Way to conduct a review, pedestrian survey, and subsurface sampling of along East Rutherford Street in Carnation, Washington in preparation for street improvement projects. Ms. Steinkraus conducted the fieldwork and prepared the report for the project.

Lower Satsop Habitat Restoration Project, Grays Harbor County, WA. 2018. Project Archaeologist. Washington Department of Fish and Wildlife contracted Tierra Right of Way to conduct a review, pedestrian survey, and subsurface sampling of a portion of the Satsop Unit of the Chehalis Wildlife Area. This project proposed to remove four man-made dykes and an approximately 6-acre spoil pile from the construction of the Satsop Reactor in order to regrade the area to provide off-stream habitat for various fish species. Ms. Steinkraus conducted the fieldwork and prepared the report for the project.

Lakewood Hatchery Electrical Improvements Project, Pierce County, WA. 2018. Project Archaeologist. Washington Department of Fish and Wildlife contracted Tierra Right of Way to monitoring of electrical improvements for its Lakewood Hatchery facility. Ms. Steinkraus monitored trenching by a small backhoe for placement of electrical conduit, documented one archaeological site on WISAARD, and prepared the report for the project.



Sarah M.H. Steinkraus
Archaeologist

WEYCO Fir Creek Fish Passage Project, Grays Harbor County, WA. 2018. Project Archaeologist. Weyerhaeuser NR Company contracted Tierra Right of Way to conduct pedestrian survey and subsurface sampling along Fir Creek in order to facilitate the replacement of three culverts which inhibited access upstream to anadromous fish and replace these with a precast concrete bridge. Ms. Steinkraus conducted the fieldwork and prepared the report for the project.

WEYCO Little North River Tributary Fish Passage Project, Grays Harbor County, WA. 2018. Project Archaeologist. Weyerhaeuser NR Company contracted Tierra Right of Way to conduct pedestrian survey and subsurface sampling along a tributary of the Little North River in order to facilitate the replacement of two culverts which inhibited access upstream to anadromous fish and replace these with a precast concrete bridge. The new bridge was to be placed above historic-era railroad bridge abutments. Ms. Steinkraus conducted the fieldwork and prepared an HPI form on WISAARD as well as the report for the project. Ms. Steinkraus provided communication and updates with the Washington State Recreation and Conservation Office (funding agency) and the Department of Archaeology and Historic Preservation to expedite the determination of eligibility process for the historic property onsite so that the project could continue in a timely manner.

Samish Fish Hatchery Intake Project, Skagit County, WA. 2017. Project Archaeologist. Washington Fish and Wildlife contracted Tierra Right of Way to conduct pedestrian survey, subsurface sampling, and historic properties documentation at the Samish Fish Hatchery release facility prior to improvements to the facility. Ms. Steinkraus conducted pedestrian survey, oversaw the subsurface sampling, documented all historic properties on HPI forms for WISAARD, and prepared the report for the project.

Mopang Creek Fish Barrier Correction Project, Grays Harbor County, WA. 2017. Project Archaeologist. Chehalis Basin Fisheries Task Force contracted Tierra Right of Way to conduct pedestrian survey and subsurface sampling for the replacement of a culvert along Mopang Creek that was inhibiting access upstream to multiple anadromous fish species. Ms. Steinkraus conducted pedestrian survey, subsurface sampling, and prepared the report for the project.

Lower Russell Road Levee Setback Project, King County, WA. 2018. Project Archaeologist. HDR, Inc. contracted Tierra Right of Way to conduct deep (three meters) subsurface sampling for a 75-acre project along the Green River along Russell Road in Kent. King County proposed to move the Russell Road Levee inland in order to create more wildlife areas in this location including fish habitat. Ms. Steinkraus conducted and oversaw fieldwork; documented multiple, large sites within the project area on archaeological site forms on WISAARD; analyzed historic artifacts including flaked glass tools; and prepared the report for the project.

Kalama Falls Fish Hatchery Phase 2 Project, Cowlitz County, WA. 2016. Project Archaeologist. Washington Department of Fish and Wildlife contracted Tierra Right of Way to conduct an 18.9-acre pedestrian survey, subsurface survey, documentation of built environment, and a final report for improvements planned to the Fish Hatchery facility. Ms. Steinkraus conducted the built environment documentation and prepared the report for the project.

Corson Wildlife Area Culvert Removal Project, Snohomish County, WA. 2016. Project Archaeologist. Washington Department of Fish and Wildlife contracted Tierra Right of Way to conduct pedestrian survey and subsurface sampling for the replacement of multiple culverts within the Corson Wildlife Area. Ms. Steinkraus conducted pedestrian survey, subsurface sampling, and prepared the report for the project.

Weyerhaeuser-Middle Fork Satsop Passage Project, Grays Harbor County, WA. 2016. Project Archaeologist. Weyerhaeuser NR Company contracted Tierra Right of Way to conduct pedestrian survey and subsurface sampling for the replacement of a large culvert along the Middle Fork Satsop River that was inhibiting the upstream access of multiple anadromous fish species. Ms. Steinkraus conducted pedestrian survey, subsurface sampling, and prepared the report for the project.



Timothy Gerrish

Archaeologist

EDUCATION

B.A. Anthropology, University of Washington, 2007

REGISTRATIONS/ CERTIFICATIONS

American Academy of Underwater Sciences Certified Scientific Diver

Rescue SCUBA Diver, Professional Association of Diving Instructors

Washington State Boater Education, U.S. Power Squadron

PROFESSIONAL AFFILIATIONS

American Academy of Underwater Sciences, Friday Harbor Laboratories, University of Washington

Underwater Archaeological Society of British Columbia

Association for Washington Archaeology

TRAINING

OSHA 40-Hour HAZWOPER

Nautical and Foreshore Archaeological Field Methods

First Aid / CPR / AED / Emergency Oxygen Administration / Neurological Assessment for divers

INDUSTRY TENURE

10 years

AREAS OF EXPERTISE

Phase I, II, III archaeological surveys and investigations

National Environmental Policy Act (NEPA) / Section 106 of the National Historic Preservation Act (NHPA)

Historic property inventories

Archaeological monitoring

Lithic Analysis

PROFESSIONAL EXPERIENCE

Mr. Gerrish has 10 years of professional experience in cultural resource management and serves as project manager. He has been coordinating with clients and developing strategies to assist in the successful completion of projects using his expertise in field survey methods, data recovery, and laboratory analytic techniques. He has conducted cultural resource inventories, including intensive and reconnaissance-level pedestrian surveys and data recoveries, throughout the Pacific Northwest. Mr. Gerrish has performed over 90 surveys and excavations in Washington, Oregon, Montana, California and Corsica, France. His responsibilities include client coordination, project strategizing and planning, technical reporting and analysis, field data collection, supervising field personnel, construction monitoring, lithic analysis, and artifact collection curation following federal guidelines.

PROJECT EXPERIENCE

Cultural Resources Assessment of the Hancock and Calligan Creek Hydroelectric Project, FERC Nos. P-13994 and P-13948, King County, WA. 2011. Mr. Gerrish was field director for the cultural resources survey of two 18-acre alignment parcels along Calligan and Hancock Creeks north of North Bend in King County, Washington. The assessment consisted of a pedestrian and subsurface survey within areas of remote and rugged geography. A total of 8 acres of proposed enhancements were surveyed and 111 STPs were excavated with no observed cultural materials. Key stakeholders included Snohomish County Public Utilities District, King County, and the Snoqualmie Indian Tribe.

Snoqualmie Transmission Line Survey, King County, WA 2008. Archaeologist. Performed a cultural resources assessment which included pedestrian and subsurface testing of a transmission line corridor near Carnation, Washington.

City of Redmond Driver's Club Project Cultural Resources Survey, King County, WA 2016-2017. Supervisory Archaeologist. Under contract with Shotgun Creek LLC, Mr. Gerrish was project manager and performed an updated cultural resources assessment of the Project parcel. Mr. Gerrish conducted the fieldwork for this effort and drafted the technical report which recommended that no historic properties were subject to effect.



Timothy Gerrish
Archaeologist

Jefferson County Public Health: Lower Big Quilcene River Floodplain Cultural Resources Assessment, Quilcene, WA. 2017-2018. Jefferson County Public Health (County) has contracted with Stell to conduct a cultural resources assessment for the Lower Big Quilcene Floodplain Project. This project is being funded by a Recreation and Conservation Office grant and falls under the auspices of the State Environmental Policy Act. The project includes seven parcels containing a variety of structures, trailers, solid waste, and containers which will be demolished and removed as part of the floodplain enhancement. This assessment includes pertinent background literature review, field survey, inventory of two historic properties, and a final technical report.

McSorley Creek Pocket Estuary Restoration Project at Saltwater State Park, King County, WA 2016-present. Supervisory Archaeologist. Washington State Parks and King County Department of Natural Resources and Parks (King County) are collaborating on a feasibility study to restore the estuary and lowermost reaches of McSorley Creek which flows through Saltwater State Park into Puget Sound. The Project involved an initial exploration which contributed to the feasibility study. Mr. Gerrish is consulting with Confluence Environmental Company in the delivery of Section 106 of the National Historic Preservation Act compliant documents which include an Archaeological Monitoring Plan and Inadvertent Discovery Plan.

U.S. Army Corps of Engineers (USACE) Seattle District: Howard Hanson Dam Archaeological District Data Recovery, Site Monitoring, and Cultural Resource Survey, King County, WA. 2010-2015. Archaeologist and assistant project manager. Participated in development a Plan of Action according to the USACE performance work statement detailing our approach to handling data recovery activities, site monitoring, and an archaeological pedestrian survey within and adjacent to the NRHP-eligible Howard Hanson Dam Archaeological District (DT 184).

During the reconnaissance survey, archaeologists documented a previously unrecorded archaeological site in peril from erosion of a cut bank overlooking the historic channel of the Green River. Emergency excavation on what would later be identified as 45KI1083 (the Eagle Gorge Terrace Site) recovered significant amount of precontact lithic material, burnt animal fauna, at least two fire modified rock hearths, and a radiocarbon date estimating the site's age at 800 to 1,000 years before present. Post-fieldwork analysis on the recovered archaeological material included an inventory and evaluation of both the stone tool and faunal assemblages, blood residue analysis on selected diagnostic stone tools, and obsidian hydration results from recovered obsidian. Other activities executed between 2011 and 2015 included archaeological testing at six pre-contact sites, site monitoring of 19 pre-contact, historic, and multicomponent sites; and archaeological survey of over 300 acres. During the survey, documented 18 new isolated finds and 13 newly discovered archaeological sites.

The final report also recorded the demonstrative effects of erosion on this site, revealing that between 2011 and 2014 one meter of terrace edge was been lost due to erosion, and highlighted the potential for site loss based on an analysis of historic trends in reservoir levels. Recommendations were made for excavations that would build on previous work and target areas most in danger.

Issaquah Creek Integrated Fish Passage Project, Issaquah, WA 2012. Supervisory Archaeologist. Conducted the field survey effort for mitigation of a fish passage project at the historic Issaquah Creek Diversion Dam. Additionally, a survey of the project area was conducted which included shovel testing areas of high probability. Work was performed under a Memorandum of Agreement between USACE, the Washington State Department of Archaeology and Historic Preservation, the City of Issaquah, the Washington Department of Fish and Wildlife, and the Muckleshoot Indian Tribe. The MOA was developed to mitigate construction of a fish passage at the dam, resulting in the dam's removal and reconstruction.

Site 45KI757 Archaeological Data Recovery, WSDOT, King County, WA. 2009. Archaeologist. Participated in the fieldwork for a small-scale archaeological data recovery along Interstate 405. The site contained only one artifact, an isolated Olcott projectile point, so the project was salvaged by conducting an analysis of all confirmed isolated Olcott points in the region, which produced a model of early/middle Holocene hunting practices. Work included interaction with the Snoqualmie tribe.

LABOR CATEGORIES / EMPLOYEE NAME	Home or Client	BASE YEAR	Unit	Task 01: Project Management		Task 02: Background Research and Literature Review		Task 03: Site Visit		Task 04: Technical Report		Summary	
				Hrs	Cost	Hrs	Cost	Hrs	Cost	Hrs	Cost	Hrs	Cost
Project Manager / Sarah Steinkraus	Home	\$ 96.10	HR	4	\$ 384.40	14	\$ 1,345.40	6	\$ 576.60	12	\$ 1,153.20	36	\$ 3,459.60
Archaeologist / Tim Gerish	Home	\$ 86.80	HR		-		-		-	4	\$ 347.20	4	\$ 347.20
Archaeologist / Mark Steinkraus	Home	\$ 94.22	HR		-	8	\$ 753.76		-	10	\$ 942.20	18	\$ 1,695.96
GIS Specialist / Andrew Tuleya	Home	\$ 77.50	HR		-	2	\$ 155.00		-	4	\$ 310.00	6	\$ 465.00
Editor / Lisa Oliver	Home	\$ 59.12	HR		-		-		-	4	\$ 236.48	4	\$ 236.48
					-		-		-		-	0	\$ -
				4	\$ 384.40	24	\$ 2,254.16	6	\$ 576.60	34	\$ 2,989.08	68	\$ 6,204.24
TRAVEL & ODC COSTS				Unit	Rate	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost
ODC Subtotal							\$ -		\$ -		\$ -		\$ -
SUBS							\$ -		\$ -		\$ -		\$ -
SUBS							\$ -		\$ -		\$ -		\$ -
Sub Subtotal		8.78%					\$ -		\$ -		\$ -		\$ -
Sub/ODC G&A							\$ -		\$ -		\$ -		\$ -
Mileage		\$ 0.545 mile				90	\$ 49.05		\$ 49.05		\$ -		\$ 49.05
TRAVEL			Per				\$ -		\$ 49.05		\$ -		\$ 49.05
Sub/ODC/Travel Subtotal							\$ -		\$ 49.05		\$ -		\$ 49.05
Profit/Fee (on Labor)		10.0%					\$ 225.42		\$ 57.66		\$ 298.91		\$ 620.42
Total Price							\$ 422.84		\$ 683.31		\$ 3,287.99		\$ 6,873.71

LABOR CATEGORIES / EMPLOYEE NAME	Home or Client	BASE YEAR	Unit	Task 01: Project Management		Task 02: Background Research and Literature Review		Task 03: Cultural Resources Survey		Task 04: Technical Report		Summary	
				Hrs	Cost	Hrs	Cost	Hrs	Cost	Hrs	Cost	Hrs	Cost
Project Manager / Sarah Steinkraus	Home	\$ 96.10	HR	4	\$ 384.40	14	\$ 1,345.40	10	\$ 961.00	14	\$ 1,345.40	42	\$ 4,036.20
Archaeologist / Tim Gerrish	Home	\$ 86.80	HR		\$ -	8	\$ 694.40	10	\$ 868.00	8	\$ 694.40	18	\$ 1,562.40
Archaeologist / Mark Steinkraus	Home	\$ 94.22	HR		\$ -	2	\$ 188.44		\$ -	12	\$ 1,130.64	20	\$ 1,884.40
GIS Specialist / Andrew Tuleya	Home	\$ 77.50	HR		\$ -		\$ 155.00		\$ -	4	\$ 310.00	6	\$ 465.00
Editor / Lisa Oliver	Home	\$ 59.12	HR		\$ -		\$ -		\$ -	4	\$ 236.48	4	\$ 236.48
					\$ -		\$ -		\$ -		\$ -	0	\$ -
				4	\$ 384.40	24	\$ 2,254.16	20	\$ 1,829.00	42	\$ 3,716.92	90	\$ 8,184.48
TRAVEL & ODC COSTS				Unit	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost
ODC Subtotal					\$ -		\$ -		\$ -		\$ -		\$ -
SUBS					\$ -		\$ -		\$ -		\$ -		\$ -
SUBS					\$ -		\$ -		\$ -		\$ -		\$ -
Sub Subtotal		8.78%			\$ -		\$ -		\$ -		\$ -		\$ -
Sub/ODC G&A					\$ -		\$ -		\$ -		\$ -		\$ -
Mileage		\$ 0.545	mile		\$ -	90	\$ 49.05		\$ 49.05		\$ 49.05		\$ 49.05
TRAVEL			Per		\$ -		\$ -		\$ 49.05		\$ 49.05		\$ 49.05
Sub/ODC/Travel Subtotal					\$ -		\$ -		\$ 49.05		\$ -		\$ 49.05
Profit/Fee (on Labor)		10.0%			\$ 38.44		\$ 225.42		\$ 182.90		\$ 371.69		\$ 815.45
Total Price					\$ 422.84		\$ 2,479.58		\$ 2,060.95		\$ 4,088.61		\$ 9,051.98

Proprietary Information



Sandy Cove Park Bank Protection and Restoration - Phase 2

January 28, 2018

Page 25

Attachment C

Sub-consultant KPFF's Scope and Fee Estimate (example from similar task on River Street Embankment Project)



January 14, 2019

Mr. Derek Stuart, PE, Principal
Northwest Hydraulic Consultants
12787 Gateway Drive South
Seattle, WA 98168

Subject: River Street Bank Protection
Specification Review and Assembly Fee Proposal

Dear Mr. Stuart:

We appreciate the opportunity to provide consulting services for the project referenced above. The project intends to provide the survey and design documents for stream bank stabilization along a portion of the Snoqualmie River near River Street, as generally shown in the NHC proposal sketch.

The City of Snoqualmie (City) will then provide the design documents to potential bidders for pricing, permitting and construction.

This proposal is provided for general review and consultation services as it relates to the Division 01 Specifications required for the work. We also understand that NHC would like KPFF to compile the specifications and format the specification documents into one complete specification for the City's use in bidding the work.

SCOPE OF WORK

Our scope of work as we understand it is as follows:

MEETINGS AND COORDINATION

- Attend one Kick-Off Meeting.
- Call into team coordination calls on an as-needed basis (six calls).
- Attend two City comment review meetings (90% and Final).

BID SUPPORT

- Coordinate specification questions developed by contractors during the bid process for the Division 01 Specifications.
- Revise the design specifications as needed to reflect clarifications during contractor bidding.

Mr. Derek Stuart
January 14, 2019
Page 2

DIVISION 01 SPEC AND SPEC DELIVERABLES ASSEMBLY

- The project specifications will be compiled for 90% and Final design submittals as listed in the NHC proposal in PDF format.
- KPFF will review and provide a comment matrix with proposed corrections for the Division 01 Specifications.
- Recommendations for specification editing, including draft language will be provided based on comments for the City's use.

ASSUMPTIONS

- We understand that specification sections outside of Division 01 will be provided by NHC to KPFF and that those sections will not require review.
- The necessary Division 01 specifications will be provided from the City for our use in word format.
- Specification Sections provided by others will be in CSI format and will not require formatting over and above compiling the sections into different document types (ie: ready for transition from word to pdf file types).
- Project design, design drawings and design review will be by others.
- Permit documentation, execution and review will be by others.
- Design scheduling and management will be by others.
- Construction cost estimates will be prepared by others
- Input regarding permitting and administrative requirements needed in the Division 01 Specifications will be provided by others for our use.
- All deliverables will be in digital formats. Printing will not be required.

FEE

We propose to accomplish the above scope of services on a lump-sum basis for the following total estimated fee, in accordance with the enclosed Terms and Conditions, which are made part of this proposal:

Meetings	\$ 2,400
Bid Support	2,500
Division 01 Spec Review	<u>3,500</u>
<i>Civil Fee Total</i>	<u>\$ 8,400</u>

Expenses, such as mileage, are included in this fee. We will not exceed the total estimated fee without prior approval.

Mr. Derek Stuart
January 14, 2019
Page 3

We look forward to working with you on this project. If this letter of agreement meets with your approval, please sign below and return one copy for our files. If you have any questions, please contact me at (206) 622-5822.

Sincerely,

David E. Schwartz, PE, LEED AP
Principal

ERL:des:heh

Enclosure

65400

Approved by: _____ Date: _____
Northwest Hydraulic Consultants

CITY OF SNOQUALMIE
 AGREEMENT FOR CONSULTANT SERVICES
 Amendment No. 1 to NHC Task Order 38
 Sandy Cove Park Bank Protection and Restoration (Phase 2) Rescoping

WHEREAS, on January 23, 2017, Northwest Hydraulic Consultants, Inc. (“NHC”) entered into an Agreement with the City of Snoqualmie (“City”), which provides for NHC to perform unspecified professional services in hydraulics, hydrology, and related fields on an on-call basis, with specific work items to be identified in subsequent Task Orders (“Prime Agreement”).

WHEREAS, on January 28, 2019, the City entered into Task Order No. 38 under the Prime Agreement for the Sandy Cove Park Bank Protection and Restoration – Phase 2 project; and

WHEREAS, the City has requested that NHC complete the Sandy Cove Bank Stabilization design and permitting effort, including updating design drawings, resubmitting permit applications, and completing a Conditional Letter of Map Revision (CLOMR); and

WHEREAS, NHC has the resources and capability to perform this work and has provided a scope of work and an hour and fee estimate for such additional work;

NOW, THEREFORE, the parties herein do mutually agree as follows:

Section 1. Scope of Work Amended. Section 1 (“Scope of Work”) of the January 28, 2019 Task Order No. 38 is hereby amended to add the additional tasks set forth in “Sandy Cove Park Bank Protection and Restoration Project - Phase 2 Rescoping,” dated July 18, 2022, and attached as Exhibit A to this Amendment No. 1.

Section 2. Period of Service Amended. Section 2 (“Period of Service”) of the January 28, 2019 Task Order No. 38 is hereby amended to extend the completion date from December 31, 22 to June 31, 2024.

Section 3. Compensation Amended. Section 3 (“Compensation”) of the January 28, 2019 Task Order No. 38 is hereby amended to increase the total compensation to be paid Consultant for the work from the not to exceed amount of \$448,136 to not to exceed \$935,304.

CITY OF SNOQUALMIE,
WASHINGTON

By: _____

Its: Mayor

Date: _____

CONSULTANT – NHC.

By: _____

Typed/Printed Name: Derek L. Stuart

Its: Principal _____

Date: _____

ATTEST:

Reina McCauley, Deputy City Clerk

Date: _____

APPROVED AS TO FORM:

Anna Astrakan, Deputy City Attorney

Bob C. Sterbank, City Attorney

Date: _____



CITY OF SNOQUALMIE CONTRACT ROUTING SHEET

Item 15.

ORIGINATING DEPARTMENT INFO

Contract Name: Northwest Hydraulic Consultants Sandy Cove Bank Stabilization

Department: Parks & Public Works

Staff Person: Dylan Gamble

Date of Request: 4/10/2024

Date Due: 4/22/2024

Contract No: 24-020

DOCUMENT TYPE

Contract Amendment

If other:

CONTRACTOR / VENDOR / CONSULTANT INFO

Name: Northwest Hydraulic Consultants (NHC)

Address: 12787 Gateway Drive South, Seattle WA 98168

Phone: 206-436-5530

Type of Person or Entity Corporation:

State where entity formed: WA

Debarred or Suspended: ☐ Yes ☒ No

Signature name: Derek L. Stuart, Principal

Contractor Email: DStuart@nhcweb.com

Tax ID#: 91-1113093

[Snoqualmie Business Lic. #](#): 50270

If none, date when application submitted:

Non Profit: ☐ Yes ☒ No

Completed W9 ☒ Yes ☐ No

PROJECT TITLE (if relevant)

Project Phase: Design

SCOPE OF WORK - EXHIBIT A

- ☒ Attach a complete and detailed description of the services or scope of work, including completion date for each phase of work and location of work as EXHIBIT A to the contract. Additional exhibits may apply and should be included as needed.

TERM/COMPENSATION

Commencement Date 4/23/2024

Completion Date: 12/31/2024

Contract Extension: ☒ Yes ☐ No

Total Compensation: \$

Not to Exceed: \$

(Include expenses and [sales tax](#), if any. If calculated on hourly labor charge, attach schedules of employees' titles and hourly rates)

Reimbursable Expenses: ☐ Yes ☐ No If yes, maximum dollar amount: \$

Certificate of Insurance Required: ☒ Yes ☐ No (If yes, certificate must be attached before agreement is signed)

PURCHASING & CONTRACTING REQUIREMENTS ([see Snoqualmie Municipal Code \(SMC\) §2.90 Contracts](#))

Procurement Category: Contract Amendments

Selection Process/Procedure Used: Sole Source

Approval Authority (Two approvers required): ☐ Staff ☐ Manager ☒ Director ☒ Mayor or City Admin. ☒ City Council

CONTRACT ROUTING & APPROVALS (INITIALED & DATED BY APPROVER)

Date Approved by City Council, if required: 4/22/2024

- ☒ Director Name: Jeff Hamlin
- ☒ Finance - Budget Janna Walker
- ☒ City Attorney: David Linehan

SIGNATURES COLLECTED

- ☒ Manager (if required): Dylan Gamble
☐ Director (if required):
☐ Mayor or City Administrator (if required):

ACCOUNTING INFORMATION / OTHER NOTES

Applicable Account Codes & Descriptions:

- ☐ Signed original goes to Department/Project Lead
☐ **When sending out for signature, cc Deana Dean, City Clerk**



STORMWATER CAPITAL PROJECT OR PROGRAM

SANDY COVE PARK RIVERBANK RESTORE. AND OUTFALL PROJECT

CIP Project ID: STM19003CIP
 Department: Stormwater
 Project Status: Design
 Project Location: Sandy Cove Park
 Project Contact: Jeff Hamlin

Previously Spent: \$419,364
 Current Project Budget: \$5,919,364
 Original Budget at CIP Inception: \$850,000

Years Project in CIP: 5

Contact Email: jhamlin@snoqualmiewa.gov

Project Description:

This project will stabilize the Snoqualmie River bank and prevent further erosion at Sandy Cove Park. Furthermore, this project will reconstruct the outfall at King Street and Falls Avenue which is undersized.

Photo or Map:



Community Impact:

The intent of this project is to stabilize the Snoqualmie River bank, prevent the river from carving a new channel that may in the future endanger important City assets such as SR 202, and protect Sandy Cove Park presently from further erosion. This work is consistent with ongoing plans for the Riverwalk Project.

Operating Impact:

This project is not expected to impact the operating budget.

Budget:

Project Activities	% of Budg.	Total Activity Budget	Previously Spent	2023	2024	2025	2026	2027	2028	2029 or Beyond
Analysis	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Design	7%	\$ 419,364	\$ 419,364	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	62%	\$ 3,641,281	\$ -	\$ 555,969	\$ 2,074,786	\$ 1,010,526	\$ -	\$ -	\$ -	\$ -
Const. Manage	10%	\$ 601,218	\$ -	\$ -	\$ 311,218	\$ 290,000	\$ -	\$ -	\$ -	\$ -
Contingency	14%	\$ 804,957	\$ -	\$ -	\$ 414,957	\$ 390,000	\$ -	\$ -	\$ -	\$ -
Art	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Labor	4%	\$ 251,805	\$ -	\$ 25,031	\$ 132,300	\$ 94,474	\$ -	\$ -	\$ -	\$ -
Other	3%	\$ 200,739	\$ -	\$ -	\$ 103,739	\$ 97,000	\$ -	\$ -	\$ -	\$ -
TOTAL	100%	\$ 5,919,364	\$ 419,364	\$ 581,000	\$ 3,037,000	\$ 1,882,000	\$ -	\$ -	\$ -	\$ -
Operating		\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

TOTAL PROJECT BUDGET: \$5,919,364

TOTAL OPERATING BUDGET: \$0

Anticipated Funding Mix:

Source	Total Sources	Previously Allocated	2023	2024	2025	2026	2027	2028
Utility Fees ("Rates")	\$ 3,169,364	\$ 419,364	\$ 290,500	\$ 1,518,500	\$ 941,000	\$ -	\$ -	\$ -
Grants	\$ 2,750,000	\$ -	\$ 290,500	\$ 1,518,500	\$ 941,000	\$ -	\$ -	\$ -
TOTAL	\$ 5,919,364	\$ 419,364	\$ 581,000	\$ 3,037,000	\$ 1,882,000	\$ -	\$ -	\$ -

Fiscal Notes: This project covers DR6 in the Stormwater Management Plan. **TOTAL FUNDING SOURCES: \$5,919,364**
FUTURE FUNDING REQUIREMENTS: \$0



BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB24-050
April 22, 2024
Committee Report

AGENDA BILL INFORMATION

TITLE:	AB24-050: Appointing Persons to Committees to Prepare Arguments Advocating the Approval and Rejection of Proposition No. 1 Public Safety Sales Tax at an Election to be Held on August 6, 2024	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed:
PROPOSED ACTION:	Motion to Approve the Appointment of Persons to Committees to Prepare Arguments Advocating the Approval and Rejection of Proposition No. 1 Public Safety Sales Tax at an Election to be Held on August 6, 2024.	<input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

REVIEW:	Department Director Finance Legal City Administrator	Drew Bouta Janna Walker David Linehan Mike Chambless	4/10/2024 Click or tap to enter a date. Click or tap to enter a date. 4/11/2024
----------------	---	---	--

DEPARTMENT:	Administration		
STAFF:	Drew Bouta, Finance Director		
COMMITTEE:	Finance & Administration	COMMITTEE DATE: April 16, 2024	
EXHIBITS:	1. King County Elections 2024 Jurisdiction Manual – Chapter 08 Local Voters’ Pamphlet 2. List of Persons Appointed to Committees		

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUESTED	\$ n/a

SUMMARY

INTRODUCTION

RCW 29A.32.280 requires the legislative authority of the local government to formally appoint members to committees to prepare arguments advocating approval and rejection of any proposed ballot measure. A motion to approve provides for appointment of persons to committees advocating for approval or rejection of the ballot measure authorized by Resolution No. 1677.

BACKGROUND

On January 22, 2024, Council adopted Resolution No. 1677 authorizing submission to the voters on August 6, 2024, a sales and use tax ballot measure in the amount of one-tenth of one percent (0.1%) as provided for by

RCW 82.14.450(2)(a). When a unit of local government submits a measure for inclusion in a voters' pamphlet, RCW 29A.32.280 requires the legislative authority of the local government to formally appoint members to committees to prepare arguments advocating approval and rejection of any proposed ballot measure.

The legislative authority must appoint committee members no later than the deadline calling for inclusion of the ballot measure in the voters' pamphlet (May 3rd). If the City is unable to locate people to serve on either or both committees, the City will notify King County Elections no later than 4:30 p.m. on the day of the appointment deadline and detail the efforts made to establish the committees.

For more information, please see Exhibit #2: King County Elections 2024 Jurisdiction Manual – Chapter 08 Local Voters' Pamphlet

LEGISLATIVE HISTORY

On January 22, 2024, Council adopted Resolution No. 1677 authorizing submission to the voters on August 6, 2024, a sales and use tax ballot measure in the amount of one-tenth of one percent (0.1%) as provided for by RCW 82.14.450(2)(a). The intention of the measure is to provide ongoing funding for public safety purposes in order to sustain current service levels impacted by inflation.

BUDGET IMPACTS

Approving the motion will not have a budgetary impact.

NEXT STEPS

Following appointment, each committee will need to prepare a statement in favor or in opposition to the ballot measure for the voters' pamphlet and submit said statement to King County Elections by May 14, 2024. After each committee has filed a statement, they will then need to prepare and submit a rebuttal to the statement provided by their counterpart by May 16, 2024.

PROPOSED ACTION

Motion to approve the appointment of persons to committees to prepare arguments advocating the approval and rejection of Proposition No. 1 Public Safety Sales Tax at an election to be held on August 6, 2024.

Local Voters' Pamphlet

Information on how to publish a local voters' pamphlet, explanatory statements and pro/con committees.

Local voters' pamphlet

For primary and general elections, King County publishes a local voters' pamphlet. All jurisdictions requesting a measure be placed on the ballot are automatically included in the local voters' pamphlet.

King County now publishes a local voters' pamphlet automatically. The jurisdiction no longer needs to specifically request a local voters' pamphlet in a resolution submitted to King County Elections. The jurisdiction must pay for the costs of publishing the local voters' pamphlet. More information on the duty to print and distribute the local voters' pamphlet can be found in [RCW 29A.32.210](#).

Jurisdiction's responsibility - appointing committee members

The jurisdiction is responsible for appointing pro and con committees to prepare statements in favor of and in opposition to the ballot measure. Pro and con committees consist of members of the public who commit to write a statement either in favor of or in opposition to a ballot measure. Each committee is limited to three members, but the committee can have an unlimited number of persons assist them to prepare the statements. Each committee must designate a spokesperson with whom King County Elections will communicate all matters related to the local voters' pamphlet.

Once the committee members have been chosen, the jurisdiction must complete the Committee Appointment Form which is included in the [Local Voters' Pamphlet Packet](#) and submit it to King County Elections by 4:30 p.m. on the day of the deadline.



Local voters' pamphlet deadlines

Special elections

Election date	February 13	April 23
Resolution due*	n/a	n/a
Pro/Con Committee Appointments	12/15/23	2/23/24
Explanatory statement	12/15/23	2/23/24
Pro/Con Statements	12/19/23	2/27/24
Rebuttal Statements	12/21/23	2/29/24

Primary and general elections

Election date	August 6	November 5
Resolution due*	n/a	n/a
Pro/Con Committee Appointments	5/3/24	8/6/24
Explanatory statement	5/7/24	8/9/24
Pro/Con Statements	5/14/24	8/13/24
Rebuttal Statements	5/16/24	8/15/24

*Resolution requesting local voters' pamphlet not required, pamphlet automatically produced now for all special, primary, and general elections

The jurisdiction is also responsible for informing the committee members of the deadlines rules related to the voters' pamphlet statements. King County Elections provides a packet of information for jurisdictions to distribute to committee members. The [Local Voters' Pamphlet Packet](#) is available on our website.

The jurisdiction should take formal measures of notifying members of the public when seeking committee members to be appointed to the pro and con committees. If a jurisdiction is unable to locate people to serve on either or both committees, the jurisdiction will notify King County Elections no later than 4:30 p.m. on the day of the pro and con committee appointment form deadline. The notification will detail the efforts made by the jurisdiction to establish the committee(s). In the event that a jurisdiction is unable to appoint committee members by the deadline, King County Elections may appoint committee members. If a committee has not been formed, King County Elections will place a call out to the public on our website. If no one comes forward during the allotted timeframe, King County Elections will notify the district. If a committee is formed, King County Elections will notify both the district and committee members of the existing committee in favor or in opposition.

Jurisdiction's responsibility - preparing an explanatory statement

The jurisdiction must coordinate with their legal counsel to prepare an explanatory statement. An explanatory statement states the effect of a ballot measure if passed into law, and only covers the anticipated effect of the measure should it be passed into law. The statement must not be an argument in favor of or in opposition to the measure.

The statement can be prepared by the jurisdiction or by the jurisdiction's attorney. If the statement is prepared by the jurisdiction, it must be signed-off by the jurisdiction's attorney. The explanatory statement must be submitted by 4:30 p.m. on the day of the deadline.

Pro and con committee responsibilities

The pro and con committees submit statements in favor of and in opposition to the ballot measure for the local voters' pamphlet.

Pro and con statements are to be submitted directly to King County Elections by the committee spokesperson, no later than 5:00 p.m. on the day of the deadline, regardless of postmark. A Pro/Con Statement Submission form is required when submitting a statement. This form is included in the [Local Voters' Pamphlet Packet](#).

After the deadline to submit pro and con statements, King County Elections will email the opposing committee's statement to all committee members identified on the committee appointment form. Each committee will then have the opportunity to write a rebuttal statement. However, a rebuttal statement is not required. Rebuttal statements must be submitted to King County Elections by 5:00 p.m. on the day of the deadline, regardless of postmark. Rebuttal statements are not exchanged.

King County Elections prefers to receive statements as a Word document sent via email. However, statements may be submitted by email, mail, fax, or in-person. It is the responsibility of the committees to submit all statements to King County Elections by 5:00 p.m. on the appropriate deadline day, regardless of postmark. Submissions received after the deadline will not be accepted.

Word limits and formatting

An explanatory statement is limited to 250 words and no more than five paragraphs. Pro and con statements are limited to 200 words and no more than four paragraphs. Rebuttal statements are limited to 75 words and no more than two paragraphs. (Incorporation measures have a 500 word limit for the pro and con statements.)



Word limits

Explanatory statements:
250 words; 5 paragraphs

Pro and con statements:
200 words; 4 paragraphs

Rebuttal statements:
75 words; 2 paragraphs

Space is limited, so formatting is very important. Format your statement as an essay; text must be written in paragraphs. Tables, lists and bullets are not allowed, and will be changed to a block paragraph with a semicolon to separate each item.

Only use italics to emphasize specific words or statements. Bolding, underlining and all caps are not allowed. **Prohibited formatting within submitted statements will be changed to italics.**

Correct

I approve of *justice* for all, *fairness* of the law, and *rehabilitation*.

Incorrect

- I approve of:
- JUSTICE for all
 - **Fairness** of the law
 - Rehabilitation

Keep your statement simple and write in the narrative style. The King County Elections Director may reject any statement if, in their opinion, the statement contains obscene, vulgar, profane, scandalous, libelous, defamatory or treasonable matter; any language tending to provoke crime or a breach of the peace, or any language or matter the circulation of which through the mail is prohibited by any act of Congress. Making commercial solicitations or asking for contributions is also prohibited.

Here are a few tips: treat this as a resume and edit carefully, avoid technical terms that may not be generally understood, avoid criticism of opponents.

Proofread carefully. Your statement will be printed exactly as you submit it. Changes to your statement are not allowed once it has been submitted. King County Elections will not proofread any statement for errors in spelling, punctuation or syntax. All statements are published as submitted. King County is not responsible for the validity or accuracy of the statements.

Contact information - jurisdictions

An email address and phone number for the jurisdiction will be published in the local



Statement review deadlines

Special elections

Election date	Feb. 13	Apr. 23
Proof copy emailed to committees and jurisdiction	12/26/2023	3/8/2024
Response from committees and jurisdiction due	12/28/2023	3/11/2024

Primary and general elections

Election date	Aug. 6	Nov. 5
Proof copy emailed to committees and jurisdiction	6/14/2024	9/6/2024
Response from committees due and jurisdiction due	6/17/2024	9/9/2024

voters' pamphlet. This contact should be able to respond to questions from voters regarding jurisdiction's ballot measure.

Item 16.

Contact information - pro & con committees

The names of the committee members and one phone number, email or website can be published in the voters' pamphlet. This information is not included in the statement word limit. No titles will be included with the committee members' names. Government web and email addresses, such as those ending in .gov, may not be used for committee contact information.

Review of statements

Prior to publication of the local voters' pamphlet, King County Elections will email each committee and jurisdiction a proof of their statements. Upon receipt of the proof, committees and jurisdiction administrators should ensure that there are no discrepancies between the proof copy and the information they submitted.

No changes to the originally submitted statements will be accepted. No new material will be accepted. The only permitted changes are updates to the contact information section. Committees and jurisdictions must notify King County Elections of any discrepancies or contact information updates by 5:00 p.m. on the day of the deadline stated in the email containing the proof copy.

Frequently asked questions

When are local voters' pamphlets mailed?

King County Elections makes every effort to have ballots and local voters' pamphlets delivered to voters around the same time; however, even though the materials are mailed at once, they may not reach every voter on the same day.

Local voters' pamphlet information is also available on our website, where voters can view a personalized voter guide.

How are local voters' pamphlets distributed?

In countywide elections, one copy of the local voters' pamphlet will be mailed to each household in the county. All households in a zip code will receive the same edition of the pamphlet but not all material contained inside will appear on each voter's ballot. For example, two school districts may share the same zip code so both will appear in one edition of the pamphlet, however, the voter only resides within one of those school districts.

In non-countywide elections, the local voters' pamphlet will be included as an insert in each voter's ballot packet. The pamphlet will only contain the measures or races on that voter's ballot.

How can a jurisdiction participate in the local voters' pamphlet?

King County automatically publishes a local voters' pamphlet. All jurisdictions placing measures on the ballot are included.



City of Snoqualmie
Proposition No. 1 Public Safety Sales Tax
Exhibit #2 – List of Persons Appointed to Committees

List of persons who applied to serve on a committee and their requested appointment (names listed alphabetically):

Gary Bragg (Pro) (Civil Service Commission)
 Susan Burk (Pro)
 Scott Hoggarth (Con)
 Brian Holloway (Pro)
 Grahame Ross (Pro) (Chair, Civil Service Commission)

List of persons recommended for appointment to the Committee Advocating Approval (Pro):

Listed on the Pro and Con Committee Appointment Form (Up to Three Names):

Grahame Ross
 Gary Bragg
 Susan Burk

Invited to work with the Committee but not Listed on the Pro and Con Committee Appointment Form:

Brian Holloway

List of persons recommended for appointment to the Committee Advocating Rejection (Con):

Listed on the Pro and Con Committee Appointment Form (Up to Three Names):

Scott Hoggarth



BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB24-051
April 22, 2024
Committee Report

AGENDA BILL INFORMATION

TITLE:	AB24-051: 2025-2026 Biennial Budget Development Calendar	<input type="checkbox"/> Discussion Only
PROPOSED ACTION:	Approve the 2025-2026 Biennial Budget Development Calendar.	<input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

REVIEW:	Department Director	Drew Bouta	4/10/2024
	Finance	Janna Walker	4/10/2024
	Legal	Outside Counsel	4/10/2024
	City Administrator	Mike Chambless	4/10/2024

DEPARTMENT:	Finance		
STAFF:	Drew Bouta, Finance Director		
COMMITTEE:	Finance & Administration	COMMITTEE DATE: April 16, 2024	
EXHIBITS:	1. 2025-2026 Biennial Budget Development Calendar 2. Statutory Deadlines for Preparing the 2025-2026 Biennial Budget		

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUESTED	\$ n/a

SUMMARY

INTRODUCTION

The 2025-2026 Biennial Budget Development Calendar provides a timeline of expected City Council meetings, workshops, and milestones for the upcoming biennial budget development process. The calendar includes elements relevant to the adoption of the 2025-2026 Biennial Budget such as the Public Safety Sales Tax Proposition, the 2025-2030 Capital Improvement Plan, and the Utility Rate Study.

BACKGROUND/LEGISLATIVE HISTORY

The purpose of this calendar is to ensure that dates for the preparation and adoption of the 2025-2026 Biennial Budget align with Council expectations and conform to Chapters 35.34 and 35A.34 of the Revised Code of Washington (RCW). Any revision regarding the Biennial Budget Development Calendar will be brought to the attention of Council through a new agenda bill and the changes will be summarized here.

BUDGET IMPACTS

Approving the 2025-2026 Biennial Budget Development Calendar will not have a budgetary impact.

NEXT STEPS

Following approval of the calendar, staff will proceed with the biennial budget development process, making sure to follow, as best as possible, the dates established in the calendar. Any revision to the calendar will be brought to the attention of Council and an updated calendar will be offered up for action through a new agenda bill.

PROPOSED ACTION

Move to approve the 2025-2026 Biennial Budget Development Calendar.



City of Snoqualmie Proposed 2025-2026 Biennial Budget Development Calendar

Item 17.

2024 Dates	Council, Committee, or Public	Regular or Special Meeting	Topic/ Action
April 6	Council	Special - Council Retreat	Discussion of Council's Priorities
April 16	F&A Committee	Regular	Introduction to the Review and Update of the Financial Policies
April 22	Council	Regular	Budget Introduction/Training: "Transformation"
			Presentation and Review of the Financial Forecast
			Adoption of the Budget Calendar
			Pro/Con Committee Appointments for Public Safety Sales Tax Proposition
May 7	N/A	N/A	Explanatory Statements Due for Public Safety Sales Tax Proposition
	F&A Committee	Regular	Review Proposed Update to the Financial Policies
	P&PW Committee	Regular	Introduction of the Mayor's Proposed 2025-2030 CIP ("Non-Utilities")
May 13	Council	Regular	Introduction of the Mayor's Proposed 2025-2030 CIP ("Non-Utilities")
May 21	F&A Committee	Regular	Review Proposed Update to the Financial Policies
	P&PW Committee	Regular	Deliberation and Review of the Mayor's Proposed 2025-2030 CIP ("Non-Utilities")
May 28	Council	Regular	Deliberation and Review of the Mayor's Proposed 2025-2030 CIP ("Non-Utilities") Presentation on Public Financing and Municipal Bonds
June 4	P&PW Committee	Regular	Deliberation and Review of the Mayor's Proposed 2025-2030 CIP ("Non-Utilities")
	F&A Committee	Regular	Deliberation and Review of the Mayor's Proposed 2025-2030 CIP ("Non-Utilities")
June 6	Public	Special - Open House	Public Open House Regarding the Mayor's Proposed 2025-2030 CIP ("Non-Utilities")
June 8	Council	Special - Tour	Tour of CIP Locations
June 10	Council	Regular	Review of the Final 2025-2026 CIP ("Non-Utilities")
			Adoption of the Financial Management Policy
June 18	P&PW Committee	Regular	Introduction of the Utility Rate Schedule
			Introduction of the Mayor's Proposed 2025-2030 CIP ("Utilities")
			Review of the Final 2025-2026 CIP ("Non-Utilities")
			Review of the Final 2025-2026 CIP ("Non-Utilities")
June 24	Council	Regular	Introduction of the Utility Rate Schedule
			Introduction of the Mayor's Proposed 2025-2030 CIP ("Utilities")
			Adoption of the Final 2025-2030 CIP ("Non-Utilities")
			Presentation and Review of the Financial Forecast
July 2	P&PW Committee	Regular	Deliberation and Review of the Utility Rate Schedule
			Deliberation and Review of the Mayor's Proposed 2025-2030 CIP ("Utilities")
July 8	Council	Regular	Deliberation and Review of Utility Rate Schedule
July 16	P&PW Committee	Regular	Deliberation and Review of the Mayor's Proposed 2025-2030 CIP ("Utilities")
			Review of the Final Utility Rate Schedule
July 22	Council	Regular	Review of the Final Utility Rate Schedule
			Review of the Final 2025-2030 CIP ("Utilities")
July 25	Public	Special - Open House	Information Session: Public Safety Sales Tax Proposition
August 6	Public	Special - Election	Primary Election - Public Safety Sales Tax Proposition
August 12	Council	Regular	Adoption of Utility Rate Schedule
			Adoption of the Final 2025-2030 CIP ("Utilities")
September 3	Committee of the Whole	Special Meeting	Release of the Mayor's Proposed 2025-2026 Biennial Budget Document
			Presentation and Review of the Financial Forecast
			Presentation of the Mayor's Proposed 2025-2026 Biennial Budget
September 4	Committee of the Whole	Special Meeting	Review and Deliberation of the Mayor's Proposed 2025-2026 Biennial Budget
September 9	Council	Special - Budget Workshop	Review and Deliberation of the Mayor's Proposed 2025-2026 Biennial Budget
September 16 & 17	All Committees	Regular	Department Presentations Regarding the Mayor's Proposed 2025-2026 Biennial Budget
September 23	Council	Special - Budget Workshop	Review and Deliberation of the Mayor's Proposed 2025-2026 Biennial Budget
September 30	Council	Special - Budget Workshop	Review of the Final 2025-2026 Biennial Budget (incl. Public Hearing)
October 3	Council	Special - Budget Workshop	Adoption of the Final 2025-2026 Biennial Budget (incl. Public Hearing)

Financial Policies
Financial Forecast
Public Safety Sales Tax Proposition
Utility Rate Schedule
2025-2030 Capital Improvement Plan
2025-2026 Biennial Budget
Other
Adoption Dates

Statutory Deadlines for Preparing 2025 City/Town Budgets	
Pre-Budget Items (Spring/Summer 2024)	Council retreat; Adopt/update financial policies; Public hearings for capital facility plan updates; Public forums or community outreach (ex: community priorities); Mayor/manager communicates budget objectives to staff
Sept. 9	Budget request to all department heads
Sept. 9-22	Department heads prepare estimates of revenues and expenditures; Clerk prepares estimates for debt service and all other estimates
Sept. 23	Budget estimates from department heads filed with clerk
Sept. 25	Implicit price deflator calculated (only applies to cities of 10,000+ population)
Oct. 1	Clerk provides estimates filed by department heads to mayor/manager showing complete financial program
Oct. 7	Mayor/manager provides council with estimates of revenues from all sources, including estimates prepared by clerk, for consideration of setting property tax levy
Mid-October to mid-November (approx.)	Public hearing on revenue sources including possible increases in property tax
Nov. 2	Mayor/manager prepares preliminary budget and budget message; files with clerk and council
Nov. 1-18 (approx.)	Publication notice of preliminary budget and final hearing
Nov. 1-25 (approx.)	Public hearing(s) on preliminary budget
Nov. 21	Copies of budget available to public
Nov. 30	Property tax levies set by ordinance and filed with county
Dec. 2	Final budget hearing
Dec. 31	Budget adoption deadline