



# FINANCE & ADMINISTRATION COMMITTEE & COMMITTEE OF THE WHOLE HYBRID MEETING

Tuesday, March 05, 2024, at 6:00 PM

Snoqualmie City Hall, 38624 SE River Street & Zoom

## COMMITTEE MEMBERS

Chair: Bryan Holloway

Councilmembers: Jolyon Johnson and Cara Christensen

*This meeting will be conducted in person and remotely using teleconferencing technology provided by Zoom.*

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## CALL TO ORDER & ROLL CALL

## AGENDA APPROVAL

## PUBLIC COMMENTS

## MINUTES

1. [Approval of the minutes dated February 21, 2024.](#)

## APPROVAL OF WARRANTS / CLAIMS

2. [Consideration of Claims Approval Report dated March 11, 2024.](#)

## AGENDA BILLS *(After F&A review, the agenda bill may be placed on the next City Council Meeting Agenda.)*

3. **AB24-035: Human Services Advisory Committee Funding Update**

**Proposed Action:** Information only. No action.

## DISCUSSION

4. Solid Waste Contract Discussion
5. [Council Retreat Planning Discussion](#)

6. Upcoming Agenda Items (Informational Only):
  - a. Resolution Adopting Commission Handbook
  - b. Ordinance Amending SMC Regarding Commissions and Committees
  - c. City Logo Ordinance
  - d. Tyler Technologies Contract Amendment for Tyler Payment System
  - e. North Bend Memorandum of Understanding (Behavioral Health Specialist)
  - f. Fee for Services Agreement
  - g. Council Chambers Audio and Video Upgrade
  - h. Hiring Incentive and Bonus Policy
  - i. Adoption of 2025-2026 Biennial Budget Development Calendar

#### **CITY COUNCIL AGENDA REVIEW**

- [7.](#) Review Draft City Council Agenda dated March 11, 2024.

#### **ADJOURNMENT**



## FINANCE & ADMINISTRATION COUNCIL COMMITTEE & COMMITTEE OF THE WHOLE HYBRID MEETING MINUTES FEBRUARY 21, 2024

*This meeting was conducted in person and remotely using teleconferencing technology provided by Zoom.*

### CALL TO ORDER

Chair Bryan Holloway called the meeting to order at 6:02 pm.

**Committee Members:** Councilmembers Bryan Holloway and Jo Johnson (remote).

**City Staff:**

Michael Chambless, City Administrator; Deana Dean, City Clerk; Drew Bouta, Finance Director (remote); Emily Arteche, Community Development Director; Tami Wood, Revenue Manager (remote); and Jimmie Betts, IT Support.

**AGENDA APPROVAL:** The agenda was approved as presented.

**PUBLIC COMMENTS –** There were no public comments.

### MINUTES

1. The minutes from the February 6, 2024, meeting were approved as presented.

### APPROVAL OF WARRANTS / CLAIMS

2. The claims approval report dated February 26, 2024, was approved to move forward at the February 26, 2024, City Council meeting on the consent agenda.

### AGENDA BILLS

### DISCUSSION

3. ERP Project Status. PowerPoint update provided by Finance Director Drew Bouta. Topics included what has changed since the last project status update, goals for 2024, and status of Phases 1 – 4. Committee questions followed.
4. Council Open House/Town Hall Planning. CM Holloway will send out a list this week of potential subjects for review by City Administrator, Mayor, and Council. Those would then go to Council committees for review and Committee Chairs can then answer or delegate at the open house.
5. Council Retreat Discussion. CM Holloway opened the discussion. This item will be presented to council on Monday for date and venue preference.

6. Upcoming Agenda Items. Information only.

**CITY COUNCIL MEETING AGENDA REVIEW:**

7. Review Draft City Council Agenda dated February 26, 2024. The agenda was approved as amended.

**ADJOURNMENT** - The meeting was adjourned at 6:33 pm.

DRAFT

*Minutes taken by Deana Dean, City Clerk.*

*Recorded meeting audio is available on the City website after the meeting.*

*Minutes approved at the \_\_\_\_\_, 2024, Finance & Administration Committee Meeting.*



**Jerry Knutsen, Financial Services Manager**  
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Snoqualmie, Washington 98065  
(425) 888-1555 | [jknutsen@snoqualmiewa.gov](mailto:jknutsen@snoqualmiewa.gov)

**To:** City Council  
Finance & Administration Committee

**From:** Jerry Knutsen, Financial Services Manager

**Date:** March 11, 2024

**Subject:** CLAIMS REPORT  
Approval of payments for the period: February 13, 2024 through February 23, 2024

### BACKGROUND

Per RCW 42.24.080, all claims presented against the city by persons furnishing materials, rendering services, or performing labor must be certified by the appropriate official to ensure that the materials have been furnished, the services rendered, or the labor performed as described, and that the claims are just, due, and unpaid obligations against the city, before payment can be made. Expedited processing of the payment of claims when certain conditions have been met allows for the payment of claims before the legislative body has acted to approve the claims when: (1) the appropriate officers have furnished official bonds; (2) the legislative body has adopted policies that implement effective internal control; (3) the legislative body has provided for review of the documentation supporting the claims within a month of issuance; and (4) that if claims are disapproved, they shall be recognized as receivables and diligently pursued. The City of Snoqualmie meets all requirements of this state law.

Pursuant to Snoqualmie Municipal Code (SMC) Chapter 3.85, all Claims, Demands and Vouchers against the city, provides that the Finance Director or her designee will examine all claims prior to payment and provide periodic reporting of the payments to the City Council for final approval. Per SMC 3.85.040, to meet these requirements, the Finance Director schedules payment of claims and payroll for monthly Finance & Administration Committee review followed by full City Council approval on the consent agenda. Per SMC 3.85.050, documentation supporting claims paid and the Finance Director's written report are made available to all city council members at City Hall for 48 hours prior to the Finance & Administration Committee meeting. Following the 48-hour review period, the Finance & Administration Committee considers the claims as part of its regular agenda and recommends to the full city council whether to approve or disapprove the claims. Consistent with these requirements, this report seeks City Council approval of payment of claims and payroll batches summarized in the table below.

### ANALYSIS

All payments made during these periods were found to be valid claims against the city. Details are available in documentation provided for City Council review prior to the Finance & Administration Committee meeting. The City's internal controls include certification of the validity of all expenditures by the appropriate department and an internal audit conducted by designated finance department staff who review all claims and payroll payments. Staff performs system validation and exception reviews to validate payroll records. The Finance Director performs a random sampling review of supporting documentation for claims payments to ensure validity, as well as regularly reviews its processes to ensure appropriate internal controls are in place.

The City issues disbursements for claims and payroll via the following methods:

- Warrant: paper negotiable instruments, very much like, although legally distinct from, checks
- Commercial Credit Card: as authorized by Financial Management Policy
- Electronic Funds Transfer (EFT). EFTs are electronic banking transactions (no paper instrument) of two basic



City of Snoqualmie  
 Claims presented to the City to be paid in the amount of \$1,447,705.94  
 For claims warrants numbered 81199 through 81259 & dated 2/15/2024

| VENDOR NAME          | ACCOUNT                  | ACCOUNT DESC                  | YEAR | PERIOD | TYPE | STATUS | AMOUNT       | CHECK NO | INVOICE        | #76 | FULL DESC  | INVOICE DATE | CHECK DATE |
|----------------------|--------------------------|-------------------------------|------|--------|------|--------|--------------|----------|----------------|-----|--|--------------|------------|
| ALLPURP              | 510.24.053.51820.548000. | Repair & Maintenance Services | 2024 | 2      | INV  | P      | \$ 3,504.40  | 81199    | 30071          |     | City Hall Front door latch kit replacements      | 1/19/2024    | 2/15/2024  |
| AMZONCAP             | 001.09.014.52210.531000. | Office Supplies               | 2024 | 2      | INV  | P      | \$ 32.13     | 81200    | 11RQ-1R44-J4F4 |     | Magnet/markers for white board                   | 2/6/2024     | 2/15/2024  |
| ANGELARM             | 001.08.009.52122.531000. | Uniforms & Protective Gear    | 2024 | 2      | INV  | P      | \$ 663.62    | 81201    | INV8078-TE     |     | C. Smith armor vest, radio-taser pouch, handcuff | 11/8/2023    | 2/15/2024  |
| Artech, Incorporated | 012.13.115.57320.541000. | Professional Svcs - General   | 2024 | 2      | INV  | P      | \$ 1,349.14  | 81202    | 17048          |     | Clean lobby Art Phase 1                          | 1/31/2024    | 2/15/2024  |
| ASPECT               | 417.13.423.59434.541070. | Studies & Inspections         | 2024 | 2      | INV  | P      | \$ 4,771.93  | 81203    | 542574         |     | ASR analysis & feasibility study                 | 1/29/2024    | 2/15/2024  |
| AWC                  | 001.15.034.55850.541903. | L&I Retro Program Services    | 2024 | 2      | INV  | P      | \$ 385.31    | 81204    | 122124         |     | 2024 AWC workers' comp retro program membership  | 1/1/2024     | 2/15/2024  |
| AWC                  | 001.05.005.51420.541903. | L&I Retro Program Services    | 2024 | 2      | INV  | P      | \$ 24.25     | 81204    | 122124         |     | 2024 AWC workers' comp retro program membership  | 1/1/2024     | 2/15/2024  |
| AWC                  | 001.07.008.55720.541903. | L&I Retro Program Services    | 2024 | 2      | INV  | P      | \$ 42.40     | 81204    | 122124         |     | 2024 AWC workers' comp retro program membership  | 1/1/2024     | 2/15/2024  |
| AWC                  | 001.02.002.51160.541903. | L&I Retro Program Services    | 2024 | 2      | INV  | P      | \$ 18.15     | 81204    | 122124         |     | 2024 AWC workers' comp retro program membership  | 1/1/2024     | 2/15/2024  |
| AWC                  | 001.10.017.52560.541903. | L&I Retro Program Services    | 2024 | 2      | INV  | P      | \$ 219.44    | 81204    | 122124         |     | 2024 AWC workers' comp retro program membership  | 1/1/2024     | 2/15/2024  |
| AWC                  | 001.28.056.57120.541903. | L&I Retro Program Services    | 2024 | 2      | INV  | P      | \$ 122.13    | 81204    | 122124         |     | 2024 AWC workers' comp retro program membership  | 1/1/2024     | 2/15/2024  |
| AWC                  | 001.01.001.51310.541903. | L&I Retro Program Services    | 2024 | 2      | INV  | P      | \$ 54.52     | 81204    | 122124         |     | 2024 AWC workers' comp retro program membership  | 1/1/2024     | 2/15/2024  |
| AWC                  | 001.06.007.51423.541903. | L&I Retro Program Services    | 2024 | 2      | INV  | P      | \$ 247.08    | 81204    | 122124         |     | 2024 AWC workers' comp retro program membership  | 1/1/2024     | 2/15/2024  |
| AWC                  | 001.09.014.52220.541903. | L&I Retro Program Services    | 2024 | 2      | INV  | P      | \$ 6,196.99  | 81204    | 122124         |     | 2024 AWC workers' comp retro program membership  | 1/1/2024     | 2/15/2024  |
| AWC                  | 001.06.075.51810.541903. | L&I Retro Program Services    | 2024 | 2      | INV  | P      | \$ 43.62     | 81204    | 122124         |     | 2024 AWC workers' comp retro program membership  | 1/1/2024     | 2/15/2024  |
| AWC                  | 001.04.004.51531.541903. | L&I Retro Program Services    | 2024 | 2      | INV  | P      | \$ 72.67     | 81204    | 122124         |     | 2024 AWC workers' comp retro program membership  | 1/1/2024     | 2/15/2024  |
| AWC                  | 001.12.028.57680.541903. | L&I Retro Program Services    | 2024 | 2      | INV  | P      | \$ 877.29    | 81204    | 122124         |     | 2024 AWC workers' comp retro program membership  | 1/1/2024     | 2/15/2024  |
| AWC                  | 001.14.031.55860.541903. | L&I Retro Program Services    | 2024 | 2      | INV  | P      | \$ 161.39    | 81204    | 122124         |     | 2024 AWC workers' comp retro program membership  | 1/1/2024     | 2/15/2024  |
| AWC                  | 001.08.009.52122.541903. | L&I Retro Program Services    | 2024 | 2      | INV  | P      | \$ 4,644.89  | 81204    | 122124         |     | 2024 AWC workers' comp retro program membership  | 1/1/2024     | 2/15/2024  |
| AWC                  | 001.16.035.54230.541000. | Professional Svcs - General   | 2024 | 2      | INV  | P      | \$ 115.00    | 81204    | 122118         |     | 2024 AWC Drug & alcohol consortium membership    | 1/1/2024     | 2/15/2024  |
| AWC                  | 001.16.035.54230.541903. | L&I Retro Program Services    | 2024 | 2      | INV  | P      | \$ 353.82    | 81204    | 122124         |     | 2024 AWC workers' comp retro program membership  | 1/1/2024     | 2/15/2024  |
| AWC                  | 014.08.012.52122.541903. | L&I Retro Program Services    | 2024 | 2      | INV  | P      | \$ 3,262.85  | 81204    | 122124         |     | 2024 AWC workers' comp retro program membership  | 1/1/2024     | 2/15/2024  |
| AWC                  | 150.13.000.51460.541903. | L&I Retro Program Services    | 2024 | 2      | INV  | P      | \$ 13.60     | 81204    | 122124         |     | 2024 AWC workers' comp retro program membership  | 1/1/2024     | 2/15/2024  |
| AWC                  | 310.13.200.59418.541903. | L&I Retro Program Services    | 2024 | 2      | INV  | P      | \$ 24.76     | 81204    | 122124         |     | 2024 AWC workers' comp retro program membership  | 1/1/2024     | 2/15/2024  |
| AWC                  | 310.13.200.59476.541903. | L&I Retro Program Services    | 2024 | 2      | INV  | P      | \$ 49.45     | 81204    | 122124         |     | 2024 AWC workers' comp retro program membership  | 1/1/2024     | 2/15/2024  |
| AWC                  | 310.13.200.59590.541903. | L&I Retro Program Services    | 2024 | 2      | INV  | P      | \$ 49.45     | 81204    | 122124         |     | 2024 AWC workers' comp retro program membership  | 1/1/2024     | 2/15/2024  |
| AWC                  | 401.18.037.53481.541000. | Professional Svcs - General   | 2024 | 2      | INV  | P      | \$ 287.50    | 81204    | 122118         |     | 2024 AWC Drug & alcohol consortium membership    | 1/1/2024     | 2/15/2024  |
| AWC                  | 401.18.037.53481.541903. | L&I Retro Program Services    | 2024 | 2      | INV  | P      | \$ 753.24    | 81204    | 122124         |     | 2024 AWC workers' comp retro program membership  | 1/1/2024     | 2/15/2024  |
| AWC                  | 401.19.039.53935.541000. | Professional Svcs - General   | 2024 | 2      | INV  | P      | \$ 57.50     | 81204    | 122118         |     | 2024 AWC Drug & alcohol consortium membership    | 1/1/2024     | 2/15/2024  |
| AWC                  | 401.19.039.53935.541903. | L&I Retro Program Services    | 2024 | 2      | INV  | P      | \$ 360.10    | 81204    | 122124         |     | 2024 AWC workers' comp retro program membership  | 1/1/2024     | 2/15/2024  |
| AWC                  | 402.20.040.53580.541000. | Professional Svcs - General   | 2024 | 2      | INV  | P      | \$ 230.00    | 81204    | 122118         |     | 2024 AWC Drug & alcohol consortium membership    | 1/1/2024     | 2/15/2024  |
| AWC                  | 402.20.040.53580.541903. | L&I Retro Program Services    | 2024 | 2      | INV  | P      | \$ 1,261.19  | 81204    | 122124         |     | 2024 AWC workers' comp retro program membership  | 1/1/2024     | 2/15/2024  |
| AWC                  | 403.22.050.53130.541000. | Professional Svcs - General   | 2024 | 2      | INV  | P      | \$ 115.00    | 81204    | 122118         |     | 2024 AWC Drug & alcohol consortium membership    | 1/1/2024     | 2/15/2024  |
| AWC                  | 403.22.050.53130.541903. | L&I Retro Program Services    | 2024 | 2      | INV  | P      | \$ 245.28    | 81204    | 122124         |     | 2024 AWC workers' comp retro program membership  | 1/1/2024     | 2/15/2024  |
| AWC                  | 403.22.030.53190.541903. | L&I Retro Program Services    | 2024 | 2      | INV  | P      | \$ 348.94    | 81204    | 122124         |     | 2024 AWC workers' comp retro program membership  | 1/1/2024     | 2/15/2024  |
| AWC                  | 417.13.200.59431.541903. | L&I Retro Program Services    | 2024 | 2      | INV  | P      | \$ 75.88     | 81204    | 122124         |     | 2024 AWC workers' comp retro program membership  | 1/1/2024     | 2/15/2024  |
| AWC                  | 417.13.200.59434.541903. | L&I Retro Program Services    | 2024 | 2      | INV  | P      | \$ 151.70    | 81204    | 122124         |     | 2024 AWC workers' comp retro program membership  | 1/1/2024     | 2/15/2024  |
| AWC                  | 417.13.200.59435.541903. | L&I Retro Program Services    | 2024 | 2      | INV  | P      | \$ 151.70    | 81204    | 122124         |     | 2024 AWC workers' comp retro program membership  | 1/1/2024     | 2/15/2024  |
| AWC                  | 501.23.051.54868.541000. | Professional Svcs - General   | 2024 | 2      | INV  | P      | \$ 172.50    | 81204    | 122118         |     | 2024 AWC Drug & alcohol consortium membership    | 1/1/2024     | 2/15/2024  |
| AWC                  | 501.23.051.54868.541903. | L&I Retro Program Services    | 2024 | 2      | INV  | P      | \$ 264.14    | 81204    | 122124         |     | 2024 AWC workers' comp retro program membership  | 1/1/2024     | 2/15/2024  |
| AWC                  | 502.11.020.51888.541903. | L&I Retro Program Services    | 2024 | 2      | INV  | P      | \$ 218.02    | 81204    | 122124         |     | 2024 AWC workers' comp retro program membership  | 1/1/2024     | 2/15/2024  |
| AWC                  | 510.24.053.51820.541000. | Professional Svcs - General   | 2024 | 2      | INV  | P      | \$ 172.50    | 81204    | 122118         |     | 2024 AWC Drug & alcohol consortium membership    | 1/1/2024     | 2/15/2024  |
| AWC                  | 510.24.053.51820.541903. | L&I Retro Program Services    | 2024 | 2      | INV  | P      | \$ 262.92    | 81204    | 122124         |     | 2024 AWC workers' comp retro program membership  | 1/1/2024     | 2/15/2024  |
| BAINA                | 402.20.040.53580.548000. | Repair & Maintenance Services | 2024 | 2      | INV  | P      | \$ 1,413.10  | 81205    | 1091           |     | Calibrate sensors                                | 1/19/2024    | 2/15/2024  |
| BHS                  | 403.22.050.53130.531300. | Repair & Maintenance Supplies | 2024 | 2      | INV  | P      | \$ 450.31    | 81206    | 53852195.001   |     | Locks for storm structures                       | 12/22/2023   | 2/15/2024  |
| CENLUNK              | 502.11.020.51888.542000. | Telephone Service             | 2024 | 2      | INV  | P      | \$ 1,388.87  | 81207    | 300575004.1/24 |     | PD Land lines                                    | 1/20/2024    | 2/15/2024  |
| CL                   | 001.12.028.57680.531300. | Repair & Maintenance Supplies | 2024 | 2      | INV  | P      | \$ 353.28    | 81208    | 1998228        |     | Treated lumber and fasteners                     | 1/29/2024    | 2/15/2024  |
| COMP PD              | 001.08.009.52121.531000. | Office Supplies               | 2024 | 2      | INV  | P      | \$ 47.92     | 81209    | 2255923.0      |     | 32 GB SDHC memory cards                          | 12/11/2023   | 2/15/2024  |
| COMP PD              | 001.08.009.52122.531000. | Office Supplies               | 2024 | 2      | INV  | P      | \$ 290.41    | 81209    | 2256644.0      |     | Printer cartridges                               | 12/11/2023   | 2/15/2024  |
| COMP PD              | 001.08.009.52122.531000. | Office Supplies               | 2024 | 2      | INV  | P      | \$ 66.45     | 81209    | 2255782.0      |     | Dry erase markers, copy paper                    | 12/11/2023   | 2/15/2024  |
| COMP PD              | 001.08.009.52122.531000. | Office Supplies               | 2024 | 2      | INV  | P      | \$ 39.01     | 81209    | 2256934.0      |     | Powerstrips (3)                                  | 12/15/2023   | 2/15/2024  |
| COMP PD              | 001.08.009.52122.531000. | Office Supplies               | 2024 | 2      | INV  | P      | \$ 99.67     | 81209    | 2263023.0      |     | Hole punch, copier paper                         | 1/17/2024    | 2/15/2024  |
| COMP PD              | 001.08.009.52122.531910. | Operating Supplies            | 2024 | 2      | INV  | P      | \$ 466.53    | 81209    | 2256934.0      |     | Batteries  | 12/15/2023   | 2/15/2024  |
| COMP PD              | 510.24.053.51820.531340. | Custodial & Cleaning Supplies | 2024 | 2      | INV  | P      | \$ 228.56    | 81209    | 2255782.0      |     | Paper Towels, disinfecting wipes                 | 12/11/2023   | 2/15/2024  |
| COMP PD              | 510.24.053.51820.531340. | Custodial & Cleaning Supplies | 2024 | 2      | INV  | P      | \$ 248.30    | 81209    | 2263023.0      |     | Paper towels, bath tissue, paper towel           | 1/17/2024    | 2/15/2024  |
| COS                  | 001.09.014.52250.547300. | Water - Sewer - Stormwater    | 2024 | 2      | INV  | P      | \$ 855.43    | 81210    | 1/24 COS UB    |     | January COS Utility Billing                      | 2/2/2024     | 2/15/2024  |
| COS                  | 001.13.000.51820.547300. | Water - Sewer - Stormwater    | 2024 | 2      | INV  | P      | \$ 194.02    | 81210    | 1/24 COS UB    |     | January COS Utility Billing                      | 2/2/2024     | 2/15/2024  |
| COS                  | 001.12.028.57680.547300. | Water - Sewer - Stormwater    | 2024 | 2      | INV  | P      | \$ 12,636.15 | 81210    | 1/24 COS UB    |     | January COS Utility Billing                      | 2/2/2024     | 2/15/2024  |
| COS                  | 001.08.009.52150.547300. | Water - Sewer - Stormwater    | 2024 | 2      | INV  | P      | \$ 962.28    | 81210    | 1/24 COS UB    |     | January COS Utility Billing                      | 2/2/2024     | 2/15/2024  |
| COS                  | 001.16.035.54230.547300. | Water - Sewer - Stormwater    | 2024 | 2      | INV  | P      | \$ 1,649.41  | 81210    | 1/24 COS UB    |     | January COS Utility Billing                      | 2/2/2024     | 2/15/2024  |

|                      |                          |                                |      |   |     |   |    |           |       |                     |     |    |   |            |           |
|----------------------|--------------------------|--------------------------------|------|---|-----|---|----|-----------|-------|---------------------|-----|----|---|------------|-----------|
| COS                  | 001.16.053.54270.547300. | Water - Sewer - Stormwater     | 2024 | 2 | INV | P | \$ | 195.35    | 81210 | 1/24                | COS | UB | January COS Utility Billing                       | 2/2/2024   | 2/15/2024 |
| COS                  | 401.18.037.53481.547300. | Water - Sewer - Stormwater     | 2024 | 2 | INV | P | \$ | 887.81    | 81210 | 1/24                | COS | UB | January COS Utility Billing                       | 2/2/2024   | 2/15/2024 |
| COS                  | 401.19.039.53935.547300. | Water - Sewer - Stormwater     | 2024 | 2 | INV | P | \$ | 250.07    | 81210 | 1/24                | COS | UB | January COS Utility Billing                       | 2/2/2024   | 2/15/2024 |
| COS                  | 402.20.040.53580.547300. | Water - Sewer - Stormwater     | 2024 | 2 | INV | P | \$ | 8,736.92  | 81210 | 1/24                | COS | UB | January COS Utility Billing                       | 2/2/2024   | 2/15/2024 |
| COS                  | 403.22.050.53130.547300. | Water - Sewer - Stormwater     | 2024 | 2 | INV | P | \$ | 965.03    | 81210 | 1/24                | COS | UB | January COS Utility Billing                       | 2/2/2024   | 2/15/2024 |
| COS                  | 510.24.053.51820.547300. | Water - Sewer - Stormwater     | 2024 | 2 | INV | P | \$ | 6,413.97  | 81210 | 1/24                | COS | UB | January COS Utility Billing                       | 2/2/2024   | 2/15/2024 |
| CRYSR                | 001.08.009.52150.545000. | Operating Rentals & Leases     | 2024 | 2 | INV | P | \$ | 166.35    | 81211 | 5310053012824       |     |    | Water cooler rental, drinking water, delivery fee | 1/28/2024  | 2/15/2024 |
| CTV                  | 001.08.009.52122.531000. | Office Supplies                | 2024 | 2 | INV | P | \$ | 43.47     | 81212 | 8362636             |     |    | P. Mandery - single cut key                       | 10/18/2023 | 2/15/2024 |
| CTV                  | 001.08.009.52150.531300. | Repair & Maintenance Supplies  | 2024 | 2 | INV | P | \$ | 25.04     | 81212 | 8359849             |     |    | J. Weiss - gallon sprayer                         | 9/8/2023   | 2/15/2024 |
| CTV                  | 001.08.009.52150.531300. | Repair & Maintenance Supplies  | 2024 | 2 | INV | P | \$ | 17.40     | 81212 | 8363549             |     |    | J. Weiss 2 toilet brushes                         | 10/30/2023 | 2/15/2024 |
| CTV                  | 001.08.009.52150.531300. | Repair & Maintenance Supplies  | 2024 | 2 | INV | P | \$ | 30.48     | 81212 | 8363633             |     |    | N. Draveling - gas can                            | 11/1/2023  | 2/15/2024 |
| CWS                  | 001.09.014.52220.531910. | Operating Supplies             | 2024 | 2 | INV | P | \$ | 74.48     | 81213 | 0001975521          |     |    | Med high pressure Haz mat                         | 1/31/2024  | 2/15/2024 |
| DOO                  | 001.16.035.54267.548000. | St Clean Repair & Maint Svcs   | 2024 | 2 | INV | P | \$ | 2,794.31  | 81214 | 768                 |     |    | Street Sweeping                                   | 12/15/2023 | 2/15/2024 |
| DOO                  | 001.16.035.54267.548000. | St Clean Repair & Maint Svcs   | 2024 | 2 | INV | P | \$ | 1,466.06  | 81214 | 773                 |     |    | Street sweeping                                   | 1/25/2024  | 2/15/2024 |
| DOO                  | 001.16.035.54267.548000. | St Clean Repair & Maint Svcs   | 2024 | 2 | INV | P | \$ | 25,024.13 | 81214 | 713                 |     |    | Street sweeping                                   | 10/27/2023 | 2/15/2024 |
| DRIFTMIE             | 310.13.701.59418.541060. | Facilities Maint - Design      | 2024 | 2 | INV | P | \$ | 451.30    | 81215 | 0008542             |     |    | Design of the City Hall Security upgrades Jan 24  | 1/31/2024  | 2/15/2024 |
| EJ                   | 402.20.045.53560.531300. | Repair & Maintenance Supplies  | 2024 | 2 | INV | P | \$ | 6,309.45  | 81216 | 110240003739        |     |    | Manhole frame & covers for parkway repaving       | 1/22/2024  | 2/15/2024 |
| EVVTECH              | 001.16.035.54266.531000. | Snow & Ice Control Supplies    | 2024 | 2 | INV | P | \$ | 8,342.41  | 81217 | CD202407248         |     |    | Ice slicer  | 1/26/2024  | 2/15/2024 |
| ESO                  | 001.09.014.52220.541000. | Professional Svcs - General    | 2024 | 2 | INV | P | \$ | 795.00    | 81218 | Q-14930             |     |    | Julota Interface                                  | 2/7/2024   | 2/15/2024 |
| Evergreen Courier LL | 402.20.040.53585.542300. | Postage & Freight              | 2024 | 2 | INV | P | \$ | 125.40    | 81219 | 1a5AA881-0015       |     |    | Courier samples to lab                            | 2/1/2024   | 2/15/2024 |
| FCSGROUP             | 001.14.031.55860.541000. | Professional Svcs - General    | 2024 | 2 | INV | P | \$ | 5,007.50  | 81220 | 3743-22401121       |     |    | Capital Facilities funding plan                   | 1/19/2024  | 2/15/2024 |
| GIRARD               | 001.12.028.57680.548150. | Landscaping Services           | 2024 | 2 | INV | P | \$ | 58.50     | 81221 | 9127414             |     |    | Yard waste  | 1/8/2024   | 2/15/2024 |
| GIRARD               | 001.12.028.57680.548150. | Landscaping Services           | 2024 | 2 | INV | P | \$ | 1,284.00  | 81221 | 9127517             |     |    | Tippling/dumping yard waste                       | 1/15/2024  | 2/15/2024 |
| GIRARD               | 001.12.028.57680.548150. | Landscaping Services           | 2024 | 2 | INV | P | \$ | 391.50    | 81221 | 90799               |     |    | Tippling/clean green waste                        | 9/12/2023  | 2/15/2024 |
| GRAINGER             | 402.20.045.53565.531300. | Repair & Maintenance Supplies  | 2024 | 2 | INV | P | \$ | 205.20    | 81222 | 9965594113          |     |    | Replace dead heater                               | 1/17/2024  | 2/15/2024 |
| GRAINGER             | 402.20.040.53580.531000. | Office Supplies                | 2024 | 2 | INV | P | \$ | 384.28    | 81222 | 9957268213          |     |    | Breakroom supplies                                | 1/10/2024  | 2/15/2024 |
| GRAINGER             | 402.20.040.53580.535900. | Small Tools & Equipment        | 2024 | 2 | INV | P | \$ | 4,377.26  | 81222 | 9955763744          |     |    | Equipment for new employee                        | 1/8/2024   | 2/15/2024 |
| GRAINGER             | 402.20.040.53580.535900. | Small Tools & Equipment        | 2024 | 2 | INV | P | \$ | 180.50    | 81222 | 9955885083          |     |    | Equipment for new employee                        | 1/9/2024   | 2/15/2024 |
| GRAINGER             | 402.20.040.53580.535900. | Small Tools & Equipment        | 2024 | 2 | INV | P | \$ | 962.18    | 81222 | 9960165562          |     |    | Equipment for new employee                        | 1/11/2024  | 2/15/2024 |
| GRAINGER             | 402.20.040.53580.535900. | Small Tools & Equipment        | 2024 | 2 | INV | P | \$ | 1,143.93  | 81222 | 9965937189          |     |    | Equipment for new employee                        | 1/17/2024  | 2/15/2024 |
| HCI                  | 402.20.040.53585.531510. | Laboratory Supplies            | 2024 | 2 | INV | P | \$ | 1,764.18  | 81223 | 1389528             |     |    | Ibod Probe  | 1/25/2024  | 2/15/2024 |
| HDFACIL              | 510.24.053.51820.531300. | Repair & Maintenance Supplies  | 2024 | 2 | INV | P | \$ | 278.61    | 81224 | 9222460390          |     |    | Janitorial nitrile gloves case                    | 1/19/2024  | 2/15/2024 |
| HDFACIL              | 510.24.053.51820.531300. | Repair & Maintenance Supplies  | 2024 | 2 | INV | P | \$ | 723.97    | 81224 | 9222460391          |     |    | Janitorial vacuum for PW                          | 1/19/2024  | 2/15/2024 |
| HDFACIL              | 510.24.053.51820.531300. | Repair & Maintenance Supplies  | 2024 | 2 | INV | P | \$ | 140.31    | 81224 | 9222460392          |     |    | Ice traction devices pull on                      | 1/19/2024  | 2/15/2024 |
| HDFACIL              | 510.24.053.51820.531300. | Repair & Maintenance Supplies  | 2024 | 2 | INV | P | \$ | 284.56    | 81224 | 9222588306          |     |    | Facility parts and supplies                       | 1/24/2024  | 2/15/2024 |
| HDFACIL              | 510.24.053.51820.531300. | Repair & Maintenance Supplies  | 2024 | 2 | INV | P | \$ | 816.21    | 81224 | 9222692436          |     |    | Facility parts and supplies                       | 1/26/2024  | 2/15/2024 |
| HDFACIL              | 510.24.053.51820.531300. | Repair & Maintenance Supplies  | 2024 | 2 | INV | P | \$ | 93.44     | 81224 | 9222518401          |     |    | Facility parts and supplies                       | 1/22/2024  | 2/15/2024 |
| HDFACIL              | 510.24.053.51820.531300. | Repair & Maintenance Supplies  | 2024 | 2 | INV | P | \$ | 231.24    | 81224 | 9222554600          |     |    | Facility parts and supplies                       | 1/23/2024  | 2/15/2024 |
| HEMOCARE             | 510.24.053.51850.548200. | Custodial & Cleaning Services  | 2024 | 2 | INV | P | \$ | 3,082.72  | 81225 | 12                  |     |    | Custodial services Jan 2024                       | 1/22/2024  | 2/15/2024 |
| IHK                  | 403.22.050.53130.531300. | Repair & Maintenance Supplies  | 2024 | 2 | INV | P | \$ | 4,045.20  | 81226 | 76966P              |     |    | Trash pump for stormwater                         | 2/1/2024   | 2/15/2024 |
| Ivoxy Consulting Inc | 502.11.021.51888.548860. | Hardware-Software Maintenance  | 2024 | 2 | INV | P | \$ | 8,733.78  | 81227 | TYLWQ2100           |     |    | Evergreen Technologies Fiber Audit                | 1/25/2024  | 2/15/2024 |
| JENKINSP             | 402.20.045.53560.548801. | Clean Sewer Collection System  | 2024 | 2 | INV | P | \$ | 2,532.96  | 81228 | 23767               |     |    | Clean wet wells                                   | 1/8/2024   | 2/15/2024 |
| KC 500-1             | 001.13.112.56600.544800. | KC Liquor-Substance Abuse Svcs | 2024 | 2 | INV | P | \$ | 1,042.29  | 81229 | 2152807             |     |    | Q4 2023   | 2/8/2024   | 2/15/2024 |
| KCDA                 | 310.00.000.22340.223400. | Const Contract Retainage       | 2024 | 2 | INV | P | \$ | 19,447.51 | 81230 | R-300721702         |     |    | 5% retainage held on contract with KCDA           | 11/13/2023 | 2/15/2024 |
| Land Development     | 001.14.031.55860.541000. | Professional Svcs - General    | 2024 | 2 | INV | P | \$ | 2,841.50  | 81231 | 33573               |     |    | Comprehensive Plan                                | 1/19/2024  | 2/15/2024 |
| LOUDEDGE             | 001.07.008.55720.541060. | Design Services                | 2024 | 2 | INV | P | \$ | 425.00    | 81232 | COS-012924-B        |     |    | Winter Q1 Newsletter 2024                         | 1/29/2024  | 2/15/2024 |
| LOUDEDGE             | 001.07.008.55720.541060. | Design Services                | 2024 | 2 | INV | P | \$ | 995.00    | 81232 | COS-012924-C        |     |    | City Council photo touch up                       | 1/29/2024  | 2/15/2024 |
| MACDMILL             | 001.12.028.57682.548000. | Repair & Maintenance Services  | 2024 | 2 | INV | P | \$ | 1,729.33  | 81233 | SVC287517           |     |    | HVAC, Electrical labor                            | 1/31/2024  | 2/15/2024 |
| MADRONA              | 001.04.004.51541.541100. | Outside Legal Services - Gen   | 2024 | 2 | INV | P | \$ | 27,185.50 | 81234 | 12437               |     |    | Interim City Attorney - Various matters           | 2/6/2024   | 2/15/2024 |
| MCMMASTER            | 402.20.045.53565.531300. | Repair & Maintenance Supplies  | 2024 | 2 | INV | P | \$ | 90.32     | 81235 | 20887122            |     |    | Panel lamps                                       | 1/24/2024  | 2/15/2024 |
| MP                   | 001.07.008.55720.549300. | Printing                       | 2024 | 2 | INV | P | \$ | 1,885.03  | 81236 | 92202               |     |    | Q1 Newsletter printing -Jan 2024                  | 2/6/2024   | 2/15/2024 |
| MP                   | 001.28.057.57390.541390. | Advertising, Legal Notices etc | 2024 | 2 | INV | P | \$ | 383.87    | 81236 | 91748               |     |    | Snoq Winter Lights - Tree event signs             | 11/13/2023 | 2/15/2024 |
| MP                   | 401.18.037.53481.531000. | Office Supplies                | 2024 | 2 | INV | P | \$ | 238.86    | 81236 | 92204               |     |    | January 2024 UB printing/folding envelopes        | 2/6/2024   | 2/15/2024 |
| MP                   | 401.18.037.53481.549300. | Printing                       | 2024 | 2 | INV | P | \$ | 321.09    | 81236 | 92203               |     |    | January 2024 UB printing/folding, envelopes       | 2/6/2024   | 2/15/2024 |
| MP                   | 402.20.040.53580.531000. | Office Supplies                | 2024 | 2 | INV | P | \$ | 238.86    | 81236 | 92204               |     |    | January 2024 UB printing/folding envelopes        | 2/6/2024   | 2/15/2024 |
| MP                   | 402.20.040.53580.549300. | Printing                       | 2024 | 2 | INV | P | \$ | 321.09    | 81236 | 92203               |     |    | January 2024 UB printing/folding, envelopes       | 2/6/2024   | 2/15/2024 |
| MP                   | 403.22.050.53130.531000. | Office Supplies                | 2024 | 2 | INV | P | \$ | 238.86    | 81236 | 92204               |     |    | January 2024 UB printing/folding envelopes        | 2/6/2024   | 2/15/2024 |
| MP                   | 403.22.050.53130.549300. | Printing                       | 2024 | 2 | INV | P | \$ | 321.09    | 81236 | 92203               |     |    | January 2024 UB printing/folding, envelopes       | 2/6/2024   | 2/15/2024 |
| NB AUTOG             | 403.22.050.53130.531300. | Repair & Maintenance Supplies  | 2024 | 2 | INV | P | \$ | 70.24     | 81237 | 018429              |     |    | Inflation supplies for storm line plug            | 1/31/2024  | 2/15/2024 |
| NB AUTOG             | 403.22.030.53190.531300. | Repair & Maintenance Supplies  | 2024 | 2 | INV | P | \$ | 75.64     | 81237 | 018520              |     |    | Wheel chocks for trailers                         | 2/1/2024   | 2/15/2024 |
| NB CHEVY             | 501.23.051.54868.548000. | Repair & Maintenance Services  | 2024 | 2 | INV | P | \$ | 214.63    | 81238 | CTCS9862            |     |    | Speedometer not working #455 pickup               | 2/6/2024   | 2/15/2024 |
| NHC                  | 001.14.032.55860.541040. | Engineering Services           | 2024 | 2 | INV | P | \$ | 312.50    | 81239 | 30762               |     |    | Hovinga   | 1/18/2024  | 2/15/2024 |
| NHC                  | 310.13.702.59418.541000. | Community Ctr - Prof'l Svcs    | 2024 | 2 | INV | P | \$ | 478.75    | 81239 | 30762               |     |    | Community Center Expansion PAR                    | 1/18/2024  | 2/15/2024 |
| Nicole Wiebe         | 001.28.056.57120.543000. | Training & Travel              | 2024 | 2 | INV | P | \$ | 53.60     | 81240 | Reimb N. Wiebe 2/24 |     |    | Mileage-worked Seattle wedding show/mktg          | 2/6/2024   | 2/15/2024 |



|                   |                          |                                  |      |   |     |   |    |              |                         |   |            |           |
|-------------------|--------------------------|----------------------------------|------|---|-----|---|----|--------------|-------------------------|---|------------|-----------|
| NWR               | 001.12.028.57680.547100. | Electricity                      | 2024 | 2 | INV | P | \$ | 687.36       | 81241 31122023-1        | RR Xing electricity 2023                        | 12/31/2023 | 2/15/2024 |
| ORKIN             | 402.20.040.53585.548000. | Repair & Maintenance Services    | 2024 | 2 | INV | P | \$ | 213.43       | 81242 255050052         | Rodent control                                  | 1/29/2024  | 2/15/2024 |
| OTAK              | 001.14.031.55860.541080. | Environmental Services           | 2024 | 2 | INV | P | \$ | 2,238.75     | 81243 000012400131      | Comprehensive plan                              | 1/5/2024   | 2/15/2024 |
| OTAK              | 001.14.031.55860.541080. | Environmental Services           | 2024 | 2 | INV | P | \$ | 871.75       | 81243 000122300269      | Comprehensive plan                              | 12/14/2023 | 2/15/2024 |
| OTAK              | 310.17.508.59550.541063. | Kimball Ck Bridges - Prof'l Svcs | 2024 | 2 | INV | P | \$ | 1,821.50     | 81243 000012400300      | Kimball creek bridge design                     | 1/31/2024  | 2/15/2024 |
| PEI               | 001.14.031.55860.541040. | Engineering Services             | 2024 | 2 | INV | P | \$ | 15,436.00    | 81244 20220203.0000-8   | Comprehensive plan                              | 1/8/2024   | 2/15/2024 |
| PEI               | 001.14.032.55860.541040. | Engineering Services             | 2024 | 2 | INV | P | \$ | 87.50        | 81244 00022222.0000-222 | Parcel S22                                      | 1/8/2024   | 2/15/2024 |
| PEI               | 001.14.032.55860.541040. | Engineering Services             | 2024 | 2 | INV | P | \$ | 3,199.89     | 81244 00023042.0000-236 | Timber Trails                                   | 1/8/2024   | 2/15/2024 |
| PEI               | 001.14.032.55860.541040. | Engineering Services             | 2024 | 2 | INV | P | \$ | 262.50       | 81244 00023042.0001-6   | Meadowbrook Trail PAR                           | 1/8/2024   | 2/15/2024 |
| PEI               | 001.14.032.55860.541040. | Engineering Services             | 2024 | 2 | INV | P | \$ | 350.00       | 81244 00023042.0004-7   | Water reclaim PAR                               | 1/8/2024   | 2/15/2024 |
| PEI               | 001.14.032.55860.541040. | Engineering Services             | 2024 | 2 | INV | P | \$ | 350.00       | 81244 20110015.0000-144 | Plat 28 - Parcel S14                            | 1/8/2024   | 2/15/2024 |
| PEI               | 310.13.702.59418.541000. | Community Ctr - Prof'l Svcs      | 2024 | 2 | INV | P | \$ | 350.00       | 81244 00023042.0000-236 | Community Center PAR                            | 1/8/2024   | 2/15/2024 |
| PF&SINC           | 402.20.040.53580.548000. | Repair & Maintenance Services    | 2024 | 2 | INV | P | \$ | 544.50       | 81245 99684             | Repair smoke detector                           | 1/26/2024  | 2/15/2024 |
| PLATT             | 510.24.053.51820.531300. | Repair & Maintenance Services    | 2024 | 2 | INV | P | \$ | 125.18       | 81246 4177720           | Electrical Supplies                             | 1/25/2024  | 2/15/2024 |
| POA-OR            | 502.11.020.51888.545200. | Rent - Furniture & Equipment     | 2024 | 2 | INV | P | \$ | 679.58       | 81247 969761            | Copier image coverage                           | 1/23/2024  | 2/15/2024 |
| POLY              | 402.20.040.53555.531500. | Sewage Treatment Chemicals       | 2024 | 2 | INV | P | \$ | 13,901.09    | 81248 1806528           | Chemical for solids process                     | 2/2/2024   | 2/15/2024 |
| PROSPECT          | 417.13.454.59435.563000. | WRF improve Construction         | 2024 | 2 | INV | P | \$ | 1,151,686.27 | 81249 Pay Estimate #5   | WRF construction, bldg interior, electrical etc | 2/1/2024   | 2/15/2024 |
| PSE               | 001.16.035.54263.547100. | Electricity                      | 2024 | 2 | INV | P | \$ | 24.06        | 81250 431306 2/24       | Electricity                                     | 1/31/2024  | 2/15/2024 |
| PSE               | 401.18.037.53481.547100. | Electricity                      | 2024 | 2 | INV | P | \$ | 11,359.47    | 81250 00422 2/24        | Electricity                                     | 1/31/2024  | 2/15/2024 |
| PSE               | 401.18.037.53482.547100. | Electricity                      | 2024 | 2 | INV | P | \$ | 5,572.77     | 81250 00422 2/24        | Electricity                                     | 1/31/2024  | 2/15/2024 |
| Saybr Contractors | 001.12.028.57680.548000. | Repair & Maintenance Services    | 2024 | 2 | INV | P | \$ | 6,230.99     | 81251 29404             | Railroad Park electrical and stairs repair      | 1/31/2024  | 2/15/2024 |
| SNOQ VS           | 014.08.012.52122.532100. | Gasoline/Diesel Fuel             | 2024 | 2 | INV | P | \$ | 2,158.91     | 81252 7918              | NB Police Fuel                                  | 2/7/2024   | 2/15/2024 |
| SNOQ VS           | 501.23.051.54868.532100. | Gasoline/Diesel Fuel             | 2024 | 2 | INV | P | \$ | 7,898.04     | 81252 7918              | Fleet and NB police fuel                        | 2/7/2024   | 2/15/2024 |
| TPWI              | 001.12.028.57680.531300. | Repair & Maintenance Supplies    | 2024 | 2 | INV | P | \$ | 354.08       | 81253 INV99029          | Metering cartridge and actuator                 | 10/24/2023 | 2/15/2024 |
| TROJUV            | 402.20.040.53580.548000. | Repair & Maintenance Services    | 2024 | 2 | INV | P | \$ | 4,454.88     | 81254 200/20092         | UV system service                               | 1/23/2024  | 2/15/2024 |
| TWWP              | 001.12.028.57680.523100. | Clothing Allowance               | 2024 | 2 | INV | P | \$ | 720.92       | 81255 2511              | Union Clothing Allowance O'neil                 | 10/22/2023 | 2/15/2024 |
| TWWP              | 001.12.028.57680.523100. | Clothing Allowance               | 2024 | 2 | INV | P | \$ | 135.71       | 81255 2564              | Union Clothing Orozco                           | 11/21/2023 | 2/15/2024 |
| ULINE             | 001.12.028.57680.531910. | Operating Supplies               | 2024 | 2 | INV | P | \$ | 819.12       | 81256 171813684         | Gloves, pine sol                                | 12/6/2023  | 2/15/2024 |
| ULINE             | 402.20.040.53580.531340. | Custodial & Cleaning Supplies    | 2024 | 2 | INV | P | \$ | 984.64       | 81256 173331361         | Custodial supplies                              | 1/18/2024  | 2/15/2024 |
| ULINE             | 510.24.053.51820.531300. | Repair & Maintenance Supplies    | 2024 | 2 | INV | P | \$ | 144.37       | 81256 173464690         | Facility parts and supplies                     | 1/22/2024  | 2/15/2024 |
| WESTPAY           | 001.08.009.52110.549200. | Dues-Subscriptions-Memberships   | 2024 | 2 | INV | P | \$ | 216.11       | 81257 849678410         | Clear research database monthly fee Jan 2024    | 1/2/2024   | 2/15/2024 |
| WLACE             | 001.12.028.57680.531000. | Office Supplies                  | 2024 | 2 | INV | P | \$ | 27.24        | 81258 15310957          | Heater  | 1/8/2024   | 2/15/2024 |
| WLACE             | 001.12.028.57680.531000. | Office Supplies                  | 2024 | 2 | INV | P | \$ | 87.18        | 81258 15310969          | Ceramic heaters                                 | 1/10/2024  | 2/15/2024 |
| WLACE             | 001.12.028.57680.531060. | Safety Supplies                  | 2024 | 2 | INV | P | \$ | 64.92        | 81258 15310341          | Safety glasses, ear plugs, gloves               | 10/18/2023 | 2/15/2024 |
| WLACE             | 001.12.028.57680.531300. | Repair & Maintenance Supplies    | 2024 | 2 | INV | P | \$ | 54.45        | 81258 15310980          | Concrete mix                                    | 1/10/2024  | 2/15/2024 |
| WLACE             | 001.12.028.57680.531300. | Repair & Maintenance Supplies    | 2024 | 2 | INV | P | \$ | 139.10       | 81258 15309452          | Trash Cans                                      | 7/13/2023  | 2/15/2024 |
| WLACE             | 001.12.028.57680.531300. | Repair & Maintenance Supplies    | 2024 | 2 | INV | P | \$ | 54.45        | 81258 15310834          | Concrete  | 12/20/2023 | 2/15/2024 |
| WLACE             | 001.12.028.57680.531300. | Repair & Maintenance Supplies    | 2024 | 2 | INV | P | \$ | 54.45        | 81258 15310885          | Concrete  | 12/29/2023 | 2/15/2024 |
| WLACE             | 001.12.028.57680.531300. | Repair & Maintenance Supplies    | 2024 | 2 | INV | P | \$ | 21.78        | 81258 15310920          | Concrete  | 1/4/2024   | 2/15/2024 |
| WLACE             | 001.12.028.57680.531910. | Operating Supplies               | 2024 | 2 | INV | P | \$ | 10.89        | 81258 15311163          | Concrete mix                                    | 2/1/2024   | 2/15/2024 |
| WLACE             | 001.12.028.57680.531910. | Operating Supplies               | 2024 | 2 | INV | P | \$ | 236.66       | 81258 15310913          | Rakes, tarp, tape                               | 3/3/2024   | 2/15/2024 |
| WLACE             | 001.12.028.57680.531910. | Operating Supplies               | 2024 | 2 | INV | P | \$ | 186.31       | 81258 15311060          | Gloves, tape, drill bit set                     | 1/22/2024  | 2/15/2024 |
| WLACE             | 001.12.028.57680.535900. | Small Tools & Equipment          | 2024 | 2 | INV | P | \$ | 130.79       | 81258 15308819          | Backpack sprayer                                | 5/3/2023   | 2/15/2024 |
| WLACE             | 403.22.030.53190.531300. | Repair & Maintenance Supplies    | 2024 | 2 | INV | P | \$ | 119.88       | 81258 15311135          | Flagging supplies                               | 1/30/2024  | 2/15/2024 |
| WLACE             | 510.24.053.51820.531300. | Repair & Maintenance Supplies    | 2024 | 2 | INV | P | \$ | 53.36        | 81258 15311148          | Light repair at Public works lobby              | 1/31/2024  | 2/15/2024 |
| WML               | 401.18.037.53481.541000. | Professional Svcs - General      | 2024 | 2 | INV | P | \$ | 390.00       | 81259 218147            | Jan 2024 bacteria samples                       | 1/31/2024  | 2/15/2024 |
| WML               | 401.18.037.53481.541000. | Professional Svcs - General      | 2024 | 2 | INV | P | \$ | 30.00        | 81259 218182            | Jan 2024 arsenic sample                         | 1/31/2024  | 2/15/2024 |

City of Snoqualmie

Claims presented to the City to be paid in the amount of \$200,629.84

For claims warrants numbered 81260 through 81300 & dated 2/22/2024

| VENDOR NAME | ACCOUNT                  | ACCOUNT DESC                  | YEAR | PERIOD | TYPE | STATUS | AMOUNT | CHECK NO  | INVOICE              | FULL DESC   | INVOICE DATE | CHECK DATE |
|-------------|--------------------------|-------------------------------|------|--------|------|--------|--------|-----------|----------------------|---|--------------|------------|
| A & H       | 001.09.014.52220.523100. | Clothing Allowance            | 2024 | 2      | INV  | P      | \$     | 32.61     | 81260 18090          | Embroidery charges for shirts                     | 2/8/2024     | 2/22/2024  |
| ACI 1       | 501.23.051.54868.548000. | Repair & Maintenance Services | 2024 | 2      | INV  | P      | \$     | 17,727.42 | 81261 12117          | Accident repairs PD case #235-5226                | 2/7/2024     | 2/22/2024  |
| AMZONCAP    | 001.09.014.52210.531000. | Office Supplies               | 2024 | 2      | INV  | P      | \$     | 22.21     | 81262 1PRJ-GLWF-D4HX | Replacement Charger                               | 2/1/2024     | 2/22/2024  |
| AMZONCAP    | 001.09.014.52220.523100. | Clothing Allowance            | 2024 | 2      | INV  | P      | \$     | 53.98     | 81262 1PRJ-GLWF-D4HX | Women's Professional shirt                        | 2/1/2024     | 2/22/2024  |
| AMZONCAP    | 001.09.014.52220.531910. | Operating Supplies            | 2024 | 2      | INV  | P      | \$     | 72.86     | 81262 13XA-Q97C-PLF7 | Jet Dry, cliff bars, velcro                       | 2/12/2024    | 2/22/2024  |
| AMZONCAP    | 001.09.014.52250.531300. | Repair & Maintenance Supplies | 2024 | 2      | INV  | P      | \$     | 54.59     | 81262 114P-Y6QC-3W67 | Slide mount Vevor drawer                          | 2/8/2024     | 2/22/2024  |
| APINCH      | 012.13.115.57320.541000. | Professional Svcs - General   | 2024 | 2      | INV  | P      | \$     | 553.40    | 81263 2/12/2024      | Twin Peaks Mural                                  | 2/12/2024    | 2/22/2024  |
| AUDITOR     | 001.06.007.51423.541091. | State Auditor Services        | 2024 | 2      | INV  | P      | \$     | 9,148.25  | 81264 1159187        | Audit services - Fraud investigation              | 2/9/2024     | 2/22/2024  |
| BT-THOM     | 403.22.030.53190.548156. | Emergency Tree Removal        | 2024 | 2      | INV  | P      | \$     | 6,468.66  | 81265 1503           | Hazard tree removals,Riverview park & Delta/falls | 1/30/2024    | 2/22/2024  |
| CDWG        | 001.08.009.52122.531820. | Info Tech Components          | 2024 | 2      | INV  | P      | \$     | 397.46    | 81266 PB29027        | PD - Spare toughbook batteries                    | 1/15/2024    | 2/22/2024  |

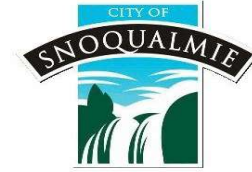
|                    |                          |                                |      |   |     |   |    |           |                       |   |            |           |
|--------------------|--------------------------|--------------------------------|------|---|-----|---|----|-----------|-----------------------|---|------------|-----------|
| CDWIG              | 402.20.040.53580.531820. | Info Tech Components           | 2024 | 2 | INV | P | \$ | 312.44    | 81266 PF75164         | PW - T. Pham toughbook docking station            | 1/24/2024  | 2/22/2024 |
| CINTAS             | 001.13.000.51810.531080. | First Aid Cabinet Supplies     | 2024 | 2 | INV | P | \$ | 1,364.62  | 81267 5197542087      | First aid cabinets, City hall, PD, PW             | 2/13/2024  | 2/22/2024 |
| CO                 | 001.06.007.51423.531000. | Office Supplies                | 2024 | 2 | INV | P | \$ | 53.79     | 81268 2267546-0       | W-2 forms   | 2/8/2024   | 2/22/2024 |
| CORPPAY            | 502.11.020.51888.541030. | Info Tech Services             | 2024 | 2 | INV | P | \$ | 19.95     | 81269 1/24 IT         | Paypal Payflow subscription - 142361702           | 1/24/2024  | 2/22/2024 |
| CP                 | 001.05.005.51420.541000. | Professional Svcs - General    | 2024 | 2 | INV | P | \$ | 339.77    | 81270 C010013249      | Snoq Municipal Code Updates                       | 2/14/2024  | 2/22/2024 |
| Deana Dean         | 001.02.002.51160.549100. | City-Sponsored Expenses        | 2024 | 2 | INV | P | \$ | 71.34     | 81271 Re D. Dean 2/24 | City Roundtable w/ Public attendance-refreshments | 2/12/2024  | 2/22/2024 |
| EF                 | 501.23.051.54868.548000. | Repair & Maintenance Services  | 2024 | 2 | INV | P | \$ | 517.29    | 81272 6291433         | AWD module issue/replacement #105 PD SUV          | 2/8/2024   | 2/22/2024 |
| ENVTECH            | 001.16.035.54266.531300. | Snow & Ice Control Supplies    | 2024 | 2 | INV | P | \$ | 8,455.21  | 81273 CD202407246     | Ice Slicer  | 1/17/2024  | 2/22/2024 |
| ENVTECH            | 001.16.035.54266.531300. | Snow & Ice Control Supplies    | 2024 | 2 | INV | P | \$ | 8,487.02  | 81273 CD202407249     | Ice Slicer  | 1/26/2024  | 2/22/2024 |
| FORMA CONSTRUCTION | 310.13.701.59418.563006. | Facilities Maint - Construct   | 2024 | 2 | INV | P | \$ | 24,074.25 | 81274 2023-04F-1      | Installation of temp sensor in server rooms       | 2/6/2024   | 2/22/2024 |
| FUNFLICK           | 001.28.061.57320.545000. | Operating Rentals & Leases     | 2024 | 2 | INV | P | \$ | 1,441.91  | 81275 22835887        | Movie screen rental Deposit 8/1/23                | 2/9/2024   | 2/22/2024 |
| FUNFLICK           | 001.28.061.57320.545000. | Operating Rentals & Leases     | 2024 | 2 | INV | P | \$ | 1,441.91  | 81275 22835927        | Movie screen rental deposit 7/18/23               | 2/9/2024   | 2/22/2024 |
| HANDYHEL           | 001.14.118.55730.541000. | Professional Svcs - General    | 2024 | 2 | INV | P | \$ | 1,387.26  | 81276 6081            | Remove SWL pole banners/install banners           | 2/13/2024  | 2/22/2024 |
| HDF                | 403.22.050.53130.548000. | Repair & Maintenance Services  | 2024 | 2 | INV | P | \$ | 32.20     | 81277 16614487        | Extension for trash pump                          | 2/1/2024   | 2/22/2024 |
| HOLIDAYG           | 001.28.065.57390.531900. | Miscellaneous Supplies         | 2024 | 2 | INV | P | \$ | 720.00    | 81278 20420           | Down Town Egg hunt eggs                           | 2/8/2024   | 2/22/2024 |
| HOLIDAYG           | 001.28.065.57390.531900. | Miscellaneous Supplies         | 2024 | 2 | INV | P | \$ | 2,183.50  | 81278 20419           | AM Egg hunt                                       | 2/8/2024   | 2/22/2024 |
| Holmes Weddle      | 001.04.004.51541.541103. | S. Randall Legal Fees          | 2024 | 2 | INV | P | \$ | 824.90    | 81279 832891          | Randall BIA Matters                               | 1/11/2024  | 2/22/2024 |
| Holmes Weddle      | 001.04.004.51541.541103. | S. Randall Legal Fees          | 2024 | 2 | INV | P | \$ | 1,094.00  | 81279 833957          | Randall BIA MATTERS                               | 2/10/2024  | 2/22/2024 |
| IHK                | 501.23.051.54868.531301. | Repair Parts                   | 2024 | 2 | INV | P | \$ | 743.67    | 81280 77175P          | Replacement filters for L4701 tractor             | 2/8/2024   | 2/22/2024 |
| IHK                | 501.23.051.54868.531301. | Repair Parts                   | 2024 | 2 | INV | P | \$ | 405.63    | 81280 77178P          | Replacement filters for RTV500 side by side       | 2/8/2024   | 2/22/2024 |
| Jacob Fouts        | 001.09.014.52245.543000. | Training & Travel              | 2024 | 2 | INV | P | \$ | 1,436.70  | 81281 Reimb J. Fouts  | Airfare, reg. per diem meals for CPSE Conference  | 2/8/2024   | 2/22/2024 |
| JENKINSP           | 403.22.050.53135.548000. | Repair & Maintenance Services  | 2024 | 2 | INV | P | \$ | 4,517.68  | 81282 28971           | Catchbasin cleaning - RR Ave                      | 2/9/2024   | 2/22/2024 |
| KBM                | 001.04.004.51541.541100. | Outside Legal Services - Gen   | 2024 | 2 | INV | P | \$ | 3,808.00  | 81283 21757           | Pre-defense general                               | 2/9/2024   | 2/22/2024 |
| Laerdal Medical    | 001.09.014.52245.543000. | Training & Travel              | 2024 | 2 | INV | P | \$ | 1,558.60  | 81284 2024/2000004017 | Shocklink training pads/shocklink system          | 1/25/2024  | 2/22/2024 |
| LOLM               | 001.13.117.51541.541110. | Public Prosecutor Services     | 2024 | 2 | INV | P | \$ | 6,000.00  | 81285 Nov 2023        | Snoqualmie Prosecutor - Nov 2023                  | 11/30/2023 | 2/22/2024 |
| LOUDEDGE           | 001.07.008.55720.541060. | Design Services                | 2024 | 2 | INV | P | \$ | 1,000.00  | 81286 C05-012924-D    | Winter Q1 Newsletter 2024                         | 1/29/2024  | 2/22/2024 |
| Mike Bailey        | 001.09.014.52245.543000. | Training & Travel              | 2024 | 2 | INV | P | \$ | 582.80    | 81287 Reimb M. Bailey | Airfare, per diem meals for CPSE Conference       | 2/7/2024   | 2/22/2024 |
| NB AUTOG           | 403.22.050.53130.531300. | Repair & Maintenance Supplies  | 2024 | 2 | INV | P | \$ | 38.91     | 81288 019738          | Stainless steel clamps for stormline repair       | 2/13/2024  | 2/22/2024 |
| PBROS              | 001.16.035.54230.548000. | Repair & Maintenance Services  | 2024 | 2 | INV | P | \$ | 8,939.53  | 81289 2400101         | For guardrail repair on Snoq Pkwy                 | 1/13/2024  | 2/22/2024 |
| PSE                | 001.09.014.52250.547100. | Electricity                    | 2024 | 2 | INV | P | \$ | 2,943.06  | 81290 257959 2/24     | Electricity                                       | 2/3/2024   | 2/22/2024 |
| PSE                | 001.12.028.57680.547100. | Electricity                    | 2024 | 2 | INV | P | \$ | 576.21    | 81290 002042 2/24     | Electricity                                       | 2/5/2024   | 2/22/2024 |
| PSE                | 001.12.028.57680.547100. | Electricity                    | 2024 | 2 | INV | P | \$ | 4,375.44  | 81290 007355 2/24     | Electricity                                       | 2/5/2024   | 2/22/2024 |
| PSE                | 001.12.028.57680.547100. | Electricity                    | 2024 | 2 | INV | P | \$ | 2,240.47  | 81290 007355 2/24     | Electricity                                       | 2/8/2024   | 2/22/2024 |
| PSE                | 001.16.035.54263.547100. | Electricity                    | 2024 | 2 | INV | P | \$ | 48.74     | 81290 001499 2/24     | Electricity                                       | 2/3/2024   | 2/22/2024 |
| PSE                | 001.16.035.54263.547100. | Electricity                    | 2024 | 2 | INV | P | \$ | 7,363.60  | 81290 001499 2/24.2   | Electricity                                       | 2/5/2024   | 2/22/2024 |
| PSE                | 001.16.035.54263.547100. | Electricity                    | 2024 | 2 | INV | P | \$ | 11.96     | 81290 456550 2/24     | Electricity                                       | 2/2/2024   | 2/22/2024 |
| PSE                | 001.16.035.54263.547100. | Electricity                    | 2024 | 2 | INV | P | \$ | 49.97     | 81290 577403 2/24     | Electricity                                       | 2/2/2024   | 2/22/2024 |
| PSE                | 001.16.035.54263.547100. | Electricity                    | 2024 | 2 | INV | P | \$ | 54.72     | 81290 577445 2/24     | Electricity                                       | 2/2/2024   | 2/22/2024 |
| PSE                | 001.16.035.54263.547100. | Electricity                    | 2024 | 2 | INV | P | \$ | 128.09    | 81290 617464 2/24     | Electricity                                       | 2/2/2024   | 2/22/2024 |
| PSE                | 001.16.035.54263.547100. | Electricity                    | 2024 | 2 | INV | P | \$ | 1,555.99  | 81290 639966 2/24     | Electricity                                       | 2/2/2024   | 2/22/2024 |
| PSE                | 001.16.035.54263.547100. | Electricity                    | 2024 | 2 | INV | P | \$ | 34.64     | 81290 742043 2/24     | Electricity                                       | 2/2/2024   | 2/22/2024 |
| PSE                | 001.16.035.54263.547100. | Electricity                    | 2024 | 2 | INV | P | \$ | 80.66     | 81290 780111 2/24     | Electricity                                       | 2/2/2024   | 2/22/2024 |
| PSE                | 001.16.035.54263.547100. | Electricity                    | 2024 | 2 | INV | P | \$ | 13.61     | 81290 780137 2/24     | Electricity                                       | 2/2/2024   | 2/22/2024 |
| PSE                | 001.18.037.53481.547100. | Electricity                    | 2024 | 2 | INV | P | \$ | 25.90     | 81290 037989 2/24     | Electricity                                       | 2/3/2024   | 2/22/2024 |
| PSE                | 401.19.039.53935.547100. | Electricity                    | 2024 | 2 | INV | P | \$ | 853.97    | 81290 002042 2/24     | Electricity                                       | 2/5/2024   | 2/22/2024 |
| PSE                | 401.19.039.53935.547100. | Electricity                    | 2024 | 2 | INV | P | \$ | 11.83     | 81290 103385 2/24     | Electricity                                       | 2/2/2024   | 2/22/2024 |
| PSE                | 401.19.039.53935.547100. | Electricity                    | 2024 | 2 | INV | P | \$ | 4,532.18  | 81290 436232 2/24     | Electricity                                       | 2/2/2024   | 2/22/2024 |
| PSE                | 401.19.039.53935.547100. | Electricity                    | 2024 | 2 | INV | P | \$ | 12.78     | 81290 794782 2/24     | Electricity                                       | 2/2/2024   | 2/22/2024 |
| PSE                | 402.20.045.53565.547100. | Electricity                    | 2024 | 2 | INV | P | \$ | 63.32     | 81290 007124 2/24     | Electricity                                       | 2/5/2024   | 2/22/2024 |
| PSE                | 402.20.045.53565.547100. | Electricity                    | 2024 | 2 | INV | P | \$ | 31,755.15 | 81290 010656 2/24     | Electricity                                       | 2/5/2024   | 2/22/2024 |
| PSE                | 402.20.045.53565.547100. | Electricity                    | 2024 | 2 | INV | P | \$ | 334.82    | 81290 241418 2/24     | Electricity                                       | 2/2/2024   | 2/22/2024 |
| PSE                | 402.20.040.53580.547100. | Electricity                    | 2024 | 2 | INV | P | \$ | 2,803.78  | 81290 010474 2/24     | Electricity                                       | 2/5/2024   | 2/22/2024 |
| PSE                | 402.20.040.53580.547100. | Electricity                    | 2024 | 2 | INV | P | \$ | 133.48    | 81290 010656 2/24     | Electricity                                       | 2/5/2024   | 2/22/2024 |
| PSE                | 510.24.053.51820.547100. | Electricity                    | 2024 | 2 | INV | P | \$ | 378.41    | 81290 005615 2/24     | Electricity                                       | 2/5/2024   | 2/22/2024 |
| PSE                | 510.24.053.51820.547100. | Electricity                    | 2024 | 2 | INV | P | \$ | 415.59    | 81290 010474 2/24     | Electricity                                       | 2/5/2024   | 2/22/2024 |
| PSE                | 510.24.053.51820.547100. | Electricity                    | 2024 | 2 | INV | P | \$ | 500.22    | 81290 133972 2/24     | Electricity                                       | 2/2/2024   | 2/22/2024 |
| PSE                | 510.24.053.51820.547100. | Electricity                    | 2024 | 2 | INV | P | \$ | 232.56    | 81290 198066 2/24     | Electricity                                       | 2/2/2024   | 2/22/2024 |
| PSE                | 510.24.053.51820.547100. | Electricity                    | 2024 | 2 | INV | P | \$ | 43.10     | 81290 198082 2/24     | Electricity                                       | 2/2/2024   | 2/22/2024 |
| PSE                | 510.24.053.51820.547100. | Electricity                    | 2024 | 2 | INV | P | \$ | 11.36     | 81290 400820 2/24     | Electricity                                       | 2/2/2024   | 2/22/2024 |
| PSE                | 510.24.053.51820.547100. | Electricity                    | 2024 | 2 | INV | P | \$ | 24.39     | 81290 549936 2/24     | Electricity                                       | 2/2/2024   | 2/22/2024 |
| PSFOA              | 001.06.007.51423.549200. | Dues-Subscriptions-Memberships | 2024 | 2 | INV | P | \$ | 75.00     | 81291 122124          | Puget Sound Finance Officers Dues-2024            | 1/1/2024   | 2/22/2024 |
| PSRFA              | 501.23.051.54868.548000. | Repair & Maintenance Services  | 2024 | 2 | INV | P | \$ | 4,847.81  | 81292 6876            | Fire apparatus repair and service                 | 2/6/2024   | 2/22/2024 |
| PSRFA              | 501.23.051.54868.548000. | Repair & Maintenance Services  | 2024 | 2 | INV | P | \$ | 5,982.43  | 81292 6905            | Fire Apparatus and service                        | 2/1/2024   | 2/22/2024 |
| REGA               | 633.13.000.58930.589304. | KC Pet License Fees Remittance | 2024 | 2 | INV | P | \$ | 15.00     | 81293 102314          | Pet license renewal - 467524 Baker, John          | 2/15/2024  | 2/22/2024 |

|                    |                          |                               |      |   |     |   |    |          |                            |   |            |           |
|--------------------|--------------------------|-------------------------------|------|---|-----|---|----|----------|----------------------------|---|------------|-----------|
| SAFE               | 001.15.034.55850.541000. | Professional Svcs - General   | 2024 | 2 | INV | P | \$ | 1,715.00 | 81294 262223               | Building insp services 1/16 - 1/31/24           | 1/31/2024  | 2/22/2024 |
| Samantha Brumfield | 001.06.075.51810.549100. | City-Sponsored Expenses       | 2024 | 2 | INV | P | \$ | 43.82    | 81295 Re S. Brumfield 2/24 | Supplies for wellness V day card for D. Kinsman | 2/8/2024   | 2/22/2024 |
| Sunbelt Rentals    | 403.22.030.53190.548000. | Repair & Maintenance Services | 2024 | 2 | INV | P | \$ | 392.75   | 81296 149744181.0001       | Bucket lift rental                              | 1/26/2024  | 2/22/2024 |
| SYSDESIG           | 001.09.014.52270.541090. | BLS Customer Billing Services | 2024 | 2 | INV | P | \$ | 923.76   | 81297 20232930             | EMS December                                    | 1/31/2024  | 2/22/2024 |
| ULINE              | 001.09.014.52220.531910. | Operating Supplies            | 2024 | 2 | INV | P | \$ | 901.98   | 81298 173611844            | Steel dry erase board                           | 1/25/2024  | 2/22/2024 |
| WED                | 501.23.051.54868.531301. | Repair Parts                  | 2024 | 2 | INV | P | \$ | 118.29   | 81299 7318784-00           | Spare ignition keys toro mowers                 | 2/2/2024   | 2/22/2024 |
| WED                | 501.23.051.54868.548000. | Repair & Maintenance Services | 2024 | 2 | INV | P | \$ | 2,278.12 | 81299 8083291-00           | #412 4700 toro mower annual service             | 2/2/2024   | 2/22/2024 |
| WED                | 501.23.051.54868.548000. | Repair & Maintenance Services | 2024 | 2 | INV | P | \$ | 512.86   | 81299 8083294-00           | #409 toro mower annual service                  | 2/2/2024   | 2/22/2024 |
| WED                | 501.23.051.54868.548000. | Repair & Maintenance Services | 2024 | 2 | INV | P | \$ | 1,252.81 | 81299 8083359-00           | #433 toro Mower annual service                  | 2/2/2024   | 2/22/2024 |
| WED                | 501.23.051.54868.548000. | Repair & Maintenance Services | 2024 | 2 | INV | P | \$ | 1,115.40 | 81299 8083360-00           | #406 toro 4100 mower annual service             | 2/2/2024   | 2/22/2024 |
| WED                | 501.23.051.54868.548000. | Repair & Maintenance Services | 2024 | 2 | INV | P | \$ | 1,293.74 | 81299 8083361-00           | #442 toro mower annual service                  | 2/2/2024   | 2/22/2024 |
| WLACE              | 001.12.028.57680.531050. | Uniforms & Protective Gear    | 2024 | 2 | INV | P | \$ | 32.69    | 81300 15308867             | Work Hat  | 5/8/2023   | 2/22/2024 |
| WLACE              | 001.12.028.57680.531300. | Repair & Maintenance Supplies | 2024 | 2 | INV | P | \$ | 119.88   | 81300 15310135             | Sensor  | 9/27/2023  | 2/22/2024 |
| WLACE              | 001.12.028.57680.531300. | Repair & Maintenance Supplies | 2024 | 2 | INV | P | \$ | 289.49   | 81300 15310610             | Heaters/tapcube                                 | 11/17/2023 | 2/22/2024 |
| WLACE              | 001.12.028.57680.531300. | Repair & Maintenance Supplies | 2024 | 2 | INV | P | \$ | 43.56    | 81300 15310707             | Concrete mix                                    | 11/30/2023 | 2/22/2024 |
| WLACE              | 001.12.028.57680.531300. | Repair & Maintenance Supplies | 2024 | 2 | INV | P | \$ | 11.53    | 81300 15310790             | Concrete mix                                    | 12/12/2023 | 2/22/2024 |
| WLACE              | 001.12.028.57680.531300. | Repair & Maintenance Supplies | 2024 | 2 | INV | P | \$ | 80.61    | 81300 15310811             | Fuel, Scrub Pad                                 | 12/14/2023 | 2/22/2024 |
| WLACE              | 001.12.028.57680.531300. | Repair & Maintenance Supplies | 2024 | 2 | INV | P | \$ | 24.50    | 81300 15310816             | Ext wood, concrete mix                          | 12/15/2023 | 2/22/2024 |
| WLACE              | 403.22.030.53190.531300. | Repair & Maintenance Supplies | 2024 | 2 | INV | P | \$ | 432.95   | 81300 15311156             | Restoration supplies                            | 2/1/2024   | 2/22/2024 |
| WLACE              | 501.23.051.54868.531301. | Repair Parts                  | 2024 | 2 | INV | P | \$ | 128.53   | 81300 15310751             | Fleet parts, metal, bolts & supplies            | 12/6/2023  | 2/22/2024 |
| WLACE              | 501.23.051.54868.531301. | Repair Parts                  | 2024 | 2 | INV | P | \$ | 3.01     | 81300 15310762             | Fleet parts, metal, bolts & supplies            | 12/7/2023  | 2/22/2024 |



**Payroll**  
**Blanket Voucher Document**

Claims presented to the City to be paid on 2/23/2024 in the amount of 367,683.08 which includes claim warrants numbered \_\_\_\_\_ through \_\_\_\_\_, totaling \$ 0.00, and direct deposits totaling \$ 367,683.08.



## ACH Check Register

User: 'THolden'  
 Printed: 02/22/2024 - 3:28PM  
 Batch: 00002.02  
 Include Partial: TRUE

| Check Date | Check | Partial ACH | Employee Name      | Amount   |
|------------|-------|-------------|--------------------|----------|
| 02/23/2024 | 0     | False       | Bryan Holloway     | 483.05   |
| 02/23/2024 | 0     | False       | Catherine Cotton   | 434.69   |
| 02/23/2024 | 0     | False       | Louis Washington   | 334.69   |
| 02/23/2024 | 0     | False       | Ethan Benson       | 434.69   |
| 02/23/2024 | 0     | False       | Jolyon Johnson     | 434.69   |
| 02/23/2024 | 0     | False       | Robert Wotton      | 284.69   |
| 02/23/2024 | 0     | False       | Cara Christensen   | 434.69   |
| 02/23/2024 | 0     | False       | Katherine Ross     | 1,920.62 |
| 02/23/2024 | 0     | False       | Deana Dean         | 3,882.93 |
| 02/23/2024 | 0     | False       | Tania Holden       | 3,432.18 |
| 02/23/2024 | 0     | False       | Jimmie Betts Jr.   | 2,959.21 |
| 02/23/2024 | 0     | False       | Brendon Ecker      | 2,394.61 |
| 02/23/2024 | 0     | False       | Andrew Latham      | 2,877.64 |
| 02/23/2024 | 0     | False       | Andrew Jongekryg   | 2,341.09 |
| 02/23/2024 | 0     | False       | Samantha Brumfield | 2,761.20 |
| 02/23/2024 | 0     | False       | Kimberly Johnson   | 3,682.48 |
| 02/23/2024 | 0     | False       | Nicole Wiebe       | 2,466.40 |
| 02/23/2024 | 0     | False       | Andrew Bouta       | 4,421.74 |
| 02/23/2024 | 0     | False       | Jennifer Hughes    | 3,194.21 |
| 02/23/2024 | 0     | False       | Heather Florida    | 2,677.67 |
| 02/23/2024 | 0     | False       | Gerald Knutsen     | 3,635.85 |
| 02/23/2024 | 0     | False       | Kyla Henderson     | 2,978.61 |
| 02/23/2024 | 0     | False       | Janna Walker       | 3,389.17 |
| 02/23/2024 | 0     | False       | Tami Wood          | 3,019.59 |
| 02/23/2024 | 0     | False       | Gail Folkins       | 2,320.43 |
| 02/23/2024 | 0     | False       | Danna McCall       | 3,367.17 |
| 02/23/2024 | 0     | False       | Brian Lynch        | 4,566.41 |
| 02/23/2024 | 0     | False       | Melinda Black      | 2,986.15 |
| 02/23/2024 | 0     | False       | Stephanie Butler   | 3,114.63 |
| 02/23/2024 | 0     | False       | Austin Gutwein     | 3,809.64 |
| 02/23/2024 | 0     | False       | Joseph Spears      | 3,279.29 |
| 02/23/2024 | 0     | False       | Drew Ward          | 2,584.64 |
| 02/23/2024 | 0     | False       | Michael Peter      | 2,329.32 |
| 02/23/2024 | 0     | False       | Max Bostick        | 2,418.00 |
| 02/23/2024 | 0     | False       | Pamela Mandery     | 5,230.16 |
| 02/23/2024 | 0     | False       | James Aguirre      | 4,026.69 |
| 02/23/2024 | 0     | False       | Michael Liebetrau  | 2,452.90 |
| 02/23/2024 | 0     | False       | Kobe Hoyla         | 2,189.78 |
| 02/23/2024 | 0     | False       | Craig Miller       | 5,245.96 |
| 02/23/2024 | 0     | False       | Daniel Moate       | 5,489.68 |
| 02/23/2024 | 0     | False       | Marcus Sanchez     | 4,572.70 |
| 02/23/2024 | 0     | False       | Joseph Meadows     | 4,391.27 |
| 02/23/2024 | 0     | False       | Cory Hendricks     | 4,635.60 |
| 02/23/2024 | 0     | False       | David Doucett      | 3,938.25 |
| 02/23/2024 | 0     | False       | William Natkha     | 2,233.57 |
| 02/23/2024 | 0     | False       | Erik Rasmussen     | 2,525.82 |

|            |   |       |                           |          |
|------------|---|-------|---------------------------|----------|
| 02/23/2024 | 0 | False | Chase Smith               | 5,577.41 |
| 02/23/2024 | 0 | False | James Kaae                | 4,385.51 |
| 02/23/2024 | 0 | False | Jason Weiss               | 5,743.15 |
| 02/23/2024 | 0 | False | Nigel Draveling           | 5,607.57 |
| 02/23/2024 | 0 | False | Dmitriy Vladis            | 4,358.67 |
| 02/23/2024 | 0 | False | Christopher Werre         | 4,843.13 |
| 02/23/2024 | 0 | False | Philip Bennett            | 5,672.67 |
| 02/23/2024 | 0 | False | Justin Ren                | 3,510.48 |
| 02/23/2024 | 0 | False | Kerry O'Neil              | 3,001.73 |
| 02/23/2024 | 0 | False | Dalton Hawk               | 2,895.31 |
| 02/23/2024 | 0 | False | Jason Battles             | 4,410.61 |
| 02/23/2024 | 0 | False | Neil MacVicar             | 3,267.47 |
| 02/23/2024 | 0 | False | Jorge Orozco              | 3,405.49 |
| 02/23/2024 | 0 | False | Ryan Barnet               | 4,591.79 |
| 02/23/2024 | 0 | False | Michael Chambless         | 5,666.77 |
| 02/23/2024 | 0 | False | Kyle Markwardt            | 3,060.82 |
| 02/23/2024 | 0 | False | Christine Iverson Stinson | 3,191.41 |
| 02/23/2024 | 0 | False | Lyle Beach                | 4,712.78 |
| 02/23/2024 | 0 | False | Patrick Fry               | 4,720.91 |
| 02/23/2024 | 0 | False | Jeffrey Hamlin            | 4,735.59 |
| 02/23/2024 | 0 | False | Andrew Vining             | 4,886.88 |
| 02/23/2024 | 0 | False | Hind Ahmed                | 4,633.00 |
| 02/23/2024 | 0 | False | Thomas Holmes             | 7,318.50 |
| 02/23/2024 | 0 | False | Alec Bagley               | 3,454.74 |
| 02/23/2024 | 0 | False | Joan Quade                | 2,206.18 |
| 02/23/2024 | 0 | False | Ryan Dalziel              | 3,329.81 |
| 02/23/2024 | 0 | False | Thai Pham                 | 3,744.57 |
| 02/23/2024 | 0 | False | Jason George              | 6,210.57 |
| 02/23/2024 | 0 | False | Kevin Halbert             | 3,513.47 |
| 02/23/2024 | 0 | False | Timothy Barrett           | 3,384.30 |
| 02/23/2024 | 0 | False | Donald Harris             | 5,477.29 |
| 02/23/2024 | 0 | False | Kevin Snyder              | 4,620.75 |
| 02/23/2024 | 0 | False | Kenneth Knowles           | 4,200.58 |
| 02/23/2024 | 0 | False | Christopher Wilson        | 488.66   |
| 02/23/2024 | 0 | False | Todd Shinn                | 5,311.83 |
| 02/23/2024 | 0 | False | Matthew Hedger            | 5,396.23 |
| 02/23/2024 | 0 | False | John Cooper               | 3,766.30 |
| 02/23/2024 | 0 | False | Emily Artech              | 4,728.93 |
| 02/23/2024 | 0 | False | Ashley Wragge             | 2,263.91 |
| 02/23/2024 | 0 | False | Ilyse Treptow             | 2,878.22 |
| 02/23/2024 | 0 | False | Rebecca Buelna            | 2,430.69 |
| 02/23/2024 | 0 | False | Dylan Gamble              | 2,929.09 |
| 02/23/2024 | 0 | False | Michael Bailey            | 5,716.07 |
| 02/23/2024 | 0 | False | Jessica Rellamas          | 1,832.17 |
| 02/23/2024 | 0 | False | Tylor Fischer             | 2,543.06 |
| 02/23/2024 | 0 | False | Zachary Schumann          | 4,248.31 |
| 02/23/2024 | 0 | False | Jacob Fouts               | 5,822.20 |
| 02/23/2024 | 0 | False | Darby Summers             | 3,033.35 |
| 02/23/2024 | 0 | False | Theresa Tozier            | 3,311.51 |
| 02/23/2024 | 0 | False | Gregory Heath             | 6,100.77 |
| 02/23/2024 | 0 | False | Albert Wolfe              | 4,618.22 |
| 02/23/2024 | 0 | False | Nicholas Lathrop          | 3,231.21 |
| 02/23/2024 | 0 | False | Matthew West              | 4,920.69 |
| 02/23/2024 | 0 | False | Robert Lasswell           | 4,912.30 |
| 02/23/2024 | 0 | False | Benjamin Parker           | 5,035.58 |
| 02/23/2024 | 0 | False | Peter O'Donnell           | 5,239.42 |

0.00

Total

102

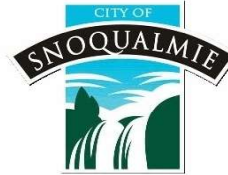
367,683.08

367,683.08

Item 2.

# Accounts Payable

## Blanket Voucher Approval Document



User: THolden  
 Printed: 02/27/2024 - 11:22AM  
 Warrant Request Date: 2/23/2024  
 DAC Fund:

Batch: 00002.02.2024 - PV2-23-2024

City of Snoqualmie

Claims presented to the City to be paid in the amount of \$ 265,135.10 (incl. ACH)  
 for claims warrants numbered 62389 through 62394 & dated 2/23/2024.

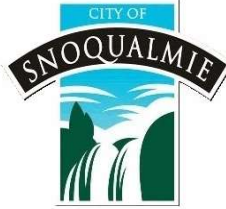
| Line         | Claimant                             | Voucher No. | Amount       |
|--------------|--------------------------------------|-------------|--------------|
| 1            | AFLAC                                | 000000000   | 39.07        |
| 2            | CITY OF SNOQUALMIE                   | 000062389   | 476.68       |
| 3            | Dept of Retirement Syst.-PERS        | 000000000   | 44,441.29    |
| 4            | Dept. of Labor & Industries          | 000000000   | 16,909.76    |
| 5            | Dept. of Retirement Syst.- DCP       | 000000000   | 21,849.92    |
| 6            | Dept. of Retirement Syst.- PSERS     | 000000000   | 1,329.12     |
| 7            | Dept. of Retirement Syst.-LEOFF      | 000000000   | 30,474.02    |
| 8            | Employment Security Dept.            | 000000000   | 3,946.98     |
| 9            | Employment Security Dept.            | 000000000   | 2,472.46     |
| 10           | Employment Security Dept.            | 000000000   | 1,055.07     |
| 11           | IAFF Firepac-Political Affairs Dept. | 000062390   | 2.09         |
| 12           | IAFF LOCAL #2878                     | 000062391   | 1,346.11     |
| 13           | ICMA Retirement Trust -303907        | 000000000   | 1,950.00     |
| 14           | IRS-Payroll EFTPS                    | 000000000   | 133,765.86   |
| 15           | Office of Support Enforcement - DSHS | 000000000   | 1,434.17     |
| 16           | Snoqualmie Police Association        | 000062392   | 850.00       |
| 17           | Teamsters Local Union #763           | 000062393   | 2,045.50     |
| 18           | Voya Institutional Trust Company     | 000000000   | 225.00       |
| 19           | Western States Police Medical Trust  | 000062394   | 522.00       |
| Page Total:  |                                      |             | \$265,135.10 |
| Grand Total: |                                      |             | \$265,135.10 |



# Accounts Payable

## Check Detail

User: THolden  
Printed: 02/27/2024 - 11:40AM



|                     |                   |               |
|---------------------|-------------------|---------------|
| <b>Check Number</b> | <b>Check Date</b> | <b>Amount</b> |
|---------------------|-------------------|---------------|

**90110 - AFLAC Line Item Account**

|                       |                                      |                          |
|-----------------------|--------------------------------------|--------------------------|
| 0                     | 02/23/2024                           |                          |
| Inv                   |                                      |                          |
| <u>Line Item Date</u> | <u>Line Item Description</u>         | <u>Line Item Account</u> |
| 02/22/2024            | PR Batch 00002.02.2024 AFLAC-Pre Tax | 631-00-000-231-50-19-000 |
|                       |                                      | 39.07                    |
| Inv Total             |                                      | 39.07                    |
| 0 Total:              |                                      | 39.07                    |

**90110 - AFLAC Total:**

39.07

**90099 - CITY OF SNOQUALMIE Line Item Account**

|                       |                              |                          |
|-----------------------|------------------------------|--------------------------|
| 62389                 | 02/23/2024                   |                          |
| Inv                   |                              |                          |
| <u>Line Item Date</u> | <u>Line Item Description</u> | <u>Line Item Account</u> |
| 02/22/2024            | PR Batch 00002.02.2024 FSA   | 631-00-000-231-50-15-000 |
|                       |                              | 476.68                   |
| Inv Total             |                              | 476.68                   |
| 62389 Total:          |                              | 476.68                   |

**90099 - CITY OF SNOQUALMIE Total:**

476.68

**90070 - Dept of Retirement Syst.-PERS Line Item Account**

|                       |  |                          |
|-----------------------|--|--------------------------|
| 0                     | 02/23/2024                             |                          |
| Inv                   |  |                          |
| <u>Line Item Date</u> | <u>Line Item Description</u>           | <u>Line Item Account</u> |
| 02/22/2024            | PR Batch 00002.02.2024 PERS 3 Employee | 631-00-000-231-50-16-000 |
|                       |  | 2,545.53                 |
| 02/22/2024            | PR Batch 00002.02.2024 PERS 2 Employer | 631-00-000-231-50-16-000 |
|                       |  | 22,692.74                |
| 02/22/2024            | PR Batch 00002.02.2024 PERS 3 Employer | 631-00-000-231-50-16-000 |
|                       |  | 4,058.66                 |
| 02/22/2024            | PR Batch 00002.02.2024 PERS2 Employee  | 631-00-000-231-50-16-000 |
|                       |  | 15,144.36                |
| Inv Total             |  | 44,441.29                |
| 0 Total:              |  | 44,441.29                |

**90070 - Dept of Retirement Syst.-PERS Total:**

44,441.29

**90010 - Dept. of Labor & Industries Line Item Account**

0                    02/23/2024

Inv

| <u>Line Item Date</u> | <u>Line Item Description</u>        | <u>Line Item Account</u> |           |
|-----------------------|-------------------------------------|--------------------------|-----------|
| 02/22/2024            | PR Batch 00002.02.2024 L&I Employer | 631-00-000-231-50-73-000 | 14,430.36 |
| 02/22/2024            | PR Batch 00002.02.2024 L&I Employee | 631-00-000-231-50-73-000 | 2,479.40  |
| Inv Total             |                                     |                          | 16,909.76 |

0 Total: 16,909.76

**90010 - Dept. of Labor & Industries Total:** 16,909.76

**90105 - Dept. of Retirement Syst.- DCP Line Item Account**

0                    02/23/2024

Inv

| <u>Line Item Date</u> | <u>Line Item Description</u>                    | <u>Line Item Account</u> |           |
|-----------------------|---|--------------------------|-----------|
| 02/22/2024            | PR Batch 00002.02.2024 Defferd Comp Roth Flat   | 631-00-000-231-50-19-000 | 618.50    |
| 02/22/2024            | PR Batch 00002.02.2024 DCP-Employer             | 631-00-000-231-50-19-000 | 5,578.50  |
| 02/22/2024            | PR Batch 00002.02.2024 DCP-Employer-Supplement  | 631-00-000-231-50-19-000 | 1,487.50  |
| 02/22/2024            | PR Batch 00002.02.2024 Deffered Comp Percentage | 631-00-000-231-50-19-000 | 545.42    |
| 02/22/2024            | PR Batch 00002.02.2024 DCP Flat Employee        | 631-00-000-231-50-19-000 | 13,620.00 |
| Inv Total             |   |                          | 21,849.92 |

0 Total: 21,849.92

**90105 - Dept. of Retirement Syst.- DCP Total:** 21,849.92

**90075 - Dept. of Retirement Syst.- PSERS Line Item Account**

0                    02/23/2024

Inv

| <u>Line Item Date</u> | <u>Line Item Description</u>          | <u>Line Item Account</u> |          |
|-----------------------|---------------------------------------|--------------------------|----------|
| 02/22/2024            | PR Batch 00002.02.2024 PSERS Employee | 631-00-000-231-50-16-000 | 537.88   |
| 02/22/2024            | PR Batch 00002.02.2024 PSERS Employer | 631-00-000-231-50-16-000 | 791.24   |
| Inv Total             |                                       |                          | 1,329.12 |

0 Total: 1,329.12

**90075 - Dept. of Retirement Syst.- PSERS Total:** 1,329.12

**90030 - Dept. of Retirement Syst.-LEOFF Line Item Account**

0                    02/23/2024

Inv

| <u>Line Item Date</u> | <u>Line Item Description</u>            | <u>Line Item Account</u> |           |
|-----------------------|---|--------------------------|-----------|
| 02/22/2024            | PR Batch 00002.02.2024 LEOFF 2 Employer | 631-00-000-231-50-16-000 | 11,705.54 |
| 02/22/2024            | PR Batch 00002.02.2024 LEOFF 2 Employee | 631-00-000-231-50-16-000 | 18,768.48 |

Inv Total 30,474.02

0 Total: 30,474.02

**90030 - Dept. of Retirement Syst.-LEOFF Total:** 30,474.02

**90023 - Employment Security Dept. Line Item Account**

0                      02/23/2024

Inv

| <u>Line Item Date</u> | <u>Line Item Description</u>                     | <u>Line Item Account</u> |          |
|-----------------------|--|--------------------------|----------|
| 02/22/2024            | PR Batch 00002.02.2024 WA Cares                  | 631-00-000-231-50-32-000 | 2,472.46 |
| 02/22/2024            | PR Batch 00002.02.2024 WA Paid Fam. & Med. Leave | 631-00-000-231-50-32-000 | 1,127.68 |
| 02/22/2024            | PR Batch 00002.02.2024 Emp Sec- Unemployment Tax | 631-00-000-231-50-50-000 | 1,055.07 |
| 02/22/2024            | PR Batch 00002.02.2024 WA Paid Fam. & Med. Leave | 631-00-000-231-50-32-000 | 2,819.30 |

Inv Total 7,474.51

0 Total: 7,474.51

**90022 - Employment Security Dept. Total:** 7,474.51

**90035 - IAFF Firepac-Political Affairs Dept. Line Item Account**

62390                      02/23/2024

Inv

| <u>Line Item Date</u> | <u>Line Item Description</u>        | <u>Line Item Account</u> |      |
|-----------------------|-------------------------------------|--------------------------|------|
| 02/22/2024            | PR Batch 00002.02.2024 IAFF-FirePac | 631-00-000-231-50-50-000 | 2.09 |

Inv Total 2.09

62390 Total: 2.09

**90035 - IAFF Firepac-Political Affairs Dept. Total:** 2.09

**90045 - IAFF LOCAL #2878 Line Item Account**

62391                      02/23/2024

Inv

| <u>Line Item Date</u> | <u>Line Item Description</u>                | <u>Line Item Account</u> |          |
|-----------------------|---|--------------------------|----------|
| 02/22/2024            | PR Batch 00002.02.2024 IAFF-Local 2878 Fire | 631-00-000-231-50-21-000 | 1,346.11 |

Inv Total 1,346.11

62391 Total: 1,346.11

**90045 - IAFF LOCAL #2878 Total:** 1,346.11

**90100 - ICMA Retirement Trust -303907 Line Item Account**

0                    02/23/2024

Inv

| <u>Line Item Date</u> | <u>Line Item Description</u>                    | <u>Line Item Account</u> |          |
|-----------------------|---|--------------------------|----------|
| 02/22/2024            | PR Batch 00002.02.2024 ICMA-Employee            | 631-00-000-231-50-19-000 | 1,237.50 |
| 02/22/2024            | PR Batch 00002.02.2024 ICMA-Employer Supplement | 631-00-000-231-50-19-000 | 125.00   |
| 02/22/2024            | PR Batch 00002.02.2024 ICMA-Employer            | 631-00-000-231-50-19-000 | 587.50   |

Inv Total 1,950.00

0 Total: 1,950.00

**90100 - ICMA Retirement Trust -303907 Total:**

1,950.00

**90085 - IRS-Payroll EFTPS Line Item Account**

0                    02/23/2024

Inv

| <u>Line Item Date</u> | <u>Line Item Description</u>              | <u>Line Item Account</u> |           |
|-----------------------|---|--------------------------|-----------|
| 02/22/2024            | PR Batch 00002.02.2024 FICA Employer      | 631-00-000-231-50-27-000 | 27,976.58 |
| 02/22/2024            | PR Batch 00002.02.2024 Medicare Employee  | 631-00-000-231-50-27-000 | 7,732.66  |
| 02/22/2024            | PR Batch 00002.02.2024 FICA Employee      | 631-00-000-231-50-27-000 | 27,976.58 |
| 02/22/2024            | PR Batch 00002.02.2024 Federal Income Tax | 631-00-000-231-50-27-000 | 62,347.38 |
| 02/22/2024            | PR Batch 00002.02.2024 Medicare Employer  | 631-00-000-231-50-27-000 | 7,732.66  |

Inv Total 133,765.86

0 Total: 133,765.86

**90085 - IRS-Payroll EFTPS Total:**

133,765.86

**90060 - Office of Support Enforcement - DSHS Line Item Account**

0                    02/23/2024

Inv

| <u>Line Item Date</u> | <u>Line Item Description</u>         | <u>Line Item Account</u> |          |
|-----------------------|--------------------------------------|--------------------------|----------|
| 02/22/2024            | PR Batch 00002.02.2024 Child Support | 631-00-000-231-50-30-000 | 1,434.17 |

Inv Total 1,434.17

0 Total: 1,434.17

**90060 - Office of Support Enforcement - DSHS Total:**

1,434.17

**90180 - Snoqualmie Police Association Line Item Account**

62392                02/23/2024

Inv

| <u>Line Item Date</u> | <u>Line Item Description</u>             | <u>Line Item Account</u> |        |
|-----------------------|--|--------------------------|--------|
| 02/22/2024            | PR Batch 00002.02.2024 Police Union Dues | 631-00-000-231-50-21-000 | 850.00 |

Inv Total 850.00

62392 Total: 850.00

**90180 - Snoqualmie Police Association Total:** 850.00

**90040 - Teamsters Local Union #763 Line Item Account**

62393            02/23/2024

Inv

| <u>Line Item Date</u> | <u>Line Item Description</u>                | <u>Line Item Account</u> |          |
|-----------------------|---|--------------------------|----------|
| 02/22/2024            | PR Batch 00002.02.2024 Teamsters Union Dues | 631-00-000-231-50-21-000 | 2,045.50 |

Inv Total 2,045.50

62393 Total: 2,045.50

**90040 - Teamsters Local Union #763 Total:** 2,045.50

**90095 - Voya Institutional Trust Company Line Item Account**

0                    02/23/2024

Inv

| <u>Line Item Date</u> | <u>Line Item Description</u>         | <u>Line Item Account</u> |        |
|-----------------------|--------------------------------------|--------------------------|--------|
| 02/22/2024            | PR Batch 00002.02.2024 Voya-Employee | 631-00-000-231-50-19-000 | 125.00 |
| 02/22/2024            | PR Batch 00002.02.2024 Voya-Employer | 631-00-000-231-50-19-000 | 100.00 |

Inv Total 225.00

0 Total: 225.00

**90095 - Voya Institutional Trust Company Total:** 225.00

**90400 - Western States Police Medical Trust Line Item Account**

62394            02/23/2024

Inv

| <u>Line Item Date</u> | <u>Line Item Description</u>                         | <u>Line Item Account</u> |        |
|-----------------------|--|--------------------------|--------|
| 02/22/2024            | PR Batch 00002.02.2024 W States Police Medical Trust | 631-00-000-231-50-17-000 | 522.00 |

Inv Total 522.00

62394 Total: 522.00

**90400 - Western States Police Medical Trust Total:** 522.00

Check Number    Check Date

A Item 2.

---

|        |            |
|--------|------------|
| Total: | 265,135.10 |
|--------|------------|






# Claims Approval Report F&A 3-5-24, CM 3-11-24

Final Audit Report

2024-02-27

|                 |  |
|-----------------|--|
| Created:        | 2024-02-27                                   |
| By:             | Tania Holden (THolden@snoqualmiewa.gov)      |
| Status:         | Signed                                       |
| Transaction ID: | CBJCHBCAABAApDNj2kF3pSIG8pEnwVOvUqGWscj_EiKl |

## "Claims Approval Report F&A 3-5-24, CM 3-11-24" History

-  Document created by Tania Holden (THolden@snoqualmiewa.gov)  
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2024-02-27 - 9:54:02 PM GMT
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**BUSINESS OF THE CITY COUNCIL  
CITY OF SNOQUALMIE**

**AB24-035  
March 5, 2024  
Committee Report**

Item 3.

**AGENDA BILL INFORMATION**

|               |   |  |
|---------------|---|--|
| <b>TITLE:</b> | <b>AB24-035: Human Services Advisory Committee Funding Update</b> | <input checked="" type="checkbox"/> Discussion Only<br><input type="checkbox"/> Action Needed:<br><input type="checkbox"/> Motion<br><input type="checkbox"/> Ordinance<br><input type="checkbox"/> Resolution |
|               | <b>PROPOSED ACTION:</b> Information only. No action.              |  |

|                |                     |                |                               |
|----------------|---------------------|----------------|-------------------------------|
| <b>REVIEW:</b> | Department Director | Mike Chambless | Click or tap to enter a date. |
|                | Finance             | Janna Walker   |                               |
|                | Legal               | David Linehan  | Click or tap to enter a date. |
|                | City Administrator  | Mike Chambless | Click or tap to enter a date. |

|                    |  |                                      |  |
|--------------------|--|--------------------------------------|--|
| <b>DEPARTMENT:</b> | Administration   |                                      |  |
| <b>STAFF:</b>      | Deana Dean, City Clerk                                 |                                      |  |
| <b>COMMITTEE:</b>  | Finance & Administration                               | <b>COMMITTEE DATE:</b> March 5, 2024 |  |
| <b>EXHIBITS:</b>   | 1. Accountability Forms – 2 <sup>nd</sup> Half of 2023 |                                      |  |

|                                |            |
|--------------------------------|------------|
| <b>AMOUNT OF EXPENDITURE</b>   | \$         |
| <b>AMOUNT BUDGETED</b>         | \$ 298,630 |
| <b>APPROPRIATION REQUESTED</b> | \$ 0       |

**SUMMARY**

**INTRODUCTION**

The Human Services Advisory Committee (HSAC) met on February 27, 2024, to review second half of 2023 accountability forms submitted by the 13 non-profit agencies who were awarded funding in the 2023-2024 biennium and who provide necessary human service needs to those in the Snoqualmie Valley. Funds are disbursed twice annually upon receipt of the forms.

**BACKGROUND**

The City of Snoqualmie has been funding human services needs since 2008. The Human Services Advisory Committee consists of three community volunteers who help to identify funding needs in the community, administer the funding application process, recommend budget allocations to City Council, and review accountability reports.



**ANALYSIS**

The Committee reviews the accountability forms to ensure the services offered during the preceding funding period were consistent with the agency's signed agreement and scope of work.

**BUDGET IMPACTS**

The 2023-2024 biennial budget allocated \$290,315 for 2023 human services. Disbursements were made in March 2023 and August 2023.

There are \$298,630 in human services funds allocated for 2024. One half will be dispersed upon receipt of these accountability forms and one half will be dispersed upon receipt of the first half 2024 accountability forms – anticipated in July 2024.

**NEXT STEPS**

HSAC will meet in the summer of 2024 to review first half of 2024 accountability forms which will prompt the final installment of funds for this biennium.

The application period for 2025-2026 human services funds will open in August 2024. Applications will be reviewed by HSAC and a recommendation for 2025-2026 funding allocations will be brought before the Finance & Administration Committee and City Council in the fall.

**PROPOSED ACTION**

Information only. No action.



# City of Snoqualmie Human Services Advisory Committee Accountability Form

Due Date: January 31, 2024

1. **Organization:** CarePoint Clinic
2. **2023 Funding Amount:** \$5,000
3. **Please provide a budget of the human services funds allocated to the organization for the past six-month period (7/1/2023 – 12/31/2023) including general expense categories and estimated dollar amounts allocated to each category.**

| Item            | Expense   |
|-----------------|-----------|
| Insurance       | \$3726.65 |
| Medical Testing | \$1080.91 |
|                 |           |
|                 |           |
| Total           | \$4807.56 |

4. **Please provide a brief budget narrative including any notable updates on the programs and services outlined in the scope of work.**

The second half of 2023 continued our work of lab work testing and our insurance premium was due. The cost of our insurance is a significant portion of the funding we receive from the City of Snoqualmie. The generosity of helping us cover the insurance costs associated with our free clinic allows us to take care of our patients without worrying about maintaining a safe workspace. We have continued to provide comprehensive blood tests to monitor and detect chronic health issues that may be missed with just a physical exam. We expect our need for lab tests will increase as we add new patients and continue monitoring our current patients.

5. **What percentage of clientele served by the human services funds have a 98065 ZIP Code?**

Almost 20% of our patients list 98065 as their home zip code. Because we don't require that information from our patients, we believe that another 5% of those who declined may also reside in 98065. During 2023, we have increased our visits and partnership with Reclaim Shelter Services. We have enjoyed the opportunity to connect and care for more residents in Snoqualmie.

6. **Please share any notable client stories that demonstrate the impact of the human services funds (maintaining anonymity of clients).**

Our stories can be difficult to convey due to the sensitive nature of our care and the need for a high level of confidentiality. But we also want to share the incredible ways that lives are changed and improved by our clinic.

One of our new patients came to us after many years of not being seen by a doctor. They had a large growth that caused discomfort and insecurity. The cost of not only diagnosing the growth but also the removal was beyond the budget of our patient. They never dreamed they would be able to be free of the burden. Our medical staff took the time to compassionately listen to all concerns and worked to find a solution to both the issues they arrived with and the holistic care of the patient. Utilizing our partner referral network we were able to get the patient quickly referred to a surgeon who was able to remove the growth, ensure it was benign and give our patient a new perspective on their life. We continued to care for the patient and over the next few months we tackled three more medical concerns to help improve the health and outlook of our patient.

**7. Please share any additional information or updates regarding new programs and services, events, initiatives, partnerships, funding sources, etc.**

The second half of 2023 was very exciting for CarePoint. After a long period of waiting, we were given final approval from the IRS of our 501c3 status. We are excited about the opportunities that are available with our new independent status.

- We are expanding our nurse off site visits to partner with organizations across the valley.
- We are adapting the specialized health seminars created by our nurse educators to be available online to a larger audience.
- We are now offering an evening physical therapy clinic to provide much needed PT appointments to patients.
- The upcoming year will hopefully include the delivery of our new Mobile Medical Unit. With that addition we are excited to offer medical support directly to those in need.

With all of these new programs, we continue to offer clinic hours on Wednesdays and Saturdays to provide medical care, we plan to hold periodic dental clinics, and chiropractic appointments are available.



# City of Snoqualmie

## Human Services Advisory Committee

### Accountability Form

Due Date: January 31, 2024

- Organization:** Empower Youth Network
- 2023 Funding Amount:** 45,000.00 | 7/1-12/31/23 (22,500)
- Please provide a budget of the human services funds allocated to the organization for the past six-month period (7/1/2023 – 12/31/2023) including general expense categories and estimated dollar amounts allocated to each category.**

| Item                           | Expense  |
|--------------------------------|----------|
| <b>Youth Engagement</b>        | \$3,000  |
| Youth Substance Use Prevention | \$4,000  |
| Youth Suicide Prevention       | \$5,000  |
| Youth Success Mentoring        | \$6,000  |
| Pathways to Employment Success | \$2000   |
| Community Engagement           | \$2500   |
| Total                          | \$22,500 |

- Please provide a brief budget narrative including any notable updates on the programs and services outlined in the scope of work.**

#### Youth Development/Youth Engagement

**Allocated funding: \$3,000**

**Reach:** 47 Snoqualmie Youth

- We hosted many youth engagement events July-December, including art events, a corn maze, pumpkin carving, bracelet making, cookie decorating, ice skating, and holiday gift making.
- The new youth ambassador program has been effective in both engaging youth as ambassadors of EYN's work and increasing attendance at youth engagement events.

## Youth Substance Use Prevention

**Allocated funding: \$4,000**

**Reach for 3 campaigns listed below:**

1071 youth from Snoqualmie (#YourLifeYourChoice),

**It Starts with You: Engage, Listen, & Connect** campaign reaches an average of **407 people per Facebook** post (not able to breakdown to just Snoqualmie), and the

**Needing Help is Human** campaign recently launched in both English and Spanish and is now reaching an average of **280 people per Facebook post** (not able to breakdown to just Snoqualmie).

### **#YourLifeYourChoice**

- We hosted a lunch table at Mount Si High School on 10/25 to promote Red Ribbon Week. We had a prize wheel, giveaways, substance use literature, book recommendations, and a community question.
- We delivered a new campaign slide for school readers boards for November/December.  
We continue to share campaign information and resources on the #YourLifeYourChoice Instagram account @eyn\_yourlifeyourchoice.



### **It Starts with You: Engage Listen, and Connect**

- We highlighted October as Youth Substance Use Prevention month online, with our community survey, and by celebrating Red Ribbon Week (10/23-10/31).
- We partnered with the KCLS libraries in North Bend, Snoqualmie, Fall City, Carnation, and Duvall to create displays of books for all ages addressing substance use and mental health plus provided giveaways for Red Ribbon Week.

- We completed a follow up community survey to assess norms and perceptions around youth substance. The survey was administered digitally, but we also had hard copies available in the local KCLS libraries for a period of four weeks. Surveys were offered in English and Spanish.
- Campaign banners continue to be displayed throughout the valley.
- We are doing outreach with other potential partners to display campaign slides on internal reader boards.



### Needing Help is Human

- The campaign concluded its initial phase on social media with posts monthly in English and Spanish from July through October.
- Banners are still on display in the valley.
- We are doing outreach with other potential partners to display campaign slides on internal reader boards.

### Youth Suicide Prevention

**Allocated funding: \$5,000**

**Kindness Month Social Media Engagements:** 7,323 (unable to break down by zip code)

**Kindness Month Movie Attendees:** 32 Snoqualmie residents

### How to Help a Friend – Peer Suicide Prevention Program

- Summer and Fall are times for planning, with implementation in the Spring.
- The Suicide Prevention Program Coordinator worked with SVSD leadership to develop and troubleshoot an expansion into 5<sup>th</sup> grade classrooms. This expansion is in response to concerning local data regarding suicidal ideation occurring at progressively younger ages. The program is being adapted to be age-appropriate for the 5<sup>th</sup> grade audience.



## #BeKindSV – Positive Community Norms Campaign

- Kindness Month in November was a success across the Snoqualmie Valley! The month kicked off with a showing of the movie “Wonder” at the North Bend Theatre. Of 95 total attendees, 32 Snoqualmie residents attended.
- Banners were visible in each town as a crucial visibility element of the
- 13 Kindness Ambassadors were nominated by local residents for their everyday commitment to kindness.
- Facebook posts on local pages yielded a total of 7,323 engagements (unable to breakdown by zip code).
- Each city, both school districts, and the Snoqualmie Tribe proclaimed November as Kindness Month in the Snoqualmie Valley.



## Youth Success! Mentoring

**Allocated funding: \$6,000**

**Reach: 22 youth mentees and 26 mentors from Snoqualmie**

- Mentees continue to meet weekly with their mentors, engaging in conversation, activities, and building relationships.
- Both SVSD and RSD continue to make matches keeping YSM staff busy recruiting, screening, and training new mentors so that we are ready for new mentees.
- Hosted a Mentor Roundtable at the end of October with a panel of SVSD and RSD counselors and teachers. This was helpful for the mentors to get tips from the school, as well as for mentors to hear the impact that school staff are experiencing.
  - **Quote from an SVSD teacher:** “I can tell the days that the mentor is coming because the student has a great day the entire day, mentors are making a huge difference.”
- Twice a year mentors give their mentees a book or book type activity before winter break and before summer break. EYN Mentoring staff coordinated student wishes with mentors, ordered books, and delivered them to mentees before winter break.

## Pathways to Employment Success (PtES)

**Allocated funding: \$2,000**

**Reach:** Currently planning for Spring engagements

- Pathways to Employment Success has completed the planning to implement the program's spring 6 workshop series in SVSD classrooms, including *Building Resilience along your Employment Path, Employability Skills, Resumes & Cover Letters, Networking & Interview Skills, Workplace Culture, and Paycheck Basics*.
- Summer program planning included building connections with businesses to develop youth exploration opportunities, recruiting career mentors, and planning for upcoming program offerings with school district staff.
- The program coordinator began planning for the Valley Innovation Project (VIP), headed by the Sno-Valley Innovation Center. This will include both school districts, local volunteers from businesses, and Remlinger Farms. It will be a two-day event for youth from both school districts to learn, explore and engage in a wide variety of business fields and needs.

## Community Engagement

**Allocated funding: \$2,500**

**Reach: Approximately 40 adults from Snoqualmie**

- Healthy Community Coalition continues to meet on the 2nd and 4th Thursdays via zoom throughout the school year. This is a group for networking and collaboration across human service providers.

- The **Behavioral Health Collaborative** continues to hold space and conversation surrounding the challenges and opportunities facing local behavioral health systems. We cannot pull specific zip code data from attendees, but they included providers, school district



employees, parents, and nonprofit staff from the valley. The representation of 37 attendees between upper and lower valley was about even, though we did not collect zip code data.



5. What percentage of clientele served by the human services funds have a 98065 ZIP Code?

100%

6. Please share any notable client stories that demonstrate the impact of the human services funds (maintaining anonymity of clients).

- **Mentor Highlights:**
  - [Krista Tappan's Story](#): "The world is fast paced... to sit and talk, play a game and be silly together can change the course of a child's day"
  - [Denver McKellheer's Story](#): "Mentoring is one hour a week, it is the least anyone can do to support a young person and hopefully give them a strong foundation to grow from"
  - [Michael Pusich's Story](#): "In most cases, you are helping a mentee by simply spending time with them and listening"
- **Youth Success Mentoring:** A second grader in the Youth Success Mentoring program, said to her mentor "My life is hard, but when I'm with you, it's easy". This speaks volumes about the challenges that younger and younger people face, but the positive impact that a mentor can have in alleviating stress and providing both short- and long-term opportunity.
- **Behavioral Health Collaborative:** Consejo Counseling, traditionally based in Seattle, recently participated in EYN's Fall Behavioral Health Collaborative Retreat. In attending this retreat, they became aware of the specific access issues facing the Snoqualmie Valley, and Spanish speaking residents, in particular. They have since partnered with EYN and Hopelink to bring their mobile services van to the Snoqualmie Valley. This will allow Spanish speaking community members to access culturally and linguistically appropriate care while decreasing transportation barriers. This is what happens when entities have the resources and relationships they need to collaborate!

7. Please share any additional information or updates regarding new programs and services, events, initiatives, partnerships, funding sources, etc.

- Both are also detailed above under their respective programs, there are some exciting new developments for EYN programming:
  - The Pathways to Employment Success program has partnered with Snoqualmie Valley Innovation and Remlinger Farms to pilot a new event for youth. Youth from both school districts will be invited to participate in teams to tackle a challenge at Remlinger. They will have different tasks based on interests and skills, problem solve, communicate, and learn about business practices, all in a creative environment. This will occur at the end of April, and we hope that this will be a recurring annual event that partners with different businesses in the valley.
  - Our Suicide Prevention peer education curriculum, How to Help a Friend, is expanding into 5<sup>th</sup> grade classrooms. Unfortunately, this is because of concerning trends in data regarding suicidal ideation, but the best thing that we can do is be proactive. Age-appropriate development alongside school staff is going smoothly with the intention to pilot in the Spring.



# City of Snoqualmie Human Services Advisory Committee Accountability Form

Due Date: January 31, 2024

1. **Organization:** Encompass Northwest
2. **2023 Funding Amount:** \$40,000
3. **Please provide a budget of the human services funds allocated to the organization for the past six-month period (7/1/2023 – 12/31/2023) including general expense categories and estimated dollar amounts allocated to each category.**

| Item   | Expense  |
|--|----------|
| Personnel and Related (July – December 2023) | \$20,000 |
|  |          |
|  |          |
|  |          |
| Total  | \$20,000 |

4. **Please provide a brief budget narrative including any notable updates on the programs and services outlined in the scope of work.**  
 As stated in our scope of work, City of Snoqualmie Funding has been used to support direct service personnel costs and has been split equally across the three program areas of Early Learning, Pediatric Therapy, and Behavioral Health. December financial documents are not yet complete however, direct service personnel costs from July 1, 2023, through November 30, 2023, total \$2,232,553. \$20,000 of City of Snoqualmie Human Services funding was allocated to support these costs.
5. **What percentage of clientele served by the human services funds have a 98065 ZIP Code?**  
 Of the people who completed demographic information on intake forms from July 1, 2023 through December 2023, 393 Encompass participants lived within the 98065 zip code. This represents approximately 30% of clients served.

6. **Please share any notable client stories that demonstrate the impact of the human services funds (maintaining anonymity of clients).**  
 The following statement came from a Kinship Care Support participant—“We went from a family of 2 to a family of 5 seemingly overnight. Our heads were spinning as we tried to figure out how to help our kids. Encompass supported us in learning how to understand trauma responses, create healing play spaces, and help our kids learn new habits that are not based in resource scarcity. Encompass also helped educate and train us as parents, so we were equipped with skills to better help our kids’ day to day. The staff being so understanding and empathetic to our situation and day-to-day chaos really helped us feel seen and that we

were not alone. We are so grateful for Encompass and its staff - they have made the hardest year of our lives feel less overwhelming.”

**7. Please share any additional information or updates regarding new programs and services, events, initiatives, partnerships, funding sources, etc.**

Encompass has recently launched a new behavioral health group specifically targeted for boys. The Encompass: Making Sense of Your Worth Boys Group is a free workshop for boys ages 8 – 10 years that provides a step-by-step guide for gaining positive self-worth. Self-worth is the foundation of who we are as human beings and in today’s world is highly sought after. It plays a role in every decision we make and in every relationship we have. This foundation begins building from a very young age and is influenced by many factors including our families, social interactions, media, and more. Sadly, many of the messages our children receive can be confusing, conflicting, or even toxic.

This program offers a safe space for participants to process the many messages they are hearing, talk about them, and work to heal and live in positive self-worth every day. This is done by recognizing the lies and negative messages that we unknowingly internalize. As we unpack these lies and negative messages, we learn the truth about who we are and define our own self-worth.



# City of Snoqualmie

## Human Services Advisory Committee

### Accountability Form

Due Date: January 31, 2024

- Organization:** Friends of Youth
- 2023 Funding Amount:** \$30,000
- Please provide a budget of the human services funds allocated to the organization for the past six-month period (7/1/2023 – 12/31/2023) including general expense categories and estimated dollar amounts allocated to each category.**

| Item                                   | Expense  |
|--|----------|
| Salaries of Therapists and Supervisors | \$11,500 |
| Employee Benefits & Taxes              | \$2,500  |
| Professional Fees                      | \$250    |
| Office, Supplies, IT & Other           | \$750    |
| Total                                  | \$15,000 |

- Please provide a brief budget narrative including any notable updates on the programs and services outlined in the scope of work.**

Throughout the second half of 2023, Friends of Youth continued to provide effective, evidence-based mental health/substance use counseling services to youth and families in our community. During this reporting period, we worked closely with the Snoqualmie Valley School District (SVSD) to engage students in suicide prevention efforts. This was done through the LEARN Forefront Suicide Prevention training program and other activities. We also collaborated with other community behavioral health agencies to address the prevention and treatment of opiate use disorder.

Additionally, we hired a new Substance Use Disorder (SUD) Counselor and Mental Health Program Manager to support our continued work. Toward the end of the year, we successfully provided support for families around the holidays, assisting with additional expenses through giving tree gifts, grocery gift cards, and laptops/headphones for telehealth assistance.

- What percentage of clientele served by the human services funds have a 98065 ZIP Code?**

Between 7/1/23 - 12/31/23, Friends of Youth served 696 individuals with mental health and substance use services. Of these clients, 67—or 9.6%—were from the 98065 ZIP code.

- Please share any notable client stories that demonstrate the impact of the human services funds (maintaining anonymity of clients).**

Client (age 7) attended services at Friends of Youth at the request of their parents. Mom and dad are separated, and each noticed the client struggling with the transition between homes and during the school day. At first, the client struggled to stay in sessions. He would often leave the therapy room and run to the front door of the building, threatening to leave. The counselor worked with the client around his impulsiveness and set clear boundaries and expectations. Together, they worked to develop a way for the client to express their anxiety and get out his impulses. Over the next month, the client was able to stay in the room for longer periods of time but ended up making a mess of the therapy space each time. The counselor continued to patiently assist the client in expressing himself and encouraged him to join in cleaning up the room. Over time, the client has become more regulated in sessions and is more able to express his feelings to his counselor. He now always helps the counselor pick up at the end of session and has shown improvement in regulation at home as well. His family's favorite tool is to play "Red Light, Green Light" when he needs a moment to calm down.

**7. Please share any additional information or updates regarding new programs and services, events, initiatives, partnerships, funding sources, etc.**

This reporting period, we maintained our Dialectical Behavior Therapy (DBT) program and increased the number of therapists trained in Eye Movement Desensitization and Reprocessing (EMDR) to treat trauma. We also continued to successfully work with and within area school districts.



# City of Snoqualmie Human Services Advisory Committee Accountability Form

Due Date: January 31, 2024

- Organization:** Helping Hands
- 2023 Funding Amount:** \$10,000
- Please provide a budget of the human services funds allocated to the organization for the past six-month period (7/1/2023 – 12/31/2023) including general expense categories and estimated dollar amounts allocated to each category.**

| Item                           | Expense |
|--------------------------------|---------|
| Emergency Financial Assistance | 2500    |
| Food Assistance                | 2500    |
|                                |         |
|                                |         |
| Total                          | 5000    |

- Please provide a brief budget narrative including any notable updates on the programs and services outlined in the scope of work.**

In the second six months of 2023 we have helped 35 families with the 98065 zip code in total through our various assistance opportunities we offer. The majority of those families were given rent assistance.

We also served an average of 127 meals a week to students attending schools within Snoqualmie city limits. With an average cost of \$6 per meal, we were able to provide nearly 417 meals during this period thanks for this grant during this six month period.

- What percentage of clientele served by the human services funds have a 98065 ZIP Code?**

100%

- Please share any notable client stories that demonstrate the impact of the human services funds (maintaining anonymity of clients).**

This year we've seen a major uptick in demand for assistance. The cost of living crisis has hit hard. And even small amounts of help goes a long way. We've heard from several clients that assistance with bills and rent has made it so that they can recover from disruptive life events, like illness and injury, and get stable again.

- Please share any additional information or updates regarding new programs and services, events, initiatives, partnerships, funding sources, etc.**

Starting in 2024, the Feed Kiddos program has become an independent organization. We are proud to have incubated that great program for several years. And helping hands is continuing it's vital work of assisting those in need in the Valley. We have a new program coordinator starting next week who will work to connect clients with funding to help them stabilize their finances and thrive. We also are continuing to look for financial partners. We have seen a big uptick of demand for rent assistance over the past year. We have been working through the past three months to streamline our operations and lower our overhead to get as much assistance to those who need it as possible.



# City of Snoqualmie Human Services Advisory Committee Accountability Form

Due Date: January 31, 2024

- 1. Organization:** KidVantage
- 2. 2023 Funding Amount:** \$3,150
- 3. Please provide a budget of the human services funds allocated to the organization for the past six-month period (7/1/2023 – 12/31/2023) including general expense categories and estimated dollar amounts allocated to each category.**

| Item   | Expense   |
|--|---|
| Essential Supplies for Children, 98065 Zip Code<br><b>Purchased</b> diapers, wipes, formula, hygiene & healthcare products, car seats, pack n’ play beds & sleep sacks | \$6,774 estimated (15% of distribution value)         |
| Essential Supplies for children, 98065 Zip Code<br><i>Donated (in-kind) coats, shoes, clothes, school supplies, toys, books, baby gear, and more</i>                   | <i>\$38,387 estimated (85% of distribution value)</i> |
| Total  | \$45,161  |

- 4. Please provide a brief budget narrative including any notable updates on the programs and services outlined in the scope of work.**

From July to December, 2023, KidVantage provided 1,730 orders of essential supplies for children living in the 98065-zip code, with a distribution value of \$45,161. Orders range from of a Big Bundle of clothing, shoes, and coat to a can of formula, and may consist of in-kind donated goods or consumable, high need items that are purchased. On average, 75-85% of orders are lightly used or new in-kind goods. These include most clothing, baby gear, toys, books, school supplies and bedding. Consumable or new safety, health and care goods that are purchased include diapers, diaper wipes, infant formula, hygiene items, car seats, and pack n’ play beds. For all of 2023 we saw a 52% increase in orders provided to Snoqualmie residents as compared to 2022. This was despite a loss of a notable access point this year: Hopelink in Carnation did not place orders in 2023, nor did Encompass Kinship Care.

The same trend of increased orders (and recipients) occurred across Sno-Valley. Overall, KidVantage assisted 41% more children with 27% more goods this year than last in the five main Sno-Valley cities.

- 5. What percentage of clientele served by the human services funds have a 98065 ZIP Code?**

100%. KidVantage assisted 173 children who received support one or more times in the 12-month period (66 new to our system since July) and live in the 98065-zip code. This is a 38% increase in number of recipients as compared to the same time in 2022. The majority of orders and recipients were from Encompass, LifeWire, Snoqualmie Valley Food Bank and the Snoqualmie Tribe.



**6. Please share any notable client stories that demonstrate the impact of the human services funds (maintaining anonymity of clients).**

KidVantage was able to provide an emergency order of Big Bundles (about a week's worth of clothing) for three children after hearing this from a partner provider:

*Late yesterday, I met with a single mom with 3 children, who are living with a friend until they find permanent housing. The family's car was broken into and the children's clothing, etc. were stolen from the trunk and a car window was broken. She currently washes the kids clothing daily.*

**7. Please share any additional information or updates regarding new programs and services, events, initiatives, partnerships, funding sources, etc.**

Increases in need are being seen across our service area of central Puget Sound. The numbers rose throughout 2023, with about 30% more recipients this year receiving about 35% more goods. Of the recipients, about 20% more new to KidVantage this year, and almost 40% are receiving sustaining rather than supplemental assistance. The loss of Covid-19 response family support, such as additional SNAP money has ended but the cost of living continues to be high. These are trends that are stressing the human service structure across our communities, including ours.

At the end of 2022, on average KidVantage (across the organization) filled 3,033 orders weekly, assisting 806 kids each week (number assisted per week, not unduplicated at system entry). **At the end of 2023, on average, KidVantage was filling 4,096 orders weekly, assisting 1,129 recipients.** While we seek new or additional resources to keep the shelves full, we also feel it prudent to take additional steps to ensure evenhanded distribution of the vital goods we provide. We instituted a series of validations and additional guidelines in the ordering system this year – they work like a metered entrance onto I-405. Just like the red light/green light system allows all cars to get onto the freeway but in a manner that evens out the flow of traffic, the validations allow all families to equitably receive the diapers, wipes, or formula they need.

All of these adjustments are being made in light of our key values, such as being a reliable source of essential supplies for babies and children. We remain committed to providing kids and families with what kids need for healthy development, and families need to care for their children



## City of Snoqualmie Human Services Advisory Committee Accountability Form

Due Date: January 2024

- **Organization:** Mamas Hands DBA Mamma's Hands
- **2023 Funding Amount:** \$12,000.00
- **Please provide a budget of the human services funds allocated to the organization for the past six-month period (7/1/2023 – 12/31/2023) including general expense categories and estimated dollar amounts allocated to each category.**

| Item  | Expense    |
|---|------------|
| 1. 24/7 shelter and support services for 8 weeks for one mom & three kids from Snoqualmie and 4 weeks for one mom & baby from Snoqualmie Valley.                                | \$3,750.00 |
| 2. Resident assistance for Snoqualmie/Snoqualmie Valley families in our Aftercare Program e.g. move-in costs, help with furnishing apartment, clothes, gas cards for work, etc. | \$2,000.00 |
|   |            |
|   |            |
| Total   | \$5,750.00 |

- **Please provide a brief budget narrative including any notable updates on the programs and services outlined in the scope of work.**

Mamma's Hands served eleven (11) families at the House of Hope, our emergency shelter for women and children experiencing homelessness, between the period of July 1, 2023, and December 31, 2023. We welcomed one (1) Snoqualmie family, (1) Snoqualmie Valley family and nine (9) families from the Eastside and greater Seattle communities. The Snoqualmie family was urgently referred to us by Snoqualmie Elementary School. Their family consists of a mother and three preschool/elementary school aged children.

Of the families we served, we graduated two (2) into stable housing and two (2) into Vision House Transitional Housing. The two (2) that graduated into Vision House, shortly thereafter, graduated into stable housing at Si View apartment complex in North Bend. Their hard work and efforts at Mamma's Hands' was stated as the reason for their success. All four (4) of these families enrolled in our Aftercare program. Four (4) families unsuccessfully left the program: Family A was here for three weeks but had very high needs and a child with extreme autism. Family B was here for two weeks with her two kids, but her 5-year-old child assaulted another child (CPS involved). They unexpectedly left after the incident. Family C left after 3 weeks when the mother determined the children's needs were too great and a burden to the shelter, despite us reassuring her otherwise. She preferred staying in their car. Family D a woman was here for 6 weeks but left the program due to severe mental health issues and a mental break. We housed her in a motel for 3 days until she entered another shelter. Three (3) families still resided at House of Hope on 12/31/23. Two of these families are from Snoqualmie or Snoqualmie Valley.

During the second half of 2023, eight (8) families were assisted in our Aftercare Program (families who successfully graduated the House of Hope to long-term housing), of which three (3) were from the city of Snoqualmie, five (5) families were from within the boundaries of the Snoqualmie Valley.

We received 165 shelter inquiry calls and 97 applications to House of Hope between July 1, 2023 and December 31, 2023. Of these applicants, 15 calls (rental assist, gas cards, transitional housing resources, domestic violence support, etc.) and 4 applications were from Snoqualmie.

Frequently, families inquire about our services, but do not submit an application. Upon receiving the application, we initiate the intake process when openings are available. However, during follow-up calls, some families may no longer require housing, may not be prepared to leave an abusive relationship, may lack interest in the program, or may not be willing to follow shelter policies. Additionally, we consider the severity of domestic violence and the proximity of the abusive partner to the House of Hope. In cases where the family or families at the shelter is at risk due to lethality of the abuse, we redirect these cases to our partner providers who offer confidential domestic violence shelter services.

Of the families that are interested in the House of Hope we complete the intake process, and after eligibility is confirmed, offer them a placement in the program. During the second half of the year approximately 9% of shelter inquiry calls and 4% of resident applications were from families from the City of Snoqualmie. **We offered placement at the House of Hope to four (4) local families. One family entered and three did not. The primary reasons these families did not enter the House of Hope were, as follows:**

1. Did not end up needing housing.
2. Could not accommodate childcare hours. 2<sup>nd</sup> request for stay.
3. Stayed with other family for stability for their children.

**The Top 4 Referring Providers to the shelter during the second half of 2023 were:**

1. 2-1-1/tied with the King County Family Shelter Intake Line operated by Mary's Place
2. A Supportive Community for All (Snoqualmie Valley)
3. Substance abuse disorder treatment facilities including Raging River Recovery Center operated by the Snoqualmie Indian Tribe
4. Refugee & Immigration Services

**The Top 3 Barriers to housing that we saw in the first second half of 2023 were:**

- #1 Domestic/Gender-based Violence
- #2 Job/Income Loss/Underemployment/Need to increase education or employment skills
- #3 Multiple barriers including substance abuse disorder, behavioral health issues, evictions on record, lack of childcare, lack of affordable housing, etc.)

• **What percentage of clientele served by the human services funds have a 98065 ZIP Code?**

9% of the families that we served at the House of Hope between July and December of 2023 were from the 98065 zip code. This was a family of 4.

In regard to our Aftercare Program, 21% of the 39 families that we serve reside within the City of Snoqualmie or within the boundaries of the Snoqualmie Valley.

• **Please share any notable client stories that demonstrate the impact of the human services funds (maintaining anonymity of clients).**

--We welcomed, housed, and supported one (1) Snoqualmie family at House of Hope shelter the second half of 2023. The family (LH) arrived in early October. They were urgently referred to us by Snoqualmie Elementary

School. The mother and children were living on the streets, in their car, and on people's couches. We have been providing them with 24/7 care, including food, gas cards, clothing, healthcare, and supplies. They only speak Spanish so require the assistance of a Spanish translator and laptop for English classes. They have now been approved to have health insurance and legal assistance, among other beneficial resources.

--We also welcomed, housed, and supported one (1) Snoqualmie Valley family at the House of Hope shelter the second half of 2023. This family (S) was on the Reclaim hotel voucher program. She and her baby were living in their car. We have been providing them with 24/7 care, including food, gas cards, clothing, and supplies. She has also been connected with Raging River for substance abuse assistance.

We have had continued success in supporting families from Snoqualmie and the Snoqualmie Valley in our Aftercare Program. Our Aftercare Program allows us to continue to work with families once they have completed the House of Hope and moved into stable housing. This continued network of support helps to ensure that families not only obtain housing but have the resources and tools to retain their stable housing. Below are some of the supports we were able to offer Snoqualmie and Snoqualmie Valley families.

- GG completed the House of Hope after 13 months and moved into Vision House Transition housing. She and her two school aged boys were able to seek asylum and heal as a family. Because of her hard work at House of Hope, she quickly graduated from Vision House into permanent housing at Si View apartments in North Bend. We were able to provide her with home furnishings, food gift cards, and gas cards. We also paid for her application fees and deposit for her home. She now comes to the shelter frequently to encourage and mentor other families walking the same path.
- CS completed the House of Hope after 17 weeks and moved into Vision House Transition housing. She came to us from a treatment center in Spokane. She needed to break away from generational addiction and poverty and wanted to be a better role model for her daughter. She graduated in April to Vision House and then found permanent housing at Si View apartments in North Bend. We were able to help her with home furnishings, gift cards for basics, gas and food cards and paid application fees.
- LM completed the House of Hope after 11 months. She lived in transitioning housing for two years until they were able to find permanent housing at the Pickering Court Apartments in Snoqualmie. She is an avid volunteer at House of Hope. She assists with Spanish translation, cleaning, organizing and other tasks. We were able to assist her with food and gas gift cards over the holidays.
- BR completed the House of Hope with her 5 children. She recently experienced a job loss. We assisted her with rental assistant at Panorama Apartments to avoid eviction. We assisted with back-to-school expenses, power, clothing, and connected her with resume writing services. She is now stable and working as a CNA.
- MV Completed the House of Hope a few years ago. We helped her and her family find permanent housing. She is in an apartment in North Bend. We purchased a laptop for her so that she can take English and Informed classes through Bellevue College. Her family was assisted with back-to-school clothing, gas and food cards. We also continue to connect her and her family with services.
- **Please share any additional information or updates regarding new programs and services, events, initiatives, partnerships, funding sources, etc.**

We strive to be a good partner to our fellow providers in the Snoqualmie Valley, to conduct community outreach, and to serve as a resource on the family homelessness crisis in King County. We remain a committed partner of A Supportive Community for All, attend local coalition meetings, and frequently make cross referrals and network with other local providers including Encompass, Empower Youth Network, Reclaim, Hopelink, the Snoqualmie Tribe, the Snoqualmie Valley Food Bank, and the Snoqualmie Valley School District among others. We continue to prioritize unsheltered families from Snoqualmie and within the boundaries of the Snoqualmie Valley for entry to the House of Hope.

In the second half of the year, we held Back-to-School and our Giving Tuesday (fifth annual) online giving campaigns. We have also been fortunate to be the recipient of several community campaigns to benefit families at the House of Hope this year. Spruce Sprouts donated beautiful flowers every two weeks during the summer to beautify the homes and bring more joy to the women. In September, Maurice's clothing store, at the North Bend Outlet Malls, held a much-needed jeans drive. They collected roughly 40 pairs of jeans for women/teens that were made available to our residents at the House of Hope as well as the families in our Aftercare Program. Several businesses in the Snoqualmie Valley generously welcomed cash donation boxes at their locations to bring awareness and funds to Mamma's Hands. Cindy Remick/St. Clare Episcopal Church Essentials Ministry donated 14 bundles of Bombas socks for all the children and mothers. These high-quality socks are coming in beneficial these cold winters months. Jillian Medford, owner of thekeeperscollective.com, donated two cases of honeybee skincare to pamper our moms. They felt spoiled. Tanner Electric held a much-needed winter coats and food drive for our families. Noble plumbing reached out and donated free services to help with some of our maintenance needs ahead of winter.

As part of our social and recreational programs at the House of Hope we offer fun community outings for the mothers and children we serve. In October, we enjoyed our annual outing to the pumpkin patch. Our Founder, Denny, took them on the Mamma's Hands bus to Fall City Farms. Everyone got to pick out their own pumpkin, pet the animals, and enjoy treats of hot cider and donuts. This annual tradition is loved by all. Alan and Suzanne Bateman, kind volunteers, led our personal finance class in November and December. The women were given valuable knowledge and tools to use on a daily basis. An Emotional resilience class will be introduced in February. In an effort to house more families, we transformed a large playroom above the garage to be an apartment for a mother and child this fall/winter.

During the holiday season, many individuals and organizations generously sponsored our families and our current and Aftercare families. North Bend Montessori donated gift bags, with everything to make cookies or brownies donated baking items (pans, mixes, etc.) for Holiday Day. Lakeshore Corporation sponsored presents for our current families. The Coal Field Ward of the Church of Jesus Christ of Latter-day Saints welcomed our families to their holiday party & provided much-needed new towels and pots & pans. The Kiwanis Giving Tree facilitated opportunities for our families to shop for gifts for their children. Columbia Athletic, Infusion Grill, & Mt. Si Lutheran included our families in their Giving Tree events. An Anonymous Organization donated gifts and funds for all 45 of our clients & their families, including gasoline & food cards to help with the challenges of inflation. The Church of Jesus Christ of Latter-day Saints' Volunteers (under the direction of Madison Garlock) decorated the House of Hope, wrapped gifts, and assisted with gingerbread house-making activities. Reflection Perfection's Team illuminated both Houses at House of Hope and 2 large trees. Aaron Glade as Santa Claus delighted the young & young at heart for our Holiday Day. John Spear captured all the Holiday Magic in photographs.

We are very thankful for our continued partnership with the City of Snoqualmie. Because of your generous support, we have been able to do lifesaving work for our current Snoqualmie family and Snoqualmie Valley family at the House of Hope; and many Snoqualmie Valley residents in our Aftercare Program. We welcome you to the shelter for a site visit anytime. Thank you so much!



# City of Snoqualmie

## Human Services Advisory Committee

### Accountability Form

Due Date: January 31, 2024

- Organization:** Mt. Si Senior Center
- 2023 Funding Amount:** \$32,665 for 2023
- Please provide a budget of the human services funds allocated to the organization for the past six-month period (7/1/2023 – 12/31/2023) including general expense categories and estimated dollar amounts allocated to each category.**

| Item   | Request funded by Snoqualmie | Jan – Jun Pro-rata Share for Cost of Service | Jul – Dec Pro-rata Share for Cost of Service | 2023 Pro-rata Share for Cost of Service | 2023 Expense Allocated |
|--|------------------------------|--|--|---|------------------------|
| Senior Nutrition Program                               | \$6,000                      | \$4,038                                      | \$3,990.00                                   | \$8,028                                 | \$3,000                |
| Older Adult Fitness                                    | \$4,620                      | \$2,864                                      | \$2,618.00                                   | \$5,482                                 | \$5,482                |
| Affordable Health Care                                 | \$495                        | \$132  | \$132.00                                     | \$264                                   | \$264                  |
| Health & Wellness Programming                          | \$150                        | \$0  | \$105.00                                     | \$105                                   | \$105                  |
| Other Food Access                                      | \$2,380                      | \$3,301                                      | \$3,168.80                                   | \$6,470                                 | \$6,470                |
| Senior Advocacy  | \$120                        | \$37   | \$37.20                                      | \$74                                    | \$74                   |
| Social & Recreational Activities & Personal Enrichment | \$18,900                     | \$11,043                                     | \$10,411.20                                  | \$21,454                                | \$17,270               |
| <b>Total</b>   | <b>\$32,665</b>              | <b>\$21,415</b>                              | <b>\$20,462.20</b>                           | <b>\$41,877</b>                         | <b>\$32,665</b>        |

- Please provide a brief budget narrative including any notable updates on the programs and services outlined in the scope of work.**

The above expenditure summary was modified to show the amount of our request funded, the pro-rata share of the service provided for both the first and second halves of 2023, the overall 2023 pro-rate cost, and what we allocated.

Because we parse the expenses by programmatic area, there is a high level of specificity. You will see that we re-directed some funds from the discrete area of nutrition to other food access. In 2023, City of Seattle had additional one-time funds which they were able to provide to our nutrition program. Given that, we allocated additional funds to other food access, which had no other funders.

Some of the funds from social, recreational and personal enrichment activities was re-directed to older adult fitness, which had a stronger than expected response from Snoqualmie residents.

You can also see that our budget for the areas of affordable health care, health and wellness programming, and senior advocacy, were higher than needed. Those funds were also re-directed to other food access.

Looking at the check-ins, it is clear that nutrition and food access are a priority for Snoqualmie seniors visiting Mt. Si Senior Center – whether it is for lunch or for a light breakfast. That is because food prices at the store and local restaurants and coffee shops are beyond the everyday means of many, but not all, seniors. Also, the need for social connection is strong, as evidenced by the check-ins under social, recreational, and personal enrichment activities. Affordable fitness is attractive for a smaller number of the Snoqualmie seniors who use the Center. However, those Snoqualmie seniors who come to us for fitness, really depend on it. Our senior advocacy, affordable health care, and health and wellness programming are valued by those seniors who need more intensive supports. We are a vital connection to health for these seniors.

| Item   | check-ins estimated in proposal for 2023 | 2023 Total Check-ins | Percent of Goal Achieved, based on check-ins | Unique number of people served |
|--|--|----------------------|--|--------------------------------|
| Senior Nutrition Program                               | 1000                                     | 1338                 | 133.8%                                       | 73                             |
| Older Adult Fitness                                    | 600                                      | 712                  | 118.7%                                       | 27                             |
| Affordable Health Care                                 | 60                                       | 32                   | 53.3%  | 13                             |
| Health & Wellness Programming                          | 20                                       | 14                   | 70.0%  | 11                             |
| Other Food Access                                      | 700                                      | 1903                 | 271.9%                                       | 112                            |
| Senior Advocacy  | 100                                      | 62                   | 62.0%  | 33                             |
| Social & Recreational Activities & Personal Enrichment | 3500                                     | 3973                 | 113.5%                                       | 165                            |
| <b>Total</b>   | <b>5980</b>                              | <b>8034</b>          | <b>134.3%</b>                                | <b>165</b>                     |

**5. What percentage of clientele served by the human services funds have a 98065 ZIP Code?**

16% of the clients served by Mt. Si Senior Center have a 98065 zip code. 81 of our clients from the 98065 zip code are age 75 or older.

While our programs and service benefit any one age 50+, what we offer is especially sought out by older adults whose incomes fall short of the area median income. 71% of those who indicated their income in their client intake form, reported incomes that are below 50% of the area median income.

**6. Please share any notable client stories that demonstrate the impact of the human services funds (maintaining anonymity of clients).**

We’ve received testimonials from Snoqualmie residents. They beautifully articulate the importance of the senior center and our programs.

“At 91, I live alone and no longer drive. I am not from here but moved two years ago to be closer to my daughter who I depend on to help me. Coming to the senior center gives me the chance to be with people my own age and helps relieve my lonely feelings. I like teasing, stories, hugs and help we give each other with advice and encouragement. Going to the center gives me a purpose to get up each morning. If not, I may lay around and watch tv all day for something to do. I only have one sister left and

my friends are dwindling. Phone calls are becoming infrequent. I get bored and frustrated that I can't do the things I used to be able to do.

I look forward to going to the senior center. It is the highlight of my day. If it were not for going, I may not eat a healthy meal. It doesn't seem worth it to make a meal for myself and if I do eat, I just snack. Sharing a meal with friends is special.

When I walk through those doors, I feel loved. I feel like I found a second family. It is a place away from home, where I feel at home. Friendly seniors, good lunch and the staff takes care of problems we may have. The senior center has helped to keep my life going."

This senior hits on three of the most important components of our work: nutrition, socialization, and problem solving (which we call senior advocacy).

**7. Please share any additional information or updates regarding new programs and services, events, initiatives, partnerships, funding sources, etc.**

In Fall 2023, we launched joint programming with Bellevue College's TELOS program, their lifelong learning program specifically for retirees. We offered a colored pencil art class, which was well received. In the winter semester (2024) we will continue with a Guided Autobiography course. We continue to look for instructors who can make a 2-hour commitment each week for 8 weeks. Please share this great news with the talented people you know.

Our dramatic reading series, the Audrey Rose Letters, concluded in December. Over the course of a year a cast of seniors would do a live dramatic reading of letters between several characters who experienced life during the last year of World War II. It's like a "live radio show" from years ago. Attendance at these readings, held monthly, continued to grow throughout the year and we found by year end that nearly 30 people were attending. We are pleased to continue this programming in 2024.

Tea at 3 continues to draw 30 to 40 people regularly once a month. It is a British high tea served once a month at the Center. People dress up and enjoy the company of friends. It is held the third Thursday of the month at 3pm.

Looking forward, we anticipate some unprecedented challenges. Beginning January 1, 2024, we were forced to cap lunches at 30 per day, down from the 45-55 we averaged in 2023. The City of Seattle, historically our single largest funder of the nutrition program, funnels Federal funds to senior centers throughout the region, including ours. During the Pandemic larger amounts of federal dollars were allocated. Unfortunately, these relief funds were abruptly cut last year. We anticipated a \$98,000 annual contract with the city, but instead received \$48,000. The reduction was largely because the city's federal funding was cut by 40 percent. Some senior centers chose to cut back the number of days of service. We chose to reduce the number of meals. Unfortunately, this is not a one-year obstacle. This funding gap will amount to more than \$250,000 over the next five years, the length of the grant cycle.

Since implementing a limit of the daily meals we serve, attendance has dropped significantly. Staff anticipated turning as many as two dozen seniors away each day. However, in just a few weeks, many have given up even trying to attend, which is heartbreaking. In the long term, this drop in participation will have a massive impact on our grant funding, especially from government contracts. Attendance data is the key indicator of the current need.



Right now, 7.1 percent of seniors struggle to feed themselves, according to the Washington State Plan on Aging. Washington anticipates food insecurity will continue to become a greater issue in the coming decades, as the population grows, and the state's already inadequate continuum of care for seniors is further strained.

We also have a tremendous opportunity in front of us. In 2024 we will conduct a community needs assessment (CAN) focusing solely on older adults. The most recent CNAs conducted in the Upper Snoqualmie Valley focused on transportation, mental health, and, currently, affordable housing. Each gleaned some valuable data on seniors, however they were not sufficient to understand the needs of this segment of the population. The assessments were largely conducted in digital formats, which does not reach most of the seniors we serve at the Center. Absent were topics important to seniors like continuing education, self-improvement, and civic engagement, among others. There is a gap in our knowledge.

Findings from our CNA will guide our decisions on programs and services we introduce or expand, hiring, operating hours and location, the funding we pursue, and partnerships we grow. The CNA will help MSSC advocate for the essential needs of Upper Snoqualmie Valley seniors. The CNA also supports two aspirational long-term goals: (1) seeking AARP's "Age-Friendly" designation for both North Bend and Snoqualmie; and (2) becoming a nationally accredited senior center as recognized by the National Institute of Senior Centers. The process of acquiring these designations requires the senior center and broader community to live our commitment to supporting people of every age in our cities and demonstrate the best practices we employ in those endeavors.

In 2023, we served 165 older adults from Snoqualmie. We have seen the number of people we serve increase steadily over the last 10 years. The landscape of serving seniors has permanently changed in the past three years, as a result of Covid. Local demographics are shifting. The economy is fluctuating, and older adults are increasingly challenged to meet their basic needs. Consequently, demand for our services has grown. We anticipate engagement will continue to rise, as the number of older adults is set to double nationwide in the next few decades.

The programming and services we offer at Mt. Si Senior Center continues to be a tremendous benefit for older adults who seek social and recreational opportunities, help navigating resources, fitness, health, and nutrition. Thank you for supporting this very important work.



# City of Snoqualmie Human Services Advisory Committee Accountability Form

Due Date: January 31, 2024

- 1. **Organization:** Reclaim
- 2. **2023 Funding Amount:** \$30,000
- 3. **Please provide a budget of the human services funds allocated to the organization for the past six-month period (7/1/2023 – 12/31/2023) including general expense categories and estimated dollar amounts allocated to each category.**

| Item               | Expense     |
|--------------------|-------------|
| Personnel Expenses | \$12,778.04 |
|                    |             |
|                    |             |
|                    |             |
| Total              | \$12,778.04 |

- 4. **Please provide a brief budget narrative including any notable updates on the programs and services outlined in the scope of work.**

No notable changes to either program during this time period.

Between Jul-Dec 2023 we provided shelter (6,642 bed nights) to 63 households (a total of 78 people).

- 5. **What percentage of clientele served by the human services funds have a 98065 ZIP Code?**

11%

- 6. **Please share any notable client stories that demonstrate the impact of the human services funds (maintaining anonymity of clients).**

- \*Supported 1 family with financial assistance for rent, another family with move-in costs
- \*Transitioned 3 shelter clients into Permanent Supportive Housing (Plymouth Crossing in Eastgate)
- \*Relocated another family into Transitional Housing
- \*Nominated 1 large family to Permanent Supportive Housing and another large family into Transitional Housing.

- 7. **Please share any additional information or updates regarding new programs and services, events, initiatives, partnerships, funding sources, etc.**

Our big announcement is that we have closed down the congregate shelter at the American Legion Post. As of 1/15/24 all shelter clients have been transitioned into motel rooms in North Bend and Issaquah. Going forward, all our emergency shelter will consist of motel rooms.

Our other big announcement is that we will be closing on a two story building in downtown Snoqualmie. Our Admin and Program Managers will be housed on the 2<sup>nd</sup> floor, while the 1<sup>st</sup> floor will house our new community service center “The Front Door” which will provide walk-in and appointment based social service navigation and case management services to all folks, not just people experiencing homelessness. The location will also house a community clothing bank downstairs. Our severe weather shelter will be located on the 2<sup>nd</sup> floor and will be able to provide 24/7 shelter during adverse weather conditions (cold, heat, smoke.)



# City of Snoqualmie Human Services Advisory Committee Accountability Form

Due Date: January 31, 2024

1. **Organization:** Si View Community Foundation
2. **2023 Funding Amount:** \$1,500
3. **Please provide a budget of the human services funds allocated to the organization for the past six-month period (7/1/2023 – 12/31/2023) including general expense categories and estimated dollar amounts allocated to each category.**

| Item   | Expense  |
|--|----------|
| Swim scholarship awards issued 1/1-6/30/23<br>(previously submitted) | \$417.45 |
| Swim scholarship awards issued 7/1-12/31/23                          | \$517.93 |
|  |          |
|  |          |
| Total  | \$517.93 |

4. **Please provide a brief budget narrative including any notable updates on the programs and services outlined in the scope of work.**

Financial need-based scholarships for learn to swim programs make swim lessons accessible for community members. There are three open enrollment periods each year, in May for summer, in August for Fall and in December for winter. New students are encouraged to register during open enrollment to avoid longer waiting periods. The next open enrollment period will be May 20, 2024.

From July 1, 2023 through December 31, 2023, \$517.93 in scholarships for swim lessons have been issued to 9 students.

The 2023 swim lesson costs were \$11.50 for District residents and \$13.80 for non-residents per 30-minute group lessons, and \$52.50 (resident)/\$63.00 (non-resident) per 30-minute private lessons.

The 2024 swim lesson costs will be \$12.10 for District residents and \$14.50 for non-residents per 30-minute group lessons, and \$55.00 (resident)/\$66.00 (non-resident) per 30-minute private lessons.

5. **What percentage of clientele served by the human services funds have a 98065 ZIP Code?**

55%

**6. Please share any notable client stories that demonstrate the impact of the human services funds (maintaining anonymity of clients).**

This Fall, several families with financial challenges have benefitted from this program. One family used it for the Parent Tot swim lesson program to acclimate their young child to water and to help him gain water confidence. Another family has five children and money is tight. The scholarship is for their youngest and she is thriving in the swim lesson program, almost ready for the third level of our Preschool aged program. Gaining confidence in the water at an early age develops lifelong safety skills in and around water.

**7. Please share any additional information or updates regarding new programs and services, events, initiatives, partnerships, funding sources, etc.**

The next open enrollment period will be for summer season 2024, opening on May 20<sup>th</sup>, 2024.



# City of Snoqualmie Human Services Advisory Committee Accountability Form

Due Date: January 31, 2024

1. **Organization:** [Snoqualmie Valley Food Bank](#)
2. **2023 Funding Amount:** \$50,000
3. **Please provide a budget of the human services funds allocated to the organization for the past six-month period (7/1/2023 – 12/31/2023) including general expense categories and estimated dollar amounts allocated to each category.**

| Item  | Expense          |
|---|------------------|
| Program Services (Groceries)  | \$ 20,000        |
| Operations  | \$ 16,000        |
| Contract Services (Storage of Food & Goods)                         | \$ 3,000         |
| Other Types of Expenses (Utilities, Transportation of Food & Goods) | \$ 11,000        |
| <b>Total</b>  | <b>\$ 50,000</b> |

4. **Please provide a brief budget narrative including any notable updates on the programs and services outlined in the scope of work.**

In 2024, we are planning several upgrades to our programs and services:

- **Staffing** – adding additional paid staff roles to increase reliability, better utilize volunteer time and resources, and partnership.
  - **Part Time Driver for Food Rescue** – responsibilities will involve safely and efficiently transporting food and resources from various locations, ensuring that they reach the SVFB in a timely manner.
  - **Food Operations Assistant** - responsibilities will involve managing volunteers and assisting with the stocking and inventory of food and non-food donations so that we are providing excellent guest experiences and nutritional options promptly.
- **Technology** – consolidating, upgrading and streaming platform/software selections to provide better communication, centralized data for improved reporting, and tracking of food inventory to reduce waste.
- **Space** – researching and assessing new location opportunities that will allow for growth of services/programs, serving more Guests, and space for our partner to provide resources and education.

We will continue our vision of leading the effort to feed, educate, and advocate to end hunger in our community through our programs and partnerships with organizations like KidVantage and Meals for the Break. We will also continue to invite other key resource partners such as DSHS, Encompass, Mt. Si Senior Center, Empower Youth Network, and more to be involved with our resource sharing, education, and communication.

**5. What percentage of clientele served by the human services funds have a 98065 ZIP Code?**

According to our database, 24% of the population we service is from the 98065 zip code.

**6. Please share any notable client stories that demonstrate the impact of the human services funds (maintaining anonymity of clients).**

- We had a Guest who was bankrupt due to medical bills. They came to the Food Bank for food and services while their attorney fought to get the medical bills covered by the Military. When they won the case and was reimbursed, they no longer needed the Food Bank services. Instead, they continued to come to the Food Bank as a volunteer.
- We had a Guest who was coming to the Food Bank for food and services while they got sober and were supporting their family. During the process, they decided to start their own business; and it has been extremely successful! The temporary support we were able to provide them has allowed for a new life for their family with a successful business in the community.
- Most recently with the snow and ice storms in January 2024, when Guests were coming in to pick up food, our staff and volunteers were able to provide recommendations and connections to different partners and services within the community to support with everyday essentials. Such as, warming shelters, showers, laundry, and other services to help those without power, heat, or homes. Our Guests recognized that the staff and volunteers at the Food Bank were trusted partners that they would rely on for additional support during a difficult time.

**7. Please share any additional information or updates regarding new programs and services, events, initiatives, partnerships, funding sources, etc.**

One partnership that we are very excited about for this year is with Mt. Si High School's Green Team. We are launching a pilot lunchtime food collection program of usable school-food to go to Snoqualmie Valley Food Bank to help meet the needs of our local community and keeping the food waste out of the landfill which results in methane production which is a potent greenhouse gas. The Green Team students will set up the program, promote/education the school, and calculate the environmental impacts. They are also partnering with the Life Skills students to help ensure the food is stored properly after lunch and the Honor Society students for support in delivering the food to the Food Bank.

Additionally, we will be launching a capital campaign in February 2024 to help raise the funds needed to move into a larger location.



# City of Snoqualmie

## Human Services Advisory Committee

### Accountability Form

Due Date: January 31, 2024

- Organization:** Society of St. Vincent de Paul
- 2023 Funding Amount:** \$10,000
- Please provide a budget of the human services funds allocated to the organization for the past six-month period (7/1/2023 – 12/31/2023) including general expense categories and estimated dollar amounts allocated to each category.**

| Item                                       | Expense |
|--|---------|
| Rent                                       | 10,214  |
| Utilities                                  | 3,352   |
| Vehicle maintenance & gas for the homeless | 2,536   |
| Misc: food, ID, License, phone, storage    | 1,693   |
| Total                                      | 17,795  |

- Please provide a brief budget narrative including any notable updates on the programs and services outlined in the scope of work.** Increased funding from the Human Services program allowed us to modify our assistance guidelines to increase the allocation for rent and utilities to \$500 per occurrence, as planned, due to our focus on our **Keep My Home** program, which represents 78% of our assistance activity to serve our neighbors in the Snoqualmie Valley on an annual basis.
- What percentage of clientele served by the human services funds have a 98065 ZIP Code?**  
42% of all households assisted during this period were located in the 98065 zip code. Also, because rent and utilities represent our greatest assistance expenditures, 56% of all expenses during this period were used in the 98065 zip code.
- Please share any notable client stories that demonstrate the impact of the human services funds (maintaining anonymity of clients).**  
We received a call from a local resident in an apartment complex in Snoqualmie who had been served a 30 day pay or vacate notice, and was unable to act on it due to two recent deaths in the family. With the time running out on the notice period, the neighbor contacted us to seek assistance with the rent payment. Upon our arrival at the apartment, we learned that the woman who called was living with her 6 children, and her mother, for a total of 8 residents. The woman is also a survivor of domestic violence and her car had recently broken down so she was having difficulty getting to work.

Because of the amount of rent due, we were not able to assist with the full amount, but we did give the woman numbers for other NGO resources in the area. After learning that she was not able to get the assistance she needed from the other agencies, the woman borrowed the balance of the rent from some



relatives and friends. On the last day of the 30 notice period, we learned that the woman had gathered enough money to combine it with our pledge and the rent was paid. Obviously, this struggle is not over, and we are continuing to try to help with additional referrals and we are looking into helping with repairs to the woman's only means of transportation.

**7. Please share any additional information or updates regarding new programs and services, events, initiatives, partnerships, funding sources, etc.**

During the covid pandemic, Federal and State programs went into effect to prevent evictions of tenants who could not pay their rent, and to provide grant opportunities to pay unpaid rent, often in the 1.000s of dollars. Now, even with people getting back to work and the steep decline in incidents of covid, we are still finding neighbors who have found themselves seriously behind on rent or utility payments, and we are not able to help them apply for Federal or State grants because the grant programs are out of money. Hence, we continue to develop new strategies and help our neighbors find alternative sources of assistance, and encourage the neighbors to work with their housing managers to work out payment plans, which can ease the burden of making the back payments.

We are increasing our efforts to recruit vendors, (gas, food, clothing, auto repairs, prescriptions and the like), who will work with our neighbors by accepting our vouchers for payment covering shopping by our neighbors who need essential daily living resources.

We are also in the process of applying for additional funding from the Snoqualmie Valley Rotary for our **Keep My Home** program. We have received help from the Rotary in the past, but we did not receive any grant money last year due to the allocation process they applied to many worthy applications.



# City of Snoqualmie Human Services Advisory Committee Accountability Form

Due Date: January 31, 2024

- Organization:** The Trail Youth
- 2023 Funding Amount:** \$21,000
- Please provide a budget of the human services funds allocated to the organization for the past six-month period (7/1/2023 – 12/31/2023) including general expense categories and estimated dollar amounts allocated to each category.**

| Item  | Expense  |
|---|----------|
| Purchase coffee beans, milks, syrups, sodas for Teen Internship programs, barista, outreach and training. | \$10,500 |
| Total   | \$10,500 |

- Please provide a brief budget narrative including any notable updates on the programs and services outlined in the scope of work.**

With these funds we were able to purchase coffee beans, milks, syrups, and sodas for our Teen Barista program, for outreach and training. These supplies are an integral part of Trail Youth’s programs. We were also able to pay for teens Food Workers Cards so they can start the barista program.

- What percentage of clientele served by the human services funds have a 98065 ZIP Code?**

Forty percent (40%) of the clientele in our program are from the 98065 ZIP code.

- Please share any notable client stories that demonstrate the impact of the human services funds (maintaining anonymity of clients).**

Amelia is one of our teen volunteers and has displayed great dedication and endless efforts to The Trail Youth. She is a senior at Mt. Si High School this year. Beginning as a barista in training in 2021, she has excelled in the craft and continues to have a desire to learn. She strives to make an impact in her community by organizing fundraising events for Trail Youth and Days for Girls and taking part in small grant writing. She has excelled academically and recently, she was accepted into Stanford University and is keeping her horizons open by applying to other exceptional undergrad programs. We could not be prouder of her and what she has accomplished thus far.

**7. Please share any additional information or updates regarding new programs and services, events, initiatives, partnerships, funding sources, etc.**

- Youth recovery group is averaging 17 young people per week
- Served 2,789 drinks to teens valued at \$12,704.30
- Independence Day event provided almost 200 drinks to teens with sparked conversation; we were able to share about our programs and safe space; we had two teens from Snoqualmie work at this event
- Held a back to school event that had over 100 teens with several teens from Snoqualmie that attended and received back to school supplies, clothing, and haircuts
- Provided 157 drinks to TLC which includes time at café getting to interact with others
- Exec. Director was able to participate in a panel at a Sno Valley Chamber of Commerce meeting with other area non-profit directors to talk about issues in Snoqualmie and the Snoqualmie Valley
- Held an open mic night and a video game tournament for teens
- Started two new teen weekly tabletop gaming groups that are led by youth with adults volunteers mentoring; restarted one tabletop gaming group; two of the three groups have expanded into twice weekly in December
- Had holiday party where gifts were provided to youth by The Trail Youth with some donations from Snoqualmie Valley Kiwanis, The Snoqualmie Valley Friendship Group, and Costco
- Had hams and turkeys that we were able to hand-out deliver to others in community (a total of 70)
- Provided Bombas several pairs socks to the Mt Si Senior Center, teens, and others in the community
- The Trail Youth is currently in the process of working with the Snoqualmie Tribe to develop a program that will provide mental health education program for teens. There will be several outreach programs and events that will be a part of this program and it is being developed in cooperation with a credentialed counselor. The program will focus on working to educate about domestic violence, sexual violence, dating violence, stalking, and sex trafficking. In addition to the outreach events, other items are being developed such as posters, PSAs for local radio and television stations, brochures, and merchandise handouts (travel mugs, etc.)
- Working with King County, The Trail Youth currently has a job opening for a social worker and outreach coordinator. This person will provide dedicated hours daily in our café for teens to seek mental health counseling as well as coordinate the delivery of outreach events in the community to educate teens on various mental health issues. This person will also coordinate weekly and monthly special events held at the café. We hope this person will also be able to develop a relationship with valley high schools in order to provide special presentations within those institutions.
- The Trail Youth continues to maintain a relationship with Echo Glen in hopes to reopen the coffee stand inside the facility which trains the youth that are there to work as baristas and serve coffee and smiles. We would like to see our old coffee roaster go to Echo Glen as an additional opportunity for the youth there to learn to roast coffee.



## CITY COUNCIL RETREAT SPECIAL MEETING

Saturday, April 6, 2024, 8:30 am – 4:30 pm

Snoqualmie Fire Department, 37600 Snoqualmie Parkway

### MAYOR & COUNCIL MEMBERS

Mayor Katherine Ross

Councilmembers: Ethan Benson, Cara Christensen, Catherine Cotton, Bryan Holloway, Jo Johnson, Louis Washington, and Robert Wotton

*Please be advised that while this is an open public meeting,  
there will be no opportunity for public comments or participation.*

### COFFEE AND MINGLING - 8:30 am to 9:00 am

### WELCOME AND INTRODUCTIONS

### AGENDA

Part 1: WCIA Training: Council Do's and Don'ts by WCIA Director Ann Bennett or WCIA Deputy Director Rob Roscoe (1 hour).

Part 2: Getting to Know You – Ice Breaker

- ❖ Councilmembers share success stories and goals for their term
- ❖ Guiding principles

Part 3: Council Priorities/Goals/Objectives

- ❖ Report on what goals and objectives have been accomplished.
- ❖ Review priority tracker and come with recommendations for priorities, goals and objectives.

Part 4: Council Roles & Responsibilities -> Swap for financial forecast? Economic Dev? Housing?

- ❖ Council Rules of Procedure Review and Update

### LUNCH

Part 5. Status Quo or Shake Things Up

- ❖ Keep doing what we've been doing
- ❖ Doing what we're doing differently?
- ❖ Should we be doing new things?

Part 6: Council Connections with the public -> add community partners

- ❖ Are we connecting the way we want?
- ❖ Council Podcast
- ❖ Local vs Regional Liaisons
- ❖ Open house, etc.

### ADJOURNMENT



**CITY COUNCIL ROUNDTABLE HYBRID MEETING, 6:00 PM**  
**CITY COUNCIL REGULAR HYBRID MEETING, 7:00 PM**  
**Monday, March 11, 2024**  
**Snoqualmie City Hall, 38624 SE River Street & Zoom**

**MAYOR & COUNCIL MEMBERS**

Mayor Katherine Ross  
Councilmembers: Ethan Benson, Cara Christensen,  
Catherine Cotton, Bryan Holloway, Jo Johnson,  
Louis Washington, and Robert Wotton

*This meeting will be conducted in person and remotely using teleconferencing technology provided by Zoom.*

**Join by Telephone:** To listen to the meeting via telephone, please call **253.215.8782** and enter Webinar ID **813 0614 8787** and Password **1800110121** if prompted.  
Press \*9 to raise your hand to speak. Raising your hand signals the meeting moderator that you have a comment.  
Press \*6 to mute and unmute.

**Join by Internet:** To watch the meeting over the internet via your computer, follow these steps:

- 1) Click this [link](#)
- 2) If the Zoom app is not installed on your computer, you will be prompted to download it.
- 3) If prompted for Webinar ID, enter **813 0614 8787**; Enter Password **1800110121**
- 4) Please confirm that your audio works prior to participating.

**ROUNDTABLE AGENDA, 6 PM**

**CALL TO ORDER & ROLL CALL**

**AGENDA APPROVAL**

**SPECIAL BUSINESS**

1. Comprehensive Plan: Housing
2. Comprehensive Plan: Transportation
3. Comprehensive Plan: Capital Facilities and Utilities

**ADJOURNMENT**

**REGULAR AGENDA, 7 PM**

**CALL TO ORDER & ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**AGENDA APPROVAL**

**PUBLIC HEARINGS, PRESENTATIONS, PROCLAMATIONS, AND APPOINTMENTS**

**Public Hearings**

**Appointments**

**Presentations**

**Proclamations**

**PUBLIC COMMENTS AND REQUESTS FOR ITEMS NOT ON THE AGENDA**

**CONSENT AGENDA**

- 4. Approve the City Council Meeting Minutes dated February 26, 2024.
- 5. Approve the Claims Approval Report dated March 11, 2024.

**ORDINANCES**

- 6. **AB24-025:** Proposed Amendment to SMC Title 15 Building and Construction, Chapter 15.04A and 15.04B. Second reading of Ordinance No. 1289

**Proposed Action:**

**COMMITTEE REPORTS**

**Public Safety Committee:**

**Community Development Committee:**

**Parks & Public Works Committee:**

- 7. **AB24-028:** Residential Sewer Connection

**Proposed Action:** Move to approve Sewer Connection and standard participation agreement for the property located at 9525 384th Ave SE 98065, King County Parcel #312408-9051.

**Finance & Administration Committee:**

**Committee of the Whole:**

**REPORTS**

- 8. Mayor's Report
- 9. Commission/Committee Liaison Reports
- 10. Department Reports for February 2024.

**EXECUTIVE SESSION**

**ADJOURNMENT**