



PUBLIC SAFETY COMMITTEE & COMMITTEE OF THE WHOLE HYBRID MEETING

Monday, August 15, 2022, at 5:00 PM

COUNCILMEMBERS

Cara Christensen, Chair
Councilmembers: Ethan Benson and
Rob Wotton

LOCATION & CONTACT

Snoqualmie City Hall, Council Chambers & Via Zoom
38624 SE River Street | Snoqualmie, WA 98065
Phone: 425.888.3333 | www.snoqualmiewa.gov

This meeting will be conducted in person and remotely using teleconferencing technology provided by Zoom.

Join by Telephone: To listen to the meeting via telephone, please call **253.215.8782** and enter Webinar ID **836 4577 2692** and Password **1700040121** if prompted.

Press *9 to raise your hand to speak. Raising your hand signals the meeting moderator that you have a comment.
Press *6 to mute and unmute.

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CALL TO ORDER & ROLL CALL

PUBLIC COMMENTS

MINUTES

1. Approval of minutes dated June 21, 2022.

AGENDA BILLS

2. AB22-120: Accreditation Quarterly Compliance Report

DISCUSSION ITEMS

3. Behavioral Health Specialist
4. 4th of July Fire Activity Report

NEW BUSINESS

ITEMS FOR FUTURE DISCUSSION

5. Police License Plate Readers

ADJOURNMENT



PUBLIC SAFETY COMMITTEE REGULAR HYBRID MEETING MINUTES JUNE 21, 2022

This meeting was conducted in person and remotely using teleconferencing technology provided by Zoom

CALL TO ORDER AND ROLL CALL

Chair Christensen called the meeting to order at 4:02 PM

Committee Members:

Chair Cara Christensen, and Commissioners Rob Wotton and Ethan Benson.

Mayor Katherine Ross was also present.

City Staff:

Mike Sauerwein, City Administrator
Deborah Estrada, City Clerk (Remote)
Perry Phipps, Chief of Police
Mark Correia, Fire Chief
Mike Chambless, Parks & Public Works Dir

Jennifer Ferguson, Interim Finance Dir (Remote)
Mike Bailey, Deputy Fire Chief
Drew Bouta, Sr. Financial Analyst
Kevin Smith, IT Director
Deanna Mihelich, Administrative Coordinator

AGENDA APPROVAL

The agenda was approved without objection.

PUBLIC COMMENT - There were no requests to speak.

MINUTES

1. The minutes of June 6, 2022 were approved.

AGENDA BILLS

1. AB22-069: Police Take Home Vehicles Presentation.
The Committee recommended placing AB22-069 on the City Council Consent Agenda.

DISCUSSION

None

NEW BUSINESS

None

ITEMS FOR FUTURE DISCUSSION

Police License Plate Readers

ADJOURNMENT

Chair Christensen completed the meeting at 4:58 PM



BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB22-120
August 15, 2022
Discussion

AGENDA BILL INFORMATION

TITLE:	AB22-120: Quarterly Fire Accreditation Report	<input checked="" type="checkbox"/> Discussion Only
RECOMMENDED ACTION:	None – informational only	<input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

REVIEW:	Department Director/Peer Finance Legal City Administrator	Mark Correia n/a n/a Mike Sauerwein	8/11/2022 Click or tap to enter a date.
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DEPARTMENT:	Fire / Emergency Management		
STAFF:	Michael Bailey, Deputy Chief		
COMMITTEE:	Public Safety	COMMITTEE DATE: August 15, 2022	
COUNCIL LIAISON:	Cara Christensen	Ethan Benson	Rob Wotton
EXHIBITS:	1. AB22-120 2 nd Qtr Accreditation Report		

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUESTED	\$ n/a

SUMMARY

SUMMARY STATEMENT

As part of the Fire Department's Accreditation and continual self-evaluation and improvement process, they are required to give formal updates to the authority having jurisdiction (Council) on specific goals, objectives, and performance metrics. To comply with this requirement the Fire Department has created a quarterly compliance report that will be shared with the Council and Community. This agenda bill memorializes the 2nd quarter of 2022 compliance report.

BACKGROUND

The Commission on Fire Accreditation International (CFAI) granted the fire department accredited status in March 2019. CFAI Accreditation shows the community that the agency continually self-assesses its

performance, looks for opportunities for improvement, and is transparent and accountable through third-party verification and validation. As part of being an accredited agency, the department must show how they are meeting 250 performance indicators in 11 different categories. The categories include:

- Governance and administration
- Assessment and planning
- Goals and objectives
- Financial resources
- Community risk reduction programs
- Physical resources
- Human resources
- Training and competency
- Essential resources
- External system relationships
- Health and safety

Several performance indicators require formal notification to the authority having jurisdiction – the City Council. The report communicates progress toward the established performance measures, adopted standards of cover and community risk assessment, and established goals and objectives for the department.

The Fire Department has created a quarterly accreditation report to memorialize and display these performance areas.

This Compliance Report will be presented quarterly to the Public Safety Committee with a recommendation to share with the full council.

ANALYSIS

None

BUDGET IMPACTS

None

NEXT STEPS (If applicable)

None

RECOMMENDED ACTION

None – informational only



CITY OF SNOQUALMIE
FIRE DEPARTMENT

QUARTERLY REPORT

PERFORMANCE FROM
APRIL-JUNE 2022



ABOUT

THE SNOQUALMIE FIRE DEPARTMENT IS A DEDICATED GROUP OF COMMUNITY SERVANTS COMMITTED TO CONTINUOUS IMPROVEMENT AND EXCELLENCE.

The Snoqualmie Fire Department serves the residents and visitors to the City of Snoqualmie and surrounding area. The department responds to over 1,300 incidents per year from its centrally located fire station. The department is staffed with fourteen career firefighter/EMTs and sixteen volunteer EMS or fire responders.

The Department is one of six accredited fire departments, and the only volunteer / career fire departments accredited in the State of Washington. Across the United States there are 301 accredited agencies that cover 12% of the US population. Only 1% of the Nation's fire departments are accredited.



WORK PLAN

APR - JUN 2022

This section tracks the progress on the Department's Work Plan. This section is derived from the Department's strategic plan and other Mayoral and Council priorities. The work plan is not a daily work tracker, rather it focuses on the highly important and overarching community driven goals. The work plan is a living document, but designed to accomplish goals in a strategic and efficient manner.

Completed

In progress

Scheduled in
future qtr.

Paused

	GOAL	STATUS
	Obj. 1A2: Identify and gain city council approval for new revenue stream(s)	Completed <ul style="list-style-type: none"> Council adopted Increased transport fee Council adopted GEMT program to start 2022
	Obj. 3A1: Support our community partners (schools, homeowners' associations, businesses and civic groups) by providing disaster/business continuity education, CPR/1st Aid classes & fire safety/extinguisher training.	Completed <ul style="list-style-type: none"> Following public health guidance, educational classes for the community were restarted 2nd quarter 2022
	Obj. 3B3: Increase sharing of resources, equipment and administration regionally	Ongoing <ul style="list-style-type: none"> Holding a joint volunteer firefighter recruit academy with Fall City. Shared staffing program continuation Established morning operational call with neighboring agencies Policy sharing Knox keys with Fall City and ESFR
	Obj. 3B1: Improve interagency-interdisciplinary (Law Enforcement, Emergency Management, Private ambulance, Search & Rescue) radio communication interoperability	Ongoing <ul style="list-style-type: none"> PSERN moving forward (new countywide digital radio system) Set for 4th qtr 2022.

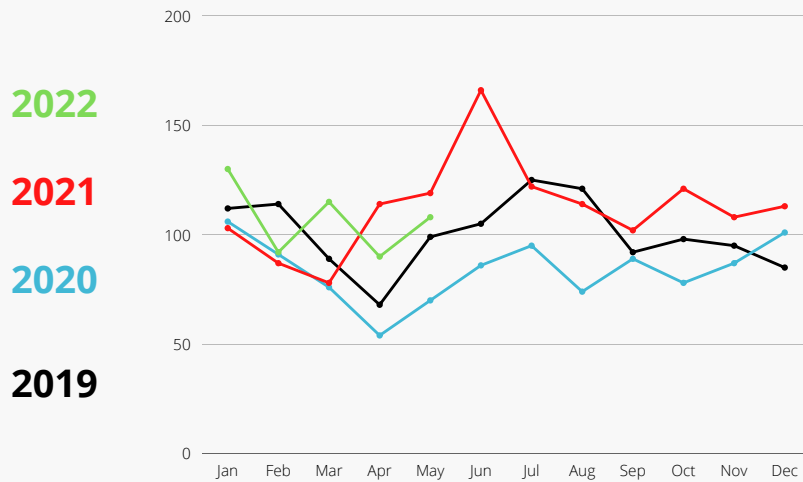
WORK PLAN

CONTINUED

	GOAL	STATUS
	Obj. 2C1: Explore the feasibility, models and cost effectiveness of using part-time paid staffing	Ongoing <ul style="list-style-type: none"> Beginning to explore option due to reduction of 2 staff members and potential for up to 4 vacancies to fill in the fall
	Obj 3C.1: Engage in local business "welcome Wagon" programs to prove intro to fire dept services and business training classes available.	Assigned to fire prevention for 4th qtr. 2022.
	Obj. 2A1: Create a fire development standard to provide builders and developers with specific fire protection guidance and requirements during the design phase.	Assigned to fire prevention for 4th qtr. 2022.
	Obj. 1C1: Secure additional staff for a dedicated full time basic life support (BLS) transport unit.	Paused. No support for additional staffing at this time.
	Obj. 1C4: Obtain a light duty fire suppression rapid response vehicle.	Paused to focus on ladder truck and engine replacement.
	Obj. 2B4: Explore development of a regional fire authority with willing local partners.	Paused <ul style="list-style-type: none"> Multiple meetings with Fall City in previous years has not realized this goal. Little interest from Council to pursue at this time. Goal will be re-evaluated during next strategic plan period.

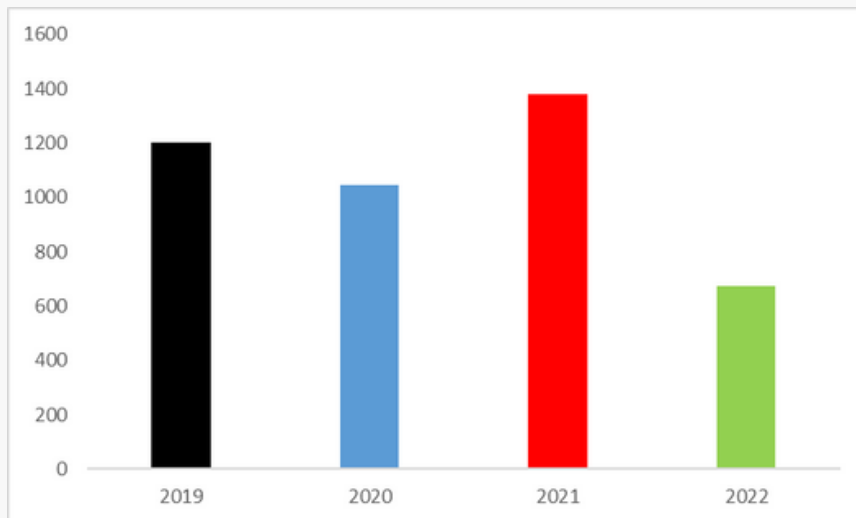
INCIDENTS

Incidents Per Month



Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2019	112	114	89	68	99	105	125	121	92	98	95	85
2020	106	91	76	54	70	86	95	74	89	78	87	101
2021	103	87	78	114	119	166	122	114	102	121	108	113
2022	130	92	115	90	108	121						

Incidents Per Year

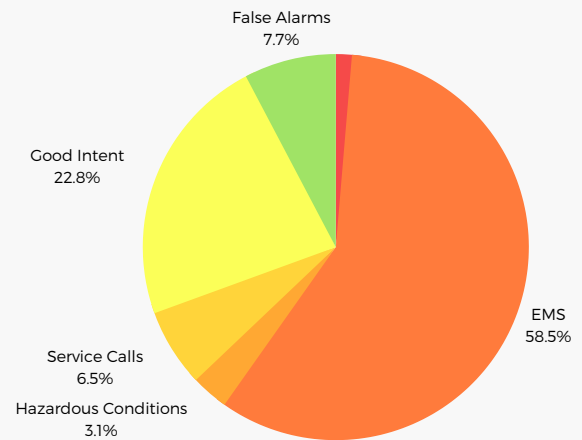


2019	2020	2021	2022
1203	1044	1380	656

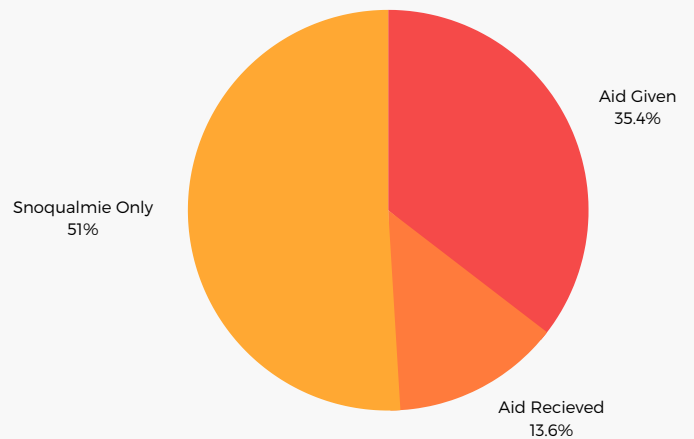
INCIDENTS

CONTINUED

Total Annual Incidents by type



Total Annual Mutual Aid Given/Received



PERFORMANCE MEASURES

APR - JUN 2022

The fire department tracks multiple performance measures to evaluate the agency's response to calls for service in our jurisdiction. These measures are compiled quarterly, and are compared to the previous year's data to look for trends and areas of improvement. Two of the performance measures that are evaluated are turnout times and travel times.

Turnout time is the time from when the call is received by the station to when the unit goes en-route. This time is influenced by factors such as location of personnel within the station, time of day, and whether the crew needs to don protective gear before responding.

Travel time is the amount of time it takes the unit to arrive on scene after leaving the station. This time is influenced by factors such as distance from the station, traffic patterns and weather conditions.

PERFORMANCE MEASURES

TURNOUT TIME

APPARATUS TURNOUT TIMES 2022													
	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Total
0:0-0:29	17	6	22	17	16	16							94
0:30-0:59	44	32	31	27	33	51							218
1:00-1:29	37	35	37	34	43	34							220
1:30-1:59	22	13	16	10	12	16							89
2:00-2:59	5	3	2	0	3	1							14

90TH PERCENTILE (MM:SS)		
Quarter	2021	2022
1st Qtr	1:44	1:38
2nd Qtr	1:37	1:36
3rd Qtr	1:35	
4th Qtr	1:37	

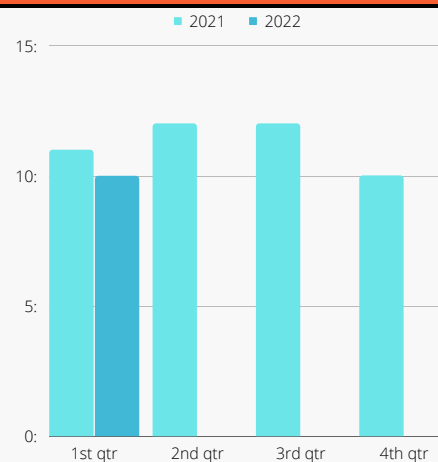
PERFORMANCE MEASURES

TRAVEL TIME

APPARATUS TRAVEL TIMES 2022													
	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Total
0:00-3:59	24	22	23	25	26	32							152
4:00-7:59	52	39	46	33	41	37							248
8:00-11:59	17	12	16	8	7	16							76
12:00-15:59	5	3	7	3	6	8							32
16:00-29:59	4	1	1	2	5	5							18
30:00-1:29:59	0	0	0	2	0	1							3

90TH PERCENTILE (MM:SS)

Quarter	2021	2022
1st Qtr	11:13	10:55
2nd Qtr	12:15	12:45
3rd Qtr	12:13	
4th Qtr	10:44	



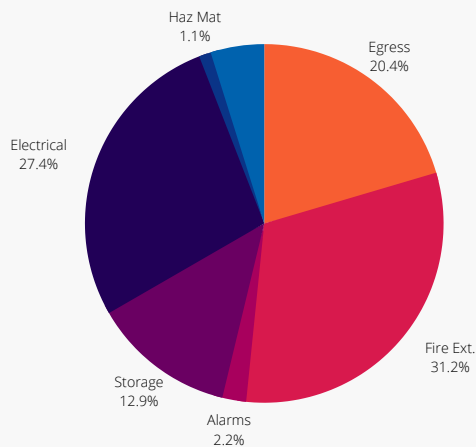
FIRE INSPECTIONS

APR - JUN 2022

Beginning in 2017 the fire department began performing the majority of the fire and life safety inspections for businesses in the city. The building department has the overall responsibility and handles the more complex inspections, but the two departments work together to complete inspections as well as provide advice and resources for discrepancies found. All occupancies are inspected annually, regardless of risk or occupancy type. The most common violations found are extension cords being used improperly, faulty emergency lighting, and extinguishers missing or improperly maintained. Inspections are assigned to the crews quarterly, with each shift being responsible for the initial and re-inspections.

INSPECTIONS COMPLETED				
1st Qtr	2nd Qtr	3rd qtr	4th qtr	Year to Date
100	151			251

Most Common Violations (Compiled annually)



Violation Definitions

Egress - Egress blocked or not marked

Fire Extinguishers - out of date, not enough, not right type

Alarms - alarm system not inspected annually

Sprinklers - sprinkler system not inspected annually

Storage - improper storage, too close to ceiling or panel

Electrical - extension cords used for permanent wiring

HazMat - Improper storage

Other- Violation not normally seen

PROPERTY LOST / SAVED

APR - JUN 2022

For reporting purposes, fire loss is broken into two categories: property and contents. Property describes physical properties such as cars, house, etc. Contents describe items that are not part of the structure but perish in the incident. Both categories are combined together to determine total property loss, and more importantly, total property saved.

2022 2nd Quarter Fire Loss

Incident Date	Property Value	Property Loss	Content value	Content Loss
0	0	0	0	0
Totals	0	0	0	0

Annual Property Saved

Property Risked	Property Saved	Percentage Saved
\$1,691,080	\$1,230,080	72.74%

FINANCE

APR - JUN 2022

In order the stay apprised of the current budget status, the fire department analyzes their expenditures and anticipated revenues to make sure we are staying on track and within our means.



Snoqualmie Fire Department Fireworks-Related Activities 2022

Prior to the 4th

No fireworks-related calls were received.

Crews performed daily safety inspections on the two fireworks stands located within city limits from June 28th to July 4th. No illegal fireworks were found to be sold at either stand.

Staffing Levels

3 career staff on duty

2 career firefighters on overtime 24 hours for regular coverage

2 volunteers on shift throughout the day (0800 to 2000).

Fire Chief and Deputy Chief available in the City from noon till midnight to provide support and standby at fireworks event.

E155 made available with 3 personnel for 24 hours

A155 made available with 2 personnel for 12 hours

Non-Fireworks Related Calls

3 aid call in the City

2 in ESFR's area

Area Patrols

Fire department staff patrolled the neighborhoods during the late afternoon and found many residents complying with the ban. As the night progressed, there was some illegal firework activity that was observed, but it was far less than in previous years. When observed, firefighters would make contact with the parties and advise them of the regulations. In total, 2 contacts were made. This was fewer than previous years.

Public Relations Events

Although the ROA parade and carnival were canceled, there was a grass-root effort to hold a kids parade regardless. Crews went to the impromptu parade and provided an escort for the kids that spilled out from the sidewalk into the street.

Red, White and Boom Celebration

Firefighters walked the park before and after the event looking for illegal fireworks and hot spots. Crews also walked through the crowds handing out 2500 glow necklaces to attendees (in conjunction with the PD). At the conclusion, firefighters again walked the area and affirmed it was safe to open the trails to pedestrian traffic.