

PUBLIC SAFETY COMMITTEE & COMMITTEE OF THE WHOLE HYBRID MEETING

Monday, May 15, 2023, at 5:00 PM Snoqualmie City Hall, 38624 SE River Street & Zoom

COMMITEE MEMBERS

Chair: Cara Christensen

Councilmembers: Ethan Benson and Rob Wotton

This meeting will be conducted in person and remotely using teleconferencing technology provided by Zoom.

Join by Telephone: To listen to the meeting via telephone, please call **253.215.8782** and enter Webinar ID **836 4577 2692** and Password **1700040121** if prompted.

Press *9 to raise your hand to speak. Raising your hand signals the meeting moderator that you have a comment. Press *6 to mute and unmute.

Join by Internet: To watch the meeting over the internet via your computer, follow these steps:

- 1) Click this link
- 2) If the Zoom app is not installed on your computer, you will be prompted to download it.
- 3) If prompted for Webinar ID, enter 836 4577 2692; Enter Password 1700040121
- 4) Please confirm that your audio works prior to participating.

CALL TO ORDER & ROLL CALL

PUBLIC COMMENTS

MINUTES

1. Approval of the minutes dated April 17, 2023.

AGENDA BILLS

2. AB23-051 Permit Parking Ordinance

DISCUSSION

NEW BUSINESS

ITEMS FOR FUTURE DISCUSSION

ADJOURNMENT

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PUBLIC SAFETY COMMITTEE REGULAR HYBRID MEETING MINUTES

Monday April 17, 2023, at 5:00 PM

Snoqualmie City Hall, 38624 SE River Street & Zoom

CALL TO ORDER & ROLL CALL

Chair Christensen called the meeting to order at 5:00 PM

Committee Members:

Chair Cara Christensen was present.

Councilmembers Rob Wotton and Ethan Benson were present.

Mayor Ross was also present.

City Staff

Mike Sauerwein, City Administrator Bob Sterbank, City Attorney Perry Phipps, Chief of Police Mark Correira, Fire Chief Mike Bailey, Deputy Fire Chief Brian Lynch, Police Captain

PUBLIC COMMENTS – After AB 23-051 was presented, several residents spoke of the parking impacts related to the parking issues associated with the proposed ordinance.

MINUTES

1. Approval of the meeting minutes dated April 3, 2023.

AGENDA BILLS

- 2. AB23-050: Memorandum of Understanding with Snoqualmie Valley School District No. 410 for School Resource Officer (SRO) Program City Attorney Sterbank relayed the amendments that had been changed since the MOU was previously submitted. Superintendent Schlotfeldt spoke about the value of the SRO program and how it provides resources to the students. This item is approved to move to next City Council meeting for discussion.
- 3. AB23-051: Permit Parking Ordinance Captain Lynch presented the proposed Permit Parking Ordinance. Committee requested that this item be presented again at the next Public Safety Committee Meeting to include more detail.
- 4. AB23-053: Quarterly Fire Accreditation Report Deputy Fire Chief Bailey presented the Quarterly Accreditation Report.

DISCUSSION

NEW BUSINESS

ITEMS FOR FUTURE DISCUSSION

ADJOURNMENT

2

Chair Christensen completed the meeting at 6:00 PM.



Minutes taken from Zoom recording by Deanna Patterson, Administrative Coordinator.

Recorded meeting audio is available on the City website after the meeting.

Minutes approved at the _____ Public Safety Committee Meeting



BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB23-051 May 22, 2023 Ordinance

AGENDA BII	LL INFOR	RMATION
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TITLE:	AB23-051 Permit Parking Or	dinance			☐ Discussion Only
					\square Action Needed:
PROPOSED	Approve proposed ordinance	e			☐ Motion
ACTION:					□ Ordinance □
					☐ Resolution
REVIEW:	Department Director/Peer	Perry Phip	ps	3/30/	2023
	Finance	n/a		Click	or tap to enter a date.
	Legal	n/a		Click	or tap to enter a date.
	City Administrator	Mike Saue	erwein	Click	or tap to enter a date.
		I.			
DEPARTMENT:	Police				
STAFF:	Captain Brian Lynch				
COMMITTEE:	Public Safety		COMMITTEE DA	TE: Ma	y 15, 2023
MEMBERS:	Cara Christensen	Rob Wott	on	Eth	an Benson
EXHIBITS:	 Proposed Ordinance Residential Permit Parkin Proposed Stickers and Sig Follow-Up Items 		су		
	AMOUNT OF EXPENDI	TURE	\$ n/a		
	AMOUNT BUDGETED		\$ n/a		
	APPROPRIATION REQ	UESTED	\$ n/a		

SUMMARY

INTRODUCTION

This agenda bill requests approval for an ordinance allowing permit parking near the Panorama apartment complex.

LEGISLATIVE HISTORY

The Revised Code of Washington (RCW) addressing parking issues, as well as the City of Snoqualmie Municipal Code, falls short of addressing this specific parking issue. The need for a parking permit ordinance is evident in the amount of parking complaints being received because of this high traffic generator.

BACKGROUND

A neighborhood has been identified near the Panorama Apartments that is experiencing increased competition for the limited on-street parking spaces. Growing demand for parking in this area is attributed to a lack of parking spaces provided on the Panorama Apartment property to provide for the number of vehicles

associated with that property. The City's current program for managing parking congestion in neighborhoods is have the police department respond to complaints and attempt to educate and/or enforce the 24-hour parking ordinance. The current parking ordinances fall short of ensuring that on-street parking spaces remain available for local residence. The parking permit program is intended to assist residents in a specific permit boundary who are experiencing parking congestion associated with a high traffic generator such as the Panorama Apartment complex.

The Snoqualmie Police Department has conducted an extensive community outreach effort to solicit input and to better understand the needs of the residents experiencing a high rate of non-residential parking in their neighborhood. The result is a community driven proposal for a Residential Parking Permit program that includes an emphasis on promoting access to residential parking spaces by residents that live in a specific permit boundary.

ANALYSIS

The City of Snoqualmie has a parking space shortage in some of its residential areas. This shortage is largely caused by all-day, on-street parking by non-residents associated with nearby high traffic generators. To assist residents' search for vehicle parking adjacent to their home, the City of Snoqualmie has identified the need of a Residential Permit Parking program which would require residents to obtain a parking permit sticker for their vehicles to be legally parked within a specific permit boundary.

BUDGET IMPACTS

The City of Snoqualmie would be required to provide signage clearly marking the specific permit boundary. Those signs will be created in-house. The cost for parking permit stickers is \$0.86 per sticker at an initial purchase of 500 stickers resulting in a total cost of \$430.00. The cost of visitor/guest parking permits is \$1.20 per permit with an initial purchase of 500 permits resulting in a total cost of \$604.50. This program would bring a total cost of \$1,034.50.

NEXT STEPS

PROPOSED ACTION

ORDINANCE NO. 1276

AN ORDINANCE OF THE CITY OF SNOQUALMIE, WASHINGTON, AMENDING SNOQUALMIE MUNICIPAL CODE CHAPTER 10.08 "PARKING, LOADING AND UNLOADING," AMENDING SMC SECTIONS 10.08.030 AND .050, AND PROVIDING FOR SEVERABILITYAND AN EFFECTIVE DATE.

WHEREAS, under RCW 35A.11.020, the Snoqualmie City Council is authorized to adopt and enforce ordinances of all kinds relating to and regulating its local or municipal affairs and appropriate to the good government of the city; and

WHEREAS, the City Council has previously adopted Chapter 10.08 of the Snoqualmie Municipal Code, addressing "Parking, Loading and Unloading,"; and

WHEREAS, parking problems have arisen in certain areas of the City, where certain more intensive land uses have generated spillover parking congestion and related problems onto adjacent residential streets; and

WHEREAS, the City Council desires to amend Chapter 10.08 of the Snoqualmie Municipal Code to authorize the designation of residential permit parking areas and issuance of parking permits for those areas, in order to help regulate and mitigate the parking spillover and attendant parking problems that have arisen;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SNOQUALMIE, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. SMC Section 10.08.030 Adopted. Section 10.08.030 of the Snoqualmie

Municipal Code is hereby amended to read as follows:

10.08.030 Residential Permit Parking.

- A. Residential Permit Parking Zone Authorized. The Mayor or her/his designee may, from time to time, establish one or more residential permit parking zones in which parking on specified streets is prohibited except for vehicles bearing a permit issued to a resident or guest of a resident of the area.
- B. Residential Parking Permits. Residential parking permits may be issued only to residents within an area designated under this section as a residential permit parking area. For purposes of this subsection, a "resident" is any person(s) who establishes with documentary evidence specified in this section that they physically reside within a designated residential permit parking zone. To qualify for issuance of a residential parking permit, an applicant must meet all of the requirements specified in this section.
- C. Proof residency. A residential parking permit may be issued only to persons providing proof of residency with at least one of the following:
 - 1. A valid driver's license with current address located in the designated residential permit parking area;
 - 2. A current property tax statement in the applicant's name, showing current address located in the designated residential permit parking area;
 - 3. Current official mail (such as a utility or bank statement in the applicant's name, dated within 30 days of the date of application, and showing a current address located within the designated residential permit parking area;
 - 4. The applicant's voter registration card with current address within the designated residential permit parking area;
 - 5. Current vehicle registration for a vehicle registered in the applicant's name and registered to an address within the designated residential permit parking area;
 - 6. Either a current, executed residential lease (or other valid rental agreement) between the owner or agent of the property and the

- applicant-tenant residing at the applied-for address within the designated residential permit parking area. Only a tenant indicated on the lease may be eligible to obtain a permit; subleases are not accepted; or
- 7. Such other documentation determined by City staff to provide similarly reliable indicia of physical residency at the applied-for address within the designated residential permit parking area.

No permit will be registered until such time as any City of Snoqualmie utility charges or parking or other driving-related infractions issued to the applicant have been paid in full.

D. Upon demonstrating residency by compliance with the criteria herein, a resident may be issued two (2) permits for use by permanent members of their household, and up to two (2), short-term, "visitor" or "guest" permits.

Section 2. SMC Section 10.08.050 Amended.

Section 10.08.050 of the Snoqualmie Municipal Code is hereby amended to read as follows:

10.08.050 Prohibited locations - Area designated

- A. Parking In Designated Residential Permit Parking Area Prohibited. No person shall stop, stand, or park a vehicle on a street in any area designated and posted under this chapter as a residential permit parking area, without a valid residential parking permit visibly displayed on the vehicle.
- B. Impounding. In addition to any penalties specified in this chapter, any vehicle parked in violation of this section, and for which notice of impoundment has been securely attached to and conspicuously displayed on the vehicle for at least twenty-four (24) hours, may be impounded at the owner's expense.

Section 3. Severability. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

Item 2.

Section 4. Effective Date. This ordinance shall be effective five (5) days after passage

and publication, as provided by law. This ordinance or a summary thereof consisting of the title

shall be published in the official newspaper of the City.

Section 5. Sunset Date. This ordinance shall terminate, and be of no further force or

effect, upon two (2) years following the effective date.

Section 6. Corrections by the City Clerk or Code Reviser. Upon approval of the City

Attorney, the City Clerk and Code Reviser are authorized to make necessary corrections to this

ordinance, including the correction of clerical errors; references to other local, state or federal

laws, codes, rules, or regulations, or ordinance numbering and section/subsection numbering.

ADOPTED BY the City Council of the City of Snoqualmie this __ day of May, 2023.

Katherine Ross, Mayor	

ATTEST/AUTHENTICATED:

Deana Dean, City Clerk

APPROVED AS TO FORM:

Bob C. Sterbank, City Attorney

PUBLISHED:

EFFECTIVE DATE:

ORDINANCE NO.: / AB

4

Residential Permit Parking Zone Policy

Parking Permits for Residential Parking Zones

The Residential Permit Parking Program (RPPP) limits on-street parking to participating residents living on designated blocks within the City of Snoqualmie. To legally park in the Residential Parking Zone (RPZ), a citizen must register their vehicle with the Snoqualmie Police Department. Permits are only issued to residents whose home address resides along an RPZ and may only be obtained from the Snoqualmie Police Department.

What Your Permit Will Do

Decals will exempt your personal vehicles from the RPZ parking restrictions. Please make sure that each decal issued is placed on the appropriately assigned vehicle. Decals cannot be used for any vehicle other that the one for which it was issued. The decal should be placed in the lower left-hand corner of the front windshield.

Visitor Permits

Visitor permits will allow your guests to legally park their vehicle on the streets along an RPZ. Visitor permits are for the convenience of offering temporary parking to guests, unmarked repair vehicles, domestic car providers, ect. *They are not to be used by residents, commuters, or anyone else on a permanent basis.*

What Your Permits Will NOT Do

RPZ permits will not exempt vehicles from any parking violations other than the RPZ restrictions. For instance, it will continue to be illegal to park a vehicle:

- Within 15 feet of a fire hydrant
- Within 30 feet of a stop sign
- Within 5 feet of a driveway
- Within 20 feet of a crosswalk
- More than 12 inches from a curb
- Facing the wrong way
- On a sidewalk or planting strip
- Within 10 feet of a mailbox between 8 am and 6 pm on delivery days
- Anywhere else where parking is illegal as defined in the Washington State Traffic Code

Misuse of Parking Permits

Misused, or counterfeit permits is strictly prohibited. In addition, misused permits may be voided and the vehicles using the permits may be ticketed. Decals are only to be used for your personal vehicles and will not exempt vehicles of your guests, babysitter, relatives, ect. Visitor permits are only to be used by guests while they are visiting your home. The use of your visitor permits by anyone who is not visiting your home is a "misuse" of the permit.

Enforcement

Parking enforcement is on a complaint basis or at an officer's discretion. If you feel enforcement of a zone is needed, please contact the Snoqualmie Police Department at 425-888-3333.

If a permit is lost, report it to the Snoqualmie Police Department within 3 business days. If you move from the zone, please dispose of your permits. Do not give them away or leave them at the zone residence.

Parking Permit Requirements

To receive a permit, all the following requirements must be met:

- 1. Must be a current resident or property owner of the zone for which the permit is to be issued.
- 2. Proof of residency must be shown with at least one of the following:
 - A. A valid driver's license with current address
 - B. A current property tax statement
 - C. A current utility bill in the requester's name dated within 30 days of the date of application.
 - D. Voter registration card with current address
- 3. If renting/leasing a residential space, a copy of an executed lease between the owner or agent of the property and the tenant or tenants. Only those tenants indicated on the lease will be considered eligible to obtain permits. Subleases are not accepted.
- 4. Any other documentation deemed acceptable by City Staff.

How Can I Expand an Existing RPZ To My Block?

You can expand an existing RPZ to your block if:

- Your block is adjacent to an existing RPZ
- At least 75% of spaces on your block are full
- 60% or more of households on your block sign a petition to join the RPZ

How Can I Request a New RPZ For My Neighborhood?

- You can submit a request for a new RPZ by sending a formal letter from your neighborhood council or from residents of the area.
- The letter should specify the traffic generator and the blocks where the generator is causing on-street parking congestion.

Questions to Answer:

- 1. Should there be a limit per household as to how many permits are issued?
 - A. Most cities limit the number of permits to two (2) per house. What if they have four (4) cars?
- 2. Should there be a fee charged for permits?
 - A. Should the first two (2) permits be free and additional permits come with a fee?











Home

Hang Tags

Window Decals

Temporary

Violation Stickers

In-Stock

Do-It-Yourself

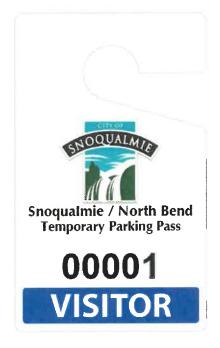
By Use

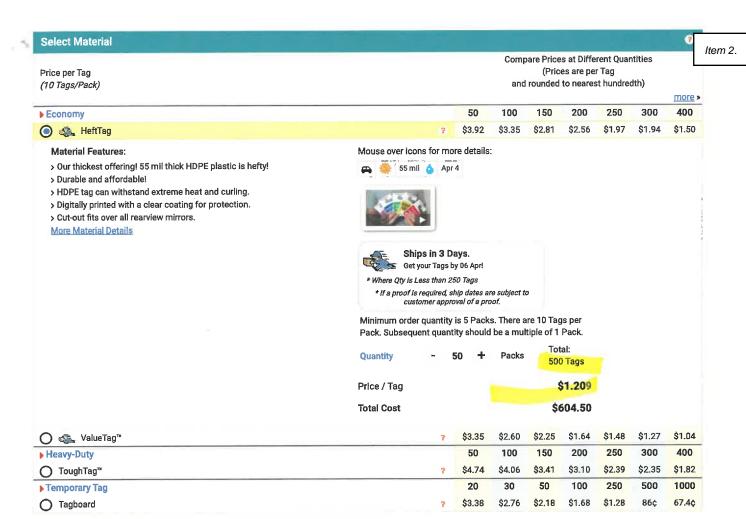
Learning Center

5" x 3" Plastic ToughTags™ for Visitors and Guests Parking Permits

Select Material and Order Quantity

Select a material and quantity for your permit. For material specs, click on ? buttons below. You may take advantage of our Quantity Discount Program. This means that if you order more, you'll get better price.





Back

Next Step





WARNING

PERMIT PARKING FOR RESIDENTS ONLY VEHICLES WITHOUT
VALID PARKING
PERMITS WILL
BE TOWED AT VEHICLE
OWNER'S EXPENSE











Hang Tags

Window Decals

Temporary

Violation Stickers

In-Stock

Do-It-Yourself

By Use

Learning Center

3" x 3" Custom Reserved Parking Space Permit Decal

Select Material and Order Quantity

Select a material and quantity for your permit. For material specs, click on ? buttons below. You may take advantage of our Quantity Discount Program. This means that if you order more, you'll get better price.



Select Material Item 2. Compare Prices at Different Quantities (Prices are per Label Price per Label and rounded to nearest hundredth) more » 50 100 150 200 250 300 400 Inside of Window (clear decals) \$1.47 \$1.12 98¢ 79¢ GeckoCling™ Repositionable \$3.47 \$1.89 90¢ WindowCling™ Removable \$2,68 \$1.51 \$1.35 \$1.11 95.2¢ 85.7¢ 74.4¢ \$3.57 \$1.89 \$1.48 \$1.15 98¢ 90¢ 80¢ O Static Cling 400 Inside of Window (white) 50 100 150 200 250 300 O GeckoCling™ Repositionable \$3,65 \$2.03 \$1.56 \$1.17 \$1.01 92¢ 80¢ WindowCling™ Reflective \$3.98 \$2.12 \$1.69 \$1.56 \$1.43 \$1.40 \$1.37 \$1.16 \$4.03 \$2.19 \$1.75 \$1.44 \$1.03 81¢ Static Cling \$1.08 97.7¢ WindowCling™ Removable \$3.24 \$1.69 \$1.53 \$1.26 85¢ White Laminated Vinyl Perman'nt \$4.47 \$2.02 \$1.63 \$1.43 \$1.31 \$1.03 Mouse over icons for more details: **Material Features:** > Use on the inside of a window with the graphics Apr 12 > 3 mil white vinyl labels are laminated for > The 1 mil thick white tack laminate helps **More Material Details** Minimum order quantity is 50 Labels. Subsequent quantity should be a multiple of 10 Labels. - 500 + Labels Quantity \$0.86 Price / Label

Total Cost

\$430.00

\$1.84

200

\$1.11

\$1.11

97.7¢

\$1.65

\$1.92

\$1.82

150

80.9¢

\$1.63

250

93.5¢

95.2¢

80.6¢

\$1.44

\$1.70

\$1.62

200

69.6¢

\$1.44

300

84¢

85.7¢

79¢

\$1.32

\$1,52

\$1.44

250

68.2¢

\$1.11

400

72.8¢

74.4¢

77.4¢

\$1.03

\$1.18

\$1.13

500

67.7¢

\$2.23

150

\$1.35

\$1.35

\$1.15

\$2.04

\$2.33

\$2.22

100

87.7¢

\$2.71

100

\$1.51

\$1.51

\$1.42

\$2.52

\$2.83

\$2.69

50

\$1.61

\$4.34

50

\$2.59

\$2.59

\$2.69

\$4.54

\$4.34

\$4.14

30

\$2.53

Back

Next Step

lang Tags	Mission	Terms	TOP 600	ACCREDITED BUSINESS
Window Decals	Privacy	FAQs	200	BBB. BUSINESS
Temporary	Specs.	Reviews	17-17	
Violation Stickers	Products	Contact Us		
In-Stock	Samples	Handicap Guide		
Do-lt-Yourself	Videos	Accessibility		
By Use	CA Privacy Rights	W9 Form		
Learning Center				



O Destructible Vinyl

Outside of Window

Reflective Permanent

White Laminated Vinyl Perman'nt

Destructible Holographic O Destructible Vinyl White

▶ Outside of Window (Temporary)

Short Term Sticker (Plastic)

O Vinyl White

O Vinyl Clear

0

0

AB23-051

Question #1: Is it possible to open parking on both sides of Elm Avenue?

Answer: Per Director Chambless, "That is a Residential Local Access Street with 28' wide pavement width with parking restricted to only one side of the roadway due to roadway width. Parking on both sides of a regular Residential Local Access Road will make it impossible to fit 2 vehicles on 2 lanes traveling at opposite directions. Below is the snippet from the standards, it is also mentioned on Table 2.1 STREET STANDARDS as "2 lane street w/parking on one side" and DWG 2-04 as "PARKING ON ONE SIDE ONLY".

2B.050 Local Access Streets

2B.051

Residential Local Access (See Figure 2-04). Primary function is to provide for direct access to individual lots and connections to the larger roadway system. Local access streets offer the lowest levels of mobility.

- · 50-foot right-of-way
- 2 travel lanes, 28-foot total pavement width
- 8-foot on-street parking allowed on one side only
- 5-foot sidewalks and planter strips on both sides (see Sections 2C.060 and 2C.090 for exceptions)

Question #2: Develop language to allow for a public process when determining which neighborhoods qualify for a Residential Parking Zone.

Answer:

How do residents apply for an implement the Residential Permit Parking Program?

- Contact the Snoqualmie Police Department to determine whether residential permit parking is feasible and applicable in the proposed neighborhood.
- After it is determined that residential permit parking is feasible, residents and the Snoqualmie Police Department define the boundary of the proposed residential permit parking area.
- Residents acquire a Residential Permit Parking Program petition form from the Snoqualmie Police Department and conduct a petition drive in the proposed area to acquire at least two-thirds support for the program.
- Submit the petition to the Snoqualmie Police Department.
- The Snoqualmie Police Department will conduct a public hearing on the proposed residential parking area before the Snoqualmie Public Safety Committee.
- If approved by the Public Safety Committee, the Snoqualmie Police Department will prepare a resolution recommending the City Council establish the residential permit parking area.
- After the adoption of the resolution by the City Council, the City of Snoqualmie will install signs establishing a residential permit parking area.

Question #3: Decide on the number of permits allowed per household within the RPZ.

Answer:

Number of parking permits per household

• A total of three (3) permits can be issued for each address in the parking permit area. Where it appears the number of permits issued would exceed the number of legal on-street parking spaces, the total number of permits may be decreased at the discretion of the Chief of Police or his/her designee.

Question #4: Remove the "North Bend" from the parking permit sticker.



Answer:

By making the sticker 2" x 2" as opposed to the previous 3" x 3" that was presented, the cost of 500 stickers falls from \$430.00 to \$355.00.

Question #5: Change the sunset clause to a review date after two (2) years.

Answer: The sunset clause would be removed completely and replaced with legal language approved by the City Attorney to require a council review after year two (2).

Question #6: Investigate the possible creation of on-line visitor parking portal.

Answer: Per Snoqualmie I.T., the city does not have the ability to create or run their own portal for such a venture. The city would have to contract with an outside vendor to make the on-line portal possible. The Police Department has concerns over counterfeiting or copying of printed out parking passes, and would lean towards sticking with the pre-printed parking passes with hologram to prevent misuse.

Question #7: Clarify language on the signage to make it clear which residents are allowed to park in the RPZ.



Answer:

The words "RESIDENTS ONLY" have been removed from the sign to clarify who and who cannot park in the RPZ.

Question #8: Update visitor parking pass to read Snoqualmie and not North Bend.



Answer: