



## PARKS & PUBLIC WORKS COMMITTEE & COMMITTEE OF THE WHOLE MEETING

Tuesday, October 07, 2025, at 5:00 PM

Snoqualmie City Hall, 38624 SE River Street & Zoom

### COMMITTEE MEMBERS

Chair: Ethan Benson

Councilmembers: Bryan Holloway and Catherine Cotton

*This meeting will be conducted in person at Snoqualmie City Hall and remotely using by Zoom.*

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### CALL TO ORDER & ROLL CALL

### AGENDA APPROVAL

**PUBLIC COMMENTS (online public comments will not be taken).**

### MINUTES

- [1.](#) Approval of minutes dated September 16, 2025.

### AGENDA BILLS

- [2.](#) **AB25-074:** Compost Use & Procurement Ordinance

### DISCUSSION

3. Snoqualmie Valley Health Lift Station Update
4. Sidewalk Update

### ADJOURNMENT



## PARKS & PUBLIC WORKS COMMITTEE & COMMITTEE OF THE WHOLE MEETING MINUTES SEPTEMBER 16, 2025

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*This meeting was conducted in person at Snoqualmie City Hall and remotely using Zoom.*

**CALL TO ORDER** – CM Cotton called the meeting to order at 5:02 pm.

**Committee Members:** Councilmembers Bryan Holloway and Catherine Cotton were present. It was moved by CM Holloway to excuse CM Benson, which passed unanimously.

**City Staff:**

Mike Chambless, City Administrator; Dena Burke, City Attorney; Phil Bennett, Deputy Parks & Public Works Director; Drew Bouta, Finance Director; Deana Dean, City Clerk; Dylan Gamble, CIP Manager; Don Harris, Fleet and Facilities Superintendent; Andrew Vining, Project Engineer; Janna Walker, Budget Manager; Jen Hughes, Deputy Finance Director; and Jimmie Betts, IT Support.

**AGENDA APPROVAL** – The agenda was approved as presented as amended adding a standing discussion item on the BP Pump Station progress.

**PUBLIC COMMENTS** – There were no public comments.

**MINUTES**

1. The minutes dated September 3, 2025, were approved as presented.

**AGENDA BILLS**

2. **AB25-082:** Purchase of three (3) new vehicles for Water & Stormwater Divisions. Introduction by Deputy Parks & Public Works Director Phil Bennett. Committee questions followed. Additional information provided by CIP Manager Dylan Gamble. This item is approved to move forward at the September 22, 2025, City Council meeting on the consent agenda.
3. **AB25-085:** Kimball Creek Lift Station Change Order and Project Update. Introduction and presentation by Project Engineer Andrew Vining.

CM Benson appeared at 5:13 pm.

Topics covered include WRF Phase 3 schedule updates, design criteria, construction – mechanical & bypass pumping, construction – electrical, and new improvements. Committee questions and comments followed. This item is approved to move forward at the September 22, 2025, City Council meeting on the non-consent agenda.

**DISCUSSION**

4. **ADD ON:** BP Pump Station Update provided by Finance Director Drew Bouta and Project Engineer Andrew Vining. Deposit has been received, and the contract has been executed. Committee questions followed.

5. Director Reports. Deputy Parks & Public Works Director Phil Bennett provided an update on staffing which included the hiring of an Administrative Specialist and Parks Superintendent. They are currently recruiting for the Parks Lead. In-house project updates included Snoqualmie Parkway walking trail, and fixing of Snoqualmie Falls 2 and 3 on Ridge Street. Update on Reclaimed Water Reservoir on Ridge Street provided by Project Engineer Andrew Vining.

Green Snoqualmie Day is Saturday October 4, 2025.

City Administrator Chambless spoke to delinquent utility notices being sent out due to the utility billing payment processor transition in May 2025. Finance Director Drew Bouta provided additional information.

**ADJOURNMENT** - The meeting was adjourned at 5:45 pm.

*Minutes prepared by Deana Dean, City Clerk.*

*Recorded meeting audio is available on the city website after the meeting.*

*Minutes approved at the \_\_\_\_\_, 2025, Parks & Public Works Committee Meeting.*

# Council Agenda Bill

## AB Number

AB25-074

## Agenda Bill Information

### Title \*

Compost Use & Procurement Ordinance

### Action \*

Motion

### Council Agenda Section

Ordinance

### Council Meeting Date \*

10/13/2025

### Staff Member

Patrick Fry

### Department \*

Public Works

### Committee

Parks and Public Works

### Committee Date

10/07/2025

### Exhibits

Packet Attachments - if any

Compost Ordinance.docx

41.59KB

Exhibit A - SMC Language 10022025.docx

43.6KB

## Summary

### Introduction \*

Brief summary.

This agenda bill seeks City Council adoption of the proposed ordinance (Exhibit A) adopting compost use and procurement policies

### Proposed Motion

Move to approve Ordinance 1307 amending Snoqualmie Municipal Code Title 8 related to compost procurement.

### Background/Overview \*

What was done (legislative history, previous actions, ability to hyperlink)

In 2022, the state legislature enacted legislation requiring that cities that provide organic material collection services under

Chapter 70A.205 RCW or that have residential populations greater than 25,000 adopt a compost procurement ordinance

(RCW 43.19A.150).

Any city required to adopt such an ordinance must also develop strategies to inform residents about the

value of compost  
and how the city uses compost for its own project. Such cities must also submit annual reports to the Department of Ecology by March 31 of each year on the previous year's compost procurement activities. These compost procurement requirements are intended to strengthen the market for the increasing amount of compost generated statewide by requiring local governments to plan for the use of compost in landscaping projects, construction and postconstruction soil amendments, and other projects

**Analysis\***

The proposed ordinance would adopt compost use and procurement policies for the City that are consistent with the requirements set forth in state law.

**Budgetary Status\***

This action has no budgetary implications.

**Budget Summary**

**ORDINANCE NO. 1307****AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SNOQUALMIE, WASHINGTON, AMENDING SNOQUALMIE MUNICIPAL CODE TITLE 8, RELATED TO COMPOST PROCUREMENT, PROVIDING SEVERABILITY, AND ESTABLISHING AN EFFECTIVE DATE**

**WHEREAS**, the State of Washington found that landfills are a significant source of emissions of methane, and to reduce methane emissions associated with organic materials, there is a benefit to diverting organic materials from landfills to productive uses of organic material wastes; and

**WHEREAS**, as more organic materials are diverted and recycled, it is critical that compost be procured by local jurisdictions and other local entities to support the economic viability of these processes and programs; and

**WHEREAS**, it is well established that the use of compost in landscaping and soil amendment has many benefits such as moisture retention, weed suppression, natural forms of nutrients, stopping soil erosion, and

**WHEREAS**, as a result of these findings, the Washington State Legislature enacted Engrossed Second Substitute House Bill (ESSHB) 1799 in March of 2022; and

**WHEREAS**, the goal of ESSHB 1799 is to increase the diversion of organic materials going to landfills by “encouraging cities and counties to procure more of the compost and finished compost products created from their organic material” in order to reduce emissions; and

**WHEREAS**, ESSHB 1799 added a new section to Chapter 43.19A of the Revised Code of Washington (RCW), now codified as RCW 41.19A.150, which requires all cities, towns and counties with populations of 25,000 or more or smaller jurisdictions where organic materials collection services are provided at least 26 weeks of the year to adopt a compost procurement ordinance to implement provisions of RCW 43.19A.120; and

**WHEREAS**, House Bill 2301 modified the ESSHB 1799 reporting requirements; and

**WHEREAS**, the City of Snoqualmie's organic materials collection services are provided at least 26 weeks of the year and is therefore required to implement such an ordinance.

**NOW, THEREFORE, BE IT HEREBY ORDAINED** by the City Council of the City of Snoqualmie, Washington, as follows:

**Section One. Addition of Chapter 8.50.** A new Chapter 8.50 entitled "Compost Procurement" is hereby added to Title 8 "Health and Safety" of the City of Snoqualmie Municipal Code, as set forth in Exhibit A.

**Section Two. Severability.** If any provision of this Ordinance or its application to any person or circumstance is held invalid, the remainder of the Ordinance or the application of the provision to other persons or circumstances is not affected.

**Section Three. Authority to Make Corrections.** The City Clerk and the codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance including, but not limited to, the correction of scrivener's clerical errors, references, ordinance numbers, section/subsection numbers, and any references thereto.

**Section Four. Effective Date.** This Ordinance shall be in full force and effect five days after publication.

**PASSED** by the City Council of the City of Snoqualmie, Washington this 27<sup>th</sup> day of October 2025.

\_\_\_\_\_  
Katherine Ross, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Deana Dean, City Clerk

\_\_\_\_\_  
Dena Burke, City Attorney

## **Exhibit A**

### **8.50.010 Purpose.**

This chapter is adopted for the following purposes:

- A. To substantially increase the procurement of recycled content products by the City of Snoqualmie by diverting methane-producing organic materials from landfills to productive uses of organic material wastes, including compost and finished product materials,
- B. To provide for local preference in procurement of compost to support the economic viability of compost diversion programs,
- C. To support the use of compost in landscaping and as a soil amendment for the benefits of moisture retention, weed suppression, natural nutrients, prevention of soil erosion, and stormwater filtration.

### **8.50.020 Definitions.**

- A. "Compost Products" shall have the meaning defined in RCW 43.19A.010, as now or hereinafter amended.
- B. "Finished Compost Product" or "finished product" means a product created with "composted material" as defined in RCW 70A.205.015(3) as now or hereafter amended. Finished Compost Products include, but are not limited to, 100% finished compost or blends that include compost as a primary ingredient. Mulch is considered a Finished Compost Product if it contains a minimum of sixty percent composted material. Bark is not a Finished Compost Product.

### **8.50.030 City use of Compost.**

- A. The City shall plan for the use of compost where practicable and feasible in its City maintained landscaping areas, construction project soil amendments; and postconstruction soil amendments.
- B. The City shall plan for the use of compost where practicable and feasible to prevent erosion and promote vegetation growth.
- C. The City shall plan for use of compost where practicable and feasible to improve the stability and longevity of City rights-of-way.
- D. Consistent with the currently adopted and future adoptions and amendments of the King County Surface Water Design Manual and National Pollutant Discharge Elimination System (NPDES) Phase II Permit, the City shall plan for use of compost to filter stormwater runoff, and in low-impact development and green infrastructure to filter pollutants and keep water on-site.



#### 8.50.40 Local Purchasing.

- A. City Departments shall consider purchasing finished compost products from companies that:
  - 1. Procure compost products locally within King County;
  - 2. Are certified by nationally recognized organizations like the US Composting Council;
  - 3. Are permitted by the local health jurisdiction; and
  - 4. Produce compost products that are derived from municipal solid waste compost programs and meet quality standards comparable to standards adopted by the Department of Transportation or adopted by rule by the Department of Ecology.
- B. Notwithstanding subsection (A, B, and C) of this Section, the City of Snoqualmie shall not be required to procure, use, or require the use of compost, and may use an alternative material if:
  - 1. Compost products are not available to purchase;
  - 2. Compost products are not available within a reasonable time or distance to the location where the work is being performed;
  - 3. Available compost products do not comply with existing purchasing standards in Title 2 of the Snoqualmie Municipal Code,
  - 4. Available compost products do not comply with federal, state, or local health, quality, and safety standards; or
  - 5. Compost purchase prices are not reasonable or competitive.
- C. If compost meeting the criteria in 2.80.040(A) is not available, preference for compost procurement must be given to products sourced as close as possible to the City of Snoqualmie. Proof that locally produced compost was not available at the time of purchase or was cost-prohibitive must be documented.
- D. The local preference requirement in this chapter must be incorporated, whenever relevant, into any contracts entered into by the City of Snoqualmie.
- E. The local preference authorized in this chapter controls over any conflicting City purchasing policies.
- F. The Parks and Public Works Department, or its successor Department, is delegated with authority to provide any reporting to the State of Washington required by RCW 43.19A.150(5), as now or hereinafter amended.