



PARKS & PUBLIC WORKS COMMITTEE MEETING

Tuesday, May 05, 2026, at 5:00 PM

Snoqualmie City Hall, 38624 SE River Street & Zoom

COMMITTEE MEMBERS

Chair: Catherine Cotton

Councilmembers: Dan Murphy

This meeting will be conducted in person at Snoqualmie City Hall and remotely using by Zoom.

Join by Telephone: To listen to the meeting via telephone, please call **253.215.8782** and enter Webinar ID **867 8554 3964** and Password **1700050121** if prompted.

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- 1) Click this [link](#).
- 2) If the Zoom app is not installed on your computer, you will be prompted to download it.
- 3) If prompted for Webinar ID, enter **867 8554 3964**; Enter Password **1700050121**

CALL TO ORDER & ROLL CALL

AGENDA APPROVAL

PUBLIC COMMENTS (online public comments will not be taken).

MINUTES

1. Approval of minutes dated April 7, 2026.
2. Approval of minutes dated April 21, 2026.

AGENDA BILLS

3. **AB26-012:** Award Construction Contract for BP Lift Station Expansion Project

DISCUSSION

ITEMS FOR FUTURE DISCUSSION

ADJOURNMENT



PARKS & PUBLIC WORKS COMMITTEE MEETING MINUTES APRIL 7, 2026

This meeting was conducted in person at Snoqualmie City Hall and remotely using Zoom.

CALL TO ORDER:

Chair Cotton called the meeting to order at 5:00 pm.

Committee Members: Councilmembers Daniel Murphy and Bryan Holloway were present.

Executive: Mayor James Mayhew was present.

City Staff: Parks and Public Works Director Jeff Hamlin, Deputy City Clerk Robert Thrall, Temporary Executive Assistant Rebecca Solem, IT Support Specialist Andrew Jongekryg, Engineer Patrick Fry, Parks and Public Works Deputy Director Phil Bennett, Superintendent Jason Battles.

AGENDA APPROVAL.

The agenda was approved as presented.

PUBLIC COMMENTS.

There were no public comments.

MINUTES.

The minutes dated March 18, 2026, were approved.

AGENDA BILLS.

No agenda bills were presented for consideration.

DISCUSSION –

1. NPDES Stormwater Permit – Annual Update.

Engineer Patrick Fry presented the annual update on the City's NPDES Stormwater Permit, highlighting progress on current SMED and SMAP requirements, the 2024–2029 permit cycle obligations, and the prioritization of the Kimball Creek Basin for restoration work. Committee discussion followed.

2. Urban Forest Improvements Program Update.

Stormwater/Forestry Superintendent Jason Battles presented an update on the Urban Forest Program and provided key highlights on how the program addresses deficiencies with soil volume, drainage and shallow root systems. Committee discussion followed.

ADJOURNMENT.

The meeting was adjourned at 5:49 PM

Minutes prepared by Rebecca Solem, Temp Executive Assistant.

Recorded meeting audio is available on the city website after the meeting.

Minutes approved at the _____, 2026, Parks & Public Works Committee Meeting.



PARKS & PUBLIC WORKS COMMITTEE MEETING MINUTES APRIL 21, 2026

This meeting was conducted in person at Snoqualmie City Hall and remotely using Zoom.

CALL TO ORDER – Chair Cotton called the meeting to order at 5:00 pm.

Committee Members: Councilmember Daniel Murphy and Councilmember Bryan Holloway were present.

Executive: Mayor James Mayhew was also present.

City Staff:

Parks and Public Works Director Jeff Hamlin, Temporary Executive Assistant Rebecca Solem, IT Support Specialist Andrew Jongekryg, Engineer Patrick Fry, and Finance Director Drew Bouta.

AGENDA APPROVAL – The agenda was approved as presented.

PUBLIC COMMENTS – There were no public comments.

MINUTES – The minutes dated March 18, 2026, were approved.

AGENDA BILLS –

1. AB26-014: Ordinance Amending SMC Chapter 13.10 Stormwater Utility

Finance Director Bouta presented on Snoqualmie Municipal Code amendments to Chapter 13.10 – Stormwater Utility.

Committee discussion followed.

DISCUSSION –

2. Sidewalk Repair and Replacement Program Presentation

Engineer Fry presented on the City of Snoqualmie Sidewalk Repair Program. Committee discussion followed.

3. Stormwater Pond Improvement Program

Presentation pushed to the following Committee meeting.

ITEMS FOR FUTURE DISCUSSION

ADJOURNMENT - The meeting was adjourned at 5:54 PM

Minutes prepared by Rebecca Solem, Temp Executive Assistant.

Recorded meeting audio is available on the city website after the meeting.

Minutes approved at the _____, 2026, Parks & Public Works Committee Meeting.

Council Agenda Bill

AB Number

AB26-012

Agenda Bill Information

Title *

Awarding CR Construction for the BP Lift Station Capacit

Action *

Discussion

Council Agenda Section

Discussion

Council Meeting Date *

05/11/2026 

Staff Member

Patrick Fry

Department *

Public Works

Committee

Parks and Public Works

Committee Date



05/05/2026 

Exhibits

Packet Attachments - if any

Drag and drop up to **10** files here to upload or [Choose files](#)

Files (2 uploaded)

 Resolution - BP Lift Station Construction.docx	22.83KB
 x2 Contract.docx	50.11KB

Click [here](#) to review attachments.

Summary

Introduction *

Brief summary.

The Business Park (BP) Lift Station is currently operating near maximum capacity. With the Snoqualmie Valley Hospital (SVH) expansion due to be completed in Winter of 2026, the BP lift station requires capacity upgrades prior to receiving additional flow from the expansion. This construction contract awards \$351,231 to complete the necessary capacity upgrades, which will be reimbursed by SVH.

Bids were received April 21st, 2026. A total of 4 number of bids were received and CR Construction was deemed to be the lowest responsive & responsible bidder. The engineer's estimate for the project was \$325,000-\$425,000

Proposed Motion

Adopt Resolution No. XXX Awarding a Construction Contract with CR Construction for the BP Pump Station Capac

Background/Overview *

What was done (legislative history, previous actions, ability to hyperlink)

The Snoqualmie Valley Health hospital campus is planning to expand by developing an office park located to the northwest of the intersection of Snoqualmie Parkway and SE 99th Street. The proposed development is anticipated to consist of medical office building space and restaurants, resulting in an additional 50 equivalent residential units (ERUs). The proposed development will flow into the City of Snoqualmie's Hospital Pump Station, which then conveys sewage via the City's gravity system to the BP lift station. The BP lift station also serves the entirety of the SR II development.

The BP lift station was originally constructed in 1998 and received upgrades in 2008. The pump station is currently equipped with (2) 36 horse power pumps and an 8-inch and 6-inch force main. The station has a firm design capacity of 750 gpm. During peak hours, the pumps are cycling at or above the recommended frequency. The hospital expansion will add an additional 50 Equivalent Residential Units (ERUs), which will cause the pumps to further exceed the manufacturers guidelines.

In Fall 2025, Council approved AB25-079, which approved hiring RH2 to perform an alternatives analysis to determine the best path forward for expanding the pump station capacity. The study determined that expansion of the wet well to add additional storage capacity will meet the necessary capacity upgrades due to the hospital expansion's additional flow. The alternatives analysis was completed under budget with enough funds remaining to complete the design of the additional wet well to get the project out to bid.

Analysis *

The existing wet well is a 6-foot diameter concrete structure, the proposal is to add an additional 8-foot diameter concrete structure hydraulically connected to the existing structure. Through adding volume to the wet well, the storage capacity of the pump station is expanding which will result in the pumps not needing to exceed the manufacturer's recommended cycles per hour following the additional flow being added.

Budgetary Status *

This is an extra-budget expenditure.

Budget Summary

The 2025-26 Amended Biennial Budget appropriated \$98,850 for expenditures within the Business Park Lift Station Project. Currently, \$80,172 has been spent with an outstanding contract value of \$19,366. After including the contract value of \$351,231 and an estimate of \$86,281 for City labor and overhead, the project would be \$438,199 over budget at completion. If approved, Administration will bring forward a budget amendment for this amount during 2026.

This project was not anticipated by the City's General Sewer Plan, but is necessitated by increased flow related to the Snoqualmie Vallely Hospital Expansion. As such, the hospital has already paid the City a deposit of \$98,850 and is also expected to pay for the newly proposed contract value of \$351,231.

Fiscal Impact

Amount of Expenditure	Amount Budgeted	Appropriation Requested
\$ 437,512.00	\$ 98,850.00	\$ 438,199.00

Fiscal Impact

Screenshot below is an image of the budget summary table.

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Business Park Lift Station (#417)	
	2025-2026 Biennial Budget
Amended Budget	\$ 98,850
Expenditures	\$ (80,172)
Outstanding Contract Value (Previously Approved)	\$ (19,366)
Current Available Budget	\$ (688)
Estimated City Labor & Overhead	\$ (86,281)
Value of this Contract (AB26-012)	\$ (351,231)
Available Budget after AB26-012	\$ (438,199)

Comments:

Empty text box for comments.

RESOLUTION NO. XXXX**A RESOLUTION OF THE CITY OF SNOQUALMIE, WASHINGTON, DETERMINING THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER, AND AWARDING A PUBLIC WORKS CONTRACT TO AND AUTHORIZING EXECUTION OF A CONTRACT WITH CR CONSTRUCTION FOR THE WORK DESCRIBED IN THE PUMP STATION BP CAPACITY IMPROVEMENTS CONTRACT.**

WHEREAS, pursuant to Ordinance No. 448 as codified in Snoqualmie Municipal Code Section 1.08.010, the City of Snoqualmie has adopted the classification of non-charter code city, retaining the mayor-council plan of government as provided for in Chapter 35A.12 RCW; and

WHEREAS, pursuant to RCW 35A.40.210, procedures for any public work or improvement for code cities shall be governed by RCW 35.23.352; and

WHEREAS, on April 1, 2026, the City advertised the Pump Station BP Capacity Improvements Project (“the Project”) for bid, and four responsive bids were received by the deadline of April 21, 2026; and

WHEREAS, the lowest responsive bid was from CR Construction with a bid of \$321,346.00 for the work not including tax; and

WHEREAS, the City has checked references and otherwise determined that CR Construction., meets the mandatory bidder responsibility criteria established under RCW 39.04.350 and 39.06.020; and

WHEREAS, the City’s project engineer and the Parks and Public Works Director recommend award of this contract to CR Construction as the lowest responsive, responsible bidder.

NOW, THEREFORE, BE IT RESOLVED:

Section 1. Determination of Lowest Responsive, Responsible Bidder. Based on the foregoing recitals, which are hereby incorporated as findings of fact, CR Construction., is the lowest responsive, responsible bidder for the Pump Station BP Capacity Improvements Project.

Section 2. Award of Public Works Contract. The contract for construction of the work described in The Project is hereby awarded to CR Construction, in the amount of \$351,231 including tax, in accordance with its bid proposal.

Section 3. Authorization for Contract Execution. The Mayor is authorized to execute a contract with CR Construction, in substantially the form attached hereto as Exhibit A.

PASSED by the City Council of the City of Snoqualmie, Washington, this ____ day of _____ 2026.

James Mayhew, Mayor

Attest:

Kimberly Agfalvi, City Clerk

AGREEMENT

Pump Station Business Park Capacity Improvements

THIS AGREEMENT is made on this _____, 2026 between the City of Snoqualmie ("City"), a municipal corporation located in the State of Washington and _____, ("Contractor").

In consideration of the terms and conditions contained in this Contract and the requirements attached to it, the parties agree as follows:

1. The Contractor shall do all of the work and furnish all of the labor, materials, tools and equipment for the construction of the improvements and shall perform any changes in the work (the "Work"), all in full compliance with the contract documents entitled: "Pump Station BP Capacity Improvements", which include this Agreement (Section 00 05 00); Contractor's executed Form of Bid and Bid Schedule (Section 00 03 00), executed Performance and Payment Bond (Section 00 04 20), executed Retainage Forms (Section 00 05 10); General Terms and Conditions (00 07 00), those portions of the Washington State Department of Transportation (WSDOT) Standard Specifications for Road, Bridge and Municipal Construction, 2020 edition specifically incorporated by reference and/or modified herein, Technical Provisions, and any project drawings or plans.
3. The City hereby promises and agrees with the Contractor to employ, and does employ the Contractor to furnish the labor, materials, tools and equipment, and to do and cause to be done the above-described Work, and to complete and finish the same in accordance with the said contract documents and the terms and conditions herein contained, and hereby contracts to pay for the same, according to the said documents, including the schedule of estimated quantities, and unit and lump sum prices in the Form of Bid, the sum of \$ 351,231 including tax, subject to the actual quantity of Work performed, at the time and in the manner and upon the conditions provided for in this contract.
4. The Contractor hereby promises and agrees to diligently prosecute and obtain Substantial Completion of the Work within 40 working days (the "Contract Time"), and to obtain Physical Completion and Final Acceptance of the Work within the time and as specified in the Contract Documents. The Contractor agrees that Liquidated Damages shall be assessed in the amount of \$1,500 per day for any failure to complete the Work within the Contract Time, for any failure to meet a Contract Milestone, and for any failure to achieve Physical Completion and Final Acceptance within the time and as required in the Contract Documents.
5. The Contractor for himself, and for his agents, successors, assigns, subcontractors and/or employees, does hereby agree to the full performance of all the covenants herein contained upon the part of the Contractor.
6. The City hereby appoints and the Contractor hereby accepts the Parks & Public Works Director, as the City's representative for the purpose of administering the provisions of this Contract, including the City's right to receive and act on all reports and documents related to this Contract, to request and receive additional information from the Contractor.

7. This Contract contains terms and conditions agreed upon by the parties. The parties agree that there are no other understandings, oral or otherwise, regarding the subject matter of this Contract.
8. The Contractor agrees to comply with all applicable Federal, State, City or municipal standards for the licensing, certification, operation of facilities and programs, and accreditation and licensing of individuals.
9. The Contractor shall not assign or subcontract any portion of the work provided for under the terms of this Contract without obtaining prior written approval of the City. All terms and conditions of this Contract shall apply to any approved subcontract or assignment related to this Contract.
10. The parties intend that an independent Contractor-City relationship will be created by this Contract. The City is interested only in the results to be achieved, and the implementation of the work will lie solely with the Contractor. No agent, employee, servant, or representative of the Contractor shall be deemed to be an employee, agent, servant, or representative of the City for any purpose. Employees of the Contractor are not entitled to any of the benefits the City provides for City employees. The Contractor will be solely and entirely responsible for its acts and for the acts of its agents, employees, servants, subcontractors, or otherwise during the performance of this Contract. In the performance of the work herein contemplated, the Contractor is an independent Contractor with regard to the performance of the details of the work; however, the components of and the results of the work contemplated herein must meet the approval of the City and shall be subject to the general rights of inspection and review to secure the satisfactory completion thereof.
11. The Contractor agrees and covenants to indemnify, defend, and save harmless, the City and those persons who were, now are, or shall be duly elected or appointed officials or employees thereof, hereinafter referred to as the "City" against and from any loss, damage, costs, charge, expense, liability, claims, demands or judgments, of whatsoever kind or nature, whether to persons or to property, arising wholly or partially out of any act, action, neglect, omission, or default on the part of the Contractor, his agents, successors, assignees, subcontractors and/or employees, except only such injury or damage as shall have been caused by or resulted from the sole negligence of the City. In case any suit or cause of action shall be brought against the City on account of any act, action, neglect, omission, or default on the part of the Contractor, his agents, successors, assignees, subcontractors and/or employees the Contractor hereby agrees and covenants to assume the defense thereof and to pay any and all costs, charges, attorney's fees and other expenses and any and all judgments that may be incurred or obtained against the City. In the event the City is required to institute legal action and/or participate in the legal action to enforce this Indemnification and Hold Harmless Clause, the Contractor agrees to pay the City's legal fees, costs and disbursements incurred in establishing the right to indemnification. If the claim, suit, or action for injuries, death, or damages as provided for in the preceding paragraphs of this specification is caused by or results from the concurrent negligence of (a) the indemnitee or the indemnitee's agents or employees and (b) the indemnitor or the indemnitor's agents for employees the indemnity provisions provided for in the preceding paragraphs of this specification shall be valid and enforceable only to the extent of the indemnitor's negligence. The Contractor expressly waives, as respects the City only, all immunity and limitation on liability under any Industrial Insurance Act, including Title 51 RCW, or other workers compensation act, disability act, or other

employees benefits of any act of any jurisdiction which would otherwise be applicable in the case of such a claim. BY INITIALING BELOW THE OWNER AND CONTRACTOR CERTIFY THE WAIVER OF IMMUNITY SPECIFIED BY THIS PROVISION WAS MUTUALLY NEGOTIATED.

- 12. This Contract has been and shall be construed as having been made and delivered within the State of Washington, and it is mutually understood and agreed by each party hereto that this Contract shall be governed by the laws of the State of Washington, both as to interpretation and performance. Any action in law, suit and equity or judicial proceedings for the enforcement of this contract or any provisions thereof, shall be instituted and maintained in the courts of competent jurisdiction located in King County, Washington.
- 13. The failure of the City to insist upon strict performance of any of the covenants and agreements of this Contract or to exercise any option herein conferred in any one or more instances shall not be construed to be a waiver or relinquishment of any such obligation, or any other covenants or agreements, but the same shall be and remain in full force and effect.
- 14. It is understood and agreed by the parties hereto that if any part of this agreement is determined to be illegal, the validity of the remaining portions shall be construed as if the agreement did not contain the particular illegal part.
- 15. No change or addition to this Contract shall be valid or binding upon either party unless such change or addition shall be in writing, executed by both parties.
- 16. The Contractor shall fully comply with all applicable state and federal employment and discrimination laws and regulations. IN WITNESS WHEREOF, the Contractor has executed this instrument, on the day and year first below written and the Mayor has caused this instrument to be executed by and in the name of the said City, the day and year first above written.

IN WITNESS WHEREOF, the Contractor has executed this instrument, on the day and year first below written and the Mayor has caused this instrument to be executed by and in the name of the said City, the day and year first above written.

CITY OF SNOQUALMIE ("CITY")

CR CONSTRUCTION

By _____

By _____

Typed Name: James Mayhew _____

Typed Name _____

Its: Mayor _____

Its _____

Phone: _____

Phone: _____

Fax: _____

Fax: _____

Date: _____

Date: _____

WA Contractor's License No. _____