



PARKS & PUBLIC WORKS COUNCIL COMMITTEE & COMMITTEE OF THE WHOLE HYBRID MEETING

Tuesday, April 04, 2023, at 5:00 PM

Snoqualmie City Hall, 38624 SE River Street & Zoom

COMMITTEE MEMBERS

Ethan Benson, Chair

Bryan Holloway, Councilmember

Jolyon Johnson, Councilmember

This meeting will be conducted in person and remotely using teleconferencing technology provided by Zoom.

Join by Telephone: To listen to the meeting via telephone, please call **253.215.8782** and enter Webinar ID **867 8554 3964** and Password **1700050121** if prompted.

Press *9 to raise your hand to speak. Raising your hand signals the meeting moderator that you have a comment.

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CALL TO ORDER & ROLL CALL

PUBLIC COMMENTS

MINUTES

1. Approval of minutes dated March 21, 2023.

AGENDA BILLS

2. **AB23-014:** Riverwalk Project - NW of Sandy Cove - Consultant Design and Architectural Services
3. **AB23-039:** Approving Purchase of four (4) Parks & Public Works Vehicle and Equipment Replacements
4. **AB23-040:** Resolution No. xxxx Declaring and Authorizing the Sale of Surplus Property
5. **AB23-047:** Resolution No. xxxx Entering Design Contract with Driftmier Architects for the City Hall A/C Upgrade

DISCUSSION

6. 2022-2023 NPDES Report Presentation
7. Front Loader Purchase
8. Parkway Project Update
9. Arbor Day Discussion

ADJOURNMENT



PARKS & PUBLIC WORKS COUNCIL COMMITTEE & COMMITTEE OF THE WHOLE HYBRID MEETING MINUTES MARCH 21, 2023

This meeting was conducted in person and remotely using teleconferencing technology provided by Zoom

CALL TO ORDER

Councilmember Benson called the meeting to order at 5:00 pm.

Committee Members: Councilmembers Bryan Holloway and Jo Johnson (remote) were present.

Mayor Katherine Ross was also present.

City Staff:

Mike Sauerwein, City Administrator; Bob Sterbank, City Attorney; Mike Chambless, Parks & Public Works Director; Dylan Gamble, CIP Project Manager; Patrick Fry, Project Engineer; Phil Bennett, Stormwater/Urban Forestry Supervisor; Hind Ahmed, Project Engineer; Deana Dean, City Clerk; Jimmie Betts, IT Systems Support.

PUBLIC COMMENTS - There were no public comments.

MINUTES

1. The minutes from the March 7, 2023, meeting were approved as presented.

AGENDA BILLS

2. **AB23-014:** Riverwalk Design Contract – Berger Partnership. Dylan Gamble, CIP Project Manager, spoke to this item for a proposed contract for design and architectural services for the Riverwalk Project – NW of Sandy Cove. Committee questions followed. This item was approved to move forward at the March 27, 2023, City Council meeting.
3. **AB23-038:** Awarding PSF Mechanical the Fire Station Mechanical Upgrades Project. Patrick Fry, Project Engineer, spoke to this item and provided an overview of the project. Brief discussion followed. This item was approved to move forward at the March 27, 2023, City Council meeting on the consent agenda.

DISCUSSION

4. Director Reports:
 - a. Staffing: Currently there are two vacancies in water, two in sewer, two in stormwater/urban forestry, one in street/maintenance is moving up to an acting parks supervisor, and one vacancy in parks within the next few weeks.

- b. Project status: The communications team has created a conceptual image of the community park. Brief discussion followed regarding the community center park. Riverview playground is coming along nicely with play structure being assembled. They are hoping for dry weather to get the fall protection surfacing in and hoping to get it wrapped up by the Arbor Day activities. Hind, transportation engineer, received a letter of funding availability from the state is expected next week for the parkway paving project. The order has been placed for Centennial playground equipment. Should be bidding the installation within the next month with the final plans and construction in mid to late summer. It will impact access to the park, citizens will need to walk around the construction site.
- 5. Winter Storm Discussion: There were two significant events with freezing rain, wind, and heavy wet snow. As a result, we lost about 69 trees and 38 sidewalk panels. Discussion followed.
- 6. Annual Forestry Report: Phil Bennett reviewed the annual report highlighting 2022 accomplishments, 215 of 219 requests resolved, Green Snoqualmie with partner funding, urban forest benefits, and Arbor Day, which is Saturday April 22, 2023 at Riverview Park, and Green Snoqualmie on October 21, 2023.
- 7. County Striping Letter: Hind Ahmed, Project Engineer, spoke to the striping project around the city in late summer. There is a mutual agreement with King County. We have sent the information to them, and they will contact us with pricing and scheduling which is yet to occur.

ADJOURNMENT - The meeting was adjourned at 6:01 pm.

Minutes taken by Deana Dean, City Clerk

Recorded meeting audio is available on the City website after the meeting.

Minutes approved at the _____ Parks & Public Works Committee Meeting.



BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB23-014
April 10, 2023
Committee Report

Item 2.

AGENDA BILL INFORMATION

TITLE:	AB23-014: Riverwalk Project – NW of Sandy Cove - Consultant design and architectural services	<input type="checkbox"/> Discussion Only
PROPOSED COUNCIL ACTION:	Adopt Resolution No. 1641 Approving Consultant contract with Berger Partnership P.S.	<input checked="" type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Resolution

REVIEW:	Department Director/Peer	Mike Chambless	3/14/2023
	Finance	Drew Bouta	3/16/2023
	Legal	Anna Astrakhan	3/12/2023
	City Administrator	Mike Sauerwein	3/12/2023

DEPARTMENT:	Parks & Public Works		
STAFF:	Dylan Gamble		
COMMITTEE:	Parks & Public Works	COMMITTEE DATE: April 4, 2023	
MEMBERS:	Ethan Benson	Bryan Holloway	Jo Johnson
EXHIBITS:	1. Resolution No. 1641 2. Contract Routing form 3. Berger Partnership P.S Scope of work 4. Berger Partnership P.S Subconsultants scope of work and cost estimates 5. CIP Excerpt		

AMOUNT OF EXPENDITURE	\$ 440,009
AMOUNT BUDGETED	\$ 2,708,000 (23-24 Biennium)
APPROPRIATION REQUESTED	\$ 0

SUMMARY

INTRODUCTION

The City of Snoqualmie seeks a contract with Berger Partnership P.S to conduct the design, public engagement, construction documentation, and bid documents necessary to begin construction on the Riverwalk Project – NW of Sandy Cove.

BACKGROUND

The Snoqualmie Riverwalk is a multi-phase project to remove flood-prone properties from the riverfront and develop a 3-mile loop trail while restoring riparian habitat. Riverwalk Project – NW of Sandy Cove will develop one mile of trail between Kimball Creek and Sandy Cove Park including restoration of the shoreline, and preparation for connection to future phases. Construction of Sandy Cove bank stabilization and/or other Sandy Cove Park improvements are not included for construction as part of the Riverwalk Project – NW of

Sandy Cove, though a percentage of the boardwalk pre-*design/feasibility* adjacent to Sandy Cove Park is anticipated to be included in Riverwalk Project – NW of Sandy Cove.

The City was awarded \$1.5 million in direct appropriations in 2015 to fund the design, cultural resource reporting, construction and other related permitting of the Project. Although the funding was directly appropriated by the Legislature, its distribution to the city is managed by a grant agreement with the Washington Department of Commerce (COM). The contract that confirmed this funding was signed in late 2022 and extends through 2024. This funding will be used in conjunction with matching City funds to finalize design, engineering, permitting, and construction.

Following the initial award in 2015 the City contracted with Berger Partnership to produce project designs and supporting materials. The project moved forward until approximately 2019 when concerns related to the Commerce contract and subsequent reimbursements. Berger Partnership had generated plan designs through 60% designs when the project was placed on hold. The proposed contract will utilize the work completed to reduce time in designs as well as reduce project design costs. The proposed scope will have significant changes to overall project scope as well as changes in permitting requirements since the original designs.

ANALYSIS

The contract with Berger Partnership was selected using the MRSC's Roster. Several other corporations/organizations were reviewed as an alternative consultant for the project and current scope. Berger Partnership was selected due to their previous work as the design and engineering prime consultant for the Riverwalk when design was initiated in 2016. While these design materials did not lead to a direct product for construction much of the background and project details can be retained. Selecting Berger allows the City to utilize the past design and engineering efforts to quicken the timeline to construction well as reduce the expense for the design and engineering phase.

BUDGET IMPACTS

Administration recommends approving a contract with Berger Partnership in the amount of \$440,009 for the design of Riverwalk Project – NW of Sandy Cove. The City incorporated this project into the 2023-2028 Capital Improvement Plan (CIP) (See Exhibit #5) with a total project budget of \$3,637,191 and into the 2023-2024 Biennial Budget with a budget of \$2,708,000. Currently, this project has no outstanding contracts and no costs incurred during the 2023-24 Biennium. With the addition of the Berger Partnership contract, the remaining Biennial Budget appropriation is \$2,267,991 (please see the table below or on the next page). Therefore, sufficient appropriation exists within the 2023-2024 Biennial Budget (Non-Utilities Capital Fund #310) to fund the contract.

The contract has an optional Task 7 to complete the Canopy Walk pre-design for \$130,642. This task is not part of the current agenda bill (AB23-014) and will be brought separately to Council if PP&W determines that the pre-design should be completed.

Riverwalk Project - NW of Sand Cove

	Life-of-Project Budget (Multiple Bienniums)	2023-2024 Biennial Budget
Beginning Budget	\$ 3,637,191	\$ 2,708,000
Expenditures	\$ (788,344)	\$ -
Outstanding Contract Value	\$ -	\$ -
Current Available Budget	\$ 2,848,847	\$ 2,708,000
Value of this Contract (AB23-014)	\$ (440,009)	\$ (440,009)
Available Budget after AB23-014	\$ 2,408,838	\$ 2,267,991

NEXT STEPS

If approved, Staff will work with Berger Partnership to update the existing Project design to bring it within the new project scope of work, as well as to address the Agreement's historical / cultural resource requirements. In addition, the Project design will need to be modified to coordinate with nearby projects (e.g., Town Center Phase 3, Sandy Cove Park) that were not known at the time of the original, 2016, scope of work. Following this design work a construction bid package will be produced with the intent of going to construction bidding in late 2023 or early 2024.

PROPOSED ACTION

Adopt Resolution No. 1641 approving consultant contract with Berger Partnership.

RESOLUTION NO. 1641

A RESOLUTION OF THE CITY COUNCIL OF CITY OF SNOQUALMIE, WASHINGTON AWARDED AND AUTHORIZING EXECUTION OF AN ENGINEERING CONTRACT WITH BERGER PARTNERSHIP P.S. FOR THE RIVERWALK PROJECT – NW OF SANDY COVE

WHEREAS, pursuant to Ordinance No. 448 as codified in Snoqualmie Municipal Code Section 1.08.010, the City of Snoqualmie has adopted the classification of non-charter code city, retaining the mayor-council plan of government as provided for in Chapter 35A.12 RCW; and

WHEREAS, pursuant to RCW 39.80, agencies contracting for architectural and engineering services must publicly announce requirements for such services, and negotiate contracts for these services on the basis of demonstrated competence and qualification, and at fair and reasonable prices; and

WHEREAS, in 2016 the City contracted with Berger Partnership P.S. to performed design and engineering work for the Riverwalk Project – NW of Sandy Cove (“Project”); and

WHEREAS, the City seeks to update the Project design in order to bring it within the modified Project scope of work; and

WHEREAS, Berger Partnership’s past work gives it a familiarity with the Project to date and a good baseline of knowledge upon which to finalize the Project design, which will contribute to project efficiency and lead to cost savings; and

WHEREAS, City Staff recommends using Berger Partnership as the most qualified firm to work on the Project;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SNOQUALMIE, WASHINGTON AS FOLLOWS:

Section 1. Award of Engineering Contract.

The contract for the Riverwalk Project – NW of Sandy Cove is hereby awarded to Berger Partnership, P.S.

Section 2. Authorization for Contract Execution.

The Mayor is authorized to execute an engineering contract in the amount of \$440,009.02 with Berger Partnerships, P.S. in substantially the form attached hereto as Exhibit A.

PASSED by the City Council of the City of Snoqualmie, Washington, this 10th day of April, 2023.

Katherine Ross, Mayor

Attest:

Deana Dean, City Clerk

Approved as to form:

Bob C. Sterbank, City Attorney



CITY OF SNOQUALMIE CONTRACT ROUTING SHEET

Item 2.

ORIGINATING DEPARTMENT INFO

Contract Name: Berger Partnership P.s

Department: Parks & Public Works

Staff Person: Dylan Gamble

Date of Request:

Date Due:

Contract No: 23-002

DOCUMENT TYPE

Choose an item.

If other:

CONTRACTOR / VENDOR / CONSULTANT INFO

Name:

Address:

Phone:

Type of Person or Entity Choose an item.: State where entity formed:

Debarred or Suspended: ☐ Yes ☐ No

Signature name: , Title

Contractor Email: (A valid Email is required for [L&I Tracking](#))

Tax ID#:

[Snoqualmie Business Lic. #:](#)

If none, date when application submitted:

Non Profit: ☐ Yes ☐ No

Completed W9 ☐ Yes ☐ No

SCOPE OF WORK - EXHIBIT A

- ☐ Attach a complete and detailed description of the services or scope of work, including completion date for each phase of work and location of work as EXHIBIT A to the contract. Additional exhibits may apply and should be included as needed.

TERM/COMPENSATION

Commencement Date

Completion Date:

Contract Extension: ☐ Yes ☐ No

Total Compensation: \$

Not to Exceed: \$

(Include expenses and sales tax, if any. If calculated on hourly labor charge, attach schedules of employees' titles and hourly rates)

Reimbursable Expenses: ☐ Yes ☐ No If yes, maximum dollar amount: \$

Certificate of Insurance Required: ☐ Yes ☐ No (If yes, certificate must be attached before agreement is signed)

PURCHASING & CONTRACTING REQUIREMENTS ([see Snoqualmie Municipal Code \(SMC\) §2.90 Contracts](#))

Procurement Category: Choose an item.

Selection Process/Procedure Used: Choose an item.

Approval Authority (Two approvers required): ☐ Staff ☐ Manager ☐ Director ☐ Mayor or City Admin. ☐ City Council

CONTRACT ROUTING & APPROVALS (INITIALED & DATED BY APPROVER)

Date Approved by City Council, if required:

- ☐ Director Name:
- ☐ Finance (Drew Bouta)
- ☐ City Attorney:

SIGNATURES COLLECTED

- ☐ Manager (if required):
☐ Director (if required):
☐ Mayor or City Administrator (if required):

ACCOUNTING INFORMATION / OTHER NOTES

Applicable Account Codes & Descriptions:

- ☐ Signed Copy Back to Originating Department
☐ Forward Original to Deana Dean, City Clerk
☐ Forward Original to Reina McCauley, Deputy City Clerk



03.15.23

Dylan Gamble
 Jeff Hamlin
 City of Snoqualmie
 38624 SE River St
 Snoqualmie, WA 98065

Proposal for Landscape Architectural Services – Snoqualmie Riverwalk Restart and Canopy Walk Pre-Design

Dylan and Jeff:

We are excited to continue working with the City of Snoqualmie on the development of the Riverwalk project. This letter outlines our proposed landscape architectural services to update the construction document package from 2017/18 to reflect needed changes to the trail layout and design. We will also prepare a predesign study that identifies what the canopy walk would look like spanning from Sandy Cove Park to the recently completed revetment repair at River and Park Street (Riverview Park). Detailed tasks and milestones are summarized below, with associated fees identified.

Riverwalk North Construction Documents, Permitting, Bid & Construction Support

Location: East side SR 202; railroad spur south to SE Fir Street

The scope for this phase of work will focus on the trail segment south of the former railroad spur (east side of SR 202) heading south to tie into the existing sidewalk near SE Fir Street. Work for this trail segment had previously advanced to approximately 90% Construction Documents prior to the project pause.

We will start the project with a 10% Design phase to confirm direction and approach to coordinate the effort with a concurrent design effort along SR 202 associated with the Town Center 3 improvement project. We will then complete 90% & 100% Construction Documents that include associated permit submittals for development in the shoreline zone as well as building permit. Once we have project approvals, we will provide bid and construction support as outlined in tasks 1 through 5 below. An update of this work will be included in the Community Open House associated with the Canopy Walk Pre-Design task.

Task 1: 10% Design

Specific scope elements associated with this task include the following:

- Schedule: It is assumed this task will occur during a 3-month period, assumed to be March through May 2023.

03.15.23

Dylan Gamble and Jeff Hamlin

City of Snoqualmie

Proposal for Landscape Architectural Services - Snoqualmie Riverwalk Restart and Canopy Walk Pre-Design

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- Project management tasks consist of subconsultant coordination including up to (6) bi-weekly team meetings, 1 site visit with project team and 1 review meeting with the city.
- Coordinate with the city and OTAK for two roadway crossings from the existing Centennial multi-use trail on the west side of SR 202. Includes coordination with a seating node.
- Coordinate revisions to trail layout, design and overall geometry to align with current program goals and determine project budget.
- Review existing Cultural Resources documentation, building off previous work for the project that satisfies regulatory requirements.
- Prepare a NRHP eligibility recommendation for archaeological site 45-KI-546 to assist the city with pursuing a determination of eligibility.
- Review existing Critical Areas documentation and conduct up to three site visits to delineate any encumbering wetland boundaries within the study area. Findings will be outlined in a letter-style delineation report applicable to local, state, and federal implications.
- Update the existing Site Survey to pick up any new wetland flags coordinated with The Watershed Company delineation scope.
- Prepare a permit summary and timeline.
- Develop project based SEPA checklist and prepare a FEMA Habitat Assessment Report for submittal to agencies.
- Coordinate and prepare Shoreline Substantial Development, JARPA and HPA permit applications for city review and submittal.
- Assemble an updated set of construction documents defining project elements, locations, updated specifications, cost estimate for review with the city.

Task 2: 90% Design

Specific scope elements associated with this task include the following:

- Schedule: It is assumed this task will occur during a 5-month period, assumed to be June through October 2023. (Time is included for permit review period where other tasks may be idle).
- Project management tasks consist of subconsultant coordination including up to (8) bi-weekly team meetings, and 1 review meeting with the city.

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Dylan Gamble and Jeff Hamlin

City of Snoqualmie

Proposal for Landscape Architectural Services - Snoqualmie Riverwalk Restart and Canopy Walk Pre-Design

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- Prepare detailed TESC, grading and layout plans, and drainage report to meet all regulatory requirements for trail construction.
- Revise structural drawings for the South Trestle Bridge that will cross a wetland at the historic railroad spur.
- Develop site restoration and mitigation plans in accordance with critical area requirements.
- Provide updated site details for trail, rails and guard rails, seating areas, and other elements associated with trail development.
- Compile City of Snoqualmie related permits (clear & grade, building, etc.) and submit for approval.
- Compile 90% Construction document package with specifications and cost estimate for city review.

Task 3: 100% Design

Specific scope elements associated with this task include the following:

- Schedule: It is assumed this task will occur during a 2-month period, assumed to be November & December 2023.
- Project management tasks consist of subconsultant coordination including up to (4) bi-weekly team meetings.
- Incorporate all permit agency and city comments into construction document package.
- Develop Engineers estimate and finalize specifications.

Task 4: Bid Support

Specific scope elements associated with this task include the following:

- Schedule: It is assumed this task will occur during a 2 month period, assumed to be January through February 2024.
- During this task, we will assist the city with submitting the bid package and answering contractor questions. We will also prepare necessary drawing revisions needed for addenda and will review bid tabs.

Task 5: Construction Support

Specific scope elements associated with this task include the following:

- Schedule: It is assumed this task will occur during a 4 month period, assumed to be June through September 2024. (120 working days through completion)

03.15.23

Dylan Gamble and Jeff Hamlin

City of Snoqualmie

Proposal for Landscape Architectural Services - Snoqualmie Riverwalk Restart and Canopy Walk Pre-Design

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- Attend 1 preconstruction meeting at the beginning of construction.
- Attend 18 weekly construction meetings to review ongoing work and compile meetings notes. Will also track RFI's, change orders and other supplemental information to support the project.
- Review submittals, including O&M manuals at end of project.
- Administer 1 punch list walk and 1 back punch walk to ensure project has been implemented as documented.
- Prepare record drawings based on contractors redlines.

Task 6: Develop Alternate Trail Loop

Study an alternative trail alignment that provides a loop path north of the former trestle crossing. Work includes design and detailing of an additional bridge and trails as indicated in construction plans from 2017/2018.

- If determined feasible during 10% Design, the team will incorporate an alternate trail loop. Includes Structural Engineering support for 1 additional bridge crossing, Civil Engineering support for TESC, layout and grading, and restoration / mitigation support.
- Prepare Construction Document plans, storm drainage report, specifications, construction cost estimate, bid support, and construction support services for the Riverwalk North Loop Trail

Task 7: Canopy Walk Pre-Design (Optional Service)

Location: Behind Falls Ave retail businesses, between SE King Street and SE River Street.

The Canopy Walk is identified in the master plan as a signature component of the Riverwalk. We will kick off a predesign phase that will explore up to three different structural systems to implement the Canopy Walk. This phase of work will include attending up to two stakeholder meetings to gather input about the project. We will also work with the city to host a Community Open House to present preliminary options for the Canopy Walk that allows public participation to provide feedback on the design. Specific scope elements associated with this task include the following:

- Cultural Resources will include conducting a surface and subsurface archaeological survey of the project area. Includes notification of Snoqualmie Tribe and DAHP and a site walk to review the scope of the project.
- Review up to seven DAHP historic property inventory (HPI) forms for building and structures over 50 years old on parcels immediately abutting the project area.

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Dylan Gamble and Jeff Hamlin

City of Snoqualmie

Proposal for Landscape Architectural Services - Snoqualmie Riverwalk Restart and Canopy Walk Pre-Design

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- Prepare a Critical Areas Report documenting wetlands and defining OHWM as appropriate to project scope will be coordinated with Riverwalk North. Includes a permit summary technical memo discussing anticipate project impacts, estimating mitigation requirements, and associated permitting requirements.
- Prepare conceptual site plan/layout of the Canopy Walk to identify the project extents and related details needed to identify program, scope, and scale of the project.
- Civil engineering scope will include any necessary coordination with city ROW and other aspects related to TESC, stormwater design, or other aspects the project will need to abide by.
- Prepare preliminary design for up to three alternatives for the Canopy Walk structure that evaluate different structural alternatives.
- Coordinate with AESI to identify associated Geotechnical Engineering recommendations based on prior reports to assist with pilling depths or other footing related elements associated with the canopy walk.
- Provide planning-level cost estimates for the Canopy Walk options, as well as associated site improvements and identified mitigation plans.
- Prepare a permit matrix that identifies approvals the project will need to obtain and provide a preliminary timeline to assist with planning for the project.
- NHC will review preliminary canopy walk plans, including structural elements prepared by KPFF, to identify any potential flood mitigation opportunities with adjacent projects occurring in the project area. This will include a preliminary hydraulic analysis for the proposed Canopy Walk structure.
- Develop a preferred plan.
- Attend up to two stakeholder meetings and one community open house to review the scope and scale of the Canopy Walk.
- Attend one City Council meeting to provide an update on the project.

Consultants

The following consultants will provide services associated with this scope and fee:

- KPFF Consulting Engineers (Civil Engineering, Structural Engineering, Site Survey)
- The Watershed Company (Critical Areas)
- ESA (Cultural Resources)

03.15.23

Dylan Gamble and Jeff Hamlin

City of Snoqualmie

Proposal for Landscape Architectural Services - Snoqualmie Riverwalk Restart and Canopy Walk Pre-Design

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- NHC (Environmental Engineering)
- AESI (Geotechnical Engineering)

Schedule

We understand planning and permitting for the project will occur in calendar year 2023. Construction for Riverwalk North is anticipated in calendar year 2024, pending project funding and permit approvals. Canopy Walk will commence to next phases of design, pending City Council approvals and funding being secured through CIP or grant awards.

Site Survey

It is assumed the project will utilize the site survey prepared by KPFF in 2016/17 for earlier phases of this project. An allowance is provided to pick up any new wetland flags, if deemed necessary by The Watershed Company as part of their site delineation update.

Assumptions

1. AESI (Geotechnical Engineering) and NHC (Hydraulic Engineering) fees assume minimal consultation to assist with initial design and layout for the Canopy Walk.
2. AESI has an allowance to provide input to KPFF for any associated soil bearing analysis associated with the footing design for the bridge structure. No new Geotechnical site investigations are anticipated.
3. Water quality treatment for stormwater runoff will not be required.
4. Stormwater flow control will not be required.
5. Civil drawings will not be required for the JARPA permit.
6. The overall bridge configuration (i.e. timber glu-lam girders with metal bridge grating on spread footings) is assumed to be the identical to the previously completed 60% design. Changes in superstructure and/or substructure type will require a contract supplement.
7. Specifications will conform to WSDOT Standard Specifications for Road, Bridge, and Municipal Construction (WSDOT Standard Spec).
8. Cost estimate will conform to the bid items contained within the WSDOT Standard Spec.
9. This scope and fee does not include work beyond what is noted herein.
10. Canopy Walk Predesign does not include any permit applications or development of construction documents.

03.15.23
 Dylan Gamble and Jeff Hamlin
 City of Snoqualmie
 Proposal for Landscape Architectural Services - Snoqualmie Riverwalk Restart and
 Canopy Walk Pre-Design
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Fees

Based on the scope of services identified at this time, we have established a fee as follows:

Riverwalk North

Task 1: 10% Design	\$119,453.67
Task 2: 90% Design	\$103,786.67
Task 3: 100% Design	\$65,799.67
Task 4: Bid Support	\$14,933.00
Task 5: Construction Support	\$72,352.00
Task 6: Develop Alternate Trail Loop	\$62,684.00
<u>Reimbursable expenses</u>	<u>\$1,000.00</u>
Total	\$440,009.02

Optional Services

Task 7: Canopy Walk Pre-Design	\$130,641.60
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Fees will be billed monthly based upon the percentage of work completed. Services beyond those noted in this proposal will be billed as additional services on an hourly basis as follows, or lump sum fees can be negotiated:

Principal	\$225.00 per hour
Associate	\$180.00 per hour
Project Manager	\$150.00 per hour
Landscape Designer	\$120.00 per hour
Administrative Staff	\$105.00 per hour

Invoices not paid within 90 days of invoice date will be subject to late charges of 1% per month. If payment for services is not received within 120 days of the invoice date, all subsequent services and/or issuance of documents may be postponed until receipt of payment, unless special arrangements are made prior to providing the services.

If this proposal meets with your approval, please sign one copy and return it to our office. If you have questions, would like more information, or wish to make any modifications, please do not hesitate to contact us. We look forward to working with you on the next phases of the project! Work will be scheduled upon our receipt of the signed proposal.

03.15.23
Dylan Gamble and Jeff Hamlin
City of Snoqualmie
Proposal for Landscape Architectural Services - Snoqualmie Riverwalk Restart and
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Sincerely,

Berger Partnership PS

A handwritten signature in blue ink that reads "Andy Mitton".

Andy Mitton
Principal, ASLA, PLA

APPROVED:

Date

Fee Estimate Worksheet

Date: 3/6/2023

Project: Snoqualmie Riverwalk Phase 1 restart

	Berger				Berger Total	Subconsultants							Sub Total incl. Mark-up
	Principal	PM	LA Staff	Admin		ESA	KPFF Civil	KPFF Structural	KPFF Survey	AESI	NHC	Watershed	
	AM	JF	BM	CG									
Task 1: Riverwalk North 10% Design													
Project management	8	16			\$4,200.00	\$3,084.00	\$21,709.17	\$21,104.17	\$7,000.00	\$5,000.00	\$2,500.00	\$13,750.00	\$81,562.07
Team coord calls (bi-weekly = 6)	9	9			\$3,375.00								\$0.00
Cultural resource coord - DAHP NRHP eligibility	4	12			\$2,700.00	\$3,806.00							\$4,186.60
Shoreline permitting / Critical Areas coordination / SEPA (project based)	6	16			\$3,750.00								\$0.00
Site visit with project team members	4	4			\$1,500.00								\$0.00
Confirm trail design / update layout plans	4	16	16		\$5,220.00								\$0.00
Revise mitigation planting / site restoration sheets	2	6	12		\$2,790.00								\$0.00
Update site details	1	4	6		\$1,545.00								\$0.00
Coordinate Structural details	4	12			\$2,700.00								\$0.00
Coordinate Civil / drainage scope	2	12			\$2,250.00								\$0.00
Update Cost Estimate	1	4	4		\$1,305.00								\$0.00
Update Specifications	1	4		4	\$1,245.00								\$0.00
Review mtg w/ City	3	3			\$1,125.00								\$0.00
Totals	49	118	38	4	\$33,705.00	\$6,890.00	\$21,709.17	\$21,104.17	\$7,000.00	\$5,000.00	\$2,500.00	\$13,750.00	\$85,748.67

Task 1 Total \$119,453.67

Task 2: Riverwalk North 90% Design

Project management	8	24			\$5,400.00		\$21,709.17	\$21,104.17		\$5,000.00	\$2,500.00	\$18,170.00	\$75,331.67
Team coord calls (bi-weekly = 8)	12	12			\$4,500.00								\$0.00
Coordinate Cultural Resources	2	4			\$1,050.00								\$0.00
Coordinate Critical Areas	6	16			\$3,750.00								\$0.00
Compile drawing set / cover sheet	1	4	6		\$1,545.00								\$0.00
Update trail layout plan		4	8		\$1,560.00								\$0.00
Update site restoration plans	2	4	8		\$2,010.00								\$0.00
Update site details	2	4	8		\$2,010.00								\$0.00
Compile & submit permit set	2	12	4		\$2,730.00								\$0.00
Revise cost estimate	1	4	6		\$1,545.00								\$0.00
Revise specifications		4		6	\$1,230.00								\$0.00
Review mtg w/ City	3	3			\$1,125.00								\$0.00
Totals	39	95	40	6	\$28,455.00	\$0.00	\$21,709.17	\$21,104.17	\$0.00	\$5,000.00	\$2,500.00	\$18,170.00	\$75,331.67

Task 2 Total \$103,786.67

Fee Estimate Worksheet

Date: 3/6/2023

Project: Snoqualmie Riverwalk Phase 1 restart

	Berger					Subconsultants								Sub Total incl. Mark-up
	Principal	PM	LA Staff	Admin		ESA	KPFF Civil	KPFF Structural	KPFF Survey	AESI	NHC	Watershed		
	AM	JF	BM	CG	Berger Total									
Task 3: Riverwalk North 100% Design														
Project Management	8	12			\$3,600.00		\$21,709.17	\$21,104.17						\$47,094.67
Team coordination calls (bi-weekly = 4)	4	8			\$2,100.00									\$0.00
Incorporate comments from city and permit agencies	4	8	16		\$4,020.00									\$0.00
Finalize construction documents / details	2	12	24		\$5,130.00									\$0.00
Update engineers estimate (CE)	1	4	8		\$1,785.00									\$0.00
Finalize specifications	2	8		4	\$2,070.00									\$0.00
Totals	21	52	48	4	\$18,705.00	\$0.00	\$21,709.17	\$21,104.17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$47,094.67
Task 3 Total														\$65,799.67
Task 4: Riverwalk North Bid Administration														
Prepare bid documents / Advertise	2	12			\$2,250.00		\$3,140.00	\$4,040.00						\$7,898.00
Answer contractor questions	2	8			\$1,650.00									\$0.00
Prepare addenda	1	8	8		\$2,385.00									\$0.00
Review bid tabs	2	2			\$750.00									\$0.00
Totals	7	30	8	0	\$7,035.00	\$0.00	\$3,140.00	\$4,040.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,898.00
Task 4 Total														\$14,933.00
Task 5: Riverwalk North Construction Support														
Pre-construction meeting	4	4			\$1,500.00		\$9,400.00	\$10,720.00						\$22,132.00
Submittal reviews	2	24	36		\$8,370.00									\$0.00
ASI's & change orders (qty 10)	2	12	16		\$4,170.00									\$0.00
Weekly construction meetings (18 mtgs @ 4 hrs - 120 working days)	24	72			\$16,200.00									\$0.00
Additional site visits (5 @ 4 hrs ea)	12	20			\$5,700.00									\$0.00
Punch list / substantial completion	2	16			\$2,850.00									\$0.00
Back punch / final completion	2	16			\$2,850.00									\$0.00
Review O&M manuals	2	16			\$2,850.00									\$0.00
Record drawings	2	16	24		\$5,730.00									\$0.00
Totals	52	196	76	0	\$50,220.00	\$0.00	\$9,400.00	\$10,720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22,132.00
Task 5 Total														\$72,352.00

Fee Estimate Worksheet

Date: 3/6/2023

Project: Snoqualmie Riverwalk Phase 1 restart

	Berger				Berger Total	Subconsultants							
	Principal	PM	LA Staff	Admin		ESA	KPFF Civil	KPFF Structural	KPFF Survey	AESI	NHC	Watershed	Sub Total incl. Mark-up
	AM	JF	BM	CG									
Task 6: Develop alternate trail loop													
Project management	8	12			\$3,600.00	\$0.00	\$25,500.00	\$23,740.00	\$0.00	\$0.00	\$0.00	\$0.00	\$54,164.00
Prepare additional layout and restoration sheets	2	16			\$2,850.00								
Cost estimate revisions & detail support	2	8		4	\$2,070.00								\$0.00
Totals	12	36	0	4	\$8,520.00	\$0.00	\$25,500.00	\$23,740.00	\$0.00	\$0.00	\$0.00	\$0.00	\$54,164.00
													Task 7 Total \$62,684.00
Project Totals	235	585	230	14	\$146,640.00	\$6,890.00	\$103,167.51	\$101,812.51	\$7,000.00	\$10,000.00	\$5,000.00	\$31,920.00	\$292,369.02
Reimbursable Expenses (Berger)					\$1,000.00								
													Project Total Tasks 1 - 6 \$440,009.02

Fee Estimate Worksheet

Date: 3/6/2023

Project: Snoqualmie Riverwalk Phase 1 restart

	Berger				Berger Total	Subconsultants						Sub Total incl. Mark-up	
	Principal	PM	LA Staff	Admin		ESA	KPFF Civil	KPFF Structural	KPFF Survey	AESI	NHC		Watershed
	AM	JF	BM	CG									
Task 7: Canopy walk predesign													
Project management	8	12			\$3,600.00	\$3,084.00	\$15,302.50	\$20,222.50	\$7,000.00		\$5,000.00	\$4,525.00	\$60,647.40
Kick off meeting to discuss / confirm project program and overall vision	4	4			\$1,500.00								\$0.00
Site walk with ESA / team	4	4			\$1,500.00								\$0.00
Owner review meetings (3?)	6	6			\$2,250.00								\$0.00
Team meetings (4?)	8	8			\$3,000.00								\$0.00
Stakeholder outreach - 2 panel meetings	12	12			\$4,500.00								\$0.00
Community open house	12	12			\$4,500.00								\$0.00
Coordination with Town Center 3	2	12			\$2,250.00								\$0.00
Attend 1 City Council update mtg	4				\$900.00								
Cultural resource coord - research and field work	2	8			\$1,650.00	\$17,922.00							\$19,714.20
Critical areas coordination w/ Watershed	8	8			\$3,000.00								\$0.00
Conceptual layout plan	4	12	16		\$4,620.00								\$0.00
Develop structural strategy / mitigation strategy w team	4	12			\$2,700.00								\$0.00
Prepare preliminary design details	4	12	16		\$4,620.00								
Develop graphic site plan / sections / rendering for open house	2	8	24		\$4,530.00								\$0.00
Rough order magnitude cost estimate	2	8	12		\$3,090.00								
Narrative / report	2	8		4	\$2,070.00								\$0.00
Totals	88	146	68	4	\$50,280.00	\$21,006.00	\$15,302.50	\$20,222.50	\$7,000.00	\$0.00	\$5,000.00	\$4,525.00	\$80,361.60

Task 7 Total \$130,641.60

Exhibit E-1
KPFF Consulting Engineers
Consultant Fee Summary
Hourly Rate Consultant Agreement

SNOQUALMIE RIVERWALK

Classification	Hourly Rate	X	Total Hours	=	Cost
Principal	\$ 230.00	X	47.00	=	\$ 10,810.00
Bridge Project Engineer	\$ 180.00	X	210.00	=	\$ 37,800.00
Bridge Design Engineer	\$ 150.00	X	278.00	=	\$ 41,700.00
Bridge CADD	\$ 150.00	X	204.00	=	\$ 30,600.00
Admin	\$ 120.00	X	32.00	=	\$ 3,840.00
Civil Principal	\$ 225.00	X	47.00	=	\$ 10,575.00
Civil Project Engineer	\$ 150.00	X	228.00	=	\$ 34,200.00
Civil Design Engineer	\$ 130.00	X	358.00	=	\$ 46,540.00
Civil CADD	\$ 130.00	X	188.00	=	\$ 24,440.00
Title 10	\$ -	X	0.00	=	\$ -
Title 11	\$ -	X	0.00	=	\$ -
Title 12	\$ -	X	0.00	=	\$ -
Title 13	\$ -	X	0.00	=	\$ -
Title 14	\$ -	X	0.00	=	\$ -
Title 15	\$ -	X	0.00	=	\$ -
Title 16	\$ -	X	0.00	=	\$ -
Title 17	\$ -	X	0.00	=	\$ -
Title 18	\$ -	X	0.00	=	\$ -
Title 19	\$ -	X	0.00	=	\$ -
Title 20	\$ -	X	0.00	=	\$ -
					<u>\$ 240,505.00</u>

Reimbursables

Mileage	(## Miles x \$0.585/mile)	
Airfare	(Allowance)	
Per Diem	(Hotel + Meals @ \$#.## x # trips)	
Subcontract	(Sub Name & Task)	
(Blank)	(Allowance)	
Subtotal		<u>\$ -</u>

GRAND TOTAL:	\$240,505.00
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February 23, 2023		KPFF Consulting Engineers																				[ABBR]
SNOQUALMIE RIVERWALK		Principal	Bridge Project Engineer	Bridge Design Engineer	Bridge CADD	Admin	Civil Principal	Civil Project Engineer	Civil Design Engineer	Civil CADD	Title 10	Title 11	Title 12	Title 13	Title 14	Title 15	Title 16	Title 17	Title 18	Title 19	Title 20	
Item	SCOPE OF WORK	\$230.00	\$180.00	\$150.00	\$150.00	\$120.00	\$225.00	\$150.00	\$130.00	\$130.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
1	PROJECT ADMINISTRATION, INVOICING & MEETINGS																					
1.00	Project Administration, Invoicing & Meetings	6	12	12		24	6	12	12													\$12,930
Labor Subtotal: Reimbursables:		6	12	12	0	24	6	12	12	0	0	0	0	0	0	0	0	0	0	0	0	\$12,930
2	STRUCTURAL ENGINEERING																					
2.10	South Trestle Bridge 90% Design																					
	Bridge Layout		8	8	12																	\$4,440
	General Notes & Typical Section		2	6	6																	\$2,160
	Foundation Plan		6	10	8																	\$3,780
	Abutment Details - 1		8	12	12																	\$5,040
	Abutment Details - 2		8	12	12																	\$5,040
	Wingwall Layout		6	12	10																	\$3,360
	Framing Plan		4	8	8																	\$3,120
	Girder Details - 1		6	12	12																	\$4,680
	Girder Details - 2		6	12	12																	\$4,680
	Railing Details		4	12	12																	\$4,320
	Miscellaneous Details		4	8	12																	\$3,720
	Cost Estimate		8	16																		\$3,840
	Specifications	4	12																			\$3,080
	QC	12	18	6	6																	\$7,800
	Bid Support	4	4	8	8																	\$4,040
	Construction Support	8	16	40																		\$10,720
2.20	Canopy Walk Preliminary Design (10%) Design																					
	Canopy Walk Layouts	2	18	8	12																	\$6,700
	Canopy Walk Typical Section	2	18	8	12																	\$6,700
	Cost Estimates	1	12	8																		\$3,590
3.30	Riverwalk North Loop Trail - Trestle Bridge (Add Alternate)	8	30	60	50																	\$23,740
Labor Subtotal: Reimbursables:		41	198	266	204	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$115,570
3	Civil Engineering																					
3.10	Riverwalk North																					
	Civil Cover and General Notes							4	6	4												\$1,900
	Temporary Erosion and Sediment Control Plans							10	20	24												\$7,220
	Paving and Horizontal Control Plans							24	40	40												\$14,000
	Grading and Drainage Plans							24	40	40												\$14,000
	TESC, Paving, and Drainage Details							10	20	16												\$6,180
	JARPA						1	8														\$1,425
	Drainage Report					4	2	12	20													\$5,330
	Cost Estimate						2	6	20													\$3,950
	Specifications					4	2	6	12													\$3,390
	QC						12	12														\$4,500
	Bid Support						4	8	8													\$3,140
	Construction Support						8	16	40													\$9,400
3.20	Canopy Walk Preliminary Design (10%) Design																					
	Canopy Walk Layouts						4	12	24	24												\$8,940
	Cost Estimates						2	4	16													\$3,130
3.30	Riverwalk North Loop Trail (Add Alternate)						4	60	80	40												\$25,500
Labor Subtotal: Reimbursables:		0	0	0	0	8	41	216	346	188	0	0	0	0	0	0	0	0	0	0	0	\$112,005
Labor Sum:		47	210	278	204	32	47	228	358	188	0	0	0	0	0	0	0	0	0	0	0	\$240,505
Reimbursable Sum:																						\$0
TOTAL:																						\$240,505

2/23/2023
Exhibit A-1
Scope of Work

Snoqualmie Riverwalk

SCOPE OF WORK

TASK NO. 1.0 – PROJECT ADMINISTRATION, INVOICING & MEETINGS

KPFF will prepare a monthly invoice and progress report to Berger Partnership (Berger). The progress report will describe the work represented by the invoice being submitted and include percentage completion and billings to date.

KPFF will attend up to twelve (12) project coordination meetings. Meetings will be attended by structural lead and civil lead for the project.

Assumptions

- Berger will provide an invoicing format for use on the project
- This phase of the project is assumed to last eight (8) months
- Meetings are assumed to be one (1) hour in length and will be held virtually

Deliverables

- Monthly progress reports and invoices (Assume 8)

TASK NO. 2.0 – STRUCTURAL ENGINEERING

KPFF will provide structural engineering services in support of the larger project. Specific tasks include:

Task 2.1 – South Trestle Bridge Final Design

KPFF will complete plans, specifications and construction cost estimate (PS&E) design for this bridge crossing. The bridge alignment may be shifted to better align with the revised trail design which will require some redesign. Anticipated design drawings for this structure include:

- Bridge Layout
- General Notes & Typical Section
- Foundation Plan
- Abutment Details – 1
- Abutment Details – 2
- Wingwall Layout
- Framing Plan
- Girder Details – 1
- Girder Details – 2
- Railing Details
- Miscellaneous Details

KPFF will also provide the following services:

- Provide comment on the JARPA application and drawings by others
- Address and respond to permit comments
- Answer questions and prepare amendments as required during the bidding phase
- Attend site visits and respond to RFIs and Submittals as required during the construction phase.

Task 2.2 – Canopy Walk Preliminary (10%) Design

KPFF will provide preliminary design for up to three (3) alternatives for the Canopy Walk structure along the Snoqualmie River. Preliminary design of this structure will evaluate different structural alternatives and provide planning level cost estimates for these options. Anticipated design drawings include:

- Canopy Walk Layout Alternatives (3 drawings)
- Canopy Walk Alternative Typical Sections (3 drawings)

Task 2.3 (Add Alternate) – Riverwalk North Loop Trail

KPFF will complete structural PS&E for the Trestle Bridge North, bid support, and construction support services for the Riverwalk North Loop Trail.

Assumptions

- The overall bridge configuration (i.e. timber glu-lam girders with metal bridge grating on spread footings) is assumed to be identical to the previously completed 60% design. Changes in superstructure and/or substructure type will require a contract supplement.
- Specifications will conform to the WSDOT Standard Specifications for Road, Bridge, and Municipal Construction (WSDOT Standard Spec).
- Cost estimate will conform to the bid items contained within the WSDOT Standard Spec
- Supplemental data required for design like geotechnical, hydraulics and survey is by others and will be provided by Berger
- Berger will assemble the 90% & 100% PS&E for submittal
- Record documents are not required
- The basic configuration (bridge type, layout, design) for the Trestle Bridge North is assumed to be identical to the previously submitted design

Deliverables

- 90% PS&E for the South Trestle Bridge (pdf)
- 100% PS&E for the South Trestle Bridge (pdf)
- 10% preliminary design drawings and cost estimate for the Canopy Walk (pdf)

TASK NO. 3.0 – CIVIL ENGINEERING

KPFF will provide civil engineering services in support of the larger project. Specific tasks include:

Task 3.1 – Riverwalk North Design

KPFF will complete Construction Document plans, storm drainage report, specifications and construction cost estimate for the Riverwalk North trail. Anticipated design drawings for this task include:

- Civil Cover and General Notes
- Temporary Erosion and Sediment Control (TESC) Plans
- Paving and Horizontal Control Plans (3 sheets)
- Grading and Drainage Plans (3 sheets)
- TESC, Paving, and Drainage details

KPFF will also provide the following services:

- Provide comment on the JARPA application and drawings by others
- Address and respond to permit comments
- Answer questions and prepare amendments as required during the bidding phase
- Attend site visits and respond to RFIs and Submittals as required during the construction phase.

Task 3.2 – Canopy Walk Preliminary (10%) Design

KPFF will provide preliminary design for up to three (3) alternatives for the Canopy Walk structure along the Snoqualmie River. Preliminary design of this structure will evaluate different structural alternatives and provide planning level cost estimates for these options. Anticipated design drawings include:

- Canopy Walk Layout Alternatives (3 drawings)

Task 3.3 (Add Alternate) – Riverwalk North Loop Trail

KPFF will complete Construction Document plans, storm drainage report, specifications, construction cost estimate, bid support, and construction support services for the Riverwalk North Loop Trail.

Assumptions

- Water quality treatment for stormwater runoff will not be required
- Stormwater flow control will not be required
- Civil drawings will not be required for the JARPA permit
- Specifications will conform to the WSDOT Standard Specifications for Road, Bridge, and Municipal Construction (WSDOT Standard Spec)
- Cost estimate will conform to the bid items contained within the WSDOT Standard Spec
- Berger will assemble the deliverables for submittal
- Record Documents will not be required

Deliverables

- 10% Coordination Set for Riverwalk North (pdf)
- 90% PS&E for Riverwalk North (pdf)

- 100% PS&E for Riverwalk North (pdf)
- Bid Set for Riverwalk North
- 10% preliminary design drawings and cost estimate for the Canopy Walk (pdf)

Fee Estimate Worksheet

Date: 3/6/2023

Project: Snoqualmie Riverwalk Phase 1 restart

	Berger				Berger Total	Subconsultants							Sub Total incl. Mark-up
	Principal	PM	LA Staff	Admin		ESA	KPFF Civil	KPFF Structural	KPFF Survey	AESI	NHC	Watershed	
	AM	JF	BM	CG									
Task 1: Riverwalk North 10% Design													
Project management	8	16			\$4,200.00	\$3,084.00	\$21,709.17	\$21,104.17	\$7,000.00	\$10,000.00	\$5,000.00	\$13,750.00	\$89,812.07
Team coord calls (bi-weekly = 6)	9	9			\$3,375.00								\$0.00
Cultural resource coord - DAHP NRHP eligibility	4	12			\$2,700.00	\$3,806.00							\$4,186.60
Shoreline permitting / Critical Areas coordination / SEPA (project based)	6	16			\$3,750.00								\$0.00
Site visit with project team members	4	4			\$1,500.00								\$0.00
Confirm trail design / update layout plans	4	16	16		\$5,220.00								\$0.00
Revise mitigation planting / site restoration sheets	2	6	12		\$2,790.00								\$0.00
Update site details	1	4	6		\$1,545.00								\$0.00
Coordinate Structural details	4	12			\$2,700.00								\$0.00
Coordinate Civil / drainage scope	2	12			\$2,250.00								\$0.00
Update Cost Estimate	1	4	4		\$1,305.00								\$0.00
Update Specifications	1	4		4	\$1,245.00								\$0.00
Review mtg w/ City	3	3			\$1,125.00								\$0.00
Totals	49	118	38	4	\$33,705.00	\$6,890.00	\$21,709.17	\$21,104.17	\$7,000.00	\$10,000.00	\$5,000.00	\$13,750.00	\$93,998.67

Task 1 Total \$127,703.67

Task 2: Riverwalk North 90% Design

Project management	8	24			\$5,400.00		\$21,709.17	\$21,104.17				\$18,170.00	\$67,081.67
Team coord calls (bi-weekly = 8)	12	12			\$4,500.00								\$0.00
Coordinate Cultural Resources	2	4			\$1,050.00								\$0.00
Coordinate Critical Areas	6	16			\$3,750.00								\$0.00
Compile drawing set / cover sheet	1	4	6		\$1,545.00								\$0.00
Update trail layout plan		4	8		\$1,560.00								\$0.00
Update site restoration plans	2	4	8		\$2,010.00								\$0.00
Update site details	2	4	8		\$2,010.00								\$0.00
Compile & submit permit set	2	12	4		\$2,730.00								\$0.00
Revise cost estimate	1	4	6		\$1,545.00								\$0.00
Revise specifications		4		6	\$1,230.00								\$0.00
Review mtg w/ City	3	3			\$1,125.00								\$0.00
Totals	39	95	40	6	\$28,455.00	\$0.00	\$21,709.17	\$21,104.17	\$0.00	\$0.00	\$0.00	\$18,170.00	\$67,081.67

Task 2 Total \$95,536.67

Fee Estimate Worksheet

Date: 3/6/2023

Project: Snoqualmie Riverwalk Phase 1 restart

	Berger					Subconsultants								Sub Total incl. Mark-up
	Principal	PM	LA Staff	Admin		ESA	KPFF Civil	KPFF Structural	KPFF Survey	AESI	NHC	Watershed		
	AM	JF	BM	CG	Berger Total									
Task 3: Riverwalk North 100% Design														
Project Management	8	12			\$3,600.00		\$21,709.17	\$21,104.17						\$47,094.67
Team coordination calls (bi-weekly = 4)	4	8			\$2,100.00									\$0.00
Incorporate comments from city and permit agencies	4	8	16		\$4,020.00									\$0.00
Finalize construction documents / details	2	12	24		\$5,130.00									\$0.00
Update engineers estimate (CE)	1	4	8		\$1,785.00									\$0.00
Finalize specifications	2	8		4	\$2,070.00									\$0.00
Totals	21	52	48	4	\$18,705.00	\$0.00	\$21,709.17	\$21,104.17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$47,094.67
Task 3 Total														\$65,799.67
Task 4: Riverwalk North Bid Administration														
Prepare bid documents / Advertise	2	12			\$2,250.00		\$3,140.00	\$4,040.00						\$7,898.00
Answer contractor questions	2	8			\$1,650.00									\$0.00
Prepare addenda	1	8	8		\$2,385.00									\$0.00
Review bid tabs	2	2			\$750.00									\$0.00
Totals	7	30	8	0	\$7,035.00	\$0.00	\$3,140.00	\$4,040.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,898.00
Task 4 Total														\$14,933.00
Task 5: Riverwalk North Construction Support														
Pre-construction meeting	4	4			\$1,500.00		\$9,400.00	\$10,720.00						\$22,132.00
Submittal reviews	2	24	36		\$8,370.00									\$0.00
ASI's & change orders (qty 10)	2	12	16		\$4,170.00									\$0.00
Weekly construction meetings (18 mtgs @ 4 hrs - 120 working days)	24	72			\$16,200.00									\$0.00
Additional site visits (5 @ 4 hrs ea)	12	20			\$5,700.00									\$0.00
Punch list / substantial completion	2	16			\$2,850.00									\$0.00
Back punch / final completion	2	16			\$2,850.00									\$0.00
Review O&M manuals	2	16			\$2,850.00									\$0.00
Record drawings	2	16	24		\$5,730.00									\$0.00
Totals	52	196	76	0	\$50,220.00	\$0.00	\$9,400.00	\$10,720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22,132.00
Task 5 Total														\$72,352.00

Fee Estimate Worksheet

Date: 3/6/2023

Project: Snoqualmie Riverwalk Phase 1 restart

	Berger					Subconsultants								
	Principal	PM	LA Staff	Admin	Berger Total	ESA	KPFF Civil	KPFF Structural	KPFF Survey	AESI	NHC	Watershed	Sub Total incl. Mark-up	
	AM	JF	BM	CG										
Task 6: Develop alternate trail loop														
Project management	8	12			\$3,600.00	\$0.00	\$25,500.00	\$23,740.00	\$0.00	\$0.00	\$0.00	\$0.00	\$54,164.00	
Prepare additional layout and restoration sheets	2	16			\$2,850.00									
Cost estimate revisions & detail support	2	8		4	\$2,070.00								\$0.00	
Totals	12	36	0	4	\$8,520.00	\$0.00	\$25,500.00	\$23,740.00	\$0.00	\$0.00	\$0.00	\$0.00	\$54,164.00	
Task 7 Total													\$62,684.00	
Project Totals	235	585	230	14	\$146,640.00	\$6,890.00	\$103,167.51	\$101,812.51	\$7,000.00	\$10,000.00	\$5,000.00	\$31,920.00	\$292,369.02	
Reimbursable Expenses (Berger)					\$1,000.00									
Project Total Tasks 1 - 6													\$440,009.02	

Fee Estimate Worksheet

Date: 3/6/2023

Project: Snoqualmie Riverwalk Phase 1 restart

	Berger				Berger Total	Subconsultants						Sub Total incl. Mark-up	
	Principal	PM	LA Staff	Admin		ESA	KPFF Civil	KPFF Structural	KPFF Survey	AESI	NHC		Watershed
	AM	JF	BM	CG									
Task 7: Canopy walk predesign													
Project management	8	12			\$3,600.00	\$3,084.00	\$15,302.50	\$20,222.50	\$7,000.00		\$5,000.00	\$4,525.00	\$60,647.40
Kick off meeting to discuss / confirm project program and overall vision	4	4			\$1,500.00								\$0.00
Site walk with ESA / team	4	4			\$1,500.00								\$0.00
Owner review meetings (3?)	6	6			\$2,250.00								\$0.00
Team meetings (4?)	8	8			\$3,000.00								\$0.00
Stakeholder outreach - 2 panel meetings	12	12			\$4,500.00								\$0.00
Community open house	12	12			\$4,500.00								\$0.00
Coordination with Town Center 3	2	12			\$2,250.00								\$0.00
Attend 1 City Council update mtg	4				\$900.00								
Cultural resource coord - research and field work	2	8			\$1,650.00	\$17,922.00							\$19,714.20
Critical areas coordination w/ Watershed	8	8			\$3,000.00								\$0.00
Conceptual layout plan	4	12	16		\$4,620.00								\$0.00
Develop structural strategy / mitigation strategy w team	4	12			\$2,700.00								\$0.00
Prepare preliminary design details	4	12	16		\$4,620.00								
Develop graphic site plan / sections / rendering for open house	2	8	24		\$4,530.00								\$0.00
Rough order magnitude cost estimate	2	8	12		\$3,090.00								
Narrative / report	2	8		4	\$2,070.00								\$0.00
Totals	88	146	68	4	\$50,280.00	\$21,006.00	\$15,302.50	\$20,222.50	\$7,000.00	\$0.00	\$5,000.00	\$4,525.00	\$80,361.60

Task 7 Total \$130,641.60

Snoqualmie Riverwalk Project Cultural Resources Support

SCOPE OF WORK

Project Description

The Berger Partnership has asked ESA to assist with cultural resources support for two portions of the City of Snoqualmie's (City) Snoqualmie Riverwalk Project (Project): the Riverwalk North area and the Canopy Walk Predesign area, as shown on Figure 1 and Figure 2. The City anticipates receiving a grant from the Land and Water Conservation Fund through the Washington State Recreation and Conservation Office (RCO), however the City has not received this State funding yet. This scope assumes that the Project will require compliance with Washington State Governor's Executive Order 21-02 once state funds are received. ESA has scoped the deliverables herein to meet the 21-02 reporting standards for the City's future compliance needs.

The Riverwalk North area is currently at 10% design phase. This location includes the grade of a historic-era railroad trestle. The City is considering removing all or portions of this site. The area has already been subject to cultural resources survey (Valentino et al. 2018), however not NRHP eligibility determination has been made for the site to date. The Canopy Walk Predesign area has not been subject to a cultural resources survey to date. This scope of work describes the task that ESA will provide and the assumptions, deliverables and schedule associated with each.

Project Tasks

Task 1 — Contract Management and Team Coordination

ESA will coordinate with the Berger Partnership regarding progress, budget, and schedule and provide brief monthly progress reports and invoices for the duration of the contract. This task includes time for meeting with the Berger Partnership, City, and internal ESA team.

Deliverables:

- Attendance at conference calls with the City, Berger Partnership, as needed.
- Up to 8 monthly invoices with brief progress reports.

Assumptions:

- The Project is anticipated to last up to 8 months from Notice to Proceed to closeout.

Task 2 — Riverwalk North

A cultural resources assessment conducted in 2018 included the Riverwalk North location; survey methods included pedestrian (surface) and subsurface shovel probes (Valentino et al. 2018). The survey identified one archaeological site in this location: the previously recorded Old Northern Pacific spur into the Weyerhaeuser Mill (45-KI-546) and a site update form was completed and submitted to the Washington State Department of Archaeology and Historic Preservation (DAHP). As part the 2018 assessment, the City requested that a National Register of Historic Places eligibility recommendation be deferred and that the site's eligibility would be determined during consultation between the City, the Snoqualmie Indian Tribe, DAHP, the Governor's Office of Indian Affairs, and other consulting parties (Valentino et al. 2018).

For this task, ESA will review the existing documentation and conduct supplemental archival research as necessary to prepare a NRHP eligibility recommendation for archaeological site 45-KI-546. ESA will document the eligibility recommendation in Technical Memo to assist the City with pursuing a determination of eligibility.

Deliverables:

- One Draft Technical Memo (Word) and one Final Technical Memo (PDF).

Assumptions:

- The Project will require a NRHP eligibility determination for archaeological site 45-KI-546 (the Old Northern Pacific spur into the Weyerhaeuser Mill), in order to assess the Project's potential impacts.
- No additional survey is needed. All construction staging for the Riverwalk North location will be on City-owned land.

Task 3 — Canopy Walk Predesign

The Canopy Walk Predesign area has not yet been subject to a cultural resources survey. Under this task, ESA will conduct archival research to identify recorded and potential for unrecorded archaeological resources within the Project Area as well as a desktop review to identify any historic resources (buildings or structures 50 years or older in 2023 when the Project is estimated to start) on parcels adjacent to the Project Area. ESA will also review Project-specific environmental and geological background information for the location to inform the potential for encountering archaeology.

ESA will conduct a surface and subsurface archaeological survey of the Project Area. Prior to survey, ESA will request tribal knowledge of the Canopy Walk location from the Snoqualmie Indian Tribe via emailed letter to the Tribe's Department of Archaeology and Historic Preservation. ESA will invite the Snoqualmie Indian Tribe Department of Archaeology and Historic Preservation staff via email to observe the field survey. To comply with Washington State law, ESA will request a public utility locate prior to any subsurface survey. Subsurface survey will be conducted using up to 16 hand-dug shovel probes advanced to 3.28 feet (1 meter). ESA will screen spoils through ¼-inch hardware mesh and record probe locations using GPS. Probes will be backfilled immediately upon termination.

Based on a preliminary review of King County Assessor and DAHP records, there are 7 historic resources (buildings and structures) over 50 years old on parcels immediately abutting the Project Area. ESA will complete up to 7 DAHP historic property inventory (HPI) forms. Each resource will be evaluated for its potential eligibility to be listed in the NRHP, per

National Register Bulletin No. 15 *How to Apply the National Register Criteria for Evaluation*. ESA will summarize the survey findings in a Technical Report. The report will meet the current DAHP reporting standards.

Deliverables:

- One Draft Technical Report (Word) for simultaneous review by the Berger Partnership and City, and Snoqualmie Indian Tribe (if requested).
- One Final Report (PDF) for submittal to the DAHP under the direction of the City. ESA will submit the WISAARD project activity for review by DAHP, and the City will notify DAHP and the Snoqualmie Indian Tribe that the report is ready for review.
- Up to 7 DAHP historic property inventory forms.

Assumptions:

- The archaeological resources study area will be a 1-mile radius of the Project Area. The aboveground historic resources (buildings, structures, and objects) study area will consist of the Project Area and immediately adjacent parcels.
- The Berger Partnership will provide ESA with current design plans and a project description that includes potential construction methods and maximum potential depths of ground disturbance.
- The City will provide rights-of-entry for the survey, if needed.
- The project area is readily accessible by public utility locators and ESA will not need to meet locators on-site. ESA will spray the project area in advance of requesting the public utilities locate. The locate is required prior to fieldwork, pursuant to RCW 19.122 “Underground Utilities,” which requires notification to the Utility Notification Center as designated by the Washington Utilities and Transportation Commission, within 2-10 business days before digging.
- Fieldwork will require one 10-hour field day for a crew of two people.
- The construction methods for the trail have not been selected yet and may require pin piles, footings, and/or cables. The Project may involve planting restoration in addition to the elevated trail. The entire Canopy Walk Predesign Project Area will require survey to provide flexibility as the design develops.
- All construction staging will be on City-owned property, likely Riverview Park.
- There are 7 historic resources requiring inventory based on preliminary review of King County Assessor and DAHP records. If additional inventories are needed, an amendment may be necessary.
- If archaeological sites, isolates, or human remains are identified, an amendment may be necessary. Artifacts, if encountered, will be photographed and described and then reburied at their location of discovery. Preparation of site or isolate forms, or delineation testing will require an amendment.

References

Valentino, Alicia, Katherine F. Wilson, Chris Lockwood, Bryan Hoyt, Paula Johnson, and Amber Grady. 2018. *Snoqualmie Riverwalk Project, Phase I, King County, Washington - Cultural Resources Assessment*. Prepared for the City of Snoqualmie and submitted to The Berger Partnership by ESA, Seattle. On file, ESA, Seattle.

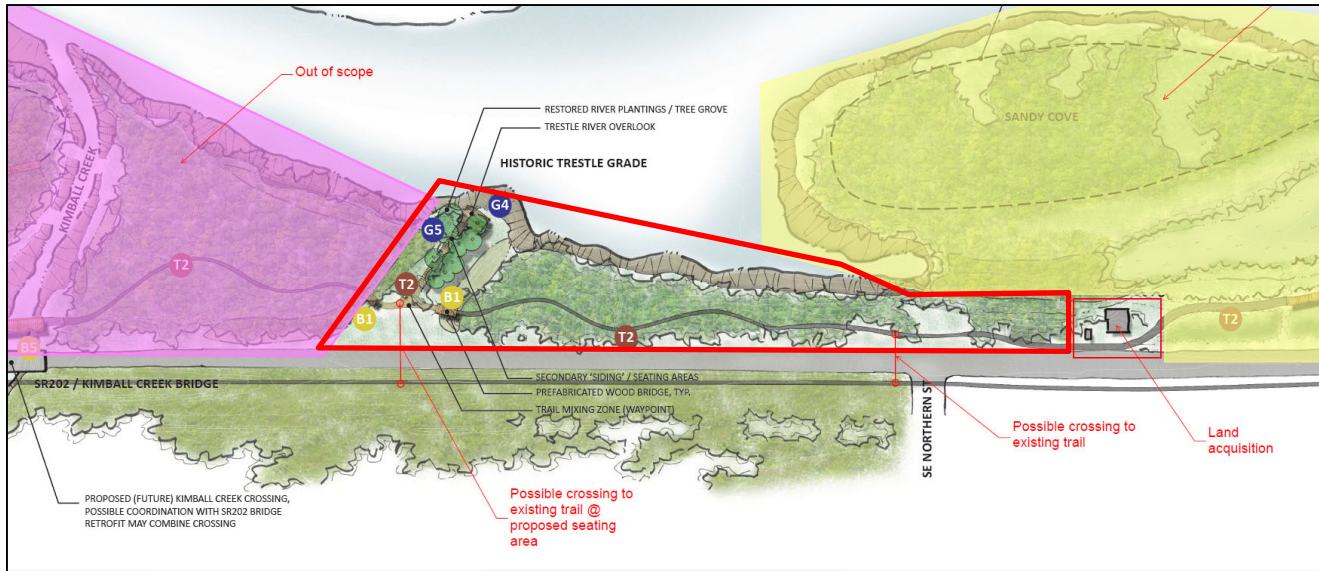


Figure 1. Approximate boundaries of the Riverwalk North area (in red).

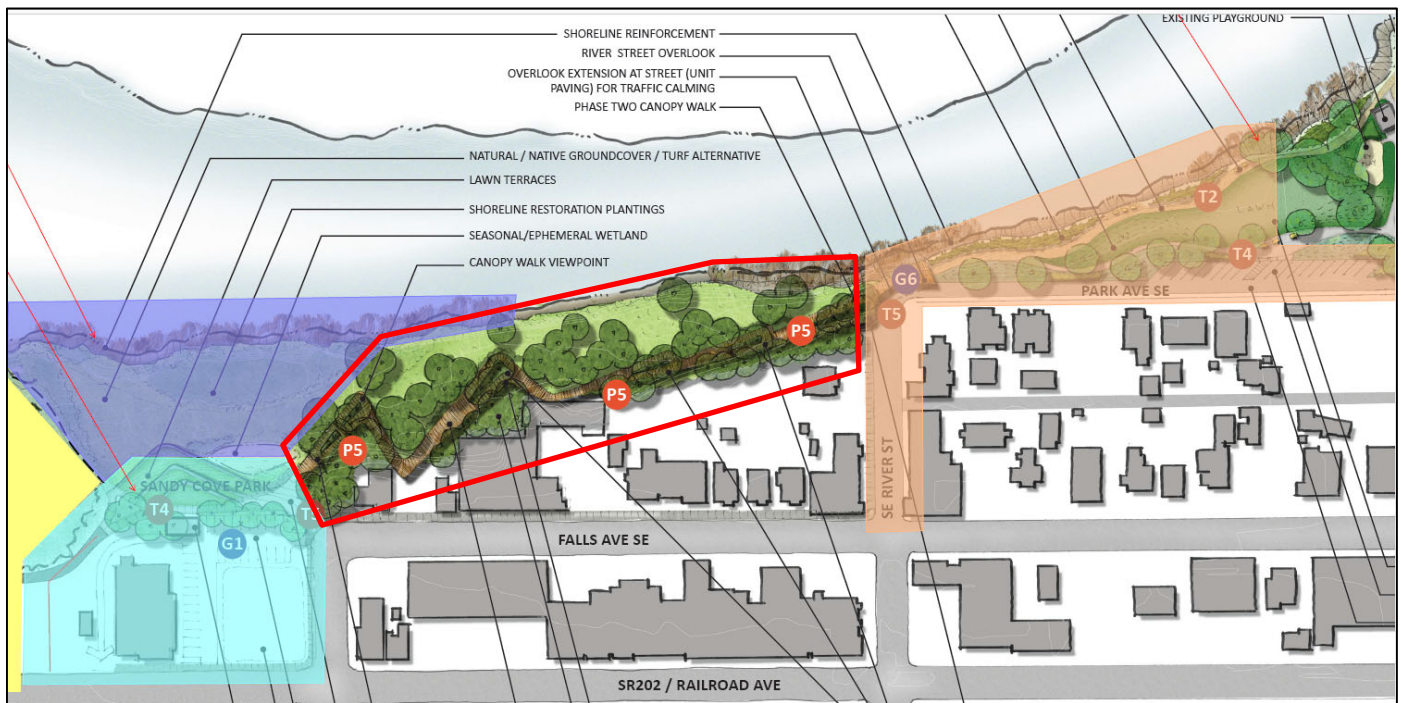


Figure 2. Approximate boundaries of the Canopy Walk Predesign area (in red). Note, immediately adjacent buildings and structures over 50 years in age may require inventory.

ESA Labor Detail and Expense Summary

Item 2.

Employee Names										
Labor Category		Chris Lockwood	Katie Wilson	Meagan Scott	Bryan Hoyt	Kate Hannah	Andy Wilson	Peter Carr	Susan Bjork	
		Project Director	Project Manager	Architectural Historian	Senior Archaeologist	Archaeologist, Historian	GIS Analyst	Technical Editor	Project Accountant	
		Principal Consultant 3	Managing Consultant 1	Senior Consultant 1	Senior Consultant 2	Associate Consultant 1	Associate Consultant 3	Senior Consultant 4	Project Technician 4	
Task #	Task Name/Description	\$239	\$180	\$140	\$153	\$128	\$146	\$181	\$136	
1	Contract Management and Team Coordination	4	10	2	2	2		1	10	31.00 \$ 5,139
2	Riverwalk North	2	8		4	6	1	2		23.00 \$ 3,806
3	Canopy Walk Predesign	6	8	30	32	34	6	4		120.00 \$ 17,922
Total Hours		12	26	32	38	42	7	7	10	174
Total Labor Costs		\$ 2,868	\$ 4,680	\$ 4,480	\$ 5,814	\$ 5,376	\$ 1,022	\$ 1,267	\$ 1,360	\$ 26,867
Percent of Effort - Labor Hours Only		6.9%	14.9%	18.4%	21.8%	24.1%	4.0%	4.0%	5.7%	100.0%
Percent of Effort - Total Project Cost		10.3%	16.8%	16.1%	20.8%	19.3%	3.7%	4.5%	4.9%	96.3%

PROJECT COST ESTIMATE SUMMARY TABLE		
ESA Labor Cost	\$	26,867
ESA Labor Data Management Fee ----->	3%	\$ 806
ESA Non-Labor Expenses		
Reimbursable Expenses (see Attachment A for detail)	\$	153
ESA Equipment Usage (see Attachment A for detail)	\$	70
Subtotal ESA Non-Labor Expenses	\$	223
Subconsultant Costs (see Attachment B for detail)	\$	-
PROJECT TOTAL	\$	27,896

Attachment A

Cost Proposal: ESA Non-Labor Expenses Summary

Reimbursable Expenses

Mileage	\$	153
Subtotal Reimbursable Expenses	\$	153
0% Fee on Reimbursable Expenses	\$	-
Total Reimbursable Expenses	\$	153

ESA Equipment Usage

General Equipment:

Tablet GPS	\$	70
Total Equipment Usage Costs	\$	70

Snoqualmie Riverwalk - fee breakdown

	KPFF Civil Eng	KPFF Structural Eng
Total fees w/out admin	\$112,005.00	\$115,570.00
Canopy walk	\$12,070.00	\$16,990.00
Admin fees	\$3,232.50	\$3,232.50
Total	\$15,302.50	\$20,222.50
Riverwalk North	\$61,895.00	\$60,080.00
Alternate loop trail	\$25,500.00	\$23,740.00
Bid services	\$3,140.00	\$4,040.00
Construction Services	\$9,400.00	\$10,720.00
Admin fees	\$3,232.50	\$3,232.50
Total	\$103,167.50	\$101,812.50
Back check total project fees	\$118,470.00	\$122,035.00
CD's per phase w/ Admin time (3 phases)	\$21,709.17	\$21,104.17

3/15/2023

Reference Totals

\$115,570.00

\$12,930.00

\$12,930.00

\$240,505.00

Science & Design

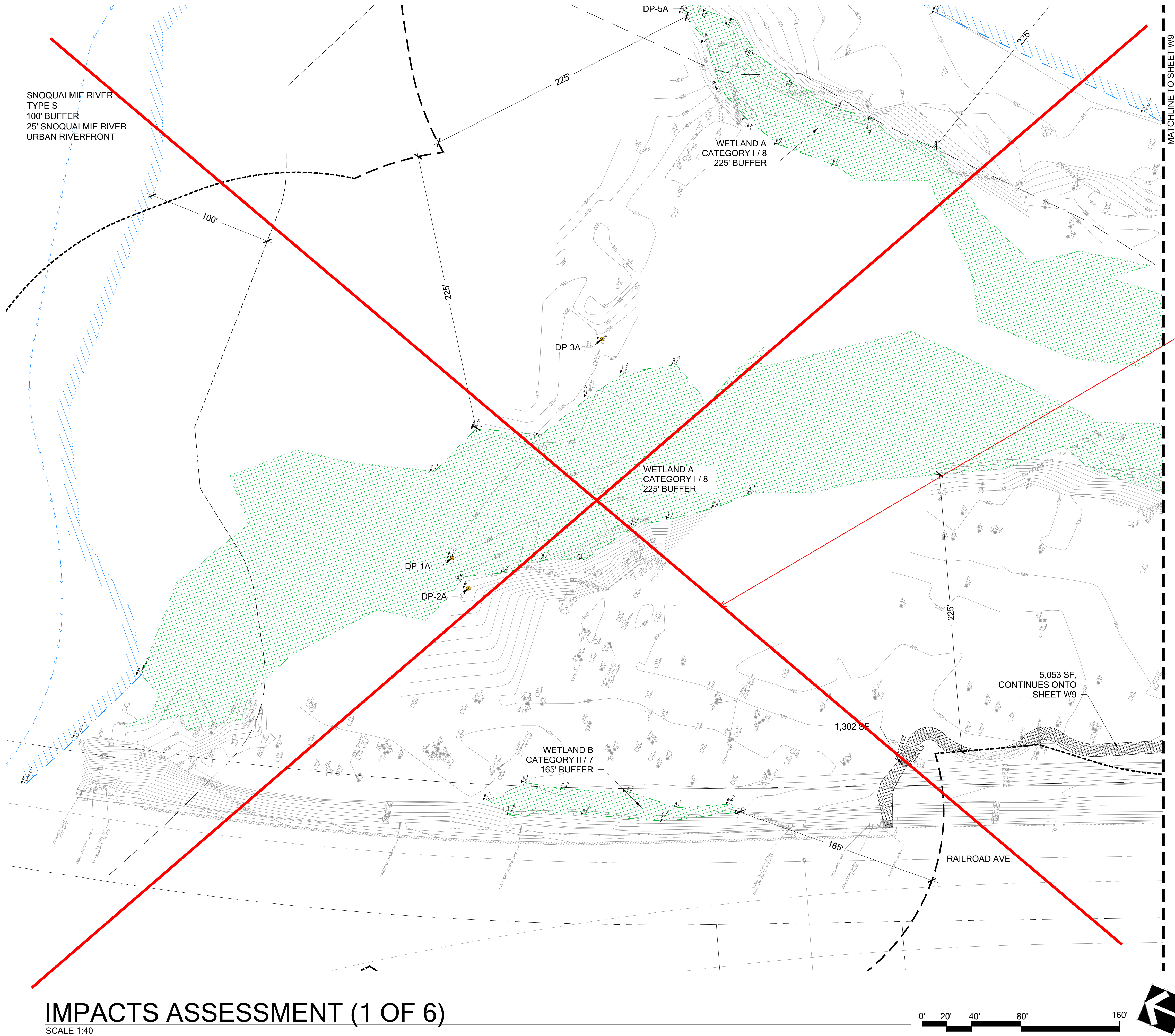
**SNOQUALMIE RIVERWALK
IMPACTS ASSESSMENT
PREPARED FOR: THE BERGER PARTNERSHIP**

SNOQUALMIE, WASHINGTON
KING COUNTY













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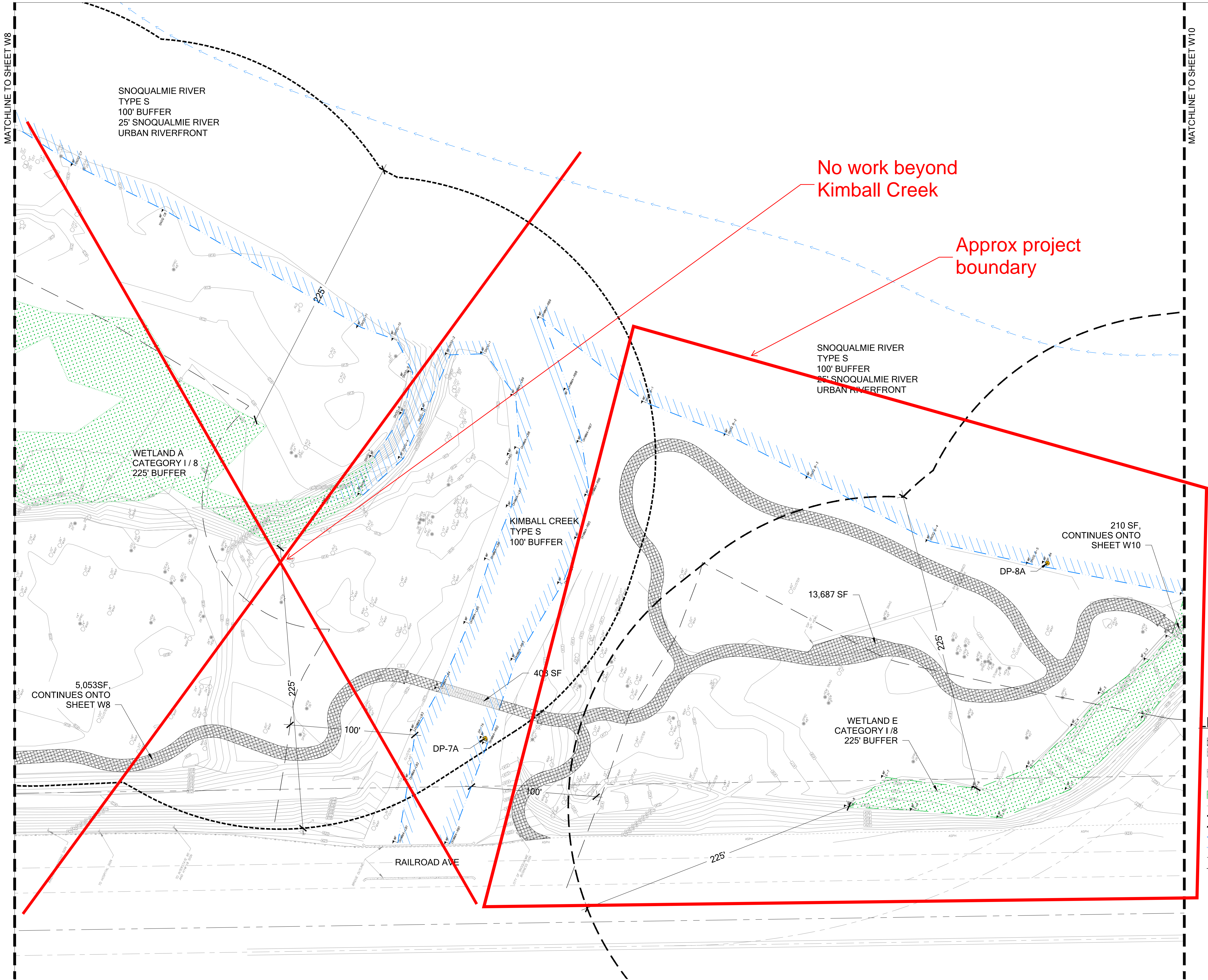
151111
SHEET NUMBER:
W8 OF 13

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LEGEND

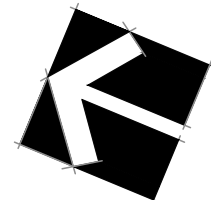
-  TOTAL PROPOSED BUFFER IMPACTS (29,091 SF)
 TOTAL PROPOSED OVER WATER IMPACTS (SHADING ONLY) (403 SF)
 TOTAL PROPOSED OVER WETLAND IMPACTS (SHADING ONLY) (402 SF)
 DELINEATED WETLAND BOUNDARY
 APPROXIMATE WETLAND BOUNDARY (OTAK 2015)
 WETLAND BUFFER
 APPROXIMATE WETLAND BUFFER
 DELINEATED OHWM
 APPROXIMATE OHWM
 SHORELINE BUFFER
 APPROXIMATE SHORELINE BUFFER
 DATA POINT



IMPACTS ASSESSMENT (2 OF 6)

SCALE 1:40

0' 20' 40' 80' 160'



750 Sixth Street South
Kirkland WA 98033

p 425.822.5242
www.watershedco.com

Science & Design

SNOQUALMIE RIVERWALK IMPACTS ASSESSMENT PREPARED FOR: THE BERGER PARTNERSHIP

SNOQUALMIE, WASHINGTON
KING COUNTY

SUBMITTALS & REVISIONS

NO.	DATE	DESCRIPTION	BY
1	07/25/2017	REVIEW SET	KMB

SHEET SIZE:
ORIGINAL PLAN IS 22" x 34".
SCALE ACCORDINGLY.

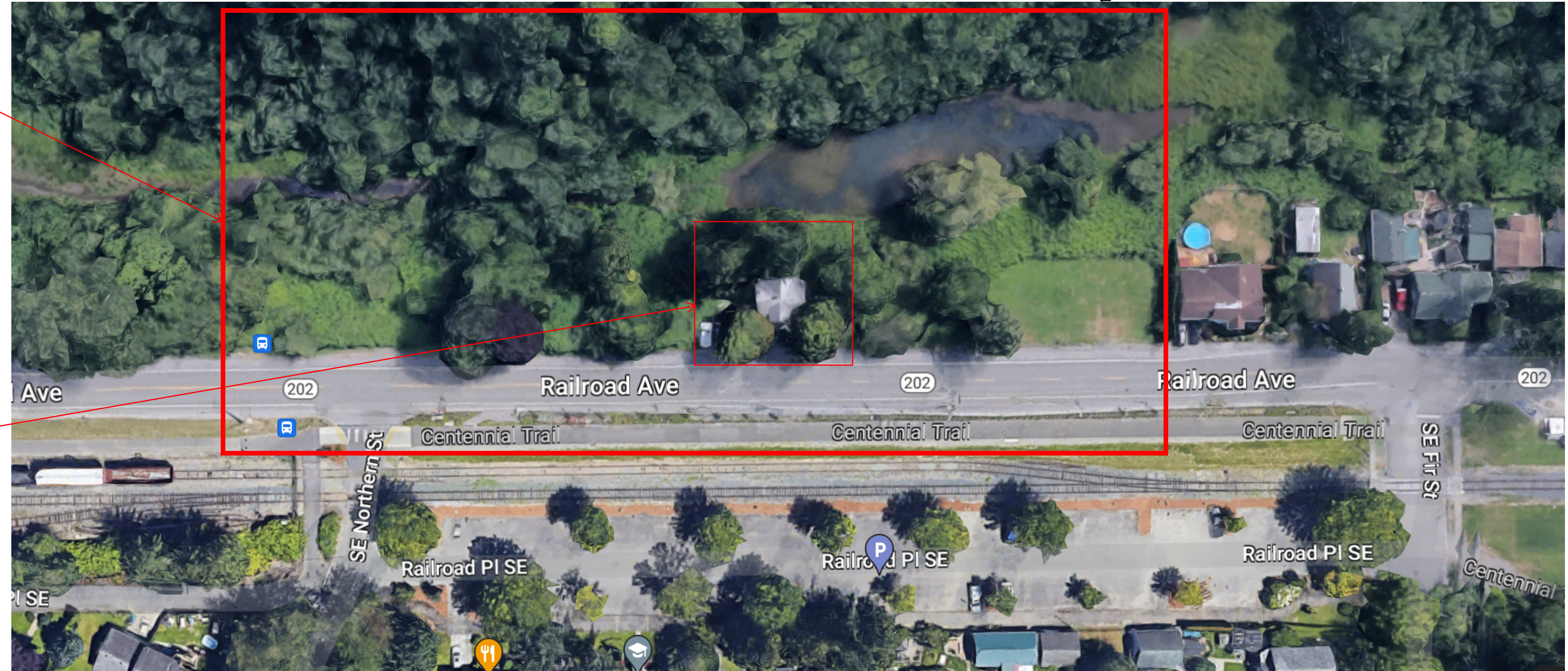
PROJECT MANAGER: JC
DESIGNED: JC
DRAFTED: KMB
CHECKED: SS
JOB NUMBER:

151111
SHEET NUMBER:
W9 OF 13

MATCHLINE TO SHEET W9

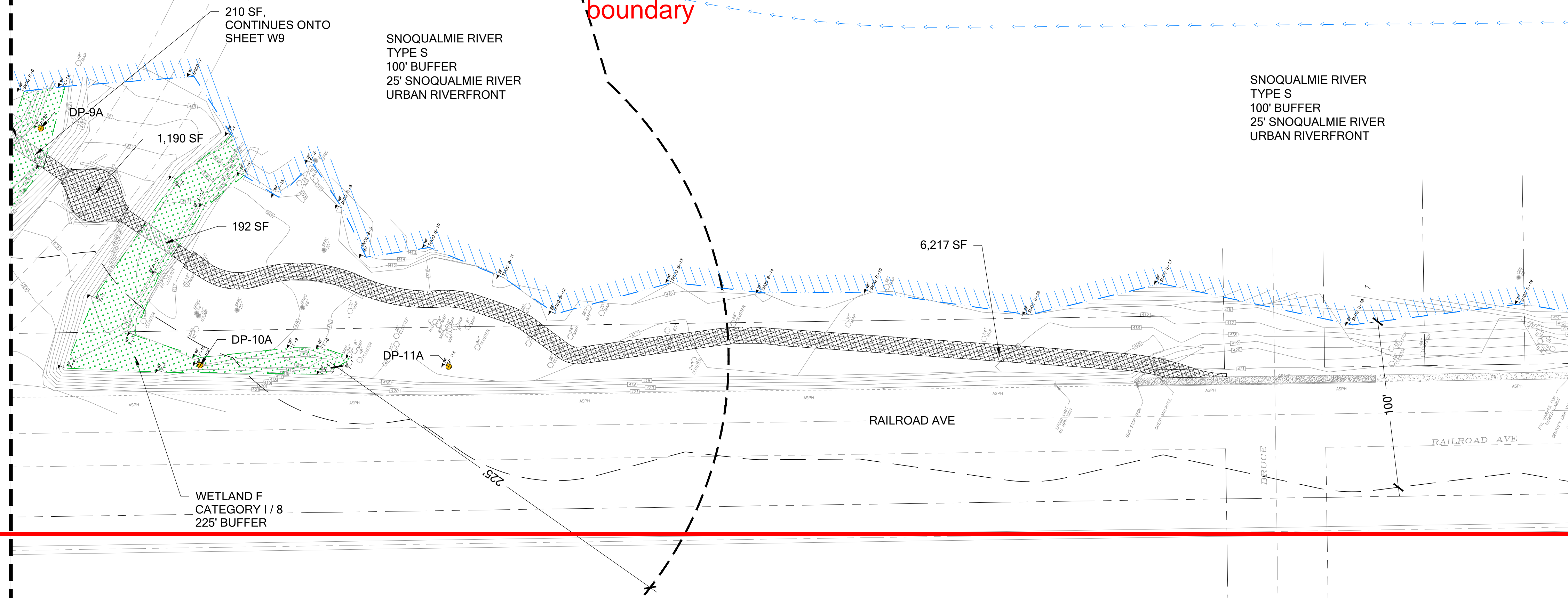
Project boundary detail for sheet 4 of this series. (Just south of Fir Street, where homes begin).

City has acquired this home, part of project area now.



Project boundary continues onto sheet 4 of this series. (See inset above).

Approx project boundary



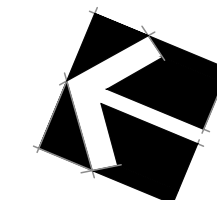
LEGEND

- TOTAL PROPOSED BUFFER IMPACTS (29,091 SF)
- TOTAL PROPOSED OVER WATER IMPACTS (SHADING ONLY) (403 SF)
- TOTAL PROPOSED OVER WETLAND IMPACTS (SHADING ONLY) (402 SF)
- DELINEATED WETLAND BOUNDARY
- APPROXIMATE WETLAND BOUNDARY (OTAK 2015)
- WETLAND BUFFER
- APPROXIMATE WETLAND BUFFER
- DELINEATED OHWM
- APPROXIMATE OHWM
- SHORELINE BUFFER
- APPROXIMATE SHORELINE BUFFER
- DATA POINT

IMPACTS ASSESSMENT (3 OF 6)

SCALE 1:40

0' 20' 40' 80' 160'



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SNOQUALMIE RIVER WALK IMPACTS ASSESSMENT PREPARED FOR: THE BERGER PARTNERSHIP

SNOQUALMIE, WASHINGTON
KING COUNTY

SUBMITTALS & REVISIONS		BY	DATE	DESCRIPTION
1	07-25-2017	KMB	SS	REVIEW SET

SHEET SIZE:
ORIGINAL PLAN IS 22" x 34".
SCALE ACCORDINGLY.

PROJECT MANAGER: JC
DESIGNED: JC
DRAFTED: KMB
CHECKED: SS

JOB NUMBER:

151111

SHEET NUMBER:

W10OF 13

FILE NAME
DATE
PRINTED BY
42

February 22, 2023

Andy Mitton
Berger Partnership
Via email: andym@bergerpartnership.com

Re: Proposal for Environmental Consulting Services

The Watershed Company Reference Number: 221121

Dear Andy:

Thank you for requesting a proposal for environmental consulting services to support next steps on the Snoqualmie Riverwalk project. We would be pleased to assist you with an update to the Riverwalk North segment findings and the Canopy Walk trail segment. The Riverwalk North study area is depicted on 10-2017 *Snoqualmie Riverwalk Delineation & Impacts Assessment* map sheets W9, W10 and W11. The Canopy Walk study area is depicted on map sheet W12. The study areas are in unincorporated King County (parcels #302408-9099; 784920-2940, -0405, -0410, -0420, -0425, -0430, -0435, -0440; 785020-0030, -UNKN). Under this proposal, we will conduct the Scope of Services described below.

Scope of Services:

Task 1. Stream & Wetland Study

\$13,750

1. Review the 10-2017 *Critical Areas Report for the Snoqualmie Riverwalk, Phase I* project (2017 CAR), including the *Snoqualmie Riverwalk Delineation & Impacts Assessment* map set. Review current site plans with Berger Partnership team.
2. Conduct up to three site visits to the approximately 7.4-acre Riverwalk North study area and the approximately 2-acre Canopy Walk study area to review 10-2017 stream and wetland mapping on-file relative to present site conditions. Wetland and stream determination methods will be consistent with the definition(s) and requirements of local, state, and federal agencies.
 - a. Riverwalk North: Fieldwork covers impact areas shown on the 10-2017 *Snoqualmie Riverwalk Delineation & Impacts Assessment* map sheets W9 (south of Kimball Creek), W10 and W11. This includes verification of prior delineation

work for the Snoqualmie River, Kimball Creek (South bank), and Wetlands E and F. The previous estimation of Wetland H below the Ordinary High Watermark of the Snoqualmie River will also be reviewed.

- b. Canopy Walk: Fieldwork covers impact areas shown on the 10-2017 *Snoqualmie Riverwalk Delineation & Impacts Assessment* map sheet W12. This includes verification of prior delineation work for the Snoqualmie River, Wetland J, and the southern end of Wetland H.
3. During fieldwork, sketch and note potential mitigation areas for discussion with the project team.
4. Prepare a field sketch that indicates the location(s) of new delineation flags for use by surveyors.
5. Review and update as needed the wetland classifications on-file (reference the 2017 CAR). Wetlands in King County are currently classified according to the 2014 *Western Washington Wetland Rating System* (Ecology Publication 14-06-029).
6. Update the 10-2017 Critical Areas Report to document new fieldwork and summarize our existing conditions findings, including any regulatory updates and required buffer widths.

Task 2. Riverwalk North – Shoreline Permit Support \$18,170

1. Consult with you on mitigation opportunities observed on-site and candidate plant schedules. Review and comment on the draft mitigation plan (provided by you). (Up to 16 hours in total allocated.)
2. Update the 10-2017 Critical Areas Report to include the updated site plans, impact assessments and mitigation plan. A code compliance section will be added to the report to give a project-specific analysis.
3. Prepare a FEMA Habitat Assessment report.
4. SEPA checklist support: Complete water, plants and animals sections of a project specific SEPA checklist.
5. Complete a Shoreline Substantial Development permit application form.
6. Complete a JARPA form for the project.
7. Complete a Hydraulic Project Approval (HPA) application for WDFW.

Task 3. Canopy Walk – Preliminary Project Permit Memorandum \$4,525

1. Prepare a permit summary technical memorandum that gives an overview of the anticipated project impacts, estimated mitigation requirements, and associated permitting requirements.
2. One meeting with the project team to review findings and next steps (if requested).
3. Attend one pre-application meeting with King County staff (if requested).

The Scope of Services (above) is based upon Project Assumptions, below. In the event that any facts or events differ from such assumptions, the Scope of Services and fees shall be adjusted accordingly.

Proposal Assumptions:

1. *Access permission for the study area will be obtained by the client.*
2. *Unless specifically outlined in the scope of work as a separate task, the waterward edge of lake fringe wetlands will not be delineated. Good faith estimates of waterward edges and wetland size may be reported based on aerial photos, available bathymetry and property access. However, variability/seasonality and disturbance in aquatic vegetation, in-water access and private property access may limit the accuracy of such estimates.*
3. *Deliverables will be provided as PDF files and email format.*
4. *The following services/deliverables are not included: permit submittals and permit fees; or mitigation plan. These can be added, if necessary, under a separate agreement. It is our assumption The Berger Partnership will provide all necessary plan sheets.*
5. *Basic project details necessary to complete shoreline permit documents will be provided to us by the project team.*
6. *This proposal assumes both direct wetland impacts and in-water work will be avoided. Therefore, no Corps permitting, and neither a No effect letter nor a Biological Evaluation are included. Those tasks may be added on a time and materials basis or under a separate proposal.*
7. *This proposal does not include a Professional Land Survey.*
8. *Issuance of permits is not guaranteed.*
9. *This proposal includes general coordination time via email and phone. In-person meetings with you and/or regulatory agencies are not included, but can be added, if necessary, under a separate agreement.*
10. *Comments from local, state, federal, or tribal entities, including third-party review consultants, related to our documentation may be subjective in nature and are therefore not predictable. Responses to comments/questions or revisions to permit documents are not included in this proposal and can be completed on a time-and-materials basis or under a separate proposal.*

11. No work outside of this contract will be undertaken without prior notification to the client.

Our fee for this Scope of Services is detailed in the Scope of Services Agreement (enclosed). Please sign the agreement and return this proposal to authorize this work and proceed. Please call if you have any questions or if we can provide you with any additional information.

Sincerely,

Approved by:



Nell Lund, PWS
Senior Ecologist



Kenny Booth, AICP
Principal / Senior Planner

Enclosures:

1. Scope of Services Agreement
2. Study Area Maps

Date:	February 22, 2023	Item 2.
Project/Client Name:	Mitton, A., Berger Partners	
Parcel(s) #:	3024089099, 7850200030, 785020UNKN	
TWC #:	221121	

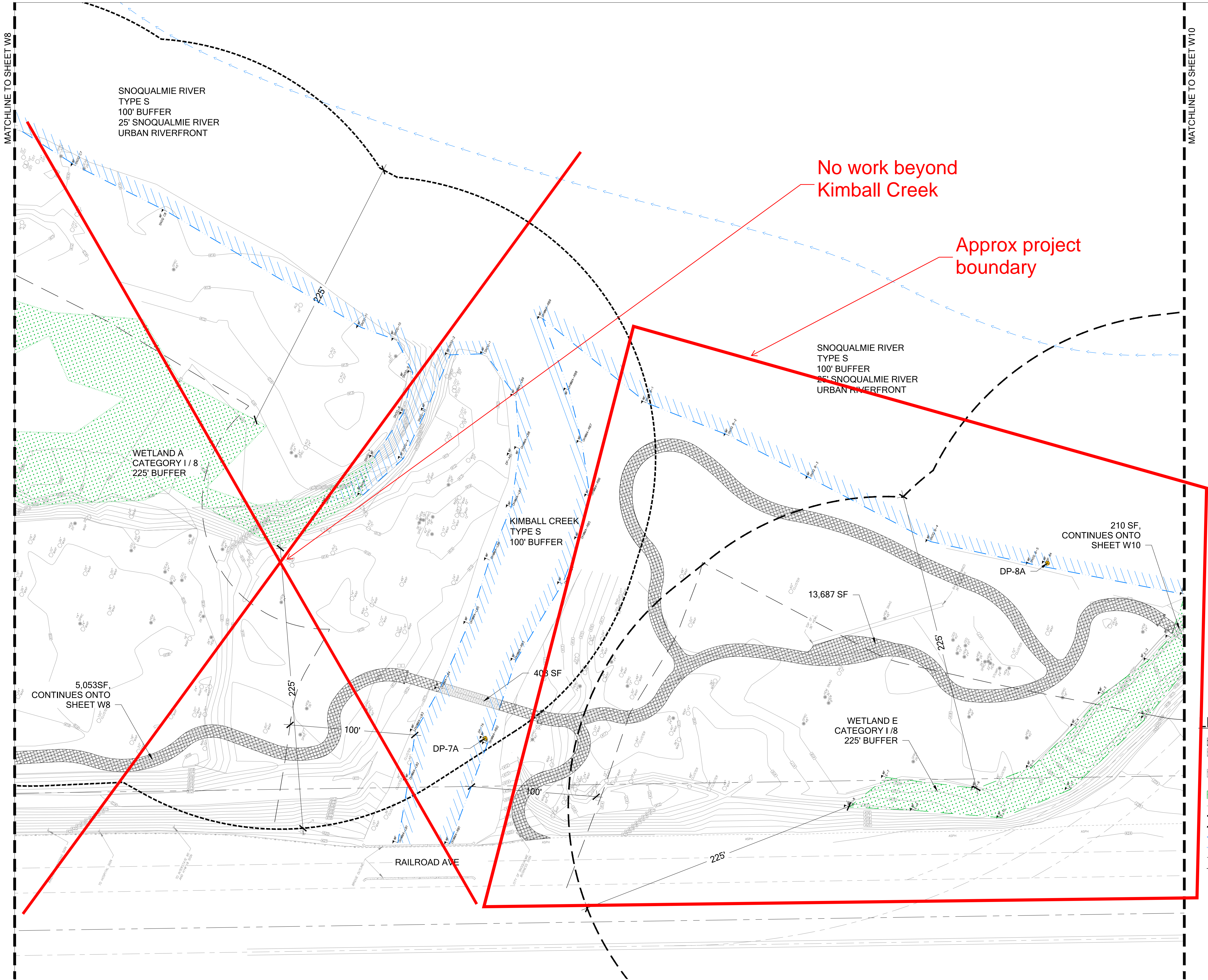
Scope of Services Agreement

- This Agreement represents the entire and integrated agreement between The Watershed Company and the Client and supersedes all prior negotiations, representations or agreements, either written or oral.
- The Watershed Company will be entitled to rely on the adequacy and accuracy of information provided by Client or Client's consultants and representatives. The Watershed Company shall not be responsible for the acts or omissions of the Client, Owner, Contractors, other consultants and their respective agents or employees, or any other persons or entities performing work on the Project who are not under the direct control or authority of The Watershed Company.
- The Watershed Company's services shall be limited to those expressly set forth in the attached Scope of Services and Proposal Assumptions (above), and the Watershed Company shall have no other obligations or responsibilities for the Project or to the Client except as agreed to in writing or as provided in this Agreement. All of The Watershed Company's services in any way related to the Project or Client shall be subject to the terms of this Agreement.
- This Agreement does not guarantee successful securement of permits that may be needed/required for project construction or occupancy. Nor does this Agreement guarantee that deliverables described in the Scope of Services will be approved and/or agreed-upon by one or more regulatory agencies. Specific regulatory requirements vary greatly amongst agencies and reviewers such that code and regulation interpretation can be somewhat unpredictable. This Agreement is a good-faith effort to provide the services described in the Scope of Services; however, additional studies, revisions to prepare documents, responses to comments, meetings, and other scope items not covered under this Agreement may be required.
- Additional Services shall be subject to review and preauthorization by both Parties. Where The Watershed Company believes additional services are appropriate, it shall notify Client. Upon Client's written authorization, The Watershed Company may proceed with such services on a time-and-material basis to be paid by Client. Alternatively, additional services can be covered under a separate Agreement based on a new Scope of Services.
- The Watershed Company's services shall be provided consistent with and limited to the standard of care applicable to such services, which is that The Watershed Company shall provide its services consistent with the professional skill and care ordinarily provided by consultants practicing in the same or similar locality under the same or similar circumstances.
- The Watershed Company's services and deliverables are not a warranty or guarantee and The Watershed Company shall have no such obligation. Client shall provide appropriate contingencies for schedule and costs.
- The Watershed Company's services are intended for the Client's sole use and benefit and solely for the Client's use on the Project and shall not create any third-party rights. Except as agreed to in writing, The Watershed Company's services and work product shall not be used or relied on by any other person or entity, or for any purpose following substantial completion of the Project.
- Photographs taken by The Watershed Company and/or its agents and representatives, during any phase of the project, including site investigation, design, construction, monitoring, or after project completion, may be used for marketing and promotional purposes.
- This Agreement and any rights or deliverables hereunder may not be assigned or transferred without the written consent of both Parties.
- This unsigned Agreement is valid for a period of six months.
- If work conducted on the Project extends for a period of more than 18 months, hourly rates may be adjusted to reflect current rates.
- You may terminate our services at any time by notifying us in writing. However, we are entitled to all fees and expenses consistent with this Agreement before we receive notice of such termination and you agree to promptly pay for our services, expenses and disbursements on our behalf through the date of termination together with reasonable fees necessary to transfer or close your file.
- The Watershed Company files liens as accounts approach 90 days' delinquency.
- The undersigned is personally and individually responsible for payment of all charges accrued pursuant to this Agreement.
- The approval information supplied below is complete and accurate.

By signing below, the Client acknowledges and agrees to the attached Scope of Services and Project Assumptions (dated 2/22/2023), as well as the above Agreement. Our Services will be billed on a time and materials basis, with a not-to-exceed figure of \$36,445. We invoice on a monthly basis and accept payment by check, credit card or Automated Clearing House (ACH). Please refer to our website for details on electronic payments. By signing below, the Client agrees to provide payment for Services rendered upon receipt of invoice.

Approval Information (all fields required)

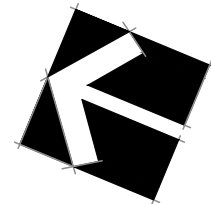
Client Name (print):	Client Signature:	Date:	Title:
Company (if applicable):	Email:	Phone:	Mobile:
Billing Address:		Is the signatory above the legal owner of the subject property? <input type="checkbox"/> Yes <input type="checkbox"/> No	



IMPACTS ASSESSMENT (2 OF 6)

SCALE 1:40

0' 20' 40' 80' 160'



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Science & Design

SNOQUALMIE RIVERWALK
IMPACTS ASSESSMENT
PREPARED FOR: THE BERGER PARTNERSHIP

SNOQUALMIE, WASHINGTON
KING COUNTY

SUBMITTALS & REVISIONS

NO.	DATE	DESCRIPTION	BY
1	07/25/2017	REVIEW SET	KMB

SHEET SIZE:
ORIGINAL PLAN IS 22" x 34".
SCALE ACCORDINGLY.

PROJECT MANAGER: JC
DESIGNED:
DRAFTED: KMB
CHECKED: SS

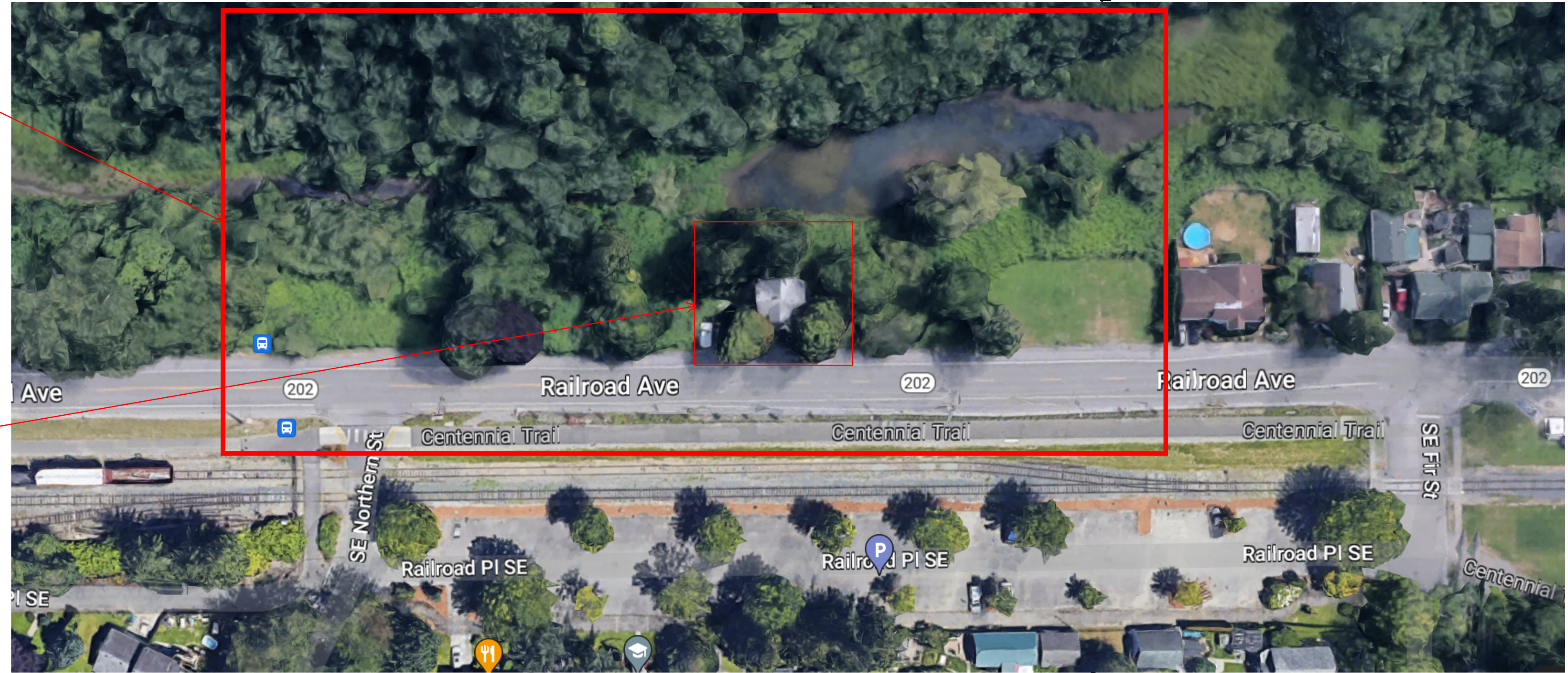
JOB NUMBER:
151111
SHEET NUMBER:
W9 OF 13

PRINTED BY
FILENAME
DATE

MATCHLINE TO SHEET W9

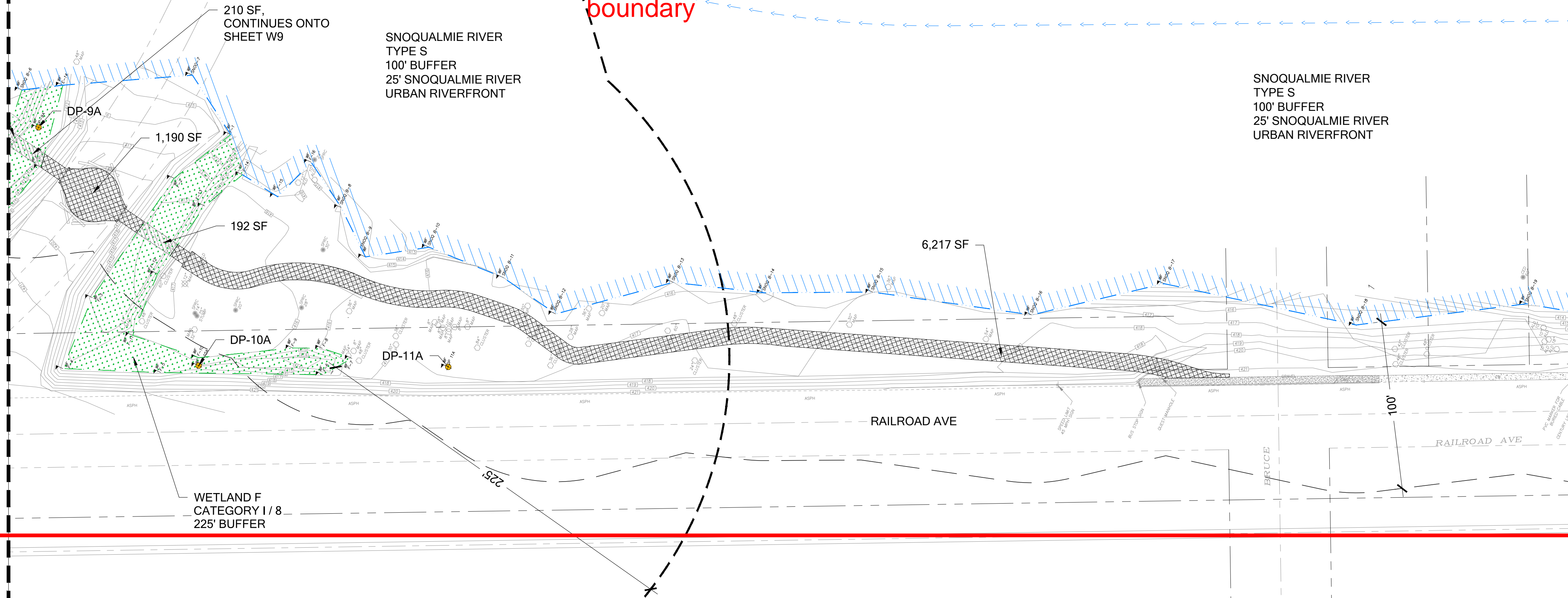
Project boundary detail for sheet 4 of this series. (Just south of Fir Street, where homes begin).

City has acquired this home, part of project area now.



Project boundary continues onto sheet 4 of this series. (See inset above).

Approx project boundary



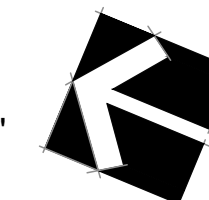
LEGEND

- TOTAL PROPOSED BUFFER IMPACTS (29,091 SF)
- TOTAL PROPOSED OVER WATER IMPACTS (SHADING ONLY) (403 SF)
- TOTAL PROPOSED OVER WETLAND IMPACTS (SHADING ONLY) (402 SF)
- DELINEATED WETLAND BOUNDARY
- APPROXIMATE WETLAND BOUNDARY (OTAK 2015)
- WETLAND BUFFER
- APPROXIMATE WETLAND BUFFER
- DELINEATED OHWM
- APPROXIMATE OHWM
- SHORELINE BUFFER
- APPROXIMATE SHORELINE BUFFER
- DATA POINT

IMPACTS ASSESSMENT (3 OF 6)

SCALE 1:40

0' 20' 40' 80' 160'



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SNOQUALMIE RIVER WALK IMPACTS ASSESSMENT PREPARED FOR: THE BERGER PARTNERSHIP

SNOQUALMIE, WASHINGTON
KING COUNTY

SUBMITTALS & REVISIONS		BY	DATE	DESCRIPTION
1	07-25-2017	KMB	SS	REVIEW SET

SHEET SIZE:
ORIGINAL PLAN IS 22" x 34".
SCALE ACCORDINGLY.

PROJECT MANAGER: JC
DESIGNED: JC
DRAFTED: KMB
CHECKED: SS

JOB NUMBER:

151111

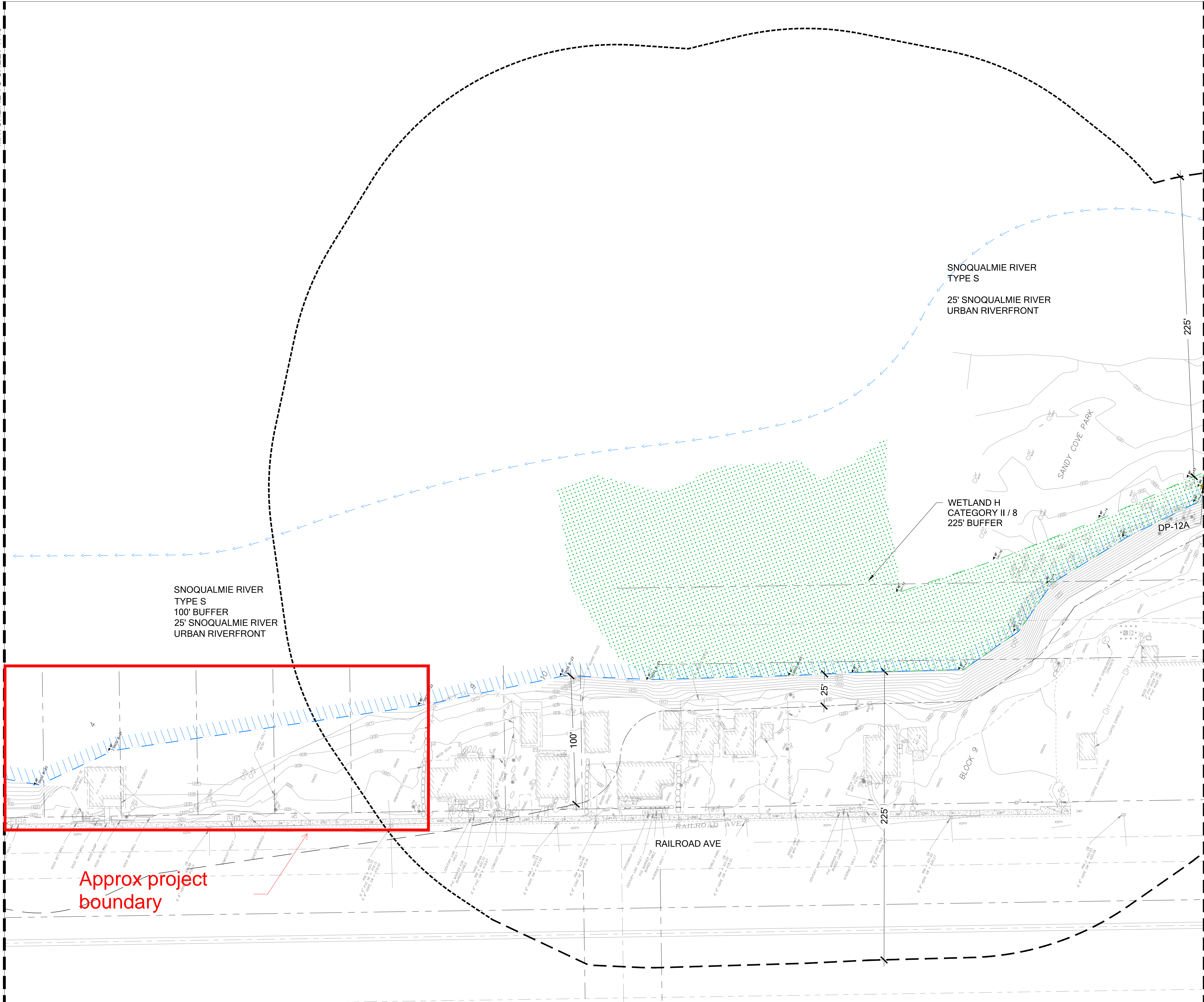
SHEET NUMBER:

W10OF 13

FILENAME
DATE
PRINTED BY
49

MATCHLINE TO SHEET W10

MATCHLINE TO SHEET W12



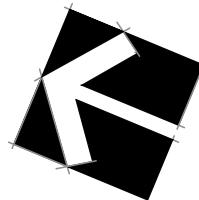
LEGEND

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- TOTAL PROPOSED OVER WATER IMPACTS (SHADING ONLY) (403 SF)
- TOTAL PROPOSED OVER WETLAND IMPACTS (SHADING ONLY) (402 SF)
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- APPROXIMATE WETLAND BOUNDARY (OTAK 2015)
- WETLAND BUFFER
- APPROXIMATE WETLAND BUFFER
- DELINEATED OHWM
- APPROXIMATE OHWM
- SHORELINE BUFFER
- SNOQUALMIE RIVER URBAN RIVERFRONT BUFFER
- APPROXIMATE SHORELINE BUFFER
- DATA POINT

IMPACTS ASSESSMENT (4 OF 6)

SCALE 1:40

0' 20' 40' 80' 160'



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SNOQUALMIE RIVERWALK
IMPACTS ASSESSMENT
PREPARED FOR: THE BERGER PARTNERSHIP

SNOQUALMIE, WASHINGTON
KING COUNTY

SUBMITTALS & REVISIONS

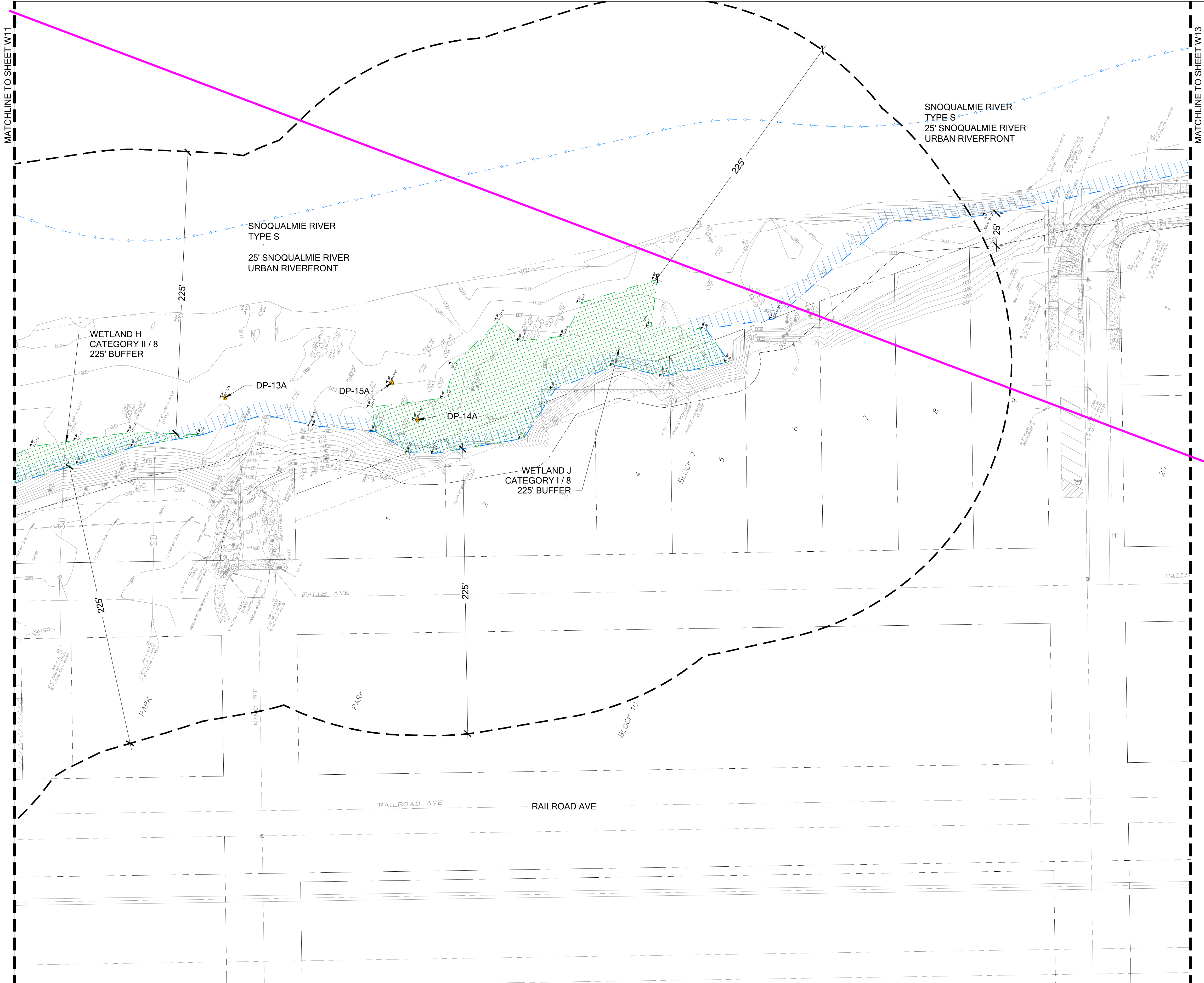
NO.	DATE	DESCRIPTION	BY
1	07-25-2017	REVIEW SET	KMB

SHEET SIZE:
ORIGINAL PLAN IS 22" x 34".
SCALE ACCORDINGLY.

PROJECT MANAGER: JC
DESIGNED:
DRAFTED: KMB
CHECKED: SS

JOB NUMBER:
151111

SHEET NUMBER:
W11OF 13



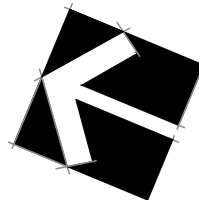
LEGEND

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- TOTAL PROPOSED OVER WATER IMPACTS (SHADING ONLY) (403 SF)
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- WETLAND BUFFER
- APPROXIMATE WETLAND BUFFER
- DELINEATED OHWM
- APPROXIMATE OHWM
- SHORELINE BUFFER
- SNOQUALMIE RIVER URBAN RIVERFRONT BUFFER
- APPROXIMATE SHORELINE BUFFER
- DATA POINT

IMPACTS ASSESSMENT (5 OF 6)

SCALE 1:40

0' 20' 40' 80' 160'



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SNOQUALMIE RIVERWALK
IMPACTS ASSESSMENT
PREPARED FOR: THE BERGER PARTNERSHIP

SNOQUALMIE, WASHINGTON
KING COUNTY

SUBMITTALS & REVISIONS

NO.	DATE	DESCRIPTION	BY
1	07-25-2017	REVIEW SET	KMB

SHEET SIZE:
ORIGINAL PLAN IS 22" x 34".
SCALE ACCORDINGLY.

PROJECT MANAGER: JC
DESIGNED:
DRAFTED: KMB
CHECKED: SS

JOB NUMBER:

151111

SHEET NUMBER:

W12OF 13



PARKS CAPITAL PROJECT OR PROGRAM

RIVERWALK PROJECT - NW OF SANDY COVE PARK

CIP Project ID:	PAR20006CIP	Previously Spent:	\$929,191
Department:	Community Development	Current Project Budget:	\$3,637,191
Project Status:	Design	Original Budget at CIP Inception:	\$3,243,580
Project Location:	SR 202 Bridge to Sandy Cove Park	Years Project in CIP:	2
Project Contact:	Dylan Gamble	Contact Email:	dgamble@snoqualmiewa.gov

Description:

This phase of the Riverwalk project will provide approximately one mile of trail parallel to State Route 202 up to Kimball Creek. This phase includes boardwalk installation, wetland crossings, riverside restoration and connections to developing City trail infrastructure.

Photo or Map:



Community Impact:

This phase of the Riverwalk project will establish a trail between Downtown Snoqualmie and the Kimball Creek Bridge, result in significant environmental restoration, and support the tourism goals of the City of Snoqualmie. The new trail will critically connect Snoqualmie Falls to the historic downtown while expanding recreational opportunities for residents.

Operating Impact:

The additional property owned and improved by the City of Snoqualmie will add to the current landscaping, trail maintenance, and urban forestry work of staff. However, increased economic activity from tourism will result in an unknown amount of offsetting revenue.

Budget:

Project Activities	% of Budg.	Total Activity Budget	Previously Spent	2023	2024	2025	2026	2027	2028	2029 or Beyond
Analysis	4%	\$ 147,212	\$ 147,212	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Design	23%	\$ 821,979	\$ 781,979	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	48%	\$ 1,760,921	\$ -	\$ 1,385,843	\$ 375,077	\$ -	\$ -	\$ -	\$ -	\$ -
Const. Manage	7%	\$ 264,138	\$ -	\$ 207,876	\$ 56,262	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	10%	\$ 352,184	\$ -	\$ 277,169	\$ 75,015	\$ -	\$ -	\$ -	\$ -	\$ -
Art	0%	\$ 17,609	\$ -	\$ 13,858	\$ 3,751	\$ -	\$ -	\$ -	\$ -	\$ -
Labor	5%	\$ 185,102	\$ -	\$ 116,961	\$ 68,141	\$ -	\$ -	\$ -	\$ -	\$ -
Other	2%	\$ 88,046	\$ -	\$ 69,292	\$ 18,754	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	100%	\$ 3,637,191	\$ 929,191	\$ 2,111,000	\$ 597,000	\$ -	\$ -	\$ -	\$ -	\$ -
Operating		\$ 64,100		\$ -	\$ 12,100	\$ 12,400	\$ 12,800	\$ 13,200	\$ 13,600	*

TOTAL PROJECT BUDGET: \$3,637,191

TOTAL OPERATING BUDGET: \$64,100

Anticipated Funding Mix:

Source	Total Sources	Previously Allocated	2023	2024	2025	2026	2027	2028
Real Estate Excise Tax	\$ 2,157,791	\$ 929,191	\$ 952,000	\$ 276,600	\$ -	\$ -	\$ -	\$ -
Dept. of Commerce Grant	\$ 1,479,400	\$ -	\$ 1,159,000	\$ 320,400	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 3,637,191	\$ 929,191	\$ 2,111,000	\$ 597,000	\$ -	\$ -	\$ -	\$ -

Fiscal Notes: * The City will continue to incur operating expenditures resulting from the project into the future.

TOTAL FUNDING SOURCES: \$3,637,191
FUTURE FUNDING REQUIREMENTS: \$0



BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB23-039
March 21, 2023
Committee Report

Item 3.

AGENDA BILL INFORMATION

TITLE:	AB23-039: Purchase of Four (4) Vehicle and Equipment Replacements for the 2023-24 Biennium	<input type="checkbox"/> Discussion Only
PROPOSED ACTION:	Move to Approve the Purchase of Four (4) Vehicle and Equipment Replacements for the 2023-24 Biennium	<input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

REVIEW:	Department Director/Peer	Mike Chambless	Click or tap to enter a date.
	Finance	Drew Bouta	3/14/2023
	Legal	n/a	Click or tap to enter a date.
	City Administrator	Mike Sauerwein	Click or tap to enter a date.

DEPARTMENT:	Parks & Public Works		
STAFF:	Don Harris		
COMMITTEE:	Parks & Public Works	COMMITTEE DATE: March 21, 2023	
MEMBERS:	Bryan Holloway	Ethan Benson	Jo Johnson
EXHIBITS:	1. 2023-2024 Vehicle and Equipment Replacements Memorandum		

AMOUNT OF EXPENDITURE	\$ 715,000
AMOUNT BUDGETED	\$ 1,969,225
APPROPRIATION REQUESTED	\$ 0

SUMMARY

BACKGROUND

The Equipment Replacement and Repair (ER&R) Fund was established in 2005 to set aside funds annually for the replacement of vehicles or equipment as they reach the end of their useful lives. Once a vehicle is due for replacement, and with Council approval, the City draws upon the accumulated funds to pay for the replacement without any additional borrowing or interfund transferring.

ANALYSIS

Administration is recommending the purchase of four (4) vehicles and equipment for the 2023-2024 Biennium. Three of the vehicles and equipment scheduled for replacement were put into service between 1997 and 2004. One vehicle, the Sweeper, was put into service in 2014. Each of these vehicles and equipment will meet their recommended standard replacement cycles during 2023.

2023 Replacement Vehicles/Equipment

Count	Asset	Year	ID#	Department	Cost	Type
1	Chev. 1 Ton Service	2003	232	P&PW (Water)	\$ 85,000	Replace
2	Chev. 3/4 Ton Utility	2004	455	P&PW (Water)	\$ 75,000	Replace
3	Schwarze Sweeper	2014	248	P&PW (Stormwater/Urban Forestry)	\$ 375,000	Replace
4	580 SL Backhoe/Case	1997	226	P&PW (Streets & Parks)	\$ 180,000	Replace
Total =					\$ 715,000	

BUDGET IMPACTS

Administration recommends approving the purchase of four (4) vehicle and equipment replacements for approximately \$715,000. The City budgeted \$1,969,225 over the biennium to purchase of vehicles and equipment, which includes \$225,000 from the Non-Utilities Capital Fund and the Utilities Capital Fund for purchases of new vehicles and equipment. To date, \$555,041 has already been purchased or is in process. \$424,693 of this amount relates to AB22-164 for the purchase of a Fire Truck (Pumper), with \$579,878 of the contract remaining to be paid. After current year expenditures, remaining contract value on the Fire Truck, and the vehicle and equipment replacements in the table above, \$119,306 remains for the purchase of vehicles. Sufficient appropriation exists within the Equipment Replacement and Repair Fund (#501) to fund the purchase.

NEXT STEPS

Following Council approval, staff will continue forward with the purchase of the four (4) Vehicles and Equipment scheduled for replacement.

PROPOSED ACTION

Move to approve the purchase of four (4) Vehicle and Equipment Replacements for the 2023-24 Biennium.



MEMORANDUM

DATE: March 21, 2023
TO: Snoqualmie City Council
FROM: Janna Walker, Budget Analyst
SUBJECT: 2023-2024 Vehicle and Equipment Replacements

SUMMARY

The Administration is recommending the replacement and surplus of four vehicles and equipment over the biennium. With Council approval, the City would replace a Chevy 1-Ton Service vehicle, a Chevy ¾-Ton Utility, a Schwarze Sweeper, and a 580 SL Backhoe/CASE. These vehicles are scheduled to be replaced during 2023. The Chevy service trucks, purchased in 2003 and 2004, respectively, will be replaced with two service-body style trucks. The Schwarze Sweeper, purchased in 2014, is currently a CDL-required vehicle. It will be replaced with a non-CDL required Sweeper. The CASE Backhoe, purchased in 1997, will be replaced with a comparable CASE Wheel Loader.

The following table estimates the total cost to replace the four vehicles and equipment.

Requested Purchase	Department	Replaced Vehicle	Est. Cost
Service-body Style Truck	Water	Chevy 1-Ton Service (232)	\$ 85,000
Service-body Style Truck	Water	Chevy 3/4-Ton Utility (455)	\$ 75,000
Sweeper (non-CDL)	Stormwater & Urban Forestry	Schwarze Sweeper-CDL (248)	\$ 375,000
CASE Wheel Loader	Streets & Parks	580 SL Backhoe / CASE (226)	\$ 180,000
Total =			\$ 715,000

The purchase and delivery of new vehicles and equipment will likely take 10 months to complete. Not all vehicle and equipment purchases are expected to take place this year. At the discretion of the administration, some purchases may take place in 2024.

With Council approval, the City would replace 4 vehicles and equipment and surplus 11 vehicles and equipment. Reasons to replace and surplus vehicles and equipment include the following:

- The Fire Truck (Pumper) 2024 purchase was approved in AB22-164. This vehicle has exceeded its useful lifespan and is due for replacement.
- The Chevy trucks, purchased in 2003 and 2004, and the Schwarze Sweeper, purchased in 2014, will meet or exceed their recommended useful life in 2023.
- The CASE Backhoe met its standard replacement cycle of 20 years in 2017. The useful life was extended because it was purchased before the Equipment Replacement and Repair (ER&R) program started, resulting in a shorter savings period for a replacement vehicle. This extended time has taken a toll on the asset.

- Two of the vehicles and equipment the City proposes to surplus (#245 and #422) will meet or exceed their standard replacement cycle during the current biennium.
- Four of the vehicles and equipment the City proposes to surplus (#246, #441, #470, #444) have exceeded their standard replacement cycles. These vehicles' standard replacement cycles would have been in 2012, 2013, 2020, and 2019, respectively.

2023-2024 Surplus Vehicles & Equipment

Requested Surplus	ID#	Service Year	Est. Current Miles/Hours	Est. Surplus Value
American LaFrance Fire Pumper	601	2003	5,143 hours	\$ 39,000
Chevy 1-ton Service Body Pickup Truck	232	2003	84,325 miles	\$ 4,000
Chevy 3/4-ton Service Body Pickup Truck	455	2004	125,741 miles	\$ 2,700
Schwarze A7 Tornado Sweeper	248	2014	1,528 hours / 10,359 miles	\$ 25,000
CASE 580SL Backhoe	226	1997	3,358 hours	\$ 6,800
Cat T30D Forklift	245	1997	N/A	\$ 500
Wacker BS600 Rammer	246	2000	N/A	\$ 325
Toro Sand Pro 2020 Ballfield Groomer	441	2007	1140 hours	\$ 1,160
Toro Debris Blower	470	2010	732 hours	\$ 930
Olympic 1 1/2 Ton Trailer	422	2013	N/A	\$ 480
Magnum 1 1/2 Ton Tilt Trailer	444	2003	N/A	\$ 300
			Total =	\$ 81,195

The total combined value of the surplus vehicles is approximately \$81,195. The City will deposit any proceeds generated as part of the surplus process into the ER&R Fund (#501).

BUDGET

The total cost to replace the vehicles and equipment is approximately \$715,000. The City budgeted \$1,969,225 over the biennium to purchase vehicles and equipment. \$225,000 of this amount is budgeted for vehicles and equipment that are new to the fleet. Funding for these new vehicles and equipment comes from the Non-Utilities Capital Fund and the Utilities Capital Fund.

To date, the only vehicle or equipment replacement approved by Council for 2023-2024 is AB22-164, the Fire Truck (Pumper), totaling \$1,004,571. Of that amount, \$424,693 was paid during the biennium and \$579,878 remains encumbered. Other smaller expenditures that have been made or are in process during the current biennium total \$129,225. After approval of AB23-039, the available budget for vehicle purchases will be \$119,306.



BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB23-040
March 21, 2023
Committee Report

Item 4.

AGENDA BILL INFORMATION

TITLE:	AB23-040: Resolution No. XXXX to Declare and Authorize the Sale of Surplus Property	<input type="checkbox"/> Discussion Only
PROPOSED ACTION:	Adopt Resolution No. XXXX to Declare and Authorize the Sale of Surplus Property	<input checked="" type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Resolution

REVIEW:	Department Director/Peer	Mike Chambless	Click or tap to enter a date.
	Finance	Drew Bouta	3/14/2023
	Legal	n/a	Click or tap to enter a date.
	City Administrator	Mike Sauerwein	Click or tap to enter a date.

DEPARTMENT:	Parks & Public Works		
STAFF:	Don Harris		
COMMITTEE:	Parks & Public Works	COMMITTEE DATE: March 21, 2023	
MEMBERS:	Bryan Holloway	Ethan Benson	Jo Johnson
EXHIBITS:	1. 2023-2024 Vehicle and Equipment Replacements Memorandum		

AMOUNT OF EXPENDITURE	\$ 0
AMOUNT BUDGETED	\$ 0
APPROPRIATION REQUESTED	\$ 0

SUMMARY

BACKGROUND

The Equipment Replacement and Repair (ER&R) Fund was established in 2005 to set aside funds annually for the replacement of vehicles or equipment as they reach the end of their useful lives. Once a vehicle is replaced, the replaced vehicle or equipment is subject to surplus pending Council approval. Any funds generated as a result of surplus are deposited into the ER&R Fund (#501).

ANALYSIS

Administration is recommending the surplus of 11 vehicles and equipment for the 2023-2024 biennium. Two pieces of equipment were put into use in 1997, six vehicles or equipment were put into use from 2000 to 2007, and three vehicles and equipment were put into use from 2010-2014. All vehicles and equipment will meet or exceed their recommended standard replacement cycles by the time replacements are put into service. The total value of the surplus vehicles is estimated at \$81,195. See the table below.

2023-2024 Surplus Vehicles & Equipment

Requested Surplus	ID#	Service Year	Est. Current Miles/Hours	Est. Surplus Value
American Lafrance Fire Pumper	601	2003	5,143 hours	\$ 39,000
Chevy 1-ton Service Body Pickup Truck	232	2003	84,325 miles	\$ 4,000
Chevy 3/4-ton Service Body Pickup Truck	455	2004	125,741 miles	\$ 2,700
Schwarze A7 Tornado Sweeper	248	2014	1,528 hours / 10,359 miles	\$ 25,000
CASE 580SL Backhoe	226	1997	3,358 hours	\$ 6,800
Cat T30D Forklift	245	1997	N/A	\$ 500
Wacker BS600 Rammer	246	2000	N/A	\$ 325
Toro Sand Pro 2020 Ballfield Groomer	441	2007	1140 hours	\$ 1,160
Toro Debris Blower	470	2010	732 hours	\$ 930
Olympic 1 1/2 Ton Trailer	422	2013	N/A	\$ 480
Magnum 1 1/2 Ton Tilt Trailer	444	2003	N/A	\$ 300
Total =				\$ 81,195

BUDGET

No budgetary impact.

NEXT STEPS

Following Council approval, staff will continue forward with the surplus of all 11 Vehicles and Equipment.

PROPOSED ACTION

Move to approve Resolution No. XXXX to Declare and Authorize the Sale of Surplus Property



BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB23-047
April 10, 2023
Consent Agenda

AGENDA BILL INFORMATION

TITLE:	AB23-047: Resolution No. XXXX Selecting Driftmier Architects for the Design of the City Hall Air Conditioning Upgrade Project	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed:
RECOMMENDED ACTION:	Adopt Resolution No. XXXX Selecting Driftmier Architects for the Design of the City Hall Air Conditioning Upgrade Project	<input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

DEPARTMENT:	Parks & Public Works		
STAFF:	Patrick Fry, Project Engineer		
COMMITTEE:	Parks & Public Works	Committee Date: April 4 th , 2023	
COUNCIL LIAISON:	Bryan Holloway	Jo Johnson	Ethan Benson
EXHIBITS:	1. AB23-047x1a (Res. No. XXXX) 2. AB23-047x1b (Contract) 3. AB23-047x2 (Scope of Work) 4. AB23-047x3 (Compensation) 5. AB23-047x4 (CIP Excerpts)		

AMOUNT OF EXPENDITURE	\$ 77,760
AMOUNT BUDGETED	\$ 960,000
APPROPRIATION REQUESTED	\$ 0

SUMMARY

SUMMARY STATEMENT

This Agenda Bill seeks approval to select Driftmier Architects for the Design of the City Hall Air Conditioning Project and authorize the mayor to sign the Services Agreement. The City selected Driftmier Architects off of the MRSC Consultant Roster and reviewing qualifications and Parks & Public Works determined Driftmier to be the most qualified Architect for the work. The Air Conditioning Upgrade Project will assess the cooling requirements of City Hall and determine the most cost effective and efficient way to cool City Hall during the Summer months, while taking advantage of the passive cooling mechanisms already in place. An electrical panel load assessment is also included to determine the capacity of the existing electrical panel and if an upgrade to the electrical service will be required.

BACKGROUND

City Hall was designed and constructed to be a passive cooling building, where minimal amounts of mechanical cooling would be used and natural systems would be utilized to condition the work space limiting the carbon footprint of Snoqualmie City Hall. The system has not been able to keep up with the cooling demand due to the trend of hotter summers. With City Hall regularly reaching temperatures of 80 degrees Fahrenheit staff prefer to not work in the building during the Summer Months. Air Conditioning would create a safer work environment within City Hall.

BUDGET IMPACTS

Administration recommends approving a contract with Driftnier Architects in the amount of \$77,760 to perform design services for the City Hall Air Conditioning Upgrade project, which is a subproject of the larger Facilities Maintenance Program and is incorporated in the 2023-2028 Capital Improvement Plan (CIP) (See Exhibit #5). The 2023-24 Budget appropriates \$960,000 for this and other similar work through the Facilities Maintenance Program. Currently, \$12,266 has been spent in the current biennium and \$696,720 is encumbered for contracts within the maintenance program. With the addition of the Driftnier Architects contract, the remaining Biennial Budget appropriation is \$173,254. Therefore, sufficient appropriation exists within the 2023-2024 Biennial Budget (Non-Utilities Capital Fund #310) to fund the contract.

Facilities Maintenance Program

	2023-2024 Biennial Budget	
Beginning Budget	\$	960,000
Expenditures	\$	(12,266)
Outstanding Contract Value (Previously Approved)	\$	(696,720)
Current Available Budget	\$	251,014
Value of this Contract (AB23-047)	\$	(77,760)
Available Budget after AB23-047	\$	173,254

RECOMMENDED ACTION

Move to adopt Resolution No. XXXX Selecting Driftnier Architects for the Design of the City Hall Air Conditioning Upgrade Project and authorize the Mayor to sign.

RESOLUTION NO. ____**A RESOLUTION OF THE CITY COUNCIL OF CITY OF SNOQUALMIE, WASHINGTON AWARDED AND AUTHORIZING EXECUTION OF AN ENGINEERING CONTRACT WITH DRIFTMIER ARCHITECTS P.S. FOR THE DESIGN OF THE CITY HALL AIR CONDITIONING UPGRADE PROJECT**

WHEREAS, pursuant to Ordinance No. 448 as codified in Snoqualmie Municipal Code Section 1.08.010, the City of Snoqualmie has adopted the classification of non-charter code city, retaining the mayor-council plan of government as provided for in Chapter 35A.12 RCW; and

WHEREAS, pursuant to RCW 39.80, agencies contracting for architectural and engineering services must publicly announce requirements for such services, and negotiate contracts for these services on the basis of demonstrated competence and qualification, and at fair and reasonable prices; and

WHEREAS, pursuant to SMC 2.90.020, the City can use the MRSC consultant/vendor roster to select consultants for work involving architectural, engineering and landscape architect services; and

WHEREAS, City staff has selected Driftmier Architects, P.S. from the MRSC consultant/vendor roster as the most qualified firm to perform the design of the air conditioning for the City Hall Air Conditioning Upgrade Project; and

WHEREAS, City staff recommends using Driftmier Architects, P.S. for the City Hall Air Conditioning Upgrade Project;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SNOQUALMIE, WASHINGTON AS FOLLOWS:

Section 1. Award of Engineering Contract.

The contract for the City Hall Air Conditioning Upgrade Project is hereby awarded to Driftmier Architects, P.S.

Section 2. Authorization for Contract Execution.

The Mayor is authorized to execute an engineering contract in the amount of \$77,760 with Driftmier Architects, P.S.. in substantially the form attached hereto as Exhibit A.

PASSED by the City Council of the City of Snoqualmie, Washington, this ____ day of _____, 2023.

Katherine Ross, Mayor

Attest:

Deana Dean, City Clerk

Approved as to form:

Bob C. Sterbank, City Attorney

CITY OF SNOQUALMIE
AGREEMENT FOR CONSULTANT SERVICES
Contract Title: City Hall Air Conditioning Upgrade

THIS AGREEMENT made and entered into by and between the CITY OF SNOQUALMIE, a Washington municipal corporation (the "City"), and Driftmier Architects., a S Corporation ("Consultant") is dated this ____ day of _____ 2023.

Consultant Business: The Driftmier Architects, P.S.

Consultant Address: 7983 Leary Way NE
 Redmond, WA 98052

Consultant Phone: 425-881-7506

Consultant Fax:

Contact Name: Lee Driftmier

Contact e-mail: Lee@driftmier.com

Federal Employee ID No.:91-1309794

Authorized City Representative for this contract: Michael Chambless Department Director

WHEREAS, the City desires to develop an architectural safety plan for Snoqualmie City Hall;

WHEREAS, public convenience and necessity require the City to obtain the services of a consultant with expertise in the area of architectural design; and

WHEREAS, the City finds that Consultant is qualified to perform and is experienced in performing the required services; and

WHEREAS, the city desires to engage the Consultant to create architectural drawings with safety modifications at City Hall.

NOW, THEREFORE, the parties herein do mutually agree as follows:

1. Employment of Consultant.

A. The City retains the Consultant to provide the services described in "Exhibit A" (the "Work"). Any inconsistency between this Agreement and the Scope of Work shall be resolved in favor of this Agreement. The Consultant shall perform the Work according to the terms and conditions of this Agreement.

B. The City may revise the Work and the compensation only by a written Change Order signed by the authorized City representative that shall become a part of this Agreement.

C. The project manager(s) of the Work shall be Lee Driftmier. The project manager(s) shall not be replaced without the prior written consent of the City.

D. Work shall commence when the City issues a notice to proceed and it shall be completed no later than December 31st, 2023 , unless the completion date is extended in writing by the City.

2. Compensation.

A. The total compensation to be paid to Consultant, including all services and expenses, shall not exceed \$ 77,760 as shown on Exhibit B, which shall be full compensation for the Work. Consultant shall notify the City when its requests for payment reach eighty-five percent of the total compensation.

B. The Consultant shall be paid in such amounts and in such manner as described in Exhibit B.

C. Consultant shall be reimbursed for Eligible Expenses actually incurred. "Eligible Expenses" means those types and amounts of expenses that are approved for reimbursement by the City in writing before the expense is incurred. If travel and/or overnight lodging is authorized, Consultant shall lodge within the corporate limits of City.

3. Request for Payment.

A. Not more than once every thirty days the Consultant shall file its request for payment, accompanied by evidence satisfactory to the City justifying the request for payment, including a report of Work accomplished and tasks completed, and an itemization of Eligible Expenses with copies of receipts and invoices.

B. All requests for payment should be sent to

City of Snoqualmie
Attn: Patrick Fry
38624 SE River Street
P.O. Box 987
Snoqualmie, WA 98065

4. Work Product.

A. The Consultant shall submit all reports and other documents specified in Exhibit A according to the schedule established in Exhibit A. If, after review by the City, the information is found to be unacceptable, Consultant, at its expense, shall expeditiously correct such unacceptable work. If Consultant fails to correct unacceptable work, the City may withhold from any payment due an amount that the City reasonably believes will equal the cost of correcting the work.

B. All reports, drawings, plans, specifications, and intangible property created in furtherance of the Work, and any intellectual property in such documents, are property of the City and may be used by the City for any purpose; provided that re-use without Consultant's permission shall be at the City's sole risk.

5. Termination of Contract. City may terminate this Agreement by sending a written notice of termination to Consultant ("Notice") that specifies a termination date ("Termination Date") at least fourteen (14) days after the date of the Notice; provided, however, that in the event of a material breach of this Agreement, termination may be effective immediately or upon such date as determined by the City in its sole discretion. For purposes of this Agreement, "material breach" is defined as misfeasance, malfeasance or violation of any criminal law, ordinance or regulation.. Upon receipt of the Notice, the Consultant shall acknowledge receipt to the City in writing and immediately commence to end the Work in a reasonable and orderly manner. Unless terminated for Consultant's material breach, the Consultant shall be paid or reimbursed for all hours worked and Eligible Expenses incurred up to the Termination date, less all payments previously made; provided that work performed after date of the Notice is reasonably necessary to terminate the Work in an orderly manner. The Notice may be sent by any method reasonably believed to provide Consultant actual notice in a timely manner

6. Assignment of Contract – Subcontractors. Consultant shall not assign this contract or sub-contract or assign any of the Work without the prior written consent of the City.

7. Indemnification.

A. To the extent provided by law and irrespective of any insurance required of the Consultant, the Consultant shall defend and indemnify the City from any and all Claims arising out of or in any way relating to this Agreement; provided, however, the requirements of this paragraph shall not apply to that portion of such Claim that reflects the percentage of negligence of the City compared to the total negligence of all persons, firms or corporations that resulted in the Claim.

B. Consultant agrees that the provisions of this paragraph 7 apply to any claim of injury or damage to the persons or property of consultant's employees. As to such claims and with respect to the City only, consultant waives any right of immunity, which it may have under industrial insurance (Title 51 RCW and any amendment thereof or substitution therefore). **THIS WAIVER IS SPECIFICALLY NEGOTIATED BY THE PARTIES AND IS SOLELY FOR THE BENEFIT OF THE CITY AND CONSULTANT.**

C. As used in this paragraph: (1) "City" includes the City's officers, employees, agents, and representatives; (2) "Consultant" includes employees, agents, representatives sub-consultants; and (3) "Claims" include, but is not limited to, any and all losses, claims, causes of action, demands, expenses, attorney's fees and litigation expenses, suits, judgments, or damage arising from injury to persons or property.

D. Consultant shall ensure that each sub-consultant shall agree to defend and indemnify the City to the extent and on the same terms and conditions as the Consultant pursuant to this paragraph.

8. Insurance.

A. Consultant shall comply with the following conditions and procure and keep in force at all times during the term of this Agreement, at Consultant's expense, the following policies of insurance with companies authorized to do business in the State of Washington. The Consultant's insurance shall be rated by A. M. Best Company at least "A" or better with a numerical rating of no less than seven (7) and otherwise acceptable to the City.

1. Workers' Compensation Insurance as required by Washington law and Employer's Liability Insurance with limits not less than \$1,000,000 per occurrence. If the City authorizes sublet work, the Consultant shall require each sub-consultant to provide Workers' Compensation Insurance for its employees, unless the Consultant covers such employees.
2. Commercial General Liability Insurance on an occurrence basis in an amount not less than \$1,000,000 per occurrence and at least \$2,000,000 in the annual aggregate, including but not limited to: premises/operations (including off-site operations), blanket contractual liability and broad form property damage.
3. Business Automobile Liability Insurance in an amount not less than \$1,000,000 per occurrence, extending to any automobile used by Consultant in the course of the Work. A statement by Consultant and approved by the City Administrator, certifying that no vehicle will be used in accomplishing this Agreement, may be substituted for this insurance requirement.
4. Professional Errors and Omissions Insurance in an amount not less than \$1,000,000 per occurrence and \$1,000,000 in the annual aggregate. Coverage may be written

on a claims made basis; provided that the retroactive date on the policy or any renewal policy shall be the effective date of this Agreement or prior, and that the extended reporting or discovery period shall not be less than 36 months following expiration of the policy. The City may waive the requirement for Professional Errors and Omissions Insurance whenever the Work does not warrant such coverage or the coverage is not available.

5. Each policy shall contain a provision that the policy shall not be canceled or materially changed without 30 days prior written notice to the City.

Upon written request to the City, the insurer will furnish, before or during performance of any Work, a copy of any policy cited above, certified to be a true and complete copy of the original.

B. Before the Consultant performs any Work, Consultant shall provide the City with a Certificate of Insurance acceptable to the City Attorney evidencing the above-required insurance and naming the City of Snoqualmie, its officers, employees and agents as Additional Insured on the Commercial General Liability Insurance policy and the Business Automobile Liability Insurance policy with respect to the operations performed and services provided under this Agreement and that such insurance shall apply as primary insurance on behalf of such Additional Insured. Receipt by the City of any certificate showing less coverage than required is not a waiver of the Consultant's obligations to fulfill the requirements.

C. Consultant shall comply with the provisions of Title 51 of the Revised Code of Washington before commencing the performance of the Work. Consultant shall provide the City with evidence of Workers' Compensation Insurance (or evidence of qualified self-insurance) before any Work is commenced.

D. In case of the breach of any provision of this section, the City may provide and maintain at the expense of Consultant insurance in the name of the Consultant and deduct the cost of providing and maintaining such insurance from any sums due to Consultant under this Agreement, or the City may demand Consultant to promptly reimburse the City for such cost.

9. Independent Contractor. The Consultant is an independent Contractor responsible for complying with all obligations of an employer imposed under federal or state law. Personnel employed by Consultant shall not acquire any rights or status regarding the City.

10. Employment. The Consultant warrants that it did not employ or retain any company or person, other than a bona fide employee working solely for the Consultant, to solicit or secure this Agreement or pay or agree to pay any such company or person any consideration, contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, the City shall have the right either to terminate this Agreement without liability or to deduct from the Agreement price or consideration or to otherwise recover, the full amount of such consideration.

11. Audits and Inspections. The Consultant shall make available to the City during normal business hours and as the City deems necessary for audit and copying all of the Consultant's records and documents with respect to all matters covered by this Agreement.

12. City of Snoqualmie Business License. Consultant shall obtain a City of Snoqualmie business license before performing any Work.

13. Compliance with Federal, State and Local Laws. Consultant shall comply with and obey all federal, state and local laws, regulations, and ordinances applicable to the operation of its business and to its performance of the Work.

14. Waiver. Any waiver by the Consultant or the City of the breach of any provision of this Agreement by the other party will not operate, or be construed, as a waiver of any subsequent breach by either party or prevent either party from thereafter enforcing any such provisions.

15. Complete Agreement. This Agreement contains the complete and integrated understanding and agreement between the parties and supersedes any understanding, agreement or negotiation whether oral or written not set forth herein.

16. Modification of Agreement. This Agreement may be modified by a Change Order as provided in Paragraph 1, or by a writing that is signed by authorized representatives of the City and the Consultant.

17. Severability. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void, insofar as it is in conflict with said laws, the remainder of the Agreement shall remain in full force and effect.

18. Notices.

A. Notices to the City of Snoqualmie shall be sent to the following address:

City of Snoqualmie
Attn: Patrick Fry
38624 SE River Street
P.O. Box 987
Snoqualmie, WA 98065

B. Notices to the Consultant shall be sent to the following address:

19. Venue. This Agreement shall be governed by the law of the State of Washington and venue for any lawsuit arising out of this Agreement shall be in King County.

IN WITNESS WHEREOF, the City and Consultant have executed this Agreement as of the date first above written.

<p>CITY OF SNOQUALMIE, WASHINGTON</p> <p>By: _____ Its: Mayor Date: _____</p>	<p>CONSULTANT: Please fill in the spaces and sign in the box appropriate for your business entity.</p> <p>Corporation</p> <p>[Driftmier Architects P.S.]</p> <p>By: _____ Typed/Printed Name: _____ Its: _____ Date: _____</p>
<p>ATTEST:</p> <p>Deana Dean, City Clerk Date: _____</p>	
<p>APPROVED AS TO FORM:</p> <p>Anna Astrakhan, Assistant City Attorney Date: _____</p>	

Exhibit A
Scope of Work

EXHIBIT B
COMPENSATION

EXHIBIT C
Fee Billing Schedule

**EXHIBIT A - SCOPE OF SERVICES
TO THE AGREEMENT BETWEEN
CITY OF SNOQUALMIE AND
DRIFTMIER ARCHITECTS, P.S.**

This scope of work is for architectural services related to installing air conditioning into the existing Snoqualmie City Hall. The City desires to have air conditioning added to the second floor work areas (and lobby if feasible). The initial plan, outlined in the attached mechanical proposal, is to add new roof top units to the building and use a ductless system.

TASK I - ASSESSMENT

1. Visit the project site with the mechanical and structural engineers to discuss options.
2. Model the existing conditions in CAD that will be impacted by construction. Provide background plans to the subconsultants.
3. Meet with mechanical engineer and the client to decide on the air conditioning system to be used.
4. Coordinate with mechanical and structural engineers to develop schematic information/plans.
5. Discuss the project with the City plans reviewer.
6. Coordinate with cost estimator to get an estimate for adding AC to the 2nd floor.

TASK II - CONSTRUCTION DOCUMENTS

7. Meet with the client and design team as needed throughout design.
8. Prepare construction documents for the addition of air conditioning. Anticipated architectural may include:
 - Cover Sheet including basic site plan
 - Demo plans
 - Reflected ceiling plans
 - Roof Plan
 - (2) Detail sheets showing roof details and any changes made to the ceilings for the installation.
9. Prepare technical specification to include in a project manual.
10. The City's standard front end specification will be used. Driftmier will review and provide project specific information to be included.
11. Meet with the City to review the contract documents.

TASK III – BIDDING

12. Provide bid documents to the City to advertise the bid.
13. Answer questions and issue addenda.

ASSUMPTIONS

- From a quick review of the original plans, it appears the building's insulation meets current code. It is assumed that air conditioning can be added to the building without having to increase any insulation values.
- Construction work will not be phased.
- The city will pay for all permit fees.
- There will be a single bid for the project.
- The Contractor and/or City will be responsible for obtaining all permits.
- The City will handle most bidding responsibilities. 20 hours are included in the scope for answering questions and issuing addenda.
- Construction administration services will be provided through a separate scope of work.

ADDITIONAL SERVICES

- LEED or other sustainable design beyond the requirements of the Washington State Energy Code, other than the exploration of solar panels discussed above.
- Acoustic engineering.
- Certified Commissioning.

EXHIBIT B - TIME AND FEE ESTIMATE

City of Snoqualmie
City Hall Air Conditioning

Date: 03/09/23
By: LRD
Proj. No.: TBD

ARCHITECTURAL SERVICES TIME AND FEE ESTIMATE

Task	Description	Staff	Staff Hours	Rate \$/hr.	Fee
I	ASSESSMENT	Principal	20	\$175	\$3,500
		Project Manager 1	10	\$130	\$1,300
		Designer 2	10	\$100	\$1,000
		Subtotals	40		\$5,800
II	CONSTRUCTION DOCUMENTS	Principal	24	\$175	\$4,200
		Project Manager 1	24	\$130	\$3,120
		Designer 2	24	\$100	\$2,400
		Subtotals	72		\$9,720
III	BIDDING	Principal	10	\$175	\$1,750
		Project Manager 1	0	\$130	\$0
		Designer 2	10	\$100	\$1,000
		Subtotals	20		\$2,750
SUBTOTAL ARCH. LABOR			132		\$18,270
REIMBURSABLE EXPENSES		3%			\$550
SUBCONSULTANTS		\$53,500	Plus 10% Markup	\$5,350	\$58,850
MEP (Design West)		\$45,800			
Structural (AUE)		\$6,900			
Cost Estimate Consultant (Woolsey)		\$800			
TOTAL DESIGN FEES CITY HALL AIR CONDITIONING					\$77,670

EXHIBIT C - PROFESSIONAL FEE & BILLING SCHEDULE**A. Professional Fees**

<u>Job Title</u>	
Principal Architect	\$ 175/hour
Project Architect	\$ 160/hour
Senior Project Manager	\$ 150/hour
Project Manager 2	\$ 140/hour
Project Manager 1	\$ 130/hour
Senior Designer	\$ 120/hour
Designer 2	\$ 110/hour
Designer 1	\$ 100/hour
Administrative Coordinator	\$ 100/hour

B. Job Incurred Expenses

The following expenses will be direct reimbursable items x 1.10:

1. Expenses incurred in reproduction of documents, necessary travel, subsistence and courier services.
2. Consultant fees such as civil, structural, mechanical, electrical, soils and solar engineers, surveyors, cost estimators, and specification writers, when not specifically included in the agreement.
3. Travel by private automobile at current IRS standard mileage rate.
4. Building permits and other fees paid to the local jurisdiction.

C. Our billing periods extend from the 26th of the month through the 25th of the following month. You may expect to receive your monthly statement on or about the first of each month. Interim special statement formats are available on request.

D. All statement amounts shall be paid within 60 days of receipt.

E. Billing rates set forth above are fixed for 12 months from execution of agreement. After 12 months the rates shall be adjusted in accordance with the normal salary review practices of Driftmier Architects, P.S.



FACILITIES CAPITAL PROJECT OR PROGRAM

FACILITIES MAINTENANCE PROGRAM

CIP Project ID: FAC21002CIP

Department: Parks

Project Status: Other

Project Location: Multiple Locations

Project Contact: Michael Chambless

Current Program Budget: \$1,896,000

Years Project in CIP: Ongoing Capital Program

Contact Email: mchambless@snoqualmiewa.gov

Description:

This program is responsible for ensuring that City facilities are properly maintained and can achieve their useful life as originally designed. Over the next biennium, the City intends to cover and/or rehabilitate the City Hall back stairwell, replace and/or install a new boiler at the Fire Station, install server room power upgrades, conduct a parking review for the police station, and begin planning for a new covered Parks & Public Works operations and storage facility. Additional projects include remodeling old library, air conditioners for City Hall, and exterior painting for several buildings.

Community Impact:

The intent of this program is to preserve and maintain City facilities.

Photo or Map:



Operating Impact:

This program does not require changes to the operating environment or budget. It is anticipated that there will be savings as a result of all of these projects through reduced injury claims, better energy efficiency, and lengthened service life of capital assets. However, the amount of these potential savings is unknown at this time.

Budget:

Project Activities	% of Budg.	Total Activity Budget	2023	2024	2025	2026	2027	2028	2029 or Beyond
Analysis	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	This capital program is anticipated to continue indefinitely into the future.
Design	4%	\$ 76,516	\$ 31,898	\$ 9,477	\$ 9,670	\$ 9,777	\$ 9,694	\$ 6,000	
Construction	85%	\$ 1,616,977	\$ 637,967	\$ 189,549	\$ 193,390	\$ 195,533	\$ 193,873	\$ 206,666	
Const. Manage	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Contingency	4%	\$ 80,849	\$ 31,898	\$ 9,477	\$ 9,670	\$ 9,777	\$ 9,694	\$ 10,333	
Labor	6%	\$ 106,355	\$ 31,857	\$ 9,601	\$ 11,337	\$ 13,958	\$ 21,801	\$ 17,801	
Art	1%	\$ 15,303	\$ 6,380	\$ 1,895	\$ 1,934	\$ 1,955	\$ 1,939	\$ 1,200	
Other	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL	100%	\$ 1,896,000	\$ 740,000	\$ 220,000	\$ 226,000	\$ 231,000	\$ 237,000	\$ 242,000	
Operating		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

TOTAL PROJECT BUDGET: \$1,896,000

TOTAL OPERATING BUDGET: \$0

Anticipated Funding Mix:

Source	Total Sources	2023	2024	2025	2026	2027	2028
Real Estate Excise Tax	\$ 1,896,000	\$ 740,000	\$ 220,000	\$ 226,000	\$ 231,000	\$ 237,000	\$ 242,000
TOTAL	\$ 1,896,000	\$ 740,000	\$ 220,000	\$ 226,000	\$ 231,000	\$ 237,000	\$ 242,000

Fiscal

TOTAL FUNDING SOURCES: \$1,896,000

Notes:

FUTURE FUNDING REQUIREMENTS: \$0