



CITY OF SNOQUALMIE.
CITY COUNCIL SPECIAL & REGULAR MEETINGS.
Monday, June 22, 2026, at 5:00 PM, 7:00 PM.
Snoqualmie City Hall, 38624 SE River Street & Zoom.

MAYOR & COUNCIL MEMBERS.

Mayor James Mayhew.

Councilmembers: Daniel Murphy, Robert Wotton, Bryan Holloway, Louis Washington, Catherine Cotton, Andre Testman and Jolyon Johnson.

This meeting will be conducted in person at Snoqualmie City Hall and remotely using Zoom.

Join by Telephone: To listen to the meeting via telephone, please call **253.215.8782** and enter Webinar ID **813 0614 8787** and Password **1800110121** if prompted.

Join by Internet: To watch the meeting over the internet via your computer, follow these steps:

- 1) Click this [link](#)
- 2) If the Zoom app is not installed on your computer, you will be prompted to download it.
- 3) If prompted for Webinar ID, enter **813 0614 8787**; Enter Password **1800110121**

SPECIAL MEETING AGENDA, 5 PM.

CALL TO ORDER & ROLL CALL.

AGENDA APPROVAL.

SPECIAL BUSINESS.

1. Executive Session pursuant to RCW 42.30.110 (1)(i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

Presentation – 6:15 PM.

2. PSRC on Housing - Josh Brown.

ADJOURNMENT.

REGULAR MEETING, 7 PM.

CALL TO ORDER & ROLL CALL.

AGENDA APPROVAL.

PUBLIC HEARINGS, PRESENTATIONS, PROCLAMATIONS, AND APPOINTMENTS.

Public Hearings.

3. 2027-2033 Transportation Improvement Plan.

Proclamations.

4. 250th Anniversary of the Signing of the Declaration of Independence.

Presentations.

5. Snoqualmie City Events 2026.

PUBLIC COMMENTS AND REQUESTS FOR ITEMS NOT ON THE AGENDA.

(NOTE: No online public comments will be accepted during the meeting. Written comments are encouraged and may be submitted via in-person drop off, mail, or e-mail to cityclerk@snoqualmiewa.gov. All written comments must be received by 3:00 p.m. on the day of the scheduled meeting.)

CONSENT AGENDA.

6. Approve the Claims Report dated June 22, 2026.
7. **AB26-026:** Amendment to ILA for fire and EMS service to Echo Glen Children's Center.

ORDINANCES.

Second Read.

8. **AB26-024:** Ordinance 1323: *Covered Loads*.
9. **AB26-025:** Ordinance 1324: *E-Motorcycle Amendment*.
10. **AB26-029:** Ordinance 1325: *Animal Cruelty Amendment*.

First Read.

11. **AB26-034:** Ordinance 1327: *2025-2026 Budget Amendment - Multiple Amendment Requests*.
12. **AB26-039:** Ordinance 1329: *2025-2026 Budget Amendment - BESS Review & Analysis Requests*.

COMMITTEE REPORTS.

Public Safety Committee:

Community Development Committee:

13. Sign Deviation Requests.
14. Sign Code Amendment.

Parks & Public Works Committee:

15. **AB26-036:** Approval to Execute Sandy Cove Contract.
16. **AB26-031:** Approval to Execute Capital Program Contracts.

[17.](#) **AB26-040:** 2027-2033 Transportation Improvement Plan (TIP).

Finance & Administration Committee:

[18.](#) **AB26-037:** Interfund Loan for Utilities Capital Fund.

[19.](#) **AB26-038:** Approval to Execute Contract for Legal Services with Ogden Murphy Wallace.

[20.](#) **AB26-032:** Approve Contract for Services Related to Land Use in Unincorporated UGA.

[21.](#) Flood Event Update.

Committee of the Whole:

REPORTS.

22. Mayor's Report.

[23.](#) Director's Reports.

24. Commission/Committee Liaison Reports.

ADJOURNMENT.

Regional Housing Overview

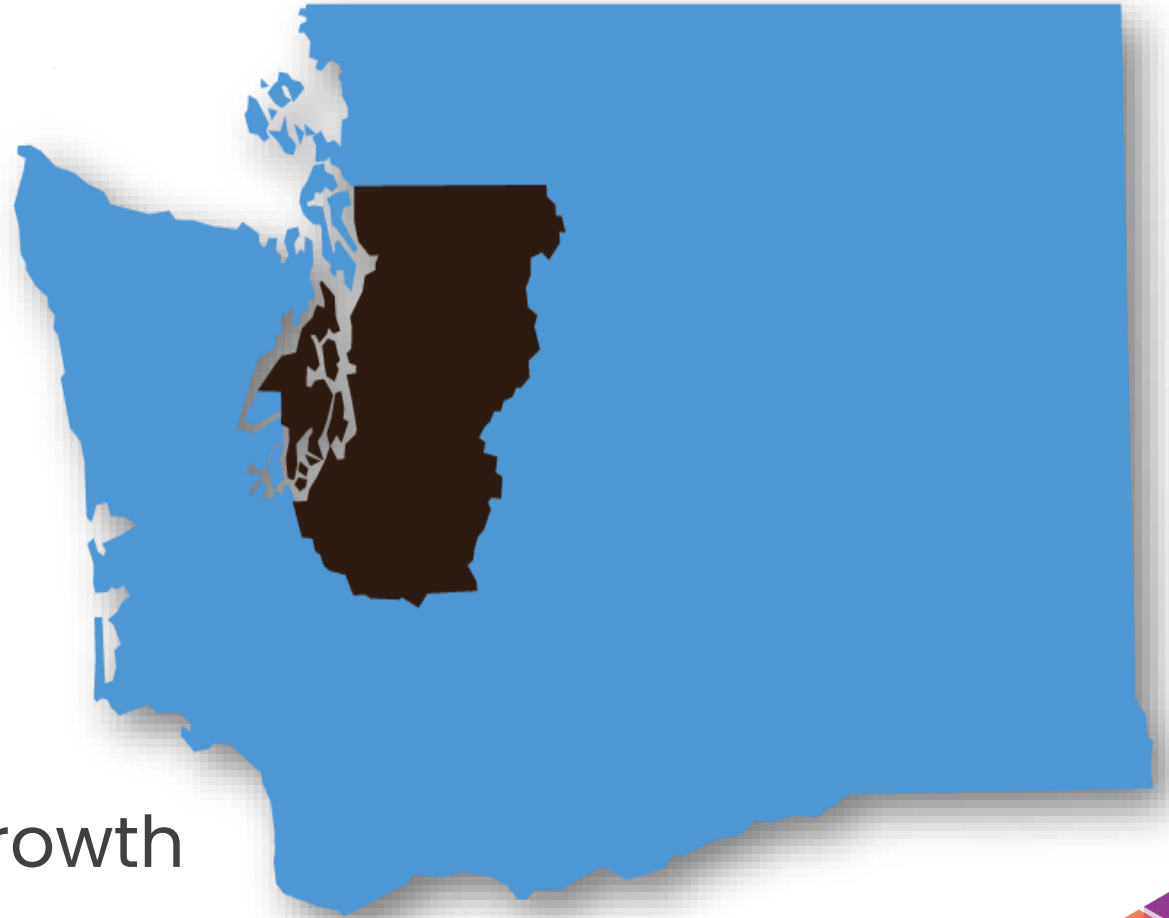
Snoqualmie City Council

June 22, 2026



Central Puget Sound Region

- 4.5 million people
- 2.4 million jobs
- 4 counties: King, Pierce, Snohomish, and Kitsap
- 82 cities and towns
- Urban and rural
- 6,300 square miles
- 1,000 square miles in urban growth areas





King County



Item 2.

Kitsap County



Pierce County



Snohomish County



Puget Sound Region 1960

Item 2.



Seattle population: 557,087
Region population: 1,512,979
WA: 2.866 million | Iowa: 2.76 million



Population Growth 1960-1990

Item 2.

Seattle

1960 557,087

1990 516,259

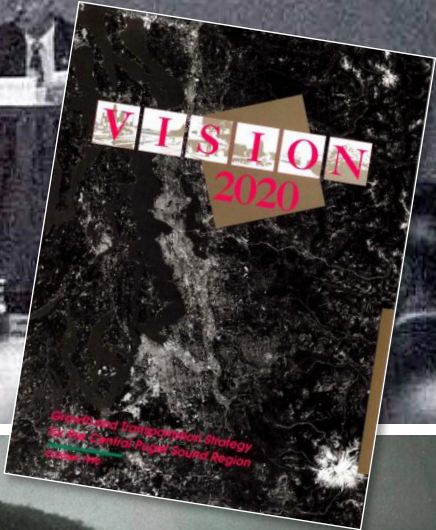
Region

1960 1,512,979

1990 2,748,895



PSRC Formed in 1991

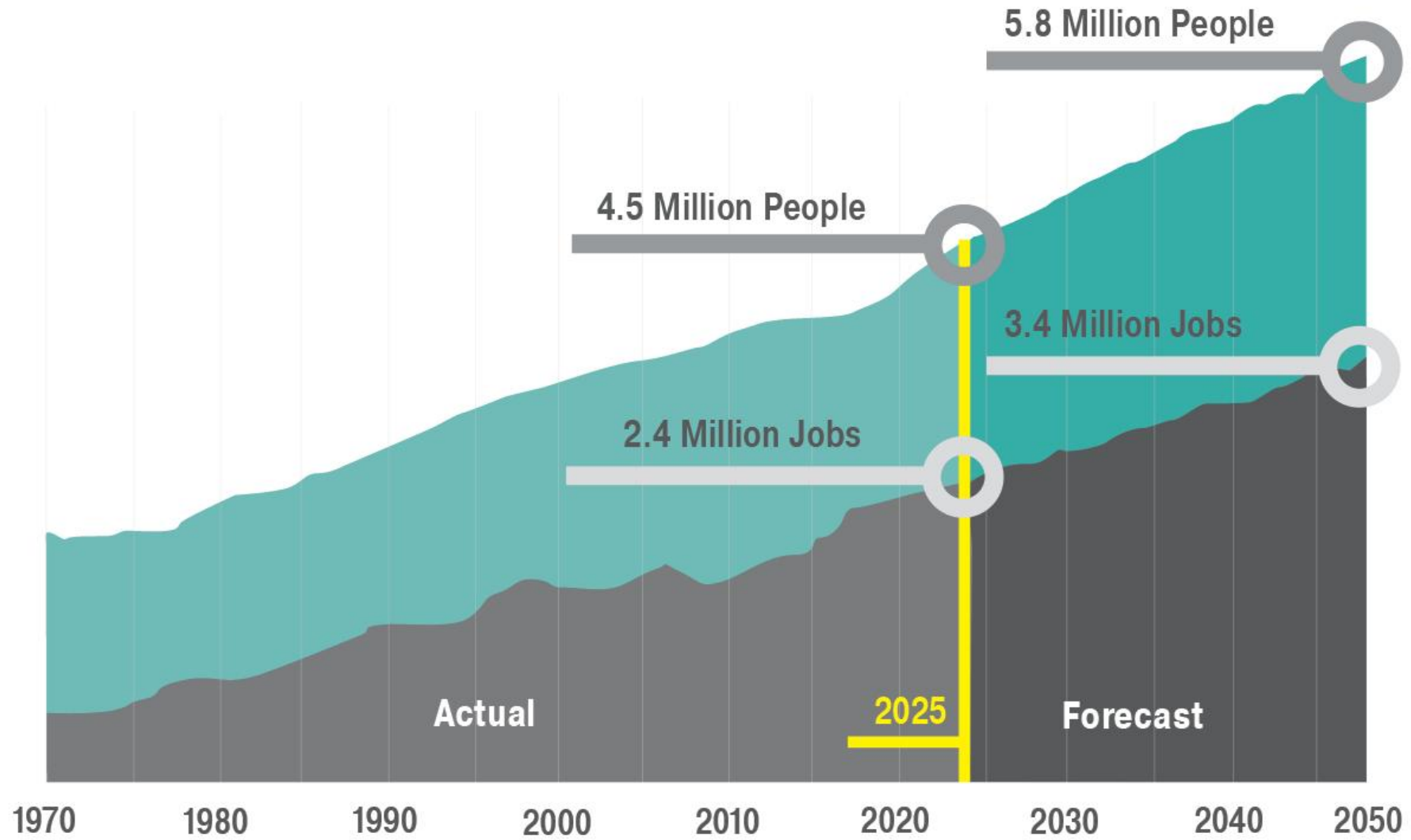


VISION 2050

- Adopted in October 2020
- Regional plan for 5.8 million people
- Guide for a healthy environment, thriving communities, and strong economy

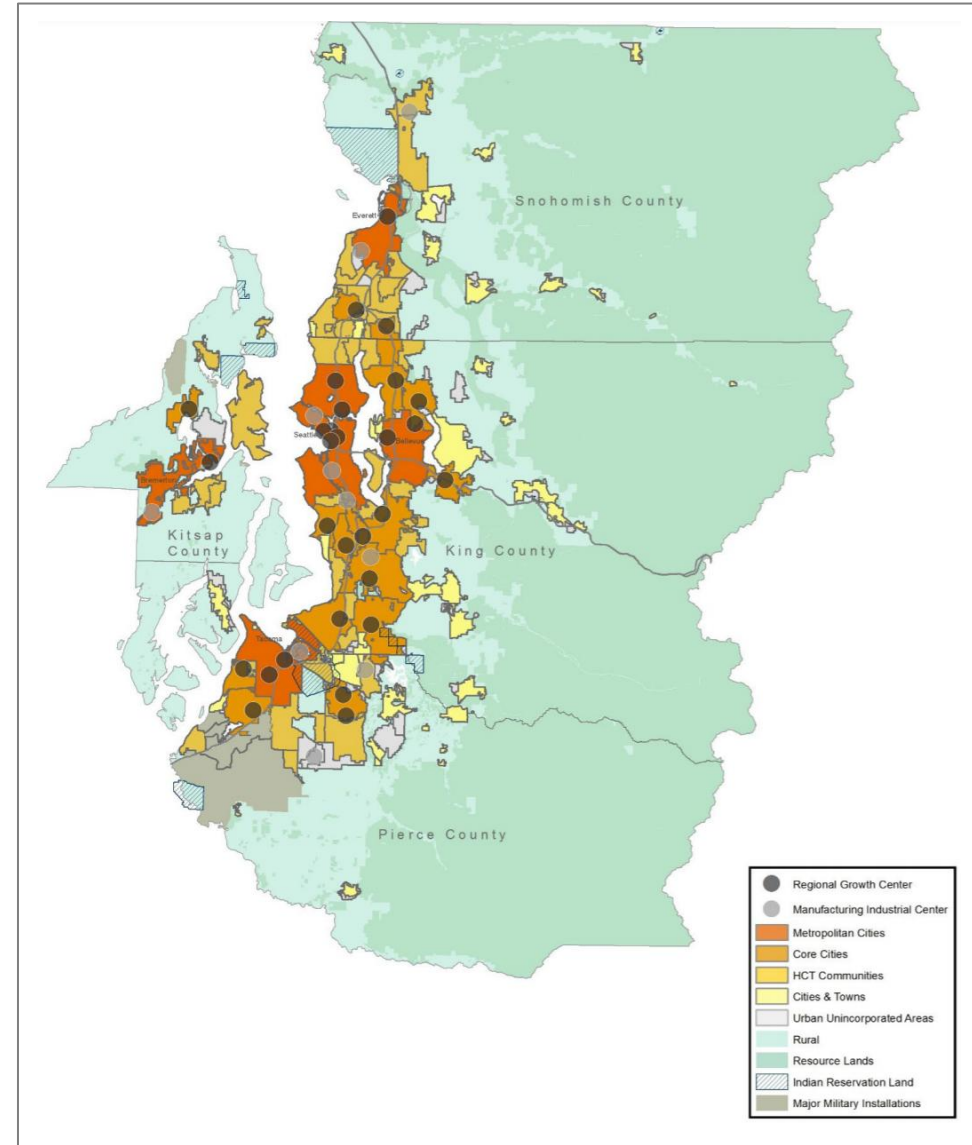


Puget Sound Regional Growth Forecast



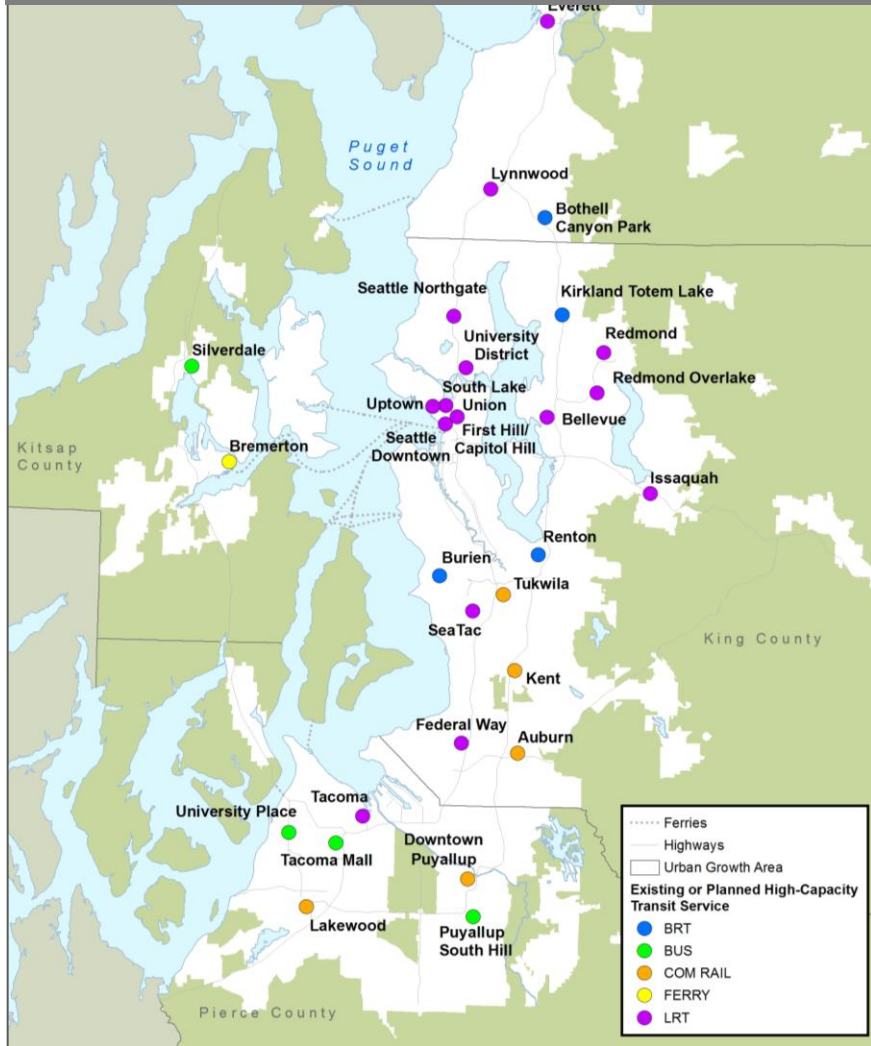
Regional Growth Strategy

- Largest share of growth planned for the largest cities in the region.
- **65%** of region's population growth and **75%** of employment growth in **regional growth centers & station areas**
- Lower growth allocations in urban unincorporated and rural compared with long-term trends

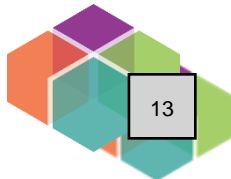
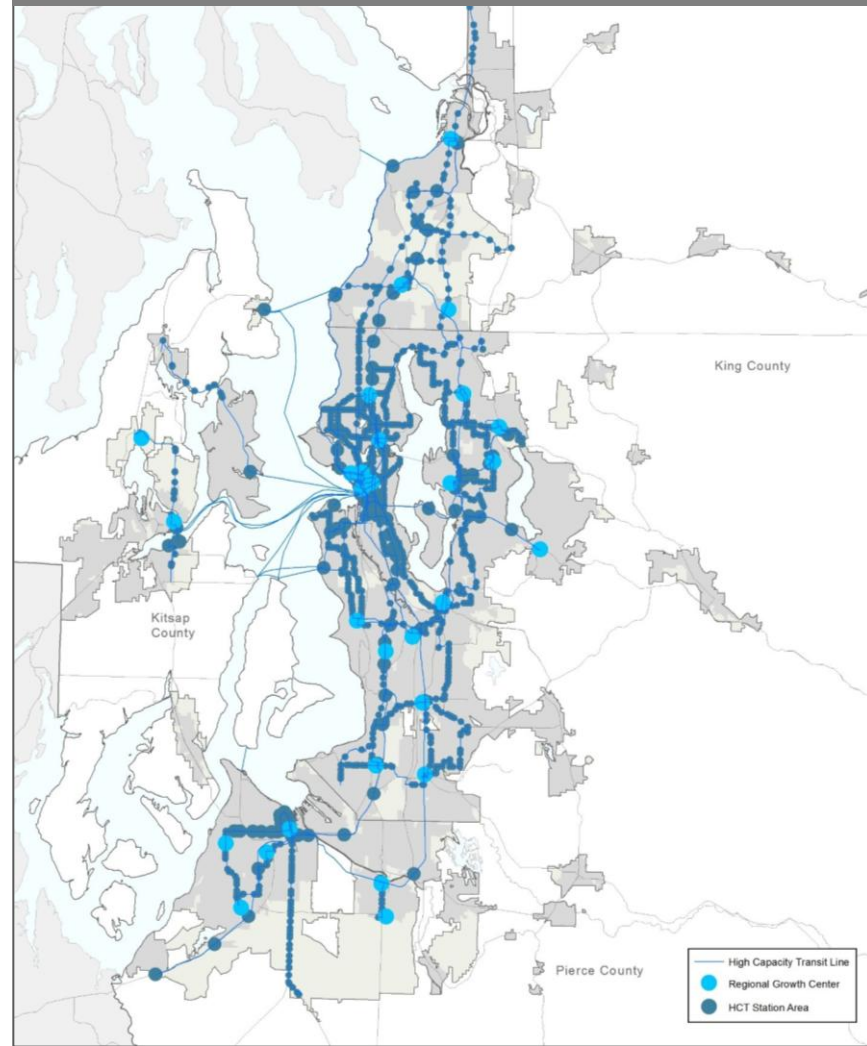


Connecting Transit to Centers

Regional Growth Centers by Transit Service



Regional Growth Centers and HCT Station Areas

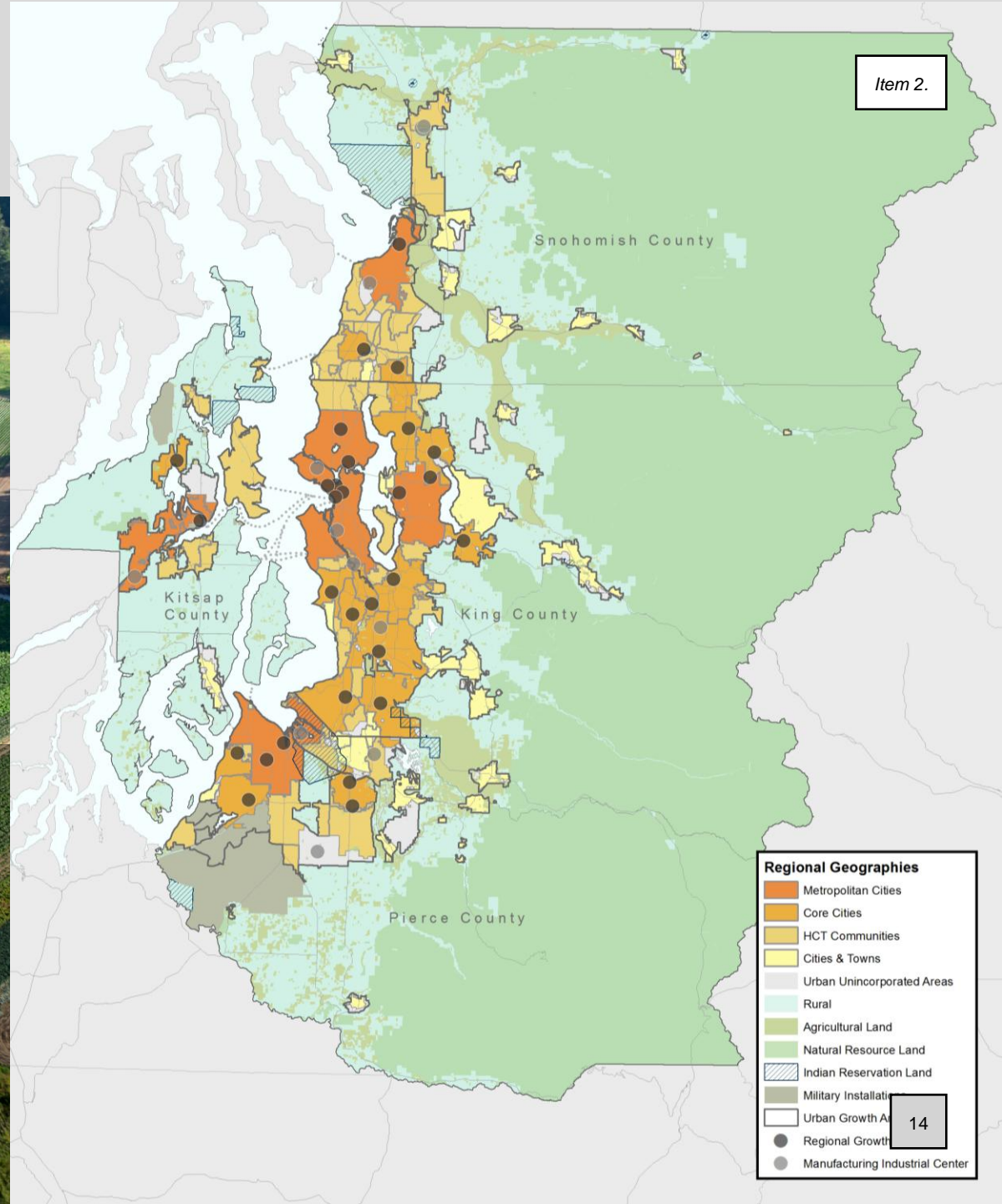


PSRC's VISION 2050



Regionally, 97% of permitted housing units are in cities and urban areas

Compared to 72% in 1991



Regional Geographies	
Orange	Metropolitan Cities
Yellow-Orange	Core Cities
Yellow	HCT Communities
Light Yellow	Cities & Towns
Light Grey	Urban Unincorporated Areas
Light Blue	Rural
Green	Agricultural Land
Light Green	Natural Resource Land
Hatched	Indian Reservation Land
Grey	Military Installations
White	Urban Growth Areas
Black Dot	Regional Growth Centers
Grey Dot	Manufacturing Industrial Centers

Population Growth 1960–Present



Seattle

Region

1960	557,087
1990	516,259
2025	816,600

1960	1,512,979
1990	2,748,895
2025	4,534,300



Population Growth 1960–Present



Seattle

1960	557,087
1990	516,259
2025	816,600

Boston

1960	697,197
1990	574,283
2024	673,458

San Francisco

1960	740,316
1990	723,959
2024	827,526



VISION 2050

Item 2.

- Housing is a regional issue
- Promote more housing, especially near transit, jobs and services
- Expand affordable housing types and choices



Supply



Build more housing of different types

Stability



Provide opportunities for residents to live in housing that meets their needs

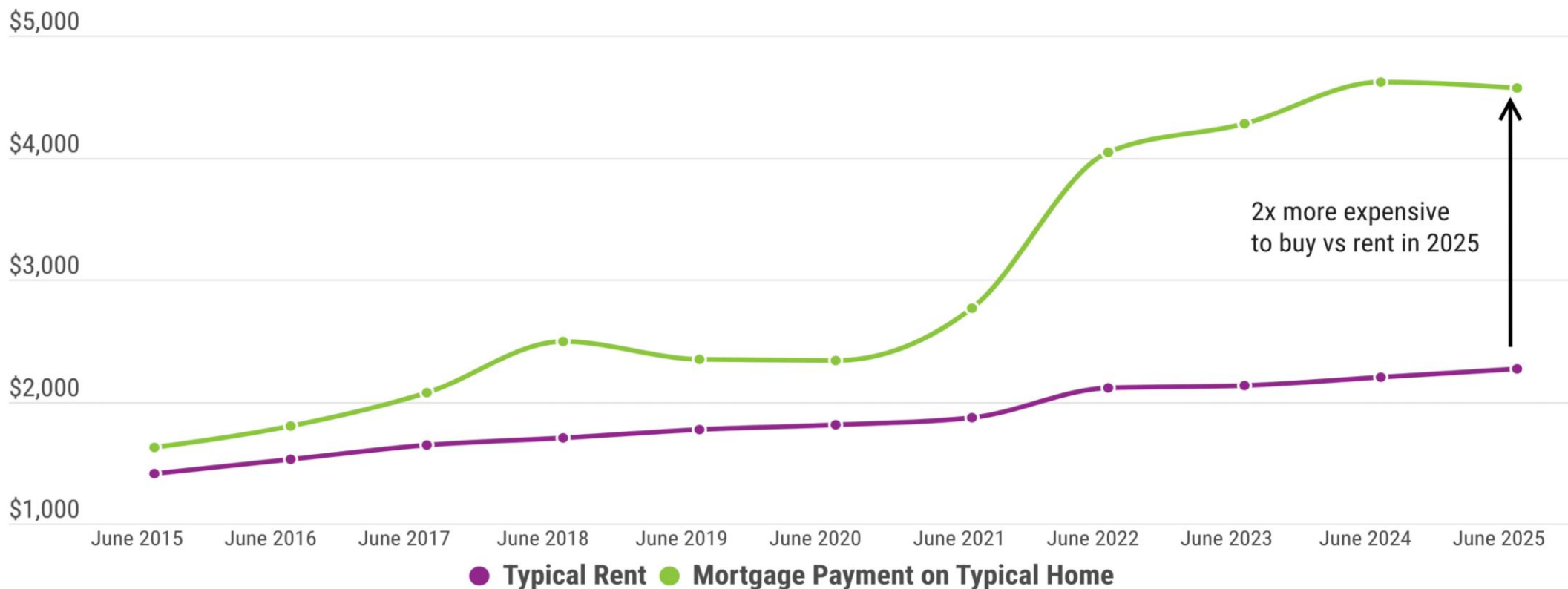
Subsidy



Create and sustain long-term funding sources to create and preserve housing for very low-income households and unhoused residents

Cost to Own Versus Cost to Rent

Today, it's 2x more expensive to buy than to rent, placing greater pressure on an already heated rental market.

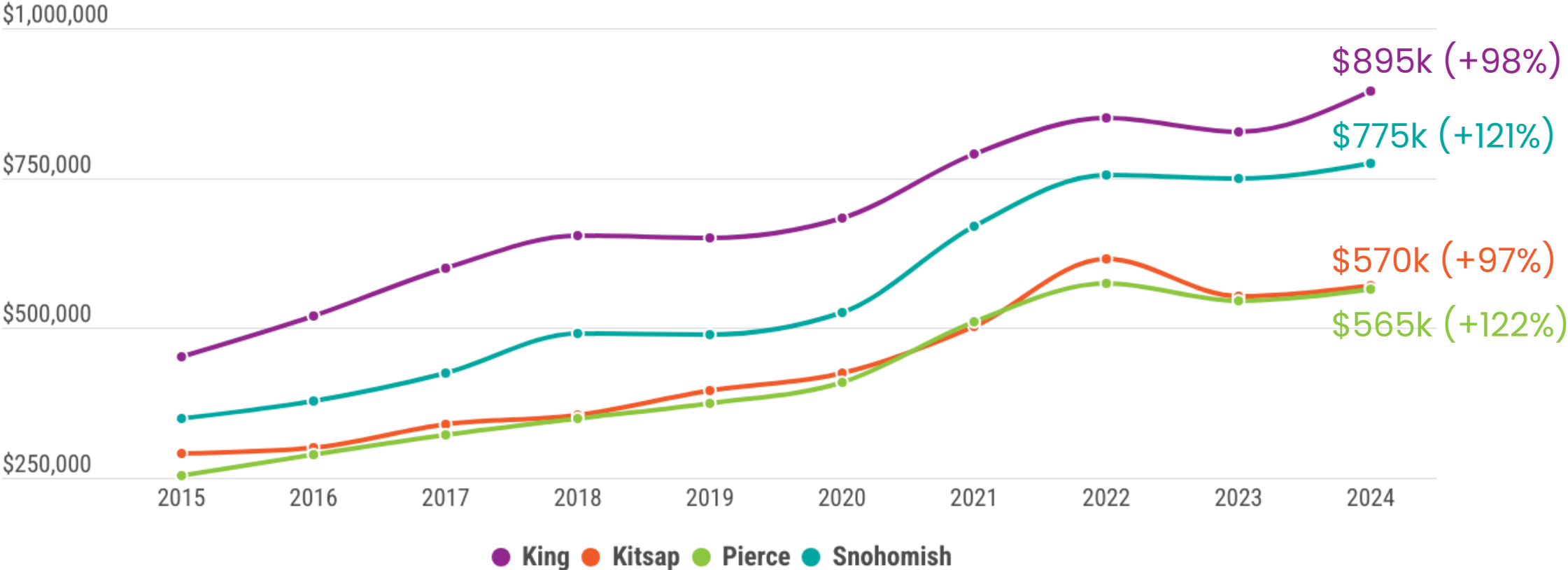


Source: Zillow, Home Value Index, Observed Rent Index; Freddie Mac, Primary Mortgage Market Survey; calculated by PSRC

Note: Data are for the Seattle-Tacoma-Bellevue metropolitan statistical area which represents King, Pierce, and Snohomish counties. Assumes a 31% debt-to-income ratio, 30-year fixed rate mortgage, 20% down payment, 1% property tax, and 0.35% property insurance rate.

Homeownership Affordability

Typical home values have increased significantly, with prices highest in King and Snohomish counties

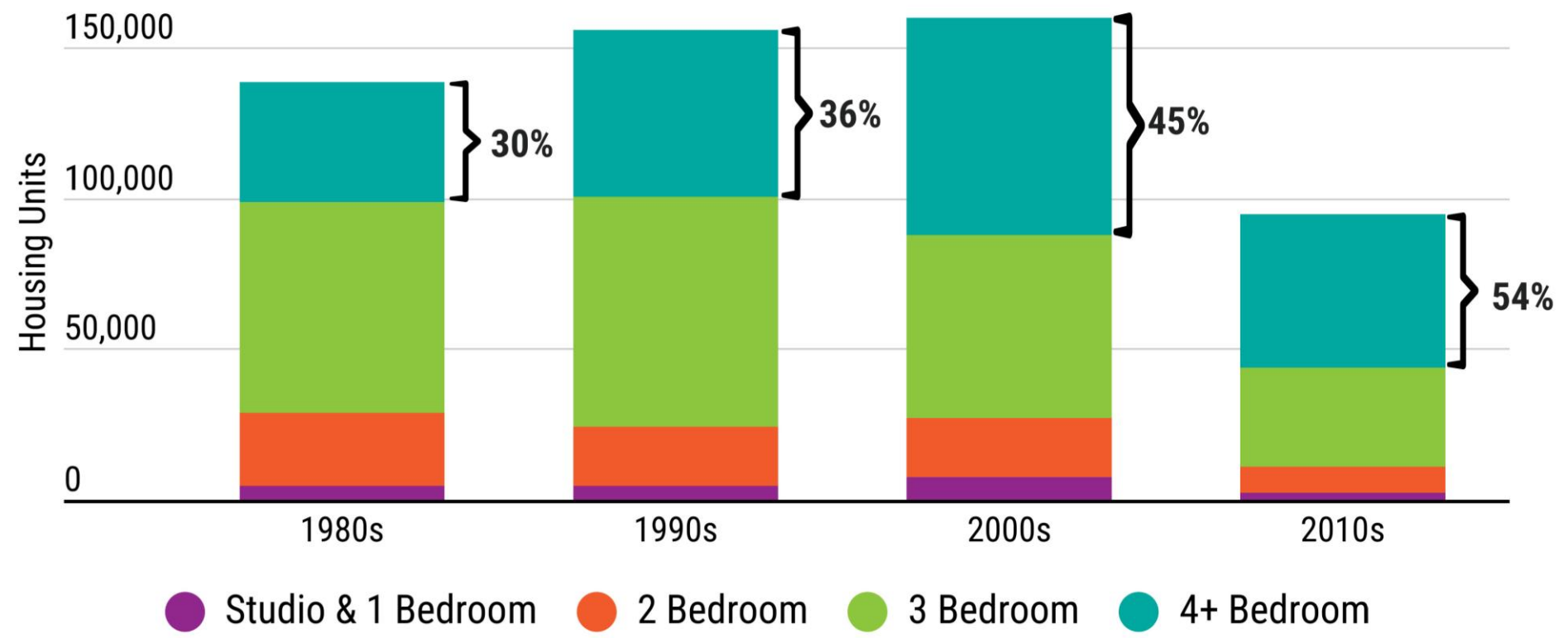


Source: Zillow, Home Value Index. Estimates are based on data collected in June of each year.



Single-family Production By Decade

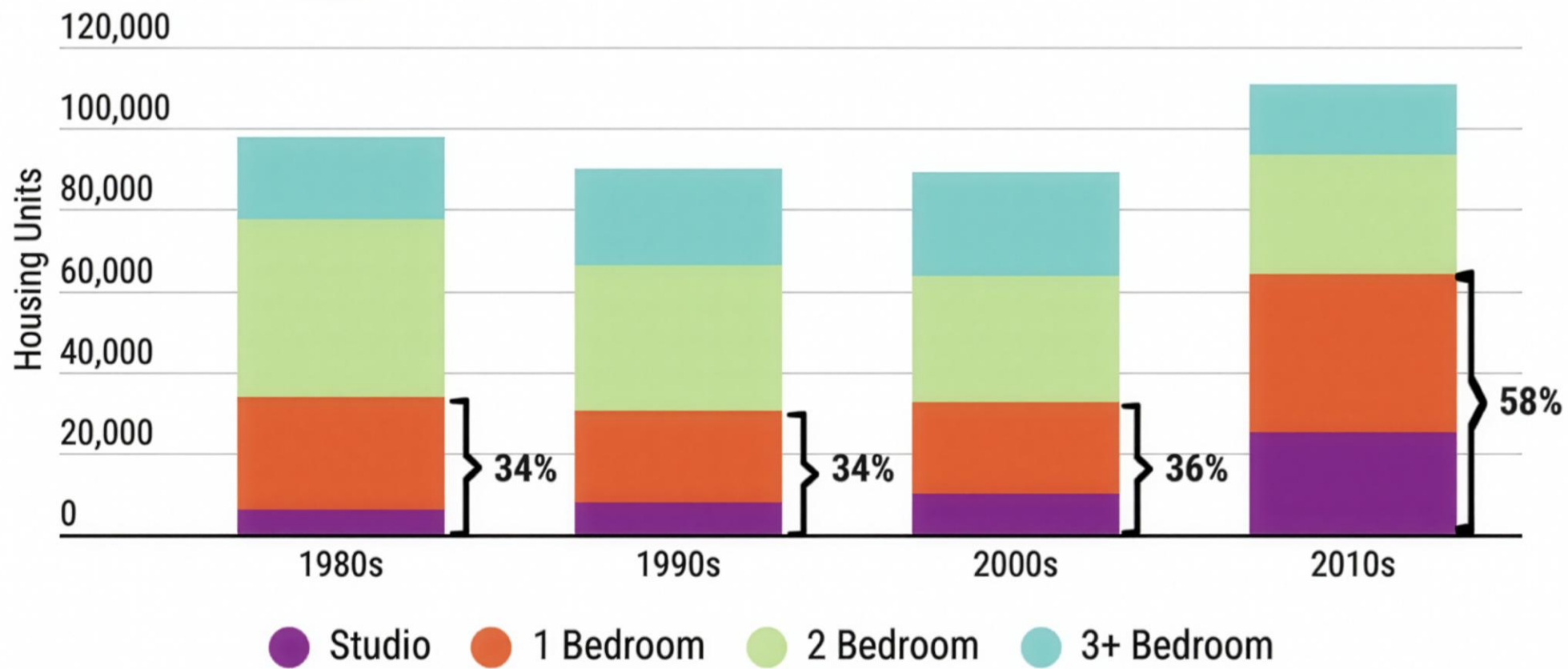
Nearly 80,000 fewer units were built in the 2010's compared to the 2000's.



Source: 2023 American Community Survey (ACS) PUMS, 5-Year Estimates.

Multi-family Production By Decade

Production of rental units is higher than in previous decades, driven by an increase in studio and one-bedroom units.



Source. 2023 American Community Survey (ACS) PUMS, 5-Year Estimates

Housing prices have outpaced increases in income

Item 2.

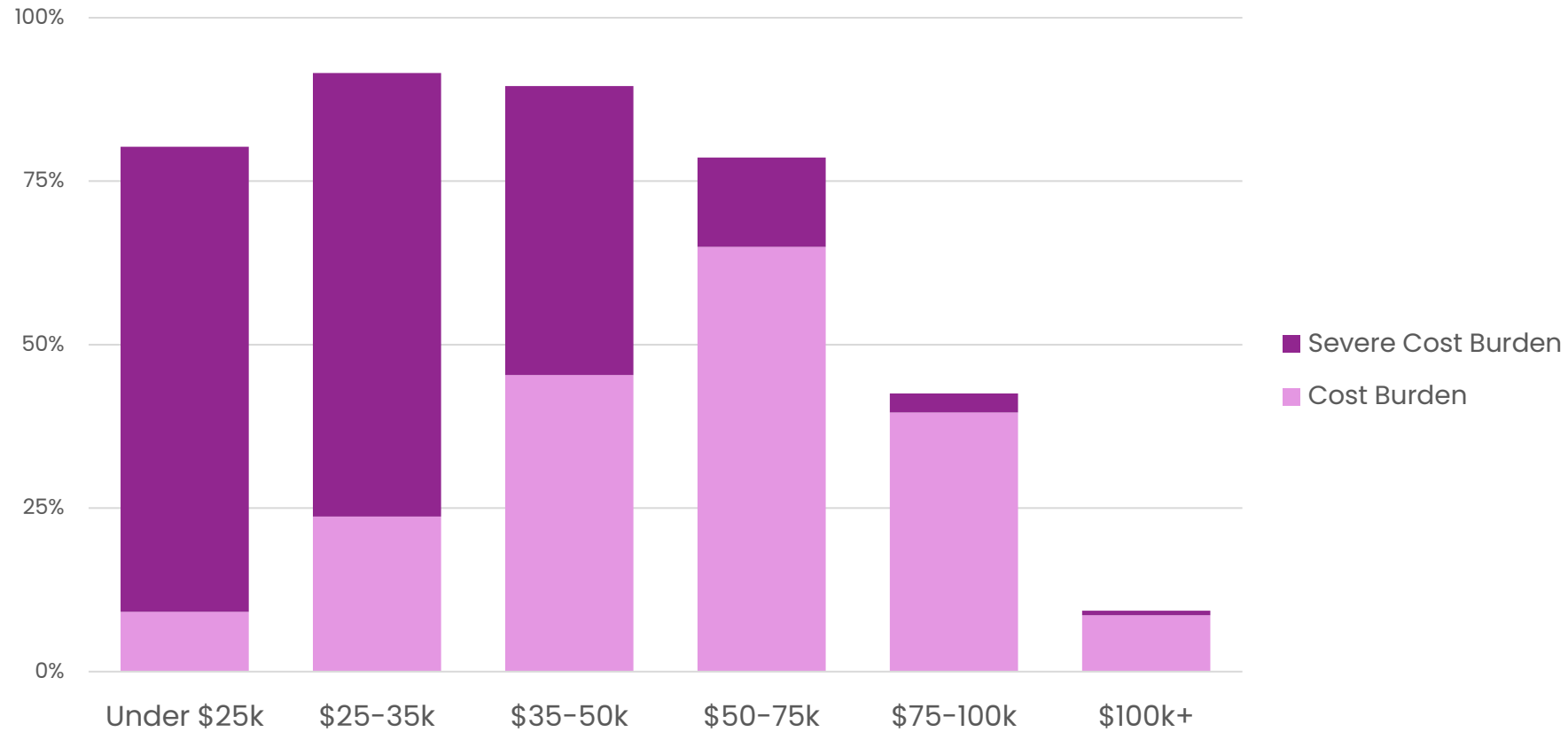
Housing costs go beyond rent or mortgage payments

“I can't move, if I tried to move I can't afford to because everything is so high.”

“I was able to get into the home but not able to afford the deposit to get heating.”

Most low- to moderate-income renter households spend over 30% of their income on housing

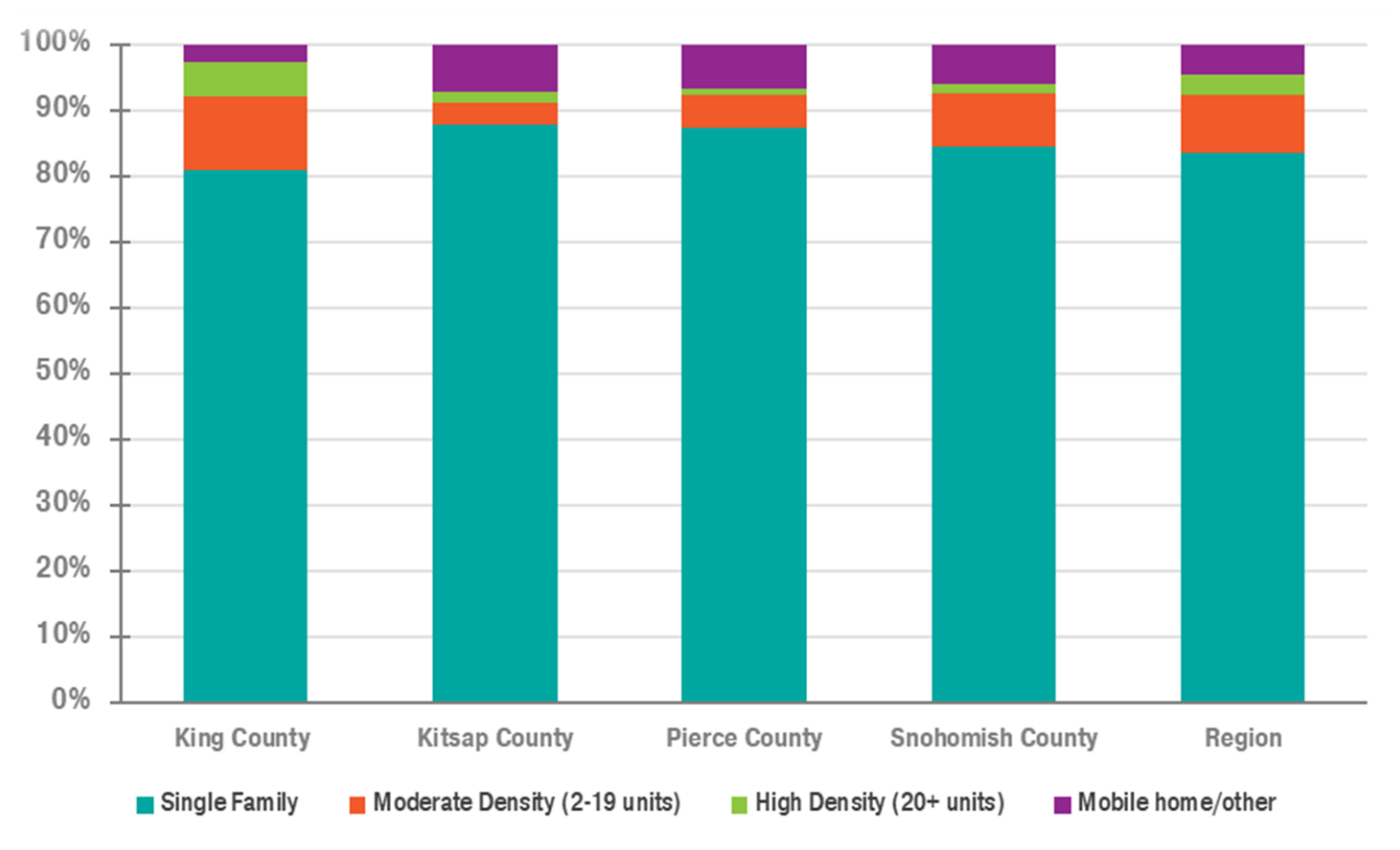
Cost Burdened Renter Households



More diverse housing is needed for residents in all phases of life

Item 2.

Owner Occupied Housing by Units in Structure



Source: American Community Survey



Between 2020 and 2050 the region needs 800,000 additional housing units to accommodate future growth

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King County – 418,000 units



Kitsap County – 43,000 units



Pierce County – 161,000 units



Snohomish County – 187,000 Units



Resources & Guidance



Housing Innovation Program (HIP)

Search the Toolkit

Select from the filters to customize your search, including searching by focus areas in the Regional Housing Strategy and types of places identified in the Housing Opportunities by Place. Results with an asterisk (*) include more detail, and are proven to be particularly effective at meeting regional housing needs.

Objective **Project Type** **Affordability Level**

- Any - - Any - - Any -

Housing Opportunities by Place **Regional Housing Strategy Focus Area**

- Any - - Any -

Apply

Use the HIP resources to learn more about specific housing tools, with examples from the region and beyond.

- [Accessory Dwelling Units \(ADU\)*](#)
Development Types
- [Affordability Covenants](#)
Project-Level Tools
- [Alternative Homeownership Models*](#)
Other Financial Tools
- [Cluster Development](#)
Development Types
- [Commercial Linkage Fees](#)
Other Regulatory Tools










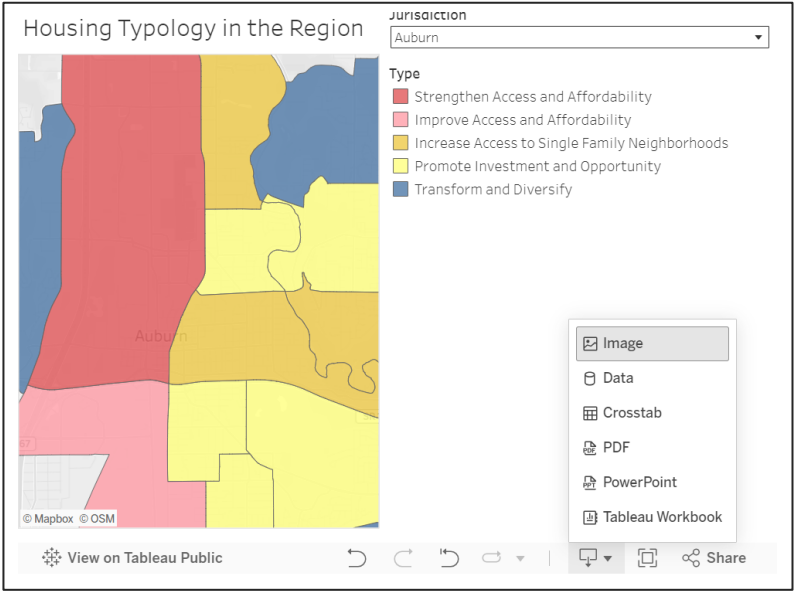
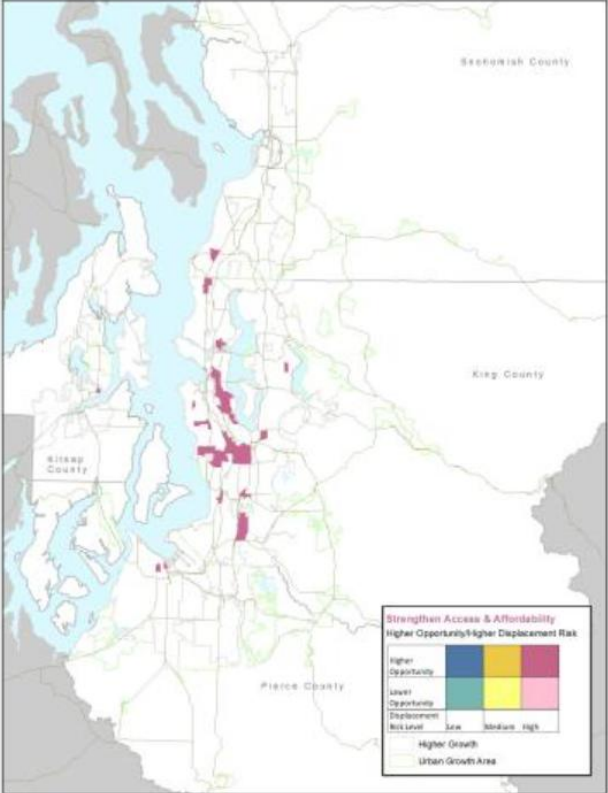
Housing Opportunities by Place

Helps identify best tools for types of places

<https://www.psrc.org/our-work/housing-typology>

Explore Tools by Type

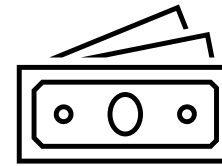
 Priority Tools for All Communities	 Promote Investment & Opportunity	 Improve Access & Housing Choices
 Improve Access & Affordability	 Increase Access to Single Family Neighborhoods	 Transform & Diversify
 Strengthen Access & Affordability		



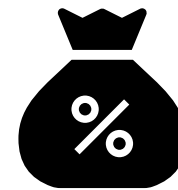
Funding of Affordable Housing



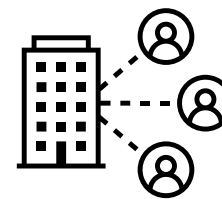
“As market conditions such as high interest rates and rising construction costs drive the cost of development up, limited capital resources cannot stretch as far.”




75% indicated that funding and market conditions are the biggest barrier to affordable housing development.



>50% use a portion of sales and use taxes to support affordable housing.



54 jurisdictions work in sub-regional coalitions to amplify their impact.



Puget Sound Regional Council

Select your Community:

Snoqualmie

Select American Community Survey Data:

2016-2020 ACS Data

Population: 13,600
People of Color: 22.7 %
Median Age: 36.3 years
People with a Disability: 3 %
Median HH Income: \$ 159,400
HH Size: 3.04 people per household
Home Ownership: 86 %
Unemployment Rate: 2.4 %
Travel Time to Work: 33.3 minutes



Community Profiles

As a State Data Center for the central Puget Sound region, PSRC provides information on the well-being of children, families, and the elderly as well as to help communities plan for the future for all cities and towns in the PSRC region.

The data on this dashboard is a snapshot of the information the Bureau of Economic Analysis provides. In order to view data for all the cities and towns in the Puget Sound region, we use overlapping sets of data on this dashboard. By only including one set of data, you can analyze the data for changing trends. The data on this dashboard is based on American Community Survey (ACS) 5 year data.

- People Measures
- Household & Housing Measures
- RDI Racially Disparate Impacts Measures*
- Job & Income Measures
- Transportation Measures
- Transportation Projects

Resources include:

[Community Profiles](#)

[Data Portal](#)

[Displacement Risk Map](#)

...and more!

Thank you!

Josh Brown, Executive Director

JBrown@psrc.org

David Dixon, Associate Planner

Ddixon@psrc.org





Proclamation

WHEREAS, July 4, 2026, marks the 250th anniversary of the signing of the Declaration of Independence and the founding of the United States of America; and

WHEREAS, America’s 250th anniversary provides an opportunity to reflect on our nation’s history, celebrate our democratic institutions, and recognize the many individuals and communities whose contributions have shaped our country; and

WHEREAS, Snoqualmie Valley has been home to the Snoqualmie Indian Tribe since time immemorial and, since the City’s incorporation in 1903, generations of residents have joined them in shaping the history, character, and success of our community; and

WHEREAS, community traditions such as Snoqualmie’s annual Red, White & Boom celebration bring residents together to commemorate Independence Day, reflect on our shared history, and celebrate the values that unite us; and

WHEREAS, preserving and sharing local history helps strengthen community connections and inspires future generations to participate in civic life;

NOW, THEREFORE, I, James Mayhew, Mayor of the City of Snoqualmie, Washington, do hereby proclaim that the City of Snoqualmie recognizes and celebrates the 250th anniversary of the signing of the Declaration of Independence and encourages all residents to commemorate this historic milestone through reflection, learning, and community engagement.

APPROVED, this 22nd day of June 2026.

James Mayhew, Mayor



City of Snoqualmie

2026

Calendar of Events

June
25
Big Truck
Day

July
4
Red, White
& Boom

July
9
Music in the
Park

July
16
Movie in the
Park

July
23
Music in the
Park

July
30
Movie in the
Park

August
4
National
Night Out

August
6
Movie in the
Park

August
10-16
Boeing
Classic

August
22
Snoqualmie
Days

September
12
Snoqualmie
Street Fair

December
5
Winter
Lights



Drew Bouta, Director of Finance
38624 SE River St. | PO Box 987
Snoqualmie, Washington 98065
(425) 888-1555 | dbouta@snoqualmiewa.gov

To: City Council
Finance & Administration Committee

From: Drew Bouta, Director of Finance

Date: June 22, 2026

Subject: CLAIMS REPORT
Approval of payments for the period: May 21, 2026, through June 8, 2026

BACKGROUND

Per RCW 42.24.080, all claims presented against the city by persons furnishing materials, rendering services, or performing labor must be certified by the appropriate official to ensure that the materials have been furnished, the services rendered, or the labor performed as described, and that the claims are just, due, and unpaid obligations against the city, before payment can be made. Expedited processing of the payment of claims when certain conditions have been met allows for the payment of claims before the legislative body has acted to approve the claims when: (1) the appropriate officers have furnished official bonds; (2) the legislative body has adopted policies that implement effective internal control; (3) the legislative body has provided for review of the documentation supporting the claims within a month of issuance; and (4) that if claims are disapproved, they shall be recognized as receivables and diligently pursued. The City of Snoqualmie meets all requirements of this state law.

Pursuant to Snoqualmie Municipal Code (SMC) Chapter 3.85, all Claims, Demands and Vouchers against the city, provides that the Finance Director or her designee will examine all claims prior to payment and provide periodic reporting of the payments to the City Council for final approval. Per SMC 3.85.040, to meet these requirements, the Finance Director schedules payment of claims and payroll for monthly Finance & Administration Committee review followed by full City Council approval on the consent agenda. Per SMC 3.85.050, documentation supporting claims paid and the Finance Director’s written report are made available to all city council members at City Hall for 48 hours prior to the Finance & Administration Committee meeting. Following the 48-hour review period, the Finance & Administration Committee considers the claims as part of its regular agenda and recommends to the full city council whether to approve or disapprove the claims. Consistent with these requirements, this report seeks City Council approval of payment of claims and payroll batches summarized in the table below.

ANALYSIS

All payments made during these periods were found to be valid claims against the city. The City’s internal controls include certification of the validity of all expenditures by the appropriate department and an internal audit conducted by designated finance department staff who review all claims and payroll payments. Staff performs system validation and exception reviews to validate payroll records. The Finance Director performs a random sampling review of supporting documentation for claims payments to ensure validity, as well as regularly reviews its processes to ensure appropriate internal controls are in place. The City issues disbursements for claims and payroll via the following methods:

- Warrant: paper negotiable instruments, very much like, although legally distinct from, checks
- Commercial Credit Card: as authorized by Financial Management Policy
- Electronic Funds Transfer (EFT). EFTs are electronic banking transactions (no paper instrument) of two basic types: (1) Automated Clearing House (ACH) for Electronic Fund Transfer (EFT) and (2) Wire Transfers a direct transfer between bank accounts

The following table summarizes the claims and payments authorized by the Finance Director:

The foregoing amounts were budgeted in the 2025-2026 biennial budget, and sufficient funds are available to cover these payments, as appropriate. Details pertaining to the individual vendor payments are available in documentation provided for the Finance & Administration Committee and subsequent City Council review by accessing the following link on the city website: [Claims Report](#)

CITY OF SNOQUALMIE
Disbursements for Council Approval
Claims, Payroll and Miscellaneous

CLAIMS						
Date	Warrants			ACH		CLAIMS TOTAL
	From #	Thru #	Amount	Qty	Amount	
5/21/2026	2026201	2026261	\$ 159,457.73			\$ 159,457.73
5/22/2026				5	\$ 235,311.08	\$ 235,311.08
5/22/2026	87647	87647	\$ 5,167.00			\$ 5,167.00
5/28/2026	87607	87643	\$ 216,253.72			\$ 216,253.72
6/1/2026	87644	87644	\$ 2,373.56			\$ 2,373.56
6/4/2026	87648	87695	\$ 115,966.75			\$ 115,966.75
6/5/2026	87696	87696	\$ 82,633.90			\$ 82,633.90
Grand Total						\$ 817,163.74

PAYROLL						
Date	Warrants			ACH		PAYROLL TOTAL
	From #	Thru #	Amount	Qty	Amount	
6/8/2026				111	\$ 382,127.37	\$ 382,127.37
Grand Total						\$ 382,127.37

MISCELLANEOUS DISBURSEMENTS				
Date	Description	Amount		Total
5/21/2026	DOR - Excise Tax	\$ 45,247.23		\$ 45,247.23
5/27/2026	Navia Benefit Solutions	\$ 312.50		\$ 312.50
5/27/2026	Navia Benefit Solutions	\$ 6,144.94		\$ 6,144.94
6/1/2026	Merchant Card Fees - PayConex	\$ 469.65		\$ 469.65
6/1/2026	Bond Payment	\$ 542,889.63		\$ 542,889.63
6/2/2026	Navia Benefit Solutions	\$ 8,892.22		\$ 8,892.22
6/2/2026	Merchant Card Fees - Bankcard (Elavon)	\$ 11,372.20		\$ 11,372.20
6/3/2026	Transfer to LGIP	\$ 7,000,000.00		\$ 7,000,000.00
6/3/2026	Elavon PCI Fee	\$ 11.95		\$ 11.95
6/3/2026	Merchant Card Fees - Tyler Munis	\$ 219.67		\$ 219.67
6/5/2026	Key Bank Analysis Fee	\$ 557.52		\$ 557.52
6/5/2026	Merchant Card Fees - American Express	\$ 1,565.52		\$ 1,565.52
Grand Total				\$ 7,617,683.03

Total **\$ 8,816,974.14**

The following claims and payments were objected to by Finance Director: **NONE**
(Itemize claims/demands amounts and circumstances, and summarize reasons for objection)

I, the undersigned, do hereby certify under penalty of perjury that the claims and payroll warrant and/or checks itemized above were issued to pay just, due, and unpaid obligations of the City of Snoqualmie for materials furnished, services rendered, or labor performed, and that I am authorized to authenticate and certify the foregoing.

Drew Bouta

06/10/2026

Drew Bouta, Director of Finance

Date

FINANCE & ADMINISTRATION COMMITTEE RECOMMENDATION: Approve / Not Approve

ADVICE REGISTER - SEMI MONTH

WARRANT: 260608 From: 05/16/2026 To: 05/31/2026

NAME	CHK #	NET PAY
AGFALVI, KIMBERLY	00003865	4,814.25
AHMED, HIND	00003866	3,934.11
BACHER, ANNE	00003867	2,788.33
BAILEY, MICHAEL	00003868	6,190.36
BARNET, RYAN	00003869	4,175.48
BATTLES, JASON	00003870	4,139.65
BEACH, LYLE	00003871	3,244.04
BENNETT, PHILIP	00003872	4,925.58
BERNI, SAMUEL	00003873	3,222.41
BETTS, JIMMIE	00003874	3,560.57
BLACK, MELINDA	00003875	3,188.90
BOSTICK, MAX	00003876	4,145.01
BOUTA, ANDREW	00003877	5,251.65
BROWN, CHRIS	00003878	4,487.12
BRUMFIELD, SAMANTHA	00003879	3,259.54
BUELNA, REBECCA	00003880	3,041.41
BUERGI, DANIEL	00003881	3,616.14
BURKE, DENA	00003882	5,608.89
BYRD, TYLER D	00003883	3,194.82
CHAMBLESS, MICHAEL	00003884	7,592.16
COOPER, JOHN	00003885	4,023.04
COTTON, CATHERINE	00003886	507.48
DALY, MICHELLE	00003887	2,719.60
DALZIEL, RYAN	00003888	2,813.66
DAVIS, RAMONA	00003889	5,028.84
DEWAR, MILES	00003890	2,256.78
ECKER, BRENDON	00003891	2,034.77
FLORIDA, HEATHER	00003892	2,867.09
FOUTS, JACOB T	00003893	3,962.59
FRY, PATRICK	00003894	4,281.87
GAMBLE, DYLAN	00003895	3,486.35
GEORGE, JASON	00003896	5,784.46
HAMLIN, JEFFREY	00003897	5,029.04
HARDER, SCOTT	00003898	3,170.11
HARRIS, DONALD	00003899	4,110.20
HAWK, DALTON	00003900	2,865.39
HEATH, GREGORY Q	00003901	5,060.29
HEBEL, RICHARD	00003902	2,506.23
HEDGER, MATTHEW	00003903	3,892.17
HENDERSON, KYLA	00003904	3,840.22
HENDRICKS, CORY	00003905	4,294.25
HOLLOWAY, BRYAN	00003906	507.48
HOLMES, THOMAS E	00003907	5,515.15
HOREJSI, GARY	00003908	4,472.73
HOYLA, KOBE	00003909	3,283.12
HUGHES, JENNIFER	00003910	3,960.61
JOHNSON, JOLYON M	00003911	557.51
JOHNSON, KIMBERLY	00003912	4,300.95
JONGEKRYG, ANDREW	00003913	2,640.32
KIRK, ALLISON	00003914	2,625.31
KNOWLES, KENNETH	00003915	3,773.63
LACROIX, LAFLECHE	00003916	4,872.72
LATHAM, ANDREW	00003917	3,315.50

ADVICE REGISTER - SEMI MONTH

WARRANT: 260608 From: 05/16/2026 To: 05/31/2026

NAME	CHK #	NET PAY
LATHROP, NICHOLAS S	000003918	3,501.94
LEMOINE, BLAKE	000003919	2,461.50
LIEBETRAU, MICHAEL	000003920	2,153.68
LOEHNDORF, SCOTT A	000003921	3,219.49
MACVICAR, NEIL S	000003922	3,465.60
MAINSTONE, BRIAN	000003923	3,132.14
MARKWARDT, KYLE	000003924	2,990.70
MAXFIELD, JAEGER	000003925	2,012.44
MAYHEW, JAMES	000003926	980.86
MEADOWS, JOSEPH	000003927	4,571.38
MENDOZA-MARTINEZ, SUZETTE Y	000003928	1,368.72
MILLER, MATTHEW	000003929	5,034.43
MOATE, DANIEL	000003930	3,517.51
MORRISON, CHARLES	000003931	2,152.89
MURPHY, DANIEL	000003932	507.48
NEAL, RYAN	000003933	3,663.70
O'DONNELL, PETER A	000003934	3,180.07
O'NEIL, KERRY	000003935	2,660.11
OCEGUEDA, JUAN M	000003936	3,458.11
OLIVER, KATRINA	000003937	2,467.25
OROZCO, JORGE	000003938	3,863.14
ORRE, ASHLEY	000003939	2,252.12
OWENS, JACK T	000003940	2,732.14
PARKER, BENJAMIN T	000003941	2,769.19
PETER, MICHAEL	000003942	4,475.39
PHAM, THAI	000003943	3,135.96
QUADE, JOAN	000003944	2,285.71
RAMOS, DAMIAN	000003945	3,446.54
RASMUSSEN, ERIK	000003946	3,660.33
REN, JUSTIN	000003947	3,367.20
ROBLES, STEVEN	000003948	2,138.19
ROCKAFIELD, DYLAN	000003949	2,530.57
RUETER, ANYA	000003950	2,485.23
SANDIN, KEVIN	000003951	2,590.07
SCHANNAUER, WYATT	000003952	3,067.06
SCHUMANN, ZACHARY J	000003953	3,191.35
SHINN, TODD	000003954	4,631.93
SMITH, CHASE	000003955	4,514.28
SMITH, MARTHA	000003956	2,884.12
SNYDER, KEVIN	000003957	3,405.65
SPEARS, JOSEPH	000003958	4,137.75
STEWART, JAKE	000003959	2,147.46
TESTMAN, ANDRE	000003960	540.77
THRALL, ROBERT	000003961	3,324.40
TOZIER, THERESA M	000003962	3,286.09
TREPTOW, ILYSE	000003963	2,863.52
VINING, ANDREW	000003964	4,048.18
VLADIS, DMITRIY	000003965	6,587.01
WALKER, JANNA	000003966	3,965.35
WASHINGTON, LOUIS R	000003967	407.48
WEISS, JASON	000003968	4,559.00
WERRE, CHRISTOPHER	000003969	4,637.70
WEST, MATTHEW A	000003970	7,661.77

ADVICE REGISTER - SEMI MONTH

WARRANT: 260608 From: 05/16/2026 To: 05/31/2026

	NAME	CHK #	NET PAY
	WESTMAN, JESSE	000003971	3,334.68
	WIEBE, NICOLE	000003972	2,935.84
	WILSON, CHRISTOPHER A	000003973	3,569.54
	WOLFE, ALBERT R	000003974	5,097.30
	WOTTON, ROBERT	000003975	357.48
	Total Deposits: 111		382,127.37

** END OF REPORT - Generated by Ilyse Treptow **

Claims presented to the City to be paid in the amount of \$159,457.73
For claims warrants 2026201-2026261 and dated 5/21/2026

VENDOR	VENDOR NAME	ACCOUNT	ACCOUNT DESC	YEAR	PERIOD	AMOUNT	WARRANT	CHECK NO	INVOICE	FULL DESC	INVOICE DATE	CHECK DATE
18	A & H Embroidery	001.09.014.52220.549202.	Clothing Allowance	2026	5	\$ 216.28	052126AP	2026201	20626	Embroidery charges for firefighter hats	5/12/2026	5/21/2026
591	ALLPURP	510.24.053.51820.548000.	Repair & Maintenance Services	2026	5	\$ 757.02	052126AP	2026202	32579	FD glass door replacement pane	5/12/2026	5/21/2026
2022	AM Leonard Inc	403.22.030.53190.531300.	Repair & Maintenance Supplies	2026	5	\$ 1,316.32	052126AP	2026203	C126024044	Landscaping tools - rake, tools, hoe, forks	5/5/2026	5/21/2026
1263	AMZONCAP	001.03.003.51810.531000.	Office Supplies	2026	5	\$ 39.16	052126AP	2026204	1R9R-RD17-D7VN	File folders for personnel records	5/13/2026	5/21/2026
1263	AMZONCAP	001.13.000.51810.531080.	First Aid Cabinet Supplies	2026	5	\$ 192.56	052126AP	2026204	1CWV-C3K6-G9M9	Assorted first aid supplies - bandages, medication	5/12/2026	5/21/2026
1263	AMZONCAP	001.08.009.52122.531910.	Operating Supplies	2026	5	\$ 98.00	052126AP	2026204	1HPN-6XYM-4LGH	Window markers x10	5/8/2026	5/21/2026
1263	AMZONCAP	510.24.053.51820.531300.	Repair & Maintenance Supplies	2026	5	\$ 139.24	052126AP	2026204	1TMM-WN3C-DN4D	Batteries for flashlights & keyfobs	5/5/2026	5/21/2026
1915	B&H Photo-Video	502.11.021.51888.531820.	Info Tech Components	2026	5	\$ 927.96	052126AP	2026204	1PMG-6F3H-HVR	2 bathroom cabinets for CH bathrooms	5/11/2026	5/21/2026
59	CDW GOVT	502.11.022.59418.564100.	IT Shared System Hardware	2026	5	\$ 3,880.15	052126AP	2026206	A17714E	Bose Wireless PA System	4/21/2026	5/21/2026
83	Central Welding	001.09.014.52220.531912.	EMS Supplies & Equipment	2026	5	\$ 156.57	052126AP	2026207	0002684090	Oxygen USP Gas	4/30/2026	5/21/2026
1692	Christopher Werre	001.08.009.52140.543000.	Training & Travel	2026	5	\$ 111.81	052126AP	2026208	CW RE 5/11/26	Travel & meal reimbursement - WHIA Con May 5-8 26	5/11/2026	5/21/2026
418	CO	001.03.003.51810.531000.	Office Supplies	2026	5	\$ 63.78	052126AP	2026209	2401099-0	Office supplies for CH	2/5/2026	5/21/2026
418	CO	001.15.034.55850.531000.	Office Supplies	2026	5	\$ 63.81	052126AP	2026209	2401099-0	Office supplies for CH	2/5/2026	5/21/2026
418	CO	001.05.005.51420.531000.	Office Supplies	2026	5	\$ 63.78	052126AP	2026209	2401099-0	Office supplies for CH	2/5/2026	5/21/2026
418	CO	001.07.008.55720.531000.	Office Supplies	2026	5	\$ 63.78	052126AP	2026209	2401099-0	Office supplies for CH	2/5/2026	5/21/2026
418	CO	001.01.001.51310.531000.	Office Supplies	2026	5	\$ 63.78	052126AP	2026209	2401099-0	Office supplies for CH	2/5/2026	5/21/2026
418	CO	001.06.007.51423.531000.	Office Supplies	2026	5	\$ 63.78	052126AP	2026209	2401099-0	Office supplies for CH	2/5/2026	5/21/2026
418	CO	001.14.031.55860.531000.	Office Supplies	2026	5	\$ 63.78	052126AP	2026209	2401099-0	Office supplies for CH	2/5/2026	5/21/2026
418	CO	510.24.053.51820.531340.	Custodial & Cleaning Supplies	2026	5	\$ 166.27	052126AP	2026209	2418646-0	CH office & bathroom paper products	5/11/2026	5/21/2026
927	COMP PD	001.08.009.52122.531000.	Office Supplies	2026	5	\$ 54.53	052126AP	2026210	2417871-0	Paper towels; can liners; bath tissue; copy paper	5/6/2026	5/21/2026
927	COMP PD	001.08.009.52122.531340.	Custodial & Cleaning Supplies	2026	5	\$ 324.21	052126AP	2026210	2417871-0	Paper towels; can liners; bath tissue; copy paper	5/6/2026	5/21/2026
927	COMP PD	001.08.009.52122.531910.	Operating Supplies	2026	5	\$ 486.16	052126AP	2026210	2418413-0	AA batteries, 3 boxes; AAA batteries, 2 boxes	5/8/2026	5/21/2026
667	COPIERS NW	001.16.035.59148.577002.	Plotter/Laminator Lease	2026	5	\$ 389.90	052126AP	2026211	INV3172194	Leased laminator and graphtec cutter 4/15-5/15/26	4/16/2026	5/21/2026
667	COPIERS NW	001.16.035.54264.545200.	Rent - Sign Laminator	2026	5	\$ 36.26	052126AP	2026211	INV3172194	Leased laminator and graphtec cutter 4/15-5/15/26	4/16/2026	5/21/2026
81	CTV	001.10.017.52560.531910.	Operating Supplies	2026	5	\$ 10.92	052126AP	2026212	A314646	Penetrate catalyst cleaner	5/7/2026	5/21/2026
1983	Damian Ramos	001.09.014.52220.531000.	Salaries & Wages - Fire Ops	2026	5	\$ 1,739.88	052126AP	2026213	RE D Ramos 5/7/26	Workers Comp buyback - D Ramos	5/5/2026	5/21/2026
86	DOCT	417.13.000.59235.583131.	2013 PWTF Loan Interest	2026	5	\$ 232.33	052126AP	2026214	PWTFNT-367415	PWTF Loan PC12-951-083	4/21/2026	5/21/2026
86	DOCT	417.13.000.59135.578131.	2013 PWTF Loan Principal	2026	5	\$ 15,488.46	052126AP	2026214	PWTFNT-367415	PWTF Loan PC12-951-083	4/21/2026	5/21/2026
416	DONSMALL	501.23.051.54868.532100.	Gasoline/Diesel Fuel	2026	5	\$ 8,482.16	052126AP	2026215	S301560	Diesel fuel for Jacobia pump station generator	5/5/2026	5/21/2026
1387	ESRI	502.11.021.51888.531800.	Department Software	2026	5	\$ 3,656.94	052126AP	2026216	ESO-197701	ES0 fire bundle, fire data API, EHR	4/30/2026	5/21/2026
95	Evergreen Ford	501.23.051.54868.531301.	Repair Parts	2026	5	\$ 176.80	052126AP	2026217	5224884	Mud flaps, front & rear - vehicle #405	5/4/2026	5/21/2026
698	FIRETRX	502.11.021.51888.531800.	Department Software	2026	5	\$ 1,500.00	052126AP	2026218	536	Firetrax software yearly fee	5/11/2026	5/21/2026
151	First Responder	001.09.014.52220.531050.	Uniforms	2026	5	\$ 487.97	052126AP	2026219	29023-4	Nametags, x49	5/8/2026	5/21/2026
116	GRAINGER	402.20.040.53580.531300.	Repair & Maintenance Supplies	2026	5	\$ 127.23	052126AP	2026220	9627662951	Sanding discs, piping digesters - solids transfers	9/2/2025	5/21/2026
116	GRAINGER	402.20.040.53580.531910.	Operating Supplies	2026	5	\$ 1,205.43	052126AP	2026220	9612144510	Cubbie cabinet for work orders - Qty 2	8/18/2025	5/21/2026
116	GRAINGER	403.22.030.53190.531050.	Uniforms & Protective Gear	2026	5	\$ 685.51	052126AP	2026220	9659000179	Literature sorter for documents	9/30/2025	5/21/2026
116	GRAINGER	403.22.030.53190.531050.	Uniforms & Protective Gear	2026	5	\$ 160.66	052126AP	2026220	9902940050	Long sleeve coveralls x2 for herbicide spraying	5/4/2026	5/21/2026
116	GRAINGER	403.22.030.53190.531050.	Uniforms & Protective Gear	2026	5	\$ 80.33	052126AP	2026220	9903076934	Long sleeve coveralls for herbicide spraying	5/4/2026	5/21/2026
116	GRAINGER	403.22.030.53190.531050.	Uniforms & Protective Gear	2026	5	\$ 333.09	052126AP	2026220	9905470192	Reflective traffic control paddles, qty 5	8/27/2025	5/21/2026
116	GRAINGER	510.24.053.51820.531300.	Repair & Maintenance Supplies	2026	5	\$ 12.13	052126AP	2026220	9622225101	Exit sign battery - City Hall	8/28/2025	5/21/2026
116	GRAINGER	510.24.053.51820.531300.	Repair & Maintenance Supplies	2026	5	\$ 157.77	052126AP	2026220	9623942951	12 moving blankets - moving office furniture	8/28/2025	5/21/2026
352	HD Supply Facil Main	510.24.053.51820.531300.	Repair & Maintenance Supplies	2026	5	\$ 34.56	052126AP	2026220	9638264722	Bathroom faucet remodel	4/27/2026	5/21/2026
1796	Heather Florida	001.18.037.51810.543000.	Training & Travel	2026	5	\$ 26.47	052126AP	2026221	9248521983	Vinyl trim for office remodel	9/11/2025	5/21/2026
139	IMC	001.13.117.51250.541115.	Municipal Court Services-Costs	2026	5	\$ 9,842.99	052126AP	2026223	April 2026	Snoqualmie court filings, April 2026	5/1/2026	5/21/2026
858	Industry Graphics	001.09.014.52250.541000.	Professional Svcs - General	2026	5	\$ 55.20	052126AP	2026224	INV-65245	Brush rig placards	4/14/2026	5/21/2026
142	KC RADIO	001.09.014.52250.535900.	Small Tools & Equipment	2026	5	\$ 1,077.99	052126AP	2026225	INV-WO003594	Radio batteries x5, admin time/shipping	4/28/2026	5/21/2026
2013	Kimberly Leyton	001.13.117.56550.541116.	DV Advocacy	2026	5	\$ 1,120.00	052126AP	2026226	marchApril2026	DV advocate services - March & April 2026	5/1/2026	5/21/2026
1765	Kissler	402.20.040.53580.548000.	Repair & Maintenance Services	2026	5	\$ 2,360.16	052126AP	2026227	12040	Biosolid hauling, 32.05 tons - 3/6/26	3/10/2026	5/21/2026

1765	Kissler	402.20.040.53580.548000.	2026	5	\$	2,379.31	052126AP	2026227	12106	Biosolid transport, 32.31 tons 4/26/26	4/28/2026	5/21/2026
369	LAWSONPR	402.20.040.53580.531300.	2026	5	\$	794.72	052126AP	2026228	9313416063	Nuts/bolts/washers for shop bins	4/24/2026	5/21/2026
369	LAWSONPR	402.20.040.53580.531910.	2026	5	\$	202.53	052126AP	2026228	9313416062	Glove dispensers x10	4/24/2026	5/21/2026
369	LAWSONPR	402.20.040.53580.535900.	2026	5	\$	927.96	052126AP	2026228	9313433214	Pressure washer for headworks	4/30/2026	5/21/2026
2000	LeWay Mobile	001.05.005.51420.541000.	2026	5	\$	138.02	052126AP	2026229	49240025185	City Hall shred services Feb 2026	3/1/2026	5/21/2026
2000	LeWay Mobile	001.05.005.51420.541000.	2026	5	\$	137.03	052126AP	2026229	49276825185	City Hall shred services March 2026	4/1/2026	5/21/2026
2000	LeWay Mobile	001.05.005.51420.541000.	2026	5	\$	139.05	052126AP	2026229	49313485185	Shredding services	5/1/2026	5/21/2026
2000	LeWay Mobile	001.09.014.52220.531910.	2026	5	\$	45.00	052126AP	2026229	49313505185	Shred services - April 2026	5/1/2026	5/21/2026
154	Life Assist	001.09.014.52220.531912.	2026	5	\$	139.05	052126AP	2026230	2111034	Glucometer	5/1/2026	5/21/2026
159	LLS	001.08.009.52122.541000.	2026	5	\$	16.07	052126AP	2026231	11909186	Interpretation services - April 2026	4/30/2026	5/21/2026
160	LN Curtis & Sons	001.09.014.52220.531051.	2026	5	\$	4,348.89	052126AP	2026232	INW1046639	PPE equipment - turnout gear	3/11/2026	5/21/2026
160	LN Curtis & Sons	001.09.014.52220.531051.	2026	5	\$	144.42	052126AP	2026232	INW1065750	Name patch, sew on letters - PPE jacket	5/5/2026	5/21/2026
160	LN Curtis & Sons	001.08.009.52110.549202.	2026	5	\$	26.50	052126AP	2026232	INW1065363	Patch alterations - E Schmusen	5/4/2026	5/21/2026
160	LN Curtis & Sons	001.08.009.52110.549202.	2026	5	\$	56.30	052126AP	2026232	INW1065370	Patch alterations - M Bostick	5/4/2026	5/21/2026
160	LN Curtis & Sons	001.08.009.52110.549202.	2026	5	\$	39.74	052126AP	2026232	INW1065371	Patch alterations - M Bostick	5/4/2026	5/21/2026
160	LN Curtis & Sons	001.08.009.52110.549202.	2026	5	\$	26.50	052126AP	2026232	INW1065374	Patch alterations - M Peter	5/4/2026	5/21/2026
160	LN Curtis & Sons	001.08.009.52110.549202.	2026	5	\$	66.24	052126AP	2026232	INW1065377	Patch alterations - C Werre	5/4/2026	5/21/2026
160	LN Curtis & Sons	001.08.009.52110.549202.	2026	5	\$	13.25	052126AP	2026232	INW1065378	Patch alterations - C Smith	5/4/2026	5/21/2026
160	LN Curtis & Sons	001.08.009.52110.549202.	2026	5	\$	39.74	052126AP	2026232	INW1065381	Patch alterations - J Westman	5/4/2026	5/21/2026
160	LN Curtis & Sons	001.08.009.52110.549202.	2026	5	\$	36.43	052126AP	2026232	INW1065388	Patch alterations - D Vladis	5/4/2026	5/21/2026
160	LN Curtis & Sons	001.08.009.52110.549202.	2026	5	\$	59.62	052126AP	2026232	INW1065396	Patch alterations - G Horejsi	5/4/2026	5/21/2026
326	LOUJEDGE	001.01.001.51310.541000.	2026	5	\$	450.00	052126AP	2026233	COS-050126	Design projects for April	5/1/2026	5/21/2026
326	LOUJEDGE	012.13.115.57320.541390.	2026	5	\$	1,225.00	052126AP	2026233	COS-050126	Design projects for April	5/1/2026	5/21/2026
561	MCMASSTER	402.20.040.53580.531300.	2026	5	\$	874.04	052126AP	2026234	64611450	Air manifold: adapters x5, air line 50ft	5/7/2026	5/21/2026
1624	Michael Liebetrau	001.08.009.52140.543000.	2026	5	\$	324.04	052126AP	2026235	64602358	Portable vacuum pump for solids handling	5/7/2026	5/21/2026
172	Minuteman Press	012.13.115.57320.549100.	2026	5	\$	3,809.21	052126AP	2026236	97524	Mileage, evidence transport to lab - 24N-0740	5/12/2026	5/21/2026
476	MSHSCA	001.01.001.51310.549100.	2026	5	\$	500.00	052126AP	2026237	052026	Pole banner printing - Welcome World Cup	5/1/2026	5/21/2026
183	NB AUTOG	001.18.037.53481.531300.	2026	5	\$	10.42	052126AP	2026238	101772	Volunteer event catering on 5/20/26	5/13/2026	5/21/2026
183	NB AUTOG	501.23.051.54868.531330.	2026	5	\$	6.92	052126AP	2026238	101766	Socket for crimping tool	5/13/2026	5/21/2026
183	NB AUTOG	501.23.051.54868.535900.	2026	5	\$	562.27	052126AP	2026238	101479	Key stock for building flagpole tool	5/8/2026	5/21/2026
996	NRS	001.09.014.52250.548000.	2026	5	\$	377.74	052126AP	2026239	1864075	Welding helmet w/batteries	5/11/2026	5/21/2026
821	Occ Health Cntr WA	001.09.014.52210.541000.	2026	5	\$	1,188.00	052126AP	2026240	90798119	Drysock replacement, large x3	4/28/2026	5/21/2026
1589	PBBIPP	001.13.000.51890.542300.	2026	5	\$	502.25	052126AP	2026241	May2026Stmt	Physical exam (VFF) - J Liu	5/15/2026	5/21/2026
1932	Power Systems West	501.23.051.54868.548000.	2026	5	\$	939.92	052126AP	2026242	S12640001350	Postage refill for meter	5/7/2026	5/21/2026
532	PRE-EMPL	001.03.003.51810.541000.	2026	5	\$	46.95	052126AP	2026243	3971191	Generator F-3 (PD) planned maintenance	4/30/2026	5/21/2026
1540	ROBERT HALF	001.03.003.51310.541190.	2026	5	\$	3,033.72	052126AP	2026244	66209558	Background checks - 2 stormwater, 1 seasonal pos	5/12/2026	5/21/2026
1540	ROBERT HALF	001.05.005.51420.541190.	2026	5	\$	2,932.01	052126AP	2026244	66186025	Temporary staffing - Exec Assistant: R Solem	5/5/2026	5/21/2026
1540	ROBERT HALF	001.06.007.51423.541190.	2026	5	\$	1,424.14	052126AP	2026244	66172482	Temporary staffing - AP & Police: W Pi	5/4/2026	5/21/2026
1540	ROBERT HALF	001.06.007.51423.541190.	2026	5	\$	1,424.14	052126AP	2026244	66172482	Temporary staffing - Accounting support - W Pi	5/13/2026	5/21/2026
1540	ROBERT HALF	001.08.009.52110.541190.	2026	5	\$	949.42	052126AP	2026244	66172482	Temporary staffing - AP & Police: W Pi	5/13/2026	5/21/2026
1540	ROBERT HALF	001.08.009.52110.541190.	2026	5	\$	949.42	052126AP	2026244	66172482	Temporary staffing - Accounting support - W Pi	5/13/2026	5/21/2026
2080	Scott Miller	001.03.003.51810.541420.	2026	5	\$	676.09	052126AP	2026245	SM RE 5/5/26	Travel reimbursement - Police chief candidate	5/5/2026	5/21/2026
402	SEAAUTO	501.23.051.54868.531301.	2026	5	\$	213.05	052126AP	2026246	55-10837993	Replacement blower motor assembly for truck	5/13/2026	5/21/2026
230	SEATTLE TIMES	001.03.003.51810.541000.	2026	5	\$	650.00	052126AP	2026247	85000-HR	Employment ad - City Administrator	4/30/2026	5/21/2026
230	SEATTLE TIMES	001.05.005.51420.541330.	2026	5	\$	127.16	052126AP	2026248	85000-CL	Legal notices - Ordinances 1319 & 1320	4/30/2026	5/21/2026
1695	Seattle's Child	001.28.065.57390.541390.	2026	5	\$	710.45	052126AP	2026248	2026ci-4022	Big Truck Day advertising	5/1/2026	5/21/2026
246	SSI	401.19.019.53915.541090.	2026	5	\$	229.02	052126AP	2026249	INV-023861	Civic Pay online transaction fees for UB payments	4/30/2026	5/21/2026
246	SSI	402.20.019.53510.541090.	2026	5	\$	229.02	052126AP	2026249	INV-023861	Civic Pay online transaction fees for UB payments	4/30/2026	5/21/2026
1730	Sunbelt Rentals	001.12.028.57680.545200.	2026	5	\$	114.51	052126AP	2026249	INV-023861	Civic Pay online transaction fees for UB payments	4/30/2026	5/21/2026
655	SV FOOD BANK	001.13.125.126510.549400.	2026	5	\$	27,500.00	052126AP	2026251	183226018-0001	Human Services Funds - Sno Valley Food Bank	5/8/2026	5/21/2026

VENDOR	VENDOR NAME	ACCOUNT	ACCOUNT DESC	YEAR	PERIOD	AMOUNT	WARRANT	CHECK NO	INVOICE	FULL DESC	INVOICE DATE	CHECK DATE
242	SVSD	501.23.051.54868.532100.	Gasoline/Diesel Fuel	2026	5	\$ 17,478.58	052126AP	2026252	9023	April 2026 unleaded & diesel fuel for city vehicle	5/8/2026	5/21/2026
1065	TRANSU	001.08.009.52110.549200.	Dues-Subscriptions-Memberships	2026	5	\$ 163.95	052126AP	2026253	944321-202604-1	Credit check charges April 2026	5/1/2026	5/21/2026
1085	TYLERTEC	350.13.023.59418.541000.	Professional Svcs - General	2026	2	\$ 712.64	052126AP	2026254	045-555650	Tyler consulting services	2/28/2026	5/21/2026
270	UJLC	402.20.045.53560.541000.	Professional Svcs - General	2026	5	\$ 104.88	052126AP	2026255	6040241	Excavation notifications x76	4/30/2026	5/21/2026
270	UJLC	402.22.050.53130.541000.	Professional Svcs - General	2026	5	\$ 111.78	052126AP	2026255	6040242	811 excavation utility locate requests - x81	4/30/2026	5/21/2026
434	VERIZCS	402.20.019.53510.542010.	Cellular Telephone	2026	5	\$ 1,282.85	052126AP	2026256	6141815755	SCADA machine communications	4/23/2026	5/21/2026
2064	Wait Webb	001.12.028.57680.548000.	Repair & Maintenance Services	2026	5	\$ 16,448.19	052126AP	2026257	LB099609	Urnal/fill/soap dispenser replacement-Depot privy	4/10/2026	5/21/2026
286	Water Mgmt Labs	402.20.045.53560.541000.	Professional Svcs - General	2026	5	\$ 140.00	052126AP	2026258	237344	Biochemical oxygen demand (BOD) for casino loading	4/28/2026	5/21/2026
286	Water Mgmt Labs	402.20.040.53585.541000.	Professional Svcs - General	2026	5	\$ 140.00	052126AP	2026258	237479	Water sample 3rd party lab testing - Casino	4/30/2026	5/21/2026
281	WED	501.23.051.54868.531301.	Repair Parts	2026	5	\$ 1,534.31	052126AP	2026259	INV15-4013	Remote & controller for #470 toro blower	5/12/2026	5/21/2026
261	WESTPAY	001.08.009.52110.549200.	Dues-Subscriptions-Memberships	2026	5	\$ 250.54	052126AP	2026260	853555930	Clear research database monthly fee - April 2026	5/1/2026	5/21/2026
1370	WLACE	001.12.028.57680.531300.	Repair & Maintenance Supplies	2026	5	\$ 34.92	052126AP	2026261	15318232	2 Hose nozzles	5/6/2026	5/21/2026
1370	WLACE	001.08.009.52122.531910.	Operating Supplies	2026	5	\$ 95.08	052126AP	2026261	15318216	Respirators & padlock	5/5/2026	5/21/2026
1370	WLACE	001.08.009.52150.535900.	Small Tools & Equipment	2026	5	\$ 21.83	052126AP	2026261	15318216	Respirators & padlock	5/5/2026	5/21/2026
1370	WLACE	401.18.037.53481.531300.	Repair & Maintenance Supplies	2026	5	\$ 74.40	052126AP	2026261	15318275	Nutdriver, crimper, bulk fasteners for maintenance	5/11/2026	5/21/2026
1370	WLACE	401.18.037.53481.531300.	Repair & Maintenance Supplies	2026	5	\$ 21.80	052126AP	2026261	15318276	Hose clamps	5/11/2026	5/21/2026

\$235,311.08

5/22/2026

Claims presented to the City to be paid in the amount of \$235,311.08 and dated 5/22/2026

For claims warrants 2026262-2026266

VENDOR	VENDOR NAME	ACCOUNT	ACCOUNT DESC	YEAR	PERIOD	AMOUNT	WARRANT	CHECK NO	INVOICE	FULL DESC	INVOICE DATE	CHECK DATE
10	DSHS	631.00.000.23150.231500.	Undistributed Payroll Deductns	2026	5	\$ 500.00	052226DD	2026262	Payroll 5/22/26	Child Support Garnishment	5/22/2026	5/22/2026
13	Voya	631.00.000.23150.231500.	Undistributed Payroll Deductns	2026	5	\$ 225.00	052226DD	2026263	Payroll 5/22/26	Deferred Compensation Program 5/22/26	5/22/2026	5/22/2026
14	ICMA - Mission Sq	631.00.000.23150.231500.	Undistributed Payroll Deductns	2026	5	\$ 6,355.03	052226DD	2026264	Payroll 5/22/26	Deferred Compensation Program 5/22/26	5/22/2026	5/22/2026
484	DRS	631.00.000.23150.231500.	Undistributed Payroll Deductns	2026	5	\$ 89,981.95	052226DD	2026265	Payroll 5/22/26	DRS Pension/Deferred Compensation Program 5/22/26	5/22/2026	5/22/2026
90500	EFTPS	631.00.000.23150.231500.	Undistributed Payroll Deductns	2026	5	\$ 138,249.10	052226DD	2026266	Payroll 5/22/26	IRS Tax Deposit 5/22/26	5/22/2026	5/22/2026

\$5,167.00

5/22/2026

Claims presented to the City to be paid in the amount of \$5,167.00 and dated 5/22/2026

For claims warrants 87647

VENDOR	VENDOR NAME	ACCOUNT	ACCOUNT DESC	YEAR	PERIOD	AMOUNT	WARRANT	CHECK NO	INVOICE	FULL DESC	INVOICE DATE	CHECK DATE
8	Teamsters	631.00.000.23150.231500.	Undistributed Payroll Deductns	2026	5	\$ 5,167.00	052226PR	87647	Payroll 5/22/26	Teamster Dues - May 2026	5/22/2026	5/22/2026

\$216,253.72

5/28/2026

Claims presented to the City to be paid in the amount of \$216,253.72 and dated 5/28/2026

For claims warrants 87607-87643

VENDOR	VENDOR NAME	ACCOUNT	ACCOUNT DESC	YEAR	PERIOD	AMOUNT	WARRANT	CHECK NO	INVOICE	FULL DESC	INVOICE DATE	CHECK DATE
1263	AMZONCAP	001.03.003.51810.531000.	Office Supplies	2026	5	\$ 16.60	052826AP	87607	14GL-V6V4-HN9W	Cardstock for interview supplies - Name tents	4/9/2026	5/28/2026
1263	AMZONCAP	001.03.003.51810.549100.	City-Sponsored Expenses	2026	5	\$ 7.93	052826AP	87607	1MN6-F6YD-9GXG	Coffee condiments for employee benefit	3/24/2026	5/28/2026
1263	AMZONCAP	001.03.003.51810.549103.	City-Sponsored Expenses	2026	5	\$ 144.88	052826AP	87607	1333-CGK1-J4PL	Safety month promo supplies - first aid / snacks	5/20/2026	5/28/2026
1263	AMZONCAP	001.15.034.55850.549100.	City-Sponsored Expenses	2026	5	\$ 9.51	052826AP	87607	1MN6-F6YD-9GXG	Coffee condiments for employee benefit	3/24/2026	5/28/2026
1263	AMZONCAP	001.03.003.51310.549100.	City-Sponsored Expenses	2026	5	\$ 2.83	052826AP	87607	1MN6-F6YD-9GXG	Coffee condiments for employee benefit	3/24/2026	5/28/2026
1263	AMZONCAP	001.05.005.51420.549100.	City-Sponsored Expenses	2026	5	\$ 2.83	052826AP	87607	1MN6-F6YD-9GXG	Coffee condiments for employee benefit	3/24/2026	5/28/2026
1263	AMZONCAP	001.07.008.55720.549100.	City-Sponsored Expenses	2026	5	\$ 2.83	052826AP	87607	1MN6-F6YD-9GXG	Coffee condiments for employee benefit	3/24/2026	5/28/2026
1263	AMZONCAP	001.02.002.51160.549100.	City-Sponsored Expenses	2026	5	\$ 3.57	052826AP	87607	1MN6-F6YD-9GXG	Coffee condiments for employee benefit	3/24/2026	5/28/2026
1263	AMZONCAP	001.28.056.57120.549100.	City-Sponsored Expenses	2026	5	\$ 2.83	052826AP	87607	1MN6-F6YD-9GXG	Coffee condiments for employee benefit	3/24/2026	5/28/2026
1263	AMZONCAP	001.01.001.51310.549100.	City-Sponsored Expenses	2026	5	\$ 0.71	052826AP	87607	1MN6-F6YD-9GXG	Coffee condiments for employee benefit	3/24/2026	5/28/2026
1263	AMZONCAP	001.06.007.51423.531000.	Office Supplies	2026	5	\$ 13.21	052826AP	87607	1MW3-1QJT-HCGF	Dry erase markers, 16-pack	4/8/2026	5/28/2026
1263	AMZONCAP	001.06.007.51423.549100.	City-Sponsored Expenses	2026	5	\$ 25.49	052826AP	87607	1MN6-F6YD-9GXG	Coffee condiments for employee benefit	3/24/2026	5/28/2026
1263	AMZONCAP	001.09.014.52210.549100.	City-Sponsored Expenses	2026	5	\$ 51.12	052826AP	87607	1MN6-F6YD-9GXG	Coffee condiments for employee benefit	3/24/2026	5/28/2026
1263	AMZONCAP	001.09.014.52250.548200.	Custodial & Cleaning Services	2026	5	\$ 396.78	052826AP	87607	1J36-D8HJ-F6MC	Custodial supplies for FD	3/10/2026	5/28/2026
1263	AMZONCAP	001.04.004.51531.531040.	Prof Books Maps & Manuals	2026	5	\$ 16.07	052826AP	87607	16HP-LHTG-HN9Y	Robert's Rules of Order, 12th edition	3/10/2026	5/28/2026

1282	MADRONA	001.14.031.55860.541100.	Outside Legal Services - Gen	2026	5	\$	879.80	052826AP	87616	13475	Legal services March 2026	4/8/2026
1282	MADRONA	001.08.009.52110.541100.	Outside Legal Services - Gen	2026	5	\$	415.00	052826AP	87616	13475	Legal services March 2026	4/8/2026
1282	MADRONA	401.18.019.53410.541100.	Legal Services	2026	5	\$	614.20	052826AP	87616	13475	Legal services March 2026	4/8/2026
1282	MADRONA	402.20.019.53510.541100.	Outside Legal Services - Gen	2026	5	\$	614.20	052826AP	87616	13475	Legal services March 2026	4/8/2026
1282	MADRONA	403.22.019.53110.541100.	Legal Services	2026	5	\$	1,336.30	052826AP	87616	13475	Legal services March 2026	4/8/2026
1624	Michael Liebetrau	001.08.009.52110.542300.	Postage & Freight	2026	5	\$	5.16	052826AP	87617	RE ML 5/12/26	Postage for PRR	5/12/2026
172	Minuteman Press	001.14.031.55860.549300.	Printing	2026	5	\$	34.01	052826AP	87618	97415	Business cards - A. Kirk	4/23/2026
589	MONROECC	403.22.050.53140.548000.	Repair & Maintenance Services	2026	5	\$	656.41	052826AP	87619	MCC2603.0043	Business cards - R. Kirk	4/10/2026
183	NB AUTOG	501.23.051.54868.531301.	Repair Parts	2026	5	\$	276.21	052826AP	87620	100874	Landscaping repair/maintenance services	5/4/2026
183	NB AUTOG	501.23.051.54868.531301.	Repair Parts	2026	5	\$	543.66	052826AP	87620	101007	Front locking hubs, vehicle #230	5/4/2026
183	NB AUTOG	501.23.051.54868.531300.	Miscellaneous Shop Supplies	2026	5	\$	170.02	052826AP	87620	101081	Coolant reservoir for vehicle #1105	5/5/2026
674	OGDENMW	001.04.004.51541.541100.	Outside Legal Services - Gen	2026	5	\$	3,216.00	052826AP	87621	927283	Battery cleaner; terminal washers; rags; air fresh	5/6/2026
674	OGDENMW	001.04.004.51541.541100.	Outside Legal Services - Gen	2026	5	\$	2,111.00	052826AP	87621	928848	Outside legal services	4/30/2026
203	PB 179	001.13.000.51890.542300.	Postage & Freight	2026	5	\$	37.21	052826AP	87622	3322392163	Outside legal services	5/13/2026
203	PB 179	001.13.000.59118.577001.	P-B Postage Machine Lease	2026	5	\$	535.92	052826AP	87622	3322392163	City Hall postage machine lease payment	4/8/2026
207	Perteet Eng	001.14.032.55860.541040.	Engineering Services	2026	5	\$	5,091.53	052826AP	87623	00023042.0017-16	SVH Consultant fees - April 2026	5/6/2026
207	Perteet Eng	001.14.032.55860.541040.	Engineering Services	2026	5	\$	4,205.96	052826AP	87623	00023042.0018-6	The Rails consultant fees April 2026	5/6/2026
207	Perteet Eng	001.14.032.55860.541040.	Engineering Services	2026	5	\$	3,542.48	052826AP	87623	00023042.0019-6	Timber Trails consultant fees April 2026	5/6/2026
1932	Power Systems West	501.23.051.54868.548000.	Repair & Maintenance Services	2026	5	\$	988.74	052826AP	87624	512640001325	Generator G-4 planned maintenance	5/6/2026
218	PSE	001.10.017.52560.547100.	Electricity	2026	5	\$	447.98	052826AP	87625	257959 5/26	PSE Account 20001.1257959	5/4/2026
218	PSE	001.09.014.52250.547100.	Electricity	2026	5	\$	2,187.17	052826AP	87625	257959 5/26	PSE Account 20001.1257959	5/4/2026
218	PSE	001.08.009.52150.547100.	Electricity	2026	5	\$	483.57	052826AP	87625	800015 5/26 #2	PSE Account 300000800015	5/4/2026
218	PSE	001.16.035.54263.547100.	Electricity	2026	5	\$	9,448.34	052826AP	87625	001499 5/26	PSE Account 300000001499	5/4/2026
218	PSE	001.16.035.54263.547100.	Electricity	2026	5	\$	721.66	052826AP	87625	001499 5/26 #2	PSE Account 300000001499	5/4/2026
218	PSE	001.16.035.54263.547100.	Electricity	2026	5	\$	2,866.12	052826AP	87625	010474 5/26	PSE Account 300000010474	5/4/2026
218	PSE	001.16.035.54263.547100.	Electricity	2026	5	\$	1,605.01	052826AP	87625	639966 5/26	PSE Account 22001.19639966	5/4/2026
218	PSE	001.16.035.54263.547100.	Electricity	2026	5	\$	14,658.06	052826AP	87625	004220 4/26 #2	PSE Account 300000004220	4/23/2026
218	PSE	401.18.037.53481.547100.	Electricity	2026	5	\$	10,311.62	052826AP	87625	800056 5/26	PSE Account 300000800056	5/4/2026
218	PSE	401.18.037.53482.547100.	Electricity	2026	5	\$	10,308.19	052826AP	87625	004220 4/26 #2	PSE Account 300000004220	4/23/2026
218	PSE	401.18.037.53482.547100.	Electricity	2026	5	\$	3,111.60	052826AP	87625	800049 5/26	PSE Account 300000800049	5/4/2026
218	PSE	401.19.039.53935.547100.	Electricity	2026	5	\$	2,036.04	052826AP	87625	002042 5/26 #2	PSE Account 300000002042	5/1/2026
218	PSE	402.20.045.53565.547100.	Electricity	2026	5	\$	(1,311.77)	052826AP	87625	010656 5/26 #2	PSE Account 300000010656	5/1/2026
218	PSE	402.20.045.53565.547100.	Electricity	2026	5	\$	51.91	052826AP	87625	007355 5/26 #2	PSE Account 300000007355	5/5/2026
218	PSE	402.20.045.53565.547100.	Electricity	2026	5	\$	567.57	052826AP	87625	010656 5/26	PSE Account 300000010656	5/5/2026
218	PSE	402.20.045.53565.547100.	Electricity	2026	5	\$	3,193.80	052826AP	87625	010656 5/26 #2	PSE Account 300000010656	5/1/2026
218	PSE	402.20.045.53565.547100.	Electricity	2026	5	\$	6,806.92	052826AP	87625	800031 5/26	PSE Account 300000800031	5/4/2026
218	PSE	402.20.040.53580.547100.	Electricity	2026	5	\$	4,332.55	052826AP	87625	007355 5/26 #2	PSE Account 300000007355	5/5/2026
218	PSE	402.20.040.53580.547100.	Electricity	2026	5	\$	97.07	052826AP	87625	010656 5/26 #2	PSE Account 300000010656	5/1/2026
959	PSRFA	501.23.051.54868.548000.	Repair & Maintenance Services	2026	5	\$	6,473.37	052826AP	87626	18388	Monthly maintenance, fire assets - June 2026	5/6/2026
1662	Public Agency	001.08.009.52140.543000.	Training & Travel	2026	5	\$	475.00	052826AP	87627	Invoice#16345	Training: officer shootings/use of force - C Werre	5/8/2026
672	RH2	417.13.455.59435.541040.	Class A Rsv & Pum - Const Mgmt	2026	5	\$	36,934.79	052826AP	87628	106095	Eagle Lake reclamation - engineering/construction	4/10/2026
1540	ROBERT HALF	001.05.005.51420.541190.	Temporary Agency Personnel	2026	5	\$	3,223.28	052826AP	87629	66232489	Temporary staffing: Exec Assistant - R Solem	5/19/2026
1540	ROBERT HALF	001.06.007.51423.541190.	Temporary Agency Personnel	2026	5	\$	2,230.53	052826AP	87629	66172435	Temporary staffing: Financial Analyst - S Pervez	5/4/2026
2094	Scott Ebner	001.03.003.51810.541420.	HR-Related Services	2026	5	\$	1,413.78	052826AP	87630	RE SE 5/12/26	Travel expenses - police chief candidate	5/12/2026
402	SEAAUTO	501.23.051.54868.531301.	Repair Parts	2026	5	\$	377.02	052826AP	87631	55-10820708	Tire pressure module sensors, ford f-series	5/6/2026
2095	Sound Collision	501.23.051.54868.548940.	Property Damage Repairs	2026	5	\$	18,222.28	052826AP	87632	61-7628	Body/cab damage repair - vehicle #227	5/6/2026
816	Storm Lake Growers	403.22.030.53190.531300.	Repair & Maintenance Supplies	2026	5	\$	577.53	052826AP	87633	26-150	105 plants for Green Snoqualmie Event	2/18/2026
240	SV CHAMBER COMM	001.14.118.55730.541390.	Advertising, Legal Notices etc	2026	5	\$	2,750.00	052826AP	87634	6846	Annual mobile app payment, tourism advertising	4/8/2026
242	SVS	001.01.001.51310.549100.	City-Sponsored Expenses	2026	5	\$	125.00	052826AP	87635	8993	Town Hall Room Fee for 3/4/2026	4/22/2026
1208	TJE	403.22.030.53190.548156.	Emergency Tree Removal	2026	5	\$	3,426.56	052826AP	87636	0607-51	Hazard tree removals x4	5/15/2026
1942	Tri-Med Ambulance	001.08.009.52360.541502.	Jail Services - Issaquah	2026	5	\$	1,641.60	052826AP	87637	272-26-041916.1	Inmate transport to hospital, 4/21/2026 - 225-1965	5/7/2026

424	Uline	001.08.009.52150.535210.	Office Furnishings	2026	5	\$	477.12	052826AP	87638	207702834	Leather chair - G Horejsi	5/6/2026
1499	United Site Services	403.22.050.53130.548000.	Repair & Maintenance Services	2026	5	\$	204.00	052826AP	87639	INV-6058447	Portable toilet for DOC operations	4/30/2026
267	USAB	402.20.040.53580.531300.	Repair & Maintenance Supplies	2026	5	\$	0.97	052826AP	87640	FT1000401	Tax correction - INV00974996	5/28/2026
267	USAB	402.20.040.53580.531300.	Repair & Maintenance Supplies	2026	5	\$	0.32	052826AP	87640	FT1000402	Tax correction - INV00974999	5/28/2026
267	USAB	402.20.040.53580.531300.	Repair & Maintenance Supplies	2026	5	\$	7.35	052826AP	87640	FT1000403	Tax correction - INV00975064	5/28/2026
267	USAB	402.20.040.53580.531300.	Repair & Maintenance Supplies	2026	5	\$	0.97	052826AP	87640	FT1000404	Tax correction - INV00985560	5/28/2026
267	USAB	402.20.040.53580.531300.	Repair & Maintenance Supplies	2026	5	\$	0.51	052826AP	87640	FT1000405	Tax correction - INV00975049	5/28/2026
267	USAB	402.20.040.53580.531300.	Repair & Maintenance Supplies	2026	5	\$	264.57	052826AP	87640	INV00974996	50' rope with carabiner	2/26/2026
267	USAB	402.20.040.53580.531300.	Repair & Maintenance Supplies	2026	5	\$	87.01	052826AP	87640	INV00974999	Plastic door knob bags - 100pk, qty 2	2/26/2026
267	USAB	402.20.040.53580.531300.	Repair & Maintenance Supplies	2026	5	\$	137.10	052826AP	87640	INV00975049	Lightweight 6' pole for insertion of plugs - qty 2	2/26/2026
267	USAB	402.20.040.53580.531300.	Repair & Maintenance Supplies	2026	5	\$	1,998.99	052826AP	87640	INV00975064	Smoke testing sewer audit supplies	2/26/2026
267	USAB	402.20.040.53580.531300.	Repair & Maintenance Supplies	2026	5	\$	264.57	052826AP	87640	INV00985560	50' Rope with carabiner - smoke testing sewer audit	3/10/2026
553	VALLEYD	001.13.117.51591.541111.	Public Defender Services	2026	5	\$	13,333.33	052826AP	87641	April2026	Public defense services & inv fee - April 2026	5/5/2026
1370	WLACE	403.22.050.53130.531300.	Repair & Maintenance Supplies	2026	5	\$	61.12	052826AP	87642	15318142	Screw hook for stormwater pond gate	4/27/2026
1370	WLACE	403.22.050.53130.531300.	Repair & Maintenance Supplies	2026	5	\$	19.84	052826AP	87642	15318257	Grinding wheels for maintenance	5/28/2026
293	WSP BF	633.13.000.58930.589305.	Concealed Pistol License Remit	2026	5	\$	84.00	052826AP	87643	12605670	CPL fingerprinting/background checks - April 2026	5/6/2026

\$2,373.56

6/1/2026

Claims presented to the City to be paid in the amount of \$2,373.56 and dated 6/1/2026

For claims warrants 87644

VENDOR	VENDOR NAME	ACCOUNT	ACCOUNT DESC	YEAR	PERIOD	AMOUNT	WARRANT	CHECK NO	INVOICE	FULL DESC	INVOICE DATE	CHECK DATE
1540	ROBERT HALF	001.06.007.51423.541190.	Temporary Agency Personnel	2026	6	\$	1,424.14	060126AP	87644	66014987	Temporary staffing: Finance/Police - W Pi	3/17/2026
1540	ROBERT HALF	001.08.009.52110.541190.	Temporary Agency Personnel	2026	6	\$	949.42	060126AP	87644	66014987	Temporary staffing: Finance/Police - W Pi	3/17/2026

\$115,966.75

6/4/2026

Claims presented to the City to be paid in the amount of \$115,966.75 and dated 6/4/2026

For claims warrants 87648-87695

VENDOR	VENDOR NAME	ACCOUNT	ACCOUNT DESC	YEAR	PERIOD	AMOUNT	WARRANT	CHECK NO	INVOICE	FULL DESC	INVOICE DATE	CHECK DATE
2044	ACCORD CONTRACTORS	310.13.252.59459.561000.	Land - Home Purchases	2026	5	\$	28,002.60	060426AP	87648	040226	Home demolition (7802 Railroad Ave structures)	4/2/2026
1263	AMZONCAP	001.09.014.52250.548200.	Small Tools & Equipment	2026	5	\$	15.62	060426AP	87649	1N66-Q1GK-GMFD	Lighters 4pk	5/13/2026
1263	AMZONCAP	001.09.014.52250.548200.	Custodial & Cleaning Services	2026	5	\$	49.30	060426AP	87649	1GNC-9LCK-FNH1	Water filter replacement; paper towels	5/14/2026
45	Branom Instrument	401.18.037.53481.541000.	Professional Svcs - General	2026	5	\$	331.99	060426AP	87650	INV/2026/04810	Yearly calibration of backflow test kit & tools	5/21/2026
44	BUILDERS HARDWARE	510.24.053.51820.531300.	Repair & Maintenance Supplies	2026	5	\$	101.73	060426AP	87651	S3867744.001	Cut keys (x10) for City Hall door locks	5/15/2026
2079	Carl's Cleaning	510.24.053.51850.548200.	Custodial & Cleaning Services	2026	5	\$	5,889.00	060426AP	87652	9996394	Janitorial services, 4 city buildings - May 2026	5/27/2026
493	CENLINK	502.11.020.51888.542000.	Telephone/Cable Services	2026	5	\$	108.42	060426AP	87653	333555664 5/26	Dispatch / PD landline - 5/9/26-6/8/26	6/4/2026
418	CO	001.06.007.51423.531000.	Office Supplies	2026	5	\$	106.81	060426AP	87654	2418956-1	Ergonomic keyboard - K Oliver	5/21/2026
667	COPIERS NW	001.16.035.59148.577002.	Plotter/Laminator Lease	2026	5	\$	389.90	060426AP	87655	INV3188594	Lease pymt - laminator, graphtec cutter 5/15-6/14	6/4/2026
667	COPIERS NW	001.16.035.54264.545200.	Rent - Sign Laminator	2026	5	\$	36.26	060426AP	87655	INV3188594	Lease pymt - laminator, graphtec cutter 5/15-6/14	6/4/2026
594	CORED	001.09.014.52210.549210.	KCEMS Reimbursable Services	2026	5	\$	1,235.00	060426AP	87656	FT10001133	Mobile Integrated Health - Q1 2026	5/18/2026
2096	Daniel Moate	001.08.009.52140.543000.	Training & Travel	2026	5	\$	912.88	060426AP	87657	RE DM 5/18/26	WASPC Meals & Lodging - D Moate reimb	6/4/2026
2038	Dimensional Comm	510.24.019.51820.541000.	Professional Svcs - General	2026	5	\$	153.02	060426AP	87658	52910	Fire training room projector - reprogramming	4/27/2026
644	DLT	502.11.021.51888.548860.	Hardware-Software Maintenance	2026	5	\$	7,805.46	060426AP	87659	900255083	AutoCAD multi user licenses - PW x (2)	1/28/2026
102	ESRI	502.11.021.51888.548860.	Hardware-Software Maintenance	2026	5	\$	12,752.03	060426AP	87660	900255083	Renewal for ESRI ArcGIS applications	6/4/2026
1651	Evergreen Courier LL	402.20.040.53585.542300.	Postage & Freight	2026	5	\$	114.00	060426AP	87661	0005059	Courier wastewater samples to lab - 5/6/26	6/4/2026
95	Evergreen Ford	501.23.051.54868.531301.	Repair Parts	2026	5	\$	88.40	060426AP	87662	5225225	Mudflap kit, vehicle #301	6/4/2026
151	First Responder	001.09.014.52220.531050.	Uniforms	2026	5	\$	115.85	060426AP	87663	29331-4	Leather belt, bellcrown hat - uniforms	5/13/2026
151	First Responder	001.09.014.52220.531050.	Uniforms	2026	5	\$	523.06	060426AP	87663	29342-4	Belt, boots, cargo pants - Uniforms	5/13/2026
151	First Responder	001.00.000.36991.369910.	Miscellaneous Revenues	2026	5	\$	(247.46)	060426AP	87663	CM24621-4	Firefighter uniform, returned	6/4/2026
2100	Fresh Face	001.12.000.34730.347301.	Recreational Activity Fees	2026	5	\$	10.00	060426AP	87664	9925814437	Refund - Overpayment of Gateway Park Rental	5/22/2026
116	GRAINGER	401.18.037.53481.531050.	Uniforms & Protective Gear	2026	5	\$	318.17	060426AP	87665	9911223890	Helmets W/ face shield & ear protection- wd/wacking	6/4/2026
116	GRAINGER	402.20.040.53580.531300.	Repair & Maintenance Supplies	2026	5	\$	350.00	060426AP	87665	9911223890	Tubing & wrench to install bubble mixer	5/11/2026
116	GRAINGER	402.20.040.53580.531340.	Custodial & Cleaning Supplies	2026	5	\$	119.40	060426AP	87665	983769482	Dishwasher detergent for brk rm, and Mamhole bolts	6/4/2026
116	GRAINGER	402.20.040.53580.535900.	Small Tools & Equipment	2026	5	\$	300.86	060426AP	87665	9911223890	Tubing & wrench to install bubble mixer	6/4/2026
116	GRAINGER	402.20.040.53580.548000.	Repair & Maintenance Services	2026	5	\$	266.58	060426AP	87665	983769482	Dishwasher detergent for brk rm, and Mamhole bolts	6/4/2026

116	GRAINGER	510.24.053.51820.531300.	Repair & Maintenance Supplies	2026	5	\$	12.28	060426AP	87665	9924988588	2 irrigation bubbler ends for hanging flower bsks	6/4/2026
120	HCI	402.20.040.53580.531300.	Repair & Maintenance Supplies	2026	5	\$	2,819.94	060426AP	87666	14978514	Lab manifold filter for microbio analysis	6/4/2026
120	HCI	402.20.040.53585.531510.	Laboratory Supplies	2026	5	\$	587.16	060426AP	87666	15001521	Lamp for spectrophotometer	6/4/2026
120	HCI	402.20.040.53585.531510.	Laboratory Supplies	2026	5	\$	2,822.73	060426AP	87666	15002384	Nutrient testing reagents for wastewater	6/4/2026
120	HCI	402.20.040.53585.531510.	Laboratory Supplies	2026	5	\$	(32.90)	060426AP	87666	22452788	Credit for freight on invoice 14895898	6/4/2026
120	HCI	402.20.040.53585.531510.	Laboratory Supplies	2026	5	\$	(2,819.94)	060426AP	87666	2246464	Return of lab manifold from invoice 14895898	6/4/2026
352	HD Fowler	001.18.037.53481.531300.	Repair & Maintenance Supplies	2026	5	\$	3,138.72	060426AP	87667	17309404	(12) Meter setters & PVC caps	6/4/2026
2097	HD Supply Facil Main	510.24.053.51820.531340.	Custodial & Cleaning Supplies	2026	5	\$	82.11	060426AP	87668	9249409958	Timemist refill bathroom deodorizer cans for CH	6/4/2026
2097	Jennifer Good	001.09.000.34790.347903.	CPR & First Aid Training Fees	2026	5	\$	36.60	060426AP	87669	CPR-Refund-051326	Refund for cancelled CPR class	6/4/2026
2097	Jennifer Good	633.00.000.38930.389309.	Retail Sales Tax	2026	5	\$	3.40	060426AP	87669	CPR-Refund-051326	Refund for cancelled CPR class	6/4/2026
495	KCROUB	401.18.019.53410.549010.	Filing & Recording Fees	2026	5	\$	162.00	060426AP	87670	052026 UB Liens	Utility liens x9	6/4/2026
1244	King County Finance	001.03.003.51810.543000.	Training & Travel	2026	5	\$	295.90	060426AP	87671	RE KI 5/13/26	LRI conference meals & travel reimb - K Johnson	6/4/2026
1840	KnowBe4	502.11.021.51888.548860.	Hardware-Software Memberships	2026	5	\$	500.00	060426AP	87672	2172751	Historic preservation program maint fee 2026	6/4/2026
1893	Krazan & Associates	310.12.605.59476.541075.	Rivertrail Phase I -Const Mgmt	2026	5	\$	1,882.12	060426AP	87674	INV 1627051-32441	Inspect concrete/anchor, compression samples x5	6/4/2026
1893	Krazan & Associates	310.12.605.59476.541075.	Rivertrail Phase I -Const Mgmt	2026	5	\$	1,454.58	060426AP	87674	INV 1627217-32441	Inspect concrete, report prep, sample pickup x5	6/4/2026
2098	Lauren Kesl	001.12.000.34730.347301.	Recreational Activity Fees	2026	5	\$	105.00	060426AP	87675	042226-Refund	Refund for duplicate CC charge - system error	6/4/2026
1409	LEVEL3	502.11.020.51888.542000.	Telephone/Cable Services	2026	5	\$	1,502.97	060426AP	87676	784214996	Monthly telephone service 5/2026	6/4/2026
154	Life Assist	001.09.014.52220.531912.	EMS Supplies & Equipment	2026	5	\$	757.61	060426AP	87677	2132086	EMS supplies	6/4/2026
160	LN Curtis & Sons	001.08.009.52110.549202.	Clothing Allowance	2026	5	\$	68.39	060426AP	87678	INV1067225	Short-sleeve patrol shirt, embroidered - K Hovla	6/4/2026
160	LN Curtis & Sons	001.08.009.52110.549202.	Clothing Allowance	2026	5	\$	144.07	060426AP	87678	INV1067307	Formal jacket, embroidered - G Horejsi	6/4/2026
160	LN Curtis & Sons	001.08.009.52110.549202.	Clothing Allowance	2026	5	\$	237.36	060426AP	87678	INV1067314	Patrol boots - W Schmauer	6/4/2026
1929	Manufacturing R&O	401.18.037.53481.531300.	Repair & Maintenance Supplies	2026	5	\$	1,143.50	060426AP	87679	0181278	Pressure switches for recycle pumps at NWTP	6/4/2026
1945	Matt Miller	402.20.019.53510.548270.	License & Permit Fees	2026	5	\$	108.00	060426AP	87680	RE MM 5/21/26	Group 4 WWTP Op license exam fees - M Miller	6/4/2026
172	Minuteman Press	401.18.037.53481.531000.	Office Supplies	2026	5	\$	218.51	060426AP	87681	97495	Utility billing envelopes/print/fold	6/4/2026
172	Minuteman Press	401.18.037.53481.542300.	Postage & Freight	2026	5	\$	695.60	060426AP	87681	97496	Utility billing postage	6/4/2026
172	Minuteman Press	401.18.037.53481.549300.	Printing	2026	5	\$	2,167.18	060426AP	87681	97495	Utility billing envelopes/print/fold	6/4/2026
172	Minuteman Press	402.20.040.53580.531000.	Office Supplies	2026	5	\$	218.51	060426AP	87681	97495	Utility billing envelopes/print/fold	6/4/2026
172	Minuteman Press	402.20.040.53580.542300.	Postage & Freight	2026	5	\$	695.60	060426AP	87681	97496	Utility billing postage	6/4/2026
172	Minuteman Press	402.20.040.53580.549300.	Printing	2026	5	\$	434.19	060426AP	87681	97495	Utility billing postage	6/4/2026
172	Minuteman Press	403.22.050.53130.531000.	Office Supplies	2026	5	\$	218.51	060426AP	87681	97495	Utility billing envelopes/print/fold	6/4/2026
172	Minuteman Press	403.22.050.53130.542300.	Postage & Freight	2026	5	\$	695.60	060426AP	87681	97496	Utility billing postage	6/4/2026
172	Minuteman Press	403.22.050.53130.549300.	Printing	2026	5	\$	434.18	060426AP	87681	97495	Utility billing envelopes/print/fold	6/4/2026
589	MONROECC	403.22.030.53190.548000.	Repair & Maintenance Services	2026	5	\$	622.81	060426AP	87682	MCC2604.0058	Land maintenance - Three Forks, Douglas 1 pond	6/4/2026
982	NAVIA AP	001.03.003.51810.522300.	HRA Medical Reimbursements	2026	5	\$	12.42	060426AP	87683	11085906	HRA Participation Fee Apr 2026	6/4/2026
982	NAVIA AP	001.03.003.51810.522300.	HRA Medical Reimbursements	2026	5	\$	12.42	060426AP	87683	11090279	HRA Participation Fee May 2026	6/4/2026
982	NAVIA AP	001.15.034.55850.522300.	HRA Medical Reimbursements	2026	5	\$	7.87	060426AP	87683	11085906	HRA Participation Fee Apr 2026	6/4/2026
982	NAVIA AP	001.15.034.55850.522300.	HRA Medical Reimbursements	2026	5	\$	7.87	060426AP	87683	11090279	HRA Participation Fee May 2026	6/4/2026
982	NAVIA AP	001.03.003.51310.522300.	HRA Medical Reimbursements	2026	5	\$	4.14	060426AP	87683	11090279	HRA Participation Fee Apr 2026	6/4/2026
982	NAVIA AP	001.05.005.51420.522300.	HRA Medical Reimbursements	2026	5	\$	8.28	060426AP	87683	11085906	HRA Participation Fee Apr 2026	6/4/2026
982	NAVIA AP	001.05.005.51420.522300.	HRA Medical Reimbursements	2026	5	\$	12.42	060426AP	87683	11085906	HRA Participation Fee May 2026	6/4/2026
982	NAVIA AP	001.07.008.55720.522300.	HRA Medical Reimbursements	2026	5	\$	4.14	060426AP	87683	11085906	HRA Participation Fee Apr 2026	6/4/2026
982	NAVIA AP	001.28.056.57120.522300.	HRA Medical Reimbursements	2026	5	\$	4.55	060426AP	87683	11085906	HRA Participation Fee Apr 2026	6/4/2026
982	NAVIA AP	001.28.056.57120.522300.	HRA Medical Reimbursements	2026	5	\$	4.55	060426AP	87683	11090279	HRA Participation Fee May 2026	6/4/2026
982	NAVIA AP	001.01.001.51310.522300.	HRA Medical Reimbursements	2026	5	\$	4.14	060426AP	87683	11085906	HRA Participation Fee Apr 2026	6/4/2026
982	NAVIA AP	001.01.001.51310.522300.	HRA Medical Reimbursements	2026	5	\$	4.14	060426AP	87683	11090279	HRA Participation Fee May 2026	6/4/2026
982	NAVIA AP	001.06.007.51423.522300.	HRA Medical Reimbursements	2026	5	\$	37.26	060426AP	87683	11085906	HRA Participation Fee Apr 2026	6/4/2026
982	NAVIA AP	001.06.007.51423.522300.	HRA Medical Reimbursements	2026	5	\$	37.26	060426AP	87683	11090279	HRA Participation Fee May 2026	6/4/2026
982	NAVIA AP	001.09.014.52210.522300.	HRA Medical Reimbursements	2026	5	\$	2.07	060426AP	87683	11085906	HRA Participation Fee Apr 2026	6/4/2026
982	NAVIA AP	001.09.014.52210.522300.	HRA Medical Reimbursements	2026	5	\$	2.07	060426AP	87683	11090279	HRA Participation Fee May 2026	6/4/2026

821	NAVIA AP	417.13.200.59435.522300.	HRA Medical Reimbursements	2026	5	\$	4.97	060426AP	87683	11085906	HRA Participation Fee Apr 2026	5/5/2026	6/4/2026
982	NAVIA AP	417.13.200.59435.522300.	HRA Medical Reimbursements	2026	5	\$	4.97	060426AP	87683	11090279	HRA Participation Fee May 2026	5/28/2026	6/4/2026
982	NAVIA AP	501.23.019.54861.522300.	HRA Medical Reimbursements	2026	5	\$	1.03	060426AP	87683	11085906	HRA Participation Fee Apr 2026	5/5/2026	6/4/2026
982	NAVIA AP	501.23.019.54861.522300.	HRA Medical Reimbursements	2026	5	\$	1.04	060426AP	87683	11090279	HRA Participation Fee May 2026	5/28/2026	6/4/2026
982	NAVIA AP	501.23.051.54868.522300.	HRA Medical Reimbursements	2026	5	\$	7.24	060426AP	87683	11085906	HRA Participation Fee Apr 2026	5/5/2026	6/4/2026
982	NAVIA AP	501.23.051.54868.522300.	HRA Medical Reimbursements	2026	5	\$	7.25	060426AP	87683	11090279	HRA Participation Fee May 2026	5/28/2026	6/4/2026
982	NAVIA AP	502.11.020.51888.522300.	HRA Medical Reimbursements	2026	5	\$	20.70	060426AP	87683	11085906	HRA Participation Fee Apr 2026	5/5/2026	6/4/2026
982	NAVIA AP	502.11.020.51888.522300.	HRA Medical Reimbursements	2026	5	\$	20.70	060426AP	87683	11090279	HRA Participation Fee May 2026	5/28/2026	6/4/2026
982	NAVIA AP	510.24.019.51820.522300.	HRA Medical Reimbursements	2026	5	\$	0.62	060426AP	87683	11085906	HRA Participation Fee Apr 2026	5/5/2026	6/4/2026
982	NAVIA AP	510.24.019.51820.522300.	HRA Medical Reimbursements	2026	5	\$	0.62	060426AP	87683	11090279	HRA Participation Fee May 2026	5/28/2026	6/4/2026
982	NAVIA AP	510.24.053.51820.522300.	HRA Medical Reimbursements	2026	5	\$	5.17	060426AP	87683	11085906	HRA Participation Fee Apr 2026	5/5/2026	6/4/2026
982	NAVIA AP	510.24.053.51820.522300.	HRA Medical Reimbursements	2026	5	\$	5.18	060426AP	87683	11090279	HRA Participation Fee May 2026	5/28/2026	6/4/2026
996	NRS	001.09.014.52220.531051.	Personal Protective Equipment	2026	5	\$	76.19	060426AP	87684	18668004	Swiftwater equipment: glove, whistle, adhesive	5/14/2026	6/4/2026
996	NRS	001.09.014.52250.531300.	Repair & Maintenance Supplies	2026	5	\$	28.48	060426AP	87684	18668004	Swiftwater equipment: glove, whistle, adhesive	5/14/2026	6/4/2026
821	Occ Health Cntr WA	001.09.014.52210.541000.	Professional Svcs - General	2026	5	\$	2,860.00	060426AP	87685	90886966	Volunteer firefighter exams x2	4/29/2026	6/4/2026
821	Occ Health Cntr WA	001.09.014.52210.541000.	Professional Svcs - General	2026	5	\$	1,417.00	060426AP	87685	90971849	New volunteer firefighter physical exam - B Daly	5/6/2026	6/4/2026
210	PLATT	502.11.021.51888.548860.	Hardware-Software Maintenance	2026	5	\$	2,187.55	060426AP	87687	INV002311188	Can light bulbs x10 - PD	5/22/2026	6/4/2026
361	Red Gate	417.13.475.59435.541060.	BP Lift Station - Design	2026	5	\$	427.17	060426AP	87688	106613	RedGate maintenance renewal - SQL support	5/5/2026	6/4/2026
672	RH2	501.23.051.54868.531301.	Repair Parts	2026	5	\$	461.46	060426AP	87689	55-10864237	Business park lift station improvement	5/12/2026	6/4/2026
402	SEAAUTO	001.03.003.51810.541000.	Professional Svcs - General	2026	6	\$	730.00	060426AP	87690	82822-109818	Windshield wiper replacements for PD cars	5/26/2026	6/4/2026
230	SEATTLE TIMES	001.05.005.51420.541390.	Advertising, Legal Notices etc	2026	6	\$	760.65	060426AP	87690	77997-2	Employment ad - Police chief	2/28/2026	6/4/2026
230	SEATTLE TIMES	310.00.000.36991.369910.	Miscellaneous Revenues	2026	6	\$	(486.95)	060426AP	87690	77997-2	Seattle Times advertising	10/31/2025	6/4/2026
1695	Seattle's Child	001.28.065.57390.541390.	Advertising, Legal Notices etc	2026	5	\$	275.00	060426AP	87691	2026cd-4036	Seattle Times advertising	10/31/2025	6/4/2026
2041	Si View Metro Parks	001.13.112.57390.549100.	City-Sponsored Expenses	2026	5	\$	6,250.00	060426AP	87692	2263	Advertising - Big Truck Day	5/15/2026	6/4/2026
264	ULI	001.08.009.52122.522400.	LEOFF I Retiree Med & Premiums	2026	5	\$	85.50	060426AP	87693	2026-06	Group Insurance Premium - LEOFF 1 6/2026	5/18/2026	6/4/2026
1650	Vimly Benefit Soluti	001.03.003.51310.522200.	Medical-Dental-Vision Benefits	2026	5	\$	2,710.87	060426AP	87694	MJC June-2026	Chambless COBRA - May Coverage BSI 401343995	5/20/2026	6/4/2026
1370	WLACE	001.16.035.54230.531300.	Repair & Maintenance Supplies	2026	5	\$	29.47	060426AP	87695	15318251	Tools for backflow kit	5/8/2026	6/4/2026
1370	WLACE	401.18.037.53481.531300.	Repair & Maintenance Supplies	2026	5	\$	125.55	060426AP	87695	15318317	Nutdriver set & pruning tools for trucks, bucket	5/19/2026	6/4/2026
1370	WLACE	401.18.037.53481.531300.	Repair & Maintenance Supplies	2026	5	\$	97.78	060426AP	87695	15318347	Mounting strips for placard at NWTP	5/21/2026	6/4/2026
1370	WLACE	401.18.037.53481.531300.	Repair & Maintenance Supplies	2026	5	\$	8.29	060426AP	87695	15318373	Equipment/tools for repair and maintenance	5/22/2026	6/4/2026
1370	WLACE	403.22.050.53130.531300.	Repair & Maintenance Supplies	2026	5	\$	738.42	060426AP	87695	15318377	Equipment/tools for repair and maintenance	5/22/2026	6/4/2026
1370	WLACE	403.22.030.53190.523100.	Clothing Allowance	2026	5	\$	645.78	060426AP	87695	15318377	4 bolts - repairing chainsaw mill	5/22/2026	6/4/2026
1370	WLACE	403.22.030.53190.531300.	Repair & Maintenance Supplies	2026	5	\$	28.79	060426AP	87695	15318380	Rplcmt handhel shower hose for PD showers	5/21/2026	6/4/2026
1370	WLACE	510.24.053.51820.531300.	Repair & Maintenance Supplies	2026	5	\$	30.57	060426AP	87695	15318366	Rplcmt handheld shower end for PD showers	5/21/2026	6/4/2026
1370	WLACE	510.24.053.51820.531300.	Repair & Maintenance Supplies	2026	5	\$	84.06	060426AP	87695	15318367	Rplcmt handheld shower end for PD showers	5/21/2026	6/4/2026
1370	WLACE	510.24.053.51820.531340.	Custodial & Cleaning Supplies	2026	5	\$	38.20	060426AP	87695	15318319	Drain cleaner for City Hall urinals	5/14/2026	6/4/2026
1370	WLACE	510.24.053.51820.531340.	Custodial & Cleaning Supplies	2026	5	\$	40.13	060426AP	87695	15318321	Toilet cleaner bleach & brushes for CH bathrooms	5/14/2026	6/4/2026

Claims presented to the City to be paid in the amount of \$82,633.90

For claims warrants		87696	and dated	6/5/2026	YEAR PERIOD	AMOUNT	WARRANT	CHECK NO	INVOICE	FULL DESC	INVOICE DATE	CHECK DATE
2070	Sascon	310.17.501.59561.563000.	Sidewalk Replace Const	2026	6	\$	86,702.00	060526AP	87696	4	4/1/2026	6/5/2026
2070	Sascon	310.17.501.38220.382200.	Retainable Retainage Received	2026	6	\$	(4,335.10)	060526AP	87696	4	4/1/2026	6/5/2026






Claims Approval F&A 6-16-26, CM 6-22-26

Final Audit Report

2026-06-10

Created:	2026-06-09
By:	Ilyse Treptow (itreptow@snoqualmiewa.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAAtgzKTm50TtGDnDN_a_19t_VWbJXQ9SXg

"Claims Approval F&A 6-16-26, CM 6-22-26" History

-  Document created by Ilyse Treptow (itreptow@snoqualmiewa.gov)
2026-06-09 - 11:10:59 PM GMT
-  Document emailed to Drew Bouta (dbouta@snoqualmiewa.gov) for signature
2026-06-09 - 11:11:41 PM GMT
-  Email viewed by Drew Bouta (dbouta@snoqualmiewa.gov)
2026-06-10 - 6:41:57 PM GMT
-  Document e-signed by Drew Bouta (dbouta@snoqualmiewa.gov)
Signature Date: 2026-06-10 - 6:42:55 PM GMT - Time Source: server - Signature Appearance Selected: IMAGE
-  Agreement completed.
2026-06-10 - 6:42:55 PM GMT

Council Agenda Bill

AB Number

AB26-026

Agenda Bill Information

Title *

Amendment to ILA for fire and EMS service to Echo Glen

Action *

Motion

Council Agenda Section

Committee Report

Council Meeting Date *

06/22/2026 

Staff Member

Mike Bailey

Department *

Fire

Committee

Public Safety

Committee Date




06/15/2026 

Exhibits

Packet Attachments - if any

Drag and drop up to **10** files here to upload or [Choose files](#)

Files (2 uploaded)

-  [x1 2025-2026 Ammendment City of Snoqualmie.2564-62112-01.Fire and EMS.docx](#) 55.96KB
-  [x2 2025-2026 City of Snoqualmie.2564-62112.Fire and EMS.docx.pdf](#)  281.72KB

Click [here](#) to review attachments.

Summary

Introduction *

Brief summary.

The City of Snoqualmie and the Department of Children, Youth and Families (DCYF) have an Interlocal Agreement (ILA) to provide fire and EMS services to the Echo Glen Children's Center from July 1, 2025 to July 1, 2026. This proposed amendment extends the ILA for an additional year to July 1, 2027, and will provide increases to the compensation gained from the ILA as well as some additional contract clarification.

Proposed Motion

Approve Agreement for fire and EMS services at EGCC and authorize Mayor to sign

Background/Overview *

What was done (legislative history, previous actions, ability to hyperlink)

Style ▾ **B** *I* U ▾ Open Sans ▾ 18 ▾ **A** ▾ ☰ ☷ ☹ ▾ ☒ ▾ 🔗 ▾ 🖼️

The City of Snoqualmie and DCYF have had an agreement to provide fire and EMS services to EGCC since 2003, with ILA durations typically in two-year blocks. During that time until 2023 the call volume and compensation remained fairly consistent. Beginning in 2023, the call volume for the facility rose drastically, prompting discussion with DCYF on how to reduce calls or increase the compensation to a comparable amount. In July of 2025, the parties signed a one-year bridge ILA to provide time to study the issue and to allow EGCC to look for ways to reduce their call volume. After several meetings over the course of the year reviewing procedural changes designed to decrease the call volume, staff recommends signing another one-year ILA and continue to monitor their progress. The proposed amendment to the current ILA provides for a one-year extension of the ILA until July 1, 2027. The amendment also calls for a 3.07% inflation increase in compensation from \$17,794.78 annually to \$18,333.61. In addition, a clause was added to the ILA that provides an additional \$750 in compensation for each call above 40 during the contract period.

Analysis*

In prior years, the call volume at EGCC varied between 15-20 per year. In 2024 calls for service spiked to 66 annually. After working with the fire department on strategies to improve procedures, the call volume for EGCC dropped to 38 in 2025, and so far for 2026 is at 6 through the 1st quarter. As efforts to address the issue have shown a positive effect, the fire chief is recommending a one-year extension to the ILA to continue to monitor progress towards the goal of overall call reduction. By placing new language in the ILA that increase the compensation received if the call volume goes above an established level, it protects the City if the call volume rises drastically again. If the call volume continues to stabilize, both sides will look to sign a multi-year ILA in 2027.

Budgetary Status*

This action will bring in additional revenue.

Budget Summary

Assuming that the DCYF does not exceed an annual call volume of 40, this action will bring \$534 more in fire service revenue as compared to the amount specified in the previous ILA.

Fiscal Impact

Amount of Expenditure

\$

Amount Budgeted

\$

Appropriation Requested


\$

Fiscal Impact

Screenshot below is an image of the budget summary table.

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Comments:

	CONTRACT AMENDMENT Fire & EMS for EGCC	DCYF CONTRACT NUMBER: 2564-62112 Amendment No. 01
-----------------------------------------------------------------------------------	-------------------------------------------------------------	-------------------------------------------------------------

This Contract Amendment is between the State of Washington Department of Children, Youth & Families (DCYF) and the Contractor identified below.

Program Contract Number
[Click here to enter text.](#)
Contractor Contract Number

CONTRACTOR NAME City of Snoqualmie		CONTRACTOR doing business as (DBA)	
CONTRACTOR ADDRESS 37600 SE Snoqualmie Parkway Snoqualmie, WA 98065-		WASHINGTON UNIFORM BUSINESS IDENTIFIER (UBI) 179-000-205	DCYF INDEX NUMBER 37750
CONTRACTOR CONTACT Mike Bailey	CONTRACTOR TELEPHONE (425) 888-1551	CONTRACTOR FAX Click here to enter text.	CONTRACTOR E-MAIL ADDRESS MBailey@snoqualmiewa.gov
DCYF ADMINISTRATION Department of Children, Youth, and Families		DCYF DIVISION Children, Youth and Families	DCYF CONTRACT CODE 2000LC-64
DCYF CONTACT NAME AND TITLE Karena McGovern Contract Specialist		DCYF CONTACT ADDRESS 1500 Jefferson Street SE Olympia, WA 98501	
DCYF CONTACT TELEPHONE (360)870-5727	DCYF CONTACT FAX Click here to enter text.		DCYF CONTACT E-MAIL ADDRESS karena.mcgovern@dcyf.wa.gov
IS THE CONTRACTOR A SUBRECIPIENT FOR PURPOSES OF THIS CONTRACT? No		CFDA NUMBERS	
AMENDMENT START DATE 07/01/2026	CONTRACT END DATE 06/30/2027		
PRIOR MAXIMUM CONTRACT AMOUNT \$17,794.78	AMOUNT OF INCREASE OR DECREASE \$18,333.61	TOTAL MAXIMUM CONTRACT AMOUNT \$36,128.39	

REASON FOR AMENDMENT;
CHANGE OR CORRECT PERIOD OF PERFORMANCE AND MAX CONTRACT AMOUNT

ATTACHMENTS. When the box below is marked with an X, the following Exhibits are attached and are incorporated into this Contract Amendment by reference:
 Additional Exhibits (specify):

This Contract Amendment, including all Exhibits and other documents incorporated by reference, contains all of the terms and conditions agreed upon by the parties as changes to the original Contract. No other understandings or representations, oral or otherwise, regarding the subject matter of this Contract Amendment shall be deemed to exist or bind the parties. All other terms and conditions of the original Contract remain in full force and effect. The parties signing below warrant that they have read and understand this Contract Amendment, and have authority to enter into this Contract Amendment.

CONTRACTOR SIGNATURE Draft - Please Do Not Sign	PRINTED NAME AND TITLE	DATE SIGNED
---------------------------------------------------------------	------------------------	-------------

DCYF SIGNATURE Draft - Please Do Not Sign	PRINTED NAME AND TITLE	DATE SIGNED
---------------------------------------------------------	------------------------	-------------

This Contract between the State of Washington Department of Children, Youth & Families (DCYF) and the Contractor is hereby amended as follows:

1. **Purpose.** The purpose of this amendment is to extend the Period of Performance to June 30, 2027, increase the Contract Consideration by \$18,333.61, and replace the Consideration section and change the DCYF/JR Contact in the Statement of Work.

Statement of Work-Exhibit B is amended as follows:

2. **Section 4. Consideration.** is deleted and replaced to read as follows:
 4. **Consideration.** Total consideration payable to Contractor for satisfactory performance of the work under this Contract is up to a maximum of **\$18,333.61**, including any and all expenses, and shall be based on the following:
 - a. DCYF shall pay the Contractor a fee based upon the sum of the EGCC total square footage of improvements multiplied by \$.0966 (nine cents) per square foot for Fiscal Year 2026.

DCYF shall pay the Contractor a fee based upon the sum of the EGCC total square footage of improvements multiplied by \$.0995 (nine cents) per square foot for Fiscal Year 2027. This includes a 3.07% increase per year.
 - b. EGCC total gross square footage from July 1, 2025 to June 30, 2027 equals 184,211.
 - (1) 184,211 sf x \$0.0966 equates to \$17,794.78 annually, or \$1,482.90 monthly, for the period of July 1, 2025, through June 30, 2026.
 - (2) 184,211 sf x \$0.0995 equates to \$18,333.61 annually, or \$1,527.80 monthly, for the period of July 1, 2026, through June 30, 2027.
 - c. This contract may be extended by an additional one-year term upon mutual agreement of the parties. If the term is extended, then DCYF shall pay the Contractor a rate equal to \$0.995 multiplied by the December-to-December change in the CPI-W for the preceding year for the Seattle-Tacoma-Bellevue, WA area.
 - d. All payments to Contractor under this Contract shall be contingent upon Contractor's satisfactory completion of all goods and services, including all written reports.
 - e. If the total calls for service for the period of July 1, 2026, through June 30th, 2027, exceeds forty calls by the end of the period stated, an additional \$750 per call above forty will be paid to the Contractor, with an invoice submitted by July 30th, 2027. The invoice will include an accounting of all calls within the time period stated above.
3. **Section 7. DCYF/JR Program Contact** is changed to:

Jason Hefner, JR Program Manager
Echo Glen Children's Center
425-577-9529
jason.hefner@dcyf.wa.gov

All other terms and conditions of this Contract remain in full force and effect.

	<h2 style="margin: 0;">INTERLOCAL AGREEMENT</h2> <h3 style="margin: 0;">Fire & EMS for EGCC</h3>	DCYF Agreement Number: 2564-62112
This Agreement is by and between the State of Washington Department of Children, Youth & Families (DCYF) and the Contractor identified below, and is issued pursuant to the Interlocal Cooperation Act, chapter 39.34 RCW.		Program Contract Number: Contractor Contract Number:
CONTRACTOR NAME City of Snoqualmie		CONTRACTOR doing business as (DBA)
CONTRACTOR ADDRESS 37600 SE Snoqualmie Parkway Snoqualmie, WA 98065		WASHINGTON UNIFORM BUSINESS IDENTIFIER (UBI) 179-000-205
		DCYF INDEX NUMBER 37750
CONTRACTOR CONTACT Mike Bailey	CONTRACTOR TELEPHONE (425) 888-1551	CONTRACTOR FAX _____
		CONTRACTOR E-MAIL ADDRESS MBailey@snoqualmiewa.gov
DCYF ADMINISTRATION Department of Children, Youth, and Families	DCYF DIVISION Children, Youth and Families	DCYF CONTRACT CODE 2000LC-64
DCYF CONTACT NAME AND TITLE Karena McGovern Contract Specialist		DCYF CONTACT ADDRESS 1500 Jefferson Street SE Olympia, WA 98501
DCYF CONTACT TELEPHONE (360)870-5727	DCYF CONTACT FAX Click here to enter text.	DCYF CONTACT E-MAIL ADDRESS karena.mcgovern@dcyf.wa.gov
IS THE CONTRACTOR A SUBRECIPIENT FOR PURPOSES OF THIS CONTRACT? No		CFDA NUMBER(S)
AGREEMENT START DATE 07/01/2025	AGREEMENT END DATE 06/30/2026	MAXIMUM AGREEMENT AMOUNT \$17,794.78
EXHIBITS. The following Exhibits are attached and are incorporated into this Agreement by reference: <input checked="" type="checkbox"/> No Exhibits.		
The terms and conditions of this Agreement are an integration and representation of the final, entire and exclusive understanding between the parties superseding and merging all previous agreements, writings, and communications, oral or otherwise regarding the subject matter of this Agreement, between the parties. The parties signing below represent they have read and understand this Agreement, and have the authority to execute this Agreement. This Agreement shall be binding on DCYF only upon signature by DCYF.		
CONTRACTOR SIGNATURE 	PRINTED NAME AND TITLE Katherine Ross Mayor	DATE SIGNED 8/12/2025
DCYF SIGNATURE 	PRINTED NAME AND TITLE Karena McGovern Contract Specialist	DATE SIGNED 8/12/2025

DCYF General Terms and Conditions

1. **Definitions.** The words and phrases listed below, as used in this Contract, shall each have the following definitions:
 - a. "Contract" or "Agreement" means the entire written agreement between DCYF and the Contractor, including any Exhibits, documents, or materials incorporated by reference. The parties may execute this contract in multiple counterparts, each of which is deemed an original and all of which constitute only one agreement. E-mail or Facsimile transmission of a signed copy of this contract shall be the same as delivery of an original.
 - b. "Contractor" means the individual or entity performing services pursuant to this Contract and includes the Contractor's owners, members, officers, directors, partners, employees, and/or agents, unless otherwise stated in this Contract. For purposes of any permitted Subcontract, "Contractor" includes any Subcontractor and its owners, members, officers, directors, partners, employees, and/or agents.
 - c. "DCYF Contracts Administrator" means the individual in the DCYF Contracts Department with oversight authority for the Department of Children, Youth & Families statewide agency contracting procedures, or their appropriate designee.
 - d. "DCYF Contracts Department" means the Department of Children, Youth & Families statewide agency headquarters contracting office, or successor section or office.
 - e. "Department of Children, Youth & Families" or "DCYF" means the Washington agency devoted exclusively to serve and support Washington state's youth and their families.
 - f. "Debarment" means an action taken by a Federal agency or official to exclude a person or business entity from participating in transactions involving certain federal funds.
 - g. "Program Agreement" means an agreement between the Contractor and DCYF containing special terms and conditions, including a statement of work to be performed by the Contractor and payment to be made by DCYF.
 - h. "RCW" means the Revised Code of Washington. All references in this Contract to RCW chapters or sections shall include any successor, amended, or replacement statute. Pertinent RCW chapters can be accessed at <http://apps.leg.wa.gov/rcw/>.
 - i. "Regulation" means any federal, state, or local regulation, rule, or ordinance.
 - j. "Subcontract" means any separate agreement or contract between the Contractor and an individual or entity ("Subcontractor") to perform all or a portion of the duties and obligations that the Contractor is obligated to perform pursuant to this Contract.
 - k. "WAC" means the Washington Administrative Code. All references in this Contract to WAC chapters or sections shall include any successor, amended, or replacement regulation. Pertinent WAC chapters or sections can be accessed at <http://apps.leg.wa.gov/wac/>.
2. **Amendment.** This Contract may only be modified by a written amendment signed by both parties. Only personnel authorized to bind each of the parties may sign an amendment.
3. **Assignment.** The Contractor shall not assign this Contract or any Program Agreement to a third party without the prior written consent of DCYF.

DCYF General Terms and Conditions**4. Billing Limitations**

- a. DCYF shall pay the Contractor only for authorized services provided in accordance with this Contract.
- b. DCYF shall not pay any claims for payment for services submitted more than twelve (12) months after the calendar month in which the services were performed.
- c. The Contractor shall not bill and DCYF shall not pay for services performed under this Contract, if the Contractor has charged or will charge another agency of the state of Washington or any other party for the same services.

5. Compliance with Applicable Law. At all times during the term of this Contract, the Contractor shall comply with all applicable federal, state, and local laws and regulations, including but not limited to, nondiscrimination laws and regulations.

6. Debarment Certification. The Contractor, by signature to this Contract, certifies that the Contractor is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency from participating in transactions (Debarred). The Contractor also agrees to include the above requirement in any and all Subcontracts into which it enters. The Contractor shall immediately notify DCYF if, during the term of this Contract, Contractor becomes Debarred. DCYF may immediately terminate this Contract by providing Contractor written notice if Contractor becomes Debarred during the term hereof.

7. Governing Law and Venue. This Contract shall be construed and interpreted in accordance with the laws of the state of Washington and the venue of any action brought hereunder shall be in Superior Court for Thurston County.

8. Independent Contractor. The parties intend that an independent contractor relationship will be created by this Contract. The Contractor and his or her employees or agents performing under this Contract are not employees or agents of the Department. The Contractor, his or her employees, or agents performing under this Contract will not hold himself/herself out as, nor claim to be, an officer or employee of the Department by reason hereof, nor will the Contractor, his or her employees, or agent make any claim of right, privilege or benefit that would accrue to such officer or employee.

9. Inspection. The Contractor shall, at no cost, provide DCYF and the Office of the State Auditor with reasonable access to Contractor's place of business, Contractor's records, and DCYF client records, wherever located. These inspection rights are intended to allow DCYF and the Office of the State Auditor to monitor, audit, and evaluate the Contractor's performance and compliance with applicable laws, regulations, and these Contract terms. These inspection rights shall survive for six (6) years following this Contract's termination or expiration.

10. Maintenance of Records. The Contractor shall maintain records relating to this Contract and the performance of the services described herein. The records include, but are not limited to, accounting procedures and practices, which sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this Contract. All records and other material relevant to this Contract shall be retained for six (6) years after expiration or termination of this Contract.

Without agreeing that litigation or claims are legally authorized, if any litigation, claim, or audit is started before the expiration of the six (6) year period, the records shall be retained until all litigation, claims, or audit findings involving the records have been resolved.

DCYF General Terms and Conditions

Item 7.

- 11. Order of Precedence.** In the event of any inconsistency or conflict between the General Terms and Conditions and the Special Terms and Conditions of this Contract or any Program Agreement, the inconsistency or conflict shall be resolved by giving precedence to these General Terms and Conditions. Terms or conditions that are more restrictive, specific, or particular than those contained in the General Terms and Conditions shall not be construed as being inconsistent or in conflict.
- 12. Severability.** If any term or condition of this Contract is held invalid by any court, the remainder of the Contract remains valid and in full force and effect.
- 13. Survivability.** The terms and conditions contained in this Contract or any Program Agreement which, by their sense and context, are intended to survive the expiration or termination of the particular agreement shall survive. Surviving terms include, but are not limited to: Billing Limitations; Disputes; Indemnification and Hold Harmless, Inspection, Maintenance of Records, Notice of Overpayment, Ownership of Material, Termination for Default, Termination Procedure, and Treatment of Property.
- 14. Termination Due to Change in Funding.** If the funds DCYF relied upon to establish this Contract or Program Agreement are withdrawn, reduced or limited, or if additional or modified conditions are placed on such funding, DCYF may immediately terminate this Contract by providing written notice to the Contractor. The termination shall be effective on the date specified in the termination notice.
- 15. Waiver.** Waiver of any breach or default on any occasion shall not be deemed to be a waiver of any subsequent breach or default. Any waiver shall not be construed to be a modification of the terms and conditions of this Contract. Only the DCYF Contracts Administrator or designee has the authority to waive any term or condition of this Contract on behalf of DCYF.

Additional General Terms and Conditions – Interlocal Agreements:

- 16. Disputes.** Both DCYF and the Contractor (“Parties”) agree to work in good faith to resolve all conflicts at the lowest level possible. However, if the Parties are not able to promptly and efficiently resolve, through direct informal contact, any dispute concerning the interpretation, application, or implementation of any section of this Agreement, either Party may reduce its description of the dispute in writing, and deliver it to the other Party for consideration. Once received, the assigned managers or designees of each Party will work to informally and amicably resolve the issue within five (5) business days. If managers or designees are unable to come to a mutually acceptable decision within five (5) business days, they may agree to issue an extension to allow for more time.

If the dispute cannot be resolved by the managers or designees, the issue will be referred through each Agency’s respective operational protocols, to the Secretary of DCYF (“Secretary”) and the Contractor’s Agency Head (“Agency Head”) or their deputies or designated delegates. Both Parties will be responsible for submitting all relevant documentation, along with a short statement as to how they believe the dispute should be settled, to the Secretary and Agency Head.

Upon receipt of the referral and relevant documentation, the Secretary and Agency Head will confer to consider the potential options of resolution, and to arrive at a decision within fifteen (15) business days. The Secretary and Agency Head may appoint a review team, a facilitator, or both, to assist in the resolution of the dispute. If the Secretary and Agency Head are unable to come to a mutually acceptable decision within fifteen (15) business days, they may agree to issue an extension to allow for more time.

The final decision will be put in writing, and will be signed by both the Secretary and Agency Head. If the Agreement is active at the time of resolution, the Parties will execute an amendment or change order to incorporate the final decision into the Agreement. The decision will be final and binding as to

DCYF General Terms and Conditions

Item 7.

the matter reviewed and the dispute shall be settled in accordance with the terms of the decision.

If the Secretary and Agency Head are unable to come to a mutually acceptable decision, the Parties will request intervention by the Governor, per RCW 43.17.330, in which case the governor shall employ whatever dispute resolution methods that the governor deems appropriate in resolving the dispute.

Both Parties agree that, the existence of a dispute notwithstanding, the Parties will continue without delay to carry out all respective responsibilities under this Agreement that are not affected by the dispute.

17. Hold Harmless

- a. The Contractor shall be responsible for and shall hold DCYF harmless from all claims, loss, liability, damages, or fines arising out of or relating to the Contractor's, or any Subcontractor's, performance or failure to perform this Agreement, or the acts or omissions of the Contractor or any Subcontractor. DCYF shall be responsible for and shall hold the Contractor harmless from all claims, loss, liability, damages, or fines arising out of or relating to DCYF's performance or failure to perform this Agreement.
- b. The Contractor waives its immunity under Title 51 RCW to the extent it is required to indemnify, defend, and hold harmless the State and its agencies, officials, agents, or employees.

18. Nondiscriminationa. Nondiscrimination Requirement

- (1) During the term of this Contract, Contractor, including any subcontractor, shall not discriminate on the bases enumerated at RCW 49.60.530(3).
- (2) In addition, Contractor, including any subcontractor, shall give written notice of this nondiscrimination requirement to any labor organizations with which Contractor, or subcontractor, has a collective bargaining or other agreement.

b. Obligation to Cooperate

Contractor, including any subcontractor, shall cooperate and comply with any Washington state agency investigation regarding any allegation that Contractor, including any subcontractor, has engaged in discrimination prohibited by this Contract pursuant to RCW 49.60.530(3).

c. Default

- (1) Notwithstanding any provision to the contrary, DCYF may suspend Contractor, including any subcontractor, upon notice of a failure to participate and cooperate with any state agency investigation into alleged discrimination prohibited by this Contract, pursuant to RCW 49.60.530(3).
- (2) Any such suspension will remain in place until DCYF receives notification that Contractor, including any subcontractor, is cooperating with the investigating state agency.
- (3) In the event Contractor, or subcontractor, is determined to have engaged in discrimination identified at RCW 49.60.530(3), DCYF may terminate this Contract in whole or in part, and Contractor, subcontractor, or both, may be referred for debarment as provided in RCW 39.26.200.

DCYF General Terms and Conditions

Item 7.

- (4) Contractor or subcontractor may be given a reasonable time in which to cure this noncompliance, including implementing conditions consistent with any court-ordered injunctive relief or settlement agreement.

d. Remedies for Breach

- (1) Notwithstanding any provision to the contrary, in the event of Contract termination or suspension for engaging in discrimination, Contractor, subcontractor, or both, shall be liable for contract damages as authorized by law including, but not limited to, any cost difference between the original contract and the replacement or cover contract and all administrative costs directly related to the replacement contract, which damages are distinct from any penalties imposed under Chapter 49.60, RCW.
- (2) DCYF shall have the right to deduct from any monies due to Contractor or subcontractor, or that thereafter become due, an amount for damages Contractor or subcontractor will owe DCYF for default under this provision.

- 19. Ownership of Material.** Material created by the Contractor and paid for by DCYF as a part of this Contract shall be owned by DCYF and shall be “work made for hire” as defined by Title 17 USCA, Section 101. This material includes, but is not limited to: books; computer programs; documents; films; pamphlets; reports; sound reproductions; studies; surveys; tapes; and/or training materials. Material which the Contractor uses to perform the Contract but is not created for or paid for by DCYF is owned by the Contractor and is not “work made for hire”; however, DCYF shall have a perpetual license to use this material for DCYF internal purposes at no charge to DCYF, provided that such license shall be limited to the extent which the Contractor has a right to grant such a license.

20. Subrecipients.

- a. **General.** If the Contractor is a subrecipient of federal awards as defined by 2 CFR Part 200 and this Agreement, the Contractor shall:
- (1) Maintain records that identify, in its accounts, all federal awards received and expended and the federal programs under which they were received, by Catalog of Federal Domestic Assistance (CFDA) title and number, award number and year, name of the federal agency, and name of the pass-through entity;
 - (2) Maintain internal controls that provide reasonable assurance that the Contractor is managing federal awards in compliance with laws, regulations, and provisions of contracts or grant agreements that could have a material effect on each of its federal programs;
 - (3) Prepare appropriate financial statements, including a schedule of expenditures of federal awards;
 - (4) Incorporate 2 CFR Part 200, Subpart F audit requirements into all agreements between the Contractor and its Subcontractors who are subrecipients;
 - (5) Comply with the applicable requirements of 2 CFR Part 200, including any future amendments to 2 CFR Part 200, and any successor or replacement Office of Management and Budget (OMB) Circular or regulation; and
 - (6) Comply with the Omnibus Crime Control and Safe streets Act of 1968, Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title II of the Americans with

DCYF General Terms and Conditions

Item 7.

Disabilities Act of 1990, Title IX of the Education Amendments of 1972, The Age Discrimination Act of 1975, and The Department of Justice Non-Discrimination Regulations, 28 C.F.R. Part 42, Subparts C.D.E. and G, and 28 C.F.R. Part 35 and 39. (Go to <https://ojp.gov/about/offices/ocr.htm> for additional information and access to the aforementioned Federal laws and regulations.)

- b. **Single Audit Act Compliance.** If the Contractor is a subrecipient and expends \$750,000 or more in federal awards from any and/or all sources in any fiscal year, the Contractor shall procure and pay for a single audit or a program-specific audit for that fiscal year. Upon completion of each audit, the Contractor shall:
 - (1) Submit to the DCYF contact person the data collection form and reporting package specified in 2 CFR Part 200, Subpart F, reports required by the program-specific audit guide (if applicable), and a copy of any management letters issued by the auditor;
 - (2) Follow-up and develop corrective action for all audit findings; in accordance with 2 CFR Part 200, Subpart F; prepare a "Summary Schedule of Prior Audit Findings" reporting the status of all audit findings included in the prior audit's schedule of findings and questioned costs.
- c. **Overpayments.** If it is determined by DCYF, or during the course of a required audit, that the Contractor has been paid unallowable costs under this or any Program Agreement, DCYF may require the Contractor to reimburse DCYF in accordance with 2 CFR Part 200.

21. Termination.

- a. **Default.** If for any cause, either party fails to fulfill its obligations under this Agreement in a timely and proper manner, or if either party violates any of the terms and conditions contained in this Agreement, then the aggrieved party will give the other party written notice of such failure or violation. The responsible party will be given fifteen (15) working days to correct the violation or failure. If the failure or violation is not corrected, this Agreement may be terminated immediately by written notice from the aggrieved party to the other party.
- b. **Convenience.** Either party may terminate this Interlocal Agreement for any other reason by providing thirty (30) calendar days' written notice to the other party.
- c. **Payment for Performance.** If this Interlocal Agreement is terminated for any reason, DCYF shall only pay for performance rendered or costs incurred in accordance with the terms of this Agreement and prior to the effective date of termination.

- 22. Treatment of Client Property.** Unless otherwise provided, the Contractor shall ensure that any adult client receiving services from the Contractor has unrestricted access to the client's personal property. The Contractor shall not interfere with any adult client's ownership, possession, or use of the client's property. The Contractor shall provide clients under age eighteen (18) with reasonable access to their personal property that is appropriate to the client's age, development, and needs. Upon termination of the Contract, the Contractor shall immediately release to the client and/or the client's guardian or custodian all of the client's personal property.

Special Terms and Conditions

1. **Definitions Specific to Special Terms.** The words and phrases listed below, as used in this Contract, shall each have the following definitions:
 - a. "Resident" means any or all of the clients, residents, or patients at Echo Glen Children's Center.
 - b. "Echo Glen Children's Center" or "EGCC" means a juvenile rehabilitation center owned and operated by the State of Washington, DCYF, located at 33010 SE 99th Street, Snoqualmie, WA 98065.
 - c. "State Building Code" means the Washington State Building Code adopted in RCW 19.27.031, but not including any local amendments thereto adopted by King County.

2. **Purpose.** The purpose of this Contract is for the Contractor to provide emergency medical, fire suppression, fire protection, and inspection services for the Echo Glen Children's Center (EGCC) campus in accordance with RCW 35.21.775.

3. **Statement of Work.** The Contractor shall provide the services and staff, and otherwise do all things necessary for or incidental to the performance of work, as set forth below:
 - a. Upon DCYF's call for service, provide fire protection and suppression services to all lands, equipment, buildings and their contents, related property improvements, and the personal property of Residents and employees located on or at the EGCC campus in King County, Washington. DCYF shall call for fire protection and suppression services by calling 911, and/or by calling the City of Snoqualmie Fire Department ("SFD") and speaking directly with a SFD representative. Contractor shall provide quarterly written performance reports that identify the number of fire and suppression services calls responded to at EGCC, the type of incidents, and the services provided by the Contractor.
 - b. Upon DCYF's call for service, provide emergency medical services to all people residing, working or visiting the EGCC campus. DCYF shall call for fire protection and suppression services by calling 911, and/or by calling the City of Snoqualmie Fire Department ("SFD") and speaking directly with a SFD representative. Contractor shall provide quarterly written performance reports that identify the number of emergency medical services calls responded to at EGCC, the type of incidents, and the services provided by the Contractor.
 - c. Provide inspections as often as necessary, as determined by Contractor in the exercise of its reasonable discretion but not less than annually, across the whole of the EGCC campus for the purpose of identifying violations of the International Fire Code, International Building Code, and any other code adopted as part of the State Building Code affecting fire and life safety. The Parties acknowledge that the EGCC is located in unincorporated King County, outside of Contractor's corporate boundaries, and that Contractor lacks legal jurisdiction to apply or enforce any King County laws, codes, ordinances or regulations. Upon completion of annual inspections, Contractor shall provide a written report to EGCC of its findings and recommendations.
 - d. For any significant fire/incident to which the Contractor responds, and the fire/incident results in a required debriefing by EGCC administration officials, a representative of the Contractor shall provide consultation during the incident debriefing. For significant fire/incidents to which the Contractor responds, Contractor shall provide a written summary report of the debriefing information Contractor provided to EGCC.
 - e. The Contractor shall send all required written reports within this Agreement to the DCYF Capital Budget Facilities Administrator below:

Special Terms and Conditions

Trent Phillips
Capital Budget Facilities Administrator
1110 Jefferson St SE
Olympia, WA 98501
360.951.0717
trent.phillips@dcyf.wa.gov

- 4. Consideration.** Total consideration payable to Contractor for satisfactory performance of the work under this Contract is up to a maximum of **\$17,794.78**, including any and all expenses, and shall be based on the following:
- a. DCYF shall pay the Contractor a fee based upon the sum of the EGCC total square footage of improvements multiplied by \$.0966 (nine cents) per square foot per year.
 - b. EGCC total gross square footage as of July 1, 2025 equals 184,211.
 - (1) 184,211 sf x \$0.0966 equates to \$17,794.78 annually, or \$1,482.90 monthly, for the period of July 1, 2025, through June 30, 2026.
 - c. This contract may be extended by an additional one-year term upon mutual agreement of the parties.
 - d. All payments to Contractor under this Contract shall be contingent upon Contractor's satisfactory completion of all goods and services, including all written reports.
- 5. Billing and Payment.**
- a. Invoice System. The Contractor shall submit invoices using State Form A-19 Invoice Voucher, or such other form as designated by DCYF. Consideration for services rendered shall be payable upon receipt of properly completed invoices which shall be submitted to **Echo Glen Children's Center, Attn: Accounts Payable, 33010 SE 99th Street, Snoqualmie, Washington 98065** by the Contractor not more often than monthly. The invoices shall describe and document to DCYF' satisfaction a description of the work performed, activities accomplished, the progress of the project, and fees. The rates shall be in accordance with those set forth in Section 4, Consideration, of this Contract.
 - b. Payment. Payment shall be considered timely if made by DCYF within thirty (30) days after receipt and acceptance by Echo Glen Children's Center of the properly completed invoices. Payment shall be sent to the address designated by the Contractor on page one (1) of this Contract. DCYF may, at its sole discretion, withhold payment claimed by the Contractor for services rendered if Contractor fails to satisfactorily comply with any term or condition of this Contract.
- 6. Insurance.**
- a. DCYF certifies that it is self-insured under the State's self-insurance liability program, as provided by RCW 4.92.130, and shall pay for losses for which it is found liable.
 - b. The Contractor certifies, by checking the appropriate box below, initialing to the left of the box selected, and signing this Agreement, that:

Special Terms and Conditions

_____ The Contractor is self-insured or insured through a risk pool and shall pay for losses for which it is found liable; or

_____ The Contractor maintains the types and amounts of insurance identified below and shall, prior to the execution of this Agreement by DCYF, provide certificates of insurance to that effect to the DCYF contact on page one of this Agreement.

Commercial General Liability Insurance (CGL) – to include coverage for bodily injury, property damage, and contractual liability, with the following minimum limits: Each Occurrence - \$1,000,000; General Aggregate - \$2,000,000. The policy shall include liability arising out of premises, operations, independent contractors, products-completed operations, personal injury, advertising injury, and liability assumed under an insured contract.

7. DCYF/JR Program Contact.

The Contractor shall notify the DCYF Program Contact listed below for billings and any questions or issues related to services under this contract:

Jeffrey Wallace, Superintendent
Echo Glen Children's Center
425-831-2500
jeffrey.wallace@dcyf.wa.gov

Council Agenda Bill

AB Number

AB26-024

Agenda Bill Information

Title *

Covered Load Ordinance

Action *

Motion

Council Agenda Section

Ordinance

Council Meeting Date *

05/26/2026

Staff Member

Gary Horejsi

Department *

Police

Committee

Public Safety

Committee Date



05/18/2026

Exhibits

Packet Attachments - if any

Drag and drop up to **10** files here to upload or [Choose files](#)

Files (2 uploaded)

 Ordinance Covered loads 1.docx	29.61KB	Remove
 Chapter 10.29 Covered Loads.docx	15.42KB	Remove

Click [here](#) to review attachments.

Summary

Introduction *

Brief summary.

The City has seen an increase in community outreach regarding the escaping of dirt, sand, and gravel hauled in trucks on City streets. Escaping material from trucks has damaged the property of other motorist and leaves debris on the roadway. The City seeks to require all loads to be covered when operating within the City.

Proposed Motion

Move to adopt Ordinance 1323, Chapter 10.29 Covered Loads.

Background/Overview *

What was done (legislative history, previous actions, ability to hyperlink)

Style **B** *I* U Open Sans 18 **A** [List] [List] [List] [List] [List] [List] [List]

The City of Snoqualmie has seen an increase in debris and material escaping from trucks hauling dirt, sand, and gravel. This debris continues to damage to the property of motorists on our roadways. In addition, our roadways are having to be cleaned due to spillage from non-covered loads, resulting in additional work for the City's Parks & Public Works Department.

The Revised Code of Washington (RCW 46.61.655.3) states "Any vehicle on a paved public highway with a load of dirt, sand, or gravel susceptible of being dropped, spilled, leaked, or otherwise escaping therefrom shall be covered so as to prevent spillage. Coverings of such loads is not required if six inches of freeboard is maintained within the bed." This requirement does not prevent debris from flying off of trucks, even if the load is six inches below the freeboard and not covered. Materials like sand and dirt are picked up and blown off, onto the vehicles behind the truck carrying the load, and onto the City's roadways.

The proposed ordinance would adopt Chapter 10.29 into the Snoqualmie Municipal Code. The proposed ordinance defines covered loads, addresses our community's concerns, sets a fine schedule, addresses signage when entering City limits, and requires loads to be covered at all times while within City limits. New signs would be added to entry points around City limits, providing notification to drivers.

Analysis *

We are addressing the concerns of our community by creating an ordinance which clearly defines a covered load, requires all loads to be covered, sets a fine schedule, and addresses signage entering the city. This will help reduce damage to property to our community, along with reducing work for City staff by alleviating clean-up efforts.

Budgetary Status *

This action will bring in additional revenue.

Budget Summary

The proposed ordinance regarding covered loads is not expected to result in additional expenditures, but it may bring in a small amount of additional revenue in addition to potential savings related to road maintenance and repair.

Fiscal Impact

Amount of Expenditure

\$

Amount Budgeted

\$

Appropriation Requested

\$

Fiscal Impact

Screenshot below is an image of the budget summary table.

Style **B** *I* U Open Sans 18 **A** [List] [List] [List] [List] [List] [List] [List]

Comments:

Submit

ORDINANCE NO. 1323

**AN ORDINANCE OF THE CITY OF SNOQUALMIE, WASHINGTON
ESTABLISHING SNOQUALMIE MUNICIPAL CODE CHAPTER 10.29, A
NEW CHAPTER REQUIRING COVERED LOADS; AND PROVIDING
FOR SEVERABILITY AND AN EFFECTIVE DATE.**

WHEREAS, the City has previously adopted RCW 46.61.655 for the enforcement of covered loads of dirt, sand, and gravel. The RCW allows for certain loads to remain uncovered; and

WHEREAS, the City has received community outreach regarding the escaping of dirt, sand, and gravel hauled in trucks upon roads within City. Escaping material from trucks has damaged the property of motorists; and

WHEREAS, the City seeks to address this issue in requiring all loads of dirt, sand, and gravel hauled in trucks to be covered.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SNOQUALMIE, WASHINGTON, DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. New Chapter Adopted: A new Chapter 10.29 of the Snoqualmie Municipal Code, to be entitled "Covered Loads" is hereby adopted, to read as set forth in Exhibit A attached hereto and by this reference fully incorporated herein.

Section 2. Effective Date. This ordinance shall be effective five days after publication as provided by law.

Section 3. Corrections by City Clerk or Code Reviser. Upon approval of the City Attorney, the City Clerk or the code reviser are authorized to make necessary corrections to this ordinance, including the correction of clerical errors; references to other local, state or federal laws, codes, rules, or regulations; or ordinance, section, or subsection numbering.

Section 4. Severability. If any one or more section, subsection, or sentence of this ordinance is held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this ordinance and the same shall remain in full force

and effect.

PASSED by the City Council of the City of Snoqualmie, Washington, this ____ day
of _____ 2026.

James Mayhew, Mayor

ATTEST:

Kimberly Agfalvi, City Clerk

APPROVED AS TO FORM:

Dena Burke, City Attorney

Chapter 10.29 COVERED LOADS

10.29.010 Definitions

A. "Covered Load" means any haul of dirt, sand, or gravel carried in a motor vehicle containing a covering to keep the load from escaping.

10.29.020 Covered loads required.

Any vehicle operating on a public city street with a haul of dirt, sand, or gravel susceptible to being dropped, spilled, leaked, or otherwise escaping therefrom shall be covered so as to prevent spillage.

10.29.030 Emergency use exemption.

Nothing in this section may be construed to prohibit a public maintenance vehicle from dropping sand on a highway to enhance traction or sprinkling water or other substances to clean or maintain a highway.

10.29.040 Violation – Penalty.

Any person violating the provisions of this section shall be deemed to have committed a traffic infraction and shall be subject to the following penalties:

1. First offense: \$175.00
2. Second offense and subsequent offenses: \$250.00

10.29.050 Posting signs.

The City's Parks & Public Works Director shall post, at reasonable locations upon the boundaries of the city, signs indicating "Covered loads required," or substantially similar wording. The City's Parks & Public Works Director shall have the authority to post signs pursuant to this chapter on roads within the City limits where the Director deems appropriate.

Council Agenda Bill

AB Number

AB26-025

Agenda Bill Information

Title *

E-Motorcycle Ordinance Amendment

Action *

Motion

Council Agenda Section

Ordinance

Council Meeting Date *

05/26/2026

Staff Member

Gary Horejsi

Department *

Police

Committee

Public Safety

Committee Date

05/18/2026

Exhibits

Packet Attachments - if any

Drag and drop up to 10 files here to upload or [Choose files](#)

Files (2 uploaded)

 Ordinance Ammendment.docx	25.08KB	Remove
 10.36 E-Motorcycle Ammendment.pdf 	88.04KB	Remove

Click [here](#) to review attachments.

Summary

Introduction *

Brief summary.

The City of Snoqualmie passed Ordinance 1315 on December 8, 2025, regulating the use of electric motorcycles. That Ordinance defined and set requirements for operation in the city limits. This Ordinance amends by adding clarifying language for operator licensing requirements.

Proposed Motion

Move to approve ordinance number 1324 adding Section 2 under 10.36.020.

Background/Overview *

What was done (legislative history, previous actions, ability to hyperlink)

Style **B** *I* U Open Sans 18 **A**      

On December 8, 2025, the City of Snoqualmie adopted ordinance number 1315 creating Chapter 10.36 Electric Motorcycles. This Ordinance would add clarifying language in section 10.36.020 General Operation Requirements and Penalties to add language clarifying the need for a valid driver's license and motorcycle endorsement.

The language to be added would read "No person without a valid driver's license and a motorcycle endorsement may operate an electric motorcycle." This language clarifies the need for the license and endorsement in the code without the need to search through the Revised Code of Washington, and mirrors code created in other jurisdictions like Mercer Island.

Analysis *

The City seeks to clarify the requirements in Chapter 10.36 Electric Motorcycle to clearly state the requirement to have a valid driver's license and motorcycle endorsement to legally operate an electric motorcycle in the city limits of Snoqualmie.

Budgetary Status *

This action has no budgetary implications.

Budget Summary

Comments:

Submit

ORDINANCE NO. 1324

AN ORDINANCE OF THE CITY OF SNOQUALMIE, WASHINGTON, AMENDING CHAPTER 10.36 TO SNOQUALMIE MUNICIPAL CODE RELATED TO ELECTRIC MOTORCYCLES; INCLUDING A REQUIREMENT TO HAVE A VALID DRIVER'S LICENSE AND MOTORCYCLE ENDORSEMENT.

WHEREAS, the City passed Ordinance No. 1315 on December 8, 2025, on electric motorcycles within the City; and

WHEREAS, the City seeks to regulate electric motorcycles to enhance the health, safety, and welfare of its residents in a manner similar to its regulation of motorized electric bikes and electric motorized foot scooters; and

WHEREAS, the City Council finds that providing safety requirements for electric motorcycles will increase the health, safety, and welfare of its residents and the community; and

WHEREAS, accordingly, the City desires to amend Chapter 10.36 of the Snoqualmie Municipal Code regulating the use of electric motorcycles and requiring a valid driver's license and motorcycle endorsement.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SNOQUALMIE, WASHINGTON, DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Amend Adopted Chapter: Amend Chapter 10.36 of the Snoqualmie Municipal Code, adding Section 2 under 10.36.020 General Operation Requirements and Penalties.

Section 2. Effective Date. This ordinance shall be effective five days after publication as provided by law.

Section 3. Corrections by City Clerk or Code Reviser. Upon approval of the City Attorney, the City Clerk or the code reviser are authorized to make necessary corrections to this ordinance, including the correction of clerical errors; references to other local, state or federal laws, codes, rules, or regulations; or ordinance, section, or subsection numbering.

Section 4. Severability. If any one or more section, subsection, or sentence of this ordinance is held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this ordinance, and the same shall remain in full force and effect.

PASSED by the City Council of the City of Snoqualmie, Washington, this ____ day of _____.

James Mayhew, Mayor

ATTEST:

APPROVED AS TO FORM:

◆

Kim Agfalvi, City Clerk

Dena Burke, City Attorney

EXHIBIT A**Chapter 10.36 - ELECTRIC MOTORCYCLES****10.36.020 General Operation Requirements and Penalties.**

- A. The following regulations apply to the operation of electric motorcycles in the City of Snoqualmie streets, right-of-way, easements, publicly accessible parking lots, parks, and open space.
1. No person under the age of 16 shall operate an electric motorcycle within the City of Snoqualmie.
 2. No person without a valid driver's license and a motorcycle endorsement may operate an electric motorcycle.
 - 2.3. No person shall operate an electric motorcycle that is not registered with the Washington State Department of Licensing and does not have a valid license plate.
 - 3.4. To be operated on a public street or road, an electric motorcycle must meet the requirements of RCW 46.61.705.
 - 4.5. No person shall use or operate an electric motorcycle upon any sidewalk, public trail, city park, or city open space within the city of Snoqualmie.
 - 5.6. Every electric motorcycle when in use during hours of darkness as defined in RCW 46.37.020 shall display a lighted headlight, lighted stop light, and at least two illuminating rear reflectors.
 - 6.7. No person shall operate an electric motorcycle while carrying a passenger, unless equipped for a passenger by the original manufacturer.
 - 7.8. No person shall tow any person or thing while operating an electric motorcycle.

Council Agenda Bill

AB Number

AB26-028

Agenda Bill Information

Title *

AN ORDINANCE OF THE CITY OF SNOQUALMIE, WASHIN

Action *

Motion

Council Agenda Section

Ordinance

Council Meeting Date *

06/22/2026

Staff Member

Robert Thrall

Department *

Legal

Committee

Public Safety

Committee Date

06/15/2026

Exhibits

Packet Attachments - if any

Drag and drop up to 10 files here to upload or [Choose files](#)

Files (2 uploaded)

- [x2 Title 11, King County Code, Animal Care and Control.pdf](#) 450.17KB [Remove](#)
- [x1 Ordinance animal code 20260219.docx](#) 29.56KB [Remove](#)

Click [here](#) to review attachments.

Summary

Introduction *

Brief summary.

The current Snoqualmie Municipal Code (SMC) on Animal Cruelty, Ch. 9.20 was adopted in 1903. The City's Animal Cruelty Code is outdated, and is no longer applicable to animal cruelty enforcement or general animal care and control.

Proposed Motion

Move to approve Ordinance 1325, repealing Snoqualmie Municipal Code 9.20, and adopting Title 11, King County

Background/Overview *

What was done (legislative history, previous actions, ability to hyperlink)

Style **B** *I* U Open Sans 18 **A**

SMC Ch. 9.20 was adopted over one hundred years ago in 1903.

As currently stated:

"9.20.010 Act designated - Penalty.

Whoever in any manner is guilty of cruelty to any dumb animal, or is guilty of turning out and abandoning any old, decrepit or motherless animal upon the public streets, or alleys of the city is guilty of a misdemeanor, and on conviction thereof shall be fined in any sum not exceeding \$25.00. (Ord. 9 § 14, 1903)."

The City's code is outdated and does not reflect current standards, practices, language, or legal requirements related to animal cruelty enforcement or general animal care and control.

The City seeks to repeal SMC Ch. 9.20.

Title 11, King County Code, Animal Care and Control, was updated August 2023, and better reflects standards, practices, language, or legal requirements related to animal cruelty enforcement or general animal care and control. The City adopted King County Code and future amendments to it in 1986 in SMC 6.04.

Analysis *

By repealing Ch. 9.20 of the SMC the City will be better positioned to address unlawful cruelty and injuries to animal.

Budgetary Status *

This action has no budgetary implications.

Budget Summary

Comments:

Approve

Send Back to Initiator

Send Back to Legal

Send Back to Finance



Repeal of SMC 9.20

**Dena Burke
City Attorney**



Background

- Staff undertaking gradual modernization of SMC
- Animal Control is provided under contract by King County Animal Control



Current Code

Item 10.

Chapter 9.20 Cruelty to Animals

9.20.010 Act designated – Penalty.

Whoever in any manner is guilty of cruelty to any dumb animal, or is guilty of turning out and abandoning any old, decrepit or motherless animal upon the public streets, or alleys of the city is guilty of a misdemeanor, and on conviction thereof shall be fined in any sum not exceeding \$25.00. (Ord. 9 § 14, 1903).



Current Code

Item 10.

Chapter 6.04

6.04.010 County provisions adopted by reference.

The provisions of Title 11, King County Code, Animal Control, as they now exist, or may hereafter exist, or may hereafter be amended, are adopted by reference, as specifically supplemented herein; and further provided, that in the event of any conflict between KCC Title 11 herein adopted by reference and this chapter, the provisions of this chapter shall control.

(Ord. 821 § 1, 1998; Ord. 570 § 1, 1986).

Options



- King County contract requires City adopt similar code provisions as King County Code Title 11 Animal Control for effective enforcement, which the City did in 1986 by adopting SMC 6.04
 - SMC 9.20 does not reflect modern legal standards or language and is unnecessary due to SMC 6.04 adopting King County Code Title 11
1. Repeal SMC 9.20
 2. Do Nothing
 3. Draft, Adopt, and Maintain Snoqualmie Specific Animal Code

ORDINANCE NO. 1325

**AN ORDINANCE OF THE CITY OF SNOQUALMIE, WASHINGTON
REPEALING SNOQUALMIE MUNICIPAL CODE CHAPTER 9.20; AND
PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.**

WHEREAS, the current Snoqualmie Municipal Code (SMC) Chapter 9.20 was adopted over one hundred years ago in 1903 and no longer reflects current standards, practices, language, or legal requirements related to animal cruelty enforcement or general animal care and control; and

WHEREAS, the City has contracted with King County Animal Control for over ten years and the agreement with King County requires the City to adopt code substantially similar to Title 11, King County, Animal Care and Control; and

WHEREAS, in 1986 and 1998 the City adopted and amended SMC 6.04 Animal Control, which includes adopting Title 11, King County Code, Animal Care and Control; and

WHEREAS, by adopting Title 11, King County Code, Animal Care and Control, the City has adopted King County Code 11.04.250, which addresses unlawful cruelty and injury to animals; and

WHEREAS, SMC 9.20 is no longer needed for the enforcement of the humane treatment of animals.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SNOQUALMIE, WASHINGTON, DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. SMC Chapter 9.20 Repealed. Chapter 9.20 of the SMC is hereby repealed.

Section 2. Effective Date. This ordinance shall be effective five days after publication as provided by law.

Section 3. Corrections by City Clerk or Code Reviser. Upon approval of the City Attorney, the City Clerk or the code reviser are authorized to make necessary corrections to this ordinance, including the correction of clerical errors; references to other local, state or

Ordinance No.
Published: _____

federal laws, codes, rules, or regulations; or ordinance numbering anti section/subsection numbering.

Section 4. Severability. If any one or more section, subsection, or sentence of this ordinance is held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this ordinance and the same shall remain in full force and effect.

PASSED by the City Council of the City of Snoqualmie, Washington, this ____ day of _____ 2026.

James Mayhew, Mayor

ATTEST:

APPROVED AS TO FORM:

Kimberly Agfalvi, City Clerk

Dena Burke, City Attorney

Title 11
ANIMAL CARE AND CONTROL

Item 10.

UPDATED: August 3, 2023

Chapters:

11.01 DEFINITIONS

11.02 REGIONAL ANIMAL SERVICES SECTION

11.04 ANIMAL CARE AND CONTROL REGULATIONS

11.01 DEFINITIONS

Sections:

- 11.01.010 Application of chapter.
- 11.01.020 Abate.
- 11.01.030 Adequate care.
- 11.01.040 Altered.
- 11.01.050 Animal.
- 11.01.060 Animal care and control authority.
- 11.01.070 Animal care and control officer.
- 11.01.080 Animal shelter.
- 11.01.090 At large.
- 11.01.100 Companion animal.
- 11.01.110 Competent person.
- 11.01.120 Dangerous animal.
- 11.01.130 Director.
- 11.01.140 Domesticated animal.
- 11.01.150 Euthanasia.
- 11.01.160 Exotic animal.
- 11.01.170 Feral.
- 11.01.180 Grooming service.
- 11.01.190 Harbor, keep, or maintain.
- 11.01.200 Hobby cattery.
- 11.01.210 Hobby kennel.
- 11.01.220 Juvenile.
- 11.01.230 King County.
- 11.01.240 Livestock.
- 11.01.250 Mammal.
- 11.01.260 Manager.
- 11.01.270 Muzzle.
- 11.01.280 Owner.
- 11.01.290 Pack.
- 11.01.300 Person.
- 11.01.310 Pet.
- 11.01.320 Potentially dangerous animal.
- 11.01.330 Premises.
- 11.01.340 Proper enclosure.
- 11.01.350 Provocation or provoke.
- 11.01.360 Service or assistive animal.
- 11.01.370 Severe injury.
- 11.01.380 Under control.
- 11.01.390 Vicious.
- 11.01.400 Warning sign.

11.01.010 Application of chapter. The definitions in this chapter apply throughout this title unless the context clearly requires otherwise. (Ord. 19638 § 2, 2023).

11.01.020 Abate. "Abate" means to terminate or remedy any violation by reasonable and lawful means determined by the manager. (Ord. 19638 § 3, 2023).

Item 10.

11.01.030 Adequate care. "Adequate care" means providing to an animal:

- A. Species-appropriate food or feed and water that is easily accessible to the animal and of sufficient quantity and quality to sustain the animal in good health;
- B. A structure that:
 - 1. Is sufficient to protect the animal from wind, rain, snow, cold, heat, or sun;
 - 2. Has bedding to permit the animal to remain dry, reasonably clean, and free of excess feces and to maintain a normal body temperature, and that allows the animal to turn around freely, sit, stand, and lie without restriction; and
 - 3. Does not injure, disfigure or physically impair the animal; and
- C. Adequate veterinary medical care. (Ord. 19638 § 4, 2023).

11.01.040 Altered. "Altered" means spayed or neutered. (Ord. 19638 § 5, 2023).

11.01.050 Animal. "Animal" means any living amphibian, bird, fish, reptile or mammal, except a human. (Ord. 19638 § 6, 2023).

11.01.060 Animal care and control authority. "Animal care and control authority" means the regional animal services section of the records and licensing services division, acting alone or in concert with other municipalities, to enforce animal care and control laws and for the shelter and welfare of animals. (Ord. 19638 § 7, 2023).

11.01.070 Animal care and control officer. "Animal care and control officer" means any individual employed, contracted, or appointed by the animal care and control authority to aide in enforcing this title or any other law or ordinance relating to the care and licensing of animals, control of animals, or seizure and impoundment of animals. "Animal care and control officer" includes any state or municipal peace officer, sheriff, or other employee whose duties in whole or in part include assignments that involve the seizure and taking into custody of any animal. (Ord. 19638 § 8, 2023).

11.01.080 Animal shelter. "Animal shelter" means a facility used to house or contain stray, homeless, abandoned, or unwanted animals, and that is owned, operated, or maintained by a public body, an established humane society, animal welfare society, society for the prevention of cruelty to animals, or other nonprofit organization or person devoted to the welfare, protection, and humane treatment of animals. (Ord. 19638 § 9, 2023).

11.01.090 At large. "At large" means any animal off the premises of its owner and not under control of a competent person. (Ord. 19638 § 10, 2023).

11.01.100 Companion animal. "Companion animal" means any species of animal commonly kept for companionship, including working dogs and excluding exotic animals. (Ord. 19638 § 11, 2023).

11.01.110 Competent person. "Competent person" means a person able to sufficiently care for, control, and restrain a particular animal, and who has the capacity to exercise sound judgment regarding the rights and safety of others. (Ord. 19638 § 12, 2023).

11.01.120 Dangerous animal.

- A. "Dangerous animal" means any animal that:
 - 1. Inflicts severe injury on or causes the death of a human being without provocation;
 - 2. Inflicts severe injury on or causes the death of a domesticated animal without provocation;
 - 3. Has been previously found to be potentially dangerous or vicious because of injury inflicted on a human, the owner having received notice of such, and the animal again bites, attacks, or endangers the safety of humans;
 - 4. Enters onto private property without the consent of the owner or occupant and, regardless of provocation, engages in conduct meeting subsection A.1., A.2., or A.3. of this section; or
 - 5. Jointly engages, with one or more animals, in conduct meeting A.1., A.2., A.3., or A.4. of this section, in which case all animals may be deemed dangerous, absent an affirmative demonstration that a specific animal was not responsible for a qualifying act.

B. An animal shall not be declared a "dangerous animal" if:

1. The threat, injury, or bite alleged to have been committed by the animal was sustained by a person who was at the time committing a willful trespass upon the premises occupied by the owner of the animal, Item 10. was abusing or assaulting the animal, or who was committing or attempting to commit a crime. This exclusion does not apply to actions taken in defense of oneself, other humans, animals, or property; or

2. The animal has not been previously found to be potentially dangerous, vicious, or dangerous, and the severe injury or death is to a domesticated animal other than pets or large livestock. (Ord. 19638 § 13, 2023).

11.01.130 Director. "Director" means the director of public health - Seattle & King County or designee. However, for the purposes of K.C.C. chapter 11.02, "director" means the director of the department of executive services or designee. (Ord. 19638 § 14, 2023).

11.01.140 Domesticated animal. "Domesticated animal" means any animal that is a companion animal, a service or assistive animal, livestock, or poultry. (Ord. 19638 § 15, 2023).

11.01.150 Euthanasia. "Euthanasia" means the humane destruction of an animal, accomplished by a method that involves near instantaneous unconsciousness and immediate death or by a method that causes painless loss of consciousness and death during the loss of consciousness. (Ord. 19638 § 16, 2023).

11.01.160 Exotic animal. "Exotic animal" means any of the following:

- A. Species of snakes capable of inflicting serious physical harm or death to human beings;
- B. Nonhuman primates and prosimians;
- C. Bears;
- D. Nondomesticated species of felines;
- E. Nondomesticated species of canines and their hybrids, including wolf and coyote hybrids; and
- F. Any species within the order Crocodylia, including but not limited to alligators, crocodiles, caimans, and gavials. (Ord. 19638 § 17, 2023).

11.01.170 Feral. "Feral" means any animal belonging to a species typically domesticated that lives and behaves like a wild animal. (Ord. 19638 § 18, 2023).

11.01.180 Grooming service. "Grooming service" means any public or private place or establishment where animals are bathed, clipped, or combed to enhance either their aesthetic value or health, or both, for a fee. (Ord. 19638 § 19, 2023).

11.01.190 Harbor, keep, or maintain. "Harbor, keep, or maintain" means:

- A. Providing animal care, shelter, protection, refuge, food, or nourishment; or
- B. Having custody of an animal. (Ord. 19638 § 20, 2023).

11.01.200 Hobby cattery. "Hobby cattery" means a noncommercial cattery at or adjoining a private residence where four or more nonjuvenile cats are bred or kept for exhibition or for enjoyment. (Ord. 19638 § 21, 2023).

11.01.210 Hobby kennel. "Hobby kennel" means a noncommercial kennel at or adjoining a private residence where four or more nonjuvenile dogs are bred or kept for any combination of hunting, training, exhibition, field or obedience trials, working, or enjoyment. (Ord. 19638 § 22, 2023).

11.01.220 Juvenile. "Juvenile" means any dog or cat under six months old. (Ord. 19638 § 23, 2023).

11.01.230 King County. "King County" means the unincorporated area of King County, Washington, and any jurisdiction that has an interlocal agreement with King County for regional animal services. (Ord. 19638 § 24, 2023).

11.01.240 Livestock. "Livestock" has the same meaning as in RCW 16.57.010. (Ord. 19638 § 25, 2023).

11.01.250 Mammal. "Mammal" means any animal of a class of warm-blooded vertebrate animals that nourish their young with milk secreted by mammary glands and have skin generally covered with hair, and 88 des bats. (Ord. 19638 § 26, 2023).

11.01.260 Manager. "Manager" means the manager of the regional animal services section of the records and licensing services division, or the manager's designees. (Ord. 19638 § 27, 2023).

11.01.270 Muzzle. "Muzzle" means a device that prevents an animal from biting others and does not cause injury to the animal nor inhibit its vision, respiration, or panting. (Ord. 19638 § 28, 2023).

11.01.280 Owner. "Owner" means any person who harbors, keeps, maintains, or has control of an animal except for individuals or organizations involved with providing care to a feral cat colony, such as trap, neuter, and release programs. (Ord. 19638 § 29, 2023).

11.01.290 Pack. "Pack" means any group of two or more animals running at large. (Ord. 19638 § 30, 2023).

11.01.300 Person. "Person" means any individual, partnership, firm, company, corporation, association, or other legal entity. (Ord. 19638 § 31, 2023).

11.01.310 Pet. "Pet" means any dog or any nonferal cat. (Ord. 19638 § 32, 2023).

11.01.320 Potentially dangerous animal.

A. "Potentially dangerous animal" means any animal that when unprovoked:

1. Bites or inflicts injury on a human or domesticated animal;
2. Chases or approaches a person upon the streets, sidewalks, or any public grounds in a menacing fashion or apparent attitude of attack;
3. Has a known propensity, tendency, or disposition to attack, to cause injury, or otherwise to threaten the safety of humans or domestic animals; or
4. Jointly engages, with one or more animals in conduct meeting subsections A.1., A.2., or A.3., of this section, in which case all animals are deemed potentially dangerous, absent an affirmative demonstration that a specific animal was not responsible for a qualifying act.

B. Regardless of provocation, an animal is a "potentially dangerous animal" if it enters onto private property without the consent of the owner or occupant and bites a human or animal or chases or approaches a person in a menacing fashion or apparent attitude of attack.

C. An animal shall not be declared a "potentially dangerous animal" if the threat, injury, or bite alleged to have been committed by the animal was sustained by a person who was at the time committing a willful trespass upon the premises occupied by the owner of the animal, or who was abusing or assaulting the animal, or who was committing, or attempting to commit a crime. This exclusion does not apply to actions taken in defense of oneself, other humans, animals, or property. (Ord. 19638 § 33, 2023).

11.01.330 Premises. "Premises" means the real property or enclosed space that an animal's owner has a legal or equitable right to occupy, including a dwelling unit. "Premises" does not extend into areas of common ownership or use, such as an apartment lobby or public transportation. (Ord. 19638 § 34, 2023).

11.01.340 Proper enclosure. "Proper enclosure" means, while on its owner's premises, an animal is securely confined indoors or in an enclosed and locked pen or structure, suitable to prevent the entry of young children and designed to prevent the animal from escaping. The pen or structure must fully enclose the animal, consist of secure sides, top, and bottom, and provide protection from the elements. (Ord. 19638 § 35, 2023).

11.01.350 Provocation or provoke. "Provocation" or "provoke" means to torment, agitate, or harass an animal immediately before the attack, chase, or menacing behavior. "Provocation" or "provoke" does not include actions taken to defend oneself, other humans, animals, or property. (Ord. 19638 § 36, 2023).

11.01.360 Service or assistive animal. "Service or assistive animal" has the same meaning as in K.C.C. 12.22.020. (Ord. 19638 § 37, 2023).

11.01.370 Severe injury. "Severe injury" means any physical injury that results in:

- A. One or more broken bones;
- B. One or more disfiguring lacerations, avulsions, cuts or puncture wounds requiring medical attention, including, but not limited to, one or more sutures, steri strips or staples;

- C. Permanent nerve damage; or
- D. Transmittal of an infectious or contagious disease. (Ord. 19638 § 38, 2023).

11.01.380 Under control. "Under control" means a domesticated animal is restrained, by a human being on a leash or competent and effective voice or signal control, from approaching any bystander or other domesticated animal and from causing property damage. (Ord. 19638 § 39, 2023).

11.01.390 Vicious. "Vicious" means having performed the act of, or having the propensity to do any act, endangering the safety of any human, animal, or property of another, including, but not limited to, biting a human being, or attacking a human being or domesticated animal without provocation. (Ord. 19638 § 40, 2023).

11.01.400 Warning sign. "Warning sign" means a conspicuously displayed sign containing clearly visible words, along with a symbol informing those who are incapable of reading, warning of a potentially dangerous or dangerous animal on the property. (Ord. 19638 § 41, 2023).

11.02 REGIONAL ANIMAL SERVICES SECTION

Sections:

- 11.02.010 Established.
- 11.02.020 Manager - established - compensation.
- 11.02.030 Agreements - authorization.
- 11.02.040 Agreements - concessions - revenue for regional animal services.
- 11.02.050 Agreements - advertising, sponsorship, naming rights - for regional animal services programs - restrictions.
- 11.02.060 Gifts, bequests, and donations - solicitation and acceptance - deposit in animal bequest fund - restrictions.
- 11.02.070 Rules - adoption and enforcement.

11.02.010 Established. A regional animal services section is established in the records and licensing services division. This chapter designates the regional animal services section as the agency authorized to provide animal care services and enforce animal control laws. (Ord. 19638 § 42, 2023: Ord. 16861 § 7, 2010: Ord. 15971 § 57, 2007: Ord. 15801 § 1, 2007: Ord. 14498 § 6, 2002: Ord. 1361 § 4, 1972: Ord. 1269 § 1, 1972).

11.02.020 Manager - established - compensation. Within the regional animal services section, the position of manager is established, to be compensated at a rate in accordance with county personnel policies. (Ord. 19638 § 43, 2023: Ord. 16861 § 8, 2010: Ord. 15801 § 2, 2007: Ord. 14498 § 7, 2002: Ord. 6370 § 1, 1983: Ord. 1269 § 3, 1972).

11.02.030 Agreements - authorization. The county executive is authorized to enter into agreements with public agencies as defined in chapter 39.34 RCW for animal licensing and enforcement of animal care and control ordinances, and with other legal entities for the purpose of disposing of animal remains. (Ord. 19638 § 44, 2023: Ord. 15801 § 3, 2007: Ord. 6370 § 2, 1983: Ord. 1370 § 1, 1972).

11.02.040 Agreements - concessions - revenue for regional animal services. The director of the department of executive services is authorized to enter into concession agreements with vendors to sell animal-related products and services at the King County animal shelter and at other county facilities and events. The revenue from these concession agreements shall be applied solely to regional animal services. (Ord. 16861 § 9, 2010).

11.02.050 Agreements - advertising, sponsorship, naming rights - for regional animal services programs - restrictions.

A. The director may negotiate and enter into advertising, sponsorship, and naming rights agreements to provide financial support for regional animal services programs. Advertising is restricted to commercial speech.

B. Advertisers and sponsors shall abide by the nondiscrimination requirements of Section 840 of the King County Charter and K.C.C. Title 12. Furthermore, an advertising, sponsorship or naming rights agreement may not result in advertisement of spirits or tobacco products in accordance with K.C.C. chapter 12.51.

C. The director may impose additional subject-matter restrictions on advertising, sponsorship and naming rights agreements consistent with applicable law.

D. Revenue generated from advertising, sponsorships and naming rights agreements entered into under this section must be applied solely to regional animal services. (Ord. 19638 § 45, 2023: Ord. 16861 § 11, 2010).

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11.02.060 Gifts, bequests, and donations - solicitation and acceptance - deposit in animal bequest fund - restrictions.

A. Consistent with K.C.C. chapter 3.04, the executive, the director, the manager of the records and licensing services division, the manager, the council and councilmembers and staff who report directly to those officers or officials and who do so at those officers' or officials' direction, may solicit and accept from the general public and business communities and all other persons, gifts, bequests, and donations to the county in support of regional animal services.

B. All gifts, bequests and donations of money to the county for regional animal services must be deposited and credited to the animal bequest fund created under K.C.C. 4A.200.130.

C. The director shall assure that expenditures from gifts, bequests, or donations are consistent with the terms, if any, requested by their grantors. (Ord. 19638 § 46, 2023: Ord. 16861 § 10, 2010).

11.02.070 Rules - adoption and enforcement. The manager may adopt and enforce rules under the procedures specified in K.C.C. chapter 2.98 that are consistent with this title. (Ord. 19638 § 47, 2023).

11.04 ANIMAL CARE AND CONTROL REGULATIONS

Sections:

I. GENERAL PROVISIONS

11.04.010 Purpose - conflicts with zoning code - intent.

II. LICENSING

11.04.030 Pet licenses and registrations - requirements - exceptions - requirements for veterinarians and shelters that sell or give away pets without licenses.

11.04.035 License and registration fees and penalties.

11.04.060 Hobby kennel or hobby cattery licenses - required - limitations - requirements - issuance and maintenance.

11.04.070 Animal shelters, hobby kennels, hobby catteries, or pet shops - reporting required.

11.04.150 Licenses, registration, permits - hobby kennel or hobby cattery - revocation, suspension, or refusal to renew.

11.04.160 Licenses, registration, permits - hobby kennel or hobby cattery - revocation or refusal waiting period.

III. ENFORCEMENT, PENALTIES AND PROCEDURES

11.04.170 Enforcement powers.

11.04.174 Assistance with enforcement and carrying out BOH chapter 8.04, Rabies.

11.04.180 Violations - deemed public nuisances - abatement.

11.04.200 Violations - civil penalty.

11.04.210 Apprehending and impounding - retention - redemption.

11.04.220 Additional enforcement.

11.04.222 Removal of animal from county for repeated notices and orders of violation.

11.04.225 Additional enforcement - to further purposes of title - animal cruelty.

11.04.232 Stock restricted area.

11.04.234 Harboring, keeping, or maintenance of exotic animal prohibited - exception - impoundment.

11.04.250 Violations - specified acts or failures to act - impoundment.

11.04.260 Violations - proceedings to abate - notice and order.

11.04.270 Appeals.

11.04.275 Potentially dangerous animal - designation - requirements and responsibilities of owner - registration - appeal - impoundment.

11.04.285 Dangerous animal - designation - requirements and responsibilities of owner - registration - inspection - appeal - impoundment.

11.04.295 Aggressive attacks causing human injury or death - impoundment - removal.

- 11.04.300 Civil penalty and abatement costs - liability of owner.
- 11.04.310 Costs of enforcement action.
- 11.04.330 Additional rules and regulations.
- 11.04.335 Waiver, refund, or amnesty periods for penalties and fees.
- 11.04.350 Misdemeanors.
- 11.04.360 Gross misdemeanors.

IV. MANDATORY SPAY AND NEUTER PROGRAM

- 11.04.400 Mandatory alteration - exceptions.
- 11.04.410 Voucher for alteration.

V. OTHER PROVISIONS

- 11.04.500 Euthanasia rate targets.
- 11.04.510 Unaltered dogs and cats - advertising requirements.
- 11.04.530 Exemptions from chapter.
- 11.04.580 Canvassing for compliance program.
- 11.04.595 Severability.

I. GENERAL PROVISIONS

11.04.010 Purpose - conflicts with zoning code - intent.

A. It is declared the public policy of the county to secure and maintain levels of animal care and control that protect animal and human health and safety, and to the greatest degree practicable, prevent injury to property, protect the general public, and safeguard against cruelty and neglect of animal life. To this end, this chapter's purpose is to provide a means of caring for animals, licensing pets, hobby kennels, hobby catteries, and related facilities[,] and to keep errant animal behavior from becoming a public nuisance or public health risk, and to prevent cruelty to animals.

B. If there is a conflict between an applicable zoning code provision, the zoning code provision controls.

C. This title's intent is to protect the health, safety, and welfare of the general public and are not intended to protect any particular class of individuals or organizations. (Ord. 19638 § 48, 2023: Ord. 16861 § 12, 2010: Ord. 15801 § 4, 2007: Ord. 13148 § 1, 1998: Ord. 1396 Art. I § 2, 1972).

***Reviser's note: Language added but not underlined in Ordinance 19638. See K.C.C. 1.24.075.**

II. LICENSING

11.04.030 Pet licenses and registrations - requirements - exceptions - requirements for veterinarians and shelters that sell or give away pets without licenses.

A. Any owner of a pet eight weeks old and older in King County for more than thirty days shall license and register that pet, but this provision does not apply to a pet walker, sitter, or other temporary custodian, if that person can verify the pet owner's name and contact information. The license must be renewed on or before the date of expiration.

B.1. Upon application and the payment of a license fee to the King County treasury according to the schedule provided in K.C.C. 11.04.035, the manager shall issue pet licenses. Shelters, veterinarians, pet shops, hobby kennels, hobby catteries, and other approved locations, under contract with the county, may issue pet licenses.

2. Pet licenses are valid for one year from issuance, expiring on the last day of the twelfth month. There is no proration of any license fees. Renewal licenses retain the original expiration period whether renewed before, on or after their respective renewal months.

3. Juvenile licenses may be obtained in lieu of an unaltered pet license for pets from eight weeks to six months old.

4. King County residents sixty-five years old or older may purchase a discounted pet license for their altered pets maintained at the registered owner's registered address. However, residents sixty-five years old or older who previously obtained a special permanent license for their pet or pets are not be required to purchase a new license for their permanently licensed animals.

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5. Residents with disabilities who meet the eligibility requirements for a regional reduced fare permit, authorized in K.C.C. 28.94.255, may purchase a discounted pet license for their altered pets maintained at the registered owner's registered address.

6. Applications for a pet license must be on forms provided by the regional animal services section.

7. License tags must be worn by dogs at all times. Notwithstanding the requirement for license tags, as an alternative to a license tag, a currently licensed pet may be implanted with a microchip registered with the regional animal services section.

8. Pet owners of who hold valid licenses from other jurisdictions and who move into King County may transfer the license, subject to by paying a transfer fee. The license remains valid through the original license's expiration date or for twelve months after the license was issued by the other jurisdiction, whichever period is shorter.

9. It is a violation of this title for any person to sell or transfer ownership of any pet that does not have a pet license. Any person selling or transferring a pet shall notify the regional animal services section of the name, address, and telephone number of the new owner within thirty days following the sale or transfer.

10. It is a violation of this title to falsely represent a pet as altered or nonaltered.

11. Pet owners are subject to the penalty set in K.C.C. 11.04.035 for failure to comply with the licensing requirement in subsection A. of this section.

C. The late fee set in K.C.C. 11.04.035 shall be charged for any pet license not obtained within thirty days of ownership or not renewed before expiration. The late fee is in addition to any other penalties that might apply.

D. All fees and fines collected under this chapter must be deposited in the general fund to be applied solely to regional animal services. The records and licensing services division is authorized to accept credit and bank card payments for fees and penalties imposed under this title, in accordance with K.C.C. chapter 4.100.

E. A person may not [issue]* a check [for which funds are insufficient]** or stop payment on any check written in payment of any fees or penalties imposed under this title. Any license issued or penalty paid under those circumstances is invalid; and in the case of the penalty, still outstanding. Costs incurred by the county in collecting any moneys owing as a result of an unpayable check are considered a cost of abatement and are the personal obligation of the animal owner under K.C.C. 11.04.300.

F. Except for subsection G. of this section, this section does not apply to pets in the custody of a veterinarian or shelter or to pets that are temporarily within the county for fewer than thirty days.

G. Veterinarians and shelters that sell or give away a pet without a license shall make license application materials available to the new pet owner and shall monthly provide the regional animal services section with the list of information required by K.C.C. 11.04.070 for any pet given away or sold. (Ord. 19638 § 50, 2023: Ord. 16861 § 14, 2010: Ord. 16309 § 2, 2008: Ord. 15801 § 6, 2007: Ord. 11404 § 2, 1994: Ord. 10809 § 2, 1993: Ord. 10423 § 4, 1992: Ord. 10168 § 1, 1991: Ord. 7986 § 1, 1987: Ord. 7416 § 1, 1985: Ord. 6702 § 1, 1984: Ord. 6370 § 4, 1983: Ord. 5805 § 1, 1981: Ord. 4552 § 1, 1979: Ord. 3980 § 1, 1978: Ord. 3187 § 1, 1977: Ord. 2869, 1976: Ord. 2158 § 1, 1974: Ord. 1691 § 1, 1973: Ord. 1396 Art. II § 1, 1972).

Reviser's notes:

*In Ordinance 19683, language was changed from "issue" to "write" but not underlined or struck through within double-parentheses to indicate any amendments. See K.C.C. 1.24.075.

**In Ordinance 19683, language was changed from "for which funds are insufficient" to "that is not sufficiently funded" but not underlined or struck through within double-parentheses to indicate any amendments. See K.C.C. 1.24.075.

11.04.035 License and registration fees and penalties.

A. The following animal license and registration fees apply:

1.	Pet license	
a.	Unaltered	\$60.00
b.	Altered	\$30.00
c.	Service or assistive animal	no charge
d.	K-9 police dog	no charge
2.	Juvenile pet license	\$15.00
3.	Discounted pet license	\$15.00
4.	Replacement tag	\$5.00
5.	Transfer fee	\$5.00
6.	Potentially dangerous animal registration	\$125.00

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- 7. Dangerous animal registration
- 8. The following late fees apply to license renewal applications and must be paid in addition to any applicable license fees and penalties:
 - a. received 45 to 90 days following license expiration \$15.00
 - b. received 90 to 135 days following license expiration \$20.00
 - c. received more than 135 days following license expiration \$30.00
 - d. received more than 365 days following license expiration \$30.00 plus license fee or fees for current year.
- B. The following business and activity permit fees apply:
 - Hobby kennel and hobby cattery license \$50.00
- C. The following civil penalties apply:
 - 1. Civil penalties: General
 - a. No previous similar code violation within one year \$50.00
 - b. One previous similar code violation within one year \$100.00
 - c. Two or more similar code violations within one year Double the rate of the previous penalty, up to a maximum of \$1,000.00
 - 2. Civil penalties: Dangerous animal, potentially dangerous animal, animal cruelty, neglect, or abandonment contrary to K.C.C. 11.04.250
 - a. First violation within one year \$500.00
 - b. Subsequent violations within one year \$1000.00
 - c. Failure to comply with potentially dangerous animal requirements \$250.00
 - d. Failure to comply with dangerous animal requirements \$500.00
 - 3. Civil penalties: failure to comply with prohibition on owning, caring for, or residing with similar animals under K.C.C. 11.04.225.B.
 - a. First violation \$1,000.00
 - b. Second violation \$2,500.00
 - 4. Failure to timely comply with a removal order \$1,000.00
 - 5. Civil penalties: Pet without current and valid license
 - a. Altered pet \$125.00
 - b. Unaltered pet \$250.00
- D. The following service fees apply
 - 1. Adoptions
 - a. Per pet, including licensing and altering the pet \$75.00 - \$250.00 based upon adoptability
 - b. Per animal that is not a pet \$5.00 - \$250.00 based on adoptability
 - 2. Impound or redemption - pets or other small animals
 - a. First impound within one year \$45.00
 - b. Second impound within one year \$85.00
 - c. Third impound within one year \$125.00
 - 3. Impound or redemption - Livestock \$45.00

4.	Livestock boarding	Actual cost of boarding	
5.	Kenneling at King County animal shelter - per 24 hours or portion thereof	\$20.00	Item 10.
6.	In-field pick up of an owner's deceased unlicensed pet or pick up of an unlicensed pet released voluntarily to the regional animal services section	\$50.00	
7.	Owner-requested euthanasia (unlicensed pets)	\$50.00	
8.	Microchipping pets	\$25.00	

(Ord. 19638 § 52, 2023: Ord. 16861 § 16, 2010: Ord. 16309 § 3, 2008: Ord. 15801 § 8, 2007: Ord. 14790 § 2, 2003: Ord. 14521 § 2, 2002: Ord. 14498 § 9, 2002: Ord. 13335 § 2, 1998: Ord. 12921 § 1, 1997: Ord. 12542 § 1, 1996: Ord. 11404 § 3, 1994: Ord. 10809 § 6, 1993: Ord. 10423 § 5, 1992: Ord. 10168 § 2, 1991: Ord. 7861 § 1, 1986: Ord. 7416 § 2, 1985).

11.04.060 Hobby kennel or hobby cattery licenses - required - limitations - requirements - issuance and maintenance.

A. It is a violation of this chapter for any person to operate a hobby kennel or hobby cattery unless the person possesses and complies with a hobby kennel or hobby cattery license.

B. Each animal maintained at a hobby kennel or hobby cattery must be licensed individually under K.C.C. 11.04.030.

- C. Any hobby kennel or hobby cattery license shall limit the total number of pets based on:
1. Animal age and size;
 2. Breed characteristics; in particular, in the case of dogs, the pitch and volume of their barks;
 3. The amount of lot area, though the maximum number may not exceed:
 - a. three on lots of less than twenty thousand square feet;
 - b. five on lots between twenty thousand and thirty-five thousand square feet, except that a maximum of three total pets may remain unaltered; and
 - c. an additional two pets for each acre of lot area beyond thirty-five thousand square feet, up to a maximum of twenty, except that a maximum of three total pets may remain unaltered;
 4. The layout and size of any structure for sheltering the pets; and
 5. The zoning classification where the hobby kennel or hobby cattery would be maintained.

- D. Hobby kennels and hobby catteries shall comply with the following:
1. All open run areas must be completely surrounded by a six-foot fence set back at least twenty feet from all property lines, though this requirement may be modified for hobby catteries, as long as the open run area contains the cats and prohibits the entrance of children. For purposes of this section, "open run area" means that area where the pets are sheltered or maintained. If there is no area set aside for sheltering or maintaining the pets within the property lines of the premises, the twenty-foot setback does not apply. The property lines of premises not containing an open run area must be completely surrounded by a six-foot fence;
 2. Commercial signs or other appearances advertising the hobby kennel or hobby cattery are not permitted on the premises, except for those advertising the sale of the allowable offspring, as set forth in this section;
 3. The manager may require setbacks, fencing, screening, or soundproofing, as necessary to ensure compatibility of the hobby kennel or hobby cattery with the surrounding neighborhood. Factors to be considered in determining compatibility are:
 - a. statements of surrounding neighbors relative to maintenance of a hobby kennel or hobby cattery at the address applied for;
 - b. history of verified animal care and control complaints relating to the applicant's pets;
 - c. facility specifications or dimensions in which the pets are to be maintained;
 - d. animal size, type and characteristics of breed; and
 - e. the zoning classification of the premises on which the hobby kennel or hobby cattery is maintained;
 4. The hobby kennel or hobby cattery shall limit pet reproduction to no more than one litter per license year per female dog and two litters per license year per female cat; and
 5. Each pet in the hobby kennel or hobby cattery must have the following current immunizations:
 - a. for dogs over three months old, distemper, hepatitis, parainfluenza and parvo virus (DA2PP) inoculation ;
 - b. for cats over two months old, feline herpesvirus 1, calicivirus, and panleukopenia virus (CP) inoculation; and
 - c. for all pets over four months old, rabies inoculation.

E. A hobby kennel or hobby cattery license remains valid for one year, subject to renewal, and may be terminated if the facility fails to comply with this section.

F. For applicants who cannot meet the requirements of this section, the manager may issue a hobby kennel or hobby cattery license authorizing persons to retain more than three pets if:

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1. The applicant keeps the pets for enjoyment only, and not as a commercial enterprise;
2. The applicant keeps only those pets in the applicant's possession at the time of license issuance. The license must identify each pet and allow possession of more animals than would otherwise be allowed only until the death or relocation of those specific animals;
3. The licensed facility provides a living environment with sufficient area, dimension, design, ventilation, and cleanliness to assure the comfort and lack of distress of each animal and is operated and maintained in a manner that is compatible with neighboring properties; and
4. The pets have no additional litters until the total number of pets is reduced to three or fewer. (Ord. 19638 § 54, 2023: Ord. 16861 § 18, 2010: Ord. 15801 § 10, 2007: Ord. 11792 § 5, 1995: Ord. 10423 § 11, 1992: Ord. 10168 § 4, 1991: Ord. 6370 § 5, 1983: Ord. 4610 § 3, 1979: Ord. 4269 § 1, 1979: Ord. 2428 § 3, 1975: Ord. 1396 Art. II § 4, 1972).

11.04.070 Animal shelters, hobby kennels, hobby catteries, or pet shops - reporting required. Each animal shelter, hobby kennel, hobby cattery or pet shop shall monthly provide the manager with a list of all pets that it has given away or sold. The list must include the origin, age, sex, color, breed, altered status and, if applicable, microchip number and license number of each pet given away or sold and the new owner's name, address and, if available, email address and telephone number. (Ord. 19638 § 55, 2023: Ord. 16861 § 19, 2010: Ord. 15801 § 11, 2007: Ord. 10423 § 7, 1992: Ord. 2428 § 4, 1975: Ord. 1396 Art. II § 5, 1972).

11.04.150 Licenses, registration, permits - hobby kennel or hobby cattery - revocation, suspension, or refusal to renew. In addition to imposing penalties provided in this title, the manager may condition, revoke, suspend, or refuse to renew any hobby kennel license or hobby cattery license for failure to comply with any condition of the license or permit or for any violation of this title. Enforcement is stayed during the pendency of an appeal filed in accordance with K.C.C. 11.04.260. (Ord. 19638 § 57, 2010: Ord. 16861 § 22, 2010: Ord. 15801 § 14, 2007: Ord. 3232 § 11, 1977: Ord. 2428 § 10, 1975: Ord. 1396 Art. II § 13, 1972).

11.04.160 Licenses, registration, permits - hobby kennel or hobby cattery - revocation or refusal waiting period. An applicant who has had a license permit, or registration revoked or a renewal refused shall not be issued a hobby kennel license or a hobby cattery license for one year after the revocation or refusal to renew becomes final. (Ord. 19638 § 58, 2023: Ord. 16861 § 23, 2010: Ord. 15801 § 15, 2007: Ord. 3232 § 12, 1977: Ord. 1396 Art. II § 14, 1972).

***Reviser's note: Language added but not underlined in Ordinance 16861. See K.C.C. 1.24.075.**

III. ENFORCEMENT, PENALTIES AND PROCEDURES

11.04.170 Enforcement powers.

A. The manager is authorized to take such lawful action as appropriate to enforce:

1. This title;
2. Ordinance 10870, as amended, and K.C.C. Title 21A pertaining to animals; and
3. The laws of Washington pertaining to animals.

B. The manager, while pursuing or observing any animal in violation of this title, may enter upon any public or private property, except any building designated for and used for private purposes, for the purpose of abating the animal violation being pursued or observed.

C. The manager may inspect any facilities licensed or permitted under this title to ensure compliance with this title and the applicable permit or license. (Ord. 19638 § 60, 2023: Ord. 16861 § 26, 2010: Ord. 15801 § 18, 2007: Ord. 14498 § 11, 2002: Ord. 11792 § 8, 1995: Ord. 3980 § 3, 1978: Ord. 2771 § 2, 1976: Ord. 2428 § 11, 1975: Ord. 1396 Art. III § 1, 1972).

11.04.174 Assistance with enforcement and carrying out BOH chapter 8.04, Rabies. The manager is authorized to assist the director in enforcing and carrying out BOH chapter 8.04 of the King County Board of Health Code. (Ord. 19638 § 91, 2023).

11.04.180 Violations - deemed public nuisances - abatement. All violations of this title are detrimental to public health, safety and welfare and are deemed public nuisances, subject to abatement and other enforcement in accordance with this title or as otherwise authorized by law or equity. (Ord. 19638 § 61, 2023: Ord. Item 10. 27, 2010: Ord. 15801 § 19, 2007: Ord. 1396 Art. III § 2, 1972).

11.04.200 Violations - civil penalty. In addition to or as an alternative to any other penalty provided in this title or by law, any person whose animal is maintained in violation of this title shall incur a civil penalty as specified by K.C.C. 11.04.035. All civil penalties assessed will be assessed and collected in accordance with the procedure specified in this title. (Ord. 19638 § 63, 2023: Ord. 15801 § 20, 2007: Ord. 10168 § 6, 1991: Ord. 7923 § 2, 1987: Ord. 6370 § 6, 1983: Ord. 4610 § 5, 1979: Ord. 3548 § 6, 1978: Ord. 1396 Art. III § 4, 1972).

11.04.210 Apprehending and impounding - retention - redemption.

A. The manager may apprehend and impound any animal found to be at large.

B. The manager shall make reasonable efforts to serve the owner with written notice specifying the basis for impoundment and the requirements for regaining custody of the animal, if applicable.

C. Animals impounded under this section must be retained as follows:

1. Any currently licensed animal must be held for five calendar days after telephone contact to the owner or posting notice of impoundment on the front door of the living unit of the owner, or for at least fourteen calendar days after sending the owner notice of impoundment by regular mail;

2. Any animal whose owner cannot be determined by license or other means must be held for at least three calendar days from the time of impoundment, unless otherwise provided by law;

3. The manager may provide medical care to an animal during impoundment. Any animal suffering from serious injury or disease may be euthanized; and

4. Feral cats that are altered and ear tipped are exempt from the holding periods in this subsection and are subject to immediate disposition, at the discretion of the manager, which may include returning the feral cat to the location where it was found.

D. Except where return of the animal is restricted by law, order of the manager, order of the hearing examiner, or order of a court, an owner may redeem the animal by paying the redemption and kenneling fees provided in K.C.C. 11.04.035 and any expenses the manager incurred altering, microchipping, and providing necessary medical care to the animal during the animal's period of impoundment.

E. Any animal not redeemed within the time required by subsection C. of this section may be:

1. Made available for adoption at the fee provided in K.C.C. 11.04.035;

2. Transferred to another animal welfare organization for adoption;

3. Placed into foster care;

4. Sold at public auction; or

5. Euthanized.

F. The county shall not sell any animals for the purposes of medical research to any research institute or any other purchasers.

G. All pets adopted from the King County animal shelter must be altered and microchipped before adoption.

H. Any pet impounded more than once shall be microchipped before redemption. (Ord. 19638 § 64, 2023: Ord. 16861 § 28, 2010: Ord. 15801 § 21, 2007: Ord. 11920 § 1, 1995: Ord. 10423 § 23, 1992: Ord. 10168 § 7, 1991: Ord. 7986 § 2, 1987: Ord. 7871, 1986: Ord. 6370 § 7, 1983: Ord. 6243 § 1, 1982: Ord. 6049, 1982: Ord. 5805 § 3, 1981: Ord. 2428 § 12, 1975: Ord. 1396 Art. III § 5, 1972).

11.04.220 Additional enforcement. Notwithstanding the existence or use of any other remedy, the manager may seek legal or equitable relief to enjoin acts or practices and abate any conditions that constitute a violation of this title. (Ord. 19638 § 65, 2023: Ord. 16861 § 29, 2010: Ord. 15801 § 22, 2007: Ord. 1396 Art. III § 6, 1972).

11.04.222 Removal of animal from county for repeated notices and orders of violation. In addition to other remedies provided in this title, the manager may order an animal removed from the county when the animal has been the subject of five or more notices and orders of violation in any two-year period. (Ord. 19638 § 66, 2023).

11.04.225 Additional enforcement - to further purposes of title - animal cruelty.

A. The manager may prohibit a person who violates K.C.C. 11.04.250 from owning, caring for, or 97ling with any animals for up to two years, if the manager determines that the prohibition furthers the purpose 97 this title.

B. The manager may prohibit a person convicted of animal cruelty from owning, caring for, or residing with any animals, consistent with RCW 16.52.200.

C. The manager may enforce this section through the notice and order process in K.C.C. 11.04.270. Item 10. The notice and order is subject to appeal, in accordance with K.C.C. 11.04.270.

D. The manager may impound an animal owned, cared for, or residing with a person contrary to this section. If an animal is impounded under this section, then the procedures in RCW 16.52.085 shall apply. (Ord. 19638 § 67. 2023: Ord. 15801 § 66, 2007).

11.04.230 Public nuisances - defined and prohibited. The following constitute public nuisances and are prohibited:

- A. Any public nuisance relating to animal care and control known at common law or in equity jurisprudence;
- B. A domesticated animal that enters any area where food is stored, prepared, served, or sold to the public; however, this subsection B.2. does not apply to service or assistive animals;
- C. While in heat, for a pet to be accessible to males of the same species, except for males of the same species, except for planned breeding;
- D. A domesticated animal chases, runs after, or jumps at people riding in vehicles , or on bicycles, skateboards, roller skates, or other wheeled devices in public areas;
- E. A domesticated animal that menaces a person or other domesticated animals under circumstances not meeting the definition of "potentially dangerous";
- F. A domesticated animal that meets the definition of "potentially dangerous animal" or "dangerous animal." In addition, the provisions of this chapter relating to potentially dangerous animals or dangerous animals shall apply;
- G. A domesticated animal that violates any provision of this title after a final determination of the animal being potentially dangerous, vicious, or dangerous;
- H. Failure to comply with a manager's order related to a potentially dangerous, vicious or dangerous animal;
- I. A domesticated animal leaving the owner's premises and thereafter cause damage to anything of value;
- J. A domesticated animal chasing livestock, unless engaged in the specific work of herding that livestock, as approved by the livestock's owner;
- K. A domesticated animal making noise, to an unreasonable degree, in such a manner as to disturb a person or neighborhood;
- L. A domesticated animal entering upon a person's property or premises without that person's permission;
- M. Failure to obtain care for a domesticated animal from a licensed veterinarian when the owner knows the animal has a contagious disease;
- N. Bringing into King County, breeding, or having custody or control, even temporarily, of a potentially dangerous wild animal as defined in chapter 16.30 RCW as of June 17, 2023. For purposes of this chapter, wolf hybrids and coyote hybrids are potentially dangerous wild animals;
- O. For a dog to be at large, or be at large in a pack, except in designated off-leash areas or while engaged in obedience training, lawful hunting activity, lawful organized competition, lawful training in preparation for such hunting or competition, herding livestock, or sanctioned search and rescue activities;
- P. Failure to license a pet, as required by K.C.C. 11.04.030;
- Q. Sell, barter, or otherwise transfer ownership of any animal without the appropriate license or permit;
- R. Stake, tether, or keep any animal on public property without prior written consent of the public entity that owns the premises;
- S. Fail to remove the feces of their domesticated animal from another's premises and deposit the same in an appropriate receptacle;
- T. Possess an exotic animal in violation of K.C.C. 11.28.030;
- U. Fail to comply with an order related to an animal designated as potentially dangerous, vicious, or dangerous;
- V. Fail to timely obtain or renew a potentially dangerous registration or a dangerous animal registration;
- W. Bring a potentially dangerous or dangerous animal into King County without meeting the requirements of K.C.C. 11.04.275 or 11.04.285;
- X. Release any animal from any confinement, vehicle, or restraint unless the release is with the owner's permission, necessary for the animal's immediate health and safety, or undertaken by peace, animal care, or humane officers;
- Y. Sell, offer for sale, barter, or give away any fowl under three weeks old or any rabbit under two months old, as a companion animal, toy, premium, or novelty, or to color, dye, stain, or otherwise change the natural color of any such a fowl or rabbit; or

Z. Violate the prohibition on owning, caring for, or residing with any animals under K.C.C. 11.04.225. (Ord. 19638 § 68, 2023: Ord. 18000 § 1, 2015: Ord. 14498 § 12, 2002: Ord. 7923 § 3, 1987: Ord. 6370 § 8, 1983: Ord. 1396 Art. III § 7, 1972).

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11.04.232 Stock restricted area. All of King County, except national forest lands owned by the federal government, is designated a stock restricted area in which it is unlawful to permit livestock, as defined in K.C.C. 21A.06.695, to run at large. (Ord. 11792 § 9, 1995: Ord. 5975 § 1, 1982. Formerly K.C.C. 11.24.010).

11.04.234 Harboring, keeping, or maintenance of exotic animal prohibited - exception - impoundment.

A. A person may not harbor, keep, or maintain an exotic animal, unless an exception in RCW 16.30.020 applies.

B. An exotic animal harbored, kept or maintained in violation of this section is subject to impoundment. If an animal is impounded under this section, the procedures in RCW 16.30.040(2) through (6) shall apply. (Ord. 19638 § 96, 2023: Ord. 15801 § 50, 2007: Ord. 11340 § 2, 1994: Ord. 2473 § 3, 1975. Formerly K.C.C. 11.28.030.).

11.04.250 Violations - specified acts or failures to act - impoundment.

A. It is a violation of this chapter for any person to:

1. Injure or cause the death of any animal by any means causing it fright or pain;
2. Cause or allow any animal to endure pain, suffering or injury;
3. Fail or neglect to aid or attempt to alleviate pain, suffering or injury the person has caused any animal;
4. Deprive any animal of care sufficient to maintain its health and well-being, by failing to provide:
 - a. food of sufficient quantity or quality to allow for normal growth, body weight, health, and vigor;
 - b. sufficient potable water, which must be always available;
 - c. containers for food and water that allow the animal easy access;
 - d. a living environment with sufficient area, dimension, design, ventilation, and cleanliness to assure the animal's comfort and lack of distress;
 - e. shelter sufficient to protect against cold or heat; or
 - f. veterinary care necessary to relieve distress from injury, neglect or disease;
5. Fail to provide adequate care to any animal, even if the failure does not result in the animal actually enduring pain, suffering or injury;
6. Leave or confine any animal unattended in a motor vehicle or enclosed space if the animal could be harmed or killed by exposure to excessive heat, cold, lack of ventilation or lack of necessary water;
7. Restrain a dog outside by a tether, except in compliance with RCW 16.52.350. Each incident involving a violation of this subsection G. is a separate nuisance;
8. Lay out or expose any kind of poison, or to leave exposed any poison food or drink for humans, animals or fowl, or any deadly substance or fluid, alone or mingled with any other substance or fluid, on any premises or in any unenclosed place, or to aid or abet any person in so doing, unless in accordance with RCW 16.52.190;
9. Torment, torture, beat, kick, strike, or harass any dog used by a police department for police work, or otherwise interfere with the use of any such dog for police work; or
10. Abandon any domesticated animal, excluding feral cats.

B. The manager may impound an animal that has been subject to any of the acts, or failures to act, in this section. If an animal is impounded under this section, then the procedures in RCW 16.52.085 shall apply. (Ord. 19638 § 70, 2023: Ord. 16861 § 30, 2010: Ord. 15801 § 24, 2007: Ord. 14498 § 13, 2002: Ord. 1396 Art. III § 8, 1972).

11.04.260 Violations - proceedings to abate - notice and order.

A. Whenever the manager finds a violation of this title, the manager shall commence proceedings the abate each violation.

B. The manager shall issue a notice of violation and an order directed to the owner or the person presumed to be the owner of the animal maintained in violation of this chapter. The notice and order shall contain:

1. The name and address, if known, of the violator;
2. The license number, if available, and description of the animal in violation sufficient for identification;
3. A statement to the effect that the manager has found a violation of this title, including reference to the specific sections of code or statute violated and, where relevant, reference to the specific sections of code or statute authorizing removal of the animal;
- 4.a. A statement of the action the manager may require for abating the violation.

b. The order may require that the abatement, if any, be completed within a specified time from the order, as the manager determines reasonable.

c. If the manager has determined to assess a civil penalty, the order must require that the per Item 10. be paid within twenty-four days from the order;

5. Statements advising that if any required abatement is not commenced within the time specified, the manager shall proceed to abate and charge the abatement costs against the violator; and

6. Statements advising:

a. that a person having a legal interest in the animal may appeal the notice of violation and order or any action of the manager to the office of the hearing examiner by filing an appeal with the manager in accordance with K.C.C. 20.22.080; and

b. that failure to appeal constitutes a waiver of all rights to an administrative hearing and a final determination of the matter.

C. The notice and order must be served on the violator in one of the following ways:

1. Personally;

2. By mailing a copy of the notice of violation and order by certified mail, postage prepaid, return receipt requested, to the person at the person's last known address; or

3. By posting the notice of violation and order on the front door of the living unit of the violator, if the person is not home.

D. Proof of service of the notice of violation and order must be made at the time of service by a written declaration under penalty of perjury executed by the person effecting service, declaring the time, date and manner in which service was made. (Ord. 19638 § 71, 2023: Ord. 18230 § 92, 2016: Ord. 16861 § 31, 2010: Ord. 15801 § 25, 2007: Ord. 6370 § 9, 1983: Ord. 1396 Art. III § 9, 1972).

11.04.270 Appeals. The office of the hearing examiner is designated to hear appeals by parties aggrieved by actions of the manager under this title. (Ord. 19638 § 72, 2023: Ord. 18230 § 93, 2016: Ord. 16861 § 32, 2010: Ord. 15801 § 26, 2007: Ord. 1396 Art. III § 10, 1972).

11.04.275 Potentially dangerous animal - designation - requirements and responsibilities of owner - registration - appeal - impoundment.

A. If the manager determines an animal's conduct falls within the definition of a potentially dangerous animal, the manager shall designate the animal as potentially dangerous. Following such a designation the animal's owner shall:

1. Obtain a potentially dangerous animal registration, in addition to the regular animal license, as set forth in section K.C.C. 11.04.035; and

2. The registration expires one year after issuance and the owner shall renew the registration every twelve months.

B. A registration will be issued to the owner of a potentially dangerous animal only if, within twenty-four days of the designation, the owner transmits to the manager two current, color, digital photographs in electronic format of the animal, with a minimum size of three inches by five inches, and provides sufficient proof of the following:

1. An escape-proof fence, a proper enclosure, or other means of confinement approved by the manager;

2. A posted warning sign;

3. The animal has been microchipped, with the microchip number provided to the manager;

4. Current rabies vaccination;

5. Possession of a muzzle and a leash; and

6. Possession of a current license tag and a brightly colored collar sufficient to restrain the animal.

C. At all times the potentially dangerous animal must:

1. Wear its collar and license tag;

2. Be within an escape-proof fence, a proper enclosure, or within other means of confinement approved by the manager when on the owner's premises; and

3. When off the owner's premises, be securely leashed, under the control of a competent adult, and humanely muzzled or securely restrained in a carrier or crate, made in accordance with International Air Transport Association guidelines, while traveling in a vehicle.

D. This section does not apply to police dogs, as defined in RCW 4.24.410.

E. Animals found potentially dangerous by any jurisdiction of this or any other state are subject to the same regulations as if designated potentially dangerous by King County.

F. Animals declared to be vicious under a prior version of this title shall continue to comply with all conditions prescribed by the manager at the time the animal was declared vicious. Violation of any such condition shall

constitute a violation of the requirements of a potentially dangerous animal and shall be subject to the same monetary penalty as a potentially dangerous animal violation in K.C.C. 11.04.035.

G. During the entire appeal process of a potentially dangerous animal designation, the owner shall keep the animal in a proper enclosure, or by other means approved by the manager. It is a violation of this chapter for the owner appealing a declaration to allow or permit the animal to go beyond the premises of the owner unless such animal is securely leashed, under the control of a competent adult, and humanely muzzled or securely restrained in a carrier or crate, made in accordance with International Air Transport Association guidelines, while traveling in a vehicle.

H. The manager may immediately impound the animal upon a violation of any provision of this section. The animal's owner shall pay the costs of confinement and the penalty imposed for the violation. The manager shall notify the owner of the reasons for impounding the animal, that the owner is responsible for paying the costs of confinement, and that the animal will be destroyed if the deficiencies for which the animal was confiscated are not corrected within twenty-four days. If within twenty-four days the owner cures the deficiencies for which the animal was impounded to the satisfaction of the manager, and the owner pays the costs of confinement and the penalty imposed, then the owner may redeem the animal. The manager shall destroy the impounded animal if all violations of this section are not corrected, and all costs and penalties are not paid, within twenty-four days of notification.

I. It is the duty of every animal owner to always keep the owner's animals under proper supervision and control. If an animal is designated potentially dangerous, the duty is upon the animal owner to comply with this chapter. When an animal owner breaches these duties, the responsibility for any resulting injury or damage shall be on the animal owner and not King County. (Ord. 19638 § 74, 2023).

11.04.285 Dangerous animal - designation - requirements and responsibilities of owner - registration - inspection - appeal - impoundment.

A. If the manager determines an animal's conduct falls within the definition of a dangerous animal, the manager shall designate the animal as dangerous. Following such a designation, the animal's owner shall:

1. Obtain a dangerous animal registration within twenty-four days of receiving a dangerous animal designation, in addition to the regular animal license, as set forth in section K.C.C. 11.04.035; and
2. The registration expires one year after issuance and the owner shall renew the registration every twelve months.

B. The manager shall issue a dangerous animal registration if, within twenty-four days of the designation, the owner pays the fee prescribed in K.C.C. 11.04.035, transmits to the manager two current, color, digital photographs in electronic format of the animal, with a minimum size of three inches by five inches, and provides sufficient proof of all the following:

1. A proper enclosure and a posted warning sign;
2. The animal has been microchipped, with the microchip number provided;
3. Current rabies vaccination;
4. The animal has been spayed or neutered;
5. A muzzle and a leash;
6. A current license tag and a brightly colored collar sufficient to restrain the animal; and
7. A surety bond or liability insurance policy, such as a homeowner's or renter's insurance policy, that:
 - a. is issued by a surety insurer qualified under chapter 48.28 RCW or an insurer qualified under Title 48 RCW;
 - b. is in a form acceptable to the manager;
 - c. provides at least five hundred thousand dollars coverage, with a reasonable deductible;
 - d. is payable to any person for any personal injuries inflicted by the dangerous animal;
 - e. shall be continuously maintained during the life of the registration;
 - f. provides for prior written notification to the manager of cancellation or material change; and
 - g. a copy of such bond or liability policy is furnished to the manager, to allow the manager a reasonable time to review and determine whether it is sufficient to warrant a dangerous animal registration.

C. The manager may inspect the premises where a dangerous animal is maintained at any time.

D. At all times a dangerous animal must:

1. Wear its collar and license tag;
2. Be confined to a proper enclosure when on the owner's premises; and
3. When off the owner's premises, be securely leashed, under the control of a competent adult, and humanely muzzled or securely restrained in a carrier or crate, made in accordance with International Air Transport Association guidelines, while traveling in a vehicle.

E. This section does not apply to police dogs as defined in RCW 4.24.410. A police dog is a dog used by a law enforcement agency specially trained for law enforcement work and under the control of a dog handler.

F. The owner must notify the manager in writing in the event of a dangerous animal's death, Item 10. or change in ownership. For a change of ownership or relocation, the registered owner shall provide the manager with: written notice, at least ten days in advance of any change, of the new owner's phone number and complete street, mailing and email addresses; and proof that the new owner and the new jurisdiction's animal control authority have been notified of the animal's designation as dangerous. If the change of ownership or relocation is within King County, the owner shall satisfy all requirements of this section before relocating the animal.

G. An animal found dangerous by any jurisdiction of this state or any other state is subject to the same requirements as if the animal was designated dangerous by King County.

H. A dangerous animal that is relocated outside King County is prohibited from reentering the county without prior written consent of the manager and a valid dangerous animal registration.

I. During the entire appeal process of a dangerous animal designation, the owner shall keep the animal in a proper enclosure. It is a violation of this chapter for the owner appealing a declaration to allow or permit the animal to be outside of the proper enclosure unless the animal is securely leashed, under the control of a competent adult, and humanely muzzled or securely restrained in an airline-approved carrier or crate while traveling in a vehicle.

J. The manager shall immediately impound the animal upon a violation of this section. The animal's owner shall pay the costs of confinement and the penalty imposed for the violation. The manager shall notify the owner of the reasons for impounding the animal, that the owner is responsible for paying the costs of confinement, and that the animal will be destroyed if the deficiencies for which the animal was confiscated are not corrected within twenty-four days. If within twenty-four days the owner cures the deficiencies for which the animal was impounded to the satisfaction of the manager, and the owner pays the costs of confinement and the penalty imposed, then the owner may redeem the animal. The manager shall destroy the impounded animal if all violations of this section are not corrected, and all costs and penalties are not paid, within twenty-four days of notification.

K. It is the duty of every animal owner to always keep the animal under proper supervision and control. When an animal is declared dangerous, the duty is upon the animal owner to comply with this chapter. When an animal owner breaches these duties, the responsibility for any resulting injury or damage shall be on the animal owner and not King County. (Ord. 19638 § 75, 2023).

11.04.295 Aggressive attacks causing human injury or death - impoundment - removal.

A. The manager may immediately impound an animal when the animal aggressively attacks and causes severe injury to or death of any human without provocation, even where the animal had not previously been designated potentially dangerous or dangerous. If the animal is impounded, the manager shall designate the animal as a dangerous animal and K.C.C. 11.04.285 shall apply, except the animal shall remain impounded during the entire appeal process, if any.

B. The manager may immediately impound an animal and the owner forfeits all rights to the animal if the animal is not removed from the county in accordance with an order of the manager under K.C.C. 11.04.222. The animal's owner shall pay the costs of confinement. The manager shall notify the owner of the reason for impounding the animal, that the owner is responsible for paying the costs of confinement, and that the animal is the property of the manager. If within twenty-four days the owner provides to the manager a location for the animal to live outside of the county, including the name, address, phone number, and email address of the person or organization taking ownership of the animal to the satisfaction of the manager, and the owner pays the costs of confinement and the penalty imposed, then the owner may redeem the animal. The owner shall ensure the animal is removed from the county immediately upon redemption. The manager shall make a disposition of the animal consistent with the options in K.C.C. 11.04.210.E.1. through E.5. if, within twenty-four days of notification, the owner has not paid the costs of confinement and provided the information required by this section. (Ord. 19638 § 76, 2023).

11.04.300 Civil penalty and abatement costs - liability of owner. The civil penalty and the cost of abatement are also personal obligations of the animal owner. The prosecuting attorney on behalf of King County may collect the civil penalty and the abatement work costs by use of all appropriate legal remedies. (Ord. 1396 Art. III § 13, 1972).

11.04.310 Costs of enforcement action. In addition to costs and disbursements provided for by statute, the prevailing party in a collection action under this chapter may, in the court's discretion, be allowed interest and a reasonable attorney's fee. The prosecuting attorney shall seek such costs, interest, and reasonable attorney's fees on behalf of King County when the county is the prevailing party. (Ord. 1396 Art. III § 14, 1971).

11.04.330 Additional rules and regulations. The regional animal services section is authorized to make and enforce rules and regulations, not inconsistent with the provisions of this chapter section, and it is unlawful to violate or fail to comply with any of such rules and regulations. All of such rules and regulations shall be adopted in writing and adopted in accordance with K.C.C. chapter 2.98. (Ord. 16861 § 34, 2010: Ord. 6370 § 12, 1999: Ord. 10809 § 7, 1993: Ord. 7986 § 3, 1987).

11.04.335 Waiver, refund, or amnesty periods for penalties and fees.

A. The manager section may, in full or in part, waive, refund or provide amnesty periods for outstanding civil penalties, licensing fees, late licensing penalty fees, adoption fees, and redemption and sheltering fees, in whole or in part, when doing so would further the goals of this title and be in the public interest.

B. In determining whether a waiver should apply, the manager shall consider the following elements:

- 1. The reason the animal was impounded;
- 2. The violation's reason or the basis, nature, duration, and likelihood of recurrence;
- 3. The total amount of the fees charged as compared with the gravity of the violation; and
- 4. The effect on the owner, the animal's welfare and the regional animal services section if the fee or penalties are not waived. (Ord. 19638 § 77, 2023: Ord. 16861 § 35, 2010: Ord. 15801 § 29, 2007: Ord. 10809 § 7, 1993: Ord. 7986 § 3, 1987).

11.04.350 Misdemeanors. It is a misdemeanor to:

- A. Intentionally cause, aid, or abet any violation of K.C.C.11.04.230 or 11.04.250, by any act or omission;
- B. Fail to comply with a manager's order related to an animal designated as potentially dangerous, vicious, or dangerous after the animal has committed two violations of this chapter;
- C. Fail to comply with a manager's order related to an animal designated as dangerous;
- D. Cause an animal to injure a human or domesticated animal acting in a lawful manner;
- E. Own or maintain a pet shop, hobby kennel or hobby cattery, pet daycare facility, animal shelter, or pet grooming service without the operating permit or permits required by K.C.C. chapter 11.04, after having committed a related violation;
- F. Sell, adopt, transfer ownership, or trade an unlicensed pet, except in accordance with K.C.C. 11.04.030, after committing a related violation;
- G. Sell, adopt, transfer ownership, or trade an animal knowing it to be ill or injured, without disclosing the animal's illness or injury;
- H. Remove any animal from the possession of the animal care and control authority without permission of the manager or without paying all lawful charges;
- I. Obstruct any animal care and control officer in the performance of any official duty;
- J. Within a two-year period, receive five or more notices of violations or infractions issued under this title; or
- K. Permit livestock to run at large in a stock restricted area. (Ord. 19638 § 79, 2023).

11.04.360 Gross misdemeanors. It is a gross misdemeanor for anyone to keep, maintain, control, or retain custody of any animal in conjunction with or for the purpose, whether in whole or in part, of aiding, abetting, or conducting any illegal activity or committing any crime. (Ord. 19638 § 80, 2023).

IV. MANDATORY SPAY AND NEUTER PROGRAM

11.04.400 Mandatory alteration - exceptions.

- A. A person may not harbor, keep, or maintain any nonjuvenile pet that has not been altered, unless the person holds an unaltered pet license for the animal.
- B. Guide dogs in training and police service dogs are exempted from this section.
- C. Any nonjuvenile pet adopted from an animal shelter in King County must be altered before transfer to the owner. (Ord. 19638 § 81, 2023: Ord. 10423 § 2, 1992).

11.04.410 Voucher for alteration. When issuing a license for an unaltered pet, the manager may provide to the applicant a voucher for paying all or part of the cost of an altering operation by a licensed veterinarian, with the amount of the voucher established by the manager based upon available resources and upon the council providing appropriation authority. The manager shall compile, maintain, and make available to the public a list of veterinarians who accept the vouchers as full or partial payment for altering. Vouchers are redeemable through the King County treasury by veterinarians who have performed an alteration on a pet licensed in King County as an unaltered pet. (Ord. 19638 § 82, 2023: Ord. 16861 § 36, 2010: Ord. 15801 § 30, 2007: Ord. 10423 § 24 (1992)).

V. OTHER PROVISIONS

11.04.500 Euthanasia rate targets.

A. It is the policy of King County that a maximum euthanasia rate target is set to measure Item 10. less towards reducing the rates of pets euthanized by the regional animal services section or its designees. The euthanasia rates must be calculated based on the total number of live pets taken into King County custody to include stray, homeless, abandoned, unwanted or surrendered animals, and animals euthanized at an owner's request. The euthanasia rates must exclude animals euthanized at the order of the director and those animals not in the custody of King County but brought to a King County shelter by their owner or guardian for the purposes of licensing, or clinic services, such as alterations and vaccinations, should the manager make those services available to the public. The calculation of the euthanasia rate for a given year should include the inventory of pets carried over from the preceding year and exclude the inventory of pets carried over to the subsequent year.

B. The total number of pets euthanized by the regional animal services section is not to exceed fifteen percent.

C. The manager should, to the extent feasible, calculate other measures of euthanasia rates or live release rates that enable comparison with other agencies. (Ord. 19638 § 83, 2023; Ord. 16861 § 37, 2010; Ord. 15801 § 31, 2007; Ord. 10423 § 6, 1992).

11.04.510 Unaltered dogs and cats - advertising requirements. No person in unincorporated King County shall publish or advertise to King County residents the availability of any unaltered cat or dog unless the publication or advertisement includes: the unaltered animal's license number or the animal's juvenile license number, provided, however that nothing in this chapter shall prohibit licensed breeders from advertising in national publications for sale of a planned litter or litters. (Ord. 10423 § 9, 1992).

11.04.530 Exemptions from chapter. This chapter does not apply to dogs and cats in the custody of a research facility registered or licensed by the United States Department of Agriculture and regulated by 7 United States Code 2131, et seq. (Ord. 19638 § 85, 2023; Ord. 10423 § 20, 1992).

11.04.580 Canvassing for compliance program. The manager may develop and implement a twelve-month program to canvass for compliance with the licensing requirements of this title. The program must be directed at households within unincorporated areas of King County and cities under contract with King County for animal care control services. Regional animal services section employees and persons or organizations under contract to the regional animal service section performing the canvassing may issue pet licenses and collect license fees. The manager shall annually review the canvassing program. Funding must be reviewed annually based upon an evaluation of the efficacy of the canvassing program. (Ord. 19638 § 88, 2023; Ord. 15801 § 36, 2007; Ord. 10423 § 27, 1992).

11.04.595 Severability. If any provision of this title or its application to any person or circumstance is held invalid, the remainder of the title or the application of the provision to other persons or circumstances is not affected. (Ord. 19638 § 89, 2023).

Council Agenda Bill

Item 11.

AB Number

AB26-034

Agenda Bill Information

Title *

2025-2026 Biennial Budget Amendment: Project Funding

Action *

Motion

Council Agenda Section

Ordinance

Council Meeting Date *

06/22/2026 

Staff Member

Janna Walker

Department *

Finance

Committee

Finance and Administration

Committee Date














06/16/2026 

Exhibits

Packet Attachments - if any

Drag and drop up to 10 files here to upload or [Choose files](#)

Files (7 uploaded)

 x01 Amendment Ordinance.docx	97.48KB
 x02 Amendment Request Table.pdf 	261.75KB
 x03 Proposed 2026 Fund Reconciliation.pdf 	333.09KB
 x04 Proposed Ordinance Table.pdf 	277.45KB
 x05 Budget Totals Comparison Table.pdf 	245.87KB
 x06 10-Year Forecast Table.pdf 	401.89KB
 x07 Presentation Slides.pdf 	744.89KB

Click [here](#) to review attachments.

Summary

Introduction *

This ordinance amends the 2025-2026 Biennial Budget to fund capital projects and emergent repairs.
Proposed Motion

Motion approving the ordinance amending the 2025-2026 Biennial Budget

Background/Overview*

What was done (legislative history, previous actions, ability to hyperlink)

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The 2025-2026 Biennial Budget was adopted by Ordinance No. 1296 on October 3, 2024, amended by Ordinance No. 1309 on November 24, 2025, amended by Ordinance No. 1320 on April 13, 2026, and amended by Ordinance No. 1326 on May 26, 2026.

Analysis*

Please see the following attachments for detailed information regarding the proposed amendment, as described below.

- Attachment #1: the Amendment Ordinance;
- Attachment #2: the Proposed Amendment Request Table describing the amendments and appropriation increases requested, the funds and functional classifications impacted;
- Attachment #3: the 2026 Reconciliation Table; which helps to reconcile the amendment request table to the ordinance;
- Attachment #4: a Budget Ordinance Table;
- Attachment #5: a Budget Totals table showcasing the difference between 2025-2026 Biennial Budget Amendment Ordinance 1326 and the proposed amendments;
- Attachment #6: the updated 10-year Forecast and its accompanying chart; and
- Attachment #7: the presentation slides.

Budgetary Status*

This is an extra-budget expenditure.

Budget Summary

The 2025-2026 amendment ordinance, as provided for in this agenda bill, authorizes the City of Snoqualmie to spend or transfer amounts across all funds and functional classifications of no more than \$46.93 million in 2025 and \$46.33 million in 2026 for a total of \$93.25 million, without the Non-Utility Capital Funds (#310 and #350) and the Utility Capital Fund (#417).

Fiscal Impact

Amount of Expenditure	Amount Budgeted	Appropriation Requested
-----------------------	-----------------	-------------------------

\$ 4,061,735.00

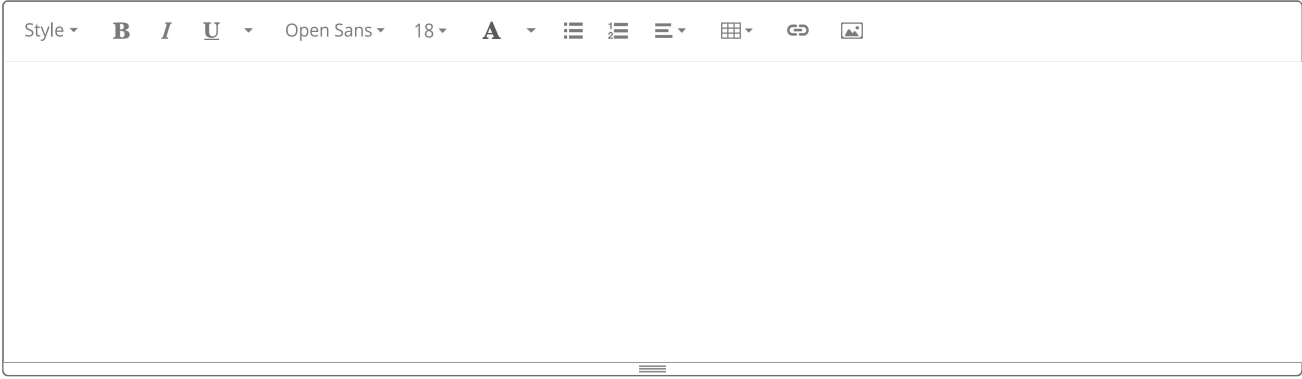
\$ 0.00

\$ 9,358,478.00

Item 11.

Fiscal Impact

Screenshot below is an image of the budget summary table.



Comments:

Empty text box for comments.



2025-2026 Biennial Budget Amendment

June 22, 2026

Amendment Requests

Facility Repairs

#	Amendment Request	Amendment Description	Fund(s) or Functional Classification(s) Impacted	2025-26 Ongoing Appropriation Increase (Decrease) Requested	2025-26 One-time Appropriation Increase (Decrease) Requested	Offsetting Revenue and/or Other Details
1A	Facility Repairs	This amendment increases the budget to pay for emergent repairs including a failed hot water tank, HVAC repairs, and a failed compressor.	Facilities Maintenance Fund (#510)	\$ -	\$ 96,743	This expense will be paid for from the Reserve Fund (#002).
1B	Facility Repairs	This amendment transfers the funds required to pay for the facility repairs from the Reserve Fund (#002) to the Facility Maintenance Fund (#510)	Reserve Fund (#002)	\$ -	\$ 96,743	

- Emergent Facility Repairs
- Requires a transfer for **Financial Management Policy reserve-level compliance** within the Facility Maintenance Fund (#510).
- Transfer is funded by the General Fund's Reserve Fund (#002)

Amendment Requests

Fiber Optic Backbone Replacement Project

#	Amendment Request	Amendment Description	Fund(s) or Functional Classification(s) Impacted	2025-26 Ongoing Appropriation Increase (Decrease) Requested	2025-26 One-time Appropriation Increase (Decrease) Requested	Offsetting Revenue and/or Other Details
2	Fiber Optic Backbone Replacement Project	This amendment transfers funds from IT (#502) to Non-Utility Capital (#310) in support of the Fiber Optic Backbone Replacement Project, a current CIP project.	Information Technology (#502)	\$ -	\$ 300,000	This transfer was inadvertently excluded from the original 2025-26 Biennial Budget. It facilitates project funding from each served department or fund.

- “Housekeeping”
- This project is budgeted. This amendment appropriates a planned transfer that was inadvertently not budgeted.

Amendment Requests

Railroad Crossing Project

#	Amendment Request	Amendment Description	Fund(s) or Functional Classification(s) Impacted	2025-26 Ongoing Appropriation Increase (Decrease) Requested	2025-26 One-time Appropriation Increase (Decrease) Requested	Offsetting Revenue and/or Other Details
3	Railroad Crossing Project	This amendment increases the budget for the Railroad Crossing Project.	Non-Utility Capital (#310)	\$ -	\$ 1,899,000	This increase in appropriation is matched by a federal grant of \$1,825,000

- Funded in large part by Federal Highway Administration (FHWA) Railway-Highway Crossing Funds.

Original grant: \$2.1 million

Grant increase: \$1.8 million

New Balance: \$3.9 million

- Unfunded increase relates to reallocated City labor.

Amendment Requests

Business Park Lift Station

#	Amendment Request	Amendment Description	Fund(s) or Functional Classification(s) Impacted	2025-26 Ongoing Appropriation Increase (Decrease) Requested	2025-26 One-time Appropriation Increase (Decrease) Requested	Offsetting Revenue and/or Other Details
4	Business Park Lift Station	This amendment increases the budget for the Business Park Lift Station in accordance with AB26-012	Utility Capital (#417)	\$ -	\$ 438,199	The Snoqualmie Valley Hospital will pay for \$351,231 of this appropriation increase.

- Required by Snoqualmie Valley Hospital (SVH) Expansion.
- SVH will pay all contract amounts.
- Unfunded increase relates to City labor (See AB26-012).

Amendment Requests



Sandy Cove Park Riverbank Restoration & Outfall

#	Amendment Request	Amendment Description	Fund(s) or Functional Classification(s) Impacted	2025-26 Ongoing Appropriation Increase (Decrease) Requested	2025-26 One-time Appropriation Increase (Decrease) Requested	Offsetting Revenue and/or Other Details
5	Sandy Cove Park Riverbank Restoration & Outfall Project	This amendment increases the budget for Sandy Cove Riverbank Restoration Project to account for a new construction contract. See AB26-036	Utility Capital (#417)	\$ -	\$ 1,627,793	This overage affects Utility Capital (#417) reserves. In the short term, cash flows will be funded by an interfund loan from Non-Utility Capital (#310) to Utility Capital (#417) to meet reserve level requirements. The revised outlook will be addressed in the next utility rate study.

- See AB26-036 for description

Amendment Requests

Facility Repairs

#	Amendment Request	Amendment Description	Fund(s) or Functional Classification(s) Impacted	2025-26 Ongoing Appropriation Increase (Decrease) Requested	2025-26 One-time Appropriation Increase (Decrease) Requested	Offsetting Revenue and/or Other Details
6	Interfund Loan	This amendment increases the budget to account for an interfund loan from Non-Utility Capital (#310) to Utility Capital (#417). See AB26-037	Non-Utility Capital (#310)	\$ -	\$ 4,900,000	This loan will potentially be repaid in the next biennium as part of a bond issuance.

- See AB26-037 for description
- Interfund Loan of \$4.9 million from Non-Utility Capital (#310) to Utility Capital (#417)
 - **Cost effective**
 - Allows the City to **avoid small bond issuances** over multiple years; and
 - More **flexibility** to better time the best market conditions.
 - Allows the City to **pay interest internally**.

ORDINANCE NO. 1327

**AN ORDINANCE OF THE CITY OF SNOQUALMIE,
WASHINGTON, AMENDING THE 2025-2026 BIENNIAL
BUDGET; AND PROVIDING FOR SEVERABILITY AND AN
EFFECTIVE DATE.**

WHEREAS, the City of Snoqualmie is a non-charter optional municipal code city as provided in Title 35A RCW, incorporated under the laws of the state of Washington; and

WHEREAS, pursuant to RCW 35A.34.040 the City is authorized to establish by ordinance a two-year fiscal biennium budget cycle for the City; and

WHEREAS, the City Council passed Ordinance No. 1296 establishing a two-year fiscal biennial budget; and

WHEREAS, the City Council passed Ordinance No. 1309, Ordinance No. 1320, and Ordinance No. 1326 amending the two-year fiscal biennial budget; and

WHEREAS, the City Council wishes to modify and amend the 2025-2026 biennial budget to cover expenditures and changes not reasonably foreseen in Ordinance Nos. 1296, 1309, 1320, and 1326; and

NOW, THEREFORE, BE IT HEREBY ORDAINED by the City Council of the City of Snoqualmie, Washington, as follows:

Section 1. Biennial Budget Amended. The City of Snoqualmie biennial budget for the 2025-2026 fiscal biennium, as placed into final form and content, is hereby amended by reference as set forth in Section 2.

Section 2. Fund Budget Summary Form. Pursuant to RCW 35A.34.120, the totals of estimated sources and appropriations for each separate fund, and the aggregate totals for all such funds combined, are set forth in summary form on page 3 of this ordinance, and are hereby appropriated for use at the fund level during the 2025-2026 biennium, with the exception of the City's capital funds (Non-Utilities Capital Fund #310, Enterprise Resource

Planning Project Fund #350, and Utilities Capital Fund #417).

 **Proposed 2025-2026 Biennial Budget Ordinance Table**

Fund #	Fund Name	Est. 2025 Beginning Fund Balance	Est. 2025 Sources	Est. 2025 Uses	Est. 2025 Ending Fund Balance	Est. 2026 Sources	Est. 2026 Uses	Est. 2026 Ending Fund Balance	Total 2025-2026 Est. Sources	Total 2025-2026 Uses (Appropriation)
001	General Fund	\$ 2,527,062	\$ 21,271,514		\$ 2,379,451	\$ 22,216,256		\$ 2,587,965	\$ 43,487,770	
	Administrative Departments ¹			\$ 5,361,787			\$ 5,572,239			\$ 10,934,026
	Police (Snoqualmie)			\$ 4,989,413			\$ 5,178,509			\$ 10,167,922
	Fire & Emergency Management			\$ 4,669,605			\$ 4,875,246			\$ 9,544,851
	Parks & Streets Maintenance			\$ 3,101,173			\$ 3,330,753			\$ 6,431,926
	Community Development ²			\$ 2,273,755			\$ 2,148,025			\$ 4,421,780
	Non-Departmental ³			\$ 1,023,392			\$ 902,970			\$ 1,926,362
002	Reserve Fund	\$ 3,118,281	\$ 91,000		\$ 3,209,281	\$ 84,000	\$ 96,743	\$ 3,196,538	\$ 175,000	\$ 96,743
	Total General Fund	\$ 5,645,343	\$ 21,362,514	\$ 21,419,125	\$ 5,588,732	\$ 22,300,256	\$ 22,104,485	\$ 5,784,503	\$ 43,662,770	\$ 43,523,610
012	Arts Activities Fund	\$ 50,739	\$ 49,763	\$ 37,180	\$ 63,322	\$ 12,857	\$ 38,389	\$ 37,790	\$ 62,620	\$ 75,569
014	North Bend Police Services Fund	\$ 37,788	\$ 2,820,972	\$ 2,832,810	\$ 25,950	\$ 883,575	\$ 904,100	\$ 5,425	\$ 3,704,547	\$ 3,736,910
018	Deposits Reimbursement Control Fund	\$ 21,266	\$ 20,585	\$ 41,851	\$ -	\$ 20,525	\$ 20,525	\$ -	\$ 41,110	\$ 62,376
020	School Impact Fee Fund	\$ -	\$ 200,000	\$ 200,000	\$ -	\$ 200,000	\$ 200,000	\$ -	\$ 400,000	\$ 400,000
	Total Managerial Funds	\$ 109,793	\$ 3,091,320	\$ 3,111,841	\$ 89,272	\$ 1,116,957	\$ 1,163,014	\$ 43,215	\$ 4,208,277	\$ 4,274,855
110	Tourism Promotion Fund	\$ 9,866	\$ 33,600	\$ 30,000	\$ 13,466	\$ 34,507	\$ 30,000	\$ 17,973	\$ 68,107	\$ 60,000
118	Drug Enforcement Fund	\$ 39,085	\$ 901	\$ 3,000	\$ 36,986	\$ 809	\$ -	\$ 37,795	\$ 1,710	\$ 3,000
123	Opioid Settlement Fund	\$ 71,335	\$ 15,966	\$ -	\$ 87,301	\$ 16,732	\$ -	\$ 104,033	\$ 32,698	\$ -
131	Affordable Housing Fund	\$ 1,725,925	\$ 398,936	\$ -	\$ 2,124,861	\$ 414,290	\$ -	\$ 2,539,151	\$ 813,226	\$ -
144	Home Elevations Fund	\$ -	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000
	Total Special Revenue Funds	\$ 1,846,211	\$ 949,403	\$ 533,000	\$ 2,262,614	\$ 466,338	\$ 30,000	\$ 2,698,952	\$ 1,415,741	\$ 563,000
310	Non-Utilities Capital Fund ⁴	\$ 20,095,791	\$ 5,441,708	\$ 19,530,931	\$ 6,006,568	\$ 14,102,500	\$ 18,264,193	\$ 1,844,875	\$ 19,544,208	\$ 37,795,124
350	Enterprise Resource Planning Project Fund	\$ 483,958	\$ 161,000	\$ 349,958	\$ 295,000	\$ 5,000	\$ 300,000	\$ -	\$ 166,000	\$ 649,958
	Total Capital Funds	\$ 20,579,749	\$ 5,602,708	\$ 19,880,889	\$ 6,301,568	\$ 14,107,500	\$ 18,564,193	\$ 1,844,875	\$ 19,710,208	\$ 38,445,082
401	Water Operations Fund	\$ 1,055,284	\$ 5,659,125	\$ 5,417,424	\$ 1,296,985	\$ 5,968,393	\$ 5,974,502	\$ 1,290,876	\$ 11,627,518	\$ 11,391,926
402	Wastewater Operations Fund	\$ 819,934	\$ 6,774,482	\$ 6,606,836	\$ 987,580	\$ 7,211,254	\$ 7,204,882	\$ 993,952	\$ 13,985,736	\$ 13,811,718
403	Stormwater Operations Fund	\$ 588,834	\$ 3,170,982	\$ 3,065,852	\$ 693,964	\$ 3,386,538	\$ 3,462,694	\$ 617,808	\$ 6,557,520	\$ 6,528,546
417	Utilities Capital Fund ⁴	\$ 4,999,190	\$ 14,380,223	\$ 15,709,288	\$ 3,670,125	\$ 11,126,373	\$ 12,138,472	\$ 2,658,026	\$ 25,506,596	\$ 27,847,760
	Total Enterprise Funds	\$ 7,463,242	\$ 29,984,812	\$ 30,799,400	\$ 6,648,654	\$ 27,692,558	\$ 28,780,550	\$ 5,560,662	\$ 57,677,370	\$ 59,579,950
501	Equipment Replacement & Repair Fund	\$ 2,934,654	\$ 2,781,563	\$ 3,677,128	\$ 2,039,089	\$ 2,438,985	\$ 2,724,508	\$ 1,753,566	\$ 5,220,548	\$ 6,401,636
502	Information Technology Fund	\$ 1,635,916	\$ 2,397,819	\$ 2,366,408	\$ 1,667,327	\$ 2,365,155	\$ 2,793,841	\$ 1,238,641	\$ 4,762,974	\$ 5,160,249
510	Facilities Maintenance Fund	\$ 194,755	\$ 723,059	\$ 728,362	\$ 189,452	\$ 862,980	\$ 869,487	\$ 182,945	\$ 1,586,039	\$ 1,597,849
	Total Internal Service Funds	\$ 4,765,325	\$ 5,902,441	\$ 6,771,898	\$ 3,895,868	\$ 5,667,120	\$ 6,387,836	\$ 3,175,152	\$ 11,569,561	\$ 13,159,734
	Total All Funds	\$ 40,409,663	\$ 66,893,198	\$ 82,516,153	\$ 24,786,708	\$ 71,350,729	\$ 77,030,078	\$ 19,107,359	\$ 138,243,927	\$ 159,546,231

¹ Includes Mayor, City Council, Administration, City Attorney, City Clerk, Finance, and Communications

² Includes Planning, Developer-Reimbursed Expenditures, Building, and Events

³ Includes Human Services, Court Services, etc.

⁴ Appropriations for capital projects are established at the project level. The place holder amounts in Funds #310 and #417 are estimates as to the timing of spending, but do not represent the legal appropriation for projects and programs within these funds.

Section 3. Transfers Within Funds Authorized. Pursuant to RCW 35A.34.200(2), transfers between individual appropriations within any one fund of the 2025-2026 biennial budget may be made during the fiscal biennium by order of the Mayor; provided, however, that transfers between individual appropriations with the General Fund (Fund No. 001) may be made only within the functional classifications within the General Fund identified in the summary in Section 2 above.

Section 4. Capital Project Budget Summary Form. The totals of estimated sources and appropriations over the life of each capital project, that has or is anticipated to start before December 31, 2026, and the aggregate totals for all such capital projects combined, are set forth in summary form below and are hereby appropriated for use at the capital project level.



Capital Project Budget Table

Capital Project	Est. Life-of-Project Sources	Est. Life-of-Project Uses (Appropriation)
Meadowbrook Trail Project	\$ 240,000	\$ 240,000
Kimball Creek Bridges Restoration Project	\$ 1,865,513	\$ 1,865,513
384th Street Project - Non-Utilities Portion	\$ 1,093,521	\$ 1,093,521
Community Park Sprayground Project	\$ 1,500,000	\$ 1,500,000
Town Center Improvement Project - Phase III	\$ 14,797,050	\$ 14,797,050
Meadowbrook Bridge Restoration Project	\$ 3,163,800	\$ 3,163,800
Railroad Crossing Project	\$ 4,043,500	\$ 4,043,500
Rivertrail Project - NW of Sandy Cove Park	\$ 3,607,751	\$ 3,607,751
Rivertrail Project - Arboretum Trail	\$ 1,709,700	\$ 1,709,700
Police Station Facility Improvements Project	\$ 345,000	\$ 345,000
Fire Station Facility Improvement Project	\$ 74,300	\$ 74,300
Community Center Expansion Project	\$ 30,226,669	\$ 30,226,669
Server Improvement Project	\$ 75,000	\$ 75,000
Fiber Optic Backbone Replacement Project	\$ 425,000	\$ 425,000
Total Non-Utilities Capital Projects	\$ 63,166,804	\$ 63,166,804
384th Street Project - Utilities Portion	\$ 2,780,913	\$ 2,780,913
Water Reclamation Facility Improvement Project - Phase III	\$ 17,090,340	\$ 17,090,340
Pressure Zone Conversions Project	\$ 237,930	\$ 237,930
Pressure Reducing Valve (PRV) Stations Project	\$ 244,110	\$ 244,110
705 Zone Booster Pump Station Improvement Project	\$ 592,250	\$ 592,250
South Wellfield Improvement Project	\$ 2,943,740	\$ 2,943,740
Canyon Springs Improvement Project	\$ 1,549,308	\$ 1,549,308
Eagle Lake Water Reclamation Basin Improvement Project	\$ 9,756,267	\$ 9,756,267
Ridge Street Drainage Improvement Project	\$ 346,080	\$ 346,080
Kimball Creek Riparian Restoration Project	\$ 2,365,910	\$ 2,365,910
Sandy Cove Park Riverbank Restoration & Outfall Project	\$ 6,165,359	\$ 6,165,359
SR 202 Bridge Utility Main Replacement Project	\$ 6,943,211	\$ 6,943,211
Source of Supply Improvement Project	\$ 1,548,000	\$ 1,548,000
Business Park Lift Station Improvement Project	\$ 537,049	\$ 537,049
Total Utilities Capital Projects	\$ 53,100,467	\$ 53,100,467
Enterprise Resource Planning System Project	\$ 2,126,111	\$ 2,126,111
Total All Capital Projects	\$ 118,393,382	\$ 118,393,382

Section 5. Continuing Appropriation for Capital Projects Authorized.

Pursuant to RCW 35A.34.270, the appropriation in any fund for any capital project shall not lapse at the end of each fiscal biennium but shall be carried forward from biennium to biennium until fully expended or the purpose has been accomplished or abandoned, without necessity of reappropriation.

Section 6. Capital Program and Debt Service Budget Summary Form.

Ordinance No. 1327
Published: _____

Page 5 of 7

The totals of estimated sources and appropriations for each capital or debt service program and transfer during the 2025-2026 biennium, and the aggregate totals for all such uses combined, are set forth in summary form below and are hereby appropriated for use at the capital and debt service program level.



Capital Program and Debt Service Budget Table

Capital or Debt Service Program	Est. 2025-2026 Sources	Est. 2025-2026 Uses (Appropriation)
Street Resurfacing Program	\$ 1,125,020	\$ 1,125,020
Sidewalk Improvement Program	\$ 409,410	\$ 409,410
Americans with Disabilities Act (ADA) Program	\$ 159,881	\$ 159,881
Complete Streets Improvement Program	\$ 148,425	\$ 148,425
Playgrounds Replacement Program	\$ 689,424	\$ 689,424
Trails Improvement Program	\$ 134,029	\$ 134,029
Sport Court Improvement Program	\$ 58,471	\$ 58,471
Parks Parking Lot Resurfacing Program	\$ 134,806	\$ 134,806
Parks Facilities Improvement Program	\$ 85,683	\$ 85,683
Riverfront Land Acquisitions & Demolitions Program	\$ 850,000	\$ 850,000
Environmental Improvement Program	\$ 57,600	\$ 57,600
Facilities Improvement Program	\$ 551,014	\$ 551,014
Total Non-Utilities Capital Programs	\$ 4,403,763	\$ 4,403,763
Non-Utilities Transfers	\$ 500,000	\$ 500,000
Non-Utilities Interfund Loan	\$ 4,900,000	\$ 4,900,000
Non-Utilities Debt Service	\$ 174,000	\$ 174,000
Utility Main & Drainage System Replacement Program	\$ 3,440,097	\$ 3,440,097
Urban Forestry Improvement Program	\$ 509,850	\$ 509,850
Stormwater Pond Improvement Program	\$ 365,400	\$ 365,400
Total Utilities Capital Programs	\$ 4,315,347	\$ 4,315,347
Utilities Debt Service	\$ 5,984,443	\$ 5,984,443
Total All Capital and Debt Service Programs	\$ 20,277,553	\$ 20,277,553

Section 7. Transmittal of Budget. The City Clerk is hereby directed to transmit to the Office of the State Auditor and to the Association of Washington Cities a complete copy of the budget herein referred to as adopted.

Section 8. Effective Date. This ordinance shall be effective from and after the date of its adoption and the expiration of five days after its publication as provided by law.

Section 9. Corrections by City Clerk or Code Reviser. Upon approval of the City

Attorney, the City Clerk and the code reviser are authorized to make necessary corrections to this ordinance, including the correction of clerical errors; references to other local, state or federal laws, codes, rules, or regulations; or ordinance numbering anti section/subsection numbering.

Section 10. Severability. If any one or more section, subsection, or sentence of this ordinance is held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this ordinance and the same shall remain in full force and effect.

PASSED by the City Council of the City of Snoqualmie, Washington, this 13th day of July, 2026.

James Mayhew, Mayor

ATTEST:

APPROVED AS TO FORM:

Kimberly Agfalvi, City Clerk

Dena Burke, City Attorney

2025-2026 Biennium Budget Amendments
Proposed Amendment Request Table

#	Amendment Request	Amendment Description	Fund(s) or Functional Classification(s) Impacted	2025-26 Ongoing Appropriation Increase (Decrease) Requested	2025-26 One-time Appropriation Increase (Decrease) Requested	Offsetting Revenue and/or Other Details
1A	Facility Repairs	This amendment increases the budget to pay for emergent repairs including a failed hot water tank, HVAC repairs, and a failed compressor.	Facilities Maintenance Fund (#510)	\$ -	\$ 96,743	This expense will be paid for from the Reserve Fund (#002).
1B	Facility Repairs	This amendment transfers the funds required to pay for the facility repairs from the Reserve Fund (#002) to the Facility Maintenance Fund (#510)	Reserve Fund (#002)	\$ -	\$ 96,743	
2	Fiber Optic Backbone Replacement Project	This amendment transfers funds from IT (#502) to Non-Utility Capital (#310) in support of the Fiber Optic Backbone Replacement Project, a current CIP project.	Information Technology (#502)	\$ -	\$ 300,000	This transfer was inadvertently excluded from the original 2025-26 Biennial Budget. It facilitates project funding from each served department or fund.
3	Railroad Crossing Project	This amendment increases the budget for the Railroad Crossing Project.	Non-Utility Capital (#310)	\$ -	\$ 1,899,000	This increase in appropriation is matched by a federal grant of \$1,825,000
4	Business Park Lift Station	This amendment increases the budget for the Business Park Lift Station in accordance with AB26-012	Utility Capital (#417)	\$ -	\$ 438,199	The Snoqualmie Valley Hospital will pay for \$351,231 of this appropriation increase.
5	Sandy Cove Park Riverbank Restoration & Outfall Project	This amendment increases the budget for Sandy Cove Riverbank Restoration Project to account for a new construction contract. See AB26-036	Utility Capital (#417)	\$ -	\$ 1,627,793	This overage affects Utility Capital (#417) reserves. In the short term, cash flows will be funded by an interfund loan from Non-Utility Capital (#310) to Utility Capital (#417) to meet reserve level requirements. The revised outlook will be addressed in the next utility rate study.
6	Interfund Loan	This amendment increases the budget to account for an interfund loan from Non-Utility Capital (#310) to Utility Capital (#417). See AB26-037	Non-Utility Capital (#310)	\$ -	\$ 4,900,000	This loan will potentially be repaid in the next biennium as part of a bond issuance.

Total by Ongoing and One-time Appropriation = \$ - \$ 9,358,478

Total Combined Ongoing and One-time Appropriation = \$ 9,358,478

2025-2026 Biennium Budget Amendments

Proposed 2026 Fund Reconciliations (Reconciling the Amendment Request Table to Ordinance)

	Beg. Fund Balance	Sources	Uses	Ending Fund Balance
ORDINANCE TABLE				
RESERVE FUND (#002)				
Adopted Budget	\$ 3,209,281	\$ 84,000	\$ -	\$ 3,293,281
+ #1A - Emergent Facility Repairs	\$ -	\$ -	\$ 96,743	\$ (96,743)
= Amended Budget	\$ 3,209,281	\$ 84,000	\$ 96,743	\$ 3,196,538
INFORMATION TECHNOLOGY FUND (#502)				
Adopted Budget	\$ 1,667,327	\$ 2,365,155	\$ 2,493,841	\$ 1,538,641
+ #2 - Fiber Optic Backbone Replacement Project	\$ -	\$ -	\$ 300,000	\$ (300,000)
= Amended Budget	\$ 1,667,327	\$ 2,365,155	\$ 2,793,841	\$ 1,238,641
FACILITIES MAINTENANCE FUND (#510)				
Adopted Budget	\$ 189,452	\$ 766,237	\$ 772,744	\$ 182,945
+ #1A - Emergent Facility Repairs	\$ -	\$ 96,743	\$ 96,743	\$ -
= Amended Budget	\$ 189,452	\$ 862,980	\$ 869,487	\$ 182,945
Total for all Ordinance Table Amendments =				
	\$ -	\$ 96,743	\$ 493,486	\$ (396,743)
CAPITAL PROJECT BUDGET TABLE				
RAILROAD CROSSING PROJECT				
Adopted Budget			\$ 2,144,500	
+ #3 - Railroad Crossing Project			\$ 1,899,000	
= Amended Budget			\$ 4,043,500	
BUSINESS PARK LIFT STATION				
Adopted Budget			\$ 98,850	
+ #4 - Business Park Lift Station			\$ 438,199	
= Amended Budget			\$ 537,049	
SANDY COVE PARK RIVERBANK RESTORATION & OUTFLOW PROJECT				
Adopted Budget			\$ 4,537,566	
+ #5 - Sandy Cove Park Riverbank Restoration and Outflow Project			\$ 1,627,793	
= Amended Budget			\$ 6,165,359	
Total for all Capital Project Budget Table Amendments =				
			\$ 3,964,992	
CAPITAL PROGRAM AND DEBT SERVICE BUDGET TABLE				
NON-UTILITY TRANSFERS				
Interfund Loan			\$ -	
+ #6 - Interfund Loan			\$ 4,900,000	
= Amended Budget			\$ 4,900,000	
Total for all Capital Program and Debt Service Budget Table Amendments =				
			\$ 4,900,000	
City-wide Amendments	\$ -	\$ 96,743	\$ 9,358,478	\$ (396,743)

 **Proposed 2025-2026 Biennial Budget Ordinance Table**

Fund #	Fund Name	Est. 2025 Beginning Fund Balance	Est. 2025 Sources	Est. 2025 Uses	Est. 2025 Ending Fund Balance	Est. 2026 Sources	Est. 2026 Uses	Est. 2026 Ending Fund Balance	Total 2025-2026 Est. Sources	Total 2025-2026 Uses (Appropriation)
001	General Fund	\$ 2,527,062	\$ 21,271,514		\$ 2,379,451	\$ 22,216,256		\$ 2,587,965	\$ 43,487,770	
	Administrative Departments ¹			\$ 5,361,787			\$ 5,572,239			\$ 10,934,026
	Police (Snoqualmie)			\$ 4,989,413			\$ 5,178,509			\$ 10,167,922
	Fire & Emergency Management			\$ 4,669,605			\$ 4,875,246			\$ 9,544,851
	Parks & Streets Maintenance			\$ 3,101,173			\$ 3,330,753			\$ 6,431,926
	Community Development ²			\$ 2,273,755			\$ 2,148,025			\$ 4,421,780
	Non-Departmental ³			\$ 1,023,392			\$ 902,970			\$ 1,926,362
002	Reserve Fund	\$ 3,118,281	\$ 91,000	\$ -	\$ 3,209,281	\$ 84,000	\$ 96,743	\$ 3,196,538	\$ 175,000	\$ 96,743
	Total General Fund	\$ 5,645,343	\$ 21,362,514	\$ 21,419,125	\$ 5,588,732	\$ 22,300,256	\$ 22,104,485	\$ 5,784,503	\$ 43,662,770	\$ 43,523,610
012	Arts Activities Fund	\$ 50,739	\$ 49,763	\$ 37,180	\$ 63,322	\$ 12,857	\$ 38,389	\$ 37,790	\$ 62,620	\$ 75,569
014	North Bend Police Services Fund	\$ 37,788	\$ 2,820,972	\$ 2,832,810	\$ 25,950	\$ 883,575	\$ 904,100	\$ 5,425	\$ 3,704,547	\$ 3,736,910
018	Deposits Reimbursement Control Fund	\$ 21,266	\$ 20,585	\$ 41,851	\$ -	\$ 20,525	\$ 20,525	\$ -	\$ 41,110	\$ 62,376
020	School Impact Fee Fund	\$ -	\$ 200,000	\$ 200,000	\$ -	\$ 200,000	\$ 200,000	\$ -	\$ 400,000	\$ 400,000
	Total Managerial Funds	\$ 109,793	\$ 3,091,320	\$ 3,111,841	\$ 89,272	\$ 1,116,957	\$ 1,163,014	\$ 43,215	\$ 4,208,277	\$ 4,274,855
110	Tourism Promotion Fund	\$ 9,866	\$ 33,600	\$ 30,000	\$ 13,466	\$ 34,507	\$ 30,000	\$ 17,973	\$ 68,107	\$ 60,000
118	Drug Enforcement Fund	\$ 39,085	\$ 901	\$ 3,000	\$ 36,986	\$ 809	\$ -	\$ 37,795	\$ 1,710	\$ 3,000
123	Opioid Settlement Fund	\$ 71,335	\$ 15,966	\$ -	\$ 87,301	\$ 16,732	\$ -	\$ 104,033	\$ 32,698	\$ -
131	Affordable Housing Fund	\$ 1,725,925	\$ 398,936	\$ -	\$ 2,124,861	\$ 414,290	\$ -	\$ 2,539,151	\$ 813,226	\$ -
144	Home Elevations Fund	\$ -	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000
	Total Special Revenue Funds	\$ 1,846,211	\$ 949,403	\$ 533,000	\$ 2,262,614	\$ 466,338	\$ 30,000	\$ 2,698,952	\$ 1,415,741	\$ 563,000
310	Non-Utilities Capital Fund ⁴	\$ 20,095,791	\$ 5,441,708	\$ 19,530,931	\$ 6,006,568	\$ 14,102,500	\$ 18,264,193	\$ 1,844,875	\$ 19,544,208	\$ 37,795,124
350	Enterprise Resource Planning Project Fund	\$ 483,958	\$ 161,000	\$ 349,958	\$ 295,000	\$ 5,000	\$ 300,000	\$ -	\$ 166,000	\$ 649,958
	Total Capital Funds	\$ 20,579,749	\$ 5,602,708	\$ 19,880,889	\$ 6,301,568	\$ 14,107,500	\$ 18,564,193	\$ 1,844,875	\$ 19,710,208	\$ 38,445,082
401	Water Operations Fund	\$ 1,055,284	\$ 5,659,125	\$ 5,417,424	\$ 1,296,985	\$ 5,968,393	\$ 5,974,502	\$ 1,290,876	\$ 11,627,518	\$ 11,391,926
402	Wastewater Operations Fund	\$ 819,934	\$ 6,774,482	\$ 6,606,836	\$ 987,580	\$ 7,211,254	\$ 7,204,882	\$ 993,952	\$ 13,985,736	\$ 13,811,718
403	Stormwater Operations Fund	\$ 588,834	\$ 3,170,982	\$ 3,065,852	\$ 693,964	\$ 3,386,538	\$ 3,462,694	\$ 617,808	\$ 6,557,520	\$ 6,528,546
417	Utilities Capital Fund ⁴	\$ 4,999,190	\$ 14,380,223	\$ 15,709,288	\$ 3,670,125	\$ 11,126,373	\$ 12,138,472	\$ 2,658,026	\$ 25,506,596	\$ 27,847,760
	Total Enterprise Funds	\$ 7,463,242	\$ 29,984,812	\$ 30,799,400	\$ 6,648,654	\$ 27,692,558	\$ 28,780,550	\$ 5,560,662	\$ 57,677,370	\$ 59,579,950
501	Equipment Replacement & Repair Fund	\$ 2,934,654	\$ 2,781,563	\$ 3,677,128	\$ 2,039,089	\$ 2,438,985	\$ 2,724,508	\$ 1,753,566	\$ 5,220,548	\$ 6,401,636
502	Information Technology Fund	\$ 1,635,916	\$ 2,397,819	\$ 2,366,408	\$ 1,667,327	\$ 2,365,155	\$ 2,793,841	\$ 1,238,641	\$ 4,762,974	\$ 5,160,249
510	Facilities Maintenance Fund	\$ 194,755	\$ 723,059	\$ 728,362	\$ 189,452	\$ 862,980	\$ 869,487	\$ 182,945	\$ 1,586,039	\$ 1,597,849
	Total Internal Service Funds	\$ 4,765,325	\$ 5,902,441	\$ 6,771,898	\$ 3,895,868	\$ 5,667,120	\$ 6,387,836	\$ 3,175,152	\$ 11,569,561	\$ 13,159,734
	Total All Funds	\$ 40,409,663	\$ 66,893,198	\$ 82,516,153	\$ 24,786,708	\$ 71,350,729	\$ 77,030,078	\$ 19,107,359	\$ 138,243,927	\$ 159,546,231

¹ Includes Mayor, City Council, Administration, City Attorney, City Clerk, Finance, and Communications

² Includes Planning, Developer-Reimbursed Expenditures, Building, and Events

³ Includes Human Services, Court Services, etc.

⁴ Appropriations for capital projects are established at the project level. The place holder amounts in Funds #310 and #417 are estimates as to the timing of spending, but do not represent the legal appropriation for projects and programs within these funds.

2025-2026 Biennium Budget Amendments

2025-2026 Biennial Budget Totals Comparison Table

Location	Est. 2025 Beginning Fund Balance	Est. 2025 Sources	Est. 2025 Uses	Est. 2025 Ending Fund Balance	Est. 2026 Sources	Est. 2026 Uses	Est. 2026 Ending Fund Balance	Total 2025-2026 Est. Sources	Total 2025-2026 Uses (Appropriation)
Ordinance Table									
Amended Ord. AB26-21	\$ 40,409,663	\$ 66,893,198	\$ 82,516,153	\$ 24,786,708	\$ 71,253,986	\$ 76,536,592	\$ 19,504,102	\$ 138,147,184	\$ 159,052,745
Proposed Ord. AB26-34	\$ 40,409,663	\$ 66,893,198	\$ 82,516,153	\$ 24,786,708	\$ 71,350,729	\$ 77,030,078	\$ 19,107,359	\$ 138,243,927	\$ 159,546,231
Ordinance Table Difference	\$ -	\$ -	\$ -	\$ -	\$ 96,743	\$ 493,486	\$ (396,743)	\$ 96,743	\$ 493,486
Capital Project Budget Table									
Amended Ord. AB26-21									\$ 114,428,390
Proposed Ord. AB26-34									\$ 118,393,382
Capital Project Budget Table Difference									\$ 3,964,992
Capital Program & Debt Service Budget Table									
Amended Ord. AB26-21									\$ 15,377,553
Proposed Ord. AB26-34									\$ 20,277,553
Capital Program & Debt Service Budget Table Difference									\$ 4,900,000
Combined Difference =	\$ -	\$ -	\$ -	\$ -	\$ 96,743	\$ 493,486	\$ (396,743)	\$ 96,743	\$ 9,358,478

2025-2026 Biennium Budget Amendments
Governmental Operating Fund (#001)
10-Year Forecast Table

Financial Forecast WORKING DRAFT

Version Date: June 3, 2026

	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
Forecast - Revenues, Expenditures & Fund Balance - Governmental Operating	Budgeted	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected
Beginning Fund Balance	2,487,357	2,695,871	2,564,781	2,283,026	1,808,749	1,151,796	312,970	(617,288)	(1,664,834)	(2,828,617)
Ongoing Revenues (Forecast uses the March 2026 KC Economic Forecast and other assumptions)										
Property Tax (Avg. Annual Inc. = 1.25%)	8,694,697	8,803,381	8,913,423	9,024,841	9,137,651	9,251,872	9,367,520	9,484,614	9,603,172	9,723,212
Sales & Use Tax/B&O Tax (KC Economic Forecast: Avg. Annual Inc. = 2.8%)	4,402,829	4,635,540	4,788,513	4,937,436	5,084,572	5,232,533	5,354,974	5,473,854	5,593,184	5,710,641
Utility Tax (Avg. Annual Inc. = 3.2%)	3,463,006	3,705,734	3,883,610	4,007,885	4,132,129	4,260,225	4,396,553	4,494,156	4,592,129	4,688,563
Charges for Goods & Services (2.8% Annual Inc.)	3,820,480	3,968,333	4,099,288	4,226,775	4,352,733	4,479,398	4,584,216	4,685,985	4,788,140	4,888,691
Licenses & Permit Fees (2.2% Annual Inc.)	870,956	634,617	648,579	662,847	677,430	692,333	707,565	723,131	739,040	755,299
Intergovernmental Revenues & Grants (1.8% Annual Inc.)	653,617	665,382	677,359	689,551	701,963	714,599	727,461	740,556	753,886	767,456
Other Revenues (0.70% Annual Inc.)	190,537	191,871	193,214	194,566	195,928	197,300	198,681	200,072	201,472	202,884
Total Recurring Revenues =	22,096,122	22,604,858	23,203,985	23,743,902	24,282,407	24,828,260	25,336,970	25,802,369	26,271,023	26,736,744
Ongoing Expenditures (Forecast uses the March 2026 KC Economic Forecast and other assumptions)										
Administrative Depts.	(5,505,572)	(5,718,638)	(5,907,353)	(6,091,072)	(6,272,586)	(6,455,118)	(6,606,168)	(6,752,825)	(6,900,036)	(7,044,937)
Police (Snoqualmie)	(5,178,509)	(5,378,917)	(5,556,422)	(5,729,226)	(5,899,957)	(6,071,646)	(6,213,722)	(6,351,667)	(6,490,133)	(6,626,426)
Fire & Emergency Management	(4,858,579)	(5,046,606)	(5,213,144)	(5,375,273)	(5,535,456)	(5,696,538)	(5,829,837)	(5,959,259)	(6,089,171)	(6,217,044)
Parks +Streets Maintenance	(3,330,753)	(3,459,653)	(3,573,822)	(3,684,968)	(3,794,780)	(3,905,208)	(3,996,590)	(4,085,314)	(4,174,374)	(4,262,036)
Community Development	(1,601,693)	(1,663,679)	(1,718,580)	(1,772,028)	(1,824,834)	(1,877,937)	(1,921,881)	(1,964,546)	(2,007,373)	(2,049,528)
Developer Reimbursed Expenditures	(546,332)	(567,475)	(586,202)	(604,433)	(622,445)	(640,558)	(655,547)	(670,100)	(684,708)	(699,087)
Human Services	(321,000)	(333,423)	(344,426)	(355,137)	(365,720)	(376,363)	(385,170)	(393,720)	(402,304)	(410,752)
Court Services	(390,800)	(405,924)	(419,319)	(432,360)	(445,245)	(458,201)	(468,923)	(479,333)	(489,783)	(500,068)
Non-Departmental	(141,170)	(146,633)	(151,472)	(156,183)	(160,837)	(165,518)	(169,391)	(173,151)	(176,926)	(180,641)
Total Ongoing Expenditures =	(21,874,409)	(22,720,948)	(23,470,740)	(24,200,680)	(24,921,860)	(25,647,086)	(26,247,228)	(26,829,916)	(27,414,808)	(27,990,519)
Ongoing Revenues Over (Under) Ongoing Expenditures	221,713	(116,090)	(266,755)	(456,777)	(639,452)	(818,826)	(910,258)	(1,027,547)	(1,143,785)	(1,253,775)
One-Time Revenues / (Expenditures)										
Various Departments: Legal Support for Revenue Items	(33,333)	-	-	-	-	-	-	-	-	-
Administration: Legal Support for Land Use	(50,000)	-	-	-	-	-	-	-	-	-
Non-Departmental: Meadowbrook Farm Master Plan	(40,000)	-	-	-	-	-	-	-	-	-
Total One-Time Revenues / Expenditures =	(123,333)	-	-	-	-	-	-	-	-	-
Transfers										
Transfer In (from North Bend Police Services Fund)	120,134	-	-	-	-	-	-	-	-	-
Transfer Out (to Arts Activities Fund)	(10,000)	(15,000)	(15,000)	(17,500)	(17,500)	(20,000)	(20,000)	(19,999)	(19,998)	(19,998)
Total Transfers =	110,134	(15,000)	(15,000)	(17,500)	(17,500)	(20,000)	(20,000)	(19,999)	(19,998)	(19,998)
Ending Fund Balance	2,695,871	2,564,781	2,283,026	1,808,749	1,151,796	312,970	(617,288)	(1,664,834)	(2,828,617)	(4,102,390)
<i>Estimated Fund Balance as % of General Fund Ongoing Expenditures</i>	12%	11%	10%	7%	5%	1%	-2%	-6%	-10%	-15%

Council Agenda Bill

Item 12.

AB Number

AB26-039

Agenda Bill Information

Title *

2025-2026 Biennial Budget Amendment - BESS Review &

Action *

Motion

Council Agenda Section

Ordinance

Council Meeting Date *

06/22/2026

Staff Member

Janna Walker

Department *

Finance

Committee

Finance and Administration

Committee Date







06/16/2026

Exhibits

Packet Attachments - if any

Drag and drop up to 10 files here to upload or [Choose files](#)

Files (7 uploaded)

<input checked="" type="checkbox"/> x01 Amendment Ordinance.docx	95.75KB
<input checked="" type="checkbox"/> x02 Amendment Request Table.pdf 	250.9KB
<input checked="" type="checkbox"/> x03 Proposed 2026 Fund Reconciliation.pdf 	303.09KB
<input checked="" type="checkbox"/> x04 Proposed Ordinance Table.pdf 	278.41KB
<input checked="" type="checkbox"/> x05 Budget Totals Comparison Table.pdf 	232.75KB
<input checked="" type="checkbox"/> x06 10-Year Forecast Table.pdf 	402.78KB
<input checked="" type="checkbox"/> x07 Presentation Slides.pdf 	498.09KB

Click [here](#) to review attachments.

Summary

Introduction *

Proposed Motion
The ordinance recommends the 2025-2026 Biennial Budget to provide the City with the appropriation necessary to Motion approving the ordinance amending the 2025-2026 Biennial Budget land use issue.

Background/Overview*

What was done (legislative history, previous actions, ability to hyperlink)

Style **B I U** Open Sans 18 **A** [List icons] [Grid icon] [Link icon] [Image icon]

The 2025-2026 Biennial Budget was adopted by Ordinance No. 1296 on October 3, 2024, amended by Ordinance No. 1309 on November 24, 2025, amended by Ordinance No. 1320 on April 13, 2026, and amended by Ordinance No. 1326 on May 26, 2026. The currently proposed ordinance assumes that the budget amendment proposed in AB26-034 will be passed on July 7, 2026.

Analysis*

The City Attorney has identified legal and consultant expenditures that are expected to cost \$500,000, which is above the \$50,000 originally estimated in Ordinance No. 1320, the 2025-2026 Biennial Budget Amendment. The current amendment of \$450,000 will allow the City to hire experts to evaluate environmental and safety concerns and guide the City in taking appropriate action. This expenditure would be paid for out the of the General Fund's (#001) Administrative Departments.

There is currently no revenue offset or corresponding expenditure reduction for this proposed amendment. It would be paid for out of the General Fund (#001) fund balance.

Budgetary Status*

This is an extra-budget expenditure.

Budget Summary

The 2025-2026 amendment ordinance, as provided for in this agenda bill, authorizes the City of Snoqualmie to spend or transfer amounts across all funds and functional classifications of no more than \$46.93 million in 2025 and \$46.78 million in 2026 for a total of \$93.70 million, without the Non-Utility Capital Funds (#310 and #350) and the Utility Capital Fund (#417).

Fiscal Impact

Amount of Expenditure	Amount Budgeted	Appropriation Requested
\$ 450,000.00	\$ 5,572,239.00	\$ 450,000.00

Fiscal Impact

Screenshot below is an image of the budget summary table.

Style **B I U** Open Sans 18 **A** [List icons] [Grid icon] [Link icon] [Image icon]

Comments:



2025-2026 Biennial Budget Amendment

General Fund (#001) Balance	\$2.88 Million
Reserve Fund (#002) Balance	\$2.79 Million
Combined Fund Balance	\$5.66 Million
Less: 15% Required Reserve Level	\$3.28 Million
Funds in Excess of Reserve	\$2.38 Million

June 22, 2026

BESS Response



Battery Energy Storage System (BESS)

- Legal Support
 - Foster Garvey Contract AB26-003
- Consultants
 - Jensen Hughes Contract AB26-032

BESS Response



- Paid for from the General Fund (#001)
Balance

General Fund (#001) Balance	\$2.88 Million
Reserve Fund (#002) Balance	\$2.79 Million
Combined Fund Balance	\$5.66 Million
Less: 15% Required Reserve Level	\$3.28 Million
Funds in Excess of Reserve	\$2.38 Million

ORDINANCE NO. 1329

**AN ORDINANCE OF THE CITY OF SNOQUALMIE,
WASHINGTON, AMENDING THE 2025-2026 BIENNIAL
BUDGET; AND PROVIDING FOR SEVERABILITY AND AN
EFFECTIVE DATE.**

WHEREAS, the City of Snoqualmie is a non-charter optional municipal code city as provided in Title 35A RCW, incorporated under the laws of the state of Washington; and

WHEREAS, pursuant to RCW 35A.34.040 the City is authorized to establish by ordinance a two-year fiscal biennium budget cycle for the City; and

WHEREAS, the City Council passed Ordinance No. 1296 establishing a two-year fiscal biennial budget; and

WHEREAS, the City Council passed Ordinance No. 1309, Ordinance No. 1320, and Ordinance No. 1326 amending the two-year fiscal biennial budget; and

WHEREAS, the City Council wishes to modify and amend the 2025-2026 biennial budget to cover expenditures and changes not reasonably foreseen in Ordinance Nos. 1296, 1309, 1320, and 1326, and an Ordinance expected to be passed on July 13, 2026; and

NOW, THEREFORE, BE IT HEREBY ORDAINED by the City Council of the City of Snoqualmie, Washington, as follows:

Section 1. Biennial Budget Amended. The City of Snoqualmie biennial budget for the 2025-2026 fiscal biennium, as placed into final form and content, is hereby amended by reference as set forth in Section 2.

Section 2. Fund Budget Summary Form. Pursuant to RCW 35A.34.120, the totals of estimated sources and appropriations for each separate fund, and the aggregate totals for all such funds combined, are set forth in summary form on page 3 of this ordinance, and are hereby appropriated for use at the fund level during the 2025-2026 biennium, with the exception of the City's capital funds (Non-Utilities Capital Fund #310, Enterprise Resource

Planning Project Fund #350, and Utilities Capital Fund #417).

 **Proposed 2025-2026 Biennial Budget Ordinance Table**

Fund #	Fund Name	Est. 2025 Beginning Fund Balance	Est. 2025 Sources	Est. 2025 Uses	Est. 2025 Ending Fund Balance	Est. 2026 Sources	Est. 2026 Uses	Est. 2026 Ending Fund Balance	Total 2025-2026 Est. Sources	Total 2025-2026 Uses (Appropriation)
001	General Fund	\$ 2,527,062	\$ 21,271,514		\$ 2,379,451	\$ 22,216,256		\$ 2,137,965	\$ 43,487,770	
	<i>Administrative Departments¹</i>			\$ 5,361,787			\$ 6,022,239			\$ 11,384,026
	<i>Police (Snoqualmie)</i>			\$ 4,989,413			\$ 5,178,509			\$ 10,167,922
	<i>Fire & Emergency Management</i>			\$ 4,669,605			\$ 4,875,246			\$ 9,544,851
	<i>Parks & Streets Maintenance</i>			\$ 3,101,173			\$ 3,330,753			\$ 6,431,926
	<i>Community Development²</i>			\$ 2,273,755			\$ 2,148,025			\$ 4,421,780
	<i>Non-Departmental³</i>			\$ 1,023,392			\$ 902,970			\$ 1,926,362
002	Reserve Fund	\$ 3,118,281	\$ 91,000	\$ -	\$ 3,209,281	\$ 84,000	\$ 96,743	\$ 3,196,538	\$ 175,000	\$ 96,743
	Total General Fund	\$ 5,645,343	\$ 21,362,514	\$ 21,419,125	\$ 5,588,732	\$ 22,300,256	\$ 22,554,485	\$ 5,334,503	\$ 43,662,770	\$ 43,973,610
012	Arts Activities Fund	\$ 50,739	\$ 49,763	\$ 37,180	\$ 63,322	\$ 12,857	\$ 38,389	\$ 37,790	\$ 62,620	\$ 75,569
014	North Bend Police Services Fund	\$ 37,788	\$ 2,820,972	\$ 2,832,810	\$ 25,950	\$ 883,575	\$ 904,100	\$ 5,425	\$ 3,704,547	\$ 3,736,910
018	Deposits Reimbursement Control Fund	\$ 21,266	\$ 20,585	\$ 41,851	\$ -	\$ 20,525	\$ 20,525	\$ -	\$ 41,110	\$ 62,376
020	School Impact Fee Fund	\$ -	\$ 200,000	\$ 200,000	\$ -	\$ 200,000	\$ 200,000	\$ -	\$ 400,000	\$ 400,000
	Total Managerial Funds	\$ 109,793	\$ 3,091,320	\$ 3,111,841	\$ 89,272	\$ 1,116,957	\$ 1,163,014	\$ 43,215	\$ 4,208,277	\$ 4,274,855
110	Tourism Promotion Fund	\$ 9,866	\$ 33,600	\$ 30,000	\$ 13,466	\$ 34,507	\$ 30,000	\$ 17,973	\$ 68,107	\$ 60,000
118	Drug Enforcement Fund	\$ 39,085	\$ 901	\$ 3,000	\$ 36,986	\$ 809	\$ -	\$ 37,795	\$ 1,710	\$ 3,000
123	Opioid Settlement Fund	\$ 71,335	\$ 15,966	\$ -	\$ 87,301	\$ 16,732	\$ -	\$ 104,033	\$ 32,698	\$ -
131	Affordable Housing Fund	\$ 1,725,925	\$ 398,936	\$ -	\$ 2,124,861	\$ 414,290	\$ -	\$ 2,539,151	\$ 813,226	\$ -
144	Home Elevations Fund	\$ -	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000
	Total Special Revenue Funds	\$ 1,846,211	\$ 949,403	\$ 533,000	\$ 2,262,614	\$ 466,338	\$ 30,000	\$ 2,698,952	\$ 1,415,741	\$ 563,000
310	Non-Utilities Capital Fund ⁴	\$ 20,095,791	\$ 5,441,708	\$ 19,530,931	\$ 6,006,568	\$ 14,102,500	\$ 18,264,193	\$ 1,844,875	\$ 19,544,208	\$ 37,795,124
350	Enterprise Resource Planning Project Fund	\$ 483,958	\$ 161,000	\$ 349,958	\$ 295,000	\$ 5,000	\$ 300,000	\$ -	\$ 166,000	\$ 649,958
	Total Capital Funds	\$ 20,579,749	\$ 5,602,708	\$ 19,880,889	\$ 6,301,568	\$ 14,107,500	\$ 18,564,193	\$ 1,844,875	\$ 19,710,208	\$ 38,445,082
401	Water Operations Fund	\$ 1,055,284	\$ 5,659,125	\$ 5,417,424	\$ 1,296,985	\$ 5,968,393	\$ 5,974,502	\$ 1,290,876	\$ 11,627,518	\$ 11,391,926
402	Wastewater Operations Fund	\$ 819,934	\$ 6,774,482	\$ 6,606,836	\$ 987,580	\$ 7,211,254	\$ 7,204,882	\$ 993,952	\$ 13,985,736	\$ 13,811,718
403	Stormwater Operations Fund	\$ 588,834	\$ 3,170,982	\$ 3,065,852	\$ 693,964	\$ 3,386,538	\$ 3,462,694	\$ 617,808	\$ 6,557,520	\$ 6,528,546
417	Utilities Capital Fund ⁴	\$ 4,999,190	\$ 14,380,223	\$ 15,709,288	\$ 3,670,125	\$ 11,126,373	\$ 12,138,472	\$ 2,658,026	\$ 25,506,596	\$ 27,847,760
	Total Enterprise Funds	\$ 7,463,242	\$ 29,984,812	\$ 30,799,400	\$ 6,648,654	\$ 27,692,558	\$ 28,780,550	\$ 5,560,662	\$ 57,677,370	\$ 59,579,950
501	Equipment Replacement & Repair Fund	\$ 2,934,654	\$ 2,781,563	\$ 3,677,128	\$ 2,039,089	\$ 2,438,985	\$ 2,724,508	\$ 1,753,566	\$ 5,220,548	\$ 6,401,636
502	Information Technology Fund	\$ 1,635,916	\$ 2,397,819	\$ 2,366,408	\$ 1,667,327	\$ 2,365,155	\$ 2,793,841	\$ 1,238,641	\$ 4,762,974	\$ 5,160,249
510	Facilities Maintenance Fund	\$ 194,755	\$ 723,059	\$ 728,362	\$ 189,452	\$ 862,980	\$ 869,487	\$ 182,945	\$ 1,586,039	\$ 1,597,849
	Total Internal Service Funds	\$ 4,765,325	\$ 5,902,441	\$ 6,771,898	\$ 3,895,868	\$ 5,667,120	\$ 6,387,836	\$ 3,175,152	\$ 11,569,561	\$ 13,159,734
	Total All Funds	\$ 40,409,663	\$ 66,893,198	\$ 82,516,153	\$ 24,786,708	\$ 71,350,729	\$ 77,480,078	\$ 18,657,359	\$ 138,243,927	\$ 159,996,231

¹ Includes Mayor, City Council, Administration, City Attorney, City Clerk, Finance, and Communications

² Includes Planning, Developer-Reimbursed Expenditures, Building, and Events

³ Includes Human Services, Court Services, etc.

⁴ Appropriations for capital projects are established at the project level. The place holder amounts in Funds #310, #350 and #417 are estimates as to the timing of spending, but do not represent the legal appropriation for projects and programs within these funds. See the budget ordinance for these continuing project appropriations and biennial program appropriations.

Section 3. Transfers Within Funds Authorized. Pursuant to RCW

35A.34.200(2), transfers between individual appropriations within any one fund of the 2025-2026 biennial budget may be made during the fiscal biennium by order of the Mayor; provided, however, that transfers between individual appropriations with the General Fund (Fund No. 001) may be made only within the functional classifications within the General Fund identified in the summary in Section 2 above.

Section 4. Capital Project Budget Summary Form. The totals of estimated sources and appropriations over the life of each capital project, that has or is anticipated to start before December 31, 2026, and the aggregate totals for all such capital projects combined, are set forth in summary form below and are hereby appropriated for use at the capital project level.



Capital Project Budget Table

Capital Project	Est. Life-of-Project Sources	Est. Life-of-Project Uses (Appropriation)
Meadowbrook Trail Project	\$ 240,000	\$ 240,000
Kimball Creek Bridges Restoration Project	\$ 1,865,513	\$ 1,865,513
384th Street Project - Non-Utilities Portion	\$ 1,093,521	\$ 1,093,521
Community Park Sprayground Project	\$ 1,500,000	\$ 1,500,000
Town Center Improvement Project - Phase III	\$ 14,797,050	\$ 14,797,050
Meadowbrook Bridge Restoration Project	\$ 3,163,800	\$ 3,163,800
Railroad Crossing Project	\$ 4,043,500	\$ 4,043,500
Rivertrail Project - NW of Sandy Cove Park	\$ 3,607,751	\$ 3,607,751
Rivertrail Project - Arboretum Trail	\$ 1,709,700	\$ 1,709,700
Police Station Facility Improvements Project	\$ 345,000	\$ 345,000
Fire Station Facility Improvement Project	\$ 74,300	\$ 74,300
Community Center Expansion Project	\$ 30,226,669	\$ 30,226,669
Server Improvement Project	\$ 75,000	\$ 75,000
Fiber Optic Backbone Replacement Project	\$ 425,000	\$ 425,000
Total Non-Utilities Capital Projects	\$ 63,166,804	\$ 63,166,804
384th Street Project - Utilities Portion	\$ 2,780,913	\$ 2,780,913
Water Reclamation Facility Improvement Project - Phase III	\$ 17,090,340	\$ 17,090,340
Pressure Zone Conversions Project	\$ 237,930	\$ 237,930
Pressure Reducing Valve (PRV) Stations Project	\$ 244,110	\$ 244,110
705 Zone Booster Pump Station Improvement Project	\$ 592,250	\$ 592,250
South Wellfield Improvement Project	\$ 2,943,740	\$ 2,943,740
Canyon Springs Improvement Project	\$ 1,549,308	\$ 1,549,308
Eagle Lake Water Reclamation Basin Improvement Project	\$ 9,756,267	\$ 9,756,267
Ridge Street Drainage Improvement Project	\$ 346,080	\$ 346,080
Kimball Creek Riparian Restoration Project	\$ 2,365,910	\$ 2,365,910
Sandy Cove Park Riverbank Restoration & Outfall Project	\$ 6,165,359	\$ 6,165,359
SR 202 Bridge Utility Main Replacement Project	\$ 6,943,211	\$ 6,943,211
Source of Supply Improvement Project	\$ 1,548,000	\$ 1,548,000
Business Park Lift Station Improvement Project	\$ 537,049	\$ 537,049
Total Utilities Capital Projects	\$ 53,100,467	\$ 53,100,467
Enterprise Resource Planning System Project	\$ 2,126,111	\$ 2,126,111
Total All Capital Projects	\$ 118,393,382	\$ 118,393,382

Section 5. Continuing Appropriation for Capital Projects Authorized.

Pursuant to RCW 35A.34.270, the appropriation in any fund for any capital project shall not lapse at the end of each fiscal biennium but shall be carried forward from biennium to biennium until fully expended or the purpose has been accomplished or abandoned, without necessity of reappropriation.

Section 6. Capital Program and Debt Service Budget Summary Form.

Ordinance No. 1329
Published: _____

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The totals of estimated sources and appropriations for each capital or debt service program and transfer during the 2025-2026 biennium, and the aggregate totals for all such uses combined, are set forth in summary form below and are hereby appropriated for use at the capital and debt service program level.



Capital Program and Debt Service Budget Table

Capital or Debt Service Program	Est. 2025-2026 Sources	Est. 2025-2026 Uses (Appropriation)
Street Resurfacing Program	\$ 1,125,020	\$ 1,125,020
Sidewalk Improvement Program	\$ 409,410	\$ 409,410
Americans with Disabilities Act (ADA) Program	\$ 159,881	\$ 159,881
Complete Streets Improvement Program	\$ 148,425	\$ 148,425
Playgrounds Replacement Program	\$ 689,424	\$ 689,424
Trails Improvement Program	\$ 134,029	\$ 134,029
Sport Court Improvement Program	\$ 58,471	\$ 58,471
Parks Parking Lot Resurfacing Program	\$ 134,806	\$ 134,806
Parks Facilities Improvement Program	\$ 85,683	\$ 85,683
Riverfront Land Acquisitions & Demolitions Program	\$ 850,000	\$ 850,000
Environmental Improvement Program	\$ 57,600	\$ 57,600
Facilities Improvement Program	\$ 551,014	\$ 551,014
Total Non-Utilities Capital Programs	\$ 4,403,763	\$ 4,403,763
Non-Utilities Transfers	\$ 500,000	\$ 500,000
Non-Utilities Interfund Loan	\$ 4,900,000	\$ 4,900,000
Non-Utilities Debt Service	\$ 174,000	\$ 174,000
Utility Main & Drainage System Replacement Program	\$ 3,440,097	\$ 3,440,097
Urban Forestry Improvement Program	\$ 509,850	\$ 509,850
Stormwater Pond Improvement Program	\$ 365,400	\$ 365,400
Total Utilities Capital Programs	\$ 4,315,347	\$ 4,315,347
Utilities Debt Service	\$ 5,984,443	\$ 5,984,443
Total All Capital and Debt Service Programs	\$ 20,277,553	\$ 20,277,553

Section 7. Transmittal of Budget. The City Clerk is hereby directed to transmit to the Office of the State Auditor and to the Association of Washington Cities a complete copy of the budget herein referred to as adopted.

Section 8. Effective Date. This ordinance shall be effective from and after the date of its adoption and the expiration of five days after its publication as provided by law.

Section 9. Corrections by City Clerk or Code Reviser. Upon approval of the City

Attorney, the City Clerk and the code reviser are authorized to make necessary corrections to this ordinance, including the correction of clerical errors; references to other local, state or federal laws, codes, rules, or regulations; or ordinance numbering anti section/subsection numbering.

Section 10. Severability. If any one or more section, subsection, or sentence of this ordinance is held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this ordinance and the same shall remain in full force and effect.

PASSED by the City Council of the City of Snoqualmie, Washington, this 13^h day of July, 2026.

James Mayhew, Mayor

ATTEST:

APPROVED AS TO FORM:

Kimberly Agfalvi, City Clerk

Dena Burke, City Attorney

2025-2026 Biennium Budget Amendments
Proposed Amendment Request Table

#	Amendment Request	Amendment Description	Department/ Division	Fund(s) or Functional Classification(s) Impacted	2025-26 Ongoing Appropriation Increase (Decrease) Requested	2025-26 One-time Appropriation Increase (Decrease) Requested	Offsetting Revenue and/or Other Details
1	BESS Response	This amendment funds outside legal and consultant work related to land use, legal, environmental, and safety concerns associated with the proposed battery energy storage system (BESS).	Administrative Departments	General Fund (#001)	\$ -	\$ 450,000	This expenditure will be paid for from the General Fund (#001) balance. Administration estimates the City will have a combined General Fund (#001) and Reserve Fund (#002) balance of \$5.6 million, which is \$2.4 million higher than the reserve target established by Financial Management Policy (set at a minimum of 15% of ongoing General Fund expenditures).

Total by Ongoing and One-time Appropriation = \$ - \$ 450,000

Total Combined Ongoing and One-time Appropriation = \$ 450,000

2025-2026 Biennium Budget Amendments

Proposed 2026 Fund Reconciliations (Reconciling the Amendment Request Table to Ordinance)

	Beg. Fund Balance	Sources	Uses	Ending Fund Balance
ORDINANCE TABLE				
GENERAL FUND (#001)				
Adopted Budget	\$ 2,379,451	\$ 22,216,256	\$ 22,007,742	\$ 2,587,965
+ #1 - BESS Response	\$ -	\$ -	\$ 450,000	\$ (450,000)
= Amended Budget	\$ 2,379,451	\$ 22,216,256	\$ 22,457,742	\$ 2,137,965
Total for all Ordinance Table Amendments =	\$ -	\$ -	\$ 450,000	\$ (450,000)

 **Proposed 2025-2026 Biennial Budget Ordinance Table**

Fund #	Fund Name	Est. 2025 Beginning Fund Balance	Est. 2025 Sources	Est. 2025 Uses	Est. 2025 Ending Fund Balance	Est. 2026 Sources	Est. 2026 Uses	Est. 2026 Ending Fund Balance	Total 2025-2026 Est. Sources	Total 2025-2026 Uses (Appropriation)
001	General Fund	\$ 2,527,062	\$ 21,271,514		\$ 2,379,451	\$ 22,216,256		\$ 2,137,965	\$ 43,487,770	
	<i>Administrative Departments¹</i>			\$ 5,361,787			\$ 6,022,239			\$ 11,384,026
	<i>Police (Snoqualmie)</i>			\$ 4,989,413			\$ 5,178,509			\$ 10,167,922
	<i>Fire & Emergency Management</i>			\$ 4,669,605			\$ 4,875,246			\$ 9,544,851
	<i>Parks & Streets Maintenance</i>			\$ 3,101,173			\$ 3,330,753			\$ 6,431,926
	<i>Community Development²</i>			\$ 2,273,755			\$ 2,148,025			\$ 4,421,780
	<i>Non-Departmental³</i>			\$ 1,023,392			\$ 902,970			\$ 1,926,362
002	Reserve Fund	\$ 3,118,281	\$ 91,000	\$ -	\$ 3,209,281	\$ 84,000	\$ 96,743	\$ 3,196,538	\$ 175,000	\$ 96,743
	Total General Fund	\$ 5,645,343	\$ 21,362,514	\$ 21,419,125	\$ 5,588,732	\$ 22,300,256	\$ 22,554,485	\$ 5,334,503	\$ 43,662,770	\$ 43,973,610
012	Arts Activities Fund	\$ 50,739	\$ 49,763	\$ 37,180	\$ 63,322	\$ 12,857	\$ 38,389	\$ 37,790	\$ 62,620	\$ 75,569
014	North Bend Police Services Fund	\$ 37,788	\$ 2,820,972	\$ 2,832,810	\$ 25,950	\$ 883,575	\$ 904,100	\$ 5,425	\$ 3,704,547	\$ 3,736,910
018	Deposits Reimbursement Control Fund	\$ 21,266	\$ 20,585	\$ 41,851	\$ -	\$ 20,525	\$ 20,525	\$ -	\$ 41,110	\$ 62,376
020	School Impact Fee Fund	\$ -	\$ 200,000	\$ 200,000	\$ -	\$ 200,000	\$ 200,000	\$ -	\$ 400,000	\$ 400,000
	Total Managerial Funds	\$ 109,793	\$ 3,091,320	\$ 3,111,841	\$ 89,272	\$ 1,116,957	\$ 1,163,014	\$ 43,215	\$ 4,208,277	\$ 4,274,855
110	Tourism Promotion Fund	\$ 9,866	\$ 33,600	\$ 30,000	\$ 13,466	\$ 34,507	\$ 30,000	\$ 17,973	\$ 68,107	\$ 60,000
118	Drug Enforcement Fund	\$ 39,085	\$ 901	\$ 3,000	\$ 36,986	\$ 809	\$ -	\$ 37,795	\$ 1,710	\$ 3,000
123	Opioid Settlement Fund	\$ 71,335	\$ 15,966	\$ -	\$ 87,301	\$ 16,732	\$ -	\$ 104,033	\$ 32,698	\$ -
131	Affordable Housing Fund	\$ 1,725,925	\$ 398,936	\$ -	\$ 2,124,861	\$ 414,290	\$ -	\$ 2,539,151	\$ 813,226	\$ -
144	Home Elevations Fund	\$ -	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000
	Total Special Revenue Funds	\$ 1,846,211	\$ 949,403	\$ 533,000	\$ 2,262,614	\$ 466,338	\$ 30,000	\$ 2,698,952	\$ 1,415,741	\$ 563,000
310	Non-Utilities Capital Fund ⁴	\$ 20,095,791	\$ 5,441,708	\$ 19,530,931	\$ 6,006,568	\$ 14,102,500	\$ 18,264,193	\$ 1,844,875	\$ 19,544,208	\$ 37,795,124
350	Enterprise Resource Planning Project Fund	\$ 483,958	\$ 161,000	\$ 349,958	\$ 295,000	\$ 5,000	\$ 300,000	\$ -	\$ 166,000	\$ 649,958
	Total Capital Funds	\$ 20,579,749	\$ 5,602,708	\$ 19,880,889	\$ 6,301,568	\$ 14,107,500	\$ 18,564,193	\$ 1,844,875	\$ 19,710,208	\$ 38,445,082
401	Water Operations Fund	\$ 1,055,284	\$ 5,659,125	\$ 5,417,424	\$ 1,296,985	\$ 5,968,393	\$ 5,974,502	\$ 1,290,876	\$ 11,627,518	\$ 11,391,926
402	Wastewater Operations Fund	\$ 819,934	\$ 6,774,482	\$ 6,606,836	\$ 987,580	\$ 7,211,254	\$ 7,204,882	\$ 993,952	\$ 13,985,736	\$ 13,811,718
403	Stormwater Operations Fund	\$ 588,834	\$ 3,170,982	\$ 3,065,852	\$ 693,964	\$ 3,386,538	\$ 3,462,694	\$ 617,808	\$ 6,557,520	\$ 6,528,546
417	Utilities Capital Fund ⁴	\$ 4,999,190	\$ 14,380,223	\$ 15,709,288	\$ 3,670,125	\$ 11,126,373	\$ 12,138,472	\$ 2,658,026	\$ 25,506,596	\$ 27,847,760
	Total Enterprise Funds	\$ 7,463,242	\$ 29,984,812	\$ 30,799,400	\$ 6,648,654	\$ 27,692,558	\$ 28,780,550	\$ 5,560,662	\$ 57,677,370	\$ 59,579,950
501	Equipment Replacement & Repair Fund	\$ 2,934,654	\$ 2,781,563	\$ 3,677,128	\$ 2,039,089	\$ 2,438,985	\$ 2,724,508	\$ 1,753,566	\$ 5,220,548	\$ 6,401,636
502	Information Technology Fund	\$ 1,635,916	\$ 2,397,819	\$ 2,366,408	\$ 1,667,327	\$ 2,365,155	\$ 2,793,841	\$ 1,238,641	\$ 4,762,974	\$ 5,160,249
510	Facilities Maintenance Fund	\$ 194,755	\$ 723,059	\$ 728,362	\$ 189,452	\$ 862,980	\$ 869,487	\$ 182,945	\$ 1,586,039	\$ 1,597,849
	Total Internal Service Funds	\$ 4,765,325	\$ 5,902,441	\$ 6,771,898	\$ 3,895,868	\$ 5,667,120	\$ 6,387,836	\$ 3,175,152	\$ 11,569,561	\$ 13,159,734
	Total All Funds	\$ 40,409,663	\$ 66,893,198	\$ 82,516,153	\$ 24,786,708	\$ 71,350,729	\$ 77,480,078	\$ 18,657,359	\$ 138,243,927	\$ 159,996,231

¹ Includes Mayor, City Council, Administration, City Attorney, City Clerk, Finance, and Communications

² Includes Planning, Developer-Reimbursed Expenditures, Building, and Events

³ Includes Human Services, Court Services, etc.

⁴ Appropriations for capital projects are established at the project level. The place holder amounts in Funds #310, #350 and #417 are estimates as to the timing of spending, but do not represent the legal appropriation for projects and programs within these funds. See the budget ordinance for these continuing project appropriations and biennial program appropriations.

2025-2026 Biennium Budget Amendments

2025-2026 Biennial Budget Totals Comparison Table

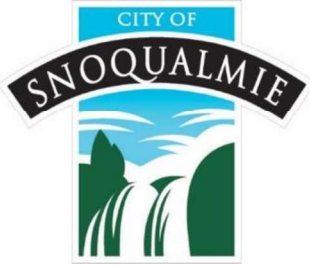
	Est. 2025 Beginning Fund Balance	Est. 2025 Sources	Est. 2025 Uses	Est. 2025 Ending Fund Balance	Est. 2026 Sources	Est. 2026 Uses	Est. 2026 Ending Fund Balance	Total 2025-2026 Est. Sources	Total 2025-2026 Uses (Appropriation)
Amended Ord. XXXX	\$ 40,409,663	\$ 66,893,198	\$ 82,516,153	\$ 24,786,708	\$ 71,350,729	\$ 77,030,078	\$ 19,107,359	\$ 138,243,927	\$ 159,546,231
Proposed Ord. XXXX	\$ 40,409,663	\$ 66,893,198	\$ 82,516,153	\$ 24,786,708	\$ 71,350,729	\$ 77,480,078	\$ 18,657,359	\$ 138,243,927	\$ 159,996,231
Difference =	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 450,000	\$ (450,000)	\$ -	\$ 450,000

2025-2026 Biennium Budget Amendments
Governmental Operating Fund (#001)
10-Year Forecast Table

Financial Forecast WORKING DRAFT

Version Date: June 9, 2026

	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
Forecast - Revenues, Expenditures & Fund Balance - Governmental Operating	Budgeted	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected
Beginning Fund Balance	2,487,357	2,245,871	2,114,781	1,833,026	1,358,749	701,796	(137,030)	(1,067,288)	(2,114,834)	(3,278,617)
Ongoing Revenues (Forecast uses the March 2026 KC Economic Forecast and other assumptions)										
Property Tax (Avg. Annual Inc. = 1.25%)	8,694,697	8,803,381	8,913,423	9,024,841	9,137,651	9,251,872	9,367,520	9,484,614	9,603,172	9,723,212
Sales & Use Tax/B&O Tax (KC Economic Forecast: Avg. Annual Inc. = 2.8%)	4,402,829	4,635,540	4,788,513	4,937,436	5,084,572	5,232,533	5,354,974	5,473,854	5,593,184	5,710,641
Utility Tax (Avg. Annual Inc. = 3.2%)	3,463,006	3,705,734	3,883,610	4,007,885	4,132,129	4,260,225	4,396,553	4,494,156	4,592,129	4,688,563
Charges for Goods & Services (2.8% Annual Inc.)	3,820,480	3,968,333	4,099,288	4,226,775	4,352,733	4,479,398	4,584,216	4,685,985	4,788,140	4,888,691
Licenses & Permit Fees (2.2% Annual Inc.)	870,956	634,617	648,579	662,847	677,430	692,333	707,565	723,131	739,040	755,299
Intergovernmental Revenues & Grants (1.8% Annual Inc.)	653,617	665,382	677,359	689,551	701,963	714,599	727,461	740,556	753,886	767,456
Other Revenues (0.70% Annual Inc.)	190,537	191,871	193,214	194,566	195,928	197,300	198,681	200,072	201,472	202,882
Total Recurring Revenues =	22,096,122	22,604,858	23,203,985	23,743,902	24,282,407	24,828,260	25,336,970	25,802,369	26,271,023	26,736,744
Ongoing Expenditures (Forecast uses the March 2026 KC Economic Forecast and other assumptions)										
Administrative Depts.	(5,505,572)	(5,718,638)	(5,907,353)	(6,091,072)	(6,272,586)	(6,455,118)	(6,606,168)	(6,752,825)	(6,900,036)	(7,044,937)
Police (Snoqualmie)	(5,178,509)	(5,378,917)	(5,556,422)	(5,729,226)	(5,899,957)	(6,071,646)	(6,213,722)	(6,351,667)	(6,490,133)	(6,626,426)
Fire & Emergency Management	(4,858,579)	(5,046,606)	(5,213,144)	(5,375,273)	(5,535,456)	(5,696,538)	(5,829,837)	(5,959,259)	(6,089,171)	(6,217,044)
Parks +Streets Maintenance	(3,330,753)	(3,459,653)	(3,573,822)	(3,684,968)	(3,794,780)	(3,905,208)	(3,996,590)	(4,085,314)	(4,174,374)	(4,262,036)
Community Development	(1,601,693)	(1,663,679)	(1,718,580)	(1,772,028)	(1,824,834)	(1,877,937)	(1,921,881)	(1,964,546)	(2,007,373)	(2,049,528)
Developer Reimbursed Expenditures	(546,332)	(567,475)	(586,202)	(604,433)	(622,445)	(640,558)	(655,547)	(670,100)	(684,708)	(699,087)
Human Services	(321,000)	(333,423)	(344,426)	(355,137)	(365,720)	(376,363)	(385,170)	(393,720)	(402,304)	(410,752)
Court Services	(390,800)	(405,924)	(419,319)	(432,360)	(445,245)	(458,201)	(468,923)	(479,333)	(489,783)	(500,068)
Non-Departmental	(141,170)	(146,633)	(151,472)	(156,183)	(160,837)	(165,518)	(169,391)	(173,151)	(176,926)	(180,641)
Total Ongoing Expenditures =	(21,874,409)	(22,720,948)	(23,470,740)	(24,200,680)	(24,921,860)	(25,647,086)	(26,247,228)	(26,829,916)	(27,414,808)	(27,990,519)
Ongoing Revenues Over (Under) Ongoing Expenditures	221,713	(116,090)	(266,755)	(456,777)	(639,452)	(818,826)	(910,258)	(1,027,547)	(1,143,785)	(1,253,775)
One-Time Revenues / (Expenditures)										
Various Departments: Legal Support for Revenue Items	(33,333)	-	-	-	-	-	-	-	-	-
Administration: Legal & Consultant Support for Land Use	(500,000)	-	-	-	-	-	-	-	-	-
Non-Departmental: Meadowbrook Farm Master Plan	(40,000)	-	-	-	-	-	-	-	-	-
Total One-Time Revenues / Expenditures =	(573,333)	-	-	-	-	-	-	-	-	-
Transfers										
Transfer In (from North Bend Police Services Fund)	120,134	-	-	-	-	-	-	-	-	-
Transfer Out (to Arts Activities Fund)	(10,000)	(15,000)	(15,000)	(17,500)	(17,500)	(20,000)	(20,000)	(19,999)	(19,998)	(19,998)
Total Transfers =	110,134	(15,000)	(15,000)	(17,500)	(17,500)	(20,000)	(20,000)	(19,999)	(19,998)	(19,998)
Ending Fund Balance	2,245,871	2,114,781	1,833,026	1,358,749	701,796	(137,030)	(1,067,288)	(2,114,834)	(3,278,617)	(4,552,390)
<i>Estimated Fund Balance as % of General Fund Ongoing Expenditures</i>	10%	9%	8%	6%	3%	-1%	-4%	-8%	-12%	-16%



Community Development Department

City of Snoqualmie
38624 SE River St. | PO Box 987
Snoqualmie, Washington 98065
(425) 888-5337 | www.snoqualmiewa.gov

DATE: June 15, 2026

TO: Community Development Committee

FROM: Community Development – Allison Kirk, Associate Planner

SUBJECT: Sign Deviation associated with SIGN2026-0013

STAFF RECOMMENDATIONS AND COMMUNITY DEVELOPMENT COMMITTEE DECISION

- Property Owner:** Baumann Family Investments, LLC
- Applicant:** Gina Spiller
Spiller Corporations dba Fast Signs
7825 South 180th Street
Kent, WA 98032
- Location:** 34935 SE Douglas Street.
- Zoning Classification:** Mixed Use (MU), Snoqualmie Mixed Use Final Plan (MUFP)
- Associated Permits:** SIGN2026-0013 & COM2026-022

II. Nature of Request

Fast Signs, acting as the agent and signage contractor for MicroConnex, requests a Deviation from the Snoqualmie Ridge Development Standards (SRDS) Chapter 12 (Section 12E.072 and Appendix G), pursuant to Snoqualmie Ridge Mixed Use Final Plan (MUFP) Condition 6. The applicant requests to exceed the standard allowable sign area for a main wall identification sign on the primary frontage of the building located at 34935 SE Douglas Street.

The proposed illuminated wall sign measures **64.55 sq. ft.** in total area and will be located on the primary (northeast) frontage along SE Douglas Street. The sign elements include

individual channel-lit lettering (220 inches by 29 inches) mounted on a single raceway and an accompanying logo (54 inches by 54 inches).

I. Background

The Snoqualmie Ridge MUFPP and SRDS establish a restrictive sign area threshold. Signs falling below this threshold may be approved by right, while signs exceeding it require formal review and consideration through the "deviation" process.

The deviation process is not a variance, use permit, or other means to exceed maximum sign standards. Signage must still comply with maximum standards that balance the need for signage and minimize sign pollution on the community. Pursuant to Condition 6 of the MUFPP, deviations are to be reviewed and acted on by the Community Development Department with concurrence of the Chair of the Community Development Council Committee.

Pursuant to Chapter 10 (Appendix B, Section D.062), signage for these parcels is subject to the regulations in SRDS 12E.072(A) (Neighborhood Center Retail Area) and as further specified in Appendix G. Under these standards, each tenant in the Snoqualmie Ridge Business Park is permitted:

- One (1) sign on the front façade
- One (1) sign on the rear façade
- One (1) blade sign

Any signage exceeding these allowances or standard thresholds requires an approved deviation.

II. Analysis

The SRDS establishes criteria for calculating allowable sign size based on the sign type (Group) and the building's linear frontage, capping the maximum size for each group.

- **Sign Classification:** The proposed illuminated channel sign is classified as a Group 3 sign.
- **Frontage Calculation:** The building features approximately 170 linear feet of frontage.
- **Maximum Potential Formula:** Applying the Group 3 primary frontage formula ($\$170 \times 0.60$) from the adopted Snoqualmie Ridge criteria yields a maximum potential sign area of 102 sq. ft.
- **By-Right Allowance:** The standard allowable by-right threshold (requiring no deviation) for a Group 3 sign is **27 sq. ft.**

Because the proposed wall sign is **64.55 sq. ft.**, it exceeds the by-right threshold and requires formal review under the deviation process. However, it remains well below the absolute maximum formula limit of 102 sq. ft. No other identification signs are proposed for this frontage.

In addition to total sign area, Appendix G establishes a maximum letter height for signs. For signage incorporating a mix of lowercase and uppercase letters, the maximum allowable letter height is **18 inches**.

The proposed wall sign exceeds this standard with a maximum letter height of **29 inches** (individual lowercase letters measure **20.4 inches**, with an average overall letter height of **22.7 inches**). Consequently, a deviation is also required for the letter height.

III. Findings

Condition 6 of the Snoqualmie Ridge I Mixed Use Final Plan allows for a deviation from standard thresholds when it is found to be warranted, provided that the deviation results in an overall development that substantially conforms to the approved Final Plan.

Staff has reviewed the proposal and finds that the deviation requests for both sign area and letter height are warranted due to the following factors:

1. **Building Scale:** The building stands at over 4 stories tall with extensive relative linear frontage. A standard 27 sq. ft. sign with 18-inch lettering would be visually disproportionate and out of character with a building of this size.
2. **Proportional Fitting:** A standard 27 sq. ft. sign would be visually disproportionate and out of character with the scale, bulk, and mass of the large façade elevation on which it will be mounted. Given that an increase in overall sign area is necessary to blend with the scale of the existing structure, it seems appropriate to increase the maximum letter height as well. This allows the copy to proportionately fit the size, bulk, and mass of the large façade elevation on which it will be mounted.
3. **Number of Signs.** The applicant has minimized overall visual clutter by proposing only one (1) primary identifying wall sign.

Therefore, staff finds the deviations to be appropriate, architecturally compatible, and harmonious with the scale of the development.

IV. Staff Recommendation.

Staff recommend **APPROVAL** of the above deviation to SRDS 12E.072 (A) and its Attachment G, subject to the following conditions:

1. This action applies to the signage proposed under SIGN2026-000* and the accompanied application materials (Attachment A). Any additional signs not identified above shall require separate review and action by the City.
2. A sign permit shall be obtained from the Community Development Department for any/all signs.
3. A building permit shall be obtained prior to installation of any/all signs.
4. Internal illumination for all signs shall be the minimum wattage necessary to provide for night readability to avoid glare and light spillover onto the Parkway and adjacent properties.
4. No modification to the approved signs is allowed without review and consent of the City.

Deviation Request Is:

<p>APPROVED for processing as a deviation from Snoqualmie Ridge Development Standards, Chapter 12E.072(A), under Condition 6 of the Mixed Use Final Plan for Snoqualmie Ridge</p> <p>_____</p> <p>Louis Washington, Chair Community Development Committee</p> <p>Dated: _____</p>	<p>DISAPPROVED for processing as a deviation from Snoqualmie Ridge Development Standards, Chapter 12E.072(A), under Condition 6 of the Mixed Use Final Plan for Snoqualmie Ridge</p> <p>_____</p> <p>Louis Washington, Chair Community Development Committee</p> <p>Dated: _____</p>
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Attachments

- A. Application Materials, dated 05/08/2026
- B. Deviation Request, dated 06/01/2026
- C. Snoqualmie Ridge Development Standards (SRDS)

SIGN PERMIT APPLICATION

Applicant/Agent Name: Spiller Corporation dba Fastsigns	
Applicant/Agent Address (City, State, Zip): 7825 South 180th St, Kent, WA 98032	
Phone Number: 206-575-2110	Email: gina.spiller@fastsigns.com
Parcel Address(es): 34935 SE Douglas St., Snoqualmie, WA 98065	
Parcel Number(s): 7851800035	
Type of Sign(s) (blade, wall, etc) Channel Letters and LOGO on raceway Wall Sign	
Size of Sign(s) 54" Tall LOGO, 29" Tall Letters, Overall Length 280"	
Will the sign be lighted? (circle one) <input checked="" type="radio"/> Yes <input type="radio"/> No	
If yes, please explain: Internally Lit LED front lighted channel letters on RACEWAY	
Legal Owner(s): Submit notarized documentation that all property owners agree to the proposed land use action. Note: The following information is to be completed if the property owner is different from the applicant.	
Property Owner(s): Baumann Family Investment, LLC c/o Kidder Mathews, Inc.	
Phone Number: 425-283-5791	Email: craig.maturi@kidder.com
Property Owner Address (City, State, Zip) 500-108th AVE NE #2400 Bellevue, WA 98004	

By my signature, I certify that I have reviewed all submittals for completeness and accuracy.

Signature: 

Date: 5/6/2026

Signature of Owner: _____

Date: _____

Notarized Owner's Affidavit

I certify that I am the owner of the commercial property at:

34935 SE Douglas St , Snoqualmie, WA 98065

I have approved the installation of a channel letter sign on the building by my tenant:

Amphenol CIT / MicroConnex

Owner Name:

BAUMANN FAMILY INVESTMENT, LLC

Owner Address:

C/O KIDDER MATHEWS, INC

500 108TH AVE NE #2400 BELLEVUE WA 98004

Owner Phone:

425.283.5791

Owner Email:

CRAIG.MATURI@KIDDER.COM

Owner SIGNATURE:

Craig Maturi

Date:

4/28/26

State of WASHINGTON County of KING

Subscribed and sworn to (or affirmed) before me on this 28TH day of APRIL, 2026

by CRAIG MATURI, proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

Diane M Matthews
Notary Public Signature



Client Information

Job Number: 92948

Client: Amphenol CIT

Contact:

Salesperson: Gina/Justin

Designer: Jacki

Production Information

Material: Custom Exterior Front Lit Channel Elements on Raceway
 Size: 48" x 299"

Quantity: 1 set

Finishing:

Complete By:

Date: 1/30/26

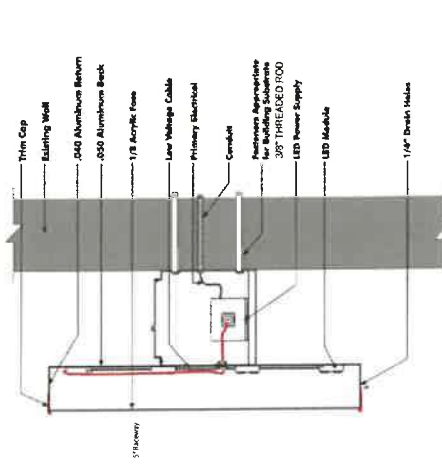


1ft Tall x 12ft Wide Raceways

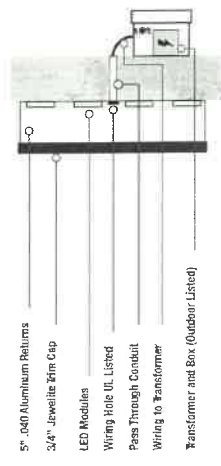
MicroConnex

3/8" x 3" Lagbolts wall anchors every 20-26" on center of the raceway

Rendering

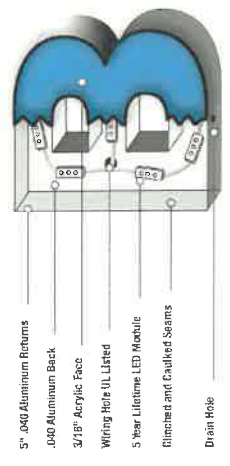


Standard Front Lit Channel Letter



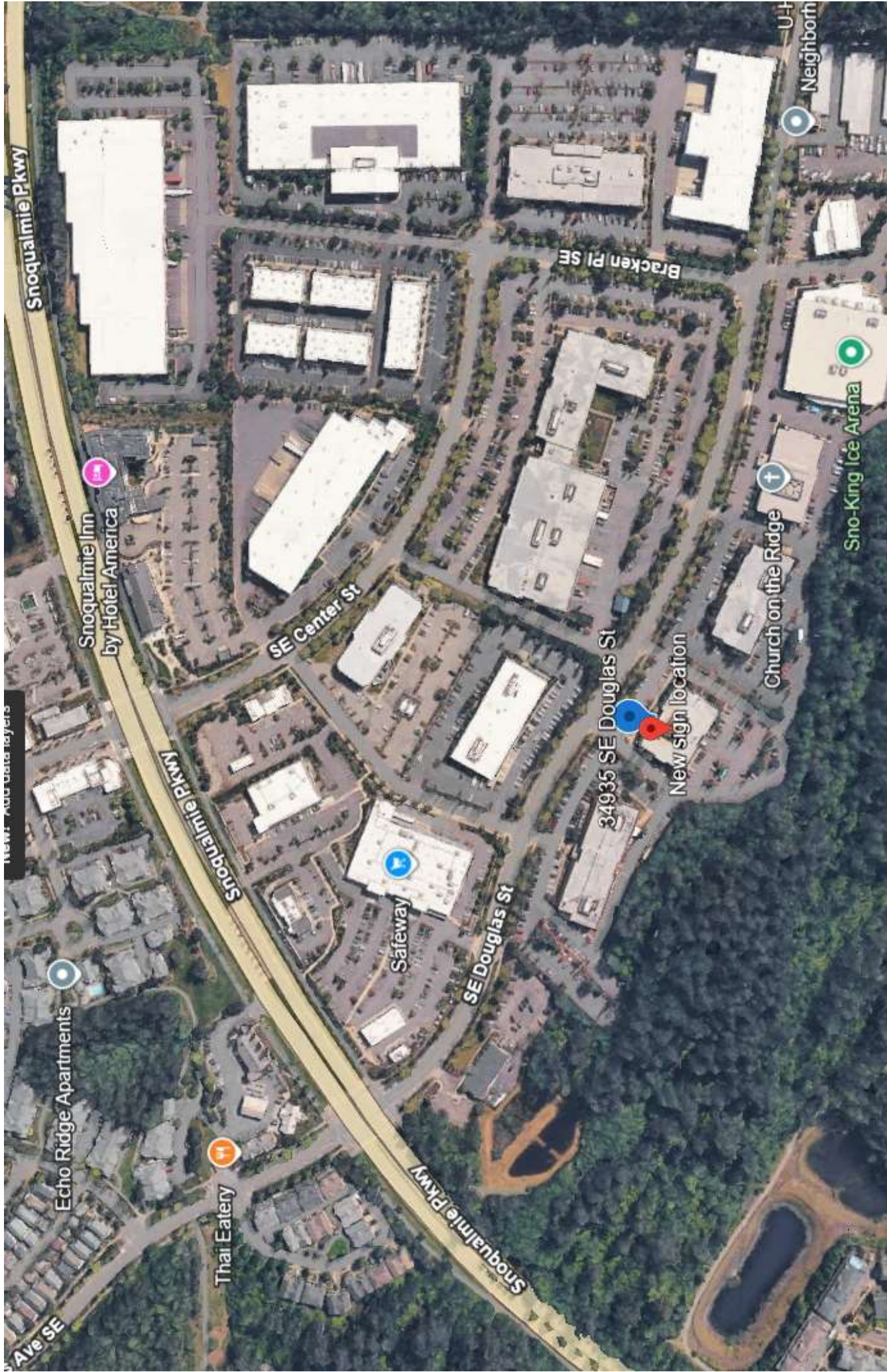
SIDE VIEW

Standard Front Lit Channel Letter



FRONT VIEW

Item 13.
 4.28.
 CM





PUGET SOUND
Clean Air Agency

Puget Sound Clean Air Agency

Notice of
Construction No. 12414

HEREBY ISSUES AN ORDER OF APPROVAL
TO CONSTRUCT, INSTALL, OR ESTABLISH

Registration No. 29514

Date
APR 28 2026

Electroplating process consisting of four (4) plating lines with air emissions controlled by a MAPCO Fume Scrubber Model MW-100 packed bed scrubber using sodium hydroxide (5 foot packed bed, 10,118 cfm maximum) or equivalent; one (1) Nordson MARCH ModVIA plasma cleaning system used to remove micron-level contamination from electronic circuit assemblies with air emissions controlled by a Jupiter Scientific Europa dry scrubber (500 cfm maximum) or equivalent using activated carbon and zeolite media; conveyORIZED photoresist developer, solder mask processing, and conveyORIZED liquid photoimageable (LPI) developer. In accordance with Regulation I, Section 6.03(b)(10), an Order of Approval is not required for the two dry film developers.

OWNER

INSTALLATION ADDRESS

MicroConnex Corp- A Carlisle Interconnect Co
34935 SE Douglas St, Ste 110
Snoqualmie, WA 98065

MicroConnex Corporation
34935 SE Douglas St, Ste 110
Snoqualmie, WA 98065

THIS ORDER IS ISSUED SUBJECT TO THE FOLLOWING RESTRICTIONS AND CONDITIONS

1. Approval is hereby granted as provided in Article 6 of Regulation I of the Puget Sound Clean Air Agency to the applicant to install or establish the equipment, device or process described hereon at the **INSTALLATION ADDRESS** in accordance with the plans and specifications on file in the Engineering Division of the Puget Sound Clean Air Agency.
2. This approval does not relieve the applicant or owner of any requirement of any other governmental agency.

Emissions Limitations and Standards:

3. Exhaust from the Electroless Nickel-Gold Plate, Copper Panel Plate, Copper Pattern Plate, and Nick-Gold Pattern Plate lines shall be controlled by the packed bed scrubber at all times. The scrubber shall have a control efficiency of at least 99% for particulate matter, 99% for sulfuric acid, and 98% for hydrochloric acid.
4. Exhaust from the Nordson MARCH ModVIA plasma cleaning system shall be controlled by the Jupiter Scientific Europa dry scrubber at all times. The scrubber shall have a control efficiency of at least 98% for carbon tetrafluoride and hydrofluoric acid. The outlet concentration of hydrofluoric acid shall not exceed 3 ppm (8-hour time weighted average).
5. There shall be no visible emissions from the exhaust of the packed bed scrubber except for any visible uncombined condensed water.
6. The conveyORIZED photoresist developer and conveyORIZED liquid photoimageable (LPI) developer shall not use developer solutions containing greater than or equal to 10% VOC by weight. The owner or operator shall keep records of the Safety Data Sheets (SDS) or other documentation provided by the manufacturer or supplier in order to demonstrate compliance with this condition.
7. Emissions of naphthalene associated with the solder masks used at the facility must not exceed 4.8 pounds during any consecutive 12-month period. The solder masks shall contain no other Toxic Air

Order of Approval for NC No. 12414

APR 28 2026

Pollutants (TAPs, as defined in WAC 173-460) unless the owner or operator maintains documentation demonstrating potential emissions are below de minimis values in WAC 173-460-150. To demonstrate compliance with this condition, the owner or operator shall maintain records that meet either Condition 8(a) or 8(b) below:

- a. For solder masks containing naphthalene, maintain the SDS or other manufacturer's data demonstrating the naphthalene content is less than 0.2% and purchasing records to demonstrate the amount purchased over the previous 12-month period is less than 2,400 pounds.
- b. Alternatively, calculate emissions of naphthalene during the previous month and the previous 12-month period based on order or purchasing records and the SDS or other manufacturer's data for solder masks containing naphthalene. These records shall be completed within 45 days of the end of each month.

Operating and Monitoring Requirements:

8. The owner or operator shall install, operate, and maintain a recirculation liquid flow monitoring system for the packed bed scrubber. Liquid flow data must be recorded continuously (or sampled at intervals no greater than 15 seconds and recorded as 1 minute averages). The monitoring system shall be calibrated in accordance with the manufacturers' specifications and shall be calibrated at least annually. The liquid flow in the packed bed scrubber shall be maintained within the established manufacturer's design minimum and maximum circulation liquid flow values. The established manufacturer's design minimum and maximum circulation liquid flow values must be clearly marked on or nearby the monitoring system or monitoring interface of the scrubber. The monitoring system must be interlocked with an audible alarm such that if the flow rate deviates from the identified range, the alarm will sound, at which time immediate corrective action must be taken to correct the problem. Any corrective action conducted shall be recorded.
9. The owner or operator shall install, operate, and maintain a pH monitoring system to measure the pH of the recirculation liquid in the packed bed scrubber. pH data must be recorded continuously (or sampled at intervals no greater than 15 seconds and recorded as 1 minute averages). The monitoring system shall be calibrated in accordance with the manufacturers' specifications and shall be calibrated at least annually. The pH shall be maintained within the established manufacturer's design minimum and maximum pH values. The established manufacturer's design minimum and maximum pH values must be clearly marked on or nearby the monitoring system or monitoring interface of the scrubber. The monitoring system must be interlocked with an audible alarm such that if the pH deviates from the identified range, the alarm will sound, at which time immediate corrective action must be taken to correct the problem. Any corrective action conducted shall be recorded.
10. The owner or operator shall install, operate, and maintain a pressure drop monitoring system to measure the pressure drop across the packed bed scrubber. Differential pressure data must be recorded continuously (or sampled at intervals no greater than 15 seconds and recorded as 1 minute averages). The monitoring system shall be calibrated in accordance with the manufacturers' specifications and shall be calibrated at least annually. The differential pressure shall be maintained within the established manufacturer's design minimum and maximum differential pressure values. The established manufacturer's design minimum and maximum differential pressure values must be clearly marked on or nearby the monitoring system or monitoring interface of the scrubber. The monitoring system must be interlocked with an audible alarm such that if the differential pressure deviates from the identified range, the alarm will sound, at which time immediate corrective action must be taken to correct the problem. Any corrective action conducted shall be recorded.
11. At least quarterly, the owner or operator shall conduct a visual inspection of the packed bed scrubber. At a minimum, the following shall be inspected and addressed when required:
 - a. Each mesh pad to ensure proper drainage, no acid buildup, and no evidence of chemical attack on

Order of Approval for NC No. 12414

APR 28 2025

- structural integrity.
- b. The exhaust portion of the scrubber to ensure there is no breakthrough and fallout.
 - c. Spray nozzle systems to ensure there is no plugging.
 - d. Packed bed scrubber ductwork to ensure there are no leaks.
 - e. Tank ventilation systems to ensure proper ventilation.
12. The owner or operator shall install, operate, and maintain a gas monitoring system to measure the outlet concentration of HF from the Jupiter Scientific Europa dry scrubber. HF outlet concentration data must be recorded continuously (or sampled at intervals no greater than 15 seconds and recorded as 1 minute averages). The monitoring system must be interlocked with an audible alarm such that if the outlet HF concentration exceeds the limit in Condition 4, the alarm will sound, at which time immediate corrective action must be taken to correct the problem. Any corrective action conducted shall be recorded.

Recordkeeping:

13. All records required by this Order of Approval must be maintained for at least two years unless otherwise specified. The following records shall be kept onsite and be made readily available to Agency personnel upon request:
- a. Results of quarterly visual scrubber inspections required by Condition 11. For any equipment malfunctions observed during the inspection or identified as a consequence to an inspection, the following must be recorded:
 - i. Date and time the malfunction was observed or identified.
 - ii. Date and time the malfunction began.
 - iii. Description of malfunction.
 - iv. Date and time action was initiated to correct the malfunction.
 - v. Description of techniques or methods used to correct the malfunction.
 - vi. Date and time the malfunction was corrected.
 - b. Packed bed scrubber liquid flow, pH, and pressure drop data required by Conditions 8, 9, and 10.
 - c. Dry scrubber outlet concentration data required by Condition 12.
 - d. Results of annual calibrations of monitoring systems required by Conditions 8, 9, and 10.
14. The owner or operator shall develop an Operation and Maintenance (O&M) Plan for all registered equipment onsite consistent with the requirements of Regulation I, Section 5.05(c). In addition to all information required by the regulation, the plan must include procedures for determining when the scrubbers are operating properly, and the corrective actions that will be taken when they are not.
15. This Order of Approval No. 12414 cancels and supersedes Order of Approval No. 12071, dated January 11, 2021, upon issuance of this Order.

Order of Approval for NC No. 12414

APR 28 2026

APPEAL RIGHTS

Pursuant to Puget Sound Clean Air Agency's Regulation I, Section 3.17 and RCW 43.21B.310, this Order may be appealed to the Pollution Control Hearings Board (PCHB). To appeal to the PCHB, a written notice of appeal must be filed with the PCHB and a copy served upon Puget Sound Clean Air Agency within 30 days of the date the applicant receives this Order.



Maggie Corbin
Reviewing Engineer



John Dawson
Engineering Manager

FASTSIGNS®

Make Your Statement™

June 1, 2026

REQUEST FOR DEVIATION from Snoqualmie Ridge Mixed Use Final Plan (MUFP) design standards

Building location 34935 SE Douglas St
Tenant MICROCONNEX (an Amphenol CIT Corporation)
Sign Permit Application SIGN2026-0012

Linear Feet of Primary Frontage of the Building = 170 ft



Frontage Formula Calculation for Type 3 Sign **170 LF x .60 = 102**
Proposed New Lighted Channel Letter Sign is **64.55 sf**



Please consider and approve this deviation from the standard. The landlord has approved and signed off on the proposed sign. I have attached all of the permit documents related to this request. This is a large building and MicroConnex is the only tenant. This sign is in proportion to the size of the building. Thank you.

Gina Spiller, President
FASTSIGNS

SPILLER CORPORATION dba FASTSIGNS 157 Kent
7825 S 180th St, Kent, WA 98032 | t: 206-575-2110 | f: 206-575-1806 | 157@fastsigns.com

APPENDIX G

SIGNAGE

Snoqualmie Ridge/ Neighborhood Center Retail Area

Signs

A. INTRODUCTION

In addition to tenant identification, signs are a critical component of the design of a retail building. These standards recognize both the design importance of signs and the tenant's need for clear identification.

A1. SIGN TYPES

Each tenant is allowed a variety of sign types based on street frontage and location. The two basic sign types allowed are:

WALL SIGNS
BLADE SIGNS

A2. QUALITY SIGN INCENTIVE

In order to provide an incentive for higher quality wall signs, Sign Types deemed more interesting will be allowed a greater total sign area and a greater maximum height of individual letters.

The three basic wall sign groups are identified in order of preference:

- GROUP 1 SIGNS: Increase Basic Allowable Sign Area by 50%.
Maximum "all caps" letter height of 18".
- GROUP 2 SIGNS: Increase Basic Allowable Sign Area by 25%.
Maximum "all caps" letter height of 16".
- GROUP 3 SIGNS: No increase in Basic Allowable Sign Area.
Maximum "all caps" letter height of 14".

A3. DESIGN DEVIATIONS

Because creativity and whimsy in signage is encouraged, applicants with sign types not listed above will be evaluated on a case-by-case basis. (See attached examples of interesting sign types that could be permitted on an individual review).

Signs that gain approval will be deemed to have met the spirit of the guidelines and have created a visual impact that is "as good as or better" than the sign types identified above.

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Signs

B. DEFINITIONS & GENERAL SIGN CRITERIA

B1. FRONTAGE DEFINITIONS

PRIMARY FRONTAGE:

Frontage of tenant on Center, Kinsey, Mayrand or Ridge.

SECONDARY FRONTAGE:

Frontage of tenant on Snoqualmie Parkway or rear parking lot.

B2. MEASUREMENT CRITERIA

Total sign area will be determined by a series of contiguous boxes that enclose all parts of affixed sign. (See attached example).

B3. ELECTRICAL RACEWAYS

Raceways, if used, shall be painted to match the background color of the surface the sign is affixed to.

B4. STACKED LETTERS

If two rows of letters are used, the letters in the second row shall not exceed half the permissible height of the letters in the first row.

B5. CORNER TENANTS

If a corner tenant elects to "wrap" their sign area allowance on two primary street facades, the total sign area allowance may increase by 5 square feet and be divided between the two facades.

B6. PRIMARY/SECONDARY SIGN RELATIONSHIP

If Tenant's PRIMARY sign is:

Group 1

Group 2

Group 3

Tenant's SECONDARY sign shall be:

Group 1, 2 or 3

Group 2 or 3

Group 3

15

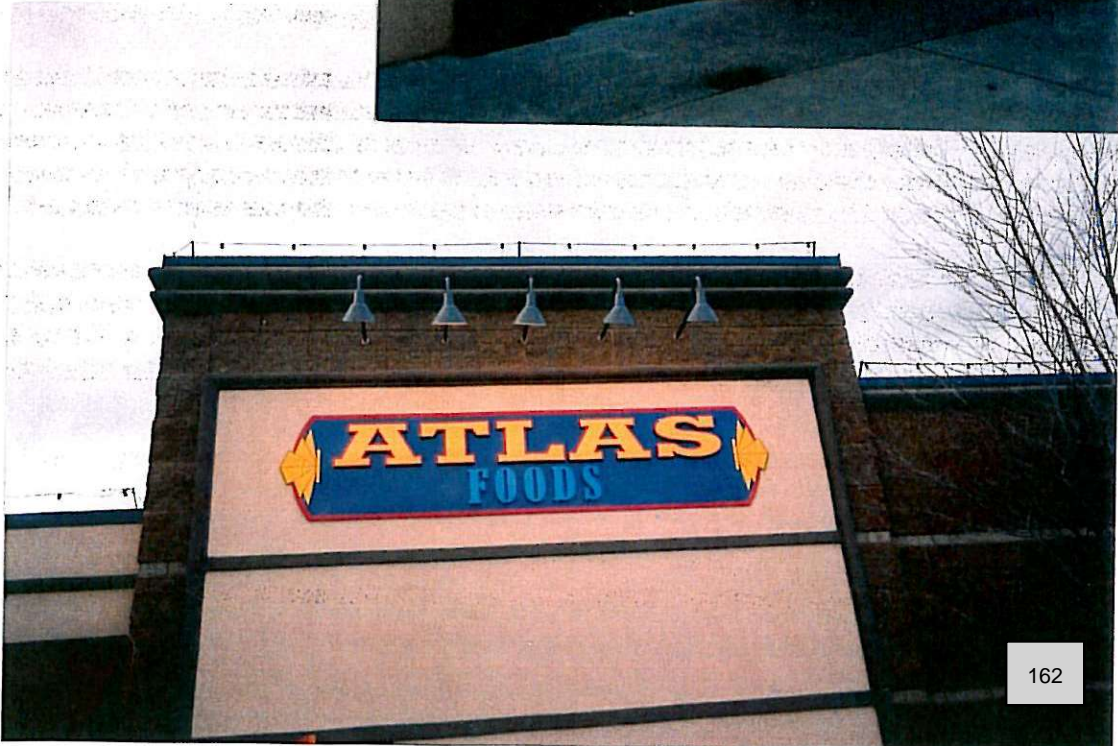
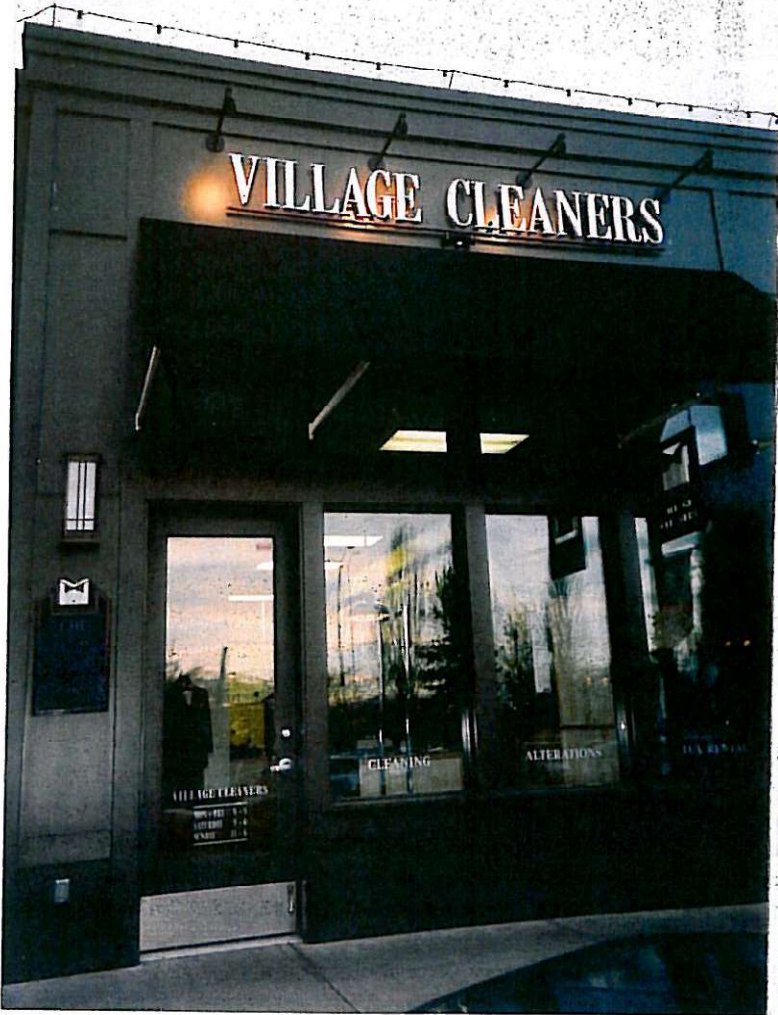
ju

Signs

Item 13.

C. Wall Sign Examples: GROUP 1 SIGNS

Type 1A: ILLUMINATED BY OVERHEAD LIGHTS
eg. Pallino Pastaria, Village Cleaners, Atlas Foods.



Signs

C. Wall Sign Examples: GROUP 1 SIGNS

Type 1B: "HALO"-PIN MOUNTED, BACK LIT
eg. Motivo, Banana Republic, Fran's, Fitigues



FITIGUES



FITIGUES



Motivo



BANANA REPUBLIC



Fran's
CHOCOLATES, LTD.

Signs

D. GROUP 1 SIGNS: Wall Sign Criteria

D1. CALCULATION of ALLOWABLE SIGN AREA

SIGN AREA = Frontage x Area Factor x Incentive Factor

D1a. PRIMARY FRONTAGE:

For PRIMARY FRONTAGE, formula is:

SIGN AREA = LF x .60 FT x 1.50
where LF = lineal feet of Primary Frontage.

eg. 20 If Primary Frontage = (20 x .60 x 1.50) = 18 SF Sign Area
except as further defined by the following:

MINIMUM Allowed Sign Area: 10 SF
MAXIMUM Allowed Sign Area: 40 SF

D1b. SECONDARY FRONTAGE:

For SECONDARY FRONTAGE, formula is:

SIGN AREA = LF x .40 FT x 1.50
where LF = lineal feet of Secondary Frontage.

eg. 20 If Secondary Frontage = (20 x .40 x 1.50) = 12 SF Sign Area
except as further defined by the following:

MINIMUM Allowed Sign Area: 10 SF
MAXIMUM Allowed Sign Area: 27 SF

D2. CALCULATION of MAXIMUM LETTER HEIGHT

		PRIMARY FRONTAGE	SECONDARY FRONTAGE
If all caps:	Max letter height:	18"	16"
If upper & lower case:	Max root height:	12"	10"
	Max ascender or descender:	12"	10"
	No letter shall exceed:	24"	20"



111

Signs

Item 13.

E. Wall Sign Examples: GROUP 2 SIGNS

Type 2A: OPEN PAN-CHANNEL, SINGLE-STROKE NEON
eg. Delfino's, Tully's Coffee



Signs

E. Wall Sign Examples: GROUP 2 SIGNS

Type 2B: INTERNALLY-ILLUMINATED WITH HALO EFFECT
eg. Starbucks Coffee at Lakemont



Signs

E. Wall Sign Examples: GROUP 2 SIGNS

Type 2C: NEON OVER FLUSH-CUT LETTER
eg. Six Degrees



Signs

E. Wall Sign Examples: GROUP 2 SIGNS

Type 2D: OPEN PAN-CHANNEL, DOUBLE-STROKE NEON
eg. Saviano's



Signs

E. Wall Sign Examples: GROUP 2 SIGNS

Type 2E: OPAQUE CAN SIGN WITH ILLUMINATED LETTERS
eg. Best Cellars



Signs

F. GROUP 2 SIGNS: Wall Sign Criteria

F1. CALCULATION of ALLOWABLE SIGN AREA

SIGN AREA = Frontage x Area Factor x Incentive Factor

F1a: PRIMARY FRONTAGE:

For PRIMARY FRONTAGE, formula is:

$$\text{SIGN AREA} = \text{LF} \times .60 \text{ FT} \times 1.25$$

where LF = lineal feet of Primary Frontage.

eg. 20 If Primary Frontage = $(20 \times .60 \times 1.25) = 15 \text{ SF Sign Area}$
except as further defined by the following:

- MINIMUM Allowed Sign Area: 10 SF
- MAXIMUM Allowed Sign Area: 34 SF

F1b: SECONDARY FRONTAGE:

For SECONDARY FRONTAGE, formula is:

$$\text{SIGN AREA} = \text{LF} \times .40 \text{ FT} \times 1.25$$

where LF = lineal feet of Secondary Frontage.

eg. 20 If Secondary Frontage = $(20 \times .40 \times 1.25) = 10 \text{ SF Sign Area}$
except as further defined by the following:

- MINIMUM Allowed Sign Area: 10 SF
- MAXIMUM Allowed Sign Area: 23 SF

F2. CALCULATION of MAXIMUM LETTER HEIGHT

		PRIMARY FRONTAGE	SECONDARY FRONTAGE
If all caps:	Max letter height:	16"	14"
If upper & lower case:	Max root height:	10"	9"
	Max ascender or descender:	10"	9"
	No letter shall exceed:	20"	18"

W

Signs

G. Wall Sign Examples: GROUP 3 SIGNS

Type 3A: "CHANNELUME" LETTERS

eg. Babylon, Starbucks Coffee at University Village

NOTE: Sign must have contrasting face and sides.



Signs

G. Wall Sign Examples: GROUP 3 SIGNS

Type 3B: "BOX" SIGNS
eg. ZAO Noodle Bar

NOTE: Sign must have interesting shapes and multiple colors.



Signs

H. GROUP 3 SIGNS: Wall Sign Criteria

H1. CALCULATION of ALLOWABLE SIGN AREA

SIGN AREA = Frontage x Area Factor

H1a. PRIMARY FRONTAGE:

For PRIMARY FRONTAGE, formula is:

$$\text{SIGN AREA} = \text{LF} \times .60 \text{ FT}$$

where LF = lineal feet of Primary Frontage.

eg. 20 If Primary Frontage = $(20 \times .60) = 12 \text{ SF Sign Area}$
except as further defined by the following:

- MINIMUM Allowed Sign Area: 10 SF
- MAXIMUM Allowed Sign Area: 27 SF

H1b. SECONDARY FRONTAGE:

For SECONDARY FRONTAGE, formula is:

$$\text{SIGN AREA} = \text{LF} \times .40 \text{ FT}$$

where LF = lineal feet of Secondary Frontage.

eg. 20 If Secondary Frontage = $(20 \times .40) = 8 \text{ SF Sign Area}$
except as further defined by the following:

- MINIMUM Allowed Sign Area: 10 SF
- MAXIMUM Allowed Sign Area: 18 SF

H2. CALCULATION of MAXIMUM LETTER HEIGHT

		PRIMARY FRONTAGE	SECONDARY FRONTAGE
If all caps:	Max letter height:	14"	12"
If upper & lower case:	Max root height:	9"	8"
	Max ascender or descender:	9"	8"
	No letter shall exceed:	18"	16"

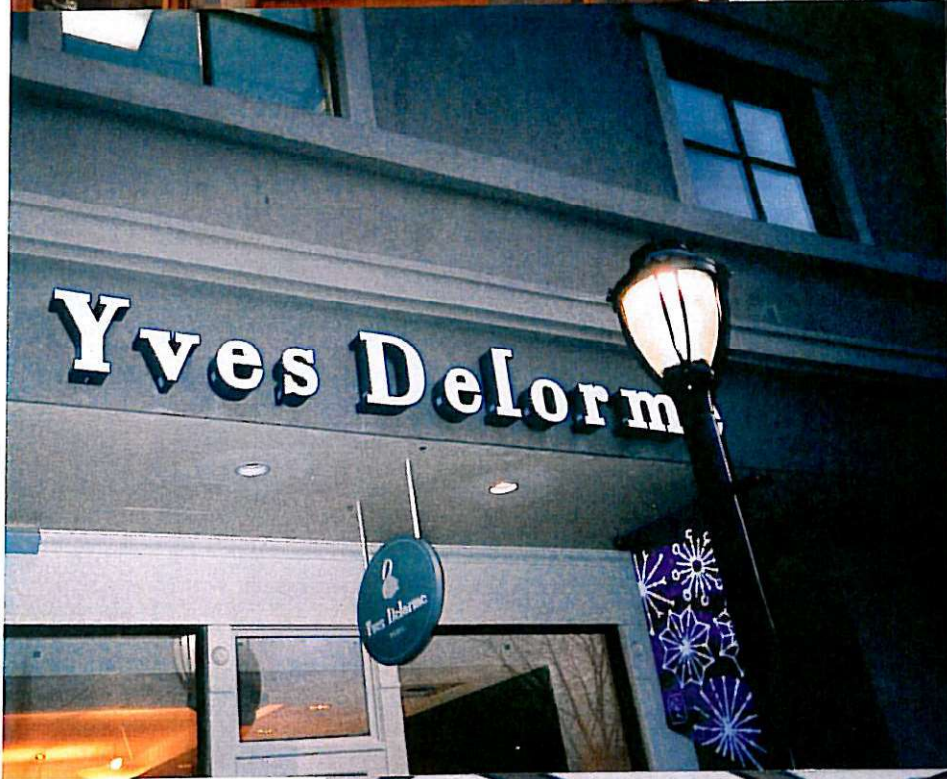
Handwritten letters: a b c d e f g

Handwritten mark: w

Signs

Item 13.

I. BLADE SIGN EXAMPLES



Signs

J. BLADE SIGNS

J1. DEFINITION:

Blade signs are defined as projecting or suspended rigid signs which are mounted perpendicular to the building facade. Their primary "audience" is pedestrians, and as such have specific requirements outlined below.

J2. LOCATION:

Blade sign are **REQUIRED** on the facade containing the tenant's primary storefront entrance.

Blade signs are **ALLOWED** on the rear frontage if they are the **ONLY SIGN** on the tenant's rear frontage.

J3. MAXIMUM SIZE:

4 sq. feet.

J4. MINIMUM VERTICAL CLEARANCE:

8 feet.

J5. CONTENT:

Blade signs may only contain logo, graphic and/or tenant's name.

J6. CONSTRUCTION:

Blade signs shall be constructed of wood, MDO, MDF or metal. Signs may be illuminated by exterior incandescent lights (ie. "goosenecks") but may not be internally illuminated. Sign must be rigidly affixed to sign bracket.

J7. DESIGN DEVIATIONS:

Creativity and whimsy is encouraged. As with wall signs, blade signs that do not strictly comply with these guidelines will be evaluated on a case by case basis.



h.w.

Snoqualmie Ridge/ Neighborhood Center Retail Area

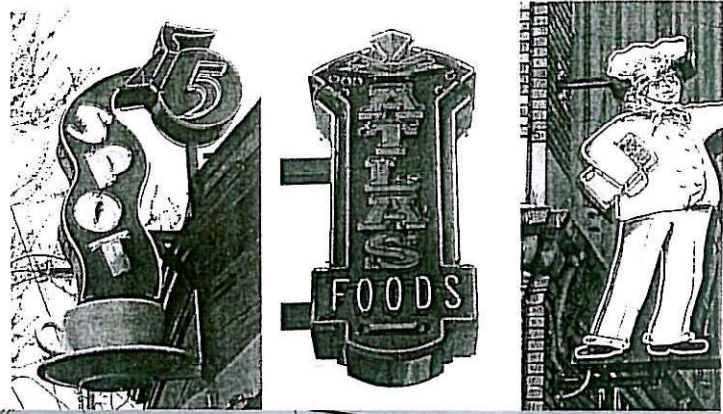
Signs

K. MEASUREMENT EXAMPLES



Signs

L. Whimsical Sign Examples





Community Development Department

City of Snoqualmie
38624 SE River St. | PO Box 987
Snoqualmie, Washington 98065
(425) 888-5337 | www.snoqualmiewa.gov

DATE: 06/12/2026

TO: Community Development Committee

FROM: Community Development – Allison Kirk, Associate Planner

SUBJECT: Snoqualmie Valley Health Sign Deviation Request

STAFF REPORT AND COMMUNITY DEVELOPMENT COMMITTEE DECISION

Property Owner: Snoqualmie Valley Health

Applicant: Renee K. Jensen, Fache
Chief Executive Officer
Snoqualmie Valley Health

Location: 9801 FRONTIER AVE SE

Zoning Classification: Mixed-Use, Snoqualmie Ridge II Mixed-Use Final Master Plan

II. Nature of Request

The applicant, Rennee K, Jensen, Fache, on behalf of **Snoqualmie Valley Hospital**, requests a Deviation from the Snoqualmie Ridge II Development Standards (SRDS)¹ pursuant to Snoqualmie Ridge Mixed Use Final Plan (MUFP)² Condition 6 and Resolution 907 Section 4 (**Attachment A**).

The applicant is requesting a deviation from the allowed sign types, the total number of permitted signs, and the maximum allowable sign area and height. In support of this request, the applicant has submitted the following materials:

¹ City of Snoqualmie, *Snoqualmie Ridge II Development Standards* (Nov. 8, 2004), <https://www.snoqualmiewa.gov/DocumentCenter/View/44398/Snoqualmie-Ridge-II-Development-Standards?bidId=>.

² Snoqualmie, Wash., City Council Res. 712, Approving the Development Agreement for Snoqualmie Ridge II and Mixed Use Final Plan (June 28, 2004), <https://portal.laserfiche.com/Portal/DocView.aspx?id=2703&repo=r-d06bc528>.

1. Deviation Request, submitted June 11, 2026 (**Attachment B**)
2. Wall Sign Plan, submitted June 11, 2026 (**Attachment C**)
3. Monument Sign Plan, submitted June 11, 2026 (**Attachment D**)
4. Wayfinding Sign Size Memorandum, submitted June 11, 2026 (**Attachment E**)

A. Sign Package Request.

Tables 1 and 2 describe the proposed wall signs and monument signs included in the sign package.

Table 1. Wall Sign Calculations

Elevation	Sign ID	Area (sq. ft.)	Elevation Total (sq. ft.)
South Elevation	Sign A1	43.28	
	Sign B	62.95	106.23
East Elevation	Sign A1	43.28	43.28
West Elevation	Sign A2	30.30	
	Sign B	62.95	93.25
TOTALS	5 Signs		242.76 sq. ft.

Table 2. Monument Signs

Sign ID	Sign Type & Location Description	Height (Feet)	Quantity
A	Wayfinding sign located in the center of campus between the hospital and HUB	12	1
B	Campus wayfinding sign located along SE 99th Avenue	15	1
C	Campus wayfinding signs located along Snoqualmie Parkway	20	2
D	Campus wayfinding sign located at the south entrance of the hospital	6	1
E	Wayfinding sign located at the East entrance of the HUB & Urgent Care	8	1
F	Wayfinding sign located off SE 99th Avenue secondary entrance	6	1
G	Wayfinding sign located at the East entrance of the hospital	6	1

Sign ID	Sign Type & Location Description	Height (Feet)	Quantity
TOTALS	—	—	8 Signs

I. Background

The Snoqualmie Ridge II Mixed Use Final Master Plan (SRII) was approved on June 28, 2004, by resolution 712 and established the conditions of approval for the SRII. The subsequent approval, resolution 907, revised the allowed uses and development standards for the subject property (parcel S-21). The resolution allowed for the site to be development by Snoqualmie Valley Hospital.

Resolution 907 established that the hospital site shall be reviewed consistent with the development standards for the Snoqualmie Ridge I Business Park³, as modified by the City, and authorized the City to establish modified standards for the Business Park at the time of development permit application. Resolution 907 also prescribes that alterations to the approved development standards may be processed as a deviation to the Snoqualmie Ridge Development Standards.

Pursuant to Condition 6 of the MUFPP, deviations are reviewed and acted upon by the Community Development Department with the concurrence of the Chair of the Community Development Council Committee.

In April 1998, Chapter 13, Business Parks, of the Snoqualmie Ridge Development Standards (SRDS) was approved, adopting specific standards for Business Park Entry Monument Signs. This limited monument signs to a maximum height of 6 feet and a maximum sign face of 20 sq. ft. In 2015, these specific standards were repealed, and Chapter 13 was revised, adopting the standards for the Neighborhood Center Retail Area. Consequently, all signage within the Business Park, and further Parcel S-21, is currently subject to SRDS Chapter 12, Appendix G (**Attachment F**).

Under these current standards, each tenant is permitted the following wall signs by-right:

- One (1) sign on the front façade.
- One (1) sign on the rear façade.

Monument signs are not specifically addressed within Snoqualmie Municipal Code (SMC) 17.75, the Snoqualmie Ridge II Development Standards, or Appendix G, as currently adopted. Any signage exceeding what is by-right permitted requires an approved deviation.

Conclusion: There is a lack of specific dimensional standards regulating monument signs in the current code. However, the Snoqualmie Ridge Mixed Use Final Master Plan and Resolution 907 grant the City explicit authority to modify standards on a case-by-case basis during the review of

³ City of Snoqualmie, *Snoqualmie Ridge I Development Standards, Business Pars*, Chapter 13 Appendix B (adopted Nov. 13, 2007, rev. Dec. 14, 2015), <https://www.snoqualmieva.gov/DocumentCenter/View/35570/Chapter-13--Business-Park-Appendix-C-amend-121415>.

subsequent development permits. Additionally, the Master Plan acknowledges the vital importance of providing clear wayfinding signage for the hospital and establishes a pathway for approval via the deviation process.

II. Analysis

A. Wall Signs.

The SRDS Appendix G establishes criteria for calculating allowable sign size based on sign type (Group) and the building's linear frontage, capping the maximum size for each group.

- **Sign Classification:** The proposed illuminated channel sign is classified as a Group 3 sign.
- **Frontage Calculation:**
 - South Elevation: 222-lineal feet
 - West Elevation: 100-lineal feet
 - East Elevation: 99-lineal feet
- **Maximum Potential Formula:** Applying the Group 3 primary frontage formula (LF x .60 ft.) from the adopted Snoqualmie Ridge criteria yields a maximum potential sign area:
 - Primary: 133.2 sq. ft.
 - Secondary: 60 sq. ft.
- **By-Right Allowance:** The standard allowable by-right threshold (requiring no deviation) for a Group 3 sign is:
 - Primary: 10 sq. ft.
 - Secondary: 27 sq. ft.

The proposed wall signs exceed the maximum number of signs as well as the allowable sign area permitted by-right and therefore require formal review under the deviation process.

In addition to total sign area, Appendix G establishes a maximum letter height for signs. The proposed wall sign exceeds this standard with a maximum letter height for sign **A1** is 35.25-inches and Sign **A2** is 29.37-inches. Consequently, a deviation is also required for the letter height.

Staff conducted a review of wall sign deviations previously approved by the City (**Table 3**). Generally, the proposed wall signs are consistent in scope and scale with wall sign deviations previously granted. Additionally, the signs, individually, do not exceed the maximum potential prescribed by the frontage formula.

Table 3: Approved Wall Sign Deviations

Business	Approval Date	Approved Area (Sq. Ft.)	Location / Notes
No Boat Brewing	2019	270.00	35214 SE Center St
Safeway	2017	126.50	34828 SE Douglas St
Bartell Drugs	2017	70.38	35013 Snoqualmie Pkwy
Hotel America	2021	53.56	35228 Snoqualmie Pkwy
MOD Pizza	2017	50.72	34817 Snoqualmie Pkwy
Safeway (second)	2017	46.60	34828 SE Douglas St
Big Star Studio	2017	36.00	8104 Bracken PL SE
Spring Plaza	2018	22.70	35202 Snoqualmie Pkwy
Key Bank	2022	18.00	7917 Center Blvd SE
Average Sign Area:		77.301	

B. Monument Signs.

Because monument signs are not explicitly addressed within SMC 17.75, Signs; the Snoqualmie Ridge II Development Standards; or Appendix G, any proposal to install them necessitates the approval of a deviation.

Staff conducted a baseline review of monument signs permitted within the Snoqualmie Ridge planning area (**Table 4**). Overall, standard commercial monument signs within the planning area are 6 feet or less in height. The exceptions to this trend are the existing Snoqualmie Valley Hospital sign and the City of Snoqualmie’s own regional wayfinding signs located along the Snoqualmie Parkway, both of which stand at 12 feet.

The applicant's request includes wayfinding/monument signs reaching up to 15 and 20 feet, which represents an increase over previously approved monument signs. The applicant has provided a supporting memorandum from their traffic engineer TENW, dated June 4, 2026 (**Attachment E**). The purpose of the memorandum is to provide justification for the 15’ and 20’ monument sign based on roadway conditions, driver environment, and access to the medical campus.

Table 4: Permitted Monument Signs

Business / Sign Name	Approval Date	Approved Height	Location
City Wayfinding Signs	[Insert]	12' 0"	Snoqualmie Parkway
Snoqualmie Valley Hospital	2016	12' 0"	Snoqualmie Parkway
Snoqualmie Valley Hospital	2016	6' 0"	SE 99th St
Safeway	2017	5' 7"	34812 SE Douglas St
Snoqualmie Ridge Business Park	2017	5' 6"	SE Douglas St & Snoqualmie PKWY
Chevron	2018	5' 4"	8030 Douglas Ave SE
Snoqualmie Inn	2018	5' 0"	35228 Snoqualmie PKWY
Safeway Gas	2017	4' 7"	34812 SE Douglas St

IV. Possible Conditions of Approval:

1. A sign permit shall be obtained from the Community Development Department for any/all signs.
2. A building permit shall be obtained prior to installation of any/all signs.
3. No modification to the sign package, as approved, is allowed without review and consent of the City.

V. Final Decision to the requested Deviation(s):

[] APPROVED AS PROPOSED: The request is approved as proposed, including the conditions of approval outlined in the staff report, as a deviation from the Snoqualmie Ridge Development Standards under Condition 6 of the Snoqualmie Ridge Mixed Use Final Plan and Resolution 907 Section 4.

[] APPROVED WITH MODIFICATIONS: The request is approved as modified by the Chair of the Community Development Committee, including the conditions of approval outlined in the staff report, as a deviation from the Snoqualmie Ridge Development Standards under Condition 6 of the Snoqualmie Ridge Mixed Use Final Plan and Resolution 907 Section 4.

[] DENIED: The request is denied as a deviation from the Snoqualmie Ridge Development Standards under Condition 6 of the Snoqualmie Ridge Mixed Use Final Plan and Resolution 907 Section 4.

Louis Washington, Chair
Community Development Committee

Dated: _____

Attachments

- A. City Council Res. 712, Approving the Development Agreement for Snoqualmie Ridge II
- B. Deviation Request, submitted June 11, 2026
- C. Wall Sign Plan, submitted June 11, 2026
- D. Monument Sign Plan, submitted June 11, 2026
- E. Wayfinding Sign Size Memorandum, submitted June 11, 2026
- F. SRDS Chapter 12, Neighborhood Center, Appendix G

RESOLUTION NO. 907

A RESOLUTION OF THE CITY OF SNOQUALMIE, WASHINGTON, DETERMINING PERMITTED USES ON SNOQUALMIE RIDGE II PARCEL S-21 PURSUANT TO CONDITION 1.11 OF THE MIXED USE FINAL PLAN FOR SNOQUALMIE RIDGE II.

WHEREAS, on June 28, 2004, the City of Snoqualmie (the City) and the Quadrant Corporation (the Developer) executed a Development Agreement pursuant to chapter 36.70B.180 - .210 RCW governing the development of Snoqualmie Ridge II, a mixed use development the remaining development property of which is now owned by the Snoqualmie Ridge II Development LLC (SR II) as successor Developer, and located in the City on the Lake Alice Plateau, and

WHEREAS, on August 9, 2004, the Snoqualmie City Council approved a Mixed Use Final Plan (“Final Plan”) for Snoqualmie Ridge II conforming to the requirements of the Development Agreement, and

WHEREAS, Condition 1.11 establishes the permitted uses in Parcel S-21, and provides the permitted uses in Parcel S-21 include a church, a park and ride and residential uses, provides retail uses may be permitted in response to a Retail Study required by Condition 1.9.3, and further provides that no applications for residential development may be submitted for Parcel S-21 until after completion of the Retail Study, subject to any potential modification to uses permitted or required on Parcel S-21 by the City Council in response to the Retail Study, and

WHEREAS, Condition 1.9.3 of the MUFP requires that a Retail Market and Demand Study (Retail Study) be conducted by an independent consultant, and

WHEREAS, the City of Snoqualmie and Quadrant mutually selected Economics Research Associates (ERA) to conduct the Retail Study, and agreed upon the scope of the study, consistent with MUFP Condition 1.9.3.2, and

WHEREAS, ERA submitted its Final Report for the Retail Market Analysis for Snoqualmie dated March 16, 2006, and

WHEREAS, the Retail Market Analysis supports the addition of retail and other commercial uses to the uses permitted on Parcel S-21 under Condition 1.11, and

WHEREAS, SR II applied for a land use determination pursuant to Condition 1.11 of the Mixed Use Final Plan for Snoqualmie Ridge II on April 28, 2009, and filed an amended application on May 20, 2009, and

WHEREAS, the Development Agreement at section 6.4.1 directs that the Flexibility Objectives shall be considered by the City in evaluating proposed modifications to the Mixed Use Final Plan, and.

WHEREAS, the Development Agreement at section 1.5 defines “Flexibility Objectives” to mean the ability to incorporate new information; respond to changing community and market needs; encourage reasonably priced housing; respond to changes in technology or patterns of living and working; and encourage modifications that provide comparable benefit or functional equivalence with no significant reduction of public benefits, environmental protection, or increased materials cost or loss of revenue potential to Quadrant or to the City;” and

WHEREAS, Public Hospital District No. 4 owns and operates Snoqualmie Valley Hospital, and desires to relocate the hospital to a portion of Parcel S-21, and

WHEREAS, the planning official has reviewed the Parcel S-21 use designation for a hospital, associated commercial medical office uses, and other retail, hospitality and commercial uses, along with a conceptual plan for the hospital and associated medical office buildings uses on the western portion, and has determined that in consideration of the flexibility objectives contained in the Development Agreement, allowing for such uses responds to changing community and market needs and would provide comparable benefit or functional equivalence to use of the parcel for institutional uses currently allowed on parcel S-21, including a church/daycare/private school, with no significant reduction of public benefits, environmental protection, or increased materials cost or loss of revenue potential to Quadrant or to the City; and

WHEREAS, the planning official has further determined that the proposal for siting the relocated Snoqualmie Valley Hospital and related commercial medical office buildings and uses on a portion of parcel S-21 is in substantial conformance with the approved Final Plan under the criteria of SMC 17.30.150, and that an amendment of the Final Plan is not required pursuant to SMC 17.30.190, and

WHEREAS, the SEPA official has reviewed the impacts of the designation of required and permitted uses on Parcel S-21 and made a determination that such impacts are within the range of impacts reviewed in the environmental review for the Snoqualmie Ridge II Final Plan and are adequately mitigated through the mitigations implemented for the Snoqualmie Ridge II Final Plan, subject to additional conditions as set forth below, now, therefore, be it

RESOLVED by the City Council of the City of Snoqualmie, Washington, as follows:

Section 1. The required and permitted uses for Parcel S-21 are hereby modified pursuant to Condition 1.11 of the Mixed Use Final Plan for Snoqualmie Ridge II as follows: hospital and medical office buildings, and retail sales and service, hospitality and commercial uses, including hotel, restaurants, gas stations, convenience markets, automobile service stations, oil change stores, tire stores, plant nursery / garden supply, office, and other similar retail or commercial uses. Residential uses shall be prohibited on Parcel S-21.

Section 2. Access to Parcel S-21 shall be from SE 99th subject to the following conditions:

A. If a hospital is proposed on Parcel S-21, hospital development approvals shall require public access from S.E. 99th Street for the hospital and any medical office buildings directly associated with the hospital. The hospital developer shall be responsible for obtaining permits required for access from and improvements to S.E. 99th Street, including rural frontage improvements described at Condition 5.7 of the Mixed Use Final Plan for Snoqualmie Ridge II, and necessary channelization on 99th and the Snoqualmie Parkway. Unless and until a traffic signal is installed (as discussed below), the intersection of Snoqualmie Parkway and SE 99th shall be channelized as shown on Attachment A.

B. Commencing three months after the opening of a hospital, SR II shall pay one-half the costs of City monitoring of traffic volumes and levels of service for the movements from SE 99th to Snoqualmie Parkway (“the monitored movements”),

provided, the City and SR II may agree based upon observed conditions for the monitored movements that monitoring may be waived or deferred for some additional period of time. Monitoring frequency and protocols shall be established by agreement between the City and SR II prior to the issuance of the building permit for the first building to be constructed on Parcel S-21. If monitoring discloses the level of service for the monitored movements has fallen below level of service E, then the provisions of subsection D shall apply.

C. If other development that would take access from SE 99th is proposed for Parcel S-21 in addition to a hospital and medical office buildings, each application shall include a traffic assessment sufficient to enable the City to determine whether traffic volumes and patterns associated with the specific proposal are likely to cause the monitored movements to fall below level of service E. If any such traffic assessment indicates that the level of service is likely to fall below level of service E, then the provisions of subsection D shall apply.

D. If this subsection is triggered by monitoring under subsection B or additional proposed development under subsection C, then SR II shall pay one-half the cost for the City to conduct a traffic signal warrant analysis. If the City determines that a traffic signal is warranted under any volume or safety traffic signal warrant (but excluding “system” warrants), and the City determines that a traffic signal should be installed, then the City may require SR II to install a traffic signal and make any required modifications to channelization subject to the provisions of subsection E.

E. If a traffic signal is required under subsection D or H of this section, then its cost shall be paid as follows:

1. If a hospital is developed on Parcel S-21, then the Hospital District shall participate on a proportionate share basis with SR II for costs of signal design and installation;

2. The City and SR II shall amend the Development Agreement to provided for redesignaton of the SR II traffic mitigation fee specified in Development Agreement Sec. 8.1.1 (\$150/unit) to the 99th Street signal, to provide for payment to SR II of all fees collected to date for that purpose (excluding those already expended as of May 31, 2009), and to provide for continued payment of the proceeds of this mitigation fee to SR II quarterly through build-out to partially reimburse SR II for the costs of the traffic signal.

3. The City and SR II shall execute a latecomer agreement, or explore other lawful means, to obtain contributions from other benefitted properties that did not contribute to the cost of the traffic signal.

F. If the owner of the Leisure Time Resort property or the owner of any other property taking access from SE 99th to the Snoqualmie Parkway seeks approval for a new or more intensive use than existed at the time that the SR II EIS was issued, then its impacts to local traffic including the intersection should be identified and mitigated under SEPA and other applicable law at that time.

G. Nothing in these conditions is intended to prevent the design and implementation of alternative access and traffic mitigation improvements from those specified herein by voluntary agreement.

H. If additional access to Parcel S-21 is sought directly from the Snoqualmie Parkway, then additional SEPA review shall be required and additional mitigation measures may be imposed.

Section 3. All development of parcel S-21 shall comply with SRII master Drainage Plan, as amended (“MDP”). The following additional conditions shall apply, to the extent necessary to meet MDP requirements:

A. Flow splitting of the discharge from Ponds S-21A to Wetland SW-1 shall be in accordance with Table 4-1 in the appendix to the MDP Amendment.

B. An area of approximately two acres, which is identified in the MDP Amendment as a tributary to Pond S-21A, is deferred to the proposal for development of the eastern portion of Parcel S-21. When developed, this area will be drained to Basin A either by:

1. draining the area to and treating/detaining stormwater within Pond S-21A as assumed in the Amendment, or
2. treating and detaining the area in another pond, and routing the discharge to Wetland SW-1 and off-site along SE 99th Street.

C. The hospital site shall include a drainage easement for that portion of Parcel S-21 in Basin A that is not within the hospital site plan, to assure storm water discharges from future development in that area can be routed to Pond S-21A or to discharge at the project boundary in Basin A.

D. Subsequent development proposals for Parcel S-20 shall include plans to divert runoff the 1.84 acres of rooftop to hydrate the buffer of Wetland SW-3.

E. Subsequent development proposals for the eastern portion of Parcel S-21 shall be evaluated for consistency with impervious density criteria as calculated in Table 2.

F. Pond 21A shall be sized to provide Basic Menu water quality treatment and Level 2 flow control (as specified in the MDP Amendment for Basin A facilities) for runoff from the proposed site, discharge from Wetland SW-3, and any remaining areas within Parcel S-21 to be drained under subsequent proposals to Pond S-21A.

Section 4. Development standards shall be as follows:

A. Development of hospital, office/professional and hotel/motel uses on Parcel S-21 shall be reviewed administratively through a review for consistency with the development standards for the Snoqualmie Ridge Business Park, as modified as the City and SR II may agree to be appropriate for the specific uses proposed.

B. The City and SR II shall jointly develop standards to guide administrative review of retail and commercial uses in lieu of project review by the Design Review Board, provided, such standards shall not prohibit drive-through uses or require any buildings to be set to the Snoqualmie Parkway. To the extent such standards, including buffer standards for the eastern portion of Parcel S-21, are based upon and constitute only minor alterations to the approved Snoqualmie Ridge Development Standards for the Snoqualmie Ridge Business Park and Snoqualmie Ridge Neighborhood Center as modified for the specific use proposed, Planning Commission recommendation and City Council approval shall not be required. New development standards not based upon the Snoqualmie Ridge Business Park or Snoqualmie Ridge Neighborhood Center development standards shall required Planning Commission recommendation and City Council approval, provided, SR II may elect to submit proposals for specific project

review to the Design Review Board under the Snoqualmie Municipal Code in lieu of proposing new development standards.

Section 5. Additional conditions applicable to this land use determination are as follows:

A. There shall be connectivity between Parcels S-20 and S-21, which shall be constructed as an emergency access road normally closed with bollards or other similar means.


B. Development plans for the hospital site shall include an acceptable location and dimension to accommodate vehicle and pedestrian connection between the hospital site and the easterly portion of Parcel S-21.

C. The hospital shall be permitted to erect such signage as required for hospitals pursuant to the Washington Administrative Code. The hospital shall be permitted to have lighted signage on the hospital and on the parcel, under the Snoqualmie Ridge Business Park standards as modified, or new development standards to be approved. Other signage for the hospital and the development of Parcel S-21 as a whole at the corner of the Snoqualmie Parkway and SE 99th and at the hospital entrance(s) on SE 99th shall be provided for in the development standards process for Parcel S-21 addressed in Section 4. The City may condition approval of such signs upon measures required to minimize glare and impacts on the night sky, including allowing only external sign lighting that is directed downward, consistent with entry monument lighting standards for the Snoqualmie Ridge Business Park.

Section 6. This resolution fully resolves the permitted and required uses on Parcel S-21 pursuant to Condition 1.11 of the Final Plan.

Section 7. This Resolution shall be effective upon its adoption, and remain in effect until superseded by the Snoqualmie Ridge II governing documents.

PASSED by the City Council of the City of Snoqualmie, Washington, this 8th day of June 2009.



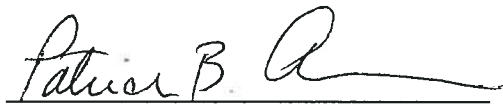
Matthew R. Larson, Mayor

Attest:

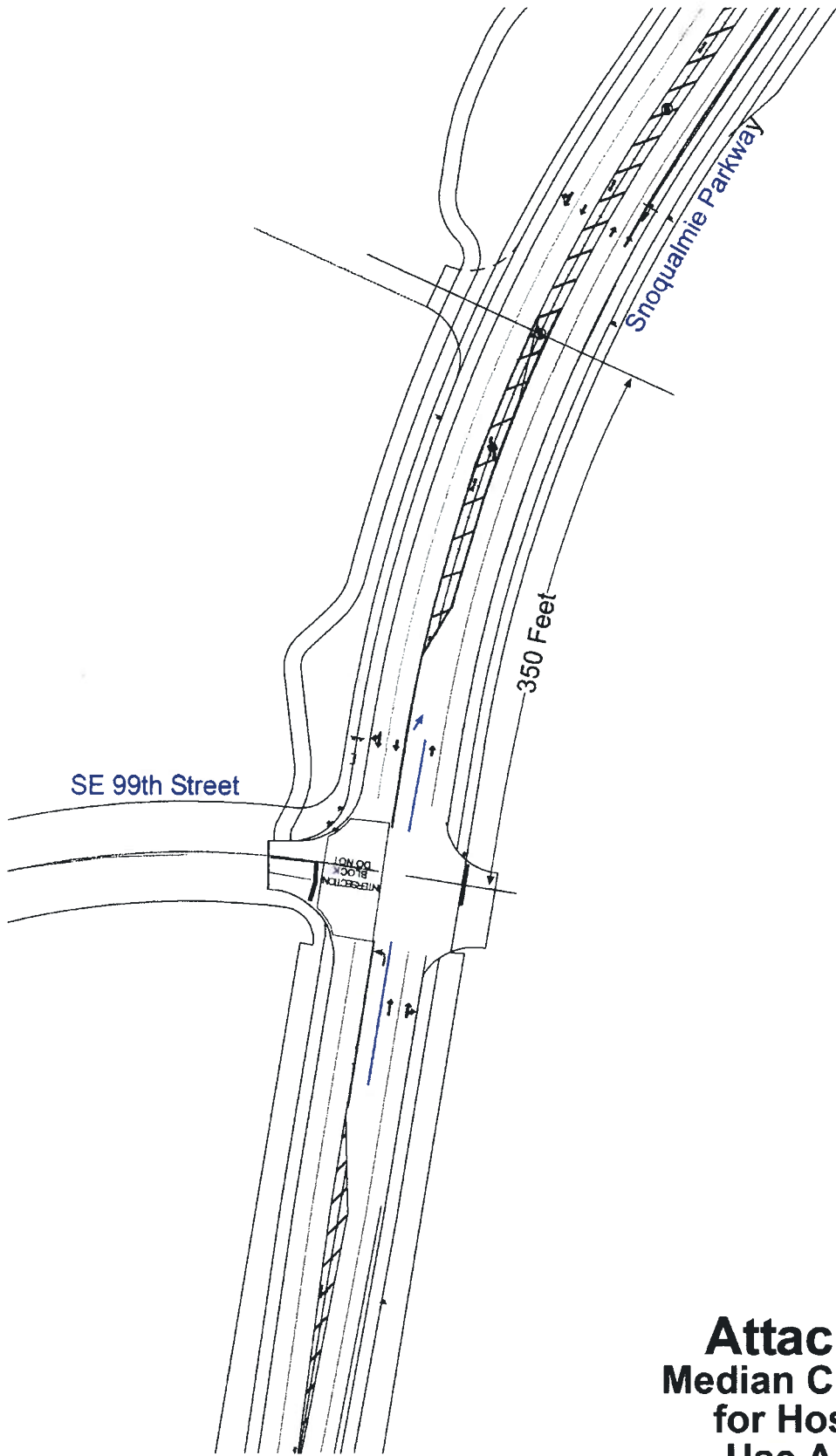


Jodi Warren/CMC, City Clerk

Approved as to form:



Patrick B. Anderson, City Attorney



Attachment A

Median Channelization for Hospital/MOB Use Application

June 11th, 2026

City of Snoqualmie
Attn: Planning Department
38624 SE River Street
Snoqualmie, WA 98065

Re: **SNOQUALMIE VALLEY HEALTH CAMPUS
REQUEST FOR SIGNAGE DEVIATIONS**

Snoqualmie Valley Health respectfully submits this request for site and building signage deviations and approvals associated with the Snoqualmie Valley Health Campus.

SVH greatly values its continuing partnership with the City of Snoqualmie and appreciates the City's thoughtful approach to balancing community character, public safety, transportation infrastructure, and future growth. This request is submitted in the spirit of collaboration and with a shared objective: ensuring that residents, visitors, patients, families, caregivers, and emergency responders can safely and efficiently locate healthcare services within the Snoqualmie Valley Health Campus.

Accessing healthcare services is fundamentally different than navigating to most other destinations. Patients, family members, and caregivers may be traveling under circumstances involving urgency, stress, uncertainty, medical concerns, or concern for the wellbeing of a loved one. In these moments, clear and intuitive wayfinding becomes particularly important.

The SVH Campus serves as a critical and primary healthcare destination for the Snoqualmie Valley and surrounding communities, providing emergency services, urgent care, and a broad range of healthcare services. As the campus continues to grow and expand services, an increasing number of patients and visitors will be accessing care at the campus, many of whom may be unfamiliar with the community, roadway system, or campus layout.

The requested site and building signage is intended to provide a safe, intuitive, and effective wayfinding system that helps visitors identify the campus, make informed driving decisions, and efficiently access the healthcare services they are seeking. The independent transportation analysis completed in support of this request, reinforces the importance of enhanced wayfinding due to the unique roadway conditions and decision-making environment surrounding the campus.

The requested deviations fall into two categories:

1. Campus Identification Signage
2. Campus Wayfinding Signage

Both requests are founded upon the same principle: helping people safely identify and access healthcare services while supporting efficient traffic movement and positive visitor experiences.

SECTION 1 - CAMPUS IDENTIFICATION SIGNAGE

Purpose of the Campus Identification Sign

SVH requests approval for a building-mounted logo sign located on the newly constructed HUB building.

The purpose of the sign is to provide rapid visual identification of the campus for drivers approaching from Interstate 90, State Route 18, and Snoqualmie Parkway. The sign serves as a recognizable visual landmark that helps visitors quickly identify the healthcare campus and confirm they are traveling toward the correct destination.

Unique Site Conditions

The Snoqualmie Valley Health Campus occupies a unique location within the City of Snoqualmie. The campus is situated immediately north of Interstate 90 and State Route 18 interchange, near the southern edge of the city limits and south of the Snoqualmie Ridge development. Unlike many destinations within the city, the campus is approached primarily through a regional transportation corridor serving residents, commuters, visitors, and travelers from throughout the surrounding area.

Many visitors arriving at the campus may be navigating to the area for the first time. Others may be familiar with the community but are seeking healthcare services under circumstances involving urgency, stress, or concern for a family member or loved one.

Upon exiting Interstate 90 or State Route 18, drivers immediately encounter the diverging diamond interchange, an innovative roadway design that improves traffic flow and safety but requires motorists to navigate multiple lane transitions, signalized crossings, and directional decisions within a relatively short distance.

Following the interchange, drivers must identify the healthcare campus, determine the correct direction of travel, select the appropriate lane, and locate the desired entrance. These decisions occur within a compressed distance while also navigating significant elevation changes between the interchange and campus entrances.

The result is a transportation environment that requires clear visual cues and advance wayfinding information to support safe, measured and confident decision-making. The proposed logo sign functions as a visual confirmation point within this process. Drivers exiting the interstate system are already directed toward healthcare services through highway signage. The campus identification sign provides an immediate visual reference that helps visitors quickly locate the campus and continue toward the healthcare services they are seeking.

Public Benefit

The campus identification sign will:

- Improve visibility of the Snoqualmie Valley Health Campus from key transportation corridors
- Reinforce existing healthcare wayfinding routes
- Help visitors identify the campus more quickly
- Support efficient access to healthcare services
- Improve visitor confidence while navigating a complex roadway environment
- Reduce confusion during critical and timely decision-making moments

The sign serves as an important component of the overall campus wayfinding system and contributes to safe access to healthcare services.

SECTION 2 - CAMPUS WAYFINDING SIGNAGE**Requested Deviation**

SVH requests approval for campus wayfinding signs serving the Snoqualmie Valley Health Campus:

- (A) One 12' wayfinding sign located in the center of campus between the hospital and HUB
- (B) One 15' campus wayfinding sign located along SE 99th Avenue
- (C) Two 20' campus wayfinding signs located along Snoqualmie Parkway
- (E) One 8' wayfinding sign located at the East entrance of the HUB & Urgent Care

Exact deviation request:

- Two (2) signs at 56 square feet (36 square foot deviation each)
- One (1) sign at 39 square feet (19 square foot deviation)
- Two (2) signs at 64 square feet (44 square foot deviation each)

While all signs support campus navigation, the two Parkway signs perform the most significant wayfinding and life-safety function and are the primary focus of this request.

Life Safety and Wayfinding

Healthcare facilities present unique wayfinding challenges because visitors are frequently navigating under circumstances that involve stress, urgency, distraction, uncertainty, or concern for the wellbeing of a family member or loved one.

Research on healthcare wayfinding has consistently demonstrated that stress and anxiety can reduce a person's ability to process information, make decisions, and navigate unfamiliar environments. These challenges may be amplified for older adults, individuals experiencing medical concerns, visitors unfamiliar with the area, and those seeking urgent or emergency care.

The proposed campus wayfinding signs are intended to provide clear, early guidance that allows drivers to identify the Snoqualmie Valley Health Campus, understand available access points, and safely navigate to services such as the Emergency Department, Urgent Care, and other healthcare destinations located within the campus.

By providing information earlier in the decision-making process, the proposed signs help reduce uncertainty, minimize missed turns and last-minute maneuvers, and support safer movement throughout the surrounding roadway network.

Unique Site Conditions

The Snoqualmie Valley Health Campus presents a unique combination of conditions that create significant wayfinding challenges for patients and visitors.

These conditions include:

1. Immediate proximity to Interstate 90
2. Immediate proximity to State Route 18
3. Direct adjacency to the diverging diamond interchange
4. Significant elevation changes approaching the campus from both northbound and southbound directions along Snoqualmie Parkway
5. Multiple signalized intersections, including the future signalized intersection at Snoqualmie Parkway and SE 99th Street
6. Multiple healthcare destinations located within a single campus
7. Emergency and urgent care services operating 7 days a week
8. Multiple campus access points requiring directional decision-making
9. A growing number of patients and visitors seeking services at the campus
10. A busy campus with numerous parking options and constant traffic ingress and egress throughout the typical day

Unlike other destinations within the community, the proposed Parkway signs are already located within a transportation-oriented corridor rather than within residential neighborhoods. Their purpose is to assist motorists navigating a complex roadway environment and to provide clear advance wayfinding information before drivers reach critical decision points.

Transportation and Wayfinding Analysis

As part of this request, Snoqualmie Valley Health engaged TENW, a transportation engineering and planning firm, to evaluate the roadway environment and wayfinding needs associated with the campus.

The analysis reviewed roadway grades, approach conditions, signalized intersections, campus access points, driver decision-making requirements, and the operational needs of the proposed signage.

The analysis concluded that the proposed Parkway signs function as directional wayfinding devices serving multiple healthcare destinations, rather than simple campus identification signs. The review further concluded that the requested sign heights provide improved visibility, readability, recognition distance, and driver comprehension necessary to support the operational and public safety needs of the campus.

These findings reinforce the importance of providing clear, visible, and intuitive wayfinding information within the transportation environment surrounding the Snoqualmie Valley Health Campus.

Compressed Decision Distance

Drivers approaching the campus must navigate a series of transportation decisions within a relatively short distance.

These decisions include:

- Transitioning from freeway travel to local roadway travel
- Navigating the diverging diamond interchange
- Passing through signalized intersections
- Identifying the Snoqualmie Valley Health Campus
- Selecting the correct lane
- Determining the appropriate campus entrance
- Navigating to the specific healthcare service they are seeking

These decisions can be made successfully and quickly and occur while motorists are simultaneously navigating roadway grades, elevation changes, traffic signals, lane transitions, and multiple directional choices.

Under these conditions, clear advance wayfinding becomes an important public safety tool.

Why the Requested Heights Are Necessary

The requested sign heights are directly related to the unique roadway and site conditions associated with the campus.

The proposed signs must be visible from sufficient distance to allow drivers adequate time to identify the campus, read directional information, and make safe driving decisions.

The requested heights support:

- Visibility across roadway grades and elevation changes
- Readability from approaching vehicles
- Healthcare-appropriate letter sizing and legibility
- Early identification of campus destinations

- Recognition of upcoming entrance opportunities
- Safe decision-making within a compressed approach distance and short timeframe

The transportation analysis completed for this request concluded that the proposed sign heights improve visibility, readability, and recognition distance while supporting the operational wayfinding needs of the campus. The analysis further concluded that the proposed signage is appropriate to support the public safety and wayfinding objectives associated with healthcare access.

SVH has intentionally proposed a limited number of larger wayfinding signs rather than numerous smaller signs. This approach provides a more organized and effective wayfinding system while reducing the overall number of signs required throughout the corridor.

Community Benefit

Clear healthcare wayfinding benefits everyone in the community. At some point, nearly every resident will either seek healthcare services themselves or assist a family member, friend, or loved one in accessing care.

The proposed signage will help ensure that people can locate healthcare services safely, confidently, and efficiently when they need them most.

The proposed signage supports goals shared by both the City and Snoqualmie Valley Health, including:

- Safe transportation systems
- Efficient emergency and urgent care access
- Improved visitor experience
- Reduced driver confusion
- Clear and orderly wayfinding
- Effective campus navigation
- High-quality community infrastructure

The requested deviations provide a practical solution that supports public safety, healthcare access, and positive visitor experiences.

Conclusion

The Snoqualmie Valley Health Campus occupies a unique location within the City of Snoqualmie, situated at the convergence of Interstate 90, State Route 18, and Snoqualmie Parkway. The combination of a diverging diamond interchange, significant elevation changes, multiple signalized intersections, compressed decision distances, and a growing healthcare campus creates wayfinding challenges that are unlike most other locations within the community.

The requested campus identification and wayfinding signage is intended to help patients, visitors, families, caregivers, and emergency responders safely locate and access healthcare services.

Approval of these deviations will support safe navigation, improve visitor confidence, reinforce healthcare access, and provide a clear and intuitive wayfinding system for the community.

SVH appreciates the City's consideration of this request and looks forward to continuing to work collaboratively toward a solution that benefits residents, visitors, patients, emergency responders, and the broader Snoqualmie community.

Sincerely,



RENÉE K. JENSEN, FACHE
CHIEF EXECUTIVE OFFICER
SNOQUALMIE VALLEY HEALTH



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Client
Snoqualmie Valley
Hospital

Contact
Nichole Pas

Date | Revision | Drawn By
8.18.25 | New Order | BW
10.5.25 | DC | BW
4.23.26 | DC | BW
5.5.26 | DC | BW
5.12.26 | DC | BW

Approval:
Date:

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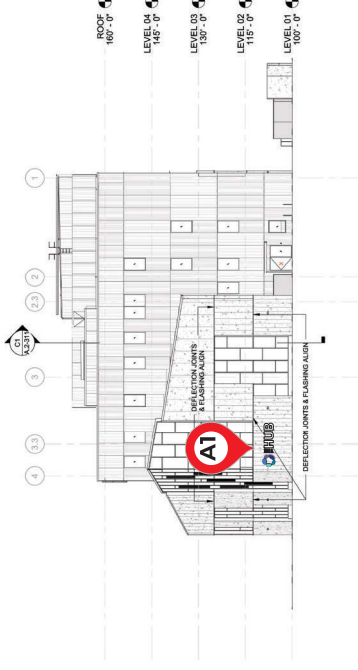
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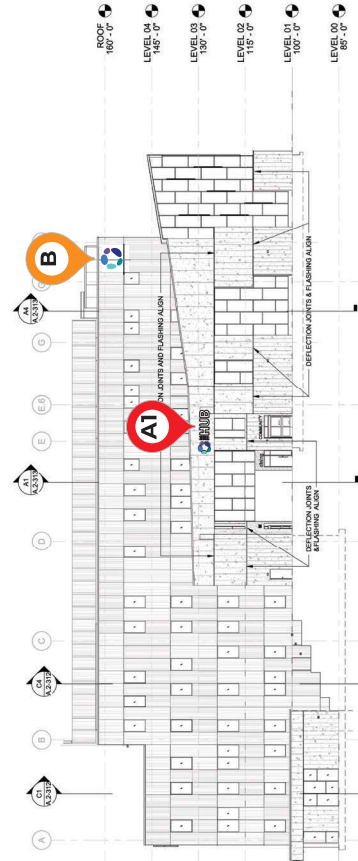
Project Manager
Nick Bruno

Designer
Bronson

Item 13.



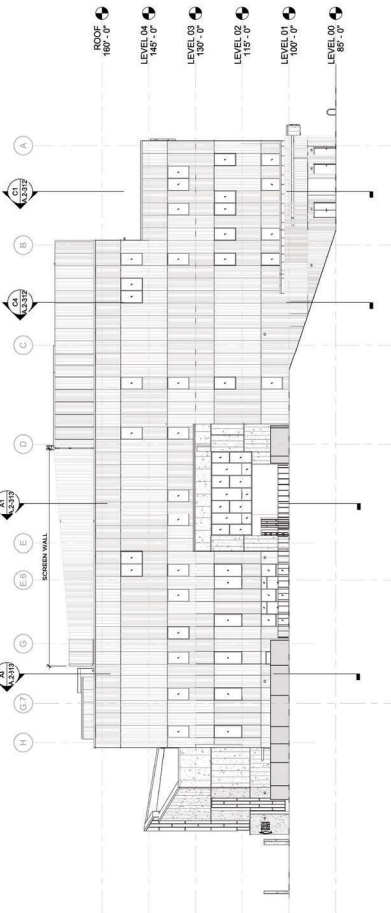
B4 EAST ELEVATION - OVERALL



B1 SOUTH ELEVATION - OVERALL



A4 WEST ELEVATION - OVERALL



A1 NORTH ELEVATION - OVERALL

Job # 58037 Signage

				Qty: 2
				Qty: 1
				Qty: 2



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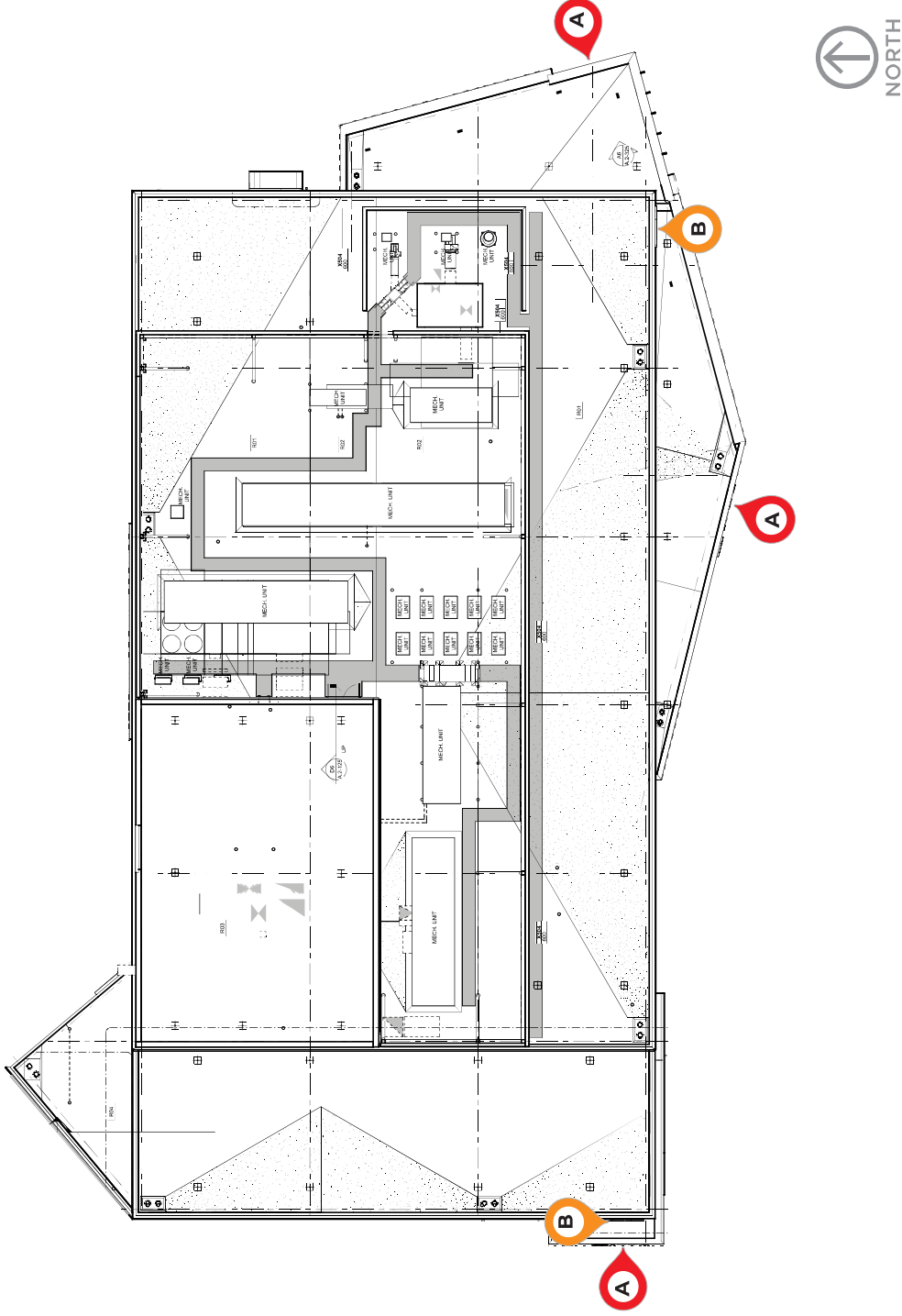
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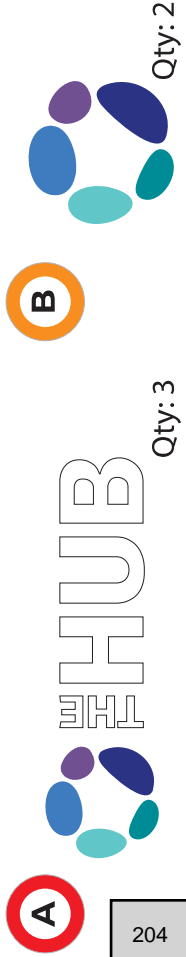
Project Manager
Nick Bruno

Designer
Bronson

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Job # 58037 Signage



204

Power Location/Requirement Identification

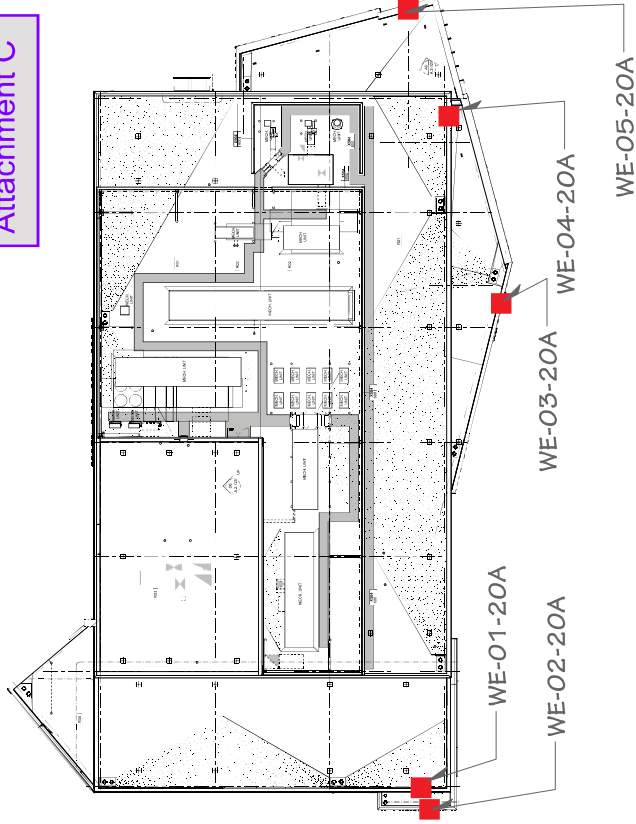
WALL ELEVATION SIGNS (Interior J-Box, exterior feed) Prefix: WE (Wall Elevation)

Code	Description	Amp. Required
WE-01-20A	Wall Elevation Location 1	20A
WE-02-20A	Wall Elevation Location 2	20A
WE-03-20A	Wall Elevation Location 3	20A
WE-04-20A	Wall Elevation Location 4	20A
WE-05-20A	Wall Elevation Location 5	20A

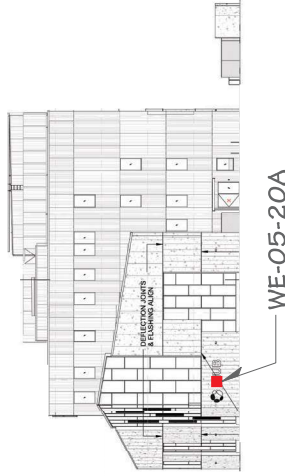
Total: 5 wall locations

ELECTRICAL NOTES

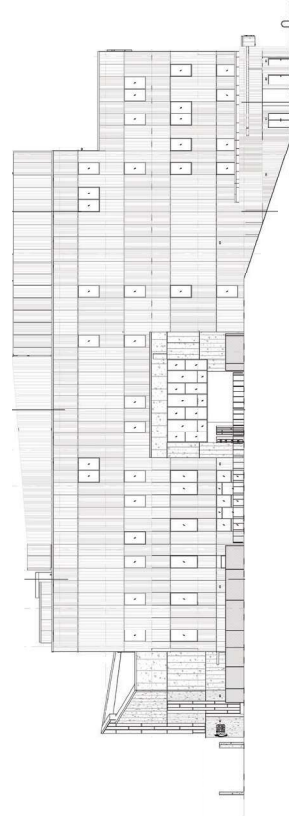
- Sign company DOES NOT provide primary electrical to sign.
- Power to the sign must be done by a licensed electrical contractor to licensed electrician.
- Each sign must have:
 - A minimum of one dedicated 120V 20A circuit
 - Junction box installed within 6 feet of sign
 - Three wires: Line, Ground, Neutral



B1 SOUTH ELEVATION - OVERALL



B4 EAST ELEVATION - OVERALL



A4 NORTH ELEVATION - OVERALL



A4 WEST ELEVATION - OVERALL



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4.23.26 | DC | BW
5.5.26 | DC | BW

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5.5.26 | DC | BW
5.7.26 | WO | BW

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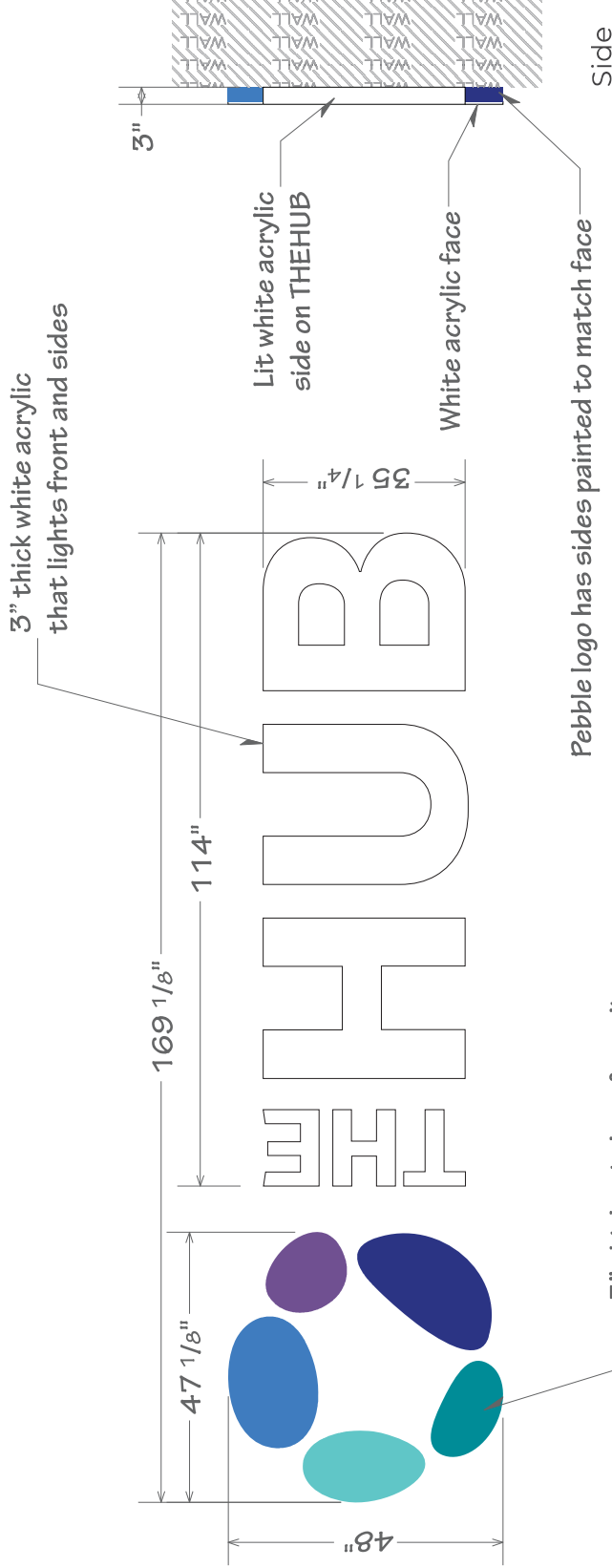
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Nick Bruno

Project Manager
Nick Bruno

Designer
Bronson

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Color spec.



Sq ft: 45.98

FOR APPROVAL

Job # 58037 ITEM 1 THEHUB Front/side Lit solid acrylic letters | Qty. 2 | Single Sided

Material Specifications

Full Color Print



3" Thick White LED Acrylic
Lighting Type: White LED
Lead Location: Bottom

Vinyl: 3m 3630-20
Lam: Luster 8519

Mounting Method:

Stud mount

Install

-

206



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4.23.26 | DC | BW
5.5.26 | DC | BW
5.7.26 | WO | BW

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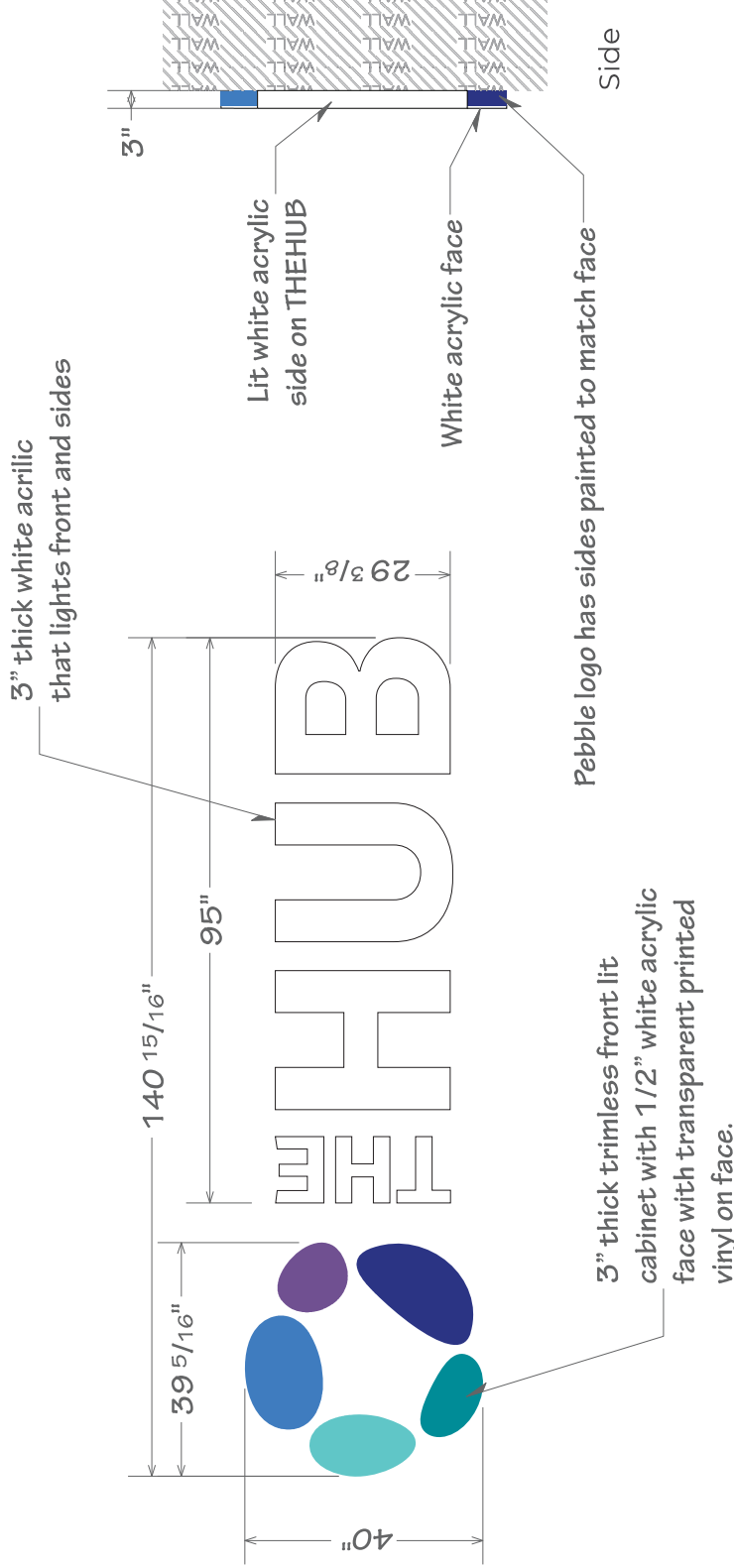
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Sales Person
Nick Bruno

Project Manager
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Designer
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Color spec.



Sq ft: 31.95

FOR APPROVAL

Job # 58037 ITEM 1 THEHUB Front/side Lit solid acrylic letters | Qty. 1 | Single Sided

Color Specifications	Material Specifications	Mounting Method:
Full Color Print 207	3" Thick White LED Acrylic Lighting Type: White LED Lead Location: Bottom 	Stud mount -



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4.23.26 | DC | BW
5.5.26 | DC | BW
5.12.26 | DC | BW

Approval:
Date:

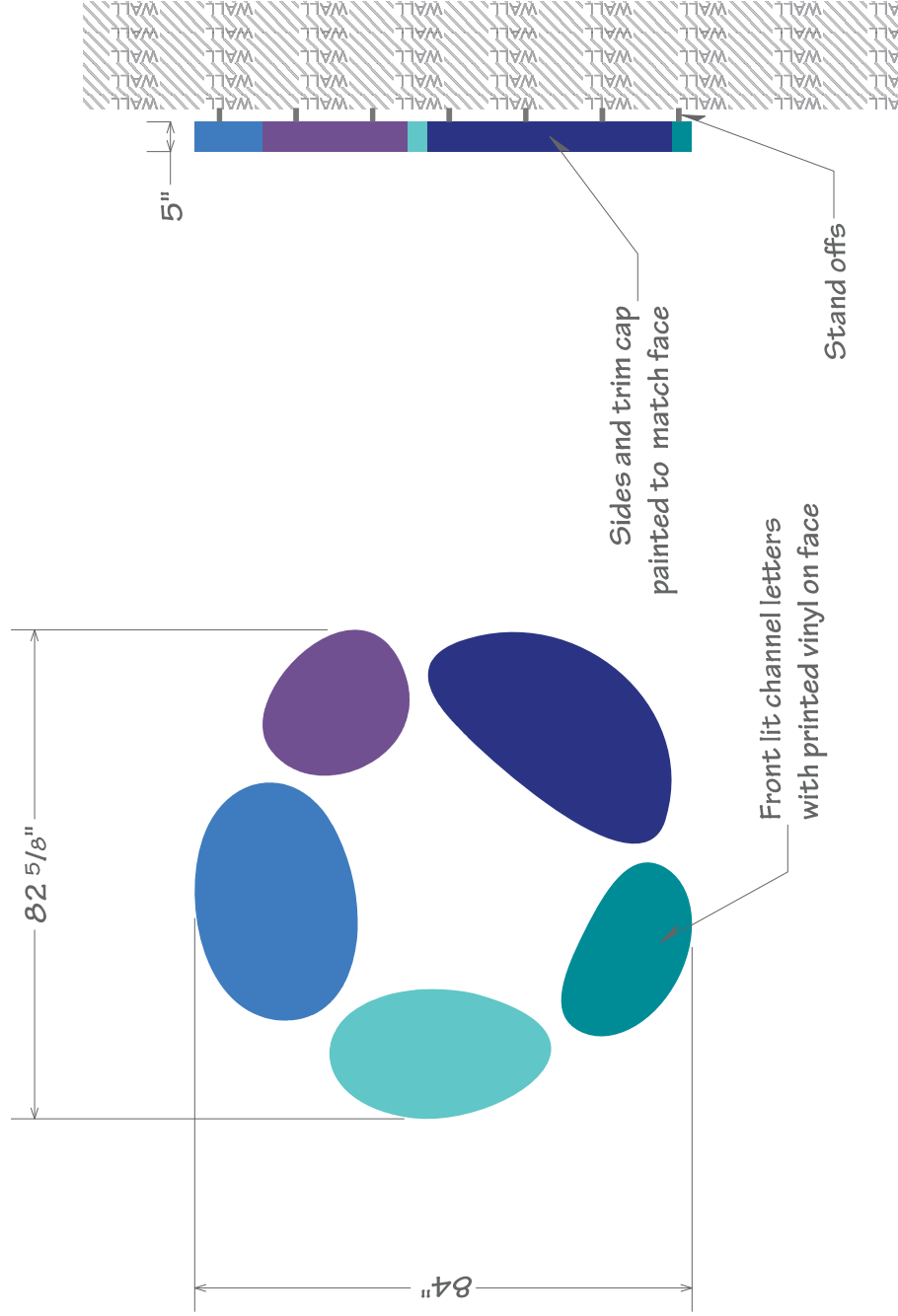
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Color spec.



Sq ft: 48.2

FOR APPROVAL

Job # 58037 ITEM 2 THEHUB Front Lit&Reverse Channel letters | Qty. 2 | Single Sided

Color Specifications	Material Specifications	Mounting Method:
Full Color Print 208	Trim Cap Color: White (painted to match) Trim Cap Width: 1" Vinyl: Color Here 	Stud mount -
	Acrylic: SG 3/16" White Return Color: Color Here Backs: .063" clear lexan Lighting Type: White Mounting Type: Stud, Standoff Lead Location: Top, Bottom, Center	Install -

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 Nichole Pas

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 5.5.26 | DC | BW
 5.12.26 | DC | BW

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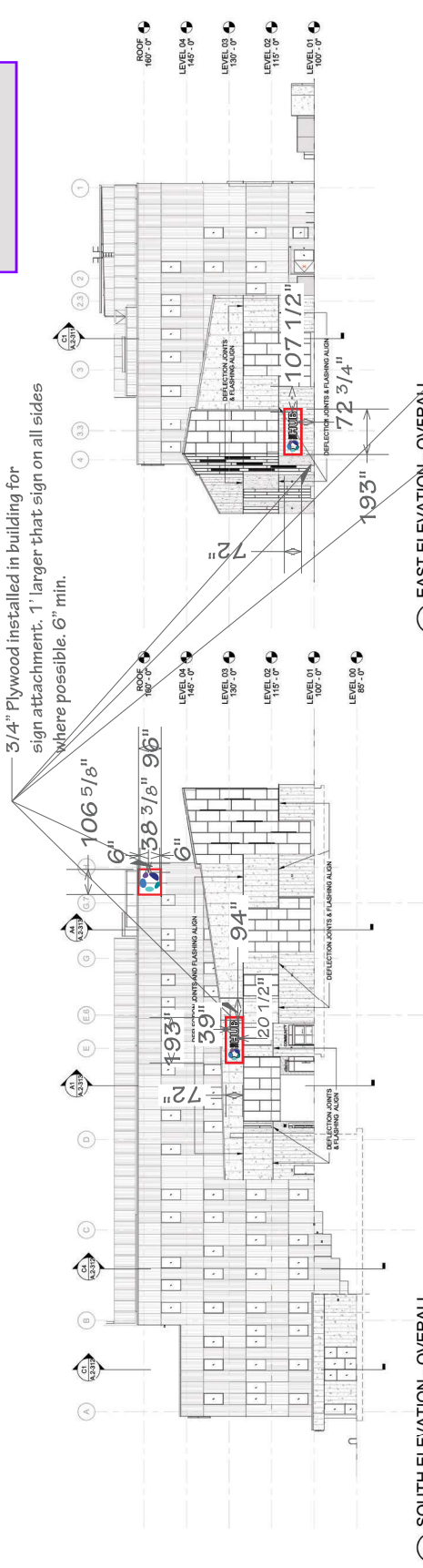
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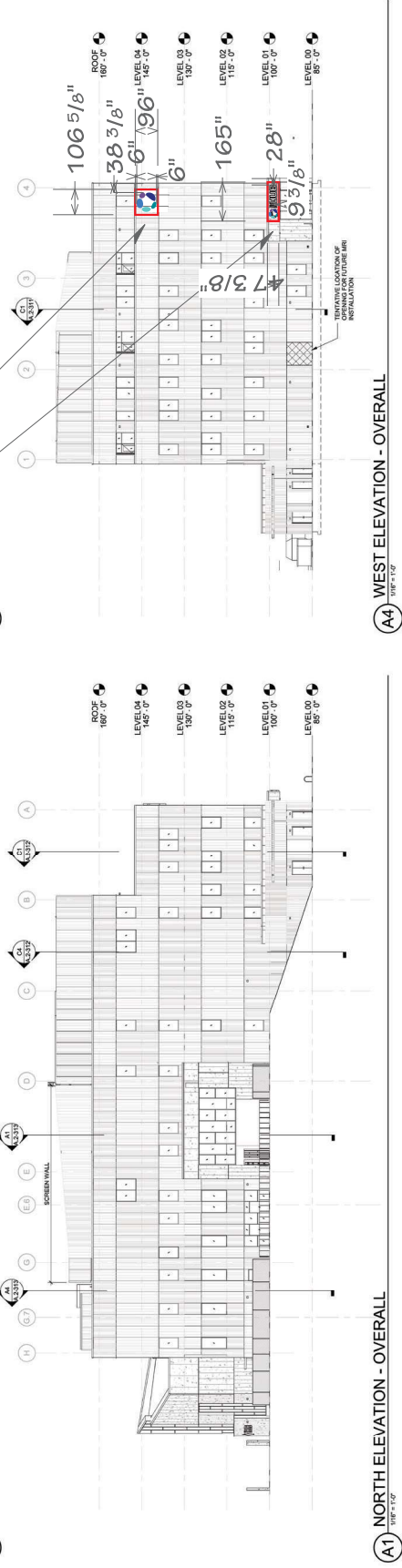
Designer
 Bronson

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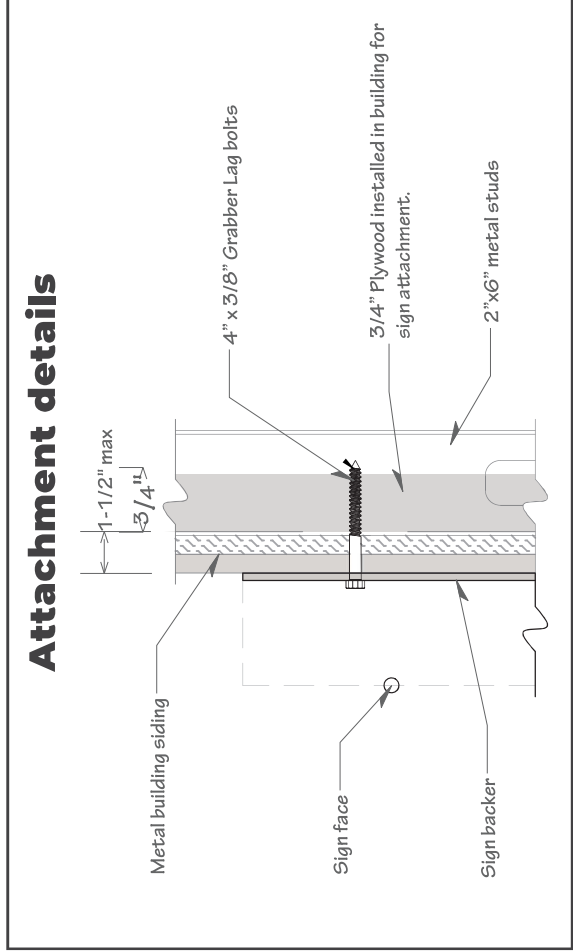
B1 SOUTH ELEVATION - OVERALL

B4 EAST ELEVATION - OVERALL



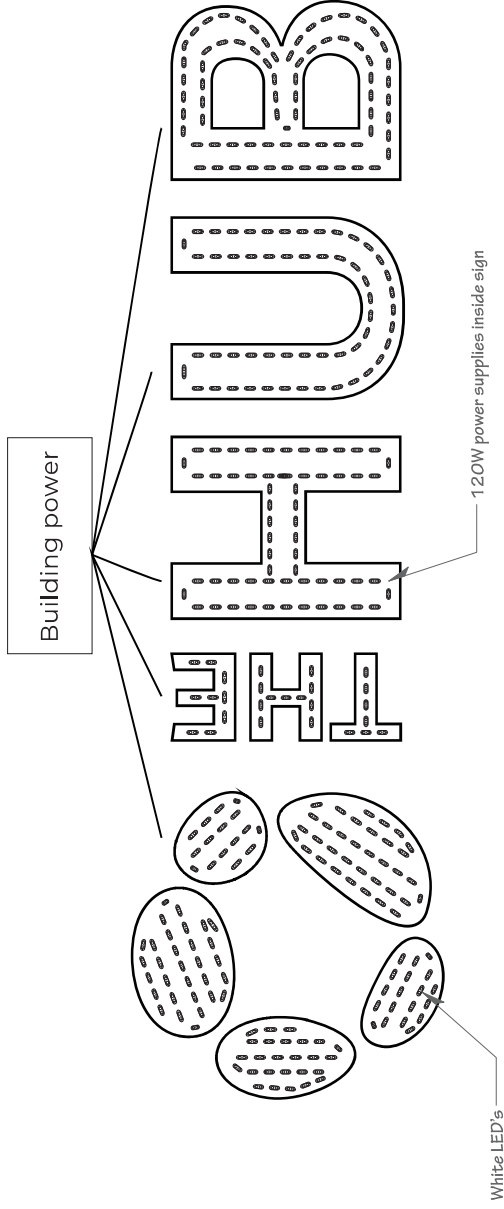
A1 NORTH ELEVATION - OVERALL

A4 WEST ELEVATION - OVERALL



Attachment details

Electrical details



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 Date: _____

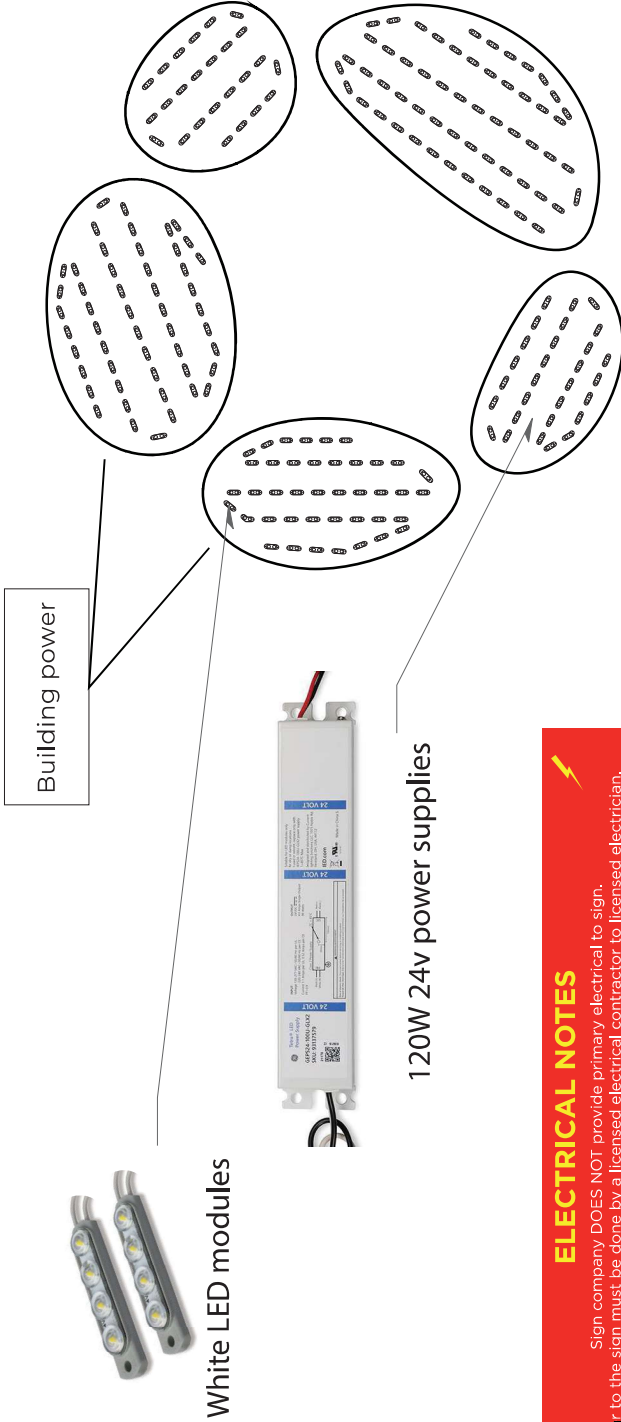
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ELECTRICAL NOTES
 Sign company DOES NOT provide primary electrical to sign.
 Power to the sign must be done by a licensed electrical contractor to licensed electrician.
 Each sign must have:
 1. A minimum of one dedicated 120V 20A circuit
 2. Junction box installed within 6 feet of sign
 3. Three wires: Line, Ground, Neutral

Site Map



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Signage

Job # 22898

MD-01-20A

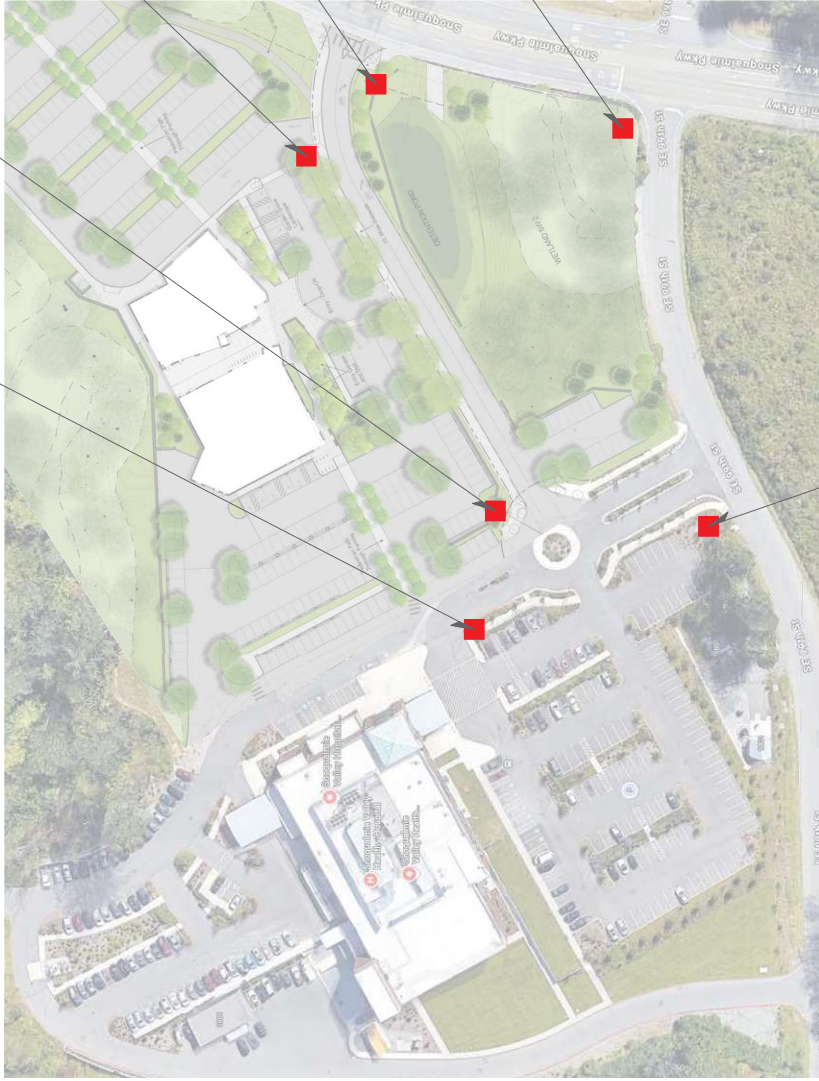
MD-02-20A

MD-03-20A

MD-04-40A

MD-05-40A

MD-06-20A



Power Location/Requirement Identification

MONUMENT DIRECTIONAL SIGNS

Prefix: MD (Monument Directional)

Code	Description	Amp. Required
MD-01-20A	Monument Location 1	20A
MD-02-20A	Monument Location 2	20A
MD-03-20A	Monument Location 3	20A
MD-04-40A	Monument Location 4	40A
MD-05-40A	Monument Location 5	40A
MD-06-20A	Monument Location 6	20A

Total: 6 monument locations

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11.4.26 | DC | BW
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6.8.26 | DC | BW

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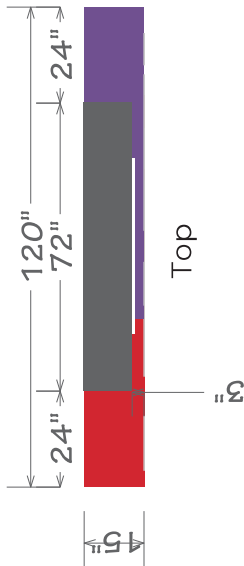
ELECTRICAL NOTES

Sign company DOES NOT provide primary electrical to sign. Power to the sign must be done by a licensed electrical contractor to licensed electrician.

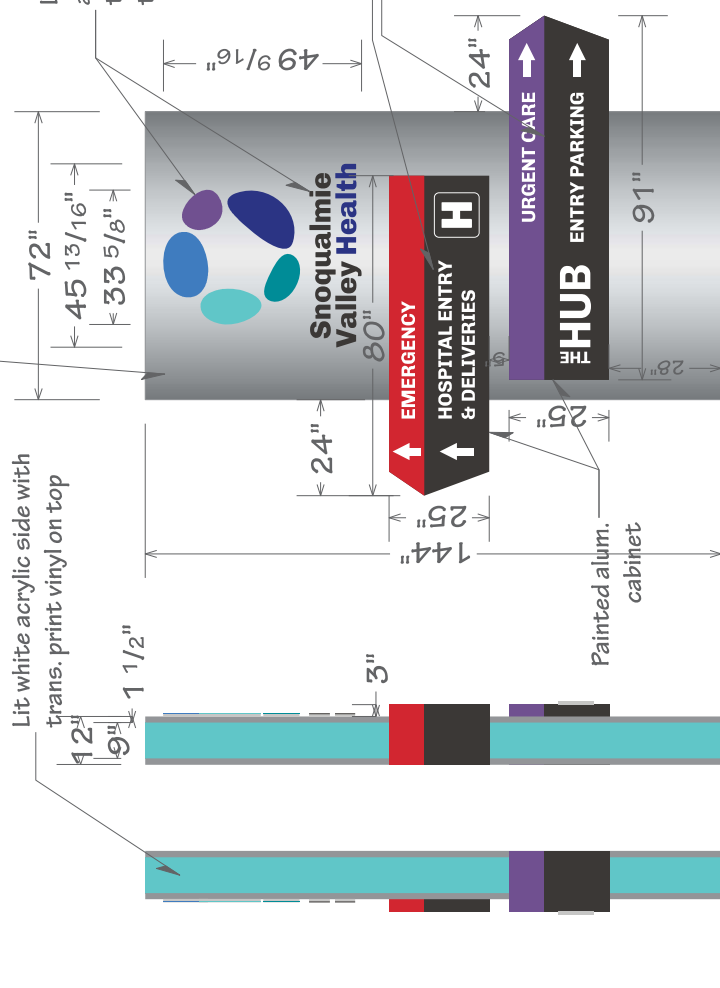
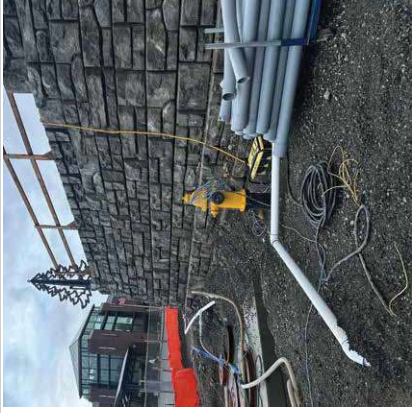
Each sign must have:

1. A minimum of one dedicated 120V 20A circuit
2. Junction box installed within 6 feet of sign
3. Three wires: Line, Ground, Neutral

A 12'



Existing View



Sides

Color spec.

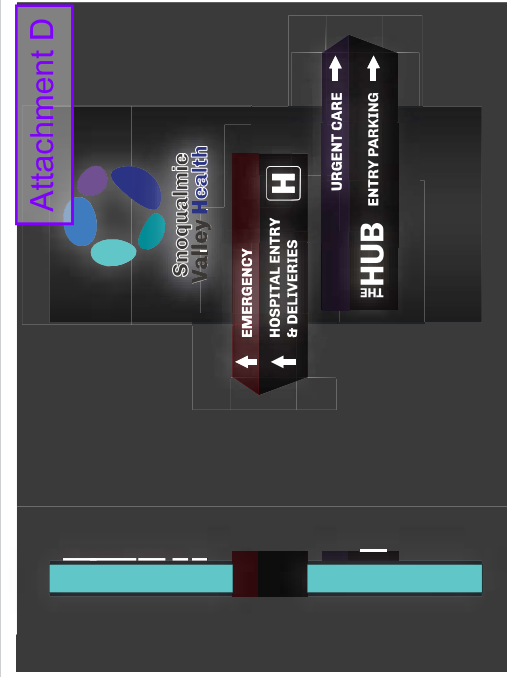
- PMS 560c
- PMS 7677c
- PMS 7746c
- PMS 327c
- PMS 325c
- PMS Black 7c
- PMS 1795c

Front

May need removable access panel on back

Back

Night View



Attachment D



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Nick Bruno

Project Manager
Nick Bruno

Designer
Bronson

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Page 3 of 18

Job # 22898 ITEM 1 12' Lit Monument | Qty. 1 | Single Sided

Material Specifications

- Color: "Sparkle Silver" Matthews Paint N 952SP
- Color: .080" Thick Aluminum
- Color: 3/4" Thick LED white Acrylic
- Vinyl: 3m 3630-20 Lam: Luster 8519

Mounting Method:

Install

FOR APPROVAL

213



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sales@idsignco.com

Client
Snoqualmie Valley
Hospital

Contact
Nichole Pas

Date | Revision | Drawn By
8.18.25 | New Order | BW
10.5.25 | DC | BW
11.4.26 | DC | BW
2.10.26 | DC | BW
3.19.26 | DC | BW
4.8.26 | DC | BW

Approval:
Date:

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Sales Person
Nick Bruno

Project Manager
Nick Bruno

Designer
Bronson

Item 13.

ELEVATION N.T.S.

SECTION N.T.S.

DETAIL N.T.S.

MATCH PLATE N.T.S.

BASE PLATE P-1127 (4 PLACES) N.T.S.

NOTES:

GENERAL:

- DESIGN IS BASED ON ADEQUATE EXISTING SUPPORT ELEMENTS.
- PROVIDE ISOLATION BETWEEN DISSIMILAR MATERIALS USING RICH PAINT.
- PROVIDE FULLY WELDED END CAPS AT EXPOSED OPEN ENDS OF ALUMINUM CHANNELS, TEE, AND SQUARE TUBING.
- ALUMINUM ALLOW 6061-T5 WITH 0.004 LBS PER CUBIC INCH.
- ALL EXPOSED STEEL TO BE PRIMED & PAINTED (POWDER COAT AS AN OPTION) OR GALVANNEAL (USE GALVANNEAL STEEL).
- STEEL OR ALUMINUM WELDS SHALL BE EQUAL TO THE THICKNESS OF THE THINNEST MEMBER AT THE JOINT, UNLESS NOTED OTHERWISE.
- E70XX ELECTRODE FOR SMAW PROCESS.
- E70XX ELECTRODE FOR GMAW PROCESS.
- E70XX ELECTRODE FOR FCAW PROCESS.
- E70XX ELECTRODE FOR FCAW PROCESS.
- ALL WELDS SHALL BE MADE WITH A FILLER METAL THAT CAN PRODUCE WELDS THAT HAVE A MINIMUM CHARPY-VNOTCH TOUGHNESS OF 20FT-LB TEST METHOD OR SUPERIOR.
- ANCHORS: BRAND NAME APPROVED. ANCHORS SPECIFIED ON PLANS MAY BE SUBSTITUTED BY APPROVED EQUAL ANCHORS.
- DESIGN AND FABRICATION REQUIRED FOR ALL STRUCTURAL WELDERS.

ALUMINUM:

DESIGN AND FABRICATION ACCORDING TO AWS D12. ALL WELDING IN ACCORDANCE WITH THE LATEST EDITION OF THE AWS A.5.10 WELDING ROUGHNESS SPECIFICATION. ALL WELDS SHALL BE MADE WITH A FILLER METAL THAT CAN PRODUCE WELDS THAT HAVE A MINIMUM CHARPY-VNOTCH TOUGHNESS OF 20FT-LB TEST METHOD OR SUPERIOR.

WELDING:

- WELDS SHALL BE MADE WITH A FILLER METAL THAT CAN PRODUCE WELDS THAT HAVE A MINIMUM CHARPY-VNOTCH TOUGHNESS OF 20FT-LB TEST METHOD OR SUPERIOR.
- ANCHORS: BRAND NAME APPROVED. ANCHORS SPECIFIED ON PLANS MAY BE SUBSTITUTED BY APPROVED EQUAL ANCHORS.
- DESIGN AND FABRICATION REQUIRED FOR ALL STRUCTURAL WELDERS.

GENERAL:

- DESIGN IS BASED ON ADEQUATE EXISTING SUPPORT ELEMENTS.
- PROVIDE ISOLATION BETWEEN DISSIMILAR MATERIALS USING RICH PAINT.
- PROVIDE FULLY WELDED END CAPS AT EXPOSED OPEN ENDS OF ALUMINUM CHANNELS, TEE, AND SQUARE TUBING.
- ALUMINUM ALLOW 6061-T5 WITH 0.004 LBS PER CUBIC INCH.
- ALL EXPOSED STEEL TO BE PRIMED & PAINTED (POWDER COAT AS AN OPTION) OR GALVANNEAL (USE GALVANNEAL STEEL).
- STEEL OR ALUMINUM WELDS SHALL BE EQUAL TO THE THICKNESS OF THE THINNEST MEMBER AT THE JOINT, UNLESS NOTED OTHERWISE.
- E70XX ELECTRODE FOR SMAW PROCESS.
- E70XX ELECTRODE FOR GMAW PROCESS.
- E70XX ELECTRODE FOR FCAW PROCESS.
- E70XX ELECTRODE FOR FCAW PROCESS.
- ALL WELDS SHALL BE MADE WITH A FILLER METAL THAT CAN PRODUCE WELDS THAT HAVE A MINIMUM CHARPY-VNOTCH TOUGHNESS OF 20FT-LB TEST METHOD OR SUPERIOR.
- ANCHORS: BRAND NAME APPROVED. ANCHORS SPECIFIED ON PLANS MAY BE SUBSTITUTED BY APPROVED EQUAL ANCHORS.
- DESIGN AND FABRICATION REQUIRED FOR ALL STRUCTURAL WELDERS.

BASE PLATE P-1127 (4 PLACES) N.T.S.

NOTE: PERIODIC SPECIAL INSPECTION REQUIRED IN ACCORDANCE WITH IBC CHAPTER 17 FOR ALL POST INSTALLED CONCRETE & ANCHORS/ANCHORS.

NOTE: IT IS A VIOLATION OF THE LAW FOR ANY PERSON, UNLESS ACTING UNDER THE DIRECTION OF A LICENSED PROFESSIONAL, TO ALTER AN ITEM IN ANY WAY IF AN ITEM BEARING THE SEAL OF A LICENSED PROFESSIONAL IS ALTERED. THE ALTERING LICENSED PROFESSIONAL SHALL AFFIX TO THEIR ITEM THEIR SEAL AND THE NOTATION "ALTERED BY" FOLLOWED BY THEIR SIGNATURE AND THE DATE OF SUCH ALTERATION, AND A SPECIFIC DESCRIPTION OF THE ALTERATION.

www.jyrc.com
P.O. BOX 802650
SANTA CLARITA, CA 91380
TEL: (661)258-0700 FAX: (661)258-6600

SNOQUALMIE VALLEY HEALTH WALL SIGN

DATE LAST REVISED: Apr. 28, 2025 **PROJECT JOB #:** J75, 79226_Snoqualmie Valley Health_Frontier Avenue_SFE_Snoqualmie_VA_019

CHECKED BY: T.J. **PROD. START DATE:** Apr. 28, 2025 **REV./NO. [REV. DATE] (REVISED BY):** SNOQUALMIE VALLEY HEALTH

REF. BY: T.J. **SCALE:** AS SHOWN **1** **2** **3** **4** **5** **6** **7** **8** **9** **10** **11** **12** **13** **14** **15** **16** **17** **18** **19** **20** **21** **22** **23** **24** **25** **26** **27** **28** **29** **30** **31** **32** **33** **34** **35** **36** **37** **38** **39** **40** **41** **42** **43** **44** **45** **46** **47** **48** **49** **50** **51** **52** **53** **54** **55** **56** **57** **58** **59** **60** **61** **62** **63** **64** **65** **66** **67** **68** **69** **70** **71** **72** **73** **74** **75** **76** **77** **78** **79** **80** **81** **82** **83** **84** **85** **86** **87** **88** **89** **90** **91** **92** **93** **94** **95** **96** **97** **98** **99** **100**

PLOTTED BY: Gabriela **ON:** 4/28/2025 **3:05:52 PM**

SHEET # 1 **OF** 1

Job # 22898 1 12' Lit Monument | Attachment Detail

Material Specifications

Mounting Method:

Install

FOR APPROVAL



Attachment D



Salt Lake, UT | Seattle, WA
801.748.4750
sales@idsignco.com

Client
Snoqualmie Valley
Hospital

Contact
Nichole Pas

Date Revision Drawn By
8.18.25 New Order BW
10.5.25 DC BW
1.14.26 DC BW
2.10.26 DC BW
3.19.26 DC BW
4.8.26 DC BW

Approval:
Date:

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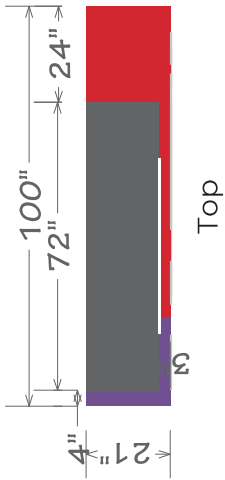
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Sales Person
Nick Bruno

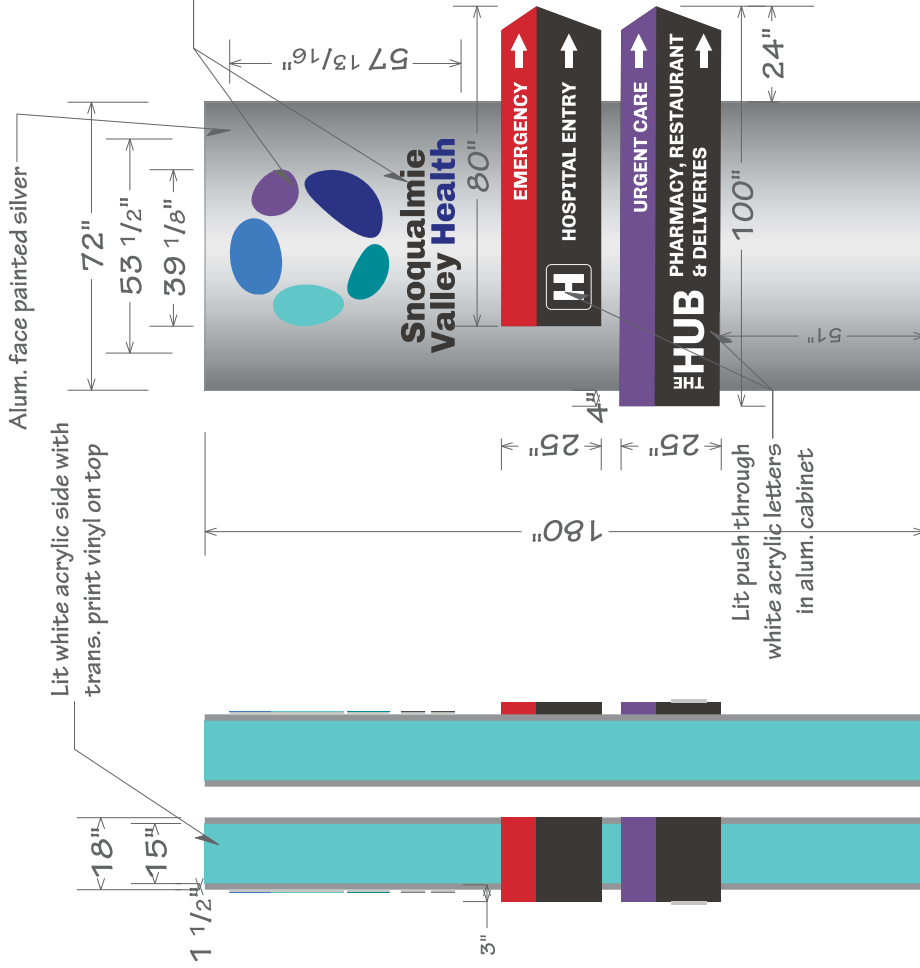
Project Manager
Nick Bruno

Designer
Bronson

Item 13.



Existing Sign



Front

Sides

Color spec.

- PMS 560c
- PMS 7677c
- PMS 7746c
- PMS 327c
- PMS 325c
- PMS Black 7c
- PMS 1795c

FOR APPROVAL

Job # 22898 ITEM 2 15' Lit Monument | Qty. 1 | Single Sided

Material Specifications

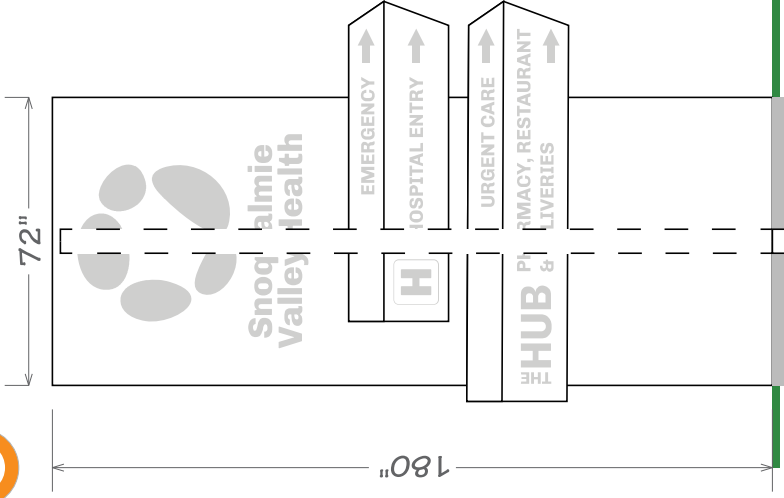
- Color: "SparMe Silver" Matthews Paint N 952SP
- Color: .080" Thick Aluminum
- Color: 3/4" Thick LED white Acrylic
- Vinyl: 3m 3630-20 Lam: Luster 8519

Mounting Method: Install

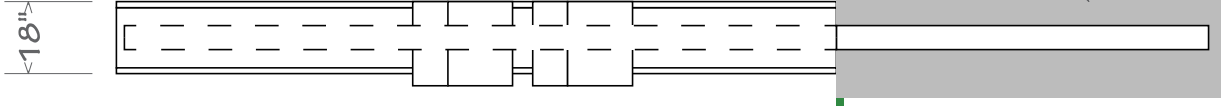
-

215

B 15'

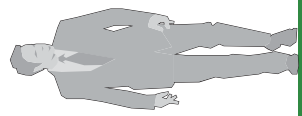


Front



Side

FIELD VERIFY



Re use existing pole



SETBACK

fid
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 801.748.4750
 sales@idsignco.com

Client
 Snoqualmie Valley
 Hospital

Contact
 Nichole Pas

Date | Revision | Drawn By
 8.18.25 | New Order | BW
 10.5.25 | DC | BW
 1.14.26 | DC | BW
 2.10.26 | DC | BW
 3.19.26 | DC | BW
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Sales Person
 Nick Bruno

Project Manager
 Nick Bruno

Designer
 Bronson

Item 13.

FOR APPROVAL

Job # 22898 ITEM 2 15' Lit Monument | Footing & Setback Detail

Mounting Method: Install

Material Specifications

216

C1 20'

Lit white acrylic side with trans. print vinyl on top

18" 15" 1 1/2"

Alum. face painted silver

240"

35"

30"

98"

98"

98"

98"

98"

98"

98"

98"

98"

98"

98"

98"

98"

98"

98"

98"

98"

98"

98"

98"

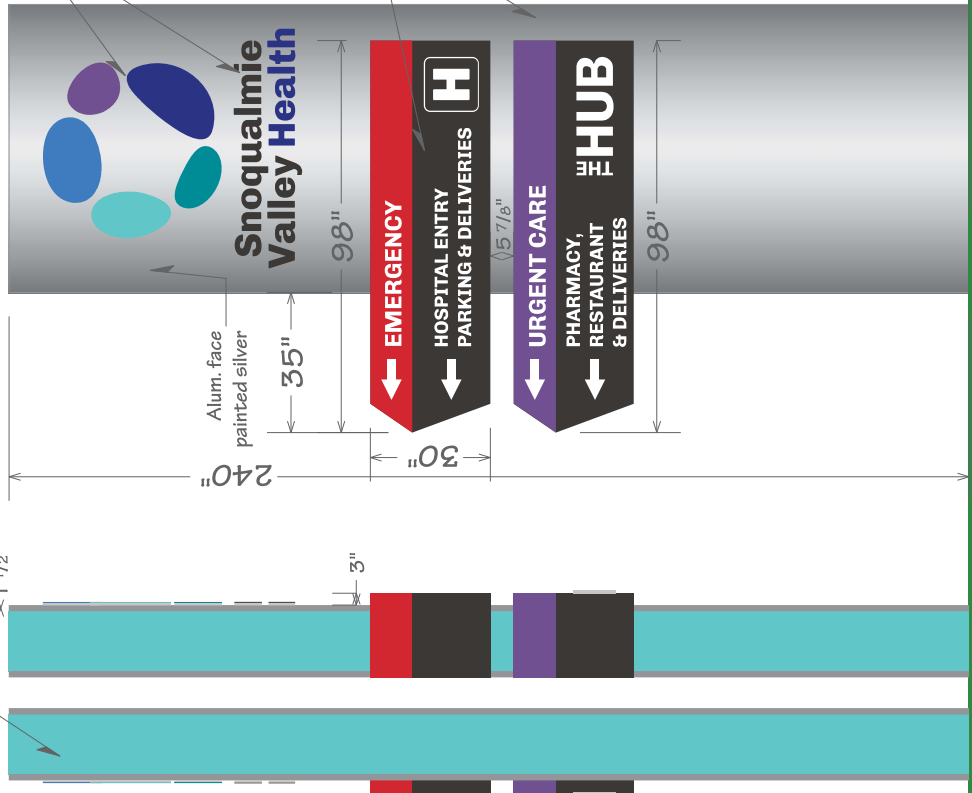
98"

98"

98"



Push through white acrylic letters with trans. print vinyl on top



Sides

Front

Back

Color spec.

- PMS 560c
- PMS 7677c
- PMS 7146c
- PMS 327c
- PMS 325c
- PMS Black 7c
- PMS 1795c

Job # 22898

ITEM 3

20' Lit Monument | Qty. 1 | Single Sided

Material Specifications

Color "Sparkle Silver" Matthews Paint N 9525P

.080" Thick Aluminum

3/4" Thick LED white Acrylic

Vinyl: 3m 3630-20 Lam: Luster 8519

Mounting Method: Install

FOR APPROVAL

Designer Bronson

Project Manager Nick Bruno

Sales Person Nick Bruno

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Approval:
Date:

Date | Revision | Drawn By
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10.5.25 | DC | BW
11.4.26 | DC | BW
2.10.26 | DC | BW
3.19.26 | DC | BW
4.8.26 | DC | BW

Client Snoqualmie Valley Hospital
Contact Nichole Pas

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801.748.4750
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Painted 1795c
Painted black 7c
Painted 7677c

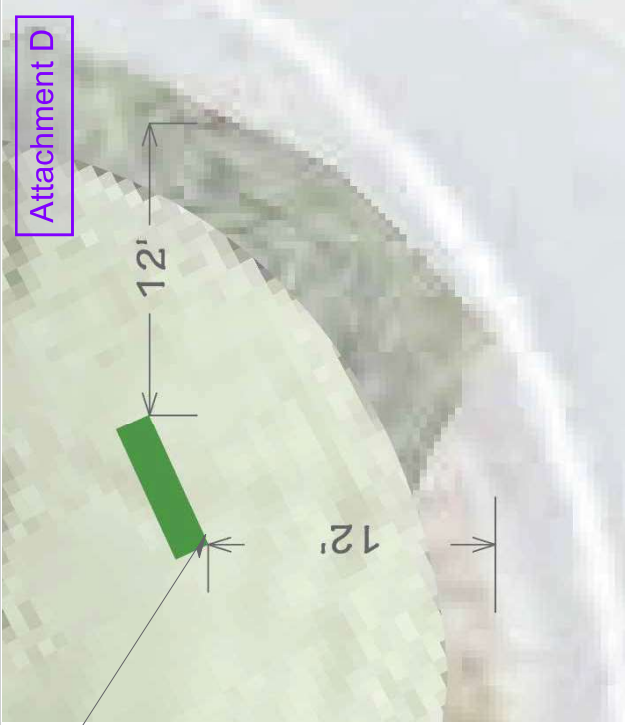
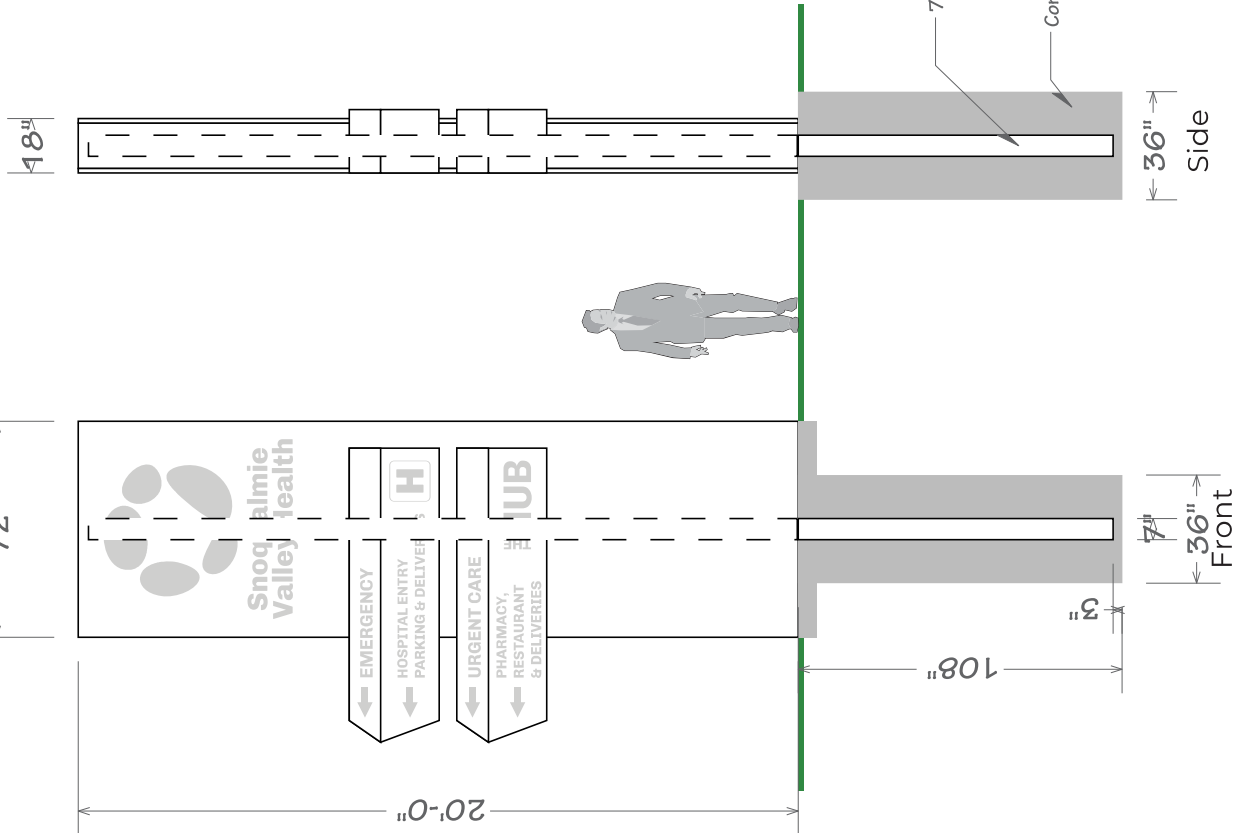
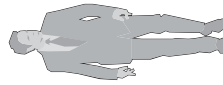
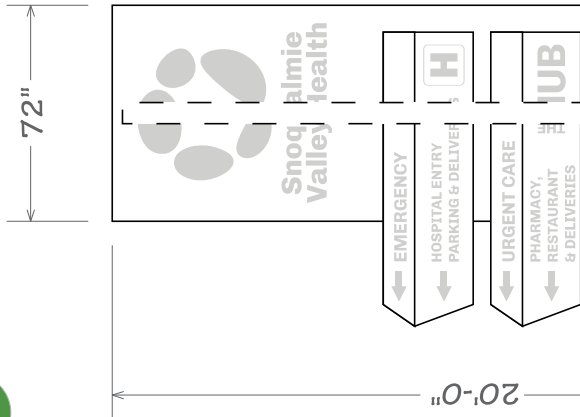
May need removable access panel on back

Item 13.

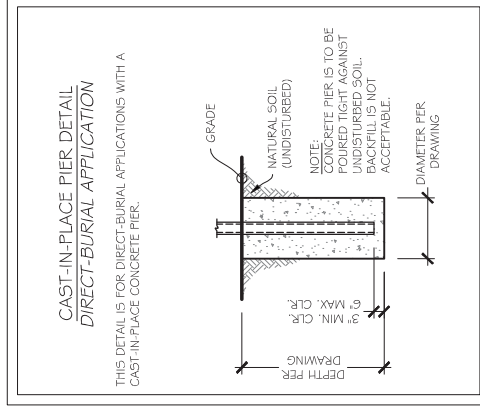
C1 20'

FIELD VERIFY

Attachment D



SETBACK



IMPORTANT:
PIERS MUST BE FLIMB AND LOCATED ON FLAT, NATURAL (UNDISTURBED) SOILS.
PIERS MUST BE LOCATED AWAY FROM SLOPING GRADES (HILLSIDES) AT LEAST A DISTANCE EQUIVALENT TO THE PIER DEPTH.
DO NOT USE SONOTUBE OR SIMILAR, EMBEDDED IN THE PIER FOUNDATION.

Job # 22898	ITEM 3	20' Lit Monument Footing & Setback Detail	FOR APPROVAL
Color Specifications	Material Specifications	Mounting Method:	Install
			-

Item 13.

218



Lit white acrylic side with trans. print vinyl on top

1 1/2"

18"

15"

21"

3"

30"

240"

Alum. face painted silver

Lit push through white acrylic letters in alum. cabinet

98"

98"

64 3/4"

35"

Painted 1795c

Painted 7677c

Painted black 7c

98"

98"

64"

EMERGENCY

HOSPITAL ENTRY

URGENT CARE

PHARMACY & RESTAURANT

98"

98"

98"

98"

98"

98"

98"

98"

98"

98"

98"

98"

98"

98"

98"

98"

98"

Top

72"

107"

35"

21"

72"

59 15/16"

43 7/8"

Push through white acrylic letters with trans. print vinyl on top

Painted 1795c

Painted 7677c

Painted black 7c

64 3/4"

35"

98"

98"

98"

98"

98"

98"

98"

98"

98"

98"

98"

98"

98"

98"

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98"

98"

98"

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98"

98"

98"

98"

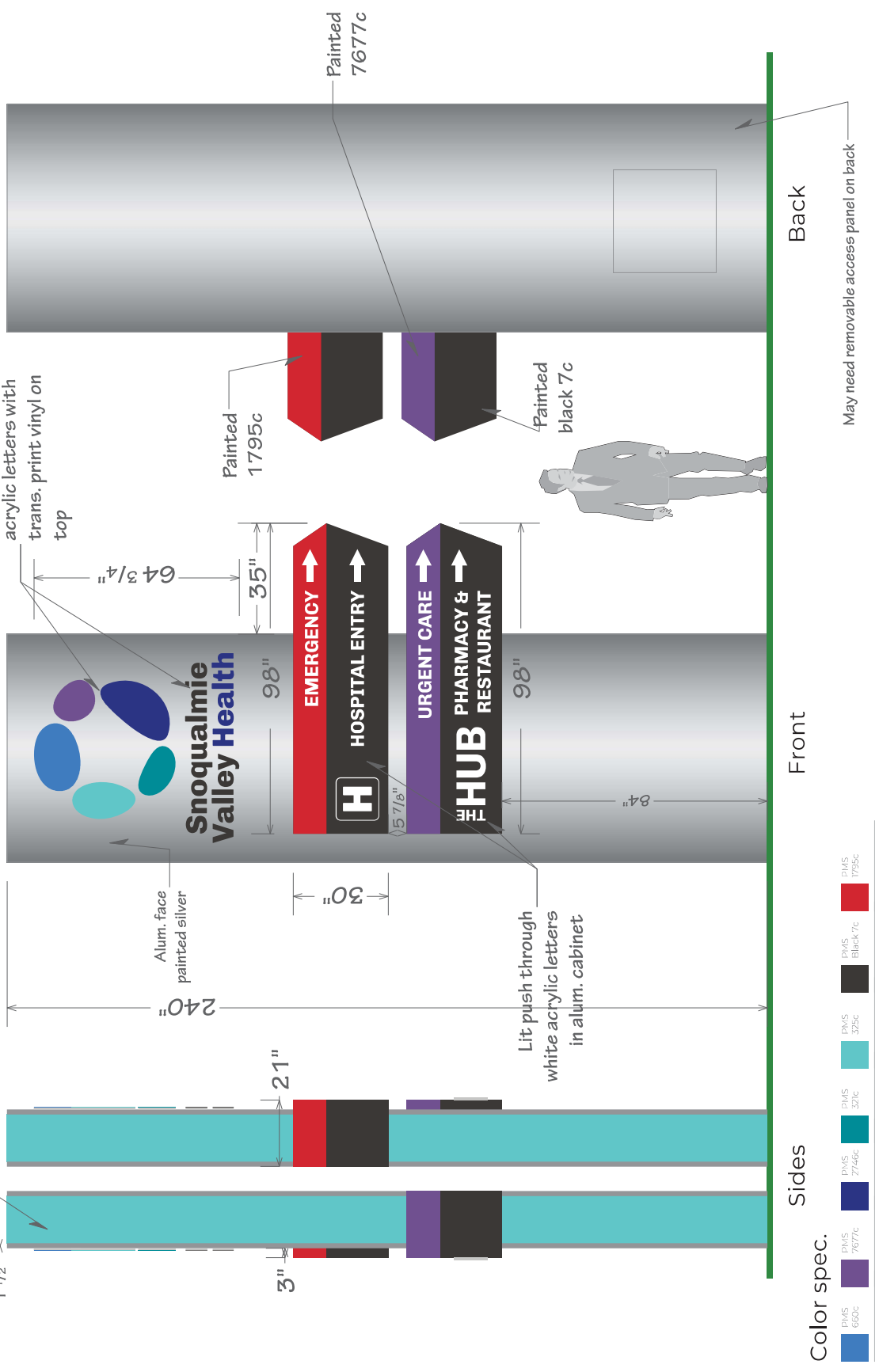
98"

98"

98"



Existing View



Color spec.

- Color swatches: PMS 560c, PMS 7677c, PMS 327c, PMS 325c, PMS Black 7c, PMS 1795c

Job # 22898

ITEM 3

20' Monument | Qty. 1 | Single Sided

Material Specifications

- Color: "Sparkle Silver" Matthews Paint N 952SP
- .080" Thick Aluminum
- 3/4" Thick LED white Acrylic
- Vinyl: 3m 3630-20 Lam: Luster 8519

219

FOR APPROVAL

Mounting Method: Install

-



Salt Lake, UT | Seattle, WA
801.748.4750
sales@idsignco.com

Client
Snoqualmie Valley
Hospital

Contact
Nichole Pas

Date | Revision | Drawn By
8.18.25 | New Order | BW
10.5.25 | DC | BW
11.4.26 | DC | BW
2.10.26 | DC | BW
3.19.26 | DC | BW
4.8.26 | DC | BW

Approval:
Date:

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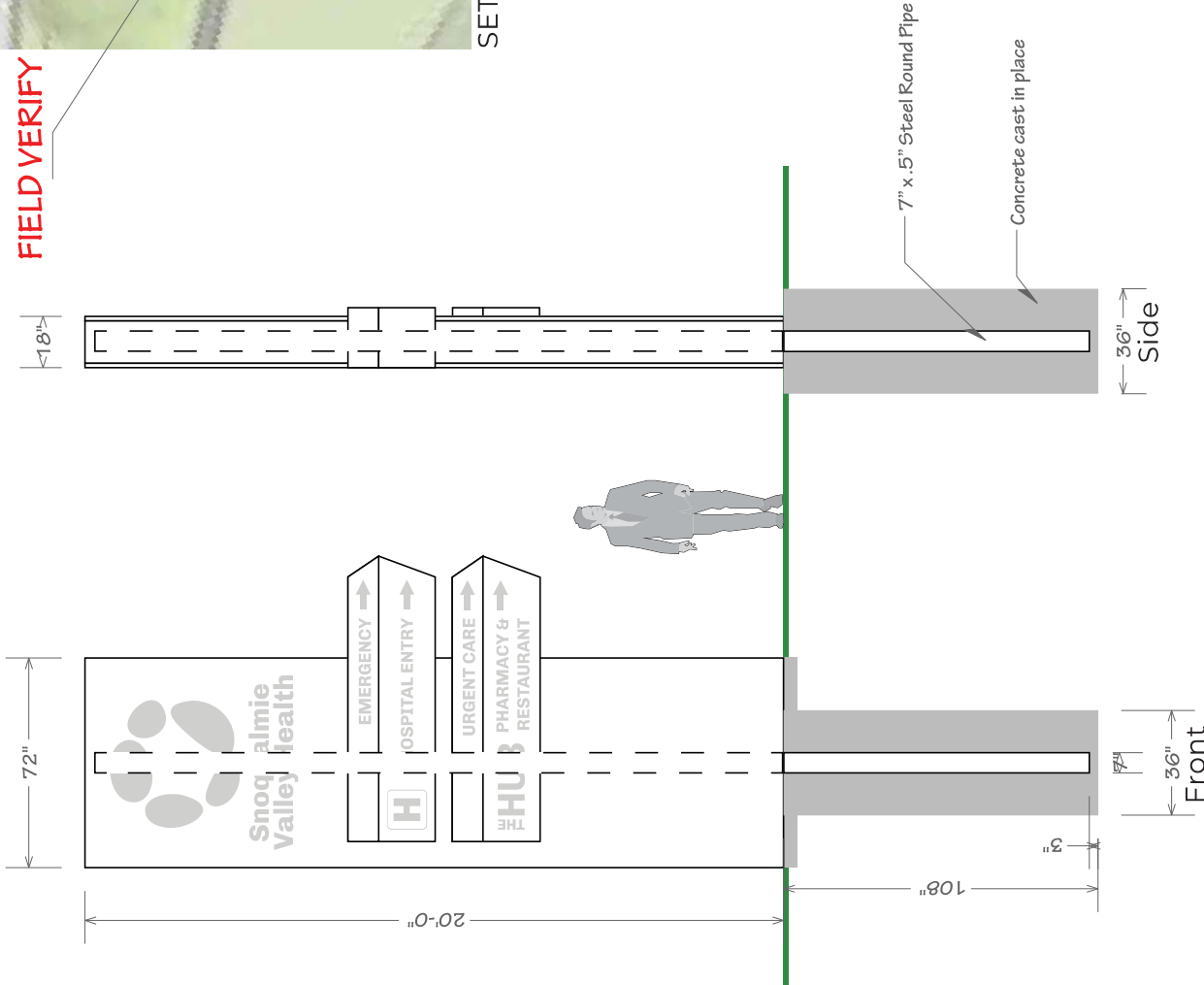
Sales Person
Nick Bruno

Project Manager
Nick Bruno

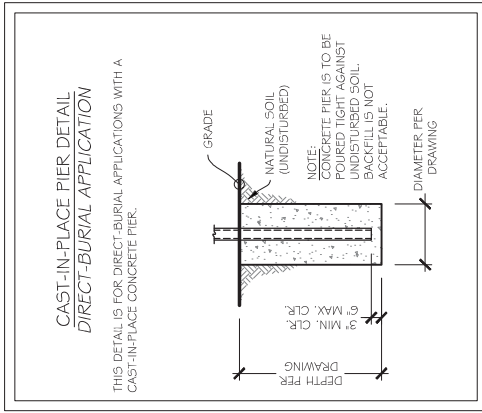
Designer
Bronson

Item 13.

FIELD VERIFY



SETBACK

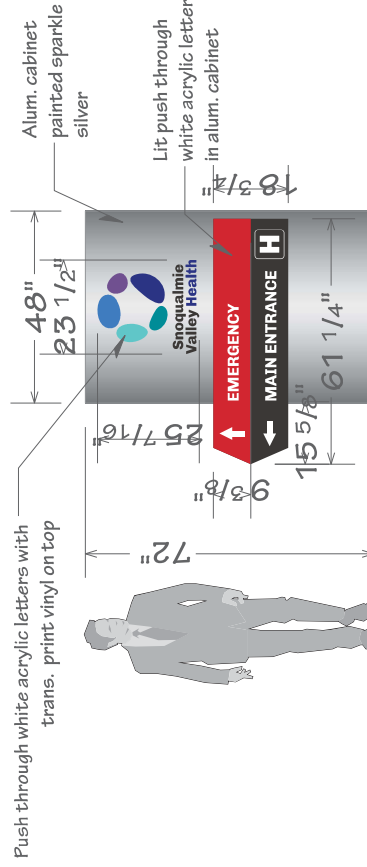
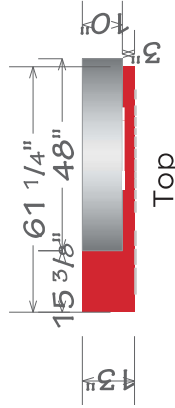


IMPORTANT:
PIERS MUST BE FULLY AND LOCATED ON FLAT, NATURAL (UNDISTURBED) SOILS.
PIERS MUST BE LOCATED AWAY FROM SLOPING GRADES (HILLSIDES) AT LEAST A DISTANCE EQUIVALENT TO THE PIER DEPTH.
DO NOT USE SONOTUBE OR SIMILAR EMBEDDED IN THE PIER FOUNDATION.

FOR APPROVAL	
Mounting Method:	Install
Material Specifications	
Job # 22898	ITEM 3
20' Monument Footing & Setback Detail	
220	



Existing Sign



Color spec.

- PMS 560c
- PMS 7677c
- PMS 7746c
- PMS 321c
- PMS 325c
- PMS Black 7c
- PMS 1795c

Job # 22898

ITEM 4

Lit directional Monument | Qty. 1 | Single Sided

Color Specifications

221

Color: "Sparkle Silver" Matthews Paint N 952SP

Material Specifications

.080" Thick Aluminum

3/4" Thick LED white Acrylic

Mounting Method:

Install

Vinyl: 3m 3630-20
Lam: Luster 8519

FOR APPROVAL

Designer Bronson

Project Manager Nick Bruno

Sales Person Nick Bruno

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Date: _____

Date | Revision | Drawn By

8.18.25	New Order	IBW
10.5.25	DC	IBW
1.14.26	DC	IBW
2.10.26	DC	IBW
3.19.26	DC	IBW
4.8.26	DC	IBW

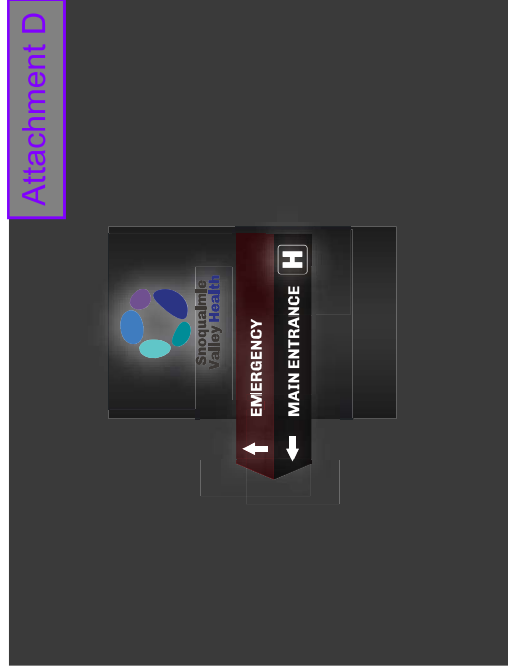
Client: Snoqualmie Valley Hospital

Contact: Nichole Pas

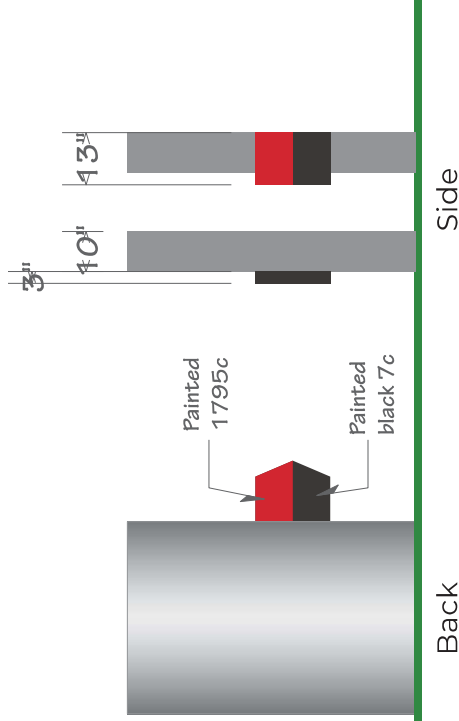


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801.748.4750
sales@idsignco.com

Attachment D



Night View



Item 13.



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sales@idsignco.com

Client
Snoqualmie Valley
Hospital

Contact
Nichole Pas

Date | Revision | Drawn By
8.18.25 | New Order | BW
10.5.25 | DC | BW
1.14.26 | DC | BW
2.10.26 | DC | BW
3.19.26 | DC | BW
4.8.26 | DC | BW

Approval:
Date:

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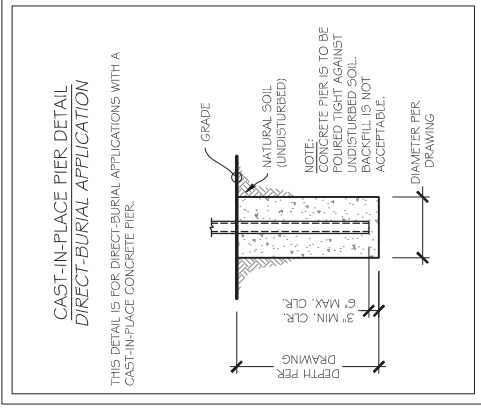
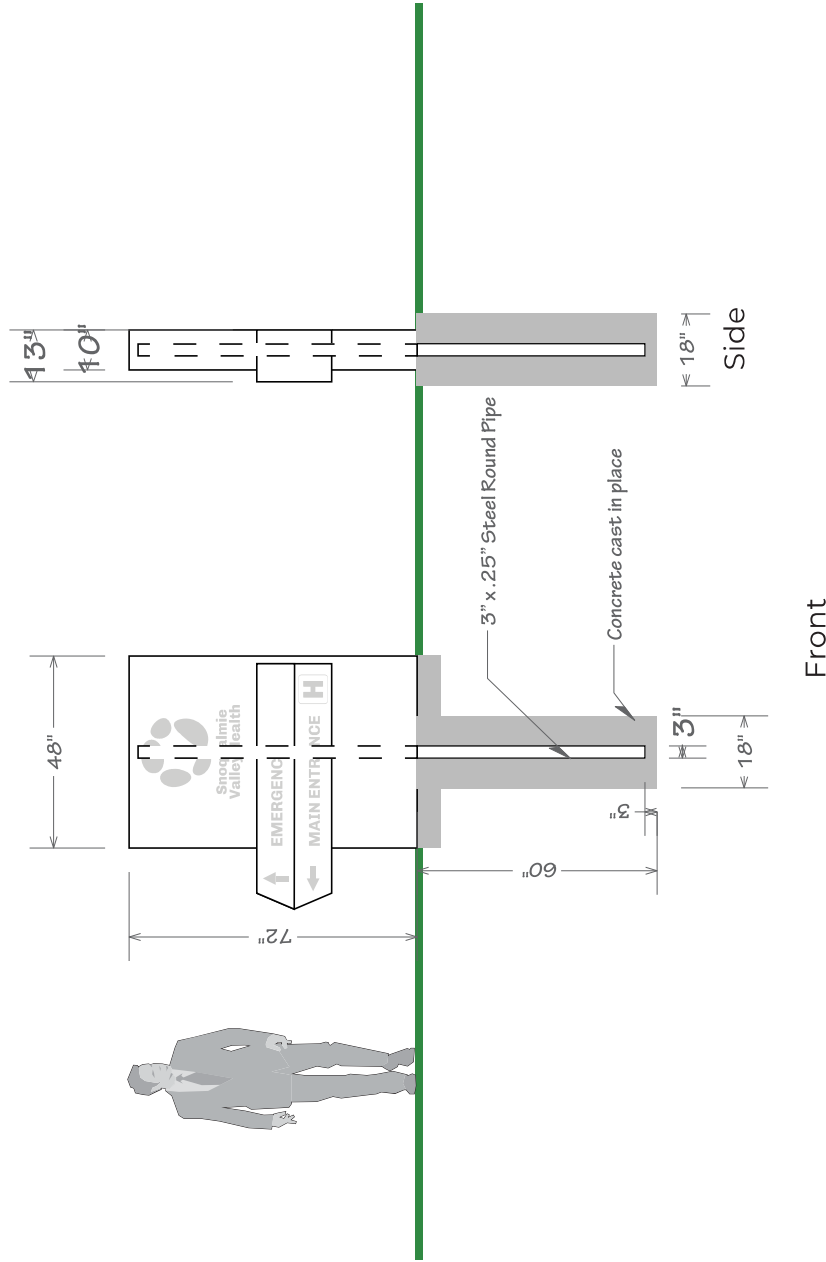
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Sales Person
Nick Bruno

Project Manager
Nick Bruno

Designer
Bronson

Item 13.



IMPORTANT:
PIERS MUST BE FLUMB AND LOCATED ON FLAT, NATURAL (UNDISTURBED) SOILS.
PIERS MUST BE LOCATED AWAY FROM SLOPING GRADES (HILLSIDES) AT LEAST A DISTANCE EQUIVALENT TO THE PIER DEPTH.
DO NOT USE SONOTUBE OR SIMILAR ENCASED IN THE PIER FOUNDATION.

FOR APPROVAL

Job # 22898 ITEM 4 Lit directional Monument | Footing Detail

Color Specifications Material Specifications

Mounting Method: Install



Salt Lake, UT | Seattle, WA
801.748.4750
sales@idsignco.com

Client
Snoqualmie Valley
Hospital

Contact
Nichole Pas

Date | Revision | Drawn By
8.18.25 | New Order | BW
10.5.25 | DC | BW
1.14.26 | DC | BW
2.10.26 | DC | BW
3.18.26 | DC | BW
4.8.26 | DC | BW

Approval:
Date:

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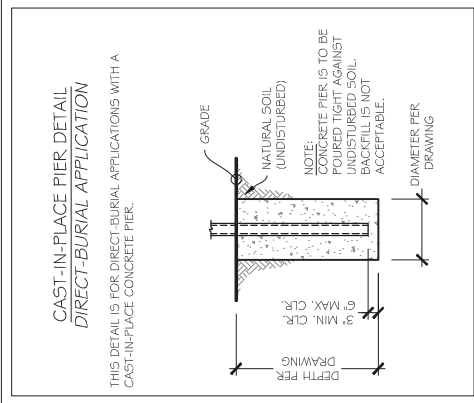
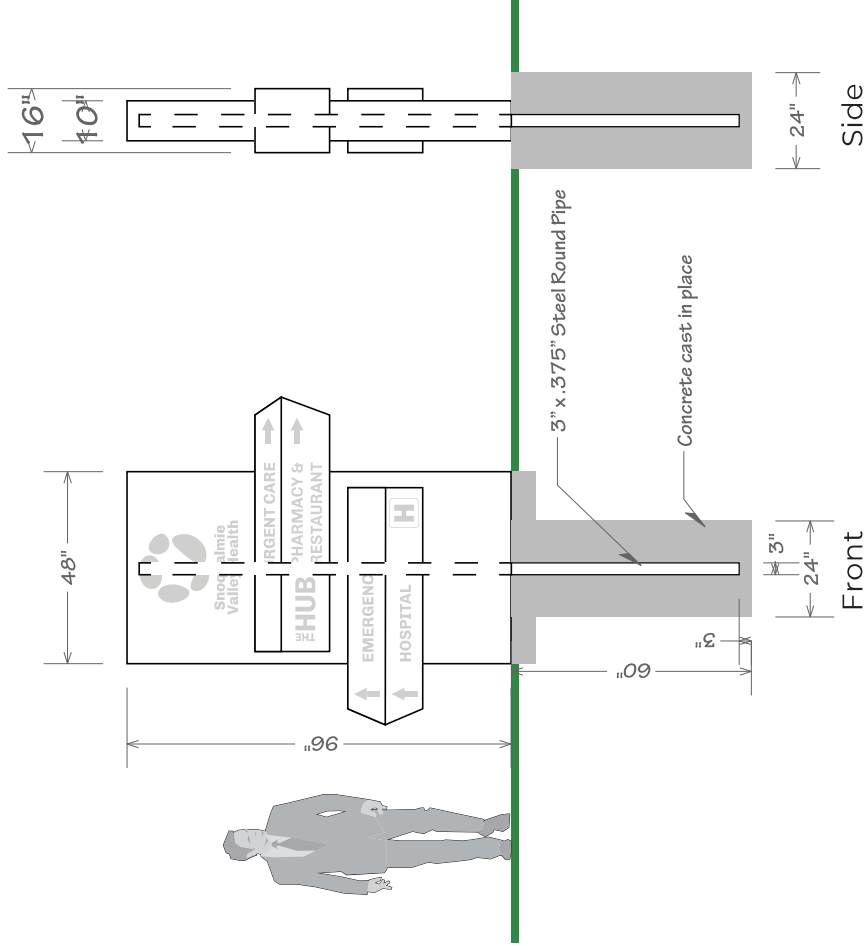
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Sales Person
Nick Bruno

Project Manager
Nick Bruno

Designer
Bronson

Item 13.



IMPORTANT:
PIERS MUST BE PLUMB AND LOCATED ON FLAT, NATURAL (UNDISTURBED) SOILS.
PIERS MUST BE LOCATED AWAY FROM SLOPING GRADES (HILLSIDES) AT LEAST A DISTANCE EQUIVALENT TO THE PIER DEPTH.
DO NOT USE SONOTUBE OR SIMILAR UNBARRICADED IN THE PIER FOUNDATION.

FOR APPROVAL

Job # 22898 ITEM 6 Lit directional Monument | Footing Detail

Color Specifications Material Specifications

Mounting Method:

Install



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sales@idsignco.com

Client:
Snoqualmie Valley
Hospital

Contact:
Nichole Pas

Date | Revision | Drawn By

8.18.25	New Order	JBW
10.5.25	DC	JBW
1.14.26	DC	JBW
2.10.26	DC	JBW
3.19.26	DC	JBW
4.8.26	DC	JBW
6.2.26	DC	JBW
6.8.26	DC	JBW

Approval:
Date:

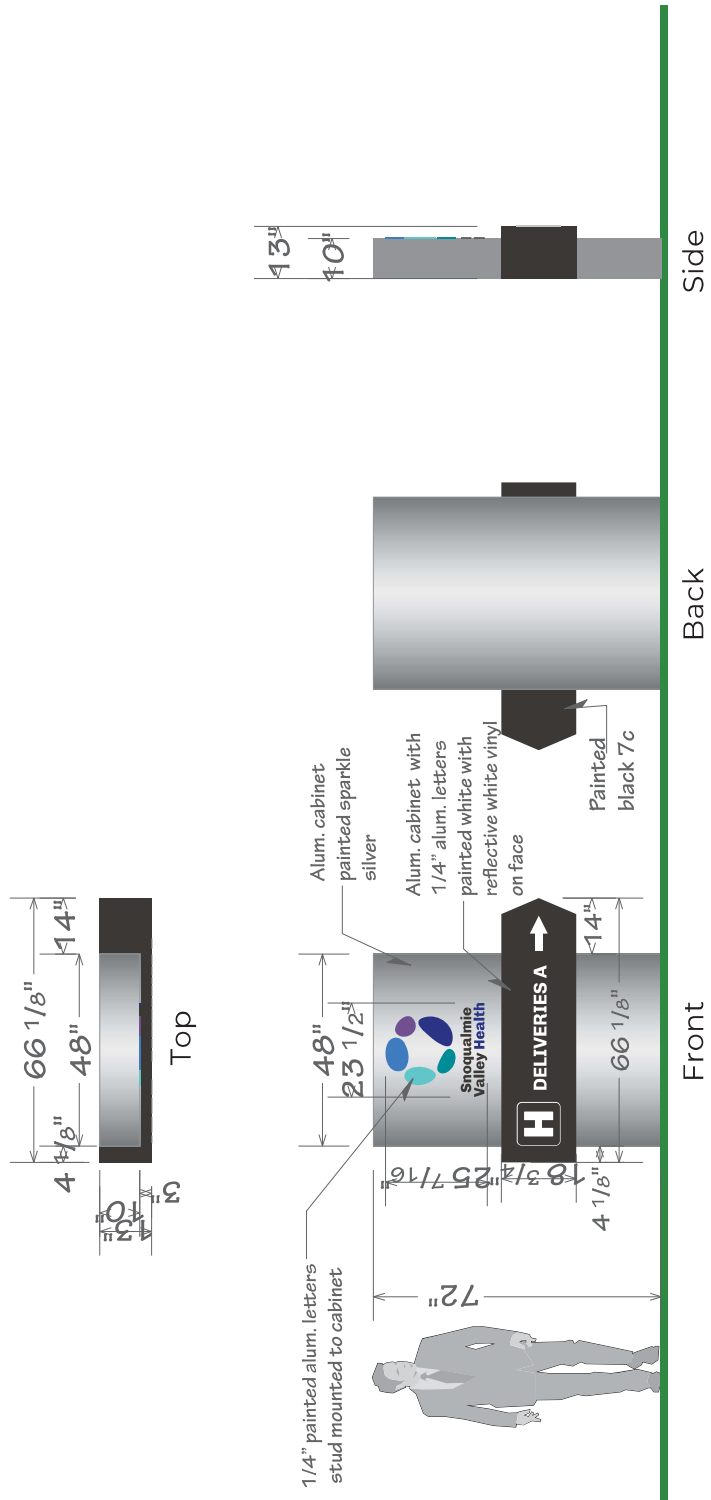
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Sales Person
Nick Bruno

Project Manager
Nick Bruno

Designer
Bronson

Item 13.



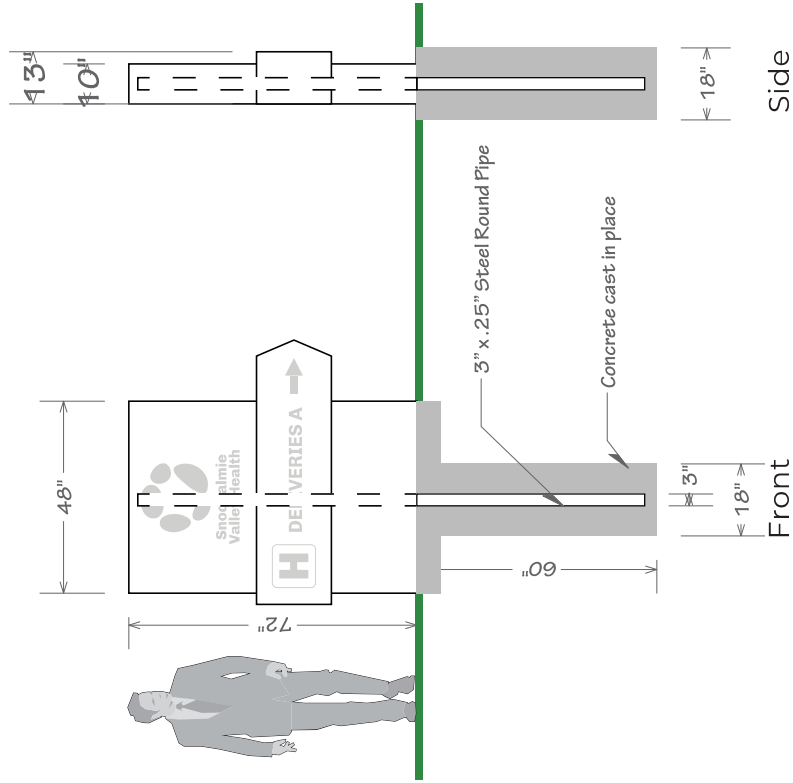
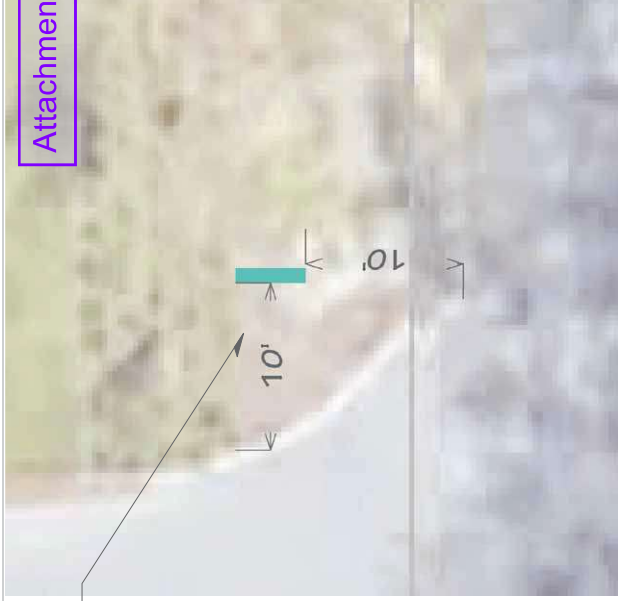
Color spec.

	PMS 560c		PMS 7677c		PMS 7746c		PMS 327c		PMS 325c		PMS Black 7c		PMS 1795c
--	----------	--	-----------	--	-----------	--	----------	--	----------	--	--------------	--	-----------

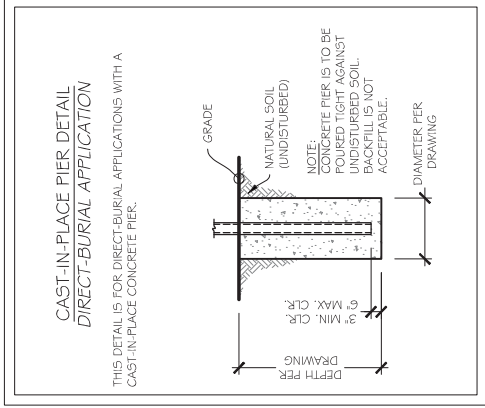
Job # 22898	ITEM 5	Non-Lit directional Monument Qty. 1 Single Sided	
Color Specifications		Material Specifications	
Color	225	Color	"SparMe Silver" Matthews Paint N 952SP
Color		Color	".080", .25" Thick Aluminum
Color		Color	"Reflective White" Gerber Vinyl 280 - HP
Mounting Method:		Install	
FOR APPROVAL		-	

FIELD VERIFY

Attachment D



SETBACK



IMPORTANT:
PIERS MUST BE PLUMB AND LOCATED ON FLAT, NATURAL (UNDISTURBED) SOILS.
PIERS MUST BE LOCATED AWAY FROM SLOPING GRADES (HILLSIDES) AT LEAST A DISTANCE EQUIVALENT TO THE PIER DEPTH.
DO NOT USE SONOTUBE OR SIMILAR EMBEDDED IN THE PIER FOUNDATION.



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801.748.4750
sales@idsignco.com

Client
Snoqualmie Valley
Hospital

Contact
Nichole Pas

Date | Revision | Drawn By
8.18.25 | New Order | BW
10.5.25 | DC | BW
1.14.26 | DC | BW
2.10.26 | DC | BW
3.19.26 | DC | BW
4.8.26 | DC | BW

Approval:
Date:

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Project Manager
Nick Bruno

Designer
Bronson

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FOR APPROVAL

Job # 22898 ITEM 5 Non-Lit directional Monument | Footing & Setback Detail

Material Specifications

Mounting Method:

Install



Attachment D



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Client
Snoqualmie Valley
Hospital

Contact
Nichole Pas

Date Revision Drawn By
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1.14.26 DC BW
2.10.26 DC BW
3.19.26 DC BW
4.8.26 DC BW
6.2.26 DC BW
6.8.26 DC BW

Approval:
Date:

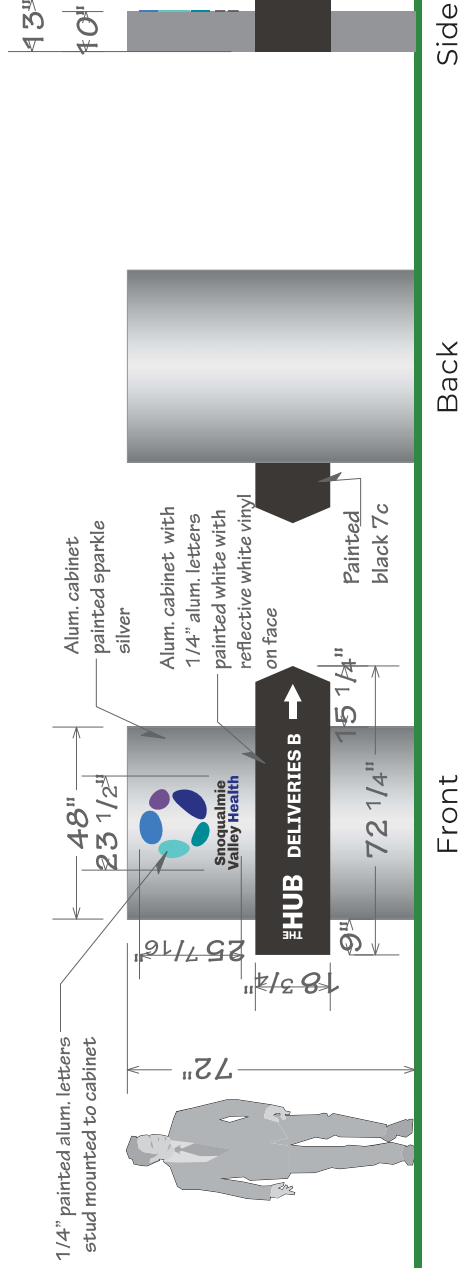
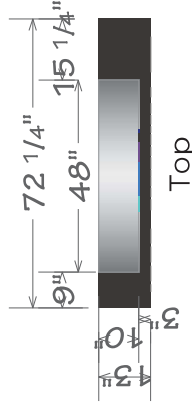
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Project Manager
Nick Bruno

Designer
Bronson

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Color spec.

- PMS 560c
- PMS 7677c
- PMS 7746c
- PMS 327c
- PMS 325c
- PMS Black 7c
- PMS 1795c

FOR APPROVAL

Job # 22898 5 Non-Lit directional Monument | Qty. 1 | Single Sided

Material Specifications	Mounting Method:	Install
Color: "SparMe Silver" Matthews Paint N 952SP ".080", ".25" Thick Aluminum "Reflective White" Gerber Vinyl 280 - HP	-	-

227



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Hospital

Contact
Nichole Pas

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10.5.25 | DC | BW
1.14.26 | DC | BW
2.10.26 | DC | BW
3.19.26 | DC | BW
4.8.26 | DC | BW

Approval:
Date:

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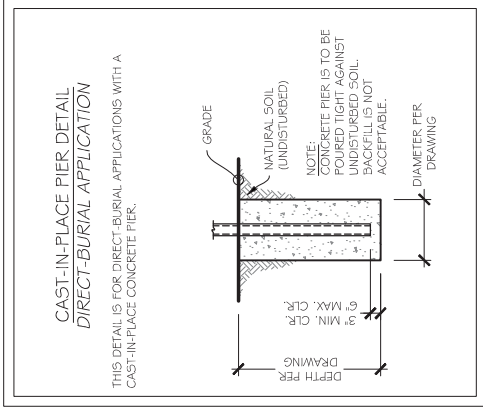
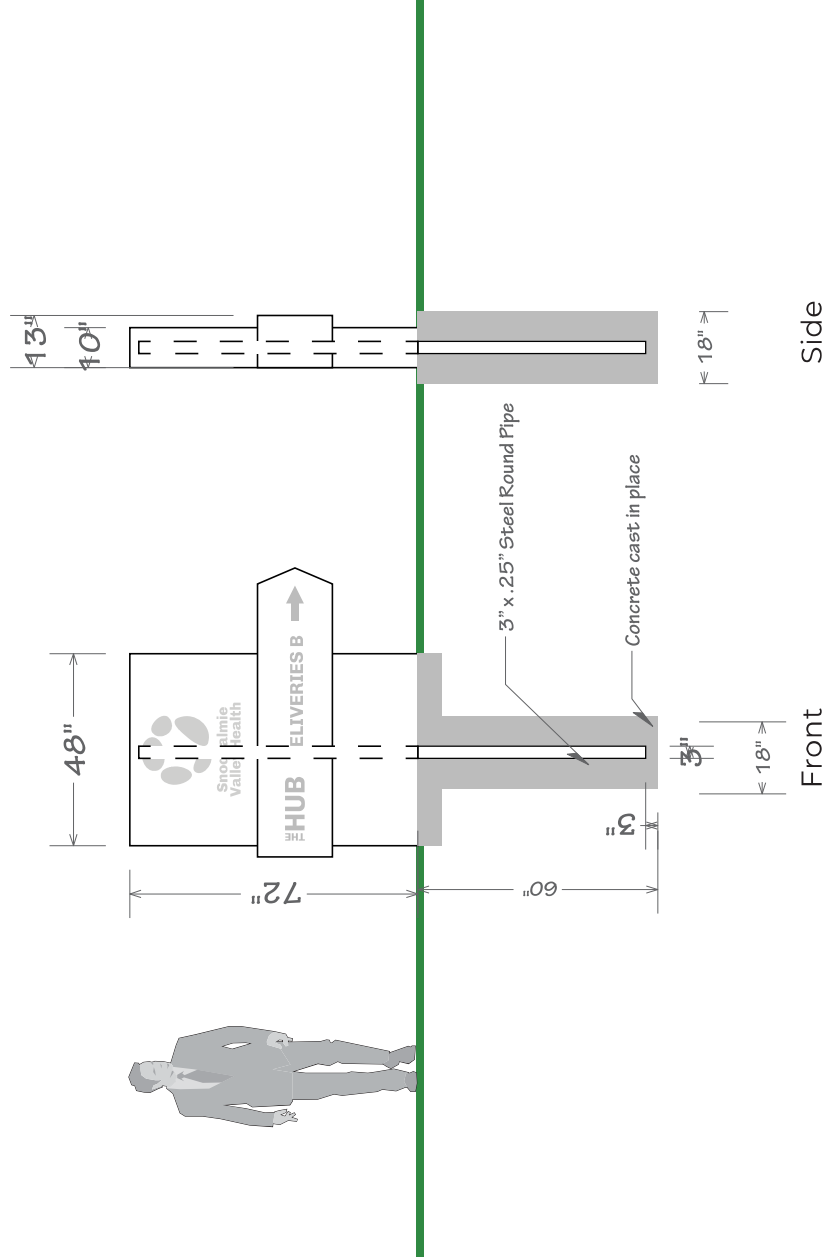
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Project Manager
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DO NOT USE SONOTUBE OR SIMILAR EMBEDDED IN THE PIER FOUNDATION.

FOR APPROVAL

Job # 22898 ITEM 5 Non-Lit directional Monument | Footing Detail

Color Specifications Material Specifications

Mounting Method: Install

MEMORANDUM

DATE: June 4, 2026
TO: Dick Bratton – SVH Representative
FROM: Glen DuBreuil - TENW
Chris Bicket. P.E. - TENW
SUBJECT: Wayfinding Sign Size
Snoqualmie Valley Health
TENW Project No. 2024-266

Introduction

Snoqualmie Valley Health is updating its branding and wayfinding signs both internally on its campus, as well as along its site frontages. City code allows for sign heights up to 12-ft maximum. For the signing along Snoqualmie Parkway, Snoqualmie Valley Health wishes to install two 20-ft height monument signs, including one in the northwest quadrant of the SE 99th St & Snoqualmie Parkway intersection, and another just south of the new medical building driveway, approximately 300-ft north of said intersection. See Attachment A – Sign Graphics for depictions of the proposed signs and locations.

TENW Recommendation

This memorandum provides transportation engineering support for the proposed 20-ft tall monument sign serving Snoqualmie Valley Health in lieu of the reduced 12-ft tall alternative. From a transportation and wayfinding perspective, the larger sign is warranted due to the roadway conditions, driver environment, and typical complexities of the medical campus access system.

The hospital campus is located along Snoqualmie Parkway with a posted speed of 30mph. Snoqualmie Parkway has a running slope of approximately 8% (south to north) in the vicinity of the sight access and 99th St SE intersection. In addition, there are multiple driver decision points, including lane selection, turning movements, driveway identification, and intersection control. Drivers approaching the site must identify the correct destination and safely react within a limited amount of time and distance. This condition is amplified for hospital users, many of whom may be unfamiliar with the area or traveling under stressful or urgent circumstances.

The proposed sign is not solely an identification monument; it also functions as a critical directional wayfinding device. The sign must communicate multiple destinations, including Emergency, Hospital Entry, Urgent Care, Pharmacy, Restaurant, and The HUB. This requires substantially more driver reading and comprehension time than a conventional commercial monument sign displaying only a tenant name.

The reduced-height sign alternative compresses the directional information into a smaller vertical area with reduced letter height and reduced separation between sign elements. As a result, the sign would provide diminished legibility and shorter recognition distance for approaching motorists. In practical terms, drivers would have less time to read the sign, process directional information, and safely maneuver into the appropriate access point.

Industry sign visibility guidance recognizes a direct relationship between operating speed, visibility distance, and letter height. Healthcare and hospital signage is commonly designed larger than standard commercial signage due to the critical nature of the destination and the need for rapid driver comprehension. In practice, hospital lettering is frequently approximately 10 to 15 percent larger than standard commercial applications. For additional context, the 20-ft sign option provides lettering approximately 12 to 15 percent larger than the 12-ft alternative.

The 20-foot monument sign also provides improved visibility over vehicles, landscaping, and roadside obstructions while allowing adequate spacing and readable lettering for the multiple directional components. This additional height materially improves advance recognition distance and supports safer, more predictable driver behavior along the corridor.

Accordingly, the proposed 20-foot sign height is justified and appropriate to support the operational and public safety needs of the hospital campus.

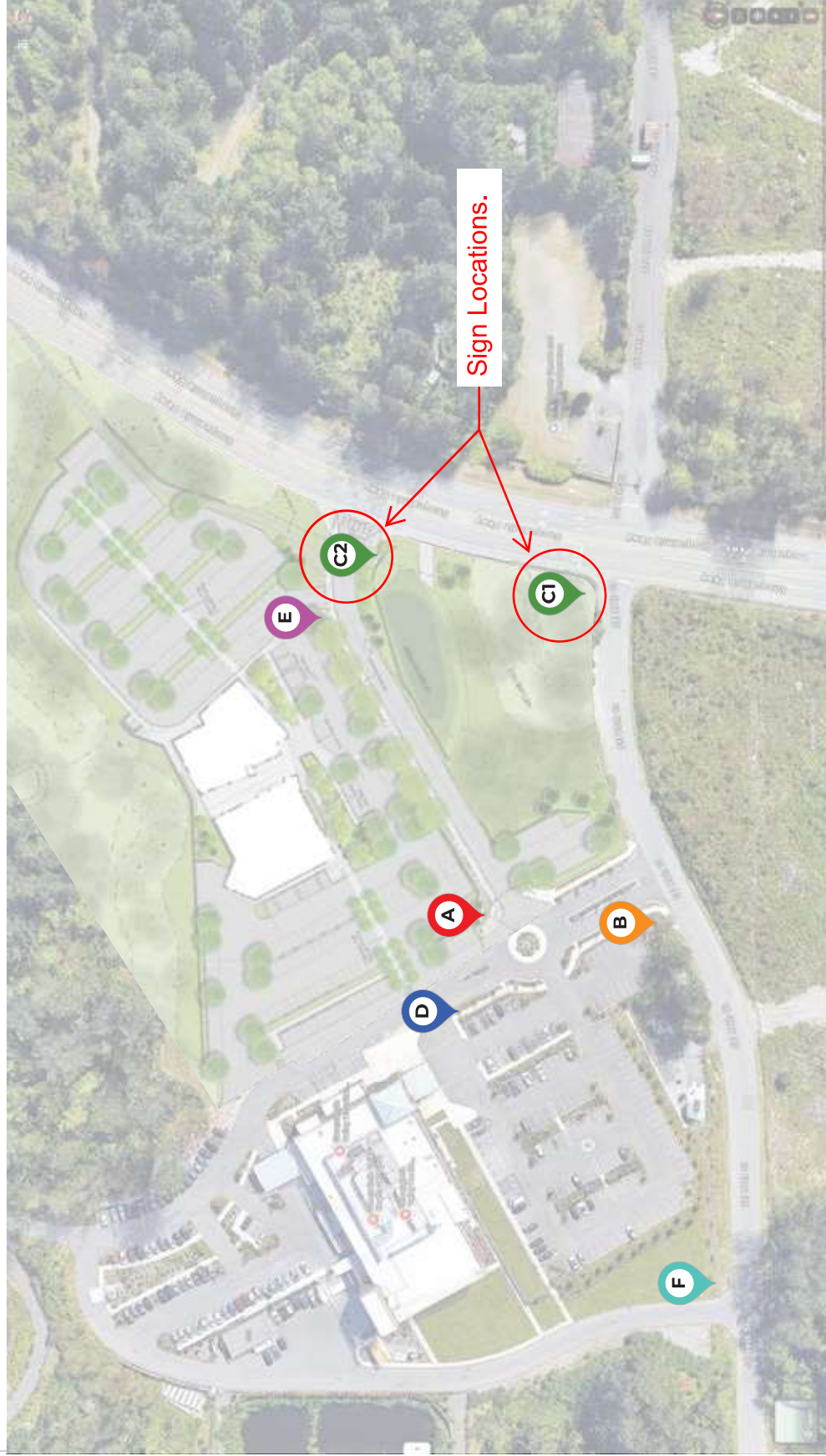
Attachments:

A – Sign Graphics

ATTACHMENT A

Sign Graphics

Site Map



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 Snoqualmie Valley
 Hospital

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 Nichole Pas

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Approval: _____
 Date: _____

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Job # 22898

Signage

232

URGENT CARE
HOSPITAL ENTRY
HOSPITAL ENTRY
HOSPITAL ENTRY

URGENT CARE

URGENT CARE
HOSPITAL ENTRY
HOSPITAL ENTRY

URGENT CARE
HOSPITAL ENTRY
HOSPITAL ENTRY

URGENT CARE
HOSPITAL ENTRY
HOSPITAL ENTRY

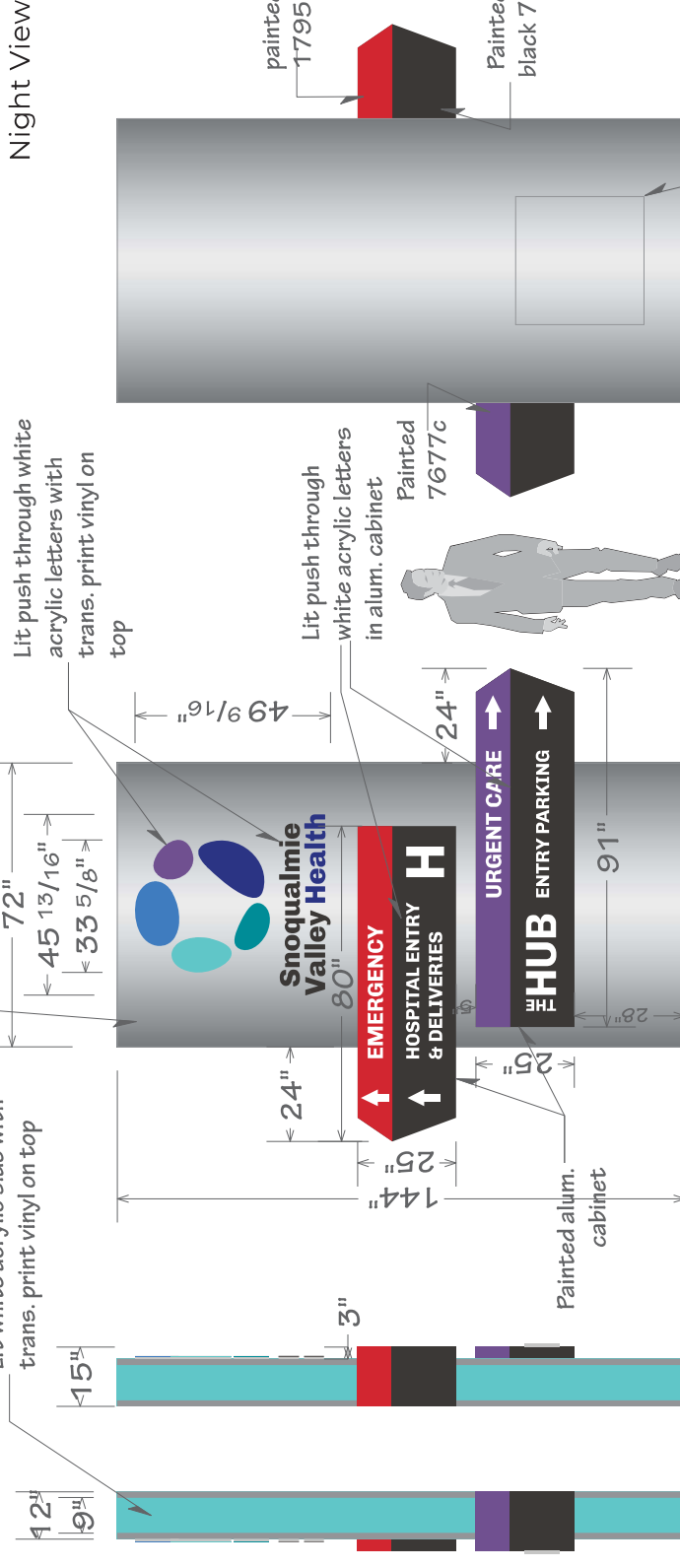
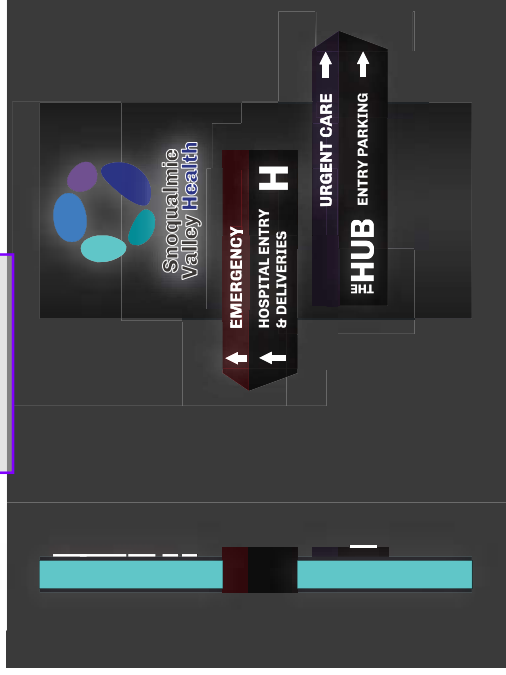
URGENT CARE
HOSPITAL ENTRY
HOSPITAL ENTRY

URGENT CARE
HOSPITAL ENTRY
HOSPITAL ENTRY

A 12'

12' Alternative

Attachment E



Sides

Front

Back

Color spec.

- PMS 560c
- PMS 7677c
- PMS 7746c
- PMS 327c
- PMS 325c
- PMS Black 7c
- PMS 1795c

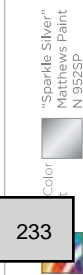
May need removable access panel on back

Job # 22898

ITEM 1 12' Lit Monument | Qty. 1 | Single Sided

FOR APPROVAL

Color Specifications



Vinyl: 3m 3630-20
Lam: Luster 8519

Material Specifications

Mounting Method:

Install

Designer
Bronson

Project Manager
Nick Bruno

Sales Person
Nick Bruno

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Approval:
Date:

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3.19.26 | DC | BW

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 2.10.26 | DC | BW
 3.19.26 | DC | BW

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 Date:

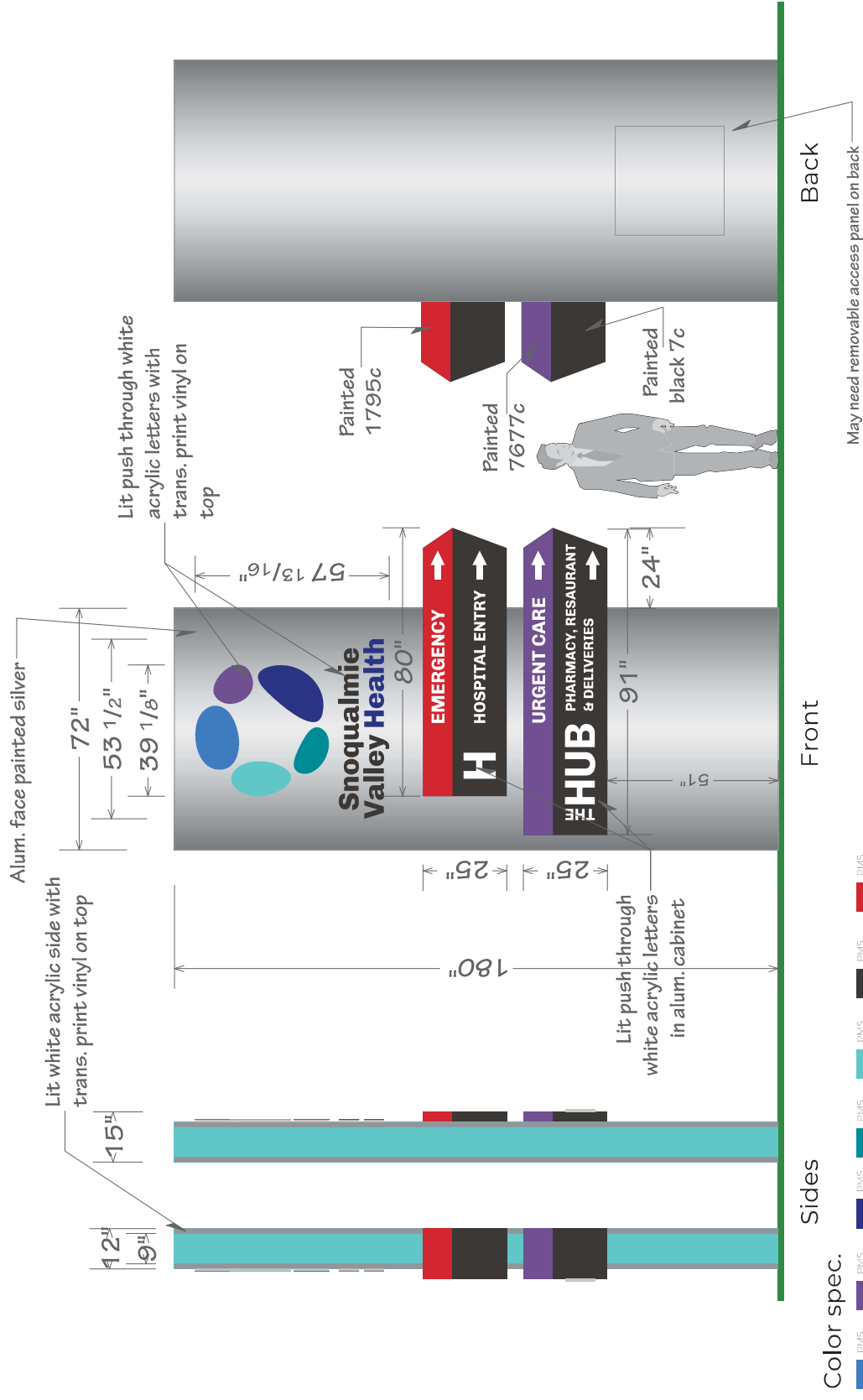
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Project Manager
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Designer
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Color spec.

- PMS 560c
- PMS 7677c
- PMS 7746c
- PMS 327c
- PMS 327c
- PMS 325c
- PMS Black 7c
- PMS 1795c

Job # 22898	ITEM 2	15' Lit Monument Qty. 1 Single Sided	FOR APPROVAL
Material Specifications	Material Specifications	Material Specifications	Material Specifications
Color "SparMe Silver" Matthews Paint N 952SP	Color 3/4" Thick LED white Acrylic	Color .080" Thick Aluminum	Color Vinyl: 3m 3630-20 Lam: Luster 8519
234			
Mounting Method:	Install		



20' Preferred Alternative

20'



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Contact: Nichole Pas

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11.4.26 | DC | BW
2.10.26 | DC | BW
3.19.26 | DC | BW

Approval:
Date:

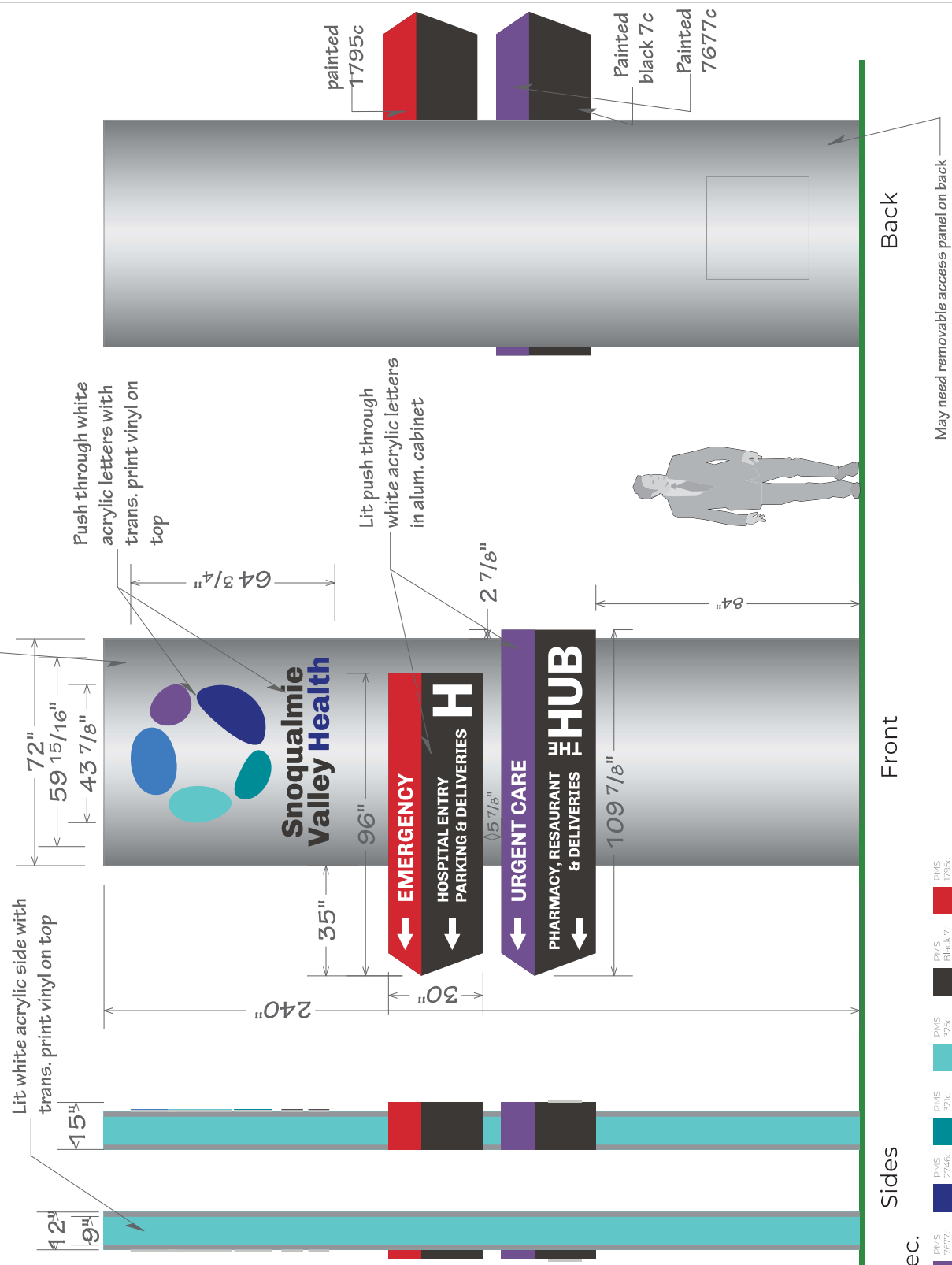
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Project Manager: Nick Bruno

Designer: Bronson

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FOR APPROVAL	
Mounting Method:	Install
Material Specifications	Color: "SparMe Silver" Matthews Paint N 952SP
Material Specifications	Color: .080" Thick Aluminum
Material Specifications	Color: 3/4" Thick LED white Acrylic
Material Specifications	Color: Vinyl: 3m 3630-20 Lam: Luster 8519
Item #	235
Job #	22898
Item	3
20' Lit Monument Qty. 1 Single Sided	



20' Preferred Alternative

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 10.5.25 | DC | BW
 11.4.26 | DC | BW
 2.10.26 | DC | BW
 3.19.26 | DC | BW

Approval:
 Date:

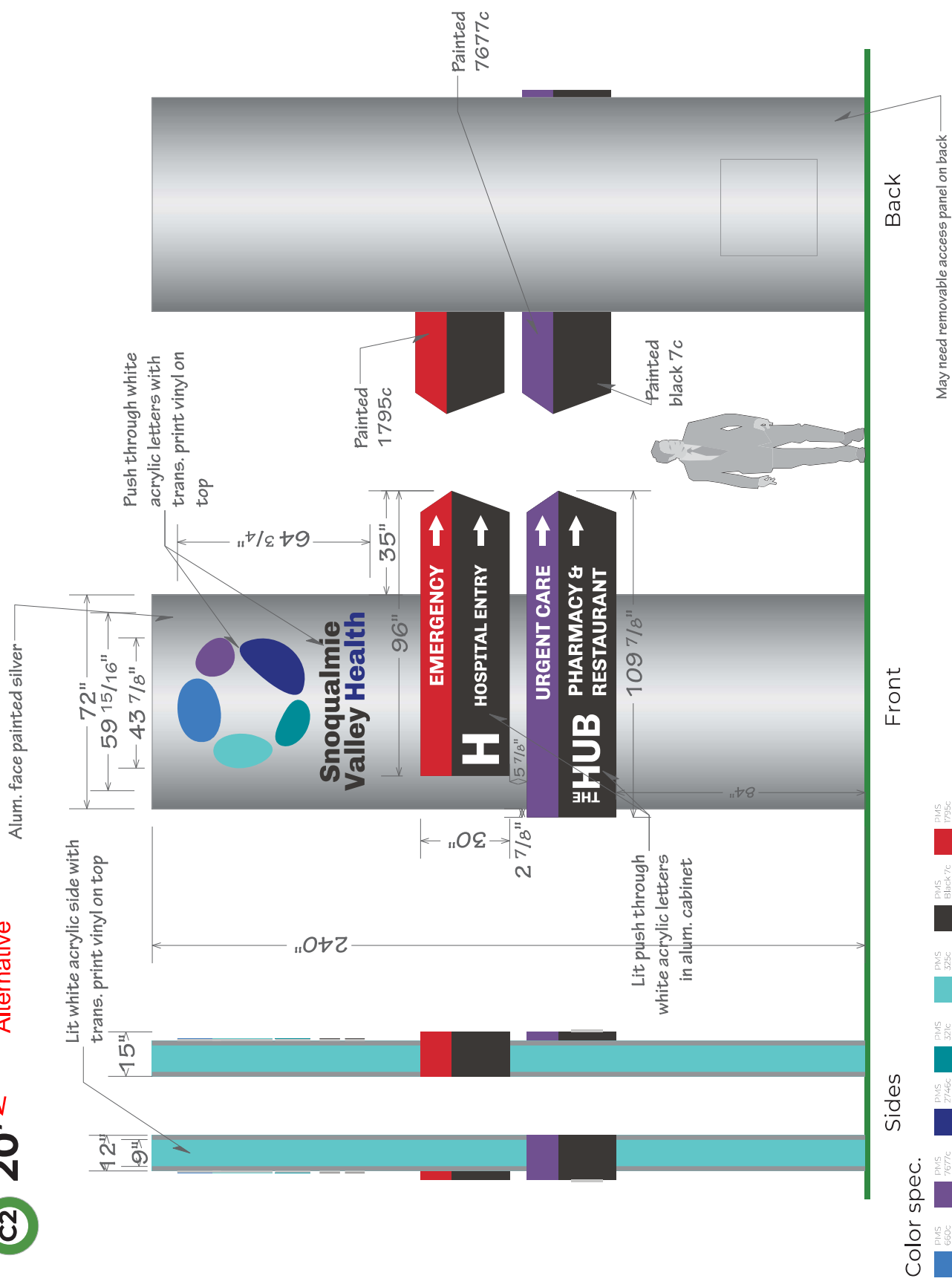
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Designer
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FOR APPROVAL	
Mounting Method:	Install
Material Specifications:	Vinyl: 3m 3630-20 Lam: Luster 8519
ITEM 3	20' Monument Qty. 1 Single Sided
Job # 22898	Color: "Sparkle Silver" Matthews Paint N 952SP
Color: 236	Color: 3/4" Thick LED white Acrylic



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Snoqualmie Valley
Hospital

Contact:
Nichole Pas

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1.14.26 | DC | BW
2.10.26 | DC | BW
3.19.26 | DC | BW

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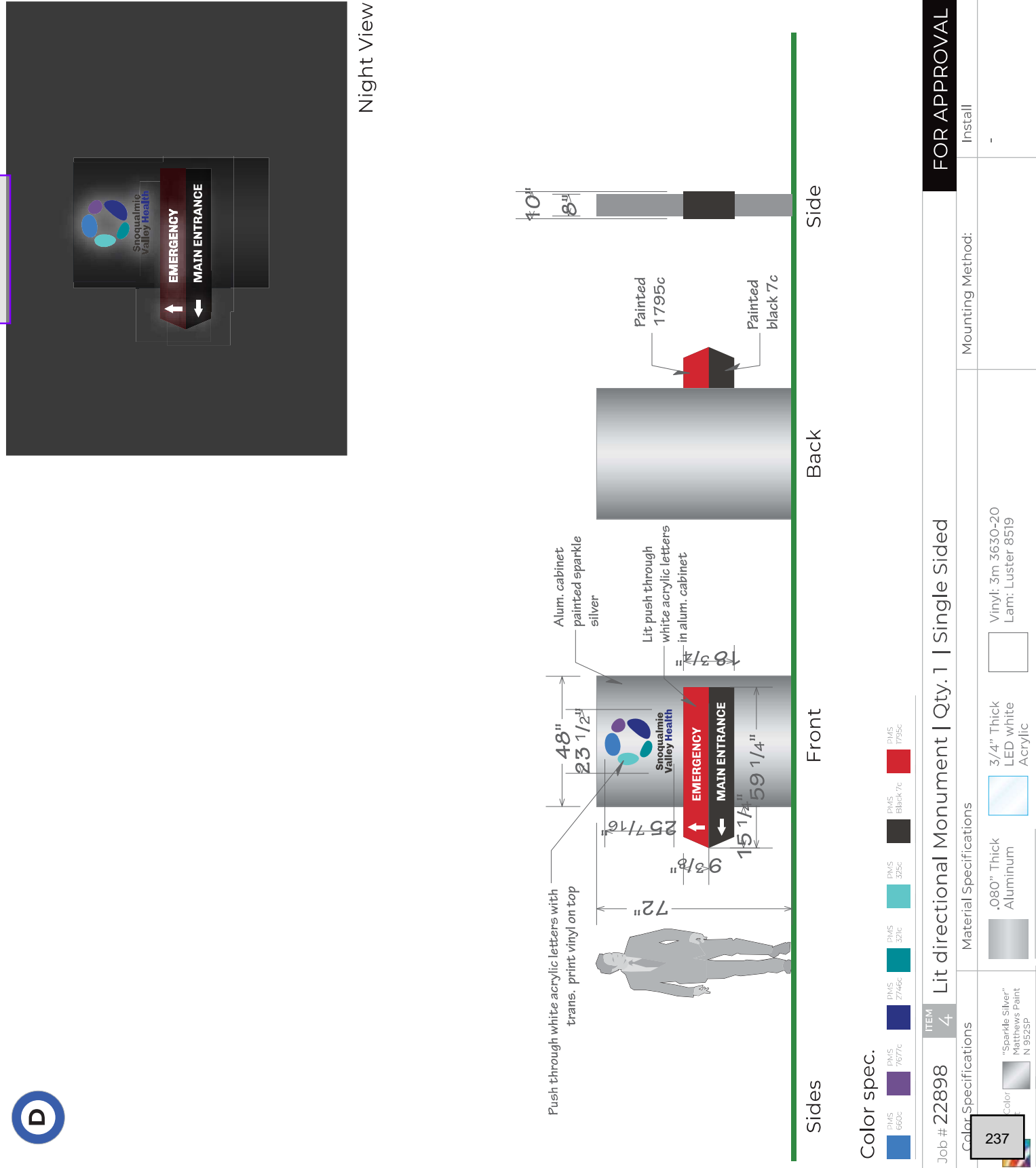
Project Manager
Nick Bruno

Designer
Bronson

Item 13.



Night View



Job # 22898		ITEM 4	Lit directional Monument Qty. 1 Single Sided	
Color Specifications		Material Specifications		
237	"Sparkle Silver" Matthews Paint N 952SP	.080" Thick Aluminum		
Mounting Method:		Install		
FOR APPROVAL		-		



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Contact:
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1.14.26 | DC | BW
2.10.26 | DC | BW
3.18.26 | DC | BW

Approval:
Date:

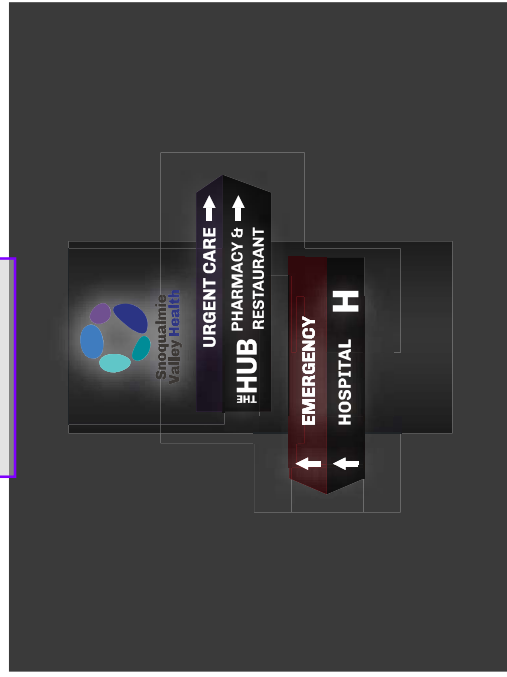
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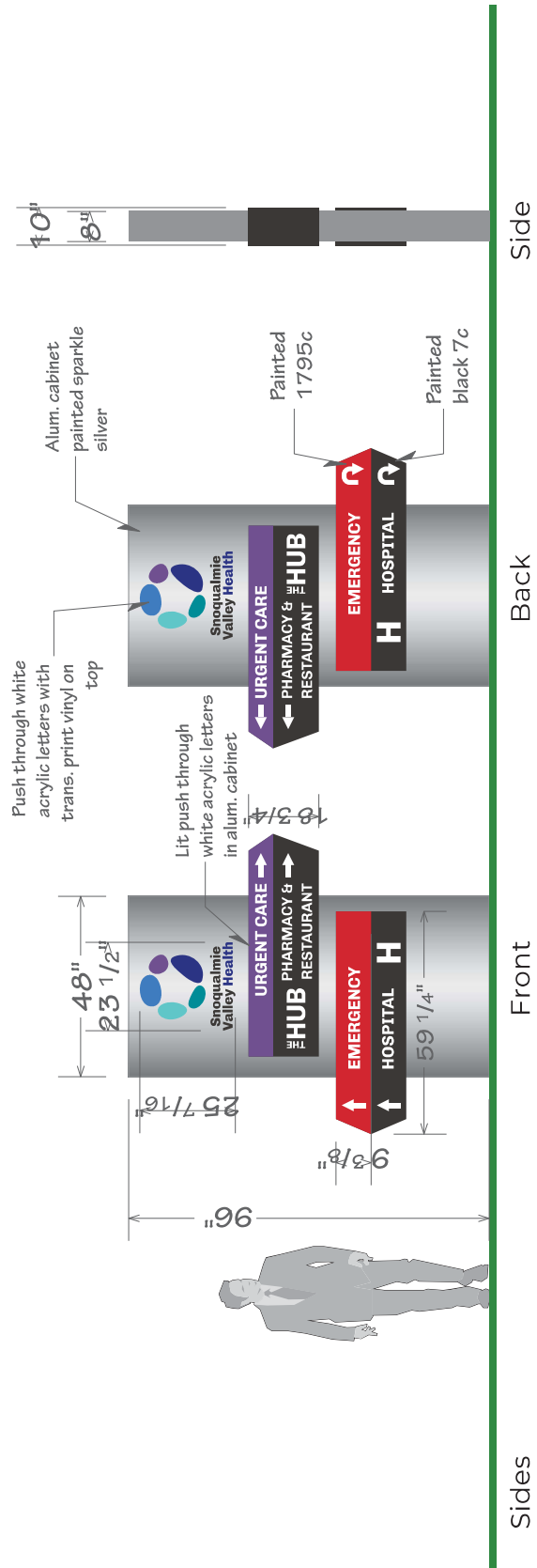
Project Manager
Nick Bruno

Designer
Bronson

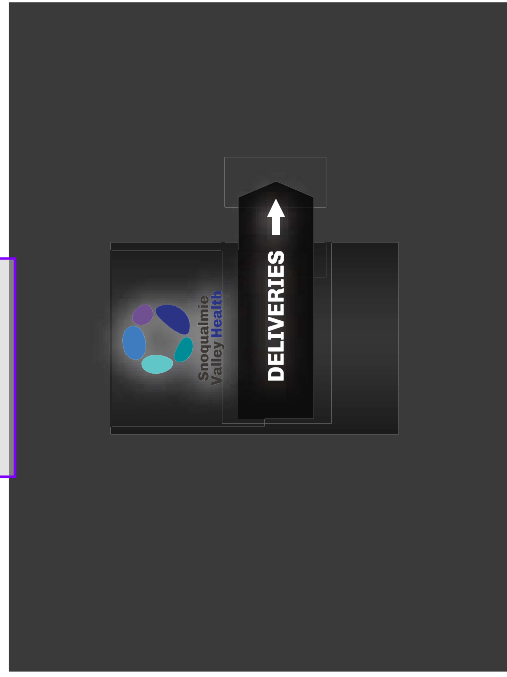
Item 13.



Night View



Job # 22898		ITEM 5	Lit directional Monument Qty. 1 Double Sided > <	
Color Specifications		Material Specifications		
Color	"SparMe Silver" Matthews Paint N 952SP	.080" Thick Aluminum	3/4" Thick LED white Acrylic	Vinyl: 3m 3630-20 Lam: Luster 8519
238				
FOR APPROVAL		Mounting Method:	Install	-



Night View

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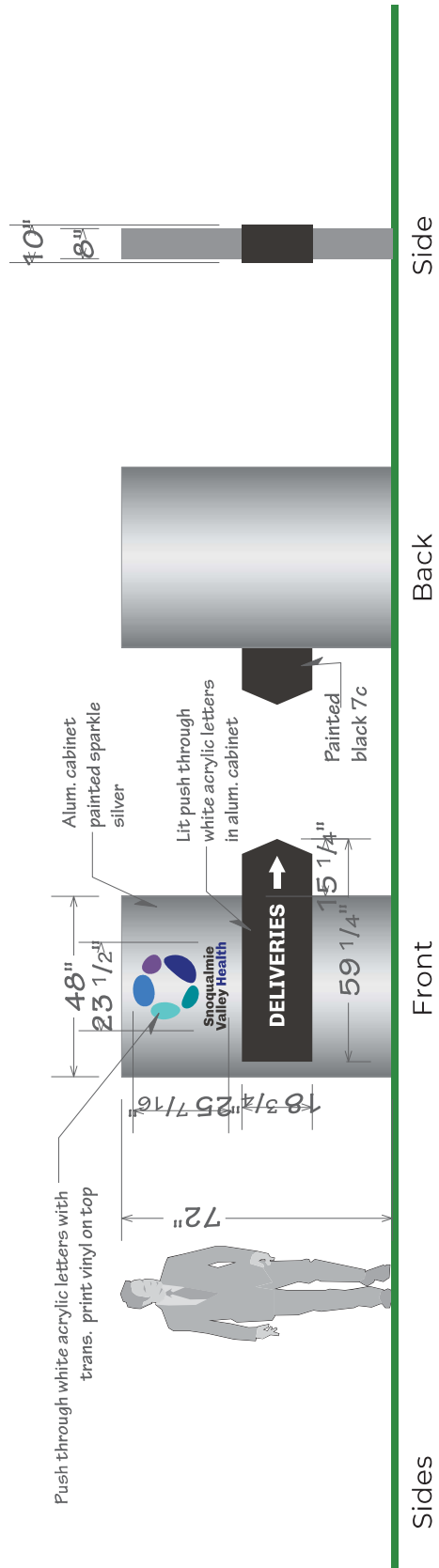
Sales Person
 Nick Bruno

Project Manager
 Nick Bruno

Designer
 Bronson

Item 13.

Page 8 of 8



FOR APPROVAL	
Mounting Method:	Install
Material Specifications	Vinyl: 3m 3630-20 Lam: Luster 8519
Color Specifications	.080" Thick Aluminum "SparMe Silver" Matthews Paint N 952SP
Job # 22898	ITEM 4 Lit directional Monument Qty. 1 Single Sided
Color spec.	PMS 560c PMS 7677c PMS 7746c PMS 321c PMS 325c PMS Black 7c PMS 1795c
3/4" Thick LED white Acrylic	<input type="checkbox"/> 3/4" Thick LED white Acrylic <input type="checkbox"/> Vinyl: 3m 3630-20 Lam: Luster 8519
239	



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Contact:
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1.14.26 | DC | BW
2.10.26 | DC | BW
3.19.26 | DC | BW

Approval:
Date:

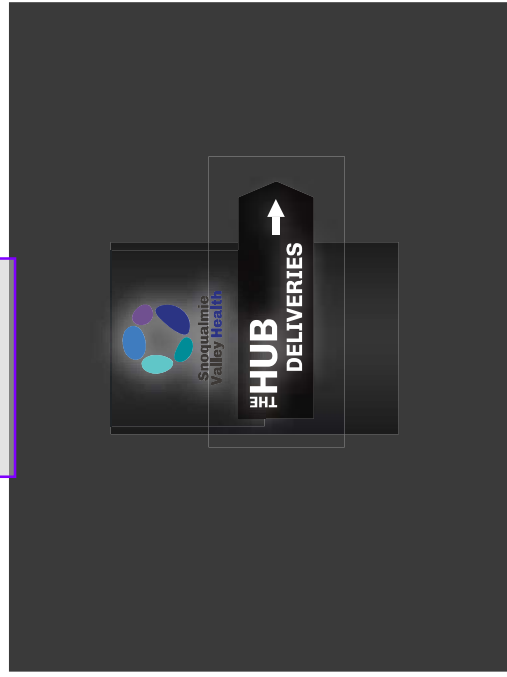
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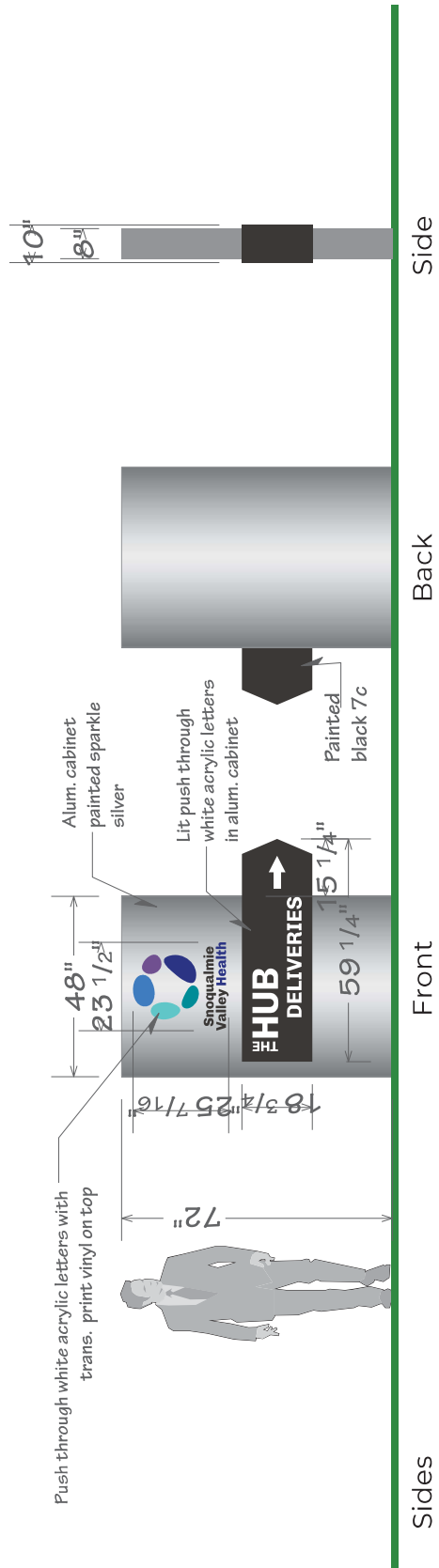
Project Manager
Nick Bruno

Designer
Bronson

Item 13.



Night View



Color spec.

- PMS 560c
- PMS 7677c
- PMS 7746c
- PMS 327c
- PMS 325c
- PMS Black 7c
- PMS 1795c

FOR APPROVAL

Job # 22898 ITEM 4 Lit directional Monument | Qty. 1 | Single Sided

Color Specifications	Material Specifications	Mounting Method:
240	.080" Thick Aluminum	Install
"Sparkle Silver" Matthews Paint N 952SP	3/4" Thick LED white Acrylic	-
	Vinyl: 3m 3630-20 Lam: Luster 8519	

APPENDIX G

SIGNAGE

10/26
15

fw

Signs

A. INTRODUCTION

In addition to tenant identification, signs are a critical component of the design of a retail building. These standards recognize both the design importance of signs and the tenant's need for clear identification.

A1. SIGN TYPES

Each tenant is allowed a variety of sign types based on street frontage and location. The two basic sign types allowed are:

- WALL SIGNS
- BLADE SIGNS

A2. QUALITY SIGN INCENTIVE

In order to provide an incentive for higher quality wall signs, Sign Types deemed more interesting will be allowed a greater total sign area and a greater maximum height of individual letters.

The three basic wall sign groups are identified in order of preference:

- GROUP 1 SIGNS: Increase Basic Allowable Sign Area by 50%.
Maximum "all caps" letter height of 18".
- GROUP 2 SIGNS: Increase Basic Allowable Sign Area by 25%.
Maximum "all caps" letter height of 16".
- GROUP 3 SIGNS: No increase in Basic Allowable Sign Area.
Maximum "all caps" letter height of 14".

A3. DESIGN DEVIATIONS

Because creativity and whimsy in signage is encouraged, applicants with sign types not listed above will be evaluated on a case-by-case basis. (See attached examples of interesting sign types that could be permitted on an individual review).

Signs that gain approval will be deemed to have met the spirit of the guidelines and have created a visual impact that is "as good as or better" than the sign types identified above.



Signs

B. DEFINITIONS & GENERAL SIGN CRITERIA

B1. FRONTAGE DEFINITIONS

PRIMARY FRONTAGE:

Frontage of tenant on Center, Kinsey, Mayrand or Ridge.

SECONDARY FRONTAGE:

Frontage of tenant on Snoqualmie Parkway or rear parking lot.

B2. MEASUREMENT CRITERIA

Total sign area will be determined by a series of contiguous boxes that enclose all parts of affixed sign. (See attached example).

B3. ELECTRICAL RACEWAYS

Raceways, if used, shall be painted to match the background color of the surface the sign is affixed to.

B4. STACKED LETTERS

If two rows of letters are used, the letters in the second row shall not exceed half the permissible height of the letters in the first row.

B5. CORNER TENANTS

If a corner tenant elects to "wrap" their sign area allowance on two primary street facades, the total sign area allowance may increase by 5 square feet and be divided between the two facades.

B6. PRIMARY/SECONDARY SIGN RELATIONSHIP

If Tenant's PRIMARY sign is:

- Group 1
- Group 2
- Group 3

Tenant's SECONDARY sign shall be:

- Group 1, 2 or 3
- Group 2 or 3
- Group 3

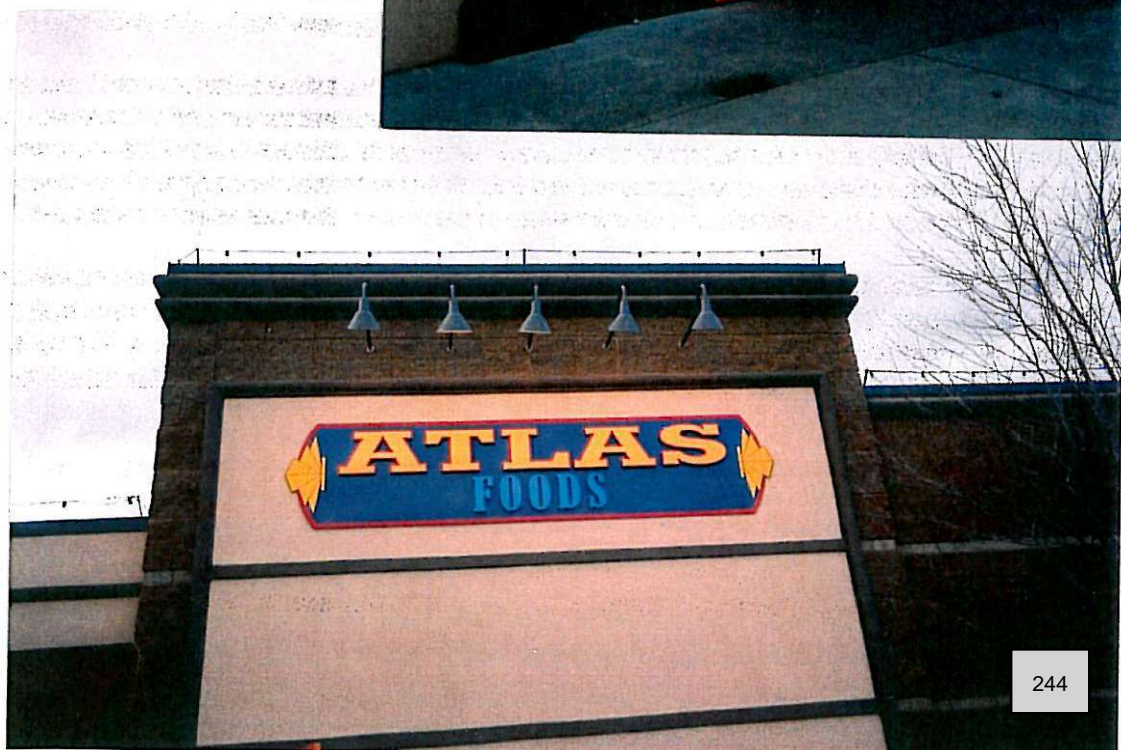
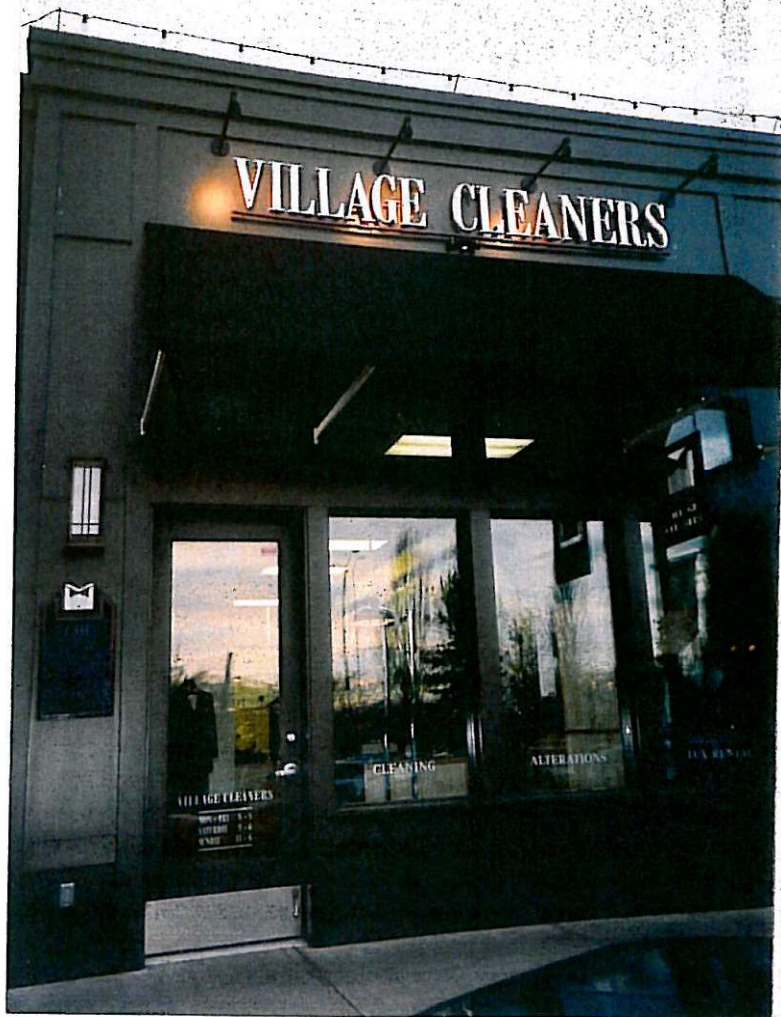
ju

Signs

Attach Item 13.

C. Wall Sign Examples: GROUP 1 SIGNS

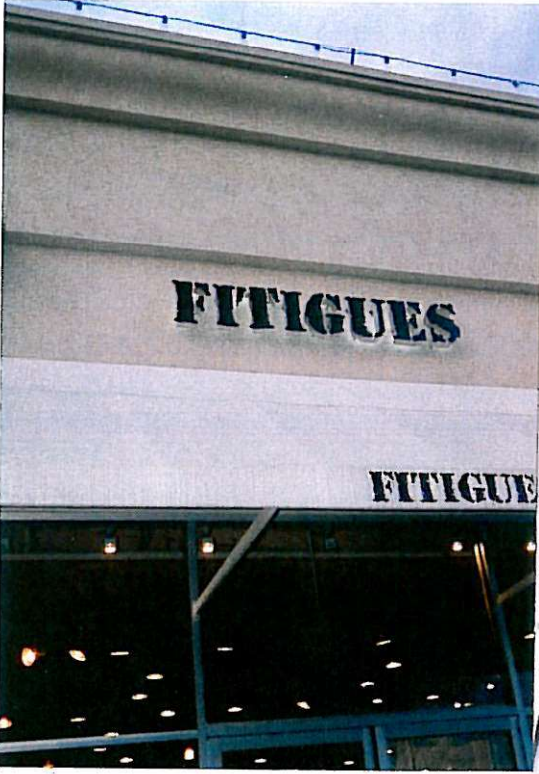
Type 1A: ILLUMINATED BY OVERHEAD LIGHTS
eg. Pallino Pastaria, Village Cleaners, Atlas Foods.



Signs

C. Wall Sign Examples: GROUP 1 SIGNS

Type 1B: "HALO"-PIN MOUNTED, BACK LIT
eg. Motivo, Banana Republic, Fran's, Fitigues



Snoqualmie Ridge/ Neighborhood Center Retail Area

Signs

D. GROUP 1 SIGNS: Wall Sign Criteria

D1. CALCULATION of ALLOWABLE SIGN AREA

SIGN AREA = Frontage x Area Factor x Incentive Factor

D1a. PRIMARY FRONTAGE:

For PRIMARY FRONTAGE, formula is:

SIGN AREA = LF x .60 FT x 1.50
 where LF = lineal feet of Primary Frontage.

eg. 20 If Primary Frontage = (20 x .60 x 1.50) = 18 SF Sign Area
 except as further defined by the following:

MINIMUM Allowed Sign Area: 10 SF
 MAXIMUM Allowed Sign Area: 40 SF

D1b. SECONDARY FRONTAGE:

For SECONDARY FRONTAGE, formula is:

SIGN AREA = LF x .40 FT x 1.50
 where LF = lineal feet of Secondary Frontage.

eg. 20 If Secondary Frontage = (20 x .40 x 1.50) = 12 SF Sign Area
 except as further defined by the following:

MINIMUM Allowed Sign Area: 10 SF
 MAXIMUM Allowed Sign Area: 27 SF

D2. CALCULATION of MAXIMUM LETTER HEIGHT

		PRIMARY FRONTAGE	SECONDARY FRONTAGE
If all caps:	Max letter height:	18"	16"
If upper & lower case:	Max root height:	12"	10"
	Max ascender or descender:	12"	10"
	No letter shall exceed:	24"	20"

[Small illegible mark]

100

Signs

E. Wall Sign Examples: GROUP 2 SIGNS

Type 2A: OPEN PAN-CHANNEL, SINGLE-STROKE NEON
eg. Delfino's, Tully's Coffee



Signs

E. Wall Sign Examples: GROUP 2 SIGNS

Type 2B: INTERNALLY-ILLUMINATED WITH HALO EFFECT
eg. Starbucks Coffee at Lakemont



Signs

E. Wall Sign Examples: GROUP 2 SIGNS

Type 2C: NEON OVER FLUSH-CUT LETTER
eg. Six Degrees



Signs

E. Wall Sign Examples: GROUP 2 SIGNS

Type 2D: OPEN PAN-CHANNEL, DOUBLE-STROKE NEON
eg. Saviano's



Signs

E. Wall Sign Examples: GROUP 2 SIGNS

Type 2E: OPAQUE CAN SIGN WITH ILLUMINATED LETTERS
eg. Best Cellars



Signs

F. GROUP 2 SIGNS: Wall Sign Criteria

F1. CALCULATION of ALLOWABLE SIGN AREA

SIGN AREA = Frontage x Area Factor x Incentive Factor

F1a: PRIMARY FRONTAGE:

For PRIMARY FRONTAGE, formula is:

$$\text{SIGN AREA} = \text{LF} \times .60 \text{ FT} \times 1.25$$

where LF = lineal feet of Primary Frontage.

eg. 20 If Primary Frontage = $(20 \times .60 \times 1.25) = 15 \text{ SF Sign Area}$
except as further defined by the following:

MINIMUM Allowed Sign Area: 10 SF
MAXIMUM Allowed Sign Area: 34 SF

F1b: SECONDARY FRONTAGE:

For SECONDARY FRONTAGE, formula is:

$$\text{SIGN AREA} = \text{LF} \times .40 \text{ FT} \times 1.25$$

where LF = lineal feet of Secondary Frontage.

eg. 20 If Secondary Frontage = $(20 \times .40 \times 1.25) = 10 \text{ SF Sign Area}$
except as further defined by the following:

MINIMUM Allowed Sign Area: 10 SF
MAXIMUM Allowed Sign Area: 23 SF

F2. CALCULATION of MAXIMUM LETTER HEIGHT

		PRIMARY FRONTAGE	SECONDARY FRONTAGE
If all caps:	Max letter height:	16"	14"
If upper & lower case:	Max root height:	10"	9"
	Max ascender or descender:	10"	9"
	No letter shall exceed:	20"	18"

W

Signs

G. Wall Sign Examples: GROUP 3 SIGNS

Type 3A: "CHANNELUME" LETTERS
eg. Babylon, Starbucks Coffee at University Village

NOTE: Sign must have contrasting face and sides.



Signs

G. Wall Sign Examples: GROUP 3 SIGNS

Type 3B: "BOX" SIGNS
eg. ZAO Noodle Bar

NOTE: Sign must have interesting shapes and multiple colors.



Signs

H. GROUP 3 SIGNS: Wall Sign Criteria

H1. CALCULATION of ALLOWABLE SIGN AREA

SIGN AREA = Frontage x Area Factor

H1a. PRIMARY FRONTAGE:

For PRIMARY FRONTAGE, formula is:

$$\text{SIGN AREA} = \text{LF} \times .60 \text{ FT}$$

where LF = lineal feet of Primary Frontage.

eg. 20 If Primary Frontage = $(20 \times .60) = 12 \text{ SF Sign Area}$
except as further defined by the following:

MINIMUM Allowed Sign Area: 10 SF
MAXIMUM Allowed Sign Area: 27 SF

H1b. SECONDARY FRONTAGE:

For SECONDARY FRONTAGE, formula is:

$$\text{SIGN AREA} = \text{LF} \times .40 \text{ FT}$$

where LF = lineal feet of Secondary Frontage.

eg. 20 If Secondary Frontage = $(20 \times .40) = 8 \text{ SF Sign Area}$
except as further defined by the following:

MINIMUM Allowed Sign Area: 10 SF
MAXIMUM Allowed Sign Area: 18 SF

H2. CALCULATION of MAXIMUM LETTER HEIGHT

		PRIMARY FRONTAGE	SECONDARY FRONTAGE
If all caps:	Max letter height:	14"	12"
If upper & lower case:	Max root height:	9"	8"
	Max ascender or descender:	9"	8"
	No letter shall exceed:	18"	16"

abcdefghijklmnopqrstuvwxyz

W

Signs

Attach Item 13.

I. BLADE SIGN EXAMPLES



Signs

J. BLADE SIGNS

J1. DEFINITION:

Blade signs are defined as projecting or suspended rigid signs which are mounted perpendicular to the building facade. Their primary "audience" is pedestrians, and as such have specific requirements outlined below.

J2. LOCATION:

Blade sign are REQUIRED on the facade containing the tenant's primary storefront entrance.

Blade signs are ALLOWED on the rear frontage if they are the ONLY SIGN on the tenant's rear frontage.

J3. MAXIMUM SIZE:

4 sq. feet.

J4. MINIMUM VERTICAL CLEARANCE:

8 feet.

J5. CONTENT:

Blade signs may only contain logo, graphic and/or tenant's name.

J6. CONSTRUCTION:

Blade signs shall be constructed of wood, MDO, MDF or metal. Signs may be illuminated by exterior incandescent lights (ie. "goosenecks") but may not be internally illuminated. Sign must be rigidly affixed to sign bracket.

J7. DESIGN DEVIATIONS:

Creativity and whimsy is encouraged. As with wall signs, blade signs that do not strictly comply with these guidelines will be evaluated on a case by case basis.



Handwritten initials or mark.

Snoqualmie Ridge/ Neighborhood Center Retail Area

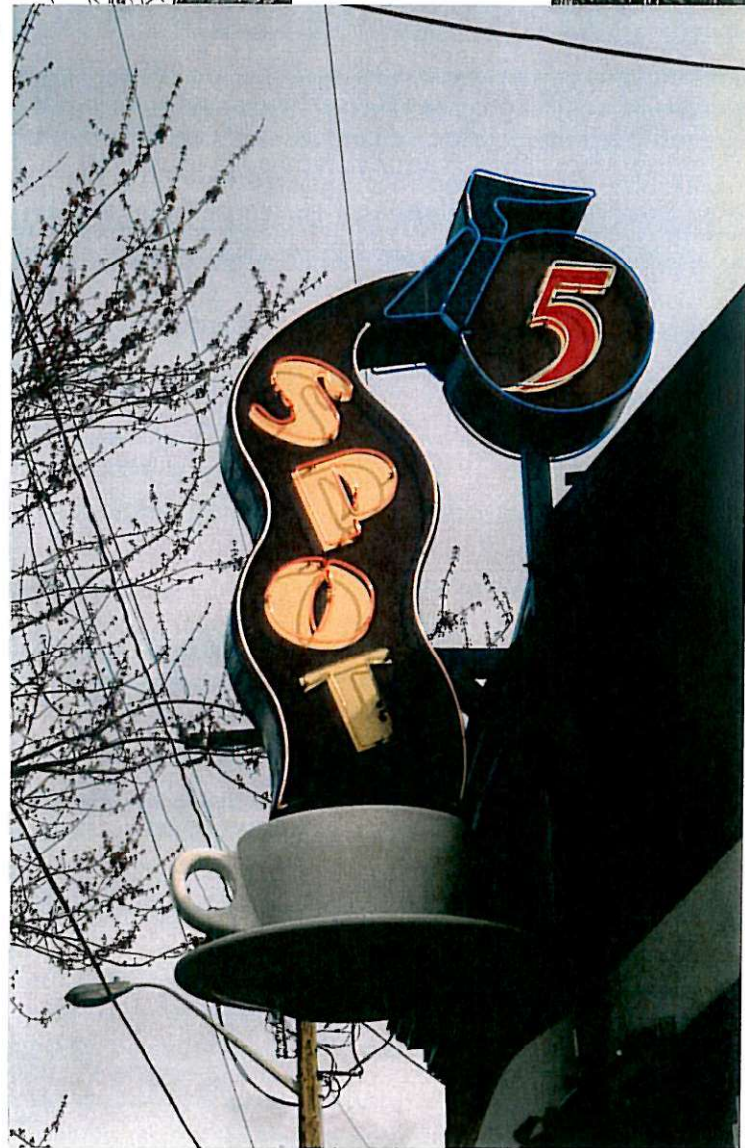
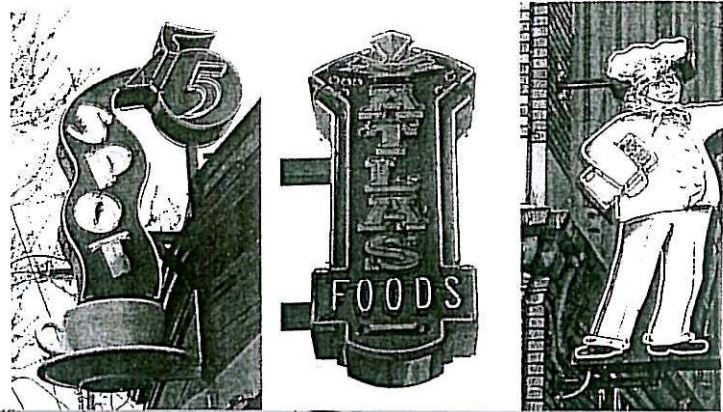
Signs

K. MEASUREMENT EXAMPLES



Signs

L. Whimsical Sign Examples





MEMORANDUM

TO: All Staff
FROM: Mayor James Mayhew
SUBJECT: Sign Code Enforcement
DATE: June 11, 2026

I previously directed a temporary pause on sign code enforcements after concerns in connection with signage related to Battery Energy Storage System (BESS) project. There were concerns whether the City's current code could be applied in a way that improperly restricted protected speech, including political signage. The City's sign code generally governs commercial signage; the City defers to regulation under state law for political signs.

Following completion of an updated legal analysis, the City has begun a formal revision process for the Sign Code. As required by law, this process will proceed through the Planning Commission before final consideration by the City Council.

Resumed Limited Enforcement, Effective Immediately

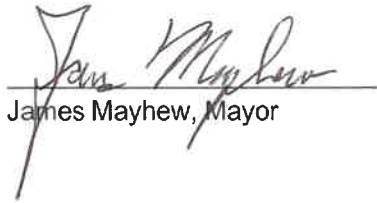
While the revision process is underway, the city will resume enforcement of the following sign placement restrictions.

- Signs located in a median.
- Signs located in the center island of a roundabout.
- Signs placed within 10 feet of an intersection, or that obstruct visibility for oncoming or turning vehicles.
- Signs that obstruct or could be confused with traffic signs, signals, or devices.
- Signs that overhang or project into a travel lane (unless permitted in compliance with that permit.)
- Signs placed in the public right-of-way directly in front of City property in a way that suggests City endorsement.
- Signs placed in the public right-of-way without the consent of the abutting property owner.

Enforcement Remains Paused for Other Right-of-Way Signage.

The City will continue to pause enforcement regarding signs located in other portions of the public right-of-way—including parking strips, planting strips, and unpaved shoulders—while the code revision process is completed. Updated guidance will be issued once the revision process concludes.

Do not remove any signs from private property without first consulting the Legal Department. However, as noted above, a sign placed within the parking strip or planting strip directly in front of private property may be removed by or at the request of the property owner.



James Mayhew, Mayor

Council Agenda Bill

AB Number

AB26-036

Agenda Bill Information

Title *

Contract for Phase 2 of the Sandy Cove Park Riverbank F

Action *

Motion

Council Agenda Section

Committee Report

Council Meeting Date *

08/10/2026 

Staff Member

Dylan Gamble

Department *

Public Works

Committee

Parks and Public Works

Committee Date







08/04/2026 

Exhibits

Packet Attachments - if any

Drag and drop up to **10** files here to upload or [Choose files](#)

Files (3 uploaded)

-  [Sandy Cove Phase 2 Bid Tab Corrected.pdf](#)  790.09KB
-  [Sandy Cove Park Riverbank Restoration & Outfall Project, Phase 2 Agreement.pdf](#)  300.35KB
-  [Goodfellow Bros. Contract resolution V2.pdf](#)  131.93KB

Click [here](#) to review attachments.

Summary

Introduction *

Brief summary.

This agenda bill seeks approval to award the construction contract to Goodfellow Bros. LLC for Phase 2 of the Sandy Cove Park Riverbank Restoration & Outfall Project.

Proposed Motion

Move to award a construction contract to Goodfellow Bros. LLC for Phase 2 of the Sandy Cove Park Riverbank Res

Background/Overview *

What was done (legislative history, previous actions, ability to hyperlink)

Style **B** *I* U Open Sans 18 **A** [List Icons]

The Sandy Cove Park Riverbank Restoration & Outfall Project, Phase 2, will provide bank stabilization measures at Sandy Cove Park. Building upon the work completed under Phase 1 in 2023, this phase aims to protect the riverbank from further erosion and enhance public access and environmental function.

The work consists of protecting the riverbank of Sandy Cove Park through the installation of slope stabilization measures, barbs, seeding, and Willow live stakes. The project will also construct public access areas to the water and install a water quality facility and a new stormwater outfall.

Phase 1, completed in 2023, provided immediate stabilization using temporary measures while design and permitting for Phase 2 were finalized. With these preparations complete, Phase 2 will implement the comprehensive stabilization solution.

Analysis *

Phase 2 of the Sandy Cove Park Riverbank Restoration & Outfall Project was advertised for bid on April 27, 2026, with a non-mandatory bid walkthrough on May 13, 2026. Bids were opened on May 28, 2026. Eight bids were received, with the lowest bid from Goodfellow Bros. LLC for \$3,458,938.00. Staff determined that Goodfellow Bros. LLC was the lowest responsive, responsible bidder and recommends awarding the construction contract.

Construction is planned for the Summer/Fall of 2026.

Budgetary Status *

This is an extra-budget expenditure.

Budget Summary

The Phase 2 of the Sandy Cove Park Riverbank Restoration & Outfall Project is included in the 2025-2030 Capital Improvement Plan (CIP) and in the 2025-2026 Amended Budget, which appropriates \$4,537,566 for the project in the Capital Project Budget Table. To date, \$2,384,740 has been spent or encumbered for project costs, leaving \$2,152,826 for new contracts. The budget shortfall of \$1,627,793 will be included as a budget amendment within AB26-034.

Fiscal Impact

Amount of Expenditure

\$ 3,780,619.00

Amount Budgeted

\$ 4,537,566.00

Appropriation Requested

\$ 1,627,793.00

Fiscal Impact

Screenshot below is an image of the budget summary table.



Sandy Cove Bank Stabilization

	Life-of-Project Budget <i>(Multiple Bienniums)</i>
Beginning Budget	\$ 4,537,566
Expenditures & Encumbrances	\$ (2,384,740)
Current Available Budget	\$ 2,152,826
Value of this Contract (AB26-XXX)	\$ (3,780,619)
Available Budget after AB26-XXX	\$ (1,627,793)

Co

RESOLUTION NO. 1746

**A RESOLUTION OF THE CITY COUNCIL OF CITY OF SNOQUALMIE, WASHINGTON
AWARDING AND AUTHORIZING THE MAYOR TO EXECUTE A CONSTRUCTION
CONTRACT WITH GOODFELLOW BROS. LLC FOR THE SANDY COVE PARK RIVERBANK
RESTORATION & OUTFALL PROJECT – PHASE 2**

WHEREAS, The City of Snoqualmie has identified and planned to construct the Sandy Cove Park Riverbank Restoration & Outfall Project (herby referred to as ‘The Project’); and

WHEREAS, Goodfellow Bros LLC’s, a Limited Liability Company, past work gives it a familiarity with the Project to date and a good baseline of knowledge upon which to construct the project; and

WHEREAS, Goodfellow Bros LLC is a licensed and registered Limited Liability Company in the State of Washington; and

WHEREAS, Goodfellow Bros LLC is in good standing to perform Public Works Contracts as outlined by Washington States’ Labor and Industries Department; and

WHEREAS, City Staff recommend awarding the construction contract to Goodfellow Bros LLC as the lowest responsive and responsible bidder in the formal competitive review process;

NOW, THEREFORE, BE IT RESOLVED:

Section 1. Award Construction Contract.

The contract for the Sandy Cove Park Riverbank Restoration & Outfall Project – phase 2 is hereby awarded to Goodfellow Bros.

Section 2. Authorization for Contract Execution.

The Mayor is authorized to execute a Public Works Construction contract in the amount of \$3,780,619.23 with Goodfellow Bros LLC in substantially the form attached hereto as Exhibit A.

PASSED by the City Council of the City of Snoqualmie, Washington, this 22nd day of June 2026.

James Mayhew, Mayor

Attest:

Kimberly Agfalvi, City Clerk

City of Snoqualmie - Sandy Cove Bank Protection Phase 2

Bid Tabulation - 5/29/2026

*All Bids are based on total cost per line

Line	Specification	Item Name	Unit	Quantity	Active Construction Inc.	Jansen Inc	Goodfellow Bros Inc	Interwest Constuction	Rodarte Construction Inc.	Scarcella Bros Inc.	CR Conctruction Inc.	Orion Marine Contractors Inc.	
0	1-05	Mobilization	LS	1	\$ 300,000.00	\$ 360,000.00	\$ 271,000.00	\$ 349,542.43	\$ 241,500.00	\$ 407,060.25	\$ 47,500.00	\$ 500,000.00	
1	8-01	SPCC Plan	LS	1	\$ 150.00	\$ 1,000.00	\$ 2,500.00	\$ 1,000.00	\$ 30,000.00	\$ 1,000.00	\$ 1,000.00	\$ 5,000.00	
2	1-05.4(1)	Construction Surveying	LS	1	\$ 35,000.00	\$ 100,000.00	\$ 52,000.00	\$ 105,000.00	\$ 30,000.00	\$ 40,000.00	\$ 15,000.00	\$ 60,000.00	
3	1-04.4(1)	Minor Changes	EST	1	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	
4	2-01	Clearing and Grubbing	EA	1	\$ 100,000.00	\$ 37,073.00	\$ 49,000.00	\$ 50,000.00	\$ 60,000.00	\$ 100,000.00	\$ 75,300.00	\$ 35,000.00	
5	2-02	Remove Storm Drain Pipe	LF	190	\$ 9,880.00	\$ 16,650.00	\$ 3,230.00	\$ 5,130.00	\$ 4,750.00	\$ 4,750.00	\$ 14,250.00	\$ 7,600.00	
6	8-01	Erosion Control and Water Pollution Prevention	LS	1	\$ 25,000.00	\$ 112,000.00	\$ 48,000.00	\$ 20,000.00	\$ 8,000.00	\$ 20,000.00	\$ 68,200.00	\$ 25,000.00	
7	8-31	In-water isolation system	LS	1	\$ 85,437.50	\$ 190,822.00	\$ 115,000.00	\$ 60,000.00	\$ 75,000.00	\$ 55,000.00	\$ 81,600.00	\$ 75,000.00	
8	8-01.3(9)D	Storm Drain Inlet Protection	EA	10	\$ 1,450.00	\$ 880.00	\$ 1,200.00	\$ 920.00	\$ 750.00	\$ 1,250.00	\$ 8,886.00	\$ 2,500.00	
9	8-01.3(7)	Stabilized Construction Entrance	SY	170	\$ 14,280.00	\$ 12,070.00	\$ 9,350.00	\$ 7,650.00	\$ 12,750.00	\$ 5,100.00	\$ 12,155.00	\$ 13,600.00	
10	8-01.3(9)A3	High Visibility Silt Fence	LF	1,045	\$ 11,495.00	\$ 7,315.00	\$ 6,792.50	\$ 7,650.00	\$ 9,405.00	\$ 6,792.50	\$ 7,315.00	\$ 15,675.00	
11	1-07.23	Construction Fence	LF	1,900	\$ 27,550.00	\$ 7,600.00	\$ 6,650.00	\$ 19,000.00	\$ 9,500.00	\$ 14,250.00	\$ 11,400.00	\$ 36,100.00	
12	1-07-16(2)	Tree Protection	LS	1	\$ 20,000.00	\$ 11,152.00	\$ 20,000.00	\$ 20,000.00	\$ 17,900.00	\$ 25,000.00	\$ 40,000.00	\$ 40,000.00	
13	8-01.3(10)	Straw Wattle	LF	250	\$ 3,125.00	\$ 3,250.00	\$ 1,500.00	\$ 5,000.00	\$ 2,250.00	\$ 2,500.00	\$ 6,250.00	\$ 7,000.00	
14	8-01.3(9)C	Wood Strand Mulch Access Road /Work Pad	LS	1	\$ 100,000.00	\$ 57,775.00	\$ 50,000.00	\$ 68,000.00	\$ 65,000.00	\$ 15,000.00	\$ 145,800.00	\$ 115,000.00	
15	2-03	Channel Excavation incl Haul	CY	6,107	\$ 439,704.00	\$ 317,564.00	\$ 256,494.00	\$ 274,815.00	\$ 293,136.00	\$ 312,983.75	\$ 580,165.00	\$ 183,210.00	
16	8-30	Rock for Erosion and Scour Protection Class C	TON	7,360	\$ 794,880.00	\$ 596,160.00	\$ 559,360.00	\$ 610,880.00	\$ 515,200.00	\$ 607,200.00	\$ 846,400.00	\$ 809,600.00	
17	9-13.1(5)	Quarry Spalls	TON	3,353	\$ 278,299.00	\$ 204,533.00	\$ 184,415.00	\$ 224,651.00	\$ 167,650.00	\$ 184,415.00	\$ 347,035.50	\$ 217,945.00	
18	9-03.11(4)	6" Cobbles	TON	5,476	\$ 470,936.00	\$ 339,512.00	\$ 323,084.00	\$ 377,844.00	\$ 219,040.00	\$ 333,488.40	\$ 574,980.00	\$ 383,320.00	
19	9-03.11(1)	Streambed Sediment	TON	2,738	\$ 229,992.00	\$ 82,140.00	\$ 145,114.00	\$ 188,922.00	\$ 136,900.00	\$ 166,744.20	\$ 320,346.00	\$ 197,136.00	
20	2-2	Construction Geotextile for Separation	SY	810	\$ 5,872.50	\$ 3,240.00	\$ 3,240.00	\$ 3,645.00	\$ 2,430.00	\$ 4,860.00	\$ 12,150.00	\$ 12,150.00	
21	9-03.11(5)	Habitat Boulder Type 2	EA	314	\$ 52,438.00	\$ 213,520.00	\$ 36,110.00	\$ 76,930.00	\$ 70,650.00	\$ 62,800.00	\$ 237,070.00	\$ 75,360.00	
22	8-02.3(4)C	Topsoil	SY	1,298	\$ 44,132.00	\$ 54,516.00	\$ 29,854.00	\$ 38,940.00	\$ 71,390.00	\$ 27,258.00	\$ 51,920.00	\$ 38,940.00	
23	2-09	Shoring or Extra Excavation Cl. A, Riverbank	LS	1	\$ 75,000.00	\$ 22,304.00	\$ 85,000.00	\$ 17,500.00	\$ 65,000.00	\$ 195,000.00	\$ 64,500.00	\$ 65,000.00	
24	8-19.2(1)	Log with rootwad, 35LF 20IN DBH, Furnished	EA	33	\$ 61,050.00	\$ 40,491.00	\$ 39,600.00	\$ 51,150.00	\$ 46,200.00	\$ 37,950.00	\$ 40,425.00	\$ 47,850.00	
25	8-19.2(1)	Log with rootwad, 12LF 20IN DBH, Furnished	EA	210	\$ 262,500.00	\$ 199,080.00	\$ 162,750.00	\$ 210,000.00	\$ 178,500.00	\$ 155,400.00	\$ 162,750.00	\$ 199,500.00	
26	8-19.2(1)	Log without rootwad, 12LF 20IN DBH, Furnished	EA	105	\$ 84,000.00	\$ 40,950.00	\$ 36,750.00	\$ 52,500.00	\$ 44,100.00	\$ 33,600.00	\$ 35,175.00	\$ 42,000.00	
27	6-14.2	Buried Toe Log, 15LF 20IN DBH, Furnished and Installed	EA	27	\$ 37,800.00	\$ 34,641.00	\$ 37,125.00	\$ 27,000.00	\$ 27,000.00	\$ 21,195.00	\$ 22,275.00	\$ 48,600.00	
28	8-19.2(2)	Slash, Furnished and Installed	TCY	500	\$ 49,000.00	\$ 27,500.00	\$ 26,500.00	\$ 36,500.00	\$ 22,500.00	\$ 41,000.00	\$ 104,000.00	\$ 62,500.00	
29	8-19.2(3)	Ballast Boulder, "S ton, Furnished	EA	171	\$ 270,180.00	\$ 104,994.00	\$ 149,625.00	\$ 125,685.00	\$ 196,650.00	\$ 155,610.00	\$ 106,875.00	\$ 239,400.00	
30	8-19.3(1)	Individually Ballasted Log, Assembled and Installed	EA	33	\$ 118,800.00	\$ 68,211.00	\$ 33,000.00	\$ 49,500.00	\$ 61,050.00	\$ 82,500.00	\$ 106,425.00	\$ 82,500.00	
31	8-19.3(2)	Log Triangle A, Assembled and Installed	EA	54	\$ 189,000.00	\$ 47,088.00	\$ 83,700.00	\$ 121,500.00	\$ 270,000.00	\$ 189,000.00	\$ 240,597.00	\$ 94,500.00	
32	8-19.3(2)	Log Triangle B, Assembled and Installed	EA	51	\$ 186,150.00	\$ 44,982.00	\$ 76,500.00	\$ 114,750.00	\$ 255,000.00	\$ 178,500.00	\$ 240,567.00	\$ 89,250.00	
33	8-01	Coir Erosion Control Blanket	SY	700	\$ 7,000.00	\$ 4,200.00	\$ 3,850.00	\$ 12,600.00	\$ 4,200.00	\$ 14,000.00	\$ 22,750.00	\$ 126,000.00	
34	6-14.2	Mechanical Earth Anchors	EA	27	\$ 48,600.00	\$ 10,125.00	\$ 18,900.00	\$ 31,050.00	\$ 20,250.00	\$ 29,565.00	\$ 32,400.00	\$ 45,900.00	
35	6-14.2	Vegetated Reinforced Steep Slope	LF	175	\$ 210,000.00	\$ 111,650.00	\$ 175,000.00	\$ 188,125.00	\$ 271,250.00	\$ 246,750.00	\$ 209,125.00	\$ 218,750.00	
36	8-02.3(9)B.	Turf Hydroseed Restoration	SF	32000	\$ 16,000.00	\$ 4,160.00	\$ 17,600.00	\$ 19,200.00	\$ 11,200.00	\$ 6,720.00	\$ 16,000.00	\$ 6,400.00	
37	9-14.7	Tree Planting	EA	104	\$ 23,192.00	\$ 24,648.00	\$ 4,264.00	\$ 5,096.00	\$ 18,200.00	\$ 14,040.00	\$ 18,200.00	\$ 20,800.00	
38	9-14.7	Zone 1 Planting PSPIE - Live Stakes	EA	7,999	\$ 55,993.00	\$ 47,994.00	\$ 49,993.75	\$ 59,992.50	\$ 39,995.00	\$ 55,993.00	\$ 55,993.00	\$ 47,994.00	
39	9-14.7	Zone 2 Planting PSPIE	EA	1,577	\$ 18,924.00	\$ 26,809.00	\$ 22,472.25	\$ 26,809.00	\$ 14,193.00	\$ 11,590.95	\$ 18,924.00	\$ 15,770.00	
40	9-14.7	Zone 3 Planting PSPIE	EA	410	\$ 4,920.00	\$ 13,120.00	\$ 5,432.50	\$ 6,560.00	\$ 3,013.50	\$ 4,920.00	\$ 4,920.00	\$ 4,100.00	
41	9-14.7	Bank Roughened Jam Planting - Live Stakes	EA	2,124	\$ 14,868.00	\$ 19,116.00	\$ 14,337.00	\$ 16,992.00	\$ 10,620.00	\$ 8,920.80	\$ 14,868.00	\$ 16,992.00	
42	2-09	Structure Excavation Class B incl Haul	CY	179	\$ 15,931.00	\$ 10,740.00	\$ 1,790.00	\$ 6,444.00	\$ 9,845.00	\$ 2,148.00	\$ 19,153.00	\$ 19,690.00	
43	9-05.7(2)	18" RCP Storm Drain	LF	173	\$ 47,575.00	\$ 2,768.00	\$ 17,300.00	\$ 21,625.00	\$ 17,300.00	\$ 25,950.00	\$ 46,796.50	\$ 31,140.00	
44	9-05.50(2)	48" SDMH	EA	1	\$ 11,500.00	\$ 11,997.00	\$ 6,750.00	\$ 10,150.00	\$ 20,660.00	\$ 10,150.00	\$ 20,660.00	\$ 9,500.00	
45	9-05.30	Stormwater Check Valve	EA	1	\$ 8,500.00	\$ 15,056.00	\$ 5,400.00	\$ 7,100.00	\$ 6,500.00	\$ 7,910.00	\$ 7,955.00	\$ 7,500.00	
46	9-05.31	Water Quality Facility	EA	1	\$ 53,500.00	\$ 42,324.00	\$ 41,000.00	\$ 48,150.00	\$ 45,000.00	\$ 47,685.00	\$ 56,550.00	\$ 50,000.00	
47	9-05.32	Debris Barrier	EA	1	\$ 1,250.00	\$ 2,356.00	\$ 2,350.00	\$ 1,815.00	\$ 1,600.00	\$ 2,500.00	\$ 4,325.00	\$ 3,000.00	
48	7-05.3	Connection to Drainage Structure	EA	1	\$ 3,500.00	\$ 1,792.00	\$ 1,350.00	\$ 2,200.00	\$ 1,300.00	\$ 2,500.00	\$ 13,400.00	\$ 7,500.00	
49	9-03.12(3)	Gravel Backfill for Pipe Zone Bedding	CY	35	\$ 4,375.00	\$ 3,290.00	\$ 2,940.00	\$ 2,275.00	\$ 2,975.00	\$ 1,925.00	\$ 4,550.00	\$ 7,875.00	
50	9-03.12(4)	Gravel Backfill for Drains	CY	83	\$ 11,371.00	\$ 7,387.00	\$ 4,980.00	\$ 6,391.00	\$ 6,640.00	\$ 7,055.00	\$ 16,060.50	\$ 12,450.00	
51	2-01	Roadside Cleanup	EST	1	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	
					Calculated Total	\$ 5,100,100.00	\$ 3,917,545.00	\$ 3,458,938.00	\$ 3,939,393.93	\$ 3,822,019.00	\$ 4,190,226.15	\$ 5,349,246.50	\$ 4,637,597.00
					Bid Open Total (as identified by bidder)	\$ 5,100,100.00	\$ 3,917,545.00	\$ 3,458,938.00	\$ 3,939,393.93	\$ 3,822,019.00	\$ 4,190,226.15	\$ 5,758,054.50	\$ 4,637,597.00
Green Highlight: Indicates a match between calculated totals and bidder identified total													
Yellow Highlight: Indicates a mis-match between calculated totals and bidder identified total													
Red Text: Indicates a discrepancy between unit cost/ Unit quantity and listed line cost													

Section 00 05 00

AGREEMENT

[Sandy Cove Park Riverbank Restoration & Outfall Project, Phase 2]

THIS AGREEMENT is made on this [redacted], 2026 between the City of Snoqualmie ("City"), a municipal corporation located in the State of Washington and [redacted], ("Contractor").

In consideration of the terms and conditions contained in this Contract and the requirements attached to it, the parties agree as follows:

1. The Contractor shall do all of the work and furnish all of the labor, materials, tools and equipment for the construction of the improvements and shall perform any changes in the work (the "Work"), all in full compliance with the contract documents entitled [redacted], which include this Agreement (Section 00 05 00); Contractor's executed Form of Bid and Bid Schedule (Section 00 03 00), executed Performance and Payment Bond (Section 00 04 20), executed Retainage Forms (Section 00 05 10); General Terms and Conditions (00 07 00), those portions of the Washington State Department of Transportation (WSDOT) Standard Specifications for Road, Bridge and Municipal Construction, 2020 edition specifically incorporated by reference and/or modified herein, Technical Provisions, Appendices [redacted], Addenda [redacted], and any project drawings or plans.
2. The City hereby promises and agrees with the Contractor to employ, and does employ the Contractor to furnish the labor, materials, tools and equipment, and to do and cause to be done the above-described Work, and to complete and finish the same in accordance with the said contract documents and the terms and conditions herein contained, and hereby contracts to pay for the same, according to the said documents, including the schedule of estimated quantities, and unit and lump sum prices in the Form of Bid, the sum of \$ [redacted], subject to the actual quantity of Work performed, at the time and in the manner and upon the conditions provided for in this contract.
3. The Contractor hereby promises and agrees to diligently prosecute and obtain Substantial Completion of the Work by [redacted] (the "Contract Time"), and to obtain Physical Completion and Final Acceptance of the Work within the time and as specified in the Contract Documents. The Contractor agrees that Liquidated Damages shall be assessed in the amount of \$2500 per day for any failure to complete the Work within the Contract Time, for any failure to meet a Contract Milestone, and for any failure to achieve Physical Completion and Final Acceptance within the time and as required in the Contract Documents.
4. The Contractor for himself, and for his agents, successors, assigns, subcontractors and/or employees, does hereby agree to the full performance of all the covenants herein contained upon the part of the Contractor.
5. The City hereby appoints and the Contractor hereby accepts the Parks & Public Works Director, as the City's representative for the purpose of administering the provisions of this Contract, including the City's right to receive and act on all reports and documents related to this Contract, to request and receive additional information from the Contractor.
6. This Contract contains terms and conditions agreed upon by the parties. The parties agree that there are no other understandings, oral or otherwise, regarding the subject matter of this Contract.

CITY OF SNOQUALMIE
SANDY COVE PARK RIVERBANK RESTORATION &
OUTFALL PROJECT, PHASE 2

7. The Contractor agrees to comply with all applicable Federal, State, City or municipal standards for the licensing, certification, operation of facilities and programs, and accreditation and licensing of individuals.
8. The Contractor shall not assign or subcontract any portion of the work provided for under the terms of this Contract without obtaining prior written approval of the City. All terms and conditions of this Contract shall apply to any approved subcontract or assignment related to this Contract.
9. The parties intend that an independent Contractor-City relationship will be created by this Contract. The City is interested only in the results to be achieved, and the implementation of the work will lie solely with the Contractor. No agent, employee, servant, or representative of the Contractor shall be deemed to be an employee, agent, servant, or representative of the City for any purpose. Employees of the Contractor are not entitled to any of the benefits the City provides for City employees. The Contractor will be solely and entirely responsible for its acts and for the acts of its agents, employees, servants, subcontractors, or otherwise during the performance of this Contract. In the performance of the work herein contemplated, the Contractor is an independent Contractor with regard to the performance of the details of the work; however, the components of and the results of the work contemplated herein must meet the approval of the City and shall be subject to the general rights of inspection and review to secure the satisfactory completion thereof.
10. The Contractor agrees and covenants to indemnify, defend, and save harmless, the City and those persons who were, now are, or shall be duly elected or appointed officials or employees thereof, hereinafter referred to as the "City" against and from any loss, damage, costs, charge, expense, liability, claims, demands or judgments, of whatsoever kind or nature, whether to persons or to property, arising wholly or partially out of any act, action, neglect, omission, or default on the part of the Contractor, his agents, successors, assignees, subcontractors and/or employees, except only such injury or damage as shall have been caused by or resulted from the sole negligence of the City. In case any suit or cause of action shall be brought against the City on account of any act, action, neglect, omission, or default on the part of the Contractor, his agents, successors, assignees, subcontractors and/or employees the Contractor hereby agrees and covenants to assume the defense thereof and to pay any and all costs, charges, attorney's fees and other expenses and any and all judgments that may be incurred or obtained against the City. In the event the City is required to institute legal action and/or participate in the legal action to enforce this Indemnification and Hold Harmless Clause, the Contractor agrees to pay the City's legal fees, costs and disbursements incurred in establishing the right to indemnification. If the claim, suit, or action for injuries, death, or damages as provided for in the preceding paragraphs of this specification is caused by or results from the concurrent negligence of (a) the indemnitee or the indemnitee's agents or employees and (b) the indemnitor or the indemnitor's agents for employees the indemnity provisions provided for in the preceding paragraphs of this specification shall be valid and enforceable only to the extent of the indemnitor's negligence. The Contractor expressly waives, as respects the City only, all immunity and limitation on liability under any Industrial Insurance Act, including Title 51 RCW, or other workers compensation act, disability act, or other employees benefits of any act of any jurisdiction which would otherwise be applicable in the case of such a claim. BY INITIALING BELOW THE OWNER AND CONTRACTOR CERTIFY THE WAIVER OF IMMUNITY SPECIFIED BY THIS PROVISION WAS MUTUALLY NEGOTIATED.
11. This Contract has been and shall be construed as having been made and delivered within the State of Washington, and it is mutually understood and agreed by each party hereto that this Contract shall be governed by the laws of the State of Washington, both as to interpretation and

CITY OF SNOQUALMIE
SANDY COVE PARK RIVERBANK RESTORATION &
OUTFALL PROJECT, PHASE 2

performance. Any action in law, suit and equity or judicial proceedings for the enforcement of this contract or any provisions thereof, shall be instituted and maintained in the courts of competent jurisdiction located in King County, Washington.

- 12. The failure of the City to insist upon strict performance of any of the covenants and agreements of this Contract or to exercise any option herein conferred in any one or more instances shall not be construed to be a waiver or relinquishment of any such obligation, or any other covenants or agreements, but the same shall be and remain in full force and effect.
- 13. It is understood and agreed by the parties hereto that if any part of this agreement is determined to be illegal, the validity of the remaining portions shall be construed as if the agreement did not contain the particular illegal part.
- 14. No change or addition to this Contract shall be valid or binding upon either party unless such change or addition shall be in writing, executed by both parties.
- 15. The Contractor shall fully comply with all applicable state and federal employment and discrimination laws and regulations. IN WITNESS WHEREOF, the Contractor has executed this instrument, on the day and year first below written and the Mayor has caused this instrument to be executed by and in the name of the said City, the day and year first above written.

IN WITNESS WHEREOF, the Contractor has executed this instrument, on the day and year first below written and the Mayor has caused this instrument to be executed by and in the name of the said City, the day and year first above written.

CITY OF SNOQUALMIE ("CITY")

_____ [CONTRACTOR]

By

By _____

Typed Name: James Mayhew

Typed Name _____

Its: Mayor

Its _____

Phone:

Phone: _____

Fax:

Fax: _____

Date:

Date: _____

WA Contractor's License No. _____

Council Agenda Bill

Item 16.

AB Number

AB26-031

Agenda Bill Information

Title *

Approval to Execute Certain Contracts for Previously App

Action *

Motion

Council Agenda Section

Committee Report

Council Meeting Date *

08/10/2026

Staff Member

Dylan Gamble

Department *

Public Works

Committee

Parks and Public Works

Committee Date









06/03/2026

Exhibits

Packet Attachments - if any

Drag and drop up to 10 files here to upload or [Choose files](#)

Files (4 uploaded)

 Refined Capital Program 2025-2026 Resolution.pdf 	124.23KB	Remove
 Refined Capital Program 2025-2026 Resolution Exhibit A.pdf 	142.89KB	Remove
 2026 Combined Overlay Contract.pdf 	139.06KB	Remove
 2026 Street Tree Replacement Contract.pdf 	1.01MB	Remove

Click [here](#) to review attachments.

Summary

Introduction *

Brief summary.

Resolution authorizing the Mayor to execute contracts for previously appropriated capital programs and specifically identified in Exhibit A.

Proposed Motion

Move to adopt Resolution No. 1747 authorizing execution of the contracts identified in Exhibit A for previously ap

270

Background/Overview*

What was done (legislative history, previous actions, ability to hyperlink)

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The contracts included in Exhibit A are for contracts previously appropriated by Council under capital programs for the current biennium.

Analysis*

The proposed resolution authorizes execution of contracts and related agreements necessary to implement previously appropriated capital programs.

Budgetary Status*

This action has no budgetary implications. ▾

Budget Summary

No fiscal impact beyond previously appropriated program amounts. This action does not increase appropriations or authorize expenditures above amounts previously approved by Council.

Comments:

Submit

RESOLUTION NO. 1747

A RESOLUTION OF THE CITY OF SNOQUALMIE, WASHINGTON, AUTHORIZING EXECUTION OF CERTAIN CONTRACTS FOR PREVIOUSLY APPROPRIATED CAPITAL PROGRAMS

WHEREAS, the City Council adopts capital appropriations through the biennial budget process and related capital planning documents; and

WHEREAS, beginning with the current biennium, the Council appropriated funding for certain capital activities through identified programs consisting of multiple related contracts, activities, and implementation components; and

WHEREAS, Council appropriated funding for the capital programs identified in Exhibit A and approved program descriptions and maximum authorized amounts through the applicable appropriation ordinance; and

WHEREAS, implementation of previously appropriated capital programs may require execution of multiple contracts and related agreements overtime; and

WHEREAS, the contracts identified in Exhibit A represent specific implementation activities intended to advance previously appropriated capital programs; and

WHEREAS, authorization is requested only for execution of the contracts identified in Exhibit A, provided such contracts remain consistent with the applicable program descriptions approved by Council and aggregate commitments remain within amounts previously appropriated by Council;

NOW, THEREFORE, BE IT RESOLVED:

Section 1. Authorization.

The Mayor is authorized to execute the contracts, amendments, and related agreements identified in Exhibit A, provided such contracts remain consistent with the applicable program descriptions adopted by Council through the appropriation ordinance.

Section 2. Maximum Aggregate Contract Amount.

The aggregate of all contract commitments for each program authorized under this Resolution shall not exceed the amount appropriated by Council for that program. Any contract commitment that would cause aggregate commitments for a program to exceed the appropriated amount shall require prior Council approval.

Section 3. Limited Authorization.

This Resolution applies only to the contracts identified in Exhibit A. Future contracts not included in Exhibit A shall continue to require Council authorization unless separately authorized by Council.

Section 4. No Additional Appropriation

This Resolution does not amend previously adopted appropriations and does not authorize expenditures beyond amounts previously appropriated by Council.

PASSED by the City Council of the City of Snoqualmie, Washington, this 22nd day of June 2026.

Jim Mayhew, Mayor

Attest:

Kim Agfalvi, City Clerk

Exhibit A

Contract / Work Package	Requested Contract Authority	Remaining 2025-2026 Program Budget *	Appropriated Program
2026 Snoqualmie Combined Overlay	\$ 718,580.00		
<i>2026 Street Resurfacing</i>	\$ 666,080.00	\$ 1,049,904.79	<i>Street Resurfacing Program</i>
<i>Fisher Park Resurfacing</i>	\$ 52,500.00	\$ 134,806.00	<i>Parks Parking Lot Resurfacing Program</i>
2026 Street Tree replacement (Thompson Ave)	\$ 406,266.00	\$ 462,480.00	Urban Forestry Improvement Program

Section 00 05 00

AGREEMENT

2026 COMBINED OVERLAY PROJECT

THIS AGREEMENT is made on this June 22, 2026 between the City of Snoqualmie ("City"), a municipal corporation located in the State of Washington and Lakeside Industries, ("Contractor").

In consideration of the terms and conditions contained in this Contract and the requirements attached to it, the parties agree as follows:

1. The Contractor shall do all of the work and furnish all of the labor, materials, tools and equipment for the construction of the improvements and shall perform any changes in the work (the "Work"), all in full compliance with the contract documents entitled , which include this Agreement (Section 00 05 00); Contractor's executed Form of Bid and Bid Schedule (Section 00 03 00), executed Performance and Payment Bond (Section 00 04 20), executed Retainage Forms (Section 00 05 10); General Terms and Conditions (00 07 00), those portions of the Washington State Department of Transportation (WSDOT) Standard Specifications for Road, Bridge and Municipal Construction, 2020 edition specifically incorporated by reference and/or modified herein, Technical Provisions, Appendices NA, Addenda 0, and any project drawings or plans.
2. The City hereby promises and agrees with the Contractor to employ, and does employ the Contractor to furnish the labor, materials, tools and equipment, and to do and cause to be done the above-described Work, and to complete and finish the same in accordance with the said contract documents and the terms and conditions herein contained, and hereby contracts to pay for the same, according to the said documents, including the schedule of estimated quantities, and unit and lump sum prices in the Form of Bid, the sum of \$ 718,580.00, subject to the actual quantity of Work performed, at the time and in the manner and upon the conditions provided for in this contract.
3. The Contractor hereby promises and agrees to diligently prosecute and obtain Substantial Completion of the Work within 35 working days (the "Contract Time"), and to obtain Physical Completion and Final Acceptance of the Work within the time and as specified in the Contract Documents. The Contractor agrees that Liquidated Damages shall be assessed in the amount of \$1,300 per day for any failure to complete the Work within the Contract Time, for any failure to meet a Contract Milestone, and for any failure to achieve Physical Completion and Final Acceptance within the time and as required in the Contract Documents.
4. The Contractor for himself, and for his agents, successors, assigns, subcontractors and/or employees, does hereby agree to the full performance of all the covenants herein contained upon the part of the Contractor.
5. The City hereby appoints and the Contractor hereby accepts the Parks & Public Works Director, as the City's representative for the purpose of administering the provisions of this Contract, including the City's right to receive and act on all reports and documents related to this Contract, to request and receive additional information from the Contractor.
6. This Contract contains terms and conditions agreed upon by the parties. The parties agree that there are no other understandings, oral or otherwise, regarding the subject matter of this Contract.

7. The Contractor agrees to comply with all applicable Federal, State, City or municipal standards for the licensing, certification, operation of facilities and programs, and accreditation and licensing of individuals.
8. The Contractor shall not assign or subcontract any portion of the work provided for under the terms of this Contract without obtaining prior written approval of the City. All terms and conditions of this Contract shall apply to any approved subcontract or assignment related to this Contract.
9. The parties intend that an independent Contractor-City relationship will be created by this Contract. The City is interested only in the results to be achieved, and the implementation of the work will lie solely with the Contractor. No agent, employee, servant, or representative of the Contractor shall be deemed to be an employee, agent, servant, or representative of the City for any purpose. Employees of the Contractor are not entitled to any of the benefits the City provides for City employees. The Contractor will be solely and entirely responsible for its acts and for the acts of its agents, employees, servants, subcontractors, or otherwise during the performance of this Contract. In the performance of the work herein contemplated, the Contractor is an independent Contractor with regard to the performance of the details of the work; however, the components of and the results of the work contemplated herein must meet the approval of the City and shall be subject to the general rights of inspection and review to secure the satisfactory completion thereof.
10. The Contractor agrees and covenants to indemnify, defend, and save harmless, the City and those persons who were, now are, or shall be duly elected or appointed officials or employees thereof, hereinafter referred to as the "City" against and from any loss, damage, costs, charge, expense, liability, claims, demands or judgments, of whatsoever kind or nature, whether to persons or to property, arising wholly or partially out of any act, action, neglect, omission, or default on the part of the Contractor, his agents, successors, assignees, subcontractors and/or employees, except only such injury or damage as shall have been caused by or resulted from the sole negligence of the City. In case any suit or cause of action shall be brought against the City on account of any act, action, neglect, omission, or default on the part of the Contractor, his agents, successors, assignees, subcontractors and/or employees the Contractor hereby agrees and covenants to assume the defense thereof and to pay any and all costs, charges, attorney's fees and other expenses and any and all judgments that may be incurred or obtained against the City. In the event the City is required to institute legal action and/or participate in the legal action to enforce this Indemnification and Hold Harmless Clause, the Contractor agrees to pay the City's legal fees, costs and disbursements incurred in establishing the right to indemnification. If the claim, suit, or action for injuries, death, or damages as provided for in the preceding paragraphs of this specification is caused by or results from the concurrent negligence of (a) the indemnitee or the indemnitee's agents or employees and (b) the indemnitor or the indemnitor's agents for employees the indemnity provisions provided for in the preceding paragraphs of this specification shall be valid and enforceable only to the extent of the indemnitor's negligence. The Contractor expressly waives, as respects the City only, all immunity and limitation on liability under any Industrial Insurance Act, including Title 51 RCW, or other workers compensation act, disability act, or other employees benefits of any act of any jurisdiction which would otherwise be applicable in the case of such a claim. BY INITIALING BELOW THE OWNER AND CONTRACTOR CERTIFY THE WAIVER OF IMMUNITY SPECIFIED BY THIS PROVISION WAS MUTUALLY NEGOTIATED.
11. This Contract has been and shall be construed as having been made and delivered within the State of Washington, and it is mutually understood and agreed by each party hereto that this Contract shall be governed by the laws of the State of Washington, both as to interpretation and performance. Any action in law, suit and equity or judicial proceedings for the enforcement

of this contract or any provisions thereof, shall be instituted and maintained in the courts of competent jurisdiction located in King County, Washington.

- 12. The failure of the City to insist upon strict performance of any of the covenants and agreements of this Contract or to exercise any option herein conferred in any one or more instances shall not be construed to be a waiver or relinquishment of any such obligation, or any other covenants or agreements, but the same shall be and remain in full force and effect.
- 13. It is understood and agreed by the parties hereto that if any part of this agreement is determined to be illegal, the validity of the remaining portions shall be construed as if the agreement did not contain the particular illegal part.
- 14. No change or addition to this Contract shall be valid or binding upon either party unless such change or addition shall be in writing, executed by both parties.
- 15. The Contractor shall fully comply with all applicable state and federal employment and discrimination laws and regulations. IN WITNESS WHEREOF, the Contractor has executed this instrument, on the day and year first below written and the Mayor has caused this instrument to be executed by and in the name of the said City, the day and year first above written.

IN WITNESS WHEREOF, the Contractor has executed this instrument, on the day and year first below written and the Mayor has caused this instrument to be executed by and in the name of the said City, the day and year first above written.

CITY OF SNOQUALMIE ("CITY")

_____ [CONTRACTOR]

By _____

By _____

Typed Name: James Mayhew _____

Typed Name _____

Its: Mayor _____

Its _____

Phone: _____

Phone: _____

Fax: _____

Fax: _____

Date: _____

Date: _____

WA Contractor's License No. _____

Section 00 05 00

AGREEMENT

2026 Urban Forestry Improvements

THIS AGREEMENT is made on this _____, 2026 between the City of Snoqualmie ("City"), a municipal corporation located in the State of Washington and _____, ("Contractor").

In consideration of the terms and conditions contained in this Contract and the requirements attached to it, the parties agree as follows:

1. The Contractor shall do all of the work and furnish all of the labor, materials, tools and equipment for the construction of the improvements and shall perform any changes in the work (the "Work"), all in full compliance with the contract documents entitled 2026 Urban Forestry Improvements, which include this Agreement (Section 00 05 00); Contractor's executed Form of Bid and Bid Schedule (Section 00 03 00), executed Performance and Payment Bond (Section 00 04 20), executed Retainage Forms (Section 00 05 10); General Terms and Conditions (00 07 00), those portions of the Washington State Department of Transportation (WSDOT) Standard Specifications for Road, Bridge and Municipal Construction, 2026 edition specifically incorporated by reference and/or modified herein, Technical Provisions, Appendices A & B, Addenda ____, and "2026 Urban Forestry Improvements Construction Drawings" (Plans). All of the foregoing are collectively incorporated by this reference and made part of the Contract Documents.
2. The City hereby promises and agrees with the Contractor to employ, and does employ the Contractor to furnish the labor, materials, tools and equipment, and to do and cause to be done the above-described Work, and to complete and finish the same in accordance with the said contract documents and the terms and conditions herein contained, and hereby contracts to pay for the same, according to the said documents, including the schedule of estimated quantities, and unit and lump sum prices in the Form of Bid, the sum of \$ _____, subject to the actual quantity of Work performed, at the time and in the manner and upon the conditions provided for in this contract.
3. The Contractor hereby promises and agrees to diligently prosecute and obtain Substantial Completion of the Work within 60 working days (the "Contract Time"), and to obtain Physical Completion and Final Acceptance of the Work within the time and as specified in the Contract Documents. The Contractor agrees that Liquidated Damages shall be assessed in the amount of \$500 per day for any failure to complete the Work within the Contract Time, for any failure to meet a Contract Milestone, and for any failure to achieve Physical Completion and Final Acceptance within the time and as required in the Contract Documents.
4. The Contractor for himself, and for his agents, successors, assigns, subcontractors and/or employees, does hereby agree to the full performance of all the covenants herein contained upon the part of the Contractor.
5. The City hereby appoints and the Contractor hereby accepts the Parks & Public Works Director, as the City's representative for the purpose of administering the provisions of this Contract, including the City's right to receive and act on all reports and documents related to this Contract, to request and receive additional information from the Contractor.

6. This Contract contains terms and conditions agreed upon by the parties. The parties agree that there are no other understandings, oral or otherwise, regarding the subject matter of this Contract.
7. The Contractor agrees to comply with all applicable Federal, State, City or municipal standards for the licensing, certification, operation of facilities and programs, and accreditation and licensing of individuals.
8. The Contractor shall not assign or subcontract any portion of the work provided for under the terms of this Contract without obtaining prior written approval of the City. All terms and conditions of this Contract shall apply to any approved subcontract or assignment related to this Contract.
9. The parties intend that an independent Contractor-City relationship will be created by this Contract. The City is interested only in the results to be achieved, and the implementation of the work will lie solely with the Contractor. No agent, employee, servant, or representative of the Contractor shall be deemed to be an employee, agent, servant, or representative of the City for any purpose. Employees of the Contractor are not entitled to any of the benefits the City provides for City employees. The Contractor will be solely and entirely responsible for its acts and for the acts of its agents, employees, servants, subcontractors, or otherwise during the performance of this Contract. In the performance of the work herein contemplated, the Contractor is an independent Contractor with regard to the performance of the details of the work; however, the components of and the results of the work contemplated herein must meet the approval of the City and shall be subject to the general rights of inspection and review to secure the satisfactory completion thereof.
10. The Contractor agrees and covenants to indemnify, defend, and save harmless, the City and those persons who were, now are, or shall be duly elected or appointed officials or employees thereof, hereinafter referred to as the "City" against and from any loss, damage, costs, charge, expense, liability, claims, demands or judgments, of whatsoever kind or nature, whether to persons or to property, arising wholly or partially out of any act, action, neglect, omission, or default on the part of the Contractor, his agents, successors, assignees, subcontractors and/or employees, except only such injury or damage as shall have been caused by or resulted from the sole negligence of the City. In case any suit or cause of action shall be brought against the City on account of any act, action, neglect, omission, or default on the part of the Contractor, his agents, successors, assignees, subcontractors and/or employees the Contractor hereby agrees and covenants to assume the defense thereof and to pay any and all costs, charges, attorney's fees and other expenses and any and all judgments that may be incurred or obtained against the City. In the event the City is required to institute legal action and/or participate in the legal action to enforce this Indemnification and Hold Harmless Clause, the Contractor agrees to pay the City's legal fees, costs and disbursements incurred in establishing the right to indemnification. If the claim, suit, or action for injuries, death, or damages as provided for in the preceding paragraphs of this specification is caused by or results from the concurrent negligence of (a) the indemnitee or the indemnitee's agents or employees and (b) the indemnitor or the indemnitor's agents for employees the indemnity provisions provided for in the preceding paragraphs of this specification shall be valid and enforceable only to the extent of the indemnitor's negligence. The Contractor expressly waives, as respects the City only, all immunity and limitation on liability under any Industrial Insurance Act, including Title 51 RCW, or other workers compensation act, disability act, or other employees benefits of any act of any jurisdiction which would otherwise be applicable in the case of such a claim. BY INITIALING BELOW THE OWNER AND CONTRACTOR CERTIFY THE WAIVER OF IMMUNITY SPECIFIED BY THIS PROVISION WAS MUTUALLY NEGOTIATED.

- 11. This Contract has been and shall be construed as having been made and delivered within the State of Washington, and it is mutually understood and agreed by each party hereto that this Contract shall be governed by the laws of the State of Washington, both as to interpretation and performance. Any action in law, suit and equity or judicial proceedings for the enforcement of this contract or any provisions thereof, shall be instituted and maintained in the courts of competent jurisdiction located in King County, Washington.
- 12. The failure of the City to insist upon strict performance of any of the covenants and agreements of this Contract or to exercise any option herein conferred in any one or more instances shall not be construed to be a waiver or relinquishment of any such obligation, or any other covenants or agreements, but the same shall be and remain in full force and effect.
- 13. It is understood and agreed by the parties hereto that if any part of this agreement is determined to be illegal, the validity of the remaining portions shall be construed as if the agreement did not contain the particular illegal part.
- 14. No change or addition to this Contract shall be valid or binding upon either party unless such change or addition shall be in writing, executed by both parties.
- 15. The Contractor shall fully comply with all applicable state and federal employment and discrimination laws and regulations. IN WITNESS WHEREOF, the Contractor has executed this instrument, on the day and year first below written and the Mayor has caused this instrument to be executed by and in the name of the said City, the day and year first above written.

IN WITNESS WHEREOF, the Contractor has executed this instrument, on the day and year first below written and the Mayor has caused this instrument to be executed by and in the name of the said City, the day and year first above written.

CITY OF SNOQUALMIE ("CITY")

_____ [CONTRACTOR]

By _____

By _____

Typed Name: James Mayhew _____

Typed Name _____

Its: Mayor _____

Its _____

Phone: _____

Phone: _____

Fax: _____

Fax: _____

Date: _____

Date: _____

WA Contractor's License No. _____

Council Agenda Bill

AB Number

AB26-040

Agenda Bill Information

Title *

Six-Year Transportation Improvement Program for the F

Action *

Motion

Council Agenda Section

Committee Report

Council Meeting Date *

08/10/2026 

Staff Member

Dylan Gamble

Department *

Public Works

Committee

Parks and Public Works

Committee Date



08/04/2026 


Exhibits

Packet Attachments - if any

Drag and drop up to **10** files here to upload or [Choose files](#)

Files (2 uploaded)

-  [6 Year TIP 27-32 DRAFT 6.22.26.pdf](#)  568.39KB

-  [2027-2032 TIP Resolution \(DRAFT\).docx](#) 19.21KB

Click [here](#) to review attachments.

Summary

Introduction *

Brief summary.

Each year the City adopts an updated Six Year Transportation Improvement Plan (TIP), which is required for eligibility for state and other grant and other funding. Following public hearing and Council approval, the TIP is planned for submission to WSDOT by the deadline of June 30, 2026.

Proposed Motion

Move to approve an updated 2027-2032 Six-Year Transportation Improvement Program

Background/Overview *

What was done (legislative history, previous actions, ability to hyperlink)

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State law requires each city develop a local Six-Year Transportation Improvement Plan (TIP) and to update it annually ([RCW 35.77.010](#)) by July 1 of each year. State law also requires projects be included in the TIP for cities to compete for transportation funding grants from most federal and state sources. Federal grant-funded and regionally significant projects from the first three years of the City's TIP are included in the Regional TIP, which is assembled by the Puget Sound Regional Council for King, Kitsap, Pierce, and Snohomish Counties (PSRC). These regional TIPs from around Washington State are then used to inform the State TIP (STIP), which is approved by the Governor and then submitted to the Federal Highway Administration and Federal Transit Authority for their review and approval.

Analysis *

Adoption of the 2027 -2032 City of Snoqualmie Transportation Improvement Plan is required by state law.

Budgetary Status *

This action has no budgetary implications.

Budget Summary

Comments:

RESOLUTION NO. 1748

**A RESOLUTION OF THE CITY OF SNOQUALMIE, WASHINGTON,
ADOPTING A SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM
(TIP) FOR THE PERIOD 2027 THROUGH 2032**

WHEREAS, the City of Snoqualmie is required by RCW 35.77.010 to annually update its Six-Year Transportation Improvement Program (TIP) by no later than July 1 each year and file a copy of the updated TIP with the Secretary of Transportation within 30 days of adoption; and

WHEREAS, a public hearing was held on June 22, 2026 for public input on the updated six-year TIP;

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Snoqualmie, Washington, that the Six-Year Transportation Improvement Program for the Period 2027 through 2032, as set forth in Exhibit A attached hereto, is hereby approved and adopted.

PASSED by the City Council of the City of Snoqualmie, Washington, this ____ day of _____
2026.

James Mayhew, Mayor

Attest:

Kimberly Agfalvi, City Clerk

City of Snoqualmie 2027-2032 Six-Year Transportation Improvement Program - 6/22/2026

TIP #	CIP #	Priority	Project Type	Project or Program Name	Description	TIP Funding Range		Project Costs		
						Start	Finish	Local	Outside Funding	Total
Projects and programs currently funded and identified with the adopted 2025-2030 CIP										
1	TRN20001CIP	14	MPR	Street Resurfacing Program	Provide city wide street resurfacing based on pavement condition score. The goal of this program is to rehabilitate City streets and alleys in a comprehensive and systematic way before they require extensive reconstruction.	2025	2030	\$ 3,816,830.00	\$ -	\$ 3,816,830.00
2	TRN20002CIP	15	MPR	Sidewalk Replacement Program	This program will fund the community outreach, design and replacement of sidewalks in neighborhoods throughout the city.	2025	2030	\$ 1,351,840.00	\$ -	\$ 1,351,840.00
3	TRN21001CIP	16	PD	Americans with Disabilities Act (ADA) Program	This program will evaluate and provide for ADA accessibility on public properties within the City where necessary.	2025	2030	\$ 512,212.00	\$ -	\$ 512,212.00
4	PUW20003CIP	2	PBI	Town Center Improvement Project - Phase 3	Design and construction. Town Center Phase 3 centers on SR202 (Railroad Avenue) between SE Northern Street and the Snoqualmie River Bridge. This project will provide an upgraded ADA compliant multi-use path, utility improvements, roadway and trail illumination, and add connections to local and regional trail systems providing mobility between existing and proposed population centers in and around Historic Snoqualmie and Snoqualmie Falls. The project includes a new trail bridge over Kimball Creek.	2021	2031	\$ 4,183,700.00	\$ 5,103,850.00	\$ 9,287,550.00
5	TBD	1	MPR	Meadowbrook Bridge Repair or Replacement	Design and construction. This project will provide ongoing maintenance of the Meadowbrook Bridge including structural welding and repairs, painting, and load rating update. Bridge replacement will be considered as part of design alternatives.	2023	2030	\$ 1,243,800.00	\$ 20,000,000.00	\$ 21,243,800.00
6	NA	17	PD	Complete Streets and Safety Improvements	This program will identify improvements to improve safety and support mobility for all users. Projects could include improvements to bicycle lanes, public transportation infrastructure, crossing upgrades, pedestrian signals, curb extensions, modified vehicle travel lanes, streetscape, and landscape treatments.	2025	2030	\$ 464,207.00	\$ -	\$ 464,207.00
7	NA	3	ROAD	Newton Street connection	Design and construct the connection from the end of the Delta, Newton, Railroad PI Project. This will finalize the "complete streets" construction along Newton from SR202 and 384th. Construction of the through street includes curb, gutter, ADA sidewalks and ramps, stormwater, water, and sanitary sewer improvements, and paving.	2023	2026	\$ 491,107.00	\$ -	\$ 491,107.00
8	NA	6	TOSP	King Street Rail Crossing Improvements	This project will widen this two-track railroad crossing to add a sidewalk for pedestrian access to the city park and improve safety for pedestrians and cyclists. Existing asphalt crossing surfaces will be replaced with concrete. At present, there is no safe or legal pedestrian access to the park because there is no sidewalk and no railroad crossing. Consequently, park users walk across the tracks.	2023	2026	\$ 37,000.00	\$ 746,000.00	\$ 783,000.00
9	TBD	5	TOSP	Snoqualmie Parkway Rail Crossing Improvements	This project will improve safety at this railroad crossing of the principal arterial roadway that receives significant northbound traffic from SR 18. This project will widen sidewalks on each end of the crossing and route pedestrian traffic behind the crossing gates so no one is trapped between a gate and a moving train. The sidewalk on east side of crossing will be widened from 4 feet to 8 feet to accommodate pedestrian surges from the adjacent Gateway Park use as summertime overflow parking for Snoqualmie Falls.	2023	2026	\$ 75,000.00	\$ 1,327,000.00	\$ 1,402,000.00
Projects currently unfunded but identified as alternative or future projects/programs										
10	NA	8	ROAD	Town Center Improvement Project - Phase 4	Phase 4 improves Railroad Ave (SR 202) from Newton St to Meadowbrook Way, and completes the downtown corridor. Project would improve lane width and intersection channelization, upgrade utilities, provide a multi-use path, add parking access, street lighting, streetscape, traffic calming, conversion of and underground overhead utilities, and pavement rehabilitation.	TBD	TBD	TBD	NA	NA
11	NA	10	ROAD	Snoqualmie Parkway and SE 99 St Intersection Improvements	This project will provide design and construction of traffic and intersection improvements on the Snoqualmie Parkway at the SE 99th Street Intersection. Snoqualmie Valley Hospital will complete this work as part of their expansion project	TBD	2027	TBD	NA	NA
12	NA	9	TOSP	Town Center South Parking	The project would seek to replace and improve the parking arrangement along Railroad Ave/SR 202 south of River St. Improvements would include parking realignment, curbs, stormwater improvements, and street beatification. In addition, safety related structures such as improved sidewalk, ADA ramps, pedestrian signals, and striping will be included.	TBD	TBD	\$ 889,441.00	NA	\$ 889,441.00
13	NA	7	ROAD	Town Center North Improvement Project	This project would repave or reconstruct Railroad PI. and the related parking lot between SE Fir St. and SE Northern St, adding a pedestrian activated signal and crosswalk on Railroad Ave(SR202). Improvements to gateway signage leading to Downtown, drainage improvements, landscaping, and traffic calming measures will also be included.	TBD	TBD	\$ 2,379,857.00	NA	\$ 2,379,857.00
14	NA	19	MPR	Northern St. Culvert Project	This project would evaluate replacement and upgrade potential for the culvert below Northern St. Replacement of the culvert will include replacement of the above roadway and any corresponding sidewalks.	TBD	TBD	\$ 4,597,450.00	NA	\$ 4,597,450.00
15	NA	18	PD	Roadway Culvert Inventory and repair	This project would produce an inventory of all City owned and maintain roadway culverts and condition.	TBD	TBD	NA	NA	NA
16	NA	20	ROAD	Ridge Marketplace Placemaking Project	This project would construct a gateway arch over Center Blvd. SE, suspend lights across the street, and add banners, pedestrian benches, and additional flowering baskets to the streetscape.	TBD	TBD	\$ 480,779.00	NA	\$ 480,779.00
17	NA	13	ROAD	Meadowbrook Way and SR 202 Intersection Improvements	Provide for the necessary loops, signal timing and striping to add to the left turn lanes at the intersection for improved safety	TBD	TBD	TBD	NA	NA
Other Regional or outside agency-led projects or programs the City may choose to participate in or support										
18	NA	11	MPR	SR 202 Snoqualmie River Bridge	Replace and widen the SR 202 Bridge	TBD	TBD	TBD	NA	NA
19	NA	21	ROAD	SE North Bend Way Roundabout Project	Replacement of the intersection arrangement of North Bend Way, Meadowbrook Ave, and 384th Ave SE with a roundabout.	TBD	TBD	TBD	NA	NA
20	NA	12	TOSP	Metro Park and Ride Facility	This project will fund a regional metro transit park and ride	TBD	TBD	TBD	NA	NA
21	NA	4	MRP	SR 18 Widening	widening a 5-mile section of SR 18 between Issaquah-Hobart Road and Deep Creek	TBD	TBD	TBD	NA	NA
22	NA	22	TOSP	Railroad Crossing Improvements	This project will seek to replace, or improve, railroad crossing locations throughout the City. This project would seek to improve the remaining railroad crossings not covered by individual projects (EX. King Street Crossing improvements and Snoqualmie Parkway Rail Crossing improvements). Location include, but are not limited to, Stone Quarry Rd, Meadowbrook Way SE, SE 90th. Newton St, and River.	TBD	TBD	TBD	NA	NA
23	NA	23	TOSP	Snoqualmie Falls Parking Lot Access Improvements	Add an additional exit from the existing PSE (Puget Sound Energy) parking lot facilitating parking for the Snoqualmie Falls observation area.	TBD	TBD	TBD	NA	NA

Legend		Color Legend
acronym	Category Names (Description)	Projects included and funded with the adopted 2025-2030 Capital Improvement Plan
		Projects currently unfunded but identified as alternative or future projects/programs
TOSP	Traffic Operations and Safety Projects	Other Regional or outside agency-led projects or programs the City may choose to participate in or support
MPR	Maintenance, Preservation, and Repair	
ROAD	streetscape and ROAD improvements	
PED	Pedestrian and bicycle improvements	
PD	Planning and Design	

Council Agenda Bill

Item 18.

AB Number

AB26-037

Agenda Bill Information

Title *

Interfund Loan to the Utility Capital Fund (417)

Action *

Motion

Council Agenda Section

Committee Report

Council Meeting Date *

06/22/2026 

Staff Member

Drew Bouta

Department *

Finance

Committee

Finance and Administration

Committee Date






06/16/2026 

Exhibits

Packet Attachments - if any

Drag and drop up to 10 files here to upload or [Choose files](#)

Files (3 uploaded)

 x1 Resolution - Interfund Loan.docx	31.88KB
 x2 Exhibit A - Interfund Loan Repayment Schedule.pdf 	76.99KB
 x3 Presentation - Interfund Loan.pdf 	411.9KB

Click [here](#) to review attachments.

Summary

Introduction *

Brief summary.

This resolution authorizes an interfund loan in lieu of the external financing that was included in the biennial budget and utility rate study. The interfund loan is anticipated to be repaid from an external bond funding in 2027, rather than in 2025/2026 as originally planned.

Proposed Motion

Motion to approve the resolution authorizing the interfund loan.

Background/Overview *

The City Council adopted Ordinance 1303 on May 12, 2025, which established rates for the City's combined utility (water, sewer, stormwater) from 2025 to 2030. The ordinance was accompanied by a utility rate study that described the funds required to cover the combined utility's \$169.87 million in operating, capital, and debt service costs during the six-year rate setting period. The funds required by the utility rate study included three issuances of debt totaling \$40.86 million. The proceeds from debt would cover a portion of the \$76.17 million in capital expenses expected over the six-year period. Each debt issuance included in the study assumed a 20-year term, with a 5.00% interest rate, and 1.00% for issuance costs. Of the \$40.86 million total, \$26.06 million was expected to be issued within the first three years. To date, the Council has only authorized an \$8.65 million loan with the Washington State Department of Ecology.

Analysis*

This resolution seeks to loan cash from the Non-Utility Capital Fund (310), which completed 2025 with a \$25.64 million balance, to the Utility Capital Fund (417), which needs cash in order to cover its capital expenses and maintain adequate reserves.

Because of the relatively high-interest rate environment, with a 20-year AA-rated municipal bond yielding an approximate 4.04% interest rate in the marketplace, the issuance cost associated with a bond, and the lack of a plan to use the proposed \$4.90 million for non-utility capital purposes before the end of 2027, an interfund loan to cover the cash flow needs of the Utility Capital Fund (417) is a prudent and practical option.

The proposed interfund loan assumes a 20-year term at an interest rate of 3.91%. The interest rate of 3.91% is derived from the June 3, 2026, 20-year term sale under the Office of the Washington State Treasurer's (OST) "Local Option Capital Asset Lending (LOCAL)" real estate program which is available to all local governments and for which rates are published regularly on the OST's website. The terms of the interfund loan would result in an annual \$357,683 debt service payment (except for the first year) from the Utility Capital Fund (417) to the Non-Utility Capital Fund (310). Exhibit A to this resolution details the interfund loan repayment schedule.

This resolution allows the interfund loan to be repaid at any time without penalty. As a result, the outstanding principal on the interfund loan may be incorporated into a future revenue bond if the interest rate environment improves or if other conditions necessitate a change.

Budgetary Status*

This action has complex budgetary implications.

Budget Summary

An interfund loan of \$4.9 million from the Non-Utility Capital Fund (#310) to the Utility Capital Fund (#417) was not anticipated in the 2025-2026 Amended Biennial Budget and therefore requires an amendment, as proposed within AB26-034.

The original 2025-26 Biennial Budget assumed that the Utility Capital Fund would borrow funds in support of utility projects and pay debt service of \$5,984,443. Due to a delay in borrowing as compared to the assumptions in the Utility Rate Study, only \$4,821,080 is currently anticipated for debt service during the biennium, leaving \$1,163,363 available for payments on new borrowing. After factoring in the newly proposed 2026 payment of \$261,888, expected upon approval and completion of the interfund loan, Utilities Debt Service will have \$901,475 of appropriation remaining.

Fiscal Impact

Amount of Expenditure	Amount Budgeted	Appropriation Requested
\$ 0.00	\$ 5,984,443.00	\$ 4,900,000.00

Fiscal Impact

Screenshot below is an image of the budget summary table.

2025-2026 Biennial Budget		
	Non-Utilities (#310) Interfund Loan	Utilities (#417) Debt Service
Amended Budget	\$ -	\$ 5,984,443
Expenditures & Encumbrances	\$ -	\$ (4,821,080)
Current Available Budget	\$ -	\$ 1,163,363
Cost of the AB26-038 Agreement	\$ (4,900,000)	\$ (261,888)
Available Budget after AB26-038	\$ (4,900,000)	\$ 901,475

Comments:



Interfund Loan

**From the Non-Utility Capital Fund (310)
to the Utility Capital Fund (417)**

Finance & Administration Committee

June 16, 2026

Background

- Council approved Ord. 1303 on May 12, 2025, which **established rates for the City's combined utility** (water, sewer, stormwater) from 2025 to 2030.
- The ordinance was supported by a **utility rate study**.
- The utility rate study described the **sources needed to cover the combined utility's forecasted \$169.87 million in operating, capital, and debt service costs** during the six-year rate setting period.
- Of the sources required, **\$40.86 million** was expected to come from the **issuance of debt**.

Background

- The \$40.86 million in debt was expected to **cover a portion of the \$76.17 million in capital expenses** anticipated during the six-year rate setting period.
- Each debt issuance in the study assumed a **20-year term, with a 5.00% interest rate, and 1.00% for issuance costs.**
- To date, Council has only authorized an **\$8.65 million loan with the Washington State Department of Ecology** at a 1.60% interest rate.

Problem Statement

- Without additional financing, the combined utility will **not have sufficient cash to cover its expenses** through at least 2026 and into 2027.
- **Considerations:**
 - **Financing comes at a cost.** A 20-year AA-rated municipal bond is yielding an approximate 4.04% interest rate in the marketplace. This is relatively high in comparison to history over the medium-term.
 - **The financing that is needed to sustain the combined utility through at least 2026 and into 2027 is relatively small** and would **not warrant the issuance cost** associated with competitively selling and/or privately placing a bond.

Proposal: Interfund Loan

- **The Non-Utility Capital Fund (310) has a cash balance of \$25.64 million.**
- **The Non-Utility Capital Fund (310) would loan the Utility Capital Fund (417) an amount not to exceed \$4.90 million at a 3.91% interest rate.**
- **There is no plan to use the proposed \$4.90 million for non-utility capital purposes before the end of 2027.**

Proposal: Interfund Loan

- The 3.91% interest rate comes from the June 3, 2026, 20-year term sale under the **Office of the Washington State Treasurer's (OST) "Local Option Capital Asset Lending (LOCAL)"** program.
- The interfund loan can be **repaid at any time** without penalty.
- The plan is **to repay the loan by rolling the outstanding principal into the currently anticipated 2027 bond issuance.**

Impacts to Consider

- The interest paid by the combined utility **stays in the City**.
- **The debt service payment on the interfund loan is better than the original annual debt service payment** planned in the utility rate study.
 - **Original Annual Debt Service** (5.00% Interest Rate) \approx **\$432,000**
 - **New Annual Debt Service** (3.91% Interest Rate) \approx **\$358,000**
- The interfund loan provides a **“bridge”** to a future bond at a lower interest rate.

RESOLUTION NO 1745

A RESOLUTION OF THE CITY OF SNOQUALMIE, WASHINGTON, AUTHORIZING AN INTERFUND LOAN FROM THE NON-UTILITY CAPITAL FUND TO THE UTILITY CAPITAL FUND IN AN AMOUNT NOT TO EXCEED \$4,900,000 AND ESTABLISHING THE TERMS OF REPAYMENT

WHEREAS, the City Council adopted Ordinance 1303 on May 12, 2025, which established rates for the City's combined utility for the years 2025 to 2030; and

WHEREAS, Ordinance 1303 was accompanied by a utility rate study that described the funds required to cover the combined utility's operating, capital, and debt service costs during the 2025 to 2030 rate setting period; and

WHEREAS, the funds required in the utility rate study included the issuance of debt totaling \$40,860,000 to cover the combined utility's capital costs over the 2025 to 2030 rate setting period; and

WHEREAS, the debt financing included the utility rate study, except for a Washington State Department of Ecology loan, assumed three debt issuances each with a 20-year term, a 5.00% interest rate, 1.00% for issuance costs, and a debt service reserve; and

WHEREAS, an interfund loan from the Non-Utility Capital Fund (310) would provide the Utility Capital Fund with the borrowing cash necessary to proceed with the capital expenses planned for 2026 and into 2027; and

WHEREAS, the Non-Utility Capital Fund has sufficient cash available to make an interfund loan to the Utility Capital Fund to fund its capital expenses; and

WHEREAS, an interfund loan would not impact the Non-Utility Capital Fund's current operations or funding of capital renewal programs; and

WHEREAS, the City expects that the Utility Capital Fund will be able to repay the interfund loan within 20 years with interest based on the terms specified below;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SNOQUALMIE, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. Interfund Loan Authorized. The Finance Director is authorized to make an interfund loan in an amount not to exceed \$4,900,000 from the Non-Utility Capital Fund (310) to the Utility Capital Fund (417) for the purpose of providing the borrowing cash necessary to cover capital expenses planned for 2026 and into 2027.

Section 2. Loan Terms. The interfund loan shall have a maximum 20-year term and shall be repaid in full, plus interest, no later than December 31, 2045. Interest shall be paid at 3.91%.

Section 3. Interest Rate. The interest rate of 3.91% is derived from the June 3, 2026, 20-year term sale under the Office of the Washington State Treasurer’s (OST) “Local Option Capital Asset Lending (LOCAL)” real estate program which is available to all local governments and for which rates are published regularly on the OST’s website.

Section 4. Repayment Schedule. The Utility Capital Fund (417) shall repay the loan according to the schedule provided for in Exhibit A: Interfund Loan Repayment Schedule. If the loan amount is less than the amount indicated on the schedule, then the Administration is hereby authorized to update the schedule reflecting the true loan amount, the actual first payment date, and/or the actual last payment date.

Section 5. No Diversion of Funds. This interfund loan shall not be considered a permanent loan or diversion of funds and shall be repaid in full by the borrowing fund.

Section 6. Prepayment. This loan may be prepaid at any time without penalty as funds become available.

Section 7. Effective Date. This resolution shall take effect immediately upon passage.

**ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF
THE 22nd DAY OF JUNE 2026.**

James Mayhew, Mayor

ATTEST:

Kimberly Agfalvi, City Clerk

Exhibit A: Interfund Loan Repayment Schedule

Interfund Loan from Non-Utility Capital Fund (#310) to Utility Capital Fund (#417)

Loan Terms	
Total Loan Amount:	\$ 4,900,000
Loan Term (Years):	20
Interest Rate:	3.91%

Payment #	Payment Date	Principal	Interest	Total Payment	Annual Total	Principal Outstanding
Start of Interfund Loan						\$ 4,900,000
1	12/1/2026	\$ 166,093	\$ 95,795	\$ 261,888	\$ 261,888	\$ 4,733,907
2	6/1/2027		\$ 92,548	\$ 92,548		\$ 4,733,907
3	12/1/2027	\$ 172,587	\$ 92,548	\$ 265,135	\$ 357,683	\$ 4,561,320
4	6/1/2028		\$ 89,174	\$ 89,174		\$ 4,561,320
5	12/1/2028	\$ 179,335	\$ 89,174	\$ 268,509	\$ 357,683	\$ 4,381,984
6	6/1/2029		\$ 85,668	\$ 85,668		\$ 4,381,984
7	12/1/2029	\$ 186,347	\$ 85,668	\$ 272,015	\$ 357,683	\$ 4,195,637
8	6/1/2030		\$ 82,025	\$ 82,025		\$ 4,195,637
9	12/1/2030	\$ 193,634	\$ 82,025	\$ 275,658	\$ 357,683	\$ 4,002,003
10	6/1/2031		\$ 78,239	\$ 78,239		\$ 4,002,003
11	12/1/2031	\$ 201,205	\$ 78,239	\$ 279,444	\$ 357,683	\$ 3,800,798
12	6/1/2032		\$ 74,306	\$ 74,306		\$ 3,800,798
13	12/1/2032	\$ 209,072	\$ 74,306	\$ 283,377	\$ 357,683	\$ 3,591,727
14	6/1/2033		\$ 70,218	\$ 70,218		\$ 3,591,727
15	12/1/2033	\$ 217,247	\$ 70,218	\$ 287,465	\$ 357,683	\$ 3,374,480
16	6/1/2034		\$ 65,971	\$ 65,971		\$ 3,374,480
17	12/1/2034	\$ 225,741	\$ 65,971	\$ 291,712	\$ 357,683	\$ 3,148,739
18	6/1/2035		\$ 61,558	\$ 61,558		\$ 3,148,739
19	12/1/2035	\$ 234,567	\$ 61,558	\$ 296,125	\$ 357,683	\$ 2,914,172
20	6/1/2036		\$ 56,972	\$ 56,972		\$ 2,914,172
21	12/1/2036	\$ 243,739	\$ 56,972	\$ 300,711	\$ 357,683	\$ 2,670,433
22	6/1/2037		\$ 52,207	\$ 52,207		\$ 2,670,433
23	12/1/2037	\$ 253,269	\$ 52,207	\$ 305,476	\$ 357,683	\$ 2,417,164
24	6/1/2038		\$ 47,256	\$ 47,256		\$ 2,417,164
25	12/1/2038	\$ 263,172	\$ 47,256	\$ 310,428	\$ 357,683	\$ 2,153,992
26	6/1/2039		\$ 42,111	\$ 42,111		\$ 2,153,992
27	12/1/2039	\$ 273,462	\$ 42,111	\$ 315,573	\$ 357,683	\$ 1,880,530
28	6/1/2040		\$ 36,764	\$ 36,764		\$ 1,880,530
29	12/1/2040	\$ 284,154	\$ 36,764	\$ 320,919	\$ 357,683	\$ 1,596,375
30	6/1/2041		\$ 31,209	\$ 31,209		\$ 1,596,375
31	12/1/2041	\$ 295,265	\$ 31,209	\$ 326,474	\$ 357,683	\$ 1,301,111
32	6/1/2042		\$ 25,437	\$ 25,437		\$ 1,301,111
33	12/1/2042	\$ 306,810	\$ 25,437	\$ 332,246	\$ 357,683	\$ 994,301
34	6/1/2043		\$ 19,439	\$ 19,439		\$ 994,301
35	12/1/2043	\$ 318,806	\$ 19,439	\$ 338,244	\$ 357,683	\$ 675,495
36	6/1/2044		\$ 13,206	\$ 13,206		\$ 675,495
37	12/1/2044	\$ 331,271	\$ 13,206	\$ 344,477	\$ 357,683	\$ 344,224
38	6/1/2045		\$ 6,730	\$ 6,730		\$ 344,224
39	12/1/2045	\$ 344,224	\$ 6,730	\$ 350,953	\$ 357,683	\$ (0)
TOTAL = \$ 4,900,000 \$ 2,157,866 \$ 7,057,866 \$ 7,057,866						

Council Agenda Bill

Item 19.

AB Number

AB26-038

Agenda Bill Information

Title *

Ogden Murphy Wallace Contract

Action *

Motion

Council Agenda Section

Committee Report

Council Meeting Date *

07/13/2026 

Staff Member

Robert Thrall

Department *

Legal

Committee

Finance and Administration

Committee Date

07/07/2026 

Exhibits

Packet Attachments - if any

Drag and drop up to 10 files here to upload or [Choose files](#)

Files (1 uploaded)



[x1 OMW Contract.docx](#)

40.15KB

Click [here](#) to review attachments.

Summary

Introduction *

Brief summary.

Ogden Murphy Wallace (OMW) is a legal services firm that provides a breadth of municipal related legal services, assisting help with specialty projects, and capacity supporting the in house legal team. This amendment increases the contract amount by \$50,000 to \$100,000 in total.

Proposed Motion

Move to authorize a contract amendment for Ogden Murphy Wallace legal services

Background/Overview *

What was done (legislative history, previous actions, ability to hyperlink)

Style **B** *I* U Open Sans 18 **A**      

The City requires additional support capacity for its Legal Department in order to meet operational demands and maintain timely, high-quality legal services. The volume and complexity of legal matters continues to grow, including contract review, policy development, public records compliance, and support for City departments. Additional capacity from an outside law firm will ensure that the Legal Department can continue to provide responsive guidance, reduce bottlenecks, and support the City's ongoing projects and priorities. OMW has the bandwidth and attorneys on staff to support the City's current legal needs.

Moreover, on June 22, 2026, the Legal Assistant position will become vacant, reducing the two-person legal department staffing to a single person.

Analysis *

To meet the legal needs of the City, ensure support while the staffing vacancy is resolved, and ensure coverage during planned and unplanned leave, this authorizes an additional \$50,000 (total contract not-to-exceed \$100,000) to the agreement with OMW to ensure legal matters are handled in an efficient and effective manner.

Budgetary Status *

Funds have already been authorized in this year's budget.

Budget Summary

The new agreement with OMW, totaling \$100,000, will be paid for within the General Fund (#001) Administrative Departments Services. The 2025-2026 Amended Biennial Budget included \$4,541,350 for such expenditures and has spent or encumbered \$4,351,593, leaving \$189,757 remaining. After the \$50,000 increase, services within the General Fund's Administrative Department will have an available budget of \$139,757.

Fiscal Impact

Amount of Expenditure

\$ 50,000.00

Amount Budgeted

\$ 4,541,350.00

Appropriation Requested

\$ 0.00

Fiscal Impact

Screenshot below is an image of the budget summary table.

General Fund (#001) Administrative Departments Services	
2025-2026 Biennial Budget	
Amended Budget	\$ 4,541,350
Expenditures & Encumbrances	\$ (4,351,593)
Current Available Budget	\$ 189,757
Cost of the AB26-038 Agreement	\$ (50,000)
Available Budget after AB26-038	\$ 139,757

Comments:

Item 19.

AGREEMENT FOR LEGAL SERVICES

This Agreement for Legal Services (“Agreement”) is made on this 11 day of June 2026, between Ogden Murphy Wallace P.L.L.C. (“OMW”) and the City of Snoqualmie (“Client”).

SECTION 1. LEGAL SERVICES.

OMW shall provide legal services to Client as requested and directed by the Mayor, City Administrator, or City Attorney. Heidi Greenwood and Drew Pollom will be the lead attorneys for OMW in representing Client under this Agreement.

Scope of services includes, but is not limited to, the City’s general municipal attorney services and government-to-government relationship with the Snoqualmie Indian Tribe or any other federally recognized tribe. Examples of such service, without limitation:

1. General legal advice regarding municipal law and Federal Indian Law;
2. Drafting interlocal agreements, ordinances, resolutions, contracts, legal opinions, and other legal documents;
3. Drafting interlocal agreements or other contracts between the City and the Snoqualmie Indian Tribe and/or other federally recognized tribes;
4. Advising Council or Mayor on general municipal matters and matters between the City and the Snoqualmie Indian Tribe and/or other federally recognized tribes on an as needed basis;
5. Attendance at City meetings, as requested;
6. Any other legal services requested by the Mayor or City Attorney; and
7. The City understands that OMW’s representation is limited and that OMW will not represent the City in any contested matter arising in the context of its government-to-government relationship with the Snoqualmie Indian Tribe or any other federally recognized tribe.

SECTION 2. RESPONSIBILITIES OF ATTORNEYS AND CLIENT.

OMW will perform the legal services called for under this Agreement in accordance with the rules of professional responsibility for attorneys in Washington State, keep Client informed of progress and developments, and respond promptly to Client’s inquiries and communications. Client will be truthful and cooperative with OMW, keep OMW reasonably informed of developments, and timely make any payments required by this Agreement.

SECTION 3. COMPENSATION.

Client will pay OMW for the legal services provided under this Agreement pursuant to the fees listed in Exhibit A. OMW will charge in increments of one tenth of an hour, rounded off for each particular activity to the nearest one tenth of an hour. The minimum time charged for any particular activity will be one tenth of an hour.

OMW shall notify the City when its payment request reaches 85 percent of the authorized funding amount. The City will inform OMW of any changes to the authorized funding amount.

SECTION 4. COSTS.

- A. Client will pay all costs in connection with OMW's representation of Client under this Agreement. Costs may be advanced by OMW and then billed to Client. Costs include, but are not limited to, court filing fees, deposition costs, expert fees and expenses, investigation costs, messenger service fees, postage fees, photocopying expenses, and process server fees.
- B. OMW shall not charge Client for mileage costs, nor for long-distance telephone charges. In addition, OMW shall not charge Client for legal research fees incurred by OMW as part of their standard use of any online legal research database. Extraordinary legal research costs may be billed to the Client upon Client's approval.

SECTION 5. STATEMENTS.

- A. OMW shall render to Client a statement for fees, costs, and expenses incurred on a periodic basis (generally monthly). Such statement(s) shall indicate the basis of the fees, including the hours worked, the hourly rate(s), and a brief description of the work performed. Separate billing categories can be established to track costs associated with Client funding categories or to track project costs, or such other basis as the Client may direct. Reimbursable costs shall be separately itemized.
- B. Payments shall be made by Client within thirty (30) days of receipt of the statement, except for those specific items on an invoice which are contested or questioned and are returned by Client with a written explanation of the question or contest, within thirty (30) days of receipt of the invoice. Payments made more than thirty (30) days after the due date shall draw interest at the rate of 12% per annum.

SECTION 6. INDEPENDENT CONTRACTOR.

OMW shall perform all legal services required under this Agreement as an independent contractor of Client, and shall remain, at all times as to Client, a wholly independent contractor with only such obligations as are required under this Agreement. Neither Client, nor any of its employees, shall have any control over the manner, mode, or means by which OMW, its agents or employees, render the legal services required under this Agreement, except as otherwise set forth and as required by the rules of professional conduct applicable to OMW. Client shall have no voice in the selection, discharge,

supervision or control of OMW's employees, servants, representatives, or agents, or in fixing their number, compensation, or hours of service.

SECTION 7. INSURANCE.

OMW shall maintain for the duration of this Agreement professional liability insurance with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit. OMW shall provide Client with written notice of any policy cancellation within two business days of their receipt of such notice. Failure on the part of OMW to maintain the insurance as required shall constitute a material breach of contract, upon which Client may, after giving five business days' notice to OMW to correct the breach, immediately terminate the contract.

SECTION 8. NOTICES.

Notices required pursuant to this Agreement shall be given by personal service upon the party to be notified, or by delivery of same into the custody of the United States Postal Service, or its lawful successor; postage prepaid and addressed as follows:

CLIENT:

City of Snoqualmie
Attn: City Attorney
38624 SE River Street
Snoqualmie, WA 98065

ATTORNEYS:

Ogden Murphy Wallace P.L.L.C.
701 Fifth Avenue, Suite 5600
Seattle, WA 98104-7045

Service of a notice by personal service shall be deemed to have been given as of the date of such personal service. Notice given by deposit with the United States Postal Service shall be deemed to have been given on the second consecutive business day following the deposit of the same in the custody of said Postal Service. Either party hereto may, from time to time, by written notice to the other, designate a different address or person which shall be substituted for that specified above.

SECTION 9. TERM.

- A. This Agreement shall take effect upon mutual execution by the parties and shall remain in full force and effect unless terminated by either party hereto. Client may discharge OMW at any time. OMW may withdraw from Client's representation at any time, to the extent permitted by law and the Rules of Professional Conduct, upon thirty (30) days' notice to Client, unless a shorter period is agreed to by Client.

- B. In the event of termination or withdrawal, Client will pay OMW professional fees and costs, in accordance with this Agreement, for all work done (and costs incurred) through the date of cessation of legal representation.

SECTION 10. RECORDS RETENTION.

OMW shall maintain all records, documents, and files related to services performed under this Agreement in accordance with applicable law, including the Washington Public Records Act, Chapter 42.56 RCW, and the Washington State Records Retention Schedules adopted by the Office of the Secretary of State pursuant to Chapter 40.14 RCW. To the extent any records created or held by OMW in connection with this Agreement constitute public records of the Client, OMW shall cooperate fully with Client in responding to any public records request and shall promptly notify Client upon receipt of any such request directed to OMW. OMW shall retain all records and documents related to this Agreement for a minimum of six (6) years following the expiration or termination of this Agreement, or for such longer period as may be required by applicable law or professional responsibility rules, whichever is greater. Upon expiration of the applicable retention period, OMW shall dispose of such records in a manner that protects the confidentiality of Client information and complies with the Rules of Professional Conduct.

SECTION 11. CONFLICTS.

OMW has no present or contemplated engagements which are adverse to the Client. OMW agrees that they shall not represent any other client in a matter (either litigation or non-litigation) in which OMW's representation would be adverse to the Client. If, in the future, the Client asks OMW to represent the Client in a matter that is adverse to another current or former client of OMW, OMW will determine whether and under what circumstances OMW may undertake such representation and, if appropriate, seek informed consent(s) from affected parties.

SECTION 12. GENERAL PROVISIONS.

This Agreement sets forth the entire agreement of the parties with respect to the subject matter hereof and **supersedes all prior and contemporaneous agreements, understandings, negotiations, and representations, whether written or oral, between the parties relating to the same subject matter.** Any amendments must be in writing and signed by both parties. This Agreement shall be construed, performed, and enforced in accordance with the laws of the State of Washington. If any provision of this Agreement is held to be invalid, illegal, or unenforceable, the remaining portions of this Agreement shall remain in full force and effect and construed so as to best effectuate the original intent and purpose of this Agreement.

AGREED TO AND ACKNOWLEDGED BY:

CITY OF SNOQUALMIE

OGDEN MURPHY WALLACE PLLC

By: _____
James Mayhew, Mayor

By: _____
, Member

Dated: _____

Dated: _____

APPROVED AS TO FORM:

By: _____
Dena Burke, City Attorney

Dated: _____

**EXHIBIT A
Ogden Murphy Wallace P.L.L.C.
2026 HOURLY RATES**

ATTORNEYS:

2026 Hourly Billing Rates:

General Legal Services (meeting attendance, ordinance and resolution drafting, routine consultations, and all work not defined as “Specialty Services” below)

Member	\$ 490
Associate	\$ 335

Specialty Legal Services (real estate transactions, project-specific land use work, development agreement and franchise negotiations, and litigation including appeals)

Member	\$ 550
Associate	\$ 395
Paralegal	\$ 300

These rates will increase annually beginning on January 1, 2027, at a rate of 3.4% or the CPI-W Seattle Tacoma Bellevue for June to June, whichever is greater.

Travel Time

Travel time for OMW attorneys for City-related business will be billed at applicable hourly rates from the attorney’s home or the firm offices, whichever is shorter.

Miscellaneous Expenses

The City will not be charged for normal clerical or secretarial work, the expense of which has been calculated into OMW's hourly rates for attorneys. Reimbursement will be made by the City for expenditures related to court costs and fees, copying, postage, computer-aided legal research when conducted on behalf of the City, mileage, and parking. Other expenses shall be reimbursed when authorized in advance by the City.

Billing Format

OMW will provide monthly invoices for services performed in the prior month. OMW’s invoice will show the service provided described in a manner sensitive to protecting the attorney-client privilege, the date, the person providing the service, and the time expended in tenth of an hour increments. OMW will work with the City to develop and implement a billing and invoicing process that meets the City’s needs. At the City’s

preference, individual billing numbers can be established for each department, as well as for any specialty matter (e.g., litigation, franchise negotiations, etc.) that arises.

Council Agenda Bill

Item 20.

AB Number

AB26-032

Agenda Bill Information

Title *

Contracts for responses to proposed BESS in Unincorpo

Action *

Motion

Council Agenda Section

Committee Report

Council Meeting Date *

07/13/2026 

Staff Member

Dena Burke

Department *

Legal

Committee

Finance and Administration

Committee Date






06/24/2026 

Exhibits

Packet Attachments - if any

Drag and drop up to 10 files here to upload or [Choose files](#)

Files (3 uploaded)

 x1.Jensen Hughes Proposal for Professional Consulting Services.pdf 	3.41MB
 x2 Foster Garvey Engagement Letter 2026.pdf 	326.58KB
 BESS Related Upcoming Projects and Budgeting 20260611.pptx	565.4KB

Click [here](#) to review attachments.

Summary

Introduction *

Brief summary.

A Battery Energy Storage System (BESS) project application has been submitted to King County for the Cascadia Ridge Resiliency Energy Storage Project in the City of Snoqualmie's Urban Growth Area (UGA). The City has contracted with specialized outside legal counsel regarding this project, and Council previously authorized \$50,000 for this legal service. The City is now proposing to hire consultants to assist in understanding the potential impacts of this proposed BESS facility and crafting letters or other responses as necessary, assist the city with preparing for and conducting legally required public hearings within 60 days of its moratorium, and extending the work of specialized legal counsel.

Proposed Motion

Move to approve contracts for legal and subject matter expert consultant services related to BESS

Background/Overview*

What was done (legislative history, previous actions, ability to hyperlink)

Style **B** *I* U Open Sans 18 **A** [List Icons]

The proposed Cascadia Ridge Resiliency Energy Storage Project is for the installation and operation of a BESS in unincorporated King County, adjacent to the City of Snoqualmie and in the City's UGA. Snoqualmie and its residents have concerns around the potential hazardous impacts of a BESS facility located near residential neighborhoods, schools, public facilities, local roads, environmentally sensitive areas, and the Snoqualmie River watershed.

The land use issues around the proposed Cascadia Ridge BESS project is an area of the law that is complex and nuanced, requiring the expertise of outside counsel.

Analysis*

This requests authorizing contracting for \$241,500 of additional expenditure, including an additional \$150,000 beyond the previous council-authorized \$50,000 for Foster Garvey. The City has already been invoiced for \$34,000 for these legal services. Outside counsel has identified ≈\$300,000 of work that subject matter expert consultants could provide that would strengthen the city's response letter to the county, and this request includes contracting with one of the consultants identified, Jensen Hughes, for a review of the potential impacts and threats a fire at the BESS facility would pose to Snoqualmie residents, the community, and the environment. This would include reviewing a Hazard Mitigation Study, Emergency Response Plan, and preparation of a dispersion model to assess the flammability, toxicity, and explosion risks associated with the Cascadia Ridge BESS project. The project components are a Third Party Plan Review (\$22,500), Dispersion Study (\$39,000), and a Wildland Urban Interface Assessment (\$30,000), totaling \$91,500.

Budgetary Status*

This is an extra-budget expenditure.

Budget Summary

Approval of this agenda bill would give the Administration the authority to spend an additional \$150,000 on outside counsel and \$91,500 to review and analyze potential BESS-related impacts. Because these expenditures were not contemplated as part of the current 2025-2026 Biennial Budget, a budget amendment allocating \$241,500 of the City's General Fund (001) cash balance towards these one-time uses is required. Please see AB26-039 "2025-2026 Biennial Budget Amendment - BESS Review & Analysis" for more information regarding the funding details and the balance available.

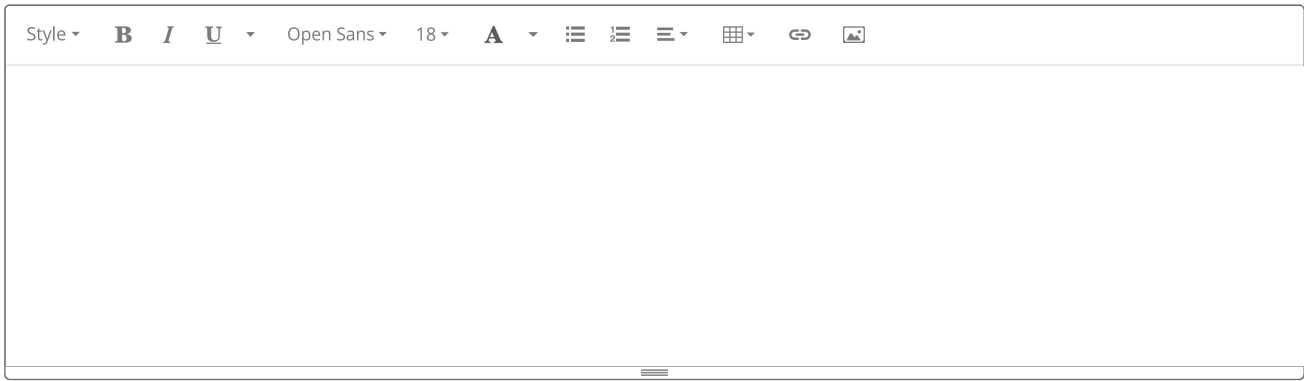
Fiscal Impact

Amount of Expenditure	Amount Budgeted	Appropriation Requested
\$ 241,500.00	\$ 0.00	\$ 241,500.00

Fiscal Impact

Screenshot below is an image of the budget summary table.

Item 20.



Comments:



Cascadia Ridge Batter Energy Storage System: Next Steps

**Dena Burke,
City Attorney**



Steps Taken

Item 20.

- Ongoing Community Outreach
- Retained Outside Counsel
- Initial Comment Letters to King County
- Letter to Puget Sound Energy
- Letter to Washington Utilities and Transportation Committee
- BESS Moratorium Ordinance adopted by City Council
- Identified Potential Subject Matter Experts and Scope / Cost Estimates



Proposed Next Steps

Assemble the Expert Team

- Continued support from Outside Counsel
 - Request Additional \$150,000
- Retain subject matter experts:
 - Fire and emergency response (including plume dispersion analysis) / wildland urban interface: ~\$91,500 for Jensen Hughes
 - Stormwater management, noise analysis: ~ \$15,000 for Landau Associates
 - City water resources analysis: ~ \$35,000 for RH2





Moratorium: Proposed Next Steps

- Public Hearing
 - Must occur on or before July 25, 2026
- Work Plan
 - Identified in moratorium; adopt any amendments no later than on or immediately after July 25, 2026
- Additional Findings Adoption?
 - Adopt at the Public Hearing or immediately following





Moratorium: Proposed Next Steps



- Public Hearing Scheduling
 - Council Meeting on July 13
 - Special Council Meeting on July 8, 14, or 15
- Agenda for Public Hearing
 - Public Hearing (required)
 - Staff presentation, including proposed work plan
 - Adopt work plan at same meeting or immediately after
 - Adopt additional findings at same meeting or immediately after

BESS Application Next Steps



Work with outside counsel to:

- Retain experts
- Analyze application materials and SEPA Checklist
- Prepare any additional comments to King County



May 26, 2026

James Mayhew
Mayor
City of Snoqualmie
38624 SE River Street
PO Box 987
Snoqualmie, WA 98065

RE: Cascadia Ridge ESS Support
Snoqualmie, Washington
Jensen Hughes Proposal No. MTLT-26-0162

Dear Mayor James Mayhew,

This proposal outlines our proposed scope of work and associated professional service fees to be provided by Jensen Hughes, Inc. (Jensen Hughes) ("Consultant") to the City of Snoqualmie ("Client") for the above-noted project.

The battery energy storage system (BESS) industry is working to resolve the challenges in lithium-ion battery manufacturing, storage, and testing, as well as meeting the latest industry guidance of NFPA (National Fire Protection Association) 855, international, and state fire codes.

Jensen Hughes supports the industry by providing well-informed hazard assessments, as well as compliant design solutions. Our customers have used our expertise for code and standards consulting, emergency management, failure analysis, fire and life safety designs, and fire, smoke, explosion, and deflagration modeling. Jensen Hughes staff has experience assessing new modular designs, as well as utilizing buildings for energy storage with lithium-ion batteries. Furthermore, Jensen Hughes is experienced in analyzing battery fire test data, such as UL 9540A or equivalent, developing gas release models for explosion control system design, deflagration vent sizing, as well as simulations via integral dispersion models.

Jensen Hughes developed an early knowledge of lithium-ion battery hazards by supporting the U.S. Navy with analysis of battery systems since the start of the 1990s. We have expanded our reach within the last several years by supporting integrators, municipalities, utilities, owners, researchers, and manufacturers of lithium-ion battery systems. Jensen Hughes staff are currently members of the NFPA 855 and EPRI (Electrical Power Research Institute) technical committees that are working on fire mitigation and prevention with BESS installations.

4445 Northpark Drive, STE 204
Colorado Springs, CO 80907
O: +1 719-257-2719

The Client has requested Jensen Hughes provide assistance with the specialized permitting and safety requirements specific to BESS and battery storage requirements for the Cascadia Ridge ESS facility. The Cascadia Ridge ESS facility is a 130-Megawatt (MW) installation adjacent to City lines but on King County owned land. Specifically, Jensen Hughes' scope of services will include reviewing a prepared Hazard Mitigation Study, Emergency Response Plan, and preparation of a dispersion model to assess the flammability, toxicity, and explosion risks associated with the Cascadia Ridge ESS.

Work will be performed under the following standards:

- + 2021 International Wildland-Urban Interface Code (IWUIC), as adopted and amended by the State of Washington. Recommendations will also be provided based on the IWUIC model code language.
- + 2021 Washington State Fire Code (WSFC), as adopted and amended by the City of Snoqualmie
- + 2023 Edition of NFPA 855, *Standard for the Installation of Stationary Energy Storage Systems*

Scope of Services

Jensen Hughes proposes to provide the following scope of services.

I – THIRD PARTY PLAN REVIEW

- + **Plan Review:** Provide one (1) review of design information based on the applicable codes and standards. The focus of this review will be limited to the following items:
 - Fire Protection Plan
 - Fire & Risk Alliance Document titled “Cascadia Ridge ESS Facility Overall Site Plan and Preliminary Fire Protection Code Review” Project Number 465-059, dated October 30, 2025.
 - Hazard Mitigation Analysis (HMA)
 - The HMA shall be reviewed for the following items:
 - An acceptable risk criterion has been established.
 - All applicable failure modes have been analyzed.
 - For each failure mode, attention towards barrier(s) taken, and the effectiveness of said barrier(s) will be evaluated as part of ensuring the HMA acceptance criteria has been met.
 - Site-specific design considerations (e.g., evaluating impact of nearby exposures).
 - Supporting large-scale fire testing and UL 9540A test data is appropriately referenced.
 - Emergency Response Plan (ERP)
 - The ERP shall be reviewed for the following items:
 - Site General Information.
 - Site/Area Plans and Aerial Views.
 - Explanation of ESS incidents and Precautions/Guidance for dealing with such an incident.
 - Site Hazards and Mitigation Features.
 - Site Photos and Equipment Overview.

- Safety Data Sheets.
- Pre-Incident Planning.

- + **Memo Summary:** Provide comments for the reviewed documents within a memo style report. Comments will identify for each document reviewed any deficiencies, as applicable.
- + **Meeting Time:** Attend up to two virtual (2) meetings with the Client to review comments. One (1) hour is budgeted per meeting.
- + **Memo Summary Revision:** Provide one (1) follow-up revision of the *Memo Summary* based on updated documentation.
- + **General Consulting:** Provide four (4) hours of general consulting on an as-needed basis. Client can utilize this time to obtain answers to project questions when they arise.

II –DISPERSION STUDY

Prepare a technical report summarizing the methods and results of a dispersion study from release of toxic or hazardous gases from the installation in the event of a fire originating from the BESS, with consideration to the nearby residential and commercial areas.

- + **Dispersion Study:** Jensen Hughes proposes to perform a dispersion analysis using the engineering consequence modeling tool DNV PHAST to evaluate the toxic and flammable gas dispersion hazards. PHAST is a validated commercial modeling program licensed by Det Norske Veritas (DNV) and is widely used in chemical, process, power and other related industries. Efforts include:
 - Reviewing the UL9540A test summary report to quantify the source term, specifically the yields of flammable and toxic gases releases during a runaway thermal event.
 - Performing PHAST dispersion modeling using the dispersion source term derived from the previous step. As part of the initial model up to three (3) individual scenarios are included in the proposed budget, which may include single cell venting, single module venting, single unit venting, etc.
 - Incorporating site-specific wind effects and other modeling parameters into the PHAST analysis.
 - Processing the results to delineate isopleths of hazardous gas concentrations in the form of Immediately Dangerous to Life and Health (IDLH) concentrations or Acute Exposure Guideline Line (AEGL) levels.
 - Present the results, with setback distances and concentration profiles illustrated over the site plan.

One (1) initial model is budgeted for this task, and one (1) technical report will be prepared which summarizes the methods and results of the dispersion study. The technical report will address on and off-site impacts.

- + **Meeting Time:** Participate in up to two (2), one (1) hour virtual meetings with the Client to discuss the requirements and potential issues.
- + **Dispersion Study Revision:** Provide one (1) revision of the document based on feedback from the Client and the project team. Note, should Client and project team feedback require running the model again, up to one (1) model iteration is budgeted for this scope.

- + **General Consulting:** Provide up to four (4) hours of general consulting services. General consulting time will be used for telephone discussions with the design team and general consulting activities as directed by the Client.

III – WILDLAND URBAN INTERFACE ASSESSMENT

The Cascadia Ridge ESS site is located within a designated wildland-urban interface area where the project development meets or intermingles with wildland vegetative fuels, creating potential for structure ignition from wildland fire through direct flame impingement or ember attack. To comprehensively assess the site-specific wildfire exposure and identify meaningful mitigation strategies, Jensen Hughes will conduct a detailed site visit to evaluate topographic features, vegetation, local weather conditions and other factors that contribute to wildfire risk per IWUIC standards.

- + **Site Visit:** One (1) Jensen Hughes engineer will travel to the Cascadia Ridge ESS site and assess on-site
 - Surrounding fuel types and vegetation classification.
 - Site topography, including slope, aspect, and alignment with prevailing wind conditions.
 - Proximity to wildland-urban interface (WUI) areas.
 - Emergency Responder access and egress routes.
 - Proximity to critical infrastructure and adjacent exposures.
- + **Vegetation Management Plan:** Prepare one (1) Vegetation Management Plan (VMP) consistent with the intent and requirements of Appendix B of the 2021 IWUIC. The plan will be tailored specifically to the Cascadia Ridge ESS site and surrounding conditions. The VMP will address the following, as applicable:
 - Site characterization, detailed description and wildfire exposure assessment.
 - Existing vegetation and fuel characteristics on and adjacent to the site.
 - Vegetation treatment objectives and performance intent:
 - Fuel modification zones and treatment areas.
 - Vegetation clearance and fuel reduction strategies.
 - Ongoing inspection and maintenance recommendations.
 - Integration with site access, grading, and defensible space concepts.

One (1) revision to the VMP is budgeted for this Scope.

- + **Fire Protection Plan:** Prepare one (1) Fire Protection Plan (FPP) in accordance with Section 405 of the 2021 IWUIC. The Fire Protection Plan will document recommendations for how the project must address wildfire hazards through site design, access, and operational considerations. The FPP will include, as applicable:
 - Project/Site characterization and detailed description to include topography.
 - Identification of wildfire hazards affecting the site, including climatic conditions and fire history.
 - Emergency access and fire department access considerations.
 - Water supply assumptions, as applicable.

- Summary of defensible space and vegetation management measure recommendations (cross-referenced to the VMP).
- Construction and site layout features relevant to wildfire exposure, including recommendations for building ignition and fire resistance factors, fire protection systems, and equipment.
- Operational considerations related to wildfire risk, including defensible space and vegetation management recommendations.
- Statement of compliance with Section 405 of the 2021 IWUIC, based on the recommendations provided.

One (1) revision to the FPP is budgeted for this Scope.

- + **Meeting Time:** Participate in up to two (2), one (1) hour virtual meetings with the Client to discuss the requirements and potential issues.

Qualifications

Jensen Hughes offers a deeply experienced team that bridges ESS safety and compliance and advanced wildland fire expertise through the combined capabilities of Sam Elaskalani, PE_(CA), Chief Mike Stanley (Ret.), and Dr. Rachel Smith.

Sam Elaskalani brings extensive expertise in comprehensive Energy Storage System (ESS) project evaluation, specializing in end-to-end analysis from initial design through operational deployment. His experience encompasses thorough fire safety and NFPA 855 compliance assessments for ESS installations, development of robust risk assessment criteria for Hazard Mitigation Analysis (HMA), and strategic facilitation of collaborative discussions between design teams and ESS manufacturers to ensure seamless integration of prescriptive and performance-based safety requirements.



SAM ELASKALANI, PE_(CA)

Project Role: Project Manager, ESS Safety Consultant

Education:

- + BS, Chemical Engineering
Worcester Polytechnic Institute

Experience:

4 years

Certifications:

Fire Protection
Professional
Engineer (CA)
Functional Safety
Practitioner

Sam Elaskalani, PE_(CA) brings distinguished expertise in energy storage system (ESS) fire protection engineering, combining advanced technical education and extensive field experience in lithium-ion battery installations. He holds a Bachelor of Science in Chemical Engineering and is a licensed Fire Protection Engineer, providing a unique interdisciplinary foundation for analyzing the complex thermal, chemical, and electrical hazards associated with modern energy storage technologies.

Sam’s comprehensive experience encompasses the full spectrum of ESS project evaluation and regulatory compliance, with particular experience in lithium-ion battery systems. His technical competencies include conducting thorough code reviews for ESS installations in accordance with NFPA 855 and Fire Code requirements, developing and executing comprehensive Hazard Mitigation Analyses (HMA) that evaluate fire, explosion, and toxic gas hazards, and performing detailed technical reviews of UL 9540A test data to assess thermal runaway propagation characteristics and effectiveness of barriers/safeguards used on ESS installations.

Sam has played a pivotal role in advancing fire department capabilities for ESS oversight, working directly with San Diego County to help update and develop internal policies and procedures for reviewing ESS installations. This collaborative work has focused on establishing standardized review processes, developing technical evaluation criteria, and creating emergency response protocols that address the unique hazards posed by energy storage systems. His contributions have helped San Diego County implement comprehensive permitting and inspection processes that ensure efficiency, transparency, and safety in their local communities while protecting both public and first responder safety.

Chief Stanley brings more than three decades of progressive municipal fire and emergency services leadership, including service as Fire Chief, where he managed complex operations, multimillion-dollar budgets, community risk reduction initiatives, and large-scale emergency response planning. His experience spans strategic planning, performance-based fire protection design, interagency coordination, and state-level policy leadership.



MICHAEL STANLEY, MED, CFO
Project Role: Senior Fire + Emergency Services Consultant

Experience:

32+ years

Certifications

- Chief Fire Officer (CFO)
- Fire Marshal (FM)
- Fire and Emergency Services Analyst (FESA)
- Center for Public Safety Excellence (CPSE)

Education:

- + MEd, Education & Human Resource Studies
Colorado State University
- + BS, Organizational Leadership for Emergency Services
Charter Oak St. College
- + AS, Emergency Medical Services
Community College of Aurora
- + AAS, Fire Science Technology
Red Rocks Community College

A seasoned fire and emergency services leader, Mike brings over three decades of progressive leadership in fire protection, emergency management, and public safety strategy. Serving as a Senior Fire + Emergency Services Consultant at Jensen Hughes, He leads complex, multi-disciplinary projects - overseeing timelines, deliverables, and budgets while offering expertise in fire protection strategies and performance-based design. His prior role as Fire Chief for the City of Oshkosh demonstrated his ability to guide an ISO Class 1 department, manage a \$ 16M+ operating budget, and spearhead major community and organizational initiatives, including pandemic response, capital planning, and securing alternative funding.

Beyond municipal leadership, Mike has played pivotal roles at the state and national levels, including serving as Past President of the Wisconsin State Fire Chiefs Association, where he influenced legislation benefiting public safety, firefighter well-being, and department funding. Mike’s robust operational background with the Aurora Fire Department included key command roles and the development of EMS programs and response strategies.

Widely recognized as an instructor and speaker, he has held faculty positions at institutions such as the National Fire Academy and the Metropolitan State University of Denver. With numerous certifications and awards, ranging from national commendations to international honors, he stands out as an innovative, service-driven professional in the field of fire and emergency services.

Dr. Smith complements this municipal perspective with more than twenty-five years of frontline and executive wildland fire experience, having served as a hotshot, smokejumper, Forest Supervisor, and Deputy Regional Fire Director for the U.S. Forest Service. She has overseen some of the nation’s most complex wildfire incidents and is recognized for integrating operational expertise, scientific research, and policy development to strengthen community wildfire resilience. Together, this team offers a rare combination of structural and wildland fire command experience, strategic planning acumen, and science-informed risk management tailored to today’s evolving fire environment.



RACHEL SMITH, PHD

Project Role: Wildland Fire Specialist

Education:

- + PhD, Doctorate, University of California at Berkeley, 2009
- + BS, Bachelor of Arts, Whitman College, 2003

Rachel Smith is a seasoned wildland fire leader and former federal fire executive whose career spans frontline firefighting, advanced research, and strategic national oversight. A Washington state native, she began her career as a structural firefighter with the Tulalip Bay Fire Department in Snohomish County before joining the U.S. Forest Service on the Wallowa-Whitman National Forest in Washington and Oregon and later becoming a smokejumper parachuting into remote wildfires around the Cascades.

Rachel holds a Ph.D. from the University of California, Berkeley, where her research focused on mitigating the impacts of wildfires on communities—an expertise that has shaped her approach to national fire policy and incident management. Over the last decade, she has served as the agency administrator for many of the country’s largest and most complex federal fires, including the McKinney, Mosquito, Thomas, Creek, and Lake fires. In these roles, she became known for her calm leadership, deep operational understanding, and commitment to community protection and firefighter safety.

Her federal career includes serving as Deputy Regional Fire Director for Washington, Oregon and Alaska and later serving as Forest Supervisor on both the Klamath National Forest and the Tonto National Forest, where she retired after leading one of the nation’s most diverse and heavily visited forest units. She also served as the Deputy Regional Fire Director for the U.S. Forest Service, overseeing wildland fire programs across the thirteen southern states, Puerto Rico, and the U.S. Virgin Islands.

Rachel is widely respected for her ability to integrate science, operations, and policy to improve wildfire resilience. Her work reflects a lifelong commitment to reducing risk, strengthening communities, and advancing the practice of wildland fire management.

Experience:

25 years

Certifications:

- Incident Commander
- Agency Administrator, Advanced
- Certified Emergency Manager (CEM)

Additional Services

Any other work requested by Client outside of the Services specified above shall be considered an “Additional Service” and will be conducted on a mutually-agreed-upon basis. When such work is requested, Jensen Hughes will submit an estimate of the cost to the Client for approval prior to commencing work.

Additional work may include, but is not limited to:

1. Developing three dimensional geometries for the purposes of performing a CFD dispersion study.
2. CFD based modeling.
3. Deflagration venting analysis (evaluation of required vent area, distribution of vents and establishment of safe exclusion zones).
4. Explosion prevention and detection analysis (CFD analysis to conceptually design a mechanical exhaust ventilation system in accordance with NFPA 69 to prevent a deflagration by combustible concentration reduction).
5. Review battery systems for compliance with applicable portions of NFPA 855, other than the HMA.
6. Quantitative failure modes and effects analysis (FMEA).
7. Prepare drawing sheets for the BESS to convey the safety information required for construction documents.
8. Permit and site license support other than as noted in the Scope of Services.
9. Engineering support associated with other facilities.
10. Revisions to the analysis based on changes in battery make and model, chemistry, cell or rack layout.
11. Meetings and surveys in addition to those specified in the Scope of Services.
12. Preparation of variances and attendance at hearings.
13. Design or review of any fire protection systems including suppression, alarm, detection, or site fire water hydraulic analysis.
14. Accessibility consulting.
15. Security consulting.
16. Meetings and surveys in addition to those specified above.
17. Preparation of formal variances and attendance at variance hearings.
18. Structural fire protection analysis.
19. Specification and design of plumbing and mechanical systems.
20. Review of / consulting for insurance company (e.g. FM Global)-specific requirements.
21. Additional consulting services beyond those described in the Scope of Services.

All services not specifically described in the Proposal are excluded from Consultant’s Scope of Services.

Client/Project Responsibilities

This proposal is based upon the Client and/or Cascadia Ridge Project team performing the following activities:

1. Provide Jensen Hughes with copies of all available drawings including architectural, mechanical, electrical, process, and drawings for the site. These documents will be used in providing the Basic Services. It is understood that we will rely upon the accuracy of all documents and electronic data furnished.
2. Provide Jensen Hughes with a copy of the HMA when available.
3. Provide Jensen Hughes with a copy of the ERP when available.
4. Provide the ESS UL 9540A cell-, module-, and unit- level testing data.
5. Schedule and coordinate all meetings.

Professional Fees

The proposed Scope of Services above will be provided by Consultant for a firm fixed fee in accordance with the table below including necessary expenses to perform our Scope of Services.

<i>Scope</i>	<i>Fees</i>
I – Third Party Plan Review	\$ 22,500
II –Dispersion Study	\$ 39,000
III – Wildland Urban Interface Assessment	\$ 30,000
Total	\$ 91,500

Payments

- + Invoices will be submitted on a monthly basis using Jensen Hughes’ standard invoice format. For Firm Fixed Price engagements, invoices will be submitted based on a percentage of completion or fixed amount by task. Any deviation from the Jensen Hughes standard invoice format and submission process (including the use of customized billing formats and client portals for invoice submission) will result in a service fee of 1.5% over and above the agreed-upon fee.
- + Payment is due 30 days after receipt by the client. For any invoices remaining unpaid after the agreed upon due date, Jensen Hughes reserves the right to pursue all available remedies, including, without limitation, charging a service fee of 1.5% per month, suspension of services, court costs, collection costs, reasonable attorneys’ fees, expert fees, and all other costs allowed by law, which may be incurred by the Consultant in pursuit of unpaid invoices.

Terms + Conditions

If any terms set out in this Proposal conflict with the terms set out in Exhibit A, Standard Terms + Conditions, the order of precedence shall be as follows:

1. Terms as per the Proposal

2. Exhibit A, Standard Terms + Conditions

Refer to Exhibit A (attached) for full Standard Terms + Conditions.

Miscellaneous

This proposal is valid for ninety (90) days. All information contained in this proposal is considered proprietary and should not be shared without receiving written permission from Jensen Hughes. Authorization to proceed with the Services by Client shall constitute Client’s acceptance to the Terms and Conditions attached hereto.

Jensen Hughes appreciates the opportunity to assist the City of Snoqualmie. If you have any questions, please contact me at 719-257-2719 or sam.elaskalani@jensenhughes.com.

Sincerely,

Reviewed By:

Jensen Hughes

Jensen Hughes



Sam Elaskalani, PE_(CA)
Consultant




Walker Donuji, PE_(WA)
Market Leader, Senior Fire Protection Engineer

Attachments: Billing Contact Information, Exhibit A

Acceptance

Jensen Hughes, Inc.:

Client:



SIGNATURE

Sam Elaskalani, PE_(CA)

PRINTED NAME, CREDENTIALS

Consultant

TITLE

May 26, 2026

DATE

SIGNATURE

PRINTED NAME, CREDENTIALS

TITLE

DATE

Privacy Statement

Jensen Hughes respects the privacy of its clients and their employees and does not sell, rent or loan any personal data collected. Additional information on how Jensen Hughes handles personal data may be found on our website at <https://www.jensenhughes.com/privacy>. If you have any questions concerning the Jensen Hughes privacy program, please contact our Privacy Team at privacy@jensenhughes.com.

Billing Contact Information

Please provide the following information regarding project billing with your signed proposal.

Primary Billing Contact (Accounts Payable)

.....
Name:

.....
Email:

.....
Phone:

.....
Invoice Delivery Method + Email Address(es)
Destination

.....

.....
 Mailing Address:

.....

.....
 Other (web portal or other special instruction):

.....

.....
Statement Destination: Same as Invoice Destination

.....
 Primary Billing Contact

.....
 Primary Technical Contact

.....
 Other

.....
Client or Project Special Yes (provide if necessary) No
Billing Instructions

.....
Client/Project or reference Yes (provide if necessary) No
number to be included on
invoices: Client Project P.O. or Reference Number:

.....

.....

.....

.....

.....

.....

Exhibit A – Terms + Conditions

JENSEN HUGHES STANDARD TERMS AND CONDITIONS FOR GENERAL CONSULTING SERVICES – US (EXCLUDING FL, NC, NY)

1. AGREEMENT – Jensen Hughes, Inc. (hereinafter "Consultant") shall provide the scope of services (the "Services") described in Consultant's Proposal attached hereto (the "Proposal") for and on behalf of the Client in connection with the project as defined therein (the "Project"). These Standard Terms and Conditions are incorporated into the Proposal, and the Proposal and these Standard Terms and Conditions together shall be referred to as the "Agreement." Authorization to proceed with the Services by Client shall constitute Client's acceptance to the terms of the Agreement.

2. PERFORMANCE - Consultant shall perform its Services in a manner consistent with the level of care and skill ordinarily exercised by members of Consultant's profession currently practicing in the same locality under similar conditions and with reasonable diligence and expediency consistent with sound professional practices ("Standard of Care"). No other warranty, representation or covenant, either express or implied, is intended to be made with respect to the Services and the same are specifically disclaimed. Consultant shall endeavor to meet all reasonably imposed deadlines for performance of the Services. Client shall inform Consultant of all pertinent deadlines and dates in order to allow Consultant to effectively and efficiently perform the Services and shall provide Consultant with reasonable notice and time to complete any "Deliverables", as defined in Section 18 below. Any Deliverables requested of the Consultant by Client on an expedited time schedule may be subject to increased fees as determined by Consultant. Client and Consultant are aware that many factors outside the Consultant's control may affect the Consultant's ability to complete the Services.

3. FORCE MAJEURE - Client agrees that Consultant is not responsible for damages arising directly or indirectly from any delays or other causes beyond Consultant's control. For purposes of this Agreement, such causes include, but are not limited to: strikes or other labor disputes; unusual delay in deliveries; unavoidable casualties; severe weather disruptions or other natural disasters; fires, riots, war or other emergencies or acts of God; pandemics or epidemics, including, but not limited to, related costs and delays and impacts; failure of any government agency to act in a timely manner; delay or other failure of performance by Client or Client's contractors or consultants; discovery of any hazardous substances or differing site conditions; or any causes referenced in Section 5 below. The time schedule and Consultant's compensation shall be equitably adjusted to compensate for any of these causes.

4. INDEPENDENT CONTRACTOR - Client is engaging Consultant as an independent contractor, and not as an agent, employee, director or partner of Client. The parties agree that this Agreement does not establish a joint venture, employment or agency relationship. Nothing contained in this Agreement or any action by Consultant shall be construed to impose a fiduciary duty on Consultant or create a fiduciary relationship

between Consultant and Client or between Consultant and any third party.

5. LIMITATIONS ON RESPONSIBILITY - Consultant shall not be responsible for the acts or omissions of Client, Client's other consultants, contractors, subcontractors, their agents or employees, or other persons performing work or services on the Project. Consultant shall neither have control over nor be in charge of, nor be responsible for the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with work by any other person on any Project site. Consultant shall not be responsible for Client's or other employers' implementation of or compliance with its, their or others' safety programs, or for initiating, maintaining, monitoring or supervising the implementation of such programs or the procedures and precautions associated therewith, or for the coordination of any of the above, nor shall Consultant be responsible for the adequacy or completeness of any of the above safety programs, procedures or precautions.

6. APPLICABLE LAWS - Consistent with Consultant's Standard of Care, Consultant's Services shall endeavor to comply with all applicable laws, rules, codes, regulations and orders of applicable governmental or public authority having jurisdiction over the Project in force at the time of Consultant's performance of the Services.

7. TERMINATION/SUSPENSION OF SERVICES

a. For Convenience. This Agreement may be terminated by either party upon not less than fourteen (14) days' written notice for such party's convenience and without cause. In the event that Client requests termination of the Services prior to completion of the Services, such notice shall state the reason(s) for termination. Consultant reserves the right to complete such records as are necessary to place its files in order and, where considered necessary by Consultant to protect its professional reputation, to complete a report on the Services performed to the date of termination. If the Project is cancelled prior to completion or suspended by Client for more than sixty (60) days, Client shall pay and reimburse Consultant for services rendered and costs incurred up to and including the date of termination. If the payment terms are based upon a fixed fee price, then Consultant shall be paid on a pro rata basis in proportion to the contract price based on the level of effort expended up to and including the date of termination, as invoiced by Consultant.

b. For Cause. This Agreement may be terminated by either party upon not less than seven (7) days' written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination. In addition, if Client fails to make payments when due or otherwise is in breach of this Agreement, Consultant may, at its option, suspend performance of Services upon five (5) calendar days' notice to Client. Consultant shall have no liability whatsoever to Client for any costs or damages as a result of such suspension

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caused by any breach of this Agreement by Client. Upon payment in full by Client after a suspension, Consultant shall resume Services under this Agreement, and the time schedule and compensation shall be equitably adjusted to compensate for the period of suspension. If Client still fails to make payment or otherwise cure the breach following a suspension of Services, Consultant may terminate this Agreement upon an additional seven (7) days' notice.

8. PAYMENT

a. No deductions shall be made from Consultant's compensation on account of penalty, liquidated damages or other sums withheld from payments to contractors, or on account of the cost of changes in the work other than those for which Consultant has been adjudged to be liable. If the Client objects to any portion of an invoice, the Client shall so notify the Consultant in writing within fifteen (15) calendar days of receipt of the invoice. Failure to notify Consultant within the specified period will constitute a waiver of any claim with respect to the content or accuracy of the invoice, as well as constitute acceptance of the Services provided. The Client shall identify in writing the specific cause of the disagreement and the amount in dispute with supporting documentation and shall pay that portion of the invoice not in dispute in accordance with the other payment terms of this Agreement. Any dispute over invoiced amounts due that is not resolved within twenty-five (25) calendar days after presentation of invoice by direct negotiation between the parties shall be resolved thereafter in accordance with the Dispute Resolution provision of this Agreement.

b. Reimbursable Expenses include the actual expenses incurred directly or indirectly in connection with the Services, such as those for: travel, including transportation and associated expenses; printing and reproduction of Project related documents including reports, specifications, drawings, Project administration documents and correspondence; filing and permit fees; renderings, models, and mock-ups required for the Services; all state and local taxes (except U.S., state, local income taxes or payroll taxes); delivery and courier services; and Project materials including photographic film and processing. Except as otherwise specified, reimbursable expenses will be billed at cost plus 15%. If requested as part of the billing information, detail of charges showing the date, amount and type of each charge will be included as a part of the invoice. Copies of time sheets and expense reports will not be provided since they may also contain confidential information related to other clients.

9. ADDITIONAL SERVICES - Additional Services of Consultant, not specifically included as part of the Scope of Services defined in the attached Proposal shall be mutually agreed upon in writing by Client and Consultant prior to commencement of such Additional Services. The Consultant shall be entitled to an increase in compensation or time or both for performance of the Services where any changes are required or made to the scope of the Services to the extent that such changes do not arise from the negligence of the Consultant. The Consultant shall not be required to perform any Services related to a change unless the parties have agreed on the amount of or the basis for calculating the time and compensation associated with such change.

10. INFORMATION PROVIDED BY CLIENT - On Consultant's request, Client shall furnish services of other consultants, information, and reports as reasonably necessary for the performance of Consultant's Services. The services, information, and reports requested shall be furnished at no expense to Consultant. Consultant shall be entitled to rely upon, but shall not be responsible for, the accuracy,

completeness, and timeliness of services, information, and reports furnished by Client and Client's consultants.

11. INDEMNIFICATION

a. Consultant agrees to indemnify and hold Client harmless from and against all claims, liabilities, suits, demands, losses, costs and expenses (including reasonable attorneys' fees and costs of defense) ("Claims"), to the extent such Claims are determined by a court of competent jurisdiction or arbitrator to have been caused by the negligent acts, errors or omissions or willful misconduct of Consultant. This obligation shall not apply to the extent said Claims arise out of, pertain to, or relate to the negligence of Client or Client's other agents, other servants, or other independent contractors, including the contractor, subcontractors of contractor or other consultants, or others who are directly responsible to Client, or for defects in design or construction furnished by those persons.

b. Client agrees to indemnify and hold Consultant harmless from and against all claims, liabilities, suits, demands, losses, costs and expenses (including reasonable attorneys' fees and costs of defense), to the extent they are determined by a court of competent jurisdiction or arbitrator to have been caused by the negligent acts, errors or omissions or willful misconduct of Client.

c. Neither party shall have an upfront duty to defend the other in connection with the indemnification obligations above.

12. INSURANCE

a. Consultant shall provide Certificates of Insurance and maintain, for the duration of this Agreement, the following insurance coverage:

Workers' Compensation	Statutory Amount
General Liability	\$1,000,000 per occurrence
Employer's Liability	\$1,000,000 per occurrence
Professional Liability (E&O)	\$1,000,000 per claim / aggregate

b. Client shall be responsible for purchasing and maintaining its own liability and property insurance.

c. Client and Consultant waive all rights against each other for loss, damage and/or liability to the extent covered by the insurance policies required to be maintained hereunder.

13. SOLE REMEDY - It is intended and agreed by the parties to this Agreement that Client's obligations and Consultant's Services in connection with the Project shall not subject Client's or Consultant's individual shareholders, employees, officers or directors to any personal legal exposure for the risks associated with this Project; and therefore any claim, demand or suit shall be directed and/or asserted only against the business entities that are the parties to this Agreement, which shall be the sole remedy for any dispute hereunder.

14. LIMITATION OF LIABILITY

a. THE CLIENT AND CONSULTANT HAVE DISCUSSED THE RISKS AND BENEFITS OF THE PROJECT AND THE COMPENSATION TO BE PAID TO CONSULTANT. TO THE MAXIMUM EXTENT PERMITTED BY LAW, CLIENT EXPRESSLY AGREES, FOR ITSELF AND ANYONE CLAIMING BY, THROUGH OR UNDER IT, THAT THE LIABILITY OF CONSULTANT, ITS SUBSIDIARIES, AFFILIATES AND SUBCONTRACTORS, INCLUDING THEIR RESPECTIVE OFFICERS, DIRECTORS, EMPLOYEES, SUCCESSORS AND ASSIGNS FOR ANY AND ALL CAUSES OF ACTION WHATSOEVER, INCLUDING WITHOUT LIMITATION, TORT, CONTRACT,

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STRICT LIABILITY, INDEMNITY OR OTHERWISE, ARISING OUT OF, OR IN CONNECTION WITH THIS AGREEMENT OR CONSULTANT'S PROFESSIONAL SERVICES, SHALL NOT EXCEED THE FEE PAID TO CONSULTANT. NEITHER CONSULTANT NOR THE CLIENT WILL BE LIABLE TO THE OTHER FOR LOSS OF PROFITS OR REVENUE, LOSS OF USE OR OTHER OPPORTUNITY, LOSS OF GOODWILL OR OTHER CONSEQUENTIAL, INCIDENTAL, INDIRECT, EXEMPLARY, OR PUNITIVE DAMAGES. Client acknowledges that (i) without the inclusion of this limitation of liability provision, Consultant would not have performed the Services; (ii) it has had the opportunity to negotiate the terms of this limitation of liability as part of an "arm's-length transaction"; (iii) the limitation amount may differ from the amount of professional liability insurance required of Consultant under this Agreement; and (iv) the limitation of liability provision is merely a limitation, and not an exculpation, of Consultant's liability.

15. NO THIRD-PARTY BENEFICIARIES - Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either Client or Consultant.

16. ASSIGNMENT - This Agreement shall be binding upon Client and Consultant and their respective successors, assigns, and legal representatives. Neither party shall transfer or assign any rights or obligations under or interest in this Agreement without the prior written consent of the other party; provided, however, that Consultant may assign its rights and obligations under this Agreement without the consent of Client if such assignment is to a subsidiary, affiliate or successor in connection with a "Change of Control" and provided that such assignee shall expressly assume the obligations under this Agreement. As used in this section, a "Change of Control" shall mean (i) a merger, consolidation or similar transaction providing for the acquisition of the direct or indirect ownership of more than fifty percent (50%) of a party's interests in the company, or (ii) the sale of all or substantially all of a party's assets.

17. CONFIDENTIALITY - In the event Consultant or Client receives Confidential Information (as defined below) from the other party, whether disclosed in writing or verbally, the receiving party shall keep such information strictly confidential and shall not disclose it to any other person except to (1) its employees, (2) those who need to know the content of such information in order to perform services solely and exclusively for the Project, or (3) its consultants whose contracts include similar restrictions on the use of confidential information. As used herein, "Confidential Information" shall mean information relating to the other party or its business and which is specifically designated by the disclosing party as "confidential". These provisions shall not apply to information in whatever form that is in the public domain, was previously known to and/or generated by Consultant, nor shall it restrict Consultant from giving notices required by law or complying with an order to provide information or data when such order is issued by a court, administrative agency or other legitimate authority, or if disclosure is reasonably necessary for Consultant to defend itself from any legal action or claim.

18. OWNERSHIP OF INTELLECTUAL PROPERTY AND DELIVERABLES

a. All rights to patents, trademarks, copyrights, and trade secrets (hereafter, "**Intellectual Property**") owned by Consultant, as well as any modifications, updates or enhancements made to such Intellectual Property during the performance of the Services, shall remain the exclusive property of Consultant throughout the world in perpetuity, and

except as necessary for the license to use and reproduce the Deliverables set forth in 18.c. below, Consultant does not grant Client any right or license to such Intellectual Property.

b. All concepts, drawings, plans, designs, reports, field data, field notes, calculations, processes, graphic representations, electronic media, estimates, records, memoranda and all other documents, information, products and works prepared by or on behalf of Consultant, its employees, sub-consultants or sub-contractors for or related to the Services, (collectively, "**Deliverables**"), including all Intellectual Property therein and thereto, shall remain the property of Consultant. Consultant shall be deemed the sole and exclusive author and owner of the Deliverables and shall retain all common law, statutory and other reserved rights, including copyrights, throughout the world in perpetuity.

c. Upon execution of this Agreement, Consultant grants to Client a nonexclusive, limited and revocable license to use and reproduce the Deliverables solely for purposes of designing, administering, using and maintaining the Project, provided Client shall comply with all obligations, including prompt payment of all sums when due, under this Agreement. Client agrees that all Deliverables furnished to the Client or its agents, which are not paid for in a timely manner, will be returned upon demand and will not be used by Client for any purpose whatsoever.

d. Except for the license granted above, no other license or right shall be deemed granted or implied. Client shall not assign, delegate, sublicense, pledge or otherwise transfer any license granted herein to another party without the prior written agreement of Consultant.

e. Client shall not use, reuse or adapt the Deliverables in connection with extensions of the Project or for any other project, unless Client obtains the prior written agreement of Consultant. Any unauthorized use, reuse or modifications of the Deliverables shall be at Client's sole risk and without liability to Consultant, and Client agrees to defend, indemnify and hold harmless Consultant from all claims and damages arising out of or purported to arise out of the unauthorized use, reuse, or modification of the Deliverables.

19. CERTIFICATE OF MERIT REQUIREMENT - The Client shall make no claim for professional negligence, either directly or by way of a cross complaint against the Consultant unless the Client has first provided the Consultant with a written certification executed by an independent consultant currently practicing in the same discipline as the Consultant and licensed in the state where the Project is located. This certification shall: a) contain the name and license number of the certifier; b) specify the acts or omissions that the certifier contends are not in conformance with the Standard of Care for a consultant performing professional services under similar circumstances; and c) state in detail the basis for the certifier's opinion that such acts or omissions do not conform to the Standard of Care. This certificate shall be provided to the Consultant not less than thirty (30) calendar days prior to the presentation of any claim or the institution of any arbitration or judicial proceeding. This Certificate of Merit clause will take precedence over any existing state law in force at the time of the claim or demand for arbitration.

20. GOVERNING LAW, VENUE, AND JURISDICTION - This Agreement shall be governed by the laws of the State of Maryland, and the state and federal courts in the State of Maryland shall be the exclusive venue for any and all dispute resolution proceedings unless the parties mutually agree otherwise in writing. Client consents to personal jurisdiction of the state and federal courts in the State of Maryland.

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21. DISPUTE RESOLUTION - The parties agree to first try in good faith to settle between themselves any dispute arising out of or related to this Agreement ("Dispute"). In the event a Dispute between the parties is not resolved within thirty (30) days by direct discussions between the parties, the parties agree to submit the Dispute to non-binding mediation conducted by the American Arbitration Association or such other mediation service upon which the parties agree. In the event the parties are not able to resolve the Dispute by mediation, either party may elect to have the pending Dispute resolved by arbitration in accordance with the procedural rules of the American Arbitration Association as presently published and existing. Unless otherwise agreed, the arbitration proceeding shall take place in the state where the project is located. The cost and expenses of the arbitrator(s) shall be shared equally by the parties. Each party shall be responsible for its own costs and expenses in presenting the Dispute for arbitration. The parties agree to be bound by the decision of the arbitrator(s) and the award rendered by the arbitrator(s) shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof. **TO THE FULLEST EXTENT PERMITTED BY LAW, EACH PARTY HEREBY WAIVES ALL RIGHTS TO A TRIAL BY JURY IN ANY DISPUTE.** In any event, the maximum amount recoverable by Client will not exceed the amount or include the types of damages waived in the Limitation of Liability provision above.

22. OPINIONS OF COST - When included in Consultant's scope of Services, opinions or estimates of probable construction cost are prepared on the basis of Consultant's experience and qualifications and represent Consultant's judgment as a professional generally familiar with the industry. However, since Consultant has no control over the cost of labor, materials, equipment or services furnished by others, over contractor's methods of determining prices, or over competitive bidding or market conditions, Consultant cannot and does not guarantee that proposals, bids, or actual construction cost will not vary from Client's budget or from Consultant's opinions or estimates of probable construction cost.

23. ENVIRONMENTAL CONDITIONS, FIRES & ACTS OF TERRORISM

a. For purposes of this section, "Environmental Conditions" means the presence at the Project site of hazardous wastes, hazardous substances, asbestos, asbestos-containing materials ("ACM"), suspected asbestos-containing materials ("SACM"), polychlorinated biphenyls, lead, lead-based paint, urea-formaldehyde-containing materials, mold, biohazards, biological agents, radioactive materials, or any other hazardous or toxic substances as defined by any federal, state, or local statute, regulation, code, or ordinance. Client acknowledges that Consultant shall have no responsibilities or duties relating to the identification, discovery, presence, handling, removal, abatement or disposal of, or exposure (including exposure assessment or control) of persons to, Environmental Conditions in any format the Project site, including any ACM or SACM located at or transported from the Project. Client acknowledges that it accepts responsibility for notifying the appropriate state and local Environmental Protection Agency and the United States Environmental Protection Agency for any ACM or SACM delineation, demolition, construction or repair work. Client further acknowledges that it accepts responsibility for any inspection required by the National Emissions Standards for Hazardous Air Pollutants ("NESHAP"), or any related state-delegated authority.

b. In no event shall Consultant be held liable or otherwise responsible for preventing any financial or physical damage, resulting from acts of terrorism or fires ensuing therefrom, including, but not limited to, chronic or acute injuries relating thereto (or arising out of), subsequent remedial activities undertaken relating thereto, or any other event or consequence thereof, associated countermeasures pursued or implemented by any federal, state, or local government representatives, or any of their contractors, or subcontractors, or any other public or private party in any way connected with addressing or dealing with anything covered by the Scope of Services, including, without limitation, acts of terrorism and fires ensuing therefrom.

24. RESPONSIBILITY FOR CODE COMPLIANCE - Where the Services include the provision of code compliance consulting services, Consultant, in exercising its professional judgment consistent with the Standard of Care, will endeavor to perform the Services in accordance with applicable federal, state and local laws, statutes, ordinances, rules, regulations, orders and codes relating to the design, construction, use and/or occupancy of the Project (collectively "Governmental Requirements") in effect as of the date of completion of the Services. Such Governmental Requirements may include, for example, fire protection, life safety, building occupancy, accessibility or the Americans with Disabilities Act, as applicable to the Services. Client acknowledges and agrees that interpretation of Governmental Requirements by the authority or official having jurisdiction ("AHJ") may vary and may be subject to change even after completion of the Services. In performing the Services, Consultant shall be entitled to rely on initial interpretations provided by the AHJ. If, after completion of the Services, any modification or amendment to the construction documents (or other related documents) is required because of a subsequent interpretation of the Governmental Requirements by the AHJ, Consultant shall not be liable for any consequences resulting therefrom; provided, however that Consultant shall make the required modification or amendment as an additional service and shall be entitled to compensation for such additional service at the hourly rates set forth in the Proposal, or as otherwise agreed by the parties in writing.

25. ETHICS AND CONFLICTS OF INTEREST - Both parties shall perform their obligations with integrity, including but not limited to:

a. Conflicts of interest shall be avoided or disclosed promptly to the other party.

b. Neither party has conducted or shall engage in any transaction or dealing with any prohibited person in violation of the U.S. Patriot Act or any OFAC rule or regulation.

c. Both parties shall comply with all regulations of the Foreign Corrupt Practices Act ("FCPA"), other applicable United States laws, and other applicable foreign laws (including, but not limited to the OECD Convention on Combating Bribery of Foreign Public Officials) relating to the soliciting and performing work in foreign countries.

d. Neither party shall receive any contingent fees or gratuities to and from the other party, including their agents, officers, employees and sub consultants or others to secure preferential treatment.

26. ANTI-RAIDING PROVISION - During the duration of the Services for the project provided for under this proposal agreement, and for a period of one (1) year after the completion of or termination of such Services, the Client shall not solicit, offer employment to, otherwise attempt to hire, or

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assist in the hiring of any employee or officer of the Consultant or any of its Affiliates who worked on the project; (ii) encourage, induce, assist or assist others in inducing any such person to terminate his or her employment with the Consultant or any of its Affiliates; or (iii) in any way interfere with the relationship between the Consultant or any of its Affiliates and their employees.

27. EQUAL EMPLOYMENT - Consultant believes in the principles of equal employment opportunities and encourages a diverse workplace. Consultant does not discriminate in employment against any individual on the basis of race, sex, age, religion, disability, sexual orientation, national origin, ancestry, citizenship status, veteran status, Vietnam-era status, or any other protected status. Both parties shall abide by the requirements of 41 CFR 60-300.5(a). This regulation prohibits discrimination against qualified protected veterans and requires affirmative action by covered prime contractors and subcontractors to employ and advance in employment qualified protected veterans. Both parties shall abide by the requirements of 41 CFR 60-741.5(a). This regulation prohibits discrimination against qualified individuals on the basis of disability and requires affirmative action by covered prime

contractors and subcontractors to employ and advance in employment qualified individuals with disabilities.

28. ENTIRE AGREEMENT - This Agreement and corresponding Proposal represents the entire and integrated agreement between Client and Consultant and supersedes all prior negotiations, representations or agreements, either written or oral. No cancellation, modification, amendment, deletion, addition, waiver or other change in this Agreement shall have effect unless specifically set forth in writing and signed by both parties. All obligations between the parties, including any limitations upon liabilities, shall survive the completion of the Services and any earlier termination of the Services or this Agreement. If any term, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, such term, condition or provision will be ineffective only to the extent of such invalidity and the remaining provisions of this Agreement shall not be affected but shall instead remain valid and fully enforceable.

29. SEVERABILITY - The parties herein acknowledge and agree that in case any provision in this Agreement is held invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired thereby.

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June 16, 2026

James Mayhew
Mayor
City of Snoqualmie
38624 SE River Street
PO Box 987
Snoqualmie, WA 98065

RE: Cascadia Ridge ESS Support
Snoqualmie, Washington
Jensen Hughes Proposal No. MTLT-26-0162

Dear Mayor James Mayhew,

This proposal outlines our proposed scope of work and associated professional service fees to be provided by Jensen Hughes, Inc. (Jensen Hughes) ("Consultant") to the City of Snoqualmie ("Client") for the above-noted project.

The battery energy storage system (BESS) industry is working to resolve the challenges in lithium-ion battery manufacturing, storage, and testing, as well as meeting the latest industry guidance of NFPA (National Fire Protection Association) 855, international, and state fire codes.

Jensen Hughes supports the industry by providing well-informed hazard assessments, as well as compliant design solutions. Our customers have used our expertise for code and standards consulting, emergency management, failure analysis, fire and life safety designs, and fire, smoke, explosion, and deflagration modeling. Jensen Hughes staff has experience assessing new modular designs, as well as utilizing buildings for energy storage with lithium-ion batteries. Furthermore, Jensen Hughes is experienced in analyzing battery fire test data, such as UL 9540A or equivalent, developing gas release models for explosion control system design, deflagration vent sizing, as well as simulations via integral dispersion models.

Jensen Hughes developed an early knowledge of lithium-ion battery hazards by supporting the U.S. Navy with analysis of battery systems since the start of the 1990s. We have expanded our reach within the last several years by supporting integrators, municipalities, utilities, owners, researchers, and manufacturers of lithium-ion battery systems. Jensen Hughes staff are currently members of the NFPA 855 and EPRI (Electrical Power Research Institute) technical committees that are working on fire mitigation and prevention with BESS installations.

4445 Northpark Drive, STE 204
Colorado Springs, CO 80907
O: +1 719-257-2719

The Client has requested Jensen Hughes provide assistance with the specialized permitting and safety requirements specific to BESS and battery storage requirements for the Cascadia Ridge ESS facility. The Cascadia Ridge ESS facility is a 130-Megawatt (MW) installation adjacent to City lines but on private property in unincorporated King County. Specifically, Jensen Hughes' scope of services will include reviewing a prepared Hazard Mitigation Study, Emergency Response Plan, and preparation of a dispersion model to assess the flammability, toxicity, and explosion risks associated with the Cascadia Ridge ESS.

Work will be performed under the following standards:

- + 2021 International Wildland-Urban Interface Code (IWUIC), as adopted and amended by the State of Washington. Recommendations will also be provided based on the IWUIC model code language.
- + 2021 Washington State Fire Code (WSFC), as adopted and amended by the City of Snoqualmie
- + 2023 Edition of NFPA 855, *Standard for the Installation of Stationary Energy Storage Systems*

Scope of Services

Jensen Hughes proposes to provide the following scope of services.

I – THIRD PARTY PLAN REVIEW

- + **Plan Review:** Provide one (1) review of design information based on the applicable codes and standards. The focus of this review will be limited to the following items:
 - Fire Protection Plan
 - Fire & Risk Alliance Document titled “Cascadia Ridge ESS Facility Overall Site Plan and Preliminary Fire Protection Code Review” Project Number 465-059, dated October 30, 2025.
 - Hazard Mitigation Analysis (HMA)
 - The HMA shall be reviewed for the following items:
 - An acceptable risk criterion has been established.
 - All applicable failure modes have been analyzed.
 - For each failure mode, attention towards barrier(s) taken, and the effectiveness of said barrier(s) will be evaluated as part of ensuring the HMA acceptance criteria has been met.
 - Site-specific design considerations (e.g., evaluating impact of nearby exposures).
 - Supporting large-scale fire testing and UL 9540A test data is appropriately referenced.
 - Emergency Response Plan (ERP)
 - The ERP shall be reviewed for the following items:
 - Site General Information.
 - Site/Area Plans and Aerial Views.
 - Explanation of ESS incidents and Precautions/Guidance for dealing with such an incident.
 - Site Hazards and Mitigation Features.
 - Site Photos and Equipment Overview.

- Safety Data Sheets.
 - Pre-Incident Planning and Post-Incident Reporting and Corrective Actions.
- + **Memo Summary:** Provide comments for the reviewed documents within a memo style report. Comments will identify for each document reviewed any deficiencies, as applicable.
 - + **Meeting Time:** Attend up to two virtual (2) meetings with the Client to review comments. One (1) hour is budgeted per meeting.
 - + **Memo Summary Revision:** Provide one (1) follow-up revision of the *Memo Summary* based on updated documentation.
 - + **General Consulting:** Provide four (4) hours of general consulting on an as-needed basis. Client can utilize this time to obtain answers to project questions when they arise.

II –DISPERSION STUDY

Prepare a technical report summarizing the methods and results of a dispersion study from release of toxic or hazardous gases from the installation in the event of a fire originating from the BESS, with consideration to the nearby residential and commercial areas.

- + **Dispersion Study:** Jensen Hughes proposes to perform a dispersion analysis using the engineering consequence modeling tool DNV PHAST to evaluate the toxic and flammable gas dispersion hazards. PHAST is a validated commercial modeling program licensed by Det Norske Veritas (DNV) and is widely used in chemical, process, power and other related industries. Efforts include:
 - Reviewing the UL9540A test summary report to quantify the source term, specifically the yields of flammable and toxic gases releases during a runaway thermal event.
 - Performing PHAST dispersion modeling using the dispersion source term derived from the previous step. As part of the initial model up to three (3) individual scenarios are included in the proposed budget, which may include single cell venting, single module venting, single unit venting, etc.
 - Incorporating site-specific wind effects and other modeling parameters into the PHAST analysis.
 - Processing the results to delineate isopleths of hazardous gas concentrations in the form of Immediately Dangerous to Life and Health (IDLH) concentrations or Acute Exposure Guideline Line (AEGL) levels.
 - Present the results, with setback distances and concentration profiles illustrated over the site plan.

One (1) initial model is budgeted for this task, and one (1) technical report will be prepared which summarizes the methods and results of the dispersion study. The technical report will address on and off-site impacts.

- + **Meeting Time:** Participate in up to two (2), one (1) hour virtual meetings with the Client to discuss the requirements and potential issues.
- + **Dispersion Study Revision:** Provide one (1) revision of the document based on feedback from the Client and the project team. Note, should Client and project team feedback require running the model again, up to one (1) model iteration is budgeted for this scope.

- + **General Consulting:** Provide up to four (4) hours of general consulting services. General consulting time will be used for telephone discussions with the design team and general consulting activities as directed by the Client.

III – WILDLAND URBAN INTERFACE ASSESSMENT

The Cascadia Ridge ESS site is located within a designated wildland-urban interface area where the project development meets or intermingles with wildland vegetative fuels, creating potential for structure ignition from wildland fire through direct flame impingement or ember attack. To comprehensively assess the site-specific wildfire exposure and identify meaningful mitigation strategies, Jensen Hughes will conduct a detailed site visit to evaluate topographic features, vegetation, local weather conditions and other factors that contribute to wildfire risk per IWUIC standards.

- + **Site Visit:** One (1) Jensen Hughes engineer will travel to the Cascadia Ridge ESS site and assess on-site
 - Surrounding fuel types and vegetation classification.
 - Site topography, including slope, aspect, and alignment with prevailing wind conditions.
 - Proximity to wildland-urban interface (WUI) areas.
 - Emergency Responder access and egress routes.
 - Proximity to critical infrastructure and adjacent exposures.
- + **Vegetation Management Plan:** Prepare one (1) Vegetation Management Plan (VMP) consistent with the intent and requirements of Appendix B of the 2021 IWUIC. The plan will be tailored specifically to the Cascadia Ridge ESS site and surrounding conditions. The VMP will address the following, as applicable:
 - Site characterization, detailed description and wildfire exposure assessment.
 - Existing vegetation and fuel characteristics on and adjacent to the site.
 - Vegetation treatment objectives and performance intent:
 - Fuel modification zones and treatment areas.
 - Vegetation clearance and fuel reduction strategies.
 - Ongoing inspection and maintenance recommendations.
 - Integration with site access, grading, and defensible space concepts.

One (1) revision to the VMP is budgeted for this Scope.

- + **Fire Protection Plan:** Prepare one (1) Fire Protection Plan (FPP) in accordance with Section 405 of the 2021 IWUIC. The Fire Protection Plan will document recommendations for how the project must address wildfire hazards through site design, access, and operational considerations. The FPP will include, as applicable:
 - Project/Site characterization and detailed description to include topography.
 - Identification of wildfire hazards affecting the site, including climatic conditions and fire history.
 - Emergency access and fire department access considerations.
 - Water supply assumptions, as applicable.

- Summary of defensible space and vegetation management measure recommendations (cross-referenced to the VMP).
- Construction and site layout features relevant to wildfire exposure, including recommendations for building ignition and fire resistance factors, fire protection systems, and equipment.
- Operational considerations related to wildfire risk, including defensible space and vegetation management recommendations.
- Statement of compliance with Section 405 of the 2021 IWUIC, based on the recommendations provided.

One (1) revision to the FPP is budgeted for this Scope.

- + **Meeting Time:** Participate in up to two (2), one (1) hour virtual meetings with the Client to discuss the requirements and potential issues.

Qualifications

Jensen Hughes offers a deeply experienced team that bridges ESS safety and compliance and advanced wildland fire expertise through the combined capabilities of Sam Elaskalani, PE_(CA), Chief Mike Stanley (Ret.), and Dr. Rachel Smith.

Sam Elaskalani brings extensive expertise in comprehensive Energy Storage System (ESS) project evaluation, specializing in end-to-end analysis from initial design through operational deployment. His experience encompasses thorough fire safety and NFPA 855 compliance assessments for ESS installations, development of robust risk assessment criteria for Hazard Mitigation Analysis (HMA), and strategic facilitation of collaborative discussions between design teams and ESS manufacturers to ensure seamless integration of prescriptive and performance-based safety requirements.



SAM ELASKALANI, PE_(CA)

Project Role: Project Manager, ESS Safety Consultant

Education:

- + BS, Chemical Engineering
Worcester Polytechnic Institute

Experience:

4 years

Certifications:

Fire Protection
Professional
Engineer (CA)
Functional Safety
Practitioner

Sam Elaskalani, PE_(CA) brings distinguished expertise in energy storage system (ESS) fire protection engineering, combining advanced technical education and extensive field experience in lithium-ion battery installations. He holds a Bachelor of Science in Chemical Engineering and is a licensed Fire Protection Engineer, providing a unique interdisciplinary foundation for analyzing the complex thermal, chemical, and electrical hazards associated with modern energy storage technologies.

Sam’s comprehensive experience encompasses the full spectrum of ESS project evaluation and regulatory compliance, with particular experience in lithium-ion battery systems. His technical competencies include conducting thorough code reviews for ESS installations in accordance with NFPA 855 and Fire Code requirements, developing and executing comprehensive Hazard Mitigation Analyses (HMA) that evaluate fire, explosion, and toxic gas hazards, and performing detailed technical reviews of UL 9540A test data to assess thermal runaway propagation characteristics and effectiveness of barriers/safeguards used on ESS installations.

Sam has played a pivotal role in advancing fire department capabilities for ESS oversight, working directly with San Diego County to help update and develop internal policies and procedures for reviewing ESS installations. This collaborative work has focused on establishing standardized review processes, developing technical evaluation criteria, and creating emergency response protocols that address the unique hazards posed by energy storage systems. His contributions have helped San Diego County implement comprehensive permitting and inspection processes that ensure efficiency, transparency, and safety in their local communities while protecting both public and first responder safety.

Chief Stanley brings more than three decades of progressive municipal fire and emergency services leadership, including service as Fire Chief, where he managed complex operations, multimillion-dollar budgets, community risk reduction initiatives, and large-scale emergency response planning. His experience spans strategic planning, performance-based fire protection design, interagency coordination, and state-level policy leadership.



MICHAEL STANLEY, MED, CFO

Project Role: Senior Fire + Emergency Services Consultant

Experience:

32+ years

Certifications

Chief Fire Officer (CFO)

Fire Marshal (FM)

Fire and Emergency Services Analyst (FESA)

Center for Public Safety Excellence (CPSE)

Education:

- + MEd, Education & Human Resource Studies
Colorado State University
- + BS, Organizational Leadership for Emergency Services
Charter Oak St. College
- + AS, Emergency Medical Services
Community College of Aurora
- + AAS, Fire Science Technology
Red Rocks Community College

A seasoned fire and emergency services leader, Mike brings over three decades of progressive leadership in fire protection, emergency management, and public safety strategy. Serving as a Senior Fire + Emergency Services Consultant at Jensen Hughes, He leads complex, multi-disciplinary projects - overseeing timelines, deliverables, and budgets while offering expertise in fire protection strategies and performance-based design. His prior role as Fire Chief for the City of Oshkosh demonstrated his ability to guide an ISO Class 1 department, manage a \$ 16M+ operating budget, and spearhead major community and organizational initiatives, including pandemic response, capital planning, and securing alternative funding.

Beyond municipal leadership, Mike has played pivotal roles at the state and national levels, including serving as Past President of the Wisconsin State Fire Chiefs Association, where he influenced legislation benefiting public safety, firefighter well-being, and department funding. Mike’s robust operational background with the Aurora Fire Department included key command roles and the development of EMS programs and response strategies.

Widely recognized as an instructor and speaker, he has held faculty positions at institutions such as the National Fire Academy and the Metropolitan State University of Denver. With numerous certifications and awards, ranging from national commendations to international honors, he stands out as an innovative, service-driven professional in the field of fire and emergency services.

Dr. Smith complements this municipal perspective with more than twenty-five years of frontline and executive wildland fire experience, having served as a hotshot, smokejumper, Forest Supervisor, and Deputy Regional Fire Director for the U.S. Forest Service. She has overseen some of the nation’s most complex wildfire incidents and is recognized for integrating operational expertise, scientific research, and policy development to strengthen community wildfire resilience. Together, this team offers a rare combination of structural and wildland fire command experience, strategic planning acumen, and science-informed risk management tailored to today’s evolving fire environment.



RACHEL SMITH, PHD

Project Role: Wildland Fire Specialist

Education:

- + PhD, Doctorate, University of California at Berkeley, 2009
- + BS, Bachelor of Arts, Whitman College, 2003

Rachel Smith is a seasoned wildland fire leader and former federal fire executive whose career spans frontline firefighting, advanced research, and strategic national oversight. A Washington state native, she began her career as a structural firefighter with the Tulalip Bay Fire Department in Snohomish County before joining the U.S. Forest Service on the Wallowa-Whitman National Forest in Washington and Oregon and later becoming a smokejumper parachuting into remote wildfires around the Cascades.

Rachel holds a Ph.D. from the University of California, Berkeley, where her research focused on mitigating the impacts of wildfires on communities—an expertise that has shaped her approach to national fire policy and incident management. Over the last decade, she has served as the agency administrator for many of the country’s largest and most complex federal fires, including the McKinney, Mosquito, Thomas, Creek, and Lake fires. In these roles, she became known for her calm leadership, deep operational understanding, and commitment to community protection and firefighter safety.

Her federal career includes serving as Deputy Regional Fire Director for Washington, Oregon and Alaska and later serving as Forest Supervisor on both the Klamath National Forest and the Tonto National Forest, where she retired after leading one of the nation’s most diverse and heavily visited forest units. She also served as the Deputy Regional Fire Director for the U.S. Forest Service, overseeing wildland fire programs across the thirteen southern states, Puerto Rico, and the U.S. Virgin Islands.

Rachel is widely respected for her ability to integrate science, operations, and policy to improve wildfire resilience. Her work reflects a lifelong commitment to reducing risk, strengthening communities, and advancing the practice of wildland fire management.

Experience:

25 years

Certifications:

- Incident Commander
- Agency Administrator, Advanced
- Certified Emergency Manager (CEM)

Additional Services

Any other work requested by Client outside of the Services specified above shall be considered an “Additional Service” and will be conducted on a mutually-agreed-upon basis. When such work is requested, Jensen Hughes will submit an estimate of the cost to the Client for approval prior to commencing work.

Additional work may include, but is not limited to:

1. Developing three dimensional geometries for the purposes of performing a CFD dispersion study.
2. CFD based modeling.
3. Deflagration venting analysis (evaluation of required vent area, distribution of vents and establishment of safe exclusion zones).
4. Explosion prevention and detection analysis (CFD analysis to conceptually design a mechanical exhaust ventilation system in accordance with NFPA 69 to prevent a deflagration by combustible concentration reduction).
5. Review battery systems for compliance with applicable portions of NFPA 855, other than the HMA.
6. Quantitative failure modes and effects analysis (FMEA).
7. Prepare drawing sheets for the BESS to convey the safety information required for construction documents.
8. Permit and site license support other than as noted in the Scope of Services.
9. Engineering support associated with other facilities.
10. Revisions to the analysis based on changes in battery make and model, chemistry, cell or rack layout.
11. Meetings and surveys in addition to those specified in the Scope of Services.
12. Preparation of variances and attendance at hearings.
13. Design or review of any fire protection systems including suppression, alarm, detection, or site fire water hydraulic analysis.
14. Accessibility consulting.
15. Security consulting.
16. Meetings and surveys in addition to those specified above.
17. Preparation of formal variances and attendance at variance hearings.
18. Structural fire protection analysis.
19. Specification and design of plumbing and mechanical systems.
20. Review of / consulting for insurance company (e.g. FM Global)-specific requirements.
21. Additional consulting services beyond those described in the Scope of Services.

All services not specifically described in the Proposal are excluded from Consultant’s Scope of Services.

Client/Project Responsibilities

This proposal is based upon the Client and/or Cascadia Ridge Project team performing the following activities:

1. Provide Jensen Hughes with copies of all available drawings including architectural, mechanical, electrical, process, and drawings for the site. These documents will be used in providing the Basic Services. It is understood that we will rely upon the accuracy of all documents and electronic data furnished.
2. Provide Jensen Hughes with a copy of the HMA when available.
3. Provide Jensen Hughes with a copy of the ERP when available.
4. Provide the ESS UL 9540A cell-, module-, and unit- level testing data.
5. Schedule and coordinate all meetings.

Professional Fees

The proposed Scope of Services above will be provided by Consultant for a firm fixed fee in accordance with the table below including necessary expenses to perform our Scope of Services.

<i>Scope</i>	<i>Fees</i>
I – Third Party Plan Review	\$ 22,500
II –Dispersion Study	\$ 39,000
III – Wildland Urban Interface Assessment	\$ 30,000
Total	\$ 91,500

Payments

- + Invoices will be submitted on a monthly basis using Jensen Hughes’ standard invoice format. For Firm Fixed Price engagements, invoices will be submitted based on a percentage of completion or fixed amount by task. Any deviation from the Jensen Hughes standard invoice format and submission process (including the use of customized billing formats and client portals for invoice submission) will result in a service fee of 1.5% over and above the agreed-upon fee.
- + Payment is due 30 days after receipt by the client. For any invoices remaining unpaid after the agreed upon due date, Jensen Hughes reserves the right to pursue all available remedies, including, without limitation, charging a service fee of 1.5% per month, suspension of services, court costs, collection costs, reasonable attorneys’ fees, expert fees, and all other costs allowed by law, which may be incurred by the Consultant in pursuit of unpaid invoices.

Terms + Conditions

If any terms set out in this Proposal conflict with the terms set out in Exhibit A, Standard Terms + Conditions, the order of precedence shall be as follows:

1. Terms as per the Proposal

2. Exhibit A, Standard Terms + Conditions

Refer to Exhibit A (attached) for full Standard Terms + Conditions.

Miscellaneous

This proposal is valid for ninety (90) days. All information contained in this proposal is considered proprietary and should not be shared without receiving written permission from Jensen Hughes. Authorization to proceed with the Services by Client shall constitute Client's acceptance to the Terms and Conditions attached hereto.

Jensen Hughes appreciates the opportunity to assist the City of Snoqualmie. If you have any questions, please contact me at 719-257-2719 or sam.elaskalani@jensenhughes.com.

Sincerely,

Reviewed By:

Jensen Hughes

Jensen Hughes



Sam Elaskalani, PE_(CA)
Consultant




Walker Donuji, PE_(WA)
Market Leader, Senior Fire Protection Engineer

Attachments: Billing Contact Information, Exhibit A

Acceptance

Jensen Hughes, Inc.:

Client:



SIGNATURE

Sam Elaskalani, PE_(CA)

PRINTED NAME, CREDENTIALS

Consultant

TITLE

June 16, 2026

DATE

SIGNATURE

PRINTED NAME, CREDENTIALS

TITLE

DATE

Privacy Statement

Jensen Hughes respects the privacy of its clients and their employees and does not sell, rent or loan any personal data collected. Additional information on how Jensen Hughes handles personal data may be found on our website at <https://www.jensenhughes.com/privacy>. If you have any questions concerning the Jensen Hughes privacy program, please contact our Privacy Team at privacy@jensenhughes.com.

Billing Contact Information

Please provide the following information regarding project billing with your signed proposal.

Primary Billing Contact (Accounts Payable)

.....
Name:

.....
Email:

.....
Phone:

.....
Invoice Delivery Method + Email Address(es)
Destination

.....

.....
 Mailing Address:

.....

.....
 Other (web portal or other special instruction):

.....

.....
Statement Destination: Same as Invoice Destination

.....
 Primary Billing Contact

.....
 Primary Technical Contact

.....
 Other

.....
Client or Project Special Yes (provide if necessary) No
Billing Instructions

.....
Client/Project or reference Yes (provide if necessary) No
number to be included on

.....
invoices: Client Project P.O. or Reference Number:

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Terms + Conditions

JENSEN HUGHES STANDARD TERMS + CONDITIONS FOR GENERAL CONSULTING SERVICES – US (EXCLUDING FL, NC, NY) – REVISED FOR SNOQUALMIE MWD CASCADIA RIDGE PROJECT ONLY

1. AGREEMENT – Jensen Hughes, Inc. (hereinafter “Consultant”) shall provide the scope of services (the “Services”) described in Consultant’s Proposal attached hereto (the “Proposal”) for and on behalf of the Client in connection with the project as defined therein (the “Project”). These Standard Terms and Conditions are incorporated into the Proposal, and the Proposal and these Standard Terms and Conditions together shall be referred to as the “Agreement.” Authorization to proceed with the Services by Client shall constitute Client’s acceptance to the terms of the Agreement.

2. PERFORMANCE - Consultant shall perform its Services in a manner consistent with the level of care and skill ordinarily exercised by members of Consultant’s profession currently practicing in the same locality under similar conditions and with reasonable diligence and expediency consistent with sound professional practices (“Standard of Care”). Consultant shall endeavor to meet all reasonably imposed deadlines for performance of the Services. Client shall inform Consultant of all pertinent deadlines and dates in order to allow Consultant to effectively and efficiently perform the Services and shall provide Consultant with reasonable notice and time to complete any “Deliverables”, as defined in Section 18 below. Any Deliverables requested of the Consultant by Client on an expedited time schedule may be subject to increased fees as determined by Consultant. Client and Consultant are aware that many factors outside the Consultant’s control may affect the Consultant’s ability to complete the Services.

3. FORCE MAJEURE - Client agrees that Consultant is not responsible for damages arising directly or indirectly from any delays or other causes beyond Consultant’s control. For purposes of this Agreement, such causes include, but are not limited to: strikes or other labor disputes; unusual delay in deliveries; unavoidable casualties; severe weather disruptions or other natural disasters; fires, riots, war or other emergencies or acts of God; pandemics or epidemics, including, but not limited to, related costs and delays and impacts; failure of any government agency to act in a timely manner; delay or other failure of performance by Client or Client’s contractors or consultants; discovery of any hazardous substances or differing site conditions; or any causes referenced in Section 5 below. The time schedule shall be equitably adjusted to compensate for any of these causes.

4. INDEPENDENT CONTRACTOR - Client is engaging Consultant as an independent contractor, and not as an agent, employee, director or partner of Client. The parties agree that this Agreement does not establish a joint venture, employment

or agency relationship. Nothing contained in this Agreement or any action by Consultant shall be construed to impose a fiduciary duty on Consultant or create a fiduciary relationship between Consultant and Client or between Consultant and any third party.

5. LIMITATIONS ON RESPONSIBILITY - Consultant shall not be responsible for the acts or omissions of Client, Client’s other consultants, contractors, subcontractors, their agents or employees, or other persons performing work or services on the Project. Consultant shall neither have control over nor be in charge of, nor be responsible for the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with work by any other person on any Project site. Consultant shall not be responsible for Client’s or other employers’ implementation of or compliance with its, their or others’ safety programs, or for initiating, maintaining, monitoring or supervising the implementation of such programs or the procedures and precautions associated therewith, or for the coordination of any of the above, nor shall Consultant be responsible for the adequacy or completeness of any of the above safety programs, procedures or precautions.

6. APPLICABLE LAWS - Consultant’s Services shall comply with all applicable laws, rules, codes, regulations and orders of applicable governmental or public authority having jurisdiction over the Project in force at the time of Consultant’s performance of the Services.

7. TERMINATION/SUSPENSION OF SERVICES

a. For Convenience. This Agreement may be terminated by either party upon not less than fourteen (14) days’ written notice for such party’s convenience and without cause. If the Project is cancelled prior to completion or suspended by Client for more than sixty (60) days, Client shall pay and reimburse Consultant for services rendered and costs incurred up to and including the date of termination. If the payment terms are based upon a fixed fee price, then Consultant shall be paid on a pro rata basis in proportion to the contract price based on the level of effort expended up to and including the date of termination, as invoiced by Consultant.

b. For Cause. This Agreement may be terminated by either party upon not less than seven (7) days’ written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination. In addition, if Client fails to make payments when due or otherwise is in breach of this

Agreement, Consultant may, at its option, suspend performance of Services upon fifteen (15) calendar days' notice to Client. Consultant shall have no liability whatsoever to Client for any costs or damages as a result of such suspension caused by any breach of this Agreement by Client. Upon payment in full by Client after a suspension, Consultant shall resume Services under this Agreement, and the time schedule and compensation shall be equitably adjusted to compensate for the period of suspension. If Client still fails to make payment or otherwise cure the breach following a suspension of Services, Consultant may terminate this Agreement upon an additional fourteen (14) days' notice.

8. PAYMENT

a. If the Client objects to any portion of an invoice, the Client shall so notify the Consultant in writing within fifteen (15) calendar days of receipt of the invoice. Failure to notify Consultant within the specified period will constitute a waiver of any claim with respect to the content or accuracy of the invoice, as well as constitute acceptance of the Services provided. The Client shall identify in writing the specific cause of the disagreement and the amount in dispute with supporting documentation and shall pay that portion of the invoice not in dispute in accordance with the other payment terms of this Agreement. Any dispute over invoiced amounts due that is not resolved within twenty-five (25) calendar days after presentation of invoice by direct negotiation between the parties shall be resolved thereafter in accordance with the Dispute Resolution provision of this Agreement.

b. Reimbursable Expenses include the actual expenses incurred directly or indirectly in connection with the Services, such as those for: travel, including transportation and associated expenses; printing and reproduction of Project related documents including reports, specifications, drawings, Project administration documents and correspondence; filing and permit fees; renderings, models, and mock-ups required for the Services; all state and local taxes (except U.S., state, local income taxes or payroll taxes); delivery and courier services; and Project materials including photographic film and processing. Except as otherwise specified, reimbursable expenses will be billed at cost. If requested as part of the billing information, detail of charges showing the date, amount and type of each charge will be included as a part of the invoice. Copies of time sheets and expense reports will not be provided since they may also contain confidential information related to other clients.

9. ADDITIONAL SERVICES - Additional Services of Consultant, not specifically included as part of the Scope of Services defined in the attached Proposal shall be mutually agreed upon in writing by Client and Consultant prior to commencement of such Additional Services. The Consultant shall be entitled to an increase in compensation or time or both for performance of the Services where any changes are required or made to the scope of the Services to the extent that such changes do not arise from the negligence of the Consultant. The Consultant shall not be required to perform any Services related to a change unless the parties have agreed on the amount of or the basis for calculating the time and compensation associated with such change.

10. INFORMATION PROVIDED BY CLIENT - On Consultant's request, Client shall furnish services of other consultants, information, and reports as reasonably necessary

for the performance of Consultant's Services. The services, information, and reports requested shall be furnished at no expense to Consultant. Consultant shall be entitled to rely upon, but shall not be responsible for, the accuracy, completeness, and timeliness of services, information, and reports furnished by Client and Client's consultants.

11. INDEMNIFICATION

a. Consultant agrees to indemnify and hold Client harmless from and against all claims, liabilities, suits, demands, losses, costs and expenses (including reasonable attorneys' fees and costs of defense) ("Claims"), to the extent such Claims are determined by a court of competent jurisdiction or arbitrator to have been caused by the negligent acts, errors or omissions or willful misconduct of Consultant. This obligation shall not apply to the extent said Claims arise out of, pertain to, or relate to the negligence of Client or Client's other agents, other servants, or other independent contractors, including the contractor, subcontractors of contractor or other consultants, or others who are directly responsible to Client, or for defects in design or construction furnished by those persons.

b. Client agrees to indemnify and hold Consultant harmless from and against all claims, liabilities, suits, demands, losses, costs and expenses (including reasonable attorneys' fees and costs of defense), to the extent they are determined by a court of competent jurisdiction or arbitrator to have been caused by the negligent acts, errors or omissions or willful misconduct of Client. This obligation shall not apply to the extent said Claims arise out of, pertain to, or relate to the negligence of Consultant or Consultant's other agents, other servants, or other independent contractors, including the contractor, subcontractors of contractor or other consultants, or others who are directly responsible to Consultant, or for defects in design or services furnished by those persons.

c. Neither party shall have an upfront duty to defend the other in connection with the indemnification obligations above.

12. INSURANCE

a. Consultant shall provide Certificates of Insurance and maintain, for the duration of this Agreement, the following insurance coverage:

Workers' Compensation	Statutory Amount
General Liability	\$1,000,000 per occurrence
Employer's Liability	\$1,000,000 per occurrence
Professional Liability (E&O)	\$1,000,000 per claim / aggregate

b. Client shall be responsible for purchasing and maintaining its own liability and property insurance.

13. SOLE REMEDY - It is intended and agreed by the parties to this Agreement that Client's obligations and Consultant's Services in connection with the Project shall not subject Client's or Consultant's individual shareholders, employees, officers or directors to any personal legal exposure for the risks associated with this Project; and therefore any claim, demand or suit shall be directed and/or asserted only against the business entities that are the parties to this Agreement, which shall be the sole remedy for any dispute hereunder.

14. LIMITATION OF LIABILITY

a. THE CLIENT AND CONSULTANT HAVE DISCUSSED THE RISKS AND BENEFITS OF THE PROJECT AND THE COMPENSATION TO BE PAID TO CONSULTANT. TO THE MAXIMUM EXTENT PERMITTED BY LAW, CLIENT EXPRESSLY AGREES, FOR ITSELF AND ANYONE CLAIMING BY, THROUGH OR UNDER IT, THAT THE LIABILITY OF CONSULTANT, ITS SUBSIDIARIES, AFFILIATES AND SUBCONTRACTORS, INCLUDING THEIR RESPECTIVE OFFICERS, DIRECTORS, EMPLOYEES, SUCCESSORS AND ASSIGNS FOR ANY AND ALL CAUSES OF ACTION WHATSOEVER, INCLUDING WITHOUT LIMITATION, TORT, CONTRACT, STRICT LIABILITY, INDEMNITY OR OTHERWISE, ARISING OUT OF, OR IN CONNECTION WITH THIS AGREEMENT OR CONSULTANT'S PROFESSIONAL SERVICES, SHALL NOT EXCEED ONE MILLION DOLLARS (\$1,000,000). NEITHER CONSULTANT NOR THE CLIENT WILL BE LIABLE TO THE OTHER FOR LOSS OF PROFITS OR REVENUE, LOSS OF USE OR OTHER OPPORTUNITY, LOSS OF GOODWILL OR OTHER CONSEQUENTIAL, INCIDENTAL, INDIRECT, EXEMPLARY, OR PUNITIVE DAMAGES.

15. NO THIRD-PARTY BENEFICIARIES - Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either Client or Consultant.

16. ASSIGNMENT - This Agreement shall be binding upon Client and Consultant and their respective successors, assigns, and legal representatives. Neither party shall transfer or assign any rights or obligations under or interest in this Agreement without the prior written consent of the other party; provided, however, that Consultant may assign its rights and obligations under this Agreement without the consent of Client if such assignment is to a subsidiary, affiliate or successor in connection with a "Change of Control" and provided that such assignee shall expressly assume the obligations under this Agreement. As used in this section, a "Change of Control" shall mean (i) a merger, consolidation or similar transaction providing for the acquisition of the direct or indirect ownership of more than fifty percent (50%) of a party's interests in the company, or (ii) the sale of all or substantially all of a party's assets.

17. CONFIDENTIALITY - In the event Consultant or Client receives Confidential Information (as defined below) from the other party, whether disclosed in writing or verbally, the receiving party shall keep such information strictly confidential and shall not disclose it to any other person except to (1) its employees, (2) those who need to know the content of such information in order to perform services solely and exclusively for the Project, or (3) its consultants whose contracts include similar restrictions on the use of confidential information. As used herein, "Confidential Information" shall mean information relating to the other party or its business and which is specifically designated by the disclosing party as "confidential". These provisions shall not apply to information in whatever form that is in the public domain, was previously known to and/or generated by Consultant, nor shall it restrict Client or Consultant from giving notices authorized or required by law or disclosing records or information to comply with Ch. 42.46 RCW or other statute or an order requiring either to provide information, records, or data when such order is issued by a court, administrative agency or other legitimate

authority, or if disclosure is reasonably necessary for Client or Consultant to defend itself from any legal action or claim.

18. OWNERSHIP OF INTELLECTUAL PROPERTY AND DELIVERABLES

a. All rights to patents, trademarks, copyrights, and trade secrets (hereafter, "**Intellectual Property**") owned by Consultant, as well as any modifications, updates or enhancements made to such Intellectual Property during the performance of the Services, shall remain the exclusive property of Consultant throughout the world in perpetuity, and except as necessary for the license to use and reproduce the Deliverables set forth in 18.c. below, Consultant does not grant Client any right or license to such Intellectual Property.

b. All concepts, drawings, plans, designs, reports, field data, field notes, calculations, processes, graphic representations, electronic media, estimates, records, memoranda and all other documents, information, products and works prepared by or on behalf of Consultant, its employees, sub-consultants or sub-contractors for or related to the Services, (collectively, "**Deliverables**"), including all Intellectual Property therein and thereto, shall constitute a Work for Hire and shall be the property of Client.

c. Not used.

d. Not used.

e. Client shall not use, reuse or adapt the Deliverables in connection with extensions of the Project or for any other project, unless Client obtains the prior written agreement of Consultant. Any unauthorized use, reuse or modifications of the Deliverables shall be at Client's sole risk and without liability to Consultant, and Client agrees to defend, indemnify and hold harmless Consultant from all claims and damages arising out of or purported to arise out of the unauthorized use, reuse, or modification of the Deliverables.

19. Not used.

20. GOVERNING LAW, VENUE, AND JURISDICTION

This Agreement shall be governed by the laws of the State of Washington, and the state and federal courts in King County, Washington shall be the exclusive venue for any and all dispute resolution proceedings unless the parties mutually agree otherwise in writing. Consultant and Client consent to personal jurisdiction of the state and federal courts in the State of Washington.

21. DISPUTE RESOLUTION - The parties agree to first try in good faith to settle between themselves any dispute arising out of or related to this Agreement ("Dispute"). In the event a Dispute between the parties is not resolved within thirty (30) days by direct discussions between the parties, the parties agree to submit the Dispute to non-binding mediation conducted by the American Arbitration Association or such other mediation service upon which the parties agree. In the event the parties are not able to resolve the Dispute by mediation, either party may elect to have the pending Dispute resolved by arbitration in accordance with the procedural rules of the American Arbitration Association as presently published and existing. Unless otherwise agreed, the arbitration proceeding shall take place in the state where the project is located. The cost and expenses of the arbitrator(s) shall be shared equally by the parties. Each party shall be responsible for its own costs and expenses in presenting the Dispute for

arbitration. The parties agree to be bound by the decision of the arbitrator(s) and the award rendered by the arbitrator(s) shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof. TO THE FULLEST EXTENT PERMITTED BY LAW, EACH PARTY HEREBY WAIVES ALL RIGHTS TO A TRIAL BY JURY IN ANY DISPUTE. In any event, the maximum amount recoverable by Client will not exceed the amount or include the types of damages waived in the Limitation of Liability provision above.

22. OPINIONS OF COST - When included in Consultant's scope of Services, opinions or estimates of probable construction cost are prepared on the basis of Consultant's experience and qualifications and represent Consultant's judgment as a professional generally familiar with the industry. However, since Consultant has no control over the cost of labor, materials, equipment or services furnished by others, over contractor's methods of determining prices, or over competitive bidding or market conditions, Consultant cannot and does not guarantee that proposals, bids, or actual construction cost will not vary from Client's budget or from Consultant's opinions or estimates of probable construction cost, except that if payment is based on a "lump sum" or fixed price stated in the proposed amount made part of this Agreement, that estimate constitutes a "not to exceed" payment amount..

23. ENVIRONMENTAL CONDITIONS, FIRES & ACTS OF TERRORISM

a. For purposes of this section, "Environmental Conditions" means the presence at the Project site of hazardous wastes, hazardous substances, asbestos, asbestos-containing materials ("ACM"), suspected asbestos-containing materials ("SACM"), polychlorinated biphenyls, lead, lead-based paint, urea-formaldehyde-containing materials, mold, biohazards, biological agents, radioactive materials, or any other hazardous or toxic substances as defined by any federal, state, or local statute, regulation, code, or ordinance. Client acknowledges that Consultant shall have no responsibilities or duties relating to the identification, discovery, presence, handling, removal, abatement or disposal of, or exposure (including exposure assessment or control) of persons to, Environmental Conditions in any format the Project site, including any ACM or SACM located at or transported from the Project. Client acknowledges that it accepts responsibility for notifying the appropriate state and local Environmental Protection Agency and the United States Environmental Protection Agency for any ACM or SACM delineation, demolition, construction or repair work. Client further acknowledges that it accepts responsibility for any inspection required by the National Emissions Standards for Hazardous Air Pollutants ("NESHAP"), or any related state-delegated authority.

b. In no event shall Consultant be held liable or otherwise responsible for preventing any financial or physical damage, resulting from acts of terrorism or fires ensuing therefrom, including, but not limited to, chronic or acute injuries relating thereto (or arising out of), subsequent remedial activities undertaken relating thereto, or any other event or consequence thereof, associated countermeasures pursued or implemented by any federal, state, or local government representatives, or any of their contractors, or

subcontractors, or any other public or private party in any way connected with addressing or dealing with anything covered by the Scope of Services, including, without limitation, acts of terrorism and fires ensuing therefrom.

24. RESPONSIBILITY FOR CODE COMPLIANCE - Where the Services include the provision of code compliance consulting services, Consultant, in exercising its professional judgment consistent with the Standard of Care, will perform the Services in accordance with applicable federal, state and local laws, statutes, ordinances, rules, regulations, orders and codes relating to the design, construction, use and/or occupancy of the Project (collectively "Governmental Requirements") in effect as of the date of completion of the Services. Such Governmental Requirements may include, for example, fire protection, life safety, building occupancy, accessibility or the Americans with Disabilities Act, as applicable to the Services. Client acknowledges and agrees that interpretation of Governmental Requirements by the authority or official having jurisdiction ("AHJ") may vary and may be subject to change even after completion of the Services. In performing the Services, Consultant shall be entitled to rely on initial interpretations provided by the AHJ. If, after completion of the Services, any modification or amendment to the construction documents (or other related documents) is required because of a subsequent interpretation of the Governmental Requirements by the AHJ, Consultant shall not be liable for any consequences resulting therefrom; provided, however that Consultant shall make the required modification or amendment as an additional service and shall be entitled to compensation for such additional service at the hourly rates set forth in the Proposal, if any, or as otherwise agreed by the parties in writing.

25. ETHICS AND CONFLICTS OF INTEREST - Both parties shall perform their obligations with integrity, including but not limited to:

a. Conflicts of interest shall be avoided or disclosed promptly to the other party.

b. Neither party has conducted or shall engage in any transaction or dealing with any prohibited person in violation of the U.S. Patriot Act or any OFAC rule or regulation.

c. Both parties shall comply with all regulations of the Foreign Corrupt Practices Act ("FCPA"), other applicable United States laws, and other applicable foreign laws (including, but not limited to the OECD Convention on Combating Bribery of Foreign Public Officials) relating to the soliciting and performing work in foreign countries.

d. Neither party shall receive any contingent fees or gratuities to and from the other party, including their agents, officers, employees and sub consultants or others to secure preferential treatment.

26. ANTI-RAIDING PROVISION - During the duration of the Services for the project provided for under this proposal agreement, and for a period of one (1) year after the completion of or termination of such Services, neither Consultant nor Client shall solicit, offer employment to, otherwise attempt to hire, or assist in the hiring of any employee or officer of the other party or any of its Affiliates who worked on the project; (ii) encourage, induce, assist or assist others in inducing any such person to terminate his or

her employment with the other party or any of its Affiliates; or (iii) in any way interfere with the relationship between the other party or any of its Affiliates and their employees.

27. EQUAL EMPLOYMENT – Client and Consultant believe in the principles of equal employment opportunities and encourages a diverse workplace. Client and Consultant do not discriminate in employment against any individual on the basis of race, sex, age, religion, disability, sexual orientation, national origin, ancestry, citizenship status, veteran status, Vietnam–era status, or any other protected status. Both parties shall abide by the requirements of 41 CFR 60-300.5(a). This regulation prohibits discrimination against qualified protected veterans and requires affirmative action by covered prime contractors and subcontractors to employ and advance in employment qualified protected veterans. Both parties shall abide by the requirements of 41 CFR 60-741.5(a). This regulation prohibits discrimination against qualified individuals on the basis of disability and requires affirmative action by covered prime contractors and subcontractors to employ and advance in employment qualified individuals with disabilities.

28. ENTIRE AGREEMENT - This Agreement and corresponding Proposal represents the entire and integrated agreement between Client and Consultant and supersedes all prior negotiations, representations or agreements, either written or oral. No cancellation, modification, amendment, deletion, addition, waiver or other change in this Agreement shall have effect unless specifically set forth in writing and signed by both parties. All obligations between the parties, including any limitations upon liabilities, shall survive the completion of the Services and any earlier termination of the Services or this Agreement. If any term, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, such term, condition or provision will be ineffective only to the extent of such invalidity and the remaining provisions of this Agreement shall not be affected but shall instead remain valid and fully enforceable.

29. SEVERABILITY - The parties herein acknowledge and agree that in case any provision in this Agreement is held invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired thereby.

[Remainder of Page Intentionally Left Blank]



1111 Third Avenue
Suite 3000
Seattle, WA 98101

Main: 206.447.4400
Fax: 206.447.9700
foster.com

Direct Phone: 206.816.1354
bob.sterbank@foster.com

February 23, 2026

VIA EMAIL TO:
dburke@snoqualmiewa.gov

Ms. Dena Burke
Snoqualmie City Attorney
38624 SE River Street
PO Box 987
Snoqualmie, WA 98065

Re: Engagement and Representation

Dear Dena:

We are pleased to have the opportunity to provide services to City of Snoqualmie (the "City"). This letter [and the enclosed Terms of Engagement] form our agreement regarding the terms under which the City engages Foster Garvey P.C. in the matters described below.

Our Engagement

Our engagement at this time will be limited to advice regarding the discovery process in a lawsuit by former City employee Chad Sauve, *Sauve v. City of Snoqualmie* WDWA Cause No. C24-1809JLR, and regarding certain limited, general municipal matters on which you may seek our advice. Of course, the scope of our engagement may be expanded by written mutual agreement. This letter and enclosure will govern any additional matter or service we undertake for you, except as otherwise specified in a separate letter or email addressing that matter.

Our client in this matter will be the City, which means that we will not act as counsel to anyone personally, or other officials, officers, directors, or related parties. In exercising our responsibility to the City, we will be guided by applicable law, including but not limited to the Snoqualmie Municipal Code, Ch. 35A.12 and the Washington Constitution.

FG: 110049026.1

Ms. Dena Burke
February 23, 2026
Page 2

Our Fee Arrangement

Our fees are principally based on hourly rates. My municipal hourly rate is \$675, which represents a 10% discount from my standard rate of \$750 per hour. For the matters outlined in this initial engagement, however, certain rates are further discounted, as follows:

Discovery in *Sauve v. City of Snoqualmie*:

Work on this matter, which we understand primarily involves assisting with location of written records from legacy City software programs and files needed for discovery responses, will be primarily be performed by paralegal Reina McCauley, whose hourly rate is \$350. If non-legal document location/review work by me is needed, it will be charged at the hourly rate of \$500. Legal work by me in the litigation (*e.g.*, discovery answer preparation or review) will be charged at my municipal hourly rate of \$675.

General municipal advice:

Work in the form of general consulting on limited, discrete general municipal matters (*e.g.*, general advice on code enforcement, ordinance / resolution drafting, etc.) will be charged at \$605 per hour.

Other specific matters:

Work on any specific, assigned litigation or other matters (*e.g.*, SWRF NPDES Permit issues, transition from Snoqualmie Ridge I and II MUFPS to adopted Comprehensive Plan and zoning designations, etc.) will be billed at my municipal hourly rate of \$675 per hour.

We may also involve other lawyers or staff members as necessary to handle work on the above matters efficiently and meet deadlines, and their time may be charged at different rates. These may include the following lawyers, whose work will be billed at the rates below:

Andrea Bradford	\$595 per hour
Noah Mikell	\$460 per hour
William Kenick	\$395 per hour

We review and adjust our billing rates from time to time, typically on January 1. The enclosed Terms of Engagement provides additional information regarding fees, disbursements, billing and payment, and termination of our representation should payment not be made or other circumstances warrant.

While the foregoing sets forth our billing rates, our primary concern is that the City is satisfied with the work performed and the amounts charged. If you ever have a concern with an invoice, we encourage you to call, so that we can talk through your concern and discuss any adjustments that may be appropriate.

Ms. Dena Burke
February 23, 2026
Page 3

Other Agreements

The City agrees to pay our invoices on a timely basis. The City also agrees to provide us with complete and accurate information relevant to our representation, to cooperate fully, and to make any necessary decisions in a timely manner. In addition, the City agrees to notify us promptly of any change of circumstances affecting the representation or our ability to contact the City.

From time to time, either at the outset of our representation or as the matter proceeds, we may express opinions or beliefs concerning various courses of action and the results that might be anticipated. The City acknowledges that any such statement is an expression of opinion only, based on information available to us at the time, and is not a guarantee.

In some engagements questions may arise regarding our duties under the Rules of Professional Conduct that apply to lawyers. These questions might concern a potential conflict of interest or a dispute between the firm and a client over the handling of a matter. Generally, when such issues arise, we seek the advice of our firm counsel, who has expertise in such matters. We consider such consultations to be attorney-client privileged communications between firm personnel and counsel for the firm. We believe it is in our clients' interest, as well as the firm's interest that we obtain expert analysis of our obligations when legal ethics or related issues arise during a representation. Accordingly, you agree that, if we determine in our own discretion that it is necessary or appropriate to consult with our internal or outside counsel during the course of the representation, we have the City's consent to do so, at our expense, and that our representation of the City shall not, thereby, waive any attorney-client privilege that we may have to protect the confidentiality of our communications with firm counsel.

Foster Garvey represents many other companies, individuals, and government agencies, including King County and agencies within King County. During the time we represent the City, we may be asked to represent:

- (1) other present or future clients in transactions, litigation or other disputes that are directly adverse to the City but are not substantially related to our representation of the City;
- (2) parties who are considered directly adverse parties in matters we handle for the City, provided that our work for these directly adverse parties would be limited to matters that are not substantially related to our work for the City; and/or
- (3) the City in future transactions, litigation, or other disputes adverse to other firm clients in matters not substantially related to our work for those other firm clients.

The City's signature below constitutes its consent to allow Foster Garvey to undertake such future representations without the need to obtain any further or separate approval from the City, as long as the representations described in (1) and (2) above: (a) are not substantially related to, and are not concurrently handled by firm lawyers and paralegals who have participated in work we have done or are doing for The City; and (b) subject to the rules of professional conduct, we notify the City as promptly as practicable

Ms. Dena Burke
February 23, 2026
Page 4

after our undertaking of such representations. Of course, we will not use any proprietary or other confidential nonpublic information concerning the City that we acquired as a result of our representation of the City in any matter in which we represent another client adverse to the City.

Beginning Our Representation

Many thanks for entrusting this work to Foster Garvey. If this letter and the enclosed Terms of Engagement meet with the City’s approval, please confirm our engagement by having the Mayor sign and date below, and return a copy to me so that we may begin work promptly. We look forward to working with the City.

Sincerely,

FOSTER GARVEY PC



Bob C. Sterbank
Principal

03/16/2026

BCS:kn
Enclosures
Terms of Engagement

AGREED:

CITY OF SNOQUALMIE

By: 
James Mayhew, Mayor

Date: March 2, 2026







Contract C26-002 City of Snoqualmie/Foster Garvey

Final Audit Report

2026-03-16

Created:	2026-03-16
By:	Rebecca Solem (RSolem@snoqualmiewa.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAA0hbrTI8bVvcXERFxDmO9UeVzodQv3EaA

"Contract C26-002 City of Snoqualmie/Foster Garvey" History

-  Document created by Rebecca Solem (RSolem@snoqualmiewa.gov)
2026-03-16 - 6:31:23 PM GMT
-  Document emailed to bob.sterbank@foster.com for signature
2026-03-16 - 6:32:37 PM GMT
-  Email viewed by bob.sterbank@foster.com
2026-03-16 - 10:13:33 PM GMT
-  Signer bob.sterbank@foster.com entered name at signing as Bob C. Sterbank
2026-03-16 - 10:24:46 PM GMT
-  Document e-signed by Bob C. Sterbank (bob.sterbank@foster.com)
Signature Date: 2026-03-16 - 10:24:48 PM GMT - Time Source: server
-  Agreement completed.
2026-03-16 - 10:24:48 PM GMT

Estimated To-Date Impact on the Reserve Fund (#002)

- The **Reserve Fund** “maintains and provides money to the General Fund and other funds, when necessary, in order to respond to **unexpected events** such as **economic instability**, **public emergencies**, or **cash flow issues**.” (Section 12: Fund Structure, p. 28 of the Financial Management Policy)
- A **proposal to replenish the Reserve Fund**, with options, will be presented as part of the Biennial Budget process.
- **Our reserve target is 15%**
 - If we recover money from the Federal Government, reserve target will equal **14.2%**.
 - If we don’t recover any federal money, reserve target will drop to **11.7%**.

Estimated To-Date Impact on the Reserve Fund (#002)	
Beginning Cash as of 11/30/2025	\$ 3,230,000
Flood Event Cost	\$ (667,000)
Flood Event Financial Assistance/Recoveries	
<i>Federal Disaster Assistance (Estimated)</i>	\$ 401,000
<i>State Disaster Assistance</i>	???
<i>Insurance Recoveries</i>	???
Total Assistance/Recoveries =	\$ 401,000
Interest Earned	\$ 92,000
Ending Cash as of 12/31/2026	\$ 3,056,000



No Changes To Report



Finance Department

Drew Bouta, Finance Director
 38624 SE River St. | PO Box 987
 Snoqualmie, Washington 98065
 (425) 888-1555 | dbouta@snoqualmiewa.gov

May 2026

Council Retreat: 2027-2028 Biennial Budget

The Finance Department helped to facilitate the 2026 Council Retreat which focused on the future 2027-2028 Biennial Budget, current Department levels-of-service, and some of the budgeting decisions Council will need to make prior to approval. Approximately 1,000 hours of staff time went into producing the Council retreat, which included time from not only the Finance Department, but also the other Departments and the Mayor.

Fiscal Year (FY) 2025 Financial Statements

The Finance Department submitted the City's FY2025 Financial Statements to the Washington State Auditor's Office (SAO) on May 29, 2026. This was a significant accomplishment for the Department because the statements were submitted on time, two months earlier than the previous year, and included several corrections and enhancements recommended by the SAO.

Enterprise Resource Planning System (ERP) Project – Tyler EERP

Phase 3 – Utility Billing

The Finance Department kicked off this phase of the project in March 2026. A project schedule has been developed, key legacy system extracts have been provided, and the Department has completed the "current state" analysis and some of the "future state" analysis required by the vendor. Currently, the Department will have a "Solution Orientation" session with our project manager on July 22. On August 4, 5, and 19, the Department and vendor will deep dive into the processes, system setup and workflow, and rate code mapping of the utility billing system. Following sessions will focus on conversion mapping with multiple passes expected. The expected go-live date is currently July 1, 2027.

May 2026 Metrics

Financial Transaction Count May		
Count	Transaction Type	% of Total
-	Total Number of Legacy System (Springbrook) Entries	0.00%
34	Number of New System (Tyler EERP) Entries (GEN)	2.45%
115	Springbrook to Tyler EERP Entries Imported (GNI)	8.27%
149	Total Journal Entries	10.72%
479	Total Accounts Payable Invoices Processed	34.46%
283	Total Accounts Payable Checks	20.36%
40	Total Accounts Payable Electronic Payments	2.88%
218	Total Payroll Checks	15.68%
7	Total Payroll Vendor Checks	0.50%
14	Total Payroll Vendor Electronic Payments	1.01%
2	Total Utility Billing Refund Checks	0.14%
80	Total Utility Billing Cash Receipts	5.76%
10	Total B&O Cash Receipts	0.72%
97	Total City Wide Cash Receipts	6.98%
11	Accounts Receivable Invoices Issued	0.79%
1,241	Total Operational Transactions	89.28%
1,390	TOTAL OPERATIONAL FINANCE TRANSACTIONS	100.00%

Financial Transaction Count January - May 2026		
Count	Transaction Type	% of Total
2	Total Number of Legacy System (Springbrook) Entries	0.03%
185	Number of New System (Tyler EERP) Entries (GEN)	2.87%
325	Springbrook to Tyler EERP Entries Imported (GNI)	5.04%
512	Total Journal Entries	7.95%
2,364	Total Accounts Payable Invoices Processed	36.69%
1,131	Total Accounts Payable Checks	17.55%
237	Total Accounts Payable Electronic Payments	3.68%
1,105	Total Payroll Checks	17.15%
35	Total Payroll Vendor Checks	0.54%
66	Total Payroll Vendor Electronic Payments	1.02%
15	Total Utility Billing Refund Checks	0.23%
407	Total Utility Billing Cash Receipts	6.32%
59	Total B&O Cash Receipts	0.92%
429	Total City Wide Cash Receipts	6.66%
84	Accounts Receivable Invoices Issued	1.30%
5,932	Total Operational Transactions	92.05%
6,444	TOTAL OPERATIONAL FINANCE TRANSACTIONS	100.00%



PARKS & PUBLIC WORKS DEPT.

Jeff Hamlin, Director
 38194 SE Millpond Road
 Snoqualmie, WA 98065
 425.831.4919 | jhamlin@snoqualmiewa.gov

Monthly Report – June 2026

Summer Operations: Crews are transitioning to summer-time operations, which includes ballfield preparation and increased mowing, flower baskets, event preparations, and park maintenance activities.

Road Maintenance and Repair: Public Works is currently working on alley maintenance, pothole repairs, street sign cleaning, pavement management planning, road/utility infrastructure projects for this summer.

Reclaimed Irrigation Reservoir: Work is on-schedule for completion of upgrades to the City's reclaimed water system. The reservoir, pump station, and control systems configuration are currently undergoing programming and performance testing. Completion is anticipated for the end of June 2026.

River Trail: The project is nearly completed. Work activities are currently focused on completion of the drainage systems, sidewalk infrastructure, and finish planting.

Sandy Cove Bank Stabilization: The City received eight bids for the Sandy Cove Bank Stabilization project, with the lowest bidder being Goodfellow Brothers, LLC. Work will likely begin onsite in late June and continue through most of the summer fish window months. Project completion is anticipated for November 2026.

Wastewater Division: Crews are preparing for the Reclaimed Water Irrigation season by cleaning and performance testing the process equipment. The reclaimed system is anticipated to be fully operational by mid-June.

Water Division: Crews are initiating startup activities for the irrigation season, including commissioning of the new controls system. Additional preparations are ongoing with the North and South wellfields in anticipation of summer irrigation season.

Parks and Streets Division: The splash pad was opened on Memorial Day weekend for a soft opening. The grand opening is anticipated for June 16th. Streets maintenance includes alleyways, pothole repairs, sign cleaning, and street sweeping.

Fleet and Facilities Division: Focus has shifted to facility maintenance in recent weeks with renewed attention to building maintenance, facility cleaning, and repair work.

Urban Forestry and Stormwater Division: Forestry crews have been focused on street tree pruning, parks trees, and trail maintenance. Crews are also keeping up inspections and maintenance activities on stormwater infrastructure, including catch basins, water quality treatment facilities and ponds. The project at Snoqualmie Bog is nearing completion with repairs to the platform, new benches and new security features.



Kim Johnson, HR Director
38624 SE River St. | PO Box 987
Snoqualmie, Washington 98065
(425) 393-4258 | kjohnson@snoqualmiewa.gov

May 2026 – HR Department Summary

Recruitment

The City continues to have minimally open positions. Recent 2026 hires are off to great starts.

- **Kim Agfalvi** has joined the administrative team as the new City Clerk
- **Allison Kirk** is our new Associate Planner joining the CD department.
- **Anya Rueter and Charlie Morrison** – are our two new Urban Forestry/Stormwater Techs II
- **Scott Miller** is continuing through the background process for Police Chief
- We anticipate extending an offer to a **City Administrator** candidate by the end of the month

A complete review and update of all job descriptions is continuing as are department SOP's.

Union Negotiations

Negotiations are ongoing with the International Association of Fire Fighters (IAFF). Negotiations with Teamsters are kicking off this month and we anticipate negotiations to start with the Police union (SPA) soon as well.



Mona Davis, Director
38624 SE River St. | P.O. Box 987
Snoqualmie, Washington 98065
(425) 888-5337 | mdavis@snoqualmiewa.gov

May 2026 Monthly Report

Permit Activity

Building	May 2026	YTD
Permit Applications	40	297
Permits Issued	32	219
Total Inspections	171	674

Planning	May 2026	YTD
Pre-Applications	0	2
Sign Permits	5	15

Special Event Permits	May 2026	YTD
Received	7	29

Community Outreach and Events

Ladies Night, May 7, 2026. Partnership with SnoValley Chamber of Commerce, City and Downtown Merchants, successful first-time event.

Plein Air Paint Out, May 15, 2026. 7th Annual Snoqualmie Arts Commission event. 25 registered painters, great success!

Volunteer Recognition Event, May 20, 2026.

Meet Up with the Mayor, May 21, 2026, Sigillo Winery.



Snoqualmie Police Department

Gary Horejsi, Interim Chief of Police

34825 SE Douglas St. | P.O. Box 987

Snoqualmie, WA 98065

(425) 888-3333 | ghorejsi@snoqualmiewa.gov

Monthly Report - May 2026

Workload

	Apr 2026	May 2026	2026 YTD	May 2025	2025 YTD
Incidents					
Calls for Service	815	836	3,026	583	2,645
Traffic Stops	432	326	1,108	150	600
Crim Non-Trf Citations	5	12	32	8	28
Crim Trf Citations	5	15	33	6	20
Traffic Infractions	89	91	260	52	169
Proactive Effort	85	81	315	57	293
(Area Check, C.O.P., Field Interview, Traffic Emphasis)					
Crime					
Thefts	2	10	36	9	38
Vehicle Prowls	1	4	15	12	27
Vehicle Thefts	-	2	4	1	7

Public Records Requests	
2026	2025
May YTD	May YTD
61 334	55 265

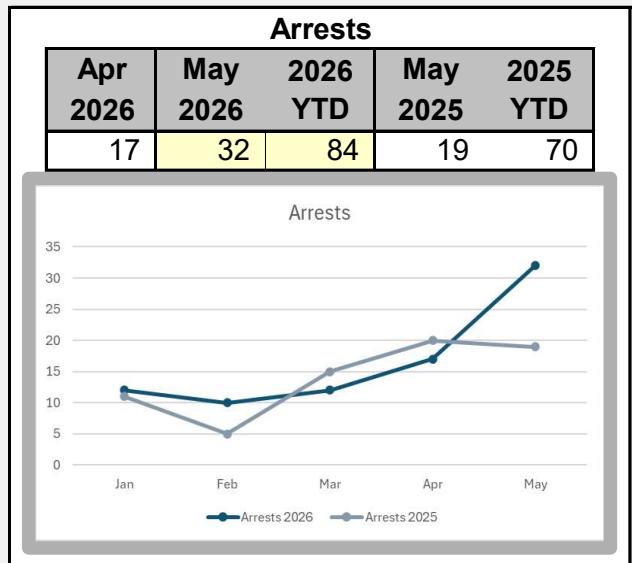
Crisis Intervention Ctc	
2026	2025
May YTD	May YTD
3 12	0 13

CPLs	
2026	2025
May YTD	May YTD
4 94	15 55

Performance / Efficiency

Avg. Response Times				
Apr 2026	May 2026	2026 YTD	May 2025	2025 YTD
Priority 1 Weapons Offense / DV Physical / Aslt/Burg In-Prog				
1:53	3:11	2:23	0:40	2:19
Priority 2 Serious crime or incident with potential for violence or escalation but not necessarily an immediate threat to life				
1:53	3:13	2:49	1:47	2:39
Priority 3 High priority but not an immediate threat				
2:46	3:26	3:30	2:44	3:22

Effectiveness



Staffing
 Command Staff - Vacancies: 1 (Chief)
 Patrol - Vacancies: 0 (Patrol Officers)
 Support/Administrative Staff - Vacancies: 0

Community Events
 Jun 16 - Splash into Summer (Sno Comm Prk)
 Jun 19 - Juneteenth Holiday
 Jun 20 - Art Off the Rails (Sno Depot/RR Park)
 Jun 25 - Big Truck Day (Sno Comm Park)



IT Department

City of Snoqualmie
38624 SE River St. | P.O. Box 987
Snoqualmie, Washington 98065
(425) 888-8010 | www.snoqualmewa.gov

May 2026

The IT Department continues to be busy with preparations on several IT Department projects and tasks for other departments.

I want to thank Brian Mainstone, our IT Systems Engineer, for his incredible work in getting our downtown Wi-Fi pilot running in such a short time. Great work, Brian!

Here are some updates for the month of May:

- Our new cybersecurity solution is now live. The new tools bring improvements for alerting us to possible issues and will help us be proactive to new threats.
- Our new service desk is moving along to go live soon.
- IT is helping other departments with software upgrades to support modern workflows.



Mike Bailey, Fire Chief
 City of Snoqualmie
 37600 SE Snoqualmie Parkway
 Snoqualmie, Washington 98065
 (425) 888-1551 | www.snoqualmiewa.gov

Fire Department Activity May, 2026

Incident Count May 2026

The Fire Department responded to 164 incidents in May

Types of calls

- 83 medical related calls
- 4 fire related calls
- 77 other

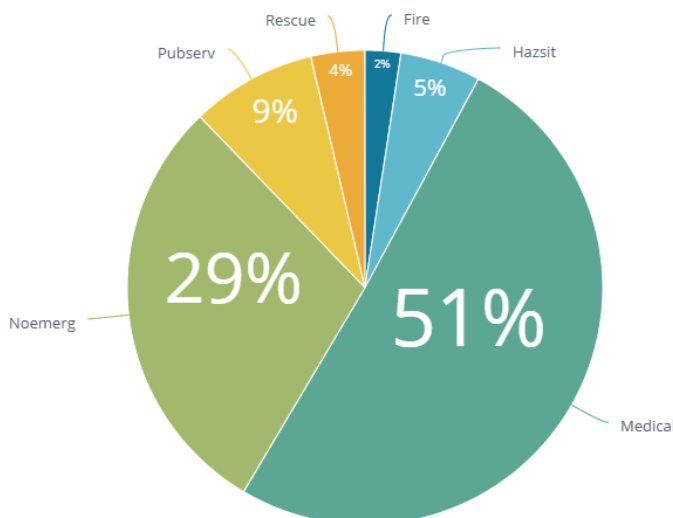
Mutual Aid

- 64 calls Mutual Aid Given (39%)
- 29 calls Mutual Aid Received (17%)

Incident Count by Type Breakdown:

The following is a count breakdown of incidents by type.

2026 Primary Incident Type by Category



Fire	Fire related calls
Hazsit	Hazardous Situation
Lawenforce	Calls originated by Police
Medical	Medical Calls
Noemerg	Non Emergency
Pubserv	Public Service
Rescue	Rescue related calls

Turnout Time

Count of Incidents by Unit and Turnout Time

Unit name	0:00 - 0:29	0:30 - 0:59	1:00 - 1:29	1:30 - 1:59	2:00 - 2:59	3:00 - 5:00	> 5:00
A155	3	12	23	5	2		
A255	1						
C155	1						
E155	8	6	8	2	1		
MIH111	1						
Grand Total	14	18	31	7	3	0	0

Travel Time

For incidents within the city, the 90th percentile travel time is 7:40

For incidents outside the city, the 90th percentile travel time is 16:23

EMS Transports

The Fire Department responded to 83 EMS incidents in May and transported 28 patients to local hospitals. Patients were transported to Swedish Issaquah 25% of the time and Snoqualmie Valley Hospital 61% of the time. Of the transports, 6 originated from outside Snoqualmie's service area (North Bend 6, Fall City 0).

Hospital	Week 1	Week 2	Week 3	Week 4	Week 5	Total
Overlake Hospital	0	1	0	0	3	4
Snoqualmie Valley Hospital	2	5	3	5	2	17
Swedish/Issaquah	0	3	0	3	1	7
Other	0	0	0	0	0	0
Total	2	9	3	8	6	28

Volunteer Activity

During May, the following activity was recorded for the volunteer group:

- 28 Duty Shifts
- 56 Emergency Responses
- 418 Total hours spent volunteering

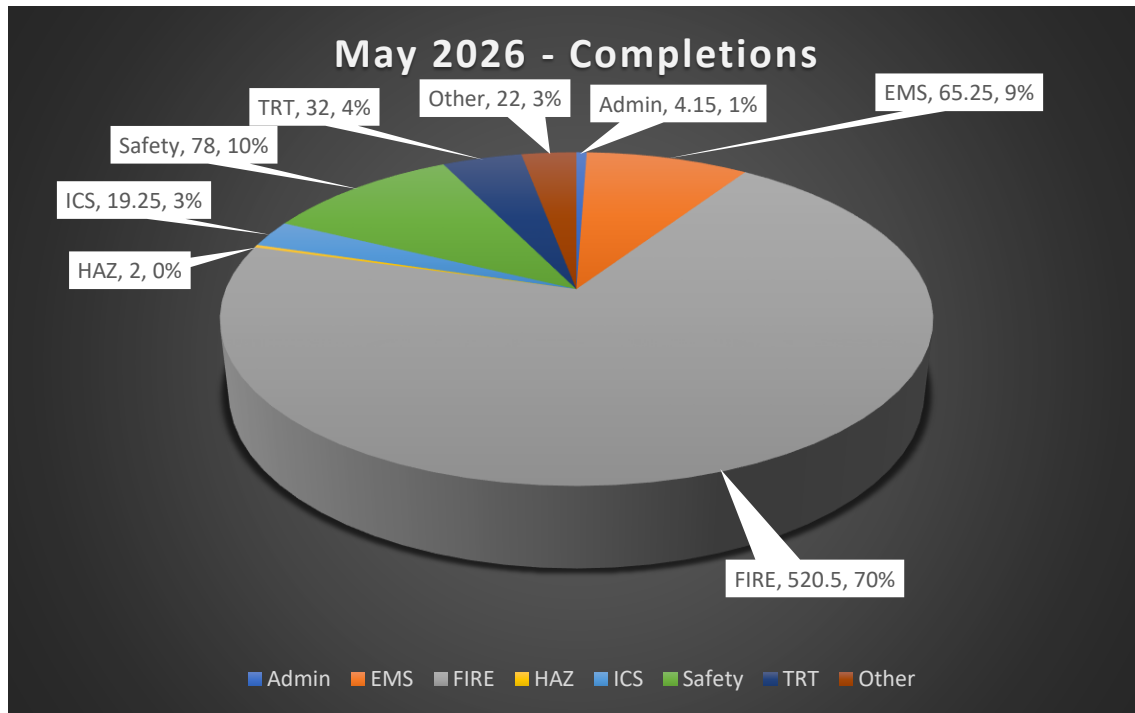
Public Education

In May, public education and outreach reported the following activities:

- (1) Private First Aid/CPR/AED Course (6-hours, 15 attendees)
- (1) Private Opioid Education Course (2 hours, 75 attendees)
- (1) Mount Si High School Public Safety Information Session
- (2) Station Tours

Training:

May provides time for more frequent outdoor training, preparing for the summer months, when the weather shifts and the likelihood of fire events increases. As a result, we observe crews training more frequently, especially on high-risk objectives. In May, crews trained in swiftwater rescue, wildland firefighting, pump operations, medical responses, and incident command. While training hours remained flat year over year, crews logged over 743 hours of training throughout the month. Training, focusing on fire suppression and rescue (70%), safety (10%), emergency medical services (9%), and technical rescue training (4%). The following chart compares training hours by type.



(Admin=Administrative; Haz=Hazmat; ICS=incident command systems; TRT=Technical Rescue Training)

Training – Highlights/Major Topics:

- Driver Safety
- Incident Command System – High Rise
- Swiftwater rescue & Kayak operation
- Rope rescue
- Firefighter – Hose evolutions
- Firefighter – Search and Rescue
- Safety – State-mandated safety training, firefighter line-of-duty death reviews
- Patient Assessment
- Annual wildland recertification