



# FINANCE & ADMINISTRATION COMMITTEE & COMMITTEE OF THE WHOLE MEETING AGENDA

Tuesday, June 03, 2025, at 6:00 PM

Snoqualmie City Hall, 38624 SE River Street & Zoom

## COMMITTEE MEMBERS

Chair: Bryan Holloway

Councilmembers: Jolyon Johnson and Cara Christensen

*This meeting will be conducted in person and remotely using Zoom.*

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## CALL TO ORDER & ROLL CALL

## AGENDA APPROVAL

**PUBLIC COMMENTS (online public comments will not be taken).**

## MINUTES

1. Approval of the minutes dated May 20, 2025.

## APPROVAL OF WARRANTS / CLAIMS

2. Consideration of Claims Report dated June 9, 2025.

## AGENDA BILLS

3. **AB25-067:** Amended YMCA Operating Agreement for the Snoqualmie Community Center

## DISCUSSION

4. Review of Council Work Plan

## CITY COUNCIL AGENDA REVIEW

5. Review Draft City Council Agenda dated June 9, 2025.

## ADJOURNMENT



## FINANCE & ADMINISTRATION COMMITTEE & COMMITTEE OF THE WHOLE MEETING MINUTES MAY 20, 2025

*This meeting was conducted in person at Snoqualmie City Hall and remotely using Zoom.*

**CALL TO ORDER** - Chair Bryan Holloway called the meeting to order at 6:00 pm.

**Committee Members:** Councilmembers Bryan Holloway, Cara Christensen, and Jo Johnson were present.

**City Staff:**

Mike Chambless, City Administrator; Dena Burke, City Attorney (remote); Deana Dean, City Clerk; Drew Bouta, Finance Director; Fletcher Lacroix, IT Director; Jen Hughes, Deputy Finance Director; Janna Walker, Budget Manager (remote); and Andrew Jongekryg, IT Support.

**AGENDA APPROVAL** - The agenda was approved as presented.

**PUBLIC COMMENTS** – There were no public comments.

**MINUTES** – The minutes dated May 6, 2025, were approved as presented.

**APPROVAL OF WARRANTS / CLAIMS** – The claims report dated May 27, 2025, was approved to move forward at the May 27, 2025, City Council meeting on the consent agenda.

**DISCUSSION**

3. Opioid Funding. This item was introduced by City Attorney Burke. Staff are authorized to move forward and Councilmember Cotton will be the Council Liaison to this advisory committee.
4. Upcoming Agenda Items. This was for information only. No discussion.

**CITY COUNCIL MEETING AGENDA REVIEW**

5. Review Draft City Council Agenda dated May 27, 2025. The agenda was approved as amended.

**ADJOURNMENT**

The meeting was adjourned at 6:09 pm.

*Minutes prepared by Deana Dean, City Clerk.*

*Recorded meeting audio is available on the city website after the meeting.*

*Minutes approved at the \_\_\_\_\_, 2025, Finance & Administration Committee Meeting.*



**Drew Bouta, Director of Finance**  
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**To:** City Council  
Finance & Administration Committee

**From:** Drew Bouta, Director of Finance

**Date:** June 9, 2025

**Subject:** CLAIMS REPORT  
Approval of payments for the period: May 1, 2025, through May 23, 2025

**BACKGROUND**

Per RCW 42.24.080, all claims presented against the city by persons furnishing materials, rendering services, or performing labor must be certified by the appropriate official to ensure that the materials have been furnished, the services rendered, or the labor performed as described, and that the claims are just, due, and unpaid obligations against the city, before payment can be made. Expedited processing of the payment of claims when certain conditions have been met allows for the payment of claims before the legislative body has acted to approve the claims when: (1) the appropriate officers have furnished official bonds; (2) the legislative body has adopted policies that implement effective internal control; (3) the legislative body has provided for review of the documentation supporting the claims within a month of issuance; and (4) that if claims are disapproved, they shall be recognized as receivables and diligently pursued. The City of Snoqualmie meets all requirements of this state law.

Pursuant to Snoqualmie Municipal Code (SMC) Chapter 3.85, all Claims, Demands and Vouchers against the city, provides that the Finance Director or her designee will examine all claims prior to payment and provide periodic reporting of the payments to the City Council for final approval. Per SMC 3.85.040, to meet these requirements, the Finance Director schedules payment of claims and payroll for monthly Finance & Administration Committee review followed by full City Council approval on the consent agenda. Per SMC 3.85.050, documentation supporting claims paid and the Finance Director’s written report are made available to all city council members at City Hall for 48 hours prior to the Finance & Administration Committee meeting. Following the 48-hour review period, the Finance & Administration Committee considers the claims as part of its regular agenda and recommends to the full city council whether to approve or disapprove the claims. Consistent with these requirements, this report seeks City Council approval of payment of claims and payroll batches summarized in the table below.

**ANALYSIS**

All payments made during these periods were found to be valid claims against the city. The City’s internal controls include certification of the validity of all expenditures by the appropriate department and an internal audit conducted by designated finance department staff who review all claims and payroll payments. Staff performs system validation and exception reviews to validate payroll records. The Finance Director performs a random sampling review of supporting documentation for claims payments to ensure validity, as well as regularly reviews its processes to ensure appropriate internal controls are in place. The City issues disbursements for claims and payroll via the following methods:

- Warrant: paper negotiable instruments, very much like, although legally distinct from, checks
- Commercial Credit Card: as authorized by Financial Management Policy
- Electronic Funds Transfer (EFT). EFTs are electronic banking transactions (no paper instrument) of two basic types: (1) Automated Clearing House (ACH) for Electronic Fund Transfer (EFT) and (2) Wire Transfers a direct transfer between bank accounts



## City of Snoqualmie

Claims presented to the City to be paid in the amount of \$345,814.96

For claims warrants numbered 84657 through 84728 &amp; dated 5/15/2025

VENDOR NAME	ACCOUNT	ACCOUNT DESC	YEAR	PERIOD	TYPE	STATUS	AMOUNT	CHECK NO	INVOICE #	FULL DESC	INVOICE DATE	CHECK DATE
ALLPURP	51051821 548000	Repair & Maintenance Services	2025	5	INV	Paid	2,172.53	84657	31374	Fire Station- add egress window to staff bedroom	3/12/2025	5/15/2025
AMZONCAP	EMG52560 531910	Operating Supplies	2025	5	INV	Paid	307.36	84658	1KHT-LY1F-WXML	Batteries, solar chargers, cleaning supplies	4/28/2025	5/15/2025
AMZONCAP	EMG52560 535900	Small Tools & Equipment	2025	5	INV	Paid	527.27	84658	1KHT-LY1F-WXML	Batteries, solar chargers, cleaning supplies	4/28/2025	5/15/2025
AMZONCAP	POL52110 549100	City-Sponsored Expenses	2025	5	INV	Paid	74.24	84658	1JWJ-GH13-GFMT	Police rubber ducks for community events	4/22/2025	5/15/2025
AMZONCAP	POL52121 531910	Operating Supplies	2025	5	INV	Paid	535.05	84658	1L67-YHWX-6YD7	C. Werre- streaming video camera, microSD cards (2)	4/29/2025	5/15/2025
AMZONCAP	POL52122 531000	Office Supplies	2025	5	INV	Paid	17.46	84658	1YMM-9CGQ-3CT7	G. Horejsi signature stamp	4/24/2025	5/15/2025
AMZONCAP	POL52122 531050	Uniforms & Protective Gear	2025	5	INV	Paid	4.34	84658	13CD-LY7T-F9TJ	D. Vladis cap	4/22/2025	5/15/2025
AMZONCAP	POL52122 531820	Info Tech Components	2025	5	INV	Paid	16.05	84658	1XVQ-VQQN-M79G	C. Werre- DVD R/W drive	4/22/2025	5/15/2025
AMZONCAP	POL52150 535901	Evidence Room Racks-Bins	2025	5	INV	Paid	141.94	84658	1C7N-7DCD-G3HR	Shop stool	4/25/2025	5/15/2025
AMZONCAP	01452122 531050	Uniforms & Protective Gear	2025	5	INV	Paid	4.34	84658	13CD-LY7T-F9TJ	D. Vladis cap	4/22/2025	5/15/2025
AMZONCAP	01452122 531820	Info Tech Components	2025	5	INV	Paid	16.04	84658	1XVQ-VQQN-M79G	C. Werre- DVD R/W drive	4/22/2025	5/15/2025
AMZONCAP	40353190 549100	City-Sponsored Expenses	2025	5	INV	Paid	176.11	84658	1XG1-QLMK-9ICC	Arbor Day event supplies	4/25/2025	5/15/2025
ATWORK	PKF57680 548150	Landscaping Services	2025	5	INV	Paid	19,334.82	84659	PS-INV105914	Maintenance agreement- mini parks Feb	2/28/2025	5/15/2025
ATWORK	51051821 548150	Landscaping Services	2025	5	INV	Paid	2,999.01	84659	PS-INV105913	Maintenance agreement-facilities Feb	2/28/2025	5/15/2025
AWC PD	PLN55860 543000	Training & Travel	2025	5	INV	Paid	75.00	84660	159391	Cancellation Fee AWC Hlthy worksite A. Jeffery	3/12/2025	5/15/2025
Bark King	PKF57680 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	3,221.40	84661	18023	Install playground chips	4/15/2025	5/15/2025
Bark King	PKF57680 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	805.35	84661	18024	Install playground chips	4/15/2025	5/15/2025
CALPORTL	STR54230 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	285.86	84662	96726347	Crushed rock	4/11/2025	5/15/2025
CALPORTL	STR54230 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	256.54	84662	96728265	Crushed rock	4/14/2025	5/15/2025
CENLINK	50251888 542000	Telephone Service	2025	5	INV	Paid	107.10	84663	333555664 4/25	Snoqualmie Police/Dispatch land line Apr 9- May 8	4/9/2025	5/15/2025
CENTURYLINK	50251888 542000	Telephone Service	2025	5	INV	Paid	703.68	84664	300575004 4/25	Snoq. police land lines Apr 20- May 19	4/20/2025	5/15/2025
COI	POL52122 541511	Dispatch Services	2025	5	INV	Paid	31,034.57	84665	25000185	Dispatch services- April 2025	5/1/2025	5/15/2025
COI	01452122 541511	Dispatch Services	2025	5	INV	Paid	20,689.71	84665	25000185	Dispatch services- April 2025	5/1/2025	5/15/2025
COMP PD	POL52122 531000	Office Supplies	2025	5	INV	Paid	50.22	84666	2348732-1	Copy paper	4/24/2025	5/15/2025
COMP PD	POL52122 531000	Office Supplies	2025	5	INV	Paid	58.80	84666	2350315-0	Memo books, cleaning supplies	5/2/2025	5/15/2025
COMP PD	POL52122 531340	Custodial & Cleaning Supplies	2025	5	INV	Paid	182.64	84666	2348732-0	Batteries, custodial supplies	4/23/2025	5/15/2025
COMP PD	POL52122 531340	Custodial & Cleaning Supplies	2025	5	INV	Paid	358.39	84666	2350315-0	Memo books, cleaning supplies	5/2/2025	5/15/2025
COMP PD	POL52122 531910	Operating Supplies	2025	5	INV	Paid	408.12	84666	2348732-0	Batteries, custodial supplies	4/23/2025	5/15/2025
Control Systems	41759436 563000	WRF Improve Construction	2025	5	INV	Paid	13,253.72	84667	1705	Basin 2 integration incl new MCC startup & Commiss	10/17/2024	5/15/2025
Control Systems	41759436 563000	WRF Improve Construction	2025	5	INV	Paid	8,385.43	84667	1948	Onsite MCC equipment verif, inspec, config, testng	1/6/2025	5/15/2025
DAVDOOR	PKF57680 548000	Repair & Maintenance Services	2025	5	INV	Paid	1,190.28	84668	INV0009268	Door repair	4/22/2025	5/15/2025
DOCT	41130030 583131	2013 PWTf Loan Interest	2025	5	INV	Paid	271.05	84669	PWTFNT-367414	Pub Wks TF Loan PC12-951-083 Principal/interest	4/30/2025	5/15/2025
DOCT	41759135 578131	2013 PWTf Loan Principal	2025	5	INV	Paid	15,488.46	84669	PWTFNT-367414	Pub Wks TF Loan PC12-951-083 Principal/interest	4/30/2025	5/15/2025
DOE	40253510 541561	Water Quality Program Fees	2025	5	INV	Paid	2,025.00	84670	LAU-WA-R745-25	Laboratory Accreditation Fees	4/17/2025	5/15/2025
DOLIB	POL52150 548000	Repair & Maintenance Services	2025	5	INV	Paid	41.20	84671	387776	New hot water heater inspection	4/29/2025	5/15/2025
ERA	40253585 541000	Professional Svcs - General	2025	5	INV	Paid	1,186.60	84672	108224	Proficiency testing service blind studies	4/14/2025	5/15/2025
ESA	PLN55861 541080	Environmental Services	2025	5	INV	Paid	2,019.25	84673	205358	Snoqualmie to 39 Snoqualmie River Trail	3/4/2025	5/15/2025
Evergreen Courier LL	40253585 542300	Postage & Freight	2025	5	INV	Paid	342.00	84674	000270	Shipping samples to lab	4/14/2025	5/15/2025
Ferguson Water Works	40153481 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	6,125.85	84675	0077532	1.5" water meters	4/23/2025	5/15/2025
Gateway Controls	40253580 548000	Repair & Maintenance Services	2025	5	INV	Paid	871.42	84676	2025864	Phase 3 construction costs	2/19/2025	5/15/2025
GRAINGER	PKF57680 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	1,354.44	84677	9473254473	Wall file, wrench set, hand soap	4/14/2025	5/15/2025
GRAINGER	40353130 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	365.75	84677	839177383	Items for Catch Basin Inspections	4/17/2025	5/15/2025
GRAINGER	51051821 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	34.84	84677	9483474541	PD evidence room hanger/shelf	4/23/2025	5/15/2025
Grange Supply	PKF57680 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	81.04	84678	758294	Fence supplies	9/18/2024	5/15/2025
Grange Supply	PKF57680 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	52.93	84678	758450	Fence supplies	9/24/2024	5/15/2025
GRTFLOOR	51051821 548000	Repair & Maintenance Services	2025	5	INV	Paid	5,263.52	84679	173960-202	Carpet cleaning (state contracted) all major bldgs	10/8/2024	5/15/2025
HCI	40253585 531510	Laboratory Supplies	2025	5	INV	Paid	3,680.72	84680	14444137	Nitrate supplies	4/4/2025	5/15/2025
HCI	40253585 548000	Repair & Maintenance Services	2025	5	INV	Paid	763.94	84680	14454129	Sensor calibrations	4/12/2025	5/15/2025
HD Fowler	40153481 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	382.55	84681	16985711	Hydrant parts	4/24/2025	5/15/2025
HD Fowler	40253580 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	1,768.72	84681	16971014	Two valves for repair	4/9/2025	5/15/2025
HD Supply Facil Main	51051821 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	506.73	84682	9236201536	6 cases hand soap	4/17/2025	5/15/2025
IHK	PKF57680 535900	Small Tools & Equipment	2025	5	INV	Paid	1,631.61	84683	97003P	Lawn Edgers (5)	4/30/2025	5/15/2025

IHK	40359431 564000	Gen'l Machinery & Equip	2025	5	INV	Paid	27,476.16	84683 96600P	2025 Kubota RTV-X1100side by side Sourcewell price	4/23/2025	5/15/2025
IHK	50154868 531301	Repair Parts	2025	5	INV	Paid	1,430.15	84683 96698P	Filters & oring kits- pm on side by side RTV1100	4/25/2025	5/15/2025
IMC	NON51250 541115	Municipal Court Services-Costs	2025	5	INV	Paid	6,953.77	84684 SQL April 2025	Snoqualmie court filings- April 2025	5/2/2025	5/15/2025
INDUSTSS	50251881 531800	Department Software	2025	5	INV	Paid	19,339.32	84685 SIN012279	Human machine interface ctrl syst Sftwr subscrip	4/28/2025	5/15/2025
JOHNDEER	40353190 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	757.83	84686 143870903-001	Tree Gator watering bags for street tree watering	7/18/2024	5/15/2025
Kamran Mostofi	PAR34730 347301	Recreational Activity Fees	2025	5	INV	Paid	338.00	84687 1818	Park reservation cancellation refund	5/7/2025	5/15/2025
KC 710	STR54264 548000	Traffic Signal Maintenance	2025	5	INV	Paid	2,737.04	84688 140547-140554	Traffic sign Maint.	3/31/2025	5/15/2025
KC 710	STR54264 548000	Traffic Signal Maintenance	2025	5	INV	Paid	6,865.69	84688 141279-141282	Traffic sign maint	4/30/2025	5/15/2025
KC 710	40253560 541000	Professional Svcs - General	2025	5	INV	Paid	176.00	84688 35007756	King County inspection services	4/14/2025	5/15/2025
KI 2	FIR52220 531050	Uniforms	2025	5	INV	Paid	239.64	84689 14882	Class B uniform shirt- Ramos	4/25/2025	5/15/2025
Kissler	40253580 548000	Repair & Maintenance Services	2025	5	INV	Paid	2,285.76	84690 11619	Haul biosolids	4/8/2025	5/15/2025
Kissler	40253580 548000	Repair & Maintenance Services	2025	5	INV	Paid	2,291.47	84690 11641	Haul biosolids	4/22/2025	5/15/2025
LLS	POL52122 541000	Professional Svcs - General	2025	5	INV	Paid	13.81	84691 11567739	Interpretation svcs- 3/1 & 3/11 2025	3/31/2025	5/15/2025
LNCS	POL52122 531050	Uniforms & Protective Gear	2025	5	INV	Paid	23.73	84692 INV935392	C. Smith- radio utility pouch	4/8/2025	5/15/2025
LNCS	POL52122 531050	Uniforms & Protective Gear	2025	5	INV	Paid	201.95	84692 INV936042	G. Horejsi- short, pants (2)	4/9/2025	5/15/2025
LNCS	POL52122 531050	Uniforms & Protective Gear	2025	5	INV	Paid	236.94	84692 INV938833	G Horejsi- pin & long sleeve base shirts w/embrd	4/17/2025	5/15/2025
LNCS	01452122 531050	Uniforms & Protective Gear	2025	5	INV	Paid	23.73	84692 INV935392	C. Smith- radio utility pouch	4/8/2025	5/15/2025
LNCS	01452122 531050	Uniforms & Protective Gear	2025	5	INV	Paid	145.06	84692 INV935447	J. Meadows- hinged and chain link handcuffs	4/8/2025	5/15/2025
LOUDEDGE	00280090 541000	Professional Svcs - General	2025	5	INV	Paid	950.00	84693 COS-050125-A	Big Truck Day Ad/Splash pad poster	5/1/2025	5/15/2025
MCMMASTER	40253930 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	387.02	84694 44933725	Parts for reuse filters	5/1/2025	5/15/2025
NB AUTOF	50154868 531301	Repair Parts	2025	5	INV	Paid	103.55	84695 061515	ER&R equipment repair parts April 2025	3/26/2025	5/15/2025
NB AUTOF	50154868 531301	Repair Parts	2025	5	INV	Paid	310.64	84695 061525	ER&R equipment repair parts April 2025	3/26/2025	5/15/2025
NB AUTOF	50154868 531301	Repair Parts	2025	5	INV	Paid	403.76	84695 061549	ER&R equipment repair parts April 2025	3/26/2025	5/15/2025
NB AUTOF	50154868 531301	Repair Parts	2025	5	INV	Paid	59.70	84695 061688	ER&R equipment repair parts April 2025	3/27/2025	5/15/2025
NB AUTOF	50154868 531301	Repair Parts	2025	5	INV	Paid	58.65	84695 062259	ER&R equipment repair parts April 2025	4/2/2025	5/15/2025
NB AUTOF	50154868 531301	Repair Parts	2025	5	INV	Paid	486.11	84695 062369	ER&R equipment repair parts April 2025	4/3/2025	5/15/2025
NB AUTOF	50154868 531301	Repair Parts	2025	5	INV	Paid	1,034.05	84695 062704	ER&R equipment repair parts April 2025	4/5/2025	5/15/2025
NB AUTOF	50154868 531301	Repair Parts	2025	5	INV	Paid	176.63	84695 062881	ER&R equipment repair parts April 2025	4/8/2025	5/15/2025
NB AUTOF	50154868 531301	Repair Parts	2025	5	INV	Paid	410.63	84695 063032	ER&R equipment repair parts April 2025	4/9/2025	5/15/2025
NB AUTOF	50154868 531301	Repair Parts	2025	5	INV	Paid	195.85	84695 063163	ER&R equipment repair parts April 2025	4/10/2025	5/15/2025
NB AUTOF	50154868 531301	Repair Parts	2025	5	INV	Paid	174.04	84695 063226	ER&R equipment repair parts April 2025	4/11/2025	5/15/2025
NB AUTOF	50154868 531301	Repair Parts	2025	5	INV	Paid	120.44	84695 063229	ER&R equipment repair parts April 2025	4/11/2025	5/15/2025
NB AUTOF	50154868 531301	Repair Parts	2025	5	INV	Paid	56.30	84695 063634	ER&R equipment repair parts April 2025	4/15/2025	5/15/2025
NB AUTOF	50154868 531301	Repair Parts	2025	5	INV	Paid	717.16	84695 063659	ER&R equipment repair parts April 2025	4/15/2025	5/15/2025
NB AUTOF	50154868 531301	Repair Parts	2025	5	INV	Paid	54.53	84695 063681	ER&R equipment repair parts April 2025	4/15/2025	5/15/2025
NB AUTOF	50154868 531301	Repair Parts	2025	5	INV	Paid	76.15	84695 063837	ER&R equipment repair parts April 2025	4/16/2025	5/15/2025
NB AUTOF	50154868 531301	Repair Parts	2025	5	INV	Paid	212.68	84695 063912	ER&R equipment repair parts April 2025	4/17/2025	5/15/2025
NB AUTOF	50154868 531301	Repair Parts	2025	5	INV	Paid	9.88	84695 064446	ER&R equipment repair parts April 2025	4/22/2025	5/15/2025
NB AUTOF	50154868 531301	Repair Parts	2025	5	INV	Paid	269.66	84695 064565	ER&R equipment repair parts April 2025	4/23/2025	5/15/2025
NB AUTOG	40153481 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	55.36	84696 054964	Fire extinguisher	1/16/2025	5/15/2025
NB AUTOG	40153481 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	92.63	84696 055419	Chain with hooks	1/21/2025	5/15/2025
NHC	PLN55861 541040	Engineering Services	2025	5	INV	Paid	957.50	84697 32491	RES2024-050 Jenkins New Single Family	1/16/2025	5/15/2025
NHC	PLN55861 541040	Engineering Services	2025	5	INV	Paid	4,785.00	84697 32844	Snoq. Drainage reviews 2017-On-call svcs to 2/28/2	3/24/2025	5/15/2025
ODP Bus Sol 32559	40253580 531000	Office Supplies	2025	5	INV	Paid	61.02	84698 418873202001	Office supplies, pens	4/15/2025	5/15/2025
ODP Bus Sol 32559	40253580 531000	Office Supplies	2025	5	INV	Paid	33.03	84698 418873203001	Office supplies, pens	4/15/2025	5/15/2025
ODP Bus Sol 32559	40253580 531340	Custodial & Cleaning Supplies	2025	5	INV	Paid	83.37	84698 418872584001	Toilet paper	4/15/2025	5/15/2025
OTAK	31175050 541064	Kimball Ck Bridges -Const Mgmt	2025	5	INV	Paid	5,155.50	84699 000042500449	Construction phase svcs ending April 4, 2025	4/30/2025	5/15/2025
OTAK	31175060 541066	Mdwbkr Bridge -Prof'l Svcs	2025	5	INV	Paid	6,100.00	84699 000042500454	Meadowbrook Bridge svcs through April 4, 2025	4/30/2025	5/15/2025
PACIFICA	41134220 541251	2025 DOE Loan Bond Counsel Fee	2025	5	INV	Paid	12,000.00	84700 2025Bond Counsel Fee	Svcs for DOE Loan No. WQC-2025-Snoqa-00167	4/29/2025	5/15/2025
PLATT	40253580 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	481.14	84701 9239706	Replace broken light fixtures- compressor room	4/16/2025	5/15/2025
PRE-EMPL	00030010 541000	Professional Svcs - General	2025	5	INV	Paid	31.30	84702 388113	Background checks for 2 new hires	4/30/2025	5/15/2025
PROCOM LLC	00030010 541000	Professional Svcs - General	2025	5	INV	Paid	72.00	84703 140266	DOT- other drug test- 1 employee	4/30/2025	5/15/2025
PSE	POL52150 547100	Electricity	2025	5	INV	Paid	1,950.20	84704 002083 4/25	Electricity	4/24/2025	5/15/2025
Quinn Thomas	ADM51310 541000	Professional Svcs - General	2025	5	INV	Paid	5,000.00	84705 6290	Communications Services	4/30/2025	5/15/2025
RH2	40153410 541000	Professional Svcs - General	2025	5	INV	Paid	2,822.44	84706 100984	Bid support/final review bid submittals March 2025	4/21/2025	5/15/2025
RH2	40253510 541000	Professional Svcs - General	2025	5	INV	Paid	2,822.44	84706 100984	Bid support/final review bid submittals March 2025	4/21/2025	5/15/2025
RH2	40253510 541000	Professional Svcs - General	2025	5	INV	Paid	12,160.90	84706 101014	Phase 3 project support	4/22/2025	5/15/2025

RH2	41134100 541060	Eagle Lake Reclam Design	2025	5	INV	Paid	21,294.19	84706	100984	Bid support/final review bid submittals March 2025	4/21/2025	5/15/2025
ROBERT HALF	FIN51423 541190	Temporary Agency Personnel	2025	5	INV	Paid	2,732.40	84707	64913633	M. Barnett- Payroll Specialist Support	4/29/2025	5/15/2025
SOLV	COM55720 531000	Office Supplies	2025	5	INV	Paid	2,137.98	84708	444078	W-2 processing documents/envelopes	12/13/2024	5/15/2025
SOLV	COM55720 531000	Office Supplies	2025	5	CRM	Paid	-2,033.30	84708	444916	Credit Memo for overcharge on envelopes	1/15/2025	5/15/2025
STERICYCLE	POL52122 541000	Professional Svcs - General	2025	5	INV	Paid	10.36	84709	8010472951	On call monthly svc charge-minimum fee	4/11/2025	5/15/2025
STORMLK	40353190 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	1,705.44	84710	25-253	Plants for Green Snoqualmie Event	4/11/2025	5/15/2025
STRYKER	FIR52250 548000	Repair & Maintenance Services	2025	5	INV	Paid	4,939.57	84711	9209106813	Annual service & repair- 2 Stryker ambulance cots	4/25/2025	5/15/2025
Sunbelt Rentals	PKF57680 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	632.55	84712	167832825-0001	Edger motor	4/17/2025	5/15/2025
Sunbelt Rentals	PKF57680 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	90.72	84712	168058582-0001	Tool repair kit and supplies	4/23/2025	5/15/2025
TJE	40353190 548156	Emergency Tree Removal	2025	5	INV	Paid	1,485.12	84713	05018-1	Hazard tree removal-rmv central stem fm maple	4/25/2025	5/15/2025
TRANSU	POL52110 549200	Dues-Subscriptions-Memberships	2025	5	INV	Paid	163.80	84714	944321-202503-1	Credit check current and contract chgs March	4/1/2025	5/15/2025
TRANSU	POL52110 549200	Dues-Subscriptions-Memberships	2025	5	INV	Paid	163.80	84714	944321-202504-1	Credit check current and contract charges - April	5/1/2025	5/15/2025
Trusco Manuf	STR54230 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	3,090.00	84715	18885	Paint stripper	4/30/2025	5/15/2025
TSI CARN	PKF57680 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	588.06	84716	19931	Park signs	4/18/2025	5/15/2025
TSI CARN	PKF57680 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	408.38	84716	19934	Park signs	4/21/2025	5/15/2025
TSI CARN	STC59564 563000	General Streets Signage	2025	5	INV	Paid	1,448.37	84716	19930	Street signs	4/15/2025	5/15/2025
UFS/BART	40353190 541000	Professional Svcs - General	2025	5	INV	Paid	1,275.00	84717	2025-1665	City tree boundary consulting & Level 3 adv. testg	4/25/2025	5/15/2025
ULI	POL52122 522400	LEOFF I Retiree Med & Premiums	2025	5	INV	Paid	85.50	84718	2025-05	Group Insurance Premium	5/1/2025	5/15/2025
ULINE	PKF57680 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	1,965.38	84719	191936457	Restroom baby changing station	4/22/2025	5/15/2025
ULINE	POL52122 531910	Operating Supplies	2025	5	INV	Paid	27.85	84719	191817867	Evidence tape dispenser	4/17/2025	5/15/2025
URNW	40153481 545100	Rent - Shop Equipment	2025	5	INV	Paid	1,146.60	84720	235589951-011	Monthly truck rental	4/19/2025	5/15/2025
USAB	40253585 531510	Laboratory Supplies	2025	5	INV	Paid	1,502.72	84721	INV00670620	Lab testing supplies	4/3/2025	5/15/2025
UULC	40253560 541000	Professional Svcs - General	2025	5	INV	Paid	129.20	84722	5030232	811 call service center	3/31/2025	5/15/2025
VALLEYD	NON51591 541111	Public Defender Services	2025	5	INV	Paid	6,650.00	84723	25-Apr	Public defense services-Snoqualmie cases- April	5/1/2025	5/15/2025
VALLEYD	NON51591 541111	Public Defender Services	2025	5	INV	Paid	6,650.00	84723	25-Mar	Public defense services-Snoqualmie cases- March	3/31/2025	5/15/2025
VERMEER	50154868 531301	Repair Parts	2025	5	INV	Paid	40.07	84724	08114666	Vermeer chipper shoot deflector rplc adjustmt	4/23/2025	5/15/2025
WARDENFL	40253930 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	2,812.56	84725	6313524-00	Drive actuators reuse filters	4/16/2025	5/15/2025
WESTPAY	POL52110 549200	Dues-Subscriptions-Memberships	2025	5	INV	Paid	238.39	84726	851885486	Clear research database monthly fee- April 2025	5/1/2025	5/15/2025
WLACE	PKF57680 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	104.05	84727	15314801	Hedge trimmer parts	4/10/2025	5/15/2025
WLACE	PKF57680 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	21.81	84727	15314832	Pliers	4/14/2025	5/15/2025
WLACE	STR54230 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	27.45	84727	15314811	Sign making tools	4/11/2025	5/15/2025
WLACE	STR54230 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	30.64	84727	15314887	Fasteners	4/18/2025	5/15/2025
WSP BF	63358930 589305	Concealed Pistol License Remit	2025	5	INV	Paid	132.00	84728	I2506185	Fingerprinting background checks- April 2025	5/1/2025	5/15/2025

**City of Snoqualmie**

**Claims presented to the City to be paid in the amount of \$4,192.50**

**For claims warrants numbered 84729 through 84729 & dated 5/22/2025**

VENDOR NAME	ACCOUNT	ACCOUNT DESC	YEAR	PERIOD	TYPE	STATUS	AMOUNT	CHECK NO	INVOICE #	FULL DESC	INVOICE DATE	CHECK DATE
KC Public Health	PKF57680 541000	Professional Svcs - General	2025	5	INV	Paid	4,192.50	84729	IN0960565	WRF Plan Review	5/22/2025	5/22/2025

**City of Snoqualmie**

**Claims presented to the City to be paid in the amount of \$506,125.16**

**For claims warrants numbered 84730 through 84789 & dated 5/23/2025**

VENDOR NAME	ACCOUNT	ACCOUNT DESC	YEAR	PERIOD	TYPE	STATUS	AMOUNT	CHECK NO	INVOICE #	FULL DESC	INVOICE DATE	CHECK DATE
AMZONCAP	COU51160 531000	Office Supplies	2025	5	INV	Paid	88.29	84730	1TVY-6QJW-6XD3	Staff name plates for Council Chambers	5/6/2025	5/23/2025
AMZONCAP	FIR52220 531340	Custodial & Cleaning Supplies	2025	5	INV	Paid	162.47	84730	1R97-G9M9-997F	Toilet paper and trash bags	4/30/2025	5/23/2025
AMZONCAP	PKF57680 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	57.37	84730	19F1-9X3T-F9PP	Chemical and testing kit for splashpad maintenance	5/12/2025	5/23/2025
AMZONCAP	POL52122 531000	Office Supplies	2025	5	INV	Paid	68.10	84730	1CLT-WLDG-HYV3	32 GB USB flash drives	3/21/2025	5/23/2025
AMZONCAP	50251881 531820	Info Tech Components	2025	5	INV	Paid	26.21	84730	1G1T-FCD1-HWXR	Micro SD Cards	4/22/2025	5/23/2025
AMZONCAP	50251881 531820	Info Tech Components	2025	5	INV	Paid	659.28	84730	1H9Y-TWYY-9NR9	EOC- chargers, charging stations, flash drives	4/22/2025	5/23/2025
AMZONCAP	50251881 531820	Info Tech Components	2025	5	INV	Paid	74.49	84730	1TVY-6QJW-KXT9	USB Hubs and Kyle Markwardt phone case	5/7/2025	5/23/2025
ASPECT	41739434 541070	Source of Supply - Studies & I	2025	5	INV	Paid	9,878.00	84731	626597	ASR Analysis & feasab study - svcs ending 4/30/25	5/8/2025	5/23/2025
BERK Consulting	ADM51310 541000	Professional Svcs - General	2025	5	INV	Paid	4,187.50	84732	11081-03-25	Strategic Planning	4/11/2025	5/23/2025
BERK Consulting	ADM51310 541000	Professional Svcs - General	2025	5	INV	Paid	7,505.20	84732	11081-04-25	Strategic Planning	5/9/2025	5/23/2025
Central Welding	FIR52220 531910	Operating Supplies	2025	5	INV	Paid	168.59	84733	2370453	Oxygen USP Gas/Hazmat charge	4/30/2025	5/23/2025
Chinook Lumber	40153481 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	42.27	84734	2110122	Painting supplies	5/9/2025	5/23/2025
Chinook Lumber	51051821 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	14.98	84734	2107471	Gun and evidence racks/hangers 2x4's- PD evid rm	4/30/2025	5/23/2025

Chris Brown	FIR52245 543000	Training & Travel	2025	5	INV	Paid	65.00	84735 RE C Brown 5/25	Reimb. C. Brown per diem meals for training	5/14/2025	5/23/2025
Cimco-GC Systems	40153481 548000	Repair & Maintenance Services	2025	5	INV	Paid	36,594.02	84736 6339	Service and rebuild cla-val control valves	4/30/2025	5/23/2025
CINTAS	40253580 548000	Repair & Maintenance Services	2025	5	INV	Paid	127.76	84737 9319190559	Maintenance rental agreement for AED	4/30/2025	5/23/2025
City of Sunnyside	POL52360 541505	Jail Services - Sunnyside	2025	5	INV	Paid	1,984.50	84738 16125	Inmate days served April 2025	5/6/2025	5/23/2025
City Wide	51051821 548000	Repair & Maintenance Services	2025	5	INV	Paid	125.44	84739 42015010202	Best control services City Hall and Public Works	5/5/2025	5/23/2025
CO	00030010 531340	Custodial & Cleaning Supplies	2025	5	INV	Paid	34.88	84740 2329574-0	Janitorial Supplies-whole office	1/9/2025	5/23/2025
CO	00150020 531340	Custodial & Cleaning Supplies	2025	5	INV	Paid	34.88	84740 2329574-0	Janitorial Supplies-whole office	1/9/2025	5/23/2025
CO	ADM51310 531000	Office Supplies	2025	5	INV	Paid	254.44	84740 2340621-0	4 boxes 20 lb paper	3/11/2025	5/23/2025
CO	CLK51420 531340	Custodial & Cleaning Supplies	2025	5	INV	Paid	34.88	84740 2329574-0	Janitorial Supplies-whole office	1/9/2025	5/23/2025
CO	COM55720 531340	Custodial & Cleaning Supplies	2025	5	INV	Paid	34.88	84740 2329574-0	Janitorial Supplies-whole office	1/9/2025	5/23/2025
CO	EXE51310 531340	Custodial & Cleaning Supplies	2025	5	INV	Paid	34.88	84740 2329574-0	Janitorial Supplies-whole office	1/9/2025	5/23/2025
CO	FIN51423 531340	Custodial & Cleaning Supplies	2025	5	INV	Paid	34.88	84740 2329574-0	Janitorial Supplies-whole office	1/9/2025	5/23/2025
CO	PLN55860 531340	Custodial & Cleaning Supplies	2025	5	INV	Paid	34.88	84740 2329574-0	Janitorial Supplies-whole office	1/9/2025	5/23/2025
COMP PD	POL52122 531000	Office Supplies	2025	5	INV	Paid	34.93	84741 2350900-0	G. Horejsi notepads	5/6/2025	5/23/2025
COMP PD	POL52122 531000	Office Supplies	2025	5	INV	Paid	101.51	84741 2350900-1	Urinal mats	5/9/2025	5/23/2025
COS	FIR52250 547300	Water - Sewer - Stormwater	2025	5	INV	Paid	939.18	84742 UB 4/25	COS UB 4/25	5/6/2025	5/23/2025
COS	NON51820 547300	Water - Sewer - Stormwater	2025	5	INV	Paid	75.02	84742 UB 4/25	COS UB 4/25	5/6/2025	5/23/2025
COS	PKF57680 547300	Water - Sewer - Stormwater	2025	5	INV	Paid	12,116.82	84742 UB 4/25	COS UB 4/25	5/6/2025	5/23/2025
COS	POL52150 547300	Water - Sewer - Stormwater	2025	5	INV	Paid	993.75	84742 UB 4/25	COS UB 4/25	5/6/2025	5/23/2025
COS	STR54230 547300	Water - Sewer - Stormwater	2025	5	INV	Paid	1,702.89	84742 UB 4/25	COS UB 4/25	5/6/2025	5/23/2025
COS	STR54270 547300	Water - Sewer - Stormwater	2025	5	INV	Paid	209.05	84742 UB 4/25	COS UB 4/25	5/6/2025	5/23/2025
COS	40153481 547300	Water - Sewer - Stormwater	2025	5	INV	Paid	913.39	84742 UB 4/25	COS UB 4/25	5/6/2025	5/23/2025
COS	40153935 547300	Water - Sewer - Stormwater	2025	5	INV	Paid	248.81	84742 UB 4/25	COS UB 4/25	5/6/2025	5/23/2025
COS	40253580 547300	Water - Sewer - Stormwater	2025	5	INV	Paid	8,572.18	84742 UB 4/25	COS UB 4/25	5/6/2025	5/23/2025
COS	40353130 547300	Water - Sewer - Stormwater	2025	5	INV	Paid	1,019.76	84742 UB 4/25	COS UB 4/25	5/6/2025	5/23/2025
COS	51051821 547300	Water - Sewer - Stormwater	2025	5	INV	Paid	6,595.26	84742 UB 4/25	COS UB 4/25	5/6/2025	5/23/2025
CTV	EMG52560 531910	Operating Supplies	2025	5	INV	Paid	15.81	84743 B399005	Hardware for EOC-cable tie/NM Staple	4/6/2025	5/23/2025
CTV	PKF57680 531050	Uniforms & Protective Gear	2025	5	INV	Paid	17.23	84743 B399055	Safety glasses	4/7/2025	5/23/2025
CTV	PKF57680 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	50.41	84743 B398217	Assorted repair and maintenance supplies	3/26/2025	5/23/2025
CTV	PKF57680 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	116.83	84743 B398267	Assorted repair and maintenance supplies	3/27/2025	5/23/2025
CTV	PKF57680 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	29.47	84743 B398289	Assorted repair and maintenance supplies	3/27/2025	5/23/2025
CTV	PKF57680 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	23.85	84743 B398554	Assorted repair and maintenance supplies	3/31/2025	5/23/2025
CTV	PKF57680 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	65.42	84743 B398587	Assorted repair and maintenance supplies	4/1/2025	5/23/2025
CTV	PKF57680 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	99.32	84743 B398674	Assorted repair and maintenance supplies	4/2/2025	5/23/2025
CTV	PKF57680 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	16.90	84743 B398740	Assorted repair and maintenance supplies	4/3/2025	5/23/2025
CTV	PKF57680 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	26.20	84743 B399054	Assorted repair and maintenance supplies	4/7/2025	5/23/2025
CTV	PKF57680 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	76.24	84743 B399087	Assorted repair and maintenance supplies	4/8/2025	5/23/2025
CTV	PKF57680 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	52.39	84743 B399167	Assorted repair and maintenance supplies	4/9/2025	5/23/2025
CTV	PKF57680 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	61.11	84743 B399212	Assorted repair and maintenance supplies	4/10/2025	5/23/2025
CTV	PKF57680 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	27.08	84743 B399563	Assorted repair and maintenance supplies	4/14/2025	5/23/2025
CTV	PKF57680 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	42.57	84743 B399646	Assorted repair and maintenance supplies	4/15/2025	5/23/2025
CTV	PKF57680 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	13.09	84743 B400191	Assorted repair and maintenance supplies	4/23/2025	5/23/2025
CTV	STR54230 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	49.66	84743 B399319	Assorted repair and maintenance supplies	4/11/2025	5/23/2025
CTV	STR54230 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	39.49	84743 B400165	Assorted repair and maintenance supplies	4/22/2025	5/23/2025
CTV	STR54230 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	28.17	84743 B400260	Assorted repair and maintenance supplies	4/23/2025	5/23/2025
CTV	40153481 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	3.59	84743 B399515	Jack plug	4/14/2025	5/23/2025
CTV	40353130 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	8.73	84743 A311895	Assorted repair and maintenance supplies	4/7/2025	5/23/2025
CTV	40353190 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	83.99	84743 B400365	Lube, steel wool, cultivator, sealant, file	4/25/2025	5/23/2025
DATEC	50251881 531820	Info Tech Components	2025	5	INV	Paid	1,607.75	84744 65443	Brother PJ Printers for new PD vehicles	4/21/2025	5/23/2025
DAVDOOR	PKF57680 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	1,816.65	84745 INV0009945	Door repair	5/6/2025	5/23/2025
DAVDOOR	PKF57680 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	669.44	84745 INV0010064	Door repair	5/8/2025	5/23/2025
Evergreen Courier LL	40253585 542300	Postage & Freight	2025	5	INV	Paid	228.00	84746 000282	Shipping of samples	5/12/2025	5/23/2025
Evergreen Ford	50154868 531301	Repair Parts	2025	5	INV	Paid	2,513.86	84747 5215402	Repair parts-complete exhaust system replace #123	5/9/2025	5/23/2025
FCI	50159448 564000	Fleet Vehicles & Equipment	2025	5	INV	Paid	8,384.34	84748 18583	Upfit supplied &/or svc all equip into PD SUV	5/14/2025	5/23/2025
Ferguson Water Works	40153481 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	470.31	84749 0071125	Reclaim meter registers	3/14/2025	5/23/2025
FIELDT	PKF57680 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	4,247.88	84750 000727316	Turf servicing	5/8/2025	5/23/2025
FIRESHIE	51051821 548000	Repair & Maintenance Services	2025	5	INV	Paid	808.08	84751 12498	Fire sprinkler svc/testing Police Dept remodel	3/31/2025	5/23/2025

GALLSLC	01452122 531050	Uniforms & Protective Gear	2025	5	INV	Paid	283.92	84752 031075350	E. Rasmussen duty boots	4/17/2025	5/23/2025
Gateway Controls	50251881 531800	Department Software	2025	5	INV	Paid	5,187.00	84753 2025863	Door access software annual subscription	4/29/2025	5/23/2025
GENDIGIT	40153481 523100	Clothing Allowance	2025	5	INV	Paid	59.34	84754 INV2010017896	Replacement sweatshirt for Chris Wilson	2/24/2025	5/23/2025
GENDIGIT	40253580 531050	Uniforms & Protective Gear	2025	5	INV	Paid	348.15	84754 INV2010017983	Embroidery for 10 shirts, Matt Miller	3/13/2025	5/23/2025
GMP	STR54290 541000	Professional Svcs - General	2025	5	INV	Paid	765.00	84755 25-148	Steve Clark consulting svcs 4/19-5/2 2025	5/9/2025	5/23/2025
GRAINGER	PKF57680 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	192.69	84756 9488144636	Exhaust fan splash pad- utility room	4/28/2025	5/23/2025
GRAINGER	51051821 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	99.64	84756 9486822910	Supplies for rear door position switch- City Hall	4/25/2025	5/23/2025
GRAINGER	51051821 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	259.14	84756 9490391548	Police station evidence room gun rack hanger	4/29/2025	5/23/2025
GRAINGER	51051821 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	488.43	84756 9491530466	Police station evidence room gun rack hanger	4/30/2025	5/23/2025
HCI	40253585 531510	Laboratory Supplies	2025	5	INV	Paid	1,380.40	84757 14486647	TSS filters	5/6/2025	5/23/2025
HD Supply Facil Main	51051821 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	74.61	84758 9236448827	Supplies for suggestion box refill cards	4/25/2025	5/23/2025
HD Supply Facil Main	51051821 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	31.44	84758 9236579321	Replacement toilet seat at Public Works	4/30/2025	5/23/2025
HD Supply Facil Main	51051821 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	94.32	84758 9236621409	Replacement toilet seats (3) at Public Works	5/1/2025	5/23/2025
IMC	NON51250 541115	Municipal Court Services-Costs	2025	5	INV	Paid	2,697.39	84759 SQL Mar 2025-2	Snoqualmie court filings- March 1-9, 2025	5/7/2025	5/23/2025
Inter Cybernetics	STR54230 541000	Professional Svcs - General	2025	5	INV	Paid	2,650.00	84760 250430-50	Pavement condition survey- Svcs through April 2025	4/30/2025	5/23/2025
John Rongerude	NON51591 541111	Public Defender Services	2025	5	INV	Paid	625.00	84761 00967	Public Defense Services- Greyling	4/17/2025	5/23/2025
John Rongerude	NON51591 541111	Public Defender Services	2025	5	INV	Paid	625.00	84761 00968	Public Defense Services- Greyling	4/17/2025	5/23/2025
John Rongerude	NON51591 541111	Public Defender Services	2025	5	INV	Paid	625.00	84761 00969	Public Defense Services- Greyling	4/17/2025	5/23/2025
JOHNDEER	40353190 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	1,043.48	84762 153407660-001	Tree Gator watering bags for street tree watering	5/12/2025	5/23/2025
KCROUB	40153410 549010	Filing & Recording Fees	2025	5	INV	Paid	126.00	84763 042025 UB Liens	UB Claim of Liens April	5/7/2025	5/23/2025
KI 2	FIR52220 531050	Uniforms	2025	5	INV	Paid	778.11	84764 17617	3 Class B pants	5/8/2025	5/23/2025
KI 2	FIR52220 531050	Uniforms	2025	5	INV	Paid	217.09	84764 18210	Class B uniform shirt- Duddles	5/9/2025	5/23/2025
KI 2	FIR52220 531050	Uniforms	2025	5	INV	Paid	582.97	84764 18421	Uniform jackets (Meehan, Favro, Anthony)	5/8/2025	5/23/2025
KI 2	FIR52220 531051	Personal Protective Equipment	2025	5	INV	Paid	254.38	84764 17665	Volunteer PPE jumpsuit- Angrisano	5/8/2025	5/23/2025
Kissler	40253580 548000	Repair & Maintenance Services	2025	5	INV	Paid	4,540.80	84765 11650	Transport biosolids to farm -April	4/29/2025	5/23/2025
LAI	FIR52220 531912	EMS Supplies & Equipment	2025	5	INV	Paid	142.17	84766 1588589	Bandages, sensors, BP cuff, assorted connectors	4/9/2025	5/23/2025
LAI	FIR52220 531912	EMS Supplies & Equipment	2025	5	INV	Paid	4.24	84766 1589129	Connectors for BP cuff	4/11/2025	5/23/2025
LAI	FIR52220 531912	EMS Supplies & Equipment	2025	5	INV	Paid	2.12	84766 1590467	Connectors for BP cuff	4/16/2025	5/23/2025
LAI	FIR52220 531912	EMS Supplies & Equipment	2025	5	INV	Paid	129.13	84766 1591946	Bandages	4/22/2025	5/23/2025
LAI	FIR52220 531912	EMS Supplies & Equipment	2025	5	INV	Paid	106.32	84766 1592660	Chest seal	4/23/2025	5/23/2025
LAI	FIR52220 531912	EMS Supplies & Equipment	2025	5	INV	Paid	291.80	84766 1593756	Bandages, cpr pads	4/28/2025	5/23/2025
LAI	FIR52220 531912	EMS Supplies & Equipment	2025	5	INV	Paid	87.23	84766 1595194	CPR pads	4/30/2025	5/23/2025
LNCs	FIR52220 531051	Personal Protective Equipment	2025	5	INV	Paid	4,042.58	84767 INV943550	Bunker gear- Tozier	4/30/2025	5/23/2025
LNCs	POL52121 531050	Uniforms & Protective Gear	2025	5	INV	Paid	4.96	84767 INV945185	G. Horejsi- embroidery for shirt	5/6/2025	5/23/2025
LNCs	POL52122 531050	Uniforms & Protective Gear	2025	5	INV	Paid	110.98	84767 INV928460	D. Buergi handcuffs and pins	3/20/2025	5/23/2025
LNCs	POL52122 531050	Uniforms & Protective Gear	2025	5	INV	Paid	49.59	84767 INV945106	C. Smith- pants	5/6/2025	5/23/2025
LNCs	01452122 531050	Uniforms & Protective Gear	2025	5	INV	Paid	49.59	84767 INV945106	C. Smith- pants	5/6/2025	5/23/2025
LOLM	NON51541 541110	Public Prosecutor Services	2025	5	INV	Paid	6,302.00	84768 April 2025	Snoqualmie Prosecutor- April 2025	4/30/2025	5/23/2025
MADRONA	LEG51541 541100	Outside Legal Services - Gen	2025	5	INV	Paid	12,827.50	84769 13056	Interim City Attorney- various matters	5/8/2025	5/23/2025
Michael Liebetrau	POL52110 542300	Postage & Freight	2025	5	INV	Paid	14.14	84770 RE M Liebetrau 5/25	Reimb. M. Liebetrau postage/shipping case evid.	5/6/2025	5/23/2025
Minuteman Press	40153481 531000	Office Supplies	2025	5	INV	Paid	212.20	84771 95040	April Utility Billing Printing/Folding/Envelopes	5/8/2025	5/23/2025
Minuteman Press	40153481 549300	Printing	2025	5	INV	Paid	295.51	84771 95040	April Utility Billing Printing/Folding/Envelopes	5/8/2025	5/23/2025
Minuteman Press	40253580 531000	Office Supplies	2025	5	INV	Paid	212.20	84771 95040	April Utility Billing Printing/Folding/Envelopes	5/8/2025	5/23/2025
Minuteman Press	40253580 549300	Printing	2025	5	INV	Paid	295.51	84771 95040	April Utility Billing Printing/Folding/Envelopes	5/8/2025	5/23/2025
Minuteman Press	40353130 531000	Office Supplies	2025	5	INV	Paid	212.20	84771 95040	April Utility Billing Printing/Folding/Envelopes	5/8/2025	5/23/2025
Minuteman Press	40353130 549300	Printing	2025	5	INV	Paid	295.51	84771 95040	April Utility Billing Printing/Folding/Envelopes	5/8/2025	5/23/2025
OTAK	PLN55861 541080	Environmental Services	2025	5	INV	Paid	137.25	84772 000042500210	Proj 032703.V00 review & Comp Plan Support to 4/4	4/30/2025	5/23/2025
OTAK	PLN55861 541080	Environmental Services	2025	5	INV	Paid	1,712.25	84772 000042500212	Snoq. Critical Areas Review- Sno Valley Hospital	4/30/2025	5/23/2025
Pease & Sons, Inc	41759436 563000	WRF Improve Construction	2025	5	INV	Paid	147,241.56	84773 8056-08	Construction thru 4/30/2025 & testing electrical	4/30/2025	5/23/2025
PSE	EMG52560 547100	Electricity	2025	5	INV	Paid	500.00	84774 257959 5/25	Electricity	5/5/2025	5/23/2025
PSE	FIR52250 547100	Electricity	2025	5	INV	Paid	1,445.42	84774 257959 5/25	Electricity	5/5/2025	5/23/2025
PSE	PKF57680 547100	Electricity	2025	5	INV	Paid	435.21	84774 002042 5/25	Electricity	5/5/2025	5/23/2025
PSE	PKF57680 547100	Electricity	2025	5	INV	Paid	5,172.40	84774 007355 5/25	Electricity	5/6/2025	5/23/2025
PSE	POL52150 547100	Electricity	2025	5	INV	Paid	827.84	84774 002083 4/25 #2	PD natural gas charges Mar 5-Apr 2	4/25/2025	5/23/2025
PSE	STR54263 547100	Electricity	2025	5	INV	Paid	7,353.65	84774 001499 11/24 #2	Electricity	11/7/2024	5/23/2025
PSE	STR54263 547100	Electricity	2025	5	INV	Paid	9,852.96	84774 001499 4/25 #3	Electricity	4/3/2025	5/23/2025
PSE	STR54263 547100	Electricity	2025	5	INV	Paid	242.39	84774 001499 4/25 #4	Electricity	4/25/2025	5/23/2025

PSE	STR54263 547100	Electricity	2025	5	INV	Paid	68.63	84774 001499 5/25	Electricity	5/1/2025	5/23/2025
PSE	STR54263 547100	Electricity	2025	5	INV	Paid	9,795.01	84774 001499 5/25 #2	Electricity	5/5/2025	5/23/2025
PSE	STR54263 547100	Electricity	2025	5	INV	Paid	40.49	84774 431306 5/25	Electricity	5/1/2025	5/23/2025
PSE	STR54263 547100	Electricity	2025	5	INV	Paid	12.14	84774 456550 5/25	Electricity	5/5/2025	5/23/2025
PSE	STR54263 547100	Electricity	2025	5	INV	Paid	46.59	84774 577403 5/25	Electricity	5/5/2025	5/23/2025
PSE	STR54263 547100	Electricity	2025	5	INV	Paid	79.77	84774 577445 5/25	Electricity	5/5/2025	5/23/2025
PSE	STR54263 547100	Electricity	2025	5	INV	Paid	148.75	84774 617464 5/25	Electricity	5/5/2025	5/23/2025
PSE	STR54263 547100	Electricity	2025	5	INV	Paid	1,444.02	84774 639966 5/25	Electricity	5/5/2025	5/23/2025
PSE	STR54263 547100	Electricity	2025	5	INV	Paid	35.59	84774 742043 5/25	Electricity	5/5/2025	5/23/2025
PSE	STR54263 547100	Electricity	2025	5	INV	Paid	64.64	84774 780111 5/25	Electricity	5/5/2025	5/23/2025
PSE	STR54263 547100	Electricity	2025	5	INV	Paid	12.40	84774 780137 5/25	Electricity	5/5/2025	5/23/2025
PSE	STR54263 547100	Electricity	2025	5	INV	Paid	21.62	84774 943807 5/25	Electricity	5/14/2025	5/23/2025
PSE	40153481 547100	Electricity	2025	5	INV	Paid	12,747.97	84774 004220 4/25	Electricity	4/25/2025	5/23/2025
PSE	40153481 547100	Electricity	2025	5	INV	Paid	19.99	84774 037989 5/25	Electricity	5/6/2025	5/23/2025
PSE	40153482 547100	Electricity	2025	5	INV	Paid	1,878.40	84774 004220 4/25	Electricity	4/25/2025	5/23/2025
PSE	40153935 547100	Electricity	2025	5	INV	Paid	607.21	84774 002042 5/25	Electricity	5/5/2025	5/23/2025
PSE	40153935 547100	Electricity	2025	5	INV	Paid	11.98	84774 103385 5/25	Electricity	5/5/2025	5/23/2025
PSE	40153935 547100	Electricity	2025	5	INV	Paid	3,252.67	84774 436232 5/25	Electricity	5/5/2025	5/23/2025
PSE	40153935 547100	Electricity	2025	5	INV	Paid	13.25	84774 794782 5/25	Electricity	5/5/2025	5/23/2025
PSE	40253565 547100	Electricity	2025	5	INV	Paid	41.89	84774 007124 5/25	Electricity	5/6/2025	5/23/2025
PSE	40253565 547100	Electricity	2025	5	INV	Paid	9,920.84	84774 010656 4/25	Electricity	4/3/2025	5/23/2025
PSE	40253565 547100	Electricity	2025	5	INV	Paid	8,542.59	84774 010656 5/25	Electricity	5/5/2025	5/23/2025
PSE	40253565 547100	Electricity	2025	5	INV	Paid	107.42	84774 241392 5/25	Electricity	5/5/2025	5/23/2025
PSE	40253565 547100	Electricity	2025	5	INV	Paid	230.68	84774 241418 5/25	Electricity	5/5/2025	5/23/2025
PSE	40253580 547100	Electricity	2025	5	INV	Paid	2,338.21	84774 010474 5/25	Electricity	5/5/2025	5/23/2025
PSE	40253580 547100	Electricity	2025	5	INV	Paid	23,239.94	84774 010656 4/25	Electricity	4/3/2025	5/23/2025
PSE	40253580 547100	Electricity	2025	5	INV	Paid	25,500.70	84774 010656 5/25	Electricity	5/5/2025	5/23/2025
PSE	51051821 547100	Electricity	2025	5	INV	Paid	124.23	84774 005615 5/25	Electricity	5/5/2025	5/23/2025
PSE	51051821 547100	Electricity	2025	5	INV	Paid	408.75	84774 010474 5/25	Electricity	5/5/2025	5/23/2025
PSE	51051821 547100	Electricity	2025	5	INV	Paid	442.33	84774 133972 5/25	Electricity	5/5/2025	5/23/2025
PSE	51051821 547100	Electricity	2025	5	INV	Paid	69.23	84774 198066 5/25	Electricity	5/5/2025	5/23/2025
PSE	51051821 547100	Electricity	2025	5	INV	Paid	29.52	84774 198082 5/25	Electricity	5/5/2025	5/23/2025
PSE	51051821 547100	Electricity	2025	5	INV	Paid	11.71	84774 400820 5/25	Electricity	5/5/2025	5/23/2025
PSE	51051821 547100	Electricity	2025	5	INV	Paid	151.09	84774 549936 5/25	Electricity	5/5/2025	5/23/2025
PSE	51051821 547100	Electricity	2025	5	INV	Paid	4,053.14	84774 885592 5/25	Electricity	5/14/2025	5/23/2025
PSRFA	50154868 548000	Repair & Maintenance Services	2025	5	INV	Paid	6,322.09	84775 13992	Fire apparatus repair and svc May 2025 contract	5/7/2025	5/23/2025
RH2	40253510 541000	Professional Svcs - General	2025	5	INV	Paid	3,125.23	84776 99368	On call operational support	1/6/2025	5/23/2025
ROBERT HALF	FIN51423 541190	Temporary Agency Personnel	2025	5	INV	Paid	2,732.40	84777 64935649	M. Barnett- Payroll Specialist Support	5/6/2025	5/23/2025
ROBERT HALF	FIN51423 541190	Temporary Agency Personnel	2025	5	INV	Paid	2,732.40	84777 64963274	M. Barnett- Payroll specialist support	5/13/2025	5/23/2025
Robert Lasswell	FIR52220 511000	Salaries & Wages - Fire Ops	2025	5	INV	Paid	974.10	84778 RE R Lasswell	Workers Comp buy back- R. Lasswell 1/23-3/22 2025	4/21/2025	5/23/2025
RRJ Company	41722340 223400	Const Contract Retainage	2025	5	INV	Paid	18,863.50	84779 Retainage	Retainage release fm 2023 Urban Forestry Imprvmts	4/24/2025	5/23/2025
Ryan Barnet	STR54290 523300	Reimb - Dues, Licenses & Cert	2025	5	INV	Paid	141.25	84780 RE R Barnet 4/25	Reimb. R. Barnet WA DOL CDL license	4/16/2025	5/23/2025
Samantha Brumfield	00030010 543000	Training & Travel	2025	5	INV	Paid	65.00	84781 RE S Brumfield 5/25	Reimb. S. Brumfield per diem meals for conf. 5/25	5/13/2025	5/23/2025
SMP	EVE57320 541000	Professional Svcs - General	2025	5	INV	Paid	1,120.00	84782 RG 2475873	Movie lic. & DVD's for Movies in the Park July	5/2/2025	5/23/2025
SV School Dist	01452122 532100	Gasoline/Diesel Fuel	2025	5	INV	Paid	5,915.51	84783 8518	Fleet and North Bend Police fuel	5/2/2025	5/23/2025
SV School Dist	50154868 532100	Gasoline/Diesel Fuel	2025	5	INV	Paid	11,426.54	84783 8518	Fleet and North Bend Police fuel	5/2/2025	5/23/2025
SYSTEMS DESIGN W	FIR52270 541090	BLS Customer Billing Services	2025	5	INV	Paid	943.34	84784 20250964	April EMS Billing	4/30/2025	5/23/2025
ULINE	PKF57680 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	83.06	84785 192390749	Restroom signs	5/2/2025	5/23/2025
ULINE	PKF57680 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	101.33	84785 192507971	Restroom tissue dispenser	5/6/2025	5/23/2025
ULINE	51051821 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	748.41	84785 192004265	Police Dept. evidence room shelving	4/23/2025	5/23/2025
US Postmaster	NON51890 542300	Postage & Freight	2025	5	INV	Paid	350.00	84786 PI26-2025	Renewal of First Class postage imprint permit #26	5/6/2025	5/23/2025
UULC	40153481 541000	Professional Svcs - General	2025	5	INV	Paid	94.10	84787 5040233	Monthly locating notifications	4/30/2025	5/23/2025
UULC	40253560 541000	Professional Svcs - General	2025	5	INV	Paid	87.35	84787 5040232	811 utility service	4/30/2025	5/23/2025
VERIZCS	40253565 542010	Cellular Telephone	2025	5	INV	Paid	1,512.14	84788 6111741979	SCADA M2M comms	4/23/2025	5/23/2025
WLACE	PKF57680 531060	Safety Supplies	2025	5	INV	Paid	27.25	84789 15315042	Safety glasses/Protector hearing headset	5/6/2025	5/23/2025
WLACE	PKF57680 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	82.87	84789 15315105	Safety equipment	5/12/2025	5/23/2025
WLACE	40253580 531340	Custodial & Cleaning Supplies	2025	5	INV	Paid	491.31	84789 15314995	Cleaning supplies at Water Reclamation Facility	5/1/2025	5/23/2025

WLACE	40353190 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	35.08	84789	15314923	Duct tape & other items for Arbor Day & signs	4/23/2025	5/23/2025
WLACE	51051821 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	113.77	84789	15314991	Fittings for water connection- Public Works	4/30/2025	5/23/2025
WLACE	51051821 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	282.67	84789	15314994	Supplies for building water tree device	5/1/2025	5/23/2025
WLACE	51051821 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	19.63	84789	15315014	Parts, supplies for Fire station HVAC	5/2/2025	5/23/2025
WLACE	51051821 531300	Repair & Maintenance Supplies	2025	5	INV	Paid	39.25	84789	15315034	Parts/supplies for PD evidence room	5/5/2025	5/23/2025

**City of Snoqualmie**

**Claims presented to the City to be paid in the amount of \$9,018.48**

**For claims warrants numbered 84790 through 84795 & dated 5/7/2025**

VENDOR NAME	ACCOUNT	ACCOUNT DESC	YEAR	PERIOD	TYPE	STATUS	AMOUNT	CHECK NO	INVOICE #	FULL DESC	INVOICE DATE	CHECK DATE
Dimartino	63123150 231500	Undistributed Payroll Deductns	2025	5	INV	Paid	504.00	84790	Payroll 5/7/2025	Life/AD&D- Fire	5/7/2025	5/7/2025
IAFF - Political	63123150 231500	Undistributed Payroll Deductns	2025	5	INV	Paid	4.18	84791	Payroll 5/7/2025	IAFF Payroll Contribution	5/7/2025	5/7/2025
IAFF Local 1762	63123150 231500	Undistributed Payroll Deductns	2025	5	INV	Paid	3,876.30	84792	Payroll 5/7/2025	Dues- Fire 5/2025	5/7/2025	5/7/2025
SNOQ POLICE ASSN	63123150 231500	Undistributed Payroll Deductns	2025	5	INV	Paid	2,100.00	84793	Payroll 5/7/2025	Assoc. Dues- Police	5/7/2025	5/7/2025
WSCFF	63123150 231500	Undistributed Payroll Deductns	2025	5	INV	Paid	1,200.00	84794	Payroll 5/7/2025	Medical Expense Reimb. Program- Fire	5/7/2025	5/7/2025
WSPMT	63123150 231500	Undistributed Payroll Deductns	2025	5	INV	Paid	1,334.00	84795	Payroll 5/7/2025	Long Term Disability- Police	5/7/2025	5/7/2025

**City of Snoqualmie**

**Claims presented to the City to be paid in the amount of \$492,099.05**

**For claims warrants numbered 2025072 through 2025080 & dated 5/7/2025**

VENDOR NAME	ACCOUNT	ACCOUNT DESC	YEAR	PERIOD	TYPE	STATUS	AMOUNT	CHECK NO	INVOICE #	FULL DESC	INVOICE DATE	CHECK DATE
AWC Benefits	63123150 231500	Undistributed Payroll Deductns	2025	5	DIR	Paid	179,536.46	2025072	Payroll 5/7/2025	Health/Disab Benefits	5/7/2025	5/7/2025
DSHS	63123150 231500	Undistributed Payroll Deductns	2025	5	DIR	Paid	500.00	2025073	Payroll 5/7/2025	Child Support	5/7/2025	5/7/2025
Voya	63123150 231500	Undistributed Payroll Deductns	2025	5	DIR	Paid	225.00	2025074	Payroll 5/7/2025	Deferred Compensation Program	5/7/2025	5/7/2025
ICMA - Mission Sq	63123150 231500	Undistributed Payroll Deductns	2025	5	DIR	Paid	5,893.63	2025075	Payroll 5/7/2025	Deferred Compensation Program	5/7/2025	5/7/2025
AFLAC	63123150 231500	Undistributed Payroll Deductns	2025	5	DIR	Paid	78.13	2025076	Payroll 5/7/2025	Aflac insurance for one employee	5/7/2025	5/7/2025
DRS	63123150 231500	Undistributed Payroll Deductns	2025	5	DIR	Paid	110,846.37	2025077	Payroll 5/7/2025	DRS Pension/DCP	5/7/2025	5/7/2025
NWFFT Trust	63123150 231500	Undistributed Payroll Deductns	2025	5	DIR	Paid	37,640.99	2025078	Payroll 5/7/2025	Health Benefits- Fire	5/7/2025	5/7/2025
NAVIA AP	63423150 231500	Undistributed Payroll Deductns	2025	5	DIR	Paid	416.67	2025079	Payroll 5/7/2025	Flexible Spending Account	5/7/2025	5/7/2025
EFTPS	63123150 231500	Undistributed Payroll Deductns	2025	5	DIR	Paid	147,943.32	2025080	Payroll 5/7/2025	IRS Tax Deposit	5/7/2025	5/7/2025

# Accounts Payable

## Blanket Voucher Approval Document



User: THolden  
Printed: 05/16/2025 - 4:23PM  
Warrant Request Date: 5/16/2025  
DAC Fund:

Batch: 00001.05.2025 - Void and Reissues

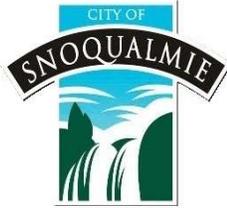
City of Snoqualmie  
Claims presented to the City to be paid in the amount of \$ 1,077.26,  
for claims warrants numbered 62856 through 62857 & dated 05/16/2025.

Line	Claimant	Voucher No.	Amount
1	Idexx Distribution Inc.	000062856	1,011.71
2	Robb,Debra	000062857	65.55
Page Total:			\$1,077.26
Grand Total:			\$1,077.26

# Accounts Payable

## Check Detail

User: THolden  
Printed: 05/28/2025 - 2:07PM



Check Number	Check Date		Amount
<b>idc - Idexx Distribution Inc. Line Item Account</b>			
62856	05/16/2025		
Inv	3129521884		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/20/2023	Reuse testing supplies	402-20-040-535-85-31-510	1,011.71
Inv 3129521884 Total			1,011.71
62856 Total:			1,011.71
<b>idc - Idexx Distribution Inc. Total:</b>			1,011.71
<b>D Robb - Robb, Debra Line Item Account</b>			
62857	05/16/2025		
Inv	DRobb 10424UB		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/25/2025	Reissue UB refund check- check was lost	001-00-000-213-10-00-000	65.55
Inv DRobb 10424UB Total			65.55
62857 Total:			65.55
<b>D Robb - Robb, Debra Total:</b>			65.55
Total:			1,077.26

ADVICE REGISTER - SEMI MONTH

WARRANT: 250522 From: 05/01/2025 To: 05/15/2025

NAME	CHK #	NET PAY
AHMED, HIND	000001068	3,383.53
BAILEY, MICHAEL	000001069	5,764.72
BARNET, RYAN	000001070	3,276.58
BARRETT, TIMOTHY	000001071	3,783.00
BATTLES, JASON	000001072	3,748.55
BEACH, LYLE	000001073	3,299.41
BENNETT, PHILIP	000001074	4,916.56
BENSON, ETHAN	000001075	494.88
BETTS, JIMMIE L	000001076	3,080.53
BLACK, MELINDA	000001077	3,474.29
BOSTICK, MAX	000001078	4,292.28
BOUTA, ANDREW	000001079	4,888.63
BROWN, CHRIS E	000001080	4,277.23
BRUMFIELD, SAMANTHA	000001081	3,033.39
BUELNA, REBECCA	000001082	3,000.48
BUERGI, DANIEL R	000001083	3,672.94
BURKE, DENA	000001084	5,346.64
BYRD, TYLER D	000001085	3,111.74
CHAMBLESS, MICHAEL	000001086	6,268.21
CHRISTENSEN, CARA	000001087	498.03
COOPER, JOHN	000001088	3,865.59
COTTON, CATHERINE	000001089	494.88
DALZIEL, RYAN A	000001090	3,168.21
DAVIS, RAMONA	000001091	5,749.94
DEAN, DEANA L	000001092	4,176.96
DEWAR, MILES Z	000001093	2,185.48
DUDDLES, MARTHA J	000001094	2,839.92
ECKER, BRENDON J	000001095	2,217.10
FLORIDA, HEATHER K	000001096	2,944.81
FOUTS, JACOB T	000001097	5,665.99
FRY, PATRICK	000001098	4,481.68
GAMBLE, DYLAN A	000001099	3,051.04
GEORGE, JASON A	000001100	3,626.95
GUTWEIN, AUSTIN D	000001101	4,293.50
HALBERT, KEVIN F	000001102	3,083.70
HALL, JAEDON E	000001103	2,353.39
HAMLIN, JEFFREY T	000001104	4,667.84
HARRIS, DONALD I	000001105	4,111.97
HAWK, DALTON J	000001106	2,473.30
HAWKINS, JACKSON C	000001107	522.90
HAWKINS, WILLIAM	000001108	875.16
HEATH, GREGORY Q	000001109	3,124.79
HEBEL, RICHARD	000001110	2,481.39
HEDGER, MATTHEW	000001111	5,099.61
HENDERSON, KYLA A	000001112	4,109.24
HENDRICKS, CORY D	000001113	3,564.38
HILTON, AUSTIN	000001114	2,987.61
HOLDEN, TANIA L	000001115	3,424.76
HOLMES, CHASE W	000001116	2,243.02
HOLMES, THOMAS E	000001117	5,342.56
HOREJSI, GARY W	000001118	4,317.07
HOYLA, KOBE R	000001119	4,655.42
HUGHES, JENNIFER L	000001120	3,665.72

ADVICE REGISTER - SEMI MONTH

WARRANT: 250522 From: 05/01/2025 To: 05/15/2025

NAME	CHK #	NET PAY
IVERSON, CHRISTINE L	000001121	198.12
JOHNSON, JOLYON M	000001122	494.88
JOHNSON, KIMBERLY G	000001123	3,839.93
JONGEKRYG, ANDREW P	000001124	2,479.92
KNOWLES, KENNETH	000001125	3,133.03
LACROIX, LAFLECHE	000001126	4,536.66
LASSWELL, ROBERT	000001127	3,876.92
LATHAM, ANDREW F	000001128	3,042.29
LATHROP, NICHOLAS S	000001129	3,048.26
LEMOINE, BLAKE S	000001130	2,390.65
LIEBETRAU, MICHAEL K	000001131	2,419.34
LOEHNDORF, SCOTT A	000001132	3,122.14
LOSVAR, DYLAN	000001133	2,409.53
MACVICAR, NEIL S	000001134	3,181.44
MAINSTONE, BRIAN R	000001135	3,122.28
MARKWARDT, KYLE C	000001136	3,318.38
MCCALL, DANNA M	000001137	3,612.31
MEADOWS, JOSEPH R	000001138	3,953.40
MILLER, CRAIG	000001139	5,114.23
MILLER, MATTHEW L	000001140	3,714.48
MOATE, DANIEL W	000001141	3,788.56
NATKHA, WILLIAM	000001142	5,791.94
NEAL, RYAN T	000001143	3,405.58
O'DONNELL, PETER A	000001144	3,837.63
O'NEIL, KERRY K	000001145	2,573.88
OCEGUEDA, JUAN M	000001146	3,038.02
OROZCO, JORGE	000001147	2,762.71
OWENS, JACK T	000001148	3,053.66
PARKER, BENJAMIN T	000001149	2,954.46
PETER, MICHAEL H	000001150	4,654.72
PHAM, THAI Q	000001151	3,239.36
QUADE, JOAN E	000001152	2,291.74
RAMOS, DAMIAN	000001153	3,367.82
RASMUSSEN, ERIK R	000001154	3,433.31
REN, JUSTIN K	000001155	2,992.26
ROSS, KATHERINE G	000001156	2,173.66
SANDIN, KEVIN	000001157	2,462.40
SCHANNAUER, WYATT	000001158	2,985.67
SCHULGEN, NICHOLAS R	000001159	5,598.24
SCHUMANN, ZACHARY J	000001160	3,321.68
SHINN, TODD	000001161	4,131.39
SMITH, CHASE A	000001162	5,936.44
SNYDER, KEVIN S	000001163	3,623.33
SPEARS, JOSEPH E	000001164	3,930.06
STEWART, JAKE R	000001165	2,120.98
TOZIER, THERESA M	000001166	3,395.19
TREPTOW, ILYSE	000001167	4,164.02
TYE, SHERRI	000001168	3,010.70
VINING, ANDREW E	000001169	3,860.16
VLADIS, DMITRIY	000001170	4,901.78
WALKER, JANNA L	000001171	3,574.58
WASHINGTON, LOUIS R	000001172	394.88
WEISS, JASON A	000001173	6,952.79

**ADVICE REGISTER - SEMI MONTH**

WARRANT: 250522 From: 05/01/2025 To: 05/15/2025

NAME	CHK #	NET PAY
WERRE, CHRISTOPHER T	000001174	4,625.28
WEST, MATTHEW A	000001175	5,056.98
WESTMAN, JESSE	000001176	4,229.10
WIEBE, NICOLE H	000001177	2,713.53
WILSON, CHRISTOPHER A	000001178	2,719.87
WOLFE, ALBERT R	000001179	5,357.32
WOTTON, ROBERT	000001180	344.88
YANG, DONG	000001181	4,085.15
Total Deposits: 114		393,341.40

\*\* END OF REPORT - Generated by Ilyse Treptow \*\*

**CURRENT CHECK REGISTER - SEMI MONTH**

WARRANT: 250522      05/01/2025 to 05/15/2025      CHECK DATE: 05/22/2025

	NAME	TYP	NET PAY	CHECK #	CHECK DATE	SPECIAL
	LYNCH, BRIAN W.	CK	3,157.15	000010015	05/22/2025	
1 **	TOTAL CHECK(S)		3,157.15			

\*\* END OF REPORT - Generated by Ilyse Treptow \*\*

# Claims Approval Report for F&A 6-3, CM 6-9

Final Audit Report

2025-05-29

Created:	2025-05-29
By:	Ilyse Treptow (itreptow@snoqualmiewa.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAKUuEY6ysu3NmScBRQzCCYsL8dBXNXIs

## "Claims Approval Report for F&A 6-3, CM 6-9" History

-  Document created by Ilyse Treptow (itreptow@snoqualmiewa.gov)  
2025-05-29 - 5:13:54 PM GMT
-  Document emailed to Drew Bouta (dbouta@snoqualmiewa.gov) for signature  
2025-05-29 - 5:15:07 PM GMT
-  Email viewed by Drew Bouta (dbouta@snoqualmiewa.gov)  
2025-05-29 - 5:20:57 PM GMT
-  Document e-signed by Drew Bouta (dbouta@snoqualmiewa.gov)  
Signature Date: 2025-05-29 - 5:21:11 PM GMT - Time Source: server
-  Agreement completed.  
2025-05-29 - 5:21:11 PM GMT

# Council Agenda Bill

## AB Number

AB25-067

## Agenda Bill Information

### Title\*

Amended YMCA operating agreement for the Snoqualmie Community Center

### Action\*

Motion

### Council Agenda Section

Committee Report

### Council Meeting Date\*

06/09/2025

### Staff Member

Michael Chambless

### Department\*

Administration

### Committee

Finance and Administration

### Committee Date

06/03/2025

### Exhibits

Packet Attachments - if any

City\_of\_Snoqualmie\_YMCA\_Operating\_Agreement\_04.01.2025\_1.pdf

146.44KB

2010 YMCA Operating Agreement.pdf

223.38KB

## Summary

### Introduction\*

Brief summary.

The City of Snoqualmie and the YMCA of Greater Seattle have negotiated new terms for the continued operation of the Snoqualmie Community Center. These new terms have been incorporated into this proposed amended agreement.

### Proposed Motion

Move to approve the amended YMCA operating agreement and authorize the Mayor to sign.

### Background/Overview\*

What was done (legislative history, previous actions, ability to hyperlink)

The City owns real property in the Snoqualmie Ridge Neighborhood Center specifically designated for a community center in the Mixed-Use Final Plan for Snoqualmie Ridge approved September 15, 1995 (the "Community Center Site").

The City called for bids and entered into a “Lease – Lease-back Agreement for the Snoqualmie Community Center (the “Community Center”), pursuant to which the City leased the Community Center Site to a developer for the purpose of construction of a community center facility, which was leased back to the City with an option to purchase. The city caused the facilities to be constructed to be suitable for use as a YMCA. The City exercised its option to purchase immediately upon completion of construction of the Community Center facility.

In lieu of operating and maintaining the Community Center itself, the City contracted with the YMCA to operate and maintain the Community Center to provide social services and recreation programming and services for its residents on the terms and conditions set forth below.

**Analysis\***

In anticipation of the Capital project to expand the Snoqualmie Community Center, we have been negotiating a amended operating agreement with the YMCA of Greater Seattle. The YMCA has been operating our community center since it opened in 2012. Since that time our community has grown and the City Council has committed to expanding the community center in our adopted Capital Improvement Program. The current operating agreement has sunset clauses for the local discount, does not address operations of the proposed aquatics center, and requires amendment to address new facilities that would be constructed in the proposed expansion project.

The proposed agreement expands the access to community groups to use the facilities, includes specific language regarding the operations of the proposed aquatics center (including an open swim weekly not requiring membership), and secures programming discounts for Snoqualmie residents in perpetuity.

Staff requests that the City Council review the agreement and authorize the Mayor to sign.

**Budgetary Status\***

This is an extra-budget expenditure.

**Fiscal Impact**

Amount of Expenditure	Amount Budgeted	Appropriation Requested
\$17,994.00	\$0.00	\$0.00

**Budget Summary**

Under the amended operating agreement with the YMCA, the YMCA would continue to operate and maintain the Community Center, paying for capital improvements, staffing, and operational expenditures.

This amendment will have an undetermined effect on the 2025-2026 Biennial Budget, as the City would be required to include the YMCA as an additional insured to the City's insurance through Washington Cities Insurance Authority (WCIA). This is likely to result in a nominal increase to our insurance premium, which was \$899,702 in 2025. The City has not yet received a cost estimate from WCIA regarding such a change. A 1% increase would cost the City an additional \$8,997, a 2% increase would cost an additional \$17,994, and a 3% increase would cost an additional \$26,991. See the chart below.

The cost increases would fall within the General Fund Administrative Departments (#001) and would likely

affect the budget starting in 2026. Administration intends to absorb the 2026 increase within the 2025-26 Biennial Budget and incorporate adjusted insurance premiums within future biennial periods.

Item 3.

**Fiscal Impact Screenshot**

**2025 Cost of Insurance**

<b>Cost of Insurance</b>	<b>1% Increase</b>	<b>2% Increase</b>	<b>3% Increase</b>
\$ 899,702	\$ 8,997	\$ 17,994	\$ 26,991



**AMENDED AND RESTATED AGREEMENT BETWEEN THE CITY OF SNOQUALMIE AND THE  
YMCA OF GREATER SEATTLE FOR OPERATION AND MAINTENANCE OF THE SNOQUALMIE  
COMMUNITY CENTER**

I RECITALS

- A. The City of Snoqualmie (the “City”) is a municipal corporation located in East King County and is authorized to provide social services and recreation programming and services for its residents as a public purpose.
- B. The YMCA of Greater Seattle (the “YMCA”) is a 501(c)(3) non-profit organization experienced in youth development, health and wellness and social responsibility programming, operation, and maintenance of program/membership/community recreational facilities.
- C. The City owns certain real property in the Snoqualmie Ridge Neighborhood Center specifically designated for a community center in the Mixed-Use Final Plan for Snoqualmie Ridge approved September 15, 1995 (the “Community Center Site”).
- D. The City called for bids and entered into a “Lease – Lease-back Agreement for the Snoqualmie Community Center (the “Community Center”), pursuant to which the City leased the Community Center Site to a developer for the purpose of construction of a community center facility, which was leased back to the City with an option to purchase. The city caused the facilities to be constructed to be suitable for use as a YMCA. The City exercised its option to purchase immediately upon completion of construction of the Community Center facility.
- E. In lieu of operating and maintaining the Community Center itself, the City contracted with the YMCA to operate and maintain the Community Center to provide social services and recreation programming and services for its residents on the terms and conditions set forth below.
- F. The City is planning to expand the Community Center to include an aquatics facility and the City and the YMCA desire to have the YMCA continue to operate the expanded facility long-term.
- G. The City and the YMCA desire to amend and restate its operating agreement for Community Center to define and clarify our operating terms and conditions for the benefit of the greater Snoqualmie community.

## II AGREEMENT

1. Subject to all of the terms and conditions set forth herein, as of the effective date (unless indicated otherwise) hereof the YMCA shall take possession of and equip, operate, maintain and repair the Community Center building (the “Premises”) for the term of this Agreement as a YMCA facility, and except as otherwise provided, be solely responsible for all costs thereof of whatever nature, including provision of recreational and social services, and equipping, operation, maintenance and repair of the Premises and the Community Center. The YMCA shall operate the Community Center as a YMCA facility in accordance with all policies applicable to other the YMCAs in the Greater Seattle area and provide all normal social services and recreational and other services to the same level generally provided by other the YMCAs of comparable size in King County, Washington.

2. The YMCA shall establish a Snoqualmie Branch Advisory Board to advise on the setting of policy, provide advocacy and conduct fundraising activities for the Community Center’s operations within the guidelines set by the YMCA of Greater Seattle. The Snoqualmie Branch Advisory Board shall consist of between fifteen (15) and twenty-five (25) persons selected by the YMCA in consultation with the City, at least two-thirds (2/3rd) of whom shall be residents or owners or operators of businesses in the City of Snoqualmie. The YMCA shall have the right, in accordance with its policies, to reject or dismiss Branch Advisory Board members who in the sole discretion of the YMCA do not meet their obligations of membership.

3. It is agreed and acknowledged that the rental value of the Premises that would be chargeable by the City is less than the value to the City of (1) the recreational programming services to be provided by the YMCA plus (2) the costs of operation, maintenance and repair of the Premises to be assumed by the YMCA, and that the social services, recreational programming and services and Premises care provided to the City by the YMCA fully compensate the City for the rental value of the Premises

4. In recognition of the public/private collaboration created by this Agreement, YMCA residents of the City of Snoqualmie shall receive a ten percent (10%) reduction in all youth programs fees for branch-based programs at the Snoqualmie Community YMCA facility and shall receive a seventy five percent (75%) reduction in the YMCA joining fees in each category of membership. Financial assistance is available for those who cannot afford membership or other program fees.

5. Annually, the YMCA will provide the City of Snoqualmie with an Annual Report on the Y’s community benefit for the Center including a statistical analysis of the services provided. The report shall include at a minimum but not be limited to the number, attendance and dollar amount of non-member rentals, attendance at special events, the number of Snoqualmie residents with active membership at the Community Center, and the number receiving financial assistance. The YMCA shall not refuse admission or services to any person based on inability to pay membership or usage fees. In order to offset the cost of providing services to persons unable to pay normal YMCA membership or usage fees, the City shall pay the YMCA One Hundred Thousand Dollars (\$100,000) per year (the “Offset Fee”), subject to

review every two (2) years, provided, this sum shall be solely payable from human services mitigation payments to the City from the Snoqualmie Tribe's impact mitigation fund under the agreement between the City and the Snoqualmie Tribe as amended in 2008, and the City will not be obligated to pay the Offset Fee if funds are not received from the Snoqualmie Tribe. The YMCA will use these funds solely to support and make accessible both program and membership opportunities for participants in the YMCA located in Snoqualmie and residents in the Greater Snoqualmie area. The Y will post a sign in the YMCA acknowledging the Snoqualmie Tribe as the source of the funds for the Offset Fee.

6. The term of this Agreement shall commence upon the date the YMCA takes possession of the premises and shall expire on December 31, 2065.

7. The YMCA shall maintain and repair the Premises in a good and functional condition and make all required repairs including capital expenses such as roofing and pool systems within a reasonable time period and be responsible for all costs of whatever nature for operation, maintenance and repair of the interior and exterior the Premises, and all systems therein. The City shall be responsible for the normal maintenance of the grounds surrounding the Premises as part of the Neighborhood Center Community Park, to the same maintenance standards applicable to the City generally. The City shall not, however, be responsible for cleaning up of the grounds necessitated by the YMCA programming or functions held outdoors on the grounds, which shall be the responsibility of the YMCA to clean up.

8. The City shall maintain casualty insurance on the building, including insurance coverage for construction defects, and liability insurance for claims or liabilities arising from incidents on the grounds of the community center, i.e., outside the Community Center building. The City insurance will be provided through the Washington Cities Insurance Authority pool. The City shall include the YMCA as an additional insured. The YMCA shall provide liability insurance against claims for personal injuries and damages to property which may arise from the YMCA's programming, operation, maintenance and repair of the Community Center. The cost of such insurance shall be paid by the YMCA and shall be within limits acceptable to the City of Snoqualmie but no less than \$1,000,000 bodily injury per person, \$1,000,000 for each additional occurrence, \$1,000,000 for property damage and \$1,000,000 excess liability umbrella subject to review every five years. The YMCA shall also maintain casualty insurance on the Community Center building, as its interests may appear. Each party shall indemnify the other against any loss, liability, claim, cost or expense (including reasonable attorneys' fees and court costs) to the extent caused by the negligent acts or omissions or willful misconduct of the other party, its employees, agents, or representatives.

9. The YMCA shall make meeting rooms and other facilities available to the City of Snoqualmie at reasonable times and on reasonable advance notice for community events at no cost, subject to the YMCA's normal scheduling policies. The YMCA will use reasonable efforts to accommodate the scheduling of these community activities to include possible use of gym facilities for town hall meetings and community meeting rooms for meetings of the City Council committees, advisory boards to the City of Snoqualmie, staff, and others,

subject to advance notice. The YMCA shall make the community meeting room available to residents of Snoqualmie without requiring membership or rental fees. The YMCA shall in good faith cooperate in the scheduling of those facilities and will in no case discriminate based on race, religion, political affiliation or sexual orientation or gender identity. The YMCA shall also offer a reasonable non-member rental rate for other facilities to the extent available to members of the public. The non-member rate and discounted member rate shall be established annually. To the extent of pool capacity and/or Health Department restrictions, the YMCA shall host one open community swim each week for the City of Snoqualmie Residents, YMCA membership not required. The YMCA also agrees that, during times of a locally declared disaster, the Snoqualmie Y may function as a community shelter with financial assistance from the City and the YMCA will endeavor to support emergency operations if they are necessary.

10. The YMCA and the Neighborhood Center Community Park shall share the parking facilities now present and hereafter constructed upon the Neighborhood Center Community Park / Community Center site for the parking of vehicles for their employees, members, and invitees.

11. The facilities on the Premises shall be operated only by the YMCA or another 501(c)(3) organization whose use of the facility does not constitute an unrelated non-charitable trade or business use. The YMCA may subcontract with other service providers for use of a portion of the Premises, provided, all such subcontracts shall require the City approval, which shall not be unreasonably withheld, conditioned, or delayed

12. Either party may terminate this Agreement for breach by the other party, provided, the nonbreaching party shall give the breaching party written notice of the alleged breach and the breaching party shall have a one-year period in which to cure the breach. If the breach is cured within the one-year period, the notice shall be of no force or effect.

13. The YMCA is in full support of the Snoqualmie Y Expansion Project. The YMCA is committed to working with the City, operating the expanded facility, and helping to raise funds to help make this project successful. While the YMCA cannot commit to raising a specific amount for this project, the YMCA has developed a Capital Campaign and is willing to drive the campaign for this project with support of the City with the goal of together raising \$2.5 million (net of expenses). The YMCA will also fund approximately \$500,000 of internal investment in Furnishings, Fixtures and Equipment (F,F&E) to deliver membership and program experience. With the support of the City of Snoqualmie and community, the YMCA is willing to lead this campaign supporting this project.

14. The YMCA may also make capital replacement investments during the course of the lease such as roof replacement or HVAC replacement. Upon termination of the contract by the City, the City shall be obligated to repay the YMCA for capital investment based on a 40-year depreciation schedule or an agreed upon "useful life" depreciation schedule for capital replacement items as determined by the Modified Accelerated Cost Recovery System (MACRS) and required in the federal income tax code. Termination by the YMCA without cause shall not result in the YMCA receiving repayment for any capital investments in the

Community Center Facility.

15. In case of any dispute, claim or controversy arising out of or relating to this Agreement or the breach, termination, enforcement, interpretation, or validity thereof, the party deeming itself aggrieved shall promptly notify the other party to this Agreement in writing of the dispute, but in any event within fifteen (15) days after the dispute arises. If the parties shall have failed to resolve the matter within 15 days of delivery of such notice, each party shall nominate a senior officer of its management with authority to bind such party to meet at a mutually agreeable location to attempt to resolve the dispute. Should the senior officers be unable to resolve the matter within 15 days of their nomination, the parties shall submit the matter to mediation before a jointly selected mediator as a condition precedent to pursuing other alternative dispute procedures or litigation, provided, if either party shall fail to participate in mediation the other party may proceed to arbitration. If mediation shall fail to resolve such dispute, claim or controversy by mediation, such dispute, claim or controversy, including the determination of the scope or applicability of this agreement to arbitrate, shall be determined by arbitration in Seattle, Washington before one arbitrator. The arbitration shall be administered by the Seattle office of JAMS pursuant to its Streamlined Arbitration Rules and Procedures. This clause shall not preclude parties from seeking provisional remedies in aid of arbitration from a court of appropriate jurisdiction.

16. This Agreement contains the entire agreement of the parties regarding the operation of the Community Center and may be amended only in a writing signed by both parties.

**THE CITY OF SNOQUALMIE**

**THE YMCA OF GREATER SEATTLE**

\_\_\_\_\_

\_\_\_\_\_

Signed: \_\_\_\_\_

Signed: \_\_\_\_\_

AGREEMENT BETWEEN THE CITY OF SNOQUALMIE AND THE YMCA OF GREATER SEATTLE FOR OPERATION AND MAINTENANCE OF THE SNOQUALMIE COMMUNITY CENTER

I  
RECITALS

A. The City of Snoqualmie (the “City”) is a municipal corporation located in East King County, and is authorized to provide social services and recreation programming and services for its residents as a public purpose.

B. The YMCA of Greater Seattle (the “YMCA”) is a 501(c)(3) non-profit organization experienced in youth development, health and wellness and social responsibility programming, operation and maintenance of program/membership/community recreational facilities.

C. The City owns certain real property in the Snoqualmie Ridge Neighborhood Center specifically designated for a community center in the Mixed Use Final Plan for Snoqualmie Ridge approved September 15, 1995 (the “Community Center Site”).

D. The City intends to call for bids and enter into a “Lease – Lease-back Agreement for the Snoqualmie Community Center (the “Community Center”), pursuant to which the City will lease the Community Center Site to a developer for the purpose of construction of a community center facility, to be leased back to the City with an option to purchase. The City will cause the facilities to be constructed to be suitable for use as a YMCA. The City intends to exercise its option to purchase immediately upon completion of construction of the Community Center facility.

E. In lieu of operating and maintaining the Community Center itself, the City desires to contract with the YMCA to operate and maintain the Community Center to provide social services and recreation programming and services for its residents on the terms and conditions set forth below.

II  
AGREEMENT

1. Subject to all of the terms and conditions set forth herein, as of the effective date hereof the YMCA shall take possession of and equip, operate, maintain and repair the Community Center building (the “Premises”) for the term of this Agreement as a YMCA facility, and except as otherwise provided, be solely responsible for all costs thereof of whatever nature, including provision of recreational and social services, and equipping, operation, maintenance and repair of the Premises and the Community Center. The YMCA shall operate the Community Center as a the YMCA facility in accordance with all policies applicable to other the YMCAs in the Greater Seattle area, and provide all normal social services and recreational and other services to the same level generally provided by other the YMCAs of comparable size in King County, Washington.

2. The YMCA shall establish a Snoqualmie Branch Advisory Board to advise on the setting of policy, provide advocacy and conduct fund raising activities for the Community Center's operations within the guidelines set by the YMCA of Greater Seattle. The Snoqualmie Branch Advisory Board shall consist of between fifteen (15) and twenty-five (25) persons selected by the YMCA in consultation with the City, at least two-thirds (2/3<sup>rd</sup>) of whom shall be residents or owners or operators of businesses in the City of Snoqualmie. The YMCA shall have the right, in accordance with its policies, to reject or dismiss Branch Advisory Board members who in the sole discretion of the YMCA do not meet their obligations of membership.

3. It is agreed and acknowledged that the rental value of the Premises that would be chargeable by the City is less than the value to the City of (1) the recreational programming services to be provided by the YMCA plus (2) the costs of operation, maintenance and repair of the Premises to be assumed by the YMCA, and that the social services, recreational programming and services and Premises care provided to the City by the YMCA fully compensate the City for the rental value of the Premises.

4. In recognition of the public/private collaboration created by this Agreement, residents of the City of Snoqualmie shall receive a fifty percent (50%) reduction in the YMCA joining fees in each category of membership and shall receive a fifteen percent (15%) reduction in annual membership fees. Membership in the YMCA shall entitle members use of all the YMCA branch facilities in King County and at any YMCA in the United States that recognizes the "YMCA Away" program.

5. Initial membership purchase choices for the Community Center will include: 1) local facility membership for use and participation at the Snoqualmie YMCA only at a rate of 85% of the Greater Seattle YMCA joining fees and monthly membership dues to which the additional resident discounts will apply for Snoqualmie citizen; and 2) YMCA of Greater Seattle facility membership for use and participation at all YMCA of Greater Seattle branches at regularly advertised rates to which the additional resident discounts will apply for Snoqualmie citizens. The local facility-only membership option will expire upon expansion of the facility located in Snoqualmie to include either a full-sized gym or an aquatics center. Financial assistance is available for those who cannot afford membership or program fees.

6. Upon request, the YMCA will provide the City of Snoqualmie with a community benefit report for the Center including a statistical analysis of the services provided. The report shall include at a minimum but not be limited to: the number, attendance and dollar amount of non-member rentals, attendance at special events, the number of Snoqualmie residents with active membership at the Community Center, and the number receiving financial assistance. The YMCA shall not refuse admission or services to any person on the basis of inability to pay membership or usage fees. In order to offset the cost of providing services to persons unable to pay normal YMCA membership or usage fees, the City shall pay the YMCA One Hundred Thousand Dollars (\$100,000) per year (the "Offset Fee"), subject to review every three (3) years, provided, this sum shall be solely payable from human services mitigation payments to the City from the Snoqualmie Tribe's impact mitigation fund under the agreement between the City and the Snoqualmie Tribe as amended in 2008, and the City will not be obligated to pay the

Offset Fee if funds are not received from the Snoqualmie Tribe. The YMCA will use these funds solely to support and make accessible both program and membership opportunities for participants at the YMCA located in Snoqualmie, and will post a sign in the YMCA acknowledging the Snoqualmie Tribe as the source of the funds for the Offset Fee.

7. The term of this Agreement shall commence upon the date the YMCA takes possession of the Premises, which shall be not more than forty-five (45) days after the exercise of the option to purchase by the City under the Lease – Lease-back Agreement (the “**Commencement Date**”), and shall terminate forty (40) years after the Commencement Date.

8. The YMCA shall maintain and repair the Premises in a good and functional condition, and make all required repairs within a reasonable time period, and be responsible for all costs of whatever nature for operation, maintenance and repair of the interior and exterior the Premises, and all systems therein. The City shall be responsible for the normal maintenance of the grounds surrounding the Premises as part of the Neighborhood Center Community Park, to the same maintenance standards applicable to City parks generally. The City shall not, however, be responsible for clean-up of the grounds necessitated by the YMCA programming or functions held outdoors on the grounds, which shall be the responsibility of the YMCA to clean up.

9. The City shall maintain casualty insurance on the building, and liability insurance for claims or liabilities arising from incidents on the grounds of the community center, i.e., outside the Community Center building. The City insurance will be provided through the Washington Cities Insurance Authority pool. The YMCA shall provide liability insurance against claims for personal injuries and damages to property which may arise from the YMCA’s programming, operation, maintenance and repair of the Community Center. The cost of such insurance shall be paid by the YMCA and shall be within limits acceptable to the City of Snoqualmie but no less than \$1,000,000 bodily injury per person, \$1,000,000 for each additional occurrence, \$1,000,000 for property damage and \$1,000,000 excess liability umbrella subject to review every five years. The YMCA shall also maintain casualty insurance on the Community Center building, as its interests may appear. Each party shall indemnify the other against any loss, liability, claim, cost or expense (including reasonable attorneys’ fees and court costs) to the extent caused by the negligent acts or omissions or willful misconduct of the other party, its employees, agents, or representatives.

10. The YMCA shall make meeting rooms and other facilities available to the City of Snoqualmie at reasonable times and on reasonable advance notice for community events at no cost, subject to the YMCA’s normal scheduling policies. The YMCA will use its best efforts to accommodate scheduling of these community activities to include possible use of gym facilities for town hall meetings and community meeting rooms for meetings of the City Council committees, advisory boards to the City of Snoqualmie, staff and others, subject to advance notice. The YMCA shall make one meeting room and one youth drop-in facility available to citizens of Snoqualmie without requiring membership or rental fees. The YMCA shall in good faith cooperate in the scheduling of those facilities and will in no case discriminate based on race, religion, political affiliation or sexual orientation. The YMCA shall also offer a reasonable non-member rental rate for other facilities that is available to members of the general public. The non-member rate shall be established on an annual basis.

11. The YMCA and the Neighborhood Center Community Park shall share the parking facilities now present and hereafter constructed upon the Neighborhood Center Community Park / Community Center site for the parking of vehicles for their employees, members and invitees.

12. The facilities on the Premises shall be operated only by the YMCA or another 501(c)(3) organization whose use of the facility does not constitute an unrelated non-charitable trade or business use. The YMCA may subcontract with other service providers for use of a portion of the Premises, provided, all such subcontracts shall require the City approval, which shall not be unreasonably withheld, conditioned or delayed.

13. The City may terminate this Agreement for breach by the YMCA, provided, the City shall give the YMCA written notice of the alleged breach and the YMCA shall have a one year period in which to cure the breach. If the breach is cured within the one year period, the notice shall be of no force or effect. The YMCA may terminate this Agreement for its financial inability to continue to operate the facility or for the City's breach of this Agreement on one year's notice to the City. The City may terminate this Agreement without cause on one year's notice to the YMCA at any point after seven years of operation.

14. The YMCA may raise Capital funds to support and further develop the Community Center Facility. The YMCA may also make capital replacement investments during the course of the lease such as roof replacement or HVAC replacement. Upon termination of the contract by the City, the City shall be obligated to repay the YMCA for capital investment based on a 40-year depreciation schedule or an agreed upon "useful life" depreciation schedule for capital replacement items as determined by the Modified Accelerated Cost Recovery System (MACRS) and required in the federal income tax code. Termination by the YMCA shall not result in the YMCA receiving repayment for any capital investments in the Community Center Facility.

15. In case of any dispute, claim or controversy arising out of or relating to this Agreement or the breach, termination, enforcement, interpretation or validity thereof, the party deeming itself aggrieved shall promptly notify the other party to this Agreement in writing of the dispute, but in any event within fifteen (15) days after the dispute arises. If the parties shall have failed to resolve the matter within 15 days of delivery of such notice, each party shall nominate a senior officer of its management with authority to bind such party to meet at a mutually agreeable location to attempt to resolve the dispute. Should the senior officers be unable to resolve the matter within 15 days of their nomination, the parties shall submit the matter to mediation before a jointly selected mediator as a condition precedent to pursuing other alternative dispute procedures or litigation, provided, if either party shall fail to participate in mediation the other party may proceed to arbitration. If mediation shall fail to resolve such dispute, claim or controversy by mediation, such dispute, claim or controversy, including the determination of the scope or applicability of this agreement to arbitrate, shall be determined by arbitration in Seattle, Washington before one arbitrator. The arbitration shall be administered by the Seattle office of JAMS pursuant to its Streamlined Arbitration Rules and Procedures. This

clause shall not preclude parties from seeking provisional remedies in aid of arbitration from a court of appropriate jurisdiction.

16. This Agreement contains the entire agreement of the parties regarding the operation of the Community Center, and may be amended only in a writing signed by both parties.

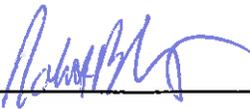
17. This Agreement is contingent upon the City providing for construction of a Community Center facility as set forth in Recital D above. In the event a Community Center facility is not constructed within three years of the date of this Agreement, then this Agreement shall terminate and be of no further force or effect.

THE CITY OF SNOQUALMIE

THE YMCA OF GREATER SEATTLE



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Signed: March 22, 2010

Signed: March 22, 2010

Dept	Goal	Status	Partners	Month												
				01	02	03	04	05	06	07	08	09	10	11	12	
<b>Finance</b>																
Snoqualmie Tribe Fee-for-Service	1,2,4	Negotiations Continue	Admin/Finance/Fire/Police													1 Encourage Economic Vitality
North Bend Police Services Agreement	1,2,4	Negotiations Continue	Admin/Finance/Police													2 Enhance and Preserve Neighborhood livability and quality of life
ERP Project - Phase 1 Financials	1,4		All													3 Invest in transportation infrastructure
ERP Project - Phase 2 Human Capital Management	1,4	Documentation, Close Out	All													4 Ensure fiscal transparency & Operational Stability
ERP Project - Phase 3 Utility Billing & Revenue	1,4		Finance/P&PW													
Financial Reporting (SAO) (2024)	4	Ongoing	Finance													
Financial & Accountability Audits (2022, 2023, & 2024)	4	Ongoing	Finance													
Financial Procedures Manual & Internal Controls	4		Finance													
Payroll Recalculations & Corrections	4		Finance													
Purchasing Card Program	4		Finance													
Enhanced Revenue Management & Oversight	4		Finance/CD													
Utility Rate Study	3,4	Ongoing	P&PW/Finance													
Comprehensive Fee Study	1,3,4	RFP Issued	All													
B&O Tax Audit	1,4		Finance													
Square Footage Tax	1,4		Finance													
Cable Franchise Agreement	1,4		Admin/Finance/P&PW													
Revenue Bond Issuance	4		Finance/P&PW													
Internal Cost Allocation Plan	4		Finance													
Budget Reporting/Financial Transparency	4	Ongoing	Finance													
<b>Administration</b>																
Budget & Staffing Plans	1,2,4	Completed	All													1 Encourage Economic Vitality
Staffing & Recruiting	1,2,4	Ongoing	HR													2 Enhance and Preserve Neighborhood livability and quality of life
ERP HR Module	4	Ongoing	Finance/HR													3 Invest in transportation infrastructure
Personnel Policy Update	4	Completion December 2024	Admin/HR													4 Ensure fiscal transparency & Operational Stability
Training Program	4	Completed	HR													
Wellness/Safety Committee	4	Completed	All													
<b>Information Technology</b>																
Council Chambers AV Upgrade	1,4	Completed 10/5/24	All													1 Encourage Economic Vitality
Network Infrastructure Modernization	4	Ongoing, Hardware install completion 3/2025	All													2 Enhance and Preserve Neighborhood livability and quality of life
Firewall and VPN Upgrade	1,4	VPN Completed 12/2024. Firewall completed	All													3 Invest in transportation infrastructure
Wi-Fi Upgrade	4	Completed 1/2025	All													4 Ensure fiscal transparency & Operational Stability
Computer Security Audit	4	Completed 10/18/2024. Security changes ongoing	IT													
Server Upgrades	4	Ongoing	All													
Fiber Undergrounding Tokul	4	Ongoing	IT, PPW													
<b>Legal</b>																
Establish City Attorney Department/Division	4	Ongoing														1 Encourage Economic Vitality
Review Municipal Code and suggest edits	4	Ongoing														2 Enhance and Preserve Neighborhood livability and quality of life
North Bend Police Services ILA Negotiations	1,2,4	Ongoing														3 Invest in transportation infrastructure
Support Fire Union Negotiations	1,2,4	Ongoing														4 Ensure fiscal transparency & Operational Stability
Support all ongoing city projects	1,2,4	Ongoing														

Dept	Goal	Status	Partners	Month												
				01	02	03	04	05	06	07	08	09	10	11	12	
<b>Fire</b>																
Accreditation	1,2	Completed	All												1 Encourage Economic Vitality	
Strategic Plan	1,2,4	Completed	All												2 Enhance and Preserve Neighborhood livability and quality of life	
EOC	2,4	1st Qtr drill complete. 2nd drill needs scheduling in June	All												3 Invest in transportation infrastructure	
Budget	1,2,4		All												4 Ensure fiscal transparency & Operational Stability	
IAFF Contract	1,2,4	Currently in progress (3 meetings held)	Admin/Finance													
Wildland Evaluation	2,4	Not completed with Lt Lasswell out	Fire													
Apparatus (pickup ordered. New engine due Oct 2024)	2,4	F150 received. New engine scheduled June 2	Fire/Finance/PPW													
<b>Police</b>																
NB Contract	1,2,4	Negotiations Underway	Admin/PD/Finance													
Budget	1,4	Partially completed. Pending NB Contract.	All													
SPA Contract	1,4	Completed	Admin/Finance													
LEMAP	4	Completed	All													
Accreditation	4	Ongoing 2-5 year projection	All													
Construction on Evidence Room	4	March /April	PD/PW/Contractors													
ILA's for Sunnyside and Yakima Jail	4	Ongoing - March - April	PD Admin													
Update City Parking Ordinance	1,2	Ongoing - March - April	Admin Sgt.													
Department Strategic Plan	1,2,4	Ongoing - March - September	PD Admin													
ILA - DV Advocate	2,4	Ongoing - March - April	PD Admin													
LEMAP-Purging of found property & closed case evidence	2,4	Ongoing	Evidence Tech													
LEMAP-Scanning and Purging of department case records	2,4	Ongoing	Records Department													
LEMAP-Continue updating policy	2,4	Ongoing	PD Admin/Sgts/Instructors													
LEMAP- Career Level Cert - First, Mid and Exec Level	2,4	March - July	Sergeants and Captain													
<b>Finance</b>																
Snoqualmie Tribe Fee-for-Service	1,2,4	Negotiations Continue	Admin/Finance/Fire/Police												1 Encourage Economic Vitality	
North Bend Police Services Agreement	1,2,4	Negotiations Continue	Admin/Finance/Police												2 Enhance and Preserve Neighborhood livability and quality of life	
ERP Project - Phase 1 Financials	1,4		All												3 Invest in transportation infrastructure	
ERP Project - Phase 2 Human Capital Management	1,4	Documentation, Close Out	All												4 Ensure fiscal transparency & Operational Stability	
ERP Project - Phase 3 Utility Billing & Revenue	1,4		Finance/P&PW													
Financial Reporting (SAO) (2024)	4	Ongoing	Finance													
Financial & Accountability Audits (2022, 2023, & 2024)	4	Ongoing	Finance													
Financial Procedures Manual & Internal Controls	4		Finance													
Payroll Recalculations & Corrections	4		Finance													
Purchasing Card Program	4		Finance													
Enhanced Revenue Management & Oversight	4		Finance/CD													
Utility Rate Study	3,4	Ongoing	P&PW/Finance													
Comprehensive Fee Study	1,3,4	RFP Issued	All													
B&O Tax Audit	1,4		Finance													
Square Footage Tax	1,4		Finance													
Cable Franchise Agreement	1,4		Admin/Finance/P&PW													
Revenue Bond Issuance	4		Finance/P&PW													
Internal Cost Allocation Plan	4		Finance													
Budget Reporting/Financial Transparency	4	Ongoing	Finance													
<b>Parks &amp; Public Works</b>																
Budget/CIP/Utility Rate Study	1,2,3,4	Util Rate Study complete in April 2025	All												1 Encourage Economic Vitality	
ERP Asset Mgmt	1,2,3,4	Implementation Complete; maintenance	Finance/PPW/Admin												2 Enhance and Preserve Neighborhood livability and quality of life	
Community Center Expansion	1,2	GMP due August 2025	Admin/Finance												3 Invest in transportation infrastructure	







**CITY COUNCIL ROUNDTABLE MEETING, 6:00 PM**  
**CITY COUNCIL REGULAR MEETING, 7:00 PM**  
**Monday, June 09, 2025**  
**Snoqualmie City Hall, 38624 SE River Street & Zoom**

**MAYOR & COUNCIL MEMBERS**

Mayor Katherine Ross

Councilmembers: Ethan Benson, Cara Christensen, Catherine Cotton, Bryan Holloway, Jo Johnson, Louis Washington, and Robert Wotton

*This meeting will be conducted in person at Snoqualmie City Hall and remotely using Zoom.*

**Join by Telephone:** To listen to the meeting via telephone, please call **253.215.8782** and enter Webinar ID **813 0614 8787** and Password **1800110121** if prompted.  
 Press \*9 to raise your hand to speak. Raising your hand signals the meeting moderator that you have a comment.  
 Press \*6 to mute and unmute.

**Join by Internet:** To watch the meeting over the internet via your computer, follow these steps:

- 1) Click this [link](#)
- 2) If the Zoom app is not installed on your computer, you will be prompted to download it.
- 3) If prompted for Webinar ID, enter **813 0614 8787**; Enter Password **1800110121**
- 4) Please confirm that your audio works prior to participating.

**ROUNDTABLE AGENDA, 6 PM**

**CALL TO ORDER & ROLL CALL**

**AGENDA APPROVAL**

**SPECIAL BUSINESS**

1. Review of Council Work Plan and Council Priorities

**ADJOURNMENT**

**REGULAR AGENDA, 7 PM**

**CALL TO ORDER & ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**AGENDA APPROVAL**

**PUBLIC HEARINGS, PRESENTATIONS, PROCLAMATIONS, AND APPOINTMENTS**

**Appointments**

2. Ceremonial Oath of Office: Police Officers Jaedon Hall and Chase Holmes

**Presentations**

3. WSDOT Update - Diverging Diamond Intersection and SR18

## **PUBLIC COMMENTS AND REQUESTS FOR ITEMS NOT ON THE AGENDA**

(NOTE: No online public comments will be accepted during the meeting. Written comments are encouraged and may be submitted via in-person drop off, mail, or e-mail to [cityclerk@snoqualmiewa.gov](mailto:cityclerk@snoqualmiewa.gov). All written comments must be received by 3:00 p.m. on the day of the scheduled meeting.)

## **CONSENT AGENDA**

4. Approve the City Council Meeting Minutes dated May 19, 2025, May 22, 2025 and May 27, 2025.
5. Approve the Claims Report dated June 9, 2025.

## **COMMITTEE REPORTS**

### **Public Safety Committee:**

6. **AB25-065:** 2025 Firework Stand Approval - Impact Ministries (Safeway)
7. **AB25-066:** 2025 Firework Stand Approval - Impact Ministries (Lot 213 Railroad Ave SE)

### **Community Development Committee:**

8. **AB25-036:** Resolution Amending SR1 Mixed Use Final Plan Conditions of Approval and Development Standards

### **Parks & Public Works Committee:**

9. **AB25-063:** Selecting Herrera for NPDES Phase II Permit Support

### **Finance & Administration Committee:**

10. **AB25-067:** Amended YMCA Operating Agreement for the Snoqualmie Community Center

### **Committee of the Whole:**

## **REPORTS**

11. Mayor's Report
12. Commission/Committee Liaison Reports
13. Department Reports for the month of May 2025.

## **EXECUTIVE SESSION**

14. Executive Session pursuant to RCW 42.30.110(1)(i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

## **ADJOURNMENT**

Accommodation: Requests for assistance or accommodations can be arranged by contacting the City Clerk by phone at (425) 888-8016 or by e-mail at [cityclerk@snoqualmiewa.gov](mailto:cityclerk@snoqualmiewa.gov) no later than 3:00 pm the day of the meeting.

DRAFT