



CITY COUNCIL ROUNDTABLE MEETING, 6:00 PM
CITY COUNCIL REGULAR MEETING, 7:00 PM
Monday, March 24, 2025
Snoqualmie City Hall, 38624 SE River Street & Zoom

MAYOR & COUNCIL MEMBERS

Mayor Katherine Ross

Councilmembers: Ethan Benson, Cara Christensen, Catherine Cotton, Bryan Holloway, Jo Johnson, Louis Washington, and Robert Wotton

This meeting will be conducted in person at Snoqualmie City Hall and remotely using Zoom.

Join by Telephone: To listen to the meeting via telephone, please call **253.215.8782** and enter Webinar ID **813 0614 8787** and Password **1800110121** if prompted.
Press *9 to raise your hand to speak. Raising your hand signals the meeting moderator that you have a comment.
Press *6 to mute and unmute.

Join by Internet: To watch the meeting over the internet via your computer, follow these steps:

- 1) Click this [link](#)
- 2) If the Zoom app is not installed on your computer, you will be prompted to download it.
- 3) If prompted for Webinar ID, enter **813 0614 8787**; Enter Password **1800110121**
- 4) Please confirm that your audio works prior to participating.

ROUNDTABLE AGENDA, 6 PM

CALL TO ORDER & ROLL CALL

AGENDA APPROVAL

SPECIAL BUSINESS

1. Executive Session pursuant to RCW 42.30.110(1)(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.
2. Executive Session pursuant to RCW 42.30.110(1)(i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

ADJOURNMENT

REGULAR AGENDA, 7 PM

CALL TO ORDER & ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

PUBLIC HEARINGS, PRESENTATIONS, PROCLAMATIONS, AND APPOINTMENTS

Public Hearings

3. **AB25-003:** Amending Utility Rates for Years 2025-2030.

Proposed Action: Public Hearing.

Appointments

4. Ceremonial Oath of Office: Police Officer Dylan Losvar.

PUBLIC COMMENTS AND REQUESTS FOR ITEMS NOT ON THE AGENDA

(NOTE: No online public comments will be accepted during the meeting. Written comments are encouraged and may be submitted via in-person drop off, mail, or e-mail to cityclerk@snoqualmieva.gov. All written comments must be received by 3:00 p.m. on the day of the scheduled meeting.)

CONSENT AGENDA

5. Approve the City Council Meeting Minutes dated March 7, 2025 and March 10, 2025.
6. Approve the Claims Report dated March 24, 2025.
7. **AB25-041:** Correction to Claims Reports.
8. **AB25-042:** Agreement for Ambulance Services.
9. **AB25-043:** Sunnyside Jail Interlocal Agreement Renewal.
10. **AB25-046:** Setting Date and Time for Right of Way Vacation Hearing.
11. **AB25-047:** Resolution Designating Applicant Agent for the State of Washington Flood Mitigation Assistance Program Sub-Application and Grant.

ORDINANCES

12. **AB25:003:** Amending Utility Rates for Years 2025-2030.
- Proposed Action:** First Reading of Ordinance 1303.

COMMITTEE REPORTS

Public Safety Committee:

13. **AB25-044:** Yakima County Jail Services Interlocal Agreement.

Proposed Action: Move to authorize the Mayor to sign an Interlocal Agreement with Yakima County Jail.

Community Development Committee:

Parks & Public Works Committee:

Finance & Administration Committee:

14. **AB25-045:** Professional Services Agreement with BERK Consulting to Create City of Snoqualmie Strategic Plan.

Proposed Action: Move to authorize the Mayor to execute the professional services agreement with BERK Consulting for an amount not to exceed \$100,000.

Committee of the Whole:

- [15.](#) Review Draft Council Retreat Agenda for March 28, 2025

REPORTS

- 16. Mayor's Report
- 17. Commission/Committee Liaison Reports

EXECUTIVE SESSION

- 18. Executive Session pursuant to RCW 42.30.110(1)(i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

ADJOURNMENT

Accommodation: Requests for assistance or accommodations can be arranged by contacting the City Clerk by phone at (425) 888-8016 or by e-mail at cityclerk@snoqualmiewa.gov no later than 3:00 pm the day of the meeting.



BUSINESS OF THE CITY COUNCIL CITY OF SNOQUALMIE

AB25-003
March 24, 2025
Public Hearing

Item 3.

AGENDA BILL INFORMATION

TITLE:	AB25-003: 2025-2030 Utility Rate Adjustment	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input checked="" type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
PROPOSED ACTION:	Adopt Ordinance 1303 amending Utility Rates for 2025	

REVIEW:	Department Director	Jeff Hamlin	3/13/2025
	Finance	Drew Bouta	3/10/2025
	Legal	Dena Burke	3/6/2025
	City Administrator	Mike Chambless	3/10/2025

DEPARTMENT:	Parks & Public Works		
STAFF:	Dylan Gamble, CIP Manager		
COMMITTEE:	Parks & Public Works	COMMITTEE DATE: March 18, 2025	
EXHIBITS:	1. Draft Ordinance 1303		

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUESTED	\$ n/a

SUMMARY

INTRODUCTION

Ordinance 1303 will amend the Utility Rates for the years of 2025-2030. The recommended rate changes are designed to match rate revenue requirements, cost of services balance, and rate design for the City’s combined utility. The recommended rate changes are based on a 2025-2030 Utility Rate Study conducted by FCS Group.

LEGISLATIVE HISTORY

In June of 2020, City of Snoqualmie Council approved an agreement with Financial Consulting Solutions (FCS) Group to conduct a Utility Rate Study and General Facilities Charges Update for the City’s combined utility. Since the adoption of Ordinance 1248, the product of the 2021 Rate study effort, the City has maintained the Utility Rates increases with minor adjustments in the year 2021 (to reduce rates to 0%) and in 2024 (with increases associated with the 2024 fiscal Health Review).

A Fiscal Health Review of the utility rates was conducted in 2023 to study the recent impact that high levels of inflation have had on the revenue requirements of the combined utility. The study indicated that the City would need to increase rates to account for significant inflation. City Council implemented a single year rate adjustment (for the year 2024 only) through Ordinance 1284, adopted on December 11th, 2023.

City Council and the Parks and Public works Committee began review of the Utility rate revenue requirements in June of 2024. Parks and Public Works Committee initiated the study and made recommendations to the Council as to the revenue needed to achieve the Six-Year Utility CIP and projected six years of maintenance and operations expenses. This was brought to City Council for review and consideration on June 24th and July 8th, 2024.

Following the review of Council's rate revenue direction the Parks and Public Works Committee began the cost of services requirement utility rate review step. The cost of services review requires direction to the proper balancing of customer classes (Residential, multi-family, etc.) and their associated contribution to each Utility. Parks and Public Works Committee produced a recommendation that balanced customer class over a six-year time horizon. This was done to ensure each customer class is charged for the appropriate share of each utility expense, maintain equity, as well as careful consideration to correct any customer class imbalances. The Parks and Public Works committee recommendations were presented and reviewed at the November 12th, 2024 City Council Meeting.

The final utility rate element consideration, called 'rate design', is review of the balance between fixed rate and variable rate charges for all utility and customer classes. The City has in past utility rate designs made efforts to produce a balanced combination of fixed vs variable charges. This effort is done to smooth the monthly charge, and associated revenue generation, by including a monthly service charge in conjunction with a usage charge. Thus, allowing the City to collect the required revenue for the utilities across an entire year rather than in peak months of usage. In addition, maintaining the past Council rate design emphasizes the efforts to achieve water efficiency goals and minimize misuse or overuse of potable water. The Parks and Public Works committee recommendation(s) for rate design structures were presented and reviewed at the December 9th, 2024 City Council Meeting.

Following the direction of the December 9th, 2024 Council meeting a proposed Ordinance was produced that reflected the combined rate study efforts. The first version of Ordinance 1303 was first presented to the Parks and Public Works Committee on January 7th, 2025 and at the subsequent City Council Meeting on January 13th, 2025. Further direction was given to staff for additional review of rate revenue requirements and additional consideration to Utility CIP's project timing and criticality. Staff returned to the Public Works Committee on January 22nd, February 4th, and February 19th, 2025 presenting several rate designs/models. In addition, a complete review of the Utility CIP for project timing, criticality, and expense was conducted as part of the Council directive(s). Following this review, the Parks and Public Works Committee recommended a refined rate design to City Council on February 24th, 2025. After review, direction was given to return this rate design as an Ordinance (Version 2 of ORD. 1303) at the next possible Council meeting following all requirements of public noticing and public hearing.

BACKGROUND

FCS Group, in collaboration with the Administration, has worked to define the overall revenue needs of the combined utility, evaluate the cost to provide service to each customer class, and developed rates reflecting the fiscal sustainability and equity goals of Council. A periodic review of the of rates is planned for every four years to maintain the fiscal stability of the combined utility.

The process for updating and reviewing the utility rates is a multi-step effort. As part of this review, City Council often reviewed the impacts to potential rate changes as impacts to a hypothetical 'average customer'.

Staff reviewed customer data to produce an average customer based on usage and meter size and an average usage for all customer classes. Using this average customer class allows Council to directly compare different rate structures as well as changes to customer's monthly bills. The presentation that reflects this 'average customer' review as a format can be found at the [February 19th, 2025 Parks and Public Works Committee meeting](#). The materials from this presentation are generated from the modeling of the utility rates. Once codified by this ordinance, these rates will be used to calculate customer bills.

NEXT STEPS

The proposed utility rates will go into effect May 1st, 2025. Following any decision made as part of the 2025-2030 Utility Rate Study, staff will bring associated General Facility Charges (GFC) ordinance and charges. Updating of the GFC charges will complete the review of the utility rates maintained by the City's Utilities.

PROPOSED ACTION

March 24, 2025: Public Hearing and First Reading of Ordinance 1303.

April 14, 2025: Second Reading of Ordinance 1303. MOVE to approve Ordinance 1303 amending City of Snoqualmie Utility Rates for the years of 2025-2030.

ORDINANCE NO. 1303

AN ORDINANCE OF THE CITY OF SNOQUALMIE, WASHINGTON, ESTABLISHING RATES FOR THE CITY'S COMBINED UTILITY FOR THE YEAR 2025-2030, AMENDING SNOQUALMIE MUNICIPAL CODE SECTIONS 13.08.010, 13.08.090, 13.10.050, AND 13.12.010; AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE

WHEREAS, the City of Snoqualmie operates a combined water, wastewater, and stormwater utility pursuant to RCW 35A.80.010 and Chapters 35.67 and 35.92 RCW; and

WHEREAS, water, sewer, and storm water services provided by the combined utility of the City of Snoqualmie are critical to the health and welfare of the citizens of the City; and

WHEREAS, the City produces Class A reclaimed water as a by-product of its wastewater treatment process and delivers it to a reservoir (Eagle Lake) for use by the City's bulk rate customers; and

WHEREAS, pursuant to the Growth Management Act (GMA), Ch. 36.70A RCW, the City has adopted a GMA Comprehensive Plan, entitled Snoqualmie 2044, which describes the City that residents wish to leave to future generations, expresses goals and policies to guide that vision, provides a generalized land use plan for the City and its urban growth area, provides for the existing population as well as the population and employment growth anticipated to occur through the year 2044, establishes the foundation for implementing programs and regulations, and provides a guide for City budgeting; and

WHEREAS, as required by law, Snoqualmie 2044 also includes a Capital Facilities and Utilities Elements, which includes the following: (a) identifies the general location, proposed location, and capacity of the City's existing and proposed water, sewer and stormwater utility facilities; (b) sets forth a forecast of the future needs for such capital facilities; (c) shows the proposed locations and

capacities of expanded or new capital facilities; and, (d) provides at least a six-year plan that will finance such capital facilities within projected funding capacities; and

WHEREAS, in addition to the utility planning set forth in Snoqualmie 2044, the has a General Sewer Plan, Water System Plan, and Stormwater Management Plan, which itemize and describe those capital improvements to the City’s sewer, water, and stormwater infrastructure that are necessary to maintain the City’s combined utility system and provide sufficient capacity to serve the population and employment growth anticipated in the City’s GMA Comprehensive Plan; and

WHEREAS, the City’s 2025-2030 Capital Improvement Plan (“CIP”) constitutes the six-year plan called for by the GMA’s Capital Facilities Element requirements; and

WHEREAS, the City is authorized by RCW 35A.80.010, RCW 35.67.020 and RCW 35.92.020 to fix, alter, regulate, maintain, and control the rates and charges for services and facilities provided by its utilities; and

WHEREAS, the City monitors revenues and expenditures periodically to ensure that revenues exceed expenditures, and to determine whether additional adjustments to utility rates are required in order to ensure that revenues will continue to exceed expenditures; and

WHEREAS, rate and charge adjustments are necessary from time to time to ensure that sufficient revenue exists to properly maintain the City's combined utility and provide adequate services to customers of the combined utility; and

WHEREAS, a 2025-2030 Utility Rate Study was conducted by Financial Consulting Solutions (FCS) Group that developed proposed rates for each utility for the period from 2025 through 2030; and

WHEREAS, the 2025-2030 Utility Rate Study concluded that water, sewer and stormwater rate and charge increases in the amounts set forth herein are required in order to pay the ongoing costs of operating and maintaining the City’s combined utility and to pay the capital costs of those necessary improvements to the City’s water, sewer and stormwater infrastructure set forth in the City’s adopted 2023-2028 CIP; and

WHEREAS, a duly noticed public hearing was held on March 24, 2025, regarding the rates and charges established herein.

NOW THEREFORE, BE IT HEREBY ORDAINED by the City Council of the City of Snoqualmie, Washington, as follows:

Section 1. Section 13.08.010 Amended. Section 13.08.010 of the Snoqualmie Municipal Code is hereby amended and adopted to read as follows (amendments shown in strikethrough/underline format for ease of reference):

13.08.010 Residential Rates and charges.

The following monthly sewer rates and charges are hereby imposed on residential and multifamily customers:

A. Residential: This customer class includes each separately metered single-family residence, trailer or mobile home in a trailer court or mobile home park, and each separately metered townhome or duplex residential unit.

<u>Residential Rate</u>	2021	2022	2023	2024	2025	2026
	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
	\$78.99	\$80.57	\$82.16	\$84.62	\$85.37	\$86.99
	<u>\$92.66</u>	<u>\$94.74</u>	<u>\$96.87</u>	<u>\$99.05</u>	<u>\$101.28</u>	<u>\$103.56</u>

B. Multifamily: This customer class includes apartment, condominium, multiplex, and duplex structures that are served by a single, master water meter rather than individual residential unit meters.

Multifamily Rate	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
	\$62.87 <u>\$64.45</u>	\$62.13 <u>\$65.09</u>	\$61.35 <u>\$65.09</u>	\$63.19 <u>\$65.09</u>	\$59.67 <u>\$65.09</u>	\$58.76 <u>\$65.09</u>

C. Rates for residential sewer service outside the corporate limits shall be 1.5 times the rates within the City limits.

1. Residential: Outside City Limits

<u>Residential Rate</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
	<u>\$138.99</u>	<u>\$142.11</u>	<u>\$145.31</u>	<u>\$148.58</u>	<u>\$151.92</u>	<u>\$155.34</u>

2. Multifamily: Outside City Limits

<u>Multifamily Rates</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
	<u>\$96.68</u>	<u>\$97.64</u>	<u>\$97.64</u>	<u>\$97.64</u>	<u>\$97.64</u>	<u>\$97.64</u>

D. A “low-income residential customer” means an individual:

1. Who owns or rents and resides in the residence where the discounted rate(s) are being requested;
2. Whose residence has a separate water meter;
3. Whose total household annual income meets the U.S. Department of Housing and Urban Development, Income Limits for Very Low Income in King County, Washington.

Household annual income shall include income of a spouse or any co-resident(s), where

“annual income” is defined as Adjusted Gross Income as indicated in the most recent Federal Income Tax return. In the absence of a Federal Income Tax return, the Finance Director may consider other documentation of household annual income; and

4. Who is not nor is any other adult member of the household claimed as a dependent on another federal income tax return; and
5. Who is named customer on the City’s utility bill or can prove that he or she is the named tenant in a lease or rental agreement for that residence.

E. The Finance Director shall create an application form and a renewal form for residential customers requesting the low-income residential customer discount.

1. Applications shall be available at City Hall or mailed to any City customer upon request.
2. The low-income residential customer seeking the low-income discount must complete an application renewal form annually in order to continue receiving the low-income residential customer discount.
3. A notice of renewal of application will be mailed annually by the City to low-income residential customers then receiving the discount. The completed renewal application form and required attachments must be returned to the City within 30 days or the discount will no longer apply.
4. Discounts will commence on the next subsequent billing date following application.
5. A low-income residential customer who applied for and received the discount in the prior year, but who has failed to submit the renewal form within the required 30 days and whose low-income customer discount was discontinued as a result, may request a one-time only retroactive application of the low-income discount for not more than 2 billing cycles or two months.

6. A low-income residential customer is not eligible for the low-income discount if his or her annual water consumption is in excess of 100 cubic feet (ccf) per year on a calendar year basis. An applicant may appeal the criteria to the Finance Director and must provide a convincing justification for the excess usage.

F. The sewer bill for a low-income residential customer whose application is determined by the Finance Director to meet the criteria of subsections D and E above will be discounted by 30 percent.

Section 2. Section 13.08.090 Amended. Section 13.08.090 of the Snoqualmie Municipal Code is hereby amended and adopted to read as follows:

13.08.090 Commercial Base and Volume Rate Structure

A. The following monthly sewer rates and charges are hereby imposed on the commercial and industrial customer classifications. This customer class includes without limitation hotels, restaurants, schools, hospitals, churches, lodges, intermittently used buildings, government uses, potable irrigation, and commercial or industrial uses. This customer class includes all business/industrial types identified in section **13.08.080** as well as emerging business or industrial types of the City may classify in the future to protect the sewerage system and prevent cost of service inequities.

Commercial Rate	<u>2021</u> <u>2025</u>	<u>2022</u> <u>2026</u>	<u>2023</u> <u>2027</u>	<u>2024</u> <u>2028</u>	<u>2025</u> <u>2029</u>	<u>2026</u> <u>2030</u>
Base monthly unit charge, for water consumption up to 600 cubic feet						
Low Commercial	\$97.92 <u>\$116.45</u>	\$99.88 <u>\$119.94</u>	\$101.85 <u>\$123.54</u>	\$104.91 <u>\$127.25</u>	\$105.83 <u>\$131.07</u>	\$107.84 <u>\$135.00</u>
High Commercial	\$121.72 <u>\$156.57</u>	\$126.19 <u>\$167.65</u>	\$130.78 <u>\$180.10</u>	\$134.70 <u>\$193.07</u>	\$140.31 <u>\$206.57</u>	\$145.20 <u>\$220.63</u>
Volume charge, for each additional 100 cubic feet or portion thereof (above 600 cubic feet)						
Low Commercial	\$7.09	\$7.23	\$7.37	\$7.59	\$7.65	\$7.80

Commercial Rate	<u>2021</u> <u>2025</u>	<u>2022</u> <u>2026</u>	<u>2023</u> <u>2027</u>	<u>2024</u> <u>2028</u>	<u>2025</u> <u>2029</u>	<u>2026</u> <u>2030</u>
	\$8.42	\$8.67	\$8.93	\$9.20	\$9.48	\$9.76
High Commercial	\$9.64 \$12.39	\$9.99 \$13.27	\$10.35 \$14.26	\$10.66 \$15.29	\$11.11 \$16.36	\$11.50 \$17.47

B. For commercial customers, the base monthly unit charge will be added to an estimated volumetric charge for the water used at the premises, based upon the average usage for the corresponding month of the preceding year, averaged over a three-month period including the preceding and following month. In the event there is no prior history for the preceding year, the charge shall be based upon the average water usage for the month for all customers of the municipal water supply system in the same service class.

Section 3. Section 13.12.010 Amended. Section 13.12.010 of the Snoqualmie Municipal Code is hereby amended and adopted to read as follows:

13.12.10 Rates and charges.

The following rates and charges for all water are hereby imposed:

- A. Each ratepayer shall pay for water service based on the applicable meter size. Rates for water service shall consist of a monthly base service charge based on rate classification, plus a volume charge also based on rate class.
- B. Residential: This customer class includes each separately metered single-family residence, trailer or mobile home in a trailer court or mobile home park, and each separately metered residential unit in a townhome or duplex.
 - 1. The base (minimum) service, according to meter size and location within ~~or without~~ the corporate limits of the city, for all residential water classifications, other than Class A reclaimed water, shall be as follows:

Base charge (Meter Size)	<u>2021</u> <u>2025</u>	<u>2022</u> <u>2026</u>	<u>2023</u> <u>2027</u>	<u>2024</u> <u>2028</u>	<u>2025</u> <u>2029</u>	<u>2026</u> <u>2030</u>
3/4"	\$34.36 <u>\$40.74</u>	\$35.63 <u>\$42.37</u>	\$36.95 <u>\$44.06</u>	\$39.17 <u>\$45.82</u>	\$39.74 <u>\$47.65</u>	\$41.21 <u>\$49.56</u>
1"	\$43.14 <u>\$51.15</u>	\$44.74 <u>\$53.20</u>	\$46.40 <u>\$55.33</u>	\$49.18 <u>\$57.54</u>	\$49.90 <u>\$59.84</u>	\$51.75 <u>\$62.23</u>
1-1/2"	\$71.50 <u>\$84.76</u>	\$74.15 <u>\$88.15</u>	\$76.89 <u>\$91.68</u>	\$81.50 <u>\$95.35</u>	\$82.68 <u>\$99.16</u>	\$85.74 <u>\$103.13</u>
2"	\$119.30 <u>\$141.43</u>	\$123.71 <u>\$147.09</u>	\$128.29 <u>\$152.97</u>	\$135.99 <u>\$159.09</u>	\$137.96 <u>\$165.45</u>	\$143.06 <u>\$172.07</u>
3"	\$179.13 <u>\$212.36</u>	\$185.76 <u>\$220.85</u>	\$192.63 <u>\$229.68</u>	\$204.19 <u>\$238.87</u>	\$207.15 <u>\$248.42</u>	\$214.81 <u>\$258.36</u>
4"	\$238.81 <u>\$283.11</u>	\$247.65 <u>\$294.43</u>	\$256.81 <u>\$306.21</u>	\$272.22 <u>\$318.46</u>	\$276.16 <u>\$331.20</u>	\$286.38 <u>\$344.45</u>
6"	\$357.98 <u>\$424.39</u>	\$371.23 <u>\$441.37</u>	\$384.97 <u>\$459.02</u>	\$408.07 <u>\$477.38</u>	\$413.98 <u>\$496.48</u>	\$429.30 <u>\$516.34</u>
8"	\$477.35 <u>\$565.90</u>	\$495.01 <u>\$588.54</u>	\$513.33 <u>\$612.08</u>	\$544.13 <u>\$636.56</u>	\$552.02 <u>\$662.02</u>	\$572.44 <u>\$688.50</u>

2. The following residential volume consumption rates are imposed for each 100 cubic feet (CCF) of usage for all water other than Class A reclaimed water according to location within ~~or outside~~ the corporate limits of the city:

Consumption Rate (per 100 cubic feet)	<u>2021</u> <u>2025</u>	<u>2022</u> <u>2026</u>	<u>2023</u> <u>2027</u>	<u>2024</u> <u>2028</u>	<u>2025</u> <u>2029</u>	<u>2026</u> <u>2030</u>
0-300 cf	\$2.26 <u>\$2.68</u>	\$2.34 <u>\$2.79</u>	\$2.43 <u>\$2.90</u>	\$2.58 <u>\$3.02</u>	\$2.61 <u>\$3.14</u>	\$2.71 <u>\$3.27</u>
301-800 cf	\$3.80 <u>\$4.51</u>	\$3.94 <u>\$4.69</u>	\$4.09 <u>\$4.88</u>	\$4.34 <u>\$5.08</u>	\$4.40 <u>\$5.28</u>	\$4.56 <u>\$5.49</u>
Over 801 cf	\$4.75 <u>\$5.64</u>	\$4.93 <u>\$5.87</u>	\$5.11 <u>\$6.10</u>	\$5.42 <u>\$6.34</u>	\$5.50 <u>\$6.59</u>	\$5.70 <u>\$6.85</u>

3. Rates for outside City residential customers shall be 1.5 times the inside the City rates for the base charge and the consumption rates.

- a. Base (minimum) service, according to meter size and location outside the corporate limits of the city, for all residential water classifications, other than Class A reclaimed water, shall be as follows:

<u>Base Charge (Meter Size)</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
3/4"	\$61.11	\$63.56	\$66.09	\$68.73	\$71.48	\$74.34
1"	\$76.73	\$79.80	\$83.00	\$86.31	\$89.76	\$93.35
1.5"	\$127.14	\$132.23	\$137.52	\$143.03	\$148.74	\$154.70
2"	\$212.15	\$220.64	\$229.46	\$238.64	\$248.18	\$258.11
3"	\$318.54	\$331.28	\$344.52	\$358.31	\$372.63	\$387.54
4"	\$424.67	\$441.65	\$459.32	\$477.69	\$496.80	\$516.68
6"	\$636.59	\$662.06	\$688.53	\$716.07	\$744.72	\$774.51
8"	\$848.85	\$882.81	\$918.12	\$954.84	\$993.03	\$1,032.75

- b. The following residential volume consumption rates are imposed for each 100 cubic feet (CCF) of usage for all water other than Class A reclaimed water according to location outside the corporate limits of the city:

<u>Consumption Rate (per 100 cubic feet)</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
Block 1 (0-300cf)	\$4.02	\$4.19	\$4.35	\$4.53	\$4.71	\$4.91
Block 2 (301-800cf)	\$6.77	\$7.04	\$7.32	\$7.62	\$7.92	\$8.24
Block 3 (801+cf)	\$8.43	\$8.81	\$9.15	\$9.51	\$9.89	\$10.28

3. Multifamily: This customer class includes apartment, condominium, multiplex, and duplex structures that are served by a single, master water meter rather than individual unit meters.

a. The base (minimum) service for each multifamily unit connected to the single master water meter other than Class A reclaimed water shall be as follows:

Base Charge	<u>2021</u> <u>2025</u>	<u>2022</u> <u>2026</u>	<u>2023</u> <u>2027</u>	<u>2024</u> <u>2028</u>	<u>2025</u> <u>2029</u>	<u>2026</u> <u>2030</u>
Per unit	\$30.16 <u>\$31.19</u>	\$29.80 <u>\$31.19</u>	\$29.42 <u>\$31.19</u>	\$31.19 <u>\$31.19</u>	\$28.62 <u>\$31.19</u>	\$28.18 <u>\$31.19</u>

b. The following multifamily volume consumption rates are imposed for each 100 cubic feet (CCF) of usage for all water other than Class A reclaimed water according to location within or outside the corporate limits of the city:

Volume Rate	<u>2021</u> <u>2025</u>	<u>2022</u> <u>2026</u>	<u>2023</u> <u>2027</u>	<u>2024</u> <u>2028</u>	<u>2025</u> <u>2029</u>	<u>2026</u> <u>2030</u>
Per 100 cf	\$2.70 <u>\$2.80</u>	\$2.67 <u>\$2.80</u>	\$2.64 <u>\$2.80</u>	<u>\$2.80</u> <u>\$2.80</u>	\$2.56 <u>\$2.80</u>	\$2.52 <u>\$2.80</u>

~~c. Rates for outside City multifamily customers shall be 1.5 times the inside the City rates for the base charge and the consumption rates.~~

c. Outside City multifamily customers shall be 1.5 times the inside the City rates for the base charge and the consumption rates for each multifamily unit connected to the single master water meter other than Class A reclaimed water. Base (minimum) service shall be as follows:

<u>Base Charge</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
<u>Per Unit</u>	<u>\$46.79</u>	<u>\$46.79</u>	<u>\$46.79</u>	<u>\$46.79</u>	<u>\$46.79</u>	<u>\$46.79</u>

d. Outside City multifamily customers shall be 1.5 times the inside the City the consumption rates for each multifamily unit connected to the single master water meter other than Class A

reclaimed water. The following multifamily volume consumption rates are imposed for each 100 cubic feet (CCF) of usage for all water outside the corporate limits of the city:

<u>Volume Rate</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
Per 100 cf	\$4.20	\$4.20	\$4.20	\$4.20	\$4.20	\$4.20

4. Commercial: This customer class includes without limitation hotels, schools, hospitals, churches, lodges, intermittently used buildings, government uses, and commercial or industrial uses.

a. The base (minimum) service, according to meter size and location within ~~or outside~~ the corporate limits of the City, for all commercial_water classifications, other than Class A reclaimed water shall be as follows:

Meter Size	<u>2021</u> <u>2025</u>	<u>2022</u> <u>2026</u>	<u>2023</u> <u>2027</u>	<u>2024</u> <u>2028</u>	<u>2025</u> <u>2029</u>	<u>2026</u> <u>2030</u>
3/4"	\$41.56 \$50.86	\$43.66 \$53.20	\$45.80 \$55.58	\$48.55 \$57.99	\$50.16 \$60.43	\$52.38 \$62.89
1"	\$52.17 \$63.83	\$54.81 \$66.77	\$57.49 \$69.75	\$60.94 \$72.77	\$62.96 \$75.83	\$65.74 \$78.92
1-1/2"	\$86.46 \$105.80	\$90.84 \$110.67	\$95.28 \$115.61	\$101.00 \$120.62	\$104.35 \$125.69	\$108.96 \$130.81
2"	\$144.25 \$176.51	\$151.56 \$184.64	\$158.97 \$192.89	\$168.51 \$201.25	\$174.10 \$209.70	\$181.80 \$218.24
3"	\$216.59 \$265.01	\$227.55 \$277.21	\$238.68 \$289.59	\$253.00 \$302.13	\$261.40 \$314.82	\$272.96 \$327.64
4"	\$288.76 \$353.33	\$303.38 \$369.60	\$318.22 \$386.11	\$337.31 \$402.84	\$348.51 \$419.76	\$363.92 \$436.86
6"	\$432.86 \$529.22	\$454.76 \$554.03	\$477.01 \$578.77	\$505.63 \$603.84	\$522.42 \$629.21	\$545.52 \$654.84
8"	\$577.18 \$706.24	\$606.40 \$738.76	\$636.06 \$771.76	\$674.22 \$805.19	\$696.60 \$839.02	\$727.41 \$873.19

b. The following commercial volume rates are imposed for each 100 cubic feet of usage for all water other than Class A reclaimed water according to location within ~~or without~~ the corporate limits of the city:

Volume charge	<u>2021</u> <u>2025</u>	<u>2022</u> <u>2026</u>	<u>2023</u> <u>2027</u>	<u>2024</u> <u>2028</u>	<u>2025</u> <u>2029</u>	<u>2026</u> <u>2030</u>
Per 100 cf	\$3.49 \$4.27	\$3.67 \$4.47	\$3.85 \$4.67	\$4.08 \$4.87	\$4.21 \$5.07	\$4.40 \$5.28

c. Rates for outside City commercial customers shall be 1.5 times the inside the City rates for the base charge and the consumption rates. Base (minimum) service, according to meter size and location outside the corporate limits of the city, for all residential water classifications, other than Class A reclaimed water, shall be as follows:

<u>Meter Size</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
<u>3/4"</u>	\$76.29	\$79.80	\$83.37	\$86.99	\$90.65	\$94.34
<u>1"</u>	\$95.75	\$100.16	\$104.63	\$109.16	\$113.75	\$118.38
<u>1.5"</u>	\$158.70	\$166.01	\$173.42	\$180.93	\$188.54	\$196.22
<u>2"</u>	\$264.77	\$276.96	\$289.34	\$301.88	\$314.55	\$327.36
<u>3"</u>	\$397.52	\$415.82	\$434.39	\$453.20	\$472.23	\$491.46
<u>4"</u>	\$530.00	\$554.40	\$579.17	\$604.26	\$629.64	\$655.29
<u>6"</u>	\$794.46	\$831.05	\$868.16	\$905.76	\$943.82	\$982.26
<u>8"</u>	\$1,059.36	\$1,108.14	\$1,157.64	\$1,207.79	\$1,258.53	\$1,309.79

d. Rates for outside City commercial customers shall be 1.5 times the inside the City rates for the base charge and the consumption rates. Base (minimum) service, according to meter size and location outside the corporate limits of the city, for all residential water classifications, other than Class A reclaimed water, shall be as follows:

<u>Volume Rate</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
---------------------------	--------------------	--------------------	--------------------	--------------------	--------------------	--------------------

<u>Per 100 cf</u>	<u>\$6.41</u>	<u>\$6.71</u>	<u>\$7.01</u>	<u>\$7.31</u>	<u>\$7.61</u>	<u>\$7.92</u>
-------------------	---------------	---------------	---------------	---------------	---------------	---------------

E. Potable Irrigation: This customer class includes without limitation all customers listed under subsections B, C, and D of this section that receive irrigation water from the city’s potable water distribution system.

1. The base (minimum) service, according to meter size and location ~~within or outside~~ the corporate limits of the city, for all potable irrigation water classifications other than Class A reclaimed water shall be as follows:

Meter Size	<u>2021</u> <u>2025</u>	<u>2022</u> <u>2026</u>	<u>2023</u> <u>2027</u>	<u>2024</u> <u>2028</u>	<u>2025</u> <u>2029</u>	<u>2026</u> <u>2030</u>
3/4"	\$41.56 <u>\$55.12</u>	\$43.66 <u>\$58.84</u>	\$45.80 <u>\$62.81</u>	\$48.55 <u>\$67.05</u>	\$50.16 <u>\$71.58</u>	\$52.38 <u>\$76.41</u>
1"	\$52.17 <u>\$69.18</u>	\$54.81 <u>\$73.85</u>	\$57.49 <u>\$78.83</u>	\$60.94 <u>\$84.15</u>	\$62.96 <u>\$89.83</u>	\$65.74 <u>\$95.89</u>
1-1/2"	\$86.46 <u>\$114.65</u>	\$90.84 <u>\$122.39</u>	\$95.28 <u>\$130.65</u>	\$101.00 <u>\$139.47</u>	\$104.35 <u>\$148.88</u>	\$108.96 <u>\$158.93</u>
2"	\$144.25 <u>\$191.31</u>	\$151.56 <u>\$204.22</u>	\$158.97 <u>\$218.00</u>	\$168.51 <u>\$232.72</u>	\$174.10 <u>\$248.43</u>	\$181.80 <u>\$265.20</u>
3"	\$216.59 <u>\$287.22</u>	\$227.55 <u>\$306.61</u>	\$238.68 <u>\$327.31</u>	\$253.00 <u>\$349.40</u>	\$261.40 <u>\$372.98</u>	\$272.96 <u>\$398.16</u>
4"	\$288.76 <u>\$382.94</u>	\$303.38 <u>\$408.79</u>	\$318.22 <u>\$436.38</u>	\$337.31 <u>\$465.84</u>	\$348.51 <u>\$497.28</u>	\$363.92 <u>\$530.85</u>
6"	\$432.86 <u>\$574.03</u>	\$454.76 <u>\$612.78</u>	\$477.01 <u>\$654.14</u>	\$505.63 <u>\$698.29</u>	\$522.42 <u>\$745.42</u>	\$545.52 <u>\$795.74</u>
8"	\$577.18 <u>\$765.44</u>	\$606.40 <u>\$817.11</u>	\$636.06 <u>\$872.26</u>	\$674.22 <u>\$931.14</u>	\$696.60 <u>\$993.99</u>	\$727.41 <u>\$1061.08</u>

2. The following commercial volume rates are imposed for each 100 cubic feet of usage for all water other than Class A reclaimed water according to location ~~within or without~~ the corporate limits of the city:

Volume charge	<u>2021</u> <u>2025</u>	<u>2022</u> <u>2026</u>	<u>2023</u> <u>2027</u>	<u>2024</u> <u>2028</u>	<u>2025</u> <u>2029</u>	<u>2026</u> <u>2030</u>
Per 100 cf	\$3.49 \$4.62	\$3.67 \$4.93	\$3.85 \$5.26	\$4.08 \$5.62	\$4.21 \$6.00	\$4.40 \$6.41

3. Rates for outside City commercial customers shall be 1.5 times the inside the City rates for the base charge and the consumption rates. Base (minimum) service, according to meter size and location outside the corporate limits of the city, for all residential water classifications, other than Class A reclaimed water, shall be as follows:

<u>Meter Size</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
<u>3/4"</u>	\$82.68	\$88.26	\$94.22	\$100.58	\$107.37	\$114.62
<u>1"</u>	\$103.77	\$110.78	\$118.25	\$126.23	\$134.75	\$143.84
<u>1.5"</u>	\$171.98	\$183.59	\$195.98	\$209.21	\$223.32	\$238.40
<u>2"</u>	\$286.97	\$306.33	\$327.00	\$349.08	\$372.65	\$397.80
<u>3"</u>	\$430.83	\$459.92	\$490.97	\$524.10	\$559.47	\$597.24
<u>4"</u>	\$574.41	\$613.19	\$654.57	\$698.76	\$745.92	\$796.28
<u>6"</u>	\$861.05	\$919.17	\$981.21	\$1,047.44	\$1,118.13	\$1,193.61
<u>8"</u>	\$1,148.16	\$1,225.67	\$1,308.39	\$1,396.71	\$1,490.99	\$1,591.62

4. Rates for outside City commercial customers shall be 1.5 times the inside the City rates for the base charge and the consumption rates. Base (minimum) service, according to meter size and location outside the corporate limits of the city, for all residential water classifications, other than Class A reclaimed water, shall be as follows:

<u>Volume Rate</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
Per 100 cf	\$6.93	\$7.40	\$7.89	\$8.43	\$9.00	\$9.62

- F. Whenever two or more rate classifications are serviced by one meter, the highest of the utility rates is imposed on the customer.
- G. In computing the applicable water consumption charge for all customer classes, once the threshold is exceeded for each block, the next block's rate shall be used.
- H. In the event a customer is not connected to a meter service, or a meter has broken, become out of order or failed to accurately meter actual water usage, the customer shall be charged the base or minimum charge, together with an estimated charge for the water used at the premises, based upon the average usage for the corresponding month of the preceding year, averaged over a three-month period including the preceding and following month. In the event there is no prior history for the preceding year, the charge shall be based upon the average water usage for the month for all customers of the municipal water supply system in the same service class.
- I. A "low-income residential customer" means an individual:
1. Who owns or rents and resides in the residence where the discounted rate(s) are being requested;
 2. Whose residence has a separate water meter;
 3. Whose total household annual income meets the U.S. Department of Housing and Urban Development income limits for very low income in King County, Washington. Total household annual income shall include that of a spouse or any co-resident(s), where "annual income" is defined as adjusted gross income as indicated in the most recent federal income tax return. In the absence of a federal income tax return, the finance director may consider other documentation of household annual income;
 4. Who is not nor is any other adult member of the household claimed as a dependent on another federal income tax return; and

5. Who is named customer on the city's utility bill or can prove that he or she is the named tenant in a lease or rental agreement for that residence.
- J. The finance director shall create an application form and a renewal form for customers requesting a low-income residential customer discount provided by subsection K of this section.
1. Applications shall be available at City Hall or mailed to any city customer upon request.
 2. The low-income residential customer seeking the discount must complete an application renewal form annually.
 3. A notice of renewal of application will be mailed annually by the city to low-income residential customers then receiving the low-income discount. The completed renewal application form and required attachments must be returned to the city within 30 days or the discount will no longer apply.
 4. Discounts will commence on the next subsequent billing date following application.
 5. A low-income residential customer who applied for and received the discount in the prior year, and whose low-income residential customer discount was discontinued as a result of the customer's failure to submit the renewal form within the required 30 days may request a one-time-only retroactive application of the low income discount for not more than two billing cycles or two months.
 6. A low-income residential customer is not eligible for the discount if his or her annual water consumption is in excess of 100 cf (hundred cubic feet) per year on a calendar year basis. Applicant may appeal the criteria to the finance director and must provide a convincing justification for the excess usage.

K. The water bill (including base and volume charges) of a customer whose application is determined by the finance director to meet the criteria of subsections I and J of this section will be discounted by 30 percent.

L. The rate for retail customers of the municipal irrigation system for Class A reclaimed water shall be the base rate plus the volume rate specified below.

- The base rate shall be based upon allocation of the existing total base among the current 755 Class A reclaimed water zones in the city’s computer-controlled irrigation system as follows:

Customer	Zones	<u>2021</u> <u>2025</u>	<u>2022</u> <u>2026</u>	<u>2023</u> <u>2027</u>	<u>2024</u> <u>2028</u>	<u>2025</u> <u>2029</u>	<u>2026</u> <u>2030</u>
Per Zone Cost		<u>\$8.01</u> <u>\$9.79</u>	<u>\$8.24</u> <u>\$10.18</u>	<u>\$8.49</u> <u>\$10.59</u>	<u>\$8.74</u> <u>\$11.01</u>	<u>\$9.00</u> <u>\$11.45</u>	<u>\$9.27</u> <u>\$11.91</u>
City of Snoqualmie	358	<u>\$2,864.00</u> <u>\$3504.48</u>	<u>\$2,950.00</u> <u>\$3644.66</u>	<u>\$3,039.00</u> <u>\$3790.45</u>	<u>\$3,129.00</u> <u>\$3942.07</u>	<u>\$3,222.00</u> <u>\$4099.75</u>	<u>\$3,319.00</u> <u>\$4263.74</u>
Residential Owners Association	239	<u>\$1,912.00</u> <u>\$2339.68</u>	<u>\$1,969.00</u> <u>\$2433.27</u>	<u>\$2,029.00</u> <u>\$2530.60</u>	<u>\$2,089.00</u> <u>\$2631.82</u>	<u>\$2,151.00</u> <u>\$2737.09</u>	<u>\$2,216.00</u> <u>\$2846.57</u>
Business Park Owners Association	122	<u>\$976.00</u> <u>\$1193.92</u>	<u>\$1,005.00</u> <u>\$1241.68</u>	<u>\$1,036.00</u> <u>\$1291.35</u>	<u>\$1,066.00</u> <u>\$1343.00</u>	<u>\$1,098.00</u> <u>\$1396.72</u>	<u>\$1,131.00</u> <u>\$1452.59</u>
Snoqualmie Ridge Joint Committee	16	<u>\$128.00</u> <u>\$156.80</u>	<u>\$132.00</u> <u>\$163.07</u>	<u>\$136.00</u> <u>\$169.59</u>	<u>\$140.00</u> <u>\$176.37</u>	<u>\$144.00</u> <u>\$183.42</u>	<u>\$148.00</u> <u>\$190.76</u>
Venture Corporation	16	<u>\$128.00</u> <u>\$156.80</u>	<u>\$132.00</u> <u>\$163.07</u>	<u>\$136.00</u> <u>\$169.59</u>	<u>\$140.00</u> <u>\$176.37</u>	<u>\$144.00</u> <u>\$183.42</u>	<u>\$148.00</u> <u>\$190.76</u>
Bandera Murray/Franklin	4	<u>\$32.00</u> <u>\$39.20</u>	<u>\$33.00</u> <u>\$40.77</u>	<u>\$34.00</u> <u>\$42.40</u>	<u>\$35.00</u> <u>\$44.10</u>	<u>\$36.00</u> <u>\$45.86</u>	<u>\$37.00</u> <u>\$47.69</u>
TOTAL	755.00	<u>\$6,040.00</u> <u>\$7,390.88</u>	<u>\$6,221.00</u> <u>\$7,686.52</u>	<u>\$6,410.00</u> <u>\$7,993.98</u>	<u>\$6,599.00</u> <u>\$8,313.736</u>	<u>\$6,795.00</u> <u>\$8,646.26</u>	<u>\$6,999.00</u> <u>\$8,992.11</u>

- There shall be added to the base rate a volume rate per 100 cubic feet as follows:

Rate	<u>2021</u> <u>2025</u>	<u>2022</u> <u>2026</u>	<u>2023</u> <u>2027</u>	<u>2024</u> <u>2028</u>	<u>2025</u> <u>2029</u>	<u>2026</u> <u>2030</u>
Per 100 cubic feet	<u>\$3.03</u> <u>\$3.71</u>	<u>\$3.12</u> <u>\$3.86</u>	<u>\$3.21</u> <u>\$4.01</u>	<u>\$3.31</u> <u>\$4.17</u>	<u>\$3.41</u> <u>\$4.34</u>	<u>\$3.51</u> <u>\$4.51</u>

M. Rates for bulk customers shall be based upon the volume of water delivered to the customer’s reservoir.

1. In the case of the Eagle Lake Reservoir at the Snoqualmie Ridge Golf Course, which also serves as the reservoir for reclaimed and/or raw water for the municipal distribution system for retail customers, the rate shall be based upon the difference between the amount of water delivered to the reservoir and the amount of water supplied from the municipal pump station at Eagle Lake to retail customers.

2. The rate for bulk customers shall be a volume rate as follows:

Rate	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
Per 100 cubic feet	\$0.89	\$0.92	\$0.95	\$0.98	\$1.01	\$1.04
	\$1.10	\$1.14	\$1.19	\$1.24	\$1.29	\$1.34

Section 4. Section 13.10.050 Amended. Section 13.10.050 of the Snoqualmie

Municipal Code is hereby amended and adopted to read as follows:

13.10.050 Rates and charges.

The following monthly stormwater rates and charges are hereby imposed:

A. Except as provided in subsection B of this section, the following monthly storm water rates per equivalent service unit (ESU) are hereby imposed for all developed properties within the corporate limits of the city:

Rate	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
Per ESU	\$24.12	\$25.35	\$26.64	\$28.57	\$29.43	\$30.93
	\$30.00	\$31.50	\$33.08	\$34.73	\$36.47	\$38.29

Section 5. Corrections by City Clerk or Code Reviser. Upon approval of the City Attorney, the City Clerk and the code reviser are authorized to make necessary corrections to this ordinance, including the correction of clerical errors; references to other local, state or federal laws, codes, rules, or regulations; or ordinance numbering anti section/subsection numbering.

Section 6. Severability. If any section or provision of this Ordinance is later determined to be void, preempted, or otherwise invalid or unenforceable in its entirety or with respect to any person or class of persons, such determination shall not affect the validity or enforceability of the other provisions of this Ordinance, which shall remain in full force and effect to the maximum extent permitted under law.

Section 7. Effective Date. This Ordinance shall take effect five days after its passage and publication as provided by law.

PASSED by the City Council of the City of Snoqualmie, Washington this 14th day of April 2025.

Katherine Ross, Mayor

ATTEST:

APPROVED AS TO FORM:

Deana Dean, City Clerk

Dena Burke, City Attorney



CITY COUNCIL SPECIAL MEETING MINUTES MARCH 7, 2025

CALL TO ORDER & ROLL CALL: Mayor Ross called the special meeting to order at 5:15 pm.

City Council: Councilmembers Bryan Holloway, Louis Washington, Catherine Cotton, and Cara Christensen.

It was moved by CM Holloway; seconded by CM Washington to:

Excuse Councilmembers Benson, Wotton, and Johnson.

PASSED: 4-0 (Holloway, Washington, Cotton, Christensen)

Mayor Katherine Ross was also present.

CM Johnson appeared remotely at 5:16 pm.

City Staff Present: Mike Chambless, City Administrator; Dena Burke, City Attorney; Deana Dean, City Clerk (remote); Kim Johnson, HR Manager; and Andrew Jongekryg, IT Support.

AGENDA APPROVAL

It was moved by CM Washington; seconded by CM Cotton to:

Approve the agenda.

PASSED: 4-0 (Holloway, Washington, Cotton, Christensen)

EXECUTIVE SESSION

1. Executive Session pursuant RCW 42.30.110(1)(i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

At 5:18 pm, Council went into Executive Session which was expected to last until 5:45 pm. No action was anticipated following the Executive Session and recording of the meeting ceased.

At 5:45 pm, Mayor Ross announced outside Council Chambers, into the lobby of City Hall, that Executive Session was extended to 6:00 pm.

ADJOURNMENT

The meeting was adjourned at 6:00 pm.

CITY OF SNOQUALMIE

Katherine Ross, Mayor

Attest:

Deana Dean, City Clerk

DRAFT



CITY COUNCIL MEETING MINUTES MARCH 10, 2025

CALL TO ORDER & ROLL CALL: Mayor Ross called the regular meeting to order at 7:00 pm.

City Council: Councilmembers Ethan Benson, Rob Wotton, Bryan Holloway, Louis Washington, Catherine Cotton, Cara Christensen, and Jo Johnson.

Mayor Katherine Ross was also present.

City Staff Present: Mike Chambless, City Administrator; Dena Burke, City Attorney; Deana Dean, City Clerk; Jeff Hamlin, Parks & Public Works Director; Drew Bouta, Finance Director; Fletcher Lacroix, IT Director; Mike Bailey, Fire Chief; Gary Horejsi, Acting Police Chief/Police Captain; Mona Davis, Acting Community Development Director/Senior Planner; Nicole Wiebe, Community Liaison; LT Liebetrau, Police Evidence and Records Technician; Andrew Vining, Project Engineer; Patrick Fry, Project Engineer; Kim Johnson, HR Manager; Danna McCall, Communications Coordinator; Janna Walker, Budget Manager; Jen Hughes, Deputy Finance Director; and Jimmie Betts, IT Support.

PLEDGE OF ALLEGIANCE – The pledge of allegiance was led by CM Benson.

AGENDA APPROVAL

It was moved by CM Johnson; seconded by CM Holloway to:

Approve the agenda as amended.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

It was moved by CM Holloway; seconded by CM Christensen to:

Amend the agenda to add Appointment of Maria Hurley to Arts Commission under the Appointments section.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

It was moved by CM Holloway; seconded by CM Christensen to:

Add additional executive session regarding potential litigation with action to follow.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

PUBLIC HEARINGS, PRESENTATIONS, PROCLAMATIONS, AND APPOINTMENTS

1. **AB25-040:** Appointment to Planning Commission. This item was introduced by Mayor Ross.

It was moved by CM Washington; seconded by CM Cotton to:

Confirm the Mayor's recommendation to appoint Simon Hurley to the Planning Commission.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

ADD ON

Appointment to Arts Commission. This item was introduced by Mayor Ross.

It was moved by CM Cotton; seconded by CM Christensen to:

Confirm the Mayor's recommendation to appoint Maria Hurley to the Arts Commission.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

PUBLIC COMMENTS AND REQUESTS FOR ITEMS NOT ON THE AGENDA – There were no public comments.

CONSENT AGENDA

1. Approve the City Council Meeting Minutes dated February 24, 2025.
2. Approve the Claims Report dated March 10, 2025.

It was moved by CM Holloway; seconded by CM Johnson to:

Approve the consent agenda.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

ORDINANCES – There were no ordinances.

COMMITTEE REPORTS**Public Safety Committee:**

4. Snoqualmie Police Department 2024 Annual Report. Information only. No presentation or discussion.

Community Development Committee: There was no report.

Parks & Public Works Committee:

5. **AB25-039:** Resolution Accepting Additional Loan from the Department of Ecology. Introduction read into the record by CM Benson. Project Engineer Andrew Vining answered Council questions.

It was moved by CM Benson; seconded by CM Holloway to:

Approve Resolution 1709 accepting a loan from the Department of Ecology.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

Finance & Administration Committee: There was no report.

Committee of the Whole: There was no report.

REPORTS

6. Mayor's Report:
 - Snoqualmie will be hosting the Snoqualmie Valley Government Association at Meadowbrook Interpretive Center on March 26, 2025. Please RSVP to the City Clerk.

- The city has earned the AWC Well City award for the 2nd year. This distinguished designation results in a 2% discount, or \$55,000, on our annual premiums. Thank you to the Wellness Committee members.
 - The city has earned the 2024 Tree City USA status which highlights our dedication to tree stewardship.
 - The Mayor attended the police academy for Officer Dylan Losvar and administered the oath of office. There will be a ceremonial swearing in later this month.
 - The Mayor attended the WSDOT meeting regarding SR18 and provided a brief update.
7. Commission/Committee Liaison Reports:
- CM Johnson indicated the Planning Commission will be seeking direction from Community Development Committee regarding the Historic Downtown Overlay.
8. Department Reports for the month of February 2025. Department reports were reviewed by City Administrator Chambless. He also spoke to the March 28, 2025, Council Retreat. This topic to be added to the next Finance & Administration Committee agenda.

CLOSED/EXECUTIVE SESSION

ADD ON

Executive Session pursuant to RCW 42.30.110(1)(i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence lasting approximately 10 minutes. Action is anticipated following the Executive Session and recording of the meeting paused.

At 7:21 pm, Council went into Executive Session which was expected to last until 7:31 pm.

At 7:31 pm, Mayor Ross announced outside Council Chambers, into the lobby of City Hall, that Executive Session was extended to 7:36 pm.

At 7:36 pm, Council reconvened. Recording of the meeting resumed at 7:40 pm.

It was moved by CM Johnson; seconded by CM Christensen to:

Approve the separation agreement dated March 10, 2025, and authorize the Mayor to sign.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

9. Closed Session pursuant to RCW 42.30.140(4)(b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress lasting approximately 20 minutes. No action is anticipated following the Closed Session.

10. Executive Session pursuant to RCW 42.30.110(1)(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee lasting approximately 5 minutes. No action is anticipated following this Executive Session.
11. Executive Session pursuant to RCW 42.30.110(1)(b) To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price lasting approximately 15 minutes. No action is anticipated following this Executive Session.
12. Executive Session pursuant to RCW 42.30.110(1)(i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence lasting approximately 30 minutes. No action is anticipated following this Executive Session.

Closed and Executive Sessions were expected to last until 9:00 pm. No action was anticipated following those sessions and recording of the meeting ceased.

At 7:43 pm, Council went into Closed Session pursuant to RCW 42.30.140(4)(b) which was expected to last until 8:05 pm.

At 8:05 pm, Council went into Executive Session pursuant to RCW 42.30.110(1)(g) which was expected to last until 8:10 pm.

At 8:10 pm, Council went into Executive Session pursuant to RCW 42.30.110(1)(b) which was expected to last until 8:50 pm.

At 8:50 pm, Council went into Executive Session pursuant to RCW 42.30.110(1)(i) which was expected to last until 9:20 pm.

At 9:20 pm, Mayor Ross announced outside Council Chambers, into the lobby of City Hall, that Executive Session was extended to 9:30 pm.

At 9:30 pm, Mayor Ross announced outside Council Chambers, into the lobby of City Hall, that Executive Session was extended to 9:40 pm.

ADJOURNMENT

The meeting was adjourned at 9:40 pm.

CITY OF SNOQUALMIE

Katherine Ross, Mayor

Attest:

Deana Dean, City Clerk

DRAFT



Drew Bouta, Director of Finance
38624 SE River St. | PO Box 987
Snoqualmie, Washington 98065
(425) 888-1555 | dbouta@snoqualmiewa.gov

To: City Council
Finance & Administration Committee

From: Drew Bouta, Director of Finance

Date: March 24, 2025

Subject: CLAIMS REPORT
Approval of payments for the period: February 16, 2025, through March 11, 2025

BACKGROUND

Per RCW 42.24.080, all claims presented against the city by persons furnishing materials, rendering services, or performing labor must be certified by the appropriate official to ensure that the materials have been furnished, the services rendered, or the labor performed as described, and that the claims are just, due, and unpaid obligations against the city, before payment can be made. Expedited processing of the payment of claims when certain conditions have been met allows for the payment of claims before the legislative body has acted to approve the claims when: (1) the appropriate officers have furnished official bonds; (2) the legislative body has adopted policies that implement effective internal control; (3) the legislative body has provided for review of the documentation supporting the claims within a month of issuance; and (4) that if claims are disapproved, they shall be recognized as receivables and diligently pursued. The City of Snoqualmie meets all requirements of this state law.

Pursuant to Snoqualmie Municipal Code (SMC) Chapter 3.85, all Claims, Demands and Vouchers against the city, provides that the Finance Director or her designee will examine all claims prior to payment and provide periodic reporting of the payments to the City Council for final approval. Per SMC 3.85.040, to meet these requirements, the Finance Director schedules payment of claims and payroll for monthly Finance & Administration Committee review followed by full City Council approval on the consent agenda. Per SMC 3.85.050, documentation supporting claims paid and the Finance Director’s written report are made available to all city council members at City Hall for 48 hours prior to the Finance & Administration Committee meeting. Following the 48-hour review period, the Finance & Administration Committee considers the claims as part of its regular agenda and recommends to the full city council whether to approve or disapprove the claims. Consistent with these requirements, this report seeks City Council approval of payment of claims and payroll batches summarized in the table below.

ANALYSIS

All payments made during these periods were found to be valid claims against the city. The City’s internal controls include certification of the validity of all expenditures by the appropriate department and an internal audit conducted by designated finance department staff who review all claims and payroll payments. Staff performs system validation and exception reviews to validate payroll records. The Finance Director performs a random sampling review of supporting documentation for claims payments to ensure validity, as well as regularly reviews its processes to ensure appropriate internal controls are in place. The City issues disbursements for claims and payroll via the following methods:

- Warrant: paper negotiable instruments, very much like, although legally distinct from, checks
- Commercial Credit Card: as authorized by Financial Management Policy
- Electronic Funds Transfer (EFT). EFTs are electronic banking transactions (no paper instrument) of two basic types: (1) Automated Clearing House (ACH) for Electronic Fund Transfer (EFT) and (2) Wire Transfers a direct transfer between bank accounts

The following table summarizes the claims and payments authorized by the Finance Director:

The foregoing amounts were budgeted in the 2023-2024 biennial budget, and sufficient funds are available to cover these payments, as appropriate. Details pertaining to the individual vendor payments are available in documentation provided for the Finance & Administration Committee and subsequent City Council review by accessing the following link on the city website: [Claims Report](#)

CITY OF SNOQUALMIE
Disbursements for Council Approval
Claims, Payroll and Miscellaneous

CLAIMS						
Date	Warrants			ACH		CLAIMS TOTAL
	From #	Thru #	Amount	Qty	Amount	
2/21/2025				6	\$ 290,071.03	290,071.03
2/24/2025				2	\$ 1,218.38	1,218.38
2/28/2025	62804	62811	\$ 2,133.58			2,133.58
2/28/2025	84049	84086	\$ 225,444.45			225,444.45
3/5/2025	84087	84087	\$ 2,072.76			2,072.76
3/7/2025	84088	84131	\$ 319,190.94			319,190.94
Grand Total						840,131.14

MISCELLANEOUS DISBURSEMENTS				
Date	Description	ACH Amount	Wire Amount	MISC TOTAL
3/3/2025	Merchant Card Fees - Bankcard	\$ 186.99		\$ 186.99
3/3/2025	Merchant Card Fees - Fiserv Merchant	\$ 115.82		\$ 115.82
3/4/2025	Merchant Card Fees - Merchant Transact	\$ 787.72		\$ 787.72
3/4/2025	Merchant Card Fees - Tyler Munis	\$ 57.63		\$ 57.63
3/4/2025	Navia Benefits Solutions	\$ 119.96		\$ 119.96
3/4/2025	Navia Benefits Solutions	\$ 208.33		\$ 208.33
3/4/2025	Navia Benefits Solutions	\$ 6,898.73		\$ 6,898.73
3/5/2025	Merchant Card Fees - American Express	\$ 1,061.58		\$ 1,061.58
3/11/2025	Navia Benefits Solutions	\$ 208.33		\$ 208.33
Grand Total				17,945.51

PAYROLL						
Date	Warrants			ACH		PAYROLL TOTAL
	From #	Thru #	Amount	Qty	Amount	
2/16/2025-2/28/2025				116	\$ 403,332.42	403,332.42
						-
						-

Grand Total 403,332.42

Total 1,261,409.07

The following claims and payments were objected to by Finance Director: **NONE**

(Itemize claims/demands amounts and circumstances, and summarize reasons for objection)

I, the undersigned, do hereby certify under penalty of perjury that the claims and payroll warrant and/or checks itemized above were issued to pay just, due, and unpaid obligations of the City of Snoqualmie for materials furnished, services rendered, or labor performed, and that I am authorized to authenticate and certify the foregoing.

Drew Bouta

Drew Bouta, Director of Finance

Mar 12, 2025

Date

FINANCE & ADMINISTRATION COMMITTEE RECOMMENDATION: Approve / Not Approve

MCMMASTER	40353130 531300	Repair & Maintenance Supplies	2025	2	INV	P	1,402.24	84069 40051235	Manhole cover lifter & Puller for catch basins	1/31/2025	2/28/2025
MCMMASTER	51051821 531300	Repair & Maintenance Supplies	2025	2	INV	P	513.67	84069 40119390	Repairing systems/fix generator valves- Pump Stn	2/3/2025	2/28/2025
Mike Bailey	FIR52210 549100	City-Sponsored Expenses	2025	2	INV	P	43.77	84070 RE M Bailey 2/25	Reimb M Bailey- refshmts for badge pinning 2/10	2/11/2025	2/28/2025
NCEC	50251881 531800	Department Software	2025	2	INV	P	4,189.44	84071 S013709668.001	Sewer automation system software support license	11/12/2024	2/28/2025
NCEC	50251881 531800	Department Software	2025	2	INV	P	62.84	84071 S014057844.001	Finance charge for S013709668.001 inv. paid late	1/31/2025	2/28/2025
Occ Health Cntr WA	FIR52220 541000	Professional Svcs - General	2025	2	INV	P	324.00	84072 85679756	OSHA questionnaire	1/15/2025	2/28/2025
Ofc Depot 32559	40253580 531000	Office Supplies	2025	2	INV	P	82.17	84073 407076021001	Coffee for break room	1/22/2025	2/28/2025
Ofc Depot 32559	40253580 531000	Office Supplies	2025	2	INV	P	30.31	84073 407077290001	3 ring binders	1/21/2025	2/28/2025
PACIFICA	PLN55860 541100	Outside Legal Services - Gen	2025	2	INV	P	752.00	84074 94792	Ladder properties Code Enforcement through 12/24	1/8/2025	2/28/2025
PlanIT Geo	40353190 541000	Professional Svcs - General	2025	2	INV	P	3,982.30	84075 QB INV-24040	Tree canopy cover assessment	12/30/2024	2/28/2025
PSE	FIR52250 547100	Electricity	2025	2	INV	P	3,310.74	84076 257959 2/25	Electricity	2/4/2025	2/28/2025
PSE	PKF57680 547100	Electricity	2025	2	INV	P	1,062.43	84076 002042 2/25	Electricity	2/7/2025	2/28/2025
PSE	PKF57680 547100	Electricity	2025	2	INV	P	4,220.05	84076 007355 2/25	Electricity	2/8/2025	2/28/2025
PSE	PKF57680 547100	Electricity	2025	2	INV	P	2,165.06	84076 007355 2/25 #2	Electricity	2/10/2025	2/28/2025
PSE	POL52150 547100	Electricity	2025	2	INV	P	1,189.60	84076 002083 1/25	Electricity	1/27/2025	2/28/2025
PSE	STR54263 547100	Electricity	2025	2	INV	P	23.02	84076 001499 2/25	Electricity	2/3/2025	2/28/2025
PSE	STR54263 547100	Electricity	2025	2	INV	P	15,226.76	84076 001499 2/25 #2	Electricity	2/7/2025	2/28/2025
PSE	STR54263 547100	Electricity	2025	2	INV	P	26.62	84076 431306 1/25 #2	Electricity	1/31/2025	2/28/2025
PSE	STR54263 547100	Electricity	2025	2	INV	P	12.02	84076 456550 2/25	Electricity	2/4/2025	2/28/2025
PSE	STR54263 547100	Electricity	2025	2	INV	P	68.17	84076 577403 2/25	Electricity	2/4/2025	2/28/2025
PSE	STR54263 547100	Electricity	2025	2	INV	P	100.32	84076 577445 2/25	Electricity	2/4/2025	2/28/2025
PSE	STR54263 547100	Electricity	2025	2	INV	P	158.21	84076 617464 2/25	Electricity	2/4/2025	2/28/2025
PSE	STR54263 547100	Electricity	2025	2	INV	P	466.84	84076 639966 2/25	Electricity	2/4/2025	2/28/2025
PSE	STR54263 547100	Electricity	2025	2	INV	P	37.78	84076 742043 2/25	Electricity	2/4/2025	2/28/2025
PSE	STR54263 547100	Electricity	2025	2	INV	P	73.08	84076 780111 2/25	Electricity	2/4/2025	2/28/2025
PSE	STR54263 547100	Electricity	2025	2	INV	P	10.52	84076 780137 2/25	Electricity	2/4/2025	2/28/2025
PSE	STR54263 547100	Electricity	2025	2	INV	P	26.32	84076 943807 2/25	Electricity	2/12/2025	2/28/2025
PSE	40153481 547100	Electricity	2025	2	INV	P	37.24	84076 037989 2/25	Electricity	2/5/2025	2/28/2025
PSE	40153935 547100	Electricity	2025	2	INV	P	1,093.88	84076 002042 2/25	Electricity	2/7/2025	2/28/2025
PSE	40153935 547100	Electricity	2025	2	INV	P	12.02	84076 103385 2/25	Electricity	2/4/2025	2/28/2025
PSE	40153935 547100	Electricity	2025	2	INV	P	3,589.96	84076 436232 2/25	Electricity	2/4/2025	2/28/2025
PSE	40153935 547100	Electricity	2025	2	INV	P	13.06	84076 794782 2/25	Electricity	2/4/2025	2/28/2025
PSE	40253565 547100	Electricity	2025	2	INV	P	28.15	84076 007124 2/25	Electricity	2/8/2025	2/28/2025
PSE	40253565 547100	Electricity	2025	2	INV	P	20,963.65	84076 010656 2/25	Electricity	2/7/2025	2/28/2025
PSE	40253565 547100	Electricity	2025	2	INV	P	97.25	84076 241392 2/25	Electricity	2/4/2025	2/28/2025
PSE	40253565 547100	Electricity	2025	2	INV	P	503.37	84076 241418 2/25	Electricity	2/4/2025	2/28/2025
PSE	40253580 547100	Electricity	2025	2	INV	P	5,894.26	84076 010474 2/25	Electricity	2/7/2025	2/28/2025
PSE	40253580 547100	Electricity	2025	2	INV	P	43,452.41	84076 010656 2/25	Electricity	2/7/2025	2/28/2025
PSE	51051821 547100	Electricity	2025	2	INV	P	205.21	84076 005615 2/25	Electricity	2/7/2025	2/28/2025
PSE	51051821 547100	Electricity	2025	2	INV	P	1,084.21	84076 010474 2/25	Electricity	2/7/2025	2/28/2025
PSE	51051821 547100	Electricity	2025	2	INV	P	621.03	84076 133972 2/25	Electricity	2/4/2025	2/28/2025
PSE	51051821 547100	Electricity	2025	2	INV	P	222.96	84076 198066 2/25	Electricity	2/4/2025	2/28/2025
PSE	51051821 547100	Electricity	2025	2	INV	P	26.32	84076 198082 2/25	Electricity	2/4/2025	2/28/2025
PSE	51051821 547100	Electricity	2025	2	INV	P	11.57	84076 400820 2/25	Electricity	2/4/2025	2/28/2025
PSE	51051821 547100	Electricity	2025	2	INV	P	133.40	84076 549936 2/25	Electricity	2/4/2025	2/28/2025
RDCI	40353140 548000	Repair & Maintenance Services	2025	2	INV	P	13,463.28	84077 0000058731	Sediment disposal	1/15/2025	2/28/2025
THC	40353190 545200	Rent - Furniture & Equipment	2025	2	INV	P	588.19	84078 35213229-001	Dump truck rental for stump removal and soil	1/13/2025	2/28/2025
TJE	40353190 548156	Emergency Tree Removal	2025	2	INV	P	1,310.40	84079 04887-1	Hazard tree removal	1/24/2025	2/28/2025
TRANSU	POL52110 549200	Dues-Subscriptions-Memberships	2025	2	INV	P	163.80	84080 944321-202501-1	Credit check current and contract chgs 1/1-1/31	2/1/2025	2/28/2025
ULINE	POL52122 531910	Operating Supplies	2025	2	INV	P	302.16	84081 188314133	Boxes for evidence and shipping property	1/24/2025	2/28/2025
ULINE	POL52122 531910	Operating Supplies	2025	2	INV	P	89.46	84081 188314178	Boxes for evidence and shipping property	1/24/2025	2/28/2025
ULINE	POL52122 531910	Operating Supplies	2025	2	INV	P	261.25	84081 188483878	Nitrile disposable gloves	1/28/2025	2/28/2025
ULINE	40153481 531050	Uniforms & Protective Gear	2025	2	INV	P	674.89	84081 188489521	Respirators and filters	1/29/2025	2/28/2025
ULINE	40353190 531300	Repair & Maintenance Supplies	2025	2	INV	P	736.96	84081 187928117	Marking paint for tree locates, gloves, gas cans	1/15/2025	2/28/2025
UNITEDSI	40353130 548000	Repair & Maintenance Services	2025	2	INV	P	185.00	84082 INV-01132154	Stormwater operations from 2022	10/31/2022	2/28/2025
UNITEDSI	40353130 548000	Repair & Maintenance Services	2025	2	INV	P	185.00	84082 INV-4821630	Portable toilet service for DOC operations	9/30/2024	2/28/2025
UNITEDSI	40353130 548000	Repair & Maintenance Services	2025	2	INV	P	185.00	84082 INV-4964968	Portable toilet service for DOC operations	11/30/2024	2/28/2025
UNITEDSI	40353130 548000	Repair & Maintenance Services	2025	2	INV	P	375.00	84082 INV-5099457	Portable toilet svc for DOC operations & repairs	1/31/2025	2/28/2025
UULC	40253510 541000	Professional Svcs - General	2025	2	INV	P	108.95	84083 5010232	Excavation notifications	1/31/2025	2/28/2025

VERIZCS	40253510 542010	Cellular Telephone	2025	2	INV	P	1,513.35	84084 6104310265	SCADA machine to machine comms	1/23/2025	2/28/2025
WLACE	40353130 531300	Repair & Maintenance Supplies	2025	2	INV	P	53.40	84085 15314162	Oil for gasoline mix for DOC week whackers	1/22/2025	2/28/2025
WLACE	40353130 531300	Repair & Maintenance Supplies	2025	2	INV	P	51.86	84085 15314225	Tape measurer and chain	1/29/2025	2/28/2025
WLACE	40353190 531300	Repair & Maintenance Supplies	2025	2	INV	P	65.46	84085 15314229	Measuring wheel	1/29/2025	2/28/2025
XYLEM	40253580 548000	Repair & Maintenance Services	2025	2	INV	P	198.36	84086 401395228	Piping rental	1/23/2025	2/28/2025

City of Snoqualmie

Claims presented to the City to be paid in the amount of \$2,072.76

For claims warrants numbered 84087 through 84087 & dated 3/5/2025

US Postmaster	40153481 542300	Postage & Freight	2025	3	INV	P	690.92	84087 3/25 UB Postage	UB Postage for Feb. 2025 Bills	3/5/2025	3/5/2025
US Postmaster	40253580 542300	Postage & Freight	2025	3	INV	P	690.92	84087 3/25 UB Postage	UB Postage for Feb. 2025 Bills	3/5/2025	3/5/2025
US Postmaster	40353130 542300	Postage & Freight	2025	3	INV	P	690.92	84087 3/25 UB Postage	UB Postage for Feb. 2025 Bills	3/5/2025	3/5/2025

City of Snoqualmie

Claims presented to the City to be paid in the amount of \$319,190.94

For claims warrants numbered 84088 through 84131 & dated 3/7/2025

VENDOR NAME	ACCOUNT	ACCOUNT DESC	YEAR	PERIOD	TYPE	STATUS	AMOUNT	CHECK NO	INVOICE #	FULL DESC	INVOICE DATE	CHECK DATE
AM TEST	40253585 541000	Professional Svcs - General	2025	3	INV	P	2,230.00	84088 A25B0042		3rd party lab testing priority pollutants	2/4/2025	3/7/2025
AMZONCAP	40353130 531000	Office Supplies	2025	3	INV	P	14.69	84089 1C46-R7NG-JDQH		Air filters, calendar	2/21/2025	3/7/2025
AMZONCAP	40353130 531300	Repair & Maintenance Supplies	2025	3	INV	P	21.50	84089 1C46-R7NG-JDQH		Air filters, calendar	2/21/2025	3/7/2025
AMZONCAP	40353190 531000	Office Supplies	2025	3	INV	P	14.68	84089 1C46-R7NG-JDQH		Air filters, calendar	2/21/2025	3/7/2025
AMZONCAP	40353190 531300	Repair & Maintenance Supplies	2025	3	INV	P	21.50	84089 1C46-R7NG-JDQH		Air filters, calendar	2/21/2025	3/7/2025
ASPECT	41739434 541070	Source of Supply - Studies & I	2025	3	INV	P	32,573.50	84090 610396		ASR analysis and feasibility study - svcs to 1/31	2/11/2025	3/7/2025
CENTURYLINK	50251888 542000	Telephone Service	2025	3	INV	P	720.97	84091 300568001 2/25		Monthly Telephone Service	2/20/2025	3/7/2025
CENTURYLINK	50251888 542000	Telephone Service	2025	3	INV	P	91.12	84091 300570848 2/25		Monthly Telephone Service	2/20/2025	3/7/2025
CENTURYLINK	50251888 542000	Telephone Service	2025	3	INV	P	638.21	84091 300571491 2/25		Monthly Telephone Service	2/20/2025	3/7/2025
CENTURYLINK	50251888 542000	Telephone Service	2025	3	INV	P	134.28	84091 300573862 2/25		Monthly Telephone Service	2/20/2025	3/7/2025
CENTURYLINK	50251888 542000	Telephone Service	2025	3	INV	P	225.93	84091 300576080 2/25		Monthly Telephone Service	2/20/2025	3/7/2025
CENTURYLINK	50251888 542000	Telephone Service	2025	3	INV	P	46.71	84091 402478791 2/25		Monthly Telephone Service	2/20/2025	3/7/2025
CENTURYLINK	50251888 542000	Telephone Service	2025	3	INV	P	1,603.97	84091 411746240 2/25		Monthly Telephone Service	2/20/2025	3/7/2025
Chinook Lumber	40353130 531300	Repair & Maintenance Supplies	2025	3	INV	P	868.98	84092 2089594		Split rail fence post and hangers for Strouf	2/7/2025	3/7/2025
Chinook Lumber	40353190 531300	Repair & Maintenance Supplies	2025	3	INV	P	59.90	84092 2090428		Plywood and survey stakes	2/12/2025	3/7/2025
Chinook Lumber	40353190 531300	Repair & Maintenance Supplies	2025	3	INV	P	60.36	84092 2090835		Repair materials and hardware- Elk enclosure gate	2/14/2025	3/7/2025
Chinook Lumber	40353190 531300	Repair & Maintenance Supplies	2025	3	INV	P	71.99	84092 2091853		Survey stakes for repairing cages at Three Forks	2/20/2025	3/7/2025
Christopher Werre	POL52140 543000	Training & Travel	2025	3	INV	P	236.07	84093 RE C Werre 2/25		Reimb. C. Werre lodging, meals for trng 2/4-2/5	2/10/2025	3/7/2025
City of Carnation	COU51160 543000	Training & Travel	2025	3	INV	P	35.00	84094 1/25 SVGA- Wotton		January 22, 2025 SVGA mtg- CM Wotton	2/14/2025	3/7/2025
CORPPAY	00030010 543000	Training & Travel	2025	3	INV	P	1,199.00	84095 2/25 KJ		Tyler User Conference Registr 2025- H. Florida	2/21/2025	3/7/2025
CORPPAY	00150020 543000	Training & Travel	2025	3	INV	P	43.00	84095 2/25 CD		City Credit Card Comm Devlp	2/21/2025	3/7/2025
CORPPAY	CLK51420 541000	Professional Svcs - General	2025	3	INV	P	375.96	84095 2/25 DD		City Credit Card D. Dean	2/21/2025	3/7/2025
CORPPAY	CLK51420 542300	Postage & Freight	2025	3	INV	P	6.59	84095 2/25 DD		City Credit Card D. Dean	2/21/2025	3/7/2025
CORPPAY	COM55720 531000	Office Supplies	2025	3	INV	P	54.00	84095 2/25 DM		City Credit Card D. McCall	2/21/2025	3/7/2025
CORPPAY	COM55720 543000	Training & Travel	2025	3	INV	P	63.00	84095 2/25 NW		City Credit Card N. Wiebe	2/21/2025	3/7/2025
CORPPAY	COM55720 549200	Dues-Subscriptions-Memberships	2025	3	INV	P	91.72	84095 2/25 DM		City Credit Card D. McCall	2/21/2025	3/7/2025
CORPPAY	COU51160 543000	Training & Travel	2025	3	INV	P	290.00	84095 2/25 DD		City Credit Card D. Dean	2/21/2025	3/7/2025
CORPPAY	COU51160 549100	City-Sponsored Expenses	2025	3	INV	P	350.00	84095 2/25 DD		City Credit Card D. Dean	2/21/2025	3/7/2025
CORPPAY	EVE57120 543000	Training & Travel	2025	3	INV	P	155.00	84095 2/25 NW		City Credit Card N. Wiebe	2/21/2025	3/7/2025
CORPPAY	EXE51310 543000	Training & Travel	2025	3	INV	P	293.00	84095 2/25 DR		City Credit Card D. Dean	2/21/2025	3/7/2025
CORPPAY	EXE51310 543000	Training & Travel	2025	3	INV	P	190.95	84095 2/25 KR		City Credit Card K. Ross	2/21/2025	3/7/2025
CORPPAY	EXE51310 543000	Training & Travel	2025	3	INV	P	400.00	84095 2/25 MC		WCMA NW Manager's Conference registr- M. Chambliss	2/21/2025	3/7/2025
CORPPAY	EXE51310 549100	City-Sponsored Expenses	2025	3	INV	P	350.00	84095 2/25 DD		City Credit Card D. Dean	2/21/2025	3/7/2025
CORPPAY	EXE51310 549100	City-Sponsored Expenses	2025	3	INV	P	426.37	84095 2/25 NW		City Credit Card N. Wiebe	2/21/2025	3/7/2025
CORPPAY	EXE51310 549300	Printing	2025	3	INV	P	280.59	84095 2/25 NW		City Credit Card N. Wiebe	2/21/2025	3/7/2025
CORPPAY	FIN51423 543000	Training & Travel	2025	3	INV	P	1,192.60	84095 2/25 Finance		K. Henderson & I. Treptow Airfare-Tyler Connect 25	2/23/2025	3/7/2025
CORPPAY	FIR52210 531000	Office Supplies	2025	3	INV	P	49.42	84095 2/25 JR		City Credit Card J. Rellamas	2/21/2025	3/7/2025
CORPPAY	FIR52210 549200	Dues-Subscriptions-Memberships	2025	3	INV	P	727.60	84095 2/25 JR		City Credit Card J. Rellamas	2/21/2025	3/7/2025
CORPPAY	FIR52220 531910	Operating Supplies	2025	3	INV	P	100.00	84095 2/25 CB		City Credit Card C. Brown	2/21/2025	3/7/2025

Minuteman Press	COM55720 549300	Printing	2025	3	INV	P	1,960.80	84111 94467	February 2025 Utility Bill insert & Q1 Newsletter	2/10/2025	3/7/2025
Minuteman Press	POL52122 549300	Printing	2025	3	INV	P	417.07	84111 94414	Bus. cards-MB, CH, JH, PH, ST	2/3/2025	3/7/2025
Minuteman Press	01452122 549300	Printing	2025	3	INV	P	104.26	84111 94414	Bus. cards-MB, CH, JH, PH, ST	2/3/2025	3/7/2025
Minuteman Press	40153481 531000	Office Supplies	2025	3	INV	P	233.55	84111 94516	January 2025 UB Printing/Folding, Envelopes	2/19/2025	3/7/2025
Minuteman Press	40153481 549300	Printing	2025	3	INV	P	274.27	84111 94516	January 2025 UB Printing/Folding, Envelopes	2/19/2025	3/7/2025
Minuteman Press	40253580 531000	Office Supplies	2025	3	INV	P	233.55	84111 94516	January 2025 UB Printing/Folding, Envelopes	2/19/2025	3/7/2025
Minuteman Press	40253580 549300	Printing	2025	3	INV	P	274.27	84111 94516	January 2025 UB Printing/Folding, Envelopes	2/19/2025	3/7/2025
Minuteman Press	40353130 531000	Office Supplies	2025	3	INV	P	233.54	84111 94516	January 2025 UB Printing/Folding, Envelopes	2/19/2025	3/7/2025
Minuteman Press	40353130 549300	Printing	2025	3	INV	P	274.27	84111 94516	January 2025 UB Printing/Folding, Envelopes	2/19/2025	3/7/2025
Perteet Eng	41134100 541060	Eagle Lake Reclam Design	2025	3	INV	P	4,887.50	84112 00023042.0005-6	Cultural resources consult svcs thru Nov. 3, 2024	11/11/2024	3/7/2025
Perteet Eng	41134100 541060	Eagle Lake Reclam Design	2025	3	INV	P	375.00	84112 00023042.0005-7	Cultural resources consult svcs thru Dec. 31, 2024	1/7/2025	3/7/2025
Power Systems West	50154868 548000	Repair & Maintenance Services	2025	3	INV	P	2,478.28	84113 512540000500	#G-15 Gen Set Annual major pm service	2/20/2025	3/7/2025
PROSPECT	41759436 563000	WRF Improve Construction	2025	3	INV	P	93,256.26	84114 Pay Estimate #17	Constuction thru 1/31/2025	1/31/2025	3/7/2025
PSRFA	50154868 548000	Repair & Maintenance Services	2025	3	INV	P	140.22	84115 12154	Door strap replacement #602 Fire truck	1/28/2025	3/7/2025
ROBERT HALF	FIN51423 541190	Temporary Agency Personnel	2025	3	INV	P	3,360.00	84116 64645039	S. Wong- Payroll Specialist Support- Retro & other	2/13/2025	3/7/2025
SEAAUTO	50154868 531301	Repair Parts	2025	3	INV	P	376.67	84117 55-9707597	Tire pressure monitor sensors (tpms) replacements	2/4/2025	3/7/2025
Siren Net	50159448 564000	Fleet Vehicles & Equipment	2025	3	INV	P	4,809.61	84118 0281044	LED upfit lighting pckgs for 25 police rplcmt veh	2/4/2025	3/7/2025
Siren Net	50159448 564000	Fleet Vehicles & Equipment	2025	3	INV	P	676.17	84118 0281197	2025 4 cars PD SUV upfit lighting	2/11/2025	3/7/2025
Siren Net	50159448 564000	Fleet Vehicles & Equipment	2025	3	INV	P	4,995.91	84118 0281205	2025 4 PD SUV siren/light controls	2/11/2025	3/7/2025
SV School Dist	01452122 532100	Gasoline/Diesel Fuel	2025	3	INV	P	5,040.63	84119 8388	Fleet and NB Police Fuel January 2025	2/7/2025	3/7/2025
SV School Dist	50154868 532100	Gasoline/Diesel Fuel	2025	3	INV	P	9,910.08	84119 8388	Fleet and NB Police Fuel January 2025	2/7/2025	3/7/2025
Todd Shinn	40153481 543000	Training & Travel	2025	3	INV	P	45.00	84120 RE T Shinn 5/25	Reimb T. Shinn adv. per diem for trng 5/14-5/16 25	2/12/2025	3/7/2025
TYLERTEC	FIN51423 543000	Training & Travel	2025	3	INV	P	1,199.00	84121 3313	Tyler Connect Conference 2025 J. Hughes	2/19/2025	3/7/2025
TYLERTEC	FIN51423 543000	Training & Travel	2025	3	INV	P	1,199.00	84121 3315	Tyler Connect Conference 2025 i. Treptow	2/19/2025	3/7/2025
TYLERTEC	35059418 541000	Professional Svcs - General	2025	3	INV	P	11,829.59	84121 045-500994	Tyler Consulting Services	1/15/2025	3/7/2025
TYLERTEC	35059418 541000	Professional Svcs - General	2025	3	INV	P	2,608.00	84121 045-501365	Tyler Consulting Services	1/15/2025	3/7/2025
TYLERTEC	35059418 541000	Professional Svcs - General	2025	3	INV	P	3,260.00	84121 045-502403	Tyler Consulting Services	1/22/2025	3/7/2025
TYLERTEC	35059418 541000	Professional Svcs - General	2025	3	INV	P	3,269.60	84121 045-503552	Tyler Consulting Services	1/31/2025	3/7/2025
TYLERTEC	35059418 541000	Professional Svcs - General	2025	3	INV	P	912.80	84121 045-503557	Tyler Consulting Services	1/31/2025	3/7/2025
ULINE	40353130 531300	Repair & Maintenance Supplies	2025	3	INV	P	534.01	84122 188640514	Trash pickers	1/31/2025	3/7/2025
URNW	51051821 545200	Rent - Furniture & Equipment	2025	3	INV	P	3,223.00	84123 243530993-001	Portable HVAC rental- Fire Station heat	1/23/2025	3/7/2025
UULC	40153481 541000	Professional Svcs - General	2025	3	INV	P	130.40	84124 4120232	December 2024 locate fees	12/31/2024	3/7/2025
UULC	40153481 541000	Professional Svcs - General	2025	3	INV	P	114.35	84124 5010233	January 2025 locate fees	1/31/2025	3/7/2025
VALLEYD	NONS1591 541111	Public Defender Services	2025	3	INV	P	6,650.00	84125 Jan-25	Public defense services- Snoq. cases- Jan. 2025	2/5/2025	3/7/2025
VISIONQ	51051821 548000	Repair & Maintenance Services	2025	3	INV	P	575.00	84126 001828	Window and louver cleaning City Hall and Police	2/14/2025	3/7/2025
VISIONQ	51051821 548000	Repair & Maintenance Services	2025	3	INV	P	275.00	84126 001829	Window and louver cleaning City Hall and Police	2/14/2025	3/7/2025
WASI	00030010 541420	HR-Related Services	2025	3	INV	P	131.00	84127 64448	Off-site clinic hearing test (2 employees)	2/18/2025	3/7/2025
WED	50154868 548000	Repair & Maintenance Services	2025	3	INV	P	2,967.19	84128 INV069965	#406 large toro mower annual service	2/12/2025	3/7/2025
WED	50154868 548000	Repair & Maintenance Services	2025	3	INV	P	2,047.30	84128 INV069966	#412 large toro mower annual service	2/12/2025	3/7/2025
WED	50154868 548000	Repair & Maintenance Services	2025	3	INV	P	1,465.86	84128 INV069967	#433 large toro mower annual service	2/12/2025	3/7/2025
WED	50154868 548000	Repair & Maintenance Services	2025	3	INV	P	1,647.78	84128 INV069968	#409 large toro mower annual service	2/12/2025	3/7/2025
WESTPAY	POL52110 549200	Dues-Subscriptions-Memberships	2025	3	INV	P	238.38	84129 851442193	Clear research database monthly fee- Jan 1-31 2025	2/1/2025	3/7/2025
WLACE	40153481 531300	Repair & Maintenance Supplies	2025	3	INV	P	22.45	84130 15314326	Painting supplies	2/11/2025	3/7/2025
WLACE	40153481 531300	Repair & Maintenance Supplies	2025	3	INV	P	26.15	84130 15314346	Sanding tools and painting tool	2/13/2025	3/7/2025
WLACE	40153481 531300	Repair & Maintenance Supplies	2025	3	INV	P	3.03	84130 15314378	1/2" clamp connectors	2/18/2025	3/7/2025
WLACE	40353130 531300	Repair & Maintenance Supplies	2025	3	INV	P	75.21	84130 15314350	Grease and other supplies for equipment	2/13/2025	3/7/2025
WSP BF	63358930 589305	Concealed Pistol License Remit	2025	3	INV	P	591.00	84131 12504108	Fingerprinting background checks- January 2025	2/4/2025	3/7/2025

City of Snoqualmie

Claims presented to the City to be paid in the amount of \$290,071.03

For claims warrants numbered 2025027 through 2025032 & dated 2/21/2025

VENDOR NAME	ACCOUNT	ACCOUNT DESC	YEAR	PERIOD	TYPE	STATUS	AMOUNT	CHECK NO	INVOICE #	FULL DESC	INVOICE DATE	CHECK DATE
DSHS	63123150 231500	Undistributed Payroll Deductns	2025	2	DIR	P	664.50	2025027	9087	Child Support	2/21/2025	2/21/2025
Voya	63123150 231500	Undistributed Payroll Deductns	2025	2	DIR	P	225.00	2025028	9088	DCP	2/21/2025	2/21/2025
ICMA - Mission Sq	63123150 231500	Undistributed Payroll Deductns	2025	2	DIR	P	5,440.75	2025029	9089	DCP	2/21/2025	2/21/2025
DORS	63123150 231500	Undistributed Payroll Deductns	2025	2	DIR	P	108,580.96	2025030	9090	DRS Pension/DCP	2/21/2025	2/21/2025
NAVIA AP	63423150 231500	Undistributed Payroll Deductns	2025	2	DIR	P	416.67	2025031	9091	FSA	2/21/2025	2/21/2025

EFTPS 63123150 231500 Undistributed Payroll Deductns 2025 2 DIR P 174,743.15 2025032 9092 IRS Tax Deposit 2/21/2025 2/21/2025

City of Snoqualmie

Claims presented to the City to be paid in the amount of \$1,218.38

For claims warrants numbered 2025033 through 2025034 & dated 2/24/2025

VENDOR NAME	ACCOUNT	ACCOUNT DESC	YEAR	PERIOD	TYPE	STATUS	AMOUNT	CHECK NO	INVOICE #	FULL DESC	INVOICE DATE	CHECK DATE
DORS	63123150 231500	Undistributed Payroll Deductns	2025	2	DIR	P	515.71	2025033	9096	DRS Pension/DCP	2/24/2025	2/24/2025
EFTPS	63123150 231500	Undistributed Payroll Deductns	2025	2	DIR	P	702.67	2025034	9097	IRS Tax Deposit	2/24/2025	2/24/2025

Accounts Payable

Blanket Voucher Approval Document



User: THolden
Printed: 02/28/2025 - 2:41PM
Warrant Request Date: 2/28/2025
DAC Fund:

Batch: 00001.02.2025 - UB Refunds Feb

City of Snoqualmie
Claims presented to the City to be paid in the amount of \$ 2,133.58
for claims warrants numbered 62804 through 62811 & dated 2/28/2025.

Line	Claimant	Voucher No.	Amount
1	Alston,Erik	000062804	169.04
2	Grzetic,Joseph & Carissa	000062805	341.37
3	IH2 Property WA, LP	000062806	264.22
4	Lentz,Kelli	000062807	158.07
5	MacQuarrie, Jr.,Estate of David	000062808	53.05
6	Scott,Katherine	000062809	159.30
7	Snoqualmie Ridge ROA	000062810	709.88
8	Wang,Hou Cheng	000062811	278.65

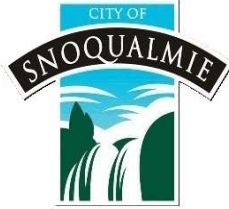
Page Total: \$2,133.58

Grand Total: \$2,133.58

Accounts Payable

Check Detail

User: THolden
Printed: 03/12/2025 - 9:49AM



Check Number	Check Date		Amount
---------------------	-------------------	--	---------------

UB*03283 - Alston, Erik Line Item Account

62804	02/28/2025		
	Inv		
	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
	02/13/2025	Refund Check	401-00-000-213-10-00-000
	Inv Total		169.04
62804 Total:			169.04

UB*03283 - Alston, Erik Total: 169.04

UB*03280 - Grzetic, Joseph & Carissa Line Item Account

62805	02/28/2025		
	Inv		
	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
	02/13/2025	Refund Check	401-00-000-213-10-00-000
	Inv Total		341.37
62805 Total:			341.37

UB*03280 - Grzetic, Joseph & Carissa Total: 341.37

UB*03279 - IH2 Property WA, LP Line Item Account

62806	02/28/2025		
	Inv		
	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
	02/13/2025	Refund Check	401-00-000-213-10-00-000
	Inv Total		264.22
62806 Total:			264.22

UB*03279 - IH2 Property WA, LP Total: 264.22

UB*03284 - Lentz, Kelli Line Item Account

62807	02/28/2025		
-------	------------	--	--

Inv																						
	<table border="0" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;"><u>Line Item Date</u></td> <td style="width: 35%;"><u>Line Item Description</u></td> <td style="width: 30%;"><u>Line Item Account</u></td> <td style="width: 20%;"></td> </tr> <tr> <td>02/13/2025</td> <td>Refund Check</td> <td>401-00-000-213-10-00-000</td> <td style="text-align: right;">158.07</td> </tr> </table>	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		02/13/2025	Refund Check	401-00-000-213-10-00-000	158.07													
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>																				
02/13/2025	Refund Check	401-00-000-213-10-00-000	158.07																			
Inv Total			158.07																			
			158.07																			
62807 Total:			158.07																			
UB*03284 - Lentz, Kelli Total:			158.07																			
UB*03282 - MacQuarrie, Jr., Estate of David Line Item Account																						
62808	02/28/2025																					
Inv																						
	<table border="0" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;"><u>Line Item Date</u></td> <td style="width: 35%;"><u>Line Item Description</u></td> <td style="width: 30%;"><u>Line Item Account</u></td> <td style="width: 20%;"></td> </tr> <tr> <td>02/13/2025</td> <td>Refund Check</td> <td>401-00-000-213-10-00-000</td> <td style="text-align: right;">53.05</td> </tr> </table>	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		02/13/2025	Refund Check	401-00-000-213-10-00-000	53.05													
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>																				
02/13/2025	Refund Check	401-00-000-213-10-00-000	53.05																			
Inv Total			53.05																			
			53.05																			
62808 Total:			53.05																			
UB*03282 - MacQuarrie, Jr., Estate of David Total:			53.05																			
UB*03278 - Scott, Katherine Line Item Account																						
62809	02/28/2025																					
Inv																						
	<table border="0" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;"><u>Line Item Date</u></td> <td style="width: 35%;"><u>Line Item Description</u></td> <td style="width: 30%;"><u>Line Item Account</u></td> <td style="width: 20%;"></td> </tr> <tr> <td>02/13/2025</td> <td>Refund Check</td> <td>401-00-000-213-10-00-000</td> <td style="text-align: right;">159.30</td> </tr> </table>	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		02/13/2025	Refund Check	401-00-000-213-10-00-000	159.30													
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>																				
02/13/2025	Refund Check	401-00-000-213-10-00-000	159.30																			
Inv Total			159.30																			
			159.30																			
62809 Total:			159.30																			
UB*03278 - Scott, Katherine Total:			159.30																			
UB*03285 - Snoqualmie Ridge ROA Line Item Account																						
62810	02/28/2025																					
Inv																						
	<table border="0" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;"><u>Line Item Date</u></td> <td style="width: 35%;"><u>Line Item Description</u></td> <td style="width: 30%;"><u>Line Item Account</u></td> <td style="width: 20%;"></td> </tr> <tr> <td>02/13/2025</td> <td>Refund Check</td> <td>001-00-000-213-10-00-000</td> <td style="text-align: right;">0.59</td> </tr> <tr> <td>02/13/2025</td> <td>Refund Check</td> <td>401-00-000-213-10-00-000</td> <td style="text-align: right;">644.40</td> </tr> <tr> <td>02/13/2025</td> <td>Refund Check</td> <td>401-00-000-213-10-00-000</td> <td style="text-align: right;">6.47</td> </tr> <tr> <td>02/13/2025</td> <td>Refund Check</td> <td>001-00-000-213-10-00-000</td> <td style="text-align: right;">58.42</td> </tr> </table>	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		02/13/2025	Refund Check	001-00-000-213-10-00-000	0.59	02/13/2025	Refund Check	401-00-000-213-10-00-000	644.40	02/13/2025	Refund Check	401-00-000-213-10-00-000	6.47	02/13/2025	Refund Check	001-00-000-213-10-00-000	58.42	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>																				
02/13/2025	Refund Check	001-00-000-213-10-00-000	0.59																			
02/13/2025	Refund Check	401-00-000-213-10-00-000	644.40																			
02/13/2025	Refund Check	401-00-000-213-10-00-000	6.47																			
02/13/2025	Refund Check	001-00-000-213-10-00-000	58.42																			
Inv Total			709.88																			
			709.88																			
62810 Total:			709.88																			

UB*03285 - Snoqualmie Ridge ROA Total: 709.88

UB*03281 - Wang, Hou Cheng Line Item Account

62811 02/28/2025

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/13/2025	Refund Check	401-00-000-213-10-00-000	278.65

Inv Total 278.65

62811 Total: 278.65

UB*03281 - Wang, Hou Cheng Total: 278.65

Total: 2,133.58

ADVICE REGISTER - SEMI MONTH

WARRANT: 250307 From: 02/16/2025 To: 02/28/2025

NAME	CHK #	NET PAY
ARTECHE, EMILY	000000483	33,933.82
BAILEY, MICHAEL	000000484	5,827.11
BARNET, RYAN	000000485	3,357.66
BARRETT, TIMOTHY	000000486	3,274.05
BATTLES, JASON	000000487	4,656.60
BEACH, LYLE	000000488	4,102.08
BENNETT, PHILIP	000000489	4,917.26
BENSON, ETHAN	000000490	494.88
BETTS, JIMMIE L	000000491	2,840.98
BLACK, MELINDA	000000492	3,712.40
BOSTICK, MAX	000000493	3,384.72
BOUTA, ANDREW	000000494	4,889.96
BROWN, CHRIS E	000000495	4,591.43
BRUMFIELD, SAMANTHA	000000496	3,032.22
BUELNA, REBECCA	000000497	2,501.44
BURKE, DENA	000000498	5,347.53
BYRD, TYLER D	000000499	3,124.74
CHAMBLESS, MICHAEL	000000500	6,269.08
CHRISTENSEN, CARA	000000501	498.03
COOPER, JOHN	000000502	3,868.17
COTTON, CATHERINE	000000503	494.88
DALZIEL, RYAN A	000000504	2,909.92
DAVIS, RAMONA	000000505	3,590.12
DEAN, DEANA L	000000506	4,184.94
DEWAR, MILES Z	000000507	1,962.78
DUDDLES, MARTHA J	000000508	2,826.91
ECKER, BRENDON J	000000509	2,174.16
FLORIDA, HEATHER K	000000510	2,737.45
FOUTS, JACOB T	000000511	4,806.44
FRY, PATRICK	000000512	3,844.07
GAMBLE, DYLAN A	000000513	3,064.00
GARRETT, GRETCHEN G	000000514	2,702.29
GEORGE, JASON A	000000515	4,409.38
GUTWEIN, AUSTIN D	000000516	3,854.79
HALBERT, KEVIN F	000000517	2,794.39
HALL, JAEDON E	000000518	2,357.12
HAMLIN, JEFFREY T	000000519	4,519.34
HARRIS, DONALD I	000000520	3,859.58
HAWK, DALTON J	000000521	2,482.58
HEATH, GREGORY Q	000000522	3,124.79
HEBEL, RICHARD	000000523	2,460.73
HEDGER, MATTHEW	000000524	3,774.16
HENDERSON, KYLA A	000000525	2,771.16
HENDRICKS, CORY D	000000526	2,923.11
HILTON, AUSTIN	000000527	2,337.41
HOLDEN, TANIA L	000000528	3,037.59
HOLLOWAY, BRYAN	000000529	544.99
HOLMES, CHASE W	000000530	2,254.06
HOLMES, THOMAS E	000000531	4,871.35
HOREJSI, GARY W	000000532	4,176.35
HOYLA, KOBE R	000000533	2,650.00
HUGHES, JENNIFER L	000000534	3,667.49
IVERSON, CHRISTINE L	000000535	2,303.21

ADVICE REGISTER - SEMI MONTH

WARRANT: 250307 From: 02/16/2025 To: 02/28/2025

NAME	CHK #	NET PAY
JEFFERY, AMY	000000536	2,177.88
JOHNSON, JOLYON M	000000537	494.88
JOHNSON, KIMBERLY G	000000538	3,843.48
JONGEKRYG, ANDREW P	000000539	2,305.73
KIM, EUN JUNG	000000540	2,369.07
KNOWLES, KENNETH	000000541	2,957.01
LACROIX, LAFLECHE	000000542	4,386.64
LASSWELL, ROBERT	000000543	3,876.93
LATHAM, ANDREW F	000000544	2,575.97
LATHROP, NICHOLAS S	000000545	3,061.26
LEMOINE, BLAKE S	000000546	2,140.21
LIEBETRAU, MICHAEL K	000000547	2,772.72
LOEHNDORF, SCOTT A	000000548	3,410.19
LOSVAR, DYLAN	000000549	2,357.12
LYNCH, BRIAN W	000000550	4,692.54
MACVICAR, NEIL S	000000551	2,979.73
MAINSTONE, BRIAN R	000000552	2,936.48
MARKWARDT, KYLE C	000000553	2,600.15
MCCALL, DANNA M	000000554	3,611.42
MEADOWS, JOSEPH R	000000555	4,918.68
MILLER, CRAIG	000000556	4,535.02
MILLER, MATTHEW L	000000557	3,238.95
MOATE, DANIEL W	000000558	4,429.37
NATKHA, WILLIAM S	000000559	3,341.31
NEAL, RYAN T	000000560	2,743.72
O'DONNELL, PETER A	000000561	5,384.52
O'NEIL, KERRY K	000000562	2,412.03
OROZCO, JORGE	000000563	2,544.51
OWENS, JACK T	000000564	3,047.14
PARKER, BENJAMIN T	000000565	2,993.47
PETER, MICHAEL H	000000566	2,873.39
PHAM, THAI Q	000000567	2,949.12
QUADE, JOAN E	000000568	2,122.30
RAMOS, DAMIAN	000000569	3,380.81
RASMUSSEN, ERIK R	000000570	3,558.27
RELLAMAS, JESSICA L	000000571	1,383.67
REN, JUSTIN K	000000572	2,805.92
ROSS, KATHERINE G	000000573	2,173.66
SANDIN, KEVIN	000000574	2,626.87
SCHANNAUER, WYATT	000000575	2,593.64
SCHULGEN, NICHOLAS R	000000576	2,465.59
SCHUMANN, ZACHARY J	000000577	4,350.50
SHINN, TODD	000000578	3,150.51
SMITH, CHASE A	000000579	3,740.13
SNYDER, KEVIN S	000000580	3,811.38
SPEARS, JOSEPH E	000000581	3,162.74
STEWART, JAKE R	000000582	1,926.54
TOZIER, THERESA M	000000583	3,421.20
TREPTOW, ILYSE	000000584	2,973.06
TYE, SHERRI	000000585	2,125.31
VINING, ANDREW E	000000586	3,884.49
VLADIS, DMITRIY	000000587	5,051.90
WALKER, JANNA L	000000588	3,575.47

ADVICE REGISTER - SEMI MONTH

WARRANT: 250307 From: 02/16/2025 To: 02/28/2025

NAME	CHK #	NET PAY
WASHINGTON, LOUIS R	00000589	394.88
WEISS, JASON A	00000590	4,609.10
WERRE, CHRISTOPHER T	00000591	4,337.28
WEST, MATTHEW A	00000592	8,064.17
WESTMAN, JESSE	00000593	2,367.25
WIEBE, NICOLE H	00000594	2,716.13
WILSON, CHRISTOPHER A	00000595	2,661.75
WOLFE, ALBERT R	00000596	4,481.35
WOTTON, ROBERT	00000597	344.88
YANG, DONG	00000598	3,015.33
Total Deposits: 116		403,332.42

** END OF REPORT - Generated by Ilyse Treptow **






Claims Approval Report for F&A Committee

Final Audit Report

2025-03-12

Created:	2025-03-12
By:	Tania Holden (THolden@snoqualmiewa.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAcNR17ctmV_dYJxF1_BUXsDcuwSuSTIpI

"Claims Approval Report for F&A Committee" History

-  Document created by Tania Holden (THolden@snoqualmiewa.gov)
2025-03-12 - 5:19:20 PM GMT
-  Document emailed to Drew Bouta (dbouta@snoqualmiewa.gov) for signature
2025-03-12 - 5:20:21 PM GMT
-  Email viewed by Drew Bouta (dbouta@snoqualmiewa.gov)
2025-03-12 - 5:50:04 PM GMT
-  Document e-signed by Drew Bouta (dbouta@snoqualmiewa.gov)
Signature Date: 2025-03-12 - 5:53:44 PM GMT - Time Source: server
-  Agreement completed.
2025-03-12 - 5:53:44 PM GMT

Council Agenda Bill

AB Number

AB25-041

Agenda Bill Information

Title*

Correction to Claims Reports

Action*

Motion

Council Agenda Section

Committee Report

Council Meeting Date*

03/24/2025

Staff Member

Deana Dean

Department*

Administration

Committee

Finance and Administration

Committee Date

03/18/2025

Exhibits

Packet Attachments - if any

Corrected Claims Report dated 01-27-2025.pdf

1.32MB

Corrected Claims Report dated 02-10-2025.pdf

2.94MB

Corrected Claims Report dated 02-24-2025.pdf

1.27MB

Summary

Introduction*

Brief summary.

This agenda bill is to approve the corrected claims reports for January 27, 2025, February 10, 2025, and February 24, 2025.

Proposed Motion

Move to approve the corrected claims reports for January 27, 2025, February 10, 2025, and February 24, 2025.

Background/Overview*

What was done (legislative history, previous actions, ability to hyperlink)

Recently staff noticed that two columns of the claims reports were cut off from the original claims reports - the Invoice Date and Check Date. This occurred during creation of the agenda packets. All of the other information, including amounts, remain the same.

Analysis*

Staff has identified how this occurred and how to make sure it doesn't happen moving forward.

Budgetary Status*

This action has no budgetary implications.



Drew Bouta, Director of Finance
38624 SE River St. | PO Box 987
Snoqualmie, Washington 98065
(425) 888-1555 | dbouta@snoqualmiewa.gov

To: City Council
Finance & Administration Committee

From: Drew Bouta, Director of Finance

Date: January 27, 2025

Subject: CLAIMS REPORT
Approval of payments for the period: November 19, 2024, through January 9, 2025

BACKGROUND

Per RCW 42.24.080, all claims presented against the city by persons furnishing materials, rendering services, or performing labor must be certified by the appropriate official to ensure that the materials have been furnished, the services rendered, or the labor performed as described, and that the claims are just, due, and unpaid obligations against the city, before payment can be made. Expedited processing of the payment of claims when certain conditions have been met allows for the payment of claims before the legislative body has acted to approve the claims when: (1) the appropriate officers have furnished official bonds; (2) the legislative body has adopted policies that implement effective internal control; (3) the legislative body has provided for review of the documentation supporting the claims within a month of issuance; and (4) that if claims are disapproved, they shall be recognized as receivables and diligently pursued. The City of Snoqualmie meets all requirements of this state law.

Pursuant to Snoqualmie Municipal Code (SMC) Chapter 3.85, all Claims, Demands and Vouchers against the city, provides that the Finance Director or her designee will examine all claims prior to payment and provide periodic reporting of the payments to the City Council for final approval. Per SMC 3.85.040, to meet these requirements, the Finance Director schedules payment of claims and payroll for monthly Finance & Administration Committee review followed by full City Council approval on the consent agenda. Per SMC 3.85.050, documentation supporting claims paid and the Finance Director’s written report are made available to all city council members at City Hall for 48 hours prior to the Finance & Administration Committee meeting. Following the 48-hour review period, the Finance & Administration Committee considers the claims as part of its regular agenda and recommends to the full city council whether to approve or disapprove the claims. Consistent with these requirements, this report seeks City Council approval of payment of claims and payroll batches summarized in the table below.

ANALYSIS

All payments made during these periods were found to be valid claims against the city. The City’s internal controls include certification of the validity of all expenditures by the appropriate department and an internal audit conducted by designated finance department staff who review all claims and payroll payments. Staff performs system validation and exception reviews to validate payroll records. The Finance Director performs a random sampling review of supporting documentation for claims payments to ensure validity, as well as regularly reviews its processes to ensure appropriate internal controls are in place. The City issues disbursements for claims and payroll via the following methods:

- Warrant: paper negotiable instruments, very much like, although legally distinct from, checks
- Commercial Credit Card: as authorized by Financial Management Policy
- Electronic Funds Transfer (EFT). EFTs are electronic banking transactions (no paper instrument) of two basic types: (1) Automated Clearing House (ACH) for Electronic Fund Transfer (EFT) and (2) Wire Transfers a direct transfer between bank accounts

The following table summarizes the claims and payments authorized by the Finance Director:

The foregoing amounts were budgeted in the 2023-2024 biennial budget, and sufficient funds are available to cover these payments, as appropriate. Details pertaining to the individual vendor payments are available in documentation provided for the Finance & Administration Committee and subsequent City Council review by accessing the following link on the city website: [Claims Report](#)

CITY OF SNOQUALMIE
Disbursements for Council Approval
Claims, Payroll and Miscellaneous

CLAIMS							
Batch ID	Date	Warrants			ACH		CLAIMS TOTAL
		From #	Thru #	Amount	Qty	Amount	
129	12/5/2024	83379	83475	\$ 1,964,970.50			1,964,970.50
130	12/12/2024	83476	83539	\$ 957,758.51			957,758.51
131	12/19/2024	62780	62792	\$ 2,532.43			2,532.43
132	12/19/2024	83540	83617	\$ 1,471,424.55			1,471,424.55
133	1/6/2025	83618	83698	\$ 1,686,143.51			1,686,143.51
134	1/9/2025	83699	83753	\$ 796,036.86			796,036.86
Grand Total							6,878,866.36

MISCELLANEOUS DISBURSEMENTS				
Date	Description	ACH Amount	Wire Amount	MISC TOTAL
11/19/2024	Navia Benefits Solutions	\$ 9,363.54		\$ 9,363.54
11/26/2024	Navia Benefits Solutions	\$ 416.68		\$ 416.68
11/26/2024	Navia Benefits Solutions	\$ 5,463.34		\$ 5,463.34
11/27/2024	Dept. of Revenue - Monthly Excise Tax	\$ 49,107.36		\$ 49,107.36
12/2/2024	Merchant Card Fees - Bankcard	\$ 9,313.93		\$ 9,313.93
12/2/2024	Merchant Card Fees - Bluefin	\$ 209.75		\$ 209.75
12/3/2024	Merchant Card Fees - Fiserv Merchant	\$ 96.97		\$ 96.97
12/3/2024	Merchant Card Fees - Merchant Transact	\$ 720.29		\$ 720.29
12/3/2024	Merchant Card Fees - Tyler Munis	\$ 46.53		\$ 46.53
12/4/2024	Navia Benefits Solutions	\$ 7,197.13		\$ 7,197.13
12/5/2024	Merchant Card Fees - Tyler Munis - American Expre	\$ 1.76		\$ 1.76
12/5/2024	Merchant Card Fees - American Express	\$ 1,034.08		\$ 1,034.08
12/10/2024	Navia Benefits Solutions	\$ 3,827.88		\$ 3,827.88
12/17/2024	Navia Benefits Solutions	\$ 416.68		\$ 416.68
12/17/2024	Navia Benefits Solutions	\$ 10,641.38		\$ 10,641.38
12/24/2024	Navia Benefits Solutions	\$ 23,353.85		\$ 23,353.85
12/27/2024	Dept. of Revenue - Monthly Excise Tax	\$ 46,331.16		\$ 46,331.16
12/31/2024	Navia Benefits Solutions	\$ 416.68		\$ 416.68
Grand Total				167,958.99

PAYROLL (including Payroll Benefits)							
Batch ID	Date	Warrants			ACH		PAYROLL TOTAL
		From #	Thru #	Amount	Qty	Amount	
PRV 11-22-24	11/22/2024				119	\$ 559,615.94	559,615.94
PRV 11-22-2	11/22/2024	62766	62771	\$ 5,620.47	11	\$ 354,906.55	360,527.02
PRV 12-6-24	12/6/2024				112	\$ 368,773.03	368,773.03
PRV 12-6-24	12/6/2024	62772	62779	\$ 7,004.97	14	\$ 457,569.95	464,574.92
PRV 12-23-24	12/23/2024				116	\$ 428,822.34	428,822.34
PRV 12-23-2	12/23/2024	62793	62798	\$ 5,999.37	11	\$ 290,064.20	296,063.57
Grand Total							2,478,376.82

Total **9,525,202.17**

The following claims and payments were objected to by Finance Director: **NONE**
(Itemize claims/demands amounts and circumstances, and summarize reasons for objection)

I, the undersigned, do hereby certify under penalty of perjury that the claims and payroll warrant and/or checks itemized above were issued to pay just, due, and unpaid obligations of the City of Snoqualmie for materials furnished, services rendered, or labor performed, and that I am authorized to authenticate and certify the foregoing.

Drew Bouta

Jan 15, 2025

Drew Bouta, Director of Finance

Date

FINANCE & ADMINISTRATION COMMITTEE RECOMMENDATION: Approve / Not Approve

CO	CLK51420 531340	Custodial & Cleaning Supplies	2024	12	INV	Paid	36.05	83485 2320113-0	Whole office custodial supplies/calendar	45609	12/12/2024
CO	COM55720 531340	Custodial & Cleaning Supplies	2024	12	INV	Paid	72.10	83485 2320113-0	Whole office custodial supplies/calendar	45609	12/12/2024
CO	EXE51310 531340	Custodial & Cleaning Supplies	2024	12	INV	Paid	36.05	83485 2320113-0	Whole office custodial supplies/calendar	45609	12/12/2024
CO	FIN51423 531000	Office Supplies	2024	12	INV	Paid	17.01	83485 2320113-0	Whole office custodial supplies/calendar	45609	12/12/2024
CO	FIN51423 531340	Custodial & Cleaning Supplies	2024	12	INV	Paid	36.05	83485 2320113-0	Whole office custodial supplies/calendar	45609	12/12/2024
CO	HUM51810 531340	Custodial & Cleaning Supplies	2024	12	INV	Paid	36.05	83485 2320113-0	Whole office custodial supplies/calendar	45609	12/12/2024
CO	PLN55860 531000	Office Supplies	2024	12	INV	Paid	179.43	83485 2319818-0	Business card holder, calendar, planner, stapler	45608	12/12/2024
CO	PLN55860 531000	Office Supplies	2024	12	INV	Paid	13.08	83485 2319818-1	Easel	45609	12/12/2024
CO	PLN55860 531000	Office Supplies	2024	12	INV	Paid	44.13	83485 2319818-2	Erase and magnetic board	45610	12/12/2024
CO	PLN55860 531000	Office Supplies	2024	12	INV	Paid	122.00	83485 2321933-0	Gel pen, scissors, mouse and misc.	45618	12/12/2024
CO	PLN55860 531000	Office Supplies	2024	12	INV	Paid	15.94	83485 2321960-0	Disinfecting wipes	45618	12/12/2024
CO	PLN55860 531340	Custodial & Cleaning Supplies	2024	12	INV	Paid	36.05	83485 2320113-0	Whole office custodial supplies/calendar	45609	12/12/2024
COB	50251882 549900	ePlan Fees (eCityGov)	2024	12	INV	Paid	4,718.07	83486 50749	Q4 2024 MBP subscription	45602	12/12/2024
COMCAST	50251888 542200	INET Internet Network Services	2024	12	INV	Paid	421.20	83487 0559927-11-24	Secondary Internet Service	45607	12/12/2024
COMP PD	POL52122 531000	Office Supplies	2024	12	INV	Paid	62.00	83488 2320261-0	Steno notebooks, cleaning supplies	45610	12/12/2024
COMP PD	51051821 531340	Custodial & Cleaning Supplies	2024	12	INV	Paid	281.21	83488 2320261-0	Steno notebooks, cleaning supplies	45610	12/12/2024
COPIERS NW	STR54264 545200	Rent - Sign Laminator	2024	12	INV	Paid	35.48	83489 INV2917715	Plotter/Laminator Lease	45614	12/12/2024
COPIERS NW	STR59142 577002	Plotter/Laminator Lease	2024	12	INV	Paid	389.90	83489 INV2917715	Plotter/Laminator Lease	45614	12/12/2024
Corporate Promotions	PLN55730 549100	City-Sponsored Expenses	2024	12	INV	Paid	202.02	83490 19283	Promotional pencils "COS CD Dept"	45610	12/12/2024
CORPPAY	COM55720 531820	Info Tech Components	2024	12	INV	Paid	76.04	83491 11/24 DM	City Credit Card D. McCall	45618	12/12/2024
CORPPAY	COM55720 549200	Dues-Subscriptions-Memberships	2024	12	INV	Paid	91.63	83491 11/24 DM	City Credit Card D. McCall	45618	12/12/2024
CORPPAY	EMG52560 535900	Small Tools & Equipment	2024	12	INV	Paid	772.09	83491 11/24 JR	City Credit Card J. Rellamas	45618	12/12/2024
CORPPAY	EVE57120 531900	Miscellaneous Supplies	2024	12	INV	Paid	76.41	83491 11/24 NW	City Credit Card N. Wiebe	45618	12/12/2024
CORPPAY	EVE57120 543000	Training & Travel	2024	12	INV	Paid	799.00	83491 11/24 NW	City Credit Card N. Wiebe	45618	12/12/2024
CORPPAY	EVE57390 549300	Printing	2024	12	INV	Paid	93.80	83491 11/24 NW	City Credit Card N. Wiebe	45618	12/12/2024
CORPPAY	FIN51423 543000	Training & Travel	2024	12	INV	Paid	280.00	83491 11/24 Finance	City Credit Card Finance Dept.	45618	12/12/2024
CORPPAY	FIN51423 549200	Dues-Subscriptions-Memberships	2024	12	INV	Paid	1,417.21	83491 11/24 Finance	City Credit Card Finance Dept.	45618	12/12/2024
CORPPAY	FIR52210 542300	Postage & Freight	2024	12	INV	Paid	20.00	83491 11/24 CB	City Credit Card C. Brown	45618	12/12/2024
CORPPAY	FIR52210 549100	City-Sponsored Expenses	2024	12	INV	Paid	119.91	83491 11/24 CB	City Credit Card C. Brown	45618	12/12/2024
CORPPAY	FIR52210 549200	Dues-Subscriptions-Memberships	2024	12	INV	Paid	440.18	83491 11/24 MB	City Credit Card M. Bailey	45618	12/12/2024
CORPPAY	FIR52220 531051	Personal Protective Equipment	2024	12	INV	Paid	119.96	83491 11/24 CB	City Credit Card C. Brown	45618	12/12/2024
CORPPAY	FIR52220 531051	Personal Protective Equipment	2024	12	INV	Paid	153.51	83491 11/24 MB	City Credit Card M. Bailey	45618	12/12/2024
CORPPAY	FIR52220 531910	Operating Supplies	2024	12	INV	Paid	20.66	83491 11/24 JR	City Credit Card J. Rellamas	45618	12/12/2024
CORPPAY	HUM51810 541420	HR-Related Services	2024	12	INV	Paid	574.67	83491 11/24 KJ	City Credit Card K. Johnson	45618	12/12/2024
CORPPAY	PLN55860 549200	Dues-Subscriptions-Memberships	2024	12	INV	Paid	751.93	83491 11/24 Comm Dev	City Credit Card Community Development Dept.	45618	12/12/2024
CORPPAY	PLN55860 549200	Dues-Subscriptions-Memberships	2024	12	INV	Paid	125.00	83491 11/24 EA	City Credit Card E. Arteche	45618	12/12/2024
CORPPAY	POL52110 542300	Postage & Freight	2024	12	INV	Paid	11.91	83491 11/24 ML	City Credit Card M. Liebetrau	45618	12/12/2024
CORPPAY	POL52110 549200	Dues-Subscriptions-Memberships	2024	12	INV	Paid	658.96	83491 11/24 ML	City Credit Card M. Liebetrau	45618	12/12/2024
CORPPAY	POL52122 531000	Office Supplies	2024	12	INV	Paid	28.23	83491 11/24 ML	City Credit Card M. Liebetrau	45618	12/12/2024
CORPPAY	POL52140 543000	Training & Travel	2024	12	INV	Paid	112.80	83491 11/24 BL	City Credit Card B. Lynch	45618	12/12/2024
CORPPAY	POL52140 543000	Training & Travel	2024	12	INV	Paid	150.00	83491 11/24 GH	City Credit Card G. Horejsi	45618	12/12/2024
CORPPAY	POL52140 543000	Training & Travel	2024	12	INV	Paid	257.01	83491 11/24 M Black	D. Vladis lodging for training Red Dot Instrctr	45618	12/12/2024
CORPPAY	POL52140 543000	Training & Travel	2024	12	INV	Paid	34.02	83491 11/24 ML	City Credit Card M. Liebetrau	45618	12/12/2024
CORPPAY	POL52150 535400	Police Firearms & Weapons	2024	12	INV	Paid	251.63	83491 11/24 ML	City Credit Card M. Liebetrau	45618	12/12/2024
CORPPAY	01452110 542300	Postage & Freight	2024	12	INV	Paid	45.01	83491 11/24 ML	City Credit Card M. Liebetrau	45618	12/12/2024
CORPPAY	01452122 531000	Office Supplies	2024	12	INV	Paid	26.32	83491 11/24 ML	City Credit Card M. Liebetrau	45618	12/12/2024
CORPPAY	01452122 531910	Operating Supplies	2024	12	INV	Paid	48.68	83491 11/24 ML	City Credit Card M. Liebetrau	45618	12/12/2024
CORPPAY	01452122 541000	Professional Svcs - General	2024	12	INV	Paid	99.99	83491 11/24 ML	City Credit Card M. Liebetrau	45618	12/12/2024
CORPPAY	01452140 543000	Training & Travel	2024	12	INV	Paid	257.00	83491 11/24 M Black	D. Vladis lodging for training Red Dot Instrctr	45618	12/12/2024
CORPPAY	01452150 535400	Police Firearms & Weapons	2024	12	INV	Paid	273.38	83491 11/24 ML	City Credit Card M. Liebetrau	45618	12/12/2024
CORPPAY	40153410 549100	City-Sponsored Expenses	2024	12	INV	Paid	68.64	83491 11/24 JH	City Credit Card J. Hamlin	45618	12/12/2024
CORPPAY	40353190 549100	City-Sponsored Expenses	2024	12	INV	Paid	68.64	83491 11/24 JH	City Credit Card J. Hamlin	45618	12/12/2024
CORPPAY	51051821 542300	Postage & Freight	2024	12	INV	Paid	32.00	83491 11/24 Finance	City Credit Card Finance Dept.	45618	12/12/2024
DARKHORS	EXE51310 549100	City-Sponsored Expenses	2024	12	INV	Paid	2,435.71	83492 20241121 Hats-Tees	T shirts and hats for staff for Mayor's Breakfst	45617	12/12/2024
ESRI	50251881 548860	Hardware-Software Maintenance	2024	12	INV	Paid	13,393.96	83493 94751598	Basic Lease payment ArcGIS	45469	12/12/2024
Evergreen Ford	50154868 531301	Repair Parts	2024	12	INV	Paid	210.57	83494 5210576	Wiper motor replacement #405 pu	45611	12/12/2024
Evergreen Ford	50154868 548000	Repair & Maintenance Services	2024	12	INV	Paid	1,920.79	83494 6304087/1	Crank no start VCT sensor bad- replaced	45609	12/12/2024
FRANKSFL	PKF57680 548000	Repair & Maintenance Services	2024	12	INV	Paid	1,140.10	83495 81023	Flag Pole repair	45514	12/12/2024
GALLSLLC	FIR52220 531051	Personal Protective Equipment	2024	12	INV	Paid	941.40	83496 029565278	Extraction suites x4 and heat transfer lettering	45602	12/12/2024

NAVIA AP	POL52122 522300	HRA Medical Reimbursements	2024	12	INV	Paid	45.13	83510 10898339	HRA Admin Fees- October	45593	12/12/2024
NAVIA AP	POL52131 522300	HRA Medical Reimbursements	2024	12	INV	Paid	4.14	83510 10898339	HRA Admin Fees- October	45593	12/12/2024
NAVIA AP	STR54230 522300	HRA Medical Reimbursements	2024	12	INV	Paid	4.14	83510 10898339	HRA Admin Fees- October	45593	12/12/2024
NAVIA AP	STR54290 522300	HRA Medical Reimbursements	2024	12	INV	Paid	0.83	83510 10898339	HRA Admin Fees- October	45593	12/12/2024
NAVIA AP	01452110 522300	HRA Medical Reimbursements	2024	12	INV	Paid	0.99	83510 10898339	HRA Admin Fees- October	45593	12/12/2024
NAVIA AP	01452122 522300	HRA Medical Reimbursements	2024	12	INV	Paid	49.68	83510 10898339	HRA Admin Fees- October	45593	12/12/2024
NAVIA AP	31132010 522300	HRA Medical Reimbursements	2024	12	INV	Paid	2.19	83510 10898339	HRA Admin Fees- October	45593	12/12/2024
NAVIA AP	31132020 522300	HRA Medical Reimbursements	2024	12	INV	Paid	3.06	83510 10898339	HRA Admin Fees- October	45593	12/12/2024
NAVIA AP	31132030 522300	HRA Medical Reimbursements	2024	12	INV	Paid	3.02	83510 10898339	HRA Admin Fees- October	45593	12/12/2024
NAVIA AP	40153410 522300	HRA Medical Reimbursements	2024	12	INV	Paid	1.45	83510 10898339	HRA Admin Fees- October	45593	12/12/2024
NAVIA AP	40153481 522300	HRA Medical Reimbursements	2024	12	INV	Paid	22.77	83510 10898339	HRA Admin Fees- October	45593	12/12/2024
NAVIA AP	40153915 522300	HRA Medical Reimbursements	2024	12	INV	Paid	0.62	83510 10898339	HRA Admin Fees- October	45593	12/12/2024
NAVIA AP	40153935 522300	HRA Medical Reimbursements	2024	12	INV	Paid	6.21	83510 10898339	HRA Admin Fees- October	45593	12/12/2024
NAVIA AP	40253510 522300	HRA Medical Reimbursements	2024	12	INV	Paid	1.66	83510 10898339	HRA Admin Fees- October	45593	12/12/2024
NAVIA AP	40253580 522300	HRA Medical Reimbursements	2024	12	INV	Paid	33.12	83510 10898339	HRA Admin Fees- October	45593	12/12/2024
NAVIA AP	40353110 522300	HRA Medical Reimbursements	2024	12	INV	Paid	1.24	83510 10898339	HRA Admin Fees- October	45593	12/12/2024
NAVIA AP	40353130 522300	HRA Medical Reimbursements	2024	12	INV	Paid	8.28	83510 10898339	HRA Admin Fees- October	45593	12/12/2024
NAVIA AP	40353190 522300	HRA Medical Reimbursements	2024	12	INV	Paid	8.28	83510 10898339	HRA Admin Fees- October	45593	12/12/2024
NAVIA AP	41759431 522300	HRA Medical Reimbursements	2024	12	INV	Paid	2.69	83510 10898339	HRA Admin Fees- October	45593	12/12/2024
NAVIA AP	41759434 522300	HRA Medical Reimbursements	2024	12	INV	Paid	5.38	83510 10898339	HRA Admin Fees- October	45593	12/12/2024
NAVIA AP	41759435 522300	HRA Medical Reimbursements	2024	12	INV	Paid	5.38	83510 10898339	HRA Admin Fees- October	45593	12/12/2024
NAVIA AP	50154861 522300	HRA Medical Reimbursements	2024	12	INV	Paid	0.41	83510 10898339	HRA Admin Fees- October	45593	12/12/2024
NAVIA AP	50154868 522300	HRA Medical Reimbursements	2024	12	INV	Paid	6.21	83510 10898339	HRA Admin Fees- October	45593	12/12/2024
NAVIA AP	50251888 522300	HRA Medical Reimbursements	2024	12	INV	Paid	24.84	83510 10898339	HRA Admin Fees- October	45593	12/12/2024
NAVIA AP	51051820 522300	HRA Medical Reimbursements	2024	12	INV	Paid	0.21	83510 10898339	HRA Admin Fees- October	45593	12/12/2024
NAVIA AP	51051821 522300	HRA Medical Reimbursements	2024	12	INV	Paid	6.21	83510 10898339	HRA Admin Fees- October	45593	12/12/2024
Nigel Draveling	63123150 231500	Undistributed Payroll Deductns	2024	12	INV	Paid	29.00	83511 LTD Reimb.	Payroll Deduction Reimbursement- N. Draveling	45638	12/12/2024
OFFICES	PLN55860 541100	Outside Legal Services -	2024	12	INV	Paid	2,240.00	83512 1400	Hearing & decision in the NWRM variance	45617	12/12/2024
PACIFICA	PLN55860 541100	Outside Legal Services - Gen	2024	12	INV	Paid	1,389.49	83513 93583	10062.16 Ladder properties code enforcement	45604	12/12/2024
PARAMET	31137020 541000	Community Ctr - Prof'l Svcs	2024	12	INV	Paid	449.28	83514 60163	Community Ctr Design/Build Support Svcs to 10/5/24	45575	12/12/2024
PARAMET	40153481 541050	Engineering Services	2024	12	INV	Paid	4,840.20	83514 61366	For Canyon Sprgs chlorination bldg survey & map	45611	12/12/2024
PARAMET	41750935 541040	384th St - Const Mgmt	2024	12	INV	Paid	9,487.10	83514 60595	For 384th Ave. Const Mgt Svcs Ending 10/5/2024	45588	12/12/2024
PERFSYS	51051821 548000	Repair & Maintenance Services	2024	12	INV	Paid	258.57	83515 12643204	Fire extinguisher annual service and maintenance	45610	12/12/2024
Perteet Eng	PLN55860 541040	Engineering Services	2024	12	INV	Paid	4,484.64	83516 00023042.0012-1	City project archives coordination & Transfer	45607	12/12/2024
Perteet Eng	PLN55860 541040	Engineering Services	2024	12	INV	Paid	750.00	83516 00023042.0013-1	CG2024 recalimed water distrib. sys imprvmts (PPW)	45607	12/12/2024
Perteet Eng	PLN55860 541040	Engineering Services	2024	12	INV	Paid	375.00	83516 00023042.0015-1	CG2024-001 Sandy cove Park Restoration	45607	12/12/2024
Perteet Eng	PLN55861 541040	Engineering Services	2024	12	INV	Paid	1,031.25	83516 00022222.0000-229	SR II, Parcel S22	45607	12/12/2024
Perteet Eng	PLN55861 541040	Engineering Services	2024	12	INV	Paid	34,400.76	83516 00023042.0000-246	Ridgepointe, Parcel S14; Snoq Valley Health (CED)	45607	12/12/2024
PlanIT Geo	40353190 541000	Professional Svcs - General	2024	12	INV	Paid	7,164.73	83517 QB INV-25841	Tree canopy cover assesmt- Anal & classification	45596	12/12/2024
PSE	FIR52250 547100	Electricity	2024	12	INV	Paid	1,588.64	83518 257959 11/24	Electricity	45600	12/12/2024
PSRFA	50154868 548000	Repair & Maintenance Services	2024	12	INV	Paid	195.66	83519 11174	Maint. contract for 2 Fire Trucks & 2 aid units	45596	12/12/2024
PSRFA	50154868 548000	Repair & Maintenance Services	2024	12	INV	Paid	482.61	83519 11175	Maint. contract for 2 Fire Trucks & 2 aid units	45596	12/12/2024
PSRFA	50154868 548000	Repair & Maintenance Services	2024	12	INV	Paid	2,885.96	83519 11295	Maint. contract for 2 Fire Trucks & 2 aid units	45595	12/12/2024
PSRFA	50154868 548000	Repair & Maintenance Services	2024	12	INV	Paid	2,170.69	83519 11317	Maint. contract for 2 Fire Trucks & 2 aid units	45595	12/12/2024
PSRFA	50154868 548000	Repair & Maintenance Services	2024	12	INV	Paid	5,989.19	83519 11394	Maint. contract for 2 Fire Trucks & 2 aid units	45600	12/12/2024
PSRFA	50154868 548000	Repair & Maintenance Services	2024	12	INV	Paid	302.79	83519 11411	Maint. contract for 2 Fire Trucks & 2 aid units	45601	12/12/2024
PT	40153481 548000	Repair & Maintenance Services	2024	12	INV	Paid	18,871.37	83520 0212393-IN	599 pump repair	45607	12/12/2024
PT	40153481 548000	Repair & Maintenance Services	2024	12	INV	Paid	45,885.91	83520 0212394-IN	Winery booster pump replacement	45607	12/12/2024
Puget Paving & Const	31059532 563000	Street Resurface - Construct	2024	12	INV	Paid	9,386.25	83521 24-118-3	2024 road maint. and repair project -final pay	45621	12/12/2024
ROBERT HALF	FIN51423 541190	Temporary Agency Personnel	2024	12	INV	Paid	2,436.00	83522 64325110	S. Wong- Payroll specialist support-retro & other	45615	12/12/2024
ROBERT HALF	FIN51423 541190	Temporary Agency Personnel	2024	12	INV	Paid	2,310.00	83522 64347683	S. Wong-Payroll specialist (retro & other)	45621	12/12/2024
ROBERT HALF	PLN55860 541190	Temporary Agency Personnel	2024	12	INV	Paid	1,015.00	83522 64289019	A. Jain CD Support	45607	12/12/2024
ROBERT HALF	PLN55860 541190	Temporary Agency Personnel	2024	12	INV	Paid	1,015.00	83522 64316372	A. Jain CD Support	45614	12/12/2024
SEATIMES	CLK51420 541320	Legal Notices	2024	12	INV	Paid	105.00	83523 88823	Public Hearing Notice-Traffic Impact Fee Prgrm	45617	12/12/2024
SEATIMES	CLK51420 541320	Legal Notices	2024	12	INV	Paid	207.00	83523 88886	Public Hrg Notice-Adoption of Comprehensive Plan	45618	12/12/2024
SEATIMES	CLK51420 541330	Ordinance Publication	2024	12	INV	Paid	75.00	83523 89162	Ordiance 1298	45628	12/12/2024
SEATIMES	CLK51420 541330	Ordinance Publication	2024	12	INV	Paid	77.50	83523 89163	Ordiance 1299	45628	12/12/2024
SHREDIT	FIR52220 541000	Professional Svcs - General	2024	12	INV	Paid	65.75	83524 8008686783	Shredding services	45583	12/12/2024
Spartan Armor Syst	FIR52220 531051	Personal Protective Equipment	2024	12	INV	Paid	1,850.29	83525 525932	Soft armor protection vest for Firefighters	45614	12/12/2024

SPOK	40153935	542000	Telephone Service	2024	12	INV	Paid	30.24	83526	H0303878W	Monthly irrigation pager service	45611	12/12/2024
SQUAK MT	STR54230	531300	Repair & Maintenance Supplies	2024	12	INV	Paid	15,537.53	83527	220000314097	Fowler Pots Center St./Railroad Ave.	45435	12/12/2024
ST AUDITOR	FIN51423	541091	State Auditor Services	2024	12	INV	Paid	3,197.00	83528	L163702	Audit Services-2022-23 Federal- September	45575	12/12/2024
ST AUDITOR	FIN51423	541091	State Auditor Services	2024	12	INV	Paid	9,313.00	83528	L164224	FY 2021 & FY 2022-2023 Audit Services - October	45608	12/12/2024
SUMMIT LAW	HUM51810	541120	Legal Consulting Svcs - HR	2024	12	INV	Paid	246.00	83529	158968	Legal Svcs RE: SPA	45614	12/12/2024
SUMMIT LAW	HUM51810	541120	Legal Consulting Svcs - HR	2024	12	INV	Paid	1,644.00	83529	158969	Legal Svcs RE: Teamsters	45614	12/12/2024
SV HISTORY MUSEUM	11055736	541000	Professional Svcs - General	2024	12	INV	Paid	1,200.00	83530	2024 LTAC #2	Expanded staffing for Museum	45608	12/12/2024
TAVCOM	HUM51810	541420	HR-Related Services	2024	12	INV	Paid	1,500.00	83531	T1023177	Employment ad 4th Qtr Nat. Veterans review section	45595	12/12/2024
TJE	40353190	548156	Emergency Tree Removal	2024	12	INV	Paid	23,849.26	83532	04819-I	Rmv trees fm prvt property & ROW -11/19 windstorm	45623	12/12/2024
TYLERTEC	35059418	541000	Professional Svcs - General	2024	12	INV	Paid	2,608.00	83533	045-491662	Tyler Consulting Services	45595	12/12/2024
TYLERTEC	35059418	541000	Professional Svcs - General	2024	12	INV	Paid	10,429.57	83533	045-492250	Tyler Consulting Services	45602	12/12/2024
TYLERTEC	35059418	541000	Professional Svcs - General	2024	12	INV	Paid	1,304.00	83533	045-493153	Tyler Consulting Services	45609	12/12/2024
ULINE	PKF57680	531300	Repair & Maintenance Supplies	2024	12	INV	Paid	7,325.77	83534	182873487	Parks restroom supplies	45545	12/12/2024
ULINE	STR54230	531910	Operating Supplies	2024	12	INV	Paid	242.46	83534	180810890	Hi vis vests	45495	12/12/2024
ULINE	40153481	531300	Repair & Maintenance Supplies	2024	12	INV	Paid	1,003.02	83534	185686965	Scaffolding for NWTP	45610	12/12/2024
VERIZCS	40153935	542000	Telephone Service	2024	12	INV	Paid	355.68	83535	9978890372	Monthly cell modem charges	45612	12/12/2024
VERIZCS	40253510	542010	Cellular Telephone	2024	12	INV	Paid	378.78	83535	9942729323	SCADA m2m communications	45161	12/12/2024
VERIZCS	50251888	542010	Cellular Telephone	2024	12	INV	Paid	10,069.92	83535	9978890371	Monthly Cellular Telephone Service	45612	12/12/2024
Washington Economic	PLN55860	549200	Dues-Subscriptions-Memberships	2024	12	INV	Paid	400.00	83536	9232	2025 Membership- Org. in WEDA	45599	12/12/2024
Water Mgmt Group	40153935	541000	Professional Svcs - General	2024	12	INV	Paid	4,004.98	83537	21842	December 2024 maxicom monitoring services	45616	12/12/2024
WLACE	01452150	531300	Repair & Maintenance Supplies	2024	12	INV	Paid	22.45	83538	15312316	Deck screws and extension cord- Annex	45450	12/12/2024
WLACE	01452150	531300	Repair & Maintenance Supplies	2024	12	INV	Paid	13.04	83538	15312321	Wall plates - annex	45451	12/12/2024
WLACE	40153935	531300	Repair & Maintenance Supplies	2024	12	INV	Paid	160.29	83538	15313655	Hole saw bits	45614	12/12/2024
WSAFC	FIR52210	549200	Dues-Subscriptions-Memberships	2024	12	INV	Paid	2,340.90	83539	2777	Fire Agency Membership	45588	12/12/2024

City of Snoqualmie

Claims presented to the City to be paid in the amount of **1,471,424.55**

For claims warrants numbered 83540 through 83617 & dated 12/19/2024

#132

AM TEST	40253585	541000	Professional Svcs - General	2024	12	INV	Paid	1,330.00	83540	A24G2460	CIP project testing	45607	12/19/2024
AMZONCAP	00280130	531900	Miscellaneous Supplies	2024	12	INV	Paid	381.64	83541	14C7-XV7R-6LPD	Winter lights supplies	45629	12/19/2024
AMZONCAP	COM55720	535900	Small Tools & Equipment	2024	12	INV	Paid	213.74	83541	1PC7-PNWX-WMHR	Video equipment-Microphone, camera cage/handles	45631	12/19/2024
AMZONCAP	FIN51423	531000	Office Supplies	2024	12	INV	Paid	21.81	83541	1KKH-T9PV-96LF	Wireless mouse for Ellen Kim	45578	12/19/2024
AMZONCAP	POL52122	531000	Office Supplies	2024	12	INV	Paid	24.00	83541	1KNX-YDML-H6WL	Interoffice walkie talkies (2)	45611	12/19/2024
AMZONCAP	POL52122	531820	Info Tech Components	2024	12	INV	Paid	66.91	83541	1TM7-KFNG-XXRJ	charge adapters, cables for evidence, USB's	45621	12/19/2024
AMZONCAP	40153481	531300	Repair & Maintenance Supplies	2024	12	INV	Paid	106.80	83541	14MX-HDG6-69HK	Alligator clip, bilge pump, backwash hose	45614	12/19/2024
AMZONCAP	40153481	531300	Repair & Maintenance Supplies	2024	12	INV	Paid	346.90	83541	1JHY-VVGX-HTCH	tool bags and batteries	45617	12/19/2024
AMZONCAP	40353130	531820	Info Tech Components	2024	12	INV	Paid	212.69	83541	1PN1-QGXD-1Y6V	Urban Forestry iPad cases and Apple pencil	45609	12/19/2024
AMZONCAP	50251881	531820	Info Tech Components	2024	12	INV	Paid	537.58	83541	1P3Y-94GF-3MX7	Wirless mouse, network tool kit, scanner, multimeter	45595	12/19/2024
AMZONCAP	50251888	531300	Repair & Maintenance Supplies	2024	12	INV	Paid	32.35	83541	1HTF-PTG1-WRQQ	Rack nuts and bolts	45631	12/19/2024
AMZONCAP	50251888	531300	Repair & Maintenance Supplies	2024	12	INV	Paid	49.10	83541	1VN4-MJCF-47G9	Imaging drum replacement for HR printer	45586	12/19/2024
ASPECT	40353145	541050	Engineering Services	2024	12	INV	Paid	890.00	83542	598426	For 2024 Bioswale Sediment Testing- Nov.	45632	12/19/2024
ASPECT	41739434	541070	Source of Supply - Studies & I	2024	12	INV	Paid	29,637.50	83542	594488	ASR Analysis and Feas. study svcs ending 10/27/24	45607	12/19/2024
ASPECT	41739434	541070	Source of Supply - Studies & I	2024	12	INV	Paid	7,971.25	83542	598373	ASR Analysis and Feas. study svcs ending 12/1/24	45632	12/19/2024
AT&TGDC	01452122	541000	Professional Svcs - General	2024	12	INV	Paid	120.00	83543	536641	Cell phone tower/area search fef 24N-3730	45609	12/19/2024
AWCCOBRA	FIN51423	522200	Medical-Dental-Vision Benefits	2024	12	INV	Paid	1,992.83	83544	12.2024	COBRA payment for Gerald Knutsen: BSI: 360073048	45619	12/19/2024
CARLSONC	PKF57680	531300	Repair & Maintenance Supplies	2024	12	INV	Paid	9,600.80	83545	33420	Jeanne Hansen building repair	45597	12/19/2024
CBRE	40153481	541000	Professional Svcs - General	2024	12	INV	Paid	3,000.00	83546	085464-1-24	Rental Appraisal for NLS lease site	45623	12/19/2024
CENLINK	50251888	542000	Telephone Service	2024	12	INV	Paid	1,392.76	83547	300575004 11/24	Snoqualmie police land lines-Nov 20-Dec 19	45616	12/19/2024
Central Welding	FIR52220	531910	Operating Supplies	2024	12	INV	Paid	109.03	83548	0002134636	Sm/Med High Pressure & Haz Mat	45504	12/19/2024
Central Welding	FIR52220	531910	Operating Supplies	2024	12	INV	Paid	209.87	83548	0002145275	Sm/Med High Pressure & Haz Mat	45518	12/19/2024
Central Welding	FIR52220	531910	Operating Supplies	2024	12	INV	Paid	4.78	83548	0002198196	Service chg for past inv.0002134636 & 0002145275	45579	12/19/2024
Central Welding	FIR52220	531910	Operating Supplies	2024	12	INV	Paid	109.03	83548	0002238377	Sm/Med High Pressure & Haz Mat	45626	12/19/2024
CENTURYLINK	50251888	542000	Telephone Service	2024	12	INV	Paid	719.88	83549	300568001 11/24	Monthly telephone service	45616	12/19/2024
CENTURYLINK	50251888	542000	Telephone Service	2024	12	INV	Paid	90.90	83549	300570848 11/24	Monthly telephone service	45616	12/19/2024
CENTURYLINK	50251888	542000	Telephone Service	2024	12	INV	Paid	744.80	83549	300571491 11/24	Monthly telephone service	45616	12/19/2024
CENTURYLINK	50251888	542000	Telephone Service	2024	12	INV	Paid	133.97	83549	300573862 11/24	Monthly telephone service	45616	12/19/2024
CENTURYLINK	50251888	542000	Telephone Service	2024	12	INV	Paid	212.52	83549	300576080 11/24	Monthly telephone service	45616	12/19/2024
CENTURYLINK	50251888	542000	Telephone Service	2024	12	INV	Paid	1.10	83549	402478791 11/24	Monthly telephone service	45616	12/19/2024
CENTURYLINK	50251888	542000	Telephone Service	2024	12	INV	Paid	1,585.08	83549	411746240 11/24	Monthly telephone service	45616	12/19/2024

Chinook Lumber	STR54230 531300	Repair & Maintenance Supplies	2024	12	INV	Paid	43,971.88	83550 2075983	Fencing material	45618	12/19/2024
Cimco-GC Systems	40153481 548000	Repair & Maintenance Services	2024	12	INV	Paid	16,873.41	83551 6210	Canyon Springs pilot kit upgrade	45618	12/19/2024
COI	POL52360 541502	Jail Services - Issaquah	2024	12	INV	Paid	18,061.28	83552 24000474	Issaquah Jail- misc medical- Snoq. inmates 10/2024	45621	12/19/2024
CORED	FIR52210 549210	KCEMS Reimbursable Services	2024	12	INV	Paid	3,436.00	83553 FTI0000564	MIH Q3 2024- KCEMS Reimb. svcs	45623	12/19/2024
CORPPAY	50251881 531800	Department Software	2024	12	INV	Paid	253.93	83554 11/24 FL	City Credit Card F. Lacroix	45618	12/19/2024
CORPPAY	50251888 541030	Info Tech Services	2024	12	INV	Paid	856.42	83554 11/24 IT	City Credit Card IT Dept.	45618	12/19/2024
COS	FIR52250 547300	Water - Sewer - Stormwater	2024	12	INV	Paid	856.22	83555 UB 11/24	COS UB 11/24	45631	12/19/2024
COS	NONS1820 547300	Water - Sewer - Stormwater	2024	12	INV	Paid	194.20	83555 UB 11/24	COS UB 11/24	45631	12/19/2024
COS	PKF57680 547300	Water - Sewer - Stormwater	2024	12	INV	Paid	12,101.82	83555 UB 11/24	COS UB 11/24	45631	12/19/2024
COS	POL52150 547300	Water - Sewer - Stormwater	2024	12	INV	Paid	972.07	83555 UB 11/24	COS UB 11/24	45631	12/19/2024
COS	STR54230 547300	Water - Sewer - Stormwater	2024	12	INV	Paid	1,650.92	83555 UB 11/24	COS UB 11/24	45631	12/19/2024
COS	STR54270 547300	Water - Sewer - Stormwater	2024	12	INV	Paid	195.51	83555 UB 11/24	COS UB 11/24	45631	12/19/2024
COS	40153481 547300	Water - Sewer - Stormwater	2024	12	INV	Paid	884.17	83555 UB 11/24	COS UB 11/24	45631	12/19/2024
COS	40153935 547300	Water - Sewer - Stormwater	2024	12	INV	Paid	250.30	83555 UB 11/24	COS UB 11/24	45631	12/19/2024
COS	40253580 547300	Water - Sewer - Stormwater	2024	12	INV	Paid	8,857.56	83555 UB 11/24	COS UB 11/24	45631	12/19/2024
COS	40353130 547300	Water - Sewer - Stormwater	2024	12	INV	Paid	965.92	83555 UB 11/24	COS UB 11/24	45631	12/19/2024
COS	51051821 547300	Water - Sewer - Stormwater	2024	12	INV	Paid	6,505.77	83555 UB 11/24	COS UB 11/24	45631	12/19/2024
CP	CLK51420 541000	Professional Svcs - General	2024	12	INV	Paid	442.95	83556 GCI0016084	Snoqualmie Municipal Code web update	45623	12/19/2024
CTV	FIR52220 531910	Operating Supplies	2024	12	INV	Paid	43.63	83557 B389764	Surge outlet for station	45605	12/19/2024
CTV	PKF57680 531300	Repair & Maintenance Supplies	2024	12	INV	Paid	34.88	83557 B388936	Assorted repair and maintenance supplies	45592	12/19/2024
CTV	PKF57680 531300	Repair & Maintenance Supplies	2024	12	INV	Paid	23.39	83557 B389007	Assorted repair and maintenance supplies	45593	12/19/2024
CTV	PKF57680 531300	Repair & Maintenance Supplies	2024	12	INV	Paid	53.68	83557 B389077	Assorted repair and maintenance supplies	45594	12/19/2024
CTV	PKF57680 531300	Repair & Maintenance Supplies	2024	12	INV	Paid	136.38	83557 B389107	Assorted repair and maintenance supplies	45595	12/19/2024
CTV	PKF57680 531300	Repair & Maintenance Supplies	2024	12	INV	Paid	11.98	83557 B389235	Assorted repair and maintenance supplies	45597	12/19/2024
CTV	PKF57680 531300	Repair & Maintenance Supplies	2024	12	INV	Paid	15.57	83557 B389431	Assorted repair and maintenance supplies	45600	12/19/2024
CTV	PKF57680 531300	Repair & Maintenance Supplies	2024	12	INV	Paid	62.15	83557 B389484	Assorted repair and maintenance supplies	45601	12/19/2024
CTV	PKF57680 531300	Repair & Maintenance Supplies	2024	12	INV	Paid	112.82	83557 B389662	Assorted repair and maintenance supplies	45604	12/19/2024
CTV	PKF57680 531300	Repair & Maintenance Supplies	2024	12	INV	Paid	71.94	83557 B390062	Assorted repair and maintenance supplies	45610	12/19/2024
CTV	PKF57680 531300	Repair & Maintenance Supplies	2024	12	INV	Paid	41.45	83557 B390119	Assorted repair and maintenance supplies	45611	12/19/2024
CTV	PKF57680 531300	Repair & Maintenance Supplies	2024	12	INV	Paid	15.26	83557 B390138	Assorted repair and maintenance supplies	45611	12/19/2024
CTV	PKF57680 531300	Repair & Maintenance Supplies	2024	12	INV	Paid	7.62	83557 B390314	Assorted repair and maintenance supplies	45614	12/19/2024
CTV	POL52150 531300	Repair & Maintenance Supplies	2024	12	INV	Paid	55.50	83557 A311320	Ammonia, squeegee, scrubber, bucket	45366	12/19/2024
CTV	POL52150 531300	Repair & Maintenance Supplies	2024	12	INV	Paid	11.97	83557 B355221	Teflon lubricant	45111	12/19/2024
CTV	POL52150 531300	Repair & Maintenance Supplies	2024	12	INV	Paid	64.55	83557 B370827	Seal tape	45341	12/19/2024
CTV	POL52150 531300	Repair & Maintenance Supplies	2024	12	INV	Paid	27.20	83557 B371980	Wire hooks, liners	45363	12/19/2024
CTV	POL52150 531300	Repair & Maintenance Supplies	2024	12	INV	Paid	119.76	83557 B372123	Hose, nozzle	45365	12/19/2024
CTV	POL52150 531300	Repair & Maintenance Supplies	2024	12	INV	Paid	21.84	83557 B374829	Wall anchors, levels	45403	12/19/2024
CTV	STR54230 531300	Repair & Maintenance Supplies	2024	12	INV	Paid	16.54	83557 A311699	Assorted repair and maintenance supplies	45593	12/19/2024
CTV	STR54230 531300	Repair & Maintenance Supplies	2024	12	INV	Paid	60.86	83557 B389106	Assorted repair and maintenance supplies	45595	12/19/2024
CTV	STR54230 531300	Repair & Maintenance Supplies	2024	12	INV	Paid	28.34	83557 B389953	Assorted repair and maintenance supplies	45608	12/19/2024
CTV	STR54230 531300	Repair & Maintenance Supplies	2024	12	INV	Paid	252.97	83557 B390388	Assorted repair and maintenance supplies	45615	12/19/2024
CTV	STR54230 531300	Repair & Maintenance Supplies	2024	12	INV	Paid	15.03	83557 B390442	Assorted repair and maintenance supplies	45615	12/19/2024
CTV	STR54230 531300	Repair & Maintenance Supplies	2024	12	CRM	Paid	-28.98	83557 B390455	Assorted repair and maintenance supplies	45615	12/19/2024
CTV	01452150 531300	Repair & Maintenance Supplies	2024	12	INV	Paid	54.39	83557 B377145	Keys for North Bend Annex	45433	12/19/2024
CTV	01452150 531300	Repair & Maintenance Supplies	2024	12	INV	Paid	35.16	83557 B377243	Toilet brush set, door stop, knife, foam tape	45435	12/19/2024
CTV	01452150 531300	Repair & Maintenance Supplies	2024	12	INV	Paid	54.39	83557 B377481	Keys	45438	12/19/2024
CTV	01452150 531300	Repair & Maintenance Supplies	2024	12	INV	Paid	12.84	83557 B382379	Hook strips, sawtooth hangers	45498	12/19/2024
CTV	40153481 531300	Repair & Maintenance Supplies	2024	12	INV	Paid	70.87	83557 B389169	Assorted repair and maintenance supplies	45596	12/19/2024
CTV	40353130 531300	Repair & Maintenance Supplies	2024	12	INV	Paid	9.26	83557 B389962	Assorted repair and maintenance supplies	45608	12/19/2024
CTV	51051821 531300	Repair & Maintenance Supplies	2024	12	INV	Paid	14.16	83557 B389004	Assorted repair and maintenance supplies	45593	12/19/2024
CTV	51051821 531300	Repair & Maintenance Supplies	2024	12	INV	Paid	68.67	83557 B389280	Assorted repair and maintenance supplies	45598	12/19/2024
CTV	51051821 531300	Repair & Maintenance Supplies	2024	12	INV	Paid	34.88	83557 B389294	Assorted repair and maintenance supplies	45598	12/19/2024
CTV	51051821 531300	Repair & Maintenance Supplies	2024	12	INV	Paid	392.65	83557 B390389	Assorted repair and maintenance supplies	45615	12/19/2024
DOE	40253510 523300	Reimb - Dues, Licenses & Cert	2024	12	INV	Paid	200.00	83558 OP-25Beach7543	Lyle Beach OP 3 certification renewal	45617	12/19/2024
DOE	40253510 523300	Reimb - Dues, Licenses & Cert	2024	12	INV	Paid	200.00	83558 OP-25Dalzie8623	Ryan Dalziel OP 2 certification renewal	45617	12/19/2024
DOE	40253510 523300	Reimb - Dues, Licenses & Cert	2024	12	INV	Paid	200.00	83558 OP-25George9277	Jay George OP 3 certification renewal	45617	12/19/2024
DOE	40253510 523300	Reimb - Dues, Licenses & Cert	2024	12	INV	Paid	200.00	83558 OP-25Holmes6854	Tom Holmes OP 4 certification renewal	45617	12/19/2024
DOE	40253510 523300	Reimb - Dues, Licenses & Cert	2024	12	INV	Paid	200.00	83558 OP-25Miller8985	Matt Miller OP 3 certification renewal	45617	12/19/2024
DONSMALL	50154868 532100	Gasoline/Diesel Fuel	2024	12	INV	Paid	14,190.68	83559 0268249	G-1 Gen set Fuel- WWTP	45618	12/19/2024

DOO	STR54267 548000	St Clean Repair & Maint Svcs	2024	12	INV	Paid	4,273.50	83560 1010	Street sweeping	45619	12/19/2024
DOO	STR54267 548000	St Clean Repair & Maint Svcs	2024	12	INV	Paid	1,942.50	83560 1011	Street sweeping	45626	12/19/2024
DOO	STR54267 548000	St Clean Repair & Maint Svcs	2024	12	INV	Paid	4,757.00	83560 1012	Street sweeping	45626	12/19/2024
DOO	STR54267 548000	St Clean Repair & Maint Svcs	2024	12	INV	Paid	4,485.65	83560 1015	Street sweeping	45601	12/19/2024
DOO	STR54267 548000	St Clean Repair & Maint Svcs	2024	12	INV	Paid	5,087.50	83560 996	Street sweeping- period to 11/30/24	45603	12/19/2024
DOO	STR54267 548000	St Clean Repair & Maint Svcs	2024	12	INV	Paid	3,787.88	83560 997	Street sweeping- period to 11/30/24	45602	12/19/2024
DOO	STR54267 548000	St Clean Repair & Maint Svcs	2024	12	INV	Paid	4,662.00	83560 998	Street sweeping	45601	12/19/2024
DOO	STR54267 548000	St Clean Repair & Maint Svcs	2024	12	INV	Paid	7,381.50	83560 999	Street sweeping	45610	12/19/2024
Encore Media Group	PLN55870 541000	Professional Svcs - General	2024	12	INV	Paid	2,993.20	83561 3042-M	Encore Theater Ads- Snoqualmie Winter Lights	45626	12/19/2024
ENTENMAN	POL52122 531050	Uniforms & Protective Gear	2024	12	INV	Paid	175.75	83562 0184733-IN	Chaplain P. Hamman dome badge	45615	12/19/2024
Evergreen Ford	50154868 531301	Repair Parts	2024	12	INV	Paid	226.12	83563 5210771	All weather mats	45622	12/19/2024
First Responder	POL52110 523100	Clothing Allowance	2024	12	INV	Paid	559.20	83564 4302-3	B. Lynch- jumpsuit with patch and embroidery	45408	12/19/2024
First Responder	POL52110 542300	Postage & Freight	2024	12	INV	Paid	10.09	83564 8657-3	P. Mandery- pants shipping	45525	12/19/2024
First Responder	01452110 542300	Postage & Freight	2024	12	INV	Paid	10.08	83564 8657-3	P. Mandery- pants shipping	45525	12/19/2024
GRAINGER	40353190 531300	Repair & Maintenance Supplies	2024	12	INV	Paid	127.16	83565 9312523583	Gloves for tree planting	45607	12/19/2024
GRIMINC	STR54264 531300	Repair & Maintenance Supplies	2024	12	INV	Paid	5,408.35	83566 33451720-01	Supplies for making street signs	45622	12/19/2024
HANDYHEL	PLN55870 541000	Professional Svcs - General	2024	12	INV	Paid	1,893.72	83567 6317	Winter pole banner install	45623	12/19/2024
HD Fowler	40353130 531300	Repair & Maintenance Supplies	2024	12	CRM	Paid	-402.41	83568 C606374	Credit for orig. inv. #16615502- storm pipe rtn	45377	12/19/2024
HD Fowler	50154868 531301	Repair Parts	2024	12	INV	Paid	787.94	83568 16884889	G-6 Gen set city water cooling backflow repair kit	45617	12/19/2024
HD Fowler	50154868 542300	Postage & Freight	2024	12	INV	Paid	55.10	83568 16881741	G-6 gen set cooling wtr backflow repair kit shiping	45614	12/19/2024
JENKINSP	40353135 548000	Repair & Maintenance Services	2024	12	INV	Paid	4,296.84	83569 29287	Catch basin cleaning	45608	12/19/2024
KBM	LEG51541 541100	Outside Legal Services - Gen	2024	12	INV	Paid	1,428.00	83570 24237	Pre-defense General	45629	12/19/2024
KC 500-1	NON56600 544800	KC Liquor-Substance Abuse Svcs	2024	12	INV	Paid	1,067.44	83571 2159579	Q3 2024 Liquor Tax & Profits	45628	12/19/2024
KC 710	CLK51440 541531	Election & Voter Services	2024	12	INV	Paid	25,362.87	83572 2159596	2024 Primary Election	45618	12/19/2024
KC 710	CLK51440 541531	Election & Voter Services	2024	12	INV	Paid	810.81	83572 2159601	2024 Primary Election Voter Pamphlet	45618	12/19/2024
KI 2	FIR52220 531050	Uniforms	2024	12	INV	Paid	403.40	83573 13610	Fire Chief shirt x2 and name tag	45624	12/19/2024
KI 2	FIR52220 531050	Uniforms	2024	12	INV	Paid	34.64	83573 13612	Name tags x3	45611	12/19/2024
LAI	FIR52220 531912	EMS Supplies & Equipment	2024	12	INV	Paid	1,138.61	83574 1530538	Various EMS supplies	45617	12/19/2024
LAI	FIR52220 531912	EMS Supplies & Equipment	2024	12	INV	Paid	59.33	83574 1531238	Lithium battery, sharps safe, probe covers	45621	12/19/2024
Land Development	PLN55860 541000	Professional Svcs - General	2024	12	INV	Paid	395.00	83575 36502	Snoqualmie Middle Housing P22-132	45615	12/19/2024
LEVEL3	50251888 542000	Telephone Service	2024	12	INV	Paid	2,371.66	83576 716252285	Monthly telephone service	45627	12/19/2024
LNC5	POL52110 523100	Clothing Allowance	2024	12	INV	Paid	410.22	83577 INV889747	G. Horejsi- armor alterations, external carrier	45621	12/19/2024
LOLM	NON51541 541110	Public Prosecutor Services	2024	12	INV	Paid	6,150.00	83578 Nov. 2024	Snoqualmie Prosecutor- Nov. 2024	45597	12/19/2024
LOUDEDGE	COM55720 541060	Design Services	2024	12	INV	Paid	1,000.00	83579 COS-1201024-B	Downtown Snoqualmie Parking Map	45627	12/19/2024
LOUDEDGE	PLN55870 541000	Professional Svcs - General	2024	12	INV	Paid	1,420.00	83579 COS-120124-A	Plein Air/Winter Lights Design and Fire Food Drive	45627	12/19/2024
LOUDEDGE	01257321 541390	Advertising, Legal Notices etc	2024	12	INV	Paid	225.00	83579 COS-120124-A	Plein Air/Winter Lights Design and Fire Food Drive	45627	12/19/2024
Massana Construction	31175050 563002	Kimball Ck Bridges -Const	2024	12	INV	Paid	192,421.43	83580 Pay Estimate #4	Pay Estimate #4 at the base bid price- no sls tax	45636	12/19/2024
Minuteman Press	COM55720 549300	Printing	2024	12	INV	Paid	1,405.73	83581 94132	Dec. utility bill insert- snow routes/storm prep	45634	12/19/2024
MONROECC	40353145 548000	Repair & Maintenance Services	2024	12	INV	Paid	836.51	83582 MCC2411.0154	Storm pond vegetation maint. & ROW litter picking	45615	12/19/2024
Natural Selection	40253555 548000	Repair & Maintenance Services	2024	12	INV	Paid	2,440.79	83583 7813	Beneficial use facil. fees for farm & application	45614	12/19/2024
Natural Selection	40253555 548000	Repair & Maintenance Services	2024	12	INV	Paid	3,540.64	83583 7814	Beneficial use facil. fees for farm & application	45614	12/19/2024
Natural Selection	40253555 548000	Repair & Maintenance Services	2024	12	INV	Paid	5,958.25	83583 7815	Beneficial use facil. fees for farm & application	45614	12/19/2024
NB AUTOF	50154868 531301	Repair Parts	2024	12	INV	Paid	81.72	83584 047378	Nov 24 ER&R vehicle and equipment parts	45594	12/19/2024
NB AUTOF	50154868 531301	Repair Parts	2024	12	INV	Paid	87.27	83584 047491	Nov 24 ER&R vehicle and equipment parts	45595	12/19/2024
NB AUTOF	50154868 531301	Repair Parts	2024	12	INV	Paid	42.16	83584 047711	Nov 24 ER&R vehicle and equipment parts	45597	12/19/2024
NB AUTOF	50154868 531301	Repair Parts	2024	12	INV	Paid	186.79	83584 047943	Nov 24 ER&R vehicle and equipment parts	45600	12/19/2024
NB AUTOF	50154868 531301	Repair Parts	2024	12	INV	Paid	188.02	83584 048161	Nov 24 ER&R vehicle and equipment parts	45602	12/19/2024
NB AUTOF	50154868 531301	Repair Parts	2024	12	INV	Paid	78.94	83584 048163	Nov 24 ER&R vehicle and equipment parts	45602	12/19/2024
NB AUTOF	50154868 531301	Repair Parts	2024	12	INV	Paid	80.56	83584 048273	Nov 24 ER&R vehicle and equipment parts	45603	12/19/2024
NB AUTOF	50154868 531301	Repair Parts	2024	12	INV	Paid	487.91	83584 048298	Nov 24 ER&R vehicle and equipment parts	45603	12/19/2024
NB AUTOF	50154868 531301	Repair Parts	2024	12	INV	Paid	214.93	83584 048429	Nov 24 ER&R vehicle and equipment parts	45604	12/19/2024
NB AUTOF	50154868 531301	Repair Parts	2024	12	INV	Paid	1,061.83	83584 048740	Nov 24 ER&R vehicle and equipment parts	45608	12/19/2024
NB AUTOF	50154868 531301	Repair Parts	2024	12	INV	Paid	61.05	83584 048741	Nov 24 ER&R vehicle and equipment parts	45608	12/19/2024
NB AUTOF	50154868 531301	Repair Parts	2024	12	INV	Paid	543.32	83584 048742	Nov 24 ER&R vehicle and equipment parts	45608	12/19/2024
NB AUTOF	50154868 531301	Repair Parts	2024	12	INV	Paid	176.84	83584 048878	Nov 24 ER&R vehicle and equipment parts	45609	12/19/2024
NB AUTOF	50154868 531301	Repair Parts	2024	12	INV	Paid	218.82	83584 049055	Nov 24 ER&R vehicle and equipment parts	45611	12/19/2024
NB AUTOF	50154868 531301	Repair Parts	2024	12	INV	Paid	409.34	83584 049140	Nov 24 ER&R vehicle and equipment parts	45611	12/19/2024
NB AUTOF	50154868 531301	Repair Parts	2024	12	INV	Paid	147.96	83584 049644	Nov 24 ER&R vehicle and equipment parts	45616	12/19/2024
NB AUTOF	50154868 531301	Repair Parts	2024	12	INV	Paid	104.34	83584 049655	Nov 24 ER&R vehicle and equipment parts	45616	12/19/2024

For claims warrants numbered 83618 through 83698 & dated 1/6/2025

#133

Table with columns for claimant, invoice number, description, date, status, amount, warrant number, description, amount, and date. Rows include Aliza Davids, Alpine Coachworks, AM TEST, AMZONCAP, AMZONCAP, AMZONCAP, AMZONCAP, AMZONCAP, BERGER, Bruce Dees & Assoc, Bruce Dees & Assoc, BYTE, CENTURYLINK, Chinook Lumber, City Wide, City Wide, CORPPAY, CORPPAY, CORPPAY, CPSE, CTV, CTV, DJC, ESA, ESA, FCS Bowman, FCS Bowman, FCS Bowman, FCS Bowman, FCS Bowman, FCS Bowman, FCS Bowman, FCS Bowman, FCS Bowman, FCS Bowman, FIDELIS, GALLSLLC, GRAINGER, HD Fowler, HD Supply Facil Main, HD Supply Facil Main, HD Supply Facil Main, Ivoxy Consulting Inc, Ivoxy Consulting Inc, Ivoxy Consulting Inc, Ivoxy Consulting Inc, Ivoxy Consulting Inc, JB Tree Svc, JENKINSP, K&L Gates, KC Facilites, KCFIRE45, KEEPOST, KI 2, KI 2, Kimley-Horn, Kissler.

PACS	EVE57390 541000	Professional Svcs - General	2024	12	INV	Paid	1,200.00	83669 6554	Sound stage system and support	45635	1/6/2025
PBBIPP	NON51890 542300	Postage & Freight	2024	12	INV	Paid	2,103.00	83670 PP 12/24	Purchase Power credit line	45641	1/6/2025
Perteet Eng	PLN55860 541040	Engineering Services	2024	12	INV	Paid	937.50	83671 00023042.0014-1	CG2024-0002 Snoqualmie River Trail	45636	1/6/2025
Perteet Eng	PLN55861 541040	Engineering Services	2024	12	INV	Paid	2,434.87	83671 00022222.0000-230	Snoqualmie Ridge 11-SR11, Parcel S22	45636	1/6/2025
Perteet Eng	PLN55861 541040	Engineering Services	2024	12	INV	Paid	12,456.15	83671 00023042.0000-247	Ridgepointe at Parcel S14	45636	1/6/2025
Phil Bennett	40353190 543000	Training & Travel	2024	12	INV	Paid	490.00	83672 RE P Bennett 12/24	Reimb. P. Bennett PNW-ISA Annual Conference reg.	45652	1/6/2025
PLATT	40153481 531300	Repair & Maintenance Supplies	2024	12	INV	Paid	209.58	83673 8Z29116	Supplies for canyon springs prv upgrade	45623	1/6/2025
PROSPECT	41759436 563000	WRF Improve Construction	2024	12	INV	Paid	604,843.98	83674 Pay Estimate #15	Construction thru 12/1/2024 B1 Structural mechanic	45627	1/6/2025
PSCACA	40253510 548270	License & Permit Fees	2024	12	INV	Paid	1,418.00	83675 20250428	Clean air permit 2025	45618	1/6/2025
PSE	FIR52250 547100	Electricity	2024	12	INV	Paid	2,641.89	83676 257959 12/24	Current Charges - Act # 200011257959 PSE Bill	45631	1/6/2025
PSE	PKF57680 547100	Electricity	2024	12	INV	Paid	2,430.82	83676 007355 12/24	Electricity	45635	1/6/2025
PSE	STR54263 547100	Electricity	2024	12	INV	Paid	177.14	83676 001499 12/24	Electricity	45628	1/6/2025
PSE	STR54263 547100	Electricity	2024	12	INV	Paid	49.80	83676 001499 12/24 #2	Electricity	45631	1/6/2025
PSE	STR54263 547100	Electricity	2024	12	INV	Paid	7,494.06	83676 001499 12/24 #3	Electricity	45635	1/6/2025
PSE	STR54263 547100	Electricity	2024	12	INV	Paid	25.45	83676 431306 12/24	Electricity	45629	1/6/2025
PSE	STR54263 547100	Electricity	2024	12	INV	Paid	12.02	83676 456550 12/24	Electricity	45631	1/6/2025
PSE	STR54263 547100	Electricity	2024	12	INV	Paid	35.24	83676 577403 12/24	Electricity	45631	1/6/2025
PSE	STR54263 547100	Electricity	2024	12	INV	Paid	45.62	83676 577445 12/24	Electricity	45631	1/6/2025
PSE	STR54263 547100	Electricity	2024	12	INV	Paid	175.84	83676 617464 12/24	Electricity	45631	1/6/2025
PSE	STR54263 547100	Electricity	2024	12	INV	Paid	1,324.11	83676 639966 12/24	Electricity	45631	1/6/2025
PSE	STR54263 547100	Electricity	2024	12	INV	Paid	39.28	83676 742043 12/24	Electricity	45631	1/6/2025
PSE	STR54263 547100	Electricity	2024	12	INV	Paid	79.97	83676 780111 12/24	Electricity	45631	1/6/2025
PSE	STR54263 547100	Electricity	2024	12	INV	Paid	18.27	83676 780137 12/24	Electricity	45631	1/6/2025
PSE	STR54263 547100	Electricity	2024	12	INV	Paid	27.32	83676 943807 12/24	Electricity	45639	1/6/2025
PSE	40153481 547100	Electricity	2024	12	INV	Paid	8,983.90	83676 004220 12/24	Electricity	45628	1/6/2025
PSE	40153481 547100	Electricity	2024	12	INV	Paid	54.22	83676 037989 12/24	Electricity	45632	1/6/2025
PSE	40153482 547100	Electricity	2024	12	INV	Paid	4,682.83	83676 004220 12/24	Electricity	45628	1/6/2025
PSE	40153935 547100	Electricity	2024	12	INV	Paid	12.02	83676 103385 12/24	Electricity	45631	1/6/2025
PSE	40153935 547100	Electricity	2024	12	INV	Paid	4,508.42	83676 436232 12/24	Electricity	45631	1/6/2025
PSE	40153935 547100	Electricity	2024	12	INV	Paid	13.02	83676 794782 12/24	Electricity	45631	1/6/2025
PSE	40253565 547100	Electricity	2024	12	INV	Paid	40.08	83676 007124 12/24	Electricity	45635	1/6/2025
PSE	40253565 547100	Electricity	2024	12	INV	Paid	10,851.79	83676 010656 12/24	Electricity	45635	1/6/2025
PSE	40253565 547100	Electricity	2024	12	INV	Paid	146.34	83676 241392 12/24	Electricity	45631	1/6/2025
PSE	40253565 547100	Electricity	2024	12	INV	Paid	365.39	83676 241418 12/24	Electricity	45631	1/6/2025
PSE	40253580 547100	Electricity	2024	12	INV	Paid	2,839.78	83676 010474 12/24	Electricity	45635	1/6/2025
PSE	40253580 547100	Electricity	2024	12	INV	Paid	21,631.10	83676 010656 12/24	Electricity	45635	1/6/2025
PSE	51051821 547100	Electricity	2024	12	INV	Paid	111.30	83676 005615 12/24	Electricity	45635	1/6/2025
PSE	51051821 547100	Electricity	2024	12	INV	Paid	634.49	83676 010474 12/24	Electricity	45635	1/6/2025
PSE	51051821 547100	Electricity	2024	12	INV	Paid	541.04	83676 133972 12/24	Electricity	45631	1/6/2025
PSE	51051821 547100	Electricity	2024	12	INV	Paid	169.11	83676 198066 12/24	Electricity	45631	1/6/2025
PSE	51051821 547100	Electricity	2024	12	INV	Paid	31.75	83676 198082 12/24	Electricity	45631	1/6/2025
PSE	51051821 547100	Electricity	2024	12	INV	Paid	11.71	83676 400820 12/24	Electricity	45631	1/6/2025
PSE	51051821 547100	Electricity	2024	12	INV	Paid	126.98	83676 549936 12/24	Electricity	45631	1/6/2025
PSRFA	50154868 548000	Repair & Maintenance Services	2024	12	INV	Paid	138.71	83677 11441	Fire Apparatus Repair and Service	45622	1/6/2025
PSRFA	50154868 548000	Repair & Maintenance Services	2024	12	INV	Paid	9,032.07	83677 11459	Fire Apparatus Repair Service #602 Crimson Fire tr	45622	1/6/2025
PSRFA	50154868 548000	Repair & Maintenance Services	2024	12	INV	Paid	1,525.41	83677 11584	Fire Apparatus Repair and Service #602 fire truck	45622	1/6/2025
Pure Water Partners	POL52150 545000	Operating Rentals & Leases	2024	12	INV	Paid	507.32	83678 1906908	Water/ice purifier & dispenser rental	45630	1/6/2025
RH2	40253510 541050	Engineering Services	2024	12	INV	Paid	5,754.09	83679 98846	Operational support	45617	1/6/2025
ROBERT HALF	FIN51423 541190	Temporary Agency Personnel	2024	12	INV	Paid	672.00	83680 64431393	S. Wong Payroll Specialist Support Retro Pay & Oth	45643	1/6/2025
ROBERT HALF	PLN55860 541190	Temporary Agency Personnel	2024	12	INV	Paid	1,015.00	83680 64378055	A. Jain CD Support	45629	1/6/2025
ROBERT HALF	PLN55860 541190	Temporary Agency Personnel	2024	12	INV	Paid	1,015.00	83680 64397538	A. Jain CD Support	45635	1/6/2025
ROBERT HALF	PLN55860 541190	Temporary Agency Personnel	2024	12	INV	Paid	1,015.00	83680 64424837	A. Jain CD Support	45642	1/6/2025
SEATIMES	PLN55860 541390	Advertising, Legal Notices etc	2024	12	INV	Paid	112.50	83681 89509	RFQ for Parcel #2524079033 (Affordable Housing)	45635	1/6/2025
SEATTLE TIMES	CLK51420 541320	Legal Notices	2024	12	INV	Paid	55.00	83682 89713	Ordinance 1300	45638	1/6/2025
SEATTLE TIMES	CLK51420 541320	Legal Notices	2024	12	INV	Paid	52.50	83682 89715	Ordinance 1302	45638	1/6/2025
SETINA	50154868 531301	Repair Parts	2024	12	INV	Paid	3,187.90	83683 298856	Replace front push bumper assemblies Police SUV	45643	1/6/2025
Siren Net	50154868 531301	Repair Parts	2024	12	INV	Paid	2,221.07	83684 0280089	Replacement front lamp/ligthead PD SUV's	45638	1/6/2025
Sound Cities Assn	NON51890 549253	Sound Cities Assn Dues	2024	12	INV	Paid	11,328.49	83685 5027	2025 Sound Cities Association (SCA) Dues	45636	1/6/2025
ST AUDITOR	FIN51423 541091	State Auditor Services	2024	12	INV	Paid	9,660.50	83686 L164865	FY2022-2023 Audit Services- November 2024	45637	1/6/2025

SUMMIT LAW	HUM51810 541120	Legal Consulting Svcs - HR	2024	12	INV	Paid	246.00	83687 159707	Legal Services Re: Mediation and SPA	45644	1/6/2025
Sunbelt Rentals	EVE57390 545000	Operating Rentals & Leases	2024	12	INV	Paid	68.14	83688 162970486-0001	Generator rental - tree lighting event	45635	1/6/2025
SV CHAMBER COMM	11055735 541000	Professional Svcs - General	2024	12	INV	Paid	10,000.00	83689 2317	SnoValley Chamber of Commerce LTAC WA Co-Op	45637	1/6/2025
SV CHAMBER COMM	11055735 541000	Professional Svcs - General	2024	12	INV	Paid	9,500.00	83689 2318	SnoValley Chamber of Commerce LTAC APP	45637	1/6/2025
SV CHAMBER COMM	11055735 541000	Professional Svcs - General	2024	12	INV	Paid	45,000.00	83689 2319	SnoValley Chamber of Commerce LTAC Marketing	45637	1/6/2025
SV CHAMBER COMM	11057391 541000	Professional Svcs - General	2024	12	INV	Paid	9,000.00	83689 2316	SnoValley Chamber of Commerce LTAC Block Party	45637	1/6/2025
SYSTEMS DESIGN W	FIR52270 541090	BLS Customer Billing Services	2024	12	INV	Paid	752.09	83690 20242307	October EMS Billing	45626	1/6/2025
The Narwhal Group	STR54266 541000	Professional Svcs - General	2024	12	INV	Paid	400.00	83691 2024-25221	Weathernet service fee - Oct 2024	45563	1/6/2025
The Narwhal Group	STR54266 541000	Professional Svcs - General	2024	12	INV	Paid	400.00	83691 2024-25371	Weathernet service fee - Nov 2024	45593	1/6/2025
The Narwhal Group	STR54266 541000	Professional Svcs - General	2024	12	INV	Paid	400.00	83691 2024-25596	Weathernet service fee - Dec 2024	45624	1/6/2025
US Postmaster	40153481 542300	Postage & Freight	2024	12	INV	Paid	690.00	83692 1/25 UB Postage	UB Postage for Dec. 2024 Bills	45659	1/6/2025
US Postmaster	40253580 542300	Postage & Freight	2024	12	INV	Paid	690.00	83692 1/25 UB Postage	UB Postage for Dec. 2024 Bills	45659	1/6/2025
US Postmaster	40353130 542300	Postage & Freight	2024	12	INV	Paid	690.00	83692 1/25 UB Postage	UB Postage for Dec. 2024 Bills	45659	1/6/2025
USAB	51051821 531300	Repair & Maintenance Supplies	2024	12	INV	Paid	919.73	83693 INV00552800	Facility backflow checkvalve rebuild kit	45622	1/6/2025
UJULC	40153481 541000	Professional Svcs - General	2024	12	INV	Paid	61.76	83694 4110232	Location service for November 2024	45626	1/6/2025
VFG	PLN55860 541000	Professional Svcs - General	2024	12	INV	Paid	2,800.00	83695 448438	General Minor Building Permit Assistance TO #20	45625	1/6/2025
VFG	PLN55860 541000	Professional Svcs - General	2024	12	INV	Paid	178.50	83695 448447	Comprehensive Plan SEPA Adoption Addendum Task #24	45625	1/6/2025
VFG	PLN55860 541000	Professional Svcs - General	2024	12	INV	Paid	765.00	83695 448448	Sandy Cove Shoreline Substantial Develop Permit #25	45625	1/6/2025
VFG	PLN55860 541000	Professional Svcs - General	2024	12	INV	Paid	2,422.50	83695 448449	Retail Waiver & Hist Downtwn Retail Code Amend #26	45625	1/6/2025
VFG	PLN55860 541000	Professional Svcs - General	2024	12	INV	Paid	1,249.50	83695 448450	Code Amend SB 5290 Compliance & Improve Pmt #27	45625	1/6/2025
VFG	PLN55860 541000	Professional Svcs - General	2024	12	INV	Paid	1,479.00	83695 448451	Code Amendments Updating School Impact Fee TO #28	45625	1/6/2025
VFG	PLN55860 541000	Professional Svcs - General	2024	12	INV	Paid	76.50	83695 448453	Lot Line Adjustment TO# 29	45625	1/6/2025
VFG	PLN55860 541000	Professional Svcs - General	2024	12	INV	Paid	153.00	83695 448454	DRB2024-0002 Processing TO# 37	45625	1/6/2025
VFG	PLN55860 541000	Professional Svcs - General	2024	12	INV	Paid	1,606.50	83695 448458	Snoqualmie River Trail Processing TO# 39	45625	1/6/2025
VFG	PLN55860 541000	Professional Svcs - General	2024	12	INV	Paid	714.00	83695 448459	Reclaimed Water System Improvements TO# 38	45625	1/6/2025
VFG	PLN55860 541000	Professional Svcs - General	2024	12	INV	Paid	2,075.00	83695 448477	PAR2023-0010 Clearing Grading Permit #19	45631	1/6/2025
VFG	PLN55860 541000	Professional Svcs - General	2024	12	INV	Paid	1,800.00	83695 448478	Minor Bld Permit Review Planning and Process #20	45631	1/6/2025
VFG	PLN55860 541000	Professional Svcs - General	2024	12	INV	Paid	306.00	83695 448480	Comprehensive Plan SEPA Adoption Addendum TO #24	45631	1/6/2025
VFG	PLN55860 541000	Professional Svcs - General	2024	12	INV	Paid	459.00	83695 448481	Sandy Cove Shoreline SubstDevelop Permit #25	45631	1/6/2025
VFG	PLN55860 541000	Professional Svcs - General	2024	12	INV	Paid	612.00	83695 448482	Retail Waivers Historic Downtown Ret Code Amd #26	45631	1/6/2025
VFG	PLN55860 541000	Professional Svcs - General	2024	12	INV	Paid	331.50	83695 448483	Code Amend SB 5290 Permit Processing Clarity #27	45631	1/6/2025
VFG	PLN55860 541000	Professional Svcs - General	2024	12	INV	Paid	714.00	83695 448484	Lot Line Adjustment TO# 29	45631	1/6/2025
VFG	PLN55860 541000	Professional Svcs - General	2024	12	INV	Paid	229.50	83695 448490	Snoq River Trl Proc CG2024-0002, SEPA2024-0004 #39	45631	1/6/2025
VFG	PLN55860 541000	Professional Svcs - General	2024	12	INV	Paid	2,167.50	83695 448492	Reclaimed Water Sys Improve #38 CG2024-0003	45631	1/6/2025
VFG	PLN55861 541000	Professional Svcs - General	2024	12	INV	Paid	300.00	83695 448435	Timber Trails Plat; Parcel S-14 Project TO# 10	45625	1/6/2025
VFG	PLN55861 541000	Professional Svcs - General	2024	12	INV	Paid	600.00	83695 448440	Snoq Ridge II Parc S21-PAR, Site plan Perm (TO#23)	45625	1/6/2025
VFG	PLN55861 541000	Professional Svcs - General	2024	12	INV	Paid	2,983.50	83695 448456	NW Railway Museum Var Application Process #36	45625	1/6/2025
VFG	PLN55861 541000	Professional Svcs - General	2024	12	INV	Paid	153.00	83695 448460	Meadowbrook Offices Permit TO #40 PAR 2024-0008	45625	1/6/2025
VFG	PLN55861 541000	Professional Svcs - General	2024	12	INV	Paid	875.00	83695 448475	Timber Trails Plat; Parcel S-14 Project TO# 10	45631	1/6/2025
VFG	PLN55861 541000	Professional Svcs - General	2024	12	INV	Paid	275.00	83695 448476	CG2023-0006 Clearing Grading Permit #17 Parcel S14	45631	1/6/2025
VFG	PLN55861 541000	Professional Svcs - General	2024	12	INV	Paid	1,450.00	83695 448479	Snoq Ridge II S21-PAR Site plan Perm #23	45631	1/6/2025
VFG	PLN55861 541000	Professional Svcs - General	2024	12	INV	Paid	1,326.00	83695 448489	NW Railway Museum Var Application Process #36	45631	1/6/2025
VFG	31137020 541000	Community Ctr - Prof'l Svcs	2024	12	INV	Paid	425.00	83695 448436	Community Center Expansion Pre App Review TO# 22	45625	1/6/2025
WLACE	40153481 531300	Repair & Maintenance Supplies	2024	12	INV	Paid	419.15	83696 15313941	Supplies to keep rats out of SWTP	45656	1/6/2025
WLACE	40353190 531300	Repair & Maintenance Supplies	2024	12	INV	Paid	13.08	83696 15313347	Scale for measuring soil amendments	45579	1/6/2025
WLACE	40353190 531300	Repair & Maintenance Supplies	2024	12	INV	Paid	61.07	83696 15313669	Bar oil for chainsaws	45615	1/6/2025
WLACE	40353190 531300	Repair & Maintenance Supplies	2024	12	INV	Paid	34.90	83696 15313763	Reciprocating saw blades	45630	1/6/2025
WLACE	51051821 531300	Repair & Maintenance Supplies	2024	12	INV	Paid	80.44	83696 15313641	City Hall snow shovels and wall repair	45611	1/6/2025
WLACE	51051821 531300	Repair & Maintenance Supplies	2024	12	INV	Paid	5.86	83696 15313667	electrical box gaskets council chambers	45615	1/6/2025
WLACE	51051821 531300	Repair & Maintenance Supplies	2024	12	INV	Paid	14.17	83696 15313890	Cleaner drain acid	45645	1/6/2025
WMCA	CLK51420 543000	Training & Travel	2024	12	INV	Paid	695.00	83697 05803	2025 WMCA Conference Registration Fee G. Garrett	45632	1/6/2025
WSP BF	63358930 589305	Concealed Pistol License Remit	2024	12	INV	Paid	132.50	83698 12502776	fingerprinting background checks - November 2024	45631	1/6/2025

City of Snoqualmie

Claims presented to the City to be paid in the amount of 796,036.86

For claims warrants numbered 83699 through 83753 & dated 1/9/2025

#134

AMZONCAP	EXE51310 531000	Office Supplies	2024	12	INV	Paid	29.98	83699 1K4G-Q6WH-9PQN	Supplies for City Attorney & Mayor	45657	1/9/2025
AMZONCAP	LEG51531 531000	Office Supplies	2024	12	INV	Paid	65.01	83699 1K4G-Q6WH-9PQN	Supplies for City Attorney & Mayor	45657	1/9/2025
AMZONCAP	POL52122 531000	Office Supplies	2024	12	INV	Paid	38.45	83699 19HM-Q9DJ-3W3N	Desk Calendar, dry erase board, lamps, magnets	45656	1/9/2025

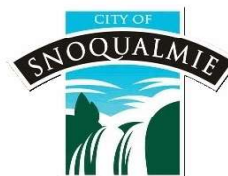
AMZONCAP	01452122 531000	Office Supplies	2024	12	INV	Paid	91.47	83699 19HM-Q9DJ-3W3N	Desk Calendar, dry erase board, lamps, magnets	45656	1/9/2025
AMZONCAP	40353130 531000	Office Supplies	2024	12	INV	Paid	17.25	83699 1TK4-T4KH-34V3	Dish soap, wader, Hi-Vis Jacket, whitebrd markers	45608	1/9/2025
AMZONCAP	40353190 531050	Uniforms & Protective Gear	2024	12	INV	Paid	272.73	83699 1TK4-T4KH-34V3	Dish soap, wader, Hi-Vis Jacket, whitebrd markers	45608	1/9/2025
AMZONCAP	51051821 531340	Custodial & Cleaning Supplies	2024	12	INV	Paid	6.52	83699 1TK4-T4KH-34V3	Dish soap, wader, Hi-Vis Jacket, whitebrd markers	45608	1/9/2025
ATWORK	PKF57680 548150	Landscaping Services	2024	12	INV	Paid	17,561.01	83700 PS-INV105754	Maintenance agreement- Mini Parks- October	45596	1/9/2025
ATWORK	PKF57680 548150	Landscaping Services	2024	12	INV	Paid	17,561.01	83700 PS-INV105790	Maintenance agreement- Mini-Parks- November	45626	1/9/2025
ATWORK	STR54270 548150	Landscaping Services	2024	12	INV	Paid	6,114.84	83700 PS-INV105755	Roadside Maintenance- October	45596	1/9/2025
ATWORK	STR54270 548150	Landscaping Services	2024	12	INV	Paid	6,114.84	83700 PS-INV105791	Roadside Maintenance- November	45626	1/9/2025
ATWORK	40353130 548150	Landscaping Services	2024	12	INV	Paid	14,267.95	83700 PS-INV105755	Roadside Maintenance- October	45596	1/9/2025
ATWORK	40353130 548150	Landscaping Services	2024	12	INV	Paid	14,267.95	83700 PS-INV105791	Roadside Maintenance- November	45626	1/9/2025
ATWORK	51051821 548150	Landscaping Services	2024	12	INV	Paid	2,892.15	83700 PS-INV105753	Maintenance agreement- facilities October 2024	45596	1/9/2025
ATWORK	51051821 548150	Landscaping Services	2024	12	INV	Paid	2,892.15	83700 PS-INV105789	Maintenance agreement- facilities- November	45626	1/9/2025
BEACON	PKF57680 531300	Repair & Maintenance Supplies	2024	12	INV	Paid	1,463.37	83701 0598101-IN	Field Line Paint	45530	1/9/2025
BEACON	PKF57680 531300	Repair & Maintenance Supplies	2024	12	INV	Paid	1,316.48	83701 0598253-IN	Field Line Paint	45532	1/9/2025
CENLINK	50251888 542000	Telephone Service	2024	12	INV	Paid	1,392.91	83702 300575004 12/24	Snoqualmie Police land lines - Dec20-Jan19	45646	1/9/2025
CENLINK	50251888 542000	Telephone Service	2024	12	INV	Paid	103.26	83702 333555664 12/24	Snoq Police Dispatch land line - Dec 09-Jan 08	45635	1/9/2025
CENTURYLINK	50251888 542000	Telephone Service	2024	12	INV	Paid	90.90	83703 300570848 12/24	Monthly Telephone Service	45646	1/9/2025
CENTURYLINK	50251888 542000	Telephone Service	2024	12	INV	Paid	637.08	83703 300571491 12/24	Monthly Telephone Service	45646	1/9/2025
CENTURYLINK	50251888 542000	Telephone Service	2024	12	INV	Paid	133.97	83703 300573862 12/24	Monthly Telephone Service	45646	1/9/2025
CENTURYLINK	50251888 542000	Telephone Service	2024	12	INV	Paid	1.10	83703 402478791 12/24	Monthly Telephone Service	45646	1/9/2025
CENTURYLINK	50251888 542000	Telephone Service	2024	12	INV	Paid	1,606.03	83703 411746240 12/24	Monthly Telephone Service	45646	1/9/2025
CINTAS	40253580 545200	Rent - Furniture & Equipment	2024	12	INV	Paid	127.65	83704 9294508499	AED Rental	45596	1/9/2025
CINTAS	40253580 545200	Rent - Furniture & Equipment	2024	12	INV	Paid	127.65	83704 9298527761	AED Rental	45626	1/9/2025
COI	POL52122 541511	Dispatch Services	2024	12	INV	Paid	30,130.65	83705 24000476	Dispatch services - November 2024	45628	1/9/2025
COI	01452122 541511	Dispatch Services	2024	12	INV	Paid	20,087.10	83705 24000476	Dispatch services - November 2024	45628	1/9/2025
COMCAST	50251888 542200	INET Internet Network Services	2024	12	INV	Paid	421.20	83706 0559927-12-24	Secondary Internet Service	45637	1/9/2025
COMP PD	51051821 531340	Custodial & Cleaning Supplies	2024	12	INV	Paid	378.32	83707 2326487-0	Paper towels, facial tissue, bath tissue	45645	1/9/2025
COMP PD	51051821 531340	Custodial & Cleaning Supplies	2024	12	INV	Paid	236.31	83707 2326803-0	Detergent, dryer sheets	45646	1/9/2025
CORPPAY	CLK51420 531000	Office Supplies	2024	12	INV	Paid	32.68	83708 12/24 DD	City Credit Card D. Dean	45649	1/9/2025
CORPPAY	CLK51420 541000	Professional Svcs - General	2024	12	INV	Paid	233.16	83708 12/24 DD	City Credit Card D. Dean	45649	1/9/2025
CORPPAY	CLK51420 549200	Dues-Subscriptions-Memberships	2024	12	INV	Paid	25.00	83708 12/24 DD	City Credit Card D. Dean	45649	1/9/2025
CORPPAY	COU51160 543000	Training & Travel	2024	12	INV	Paid	65.00	83708 12/24 DD	City Credit Card D. Dean	45649	1/9/2025
CORPPAY	EMG52560 535900	Small Tools & Equipment	2024	12	INV	Paid	349.11	83708 12/24 MB	City Credit Card M. Bailey	45649	1/9/2025
CORPPAY	EVE57390 531900	Miscellaneous Supplies	2024	12	INV	Paid	712.36	83708 12/24 NW	City Credit Card N. Wiebe	45649	1/9/2025
CORPPAY	EXE51310 543000	Training & Travel	2024	12	INV	Paid	145.00	83708 12/24 DD	City Credit Card D. Dean	45649	1/9/2025
CORPPAY	EXE51310 549100	City-Sponsored Expenses	2024	12	INV	Paid	1,452.81	83708 12/24 KR	City Credit Card K. Ross	45649	1/9/2025
CORPPAY	EXE51310 549100	City-Sponsored Expenses	2024	12	INV	Paid	1,440.12	83708 12/24 MC	City Credit Card M. Chambliss	45649	1/9/2025
CORPPAY	EXE51310 549100	City-Sponsored Expenses	2024	12	INV	Paid	43.76	83708 12/24 NW	City Credit Card N. Wiebe	45649	1/9/2025
CORPPAY	EXE51310 549200	Dues-Subscriptions-Memberships	2024	12	INV	Paid	775.00	83708 12/24 NW	City Credit Card N. Wiebe	45649	1/9/2025
CORPPAY	FIR52210 531000	Office Supplies	2024	12	INV	Paid	39.36	83708 12/24 JR	City Credit Card J. Rellamas	45649	1/9/2025
CORPPAY	FIR52210 542300	Postage & Freight	2024	12	INV	Paid	89.42	83708 12/24 JR	City Credit Card J. Rellamas	45649	1/9/2025
CORPPAY	FIR52220 531050	Uniforms	2024	12	INV	Paid	41.13	83708 12/24 CB	City Credit Card C. Brown	45649	1/9/2025
CORPPAY	FIR52220 531051	Personal Protective Equipment	2024	12	INV	Paid	747.66	83708 12/24 JR	City Credit Card J. Rellamas	45649	1/9/2025
CORPPAY	FIR52220 531051	Personal Protective Equipment	2024	12	INV	Paid	760.10	83708 12/24 MB	City Credit Card M. Bailey	45649	1/9/2025
CORPPAY	FIR52220 541000	Professional Svcs - General	2024	12	INV	Paid	130.92	83708 12/24 JR	City Credit Card J. Rellamas	45649	1/9/2025
CORPPAY	FIR52245 543000	Training & Travel	2024	12	INV	Paid	556.20	83708 12/24 CB	City Credit Card C. Brown	45649	1/9/2025
CORPPAY	FIR52245 543000	Training & Travel	2024	12	INV	Paid	556.20	83708 12/24 MB	City Credit Card M. Bailey	45649	1/9/2025
CORPPAY	FIR52250 535210	Office Furnishings	2024	12	INV	Paid	294.56	83708 12/24 MB	City Credit Card M. Bailey	45649	1/9/2025
CORPPAY	HUM51810 541420	HR-Related Services	2024	12	INV	Paid	575.00	83708 12/24 KJ	City Credit Card K. Johnson	45649	1/9/2025
CORPPAY	HUM51810 542300	Postage & Freight	2024	12	INV	Paid	10.45	83708 12/24 KJ	City Credit Card K. Johnson	45649	1/9/2025
CORPPAY	HUM51810 549100	City-Sponsored Expenses	2024	12	INV	Paid	30.86	83708 12/24 NW	City Credit Card N. Wiebe	45649	1/9/2025
CORPPAY	HUM51810 549200	Dues-Subscriptions-Memberships	2024	12	INV	Paid	200.00	83708 12/24 KJ	City Credit Card K. Johnson	45649	1/9/2025
CORPPAY	LEG51531 549200	Dues-Subscriptions-Memberships	2024	12	INV	Paid	482.06	83708 12/24 MC	City Credit Card M. Chambliss	45649	1/9/2025
CORPPAY	NON51890 542300	Postage & Freight	2024	12	INV	Paid	24.40	83708 12/24 NW	City Credit Card N. Wiebe	45649	1/9/2025
CORPPAY	PLN55860 549100	City-Sponsored Expenses	2024	12	INV	Paid	218.09	83708 12/24 CD	City Credit Card Comm. Devlp.	45649	1/9/2025
CORPPAY	PLN55860 549200	Dues-Subscriptions-Memberships	2024	12	INV	Paid	50.00	83708 12/24 CD	City Credit Card Comm. Devlp.	45649	1/9/2025
CORPPAY	POL52110 542300	Postage & Freight	2024	12	INV	Paid	83.75	83708 12/24 ML	City Credit Card M. Liebetrau	45649	1/9/2025
CORPPAY	POL52122 531000	Office Supplies	2024	12	INV	Paid	57.18	83708 12/24 ML	City Credit Card M. Liebetrau	45649	1/9/2025
CORPPAY	POL52122 531050	Uniforms & Protective Gear	2024	12	INV	Paid	30.00	83708 12/24 M Black	City Credit Card M. Black	45649	1/9/2025

NAVIA AP	40353190 522300	HRA Medical Reimbursements	2024	12	INV	Paid	8.28	83727 10921867	HRA Admin Fees- December	45657	1/9/2025
NAVIA AP	41759431 522300	HRA Medical Reimbursements	2024	12	INV	Paid	2.69	83727 10905849	HRA Admin Fees- November	45623	1/9/2025
NAVIA AP	41759431 522300	HRA Medical Reimbursements	2024	12	INV	Paid	2.69	83727 10921867	HRA Admin Fees- December	45657	1/9/2025
NAVIA AP	41759434 522300	HRA Medical Reimbursements	2024	12	INV	Paid	5.38	83727 10905849	HRA Admin Fees- November	45623	1/9/2025
NAVIA AP	41759434 522300	HRA Medical Reimbursements	2024	12	INV	Paid	5.38	83727 10921867	HRA Admin Fees- December	45657	1/9/2025
NAVIA AP	41759435 522300	HRA Medical Reimbursements	2024	12	INV	Paid	5.38	83727 10905849	HRA Admin Fees- November	45623	1/9/2025
NAVIA AP	41759435 522300	HRA Medical Reimbursements	2024	12	INV	Paid	5.38	83727 10921867	HRA Admin Fees- December	45657	1/9/2025
NAVIA AP	50154861 522300	HRA Medical Reimbursements	2024	12	INV	Paid	0.41	83727 10905849	HRA Admin Fees- November	45623	1/9/2025
NAVIA AP	50154861 522300	HRA Medical Reimbursements	2024	12	INV	Paid	0.41	83727 10921867	HRA Admin Fees- December	45657	1/9/2025
NAVIA AP	50154868 522300	HRA Medical Reimbursements	2024	12	INV	Paid	6.21	83727 10905849	HRA Admin Fees- November	45623	1/9/2025
NAVIA AP	50154868 522300	HRA Medical Reimbursements	2024	12	INV	Paid	6.21	83727 10921867	HRA Admin Fees- December	45657	1/9/2025
NAVIA AP	50251888 522300	HRA Medical Reimbursements	2024	12	INV	Paid	28.98	83727 10905849	HRA Admin Fees- November	45623	1/9/2025
NAVIA AP	50251888 522300	HRA Medical Reimbursements	2024	12	INV	Paid	28.98	83727 10921867	HRA Admin Fees- December	45657	1/9/2025
NAVIA AP	51051820 522300	HRA Medical Reimbursements	2024	12	INV	Paid	0.21	83727 10905849	HRA Admin Fees- November	45623	1/9/2025
NAVIA AP	51051820 522300	HRA Medical Reimbursements	2024	12	INV	Paid	0.21	83727 10921867	HRA Admin Fees- December	45657	1/9/2025
NAVIA AP	51051821 522300	HRA Medical Reimbursements	2024	12	INV	Paid	6.21	83727 10905849	HRA Admin Fees- November	45623	1/9/2025
NAVIA AP	51051821 522300	HRA Medical Reimbursements	2024	12	INV	Paid	6.21	83727 10921867	HRA Admin Fees- December	45657	1/9/2025
NB AUTOG	POL52150 531300	Repair & Maintenance Supplies	2024	12	INV	Paid	37.62	83728 052654	Vehicle cleaning and Armorall wipes	45646	1/9/2025
NORCAM	FIR52220 541511	Dispatch Services	2024	12	INV	Paid	17,648.50	83729 0001833	Q1 2025 Fees	45627	1/9/2025
NWR	11055736 541000	Professional Svcs - General	2024	12	INV	Paid	27,000.00	83730 2024.12.06 LTAC	LTAC Funding Snoq Days, Trainshed, Marketing	45633	1/9/2025
NWR	11057391 541000	Professional Svcs - General	2024	12	INV	Paid	7,000.00	83730 2024.12.06 LTAC	LTAC Funding Snoq Days, Trainshed, Marketing	45633	1/9/2025
NWR	11057530 541390	Advertising, Legal Notices etc	2024	12	INV	Paid	39,700.00	83730 2024.12.06 LTAC	LTAC Funding Snoq Days, Trainshed, Marketing	45633	1/9/2025
PARAMET	31175100 541060	384th Sidewalk Design	2024	12	INV	Paid	381.18	83731 62523	384th Ave Sewer Design Svcs Ending 11/29/2024	45643	1/9/2025
PARAMET	40153481 541050	Engineering Services	2024	12	INV	Paid	1,402.20	83731 62676	Canyon Springs Svcs through Nov. 2024	45645	1/9/2025
PARAMET	41750935 541060	384th St - Design	2024	12	INV	Paid	381.18	83731 62523	384th Ave Sewer Design Svcs Ending 11/29/2024	45643	1/9/2025
PSE	POL52150 547100	Electricity	2024	12	INV	Paid	1,779.12	83732 002083 12/24	PD Natural gas electric charges Oct 3-Nov 1 2024	45628	1/9/2025
PSTEST	POL52110 549200	Dues-Subscriptions-Memberships	2024	12	INV	Paid	224.00	83733 2024-1347	Subscription Fees October 2024- December 2024	45645	1/9/2025
RH2	40153410 541000	Professional Svcs - General	2024	12	INV	Paid	2,365.48	83734 98663	Final Design/Plan update October 2024	45614	1/9/2025
RH2	40153410 541000	Professional Svcs - General	2024	12	INV	Paid	1,205.22	83734 99225	Final Design/plan update through November 2024	45643	1/9/2025
RH2	40253510 541000	Professional Svcs - General	2024	12	INV	Paid	2,365.49	83734 98663	Final Design/Plan update October 2024	45614	1/9/2025
RH2	40253510 541000	Professional Svcs - General	2024	12	INV	Paid	2,480.50	83734 98957	Engineering level operational support	45631	1/9/2025
RH2	40253510 541000	Professional Svcs - General	2024	12	INV	Paid	1,205.21	83734 99225	Final Design/plan update through November 2024	45643	1/9/2025
RH2	41134100 541060	Eagle Lake Reclam Design	2024	12	INV	Paid	51,386.17	83734 98663	Final Design/Plan update October 2024	45614	1/9/2025
RH2	41134100 541060	Eagle Lake Reclam Design	2024	12	INV	Paid	121,589.24	83734 99225	Final Design/plan update through November 2024	45643	1/9/2025
RH2	41759436 541040	WRF Improve Const Mgmt	2024	12	INV	Paid	66,584.50	83734 98655	Construction Mgt through October 2024	45611	1/9/2025
RH2	41759436 541040	WRF Improve Const Mgmt	2024	12	INV	Paid	39,612.17	83734 99070	Construction Mgt through November 2024	45637	1/9/2025
ROBERT HALF	FIN51423 541190	Temporary Agency Personnel	2024	12	INV	Paid	672.00	83735 64475308	S. Wong - Payroll Specialist Support	45656	1/9/2025
Saybr Contractors	40153935 541000	Professional Svcs - General	2024	12	INV	Paid	2,718.75	83736 30322	Repair of Douglas Irrig. main break- Closeout	45646	1/9/2025
SCORE	POL52360 541504	Jail Services - SCORE	2024	12	INV	Paid	176.00	83737 8254	SCORE health services Snoqualmie Inmates Sept 2024	45617	1/9/2025
SCORE	POL52360 541504	Jail Services - SCORE	2024	12	INV	Paid	10,408.15	83737 8293	SCORE Housing mental health serv Snoq Inmates Nov	45636	1/9/2025
SHI INT	FIR52250 531820	Info Tech Components	2024	12	INV	Paid	5,279.57	83738 B18664520	Fire iPad Pros	45512	1/9/2025
SHI INT	40353130 531820	Info Tech Components	2024	12	INV	Paid	1,863.59	83738 B19047437	Urban Forestry/Stormwater iPads	45609	1/9/2025
SHI INT	50251881 531800	Department Software	2024	12	INV	Paid	232.12	83738 B19092307	IT- 2 Adobe Pro Licenses	45621	1/9/2025
SHI INT	50251881 531800	Department Software	2024	12	INV	Paid	87.05	83738 B19203889	Adobe Pro License for City Attorney	45653	1/9/2025
SHI INT	50251881 531820	Info Tech Components	2024	12	INV	Paid	4,192.84	83738 B19008042	Falcon NW Rak PC	45596	1/9/2025
SKCDPH	40253580 547501	Hazardous Waste Program Fees	2024	12	INV	Paid	6,138.96	83739 Q4-2024	Fee for KC hazardous waste collection program Q4	45657	1/9/2025
SONSRAY	50154868 548000	Repair & Maintenance Services	2024	12	INV	Paid	11,371.81	83740 SWO065019-1	Rear thumb & bucket repair/fbric/cylinder- backhoe	45656	1/9/2025
SPOK	40153935 542000	Telephone Service	2024	12	INV	Paid	30.24	83741 H0303878X	Monthly irrigation pager fee	45640	1/9/2025
SS	POL52122 531910	Operating Supplies	2024	12	INV	Paid	585.87	83742 0035677-IN	Terminator stop sticks (3)	45593	1/9/2025
STORMLK	40353190 531300	Repair & Maintenance Supplies	2024	12	INV	Paid	5,880.65	83743 24-803	Plants for Green Snoq. Day & Fall/Spring events	45569	1/9/2025
T-MOBILE	01452122 541000	Professional Svcs - General	2024	12	INV	Paid	150.00	83744 9587443295	Cell Tower Data Dump Ref 24N-3730	45623	1/9/2025
Tetra Tech	EMG52560 541000	Professional Svcs - General	2024	12	INV	Paid	3,000.00	83745 52359491	Emergency Management	45653	1/9/2025
TUSCAN	50154868 531301	Repair Parts	2024	12	INV	Paid	1,250.00	83746 702764	Police decal replacement (badges/veh fender numbrs	45656	1/9/2025
TUSCAN	50154868 531301	Repair Parts	2024	12	INV	Paid	909.15	83746 702765	Fire accreditation decals- rmv & replace 7 ttl	45656	1/9/2025
TYLERTEC	35059418 541000	Professional Svcs - General	2024	12	INV	Paid	2,608.00	83747 045-494693	Tyler Consulting Services	45616	1/9/2025
TYLERTEC	35059418 541000	Professional Svcs - General	2024	12	INV	Paid	2,554.24	83747 045-496100	Tyler Consulting Services	45630	1/9/2025
TYLERTEC	35059418 541000	Professional Svcs - General	2024	12	INV	Paid	11,084.00	83747 045-496627	Tyler Consulting Services	45630	1/9/2025
TYLERTEC	50269418 564000	Financial System Software	2024	12	INV	Paid	66,470.82	83747 045-495858	Tyler Munis Contract- Quarterly Subscription Fees	45627	1/9/2025
UULC	40253555 548000	Repair & Maintenance Services	2024	12	INV	Paid	60.44	83748 4110231	Excavation notifications for the month	45626	1/9/2025

VERIZCS	40153935 542000	Telephone Service	2024	12	INV	Paid	355.68	83749 6101305349	Monthly cell modem charges	45642	1/9/2025
VERIZCS	50251888 542010	Cellular Telephone	2024	12	INV	Paid	6,464.00	83749 6101305348	Monthly Cellular Telephone Service	45642	1/9/2025
WASPC	POL52110 549200	Dues-Subscriptions-Memberships	2024	12	INV	Paid	75.00	83750 DUES 2024-00889	Associate Dues - 631 J. Weiss	45625	1/9/2025
Water Mgmt Labs	40153481 541000	Professional Svcs - General	2024	12	INV	Paid	390.00	83751 225534	December 2024 bacteria samples	45652	1/9/2025
WESTHILL	50154868 548000	Repair & Maintenance Services	2024	12	INV	Paid	1,390.54	83752 3005	VHF radio install and two way radio supplies	45646	1/9/2025
WESTPAY	POL52110 549200	Dues-Subscriptions-Memberships	2024	12	INV	Paid	238.16	83753 851147737	Clear research database monthly fee November 2024	45627	1/9/2025

Accounts Payable

Blanket Voucher Approval Document



User: THolden
 Printed: 12/19/2024 - 3:00PM
 Warrant Request Date: 12/19/2024
 DAC Fund:

Batch: 00002.12.2024 - UB Refunds Dec

City of Snoqualmie

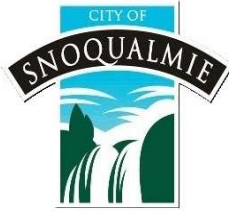
Claims presented to the City to be paid in the amount of \$ 2,532.43
 for claims warrants numbered 62780 through 62792 & dated 12/19/2024.

Line	Claimant	Voucher No.	Amount
1	Baioumy,Mohamed Usama	000062780	188.87
2	Barden,Eric	000062781	230.94
3	Carter,Jen	000062782	204.26
4	Einer,Tim	000062783	59.26
5	Goetzman,Christopher	000062784	290.94
6	Johnson,Mark and Delores	000062785	222.10
7	Johnson,Russel	000062786	193.61
8	Kerr,Brandon	000062787	184.14
9	Sadkov,Mikhail	000062788	218.41
10	Santana,Raquel	000062789	210.17
11	Sun,Jun	000062790	222.86
12	Taylor,Mike	000062791	118.00
13	Zhou,Fan	000062792	188.87
Page Total:			\$2,532.43
Grand Total:			\$2,532.43

Accounts Payable

Check Detail

User: THolden
Printed: 12/19/2024 - 3:05PM



Check Number	Check Date	Amount
--------------	------------	--------

UB*03271 - Baioumy, Mohamed Usama Line Item Account

62780	12/19/2024		
	Inv		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/13/2024	Refund Check	401-00-000-213-10-00-000	188.87
	Inv Total		188.87
62780 Total:			188.87

UB*03271 - Baioumy, Mohamed Usama Total:

188.87

UB*03268 - Barden, Eric Line Item Account

62781	12/19/2024		
	Inv		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/13/2024	Refund Check	401-00-000-213-10-00-000	230.94
	Inv Total		230.94
62781 Total:			230.94

UB*03268 - Barden, Eric Total:

230.94

UB*03266 - Carter, Jen Line Item Account

62782	12/19/2024		
	Inv		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/13/2024	Refund Check	401-00-000-213-10-00-000	204.26
	Inv Total		204.26
62782 Total:			204.26

UB*03266 - Carter, Jen Total:

204.26

UB*03269 - Einer, Tim Line Item Account

62783	12/19/2024		
-------	------------	--	--

Inv					
	<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
	12/13/2024	Refund Check		401-00-000-213-10-00-000	59.26
Inv Total					59.26
62783 Total:					59.26
UB*03269 - Einer, Tim Total:					59.26
UB*03260 - Goetzman, Christopher Line Item Account					
62784	12/19/2024				
Inv					
	<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
	12/13/2024	Refund Check		401-00-000-213-10-00-000	290.94
Inv Total					290.94
62784 Total:					290.94
UB*03260 - Goetzman, Christopher Total:					290.94
UB*03262 - Johnson, Mark and Delores Line Item Account					
62785	12/19/2024				
Inv					
	<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
	12/13/2024	Refund Check		401-00-000-213-10-00-000	222.10
Inv Total					222.10
62785 Total:					222.10
UB*03262 - Johnson, Mark and Delores Total:					222.10
UB*03263 - Johnson, Russel Line Item Account					
62786	12/19/2024				
Inv					
	<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
	12/13/2024	Refund Check		401-00-000-213-10-00-000	193.61
Inv Total					193.61
62786 Total:					193.61
UB*03263 - Johnson, Russel Total:					193.61

UB*03267 - Kerr, Brandon Line Item Account

62787 12/19/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/13/2024	Refund Check	401-00-000-213-10-00-000	184.14

Inv Total 184.14

62787 Total: 184.14

UB*03267 - Kerr, Brandon Total:

184.14

UB*03265 - Sadkov, Mikhail Line Item Account

62788 12/19/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/13/2024	Refund Check	401-00-000-213-10-00-000	218.41

Inv Total 218.41

62788 Total: 218.41

UB*03265 - Sadkov, Mikhail Total:

218.41

UB*03270 - Santana, Raquel Line Item Account

62789 12/19/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/13/2024	Refund Check	401-00-000-213-10-00-000	210.17

Inv Total 210.17

62789 Total: 210.17

UB*03270 - Santana, Raquel Total:

210.17

UB*03261 - Sun, Jun Line Item Account

62790 12/19/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/13/2024	Refund Check	401-00-000-213-10-00-000	222.86

Inv Total 222.86

62790 Total: 222.86

UB*03261 - Sun, Jun Total: 222.86

UB*03272 - Taylor, Mike Line Item Account

62791 12/19/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/13/2024	Refund Check	401-00-000-213-10-00-000	118.00

Inv Total 118.00

62791 Total: 118.00

UB*03272 - Taylor, Mike Total: 118.00

UB*03264 - Zhou, Fan Line Item Account

62792 12/19/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/13/2024	Refund Check	401-00-000-213-10-00-000	188.87

Inv Total 188.87

62792 Total: 188.87

UB*03264 - Zhou, Fan Total: 188.87

Total: 2,532.43



Payroll
Blanket Voucher Document

Claims presented to the City to be paid on 11/22/24
in the amount of \$559,615.94

Payroll

ACH Check Register

User: 'Ttreptow'
 Printed: 11/21/2024 - 4:01PM
 Batch: 00004.11.2024 - November Cycle 1
 Include Partial: TRUE



Check Date	Check Number	Partial ACH	Employee Name	Amount
11/22/2024	0	False	Bryan Holloway	483.05
11/22/2024	0	False	Catherine Cotton	434.69
11/22/2024	0	False	Louis Washington	334.69
11/22/2024	0	False	Ethan Benson	434.69
11/22/2024	0	False	Jolyon Johnson	434.69
11/22/2024	0	False	Robert Wotton	284.69
11/22/2024	0	False	Cara Christensen	437.46
11/22/2024	0	False	Katherine Ross	1,920.62
11/22/2024	0	False	Deana Dean	4,033.55
11/22/2024	0	False	Gretchen Garrett	2,607.59
11/22/2024	0	False	Tania Holden	4,483.92
11/22/2024	0	False	Jimmie Betts Jr.	4,106.69
11/22/2024	0	False	Brendon Ecker	3,560.36
11/22/2024	0	False	Andrew Latham	4,189.58
11/22/2024	0	False	Andrew Jongekryg	2,453.99
11/22/2024	0	False	Lafleche Lacroix	4,244.56
11/22/2024	0	False	Brian Mainstone	2,875.50
11/22/2024	0	False	Samantha Brumfield	3,054.99
11/22/2024	0	False	Kimberly Johnson	5,500.54
11/22/2024	0	False	Nicole Wiebe	3,994.51
11/22/2024	0	False	Andrew Bouta	4,572.37
11/22/2024	0	False	Jennifer Hughes	3,622.96
11/22/2024	0	False	Heather Florida	4,501.11
11/22/2024	0	False	Kyla Henderson	4,116.52
11/22/2024	0	False	Janna Walker	4,248.65
11/22/2024	0	False	Eun Jung Kim	2,574.80
11/22/2024	0	False	Miles Dewar	2,062.58
11/22/2024	0	False	Danna McCall	5,257.11
11/22/2024	0	False	Brian Lynch	9,099.84
11/22/2024	0	False	Melinda Black	4,340.48
11/22/2024	0	False	Stephanie Butler	2,101.01
11/22/2024	0	False	Austin Gutwein	8,418.81
11/22/2024	0	False	Joseph Spears	8,948.44
11/22/2024	0	False	Michael Peter	3,566.68
11/22/2024	0	False	Max Bostick	3,718.86
11/22/2024	0	False	Pamela Mandery	4,218.23
11/22/2024	0	False	Michael Liebetrau	3,628.58
11/22/2024	0	False	Kobe Hoyla	2,885.12
11/22/2024	0	False	Craig Miller	10,671.72
11/22/2024	0	False	Daniel Moate	9,577.30
11/22/2024	0	False	Joseph Meadows	4,539.76
11/22/2024	0	False	Dylan Losvar	2,186.02
11/22/2024	0	False	Dong (Jack) Yang	2,541.83
11/22/2024	0	False	Sherri Tye	2,350.80
11/22/2024	0	False	Chase Holmes	2,508.53
11/22/2024	0	False	Cory Hendricks	8,916.10
11/22/2024	0	False	Nicholas Schulgen	7,823.31

Check Date	Check Number	Partial ACH	Employee Name	
11/22/2024	0	False	William Natkha	2,621.49
11/22/2024	0	False	Erik Rasmussen	4,371.05
11/22/2024	0	False	Chase Smith	7,683.90
11/22/2024	0	False	Jason Weiss	12,307.98
11/22/2024	0	False	Dmitriy Vladis	8,442.29
11/22/2024	0	False	Christopher Werre	7,282.77
11/22/2024	0	False	Gary Horejsi	3,600.68
11/22/2024	0	False	Jesse Westman	2,587.59
11/22/2024	0	False	Wyatt Schannauer	2,264.85
11/22/2024	0	False	Philip Bennett	7,236.79
11/22/2024	0	False	Justin Ren	6,577.80
11/22/2024	0	False	Kerry O'Neil	2,817.73
11/22/2024	0	False	Dalton Hawk	2,436.16
11/22/2024	0	False	Blake Lemoine	2,190.73
11/22/2024	0	False	Jason Battles	6,581.60
11/22/2024	0	False	Neil MacVicar	5,141.89
11/22/2024	0	False	Jorge Orozco	6,082.19
11/22/2024	0	False	Austin Hilton	2,833.00
11/22/2024	0	False	Ryan Barnet	5,979.15
11/22/2024	0	False	Michael Chambless	6,683.78
11/22/2024	0	False	Kyle Markwardt	2,558.92
11/22/2024	0	False	Christine Iverson	2,234.08
11/22/2024	0	False	Lyle Beach	6,355.60
11/22/2024	0	False	Patrick Fry	5,584.05
11/22/2024	0	False	Jeffrey Hamlin	8,516.28
11/22/2024	0	False	Andrew Vining	5,893.97
11/22/2024	0	False	Hind Ahmed	5,723.61
11/22/2024	0	False	Thomas Holmes	10,091.18
11/22/2024	0	False	Joan Quade	3,612.75
11/22/2024	0	False	Ryan Dalziel	5,601.23
11/22/2024	0	False	Thai Pham	5,557.53
11/22/2024	0	False	Jake Stewart	2,057.83
11/22/2024	0	False	Jason George	7,456.90
11/22/2024	0	False	Kevin Halbert	4,951.07
11/22/2024	0	False	Timothy Barrett	7,074.97
11/22/2024	0	False	Donald Harris	6,763.65
11/22/2024	0	False	Kevin Snyder	6,670.57
11/22/2024	0	False	Kenneth Knowles	6,423.75
11/22/2024	0	False	Christopher Wilson	7,139.56
11/22/2024	0	False	Todd Shinn	6,274.58
11/22/2024	0	False	Matthew Hedger	7,651.15
11/22/2024	0	False	Richard Allen Hebel	2,778.34
11/22/2024	0	False	Ryan Neal	2,916.50
11/22/2024	0	False	Matthew Miller	1,586.38
11/22/2024	0	False	John Cooper	6,250.46
11/22/2024	0	False	Emily Arteché	6,574.58
11/22/2024	0	False	Ilyse Treptow	4,165.54
11/22/2024	0	False	Rebecca Buelna	2,652.49
11/22/2024	0	False	Dylan Gamble	4,020.28
11/22/2024	0	False	Amy Jeffery	2,203.84
11/22/2024	0	False	Ramona Davis	4,272.44
11/22/2024	0	False	Michael Bailey	8,873.48
11/22/2024	0	False	Jessica Rellamas	2,547.12
11/22/2024	0	False	Zachary Schumann	9,232.24
11/22/2024	0	False	Jacob Fouts	12,105.91
11/22/2024	0	False	Theresa Tozier	6,957.07
11/22/2024	0	False	Gregory Heath	11,240.47

Check Date	Check Number	Partial ACH	Employee No	Employee Name	
11/22/2024	0	False		Albert Wolfe	4,350.63
11/22/2024	0	False		Nicholas Lathrop	3,254.36
11/22/2024	0	False		Matthew West	10,196.70
11/22/2024	0	False		Robert Lasswell	7,906.06
11/22/2024	0	False		Benjamin Parker	6,531.20
11/22/2024	0	False		Joshua Phahongchanh	905.74
11/22/2024	0	False		Kristen Favro	328.47
11/22/2024	0	False		Damian Ramos	3,552.42
11/22/2024	0	False		Jack Owens	3,165.76
11/22/2024	0	False		Robert Angrisano	367.29
11/22/2024	0	False		Peter O'Donnell	8,759.86
11/22/2024	0	False		Mary Beininger	711.69
11/22/2024	0	False		Anna Meehan	383.21
11/22/2024	0	False		Tyler Byrd	3,735.34
11/22/2024	0	False		Christopher Brown	4,305.54

					Partial ACH:	0.00
					Regular ACH:	559,615.94
					Total:	559,615.94
	Total Employees:		119			



Payroll
Blanket Voucher Document

Claims presented to the City to be paid on 12/6/24
in the amount of \$368, 773.03

Payroll

ACH Check Register



User: 'ITreptow'
 Printed: 12/05/2024 - 9:45AM
 Batch: 00001.12.2024 - November Cycle 2 2024
 Include Partial: TRUE

Check Date	Check Number	Partial ACH	Employee Name	Amount
12/06/2024	0	False	Bryan Holloway	483.05
12/06/2024	0	False	Catherine Cotton	434.69
12/06/2024	0	False	Louis Washington	334.69
12/06/2024	0	False	Ethan Benson	434.69
12/06/2024	0	False	Jolyon Johnson	434.69
12/06/2024	0	False	Robert Wotton	284.69
12/06/2024	0	False	Cara Christensen	437.46
12/06/2024	0	False	Katherine Ross	1,920.62
12/06/2024	0	False	Deana Dean	3,984.84
12/06/2024	0	False	Gretchen Garrett	2,609.28
12/06/2024	0	False	Tania Holden	2,933.50
12/06/2024	0	False	Jimmie Betts Jr.	3,126.30
12/06/2024	0	False	Brendon Ecker	1,983.37
12/06/2024	0	False	Andrew Latham	3,000.41
12/06/2024	0	False	Andrew Jongekryg	2,156.33
12/06/2024	0	False	Lafleche Lacroix	4,245.41
12/06/2024	0	False	Brian Mainstone	3,510.02
12/06/2024	0	False	Samantha Brumfield	1,882.91
12/06/2024	0	False	Kimberly Johnson	3,734.88
12/06/2024	0	False	Nicole Wiebe	2,613.13
12/06/2024	0	False	Andrew Bouta	4,573.22
12/06/2024	0	False	Jennifer Hughes	3,623.81
12/06/2024	0	False	Heather Florida	2,646.23
12/06/2024	0	False	Kyla Henderson	2,687.21
12/06/2024	0	False	Janna Walker	4,250.34
12/06/2024	0	False	Eun Jung Kim	2,290.66
12/06/2024	0	False	Miles Dewar	1,904.05
12/06/2024	0	False	Danna McCall	3,489.99
12/06/2024	0	False	Brian Lynch	5,076.88
12/06/2024	0	False	Melinda Black	3,164.51
12/06/2024	0	False	Austin Gutwein	3,735.42
12/06/2024	0	False	Joseph Spears	2,605.13
12/06/2024	0	False	Michael Peter	4,031.10
12/06/2024	0	False	Max Bostick	4,156.32
12/06/2024	0	False	Michael Liebetrau	2,198.35
12/06/2024	0	False	Kobe Hoyla	3,514.53
12/06/2024	0	False	Craig Miller	6,504.21
12/06/2024	0	False	Daniel Moate	5,017.88
12/06/2024	0	False	Joseph Meadows	4,854.26
12/06/2024	0	False	Dylan Losvar	2,186.02
12/06/2024	0	False	Dong (Jack) Yang	1,680.97
12/06/2024	0	False	Sherri Tye	2,108.52
12/06/2024	0	False	Chase Holmes	2,297.90
12/06/2024	0	False	Cory Hendricks	2,543.42
12/06/2024	0	False	Nicholas Schulgen	3,720.57
12/06/2024	0	False	William Natkha	2,533.15
12/06/2024	0	False	Erik Rasmussen	2,995.71

Check Date	Check Number	Partial ACH	Employee Name	
12/06/2024	0	False	Chase Smith	4,939.29
12/06/2024	0	False	Jason Weiss	9,516.96
12/06/2024	0	False	Dmitriy Vladis	4,537.13
12/06/2024	0	False	Christopher Werre	4,838.79
12/06/2024	0	False	Gary Horejsi	3,603.37
12/06/2024	0	False	Jesse Westman	3,397.76
12/06/2024	0	False	Wyatt Schannauer	2,264.85
12/06/2024	0	False	Philip Bennett	4,587.70
12/06/2024	0	False	Justin Ren	2,688.48
12/06/2024	0	False	Kerry O'Neil	2,748.47
12/06/2024	0	False	Dalton Hawk	2,433.53
12/06/2024	0	False	Blake Lemoine	2,193.02
12/06/2024	0	False	Jason Battles	4,527.81
12/06/2024	0	False	Neil MacVicar	2,970.96
12/06/2024	0	False	Jorge Orozco	2,462.06
12/06/2024	0	False	Austin Hilton	2,911.75
12/06/2024	0	False	Ryan Barnet	3,904.27
12/06/2024	0	False	Michael Chambless	6,609.24
12/06/2024	0	False	Kyle Markwardt	2,987.26
12/06/2024	0	False	Christine Iverson	2,231.15
12/06/2024	0	False	Lyle Beach	3,557.03
12/06/2024	0	False	Patrick Fry	3,717.29
12/06/2024	0	False	Jeffrey Hamlin	5,431.94
12/06/2024	0	False	Andrew Vining	3,648.68
12/06/2024	0	False	Hind Ahmed	3,652.33
12/06/2024	0	False	Thomas Holmes	6,008.07
12/06/2024	0	False	Joan Quade	2,196.22
12/06/2024	0	False	Ryan Dalziel	2,825.36
12/06/2024	0	False	Thai Pham	1,533.07
12/06/2024	0	False	Jake Stewart	2,201.30
12/06/2024	0	False	Jason George	5,449.08
12/06/2024	0	False	Kevin Halbert	2,419.83
12/06/2024	0	False	Timothy Barrett	3,270.45
12/06/2024	0	False	Donald Harris	4,279.65
12/06/2024	0	False	Kevin Snyder	3,973.33
12/06/2024	0	False	Kenneth Knowles	3,831.03
12/06/2024	0	False	Christopher Wilson	3,843.61
12/06/2024	0	False	Todd Shinn	3,557.68
12/06/2024	0	False	Matthew Hedger	4,483.04
12/06/2024	0	False	Richard Allen Hebel	2,291.08
12/06/2024	0	False	Ryan Neal	2,630.27
12/06/2024	0	False	Matthew Miller	3,133.39
12/06/2024	0	False	John Cooper	3,747.97
12/06/2024	0	False	Emily Arteche	4,828.70
12/06/2024	0	False	Ilyse Treptow	2,789.94
12/06/2024	0	False	Rebecca Buelna	2,423.04
12/06/2024	0	False	Dylan Gamble	2,829.31
12/06/2024	0	False	Amy Jeffery	2,026.82
12/06/2024	0	False	Ramona Davis	4,050.13
12/06/2024	0	False	Michael Bailey	5,444.25
12/06/2024	0	False	Jessica Rellamas	1,552.42
12/06/2024	0	False	Zachary Schumann	5,211.77
12/06/2024	0	False	Jacob Fouts	4,227.56
12/06/2024	0	False	Theresa Tozier	3,271.08
12/06/2024	0	False	Gregory Heath	2,769.44
12/06/2024	0	False	Albert Wolfe	3,173.34
12/06/2024	0	False	Nicholas Lathrop	5,062.89

Check Date	Check Number	Partial ACH	Employee Name	
12/06/2024	0	False	Matthew West	4,907.55
12/06/2024	0	False	Robert Lasswell	3,697.63
12/06/2024	0	False	Benjamin Parker	2,963.10
12/06/2024	0	False	Damian Ramos	3,552.42
12/06/2024	0	False	Jack Owens	3,165.76
12/06/2024	0	False	Peter O'Donnell	4,313.58
12/06/2024	0	False	Tyler Byrd	3,228.37
12/06/2024	0	False	Christopher Brown	4,313.06
				Partial ACH: 0.00
				Regular ACH: 368,773.03
				Total: 368,773.03
Total Employees:			112	



Payroll
Blanket Voucher Document

Claims presented to the City to be paid on
12/23/24 in the amount of 428, 822.34

Payroll

ACH Check Register

User: 'Ttreptow'
 Printed: 12/20/2024 - 1:55PM
 Batch: 00002.12.2024 - December Cycle 1 2024
 Include Partial: TRUE



Check Date	Check Number	Partial ACH	Employee Name	Amount
12/23/2024	0	False	Bryan Holloway	483.05
12/23/2024	0	False	Catherine Cotton	434.69
12/23/2024	0	False	Louis Washington	334.69
12/23/2024	0	False	Ethan Benson	434.69
12/23/2024	0	False	Jolyon Johnson	434.69
12/23/2024	0	False	Robert Wotton	284.69
12/23/2024	0	False	Cara Christensen	437.46
12/23/2024	0	False	Katherine Ross	1,920.62
12/23/2024	0	False	Deana Dean	4,032.71
12/23/2024	0	False	Gretchen Garrett	2,606.75
12/23/2024	0	False	Dena Burke	5,158.87
12/23/2024	0	False	Tania Holden	2,931.03
12/23/2024	0	False	Jimmie Betts Jr.	3,001.64
12/23/2024	0	False	Brendon Ecker	1,980.83
12/23/2024	0	False	Andrew Latham	2,743.85
12/23/2024	0	False	Andrew Jongekryg	2,232.64
12/23/2024	0	False	Lafleche Lacroix	4,243.72
12/23/2024	0	False	Brian Mainstone	2,845.78
12/23/2024	0	False	Samantha Brumfield	1,889.66
12/23/2024	0	False	Kimberly Johnson	3,865.44
12/23/2024	0	False	Nicole Wiebe	2,606.10
12/23/2024	0	False	Andrew Bouta	4,571.53
12/23/2024	0	False	Jennifer Hughes	3,623.81
12/23/2024	0	False	Heather Florida	2,652.85
12/23/2024	0	False	Kyla Henderson	2,889.22
12/23/2024	0	False	Janna Walker	4,247.81
12/23/2024	0	False	Eun Jung Kim	2,288.97
12/23/2024	0	False	Miles Dewar	1,901.50
12/23/2024	0	False	Danna McCall	3,489.14
12/23/2024	0	False	Brian Lynch	4,834.96
12/23/2024	0	False	Melinda Black	2,748.17
12/23/2024	0	False	Austin Gutwein	6,487.26
12/23/2024	0	False	Joseph Spears	6,112.26
12/23/2024	0	False	Michael Peter	3,864.14
12/23/2024	0	False	Max Bostick	5,386.78
12/23/2024	0	False	Michael Liebetrau	2,395.03
12/23/2024	0	False	Kobe Hoyla	5,217.90
12/23/2024	0	False	Craig Miller	9,889.29
12/23/2024	0	False	Daniel Moate	10,928.43
12/23/2024	0	False	Marcus Sanchez	3,871.31
12/23/2024	0	False	Joseph Meadows	6,933.96
12/23/2024	0	False	Dylan Losvar	2,261.48
12/23/2024	0	False	Dong (Jack) Yang	2,702.58
12/23/2024	0	False	Sherri Tye	2,075.10
12/23/2024	0	False	Chase Holmes	2,261.13
12/23/2024	0	False	Cory Hendricks	4,941.37
12/23/2024	0	False	Nicholas Schulgen	4,995.24

Check Date	Check Number	Partial ACH	Employee Name	
12/23/2024	0	False	William Natkha	6,167.16
12/23/2024	0	False	Erik Rasmussen	6,351.67
12/23/2024	0	False	Chase Smith	6,574.53
12/23/2024	0	False	Jason Weiss	11,481.70
12/23/2024	0	False	Nigel Draveling	1,372.44
12/23/2024	0	False	Dmitriy Vladis	7,052.66
12/23/2024	0	False	Christopher Werre	9,011.26
12/23/2024	0	False	Gary Horejsi	5,044.65
12/23/2024	0	False	Jesse Westman	2,874.03
12/23/2024	0	False	Wyatt Schannauer	2,261.48
12/23/2024	0	False	Jaedon Hall	2,290.48
12/23/2024	0	False	Philip Bennett	4,586.01
12/23/2024	0	False	Justin Ren	2,715.31
12/23/2024	0	False	Kerry O'Neil	2,338.59
12/23/2024	0	False	Dalton Hawk	2,366.07
12/23/2024	0	False	Blake Lemoine	2,241.90
12/23/2024	0	False	Jason Battles	3,314.50
12/23/2024	0	False	Neil MacVicar	2,414.57
12/23/2024	0	False	Jorge Orozco	2,458.55
12/23/2024	0	False	Austin Hilton	3,645.49
12/23/2024	0	False	Ryan Barnet	3,175.28
12/23/2024	0	False	Michael Chambless	6,593.47
12/23/2024	0	False	Kyle Markwardt	2,527.86
12/23/2024	0	False	Christine Iverson	2,231.15
12/23/2024	0	False	Lyle Beach	4,226.38
12/23/2024	0	False	Patrick Fry	3,722.57
12/23/2024	0	False	Jeffrey Hamlin	5,864.52
12/23/2024	0	False	Andrew Vining	3,817.70
12/23/2024	0	False	Hind Ahmed	3,645.31
12/23/2024	0	False	Thomas Holmes	6,772.07
12/23/2024	0	False	Joan Quade	2,193.68
12/23/2024	0	False	Ryan Dalziel	2,820.68
12/23/2024	0	False	Thai Pham	2,855.05
12/23/2024	0	False	Jake Stewart	1,863.88
12/23/2024	0	False	Jason George	5,535.05
12/23/2024	0	False	Kevin Halbert	2,694.37
12/23/2024	0	False	Timothy Barrett	3,095.90
12/23/2024	0	False	Donald Harris	4,979.06
12/23/2024	0	False	Kevin Snyder	3,966.31
12/23/2024	0	False	Kenneth Knowles	3,575.54
12/23/2024	0	False	Christopher Wilson	3,059.05
12/23/2024	0	False	Todd Shinn	3,634.56
12/23/2024	0	False	Matthew Hedger	5,071.42
12/23/2024	0	False	Richard Allen Hebel	2,528.33
12/23/2024	0	False	Ryan Neal	3,250.76
12/23/2024	0	False	Matthew Miller	4,010.37
12/23/2024	0	False	John Cooper	3,740.94
12/23/2024	0	False	Emily Arteché	4,827.86
12/23/2024	0	False	Ilyse Treptow	3,158.10
12/23/2024	0	False	Rebecca Buelna	2,420.49
12/23/2024	0	False	Dylan Gamble	2,824.62
12/23/2024	0	False	Amy Jeffery	2,024.59
12/23/2024	0	False	Ramona Davis	3,923.22
12/23/2024	0	False	Michael Bailey	5,512.85
12/23/2024	0	False	Jessica Rellamas	1,334.32
12/23/2024	0	False	Zachary Schumann	4,206.73
12/23/2024	0	False	Jacob Fouts	4,257.72

Check Date	Check Number	Partial ACH	Employee Name	
12/23/2024	0	False	Theresa Tozier	4,335.21
12/23/2024	0	False	Gregory Heath	2,694.82
12/23/2024	0	False	Albert Wolfe	5,349.48
12/23/2024	0	False	Nicholas Lathrop	3,119.70
12/23/2024	0	False	Matthew West	4,925.59
12/23/2024	0	False	Robert Lasswell	3,742.80
12/23/2024	0	False	Benjamin Parker	5,049.35
12/23/2024	0	False	Damian Ramos	3,428.98
12/23/2024	0	False	Jack Owens	3,042.32
12/23/2024	0	False	Peter O'Donnell	4,733.62
12/23/2024	0	False	Tyler Byrd	3,115.30
12/23/2024	0	False	Christopher Brown	4,305.54
				Partial ACH: 0.00
				Regular ACH: 428,822.34
				Total: 428,822.34
		Total Employees:	116	

Accounts Payable

Blanket Voucher Approval Document



User: ITreptow
 Printed: 12/02/2024 - 11:13AM
 Warrant Request Date: 11/22/2024
 DAC Fund:

Batch: 00005.11.2024 - PV 11/22/2024

City of Snoqualmie
 Claims presented to the City to be paid in the amount of \$ 360,527.02
 for claims warrants numbered 62766 through 62771 & dated 11/22/2024.

Line	Claimant	Voucher No.	Amount
1	Dept. of Labor & Industries	000000000	17,081.87
2	Employment Security Dept.	000000000	1,586.02
3	Employment Security Dept.	000000000	5,378.55
4	Employment Security Dept.	000000000	3,665.70
5	Dept. of Retirement Syst.-LEOFF	000000000	33,134.73
6	IAFF Firepac-Political Affairs Dept.	000062767	2.09
7	Teamsters Local Union #763	000062770	2,293.50
8	IAFF LOCAL #2878	000062768	1,399.20
9	Office of Support Enforcement - DSHS	000000000	664.50
10	Dept of Retirement Syst.-PERS	000000000	47,106.21
11	IRS-Payroll EFTPS	000000000	222,368.71
12	Voya Institutional Trust Company	000000000	225.00
13	CITY OF SNOQUALMIE	000062766	416.68
14	ICMA Retirement Trust -303907	000000000	3,577.31
15	Dept. of Retirement Syst.- DCP	000000000	20,117.95
16	Snoqualmie Police Association	000062769	900.00
17	Western States Police Medical Trust	000062771	609.00

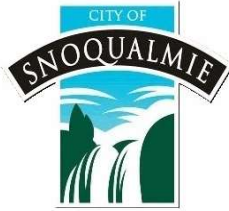
Page Total: \$360,527.02

Grand Total: \$360,527.02

Accounts Payable

Check Detail

User: ITreptow
Printed: 01/14/2025 - 7:47AM



Check Number	Check Date	Amount
--------------	------------	--------

90010 - Dept. of Labor & Industries

0	11/22/2024	
	Inv	
<u>Line Item Date</u>	<u>Line Item Description</u>	
11/21/2024	PR Batch 00004.11.2024 L&I Employee	2,509.87
11/21/2024	PR Batch 00004.11.2024 L&I Employer	14,572.00
	Inv Total	17,081.87
0 Total:		17,081.87

90010 - Dept. of Labor & Industries Total:

17,081.87

90020 - Employment Security Dept.

0	11/22/2024	
	Inv	
<u>Line Item Date</u>	<u>Line Item Description</u>	
11/21/2024	PR Batch 00004.11.2024 Emp Sec- Unemployment Tax	1,586.02
	Inv Total	1,586.02
0 Total:		1,586.02

90020 - Employment Security Dept. Total:

1,586.02

90022 - Employment Security Dept.

0	11/22/2024	
	Inv	
<u>Line Item Date</u>	<u>Line Item Description</u>	
11/21/2024	PR Batch 00004.11.2024 WA Paid Fam. & Med. Leave	3,849.54
11/21/2024	PR Batch 00004.11.2024 WA Paid Fam. & Med. Leave	1,529.01
	Inv Total	5,378.55
0 Total:		5,378.55

90022 - Employment Security Dept. Total:

5,378.55

90023 - Employment Security Dept.

0	11/22/2024		
	Inv		
	<u>Line Item Date</u>	<u>Line Item Description</u>	
	11/21/2024	PR Batch 00004.11.2024 WA Cares	3,665.70
	Inv Total		3,665.70
0 Total:			3,665.70
90023 - Employment Security Dept. Total:			3,665.70
90030 - Dept. of Retirement Syst.-LEOFF			
0	11/22/2024		
	Inv		
	<u>Line Item Date</u>	<u>Line Item Description</u>	
	11/21/2024	PR Batch 00004.11.2024 LEOFF 2 Employee	20,170.16
	11/21/2024	PR Batch 00004.11.2024 LEOFF 2 Employer	12,579.73
	11/21/2024	PR Batch 00004.11.2024 LEOFF 2 CORRECTION ER	384.84
	Inv Total		33,134.73
0 Total:			33,134.73
90030 - Dept. of Retirement Syst.-LEOFF Total:			33,134.73
90035 - IAFF Firepac-Political Affairs Dept.			
62767	11/22/2024		
	Inv		
	<u>Line Item Date</u>	<u>Line Item Description</u>	
	11/21/2024	PR Batch 00004.11.2024 IAFF-FirePac	2.09
	Inv Total		2.09
62767 Total:			2.09
90035 - IAFF Firepac-Political Affairs Dept. Total:			2.09
90040 - Teamsters Local Union #763			
62770	11/22/2024		
	Inv		
	<u>Line Item Date</u>	<u>Line Item Description</u>	
	11/21/2024	PR Batch 00004.11.2024 Teamsters Union Dues	2,293.50
	Inv Total		2,293.50
62770 Total:			2,293.50

90040 - Teamsters Local Union #763 Total: 2,293.50

90045 - IAFF LOCAL #2878

62768 11/22/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
11/21/2024	PR Batch 00004.11.2024 IAFF-Local 2878 Fire	1,399.20

Inv Total 1,399.20

62768 Total: 1,399.20

90045 - IAFF LOCAL #2878 Total: 1,399.20

90060 - Office of Support Enforcement - DSHS

0 11/22/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
11/21/2024	PR Batch 00004.11.2024 Child Support	664.50

Inv Total 664.50

0 Total: 664.50

90060 - Office of Support Enforcement - DSHS Total: 664.50

90070 - Dept of Retirement Syst.-PERS

0 11/22/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
11/21/2024	PR Batch 00004.11.2024 PERS 3 Employee	3,369.03
11/21/2024	PR Batch 00004.11.2024 PERS 3 Employer	5,088.44
11/21/2024	PR Batch 00004.11.2024 PERS2 Employee	15,889.21
11/21/2024	PR Batch 00004.11.2024 PERS 2 Employer	22,759.53

Inv Total 47,106.21

0 Total: 47,106.21

90070 - Dept of Retirement Syst.-PERS Total: 47,106.21

90085 - IRS-Payroll EFTPS

0 11/22/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
11/21/2024	PR Batch 00004.11.2024 FICA Employer	36,073.14
11/21/2024	PR Batch 00004.11.2024 Medicare Employee	11,960.07

11/21/2024	PR Batch 00004.11.2024 Medicare Employer	11,684.79
11/21/2024	PR Batch 00004.11.2024 Federal Income Tax	126,577.57
11/21/2024	PR Batch 00004.11.2024 FICA Employee	36,073.14
Inv Total		222,368.71

0 Total: 222,368.71

90085 - IRS-Payroll EFTPS Total: 222,368.71

90095 - Voya Institutional Trust Company

0	11/22/2024	
	Inv	
<u>Line Item Date</u>	<u>Line Item Description</u>	
11/21/2024	PR Batch 00004.11.2024 Voya-Employee	125.00
11/21/2024	PR Batch 00004.11.2024 Voya-Employer	100.00
Inv Total		225.00

0 Total: 225.00

90095 - Voya Institutional Trust Company Total: 225.00

90099 - CITY OF SNOQUALMIE

62766	11/22/2024	
	Inv	
<u>Line Item Date</u>	<u>Line Item Description</u>	
11/21/2024	PR Batch 00004.11.2024 FSA	416.68
Inv Total		416.68

62766 Total: 416.68

90099 - CITY OF SNOQUALMIE Total: 416.68

90100 - ICMA Retirement Trust -303907

0	11/22/2024	
	Inv	
<u>Line Item Date</u>	<u>Line Item Description</u>	
11/21/2024	PR Batch 00004.11.2024 Mission Square percentage	277.31
11/21/2024	PR Batch 00004.11.2024 ICMA-Employer	1,062.50
11/21/2024	PR Batch 00004.11.2024 ICMA-Employee	2,137.50
11/21/2024	PR Batch 00004.11.2024 ICMA-Employer Supplement	100.00
Inv Total		3,577.31

0 Total: 3,577.31

90100 - ICMA Retirement Trust -303907 Total: 3,577.31

90105 - Dept. of Retirement Syst.- DCP

0 11/22/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
11/21/2024	PR Batch 00004.11.2024 Defferd Comp Roth Flat	1,846.00
11/21/2024	PR Batch 00004.11.2024 DCP-Employer-Supplement	1,287.50
11/21/2024	PR Batch 00004.11.2024 DCP-Employer	5,318.50
11/21/2024	PR Batch 00004.11.2024 DCP Flat Employee	10,306.47
11/21/2024	PR Batch 00004.11.2024 Deffered Comp Roth Percentage	514.06
11/21/2024	PR Batch 00004.11.2024 Deffered Comp Percentage	845.42

Inv Total 20,117.95

0 Total: 20,117.95

90105 - Dept. of Retirement Syst.- DCP Total: 20,117.95

90180 - Snoqualmie Police Association

62769 11/22/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
11/21/2024	PR Batch 00004.11.2024 Police Union Dues	900.00

Inv Total 900.00

62769 Total: 900.00

90180 - Snoqualmie Police Association Total: 900.00

90400 - Western States Police Medical Trust

62771 11/22/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
11/21/2024	PR Batch 00004.11.2024 W States Police Medical Trust	609.00

Inv Total 609.00

62771 Total: 609.00

90400 - Western States Police Medical Trust Total: 609.00

Total: 360,527.02

Accounts Payable

Blanket Voucher Approval Document



PRV 12-6-24

User: ITreptow
Printed: 12/06/2024 - 12:55PM
Warrant Request Date: 12/6/2024
DAC Fund:

Batch: 00001.12.2024 - PV 12/6/2024

City of Snoqualmie
Claims presented to the City to be paid in the amount of \$ 464,574.92
for claims warrants numbered 62772 through 62779 & dated 12/6/24.

Line	Claimant	Voucher No.	Amount
1	AWC BENEFITS	000000000	181,001.99
2	Dept. of Labor & Industries	000000000	15,094.18
3	Employment Security Dept.	000000000	1,046.86
4	Employment Security Dept.	000000000	3,379.96
5	Employment Security Dept.	000000000	2,458.43
6	Dept. of Retirement Syst.-LEOFF	000000000	30,365.18
7	IAFF Firepac-Political Affairs Dept.	000062774	2.09
8	Teamsters Local Union #763	000062777	2,293.50
9	IAFF LOCAL #2878	000062775	1,399.20
10	Office of Support Enforcement - DSHS	000000000	664.50
11	Dept of Retirement Syst.-PERS	000000000	47,409.66
12	IRS-Payroll EFTPS	000000000	124,284.86
13	Voya Institutional Trust Company	000000000	225.00
14	CITY OF SNOQUALMIE	000062772	416.68
15	ICMA Retirement Trust -303907	000000000	3,727.31
16	Dept. of Retirement Syst.- DCP	000000000	19,612.74
17	AFLAC	000000000	78.13
18	WSCFF	000062779	975.00
19	Snoqualmie Police Association	000062776	900.00
20	DiMartino Associates	000062773	409.50
21	NWFFT TRUST	000000000	28,221.15
22	Western States Police Medical Trust	000062778	609.00

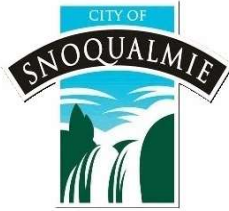
Page Total: \$464,574.92

Grand Total: \$464,574.92

Accounts Payable

Check Detail

User: ITreptow
 Printed: 01/14/2025 - 8:04AM



Check Number Check Date **Amount**

90000 - AWC BENEFITS

0 12/06/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
12/05/2024	PR Batch 00001.12.2024 AWC Life Insurance	544.20
12/05/2024	PR Batch 00001.12.2024 AWC-Dental Benefits	12,805.46
12/05/2024	PR Batch 00001.12.2024 Kaiser Medical Benefits/200	2,403.90
12/05/2024	PR Batch 00001.12.2024 AWC Life Insurance Employee	3.30
12/05/2024	PR Batch 00001.12.2024 AWC Long Term Disab. Employee	6.28
12/05/2024	PR Batch 00001.12.2024 AWC - Medical Benefits/HF 250	129,660.52
12/05/2024	PR Batch 00001.12.2024 AWC Long Term Disability	867.35
12/05/2024	PR Batch 00001.12.2024 AWC-Life Insurance Police	990.00
12/05/2024	PR Batch 00001.12.2024 AWC-Vision	1,896.34
12/05/2024	PR Batch 00001.12.2024 AWC-Medical Benefits/HF 500	29,879.02
12/05/2024	PR Batch 00001.12.2024 AWC-Employee Pd Life Add'l	50.40

Inv Total 179,106.77

Inv 12-2024

<u>Line Item Date</u>	<u>Line Item Description</u>	
12/06/2024	Edmund Crosson Medical Premium	1,895.22

Inv 12-2024 Total 1,895.22

0 Total: 181,001.99

90000 - AWC BENEFITS Total: 181,001.99

90010 - Dept. of Labor & Industries

0 12/06/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
12/05/2024	PR Batch 00001.12.2024 L&I Employer	12,899.32
12/05/2024	PR Batch 00001.12.2024 L&I Employee	2,194.86

Inv Total 15,094.18

0 Total: 15,094.18

90010 - Dept. of Labor & Industries Total: 15,094.18

90020 - Employment Security Dept.

0	12/06/2024	Inv							
		<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;"><u>Line Item Date</u></th> <th style="text-align: left; border-bottom: 1px solid black;"><u>Line Item Description</u></th> <th style="text-align: right; border-bottom: 1px solid black;"></th> </tr> </thead> <tbody> <tr> <td>12/05/2024</td> <td>PR Batch 00001.12.2024 Emp Sec- Unemployment Tax</td> <td style="text-align: right;">1,046.86</td> </tr> </tbody> </table>	<u>Line Item Date</u>	<u>Line Item Description</u>		12/05/2024	PR Batch 00001.12.2024 Emp Sec- Unemployment Tax	1,046.86	1,046.86
<u>Line Item Date</u>	<u>Line Item Description</u>								
12/05/2024	PR Batch 00001.12.2024 Emp Sec- Unemployment Tax	1,046.86							
		Inv Total	1,046.86						
0 Total:			1,046.86						

90020 - Employment Security Dept. Total:

1,046.86

90022 - Employment Security Dept.

0	12/06/2024	Inv										
		<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;"><u>Line Item Date</u></th> <th style="text-align: left; border-bottom: 1px solid black;"><u>Line Item Description</u></th> <th style="text-align: right; border-bottom: 1px solid black;"></th> </tr> </thead> <tbody> <tr> <td>12/05/2024</td> <td>PR Batch 00001.12.2024 WA Paid Fam. & Med. Leave</td> <td style="text-align: right;">965.73</td> </tr> <tr> <td>12/05/2024</td> <td>PR Batch 00001.12.2024 WA Paid Fam. & Med. Leave</td> <td style="text-align: right;">2,414.23</td> </tr> </tbody> </table>	<u>Line Item Date</u>	<u>Line Item Description</u>		12/05/2024	PR Batch 00001.12.2024 WA Paid Fam. & Med. Leave	965.73	12/05/2024	PR Batch 00001.12.2024 WA Paid Fam. & Med. Leave	2,414.23	3,379.96
<u>Line Item Date</u>	<u>Line Item Description</u>											
12/05/2024	PR Batch 00001.12.2024 WA Paid Fam. & Med. Leave	965.73										
12/05/2024	PR Batch 00001.12.2024 WA Paid Fam. & Med. Leave	2,414.23										
		Inv Total	3,379.96									
0 Total:			3,379.96									

90022 - Employment Security Dept. Total:

3,379.96

90023 - Employment Security Dept.

0	12/06/2024	Inv							
		<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;"><u>Line Item Date</u></th> <th style="text-align: left; border-bottom: 1px solid black;"><u>Line Item Description</u></th> <th style="text-align: right; border-bottom: 1px solid black;"></th> </tr> </thead> <tbody> <tr> <td>12/05/2024</td> <td>PR Batch 00001.12.2024 WA Cares</td> <td style="text-align: right;">2,458.43</td> </tr> </tbody> </table>	<u>Line Item Date</u>	<u>Line Item Description</u>		12/05/2024	PR Batch 00001.12.2024 WA Cares	2,458.43	2,458.43
<u>Line Item Date</u>	<u>Line Item Description</u>								
12/05/2024	PR Batch 00001.12.2024 WA Cares	2,458.43							
		Inv Total	2,458.43						
0 Total:			2,458.43						

90023 - Employment Security Dept. Total:

2,458.43

90030 - Dept. of Retirement Syst.-LEOFF

0	12/06/2024	Inv										
		<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;"><u>Line Item Date</u></th> <th style="text-align: left; border-bottom: 1px solid black;"><u>Line Item Description</u></th> <th style="text-align: right; border-bottom: 1px solid black;"></th> </tr> </thead> <tbody> <tr> <td>12/05/2024</td> <td>PR Batch 00001.12.2024 LEOFF 2 Employee</td> <td style="text-align: right;">18,701.46</td> </tr> <tr> <td>12/05/2024</td> <td>PR Batch 00001.12.2024 LEOFF 2 Employer</td> <td style="text-align: right;">11,663.72</td> </tr> </tbody> </table>	<u>Line Item Date</u>	<u>Line Item Description</u>		12/05/2024	PR Batch 00001.12.2024 LEOFF 2 Employee	18,701.46	12/05/2024	PR Batch 00001.12.2024 LEOFF 2 Employer	11,663.72	30,365.18
<u>Line Item Date</u>	<u>Line Item Description</u>											
12/05/2024	PR Batch 00001.12.2024 LEOFF 2 Employee	18,701.46										
12/05/2024	PR Batch 00001.12.2024 LEOFF 2 Employer	11,663.72										
		Inv Total	30,365.18									
0 Total:			30,365.18									

90030 - Dept. of Retirement Syst.-LEOFF Total: 30,365.18

90035 - IAFF Firepac-Political Affairs Dept.

62774 12/06/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
12/05/2024	PR Batch 00001.12.2024 IAFF-FirePac	2.09

Inv Total 2.09

62774 Total: 2.09

90035 - IAFF Firepac-Political Affairs Dept. Total: 2.09

90040 - Teamsters Local Union #763

62777 12/06/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
12/05/2024	PR Batch 00001.12.2024 Teamsters Union Dues	2,293.50

Inv Total 2,293.50

62777 Total: 2,293.50

90040 - Teamsters Local Union #763 Total: 2,293.50

90045 - IAFF LOCAL #2878

62775 12/06/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
12/05/2024	PR Batch 00001.12.2024 IAFF-Local 2878 Fire	1,399.20

Inv Total 1,399.20

62775 Total: 1,399.20

90045 - IAFF LOCAL #2878 Total: 1,399.20

90060 - Office of Support Enforcement - DSHS

0 12/06/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
12/05/2024	PR Batch 00001.12.2024 Child Support	664.50

Inv Total 664.50

0 Total: 664.50

90060 - Office of Support Enforcement - DSHS Total: 664.50

90070 - Dept of Retirement Syst.-PERS

0 12/06/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
12/05/2024	PR Batch 00001.12.2024 PERS 3 Employer	5,260.35
12/05/2024	PR Batch 00001.12.2024 PERS2 Employee	15,883.18
12/05/2024	PR Batch 00001.12.2024 PERS 3 Employee	3,515.28
12/05/2024	PR Batch 00001.12.2024 PERS 2 Employer	22,750.85

Inv Total 47,409.66

0 Total: 47,409.66

90070 - Dept of Retirement Syst.-PERS Total: 47,409.66

90085 - IRS-Payroll EFTPS

0 12/06/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
12/05/2024	PR Batch 00001.12.2024 FICA Employer	23,476.76
12/05/2024	PR Batch 00001.12.2024 Medicare Employer	7,671.88
12/05/2024	PR Batch 00001.12.2024 FICA Employee	23,476.76
12/05/2024	PR Batch 00001.12.2024 Federal Income Tax	61,701.62
12/05/2024	PR Batch 00001.12.2024 Medicare Employee	7,957.84

Inv Total 124,284.86

0 Total: 124,284.86

90085 - IRS-Payroll EFTPS Total: 124,284.86

90095 - Voya Institutional Trust Company

0 12/06/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
12/05/2024	PR Batch 00001.12.2024 Voya-Employee	125.00
12/05/2024	PR Batch 00001.12.2024 Voya-Employer	100.00

Inv Total 225.00

0 Total: 225.00

90095 - Voya Institutional Trust Company Total: 225.00

90099 - CITY OF SNOQUALMIE

62772 12/06/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
12/05/2024	PR Batch 00001.12.2024 FSA	416.68

Inv Total 416.68

62772 Total: 416.68

90099 - CITY OF SNOQUALMIE Total: 416.68

90100 - ICMA Retirement Trust -303907

0 12/06/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
12/05/2024	PR Batch 00001.12.2024 ICMA-Employer Supplement	100.00
12/05/2024	PR Batch 00001.12.2024 ICMA-Employer	1,087.50
12/05/2024	PR Batch 00001.12.2024 Mission Square percentage	277.31
12/05/2024	PR Batch 00001.12.2024 ICMA-Employee	2,262.50

Inv Total 3,727.31

0 Total: 3,727.31

90100 - ICMA Retirement Trust -303907 Total: 3,727.31

90105 - Dept. of Retirement Syst.- DCP

0 12/06/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
12/05/2024	PR Batch 00001.12.2024 Deffered Comp Percentage	240.16
12/05/2024	PR Batch 00001.12.2024 Deffered Comp Roth Percentage	497.58
12/05/2024	PR Batch 00001.12.2024 DCP-Employer	5,218.50
12/05/2024	PR Batch 00001.12.2024 Defferd Comp Roth Flat	2,061.00
12/05/2024	PR Batch 00001.12.2024 DCP Flat Employee	10,308.00
12/05/2024	PR Batch 00001.12.2024 DCP-Employer-Supplement	1,287.50

Inv Total 19,612.74

0 Total: 19,612.74

90105 - Dept. of Retirement Syst.- DCP Total: 19,612.74

90110 - AFLAC

0 12/06/2024

Inv								
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Line Item Date</u></th> <th style="text-align: left;"><u>Line Item Description</u></th> <th style="text-align: right;"></th> </tr> </thead> <tbody> <tr> <td>12/05/2024</td> <td>PR Batch 00001.12.2024 AFLAC-Pre Tax</td> <td style="text-align: right;">78.13</td> </tr> </tbody> </table>	<u>Line Item Date</u>	<u>Line Item Description</u>		12/05/2024	PR Batch 00001.12.2024 AFLAC-Pre Tax	78.13	78.13
<u>Line Item Date</u>	<u>Line Item Description</u>							
12/05/2024	PR Batch 00001.12.2024 AFLAC-Pre Tax	78.13						
Inv Total		78.13						
0 Total:		78.13						
90110 - AFLAC Total:		78.13						
90120 - WSCFF								
62779	12/06/2024							
Inv								
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Line Item Date</u></th> <th style="text-align: left;"><u>Line Item Description</u></th> <th style="text-align: right;"></th> </tr> </thead> <tbody> <tr> <td>12/05/2024</td> <td>PR Batch 00001.12.2024 WSCFF-BENEFIT TRUST FF ER</td> <td style="text-align: right;">975.00</td> </tr> </tbody> </table>	<u>Line Item Date</u>	<u>Line Item Description</u>		12/05/2024	PR Batch 00001.12.2024 WSCFF-BENEFIT TRUST FF ER	975.00	975.00
<u>Line Item Date</u>	<u>Line Item Description</u>							
12/05/2024	PR Batch 00001.12.2024 WSCFF-BENEFIT TRUST FF ER	975.00						
Inv Total		975.00						
62779 Total:		975.00						
90120 - WSCFF Total:		975.00						
90180 - Snoqualmie Police Association								
62776	12/06/2024							
Inv								
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Line Item Date</u></th> <th style="text-align: left;"><u>Line Item Description</u></th> <th style="text-align: right;"></th> </tr> </thead> <tbody> <tr> <td>12/05/2024</td> <td>PR Batch 00001.12.2024 Police Union Dues</td> <td style="text-align: right;">900.00</td> </tr> </tbody> </table>	<u>Line Item Date</u>	<u>Line Item Description</u>		12/05/2024	PR Batch 00001.12.2024 Police Union Dues	900.00	900.00
<u>Line Item Date</u>	<u>Line Item Description</u>							
12/05/2024	PR Batch 00001.12.2024 Police Union Dues	900.00						
Inv Total		900.00						
62776 Total:		900.00						
90180 - Snoqualmie Police Association Total:		900.00						
90300 - DiMartino Associates								
62773	12/06/2024							
Inv								
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Line Item Date</u></th> <th style="text-align: left;"><u>Line Item Description</u></th> <th style="text-align: right;"></th> </tr> </thead> <tbody> <tr> <td>12/05/2024</td> <td>PR Batch 00001.12.2024 Brown & Brown DBA DiMartino</td> <td style="text-align: right;">409.50</td> </tr> </tbody> </table>	<u>Line Item Date</u>	<u>Line Item Description</u>		12/05/2024	PR Batch 00001.12.2024 Brown & Brown DBA DiMartino	409.50	409.50
<u>Line Item Date</u>	<u>Line Item Description</u>							
12/05/2024	PR Batch 00001.12.2024 Brown & Brown DBA DiMartino	409.50						
Inv Total		409.50						
62773 Total:		409.50						
90300 - DiMartino Associates Total:		409.50						

90310 - NWFFT TRUST

0 12/06/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
12/05/2024	PR Batch 00001.12.2024 Medical/Vision Benefits	25,939.54
12/05/2024	PR Batch 00001.12.2024 Dental Benefits	2,281.61

Inv Total 28,221.15

0 Total: 28,221.15

90310 - NWFFT TRUST Total: 28,221.15

90400 - Western States Police Medical Trust

62778 12/06/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
12/05/2024	PR Batch 00001.12.2024 W States Police Medical Trust	609.00

Inv Total 609.00

62778 Total: 609.00

90400 - Western States Police Medical Trust Total: 609.00

Total: 464,574.92

Accounts Payable

Blanket Voucher Approval Document



PRV 12/23/24

User: ITreptow
Printed: 12/23/2024 - 4:24PM
Warrant Request Date: 12/23/2024
DAC Fund:

Batch: 00003.12.2024 - PV 12/23/2024

City of Snoqualmie
Claims presented to the City to be paid in the amount of \$ 296,063.57
for claims warrants numbered 62793 through 62798 & dated 12/23/24.

Line	Claimant	Voucher No.	Amount
1	Dept. of Labor & Industries	000000000	17,023.39
2	Employment Security Dept.	000000000	1,218.31
3	Employment Security Dept.	000000000	3,726.19
4	Employment Security Dept.	000000000	2,779.69
5	Dept. of Retirement Syst.-LEOFF	000000000	41,165.95
6	IAFF Firepac-Political Affairs Dept.	000062794	2.09
7	Teamsters Local Union #763	000062797	2,418.00
8	IAFF LOCAL #2878	000062795	1,653.60
9	Office of Support Enforcement - DSHS	000000000	1,142.60
10	Dept of Retirement Syst.-PERS	000000000	48,600.92
11	IRS-Payroll EFTPS	000000000	152,101.83
12	Voya Institutional Trust Company	000000000	225.00
13	CITY OF SNOQUALMIE	000062793	416.68
14	ICMA Retirement Trust -303907	000000000	3,753.03
15	Dept. of Retirement Syst.- DCP	000000000	18,327.29
16	Snoqualmie Police Association	000062796	900.00
17	Western States Police Medical Trust	000062798	609.00

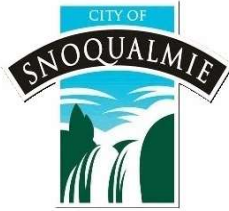
Page Total: \$296,063.57

Grand Total: \$296,063.57

Accounts Payable

Check Detail

User: ITreptow
Printed: 01/14/2025 - 8:14AM



Check Number	Check Date	Amount
--------------	------------	--------

90010 - Dept. of Labor & Industries

0	12/23/2024	
	Inv	
<u>Line Item Date</u>	<u>Line Item Description</u>	
12/20/2024	PR Batch 00002.12.2024 L&I Employer	14,497.19
12/20/2024	PR Batch 00002.12.2024 L&I Employee	2,526.20
	Inv Total	17,023.39
0 Total:		17,023.39

90010 - Dept. of Labor & Industries Total:

17,023.39

90020 - Employment Security Dept.

0	12/23/2024	
	Inv	
<u>Line Item Date</u>	<u>Line Item Description</u>	
12/20/2024	PR Batch 00002.12.2024 Emp Sec- Unemployment Tax	1,218.31
	Inv Total	1,218.31
0 Total:		1,218.31

90020 - Employment Security Dept. Total:

1,218.31

90022 - Employment Security Dept.

0	12/23/2024	
	Inv	
<u>Line Item Date</u>	<u>Line Item Description</u>	
12/20/2024	PR Batch 00002.12.2024 WA Paid Fam. & Med. Leave	1,064.62
12/20/2024	PR Batch 00002.12.2024 WA Paid Fam. & Med. Leave	2,661.57
	Inv Total	3,726.19
0 Total:		3,726.19

90022 - Employment Security Dept. Total:

3,726.19

90023 - Employment Security Dept.

0	12/23/2024	Inv							
		<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Line Item Date</u></th> <th style="text-align: left;"><u>Line Item Description</u></th> <th style="text-align: right;"></th> </tr> </thead> <tbody> <tr> <td>12/20/2024</td> <td>PR Batch 00002.12.2024 WA Cares</td> <td style="text-align: right;">2,779.69</td> </tr> </tbody> </table>	<u>Line Item Date</u>	<u>Line Item Description</u>		12/20/2024	PR Batch 00002.12.2024 WA Cares	2,779.69	
<u>Line Item Date</u>	<u>Line Item Description</u>								
12/20/2024	PR Batch 00002.12.2024 WA Cares	2,779.69							
		Inv Total	2,779.69						

0 Total: 2,779.69

90023 - Employment Security Dept. Total: 2,779.69

90030 - Dept. of Retirement Syst.-LEOFF

0	12/23/2024	Inv										
		<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Line Item Date</u></th> <th style="text-align: left;"><u>Line Item Description</u></th> <th style="text-align: right;"></th> </tr> </thead> <tbody> <tr> <td>12/20/2024</td> <td>PR Batch 00002.12.2024 LEOFF 2 Employer</td> <td style="text-align: right;">15,653.56</td> </tr> <tr> <td>12/20/2024</td> <td>PR Batch 00002.12.2024 LEOFF 2 Employee</td> <td style="text-align: right;">25,512.39</td> </tr> </tbody> </table>	<u>Line Item Date</u>	<u>Line Item Description</u>		12/20/2024	PR Batch 00002.12.2024 LEOFF 2 Employer	15,653.56	12/20/2024	PR Batch 00002.12.2024 LEOFF 2 Employee	25,512.39	
<u>Line Item Date</u>	<u>Line Item Description</u>											
12/20/2024	PR Batch 00002.12.2024 LEOFF 2 Employer	15,653.56										
12/20/2024	PR Batch 00002.12.2024 LEOFF 2 Employee	25,512.39										
		Inv Total	41,165.95									

0 Total: 41,165.95

90030 - Dept. of Retirement Syst.-LEOFF Total: 41,165.95

90035 - IAFF Firepac-Political Affairs Dept.

62794	12/23/2024	Inv							
		<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Line Item Date</u></th> <th style="text-align: left;"><u>Line Item Description</u></th> <th style="text-align: right;"></th> </tr> </thead> <tbody> <tr> <td>12/20/2024</td> <td>PR Batch 00002.12.2024 IAFF-FirePac</td> <td style="text-align: right;">2.09</td> </tr> </tbody> </table>	<u>Line Item Date</u>	<u>Line Item Description</u>		12/20/2024	PR Batch 00002.12.2024 IAFF-FirePac	2.09	
<u>Line Item Date</u>	<u>Line Item Description</u>								
12/20/2024	PR Batch 00002.12.2024 IAFF-FirePac	2.09							
		Inv Total	2.09						

62794 Total: 2.09

90035 - IAFF Firepac-Political Affairs Dept. Total: 2.09

90040 - Teamsters Local Union #763

62797	12/23/2024	Inv							
		<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Line Item Date</u></th> <th style="text-align: left;"><u>Line Item Description</u></th> <th style="text-align: right;"></th> </tr> </thead> <tbody> <tr> <td>12/20/2024</td> <td>PR Batch 00002.12.2024 Teamsters Union Dues</td> <td style="text-align: right;">2,418.00</td> </tr> </tbody> </table>	<u>Line Item Date</u>	<u>Line Item Description</u>		12/20/2024	PR Batch 00002.12.2024 Teamsters Union Dues	2,418.00	
<u>Line Item Date</u>	<u>Line Item Description</u>								
12/20/2024	PR Batch 00002.12.2024 Teamsters Union Dues	2,418.00							
		Inv Total	2,418.00						

62797 Total: 2,418.00

90040 - Teamsters Local Union #763 Total: 2,418.00

90045 - IAFF LOCAL #2878

62795 12/23/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
12/20/2024	PR Batch 00002.12.2024 IAFF-Local 2878 Fire	1,653.60

Inv Total 1,653.60

62795 Total: 1,653.60

90045 - IAFF LOCAL #2878 Total: 1,653.60

90060 - Office of Support Enforcement - DSHS

0 12/23/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
12/20/2024	PR Batch 00002.12.2024 Child Support	1,142.60

Inv Total 1,142.60

0 Total: 1,142.60

90060 - Office of Support Enforcement - DSHS Total: 1,142.60

90070 - Dept of Retirement Syst.-PERS

0 12/23/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
12/20/2024	PR Batch 00002.12.2024 PERS2 Employee	16,430.81
12/20/2024	PR Batch 00002.12.2024 PERS 3 Employee	3,472.64
12/20/2024	PR Batch 00002.12.2024 PERS 3 Employer	5,162.18
12/20/2024	PR Batch 00002.12.2024 PERS 2 Employer	23,535.29

Inv Total 48,600.92

0 Total: 48,600.92

90070 - Dept of Retirement Syst.-PERS Total: 48,600.92

90085 - IRS-Payroll EFTPS

0 12/23/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
12/20/2024	PR Batch 00002.12.2024 Medicare Employee	9,518.25
12/20/2024	PR Batch 00002.12.2024 FICA Employer	27,177.74

12/20/2024	PR Batch 00002.12.2024 Federal Income Tax	79,242.29
12/20/2024	PR Batch 00002.12.2024 Medicare Employer	8,985.81
12/20/2024	PR Batch 00002.12.2024 FICA Employee	27,177.74
Inv Total		152,101.83

0 Total: 152,101.83

90085 - IRS-Payroll EFTPS Total: 152,101.83

90095 - Voya Institutional Trust Company

0	12/23/2024	
	Inv	
<u>Line Item Date</u>	<u>Line Item Description</u>	
12/20/2024	PR Batch 00002.12.2024 Voya-Employee	125.00
12/20/2024	PR Batch 00002.12.2024 Voya-Employer	100.00
Inv Total		225.00

0 Total: 225.00

90095 - Voya Institutional Trust Company Total: 225.00

90099 - CITY OF SNOQUALMIE

62793	12/23/2024	
	Inv	
<u>Line Item Date</u>	<u>Line Item Description</u>	
12/20/2024	PR Batch 00002.12.2024 FSA	416.68
Inv Total		416.68

62793 Total: 416.68

90099 - CITY OF SNOQUALMIE Total: 416.68

90100 - ICMA Retirement Trust -303907

0	12/23/2024	
	Inv	
<u>Line Item Date</u>	<u>Line Item Description</u>	
12/20/2024	PR Batch 00002.12.2024 ICMA-Employer	1,087.50
12/20/2024	PR Batch 00002.12.2024 ICMA-Employee	2,162.50
12/20/2024	PR Batch 00002.12.2024 Mission Square percentage	403.03
12/20/2024	PR Batch 00002.12.2024 ICMA-Employer Supplement	100.00
Inv Total		3,753.03

0 Total: 3,753.03

90100 - ICMA Retirement Trust -303907 Total: 3,753.03

90105 - Dept. of Retirement Syst.- DCP

0 12/23/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
12/20/2024	PR Batch 00002.12.2024 DCP-Employer	5,218.50
12/20/2024	PR Batch 00002.12.2024 Deffered Comp Roth Percentage	1,090.63
12/20/2024	PR Batch 00002.12.2024 DCP-Employer-Supplement	1,212.50
12/20/2024	PR Batch 00002.12.2024 DCP Flat Employee	8,317.00
12/20/2024	PR Batch 00002.12.2024 Defferd Comp Roth Flat	2,061.00
12/20/2024	PR Batch 00002.12.2024 Deffered Comp Percentage	427.66

Inv Total 18,327.29

0 Total: 18,327.29

90105 - Dept. of Retirement Syst.- DCP Total: 18,327.29

90180 - Snoqualmie Police Association

62796 12/23/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
12/20/2024	PR Batch 00002.12.2024 Police Union Dues	900.00

Inv Total 900.00

62796 Total: 900.00

90180 - Snoqualmie Police Association Total: 900.00

90400 - Western States Police Medical Trust

62798 12/23/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	
12/20/2024	PR Batch 00002.12.2024 W States Police Medical Trust	609.00

Inv Total 609.00

62798 Total: 609.00

90400 - Western States Police Medical Trust Total: 609.00

Total: 296,063.57






Claims Approval Report for F&A Committee

Final Audit Report

2025-01-15

Created:	2025-01-15
By:	Tania Holden (THolden@snoqualmiewa.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAArnv5kD81uE9y7_tcFbgdiPOUHzDd2ldY

"Claims Approval Report for F&A Committee" History

-  Document created by Tania Holden (THolden@snoqualmiewa.gov)
2025-01-15 - 7:13:47 PM GMT
-  Document emailed to Drew Bouta (dbouta@snoqualmiewa.gov) for signature
2025-01-15 - 7:16:00 PM GMT
-  Email viewed by Drew Bouta (dbouta@snoqualmiewa.gov)
2025-01-15 - 8:57:45 PM GMT
-  Document e-signed by Drew Bouta (dbouta@snoqualmiewa.gov)
Signature Date: 2025-01-15 - 8:58:03 PM GMT - Time Source: server
-  Agreement completed.
2025-01-15 - 8:58:03 PM GMT



Drew Bouta, Director of Finance
38624 SE River St. | PO Box 987
Snoqualmie, Washington 98065
(425) 888-1555 | dbouta@snoqualmiewa.gov

To: City Council
Finance & Administration Committee

From: Drew Bouta, Director of Finance

Date: February 10, 2025

Subject: CLAIMS REPORT
Approval of payments for the period: December 16, 2024, through January 28, 2025

BACKGROUND

Per RCW 42.24.080, all claims presented against the city by persons furnishing materials, rendering services, or performing labor must be certified by the appropriate official to ensure that the materials have been furnished, the services rendered, or the labor performed as described, and that the claims are just, due, and unpaid obligations against the city, before payment can be made. Expedited processing of the payment of claims when certain conditions have been met allows for the payment of claims before the legislative body has acted to approve the claims when: (1) the appropriate officers have furnished official bonds; (2) the legislative body has adopted policies that implement effective internal control; (3) the legislative body has provided for review of the documentation supporting the claims within a month of issuance; and (4) that if claims are disapproved, they shall be recognized as receivables and diligently pursued. The City of Snoqualmie meets all requirements of this state law.

Pursuant to Snoqualmie Municipal Code (SMC) Chapter 3.85, all Claims, Demands and Vouchers against the city, provides that the Finance Director or her designee will examine all claims prior to payment and provide periodic reporting of the payments to the City Council for final approval. Per SMC 3.85.040, to meet these requirements, the Finance Director schedules payment of claims and payroll for monthly Finance & Administration Committee review followed by full City Council approval on the consent agenda. Per SMC 3.85.050, documentation supporting claims paid and the Finance Director’s written report are made available to all city council members at City Hall for 48 hours prior to the Finance & Administration Committee meeting. Following the 48-hour review period, the Finance & Administration Committee considers the claims as part of its regular agenda and recommends to the full city council whether to approve or disapprove the claims. Consistent with these requirements, this report seeks City Council approval of payment of claims and payroll batches summarized in the table below.

ANALYSIS

All payments made during these periods were found to be valid claims against the city. The City’s internal controls include certification of the validity of all expenditures by the appropriate department and an internal audit conducted by designated finance department staff who review all claims and payroll payments. Staff performs system validation and exception reviews to validate payroll records. The Finance Director performs a random sampling review of supporting documentation for claims payments to ensure validity, as well as regularly reviews its processes to ensure appropriate internal controls are in place. The City issues disbursements for claims and payroll via the following methods:

- Warrant: paper negotiable instruments, very much like, although legally distinct from, checks
- Commercial Credit Card: as authorized by Financial Management Policy
- Electronic Funds Transfer (EFT). EFTs are electronic banking transactions (no paper instrument) of two basic types: (1) Automated Clearing House (ACH) for Electronic Fund Transfer (EFT) and (2) Wire Transfers a direct transfer between bank accounts

The following table summarizes the claims and payments authorized by the Finance Director:

The foregoing amounts were budgeted in the 2025-2026 biennial budget, and sufficient funds are available to cover these payments, as appropriate. Details pertaining to the individual vendor payments are available in documentation provided for the Finance & Administration Committee and subsequent City Council review by accessing the following link on the city website: [Claims Report](#)

**CITY OF SNOQUALMIE
Disbursements for Council Approval
Claims, Payroll and Miscellaneous**

CLAIMS						
Date	Warrants			ACH		CLAIMS TOTAL
	From #	Thru #	Amount	Qty	Amount	
1/7/2025	83823	83829	\$ 7,006.19			7,006.19
1/7/2025				9	\$ 484,338.67	484,338.67
1/16/2025	83754	83822	\$ 1,099,086.34			1,099,086.34
1/23/2025	83830	83894	\$ 122,039.59			122,039.59
<i>Grand Total</i>						1,712,470.79

PAYROLL						
Date	Warrants			ACH		PAYROLL TOTAL
	From #	Thru #	Amount	Qty	Amount	
12/16/2024 - 12/31/2024				114	\$ 397,695.38	397,695.38
12/16/2024 - 12/31/2024				13	\$ 9,769.00	9,769.00
1/1/2025 - 1/15/2025				117	\$ 393,674.38	393,674.38
1/1/2025 - 1/15/2025	10009	10009	\$ 3,619.82			3,619.82
<i>Grand Total</i>						804,758.58

MISCELLANEOUS DISBURSEMENTS				
Date	Description	ACH Amount	Wire Amount	MISC TOTAL
1/2/2025	Navia Benefits Solutions	\$ 16,171.14		\$ 16,171.14
1/2/2025	Merchant Card Fees - Bluefin	\$ 143.23		\$ 143.23
1/3/2025	Merchant Card Fees - Bankcard	\$ 15,519.48		\$ 15,519.48
1/3/2025	Merchant Card Fees - Fiserv Merchant	\$ 141.32		\$ 141.32
1/3/2025	Merchant Card Fees - Merchant Transact	\$ 770.08		\$ 770.08
1/3/2025	Merchant Card Fees - Tyler Munis	\$ 25.62		\$ 25.62
1/6/2025	Merchant Card Fees - Tyler Munis - American Expre	\$ 0.76		\$ 0.76
1/6/2025	Merchant Card Fees - American Express	\$ 1,046.20		\$ 1,046.20
1/7/2025	Navia Benefits Solutions	\$ 3,576.93		\$ 3,576.93
1/7/2025	Navia Benefits Solutions	\$ 24,872.62		\$ 24,872.62
1/16/2025	Navia Benefits Solutions	\$ 981.08		\$ 981.08
1/16/2025	Navia Benefits Solutions	\$ 6,194.61		\$ 6,194.61
1/21/2025	Navia Benefits Solutions	\$ 331.06		\$ 331.06
1/21/2025	Navia Benefits Solutions	\$ 7,535.11		\$ 7,535.11
1/27/2025	Firefighters VEBA HRA Plan Contributions for 2024	\$ 2,918.66		\$ 2,918.66
1/28/2025	Firefighters VEBA HRA Plan Contributions for 2025	\$ 64,048.00		\$ 64,048.00
1/28/2025	Navia Benefits Solutions	\$ 154.96		\$ 154.96
1/28/2025	Navia Benefits Solutions	\$ 5,254.46		\$ 5,254.46

Total **2,666,914.69** **Grand Total** **149,685.32**

The following claims and payments were objected to by Finance Director: **NONE**
(Itemize claims/demands amounts and circumstances, and summarize reasons for objection)

I, the undersigned, do hereby certify under penalty of perjury that the claims and payroll warrant and/or checks itemized above were issued to pay just, due, and unpaid obligations of the City of Snoqualmie for materials furnished, services rendered, or labor performed, and that I am authorized to authenticate and certify the foregoing.

Drew Bouta

Jan 30, 2025

Drew Bouta, Director of Finance

Date

FINANCE & ADMINISTRATION COMMITTEE RECOMMENDATION: Approve / Not Approve

WCIA	001.05.006.51890.546800.	Fidelity-Notary Bond Premiums	2025	1	INV	Paid	366.00	83892 200459	2025 Assessment - Equip Auto Fidelity Liab Props	1/1/2025	1/23/2025
WLACE	001.12.028.57680.531300.	Repair & Maintenance Supplies	2025	1	INV	Paid	101.81	83893 15313970	Trash can/ladder	1/2/2025	1/23/2025
WLACE	001.12.028.57680.531300.	Repair & Maintenance Supplies	2025	1	INV	Paid	262.61	83893 15313995	Restroom painting supplies	1/6/2025	1/23/2025
WLACE	001.12.028.57680.531300.	Repair & Maintenance Supplies	2025	1	INV	Paid	21.80	83893 15314025	Concrete for post	1/8/2025	1/23/2025
WLACE	001.12.028.57680.531300.	Repair & Maintenance Supplies	2025	1	INV	Paid	33.78	83893 15314028	Restroom cleaning supplies	1/8/2025	1/23/2025
WLACE	001.12.028.57680.531300.	Repair & Maintenance Supplies	2025	1	INV	Paid	326.21	83893 15314033	Drill for parks	1/9/2025	1/23/2025
WLACE	001.08.009.52150.531300.	Repair & Maintenance Supplies	2025	1	INV	Paid	43.53	83893 15314008	Bostick & Spears Snow & Ice Traction Shoe Sleeves	1/7/2025	1/23/2025
WLACE	014.08.012.52150.531300.	Repair & Maintenance Supplies	2025	1	INV	Paid	61.08	83893 15314008	Bostick & Spears Snow & Ice Traction Shoe Sleeves	1/7/2025	1/23/2025
WLACE	401.18.037.53481.531300.	Repair & Maintenance Supplies	2025	1	INV	Paid	237.92	83893 15313967	tool set, tape measures	1/2/2025	1/23/2025
WLACE	401.18.037.53481.531300.	Repair & Maintenance Supplies	2025	1	INV	Paid	71.91	83893 15313980	Cleaning supplies	1/3/2025	1/23/2025
WLACE	401.18.037.53481.531300.	Repair & Maintenance Supplies	2025	1	INV	Paid	57.79	83893 15313986	Cleaning supplies	1/3/2025	1/23/2025
WLACE	401.18.037.53481.531300.	Repair & Maintenance Supplies	2025	1	INV	Paid	40.54	83893 15314023	Spray bottle, label maker refill tape	1/8/2025	1/23/2025
WLACE	401.18.037.53481.531300.	Repair & Maintenance Supplies	2025	1	INV	Paid	87.24	83893 15314059	Sawsall blades	1/10/2025	1/23/2025
WLACE	401.18.037.53481.531300.	Repair & Maintenance Supplies	2025	1	INV	Paid	311.49	83893 15314077	1040 ps cleaning and painting supplies	1/13/2025	1/23/2025
WLACE	401.19.039.53935.531300.	Repair & Maintenance Supplies	2025	1	INV	Paid	77.11	83893 15314117	Nuts, bolts, and fasteners	1/16/2025	1/23/2025
WLACE	403.22.050.53130.531300.	Repair & Maintenance Supplies	2025	1	INV	Paid	35.93	83893 15314100	Fasteners and bits for stormwater fence repair	1/15/2025	1/23/2025
WLACE	510.24.053.51820.531300.	Repair & Maintenance Supplies	2025	1	INV	Paid	144.92	83893 15313968	Paint supplies for mikes office project	1/2/2025	1/23/2025
WLACE	510.24.053.51820.531300.	Repair & Maintenance Supplies	2025	1	INV	Paid	31.61	83893 15313983	paint supplies soundproofing project admin office	1/3/2025	1/23/2025
WSFFA	001.09.014.52210.549200.	Dues-Subscriptions-Memberships	2025	1	INV	Paid	150.00	83894 10708	Department Due Renewal 2025	1/1/2025	1/23/2025

Accounts Payable

Blanket Voucher Approval Document



User: THolden
Printed: 01/30/2025 - 8:42AM
Warrant Request Date: 1/16/2025
DAC Fund:

Batch: 00001.01.2025 - UB Refunds Jan

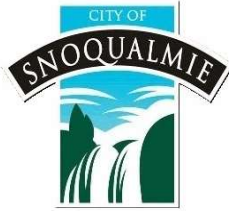
City of Snoqualmie
Claims presented to the City to be paid in the amount of \$ 1,072.80
for claims warrants numbered 62799 through 62803 & dated 1/16/2025.

Line	Claimant	Voucher No.	Amount
1	Goodwin,Maurice	000062799	179.40
2	Howard,Nicole	000062800	381.88
3	Jasper,James	000062801	34.05
4	Shapiro,Jimmy	000062802	169.04
5	Smith,David & Julie	000062803	308.43
			Page Total: \$1,072.80
			Grand Total: \$1,072.80

Accounts Payable

Check Detail

User: THolden
Printed: 01/30/2025 - 9:39AM



Check Number	Check Date		Amount
---------------------	-------------------	--	---------------

UB*03273 - Goodwin, Maurice Line Item Account

62799	01/16/2025		
Inv			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/15/2025	Refund Check	401-00-000-213-10-00-000	179.40
Inv Total			179.40
62799 Total:			179.40

UB*03273 - Goodwin, Maurice Total:

179.40

UB*03274 - Howard, Nicole Line Item Account

62800	01/16/2025		
Inv			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/15/2025	Refund Check	401-00-000-213-10-00-000	381.88
Inv Total			381.88
62800 Total:			381.88

UB*03274 - Howard, Nicole Total:

381.88

UB*03275 - Jasper, James Line Item Account

62801	01/16/2025		
Inv			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/15/2025	Refund Check	401-00-000-213-10-00-000	34.05
Inv Total			34.05
62801 Total:			34.05

UB*03275 - Jasper, James Total:

34.05

UB*03277 - Shapiro, Jimmy Line Item Account

62802	01/16/2025		
-------	------------	--	--

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/15/2025	Refund Check	401-00-000-213-10-00-000	169.04
Inv Total			169.04
62802 Total:			169.04
UB*03277 - Shapiro, Jimmy Total:			169.04
UB*03276 - Smith, David & Julie Line Item Account			
62803	01/16/2025		
Inv			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/15/2025	Refund Check	401-00-000-213-10-00-000	308.43
Inv Total			308.43
62803 Total:			308.43
UB*03276 - Smith, David & Julie Total:			308.43
Total:			1,072.80

ADVICE REGISTER - SEMI MONTH

WARRANT: 250107 From: 12/16/2024 To: 12/31/2024

NAME	CHK #	NET PAY
AHMED, HIND	00000001	4,277.13
ARTECHE, EMILY	00000002	4,837.20
BAILEY, MICHAEL	00000003	5,648.38
BARNET, RYAN	00000004	3,781.77
BARRETT, TIMOTHY	00000005	3,426.11
BATTLES, JASON	00000006	4,102.86
BEACH, LYLE	00000007	5,968.94
BENNETT, PHILIP	00000008	5,238.37
BENSON, ETHAN	00000009	434.05
BETTS, JIMMIE L	00000010	3,258.06
BLACK, MELINDA	00000011	3,267.03
BOSTICK, MAX	00000012	4,186.16
BOUTA, ANDREW	00000013	4,696.78
BROWN, CHRIS E	00000014	4,315.71
BRUMFIELD, SAMANTHA	00000015	2,259.15
BUELNA, REBECCA	00000016	2,884.13
BURKE, DENA	00000017	4,606.81
BYRD, TYLER D	00000018	3,228.71
CHAMBLESS, MICHAEL	00000019	6,053.60
CHRISTENSEN, CARA	00000020	436.82
COOPER, JOHN	00000021	3,745.97
COTTON, CATHERINE	00000022	434.05
DALZIEL, RYAN A	00000023	3,306.70
DAVIS, RAMONA	00000024	4,150.79
DEAN, DEANA L	00000025	4,030.55
DEWAR, MILES Z	00000026	2,226.62
ECKER, BRENDON J	00000027	2,656.43
FLORIDA, HEATHER K	00000028	2,645.59
FOUTS, JACOB T	00000029	5,338.89
FRY, PATRICK	00000030	4,507.80
GAMBLE, DYLAN A	00000031	2,846.11
GARRETT, GRETCHEN G	00000032	2,610.65
GEORGE, JASON A	00000033	5,399.13
GUTWEIN, AUSTIN D	00000034	5,202.63
HALBERT, KEVIN F	00000035	3,253.44
HALL, JAEDON E	00000036	2,754.69
HAMLIN, JEFFREY T	00000037	3,269.16
HARRIS, DONALD I	00000038	5,639.54
HAWK, DALTON J	00000039	2,634.74
HEBEL, RICHARD	00000040	2,551.20
HEDGER, MATTHEW	00000041	5,183.78
HENDERSON, KYLA A	00000042	3,174.82
HENDRICKS, CORY D	00000043	2,619.56
HILTON, AUSTIN	00000044	4,031.28
HOLDEN, TANIA L	00000045	3,254.42
HOLLOWAY, BRYAN	00000046	482.34
HOLMES, CHASE W	00000047	2,754.32
HOLMES, THOMAS E	00000048	4,656.53
HOREJSI, GARY W	00000049	3,864.62
HOYLA, KOBE R	00000050	3,808.43
HUGHES, JENNIFER L	00000051	3,626.27
IVERSON, CHRISTINE L	00000052	3,013.30
JEFFERY, AMY	00000053	2,384.44

ADVICE REGISTER - SEMI MONTH

WARRANT: 250107 From: 12/16/2024 To: 12/31/2024

NAME	CHK #	NET PAY
JOHNSON, JOLYON M	00000054	434.05
JOHNSON, KIMBERLY G	00000055	3,794.41
JONGEKRYG, ANDREW P	00000056	2,642.80
KIM, EUN JUNG	00000057	2,776.54
KNOWLES, KENNETH	00000058	3,211.84
LACROIX, LAFLECHE	00000059	4,250.17
LASSWELL, ROBERT	00000060	3,740.72
LATHAM, ANDREW F	00000061	3,006.81
LATHROP, NICHOLAS S	00000062	5,049.41
LEMOINE, BLAKE S	00000063	2,436.52
LIEBETRAU, MICHAEL K	00000064	2,760.01
LOSVAR, DYLAN	00000065	2,754.69
LYNCH, BRIAN W	00000066	4,695.10
MACVICAR, NEIL S	00000067	2,910.71
MAINSTONE, BRIAN R	00000068	3,352.85
MANDERY, PAMELA D	00000069	544.05
MARKWARDT, KYLE C	00000070	3,070.71
MCCALL, DANNA M	00000071	3,493.76
MEADOWS, JOSEPH R	00000072	4,316.98
MILLER, CRAIG	00000073	5,316.26
MILLER, MATTHEW L	00000074	4,358.24
MOATE, DANIEL W	00000075	4,663.42
NATKHA, WILLIAM S	00000076	3,059.08
NEAL, RYAN T	00000077	3,156.54
O'DONNELL, PETER A	00000078	5,592.09
O'NEIL, KERRY K	00000079	2,753.96
OROZCO, JORGE	00000080	2,955.36
OWENS, JACK T	00000081	3,019.71
PARKER, BENJAMIN T	00000082	4,056.34
PETER, MICHAEL H	00000083	4,075.87
PHAM, THAI Q	00000084	2,092.25
QUADE, JOAN E	00000085	2,625.41
RAMOS, DAMIAN	00000086	3,454.77
RASMUSSEN, ERIK R	00000087	3,012.93
RELLAMAS, JESSICA L	00000088	1,691.36
REN, JUSTIN K	00000089	3,211.31
ROSS, KATHERINE G	00000090	1,921.79
SCHANNAUER, WYATT	00000091	2,754.32
SCHULGEN, NICHOLAS R	00000092	4,284.27
SCHUMANN, ZACHARY J	00000093	3,237.99
SHINN, TODD	00000094	4,164.57
SMITH, CHASE A	00000095	5,243.78
SNYDER, KEVIN S	00000096	4,603.58
SPEARS, JOSEPH E	00000097	3,974.60
STEWART, JAKE R	00000098	2,213.94
TOZIER, THERESA M	00000099	4,282.33
TREPTOW, ILYSE	00000100	3,016.82
TYE, SHERRI	00000101	2,723.60
VINING, ANDREW E	00000102	3,986.85
VLADIS, DMITRIY	00000103	4,084.38
WALKER, JANNA L	00000104	4,753.95
WASHINGTON, LOUIS R	00000105	334.05
WEISS, JASON A	00000106	6,819.89

ADVICE REGISTER - SEMI MONTH

WARRANT: 250107 From: 12/16/2024 To: 12/31/2024

	NAME	CHK #	NET PAY
	WERRE, CHRISTOPHER T	000000107	4,286.12
	WEST, MATTHEW A	000000108	4,922.05
	WESTMAN, JESSE	000000109	2,862.68
	WIEBE, NICOLE H	000000110	2,620.69
	WILSON, CHRISTOPHER A	000000111	1,830.42
	WOLFE, ALBERT R	000000112	8,630.96
	WOTTON, ROBERT	000000113	284.05
	YANG, DONG	000000114	2,554.11
	Total Deposits: 114		397,695.38

** END OF REPORT - Generated by Ilyse Treptow **

ADVICE REGISTER - MISC

WARRANT: 250116 From: 12/16/2024 To: 12/31/2024

NAME	CHK #	NET PAY
ANGRISANO, ROBERT	000000115	848.15
ANTHONY, KATHLEEN	000000116	478.34
BADESHA, BIR DAVINDER	000000117	61.82
BEINNER, MARY	000000118	478.34
CURLEE, JESSE	000000119	523.89
DAVIDS, ALIZA	000000120	514.78
DEMETRESCU, JOSHUA	000000121	450.50
FAVRO, KRISTEN	000000122	979.45
MEEHAN, ANNA	000000123	642.34
OUZTS, SHANNON	000000124	247.30
SIRSKI, WILLIAM G	000000125	324.41
WALKER, THOMAS F	000000126	271.05
WOOD, TAMI	000000127	3,948.63
Total Deposits: 13		9,769.00

** END OF REPORT - Generated by Ilyse Treptow **

ADVICE REGISTER - SEMI MONTH

WARRANT: 250122 From: 01/01/2025 To: 01/15/2025

NAME	CHK #	NET PAY
AHMED, HIND	000000128	2,433.86
ARTECHE, EMILY	000000129	4,990.69
BAILEY, MICHAEL	000000130	5,820.60
BARNET, RYAN	000000131	3,531.59
BARRETT, TIMOTHY	000000132	3,571.25
BATTLES, JASON	000000133	4,857.77
BEACH, LYLE	000000134	4,260.46
BENNETT, PHILIP	000000135	4,912.83
BENSON, ETHAN	000000136	494.88
BETTS, JIMMIE L	000000137	3,101.84
BLACK, MELINDA	000000138	3,072.36
BOSTICK, MAX	000000139	4,405.35
BOUTA, ANDREW	000000140	4,889.52
BROWN, CHRIS E	000000141	4,587.09
BRUMFIELD, SAMANTHA	000000142	2,941.36
BUELNA, REBECCA	000000143	2,739.82
BURKE, DENA	000000144	5,348.42
BUTLER, STEPHANIE	000000145	3,238.51
BYRD, TYLER D	000000146	3,209.23
CHAMBLESS, MICHAEL	000000147	6,269.97
CHRISTENSEN, CARA	000000148	498.03
COOPER, JOHN	000000149	3,870.76
COTTON, CATHERINE	000000150	494.88
DALZIEL, RYAN A	000000151	3,160.09
DAVIS, RAMONA	000000152	3,592.77
DEAN, DEANA L	000000153	4,177.85
DEWAR, MILES Z	000000154	2,128.03
DUDDLES, MARTHA J	000000155	3,156.27
ECKER, BRENDON J	000000156	2,511.97
FLORIDA, HEATHER K	000000157	2,737.45
FOUTS, JACOB T	000000158	7,737.28
FRY, PATRICK	000000159	4,251.56
GAMBLE, DYLAN A	000000160	3,053.64
GARRETT, GRETCHEN G	000000161	2,704.95
GEORGE, JASON A	000000162	4,658.43
GUTWEIN, AUSTIN D	000000163	4,836.87
HALBERT, KEVIN F	000000164	3,088.40
HALL, JAEDON E	000000165	2,611.50
HAMLIN, JEFFREY T	000000166	3,382.55
HARRIS, DONALD I	000000167	4,420.80
HAWK, DALTON J	000000168	2,510.54
HEATH, GREGORY Q	000000169	4,008.93
HEBEL, RICHARD	000000170	2,410.65
HEDGER, MATTHEW	000000171	4,279.29
HENDERSON, KYLA A	000000172	3,022.88
HENDRICKS, CORY D	000000173	3,131.37
HILTON, AUSTIN	000000174	2,703.64
HOLDEN, TANIA L	000000175	3,363.87
HOLLOWAY, BRYAN	000000176	544.99
HOLMES, CHASE W	000000177	2,356.76
HOLMES, THOMAS E	000000178	6,772.65
HOREJSI, GARY W	000000179	3,976.07
HOYLA, KOBE R	000000180	3,090.23

ADVICE REGISTER - SEMI MONTH

WARRANT: 250122 From: 01/01/2025 To: 01/15/2025

NAME	CHK #	NET PAY
HUGHES, JENNIFER L	000000181	3,744.75
IVERSON, CHRISTINE L	000000182	2,513.40
JEFFERY, AMY	000000183	2,276.86
JOHNSON, JOLYON M	000000184	494.88
JOHNSON, KIMBERLY G	000000185	3,925.05
JONGEKRYG, ANDREW P	000000186	2,514.76
KIM, EUN JUNG	000000187	2,910.90
KNOWLES, KENNETH	000000188	4,124.33
LACROIX, LAFLECHE	000000189	4,386.64
LASSWELL, ROBERT	000000190	3,875.74
LATHAM, ANDREW F	000000191	3,102.05
LATHROP, NICHOLAS S	000000192	3,061.26
LEMOINE, BLAKE S	000000193	2,323.03
LIEBETRAU, MICHAEL K	000000194	2,334.43
LOEHNDORF, SCOTT A	000000195	3,677.56
LOSVAR, DYLAN	000000196	2,611.50
LYNCH, BRIAN W	000000197	4,672.10
MACVICAR, NEIL S	000000198	3,101.96
MAINSTONE, BRIAN R	000000199	3,195.55
MANDERY, PAMELA D	000000200	654.18
MARKWARDT, KYLE C	000000201	2,891.59
MCCALL, DANNA M	000000202	3,611.42
MEADOWS, JOSEPH R	000000203	3,813.59
MILLER, CRAIG	000000204	5,231.78
MILLER, MATTHEW L	000000205	3,664.66
MOATE, DANIEL W	000000206	4,022.01
NATKHA, WILLIAM S	000000207	2,785.93
NEAL, RYAN T	000000208	2,988.30
O'DONNELL, PETER A	000000209	4,673.17
O'NEIL, KERRY K	000000210	2,622.46
OROZCO, JORGE	000000211	2,797.48
OWENS, JACK T	000000212	3,060.14
PARKER, BENJAMIN T	000000213	3,152.43
PETER, MICHAEL H	000000214	3,118.53
PHAM, THAI Q	000000215	3,238.00
QUADE, JOAN E	000000216	2,498.29
RAMOS, DAMIAN	000000217	3,353.39
RASMUSSEN, ERIK R	000000218	3,421.88
RELLAMAS, JESSICA L	000000219	1,604.76
REN, JUSTIN K	000000220	3,050.86
ROSS, KATHERINE G	000000221	2,173.66
SCHANNAUER, WYATT	000000222	2,784.53
SCHULGEN, NICHOLAS R	000000223	3,018.67
SCHUMANN, ZACHARY J	000000224	3,334.68
SHINN, TODD	000000225	4,548.74
SMITH, CHASE A	000000226	4,021.92
SNYDER, KEVIN S	000000227	4,374.23
SPEARS, JOSEPH E	000000228	3,162.74
STEWART, JAKE R	000000229	2,111.78
TOZIER, THERESA M	000000230	3,382.18
TREPTOW, ILYSE	000000231	4,145.03
TYE, SHERRI	000000232	2,354.72
VINING, ANDREW E	000000233	4,081.64

ADVICE REGISTER - SEMI MONTH

WARRANT: 250122 From: 01/01/2025 To: 01/15/2025

NAME	CHK #	NET PAY
WALKER, JANNA L	000000234	4,454.47
WASHINGTON, LOUIS R	000000235	394.88
WEISS, JASON A	000000236	8,675.77
WERRE, CHRISTOPHER T	000000237	4,054.26
WEST, MATTHEW A	000000238	5,082.99
WESTMAN, JESSE	000000239	2,929.80
WIEBE, NICOLE H	000000240	2,716.13
WILSON, CHRISTOPHER A	000000241	2,578.97
WOLFE, ALBERT R	000000242	3,301.21
WOTTON, ROBERT	000000243	344.88
YANG, DONG	000000244	2,621.55
Total Deposits: 117		393,674.38

** END OF REPORT - Generated by Ilyse Treptow **

CURRENT CHECK REGISTER - SEMI MONTH

WARRANT: 250122 01/01/2025 to 01/15/2025 CHECK DATE: 01/22/2025

	NAME	TYP	NET PAY	CHECK #	CHECK DATE	SPECIAL
	VLADIS, DMITRIY	CK	3,619.82	000010009	01/22/2025	
1 **	TOTAL CHECK(S)		3,619.82			

** END OF REPORT - Generated by Ilyse Treptow **



Drew Bouta, Director of Finance
38624 SE River St. | PO Box 987
Snoqualmie, Washington 98065
(425) 888-1555 | dbouta@snoqualmiewa.gov

To: City Council
Finance & Administration Committee

From: Drew Bouta, Director of Finance

Date: February 24, 2025

Subject: CLAIMS REPORT
Approval of payments for the period: January 16, 2025, through February 11, 2025

BACKGROUND

Per RCW 42.24.080, all claims presented against the city by persons furnishing materials, rendering services, or performing labor must be certified by the appropriate official to ensure that the materials have been furnished, the services rendered, or the labor performed as described, and that the claims are just, due, and unpaid obligations against the city, before payment can be made. Expedited processing of the payment of claims when certain conditions have been met allows for the payment of claims before the legislative body has acted to approve the claims when: (1) the appropriate officers have furnished official bonds; (2) the legislative body has adopted policies that implement effective internal control; (3) the legislative body has provided for review of the documentation supporting the claims within a month of issuance; and (4) that if claims are disapproved, they shall be recognized as receivables and diligently pursued. The City of Snoqualmie meets all requirements of this state law.

Pursuant to Snoqualmie Municipal Code (SMC) Chapter 3.85, all Claims, Demands and Vouchers against the city, provides that the Finance Director or her designee will examine all claims prior to payment and provide periodic reporting of the payments to the City Council for final approval. Per SMC 3.85.040, to meet these requirements, the Finance Director schedules payment of claims and payroll for monthly Finance & Administration Committee review followed by full City Council approval on the consent agenda. Per SMC 3.85.050, documentation supporting claims paid and the Finance Director’s written report are made available to all city council members at City Hall for 48 hours prior to the Finance & Administration Committee meeting. Following the 48-hour review period, the Finance & Administration Committee considers the claims as part of its regular agenda and recommends to the full city council whether to approve or disapprove the claims. Consistent with these requirements, this report seeks City Council approval of payment of claims and payroll batches summarized in the table below.

ANALYSIS

All payments made during these periods were found to be valid claims against the city. The City’s internal controls include certification of the validity of all expenditures by the appropriate department and an internal audit conducted by designated finance department staff who review all claims and payroll payments. Staff performs system validation and exception reviews to validate payroll records. The Finance Director performs a random sampling review of supporting documentation for claims payments to ensure validity, as well as regularly reviews its processes to ensure appropriate internal controls are in place. The City issues disbursements for claims and payroll via the following methods:

- Warrant: paper negotiable instruments, very much like, although legally distinct from, checks
- Commercial Credit Card: as authorized by Financial Management Policy
- Electronic Funds Transfer (EFT). EFTs are electronic banking transactions (no paper instrument) of two basic types: (1) Automated Clearing House (ACH) for Electronic Fund Transfer (EFT) and (2) Wire Transfers a direct transfer between bank accounts

The following table summarizes the claims and payments authorized by the Finance Director:

The foregoing amounts were budgeted in the 2023-2024 biennial budget, and sufficient funds are available to cover these payments, as appropriate. Details pertaining to the individual vendor payments are available in documentation provided for the Finance & Administration Committee and subsequent City Council review by accessing the following link on the city website: [Claims Report](#)

CITY OF SNOQUALMIE
Disbursements for Council Approval
Claims, Payroll and Miscellaneous

CLAIMS						
Date	Warrants			ACH		CLAIMS TOTAL
	From #	Thru #	Amount	Qty	Amount	
1/30/2025	83895	83921	\$ 137,543.82			137,543.82
2/3/2025	83922	83922	\$ 2,054.13			2,054.13
2/7/2025	83923	83954	\$ 179,799.81			179,799.81
Grand Total						319,397.76

PAYROLL						
Date	Warrants			ACH		PAYROLL TOTAL
	From #	Thru #	Amount	Qty	Amount	
1/16/2025 - 1/31/2025				117	\$ 421,766.12	421,766.12
Grand Total						421,766.12

MISCELLANEOUS DISBURSEMENTS				
Date	Description	ACH Amount	Wire Amount	MISC TOTAL
2/3/2025	Merchant Card Fees - Bluefin	\$ 8,660.87		\$ 8,660.87
2/3/2025	Merchant Card Fees - Bankcard	\$ 163.68		\$ 163.68
2/3/2025	Dept. of Revenue - Quarterly Leasehold Excise Tax	\$ 812.64		\$ 812.64
2/4/2025	Merchant Card Fees - Merchant Transact	\$ 792.71		\$ 792.71
2/4/2025	Merchant Card Fees - Tyler Munis	\$ 49.56		\$ 49.56
2/5/2025	Merchant Card Fees - American Express	\$ 1,120.88		\$ 1,120.88
2/4/2025	Navia Benefits Solutions	\$ 416.67		\$ 416.67
2/4/2025	Navia Benefits Solutions	\$ 2,412.06		\$ 2,412.06
2/4/2025	Navia Benefits Solutions	\$ 8,164.93		\$ 8,164.93
2/11/2025	Navia Benefits Solutions	\$ 208.33		\$ 208.33
2/11/2025	Navia Benefits Solutions	\$ 2,242.95		\$ 2,242.95
2/11/2025	Navia Benefits Solutions	\$ 4,442.66		\$ 4,442.66
Grand Total				29,487.94

Total **770,651.82**

The following claims and payments were objected to by Finance Director: **NONE**
(Itemize claims/demands amounts and circumstances, and summarize reasons for objection)

I, the undersigned, do hereby certify under penalty of perjury that the claims and payroll warrant and/or checks itemized above were issued to pay just, due, and unpaid obligations of the City of Snoqualmie for materials furnished, services rendered, or labor performed, and that I am authorized to authenticate and certify the foregoing.

Drew Bouta

Feb 12, 2025

Drew Bouta, Director of Finance

Date

FINANCE & ADMINISTRATION COMMITTEE RECOMMENDATION: Approve / Not Approve

PSE	40153482	547100	Electricity	2025	1	INV	Paid	5,920.51	83912 004220 12/24 #2	Electricity	12/30/2024	1/30/2025
PSE	40153935	547100	Electricity	2025	1	INV	Paid	11.88	83912 103385 1/25	Electricity	1/4/2025	1/30/2025
PSE	40153935	547100	Electricity	2025	1	INV	Paid	3,316.22	83912 436232 1/25	Electricity	1/4/2025	1/30/2025
PSE	40153935	547100	Electricity	2025	1	INV	Paid	12.87	83912 794782 1/25	Electricity	1/4/2025	1/30/2025
PSE	40253565	547100	Electricity	2025	1	INV	Paid	40.04	83912 007124 1/25	Electricity	1/9/2025	1/30/2025
PSE	40253565	547100	Electricity	2025	1	INV	Paid	94.77	83912 241392 1/25	Electricity	1/4/2025	1/30/2025
PSE	40253565	547100	Electricity	2025	1	INV	Paid	423.03	83912 241418 1/25	Electricity	1/4/2025	1/30/2025
PSE	41750935	563000	384th St - Const	2025	1	INV	Paid	21,618.39	83912 352698 1/25	For 384th Ave. PSE portion of work	1/8/2025	1/30/2025
PSE	51051821	547100	Electricity	2025	1	INV	Paid	499.73	83912 133972 1/25	Electricity	1/4/2025	1/30/2025
PSE	51051821	547100	Electricity	2025	1	INV	Paid	271.57	83912 198066 1/25	Electricity	1/4/2025	1/30/2025
PSE	51051821	547100	Electricity	2025	1	INV	Paid	30.72	83912 198082 1/25	Electricity	1/4/2025	1/30/2025
PSE	51051821	547100	Electricity	2025	1	INV	Paid	11.56	83912 400820 1/25	Electricity	1/4/2025	1/30/2025
PSE	51051821	547100	Electricity	2025	1	INV	Paid	70.28	83912 549936 1/25	Electricity	1/4/2025	1/30/2025
PSTEST	POL52110	541000	Professional Svcs - General	2025	1	INV	Paid	396.00	83913 2024-1132	Candidate agency test site add-on- July-Sept 2024	10/18/2024	1/30/2025
PURCELL	31022340	223400	Const Contract Retainage	2025	1	INV	Paid	18,365.00	83914 Retainage	Release of retainage on City Hall stairs Project	1/14/2025	1/30/2025
SCORE	POL52360	541504	Jail Services - SCORE	2025	1	INV	Paid	10,768.98	83915 8370	SCORE - Snoqualmie inmates Dec. 2024	1/10/2025	1/30/2025
SCORE	POL52360	541504	Jail Services - SCORE	2025	1	INV	Paid	286.00	83915 8387	SCORE - Snoqualmie inmates medical svcs Nov. 2024	1/14/2025	1/30/2025
SEATIMES	CLK51420	541320	Legal Notices	2025	1	INV	Paid	57.50	83916 88598	Ordinanc 1293	11/18/2024	1/30/2025
SEATIMES	PLN5860	541390	Advertising, Legal Notices etc	2025	1	INV	Paid	72.50	83916 86446	Public. for Design Revw Brd (Variance Application)	10/7/2024	1/30/2025
SEATIMES	PLN5860	541390	Advertising, Legal Notices etc	2025	1	INV	Paid	333.00	83916 86838	Clearing & grading (Notice of Application)	10/11/2024	1/30/2025
SEATIMES	PLN5860	541390	Advertising, Legal Notices etc	2025	1	INV	Paid	94.50	83916 87537	Public. for Design Revw Brd (Notice of Decision)	10/25/2024	1/30/2025
SEATIMES	PLN5860	541390	Advertising, Legal Notices etc	2025	1	INV	Paid	112.50	83916 90516	Req. for qualific - affordable/workforce housing	12/30/2024	1/30/2025
Shield Assessments	POL52110	541000	Professional Svcs - General	2025	1	INV	Paid	1,360.00	83917 2803	Pre-emp psych eval & medical exam- J. Hall	12/12/2024	1/30/2025
SUMMIT LAW	00030010	541100	Outside Legal Services - Gen	2025	1	INV	Paid	820.00	83918 160516	Legal services RE: SPA	1/17/2025	1/30/2025
TUSCAN	POL52110	541000	Professional Svcs - General	2025	1	INV	Paid	165.30	83919 702770	Patch decal design for police vehicles	1/16/2025	1/30/2025
WASPC	POL52140	543000	Training & Travel	2025	1	INV	Paid	400.00	83920 INV032390	WASPC Fall conference- G. Horejsi	11/29/2024	1/30/2025
WLACE	POL52150	531300	Repair & Maintenance Supplies	2025	1	INV	Paid	51.26	83921 15314050	Shower rod for bathroom shower at PD	1/9/2025	1/30/2025

City of Snoqualmie

Claims presented to the City to be paid in the amount of \$2,054.13

For claims warrants numbered 83922 through 83922 & dated 2/3/2025

VENDOR NAME	ACCOUNT	ACCOUNT DESC	YEAR	PERIOD	TYPE	STATUS	AMOUNT	CHECK NO	INVOICE #	FULL DESC	INVOICE DATE	CHECK DATE
US Postmaster	40153481	542300	Postage & Freight	2025	2	INV	Paid	684.71	83922 2/25 UB Postage	UB Postage for Jan 2025 Bills	2/3/2025	2/3/2025
US Postmaster	40253580	542300	Postage & Freight	2025	2	INV	Paid	684.71	83922 2/25 UB Postage	UB Postage for Jan 2025 Bills	2/3/2025	2/3/2025
US Postmaster	40353130	542300	Postage & Freight	2025	2	INV	Paid	684.71	83922 2/25 UB Postage	UB Postage for Jan 2025 Bills	2/3/2025	2/3/2025

City of Snoqualmie

Claims presented to the City to be paid in the amount of \$179,799.81

For claims warrants numbered 83923 through 83954 & dated 2/7/2025

VENDOR NAME	ACCOUNT	ACCOUNT DESC	YEAR	PERIOD	TYPE	STATUS	AMOUNT	CHECK NO	INVOICE #	FULL DESC	INVOICE DATE	CHECK DATE
AMZONCAP	ADM51310	531000	Office Supplies	2025	1	INV	Paid	47.04	83923 1D6W-KDWC-ID11	Binding combs and binding presentation covers	1/28/2025	2/7/2025
AMZONCAP	FIR52210	531000	Office Supplies	2025	1	INV	Paid	106.23	83923 1Y6K-W4V4-TMWN	Cabinet keys, locks, tape refills, tape/dispenser	1/26/2025	2/7/2025
AMZONCAP	01452122	531000	Office Supplies	2025	1	INV	Paid	34.34	83923 1LH9-WHLL-DG7C	Book stand, notebooks- S. Tye	1/23/2025	2/7/2025
AMZONCAP	40253565	531300	Repair & Maintenance Supplies	2025	1	INV	Paid	291.90	83923 1K7T-HLWT-YTJR	AMP Meter	1/22/2025	2/7/2025
AMZONCAP	40253580	531300	Repair & Maintenance Supplies	2025	1	INV	Paid	662.78	83923 11C7-1XQQ-MQ71	Plumbing parts-control room-sink, hardware	1/21/2025	2/7/2025
AMZONCAP	40253580	531300	Repair & Maintenance Supplies	2025	1	CRM	Paid	-23.67	83923 11VX-DD4Y-VCLD	Credit for items not shipped orig 16DQ-69V4-RPDL	1/21/2025	2/7/2025
AMZONCAP	40253580	531300	Repair & Maintenance Supplies	2025	1	INV	Paid	80.06	83923 16DQ-69V4-RPDL	Plumbing parts	1/21/2025	2/7/2025
AMZONCAP	40253580	531300	Repair & Maintenance Supplies	2025	1	CRM	Paid	-56.14	83923 1D6G-1CDD-NQJ3	Credit for items not shipped orig 1DJJ-F9LN-R7QL	1/21/2025	2/7/2025
AMZONCAP	40253580	531300	Repair & Maintenance Supplies	2025	1	INV	Paid	205.61	83923 1DJJ-F9LN-R7QL	Plumbing Parts	1/21/2025	2/7/2025
Austin Hilton	40153481	543000	Training & Travel	2025	1	INV	Paid	75.00	83924 RE A Hilton 11-12/24	Reimb. A. Hilton meals for trng 11-12 2024	1/31/2025	2/7/2025
AWC	00150020	521300	Industrial Ins & Medical Aid	2025	2	INV	Paid	237.32	83925 157058	2025 AWC Workers' Comp Retro & Drug & Alc Consort.	1/1/2025	2/7/2025
AWC	ADM51310	521300	Industrial Ins & Medical Aid	2025	2	INV	Paid	78.49	83925 157058	2025 AWC Workers' Comp Retro & Drug & Alc Consort.	1/1/2025	2/7/2025
AWC	CLK51420	521300	Industrial Ins & Medical Aid	2025	2	INV	Paid	44.04	83925 157058	2025 AWC Workers' Comp Retro & Drug & Alc Consort.	1/1/2025	2/7/2025
AWC	COM55720	521300	Industrial Ins & Medical Aid	2025	2	INV	Paid	44.04	83925 157058	2025 AWC Workers' Comp Retro & Drug & Alc Consort.	1/1/2025	2/7/2025
AWC	COU51160	521300	Industrial Ins & Medical Aid	2025	2	INV	Paid	16.50	83925 157058	2025 AWC Workers' Comp Retro & Drug & Alc Consort.	1/1/2025	2/7/2025
AWC	EMG52560	521300	Industrial Ins & Medical Aid	2025	2	INV	Paid	203.83	83925 157058	2025 AWC Workers' Comp Retro & Drug & Alc Consort.	1/1/2025	2/7/2025
AWC	EVE57120	521300	Industrial Ins & Medical Aid	2025	2	INV	Paid	24.24	83925 157058	2025 AWC Workers' Comp Retro & Drug & Alc Consort.	1/1/2025	2/7/2025
AWC	EXE51310	521300	Industrial Ins & Medical Aid	2025	2	INV	Paid	5.52	83925 157058	2025 AWC Workers' Comp Retro & Drug & Alc Consort.	1/1/2025	2/7/2025

CORPPAY	EVE57120 543000	Training & Travel	2025	1	INV	Paid	40.00	83932 1/25 NW	City Credit Card N. Wiebe	1/23/2025	2/7/2025
CORPPAY	EXE51310 543000	Training & Travel	2025	1	INV	Paid	40.00	83932 1/25 NW	City Credit Card N. Wiebe	1/23/2025	2/7/2025
CORPPAY	FIN51423 531000	Office Supplies	2025	1	INV	Paid	17.46	83932 1/25 Finance	City Credit Card Finance Dept.	1/23/2025	2/7/2025
CORPPAY	FIR52210 531000	Office Supplies	2025	1	INV	Paid	51.31	83932 1/25 MB	City Credit Card M. Bailey	1/23/2025	2/7/2025
CORPPAY	FIR52210 542300	Postage & Freight	2025	1	INV	Paid	51.67	83932 1/25 JR	City Credit Card J. Rellamas	1/23/2025	2/7/2025
CORPPAY	FIR52210 549100	City-Sponsored Expenses	2025	1	INV	Paid	103.58	83932 1/25 CB	City Credit Card C. Brown	1/23/2025	2/7/2025
CORPPAY	FIR52210 549200	Dues-Subscriptions-Memberships	2025	1	INV	Paid	88.96	83932 1/25 MB	City Credit Card M. Bailey	1/23/2025	2/7/2025
CORPPAY	FIR52220 531050	Uniforms	2025	1	INV	Paid	155.00	83932 1/25 CB	City Credit Card C. Brown	1/23/2025	2/7/2025
CORPPAY	FIR52220 531340	Custodial & Cleaning Supplies	2025	1	INV	Paid	16.79	83932 1/25 JR	City Credit Card J. Rellamas	1/23/2025	2/7/2025
CORPPAY	FIR52220 531910	Operating Supplies	2025	1	INV	Paid	340.00	83932 1/25 MB	City Credit Card M. Bailey	1/23/2025	2/7/2025
CORPPAY	FIR52220 541000	Professional Svcs - General	2025	1	INV	Paid	54.55	83932 1/25 JR	City Credit Card J. Rellamas	1/23/2025	2/7/2025
CORPPAY	FIR52245 543000	Training & Travel	2025	1	INV	Paid	540.54	83932 1/25 MB	City Credit Card M. Bailey	1/23/2025	2/7/2025
CORPPAY	FIR52250 531820	Info Tech Components	2025	1	INV	Paid	16.07	83932 1/25 MB	City Credit Card M. Bailey	1/23/2025	2/7/2025
CORPPAY	FIR52250 535900	Small Tools & Equipment	2025	1	INV	Paid	168.84	83932 1/25 CB	City Credit Card C. Brown	1/23/2025	2/7/2025
CORPPAY	LEG51531 549200	Dues-Subscriptions-Memberships	2025	1	INV	Paid	31.20	83932 1/25 DB	City Credit Card D. Burke	1/23/2025	2/7/2025
CORPPAY	PKF57680 543000	Training & Travel	2025	1	INV	Paid	110.00	83932 1/25 JQ	City Credit Card J. Quade	1/23/2025	2/7/2025
CORPPAY	PLN55860 543000	Training & Travel	2025	1	INV	Paid	40.00	83932 1/25 CD	City Credit Card Comm Devlp	1/23/2025	2/7/2025
CORPPAY	PLN55860 543000	Training & Travel	2025	1	INV	Paid	40.00	83932 1/25 EA	City Credit Card E. Arteche	1/23/2025	2/7/2025
CORPPAY	POL52110 541000	Professional Svcs - General	2025	1	INV	Paid	32.50	83932 1/25 BL	City Credit Card B. Lynch	1/23/2025	2/7/2025
CORPPAY	POL52110 542300	Postage & Freight	2025	1	INV	Paid	7.85	83932 1/25 ML	City Credit Card M. Liebetau	1/23/2025	2/7/2025
CORPPAY	POL52122 531910	Operating Supplies	2025	1	INV	Paid	13.02	83932 1/25 GH	City Credit Card G. Horejsi	1/23/2025	2/7/2025
CORPPAY	POL52122 531910	Operating Supplies	2025	1	INV	Paid	38.23	83932 1/25 M Black	City Credit Card M. Black	1/23/2025	2/7/2025
CORPPAY	POL52122 541000	Professional Svcs - General	2025	1	INV	Paid	436.80	83932 1/25 GH	City Credit Card G. Horejsi	1/23/2025	2/7/2025
CORPPAY	POL52140 543000	Training & Travel	2025	1	INV	Paid	764.00	83932 1/25 M Black	City Credit Card M. Black	1/23/2025	2/7/2025
CORPPAY	01452122 531910	Operating Supplies	2025	1	INV	Paid	13.02	83932 1/25 GH	City Credit Card G. Horejsi	1/23/2025	2/7/2025
CORPPAY	01452122 531910	Operating Supplies	2025	1	INV	Paid	51.19	83932 1/25 M Black	City Credit Card M. Black	1/23/2025	2/7/2025
CORPPAY	01452122 541000	Professional Svcs - General	2025	1	INV	Paid	436.80	83932 1/25 GH	City Credit Card G. Horejsi	1/23/2025	2/7/2025
CORPPAY	40153481 543000	Training & Travel	2025	1	INV	Paid	540.00	83932 1/25 JQ	City Credit Card J. Quade	1/23/2025	2/7/2025
CORPPAY	40153481 548270	License & Permit Fees	2025	1	INV	Paid	365.00	83932 1/25 JQ	City Credit Card J. Quade	1/23/2025	2/7/2025
CORPPAY	40253580 543000	Training & Travel	2025	1	INV	Paid	110.00	83932 1/25 JQ	City Credit Card J. Quade	1/23/2025	2/7/2025
CORPPAY	40353110 543000	Training & Travel	2025	1	INV	Paid	110.00	83932 1/25 JQ	City Credit Card J. Quade	1/23/2025	2/7/2025
CORPPAY	50159448 564000	Fleet Vehicles & Equipment	2025	1	INV	Paid	127.21	83932 1/25 DH	City Credit Card D. Harris	1/23/2025	2/7/2025
CORPPAY	50251881 531820	Info Tech Components	2025	1	INV	Paid	300.30	83932 1/25 IT	City Credit Card- IT Dept.	1/23/2025	2/7/2025
CORPPAY	50251888 541030	Info Tech Services	2025	1	INV	Paid	839.78	83932 1/25 IT	City Credit Card- IT Dept.	1/23/2025	2/7/2025
Dong Yang	POL52122 531910	Operating Supplies	2025	2	INV	Paid	57.09	83933 RE D Yang 1/25	Reimb. D. Yang fuel for patrol vehicle	1/24/2025	2/7/2025
Evergreen Courier LL	40253585 542300	Postage & Freight	2025	1	INV	Paid	369.20	83934 000214	Sample sent to lab	1/13/2025	2/7/2025
FIRESHIE	51051821 548000	Repair & Maintenance Services	2025	1	INV	Paid	4,291.50	83935 12216	Fire sprinkler service and testing	11/8/2024	2/7/2025
KC 710	PLN55860 549200	Dues-Subscriptions-Memberships	2025	1	INV	Paid	700.00	83936 2162068	King County -Cities Climate Collaboration Dues 24	12/31/2024	2/7/2025
KC 710	PLN55860 549200	Dues-Subscriptions-Memberships	2025	1	INV	Paid	700.00	83936 2162293	King County -Cities Climate Collaboration Dues 25	1/10/2025	2/7/2025
KC 710	STR54264 548000	Traffic Signal Maintenance	2025	1	INV	Paid	4,044.96	83936 138844-138852	Traffic sign maint.	12/31/2024	2/7/2025
KC Public Health	31126050 541073	C Pk Sprayground - Design	2025	1	INV	Paid	459.60	83937 Variance Req	Variance application for Sprayground	1/28/2025	2/7/2025
Kissler	40253580 548000	Repair & Maintenance Services	2025	1	INV	Paid	4,289.15	83938 11512	Biosolids transport	12/31/2024	2/7/2025
Matthew Hedger	40153481 543000	Training & Travel	2025	1	INV	Paid	45.00	83939 RE M Hedger 3/25	Reimb. M. Hedger meals for trng 3/25	1/31/2025	2/7/2025
NET TRAN	POL52122 541000	Professional Svcs - General	2025	2	INV	Paid	120.45	83940 NT19558	Case transcripts	7/15/2024	2/7/2025
NET TRAN	01452122 541000	Professional Svcs - General	2025	2	INV	Paid	63.51	83940 NT19441	Case transcript	6/30/2024	2/7/2025
NET TRAN	01452122 541000	Professional Svcs - General	2025	2	INV	Paid	162.06	83940 NT19558	Case transcripts	7/15/2024	2/7/2025
NET TRAN	01452122 541000	Professional Svcs - General	2025	2	INV	Paid	538.74	83940 NT20516	Case Transcripts (Peterson, Rew)	11/15/2024	2/7/2025
NET TRAN	01452122 541000	Professional Svcs - General	2025	2	INV	Paid	326.31	83940 NT20627	Case Transcripts	11/30/2024	2/7/2025
NSCI	40253580 531500	Sewage Treatment Chemicals	2025	2	INV	Paid	1,541.82	83941 301763	Chlorine for cleaning plant	1/16/2025	2/7/2025
Occ Health Cntr WA	FIR52220 541000	Professional Svcs - General	2025	2	INV	Paid	54.00	83942 85612390	OSHA Questionnaire- Kristen Favro	1/14/2025	2/7/2025
Richard Hebel	40153481 543000	Training & Travel	2025	1	INV	Paid	75.00	83943 RE R Hebel 11-12/24	Reimb. R. Hebel meals for trng 11-12/24	2/3/2025	2/7/2025
Ryan Neal	40153481 543000	Training & Travel	2025	1	INV	Paid	75.00	83944 RE R Neal 11-12/24	Reimb. R. Neal meals for trng 11-12/24	1/31/2025	2/7/2025
SPOK	40153935 542000	Telephone Service	2025	2	INV	Paid	30.27	83945 J0303878M	Monthly irrigation pager service	1/15/2025	2/7/2025
STERI FD	FIR52220 541000	Professional Svcs - General	2025	2	INV	Paid	10.36	83946 8009545459	Medical Disposal Services	1/10/2025	2/7/2025
STERICYCLE	POL52122 541000	Professional Svcs - General	2025	2	INV	Paid	10.36	83947 8009545271	On call monthly Svc charge- sharps/hazmat disposal	1/10/2025	2/7/2025
Sunbelt Rentals	STR54230 545200	Rent - Furniture & Equipment	2025	2	INV	Paid	330.12	83948 163893993-0001	Sidewalk repair tools rental	1/10/2025	2/7/2025
TSI LW	40253565 548000	Repair & Maintenance Services	2025	2	INV	Paid	696.96	83949 24-044-001	Repair Parcel F	3/20/2024	2/7/2025
ULINE	POL52150 535210	Office Furnishings	2025	2	INV	Paid	434.31	83950 187378790	Office Chair	1/2/2025	2/7/2025
ULINE	40153481 531050	Uniforms & Protective Gear	2025	2	INV	Paid	674.24	83950 188048865	Gloves, ear plugs	1/17/2025	2/7/2025

UULC	40253510 548270	License & Permit Fees	2025	2	INV	Paid	118.52	83951 4120231	811 locate service fees for sewer mains	12/31/2024	2/7/2025
VERIZCS	40153935 542000	Telephone Service	2025	2	INV	Paid	356.48	83952 6103747767	Monthly cell modem charges	1/16/2025	2/7/2025
VERIZCS	40253510 542010	Cellular Telephone	2025	2	INV	Paid	1,509.32	83952 6101871918	Machine 2 machine communications- pump stations	12/23/2024	2/7/2025
VERIZCS	50251888 542010	Cellular Telephone	2025	2	INV	Paid	6,450.02	83952 6103747766	Monthly cellular telephone service	1/16/2025	2/7/2025
WLACE	POL52122 531910	Operating Supplies	2025	1	INV	Paid	82.87	83953 15314168	Bubble wrap for guns in evidence	1/23/2025	2/7/2025
WLACE	STR54230 531300	Repair & Maintenance Supplies	2025	1	INV	Paid	39.70	83953 15314146	Fasteners for signs	1/21/2025	2/7/2025
WLACE	40153481 531300	Repair & Maintenance Supplies	2025	1	INV	Paid	52.35	83953 15314182	light bulb, drill bit set	1/24/2025	2/7/2025
WLACE	40153481 531300	Repair & Maintenance Supplies	2025	1	INV	Paid	21.80	83953 15314194	brooms	1/27/2025	2/7/2025
WLACE	40153481 531300	Repair & Maintenance Supplies	2025	1	INV	Paid	87.27	83953 15314199	Heater	1/27/2025	2/7/2025
XYLEM	40253580 531910	Operating Supplies	2025	2	INV	Paid	5,129.84	83954 401394072	Piping for portable pump	1/16/2025	2/7/2025
XYLEM	41759436 563000	WRF Improve Construction	2025	2	INV	Paid	3,800.00	83954 401394072	Piping for portable pump	1/16/2025	2/7/2025

ADVICE REGISTER - SEMI MONTH

WARRANT: 250207 From: 01/16/2025 To: 01/31/2025

NAME	CHK #	NET PAY
ARTECHE, EMILY	000000246	4,990.69
BAILEY, MICHAEL	000000247	5,816.27
BARNET, RYAN	000000248	3,528.36
BARRETT, TIMOTHY	000000249	3,817.75
BATTLES, JASON	000000250	7,304.93
BEACH, LYLE	000000251	5,352.66
BENNETT, PHILIP	000000252	4,911.06
BENSON, ETHAN	000000253	494.88
BETTS, JIMMIE L	000000254	2,890.30
BLACK, MELINDA	000000255	3,337.19
BOSTICK, MAX	000000256	3,262.50
BOUTA, ANDREW	000000257	4,889.52
BROWN, CHRIS E	000000258	4,583.30
BRUMFIELD, SAMANTHA	000000259	3,357.09
BUELNA, REBECCA	000000260	2,979.03
BURKE, DENA	000000261	5,347.53
BUTLER, STEPHANIE	000000262	3,490.84
BYRD, TYLER D	000000263	3,377.22
CHAMBLESS, MICHAEL	000000264	6,269.08
CHRISTENSEN, CARA	000000265	498.03
COOPER, JOHN	000000266	3,868.17
COTTON, CATHERINE	000000267	494.88
DALZIEL, RYAN A	000000268	3,412.54
DAVIS, RAMONA	000000269	4,284.32
DEAN, DEANA L	000000270	4,178.74
DEWAR, MILES Z	000000271	2,294.17
DUDDLES, MARTHA J	000000272	2,826.94
ECKER, BRENDON J	000000273	2,777.81
FLORIDA, HEATHER K	000000274	2,737.45
FOUTS, JACOB T	000000275	5,672.08
FRY, PATRICK	000000276	4,699.02
GAMBLE, DYLAN A	000000277	3,057.52
GARRETT, GRETCHEN G	000000278	2,702.29
GEORGE, JASON A	000000279	5,116.46
GUTWEIN, AUSTIN D	000000280	5,685.07
HALBERT, KEVIN F	000000281	3,368.80
HALL, JAEDON E	000000282	2,611.50
HAMLIN, JEFFREY T	000000283	4,519.34
HARRIS, DONALD I	000000284	5,136.39
HAWK, DALTON J	000000285	2,748.48
HEATH, GREGORY Q	000000286	3,126.23
HEBEL, RICHARD	000000287	3,392.62
HEDGER, MATTHEW	000000288	5,438.44
HENDERSON, KYLA A	000000289	3,369.88
HENDRICKS, CORY D	000000290	2,895.27
HILTON, AUSTIN	000000291	2,854.70
HOLDEN, TANIA L	000000292	3,693.33
HOLLOWAY, BRYAN	000000293	544.99
HOLMES, CHASE W	000000294	2,755.50
HOLMES, THOMAS E	000000295	5,498.63
HOREJSI, GARY W	000000296	3,976.07
HOYLA, KOBE R	000000297	3,213.94
HUGHES, JENNIFER L	000000298	3,666.60

ADVICE REGISTER - SEMI MONTH

WARRANT: 250207 From: 01/16/2025 To: 01/31/2025

NAME	CHK #	NET PAY
IVERSON, CHRISTINE L	00000299	2,723.49
JEFFERY, AMY	00000300	2,458.21
JOHNSON, JOLYON M	00000301	494.88
JOHNSON, KIMBERLY G	00000302	3,924.16
JONGEKRYG, ANDREW P	00000303	2,728.49
KIM, EUN JUNG	00000304	2,827.94
KNOWLES, KENNETH	00000305	3,987.59
LACROIX, LAFLECHE	00000306	4,386.64
LASSWELL, ROBERT	00000307	3,878.13
LATHAM, ANDREW F	00000308	3,362.66
LATHROP, NICHOLAS S	00000309	3,048.25
LEMOINE, BLAKE S	00000310	2,508.45
LIEBETRAU, MICHAEL K	00000311	2,492.11
LOEHNDORF, SCOTT A	00000312	3,410.23
LOSVAR, DYLAN	00000313	2,607.85
LYNCH, BRIAN W	00000314	4,672.10
MACVICAR, NEIL S	00000315	3,007.49
MAINSTONE, BRIAN R	00000316	3,452.02
MANDERY, PAMELA D	00000317	2,776.50
MARKWARDT, KYLE C	00000318	2,891.67
MCCALL, DANNA M	00000319	3,611.42
MEADOWS, JOSEPH R	00000320	4,875.41
MILLER, CRAIG	00000321	5,092.98
MILLER, MATTHEW L	00000322	3,612.22
MOATE, DANIEL W	00000323	5,625.16
NATKHA, WILLIAM S	00000324	2,948.43
NEAL, RYAN T	00000325	4,609.41
O'DONNELL, PETER A	00000326	4,688.96
O'NEIL, KERRY K	00000327	2,835.51
OROZCO, JORGE	00000328	3,052.21
OWENS, JACK T	00000329	3,415.18
PARKER, BENJAMIN T	00000330	6,434.46
PETER, MICHAEL H	00000331	3,300.07
PHAM, THAI Q	00000332	3,517.17
QUADE, JOAN E	00000333	2,559.62
RAMOS, DAMIAN	00000334	3,380.81
RASMUSSEN, ERIK R	00000335	3,438.82
RELLAMAS, JESSICA L	00000336	1,594.99
REN, JUSTIN K	00000337	3,538.85
ROSS, KATHERINE G	00000338	2,173.66
SCHANNAUER, WYATT	00000339	2,729.28
SCHULGEN, NICHOLAS R	00000340	4,044.28
SCHUMANN, ZACHARY J	00000341	3,612.41
SHINN, TODD	00000342	4,152.84
SMITH, CHASE A	00000343	4,033.13
SNYDER, KEVIN S	00000344	4,681.04
SPEARS, JOSEPH E	00000345	3,391.35
STEWART, JAKE R	00000346	2,298.56
TOZIER, THERESA M	00000347	3,696.89
TREPTOW, ILYSE	00000348	4,005.24
TYE, SHERRI	00000349	2,818.23
VINING, ANDREW E	00000350	4,337.71
VLADIS, DMITRIY	00000351	4,360.84

ADVICE REGISTER - SEMI MONTH

WARRANT: 250207 From: 01/16/2025 To: 01/31/2025

NAME	CHK #	NET PAY
WALKER, JANNA L	000000352	3,578.13
WASHINGTON, LOUIS R	000000353	394.88
WEISS, JASON A	000000354	8,056.21
WERRE, CHRISTOPHER T	000000355	4,679.68
WEST, MATTHEW A	000000356	6,407.23
WESTMAN, JESSE	000000357	3,087.92
WIEBE, NICOLE H	000000358	2,716.13
WILSON, CHRISTOPHER A	000000359	3,295.53
WOLFE, ALBERT R	000000360	3,201.74
WOTTON, ROBERT	000000361	344.88
YANG, DONG	000000362	4,781.39
Total Deposits: 117		421,766.12

** END OF REPORT - Generated by Ilyse Treptow **

Council Agenda Bill

AB Number

AB25-042

Agenda Bill Information

Title*

Agreement for Ambulance Services

Action*

Motion

Council Agenda Section

Committee Report

Council Meeting Date*

03/24/2025

Staff Member

Chris Brown

Department*

Fire

Committee

Public Safety

Committee Date

03/17/2025

Exhibits

Packet Attachments - if any

x1Agreement for Ambulance Services (Tri-Med).pdf

12.62MB

Summary

Introduction*

Brief summary.

The King County Zone 1 Fire Departments have agreed to utilize Tri-Med Ambulance, LLC, for the transport of patients as needed. The attached agreement covers the scope of services to be provided by Tri-Med for all the departments in the Zone who are a signatory to the agreement. This contract is at no-cost to the City and will provide an alternative for transporting patients to the hospital if Snoqualmie resources are unavailable.

Proposed Motion

Move to approve the Agreement for Ambulance Services and authorize the Mayor to sign.

Background/Overview*

What was done (legislative history, previous actions, ability to hyperlink)

The Snoqualmie Fire Department transports most of their patients utilizing their own resources. At times a private ambulance company is utilized for transports to hospitals out of the area or if Snoqualmie's aid car is unavailable. Previously American Medical Response (AMR) was the agreed upon ambulance company for the area. The Zone 1 Fire Departments had a shared contract with AMR to provide service to the Zone. The

agreement with AMR ended in 2024. Representatives from the Zone 1 Fire Departments held an RFP process, and Tri-Med was selected as the new ambulance provider for the Zone. The attached agreement represents the new contract that was negotiated for the Zone.

Analysis*

By having a transport contract with a private ambulance service, it provides a back-up if Snoqualmie is unable to transport. By being a party of this contract with the rest of the Zone, it provides for a more favorable contract that benefits all parties involved. The contract comes at no-cost to the individual fire departments and provides a scope of services to include dedicated ambulances and response requirements. By signing the contract, Snoqualmie will receive a higher level of service from a dedicated ambulance company then we would receive from individual ambulances requested by a rotation of providers which would be the alternative.

Budgetary Status*

This action has no budgetary implications.

AGREEMENT FOR AMBULANCE SERVICES
Contract No. Z1AMB2024

THIS AGREEMENT FOR AMBULANCE SERVICES (“Agreement”), effective 11-1-2024, is entered into by and between Tri-Med Ambulance, LLC, a Washington limited liability company (“Provider”), and the City, fire district, or joint fire operation of the State of Washington set forth on the signature page (the “Department”). The Department and the Provider shall be collectively referred to as the “Parties.”

RECITALS

WHEREAS, in addition to other fire-related services, the Department is authorized to provide emergency medical transport and emergency medical services (collectively, “Emergency Medical Services”) to citizens within or passing through its jurisdiction, and outside its jurisdiction pursuant to mutual or automatic aid agreements with other governmental agencies; and

WHEREAS, the Department, is authorized by law to enter into contracts and agreements affecting the affairs of the Department; and

WHEREAS, the Department issued a Request for Proposals On Behalf of Participating Zone 1 Agencies, dated May 8, 2024 (“the RFP”); and

WHEREAS, Provider is in the business of providing medical transportation services including but not limited to Basic Life Support (“BLS”) ambulance services, and is ready, willing and able to supply BLS ambulance services in coordination with the Department's First Responder Emergency Medical Services to the Department, according to its proposal submitted in response to the RFP (“the Proposal”);

NOW, THEREFORE, in consideration of the mutual promises contained in this Agreement and Provider’s Proposal, the Parties covenant and agree as follows.

1. SERVICES BY PROVIDER

The Provider shall provide BLS ambulance services within the Service Area identified in Exhibit A, attached hereto and made a part hereof by this reference, in accordance with this Agreement and the Proposal. In the event of a conflict between this Agreement and the Proposal, this Agreement shall control.

2. RESPONSE TIME COMPLIANCE/LIQUIDATED DAMAGES

Provider shall respond to all calls in accordance with the response time criteria set forth on Exhibit B, attached hereto and made a part hereof by this reference. Provider’s response time performance will be monitored by the Department and failure to meet the response time criteria shall result in the imposition of penalties as outlined within this Agreement.

3. BILLING AND RATES

The Provider shall bill patients for services rendered in accordance with the rates stated in the Proposal. The rates for the services provided pursuant to this Agreement may be increased, on an annual basis on the anniversary of the Effective Date, by a percentage equal to the percentage increase in the Medical CPI during the most recent 12-month period for which published figures are available from the U.S. Department of Labor. "Medical CPI" as used above shall mean the medical care consumer price index (consisting of medical care commodities and medical care services) for All Urban Consumers (CPI-U) or the most comparable successor index if such index is discontinued.

Provider shall pay to Department a monthly fee of \$ 7,500.00, to be paid by the 10th day of every month, to cover the costs of administering this Agreement. Such costs include, but are not limited to, the costs associated with monitoring Provider's compliance with this Agreement, data analysis for the partner agencies, and relationship collaboration for the services provided. This payment shall be annually adjusted, using the Consumer Price Index (CPI) in the Seattle-Tacoma-Bremerton area for the most recent 12-month period for which published figures are available from the U.S. Department of Labor, beginning on January 1 of the applicable calendar year. Such payment shall be made to the lead agency for administration of this Agreement, King County Fire District No. 27, Fall City (hereinafter referred to as "Lead Agency.")

4. LEGAL COMPLIANCE AND LEGISLATIVE LIMITATIONS

In performing the terms of this Agreement, the Parties shall fully comply with all applicable Federal, State and local laws, ordinances, resolutions, operating procedures, and protocols, including the Federal Anti-kickback Statute. In addition to the foregoing, the Provider shall provide evidence on a periodic basis, at least annually, that the Provider is licensed in the State of Washington to provide all of the services required by this Agreement.

5. INDEPENDENT CONTRACTOR

A. The Provider and the Department understand and expressly agree that the Provider is an independent contractor in the performance of each and every part of this Agreement. The Provider expressly represents, warrants, and agrees that the Provider's status as an independent contractor in the performance of the work and services required under this Agreement is consistent with and meets the six-part independent contractor test set forth in RCW 51.08.195. The Provider, as an independent contractor, assumes the entire responsibility for carrying out and accomplishing the services required under this Agreement. The Provider shall make no claim of Department employment, nor shall the Provider claim any related employment benefits, social security, and/or retirement benefits.

B. The Provider shall be solely responsible for paying all taxes, deductions, and assessments, including but not limited to federal income tax, FICA, social security tax, assessments for unemployment and industrial injury, and other deductions from income which may be required by law.

C. The Department may, during the term of this Agreement, engage other independent contractors to perform the same or similar work that the Provider performs hereunder if Provider is given the first right of refusal, or if another agency is specifically requested by the patient.

D. Prior to performing any services under this Agreement, the Provider shall obtain any applicable business licenses necessary under the codes of the members of the Department.

6. TERM AND TERMINATION OF AGREEMENT

A. This Agreement shall become effective for a period of three (3) years, nine (9) months commencing on November 1, 2024 and shall continue in full force and effect until June 30, 2028, unless sooner terminated as provided below. Upon mutual agreement, the Department and the Contractor may extend the term of this Agreement for an additional two (2) years, on no more than two (2) occasions, for an overall total of four (4) years.

B. Either party may terminate this Agreement by providing advance written notice to the other party of that party's intent to terminate. The Department shall provide ninety (90) day notice to Provider of intent to terminate. Provider shall provide one-hundred eighty (180) day notice to the Department of intent to terminate. A breach of the terms of this Agreement need not occur to terminate under this section. If this Agreement is terminated, the Department has the right to offer the remainder of the existing Agreement and its extensions to an existing provider within the Department's service area for right of first refusal. In the event that the Provider chooses to exercise its right to terminate under this section, it shall pay to the Department a penalty of Twenty-Five Thousand and 00/100 Dollars (\$25,000.00), to offset the Department's costs in procuring a new contractor.

C. Breach and Provisions for Early Termination. Conditions and circumstances that constitute a material breach of this Agreement by Provider include, but are not limited to the following:

1. Failure of Provider to perform in accordance with any of the provisions of this Agreement;
2. Failure of Provider to operate the system in a manner that enables the Department and Provider to comply with federal or state laws, rules, or regulations;
3. Falsification of information supplied by Provider during the term of this Agreement, including but not limited to altering the presumptive run code designations to enhance Provider's apparent performance or falsification of any other data required under this Agreement;
4. Creating patient responses or transports so as to artificially inflate run volumes;
5. Failure of Provider to provide data generated in the course of operations, including but not limited to dispatch data, patient report data, response time data, or financial data;
6. Excessive and unauthorized scaling down of operations to the detriment of performance during a "lame duck" period;
7. Failure of Provider's personnel to conduct themselves in a professional and courteous manner and present a professional appearance;

8. Failure of Provider to maintain equipment in accordance with manufacturer recommended maintenance procedures;
9. Failure of Provider to cooperate with and assist the Department after breach has been declared;
10. Acceptance or payment by Provider or Provider's personnel of any bribe, kickback or consideration of any kind in exchange for any consideration whatsoever, when such consideration or action on the part of Provider or Provider's personnel could be reasonably construed as a violation of Federal, State, or Local law;
11. Failure of Provider to meet the standard of care as established by this Agreement;
12. Failure of the Provider to maintain insurance in accordance with this Agreement;
13. Failure of Provider to meet response time requirements as set forth in this Agreement;
14. The filing of any bankruptcy or any other similar action, which, in the opinion of the Department, places the performance of this Agreement at risk;
15. Failure of Provider to submit reports and information under the terms and conditions outlined in this Agreement.

D. In the event of breach, Department will give Provider written notice, return receipt requested, setting forth the nature of the breach. Within five (5) calendar days of receipt of such notice, Provider will deliver to the Lead Agency (King County Fire District 27 Fall City), in writing, a plan to cure such breach. The plan will be updated, in writing, every five (5) calendar days until the breach is cured. Provider shall have the right to cure such breach within thirty (30) calendar days of receipt of notice of breach. If Provider fails to cure such breach within the time period allowed for cure (such failure to be determined by the sole and absolute discretion of the Department), or Provider fails to timely deliver the cure plan, or updates to the Department, Department may immediately terminate this Agreement. Provider shall cooperate completely and immediately with the Department to effectuate a prompt and orderly transfer of responsibility to the Department.

E. Lame Duck Provision. Should Provider fail to prevail in a future procurement cycle, Provider agrees to continue to provide all services required in and under this Agreement until a new contractor assumes service responsibilities. To assure continued performance fully consistent with the requirements of this Agreement through any such period, the following provisions will apply:

1. Provider will continue all operations and support services at the same level of effort and performance that were in effect prior to the award of the subsequent Agreement to a competing provider;
2. Provider will make no changes in methods of operation, which could reasonably be

considered to be aimed at cutting Provider services and operating costs to maximize profits during the final stages of this Agreement; and

3. Department recognizes that if a competing provider should prevail in a future procurement cycle, the Provider may reasonably begin to prepare for transition of the service to a new contractor. Department shall not unreasonably withhold its approval of the Provider's request to begin an orderly transition process, including reasonable plans to relocate staff, etc., so long as such transition activity does not impair Provider's performance during this period.

7. NO INFLUENCE ON REFERRALS

It is not the intent of either party to this Agreement that any remuneration, benefit or privilege provided for under this Agreement shall influence or in any way be based on the referral or recommended referral by either Party of patients to the other Party or its affiliated providers, if any, or the purchasing, leasing, or ordering of any services other than the specific services described in this Agreement. Any payments specified in this Agreement are consistent with what the Parties reasonably believe to be a fair market value for the services provided.

8. SUBLETTING OR ASSIGNING CONTRACT

This Agreement, or any interest herein or claim hereunder, shall not be assigned or transferred in whole or in part by the Provider to any other person or entity without the prior written consent of the Department. In the event that such prior written consent to an assignment is granted, then the assignee shall assume all duties, obligations, and liabilities of the Provider as stated herein.

9. INSPECTION AND AUDIT

The Provider shall maintain all books, records, documents, and other evidence pertaining to the costs and expenses allowable under this Agreement in accordance with generally accepted accounting practices. All such books and records required to be maintained by this Agreement shall be subject to inspection and audit by representatives of the Department and/or the Washington State Auditor at all reasonable times, and the Provider shall afford the proper facilities for such inspection and audit at no cost to the Department or the Washington State Auditor. Representatives of the Department and/or the Washington State Auditor may copy such books, accounts, and records if necessary to conduct or document an audit. The Provider shall preserve and make available all such books of account and records for a period of three (3) years after final payment under this Agreement. In the event that any audit or inspection identifies any discrepancy in such financial records, the Provider shall provide the Department with appropriate clarification and/or financial adjustments within thirty (30) calendar days of notification of the discrepancy.

10. COMPLIANCE PROGRAM AND CODE OF CONDUCT

Provider has made available to the Department, a copy of its Code of Conduct, Anti-kickback policies and other compliance policies, as may be changed from time-to-time, and the Department acknowledges receipt of such documents. Provider warrants that its personnel shall comply with Provider's compliance policies, including training related to the Anti-kickback Statute.

11. NONDISCRIMINATION AND COMPLIANCE WITH LAWS

A. The Provider agrees not to discriminate against any employee or applicant for employment or any other person in the performance of this Agreement because of race, creed, color, national origin, marital status, sex, sexual orientation, age, disability, gender identity, veteran status, or other circumstance prohibited by federal, state, or local law, except for a bona fide occupational qualification.

B. The Provider shall comply with all federal, state, and local laws applicable to the work to be done under this Agreement.

C. Violation of this Section 11 shall be a material breach of this Agreement and grounds for cancellation, termination, or suspension by the Department, in whole or in part, and may result in ineligibility for further work for the Department.

12. RECORDS

Each party shall maintain all medical records and other documents and information relating to services provided by Provider pursuant to this Agreement in compliance with all Federal, State and local laws, rules and ordinances. The Department shall have the right upon reasonable advance notice to inspect the records at any time during normal business hours. Subject to Federal and State privacy and disclosure restrictions, Provider shall cooperate with, and provide all information requested by, the Department in the event a complaint regarding the services provided by Provider in the performance of this Agreement. Each party shall comply with the privacy and security provisions of the Health Insurance Portability and Accountability Act of 1996 and the regulations hereunder ("HIPAA"). Each party acknowledges and agrees that it is considered a covered entity under HIPAA. Accordingly, both parties are permitted to use and disclose Protected Health Information in accordance with HIPAA without an additional written authorization of the Patient as long as both parties have a direct relationship with the Patient. All Patient medical records shall be treated as confidential so as to comply with all state and federal laws.

13. NON-EXCLUSION

Each party represents and certifies that neither it nor any practitioner who orders or provide Services on its behalf hereunder has been convicted of any conduct that constitutes grounds for mandatory exclusion as identified in 42 U.S.C. § 1320a-7(a). Each party further represents and certifies that it is not ineligible to participate in Federal health care programs or in any other state or federal government payment program. Each party agrees that if DHHS/OIG excludes it, or any of its practitioners or employees who order or provide Services, from participation in Federal health care programs, the party must notify the other party within five (5) days of knowledge of such fact, and the other party may immediately terminate this Agreement, unless the excluded party is a practitioner or employee who immediately discontinues ordering or providing Services hereunder.

14. HOLD HARMLESS AND INDEMNIFICATION

A. The Provider shall defend, indemnify, and hold the Department, its officers, officials, employees, and volunteers harmless from any and all claims, injuries, damages, losses, or suits including attorney fees, arising out of or resulting from the acts, errors, or omissions of the Provider in performance of this Agreement, except for injuries and damages caused by the sole negligence of the Department.

B. Nothing contained in this Agreement shall be construed to create a liability or a right of indemnification in any third party. Under no circumstances shall the Department have any liability whatsoever for Provider's transportation of a patient or for cost incurred by Provider whether or not it transports a patient.

15. INSURANCE

The Provider shall maintain the insurance described in **Attachment C**.

16. LIQUIDATED DAMAGES

A. Provider shall pay the following sums, not as a penalty, but as liquidated damages for failure to meet or exceed patient care performance standards and transport protocols or for failure to satisfactorily perform other duties under this Agreement. Department and Provider agree that the Department's damages would be difficult to prove in any litigation and that these sums are a reasonable estimate of the damages sustained by the Department as a result of the Provider's failure to satisfactorily perform its duties under the Agreement. Nothing in this section shall be construed to limit any remedies, including termination, provided for herein with respect to any non-performance, breach, or default by Provider. Each and every call that does not adhere to the scope of services – performance standards shall first be classified as an alleged performance failure. Each alleged performance failure shall be investigated by the Provider and evaluated by the Department. The Department shall determine whether there were appropriate or acceptable extenuating circumstances that caused or significantly contributed to the performance failure. The Provider shall pay liquidated damages to the Department for all performance failures that are determined to be the fault of the Provider and not the result of an extenuating circumstance. All payments for liquidated damages shall be made payable to the Agency as determined by King County Fire District 27 Fall City. Liquidated damages shall include, but are not limited to, the following:

B.

Act/Omission	Liquidated Damage Amount
Any Urban emergency response that exceeds 22 minutes, 59 seconds. _ Shoreline Fire Department zip codes: 98177, 98133, 98155, 98125, 98117, 98115, and 98107.	Ten dollars (\$10) per minute, for each minute, up to 15 minutes. After 15 minutes it becomes a "failed response" with an overall penalty of three hundred dollars (\$300).

<p>Bothell Fire Department zip codes: 98028, 98021, 98012 and 98011. __</p> <p>Kirkland Fire Department zip codes: 98034 and 98033. __</p> <p>Redmond Fire Department zip codes: 98052</p> <p>Eastside Fire and Rescue zip codes: 98029, 98040, and 98059</p>	
<p>Any Suburban emergency response exceeding _27 minutes, 59 seconds.</p> <p>Redmond Fire Department zip codes 98053.</p> <p>Eastside Fire and Rescue zip codes _98074, 98072, 98077 and 98075.</p> <p>_____</p>	<p>Ten dollars (\$10) per, for each minute, up to 20 minutes. After 20 minutes it becomes a "failed response" with an overall penalty of three hundred dollars (\$300).</p>
<p>Any Rural emergency response exceeding _32 minutes, 59 seconds.</p> <p>Fall City Fire Department zip code: 98050, 98024, and 98065.</p> <p>Snoqualmie Fire Department zip code: 98065</p> <p>Eastside Fire and Rescue zip code: 98065, 98050, 98014, 98024 and 98045.</p> <p>Duvall Fire Department zip codes 98014 and 98019. _____</p>	<p>Ten dollars (\$10) per minute, for each minute, up to 25 minutes. After 25 minutes it becomes a "failed response" with an overall penalty of three hundred (\$300) dollars.</p>
<p>Any individual response exceeding the maximum response time or being cancelled due to exceeding the maximum response time. Classified as a "failed response".</p>	<p>Three hundred dollars (\$300) per incident.</p>
<p>Provider fails or is unable to respond</p>	<p>Three hundred dollars (\$300) per incident.</p>
<p>Provider fails to furnish required information, reports, or documentation within the time period specified by this Agreement</p>	<p>Fifty dollars (\$50) per day for each item of such information, report, or document.</p>

Ambulance experiences a mechanical failure (Breakdown) while transporting a patient to a hospital	Five hundred dollars (\$500) per incident except when Provider has provided timely and appropriate patient transfer and Provider has properly maintained the vehicle
Failure to utilize an acceptable CAD system	Two hundred fifty dollars (\$250) per day.

- C. No more frequently than monthly, and at least quarterly, King County Fire District 27 Fall City shall invoice Provider for any liquidated damages assessed during the prior period. Provider shall pay the liquidated damages within thirty (30) days of receipt of the invoice. In the event that the Department fails to invoice within sixty (60) days of the end of the prior period, the liquidated damages shall be deemed waived for the period.
- D. Provider may request that the agency requesting the liquidated damages reconsider imposition of liquidated damages. In the instances when the agency requesting the liquidated damages has reviewed the circumstances of imposing liquidated damages and determined that the grounds were sufficient to justify the imposition of the liquidated damages, the Provider shall have the right to appeal such determination to the Lead Agency. The Lead Agency shall report the reasons for the determination to impose liquidated damages to the Provider. The ruling of the Lead Agency shall be final.
- E. **Performance Incentive.** During the calendar month and in the event the Provider meets or exceeds a ninety percent (90%) response rate for ambulance requests in the Zone 1 coverage area (excluding Bellevue), the Zone 1 Fire Departments shall waive liquidated damages described in section B for that month, provided that during that month the Zone 1 Departments (excluding Bellevue) have not performed transport due to the Provider exceeding the maximum response time, failing to respond, failing to properly staff or equip unit, failing to report on-scene, or for mechanical failure when the unit was not properly maintained.

17. COMPLIANCE

The parties shall comply in all material respects with all applicable federal, state and local laws and regulations, including the federal Anti-kickback Statute. Provider's ambulances will conform to applicable state and local regulations for medical equipment for ambulances and be duly licensed for the transportation of patients.

18. EXTENT OF AGREEMENT/MODIFICATION

This Agreement, together with attachments or addenda, represents the entire and integrated Agreement between the parties and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended, modified, or added to only by written instrument properly signed by both parties.

19. SEVERABILITY

A. If a court of competent jurisdiction holds any part, term, or provision of this Agreement to be illegal or invalid, in whole or in part, the validity of the remaining provisions shall not be affected, and the parties' rights and obligations shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.

B. If any provision of this Agreement is in direct conflict with any statutory provision of the State of Washington, that provision which may conflict shall be deemed inoperative and null and void insofar as it may conflict and shall be deemed modified to conform to such statutory provision.

20. FAIR MEANING

The terms of this Agreement shall be given their fair meaning and shall not be construed in favor of or against either party hereto because of authorship. This Agreement shall be deemed to have been drafted by both of the parties.

21. NONWAIVER

A waiver by either party hereto of a breach by the other party hereto of any covenant or condition of this Agreement shall not impair the right of the party not in default to avail itself of any subsequent breach thereof. Leniency, delay, or failure of either party to insist upon strict performance of any agreement, covenant, or condition of this Agreement, or to exercise any right herein given in any one or more instances, shall not be construed as a waiver or relinquishment of any such agreement, covenant, condition, or right.

22. NOTICES

Unless stated otherwise herein, all notices and demands shall be in writing and sent or hand-delivered to the parties at their addresses listed in this section or to such addresses as the parties may hereafter designate in writing. Notices or demands shall be sent by registered or certified mail, postage prepaid, or hand delivered. Such notices shall be deemed effective when mailed or hand-delivered at the addresses specified below.

To the Department: King County Fire District 27 Fall City
4301 334th PL SE
PO Box 609
Fall City, WA 98024
Attention: Deputy Chief Patrick LeDoux

To the Provider: Tri-Med Ambulance, LLC
18821 East Valley Hwy
Kent, WA 98032
Attention: Matt Gau
Telephone No. (206)423-9869

23. SURVIVAL

Any provision of this Agreement which imposes an obligation after termination or expiration of this Agreement shall survive the term or expiration of this Agreement and shall be binding on the parties to this Agreement.)

24. GOVERNING LAW

This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.

25. VENUE

The venue for any action to enforce or interpret this Agreement shall lie in the Superior Court of Washington for King County, Washington.

26. COUNTERPARTS

This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same Agreement.

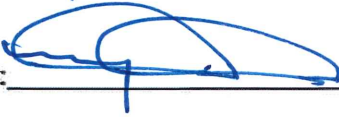
IN WITNESS WHEREOF, the parties have executed this Agreement as of the later of the signature dates included below.

PROVIDER

LEAD AGENCY KCFD 27 Fall City

Date: 10/24/2024

Date: 10/22/2024

By: 

By: 

Name: Matt Gau

Brian Culp, Fire Chief

Title: Managing Member

Tax I.D. #: 65-1193452

UBI #: 602 303 674

ATTACHMENT A
SCOPE OF SERVICES

BLS Transport Services

The participating Zone 1 Agencies provide initial Basic Life Support (BLS) response, not including interfacility transports, to all requests within their jurisdictions. Advanced Life Support (ALS) responses are the responsibility of the constituents of the Department, or other ALS providers within the King County Medic One system. Except and only with written authorization by the Shoreline Fire Department, the Provider shall not provide initial BLS services within the jurisdiction of participating Departments.

- The Provider will provide BLS Transport Services including Bariatric Transport Services when requested by Department units at the scenes of emergency responses. Requests for Bariatric Transport Services are exempt from response time standards.
- Each ambulance unit responding to BLS requests shall have a minimum of two (2) personnel who are certified and accredited Emergency Medical Technicians-B (EMT-B). Advanced life support vehicles (Critical Care) shall have a minimum of at least one (1) CCR Registered Nurse or Physician, in addition to one EMT. Requests for Critical Care units are exempt from response time standards.
- The Provider shall continuously meet or exceed the patient care standards provided by the State of Washington and the most current King County Patient Care Guidelines for Basic and Advanced Life Support (if applicable).
- The Provider shall maintain, for periodic review, complete patient care documentation so that Participating Zone 1 Agencies can ensure that the best patient care and transport options possible are being provided to patients being transported by the Provider.
- The Provider shall maintain, for periodic review, comprehensive fleet maintenance and personnel training records to ensure that patients are being transported in high-quality ambulances by certified Washington State/King County Certified EMTs.
- The Provider shall meet or exceed the response time standards shown on Attachment B. The Provider shall respond to all calls in accordance with the response time criteria. The Provider's response time performance will be monitored by King County Fire District 27 Fall City, and failure to meet the response time criteria shall result in the imposition of penalties as agreed upon.
- The Provider will be expected to meet with the King County Fire District 27 Fall City Department at or near the one (1) year anniversary of the Agreement to determine if the penalty structure is fair and equitable and adjust as mutually agreed to by the Parties.
- The Provider shall furnish, operate, and maintain its dispatch and communications equipment,

radios, telephones etc., and any hardware or software necessary for its provision of services. The Provider shall have and maintain an Automatic Vehicle Locator/Global Positioning Satellite System that tracks the locations and status of all its ambulance units. All dispatch communications shall meet or exceed State, Federal, and Local requirements.

- If the Country, State, County, or any local jurisdiction served by a Participating Agency declares a major emergency or disaster requiring more resources than anticipated, including Multiple Casualty Incident, is declared in any participating jurisdiction, the participating departments reserve the right to notify the Provider that the agreed upon terms of this contract may be temporarily modified. If MCI protocol is implemented the Provider shall provide and have a supervisor respond to the scene and report to the incident commander.
- The Provider will provide resources to assist in multi-company and MCI drills. The Participating Zone 1 Agencies will communicate with the Provider to facilitate training dates.
- The Provider shall provide resources to reduce the impact of Hospital Emergency Department "Patient Offload Times" of the Participating Zone 1 Agencies' BLS transport units as determined by ongoing collaborative dialogue between the Provider and the Zone 1 Agencies. "Patient Offload Times" are defined as "the time interval between the arrival of an ambulance patient at an ED and the time the patient is transferred to the ED gurney, bed, chair or other acceptable location and the emergency department assumes the responsibility for care of the patient."
- The Provider shall provide weekly medical equipment pick up from all applicable Emergency rooms and deliver to all participating Zone 1 agencies as communicated to Provider by each agency. Each Agency will provide a drop off location, one each per Agency.

All Provider responses for Zone 1 Departments will be code "red", unless otherwise directed by the requesting Fire Department. Provider requests that are code "yellow" are allowed an additional ten minutes in excess of the defined response times to arrive on scene.

ATTACHMENT B Response Time Requirements

Every calendar month, Provider shall meet or exceed the standards as outlined in Section B within the service area. Response times shall be measured in minutes and seconds, and shall be time-stamped by the Provider's computer aided dispatch (CAD) system.

In the event that Provider cannot respond to a request for service, the Zone One agencies reserve the right to contact another ambulance company to provide the service.

Response records inspection: The Zone One Agencies shall have the right to request a copy of any response records required to be maintained by the Provider with a two (2) business day notification to the Provider. Tri-Med will additionally provide a monthly report.

Exemptions: Providers shall apply for, and the Department shall grant, exemptions to response time performance standards in situations beyond the Provider's control that cause unavoidable delays or no response. The Department shall examine each request for exemption and shall take into consideration traffic, street blockages, severe weather, and other influencing factors. If the Department determines the circumstances so warrant, the Fire Department shall grant an exemption of the response from the performance standards. To be eligible for such an exemption, the Provider shall apply for the exemption with supporting documentation no later than the month following the month of the occurrence. The following subsections describe situations where the Department shall grant an exemption.

1. **Multiple Unit Response.** In the event two (2) or more ambulance units are simultaneously committed to one (1) incident, the first arriving ambulance unit shall be held to the response time standard. The Department may grant an exemption for each ambulance unit starting with the second unit provided the second additional unit arrives at the scene within an additional 10 minutes from the outlined response time criteria. When more than two units are committed to any single incident, response time exemptions will be provided beginning with the third unit committed to same incident. In the event that two (2) units are independently committed to two (2) independent incidents, both units shall be held to the response time standard. Exemptions will be granted when more than two units are simultaneously committed to any Zone 1 ambulance request (excluding Bellevue Fire)
2. **Concurrent Responses.** In the event two (2) or more ambulance units are simultaneously committed to separate incidents, the Department may grant an exemption for each unit starting with the third unit provided the third unit arrives at the scene within an additional ten (10) minutes. Responses exceeding three units committed to a Zone 1 request (excluding Bellevue) will be exempt from response time standards.
3. **Declared Disaster.** In the event an emergency is declared, as defined by Zone 1 Agency direction, the Department may grant an exemption for all ambulance units during the duration of the declared emergency.
4. **Cancelled request.** In the event a request is cancelled prior to or at the ambulance unit's arrival on scene for reasons other than exceeding the maximum response time standard, the Department will grant an exemption. If the overall cancellation rate for the Zone 1 Departments

exceeds 15% in any calendar month, response time exemptions will be granted for that same calendar month.

5. **Response Location Errors.** In the event the Communications Center provides an inaccurate address, or if the location does not exist, the Department will grant an automatic response time exemption, except if the incorrect response is the result of an error made by Provider's personnel, in that event the Department shall not grant an exemption.
6. **Response location change.** In the event the Department changes the incident location and the change delays the ambulance unit's response time because the unit must reroute farther than one (1) block to respond to the call, the Department shall grant an exemption.
7. **Response delayed by accident.** In the event the ambulance unit is involved in an accident and cannot continue to respond to the call, the Department may grant an exemption.
8. **Response requested to area outside primary coverage area.** In the event the Department requests the Provider respond to an area outside of its primary coverage area, the Department may grant an exemption to the Emergency Response Performance Standard on the condition that the Provider uses diligence to respond to the scene within a reasonable time.
9. **Response where the Fire unit vacates the scene prior to Provider arrival.** When the Fire unit leaves the scene prior to the arrival of the ambulance, response time requirements will not be enforced.

ATTACHMENT C
INSURANCE REQUIREMENTS

A. Insurance Term

The Provider shall procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Provider, its agents, representatives, or employees.

B. No Limitation

The Provider's maintenance of insurance as required by the Agreement shall not be construed to limit the liability of the Provider to the coverage provided by such insurance, or otherwise limit the Department's recourse to any remedy available at law or in equity.

C. Minimum Scope of Insurance

The Provider shall obtain insurance of the types and coverage described below:

1. Automobile Liability insurance covering all owned, non-owned, hired, and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage.
2. Commercial General Liability insurance shall be at least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop-gap liability, independent contractors, and personal injury and advertising injury. The City shall be named as an additional insured under the Provider's Commercial General Liability insurance policy with respect to the work performed for the Department using an additional insured endorsement at least as broad as ISO CG 20 26.
3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
4. Professional Liability insurance appropriate to the Provider's profession.

D. Minimum Amounts of Insurance

The Provider shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident, \$2,000,000 general aggregate.
2. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.

3. **Professional Liability** insurance shall be written with limits no less than \$2,000,000 per claim and \$5,000,000 policy aggregate limit, as applicable.
4. **Excess Insurance:** A policy above the primary general liability and auto liability policies that will provide a total limit of insurance of \$5,000,000. The excess policy must be at a minimum as broad as the primary policies and shall name the Department, its officials and employees and volunteers as additional insureds with said insurance being primary and non-contributory. Said policy shall provide that coverage shall not be canceled except after thirty (30) days written notice has been given to the Department.

E. Other Insurance Provision

The Provider's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain, that they shall be primary insurance as respect to the Department. Any insurance, self-insurance, or self-insured pool coverage maintained by the Department shall be excess of the Provider's insurance and shall not contribute with it.

F. Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

G. Verification of Coverage

Before commencing work and services, the Provider shall provide to the person identified in Section 8 of the Agreement a Certificate of Insurance evidencing the required insurance. The Provider shall furnish the Department with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Provider before commencement of the work. The Department reserves the right to request and receive a certified copy of all required insurance policies.

H. Notice of Cancellation

The Provider shall provide the Department with written notice of any policy cancellation within two business days of their receipt of such notice.

I. Failure to Maintain Insurance

Failure on the part of the Provider to maintain the insurance as required shall constitute a material breach of contract, upon which the Department may, after giving five (5) business days' notice to the Provider to correct the breach, immediately terminate this Agreement

J. Department Full Availability of Provider Limits

If the Provider maintains higher insurance limits than the minimums shown above, the Department shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Provider, irrespective of whether such limits maintained by the Provider are greater than those required by this Agreement or whether any certificate of insurance furnished to the Department evidences limits of liability lower than those maintained by the Provider.

CITY OF BOTHELL

City Manager

Attest: _____ Approved as to form: _____

City Clerk, City of Bothell

City Attorney

CITY OF KIRKLAND

City Manager

Attest: _____ Approved as to form: _____

City Clerk, City of Kirkland

City Attorney

CITY OF REDMOND

Mayor

Attest: _____ Approved as to form: _____

City Clerk, City of Redmond

City Attorney

King County Fire District 45

Fire Chief

EASTSIDE FIRE & RESCUE

Fire Chief

SHORELINE FIRE DEPARTMENT

Fire Chief

KING COUNTY FIRE DISTRICT #27 Fall City

 _____

Fire Chief

CITY OF SNOQUALMIE

Mayor

Council Agenda Bill

AB Number

AB25-043

Agenda Bill Information

Title*

Sunnyside Jail Interlocal Agreement Renewal

Action*

Motion

Council Agenda Section

Committee Report

Council Meeting Date*

03/24/2025

Staff Member

Gary Horejsi

Department*

Police

Committee

Public Safety

Committee Date

03/17/2025

Exhibits

Packet Attachments - if any

CONTRACT JILA AGREEMENT SNOQUALMIE.docx

42.34KB

Summary

Introduction*

Brief summary.

The City of Snoqualmie has a current Interlocal Agreement with the City of Sunnyside Jail for services. The City of Sunnyside sent a renewal contract to be signed with the updated daily rates. This increase was proposed and approved in in the 2025-2026 biennium.

Proposed Motion

Move to approve Sunnyside Jail Interlocal Agreement Renewal

Background/Overview*

What was done (legislative history, previous actions, ability to hyperlink)

With jail costs rising each

year, the Snoqualmie Police Department, has been looking for less costly long-term confinement jail options. In doing so, the City of Snoqualmie and the City of Sunnyside desire to continue an Interlocal Agreement ("ILA") for the provision of jail services to the City of Snoqualmie. The proposed ILA provides for long-term post sentencing confinements (i.e., sentences greater than 30 days). The City of Sunnyside, acting through Sunnyside Correctional staff, will provide weekly transportation from the Issaquah Jail or South Correction Entity ("SCORE") at

no extra cost to the City of Snoqualmie. This ILA may be terminated at any time by the City of Snoqualmie or the City of Sunnyside. The current rates for confinement at the Sunnyside Jail facility are:

Rate
in 2024

Non-guaranteed
rate: \$60.00

Rate
in 2025

Non-guaranteed
rate: \$68.99

Below
is a breakdown of the City's current contracts for jail services as a
comparison.

Jail Provider	Booking Fee	Daily Fee	Mental Health
City of Issaquah	\$20.00	\$150.00	No
King County	\$293.28	\$273.39	Yes

SCORE \$65.00 \$204.97 Yes

[Current Sunnyside Interlocal Agreement.](#)

Analysis*

The new agreement is a continuation of the current agreement with a daily rate adjustment and would be in effect from January 1, 2025, through December 31, 2025.

Budgetary Status*

Funds have already been authorized in this year's budget.

Fiscal Impact

Amount of Expenditure	Amount Budgeted	Appropriation Requested
	\$3,856,685.00	\$0.00

Budget Summary

Administration recommends approving the Sunnyside Jail ILA. Expenditures under this ILA were incorporated within the 2025-26 Biennial Budget as part of the Snoqualmie Police Department services (General Fund #001). The budget included a substantial increase in expected Sunnyside Jail expenditures, anticipating a 266% increase over 2023-24 expenditures, which allows for the 15% increase in the non-guaranteed rate shown above. Additionally, utilizing Sunnyside Jail's services at the rates listed in the ILA would result in savings to the city as compared to other providers.

Fiscal Impact Screenshot

WHEN RECORDED RETURN TO:

City of Sunnyside, Washington
818 East Edison
Sunnyside, WA 98944

**INTERLOCAL AGREEMENT BETWEEN THE CITY OF SUNNYSIDE, WASHINGTON
AND THE CITY OF SNOQUALMIE, WASHINGTON, FOR THE HOUSING OF
INMATES**

THIS INTERLOCAL AGREEMENT is made effective this 1st day of January, 2025, by and between THE CITY OF SNOQUALMIE, Washington, hereinafter referred to as “SNOQUALMIE”, and the City of Sunnyside, Washington, hereinafter referred to as “Sunnyside”, each party having been duly organized and now existing under the laws of the State of Washington.

WITNESSETH:

WHEREAS, Sunnyside and SNOQUALMIE are authorized by law to have charge and custody of the Sunnyside City Jail and SNOQUALMIE prisoners or inmates, respectively; and

WHEREAS, SNOQUALMIE wishes to designate Sunnyside as a place of confinement for the incarceration of one or more inmates lawfully committed to its custody; and

WHEREAS, Sunnyside is desirous of accepting and keeping in its custody such inmate(s) in the Sunnyside Jail for a rate of compensation mutually agreed upon by the parties hereto; and

WHEREAS, RCW 39.34.080 and other Washington law, as amended, authorizes any city to contract with any other city/county to perform any governmental service, activity or undertaking which each contracting city/county is authorized by law to perform; and

WHEREAS, the governing bodies of each of the parties hereto have determined to enter into this Agreement as authorized and provided for by RCW 39.34.080 and other Washington law, as amended,

NOW, THEREFORE, in consideration of the above and foregoing recitals, the payments to be made, the mutual promises and covenants herein contained, and for other good and valuable consideration, the parties hereto agree as follows:

1. GOVERNING LAW. The parties hereto agree that, except where expressed otherwise, the laws and administrative rules and regulations of the State of Washington shall govern in any matter relating to an inmate(s) confined pursuant to this Agreement.

2. DURATION. This Agreement shall enter into full force and effect from the effective date and end December 31, 2025, subject to earlier termination as provided by Section 3 herein. This agreement shall be renewed automatically for like successive periods of 12 months under such terms and conditions as the parties may determine. Nothing in this Agreement shall be construed to require SNOQUALMIE to house inmates in Sunnyside continuously.

3. TERMINATION.

(a) By either party. This Agreement may be terminated by written notice from either party to the other party and to the State Office of Financial Management as required by RCW 70.48.090 stating the grounds for said termination and specifying plans for accommodating the affected prisoners. This Agreement may only be terminated by ninety (90) days written notice of termination of this Agreement, to all parties to this Agreement and the State Office of Financial Management. The Notice of termination shall state the ground for termination and the specific plans for accommodating the affected jail population. The notice must be delivered by regular mail to the contact person identified herein. Termination shall become effective ninety (90) days after receipt of such notice. Within said ninety (90) days, Snoqualmie agrees to remove its inmate(s) from Sunnyside.

(b) By SNOQUALMIE due to lack of funding. The obligation of SNOQUALMIE to pay Sunnyside under the provision of this Agreement beyond the current fiscal year is expressly made contingent upon the appropriation, budgeting availability of sufficient funds by SNOQUALMIE. In the event that such funds are not budgeted, appropriated or otherwise made available for the purpose of payment under this Agreement at any time after the current fiscal year, then SNOQUALMIE shall have the option of terminating the Agreement upon written notice to Sunnyside, except that all services provided to that point shall be compensated at the agreed rate. The termination of this Agreement for this reason will not cause any penalty to be charged to SNOQUALMIE.

(c) Termination for Breach. In the event SNOQUALMIE breaches or fails to perform or observe any of the terms or conditions herein, and fails to cure such breach or default within *seven (7)* days of Sunnyside giving SNOQUALMIE written notice thereof, or, if not reasonably capable of being cured within such *seven (7)* days, within such other period of time as may be reasonable in the circumstances, Sunnyside may terminate SNOQUALMIE's rights under this Agreement in addition to and not in limitation of any other remedy of Sunnyside at law or in equity, and the failure of Sunnyside to exercise such right at any time shall not waive Sunnyside's right to terminate for any future breach or default.

(d) In the event of termination of this agreement for any reason, SNOQUALMIE shall compensate Sunnyside for prisoners housed by Sunnyside after notice of such termination until SNOQUALMIE retakes its inmates in the same manner and at the same rates as if this agreement had not been terminated.

4. MAILING ADDRESSES. All notices, reports, and correspondence to the respective parties of this Agreement shall be sent to the following:

- To Sunnyside: City of Sunnyside
818 E. Edison Avenue
Sunnyside, WA 98944
- Primary Contact Person: Andrew Gutierrez, Corrections Sergeant
509-836-6200, agutierrez@sunnyside-wa.gov
- Secondary Contact: Robert Layman, Chief of Police
509-836-6200, rlayman@sunnyside-wa.gov

- To SNOQUALMIE: City of SNOQUALMIE
38624 SE River St/ PO Box 987
Snoqualmie, WA 98065
cityclerk@snoqualmiewa.gov
- Primary Contact Person: Police Chief
425.888.3333
- Secondary Contact: *L.T Liebetrau, Evidence/Records Technician*
425.888.3333, MLiebetrau@snoqualmiewa.gov

Notices mailed shall be deemed given on the date mailed. The Parties shall notify each other in writing of any change of address.

5. DEFINITIONS. The Parties hereby agree that the following terms shall have the specified meanings unless indicated otherwise herein:

- (a) Day. A twenty-four-hour-long unit of time commencing at 00:00:00 a.m., and ending 23:59:59 p.m.
- (b) Inmate Classifications shall be pursuant to the Sunnyside’s Objective Jail Inmate Classification System which is modeled after the National Institute of Corrections Jail Classification System:

- (i) "**Minimum**" classification shall apply to those inmates who present a low risk to staff and the community.
- (ii) "**Medium**" classification shall apply to those inmates who present a moderate risk to staff and the community.
- (iii) "**Maximum**" classification shall apply to those inmates who present a substantial risk to staff and the community.

6. COMPENSATION.

(a) Rates. Sunnyside agrees to accept and house SNOQUALMIE inmates for compensation per inmate at the rate of \$68.99 per day. This includes minimum and medium classification inmates. The parties agree that Sunnyside will not charge a separate booking fee in addition to such rate. The date of booking into the Sunnyside Jail of SNOQUALMIE inmates shall be charged a minimum of a full daily rate per inmate regardless of the time of booking within a 24-hour period. The date of release from Sunnyside Corrections and/or returned to SNOQUALMIE, regardless of the time frame within a 24-hour day shall not constitute a charge by the City of Sunnyside against SNOQUALMIE.

(b) Billing and Payment. Sunnyside agrees to provide SNOQUALMIE with an itemized invoice listing all names of housed inmates, the case/citation number, the number of days housed (including the date and time of booking and date and time of release), and the payment amount due. Sunnyside agrees to provide said invoice by the 10th of each month. SNOQUALMIE agrees to make payment to the City of Sunnyside within *thirty* (30) days of receipt of such invoice for the amount billed for the previous calendar month.

(c) Transportation of inmates is included in the cost and is provided by Sunnyside Corrections.

7. RIGHT OF INSPECTION. SNOQUALMIE shall have the right to inspect, at all reasonable times, all Sunnyside facilities in which inmates of SNOQUALMIE are confined in order to determine if such jail maintains standards of confinement acceptable to SNOQUALMIE and that such inmates therein are treated equally regardless of race, religion, color, creed or national origin; provided, however, that Sunnyside shall be obligated to manage, maintain and operate its facilities consistent with all applicable federal, state and local laws and regulations.

8. FURLOUGHS, PASSES, AND WORK RELEASE. Sunnyside agrees that no early releases or alternatives to incarceration, including furloughs, passes, work crews,

electronic home detention or work release shall be granted to any inmate housed pursuant to this Agreement without written authorization by the committing court.

9. INMATE ACCOUNTS. Sunnyside shall establish and maintain an account for each inmate received from SNOQUALMIE and shall credit to such account all money which is received and shall make disbursements, debiting such accounts in accurate amounts for the inmate's personal needs. Disbursements shall be made in limited amounts as are reasonably necessary for personal maintenance. Sunnyside shall be accountable to SNOQUALMIE for such inmate funds. At either the termination of this Agreement, the inmate's death, and release from incarceration or return to either SNOQUALMIE or indefinite release to the court, the inmate's money shall be refunded in the form of a pre-paid debit card or check issued to the inmate at the time of their release or transfer.

10. INMATE PROPERTY. SNOQUALMIE may transfer to Sunnyside only agreed amounts of personal property of SNOQUALMIE inmates recovered from or surrendered by inmates to SNOQUALMIE upon booking. Only those items which fit into a 12-inch by 14-inch bag will be allowed on transports, when such transports are conducted by Sunnyside Jail Personnel. Additional legal material or personal belongings may be shipped to the Sunnyside Jail at the expense of the inmate or SNOQUALMIE.

11. RESPONSIBILITY FOR OFFENDER'S CUSTODY. It shall be the responsibility of Sunnyside to confine the inmate or inmates; to provide treatment, including the furnishing of subsistence and all necessary medical and hospital services and supplies; to provide for the inmates' physical needs; to make available to them programs and/or treatment consistent with the individual needs; to retain them in said custody; to supervise them; to maintain proper discipline and control; to make certain that they receive no special privileges and that the sentence and orders of the committing court in the State are faithfully executed; provided that nothing herein contained shall be construed to require the City of Sunnyside, or any of its agents, to provide service, treatment, facilities or programs for any inmates confined pursuant to this Agreement, which it does not provide for similar inmates not confined pursuant to this Agreement. Nothing herein shall be construed as to require Sunnyside to provide services, treatment, facilities or programs to SNOQUALMIE inmates above, beyond or in addition to that which is required by applicable law.

12. MEDICAL SERVICES.

(a) Inmates deemed SNOQUALMIE inmates shall receive such medical, psychiatric and dental treatment when **emergent** and necessary to safeguard their health while housed in Sunnyside. Sunnyside shall provide or arrange for the providing of such medical, psychiatric and dental services. Except for routine minor medical services provided in the Sunnyside Jail, SNOQUALMIE shall pay directly or reimburse Sunnyside for any and all costs associated with the delivery of any emergency and/or major medical service provided to SNOQUALMIE inmates. SNOQUALMIE shall be responsible for any

and all **emergent** medical, dental and psychiatric treatment provided outside of the Sunnyside Jail and shall be billed therefor.

(b) An adequate record of all such services shall be kept by Sunnyside for SNOQUALMIE's review at its request, to the extent consistent with confidentiality regulations. Any medical or dental services requiring treatment from providers outside of the Sunnyside Jail shall be reported to SNOQUALMIE as soon as time permits.

(c) Should medical, psychiatric or dental services require hospitalization, SNOQUALMIE agrees to compensate Sunnyside dollar for dollar any amount expended, or cost incurred in providing the same; provided that, except in emergencies, SNOQUALMIE will be notified by contacting the duty supervisor at SNOQUALMIE prior to the inmate's transfer to a hospital, if and when circumstances allow, or as soon afterward as practicable.

(d) Sunnyside will make all reasonable efforts to ensure that medical care providers providing services to SNOQUALMIE inmates adhere to payment requirements of RCW 70.48.130 when such services are not billed directly to SNOQUALMIE by the medical care provider. Sunnyside may elect to have the medical care provider(s) bill SNOQUALMIE directly. SNOQUALMIE will have the responsibility for notifying medical care providers of these payment requirements when billed directly by medical care providers.

13. DISCIPLINE. Sunnyside shall have physical control over and power to execute disciplinary authority over all inmates of SNOQUALMIE. However, nothing contained herein shall be construed to authorize or permit the imposition of a type of discipline prohibited by applicable law.

14. RECORDS AND REPORTS.

(a) SNOQUALMIE shall forward to Sunnyside before or at the time of delivery of each inmate, a copy of all inmate records pertaining to the inmate's present incarceration. If additional information is requested regarding a particular inmate, the parties shall mutually cooperate to provide any additional information in a timely manner.

(b) Sunnyside shall keep all necessary and pertinent records concerning such inmates in the manner mutually agreed upon by the parties hereto. During an inmate's confinement in Sunnyside, SNOQUALMIE shall upon request be entitled to receive and be furnished with copies of any report or record associated with said inmate(s) incarceration.

15. REMOVAL FROM THE JAIL. An inmate of SNOQUALMIE legally confined in Sunnyside shall not be removed from the jail by any person without written authorization from THE SNOQUALMIE or by order of any court having jurisdiction. SNOQUALMIE hereby designates the Corrections Sergeant as the official authorized to direct Sunnyside

to remove SNOQUALMIE inmates from the Sunnyside Jail. Sunnyside agrees that no early releases or alternatives to incarceration, including furloughs, passes, work release, work crews or electronic home detention shall be granted to any inmate without written authorization from the committing court. This paragraph shall not apply to an emergency necessitating the immediate removal of the inmate for medical, dental, psychiatric treatment or other catastrophic condition presenting an eminent danger to the safety of the inmate or to the inmates or personnel of the Sunnyside Jail. In the event of any such emergency removal, Sunnyside shall inform SNOQUALMIE of the whereabouts of the inmate or inmates so removed, at the earliest practicable time, and shall exercise all reasonable care for the safe keeping and custody of such inmate or inmates.

16. ESCAPES. In the event any SNOQUALMIE inmate escapes from Sunnyside's custody, Sunnyside will use all reasonable means to recapture the inmate. The escape shall be reported immediately to SNOQUALMIE. Sunnyside shall have the primary responsibility for and authority to direct the pursuit and retaking of the inmate or inmates within its own territory. Any cost in connection therewith shall be chargeable to and borne by Sunnyside; however, Sunnyside shall not be required to expend unreasonable amounts to pursue and return inmates from other counties, states or other countries.

17. DEATH OF AN INMATE.

(a) In the event of the death of a SNOQUALMIE inmate, the Yakima County Coroner shall be notified. SNOQUALMIE shall receive copies of any records made at or in connection with such notification.

(b) Sunnyside shall immediately notify SNOQUALMIE of the death of a SNOQUALMIE inmate, furnish information as requested and follow the instructions of SNOQUALMIE regarding the disposition of the body. SNOQUALMIE hereby designates the Chief of Police as the official authorized to request information from and provide instructions to Sunnyside regarding deceased inmates. The body shall not be released except on written order of said appropriate official(s) of SNOQUALMIE. Written notice shall be provided within three weekdays of receipt by SNOQUALMIE of notice of such death. All expenses relative to any necessary preparation of the body and shipment charges shall be paid by SNOQUALMIE. With SNOQUALMIE's consent, to be obtained on an individual basis, Sunnyside may arrange for burial and all matters related or incidental thereto, and all such expenses shall be paid by SNOQUALMIE. The provisions of this paragraph shall govern only the relations between or among the parties hereto and shall not affect the liability of any relative or other person for the disposition of the deceased or for any expenses connected therewith.

(c) SNOQUALMIE shall receive a certified copy of the death certificate for any of its inmates who have died while in the City of Sunnyside's custody.

18. RETAKEING OF INMATES. Upon request from Sunnyside, SNOQUALMIE shall, at its expense, retake any SNOQUALMIE inmate within *thirty-six* (36) hours after receipt of such request. In the event the confinement of any SNOQUALMIE inmate is terminated for any reason, SNOQUALMIE shall, at its expense, retake such inmate at the Sunnyside Facility.

19. HOLD HARMLESS AND INDEMNIFICATION.

(a) Nothing contained in this Section or this Agreement shall be construed to create a right of indemnification in any third party.

(b) The terms of section 19 shall survive the termination or expiration of this Agreement.

19.1 SUNNYSIDE – HOLD HARMLESS AND INDEMNIFICATION. Sunnyside agrees to hold harmless, indemnify and defend The City of SNOQUALMIE, its officers, agents and employees, from and against any and all claims, losses, or liability, for injuries, sickness or death of persons, or damage to property, arising out of any willful misconduct, negligent act, error, or omission of Sunnyside, its officials, officers, agents, volunteers or employees, in connection with the services required by this agreement, provided, however, that:

(a) Sunnyside's obligations to indemnify, defend and hold harmless shall not extend to injuries, sickness, death or damage caused by or resulting from the sole willful misconduct or negligence of SNOQUALMIE, its officials, agents, officers, employees or volunteers; and

(b) In the event that the officials, agents, officers, and/or employees of both SNOQUALMIE and Sunnyside are negligent, each party shall be liable for its contributory share of negligence for any resulting suits, actions, claims, liability, damages, judgments, costs and expenses (including reasonable attorney's fees).

19.2 SNOQUALMIE – HOLD HARMLESS AND INDEMNIFICATION. SNOQUALMIE agrees to hold harmless, indemnify and defend Sunnyside, its officers, agents and employees, from and against any and all claims, losses, or liability, for injuries, sickness or death of persons, or damage to property, arising out of any willful misconduct or negligent act, error, or omission of SNOQUALMIE, its officials, officers, agents, volunteers or employees, in connection with the services required by this agreement, provided, however, that:

(a) SNOQUALMIE's obligations to indemnify, defend and hold harmless shall not extend to injuries, sickness, death or damage caused by or resulting from the sole willful misconduct or negligence of Sunnyside, its agents, officers, employees or volunteers; and

(b) In the event that the officials, agents, officers, and/or employees of both SNOQUALMIE and Sunnyside are negligent, each party shall be liable for its contributory share of negligence for any resulting suits, actions, claims, liability, damages, judgments, costs and expenses (including reasonable attorney's fees).

20. RIGHT OF REFUSAL AND TRANSPORTATION.

(a) Sunnyside shall have the right to refuse to accept any inmate from SNOQUALMIE when, in the opinion of Sunnyside, its inmate census is at capacity such that there is a substantial risk that, through usual operation of the jail, the reasonable operational capacity limits of the jail might be reached or exceeded.

(b) Sunnyside shall further have the right to refuse to accept any inmate from SNOQUALMIE who, in the judgment of Sunnyside, has a current illness or injury which may adversely affect the operations of the Sunnyside Jail, has a history of serious medical problems, presents a substantial risk of escape, or presents a substantial risk of injury to other persons or property, or is classified as a maximum-security inmate pursuant to Sunnyside's Objective Jail Classification System.

(c) SNOQUALMIE prisoners incarcerated in Sunnyside pursuant to this Agreement shall be transported to Sunnyside by and at the expense of Sunnyside and shall be returned, if necessary, to SNOQUALMIE's custody by Sunnyside personnel and at Sunnyside's expense provided that notice of the necessity of transport is received by Sunnyside *three* (3) days prior to time of expected transport.

21. INDEPENDENT CONTRACTOR. In providing services under this contract, Sunnyside is an independent contractor and neither it nor its officers, agents or employees are employees of SNOQUALMIE for any purpose, including responsibility for any federal or state tax, industrial insurance or Social Security liability. Neither shall the provision of services under this Agreement give rise to any claim of career service or civil service rights, which may accrue to an employee of SNOQUALMIE under any applicable law, rule or regulation.

22. GENERAL PROVISIONS.

(a) Severability. In the event any provisions of this Agreement shall be determined to be unenforceable or otherwise invalid for any reason, such provisions shall be enforced and valid to the extent permitted by law. All provisions of this Agreement are severable, and the unenforceability or invalidity of a single provision herein shall not affect the remaining provisions.

(b) Dispute Resolution. In the event of a dispute regarding the enforcement, breach, default, or interpretation of this Agreement, the parties shall first meet in a good faith effort to resolve such dispute. In the event the dispute cannot be resolved by

agreement of the parties, said dispute shall be resolved by The Washington Superior Court, with venue placed in Sunnyside, Yakima County, Washington. Each party shall bear its own attorney fees and costs.

(c) Waiver of Breach. The waiver by either party of the breach of any provision of this Agreement by the other party must be in writing and shall not operate nor be construed as a waiver of any subsequent breach by such other party.

(d) Savings Clause. Nothing in this Agreement shall be construed so as to require the commission of any act contrary to law, and wherever there is any conflict between any provisions of this Agreement and any statute, law, public regulation or ordinance, the latter shall prevail, but in such event, the provisions of this Agreement affected shall be severed only to the extent necessary to bring it within legal requirements.

(e) Filing. This Agreement shall be filed with the Yakima County Auditor's Office or, alternatively, listed by subject on each or either party's website or other electronically retrievable public source pursuant to RCW 39.34.040.

23. INTERPRETATION. This Agreement has been submitted to the scrutiny of all parties and their counsel if desired, and it shall be given a fair and reasonable interpretation in accordance with its words, without consideration or weight given to its being drafted by any party or its counsel. All words used in the singular shall include the plural; the present tense shall include the future tense; and the masculine gender shall include the feminine and gender neutral.

24. ACCESS TO RECORDS CLAUSE. The parties hereby agree that authorized representatives of the parties shall access to any books, documents, paper and record of the other party which are pertinent to this Agreement for the purposes of making audits, examinations, excerpts and transcriptions. All such records and all other records pertinent to this Agreement and work undertaken pursuant to this Agreement shall be retained by the parties for a period of *three* (3) years after the final expiration date of this Agreement or any amendments hereto, unless a longer period is required to resolve audit, findings or litigation. In such cases, the parties may expressly agree by an amendment or separate agreement for such longer period for record retention.

25. INTERLOCAL COOPERATIVE ACT PROVISIONS Each party shall be solely responsible for all costs, materials, supplies and services necessary for their performance under the terms of this Agreement. All property and materials secured by each party in the performance of this Agreement shall remain the sole property of that party. All funding incident to the fulfillment of this Interlocal Agreement, shall be borne by each party necessary for the fulfillment of their responsibilities under the terms of this Agreement. No special budgets or funds are anticipated, nor shall be created incident to this Interlocal Cooperation Agreement. It is not the intention that a separate legal entity be established to conduct the cooperative undertakings, nor is the acquisition, holding, or disposing of any real or personal property anticipated under the terms of this Agreement.

The City Manager of the City of Sunnyside, Washington, shall be designated as the Administrator of this Interlocal Cooperative Agreement.

A copy of this Interlocal Agreement shall be filed or placed on the City's and the Port's website as provided by RCW 39.34.

26. ENTIRE AGREEMENT. This Agreement represents the entire integrated Agreement between SNOQUALMIE and Sunnyside and supersedes all prior negotiations, representations or agreements, either written or oral.

IN WITNESS WHEREOF, the above and foregoing Agreement has been executed in duplicate by the parties hereto and made effective on the day and year first above written:

CITY OF SUNNYSIDE

THE CITY OF SNOQUALMIE

By: _____
Mike Gonzalez, City Manager

By: _____
Katherine Ross, Mayor

ATTEST:

ATTEST:

Jacqueline Renteria, City Clerk

Deana Dean, City Clerk

APPROVED AS TO FORM:

APPROVED AS TO FORM:

Saxton Riley & Riley, PLLC
Benjamin J. Riley,
Attorneys for the City of Sunnyside

Dena Burke
Snoqualmie City Attorney

STATE OF WASHINGTON)
: ss.
THE CITY OF SUNNYSIDE)

On this day personally appeared before me Mike Gonzalez, City Manager, of the City of Sunnyside, to be known to be the individual described in and who executed the within and foregoing instrument, and acknowledged that he signed the same as his free and voluntary act and deed for the uses and purposes therein mentioned.

GIVEN under my hand and official seal this _____ day of _____, 2025.

NOTARY PUBLIC in and for the State of Washington
Residing at: _____
My Commission Expires: _____

STATE OF WASHINGTON)
: ss.
THE CITY OF SNOQUALMIE)

On this day personally appeared before me Katherine Ross, Mayor, of the CITY OF SNOQUALMIE, to be known to be the individual described in and who executed the within and foregoing instrument and acknowledged that she signed the same as her free and voluntary act and deed for the uses and purposes therein mentioned.

GIVEN under my hand and official seal this _____ day of _____, 2025.

NOTARY PUBLIC in and for the State of Washington
Residing at: _____
My Commission Expires: _____

Council Agenda Bill

AB Number

AB25-046

Agenda Bill Information

Title*

Setting Date and Time for Right of Way Vacation
Hearing for the Right of Way Abutting Tax Parcel
784920064

Action*

Motion

Council Agenda Section

Committee Report

Council Meeting Date*

03/24/2025

Staff Member

Dena Burke

Department*

Legal

Committee

Finance and Administration

Committee Date

03/18/2025

Exhibits

Packet Attachments - if any

Petition for Vacation of Right of Way - Isola Financial - 20250204.pdf

1.86MB

Summary

Introduction*

Brief summary.

The City Council of Snoqualmie has received a petition for a vacation of right of way hearing.

Proposed Motion

Authorizing the Mayor to sign a Resolution setting the date and time for the Right of Way Vacation Hearing.

Background/Overview*

What was done (legislative history, previous actions, ability to hyperlink)

RCW 35.79

sets forth the procedures for owners abutting a right of way to file a petition and request a hearing in front of Council for a Right of Way Vacation hearing. RCW 35.79 requires Council set the date and time of the hearing via Resolution.

It is recommended to have materials due to the City Clerk no later than 5 p.m. on Monday, April 7, 2025. It is recommended to have the first hearing on Monday, April 14, 2025, at City Hall at 6-6:50 p.m. It is recommended to have a second hearing on Monday, April 28, 2025, at City Hall at 6-6:50 p.m. if additional time is needed.

Analysis*

NWBF, LLC has met the legal requirements under RCW 35.79 to request and have Council set a Right of Way Vacation hearing. Council will hear arguments in a legislative capacity regarding the Right of Way Vacation.

This hearing would be regarding the Right of Way abutting Tax Parcel Number 7849200064, commonly known as 39194 Park St. The request is to vacate the area of Schusman Avenue SE eastward of the Property.

Budgetary Status*

This action will bring in additional revenue.

Fiscal Impact

Amount of Expenditure

Amount Budgeted

Appropriation Requested

Budget Summary

Under RCW 35.79.030 the City may require compensation up to one half of the appraised value or up to the full value. If the street has been part of a dedicated public right of way for twenty-five years or more, the City may require the owners of the property abutting the street to compensate the City in an amount that does not exceed the full appraised value of the area vacated.

FEB 04 2025

Johns Monroe
Mitsunaga Koloušková
CITY OF SNOQUALMIE
PLLC

Darrell S. Mitsunaga
Duana T. Koloušková
Vicki E. Orrico
Patricia M. Army
Dean Williams
Peter Durland

Via Messenger Delivery

City of Snoqualmie
City Council
38624 SE River Street
Snoqualmie, WA 98065

January 31, 2025

Re: Petition for Vacation of Right of Way, Tax Parcel Number 7849200064

Dear Council Members:

On behalf of NWBF, LLC (fka Isola Financial), we petition the City of Snoqualmie for Vacation of Right of Way Abutting Tax Parcel Number 7849200064, commonly known as 39194 Park St. (the "Property"). Specifically, we ask City Council to correct a century-old error and vacate the area of Schusman Avenue SE eastward of the Property, as dedicated in the Plat of Snoqualmie Falls in 1890, and following the relocation of Park Street approx. 30 years later. Pursuant to Chapter 35.79 RCW, we request a hearing before the City Council to make our case.

Summary

The property in question includes a single-family residence that has stood in its current location for over 80 years (the "Home"), now home to a young family. Two years ago, when NWBF marketed the Property for sale, City Staff discouraged potential buyers by citing nonexistent litigation. The City even offered to purchase the Property for just \$1,000.00, claiming that its value was negative due to demolition costs exceeding its worth. Staff's position is the Home is an unlawful, non-conforming use and must be demolished because it encroaches into a right of way that the City has never used and does not need.

In reality, it appears that the City's true intention is to devalue the property in order to acquire it for use as a park. The owner argues that the confusion surrounding the right-of-way stems from over a century of street paving, construction, surveys, and dedications—factors that have long obscured any original error. Given this, NWBF respectfully requests that the City Council either vacate the relevant right of way or purchase the Property for an amount reflective of its fair market value.

Vacation Area Legal Description:

All right of way East of LOT 1, BLOCK 4, Plat of Snoqualmie Falls, as per plat recorded in Volume 6 of Plats, Page 51, records of King County, less area dedicated for Park Street right of way, as reflected in survey by Harry Thompson dated July 22, 1919.

NWBF History & Ownership

We own this property through a Deed in Lieu of Foreclosure, but NWBF is not a mortgage company. In the simplest terms, we accepted the property as collateral in an unrelated business transaction, which the prior owner could not repay, and as a result, we inherited the property as

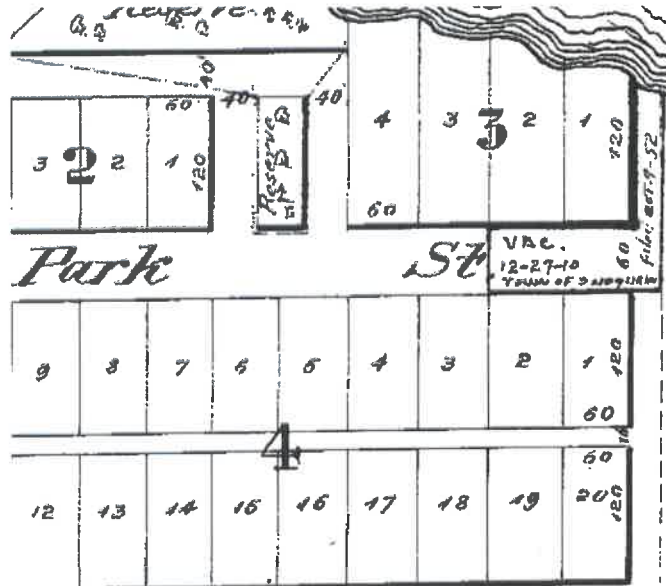
City of Snoqualmie
January 31, 2025
Page | 2

payment of the debt. This was not an investment property the NWBF purchased in an arms-length transaction based on due diligence or any sort of profit-based prospects. In every respect, NWBF never intended, wished, or sought to own the Property outright, nor is it our practice to own single-family homes for rent or long-term investment. The ownership of this property, by this company, was happenstance.

NWBF did the only reasonable thing for a business who owns a single-family home under the circumstance—it rented it. For years, NWBF has tried to rent and/or sell the Property as what it thought the Property was, an ordinary marketable home, on the historic Snoqualmie River.

Property History

In 1890, the Plat of Snoqualmie Falls created hundreds of rectangular parcels, including Lot 1, Block 4, as shown below:



See Att. A. The right of way east of these parcels became known as Schusman Avenue. As can be seen on the face of the record plat, portions of “Park Street” and Schusman Avenue were vacated by the Town of Snoqualmie in 1910. On information supplied by former City Attorney Robert Sterbank, this was done after a flood and a resulting need to relocate Park Street. After exhaustive searches, we have not been able to locate any Ordinance or Deed regarding the dedication of the present Park Street across the Property, but we have every reason to believe it was contemporaneous with the 1910 vacation.

Park Street was clearly relocated. A surveyor was unable to find any record of the Park Street dedication, nor any legal description for this right of way, and as a result, utilized the King County Assessor’s records to map the existing Park Street ROW.

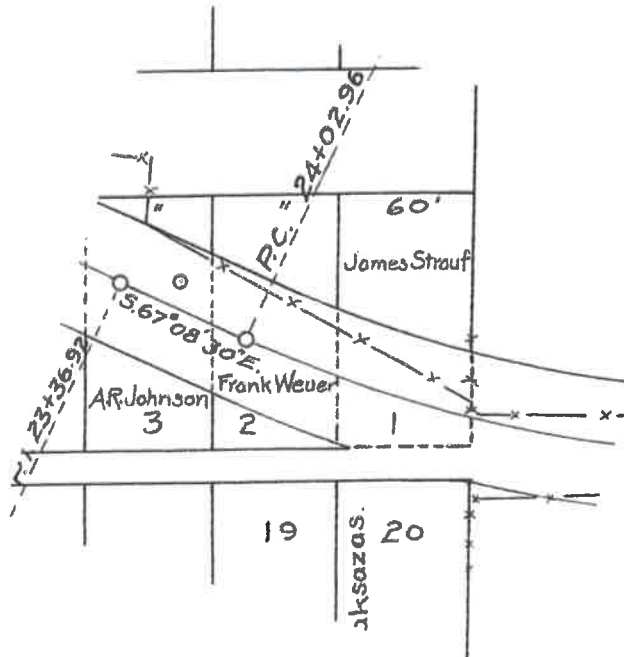
City of Snoqualmie
 January 31, 2025
 Page | 3



NO INFORMATION COULD BE RECOVERED FOR THE CURVE DATA OF PARK AVENUE GOING THROUGH LOTS 1 AND 2 IN BLOCK 4; THE CURVE DATA WAS DEVELOPED FROM RECORDED INFORMATION AS SHOWN ON TAX ACCESSOR'S 1/4 SHEET OF THE N. W. 1/4 OF SECTION 32, TOWNSHIP 24 NORTH, RANGE 8 EAST, W.M.



See Att. B. As you can see, according to this 1997 survey, the building on the Property encroaches not only into the original Schusman Avenue, but also into the relocated Park Street. Clearly, this portion of Park Street was never improved to full width. During our research, we did find a 1919 survey of Park Street in the records of the King County Assessor's Office, which notably shows Park Street further south than current King County Assessor's maps.



See Att. C. This survey makes more sense when considering the current location of the home on the Property. On information and belief, the existing Park Street, as improved on the ground, lies

City of Snoqualmie
 January 31, 2025
 Page | 4

within the prism of this survey. Given the absence of any formal record of dedication for the new Park Street, NWBF is willing to execute a deed dedicating the Park Street ROW as evidenced by the 1919 Survey to perfect Snoqualmie's title to this area. However, with regard to the area of the Home on Schusman Avenue, we require the Council's cooperation to vacate this area and correct the apparent mistake that was made 100 years ago in relocating Park Street.

Historical records indicate that the Building was originally constructed in 1940, including the King County Assessor's office records. The Building can be seen, in substantially the same location that exists today, in aerial photos dating back many decades, for instance,



c.1952



c.1969



c.1980

We believe an error was made, either during the 1910 vacation, or as part of the relocation of Park Avenue, resulting in the orphaning of a portion of Schusman Avenue right of way north of Park Ave, when this area should have been vacated to the Property. The configuration of the Property, and the uselessness of maintaining the existence of Schusman Avenue right of way north of Park Ave, makes this clear, as does Snoqualmie's allowance of the Building in 1940 and decades after. As an aside, the adjacent parcel's owner maintained a homestead exemption for his home through bankruptcy, which severed one or more of the parcels.

Present Situation

Regardless of how it happened, Snoqualmie permitted construction of the Building long ago, and Snoqualmie has issued multiple permits since 1940. In a letter to NWBF dated August 14, 2024, Emily Arteché recently took the position that NWBF must demolish this structure because "it is unlawful for anyone to make private use of a public right-of-way without a right-of-way use permit." *See Att. D* (dated August 14, 2024). Of course, City Staff would undoubtedly refuse to grant such a permit because of their plan to acquire the Property in the future. This plan has a name (Riverwalk) and details are publicly available.¹ On page 124 of the City's 2015 Riverwalk Master Plan, the Property is specifically highlighted and labeled as a "Tier 2 Property" for acquisition and inclusion in the Riverwalk development. As part of this plan, Snoqualmie rezoned the Property to a designation that does not allow for new single-family homes, making the existing home all-the-more valuable to the Property.

¹ <https://www.snoqualmiewa.gov/891/Riverwalk>.

City of Snoqualmie
January 31, 2025
Page | 5



The original Riverwalk plan estimates an acquisition cost for the Property of several hundred thousand dollars. In 2018, as part of a King County Conservation Futures Application, for which the City of Snoqualmie was the named Applicant, Snoqualmie valued the Property at \$273,000. *See Att. E* at 4. This changed, when in 2023, Staff asserted that the Property is worth \$1,000 due to costs associated with demolishing the Building. *See Att. F*. Staff’s first email to NWBF actually stated the property had a *negative* overall value. Clearly, Staff learned of the right-of-way issue, and decided to capitalize on the mistake made decades ago, to try and compel NWBF to sell the Property for pennies on the dollar. In comparison, the owner has obtained appraisals that estimate the value of the Property in excess of \$500,000. However, even after learning this information, Staff initially took no action, other than discouraging potential buyers. Staff also refused to review NWBF’s appraisals.

NWBF had a buyer for the Property under contract. The buyer approached Snoqualmie for due diligence and was told the Property is “in litigation with the city” and “do not buy it.” This was false information. At that time, Snoqualmie had not instituted any action against the Property or NWBF, administrative or otherwise. Years have passed while Staff waits for NWBF to give up and sell for a *de minimus* amount.

Never did anyone at Snoqualmie assert that NWBF would be subject to an enforcement action until after NWBF refused to sell the Property at such a deflated price. This is clearly a strategy to devalue the Property ahead of initiating formal condemnation procedures, which Staff has refused to do, telling NWBF that this property is in their “10-year pile.”

We are asking Council to make this right, recognizing that an 85-year old structure, with 85-years of permitting history, cannot be casually dismissed and demolished without, as the Federal and

City of Snoqualmie
January 31, 2025
Page | 6

State Constitutions require, “just compensation.” We have no intention of standing in the way of Snoqualmie’s Riverwalk plan, but neither will NWBF sit idly by while Staff systematically devalues the Property. We sincerely hope that this matter will not require litigation. We respectfully submit this Petition for Vacation to you for consideration.

Sincerely,



Dean Williams
Direct Tel: (425) 467-9967
Email: williams@immklaw.com

Signed by:



5A55343F65214E2...
NWBF, LLC
By: Jeffrey J. LePage
Its: Manager

Reviewed and Approved by:

DocuSigned by:



AD5391E9B1E543D...

Stephen DeShazo
In-House Counsel
deshazos@nwbf.com
7525 SE 24th St., Ste. 487
Mercer Island, WA 98040

Explanation.

The initial point of this plat is the point of intersection of the Center-line of the Seattle, Lake Shore and Eastern Ry. with the line between Sections 30 and 31 which point is one foot West of the corner of Sections 29, 30, 31 and 32. Townships 36 North, Range 8 East, N.M. Streets are 60 feet wide, except where otherwise indicated on the plat. Alleys are 10 feet wide. The standard size of lots is 40 feet by 120 feet and 30 feet by 120 feet. Fractional lots are in dimensions as indicated on the plat. The line A-B on this plat is a line line to which all streets, alleys, block and lot lines etc. are parallel or at right angles or at such angles as may be indicated.

The Seattle, Lake Shore and Eastern Ry. rights of-way is 100 feet wide.

Description.

This plat of the townsite Squawamis Mills embraces Lots 5 of Section 30, the Northeast Quarter of the Northeast Quarter of Section 31, Lot 7 and the Southeast Quarter of the Northeast Quarter of Section 32, all in Township 36 North, Range 8 East, N.M. King County, Wash.

Dedication.

Known all men by these presents, that the Squawamis Land and Improvement Company, a corporation, existing under the laws of the State of Washington, and being the owner in fee simple of those lands in King County, State of Washington, particularly described as Lot 5 in Section 30 and the Northeast Quarter of the Northeast Quarter of Section 31 and Lot 7 and the Southeast Quarter of the Northeast Quarter of Section 32, all in Township 36 North, Range 8 East, N.M. unconditionally declare this plat of the townsite of Squawamis, Wash., and does hereby dedicate to the use of the public, forever, all streets and alleys shown on said plat.

In Witness Whereof the said corporation has caused its corporate name to be signed hereto by its President and its corporate seal to be hereunto affixed by its Secretary, this 10th day of September, A.D. 1900.

Squawamis Land and Improvement Company.

By Allen F. Walker

President

W. G. Wilson

Secretary of Company.

Signed, Sealed and delivered

In the Presence of

C. T. Crover

J. L. Crawford.



Acknowledgment.

State of Washington } ss.
County of King

I, this is to certify that on this 10th day of September, A.D. 1900, before me, the undersigned, a Notary Public in and for the State of Washington, residing at the City of Seattle, personally came, Allen F. Walker and W. G. Wilson, to me known to be the identical persons, who as President and Secretary respectively of the Squawamis Land and Improvement Company, executed the above and foregoing dedication as the act and deed of said corporation. And the said Allen F. Walker acknowledged to me that, as the President of the said Squawamis Land and Improvement Company, he signed the name of said Corporation to the above and foregoing instrument and his own name as President thereof, freely and voluntarily and as such for the free and voluntary act and deed of the said Squawamis Land and Improvement Company. And the said T. G. Wilson, as acknowledged to me that, as the Secretary of said Corporation, he signed to said dedication the corporate seal of said company and his own name as such Secretary, freely and voluntarily and as such for the free and voluntary act and deed of the said Squawamis Land and Improvement Company.

In Witness Whereof I have hereunto set my hand and official my Notarial Seal the day and year, in their certificate, above written.



C. T. Crover, Notary Public,
residing at the City of Seattle in said County and State.

Legend.

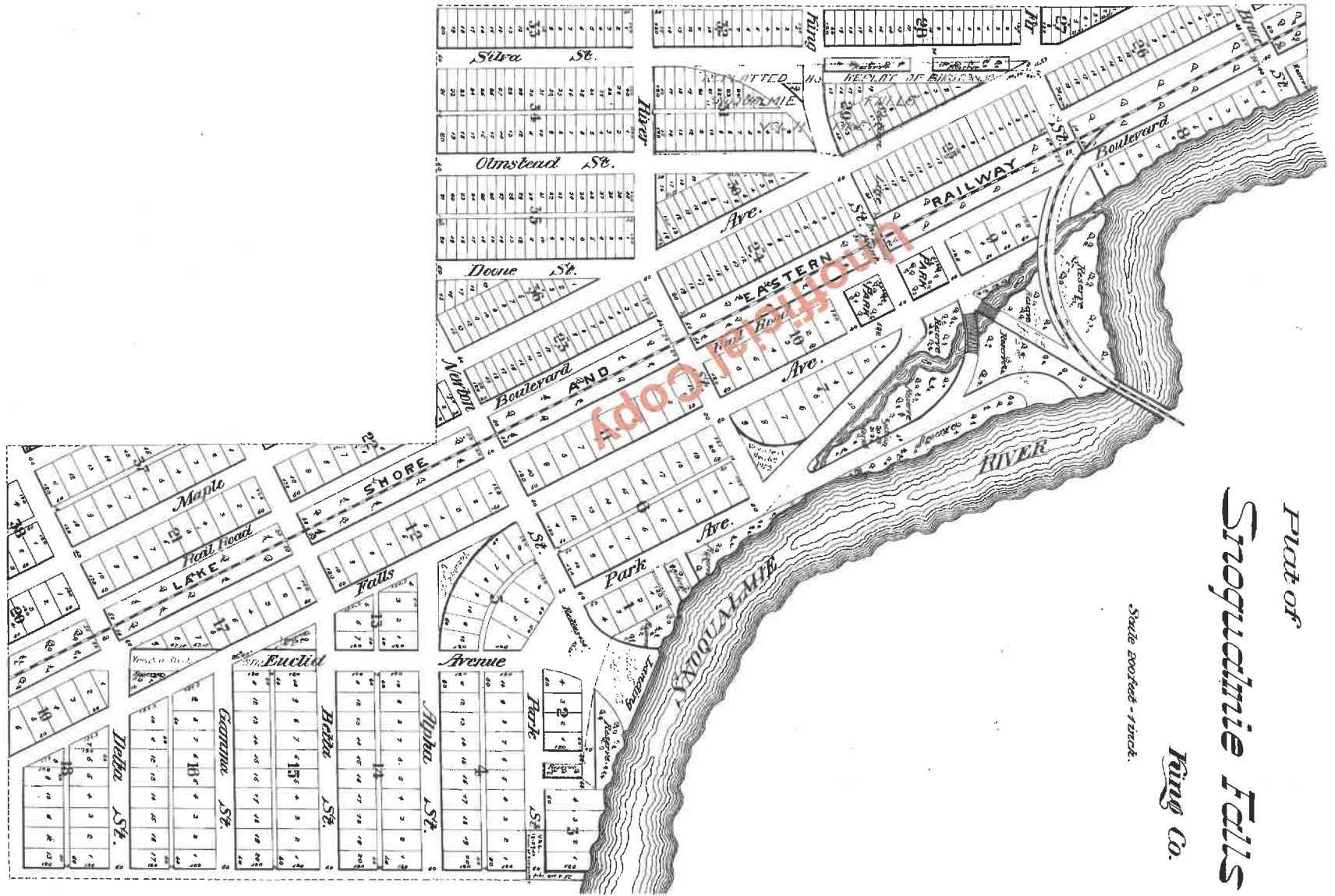
This plat is made for the purpose of correcting errors of description in the original plat filed for record. Day 07/19/1900 recorded at Page 179 of volume 3 of plats, whereby the N.M. of Section 31 was described as the N.M. of Section 31 - and Range 8 was described as Range 5.

63306.

Filed for Record at Olympia
Sept. 11, A.D. 1900
at 10 min. past 4 P.M.
and recorded in the list of
Plats of King County, Wash.

W. G. Wilson
County Auditor

J. B. Co. No.



Part of
Sroguahmie Falls
 Ring Co.

Scale 200 feet = 1 inch.

9712319001

119 24

NOTE:
SURVEY ACCURACY MEETS OR EXCEEDS
WAC 332-130-080
FIELD EQUIPMENT
SOUND SETTING
SURVEYED BY FIELD TRAVERSE

THIS SURVEY IS BASED ON RECORD PER PLAT FILED IN VOL. 4
PL. 61 RECORDS OF KING COUNTY, WASHINGTON 19890
REMANUFACTURE AS SHOWN ON BULKY RECORD.

NO INFORMATION COULD BE OBTAINED FOR THE CURVE DATA
OF PARK AVENUE FROM THE RECORD OF THE
CLARK CASE HAS DEVELOPED FROM RECORD INFORMATION
NO BOUND ON THE ADJACENT 1/4 SECTION OF THE N.W.
1/4 OF SECTION 32, TOWNSHIP 24 NORTH, RANGE 8 EAST, W.M.

LEGAL DESCRIPTION:

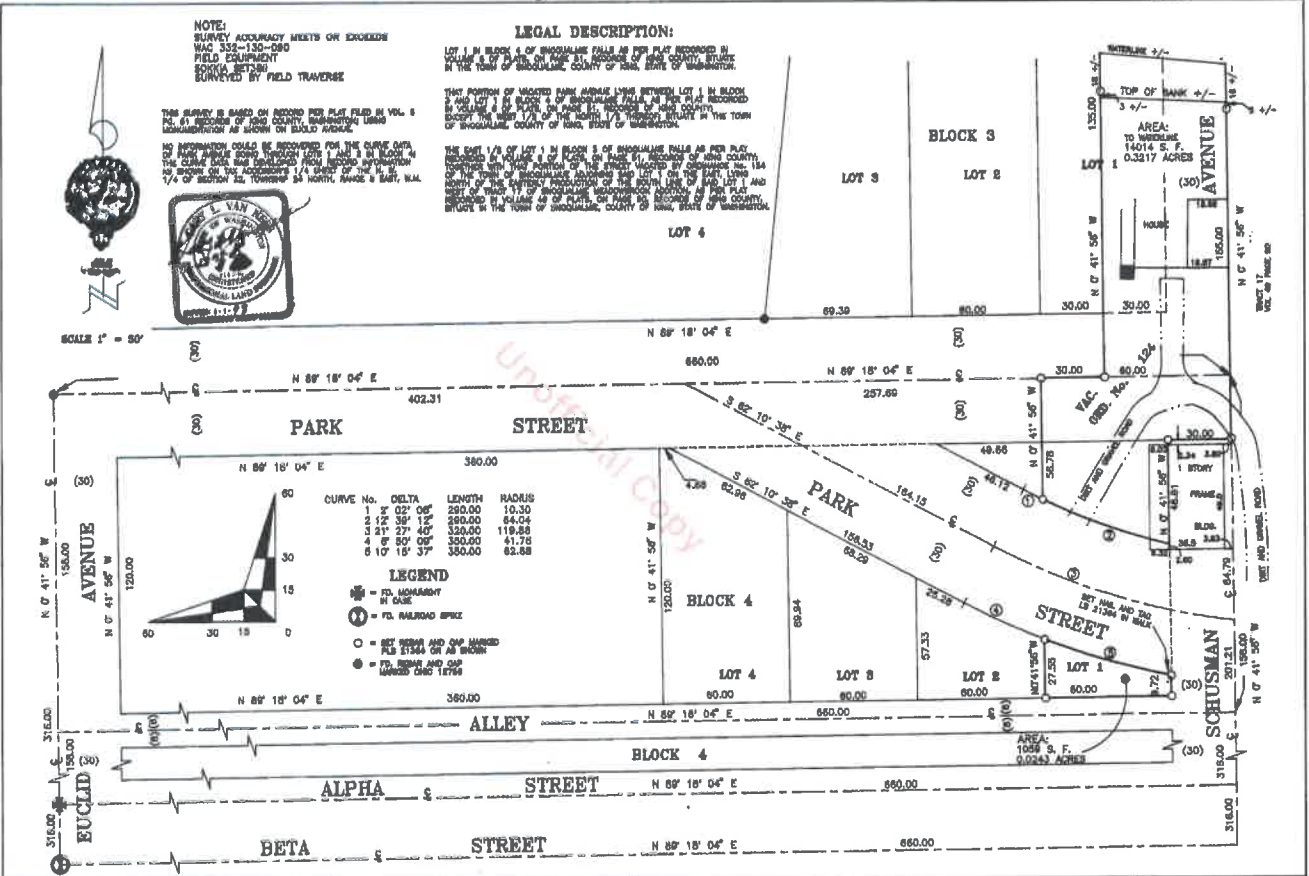
LOT 1 IN BLOCK 4 OF BROADWAY FALLS AS PER PLAT RECORDED IN
VOLUME 4 OF PLATS, ON PAGE 211, RECORDS OF KING COUNTY,
IN THE TOWN OF BROADWAY, COUNTY OF KING, STATE OF WASHINGTON.

THAT PORTION OF SAID LOT 1 BETWEEN LOT 1 IN BLOCK
3 AND LOT 1 IN BLOCK 4 OF BROADWAY FALLS, AS PER PLAT RECORDED
IN VOLUME 4 OF PLATS, ON PAGE 211, RECORDS OF KING COUNTY,
EXCEPT THE WEST 1/2 OF THE SAID LOT 1, TOWNSHIP 24 NORTH,
RANGE 8 EAST, COUNTY OF KING, STATE OF WASHINGTON.

THE EAST 1/2 OF LOT 1 IN BLOCK 3 OF BROADWAY FALLS AS PER PLAT
RECORDED IN VOLUME 4 OF PLATS, ON PAGE 211, RECORDS OF KING COUNTY,
TOGETHER WITH THAT PORTION OF THE SAID LOT 1 ON THE EAST LINE
OF THE TOWN OF BROADWAY, COUNTY OF KING, STATE OF WASHINGTON,
BETWEEN THE SAID LOT 1 ON THE EAST LINE OF THE SAID LOT 1 AND
WEST 1/2 OF THE SAID LOT 1, TOWNSHIP 24 NORTH, RANGE 8 EAST, COUNTY
OF KING, STATE OF WASHINGTON, AS PER PLAT RECORDED IN VOLUME 4
OF PLATS, ON PAGE 211, RECORDS OF KING COUNTY,
BLOCK 3 IN THE TOWN OF BROADWAY, COUNTY OF KING, STATE OF WASHINGTON.



SCALE 1" = 30'

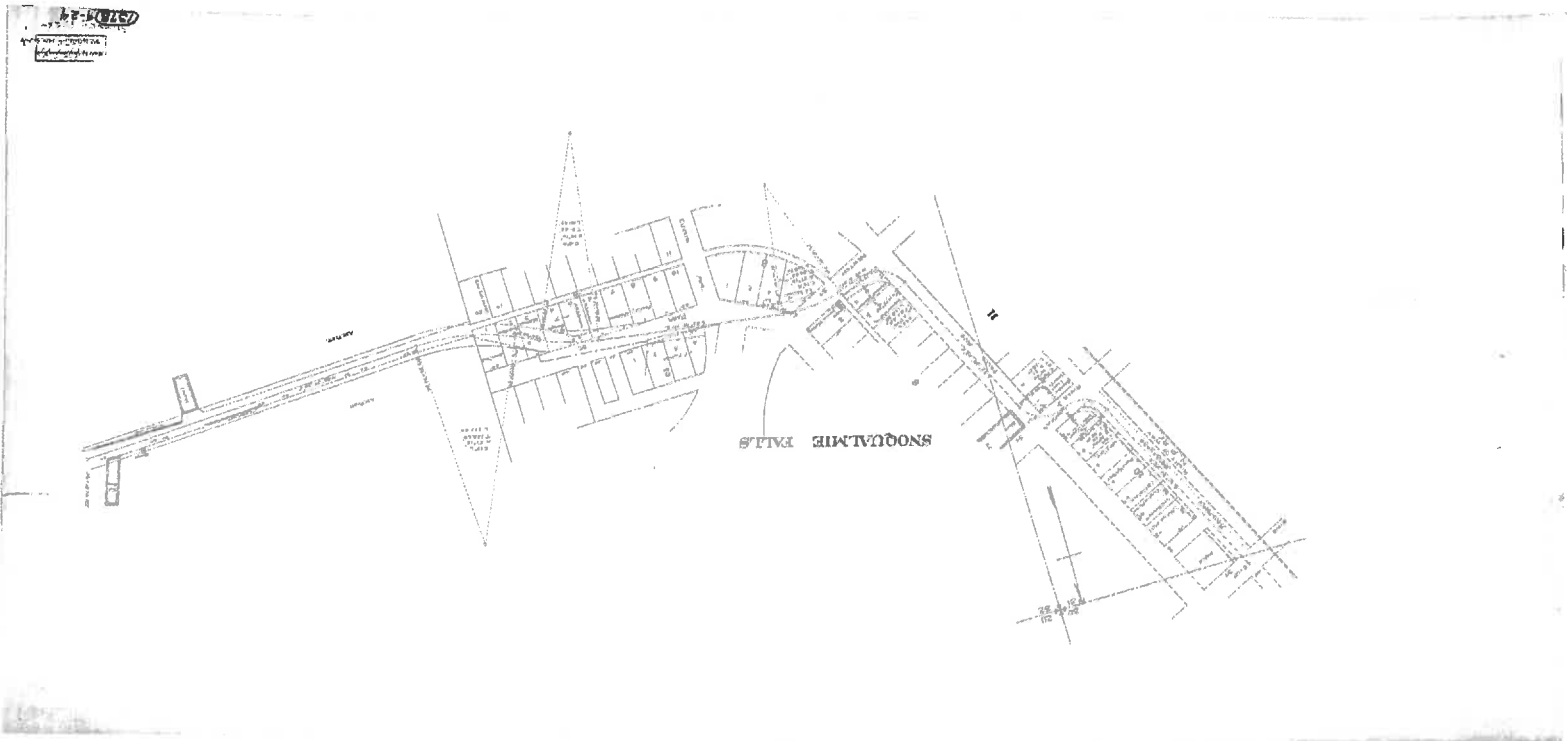


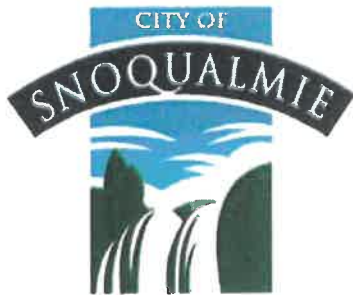
SURVEYORS CERTIFICATE
THIS MAP CORRECTLY REPRESENTS A SURVEY MADE BY
ME OR UNDER MY DIRECTION IN CONFORMANCE WITH
THE SURVEY RECORDING ACT AT THE REQUEST OF
JOHN METCALFE
ON NOV. 1, 1987
Signature: *Harold Van Dine*
CERTIFICATE No. PLS 21364

RECORDING CERTIFICATE
FILED FOR RECORD THIS 11 DAY OF NOV.
1987 AT 9:33 A.M. IN BOOK 118
OF SURVEYS AT PAGE 211 AT THE REQUEST OF
JOHN METCALFE
BY: *[Signature]*
RECORDING No. 9712319001

RECORD OF SURVEY
FOR
JOHN METCALFE
A PORTION OF THE
N.W. 1/4 OF THE N.W. 1/4 OF SEC. 32,
TOWNSHIP 24 NORTH, RANGE 8 EAST, W.M.

SHEET 1 OF 1
SCALE 1" = 30'
DATE: 12-22-87
JOB No. 737
DRAWN BY: G. L. V.
AGAD FILE: HD8737





COMMUNITY DEVELOPMENT DEPARTMENT

38624 SE River St
PO Box 987
Snoqualmie, WA 98065

Office: (425) 888-5337
Fax: (425) 831-6041

www.snoqualmie.gov



Stephen DeShazo,
Isola Homes In-House Counsel
7525 SE 24th St., Ste. 487,
Mercer Island, WA 98040

Mathew LePage
Isola Homes
7525 SE 24th St., Ste. 487,
Mercer Island, WA 98040

Re: 39194 SE Park Street, Snoqualmie, WA, Tax Parcel Number 7849200064

Dear Mr. DeShazo and Mr. LePage,

Isola Financial LLC ("Isola") purchased the above property in June of 2012. The image below outlines the tax parcel that was purchased. This letter is sent to inform you that the dwelling located partially on the Isola lot at 39194 SE Park Street encroaches on City of Snoqualmie Right of Way to the east as shown on image.

Pursuant to Snoqualmie Municipal Code 12.19.010, it is unlawful for anyone to make private use of any public right-of-way without a right-of-way use permit issued by the city. No right-of-way use permit was issued for the encroaching use of City right-of-way.

Within thirty (30) days of the date of this letter, the City demands the illegal use of City property cease and the encroachment be removed. A permit application to demolish the structure may be obtained through the City's Forms Center

Thank you,

Emily Arteché (Aug 14, 2024 13:47 PDT)

Emily Arteché

Director of Community Development
City of Snoqualmie



CONSERVATION FUTURES (CFT) 2019 ANNUAL COLLECTIONS APPLICATION FOR FUNDS

PROJECT NAME Snoqualmie Riverfront Reach

Applicant Jurisdiction(s): City of Snoqualmie

Open Space System: Above Snoqualmie Falls

(Name of larger connected system, if any, such as Cedar River Greenway, Mountains to Sound, a Regional Trail, etc.)

Acquisition Project Size: 1.0 acres (4 parcels)

(Identify the acreage targeted under this year's funding request)

CFT Application Amount: \$765,500

(Dollar amount of CFT award requested)

Total Project Size: 11.0 acres (28 parcels)

(If known, identify total acreage at project completion for multi-year projects)

KC PL Application Amount: _____

(King County Projects Only: Dollar amount of KCPL requested)

Type of Acquisition(s): Fee Title Conservation Easement Other: _____

CONTACT INFORMATION

Contact Name: Nicole Sanders

Phone: 425-888-5337

Title: Senior Climate & Long Range Senior Planner

Email: nsanders@ci.snoqualmie.wa.us

Address: 38624 SE River St/PO Box 987, Snoqualmie 98065

Date: 03/06/18

PROJECT SUMMARY:

(In the space below, provide a brief but comprehensive description of the project, which succinctly explains what the project is attempting to accomplish. This should include reference to the overall watershed, reach, trail or open space system within which the project is set. Please note how the targeted parcels are significant individually, or as part of an overall multi-parcel system.)

This project will acquire 4 of the remaining 16 residential, riverfront parcels with houses within 150 feet of the Snoqualmie River in City limits (in WRIA 7), using funds to purchase open space-zoned parcels along the south/west bank reach between SE Northern St. and the King County Snoqualmie Valley Regional Trail (SVRT) corridor. These river reach properties are in the FEMA-designated 100-year floodway and have suffered repetitive flood damage; they also pose the primary risk to natural processes in this reach through residential activity. The City recognizes that the river reach presents aesthetic, cultural, passive recreation and restoration opportunities, and aims to acquire reach properties for open space, riparian habitat restoration, and to provide a Riverwalk trail.

This application is a phase of a multi-year reach project to acquire 28 residential properties along the south bank of the Snoqualmie River within City limits; the open-space zoned north bank remains undeveloped. Since 2012, the City has acquired 7 riverfront reach parcels with King County Flood Control District, King Conservation District, FEMA and Conservation Futures tax funding. For 2018 alone, one (1) property has been acquired, and there is funding and owner-interest to acquire three (3) more. After subtracting the 4 projected 2018 acquisitions, and the past 8 acquisitions (including 1 by King County), only 16 acquisitions remain out of the original 28 target properties.

This project proposes to acquire 4 properties, composed of 3 contiguous and 1 separated SE Park St. parcels (see site map). Following acquisition, residential buildings will be removed /demolished with non-CFT funds, and integrated into larger restoration projects. Open space acquisitions will be added to overall City acquisitions. To date the City has acquired a total of 42 riverfront parcels, or 1.5 river miles of the 2.2 mile reach, totaling 66.5 acres, due to this project as well as the Snoqualmie Preservation Initiative, various grants and open space donations.

1. OPEN SPACE RESOURCES

Please review the attached evaluation criteria. For the **proposed acquisition parcel(s)**, please mark those criteria that apply and thoroughly, yet succinctly, describe **in the space below** how the proposed acquisition satisfies each marked criteria. Please clearly describe how these criteria might be met at a landscape level, and how they apply to individual parcels. If restoration is part of the plan, please briefly describe the current condition and the hoped for restored condition that is the goal of the acquisition.

- | | |
|---|---|
| <input checked="" type="checkbox"/> A. Wildlife habitat or rare plant reserve | <input checked="" type="checkbox"/> E. Historic/cultural resources |
| <input checked="" type="checkbox"/> B. Salmon habitat and aquatic resources | <input checked="" type="checkbox"/> F. Urban passive-use natural area/greenbelt |
| <input checked="" type="checkbox"/> C. Scenic resources | <input checked="" type="checkbox"/> G. Park/open space or natural corridor addition |
| <input checked="" type="checkbox"/> D. Community separator | <input checked="" type="checkbox"/> H. Passive recreation opportunity/unmet needs |

A. Wildlife habitat or rare plant reserve – This Snoqualmie River reach serves as significant habitat and a large wildlife corridor for elk, deer, beaver, wintering bald eagles, pileated woodpecker, and native songbirds. Natural vegetation of riverbank parcels has largely been removed and replaced with lawn grass, garden and orchard landscape species. A major riverfront acquisition goals is to conserve and restore natural Snoqualmie River riparian systems for connected wildlife habitat along the River.

B. Salmon habitat and aquatic resources – The project is in the Snohomish River Salmon Conservation Plan Headwaters section (11.16). The watershed supports wild runs of Coho, Chinook, Pink, Chum and Steelhead salmon; Chinook is present in the Snoqualmie River. Although salmon habitat cannot be directly supported as the acquisition reach is upstream of Snoqualmie Falls, habitat restoration in this area will improve instream conditions for Chinook downstream and for resident fish, including other salmonids such as presumed listed bull trout; rainbow and cutthroat trout habitat has also been noted locally. The removal of impervious surfaces will further improve hydrological function, sediment transport processes, and instream habitat structure. The Snoqualmie River is 303(d) listed for temperature – the 2011 Snoqualmie River Basin TMDL... Implementation Plan (Publ. No.11-10-041), emphasizes the importance of restoring riparian shading and the priority of planting native vegetation where buffers are lacking (page 135). The City has striven to prioritize acquisitions with higher river shading potential.

C. Scenic resources – All riverfront parcels offer views of the Snoqualmie River. Select parcels, and the open space corridor connecting with the Meadowbrook Bridge, provide unique views of Mt. Si along Snoqualmie River within the City, providing a striking scenic backdrop for future users of the proposed Riverwalk within this reach of the Watershed.

D. Community separator – The reach provides the Downtown Northern boundary, helping maintain a distinct character from the Mill Pond further North. Proposed acquisitions will extend and restore the greenbelt along the Snoqualmie River.

E. Historic/cultural resources – The City has a rich wealth of historic and cultural resources from thousands of years of Native American habitation and 100+ years of European settlement. The project will improve the aesthetics in two City Historic Districts, the Meadowbrook Bridge and near the Snoqualmie Railroad Depot (County-designated Historic Landmarks). Educational signage highlighting the cultural and natural environment will also be installed along the Riverwalk trail.

F. Urban passive-use natural area/greenbelt – The project adds to a passive 3+ acre greenbelt with River access (see G/H). Acquisitions could be integrated in the Phase II Riverwalk project, for which the City has submitted a Floodplains by Design pre-application with the Department of Ecology. Phase I Riverwalk design is almost complete, supported by a \$1.47 million Department of Commerce grant, as well as City funds. Contiguous acquisitions allow the City to develop future trail access & conduct more immediate restoration; riverwalk trail development will provide public access and education improvements.

G. Park/open space or natural corridor addition – The City currently owns a natural corridor intermittently interrupted with residences, composed of 8,070 of the 11,500 lineal feet of riverfront property, from north of Tokul Road to the County Snoqualmie Valley Regional Trail (SVRT). The riverfront reach includes Sandy Cove (passive) and Riverview (passive/active) Parks, along with over 40 permanent open space parcels; one of the acquisitions is directly adjacent to Riverview Park, and all acquisitions are planned for park/passive use integration with open space. Preventing further reach/floodway active use and development allows the opportunity to restore floodplain functions in this corridor through riparian restoration.

H. Passive recreation opportunity in area with unmet needs – The 2018 *City of Snoqualmie Open Space, Parks and Recreation Plan* identifies a current recreational need of ~14.11 acres Water Access Area. Reach acquisitions will help meet this need. The riverfront reach also provides an excellent passive recreation opportunity of regional significance; acquiring these parcels allows for urban nature trail connections to the King County Snoqualmie Valley Regional Trail (SVRT), helping close regional trail system gaps. In addition, the separate 2016 Tokul Road roundabout project North of this reach extended an urban trail from Snoqualmie Falls (which draws 2 million visitors per year) to the planned starting point of the Phase I Snoqualmie Riverwalk and its future planned regional connections, increasing reach acquisition recreational and educational potential. The City is committed to expanding and supporting the extensive trail network in the City and along the Snoqualmie River, expending \$1.5 million in grants for the Phase I Riverwalk from 2017-2020 (see F). The City has also budgeted over \$700,000 of city funds towards the Riverwalk, and as match for various grants and project needs.

2. ADDITIONAL FACTORS

For the proposed acquisition parcel(s), please mark all criteria that apply and thoroughly, yet succinctly, describe in the space below how the proposed acquisition satisfies each marked criteria.

- A. Educational/interpretive opportunity
- B. Threat of loss of open space resources
- C. Ownership complexity/willing seller(s)/ownership interest proposed
- D. Describe any public or private partnerships that will enhance this project
- E. Is the property identified in an adopted park, open space, comprehensive, or community plan?
- F. Transferable Development Rights (TDR) participation

A. Educational/interpretive opportunity – Active green belt management and educational signage provide ample education opportunities. The extensive riparian area within and adjacent to the reach presents large opportunities to involve volunteers, students, and nonprofits in restoration, similar to City activities with Mountains to Sound Greenway and the Snoqualmie Tribe (see section 2.D). Acquisitions also provide opportunities with interpretive signage on natural and historic features on the future Riverwalk, which projects high use from Snoqualmie Falls trail connections and its 2 million annual visitors.

B. Threat of loss of open space resources – Although reach acquisitions have been relatively successful to date, several property owners have been contacting the City for over five years in hopes of selling; since 2012, seven (7) owners have sold their properties to private entities due to lack of adequate city funding at the point of sale, complicating future acquisition potential. In addition, property values have increased dramatically, with the subject properties doubling in value (an average increase of 102%) since 2012. Recent appraisals note the region continues to gain ~13% value annually. Acquisition delays means cost increases, as well as delays to restoration and bank stabilization efforts. There has been some resource loss due to bank failure. Riverbank erosion has been recorded in different reach areas, and in 2012 there was road failure on Park Ave SE. from reach erosion. As such, the City has a strong interest in preventing new development and removing existing structures from the river's edge, allowing bank stabilization and riparian restoration, while allowing public access in a continuous, scenic river greenbelt.

C. Ownership complexity/willing seller(s)/ownership interest proposed – Among the 4 proposed acquisitions, 2 property owners have signed letters of interest, and 1 expressed verbal interest, in selling to the City. If property owners lose interest in selling, the City would proceed with other acquisitions in the riverfront reach. The project has had exceptional public support over time; riverfront acquisitions and development of a Riverwalk have been called for by citizens in City planning processed for over a decade (*2005 Downtown Vision Plan; 2006 Destination Development and Economic Plan; 2010 Downtown Master Plan; 2011 Bicycle & Pedestrian Recommendations Report; and Snoqualmie 2032, the 2014 Comprehensive Plan Update*).

D. Partnerships - Describe any public or private partnerships that will enhance this project – Several partnerships have formed around, and been bolstered by, funding and restoration activities in the project reach. The City and King County signed the “Upper Snoqualmie Residential Flood Mitigation Riverfront Acquisition” Agreement in 2012, identifying parcels for purchase in the County Flood Control Zone District (FCD) capital improvement program. In the agreement FCD pledged \$3 million to assist the City in acquiring flood-prone properties, at up to \$150,000 per property; the City continues to meet with FCD staff on acquisition progress. Project applications for acquisition, restoration, and Riverwalk funding have also received letters of support from the Snoqualmie Watershed Forum and the Snohomish Basin Salmon Recovery Forum for WR1A 7.

The Phase I Riverwalk project now in design (see 1.F Urban passive-use, above) has had input from the Snoqualmie Tribe, and the City intends to continue project coordination as intergovernmental relationships allow. Additionally in 2016 -2017 the City worked with the King Conservation District (KCD) and Forterra to join the Forterra Green Cities Program with the “Green Snoqualmie” partnership – a systematic 20 year restoration program that utilizes and trains restoration volunteers, via a unified provider network. Green Snoqualmie planning meetings have included the Snoqualmie Tribe, Mountains to Sound Greenway (Greenway), Forterra and King County. The City also has two Conservation Watershed Management (CWM) grants from FCD within and immediately North of this reach with the Greenway for restoration efforts. This strong budding partnership, and stakeholder involvement in the Phase I Riverwalk project, have included planning for more coordinated reach restoration, to specifically target area knotweed issues and to identify areas ripe for new plantings.

E. Is the property identified in an adopted park, open space, comprehensive, or community plan? – All project properties are identified in *Snoqualmie 2032, the 2014 City Comprehensive Plan*, as Open Space; plan policies 3.5.2 and 7.3.5 address the Riverwalk, and the Capital Improvement Program includes Riverwalk Acquisitions and Riverwalk Trail Ph. I - III. The *2018 Open Space, Parks and Recreation Plan* also recommends acquiring and preserving additional shoreline access for waterfront trails, visual access and water-related recreation.

F. Transferable Development Rights (TDR) – This project does not propose using Transfer of Development Rights.

3. STEWARDSHIP AND MAINTENANCE

How will the property be stewarded and maintained? Does the property lend itself to volunteer stewardship opportunities or community participation? How will ongoing stewardship and maintenance efforts be funded?

Newly acquired land will join the existing approximately 66.5 acres of permanent public open space located north of and within the proposed acquisition reach. Proposed acquisitions are relatively flat with volunteer populations nearby, providing good terrain and access for volunteer restoration events. The City recently joined the Forterra Green City program, which enlists and retains volunteers to support open space health (see 2.D Partnerships, above). The City contracts with Forterra for program maintenance, in turn funded via stormwater rates (a sustainable funding source), supported by studies on urban forest stormwater benefits. CWM grants and other funders will also continue to be sought for restoration work and early on-going site maintenance. In addition to these resources, the City Parks Division will accept all maintenance responsibilities in perpetuity as it has with all City open spaces.

4. PARCEL DETAILS (New section added in 2018)

A. Please provide information about current and future funding targets, adding more rows if needed.

Current Funding Targets (i.e. those targeted to be acquired with requested funding, and shown in red on the map described in Section 6)

Parcel Number	Acreage	Zoning	Assessed Value ¹	Property Interest Sought (fee, easement, or TBD)?
7849200025 (Crabb)	0.19	Open Space	\$362,000	Fee
7850200060 (Ennis)	0.36	Open Space	\$386,000	Fee
7849200060 (Huang)	0.27	Open Space	\$353,000	Fee
7849200064 (Isola)	0.19	Open Space	\$273,000	Fee

Future Funding Targets (i.e. those shown in yellow on the map described in Section 6)

- Please list the parcel numbers here (no additional information needed):

7849200055 (Bates)	7849200450 (Roth)	5417600210 (Eighty Fifty LLC)
7849200041 (OReilly)	7849200455 (Hailstone)	5417600215 (Swenson)
7849200040 (Blaney & Davis)	7849200460 (Fooks)	5417600225 (Thompson)
7849200425 (Warren)	5417600175 (Saturday)	

B. Please describe intended future use of the property.

The site is planned for passive open space uses; in the future, acquired properties will undergo restoration and passivedevelopment of a Riverwalk Trail.

C. Please identify if there are parts of the site you intend to use for non-CFT-eligible activities (e.g. more intensive recreational uses, or retaining a structure on a fee purchase²). What funding source do you plan to use to purchase the non-CFT eligible portion of the site?

The site will be for passive recreation only; the whole site will be used for CFT-eligible activities. Note: Demolitions themselves are not CFT-eligible, but the City has \$58,000 King County Flood Control District Sub-regional Opportunity Funds approved for demolitions, with the opportunity to reserve more. These funds are not listed in the project budget or claimed as match.

¹King County [iMAP](#) is a good source of information. If property is enrolled in Current Use Taxation for Forestry, the Assessor’s Office may not provide an assessed value or acreage for the parcels; feel free to note if that is the case.

²Generally, a structure may be retained on CFT-funded fee purchase only if used for maintenance and counted within the 15% limit on impervious surfaces. A structure that is to be kept on site and used for maintenance or a non-compliant use should not be purchased with CFT funding, nor does the funding for the structure purchase count as match.

5. PROJECT BUDGET

1) TOTAL CFT APPLICATION AMOUNT^a	CFT: \$765,500
2) TOTAL KC PL APPLICATION AMOUNT^b	KC PL:

^aAllowable CFT acquisition costs (K.C.C. 26.12.010.G): The disbursement of funds shall be made only for capital project expenditures that include costs of acquiring real property, including interests in real property, and the following costs: the cost of related relocation of eligible occupants, cost of appraisal, cost of appraisal review, costs of title insurance, closing costs, pro rata real estate taxes, recording fees, compensating tax, hazardous waste substances reports, directly related staff costs and related legal and administrative costs, but shall not include the cost of preparing applications for conservation futures funds.

^bKing County projects only, if requesting county share of King County Parks Levy.

Estimation of property value:

Briefly note how land values have been estimated (i.e., appraisal, property tax assessment, asking price, letter of value or other means).

Property parcel values are based on listed 2017 King County Assessment values plus a 25% market factor; previous answers under 4.A list only the assessment value. The King County acquisitions unit estimates a 20% to 30% market increase over assessed valued in appraisals. Acquisitions in this reach have followed this trend.

PROJECT COSTS	ESTIMATED DOLLAR AMOUNT OR RANGE
Total property interest value	\$1,717,500
Title and appraisal work	\$16,000 (4 appraisals at \$4,000 each)
Closing, fees, taxes	\$16,000 (4 closing/fees at \$4,000 each)
Relocation	\$22,000 (2 relocations, at \$11,000 each)
Hazardous waste reports	\$14,500 (4 reports at \$3,500 each)
Directly related staff, administration and legal costs	\$28,000 (4 acquisition staff time, \$7,000 each)
Total Project Costs	\$1,813,500

Funding Table: (Section Revised in 2018)

CFT can only provide a maximum of 50% of anticipated project costs. Please document the sources of match that you have received, or intend to seek, towards the target properties.

CFT FUNDING	Date Funding Secured	Dollar Amount
CFT Funds Requested	N/A	
Past CFT Available <i>(i.e. funds remaining from past awards, to be spent on current target parcels)</i>	2016	\$98,000
MATCH FUNDING IN HAND	Date Funding Secured	Dollar Amount
Sources/Status: King County Flood Control Zone District	Committed as of 5/23/12	\$450,000 (\$150,000 for 3 parcels, Committed)
MATCH FUNDING STILL SOUGHT	Date Funding Anticipated	Dollar Amount
Sources/Status: Ecology, Floodplains by Design(FBD)/Applied	07/2019	\$500,000

Note: This project is scalable, so that some parcels may not be pursued should FBD go un-awarded. Project match has also been reach-wide; the reach will have excess match following completion of the 2018 FEMA applications, which will add \$600,000 match in excess of existing projected CFT expenditures.

5. ATTACHED MAPS

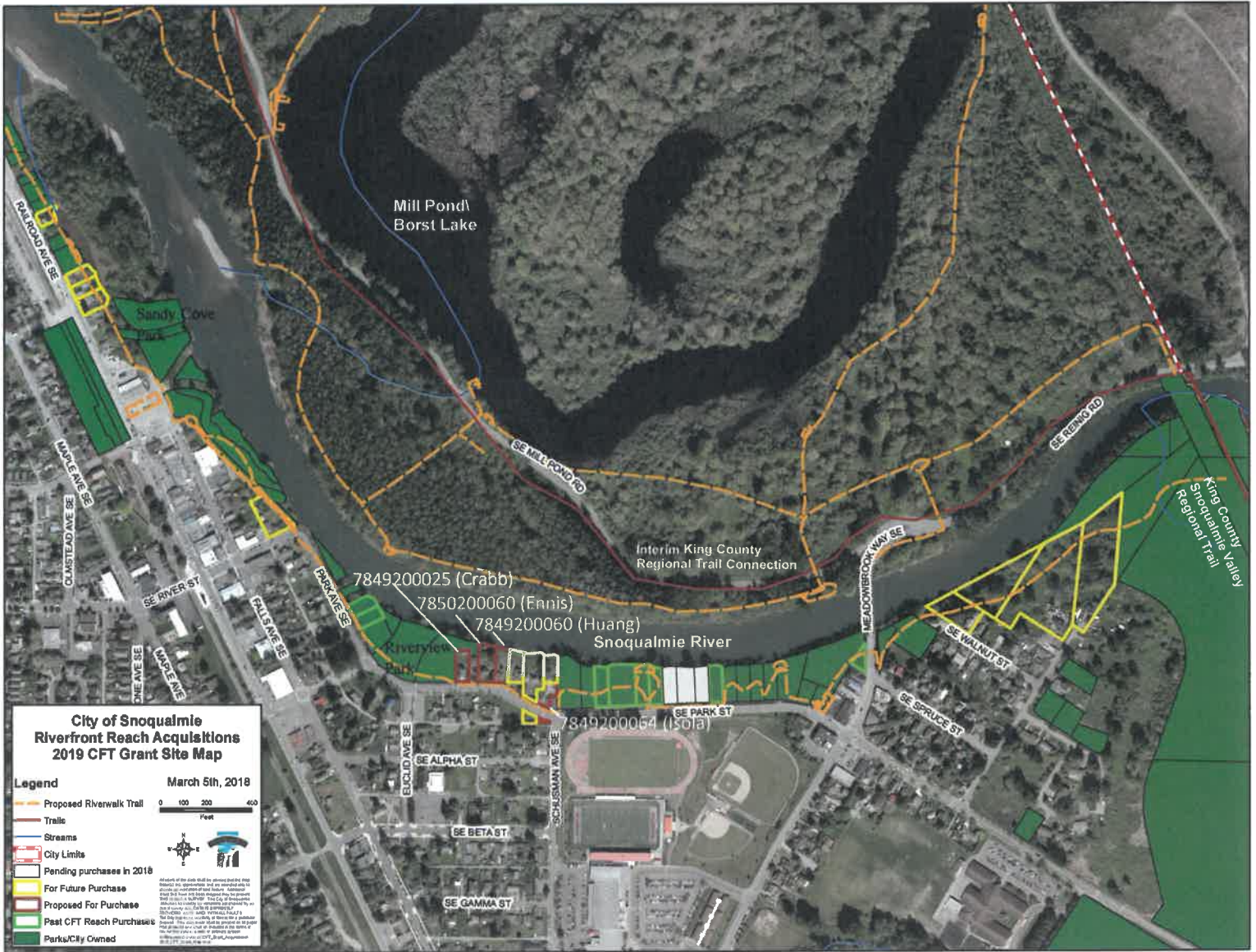
Two maps are required: 1) Site Map and 2) Location Map. You may also submit one additional attachment (e.g. site photo). Maps printed on 8 ½ x 11" paper are preferred, but 11 x 17" paper is acceptable if folded, three-hole-punched, and stapled with your application.

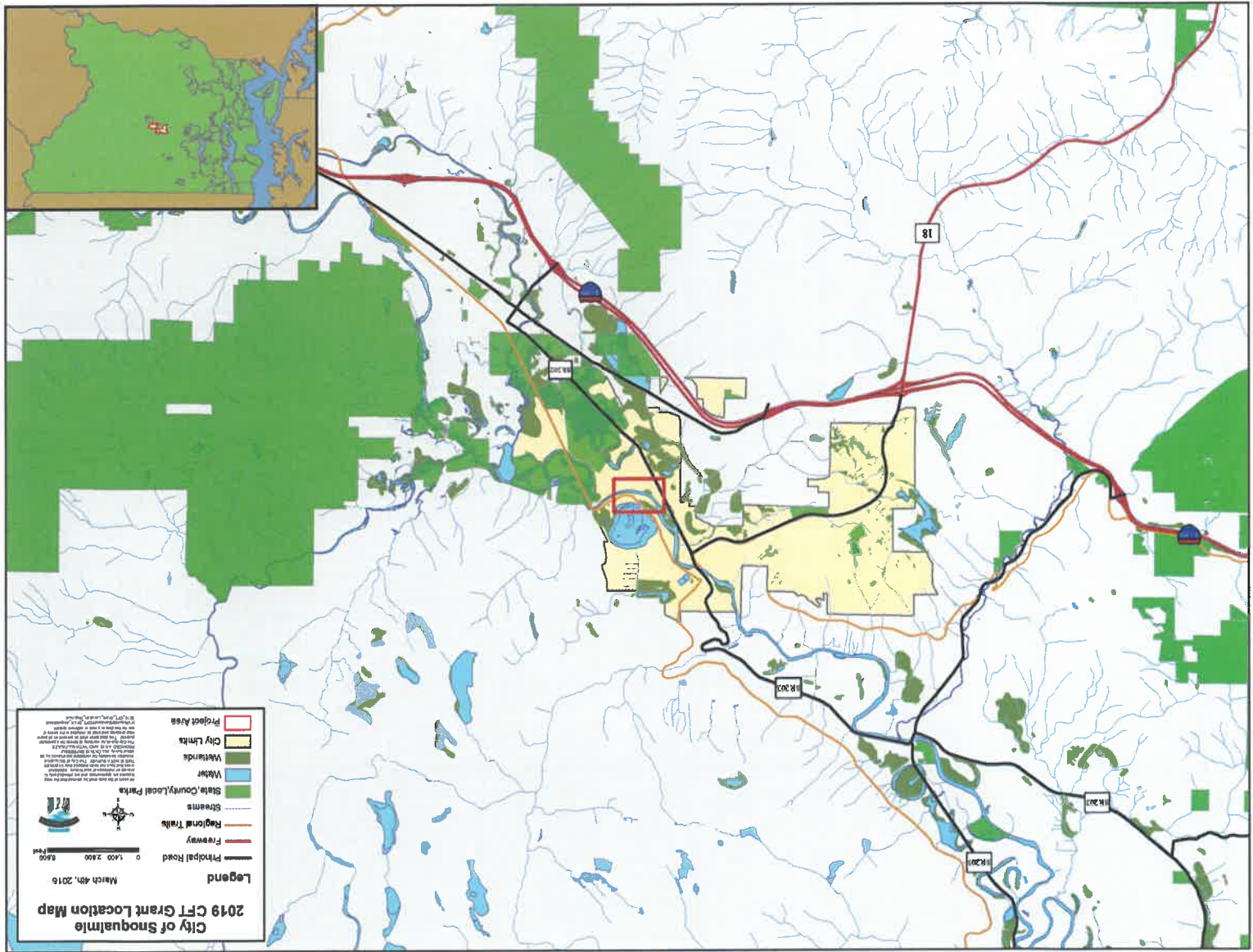
Site Map Guidance:

- Preferred colors/shading:
 - **RED OUTLINE:** Current funding targets in project scope. Please label parcel numbers on targets. Additionally, add a stripe or cross-hatch pattern to identify parcels where you know you will seek only an easement.
 - **YELLOW OUTLINE:** Future funding targets (not for current funding request).
 - **GREEN OR DISTINCT SHADING:** Existing nearby public open spaces. Please label park names or ownership.
- Show and label major watercourses such as creeks, rivers, lakes, or wetlands.
- Show and label roads.
- Show location of any proposed site development (e.g. parking, trails, or other facilities) or proposed site restoration.
- Use aerial photo base layer.

Location Map Guidance:

- Other permanently protected open spaces (private, non-profit, institutional, etc.) shown in green or distinct shading;
- Show major water courses such as creeks, rivers, lakes, or wetlands;
- Show major roads, arterial roads, or regional trails.
- Show city boundaries and/or urban growth boundary.
- Map scale: This map should show approximately a five-mile radius around the proposed acquisition(s).







Atty Client Priv.

From: Emily Arteche <EARteche@snoqualmiewa.gov>

Sent: Wednesday, March 22, 2023 2:58 PM

To: Cindy Coakley <cindycoakley@windermere.com>

Subject: I39194 SE Park property

Hi Cindy,

Thank you for discussing the above-mentioned property for sale. The City is very much interested in making an offer to purchase the property at a value that reflects the appraised value. The attached Washington General Certified Appraisal from Kidder Mathews describes in detail the current illegal, non-conformances of the existing improvements. The existing improvements are not legal due to their location on the public right of way. The subject improvements are mostly wood frame, built in 1940. There is a newer masonry façade along the Park Street face. The building will need to be removed. The property is zoned Open Space, with permitted uses that are intended for formal and active park uses, as well as other recreational.

The cost of removal of the structure would be borne by the property owner and must be deducted from the value of the property. The appraisal report states that the

demolition costs for the 1,990 sq ft building will be \$2.82 per sq ft, or a total of \$5,611. Deducting demolition cost of \$5,611 from the appraiser's value opinion of \$5,400 results in a net value of negative \$212, rounded to \$0. It is opinion of the appraiser that the property has a nominal fee simple market value of \$1,000 as of December 2, 2014. In consideration of this information, the City would like to prepare a Purchase and Sale agreement for consideration.

Emily Arteche, AICP | Community Development Director

425-888-8007 | www.snoqualmiewa.gov

38624 SE River St.

Snoqualmie, WA 98065



RESOLUTION NO. 1710**A RESOLUTION OF THE CITY OF SNOQUALMIE, WASHINGTON, SETTING THE DATE AND TIME FOR THE RIGHT OF WAY VACATION HEARING REGARDING RIGHT OF WAY ABUTTING TAX PARCEL NUMBER 784920064**

WHEREAS, NWBF, a Washington State Limited Liability Company, formerly known as Isola Financial, a Washington State Limited Liability Company, filed a petition with the City of Snoqualmie on January 31, 2025, requesting a hearing in front of Council for the vacation of right of way abutting tax parcel number 784920064; and

WHEREAS, the property requested to be vacated is legal described as follows: All right of way East of LOT 1, BLOCK 4, Plat of Snoqualmie Falls, as per plat recorded in Volume 6 of Plats, Page 51, records of King County, less area dedicated for Park Street right of way, as reflected in survey by Harry Thompson dated July 22, 1919; and

WHEREAS, Revised Code of Washington 35.79 requires Council by Resolution to set the date and time of the hearing; and

WHEREAS, the Council agrees on a schedule for the hearing and filing of documents for Council's review;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Snoqualmie, Washington as follows:

SECTION 1. Documents Due to City Clerk For Review. Any documents parties desire reviewed in advance by Council are due to the City Clerk no later than 5 p.m. on Monday, April 7, 2025.

SECTION 2. Hearing Dates. The hearing shall take place in front of the Snoqualmie City Council on Monday, April 14, 2025, from 6:00 pm - 6:50 pm. If additional time is needed, a second hearing shall take place on Monday, April 28, 2025, from 6:00 pm - 6:50 p.m.

PASSED by the City Council of the City of Snoqualmie, Washington, this 24th day of March 2025.

Katherine Ross, Mayor

Attest:

Approved as to form:

Deana Dean, City Clerk

Dena Burke, City Attorney

Council Agenda Bill

AB Number

AB25-047

Agenda Bill Information

Title*

Resolution Designating Applicant Agent for the State of Washington Flood Mitigation Assistance Program Sub-Application and Grant

Action*

Motion

Council Agenda Section

Consent Agenda

Council Meeting Date*

03/24/2025

Staff Member

Mona Davis

Department*

Community Development

Committee

Parks and Public Works

Committee Date

03/18/2025

Exhibits

Packet Attachments - if any

Draft Resolution FEMA Applicant Agent.docx	15.56KB
Designating_Applicant_Agent_2021.pdf	335.81KB
FEMA Grant Budget March 2025.pdf	87.12KB

Summary

Introduction*

Brief summary.

The purpose of this agenda bill is to obtain authorization from the Council to apply for the FEMA grant funding and authorize the Mayor to be the designating applicant agent as required by FEMA.

Proposed Motion

Move to adopt Resolution 1711 designating applicant agent for the State of Washington Flood Mitigation Assistance Program Sub-Application and Grant.

Background/Overview*

What was done (legislative history, previous actions, ability to hyperlink)

This FEMA grant would fund projects in the city specific to FEMA's Community Rating System (CRS) outreach and continue to enhance its floodplain management program to increase education and

community outreach, stakeholder engagement, risk communication, and support hazard mitigation plan flood action items.

Analysis*

City staff are currently working with Tetra Tech to partner on completing the grant application materials, including NFIP/CRS program support and FEMA grant technical assistance. This entails three specific projects to provide community outreach, including stakeholder participation, and advancing GIS resources by developing a GIS Dashboard that is a “one-stop-shop” approach to floodplain management and provides for maintaining historical data. Additionally, this grant would provide for development of an NFIP-compliant focused substantial damage management plan that will support the duties and responsibilities of the Floodplain Administrator and Building Official, including staff training.

Upon submittal of a successful application, grants are awarded in October/November 2025. Staff would bring the awarded grant funding back to City Council for acceptance at that time. It is also anticipated that the City would contract with Tetra Tech to fulfill the grant deliverables between 2026-2029.

Budgetary Status*

This is an extra-budget expenditure.

Fiscal Impact

Amount of Expenditure	Amount Budgeted	Appropriation Requested
\$214,004.00	\$0.00	\$142,670.00

Budget Summary

If the City of Snoqualmie were to apply and receive the grant for which this resolution designates an applicant, the City would be committing to increased expenditures of approximately \$71,335 annually, or \$214,004 during the expected three-year period of the project, within Community Development (#001). Approximately \$53,501 of these expenditures would be reimbursed to the City annually, for a total of \$160,503 over the expected three-year period. The amount that would remain unreimbursed is approximately \$17,834 annually, or \$53,501 over the expected three-year period.

This grant and the required City contributions were not included within the 2025-26 Biennial Budget. If this resolution is approved and the grant is subsequently awarded, Administration will request a budget amendment in the amount of \$142,670, with the remaining \$71,334 in expenditures expected to be included within the 2027-28 Biennial Budget. The current General Fund (#001) 10-year forecast would show a \$53,501 decrease in ending fund balance as compared to the forecast presented in the 2025-26 Biennial Budget.

Fiscal Impact Screenshot

	Year 1	Year 2	Year 3	Combined Total
Total Project Cost	71,335	71,335	71,334	214,004
Less: Grant Reimbursement	53,501	53,501	53,501	160,503
Snoqualmie's Unreimbursed Share	17,834	17,834	17,833	53,501

Resolution Designating Applicant Agent

For the state of Washington Hazard Mitigation Grant Program Application and Grant:

BE IT RESOLVED THAT

(Print Name and Title)

OR HIS/HER ALTERNATE

(Print Name and Title)

Is hereby authorized to execute for and on behalf of _____, a local government entity, state agency, special purpose district, federally recognized tribe or private nonprofit organization established under the laws of the state of Washington, this application, grant agreement, and payment requests to be filed with the Military Department, Emergency Management Division, for the purpose of obtaining and administering certain state and federal financial assistance under Section 404 of the Robert T. Stafford Disaster Relief and Emergency Act of 1988, P.L. 93-288, as amended.

THAT _____ hereby authorizes its agent to provide to the Washington Military Department, Emergency Management Division assurances and agreements required for all matters concerning such state disaster mitigation.

Passed and approved this _____ day of _____, 20 _____

Signature

Print Name and Title

*Note: Applicant agent designation is made by a mayor, county executive or governing board. An individual cannot designate himself/herself as the Applicant Agent.

RESOLUTION NO. 1711**A RESOLUTION OF THE CITY OF SNOQUALMIE,
WASHINGTON, DESIGNATING THE APPLICANT AGENT FOR
THE STATE OF WASHINGTON FLOOD MITIGATION
ASSISTANCE PROGRAM SUB-APPLICATION AND GRANT**

WHEREAS, the City of Snoqualmie has identified the need for state and federal financial assistance for emergency management hazard mitigation projects and desires to obtain funding under the State of Washington Hazard Mitigation Grant Program; and

WHEREAS, the Washington Military Department, Emergency Management Division is responsible for this Hazard Mitigation Grant Program and requires jurisdictions applying for funding to designate an agent for the purpose of obtaining and administering funding under this program and authorize the agent to provide any assurances and agreements required for all matters concerning such state disaster mitigation to the Emergency Management Division.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Snoqualmie as follows:

SECTION 1. Applicant Agent Designation. Katherine Ross, Mayor, or her alternate Michael Chambless, City Administrator, is hereby authorized to execute for and on behalf of the city of Snoqualmie, a local government entity, state agency, special purpose district, federally recognized tribe or private nonprofit organization established under the laws of the state of Washington, this application, grant agreement, and payment requests to be filed with the Military Department, Emergency Management Division, for the purpose of obtaining and administering certain state and federal financial assistance under Section 1366 of The National Flood Insurance Act of 1968, as amended.

SECTION 2. Assurances and Agreements. The Snoqualmie City Council hereby authorizes its agent to provide to the Washington Military Department, Emergency Management Division assurances and agreements required for all matters concerning such state non-disaster mitigation.

PASSED by the City Council of the City of Snoqualmie, Washington, this 24th day of March 2025.

Katherine Ross, Mayor

Attest:

Approved as to form:

Deana Dean, City Clerk

Dena Burke, City Attorney

City of Snoqualmie FMA Budget				
Task 1 - CRS 330 – Outreach Program				
	Number of Hours	Hourly Rate	Total	Budget/BCA Narrative Comments
Snoqualmie Staff Hours (Floodplain Administrator)	40	\$120.44	\$4,817.60	The hourly rates for these positions is established by the City of Snoqualmie for these positions.
Snoqualmie Staff Hours (Communications Liaison)	10	\$89.26	\$892.60	
Sr. Planner	148	\$126.27	\$18,687.96	The hours for this task includes time implementing the scope of work and time for up to 13 virtual meetings. The hourly rates identified for this project are based on similar projects pursued under the Flood Mitigation Assistance Program in 2023 in Kansas City, Kansas and in Long Beach, New York in 2024. These cost are within industry standard based on past procurement efforts.
Planner	130	\$103.18	\$13,413.40	
Sr Technical Writer	8	\$150.19	\$1,201.52	
Total Task 1 - CRS 330 - Outreach Program	336		\$39,013.08	
Task 2 - CRS GIS/Storyboard/ArcGIS Dashboard				
	Number of Hours	Hourly Rate	Total	Budget/BCA Narrative Comments
Snoqualmie Staff Hours (Floodplain Administrator)	40	\$120.44	\$4,817.60	The hourly rates for these positions is established by the City of Snoqualmie for these positions.
Snoqualmie Staff Hours (GIS Systems Analyst)	180	\$80.26	\$14,446.80	
Sr. Planner	60	\$126.27	\$7,576.20	The hours for this task includes time implementing the scope of work and time for up to 18 virtual meetings. The hourly rates identified for this project are based on similar projects pursued under the Flood Mitigation Assistance Program in 2023 in Kansas City, Kansas and in Long Beach, New York in 2024. These cost are within industry standard based on past procurement efforts.
Planner	120	\$103.18	\$12,381.60	
GIS Analyst	180	\$89.41	\$16,093.80	
Total Task 2 - CRS GIS/Storyboard/ArcGIS Dashboard	580		\$55,316.00	
Task 3 - CRS Substantial Damage Management Plan				
	Number of Hours	Hourly Rate	Total	Budget/BCA Narrative Comments
Snoqualmie Staff Hours (Building Official)	140	\$89.26	\$12,496.40	The hourly rates for these positions is established by the City of Snoqualmie for these positions.
Snoqualmie Staff Hours (Floodplain Administrator)	80	\$120.44	\$9,635.20	
Sr. Planner	140	\$126.27	\$17,677.80	The hours for this task includes time implementing the scope of work and time for up to 10 virtual meetings. The hourly rates identified for this project are based on similar projects pursued under the Flood Mitigation Assistance Program in 2023 in Kansas City, Kansas and in Long Beach, New York in 2024. These cost are within industry standard based on past procurement efforts.
Planner	330	\$103.18	\$34,049.40	
Sr Technical Writer	10	\$150.19	\$1,501.90	
GIS Analyst	130	\$89.41	\$11,623.30	
Task 3 - CRS Substantial Damage Management Plan	830		\$86,984.00	
Supplies			\$22,500.00	Estimated at \$7,500 per year for mailers/flyers that includes outreach project supplies include the cost of printing fliers, brochures, mailers, and cost of envelopes and postage
Grant Sub-Total			\$203,813.08	
5% Contingency			\$10,190.65	This 5% contingency is being requested in the event additional meetings for the three tasks are needed to ensure the full outcome. If these costs are not utilized for other project cost, a budget amendment will be requested to remove these cost from the project budget.
Grant Total	1746		\$214,003.73	

Overall Budget Breakdown				
	Totals	Year 1 Cost	Year 2 Cost	Year 3 Cost
Non-Federal Share (Full 25% Paid By Snoqualmie)	\$53,500.93	\$17,833.65	\$17,833.64	\$17,833.64
Non-Federal Share (12.5% Paid By Snoqualmie 12.5% Paid by WAEM)	\$26,750.47	\$8,916.83	\$8,916.82	\$8,916.82
Federal Share	\$160,502.80	\$53,500.94	\$53,500.93	\$53,500.93
Total Project Cost	\$214,003.73	\$71,334.58	\$71,334.58	\$71,334.57

Sub-Recipient Management Cost Budget				
Task	Total Hours	Hourly Rate	Total Cost	Budget/BCA Narrative Comments
Post-Award Kick-Off Meeting	16	\$112.00	\$1,792.00	The requested \$10,640.00 is within the 5% program cap allowed by the FMA program. The \$112 per hour is the established rate for the Senior Planner with the Snoqualmie, WA Community Development Department. This rate is in alignment with the position description for the Senior Planner that will be managing this project.
Quarterly Progress Reports	30	\$112.00	\$3,360.00	
Reimbursement Request	30	\$112.00	\$3,360.00	
Closeout Documentation Development	19	\$112.00	\$2,128.00	
Total SRMC			\$10,640.00	



**BUSINESS OF THE CITY COUNCIL
CITY OF SNOQUALMIE**

**AB25-003
March 24, 2025
Public Hearing**

AGENDA BILL INFORMATION

TITLE:	AB25-003: 2025-2030 Utility Rate Adjustment	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input checked="" type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
	PROPOSED ACTION: Adopt Ordinance 1303 amending Utility Rates for 2025	

REVIEW:	Department Director	Jeff Hamlin	3/13/2025
	Finance	Drew Bouta	3/10/2025
	Legal	Dena Burke	3/6/2025
	City Administrator	Mike Chambless	3/10/2025

DEPARTMENT:	Parks & Public Works		
STAFF:	Dylan Gamble, CIP Manager		
COMMITTEE:	Parks & Public Works	COMMITTEE DATE: March 18, 2025	
EXHIBITS:	1. Draft Ordinance 1303		

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUESTED	\$ n/a

SUMMARY

INTRODUCTION

Ordinance 1303 will amend the Utility Rates for the years of 2025-2030. The recommended rate changes are designed to match rate revenue requirements, cost of services balance, and rate design for the City’s combined utility. The recommended rate changes are based on a 2025-2030 Utility Rate Study conducted by FCS Group.

LEGISLATIVE HISTORY

In June of 2020, City of Snoqualmie Council approved an agreement with Financial Consulting Solutions (FCS) Group to conduct a Utility Rate Study and General Facilities Charges Update for the City’s combined utility. Since the adoption of Ordinance 1248, the product of the 2021 Rate study effort, the City has maintained the Utility Rates increases with minor adjustments in the year 2021 (to reduce rates to 0%) and in 2024 (with increases associated with the 2024 fiscal Health Review).

A Fiscal Health Review of the utility rates was conducted in 2023 to study the recent impact that high levels of inflation have had on the revenue requirements of the combined utility. The study indicated that the City would need to increase rates to account for significant inflation. City Council implemented a single year rate adjustment (for the year 2024 only) through Ordinance 1284, adopted on December 11th, 2023.

City Council and the Parks and Public works Committee began review of the Utility rate revenue requirements in June of 2024. Parks and Public Works Committee initiated the study and made recommendations to the Council as to the revenue needed to achieve the Six-Year Utility CIP and projected six years of maintenance and operations expenses. This was brought to City Council for review and consideration on June 24th and July 8th, 2024.

Following the review of Council's rate revenue direction the Parks and Public Works Committee began the cost of services requirement utility rate review step. The cost of services review requires direction to the proper balancing of customer classes (Residential, multi-family, etc.) and their associated contribution to each Utility. Parks and Public Works Committee produced a recommendation that balanced customer class over a six-year time horizon. This was done to ensure each customer class is charged for the appropriate share of each utility expense, maintain equity, as well as careful consideration to correct any customer class imbalances. The Parks and Public Works committee recommendations were presented and reviewed at the November 12th, 2024 City Council Meeting.

The final utility rate element consideration, called 'rate design', is review of the balance between fixed rate and variable rate charges for all utility and customer classes. The City has in past utility rate designs made efforts to produce a balanced combination of fixed vs variable charges. This effort is done to smooth the monthly charge, and associated revenue generation, by including a monthly service charge in conjunction with a usage charge. Thus, allowing the City to collect the required revenue for the utilities across an entire year rather than in peak months of usage. In addition, maintaining the past Council rate design emphasizes the efforts to achieve water efficiency goals and minimize misuse or overuse of potable water. The Parks and Public Works committee recommendation(s) for rate design structures were presented and reviewed at the December 9th, 2024 City Council Meeting.

Following the direction of the December 9th, 2024 Council meeting a proposed Ordinance was produced that reflected the combined rate study efforts. The first version of Ordinance 1303 was first presented to the Parks and Public Works Committee on January 7th, 2025 and at the subsequent City Council Meeting on January 13th, 2025. Further direction was given to staff for additional review of rate revenue requirements and additional consideration to Utility CIP's project timing and criticality. Staff returned to the Public Works Committee on January 22nd, February 4th, and February 19th, 2025 presenting several rate designs/models. In addition, a complete review of the Utility CIP for project timing, criticality, and expense was conducted as part of the Council directive(s). Following this review, the Parks and Public Works Committee recommended a refined rate design to City Council on February 24th, 2025. After review, direction was given to return this rate design as an Ordinance (Version 2 of ORD. 1303) at the next possible Council meeting following all requirements of public noticing and public hearing.

BACKGROUND

FCS Group, in collaboration with the Administration, has worked to define the overall revenue needs of the combined utility, evaluate the cost to provide service to each customer class, and developed rates reflecting the fiscal sustainability and equity goals of Council. A periodic review of the of rates is planned for every four years to maintain the fiscal stability of the combined utility.

The process for updating and reviewing the utility rates is a multi-step effort. As part of this review, City Council often reviewed the impacts to potential rate changes as impacts to a hypothetical 'average customer'.

Staff reviewed customer data to produce an average customer based on usage and meter size and an average usage for all customer classes. Using this average customer class allows Council to directly compare different rate structures as well as changes to customer's monthly bills. The presentation that reflects this 'average customer' review as a format can be found at the [February 19th, 2025 Parks and Public Works Committee meeting](#). The materials from this presentation are generated from the modeling of the utility rates. Once codified by this ordinance, these rates will be used to calculate customer bills.

NEXT STEPS

The proposed utility rates will go into effect May 1st, 2025. Following any decision made as part of the 2025-2030 Utility Rate Study, staff will bring associated General Facility Charges (GFC) ordinance and charges. Updating of the GFC charges will complete the review of the utility rates maintained by the City's Utilities.

PROPOSED ACTION

March 24, 2025: Public Hearing and First Reading of Ordinance 1303.

April 14, 2025: Second Reading of Ordinance 1303. MOVE to approve Ordinance 1303 amending City of Snoqualmie Utility Rates for the years of 2025-2030.

ORDINANCE NO. 1303

AN ORDINANCE OF THE CITY OF SNOQUALMIE, WASHINGTON, ESTABLISHING RATES FOR THE CITY'S COMBINED UTILITY FOR THE YEAR 2025-2030, AMENDING SNOQUALMIE MUNICIPAL CODE SECTIONS 13.08.010, 13.08.090, 13.10.050, AND 13.12.010; AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE

WHEREAS, the City of Snoqualmie operates a combined water, wastewater, and stormwater utility pursuant to RCW 35A.80.010 and Chapters 35.67 and 35.92 RCW; and

WHEREAS, water, sewer, and storm water services provided by the combined utility of the City of Snoqualmie are critical to the health and welfare of the citizens of the City; and

WHEREAS, the City produces Class A reclaimed water as a by-product of its wastewater treatment process and delivers it to a reservoir (Eagle Lake) for use by the City's bulk rate customers; and

WHEREAS, pursuant to the Growth Management Act (GMA), Ch. 36.70A RCW, the City has adopted a GMA Comprehensive Plan, entitled Snoqualmie 2044, which describes the City that residents wish to leave to future generations, expresses goals and policies to guide that vision, provides a generalized land use plan for the City and its urban growth area, provides for the existing population as well as the population and employment growth anticipated to occur through the year 2044, establishes the foundation for implementing programs and regulations, and provides a guide for City budgeting; and

WHEREAS, as required by law, Snoqualmie 2044 also includes a Capital Facilities and Utilities Elements, which includes the following: (a) identifies the general location, proposed location, and capacity of the City's existing and proposed water, sewer and stormwater utility facilities; (b) sets forth a forecast of the future needs for such capital facilities; (c) shows the proposed locations and

capacities of expanded or new capital facilities; and, (d) provides at least a six-year plan that will finance such capital facilities within projected funding capacities; and

WHEREAS, in addition to the utility planning set forth in Snoqualmie 2044, the has a General Sewer Plan, Water System Plan, and Stormwater Management Plan, which itemize and describe those capital improvements to the City’s sewer, water, and stormwater infrastructure that are necessary to maintain the City’s combined utility system and provide sufficient capacity to serve the population and employment growth anticipated in the City’s GMA Comprehensive Plan; and

WHEREAS, the City’s 2025-2030 Capital Improvement Plan (“CIP”) constitutes the six-year plan called for by the GMA’s Capital Facilities Element requirements; and

WHEREAS, the City is authorized by RCW 35A.80.010, RCW 35.67.020 and RCW 35.92.020 to fix, alter, regulate, maintain, and control the rates and charges for services and facilities provided by its utilities; and

WHEREAS, the City monitors revenues and expenditures periodically to ensure that revenues exceed expenditures, and to determine whether additional adjustments to utility rates are required in order to ensure that revenues will continue to exceed expenditures; and

WHEREAS, rate and charge adjustments are necessary from time to time to ensure that sufficient revenue exists to properly maintain the City's combined utility and provide adequate services to customers of the combined utility; and

WHEREAS, a 2025-2030 Utility Rate Study was conducted by Financial Consulting Solutions (FCS) Group that developed proposed rates for each utility for the period from 2025 through 2030; and

WHEREAS, the 2025-2030 Utility Rate Study concluded that water, sewer and stormwater rate and charge increases in the amounts set forth herein are required in order to pay the ongoing costs of operating and maintaining the City’s combined utility and to pay the capital costs of those necessary improvements to the City’s water, sewer and stormwater infrastructure set forth in the City’s adopted 2023-2028 CIP; and

WHEREAS, a duly noticed public hearing was held on March 24, 2025, regarding the rates and charges established herein.

NOW THEREFORE, BE IT HEREBY ORDAINED by the City Council of the City of Snoqualmie, Washington, as follows:

Section 1. Section 13.08.010 Amended. Section 13.08.010 of the Snoqualmie Municipal Code is hereby amended and adopted to read as follows (amendments shown in strikethrough/underline format for ease of reference):

13.08.010 Residential Rates and charges.

The following monthly sewer rates and charges are hereby imposed on residential and multifamily customers:

A. Residential: This customer class includes each separately metered single-family residence, trailer or mobile home in a trailer court or mobile home park, and each separately metered townhome or duplex residential unit.

<u>Residential Rate</u>	2021	2022	2023	2024	2025	2026
	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
	\$78.99	\$80.57	\$82.16	\$84.62	\$85.37	\$86.99
	<u>\$92.66</u>	<u>\$94.74</u>	<u>\$96.87</u>	<u>\$99.05</u>	<u>\$101.28</u>	<u>\$103.56</u>

B. Multifamily: This customer class includes apartment, condominium, multiplex, and duplex structures that are served by a single, master water meter rather than individual residential unit meters.

Multifamily Rate	2021	2022	2023	2024	2025	2026
	2025	2026	2027	2028	2029	2030
	\$62.87 <u>\$64.45</u>	\$62.13 <u>\$65.09</u>	\$61.35 <u>\$65.09</u>	\$63.19 <u>\$65.09</u>	\$59.67 <u>\$65.09</u>	\$58.76 <u>\$65.09</u>

C. Rates for residential sewer service outside the corporate limits shall be 1.5 times the rates within the City limits.

1. Residential: Outside City Limits

<u>Residential Rate</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
	<u>\$138.99</u>	<u>\$142.11</u>	<u>\$145.31</u>	<u>\$148.58</u>	<u>\$151.92</u>	<u>\$155.34</u>

2. Multifamily: Outside City Limits

<u>Multifamily Rates</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
	<u>\$96.68</u>	<u>\$97.64</u>	<u>\$97.64</u>	<u>\$97.64</u>	<u>\$97.64</u>	<u>\$97.64</u>

D. A “low-income residential customer” means an individual:

1. Who owns or rents and resides in the residence where the discounted rate(s) are being requested;
2. Whose residence has a separate water meter;
3. Whose total household annual income meets the U.S. Department of Housing and Urban Development, Income Limits for Very Low Income in King County, Washington.

Household annual income shall include income of a spouse or any co-resident(s), where

“annual income” is defined as Adjusted Gross Income as indicated in the most recent Federal Income Tax return. In the absence of a Federal Income Tax return, the Finance Director may consider other documentation of household annual income; and

4. Who is not nor is any other adult member of the household claimed as a dependent on another federal income tax return; and
5. Who is named customer on the City’s utility bill or can prove that he or she is the named tenant in a lease or rental agreement for that residence.

E. The Finance Director shall create an application form and a renewal form for residential customers requesting the low-income residential customer discount.

1. Applications shall be available at City Hall or mailed to any City customer upon request.
2. The low-income residential customer seeking the low-income discount must complete an application renewal form annually in order to continue receiving the low-income residential customer discount.
3. A notice of renewal of application will be mailed annually by the City to low-income residential customers then receiving the discount. The completed renewal application form and required attachments must be returned to the City within 30 days or the discount will no longer apply.
4. Discounts will commence on the next subsequent billing date following application.
5. A low-income residential customer who applied for and received the discount in the prior year, but who has failed to submit the renewal form within the required 30 days and whose low-income customer discount was discontinued as a result, may request a one-time only retroactive application of the low-income discount for not more than 2 billing cycles or two months.

- 6. A low-income residential customer is not eligible for the low-income discount if his or her annual water consumption is in excess of 100 cubic feet (ccf) per year on a calendar year basis. An applicant may appeal the criteria to the Finance Director and must provide a convincing justification for the excess usage.
- F. The sewer bill for a low-income residential customer whose application is determined by the Finance Director to meet the criteria of subsections D and E above will be discounted by 30 percent.

Section 2. Section 13.08.090 Amended. Section 13.08.090 of the Snoqualmie Municipal Code is hereby amended and adopted to read as follows:

13.08.090 Commercial Base and Volume Rate Structure

- A. The following monthly sewer rates and charges are hereby imposed on the commercial and industrial customer classifications. This customer class includes without limitation hotels, restaurants, schools, hospitals, churches, lodges, intermittently used buildings, government uses, potable irrigation, and commercial or industrial uses. This customer class includes all business/industrial types identified in section **13.08.080** as well as emerging business or industrial types of the City may classify in the future to protect the sewerage system and prevent cost of service inequities.

Commercial Rate	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
Base monthly unit charge, for water consumption up to 600 cubic feet						
Low Commercial	\$97.92 <u>\$116.45</u>	\$99.88 <u>\$119.94</u>	\$101.85 <u>\$123.54</u>	\$104.91 <u>\$127.25</u>	\$105.83 <u>\$131.07</u>	\$107.84 <u>\$135.00</u>
High Commercial	\$121.72 <u>\$156.57</u>	\$126.19 <u>\$167.65</u>	\$130.78 <u>\$180.10</u>	\$134.70 <u>\$193.07</u>	\$140.31 <u>\$206.57</u>	\$145.20 <u>\$220.63</u>
Volume charge, for each additional 100 cubic feet or portion thereof (above 600 cubic feet)						
Low Commercial	\$7.09	\$7.23	\$7.37	\$7.59	\$7.65	\$7.80

Commercial Rate	<u>2021</u> <u>2025</u>	<u>2022</u> <u>2026</u>	<u>2023</u> <u>2027</u>	<u>2024</u> <u>2028</u>	<u>2025</u> <u>2029</u>	<u>2026</u> <u>2030</u>
	\$8.42	\$8.67	\$8.93	\$9.20	\$9.48	\$9.76
High Commercial	\$9.64 \$12.39	\$9.99 \$13.27	\$10.35 \$14.26	\$10.66 \$15.29	\$11.11 \$16.36	\$11.50 \$17.47

B. For commercial customers, the base monthly unit charge will be added to an estimated volumetric charge for the water used at the premises, based upon the average usage for the corresponding month of the preceding year, averaged over a three-month period including the preceding and following month. In the event there is no prior history for the preceding year, the charge shall be based upon the average water usage for the month for all customers of the municipal water supply system in the same service class.

Section 3. Section 13.12.010 Amended. Section 13.12.010 of the Snoqualmie Municipal Code is hereby amended and adopted to read as follows:

13.12.10 Rates and charges.

The following rates and charges for all water are hereby imposed:

- A. Each ratepayer shall pay for water service based on the applicable meter size. Rates for water service shall consist of a monthly base service charge based on rate classification, plus a volume charge also based on rate class.
- B. Residential: This customer class includes each separately metered single-family residence, trailer or mobile home in a trailer court or mobile home park, and each separately metered residential unit in a townhome or duplex.
 - 1. The base (minimum) service, according to meter size and location within ~~or without~~ the corporate limits of the city, for all residential water classifications, other than Class A reclaimed water, shall be as follows:

Base charge (Meter Size)	<u>2021</u> <u>2025</u>	<u>2022</u> <u>2026</u>	<u>2023</u> <u>2027</u>	<u>2024</u> <u>2028</u>	<u>2025</u> <u>2029</u>	<u>2026</u> <u>2030</u>
3/4"	\$34.36 <u>\$40.74</u>	\$35.63 <u>\$42.37</u>	\$36.95 <u>\$44.06</u>	\$39.17 <u>\$45.82</u>	\$39.74 <u>\$47.65</u>	\$41.21 <u>\$49.56</u>
1"	\$43.14 <u>\$51.15</u>	\$44.74 <u>\$53.20</u>	\$46.40 <u>\$55.33</u>	\$49.18 <u>\$57.54</u>	\$49.90 <u>\$59.84</u>	\$51.75 <u>\$62.23</u>
1-1/2"	\$71.50 <u>\$84.76</u>	\$74.15 <u>\$88.15</u>	\$76.89 <u>\$91.68</u>	\$81.50 <u>\$95.35</u>	\$82.68 <u>\$99.16</u>	\$85.74 <u>\$103.13</u>
2"	\$119.30 <u>\$141.43</u>	\$123.71 <u>\$147.09</u>	\$128.29 <u>\$152.97</u>	\$135.99 <u>\$159.09</u>	\$137.96 <u>\$165.45</u>	\$143.06 <u>\$172.07</u>
3"	\$179.13 <u>\$212.36</u>	\$185.76 <u>\$220.85</u>	\$192.63 <u>\$229.68</u>	\$204.19 <u>\$238.87</u>	\$207.15 <u>\$248.42</u>	\$214.81 <u>\$258.36</u>
4"	\$238.81 <u>\$283.11</u>	\$247.65 <u>\$294.43</u>	\$256.81 <u>\$306.21</u>	\$272.22 <u>\$318.46</u>	\$276.16 <u>\$331.20</u>	\$286.38 <u>\$344.45</u>
6"	\$357.98 <u>\$424.39</u>	\$371.23 <u>\$441.37</u>	\$384.97 <u>\$459.02</u>	\$408.07 <u>\$477.38</u>	\$413.98 <u>\$496.48</u>	\$429.30 <u>\$516.34</u>
8"	\$477.35 <u>\$565.90</u>	\$495.01 <u>\$588.54</u>	\$513.33 <u>\$612.08</u>	\$544.13 <u>\$636.56</u>	\$552.02 <u>\$662.02</u>	\$572.44 <u>\$688.50</u>

2. The following residential volume consumption rates are imposed for each 100 cubic feet (CCF) of usage for all water other than Class A reclaimed water according to location within ~~or outside~~ the corporate limits of the city:

Consumption Rate (per 100 cubic feet)	<u>2021</u> <u>2025</u>	<u>2022</u> <u>2026</u>	<u>2023</u> <u>2027</u>	<u>2024</u> <u>2028</u>	<u>2025</u> <u>2029</u>	<u>2026</u> <u>2030</u>
0-300 cf	\$2.26 <u>\$2.68</u>	\$2.34 <u>\$2.79</u>	\$2.43 <u>\$2.90</u>	\$2.58 <u>\$3.02</u>	\$2.61 <u>\$3.14</u>	\$2.71 <u>\$3.27</u>
301-800 cf	\$3.80 <u>\$4.51</u>	\$3.94 <u>\$4.69</u>	\$4.09 <u>\$4.88</u>	\$4.34 <u>\$5.08</u>	\$4.40 <u>\$5.28</u>	\$4.56 <u>\$5.49</u>
Over 801 cf	\$4.75 <u>\$5.64</u>	\$4.93 <u>\$5.87</u>	\$5.11 <u>\$6.10</u>	\$5.42 <u>\$6.34</u>	\$5.50 <u>\$6.59</u>	\$5.70 <u>\$6.85</u>

3. Rates for outside City residential customers shall be 1.5 times the inside the City rates for the base charge and the consumption rates.

- a. Base (minimum) service, according to meter size and location outside the corporate limits of the city, for all residential water classifications, other than Class A reclaimed water, shall be as follows:

<u>Base Charge (Meter Size)</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
3/4"	\$61.11	\$63.56	\$66.09	\$68.73	\$71.48	\$74.34
1"	\$76.73	\$79.80	\$83.00	\$86.31	\$89.76	\$93.35
1.5"	\$127.14	\$132.23	\$137.52	\$143.03	\$148.74	\$154.70
2"	\$212.15	\$220.64	\$229.46	\$238.64	\$248.18	\$258.11
3"	\$318.54	\$331.28	\$344.52	\$358.31	\$372.63	\$387.54
4"	\$424.67	\$441.65	\$459.32	\$477.69	\$496.80	\$516.68
6"	\$636.59	\$662.06	\$688.53	\$716.07	\$744.72	\$774.51
8"	\$848.85	\$882.81	\$918.12	\$954.84	\$993.03	\$1,032.75

- b. The following residential volume consumption rates are imposed for each 100 cubic feet (CCF) of usage for all water other than Class A reclaimed water according to location outside the corporate limits of the city:

<u>Consumption Rate (per 100 cubic feet)</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
Block 1 (0-300cf)	\$4.02	\$4.19	\$4.35	\$4.53	\$4.71	\$4.91
Block 2 (301-800cf)	\$6.77	\$7.04	\$7.32	\$7.62	\$7.92	\$8.24
Block 3 (801+cf)	\$8.43	\$8.81	\$9.15	\$9.51	\$9.89	\$10.28

3. Multifamily: This customer class includes apartment, condominium, multiplex, and duplex structures that are served by a single, master water meter rather than individual unit meters.

a. The base (minimum) service for each multifamily unit connected to the single master water meter other than Class A reclaimed water shall be as follows:

Base Charge	2021	2022	2023	2024	2025	2026
	2025	2026	2027	2028	2029	2030
Per unit	\$30.16	\$29.80	\$29.42	\$31.19	\$28.62	\$28.18
	<u>\$31.19</u>	<u>\$31.19</u>	<u>\$31.19</u>	<u>\$31.19</u>	<u>\$31.19</u>	<u>\$31.19</u>

b. The following multifamily volume consumption rates are imposed for each 100 cubic feet (CCF) of usage for all water other than Class A reclaimed water according to location within or outside the corporate limits of the city:

Volume Rate	2021	2022	2023	2024	2025	2026
	2025	2026	2027	2028	2029	2030
Per 100 cf	\$2.70	\$2.67	\$2.64	\$2.80	\$2.56	\$2.52
	<u>\$2.80</u>	<u>\$2.80</u>	<u>\$2.80</u>	<u>\$2.80</u>	<u>\$2.80</u>	<u>\$2.80</u>

~~c. Rates for outside City multifamily customers shall be 1.5 times the inside the City rates for the base charge and the consumption rates.~~

c. Outside City multifamily customers shall be 1.5 times the inside the City rates for the base charge and the consumption rates for each multifamily unit connected to the single master water meter other than Class A reclaimed water. Base (minimum) service shall be as follows:

Base Charge	2025	2026	2027	2028	2029	2030
Per Unit	<u>\$46.79</u>	<u>\$46.79</u>	<u>\$46.79</u>	<u>\$46.79</u>	<u>\$46.79</u>	<u>\$46.79</u>

d. Outside City multifamily customers shall be 1.5 times the inside the City the consumption rates for each multifamily unit connected to the single master water meter other than Class A

reclaimed water. The following multifamily volume consumption rates are imposed for each 100 cubic feet (CCF) of usage for all water outside the corporate limits of the city:

<u>Volume Rate</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
Per 100 cf	\$4.20	\$4.20	\$4.20	\$4.20	\$4.20	\$4.20

4. Commercial: This customer class includes without limitation hotels, schools, hospitals, churches, lodges, intermittently used buildings, government uses, and commercial or industrial uses.

a. The base (minimum) service, according to meter size and location within ~~or outside~~ the corporate limits of the City, for all commercial_water classifications, other than Class A reclaimed water shall be as follows:

Meter Size	<u>2021</u> <u>2025</u>	<u>2022</u> <u>2026</u>	<u>2023</u> <u>2027</u>	<u>2024</u> <u>2028</u>	<u>2025</u> <u>2029</u>	<u>2026</u> <u>2030</u>
3/4"	\$41.56 \$50.86	\$43.66 \$53.20	\$45.80 \$55.58	\$48.55 \$57.99	\$50.16 \$60.43	\$52.38 \$62.89
1"	\$52.17 \$63.83	\$54.81 \$66.77	\$57.49 \$69.75	\$60.94 \$72.77	\$62.96 \$75.83	\$65.74 \$78.92
1-1/2"	\$86.46 \$105.80	\$90.84 \$110.67	\$95.28 \$115.61	\$101.00 \$120.62	\$104.35 \$125.69	\$108.96 \$130.81
2"	\$144.25 \$176.51	\$151.56 \$184.64	\$158.97 \$192.89	\$168.51 \$201.25	\$174.10 \$209.70	\$181.80 \$218.24
3"	\$216.59 \$265.01	\$227.55 \$277.21	\$238.68 \$289.59	\$253.00 \$302.13	\$261.40 \$314.82	\$272.96 \$327.64
4"	\$288.76 \$353.33	\$303.38 \$369.60	\$318.22 \$386.11	\$337.31 \$402.84	\$348.51 \$419.76	\$363.92 \$436.86
6"	\$432.86 \$529.22	\$454.76 \$554.03	\$477.01 \$578.77	\$505.63 \$603.84	\$522.42 \$629.21	\$545.52 \$654.84
8"	\$577.18 \$706.24	\$606.40 \$738.76	\$636.06 \$771.76	\$674.22 \$805.19	\$696.60 \$839.02	\$727.41 \$873.19

b. The following commercial volume rates are imposed for each 100 cubic feet of usage for all water other than Class A reclaimed water according to location within ~~or without~~ the corporate limits of the city:

Volume charge	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
Per 100 cf	\$3.49 <u>\$4.27</u>	\$3.67 <u>\$4.47</u>	\$3.85 <u>\$4.67</u>	\$4.08 <u>\$4.87</u>	\$4.21 <u>\$5.07</u>	\$4.40 <u>\$5.28</u>

c. Rates for outside City commercial customers shall be 1.5 times the inside the City rates for the base charge and the consumption rates. Base (minimum) service, according to meter size and location outside the corporate limits of the city, for all residential water classifications, other than Class A reclaimed water, shall be as follows:

<u>Meter Size</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
<u>3/4"</u>	<u>\$76.29</u>	<u>\$79.80</u>	<u>\$83.37</u>	<u>\$86.99</u>	<u>\$90.65</u>	<u>\$94.34</u>
<u>1"</u>	<u>\$95.75</u>	<u>\$100.16</u>	<u>\$104.63</u>	<u>\$109.16</u>	<u>\$113.75</u>	<u>\$118.38</u>
<u>1.5"</u>	<u>\$158.70</u>	<u>\$166.01</u>	<u>\$173.42</u>	<u>\$180.93</u>	<u>\$188.54</u>	<u>\$196.22</u>
<u>2"</u>	<u>\$264.77</u>	<u>\$276.96</u>	<u>\$289.34</u>	<u>\$301.88</u>	<u>\$314.55</u>	<u>\$327.36</u>
<u>3"</u>	<u>\$397.52</u>	<u>\$415.82</u>	<u>\$434.39</u>	<u>\$453.20</u>	<u>\$472.23</u>	<u>\$491.46</u>
<u>4"</u>	<u>\$530.00</u>	<u>\$554.40</u>	<u>\$579.17</u>	<u>\$604.26</u>	<u>\$629.64</u>	<u>\$655.29</u>
<u>6"</u>	<u>\$794.46</u>	<u>\$831.05</u>	<u>\$868.16</u>	<u>\$905.76</u>	<u>\$943.82</u>	<u>\$982.26</u>
<u>8"</u>	<u>\$1,059.36</u>	<u>\$1,108.14</u>	<u>\$1,157.64</u>	<u>\$1,207.79</u>	<u>\$1,258.53</u>	<u>\$1,309.79</u>

d. Rates for outside City commercial customers shall be 1.5 times the inside the City rates for the base charge and the consumption rates. Base (minimum) service, according to meter size and location outside the corporate limits of the city, for all residential water classifications, other than Class A reclaimed water, shall be as follows:

<u>Volume Rate</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
--------------------	-------------	-------------	-------------	-------------	-------------	-------------

<u>Per 100 cf</u>	<u>\$6.41</u>	<u>\$6.71</u>	<u>\$7.01</u>	<u>\$7.31</u>	<u>\$7.61</u>	<u>\$7.92</u>
-------------------	---------------	---------------	---------------	---------------	---------------	---------------

E. Potable Irrigation: This customer class includes without limitation all customers listed under subsections B, C, and D of this section that receive irrigation water from the city’s potable water distribution system.

1. The base (minimum) service, according to meter size and location ~~within or outside~~ the corporate limits of the city, for all potable irrigation water classifications other than Class A reclaimed water shall be as follows:

Meter Size	<u>2021</u> <u>2025</u>	<u>2022</u> <u>2026</u>	<u>2023</u> <u>2027</u>	<u>2024</u> <u>2028</u>	<u>2025</u> <u>2029</u>	<u>2026</u> <u>2030</u>
3/4"	\$41.56 <u>\$55.12</u>	\$43.66 <u>\$58.84</u>	\$45.80 <u>\$62.81</u>	\$48.55 <u>\$67.05</u>	\$50.16 <u>\$71.58</u>	\$52.38 <u>\$76.41</u>
1"	\$52.17 <u>\$69.18</u>	\$54.81 <u>\$73.85</u>	\$57.49 <u>\$78.83</u>	\$60.94 <u>\$84.15</u>	\$62.96 <u>\$89.83</u>	\$65.74 <u>\$95.89</u>
1-1/2"	\$86.46 <u>\$114.65</u>	\$90.84 <u>\$122.39</u>	\$95.28 <u>\$130.65</u>	\$101.00 <u>\$139.47</u>	\$104.35 <u>\$148.88</u>	\$108.96 <u>\$158.93</u>
2"	\$144.25 <u>\$191.31</u>	\$151.56 <u>\$204.22</u>	\$158.97 <u>\$218.00</u>	\$168.51 <u>\$232.72</u>	\$174.10 <u>\$248.43</u>	\$181.80 <u>\$265.20</u>
3"	\$216.59 <u>\$287.22</u>	\$227.55 <u>\$306.61</u>	\$238.68 <u>\$327.31</u>	\$253.00 <u>\$349.40</u>	\$261.40 <u>\$372.98</u>	\$272.96 <u>\$398.16</u>
4"	\$288.76 <u>\$382.94</u>	\$303.38 <u>\$408.79</u>	\$318.22 <u>\$436.38</u>	\$337.31 <u>\$465.84</u>	\$348.51 <u>\$497.28</u>	\$363.92 <u>\$530.85</u>
6"	\$432.86 <u>\$574.03</u>	\$454.76 <u>\$612.78</u>	\$477.01 <u>\$654.14</u>	\$505.63 <u>\$698.29</u>	\$522.42 <u>\$745.42</u>	\$545.52 <u>\$795.74</u>
8"	\$577.18 <u>\$765.44</u>	\$606.40 <u>\$817.11</u>	\$636.06 <u>\$872.26</u>	\$674.22 <u>\$931.14</u>	\$696.60 <u>\$993.99</u>	\$727.41 <u>\$1061.08</u>

2. The following commercial volume rates are imposed for each 100 cubic feet of usage for all water other than Class A reclaimed water according to location ~~within or without~~ the corporate limits of the city:

Volume charge	<u>2021</u> <u>2025</u>	<u>2022</u> <u>2026</u>	<u>2023</u> <u>2027</u>	<u>2024</u> <u>2028</u>	<u>2025</u> <u>2029</u>	<u>2026</u> <u>2030</u>
Per 100 cf	\$3.49 \$4.62	\$3.67 \$4.93	\$3.85 \$5.26	\$4.08 \$5.62	\$4.21 \$6.00	\$4.40 \$6.41

3. Rates for outside City commercial customers shall be 1.5 times the inside the City rates for the base charge and the consumption rates. Base (minimum) service, according to meter size and location outside the corporate limits of the city, for all residential water classifications, other than Class A reclaimed water, shall be as follows:

<u>Meter Size</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
<u>3/4"</u>	\$82.68	\$88.26	\$94.22	\$100.58	\$107.37	\$114.62
<u>1"</u>	\$103.77	\$110.78	\$118.25	\$126.23	\$134.75	\$143.84
<u>1.5"</u>	\$171.98	\$183.59	\$195.98	\$209.21	\$223.32	\$238.40
<u>2"</u>	\$286.97	\$306.33	\$327.00	\$349.08	\$372.65	\$397.80
<u>3"</u>	\$430.83	\$459.92	\$490.97	\$524.10	\$559.47	\$597.24
<u>4"</u>	\$574.41	\$613.19	\$654.57	\$698.76	\$745.92	\$796.28
<u>6"</u>	\$861.05	\$919.17	\$981.21	\$1,047.44	\$1,118.13	\$1,193.61
<u>8"</u>	\$1,148.16	\$1,225.67	\$1,308.39	\$1,396.71	\$1,490.99	\$1,591.62

4. Rates for outside City commercial customers shall be 1.5 times the inside the City rates for the base charge and the consumption rates. Base (minimum) service, according to meter size and location outside the corporate limits of the city, for all residential water classifications, other than Class A reclaimed water, shall be as follows:

<u>Volume Rate</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
Per 100 cf	\$6.93	\$7.40	\$7.89	\$8.43	\$9.00	\$9.62

- F. Whenever two or more rate classifications are serviced by one meter, the highest of the utility rates is imposed on the customer.
- G. In computing the applicable water consumption charge for all customer classes, once the threshold is exceeded for each block, the next block's rate shall be used.
- H. In the event a customer is not connected to a meter service, or a meter has broken, become out of order or failed to accurately meter actual water usage, the customer shall be charged the base or minimum charge, together with an estimated charge for the water used at the premises, based upon the average usage for the corresponding month of the preceding year, averaged over a three-month period including the preceding and following month. In the event there is no prior history for the preceding year, the charge shall be based upon the average water usage for the month for all customers of the municipal water supply system in the same service class.
- I. A "low-income residential customer" means an individual:
1. Who owns or rents and resides in the residence where the discounted rate(s) are being requested;
 2. Whose residence has a separate water meter;
 3. Whose total household annual income meets the U.S. Department of Housing and Urban Development income limits for very low income in King County, Washington. Total household annual income shall include that of a spouse or any co-resident(s), where "annual income" is defined as adjusted gross income as indicated in the most recent federal income tax return. In the absence of a federal income tax return, the finance director may consider other documentation of household annual income;
 4. Who is not nor is any other adult member of the household claimed as a dependent on another federal income tax return; and

5. Who is named customer on the city's utility bill or can prove that he or she is the named tenant in a lease or rental agreement for that residence.
- J. The finance director shall create an application form and a renewal form for customers requesting a low-income residential customer discount provided by subsection K of this section.
1. Applications shall be available at City Hall or mailed to any city customer upon request.
 2. The low-income residential customer seeking the discount must complete an application renewal form annually.
 3. A notice of renewal of application will be mailed annually by the city to low-income residential customers then receiving the low-income discount. The completed renewal application form and required attachments must be returned to the city within 30 days or the discount will no longer apply.
 4. Discounts will commence on the next subsequent billing date following application.
 5. A low-income residential customer who applied for and received the discount in the prior year, and whose low-income residential customer discount was discontinued as a result of the customer's failure to submit the renewal form within the required 30 days may request a one-time-only retroactive application of the low income discount for not more than two billing cycles or two months.
 6. A low-income residential customer is not eligible for the discount if his or her annual water consumption is in excess of 100 cf (hundred cubic feet) per year on a calendar year basis. Applicant may appeal the criteria to the finance director and must provide a convincing justification for the excess usage.

K. The water bill (including base and volume charges) of a customer whose application is determined by the finance director to meet the criteria of subsections I and J of this section will be discounted by 30 percent.

L. The rate for retail customers of the municipal irrigation system for Class A reclaimed water shall be the base rate plus the volume rate specified below.

1. The base rate shall be based upon allocation of the existing total base among the current 755 Class A reclaimed water zones in the city’s computer-controlled irrigation system as follows:

Customer	Zones	<u>2021</u> <u>2025</u>	<u>2022</u> <u>2026</u>	<u>2023</u> <u>2027</u>	<u>2024</u> <u>2028</u>	<u>2025</u> <u>2029</u>	<u>2026</u> <u>2030</u>
Per Zone Cost		\$8.01 <u>\$9.79</u>	\$8.24 <u>\$10.18</u>	\$8.49 <u>\$10.59</u>	\$8.74 <u>\$11.01</u>	\$9.00 <u>\$11.45</u>	\$9.27 <u>\$11.91</u>
City of Snoqualmie	358	\$2,864.00 <u>\$3504.48</u>	\$2,950.00 <u>\$3644.66</u>	\$3,039.00 <u>\$3790.45</u>	\$3,129.00 <u>\$3942.07</u>	\$3,222.00 <u>\$4099.75</u>	\$3,319.00 <u>\$4263.74</u>
Residential Owners Association	239	\$1,912.00 <u>\$2339.68</u>	\$1,969.00 <u>\$2433.27</u>	\$2,029.00 <u>\$2530.60</u>	\$2,089.00 <u>\$2631.82</u>	\$2,151.00 <u>\$2737.09</u>	\$2,216.00 <u>\$2846.57</u>
Business Park Owners Association	122	\$976.00 <u>\$1193.92</u>	\$1,005.00 <u>\$1241.68</u>	\$1,036.00 <u>\$1291.35</u>	\$1,066.00 <u>\$1343.00</u>	\$1,098.00 <u>\$1396.72</u>	\$1,131.00 <u>\$1452.59</u>
Snoqualmie Ridge Joint Committee	16	\$128.00 <u>\$156.80</u>	\$132.00 <u>\$163.07</u>	\$136.00 <u>\$169.59</u>	\$140.00 <u>\$176.37</u>	\$144.00 <u>\$183.42</u>	\$148.00 <u>\$190.76</u>
Venture Corporation	16	\$128.00 <u>\$156.80</u>	\$132.00 <u>\$163.07</u>	\$136.00 <u>\$169.59</u>	\$140.00 <u>\$176.37</u>	\$144.00 <u>\$183.42</u>	\$148.00 <u>\$190.76</u>
Bandera Murray/Franklin	4	\$32.00 <u>\$39.20</u>	\$33.00 <u>\$40.77</u>	\$34.00 <u>\$42.40</u>	\$35.00 <u>\$44.10</u>	\$36.00 <u>\$45.86</u>	\$37.00 <u>\$47.69</u>
TOTAL	755.00	\$6,040.00 <u>\$7,390.88</u>	\$6,221.00 <u>\$7,686.52</u>	\$6,410.00 <u>\$7,993.98</u>	\$6,599.00 <u>\$8,313.736</u>	\$6,795.00 <u>\$8,646.26</u>	\$6,999.00 <u>\$8,992.11</u>

2. There shall be added to the base rate a volume rate per 100 cubic feet as follows:

Rate	<u>2021</u> <u>2025</u>	<u>2022</u> <u>2026</u>	<u>2023</u> <u>2027</u>	<u>2024</u> <u>2028</u>	<u>2025</u> <u>2029</u>	<u>2026</u> <u>2030</u>
Per 100 cubic feet	\$3.03 <u>\$3.71</u>	\$3.12 <u>\$3.86</u>	\$3.21 <u>\$4.01</u>	\$3.31 <u>\$4.17</u>	\$3.41 <u>\$4.34</u>	\$3.51 <u>\$4.51</u>

M. Rates for bulk customers shall be based upon the volume of water delivered to the customer’s reservoir.

1. In the case of the Eagle Lake Reservoir at the Snoqualmie Ridge Golf Course, which also serves as the reservoir for reclaimed and/or raw water for the municipal distribution system for retail customers, the rate shall be based upon the difference between the amount of water delivered to the reservoir and the amount of water supplied from the municipal pump station at Eagle Lake to retail customers.

2. The rate for bulk customers shall be a volume rate as follows:

Rate	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
Per 100 cubic feet	\$0.89	\$0.92	\$0.95	\$0.98	\$1.01	\$1.04
	\$1.10	\$1.14	\$1.19	\$1.24	\$1.29	\$1.34

Section 4. Section 13.10.050 Amended. Section 13.10.050 of the Snoqualmie

Municipal Code is hereby amended and adopted to read as follows:

13.10.050 Rates and charges.

The following monthly stormwater rates and charges are hereby imposed:

A. Except as provided in subsection B of this section, the following monthly storm water rates per equivalent service unit (ESU) are hereby imposed for all developed properties within the corporate limits of the city:

Rate	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
Per ESU	\$24.12	\$25.35	\$26.64	\$28.57	\$29.43	\$30.93
	\$30.00	\$31.50	\$33.08	\$34.73	\$36.47	\$38.29

Section 5. Corrections by City Clerk or Code Reviser. Upon approval of the City Attorney, the City Clerk and the code reviser are authorized to make necessary corrections to this ordinance, including the correction of clerical errors; references to other local, state or federal laws, codes, rules, or regulations; or ordinance numbering anti section/subsection numbering.

Section 6. Severability. If any section or provision of this Ordinance is later determined to be void, preempted, or otherwise invalid or unenforceable in its entirety or with respect to any person or class of persons, such determination shall not affect the validity or enforceability of the other provisions of this Ordinance, which shall remain in full force and effect to the maximum extent permitted under law.

Section 7. Effective Date. This Ordinance shall take effect five days after its passage and publication as provided by law.

PASSED by the City Council of the City of Snoqualmie, Washington this 14th day of April 2025.

Katherine Ross, Mayor

ATTEST:

APPROVED AS TO FORM:

Deana Dean, City Clerk

Dena Burke, City Attorney

Council Agenda Bill

AB Number

AB25-044

Agenda Bill Information

Title*

Yakima County Jail Interlocal Agreement

Action*

Motion

Council Agenda Section

Committee Report

Council Meeting Date*

03/17/2025

Staff Member

Gary Horejsi

Department*

Police

Committee

Public Safety

Committee Date

03/17/2025

Exhibits

Packet Attachments - if any

City of Snoqualmie 2025 Contract Draft.doc

171KB

Summary

Introduction*

Brief summary.

The City of Snoqualmie would like to enter into an Interlocal Agreement with the Yakima County Department of Corrections for Jail for services. The City of Snoqualmie is seeking cost effective services for long-term commitments for both male and female inmates.

Proposed Motion

Move to authorize the Mayor to sign an Interlocal Agreement with Yakima County Jail.

Background/Overview*

What was done (legislative history, previous actions, ability to hyperlink)

With jail costs rising each year, the Snoqualmie Police Department, has been looking for less costly long-term confinement jail options. In doing so, the City of Snoqualmie and the Yakima County Department of Corrections desire to continue an Interlocal Agreement ("ILA") for the provision of jail services to the City of Snoqualmie. The proposed ILA provides for long-term post sentencing confinements (i.e., sentences greater than 30 days). The Yakima County Department of Corrections will provide transportation from the Issaquah Jail or South Correction Entity ("SCORE") or mutually agreed

upon destination at no extra cost to the City Snoqualmie. This ILA may be terminated at any time by the City of Snoqualmie or the Yakima County Department of Corrections. The current rates for confinement at the Yakima County Department of Corrections facility are:

Rate in 2025

• Non-guaranteed rate: \$125.00

• Intensive Management Inmates (IMI) who have serious medical, mental health or behavioral conditions may require special housing or treatment, as determined by Yakima County will be housed at a rate of \$172.92.

Below is a breakdown of the City's current contracts for jail services as a comparison.

Jail Provider	Booking Fee	Daily Fee	Daily Mental Health Services Provided
City of Issaquah	\$20.00	\$150.00	No
Sunnyside Jail	\$0.00	\$68.99	Yes
King County	\$293.28	\$273.39	Yes
SCORE	\$65.00	\$204.97	Yes

Analysis*

This new interlocal agreement provides an additional resource for long term commitments and helps managed fiscal responsibilities due to the rising cost of jail fees.

Budgetary Status*

This action will reduce expenditures.

Fiscal Impact

Amount of Expenditure	Amount Budgeted	Appropriation Requested
	\$3,856,685.00	\$0.00

Budget Summary

Administration recommends approving the Yakima County Department of Corrections ILA. Expenditures under this ILA were not specifically incorporated within the 2025-26 Biennial Budget as part of the Snoqualmie Police Department services (General Fund #001). However, if the city were to utilize Yakima County Jail services instead of Issaquah, SCORE, or King County it would save approximately 17-46% on the daily fee. Booking fees listed above would represent additional savings, as the Yakima County ILA does not include a booking fee.

Fiscal Impact Screenshot

Item 13.

AGREEMENT FOR INMATE HOUSING 2025

THIS INTERLOCAL AGREEMENT FOR INMATE HOUSING (hereinafter "Agreement") is made and entered into by and between the City of Snoqualmie, hereinafter referred to as **City** and the Yakima County Department of Corrections, hereinafter referred to as **Yakima County**.

WHEREAS, Chapters 39.34 and 70.48 RCW authorize the County to enter into a contract for inmate housing; and

WHEREAS, The City desires to transfer custody of certain inmates to Yakima County to be housed in Yakima County's corrections facilities during those inmates' confinement, and to compensate Yakima County for housing such inmates; and

WHEREAS, Yakima County desires to house inmates who would be otherwise in the City custody on the terms agreed herein.

NOW, THEREFORE, in consideration of the mutual covenants, conditions, and promises contained herein, the parties hereto mutually agree as follows:

1. **Purpose.** The purpose and intent of this Agreement is to establish the terms under which Yakima County will house City inmates.
2. **Definitions.**

Business day means Monday through Friday excluding Yakima County standard holidays.

Committing Court means the court that issued the order or sentence that established City of Snoqualmie custody of a City of Snoqualmie Inmate.

Detainer means a legal order authorizing or commanding another agency a right to take custody of a person.

City Inmate or "Inmate" means a person subject to City of Snoqualmie custody who is transferred to Yakima County custody under this Agreement

3. **General Provisions.** Yakima County shall accept City Inmates according to the terms of this Agreement and shall provide housing, care, and custody of those City Inmates in the same manner as it provides housing, care and custody to its own inmates.

Yakima County shall manage, maintain, and operate its corrections facilities in compliance with all applicable federal, state, and local laws and regulations.

4. **Right to Refuse or Return Inmate.** To the greatest extent permitted by law, Yakima County shall have the right to refuse to accept a City Inmate or to return a City Inmate to City of Snoqualmie, if the Inmate has a current illness or injury that is listed in **Attachment A - Medical Acceptability** or requires to be housed in special housing for behavior problems and/or medical or mental health concerns. Yakima County shall provide notice to the City at least one business day prior to transport.

5. **Inmate Transport. County Transported:** Yakima County shall transport Inmates to and from Yakima County's corrections facilities except when weather or other conditions beyond Yakima County's control prevent transport. **Inmate transport dates will be determined by the number of inmates the City has housed with Yakima County.**

Yakima County will pick up and drop off Inmates at a mutually agreed upon destination. In the event the City wishes Yakima County to pick up and/or drop off a City Inmate at another detention or correction facility, the City shall notify Yakima County of the location of the Inmate for pick up and/or drop off.

The City shall provide a written inmate transport list to Yakima County the business day prior to transport. At the time of scheduling transport, if possible, but no later than transport pickup, The City shall provide to Yakima County the warrant or court order detaining or committing the Inmate, as well as any order that specifies the Inmate's next court date or sentence to confinement.

The City shall provide a complete copy of each Inmate's records in its possession to Yakima County prior to transferring custody of the Inmate to Yakima County. Yakima County will not assume custody of any City Inmate without a warrant or court order that commits the Inmate to confinement.

City Transported: The City will provide Yakima County a written transport list to Yakima County the business day prior to delivery. At the time of delivery, The City shall provide Yakima County the warrant or court order detaining or committing the inmate as well as any order that specifies the Inmate's next court date or sentence to confinement.

The City shall provide a complete copy of each Inmate's records in its possession to Yakima County prior to transferring custody of the Inmate to Yakima County. Yakima County will not assume custody of any inmate without a warrant or court order that commits the Inmate to confinement.

6. Inmate Records. The City shall provide all medical records in its possession to Yakima County's transport officers prior to the Inmate's departure from the City's detention or designated detention facility. In the event the Inmate is transported by the City, The City shall provide all medical records in its possession to Yakima County's booking officer. In the event additional information is requested by Yakima County regarding a particular Inmate, Yakima County and the City will mutually cooperate to provide the additional information needed.

7. Inmate Property. Yakima County shall accept and transport Inmate property in accordance with **Attachment B – Property** and shall be responsible only for inmate property actually delivered into County possession. Yakima County shall hold and handle each Inmate's personal property in the same manner it holds and handles property of other County inmates. In the event a City Inmate is being transported from the City's designated detention or correction facility, it will be the responsibility of the City to dispose of the Inmate's property not delivered and accepted into County possession. When returning Inmates to the City, Yakima County shall transport Inmate property according to the provisions of Attachment B – Property, and it shall be the responsibility of Yakima County to dispose of any of the Inmate's property not transported with the Inmate.

8. Booking. Inmates shall be booked pursuant to Yakima County's booking policies and procedures. Inmates transported by the City that are not acceptable at booking, will be the responsibility of the City to transport back to the City.

Pursuant to RCW 70.48.130, and as part of the booking procedure, the Department of Corrections shall obtain general information concerning the Inmate's ability to pay for medical care, including insurance or other medical benefits or resources to which a City Inmate is entitled. The information is to be used for third party billing.

Yakima County and the City will attempt to develop a process at the City's detention facilities for pre-booking Inmates who are being transferred to the custody of Yakima County.

9. Classification. Inmates shall be classified pursuant to Yakima County's classification policies and procedures, and within the sole discretion and judgment of Yakima County. The City shall provide information identified in **Attachment C – Classification**, of this Agreement.

10. Housing. Inmates shall be assigned to housing pursuant to Yakima County's policies and procedures, and within the sole discretion and judgment of Yakima County. Provided however, that generally, if a City Inmate's classification qualifies him/her to be housed in the Yakima County Corrections Center, and there is a bed available at the Yakima County Corrections Center, the Inmate shall be housed in the Yakima County Corrections Center. The Yakima County Corrections Center is currently closed, however should it reopen, this article will be utilized. Exceptions to this general provision include circumstances such as: 1) No women are housed at the Yakima County Corrections Center; 2) Inmates assigned to certain work crews must be housed in the Main Jail or Annex; 3) Certain programs are available only to Inmates housed in the Main Jail or Annex; 4) Inmates who will be housed for less than one week will usually be housed in the Main Jail or Annex.

11. Inmate Work Programs. Yakima County may assign Inmates to work programs such as inside and outside work crews, kitchen and facility duties, and other appropriate duties.

12. Health Care. Yakima County shall provide in-facility medical care commonly associated with county corrections operations as guided by American Correctional Association or National Commission on Correctional Health Care standards.

Inmates shall be responsible for co-payment for health services according to County policy. The City shall not be responsible to Yakima County for Inmate co-payments. No Inmate shall be denied necessary health care because of an inability to pay for health services.

Yakima County shall notify the City's designee(s) via e-mail or fax if a City Inmate requires medical or dental treatment at an outside medical or health care facility. The City shall be responsible to promptly notify Yakima County of any changes in its designee(s).

The City shall pay for all medical, mental health, dental or any other medical services that are required to care for City Inmates outside YCDOC facilities. Except, Yakima County shall bear the expense of any such medical care necessitated by improper conduct of Yakima County, or of its officers or agents.

Yakima County shall notify the City as soon as reasonably possible before the Inmate receives medical and/or dental treatment outside of YCDOC facilities. The City acknowledges that such notice may not be reasonably possible prior to emergency care. Lack of prior notice shall not excuse the City from financial responsibility for related medical expenses and shall not be a basis for imposing financial responsibility for related medical expenses on Yakima County.

Outside medical expenses for Inmates housed for more than one jurisdiction shall be divided equally among those jurisdictions.

13. Inmate Discipline. Yakima County shall discipline Inmates according to the same policies and procedures under which other County inmates are disciplined. However, nothing contained herein shall be construed to authorize the imposition of a type of discipline that would not be imposed on a comparable County inmate, up to and including the removal of earned early release credits as approved by the City.

14. Removal from County Facilities. Except for work programs or health care, and during emergencies, Inmates shall not be removed from County facilities without written authorization from the City or by the order of any court having jurisdiction. Other jurisdictions may "borrow" a City Inmate only according to the provisions of **Attachment D – Borrowing**. In the event of the Inmate's emergency removal, Yakima County shall notify the City by email or fax as soon as reasonably possible. No early release or alternative to incarceration, including furloughs, home detention, or work release shall be granted to any Inmate without written authorization by the committing court.

15. Visitation. Yakima County shall provide scheduled visitation for attorneys, spouses, family, and friends of Inmates. Such visitation may be accomplished as provided in Section 24 of this Agreement.

16. Inmate-Attorney Communication. Confidential telephones or visitation rooms shall be available to inmates to communicate with their attorneys.

17. Inmate Accounts. Yakima County shall establish and maintain an account for each Inmate. Yakima County shall ensure family members and others have a reasonable process to add funds to a City Inmate's account,

Upon returning custody of a City Inmate to the City, Yakima County shall transfer the balance of that Inmate's account that is not subject to charges, to the Inmate or to the City in the form of a check or a debit card in the name of the Inmate.

In the event Yakima County contracts with a company/business that furnishes technology for wireless inmate account crediting (such as Keefe or JPAY) the City may allow Yakima County (or County's contracted representative) to install the equipment necessary for use of the system. The City shall not be financially responsible for any aspect of the system, including but not limited to installation or maintenance costs. The City shall not receive any compensation or profits for such a system.

18. Detainers. Inmates in a "Detainer" status shall be handled according to **Attachment E – Detainers**.

19. Releases. The City shall be responsible for computing and tracking all sentence time calculations, good time, court dates and release dates. Inmates will be released in accordance with **Attachment F – Inmate Release**.

Yakima County shall not transfer custody of a City Inmate housed pursuant to this Agreement to any party other than the City, except as provided in this Agreement or as directed by the City.

20. Escape. If a City Inmate escapes Yakima County custody, Yakima County shall notify the City as soon as reasonably possible. Yakima County shall use all reasonable efforts to pursue and regain custody of any escaped City Inmates and shall assume all costs connected with the recapture of the City Inmate.

21. Death. If a City Inmate dies in Yakima County custody, Yakima County shall notify the City as soon as reasonably possible. The Yakima County Coroner shall assume custody of the City Inmate's body. Unless another agency becomes responsible for investigation, YCDOC shall investigate and shall provide the City with a report of its investigation. The City may participate in the investigation. If another agency becomes responsible for investigation, YCDOC shall act

as liaison or otherwise facilitate the City's communication with and receipt of reports from the other agency.

The City shall provide Yakima County with written instructions regarding the disposition of the City Inmate's body. The City shall pay for all reasonable expenses for the preparation and transport of the body. The City may request in writing that Yakima County arrange for burial and all matters related or incidental thereto and the City shall be responsible for all costs associate with this request. Except, Yakima County shall bear such expenses necessitated by improper conduct of County, or its officers or agents.

22. Reporting Requirements. Ordinarily on business days, Yakima County will deliver the following reports to the City:

Housing Report – a report detailing which City inmates are housed at the Yakima County Corrections Center.

Custody Report – a report of total inmate populations confined at all YCDOC facilities. It includes current and historical safety and population data.

Special Housing Report – Identifies City inmates who are in special housing assignments.

23. The City's Right of Inspection. The City shall have the right, upon reasonable advance notice, to inspect County correction facilities where City Inmates are housed at reasonable times. During such inspections, The City may interview its Inmates and review its Inmates' records. The City shall have no right to interview inmates housed for other jurisdictions or to review their medical records unless it is properly authorized to do so by the inmate or the other jurisdiction.

24. Technology. Yakima County and the City may each permit the other continuous access to its computer database regarding all City Inmates housed by Yakima County. This continuous access feature may be accomplished through a computer link between a computer(s) designated by the City and appropriate computer(s) of Yakima County.

By separate mutual agreement, Yakima County and the City may provide video conference capabilities for personal visiting, professional visiting, pre-trial conferences, arraignments, and other court and conferencing needs.

25. Bed Rate. In consideration of Yakima County's commitment to house City Inmates, the City shall pay Yakima County based on the rates identified in the **Rate Attachment Sheet** of this Agreement.

The Bed Rate includes all in-facility medical, dental (if available), and mental health services. In the event an inmate requires out of facility medical, dental or mental health services, the City shall be responsible for the cost of the services.

Yakima County shall not charge a booking fee in connection with housing City Inmates.

The City may purchase additional beds, as available, at the then existing bed rate; however, Yakima County shall have the right to refuse to accept custody of or house inmates in excess of the City's minimum bed commitment.

The Daily Fee for inmates housed for more than one jurisdiction shall be divided equally among those jurisdictions.

This daily rate is established for 2025. Yakima County reserves the right to increase the daily rate with the understanding that they will provide the City ninety (90) days written notification prior to said increase.

26. Billing and Payment. Yakima County shall provide the City with monthly statements itemizing the name of each City Inmate, the number of days of housing, including the date and time booked into Yakima County and date and time released from Yakima County and itemization of any additional charges including a description of the service provided, date provided and reason for service.

Yakima County shall provide said statement for each month on or about the 10th day of the following month. Payment shall be due to Yakima County within (30) days from the billing date. Yakima County may bill the City electronically. Payments not received by the 30th day shall bear interest at the rate of 1% per month until payment is received.

The Daily Fee for City Inmates housed for more than one jurisdiction shall be divided equally among those jurisdictions.

27. Duration of Agreement. This Agreement will renew annually for up to five (5) years unless there is written notification from one party to the other that they wish to terminate the contract at the end of the current calendar year. Such notification will be sent to the receiving party no later than October 1st of the current year.

28. Independent Contractor. In providing services under this Agreement, Yakima County is an independent contractor and neither it nor its officers, nor its agents nor its employees are employees of the City for any purpose, including responsibility for any federal or state tax, industrial insurance, or Social Security liability. Neither shall the provision of services under this Agreement give rise to any claim of career service or civil service rights, which may accrue to an employee of the City under any applicable law, rule or regulation. Nothing in this Agreement is intended to create an interest in or give a benefit to third persons not signing as a party to this Agreement.

29. Hold Harmless, Defense, and Indemnification. Yakima County shall hold harmless, defend, and indemnify the City, its elected officials, officers, employees, and agents from and against any and all suits, actions, claims, liability, damages, judgments, costs and expenses (including reasonable attorney's fees) (also including but not limited to claims related to false arrest or detention, alleged mistreatment, injury, or death of any City Inmate, or loss or damage to City Inmate property while in County custody) that result from or arise out of the acts or omissions of County, its elected officials, officers, employees, and agents in connection with or incidental to the performance or non-performance of Yakima County's services, duties, and obligations under this Agreement.

The City shall hold harmless, defend, and indemnify Yakima County, its elected officials, officers, employees, and agents from and against any and all suits, actions, claims, liability, damages, judgments, costs and expenses (including reasonable attorney's fees) (also including but not limited to claims related to false arrest or detention, alleged mistreatment, injury, or death of any City Inmate, or loss or damage to City Inmate property while in County custody) that result from or arise out of the acts or omissions of the City, its elected officials, officers,

employees, and agents in connection with or incidental to the performance or non-performance of the City's services, duties, and obligations under this Agreement.

In the event the acts or omissions of the officials, officers, agents, and/or employees of both the City and Yakima County in connection with or incidental to the performance or non-performance of the City's and/or Yakima County's services, duties, and obligations under this Agreement are the subject of any liability claims by a third party, The City and Yakima County shall each be liable for its proportionate share of fault in any resulting suits, actions, claims, liability, damages, judgments, costs and expenses and for their own attorney's fees.

Nothing contained in this Section, or this Agreement shall be construed to create a right in any third party to indemnification or defense.

Yakima County and the City hereby waive, as to each other only, their immunity from suit under industrial insurance, Title 51 RCW. This waiver of immunity was mutually negotiated by the parties hereto.

The provisions of this section shall survive any termination or expiration of this Agreement.

30. Insurance. Yakima County and the City shall provide each other with evidence of insurance coverage, in the form of a certificate or other competent evidence from an insurance provider, insurance pool, or of self-insurance sufficient to satisfy the obligations set forth in this Agreement.

Yakima County and the City shall each maintain throughout the term of this Agreement coverage in minimum liability limits of one million dollars (\$1,000,000) per occurrence and two million dollars (\$2,000,000) in the aggregate for its liability exposures, including comprehensive general liability, errors and omissions, auto liability and police professional liability. The insurance policy shall provide coverage on an occurrence basis.

31. Termination.

A. Mutual Agreement: This Agreement may be terminated by mutual written consent between Yakima County and the City with ninety (90) days written notice to the other party and to the State Office of Financial Management as required by RCW 70.48.090 stating the grounds for said termination and specifying plans for accommodating the affected City Inmates.

B. Imperiling Conditions: The City shall have the right to terminate this Agreement where: 1) conditions and/or circumstances at Yakima's facilities present an imminent risk of serious injury or death to City Inmates [Imperiling Conditions]; 2) The City has sent Yakima County written notice by certified mail, return receipt requested describing with reasonable specificity the Imperiling Conditions; and 3) Yakima County has failed to cure the Imperiling Conditions within a reasonable period of time, which, unless the parties agree in writing to a longer period, shall be no more than 30 days after Yakima County receives the City's notice. Termination under this provision shall be effective if and when: 1) after at least 30 days, Yakima County has not cured the Imperiling Condition(s); and 2) The City has removed its Inmates; and 3) The City has given Yakima County formal written notice of final termination under this provision. After Termination under this provision the City shall have no further financial obligations under this Agreement.

C. Material Breach: Either party shall have the right to terminate this Agreement if: 1) the other party is in material breach of any term of this Agreement; 2) the terminating party has sent the breaching party written notice of its intent to terminate this Agreement under this

section by certified mail, return receipt requested describing with reasonable specificity the basis for the termination; and 3) the breaching party has failed to cure the breach within ninety (90) days, unless the parties agree in writing to a longer cure period. Termination shall be effective upon, and the City shall have no further financial obligations under this Agreement from the date of removal of its Inmates from the Yakima Facility or County's receipt of final notice that the City is terminating the Agreement after the expiration of the cure period, whichever occurs last.

32. Real or Personal Property. It is not anticipated that any real or personal property will be acquired or purchased by the parties solely because of this Agreement.

33. Equal Opportunity. Neither party shall discriminate against any person on the grounds of race, creed, color, religion, national origin, sex, age, marital status, political affiliation or belief or the presence of any sensory, mental or physical handicap in violation of any applicable federal law, Washington State Law Against Discrimination (RCW chapter 49.60) or the Americans with Disabilities Act (42 USC 12110 et seq.). In the event of the violation of this provision, the other party may terminate this Agreement immediately.

34. Assignment. This Agreement, or any interest herein, or claim hereunder, shall not be assigned, or transferred in whole or in part by Yakima County to any other person or entity without the prior written consent of the City. In the event that such prior written consent to an assignment is granted, then the assignee shall assume all duties, obligations, and liabilities of Yakima County stated herein.

35. Non-Waiver. The failure of either party to insist upon strict performance of any provision of this Agreement or to exercise any right based upon a breach thereof or the acceptance of any performance during such breach shall not constitute a waiver of any right under this Agreement.

36. Severability. If any portion of this Agreement is changed per mutual agreement or any portion is held invalid, the remainder of the Agreement shall remain in full force and effect.

37. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington. Any actions, suit, or judicial or administrative proceeding for the enforcement of this Agreement shall be brought and tried in the Federal or Superior Court for the State of Washington.

38. Approval and Filing. Each party shall approve this Agreement by resolution, ordinance or otherwise pursuant to the laws of the governing body of each party. The attested signatures of the City, Manager or Mayor and the Yakima County Commissioners below shall constitute a presumption that such approval was properly obtained. A copy of this Agreement shall be filed with the Yakima County Auditor's Office pursuant to RCW 39.34.040.

39. General Provisions. Unless otherwise agreed in writing executed by both parties, on and after December 1, 2023, and so long as this Agreement remains in effect, this document constitutes the entire Agreement between the City and Yakima County under which Yakima County houses City Inmates, and no other oral or written agreements between the parties shall affect this Agreement.

No changes or additions to this Agreement shall be valid or binding upon either party unless such change or addition be in writing and executed by both parties.

Yakima County shall not delegate its duties pertaining to housing City Inmates without the written consent of the City, which consent shall not be withheld unreasonably.

Any provision of this Agreement that is declared invalid or illegal shall in no way affect or invalidate any other provision.

In the event Yakima County or the City defaults on the performance of any terms of this Agreement and files a lawsuit, the prevailing party shall be entitled to an award of its reasonable attorney fees, costs and expenses.

This Agreement may be executed in any number of counterparts.

40. Notices. Unless stated otherwise herein, all notices and demands shall be in writing and sent or hand-delivered to the parties to their addresses as follows:

TO CITY OF SNOQUALMIE: Police Chief
38624 SE River St/P.O. Box 987
Snoqualmie, WA 98065

TO YAKIMA COUNTY: Jeremy Welch, Director
Yakima County Department of Corrections
111 North Front Street
Yakima, WA 98901

Alternatively, to such other addresses as the parties may hereafter designate in writing. Notices and/or demands shall be sent by registered or certified mail, postage prepaid, or hand - delivered. Such notices shall be deemed effective when mailed or hand-delivered at the addresses specified above.

CITY OF SNOQUALMIE, WASHINGTON

By: _____
Katherine Ross, Mayor

Date: _____

Attest:

By: _____
Deana Dean, City Clerk

Approved as to form:

By: _____
Dena Burke, City Attorney

ATTACHMENT A
MEDICAL ACCEPTABILITY

Yakima County shall determine the medical and mental acceptability of inmates for transport using the following excluding criteria:

1. Blood or fluid present at an open wound site or bleeding from an open wound.
2. Signs of untreated broken bones or dislocated joints.
3. Any injury or illness requiring immediate or emergency medical treatment.
4. Unconsciousness.
5. Inmates unable to stand and walk under their own power.
6. Wheelchair bound individuals.
7. Signs of alcohol toxicity and signs of current or recent use of any intoxicants.
8. Signs of alcohol and/or drug withdrawal.
9. Bed bound individuals.
10. Individuals with attached IV or requiring IV medications.
11. Individuals requiring the use of oxygen tanks.
12. AMA (Against Medical Advice) from the hospital.
13. Individuals having had major invasive surgery within the last 72 hours. Non-invasive surgery such as oral surgery, laser-eye surgery and minor surgery may be evaluated on a case by case basis.
14. Post-operative persons who have follow up appointments within the next four weeks.
15. Wounds with drainage tubes attached.
16. Persons with permanent catheters.
17. Open and/or oozing bedsores.
18. Individuals requiring nebulizers who cannot obtain one.
19. Persons with Alzheimer's, dementia, or other psychological conditions to the point where the inmate cannot perform activities of daily living ("ADL's") or who do not have the capacity to function safely within a correctional environment.
20. Persons who are diagnosed as developmentally delayed and who do not have the capacity to function safely within a correctional environment or who cannot perform ADL's.
21. Female inmates more than 5 months pregnant. Or any female inmate considered a high-risk pregnancy.
22. Persons undergoing chemotherapy and/or radiation treatment.
23. Persons undergoing dialysis.

24. Persons with the following untreated medical conditions:
 - a) Heart disease
 - b) Seizures disorders
 - c) Insulin dependent diabetes
 - d) Cancer
 - e) Asthma
 - f) Psychosis
 - g) HIV Positive or AIDS
25. Persons who are HIV positive or have AIDS and are taking anti-viral medications.
26. Persons taking Methadone, or Suboxone, a substitute for Methadone.
27. Persons who suffer from mental illness and cannot be housed in general population.
28. Persons with suicidal ideations or gestures within the past 72 hours.
29. Person, if prescribed, have not taken psychotropic medications for at least 72 hours.
30. Persons who have attempted suicide within the last 30 days.
31. Persons who have attempted suicide by overdose or ligature strangulation during current incarceration.
32. Persons displaying a current psychotic episode.
33. Persons requiring CPAP machines as prescribed must be transported with the machine.

ATTACHMENT B
PROPERTY

County transport personnel will only accept Inmate property as follows:

1. The property shall be sealed in a single property bag no larger than a common paper grocery bag.
2. Money, valuables, and medications shall be placed in a clear envelope and sealed within the Inmate's property bag.
3. Checks and documents (court, warrants, etc) shall be attached to the outside of the property bag.
4. The transporting officer shall account for the property bag and funds being transported. Yakima County Department of Corrections transport personnel will not accept or transport the following:
 - a) Backpacks, suitcases, etc.
 - b) Unpackaged food products or food products in packaging that has been opened.
 - c) Any type of weapon (includes pocketknives).
 - d) Liquids.
 - e) Any items that will not fit into the property bag.
 - f) Material deemed to be contraband.

Yakima County will limit property returned with the Inmate to the City according to these criteria.

ATTACHMENT C
CLASSIFICATION

The City shall supply Yakima County with the following Classification related information, if it known to or in possession of the City:

1. If the City Inmate has been classified to a special housing unit and/or if the City Inmate has been classified as protective custody.
2. If the City Inmate is a violent offender or has displayed violent behavior during present or past incarcerations.
3. If the City Inmate is an escape risk.

ATTACHMENT D
BORROWING

One contracting city may “borrow” another contracting city’s inmate as follows:

1. If a city requests the transport of another contracting city’s Inmate from Yakima County, the requesting city must notify each agency with rights to custody of the Inmate, and if each agency with rights to custody of the Inmate notifies Yakima County in writing (e-mail) of its approval, Yakima County shall provide the requested transport. Yakima County will complete a custody transfer form that lists all outstanding detainees. The custody transfer paperwork will accompany the inmate.
2. Once custody of the City Inmate has been transferred to another agency, it is the responsibility of the requesting agency to determine whether the City Inmate shall be returned to the custody of Yakima County, and if so, the requesting agency shall make all necessary and proper arrangements with Yakima County and any agency with rights to custody of the Inmate, for the Inmate’s return according to the terms of this Agreement.
3. Yakima County will not track the City Inmate once he or she has left Yakima County’s facility.
4. If the Inmate is returned to the custody of Yakima County, the requesting city shall provide Yakima County with sentencing/charge information. The city shall supply all pre-sentence, and post-sentence paperwork from agreeing agencies that authorized the borrowing of the Inmate. This will aid Yakima County in determining split billing and release dates.
5. If the agency requesting to borrow the City Inmate is not a “Contracting Agency,” the requesting agency will be responsible to make all transport arrangements including all legal paperwork for the transport with the city of jurisdiction.
6. Yakima County will transport City Inmate only to the originating City of this Agreement.
7. Inmates transported by the City, cannot be borrowed out of YCDOC.

ATTACHMENT E

This attachment only applies to Inmates transported by the YCDOC.

WARRANTS/OTHER COURT ORDERS

1. The following shall apply to City Inmates who are subject to warrants from other jurisdictions or to other court orders for confinement or detainers. When receiving a City Inmate, Transport Officers shall review all paperwork provided by the City for all grounds to hold the Inmate and ensure that this information is entered into Yakima County's JMS and is routed to the Out of County Transport Section Office Specialist.
2. Prior to releasing a City Inmate, Yakima County shall check the NCIC and WACIC systems to determine if the Inmate is subject to any valid warrants or other detainers.
 - a) If the Inmate is subject to a warrant that is limited to the County of the city in this Agreement, YCDOC will, upon receiving written permission (email) from the City, transport the Inmate to the custodial agency for the jurisdiction that issued the warrant. However, Yakima County will not assume responsibility to serve any such warrants.
 - b) If the City Inmate is subject to a warrant from a western Washington jurisdiction outside the City's County, YCDOC will release the Inmate at the location determined by written (email) agreement of the YCDOC and the City under Section 5 of this Agreement.
 - c) If the City Inmate is subject to a warrant from an eastern Washington jurisdiction, YCDOC will send the Inmate to the custodial agency for that jurisdiction on the Mini-Chain.
 - d) If, upon return from YCDOC to the City, the Inmate is subject to a warrant that provides for statewide extradition, YCDOC will send the Inmate to the agency/jurisdiction that issued the warrant on the Mini-Chain.

ATTACHMENT F**INMATE RELEASE**

County transport personnel will release City Inmates as follows:

1. Inside a staffed correction or detention facility (jail).
2. Inside a staffed police agency (sally port or other secured area).
3. Outside of a Law Enforcement Agency when agency personnel, telephone access, and weather protection (lobby areas) are available to the released Inmate.
4. City Inmates for whom bail is posted, or who otherwise have a right to be released may, by signed written waiver, choose to remain in custody and return to the City by the regularly scheduled transport, or to be released to a family member or friend picking them up in Yakima.
5. Inmates transported by the City must be picked up at least 12 (twelve) hours prior to the inmate's scheduled release date and time. If the inmate is not picked up before the scheduled release time, the Inmate will be automatically scheduled to be transported, at the City's cost to include the addition of transport fees for all days served on the next available transport to the City.

Rate Attachment Sheet

YAKIMA COUNTY INMATE HOUSING AGREEMENT - 2025

Detention/Correction Rates:

Daily Housing:

In consideration of Yakima County's commitment to house City Inmates, the City/County shall pay Yakima County a base rate of \$125.00 per day per inmate.

Intensive Management Inmates (IMI) who have serious medical, mental health or behavioral conditions and require special housing or treatment, as determined by Yakima County will be housed at a rate of \$172.92.

Set Bed Agreement:

Due to a limited amount of space, should your agency wish to guarantee a certain number of beds, a set bed agreement can be initiated.

Council Agenda Bill

AB Number

AB25-045

Agenda Bill Information

Title*

Professional Services Agreement with BERK Consulting to create the City of Snoqualmie Strategic Plan

Action*

Motion

Council Agenda Section

Committee Report

Council Meeting Date*

03/24/2025

Staff Member

Mike Chambless

Department*

Administration

Committee

Finance and Administration

Committee Date

03/18/2025

Exhibits

Packet Attachments - if any

PROFESSIONAL SERVICES AGREEMENT BERK w SOW Reviewed (002).docx

84.37KB

Summary

Introduction*

Brief summary.

This action would approve the Mayor to execute a professional service agreement with BERK Consulting of Seattle to assist staff in creating the City of Snoqualmie Strategic Plan for an amount not to exceed \$100,000.

Proposed Motion

Motion to authorize the Mayor to execute the professional services agreement with BERK Consulting for an amount not to exceed \$100,000.

Background/Overview*

What was done (legislative history, previous actions, ability to hyperlink)

Strategic Planning as presented by the Municipal Research and Services Center of Washington is "the process by which leaders of an organization, such as a local government, determine what it intends to be in the future and how it will get there. It involves developing a vision for the organization's future and determining the necessary goals, priorities, and action strategies to achieve that vision."

This effort will create a strategic plan for the City using information attained through public outreach efforts, the updated General Plan, and a host of other information sources.

Our selected consultant Berk Consulting has the ability and many years of local (WA) experience developing strategic plans for both public and private agencies.

Analysis*

The City of Snoqualmie circulated a Request for Proposals (RFP) in early February. There were 9 qualified responses. A committee made up of the Mayor, 2 councilmembers, the City Administrator, and the Parks & Public Works Director. Reviewed each proposal and determined the top three submittals. The top three were invited to present to the committee and BERK Consulting was selected as a result of this process. A scope of work was negotiated and a Professional Services Agreement was created.

Budgetary Status*

Funds have already been authorized in this year's budget.

Fiscal Impact

Amount of Expenditure	Amount Budgeted	Appropriation Requested
\$100,000.00	\$4,374,673.00	\$0.00

Budget Summary

Administration recommends approving the professional service agreement with BERK Consulting totaling \$100,000. This expenditure was incorporated within the 2025-26 Biennial Budget in the Administrative Departments (General Fund #001), with \$4,374,673 being set aside for services. Currently, \$1,151,925 has been spent on services within the biennium, leaving \$3,222,748 for additional services. With the addition of the BERK Consulting agreement, the remaining Administrative Departments' biennial budget appropriation for services would be \$3,122,748. Therefore, sufficient appropriation exists within the 2025-2026 Biennial Budget to fund the contract.

Fiscal Impact Screenshot

Administrative Services (#001)

2025-2026 Biennial Budget	
Beginning Budget	\$ 4,374,673
Expenditures	\$ (1,151,925)
Outstanding Contract Value (Previously Approved)	\$ -
Current Available Budget	\$ 3,222,748
Value of this Expenditure (AB25-045)	\$ (100,000)
Available Budget after AB25-045	\$ 3,122,748

CITY OF SNOQUALMIE
AGREEMENT FOR CONSULTANT SERVICES
Contract Title: Strategic Plan
Contract #: SP-1

THIS AGREEMENT made and entered into by and between the CITY OF SNOQUALMIE, a Washington municipal corporation (the "City"), and BERK Consulting Inc, a Washington Profit Corporation ("Consultant") is dated this 24th day of March 2025.

Consultant Business: **BERK CONSULTING, INC.**
Consultant Address: **2200 6TH AVE STE 1000,
SEATTLE, WA, 98121-1859, UNITED STATES**

Consultant Phone: 206-324-8760

Contact Name: Trish Raysor

Contact e-mail: billing@berkconsulting.com

UBI Number:**601 219 609**

Authorized City Representative for this contract: Mike Chambless City Administrator

WHEREAS, the City desires develop its inaugural Citywide Strategic Plan;

WHEREAS, public convenience and necessity require the City to obtain the services of a consultant with expertise in the area of developing strategic plan; and

WHEREAS, the City finds that Consultant is qualified to perform and is experienced in performing the required services; and

WHEREAS, the city desires to engage the Consultant to develop its inaugural Citywide Strategic Plan.

NOW, THEREFORE, the parties herein do mutually agree as follows:

1. Employment of Consultant.

A. The City retains the Consultant to provide the services described in "Exhibit A" (the "Work"). Any inconsistency between this Agreement and the Scope of Work shall be resolved in favor of this Agreement. The Consultant shall perform the Work according to the terms and conditions of this Agreement.

B. The City may revise the Work and the compensation only by a written Change Order signed by the authorized City representative that shall become a part of this Agreement.

The project manager(s) of the Work shall be Mike Chambless City Administrator. The project manager(s) shall not be replaced without the prior written consent of the City.

C. Work shall commence when the City issues a notice to proceed and it shall be completed no later than December 1, 2025, unless the completion date is extended in writing by the City.

2. Compensation.

A. The total compensation to be paid to Consultant, including all services and expenses, shall not exceed \$ 100,000 as shown on Exhibit A, which shall be full compensation for the Work. Consultant shall notify the City when its requests for payment reach eighty-five percent of the total compensation.

B. The Consultant shall be paid in such amounts and in such manner as described in Exhibit B.

C. Consultant shall be reimbursed for Eligible Expenses actually incurred. "Eligible Expenses" means those types and amounts of expenses that are approved for reimbursement by the City in writing before the expense is incurred. If travel and/or overnight lodging is authorized, Consultant shall lodge within the corporate limits of City.

3. Request for Payment.

A. Not more than once every thirty days the Consultant shall file its request for payment, accompanied by evidence satisfactory to the City justifying the request for payment, including a report of Work accomplished and tasks completed, and an itemization of Eligible Expenses with copies of receipts and invoices.

B. All requests for payment should be sent to

City of Snoqualmie
 Attn: Mike Chambless, City Administrator
 38624 SE River Street
 P.O. Box 987
 Snoqualmie, WA 98065

4. Work Product.

A. The Consultant shall submit all reports and other documents specified in Exhibit A according to the schedule established in Exhibit A. If, after review by the City, the information is found to be unacceptable, Consultant, at its expense, shall expeditiously correct such unacceptable work. If Consultant fails to correct unacceptable work, the City may withhold from any payment due an amount that the City reasonably believes will equal the cost of correcting the work.

B. All reports, drawings, plans, specifications, and intangible property created in furtherance of the Work, and any intellectual property in such documents, are property of the City and may be used by the City for any purpose; provided that re-use without Consultant's permission shall be at the City's sole risk.

5. Termination of Contract. City may terminate this Agreement by sending a written notice of termination to Consultant ("Notice") that specifies a termination date ("Termination Date") at least fourteen (14) days after the date of the Notice; provided, however, that in the event of a material breach of this Agreement, termination may be effective immediately or upon such date as determined by the City in its sole discretion. For purposes of this Agreement, "material breach" is defined as misfeasance, malfeasance or violation of any criminal law, ordinance or regulation. Upon receipt of the Notice, the Consultant shall acknowledge receipt to the City in writing and immediately commence to end the Work in a reasonable and orderly manner. Unless terminated for Consultant's material breach, the Consultant shall be paid or reimbursed for all hours worked and Eligible Expenses incurred up to the Termination date, less all payments previously made; provided that work performed after date of the

Notice is reasonably necessary to terminate the Work in an orderly manner. The Notice may be sent by any method reasonably believed to provide Consultant actual notice in a timely manner

6. Assignment of Contract – Subcontractors. Consultant shall not assign this contract or sub-contract or assign any of the Work without the prior written consent of the City.

7. Indemnification.

A. To the extent provided by law and irrespective of any insurance required of the Consultant, the Consultant shall defend and indemnify the City from any and all Claims arising out of or in any way relating to this Agreement; provided, however, the requirements of this paragraph shall not apply to that portion of such Claim that reflects the percentage of negligence of the City compared to the total negligence of all persons, firms or corporations that resulted in the Claim.

B. Consultant agrees that the provisions of this paragraph 7 apply to any claim of injury or damage to the persons or property of consultant’s employees. As to such claims and with respect to the City only, consultant waives any right of immunity, which it may have under industrial insurance (Title 51 RCW and any amendment thereof or substitution therefore). THIS WAIVER IS SPECIFICALLY NEGOTIATED BY THE PARTIES AND IS SOLELY FOR THE BENEFIT OF THE CITY AND CONSULTANT.

C. As used in this paragraph: (1) “City” includes the City’s officers, employees, agents, and representatives; (2) “Consultant” includes employees, agents, representatives sub-consultants; and (3) “Claims” include, but is not limited to, any and all losses, claims, causes of action, demands, expenses, attorney’s fees and litigation expenses, suits, judgments, or damage arising from injury to persons or property.

D. Consultant shall ensure that each sub-consultant shall agree to defend and indemnify the City to the extent and on the same terms and conditions as the Consultant pursuant to this paragraph.

8. Insurance.

A. Consultant shall comply with the following conditions and procure and keep in force at all times during the term of this Agreement, at Consultant’s expense, the following policies of insurance with companies authorized to do business in the State of Washington. The Consultant’s insurance shall be rated by A. M. Best Company at least “A” or better with a numerical rating of no less than seven (7) and otherwise acceptable to the City.

1. Workers’ Compensation Insurance as required by Washington law and Employer’s Liability Insurance with limits not less than \$1,000,000 per occurrence. If the City authorizes sublet work, the Consultant shall require each sub-consultant to provide Workers’ Compensation Insurance for its employees, unless the Consultant covers such employees.
2. Commercial General Liability Insurance on an occurrence basis in an amount not less than \$1,000,000 per occurrence and at least \$2,000,000 in the annual aggregate, including but not limited to: premises/operations (including off-site operations), blanket contractual liability and broad form property damage.
3. Business Automobile Liability Insurance in an amount not less than \$1,000,000 per occurrence, extending to any automobile used by Consultant in the course of the Work. A statement by Consultant and approved by the City Administrator,

certifying that no vehicle will be used in accomplishing this Agreement, may be substituted for this insurance requirement.

4. Professional Errors and Omissions Insurance in an amount not less than \$1,000,000 per occurrence and \$1,000,000 in the annual aggregate. Coverage may be written on a claims made basis; provided that the retroactive date on the policy or any renewal policy shall be the effective date of this Agreement or prior, and that the extended reporting or discovery period shall not be less than 36 months following expiration of the policy. The City may waive the requirement for Professional Errors and Omissions Insurance whenever the Work does not warrant such coverage or the coverage is not available.
5. Each policy shall contain a provision that the policy shall not be canceled or materially changed without thirty (30) days prior written notice to the City.

Upon written request to the City, the insurer will furnish, before or during performance of any Work, a copy of any policy cited above, certified to be a true and complete copy of the original.

B. Before the Consultant performs any Work, Consultant shall provide the City with a Certificate of Insurance acceptable to the City Attorney evidencing the above-required insurance and naming the City of Snoqualmie, its officers, employees and agents as Additional Insured on the Commercial General Liability Insurance policy and the Business Automobile Liability Insurance policy with respect to the operations performed and services provided under this Agreement and that such insurance shall apply as primary insurance on behalf of such Additional Insured. Receipt by the City of any certificate showing less coverage than required is not a waiver of the Consultant's obligations to fulfill the requirements.

C. Consultant shall comply with the provisions of Title 51 of the Revised Code of Washington before commencing the performance of the Work. Consultant shall provide the City with evidence of Workers' Compensation Insurance (or evidence of qualified self-insurance) before any Work is commenced.

D. In case of the breach of any provision of this section, the City may provide and maintain at the expense of Consultant insurance in the name of the Consultant and deduct the cost of providing and maintaining such insurance from any sums due to Consultant under this Agreement, or the City may demand Consultant to promptly reimburse the City for such cost.

9. Independent Contractor. The Consultant is an independent Contractor responsible for complying with all obligations of an employer imposed under federal or state law. Personnel employed by Consultant shall not acquire any rights or status regarding the City.

10. Employment. The Consultant warrants that it did not employ or retain any company or person, other than a bona fide employee working solely for the Consultant, to solicit or secure this Agreement or pay or agree to pay any such company or person any consideration, contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, the City shall have the right either to terminate this Agreement without liability or to deduct from the Agreement price or consideration or to otherwise recover, the full amount of such consideration.

11. Audits and Inspections. The Consultant shall make available to the City during normal business hours and as the City deems necessary for audit and copying all of the Consultant's records and documents with respect to all matters covered by this Agreement.

12. City of Snoqualmie Business License. Consultant shall obtain a City of Snoqualmie business license before performing any Work.

13. Compliance with Federal, State and Local Laws. Consultant shall comply with and obey all federal, state and local laws, regulations, and ordinances applicable to the operation of its business and to its performance of the Work.

14. Waiver. Any waiver by the Consultant or the City of the breach of any provision of this Agreement by the other party will not operate, or be construed, as a waiver of any subsequent breach by either party or prevent either party from thereafter enforcing any such provisions.

15. Complete Agreement. This Agreement contains the complete and integrated understanding and agreement between the parties and supersedes any understanding, agreement or negotiation whether oral or written not set forth herein.

16. Modification of Agreement. This Agreement may be modified by a Change Order as provided in Paragraph 1, or by a writing that is signed by authorized representatives of the City and the Consultant.

17. Severability. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void, insofar as it is in conflict with said laws, the remainder of the Agreement shall remain in full force and effect.

18. Notices.

A. Notices to the City of Snoqualmie shall be sent to the following address:

City of Snoqualmie
Attn:
38624 SE River Street
P.O. Box 987
Snoqualmie, WA 98065

B. Notices to the Consultant shall be sent to the following address:

BERK Consulting
Attn: Brian Murphy
2200 Sixth Ave, Suite 1000
Seattle, WA 98121

19. Venue. This Agreement shall be governed by the law of the State of Washington and venue for any lawsuit arising out of this Agreement shall be in King County.

IN WITNESS WHEREOF, the City and Consultant have executed this Agreement as of the date first above written.

CONSULTANT: Please fill in the spaces and sign in the box appropriate for your business entity.

CITY OF SNOQUALMIE,
WASHINGTON

By: Katherine Ross
Its: Mayor
Date: _____

Corporation

[Consultant's Complete Legal Name]
By: _____
Typed/Printed Name: _____
Its: _____
Date: _____

ATTEST:

Deana Dean, City Clerk
Date:

APPROVED AS TO FORM:

Dena Burke, City Attorney
Date: _____

Exhibit A

Scope of Work

Project Kick-off and Ongoing Project Management

Project Launch Meeting. We will schedule a kick-off meeting with the City's Project Manager to identify desired project outcomes and talk through our proposed approach. Based on the kick-off meeting, we will finalize a project calendar and project workplan to be reviewed by the City's Project Manager.

Background Document Review. Core members of the BERK team will review key documents, including the 2023 National Community Survey and the recently adopted Comprehensive Plan and PROS Plan. We will familiarize ourselves with the City's Vision, Values, and Mission; its service delivery structure and budget; and current topics, including the recent Land Capacity Analysis and the status of the police services contract with North Bend.

City Council Retreat #1: Project Kick-off. We will participate in a City Council retreat on March 28 to discuss the scope of the project and Council's desired outcomes. We will introduce the City Effectiveness Assessment Framework as described below and use this structure to facilitate Council's discussion of potential topics to be addressed in the strategic planning process. This early conversation will be introduced as an exploratory discussion rather than a decision-making or direction-setting discussion.

Ongoing Project Management. We will hold regular check-in meetings with the City's Project Manager over the remainder of the project to review project status and proactively address challenges that arise.

Products

- Project calendar and workplan.
- City Council retreat materials.

Phase 1: Assessment, Engagement, and Direction Setting

Phase 1 focuses on establishing an analytic basis for planning, using BERK's City Effectiveness Assessment as a foundational framework. As described below, the results of the Assessment will be used in community, partner, and City Council engagement to 1) establish a shared understanding of the City's role and current performance; and 2) to facilitate a structured visioning and priority-setting exercise.

City Leadership Team Meetings (Up to 5). We propose using regular meetings of the City's Leadership Team to advance the analytic and planning work of the project and to generate content to be used in City Council and community engagement efforts. BERK would participate in these meetings virtually or, when appropriate, in-person.

City Effectiveness Assessment. We will draw on the expertise of BERK's interdisciplinary team to conduct a rapid assessment of the City of Snoqualmie's effectiveness in a variety of interrelated dimensions. This assessment is conducted collaboratively with City staff and described in greater detail on the following pages.

With our assessment of each dimension, a BERK team member with relevant expertise will:

- Review existing City documentation and plans.

- Consult with the appropriate member(s) of the City's leadership team.
- Benchmark the City along a spectrum of standards and best practices for comparable communities.
- Summarize strengths, challenges, threats, and opportunities for improvement, as well as potential milestones and performance metrics that could be tracked going forward.

The City Effectiveness Assessment will succinctly present opportunities for improvement or additional investment. These opportunities can be weighed against one another relative to Snoqualmie's Vision and Mission and the priorities of its residents articulated through community engagement.

Public Communications Support and Community Engagement. BERK will work with the City of Snoqualmie Public Information Officer to develop and maintain a webpage and provide regular updates via the City's E-News and social media presence. These efforts will share information about the strategic planning process, including the project purpose and key findings from the City Effectiveness Assessment, and be used to encourage participation in community engagement activities.

Community engagement activities in this phase will focus on establishing a shared understanding of the role of the City (and its partners), constraints on City capacity, and potential areas of focus in the coming years. We aim to engage diverse community members on issues related to the City by making the issue relevant, presenting information in highly accessible materials and in bite-sized chunks, building a conversation over time, and leveraging the natural social networks that exist in any community. However, we know that residents still experience engagement fatigue.

Our project budget includes \$21,990 for engagement activities. This pool of resources will be directed by an Engagement Plan to be developed in collaboration with City staff. Potential activities include the following.

- **Partner Interviews.** The BERK team could conduct interviews with key partners, such as representatives of the Snoqualmie Indian Tribe, the City of North Bend, the Snoqualmie Valley School District, the Snoqualmie Valley Human Service Coalition, and the SnoValley Chamber of Commerce. These interviews will complement engagement with City staff, policymakers, and Snoqualmie residents and business owners.
- **Community Member and Business Discussion Groups.** Discussion groups would be used to share key insights from the City Effectiveness Assessment and explore participants priorities for City services. Given results of the 2023 Community Survey, we propose that one discussion group be focused on businesses and economic development. Discussions can be held in person or virtually and we will recruit through community organizations such as the SnoValley Regional Chamber, the Historic Downtown Merchants Association, Kiwanis and Rotary, and Snoqualmie's Citizens Academy. We will discuss potential compensation or incentives with the City.
- **Online and in-person open house.** An in-person event held at City Hall or in a welcoming community venue with an online participation options. One of our best-attended, most representative engagement events was held in a local restaurant.
- **Pop-up tabling sessions** at local service providers, community gathering places, or community events, such as the Snoqualmie Library and Snoqualmie Farmer's Market.

City Council Briefings (2). We anticipate supporting or participating in two Council briefings during this phase of work to ensure that Councilmembers are well informed of our efforts and able to respond to any constituent questions and input they may receive.

Phase 1 Products

- City Leadership Team meetings materials.
- Communications and community engagement materials.
- Assessment and Engagement Summary.
- Summary of Strategic Focus.

Phase 2: Plan Development and Adoption

Council Retreat #2: Situation Assessment and Direction Setting. We propose that this phase of work begin with a second Council retreat. This event would focus on reviewing the City Effectiveness Assessment and community and partner engagement. Council would have ample time to review material in advance of this meeting so the bulk of the time could be spent identifying strategic areas of focus to incorporate in the strategic plan.

City Leadership Team Meetings (up to 3). We anticipate facilitating three meetings of the Task Force in this phase of the project. This phase will focus on reflecting on the first stage of community engagement, refining options, and moving towards consensus in Task Force recommendations.

Draft Plan Development. We will work iteratively with the City team to outline and flesh out a Draft Strategic Plan. We will order strategies by priority level and establish a phased timeline for next steps based on input from City Council, staff, and members of the public.

Public Communications Support and Public Feedback. We will coordinate with City staff as necessary and continue to support public communications. As a part of communications support, we will design opportunities for the public to provide feedback and reactions to the draft plan, such as online forums or social media polls.

City Council Work Sessions (2). We will hold two work sessions with Council during the plan development phase to iterate on and review the Draft Strategic Plan. At this session, we will also establish an Implementation Framework to guide ongoing use of the Strategic Plan and performance management.

Final Strategic Plan and Final Report to Council. The final Strategic Plan will outline the City's long-term vision, strategic priorities, and an Implementation Framework that includes phased action steps and performance measures. It will be structured for accessibility, with clear organization and visual elements that highlight key strategies while providing supporting details in appendices. This will serve as a guiding resource for City staff, Councilmembers, and community stakeholders, ensuring alignment on priorities and a shared path forward. The integrated Implementation Framework will describe how the City commits to using the Strategic Plan to guide ongoing decision making, including budget setting and departmental workplans. It will also describe the milestones and performance metrics to be tracked and communicated to the public as the Strategic Plan is implemented.

Phase 2 Products

- Council Retreat and work session materials.
- City Leadership Team meetings materials.
- Communications and community engagement materials.
- Draft and Final Strategic Plan with Implementation Framework.

Budget and Timeline

BERK will invoice monthly on a time and materials basis up to a not-to-exceed amount of \$100,000. Our estimated level of effort by person and by task is shown on the next page, with the understanding that project circumstances may require shifts across individuals and tasks, all within the not-to-exceed amount above. We will work with the City to have the Strategic Plan ready for Council adoption on November 14, 2025.

EXHIBIT B
COMPENSATION

	Brian Murphy Project Manager	Maddie Immel Co-Facilitator and Lead Analyst	Isa Hirata Engagement and Analytic Support	Finance, Economics and Land Use Planning Experts	Total Hours and Estimated Cost by Task
2025 Hourly Rate	\$260	\$190	\$160	\$190	
Project Kick-off and Ongoing Project Management					
Project Launch Meeting	2	2	2		
Background Document Review	4	4	4		
Council Retreat #1: Project Kick-off (in-person)	10	12			
Ongoing Project Management	10				
Subtotal	26	18	6	0	50 \$11,140
Phase 1: Assessment, Engagement, and Direction Setting					
City Leadership Team Meetings (up to 5, in-person and virtual)	15	15			
City Effectiveness Assessment					
Land use	2			8	
Parks and Recreation	2			4	
Housing	2			8	
Economic Development	2			8	
Fiscal	2			8	
Public Safety	2			4	
Public Communications and Engagement	2	4			
Summary Assessment	2	8	8		
Public Communications Support and Community Engagement	0	45	84	0	
City Council Briefings (2)	8	8			
Subtotal	39	80	92	40	251 \$47,660
Phase 2: Plan Development and Adoption					
Council Retreat #2: Summary Situation Assessment and Direction Setting	12	14			
City Leadership Team Meetings (up to 3, in-person and virtual)	9	9			
Draft Plan Development	14	14	10		
Public Communications Support and Public Feedback		6	20		
City Council Work Sessions (2)	14	14			
Final Strategic Plan and Final Report to Council	14	14			
Subtotal	63	71	30	0	164 \$34,670
Total Estimated Hours	128	169	128	40	465
Cost (Hours*Rate)	\$33,280	\$32,110	\$20,480	\$7,600	\$93,470
Subtotal Consultant Cost	\$93,470				
5% Contingency	\$5,000				
Project Expenses: Printing and Mileage	\$1,530				
Estimated Project Total	\$100,000				



CITY COUNCIL RETREAT - SPECIAL MEETING

Friday, March 28, 2025 @ 8:30 AM

Meadowbrook Interpretive Center

1711 Boalch Ave NW, North Bend, WA

MAYOR & COUNCIL MEMBERS

Mayor Katherine Ross

Councilmembers: Ethan Benson, Cara Christensen,
Catherine Cotton, Bryan Holloway, Jo Johnson,
Louis Washington, and Robert Wotton

Please be advised that while this is an open public meeting and the public is welcome to attend, there will be no opportunity for public comments or participation.

COFFEE AND MINGLING - 8:30 am to 9:00 am

CALL TO ORDER & ROLL CALL - 9:00 am

AGENDA APPROVAL

SPECIAL BUSINESS

1. **Strategic Plan - 9:00 am to 12:00 pm**
2. **Lunch - 12:00 pm to 1:00 pm**
3. **Afternoon Options - 1:00 pm to 4:00 pm**
 - Review of Council Priorities
 - Tour of Splashpad
 - Tour of Water Reclamation Facility
 - Other

ADJOURNMENT