



# FINANCE & ADMINISTRATION COMMITTEE

## MEETING MINUTES

### MARCH 3, 2026

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*This meeting was conducted in person at Snoqualmie City Hall and remotely using Zoom.*

**CALL TO ORDER** - Chair Jolyon Johnson called the meeting to order at 6:00 pm.

**Committee Members:** Councilmembers Jolyon Johnson, Bryan Holloway

CM Washington's absence was excused

Mayor James Mayhew was also present.

**City Staff:**

Mike Chambless, City Administrator; Dena Burke, City Attorney; Finance Director, Drew Bouta; Interim City Clerk, Robert Thrall and Andrew Jongekryg, IT Support.

**AGENDA APPROVAL** - The agenda was approved as presented

**PUBLIC COMMENTS** – There were no public comments.

**MINUTES** – The minutes dated February 18, 2026, were approved as presented.

**APPROVAL OF WARRANTS / CLAIMS** – The claims report dated March 9, 2026, was approved to move forward to the March 9, 2026, City Council meeting on the consent agenda.

#### **DISCUSSION**

2. Citizen Feedback – The Mayor led the discussion. He first went over the list of feedback from citizens. Second, he went over the tracker which covered what had and had not been addressed. Councilmembers joined the discussion and asked questions.
3. Timeline – The Mayor led the discussion. A table of the timeline for the Council vacancy was presented to the committee. Councilmembers joined the discussion to ask question and provide insight.
4. Flood Event Update – No new update was given. CM Johnson spoke on the Flood Event Town Hall.
5. Agenda Bill Protocol – The Mayor led the discussion. He went over the current policy of having the chair read the introduction, and if Council would like to have the process changed to have the administration read the introduction. Councilmembers joined the discussion and provided insight.

#### **CITY COUNCIL AGENDA REVIEW**

5. The March 9, 2026, City Council agenda was approved as amended.

#### **ADJOURNMENT**

The meeting was adjourned at 7:14pm.

*Minutes prepared by Robert Thrall, Interim City Clerk.  
Recorded meeting audio is available on the city website after the meeting.  
Minutes approved at the March 18, 2026, Finance & Administration Committee Meeting.*