



CITY COUNCIL SPECIAL MEETING MINUTES CITY COUNCIL REGULAR MEETING MINUTES OCTOBER 27, 2025

SPECIAL MEETING

CALL TO ORDER & ROLL CALL: Mayor Ross called the Roundtable Meeting to order at 6:00 pm.

City Council: Councilmembers Rob Wotton, Bryan Holloway, Louis Washington, Catherine Cotton, Cara Christensen, and Jo Johnson.

It was moved by CM Johnson, seconded by CM Christensen to excuse CM Benson's absence which passed unanimously.

Mayor Katherine Ross was also present.

City Staff: Dena Burke, City Attorney; Deana Dean, City Clerk; Danna McCall, Communications Coordinator (remote); Drew Bouta, Finance Director; Jen Hughes, Deputy Finance Director; Kyla Henderson, Senior Accountant; Janna Walker, Budget Manager; Chris Brown, Deputy Fire Chief; Robert Thrall, Legal Assistant; and Brian Mainstone, IT Systems Engineer.

AGENDA APPROVAL

It was moved by CM Washington; seconded by CM Johnson to:

Approve the agenda.

PASSED: 6-0 (Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

SPECIAL BUSINESS

1. State Auditor's Office Exit Conference for Fiscal Years 2022 and 2023. Introduction by Finance Director Bouta. Additional information provided by Deputy Finance Director Jen Hughes. Present from the State Auditor's Office were Audit Manager Haji Adams, Assistant Audit Manager June Li, and Audit Lead Zach Shelton (remote). Handout provided. Discussion led by Audit Lead Shelton who reviewed the Accountability audit for January 1, 2022 through December 31, 2023; Financial statement audit for January 1, 2022 through December 31, 2023; and Report on Compliance with Coronavirus State and Local Fiscal Recovery Funds Program Requirements for January 1, 2023 through December 31, 2023.

CM Benson appeared at 6:09 pm.

Council questions followed. Additional information provided by Audit Manager Adams, Director Bouta, and Audit Lead Shelton. Closing remarks made by Assistant Audit Manager Li. Reports will be finalized in approximately one week and posted on the State Auditor's Office website. The 2024 audit will begin immediately. Council questions followed. Responses to Council questions provided by Audit Manager Adams, Assistant Audit Manager Li, and Director Bouta. Additional information and final comments made by Deputy Director Hughes.

ADJOURNMENT – It was moved by CM Johnson and seconded by CM Washington to adjourn the Special Meeting which passed unanimously. The Special Meeting adjourned at 6:34 pm.

REGULAR MEETING

CALL TO ORDER: Mayor Ross called the Regular Meeting to order at 7:00 pm.

City Council: Councilmembers Ethan Benson, Rob Wotton, Bryan Holloway, Louis Washington, Catherine Cotton, Cara Christensen and Jo Johnson.

Mayor Katherine Ross was also present.

City Staff: Dena Burke, City Attorney; Deana Dean, City Clerk; Danna McCall, Communications Coordinator (remote); Chris Brown, Deputy Fire Chief; Fletcher Lacroix, IT Director; Drew Bouta, Finance Director; Mona Davis, Community and Economic Development Director; Jeff Hamlin, Parks and Public Works Director; Jen Hughes, Deputy Finance Director; Janna Walker, Budget Manager; Gary Horejsi, Interim Police Chief; Patrick Fry, Project Engineer (remote); Robert Thrall, Legal Assistant; and Brian Mainstone, IT Systems Engineer.

PLEDGE OF ALLEGIANCE – The pledge of allegiance was led by CM Wotton.

AGENDA APPROVAL

It was moved by CM Washington; seconded by CM Christensen to:

Approve the agenda.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

PUBLIC HEARINGS, PRESENTATIONS, PROCLAMATIONS, AND APPOINTMENTS

Proclamations

2. Proclamation 25-23 Kindness Month. Mayor Ross read the proclamation into the record. Interim Executive Director Helene Wentink of Empower Youth Network said a few words. Photos followed.

PUBLIC COMMENTS AND REQUESTS FOR ITEMS NOT ON THE AGENDA

- Catherine Cotton spoke regarding a letter published on Living Snoqualmie over the weekend.

CONSENT AGENDA

3. Approve the City Council Meeting Minutes dated October 13, 2025.
4. Approve the Claims Report dated October 27, 2025.
5. AB25-091: Traffic and Criminal Software Agreement.
6. AB25-090: Server Upgrades.
7. AB25-093: Resolution Adopting Snoqualmie Valley School District Capital Facilities Plan 2025-2030.
8. AB25-097: Storage Upgrade.

It was moved by CM Wotton; seconded by CM Holloway to:

Approve the consent agenda.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

ORDINANCES

7. AB25-074: Compost Use and Procurement Ordinance. Introduction read into the record by CM Benson.

It was moved by CM Benson; seconded by CM Washington to:

Approve Ordinance 1307 amending Snoqualmie Municipal Code Title 8 related to compost procurement.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

8. AB25-095: Ordinance Amending the Minimum Licensing Threshold for Out-of-City Businesses in SMC 5.04.015(B). Introduction read into the record by CM Holloway. Additional information provided by Finance Director Bouta. Council comments followed. This is the first reading of Ordinance 1308. The second reading and proposed adoption is scheduled for the November 10, 2025, City Council meeting.

COMMITTEE REPORTS

Public Safety Committee:

11. E-Motorcycle Ordinance Discussion. Presentation by Interim Chief Horejsi and covered the materials which were included in the agenda packet. Council questions were made throughout the presentation. Additional information provided by City Attorney Burke. This item will be brought back for an ordinance reading. Council comments followed.

Community Development Committee: There was no report.

Parks & Public Works Committee: There was no report.

Finance & Administration Committee: There was no report.

Committee of the Whole:

12. CM Holloway led the 2026 Legislative Priorities Discussion. Council feedback provided. Councilmembers to send their written suggestions to CM Holloway for the next Finance & Administration Committee and Council meeting following.

REPORTS

13. Mayor's Report. Mayor Ross provided updates on:
 - Background provided on noon hour siren and an upcoming change on November 1st with chimes from the methodist church first followed by siren.
 - Interim Chief Horejsi and the Mayor met with the Echo Glen Superintendent to learn about safety protocols and their capital improvement investments.

- The city has been awarded the 2025 Best in Governance Award as the National Champion for Excellence in the category of Natural Environment. This recognition comes from the National Community Survey™ (The NCS™) and is determined by our residents, reflecting the high value our residents place on the quality of our natural surroundings.
- November is a busy month with upcoming agenda items.

14. Commission/Committee Liaison Reports:

- CM Cotton provided updates from the SCA Public Health briefing.
- CM Christensen provided updates from the Snoqualmie Valley YMCA.

ADJOURNMENT

It was moved by CM Washington; seconded by CM Johnson to:

Adjourn the meeting.

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

The meeting was adjourned at 8:24 pm.

CITY OF SNOQUALMIE



Katherine Ross, Mayor

Attest:



Deana Dean, City Clerk