



## **PARKS & PUBLIC WORKS COUNCIL COMMITTEE & COMMITTEE OF THE WHOLE HYBRID MEETING MINUTES JULY 18, 2023**

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*This meeting was conducted in person and remotely using teleconferencing technology provided by Zoom*

### **CALL TO ORDER**

Councilmember Bryan Holloway called the meeting to order at 5:00 pm.

**Committee Members:** Councilmembers Bryan Holloway and Jo Johnson (remote) were present. Councilmember Ethan Benson requested an excused absence which was unanimously approved. Mayor Katherine Ross was also present.

#### **City Staff:**

Mike Chambless, Interim City Administrator; Jeff Hamlin, Interim Parks & Public Works Director; Deana Dean, City Clerk; Patrick Fry, Project Engineer; Andrew Jongekryg, IT Support; Drew Bouta, Budget Manager; and Janna Walker, Budget Analyst.

### **PRESENTATION**

1. Waste Management: Community Outreach and Education on Recycling presentation by Han Kirkland, Shannon Brennan and interns Katie and Martine. Committee questions and comments followed.

**PUBLIC COMMENTS** – There was no public comment.

**AGENDA APPROVAL** – The agenda was approved as presented.

### **MINUTES**

2. The minutes from the July 5, 2023, meeting were approved as presented.

### **AGENDA BILLS**

3. **AB23-096:** Amendment to Public Works Contract with Purcell Painting & Coatings for the City Hall Stairs Repair Project. Project Engineer Patrick Fry spoke to this item. Brief discussion followed. This matter is approved to move forward at the July 24, 2023, City Council Meeting consent agenda.

### **DISCUSSION**

4. Interim Parks & Public Works Director Jeff Hamlin provided the following updates:
  - a. Staffing: Parks & Public Works is down six employees although they are interviewing for the Parks Supervisor position and hope to have that filled soon. Interim City Administrator Chambless noted Community Outreach has been moved to Parks & Public Works.

- b. Project Status: Parkway Rehabilitation Project is underway for the next 2-3 weeks reconstructing ADA ramps. Paving starts in August and is expected to take approx. 3 weeks with segments of lanes closed intermittently. Mill Pond Road paving starts on Friday and Stone Quarry Road begins around the same time. Community Center Expansion scoping and contracting is expected to be presented at the next P&PW Committee meeting.

**ADJOURNMENT** - The meeting was adjourned at 5:30 pm.

*Minutes taken by Deana Dean, City Clerk.*

*Recorded meeting audio is available on the City website after the meeting.*

*Minutes approved at the August 8, 2023, Parks & Public Works Committee Meeting.*