



PARKS & PUBLIC WORKS COMMITTEE & COMMITTEE OF THE WHOLE MEETING MINUTES NOVEMBER 5, 2024

This meeting was conducted in person at Snoqualmie City Hall and remotely using Zoom.

CALL TO ORDER - Chair Ethan Benson called the meeting to order at 4:30 pm.

Committee Members: Councilmembers Ethan Benson, Bryan Holloway and Catherine Cotton were present.

Mayor Katherine Ross was also present.

City Staff:

Mike Chambless, City Administrator (remote); Deana Dean, City Clerk; Jeff Hamlin, Parks & Public Works Director; Dylan Gamble, CIP Manager; Andrew Vining, Project Engineer; Drew Bouta, Finance Director; Jen Hughes, Deputy Finance Director; Janna Walker, Budget Manager; and Jimmie Betts, IT Support.

AGENDA APPROVAL

The agenda was approved as presented.

PUBLIC COMMENTS – There were no public comments.

MINUTES

1. The minutes from October 22, 2024, were approved as presented.

AGENDA BILLS – There were no agenda bills.

DISCUSSION

2. **Utility Rate Study.** Introduction by CIP Manager Dylan Gamble. Handout provided on the combined utility projects for 2025-2030. Discussion followed. Committee questions answered by Dylan and Parks & Public Works Director Jeff Hamlin. Dylan introduced Paul Quinn (remote) from FCS Group who provided a presentation on the utility rate study cost of service update. Topics covered included an overview of rate setting process, revenue requirement summary, cost of service analysis and phase-in alternatives, bill impacts, and next steps. Discussion followed.
3. **Water Reclamation Facility Project Phase 3 Update.** Presentation by Project Engineer Andrew Vining. Topics covered included an overview of construction improvements, project schedule updates, construction progress, Basin 2 startup and commissioning, construction highlights, and next steps. Committee questions and comments followed.

4. **2025 Legislative Priorities.** Discussion led by CM Holloway with additional input provided by CM Benson and Cotton. Councilmembers were directed to send their proposed changes to CM Holloway.
5. Add On: The remaining 2024 Committee meetings are authorized to begin at 4:30 pm.

ADJOURNMENT

The meeting was adjourned at 5:54 pm.

Minutes taken by Deana Dean, City Clerk.

Recorded meeting audio is available on the City website after the meeting.

Minutes approved at the November 19, 2024, Parks & Public Works Committee Meeting.