



# FINANCE & ADMINISTRATION COUNCIL COMMITTEE & COMMITTEE OF THE WHOLE HYBRID MEETING MINUTES MARCH 19, 2024

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*This meeting was conducted in person and remotely using teleconferencing technology provided by Zoom.*

## CALL TO ORDER

Chair Bryan Holloway called the meeting to order at 6:05 pm.

**Committee Members:** Councilmembers Bryan Holloway, Cara Christensen, and Jo Johnson.

### City Staff:

Michael Chambless, City Administrator; Danna McCall, Communications Coordinator; Jeff Hamlin, Interim Parks & Public Works Director; Drew Bouta, Finance Director; Janna Walker, Budget Manager; Tami Wood, Revenue Manager; Brian Lynch, Police Chief; Gary Horejsi, Police Captain; Michael Liebetrau, Police Evidence and Records Technician; and Andy Latham, IT Support.

**AGENDA APPROVAL:** The agenda was approved as presented.

**PUBLIC COMMENTS** – There were no public comments.

## MINUTES

1. The minutes from the March 5, 2024, meeting were approved as presented.

## APPROVAL OF WARRANTS / CLAIMS

2. The claims approval report dated March 25, 2024, was approved to move forward at the March 25, 2024, City Council meeting on the consent agenda.

**AGENDA BILLS** – There were no agenda bills.

## DISCUSSION

3. Solid Waste Contract Discussion. Patrick Fry, Project Engineer, provided an update.
4. ERP Project Status Update. Drew Bouta, Finance Director, provided an update.
5. Council Open House/Town Hall Discussion.
6. Upcoming Agenda Items. Information only.

**CITY COUNCIL MEETING AGENDA REVIEW:**

7. Review Draft City Council Agenda dated March 25, 2024. The agenda was approved as amended.

**ADJOURNMENT** - The meeting was adjourned at 6:27 pm.

*Minutes taken by Danna McCall, Communications Coordinator.  
Recorded meeting audio is available on the City website after the meeting.  
Minutes approved at the April 2, 2024, Finance & Administration Committee Meeting.*