



PARKS & PUBLIC WORKS COMMITTEE & COMMITTEE OF THE WHOLE MEETING MINUTES OCTOBER 21, 2025

This meeting was conducted in person at Snoqualmie City Hall and remotely using Zoom.

CALL TO ORDER – Chair Benson called the meeting to order at 5:00 pm.

Committee Members: Councilmembers Ethan Benson, Bryan Holloway, and Catherine Cotton were present.

City Staff:

Mike Chambless, City Administrator; Dena Burke, City Attorney; Jeff Hamlin, Parks & Public Works Director; Deana Dean, City Clerk; Patrick Fry, Project Engineer; Robert Thrall, Legal Assistant; Mona Davis, Community and Economic Development Director; Jen Hughes, Deputy Finance Director; Janna Walker, Budget Manager; Drew Bouta, Finance Director; Phil Bennett, Deputy Parks & Public Works Director; and Andrew Jongekryg, IT Support.

AGENDA APPROVAL – The agenda was approved as amended, adding a discussion on Lynden trees at the end of the Discussion items.

PUBLIC COMMENTS – There were no public comments.

MINUTES

1. The minutes dated October 7, 2025, were approved as presented.

AGENDA BILLS

2. **AB25-099:** Agreement for Consultant Services with Herrera for Community Based Social Marketing Campaign - National Pollutant Discharge Elimination System (NPDES). Presentation by Project Engineer Patrick Fry. Topics covered included previous agenda bill scope, contracts for permit implementation, scope of this agenda bill, and budget. Discussion followed. Staff was given direction from Committee. This item to be brought back at the next committee meeting on November 4, 2025.

DISCUSSION

3. Snoqualmie Valley Health Lift Station Update provided by Project Engineer Patrick Fry. Consultant has the data and is reviewing the numbers. Timing is on track. Additional information provided by Director Hamlin.
4. King County Aquatics Grant Update provided by City Administrator Mike Chambless.
5. **ADD-ON:** Lynden Tree Discussion by Deputy Parks & Public Works Director Phil Bennett. Highlights included the number of Lynden trees in the city, treatments, and viable solutions. Committee questions followed.

6. Director Reports was not heard due to time constraints.

ADJOURNMENT - The meeting was adjourned at 5:58 pm.

Minutes prepared by Deana Dean, City Clerk.

Recorded meeting audio is available on the city website after the meeting.

Minutes approved at the November 4, 2025, Parks & Public Works Committee Meeting.