



# CITY COUNCIL SPECIAL MEETING MINUTES CITY COUNCIL REGULAR MEETING MINUTES August 14, 2023

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## SPECIAL MEETING

**CALL TO ORDER & ROLL CALL:** Mayor Ross called the Special Meeting to order at 6:00 pm.

**City Council:** Councilmembers Ethan Benson, Bryan Holloway, James Mayhew, Louis Washington, Cara Christensen, and Jo Johnson.

Mayor Ross was also present.

It was moved by CM Benson, seconded by CM Holloway to excuse CM Wotton's presence which was unanimously approved.

**City Staff Present:** Mike Chambless, Interim City Administrator; Deana Dean, City Clerk; Emily Arteché, Community Development Director; Jennifer Ferguson, Finance & HR Director; Drew Bouta, Budget Manager; Brian Lynch, Interim Police Chief; Danna McCall, Communications Coordinator; Mike Bailey, Interim Fire Chief; Nicole Wiebe, Community Liaison; Patrick Fry, Project Engineer; Jeff Hamlin, Interim Parks & Public Works Director; and Jimmie Betts, IT Support.

## AGENDA APPROVAL

It was moved by CM Holloway, seconded by CM Christensen to:

**Approve the agenda as amended.**

PASSED: 6-0 (Benson, Holloway, Mayhew, Washington, Christensen, Johnson)

It was moved by CM Mayhew, seconded by CM Benson to:

**Remove Executive/Closed Session from Special Meeting to regular Council Meeting.**

Brief discussion followed led by CM Holloway.

FAILED: 0-6 (Benson, Holloway, Mayhew, Washington, Christensen, Johnson)

It was moved by CM Holloway, seconded by CM Mayhew to:

**Move the Executive/Closed Session to the first item on the agenda.**

PASSED: 6-0 (Benson, Holloway, Mayhew, Washington, Christensen, Johnson)

## OUT OF ORDER

### EXECUTIVE/CLOSED SESSION

1. Closed Session pursuant to RCW 42.30.140(4)(b) for the planning or adoption of a strategy or position to be taken during the course of any collective bargaining proceedings, or reviewing the proposals made in the negotiations or proceedings lasting approximately 40 minutes. No action is anticipated to occur following conclusion of the Closed Session.

Council entered into Closed Session at 6:06 pm.

Council reconvened into Open Session at 6:47 pm.

## **SPECIAL BUSINESS**

2. Review of 2023 Q1 Quarterly Financial Report. Finance & HR Director Jen Ferguson reviewed the Q1 financial report. Brief discussion followed.

## **ADJOURNMENT**

It was moved by CM Johnson; seconded by CM Washington to:

**Adjourn the Special Meeting.**

PASSED: 6-0 (Benson, Holloway, Mayhew, Washington, Christensen, Johnson)

Special Meeting ended at 6:59 pm.

## **REGULAR MEETING**

**CALL TO ORDER:** Mayor Ross called the Regular Meeting to order 7:00 pm

### **City Council:**

Mayor Katherine Ross, Councilmembers Ethan Benson, Rob Wotton, Bryan Holloway, James Mayhew, Louis Washington, Cara Christensen, and Jolyon Johnson were present.

### **City Staff:**

Mike Chambless, Interim City Administrator; David Linehan, Interim City Attorney; Jen Ferguson, Finance and HR Director; Deana Dean, City Clerk; Jeff Hamlin, Interim Parks and Public Works Director; Patrick Fry, Project Engineer; Brian Lynch, Interim Police Chief; Emily Arteche, Community Development Director; Drew Bouta, Budget Manager; Danna McCall, Communications Coordinator; Nicole Wiebe, Community Liaison; Carson Hornsby, Management Analyst (remote); Mike Bailey, Interim Fire Chief; Drew Ward, Police Officer; Marcus Sanchez, Police Officer; Melinda Black, Police Records Technician; Michael L.T. Liebetau, Police Records and Evidence Technician; and Jimmie Betts, IT Support.

## **PLEDGE OF ALLEGIANCE**

CM Wotton appeared remotely at 7:02 pm.

## **AGENDA APPROVAL**

It was moved by CM Johnson; seconded by CM Holloway to:

**Approve the agenda as amended.**

PASSED: 7-0 (Benson, Wotton, Holloway, Mayhew, Washington, Christensen, Johnson)

CM Mayhew moved to remove AB23-101 from the consent agenda.

## **PUBLIC HEARINGS, PRESENTATIONS, PROCLAMATIONS, AND APPOINTMENTS**

3. Swearing In Ceremony – Police Officer Drew Ward. Interim Chief Lynch introduced Officer Ward and spoke to his education and experience. Mayor Ross administered the Oath of Office.

4. Swearing In Ceremony – Police Officer Marcus Sanchez. Interim Chief Lynch introduced Officer Sanchez and spoke to his education and experience. Mayor Ross administered the Oath of Office.
5. **AB23-103:** Appointment to the Planning Commission.

It was moved by CM Holloway; seconded by CM Benson to:

**Confirm the Mayor’s recommendation to appoint Ashleigh Kilcup to the Planning Commission.**

PASSED: 7-0 (Benson, Wotton, Holloway, Mayhew, Washington, Christensen, Johnson)

#### **PUBLIC COMMENTS AND REQUESTS FOR ITEMS NOT ON THE AGENDA**

- Caroline Villanova of Seattle spoke to the partnership between Snoqualmie and Greenway Trust and commented on the Gateway Park development.

#### **CONSENT AGENDA**

6. Approve the City Council Regular Meeting Minutes dated July 24, 2023, and Special Meeting Minutes dated July 31, 2023.
7. Approve the Claims Approval Report dated August 14, 2023.
8. **AB23-100:** Resolution Approving the Selection of CDK for the Storm Pond Fencing Repair.
9. **AB23-102:** Resolution 1659 designating agent to receive claims.

It was moved by CM Holloway; seconded by CM Washington to:

**Approve the consent agenda as amended.**

PASSED: 7-0 (Benson, Wotton, Holloway, Mayhew, Washington, Christensen, Johnson)

It was moved by CM Holloway, seconded by CM Mayhew to:

**Move AB23-101 to Parks & Public Works Committee Report.**

PASSED: 7-0 (Benson, Wotton, Holloway, Mayhew, Washington, Christensen, Johnson)

**ORDINANCES** – None.

#### **COMMITTEE REPORTS**

**Public Safety Committee:** CM Christensen noted the police department has been notified of the price increase at the Issaquah Jail and the department will be joining the Internet Crimes Against Children (ICAC) Task Force.

#### **Community Development Committee:**

10. **AB23-097:** Pacific West Rail Model Train Museum  
Carson Maestas of Snoqualmie spoke regarding this item.

Interim City Administrator Mike Chambless introduced this item. Discussion followed. Peter Hambling of Pacific West Rail Model Train Museum spoke to funding. Continued discussion followed.

It was moved by CM Johnson, seconded by CM Benson:

**Approve the Development Agreement and Ground Lease for the Pacific West Rail Model Train Museum, to be located on the “public use” parcel known as Gateway Park, with the agreements to be substantially in the form provided herewith and authorize the Mayor to sign.**

It was moved by CM Holloway, seconded by CM Mayhew:

**Make changes to the Development Agreement - 4.4 notice to proceed process a, b, c - and have this go back to committee.**

CM Mayhew exited the meeting at 7:57 pm.

It was moved by CM Holloway, seconded by CM Mayhew:

**Amend motion to take Development Agreement back to committee for further discussion.**

PASSED: 6-0 (Benson, Wotton, Holloway, Washington, Christensen, Johnson)

CM Mayhew re-entered the meeting at 8:00 pm.

It was moved by CM Holloway, seconded by CM Mayhew:

**Amend motion to take Ground Lease back to committee for further discussion.**

PASSED: 7-0 (Benson, Wotton, Holloway, Mayhew, Washington, Christensen, Johnson)

#### **Parks & Public Works Committee:**

11. **AB23-098:** Approving a Design-Build Contract with Absher Construction, Inc., for the Community Center Expansion. Interim City Administrator Mike Chambless introduced this item. Discussion followed. Jeff Hamlin, Interim Parks & Public Works Director provided explanation of the proposal. Further discussion followed with Jim Dugan answering Council questions.

It was moved by CM Benson, seconded by CM Johnson:

**Adopt Resolution No. 1662 approving a Design-Build Contract to Absher Construction Inc. and authorize the Mayor to sign.**

PASSED: 7-0 (Benson, Wotton, Holloway, Mayhew, Washington, Christensen, Johnson)

It was moved by CM Mayhew, seconded by CM Benson:

**Return to committee and ask committee to work with administration to find minimum price necessary to get preliminary design.**

Seconded withdrawn.

FAILED: 7-0 (Benson, Wotton, Holloway, Mayhew, Washington, Christensen, Johnson)

It was moved by CM Mayhew, seconded by CM Benson:

**Amend the motion to return to committee to explore lower cost options to get to a design.**

FAILED: 7-0 (Benson, Wotton, Holloway, Mayhew, Washington, Christensen, Johnson)

It was moved by CM Johnson, seconded by CM Mayhew:

**Amend the motion to refer back to committee to explore lower or other progressive approvals.**

FAILED: 7-0 (Benson, Wotton, Holloway, Mayhew, Washington, Christensen, Johnson)

Council recessed for a five-minute break at 9:35 pm

Council reconvened at 9:42 pm.

12. **AB23-099:** License Agreement with The Line Experience, Inc. Mike Chambless, Interim City Administrator, spoke to this item. Discussion followed.

It was moved by CM Benson, seconded by CM Johnson:

**Approve the license agreement with The Line Experience, Inc., and authorizing the City Administrator to modify the date for termination of the Construction License to reasonably accommodate the time required for construction of the proposed improvements.**

PASSED: 7-0 (Benson, Wotton, Holloway, Mayhew, Washington, Christensen, Johnson)

It was moved by CM Holloway, seconded by CM Christensen to:

**Extend the meeting past 10:00 pm.**

FAILED: 4-3 (Wotton, Johnson, Mayhew, Washington)

It was moved by CM Holloway, seconded by CM Johnson to:

**Continue AB23-101 to the next meeting.**

PASSED: 7-0 (Benson, Wotton, Holloway, Mayhew, Washington, Christensen, Johnson)

It was moved by CM Holloway, seconded by CM Johnson to:

**Continue the Executive Session to the next meeting.**

PASSED: 7-0 (Benson, Wotton, Holloway, Mayhew, Washington, Christensen, Johnson)

13. **AB23-101:** Purchase of Community Park Splash Pad Equipment and Installation from Aquatix by Landscape Structures, Inc. This item is continued to the August 28, 2023, Council meeting.

**Finance & Administration Committee:** Not addressed.

**Committee of the Whole:** Not addressed.

**REPORTS** – Not addressed.

#### **EXECUTIVE/CLOSED SESSION**

Closed and Executive Sessions continued to the August 28, 2023, Council meeting.

#### **ADJOURNMENT**

It was moved by CM Holloway; seconded by CM Mayhew to:

**Adjourn the meeting.**

PASSED: 7-0 (Benson, Wotton, Holloway, Mayhew, Washington, Christensen, Johnson)

Meeting was adjourned at 10:03 pm.

**CITY OF SNOQUALMIE**



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Katherine Ross, Mayor

Attest:



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Deana Dean, City Clerk