



FINANCE & ADMINISTRATION COMMITTEE & COMMITTEE OF THE WHOLE MEETING MINUTES AUGUST 6, 2024

This meeting was conducted in person at Snoqualmie City Hall and remotely using Zoom.

CALL TO ORDER

Chair Holloway called the meeting to order at 6:01 pm.

Committee Members: Councilmembers Bryan Holloway, Jolyon Johnson, and Cara Christensen were present.

Mayor Katherine Ross was also present.

City Staff:

Mike Chambless, City Administrator; Deana Dean, City Clerk; Gretchen Garrett, Deputy City Clerk; Drew Bouta, Finance Director; Phil Bennett, Parks & Public Works Deputy Director; Patrick Fry, Project Engineer; Emily Arteche, Community Development Director (remote); and Jimmie Betts, IT Support.

AGENDA APPROVAL - The agenda was approved as presented.

PUBLIC COMMENTS - There were no public comments.

MINUTES - The minutes from the July 16, 2024, meeting were approved as presented.

APPROVAL OF WARRANTS / CLAIMS

2. The claims report dated August 12, 2024, was approved to move forward at the August 12, 2024, Council meeting on the consent agenda.

AGENDA BILLS – OUT OF ORDER

3. **AB24-081:** Resolution Awarding Waste Management the 2025 Solid Waste Contract. Presentation provided by Project Engineer Patrick Fry who spoke to the proposed final contract with the low bidder Waste Management. Topics included background, timeline, continued contract features, new contract features, bids received, garbage rates, contract alternatives, monthly compost usage, bulky item log, and requested feedback from committee. Discussion followed. Representatives from Waste Management were present in Council Chambers and Consultant Jeanette Jurgensen appeared remotely. Comments were provided by an unidentified employee of Waste Management. This item will be heard at the August 12, 2024, Council meeting on the non-consent agenda.

4. **AB24-087:** City Attorney Legal Services Agreements. This item was introduced by City Administrator Mike Chambless who spoke to the request for approval of a contract for City Attorney Legal Services with Madrona Law and approval of the Second Amendment to the Interim City Attorney Agreement. Handouts were provided. Committee comments and questions followed. Additional information provided by Interim City Attorney David Linehan. This item is removed from the August 12, 2024, Council meeting for further discussion.

DISCUSSION

5. Model Train Museum. Handouts provided for committee review. Presentation on Model Train Museum provided by Mike Chambless with additional information provided by Interim City Attorney David Linehan. Topics included site assembly and dedication, museum development, museum operation, previous agreements, and document illustration. This will be brought back at the next Finance & Administration Committee meeting.
6. Upcoming Agenda Items. This was informational only.

CITY COUNCIL MEETING AGENDA REVIEW

7. Review Draft City Council Agenda dated August 12, 2024. The agenda was approved as amended.

ADJOURNMENT

The meeting was adjourned at 6:56 pm.

Minutes taken by Deana Dean, City Clerk.

Recorded meeting audio is available on the City website after the meeting.

Minutes approved at the September 17, 2024, Finance & Administration Committee Meeting.