



CITY COUNCIL SPECIAL MEETING MINUTES CITY COUNCIL REGULAR MEETING MINUTES October 23, 2023

SPECIAL MEETING

CALL TO ORDER & ROLL CALL: Mayor Ross called the meeting to order at 6:00 pm.

City Council: Councilmembers Ethan Benson, Rob Wotton, Bryan Holloway, Louis Washington, and Jo Johnson.

It was moved by CM Johnson, seconded by CM Washington to:

Excuse CM Christensen and CM Mayhew's absence.

PASSED: 5-0 (Benson, Wotton, Holloway, Washington, Johnson)

Mayor Katherine Ross was also present.

City Staff:

Mike Chambless, Interim City Administrator; David Linehan, Interim City Attorney; Deana Dean, City Clerk; Nicole Wiebe, Community Liaison; Janna Walker, Budget Analyst; Brian Lynch, Interim Police Chief; Mike Bailey, Interim Fire Chief; Danna McCall, Communication Coordinator; Carson Hornsby, Management Analyst; and Jimmie Betts, IT Support.

AGENDA APPROVAL

It was moved by CM Holloway; seconded by CM Wotton to:

Approve the agenda.

PASSED: 5-0 (Benson, Wotton, Holloway, Washington, Johnson)

SPECIAL BUSINESS

1. Reception: Lifetime of Service Recognition for Carol Peterson. Mayor Ross introduced Carol Peterson and spoke to her achievements and service to the City of Snoqualmie. Carol spoke to her volunteer service and provided history of the projects she helped organize in Snoqualmie. Comments and questions followed. Light refreshments were served.

CM Mayhew appeared at 6:39 pm.

ADJOURNMENT

Special meeting was adjourned at 6:45 pm.

REGULAR MEETING

CALL TO ORDER: Mayor Ross called the meeting to order at 7:01 pm.

City Council: Councilmembers Ethan Benson, Rob Wotton, Bryan Holloway, James Mayhew, Louis Washington, Cara Christensen (remote), and Jo Johnson.

Mayor Katherine Ross was also present.

City Staff:

Mike Chambless, Interim City Administrator; David Linehan, Interim City Attorney; Deana Dean, City Clerk; Nicole Wiebe, Community Liaison; Brian Lynch, Interim Police Chief; Mike Bailey, Interim Fire Chief; Jeff Hamlin, Interim Parks & Public Works Director; Danna McCall, Communication Coordinator; Carson Hornsby, Management Analyst; Michael Liebetrau, Police Evidence and Records Technician; Emily Arteche, Community Development Director (remote); Patrick Fry, Project Engineer (remote); and Jimmie Betts, IT Support.

AGENDA APPROVAL

It was moved by CM Wotton; seconded by CM Holloway to:

Approve the agenda as amended.

PASSED: 7-0 (Benson, Wotton, Holloway, Mayhew, Washington, Christensen, Johnson)

CM Mayhew moved to have Proclamations before Appointments which was unanimously approved.

CM Mayhew moved to add brief discussion of the Snoqualmie Parkway Jurisdiction Transfer under Committee of the Whole which was unanimously approved.

PLEDGE OF ALLEGIANCE

PUBLIC HEARINGS, PRESENTATIONS, PROCLAMATIONS, AND APPOINTMENTS

Public Hearings

Presentations

2. Mayor Ross presented Carol Peterson with a Lifetime of Service Recognition Plaque with Key to the City. Carol thanked Council and said a few words. Photos were taken.

Proclamations

3. **AB23-130:** Kindness Month. The Mayor read Proclamation 23-16 into the record and declared November as Kindness Month in the City of Snoqualmie. Laura Smith, Executive Director of Empower Youth Network thanked the Mayor and Council and said a few words.

Appointments

4. **AB23-131:** City Administrator Confirmation and Oath of Office.

It was moved by CM Benson; seconded by CM Wotton to:

Confirm Michael Chambless as City Administrator, approving the employment agreement and authorizing the Mayor to sign.

PASSED: 7-0 (Benson, Wotton, Holloway, Mayhew, Washington, Christensen, Johnson)

City Clerk Dean administered the Oath of Office. Mike thanked the Mayor and Council and said a few words. Photos were taken.

PUBLIC COMMENTS AND REQUESTS FOR ITEMS NOT ON THE AGENDA – None.

CONSENT AGENDA

5. Approve the City Council Meeting Minutes dated October 9, 2023.
6. Approve the Claims Approval Report dated October 23, 2023.
7. **AB23-125:** Amendment to the agreement for legal services with Ogden Murphy Wallace, PLLC.
8. **AB23-127:** Adoption of the ADA Transition Plan

It was moved by CM Holloway; seconded by CM Washington to:

Approve the consent agenda.

PASSED: 7-0 (Benson, Wotton, Holloway, Mayhew, Washington, Christensen, Johnson)

ORDINANCES

COMMITTEE REPORTS

Public Safety Committee: No report.

Community Development Committee: No report.

Parks & Public Works Committee:

9. Community Center Presentation. Interim Parks & Public Works Director Jeff Hamlin led the discussion. An update to the Community Center Expansion Project was presented via PowerPoint including a design concept video. Members of the design build team from Absher Construction, YMCA, and Parametrix were present. Discussion followed.

Finance & Administration Committee: No report.

Committee of the Whole:

10. Councilmember Regional Liaison Updates.
 - CM Mayhew provided an update on the recent K4C meeting.
 - CM Christensen provided an update on Sound Cities Association.
11. Add On: Discussion of Snoqualmie Parkway Jurisdictional Transfer. Mayor Ross and CM Mayhew spoke to this item. CM Mayhew moved to refer the Parkway to P&PW Committee for further discussion, which was seconded by CM Johnson and unanimously approved.

REPORTS

11. **Mayor's Report:**

- Council was asked to review the draft 2024 legislative priorities and provide input by the end of the week.
- The Mayor had an opportunity to visit Allegion's 2023 Manufacturing Day to speak on the importance of manufacturing.
- The Mayor attended the Spacelabs Town Hall for employees. Top questions were regarding SR 18 as many employees commute as well as transit options across SR 18. Hiring is an issue and they have been connected with the high school for training opportunities.

12. **Commission/Committee Liaison Reports:** None.

EXECUTIVE/CLOSED SESSION

13. Closed Session pursuant to RCW 42.30.140(4)(b) for the planning or adoption of a strategy or position to be taken during the course of any collective bargaining proceedings, or reviewing the proposals made in the negotiations or proceedings lasting approximately 30 minutes. The Mayor stated no action would be taken following the Closed Session.

At 9:00 pm, Council took a 5-minute recess and will reconvene at 9:05 pm in Closed Session.

CM Benson left the meeting at 9:00 pm.

At 9:35 pm, Closed Session was extended to 9:45 pm.

At 9:45 pm, Closed Session was extended to 9:50 pm.

Closed Session concluded at 9:50 pm.

ADJOURNMENT

Meeting was adjourned at 9:50 pm.

CITY OF SNOQUALMIE



Katherine Ross, Mayor

Attest:



Deana Dean, City Clerk