



# FINANCE & ADMINISTRATION COMMITTEE MEETING MINUTES Tuesday, April 21, 2026, at 6:00 PM

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*This meeting was conducted in person at Snoqualmie City Hall and remotely using Zoom.*

## **CALL TO ORDER & ROLL CALL.**

Chair Jolyon Johnson called the meeting to order at 6:00pm.

**Committee Members:** Councilmembers Jolyon Johnson, Bryan Holloway and Louis Washington were present.

**Executive:** Mayor James Mayhew was present.

**City Staff:** City Attorney Dena Burke, IT Director Fletcher Lacroix, City Clerk Kimberly Agfalvi, Finance Director Drew Bouta, Communications Coordinator and Public Information Officer, Public Works Director Jeff Hamlin and IT Support Andrew Jongekyrg.

## **AGENDA APPROVAL.**

The agenda was approved as presented.

## **PUBLIC COMMENTS.**

No public comments were made.

## **MINUTES.**

No minutes were presented for approval.

## **APPROVAL OF WARRANTS / CLAIMS.**

### **1. Consideration of Claims Report dated April 27th, 2026.**

**Action:** Move the claims report dated April 27<sup>th</sup>, 2026, to the consent agenda at the April 27<sup>th</sup>, 2026, City Council meeting.

## **DISCUSSION**

### **2. Cyber Security Solution Update.**

IT Director Fletcher Lacroix presented and briefed on cybersecurity solutions changes. Committee discussion followed.

### **3. Social Media Policy.**

Communications Coordinator and Public Information Officer Scott Harder presented and briefed on the City of Snoqualmie social media policy. Committee discussion followed.

### **4. Council Retreat.**

Chair Johnson briefed on the proposed City Council retreat that will be held on May 16<sup>th</sup> and 17<sup>th</sup>, 2026 and stated that retreat will largely focus on the 2027-2028 biennial budget. Committee discussion followed.

**Action:** Mayor Mayhew will contact Councilmembers to inquire what days they prefer for the Council retreat and staff will move the item to the Council meeting on April 27<sup>th</sup>, 2026, for council direction on dates.

## **5. Flood Event Update.**

Finance Director Drew Bouta briefed that the City will be submitting documentation for reimbursement in regard to the December flooding event to FEMA by May 7<sup>th</sup>, 2026. Committee discussion followed.

## **6. Jupiter/BESS Proposal Discussion.**

Chair Johnson opened the discussion and Councilmember Washington stated he would like to propose that a website be created to inform citizens on key aspects of the permitting process with King County for a BESS site. Committee discussion followed.

## **7. City Administrator Vacancy Timeline Update.**

Mayor Mayhew briefed on the timeline and next steps for filling the vacant City Administrator position. Council discussion followed.

## **8. Council Vacancy Timeline/Process Update.**

Mayor Mayhew briefed on the timeline and next steps for filling the vacant City Council position. Council discussion followed.

## **ITEMS FOR FUTURE DISCUSSION.**

None.

## **CITY COUNCIL AGENDA REVIEW.**

### **9. Review Draft City Council Agenda dated April 27<sup>th</sup>, 2026.**

Chair Johnson and Councilmembers Holloway and Washington made edits to the proposed agenda for the City Council meeting on April 27<sup>th</sup>, 2026, as follows:

- **Presentations:**
  - Move presentation items Snoqualmie Valley Hospital HUB Update and Waste Management Presentation to May 11<sup>th</sup>, 2026, Council Meeting.
  - Add Pavement Management Plan as a presentation item.
- **Consent Agenda:**
  - Add AB26-011 King County Emergency Medical BLS Contract to consent agenda for April 27<sup>th</sup>, 2026.
- **Ordinances:**
  - AB26-014- Ordinance Amending SMC Chapter 13.10 Stormwater Utility - reflect on agenda bill that the item came from Community Development Committee.
- **Community Development Committee:**
  - Move CD Department Staffing to May 11<sup>th</sup>, 2026, Council Meeting.
- **Parks and Public Works Committee:**
  - Grant Application Summary - Meadowbrook Bridge - move to May 11<sup>th</sup>, 2026, Council meeting.
    - Urban Forestry Improvements Program Update - move to May 11<sup>th</sup>, 2026, Council meeting
    - Snow Website Presentation - move to May 11<sup>th</sup>, 2026, Council meeting
    - NPDES Stormwater Permit - Annual Update - move to May 11<sup>th</sup>, 2026, Council meeting.
- **Finance and Administration Committee:**
  - Include Flood Event information in packet but do not add as an agenda item.
  - Update name on item so it reflects the name - Potential BESS Land Use in Unincorporated UGA.
  - City Administrator Vacancy Timeline Update – Move to May 11<sup>th</sup>, 2026, City Council Meeting.
- **Reports:**
  - Strike Mayor's report from agenda.

- **Executive Session:**
  - Strike Executive Session from the agenda.

## **ADJOURNMENT**

The meeting was adjourned at 7:30pm.

*Minutes prepared by Kimberly Agfalvi, City Clerk.*

*Recorded meeting audio is available on the city website after the meeting.*

*Minutes approved at the May 5, 2026, Finance & Administration Committee Meeting.*