



# PARKS & PUBLIC WORKS COMMITTEE & COMMITTEE OF THE WHOLE MEETING MINUTES FEBRUARY 4, 2025

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*This meeting was conducted in person at Snoqualmie City Hall and remotely using Zoom.*

**CALL TO ORDER** - Chair Ethan Benson called the meeting to order at 4:30 pm.

**Committee Members:** Councilmembers Ethan Benson, Bryan Holloway, and Catherine Cotton were present.

**City Staff:**

Dena Burke, City Attorney (remote); Jeff Hamlin, Parks & Public Works Director; Deana Dean, City Clerk; Dylan Gamble, CIP Manager; Drew Bouta, Finance Director; Andrew Vining, Project Engineer; Patrick Fry Project Engineer; Phil Bennett, Deputy Parks & Public Works Director; and Andrew Jongekryg, IT Support.

City Administrator Mike Chambless appeared at 5:37 pm.

**AGENDA APPROVAL** - The agenda was approved as presented.

**PUBLIC COMMENTS** – There were no public comments.

**MINUTES**

1. The minutes from January 22, 2025, were approved as presented.

**AGENDA BILLS**

2. **AB25-023:** Resolution Accepting a Loan from the Department of Ecology. This item was introduced by Project Engineer Andrew Vining. Committee questions and comments followed. Additional information provided by Finance Director Drew Bouta. This item is approved to move forward at the February 10, 2025, City Council meeting on the non-consent agenda.

**DISCUSSION**

3. **Utility Rate Study:** Utility CIP Presentation by CIP Manager Dylan Gamble. Handout also provided labeled Utility CIP Criticality Worksheet. Topics for the presentation included summary of direction, utility CIP overview, water utility projects and program, pressure zone conversions projects, pressure reducing valve stations projects, 1040 zone booster pump station improvement project, 705 zone booster pump station improvement project, south wellfield improvement project, 1040 zone reservoir addition project, Canyon Springs improvement project, 599 zone reservoir addition project, source of supply improvement project, and city council scenario request (presented to PPW 1/22/2024). Additional information provided by Parks & Public Works Director Jeff Hamlin, Project Engineer Andrew Vining, and Finance Director Drew Bouta. Due to time constraints, the entire presentation was not reviewed. Committee comments and questions were made throughout the presentation. This item will be brought back at the next Committee meeting.

## **ADJOURNMENT**

The meeting was adjourned at 6:02 pm.

*Minutes taken by Deana Dean, City Clerk.*

*Recorded meeting audio is available on the City website after the meeting.*

*Minutes approved at the February 19, 2025, Parks & Public Works Committee Meeting.*