



PARKS & PUBLIC WORKS COUNCIL COMMITTEE & COMMITTEE OF THE WHOLE HYBRID MEETING MINUTES FEBRUARY 22, 2023

This meeting was conducted in person and remotely using teleconferencing technology provided by Zoom

CALL TO ORDER

Councilmember Benson called the meeting to order at 5:00 pm.

Committee Members: Councilmembers Bryan Holloway and Jo Johnson (remote) were present.

City Staff:

Mike Sauerwein, City Administrator; Bob Sterbank, City Attorney (remote); Mike Chambless, Parks & Public Works Director; Patrick Fry, Project Engineer; Deana Dean, City Clerk; Carson Hornsby, Management Analyst; Janna Walker, Budget Analyst; Andy Latham, IT Systems Support; Drew Bouta, Budget Manager.

Scott Vermeulen (remote), Parks and Events Commissioner, was also present.

PUBLIC COMMENTS - There were no public comments.

MINUTES

1. The minutes from the February 7, 2023, meeting were approved as presented.

AGENDA BILLS

1. **AB23-016: Resolution Ratifying the Third Two-Year Extension of the Comprehensive Garbage, Recyclables, and Compostables Collection Agreement with Waste Management.** Carson Hornsby, Management Analyst, provided an overview and introduced Chris Bell from Bell and Associates (remote) and Marcy Manibusan from Waste Management (remote). Presentation provided by Chris Bell. Committee questions and comments followed. This item is approved to move forward at the February 27, 2023, City Council Meeting.
2. **AB23-029: Resolution Awarding Fury Site Works Inc. for the Williams Addition Water Main Replacement Project.** Patrick Fry, Project Engineer, provided an overview by presentation. Committee questions and comments followed. This item is approved to move forward at the February 27, 2023, City Council Meeting.
3. **AB23-030: Amendment No. 2 with RH2 Engineers for Utility System Plans.** Jeff Hamlin, Deputy Parks and Public Works Director provided an overview. Jeff Hamlin and Drew Bouta, Budget Manager, answered committee questions. This item is approved to move forward at the February 27, 2023, City Council Meeting on the consent agenda.

DISCUSSION

4. Director Reports:

- a. **Staffing:** Mike Chambless, Parks and Public Works Director noted the department currently has seven vacancies; two in sanitation, three in water, and two in urban forestry. Recruitment is presently open for two of them; one in sanitation – mechanic, and one in water – maintenance technician. Additional recruitments will open in March for the remaining vacancies.
- b. **Project Status:** Mike provided a review of the CIP Snap Shot which is a real time tool on the status of each project, and which will be updated monthly. Brief discussion followed including the possibility of making it shareable directly to the public or publishing the latest version every few months.

ADJOURNMENT - The meeting was adjourned at 5:53 pm.

Minutes taken by Deana Dean, City Clerk

Recorded meeting audio is available on the City website after the meeting.

Minutes approved at the March 7, 2023 Parks & Public Works Committee Meeting.