



## FINANCE & ADMINISTRATION COUNCIL COMMITTEE & COMMITTEE OF THE WHOLE HYBRID MEETING MINUTES JUNE 21, 2023

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*This meeting was conducted in person and remotely using teleconferencing technology provided by Zoom*

### CALL TO ORDER

Councilmember Bryan Holloway called the meeting to order at 6:06 pm.

**Committee Members:** Councilmembers James Mayhew (remote) and Louis Washington (remote) were present.

Mayor Katherine Ross and Councilmember Cara Christensen (remote) were also present.

#### **City Staff:**

Mike Chambless, Interim City Administrator; Deana Dean, City Clerk; Drew Bouta, Budget Manager; Carson Hornsby, Management Analyst (remote); Emily Arteche, Community Development Director; Sarah Reeder, ERP Project Manager; Carson Hornsby, Management Analyst (remote); and Andy Latham, IT Support.

**AGENDA APPROVAL:** The committee approved the agenda as amended.

**PUBLIC COMMENTS** - There were no public comments.

### MINUTES

1. The minutes from the June 6, 2023, meeting were approved as presented.

### APPROVAL OF WARRANTS / CLAIMS

2. The claims approval report dated June 26, 2023, was approved to move forward at the June 26, 2023, City Council consent agenda.

### AGENDA BILLS

1. **AB23-077:** Riverwalk Property Acquisition. Emily Arteche, Community Development Director, spoke to this item. Brief discussion followed. This item is approved to move forward at the June 26, 2023, City Council Meeting consent agenda.
2. **AB23-085:** Madrona Law Group First Amended Agreement. Mike Chambless, Interim City Administrator, spoke to this item to continue Interim City Attorney services with David Linehan of Madrona Law Group. Drew Bouta, Budget Manager, spoke to impacts to the budget. This item is approved to move forward at the June 26, 2023, City Council Meeting consent agenda.

## **DISCUSSION**

3. ERP Update provided by Sarah Reeder, ERP Project Manager.

## **CITY COUNCIL MEETING AGENDA REVIEW**

4. **June 26, 2023, City Council Meeting Agenda:** Approved as amended.

**ADJOURNMENT** - The meeting was adjourned at 6:32 pm.

*Minutes taken by Deana Dean, City Clerk*

*Recorded meeting audio is available on the City website after the meeting.*

*Minutes approved at the July 5, 2023, Finance & Administration Committee Meeting.*