



## FINANCE & ADMINISTRATION COUNCIL COMMITTEE & COMMITTEE OF THE WHOLE HYBRID MEETING MINUTES JANUARY 18, 2023

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*This meeting was conducted in person and remotely using teleconferencing technology provided by Zoom*

### CALL TO ORDER

Councilmember Holloway called the meeting to order at 6:30 pm.

**Committee Members:** Councilmembers Bryan Holloway and Cara Christensen were present. Also, present were Mayor Katherine Ross and Councilmember Rob Wotton.

Councilmember Holloway moved to excuse Councilmember Mayhew from tonight's meeting which was approved without objection.

#### **City Staff:**

Mike Sauerwein, City Administrator; Jen Ferguson, Finance and HR Director; Deana Dean, City Clerk; Jimmie Betts, IT; Mike Chambless, Parks & Public Works Director (remote); Carson Hornsby, Management Analyst (remote); Bob Sterbank, City Attorney (remote); Chris Miller, Interim IT Director (remote); Emily Arteche, Community Development Director (remote).

**AGENDA APPROVAL:** The committee approved the agenda as presented.

**PUBLIC COMMENTS** - There was no public comment.

### MINUTES

1. The minutes from the January 4, 2023, Finance and Administration meeting were approved as presented.

### APPROVAL OF WARRANTS / CLAIMS

2. Claims Approval Report dated January 23, 2023, was approved for the January 23, 2023, City Council consent agenda.

**PRESENTATION** – There was no presentation.

**AGENDA BILLS** - There were no agenda bills.

### DISCUSSION

3. **Ethics Discussion follow up.** Finance and HR Director Jen Ferguson and City Attorney Bob Sterbank provided updates including the search for a consultant to provide ethics training to council and staff.
4. **Finance & Administration Work Plan Update:** Informational item only. This item can be removed from future meetings.

## **CITY COUNCIL MEETING AGENDA REVIEW**

5. **January 23, 2023, City Council Meeting Agenda:** Approved as amended.

## **ADJOURNMENT**

The meeting was adjourned at 6:48 pm.

*Minutes taken by Deana Dean, City Clerk*

*Recorded meeting audio is available on the City website after the meeting.*

*Minutes approved at the February 7, 2023 Finance and Administration Committee Meeting.*