



FINANCE & ADMINISTRATION COMMITTEE & COMMITTEE OF THE WHOLE MEETING MINUTES DECEMBER 3, 2024

This meeting was conducted in person at Snoqualmie City Hall and remotely using Zoom.

CALL TO ORDER - Chair Bryan Holloway called the meeting to order at 6:00 pm.

Committee Members: Councilmembers Bryan Holloway and Jolyon Johnson were present. Councilmember Christensen's absence was excused.

Mayor Katherine Ross was also present.

City Staff:

Mike Chambless, City Administrator; Dena Burke, City Attorney; Drew Bouta, Finance Director; Fletcher Lacroix, IT Director; Emily Arteche, Community Development Director (remote); Jeff Hamlin, Parks & Public Works Director; Phil Bennett, Deputy Parks & Public Works Director; Deana Dean, City Clerk; Don Harris, Fleet and Facilities Superintendent; Janna Walker, Budget Manager; and Andy Latham, IT Support.

AGENDA APPROVAL - The agenda was approved as presented.

PUBLIC COMMENTS – There were no public comments.

MINUTES - The minutes from November 19, 2024, were approved as presented.

APPROVAL OF WARRANTS / CLAIMS

AGENDA BILLS

2. **AB24-114:** Purchase of Vehicles and Equipment Replacements for the 2025-26 Biennium. Introduction by Don Harris, Fleet and Facilities Superintendent. Committee questions followed. This item is approved to move forward at the December 9, 2024, City Council meeting on the non-consent agenda.
3. **AB24-115:** Surplus of Vehicles and Equipment Replacements for the 2025-26 Biennium. This item was heard with AB24-114 and is approved to move forward at the December 9, 2024, City Council meeting on the consent agenda.
4. **AB24-128:** Ratification of Proclamation of Emergency 24-23. Committee questions answered by Mayor Ross and Budget Manager Janna Walker. Discussion followed regarding a motion to amend/substitute on AB24-107: 2023-2024 Biennial Budget Amendment. This item is approved to move forward at the December 9, 2024, City Council meeting on the consent agenda.

DISCUSSION – There were no discussion items.

CITY COUNCIL MEETING AGENDA REVIEW

5. Review Draft City Council Agenda dated December 9, 2024. The agenda was approved as amended.

ADJOURNMENT

The meeting was adjourned at 6:19 pm.

Minutes taken by Deana Dean, City Clerk.

Recorded meeting audio is available on the City website after the meeting.

Minutes approved at the January 7, 2025, Finance & Administration Committee Meeting.