



# PLANNING COMMISSION REGULAR MEETING MINUTES

## January 21, 2025

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*This meeting was conducted in person at Snoqualmie City Hall and remotely using Zoom.*

**CALL TO ORDER & ROLL CALL** – Chair Marusiak called the meeting to order at 7:00 p.m.

**Commissioners:**

Chair Luke Marusiak, Andre Testman, Ashleigh Kilcup, Darrell Lambert, and Dan Murphy were present.

Commissioner Smith was absent.

Councilmember Johnson was present.

**City Staff:**

Dena Burke, City Attorney; Emily Arteche, Community Development Director; Mona Davis, Community Development Senior Planner; Gretchen Garrett, Deputy City Clerk; and Jimmie Betts, IT Support Systems.

**PUBLIC COMMENT**

**AGENDA APPROVAL** – The agenda was unanimously approved as presented.

**COUNCIL LIASION UPDATE**

Councilmember Johnson thanked Commissioners for all their hard work in 2024 and he looks forward to continuing working with the Commission as Council liaison in 2025.

A couple of things the Council is working on:

- Adopted Transportation Impact Fee on new developments. This will help growth pay for growth.
- Updating utility rates.

Councilmember Johnson discussed replacing a water retention pond with a big tank or reservoir that is contained when explaining some of the reasons for updating utility rates. The Commissioners were interested in learning more about this project.

**MINUTES**

1. The minutes dated December 2, 2024, were unanimously approved.

## **SPECIAL BUSINESS**

### 2. Election of Chair and Co-Chair.

Commissioner Marusiak nominated Commissioner Testman for Chair. Commissioner Testman is ready to put in the work.

Commissioner Testman nominated Commissioner Kilcup. Commissioner Kilcup would like to be Vice Chair.

Commissioner Marusiak nominated Commissioner Kilcup for Co-Chair.

The motion was made to:

**Appoint Commissioner Testman for Chair and Commissioner Kilcup for Co-Chair.**

PASSED: 5-0 (Marusiak, Testman, Kilcup, Lambert, Murphy)

**PERMIT REVIEW/DESIGN REVIEW BOARD** – There was no design review.

## **LEGISLATIVE/POLICY ITEMS/ REGULATIONS**

### 3. **Historic Downtown Retail District Overlay Code Amendments.**

The motion was made to:

**Recommend amending the SMC retail use requirements in the Downtown Historic Retail Overlay Zone, Snoqualmie Ridge I Retail Development Standards, and Snoqualmie Ridge Mixed Use Final Plan, as outlined in the agenda.**

PASSED: 5-0 (Marusiak, Testman, Kilcup, Lambert, Murphy)

## **OTHER BUSINESS**

### **Items of Planning Commission Interest**

- Update on Splash Pad.
- Electric scooters and bicycles.

### **Upcoming Schedule**

#### 4. Future Agenda List.

- Continue wireless code amendments discussion.
- Update from Climate Change Committee.
- History of Snoqualmie Ridge development.
- Change the time of the meeting. Staff to identify five possible times for Commission to select from.

#### 5. Work Program.

- Working on climate change associated with Comprehensive Plan amendment.
- Wireless code amendments.
- Sign code.
- Refreshing the Historic Design Review Color Palette.
- City-wide Development Standards.
- Mill Site Design Standards.
- Design standard review and procedure requirements for permitting commercial buildings and multifamily.

## **ADJOURNMENT**

It was moved by Commissioner Testman, seconded by Commissioner Marusiak to adjourn the meeting which passed unanimously.

The meeting was adjourned at 7:51 p.m.

*Minutes by Gretchen Garrett, Deputy City Clerk.  
Recorded meeting audio is available on the City website after the meeting.  
Minutes approved at the February 3, 2025, Planning Commission Meeting.*