



# CITY COUNCIL ROUNDTABLE MEETING MINUTES

## CITY COUNCIL REGULAR MEETING MINUTES

### September 23, 2024

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#### ROUNDTABLE MEETING

**CALL TO ORDER & ROLL CALL:** Mayor Ross called the Roundtable Meeting to order at 6:00 pm.

**City Council:** Councilmembers Ethan Benson, Rob Wotton, Bryan Holloway, Catherine Cotton, Cara Christensen, and Jo Johnson.

It was moved by CM Johnson, seconded by CM Christensen to:

**Excuse Councilmember Washington.**

PASSED: 6-0 (Benson, Wotton, Holloway, Cotton, Christensen, Johnson)

Mayor Katherine Ross was also present.

**City Staff Present:** Mike Chambless, City Administrator; Deana Dean, City Clerk; Mike Bailey, Fire Chief; Brian Lynch, Police Chief; Kim Johnson, HR Manager; Jen Hughes, Deputy Finance Director; John Cooper, Building Official; Jeff Hamlin, Parks & Public Works Director; Danna McCall, Communications Coordinator; Nicole Wiebe, Community Liaison; Drew Bouta, Finance Director; Janna Walker, Budget Manager; Fletcher Lacroix, IT Director; and Andrew Jongekryg, IT Support.

#### AGENDA APPROVAL

It was moved by CM Cotton, seconded by CM Christensen to approve the agenda which was unanimously approved.

#### SPECIAL BUSINESS

1. **Review and Deliberation of the Mayor's Proposed 2025-2026 Biennial Budget.** Presentation and review of steps to date provided by Finance Director Drew Bouta. Question and answer slides reviewed by Budget Manager Janna Walker. Council questions and comments followed.

CM Washington appeared at 6:25 pm.

It was moved by CM Wotton, seconded by CM Washington to adjourn the Roundtable Meeting which was unanimously approved. The meeting ended at 6:57 pm.

#### REGULAR MEETING

**CALL TO ORDER:** Mayor Ross called the Regular Meeting to order 7:02 pm.

**City Council:** Councilmembers Ethan Benson, Rob Wotton, Bryan Holloway, Louis Washington, Catherine Cotton, Cara Christensen, and Jo Johnson.

Mayor Katherine Ross was also present.

**City Staff:**

David Linehan, Interim City Attorney; Mike Chambless, City Administrator; Deana Dean, City Clerk; Danna McCall, Communications Coordinator; Brian Lynch, Police Chief; Gary Horejsi, Police Captain; Mike Bailey, Fire Chief; Jeff Hamlin, Parks & Public Works Director; Drew Bouta, Finance Director; Jen Hughes, Deputy Finance Director; Nicole Wiebe, Community Liaison; Janna Walker, Budget Manager; Fletcher Lacroix, IT Director; and Andrew Jongekryg, IT Support.

**PLEDGE OF ALLEGIANCE**

**AGENDA APPROVAL**

It was moved by CM Holloway; seconded by CM Wotton to:

**Approve the agenda.**

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

**PUBLIC HEARINGS, PRESENTATIONS, PROCLAMATIONS, AND APPOINTMENTS**

**Public Hearings**

**Appointments**

**Presentations**

**Proclamations**

2. **Proclamation 24-18:** Breast Cancer Awareness Month – Joint with the City of North Bend. The proclamation was read into the record by Mayor Ross.
3. **Proclamation 24-19:** Fire Prevention Week. The proclamation was read into the record by Mayor Ross. Chief Bailey spoke to the efforts Snoqualmie Fire Department performs in fire safety and fire prevention education in the elementary schools.

**PUBLIC COMMENTS AND REQUESTS FOR ITEMS NOT ON THE AGENDA** – There were no public comments.

**CONSENT AGENDA**

4. Approve the City Council Meeting Minutes dated September 3, September 4, and September 9, 2024.
5. Approve the Claims Report dated September 23, 2024.
6. **AB24-091:** Interlocal Agreement for Hazardous Materials Response.

It was moved by CM Washington; seconded by CM Holloway to:

**Approve the consent agenda.**

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

**ORDINANCES** – There were no ordinances.

**COMMITTEE REPORTS**

**Public Safety Committee:** No report.

**Community Development Committee:** No report.

**Parks & Public Works Committee:** No report.

**Finance & Administration Committee:**

7. **AB24-087:** Second Amendment to the Agreement for Interim City Attorney Legal Services. The summary was read into the record by CM Holloway.

It was moved by CM Holloway, seconded by CM Washington to:

**Approve the Second Amendment to the Agreement for Interim City Attorney Legal Services with Madrona Law, PLLC in an amount not to exceed \$352,000 for services through December 31, 2024, and authorize the Mayor to sign.**

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

8. **AB24-092:** Pacific West Rail Foundation Museum Development Agreement and Public Use Covenant. Representatives from Pacific West Rail Peter Hambling and Rob Nelson appeared. The summary was read into the record by CM Holloway. Discussion followed. Counsel Linehan was directed to complete the blanks in the document and bring back with a clean copy. Additional information provided by Interim City Attorney David Linehan, Pacific West Rail Foundation representative Rob Nelson, City Administrator Mike Chambless, and Community Liaison Nicole Wiebe.

It was moved by CM Holloway, seconded by CM Christensen to:

**Approve the Development Agreement and Public Use Covenant for the Pacific West Rail Foundation Museum and authorize the Mayor to sign.**

It was moved by CM Johnson, seconded by CM Benson to:

**Go into Executive Session pursuant to RCW 42.30.110(1)(i) to discuss with legal counsel (iii) Litigation or legal risks of a proposed action or current practice that the agency has identified when public discussion of the litigation or legal risks is likely to result in an adverse legal or financial consequence to the agency.**

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

At 7:45 pm, Council went into Executive Session for approximately 15 minutes.

At 8:04 pm, Council reconvened.

This item will be added to the September 30, 2024, City Council Special meeting agenda for action.

9. **AB24-094:** 2025-2026 Human Services Funding Recommendations. The summary was read into the record by CM Holloway. Discussion followed.

It was moved by CM Holloway, seconded by CM Washington to:

**Approve the Human Services Advisory funding recommendations as outlined in Attachment A, B, or C for the 2025-2026 biennium.**

It was moved by CM Holloway to:

**Amend the motion to go with Option B.**

Motion dies for lack of second.

It was moved by CM Cotton, seconded by CM Benson to:

**Amend the motion to go with Option A.**

PASSED: 6-1 (Benson, Wotton, Washington, Cotton, Christensen, Johnson)

Nay: Holloway

**Committee of the Whole:** No report.

## REPORTS

### 10. Mayor's Report:

- Snoqualmie Valley Government Association is this Wednesday September 25<sup>th</sup>.
- Seats are available on the Sound Cities Association Regional Boards and Committees.
- The State Auditor Exit Conference is on October 8<sup>th</sup> at 3:30 pm.
- The Mayor presented to the Growth Management Planning Council regarding our housing growth target. King County will likely submit a motion to approve the housing growth with the main factor being our water system plan being dependent on the successful revision of the housing growth target.
- CM Holloway will be coming up with a draft of the 2025 legislative priorities.
- A draft letter is being prepared regarding the community center expansion and will go out to the state legislators.

### 11. Commission/Committee Liaison Reports:

- CM Wotton noted the next Housing Chat is October 2, 2024, in North Bend.

## EXECUTIVE SESSION

## ADJOURNMENT

It was moved by CM Holloway; seconded by CM Washington to:

**Adjourn the meeting.**

PASSED: 7-0 (Benson, Wotton, Holloway, Washington, Cotton, Christensen, Johnson)

Meeting was adjourned at 9:10 pm.

**CITY OF SNOQUALMIE**



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Mike Chambless, City Administrator for  
Katherine Ross, Mayor

Attest:



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Deana Dean, City Clerk