



## FINANCE & ADMINISTRATION COUNCIL COMMITTEE & COMMITTEE OF THE WHOLE HYBRID MEETING MINUTES JUNE 18, 2024

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*This meeting was conducted in person at Snoqualmie City Hall and remotely using Zoom.*

### CALL TO ORDER

Chair Holloway called the meeting to order at 6:03 pm.

**Committee Members:** Councilmembers Bryan Holloway, Jolyon Johnson, and Cara Christensen were present.

Mayor Katherine Ross was also present.

#### **City Staff:**

Deana Dean, City Clerk; Gretchen Garrett, Deputy City Clerk; Mike Bailey, Fire Chief; Drew Bouta, Finance Director; Jeff Hamlin, Parks & Public Works Director; Dylan Gamble, CIP Manager; Janna Walker, Budget Manager; IT Director; Fletcher Lacroix; and Andy Latham, IT Support.

**AGENDA APPROVAL** - The agenda was approved as presented.

**PUBLIC COMMENTS** - There were no public comments.

**MINUTES** - The minutes from the June 4, 2024, meeting were approved as presented.

### APPROVAL OF WARRANTS / CLAIMS

2. The claims report dated June 24, 2024, was approved to move forward at the June 24, 2024, Council meeting on the consent agenda.

### AGENDA BILLS

3. **AB24-075:** 2025-2030 Non-Utilities Capital Improvement Plan (CIP). Handouts and discussion led by CIP Manager Dylan Gamble. Committee questions and comments were made throughout the discussion. This item will be heard at the June 24, 2024, Council meeting on the non-consent agenda.
4. **AB24-079:** Authorization for Fire Department Vehicle Purchase. This item introduced by City Clerk Dean with additional information provided by Fire Chief Bailey. This item is approved to move forward at the June 24, 2024, Council meeting on the consent agenda.
5. **AB24-073:** Authorization for continued legal services with K&L Gates. This item was introduced by City Clerk Dean. This item is approved to move forward at the June 24, 2024, Council meeting on the non-consent agenda.

6. **AB24-080:** Amendment No. 2 to the agreement for legal services with Ogden Murphy Wallace, PLLC. This item was introduced by City Clerk Dean. This item is approved to move forward at the June 24, 2024, Council meeting on the non-consent agenda.

## **DISCUSSION**

7. ERP Project Status Update provided by Finance Director Drew Bouta.
8. Upcoming Agenda Items: Informational Only.

## **CITY COUNCIL MEETING AGENDA REVIEW**

9. Review Draft City Council Agenda dated June 24, 2024. The agenda was approved as amended.

## **ADJOURNMENT**

The meeting was adjourned at 6:41 pm.

*Minutes taken by Deana Dean, City Clerk.*

*Recorded meeting audio is available on the City website after the meeting.*

*Minutes approved at the July 2, 2024, Finance & Administration Committee Meeting.*