



## PLANNING COMMISSION MINUTES REGULAR HYBRID MEETING December 5, 2022

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*This meeting was conducted in person and remotely using teleconferencing technology provided by Zoom.*

**CALL TO ORDER & ROLL CALL:** Chair Marusiak called the meeting to order 7:32 PM

**Commissioners:**

Chair Luke Marusiak, Vice-Chair Andre Testman, and Commissioners David Goodman, Chris Alef, and Steve Smith.

Councilmember Jo Johnson was also present.

Commissioners Neeraj Mathur and Darrell Lambert were absent.

**City Staff:**

Emily Artech, Community Development Director; Bob Sterbank, City Attorney; Jason Rogers, Senior Planner.

**AGENDA AMENDMENT**

**MOTION** by Chair Marusiak to add council liaison report; **SECONDED** by Commissioner Alef to approve the agenda.  
Motion passed unanimously

**MINUTES**

**MOTION** by Chair Marusiak; **SECONDED** by Commissioner Smith to approve the minutes of November 7, 2022, as presented.  
Motion passed unanimously

**COUNCIL LIASION REPORT**

An MOU with Northwest Trunk Lines Museum was approved by Council. The Council also adopted a budget. It is a conservative budget with revenue and will maintain level of service as well as increase human service spending.

**PUBLIC HEARING**

Public hearing for the Historic Design Review Board Code Amendments and Site Plan Permit Code Amendments.

Chair Marusiak continued the public hearing at 7:34 pm.

No members of the public provided comments.

**MOTION** by Chair Marusiak to close the public hearing at 7:36 pm.

**LEGISLATIVE/ POLICY ITEMS/ REGULATIONS**

**Historic Design Procedures Code Amendments**

Staff explained changes made to code, many changes were codifying references from the King County code.

**MOTION** by Chair Marusiak to approve amendments as written for recommendations to council; **SECONDED** by Commissioner Testman.

Motion passed unanimously.

**Site Plan Code Amendments**

Staff explained that the purpose of the amendments were to create a site plan permit process that is separate from the historical review.

**MOTION** by Chair Marusiak to approve amendments as written for recommendations to council; **SECONDED** by Commissioner Alef.

Motion passed unanimously.

### **Comprehensive Plan Update**

Staff provided context for the kickoff of the 10-year Comprehensive Plan update. Public participation will be important since it is the guiding document for the city. Staff is forming a strategy for public engagement and requirements from the state.

### **OTHER BUSINESS**

#### **Items of Commissioner Interest**

Commissioner Testman is happy about Train Museum progress.

Commissioner Smith is interested on feedback of the snow plowing. Staff explained that the city was prepared due to lessons from the past but lower priority streets were much slower to get plowed.

Commissioner Marusiak continued to promote in person attendance if possible.

#### **Upcoming Schedule**

The next meeting will be on Tuesday January 17th, 2022.

### **ADJOURNMENT**

**MOTION** by Commissioner Marusiak, **SECONDED** by Commissioner Smith to adjourn the meeting.  
Motion carried unanimously.

The meeting adjourned at 8:31 pm.

Next regularly scheduled meeting (hybrid) - 7:30 pm, January 17, 2022.

*Minutes taken by Ashley Wragge, Planning Technician*

*Recorded meeting audio is available on the City website after the meeting.*

*Minutes approved at the \_\_\_\_\_ Planning Commission Meeting.*